Board of Education Business Meeting

Tuesday, April 23, 2024 6:00 PM
D300 Central Office - Anne B Miller Boardroom, 2550 Harnish Drive, Algonquin, IL 60102

1. **Call to Order**

1.1. Roll Call

2. **Closed Session, 6:00pm-6:30pm**

2.1. Motion to go into closed session for the purpose of discussing: 1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body 2(c)(1); 2. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees 2(c)(2); 3. Litigation 2(c)(11); and 4. Security procedures, school building safety and security, and the use of personnel to respond to an actual, a threatened or a reasonably potential danger to the safety of employees, students, staff, the public or public property 2(c)(8).

2.2. Motion to Suspend Closed Session

3. **Reconvene in Open Session at 6:30pm**

3.1. Roll Call

4. **Pledge of Allegiance, Eastview Elementary School**

5. **Approval of the Agenda**

6. **Recognition**

6.1. 2024 LEAD 300 Stella Wetzel Memorial Scholarship Recipients

6.2. Staff Recognition

7. **Board Discussion**

8. **Public Participation: Members of the public, especially residents of District 300, are welcome to contribute during public participation. To do so, you must sign up electronically via a computer located in the Central Office lobby between 6:00-6:30pm, or the start of the open meeting; be 18 years old or older or have a parent/legal guardian present with you, give your full name and respectfully state your comments, and you are not permitted to mention the names of specific staff members or students. The Board will not respond in this forum but will**

thoughtfully consider your statements.

9. **Board Announcements**

9.1. Good News

10. **Superintendent Report**

10.1. Strategic Goal 4 Update

10.2. Athletic Program Update

11. **Board Discussion**

11.1. Board Committee Reports

11.2. Board Discussion

12. **Consent Items <$35k**

12.1. Approval of Board Meeting Minutes for March 19, 2024 and April 9, 2024

12.2. Approval of Disposal Report

12.3. Approval of Donation Report

12.4. Approval of Bills Payable

12.5. Approval of Treasurer's Report

12.6. Approval of Human Resources Report

12.7. Approval of Freedom of Information Act Report

13. **Consent Items >$35K**

13.1. Approval of Copy Paper Bid (Extension)

13.2. Approval of CTE Program Cosmetology Contract (Extension)

13.3. Approval of Education Services Professional Development & Services Contract

13.4. Approval of Financial & Professional Development Management Software and Training Resources Contract (Renewal)

13.5. Approval of Instructional Software-Electronic Subscription Contracts (Renewals)

13.6. Approval of Technology Services Contract (Renewals)

13.7. Approval of Chromebook Purchase RFP

13.8. Approval of E-Rate RFP

13.9. Approval of Emergency Management Software RFP

14. **Roll Call Action Items**

14.1. Approval of FY 2024-2025 Budget Requests

14.2. Approval of Board Policy Review and Revisions

14.3. Approval of Resolution to Honorably Dismiss Full Time Substitutes

14.4. Approval of Student Private Placement 24-25 Contract (Renewal)

14.5. Approval of 2024-2025 School Calendar (Revision)

15. **Closed Session**

15.1. Motion to go into closed session for the purpose of discussing: 1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body 2(c)(1); 2. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees 2(c)(2); 3. Litigation 2(c)(11); and 4. Security procedures, school building safety and security, and the use of personnel to respond to an actual, a threatened or a reasonably potential danger to the safety of employees, students, staff, the public or public property 2(c)(8).

15.2. Motion to Adjourn Closed Session

16. **Reconvene in Open Session**

16.1. Roll Call

17. **Adjournment**

Community Unit School District 300 Monthly
Fixed Asset Disposals
04/01/2024

Date Submitted	Location	Type	Manufacturer / Publisher	Model/Title	Serial #	Tag	Reason for Disposal	Method of Disposal
3/25/2024	DMS	Keyboards	Dell / Logitech	N/A	N/A	N/A	Obsolete	Tech Recycle
3/25/2024	DMS	Laptop	Gateway	solo 1450	N/A	N/A	Obsolete	Tech Recycle
3/25/2024	DMS	Monitor	Dell	N/A	N/A	T006262	Broken	Tech Recycle
3/25/2024	DMS	Printer	HP	cf284a	N/A	N/A	Broken	Tech Recycle
3/25/2024	DMS	Printer	HP	Laserjet 2420 dn	N/A	N/A	Broken	Tech Recycle
3/25/2024	DMS	Monitor	Dell	E171FPb	N/A	N/A	Broken	Tech Recycle
3/25/2024	DMS	Fibre Panels (3)	Leviton	N/A	N/A	N/A	Broken	Tech Recycle
3/25/2024	DMS	Control Switch	Neets	N/A	N/A	T63581	Broken	Tech Recycle
3/25/2024	DMS	Control Switch	Monoprice	N/A	N/A	N/A	Broken	Tech Recycle
3/25/2024	DMS	Output Channel Indicator	WyreStorm	N/A	N/A	T63583	Broken	Tech Recycle
3/25/2024	DMS	Monitor	Dell	S1709Wc	N/A	N/A	Broken	Tech Recycle
3/25/2024	DMS	External Floppy Drive (2)	SmartDisk	N/A	N/A	N/A	Broken	Tech Recycle
3/25/2024	DMS	Monitor	Dell	S1709Wc	N/A	N/A	Broken	Tech Recycle
3/25/2024	DMS	Monitor	Dell	1704Fpvt	N/A	N/A	Broken	Tech Recycle
3/26/2024	JHS	Phones	Mitel	5312 Bases, Mounts, Handsets (boxes on pallet)	N/A	N/A	Obsolete	Tech Recycle
3/25/2024	HMS	Printer	HP	4350n	CNDXB02648	T004542	Broken	Tech Recycle
3/25/2024	HMS	Printer	Ricoh	CL3500N	70401494	T001061	Broken	Tech Recycle
3/25/2024	HMS	Laptop	Dell	E6500	9DSNNK1	21025	Broken	Tech Recycle
3/25/2024	HMS	Laptop	Dell	E6500	4VYYRK1	22296	Broken	Tech Recycle
3/25/2024	HMS	Laptop	Dell	E6500	JXXYRK1	T012020	Broken	Tech Recycle
3/25/2024	HMS	Laptop	Dell	E6500	DDSNNK1	21021	Broken	Tech Recycle
3/25/2024	HMS	Laptop	Dell	D530	FWPHNG1	T007324	Broken	Tech Recycle
3/25/2024	HMS	Projector	Kodak	AF-1	3351353	11169	Broken	Tech Recycle
3/25/2024	HMS	Projector	Epson	6110i	KE4F850783L	N/A	Broken	Tech Recycle
3/25/2024	HMS	Radio Batteries	Various	Various	N/A	N/A	Broken	Tech Recycle
3/25/2024	HMS	Scanner	Plustek	A320	5.26124E+11	T28691	Obsolete	Tech Recycle
3/25/2024	HMS	Laptop	Dell	2110	6ZB0YP1	T24601	Broken	Tech Recycle
3/25/2024	HMS	Camera	Apple	200	SFG7100CX9DZ	N/A	Obsolete	Tech Recycle
3/26/2024	SHES	Monitor	Dell	1708	N/A	T009122	Broken	Tech Recycle
3/26/2024	SHES	Monitor	Dell	E2209Wc	CN0F180G6418091G0EUL	T26137	Broken	Tech Recycle
3/26/2024	SHES	Doc Camera	Logitech	BCC950	2025LZ554348	T97914	Broken	Tech Recycle
3/26/2024	SHES	Projector	Epson	EMP-83H	KM3F843705L	N/A	Broken	Tech Recycle
3/26/2024	SHES	UPS	APC	BK350	4B1241P13986	N/A	Broken	Tech Recycle
3/26/2024	GES	Monitor	Dell	1708	CN0X876H72872965484U	T015103	Broken	Tech Recycle
3/26/2024	GES	Monitor	Dell	1708	CN0D548H7161886CBF7K	T008235	Broken	Tech Recycle
3/26/2024	GES	DVD Player	Pioneer	DVR-X122	GIFW020879UC	N/A	Broken	Tech Recycle
3/26/2024	HHS	Projector	NEC	M352WS	4Y00177RG	N/A	Broken	Tech Recycle
3/26/2024	HHS	Monitor	Dell	E2011	CN02H2VM641801AK0BVL	T25667	Broken	Tech Recycle
3/26/2024	HHS	Laptop	Lenovo	L450	1s20DSS0J600PF0A7RNK	T34881	Broken	Tech Recycle
3/26/2024	HHS	Laptop	Lenovo	L14	PF3WQ6Q1	T166287	Broken	Tech Recycle
3/26/2024	HHS	Laptop	Lenovo	L480	1s20LTS24V00PF1NS6Q6	T88814	Broken	Tech Recycle
3/26/2024	HHS	Docking Station	Lenovo	40AG	1S40AGM3G012FB	N/A	Obsolete	Tech Recycle
3/26/2024	HHS	Docking Station	Lenovo	40AG	1S40AGM3G01A1C	N/A	Obsolete	Tech Recycle
3/26/2024	HHS	Docking Station	Lenovo	40AG	1S40AGM5G002ZB	N/A	Obsolete	Tech Recycle
3/26/2024	HHS	Docking Station	Lenovo	40AG	1S40AGM5G01MLG	N/A	Obsolete	Tech Recycle
3/26/2024	HHS	Docking Station	Lenovo	40AG	1S40AGM5G01MML	N/A	Obsolete	Tech Recycle
3/26/2024	HHS	Docking Station	Lenovo	40AJ	1S40AJM5H0P4YB	N/A	Obsolete	Tech Recycle
3/26/2024	HHS	Docking Station	Lenovo	40A1	1S40A1M2B2ANFW	N/A	Obsolete	Tech Recycle
3/26/2024	HHS	Computer	Lenovo	P330	1S30D2S38700MJ0CH6SQ	T102150	Broken	Tech Recycle

3/26/2024	HHS	Computer	Lenovo	P330	1S30D2S38700MJ0CH9TN	T102000	Broken	Tech Recycle
3/26/2024	HHS	iPad	Apple	A1395	DYVK274CDFHW	T28716	Obsolete	Tech Recycle
3/26/2024	HHS	Toner	Misc	Misc	N/A	N/A	Broken	Tech Recycle
3/26/2024	HHS	Printer	Ricoh	SP4100	S4649410049	T013121	Broken	Tech Recycle
3/26/2024	HHS	Printer	Ricoh	SP4100	S2086300081	T017124	Broken	Tech Recycle
3/26/2024	HHS	Printer	Ricoh	Sp5100	S2179100466L	T017119	Broken	Tech Recycle
3/26/2024	HHS	Doc Camera	Avermedia	CP130	67845 8030	N/A	Broken	Tech Recycle
3/26/2024	HHS	Phone	Mitel	5212	AVAFI9538	N/A	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C200 ASUS	F5N0CX037923199	T38033	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G3NXCX01A05412E	T42032	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G3NXCX01326912F	T50650	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G3NXCX01D487130	T50960	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G3NXCX00F058103	T51515	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G4NXCX019570156	T44323	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G3NXCX01B21512E	T48912	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G4NXCX01A279152	T44825	Broken	Tech Recycle
3/1/2024	DMS	Chromebook	Asus	C202SA ASUS	G3NXCX01961612B	T47484	Broken	Tech Recycle
3/1/2024	HHS	Chromebook	Asus	C202SA ASUS	G4NXCX00805415E	T47089	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G3NXCX00D991105	T51719	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G3NXCX00F290107	T51782	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G3NXCX01140512D	T51905	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G3NXCX01A409125	T52115	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G3NXCX019860125	T52151	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G3NXCX00N234119	T52268	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G3NXCX00N30311D	T52369	Broken	Tech Recycle
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3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G3NXCX00P312114	T52693	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G5NXCX00P83318C	T52722	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G4NXCX01D020158	T51560	Broken	Tech Recycle
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3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G3NXCX01E33013B	T46572	Broken	Tech Recycle
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3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G4NXCX00610415E	T48124	Broken	Tech Recycle
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3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G4NXCX01C336153	T51634	Broken	Tech Recycle
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3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G4NXCX00D432159	T45818	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G4NXCX005496153	T45845	Broken	Tech Recycle
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3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G4NXCX00595315H	T45915	Broken	Tech Recycle
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3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G3NXCX011939129	T50176	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G3NXCX00K77511B	T50251	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G3NXCX00D85410C	T51645	Broken	Tech Recycle
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3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G3NXCX00E530105	T49239	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G3NXCX00W87212D	T49294	Broken	Tech Recycle
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3/1/2024	HHS	Chromebook	Asus	C202SA ASUS	G3NXCX01D914138	T49324	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G3NXCX01300812A	T47649	Broken	Tech Recycle
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3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G3NXCX019927124	T41672	Broken	Tech Recycle
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3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G3NXCX01A74812B	T45585	Broken	Tech Recycle
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3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G4NXCX00Z689159	T44547	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G4NXCX00A340153	T44836	Broken	Tech Recycle
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3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G6NXCX04B453269	T52790	Broken	Tech Recycle
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3/1/2024	TW	Chromebook	Asus	C202SA ASUS	H4NXCX00T845145	T59817	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	H4NXCX00S55014C	T59839	Broken	Tech Recycle
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3/1/2024	TW	Chromebook	Asus	C202SA ASUS	H4NXCX00R76214E	T57119	Broken	Tech Recycle
3/1/2024	AMS	Chromebook	Asus	C202SA ASUS	H4NXCX00U76214E	T57171	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	H4NXCX00H422149	T57207	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	H4NXCX00H375148	T57492	Broken	Tech Recycle
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3/1/2024	TW	Chromebook	Asus	C202SA ASUS	H3NXCX02B886138	T59046	Broken	Tech Recycle
3/1/2024	CMS	Chromebook	Asus	C202SA ASUS	H4NXCX00V23514D	T59294	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	H4NXCX00N312146	T59437	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	H4NXCX00N591149	T59654	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	H4NXCX00N56914D	T59779	Broken	Tech Recycle
3/1/2024	CMS	Chromebook	Asus	C202SA ASUS	H4NXCX02R399174	T58232	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	H4NXCX02R58417H	T58281	Broken	Tech Recycle
3/1/2024	CMS	Chromebook	Asus	C202SA ASUS	H4NXCX02K70716F	T58554	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	H3NXCX02D782138	T58841	Broken	Tech Recycle
3/1/2024	CMS	Chromebook	Asus	C202SA ASUS	H4NXCX02N238163	T60122	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	H4NXCX02N44616D	T60200	Broken	Tech Recycle

3/1/2024	TW	Chromebook	Asus	C202SA ASUS	H4NXCX00T65114F	T59917	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	H4NXCX00V442140	T60063	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	H3NXCX01K032137	T60430	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	H3NXCX02B07613B	T60489	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	H5NXCX015877207	T60516	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	H4NXCX00V123145	T57609	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	H4NXCX02R73517B	T58087	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	H7NXCX04K15130D	T60897	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	H8NXCX004732314	T61245	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	J1NXCX00E752029	T66222	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	HCNXCX01P98852A	T66350	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	HBNXCX02626948B	T69033	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	J1NXCX01088903B	T69115	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	J1NXCX011390037	T69522	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	J1NXCX011422036	T69328	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	J1NXCX01159403B	T69415	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	J1NXCX015082037	T68768	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	J1NXCX018634033	T69654	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	J1NXCX019070038	T69117	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	JCNXCX01N835523	T83170	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	JCNXCX01N71452D	T83171	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	JCNXCX01N681528	T83172	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	JCNXCX01N78552F	T83190	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	JCNXCX01N59652C	T83366	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	JCNXCX01X66152D	T83458	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	JCNXCX017360517	T83535	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	JCNXCX017861511	T83549	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	JCNXCX017513514	T83752	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	H4NXCX00V07414B	T56833	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T46649	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C200 ASUS	F6N0CX146583246	T40633	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C200 ASUS	F6N0CX034954232	T38959	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C200 ASUS	F5N0CX17092420H	T38030	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G4NXCX006688159	T48070	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G4NXCX006807154	T43457	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G3NXCX01A756128	T42053	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T59737	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T69208	Broken	Tech Recycle
3/1/2024	DMS	Chromebook	Asus	C202SA ASUS	JCNXCX018008517	T100869	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G3NXCX01A389129	T50834	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	JCNXCX018186511	T83674	Broken	Tech Recycle
3/1/2024	DMS	Chromebook	Asus	C202SA ASUS	G3NXCX00F07610B	T100870	Broken	Tech Recycle
3/1/2024	DMS	Chromebook	Asus	C202SA ASUS	G6NXCX02Z751256	T53715	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	J1NXCX00M76802B	T66091	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G6NXCX03027725G	T52804	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G3NXCX01693512F	T45710	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G4NXCX00C597152	T42826	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	H4NXCX00S85914B	T59814	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G4NXCX00A263157	T100876	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	H4NXCX00T626145	T56517	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G3NXCX00F478107	T51734	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T46739	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T46259	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T56130	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G3NXCX01D28813E	T48577	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T83286	Broken	Tech Recycle

3/1/2024	TW	Chromebook	Asus	C202SA ASUS	H9NXCX03N017378	T62101	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T45712	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T49300	Broken	Tech Recycle
3/1/2024	DCHS	Chromebook	Asus	C202SA ASUS	G3NXCX01E07813B	T52208	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T44318	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	H4NXCX00R713140	T56852	Broken	Tech Recycle
3/1/2024	HHS	Chromebook	Asus	C202SA ASUS	G3NXCX017031123	T41841	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G3NXCX01D526138	T50913	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	J1NXCX014675031	T69280	Broken	Tech Recycle
3/1/2024	HDJ	Chromebook	Asus	C202SA ASUS	G4NXCX019753150	T47016	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T152981	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T41498	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T41981	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T42340	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T42514	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T42596	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T44471	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T44733	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T44873	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T45568	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T45899	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T46162	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T47968	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T48607	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T48737	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T49235	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T49653	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T50467	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T51574	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T53881	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T54096	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T55583	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T56066	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T56220	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T57016	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T57169	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T619155	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T66194	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T66571	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T69035	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T69589	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T79804	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T79810	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T83235	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T83453	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T83732	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T88898	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T89155	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T89261	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T89689	Broken	Tech Recycle
3/1/2024	TW	4 Boxes of Chargers for Asu	Asus	C202 Chargers	N/A	various	Obsolete	Tech Recycle
3/1/2024	TW	Gaylord of Misc chromebook	HP	HP 11 G8 Parts	N/A	various	Obsolete	Tech Recycle
3/8/24	Admin	Sliding Dock	Lenovo	40AG	M5G00R10	n/a	Broken	Tech Recycle
3/8/24	Admin	Charger	Lenovo	ADL?X90NDC2A	N/A	n/a	Broken	Tech Recycle
3/8/24	JHS	Camera	Panasonic	NW-S150	N/A	8045591026	Broken	Tech Recycle
3/8/24	JHS	Camera	Panasonic	NW-S150	N/A	008045590EE8	Broken	Tech Recycle

3/8/24	JHS	Camera	Panasonic	NW-S150	N/A	008045590EA3	Broken	Tech Recycle
3/8/24	DMS	Camera	Axis	Q107	N/A	N/A	Broken	Tech Recycle
3/8/24	WCS	Switch	Cisco	Catalyst	N/A	T65402	Broken	Tech Recycle
3/11/24	Admin	Black Metal Casing	n/a	N/A	N/A	N/A	Broken	Tech Recycle
3/11/24	Admin	Switch	Anatel	C3750G-12S-E	FD01241Z1TB	T017960	Broken	Tech Recycle
3/11/24	ADMIN	BBU	CISCO	CISCO	136350	N/A	Obsolete	Tech Recycle
	ADMIN	BBU	CISCO	CISCO	136350	N/A	Obsolete	Tech Recycle
3/11/24	ADMIN	Switch	Anatel	C3750G-12S-E	FD01616P0H4	T28013	Broken	Tech Recycle
3/11/24	ADMIN	Rack	CISCO	Catalyst 6500 - E	800-25299-05 B0	T26924	Obsolete	Tech Recycle
3/11/24	ADMIN	Switch	Anatel	C3750G-12S-E	F0C1312Z3NC	22338	Broken	Tech Recycle
3/11/24	ADMIN	Switch	Anatel	C3750G-12S-E	F0C1312Z2Q3	T006511	Broken	Tech Recycle
3/11/24	ADMIN	BBU	Triplite	SU6000RT3	PS7371	N/A	Obsolete	Tech Recycle
3/11/24	ADMIN	Switch	Anatel	C3750G-12S-E	FD01330Y0YE	22320	Broken	Tech Recycle
3/11/24	ADMIN	BBU	Triplite	SU6000RT3	993A1LCAC579400017	N/A	Obsolete	Tech Recycle
3/11/24	ADMIN	Switch	Anatel	C3750G-12S-E	F0C1026Y1SM	T116514	Broken	Tech Recycle
3/12/2024	ADMIN	Switch	Anatel	Catalyst 6500 - E	FOC1907W32D	T108517	Obsolete	Tech Recycle
3/12/2024	ADMIN	Switch	Anatel	Catalyst 6500 - E	FOC1621X4QF	T108513	Obsolete	Tech Recycle
3/12/2024	ADMIN	Switch	Anatel	Catalyst 6500 - E	FOC1603X5D8	T108521	Obsolete	Tech Recycle
3/12/2024	ADMIN	Switch	Anatel	Catalyst 6500 - E	FOC1603X5JU	T108523	Obsolete	Tech Recycle
3/12/2024	ADMIN	Switch	Anatel	Catalyst 6500 - E	FOC1312Z3H3	T26075	Obsolete	Tech Recycle
3/12/2024	ADMIN	Switch	Anatel	Catalyst 6500 - E	CAT1132W0C4	T005866	Obsolete	Tech Recycle
3/12/2024	ADMIN	Switch	Anatel	Catalyst 6500 - E	CAT1132W0EN	T003239	Obsolete	Tech Recycle
3/12/2024	ADMIN	Switch	Anatel	Catalyst 6500 - E	FDO1616P0GY	T28003	Obsolete	Tech Recycle
3/12/2024	ADMIN	Switch	Anatel	Catalyst 6500 - E	CCEF48C47F80	T27001	Obsolete	Tech Recycle
3/12/2024	ADMIN	Switch	Anatel	Catalyst 6500 - E	FDO1614P0PT	T27995	Obsolete	Tech Recycle
3/12/2024	ADMIN	Switch	Anatel	Catalyst 6500 - E	FOC1312Z2TV	T006701	Obsolete	Tech Recycle
3/12/2024	ADMIN	Switch	Anatel	Catalyst 6500 - E	FOC1201Z3U5	N/A	Obsolete	Tech Recycle
3/12/2024	ADMIN	Switch	Anatel	Catalyst 6500 - E	CAT1039ZK1D	T36337	Obsolete	Tech Recycle
3/12/2024	ADMIN	Switch	Anatel	Catalyst 6500 - E	FOC1906Z3P7	T108524	Obsolete	Tech Recycle
3/12/2024	ADMIN	Switch	Anatel	Catalyst 6500 - E	FOC1621X4P0	T108522	Obsolete	Tech Recycle
3/12/2024	ADMIN	Switch	Anatel	Catalyst 6500 - E	FOC1619X2YE	T108518	Obsolete	Tech Recycle
3/12/2024	ADMIN	Switch	Anatel	Catalyst 6500 - E	FDO1724R1Z3	T55845	Obsolete	Tech Recycle
3/12/2024	ADMIN	Switch	Anatel	Catalyst 6500 - E	FOC1523Z4K0	T108520	Obsolete	Tech Recycle
3/12/2024	ADMIN	Switch	Anatel	Catalyst 6500 - E	FOC1312Z3N4	T26066	Obsolete	Tech Recycle
3/12/2024	ADMIN	Switch	Anatel	Catalyst 6500 - E	CAT1119R0K6	N/A	Obsolete	Tech Recycle
3/12/2024	ADMIN	Switch	Anatel	Catalyst 6500 - E	FDO1351Z0E6	T36335	Obsolete	Tech Recycle
3/12/2024	ADMIN	Switch	Anatel	Catalyst 6500 - E	FOC1619X2YD	T108516	Obsolete	Tech Recycle
3/12/2024	ADMIN	Switch	Anatel	Catalyst 6500 - E	FCW1807A3JG	T107871	Obsolete	Tech Recycle
3/12/2024	ADMIN	Switch	Anatel	Catalyst 6500 - E	FOC1312Z3NP	N/A	Obsolete	Tech Recycle
3/12/2024	ADMIN	Switch	Anatel	Catalyst 6500 - E	FOC1446Z3ZM	T108177	Obsolete	Tech Recycle
3/12/2024	ADMIN	Switch	Anatel	Catalyst 6500 - E	FOC1312Z3X1	T017674	Obsolete	Tech Recycle
3/4/2024	LITH	Library Media	Various	88 weeded DVDs	Various	Various	Obsolete	Refuse
3/5/2024	LPES	Library Books	various	369 weeded library books	various	various	Damaged	Recycle
3/8/2024	ADMIN	Headset	Logitech	Headset H540	2120ALB0K028	T115457	Broken	Tech Recycle
3/12/2024	DHES	Furniture	N/A	26/EA blue rolling chairs	N/A	N/A	Obsolete	Refuse
3/21/2024	JHS	DVDs	various	563 Weeded DVDs	various	various	Obsolete	Refuse
3/21/2024	MES	Electric Piano	Yamaha	Clavinova	N/A	N/A	Broken	Refuse

Diane C. White

Diane C. White, Director of Purchasing

4/1/2024

Date

*Supporting documentation available in the Purchasing Department.

DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO

DATE: **April 9, 2024**

TO: Dr. Susan Harkin, Superintendent
Board of Education

FROM: Jennifer Porter
Chief Financial Officer

Presented at the following Board Meetings	
Board Operations Committee	4/9/2024
Policy/Legislative	
School Utilization	
BOE 1st Reading	4/9/2024
BOE 2nd Reading	4/23/2024

SUBJECT: **Donation Report - April 2024**

Background
Per Board Policy 8:80/8:90, the Donation Report is attached for your review and approval.

Donations Received April 2024

- Community Member - Monetary - Donation to Dundee-Crown High School.

Recommendation
The administration recommends approving the donation as presented.

Fiscal Impact
None

Community Unit School District 300

A/P Board Bill Listing for April 23,2024

Fund		Amount
Educational	$	3,023,792.58
Health Insurance Fund	$	4,721,519.20
Grant Fund	$	97,958.23
COVID 19 Fund		
Operations & Maintenance	$	464,386.13
Bond & Interest	$	1,430.25
Transportation	$	98,563.10
Site & Construction	$	513,541.85
Impact Fees		
Tort Immunity Fund		
Total All Funds	$	8,921,191.34

Approved at a meeting of the Board of Education, Community Unit School District No. 300

Date: _____

Signed: _____ _____

President Secretary

Cash Payment Register

AP265 Date: 04/17/24 JOB SUBMISSION PARAMETERS
Time: 13:35

User Name: D300\laura.kelly
Job Name: AP265
Step Nbr: 1

Pay Group:	D300	Community School District 300
Company:		
Process Level:		
Cash Code:		
or Cash Code Group:		
or Cash Code List:		
Payment Dates:	-	
Report Option:	C	Current
Document Currency:	A	Account Currency
Payment Code:		
Format Option:	S	Standard

Cash Payment Register

Cash Payment Register for thru 12/31/20

Current Report Account Currency

Cash Code HBAP Harris Bank Accounts Payable Currency USD
Payment Code ACH

Payment Number	Co	Vendor Number	Remit To	Name	City	Payment Date	Status	Payment Amount	Curr
2926	10	16905	ACH	ADAPTIVEMALL.COM LLC	DOLGEVILLE	04/24/24	Processed	1,340.95	USD
2927	10	21014	ACH	ALLIED BENEFIT SYSTEMS, LL	CHICAGO	04/24/24	Processed	289.25	USD
2928	10	21858	ACH	AMAZON CAPITAL SERVICES IN	SEATTLE	04/24/24	Processed	11,119.25	USD
2929	10	7642	ACH	ANDERSON LOCK	DES PLAINES	04/24/24	Processed	690.00	USD
2930	10	21747	FND	ARBITERSPORTS LLC	Sandy	04/24/24	Processed	10,000.00	USD
2931	10	11123	ACH	JAMES AUGUST II	BELVIDERE	04/24/24	Processed	192.49	USD
2932	10	19845	ACH	AXESS TRANSPORTATION	ALGONQUIN	04/24/24	Processed	34,066.00	USD
2933	10	20345	ACH	BADGER SPORTING GOODS CO.,	MADISON	04/24/24	Processed	300.00	USD
2934	10	4783	ACH	HEALTH CARE SERVICE CORP.	Chicago	04/24/24	Processed	4,570,806.98	USD
2935	10	12481	ACH	SANDRA BRODERICK	ALGONQUIN	04/24/24	Processed	43.77	USD
2936	10	17273	ACH	BRUCKER COMPANY	ELK GROVE VILLAGE	04/24/24	Processed	3,150.00	USD
2937	10	3158	ACH	CDW GOVERNMENT	CHICAGO	04/24/24	Processed	623,584.43	USD
2938	10	15661	ACH	CHILDS VOICE SCHOOL	WOOD DALE	04/24/24	Processed	4,733.10	USD
2939	10	4620	ACH	COMMUNICATIONS DIRECT INC	BATAVIA	04/24/24	Processed	5,851.90	USD
2940	10	9477	ACH	CONSTELLATION NEW ENERGY	CHICAGO	04/24/24	Processed	173,598.59	USD
2941	10	16554	ACH	CONSTELLATION NEWENGERY -	CAROL STREAM	04/24/24	Processed	63,129.59	USD
2942	10	7692	ACH	COVE SCHOOL	NORTHBROOK	04/24/24	Processed	9,730.00	USD
2943	10	13380	ACH	CREATIVE PROMOTIONAL APPAR	CARPENTERSVILLE	04/24/24	Processed	483.00	USD
2944	10	21941	ACH	CROSSFIT ENCLAVE	EAST DUNDEE	04/24/24	Processed	960.00	USD
2945	10	13986	ACH	DEWBERRY ARCHITECTS INC	PHILADELPHIA	04/24/24	Processed	8,768.98	USD
2946	10	18062	ACH	DONS WORLD OF SPORTS	PALOS HILLS	04/24/24	Processed	416.00	USD
2947	10	21752	ACH	EDUSTAFF LLC	GRAND RAPIDS	04/24/24	Processed	232,413.01	USD
2948	10	21264	ACH	FASTSIGNS OF CARPENTERSVIL	CARPETNERSVILLE	04/24/24	Processed	5,176.59	USD
2949	10	2919	ACH	THE FLOLO CORPORATION	WEST CHICAGO	04/24/24	Processed	1,270.26	USD
2950	10	20814	ACH	GRANITE TELECOMMUNICATIONS	PHILADELPHIA	04/24/24	Processed	5,790.15	USD
2951	10	16388	ACH	HEARTSPRING	WICHITA	04/24/24	Processed	25,988.90	USD
2952	10	19062	ACH	KLEIN THORPE & JENKINS LT	CHICAGO	04/24/24	Processed	5,489.28	USD
2953	10	1111	ACH	LAMP INCORPORATED	ELGIN	04/24/24	Processed	464,742.00	USD
2954	10	18851	ACH	LEGAT ARCHITECTS	GURNEE	04/24/24	Processed	33,617.96	USD
2955	10	21836	ACH	MANPOWER	AURORA	04/24/24	Processed	14,503.48	USD
2956	10	20480	ACH	SHANNON TAMPA	ALGONQUI	04/24/24	Processed	1,920.00	USD
2957	10	20804	ACH	ANTOINETTE MORALES c/o	N ELGIN	04/24/24	Processed	3,792.00	USD
2958	10	22088	ACH	ORGANIC LIFE LLC	CHICAGO	04/24/24	Processed	664,521.25	USD
2959	10	15388	ACH	PARKLAND PREPARATORY ACADE	BARTLETT	04/24/24	Processed	62,911.30	USD
2960	10	13155	ACH	REINDERS INC	SUSSEX	04/24/24	Processed	7,504.60	USD
2961	10	21571	ACH	LUIS RIVERA	ALGONQUIN	04/24/24	Processed	60.78	USD
2962	10	21864	ACH	ADRIAN SANCHEZ	ALGONQUIN	04/24/24	Processed	58.49	USD
2963	10	21498	ACH	SHRUB OAK INTERNATIONAL SC	MOHEGAN LAKE	04/24/24	Processed	47,766.67	USD
2964	10	19779	ACH	SUNRISE SOUTHWEST LLC	DOWNERS GROVE	04/24/24	Processed	1,774.60	USD
2965	10	12076	ACH	THE WINSTON KNOLLS SCHOOL	ELGIN	04/24/24	Processed	39,316.05	USD
2966	10	3029	ACH	WEST MUSIC COMPANY	CORALVILLE	04/24/24	Processed	275.70	USD

*** Payment Code ACH Totals

Total Open Payments	41	7,142,147.35
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0

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183531	10	19040		1-800MD LLC	CHARLOTTE	04/23/24	Processed	490.05	USD
183532	10	11910	REM	4IMPRINT	CHICAGO	04/23/24	Processed	119.14	USD
183533	10	22000		A&P GREASE TRAPPERS INC	WEST CHICAGO	04/23/24	Processed	3,350.00	USD
183534	10	20691		ADAM HUCKEBY	ST. CHARLES	04/23/24	Processed	500.00	USD
183535	10	21652	REM1	ADESTA LLC	DALLAS	04/23/24	Processed	1,471.40	USD
183536	10	17883	REM1	AL WARREN OIL COMPANY INC	HAMMOND	04/23/24	Processed	20,796.00	USD
183537	10	13268	REM	ALEXANDER LEIGH CTR FOR AU	MCHENRY	04/23/24	Processed	34,395.52	USD
183538	10	22318		AMAZING PEOPLE INC	COAL CITY	04/23/24	Processed	4,200.00	USD
183539	10	21311		BRIDGET AMELIO	ALGONQUIN	04/23/24	Processed	106.47	USD
183540	10	11780		AMERICAN TAXI DISPATCH INC	MOUNT PROSPECT	04/23/24	Processed	28,466.00	USD
183541	10	22136		AMPERSAND THERAPY LLC	BELLEVUE	04/23/24	Processed	5,016.00	USD
183542	10	17899	REM	AMS STORE AND SHRED, LLC	ALGONQUIN	04/23/24	Processed	380.00	USD
183543	10	565	REM	APPLE COMPUTER INC.	ATLANTA	04/23/24	Processed	4,933.00	USD
183544	10	21139		APPLIED COMMUNICATIONS GRO	SCHAUMBURG	04/23/24	Processed	350.00	USD
183545	10	950		ASBO INTERNATIONAL	ASHBURN	04/23/24	Processed	1,099.00	USD
183546	10	21328	REM1	ASSURED HEALTHCARE STAFFIN	MILWAUKEE	04/23/24	Processed	2,175.00	USD
183547	10	15752		AWARDS INTERNATIONAL	NILES	04/23/24	Processed	565.08	USD
183548	10	22306		ERIC BAILEY	ALGONQUIN	04/23/24	Processed	604.13	USD
183549	10	21557		KATHRYN BALCAZAR	ALGONQUIN	04/23/24	Processed	39.48	USD
183550	10	14809		KEVIN BALLARD	ALGONQUIN	04/23/24	Processed	45.56	USD
183551	10	16648		BANNER UP SIGNS	SYCAMORE	04/23/24	Processed	2,826.00	USD
183552	10	4232	REM	BARNES & NOBLE INC.	DALLAS	04/23/24	Processed	654.80	USD
183553	10	3488		BARR MECHANICAL SALES INC	LAKE FOREST	04/23/24	Processed	925.00	USD
183554	10	13896	REM	BATAVIA HIGH SCHOOL	BATAVIA	04/23/24	Processed	1,000.00	USD
183555	10	13896	REM	BATAVIA HIGH SCHOOL	BATAVIA	04/23/24	Processed	250.00	USD
183556	10	21730		BATTERIES PLUS 1028	ALGONQUIN	04/23/24	Processed	115.20	USD
183557	10	16065		RAFAEL BERNAL JR	ALGONQUIN	04/23/24	Processed	36.91	USD
183558	10	18497		TPRS BOOKS	CENTENNIAL	04/23/24	Processed	305.00	USD
183559	10	16215		JAMES G BLOCH	LAKEWOOD	04/23/24	Processed	1,725.00	USD
183560	10	2239	REM	BOTTS WELDING & TRUCK SVC	Woodstock	04/23/24	Processed	192.00	USD
183561	10	19145		BREAKOUT EDU	OLD BETHPAGE	04/23/24	Processed	52.50	USD
183562	10	13706		BRIDGES FOR LANGUAGE	AURORA	04/23/24	Processed	6,000.67	USD
183563	10	21951		BRIGHTMONT ACADEMY	BARRINGTON	04/23/24	Processed	4,630.32	USD
183564	10	22162		JAZMIN BRITO	ALGONQUIN	04/23/24	Processed	23.78	USD
183565	10	9754	REM	PAUL H BROOKES PUBLISHING	BALTIMORE	04/23/24	Processed	707.67	USD
183566	10	3866	PUR2	US GAMES	FARMERS BRANCH	04/23/24	Processed	1,402.01	USD
183567	10	3866	REM1	BSN SPORTS	DALLAS	04/23/24	Processed	11,987.20	USD
183568	10	7714	REM1	CENTRAL HIGH SCHOOL	BURLINGTON	04/23/24	Processed	344.22	USD
183569	10	21456	REM1	BUSINESS ESSENTIALS	MINNEAPOLIS	04/23/24	Processed	7,504.83	USD
183570	10	21572		C&L RENTAL SALES AND SERVI	HUNTLEY	04/23/24	Processed	754.00	USD
183571	10	12789		CANDOR HEALTH EDUCATION	HINSDALE	04/23/24	Processed	2,926.00	USD
183572	10	2558		CASSANDRA STRINGS	Algonquin	04/23/24	Processed	7,457.86	USD
183573	10	12794		CDI CORPORATION	CHICAGO	04/23/24	Processed	42.00	USD
183574	10	20276	REM1	CDM PROMOTIONS, INC	CHICAGO	04/23/24	Processed	446.71	USD
183575	10	3064	REM	CENTER FOR PSYCHOLOGICAL S	NORTHBROOK	04/23/24	Processed	1,625.00	USD
183576	10	21109	REM2	CENTRAL TREE & LANDSCAPE M	PINGREE GROVE	04/23/24	Processed	56.00	USD
183577	10	15744	REM3	CHS/ANIXTER	CHICAGO	04/23/24	Processed	877.50	USD
183578	10	7015	REM2	CINTAS	CINCINNATI	04/23/24	Processed	16,494.51	USD

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183579	10	14419		CLASSROOM CONNECTION DAY S	BANNOCKBURN	04/23/24	Processed	5,552.64	USD
183580	10	15593	REM	COLLEY ELEVATOR CO	CHICAGO	04/23/24	Processed	6,977.00	USD
183581	10	7450		CONNECTION DAY SCHOOL	PALATINE	04/23/24	Processed	13,606.20	USD
183582	10	7932	REM	US TOY CO/	GRANDVIEW	04/23/24	Processed	172.33	USD
183583	10	19080	REM2	CONTECH-MSI CO	CAROL STREAM	04/23/24	Processed	356.06	USD
183584	10	18381	REM	CORE MECHANICAL INC	CHICAGO	04/23/24	Processed	23,186.59	USD
183585	10	7320	REM1	COUNCIL FOR EXCEPTIONAL CH	BALTIMORE	04/23/24	Processed	30.90	USD
183586	10	20839		CREATIVE THERAPY STORE	BOHEMIA	04/23/24	Processed	36.91	USD
183587	10	2117	REM	CRISIS PREVENTION INSTITUT	CHICAGO	04/23/24	Processed	8,897.00	USD
183588	10	18789		SHONDA CROWLEY	ALGONQUIN	04/23/24	Processed	131.47	USD
183589	10	20394		SHAUGN DAVENPORT	ALGONQUIN	04/23/24	Processed	102.70	USD
183590	10	4417	REM2	DECKER EQUIP-SCHOOL FIX	VASSAR	04/23/24	Processed	5,629.76	USD
183591	10	5644	REM2	DELTA DENTAL OF ILLINOIS -	CHICAGO	04/23/24	Processed	121,897.86	USD
183592	10	22274		DELTA YOGA LLC	HAMPSHIRE	04/23/24	Processed	960.00	USD
183593	10	3449	REM3	DEMCO INC	MILWAUKEE	04/23/24	Processed	1,793.80	USD
183594	10	21015	REM2	DEVEREUX ADVANCED BEHAVIOR	CLEVELAND	04/23/24	Processed	2,956.72	USD
183595	10	18849		KRISTEN DILG	ALGONQUIN	04/23/24	Processed	52.68	USD
183596	10	18488	REM2	DISCOUNT SCHOOL SUPPLY	CHICAGO	04/23/24	Processed	89.23	USD
183597	10	21623		DON RAFAS INC	DUNDEE	04/23/24	Processed	800.00	USD
183598	10	4861		DUNDEE TOWNSHIP ROTARY CLU	DUNDEE	04/23/24	Processed	200.00	USD
183599	10	4460		ECC BOOKSTORE	ELGIN	04/23/24	Processed	23,040.40	USD
183600	10	22243		EDS TESTING STATION AND AU	WOODSTOCK	04/23/24	Processed	360.00	USD
183601	10	16027		ELARA ENERGY SERVICES INC	HILLSIDE	04/23/24	Processed	6,412.91	USD
183602	10	12540	REM2	EQUIPMENT DEPOT ILLINOIS	MINNEAPOLIS	04/23/24	Processed	98.00	USD
183603	10	21430		ESPECIAL NEEDS LLC	ST LOUIS	04/23/24	Processed	830.65	USD
183604	10	13693	REM1	ESSCOE LLC	LAKE ZURICH	04/23/24	Processed	481.25	USD
183605	10	3971	REM	ETA HAND2MIND	CHICAGO	04/23/24	Processed	93.43	USD
183606	10	22090		FELICITY SCHOOLS	DEERFIELD	04/23/24	Processed	4,524.00	USD
183607	10	17404	REM	FERGUSON ENTERPRISES #1550	CHICAGO	04/23/24	Processed	2,921.14	USD
183608	10	408	REM	FLINN SCIENTIFIC INC	CHICAGO	04/23/24	Processed	1,359.28	USD
183609	10	21609	REM	FOLLETT CONTENT SOLUTIONS	CHICAGO	04/23/24	Processed	2,768.18	USD
183610	10	17269	REM2	FOLLETT CONTENT SOLUTIONS	CHICAGO	04/23/24	Processed	298.02	USD
183611	10	12254		PATRICIA FREEMAN	ALGONQUIN	04/23/24	Processed	44.89	USD
183612	10	8161	REM	WILLIAM FREMD HIGH SCHOOL	PALATINE	04/23/24	Processed	80.00	USD
183613	10	13273		FUN AND FUNCTION	MERION STATION	04/23/24	Processed	327.59	USD
183614	10	12526	REM1	GALLAGHER FIDUCIARY ADVISO	CHICAGO	04/23/24	Processed	7,500.00	USD
183615	10	20873	REM	GARVEY'S OFFICE PRODUCTS	CAROL STREAM	04/23/24	Processed	14,776.90	USD
183616	10	7474		GENEVA HIGH SCHOOL ATHLETI	GENEVA	04/23/24	Processed	675.00	USD
183617	10	7474		GENEVA HIGH SCHOOL ATHLETI	GENEVA	04/23/24	Processed	625.00	USD
183618	10	11753	REM	LITANIA SPORTS GROUP, INC	CHAMPAIGN	04/23/24	Processed	796.45	USD
183619	10	7269	REM3	AMITA GLENOAKS SCHOOL - P	GLENDALE HEIGHTS	04/23/24	Processed	7,517.61	USD
183620	10	18232		JENNIFER GOODEN	ALGONQUIN	04/23/24	Processed	106.16	USD
183621	10	19162	REM	GORDON FOOD SERVICE INC	CHICAGO	04/23/24	Processed	4,623.17	USD
183622	10	2580	REM	GRAINGER	PALATINE	04/23/24	Processed	10,861.74	USD
183623	10	12390		GRAYSLAKE NORTH HIGH SCHOO	GRAYSLAKE	04/23/24	Processed	40.00	USD
183624	10	21935		MATT GREEN	ALGONQUIN	04/23/24	Processed	8.04	USD
183625	10	19376	REM3	GROOT INC	PITTSBURGH	04/23/24	Processed	19,127.17	USD
183626	10	20907		HEIDI LERETTE-KAUFFMAN	ALGONQUIN	04/23/24	Processed	100.50	USD

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183627	10	9971	REM	HERITAGE CRYSTAL LLC	CHICAGO	04/23/24	Processed	50.00	USD
183628	10	13163		PAMELA HILL	ALGONQUIN	04/23/24	Processed	118.75	USD
183629	10	7712		HOFFMAN ESTATES HIGH SCHOO	HOFFMAN ESTATES	04/23/24	Processed	80.00	USD
183630	10	22329		HOOP MOUNTAIN MIDWEST BASK	HOFFMAN ESTATES	04/23/24	Processed	695.00	USD
183631	10	21920	REM1	HOPE LEARNING ACADEMY	SPRINGFIELD	04/23/24	Processed	15,846.40	USD
183632	10	21439		HULINGS AND ASSOCIATES LLC	SPRING LAKE	04/23/24	Processed	175.00	USD
183633	10	8197		HUNTLEY COMM SCHOOL DIST 1	ALGONQUIN	04/23/24	Processed	365.67	USD
183634	10	21635		HUNTLEY FORD	HUNTLEY	04/23/24	Processed	718.52	USD
183635	10	15988		ILLINOIS ASSOCIATION OF CO	MOUNT PROSPECT	04/23/24	Processed	250.00	USD
183636	10	9788	REM2	IACTE	GODFREY	04/23/24	Processed	750.00	USD
183637	10	12310		IDSA	LA GRANGE	04/23/24	Processed	300.00	USD
183638	10	12310	REM2	IDSA	MT. PROSPECT	04/23/24	Processed	600.00	USD
183639	10	11752	REM8	ILLINOIS JUNIOR ACADEMY OF	PEORIA	04/23/24	Processed	320.00	USD
183640	10	4602	REM2	IPA-KISHWAUKEE	JOHNSBURG	04/23/24	Processed	5,880.00	USD
183641	10	22225		IMAGINE NATION LLC	WESTCHESTER	04/23/24	Processed	18,507.04	USD
183642	10	21450		IMPERIAL DADE	RACINE	04/23/24	Processed	937.40	USD
183643	10	19339		INFINITY TRANSPORTATION MA	DES PLAINES	04/23/24	Processed	16,994.45	USD
183644	10	43430		ITR SYSTEMS	DOWNERS GROVE	04/23/24	Processed	378.50	USD
183645	10	19784	REM3	JAMF SOFTWARE LLC	CHICAGO	04/23/24	Processed	45.23	USD
183646	10	22307		DOROTA JASWILKO	LAKE IN THE HILLS	04/23/24	Processed	573.64	USD
183647	10	21536		JC LICHT	CHICAGO	04/23/24	Processed	606.00	USD
183648	10	9533		JDK SERVICES	West Dundee	04/23/24	Processed	14,757.00	USD
183649	10	20008		MARTA JIMENEZ ALFARO	ALGONQUIN	04/23/24	Processed	5.90	USD
183650	10	5961	REM	JOSTENS	CHICAGO	04/23/24	Processed	1,739.35	USD
183651	10	1184	REM3	JW PEPPER & SON INC	PHILADELPHIA	04/23/24	Processed	10.00	USD
183652	10	3957	REM2	KANE COUNTY REGIONAL OFFIC	GENEVA	04/23/24	Processed	720.00	USD
183653	10	3552	REM2	KAPLAN EARLY LEARNING CO	CHARLOTTE	04/23/24	Processed	1,470.85	USD
183654	10	16579		KINASTHETICS INC	ARLINGTON HEIGHTS	04/23/24	Processed	191.50	USD
183655	10	5939		KIRHOFERS SPORTS INC	AURORA	04/23/24	Processed	945.00	USD
183656	10	19310		BARBARA KOLAKOWSKI	ALGONQUIN	04/23/24	Processed	101.84	USD
183657	10	15096		NANNETTE KONAJESKI	ALGONQUIN	04/23/24	Processed	137.99	USD
183658	10	1504	REM	LAKESHORE LEARNING MATERIA	LOS ANGELES	04/23/24	Processed	7,576.88	USD
183659	10	20970	REM	LEARNWELL	WOBURN	04/23/24	Processed	9,062.20	USD
183660	10	16589		LINEUPCARDS.COM	ATLANTA	04/23/24	Processed	263.00	USD
183661	10	18308		JESSICA LIPPERER	ALGONQUIN	04/23/24	Processed	69.55	USD
183662	10	8527		LISLE SENIOR HIGH SCHOOL	LISLE	04/23/24	Processed	350.00	USD
183663	10	13796		SHARON LOUIS	ALGONQUIN	04/23/24	Processed	46.90	USD
183664	10	21732		LOVE YOUR CLASSROOM LLC	CARY	04/23/24	Processed	11,981.32	USD
183665	10	12517		LUCKY LOCATORS INC	ALGONQUIN	04/23/24	Processed	705.00	USD
183666	10	21811	REM1	CSES SCHOOLS LLC	NORTHBROOK	04/23/24	Processed	11,290.20	USD
183667	10	11596		AMY LUTES	ALGONQUIN	04/23/24	Processed	143.38	USD
183668	10	11043		M AND A PRECISION TRUCK RE	LAKE IN THE HILLS	04/23/24	Processed	90.00	USD
183669	10	20134		MARBLESOFT	BLAINE	04/23/24	Processed	94.82	USD
183670	10	14352		MARKLUND	GENEVA	04/23/24	Processed	7,454.08	USD
183671	10	21590		J THOMAS MARTINDALE	PALATINE	04/23/24	Processed	1,725.00	USD
183672	10	22230		ANDREA MARTINEZ CHERRY	ALGONQUIN	04/23/24	Processed	10.25	USD
183673	10	20793		MATH UNITY	SAN LUIS OBISPO	04/23/24	Processed	3,235.50	USD
183674	10	7023	REM3	MCGRAW-HILL SCHOOL EDUCATI	CHICAGO	04/23/24	Processed	2,307.72	USD

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183675	10	53380	REM	MCMASTER-CARR	CHICAGO	04/23/24	Processed	1,793.64	USD
183676	10	17435		MF ATHLETIC CO INC	WEST WARWICK	04/23/24	Processed	421.90	USD
183677	10	12963	REM6	MIDAMERICA/ENVOY	LAKELAND	04/23/24	Processed	8,955.00	USD
183678	10	22151		DANIEL MILLER	ALGONQUIN	04/23/24	Processed	30.15	USD
183679	10	11777	REM3	MOBILE MINI	CHICAGO	04/23/24	Processed	1,085.43	USD
183680	10	39070		NAPA ELGIN HAWKS AUTO PART	ELGIN	04/23/24	Processed	3,875.13	USD
183681	10	3140	REM1	NAPERVILLE CENTRAL HIGH SC	NAPERVILLE	04/23/24	Processed	30.00	USD
183682	10	10431	REM	NAPERVILLE CENTRAL HIGH SC	NAPERVILLE	04/23/24	Processed	240.00	USD
183683	10	14811	REM2	NEUCO INC	CAROL STREAM	04/23/24	Processed	191.86	USD
183684	10	20792		NEURORESTORATIVE	CARBONDALE	04/23/24	Processed	35,113.68	USD
183685	10	11384		NEW CONNECTIONS ACADEMY	PALATINE	04/23/24	Processed	10,541.70	USD
183686	10	17363		MARIA NIEVES	ALGONQUIN	04/23/24	Processed	80.40	USD
183687	10	21454	REM	NORTH AMERICAN CORP of IL	CHICAGO	04/23/24	Processed	19,201.53	USD
183688	10	62530		NORTHWESTERN ILLINOIS ASSO	SYCAMORE	04/23/24	Processed	2,225.00	USD
183689	10	20782	REM	PAHCS II/ NW MED OCC HEALT	CAROL STREAM	04/23/24	Processed	271,304.00	USD
183690	10	92745		DAVID NOWAK	ALGONQUIN	04/23/24	Processed	137.78	USD
183691	10	9464	REM	ON TARGET SALES	ALGONQUIN	04/23/24	Processed	228.00	USD
183692	10	63671	REM1	ORIENTAL TRADING CO-OTC BR	MINNEAPOLIS	04/23/24	Processed	4,605.04	USD
183693	10	14512		OTTAWA TOWNSHIP HIGH SCHOO	OTTAWA	04/23/24	Processed	60.00	USD
183694	10	6938	REM5	PADDOCK PUBLICATIONS INC	CAROL STREAM	04/23/24	Processed	158.70	USD
183695	10	7308		PALATINE HIGH SCHOOL	PALATINE	04/23/24	Processed	80.00	USD
183696	10	22186		LUILIA PALERMO	ALGONQUIN	04/23/24	Processed	17.16	USD
183697	10	22324	REM	OZARK PIZZA CO	WEST DUNDEE	04/23/24	Processed	544.49	USD
183698	10	20958	REM	PARTS TOWN LLC	CHICAGO	04/23/24	Processed	500.19	USD
183699	10	15987		PAULY'S CUSTOM APPAREL COM	CRYSTAL LAKE	04/23/24	Processed	1,327.14	USD
183700	10	21748	ACH	ANDREW PAZ	ALGONQUIN	04/23/24	Processed	367.73	USD
183701	10	21449	REM1	PEERLESS NETWORK, INC	CHICAGO	04/23/24	Processed	13,945.17	USD
183702	10	17818	REM	PESI, INC	EAU CLAIRE	04/23/24	Processed	499.98	USD
183703	10	65470	REM	PETERSEN FUELS INC.	HAMPSHIRE	04/23/24	Processed	516.64	USD
183704	10	4664	REM3	PIONEER MANUFACTURING COMP	CLEVELAND	04/23/24	Processed	6,621.33	USD
183705	10	20035	REM	PLANTE & MORAN PLLC	CHICAGO	04/23/24	Processed	16,500.00	USD
183706	10	18044	REM2	PORTER PIPE AND SUPPLY CO	CAROL STREAM	04/23/24	Processed	1,498.76	USD
183707	10	2042	REM3	POSITIVE PROMOTIONS	NEWARK	04/23/24	Processed	290.95	USD
183708	10	18854	REM1	POWER DISTRIBUTORS LLC	PITTSBURGH	04/23/24	Processed	458.88	USD
183709	10	21394		ROBERT PREHN	ALGONQUIN	04/23/24	Processed	417.99	USD
183710	10	7251	REM2	PRO-ED INC	DALLAS	04/23/24	Processed	250.80	USD
183711	10	9764		PRO-SOURCE DISTRIBUTORS	ROCKFORD	04/23/24	Processed	5,150.08	USD
183712	10	6378	REM1	REALLY GOOD STUFF	CHICAGO	04/23/24	Processed	374.75	USD
183713	10	3209	RE11	RICOH USA, INC	CHICAGO	04/23/24	Processed	84.46	USD
183714	10	10748		ROCHESTER 100 INC	ROCHESTER	04/23/24	Processed	1,241.20	USD
183715	10	18720		HILDA ROMAN	ALGONQUIN	04/23/24	Processed	54.15	USD
183716	10	723	REM1	SCHOLASTIC BOOK CLUBS	CINCINNATI	04/23/24	Processed	456.55	USD
183717	10	723	REM5	SCHOLASTIC INC	CINCINNATI	04/23/24	Processed	223.62	USD
183718	10	4234	REM	SCHOOL HEALTH CORP	CHICAGO	04/23/24	Processed	1,829.88	USD
183719	10	20598	REM2	SCHOOL LIFE	CAMARILLO	04/23/24	Processed	266.06	USD
183720	10	21002	REM1	SCHOOL SPECIALTY LLC	PHILADELPHIA	04/23/24	Processed	176,162.09	USD
183721	10	17316	REM	SEAL OF ILLINOIS	PALATINE	04/23/24	Processed	255,150.49	USD
183722	10	21617	REM	SERVICEWEAR APPAREL INC	CINCINNATI	04/23/24	Processed	1,102.73	USD

Cash Payment Register

Cash Payment Register for thru 12/31/20

Current Report Account Currency

Cash Code HBAP Harris Bank Accounts Payable Currency USD
Payment Code MHC

Payment Number	Co	Vendor Number	Remit To	Name	City	Payment Date	Status	Payment Amount	Curr
183723	10	17056	REM	SHI INTERNATIONAL CORP	DALLAS	04/23/24	Processed	47,483.33	USD
183724	10	13013		VINCE SIFUENTES JR	ALGONQUIN	04/23/24	Processed	195.65	USD
183725	10	9214	REM2	MELISSA SIGLER OD	PLAINFIELD	04/23/24	Processed	537.00	USD
183726	10	15165	REM2	SITEONE LANDSCAPE SUPPLY L	CHICAGO	04/23/24	Processed	946.46	USD
183727	10	22331		MARTINA SMITH	ALGONQUIN	04/23/24	Processed	351.75	USD
183728	10	20647		SMITHEREEN COMPANY	NILES	04/23/24	Processed	2,060.00	USD
183729	10	22032	REM	FIREPLACE INC (SMORE)	ST LOUIS	04/23/24	Processed	3,150.00	USD
183730	10	76180	REM	SNAP-ON INDUSTRIAL	CHICAGO	04/23/24	Processed	1,678.77	USD
183731	10	4368		SOLUTION TREE	BLOOMINGTON	04/23/24	Processed	6,400.00	USD
183732	10	22015		NICHOLAS SPIRO	ALGONQUIN	04/23/24	Processed	69.38	USD
183733	10	77600		SPRING HILL AUTO BODY,INC.	EAST DUNDEE	04/23/24	Processed	4,084.77	USD
183734	10	21950	REM1	STAFFEZ OF ILL	MINNEAPOLIS	04/23/24	Processed	3,071.95	USD
183735	10	14188	REM3	STAPLES ADVANTAGE	DALLAS	04/23/24	Processed	213.85	USD
183736	10	21598		STAR AUTISM SUPPORT INC	PORTLAND	04/23/24	Processed	10,000.00	USD
183737	10	14242	REM1	STATE INDUSTRIAL PRODUCTS	PHILADELPHIA	04/23/24	Processed	1,225.44	USD
183738	10	78395	REM	STEINER ELECTRIC CO.	CHICAGO	04/23/24	Processed	280.52	USD
183739	10	616		STREAMWOOD BEHAVIORAL HEAL	STREAMWOOD	04/23/24	Processed	46,780.64	USD
183740	10	79000		SUMMIT SCHOOL INC	ELGIN	04/23/24	Processed	25,446.96	USD
183741	10	22122	REM	SUNBELT STAFFING LLC	ATLANTA	04/23/24	Processed	16,660.00	USD
183742	10	1478		SUPER DUPER PUBLICATIONS	GREENVILLE	04/23/24	Processed	224.80	USD
183743	10	12344	REM	SYSCO FOOD SERVICE OF CHIC	DES PLAINES	04/23/24	Processed	974.98	USD
183744	10	19148		T S LIVINGSTON INC	NORTH AURORA	04/23/24	Processed	825.00	USD
183745	10	15594		TALKTOOLS LLC	CHARLESTON	04/23/24	Processed	208.23	USD
183746	10	9630	REM3	TEACHER DIRECT	BIRMINGHAM	04/23/24	Processed	284.36	USD
183747	10	18998	REM1	THE HORTON GROUP INC	CHICAGO	04/23/24	Processed	7,000.00	USD
183748	10	17068		THE RESPONSIVE MAILROOM IN	ELGIN	04/23/24	Processed	312.00	USD
183749	10	19003		THOMAS DUNCAN PARKER	PALATINE	04/23/24	Processed	1,000.00	USD
183750	10	16681	REM	LEVATO GROUP INC	WHEELING	04/23/24	Processed	1,063.65	USD
183751	10	20377		TRADUCCIONNOW	ELGIN	04/23/24	Processed	150.00	USD
183752	10	713	REM2	TRANE US INC	CHICAGO	04/23/24	Processed	3,509.00	USD
183753	10	21868		PATRICK TYSKI	ALGONQUIN	04/23/24	Processed	115.47	USD
183754	10	11468	REM	ULINE	CHICAGO	04/23/24	Processed	373.90	USD
183755	10	11477	REM2	BSN SPORTS LLC	DALLAS	04/23/24	Processed	104.93	USD
183756	10	18375	REM2	VALDES LLC	WHEELING	04/23/24	Processed	360.00	USD
183757	10	22328		CHRISTINA VICTOR	ALGONQUIN	04/23/24	Processed	185.00	USD
183758	10	20168		VILLAGE OF ROSEMONT	ROSEMONT	04/23/24	Processed	600.00	USD
183759	10	75970	REM1	VILLAGE OF SLEEPY HOLLOW	SLEEPY HOLLOW	04/23/24	Processed	1,400.36	USD
183760	10	4395	REM3	VISION SERVICE PLAN	LOS ANGELES	04/23/24	Processed	22,473.06	USD
183761	10	20967		WAIST UP IMPRINTED SPORTSW	SCHAUMBURG	04/23/24	Processed	1,123.08	USD
183762	10	10725	REM	WAKOH WEAR	GENOA	04/23/24	Processed	793.00	USD
183763	10	18131		PATRICIA WALSH	ALGONQUIN	04/23/24	Processed	16.39	USD
183764	10	6808	REM1	WEATHERGUARD ROOFING COMPA	ELGIN	04/23/24	Processed	19,494.54	USD
183765	10	21911		RICK WEGER	ALGONQUIN	04/23/24	Processed	229.23	USD
183766	10	21993		DEREK WEIHOFEN	ELGIN	04/23/24	Processed	500.00	USD
183767	10	17053		PAUL WELDEN	ALGONQUIN	04/23/24	Processed	125.27	USD
183768	10	13491		ANN WENZEL	ALGONQUIN	04/23/24	Processed	61.93	USD
183769	10	19045	REM2	THOMSON REUTERS - WEST	CAROL STREAM	04/23/24	Processed	984.62	USD
183770	10	7040		WEST SIDE ELECTRIC SUPPLY	SOUTH ELGIN	04/23/24	Processed	10,069.25	USD

Cash Payment Register

Cash Payment Register for thru 12/31/20

Current Report Account Currency

Cash Code HBAP Harris Bank Accounts Payable Currency USD
Payment Code MHC

Payment Number	Co	Vendor Number	Remit To	Name	City	Payment Date	Status	Payment Amount	Curr
183771	10	749		WESTERN PSYCHOLOGICAL SERV	TORRANCE	04/23/24	Processed	2,701.34	USD
183772	10	22195	REM	WIPEBOOK CORP	OTTAWA	04/23/24	Processed	948.43	USD

*** Payment Code MHC Totals

Total Open Payments	242	1,720,029.18
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0

Cash Payment Register

Cash Payment Register for thru 12/31/20

Current Report Account Currency

Cash Code HBAP Harris Bank Accounts Payable Currency USD
Payment Code PCD

Payment Number	Co	Vendor Number	Remit To	Name	City	Payment Date	Status	Payment Amount	Curr
1219	10	9103	REM3	COMCAST	PHILADELPHIA	04/23/24	Processed	7,500.00	USD
1220	10	21703	ACH	LINDE GAS & EQUIPMENT INC	PALATINE	04/23/24	Processed	452.78	USD

*** Payment Code PCD Totals		
Total Open Payments	2	7,952.78
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0

Cash Payment Register

Cash Payment Register for thru 12/31/20

Current Report Account Currency

Cash Code HBAP Harris Bank Accounts Payable Currency USD
Payment Code WIR

Payment Number	Co	Vendor Number	Remit To	Name	City	Payment Date	Status	Payment Amount	Curr
4278	10	17067	REM	AMALGAMATED BANK OF CHICAG	CHICAGO	04/23/24	Processed	476.75	USD
4279	10	17067	REM	AMALGAMATED BANK OF CHICAG	CHICAGO	04/23/24	Processed	476.75	USD
4280	10	17067	REM	AMALGAMATED BANK OF CHICAG	CHICAGO	04/23/24	Processed	476.75	USD
4281	10	20428		CSG FORTE PAYMENTS INC	ALLEN	04/23/24	Processed	11,158.60	USD
4282	10	17875		FLEETMATICS USA LLC	WALTHAM	04/23/24	Processed	1,362.36	USD
4283	10	2747		HORACE MANN INSURANCE COMP	SPRINGFIELD	04/23/24	Processed	1,722.00	USD

*** Payment Code WIR Totals		
Total Open Payments	6	15,673.21
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0
*** Cash Code HBAP Totals		
Total Open Payments	291	8,885,802.52
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0
*** Pay Group D300 USD Totals		
Total Open Payments	291	8,885,802.52
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0

Cash Payment Register

AP265 Date: 04/17/24 JOB SUBMISSION PARAMETERS
Time: 09:45

User Name: D300\laura.kelly
Job Name: AP265
Step Nbr: 1

Pay Group:	D300	Community School District 300
Company:		
Process Level:		
Cash Code:		
or Cash Code Group:		
or Cash Code List:		
Payment Dates:	-	
Report Option:	C	Current
Document Currency:	A	Account Currency
Payment Code:		
Format Option:	S	Standard

Cash Payment Register

Cash Payment Register for thru 12/31/20

Current Report Account Currency

Cash Code HBAP Harris Bank Accounts Payable Currency USD
Payment Code PCD

Payment Number	Co	Vendor Number	Remit To	Name	City	Payment Date	Status	Payment Amount	Curr
1218	10	9724	REM3	T-MOBILE	CINCINNATI	04/17/24	Processed	4,237.20	USD

*** Payment Code PCD Totals

Total Open Payments	1	4,237.20
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0

*** Cash Code HBAP Totals

Total Open Payments	1	4,237.20
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0

*** Pay Group D300 USD Totals

Total Open Payments	1	4,237.20
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0

Cash Payment Register

AP265 Date: 04/15/24 JOB SUBMISSION PARAMETERS
Time: 15:11

User Name: D300\lisa.kowalczyk
Job Name: AP265
Step Nbr: 1

Pay Group:	D300	Community School District 300
Company:		
Process Level:		
Cash Code:		
or Cash Code Group:		
or Cash Code List:		
Payment Dates:	-	
Report Option:	C	Current
Document Currency:	A	Account Currency
Payment Code:		
Format Option:	S	Standard

Cash Payment Register

Cash Payment Register for thru 12/31/20

Current Report Account Currency

Cash Code HBAP Harris Bank Accounts Payable Currency USD
Payment Code MHC

Payment Number	Co	Vendor Number	Remit To	Name	City	Payment Date	Status	Payment Amount	Curr
183527	10	14344		BESTWAY CHARTER TRANSPORTA	DES PLAINES	04/15/24	Processed	11,475.00	USD
183528	10	20752		QUADIENT LEASING USA, INC	DALLAS	04/15/24	Processed	8,325.01	USD

*** Payment Code MHC Totals		
Total Open Payments	2	19,800.01
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0
*** Cash Code HBAP Totals		
Total Open Payments	2	19,800.01
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0
*** Pay Group D300 USD Totals		
Total Open Payments	2	19,800.01
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0

Cash Payment Register

AP265 Date: 04/11/24 JOB SUBMISSION PARAMETERS
Time: 09:46

User Name: D300\laura.kelly
Job Name: AP265
Step Nbr: 1

Pay Group:	D300	Community School District 300
Company:		
Process Level:		
Cash Code:		
or Cash Code Group:		
or Cash Code List:		
Payment Dates:	-	
Report Option:	C	Current
Document Currency:	A	Account Currency
Payment Code:		
Format Option:	S	Standard

Cash Payment Register

Cash Payment Register for thru 12/31/20

Current Report Account Currency

Cash Code HBAP Harris Bank Accounts Payable Currency USD
Payment Code MHC

Payment Number	Co	Vendor Number	Remit To	Name	City	Payment Date	Status	Payment Amount	Curr
183521	10	17879		ALL FOR KIDZ INC	LYNNWOOD	04/11/24	Processed	938.00	USD
183522	10	20982	REM1	GIPPER MEDIA INC	BOSTON	04/11/24	Processed	2,069.17	USD
183523	10	49690	REM3	LAKE IN THE HILLS	CAROL STREAM	04/11/24	Processed	648.00	USD
183524	10	11777	REM3	MOBILE MINI	CHICAGO	04/11/24	Processed	301.44	USD
183525	10	22054		SHEDTHEMUSIC LLC	BROOKFIELD	04/11/24	Processed	7,395.00	USD

*** Payment Code MHC Totals

Total Open Payments	5	11,351.61
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0

*** Cash Code HBAP Totals

Total Open Payments	5	11,351.61
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0

*** Pay Group D300 USD Totals

Total Open Payments	5	11,351.61
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0

Your board package includes the February 2024 Unaudited Treasurer and Financial Report. Report highlights are as follows:

Treasurer Report
As of February 29, 2024, the District had $168,887,820 of cash on hand. The cash balance by fund was:

Operating Fund	$116,465,711
Bond & Interest Fund	$764,424
Site & Construction Fund	$51,657,685
Total	**$168,887,820**

Financial Report Analysis-All Funds
Expenditures- If the District were to spend their dollars evenly each month, costs through February should be 67% of total spending. Listed below is a summary of cash expenditures as a percentage of total spending by fund.

Fund	% of Budget	Comment
Education	58.37%	This fund is on trend. Teacher and para salaries start in late August, as the previous year's wages were accrued in June 2023.
Operations & Maintenance	66.91%	This fund is on trend.
Bond & Interest	92.57%	The bond & interest fund is used to pay our debt payments made in December and June.
Transportation	47.11%	This fund is on trend.
IMRF/Social Security	53.30%	This fund is on trend. Teacher and para salaries start in late August, as the previous year's wages were accrued in June 2023.
Capital Projects	49.38%	This fund is used to pay for our capital projects.
Tort	99.73%	The tort fund is used to pay our insurance premiums. These premiums are paid in July.

Revenues- The district has received 56.54% of its budgeted revenue compared to 52.53% prior YTD.

Financial Reporting Analysis- Operating Funds
Operating Fund Revenue Summary by Source- 55.93% compared to 52.89% prior YTD.
- Local Revenues are on-trend at 49.98%;
- State Revenues are on-trend at 65.78%;
- Federal Revenues are on-trend at 71.50% and are in line with federal grant expenditures.

Operating Fund Expenditure Summary by Object- 58.36% compared to 56.79% prior to YTD.
- Salaries are at 56.50%- teacher and para salaries summer paychecks included in June 2023;
- Benefits are at 52.92%- teacher and para salaries summer paychecks included in June 2023;
- Purchase Services are at 66.24%;
- Supplies/Materials are at 76.93%; $5.9M expended for textbook adoption (Ed Fund).
- Capital Outlay are at 60.23%; $215K expended for a grant-funded special education project (Ed Fund).
- Other/Tuition are at 58.99%;
- Non-Capitalized Equipment is at 36.27%.

Monthly Notes:
- Short-term interest rates have decreased slightly from 5.293% in December to 5.329% in February. Total interest for the year is $5,654,624, or 95.9% of budget.
- The Tort Fund has a deficit balance of ($224,077) due to payment of the District insurance premiums for worker's compensation and general liability insurance coverage. Property tax collections throughout the year will offset this deficit by the end of the fiscal year. The deficit is being covered by a loan from the working cash fund.
- Financials are presented on an unaudited cash basis and do not represent the District's final financial statements.

COMMUNITY UNIT SCHOOL DISTRICT NO 300
UNAUDITED FINANCIAL REPORT NO. 8
February 29, 2024
April 9, 2024

	ED FUND	O&M FUND	B&I FUND	TRANS FUND	IMRF FUND	S&C FUND	WORKING CASH FUND	TORT FUND	TOTAL
CASH BALANCE January 31, 2024	$ 68,326,715	$ 9,490,295	$ 757,081	$ 10,301,022	$ 4,539,164	$ 51,651,852	$ 40,659,348	$ (224,077)	$ 185,501,399
CASH RECEIPTS	$ 10,384,055	$ 80,667	$ 8,597	$ 39,529	$ 12,888	$ 146,650	$ 115,440	$ -	$ 10,787,826
CASH DISBURSEMENTS	$ (22,429,030)	$ (2,435,765)	$ (1,254)	$ (1,881,433)	$ (513,106)	$ (140,817)	$ -	$ -	$ (27,401,404)
CASH BALANCE February 29, 2024	$ 56,281,741	$ 7,135,196	$ 764,424	$ 8,459,118	$ 4,038,946	$ 51,657,685	$ 40,774,788	$ (224,077)	$ 168,887,821
INTERFUND TRANSFERS/LOANS*							$ (224,077)	$ 224,077	$ -
ENDING CASH BALANCE February 29, 2024	$ 56,281,740	$ 7,135,196	$ 764,424	$ 8,459,118	$ 4,038,946	$ 51,657,685	$ 40,550,711	$ -	$ 168,887,820
INVESTMENT INCOME YEAR TO DATE	$ 5,654,624								

TREASURER'S REPORT FOR THE MONTH OF FEBRUARY 2024

INVESTMENTS AT COST:		$ 168,887,821.82
(See attached schedule for investment detail)		
MONTHLY PAYROLL:		
Educational Fund	$ 12,762,360.95	
O&M Fund	$ 720,419.05	
Transportation Fund	$ 60,042.08	$ 13,542,822.08
PAYROLL RELATED EXPENDITURES:		
(Not reflected in A/P Bill Listing)		
Educational and Transportation Funds;		
Teachers, Retirement System	$ 1,044,497.89	
Total Teachers, Retirement System		$ 1,044,497.89
Illinois Municipal Retirement Fund		
IMRF	$ 168,804.17	
FICA	$ 161,491.21	
Medicare	$ 180,334.70	
Total IMRF/FICA/Medicare Fund		$ 510,630.08
Total Payroll and Related Expenditures		$ 15,097,950.05

COMMUNITY UNIT SCHOOL DISTRICT #300
Financial Report 8
February 29, 2024
By Fund, By Object

All Funds	FY24 Budget	FY24 Actual	% of FY24 Budget
Local	257,703,525	131,690,598	51.10%
State	93,186,548	61,266,392	65.75%
Federal	35,446,345	25,487,836	71.91%
Other Source	-	-	
Total Revenues	386,336,418	218,444,826	56.54%
Salaries	179,240,410	101,265,193	56.50%
Benefits	55,689,298	29,469,646	52.92%
Purchased Services	61,537,979	40,753,325	66.22%
Supplies/Materials	18,022,667	13,864,878	76.93%
Capital Outlay	19,036,127	9,554,687	50.19%
Other	35,648,507	29,546,577	82.88%
Non-Capitalized Equipment	8,654,274	3,139,188	36.27%
Total Expenditures	377,829,262	227,593,495	60.24%
Revenues Over Disbursements	8,507,156	(9,148,668)	
Other Financing Sources	-	-	
Fund Balance Transfer	-	-	
Net Change to Fund Balance	8,507,156	(9,148,668)	

Operating Funds	FY24 Budget	FY24 Actual	% of FY24 Budget
Local	230,242,998	115,066,833	49.98%
State	93,136,548	61,266,392	65.78%
Federal	29,174,647	20,861,276	71.50%
Other Sources	-	-	
Total Revenues	352,554,193	197,194,501	55.93%
Salaries	179,240,410	101,265,193	56.50%
Benefits	55,689,298	29,469,646	52.92%
Purchased Services	61,517,979	40,748,286	66.24%
Supplies/Materials	18,022,667	13,864,878	76.93%
Capital Outlay	1,426,218	858,946	60.23%
Other/Tuition	10,319,194	6,086,890	58.99%
Non-Capitalized Equipment	8,654,274	3,139,188	36.27%
Total Expenditures	334,870,040	195,433,028	58.36%
Revenues Over Disbursements	17,684,153	1,761,473	
Other Financing Sources	(14,489,420)	-	
Fund Balance Transfer	-	-	
Net Change to Fund Balance	3,194,733	1,761,473	

COMMUNITY UNIT SCHOOL DISTRICT #300
Financial Report 8
February 29, 2024
By Fund, By Object

	FY24	FY24	% of FY24
Fund 1-Educational	Budget	Actual	Budget
Local	173,741,042	87,254,141	50.22%
State	84,018,755	54,149,845	64.45%
Federal	29,174,647	20,861,276	71.50%
Other Sources	-	-	
Total Revenues	286,934,444	162,265,261	56.55%
Salaries	170,671,144	95,239,228	55.80%
Benefits	46,541,074	24,586,441	52.83%
Purchased Services	35,744,174	25,708,478	71.92%
Supplies/Materials	10,158,748	9,435,823	92.88%
Capital Outlay	168,444	512,600	304.31%
Other/Tuition	10,202,895	6,086,790	59.66%
Non-Capitalized Equipment	8,403,247	2,968,657	35.33%
Total Expenditures	281,889,726	164,538,017	58.37%
Revenues Over Disbursements	5,044,718	(2,272,756)	
Other Financing Source Transfers	-	-	
Fund Balance Transfer	-	-	
Net Change to Fund Balance	5,044,718	(2,272,756)	
Fund 2-Operations & Maintenance			
Local	36,114,062	17,741,299	49.13%
State	-	-	
Other Sources	-	-	
Total Revenues	36,114,062	17,741,299	49.13%
Salaries	8,408,992	5,642,154	67.10%
Benefits	1,990,769	1,061,179	53.30%
Purchased Services	4,113,503	3,615,002	87.88%
Supplies/Materials	5,613,864	3,625,545	64.58%
Capital Outlay	1,167,850	308,589	26.42%
Other	9,000	100	1.11%
Non-Capitalized Equipment	251,027	170,531	67.93%
Total Expenditures	21,555,005	14,423,099	66.91%
Revenues Over Disbursements	14,559,057	3,318,201	
Other Financing Source Transfers	(14,489,420)	-	
Net Change to Fund Balance	69,637	3,318,201	

COMMUNITY UNIT SCHOOL DISTRICT #300
Financial Report 8
February 29, 2024
By Fund, By Object

Fund 3-Bond & Interest			
Local	22,752,256	12,514,093	55.00%
Other Sources	-	-	0.00%
Total Revenues	22,752,256	12,514,093	55.00%
Purchased Services	20,000	5,039	25.20%
Other	25,329,313	23,459,687	92.62%
Total Expenditures	25,349,313	23,464,726	92.57%
Revenues Over Disbursements	(2,597,057)	(10,950,633)	
Other Financing Sources/(Uses)	2,489,420	-	
Net Change to Fund Balance	(107,637)	(10,950,633)	

Fund 4-Transportation	FY24 Budget	FY24 Actual	% of FY24 Budget
Local	11,195,177	5,414,109	48.36%
State	9,117,793	7,116,547	78.05%
Other Sources	-	-	
Total Revenues	20,312,970	12,530,656	61.69%
Salaries	160,274	383,812	239.47%
Benefits	41,979	29,817	71.03%
Purchased Services	19,328,302	9,099,202	47.08%
Supplies/Materials	2,250,055	803,510	35.71%
Capital Outlay	89,924	37,757	41.99%
Other	107,299	-	0.00%
Non-Capitalized Equipment	-	-	0.00%
Total Expenditures	21,977,833	10,354,098	47.11%
Revenues Over Disbursements	(1,664,863)	2,176,558	
Other Financing Sources	-	-	
Net Change to Fund Balance	(1,664,863)	2,176,558	

Fund 5-IMRF/Social Security			
Local	4,934,755	2,574,424	52.17%
Total Revenues	4,934,755	2,574,424	52.17%
Benefits	7,115,476	3,792,210	53.30%
Total Expenditures	7,115,476	3,792,210	53.30%
Revenues Over Disbursements	(2,180,721)	(1,217,786)	
Other Financing Sources	-	-	
Net Change to Fund Balance	(2,180,721)	(1,217,786)	

COMMUNITY UNIT SCHOOL DISTRICT #300
Financial Report 8
February 29, 2024
By Fund, By Object

Fund 6-Capital Projects			
Local	4,708,271	4,109,672	87.29%
State	50,000	-	0.00%
Federal	6,271,698	4,626,560	73.77%
Total Revenues	11,029,969	8,736,232	79.20%
Salaries	-	-	
Benefits	-	-	
Purchased Services	-	-	
Supplies/Materials	-	-	
Capital Outlay	17,609,909	8,695,741	49.38%
Other	-	-	
Total Expenditures	17,609,909	8,695,741	49.38%
Revenues Over Disbursements	(6,579,940)	40,491	
Other Financing Sources	12,000,000	-	
Fund Balance Transfer	-	-	
Net Change to Fund Balance	5,420,060	40,491	

Fund 7-Working Cash	FY24 Budget	FY24 Actual	% of FY24 Budget
Local	1,773,031	928,907	52.39%
Total Revenues	1,773,031	928,907	52.39%
Total Expenditures	-	-	0.00%
Revenues Over Disbursements	1,773,031	928,907	
Other Financing Uses	-	-	
Net Change to Fund Balance	1,773,031	928,907	
Fund 8-Tort			
Local	2,484,931	1,153,953	46.44%
Total Revenues	2,484,931	1,153,953	46.44%
Purchase Services	2,332,000	2,325,605	99.73%
Total Expenditures	2,332,000	2,325,605	99.73%
Revenues Over Disbursements	152,931	(1,171,652)	
Other Financing Uses	-	-	
Net Change to Fund Balance	152,931	(1,171,652)	

COMMUNITY UNIT SCHOOL DISTRICT #300

Summary of Fiscal Year Investment Activity-All Funds

Depository or Instrument	Type	#	Bank Year	Date Purchased	Date of Maturity	Term (Days)	Rate (%)	Par/Face	Principal Invested	Earnings to Maturity	Principal Invested @ 02/29/24
OPERTATING FUND INVESTMENTS											
WI TREASURY SEC., 912797FZ5	SEC		365	3/28/2023	7/25/2023	119	4.780%	4,062,000	3,999,836	-	-
First Mid Bank & Trust, National Assoc	CD		365	3/22/2023	7/26/2023	126	5.104%	249,368	245,050	-	-
Preferred Bank, NY	CD		365	3/22/2023	7/26/2023	126	5.140%	249,398	245,050	-	-
ISDLAF+ Term Series, IL	TS		365	5/18/2023	7/28/2023	71	5.030%	7,068,491	7,000,000	-	-
ISDLAF+ Term Series, IL	TS		365	6/23/2023	9/22/2023	91	5.350%	3,058,484	3,000,000	-	-
Vast Bank, National Assoication, OK	CD		365	7/12/2023	10/19/2023	99	5.250%	249,858	246,350	-	-
BOKF, National Association, OK	CDR		365	7/20/2023	10/19/2023	91	5.240%	249,435	246,218	-	-
Bank of China, NY	CDR		365	7/20/2023	10/19/2023	91	5.240%	249,435	246,218	-	-
First National Bank, TX	CDR		365	7/20/2023	10/19/2023	91	5.240%	249,435	246,218	-	-
First National Bank of Jasper, TX	CDR		365	7/20/2023	10/19/2023	91	5.240%	249,435	246,218	-	-
FirstBank, TN	CDR		365	7/20/2023	10/19/2023	91	5.240%	249,435	246,218	-	-
Heritage Bank of Commerce, CA	CDR		365	7/20/2023	10/19/2023	91	5.240%	249,435	246,218	-	-
Kanza Bank, KS	CDR		365	7/20/2023	10/19/2023	91	5.240%	249,435	246,218	-	-
Louisiana National Bank, LA	CDR		365	7/20/2023	10/19/2023	91	5.240%	249,435	246,218	-	-
MapleMark Bank, TX	CDR		365	7/20/2023	10/19/2023	91	5.240%	249,435	246,218	-	-
Old National Bank, IN	CDR		365	7/20/2023	10/19/2023	91	5.240%	249,435	246,218	-	-
Peoples Bank, OH	CDR		365	7/20/2023	10/19/2023	91	5.240%	249,435	246,218	-	-
Pinnacle Bank, NE	CDR		365	7/20/2023	10/19/2023	91	5.240%	249,435	246,218	-	-
SSB Community Bank, OH	CDR		365	7/20/2023	10/19/2023	91	5.240%	249,435	246,218	-	-
St. Louis Bank, MO	CDR		365	7/20/2023	10/19/2023	91	5.240%	249,435	246,218	-	-
Texas Bank and Trust Company, TX	CDR		365	7/20/2023	10/19/2023	91	5.240%	249,435	246,218	-	-
The Paducah Bank and Trust Company, KY	CDR		365	7/20/2023	10/19/2023	91	5.240%	249,435	246,218	-	-
United Roosevelt Savings Bank, NJ	CDR		365	7/20/2023	10/19/2023	91	5.240%	249,435	246,218	-	-
West Bank, IA	CDR		365	7/20/2023	10/19/2023	91	5.240%	249,435	246,218	-	-
Independent Bank, TX	CDR		365	7/20/2023	10/19/2023	91	5.240%	220,832	217,984	-	-
Civista Bank, OH	CDR		365	7/20/2023	10/19/2023	91	5.240%	180,485	178,158	-	-
Bruning Bank, NE	CDR		365	7/20/2023	10/19/2023	91	5.240%	174,183	171,936	-	-
US TREASURY N/B	SEC		365	11/4/2021	11/30/2023	756	0.400%	4,786,000	4,956,127	-	-
ISDLAF+ Term Series, IL	TS		365	9/7/2023	12/6/2023	90	5.310%	21,680,193	21,400,000	-	-
Worthington Bank, TX	CDR		365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-
BCB Community Bank, NJ	CDR		365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-
Centier Bank, IN	CDR		365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-
Chickasaw Community Bank, OK	CDR		365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-
Citizens National Bank, N.A., LA	CDR		365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-
Devon Bank, IL	CDR		365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-
Equitable Bank, NE	CDR		365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-

FirsTier Bank, NE	CDR	365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-
First Business Bank, WI	CDR	365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-
First Community Bank of Heartland, KY	CDR	365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-
Habib American Bank, NY	CDR	365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-
Heritage Bank National Association, MN	CDR	365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-
Live Oak Banking Company, NC	CDR	365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-
Ohio State Bank, OH	CDR	365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-
OneUnited Bank, MA	CDR	365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-
River City Bank, CA	CDR	365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-
Solera National Bank, CO	CDR	365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-
Sundown State Bank, TX	CDR	365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-
The State Bank, MI	CDR	365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-
WesBanco Bank, Inc., WV	CDR	365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-
Peoples Savings Bank of Rhineland, MO	CDR	365	9/21/2023	12/21/2023	91	5.350%	57,069	56,318	-	-
Independent Bank, TX	CDR	365	9/21/2023	12/21/2023	91	5.350%	28,112	27,742	-	-
ISDLAF+ Term Series, IL	TS	365	9/7/2023	1/10/2024	125	5.360%	5,499,123	5,400,000	-	-
Adams Bank & Trust, NE	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
American Bank and Trust., OK	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
BTC Bank, MO	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Bank of Colorado, CO	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Bank of Springfield, IL	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Bank of Western Oklahoma, OK	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
CIBC Bank USA, IL	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Cathay Bank, CA	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Champlain National Bank, NY	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Cornerstone Bank, MA	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Dayspring Bank, NE	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Dream First Bank, N.A., KS	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Elk State Bank, KS	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Exchange Bank and Trust Company, OK	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
FFB Bank, CA	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
FNCB, PA	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
First National Bank of Mount Dora, FL	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
First National Bank of Pasco, FL	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Generations Bank, NY	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Homeland Federal Savings Bank, LA	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Landmark National Bank, KS	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Lea County State Bank, NM	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Legacy Bank, KS	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Liberty National Bank, OK	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Mountain Valley Bank, TN	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Partners Bank, AR	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Republic Bank & Trust Company, KY	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
River Bank & Trust, AL	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-

Security First Bank, NE	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
The Bank of Elk River, MN	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
The Fahey Banking Company, OH	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
TrustBank, IL	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Truxton Trust Company, TN	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Waterford Bank, N.A., OH	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,581	246,272	-	-
American Bank, National Association, TX	CDR	365	10/12/2023	1/11/2024	91	5.390%	208,267	205,505	-	-
SNB Bank, National Association, OK	CDR	365	10/12/2023	1/11/2024	91	5.390%	202,912	200,221	-	-
Starion Bank, ND	CDR	365	10/12/2023	1/11/2024	91	5.390%	202,912	200,221	-	-
Range Bank, National Association, MI	CDR	365	10/12/2023	1/11/2024	91	5.390%	164,359	162,179	-	-
Bruning Bank, NE	CDR	365	10/12/2023	1/11/2024	91	5.390%	75,296	74,298	-	-
Civista Bank, OH	CDR	365	10/12/2023	1/11/2024	91	5.390%	68,990	68,075	-	-
Bank of Marin, CA	CDR	365	10/12/2023	1/11/2024	91	5.390%	14,479	14,287	-	-
Milledgeville State Bank, IL	CDR	365	10/12/2023	1/11/2024	91	5.390%	1,991	1,965	-	-
Fed Home Ln Discount NT	SEC	365	3/2/2023	1/24/2024	328	5.095%	8,162,000	7,799,917	-	-
ISDLAF+ Term Series, IL	TS	365	10/30/2023	1/30/2024	92	5.350%	2,026,970	2,000,000	-	-
ISDLAF+ Term Series, IL	TS	365	9/22/2023	2/2/2024	133	5.350%	3,058,484	3,000,000	-	-
Treasury Bill, 912797JC2	SEC	365	10/4/2023	2/6/2024	125	5.383%	11,192,000	10,999,474	-	-
PONCE BANK	SDA		3/31/2024			5.350%	416	416	-	416
NEXBANK, SSB-ICS	SDA		3/31/2024			5.350%	6,499,837	6,499,837	-	6,499,837
Bank of China 1285997-1	SDA		3/31/2024			5.380%	22,614,498	22,614,498	-	22,614,498
Bank of China 1285906-1	SDA		3/31/2024			5.380%	38,105	38,105	-	38,105
Congressional Bank	SDA		3/31/2024			5.350%	700,939	700,939	-	700,939
NEXBANK, SSB-PHLY,TX	SDA		3/31/2024			5.350%	0	0	-	0
EagleBank, VA	CD	365	9/7/2023	3/7/2024	182	5.403%	249,855	243,300	6,554.74	243,300
DMB Community Bank, WI	CD	365	9/7/2023	3/7/2024	182	5.395%	249,845	243,300	6,544.51	243,300
Western Alliance Bank, CA	CD	365	9/7/2023	3/7/2024	182	5.411%	249,813	243,250	6,563.10	243,250
First State Bank and Trust Company, Inc., MO	CD	365	9/7/2023	3/7/2024	182	5.407%	249,860	243,300	6,559.66	243,300
5Star Bank, CO	CD	365	9/7/2023	3/7/2024	182	5.405%	249,891	243,350	6,540.60	243,350
Treasury Bill, 61497-1	SEC	365	9/7/2023	3/7/2024	182	5.380%	10,266,000	9,999,924	266,076.18	9,999,924
Treasury Bill 61697-1	SEC	365	9/18/2023	3/7/2024	171	5.370%	8,199,000	7,999,489	199,511.28	7,999,489
Nexbank, TX	CD	365	6/28/2023	4/4/2024	281	5.223%	13,313,281	12,800,000	513,281.05	12,800,000
Oklahoma Capital Bank, OK	CD	365	5/17/2023	4/18/2024	337	4.765%	249,880	239,350	10,530.19	239,350
Veritex Community Bank, TX	CD	365	5/17/2023	4/18/2024	337	4.738%	2,087,496	2,000,000	87,496.44	2,000,000
First Community Bank, NE	CD	365	5/17/2023	4/18/2024	337	4.833%	249,821	239,150	10,671.47	239,150
CrossFirst Bank, KS	CD	365	5/17/2023	4/18/2024	337	4.896%	249,855	239,050	10,805.33	239,050
CIBM Bank, WI	CD	365	5/17/2023	4/18/2024	337	4.770%	249,839	239,300	10,538.97	239,300
Merrick Bank, UT	CD	365	5/17/2023	4/18/2024	337	4.749%	249,739	239,250	10,489.29	239,250
First Southeast Bank, MN	CD	365	5/17/2023	4/18/2024	337	4.793%	249,732	239,150	10,582.04	239,150
Capital Community Bank, UT	CD	365	5/17/2023	4/18/2024	337	4.738%	249,717	239,250	10,466.76	239,250
Pinnacle Bank, GA	CD	365	5/17/2023	4/18/2024	337	4.796%	249,739	239,150	10,589.24	239,150
Barrington Bank & Trust Company	CD	365	6/12/2023	4/18/2024	311	5.145%	249,791	239,300	10,490.63	239,300
Schaumburg Bank & Trust Company	CD	365	6/12/2023	4/18/2024	311	5.145%	249,791	239,300	10,490.63	239,300
Crystal Lake Bank and Trust Company	CD	365	6/12/2023	4/18/2024	311	5.145%	249,791	239,300	10,490.63	239,300

Village Bank and Trust	CD	365	6/12/2023	4/18/2024	311	5.145%	249,791	239,300	10,490.63	239,300
Beverly Bank & Trust Company	CD	365	6/12/2023	4/18/2024	311	5.145%	216,075	207,000	9,074.63	207,000
Hinsdale Bank & Trust Company	CD	365	6/12/2023	4/18/2024	311	5.145%	249,791	239,300	10,490.63	239,300
Northbrook Bank and Trust Company	CD	365	6/12/2023	4/18/2024	311	5.145%	249,791	239,300	10,490.63	239,300
Wheaton Bank & Trust	CD	365	6/12/2023	4/18/2024	311	5.145%	249,791	239,300	10,490.63	239,300
Wintrust Bank	CD	365	6/12/2023	4/18/2024	311	5.145%	249,791	239,300	10,490.63	239,300
State Bank of the Lakes	CD	365	6/12/2023	4/18/2024	311	5.145%	249,791	239,300	10,490.63	239,300
Old Plank Trail Community Bank	CD	365	6/12/2023	4/18/2024	311	5.145%	249,791	239,300	10,490.63	239,300
ISDLAF+ Term Series, IL	TS	365	6/23/2023	5/1/2024	313	5.200%	8,252,275	7,900,000	352,275.08	7,900,000
Customers Bank	CD	365	6/12/2023	5/2/2024	325	5.111%	11,497,488	10,997,000	500,488.22	10,997,000
Amarillo National Bank, TX	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
American Bank and Trust Co., Ok	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Atlantic Union Bank, VA	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Bank of Breham, NA, TX	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Bank of the Panhandle, OK	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
CFBank, National Association, OH	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
CIBC Bank USA, IL	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
CUSB Bank, IA	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Champlain National Bank, NY	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Chickasaw Community Bank, OK	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Drake Bank, MN	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
FNCB, PA	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
First Business Bank, WI	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
First National Bank of Omaha, WI	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
First National Bank of Omaha, NE	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
FirstBank Southwest, TX	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
HomeStreet Bank, WA	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Landmark National Bank, KS	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Modern Bank, National Association, NY	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Oakstar Bank, MO	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Pathfinder Bank, NY	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Provident Bank, NJ	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
River City Bank, CA	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Signature Bank of Arkansas, AR	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
St. Louis Bank, MO	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
TowneBank, VA	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Unico Bank, MO	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Waterford Bank, N.A., OH	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,245.87	246,327
Founders Bank, DC	CDR	365	2/1/2024	5/2/2024	91	5.300%	104,201	102,846	1,355.26	102,846
Bank 7	CD	365	6/12/2023	5/15/2024	338	5.204%	249,784	238,300	11,483.79	238,300
American Bank, National Association, TX	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Associated Bank, N.A., WI	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
BCBank, Inc, WV	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Bank of Ocean City, MD	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327

Bank of Pontiac, IL	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Beneficial State Bank, CA	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Cathay Bank, CA	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Centreville Bank, RI	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Dayspring Bank, NE	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Dream First Bank, N.A., KS	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
First Commonwealth Bank, PA	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
First Fed Community Bk of Bucyrus, OH	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
First National Bank, TX	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Fortress Bank, IL	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Generations Bank, NY	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Grand Valley Bank, UT	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Independent Bank, MI	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Israel Discount Bank of New York, NY	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Kanza Bank, KS	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Kennebec Savings Bank, ME	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Lifestore Bank, NC	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Mabrey Bank, OK	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Malvern Bank, IA	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Meadows Bank, NV	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Meridian Bank, PA	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Northwest Bank, ID	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Planters Bank & Trust Company, MS	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Platinum Bank, MN	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Providence Bank & Trust, IL	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Red River State Bank, MN	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Solera National Bank, CO	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
The Cincinnatus Savings & Loan Co., OH	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
The Citizens Bank of Winfield, AL	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
The Dime Bank, PA	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Union Bank, Inc., WV	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
United Prarie Bank, MN	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
United Republic Bank, NE	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Watermark Bank, OK	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
biBANK, LA	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,245.87	246,327
Mid Penn Bank, PA	CDR	365	2/15/2024	5/16/2024	91	5.300%	236,384	233,310	3,074.46	233,310
The Bank of Elk River, MN	CDR	365	2/15/2024	5/16/2024	91	5.300%	84,655	83,554	1,101.05	83,554
Gold Coast Bank, IL	CDR	365	2/15/2024	5/16/2024	91	5.300%	23,358	23,054	303.80	23,054
Frankin Savings Bank, ME	CDR	365	2/15/2024	5/16/2024	91	5.300%	21,570	21,289	280.54	21,289
Bank of Colorado, CO	CDR	365	2/15/2024	5/16/2024	91	5.300%	16,232	16,021	211.12	16,021
Bruing Bank, NE	CDR	365	2/15/2024	5/16/2024	91	5.300%	16,232	16,021	211.12	16,021
Financial Federal Bank, TN	CD	365	5/17/2023	5/16/2024	365	5.000%	249,900	238,000	11,900.00	238,000
NorthEast Community Bank, NY	CD	365	5/17/2023	5/16/2024	365	5.022%	249,762	237,850	11,912.19	237,850
First National Bank, ME	CD	365	5/17/2023	5/16/2024	365	4.997%	249,856	238,000	11,855.63	238,000

First Horizon Bank, 337158AW9	DTC	365	5/23/2023	5/22/2024	365	5.053%	237,000	237,219		237,219
Morgan Stanley Bank NA, 61690U6Q8	DTC	365	5/24/2023	5/23/2024	365	5.053%	237,000	237,219		237,219
Bank of America NA, 06051VT89	DTC	365	5/24/2023	5/23/2024	365	5.053%	237,000	237,219		237,219
US TREASURY N/B	SEC	365	1/30/2024	5/28/2024	119	5.205%	4,779,000	4,699,461		4,699,461
WI Treasury SEC., 912797KE6	SEC	365	2/13/2024	6/11/2024	119	5.210%	4,576,000	4,499,776		4,499,776
US TREASURY N/B	SEC	365	7/15/2021	7/31/2024	1112	0.310%	1,878,000	1,981,217		1,981,217
ISDLAF+ Term Series, IL	TS	365	2/2/2024	8/2/2024	182	5.100%	3,086,545	3,010,000	76,544.71	3,010,000
First Internet Bank of Indiana, IN	CD	365	5/17/2023	11/7/2024	540	4.509%	247,652	232,100	15,551.50	232,100
Bank Hapoalim B.M., NY	CD	365	5/17/2023	11/7/2024	540	4.643%	249,859	233,800	16,058.77	233,800
ServisFirst Bank, FL	CD	365	5/17/2023	11/7/2024	540	5.302%	249,879	231,750	18,128.93	231,750
Schertz Bank & Trust, TX	CD	365	5/17/2023	11/7/2024	540	4.643%	249,859	233,800	16,058.77	233,800
The First National Bank of McGregor, TX	CD	365	5/17/2023	11/7/2024	540	4.700%	249,683	233,450	16,232.77	233,450
First Western Bank & Tru, 33749VBQ0	DTC	365	5/23/2023	11/22/2024	549	4.762%	248,000	248,316		248,316
Morgan Stanley PVT Bank, 61768ETZ6	DTC	365	5/24/2023	11/25/2024	551	5.005%	243,000	243,157		243,157
Western Alliance Bank, CA	CD	365	1/26/2024	1/24/2025	364	5.108%	4,203,760	4,000,000	203,760.22	4,000,000
Cornerstone Bank, NE	CD	365	5/17/2023	5/16/2025	730	5.060%	249,883	226,500	23,383.07	226,500
Baxter Credit Union, IL	CD	365	5/17/2023	5/16/2025	730	4.718%	249,888	228,000	21,887.54	228,000
Wells Fargo Bank NA, 949764CT9	DTC	365	5/23/2023	5/23/2025	731	4.855%	248,000	248,213		248,213
US TREASURY N/B	SEC	365	7/15/2021	7/31/2025	1477	0.530%	2,020,000	1,997,433	22,567.19	1,997,433
US TREASURY N/B	SEC	365	7/15/2021	7/31/2026	1842	0.700%	1,874,000	1,982,926		1,982,926
PMA/ISDLAF Liquid #10254-101	Short term trust deposit	365		as needed	n/a	5.293%		7,298	-	7,298
PMA/ISDLAF Max #10254-101	Short term trust deposit	365		as needed	n/a	5.308%		11,555,198	-	11,555,198
PMA/ISDLAF LTD #10254-101	LTD Account	365	1/19/2021	2/29/2024			26,215,000	26,215,000	-	26,215,000
PMA/ISDLAF Liquid #10254-104	Short term trust deposit	365		as needed	n/a	5.251%		3,708,699	-	3,708,699
PMA/ISDLAF Max #10254-104	Short term trust deposit	365		as needed	n/a	5.277%		22,160		22,160
Total Operating Investments with PMA										171,982,416
									Outstanding Items	(5,123,011)
									Bond & Interest Fund Transfers	1,263,993
									Capital Fund Cash Balance	(51,651,852)
TOTAL OPERATING FUNDS AS OF				29-Feb-24						116,471,546
TOTAL BOND AND INTEREST FUND INVESTMENTS AS OF (see page 5 for details):				29-Feb-24						764,424
TOTAL CAPITAL FUND INVESTMENTS AS OF				29-Feb-24						51,651,852
TOTAL FUNDS INVESTED (Including Bond & Interest Fund)				29-Feb-24						**$ 168,887,822**

February 29, 2024

COMMUNITY UNIT SCHOOL DISTRICT #300

Summary of Fiscal Year Investment Activity-Bond and Interest Fund

Depository or Instrument	Type	#	Bank Year	Date Purchased	Date of Maturity	Term (Days)	Rate (%)	Par/Face	Principal Invested	Earnings to Maturity	Principal Invested @ 02/29/24
BOND AND INTEREST FUND INVESTMENTS											
NEXBANK, SSB-ICS, TX	SDA		365	10/31/2023			8.310%	128,322	127,783	-	128,322
PMA 1994 Escrow Fund; #10254-103-Liquid	Short term trust deposit		365		as needed	n/a	5.293%		6	-	6
PMA 1994 Escrow Fund; #10254-103-Max	Short term trust deposit		365		as needed	n/a	5.308%		907,519	-	907,519
Total B&I Investments with PMA											1,035,307
USBank Intercept Escrow Fund 400554.1	MMA								991,447	-	991,447
USBank 2001 Escrow Fund 400540.1	MMA								842	-	842
Total B&I Investments with US Bank									993,109		993,109
TOTAL BOND AND INTEREST FUNDS INVESTMENTS AS OF:					29-Feb-24				993,109		2,028,417
										Outstanding Items	-
										Operating Fund Transfers	(1,263,993)
										Cash Balance Per General Ledger	764,424

Balance Sheet

Consolidated		Educational Fund	Consolidated		
Account Nbr	Description	Current Year	Previous Year	Change	Percent
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	54,822,790.45	50,294,953.11	4,527,837.34	9.0
8014-0000	Payroll Account	37,166.27	37,983.89	817.62-	2.2-
8015-0000	Flex Account	128,311.78	12,463.59	115,848.19	929.5
8016-0000	Board Account Deposits	188,951.27	731.31	188,219.96	25737.4
8017-0000	Student Payments Account	497.08	51.90	445.18	857.8
	Total Cash	55,177,716.85	50,346,183.80	4,831,533.05	9.6
RECEIVABLES	Receivables				
8100	110-122				
8110-0000	Interest Receivable	172,182.00	424,117.00	251,935.00-	59.4-
8190-0000	Grants Receivable	6,216,282.05	6,045,171.05	171,111.00	2.8
8192-0000	Property Taxes Receivable	78,541,951.00	70,468,621.00	8,073,330.00	11.5
	Total 110-122	84,930,415.05	76,937,909.05	7,992,506.00	10.4
8400	Other Current Assets				
8440-0000	Prepaid Expenses	1,416.00	1,416.00	0.00	
8486-0000	Invoice Tolerance	.01-	.02-	.01	50.0-
	Total Other Current Assets	1,415.99	1,415.98	.01	
	Total Receivables	84,931,831.04	76,939,325.03	7,992,506.01	10.4
	Total Current Assets	140,109,547.89	127,285,508.83	12,824,039.06	10.1
	Total Assets	140,109,547.89	127,285,508.83	12,824,039.06	10.1
LIABFBAL	Liabilities & Fund Equity				
LIABILITIES	Liabilities				
9000	Current Liabilities				
9011-0000	Accounts Payable	166,649.20-	1,282,652.26-	1,116,003.06	87.0-
9021-0000	Accrued Payroll	264,358.25-	7,644.77-	256,713.48-	3358.0
9022-0000	Deferred Revenue	77,382,745.23-	70,883,790.23-	6,498,955.00-	9.2
9023-0000	Accrued Accounts Payable (Auditor A	638,079.64-	761,502.17-	123,422.53	16.2-
9025-0000	Unclaimed Property Liability	1,547.65-	0.00	1,547.65-	
9026-0000	Deferred Student Account Revenue	255,427.90-	0.00	255,427.90-	
9098-0000	Premium Group Term Life (Noncash) (	177,764.25-	15,630.60	193,394.85-	1237.3-
	Total Current Liabilities	78,886,572.12-	72,919,958.83-	5,966,613.29-	8.2
9300	Payroll Deductions				
9301-0000	Federal Withholding Tax Payable	1,173.34	1,202.22	28.88-	2.4-
9302-0000	SIT Payable	293.73	293.73	0.00	
9310-0000	Annuities Payable	201.53-	248.47	450.00-	181.1-

Balance Sheet

Consolidated		Educational Fund		Consolidated	
Account Nbr	Description	Current Year	Previous Year	Change	Percent
9300	Payroll Deductions				
9320-0000	Employee Disability/Life Payable	642.44	31,485.09-	32,127.53	102.0-
9321-0000	FSA	46,114.80-	18,375.32-	27,739.48-	151.0
9322-0000	Employee Health Payable	314.98	0.00	314.98	
9325-0000	Health Savings Account (HSA)	342,137.94-	0.00	342,137.94-	
9330-0000	TRS	413,048.74-	679,212.77-	266,164.03	39.2-
9340-0000	THIS-Employee	121,705.19-	152,788.97-	31,083.78	20.3-
9362-0000	Garnishments	88.08	731.66	643.58-	88.0-
9363-0000	Union Dues	93.48	96.01	2.53-	2.6-
9368-0000	Employee Voluntary Insurance Payabl	675.01	351.39	323.62	92.1
	Total Payroll Deductions	919,927.14-	878,938.67-	40,988.47-	4.7
9400	Other Payables				
9402-0000	Owed to Foundation	67.40-	420.00-	352.60	84.0-
9403-0000	Owed to Settlement	1,257.50-	1,257.50-	0.00	
9404-0000	Owed to Building-Music Donations	1,624.23-	794.23-	830.00-	104.5
9410-0000	Owed to Building-Vending	171,537.88-	186,187.27-	14,649.39	7.9-
9411-0000	Owed to Building-Picture Money	177,133.92-	174,854.48-	2,279.44-	1.3
9412-0000	Owed to Building-ACT Prep Program	305,707.40-	478,165.14-	172,457.74	36.1-
9413-0000	Owed to Building-Physical Education	310,868.54-	314,691.19-	3,822.65	1.2-
9414-0000	Owed to Building-Athletics	322,015.78-	311,174.90-	10,840.88-	3.5
9415-0000	Owed to Building-Yearbook	98,163.82-	115,504.29-	17,340.47	15.0-
9416-0000	Owed to Building-Year in Review Vid	3,300.15-	3,300.15-	0.00	
9417-0000	Owed to Building-Athletic Tournamen	291,397.46-	287,693.45-	3,704.01-	1.3
9418-0000	Owed to Building-Assignment Books	2,820.00-	2,820.00-	0.00	
9419-0000	Owed to Building-Other	248,081.28-	237,084.54-	10,996.74-	4.6
9420-0000	Owed to Building - Spec Olympics	4,364.73-	4,499.41-	134.68	3.0-
9421-0000	Owed to Building - Admin Mentoring	10,220.75-	10,220.75-	0.00	
9422-0000	Owed to Building - Corporate Sponso	20,406.29-	30,014.27-	9,607.98	32.0-
9423-0000	Owed to Building - Athletc Donation	96,679.03-	74,798.85-	21,880.18-	29.3
9424-0000	Owed To Building - Musical	157,211.17-	119,231.04-	37,980.13-	31.9
9425-0000	Owed to Building - Summer Camps	4,812.57-	4,812.57-	0.00	
9426-0000	Owed to Building - Library	106,609.53-	88,863.73-	17,745.80-	20.0
9428-0000	Owed to Building - Homeless	16,417.90-	14,880.53-	1,537.37-	10.3
9429-0000	Owed to Building - BPAC	360.64-	360.64-	0.00	
9430-0000	Owed to Building - Donations	69,940.81-	107,430.29-	37,489.48	34.9-
9434-0000	Owed to Buildings-Basketball	1,103.09-	685.17-	417.92-	61.0
9437-0000	Owed to Buildings-Softball	250.00-	250.00-	0.00	
9440-0000	Owed to Building-Grants	3,353.23-	2,858.83-	494.40-	17.3
9441-0000	Owed to Building-CTE INCubator Spon	8,640.76-	0.00	8,640.76-	
9460-0000	Other Payables	2,450,684.55	2,532,208.58	81,524.03-	3.2-
9461-0000	Credit Card Payable	482.96-	482.96-	0.00	
9462-0000	Owed to Building-Print Shop	2,077.25-	1,241.25-	836.00-	67.4
9463-0000	Summer Camp-Bowling	.30-	.30-	0.00	
9464-0000	Summer Camp-Girls Basketball	8,125.19-	2,165.92-	5,959.27-	275.1
9465-0000	Summer Camp-Boys Basketball	14,284.04-	8,721.21-	5,562.83-	63.8
9466-0000	Summer Camp-Coed Tennis	14,725.51-	8,974.08-	5,751.43-	64.1
9467-0000	Summer Camp-Football	8,705.70-	1,505.72	10,211.42-	678.2-
9468-0000	Summer Camp-Coed Volleyball	6,734.87-	2,534.87-	4,200.00-	165.7
9469-0000	Summer Camp-Coed Wrestling	7,730.69-	4,629.19-	3,101.50-	67.0
9470-0000	Summer Camp-Boys Baseball	7,037.36-	8,947.65-	1,910.29	21.3-

Consolidated		Educational Fund		Consolidated	
Account Nbr	Description	Current Year	Previous Year	Change	Percent
9400	Other Payables				
9471-0000	Summer Camp-Girls Softball	5,437.66-	930.00-	4,507.66-	484.7
9472-0000	Sports Camp-Elementary	586.57-	586.57-	0.00	
9473-0000	Summer Camp-Coed Soccer	333.30	333.30	0.00	
9474-0000	Summer Camp-Cheerleading	6,048.29-	4,736.92-	1,311.37-	27.7
9475-0000	Custodial Services	144,114.15-	129,027.94-	15,086.21-	11.7
9477-0000	Summer Camp-Coed Basketball	233.60	233.60	0.00	
9478-0000	Summer Camp-Girls Soccer	674.37-	564.37-	110.00-	19.5
9479-0000	Summer Camp-Coed Cross Country	1,272.90-	104.98	1,377.88-	1312.5-
9480-0000	Summer Camp-Boys Lacrosse	3,597.29-	2,261.25-	1,336.04-	59.1
9481-0000	Summer Camp-Girls Lacrosse	14.62-	14.62-	0.00	
9482-0000	Summer Camp-Dance Camp	4,634.46-	11,630.43-	6,995.97	60.2-
9483-0000	Summer Camp-Boys Soccer	22,633.86-	20,466.54-	2,167.32-	10.6
9484-0000	Summer Camp-Girls Golf	2,012.54-	692.54-	1,320.00-	190.6
9485-0000	Summer Camp-Boys Golf	3,374.18-	1,724.65-	1,649.53-	95.6
9486-0000	Summer Camp-Girls Volleyball	19,411.28-	10,490.72-	8,920.56-	85.0
9488-0000	Summer Camp-Marching Band	3,191.14-	1,948.74-	1,242.40-	63.8
9492-0000	Summer Camp-Strength & Conditioning	8,540.28-	964.72-	7,575.56-	785.3
9493-0000	Summer Camp-Girls Track	208.99-	208.99-	0.00	
9494-0000	Summer Camp-Boys Track	1,585.00-	225.00-	1,360.00-	604.4
9495-0000	Ed Services Donations	737.65-	520.65-	217.00-	41.7
9496-0000	FSL Events-Donations	71.56-	71.56-	0.00	
9497-0000	Coffee Shop	4,570.39-	4,575.19-	4.80	.1-
9498-0000	Owed to Special Events	3,021.77-	1,741.77-	1,280.00-	73.5
9499-0000	Owed to Wellness	45,358.84-	33,190.84-	12,168.00-	36.7
	Total Other Payables	334,096.07-	302,738.48-	31,357.59-	10.4
9500	Long-Term Liabilities				
9505-0000	Lease Liability GASB 87	0.00	3,696,757.00-	3,696,757.00	100.0-
	Total Long-Term Liabilities	0.00	3,696,757.00-	3,696,757.00	100.0-
	Total Liabilities	80,140,595.33-	77,798,392.98-	2,342,202.35-	3.0
FUNDBAL	Equity				
9900-0000	Fund Balance	63,406,139.50-	55,633,280.55-	7,772,858.95-	14.0
9950-0000	Current Year Net Change in Fund Balan	3,177,418.44	6,146,164.70	2,968,746.26-	48.3-
9997-0000	Payroll Clearing	259,768.50	0.00	259,768.50	
	Total Equity	59,968,952.56-	49,487,115.85-	10,481,836.71-	21.2
	Total Liabilities & Fund Equit	140,109,547.89-	127,285,508.83-	12,824,039.06-	10.1

Balance Sheet

Consolidated		Health Insurance Fund	Consolidated		
Account Nbr	Description	Current Year	Previous Year	Change	Percent
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	3,538,943.75	153,715.64-	3,692,659.39	2402.3-
	Total Cash	3,538,943.75	153,715.64-	3,692,659.39	2402.3-
	Total Current Assets	3,538,943.75	153,715.64-	3,692,659.39	2402.3-
	Total Assets	3,538,943.75	153,715.64-	3,692,659.39	2402.3-
LIABFBAL	Liabilities & Fund Equity				
LIABILITIES	Liabilities				
9000	Current Liabilities				
9011-0000	Accounts Payable	4,106.26	16.39-	4,122.65	25153.4-
	Total Current Liabilities	4,106.26	16.39-	4,122.65	25153.4-
9300	Payroll Deductions				
9322-0000	Employee Health Payable	3,378,793.82-	326,937.85	3,705,731.67-	1133.5-
9323-0000	Employee Dental Payable	148,946.54-	165,491.87-	16,545.33	10.0-
9324-0000	Employee Vision Payable	15,309.65-	7,713.95-	7,595.70-	98.5
	Total Payroll Deductions	3,543,050.01-	153,732.03	3,696,782.04-	2404.7-
	Total Liabilities	3,538,943.75-	153,715.64	3,692,659.39-	2402.3-
	Total Liabilities & Fund Equit	3,538,943.75-	153,715.64	3,692,659.39-	2402.3-

Balance Sheet

Consolidated		Grant Fund		Consolidated	
Account Nbr	Description	Current Year	Previous Year	Change	Percent
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	3,700,439.43	161,839.89	3,538,599.54	2186.5
	Total Cash	3,700,439.43	161,839.89	3,538,599.54	2186.5
RECEIVABLES	Receivables				
8400	Other Current Assets				
8486-0000	Invoice Tolerance	.01	.01	0.00	
	Total Other Current Assets	.01	.01	0.00	
	Total Receivables	.01	.01	0.00	
	Total Current Assets	3,700,439.44	161,839.90	3,538,599.54	2186.5
	Total Assets	3,700,439.44	161,839.90	3,538,599.54	2186.5
LIABFBAL	Liabilities & Fund Equity				
LIABILITIES	Liabilities				
9000	Current Liabilities				
9011-0000	Accounts Payable	28,563.71	11,834.88-	40,398.59	341.4-
9023-0000	Accrued Accounts Payable (Auditor A	29,592.58-	2,710.63-	26,881.95-	991.7
	Total Current Liabilities	1,028.87-	14,545.51-	13,516.64	92.9-
9300	Payroll Deductions				
9330-0000	TRS	58,417.96-	58,417.96-	0.00	
	Total Payroll Deductions	58,417.96-	58,417.96-	0.00	
9400	Other Payables				
9428-0000	Owed to Building - Homeless	0.00	887.63	887.63-	100.0-
	Total Other Payables	0.00	887.63	887.63-	100.0-
	Total Liabilities	59,446.83-	72,075.84-	12,629.01	17.5-
FUNDBAL	Equity				
9900-0000	Fund Balance	2,516,947.49-	798,799.58-	1,718,147.91-	215.1
9950-0000	Current Year Net Change in Fund Balan	1,124,045.12-	709,035.52	1,833,080.64-	258.5-
	Total Equity	3,640,992.61-	89,764.06-	3,551,228.55-	3956.2
	Total Liabilities & Fund Equit	3,700,439.44-	161,839.90-	3,538,599.54-	2186.5

Balance Sheet

Consolidated | Grant Fund | Consolidated

Account Nbr	Description	Current Year	Previous Year	Change	Percent

Balance Sheet

Consolidated		Covid 19 Fund		Consolidated	
Account Nbr	Description	Current Year	Previous Year	Change	Percent
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	5,780,433.27-	633,334.92	6,413,768.19-	1012.7-
8014-0000	Payroll Account	.01-	0.00	.01-	
	Total Cash	5,780,433.28-	633,334.92	6,413,768.20-	1012.7-
	Total Current Assets	5,780,433.28-	633,334.92	6,413,768.20-	1012.7-
	Total Assets	5,780,433.28-	633,334.92	6,413,768.20-	1012.7-
LIABFBAL	Liabilities & Fund Equity				
LIABILITIES	Liabilities				
9000	Current Liabilities				
9011-0000	Accounts Payable	12,196.07	11.99	12,184.08	101618.7
9023-0000	Accrued Accounts Payable (Auditor A	12,196.07-	11.99-	12,184.08-	101618.7
	Total Current Liabilities	0.00	0.00	0.00	
9300	Payroll Deductions				
9320-0000	Employee Disability/Life Payable	593.26-	1,661.48-	1,068.22	64.3-
9321-0000	FSA	8,045.95-	9,211.58-	1,165.63	12.7-
9325-0000	Health Savings Account (HSA)	5,250.00-	0.00	5,250.00-	
9330-0000	TRS	322.14	0.00	322.14	
	Total Payroll Deductions	13,567.07-	10,873.06-	2,694.01-	24.8
	Total Liabilities	13,567.07-	10,873.06-	2,694.01-	24.8
FUNDBAL	Equity				
9900-0000	Fund Balance	5,574,626.67	982,323.86	4,592,302.81	467.5
9950-0000	Current Year Net Change in Fund Balan	219,373.68	1,604,785.72-	1,824,159.40	113.7-
	Total Equity	5,794,000.35	622,461.86-	6,416,462.21	1030.8-
	Total Liabilities & Fund Equit	5,780,433.28	633,334.92-	6,413,768.20	1012.7-

Balance Sheet

Balance Sheet
For Period 8 Ending February 29, 2024 | Fiscal Year 2024

Consolidated | Operations & Maintenance Fund Consolidated

Account Nbr	Description	Current Year	Previous Year	Change	Percent
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	7,135,196.08	8,750,577.41	1,615,381.33-	18.5-
	Total Cash	7,135,196.08	8,750,577.41	1,615,381.33-	18.5-
RECEIVABLES	Receivables				
8100	110-122				
8110-0000	Interest Receivable	9,989.00	55,887.00	45,898.00-	82.1-
8192-0000	Property Taxes Receivable	17,168,353.00	14,470,397.00	2,697,956.00	18.6
	Total 110-122	17,178,342.00	14,526,284.00	2,652,058.00	18.3
8400	Other Current Assets				
8486-0000	Invoice Tolerance	.14-	.13-	.01-	7.7
	Total Other Current Assets	.14-	.13-	.01-	7.7
	Total Receivables	17,178,341.86	14,526,283.87	2,652,057.99	18.3
	Total Current Assets	24,313,537.94	23,276,861.28	1,036,676.66	4.5
	Total Assets	24,313,537.94	23,276,861.28	1,036,676.66	4.5
LIABFBAL	Liabilities & Fund Equity				
LIABILITIES	Liabilities				
9000	Current Liabilities				
9011-0000	Accounts Payable	226,672.07-	165,194.40-	61,477.67-	37.2
9022-0000	Deferred Revenue	16,894,924.00-	14,525,106.00-	2,369,818.00-	16.3
9023-0000	Accrued Accounts Payable (Auditor A	33,069.96	.13	33,069.83	5438330.8
	Total Current Liabilities	17,088,526.11-	14,690,300.27-	2,398,225.84-	16.3
9300	Payroll Deductions				
9310-0000	Annuities Payable	245.17-	245.17-	0.00	
9320-0000	Employee Disability/Life Payable	10,356.73-	9,673.95-	682.78-	7.1
9321-0000	FSA	7,712.20-	9,264.52-	1,552.32	16.8-
9325-0000	Health Savings Account (HSA)	1,625.00-	0.00	1,625.00-	
	Total Payroll Deductions	19,939.10-	19,183.64-	755.46-	3.9
9400	Other Payables				
9410-0000	Owed to Building-Vending	440.83-	440.83-	0.00	
9460-0000	Other Payables	441.00	441.00	0.00	
	Total Other Payables	.17	.17	0.00	

Balance Sheet

Balance Sheet
For Period 8 Ending February 29, 2024 Fiscal Year 2024

Consolidated — Operations & Maintenance Fund Consolidated

Account Nbr	Description	Current Year	Previous Year	Change	Percent
9500	Long-Term Liabilities				
9505-0000	Lease Liability GASB 87	442,747.00-	646,980.00-	204,233.00	31.6-
	Total Long-Term Liabilities	442,747.00-	646,980.00-	204,233.00	31.6-
	Total Liabilities	17,551,212.04-	15,356,463.74-	2,194,748.30-	14.3
FUNDBAL	Equity				
9900-0000	Fund Balance	3,444,124.94-	6,634,638.74-	3,190,513.80	48.1-
9950-0000	Current Year Net Change in Fund Balan	3,318,200.96-	1,285,758.80-	2,032,442.16-	158.1
	Total Equity	6,762,325.90-	7,920,397.54-	1,158,071.64	14.6-
	Total Liabilities & Fund Equit	24,313,537.94-	23,276,861.28-	1,036,676.66-	4.5

Balance Sheet

Consolidated		Bond & Interest Fund	Consolidated		
Account Nbr	Description	Current Year	Previous Year	Change	Percent
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	764,424.65	420,982.90	343,441.75	81.6
	Total Cash	764,424.65	420,982.90	343,441.75	81.6
RECEIVABLES	Receivables				
8100	110-122				
8110-0000	Interest Receivable	24,300.00	41,168.00	16,868.00-	41.0-
8192-0000	Property Taxes Receivable	12,427,273.00	13,240,757.00	813,484.00-	6.1-
	Total 110-122	12,451,573.00	13,281,925.00	830,352.00-	6.3-
	Total Receivables	12,451,573.00	13,281,925.00	830,352.00-	6.3-
	Total Current Assets	13,215,997.65	13,702,907.90	486,910.25-	3.6-
	Total Assets	13,215,997.65	13,702,907.90	486,910.25-	3.6-
LIABFBAL	Liabilities & Fund Equity				
LIABILITIES	Liabilities				
9000	Current Liabilities				
9022-0000	Deferred Revenue	12,240,367.00-	13,281,056.00-	1,040,689.00	7.8-
	Total Current Liabilities	12,240,367.00-	13,281,056.00-	1,040,689.00	7.8-
	Total Liabilities	12,240,367.00-	13,281,056.00-	1,040,689.00	7.8-
FUNDBAL	Equity				
9900-0000	Fund Balance	11,926,263.29-	10,658,353.55-	1,267,909.74-	11.9
9950-0000	Current Year Net Change in Fund Balan	10,950,632.64	10,236,501.65	714,130.99	7.0
	Total Equity	975,630.65-	421,851.90-	553,778.75-	131.3
	Total Liabilities & Fund Equit	13,215,997.65-	13,702,907.90-	486,910.25	3.6-

Balance Sheet

Consolidated		Transportation Fund	Consolidated		
Account Nbr	Description	Current Year	Previous Year	Change	Percent
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	8,459,117.76	7,944,902.40	514,215.36	6.5
	Total Cash	8,459,117.76	7,944,902.40	514,215.36	6.5
RECEIVABLES	Receivables				
8100	110-122				
8110-0000	Interest Receivable	14,091.00	27,910.00	13,819.00-	49.5-
8190-0000	Grants Receivable	2,442,738.00	2,321,853.00	120,885.00	5.2
8192-0000	Property Taxes Receivable	5,166,591.00	4,410,438.00	756,153.00	17.1
	Total 110-122	7,623,420.00	6,760,201.00	863,219.00	12.8
8400	Other Current Assets				
8486-0000	Invoice Tolerance	.01	.01	0.00	
	Total Other Current Assets	.01	.01	0.00	
	Total Receivables	7,623,420.01	6,760,201.01	863,219.00	12.8
	Total Current Assets	16,082,537.77	14,705,103.41	1,377,434.36	9.4
	Total Assets	16,082,537.77	14,705,103.41	1,377,434.36	9.4
LIABFBAL	Liabilities & Fund Equity				
LIABILITIES	Liabilities				
9000	Current Liabilities				
9011-0000	Accounts Payable	22,101.13-	1,434,175.99-	1,412,074.86	98.5-
9022-0000	Deferred Revenue	5,092,149.00-	4,437,759.00-	654,390.00-	14.7
9023-0000	Accrued Accounts Payable (Auditor A	14,267.28-	14,406.22-	138.94	1.0-
	Total Current Liabilities	5,128,517.41-	5,886,341.21-	757,823.80	12.9-
9300	Payroll Deductions				
9310-0000	Annuities Payable	184.58-	184.58-	0.00	
9320-0000	Employee Disability/Life Payable	165.49-	153.77-	11.72-	7.6
	Total Payroll Deductions	350.07-	338.35-	11.72-	3.5
9500	Long-Term Liabilities				
9505-0000	Lease Liability GASB 87	36,817.00-	23,388.00-	13,429.00-	57.4
	Total Long-Term Liabilities	36,817.00-	23,388.00-	13,429.00-	57.4
	Total Liabilities	5,165,684.48-	5,910,067.56-	744,383.08	12.6-

Balance Sheet

Consolidated		Transportation Fund	Consolidated		
Account Nbr	Description	Current Year	Previous Year	Change	Percent
FUNDBAL	Equity				
9900-0000	Fund Balance	8,740,294.92-	8,715,727.48-	24,567.44-	.3
9950-0000	Current Year Net Change in Fund Balan	2,176,558.37-	79,308.37-	2,097,250.00-	2644.4
	Total Equity	10,916,853.29-	8,795,035.85-	2,121,817.44-	24.1
	Total Liabilities & Fund Equit	16,082,537.77-	14,705,103.41-	1,377,434.36-	9.4

Balance Sheet

Consolidated — Municipal Retirement Fund — Consolidated

Account Nbr	Description	Current Year	Previous Year	Change	Percent
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	3,739,104.39	4,720,639.53	981,535.14-	20.8-
	Total Cash	3,739,104.39	4,720,639.53	981,535.14-	20.8-
RECEIVABLES	Receivables				
8100	110-122				
8110-0000	Interest Receivable	11,267.00	27,220.00	15,953.00-	58.6-
8192-0000	Property Taxes Receivable	2,024,773.00	2,938,410.00	913,637.00-	31.1-
	Total 110-122	2,036,040.00	2,965,630.00	929,590.00-	31.3-
	Total Receivables	2,036,040.00	2,965,630.00	929,590.00-	31.3-
	Total Current Assets	5,775,144.39	7,686,269.53	1,911,125.14-	24.9-
	Total Assets	5,775,144.39	7,686,269.53	1,911,125.14-	24.9-
LIABFBAL	Liabilities & Fund Equity				
LIABILITIES	Liabilities				
9000	Current Liabilities				
9022-0000	Deferred Revenue	2,000,041.00-	2,965,056.00-	965,015.00	32.5-
	Total Current Liabilities	2,000,041.00-	2,965,056.00-	965,015.00	32.5-
9300	Payroll Deductions				
9303-0000	IMRF Payable	1,470.33	822.84-	2,293.17	278.7-
	Total Payroll Deductions	1,470.33	822.84-	2,293.17	278.7-
	Total Liabilities	1,998,570.67-	2,965,878.84-	967,308.17	32.6-
FUNDBAL	Equity				
9900-0000	Fund Balance	4,743,791.35-	4,997,700.14-	253,908.79	5.1-
9950-0000	Current Year Net Change in Fund Balan	967,217.63	277,309.45	689,908.18	248.8
	Total Equity	3,776,573.72-	4,720,390.69-	943,816.97	20.0-
	Total Liabilities & Fund Equit	5,775,144.39-	7,686,269.53-	1,911,125.14	24.9-

Balance Sheet

Consolidated Social Security/Medicare Fund Consolidated

Account Nbr	Description	Current Year	Previous Year	Change	Percent
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	299,841.11	638,215.97	338,374.86-	53.0-
	Total Cash	299,841.11	638,215.97	338,374.86-	53.0-
	Total Current Assets	299,841.11	638,215.97	338,374.86-	53.0-
	Total Assets	299,841.11	638,215.97	338,374.86-	53.0-
LIABFBAL	Liabilities & Fund Equity				
LIABILITIES	Liabilities				
9300	Payroll Deductions				
9304-0000	FICA Payable	2,773.93-	2,791.73-	17.80	.6-
9305-0000	Medicare Only Payable	8,133.47-	8,226.35-	92.88	1.1-
	Total Payroll Deductions	10,907.40-	11,018.08-	110.68	1.0-
	Total Liabilities	10,907.40-	11,018.08-	110.68	1.0-
FUNDBAL	Equity				
9900-0000	Fund Balance	539,501.76-	1,158,282.85-	618,781.09	53.4-
9950-0000	Current Year Net Change in Fund Balan	250,568.05	531,083.42	280,515.37-	52.8-
9999-0000	Error Suspense	0.00	1.54	1.54-	100.0-
	Total Equity	288,933.71-	627,197.89-	338,264.18	53.9-
	Total Liabilities & Fund Equit	299,841.11-	638,215.97-	338,374.86	53.0-

Balance Sheet

Consolidated		Site & Construction Fund		Consolidated	
Account Nbr	Description	Current Year	Previous Year	Change	Percent
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	35,644,429.09	19,699,756.14	15,944,672.95	80.9
	Total Cash	35,644,429.09	19,699,756.14	15,944,672.95	80.9
RECEIVABLES	Receivables				
8100	110-122				
8110-0000	Interest Receivable	100,335.00	103,597.00	3,262.00-	3.1-
8191-0000	CPPRT Receivable	894,101.00	890,125.00	3,976.00	.4
	Total 110-122	994,436.00	993,722.00	714.00	.1
	Total Receivables	994,436.00	993,722.00	714.00	.1
	Total Current Assets	36,638,865.09	20,693,478.14	15,945,386.95	77.1
	Total Assets	36,638,865.09	20,693,478.14	15,945,386.95	77.1
LIABFBAL	Liabilities & Fund Equity				
LIABILITIES	Liabilities				
9000	Current Liabilities				
9011-0000	Accounts Payable	27,050.00-	74,369.15-	47,319.15	63.6-
9014-0000	Construction Contracts Payable	1,091,272.00-	1,649,866.00-	558,594.00	33.9-
9022-0000	Deferred Revenue	76,696.00-	101,411.00-	24,715.00	24.4-
9023-0000	Accrued Accounts Payable (Auditor A	1,915,656.69-	276,632.71-	1,639,023.98-	592.5
	Total Current Liabilities	3,110,674.69-	2,102,278.86-	1,008,395.83-	48.0
	Total Liabilities	3,110,674.69-	2,102,278.86-	1,008,395.83-	48.0
FUNDBAL	Equity				
9900-0000	Fund Balance	33,814,647.09-	21,616,275.65-	12,198,371.44-	56.4
9950-0000	Current Year Net Change in Fund Balan	286,456.69	3,025,076.37	2,738,619.68-	90.5-
	Total Equity	33,528,190.40-	18,591,199.28-	14,936,991.12-	80.3
	Total Liabilities & Fund Equit	36,638,865.09-	20,693,478.14-	15,945,386.95-	77.1

Balance Sheet

Consolidated		Impact Fees Fund		Consolidated	
Account Nbr	Description	Current Year	Previous Year	Change	Percent
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	16,013,256.53	15,297,841.53	715,415.00	4.7
	Total Cash	16,013,256.53	15,297,841.53	715,415.00	4.7
	Total Current Assets	16,013,256.53	15,297,841.53	715,415.00	4.7
	Total Assets	16,013,256.53	15,297,841.53	715,415.00	4.7
LIABFBAL	Liabilities & Fund Equity				
FUNDBAL	Equity				
9900-0000	Fund Balance	15,686,308.57-	15,141,988.15-	544,320.42-	3.6
9950-0000	Current Year Net Change in Fund Balan	326,947.96-	155,853.38-	171,094.58-	109.8
	Total Equity	16,013,256.53-	15,297,841.53-	715,415.00-	4.7
	Total Liabilities & Fund Equit	16,013,256.53-	15,297,841.53-	715,415.00-	4.7

Balance Sheet

Consolidated		Working Capital Fund	Consolidated		
Account Nbr	Description	Current Year	Previous Year	Change	Percent
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	40,774,788.69	39,417,048.54	1,357,740.15	3.4
	Total Cash	40,774,788.69	39,417,048.54	1,357,740.15	3.4
RECEIVABLES	Receivables				
8100	110-122				
8110-0000	Interest Receivable	82,649.00	169,770.00	87,121.00-	51.3-
8192-0000	Property Taxes Receivable	2,363.00	2,024.00	339.00	16.7
	Total 110-122	85,012.00	171,794.00	86,782.00-	50.5-
	Total Receivables	85,012.00	171,794.00	86,782.00-	50.5-
	Total Current Assets	40,859,800.69	39,588,842.54	1,270,958.15	3.2
	Total Assets	40,859,800.69	39,588,842.54	1,270,958.15	3.2
LIABFBAL	Liabilities & Fund Equity				
LIABILITIES	Liabilities				
9000	Current Liabilities				
9022-0000	Deferred Revenue	65,500.00-	168,212.00-	102,712.00	61.1-
	Total Current Liabilities	65,500.00-	168,212.00-	102,712.00	61.1-
	Total Liabilities	65,500.00-	168,212.00-	102,712.00	61.1-
FUNDBAL	Equity				
9900-0000	Fund Balance	39,865,393.78-	39,016,513.83-	848,879.95-	2.2
9950-0000	Current Year Net Change in Fund Balan	928,906.91-	404,116.71-	524,790.20-	129.9
	Total Equity	40,794,300.69-	39,420,630.54-	1,373,670.15-	3.5
	Total Liabilities & Fund Equit	40,859,800.69-	39,588,842.54-	1,270,958.15-	3.2

Balance Sheet

Consolidated		Tort Immunity Fund		Consolidated	
Account Nbr	Description	Current Year	Previous Year	Change	Percent
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	224,076.84-	293,946.44-	69,869.60	23.8-
	Total Cash	224,076.84-	293,946.44-	69,869.60	23.8-
RECEIVABLES	Receivables				
8100	110-122				
8110-0000	Interest Receivable	1,965.00	3,428.00	1,463.00-	42.7-
8192-0000	Property Taxes Receivable	1,195,630.00	1,013,599.00	182,031.00	18.0
	Total 110-122	1,197,595.00	1,017,027.00	180,568.00	17.8
	Total Receivables	1,197,595.00	1,017,027.00	180,568.00	17.8
	Total Current Assets	973,518.16	723,080.56	250,437.60	34.6
	Total Assets	973,518.16	723,080.56	250,437.60	34.6
LIABFBAL	Liabilities & Fund Equity				
LIABILITIES	Liabilities				
9000	Current Liabilities				
9022-0000	Deferred Revenue	1,177,417.00-	1,016,953.00-	160,464.00-	15.8
	Total Current Liabilities	1,177,417.00-	1,016,953.00-	160,464.00-	15.8
	Total Liabilities	1,177,417.00-	1,016,953.00-	160,464.00-	15.8
FUNDBAL	Equity				
9900-0000	Fund Balance	967,753.37-	879,171.77-	88,581.60-	10.1
9950-0000	Current Year Net Change in Fund Balan	1,171,652.21	1,173,044.21	1,392.00-	.1-
	Total Equity	203,898.84	293,872.44	89,973.60-	30.6-
	Total Liabilities & Fund Equit	973,518.16-	723,080.56-	250,437.60-	34.6

Income Statement

Consolidated		Educational Fund			Consolidated		
Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
REVENUE	Revenue						
LOCAL	Revenue from Local Sources						
1111-0000	CUR YR General Levy	0.00	0.00	0.00	0.00	66,796,587.00	0.00
1112-0000	First PR YR General Levy	1,092,523.52	0.00	0.00	63,679,367.40	62,507,546.00	101.87
1113-0000	Other PR YR General Levies	0.00	0.00	0.00	0.00	722,210.00	0.00
1141-0000	CUR YR Special Education Levy	0.00	0.00	0.00	0.00	17,813,627.00	0.00
1142-0000	First PR YR Special Education	0.00	0.00	0.00	17,378,884.98	17,162,232.00	101.26
1311-0000	Tuition from Pupils or Parents	0.00	0.00	0.00	13,034.59	36,000.00	36.21
1342-0000	Special Education Tuition from	0.00	0.00	0.00	3,921.52	0.00	0.00
1511-0000	Interest on Investments	207,325.15	0.00	0.00	2,449,809.50	2,601,471.00	94.17
1611-0000	Sales to Pupils - Lunch	198,504.20	0.00	0.00	1,211,306.94	1,500,000.00	80.75
1612-0000	Sales to Pupils - Breakfast	13,599.70	0.00	0.00	78,097.20	150,000.00	52.06
1613-0000	Sales to Pupils - A La Carte	60,471.00	0.00	0.00	240,722.25	750,000.00	32.10
1621-0000	Sales to Adults	0.00	0.00	0.00	0.00	75,000.00	0.00
1691-0000	Other Food Service Revenue	2,465.30	0.00	0.00	34,269.22	53,000.00	64.66
1726-0000	Musical Instrument Rental	25.00	0.00	0.00	50.00	0.00	0.00
1727-0000	Athletic Fees	20,116.67	0.00	0.00	284,820.40	355,000.00	80.23
1728-0000	Driver Education Behind the Wh	4,314.28	0.00	0.00	38,627.36	59,000.00	65.47
1729-0000	Flex PE Fees	3,184.01	0.00	0.00	23,290.63	25,500.00	91.34
1791-0000	Parking Permits	0.00	0.00	0.00	32,999.40	0.00	0.00
1792-0000	Music Special Events	2,805.00	0.00	0.00	6,033.67	27,000.00	22.35
1793-0000	CTE Special Events	4,525.00	0.00	0.00	4,525.00	22,000.00	20.57
1811-0000	Regular Textbook Rental	11,464.71	0.00	0.00	120,707.69	221,000.00	54.62
1812-0000	Summer School Textbook Rental	138.90	0.00	0.00	1,708.90	2,720.00	62.83
1819-0000	Other Textbook Rental	155.27	0.00	0.00	2,250.30	5,300.00	42.46
1892-0000	Heart Rate Monitors Fee	350.00	0.00	0.00	3,247.00	3,500.00	92.77
1898-0000	Merchant Processing Fee	6,744.52	0.00	0.00	52,346.47	45,000.00	116.33
1910-0000	Building Rental	0.00	0.00	0.00	492.50	0.00	0.00
1941-0000	Technology E-Rate Revenue	0.00	0.00	0.00	950,894.48	193,000.00	492.69
1951-0000	Refund of PR YRs' Expenditiure	1,196.36	0.00	0.00	188,780.63-	160,000.00	117.99-
1990-0000	P-Card Inadvertent	0.00	0.00	0.00	1,010.00	1,500.00	67.33
1991-0000	Payment from Other LEAs	140,781.79	0.00	0.00	211,009.07	350,000.00	60.29
1993-0000	Other Local Fees	348.00	0.00	0.00	348.00	0.00	0.00
1999-0000	Other Revenue-General	35,947.73	0.00	0.00	619,146.75	2,050,000.00	30.20
	Total Revenue from Local Sourc	1,806,986.11	0.00	0.00	87,254,140.59	173,688,193.00	50.24
STATE	Revenue from State Sources						
3001-0000	Evidence Based Funding (EBF)	6,702,154.00	0.00	0.00	46,915,078.00	73,723,688.00	63.64
3100-0000	Special Ed-Pvt Facility Tuitio	0.00	0.00	0.00	2,624,039.80	3,699,376.00	70.93
3120-0000	Special Ed-Orphanage Individua	0.00	0.00	0.00	403,711.23	387,765.00	104.11
3130-0000	Special Ed-Orphange Summer	0.00	0.00	0.00	2,566.00	17,439.00	14.71
3360-0000	State Free Lunch & Breakfast	5,232.28	0.00	0.00	77,612.33	35,000.00	221.75
3370-0000	Driver Education	20,633.57	0.00	0.00	63,712.21	120,000.00	53.09
3696-0000	Safe School Grant	13,461.94	0.00	0.00	94,233.58	51,172.00	184.15
3999-0000	ALOP ROE Revenue	196,761.41	0.00	0.00	983,807.05	2,600,000.00	37.84
	Total Revenue from State Sourc	6,938,243.20	0.00	0.00	51,164,760.20	80,634,440.00	63.45
FEDERAL	Revenue from Federal Sources						

Income Statement

Consolidated		Educational Fund			Consolidated		
Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
FEDERAL	Revenue from Federal Sources						
4210-0000	National School Lunch Program	400,566.53	0.00	0.00	3,112,698.64	6,000,000.00	51.88
4211-0000	NSLP Supply Chain Assistance	0.00	0.00	0.00	492,051.62	0.00	0.00
4220-0000	School Breakfast Program	102,654.54	0.00	0.00	742,891.19	1,549,000.00	47.96
4225-0000	Summer Food Program	0.00	0.00	0.00	71,685.02	70,000.00	102.41
4226-0000	Child & Adult Food Care Progr	0.00	0.00	0.00	132,636.27	250,000.00	53.05
4240-0000	Fresh Fruit and Veg. Program	8,608.36	0.00	0.00	14,703.28	27,000.00	54.46
4625-0000	Special Ed-IDEA Room & Board	0.00	0.00	0.00	222,903.78	376,699.00	59.17
4950-0000	Dept of Rehab Svcs	5,050.00	0.00	0.00	32,825.00	55,800.00	58.83
4991-0000	Medicaid Admin Outreach	0.00	0.00	0.00	405,335.76	1,000,000.00	40.53
4992-0000	Medicaid FFS	0.00	0.00	0.00	845,008.13	2,100,000.00	40.24
	Total Revenue from Federal Sou	516,879.43	0.00	0.00	6,072,738.69	11,428,499.00	53.14
	Total Revenue	9,262,108.74	0.00	0.00	144,491,639.48	265,751,132.00	54.37
EXPENSE	Expense						
100	Salaries						
111-0000	Certified Administrator	995,247.55	0.00	0.00	8,400,055.31	12,410,421.00	67.69
112-0000	Certified Directors/Superviors	365,679.60	0.00	0.00	3,063,660.39	4,834,801.00	63.37
113-0000	Certified Teachers	7,722,926.37	0.00	0.00	54,059,598.02	101,909,837.00	53.05
114-0000	Other Certified	919,767.16	0.00	0.00	6,556,437.94	12,941,524.00	50.66
115-0000	Non-Certified Supervision/Head	261,497.64	0.00	0.00	2,192,818.48	3,470,796.00	63.18
116-0000	Non-Certified Sec/Spec	560,908.72	0.00	0.00	4,508,863.51	7,521,730.00	59.94
117-0000	Non-Certified Paras/Custodial	843,246.38	0.00	0.00	5,368,325.53	9,956,544.00	53.92
118-0000	Other Non-Certified	146,084.50	0.00	0.00	886,300.22	2,721,740.00	32.56
119-0000	Other	121,152.99	0.00	0.00	821,754.39	1,194,656.00	68.79
121-0000	Substitute-Teacher	95,012.70	0.00	0.00	617,418.79	0.00	0.00
122-0000	Substitute-Paraprofessionals	1,530.00	0.00	0.00	20,430.00	0.00	0.00
123-0000	Substitute-Conferences	3,240.00	0.00	0.00	13,950.00	2,000.00	697.50
132-0000	1.5 Overtime	10,083.13	0.00	0.00	109,475.21	174,792.00	62.63
133-0000	2.0 Overtime	107.44	0.00	0.00	736.80	524.00	140.61
134-0000	Subs-Conferences/Prof Develop	540.00	0.00	0.00	990.00	0.00	0.00
135-0000	Long Term Certified Subs	50,490.00	0.00	0.00	306,270.00	0.00	0.00
138-0000	Subs-Grants	0.00	0.00	0.00	360.00	0.00	0.00
143-0000	Overload	0.00	0.00	0.00	273,656.43	320,000.00	85.52
147-0000	Officials- IHSA D300 Employees	0.00	0.00	0.00	772.00	0.00	0.00
148-0000	Extra Pay-Non-Certified	15,665.19	0.00	0.00	310,169.05	40,000.00	775.42
149-0000	Extra Pay-Certified	85,463.16	0.00	0.00	3,152,796.85	4,018,313.00	78.46
161-0000	Mileage Stipend	19,333.15	0.00	0.00	162,426.31	248,700.00	65.31
	Total Salaries	12,217,975.68	0.00	0.00	90,827,265.23	161,766,378.00	56.15
200	Employee Benefits						
211-0000	Teachers Retirement (TRS)	897,158.16	0.00	0.00	6,495,069.05	12,028,646.00	54.00
212-0000	Municipal Retirement (IMRF)	161.04-	0.00	0.00	1,886.88-	0.00	0.00

Income Statement

Consolidated		Educational Fund			Consolidated		
Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
200	Employee Benefits						
214-0000	Medicare Only	15.10	0.00	0.00	15.10	0.00	0.00
215-0000	One-Time TRS Early Retirement	0.00	0.00	0.00	97,904.94	0.00	0.00
217-0000	TRS Federal Contribution	324.32	0.00	0.00	324.32	0.00	0.00
218-0000	THIS Fund Employer Contributio	87,536.08	0.00	0.00	662,872.96	1,167,295.00	56.79
221-0000	Life Insurance	7,234.72	0.00	0.00	52,291.00	67,025.00	78.02
222-0000	Medical Insurance	2,252,248.35	0.00	0.00	13,808,524.38	28,390,355.00	48.64
223-0000	Dental Insurance	104,764.69	0.00	0.00	631,534.98	1,223,143.00	51.63
224-0000	Vision Insurance	20,056.27	0.00	0.00	122,077.19	227,249.00	53.72
225-0000	Disability Insurance	1,985.54	0.00	0.00	16,571.57	25,418.00	65.20
226-0000	HRA/HSA Board Contributions	7,375.00	0.00	0.00	1,236,781.04	1,301,500.00	95.03
231-0000	Certified Tuition Reimbursemen	17,805.10	0.00	0.00	72,582.50	0.00	0.00
232-0000	DESA Tuition Reimbursement	0.00	0.00	0.00	1,806.00	0.00	0.00
233-0000	DESPA Tuition Reimbursement	602.00	0.00	0.00	1,634.00	0.00	0.00
235-0000	Admin Tuition Reimbursement	0.00	0.00	0.00	21,300.00	0.00	0.00
237-0000	Admin Cash-in-Lieu	3,000.00	0.00	0.00	25,200.00	0.00	0.00
	Total Employee Benefits	3,399,944.29	0.00	0.00	23,244,602.15	44,430,631.00	52.32
300	Purchased Services						
310-0000	Prof & Tech Srv - Edustaff	1,194,546.71	0.00	0.00	1,504,527.46	2,500,000.00	60.18
311-0000	Professional Services-Administ	20,975.79	0.00	0.00	147,263.96	769,000.00	19.15
312-0000	Staff Development-On Site	600.00	0.00	0.00	732.99	38,400.00	1.91
313-0000	Staff Development	14,191.00	0.00	0.00	118,846.97	174,100.00	68.26
314-0000	Professional Services-Instruct	424,448.48-	0.00	0.00	1,428,546.10	437,591.00	326.46
315-0000	Food-Contracted	9,709.33	0.00	0.00	121,680.26	136,800.00	88.95
316-0000	Charter School Payment	2,575,937.53	0.00	0.00	6,591,201.07	8,518,244.00	77.38
317-0000	Audit/Financial Services	0.00	0.00	0.00	46,775.00	75,000.00	62.37
318-0000	Legal Services	0.00	0.00	0.00	5,352.12	150,000.00	3.57
319-0000	Other Professional & Technical	103,394.69	0.00	0.00	1,481,189.16	1,771,067.00	83.63
321-0000	Sanitation Services	0.00	0.00	0.00	0.00	1,000.00	0.00
322-0000	Cleaning Services	1,070.00	0.00	0.00	1,070.00	0.00	0.00
323-0000	Repair & Maintenance	26,662.01	0.00	0.00	269,575.88	234,800.00	114.81
325-0000	Rentals	44,017.18	0.00	0.00	238,591.04	175,500.00	135.95
331-0000	Pupil Transportation-General	720.00	0.00	0.00	9,540.92	0.00	0.00
333-0000	District Travel	60,361.04	0.00	0.00	141,224.87	329,190.00	42.90
334-0000	Professional Meetings	1,939.00	0.00	0.00	38,474.91	36,000.00	106.87
336-0000	Pupil Transportation-Field Tri	1,008.36	0.00	0.00	20,623.66	0.00	0.00
339-0000	Other Transporation Services	0.00	0.00	0.00	5,942.43	500.00	1188.49
341-0000	Postage & Shipping Charges	230.12	0.00	0.00	10,310.27	28,445.00	36.25
342-0000	Telephone-Local	31,021.66	0.00	0.00	158,720.80	295,249.00	53.76
346-0000	Telephone - WAN and Internet	7,500.00	0.00	0.00	97,200.00	202,637.00	47.97
347-0000	Telephone-Cellular	8,580.15	0.00	0.00	64,444.95	110,902.00	58.11
351-0000	Recruiting	1,300.00	0.00	0.00	6,191.86	14,300.00	43.30
352-0000	Legal Notices	1,500.95	0.00	0.00	5,848.84	25,500.00	22.94
361-0000	Printing & Binding	2,270.13	0.00	0.00	249,737.09	58,900.00	424.00
385-0000	Unemployment Insurance	0.00	0.00	0.00	0.00	35,000.00	0.00
389-0000	Insurance-Fire-Theft-All Other	4,451.89	0.00	0.00	68,588.74	0.00	0.00

Income Statement

Consolidated		Educational Fund			Consolidated		
Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
300	Purchased Services						
390-0000	Officials-Tournaments	0.00	0.00	0.00	117.00	0.00	0.00
391-0000	Officials-IHSA Sponsored	24,735.00	0.00	0.00	165,589.84	203,148.00	81.51
392-0000	License & Registrations	5,265.00	0.00	0.00	16,952.36	2,800.00	605.44
393-0000	Investigations	920.00	0.00	0.00	9,880.00	0.00	0.00
395-0000	Management Fees	700,745.30	0.00	0.00	4,439,973.63	10,117,045.00	43.89
397-0000	Software Licensing	260,574.32	0.00	0.00	3,956,884.73	3,479,990.00	113.70
398-0000	Banking/Credit Card Fees	9,592.89	0.00	0.00	75,984.46	125,000.00	60.79
	Total Purchased Services	4,689,371.57	0.00	0.00	21,497,583.37	30,046,108.00	71.55
400	Supplies & Materials						
411-0000	Supplies-General	212,415.95	0.00	0.00	1,573,902.78	4,140,078.00	38.02
412-0000	Supplies-Testing Materials	0.00	0.00	0.00	56,791.32	196,600.00	28.89
414-0000	Supplies-Warehouse	780.16	0.00	0.00	1,675.56	0.00	0.00
415-0000	Supplies-Computer	434.98	0.00	0.00	25,449.74	0.00	0.00
417-0000	Supplies-Uniform	10,756.04	0.00	0.00	146,242.91	0.00	0.00
421-0000	Textbooks- Approved Standard	890,923.29	0.00	0.00	954,468.10	25,000.00	3817.87
422-0000	Textbooks-Consumables	923.65	0.00	0.00	8,611.30	3,000.00	287.04
423-0000	Textbooks-Rebinds	1,360.00	0.00	0.00	1,360.00	0.00	0.00
424-0000	Textbooks-Suppl/Innovation Mat	7.67	0.00	0.00	107,918.90	3,500.00	3083.40
425-0000	Textbooks-Approved Standard El	1,953.08	0.00	0.00	81,004.56	1,647,000.00	4.92
431-0000	Library Books	5,479.73	0.00	0.00	14,926.09	26,000.00	57.41
441-0000	Periodicals	5,880.54	0.00	0.00	19,690.27	10,200.00	193.04
464-0000	Gasoline	328.01	0.00	0.00	2,270.97	18,000.00	12.62
471-0000	System Software	0.00	0.00	0.00	0.00	100.00	0.00
472-0000	Instructional Software	0.00	0.00	0.00	3,732.46	8,000.00	46.66
481-0000	Equipment < $500	8,725.10	0.00	0.00	129,673.61	62,215.00	208.43
482-0000	Parts-Transportation	0.00	0.00	0.00	0.00	2,800.00	0.00
484-0000	Computer Related Equip < $500	13,743.20	0.00	0.00	71,756.89	211,050.00	34.00
491-0000	Mat & Sup-Shipping	0.00	0.00	0.00	196.90	0.00	0.00
	Total Supplies & Materials	1,153,711.40	0.00	0.00	3,199,672.36	6,353,543.00	50.36
500	Capital Outlay						
541-0000	Equipment	10,735.50	0.00	0.00	89,984.16	46,000.00	195.62
546-0000	Software	0.00	0.00	0.00	202.89	0.00	0.00
	Total Capital Outlay	10,735.50	0.00	0.00	90,187.05	46,000.00	196.06
600	Other Objects						
641-0000	Dues & Fees	21,594.09	0.00	0.00	207,344.76	150,913.00	137.39
642-0000	FR Field Trip Costs	5,000.00-	0.00	0.00	75,000.00	0.00	0.00
651-0000	Judgments/Claims	0.00	0.00	0.00	3,567.00	0.00	0.00
671-0000	Private Facility Tuition	1,019,605.50	0.00	0.00	5,067,583.40	8,948,336.00	56.63
672-0000	Room and Board	42,378.44	0.00	0.00	318,087.32	675,000.00	47.12
673-0000	General Tuition	129,595.89	0.00	0.00	344,525.77	270,000.00	127.60
691-0000	Miscellaneous Objects	16,500.00	0.00	0.00	27,140.78	104,500.00	25.97

Income Statement

Consolidated		Educational Fund			Consolidated		
Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
600	Other Objects						
	Total Other Objects	1,224,673.92	0.00	0.00	6,043,249.03	10,148,749.00	59.55
900	System Accounts						
750	Capital Outlay - Capitalized						
751-0000	Equipment < $5000	209,528.32	0.00	0.00	725,220.89	5,191,632.00	13.97
755-0000	Computer Equipment < $5000	44.66	0.00	0.00	1,983,987.48	2,723,373.00	72.85
757-0000	Network Equipment < $5000	0.00	0.00	0.00	57,298.98	0.00	0.00
	Total Capital Outlay - Capita	209,572.98	0.00	0.00	2,766,507.35	7,915,005.00	34.95
902-0000	Handling Fees (PO)	8.62-	0.00	0.00	8.62-	0.00	0.00
	Total System Accounts	209,564.36	0.00	0.00	2,766,498.73	7,915,005.00	34.95
	Total Expense	22,905,976.72	0.00	0.00	147,669,057.92	260,706,414.00	56.64
	Total Net Change in Fund Balan	13,643,867.98-	0.00	0.00	3,177,418.44-	5,044,718.00	62.99-

Income Statement

Consolidated		Grant Fund			Consolidated		
Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
REVENUE	Revenue						
LOCAL	Revenue from Local Sources						
1511-0000	Interest on Investments	0.00	0.00	0.00	0.00	33,372.00	0.00
1921-0000	Contributions & Donations from	0.00	0.00	0.00	0.00	2,500.00	0.00
1922-0000	Foundation Donations	0.00	0.00	0.00	0.00	11,000.00	0.00
1999-0000	Other Revenue-General	0.00	0.00	0.00	0.00	5,977.00	0.00
	Total Revenue from Local Sourc	0.00	0.00	0.00	0.00	52,849.00	0.00
STATE	Revenue from State Sources						
3220-0000	Voc Ed School Improvement	13,251.00	0.00	0.00	213,683.27	240,077.00	89.01
3275-0000	Voc Ed Elem Career	2,110.68	0.00	0.00	6,161.68	13,837.00	44.53
3621-0000	School Library	0.00	0.00	0.00	16,595.73	25,534.00	64.99
3705-0000	Early Childhood-State PreK	253,000.00	0.00	0.00	1,665,153.00	1,581,831.00	105.27
3706-0000	Early Childhood-Prevention	30,300.00	0.00	0.00	212,100.00	630,372.00	33.65
3707-0000	Early Childhood-PreSchool For	79,000.00	0.00	0.00	544,000.00	791,133.00	68.76
3992-0000	After School Program Grant	28,000.00	0.00	0.00	46,926.00	101,531.00	46.22
3996-0000	Teacher Vacancy Grant	50,000.00	0.00	0.00	300,000.00	0.00	0.00
3997-0000	School STEAM Revenue	0.00	0.00	0.00	19,535.00-	0.00	0.00
	Total Revenue from State Sourc	455,661.68	0.00	0.00	2,985,084.68	3,384,315.00	88.20
FEDERAL	Revenue from Federal Sources						
4300-0000	Title I-Low Income	170,279.00	0.00	0.00	1,580,823.00	2,740,479.00	57.68
4331-0000	Title I-School Improvement	971.00	0.00	0.00	7,231.00	0.00	0.00
4332-0000	Title I-School Improvement Pla	2,334.00	0.00	0.00	2,334.00	0.00	0.00
4400-0000	Title IV-Safe & Drug Free Scho	16,668.00	0.00	0.00	72,214.00	192,747.00	37.47
4600-0000	Special Ed-Preschool Flow Thro	0.00	0.00	0.00	48,127.00	102,605.00	46.91
4620-0000	Special Ed-IDEA Flow Through	34,158.00	0.00	0.00	2,965,584.00	4,363,666.00	67.96
4745-0000	Perkins-III	10,447.00	0.00	0.00	69,791.00	122,689.00	56.88
4908-0000	EL-Bilingual Ed Award (4909)	0.00	0.00	0.00	9,557.00	0.00	0.00
4909-0000	LIPLEPS-III	96,888.00	0.00	0.00	349,203.00	300,560.00	116.18
4932-0000	Title II-Teacher Quality	5,273.00	0.00	0.00	560,117.00	377,577.00	148.35
4944-0000	McKinney-Vento Homeless	0.00	0.00	0.00	4,579.00	0.00	0.00
4988-0000	IDEA ARP PreK Grant	0.00	0.00	0.00	90,165.00	0.00	0.00
4989-0000	IDEA ARP Grant	0.00	0.00	0.00	744,354.00	0.00	0.00
4990-0000	Early Childhood K-1st Jump Sta	0.00	0.00	0.00	257,415.00	0.00	0.00
4991-0000	Medicaid Admin Outreach	0.00	0.00	0.00	0.00	100,000.00	0.00
4998-0000	Other Federal Revenues	0.00	0.00	0.00	0.00	1,250,961.00	0.00
	Total Revenue from Federal Sou	337,018.00	0.00	0.00	6,761,494.00	9,551,284.00	70.79
	Total Revenue	792,679.68	0.00	0.00	9,746,578.68	12,988,448.00	75.04
EXPENSE	Expense						
100	Salaries						

Income Statement

Consolidated		Grant Fund			Consolidated		
Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
100	Salaries						
112-0000	Certified Directors/Superviors	3,869.74	0.00	0.00	27,088.18	0.00	0.00
113-0000	Certified Teachers	160,414.92	0.00	0.00	1,184,033.41	2,549,858.00	46.44
114-0000	Other Certified	20,403.40	0.00	0.00	139,939.03	120,876.00	115.77
116-0000	Non-Certified Sec/Spec	26,707.63	0.00	0.00	89,008.85	116,290.00	76.54
117-0000	Non-Certified Paras/Custodial	51,967.80	0.00	0.00	332,445.10	564,994.00	58.84
118-0000	Other Non-Certified	77,645.24	0.00	0.00	654,475.76	1,234,734.00	53.01
132-0000	1.5 Overtime	0.00	0.00	0.00	0.00	310.00	0.00
138-0000	Subs-Grants	1,890.00	0.00	0.00	13,770.00	50,415.00	27.31
148-0000	Extra Pay-Non-Certified	0.00	0.00	0.00	77,552.62	76,730.00	101.07
149-0000	Extra Pay-Certified	13,559.00	0.00	0.00	339,564.00	771,263.00	44.03
	Total Salaries	356,457.73	0.00	0.00	2,857,876.95	5,485,470.00	52.10
200	Employee Benefits						
211-0000	Teachers Retirement (TRS)	16,284.25	0.00	0.00	120,488.01	171,994.00	70.05
212-0000	Municipal Retirement (IMRF)	0.00	0.00	0.00	68,956.33	33,373.00	206.62
213-0000	Federal Insurance Contribution	0.00	0.00	0.00	63,636.86	29,724.00	214.09
214-0000	Medicare Only	42.32	0.00	0.00	50,602.88	20,912.00	241.98
217-0000	TRS Federal Contribution	8,724.54	0.00	0.00	110,057.29	220,783.00	49.85
218-0000	THIS Fund Employer Contributio	1,477.55	0.00	0.00	12,409.22	21,751.00	57.05
221-0000	Life Insurance	165.34	0.00	0.00	1,151.19	2,103.00	54.74
222-0000	Medical Insurance	72,153.52	0.00	0.00	438,863.03	671,725.00	65.33
223-0000	Dental Insurance	4,259.61	0.00	0.00	26,265.21	45,079.00	58.26
224-0000	Vision Insurance	818.28	0.00	0.00	5,057.39	9,064.00	55.80
225-0000	Disability Insurance	5.24	0.00	0.00	36.47	0.00	0.00
226-0000	HRA/HSA Board Contributions	0.00	0.00	0.00	3,750.00	2,375.00	157.89
	Total Employee Benefits	103,930.65	0.00	0.00	901,273.88	1,228,883.00	73.34
300	Purchased Services						
312-0000	Staff Development-On Site	0.00	0.00	0.00	150,763.00	156,991.00	96.03
313-0000	Staff Development	0.00	0.00	0.00	0.00	6,417.00	0.00
314-0000	Professional Services-Instruct	432,984.71	0.00	0.00	2,520,793.35	4,039,410.00	62.40
315-0000	Food-Contracted	2,465.30	0.00	0.00	36,469.95	62,045.00	58.78
319-0000	Other Professional & Technical	173,471.00	0.00	0.00	434,470.99	179,307.00	242.31
322-0000	Cleaning Services	0.00	0.00	0.00	792.00	0.00	0.00
323-0000	Repair & Maintenance	884.81	0.00	0.00	1,840.02	3,942.00	46.68
327-0000	Computer Maintenance	0.00	0.00	0.00	0.00	504.00	0.00
331-0000	Pupil Transportation-General	0.00	0.00	0.00	0.00	2,295.00	0.00
333-0000	District Travel	0.00	0.00	0.00	10,357.87	27,032.00	38.32
334-0000	Professional Meetings	6,062.64	0.00	0.00	93,052.89	112,401.00	82.79
336-0000	Pupil Transportation-Field Tri	7,742.80	0.00	0.00	19,226.80	72,877.00	26.38
341-0000	Postage & Shipping Charges	0.00	0.00	0.00	0.00	18.00	0.00
361-0000	Printing & Binding	0.00	0.00	0.00	0.00	840.00	0.00
392-0000	License & Registrations	0.00	0.00	0.00	6,374.00	2,091.00	304.83
397-0000	Software Licensing	0.00	0.00	0.00	414,972.51	367,402.00	112.95
399-0000	Other Purchased Services	0.00	0.00	0.00	0.00	19,154.00	0.00

Income Statement

Consolidated		Grant Fund			Consolidated		
Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
300	Purchased Services						
	Total Purchased Services	623,611.26	0.00	0.00	3,689,113.38	5,052,726.00	73.01
400	Supplies & Materials						
411-0000	Supplies-General	25,281.57	0.00	0.00	260,017.17	383,744.00	67.76
412-0000	Supplies-Testing Materials	0.00	0.00	0.00	0.00	1,765.00	0.00
415-0000	Supplies-Computer	0.00	0.00	0.00	1,198.00	10,325.00	11.60
422-0000	Textbooks-Consumables	2,395.58	0.00	0.00	17,368.81	62,915.00	27.61
424-0000	Textbooks-Suppl/Innovation Mat	0.00	0.00	0.00	143,729.80	20,338.00	706.71
431-0000	Library Books	3,909.71	0.00	0.00	7,204.38	15,892.00	45.33
472-0000	Instructional Software	0.00	0.00	0.00	0.00	1,890.00	0.00
481-0000	Equipment < $500	8,810.78	0.00	0.00	68,046.41	39,628.00	171.71
484-0000	Computer Related Equip < $500	7,001.82	0.00	0.00	8,600.89	20,040.00	42.92
	Total Supplies & Materials	47,399.46	0.00	0.00	506,165.46	556,537.00	90.95
500	Capital Outlay						
531-0000	Improvements Other than Buildi	0.00	0.00	0.00	407,628.01	2,500.00	0.00
		Large Percent of Budget		0.00			16305.12
541-0000	Equipment	0.00	0.00	0.00	14,784.99	119,944.00	12.33
	Total Capital Outlay	0.00	0.00	0.00	422,413.00	122,444.00	344.98
600	Other Objects						
641-0000	Dues & Fees	13,281.75	0.00	0.00	43,541.43	54,146.00	80.41
	Total Other Objects	13,281.75	0.00	0.00	43,541.43	54,146.00	80.41
900	System Accounts						
750	Capital Outlay - Capitalized						
751-0000	Equipment < $5000	11,049.45	0.00	0.00	137,084.52	388,770.00	35.26
755-0000	Computer Equipment < $5000	0.00	0.00	0.00	65,064.94	99,472.00	65.41
	Total Capital Outlay - Capita	11,049.45	0.00	0.00	202,149.46	488,242.00	41.40
	Total System Accounts	11,049.45	0.00	0.00	202,149.46	488,242.00	41.40
	Total Expense	1,155,730.30	0.00	0.00	8,622,533.56	12,988,448.00	66.39
	Total Net Change in Fund Balan	363,050.62-	0.00	0.00	1,124,045.12	0.00	0.00

Income Statement

Consolidated		Covid 19 Fund			Consolidated		
Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
REVENUE	Revenue						
FEDERAL	Revenue from Federal Sources						
4942-0000	ESSER II	0.00	0.00	0.00	4,990,812.00	3,172,418.00	157.32
4943-0000	ESSER III	329,267.00	0.00	0.00	2,965,020.00	5,022,446.00	59.04
4987-0000	District-Led High Impact Tutor	0.00	0.00	0.00	71,211.00	0.00	0.00
	Total Revenue from Federal Sou	329,267.00	0.00	0.00	8,027,043.00	8,194,864.00	97.95
	Total Revenue	329,267.00	0.00	0.00	8,027,043.00	8,194,864.00	97.95
EXPENSE	Expense						
100	Salaries						
112-0000	Certified Directors/Superviors	9,867.62	0.00	0.00	69,073.34	128,283.00	53.84
113-0000	Certified Teachers	135,875.68	0.00	0.00	986,972.61	2,045,293.00	48.26
114-0000	Other Certified	14,427.62	0.00	0.00	100,993.34	0.00	0.00
115-0000	Non-Certified Supervision/Head	5,748.33	0.00	0.00	36,821.60	74,902.00	49.16
117-0000	Non-Certified Paras/Custodial	16,742.02	0.00	0.00	122,761.43	349,546.00	35.12
118-0000	Other Non-Certified	5,326.27	0.00	0.00	42,170.60	187,563.00	22.48
132-0000	1.5 Overtime	0.00	0.00	0.00	34.17	0.00	0.00
148-0000	Extra Pay-Non-Certified	0.00	0.00	0.00	27,753.61	0.00	0.00
149-0000	Extra Pay-Certified	60.00-	0.00	0.00	167,505.00	633,709.00	26.43
	Total Salaries	187,927.54	0.00	0.00	1,554,085.70	3,419,296.00	45.45
200	Employee Benefits						
211-0000	Teachers Retirement (TRS)	14,159.96	0.00	0.00	102,250.74	272,848.00	37.48
212-0000	Municipal Retirement (IMRF)	0.00	0.00	0.00	0.00	25,678.00	0.00
213-0000	Federal Insurance Contribution	0.00	0.00	0.00	0.00	16,014.00	0.00
214-0000	Medicare Only	57.42-	0.00	0.00	43.50-	37,173.00	.12-
217-0000	TRS Federal Contribution	16,966.75	0.00	0.00	141,637.27	0.00	0.00
218-0000	THIS Fund Employer Contributio	1,272.15	0.00	0.00	10,107.00	0.00	0.00
221-0000	Life Insurance	77.25	0.00	0.00	541.30	0.00	0.00
222-0000	Medical Insurance	28,063.14	0.00	0.00	170,511.31	529,847.00	32.18
223-0000	Dental Insurance	1,389.00	0.00	0.00	7,463.99	0.00	0.00
224-0000	Vision Insurance	226.66	0.00	0.00	1,253.52	0.00	0.00
225-0000	Disability Insurance	13.32	0.00	0.00	93.24	0.00	0.00
226-0000	HRA/HSA Board Contributions	0.00	0.00	0.00	6,750.00	0.00	0.00
	Total Employee Benefits	62,110.81	0.00	0.00	440,564.87	881,560.00	49.98
300	Purchased Services						
314-0000	Professional Services-Instruct	0.00	0.00	0.00	1,302.90	0.00	0.00
319-0000	Other Professional & Technical	35,000.00	0.00	0.00	318,870.49	339,752.00	93.85
325-0000	Rentals	0.00	0.00	0.00	1,535.62	0.00	0.00
331-0000	Pupil Transportation-General	0.00	0.00	0.00	119,544.56	0.00	0.00
336-0000	Pupil Transportation-Field Tri	0.00	0.00	0.00	0.00	150,000.00	0.00

Income Statement

Consolidated		Covid 19 Fund			Consolidated		
Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
300	Purchased Services						
397-0000	Software Licensing	0.00	0.00	0.00	80,527.50	155,588.00	51.76
	Total Purchased Services	35,000.00	0.00	0.00	521,781.07	645,340.00	80.85
400	Supplies & Materials						
411-0000	Supplies-General	0.00	0.00	0.00	2,317.98-	25,000.00	9.27-
422-0000	Textbooks-Consumables	0.00	0.00	0.00	0.00	3,223,668.00	0.00
424-0000	Textbooks-Suppl/Innovation Mat	0.00	0.00	0.00	5,732,303.02	0.00	0.00
	Total Supplies & Materials	0.00	0.00	0.00	5,729,985.04	3,248,668.00	176.38
	Total Expense	285,038.35	0.00	0.00	8,246,416.68	8,194,864.00	100.63
	Total Net Change in Fund Balan	44,228.65	0.00	0.00	219,373.68-	0.00	0.00

Income Statement

Consolidated Operations & Maintenance Fund Consolidated

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
REVENUE	Revenue						
LOCAL	Revenue from Local Sources						
1111-0000	CUR YR General Levy	0.00	0.00	0.00	0.00	17,611,291.00	0.00
1112-0000	First PR YR General Levy	0.00	0.00	0.00	16,487,133.17	17,070,451.00	96.58
1390-0000	Transition Fees	43,676.16	0.00	0.00	720,724.40	340,051.00	211.95
1511-0000	Interest on Investments	26,944.91	0.00	0.00	335,591.28	429,460.00	78.14
1791-0000	Parking Permits	2,128.90	0.00	0.00	118,993.12	162,156.00	73.38
1910-0000	Building Rental	1,470.00	0.00	0.00	22,715.00	69,244.00	32.80
1951-0000	Refund of PR YRs' Expenditiure	0.00	0.00	0.00	212.55	1,613.00	13.18
1997-0000	Revenue From Sale of Assets	650.00	0.00	0.00	64,367.00	89,796.00	71.68
1999-0000	Other Revenue-General	5,796.58	0.00	0.00	8,437.06-	340,000.00	2.48-
	Total Revenue from Local Sourc	80,666.55	0.00	0.00	17,741,299.46	36,114,062.00	49.13
	Total Revenue	80,666.55	0.00	0.00	17,741,299.46	36,114,062.00	49.13
EXPENSE	Expense						
100	Salaries						
115-0000	Non-Certified Supervision/Head	161,052.97	0.00	0.00	1,316,497.45	1,783,440.00	73.82
116-0000	Non-Certified Sec/Spec	7,347.25	0.00	0.00	44,925.30	98,433.00	45.64
117-0000	Non-Certified Paras/Custodial	461,020.87	0.00	0.00	3,804,961.43	6,188,937.00	61.48
118-0000	Other Non-Certified	0.00	0.00	0.00	0.00	42,626.00	0.00
119-0000	Other	22,443.83	0.00	0.00	113,102.01	0.00	0.00
132-0000	1.5 Overtime	47,798.35	0.00	0.00	271,483.53	148,937.00	182.28
133-0000	2.0 Overtime	20,548.08	0.00	0.00	89,418.52	146,619.00	60.99
161-0000	Mileage Stipend	207.70	0.00	0.00	1,765.35	0.00	0.00
	Total Salaries	720,419.05	0.00	0.00	5,642,153.59	8,408,992.00	67.10
200	Employee Benefits						
221-0000	Life Insurance	433.14	0.00	0.00	3,527.37	166,555.00	2.12
222-0000	Medical Insurance	132,341.51	0.00	0.00	997,176.09	1,314,601.00	75.85
223-0000	Dental Insurance	6,071.10	0.00	0.00	47,719.20	268,696.00	17.76
224-0000	Vision Insurance	1,185.46	0.00	0.00	9,537.12	240,427.00	3.97
225-0000	Disability Insurance	37.72	0.00	0.00	318.78	490.00	65.06
226-0000	HRA/HSA Board Contributions	0.00	0.00	0.00	1,625.00	0.00	0.00
237-0000	Admin Cash-in-Lieu	150.00	0.00	0.00	1,275.00	0.00	0.00
	Total Employee Benefits	140,218.93	0.00	0.00	1,061,178.56	1,990,769.00	53.30
300	Purchased Services						
312-0000	Staff Development-On Site	3,216.50	0.00	0.00	3,216.50	0.00	0.00
313-0000	Staff Development	0.00	0.00	0.00	3,112.25	5,408.00	57.55
315-0000	Food-Contracted	1,830.18	0.00	0.00	8,219.67	5,408.00	151.99
319-0000	Other Professional & Technical	242,137.65	0.00	0.00	729,821.92	367,212.00	198.75
321-0000	Sanitation Services	18,081.58	0.00	0.00	142,887.13	73,606.00	194.12

Income Statement

Consolidated Operations & Maintenance Fund Consolidated

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
300	Purchased Services						
322-0000	Cleaning Services	0.00	0.00	0.00	97,118.19	30,042.00	323.27
323-0000	Repair & Maintenance	151,910.23	0.00	0.00	603,919.91	548,159.00	110.17
325-0000	Rentals	21,646.85	0.00	0.00	336,175.09	588,542.00	57.12
326-0000	Alarm System Services	1,121.00	0.00	0.00	48,869.36	108,160.00	45.18
333-0000	District Travel	0.00	0.00	0.00	4,278.13	0.00	0.00
334-0000	Professional Meetings	6,768.05	0.00	0.00	11,017.05	0.00	0.00
341-0000	Postage & Shipping Charges	20.59	0.00	0.00	42.26	0.00	0.00
347-0000	Telephone-Cellular	214.95	0.00	0.00	1,739.60	1,000.00	173.96
353-0000	License & Registration	0.00	0.00	0.00	12,450.00	0.00	0.00
362-0000	Repair & Maint-Life Safety	6,161.00	0.00	0.00	6,161.00	0.00	0.00
363-0000	Repair & Maint-Equip Elec	298.86	0.00	0.00	25,594.10	21,632.00	118.32
364-0000	Repair & Maint-Finishing Matl	736.00	0.00	0.00	138,521.97	76,080.00	182.07
365-0000	Repair & Maint-Plumbing	57,980.18	0.00	0.00	255,069.44	331,573.00	76.93
366-0000	Repair & Maint-Roofing	8,567.58	0.00	0.00	36,208.62	82,202.00	44.05
367-0000	Repair & Maint-HVAC	137,110.70	0.00	0.00	353,627.43	386,131.00	91.58
368-0000	Repair & Maint-Snowplowing	434,759.44	0.00	0.00	504,454.44	648,960.00	77.73
369-0000	Repair & Maint-Athletic Fields	0.00	0.00	0.00	88.87	0.00	0.00
371-0000	Water/Sewer Services	9,646.76	0.00	0.00	243,718.40	505,025.00	48.26
385-0000	Unemployment Insurance	0.00	0.00	0.00	0.00	7,571.00	0.00
392-0000	License & Registrations	0.00	0.00	0.00	0.00	1,731.00	0.00
397-0000	Software Licensing	0.00	0.00	0.00	48,690.21	76,917.00	63.30
399-0000	Other Purchased Services	0.00	0.00	0.00	0.00	248,144.00	0.00
	Total Purchased Services	1,102,208.10	0.00	0.00	3,615,001.54	4,113,503.00	87.88
400	Supplies & Materials						
411-0000	Supplies-General	81,879.30	0.00	0.00	624,121.26	1,138,339.00	54.83
415-0000	Supplies-Computer	0.00	0.00	0.00	1,263.97	10,500.00	12.04
416-0000	Supplies-Athletic Fields	299.90	0.00	0.00	19,240.42	0.00	0.00
417-0000	Supplies-Uniform	513.09	0.00	0.00	15,312.00	46,509.00	32.92
418-0000	Supplies-B&G Schools	0.00	0.00	0.00	0.00	75,712.00	0.00
464-0000	Gasoline	534.64	0.00	0.00	30,645.24	39,856.00	76.89
465-0000	Natural Gas	58,815.60	0.00	0.00	345,673.67	783,650.00	44.11
466-0000	Electricity	303,519.29	0.00	0.00	2,028,445.55	2,283,229.00	88.84
481-0000	Equipment < $500	30,745.78	0.00	0.00	73,257.38	86,622.00	84.57
482-0000	Parts-Transportation	0.00	0.00	0.00	0.00	3,000.00	0.00
484-0000	Computer Related Equip < $500	0.00	0.00	0.00	0.00	21,632.00	0.00
485-0000	Supplies - Air Filters	0.00	0.00	0.00	14,891.13	56,351.00	26.43
486-0000	Supplies - Mop Heads Towels Ma	0.00	0.00	0.00	545.82	180,661.00	.30
487-0000	Supplies -Security Camera Rela	30,046.42	0.00	0.00	34,869.94	0.00	0.00
491-0000	Mat & Sup-Shipping	0.00	0.00	0.00	18.63-	0.00	0.00
493-0000	Supplies-Equip Elec	12,413.80	0.00	0.00	69,788.66	115,000.00	60.69
494-0000	Supplies-Finishing Matl	23,219.73	0.00	0.00	131,512.87	274,186.00	47.96
495-0000	Supplies-Plumbing	15,371.03	0.00	0.00	78,571.41	80,038.00	98.17
496-0000	Supplies-Roofing	0.00	0.00	0.00	0.00	12,979.00	0.00
497-0000	Supplies-HVAC	13,726.45	0.00	0.00	157,424.48	324,480.00	48.52
498-0000	Supplies-Bagged Salt	0.00	0.00	0.00	0.00	32,448.00	0.00

Income Statement

Consolidated Operations & Maintenance Fund Consolidated

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
400	Supplies & Materials						
499-0000	Supplies-Bulk Salt	0.00	0.00	0.00	0.00	48,672.00	0.00
	Total Supplies & Materials	571,085.03	0.00	0.00	3,625,545.17	5,613,864.00	64.58
500	Capital Outlay						
521-0000	Buildings	5,678.80	0.00	0.00	202,216.38	330,000.00	61.28
531-0000	Improvements Other than Buildi	0.00	0.00	0.00	23,890.00	0.00	0.00
541-0000	Equipment	0.00	0.00	0.00	42,748.20	782,850.00	5.46
545-0000	Computer Equipment > $5000	0.00	0.00	0.00	39,734.10	55,000.00	72.24
	Total Capital Outlay	5,678.80	0.00	0.00	308,588.68	1,167,850.00	26.42
600	Other Objects						
641-0000	Dues & Fees	0.00	0.00	0.00	100.00	9,000.00	1.11
661-0000	Transfers	0.00	0.00	0.00	0.00	2,489,420.00	0.00
	Total Other Objects	0.00	0.00	0.00	100.00	2,498,420.00	0.00
700	Transfers						
703-0000	Transfer Fund Balance	0.00	0.00	0.00	0.00	12,000,000.00	0.00
	Total Transfers	0.00	0.00	0.00	0.00	12,000,000.00	0.00
900	System Accounts						
750	Capital Outlay - Capitalized						
751-0000	Equipment < $5000	9,325.14	0.00	0.00	163,071.20	251,027.00	64.96
755-0000	Computer Equipment < $5000	0.00	0.00	0.00	7,459.76	0.00	0.00
	Total Capital Outlay - Capita	9,325.14	0.00	0.00	170,530.96	251,027.00	67.93
	Total System Accounts	9,325.14	0.00	0.00	170,530.96	251,027.00	67.93
	Total Expense	2,548,935.05	0.00	0.00	14,423,098.50	36,044,425.00	40.01
	Total Net Change in Fund Balan	2,468,268.50-	0.00	0.00	3,318,200.96	69,637.00	4765.00

Income Statement

Consolidated Bond & Interest Fund Consolidated

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
REVENUE	Revenue						
LOCAL	Revenue from Local Sources						
1111-0000	CUR YR General Levy	0.00	0.00	0.00	0.00	10,215,014.00	0.00
1112-0000	First PR YR General Levy	0.00	0.00	0.00	11,947,678.94	12,520,742.00	95.42
1511-0000	Interest on Investments	8,596.95	0.00	0.00	566,413.92	16,500.00	3432.81
	Total Revenue from Local Sourc	8,596.95	0.00	0.00	12,514,092.86	22,752,256.00	55.00
OTHER SOURCE	Other Financing Sources						
7992-0000	Other Source of Funds	0.00	0.00	0.00	0.00	2,489,420.00	0.00
	Total Other Financing Sources	0.00	0.00	0.00	0.00	2,489,420.00	0.00
	Total Revenue	8,596.95	0.00	0.00	12,514,092.86	25,241,676.00	49.58
EXPENSE	Expense						
300	Purchased Services						
319-0000	Other Professional & Technical	1,253.50	0.00	0.00	5,039.00	20,000.00	25.20
	Total Purchased Services	1,253.50	0.00	0.00	5,039.00	20,000.00	25.20
600	Other Objects						
611-0000	Redemption of Principle	0.00	0.00	0.00	19,095,000.00	17,440,000.00	109.49
621-0000	Interest	0.00	0.00	0.00	4,364,686.50	7,889,313.00	55.32
	Total Other Objects	0.00	0.00	0.00	23,459,686.50	25,329,313.00	92.62
	Total Expense	1,253.50	0.00	0.00	23,464,725.50	25,349,313.00	92.57
	Total Net Change in Fund Balan	7,343.45	0.00	0.00	10,950,632.64-	107,637.00-	0.00
	Large Percent of Budget			0.00			10173.67

Income Statement

Consolidated		Transportation Fund			Consolidated		
Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
REVENUE	Revenue						
LOCAL	Revenue from Local Sources						
1111-0000	CUR YR General Levy	0.00	0.00	0.00	0.00	5,525,763.00	0.00
1112-0000	First PR YR General Levy	0.00	0.00	0.00	4,971,216.05	5,206,714.00	95.48
1511-0000	Interest on Investments	29,246.73	0.00	0.00	238,530.78	256,700.00	92.92
1994-0000	Field Trips	12,922.71	0.00	0.00	204,362.18	206,000.00	99.20
	Total Revenue from Local Sourc	42,169.44	0.00	0.00	5,414,109.01	11,195,177.00	48.36
STATE	Revenue from State Sources						
3500-0000	Transportation-Regular	0.00	0.00	0.00	3,250,627.19	3,704,597.00	87.75
3510-0000	Transportation-Special Ed	0.00	0.00	0.00	3,865,919.92	5,413,196.00	71.42
	Total Revenue from State Sourc	0.00	0.00	0.00	7,116,547.11	9,117,793.00	78.05
FEDERAL	Revenue from Federal Sources						
4745-0000	Perkins-III	2,640.21-	0.00	0.00	0.00	0.00	0.00
	Total Revenue from Federal Sou	2,640.21-	0.00	0.00	0.00	0.00	0.00
	Total Revenue	39,529.23	0.00	0.00	12,530,656.12	20,312,970.00	61.69
EXPENSE	Expense						
100	Salaries						
115-0000	Non-Certified Supervision/Head	8,937.84	0.00	0.00	75,971.64	116,192.00	65.38
116-0000	Non-Certified Sec/Spec	3,377.99	0.00	0.00	27,023.77	44,082.00	61.30
132-0000	1.5 Overtime	0.00	0.00	0.00	87.10	0.00	0.00
148-0000	Extra Pay-Non-Certified	493.80	0.00	0.00	2,983.00	0.00	0.00
149-0000	Extra Pay-Certified	47,024.75	0.00	0.00	275,981.00	0.00	0.00
161-0000	Mileage Stipend	207.70	0.00	0.00	1,765.35	0.00	0.00
	Total Salaries	60,042.08	0.00	0.00	383,811.86	160,274.00	239.47
200	Employee Benefits						
211-0000	Teachers Retirement (TRS)	281.17	0.00	0.00	1,656.91	0.00	0.00
218-0000	THIS Fund Employer Contributio	312.96	0.00	0.00	1,835.24	0.00	0.00
221-0000	Life Insurance	33.84	0.00	0.00	203.40	94.00	216.38
222-0000	Medical Insurance	2,876.82	0.00	0.00	24,727.20	39,861.00	62.03
223-0000	Dental Insurance	151.62	0.00	0.00	1,051.88	1,503.00	69.99
224-0000	Vision Insurance	29.80	0.00	0.00	237.64	358.00	66.38
225-0000	Disability Insurance	12.50	0.00	0.00	104.47	163.00	64.09
	Total Employee Benefits	3,698.71	0.00	0.00	29,816.74	41,979.00	71.03
300	Purchased Services						
315-0000	Food-Contracted	0.00	0.00	0.00	3,006.04	0.00	0.00

Income Statement

Consolidated		Transportation Fund			Consolidated		
Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
300	Purchased Services						
319-0000	Other Professional & Technical	876.68	0.00	0.00	8,901.27	32,889.00	27.06
321-0000	Sanitation Services	4,312.23	0.00	0.00	7,325.99	15,538.00	47.15
323-0000	Repair & Maintenance	1,286.00	0.00	0.00	20,214.51	52,041.00	38.84
325-0000	Rentals	1,562.91	0.00	0.00	11,316.79	37,000.00	30.59
331-0000	Pupil Transportation-General	58,191.10	0.00	0.00	466,085.25	1,782,430.00	26.15
333-0000	District Travel	743.50	0.00	0.00	2,555.96	9,554.00	26.75
334-0000	Professional Meetings	0.00	0.00	0.00	0.00	50.00	0.00
336-0000	Pupil Transportation-Field Tri	61,507.01	0.00	0.00	265,656.06	455,000.00	58.39
347-0000	Telephone-Cellular	26.00	0.00	0.00	208.00	320.00	65.00
353-0000	License & Registration	0.00	0.00	0.00	24.00	0.00	0.00
361-0000	Printing & Binding	0.00	0.00	0.00	1,324.98	6,000.00	22.08
371-0000	Water/Sewer Services	0.00	0.00	0.00	1,875.38	7,000.00	26.79
389-0000	Insurance-Fire-Theft-All Other	0.00	0.00	0.00	0.00	49,200.00	0.00
392-0000	License & Registrations	0.00	0.00	0.00	0.00	500.00	0.00
394-0000	Managment Fees-Transportation	1,563,725.43	0.00	0.00	8,310,707.69	16,880,780.00	49.23
	Total Purchased Services	1,692,230.86	0.00	0.00	9,099,201.92	19,328,302.00	47.08
400	Supplies & Materials						
411-0000	Supplies-General	2,191.30	0.00	0.00	8,657.08	35,135.00	24.64
462-0000	Oil	6,854.63	0.00	0.00	17,831.23	55,415.00	32.18
464-0000	Gasoline	135,533.66	0.00	0.00	760,614.43	2,119,505.00	35.89
465-0000	Natural Gas	1,400.85	0.00	0.00	9,014.18	15,000.00	60.09
471-0000	System Software	0.00	0.00	0.00	624.00	0.00	0.00
482-0000	Parts-Transportation	735.17	0.00	0.00	6,768.98	25,000.00	27.08
	Total Supplies & Materials	146,715.61	0.00	0.00	803,509.90	2,250,055.00	35.71
500	Capital Outlay						
531-0000	Improvements Other than Buildi	0.00	0.00	0.00	0.00	14,924.00	0.00
541-0000	Equipment	885.00	0.00	0.00	37,757.33	75,000.00	50.34
	Total Capital Outlay	885.00	0.00	0.00	37,757.33	89,924.00	41.99
900	System Accounts						
750	Capital Outlay - Capitalized						
751-0000	Equipment < $5000	0.00	0.00	0.00	0.00	107,299.00	0.00
	Total Capital Outlay - Capita	0.00	0.00	0.00	0.00	107,299.00	0.00
	Total System Accounts	0.00	0.00	0.00	0.00	107,299.00	0.00
	Total Expense	1,903,572.26	0.00	0.00	10,354,097.75	21,977,833.00	47.11

Consolidated		Transportation Fund			Consolidated		
Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
750	Capital Outlay - Capitalized						
	Total Net Change in Fund Balan	1,864,043.03-	0.00	0.00	2,176,558.37	1,664,863.00-	130.73-

Income Statement

Consolidated | Municipal Retirement Fund | Consolidated

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
REVENUE	Revenue						
LOCAL	Revenue from Local Sources						
1111-0000	CUR YR General Levy	0.00	0.00	0.00	0.00	229,317.00	0.00
1112-0000	First PR YR General Levy	0.00	0.00	0.00	217,239.77	216,076.00	100.54
1511-0000	Interest on Investments	11,070.90	0.00	0.00	95,476.55	178,413.00	53.51
	Total Revenue from Local Sourc	11,070.90	0.00	0.00	312,716.32	623,806.00	50.13
	Total Revenue	11,070.90	0.00	0.00	312,716.32	623,806.00	50.13
EXPENSE	Expense						
200	Employee Benefits						
212-0000	Municipal Retirement (IMRF)	168,965.21	0.00	0.00	1,279,933.95	2,536,530.00	50.46
	Total Employee Benefits	168,965.21	0.00	0.00	1,279,933.95	2,536,530.00	50.46
	Total Expense	168,965.21	0.00	0.00	1,279,933.95	2,536,530.00	50.46
	Total Net Change in Fund Balan	157,894.31-	0.00	0.00	967,217.63-	1,912,724.00-	50.57

Income Statement

Consolidated — Social Security/Medicare Fund — Consolidated

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
REVENUE	Revenue						
LOCAL	Revenue from Local Sources						
1151-0000	CUR YR Soc Sec/Medicare Levy	0.00	0.00	0.00	0.00	1,936,779.00	0.00
1152-0000	First PR YR Soc Sec/Medicare L	0.00	0.00	0.00	1,737,944.35	1,824,953.00	95.23
1231-0000	Corporate Personal Property Re	0.00	0.00	0.00	500,000.00	500,000.00	100.00
1511-0000	Interest on Investments	1,816.73	0.00	0.00	23,763.58	49,217.00	48.28
	Total Revenue from Local Sourc	1,816.73	0.00	0.00	2,261,707.93	4,310,949.00	52.46
	Total Revenue	1,816.73	0.00	0.00	2,261,707.93	4,310,949.00	52.46
EXPENSE	Expense						
200	Employee Benefits						
212-0000	Municipal Retirement (IMRF)	0.00	0.00	0.00	122.72	0.00	0.00
213-0000	Federal Insurance Contribution	161,491.21	0.00	0.00	1,189,010.12	2,138,021.00	55.61
214-0000	Medicare Only	180,334.70	0.00	0.00	1,323,143.14	2,440,925.00	54.21
	Total Employee Benefits	341,825.91	0.00	0.00	2,512,275.98	4,578,946.00	54.87
	Total Expense	341,825.91	0.00	0.00	2,512,275.98	4,578,946.00	54.87
	Total Net Change in Fund Balan	340,009.18-	0.00	0.00	250,568.05-	267,997.00-	93.50

Income Statement

Consolidated		Site & Construction Fund			Consolidated		
Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
REVENUE	Revenue						
LOCAL	Revenue from Local Sources						
1231-0000	Corporate Personal Property Re	0.00	0.00	0.00	2,017,928.84	3,542,033.00	56.97
1511-0000	Interest on Investments	101,314.07	0.00	0.00	651,448.34	460,938.00	141.33
1960-0000	Surplus from TIF Funds	0.00	0.00	0.00	78,207.54	0.00	0.00
1999-0000	Other Revenue-General	0.00	0.00	0.00	995,097.00	0.00	0.00
	Total Revenue from Local Sourc	101,314.07	0.00	0.00	3,742,681.72	4,002,971.00	93.50
STATE	Revenue from State Sources						
3925-0000	Maintence Project Grants	0.00	0.00	0.00	0.00	50,000.00	0.00
	Total Revenue from State Sourc	0.00	0.00	0.00	0.00	50,000.00	0.00
FEDERAL	Revenue from Federal Sources						
4943-0000	ESSER III	0.00	0.00	0.00	4,626,560.00	6,271,698.00	73.77
	Total Revenue from Federal Sou	0.00	0.00	0.00	4,626,560.00	6,271,698.00	73.77
OTHER SOURCE	Other Financing Sources						
7800-0000	Transfer to Capital Projects F	0.00	0.00	0.00	0.00	12,000,000.00	0.00
	Total Other Financing Sources	0.00	0.00	0.00	0.00	12,000,000.00	0.00
	Total Revenue	101,314.07	0.00	0.00	8,369,241.72	22,324,669.00	37.49
EXPENSE	Expense						
300	Purchased Services						
319-0000	Other Professional & Technical	163,976.49-	0.00	0.00	0.00	0.00	0.00
	Total Purchased Services	163,976.49-	0.00	0.00	0.00	0.00	0.00
500	Capital Outlay						
521-0000	Buildings	120,060.86	0.00	0.00	8,470,966.24	17,609,909.00	48.10
532-0000	Improvements-Master Facility P	184,732.17	0.00	0.00	184,732.17	0.00	0.00
	Total Capital Outlay	304,793.03	0.00	0.00	8,655,698.41	17,609,909.00	49.15
	Total Expense	140,816.54	0.00	0.00	8,655,698.41	17,609,909.00	49.15
	Total Net Change in Fund Balan	39,502.47-	0.00	0.00	286,456.69-	4,714,760.00	6.08-

Income Statement

Consolidated		Impact Fees Fund			Consolidated		
Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
REVENUE	Revenue						
LOCAL	Revenue from Local Sources						
1511-0000	Interest on Investments	45,336.23	0.00	0.00	364,297.64	102,430.00	355.66
1931-0000	Impact Fees-East Dundee/West D	0.00	0.00	0.00	0.00	100,000.00	0.00
1937-0000	Impact Fees-Hampshire	0.00	0.00	0.00	2,693.02	100,000.00	2.69
1938-0000	Impact Fees-Gilberts	0.00	0.00	0.00	0.00	100,000.00	0.00
1939-0000	Impact Fees-Algonquin/Carpente	0.00	0.00	0.00	0.00	100,000.00	0.00
1941-0000	Technology E-Rate Revenue	0.00	0.00	0.00	0.00	101,435.00	0.00
1981-0000	ERATE Funding	0.00	0.00	0.00	0.00	101,435.00	0.00
	Total Revenue from Local Sourc	45,336.23	0.00	0.00	366,990.66	705,300.00	52.03
	Total Revenue	45,336.23	0.00	0.00	366,990.66	705,300.00	52.03
EXPENSE	Expense						
500	Capital Outlay						
533-0000	Improvements Other than Buildi	0.00	0.00	0.00	40,042.70	0.00	0.00
	Total Capital Outlay	0.00	0.00	0.00	40,042.70	0.00	0.00
	Total Expense	0.00	0.00	0.00	40,042.70	0.00	0.00
	Total Net Change in Fund Balan	45,336.23	0.00	0.00	326,947.96	705,300.00	46.36

Income Statement

Consolidated		Working Capital Fund			Consolidated		
Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
REVENUE	Revenue						
LOCAL	Revenue from Local Sources						
1111-0000	CUR YR General Levy	0.00	0.00	0.00	0.00	2,533.00	0.00
1112-0000	First PR YR General Levy	0.00	0.00	0.00	2,233.53	2,386.00	93.61
1511-0000	Interest on Investments	115,440.31	0.00	0.00	926,673.38	1,768,112.00	52.41
	Total Revenue from Local Sourc	115,440.31	0.00	0.00	928,906.91	1,773,031.00	52.39
	Total Revenue	115,440.31	0.00	0.00	928,906.91	1,773,031.00	52.39
EXPENSE	Expense						
	Total Net Change in Fund Balan	115,440.31	0.00	0.00	928,906.91	1,773,031.00	52.39

Income Statement

Consolidated		Tort Immunity Fund			Consolidated		
Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
REVENUE	Revenue						
LOCAL	Revenue from Local Sources						
1121-0000	CUR YR Tort Immunity Levy	0.00	0.00	0.00	1,151,333.27	1,279,298.00	90.00
1122-0000	First PR YR Tort Immunity Levy	0.00	0.00	0.00	0.00	1,205,433.00	0.00
1511-0000	Interest on Investments	0.00	0.00	0.00	2,619.52	200.00	1309.76
	Total Revenue from Local Sourc	0.00	0.00	0.00	1,153,952.79	2,484,931.00	46.44
	Total Revenue	0.00	0.00	0.00	1,153,952.79	2,484,931.00	46.44
EXPENSE	Expense						
300	Purchased Services						
382-0000	Fidelity Bond Premiums	0.00	0.00	0.00	33,702.00	40,000.00	84.26
383-0000	Worker's Compensation Insuranc	0.00	0.00	0.00	1,167,961.00	1,168,000.00	100.00
389-0000	Insurance-Fire-Theft-All Other	0.00	0.00	0.00	1,123,942.00	1,124,000.00	99.99
	Total Purchased Services	0.00	0.00	0.00	2,325,605.00	2,332,000.00	99.73
	Total Expense	0.00	0.00	0.00	2,325,605.00	2,332,000.00	99.73
	Total Net Change in Fund Balan	0.00	0.00	0.00	1,171,652.21-	152,931.00	766.13-

Pcard Statement Posting Date March 2024	Merchant	Transaction Amount	Comments
2/7/2024	72794 - Lake & Forest Parking	6.00	TRAVEL
2/7/2024	72794 - Lake & Forest Parking	6.00	TRAVEL
2/7/2024	72794 - Lake & Forest Parking	11.00	TRAVEL
2/7/2024	72794 - Lake & Forest Parking	11.00	TRAVEL
2/7/2024	72794 - Lake & Forest Parking	11.00	TRAVEL
2/14/2024	A 1 Airport Limousine	106.64	TRAVEL
2/14/2024	A 1 Airport Limousine	229.36	TRAVEL
2/18/2024	A 1 Airport Limousine	106.84	TRAVEL
3/1/2024	Aah Lgh Flower Shop	45.00	STAFF
2/10/2024	Adobe Inc.	29.99	STAFF
3/4/2024	Adobe Inc.	9.99	STAFF
2/6/2024	Ahw Hampshire	61.01	BUILDING
2/27/2024	Aldi 40029	20.03	STUDENT
3/4/2024	Alfanos Pizza Eatery	547.75	STUDENT
2/13/2024	Algonquin/Lake Chamber	45.00	STAFF
2/27/2024	Aliano S Ristorante	3300.00	STUDENT
2/16/2024	American 0012116782721	429.20	TRAVEL
2/9/2024	American Assoc Of Scho	-125.00	STAFF
2/9/2024	American Assoc Of Scho	-125.00	STAFF
2/9/2024	Anderson Lock Co	377.34	BG
2/14/2024	Anderson Lock Co	100.92	BG
2/29/2024	Assoc For Facil Eng	200.00	BG
2/17/2024	Ath 6001	128.41	STUDENT
2/15/2024	Athletic.Net	255.00	STUDENT
2/7/2024	August Moon Restaurant	15.51	STAFF
2/5/2024	Aunt Marthas Governor	20.00	STAFF
2/15/2024	Autozone # 2549	30.25	BG
2/7/2024	Batteries+bulbs #1028	966.60	BG
2/27/2024	Batteries+bulbs #1028	53.99	BG
2/7/2024	Berlands Inc	880.75	BG
3/4/2024	Blockj Fresh Market	11.98	FACS
3/4/2024	Blockj Fresh Market	17.16	STUDENT
2/15/2024	Burger King #8240	71.94	STUDENT
2/20/2024	Butcher On The Block	300.00	STAFF
2/20/2024	Butcher On The Block	471.79	STAFF
2/6/2024	Butera Fruit Market	154.58	FACS
2/17/2024	Cab Store Hoffman Esta	12.99	STUDENT
2/8/2024	Caffe Umbria Market St	11.83	TRAVEL
2/10/2024	Caffe Umbria Market St	15.68	TRAVEL
2/10/2024	Capers Market	8.64	TRAVEL
2/7/2024	Caseys #6907	201.37	STAFF

Pcard Statement Posting Date March 2024	Merchant	Transaction Amount	Comments
2/9/2024	Chatgpt Subscription	20.00	STAFF
2/18/2024	Chatgpt Subscription	20.00	STAFF
2/28/2024	Chick-Fil-A #04756	654.00	STUDENT
2/14/2024	Chiefy Cafe - Gaslamp	11.80	STAFF
2/6/2024	Chipotle 0399	62.50	STUDENT
2/22/2024	Chipotle 0399	33.30	STAFF
2/29/2024	Chipotle 2345	36.41	STUDENT
2/9/2024	Countrydonuts	28.49	STAFF
2/16/2024	Crack Taco	21.87	STAFF
2/14/2024	Culvers Bloomington Ma	11.29	STAFF
2/14/2024	Culvers Bloomington Ma	12.73	STAFF
2/8/2024	Customink Llc	2823.15	STUDENT
2/15/2024	Cvs/Pharmacy #10954	10.67	STAFF
2/15/2024	Daves Hot Chicken 1181	113.63	STUDENT
2/25/2024	Dennys #7710	33.20	TRAVEL
2/6/2024	Des Plaines Ace Hardwa	16.83	BG
2/17/2024	Directv Stream	94.99	BG
2/7/2024	Dollar Tree	108.75	STUDENT
2/12/2024	Dollar Tree	39.15	FACS
2/13/2024	Dollar Tree	8.75	STAFF
2/13/2024	Dollar Tree	25.00	STUDENT
2/24/2024	Dollar Tree	18.75	STUDENT
2/26/2024	Dollar Tree	12.25	STAFF
2/27/2024	Dollar Tree	51.25	STUDENT
2/28/2024	Dominos 2962	98.95	STAFF
2/15/2024	Doubletree Ab Lincoln	192.66	TRAVEL
2/16/2024	Doubletree Ab Lincoln	149.34	TRAVEL
2/16/2024	Doubletree Ab Lincoln	298.68	TRAVEL
2/16/2024	Doubletree Ab Lincoln	298.68	TRAVEL
2/6/2024	Doubletree By Hilton B	3731.84	STUDENT
2/6/2024	Doubletree By Hilton B	4398.24	STUDENT
2/14/2024	Doubletree The Globe T	29.69	STAFF
2/15/2024	Doubletree The Globe T	25.03	STAFF
2/5/2024	Dunkin #337637 Q35	14.99	STAFF
2/21/2024	Dunkin #345659 Q35	63.96	STAFF
2/23/2024	Dunkin #345659 Q35	31.98	STUDENT
2/12/2024	Dunkin #347245 Q35	11.17	STUDENT
2/27/2024	Dunkin #350035 Q35	16.98	STAFF
2/7/2024	Dunkin #351536 Q35	260.57	STAFF
2/16/2024	Dunkin #353718 Q35	41.97	STUDENT
2/16/2024	Dunkin #353718 Q35	83.94	STUDENT

Pcard Statement Posting Date March 2024	Merchant	Transaction Amount	Comments
2/20/2024	Dunkin #353988 Q35	29.98	STAFF
2/24/2024	Dunkin #354558 Q35	59.96	STUDENT
2/28/2024	Dunkin #362794	95.94	STUDENT
3/1/2024	Earl Of Sandwich-Las V	36.25	STUDENT
3/2/2024	Earl Of Sandwich-Las V	24.08	STUDENT
2/20/2024	Eb 2024 Music Amp Art	130.00	STAFF
2/15/2024	Eb Iatd Spring 2024 C	100.00	STAFF
2/29/2024	Eb Yes They Can	209.94	STAFF
2/10/2024	Ed S Rental And Sales	18.56	BUILDING
2/10/2024	Einstein Bros-Online C	90.45	STAFF
2/24/2024	Einstein Bros-Online C	76.16	STAFF
2/5/2024	Elgin Key & Lock Co	103.12	BG
2/6/2024	Elgin Key & Lock Co	9.27	BG
2/20/2024	Elgin Key & Lock Co	92.10	BUILDING
3/1/2024	Elgin Key & Lock Co	115.35	BUILDING
3/4/2024	Elgin Key & Lock Co	37.08	BG
2/16/2024	Event Gavin De Becker	5500.00	STAFF
2/15/2024	Event Ideacon 2024	349.00	STAFF
2/29/2024	Event Teacher Learnin	275.00	STAFF
2/19/2024	Expedia 72714766074607	-25.90	TRAVEL
2/10/2024	Ezcaterlou Malnatis P	186.30	STAFF
2/8/2024	Ezcatertaylor Street	797.55	STUDENT
2/21/2024	Farm & Flt Of Woodstoc	102.97	BG
2/27/2024	Fedex271494166385	74.03	POSTAGE
2/28/2024	Fence Connection	110.50	BG
2/9/2024	Ferguson Ent #1123	44.00	BG
2/22/2024	Ferguson Ent #1123	326.05	BG
2/26/2024	Ferguson Ent #1123	86.18	BG
2/27/2024	Ferguson Ent #1123	36.91	BG
2/29/2024	Ferguson Ent #1123	168.63	BG
2/15/2024	Flemings 1505	687.76	STAFF
2/7/2024	Galatis Hideaway	16.44	STAFF
2/7/2024	Galatis Hideaway	21.19	STAFF
2/7/2024	Galatis Hideaway	24.53	STAFF
2/22/2024	Garibaldis Italian Eat	33.58	STUDENT
2/22/2024	Garibaldis Italian Eat	488.76	STUDENT
2/26/2024	Gfs Store #1913	18.76	FACS
2/26/2024	Giv Uw Athletics	325.00	STUDENT
2/18/2024	Goodwill Algonquin	7.50	STUDENT
2/26/2024	Goodwill Huntley	35.72	STUDENT
2/8/2024	Gordon Ramsay Burger-C	36.08	STAFF

Pcard Statement Posting Date March 2024	Merchant	Transaction Amount	Comments
3/3/2024	Government Finance Off	885.00	STAFF
2/15/2024	Grand Hyatt San Diego	5.71	TRAVEL
2/17/2024	Grand Hyatt San Diego	1098.84	TRAVEL
2/17/2024	Grand Hyatt San Diego	1098.84	TRAVEL
2/17/2024	Grand Hyatt San Diego	1147.89	TRAVEL
2/17/2024	Grand Hyatt San Diego	1246.87	TRAVEL
2/18/2024	Grand Hyatt San Diego	1098.84	TRAVEL
2/18/2024	Grand Hyatt San Diego	1135.52	TRAVEL
2/4/2024	Guitarcenter.Com Call	-6.80	STUDENT
2/20/2024	Gustave A Larson Compa	461.80	BG
2/23/2024	Gustave A Larson Compa	41.50	BG
3/1/2024	Gustave A Larson Compa	528.25	BG
3/4/2024	Gustave A Larson Compa	24.96	BG
2/8/2024	H2c Chilis Bar E2 Ord	17.08	STAFF
2/15/2024	Hampshire Napa	5.57	BUILDING
2/6/2024	Harrahs Advance Dep	222.03	TRAVEL
2/6/2024	Harrahs Advance Dep	233.48	TRAVEL
2/23/2024	Hilton Banquets	19.76	TRAVEL
2/25/2024	Hilton Hotels Anatole	919.23	TRAVEL
2/25/2024	Hilton Hotels Anatole	919.23	TRAVEL
2/23/2024	Hilton Media Grill Bar	37.39	TRAVEL
2/23/2024	Hilton Media Grill Bar	40.64	TRAVEL
2/24/2024	Hilton Media Grill Bar	55.63	TRAVEL
2/24/2024	Hilton Media Grill Bar	57.30	TRAVEL
2/7/2024	Hobby-Lobby #520	26.67	STAFF
2/7/2024	Hobby-Lobby #520	45.52	FACS
2/7/2024	Hobby-Lobby #520	55.90	FACS
2/13/2024	Hobby-Lobby #520	57.89	STUDENT
2/16/2024	Hobby-Lobby #520	75.06	STUDENT
2/23/2024	Hobby-Lobby #520	31.79	STAFF
2/19/2024	Holiday Inn Champaign	1677.96	STUDENT
2/4/2024	Homedepot.Com	41.31	STUDENT
2/8/2024	Homedepot.Com	148.46	STUDENT
2/28/2024	Homedepot.Com	108.48	STAFF
2/28/2024	Homedepot.Com	170.00	STUDENT
2/28/2024	Homedepot.Com	447.00	STAFF
2/29/2024	Homedepot.Com	15.83	STAFF
3/1/2024	Homedepot.Com	11.96	STAFF
2/15/2024	Howard Custom Transfer	68.55	STUDENT
2/15/2024	Howard Custom Transfer	79.65	STUDENT
3/2/2024	Https://Scribe.How/B	12.59	STAFF

Pcard Statement Posting Date March 2024	Merchant	Transaction Amount	Comments
2/17/2024	Hudsonnews St1146	12.42	TRAVEL
2/9/2024	Hyatt Place Chicago Rv	979.22	STAFF
2/9/2024	Iasb	28.00	STAFF
3/4/2024	Iasb	398.00	STAFF
2/16/2024	Il Ed Tech Leaders	25.00	STAFF
2/27/2024	Il Fire Marshal Fee	613.50	BG
2/28/2024	Il Paralegal Assoc	85.00	STAFF
2/14/2024	Illinois Association O	340.00	STAFF
2/21/2024	Illinois Association O	-220.00	STAFF
2/26/2024	Illinois Association O	545.00	STAFF
3/1/2024	Illinois Association O	340.00	STAFF
2/23/2024	Illinois School Psycho	200.00	STAFF
2/23/2024	Illinois School Psycho	200.00	STAFF
2/8/2024	In Breakout, Inc.	530.00	STAFF
3/4/2024	In Keyboardtek	510.00	STUDENT
2/13/2024	Iste	650.00	STAFF
2/14/2024	Iste	650.00	STAFF
2/7/2024	Jc Licht - 1250 - Algo	110.69	BG
3/4/2024	Jc Licht - 1250 - Algo	95.00	BG
3/3/2024	Jersey Mikes 27059	486.08	STUDENT
2/11/2024	Jewel Osco 1256	12.50	STUDENT
2/13/2024	Jewel Osco 1256	37.78	STAFF
2/15/2024	Jewel Osco 1306	38.99	STAFF
2/27/2024	Jewel Osco 1306	57.97	STUDENT
2/29/2024	Jewel Osco 1306	42.48	STAFF
2/13/2024	Jewel Osco 2310	8.65	FACS
2/20/2024	Jewel Osco 2310	57.06	STUDENT
2/21/2024	Jewel Osco 2310	129.98	STAFF
2/22/2024	Jewel Osco 2310	45.95	STUDENT
2/28/2024	Jewel Osco 2310	35.95	STUDENT
2/28/2024	Jewel Osco 2310	58.43	STUDENT
2/13/2024	Jewel Osco 3394	45.00	STUDENT
2/21/2024	Jewel Osco 3394	13.26	FACS
2/26/2024	Jewel Osco 3394	13.96	STAFF
3/3/2024	Jewel Osco 3394	21.45	FACS
2/5/2024	Jewel Osco 3451	80.20	FACS
2/7/2024	Jewel Osco 3451	39.44	FACS
2/20/2024	Jewel Osco 3451	16.57	FACS
2/21/2024	Jewel Osco 3451	87.41	FACS
2/16/2024	Jimmy Johns - 0466	50.00	STAFF
2/16/2024	Jimmy Johns - 0466	50.00	STAFF

Pcard Statement Posting Date March 2024	Merchant	Transaction Amount	Comments
2/5/2024	Jimmy Johns - 0500 - M	1547.40	STUDENT
2/6/2024	Jimmy Johns - 0500 - M	38.38	STAFF
2/25/2024	Jimmy Johns - 836	413.91	STUDENT
2/9/2024	Jimmy Johns - 836 - Mo	28.08	STAFF
2/17/2024	Joann Stores #2113	135.89	STUDENT
2/15/2024	Joann Stores #2259	4.00	STUDENT
2/10/2024	Joann Stores #2465	4.69	FACS
2/10/2024	Joann Stores #2465	551.36	FACS
2/19/2024	Joann Stores #2465	162.20	STUDENT
2/20/2024	Joann Stores #2465	154.37	STUDENT
2/24/2024	Joann Stores #2465	147.15	STUDENT
2/24/2024	Joann Stores #2465	304.68	FACS
2/25/2024	Joann Stores #2465	57.20	STUDENT
3/1/2024	Joann Stores #2465	29.40	FACS
2/22/2024	Kryterion Webassessor	25.00	STAFF
2/22/2024	Kryterion Webassessor	25.00	STAFF
2/22/2024	Kryterion Webassessor	25.00	STAFF
2/26/2024	Kryterion Webassessor	15.00	STAFF
2/23/2024	Laphil Disneyhall	533.00	STUDENT
2/13/2024	Legoland Discovery Cen	899.40	STAFF
2/7/2024	Little Caesars #1713	104.47	STUDENT
2/14/2024	Little Caesars #1713	43.92	STUDENT
2/15/2024	Little Caesars #1713	101.83	STUDENT
2/23/2024	Little Caesars #1713	27.95	STUDENT
2/27/2024	Little Caesars #1713	125.79	STUDENT
2/24/2024	Lou Malnatis Pizzeria	223.14	STUDENT
2/7/2024	Lowes #01739	7.96	BG
2/8/2024	Lowes #01739	152.67	BG
2/14/2024	Lowes #01739	149.00	BG
3/1/2024	Lowes #01739	140.31	BUILDING
2/9/2024	Marriott 33709 Portlan	33.00	TRAVEL
2/15/2024	Marriott 337j8 Sd Mari	198.19	STAFF
2/12/2024	Martin One Source	445.50	BG
2/20/2024	McAlisters Deli 10134	91.71	STAFF
2/17/2024	McDonalds F1018	72.77	STUDENT
2/6/2024	Meijer # 206	15.99	STAFF
2/6/2024	Meijer # 206	112.55	STUDENT
2/7/2024	Meijer # 206	13.16	FACS
2/7/2024	Meijer # 206	74.84	FACS
2/8/2024	Meijer # 206	21.87	FACS
2/8/2024	Meijer # 206	33.76	STUDENT

Pcard Statement Posting Date March 2024	Merchant	Transaction Amount	Comments
2/9/2024	Meijer # 206	88.75	FACS
2/13/2024	Meijer # 206	18.36	FACS
2/13/2024	Meijer # 206	21.62	STAFF
2/13/2024	Meijer # 206	86.69	STUDENT
2/13/2024	Meijer # 206	115.35	STAFF
2/13/2024	Meijer # 206	120.11	FACS
2/14/2024	Meijer # 206	96.40	STAFF
2/19/2024	Meijer # 206	137.94	FACS
2/21/2024	Meijer # 206	8.94	FACS
2/21/2024	Meijer # 206	100.91	FACS
2/21/2024	Meijer # 206	136.83	FACS
2/22/2024	Meijer # 206	140.42	STUDENT
2/23/2024	Meijer # 206	18.64	FACS
2/23/2024	Meijer # 206	40.54	FACS
2/23/2024	Meijer # 206	97.63	STUDENT
2/25/2024	Meijer # 206	41.95	STAFF
2/26/2024	Meijer # 206	186.84	FACS
2/29/2024	Meijer # 206	9.18	FACS
2/29/2024	Meijer # 206	28.74	STUDENT
3/2/2024	Meijer # 206	18.99	STAFF
3/3/2024	Meijer # 206	79.24	FACS
3/4/2024	Meijer # 206	5.85	STUDENT
2/5/2024	Menards Carpentersvill	13.86	BG
2/5/2024	Menards Carpentersvill	19.95	BG
2/5/2024	Menards Carpentersvill	218.08	BUILDING
2/6/2024	Menards Carpentersvill	93.95	BG
2/6/2024	Menards Carpentersvill	174.36	BG
2/7/2024	Menards Carpentersvill	58.00	BUILDING
2/7/2024	Menards Carpentersvill	71.66	BUILDING
2/7/2024	Menards Carpentersvill	79.53	BG
2/8/2024	Menards Carpentersvill	65.92	BUILDING
2/9/2024	Menards Carpentersvill	23.97	BG
2/13/2024	Menards Carpentersvill	7.32	BG
2/13/2024	Menards Carpentersvill	9.95	BG
2/13/2024	Menards Carpentersvill	57.94	BG
2/13/2024	Menards Carpentersvill	113.92	BG
2/13/2024	Menards Carpentersvill	210.49	STUDENT
2/14/2024	Menards Carpentersvill	-13.98	BG
2/14/2024	Menards Carpentersvill	14.66	BG
2/15/2024	Menards Carpentersvill	6.63	BG
2/20/2024	Menards Carpentersvill	18.00	BUILDING

Pcard Statement Posting Date March 2024	Merchant	Transaction Amount	Comments
2/21/2024	Menards Carpentersvill	18.47	BG
2/22/2024	Menards Carpentersvill	18.43	BG
2/23/2024	Menards Carpentersvill	44.27	BG
2/23/2024	Menards Carpentersvill	79.80	STUDENT
2/24/2024	Menards Carpentersvill	28.98	BG
2/26/2024	Menards Carpentersvill	18.20	BUILDING
2/27/2024	Menards Carpentersvill	-10.00	STUDENT
2/27/2024	Menards Carpentersvill	13.15	BG
2/27/2024	Menards Carpentersvill	134.99	STUDENT
3/1/2024	Menards Carpentersvill	30.45	BG
3/2/2024	Menards Carpentersvill	43.96	BG
2/9/2024	Menards Plainfield Il	41.58	BUILDING
2/28/2024	Mfg Edge Pumpcatalog.C	275.46	BG
2/5/2024	Michaels #9490	33.02	STUDENT
2/15/2024	Michaels #9490	50.83	STUDENT
2/15/2024	Michaels #9490	86.36	STUDENT
2/24/2024	Michaels Stores 4802	13.98	STUDENT
2/25/2024	Michaels Stores 4802	71.20	STUDENT
3/3/2024	Michaels Stores 4802	29.46	STAFF
2/25/2024	Midway Airport Parking	124.00	TRAVEL
3/1/2024	Morettis Pizza Pub	2111.30	STUDENT
2/15/2024	Moxy San Diego Downtow	598.00	STAFF
2/13/2024	Napa Parts 0025209	64.68	STUDENT
2/15/2024	Napa Parts 0025209	43.39	STUDENT
2/15/2024	National Louis Univers	50.00	STAFF
2/29/2024	Neiu Foundation	75.00	STAFF
3/4/2024	Neuco Inc	191.86	BG
2/28/2024	Nilfisk	5705.27	BG
2/29/2024	Niu Outreach	50.00	STAFF
2/29/2024	Niu Outreach	50.00	STAFF
2/13/2024	Ntlrest Servsafe	175.00	STAFF
2/26/2024	Nu Athl Ticket Office	218.00	STUDENT
3/1/2024	Nyny Sirricos	41.18	STUDENT
2/9/2024	Panera Bread #203286 O	269.27	STAFF
2/15/2024	Panera Bread #203286 O	116.93	STAFF
2/21/2024	Panera Bread #203286 O	427.28	STAFF
2/22/2024	Panera Bread #203286 O	427.28	STAFF
3/5/2024	Panera Bread #203286 O	225.50	STAFF
2/10/2024	Panera Bread #203290 P	215.39	STUDENT
2/8/2024	Panera Bread #203291 O	38.19	STAFF
2/22/2024	Panera Bread #203291 O	95.55	STAFF

Pcard Statement Posting Date March 2024	Merchant	Transaction Amount	Comments
3/1/2024	Panera Bread #203291 O	125.30	BG
2/10/2024	Panera Bread #204017 O	175.42	STAFF
2/6/2024	Panera Bread #204022 O	89.97	STAFF
2/13/2024	Panera Bread #204022 O	181.11	STAFF
2/25/2024	Panera Bread #204091 P	38.38	STUDENT
3/2/2024	Panera Bread #204098 O	461.22	STAFF
3/2/2024	Panera Bread #204098 O	837.36	STAFF
2/23/2024	Panera Bread #204098 P	39.81	STUDENT
2/23/2024	Panera Bread #204098 P	98.29	STUDENT
2/7/2024	Papa Saverios - Huntle	96.40	STAFF
2/6/2024	Party City 5318	15.00	STUDENT
2/6/2024	Party City 5318	105.00	STUDENT
2/12/2024	Party City 5318	40.20	STAFF
2/29/2024	Party City 5318	64.40	STAFF
2/6/2024	Pcspplusloewschicgo732	-105.00	STAFF
1/27/2024	Peoria Marriott Pere M	596.85	STUDENT
2/18/2024	Pilot 468	60.09	STUDENT
2/15/2024	Pivotal Weather-Llc	9.99	BG
3/1/2024	Porter Pipe & Supply	37.22	BG
2/5/2024	Portillos Hot Dogs #51	355.32	STUDENT
2/16/2024	Portillos Hot Dogs#23o	833.09	STAFF
2/20/2024	Portillos Hot Dogs#23o	947.28	STAFF
2/21/2024	Portillos Hot Dogs#23o	-62.38	STAFF
2/21/2024	Portillos Hot Dogs#23o	-54.17	STAFF
2/7/2024	Potbelly #239	2.41	STAFF
2/7/2024	Potbelly #239	12.96	STAFF
2/7/2024	Potbelly #239	12.96	STUDENT
2/7/2024	Potbelly #239	16.59	STAFF
2/7/2024	Potbelly #239	17.46	STAFF
2/7/2024	Potbelly #239	22.08	STAFF
2/7/2024	Potbelly #239	27.03	STAFF
2/7/2024	Potbelly #239	31.51	STAFF
2/15/2024	Randall Oaks Park & Zo	145.00	STUDENT
2/15/2024	Randall Oaks Park & Zo	165.00	STUDENT
2/13/2024	Randall Roadhouse	36.21	STAFF
2/28/2024	Randall Roadhouse	583.48	STAFF
2/7/2024	Randall Roadhouse Tave	117.76	STAFF
2/5/2024	Red Wing Shoes #955	70.51	BG
2/21/2024	Reinke Supply Elgin	59.74	BG
2/21/2024	Reinke Supply Elgin	277.20	BG
2/25/2024	Remarkable	2.99	STAFF

Pcard Statement Posting Date March 2024	Merchant	Transaction Amount	Comments
2/21/2024	Robotics Education & C	206.00	STUDENT
2/20/2024	Rockford University	75.00	STUDENT
3/4/2024	Rockler Woodworking An	127.99	STUDENT
2/7/2024	Rosatis Hampshire	116.30	STAFF
2/22/2024	Rosatis Hampshire	675.33	STUDENT
2/23/2024	Rosatis Hampshire	90.31	STUDENT
2/15/2024	Rosatis Pizza - Algonq	262.50	STAFF
3/4/2024	Salesforce24sftc24reg	1005.00	STAFF
3/4/2024	Salesforce24sftc24reg	1005.00	STAFF
3/4/2024	Salesforce24sftc24reg	1005.00	STAFF
2/11/2024	Sams Club #6339	73.18	STUDENT
2/16/2024	Sams Club #6339	143.88	STAFF
2/21/2024	Sams Club #6339	86.56	STUDENT
2/24/2024	Sams Club #6339	103.14	STUDENT
3/3/2024	Sams Club #6339	142.02	STAFF
2/7/2024	Samsclub #4942	281.24	STUDENT
2/8/2024	Samsclub #6339	182.83	BG
2/11/2024	Samsclub #6339	45.00	STUDENT
2/23/2024	Samsclub #6339	360.00	STAFF
2/24/2024	Samsclub #6339	242.36	BG
3/1/2024	Samsclub #6339	110.00	STAFF
3/4/2024	Samsclub #6339	234.82	FACS
2/5/2024	Samsclub.Com	86.76	STUDENT
2/8/2024	Samsclub.Com	319.96	STAFF
2/28/2024	Samsclub.Com	43.48	STUDENT
3/1/2024	Samsclub.Com	1467.00	BUILDING
2/15/2024	San Diego Convention C	15.96	TRAVEL
2/16/2024	San Diego Convention C	12.28	TRAVEL
2/15/2024	San Qdoba T2w 6251391	21.90	STAFF
2/17/2024	San Qdoba T2w 6251391	10.22	STAFF
2/18/2024	Savers - 1176	126.52	STUDENT
2/9/2024	Sherwin Williams 70304	32.45	BG
2/6/2024	Sherwin Williams 70320	66.24	BUILDING
2/8/2024	Sherwin Williams 70320	61.89	BG
2/8/2024	Siteone Landscape Supp	330.49	BUILDING
2/22/2024	Snapfish Us	370.01	STUDENT
2/26/2024	Sp Kerry Marsh Vj	200.00	STUDENT
2/14/2024	Sp Plus Corporation	166.20	STAFF
3/4/2024	Sp Plus Corporation	148.20	STAFF
2/14/2024	Sp Quick Transfers	258.63	STUDENT
2/9/2024	Speechtherapypd.Com	189.00	STAFF

Pcard Statement Posting Date March 2024	Merchant	Transaction Amount	Comments
2/27/2024	Speedway 07616 115 N 8	66.30	STUDENT
2/22/2024	Sportsfacil	166.94	STUDENT
2/22/2024	Sq Alexander Uzoigwe	43.75	TRAVEL
2/17/2024	Sq American Associati	128.22	STAFF
2/12/2024	Sq Andersens Engravin	40.00	STUDENT
3/1/2024	Sq Andersens Engravin	315.00	STUDENT
2/13/2024	Sq Blue Ocean Cab #13	26.00	TRAVEL
2/9/2024	Sq Blue Star Donuts -	10.25	TRAVEL
2/24/2024	Sq Grammy Museum	146.00	STUDENT
2/5/2024	Sq Joe + Dough	704.00	STAFF
3/2/2024	Sq Ocean One Grille V	28.56	STUDENT
2/22/2024	Sq Priscillas Ultima	667.44	STUDENT
2/7/2024	Sq Shake Shack	28.23	STAFF
2/16/2024	Starbucks Corp Sales	1000.00	STAFF
2/7/2024	Starbucks Store 02626	100.00	STAFF
2/15/2024	Starbucks Store 70218	32.68	STUDENT
2/15/2024	Steak-N-Shake#0011 Q99	72.50	STUDENT
2/9/2024	Steiner Elec St Charle	34.90	BG
2/9/2024	Steiner Elec St Charle	339.55	BG
2/13/2024	Steiner Elec St Charle	52.80	BG
3/4/2024	Steiner Elec St Charle	1046.11	BG
2/23/2024	Suburban Propane	92.62	BG
2/6/2024	Subway 42180	17.85	STAFF
2/22/2024	Symplicity Corp	350.00	STUDENT
2/15/2024	Tapspace Publications	40.00	STUDENT
2/8/2024	Target 00011668	58.68	STUDENT
2/5/2024	Target 00018010	21.59	STAFF
2/8/2024	Target 00018010	182.69	STAFF
2/15/2024	Target 00018010	25.46	STUDENT
2/20/2024	Target 00018010	24.76	STAFF
2/21/2024	Target 00018010	26.40	STAFF
2/26/2024	Target 00018010	67.45	STAFF
2/26/2024	Target 00018010	295.14	STAFF
2/28/2024	Target 00018010	54.91	STAFF
2/29/2024	Target 00018010	18.48	STAFF
3/4/2024	Target 00018010	59.18	STUDENT
2/16/2024	Target 00021220	216.33	STUDENT
2/24/2024	Target 00021220	23.00	STUDENT
2/29/2024	Taxbandits.Com	2.99	STAFF
2/26/2024	Taylor St Pizza Algonq	348.21	STUDENT
1/30/2024	Taylor Street Pizza Of	2153.47	STUDENT

Pcard Statement Posting Date March 2024	Merchant	Transaction Amount	Comments
2/5/2024	Taylor Street Pizza Of	223.34	STAFF
2/5/2024	Taylor Street Pizza Of	939.91	STUDENT
2/5/2024	Taylor Street Pizza Of	939.91	STUDENT
2/12/2024	Taylor Street Pizza Of	359.84	STAFF
2/20/2024	Taylor Street Pizza Of	293.29	STAFF
2/26/2024	Taylor Street Pizza Of	365.84	STAFF
2/29/2024	Taylor Street Pizza Of	279.80	STAFF
2/9/2024	Textmagic.Com	50.00	STAFF
2/21/2024	The Home Depot #1934	117.31	STUDENT
2/4/2024	The Home Depot #1940	40.86	BG
2/4/2024	The Home Depot #1940	102.44	BUILDING
2/5/2024	The Home Depot #1940	25.96	BG
2/5/2024	The Home Depot #1940	26.91	BG
2/5/2024	The Home Depot #1940	56.94	BUILDING
2/5/2024	The Home Depot #1940	195.43	BG
2/5/2024	The Home Depot #1940	279.90	BG
2/6/2024	The Home Depot #1940	70.21	BUILDING
2/6/2024	The Home Depot #1940	123.77	BUILDING
2/7/2024	The Home Depot #1940	89.97	BG
2/7/2024	The Home Depot #1940	152.50	BG
2/8/2024	The Home Depot #1940	31.49	BG
2/8/2024	The Home Depot #1940	71.73	BG
2/8/2024	The Home Depot #1940	232.12	BG
2/9/2024	The Home Depot #1940	37.15	BG
2/9/2024	The Home Depot #1940	41.81	BG
2/9/2024	The Home Depot #1940	202.77	BG
2/9/2024	The Home Depot #1940	269.00	STAFF
2/10/2024	The Home Depot #1940	89.87	BG
2/11/2024	The Home Depot #1940	51.46	BG
2/12/2024	The Home Depot #1940	26.94	BG
2/12/2024	The Home Depot #1940	141.86	BUILDING
2/13/2024	The Home Depot #1940	84.37	STAFF
2/13/2024	The Home Depot #1940	156.84	BG
2/14/2024	The Home Depot #1940	18.23	BG
2/14/2024	The Home Depot #1940	31.79	BG
2/14/2024	The Home Depot #1940	32.09	BG
2/14/2024	The Home Depot #1940	287.97	BG
2/14/2024	The Home Depot #1940	358.00	BG
2/15/2024	The Home Depot #1940	15.63	BG
2/15/2024	The Home Depot #1940	59.86	BG
2/16/2024	The Home Depot #1940	108.40	STAFF

Pcard Statement Posting Date March 2024	Merchant	Transaction Amount	Comments
2/17/2024	The Home Depot #1940	59.71	BG
2/17/2024	The Home Depot #1940	315.85	BG
2/19/2024	The Home Depot #1940	42.35	BG
2/19/2024	The Home Depot #1940	305.02	BG
2/20/2024	The Home Depot #1940	-46.91	BUILDING
2/20/2024	The Home Depot #1940	67.14	BG
2/20/2024	The Home Depot #1940	72.20	BG
2/21/2024	The Home Depot #1940	8.48	BG
2/21/2024	The Home Depot #1940	35.80	BG
2/22/2024	The Home Depot #1940	40.47	BG
2/22/2024	The Home Depot #1940	305.23	STUDENT
2/23/2024	The Home Depot #1940	35.69	BG
2/23/2024	The Home Depot #1940	44.94	BG
2/23/2024	The Home Depot #1940	495.87	BG
2/26/2024	The Home Depot #1940	15.74	BG
2/27/2024	The Home Depot #1940	23.50	BG
2/27/2024	The Home Depot #1940	28.34	STUDENT
2/27/2024	The Home Depot #1940	34.67	BG
2/27/2024	The Home Depot #1940	43.14	BG
2/27/2024	The Home Depot #1940	44.90	BG
2/28/2024	The Home Depot #1940	10.95	STUDENT
2/28/2024	The Home Depot #1940	19.44	BG
2/28/2024	The Home Depot #1940	772.61	STUDENT
2/29/2024	The Home Depot #1940	64.72	STAFF
3/1/2024	The Home Depot #1940	207.18	BG
3/1/2024	The Home Depot #1940	622.10	BG
3/2/2024	The Home Depot #1940	135.74	BG
2/17/2024	The Home Depot #1944	154.00	STUDENT
2/17/2024	The Home Depot #1944	182.91	STUDENT
2/5/2024	The Home Depot #1948	44.54	STAFF
2/6/2024	The Home Depot #1948	101.24	BUILDING
2/6/2024	The Home Depot #1948	104.85	BUILDING
2/6/2024	The Home Depot #1948	230.90	STUDENT
2/6/2024	The Home Depot #1948	1102.24	STUDENT
2/7/2024	The Home Depot #1948	22.93	BUILDING
2/7/2024	The Home Depot #1948	42.50	STUDENT
2/7/2024	The Home Depot #1948	42.66	BG
2/10/2024	The Home Depot #1948	84.78	BUILDING
2/11/2024	The Home Depot #1948	75.44	BG
2/12/2024	The Home Depot #1948	19.97	BG
2/12/2024	The Home Depot #1948	30.91	BG

Pcard Statement Posting Date March 2024	Merchant	Transaction Amount	Comments
2/12/2024	The Home Depot #1948	88.19	BG
2/12/2024	The Home Depot #1948	281.53	BG
2/12/2024	The Home Depot #1948	395.15	BG
2/13/2024	The Home Depot #1948	18.94	BUILDING
2/13/2024	The Home Depot #1948	42.94	BG
2/13/2024	The Home Depot #1948	86.60	STUDENT
2/13/2024	The Home Depot #1948	117.77	BUILDING
2/14/2024	The Home Depot #1948	93.38	BUILDING
2/15/2024	The Home Depot #1948	153.29	BUILDING
2/16/2024	The Home Depot #1948	130.12	BG
2/19/2024	The Home Depot #1948	5.42	BG
2/22/2024	The Home Depot #1948	9.47	BG
2/22/2024	The Home Depot #1948	402.62	BG
2/22/2024	The Home Depot #1948	615.61	STUDENT
2/26/2024	The Home Depot #1948	67.70	BG
2/26/2024	The Home Depot #1948	128.97	BUILDING
2/27/2024	The Home Depot #1948	3.94	STUDENT
2/27/2024	The Home Depot #1948	15.84	BG
2/27/2024	The Home Depot #1948	71.04	BG
2/27/2024	The Home Depot #1948	164.90	BG
2/27/2024	The Home Depot #1948	200.97	BUILDING
2/27/2024	The Home Depot #1948	217.21	BG
2/28/2024	The Home Depot #1948	20.76	BUILDING
2/28/2024	The Home Depot #1948	53.66	BUILDING
2/28/2024	The Home Depot #1948	207.08	BG
2/29/2024	The Home Depot #1948	392.57	BG
3/1/2024	The Home Depot #1948	77.34	STUDENT
3/1/2024	The Home Depot #1948	79.97	BG
2/8/2024	The Ups Store 2361	16.48	POSTAGE
2/26/2024	The Webstaurant Store	1553.54	BG
2/9/2024	Town & Country Gardens	48.00	STUDENT
2/9/2024	Trane Supply-112420	50.24	BG
2/15/2024	Trane Supply-112420	7.24	BG
2/15/2024	Trane Supply-112420	14.18	BG
2/27/2024	Trane Supply-112420	45.49	BG
2/22/2024	Travel Traders # 3179	27.05	TRAVEL
2/24/2024	Travel Traders # 3179	12.27	TRAVEL
2/16/2024	Tribute Store Flowers	102.93	STAFF
2/14/2024	Tst Algonquin Sub Sho	120.00	STAFF
2/16/2024	Tst Baxters American	67.00	STUDENT
2/21/2024	Tst Dc Cobbs East Dun	96.78	STAFF

Pcard Statement Posting Date March 2024	Merchant	Transaction Amount	Comments
2/21/2024	Tst Dc Cobbs East Dun	101.86	STAFF
2/8/2024	Tst El Fuego Tacos An	625.00	STAFF
2/16/2024	Tst High Flying Foods	13.44	STAFF
2/9/2024	Tst Killer Burger - R	17.19	TRAVEL
2/5/2024	Tst Leye - Ramen-San	29.93	STAFF
2/17/2024	Tst Louisiana Charlie	34.37	STAFF
3/2/2024	Tst Maple And Hash Pi	497.27	STUDENT
2/15/2024	Tst Margaritas Kitch	14.06	STAFF
2/15/2024	Tst Margaritas Kitch	17.45	TRAVEL
2/15/2024	Tst Marions Fish Mar	15.26	STAFF
2/15/2024	Tst Obed And Isaacs S	22.04	STAFF
2/14/2024	Tst Pickle Haus	2306.25	STAFF
2/15/2024	Tst San Diego Burger	40.83	STAFF
2/9/2024	Tst Schilling Cider H	10.35	TRAVEL
2/15/2024	Tst Spill The Beans -	21.34	STAFF
2/15/2024	Tst Spill The Beans -	26.36	STAFF
2/15/2024	Tst Spill The Beans -	30.33	TRAVEL
2/16/2024	Tst Spill The Beans -	21.91	STAFF
2/23/2024	Tst Syrup	92.16	BG
2/15/2024	Tst Tuk Tuk Eatery	30.56	TRAVEL
2/23/2024	Twx Wbstudiotour	980.00	STUDENT
2/13/2024	U Of I Crop Science	495.00	BG
2/13/2024	U Of I Online Payment	30.00	STAFF
2/15/2024	U Of I Ticket Office	350.00	STUDENT
2/7/2024	Uber Trip	103.06	TRAVEL
2/8/2024	Uber Trip	46.36	TRAVEL
2/10/2024	Uber Trip	36.27	TRAVEL
2/11/2024	Uber Trip	74.91	TRAVEL
2/15/2024	Uber Trip	5.00	TRAVEL
2/15/2024	Uber Trip	18.92	TRAVEL
2/17/2024	Uber Trip	7.59	TRAVEL
2/17/2024	Uber Trip	42.64	STAFF
2/17/2024	Uber Trip	50.64	TRAVEL
2/17/2024	Udemy Subscription	35.00	STAFF
2/8/2024	Udemy: Online Courses	19.99	STAFF
2/27/2024	Uhaul Moving And Stora	180.25	STUDENT
2/5/2024	United 01623624693891	729.48	TRAVEL
2/5/2024	United 01623624693902	729.48	TRAVEL
2/14/2024	United 01642761365195	35.00	TRAVEL
2/14/2024	United 01642761437365	35.00	TRAVEL
2/18/2024	United 01642773499640	35.00	TRAVEL

Pcard Statement Posting Date March 2024	Merchant	Transaction Amount	Comments
2/13/2024	Urban India Restaurant	26.97	STAFF
2/22/2024	Ush Ticketing Ecomm	1680.00	STUDENT
2/8/2024	Usps Po 1600960102	136.00	POSTAGE
2/23/2024	Usps Po 1622380118	272.00	POSTAGE
2/7/2024	Usps Po 1633970140	136.00	POSTAGE
3/1/2024	Village Pizza & Pub	80.00	STUDENT
2/22/2024	Walgreens #6764	31.43	STAFF
2/29/2024	Walgreens #6764	21.95	STAFF
2/15/2024	Wal-Mart #1404	26.62	FACS
2/26/2024	Wal-Mart #1404	65.43	FACS
2/8/2024	Wal-Mart #1413	57.60	STUDENT
2/9/2024	Wal-Mart #1413	21.45	STAFF
2/18/2024	Wal-Mart #1413	71.55	STUDENT
2/22/2024	Wal-Mart #1413	13.92	STUDENT
2/23/2024	Wal-Mart #1413	18.00	STUDENT
2/5/2024	Wal-Mart #1531	35.13	STAFF
2/5/2024	Wal-Mart #1531	39.26	STAFF
2/6/2024	Wal-Mart #1531	145.39	STAFF
2/6/2024	Wal-Mart #1531	410.54	STUDENT
2/7/2024	Wal-Mart #1531	42.34	STAFF
2/7/2024	Wal-Mart #1531	262.41	FACS
2/8/2024	Wal-Mart #1531	31.93	FACS
2/9/2024	Wal-Mart #1531	6.88	STUDENT
2/9/2024	Wal-Mart #1531	22.48	FACS
2/12/2024	Wal-Mart #1531	26.96	STUDENT
2/12/2024	Wal-Mart #1531	40.40	STAFF
2/12/2024	Wal-Mart #1531	125.65	STAFF
2/12/2024	Wal-Mart #1531	183.10	FACS
2/14/2024	Wal-Mart #1531	39.36	STUDENT
2/14/2024	Wal-Mart #1531	84.37	FACS
2/15/2024	Wal-Mart #1531	18.48	STUDENT
2/15/2024	Wal-Mart #1531	89.21	STUDENT
2/20/2024	Wal-Mart #1531	29.46	STAFF
2/20/2024	Wal-Mart #1531	39.38	STUDENT
2/21/2024	Wal-Mart #1531	77.42	STAFF
2/22/2024	Wal-Mart #1531	47.62	STAFF
2/22/2024	Wal-Mart #1531	116.16	FACS
2/23/2024	Wal-Mart #1531	127.12	STAFF
2/24/2024	Wal-Mart #1531	79.06	STUDENT
2/26/2024	Wal-Mart #1531	78.15	FACS
2/27/2024	Wal-Mart #1531	188.09	STUDENT

Pcard Statement Posting Date March 2024	Merchant	Transaction Amount	Comments
2/28/2024	Wal-Mart #1531	58.00	STUDENT
2/28/2024	Wal-Mart #1531	135.61	FACS
2/29/2024	Wal-Mart #1531	57.04	STUDENT
2/29/2024	Wal-Mart #1531	215.01	STUDENT
3/3/2024	Wal-Mart #1531	89.76	STUDENT
3/4/2024	Wal-Mart #1531	75.96	FACS
3/4/2024	Wal-Mart #1531	128.66	STAFF
2/22/2024	Wal-Mart #1814	29.40	STUDENT
2/26/2024	Wal-Mart #1897	23.58	FACS
2/11/2024	Wal-Mart #3434	55.76	STUDENT
2/6/2024	Wal-Mart #4641	50.26	STAFF
2/19/2024	Wal-Mart #4641	91.85	STUDENT
2/25/2024	Wal-Mart #4641	11.98	STAFF
2/26/2024	Wal-Mart #4641	416.33	STUDENT
2/27/2024	Wal-Mart #4641	121.22	STAFF
2/6/2024	Wal-Mart #5060	115.33	STUDENT
2/7/2024	Wal-Mart #5060	100.20	STUDENT
2/9/2024	Wal-Mart #5060	8.77	STAFF
2/11/2024	Wal-Mart #5060	19.48	STAFF
2/13/2024	Wal-Mart #5060	79.72	STAFF
2/16/2024	Wal-Mart #5060	96.60	STUDENT
2/20/2024	Wal-Mart #5060	25.55	STAFF
2/21/2024	Wal-Mart #5060	84.35	STUDENT
2/21/2024	Wal-Mart #5060	95.69	STAFF
2/21/2024	Wal-Mart #5060	135.10	STUDENT
2/23/2024	Wal-Mart #5060	31.76	STAFF
2/26/2024	Wal-Mart #5060	97.12	STAFF
2/26/2024	Wal-Mart #5060	113.79	STUDENT
2/26/2024	Wal-Mart #5060	158.20	STAFF
2/26/2024	Wal-Mart #5060	162.35	STAFF
2/28/2024	Wal-Mart #5060	345.28	STUDENT
2/29/2024	Wal-Mart #5060	64.32	STAFF
3/4/2024	Wal-Mart #5060	67.28	STUDENT
2/18/2024	Wal-Mart #5398	37.20	STAFF
1/30/2024	Walmart.Com	-495.34	STUDENT
2/6/2024	Walmart.Com	6.35	STUDENT
2/8/2024	Walmart.Com	82.00	STAFF
2/12/2024	Walmart.Com	134.89	STUDENT
2/28/2024	Walmart.Com 8009666546	51.41	STAFF
2/29/2024	Walmart.Com 8009666546	4.00	STAFF
2/13/2024	West Side Electric Sup	23.63	BG

Pcard Statement Posting Date March 2024	Merchant	Transaction Amount	Comments
2/21/2024	Wingstop 1391	97.84	STUDENT
2/12/2024	Wm Supercenter #1404	194.51	FACS
2/8/2024	Wm Supercenter #1413	122.66	STAFF
2/13/2024	Wm Supercenter #1413	77.16	STAFF
2/16/2024	Wm Supercenter #1413	62.37	STUDENT
2/21/2024	Wm Supercenter #1413	70.58	FACS
2/5/2024	Wm Supercenter #3434	29.44	STUDENT
2/5/2024	Wm Supercenter #4641	23.91	STUDENT
2/5/2024	Wm Supercenter #4641	75.98	STUDENT
2/5/2024	Wm Supercenter #4641	174.80	FACS
2/6/2024	Wm Supercenter #4641	273.47	STAFF
2/8/2024	Wm Supercenter #4641	9.54	FACS
2/8/2024	Wm Supercenter #4641	164.83	FACS
2/20/2024	Wm Supercenter #4641	334.15	FACS
2/26/2024	Wm Supercenter #4641	297.01	FACS
2/29/2024	Wm Supercenter #4641	89.64	FACS
3/3/2024	Wm Supercenter #4641	14.68	FACS
2/9/2024	Wm Supercenter #5060	22.56	FACS
2/13/2024	Wm Supercenter #5060	49.33	STUDENT
2/14/2024	Wm Supercenter #5060	93.88	STAFF
2/16/2024	Wm Supercenter #5060	16.48	STAFF
2/16/2024	Wm Supercenter #5060	32.64	STAFF
2/19/2024	Wm Supercenter #5060	60.70	STAFF
2/20/2024	Wm Supercenter #5060	111.82	FACS
2/27/2024	Wm Supercenter #5060	54.30	STUDENT
2/27/2024	Wm Supercenter #5060	89.08	STUDENT
3/1/2024	Wm Supercenter #5060	34.85	STUDENT
3/2/2024	Wm Supercenter #5060	117.74	STUDENT
2/8/2024	Www.Flipsnack.Com	576.00	STAFF
2/14/2024	Www.Roosevelt.Edu	250.00	STUDENT
2/13/2024	Yeti 1-833-225-9384	5781.25	STAFF
2/11/2024	Ziegler-Carpentersvill	88.98	BG
2/13/2024	Ziegler-Carpentersvill	-6.99	BG
2/13/2024	Ziegler-Carpentersvill	14.97	BG
2/13/2024	Ziegler-Carpentersvill	30.34	BG
2/15/2024	Ziegler-Carpentersvill	35.76	BUILDING
2/16/2024	Ziegler-Carpentersvill	4.40	BG
2/16/2024	Ziegler-Carpentersvill	5.95	BG
2/27/2024	Ziegler-Carpentersvill	12.99	BG
3/1/2024	Ziegler-Carpentersvill	75.06	BUILDING
3/1/2024	Zieglers Ace - Elgin	26.96	BUILDING

Pcard Statement Posting Date March 2024	Merchant	Transaction Amount	Comments
2/7/2024	Zieglers Ace Hdwe	1.59	BG
2/9/2024	Zieglers Ace Hdwe	181.80	BG
2/22/2024	Zieglers Ace Hdwe	29.29	BG
2/28/2024	Zieglers Ace Hdwe	58.80	STUDENT
	TOTAL	$ 150,236.08	

ACTIVITY ACCOUNT SUMMARY
FOR MONTH OF: February, 2024

	Month to Date			Year To Date			
	Month End Receipts	Month End Disbursements	Month End Activity	July 1, 2023 Beginning Book Balance	Year to Date Receipts	Year to Date Disbursements	Year to Date Book Balance
School							
Algonquin Lakes ES	$ 2,600.59	$ -	$ 2,600.59	$ 6,702	$ 8,541	$ 5,501	$ 9,742
Algonquin M.S.	$ 16,089.57	$ 16,791.95	$ (702.38)	$ 16,711	$ 33,551	$ 27,927	$ 22,335
Big Timber E.S	$ 2,524.83	$ -	$ 2,524.83	$ 582	$ 7,335	$ 1,601	$ 6,316
Carpentersville M.S.	$ 17,096.86	$ 4,406.82	$ 12,690.04	$ 26,946	$ 21,761	$ 12,516	$ 36,190
DeLacey	$ 578.30	$ 551.61	$ 26.69	$ 5,175	$ 2,494	$ 1,348	$ 6,322
Dundee-Crown H.S.	$ 25,344.27	$ 31,482.52	$ (6,138.25)	$ 154,086	$ 223,520	$ 191,060	$ 186,546
Dundee Highlands	$ 2,531.04	$ 345.00	$ 2,186.04	$ 2,137	$ 3,118	$ 934	$ 4,321
Dundee M.S.	$ 5,467.95	$ 15,511.82	$ (10,043.87)	$ 116,533	$ 78,113	$ 61,668	$ 132,978
Eastview ES	$ 5,172.46	$ 915.12	$ 4,257.34	$ 1,283	$ 7,135	$ 2,524	$ 5,894
Gary D Wright ES	$ 2,558.93	$ 1,370.39	$ 1,188.54	$ 6,496	$ 22,762	$ 18,105	$ 11,154
Gilberts ES	$ 4,499.77	$ -	$ 4,499.77	$ 4,584	$ 5,800	$ 2,866	$ 7,518
Golfview ES	$ 6.38	$ -	$ 6.38	$ 2,542	$ 69	$ 1,087	$ 1,524
Hampshire ES	$ 5,045.50	$ 597.50	$ 4,448.00	$ 4,854	$ 16,560	$ 12,939	$ 8,475
Hampshire H.S.	$ 13,252.32	$ 15,794.09	$ (2,541.77)	$ 278,773	$ 242,021	$ 181,877	$ 338,917
Hampshire M.S.	$ 14,687.92	$ 4,957.36	$ 9,730.56	$ 72,957	$ 59,740	$ 42,045	$ 90,652
H.D. Jacobs H.S.	$ 20,259.56	$ 32,085.33	$ (11,825.77)	$ 174,713	$ 226,533	$ 167,354	$ 233,892
Lake In The Hills ES	$ 651.79	$ -	$ 651.79	$ 5,849	$ 1,205	$ 208	$ 6,846
Lakewood ES	$ 3,906.30	$ 874.16	$ 3,032.14	$ 22,479	$ 9,519	$ 11,468	$ 20,530
Liberty ES	$ 5,985.07	$ 5,930.43	$ 54.64	$ 3,668	$ 6,101	$ 5,930	$ 3,838
Lincoln Prairie ES	$ 3,687.80	$ 395.67	$ 3,292.13	$ 9,558	$ 6,726	$ 1,956	$ 14,328
Meadowdale ES	$ 2,524.40	$ 4,574.89	$ (2,050.49)	$ 2,143	$ 15,562	$ 14,226	$ 3,478
Neubert ES	$ 2,517.91	$ -	$ 2,517.91	$ 3,001	$ 3,445	$ 2,057	$ 4,389
Parkview ES	$ 2,536.66	$ 677.83	$ 1,858.83	$ 6,712	$ 3,034	$ 678	$ 9,068
Perry ES	$ 2,553.79	$ 1,382.57	$ 1,171.22	$ 10,757	$ 5,120	$ 3,146	$ 12,730
Sleepy Hollow ES	$ 2,513.36	$ -	$ 2,513.36	$ 1,763	$ 3,015	$ 887	$ 3,891
Westfield ES/MS	$ 8,870.71	$ 20,263.44	$ (11,392.73)	$ 39,663	$ 66,949	$ 57,586	$ 49,026
Total	$ 173,464.04	$ 158,908.50	$ 14,555.54	$ 980,667	$ 1,079,728	$ 829,495	$ 1,230,901

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	7,141.27	2,600.59			9,741.86
Total Cash Accounts	7,141.27	2,600.59	0.00	0.00	9,741.86
Other Accounts					
200M-00-00 Special Ed	153.25				153.25
2029-00-00 Class of 2029	39.55				39.55
2030-00-00 Class of 2030	137.56				137.56
2032-00-00 Class of 2032	685.83				685.83
2033-00-00 Class of 2033	175.75				175.75
2034-00-00 Class of 2034	112.45				112.45
2035-00-00 Class of 2035	85.05				85.05
2036-00-00 Class of 2036	16.00				16.00
2090-10-00 Acting Club	51.46				51.46
2410-00-00 Culinary Kids 2/3	80.57				80.57
2415-10-00 Science Club	10.31				10.31
2590-10-00 Lady Lions Running Club	1,051.07				1,051.07
2590-20-00 Boys Running Club	122.36				122.36
4100-10-10 Fitness Club	1,024.05				1,024.05
4200-10-00 Birthday Books	160.00	50.00			210.00
4200-20-00 Book Fair	4.16				4.16
4210-00-00 Holiday Creations	135.85				135.85
4300-00-00 Yearbook	1,617.26				1,617.26
5100-00-00 General Fund	312.70				312.70
5500-10-00 ALES Grant Awards	18.19				18.19
5700-00-00 Social Committee	245.00				245.00
6000-00-00 Interest Income	902.85	50.59			953.44
6000-30-00 Field Trip Reserve	0.00	2,500.00			2,500.00
Total Other Accounts	7,141.27	2,600.59	0.00	0.00	9,741.86

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	23,036.94	16,089.57	16,791.95		22,334.56
Total Cash Accounts	23,036.94	16,089.57	16,791.95	0.00	22,334.56
Other Accounts					
1500-00-00 Bank Corrections	(100.00)			100.00	0.00
2000-10-00 Student Council	519.41	1,175.00	308.12	(100.00)	1,286.29
2028-00-00 Class of 2028	612.08				612.08
2029-00-00 Class of 2029	234.79				234.79
2030-00-00 Class of 2030	156.68	945.00	810.00	390.00	681.68
2110-10-00 Band	7,219.11	7,125.00	13,055.00	3,230.00	4,519.11
2140-10-00 Chorus	840.03				840.03
2150-30-00 Musical	6,608.69	2,400.00	1,758.00		7,250.69
2151-10-00 Music Club	364.46		167.40		197.06
2220-10-00 Art Club	3.89				3.89
2230-10-00 Beta Club	1,471.50		208.95		1,262.55
2240-00-00 Baking Club	57.22				57.22
2250-00-00 Chess Club	0.10				0.10
2391-10-00 AVID	1,381.60	560.00	189.28		1,752.32
2430-10-00 Special Ed Community Trips	5.50				5.50
3020-00-00 Wrestling	116.90	105.34			222.24
3100-20-00 Volleyball - 8th grade	27.62				27.62
3110-10-00 Cross Country	44.80				44.80
3210-00-00 Boys Basketball	126.51				126.51
3210-10-00 Girls Basketball	36.32				36.32
3230-10-00 Track and Field	84.45				84.45
3250-20-10 Poms/Dance	176.88				176.88
3350-20-10 Cheerleading	34.18				34.18
4100-10-00 PBIS	835.96				835.96
4300-30-00 Staff Account	375.00	156.00	62.99		468.01
5110-10-00 D300 Honors Band Concert	102.20				102.20
5110-20-00 MB Jazz Ensembles	870.00				870.00
5200-00-00 Physical Education Fund	381.60				381.60
6000-20-00 Field Trip Reserve	0.00	3,500.00		(3,620.00)	(120.00)
6000-30-00 Interest Income	449.46	123.23	232.21		340.48
Total Other Accounts	23,036.94	16,089.57	16,791.95	0.00	22,334.56

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 BMOHarris Checking Account	3,791.43	2,524.83			6,316.26
Total Cash Accounts	3,791.43	2,524.83	0.00	0.00	6,316.26
Other Accounts					
2031-00-00 Class of 2031	214.03				214.03
2032-00-00 Class of 2032	226.25				226.25
2033-00-00 Class of 2033	132.23				132.23
2034-00-00 Class of 2034	114.78				114.78
2035-00-00 Class of 2035	671.63				671.63
2036-00-00 Class of 2036	690.52				690.52
3010-00-00 Yearbook	90.00				90.00
4100-30-00 General	41.37				41.37
5100-10-00 PBIS	390.00				390.00
5100-10-10 Staff Sunshine Account	1,053.05				1,053.05
6000-00-00 Interest Income	167.57	24.83			192.40
6000-30-00 Field Trip Reserve	0.00	2,500.00			2,500.00
Total Other Accounts	3,791.43	2,524.83	0.00	0.00	6,316.26

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	23,499.94	17,096.86	4,406.82		36.189.98
Total Cash Accounts	23,499.94	17,096.86	4,406.82	0.00	36,189.98
Other Accounts					
2000-10-00 Student Council	3,393.28	1,811.55	1,786.66		3,418.17
2105-00-00 Man in Demand/Dare to be Rare	447.56				447.56
2110-10-00 Music	966.85		224.02		742.83
2110-20-00 MB Jazz	420.00				420.00
2111-10-00 Title Field Trips All Grades	0.00	3,500.00			3,500.00
2120-10-00 Drama	1,243.67				1,243.67
2140-10-00 Chorus	846.04				846.04
2221-10-00 Art Club	10.00				10.00
2230-10-00 Beta Club	522.68				522.68
2481-10-00 Yearbook	175.56				175.56
2590-40-00 Relay for Life	2.00				2.00
2670-20-00 Book Fair	13.14				13.14
3250-20-10 Poms	3,385.16				3,385.16
3350-20-10 Cheerleading	4,383.29				4,383.29
4101-30-00 AVID	3,009.32	11,662.50	1,974.00		12,697.82
4210-20-00 General	595.66				595.66
4300-30-00 Sunshine	1,520.42		422.14		1,098.28
6000-00-00 Interest	2,565.31	122.81			2,688.12
Total Other Accounts	23,499.94	17,096.86	4,406.82	0.00	36,189.98

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris Cash Account	6,295.19	578.30	551.61		6,321.88
Total Cash Accounts	6,295.19	578.30	551.61	0.00	6,321.88
Other Accounts					
4100-00-00 Student Memorial Fundraiser	420.60				420.60
4500-10-00 Box Top Label Collection	164.79				164.79
4700-00-00 Pyramid Model Committee	1,089.18				1,089.18
5100-00-00 General Student Activities	880.47	551.61	551.61		880.47
5110-00-00 Birth to 3 Program	360.75				360.75
5200-00-00 PBIS	2,978.87				2,978.87
6000-00-00 Interest Income	400.53	26.69			427.22
Total Other Accounts	6,295.19	578.30	551.61	0.00	6,321.88

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	192,683.83	25,344.27	31,482.52		186,545.58
Total Cash Accounts	192,683.83	25,344.27	31,482.52	0.00	186,545.58
Other Accounts					
1000-10-10 Banking Corrections	(155.00)				(155.00)
2000-10-00 Student Council	22,572.25	3,423.75	1,471.97		24,524.03
2095-10-00 Animation Club	98.78				98.78
2120-10-00 Drama Club	5,450.53				5,450.53
2120-20-00 Musical Account	6,896.56		1,833.17		5,063.39
2120-30-00 Fall Play	4,217.08				4,217.08
2140-10-00 Choral Music	3,508.23		1,121.09		2,387.14
2145-50-00 Orchestra	6,313.24	3,825.00			10,138.24
2219-10-00 Adelante Club	289.27				289.27
2223-20-00 Charger Pride-Staff	2,311.81				2,311.81
2230-10-00 Beta Club	2,060.13				2,060.13
2235-10-00 SAFE	3,418.42				3,418.42
2240-10-00 Black Youth Alliance	470.41	1,100.00	529.56		1,040.85
2252-10-00 Culinary	2,926.26	200.00	325.02		2,801.24
2256-10-00 DC1 Heart Dance	66.75				66.75
2256-10-30 Latin Dancing	175.00				175.00
2259-10-10 Electricity Fund	2,935.46	400.00			3,335.46
2260-10-00 Industrial Ed Club	353.86				353.86
2263-10-00 Rotary Interact	1,186.16				1,186.16
2275-10-00 Field Trips - Science	3,190.02		3,190.02		0.00
2280-10-00 Environmental Grants Fund	250.39				250.39
2280-20-00 Environmental Club	1,145.99				1,145.99
2282-10-00 GirlUp	1,316.34				1,316.34
2285-10-00 Recycling Club	500.00				500.00
2300-10-00 ESL - English Second Language	80.50				80.50
2310-10-00 World Language (French) Club	3,857.65				3,857.65
2340-10-00 Science Olympiad	930.80		817.40		113.40
2370-10-00 FACS Club	1,157.00				1,157.00
2375-10-00 Literary Arts Magazine	1,763.57	332.00			2,095.57
2385-10-00 Poetry Club-Souls Spill Ink	1,237.08				1,237.08
2390-10-00 National Honor Society	1,949.91				1,949.91
2390-20-00 Illinois Music Honors Society	268.11				268.11
2391-10-00 AVID	3,246.68		370.22		2,876.46
2392-00-00 PSI Alpha	58.32				58.32
2395-00-00 Youth in Law	243.00				243.00
2408-10-00 GSA/LGBT Support Group	802.70				802.70
2439-10-00 Peer Mentors	298.30				298.30
2450-10-00 Debate Team	725.32		158.00		567.32
2480-10-00 Yearbook-INACTIVE	(29.92)				(29.92)
2590-20-00 Woodshop	315.38				315.38
2590-40-00 Relay for Life	688.95				688.95
2591-10-00 Fight the Stigma	756.25				756.25
2592-10-00 Minority Leadership	193.00				193.00
2618-10-10 Operation Click	2,035.52				2,035.52
2700-10-20 Work Program/Buttons/Store	950.33				950.33
2800-10-00 INCubator Grant - Business	8,390.76		8,390.76		0.00
3100-20-20 Baseball	201.05	167.30			368.35
3150-20-10 Softball	906.27	150.00	418.50		637.77
3200-20-10 Girls Basketball	3,508.31		944.24		2,564.07
3200-20-20 Boys Basketball	9,681.19				9,681.19

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
3210-20-10 Girls Bowling	666.61		496.68		169.93
3250-00-00 Dance Team (Poms)	5,056.09	65.00	2,005.25		3,115.84
3300-20-10 Girls Soccer	3,902.73				3,902.73
3300-20-20 Boys Soccer	6,592.91				6,592.91
3350-20-10 Cheerleading	11,550.05	6,144.90	5,104.25		12,590.70
3400-20-10 Girls Tennis	1,012.01				1,012.01
3400-20-20 Boys Tennis	615.02				615.02
3450-20-10 Girls Swimming	1,425.58		1,000.00		425.58
3500-20-10 Girls Track	2,721.71				2,721.71
3600-20-10 Girls Golf	2,359.67	778.81	995.68		2,142.80
3600-20-20 Boys Golf	3,991.42				3,991.42
3650-20-10 Boys Lacrosse	1,803.08	1,900.00	968.85		2,734.23
3700-20-10 Football	1,483.27				1,483.27
3800-20-00 Cross Country	1,314.79				1,314.79
3850-20-00 Wrestling	5,799.14		617.76		5,181.38
3900-20-00 Volleyball	72.70				72.70
3999-20-00 Super Fans	592.72				592.72
4000-10-00 Sr. Class Gift	5,242.96				5,242.96
4100-30-00 General	3,666.44				3,666.44
4300-20-00 Sunshine Club/Staff Pride	1,224.73				1,224.73
4700-30-00 Scholarships	435.67				435.67
4750-10-00 Testing Prep	2,618.00				2,618.00
6000-00-00 Interest Income	12,822.56	857.51	724.10		12,955.97
6000-30-00 Field Trip Reserve	0.00	6,000.00			6,000.00
Total Other Accounts	192,683.83	25,344.27	31,482.52	0.00	186,545.58

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	2,134.49	2,531.04	345.00		4,320.53
Total Cash Accounts	2,134.49	2,531.04	345.00	0.00	4,320.53
Other Accounts					
2000-10-00 Student Council	95.69				95.69
2031-10-00 Class of 2031 Field Trips	20.30				20.30
2032-10-00 Class of 2032 Field Trips	41.84	12.00	345.00	228.00	(63.16)
2033-10-00 Class of 2033 Field Trips	81.38				81.38
2034-10-00 Class of 2034 Field Trips	196.12				196.12
4100-30-00 General Fund	464.81				464.81
4200-10-00 Service Club	1,006.30				1,006.30
6000-00-00 Interest Income	228.05	19.04			247.09
6000-30-00 Field Trip Reserve	0.00	2,500.00		(228.00)	2,272.00
Total Other Accounts	2,134.49	2,531.04	345.00	0.00	4,320.53

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	143,022.04	5,467.95	15,511.82		132,978.17
Total Cash Accounts	143,022.04	5,467.95	15,511.82	0.00	132,978.17
Other Accounts					
2000-10-00 Cardunal Council (Student)	561.14		645.00		(83.86)
2025-10-00 Class of 2025 - A	435.16		435.16		0.00
2025-20-00 Class of 2025 - B	544.19		544.19		0.00
2026-00-00 Class of 2026-A	961.02		961.02		0.00
2026-10-00 Class of 2026-B	1,577.33		1,577.33		0.00
2026-20-00 Class of 2026-C	216.54		216.54		0.00
2027-20-00 Class of 2027-B	114.66				114.66
2028-10-00 Class of 2028-A	200.00				200.00
2029-10-00 Class of 2029-A	605.15				605.15
2029-20-00 Class of 2029-B	98.30				98.30
2030-10-00 Class of 2030-A	40.41				40.41
20TG-00-00 Universal Team (PBIS)	2,063.73		10.58		2,053.15
20TY-00-00 Secondary Team	19.59				19.59
2110-10-00 Band	18.58	1,060.00	90.00		988.58
2130-10-00 Music Department	41,931.16		1,690.00		40,241.16
2140-10-00 Chorus/Vocal	6,898.82		5,139.25		1,759.57
2150-30-00 Musical/Ensembles	17,180.24		1,306.32		15,873.92
2155-10-00 Orchestra	4,703.35				4,703.35
2220-10-00 Art Club	4,838.15				4,838.15
2230-10-00 Beta Club	1,264.75				1,264.75
2380-10-00 Targeted Intervention Team	13.53				13.53
2391-10-00 AVID	3,667.08	78.42	184.00		3,561.50
2425-10-00 Exploratory/Spanish	446.34				446.34
2431-10-00 Life Program (SPED)	523.44		123.80		399.64
2435-10-00 S.O.A.R.	914.39		210.68		703.71
2436-10-00 SWANS	23.22				23.22
2481-10-00 Yearbook Club	94.96				94.96
2530-10-00 Chess Club	360.00				360.00
2560-30-00 Book Club	6.15				6.15
2565-00-00 Bracelet Club	370.00				370.00
2566-10-00 Garden Club	321.04				321.04
2570-30-00 IMC	630.17				630.17
2590-10-00 Lions	16.11				16.11
2615-10-00 Midnight Mile	17,487.95				17,487.95
2619-10-00 Cardunal Care	3,301.59				3,301.59
2620-10-00 Scrapbook	102.00				102.00
2625-10-00 Schoolpalooza	517.22				517.22
2630-10-00 Ski Club	5,583.24		2,022.96		3,560.28
2631-10-00 Washington D.C. Trip	3.77				3.77
2635-10-00 Snowflake	1,331.31				1,331.31
2650-10-00 Jazz Band	7.50				7.50
2655-10-00 Battle of the Books	5.30				5.30
2665-10-00 Spelling Bee	21.34				21.34
2670-10-00 Robotics	1,428.65				1,428.65
2675-00-00 STEM	65.35				65.35
3010-00-00 Ultimate Club	352.24				352.24
3207-20-10 Girls Basketball - 7th	16.83	73.52			90.35
3207-20-20 Boys Basketball - 7th	0.62				0.62
3208-20-20 Boy's Basketball - 8th	183.47				183.47
3250-20-10 Poms	21.36				21.36

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
3253-20-10 Intramural Basketball	82.06				82.06
3254-20-00 Intramural Poms	3.51				3.51
3350-20-10 Cheerleading	31.80				31.80
3400-10-00 Color Guard	212.49				212.49
3500-20-10 Track Team	356.93				356.93
3600-10-00 Flag Football	350.96				350.96
3800-20-00 Cross Country	317.11				317.11
3800-20-10 Marathon Club - 6th Gr.CC Only	16.00				16.00
3840-10-00 Wiffle Ball	290.54	25.00			315.54
3850-20-00 Wrestling	112.06	105.57	309.99		(92.36)
3900-20-00 Volleyball	111.09				111.09
4100-30-00 General	2,198.42		45.00		2,153.42
4110-10-00 Outdoor Club	1,691.26				1,691.26
4210-00-00 Fall Play	160.62				160.62
4220-00-00 Street Ensemble	143.19				143.19
4230-00-00 Buddy Club	185.59				185.59
4300-30-00 Faculty (Social) Fund	136.00				136.00
4400-30-00 Fitness Club (PE)	5,615.26				5,615.26
4500-30-00 Flower Fund	650.18				650.18
6000-00-00 Interest Income	8,268.53	625.44			8,893.97
6000-30-00 Field Trip Reserve	0.00	3,500.00			3,500.00
Total Other Accounts	143,022.04	5,467.95	15,511.82	0.00	132,978.17

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	1,637.10	5,172.46	915.12		5,894.44
Total Cash Accounts	1,637.10	5,172.46	915.12	0.00	5,894.44
Other Accounts					
2029-00-00 Class of 2029	59.55				59.55
2030-00-00 Class of 2030	320.66				320.66
2031-00-00 Class of 2031	105.73				105.73
2032-00-00 Class of 2032	64.09				64.09
2033-00-00 Class of 2033	363.00			341.00	704.00
2034-00-00 Class of 2034	23.57			471.50	495.07
2035-00-00 Class of 2035	173.00			364.00	537.00
2100-10-10 Julie Voss Class-Inactive	0.10				0.10
2100-20-10 LEAP Program	15.00				15.00
4100-30-00 Miscellaneous	122.02	2,650.00	915.12		1,856.90
5010-00-00 Library Books (Birthday Club)	232.59				232.59
6000-00-00 Interest Income	157.79	22.46			180.25
6000-30-00 Field Trip Reserve	0.00	2,500.00		(1,176.50)	1,323.50
Total Other Accounts	1,637.10	5,172.46	915.12	0.00	5,894.44

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	9,965.22	2,558.93	1,370.39		11,153.76
Total Cash Accounts	9,965.22	2,558.93	1,370.39	0.00	11,153.76
Other Accounts					
2031-00-00 Class of 2031	1,309.26		253.50		1,055.76
2032-00-00 Class of 2032	1,697.31		418.91		1,278.40
2033-00-00 Class of 2033	1,205.84		355.75		850.09
2034-00-00 Class of 2034	720.93	10.00			730.93
2035-00-00 Class of 2035	708.05				708.05
2036-00-00 Class of 2036	271.00		342.23		(71.23)
2140-10-10 Chorus	794.72				794.72
2215-10-10 Yearbook - Elem	726.00				726.00
2499-20-00 Apparel Store	0.11				0.11
2590-30-00 Girls on the Run	5.00				5.00
4100-30-00 General	63.48				63.48
4300-20-00 Staff Wear	75.00				75.00
5010-10-00 PBIS	1,101.65				1,101.65
6000-00-00 Interest Income	1,286.87	48.93			1,335.80
6000-30-00 Field Trip Reserve	0.00	2,500.00			2,500.00
Total Other Accounts	9,965.22	2,558.93	1,370.39	0.00	11,153.76

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	3,018.15	4,499.77			7,517.92
Total Cash Accounts	3,018.15	4,499.77	0.00	0.00	7,517.92
Other Accounts					
2000-20-00 LIFE Program	1,796.52	108.00			1,904.52
2031-00-00 Class of 2031	19.24				19.24
2032-00-00 Class of 2032	79.68				79.68
2033-00-00 Class of 2033	119.41				119.41
2034-00-00 Class of 2034	25.36				25.36
2035-00-00 Class of 2035	71.02				71.02
2276-10-00 Field Trips	27.02				27.02
2277-10-00 Field Days	130.68				130.68
2590-40-00 Relay for Life	0.00	1,859.00			1,859.00
4100-30-00 General	472.77				472.77
5000-10-00 Staff Social Account	(38.30)				(38.30)
6000-00-00 Interest Income	314.75	32.77			347.52
6000-30-00 Field Trip Reserve	0.00	2,500.00			2,500.00
Total Other Accounts	3,018.15	4,499.77	0.00	0.00	7,517.92

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	1,517.96	6.38			1,524.34
Total Cash Accounts	1,517.96	6.38	0.00	0.00	1,524.34
Other Accounts					
2151-10-20 Summer Music Camp	268.29				268.29
2590-40-00 Relay for Life	144.00				144.00
4210-00-00 Scholastic Book Fair-Fall	3.59				3.59
4220-00-00 Scholastic Book Fair-Spring	427.62				427.62
4270-00-00 PBIS	202.10				202.10
4600-10-00 Change Drawer	231.00				231.00
5000-10-10 Staff Spirit Wear	154.33				154.33
6000-00-00 Interest Income	87.03	6.38			93.41
Total Other Accounts	1,517.96	6.38	0.00	0.00	1,524.34

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris Bank Checking	4,027.20	5,045.50	597.50		8,475.20
Total Cash Accounts	4,027.20	5,045.50	597.50	0.00	8,475.20
Other Accounts					
2031-00-00 Class of 2031	416.60	2,509.00	597.50		2,328.10
2032-00-00 Class of 2032	505.21				505.21
2034-00-00 Class of 2034	207.31				207.31
2035-00-00 Class of 2035	115.00				115.00
2036-00-00 Class of 2036	142.00				142.00
2140-20-00 Chorus	80.25				80.25
2270-10-00 Environmental Science	260.11				260.11
2276-10-00 Field Trips	29.03				29.03
4100-30-00 General	269.82				269.82
5100-00-00 Scholastic Book Fair	389.31	11.00			400.31
5110-00-00 Yearbook	112.00				112.00
5200-00-00 Sunshine Staff Account	700.00				700.00
6000-00-00 Interest Income	800.56	25.50			826.06
6000-30-00 Field Trip Reserve	0.00	2,500.00			2,500.00
Total Other Accounts	4,027.20	5,045.50	597.50	0.00	8,475.20

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	341,459.24	13,252.32	15,794.09		338,917.47
Total Cash Accounts	341,459.24	13,252.32	15,794.09	0.00	338,917.47
Other Accounts					
2000-10-00 Student Council	838.72				838.72
2014-10-00 Homecoming	41,972.36				41,972.36
2015-10-10 Class of 2015 Statue Maintenan	69.26				69.26
2022-00-00 Class of 2022	3,115.55			(3,115.55)	0.00
2023-00-00 Class of 2023	2,417.66			(2,417.66)	0.00
2024-00-00 Class of 2024	1,542.49			3,196.55	4,739.04
2025-00-00 Class of 2025	4,316.21	326.45		778.89	5,421.55
2026-00-00 Class of 2026	4,952.05	918.30		778.89	6,649.24
2027-00-00 Class of 2027	6,833.94			778.88	7,612.82
2110-10-00 Band	492.56				492.56
2112-00-00 Tri M (Modern Music Masters)	2,168.37				2,168.37
2140-10-00 Chorus	754.46				754.46
2150-30-00 Musical	7,477.83		156.32		7,321.51
2151-10-00 Music Student Tour Account	3,019.84				3,019.84
2155-10-00 Orchestra	454.38				454.38
2156-10-00 Prom - Junior Class	29,190.92		2,000.00		27,190.92
2220-10-00 Art Club	2,206.97	216.00			2,422.97
2222-10-00 ABC Business Club	1,626.58				1,626.58
2223-00-00 ASL Club	167.35				167.35
2225-10-00 Black Student Alliance	7,330.00				7,330.00
2225-20-00 Hispanic Youth Alliance	553.04				553.04
2230-10-00 Debate Team	2,378.04		40.00		2,338.04
2240-10-00 Drama Club	13,385.15	158.56	3,763.78		9,779.93
2250-10-10 GSA Club	96.25				96.25
2260-10-00 Industrial Arts	1,591.92				1,591.92
2265-10-00 Environmental Club/Med Careers	463.53				463.53
2276-10-00 Field Trips	2.00				2.00
2280-10-00 Fishing Club	482.34	70.00			552.34
2310-10-00 AAPI Club	718.15				718.15
2320-10-00 German Club	206.94				206.94
2330-10-00 Foreign Language	180.71				180.71
2330-20-00 French Club	242.00				242.00
2340-10-00 Spanish Club	70.07				70.07
2350-10-00 Language Arts Field Trips	808.00				808.00
2390-10-00 National Honor Society	11,809.77				11,809.77
2390-20-00 Robotics	100.91				100.91
2391-10-00 AVID	13,448.77				13,448.77
2393-10-00 PBIS	1,387.06				1,387.06
2410-00-00 Math Team	461.00				461.00
2480-10-00 Yearbook	98.16				98.16
2499-30-00 School Store	1,098.10				1,098.10
2618-10-10 Operation Click	1,064.80				1,064.80
2620-00-00 Female Empowerment	0.00	575.76			575.76
2644-10-00 Co-Op	4,151.17	95.00			4,246.17
2647-10-00 FACS	284.94				284.94
2655-00-00 Literary Magazine	366.68				366.68
2670-10-00 Scholastic Bowl	194.09				194.09
2671-00-00 Science	1,987.57				1,987.57
2671-10-00 Science-Six Flags GreatAmerica	141.83				141.83
2680-10-00 Marketing Class	1,181.65				1,181.65

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
2685-00-00 Target Edu	211.77				211.77
2686-00-00 Woodshop	140.00				140.00
2690-00-00 WHIPS TV	58.00				58.00
3100-10-00 Athletic Development	1,321.54				1,321.54
3100-20-20 Baseball	14,173.34				14,173.34
3150-20-10 Softball	493.32				493.32
3200-20-10 Girls Basketball	4,176.33	200.00	657.14		3,719.19
3200-20-20 Boys Basketball	11,996.16		6,977.35		5,018.81
3250-20-10 Poms	5,602.86		2,199.50		3,403.36
3300-20-10 Girls Soccer	7,302.33				7,302.33
3300-20-20 Boys Soccer	4,583.38				4,583.38
3350-20-10 Cheerleading	10,297.22				10,297.22
3400-20-10 Girls Tennis	6,606.47				6,606.47
3400-20-20 Boys Tennis	3,707.26				3,707.26
3500-20-10 Girls Track & Field	1,232.23				1,232.23
3500-20-20 Boys Track	382.75				382.75
3600-20-10 Boys Golf	2,663.38				2,663.38
3600-20-20 Girls Golf	5,235.36				5,235.36
3610-10-00 Boys Lacrosse	1,845.13				1,845.13
3610-20-00 Girls LaCrosse	713.99	4,763.60			5,477.59
3700-20-10 Football	12,108.37				12,108.37
3700-30-10 Powder Puff	2,866.50				2,866.50
3800-20-00 Boys and Girls Cross Country	1,692.67				1,692.67
3850-20-00 Wrestling	5,059.61				5,059.61
3900-20-00 Volleyball	4,939.35				4,939.35
3900-20-10 Volleyball Club	16.00				16.00
3990-10-00 Gatorade Fundraiser	747.91				747.91
4000-30-00 General	8,373.23				8,373.23
4100-00-00 FVC Leadership	1,005.98				1,005.98
4150-00-00 Teacher Grants	22.50				22.50
4210-10-00 Rachel's Challenge	20.00				20.00
4220-00-00 D300 Speaks	219.52				219.52
4300-20-00 Sunshine	92.70				92.70
4300-30-00 Spiritwear	3.03				3.03
4300-40-00 PE-Active	36.00				36.00
4700-10-00 2017 Gene Haas Scholarship	531.79				531.79
4700-10-10 2018 Gene Haas Scholarship	1,558.50				1,558.50
4700-10-20 2019 Gene Haas Scholarship	7,021.00				7,021.00
4700-10-30 2020 Gene Haas Scholarship	12,000.00				12,000.00
4700-30-00 Scholarship & Blood Drive	2,040.00				2,040.00
4700-40-00 Drama Club Scholarship	548.00				548.00
4800-00-00 Guidance	642.52				642.52
6000-00-00 Interest	17,269.10	1,428.65			18,697.75
6000-30-00 Field Trip Reserve	0.00	4,500.00			4,500.00
Total Other Accounts	341,459.24	13,252.32	15,794.09	0.00	338,917.47

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	80,921.00	14,687.92	4,957.36		90,651.56
Total Cash Accounts	80,921.00	14,687.92	4,957.36	0.00	90,651.56
Other Accounts					
2001-10-00 Student Council - MS	794.08				794.08
2028-00-00 Class of 2028	2,582.36				2,582.36
2029-00-00 Class of 2029	7,126.43				7,126.43
2030-00-00 Class of 2030	238.77	1,127.00			1,365.77
2111-00-00 Music Field Trip Account	3,577.17	4,000.00	3,402.00	1,000.00	5,175.17
2114-10-00 Band - MS	940.00	160.00	200.00		900.00
2120-10-00 Drama Club	13,022.83	2,656.00	104.06		15,574.77
2140-10-00 Chorus	3,897.59		340.00	1,384.00	4,941.59
2155-10-00 MS Orchestra	2,131.07				2,131.07
2210-00-00 Cafe 10A	647.47	96.50			743.97
2221-10-00 Art - MS	65.15				65.15
2225-10-00 Arts & Craft Club	420.00	72.00			492.00
2230-10-00 Beta Club	4,182.35				4,182.35
2391-10-00 AVID	8,666.50	2,710.00			11,376.50
2400-00-00 PBIS	4,538.36				4,538.36
2560-20-00 Book Fair	4.55				4.55
2631-10-27 Washington DC 2027	1,704.44				1,704.44
2631-10-28 Washington DC 2028	3,144.56		448.80		2,695.76
2631-10-29 Washington DC 2029	3,018.33				3,018.33
2666-00-00 MS Science	739.88				739.88
2667-00-00 MS Sports	694.11		262.50		431.61
2669-00-00 MS Yearbook	6,444.89				6,444.89
2699-10-00 Whip-Pur Bucks	162.61				162.61
3351-20-10 Cheerleading - MS	165.83		200.00	40.00	5.83
3850-20-00 Wrestling	227.63				227.63
4100-30-00 General	1,954.71				1,954.71
4200-10-10 MS PE	5,078.50				5,078.50
4250-30-00 Student Activity	1,971.16			(40.00)	1,931.16
6000-00-00 Interest	2,779.67	366.42			3,146.09
6000-30-00 Field Trip Reserve	0.00	3,500.00		(2,384.00)	1,116.00
Total Other Accounts	80,921.00	14,687.92	4,957.36	0.00	90,651.56

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	245,717.77	20,259.56	32,085.33		233,892.00
Total Cash Accounts	245,717.77	20,259.56	32,085.33	0.00	233,892.00
Other Accounts					
1000-10-10 Banking Corrections	(20.00)				(20.00)
2000-10-00 Student Council	46,648.69		3,874.60		42,774.09
2022-00-00 Class of 2022	564.85				564.85
2023-00-00 Class of 2023	8,771.03				8,771.03
2024-00-00 Class of 2024	5,508.17	495.17	84.40		5,918.94
2025-00-00 Class of 2025	2,082.48	326.45			2,408.93
2026-00-00 Class of 2026	4,234.49	918.29			5,152.78
2027-00-00 Class of 2027	289.36	580.49			869.85
2110-00-10 Prom	11,058.88				11,058.88
2110-10-00 Band	4.51	179.65	180.00		4.16
2120-10-00 Drama Club	6,701.67		2,889.60		3,812.07
2140-10-00 Choral	4,875.94		1,143.90		3,732.04
2150-30-00 Musical	3,995.00	5,192.00	5,515.00	903.00	4,575.00
2151-10-00 Tri-M	659.00				659.00
2151-10-10 Music Industry Club- MIC	822.65				822.65
2152-10-00 24hr Musical	0.00	1,112.25		(903.00)	209.25
2155-10-00 Orchestra	1,990.28				1,990.28
2210-10-00 Activist Club	85.88				85.88
2220-10-00 Art Club	1,873.68				1,873.68
2230-00-00 Black Allegiance Club	462.12				462.12
2253-10-00 Conservation	1,158.78				1,158.78
2258-10-00 Engineering Club	161.85				161.85
2259-10-00 Film Production	203.00				203.00
2263-10-00 Interact Club	3,736.74	897.50			4,634.24
2276-10-00 Field Trips	572.52	335.00			907.52
2281-10-00 Gold Rush	68.66				68.66
2310-10-00 French Club	200.36				200.36
2320-10-00 German Club	282.64				282.64
2330-10-00 Spanish Club	169.44				169.44
2330-20-00 World Language Department	317.37				317.37
2340-10-10 Key Club	1,486.87	40.75	70.92		1,456.70
2370-10-00 FCCLA	79.42				79.42
2390-10-00 National Honor Society	3,482.28		1,271.50		2,210.78
2391-10-00 AVID	11,455.08		2,067.58		9,387.50
2393-10-00 PBIS	884.95				884.95
2400-10-00 Peer Mediation/SADD	102.95				102.95
2405-10-00 Debate Team	3,147.60	40.74	145.00		3,043.34
2406-10-00 DJ (Entertainment) Club	680.05				680.05
2408-10-00 GSA (Gay Straight Alliannce)	547.86				547.86
2409-10-00 Hispanic Youth Alliance	271.31				271.31
2409-20-00 AAPIA-Asian Amer Pac Islander	29.55				29.55
2410-10-00 Knitting Club	20.00				20.00
2415-10-00 Science Club	617.44				617.44
2590-40-00 Relay for Life	122.51				122.51
2618-30-00 Green Eagles	2,317.16				2,317.16
2618-30-10 High School Against Cancer	25.35				25.35
3000-10-00 Special Olympics	3,351.36				3,351.36
3100-20-20 Baseball	10,688.65		349.95		10,338.70
3150-20-10 Softball	3,868.16				3,868.16
3200-20-10 Girls Basketball	443.12				443.12

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
3200-20-20 Boys Basketball	806.93				806.93
3210-20-10 Bowling	282.97		100.00		182.97
3250-20-10 Dance Team	5,780.44	1,024.00	5,613.73		1,190.71
3275-00-00 Math Team	798.27				798.27
3300-20-10 Girls Soccer	824.97				824.97
3300-20-20 Boys Soccer	10,082.93				10,082.93
3350-20-10 Cheerleaders	2,516.62		1,204.01		1,312.61
3400-20-10 Girls Tennis	40.81				40.81
3400-20-20 Boys Tennis	491.10				491.10
3450-20-10 Girls Swimming	50.00				50.00
3450-20-20 Boys Swimming	1,316.35	944.80	480.00		1,781.15
3500-20-10 Girls Track & Field	2,131.59		31.37		2,100.22
3500-20-20 Boys Track	2,811.66				2,811.66
3600-20-10 Girls Golf	3,971.24				3,971.24
3600-20-20 Boys Golf	97.88				97.88
3650-20-10 Boys Lacrosse	3,209.96				3,209.96
3700-20-10 Football	6,563.27	2,450.00	1,049.34		7,963.93
3800-20-00 Cross Country	2,801.65		1,028.60		1,773.05
3850-20-00 Wrestling	10,496.48		3,872.94		6,623.54
3900-20-00 Volleyball	12,042.97	150.00			12,192.97
4100-30-00 General	701.18				701.18
4110-10-00 Eagle Minds Matter	428.00				428.00
4200-10-00 Eagle's Wings Food Pantry	13,614.94				13,614.94
4300-30-10 Eagle Pride Advisory Committee	2,074.55		1,112.89		961.66
6000-00-00 Interest	10,679.30	1,072.47			11,751.77
6000-30-00 Field Trip Reserve	0.00	4,500.00			4,500.00
Total Other Accounts	245,717.77	20,259.56	32,085.33	0.00	233,892.00

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	6,194.09	651.79			6,845.88
Total Cash Accounts	6,194.09	651.79	0.00	0.00	6,845.88
Other Accounts					
2030-00-00 Class of 2030	54.12				54.12
2034-00-00 Class of 2034	248.77				248.77
2631-10-00 Field Trip Grant Funds	94.47				94.47
3020-10-00 Leopards Chorus Club	1,897.67				1,897.67
4100-30-00 Principal Discretionary Fund	1,509.14				1,509.14
5010-00-10 Jump Rope for Heart	50.00				50.00
5100-00-00 Leopards Holiday Giving	71.36				71.36
5900-00-00 General	1,523.24	624.00			2,147.24
6000-00-00 Interest Income	745.32	27.79			773.11
Total Other Accounts	6,194.09	651.79	0.00	0.00	6,845.88

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	17,498.26	3,906.30	874.16		20,530.40
Total Cash Accounts	17,498.26	3,906.30	874.16	0.00	20,530.40
Other Accounts					
2001-10-10 PBIS (Student Council)	2,959.06	829.00	511.02		3,277.04
2030-00-00 Class of 2030	162.03				162.03
2031-00-00 Class of 2031	326.03				326.03
2032-00-00 Class of 2032	468.66				468.66
2033-00-00 Class of 2033	547.76	200.00			747.76
2034-00-00 Class of 2034	1,525.40				1,525.40
2035-00-00 Class of 2035	89.82				89.82
2110-10-00 Band	16.70				16.70
2120-00-00 Book Fair	2,168.95				2,168.95
2151-10-00 Music Club	3,346.95				3,346.95
2230-10-00 Beta Club	42.46				42.46
2540-20-00 Cultural Committee	441.77				441.77
2618-30-00 Families in Need	104.41				104.41
2657-00-00 Family Night-Math Night	1,438.58				1,438.58
2657-10-00 Family Night-Reading Night	1,957.24				1,957.24
4100-30-00 Miscellaneous/General	55.43	18.00			73.43
4300-30-00 Sunshine Fund	87.66	276.14	363.14		0.66
6000-00-00 Interest Income	1,759.35	83.16			1,842.51
6000-30-00 Field Trip Reserve	0.00	2,500.00			2,500.00
Total Other Accounts	17,498.26	3,906.30	874.16	0.00	20,530.40

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	3,783.71	5,985.07	5,930.43		3,838.35
Total Cash Accounts	3,783.71	5,985.07	5,930.43	0.00	3,838.35
Other Accounts					
2030-00-00 Class of 2030	282.29				282.29
2031-00-00 Class of 2031	74.16				74.16
2032-00-00 Class of 2032	17.00				17.00
2100-10-00 Dual Language Activities	40.00				40.00
2276-10-00 Field Trips	100.97				100.97
2410-00-00 Bookfair	21.79	5,963.31	5,930.43		54.67
2482-10-00 Yearbook	279.98				279.98
2590-40-00 Relay for Life	65.50				65.50
4100-30-00 General	1,202.36				1,202.36
4200-00-00 Liberty Chorus	19.70				19.70
4300-20-00 Kids Heart Challenge	500.00				500.00
5000-10-00 Student Assistance Account	725.98				725.98
6000-00-00 Interest Income	453.98	21.76			475.74
Total Other Accounts	3,783.71	5,985.07	5,930.43	0.00	3,838.35

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	11,035.75	3,687.80	395.67		14,327.88
Total Cash Accounts	11,035.75	3,687.80	395.67	0.00	14,327.88
Other Accounts					
2025-00-00 Class of 2025	43.50				43.50
2029-00-00 Class of 2029	38.27				38.27
2030-00-00 Class of 2030	52.42				52.42
2031-00-00 Class of 2031	80.00	1,130.00		515.00	1,725.00
2032-00-00 Class of 2032	693.37		369.69	123.69	447.37
2033-00-00 Class of 2033	1,850.00				1,850.00
2034-00-00 Class of 2034	128.88				128.88
2035-00-00 Class of 2035	629.00				629.00
2210-00-00 Animal Shelter Fundraiser	0.50				0.50
2510-00-00 Scholastic Book Fair/Follett	90.02				90.02
3100-00-00 Yearbook	3,047.57				3,047.57
4100-00-00 Artworks Program	1,262.50				1,262.50
4100-30-00 General	177.01				177.01
4300-10-00 Staff Spiritwear	1,314.71				1,314.71
4300-20-00 Sunshine	1,116.16		25.98		1,090.18
6000-00-00 Interest Income	511.84	57.80			569.64
6000-30-00 Field Trip Reserve	0.00	2,500.00		(638.69)	1,861.31
Total Other Accounts	11,035.75	3,687.80	395.67	0.00	14,327.88

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	5,528.23	2,524.40	4,574.89		3,477.74
Total Cash Accounts	5,528.23	2,524.40	4,574.89	0.00	3,477.74
Other Accounts					
2590-30-00 Girls on the Run	69.01				69.01
4100-30-00 General	134.70				134.70
4250-30-00 Staff Spirit Wear	6.48				6.48
4300-30-00 Social Fund	179.37				179.37
4400-10-00 Scholastic Book Fair	4,176.09		4,574.89		(398.80)
5000-10-00 Yearbook	226.18				226.18
6000-00-00 Interest Income	736.40	24.40			760.80
6000-30-00 Field Trip Reserve	0.00	2,500.00			2.500.00
Total Other Accounts	5,528.23	2,524.40	4,574.89	0.00	3,477.74

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	1,871.19	2,517.91			4,389.10
Total Cash Accounts	1,871.19	2,517.91	0.00	0.00	4,389.10
Other Accounts					
2031-00-00 Class of 2031	245.90				245.90
2032-00-00 Class of 2032	192.00				192.00
2033-00-00 Class of 2033	67.16				67.16
2034-00-00 Class of 2034	120.36				120.36
2035-00-00 Class of 2035	7.69				7.69
4100-30-00 General	1,025.31				1,025.31
6000-00-00 Interest Income	212.77	17.91			230.68
6000-30-00 Field Trip Reserve	0.00	2,500.00			2,500.00
Total Other Accounts	1,871.19	2,517.91	0.00	0.00	4,389.10

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	7,209.64	2,536.66	677.83		9,068.47
Total Cash Accounts	7,209.64	2,536.66	677.83	0.00	9,068.47
Other Accounts					
2030-00-00 Class of 2030	117.00				117.00
2035-00-00 Class of 2035	16.00				16.00
2590-40-00 Relay for Life	1,248.02				1,248.02
4100-00-00 PBIS	4,012.81		677.83		3,334.98
4150-00-00 Math Night	108.00				108.00
4300-00-00 General Fund	928.40				928.40
5030-10-00 School Store-Inactive	269.06				269.06
5500-00-00 Staff Social Account-Inactive	1.36				1.36
6000-00-00 Interest Income	508.99	36.66			545.65
6000-30-00 Field Trip Reserve	0.00	2,500.00			2,500.00
Total Other Accounts	7,209.64	2,536.66	677.83	0.00	9,068.47

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	11,559.00	2,553.79	1,382.57		12,730.22
Total Cash Accounts	11,559.00	2,553.79	1,382.57	0.00	12,730.22
Other Accounts					
2014-10-00 Kindergarten Grade Level Funds	753.73				753.73
2014-10-01 1st Grade Level Funds	190.01				190.01
2014-10-02 2nd Grade Level Funds	2.32				2.32
2014-10-03 3rd Grade Level Funds	253.36				253.36
2014-10-04 4th Grade Level Funds	914.99				914.99
2014-10-05 5th Grade Level Funds	818.86				818.86
2029-00-00 Class of 2029	0.45				0.45
2030-00-00 Class of 2030	20.00				20.00
2031-00-00 Class of 2031	111.00				111.00
2032-00-00 Class of 2032	88.00				88.00
3200-00-00 Media Center	1,474.27		1,382.57		91.70
3300-10-00 Student Council	258.18				258.18
3300-20-00 Perry Fundraising	4,420.48				4,420.48
3350-00-00 Kane County Cougars Grant	391.87				391.87
4100-30-00 General	381.71				381.71
4200-00-00 Perry Teacher Social Account	811.72				811.72
6000-00-00 Interest Income	668.05	53.79			721.84
6000-30-00 Field Trip Reserve	0.00	2,500.00			2,500.00
Total Other Accounts	11,559.00	2,553.79	1,382.57	0.00	12,730.22

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	1,377.65	2,513.36			3,891.01
Total Cash Accounts	1,377.65	2,513.36	0.00	0.00	3,891.01
Other Accounts					
2030-00-00 Class of 2030	195.53				195.53
2031-00-00 Class of 2031	57.32				57.32
2032-00-00 Class of 2032	115.00				115.00
2033-00-00 Class of 2033	383.53				383.53
2034-00-00 Class of 2034	316.28				316.28
2560-30-00 Library - Birthday Books	0.08				0.08
4100-30-00 Principal Discretionary	15.97				15.97
6000-00-00 Interest Income	293.94	13.36			307.30
6000-30-00 Field Trip Reserve	0.00	2,500.00			2,500.00
Total Other Accounts	1,377.65	2,513.36	0.00	0.00	3,891.01

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	60,418.54	8,870.71	20,263.44		49,025.81
Total Cash Accounts	60,418.54	8,870.71	20,263.44	0.00	49,025.81
Other Accounts					
2000-10-00 Student Council	966.73	3,172.85	2,157.20		1,982.38
2027-00-00 Class of 2027-A	15,610.01		15,610.01		0.00
2028-00-00 Class of 2028-A	21.23				21.23
2029-00-00 Class of 2029-A	407.87				407.87
2029-10-00 Class of 2029-B	407.88				407.88
2030-00-00 Class of 2030-A	22.39				22.39
2030-10-00 Class of 2030-B	20.85				20.85
2031-00-00 Class of 2031	74.94				74.94
2032-00-00 Class of 2032	380.66		28.94		351.72
2033-00-00 Class of 2033	241.76				241.76
2034-00-00 Class of 2034	84.40				84.40
2112-00-00 Band - Middle School	147.56	567.50	525.00		190.06
2115-00-00 Music - Elementary	1,310.07				1,310.07
2150-30-00 Musicals	4,369.25				4,369.25
2151-10-00 Music Dept.	242.84	43.00			285.84
2220-10-00 Art Club	475.59				475.59
2230-10-00 Beta Club	6,752.90	525.00	996.00		6,281.90
2276-10-00 Field Trips	281.77				281.77
2340-10-00 Spelling Bee	46.03				46.03
2391-10-00 AVID	2,539.88				2,539.88
2392-10-00 HANDS Club	0.06				0.06
2392-20-00 Pawsitivity Pack	1,824.06				1,824.06
2393-10-00 PBIS Middle School	361.99		13.97		348.02
2393-20-00 PBIS Elementary	773.42				773.42
2481-10-00 Yearbook - MS	7,257.40				7,257.40
2482-10-00 Yearbook - ELE	1,063.39				1,063.39
2560-30-00 Birthday Book Club	3.74				3.74
2560-40-00 Library-Book Fair	6,559.22				6,559.22
2590-10-00 Boys Basketball Lions Club	0.66				0.66
2590-20-00 Girls Basketball Lions Club	36.92				36.92
2640-30-00 Science Fair	164.46				164.46
2660-00-00 Math Club	24.86				24.86
2668-00-00 Track	10.68				10.68
3250-20-10 Poms	465.42				465.42
3350-20-10 Cheerleading	960.44				960.44
3830-00-00 Basketball - Girls	16.00	770.00	782.32		3.68
3840-00-00 Basketball - Boys	0.02				0.02
3850-20-00 Wrestling	142.55				142.55
3900-20-00 Volleyball	0.50				0.50
4100-30-00 General	628.66				628.66
4105-30-00 Student Assistance Account	1,230.98				1,230.98
4400-30-00 PE - MS	74.52				74.52
4401-30-00 PE - Elementary	243.09				243.09
4480-30-00 Barb Dubow Wal-Mart	172.80				172.80
5500-10-00 Bank Correction	150.00	75.00			225.00
6000-00-00 Interest Income	3,848.09	217.36	150.00		3,915.45
6000-30-00 Field Trip Reserve	0.00	3,500.00			3,500.00
Total Other Accounts	60,418.54	8,870.71	20,263.44	0.00	49,025.81

COMMUNITY UNIT SCHOOL DISTRICT 300

HUMAN RESOURCES REPORT

April 23, 2024

ADMINISTRATORS

1. Recommend the following be employed by Community Unit School District 300 for the **2024 - 2025** school year and be compensated according to the expected Board of Education approved Certified Administrators' and Supervisory Staff Compensation & Benefits Handbook for the 2024-2025 school year:

Name	Position	Location	Annual Salary	Effective
Buczkowske, Rachel	Assistant Principal	Algonquin Lakes Elementary School	J Step 1	July 1, 2024
Hardy, Patrick	Principal	Hampshire High School	B Step 10	July 1, 2024
Salifoski, Danielle	Dean	Carpentersville Middle School	L Step 1	July 1, 2024

RESIGNATION - ADMINISTRATORS

1. Recommend approval of the following letter of resignation:

Name	Position	Location	Effective
Laskonis, Debra	Dean	Dundee-Crown High School	End of the 2023-2024 school year

RETIREMENT – ADMINISTRATORS

None

CERTIFIED PERSONNEL

None

OTHER EMPLOYMENT – CERTIFIED PERSONNEL

None

RESIGNATION – CERTIFIED PERSONNEL

1. Recommend approval of the following letters of resignation:

Name	Position	Location	Effective
Kebr, Elizabeth	Social Worker	Neubert Elementary School	End of the 2023-2024 school year

Leave of absence requests are attached separately for Board of Education approval.

Name	Position	Location	Effective
Martin, Spencer	Emotional Disorder	Oak Ridge School	End of the 2023-2024 school year
Rossi, Joseph	Science	Hampshire High School	End of the 2023-2024 school year

OTHER RESIGNATION – CERTIFIED PERSONNEL

None

RETIREMENT – CERTIFIED PERSONNEL

None

SUPERVISOR/MANAGER – EDUCATIONAL SUPPORT PERSONNEL

None

RESIGNATION – SUPERVISOR/MANAGER EDUCATIONAL SUPPORT PERSONNEL

None

RETIREMENT – SUPERVISOR/MANAGER EDUCATIONAL SUPPORT PERSONNEL

None

EDUCATIONAL SUPPORT PERSONNEL

1. Recommend employment of the following educational support personnel:

Name	Position	Location	Hourly Rate	Type
Bell, Navonya	Safety Staff	Westfield Community School	$17.94	Replacement
Castillo, Yahir	Groundskeeper	Buildings & Grounds	$17.94	Replacement
De Sario, Giovanna	Paraeducator	deLacey Family Education Center	$18.18	Replacement

Leave of absence requests are attached separately for Board of Education approval.

RESIGNATION – EDUCATIONAL SUPPORT PERSONNEL

1. Recommend approval of the following letters of resignation:

Name	Position	Location	Effective
Carlson, Isabella	Paraeducator	Lincoln Prairie Elementary School	May 24, 2024
Erwood, Paula	Buildings & Grounds Assistant	Buildings & Grounds	April 16, 2024
Lobue, Ashley	Technology Help Desk Support Specialist I	Central Office	April 11, 2024
Sanchez, Efrain	Night Custodian	Carpentersville Middle School	April 15, 2024
Smith, Latoya	Nurse (non-certified)	Lakewood Elementary School	May 24, 2024

DISMISSAL – EDUCATIONAL SUPPORT PERSONNEL

None

RETIREMENT – EDUCATIONAL SUPPORT PERSONNEL

1. Recommend approval of the following requests to retire:

Name	Position	Location	Effective
Jensen, Joann	Paraeducator	deLacey Family Education Center	June 28, 2024
Jimenez, Elsa	Paraeducator	deLacey Family Education Center	May 24, 2024
Ramos, Claudio	Night Custodian	Hampshire High School	May 31, 2024

COACHING/VOLUNTEER – EDUCATIONAL SUPPORT PERSONNEL

None

Leave of absence requests are attached separately for Board of Education approval.

DISTRICT POSITION TRANSFERS

1. Recommend position transfers of the following personnel:

   * Salary placement to be determined by expected approved Board of Education 2024-2025 Certified Administrators' and Supervisory Staff Compensation & Benefits Handbook

Current Class	Name	Current Position	Current Location	New Class	New Position	CBA/ Handbook	Lane-Step	New Location	Effective Date
ADMIN	Bernaky, Sarah	Principal	LPES	Same	Associate Principal	ADMIN	TBD*	WCS	July 1, 2024
ADMIN	Gravel, Melanie	Director of Literacy - Early Childhood & Elementary	CO	Same	Assistant Superintendent of Early Childhood & Elementary Curriculum & Instruction	ADMIN	TBD*	CO	July 1, 2024
ADMIN	Ehardt, Jeffrey	Associate Principal of Operations	HHS	Same	Director of Finance	ADMIN	TBD*	CO	July 1, 2024
ADMIN	Woodbury, Nicole	Assistant Principal	WCS	Same	Assistant Superintendent of Secondary Curriculum & Instruction	ADMIN	TBD*	CO	July 1, 2024

Leave of absence requests are attached separately for Board of Education approval.

Freedom of Information
Board Report
April 9, 2024

FOIA#	Date of Request	Requestor	Subject	Date Completed/ STATUS	Time to complete in hours
15-2024	2/21/2024	Rhyen Staley **Parents Defending Education**	Requesting copies of any district hiring documents, board documents, or committee agendas and documents related to teacher hiring found in the list below. If dates are needed, please search from January 1, 2020, to present. In connection with this request, please include any documents pertaining to: Application, including all questions, Antiracist or Antibias training, Diversity, Equity, and Inclusion (DEI) questions, Diversity, Equity, and Inclusion (DEI) hiring subcommittee, Diversity, Equity, and Inclusion (DEI) rubric, Diversity hiring goals, Diversity statement, Equity audit, Equity report card, Equity scorecard, Hiring committee, Hiring/ Interview training, Hiring rubric, Interview questions. Please include the following terms in the search: Affinity/ Affinity groups, Class conscious, Culturally Responsive, Diverse backgrounds, Equity lens, Equity mindset, Inclusive interview, Race conscious.	Completed 3/20/2024	4
16-2024	2/21/2024	Research Illinois Policy	Requesting records/documents relating to the suspension of Donald Peter's teaching license, as well as any documents pertaining to any correspondence between a representative of IEA or NEA or the local bargaining unit and any member of Community Unit School District 300's administration, including any principals or school board members, about the events detailed in this article.	Completed 3/20/2024	3
17-2024	2/22/2024	Sheri Reid **SmartProcure**	**Commercial Purpose** - Requesting any and all purchasing records from 12/15/2023 to current. The specific information requested from your record keeping system is: 1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number 2. Purchase date 3. Line item details (Detailed description of the purchase) 4. Line item quantity 5. Line item price 6. Vendor ID number, name, address, contact person and their email address	Completed 3/14/2024	2.5
20-2024	2/28/2024	Joel Shroades **SmartProcure**	**Commercial Purpose** - Requesting SmartProcure is requesting electronic copies of the contract in place between the school system and the vendor EduStaff.	Completed 3/21/2024	1.5
21-2024	3/11/2024	Brian Koffler **Shrub Oaks International**	Requesting copies of all records requests you may have received from ProPublica between 9/1/2023 – 2/1/2024 relating to our program	Completed 3/21/2024	1.5
22-2024	3/20/2024	Dana McKinnon **Community Member**	Requesting (1) a copy of the retainer agreement or engagement agreement between the district and any attorney or law firm for legal services in place for 2024, and (2) copies of all invoices for legal services provided to the district in 2024.	Pending	
23-2024	3/20/2024	Jennifer Chrostowski **Community Member**	Requesting any and or all communication between D300 elementary school principals, Martina Smith and Susan Harkin in regards to kindergarten screenings from Jan 1st, 2024 to present.	Completed 3/27/2024	1
24-2024	3/27/2024	Rob Propst **Waste Management**	**Commercial Purpose** - Requesting (1) Copy of the most recent service agreement for waste and recycling service for all locations, (2) Copy of the last two months of waste and recycling invoices	Pending	
25-2024	3/28/2024	Mike Powers **SMART265**	Requesting information for the construction and/or maintenance work planned this year for any building owned or leased by your district which include the scopes listed below. In addition, if any contracts have already been awarded, please include the names, and contact information of those contractor(s) and/or sub-contractor(s). (1) HVAC (Heating, Air Conditioning, Ventilation), Exhaust Systems. (2) Roof work including architectural metals used for weatherproofing and/or ornamental purposes. (3) Gutters and /or Downspouts. (4) New installation and/or replacement of lockers. (5) New installation and/or replacement of toilet partitions. (6) Kitchen Renovations. (7) Current HVAC Maintenance Contracts.	Pending	
26-2024	4/1/2024	Andrew Carlton **Notionize**	Requesting access to and a copy of a listing of all Dundee School District 300 full time employees' first, middle and last names, including their title/position, email address, date of hire and building/office location	Completed 4/2/2024	3
27-2024	4/1/2024	Franco Bottalico **Village of East Dundee**	Requesting a list of all the schools that East Dundee residents attend. And with those schools the associated principals' email addresses.	Completed 4/2/2024	1.5

Freedom of Information
Board Report
April 23, 2024

FOIA#	Date of Request	Requestor	Subject	Date Completed/ STATUS	Time to complete in hours
22-2024	3/20/2024	Dana McKinnon **Community Member**	Requesting (1) a copy of the retainer agreement or engagement agreement between the district and any attorney or law firm for legal services in place for 2024, and (2) copies of all invoices for legal services provided to the district in 2024.	Completed 4/1/2024	1
24-2024	3/27/2024	Rob Propst **Waste Management**	**Commercial Purpose** - Requesting (1) Copy of the most recent service agreement for waste and recycling service for all locations, (2) Copy of the last two months of waste and recycling invoices	Pending	
25-2024	3/28/2024	Mike Powers **SMART265**	Requesting information for the construction and/or maintenance work planned this year for any building owned or leased by your district which include the scopes listed below. In addition, if any contracts have already been awarded, please include the names, and contact information of those contractor(s) and/or sub-contractor(s). (1) HVAC (Heating, Air Conditioning, Ventilation), Exhaust Systems. (2) Roof work including architectural metals used for weatherproofing and/or ornamental purposes. (3) Gutters and /or Downspouts. (4) New installation and/or replacement of lockers. (5) New installation and/or replacement of toilet partitions. (6) Kitchen Renovations. (7) Current HVAC Maintenance Contracts.	Completed 4/4/2024	3
29-2024	4/9/2024	David Rodriguez **Community Member**	Requesting any emails, text messages, drawings, pictures and/ or designs or plans with anybody from District 300 with Lennar and/ or with any employee of the Village of Algonquin in regards to the new road being planned at Westfield community school from the new development by Lennar. I attached a picture to be more clear.	Pending	
30-2024	4/15/2024	David Rodriguez **Community Member**	Requesting 1. Any emails, communications, plans, and drawings in regards to a new road leading to Westfield from the new development by Lennar. 2. All communications, drawings, pictures, plans between any D300 employee with Patrick Knapp. 3. All communications, drawings, pictures, plans between Jennifer Porter and Jonathan Mickle in regards to the new road being planned by d300 behind Westfield to the new development. 4. Any emails, attachments, documents in regards to the the traffic study with Kimberly Horn that was on April 10th. 5. All communications, drawings, pictures, plans between any D300 employee and Kimberly Horn. 6. All communications, drawings, pictures, plans between any D300 employees and John McFarland.	Pending	

DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO

DATE: **April 9, 2024**

TO: Dr. Susan Harkin, Superintendent
Board of Education

FROM: Diane White, Director of Purchasing

Presented at the following Board Meetings	
Board Operations Committee	04/9/2024
Policy/Legislative	
School Utilization	
BOE 1st Reading	04/9/2024
BOE 2nd Reading	04/23/2024

SUBJECT: **Contract Pricing 3rd Extension for Copy Paper**

Background

Administration recommends a contract extension for copy paper to be awarded to Garvey Office Products. There will be no increase in pricing, and vendor performance has been exceptional. The contract extension term will be June 1, 2024, through August 31, 2024.

Original bid documents for the annual district-wide copy paper (virgin and recycled) contract pricing for just-in-time delivery were released on Tuesday, October 3, 2023. The bid requested three-month unit pricing with the possibility of three three-month contract extensions. Bids were due on Wednesday, October 25, 2023, at 10:00 am. Solicitation for bids was made via BidNet. Eleven vendors downloaded bid information. Four vendors provided bids, and an additional formal no bid was received.

Administrative Recommendation

Garvey Office Products, Niles, IL - for multipurpose paper for a three-month contract with the possibility of three three-month extensions. The total estimated contract award is - $53,633.70.

Fiscal Impact

There is a 26% percent decrease in the cost of paper with this current recommendation versus the previous bid. The decrease is due to the decline in the price of pulp and global demand for paper.

Purchases from this contract will be covered by building and department budgets.

Community Unit School District 300
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
Diane C. White, Director of Purchasing
PHONE: 847-551-8460 • FAX: 847-551-8463

April 1, 2024

Mr. Roy Flegel
Garvey's Office Products
7500 N. Caldwell Avenue
Niles, IL 60714

Bid - Copy Paper - District-Wide - Third Extension

Dear Mr. Flegel,

On November 14, 2023 the Board of Education approved a contract for the Copy Paper - District Wide bid to Garvey's Office Products. The total estimated value of the contract was $53,633.70. The contract was for 3 months; November 15, 2023 to February 29, 2024 with the possibility of three, three month extensions. District 300 would like to exercise the third extension. The new contract term limits would be from June 1, 2024 to August 31, 2024.

If your firm agrees to the pricing as shown in the following original contract, the administration will recommend your contract extension to the Board of Education for review by the finance committee on April 9, 2024 and award by the board on April 23, 2024.

The favor of a reply is requested by April 5.

Diane White
8375D43E716D90C09E2DBCBD5C76FBD7 contractworks.
2024-04-01

OWNER *(Signature)*

Diane White, Director of Purchasing

Roy Flegel
4D3FD3933C0120F35344E1A466AAE7F2 contractworks.
2024-04-01

CONTRACTOR *(Signature)*

Roy Flegel **Account Executive**
(Printed name and title)

Diane C White
Diane White, Director of Purchasing

DISTRICT 300

Community Unit School District 300
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
Diane C. White, Director of Purchasing
PHONE: 847-551-8460 · FAX 847-551-8463

March 5, 2024

Mr. Roy Flegel
Garvey's Office Products
7500 N. Caldwell Avenue
Genoa, IL 60135

Bid - Copy Paper - District-Wide - First Extension Award Letter

Dear Mr. Flegel,

Congratulations! District 300 has awarded the contract for the Bid - Copy Paper - District-Wide - First Extension to Garvey's Office Products. The Board of Education approved this contract at the regularly scheduled meeting on February 27, 2024. This will extend the current contract to May 31, 2024.

Please sign this letter via Contract Works by Friday, March 8, 2024. Please submit your Certificate of Insurance naming District 300 as additional insured as soon as possible to bids.purchasing@d300.org.

This Agreement is entered into as of March 11, 2024.

Diane White **2024-03-05**
8375D43E716D90C09E2DBCBD5C76FBD7 contractworks

ADMINISTRATOR *(Signature)*

Diane C. White, Director of Purchasing

Roy Flegel **2024-03-05**
4D3FD3933C0120F35344E1A466AAE7F2 contractworks

CONTRACTOR *(Signature)*

Roy Flegel **Account Executive**

Printed name and title)

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Diane C. White, Director of Purchasing

Community Unit School District 300
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
Diane C. White, Director of Purchasing
PHONE: 847-551-8460 • FAX: 847-551-8463

February 7, 2024

Mr. Roy Flegel
Garvey's Office Products
7500 N. Caldwell Avenue
Niles, IL 60714

Bid – Copy Paper – District-Wide - First Extension

Dear Mr. Flegel,

On November 14, 2023 the Board of Education approved a contract for the Copy Paper - District Wide bid to Garvey's Office Products. The total estimated value of the contract was $53,633.70. The contract was for 3 months; November 15, 2023 to February 29, 2024 with the posssibility of three, three month extensions. District 300 would like to exercise the first extension. This would extend our current contract to May 31.

If your firm agrees to the pricing as shown in the following original contract, the administration will recommend your contract extension to the Board of Education for review by the finance committee on February 13 and award by the board on February 27.

The favor of a reply is requested by February 12th.

Diane White
8375D43E716D90C09E2DBCBD5C76FBD7 contractworks.

2024-02-07

OWNER *(Signature)*

Diane White, Director of Purchasing

Roy Flegel
4D3FD3933C0120F35344E1A466AAE7F2 contractworks.

2024-02-07

CONTRACTOR *(Signature)*

Roy Flegel **Account Executive**

(Printed name and title)

Diane C White

Diane White, Director of Purchasing

Community Unit School District 300
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
Diane C. White, Director of Purchasing
PHONE: 847-551-8460 • FAX: 847-551-8463

November 21, 2023

Mr. Roy Flegel
Garvey's Office Products
7500 N. Caldwell Avenue
Niles, IL 60714

Bid – Copy Paper – District-Wide

Dear Mr. Flegel,

Congratulations! District 300 has awarded the Copy Paper – District-Wide bid to Garvey's Office Products! The Board of Education approved a three-month contract at their regular meeting of November 14, 2023. The total estimated contract value over three months is $53,633.70. The contract shall run from November 15, 2023 through February 29, 2024 with the possibility of three three-month extensions.

This signed letter along with the attached documents – original Bid specifications and your final response combined serve as the contract for this project.

Please sign this letter electronically via Contract Works.

A service agreement will be issued in accordance with this contract. Please sign and return your award letter no later than December 5, 2023. Please submit your Certificate of Insurance naming District 300 as additional insured to bids.purchasing@d300.org.

This Agreement is entered into as of November 15, 2023.

Diane White **2023-11-21**
8375D48E716D90C09E2DBCBD5C76FBD7 contractworks
OWNER *(Signature)*

Diane White, Director of Purchasing

Roy Flegel **2023-11-21**
4D3FD3933C0120F35344E1A466AAE7F2 contractworks
CONTRACTOR *(Signature)*

Roy Flegel **Account Executive**
(Printed name and title)

Diane C White
Diane White, Director of Purchasing

DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO

DATE: **November 6, 2023**

TO: Dr. Susan Harkin, Superintendent
Board of Education

FROM: Diane White, Director of Purchasing

Presented at the following Board Meetings	
Board Operations Committee	11/6/2023
Policy/Legislative	
School Utilization	
BOE 1st Reading	11/14/2023
BOE 2nd Reading	11/14/2023

SUBJECT: **Contract Pricing for Copier Paper**

Background

Bid documents for the annual district-wide copy paper (virgin and recycled) contract pricing for just-in-time delivery were released on Tuesday, October 3, 2023. The bid requested unit pricing for three months with the possibility of three three-month contract extensions. Bids were due on Wednesday, October 25, 2023 at 10:00 am. Solicitation for bids was made via BidNet. Eleven vendors downloaded bid information. Four vendors provided bids, and there was an additional formal no-bid that was received.

Administrative Recommendation

Garvey Office Products, Niles, IL - for multipurpose paper for a three-month contract with the possibility of three three-month extensions. The total estimated contract award is - $53,633.70.

Fiscal Impact

There is a 26% percent decrease in the cost of paper with this current recommendation versus the previous bid. The reduction is due to the decline in the price of pulp and global demand for paper.

Purchases from this contract will be covered by building and department budgets.

COMMUNITY UNIT SCHOOL DISTRICT 300
COPIER PAPER DISTRICT WIDE - BID
Wednesday, October 25, 2023 10:00AM - Virtual

COMPANY	GRAND TOTAL*	References	Bid Response Form A	Bid Response Form B	Addendum 1	Certifications	Vendor App.	W-9	Comments
Contract Paper Group									
Garvey's Office Products	$53,633.70	Y	Y	Y	Y	Y	Y	Y	
Liberty Paper									
Midland Paper	$53,444.40	Y	Y	Y	Y	Y	N	Y	Disqualified due to required sample not provided
Murnane Paper Company	$53,015.50	Y	Y	Y	Y	Y	Y	Y	Disqualified due to required sample not provided
Paper101									
Quill LLC									
Runco Office Supply									
School Specialty LLC									Formally Declined
School Wholesale Supplies LLC									
Veritiv	$60,193.40/$53,824.40	Y	Y	Y	Y	Y	Y	Y	Virgin and Recycled pricing provided

Administration Recommends

Garvey's Office Products of Niles, IL - for multipurpose paper for a 3 month contract with the possibility of three three-month extensions. Award Total - $53,633.70.

D300 Item Number	D300 Item Description	D300 Item Description	D300 UOM	Estimated **Annual** Purchase Qty	Estimated **Quarterly** Purchase Bid Qty	**Garvey's Office Supply**		**Midland Paper**		**Murnane Paper**		**Veritiv - Virgin Domestic**		**Veritiv - Recycled**	
15-0020	PAPER, XEROGRAPHIC BLUE	PAPER, XEROGRAPHIC BLUE20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 11, 10 RM/CASE	CASE	92	23	$ 48.90	$ 1,124.70	$ 50.55	$ 1,162.65	$ 48.50	$ 1,115.50	$ 52.75	$ 1,213.25	$ 52.75	$ 1,213.25
15-0025	PAPER, XEROGRAPHIC, CANARY	PAPER, XEROGRAPHIC, CANARY20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 11, 10 RM/CASE	CASE	90	23	$ 48.90	$ 1,124.70	$ 50.55	$ 1,162.65	$ 48.50	$ 1,115.50	$ 52.75	$ 1,213.25	$ 52.75	$ 1,213.25
15-0030	PAPER XEROGRAPHIC, GOLDENROD	PAPER XEROGRAPHIC, GOLDENROD20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 11, 10 RM/CASE	CASE	65	21	$ 48.90	$ 1,026.90	$ 50.55	$ 1,061.55	$ 48.50	$ 1,018.50	$ 52.75	$ 1,107.75	$ 52.75	$ 1,107.75
15-0035	PAPER XEROGRAPHIC, GREEN	PAPER XEROGRAPHIC, GREEN20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 11, 10 RM/CASE	CASE	84	41	$ 48.90	$ 2,004.90	$ 50.55	$ 2,072.55	$ 48.50	$ 1,988.50	$ 52.75	$ 2,162.75	$ 52.75	$ 2,162.75
15-0040	PAPER, XEROGRAPHIC, PINK	PAPER, XEROGRAPHIC, PINK20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 11, 10 RM/CASE	CASE	88	22	$ 48.90	$ 1,075.80	$ 50.55	$ 1,112.10	$ 48.50	$ 1,067.00	$ 52.75	$ 1,160.50	$ 52.75	$ 1,160.50
15-0045	PAPER, XEROGRAPHIC, WHITE	PAPER, XEROGRAPHIC, WHITE20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 11, 10 RM/CASE	CASE	959	240	$ 34.90	$ 8,376.00	$ 34.79	$ 8,349.60	$ 32.40	$ 7,776.00	$ 38.80	$ 9,312.00	$ 34.75	$ 8,340.00
15-0046	PAPER, XERO, WHITE RYCL-30% PCW	PAPER, XERO, WHITE RYCL-30% PCW20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 11, 10 RM/CASE	CASE	440	110	$ 39.99	$ 4,398.90	$ 39.90	$ 4,389.00	$ 41.20	$ 4,532.00	$ 47.65	$ 5,241.50	$ 37.75	$ 4,152.50
15-0050	PAPER, XEROGRAPHIC BLUE	PAPER, XEROGRAPHIC BLUE20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 14,10 RM/CASE	CASE	5	1	$ 79.15	$ 79.15	$ 88.00	$ 88.00	$ 71.90	$ 71.90	$ 86.50	$ 86.50	$ 86.50	$ 86.50
15-0055	PAPER, XEROGRAPHIC, CANARY	PAPER, XEROGRAPHIC, CANARY20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 14,10 RM/CASE	CASE	5	1	$ 79.15	$ 79.15	$ 88.00	$ 88.00	$ 71.90	$ 71.90	$ 86.50	$ 86.50	$ 86.50	$ 86.50
15-0060	PAPER, XEROGRAPHIC GOLDENROD	PAPER, XEROGRAPHIC GOLDENROD20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 14,10 RM/CASE	CASE	5	1	$ -	$ -	$ 88.00	$ 88.00	$ 71.90	$ 71.90	$ 86.50	$ 86.50	$ 86.50	$ 86.50
15-0065	PAPER, XEROGRAPHIC GREEN	PAPER, XEROGRAPHIC GREEN20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 14,10 RM/CASE	CASE	5	1	$ 79.15	$ 79.15	$ 88.00	$ 88.00	$ 71.90	$ 71.90	$ 86.50	$ 86.50	$ 86.50	$ 86.50
15-0070	PAPER, XEROGRAPHIC, PINK	PAPER, XEROGRAPHIC, PINK20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 14,10 RM/CASE	CASE	5	1	$ -	$ -	$ 88.00	$ 88.00	$ 71.90	$ 71.90	$ 86.50	$ 86.50	$ 86.50	$ 86.50
15-0075	PAPER, XEROGRAPHIC, WHITE	PAPER, XEROGRAPHIC, WHITE20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 14,10 RM/CASE	CASE	5	1	$ 54.60	$ 54.60	$ 59.50	$ 59.50	$ 51.00	$ 51.00	$ 60.90	$ 60.90	$ 60.90	$ 60.90
15-0080	PAPER, XEROGRAPHIC, CANARY	PAPER, XEROGRAPHIC, CANARY20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 11 X 17, 5 RM/CASE	CASE	5	1	$ 62.96	$ 62.96	$ 75.00	$ 75.00	$ 44.00	$ 44.00	$ 68.00	$ 68.00	$ 68.00	$ 68.00
15-0085	PAPER, XEROGRAPHIC, BLUE	PAPER, XEROGRAPHIC, BLUE20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 11 X 17, 5 RM/CASE	CASE	5	1	$ 62.96	$ 62.96	$ 75.00	$ 75.00	$ 69.00	$ 69.00	$ 68.00	$ 68.00	$ 68.00	$ 68.00
15-0090	PAPER, XEROGRAPHIC, GOLDENROD	PAPER, XEROGRAPHIC, GOLDENROD20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 11 X 17, 5 RM/CASE	CASE	5	1	$ -	$ -	$ 75.00	$ 75.00	$ 69.00	$ 69.00	$ 68.00	$ 68.00	$ 68.00	$ 68.00
15-0095	PAPER, XEROGRAPHIC GREEN	PAPER, XEROGRAPHIC GREEN20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 11 X 17, 5 RM/CASE	CASE	5	1	$ 62.96	$ 62.96	$ 75.00	$ 75.00	$ 69.00	$ 69.00	$ 68.00	$ 68.00	$ 68.00	$ 68.00
15-0100	PAPER, XEROGRAPHIC, PINK	PAPER, XEROGRAPHIC, PINK20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 11 X 17, 5 RM/CASE	CASE	5	1	$ -	$ -	$ 75.00	$ 75.00	$ 69.00	$ 69.00	$ 68.00	$ 68.00	$ 68.00	$ 68.00
15-0105	PAPER, XEROGRAPHIC, WHITE	PAPER, XEROGRAPHIC, WHITE20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 11 X 17, 5 RM/CASE	CASE	5	1	$ 44.05	$ 44.05	$ 38.50	$ 38.50	$ 46.00	$ 46.00	$ 58.40	$ 58.40	$ 58.40	$ 58.40
15-0110	PAPER, XEROGRAPHIC, FIREBALL	PAPER, XEROGRAPHIC, FIREBALL20 LB. 8 1/2 X 14,10 RM/CASEFUSCHIA 8 1/2X11 24 LB 10 RM/C	CASE	5	1	$ 118.20	$ 118.20	$ 116.50	$ 116.50	$ 113.00	$ 113.00	$ 58.40	$ 58.40	$ 58.40	$ 58.40
15-0115	PAPER, XEROGRAPHIC, COSMIC	PAPER, XEROGRAPHIC, COSMIC20 LB. 8 1/2 X 14,10 RM/CASEORANGE 8 1/2X11 24 LB 10 RM/CS	CASE	5	1	$ 118.20	$ 118.20	$ 116.50	$ 116.50	$ 113.00	$ 113.00	$ 125.00	$ 125.00	$ 125.00	$ 125.00
15-0120	PAPER, XEROGRAPHIC, LUMINOUS	PAPER, XEROGRAPHIC, LUMINOUS20 LB. 8 1/2 X 14,10 RM/CASELIME 8 1/2X11 24 LB 10 RM/CS	CASE	5	1	$ -	$ -	$ 116.50	$ 116.50	$ 113.00	$ 113.00	$ 125.00	$ 125.00	$ 125.00	$ 125.00
15-0125	PAPER, XEROGRAPHIC, TERRESTRIAL	PAPER, XEROGRAPHIC, TERRESTRIAL 20 LB. 8 1/2 X 14,10 RM/CASETEAL 8 1/2X11 24 LB 10 RM/CS	CASE	5	1	$ 118.20	$ 118.20	$ 116.50	$ 116.50	$ 113.00	$ 113.00	$ 125.00	$ 125.00	$ 125.00	$ 125.00
15-0130	PAPER, XEROGRAPHIC, PLANETARY	PAPER, XEROGRAPHIC, PLANETARY20 LB. 8 1/2 X 14,10 RM/CASEPURPLE 8 1/2X11 24 LB 10 RM/CS	CASE	5	1	$ 118.20	$ 118.20	$ 116.50	$ 116.50	$ 113.00	$ 113.00	$ 125.00	$ 125.00	$ 125.00	$ 125.00
15-0132	PAPER, XEROGRAPHIC, SOLAR	PAPER, XEROGRAPHIC, SOLAR20 LB. 8 1/2 X 14,10 RM/CASEYELLOW 8 1/2X11 24 LB 10 RM/CS	CASE	5	1	$ 118.20	$ 118.20	$ 116.50	$ 116.50	$ 113.00	$ 113.00	$ 125.00	$ 125.00	$ 125.00	$ 125.00
15-0133	PAPER, XEROGRAPHIC, LUNAR	PAPER, XEROGRAPHIC, LUNAR 20 LB. 8 1/2 X 14,10 RM/CASEBLUE 8 1/2 X 11, 24 LB. 10 RM/CS	CASE	5	1	$ 118.20	$ 118.20	$ 116.50	$ 116.50	$ 113.00	$ 113.00	$ 125.00	$ 125.00	$ 125.00	$ 125.00
15-0134	PAPER, XEROGRAPHIC, GAMMA	PAPER, XEROGRAPHIC, GAMMA 20 LB. 8 1/2 X 14,10 RM/CASEGRN 8 1/2 X11, 24 LB 10 RM/CS	CASE	5	1	$ 118.20	$ 118.20	$ 116.50	$ 116.50	$ 113.00	$ 113.00	$ 125.00	$ 125.00	$ 125.00	$ 125.00
15-0135	PAPER, XEROGRAPHIC, GALAXY	PAPER, XEROGRAPHIC, GALAXY20 LB. 8 1/2 X 14,10 RM/CASEGOLD 8 1/2X11, 24 LB 10 RM/CS	CASE	5	1	$ 118.20	$ 118.20	$ 116.50	$ 116.50	$ 113.00	$ 113.00	$ 125.00	$ 125.00	$ 125.00	$ 125.00
15-0136	PAPER, XEROGRAPHIC, PULSAR	PAPER, XEROGRAPHIC, PULSAR20 LB. 8 1/2 X 14,10 RM/CASEPINK 8 1/2X11 24 LB 10 RM/CS	CASE	5	1	$ 118.20	$ 118.20	$ 116.50	$ 116.50	$ 113.00	$ 113.00	$ 125.00	$ 125.00	$ 125.00	$ 125.00
15-0137	PAPER, XEROGRAPHIC,WHITE 3-HOL	PAPER, XEROGRAPHIC,WHITE 3-HOL20 LB. 8 1/2 X 14,10 RM/CASEPUNCH 8 1/2X11 20 LB 10 RM/CS	CASE	150	38	$ 36.49	$ 1,386.62	$ 42.80	$ 1,626.40	$ 42.00	$ 1,596.00	$ 58.40	$ 2,219.20	$ 58.40	$ 2,219.20
15-0138	PAPER, XEROGRAPHIC, BRITE	PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASEFUSCHIA 8 1/2X11 20 LB 10 RM/C	CASE	5	1	$ -	$ -	$ 116.50	$ 116.50	$ 98.00	$ 98.00	$ -	$ -	$ -	$ -
15-0139	PAPER, XEROGRAPHIC, BRITE	PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASEORANGE 8 1/2X11 20 LB 10 RM/CS	CASE	5	1	$ -	$ -	$ 99.00	$ 99.00	$ 98.00	$ 98.00	$ -	$ -	$ -	$ -
15-0145	PAPER, XEROGRAPHIC, BRITE	PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASELIME 8 1/2X11 20 LB 10 RM/CS	CASE	5	1	$ -	$ -	$ 99.00	$ 99.00	$ 98.00	$ 98.00	$ -	$ -	$ -	$ -
15-0150	PAPER, XEROGRAPHIC, BRITE	PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASETEAL 8 1/2X11 20 LB 10 RM/CS	CASE	5	1	$ -	$ -	$ 99.00	$ 99.00	$ 98.00	$ 98.00	$ -	$ -	$ -	$ -
15-0155	PAPER, XEROGRAPHIC, BRITE	PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASEPURPLE 8 1/2X11 20 LB 10 RM/CS	CASE	5	1	$ -	$ -	$ 99.00	$ 99.00	$ 98.00	$ 98.00	$ -	$ -	$ -	$ -
15-0160	PAPER, XEROGRAPHIC, BRITE	PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASEYELLOW 8 1/2X11 20 LB 10 RM/CS	CASE	5	1	$ -	$ -	$ 99.00	$ 99.00	$ 98.00	$ 98.00	$ -	$ -	$ -	$ -
15-0165	PAPER, XEROGRAPHIC, BRITE	PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASEBLUE 8 1/2 X 11, 20 LB. 10 RM/CS	CASE	5	1	$ -	$ -	$ 99.00	$ 99.00	$ 98.00	$ 98.00	$ -	$ -	$ -	$ -
15-0170	PAPER, XEROGRAPHIC, BRITE	PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASEGRN 8 1/2 X11, 20 LB 10 RM/CS	CASE	5	1	$ -	$ -	$ 99.00	$ 99.00	$ 98.00	$ 98.00	$ -	$ -	$ -	$ -
15-0175	PAPER, XEROGRAPHIC, BRITE	PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASEGOLD 8 1/2X11, 20 LB 10 RM/CS	CASE	5	1	$ -	$ -	$ 99.00	$ 99.00	$ 98.00	$ 98.00	$ -	$ -	$ -	$ -
15-0180	PAPER, XEROGRAPHIC, BRITE	PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASEPINK 8 1/2X11 20 LB 10 RM/CS	CASE	5	1	$ -	$ -	$ 99.00	$ 99.00	$ 98.00	$ 98.00	$ -	$ -	$ -	$ -
15-0185	PAPER, XEROGRAPHIC, WHITE	PAPER, XEROGRAPHIC, WHITE20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 11, 40 CS/PALET	PALL	71	18	$ 1,396.00	$ 25,128.00	$ 1,288.80	$ 23,198.40	$ 1,296.00	$ 23,328.00	$ 1,512.00	$ 27,216.00	$ 1,350.00	$ 24,300.00
15-0190	PAPER, XERO, WHITE RYCL-30% PCW	PAPER, XERO, WHITE RYCL-30% PCW20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 11, 40 CS/PALET	PALL	17	4	$ 1,599.60	$ 6,398.40	$ 1,556.00	$ 6,224.00	$ 1,648.00	$ 6,592.00	$ 1,818.00	$ 7,272.00	$ 1,470.00	$ 5,880.00
					GRAND TOTALS		$53,633.70		$53,444.40		$53,015.50		$60,193.40		$53,824.40

D300 Item Number	D300 Item Description	D300 Item Description	D300 UOM	Estimated **Annual** Purchase Qty	Estimated **Quarterly** Purchase Bid Qty	**Garvey's Office Supply - Boise X9 - Multipurpose**		**Midland Paper**		**Murnane Paper**		**Veritiv - Virgin Domestic**		**Veritiv - Recycled**	
15-0185	PAPER, XEROGRAPHIC, WHITE	20 LB. 8 1/2 X 11, 40 CS/PALET	PALL	71	18	$1,396.00	$25,128.00	1288.80	$23,198.40	$1,296	$23,328.00	1512	$27,216.00	1350	$24,300.00
15-0190	PAPER, XERO, WHITE RYCL-30% PCW	20 LB. 8 1/2 X 11, 40 CS/PALET	PALL	17	4	$1,599.60	$6,398.40	1556.00	$6,224.00	$1,648	$6,592.00	1818	$7,272.00	1470	$5,880.00
					GRAND TOTALS		$31,526.40		$29,422.40		$29,920.00		$34,488.00		$30,180.00

Bid - Contract Pricing for Copy Paper			
Timeline - 10/2/23			
ACTION	DATE	TIME	LOCATION
Establish Timeline	Monday, 10/2/23		Purchasing
Specifications Released	Tuesday, 10/3/23	4:00 PM CT	BidNet
Legal Ad	Wednesday, 10/4/23		Daily Herald
Pre-Bid Meeting	Thursday, 10/5/23	10:00 AM CT	Google Meet
Q&A Deadline	Tuesday, 10/17/23	12 Noon CT	BidNet
Bid Opening	Wednesday, 10/24/23	10:00 AM CT	Google Meet
Evaluation Period	Wednesday, 10/24/23 - Friday, 10/27/23		Purchasing
Info to CFO	Friday, 10/27/23		Jennifer Porter
BFC Committee Meeting	Tuesday, 11/14/23		Administration
Workshop and BOE Meeting/Approv	Tuesday, 11/14/23		Administration
Contracts Released to Vendors	Wednesday, 11/15/23		Purchasing

Community Unit School District # 300
Purchasing Department
2605 Bunker Hill Drive
Algonquin, IL 60102
847-551-8460 – PHONE

October 3, 2023,

Dear Vendor,

The Board of Education of Community Unit School District No. 300 (the "District") invites you to submit a sealed bid for:

Contract Pricing for Copy Paper – District Wide

The enclosed bid form(s) **must** be used in submitting your electronic bid via Bidnet.

Electronic bids will be received until **10:00AM CT, Tuesday, October 24, 2023** at which time they will be publicly opened and read.

The required Contractor's Certification forms must be completed and returned with the bid.

It is the intention of the Board of Education to award the bid at the **November 14, 2023 regular meeting.** The Board of Education may make such investigations as deemed necessary to determine the ability of the bidder to perform the work, and the bidder shall furnish to the District all such information for this purpose as the District may request. The District reserves the right to reject any or all bids if the evidence submitted by, or investigation of, such bidder(s) fails to satisfy the District that such bidder(s) is properly qualified to carry out the obligations of the contract and to complete work contemplated therein. District further reserves the right to waive any minor irregularities or minor defects in the bids, which do not affect the price nor constitute some type of substitution for a designated item, and to accept the bid, which is in the best interest of the District. Conditional bids will not be accepted. Strikeouts or addition of conditions or provisions or insertion of substitutes shall be reason for rejecting a bid without any specification of reason for the rejection. Any request for information shall be made to Diane C. White, Director of Purchasing, but the response may not be used as a condition to any bid being submitted.

Diane C White

Sincerely,
Diane C. White
Director of Purchasing / CUSD 300

PUBLIC NOTICE

NOTICE TO BIDDERS

The Board of Education of Community Unit School District No. 300 is accepting sealed bids for:

Contract Pricing for Copy Paper – District Wide

Sealed bids will be accepted until **10:00AM CT, Tuesday, October 24, 2023** via BidNet.

A public Bid opening will be held virtually, via Google Meet. Meeting information will be supplied to potential suppliers via bid invitation.

Instruction to Bidders

Bids may be submitted via BidNet, District 300's online bid submittal service.

A non-mandatory document review Pre-Bid meeting will be held virtually on **Thursday, October 5, 2023 at 10:00 AM.**

Bid specifications will be available on Tuesday, October 3, 2023, after 4:00 PM.
To obtain bid specifications, please visit - www.d300.org/Purchasing - Click on Vendor Registration or Login. This Link will direct you to the District 300 BidNet website.

Questions regarding this legal ad should be directed to:

Community Unit School District #300
Diane C. White / Director of Purchasing
2605 Bunker Hill Dr.
Algonquin, IL 20102
847-5551-8460
bids.purchasing@d300.org

The Board of Education of Community Unit School District 300 reserves the right to reject any and all proposals or waive any bid irregularities.

Timeline

Bid - Contract Pricing for Copy Paper			
Timeline - 10/2/23			
ACTION	DATE	TIME	LOCATION
Establish Timeline	Monday, 10/2/23		Purchasing
Specifications Finalized	Tuesday, 10/3/23		Shiela C.
Specifications Released	Tuesday, 10/3/23	4:00 PM CT	BidNet
Legal Ad	Wednesday, 10/4/23		Daily Herald
Pre-Bid Meeting	Thursday, 10/5/23	10:00 AM CT	Google Meet
Q&A Deadline	Tuesday, 10/17/23	12 Noon CT	BidNet
Bid Opening	Tuesday, 10/24/23	10:00 AM CT	Google Meet
Evaluation Period	Tuesday, 10/24/23 - Friday, 10/27/23		Purchasing
Info to CFO	Friday, 10/27/23		Jennifer Porter
BFC Committee Meeting	Tuesday, 11/14/23		Administration
Workshop and BOE Meeting/Approval	Tuesday, 11/14/23		Administration
Contracts Released to Vendors	Wednesday, 11/15/23		Purchasing

1. GENERAL

a. Bids shall be signed. Unsigned bids will be rejected.

b. Late bids will not be considered.

c. All bids MUST be completed in the EXCEL spreadsheet provided in the Bid Response Form.

d. The District is not subject to Federal Excise Tax or Illinois Sales or Retailers Occupational Tax. Bids should not include sales or excise tax.

e. Prices quoted shall include all charges for packing, transportation, unforeseen casts (tarrifs), energy charges and delivery to the locations designated on the bid specification and installation if called for in the bid specifications.

f. Correspondence shall be addressed to the Director of Purchasing.

g. Bids are available for inspection in the purchasing office by appointment for 10 days after the date of the award of an order.

h. Oral, telephonic, telegraphic, or facsimile transmitted bids will not be accepted.

i. Electronic bids may be submitted via BidNet.

j. Community Unit School District 300 is obtaining a three (3) Month agreement, with the possibility of three (3) three-month extensions.

2. ERRORS AND OMISSIONS

All bids shall be submitted with each space properly completed. The special attention of bidders is directed to the policy that no claim for relief because of errors or omissions in the bidding will be considered, and bidders will be held strictly to the bids as submitted. Should a bidders find any claimed discrepancies in, or omissions from, any of the documents, or be in doubt as to their meanings, bidder shall advise the purchasing official first orally, followed by written (FAX or letter) with specification of the claimed problems which must be received during regular working hours at least 10 days before the date set for bid opening so that a written notification can be prepared by any purchasing official, who will issue the necessary clarifications to all prospective bidders by means of addenda.

3. FIRM BID

All bids will be considered to be firm for a period of sixty (60) days from the date established for the opening of bids.

4. WITHDRAWAL OF BIDS

Bids may be withdrawn by letter, or telegram, or fax received by the district or in person prior to the time and date established for the opening of bids.

5. INVESTIGATION OF BIDDERS

a. The purchasing official will make such investigation as is necessary to determine the ability of the bidder to fulfill bid requirements. The bidder shall furnish such information as may be requested and shall be prepared to show completed installations of equipment, types of service or supplies similar to those included in the bid.

b. The Board of Education reserves the right to reject any bid if it is determined that the bidder is not properly qualified to carry out the obligations of the contract. The Board of Education reserves the right to reject any or all bids, to waive irregularities and to accept that bid which is considered to be in the best interest of the District. Any such decision shall be considered final. All items bid shall be new unless otherwise specified in the requirements.

6. VENDOR APPLICATION AND W-9 FORM

The District requires that a current Vendor Application and W-9 form be included with your sealed bid. These forms can be found on the District website – www.d300.org. Go to Departments-Finance-Purchasing to download the vendor application and W-9 form.

7. Compliance with the Illinois Prevailing Wage Act

It shall be mandatory upon the bidder and upon any subcontractor thereof to pay all laborers, workmen, and mechanics employed by them not less than the general prevailing rate of wages as found by the District or Department of Labor for each craft or type of worker or mechanic needed to execute the contract and the general prevailing rate for legal holiday and overtime work as ascertained by the Illinois Department of Labor. The prevailing wage rates are revised by the Department of Labor periodically and are available on its website. The bidder shall comply with all provisions of the Illinois Prevailing Wage Act, 820 ILCS 130/0.01 *et seq.*, applicable to the work. Payment of any bidder shall not be processed without receipt of certified employee records required by 820 ILCS 130/5.

8. SIGNATURE CONSTITUTES ACCEPTANCE

The signing of these bid forms shall be construed as acceptance of all provisions contained herein.

9. CONTRACTS

The successful bidder will be required to enter into a contract incorporating the terms and conditions of this bid.

10. EQUAL EMPLOYMENT OPPORTUNITY

During the performance of this contract, (whether or not federal funds are involved) the bidder agrees as follows:

a. The bidder will not unlawfully discriminate against any employee or applicant for employment because of age, race, creed, color, sex, religion, ancestry, marital status, handicap, military status, unfavorable discharge from military service or national origin, as those terms are contained in the Illinois Human Rights Act (775ILCS 5/1-10 et. seq., hereinafter "unlawful discrimination"). The bidder will take affirmative action to ensure the applicants are employed, and that employees are treated equally during employment, without unlawful discrimination. Such action shall include but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The bidder agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

b. The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the bidder, state that all qualified applicants will receive consideration for employment without unlawful discrimination.

11. COMPLETION DELIVERY TIME

If delivery time will exceed thirty (30) days after receipt of a purchase order, bidders state the delivery time by each respective item. All prices must be quoted FOB. Destination. Shipments shall become property of consignee after delivery and acceptance. Regardless of statements to the contrary, payment terms will begin no sooner than the date of delivery of goods.

12. EVALUATIONS

The District reserves the right to reject any and all bids, to waive any technicalities in the bidding and to award each item to a different bidder or all items to a single bidder unless otherwise noted on bid request, and to determine whether in the opinion of the District: (1) an early delivery date is entitled to more consideration than price, (2) an earlier delivery date is to be disregarded because of the reputation of the bidder for not meeting delivery dates, (3) a bidder is not a responsible bidder and should be disregarded. The District will authorize the release of purchase orders upon acceptance of bids. In the event of pricing errors, the unit count(s) listed will prevail and be considered accurate.

13. EXAMINATION OF DOCUMENTS AND SITE

Before submitting a bid for work on any project, each bidder shall carefully examine the project site and the contract documents, fully inform itself of

existing conditions and limitations of the project sites, rely entirely upon their own judgment in making the bid, and include in its own bid all sums sufficient to provide all work required by the contract documents. After opening of bids, no additional allowance will be made for changes in project scope and/or price due to work, which would have been apparent, by examination of the documents and sites. By submitting a bid, each bidder shall be held to represent that bidder has made the examination in complete detail and has determined beyond doubt that the documents and existing conditions are sufficient, adequate and satisfactory for completion of the work.

14. PERFORMANCE: LABOR AND MATERIAL PAYMENT BONDS IS NOT REQUIRED OF THIS PROJECT

Within ten days after the date of the Notice of Award, the successful contractor shall enter into a formal contract with the District and shall provide a Performance Bond and a Labor and Material Payment Bond, each in the full amount of the contract. Each bond shall be in accordance with AIA. Document A31 1. The contractor shall pay the cost of premiums for said bonds. The bonds shall be signed and sealed by an authorized representative of the bonding company and authorized officer or representative of the contractor, and a certificate of the authority of those signing the bonds, if not officers, shall be attached thereto. The Performance Bond and the Labor and Material Payment Bond shall guarantee the performance of the duties placed on the contractor by the Prevailing Wage Act, as well as all other duties undertaken pursuant to the contract with the District, and shall indemnify the District from any liability or loss resulting to the District from any failure of the contractor fully to perform each or all of said duties. The Performance Bond and the Labor and Material Payment Bond herein provided shall be placed with a Surety company or companies having a policy holder's rating not lower than "A" and a financial rating not lower than "AAA" in Best's Insurance Guide (current edition).

15. BID SECURITY IS NOT REQUIRED OF THIS PROJECT

A Bid Bond or certified check made payable to the District in the amount of ten percent (10%) of the bid shall accompany each bid as a guarantee that the bidder, if awarded the contract, will furnish the required Performance Bond and Labor and Material Payment bonds, execute the contract and proceed with the work. Upon failure to do so, the bidder shall forfeit the check or the district shall be entitled to the principal amount of bid bonds as liquidated damages. No mistakes or errors on the part of the bidder shall excuse the bidder or entitle bidder to a return of the check or bid bond. No
bidder may withdraw a bid for a period of 60 days after the date of opening thereof. The bid bonds or checks will, with the exception of those of the three lowest bidders, be returned within seven days after the opening of bids and the remaining checks or bid bonds will be returned when the contract is executed and all required bonds have been provided.

16. SERVICE POINTS

Building Name	Address	Delivery Hours	Bell Times	Liftgate Required Y/N
Administration Center (847)551-8300	2550 Harnish Dr Algonquin, IL 60102	7:00AM - 3:00PM	N/A	Y
Algonquin Lakes Elementary (847)532-7500	1401 Compton Drive Algonquin, IL 60102	7:00AM - 3:00PM	8:00AM - 2:15PM	Y
Algonquin Middle School (847)532-7100	520 Longwood Drive Algonquin, IL 60102	7:00AM - 3:00PM	8:55AM - 3:40PM	Y
Big Timber Elementary School (224)484-5500	1400 Ridgecrest Hampshire, IL 60140	7:00AM - 3:00PM	8:00AM - 2:15PM	Y
Carpentersville Middle School (224)484-2100	100 Cleveland Avenue Carpentersville, IL 60110	7:00AM - 3:00PM	8:55AM - 3:40PM	Y
deLacey Family Education Center (224)484-2300	50 Cleveland Avenue Carpentersville, IL 60110	7:00AM - 3:00PM	AM: 8:45 - 11:15 PM: 12:30-3:00	Y
Dundee-Crown High School (224)484-5000	1500 Kings Road Carpentersville, IL 60110	7:00AM - 3:00PM	7:30AM - 2:58PM	N
Dundee Highlands Elementary (224)484-4700	407 South Fifth Street West Dundee, IL 60118	7:00AM - 3:00PM	8:00AM - 2:15PM	Y
Dundee Middle School (224)484-4500	4200 W. Main Street West Dundee, IL 60118	7:00AM - 3:00PM	8:55AM - 3:40PM	Y
Eastview Elementary (847)532-7400	540 Longwood Drive Algonquin, IL 60102	7:00AM - 3:00PM	8:00AM - 2:15PM	Y
Gilberts Elementary (224)484-5900	729 Paperbark Lane Gilberts, IL 60136	7:00AM - 3:00PM	8:00AM - 2:15PM	Y
Golfview Elementary (224)484-2800	124 Golfview Lane Carpentersville, IL 60110	7:00AM - 3:00PM	8:00AM - 2:15PM	Y
Hampshire Elementary (847)792-3400	321 Terwilliger Avenue Hampshire, IL 60140	7:00AM - 3:00PM	8:00AM - 2:15PM	Y
Hampshire Middle School (847)792-3200	560 South State Street Hampshire, IL 60140	7:00AM - 3:00PM	8:55AM - 3:40PM	Y
Hampshire High School (847)792-3500	1600 E. Big Timber Road Hampshire, IL 60140	7:00AM - 3:00PM	7:30AM - 2:58PM	N
Jacobs High School (847)532-6100	2601 Bunker Hill Drive Algonquin, IL 60102	7:00AM - 3:00PM	7:30AM - 2:58PM	Y
Lake in the Hills Elementary (847)532-6900	519 Willow Street Lake in the Hills, IL 60156	7:00AM - 3:00PM	8:00AM - 2:15PM	Y
Lakewood School (224)484-2600	1651 Ravine Lane Carpentersville, IL 60110	7:00AM - 3:00PM	8:00AM - 2:15PM	Y
Liberty Elementary (224)484-4800	6500 Miller Road Carpentersville, IL 60110	7:00AM - 3:00PM	8:00AM - 2:15PM	Y
Lincoln Prairie Elementary (847)532-6600	500 W. Harvest Gate Lake in the Hills, IL 60156	7:00AM - 3:00PM	8:00AM - 2:15PM	Y
Meadowdale Elementary (224)484-2900	14 Ash Street Carpentersville, IL 60110	7:00AM - 3:00PM	8:00AM - 2:15PM	Y
Neubert Elementary School (847)532-6800	1100 Huntington Drive Algonquin, IL 60102	7:00AM - 3:00PM	8:00AM - 2:15PM	Y
Oak Ridge School (224)484-5800	300 Cleveland Avenue Carpentersville, IL 60110	7:00AM - 3:00PM	7:45 AM - 1:40PM	Y
Parkview Elementary (224)484-2500	122 Carpenter Blvd. Carpentersville, IL 60110	7:00AM - 3:00PM	8:00AM - 2:15PM	Y
Perry Elementary (224)484-5600	251 Amarillo Drive Carpentersville, IL 60110	7:00AM - 3:00PM	8:00AM - 2:15PM	Y
Sleepy Hollow Elementary (224)484-4900	898 Glen Oak Drive Sleepy Hollow, IL 60118	7:00AM - 3:00PM	8:00AM - 2:15PM	Y
Westfield Community School (847)532-7600	2100 Sleepy Hollow Road Algonquin, IL 60102	7:00AM - 3:00PM	8:00AM & 8:55AM 2:15PM & 3:40PM	Y
Wright Elementary (847)683-5700	1500 Ketchum Road Hampshire, IL 60140	7:00AM - 3:00PM	8:00AM - 2:15PM	Y
Bldgs. & Grounds Prof. Develop. Center - Bunker Hill (847)532-6700	2605 Bunker Hill Drive Algonquin, IL 60102	7:00AM - 3:00PM	N/A	Y

17. WARRANTY

The bidder shall warrant the work services, and/or products to be free of defects in material and workmanship for a period of _1_ years. This warranty shall obligate the contractor to repair or replace the products at no additional charge to the District.

18. INSURANCE (REQUIRED)

The contractor shall provide and maintain insurance in the amounts outlined below with companies acceptable to the District:

MINIMUM INSURANCE REQUIREMENTS

General Liability	General Aggregate	$2,000,000
	Products-Comp/OP Agg	2,000,000
	Personal Injury	1,000,000
	Each Occurrence	1,000,000
	Fire Damage (Any one fire)	50,000
	Medical Exp. (Any one person)	5,000
Excess Liability	Each Occurrence	2,000,000
	Aggregate	2,000,000
Automobile Liability	Bodily Injury (each occ)	1,000,000
	Property Damage (each occ)	1,000,000
Worker's Compensation	Statutory Limits	
	Each Accident	500,000
	Disease-Policy Limit	500,000
	Disease-Each employee	500,000

All such insurance shall not be cancelable without thirty (30) days prior written notice being given to the District.

With respect to the insurance required herein, the contractor shall provide such insurance naming the District, the Board of Education and its members individually, and its employees and agents as **additional named insured**. The contractor shall also purchase and maintain such insurance as will protect the District from and against all claims, damages, loss and expenses, including attorney's fees arising out of or resulting from the performance of the work, provided that any such claim, damage, loss or expense, (1) is attributable to bodily injury to or destruction of tangible property (other than the work itself), including the loss of use resulting there from, and (2) is caused in whole or in part by a negligent act or omission of the contractor, subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts they may be liable, regardless of whether or not it is caused in part by a party to whom insurance is afforded pursuant to this paragraph.

It is MANDATORY within ten (10) days after the bid award, that the Certificate(s) of Insurance shall be submitted to the insurance agent for the District.

19. TOTAL PRICE FOR ALL ITEMS BID

A total bid dollar amount, regardless of whether or not the bidder is bidding all items, must be entered in the appropriate section of the bid form before signing and submitting the bid.

20. HOLD HARMLESS AND INDEMNIFICATION

The contractor shall assume all liability for, and shall protect, defend, indemnify and hold harmless, the Board of Education, its members individually, officers, employees, servants and agents, from and against all claims, actions suits, judgments, costs, losses, expenses and liabilities of whatsoever kind or nature including reasonable legal fees incurred by owner arising out of:

A. Any infringement (actual or claimed) of any patents, copyrights or trade names by reason of any work performed or to be performed by the contractor under this contract or by reason of anything to be supplied by the contractor pursuant to this contract.

B. Bodily injury, including death, to any person or persons (including contractor's officers, employees, agents and servants) or damage to or destruction of any property, including the loss of use thereof:

-Caused in whole or in part by an act, error or omissions by the contractor or any subcontractor or anyone directly or indirectly employed by any of them regardless of whether or not it is caused in part by a party to be indemnified hereunder.

-Arising directly or indirectly out of the presence of any person in or about any part of the project site or the streets, sidewalks and property adjacent thereto.

-Arising directly or indirectly out of the use, misuse or failure of any machinery or equipment used directly or indirectly in the performance of this contract.

21. DAMAGE TO PROPERTY

In the event the bidder damages the District's property, the bidder shall, at the bidder's sole cost, restore the property or any surrounding area. Such restoration shall be to a condition at least equivalent to the condition of the affected area immediately before the destruction or damage. If the bidder does not repair such damage within 14 days after receiving written notice from the District, or such lesser time if the District determines the damage creates an emergency situation, the District may repair the damage and the bidder shall reimburse the District for the costs the District incurs within 14 days after the District provides a written invoice to the bidder.

22. LATE BIDS

Bids received after the time specified in the Invitation to Bid will not be opened or considered. The method of transmittal of the bid is at the bidder's risk of untimely receipt by the Board of Education. The use of Board of Education equipment for transmission of bids is prohibited.

23. RECYCLED PRODUCTS

The District supports national and local efforts for recycling. Bidders are encouraged to offer recycled supplies and materials as bid alternatives. Notations are to be included as to the percentage of recycled products in each item.

24. PAYMENT

Payment to be made within 45 days after the project completion.

Does your company accept ACH payments?
Does your company accept credit cards?
Does your company allow discounts for early payments?

Discounts examples –
2% 10 days net 30
1% 20 days net 30

25. MANUALS

The successful bidder shall supply, at no cost to the District, a detailed service manual, parts list, and list of service locations.

26. CONTRACT DURATION

Contract duration to be November 15, 2023 through February 29, 2024 with the possibility of three (3), three (3) month extensions upon administration approval.

27. PERSONNEL

If any person employed on the work site were, in the opinion of the District project manager, intemperate, disorderly, incompetent, willfully negligent or dishonest on the performance of his/her duties, he or she shall be directed by the contractor to cease work and vacate the job site immediately.

28. SEXUAL HARASSMENT

775 ILCS 5/2-105, Human Rights Act Requirement – Written Sexual Harassment Policies contained as follows: Bidder shall have written sexual harassment policies that shall include, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) the vendor's internal

complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department and the Commission; (vi) directions on how to contact the Department and Commission; and (vii) protection against retaliation as provided by Section 6-101 of this Act. A copy of the policies shall be provided to the Department upon request.

29. QUALIFICATIONS

Vendor must be an authorized dealer and installer of products vendor is bidding on. Vendor must supply a list of references of like products and installations. Reference sheet is attached.

30. FINANCIAL STABILITY.

The District may require, upon request, evidence as to the financial stability of the contractor. Upon request, the contractor shall provide the following information to the District within 48 hours:

a. The name of any owner or co-owner, equity of each co-owner or corporate offices of the entity submitting the bid, and the name, address, and business telephone number of each such person.

b. The last financial statement and balance sheet of the bidder, including a specification in detail of all loans outstanding, or a copy of the last certified annual audit.

31. COMPLIANCE WITH LAWS.

Successful bidder shall at all times observe and comply with all laws, ordinances, regulations and codes of the federal, state, county and other local government agencies, which may in any manner affect the performance of the contract and in particular any such laws pertaining to safety.

32. GOVERNING LAW

The terms of this quote shall be governed and construed in accordance with the laws of the State of Illinois. If any provision hereof shall be held to contravene any applicable law, such provision shall be deemed reformed to the extent of conforming to said law, and in all other respects the terms hereof shall remain in full force and effect.

33. BID

The signing of the submittal form shall be construed as acceptance of all provisions contained herein. All bids shall be submitted with each space properly completed. Any explanation or statement which the bidder wishes to make must be placed in the same envelope with the bid. Unless the bidder so indicates, it is understood that the bidder has submitted the bid in strict accordance with the specification

requirements. The Bidder acknowledges that any variation from the specifications will be grounds for the District to reject the quote, although the District may accept the quote with the verification if, in its sole discretion, it determines that such bid is in the District's best interest. All quotes shall be deemed final, conclusive and irrevocable. No claim for relief because of errors or omissions in the bidding will be considered, and bidders will be held strictly to the bids as submitted. Should a bidder find any discrepancies in, or omissions from any of the documents, or be in doubt as to their meanings, the bidder shall submit questions as provided in this document. Bidders must satisfy themselves upon examination of these specifications, as to the intent of the specifications. After the submission of the bid, no complaint or claim that there was any misunderstanding in regard to items listed for bidding will be entertained from a bidder.

34. BIDDER'S AGREEMENT

The bidder hereby declares understanding, agreement, and certification of compliance to provide the services, work, and/or products to the District, at the prices quoted, in accordance with all terms and conditions, requirements, and specifications contained in these documents, and any issued amendments. The contractor further agrees that the language of this document shall govern in the event of a conflict with (1) the bidder's bid or (2) any subsequent purchase order between the bidder and the District. The bidder should, as a matter of clarity and assurance, also sign and submit all amendment(s) issued by the District related to this work. The bidder further agrees that upon receipt of an authorized purchase order or when an authorized official of the District countersigns this document, a binding contract shall exist between the bidder and the District. This document combined with amendments, the bidder's bid, the required submittals, and the purchase order, if any, shall comprise the binding contract.

35. CANCELLATION – The District reserves the right to cancel this contract at any time for reasons of unsatisfactory services.

36. ADDITIONAL INFORMATION

Contact D300 Purchasing, (847) 551-8460, between the hours of 8:00AM and 4:30PM, or by email – bids.purchasing@D300.org.

REFERENCES

LIST BELOW THE LAST FOUR (4) SCHOOL DISTRICTS OR OTHER ORGANIZATIONS FOR WHICH YOU HAVE PROVIDED COMPARABLE GOODS.

1. **ORGANIZATION:** _____

   ADDRESS: _____

   CITY, STATE, and ZIP CODE:
   _____

   TELEPHONE NUMBER/EMAIL:
   _____

   CONTACT PERSON:
   _____

   DATE OF SERVICES:
   _____

   DOLLAR AMOUNT OF THE JOB:
   _____

2. **ORGANIZATION:**
   _____

   ADDRESS:
   _____

   CITY, STATE, and ZIP CODE:
   _____

   TELEPHONE NUMBER/EMAIL:
   _____

   CONTACT PERSON:
   _____

   DATE OF SERVICES:
   _____

   DOLLAR AMOUNT OF THE JOB:
   _____

REFERENCES (CONT.)

3. **ORGANIZATION:**
_____

ADDRESS:
_____

CITY, STATE, and ZIP CODE:
_____

TELEPHONE NUMBER/EMAIL:
_____

CONTACT PERSON:
_____

DATE OF SERVICES:
_____

DOLLAR AMOUNT OF THE JOB:
_____

4. **ORGANIZATION:**
_____

ADDRESS:
_____

CITY, STATE, and ZIP CODE:
_____

TELEPHONE NUMBER/EMAIL:
_____

CONTACT PERSON:
_____

DATE OF SERVICES:
_____

DOLLAR AMOUNT OF THE JOB:
_____

OFFEROR'S NAME: _____

SIGNATURE: _____

DATE: _____

CERTIFICATE OF BIDDER ELIGIBILITY

720 ILCS 5/33E-11 requires that all contractors bidding for public agencies in the State of Illinois certify that they are not barred from bidding on public contracts for bid rigging or bid rotation.

The following certification must be signed and submitted with bidder's bid proposal. FAILURE TO DO SO MAY RESULT IN DISQUALIFICATION OF THE BIDDER.

_____, as part of its bid for the _____ work for Community Unit School District #300, Carpentersville, Illinois, of Cook, DeKalb, Kane, and McHenry Counties, Illinois certifies that said contractor is not barred from bidding on the aforementioned contract as a result of a violation of either 720 ILCS 5/33E-3 or 720 ILCS 5/33-E4.

CERTIFICATE OF COMPLIANCE WITH ILLINOIS DRUG-FREE WORKPLACE ACT

_____, having 25 or more employees, does hereby certify pursuant to section 3 of the *Illinois Drug-Free Workplace Act* (30 ILCS 580/3) that it shall provide a drug-free workplace for all employees engaged in the performance of work under the contract by complying with the requirements of the *Illinois Drug-Free Workplace Act* and, further certifies that it is not ineligible for award of this contract by reason of debarment for a violation of the *Illinois Drug-Free Workplace Act.*

Firm: _____

By: _____
(Signature)

_____
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This _____ day of _____, 2023.

_____
NOTARY PUBLIC

CERTIFICATE REGARDING
SEXUAL HARASSMENT POLICY

_____, does hereby certify pursuant to Section 2-105 of the *Illinois Human Rights Act* (775 ILCS 5/2-105) that it has a written sexual harassment policy that includes, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department of Human Rights and Human Rights Commission; (vi) directions on how to contact the Department of Human Rights and Human Rights Commission; and (vii) protection against retaliation.

CERTIFICATE REGARDING
EQUAL EMPLOYMENT OPPORTUNITY

_____, does hereby certify pursuant to Section 2-105 of the *Illinois Human Rights Act* (775 ILCS 5/2-105) that it has a written equal employment opportunity policy that is in compliance with all terms and conditions of the Equal Employment Opportunity provisions of the Illinois Human Rights Act.

Firm: _____

By: _____
(Signature)

_____
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This _____ day of _____, 2023.

_____
NOTARY PUBLIC

CERTIFICATE REGARDING
EMPLOYMENT OF ILLINOIS WORKERS ON PUBLIC WORKS

_____ agrees if at the time the Agreement is executed, or if during the term of the Agreement, there is excessive unemployment in Illinois as defined in the Employment of Illinois Workers on Public Works Act, 30 ILCS 570/0/01 et seq., as two consecutive months of unemployment exceeding 5%, then _____ agrees to employ Illinois laborers in accordance with the Employment of Illinois Workers on Public Works Act. An "Illinois laborer" is defined as any person who has resided in Illinois for at least thirty (30) days and intends to become or remain an Illinois resident.

NON-COLLUSION AFFIDAVIT

AFFIDAVIT: "I (we) hereby certify and affirm that my (our) proposal was prepared independently for this project and that it contains no fees or amounts other than that for the legitimate execution of this work as specified and that it includes no understanding or agreements in restraint of trade."

The following affidavit must be signed and submitted with bidder's bid proposal. FAILURE TO DO SO MAY RESULT IN DISQUALIFICATION OF THE BIDDER.

_____, as part of its bid for the _____ work for Community Unit School District #300, Carpentersville, Illinois certifies that said Contractor is not barred from bidding on the aforementioned contract as a result of a violation of the above Non-Collusion Affidavit.

Firm: _____

By: _____
(Signature)

_____
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This _____ day of _____, 2023.

_____
NOTARY PUBLIC

CERTIFICATE REGARDING
COMMUNITY UNIT SCHOOL DISTRICT 300
VENDOR/CONTRACTOR CONFLICT OF INTEREST

_____, does hereby certify that they have read and fully understand the Vendor/Contractor Conflict of Interest Board Policy as stated below:

Anyone violating this provision could be subject to having their contract terminated at the sole discretion of the Board of Education.

Board Policy -
Vendor/Contractor Conflict of Interest
Any vendor or contractor doing $5,000 - $25,000 in business with the District within a fiscal year shall not contribute to any political campaign that directly affects the District while doing business for the District or for a period of two years after completion of business with the District. Further, the District will not enter into significant business with a vendor or contractor that has contributed to a political campaign that directly affects the District within two years prior to commencing business. Any vendor or contractor that participates and is awarded a contract through the competitive bidding process is exempt from this policy.

LEGAL REF.: 105 ILCS 5/10-20.19c, 5/10-20.21, 510-22.34c, and 5/19b-1 et seq.
820 ILCS 130/0.01 et seq.

CROSS REF: 2:100 (Board Member Conflict of Interest), 4:70 (Resource Conservation) 4:150 (Facility Management and Building Programs)

ADOPTED: February 10, 2003

Firm: _____

By: _____
(Signature)

_____
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This _____day of _____, 2023.

_____
NOTARY PUBLIC

CRIMINAL BACKGROUND INVESTIGATIONS

Contractor hereby represents, warrants, and certified that no officer or director thereof has any knowledge that any employee thereof has been convicted of committing or attempting to commit "Criminal Code of 1961," 720 ILCS, Sections 5/11-6 (Indecent solicitation of a child), 5/11-9 (Public indecency), 5/11-14 (Prostitution), 5/11-15 (Soliciting for a prostitute), 5/11-15.1 (Soliciting for a juvenile prostitute), 5/11-19 (Pimping), 5/11-19.1 (Juvenile pimping), 5/11-19.2 (Exploitation of a child), 5/11-20 (Obscenity), 5/11-20.1 (Sexual assault), 5/12-14 (Aggravated criminal sexual assault), 5/12-15 (Criminal sexual abuse), and 5/12-16 (Aggravated criminal sexual abuse), and/or those offenses defined in the "Cannabis Control Act," 720 ILCS, 550/1 et seq. (except the "Illinois Controlled Substances Act, " 720 ILCS 570/100 et seq., any of the offenses that would subject a certificated employee to suspension or revocation pursuant to Section 21-23a of the School Code or anyone found to be the perpetrator of sexual or physical abuse of any minor under 18 years of age pursuant to proceedings under Article II of the Juvenile Court Act of 1987 and/or any offense committed or attempted in any other state or against the laws of the United States, which if committed or attempted in this State, would have been punishable as one or more of the foregoing offenses.

Contractor further agrees that it shall not employ any person who have or may have direct, daily contact with the pupils of any school in the district, and for whom a criminal background investigation has not been conducted pursuant hereto, and further represents and agrees that all applicants for any such employment shall furnish with their applications the attached written "Authorization for Criminal Background Information" form authorizing the Board of Education to request a criminal background investigation of said applicant pursuant to Section 5/10-21.9 of the School Code of Illinois and to receive criminal history record information pursuant thereto to determine if the applicant has been convicted of committing or attempting to commit any of the criminal or drug offenses enumerated above. Contractor further agrees to submit with said authorization payment for any costs and expenses associated with the criminal background investigation.

Contractor further represents, warrants, and certifies that no applicant for employment with respect to whom the criminal investigation reveals any conviction for committing and/or attempting to commit any of the above enumerated offenses, shall be employed thereby in any position that involves or may involve contact with the students of the school district.

This certification is executed on the date hereinafter indicated by the designated contractor by its duly authorized officer.

By: _____

Title: _____

Dated: _____

SUBSCRIBED and SWORN TO before me
This _____ day of _____, 2023.

_____

NOTARY PUBLIC

AUTHORIZATION FOR CRIMINAL BACKGROUND INVESTIGATION

The undersigned hereby authorizes the Board of Education of Community Unit School District 300, Carpentersville, Illinois to request a criminal background investigation from the Illinois State Police, pursuant to Section 5/10-21.9 of the School Code of Illinois, 105 ILCS 5/10-21.9 and to receive criminal history record information pursuant thereto.

_____

(Printed or Typed Name of Applicant Employee)

_____

Signature of Applicant or Employee

Dated: _____

COMMUNITY UNIT SCHOOL DISTRICT 300
PURCHASING DEPARTMENT
2605 Bunker Hill Drive
Algonquin, IL 60102
847-551-8300
Fax: 847-551-8463

VENDOR APPLICATION FORM (SUBJECT TO LOCAL LAWS)	**APPLICATION DATE**
Fill in all spaces. Insert "NA" in blocks not applicable. Type all entries	**REVISION DATE**

DATE: _____

COMPANY	HOW LONG IN PRESENT BUSINESS?
ADDRESS CITY STATE ZIP	
CONTACT PERSON/REPRESENTATIVE	FAX NUMBER ( ) / PHONE AND EXTENSION ( )
TYPE OF ORGANIZATION (Check Applicable) ☐ INDIVIDUAL ☐ PARTNERSHIP ☐ CORPORATION	IF INCORPORATED INDICATE IN WHICH STATE
YEARS ESTABLISHED:	**DO YOU ACCEPT PURCHASE ORDERS? YES** ☐ **NO** ☐ **DO YOU ACCEPT CREDIT CARDS? YES** ☐ **NO** ☐

CATEGORY **(Check below the category which applies to the applicant)**

☐ (A) MANUFACTURER OR PRODUCER ☐ (C) RETAILER ☐ (E) DISTRIBUTOR

☐ (B) WHOLESALER ☐ (D) MANUFACTURER'S AGENT ☐ (F) SERVICE ESTABLISHMENT

NAMES OF OFFICERS, MEMBERS OR OWNERS OF CONCERN, PARTNERSHIP, ETC.

(A) PRESIDENT (B) VICE PRESIDENT

(C) SECRETARY (D) TREASURER

(E) OWNERS, PARTNERS, OR STOCKHOLDERS

TAXPAYER'S I.D. NO.

FEIN _____

or

S.S. No. _____

INSURANCE INFORMATION (Check Applicable)

LIABILITY INSURANCE: $2,000,000 ☐ $2,500,000 ☐ $5,000,000 ☐ OTHER ☐

Workers' Compensation : State Minimum ☐ Greater than Minimum ☐

Required that CUSD be named as an Additional Insured ☐ INSURANCE CO. _____

BONDING INFORMATION **(Check each area in which you have been bonded and the latest date of bonding)**

Perf. Bond ____/____ (Mo. Year) ☐ Payment Bond (Labor and Materials) ____/____ (Mo. Year) ☐ Builder's Risk ____/____ (Mo. Year) ☐

PERSONS AUTHORIZED TO SIGN QUOTES, PROPOSALS, BIDS AND CONTRACTS:

NAME	OFFICIAL CAPACITY

Average number of employees (including affiliates) for four preceding calendar quarters.	Average annual sales for preceding three fiscal years:	Floor Space (Square Feet)	
		Manufacturing	Warehouse

MINORITY/WOMEN BUSINESS ENTERPRISE
(Check One) See Definitions Below

☐ MBE ☐ MBE/WBE ☐ WBE ☐ PBE

FOR USE BY CONTRACT COMPLIANCE ONLY:
BY:_____

DATE_____ ☐ C ☐ NC

MINORITY GROUP MEMBERSHIP (Check One) See Definitions Below

NOTE: DO NOT COMPLETE THIS SECTION UNLESS YOU HAVE CHECKED ONE OF THE BOXES IN THE MINORITY/WOMEN BUSINESS ENTERPRISE SECTION ABOVE.

☐ AFRICAN AMERICAN OR BLACK ☐ HISPANIC AMERICAN ☐ NATIVE AMERICAN ☐ ASIAN-PACIFIC AMERICAN

CERTIFICATION DATE ISSUED: _____ EXPIRATION: _____

MINORITY AND WOMEN OWNED BUSINESS ENTERPRISE DEFINITIONS

MINORITY BUSINESS ENTERPRISE ("MBE") means a certified participating business at least 51 percent (51%) of which is owned and controlled by one or more members or one or more minority groups, or in the case of a publicly held corporation, 51 percent (51%) of the stock is owned by one or more members of one or more minority groups and whose daily business operations are controlled by one or more such individuals.

WOMEN'S BUSINESS ENTERPRISE ("WBE") means a certified participating business at least 51 percent (51%) of which is owned by one or more women, or in the case of a publicly held corporation, 51 percent (51%) of the stock of which is owned by one or more women and whose daily operations are controlled by one or more such individuals. Determination of whether a business is at least 51 percent (51%) owned by a woman or women shall be made without regard to community property laws.

BUSINESS OWNED AND OPERATED BY A PERSON WITH A DISABILITY ("PBE") means a business concern of which at least 51 percent (51%) is owned by one or more persons with a disability, or in the case of the corporation, one in which at least 51 per centum of the stock is owned by one or more persons with a disability or by a not for profit agency for the disabled organized pursuant to Section 501 of the Internal Revenue Code 1954; and the management and daily business operations of which are controlled by one or more of the persons with a disability who own it.

MINORITY GROUP MEMBER is an individual who is one of the following:

AFRICAN AMERICAN OR BLACK (persons with origins in any of the Black racial groups of Africa):
HISPANIC AMERICAN (persons of Spanish culture with origins in Puerto Rico, Mexico, Cuba, South or Central America, Spain, Portugal or the Caribbean Islands regardless of race).
NATIVE AMERICAN (American Indian)
ASIAN-PACIFIC AMERICAN (persons with origins from Japan, China, the Philippines, Vietnam, Korea, Samoa, Guam, the U.S. Trust Territories of the Pacific, Northern Marianas, Laos, Cambodia, Taiwan, or the Indian subcontinent).

IF YOU HAVE EVER DONE BUSINESS WITH THE SCHOOL DISTRICT UNDER ANOTHER NAME, PLEASE INDICATE NAME OR NAMES.

Give names, complete addresses, buyer's names and phone numbers of four of your customers. (Please include Federal, State or City Governments).

ORGANIZATION	ADDRESS, STATE, ZIP	BUYER	PHONE NUMBER
1.			
2.			
3.			
4.			

Bank References

NAME OF BANK	ADDRESS, STATE, ZIP	CONTACT PERSON	PHONE NUMBER

I certify that the information supplied herein (including all pages attached) is correct and that neither the applicant nor any person (or concern) in any connection with the applicant as a principal or officer, so far as is known, is not debarred or otherwise declared ineligible by any public agency from furnishing materials, supplies or services to any agency thereof.

SIGNATURE OF PERSON AUTHORIZED TO SIGN THIS APPLICATION
NAME AND TITLE OF PERSON SIGNING (Please type or print)

PERSONS OR BUSINESSES INTERESTED IN BEING ADDED TO THE BIDDER'S LIST MUST FILE THIS APPLICATION WITH THE PURCHASING DEPARTMENT.

AFTER PLACEMENT ON THE BIDDERS' LIST, A VENDOR'S FAILURE TO RESPOND TO INVITATIONS FOR BIDS WILL BE UNDERSTOOD BY THE SCHOOL DISTRICT TO INDICATE LACK OF INTEREST AND SHALL RESULT IN THE REMOVAL OF THE VENDOR'S NAME FROM THE BIDDERS' LIST FOR THE ITEMS CONCERNED.

NOTE: ANY CHANGES TO INFORMATION SUBMITTED (ADDRESSES, AUTHORIZED PERSONNEL, ETC.,) WILL REQUIRE A REVISED COPY OF THIS FORM. ADDITIONAL FORMS MAY BE OBTAINED BY CONTACTING THE PURCHASING DEPARTMENT AT THE ADDRESS SHOWN ON THE FRONT OF THIS FORM.

USE BY COMMUNITY UNIT SCHOOL DISTRICT 300 ONLY

VENDOR I.D. NUMBER	APPROVED BY	DATE	W9	COMM LIST

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ **Go to *www.irs.gov/FormW9* for instructions and the latest information.**

Give Form to the requester. Do not send to the IRS.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

6 City, state, and ZIP code

Requester's name and address (optional)

COMMUNITY UNIT SCHOOL DISTRICT 300
2550 HARNISH DRIVE
ALGONQUIN, IL 60102

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN,* later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

☐☐☐ – ☐☐ – ☐☐☐☐

or

Employer identification number

☐☐ – ☐☐☐☐☐☐☐

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here | **Signature of U.S. person** ▶ | **Date** ▶

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9.*

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, *later.*

Verify that all of your Illinois Sales Tax Exemption Certificate information is correct

- ✓ **If not,** contact us immediately.
- ✓ ***Do not discard -*** your Illinois Sales Tax Exemption Certificate is an important tax document that authorizes you to purchase tangible personal property for use or consumption tax-free.

OFFICIAL DOCUMENT — State of Illinois - Department of Revenue — OFFICIAL DOCUMENT

Illinois Sales Tax Exemption Certificate

COMMUNITY UNIT SCHOOL DISTRICT #300

2550 HARNISH DR
ALGONQUIN IL 60102-6870

Sales Tax Exemption Certificate

Issue date:
02/10/2020

Sales Tax Exemption **E99960079**

Expiration date:
03/01/2025

Organization type: **Governmental**

This entity is authorized under the Retailers' Occupation Tax Act to purchase tangible personal property for use or consumption tax-free.

ILLINOIS REVENUE
Director

OFFICIAL DOCUMENT - DO NOT DESTROY

Scope of Work

Copier Paper – District Wide

Provide all supplies necessary to perform the packing, transportation and delivery of copier paper for District 300. **Vendor will provide information regarding the origin of harvested and processed recycled paper upon submittal.** It is the intent of District 300 to award this bid to a single vendor. The successful bidder will be required to enter into a contract incorporating the terms and conditions of this bid.

Contract Term

This is a three-month contract, 11/15/2023 – 2/29/2024, with the possibility of three, three-month extensions. Bidders will provide pricing for 3 months.

District 300 intends to award this bid to a single vendor. Bid award will be made in the best interest of District 300.

Additional Information

District 300 is requesting pricing for both white and colored paper.

Vendor unit pricing must include all applicable shipping charges. LTL deliveries must include lift-gate service.

Twenty-four (24) hour notification and inside delivery are required for all paper deliveries.

Purchase orders will be processed by individual sites, on an as needed basis.

All purchase orders will meet a minimum of **$500.00** per order per delivery.

All vendors bidding this project must provide one (1) case of **8 ½ X 11, 20 lb. 92** Bright white copier paper at the vendors expense upon submittal. Sample will not be returned. The bidder's name and address must be clearly identified on the sample.

All invoices **must** be submitted with the same pricing and unit of measure as specified in the bid response form in order to avoid delayed payment.

Estimated Quarterly Purchase Quantity listed on Bid Response Form B represents a purchase estimation based on actuals, not a promise to purchase.

Bid Submission:

Electronic Submission to:

BidNet
please visit –
https://www.d300.org/Purchasing

BID RESPONSE FORM A

Copy Paper – District-Wide

Upload both Bid Response Forms A and B to Bidnet.
Bid Response Form B should be uploaded in Excel format.

Vendor has received Addendum #1 Yes _____ No _____
Addendum #2 Yes _____ No_____

COMMENTS AND ADDITIONAL INFORMATION

_____

_____

_____

The undersigned hereby certifies that she/he has read, understands and agrees that acceptance by the Board of Education of the bidder's offer by issuance of a purchase order(s) or other documents(s) will create a binding contract. Further, she/he agrees to fully comply with the specifications and other documentary forms and regulations made a part of this specific procurement of contract. The bidder must comply with all State and Federal Regulations including FEPC, the Illinois Laborer's Act and the Illinois Prevailing Wage Act, with preference to Public Act 86-799 which states "…not less than the prevailing rate of wages as found by the public body or Department of Labor or determined by the court on review shall be paid to all laborers, workers and mechanics performing work under the contract." The Illinois Department of Labor prevailing wages for the county where the project will be undertaken is posted online at https://www.illinois.gov/idol/Laws-Rules/CONMED/Pages/prevailing-wage-rates.aspx.

_____
Name of Company/Corporation

60 Days
Length of time bid is firm

_____
Street Address

_____
Bid Submitted by:

_____
City, State, Zip Code

_____
Authorized Signature

_____
Telephone Number

_____
Please Type or Print Name

_____
Fax Number

_____
Illinois License Number

Email address - _____

***** Please submit your sealed bid no later than Tuesday, October 24, 2023, 10:00 AM CT. *****

BID RESPONSE FORM B

Copy Paper – District-wide

Bids are as indicated on the attached sheets are hereby presented to the Board of Education of Community Unit School District 300. It is understood that:

1. **Where specifications indicate a particular brand name or manufacturer's catalog number, it shall be understood to mean "or equal", unless "No Substitute" is specified. Alternate bids must be identified by brand name and catalog number.**
2. **The Board of Education reserves the right to reject any and all bids and to accept all or part of any bids submitted.**
3. **Separate purchase orders will be issued to the successful bidder for delivery to any of the district sites, located in Algonquin, Carpentersville, West Dundee, Hampshire, Lake in the Hills, Gilberts and Sleepy Hollow.**
4. **Prices quoted shall include all charges for handling, transportation and lift-gate delivery.**
5. **All items bid are F.O.B. destination.**
6. **Community Unit School District #300 is Tax Exempt.**
   Tax Exemption Number - E99960079.

Vendor has received Addendum (IF APPLICABLE)

#1 - _____ #2 - _____

The undersigned hereby certifies that she/he has read, understands and agrees that acceptance by the Board of Education of the bidder's offer by issuance of a purchase order(s) or other documents(s) will create a binding contract. Further, she/he agrees to fully comply with the specifications and other documentary forms and regulations made a part of this specific procurement of contract. The bidder must comply with all State and Federal Regulations including FEPC, the Illinois Laborer's Act and the Illinois Prevailing Wage Act, with preference to Public Act 86-799 which states "…not less than the prevailing rate of wages as found by the public body or Department of Labor or determined by the court on review shall be paid to all laborers, workers and mechanics performing work under the contract." The Illinois Department of Labor prevailing wages for the county where the project will be undertaken is posted online at https://www.illinois.gov/idol/Laws-Rules/CONMED/Pages/prevailing-wage-rates.aspx.

NAME OF COMPANY /CORPORATION

STREET ADDRESS

CITY

STATE

ZIP

TELEPHONE NUMBER

FAX NUMBER

EMAIL ADDRESS

FEIN NUMBER

ILLINOIS LICENSE NUMBER

BID SUBMITTED BY:

SIGNATURE OF AUTHORIZED AGENT

PLEASE TYPE OR PRINT NAME

DATE

***** Please submit your sealed bid no later than Tuesday, October 24, 2023, 10:00 AM CT *****

INSTRUCTIONS: Please fill in columns **C, D, E & M.** Please use column **O** for vendor comments. **SCOPE OF WORK**: **Vendor will provide information regarding the origin of harvested and processed paper upon submittal.** **ALL bidders must provide one (1) case of 8-1/2 x 11, 20 lb. 92 white copier paper at the vendors expense upon submittal. Sample will not be returned. The bidder's name and address must be clearly identified on the sample. Sample is due at the time of bid opening.** ALL bids must be completed in the Excel spreadsheet provided. *Electronic submissions* must include this Excel file. **District 300 intends to award this bid to a single vendor.**		
	Complete Address:	
	Phone:	
	Fax:	
	E-Mail:	
	Contact Person:	

Bid Name	BidDescription	Manufacturer's Name	Manufacturer's Item Number	Vendor Item Number	D300 Item Number			D300 Item Description	D300 UOM	Estimated **Annual** Purchase Qty	Estimated **Quarterly** Purchase Qty	Vendor Unit Price - 3 Months 11/15/23 - 2/29/24	Total Cost	Vendor Comments & Lead times
15-202122	15-202122 COPIER-PRINTER PAPER				15-0020	PAPER, XEROGRAPHIC BLUE	20 LB. 8 1/2 X 11, 10 RM/CASE	PAPER, XEROGRAPHIC BLUE 20 LB. 8 1/2 X 11, 10 RM/CASE	CASE	92	23		$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0025	PAPER, XEROGRAPHIC, CANARY	20 LB. 8 1/2 X 11, 10 RM/CASE	PAPER, XEROGRAPHIC, CANARY 20 LB. 8 1/2 X 11, 10 RM/CASE	CASE	90	23		$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0030	PAPER XEROGRAPHIC, GOLDENROD	20 LB. 8 1/2 X 11, 10 RM/CASE	PAPER XEROGRAPHIC, GOLDENROD 20 LB. 8 1/2 X 11, 10 RM/CASE	CASE	65	21		$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0035	PAPER XEROGRAPHIC, GREEN	20 LB. 8 1/2 X 11, 10 RM/CASE	PAPER XEROGRAPHIC, GREEN 20 LB. 8 1/2 X 11, 10 RM/CASE	CASE	84	41		$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0040	PAPER, XEROGRAPHIC, PINK	20 LB. 8 1/2 X 11, 10 RM/CASE	PAPER, XEROGRAPHIC, PINK 20 LB. 8 1/2 X 11, 10 RM/CASE	CASE	88	22		$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0045	PAPER, XEROGRAPHIC, WHITE	20 LB. 8 1/2 X 11, 10 RM/CASE	PAPER, XEROGRAPHIC, WHITE 20 LB. 8 1/2 X 11, 10 RM/CASE	CASE	959	240		$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0046	PAPER, XERO, WHITE RYCL-30% PCW	20 LB. 8 1/2 X 11, 10 RM/CASE	PAPER, XERO, WHITE RYCL-30% PCW 20 LB. 8 1/2 X 11, 10 RM/CASE	CASE	440	110		$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0050	PAPER, XEROGRAPHIC BLUE	20 LB. 8 1/2 X 14,10 RM/CASE	PAPER, XEROGRAPHIC BLUE 20 LB. 8 1/2 X 14,10 RM/CASE	CASE	5	1		$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0055	PAPER, XEROGRAPHIC, CANARY	20 LB. 8 1/2 X 14,10 RM/CASE	PAPER, XEROGRAPHIC, CANARY 20 LB. 8 1/2 X 14,10 RM/CASE	CASE	5	1		$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0060	PAPER, XEROGRAPHIC GOLDENROD	20 LB. 8 1/2 X 14,10 RM/CASE	PAPER, XEROGRAPHIC GOLDENROD 20 LB. 8 1/2 X 14,10 RM/CASE	CASE	5	1		$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0065	PAPER, XEROGRAPHIC GREEN	20 LB. 8 1/2 X 14,10 RM/CASE	PAPER, XEROGRAPHIC GREEN 20 LB. 8 1/2 X 14,10 RM/CASE	CASE	5	1		$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0070	PAPER, XEROGRAPHIC, PINK	20 LB. 8 1/2 X 14,10 RM/CASE	PAPER, XEROGRAPHIC, PINK 20 LB. 8 1/2 X 14,10 RM/CASE	CASE	5	1		$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0075	PAPER, XEROGRAPHIC, WHITE	20 LB. 8 1/2 X 14,10 RM/CASE	PAPER, XEROGRAPHIC, WHITE 20 LB. 8 1/2 X 14,10 RM/CASE	CASE	5	1		$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0080	PAPER, XEROGRAPHIC, CANARY	20 LB. 11 X 17, 5 RM/CASE	PAPER, XEROGRAPHIC, CANARY 20 LB. 11 X 17, 5 RM/CASE	CASE	5	1		$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0085	PAPER, XEROGRAPHIC, BLUE	20 LB. 11 X 17, 5 RM/CASE	PAPER, XEROGRAPHIC, BLUE 20 LB. 11 X 17, 5 RM/CASE	CASE	5	1		$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0090	PAPER, XEROGRAPHIC, GOLDENROD	20 LB. 11 X 17, 5 RM/CASE	PAPER, XEROGRAPHIC, GOLDENROD 20 LB. 11 X 17, 5 RM/CASE	CASE	5	1		$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0095	PAPER, XEROGRAPHIC GREEN	20 LB. 11 X 17, 5 RM/CASE	PAPER, XEROGRAPHIC GREEN 20 LB. 11 X 17, 5 RM/CASE	CASE	5	1		$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0100	PAPER, XEROGRAPHIC, PINK	20 LB. 11 X 17, 5 RM/CASE	PAPER, XEROGRAPHIC, PINK 20 LB. 11 X 17, 5 RM/CASE	CASE	5	1		$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0105	PAPER, XEROGRAPHIC, WHITE	20 LB. 11 X 17, 5 RM/CASE	PAPER, XEROGRAPHIC, WHITE 20 LB. 11 X 17, 5 RM/CASE	CASE	5	1		$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0110	PAPER, XEROGRAPHIC, FIREBALL	FUSCHIA 8 1/2X11 24 LB 10 RM/C	PAPER, XEROGRAPHIC, FIREBALL FUSCHIA 8 1/2X11 24 LB 10 RM/C	CASE	5	1		$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0115	PAPER, XEROGRAPHIC, COSMIC	ORANGE 8 1/2X11 24 LB 10 RM/CS	PAPER, XEROGRAPHIC, COSMIC ORANGE 8 1/2X11 24 LB 10 RM/CS	CASE	5	1		$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0120	PAPER, XEROGRAPHIC, LUMINOUS	LIME 8 1/2X11 24 LB 10 RM/CS	PAPER, XEROGRAPHIC, LUMINOUS LIME 8 1/2X11 24 LB 10 RM/CS	CASE	5	1		$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0125	PAPER, XEROGRAPHIC, TERRESTRIAL	TEAL 8 1/2X11 24 LB 10 RM/CS	PAPER, XEROGRAPHIC, TERRESTRIAL TEAL 8 1/2X11 24 LB 10 RM/CS	CASE	5	1		$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0130	PAPER, XEROGRAPHIC, PLANETARY	PURPLE 8 1/2X11 24 LB 10 RM/CS	PAPER, XEROGRAPHIC, PLANETARY PURPLE 8 1/2X11 24 LB 10 RM/CS	CASE	5	1		$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0132	PAPER, XEROGRAPHIC, SOLAR	YELLOW 8 1/2X11 24 LB 10 RM/CS	PAPER, XEROGRAPHIC, SOLAR YELLOW 8 1/2X11 24 LB 10 RM/CS	CASE	5	1		$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0133	PAPER, XEROGRAPHIC, LUNAR	BLUE 8 1/2 X 11, 24 LB. 10 RM/CS	PAPER, XEROGRAPHIC, LUNAR BLUE 8 1/2 X 11, 24 LB. 10 RM/CS	CASE	5	1		$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0134	PAPER, XEROGRAPHIC, GAMMA	GRN 8 1/2 X11, 24 LB 10 RM/CS	PAPER, XEROGRAPHIC, GAMMA GRN 8 1/2 X11, 24 LB 10 RM/CS	CASE	5	1		$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0135	PAPER, XEROGRAPHIC, GALAXY	GOLD 8 1/2X11, 24 LB 10 RM/CS	PAPER, XEROGRAPHIC, GALAXY GOLD 8 1/2X11, 24 LB 10 RM/CS	CASE	5	1		$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0136	PAPER, XEROGRAPHIC, PULSAR	PINK 8 1/2X11 24 LB 10 RM/CS	PAPER, XEROGRAPHIC, PULSAR PINK 8 1/2X11 24 LB 10 RM/CS	CASE	5	1		$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0137	PAPER, XEROGRAPHIC,WHITE 3-HOL	PUNCH 8 1/2X11 20 LB 10 RM/CS	PAPER, XEROGRAPHIC,WHITE 3-HOL PUNCH 8 1/2X11 20 LB 10 RM/CS	CASE	150	38		$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0138	PAPER, XEROGRAPHIC, BRITE	FUSCHIA 8 1/2X11 20 LB 10 RM/C	PAPER, XEROGRAPHIC, BRITE FUSCHIA 8 1/2X11 20 LB 10 RM/C	CASE	5	1		$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0139	PAPER, XEROGRAPHIC, BRITE	ORANGE 8 1/2X11 20 LB 10 RM/CS	PAPER, XEROGRAPHIC, BRITE ORANGE 8 1/2X11 20 LB 10 RM/CS	CASE	5	1		$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0145	PAPER, XEROGRAPHIC, BRITE	LIME 8 1/2X11 20 LB 10 RM/CS	PAPER, XEROGRAPHIC, BRITE LIME 8 1/2X11 20 LB 10 RM/CS	CASE	5	1		$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0150	PAPER, XEROGRAPHIC, BRITE	TEAL 8 1/2X11 20 LB 10 RM/CS	PAPER, XEROGRAPHIC, BRITE TEAL 8 1/2X11 20 LB 10 RM/CS	CASE	5	1		$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0155	PAPER, XEROGRAPHIC, BRITE	PURPLE 8 1/2X11 20 LB 10 RM/CS	PAPER, XEROGRAPHIC, BRITE PURPLE 8 1/2X11 20 LB 10 RM/CS	CASE	5	1		$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0160	PAPER, XEROGRAPHIC, BRITE	YELLOW 8 1/2X11 20 LB 10 RM/CS	PAPER, XEROGRAPHIC, BRITE YELLOW 8 1/2X11 20 LB 10 RM/CS	CASE	5	1		$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0165	PAPER, XEROGRAPHIC, BRITE	BLUE 8 1/2 X 11, 20 LB. 10 RM/CS	PAPER, XEROGRAPHIC, BRITE BLUE 8 1/2 X 11, 20 LB. 10 RM/CS	CASE	5	1		$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0170	PAPER, XEROGRAPHIC, BRITE	GRN 8 1/2 X11, 20 LB 10 RM/CS	PAPER, XEROGRAPHIC, BRITE GRN 8 1/2 X11, 20 LB 10 RM/CS	CASE	5	1		$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0175	PAPER, XEROGRAPHIC, BRITE	GOLD 8 1/2X11, 20 LB 10 RM/CS	PAPER, XEROGRAPHIC, BRITE GOLD 8 1/2X11, 20 LB 10 RM/CS	CASE	5	1		$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0180	PAPER, XEROGRAPHIC, BRITE	PINK 8 1/2X11 20 LB 10 RM/CS	PAPER, XEROGRAPHIC, BRITE PINK 8 1/2X11 20 LB 10 RM/CS	CASE	5	1		$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0185	PAPER, XEROGRAPHIC, WHITE	20 LB. 8 1/2 X 11, 40 CS/PALET	PAPER, XEROGRAPHIC, WHITE 20 LB. 8 1/2 X 11, 40 CS/PALET	PALL	71	18		$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0190	PAPER, XERO, WHITE RYCL-30% PCW	20 LB. 8 1/2 X 11, 40 CS/PALET	PAPER, XERO, WHITE RYCL-30% PCW 20 LB. 8 1/2 X 11, 40 CS/PALET	PALL	17	4		$0.00	
												GRAND TOTAL	$0.00	

COMMUNITY UNIT SCHOOL DISTRICT #300
PURCHASING DEPARTMENT
2605 BUNKER HILL DR
ALGONQUIN IL, 60102
Phone – 847-551-8460
Fax – 847-551-8463

October 19, 2023

Dear Vendor:

ADDENDUM 1

Contract Pricing for Copy Paper

Change

On Page 3 of the Complete Bid Documents

Bid Opening	**Tuesday, 10/24/23**	**10:00 AM CT**	**Google Meet**

The public Bid Opening will be Wednesday, 10/25/23 at 10:00 AM CT via Google Meet.

Join with Google Meet
meet.google.com/jst-yyop-wer
Join by phone
(US) +1 636-486-0457 PIN: 750 495 357#

This Addendum along with any Exhibits and Attachments is to be considered part of the original RFP documents. Please confirm receipt of this email or fax by a telephone call, email, or fax and on Response Forms A & B.

Telephone Number – 847-551-8460.
E-mail - bids.purchasing@d300.org
Fax Number – 847-551-8463

If you have any questions, please feel free to contact the numbers listed above.

Sincerely,

Diane C. White / Director of Purchasing

BID RESPONSE FORM B

Copy Paper – District-wide

Bids are as indicated on the attached sheets are hereby presented to the Board of Education of Community Unit School District 300. It is understood that:

1. **Where specifications indicate a particular brand name or manufacturer's catalog number, it shall be understood to mean "or equal", unless "No Substitute" is specified. Alternate bids must be identified by brand name and catalog number.**
2. **The Board of Education reserves the right to reject any and all bids and to accept all or part of any bids submitted.**
3. **Separate purchase orders will be issued to the successful bidder for delivery to any of the district sites, located in Algonquin, Carpentersville, West Dundee, Hampshire, Lake in the Hills, Gilberts and Sleepy Hollow.**
4. **Prices quoted shall include all charges for handling, transportation and lift-gate delivery.**
5. **All items bid are F.O.B. destination.**
6. **Community Unit School District #300 is Tax Exempt.**
   Tax Exemption Number - E99960079.

Vendor has received Addendum (IF APPLICABLE)

#1 - YES__ #2 - ____NA_____

The undersigned hereby certifies that she/he has read, understands and agrees that acceptance by the Board of Education of the bidder's offer by issuance of a purchase order(s) or other documents(s) will create a binding contract. Further, she/he agrees to fully comply with the specifications and other documentary forms and regulations made a part of this specific procurement of contract. The bidder must comply with all State and Federal Regulations including FEPC, the Illinois Laborer's Act and the Illinois Prevailing Wage Act, with preference to Public Act 86-799 which states "...not less than the prevailing rate of wages as found by the public body or Department of Labor or determined by the court on review shall be paid to all laborers, workers and mechanics performing work under the contract." The Illinois Department of Labor prevailing wages for the county where the project will be undertaken is posted online at https://www.illinois.gov/idol/Laws-Rules/CONMED/Pages/prevailing-wage-rates.aspx.

Garvey's Office Products
NAME OF COMPANY /CORPORATION

7500 N. Caldwell Ave.
STREET ADDRESS

Niles
CITY

Illinois
STATE

60714
ZIP

847-588-1690
TELEPHONE NUMBER

847-588-1695
FAX NUMBER

rflegel@getgarveys.com
EMAIL ADDRESS

FEIN NUMBER
36-2530555

ILLINOIS LICENSE NUMBER
0022-0701

BID SUBMITTED BY:

SIGNATURE OF AUTHORIZED AGENT

Kevin Garvey / President
PLEASE TYPE OR PRINT NAME

10/23/2023
DATE

***** Please submit your sealed bid no later than Tuesday, October 24, 2023, 10:00 AM CT *****

COMMUNITY UNIT SCHOOL DISTRICT 300
PURCHASING DEPARTMENT
2605 Bunker Hill Drive
Algonquin, IL 60102
847-551-8300
Fax: 847-551-8463

VENDOR APPLICATION FORM (SUBJECT TO LOCAL LAWS)	APPLICATION DATE
Fill in all spaces. Insert "NA" in blocks not applicable. Type all entries	10/23/2023
	REVISION DATE

DATE: 10/23/2023

COMPANY	HOW LONG IN PRESENT BUSINESS?
Garvey's Office Products	97 Years

ADDRESS	CITY	STATE	ZIP
7500 N Caldwell Ave	Niles	IL	60714

CONTACT PERSON/REPRESENTATIVE	FAX NUMBER	PHONE AND EXTENSION
Roy Flegel	847-588-1695	847-324-1261

TYPE OF ORGANIZATION (Check Applicable)
☐ INDIVIDUAL ☐ PARTNERSHIP ☑ CORPORATION

IF INCORPORATED INDICATE IN WHICH STATE: Illinois

YEARS ESTABLISHED: 1926

DO YOU ACCEPT PURCHASE ORDERS? YES ☑ NO ☐

DO YOU ACCEPT CREDIT CARDS? YES ☑ NO ☐

CATEGORY **(Check below the category which applies to the applicant)**

☐ (A) MANUFACTURER OR PRODUCER ☐ (C) RETAILER ☑ (E) DISTRIBUTOR
☐ (B) WHOLESALER ☐ (D) MANUFACTURER'S AGENT ☐ (F) SERVICE ESTABLISHMENT

NAMES OF OFFICERS, MEMBERS OR OWNERS OF CONCERN, PARTNERSHIP, ETC.

(A) PRESIDENT Kevin Garvey (B) VICE PRESIDENT NA

(C) SECRETARY NA (D) TREASURER NA

(E) OWNERS, PARTNERS, OR STOCKHOLDERS NA

TAXPAYER'S I.D. NO.
FEIN 36-2530555
or
S.S. No. _____

INSURANCE INFORMATION **(Check Applicable)**
LIABILITY INSURANCE: $2,000,000 ☐ $2,500,000 ☐ $5,000,000 ☑ OTHER ☐
Workers' Compensation : State Minimum ☐ Greater than Minimum ☑
Required that CUSD be named as an Additional Insured ☐ INSURANCE CO. NA

BONDING INFORMATION **(Check each area in which you have been bonded and the latest date of bonding)**
Perf. Bond NA / NA (Mo. / Year) ☐ Payment Bond (Labor and Materials) NA / NA (Mo. / Year) ☐ Builder's Risk NA / NA (Mo. / Year) ☐

PERSONS AUTHORIZED TO SIGN QUOTES, PROPOSALS, BIDS AND CONTRACTS:

NAME	OFFICIAL CAPACITY
Kevin Garvey	President
NA	NA
NA	NA
NA	NA

Average number of employees (including affiliates) for four preceding calendar quarters.	Average annual sales for preceding three fiscal years:	Floor Space (Square Feet)	
		Manufacturing	Warehouse
110	45,000,000.00	NA	85,000

MINORITY/WOMEN BUSINESS ENTERPRISE
(Check One) See Definitions Below

☐ MBE ☐ MBE/WBE ☐ WBE ☐ PBE

FOR USE BY CONTRACT COMPLIANCE ONLY:
BY:_____
DATE_____ ☐ C ☐ NC

MINORITY GROUP MEMBERSHIP (Check One) See Definitions Below

NOTE: DO NOT COMPLETE THIS SECTION UNLESS YOU HAVE CHECKED ONE OF THE BOXES IN THE MINORITY/WOMEN BUSINESS ENTERPRISE SECTION ABOVE.

☐ AFRICAN AMERICAN OR BLACK ☐ HISPANIC AMERICAN ☐ NATIVE AMERICAN ☐ ASIAN-PACIFIC AMERICAN

CERTIFICATION DATE ISSUED: _____ EXPIRATION: _____

MINORITY AND WOMEN OWNED BUSINESS ENTERPRISE DEFINITIONS

MINORITY BUSINESS ENTERPRISE ("MBE") means a certified participating business at least 51 percent (51%) of which is owned and controlled by one or more members or one or more minority groups, or in the case of a publicly held corporation, 51 percent (51%) of the stock is owned by one or more members of one or more minority groups and whose daily business operations are controlled by one or more such individuals.

WOMEN'S BUSINESS ENTERPRISE ("WBE") means a certified participating business at least 51 percent (51%) of which is owned by one or more women, or in the case of a publicly held corporation, 51 percent (51%) of the stock of which is owned by one or more women and whose daily operations are controlled by one or more such individuals. Determination of whether a business is at least 51 percent (51%) owned by a woman or women shall be made without regard to community property laws.

BUSINESS OWNED AND OPERATED BY A PERSON WITH A DISABILITY ("PBE") means a business concern of which at least 51 percent (51%) is owned by one or more persons with a disability, or in the case of the corporation, one in which at least 51 per centum of the stock is owned by one or more persons with a disability or by a not for profit agency for the disabled organized pursuant to Section 501 of the Internal Revenue Code 1954; and the management and daily business operations of which are controlled by one or more of the persons with a disability who own it.

MINORITY GROUP MEMBER is an individual who is one of the following:

AFRICAN AMERICAN OR BLACK (persons with origins in any of the Black racial groups of Africa):
HISPANIC AMERICAN (persons of Spanish culture with origins in Puerto Rico, Mexico, Cuba, South or Central America, Spain, Portugal or the Caribbean Islands regardless of race).
NATIVE AMERICAN (American Indian)
ASIAN-PACIFIC AMERICAN (persons with origins from Japan, China, the Philippines, Vietnam, Korea, Samoa, Guam, the U.S. Trust Territories of the Pacific, Northern Marianas, Laos, Cambodia, Taiwan, or the Indian subcontinent).

IF YOU HAVE EVER DONE BUSINESS WITH THE SCHOOL DISTRICT UNDER ANOTHER NAME, PLEASE INDICATE NAME OR NAMES.

NA

NA

Give names, complete addresses, buyer's names and phone numbers of four of your customers. (Please include Federal, State or City Governments).

ORGANIZATION ADDRESS, STATE, ZIP BUYER PHONE NUMBER

1. Naperville School District 203, 203 W Hillside Rd, Naperville IL 60540, Jim Hard, 630-420-6411
2. Community School District 308, 4175 Rt. 71, Oswego, IL 60543, Kaitlyn Earwood, 630-636-3184
3. New Trier High School Dist. 203, 7 Happ Rd., Northfield, IL 60093, Yvonne Blair, 847-784-2333
4. Evanston Skokie School Dist. 65, 1500 McDaniel Ave, Evanston, IL 60201, Isabella Michel, 847-859-8047

Bank References

NAME OF BANK ADDRESS, STATE, ZIP CONTACT PERSON PHONE NUMBER

Northshore Community Bank, 7800 Lincoln Ave., Skokie, IL 60077, Tim Kramer, 312-431-6563

NA

I certify that the information supplied herein (including all pages attached) is correct and that neither the applicant nor any person (or concern) in any connection with the applicant as a principal or officer, so far as is known, is not debarred or otherwise declared ineligible by any public agency from furnishing materials, supplies or services to any agency thereof.

SIGNATURE OF PERSON AUTHORIZED TO SIGN THIS APPLICATION

Kevin Garvey / President

NAME AND TITLE OF PERSON SIGNING (Please type or print)

PERSONS OR BUSINESSES INTERESTED IN BEING ADDED TO THE BIDDER'S LIST MUST FILE THIS APPLICATION WITH THE PURCHASING DEPARTMENT.

AFTER PLACEMENT ON THE BIDDERS' LIST, A VENDOR'S FAILURE TO RESPOND TO INVITATIONS FOR BIDS WILL BE UNDERSTOOD BY THE SCHOOL DISTRICT TO INDICATE LACK OF INTEREST AND SHALL RESULT IN THE REMOVAL OF THE VENDOR'S NAME FROM THE BIDDERS' LIST FOR THE ITEMS CONCERNED.

NOTE: ANY CHANGES TO INFORMATION SUBMITTED (ADDRESSES, AUTHORIZED PERSONNEL, ETC.,) WILL REQUIRE A REVISED COPY OF THIS FORM. ADDITIONAL FORMS MAY BE OBTAINED BY CONTACTING THE PURCHASING DEPARTMENT AT THE ADDRESS SHOWN ON THE FRONT OF THIS FORM.

USE BY COMMUNITY UNIT SCHOOL DISTRICT 300 ONLY

VENDOR I.D. NUMBER	APPROVED BY	DATE	W9	COMM LIST

CERTIFICATE OF BIDDER ELIGIBILITY

720 ILCS 5/33E-11 requires that all contractors bidding for public agencies in the State of Illinois certify that they are not barred from bidding on public contracts for bid rigging or bid rotation.

The following certification must be signed and submitted with bidder's bid proposal. FAILURE TO DO SO MAY RESULT IN DISQUALIFICATION OF THE BIDDER.

Garvey's office Products as part of its bid for the Copy Paper work for Community Unit School District #300, Carpentersville, Illinois, of Cook, DeKalb, Kane, and McHenry Counties, Illinois certifies that said contractor is not barred from bidding on the aforementioned contract as a result of a violation of either 720 ILCS 5/33E-3 or 720 ILCS 5/33-E4.

CERTIFICATE OF COMPLIANCE WITH ILLINOIS DRUG-FREE WORKPLACE ACT

Garvey's office Products having 25 or more employees, does hereby certify pursuant to section 3 of the *Illinois Drug-Free Workplace Act* (30 ILCS 580/3) that it shall provide a drug-free workplace for all employees engaged in the performance of work under the contract by complying with the requirements of the *Illinois Drug-Free Workplace Act* and, further certifies that it is not ineligible for award of this contract by reason of debarment for a violation of the *Illinois Drug-Free Workplace Act.*

Firm: Garvey's office Products

By: _____
(Signature)

Kevin Garvey / President
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This 23rd day of October, 2023.

OFFICIAL SEAL
MEGAN THOMAS
NOTARY PUBLIC, STATE OF ILLINOIS
Commission No. 951440
My Commission Expires April 27, 2026

_____
NOTARY PUBLIC

CERTIFICATE REGARDING
SEXUAL HARASSMENT POLICY

Garvey's office Products does hereby certify pursuant to Section 2-105 of the *Illinois Human Rights Act* (775 ILCS 5/2-105) that it has a written sexual harassment policy that includes, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department of Human Rights and Human Rights Commission; (vi) directions on how to contact the Department of Human Rights and Human Rights Commission; and (vii) protection against retaliation.

CERTIFICATE REGARDING
EQUAL EMPLOYMENT OPPORTUNITY

Garvey's office Products does hereby certify pursuant to Section 2-105 of the *Illinois Human Rights Act* (775 ILCS 5/2-105) that it has a written equal employment opportunity policy that is in compliance with all terms and conditions of the Equal Employment Opportunity provisions of the Illinois Human Rights Act.

Firm: Garvey's office Products

By: _____
(Signature)

Kevin Garvey / President
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This 23rd day of October, 2023.

_____
NOTARY PUBLIC

OFFICIAL SEAL
MEGAN THOMAS
NOTARY PUBLIC, STATE OF ILLINOIS
Commission No. 951440
My Commission Expires April 27, 2026

CERTIFICATE REGARDING
EMPLOYMENT OF ILLINOIS WORKERS ON PUBLIC WORKS

Garvey's office Products agrees if at the time the Agreement is executed, or if during the term of the Agreement, there is excessive unemployment in Illinois as defined in the Employment of Illinois Workers on Public Works Act, 30 ILCS 570/0/01 et seq., as two consecutive months of unemployment exceeding 5%, then Garvey's office Products agrees to employ Illinois laborers in accordance with the Employment of Illinois Workers on Public Works Act. An "Illinois laborer" is defined as any person who has resided in Illinois for at least thirty (30) days and intends to become or remain an Illinois resident.

NON-COLLUSION AFFIDAVIT

AFFIDAVIT: "I (we) hereby certify and affirm that my (our) proposal was prepared independently for this project and that it contains no fees or amounts other than that for the legitimate execution of this work as specified and that it includes no understanding or agreements in restraint of trade."

The following affidavit must be signed and submitted with bidder's bid proposal. FAILURE TO DO SO MAY RESULT IN DISQUALIFICATION OF THE BIDDER.

Garvey's office Products, as part of its bid for the Copy Paper work for Community Unit School District #300, Carpentersville, Illinois certifies that said Contractor is not barred from bidding on the aforementioned contract as a result of a violation of the above Non-Collusion Affidavit.

Firm: Garvey's office Products

By: _____
(Signature)

Kevin Garvey / President
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This 23rd day of October, 2023.

_____
NOTARY PUBLIC

OFFICIAL SEAL
MEGAN THOMAS
NOTARY PUBLIC, STATE OF ILLINOIS
Commission No. 951440
My Commission Expires April 27, 2026

CERTIFICATE REGARDING
COMMUNITY UNIT SCHOOL DISTRICT 300
VENDOR/CONTRACTOR CONFLICT OF INTEREST

Garvey's office Products, does hereby certify that they have read and fully understand the Vendor/Contractor Conflict of Interest Board Policy as stated below:

Anyone violating this provision could be subject to having their contract terminated at the sole discretion of the Board of Education.

Board Policy -
Vendor/Contractor Conflict of Interest
Any vendor or contractor doing $5,000 - $25,000 in business with the District within a fiscal year shall not contribute to any political campaign that directly affects the District while doing business for the District or for a period of two years after completion of business with the District. Further, the District will not enter into significant business with a vendor or contractor that has contributed to a political campaign that directly affects the District within two years prior to commencing business. Any vendor or contractor that participates and is awarded a contract through the competitive bidding process is exempt from this policy.

LEGAL REF.: 105 ILCS 5/10-20.19c, 5/10-20.21, 510-22.34c, and 5/19b-1 et seq.
820 ILCS 130/0.01 et seq.

CROSS REF: 2:100 (Board Member Conflict of Interest), 4:70 (Resource Conservation) 4:150 (Facility Management and Building Programs)

ADOPTED: February 10, 2003

Firm: Garvey's office Products

By: _____
(Signature)

Kevin Garvey / President
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This 23rd day of October, 2023.

_____
NOTARY PUBLIC

OFFICIAL SEAL
MEGAN THOMAS
NOTARY PUBLIC, STATE OF ILLINOIS
Commission No. 951440
My Commission Expires April 27, 2026

CRIMINAL BACKGROUND INVESTIGATIONS

Contractor hereby represents, warrants, and certified that no officer or director thereof has any knowledge that any employee thereof has been convicted of committing or attempting to commit "Criminal Code of 1961," 720 ILCS, Sections 5/11-6 (Indecent solicitation of a child), 5/11-9 (Public indecency), 5/11-14 (Prostitution), 5/11-15 (Soliciting for a prostitute), 5/11-15.1 (Soliciting for a juvenile prostitute), 5/11-19 (Pimping), 5/11-19.1 (Juvenile pimping), 5/11-19.2 (Exploitation of a child), 5/11-20 (Obscenity), 5/11-20.1 (Sexual assault), 5/12-14 (Aggravated criminal sexual assault), 5/12-15 (Criminal sexual abuse), and 5/12-16 (Aggravated criminal sexual abuse), and/or those offenses defined in the "Cannabis Control Act," 720 ILCS, 550/1 et seq. (except the "Illinois Controlled Substances Act, " 720 ILCS 570/100 et seq., any of the offenses that would subject a certificated employee to suspension or revocation pursuant to Section 21-23a of the School Code or anyone found to be the perpetrator of sexual or physical abuse of any minor under 18 years of age pursuant to proceedings under Article II of the Juvenile Court Act of 1987 and/or any offense committed or attempted in any other state or against the laws of the United States, which if committed or attempted in this State, would have been punishable as one or more of the foregoing offenses.

Contractor further agrees that it shall not employ any person who have or may have direct, daily contact with the pupils of any school in the district, and for whom a criminal background investigation has not been conducted pursuant hereto, and further represents and agrees that all applicants for any such employment shall furnish with their applications the attached written "Authorization for Criminal Background Information" form authorizing the Board of Education to request a criminal background investigation of said applicant pursuant to Section 5/10-21.9 of the School Code of Illinois and to receive criminal history record information pursuant thereto to determine if the applicant has been convicted of committing or attempting to commit any of the criminal or drug offenses enumerated above. Contractor further agrees to submit with said authorization payment for any costs and expenses associated with the criminal background investigation.

Contractor further represents, warrants, and certifies that no applicant for employment with respect to whom the criminal investigation reveals any conviction for committing and/or attempting to commit any of the above enumerated offenses, shall be employed thereby in any position that involves or may involve contact with the students of the school district.

This certification is executed on the date hereinafter indicated by the designated contractor by its duly authorized officer.

By: Kevin Garvey

Title: President

Dated: 10/23/2023

SUBSCRIBED and SWORN TO before me
This 23rd day of October, 2023.

Megan Thomas
NOTARY PUBLIC

OFFICIAL SEAL
MEGAN THOMAS
NOTARY PUBLIC, STATE OF ILLINOIS
Commission No. 951440
My Commission Expires April 27, 2026

AUTHORIZATION FOR CRIMINAL BACKGROUND INVESTIGATION

The undersigned hereby authorizes the Board of Education of Community Unit School District 300, Carpentersville, Illinois to request a criminal background investigation from the Illinois State Police, pursuant to Section 5/10-21.9 of the School Code of Illinois, 105 ILCS 5/10-21.9 and to receive criminal history record information pursuant thereto.

Kevin Garvey
(Printed or Typed Name of Applicant Employee)

Signature of Applicant or Employee

Dated: 10/23/2023

BID RESPONSE FORM A

Copy Paper – District-Wide

Upload both Bid Response Forms A and B to Bidnet.
Bid Response Form B should be uploaded in Excel format.

Vendor has received Addendum #1 Yes X **No**
Addendum #2 Yes ____ **No** X

COMMENTS AND ADDITIONAL INFORMATION

The undersigned hereby certifies that she/he has read, understands and agrees that acceptance by the Board of Education of the bidder's offer by issuance of a purchase order(s) or other documents(s) will create a binding contract. Further, she/he agrees to fully comply with the specifications and other documentary forms and regulations made a part of this specific procurement of contract. The bidder must comply with all State and Federal Regulations including FEPC, the Illinois Laborer's Act and the Illinois Prevailing Wage Act, with preference to Public Act 86-799 which states "...not less than the prevailing rate of wages as found by the public body or Department of Labor or determined by the court on review shall be paid to all laborers, workers and mechanics performing work under the contract." The Illinois Department of Labor prevailing wages for the county where the project will be undertaken is posted online at https://www.illinois.gov/idol/Laws-Rules/CONMED/Pages/prevailing-wage-rates.aspx.

Garvey's office Products
Name of Company/Corporation

7500 N. Caldwell AVE.
Street Address

Niles, IL 60714
City, State, Zip Code

847-588-1690
Telephone Number

847-588-1695
Fax Number

60 Days
Length of time bid is firm

Kevin Garvey/Garvey's ofc. Prd.
Bid Submitted by:

Authorized Signature

Kevin Garvey
Please Type or Print Name

0022-0701
Illinois License Number

Email address - Kevinq@getgarveys.com

***** Please submit your sealed bid no later than Tuesday, October 24, 2023, 10:00 AM CT. *****

REFERENCES

LIST BELOW THE LAST FOUR (4) SCHOOL DISTRICTS OR OTHER ORGANIZATIONS FOR WHICH YOU HAVE PROVIDED COMPARABLE GOODS.

1. **ORGANIZATION:** Naperville Community School District 203
   ADDRESS: 203 W. Hillside Rd.
   CITY, STATE, and ZIP CODE: Naperville, IL 60540
   TELEPHONE NUMBER/EMAIL: 630-420-6411 / jhard@naperville203.org
   CONTACT PERSON: Jim Hard
   DATE OF SERVICES: 2022 to current
   DOLLAR AMOUNT OF THE JOB: 276,000.00

2. **ORGANIZATION:** Community School District 308
   ADDRESS: 4175 Rt. 71
   CITY, STATE, and ZIP CODE: Oswego, IL 60543
   TELEPHONE NUMBER/EMAIL: 630-636-3184 / Kearwoodesd308.org
   CONTACT PERSON: Kaitilyn Earwood
   DATE OF SERVICES: 2023 to current
   DOLLAR AMOUNT OF THE JOB: 110,000.00

REFERENCES (CONT.)

3. ORGANIZATION: Evanston Skokie School Dist. 65

ADDRESS: 1500 McDaniel AVE.

CITY, STATE, and ZIP CODE: EVANSTON, IL 60201

TELEPHONE NUMBER/EMAIL: 847-859-8047 / michelie@district65.net

CONTACT PERSON: Isabella Michel

DATE OF SERVICES: 2008 TO Current

DOLLAR AMOUNT OF THE JOB: $36,000.00

4. ORGANIZATION: New Trier High School Dist. 203

ADDRESS: 7 Happ Rd.

CITY, STATE, and ZIP CODE: Northfield, IL 60093

TELEPHONE NUMBER/EMAIL: 847-784-2333 / blairy@NewTrier.K12.IL.US

CONTACT PERSON: Yvonne Blair

DATE OF SERVICES: 2023

DOLLAR AMOUNT OF THE JOB: 80,000.00

OFFEROR'S NAME: Kevin Gragert / President

SIGNATURE:

DATE: 10/23/2023

DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO

DATE: April 2, 2024

TO: Dr. Susan Harkin, Superintendent
Board of Education

FROM: Joseph Sieczkowski,
Director of CTE, Pathways, & CCR

Presented at the following Board Meetings	
Board Operations Committee	
Policy/Legislative	
School Utilization	
BOE 1st Reading	4/9/2024
BOE 2nd Reading	4/23/2024

SUBJECT: CTE Program Cosmetology Contract Extension

Background

Since 2013, D300 has worked with the ABC School of Cosmetology to provide students the opportunity to start, and in some cases complete, various cosmetology-related certifications upon graduating from high school through this dual credit opportunity. These programs include Cosmetology, Barber, Esthetics, and Nail Technology. ABC School of Cosmetology is an approved training facility that results in an Illinois license after completing all requirements. D300 receives discounted tuition as part of this contract.

For this extension, ABC School of Cosmetology has agreed to no changes in programming costs for each of the four programs they offer our students.

Administrative Recommendation

The administration recommends that the Board approve the one-year contract extension with the ABC School of Cosmetology.

Fiscal Impact

The fiscal impact will be dependent on the number of students who complete the application this spring. If student interest remains the same or decreases for the next school year, this will result in no additional tuition costs at ABC School of Cosmetology for D300.

Community Unit School District 300
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
Diane C. White, Director of Purchasing
PHONE: 847-551-8460 FAX: 847-551-8463

April 2, 2024

Cindy Heidemann
A.B.C School of Cosmetology, Esthetics & Nail Technology, Inc.
9213 Route 31
Lake in the Hills, IL 60156

Via email: nailqueen@ameritech.net

Contract Renewal: Cosmetology RFP

Dear Ms. Heidemann,

On April 23, 2019, the District 300 Board of Education awarded a contract for Cosmetology Services for Educational Purposes for Barber, Cosmetology, Esthetics and Nail Technology RFP to A.B.C School of Cosmetology, Esthetics & Nail Technology, Inc. District 300 would like to extend this contract for the 7/1/2024 through 6/30/2025 term. The district further recognizes your pricing which is listed below.

23-24 SY	
Nail Program	$1,200.00
Cosmo Program	$1,100.00
Barber Program	$1,100.00
Esthetic Program	$1,100.00

If your firm agrees to the terms attached, the administration will recommend your contract extension to the Board of Education for review by the finance committee on Tuesday, April 9, 2024 and award by the board on Tuesday, April 23, 2024

District 300 kindly requests your return of acceptance by Friday, April 5, 2024.If you have any questions, please call 847-551-8460.

Diane C. White
OWNER *(Signature)*

Diane C. White, Director of Purchasing

CONTRACTOR *(Signature)*

(Printed name and title)

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Diane C. White
Diane C. White, Director of Purchasing

Community Unit School District 300
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
Diane C. White, Director of Purchasing
PHONE: 847-551-8460 · FAX 847-551-8463

March 3, 2023

Cindy Heidemann
A.B.C. School of Cosmetology, Esthetics & Nail Technology, Inc.
9213 Route 31
Lake in the Hills, IL 60156

Via email: nailqueen@ameritech.net; cindywerba@yahoo.com

Contract Renewal: Cosmetology RFP

Dear Ms. Heidemann,

On April 23, 2019, the District 300 Board of Education awarded a contract for Cosmetology Services for Educational Purposes for Baber, Cosmetology, Esthetics and Nail Technology RFP to A.B.C. School of Cosmetology, Esthetics & Nail Technology, Inc. District 300 would like to extend this contract for the 7/1/2023 through 6/30/2024 term. The District further recognizes your letter of 2/26/23 regarding pricing. This letter is attached.

If your firm agrees to the terms attached, the administration will recommend your contract extension to the Board of Education for review by the finance committee on Monday, March 13, 2023 and award by the board on Tuesday, March 21, 2023.

District 300 kindly requests your return of acceptance by Tuesday, March 7, 2023. If you have any questions, please call 847-551-8460.

Sincerely,

Diane White
8375D43E716D90C09E2DBCBD5C76FBD7 contractworks **2023-03-03**
Diane C White, Director of Purchasing

Acceptance to hold submitted pricing:

Cindy Heidemann
E446C5DDF085E2316DBB2E790BA2F72A contractworks **2023-03-06**
Service Provider
Cindy Heidemann **President/Director**

A.B.C. SCHOOL OF COSMETOLOGY & NAIL TECHNOLOGY

9213 South Route 31 * Lake In The Hills IL 60156
847-458-6500 * 87-337-3144 Fax: 847-458-6509
Email: nailqueen@ameritech.net Web: www.abccosmoschool.com
Illinois State Lic. # 013-000754

February 26, 2023

ATTENTION: DIANE WHITE

ABC School of Cosmetology & Nail Technology, Ins. Is looking forward to the opportunity of continuing the partner ship with District 300 with the Vocational Educational Program. It's hard to believe that we have been partnering since 2013. Happy 10th Anniversary!!! Please find below a current request regarding the fee schedule for the District. If you have any questions and or concern's please feel free to contact us.

We will as always provide invoices of all tuition for registered D300 dual-credit students according to the following rates due to ABC from D300:

COS	01	COSMETOLOGY	101	(150 HOURS)	$1100 per student
COS	02	COSMETOLOGY	102	(150 HOURS)	$1100 per student
BAR	01	BARBER	101	(150 HOURS)	$1100 per student
BAR	02	BARBER	102	(150 HOURS)	$1100 per student
EST	01	ESTHETICS	101	(150 HOURS)	$1100 per student
EST	02	ESTHETICS	102	(150 HOURS)	$1100 per student
NT	01	NAIL TECHNOLOGY	101	(150 HOURS)	$1200 per student
NT	02	NAIL TECHNOLOGY	102	(150 HOURS)	$1200 per student

Please note that the increase is due to the rise in operational costs. The cost of books and all supplies have doubled in most areas including the Beauty Industry. Each Barber, Esthetics and Nail Student receive a textbook and workbook. Cosmetology Students receive the textbook and two workbooks. The cost of shipping the books and supplies, rent, utilities, and the cost of payroll have also increase. The raise in the amount paid will help to off-set these areas. Any questions please feel free to contact either myself or Cindy Werba Administrator at 847-721-6424.

Looking forward to hearing from you and continuing this partnership with future D300 students.

Respectfully,

Cindy Heidemann

Cindy Heidemann * Owner & Director

847-337-3144 nailqueen@ameritech.net Fax 847-458-6509

ABC School of Cosmetology Pricing History

					Original Award FY20	FY21	FY22	FY23	FY24
					cost per student	cost per student	cost per student	cost per student	cost per student
COS	1	COSMETOLOGY	101	(150 HOURS)	$1,000	$1,000	$1,000	$1,000	$1,100
COS	2	COSMETOLOGY	102	(150 HOURS)	$1,000	$1,000	$1,000	$1,000	$1,100
BAR	1	BARBER	101	(150 HOURS)	$900	$900	$900	$1,000	$1,100
BAR	2	BARBER	102	(150 HOURS)	$900	$900	$900	$1,000	$1,100
EST	1	ESTHETICS	101	(150 HOURS)	$900	$900	$900	$1,000	$1,100
EST	2	ESTHETICS	102	(150 HOURS)	$900	$900	$900	$1,000	$1,100
NT	1	NAIL TECHNOLOGY	101	(150 HOURS)	$1,100	$1,100	$1,100	$1,100	$1,200
NT	2	NAIL TECHNOLOGY	102	(150 HOURS)	$1,100	$1,100	$1,100	$1,100	$1,200

DISTRICT 300

Community Unit School District 300
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
Diane C. White, Director of Purchasing
PHONE: 847-551-8460 · FAX 847-551-8463

May 10, 2022

Cindy Heidemann
A.B.C. School of Cosmetology, Esthetics & Nail Technology, Inc.
9213 Route 31
Lake in the Hills, IL 60156

Via email: nailqueen@ameritech.net

Contract Renewal: Cosmetology RFP

Dear Ms. Heidemann,

Congratulations! District 300 has awarded a contract extension for Cosmetology Services for Educational Purposes for Barber, Cosmetology, Esthetics and Nail Technology RFP to A.B.C. School of Cosmetology, Esthetics & Nail Technology, Inc.! The Board of Education approved this award at their regular meeting on April 26, 2022. Pricing is based on the table below. This contract is from July 1, 2022 through June 30, 2023.

Pricing per March 23, 2022 Letter:

COSI 01	COSMETOLOGY 101 (150 HRS.):	$1000 per student	EST 01	ESTHETICS 101 (150 HOURS):	$1000 per student
COSI 02	COSMETOLOGY 102 (150 HRS):	$1000 per student	EST 02	ESTHETICS 102 (150 HOURS):	$1000 per student
BAR 01	BARBER 101 (150 HOURS):	$1000 per student	NT 101	NAIL TECHNOLOGY (150 HOURS):	$1100 per student
BAR 02	BARBER 102 (150 HOURS):	$1000 per student	NT 102	NAIL TECHNOLOGY (150 HOURS):	$1100 per student

This signed letter along with the attached documents – original RFP specifications, addenda, and your final response combined serve as the contract for this project.

A service agreement will be issued in accordance with this contract. Please return this signed letter via Contract Works by May 13, 2022.

Please submit the following to bids.purchasing@d300.org below by May 20, 2022:

- Your Certificate of Insurance naming the District, the Board of Education and its members individually, and its employees and agents as additional named insured.

This Agreement is entered into as of April 26, 2022.

OWNER *(Signature)*

CONTRACTOR *(Signature)*

Diane C. White, Director of Purchasing

(Printed name and title)

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Diane C. White

Diane C. White, Director of Purchasing

DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO

DATE: April 9, 2024

TO: Dr. Susan Harkin, Superintendent
Board of Education

FROM: Shelley Nacke, Chief of Education Services

Presented at the following Board Meetings	
Board Operations Committee	
Policy/Legislative	
School Utilization	
BOE 1st Reading	4/9/2024
BOE 2nd Reading	4/23/2024

SUBJECT: **Education Services Professional Development & Services Contract**
Lani Lawson Love Your Classroom - Teach Train Thrive

Background
District 300 has benefited from the professional development and services provided by Lani Lawson Love your Classroom.

Teach. Train. Thrive. is a 6-hour workshop that addresses the problem that schools are struggling with student behavior more than ever before, and teacher burn out happens when educators do not have the right resources. The Teach Train Thrive curriculum is research based, full of strategies, and designed for teachers to become more confident with behavior in the classroom. Additional services include classroom coaching and one to one coaching for our district Board Certified Behavioral Analysts.

Administrative Recommendation
The Administration recommends approval of the contract.

Fiscal Impact
$58,050.00 funded from the FY25 IDEA grant

Love Your Classroom LLC

Service Request Authorization Form

Client: District 300 Date of Contract: July 1, 2023 Date of Request: March 14, 2024

Services Requested	Rate	Details
Teach.Train.Thrive.® 6 Hour Workshop	$9,750.00 per workshop	District 300 is requesting 3 Teach.Train.Thrive.® 6 Hour Workshops for the 2024-2025 School Year. Specifically: 1) For Ed2Ed Day 2) Paras Thrive® 3) PD Date TBD 3x$9,750.00=$29,250.00
Classroom Coaching	Each Package: 3 hours/week 8 total weeks, 24 total hours $150.00/hour $3,600.00 per package	2 Classrooms Coaching packages requested 2x$3,600.00= $7,200.00
BCBA Coaching	1 hour/week 36 weeks in total $150.00/hour 150x36= $5,400.00	Weekly Coaching for four district BCBAs 4x$5,400= $21,600.00
Mileage at the current national mileage rate at the time of service delivery will be added for BCBA travel to and from every appointment. The current national mileage rate is $0.67/mile.		
Total Estimated Commitment (Not including mileage):		$58,050.00

Client:
District 300

_____sign

_____date

Consultant:
Love Your Classroom LLC

_____sign

_____ date

Love Your Classroom LLC

School Consultation Options

Single Student Services

Single Student Services are for students who need additional support and strategies to improve behavior. This service includes completion of a comprehensive FBA, data collection on behavior, and coaching for the educational team on how to improve the plan to get results. This level of support is focused on a single student's behavior and how to get better success.

Classroom Coaching

Classroom Coaching is a support system that can be provided to any educator in your district. Our BCBA will provide coaching for the individual teacher and support in getting strategies implemented to improve the classroom culture. We teach how to gain instructional control with students in the classroom. Coaching is delivered by a BCBA who teams up with the educator to provide modeling and feedback in the moment.

Teach.Train.Thrive.® Curriculum

The Teach. Train. Thrive. Curriculum is Professional Development for educators, created by an educator/BCBA. It's direct instruction on how to change behavior in the classroom. This curriculum can be delivered in a 1 day workshop or provided in webinar format.

Lani@TeachTT.com
779-220-0146
www.teachtrainthrive.com

Teach - Train - Thrive

Teach-Train-Thrive Workshop

There are certain topics that must be mastered for teachers to feel confident and happy in their classrooms. Educators have an incredible knowledge in the content they'd like to convey, and an incredible passion for working with students. What might be missing is the study of how to cultivate ideal classroom behavior from their students to be able to effectively teach. This 6 hour workshop is divided into 5 subjects to be taught on a Professional Development Day.

Teach - Train - Thrive Curriculum

Master Mindset
Motivation=Movement
Teaching Trust
Data Worth Doing
Put it in Play

Mastering Mindset: Some of our students have been through incredible trauma. Some don't display the behavior necessary to be available to learn. How then, as educators, do we wrap our brains around educating students we know are capable of thriving but have barriers that make it hard for them? This section battles the struggle of educator mindset and complex thoughts that go along with such a difficult situation.

Motivation=Movement: Motivation is truly the key to learning. Motivation will cause someone to endure even extremely difficult times in order to reach a goal. The field of behavior offers very insightful information on the "why" behind classroom behavior. This presentation weaves that with what we know as educators, to give a clear direction to behavior and why it happens. From engaged, organized behavior to aggressive and disruptive behavior. The science of behavior is explained to give a clear understanding of functions. Once educators learn the "why," it makes the "how" much more attainable.

Lani Lawson, M.Ed., BCBA
lani@teachtt.com
www.TeachTrainThrive.com

Teach - Train - Thrive

Teaching Trust: We behave better for people we trust. We would walk through fire for those we feel to be authentic. The field of behavior actually has a lot to offer in the way of cultivating that trust. The way that we interact with students, including the timing of those interactions can go a long way in cultivating trust. Teachers who master this tap into student motivation and have classes that work cooperatively with each other. Quick, in the moment strategies provide educators with research based tricks to implement immediately that don't require advanced planning.

Data Worth Doing: Data can be transformative in how we use it to engage in our classrooms. But it must be closely aligned to our goals. Data also must be manageable for a classroom teacher to complete without causing added stress. This subject provides take home strategies for data collection that are quick, accurate, and helpful.

Put it in Play: Knowledge is great, but practicality in a classroom is key. As the previous topics bring educators to understanding of how behavior works, next is how to actually add these principles to a classroom. Classrooms are inherently chaotic, fun, and there are a ton of variables. Our strategies embrace everything that makes up a classroom. Educators walk away from this content with plans ready to implement.

Lani Lawson, M.Ed., BCBA
lani@teachtt.com
www.TeachTrainThrive.com

Teach - Train - Thrive

Teach-Train-Thrive Workshop PART 2

For certain school district educators, a deeper understanding of behavior is necessary to be able to lead the change in the district. There are many situations in which a more practiced craft is needed to be able to provide students with appropriate support. An added challenge is the vast research to practice gap, meaning that many strategies being used in schools are not the most recent or research based. In this workshop, educators will learn research based techniques that have not yet made their ways to schools. They will also learn more about the causes of common classroom behavior.

Teach - Train - Thrive Part Two

Dig Deeper

Ditch and Switch

Build Better BIPs

Supporting Students

Dig Deeper: This section is all about fine tuning behavioral skills of any educator. At the beginning of this workshop, educators will do a quick self assessment to determine the appropriate lens to view training through. Knowing their own strengths and deficits will allow them to focus their experience in a way that will benefit them most. The content then digs deeper into understanding the motivation behind behavior and how to assess it, as well as addressing common barriers to having an optimistic mindset towards behavior.

Teach - Train - Thrive

Ditch and Switch: There are some extremely common behavioral practices in classrooms that, if adjusted slightly, would be incredibly effective at changing behavior. Learning these little habits that could be easily switched out for more effective ones is very helpful for educators. These are low effort/high impact changes any educator could consider making.

Building Better BIPs: As school BCBAs walking into multiple districts in recent years, we've noticed that there are several research based practices that aren't present in classroom routines or Behavior Intervention Plans. These are strategies that we frequently have success with when writing into our own school BIPs, and would like to share with district educators. Each technique will be described individually. In addition, the content will be focused on how to choose which tools in your tool box can be combined to create the perfect behavior plan.

Supporting Students: Students learn and grow over time, and behavior tends to mature with them. Along the journey of supporting a student with problematic behavior, it's very common that the team will need to take the time to switch gears and reassess. This section will focus on how to support students over time as those needs arise.

Teach - Train - Thrive

Paras Thrive Workshop

This 6 hour workshop is divided into 7 habits to be taught on a Professional Development Day, that if implemented will help paras thrive. The content is research-based, divided into digestible pieces, and delivered in a way that helps paras implement immediately.

How can we expect para-professionals to work with the students who have the most complex problem behavior when they are our least trained staff? Our workshop begins by digging deep and asking participants to be open and willing to try new things, both in thought and action. We train behavior ninjas. We empower paras through an engaging training on the science of behavior, focusing on the ABCs and functions, as well as the amazing power of choice. Student behavior is better if they have a positive relationship with paras. Participants discover how to authentically pair with students, and take away strategies for facilitation of student social opportunities.

Paraprofessional support is essential in facilitating student independence. Our participants learn a beneficial prompting method for teaching new skills, and they leave with a practical approach to behavioral data collection. Navigating your role in a team can be an ongoing, sometimes challenging, process. This workshop will support paras with learning effective communication and team collaboration skills, as well as how to establish routines for the betterment of all. Lastly, we impart the importance of self-care and self-advocacy. Participants learn how these skills can have a positive, lasting impact on their job performance, satisfaction and longevity. Our seven essential habits that, when learned and practiced, can help paraprofessionals be the best they can be in their integral roles serving students.

Paras Thrive - List of Critical Habits

Habit 1 = Master Your Mindset
Habit 2 = Behavior Ninja
Habit 3 = Use Back Pocket Strategies
Habit 4 = Help Kids Help Themselves
Habit 5 = Get it Together
Habit 6 = Be the MVP
Habit 7 = Take Care of You

Lani Lawson, M.Ed., BCBA
Katie Clark-Keene, M.Ed., BCBA
services@teachtt.com
www.TeachTrainThrive.com

DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO

DATE: **April 2, 2024**

TO: Dr. Susan Harkin, Superintendent
Board of Education

FROM: Jennifer Porter, Chief Financial Officer
Kara Vicente, Chief of Human Resources and Talent Acquisition

Presented at the following Board Meetings	
Board Operations Committee	
Policy/Legislative	
School Utilization	
BOE 1st Reading	4/9/2024
BOE 2nd Reading	4/23/2024

SUBJECT: Financial & Professional Development Management Software Contract (Renewal) and Training Resources

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Background

For several years, D300 has used several of Frontline Education's solutions. For the 2024-2025 school year, the district plans to move forward with the following:

- Budget Management Analytics Subscription, Comparative Analytics Subscription, and Financial Planning Analytics Subscription- Forecast5 has provided us with the aforementioned services for over eight years and offers a suite of decision-support software that provides financial forecasting. Frontline recently bought out Forecast5. The contract cost for these subscriptions is $29,329.80 and will be funded by operating funds.
- Professional Growth Solution Subscription- Frontline Education's Professional Growth Solution provides a comprehensive Professional Learning Management (PLM) and Employee Evaluation Management (EEM) platform, which D300 implemented for the 2017-2018 school year. Via PLM, D300 tracks and manages professional development activities throughout the district. PLM also includes online resources for mandatory compliance training. Via EEM, D300 manages evaluations for all employee groups (LEAD, DESA, DESPA, NUG, and Administrators). The amount of the complete contract for 2024-2025 is $141,776.04, which will be funded from Title II funds. Additionally, through a long-term cooperative purchase with the Kane County Regional Office of Education (ROE), the Kane County ROE will continue to pay for the Applicant Tracking portion of this renewal for all Kane County Cooperative districts, including D300.
- Framework for Teaching 2022 Danielson Training Subscription- Beginning with the 2024-2025 school year, D300 teachers will be evaluated using the new 2022 Danielson Framework. This revised framework has some significant changes from the previous iteration of the framework and Frontline has partnered with the Danielson Group to offer training resources via their Resource Library at an additional cost. We have developed and provided professional development on the new 2022 Danielson Framework throughout this 2023-2024 school year, and will continue to provide D300-developed PD for teachers and administrators as the 2024-2025 school year begins. We are moving forward with the purchase of this additional training resource to supplement our existing professional development plans and to provide additional opportunities for staff engagement. The amount of the contract for 5/1/2024-6/30/2025 is $59,299.09, which will be funded from Title II funds.

Administrative Recommendation

The administration recommends approving this one-year contract renewal as presented.

Fiscal Impact

The contract total is $230,404.93; $29,329.80 will be funded by operating funds and $201,075.13 will be funded by Title II funds.

Community Unit School District 300
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
Diane C. White, Director of Purchasing
PHONE: 847-551-8460 · FAX 847-551-8463

April 2, 2024
Lark Masten
Frontline Education
1400 Atwater Drive
Malvern, PA 19355

Via Email: lmasten@frontlineed.com

Contract Renewal and New Services: Frontline Education

Dear Ms. Masten,

District 300 would like to renew our existing contract. This contract is for subscription and services as outlined on the quotes dated 4/02/2024 . The renewal term is July 1, 2024 – June 30, 2025 with a contract value of $230,404.93.

Product Description	Quantity	List Price	Discount Amt.	Discount %	Extended Total	Product	Term
Professional Learning Management Subscription - Segment 1	1	30,327.66			30,327.66	Planned	7/1/24-6/30/25
Learning & Collaboration Resources Subscription - Segment 1	1	46,961.20			46,961.20	Planned	7/1/24-6/30/25
Employee Evaluation Management with Rubrics Subscription - Segment 1	1	57,470.25			57,470.25	Planned	7/1/24-6/30/25
Danielson 2011/2013 Rubric Subscription - Segment 1		3,183.93			3,183.93	Planned	7/1/24-6/30/25
Danielson 2022 Rubric Subscription - Segment 1	1	4,629.00	796.00	17.20%	3,833.00	Switch Product	7/1/24-6/30/25
Framework for Teaching 2022 Edition Annual Subscription - Segment 1	1	9,989.63	1,498.44	15%	8,491.19	Prorated training	5/1/24-6/30/24
Framework for Teaching 2022 Edition Annual Subscription - Segment 2	1	59,774.00	8,966.10	15%	50,807.90	Annual Training	7/1/24-6/30/25
				Total	201,075.13		

Forecast 5					Extended Total		Term
Budget Management Analytics Subscription -					6,138.65		7/1/24-6/30/25
Comparative Analytics Subscription -					13,119.99		7/1/24-6/30/25
Financial Planning Analytics Subscription -					10,071.16		7/1/24-6/30/25
				Total	29,329.80		

If your firm agrees to the pricing as attached, the administration will recommend your contract extension to the Board of Education for review by the finance committee on Tuesday, April 9, 2024 and award by the board on Tuesday, April 23, 2024.

District 300 kindly requests your return of acceptance by Wednesday, April 3 2024. If you have any questions, please call 847-551-8460.

Diane C. White

ADMINISTRATOR *(Signature)*

CONTRACTOR *(Signature)*

Diane C White, Director of Purchasing

(Printed name and title

DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO

DATE: **April 9, 2024**

TO: Dr. Susan Harkin, Superintendent
Board of Education

FROM: Nancy Battaglia
Director of Instructional Technology

Presented at the following Board Meetings	
Board Operations Committee	04/09/2024
Policy/Legislative	
School Utilization	
BOE 1st Reading	04/09/2024
BOE 2nd Reading	04/23/2024

SUBJECT: **Instructional Software-Electronic Subscription Contracts (Renewals)**

Background
The attached contracts are for the renewal of our instructional software subscriptions. These subscriptions support our instructional programs. These contracts are reviewed annually for usage to ensure only those contracts being used are renewed.

BookCreator (Renewal)
Book Creator is an application to create ebooks. Book Creator allows students to expand their writing skills in various creative avenues. Students can use text, videos, audio, and images in a book layout to express their ideas and thoughts to a broader audience. This product supports reading, writing, communication, creativity, and collaboration skills. The cost for the 2024-2025 district-wide renewal is $45,000.00. Book Creator changed their pricing structure 2 years ago and distributed the increase over the past 2 years.

BrianPop (Renewal)
BrainPop provides short, highly engaging animated videos aligned to the curriculum that teachers can embed into their Schoology pages. Additionally, students can explore making movies about the content in a safe, protected environment, allowing them to demonstrate their content learning. The contract maintains access to BrainPOP, BrainPOP Jr., BrainPOP Espanol and BrainPOP Francais for the 2024-2025 school year for $63,063.00.

EBSCO (Renewal-ELA)
While utilizing the internet for research is important, providing educational research databases to students and teachers is also important. The EBSCO databases allow students to perform academic research in all classes. The cost for the 2024-2025 district-wide subscription is $9,5050.

Kami (Renewal)
Kami is a digital tool that allows students and staff to annotate digital resources as well as provide accessibility features for all users. Students and staff can edit PDFs by highlighting and adding text, including signatures. This allows users to engage more effectively with the digital resources of the D300

curriculum. Kami has an array of accessibility features such as dark mode for increased readability and "text to speech read aloud" for PDFs that will allow all students in the classroom to use the same tools to personalize learning. The pro-rated renewal cost of this subscription is $32,025.00.

Pear Deck (Renewal)

Pear Deck is an educational technology company offering a web-based application to K-12 schools and teachers that provides for interactivity and student engagement via Google Slides. The cost of the renewal for the 2024-2025 district-wide subscription is $35,800.00.

Scholastic-Literacy Pro (Renewal-ELA)

Literacy Pro provides teachers with a blended learning solution that curates a personalized bookshelf for every student for grades K-5 and ensures purposeful and independent reading. The service is a browser-based platform allowing teachers to drive students toward books that will capture their interest and curiosity and is available 24/7. It will also track how many days they read and minutes per day, along with a reading log of complete titles. The cost for the 2024-2025 K-5 renewal subscription is $73,573.50.

Turnitin (formerly Plagix- Unicheck) (Renewal)

Turnitin is a cloud-based plagiarism detection software that finds text similarities, citations, and references. The cost for the 2024-2025 high school subscription is $12,295.00.

Typing Club (Renewal)

The two-year renewal is $28,684.80 for the k-5 web-based typing subscription.

WeVideo/Playposit (Renewal)

WeVideo is an online, cloud-based video editing platform for web browsers and mobile devices. Playposit provides interactive video and audio that transforms passive observation into active learning, where online and conventional learners can explore, analyze, and apply concepts through enriched learning content. The combined renewal for the 2024-2025 districtwide subscription is $36,523.14 which is a $23,000 savings from last year.

World Book (Renewal-ELA)

World Book is an online encyclopedia that provides general information to support student research and curricular projects. The cost for the 2024-2025 districtwide subscription is $10,818.00.

Recommendation

The Administration recommends the approval of the instructional software electronic subscriptions contract as presented.

Fiscal Impact

The total cost for the annual renewal subscriptions is $347,287.44. The Instructional Technology budget will pay $253,390.94 and the ELA/Media budget will pay $93,896.50.

Community Unit School District 300
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
Diane C. White, Director of Purchasing
PHONE: 847-551-8460 ·847-551-8463

March 27, 2024

Catherine Cappiello
Tools for Schools,Inc.
1321 Upland Dr., Suite 8524
Houston, TX 77043

Via email: catherine@bookcreator.com
Contract Extension: Book Creator

Dear Ms. Cappiello,

District 300 would like to renew our existing Book Creator contract with Tools for Schools,Inc. The subscriptions are noted on the attached quote. The total value of this contract extension is $45,000 for 7/01/2024 – 7/01/2025.

If your firm agrees to maintain the master agreement terms, the Student Data Privacy Addendum, as well as the pricing as quoted, the administration will recommend your contract extension to the Board of Education for review by the finance committee on Tuesday, April 9, 2024 and award by the board on Tuesday, April 23, 2024.

District 300 kindly requests your return of acceptance by Monday, March 1, 2024. If you have any questions, please call 847-551-8460.

Sincerely,

Diane White **2024-03-28**
8375D43E716D90C09E2DBCBD5C76FBD7 contractworks
Diane C White, Director of Purchasing

Acceptance to hold submitted pricing:

Catherine Cappiello **2024-03-28**
A9FCEFAED5B219B83A2AE6878EC3615B contractworks
Service Provider

Book Creator

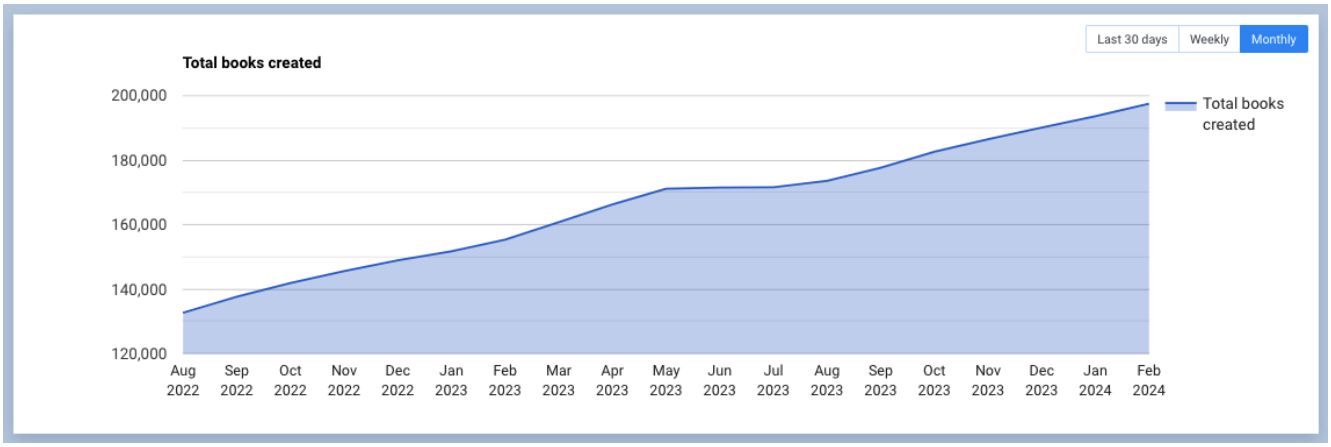
Renewal Quote

DISTRICT 300

Book Creator Usage at District 300

TEACHERS	STUDENTS	LIBRARIES CREATED	BOOKS CREATED
1.3k	16.2k	6.1k	197.5k

We can see that **over 1,300** teachers are signed up and using Book Creator with **over 16,200 students** making **over 197,500 books!**



Pricing

We will include all PD support, implementation, and set-up at no additional charge. If the package is purchased across the district, we will include full domain-level systems integration, so that every teacher in the school has a license automatically assigned.

Domain Access

Item	Volume	Standard cost per unit	Total (USD)
Book Creator 1000 book premium license 12-month subscription **07.01.24-07.01.25**	1500	$120	$180,000
75% Volume Discount			-$135,000
Full Professional development support incl. bespoke Webinar training sessions with ongoing account management and tools to engage teachers across the district	In-person & Webinar sessions		Included at no extra cost
Full systems integration gives domain-level access to *every teacher* in the district			Included at no extra cost
Total USD			**$45,000**

Privacy

Book Creator has achieved full certification from iKeepSafe.org of compliance with COPPA, FERPA, California Education Code 49073.1 and SOPIPA. This is the most secure level of certification available for educational technology products. Read our full Privacy Policy here.



BrainPOP

Issued By	Wendy Kelly	Quote PDF (Created Date)	3/1/2024
Email	wendyk@brainpop.com	Quote Number	00075025
		Account Name	Community Unit School District 300

Bill To Name	Community Unit School District 300
Bill To	2550 HARNISH DRIVE ALGONQUIN, IL 60102 USA

Description	Discounts for 24-25: 25% Multi-Site discount 5% Loyalty discount Complimentary BP Jr. access for Delacey Family Education Center Complimentary access for Hampshire,HS, Jacobs HS, Dundee-Crown HS, and Oak Ridge School

Contact Name	Nancy Battaglia	Email	nancy.battaglia@d300.org

Please Note: If the person listed above is not the primary contact for your subscription, please let us know.

Product Name	Quantity	Description	Product Description	Discount (Percentage)	Sales Price	Subtotal
School Combo 24/7	4.00	Complimentary high school subscriptions	School-wide subscription to BrainPOP and BrainPOP Jr. gives you full access to over 1,200 topics across the curriculum, including grade-level movies with Pause Points, quizzes, challenges, and creative learning tools. Also includes access to BrainPOP Español and BrainPOP Français.	100.00%	USD 4,095.00	USD 0.00
School Combo 24/7	4.00		School-wide subscription to BrainPOP and BrainPOP Jr. gives you full access to over 1,200 topics across the curriculum, including grade-level movies with Pause Points, quizzes, challenges, and creative learning tools. Also includes access to BrainPOP Español and BrainPOP Français.	30.00%	USD 4,095.00	USD 11,466.00
School Combo 24/7	18.00		School-wide subscription to BrainPOP and BrainPOP Jr. gives you full access to over 1,200 topics across the curriculum, including grade-level movies with Pause Points, quizzes, challenges, and creative learning tools. Also includes access to BrainPOP Español and BrainPOP Français.	30.00%	USD 4,095.00	USD 51,597.00
School JR 24/7	1.00	Delacey Family Education Center	School-wide access to BrainPOP Jr. for K-3rd grade classrooms. Foster curiosity for learning and set a foundation for success with our unique content and effective learning tools designed for young learners.	100.00%	USD 2,520.00	USD 0.00

Subtotal	USD 108,990.00
Discount	42.14%

BrainPOP

Grand Total USD 63,063.00

Provisions

Access Recipient	Product	Access Start Date	Access End Date	Provision Price
Dundee-Crown High School	School Combo 24/7	8/10/2024	8/9/2025	USD 0.00
Harry D Jacobs High School	School Combo 24/7	8/10/2024	8/9/2025	USD 0.00
Oak Ridge School	School Combo 24/7	8/10/2024	8/9/2025	USD 0.00
Delacey Family Education Center	School JR 24/7	8/10/2024	8/9/2025	USD 0.00
Algonquin Middle School	School Combo 24/7	8/10/2024	8/9/2025	USD 2,866.50
Carpentersville Middle School	School Combo 24/7	8/10/2024	8/9/2025	USD 2,866.50
Dundee Middle School	School Combo 24/7	8/10/2024	8/9/2025	USD 2,866.50
Hampshire Middle School	School Combo 24/7	8/10/2024	8/9/2025	USD 2,866.50
Algonquin Lakes Elementary School	School Combo 24/7	8/10/2024	8/9/2025	USD 2,866.50
Dundee Highlands Elementary School	School Combo 24/7	8/10/2024	8/9/2025	USD 2,866.50
Eastview Elementary School	School Combo 24/7	8/10/2024	8/9/2025	USD 2,866.50
Gary D Wright Elementary School	School Combo 24/7	8/10/2024	8/9/2025	USD 2,866.50
Gilberts Elementary School	School Combo 24/7	8/10/2024	8/9/2025	USD 2,866.50
Golfview Elementary School	School Combo 24/7	8/10/2024	8/9/2025	USD 2,866.50
Hampshire Elementary School	School Combo 24/7	8/10/2024	8/9/2025	USD 2,866.50
Kenneth E Neubert Elementary School	School Combo 24/7	8/10/2024	8/9/2025	USD 2,866.50
Lake In The Hills Elementary School	School Combo 24/7	8/10/2024	8/9/2025	USD 2,866.50
Lakewood School	School Combo 24/7	8/10/2024	8/9/2025	USD 2,866.50
Liberty Elementary School	School Combo 24/7	8/10/2024	8/9/2025	USD 2,866.50
Lincoln Prairie Elementary School	School Combo 24/7	8/10/2024	8/9/2025	USD 2,866.50
Meadowdale Elementary School	School Combo 24/7	8/10/2024	8/9/2025	USD 2,866.50
Parkview Elementary School	School Combo 24/7	8/10/2024	8/9/2025	USD 2,866.50
Perry Elementary School	School Combo 24/7	8/10/2024	8/9/2025	USD 2,866.50
Sleepy Hollow Elementary School	School Combo 24/7	8/10/2024	8/9/2025	USD 2,866.50
Westfield Community School	School Combo 24/7	8/10/2024	8/9/2025	USD 2,866.50
Big Timber Elementary School	School Combo 24/7	8/10/2024	8/9/2025	USD 2,866.50
Hampshire High School	School Combo 24/7	8/10/2024	8/9/2025	USD 0.00

I accept the purchase of the items included herein. I understand that I will be invoiced for this order.

Name: _____ Authorized Signature: _____

Title: _____ Date: _____

*Please include any applicable tax exemption certificates for the school/district along with your order.

Quote valid for 90 days. All amounts listed are in USD. This subscription is governed by the Terms of Use and Privacy

Policy posted on www.brainpop.com, as amended from time to time. By accepting this quote, you agree to these terms. Changes/modifications to the terms must be approved and signed by an authorized representative of BrainPOP. Terms and conditions submitted with any Purchase Order shall not apply to this subscription. If the Customer has a signed agreement with BrainPOP that is applicable to this subscription, then that agreement will apply.

Remit to BrainPOP Accounts Receivable PO BOX 28119 | New York, NY 10087-8119 | Fax 866-867-6629
Please make all checks payable to 'BrainPOP'. Email: purchaseorders@brainpop.com

Product Order Form

CustID:	s9480221
OrderID:	WSR867129
Date:	04/03/2024

10 Estes Street
P.O. Box 682
Ipswich, MA 01938
USA
www.ebsco.com

(978) 356-6500
(800) 653-2726
Fax: (978) 356-5640
information@epnet.com

Purchasing Customer
COMMUNITY UNIT SCHOOL DISTRICT 300
2550 HARNISH DRIVE
ALGONQUIN, IL, 60102
USA

Billing Address
COMMUNITY UNIT SCHOOL DISTRICT 300
2550 HARNISH DRIVE
ALGONQUIN, IL, 60102
USA

Contact:
Nancy Battaglia
nancy.battaglia@d300.org

Your invoice will be sent to:
Nancy Battaglia
nancy.battaglia@d300.org

Product Name	Begin Date	Expire Date	Price
EBSCO Package			$9,505.00
Middle Online Package : HOST	07/01/2024	06/30/2025	
Primary Online Package : HOST	07/01/2024	06/30/2025	
Ultra Online Package K-12	07/01/2024	06/30/2025	
Advanced Placement Source	07/01/2024	06/30/2025	
MAS Reference eBook Subscription	07/01/2024	06/30/2025	
Middle Search Reference eBook Subscription	07/01/2024	06/30/2025	
Primary Search Reference eBook Subscription	07/01/2024	06/30/2025	

Total: $9,505.00
The above excludes all applicable tax
Currency: US Dollar

Price represented is the cash discounted price for payments received by check or electronic payment. If paying by a method other than check or electronic payment, please inquire for non cash discounted pricing. Payment due upon receipt of invoice. Interest of 1 percent per month charged for payment received later than 30 days after invoice date. eBooks and eAudiobooks ordered are non-returnable and non-refundable.

Terms and Conditions
Customer agrees to terms and conditions of the appropriate license agreement for usage of purchased access or subscription to electronic databases, econtent and services. If ordering ebooks or audiobooks, customer also agrees to the terms and conditions of the Library eContent Agreement. We do not knowingly collect personal information from a child under the age of 13. Consistent with COPPA, the Customer is responsible for obtaining all required consents and authorizations for anyone under the age of 13 to use our Products and collect personal information.

Authorized Signature: **Date:**

Print Name: **Title:**

Please sign, scan and email this form to: KEVIN SAWYER at kevin.sawyer@ebsco.com

Thank you for your business!

If unable to scan, please fax to: 978-356-5640

Community Unit School District 300
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
Diane C. White, Director of Purchasing
PHONE: 847-551-8460 ·847-551-8463

March 27, 2024

Cari Kennedy
Notable Inc (Kami)
8605 Santa Monica Blvd
West Hollywood, CA 90069-4109

Via email: cari.kennedy@kamiapp.com
Contract Extension: Kami School Plan

Dear Ms. Kennedy

District 300 would like to renew our existing Kami School Plan Subscription. The subscriptions are noted on the attached quote number P75359, dated 3/07/2024 .The total value of this contract extension is $32,025 for 10/31/2024 – 6/30/2025.

If your firm agrees to maintain the master agreement terms, the Student Data Privacy Addendum, as well as the pricing as quoted, the administration will recommend your contract extension to the Board of Education for review by the finance committee on Tuesday, April 9, 2024 and award by the board on Tuesday, April 23, 2024.

District 300 kindly requests your return of acceptance by Monday, March 1, 2024. If you have any questions, please call 847-551-8460.

Sincerely,

Diane White **2024-03-28**
8375D43E716D90C09E2DBCBD5C78EBD7 contractworks
Diane C White, Director of Purchasing

Acceptance to hold submitted pricing:

Cari Kennedy
EFF27D53446E4E12306BA4AE1121D3C8 contractworks **2024-03-28**
Service Provider

QUOTE-P75359

Notable, Inc (Kami)

8605 Santa Monica Blvd, PMB 57387
West Hollywood, CA 90069-4109 U.S.
Phone: +1 (650) 395-8986 **Email:** sales@kamiapp.com

Bill To: Cusd 300 (IL)
2550 Harnish Dr, Algonquin, Illinois, 60102-6870, United States

Ship To: Cusd 300 (IL)
Contact Person: Nancy Battaglia
Email: nancy.battaglia@d300.org

Quote Issued Date: 03/07/2024
Quote Expiry Date: 10/31/2024
School Year: SY 2024-2025

Kami Contact: Cari Kennedy
Email: cari.kennedy@kamiapp.com

Item & Description	Unit	Price Per Unit	Amount
School Plan Includes unlimited Professional Development (PD) with an experienced teacher and Kami expert.	21350	$2.25	$48,037.50
Prorate Prorate to align with School Fiscal	1	-$16,012.50	-$16,012.50
License Key: 5124-6139-2136 **Start Date:** 10/31/2024 **End Date:** 06/30/2025			
		Subtotal (without Sales Tax):	$32,025.00
		+ Sales Tax:	$0.00
		Total:	**$32,025.00**

All amounts are in USD.

Step 1: Submit a purchase order with the link below.

https://kami.app/form/po-form

Step 2: Then receive an invoice & license from us within 2 business days.

Payment methods below will be provided on your invoice.
1. Our bank account details
2. Credit card payment option (extra 3% transaction fee)
3. Paper check mailing address (available to U.S. customers only)

By submitting a purchase order, you are agreeing to the Kami Terms of Service found at kamiapp.com/terms-of-service, the terms and conditions of which are hereby expressly incorporated herein by reference.

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

► Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

Notable Inc

2 Business name/disregarded entity name, if different from above

Kami

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☑ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ►

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

8605 Santa Monica Blvd PMB 57387

Requester's name and address (optional)

6 City, state, and ZIP code

West Hollywood, California 90069-4109 US

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN,* later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–		–				

or

Employer identification number

3	8	–	3	9	5	2	2	8	6

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ► Roxanne DiMato Date ► 01/06/2024

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9.*

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, *later.*

ORDER FORM

QUOTE # Q-369416
DATE 2/15/2024
EXPIRATION DATE 7/30/2024

Bill To
Community Unit School District 300 - Algonquin, IL
2550 Harnish Dr
Algonquin, Illinois 60102
United States

Ship To
Community Unit School District 300 - Algonquin, IL
2550 Harnish Dr
Algonquin, Illinois 60102-6870
United States

Liminex, Inc.
dba GoGuardian and Pear Deck Learning
2030 E Maple Avenue
El Segundo, California 90245
United States

Thank you for your interest in our products! This order form ("**Order Form**") identifies the Liminex products you have selected for subscription ("**Licensed Product(s)**"), the term of your initial subscription(s) to the Licensed Product(s) ("**Initial Term**"), the number of licenses included in your base subscription(s) ("**Licenses**"), as well as the fees associated with your base subscription(s), any Licenses you add to your subscription(s) during the Initial Term, and support and professional services related to the Licensed Product(s).

This Order Form, once executed by authorized representatives of Liminex, Inc. dba GoGuardian ("**GoGuardian**") and Pear Deck Learning ("**Pear Deck Learning**") on behalf of itself and its family of company Affiliates and products including Pear Deck, Inc. ("**Pear Deck**"), Snapwiz, Inc. referred to herein as "**Pear Assessment**", Zorro Holdco LLC referred to herein as "**Pear Deck Tutor**", and Pear Practice ("**Pear Practice**") (together, "**Liminex**", "**we**", "**us**", "**our**"), and the organization listed below ("**School**," "**you**" or "**your**"), and together with the Liminex Product Terms of Service and End User License Agreement available at https://www.goguardian.com/policies/eula and https://www.peardeck.com/policies/product-terms-and-end-user-license-agreement (the "**Terms**" and, together with this Order Form, the "**Agreement**"), forms a binding contract. All capitalized terms not defined in this Order Form have the meaning given to them in the Terms. In the event of any conflict between this Order Form and the Terms, the terms set forth in this Order Form will prevail, but solely with respect to this Order Form. We do not agree to any other terms, including without limitation any terms on your School's purchase order.

QTY	PART #	DESCRIPTION	START DATE	END DATE	UNIT PRICE	EXTENDED
20,000	GG-PRD1Y-010000	Pear Deck Subscription with LMS Access	7/1/2024	6/30/2025	$1.79	$35,800.00

TOTAL (USD): $35,800.00

Add-on Licenses. If during the Initial Term or during any Renewal Term, you would like to expand your base subscription(s) to include additional Licenses, please contact Liminex so that we can send you an additional Order Form for those 'add-on' Licenses ("**Add-Ons**"). If we do not hear from you and you deploy additional Licenses, we will send you an Order Form and invoice your Organization for subscriptions to the Add-Ons you use. Add-Ons, once deployed, will be rolled into your base subscription, and, collectively, are referred to as the "**Subscription**."

RENEWAL SUBSCRIPTION TERM

Following the Initial Term, your Subscription (including any Add-Ons during the previous term) will automatically renew on an annual basis for successive 12-month periods (each, a "**Renewal Term**," and together with the Initial Term, the "**Term**") at our then-current fees (including an Innovation Increase as defined below) for such Subscription, unless you provide us with written notice of cancellation or written intent not to renew at least sixty (60) days prior to the end of the then-current Term. Your cancellation will take effect as of the last day of your then-current Term and you will not be charged for the upcoming Renewal Term. You will not be entitled to receive a refund or credit of any subscription fees paid for your then-current Term even if you elect not to use the Subscription for the remainder of that Term.

RENEWAL FEES

We are dedicated to improving the Licensed Products on an ongoing basis through continued innovation in research and development. For this reason, following the Initial Term, the Subscription Fee-Per License Price for each Licensed Product will be subject to an automatic fee increase equal to 5% above the Subscription Fee-Per License Price you paid for the Licensed Product in the previous term ("**Innovation Increase**"). Order Forms and invoicing for Renewal Terms will reflect the Innovation Increase and your renewal subscription fees will be calculated using the increased fees for the number of Licenses included in your Subscription. You agree to pay the Subscription Fees, reflecting the Innovation Increase, due for each Renewal Term as described herein, unless you decide not to renew the Subscription with Liminex in accordance with this Order Form.

ORDER FORM

QUOTE # Q-369416
DATE 2/15/2024
EXPIRATION DATE 7/30/2024

PAYMENT

Full payment of the Total Base Subscription Fees for Initial Term is required before access to the Subscription is provided for the Initial Term. Your School is responsible for all payment of fees associated with any Add-Ons. Payment for all fees, including any fees for Add-Ons, is due within thirty (30) days of invoice date. Payment of the applicable Total Base Subscription Fees (including fees for any Add-Ons) for each Renewal Term is also due up front in full in advance of each Renewal Term, Your School is responsible for all taxes and duties unless expressly included in this Order Form.

Signature: _____

Name: _____

Title: _____

Email: _____

Accounts Payable Name: _____

Accounts Payable Email: _____

PO Number (Optional): _____

Additional Notes (requests for delayed invoicing, etc.): _____

Community Unit School District 300
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
Diane C. White, Director of Purchasing
PHONE: 847-551-8460 ·847-551-8463

March 27, 2024

Toni Abrahams
Scholastic Inc.
557 Broadway
New York, NY 10012

Via email: tabrahams@scholastic.com
Contract Extension: Scholastic literacy pro

Dear Ms. Abrahams

District 300 would like to renew our existing Scholastic Literacy Pro subscription. The subscriptions are noted on the attached quote number, dated 3/12/2024 .The total value of this contract extension is $73,573.50 for 8/26/2024 – 8/25/2025.

If your firm agrees to maintain the master agreement terms, the Student Data Privacy Addendum, as well as the pricing as quoted, the administration will recommend your contract extension to the Board of Education for review by the finance committee on Tuesday, April 9, 2024 and award by the board on Tuesday, April 23, 2024.

District 300 kindly requests your return of acceptance by Monday, March 1, 2024. If you have any questions, please call 847-551-8460.

Sincerely,

Diane White **2024-03-28**
8375D43E716D90C09E2DBCBD5C76FBD7 contractworks
Diane C White, Director of Purchasing

Acceptance to hold submitted pricing:

Toni Abrahams **2024-03-28**
98B4070CB8507092F594C62C5EC26ED8 contractworks
Service Provider

SCHOLASTIC

Digital Order Form

Date: 3/12/2024

1

Billing Information

Billing Contact: Diane White

Email: diane.white@d300.org Phone: 847-551-8460

Ordering Contact: Nancy Battaglia

Email: nancy.battaglia@d300.org Phone: 847-551-4341

School/District: COMMUNITY UNIT SCH DIST 300

Street Address: 2550 HARNISH DR

City/State/Zip: ALGONQUIN, IL 60102-6870

Scholastic Acct. #: 60110700

Billing Method

☐ **PO#:**

☐ **Credit Card**
A Scholastic Representative will contact your billing contact to securely process your credit card order.

☐ **Bill Me**

Tax Exempt ID#:
(Please include documentation)

Other:

2

Scholastic Product Terms & Agreement

Person authorized to sign End User License Agreement (District level):

License Admin. Name: Nancy Battaglia

License Admin. Email: nancy.battaglia@d300.org

Is this person at the district or school level? ■ **District** ☐ **School**

A) The EULA will be emailed within 3-5 business days, and **must be accepted** before product access is granted.

B) If this is a multi-school order, acceptance at the district level validates all schools in the district.

3

Digital Product Selection

Promo Code	Item #	Product Name	Unit Price	Your Price	# of Schools	Discount/ Promo	Total Price
	831122	Scholastic Literacy Pro*	$3,675.00	$3,344.25	9	9% OFF	$30,098.25
	831124	Scholastic Literacy Pro**	$4,725.00	$4,299.75	4	9% OFF	$17,199.00
	831125	Scholastic Literacy Pro***	$5,775.00	$5,255.25	5	9% OFF	$26,276.25
	733431	Digital Onboarding and Maintenance	$199.00	$199.00	18	NA	waived****

~~Notes:~~ Quote is for a 1 year, site(s) wide subscription to Literacy Pro at 18 elementary schools
*Small School Price (1-400 students)
**Medium School Price (401-700 students)
***Large School Price (701+ students)

Subtotal $73,573.50
Tax*
Total $73,573.50

*If not exempt.

4

Start and End Dates

Start: 8/26/24 **End:** 8/25/25

All programs are available with flexible start/end dates.

Important:
Start and end dates must be provided for all digital programs. Your end date will determine when your data will get archived within the program. **Exception:** Storia will not archive data year-over-year and you must print or save the data before the end date.

Quote Prepared by:

Rep. Name: Valerie M. Coffman

Phone: 847-922-0652

Email: vcoffman@scholastic.com

Quote Expires: 8/31/24

See next page

SCHOLASTIC

Site Installation Information

5

School Shipping Information

Site-Level Admin. Contact Name**: Nancy Battaglia

Email: nancy.battaglia@d300.org Phone: 847-551-4341

School Name: COMMUNITY UNIT SCH DIST 300

Street Address: 2550 HARNISH DR

City/State/Zip: ALGONQUIN, IL 60102-6870

Scholastic Acct. #: 60110700

☐ **Teacher Enrollment**

Please provide an estimated number of teachers at your school:

Site Information:

☐ **Single-Site Installation** (complete section to the left)

or

■ **Multi-Site Installation**

For multi-site orders, **please see separate form to enter information needed for order set-up.** This must be completed and submitted with the order.

Select who will be the main distributor of access codes:

☐ **Billing Contact** (District Admin.)

or

☐ **Site-Level Admin.** (1 Contact per School)

**Your designated site-level contact will be responsible for distributing digital product access codes to the school staff.

6

Select Rostering Method

☐ **Scholastic Digital Manager:** We do not use other methods to roster students and prefer to manage enrollment data by manual entry or uploading a spreadsheet.

☐ **Google Classroom:** We will import student enrollment data from Google Classroom.

■ **Clever:** We will sync student enrollment data with our Clever account.

☐ **LTI:** We will sync student enrollment data with LTI 1.0 or 1.2 compatible LMS.

Please indicate your LMS system here:

Rostering Contact (manages student enrollment data and system)

Contact Name:

Email:

BookFlix Only

School(s) will receive immediate access with a username and password.

Interested in IP authentication? **If yes, please provide a separate spreadsheet with all the information in the School shipping area**–including, site-level admin. name and email for each site, and IP address."

Special Instructions:

****The Digital Onboarding and Maintenance Fee of $3,582 will be waived for the 24-25SY.

This quote is for 18 sites.

Questions on rostering? Our Tech Support Team is here to help: 800-724-2222, Option 5.

Important Reminders

Acceptance of EULA

Terms and Conditions must be reviewed and accepted before access is granted.

For Multi-Sites

Please provide a separate spreadsheet with all the information in the "School Shipping Information" for each site.

Access Information Emailed

After completion of the Product Terms & Agreement, **your designated contact will receive an email notification from our Customer Service team, digitalservice@scholastic.com.** This email contains important information on how to access our programs. Please share with school faculty.

Call: 800-387-1437

Fax: 877-242-5865

Mail: Scholastic Inc.
2315 Dean Street, Ste. 600
St. Charles, IL 60175

Email:
DigitalSolutions@Scholastic.com

ORDER FORM

Turnitin, LLC

2101 Webster Street
Suite 1900
Oakland CA 94612
United States

Order Form No: Q-770996-1
Date: 6-Mar-2024
Expires On: 31-Jul-2024

Order form for **Community Unit School District 300**
Proposed by Chelsea Navarro
Email: cnavarro@turnitin.com
Phone: (727) 437-6179

Customer Information

Billing Account: Community Unit School District 300	
Billing Street: 2550 Harniah Drive	Primary Contact: Nancy Battaglia
Billing City: Algonquin	Primary Contact Email: nancy.battaglia@d300.org
Billing State/Province: IL	
Billing Zip/Postal Code: 60102	Billing Contact: CUSD AP
Billing Country: United States	Email: accounts.payable@d300.org
Tax ID: ValidCert	

Product Name	License Type	Service Start Date	Service End Date	Quantity	Amount
Turnitin Feedback Studio	Enterprise	1-Aug-2024	31-Jul-2025	1	USD 12,295.00
Turnitin Originality	Enterprise	1-Aug-2024	31-Jul-2025	1	USD 5,180.00
				Net Total:	USD 17,475.00
				Gross Total:	USD 17,475.00

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Visit www.turnitin.com for more resources

Product Descriptions

Turnitin Feedback Studio	Check for similarity and streamline feedback and grading essays
Turnitin Originality	Comprehensive protection against academic misconduct including emerging challenges such as AI writing & contract cheating.

Purchase Order Instructions

If you require a purchase order to submit payment, please follow the below guidance.

1. Please make your purchase order payable to Turnitin, LLC.
2. Your institution name and address must be on the purchase order.
3. The payment on the purchase order must indicate it is in USD and must equal the USD 17,475.00 amount of the order form.
4. Email the purchase order and Order Form to the respective Turnitin representative listed above or orders@turnitin.com.

Payment Instructions

Upon processing your order

All payments are due net 30 days from the date of invoice. Payments are deemed late thereafter and may accrue interest at the lesser of 1.5% per month on the maximum rate and net period allowable under the applicable law that applies to this transaction.

Turnitin may charge VAT/ Indirect Taxes as applicable in the jurisdiction of the service recipient, unless your organization is covered by the Reverse Charge Rules, and provides us with a valid VAT/Indirect Tax ID proof along with the order form.

Products sold to certain states/territories are subject to tax. The sales tax stated on the order form should reflect the value of sales tax on the invoice. If the amount stated here is incorrect, or if a tax exemption certificate is applicable, please have the order form revised before finalization. No sales tax is charged when providing a valid exemption certificate. Please email certificate to ar@turnitin.com.

Cancellations may only be made within the first 30 days from account activation and only for accounts that have five or fewer uploads. Any return of amounts paid for license cancellations are subject to an administration fee of 15% of the license cost.

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Visit www.turnitin.com for more resources

Signed Order Form Instructions

Please check the details at the top of page one. If any of them are blank or incorrect please amend below.	
Billing Address	
Billing Contact	
Billing Email (General billing email preferred)	
Tax ID Number	

Signature Section

By accepting this order form, you agree to our general terms and conditions that are located at this URL: http://go.turnitin.com/reg

Acknowledged and agreed, as of the effective date.

Community Unit School District 300 Signature
Signature
Printed Name
Printed Title
Date

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Visit www.turnitin.com for more resources

Community Unit School District 300
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
Diane C. White, Director of Purchasing
PHONE: 847-551-8460 ·847-551-8463

March 27, 2024

Emily Becker
EdClub Inc.
1701 Pennsylvania Ave. NW, Suite 200
Washington, DC 20006

Via email: emily.becker@edclub.com
Contract Extension: TypingClub Student Licenses

Dear Ms. Becker,

District 300 would like to renew our TypingClub Student Licenses with EdClub Inc. The subscriptions are noted on the attached quote number 530138, dated 2/23/2024 .The total value of this contract extension is $28,684.80 for 7/01/2024 – 6/30/2025.

If your firm agrees to maintain the master agreement terms, the Student Data Privacy Addendum, as well as the pricing as quoted, the administration will recommend your contract extension to the Board of Education for review by the finance committee on Tuesday, April 9, 2024 and award by the board on Tuesday, April 23, 2024.

District 300 kindly requests your return of acceptance by Monday, March 1, 2024. If you have any questions, please call 847-551-8460.

Sincerely,

Diane White **2024-03-28**
6375D43E71B9906B9E3DBCBBBC76EBD7 contractworks
Diane C White, Director of Purchasing

Acceptance to hold submitted pricing:

Emily Becker **2024-03-28**
141AAC4874136BC0A26D0379421D9089 contractworks
Service Provider

edclub

QUOTE

Customer:

Community Unit School District 300

Nancy Battaglia

2550 Harnish Dr

Algonquin, IL 60102

Phone: 847-551-8342

Email: nancy.battaglia@d300.org

EdClub Inc.
1701 Pennsylvania Ave.
NW, Suite 200
Washington, DC 20006

Phone: 202-609-9919
Fax: 240-772-5885
Email: billing@edclub.com

Quote Number:
#530138

Quote Date:
Feb. 23, 2024

Expiration Date:
March 24, 2024

Description	Qty	Unit Price	Amount
TypingClub student licenses for 2 years	8,300	$3.84 (per student)	$31,872.00
		Subtotal:	$31,872.00
		10% Discount:	($3,187.20)
		Tax:	$0.00
		Total USD:	$28,684.80

Above information is not an invoice and only an estimate of items described above. Please confirm your acceptance of this quote by submitting a PO via fax, email or mail:

EdClub Inc.
1701 Pennsylvania Ave. NW, Suite 200
Washington, DC 20006
Phone: 202-609-9919
Fax: 240-772-5885
E-mail: billing@edclub.com

Our Federal Tax ID# is 46-4621246
Our W-9 form is available under the billing section of your account as well as the following URL http://static.typingclub.com/m/W-9.pdf

SUBSCRIPTION QUOTE

Please email PO to po@wevideo.com

WeVideo, Inc.
25422 Trabuco Road, Suite 105-544
Lake Forest, California 92630
United States

Phone: 6508003400
Fax: 408-819-9441
www.wevideo.com

BILL TO
Community Unit School District 300
Anne Pasco
accounts.payable@d300.org
2550 Harnish Drive
Algonquin, Illinois 60102
United States

anne.pasco@d300.org

Estimate Number:	82085
Estimate Date:	March 4, 2024
Valid Until:	June 3, 2024
Estimate Total (USD):	**$36,523.14**

Product	Quantity	Price	Amount
PlayPosit Userbased Institutional License PlayPosit Software Renewal Annual License 7/1/2024 - 6/30/2025 Includes: --Institutional access and support for up to 7500 content creators and consumers --Core deployment options for content: Asynchronous individual bulb, Synchronous individual bulb, Learner made bulb --Playlists with Certificates --Peer Review --White Label Player --LMS LTI integration (Schoology) --Admin Dashboard for data, access, and control of faculty licenses --Private PlayPosit Admin Media Management system for PlayPosit content --Private Faculty Facing Library to share content	1	$12,442.50	$12,442.50
WeVideo Annual Subscription WeVideo For Schools License Renewal July 1, 2024 - June 30, 2025 Includes: -- 21,000 Seats --105,000 GB Storage	1	$24,080.64	$24,080.64

SUBSCRIPTION QUOTE

Please email PO to po@wevideo.com

WeVideo, Inc.
25422 Trabuco Road, Suite 105-544
Lake Forest, California 92630
United States

Phone: 6508003400
Fax: 408-819-9441
www.wevideo.com

Product	Quantity	Price	Amount
Extensive Support Package -- Monthly meetings and semi-annual business reviews with dedicated CSM -- Up to 3 virtual 1-hour workshops and/or professional development (PlayPosit/WeVideo) -- 24x7 access to knowledge base --12x5 technical support -- Access to PlayPosit Academy --Access to WeVideo Academy	1	$0.00	$0.00

Subtotal:	$36,523.14
Total:	$36,523.14
Estimate Total (USD):	**$36,523.14**

Make Checks/ACH Payable to: WeVideo, Inc. -- P.O. BOX 103175, PASADENA, CA 91189-3175; Bank Routing No (for ACH delivery): 322271627; Account No: 902705075

Community Unit School District 300
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
Diane C. White, Director of Purchasing
PHONE: 847-551-8460 ·847-551-8463

March 27, 2024

Gwen Johnson
Worldbook Inc.
180 N LaSalle Street, Suite 900
Chicago, IL 60601

Via email: Gwen.Johnson@worldbook.com
Contract Extension: Online- Children's Differentiated Pkg School

Dear Ms. Johnson,

District 300 would like to renew our existing Online- Children's Differentiated Pkg School Subscription. The subscriptions are noted on the attached quote number 00098940, dated 3/27/2024 .The total value of this contract extension is $10,818 for 9/06/2024 – 9/06/2025.

If your firm agrees to maintain the master agreement terms, the Student Data Privacy Addendum, as well as the pricing as quoted, the administration will recommend your contract extension to the Board of Education for review by the finance committee on Tuesday, April 9, 2024 and award by the board on Tuesday, April 23, 2024.

District 300 kindly requests your return of acceptance by Monday, April 1, 2024. If you have any questions, please call 847-551-8460.

Sincerely,

Diane White **2024-04-01**
8375D43E716D90C09E2DBCBD5C76FBD7 contractworks
Diane C White, Director of Purchasing

Acceptance to hold submitted pricing:

Geoff Broderick 4-1-2024
Service Provider President
World Book, Inc.
180 N. LaSalle Street, Suite 900
Chicago, IL 60601

Sales Quotation

World Book Inc.
180 N LaSalle Street, Suite 900
Chicago, IL 60601
Phone: (800) 975-3250
Fax: (888) 922-3766
http://www.worldbook.com

Quote Details

Presented By:	Jean Linde	Quote Number	00098940
Title	Customer Success Specialist	Valid Until Date	9/6/2024
Email	jalinde@worldbook.com	WB Acct No	N3105
Bill To Name	Community Unit School District 300	Ship To Name	Community Unit School District 300
Bill To	2550 Harnish Dr Algonquin, Illinois 60102 United States	Ship To	2550 Harnish Dr Algonquin, Illinois 60102-6870 United States

SKU	Product	Quantity	Sales Price	Subtotal
O32XS	Online- Children's Differentiated Pkg School	1.00	USD 10,818.00	USD 10,818.00

Subtotal	USD 10,818.00
Grand Total	USD 10,818.00

Notes

Subscription will run: 9/6/24-9/6/25

Payment Option

__Invoice the Institution listed above
Purchase Order Required?
__Yes, Purchase Order #:_____
__No

__Check or Money Order
Make Checks payable to World Book Inc.

__Credit Card
World Book accepts most Credit Cards. Enter your contact information and you will be contacted to complete your transaction.

_____
Print Name

_____
Phone

Order Instruction

To place an order:
1. Fax to (888) 922-3766, or
2. Mail to: World Book, Inc. Attn: Order Processing 180 N LaSalle Street, Sulte 900 Chicago, IL 60601

Terms & Condition

Standard Shipping & Handling Is Included in all prices. School / Library orders directly billed or under a purchase order are net 30 days from date of Invoice. Taxes will apply unless valid Tax Exemption ID is provided. This order is subject to acceptance in Chicago, IL. For full Terms and Conditions see http://worldbook.com/terms-conditions.

Signature

I confirm that I am authorized by the above Institution to make this purchase and that the institution will be responsible for the balance due in accordance with the terms specified.

Authorized Signature _____
Print Name _____
Date _____

DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO

DATE: **April 9, 2024**

TO: Dr. Susan Harkin, Superintendent
Board of Education

FROM: John Hummel,
Chief Technology Officer

Presented at the following Board Meetings	
Board Operations Committee	4/9/2024
Policy/Legislative	
School Utilization	
BOE 1st Reading	4/9/2024
BOE 2nd Reading	4/23/2024

Subject: Technology Service Contract Renewals

Background
The following are contract renewals for Technology software already used in the District.

CIS/Albert
This is a one-year renewal for the CIS/Center for Internet Security, Albert LG Appliance Primary Sensor software renewal. This software monitors for malicious traffic within our district. It serves as a second line of defense combined with our internal cybersecurity to protect against specific threats 24/7.

The cost of a one-year renewal is $90,000.00.

Custom Computer Specialist (Formerly CIC/Computer Information Concepts)
Tableau is utilized in D300 for data analytics to track student performance, identify trends, and make data-driven decisions to enhance educational outcomes. It helps our teachers and administrators visualize and analyze various datasets, such as academic performance, attendance records, and student behavior, enabling them to gain insights into student progress, identify areas for improvement, and implement targeted interventions to support student success.

The cost of a one-year renewal subscription is $58,937.50.

PowerSchool SIS
Our software for Student Information Systems allows efficient and secure student data management, including enrollment, attendance, and grades district-wide.

The one-year renewal of this software is $436,552.57.

PowerSchool LMS
Schoology's learning management system supports learning for students and staff through easy-to-use tools. It provides personalized teaching and enhanced communication.

The renewal for one year is $154,570.00.

Remind

Remind is our two-way communications application for extra-curricular activities. This allows coaches to communicate with students and families about upcoming events.

The annual renewal for Remind is $55,935.00.

Administrative Recommendation

We recommend that all of these software renewals be approved.

Fiscal Impact

$90,000.00 for Albert
$58,937.50 for Tableau
$436,552.57 for PowerSchool SIS
$154,570.00 for Schoology LMS
$55,935.00 for Remind
The Technology Department budget will fund a total of $795,995.07.

Center for Internet Security, Inc.
31 Tech Valley Drive
East Greenbush, New York 12061
United States

QUOTE for Community Unit School District 300
Quote: SQ-240130-0018748
Created Date: 01/30/2024
Valid Through: 8/8/2024
Prepared by: Ryan Lower
Phone: (518) 640-3613

Quote

Address Information

Bill To:
Community Unit School District 300
2550 Harnish Dr
Algonquin, Illinois 60102
United States

Buying Contact: John Hummel
Buying Email: john.hummel@d300.org

Ship To:
Community Unit School District 300
2550 Harnish Dr
Algonquin, Illinois 60102
United States

Shipping Contact: Alejandro Salas
Shipping Email: alejandro.salas@d300.org

Related Information

Currency: USD

Billing Frequency: One-Time

Service Lines

Product/Service	Product Code	Date	Qty	Term	List Price	Sales Price	NET
CIS Albert LG Appliance Primary Sensor	CIS-ALB-LG-APP-PR-M-A	8/8/2024 - 8/7/2025	3	12 Mon	$2,500.00	$2,500.00	$90,000.00

List Price Total:	$90,000.00
Sales Price Total:	$90,000.00
Net Amount:	$90,000.00
Balance Due Amount:	**$90,000.00**

Multi-Year Discounts Available

	List Price	Discount Amount	NET
CIS Albert LG Appliance Primary Sensor - 2 Year	$180,000.00	($9,000.00)	$171,000.00
CIS Albert LG Appliance Primary Sensor - 3 Year	$270,000.00	($27,000.00)	$243,000.00

Standard Terms

Please note that if the purchase(s) listed above are related to a new product/service, the Date(s) are determined based upon both the order being approved and all pre service requirements met. If the purchase(s) listed above are for a renewing product/service, the Date(s) reflect the actual term.

Any taxes or fees to be collected by a taxing jurisdiction, financial institution or payment processor incidental to the payment of Products/Services by Customer to CIS shall in no way limit the amount of the Products/Services to be paid by Customer to CIS.

All rights reserved. Copyright Center for Internet Security, Inc.

Congratulations on Selecting Tableau Software!

Custom Computer Specialists is an authorized Tableau Partner Reseller servicing the K-12 education marketplace. This document outlines the key terms for your Tableau software purchase.

District Name:	Community School District 300
District Address:	2550 Harnish Dr, Algonquin, IL 60102
District Project Sponsors:	Julia Geske
License Effective Date	July 1, 2024
Anniversary Date:	July 1

Software License Fees

Module	Description	Units	Unit Fee	Annual Fees	
Tableau Software	Tableau Creator Licenses	5	$ 630.00	$ 3,150.00	*
	Tableau Explorer Licenses	0	$ 84.00	$ 0.00	*
	Tableau Viewer Licenses	1600	$ 27.50	$ 44,000.00	*
	Tableau Data Management License	1	25% of sum(*)	$ 11,787.50	
	Tableau Server Management License	0	15% of sum(*)	$ 0.00	
			Subscription Fees:	$ 58,937.50	

PRICING TERMS

Software License Fees

The annual software licensing fees **($58,937.50)** are due upon the License Effective Date. The current pricing is guaranteed through 7/1/2024. The District will provide a Purchase Order for software license fees upon execution of this agreement. The recurring annual licensing fees will be invoiced 30 days prior to the License Anniversary Date.

All payments are due net 30 days from the date of invoice. Finance charges will accrue from 30 days after the date of invoice to the payment date at a rate of 1.5% per month of the outstanding balance.

TERMS AND ACCEPTANCE

Acceptance of Terms: By signing in the space provided below, each party confirms its agreement with the Pricing Terms above and additional Terms below.

Assignment: Custom Computer Specialists has the right to assign or otherwise transfer its rights and obligations under any of this Agreement, whether voluntarily, involuntarily, or by operation of law.

Contact Information: Community School District 300 provides consent to share District Project Sponsor name and contact information with Salesforce for the purposes of Tableau quoting and license assignment.

MSA Terms: Community School District 300 accepts terms of the Salesforce Main Services Agreement. (https://www.salesforce.com/content/dam/web/en_us/www/documents/legal/Salesforce_MSA.pdf) as a condition of Tableau software use. Accordingly, any terms and conditions on or attached to Customer's purchase orders shall be of no force or effect. Community School District 300 agrees to make payment to Custom Computer Specialists for software license fees purchased under this agreement.

Community School District 300 ("Licensee")

Name: _____

Title: _____

Signature: _____

Date: _____

Custom Computer Specialists

Name: JP Nel

Title: Executive Vice President

Signature: _____

Date: _____

PowerSchool
Powering Brighter Futures

Remit Email: emily.lennartz@powerschool.com
Quote Date: 21-MAR-2024
Quote #: Q-922846-1

Sales Quote - This is Not An Invoice

Prepared By:	Emily Lennartz	Customer Contact:	John Hummel
Customer Name:	Community Unit School District 300	Title:	Chief Technology Officer
Contract Term:	12 Months	Address:	2550 Harnish Drive
Start Date:	30-SEP-2024	City:	Algonquin
End Date:	29-SEP-2025	State/Province:	Illinois
Billing Frequency:	Annually	Zip Code:	60102
		Phone #:	(847) 551-8300

Product Description	Quantity	Unit	Unit Price	Extended Price
Initial Term 30-SEP-2024 - 29-SEP-2025 License and Subscription Fees				
PowerPack: Subscription SaaS		21,005.00	Students	USD 22,475.35
PowerSchool SIS Subscription On Prem		21,005.00	Students	USD 112,586.80
PD+ Subscription		21,005.00	Students	USD 8,822.10
PowerSchool SIS State Data Validation		21,005.00	Students	USD 0.00
PowerSchool SIS Enterprise Management Service		21,005.00	Students	USD 33,608.00
PowerSchool Enrollment Registration		21,005.00	Students	USD 33,608.00
PowerSchool Assessment Item Bank		21,005.00	Students	USD 50,201.95
3rd Party Item Bank Mastery - All Subjects		21,005.00	Students	USD 54,192.90
PowerSchool Enrollment School Locator		2,000.00	User	USD 1,040.00
PowerSchool Performance Matters Advanced Reporting		21,005.00	Students	USD 49,781.85
PowerSchool Performance Matters Assessment		21,005.00	Students	USD 69,526.55
PowerSchool Enrollment Additional Language - Spanish		1.00	Each	USD 709.07

License and Subscription Totals: **USD 436,552.57**

Quote Total

Initial Term	**30-SEP-2024 - 29-SEP-2025**
Amount To Be Invoiced	**USD 436,552.57**

Fees charged in subsequent periods after the duration of this quote will be subject to an annual uplift. On-Going PowerSchool Subscription/Maintenance and Support Fees are invoiced at the then current rates and enrollment per existing terms of the executed agreement between the parties. Any applicable state sales tax has not been added to this quote. Subscription Start and expiration Dates shall be as set forth above, which may be delayed based upon the date that PowerSchool receives your purchase order. If this quote includes promotional pricing, such promotional pricing may not be valid for the entire duration of this quote.

All invoices shall be paid before or on the due date set forth on invoice. All purchase orders must contain the exact quote number stated within. Customer agrees that purchase orders are for administrative purposes only and do not impact the terms or conditions reflected

in this quote and the applicable agreement. Any credit provided by PowerSchool is nonrefundable and must be used within 12 months of issuance. Unused credits will be expired after 12 months.

This renewal quote will continue to be subject to and incorporate the terms and conditions of the main services agreement executed between PowerSchool and Customer that is in effect at the time of this quote, or if no such agreement is in effect, then the terms and conditions found at https://www.powerschool.com/MSA_Feb2022/, as may be amended.

By either (i) executing this quote or (ii) accessing the services described herein, Customer agrees that the subscription for such services will continue for succeeding subscription periods on the same terms and conditions as set forth herein (subject to a standard annual price uplift) unless Customer provides PowerSchool with a written notice of its intent not to renew at least sixty (60) days prior to the end of the current subscription period.

THE PARTIES BELOW ACKNOWLEDGE THAT THEY HAVE READ THE AGREEMENT, UNDERSTAND IT AND AGREE TO BE BOUND BY ITS TERMS.

POWERSCHOOL GROUP LLC	Community Unit School District 300
Signature: 	Signature:
Printed Name: Eric Shander	Printed Name:
Title: Chief Financial Officer	Job Title:
Date: 21-MAR-2024	Date:

PO Number: _____

PowerSchool
Powering Brighter Futures

Remit Email: shelby.duclos@powerschool.com
Quote Date: 21-MAR-2024
Quote #: Q-880924-1

Sales Quote - This is Not An Invoice

Prepared By:	Emily Lennartz	Customer Contact:	John Hummel
Customer Name:	Community Unit School District 300	Title:	Chief Technology Officer
Contract Term:	12 Months	Address:	2550 Harnish Drive
Start Date:	1-JUL-2024	City:	Algonquin
End Date:	30-JUN-2025	State/Province:	Illinois
Billing Frequency:	Annually	Zip Code:	60102
		Phone #:	(847) 551-8300

Product Description	Quantity	Unit	Unit Price	Extended Price
Initial Term 1-JUL-2024 - 30-JUN-2025 License and Subscription Fees				
Schoology Premium Plus Support		20,500.00	Students	USD 0.00
Schoology LMS Subscription		20,500.00	Students	USD 154,570.00

License and Subscription Totals: **USD 154,570.00**

Quote Total

Initial Term	**1-JUL-2024 - 30-JUN-2025**
Amount To Be Invoiced	**USD 154,570.00**

Fees charged in subsequent periods after the duration of this quote will be subject to an annual uplift. On-Going PowerSchool Subscription/Maintenance and Support Fees are invoiced at the then current rates and enrollment per existing terms of the executed agreement between the parties. Any applicable state sales tax has not been added to this quote. Subscription Start and expiration Dates shall be as set forth above, which may be delayed based upon the date that PowerSchool receives your purchase order. If this quote includes promotional pricing, such promotional pricing may not be valid for the entire duration of this quote.

All invoices shall be paid before or on the due date set forth on invoice. All purchase orders must contain the exact quote number stated within. Customer agrees that purchase orders are for administrative purposes only and do not impact the terms or conditions reflected in this quote and the applicable agreement. Any credit provided by PowerSchool is nonrefundable and must be used within 12 months of issuance. Unused credits will be expired after 12 months.

This renewal quote will continue to be subject to and incorporate the terms and conditions of the main services agreement executed between PowerSchool and Customer that is in effect at the time of this quote, or if no such agreement is in effect, then the terms and conditions found at https://www.powerschool.com/MSA_Feb2022/, as may be amended.

By either (i) executing this quote or (ii) accessing the services described herein, Customer agrees that the subscription for such services will continue for succeeding subscription periods on the same terms and conditions as set forth herein (subject to a standard annual price uplift) unless Customer provides PowerSchool with a written notice of its intent not to renew at least sixty (60) days prior to the end of the current subscription period.

THE PARTIES BELOW ACKNOWLEDGE THAT THEY HAVE READ THE AGREEMENT, UNDERSTAND IT AND AGREE TO BE BOUND BY ITS TERMS.

POWERSCHOOL GROUP LLC	Community Unit School District 300
Signature: 	Signature:
Printed Name: Eric Shander	Printed Name:
Title: Chief Financial Officer	Job Title:
Date: 13-DEC-2023	Date:

PO Number: _____

RENEWAL ORDER FORM

P.O. Box 1077
San Ramon, CA 94583
United States

Quote Number: Q-116181
Valid Until: 9/29/2024

Customer Information:

SOLD TO:

Customer Name	CUSD 300
Contact Name	John Hummel
Address	2550 Harnish Drive Algonquin, IL 60102 United States
Email	john.hummel@d300.org
Phone	(847) 551-8300

BILL TO:

Contact Name	Julie Geske
Address	2550 Harnish Drive Algonquin, IL 60102 United States
Email	julia.geske@d300.org
Phone	(847) 551-8349

Renewal Order Form Summary:

Renewal Start Date	10/30/2024	Renewed Contract #	00023739
Renewal End Date	10/29/2025	Payment Terms	Net 30
Auto Renew	No	Currency	USD

Product	Features	Quantity	Unit Amount*	Line Item Amount
Remind Hub: Premium Plan	Includes: - SIS Sync - Voice Calls - LMS Integrations - Surveys - Social Media Posting - Urgent Messaging - Advanced Messaging - SAML Authentication - Grade Level Messaging - Included Enhanced Data Dashboard	11,300	$4.95	$55,935.00
Add-On: Included Enhanced Data Dashboard		8	$0.00	$0.00
			Renewal Term Charge: $55,935.00	

*The Unit Amount shown above has been rounded to two decimal places for display purposes. As many as eight decimal places may be present in the actual price. The totals for this order were calculated using the actual price, rather than the Unit Amount displayed above, and are the true and binding totals for this order

Terms and Conditions:

1 **PARTIES**: This Order Form (the "Order Form") is entered into by and between Remind101, Inc. ("**Remind**") and CUSD 300 (the "**District**" or "**Customer**") as of the District's date of signature below (the "**Order Form Effective Date**").

2 **AGREEMENT**: This Order Form hereby includes, incorporates and shall be governed by the terms and conditions of the Remind District Plan Standard Agreement located at https://www.remind.com/district-agreement (together with the Order Form, the "**Agreement**"). Unless otherwise stated in this Order Form, all terms defined in the Agreement shall have the same meaning in this Order Form. If there is an inconsistency or conflict between the terms and conditions of this Order Form and the Agreement, the terms of this Order Form shall control with respect to the subject matter of this Order Form.

3 **SERVICES, FEES & PAYMENT**: Unless noted otherwise above, Customer will be invoiced at the start of the service period for the Initial Term Charge, plus any additional applicable taxes.

Other Notes:

Schools Included:
Algonquin Lakes Elem Sch, Algonquin Middle School, Cambridge Lakes Charter School, Carpentersville Middle School, Dundee Highlands Elementary School, Dundee Middle School, Dundee-crown High School, Eastview Elem School, Gary D Wright Elem Sch, Gilberts Elem Sch, Golfview Elem School, Hampshire Elem School, Hampshire High School, Hampshire Middle School, Harry D Jacobs High School, Kenneth E Neubert Elem School, Lake In The Hills Elem School, Lakewood School, Liberty Elementary School, Lincoln Prairie Elem School, Meadowdale Elem School, Oak Ridge School, Parkview Elementary School, Perry Elementary School, Sleepy Hollow Elem School, Westfield Community School

Additional Terms:

RENEWAL ORDER FORM

P.O. Box 1077
San Ramon, CA 94583
United States

Quote Number: Q-116181
Valid Until: 9/29/2024

Remind101, Inc.	**CUSD 300**
Signature:	Signature:
Name:	Name:
Title:	Title:
Date:	Date:

IN WITNESS WHEREOF, by signature below of duly authorized representatives, the parties have caused this Order Form to be executed as of the Order Form Effective Date.

DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO

DATE: **April 9, 2024**

TO: Dr. Susan Harkin, Superintendent
Board of Education

FROM: John Hummel,
Chief Technology Officer

Presented at the following Board Meetings	
Board Operations Committee	4/9/2024
Policy/Legislative	
School Utilization	
BOE 1st Reading	4/9/2024
BOE 2nd Reading	4/23/2024

SUBJECT: **Chromebook Purchase RFP**

Background

Every four years, we initiate a Request for Proposal (RFP) process for Chromebook replacements, aiming to provide the latest technology to benefit all students. This year, we aim to enhance our Chromebook repair process and procure new devices. Students receive replacement devices if their current ones break while being provided with loaner devices during the repair period. Our objective is to foster greater ownership among students and reduce device damage.

For this RFP cycle, we have requested proposals for new Chromebooks along with a 4-year Accidental Damage Protection (ADP) program to expedite repairs.

The RFP process commenced on February 20, 2024, resulting in the receipt of six proposals. After a thorough evaluation, two companies have been shortlisted:

- CDW-G, offering Lenovo-brand Chromebooks.
- Vivacity, our current vendor, offers Acer-brand Chromebooks.

Student feedback was incorporated into the selection process. We provided each high school with two Chromebooks for testing and evaluation.

Based on the evaluation and student feedback, the district is recommending to go with the Acer 511 C736 Chromebook, ADP Warranty, Always-On Case, Screen Protector, and White Glove Service, which costs $408.13 per unit.

Administrative Recommendation

Based on the evaluation and student feedback, the Administration recommends awarding $9,182,925.00 to Vivacity Tech PBC, St. Paul, MN, to purchase 22,500 Acer 511 C736T-C5WM Chromebooks.

Administration will bring the recommendation for financing the purchase in May.

COMMUNITY UNIT SCHOOL DISTRICT 300
RFP - PURCHASE OF CHROMEBOOKS AND CHROMEBOOK MAINT. AND REPAIR SERVICES
TUESDAY, FEBRUARY 20, 2024 10:00 AM

COMPANY	References	Certifications	Vendor App.	W-9	Sample Inv Form	Bid Security	Financials	Response Form A Excel	Reposnse Form B	Addendum 1	Addendum 2	Comments
CDW-G	X	X	X	X	X	X	X	X	X	X	X	Lenovo
Vivacity Tech PBC	X	X	X	X	X	X	X	X	X	X	X	Acer

Administration Recommendation

Vivacity Tech PBC, St. Paul MN - Award $9,182,925.00 to purchase 22,500 Acer 511 C736T-C5WM Chromebooks.



VIVACITY TECH

BUY BETTER.

Providing Mobile Device Deployment Solutions to Schools Everywhere

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Prepared For:

Community Unit School District # 300

RFP – Purchase of Chromebooks and Chromebook Maintenance and Repair Services

HELLO!

Vivacity Tech is excited to respond to D 300's Proposal. We have paid paid attention to the requirements of your request, and are eager to showcase our overal response.

INCLUDED IN THIS PRESENTATION

- **Section 1:** Firm Experience and Capabilities
- **Section 2:** Project Approach
- **Section 3:** Economic Impact - Pricing and Proposal Questionnaire
- **Section 4:** References
- **Section 5:** Required Certificates, Vendor Application and W9
- **Section 6:** Sample Inventory and Request to Return Form
- **Section 7:** Sample Contract
- **Section 8:** Other Information
- **Section 9:** Financial Documents

Please feel free to contact us if you have any questions regarding our proposal response. Thank you for your consideration. We look forward to hearing from you!

Ryan Heineman - Key Accounts Manager
Ryan@vivacitytech.com
(877) 731-2069 X 108

Section 1:

Firm Experience and Capabilities

Vivacity Tech Experience Highlight

Vivacity Tech PBC was officially incorporated in the state of Delaware as a Public Benefit Corporation on December 5th, 2017 and publicly launched April 16th, 2018. We are the first Public Benefit Corporation to provide technology to schools, and we are held accountable by the state of Delaware to maintain the specific public benefit we outlined in our Articles of Incorporation; “to have a positive effect on education by giving back to schools a portion of the Corporation’s profits for the propagation of technology-enabled pedagogy.” We specialize in providing Google solutions to Education, and our leadership is composed of EdTech industry leaders, including a former co-founder of a Chromebook provider in the EdTech space, which has helped deploy over 2,000,000 Chromebooks in K-12 in the United States. Currently, Vivacity Tech has over 500,000 Chromebooks in our daily care deployed across 2,000 school districts nationwide.

We have several distinct differentiators, including but not limited to;

- The designer and manufacturer of proprietary hardware (Chromebook cases and carts) that allow us to deliver the lowest TCO Chromebook bundles on the market today
- The developer of a proprietary software solution that allows us to deliver our customers full device deployment insight. This is a unique multi-organizational platform that enables districts to stay updated with real-time repair status updates and gain valuable insights through comprehensive analytics
- Currently the first and only Public Benefit Corporation to provide technology to schools
- A Student Repair Academy that sets the industry standard, offering districts across the country a curriculum, tools, and resources to build a Student Tech Team and then apply these skills in real-world situations
- Empower +, our comprehensive warranty program, is tailored to meet the sustainability and speed of service needs that school districts require in today’s environment, making it the best warranty in the industry
- Multiple Repair Centers and offices located in Greenville, SC, Chicago, IL, and Denver, Colorado. Our in-house team includes engineers, designers, curriculum developers, and dedicated Customer Success teams to support our customers
- ISO certified Chromebook reseller and repair depot
- Currently the only Google-exclusive end-point solution provider to the Education market

With our Empower + Warranty service, we have sold over 200,000 service plans to our customer in the last two years. Within that time, we have serviced over 18,069 claims and an average rate of 4.5% break-rate per year that we have covered. Vivacity Tech's mission is to ensure school's success through multi-layered partnership with all facets of school district's technology needs. Whether through Vivacity's Empower+ warranty or a Manufacturer's OEM warranty we stand ready to service and support our customers technology fleet.



HELLO FROM

VIVACITY TECH PBC!

Thank you for considering Vivacity Tech PBC as your new partner. We're confident that our award-winning team, products, and services will help you achieve your one-to-one deployment goals and get you the lowest-cost Chromebook bundle on the market.

We've worked hard to align our products and services with our customers' needs to ensure they have a real impact on their bottom line without compromise.

Since 2018, we've impacted thousands of school districts across the United States – ranging from 500 students to 180,000. We've built a team of problem-solvers, passionate about students' success and driven to help with all of our customers' technology needs. We look forward to doing the same for you.



A NOTE FROM OUR

FOUNDER & CEO

Hello There,

I'm thrilled about the potential to partner with your K-12 school district through Vivacity Tech PBC. Our journey, driven by a deep commitment to educational excellence and innovation, aligns perfectly with this moment.

At Vivacity Tech PBC, we're more than tech enthusiasts; we're pioneers in redefining how K-12 districts engage with technology. Drawing from my veteran experience, I've ingrained values of precision, adaptability, and unwavering service into Vivacity's DNA. We offer not just products but a promise to elevate your educational experience with our award-winning line-up of charging solutions, carrying cases, proprietary software, and curriculum.

Remember, my door is always open. Whether it’s a question, a support request, or a chat about integrating technology into your classrooms--feel free to reach out anytime. I am here and ready to help make a difference in your district.

Thank you for considering Vivacity Tech PBC. Let’s work together to shape a brighter, more technologically advanced future for students.

Warm Regards,

Eli Maloley
Founder and CEO, Vivacity Tech PBC
877-731-2069 x 101



OUR STORY

Our story began in the Spring of 2018 with a single device case and a vision to be an all-inclusive K-12 EdTech solutions provider. Today, we are privileged to serve over 2,000 school districts of various sizes nationwide. How did we achieve this growth in a few short years? By doing business better. When industry veteran and Vivacity Tech's CEO and founder, Eli Maloley, brought the company to life, he set the foundation on one solid principle: Be Better. Provide better service, products, and solutions at a better value while bettering society.

Since our inception, we have worked tirelessly to achieve this goal. We brought all services under one roof, keeping costs low and streamlining the buyer's journey. We opened four Chromebook repair centers, cultivated top-tier partnerships with leading Chromebook manufacturers, and recently increased our customer reach with locations spanning the United States.

We hired a slew of product engineers and designers to manufacture a full suite of storage solutions including smart charging carts, cabinets, device cases, and Chromebook accessories. We added curriculum developers to our team and created Student Repair Academy (SRA); an award-winning, self-paced curriculum that gives students hands-on training and certifications to repair broken mobile devices. Finally, to round out the total one-to-one deployment package, we developed our own award-winning asset management software, Dream.

We stand out for bringing unrivaled energy and innovation to the EdTech industry while giving back, all to do better for education and our customers.

MISSION

At Vivacity Tech, our mission is to provide 1:1 mobile device deployment solutions with the most value. We want to be a single-source EdTech solutions provider, streamlining the deployment process. It is important that we make the buying experience for schools everywhere vivacious.

To do this, we took our first step forward by becoming a manufacturer/Value Added Reseller hybrid. Vivacity combines manufacturing, distribution, and services under one roof. Cutting out the middleman at every step and bringing the lowest-cost products to our customers.

VALUES

1

CARRY PASSION

Enjoying a profession keeps our employees electrified, dedicated, and obsessed with their roles. Everyone in our company is encouraged to find what they love and perform it with zeal.

2

DESIRE EXCELLENCE

We strive and fight to be better than we were yesterday, every day. We set ambitious goals and expectations, then set out to crush them. Nothing is “good enough”, and we always go all out for advancement.

3

KEEP DREAMING

We innovate, build, and create to achieve what has never been achieved. Vivacity is a cooperative and collaborative environment. Our team is prolific and clever, and we all push to reinvent what it means to be a successful company.

4

BUILD COMMUNITY

We do business with compassion and understanding, and we believe that is the first step to bettering society. We enthusiastically wave our PBC flag and actively reach out to our community to discover opportunities to reinvest.

5

BE VIVACIOUS

It is essential our team members are exuberant, lively, and full of life! We spread positivity and radiate energy through our work. No meeting is ever boring or could have “just been an email.” Positivity is prevalent in our company culture, and our contagious energy persuades others to join in and clap along!



PUBLIC BENEFIT CORPORATION

As the first and only Public Benefit Corporation (PBC) to provide technology hardware to schools, Vivacity Tech believes we have a responsibility to ensure our nation's students succeed. When we incorporated as a Public Benefit Corporation, we were required to state the specific benefit our corporation would be held accountable to. We felt that "giving back a portion of profits to schools for the propagation of technology-enabled pedagogy" was fitting with our desires and abilities. Our efforts go far beyond selling products and begins with our team forming long-lasting partnerships focused on school districts' success.

At Vivacity Tech, we have always believed in the importance of building a great company that strikes a balance between profitability and social conscience. It started upon incorporation and continues to propel why we do business.

Our public benefits director keeps a keen eye on the amounts we give back and specific needs that arise. Have something we should consider? Email us at **giveback@vivacitytech.com**. We would love to hear from you!

QUICK FACTS

Headquarters

ST. PAUL, MN

100%

VIVACIOUS

Hours Allocated to Volunteering

3440

2000

Districts Served

4

Locations

$500,000+

Total Donations

Public Benefit Corporation

Adding

3 NEW SCHOOL DISTRICT

Customers Daily

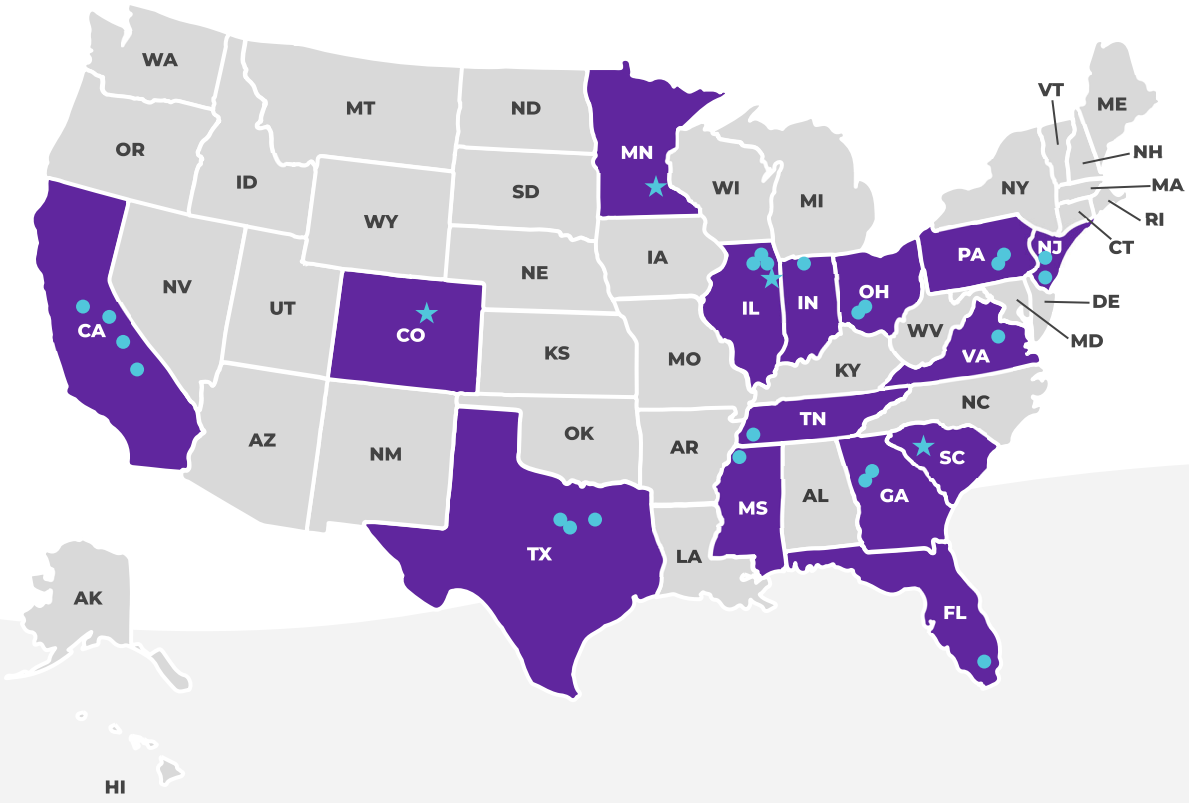
35

Partner Distribution Centers

Partnered With

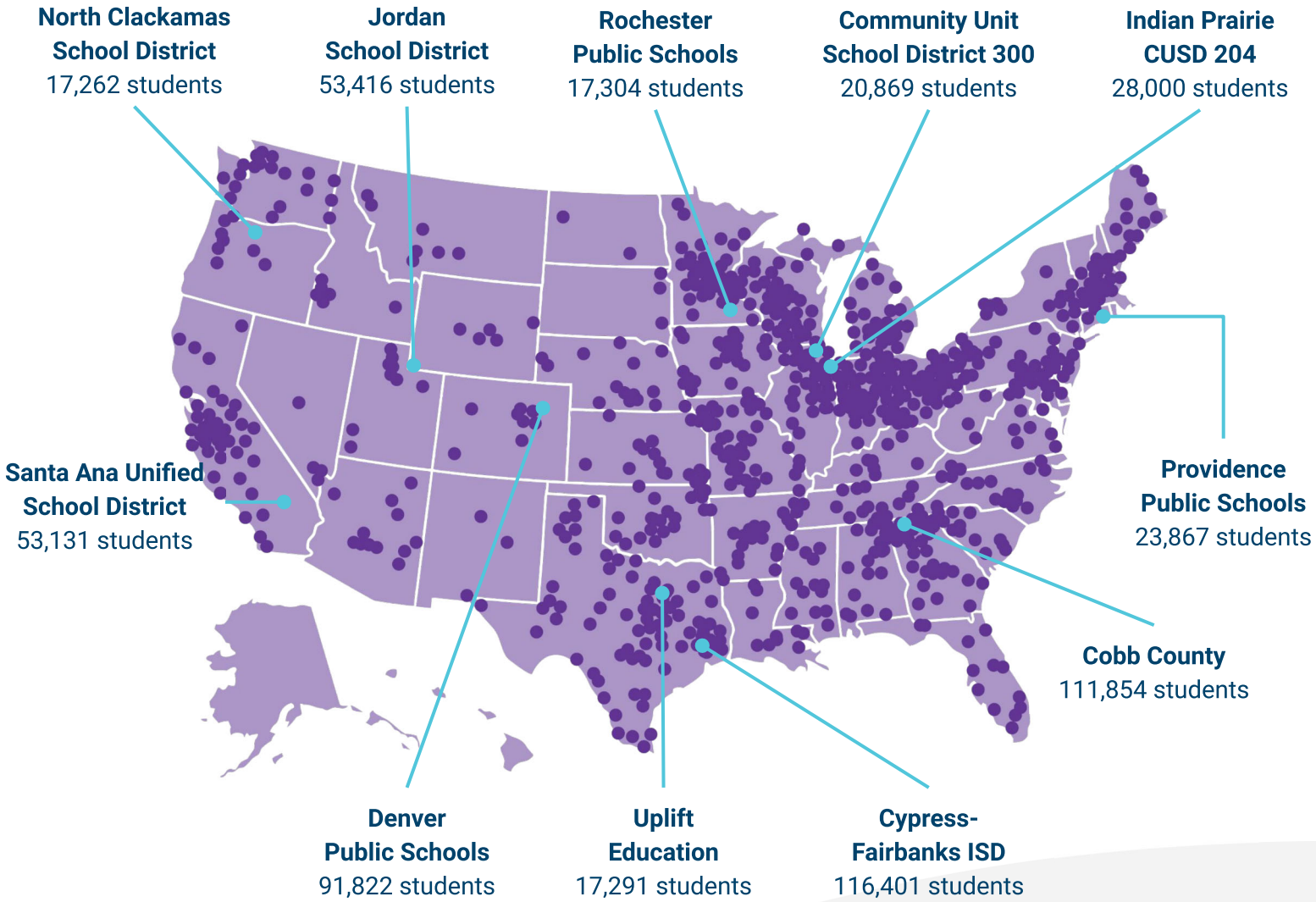
100+

Organizations for PBC Efforts



CUSTOMERS AND REACH

Vivacity Tech is a tech resource for schools and school districts across the United States. Our Sales team works throughout the country to give the best service possible. We currently serve over 2,000 school districts, adding an average of three districts every day. See the map below for a visual representation of Vivacity Tech's customer concentration and reach.





OUR TEAM

At Vivacity Tech, we are passionate about creating an inclusive company culture that values and promotes diversity. We believe a diverse workplace drives better value, better decisions, and better products. To that end, we've cultivated a gender-balanced leadership team, hired diversity consultants to help ensure we stay on par with our company initiatives, and established a partnership with the city of St. Paul to give under-resourced youth on-the-job training and professional development. We believe building a team from the ground up that is diverse in people, perspectives, and experiences allows us to make smarter business decisions.

Public Benefit Corporations have a "Triple-Bottom-Line; People, Planet, Profits" – in that order. From Professional Development allowances to robust benefits to incredible incentives, we ensure our People are taken care of. What's really cool? Our desire for excellence. The passionate, collaborative, and friendly environment is tangible as we ensure our teammates succeed in doing what we do best – driving change for the better.

PRODUCT REFERENCE GUIDE

	PRODUCT NAME & SKU	DESCRIPTION	DIMENSIONS (WxDxH)	COLOR
SLEEVES	 **Rigid Sleeve** VTCASE-RSV11-BK	Non-rip, water resistant nylon jacquard, scratch-free microfiber lining, fits all 11.6" devices, high-density layers, student ID window, padded shoulder strap with swivel snap hooks	10.5" x 1.15" x 13.8"	Black
	 **Soft Sleeve** VTCASE-SSV11-GY	Water resistant polyester, scratch-free microfiber lining, fits all 11.6" devices, high-density foam, student ID window, padded shoulder strap with swivel snap hooks	9.45" x 1.15" x 13"	Grey
	 **11" V3 Sleeve** VTCASE-V3V11-GY	Water resistant polyester, scratch-free microfiber lining, fits all 11.6" devices, multiple high-density layers for protection, padded shoulder strap with swivel snap hooks, student ID window	9.38" x 1.75" x 13.38"	Grey
WORK-IN	 **11" Work-In Case** VTCASE-WICP11-GY	Water resistant polyester, scratch-free microfiber cool-decking, nylon handles, student ID window, rigid layers & high-density foam, padded shoulder strap with swivel snap hooks	14" x 1.38" x 9.13"	Grey
	 **14" Work-In Case** VTCASE-WICP14-GY	Water resistant, polyester, scratch-free microfiber cool-decking, student ID window, padded shoulder strap with swivel snap hooks, rigid layers & high-density foam	15.25" x 1.63" x 10.13"	Grey
SHOULDER BAGS	 **Sidekick Carrier** **11"** VTCASE-HZ11-GY **14"** VTCASE-HZ14-GY **15"** VTCASE-HZ15-GY	Water resistant polyester, scratch-free microfiber lining, Padded shoulder strap with swivel snap hooks, student ID window, pouch with modular elastic band, inside mesh pocket	14" x 2" x 10" 15.5" x 2" x 11" 17" x 2" x 13.38"	Grey
	 **Laptop Backpack** VTBKPK-GY	Water resistant with drop protection, fits devices up to 15", protected pockets, multiple high-density layers, padded & adjustable shoulder straps	14" x 5" x 17"	Grey
	 **PVC Backpack** VTBKPK-CLR	Water resistant, PVC material, mesh pockets, fits devices up to 15", room for any accessories, reinforced & adjustable padded shoulder straps	12.5" x 6" x 16.5"	Clear
STORAGE	 **6-Unit Cabinet** VTCABI-B06-BK	Durable, all steel construction, separate compartment for power supplies, specialized cable management grommets, wrap doors, wall mount or stackable	10.99" x 17.43" x 15.20"	Black
	 **12-Unit Mini Cabinet** VTCABI-M12-BK	Durable, all steel construction, separate compartment for power supplies, specialized cable management grommets, wrap doors, wall mount or stackable	18.76" x 17.43" x 15.20"	Black
	 **16-Unit Cabinet** VTCABI-B16-BK	Durable, all steel construction, separate compartment for power supplies, specialized cable management grommets, wrap doors, wall mount or stackable	23.29" x 17.43" x 16.04"	Black
	 **30-Unit Cart** VTCART-B30-BK	Durable, all steel construction, lock & charge, Cable management bar, 4" non-marring casters, non-slip top for accessories	24.13" x 21.56" x 38.41"	Grey/Black
	 **30-Unit Smart Cart** VTCART-C30-GY	Durable, all steel construction, lock & charge, cable management bar, 4" non-marring casters, non-slip top, cycle timer	24.13" x 21.56" x 38.41"	Grey/Black
	 **36-Unit Cart** VTCART-C36-GY	Durable, all steel construction, lock & charge, cable management bar, 4" non-marring casters, non-slip top, cycle timer	24.33" x 22.14" x 43.53"	Grey/Black
ACCESSORIES	 **Tool Kit** VTPART-TLKT	Magnetizer, pry pieces(x3), H4 to H6.3 socket, H6.3 to H4 socket, flat tweezers, curved tweezers, shot pointed tweezers, pry bars(x2), anti-static wrist strap	———	———
	EMR Stylus VTPART-EMR-BK	Pressure sensing, palm rejection, battery free, hard POM tip, compatible with all EMR touchscreen Chromebooks	———	Black
	 **Power Adapter** VTPAR-PWR-C	45W AC adapter, USB-C connector, works with existing USB-C Chromebooks, connector-3 pin/ grounded, mates with Type-C connector	———	Black

Vivacity Tech PBC List of K-12 Customers 2024

525 Technologies	Abbeville County School District	Abiding Savior Lutheran School
Abington Heights School District	Absecon Public Schools	Academy Del Sol
Academy District 20	Achievement Charter	Ada City Schools
Adair County	Adams 12 Five Star Schools	Addison Central School District
Adelante Schools, Emma Donnan Elementary and Middle School	Adirondack Central School District	Adriana Huerta
AG Parts Worldwide	Agua Dulce Independent School District	Aiken 01 School District
Akron Central School District	Alachua County Public Schools	Alamance Burlington Schools
Alameda Unified School District	Alba-Golden Independent School District	Albany School District
Albemarle County Public Schools	Albertus Magnus High School	Alcona Community Schools
Aldine Independent School District	Alice Independent School District	Alief Independent School District
All Saints Academy	Allen Bowden Public Schools	Allendale Public Schools (MI)
Allendale Public Schools (NJ)	Alliance Public Schools	Alloway Township School District
Alma School District	Alpena Public Schools	Alpine School District
Alta Vista School	Alton School District R-IV	Altoona Area School District
Altus Public School	Amarillo Independent School District	American Charter Schools
American Red Cross	Amherst County Public Schools	Anacortes School District
Anaheim Union High School	Anderson 04	Anderson County Schools
Anderson School District 2	Anderson School District 3	Ann Arbor Public Schools
Anna Independent School District	Annie Wright Schools	Anoka-Hennepin Schools
Apple Valley Unified School District	Applied Data Technologies	Appling County
Appogee	Arcadia Unified District	Arcanum-Butler Local Schools
Argyle Independent School District	Arlee Joint School District	Armada Area Schools
Ascension Public Schools	Ash Grove R-IV School District	Ashburnham-Westminister
Ashby Public School District	Aspen Community School	Aspen School District No. 1
Atchison County Community Schools	Athens Area School District	Atkinson County School System
Atlanta Independent School District	Atlanta Public Schools	Attica Consolidated School
Auburn ECSchool District	Auburn School District	Auburn School District 10
Audubon Public School District	Aurora Academy Charter School	Aurora R-VIII School District
Austin Independent School District	Austin Public Schools	Ava R-I School District
Avon Local School District	Avon Public Schools	Azusa Unified
Babylon Union Free School District	Bacon County School District	Baker County School System
Baker School District 5J	Bakersfield R-IV	Bald Eagle Area School District
Baldwin County School District	Baldwin-Woodville Area Schools	Ballinger Independent School District
Baltic School District 49-1	Bangs Independent School District	Banning Unified School District
Barnegat Township Schools	Barracuda Buyback	Barrington Public Schools
Barrow County School District	Bartow County School System	Bastrop Independent School District
Battle Ground School District	BDJ Tech	Beatrice Public Schools
Beaufort County School District	Beaufort County Schools	Beaver River School District
Bedford County	Bedford County Public Schools	Bedford Public Schools
Bedminster Township School	Beecher School District 200U	Bell County School District
Bellmawr Public School District	Bellville Independent School District	Bellwood-Antis School District
Beloved Community Charter	Belton Independent School District	Belton Preparatory Academy Reason and Republic
Belton School District #124	Bemus Point Central School District	Ben Hill County School District
Benjamin Logan Local Schools	Benjamin School District 25	Bennett School District
Berea Independent School District	Berkeley 01 County School District	Berkeley County Schools
Bernards Township Public Schools	Berryhill Public Schools	Bethany Public Schools
Bethlehem Central School District	Biddeford School Department	Big Hollow School District 38
Big Sandy Public Schools	Big Sky School District	Bishop Flaget School
Bishop McDevitt High School	Bishop Miege High School	Blackwell Public Schools
Bleckley County Schools	Bloomfield R-XIV	Bloomfield School District
Bloomfield Township Public Schools	Bloomingdale School District	Blount County Schools (AL)
Blueprint Education	Bluum	Boardman Local Schools
Boerne Independent School District	Bolinas-Stinson Union School District	Bond County Unit 2
Bonneville Academy	Boone County Schools (KY)	Boone County Schools (WV)
Boonton Township	Boonville	Borger Independent School District
Bosqueville Independent School District	Bourbon County Schools	Bourbonnais 53 District
Bowie Independent School District	Bowling Green Independent	Boyer Valley Community School District
Boyertown Area School District	Boyle County	Bozeman School District
Braination	Branch Intermediate School District	Breckenridge Public School District
Breckinridge County	Bremen Public Schools	Brenham Independent School District
Brentwood Borough School District	Brevard Academy	Briarcrest Christian School
Bridge Creek Public Schools	Bridge the Gap College Prep	Brighten Academy
Bristol VA Public Schools	Broken Arrow Public Schools	Bronaugh R-VII School District
Brookfield R-III School District	Brooklyn Center Community Schools	Brooks County Schools
Broome-Tioga BOCES	Brown City Community Schools	Brown Deer School District
Bruce School District	Brunswick County Schools	Bryan City School District
Bryan County Schools	Bryan Independent School District	Buena Vista City Public Schools
Buffalo Independent School District	Buford City School District	Bullard Independent School District
Bullitt County Public Schools	Bullitt County Public Schools : Shepherdsville Elementary	Bulloch County Schools
Buncombe County Schools	Burke County Public Schools	Burlingame School District
Burnsville Public School District	Burrell School District	Butner Public Schools
Butts County School System	Cabarrus County Schools	Cache County School District
CADAS Scholze Center	Calallen Independent School District	Calaveras County Office Of Education
Calcasieu Parish School Board	Caldwell District	Caledonia-Mumford Central
Calhoun County Schools	California Area School District	California Connections Academy
California IT in Ed (CITE)	California R-I School District	Calvary Christian School
Camas School District	Cambridge-Isanti Schools	Camdenton R-III
Cameron R-1 School District	Campbell Independent School District	Campbell Union High
Canal Winchester Local	Candor Central School District	Canon-McMillan School District

Canton Central School District	Carmel Clay Schools	Carroll Consolidated School Corporation
Carroll County School System	Carroll County Schools	Carrollton City Schools
Carrollton Public Schools	Carter County Schools	Casey County School District
Cashton School District	Cass City Public Schools	Castro Valley Unified
Catasauqua Area School District	Catoosa County Public Schools	Cedar Cliff Local Schools
Cedar Hill Independent School District	Cedar Springs Public Schools	Cedar Unified School District #25
Cedarburg School District	Center Cass School District 66	Centerpoint School District
Central Bucks School District	Central Dauphin School District	Central Decatur Community School District
Central Lincoln County School	Central Unified School Dist.	Central Valley School District
Ceres Unified School District	Chadwick R-1	Chaffee R-II
Chandler Unified District 80	Channahon School District 17	Chapel Hill Academy
Charles A. Beard Memorial School	Charles City Community Schools	Charleston Collegiate School
Charleston High School	Charlie Buchanan	Charlotte County Public Schools
Charlton County School System	Cheatham County	Chehalis School District
Cherokee	Cherokee Central School	Cherokee County School District
Chesaning Union Schools	Chester County Int. Unit	Chester Union Free School District
Chesterfield County School District	Chetek-Weyerhaeuser Area School District	Cheyenne Mountain School District
Chichester Central School	Chickamauga City Schools	Chillicothe Independent School District
Chisago Lakes School District	Christian County Public	Christian Life Academy
ChromebookParts (c)	Cicero School District 99	City of Bogalusa School District
City of Heidelberg	City of Laramie	City of Life Christian Academy School
Claiborne County	Clark County	Clark County School District
Clarkston School District	Clarksville Community Schools	Clay County Schools
Clayton Ridge Comm School District	Clayton Schools	Clear Creek School District RE-1
Clermont Northeastern Schools	Climax-Scotts Community Schools	Clinton City Schools (NC)
Clinton Community Schools	Clinton County Schools	Clinton Public Schools (CT)
Clinton School District	Cloquet Public School District	Clovis Unified School District
Clyde School District	Coastal Plains RESA	Coatesville Area School District
Coeur D' Alene District	Coffee County	Collier Youth Services
Collierville Schools	Colonial Beach School District	Colonial School District
Colquitt County Schools	Columbia County School District	Columbia Falls Public Schools
Columbus County Schools	Commerce City Schools	Commonwealth of Virginia
Commonwealth-Parkville School	Community Action Partnership	Community Ed Partnership
Community Unit School District 200	Community Unit School District 300	Compass Charter Schools
Comstock Park Public Schools	Conchita Espinosa Academy	Concordia Parish
Concrete School District	Conestoga Valley School District	Connally Independent School District
Consolidated High School District 230	Conway School District	Copiague Public Schools
Copper Country Intermediate School District	Cornerstone Christian Preparatory Academy	Corning-Painted Post Area School District
Corsicana Independent School District	Corvallis School District 509J	COSSA Schools
Couch R-1 School District	Coventry Local Schools	Covington Independent Public Schools
Covington-Douglas Schools	Cowan Community Schools	Coweta County Schools
Crandall Independent School District	Crawford County R-I School District	Crawford County Schools
Creative Technology Solutions	Crescent City Schools	Crittenden County School District
Cross Schools	Crossett School District	Crossing Education Center
Crossroads Church & School	Crowe Tech Solutions, LLC	CSchool District of New Rochelle
Culpeper County	Cumberland County Public Schools	Cumberland County Schools
Cumberland Valley School District	Cupertino Union School District	Curwensville Area School District
CVRx	Cypress-Fairbanks Independent School District	Dadeville R-II School
Danville School District 118	Darien Public School District 61	Darien Public Schools
Davenport Community Schools	Davidson County Schools	Daviess County
DaVinci Academy of Arts and Science	Davis Joint Unified School District	Davis Public Schools
Dawson Independent School District	Decatur County School District	Decatur School District
Decorah Comm. School District	Dekalb Agriculture Technology & Environment Inc	DeKalb County Eastern Community School District
DeKalb County School District	Delaware Community School Corporation	Delphi Community School Corporation
Delton Kellogg Schools	Dent-Phelps R-111 School District	Denver Public Schools
DeQueen School District	Deshler Public Schools	DeSoto County Schools
DeSoto County Schools : Horn Lake Intermediate School	Detroit Public Schools	Devine Independent School District
Dewar Public School District	DHE Computer Systems	Digital Resurrection LLC
Dilley Independent School District	DiscoveryEd	District Five of Lexington & Richland Counties
District of Oconee County	Dix Computer Services	Dixie District Schools
Dixon R-1 School District	Donegal School District	Donna Independent School District
Dougherty County	Dover School District	Drought School
DuBois Area School District	Duluth Independent School District 709	Dumas Independent School District
Dumont Public Schools	Durand-Arkansaw School District	Durant Community School District
Durham Public Schools	Duval County Public Schools	Dyersburg City Schools
Earlville School District 9	Early County Board of Education	Early Independent School District
East Aurora School District 131	East Brunswick Public Schools	East Carter R-II School District
East Grand Forks Public Schools	East Grand School	East Greenwich School
East Helena K-12	East Lynne School #40	East Millinocket Schools
East Muskingum Local Schools	East Orange School District	East Ramapo Central Schools
East Valley School District	Eastbrook Community School	Eastern Carver County Schools
Eastern Hancock	Eastern Lancaster County School District	Eastern Local Schools
Eastern York School District	eBay Customers	eCommerce Store
Edgar School District	Edgefield County School District	Edgewood Independent School District
Edina Public Schools	Edmond Public Schools	Edna Independent School District
Effingham County School District	Ehrhart School	Eight Amps
El Campo Independent School District	El Dorado Springs R-2 Schools	Elbert County School District
Elcho School District	Eldorado School District 4	Elizabeth Forward School Dist
Elizabethtown Area School District	Elk River School District	Elk Valley USchool District 283
Elkhart Lake-glenbeulah School District	Elkins School District	Ellsworth Community School District
Elmore County Public Schools	Emmanuel Christian Academy (Springfield, OH)	Employee Store
Empowerment Academy Charter	Englewood Cliffs School District	Englewood Public Schools
Ephrata Area School	Epping School District	Erie Catholic School System

Erie Public Schools	Erie/Galesburg USchool District 101	Erlanger-Elsmere Independent
Esparto Unified School District	Estill County Schools	Eustace Primary School
Evadale Independent School District	Evergreen Park Elementary School District 124	Excel Academy
Excel Academy Charter School	Exeter Township School District	Exeter-West Greenwich
Exploration High School	Fair Grove R-X School District	Fairhaven Christian School
Fairview School District	Fall Mountain Regional School District	Fall River Joint Unified
Fall River School District	Falls Lake Academy	Fan School
Fannin County School System	Farmington Area Public Schools	Farmington Public Schools
Farrell Area School District	Faulkton Area School District 24-4	Fauquier County Public Schools
Fayette County Board of Education	Fayette County Public Schools (GA)	Fayette County Public Schools (KY)
Fayetteville City Schools	Fayetteville-Manlius Central	Federal Way Public Schools
Ferguson-Florissant School District	Ferndale School District	Festus R-VI
Finneytown Local School District	Firebaugh-Las Deltas	Firth School District
Fleetwood Area School District	Fleming County	Flemington Raritan School District
Flippin Public School District	Florence-Carlton School District	Floyd County Public Schools
Foley Public School District	Folsom School District	Fontbonne Hall Academy
Forest Hills School District	Forest Lake Area Schools	Forest Ridge School District 142
Forestville Central Schools	Forrest City School District	Forsyth County Schools
Fort Frye Local	Fort Leavenworth USchool District 207	Fort LeBoeuf School District
Fort Madison Community School District	Fort Osage R-1 School District	Fort Recovery Local
Fort Stockton Independent School District	Fort Wayne Community Schools	Fort Zumwalt School District R-II
Forward Edge IT Consulting	Fosston School District	Fountain-Fort Carson School District 8
Fowlerville Community Schools	Fox Point - Bayside School District	Fox Valley Christian Academy
Francis Howell School District	Frankfort School District 157-C	Franklin Area School District
Franklin County Public Schools	Franklin County Schools (KY)	Franklin County Schools (NC)
Franklin Township Community School Corporation	Franklin Township School District	Frazee-Vergas Pubic Schools
Fredonia USchool District 484	Freehold Regional High School District	Freeman Public Schools
Freeport Area School District	Freer Independent School District	Fremont County Joint School District #215
Fresno Unified School District	Fridley Independent School District No. 14	Friends and Family
Friendship Academy of the Arts	Fuchs Mizrachi School	Fulton 58 School District
Fulton County	Galileo Gifted School	Garfield County School District 16
Garner-Hayfield-Ventura Community Schools	Garnett Unified School District 365	Gates County Schools
Gates School	Gateway Regional School District	Gateway School District
Gateway Science Academy	Genesee Intermediate School District	Genesee Valley BOCES
Geneseo School District 228	Genesis Innovation Academy	Genoa-Kingston School District 424
George County Schools	Georgia Military College	Georgia School for Innovation and the Classics
Germantown School District	Gilbert Unified School District	Gilmer County Board of Education
Gilmer County Schools	Gilroy Unified School District	Girard School District
GirlUp GVL	Glen Ellyn School District 41	Glen Lake Community Schools
Glendale Elementary School District	Gloucester City Public Schools	Gloucester Township Public Schools
Goddard Unified School District 265	Godley Independent School District	Goldendale School District 404
Goochland County Public Schools	Goodlife Communications LLC	Gordon Cooper Tech Center
Gorham School District	Goshen Central School District	Grafton
Granby Public Schools	Grand Blanc School District	Grand Coulee Dam School District
Grand Haven Area Schools	Grand Island Central School District	Grandview C-4
Grantsburg School District	Graves County	Great Valley School District
Greater Altoona CTC	Green Brook Township	Green Ridge R-8 School District
Greenbrier County Schools	Greene County School System	Greene County Schools
Greeneview Local Schools	Greenfield Union School District	Greensburg Community Schools
Greenup County	Greenville Public Schools	Greenwood Independent School District
Greenwood School District 50	Gregory Portland Independent School District	Gridley Unified School District
Griffin-Spalding County School System	Groton-dunstable	Grove Public Schools
Groveport Madison Local	Groves Academy	Grundy Center Comm School Dist
GTS Technology Solutions	Guilford County Schools	Guilford School District
Gulfport School District	Guthrie Center Comm School District	Guthrie Public Schools
Gwinnett County Public Schools	Haddon Heights School District	Hall County Schools
Hallettsville Independent School District	Hamburg Area School District	Hamilton City School District
Hamilton Heights School Corporation	Hamilton Township School District	Hampton School District - SAU 90
Hancock County Schools	Hancock Day School	Hancock Place School District
Hand in Hand Christian Montessori	Hannibal Central School District	Haralson County School District
Hardeman County Schools	Harlan Community School District	Harlan Independent Schools
Harlem District 122	Harmony Emge School District 175	Harmony Grove School District
Harmony Independent School District	Harrison School District Two	Harrisonburg City Public
Hart County Charter System	Hart County Schools	Hartville R-II
Harvest Best Academy	Hasten Hebrew Academy	Hastings Public School Dist
Hauppauge Union Free School District	Haverford Township School District	Hawkins County Schools
Hawthorn District 73	Hayfield Public School District	Hays CIndependent School District
Hayward Community School District	Heath City Schools	Heavener Public Schools
Hebrew Academy of Cleveland	Hebron Christian Academy	Helen S. Dunn School
Hempfield School District	Henry County Public Schools	Henry County School System
Henry County Schools	Henry Hudson Tri-District	Hereford Independent School District
Herkimer School District	Hermitage School District	Hermon School Department
Hicksville Schools	High Jump	Highland Central School District
Highland Park Board of Education	Highlands Comm Charter Dist	Hillsboro R3 School District
Hillsboro School District	Hmong College Prep Academy	Holcomb R-III School District
Holcomb USchool District 363	Holdingford Public School District	Holdrege Public Schools
Hollister R-V School District	Holmen School District	Holy Angels School
Holy Apostles Catholic Parish and School	Holy Family Regional School	Hometown Computers & Support
Honor Ridge Academy	Hope Academy	Hope Haven Area Development Center
Hopkins County Schools	Hoquiam School District	Horry County Schools
Houston County	Houston County Board of Education	Houston County School District
Howard Technology Solutions	Howard-Winneshieck Community School District	Howards Grove School District
Hudson School District	Hughson Unified	Humansville R-IV

Humboldt Table Rock Steinauer Public Schools	Huntington Beach Union High	Hurley R-1 School District
Hutchinson Memorial Library	Iberia Parish School District	Iberville Parish Schools
IC Imagine Public Charter School	Idabel Public Schools	Idaho Falls District
Idea Public Schools	Illini Bluffs District 327	Iman Academy
Immaculate Conception School	Imperial County Office of Edu	Independence Charter School
Independence Charter School West	Independence School District	Indian Creek School District
Indian Island School	Indian Prairie School District 204	Indian River Charter High School
Ingham Independent School District	Innovation First	Innovative
Integrated School House	Interboro School District	Ionia Public Schools
Iron District	Iroquois School District	Irvine Unified
Isle of Wight	iTurity	J Sterling Morton
Jackson Christian School	Jackson City School District	Jackson County Public Schools (KY)
Jackson County Public Schools (NC)	Jackson County School District	Jackson County School System
Jackson Public Schools (MI)	Jacksonville North Pulaski	Jarrell Independent School District
Jasper County Charter System	Jasper County CUD 1	Jasper County School District
Jeffco Public Schools	Jeffco Public Schools : Arvada K-8	Jeffco Public Schools : Arvada Senior High
Jeffco Public Schools : Coronado Elementary School	Jeffco Public Schools : Stott Elementary School	Jefferson C-123 Schools
Jefferson City	Jefferson County (KY)	Jefferson County (KY) : Crosby Middle School
Jefferson Davis Parish School	Jefferson Schools	Jefferson Township Schools
Jenison Public Schools	Jenks Public Schools	Jessamine County Schools
Jessica Focht	Jesup Community School District	John Cary Early Childhood
John F. Kennedy Catholic High School	Johnsburg School District 12	Johnson County Schools
Johnson-Brock Public School	Johnston Community School District	Johnston County Public School
Jones County School District	Joplin Schools	Jordan School District
Jubilee Academies	Judson Independent School District	Justice Public School
JYK Discovery Charter School	Kaizen Education Foundation	Kanawha County Schools
Kankakee School District 11	Kansas City Public Schools	Karns City Area School District
KCAV	KeEmonta Peterson	Kenner Discovery Health
Kent School District	Keystone School District	KIDSon Cares (c)
Kiel Area School District	Kimberly School District	Kincaid IT
Kingman Unified School District	Kings Christian School	Kingston K-14
KIPP Northern California	KIPP SoCal	Kirbyville R-VI School District
Klamath County School District	Klamath Falls City Schools	Knox County R-I Schools
Knox County Schools	Kountze Independent School District	Kutztown Area School District
L. Hollingworth School for the Talented and Gifted	La Porte Independent School District	Labette County Unified School District 506
Laclede County C-5	Lagunitas School District	Lake County
Lake Hamilton School District	Lakeland Christian School	Laker Schools
Lakewood Catholic Academy	Lakewood Local Schools	Lancaster County Career & Technology Center
Lasalle Parish Schools	Lashon Academy	Laton Joint USchool District
Laurens County School District 55	Lavaca Public Schools	Lawrence Public Schools
Lawson R-XIV School District	Le Mars Community School District	Leander Independent School District
Leap Academy Uni Charter	Lebanon City Schools	Lee County Public Schools
Leilehua High School	Lenape Regional High School District	Lenawee Intermediate School District
Lenoir City Schools	Leona Group	Leonard Independent School District
Leoti-Wichita County USchool District 467	Leslie County Schools	Lewis County Schools
Lewiston Independent District	Lexicon Technologies	Lexington City School System
Lexington County School District One	Lexington Public Schools	Lexington School District 04
Leyton Public Schools	Liberal Unified School District 480	Liberty County School
Liberty Public Schools	Liberty School District #25	Liberty Tech Charter School
Life School	Lifegate Christian School	Lifelong Learning
Limestone County	Limestone Walters CCSchool District 316	Lincoln Academy
Lincoln Charter School	Lincoln Parish Schools	Lincoln Park School District
Lincoln Public Schools	Lindale Independent School District	Lisle Community Unit School District 202
Litchfield Community Unit School District 12	Little Dixie Regional Libraries	Little Falls Community Schools
Little Flower Learning Center	Livermore Valley Joint Unified School District	Liverpool Central School District
Livingston Independent School District	Livingston Union	Lockhart Independent School District
Lockwood Elementary School District	Lodi Public Schools	Lodi School District
Logan View Public Schools	Logan-Rogersville R-VIII	Logansport Community School
Lomega Public Schools	Lone Grove Public Schools	Lone Oak Independent School District
Long Branch School District	Loon Lake School #183	Los Gatos Union School District
Los Lunas Public Schools	Louisville Public Schools	Lourdes Academy (FL)
Lourdes Academy (WI)	Lovelady Independent School District	Lowell County Schools
Lowell Joint School District	Lowndes County Schools	Loyola Catholic School
Lubbock Independent School District	Lumberton Township	Lumpkin County Schools
Lunenburg County Public Schools	Luther Memorial School	Lynchburg City Schools
Lynnfield Public Schools	MACCRAY Public Schools	Macomb Independent School District
Mad River Local Schools	Madina Academy	Madison City
Madison County School District	Madison Public Schools	Madison-Grant United School Corporation
Madison-Plains Local School District	Magnolia School District	Magoffin County Schools
Mahnomen Independent School District 432	Mahoning Valley Community Schools	Maine Township High School District 207
Mammoth Unified School District	Mancelona Public Schools	Manchester Local
Manistee Area Public Schools	Mannheim School District 83	Mansfield School District
Manuelito Children's Home	Mapleton Local	Mapleton School District
Marceline R-V	Marietta City School District	Marinette School District
Marion County Public Schools (FL)	Marion County Public Schools (KY)	Marion CUSD #2
Marion Independent School District	Marion School District	Mark Sanders
Marmaton Valley USD 256	Marquand-Zion R-VI	Marquette-Alger Regional Educational Service Agency
Mars Area School District	Marshall Area High School	Marshall County Board of Education
Marshall County Central Schools	Marshall CUSD C-2	Marshall Public Schools
Marshfield R-I	Martin Webb	Marysville Public Schools
Massillon City Schools	Matanuska-Susitna Borough School District	Mattoon Community Unit School District 2
Maumee City Schools	MAXCases	Maypearl Independent School District
Maysville R-1 School District	Mayville School District	Mazon-Verona-Kinsman

McComb School District	McCreary County School District	McDonald County R-I School District
McGregor Independent School District #4	McKenzie Special School District	McNairy County
McPherson Unified School District 418	Meade County Schools	Meaghan Martin
Medfield Public Schools	Medina Christian Academy	Mehlville R-IX
Meigs County Schools	Melba School District	Melrose-Mindoro Area Schools
Memphis Community Schools	Menifee Union School District	Mentor Public Schools
Mequon Thiensville	Meramec Valley R-III	Mercer County
Meridian CUSD 15	Meridian Public Schools	Merrillville Community School Corporation
Meryln Mind	Messmer Catholic Schools	Methuen School District
Metro Nashville Public Schools	Metropolitan School District of Martinsville	Metropolitan School District of Mount Vernon
Mexia EDC	Mexico School District No. 59	Miami Valley Educational Computer Association
Miami-Dade County Public Schools	Michigan Center School District	Michigan City Area Schools
Mid-Buchanan R-V School District	Mid-East Career and Technology Centers	Mid-Prairie Comm School District
Middle Georgia RESA	Middleton - Cross Plains Area School District	Middleton School District
Midlands Middle College	Milan C-2 School District	Miles City Unified
Miles Independent School District	Millard Public Schools	Millburn Township Public School
Millcreek Township School District	Miller County Schools	Millersville University
Millington Municipal Schools	Mills River Academy	Minden Public Schools
Mineral Springs School District	Mingo County Schools	Minneota Public Schools
Minnesota Internship Center High School	Minnesota Math and Science Academy	Minnesota Valley Lutheran High School
Minocqua J1 School	Minot Public Schools	Mirabile C-1 School District
Mobile County Public Schools	Mobile Defenders	MOC-Floyd Valley School District
Modesto City Schools	Momence CUSD 1	Mondovi School District
Monett R-I	Monmouth Regional High School	Monroe County Intermediate School
Monroe County Schools (TN)	Montgomery County R-II	Montgomery County Schools
Montgomery Township School District	Monticello Community School District	Montrose Area School District
Montville Public Schools	Moore Public Schools	Mooresville Graded School District
Moorpark Unified School District	Mora Public Schools	Moreland School District
Morenci Unified School District	Morgan Co. R-II	Morgan County Schools (KY)
Morgan County Schools (TN)	Morgan Hill Unified School District	Morgan School District
Moriarty-Edgewood School District	Morris County 417	Morris County Unified School District 417
Morris Jeff Community School	Morris Plains School District	Morris School District 54
Morris Union Jointure Commission	Morrison CUSD 6	Mosinee School District
Moss Point School District	Most Blessed Sacrament School	Mott Community College
Moultonborough School District, SAU 45	Mount Desert Island Regional School System	Mount Vernon-Enola School District
Mountain Education Charter High School	Mountain Lakes Public School District	Mountain View Birch Tree R-III School District
MSAD 11 Public Schools	MSAD 15	MSAD 55
MSAD 60	Muleshoe Independent School District	Muncie Community Schools
Muncy School District	Munday Consolidated Independent School District	Murray County Central Schools
Murray County Schools	Muskego-Norway School District	Muskogee Public Schools
My Church Ohio	Napoleon Area City Schools	Napoleon Community Schools
Naugatuck Public Schools	Nazareth Area School District	NE Metro 916 Intermediate School District
Nebo School District	Nelson County Schools (VA)	Nemo Vista Schools
Neosho School District	Nerdy Customs	Neshaminy School District
Nevada City School District	New Albany Floyd County School	New Bremen Local Schools
New Brunswick Public Schools	New Canaan Public Schools	New Castle Community School Co
New Glarus School District	New Hampshire Department of Education	New Haven Unified School District
New London School District	New Milford Public Schools	New Millennium Academy Charter School
New Riegel Local Schools	New Ulm Public School District	New Vision Learning Academy
New York City Department of Education	Newark Central School District	Newberry 01
Newport News Public Schools	Newport School District (AR)	Newport School District (WA)
Newton County Schools	Niagara School District	Nicholas County Schools
Noble Local School District	Nocona Independent School District	Nordonia Hills City School District
Norman Public Schools	Normandy Schools Collaborative	North Branch Public Schools
North Brunswick Township	North Cedar Comm School District	North Clackamas School District
North College Hill City School District	North East School District	North Mahaska Comm. Schools
North Middlesex Regional School District	North Ottawa County Unified School District 239	North Ridgeville City Schools
North Salem Schools	North Shelby School District	North Shore School District 112
North Spencer County School Corporation	North St. Paul-Maplewood	Northampton Community College
Northampton County Schools	Northeastern Local Schools (Defiance, OH)	Northeastern Local Schools (Springfield, OH)
Northern Cambria School District	Northern Highlands Regional HS	Northern Local Schools
Northshore School District	Northside Christian Academy	Northside Independent School District
Northumberland County Public	Northwest Allen County Schools	Northwest Passage High School
Northwest RESA	Northwest Tri County Intermediate Unit 5	Norton Community Schools
Norway-Vulcan Area Schools	Norwood R-1	Novato Unified
Nutley Public School District	O'Neill Public Schools	Oak Grove School District
Oak Grove Union School District	Oak Harbor Public Schools	Oak Park and River Forest High School
Oak Park School District 97	Oakland Christian School	Oakridge Public Schools
Ocean View School District	Oceanside Unified	Oconee RESA
Oelwein Community School District	Ogilvie Public Schools	Oglethorpe County Schools
Okeene Public Schools	Oldham County Schools	Olentangy Local
Olympia School District	Onondaga-Cortland-Madison BOCES	Onsted Community Schools
Onteora Central School District	Orange Public Schools	Orange Public Schools : Orange High School
Orangefield Independent School District	Orchard View Schools	Oregon City School District 62
Oregon School District	Osage CO. R-I	Osage CO. R-ii
Osawatomie Unified School District 367	Osceola County	Osceola Public Schools
Osceola School District #1	Osiris Organization	Osseo Area Schools
Ossining Union Free School District	Oswayo Valley School District	Oswego Unified School District 504
Othello School District	Ouachita parish School Board	Ouachita River School District
Ouachita School District	Our Lady of Guadalupe	Overton County
Owasso Public Schools	Oxford Public Schools	Oyster River Middle School
Ozark City Schools	Ozark R-VI School District	PACT Charter School
Paducah Independent	Page County Public Schools	Pajaro Valley Unified School District

Palatine CcSchool District 15	Palmer School District	Palmyra School District
Palo Verde Unified	Pandora-Gilboa	Paramus Public School District
Pardeeville Area School Dist.	Parkland School District	Parkway C-2
Parsippany-Troy Hills Township	Parsons Schools Unified School District 503	Pascagoula-Gautier School District
Pasco County Schools	Patterson Joint Unified School District	Paul Brown Leadership Academy
Paul Davis of Northeast Indiana	Paulding County School District	PC Recycle
Pecos Barstow Toyah Independent School District	Pelham City	Pelham Union Free School District
Pembroke Pine-FSU Charte	Pender County Schools	Pender Public Schools
Penn Harris Madison School	Pepin Academies Tampa	Pequea Valley School District
Perelman Jewish Day School	Perkiomen Valley School District	Perris Elementary
Perry Township Schools	Perryton Independent School District	Peters Township School District
Petrolia Consolidated Independent School District	Pewaukee School District	Pharr-San Juan-Alamo Independent School District
Phoenix Reseller Group	Pickaway-Ross Career and Technology Center	Pickens County School District
Pickens County Schools	Pike County Schools (AL)	Pike County Schools (KY)
Pikeville Independent Schools	Pima Unified School District	Pinconning Area School District
Pinecrest Academy Inspirada	Pioneer RESA	Pioneer Union Elementary School District
Pittsfield School District	Pittston Area School District	Pittsylvania County
Placerville Union Elementary	Plainfield Community School Corporation	Plaquemines Parish School
Platte County R-III	Platte-Geddes Community School District 11-5	Pleasant Hill School District #1
Pleasant View R-IV School	Pleasantville Public Schools	Plymouth Meeting Friends School
Plymouth School District	Pocola Middle School	Point Isabel Independent School District
Portage Area School District	Portland Public Schools (OR)	Portsmouth City Schools
Pottstown School District	Poyen School District	Prairie Lakes AEA
Pratt Unified School District 382	Prince of Peace Christian	Prince William County School District
Princeton Friends School	Proctor Public School District	Prospect Park School District
Prosper Independent School District	Providence Academy	Public Schools of the City of Muskegon
Pulaski Community School District	Pulaski County Public Schools	Pulaski County Schools
Pulaski County Special School District	Putnam County CUSD 535	Putnam County School District
Putnam County School System	Queen City Independent School District	Quincy School District
Quitman Independent School District	Radford City Schools	Ralls Independent School District
Ramsey School District	Randolph Eastern School Corporation	Random Lake School District
Rapoport Academy Public Schools	Raymond School District (NH)	Raymond School District (WI)
Raymore Peculiar R-II	Reading Community Schools	Reading Muhlenberg Career & Technology Center
Reading School District	Red Bank Borough Public SC	Redlands Unified School District
Reedsport School District 105	Reedsville	Refreshed Tech
Region 18 ESC	Regional School District 17	Regional School District 18
Regional School Unit #1	Regional School Unit #12	Regional School Unit #19
Regional School Unit #34	Regional School Unit #68	Regional School Unit 25 & Town of Bucksport
REMC SAVE	Renaissance Academy	Republic School District #309
Resurgence Hall	Reynolds School District 7	Rhea County Department of Education
Rhinebeck Central District	Rich Hill R-IV	Richfield Public Schools
Richland 01 School District	Richland School District	Richland School District 88A
Richmond Community Schools	Richmond County Public Schools	Richmond Heights Local School
Richmond R-XVI School District	Ridgway Area School District	Rim of the World Unified School District
Rio Community School District	Rio Rancho Public Schools	Rio School District
Ririe Joint District	RISTE Membership Manager	River Forest Comm. Sch Corporation
River Valley Waldorf School	Riverdale Public School	Riverside Community School District
Riverside Township School District	Riverview Charter School	Riverway Learning Community
Riviera Schools	Rochester Catholic Schools	Rochester City School District
Rock Ridge Public Schools	Rockbridge County Public Schools	Rockdale County Public Schools
Rocky Mountain Academy of Evergreen	Rolla Public Schools	Rolling Hills Local
Rome City Schools	Roscommon Area Public Schools	Roselle Park School District
Roselle Public School	Roseville Joint Union High	Royal Live Oaks Academy of the Arts & Sciences Charter School
RSU 06/MSAD 06	RSU 16	RSU 19
RSU 52/MSAD 52	RSU 58/MSAD 58	RSU 86/MSAD 20
Runnemede Public School District	Rush County Schools	Rushford-Peterson Schools
Russell County Public Schools	Russell County Schools	S3 Technologies
Saddle Mountain Unified School District	Safford Unified District	Saint Patrick CES
Saint Raphael Parish	Salado Independent School District	Salem City Public Schools
Salem Community Schools	Salem R80 Schools	Salinas City Elementary School District
Sallisaw Public Schools	Salt Lake Arts Academy	Sam Rayburn Independent School District
San Antonio Independent School District	San Bernardino City Unified	San Luis Coastal Unified School District
San Mateo Union High Schoolchool District	San Pasqual Valley Unified School District	Sanford Public Schools
Sanger Independent School District	Sanger Unified School District	Santa Clara Unified School District
Santa Cruz City Schools	Santa Cruz County Office	Santa Fe Trail USD 434
Santa Maria-Bonita School District	Santa Paula Unified School District	Saranac Community Schools
Saratoga School District 60C	Saskatchewan Rivers Public School Division	Satanta USD 507
SAU 53	SAU 67	Savannah R-III
Sayre Area School District	Scale Leadership Academy	Scenic Regional Library
Scheck Hillel Community School	Schley County Schools	Scholarship Prep District
School Board of Highlands County	School City of East Chicago	School City of Hobart
School District 197	School District of Greenfield	School District of the Chathams
School District U-46	Schoolcraft Community Schools	Schuylerville Central Schools
Science Hill	Scioto County Career Technical Center	Scotland County Schools
Scott County Public Schools	Scott County School District 1	Scott County Schools
Scott County Schools : Northern Elementary	Scottsbluff Public Schools	Scottsdale Unified School District
Seaford School District	Secured Tech Solutions	Sedalia School District 200
Seminole County School System	Seminole Independent School District	Seminole Public Schools
Seneca R-VII	Sequatchie County	Seton Catholic School
Seymour Community School District	Shady Side Academy	Shamrock Independent School District
Shawnee Heights	Sheffield City School District	Shelby-Rising City Public Schools
Sheldon Independent School District	Shenandoah Community School District	Shenandoah County Public Schools
Shining Rock Classical Academy	Shiocton School District	Shoals Community School Corporation

Shoreland Lutheran High School	Shoreline School District	Shoreline Unified School District
Sibley East Public Schools	Sibley Ocheyedan Community School District	Sidney Public School District
Siena Catholic Schools	Sierra Sands Unified School District	Silver Consolidated Schools
Silyco	Simi Valley Unified	Siren School District
Sisseton School District 54-2	Sister School District	Siuslaw School District 97J
Smith County School District	Smithville Public Schools	Smithville School District
Smyrna School District	Snohomish School District	Socorro Consolidated Schools
Solon Springs School District	Somerset Hills School District	Somerset Independent Schools
Somerville Public School District	Source MN	South Bergen Jointure Commission
South Brown County USD 430	South Glens Falls Central School District	South Harrison R-II School District
South Kitsap School District	South Knox School Corporation	South Madison CSC
South Middlesex Regional Technical High School District	South Milwaukee School District	South Mountain Community College
South Panola School District	South Portland Schools	South San Francisco Unified
South Side Area School District	South Washington County	South Western School District
South Winneshiek Comm School District	Southeast Polk Community School District	Southeastern Local School District
Southern Boone County R-I	Southern Columbia Area School District	Southern Tioga School District
Southwest Leadership Academy	Southwest Parke Community Schools	Southwest Preparatory School District
Southwestern Central School	Southwestern Jefferson County Consolidated School Corporation	Sparta Area School District
Sparta Area Schools	Spartanburg 01	Spartanburg 07 School District
Spearville Schools	Special Olympics Minnesota	Spectrum For Living
Spiro Public Schools	Spooner Area School District	Spotswood Public Schools
Spotsylvania County	Spring Independent School District	Spring-Ford School District
Springfield Ball Charter	Springfield International Charter School	Springfield Public School District 186
Springfield R-12	Springport Public Schools	Springville-Griffith CSchool District
St Mary's School Breckenridge	St. Alphonsus Catholic School	St. Ambrose Catholic School
St. Anne's Episcopal School	St. Anthony of Padua	St. Anthony School
St. Anthony Schools	St. Barnabas Catholic School	St. Christopher Catholic School
St. Clairsville-Richland City	St. Edward Catholic School	St. Francis De Sales
St. Hilary School	St. Joseph Catholic School	St. Joseph Garrett School
St. Laurence Catholic School	St. Martin Parish	St. Martin's Episcopal School
St. Mary Akron	St. Mary Parish	St. Michael School
St. Patrick Catholic School	St. Paul Ballet	St. Philip Catholic School
St. Thomas School	St. Vincent de Paul Catholic School	Stafford County Public Schools
Stafford Public Schools	Stallworth Charter Schools	Stamford Public Schools
Stanislaus Union School District	Stanley Hupfeld Academy	Staples-Motley School District
Star City	Stark County Catholic Schools	Starkville-Oktibbeha School District
Staunton City Public Schools	STEM Preparatory Schools	Stephenson Area Public Schools
Still Middle School	Stillwater Area Public School District	Stillwater Central School District
Stonington Public Schools	Stoutland R-II	Strafford Schools
Stratford Public Schools	Stride Academy	Strongsville City Schools
Sudan Independent School District	Suffolk Public Schools	Sugar-Salem Joint District
Sullivan School District	Sulphur Springs Union School District	Sultan School District #311
Summers County Schools	Summersville R-II Schools	Summit Academy
Summit Classical School	Summit Public Schools	Sumner County Schools
Sumner-Fredericksburg Community School District	Sumter County Schools	Sumter School District
Sun Prairie Area School District	SUNY Oneonta State University of NY	Superior Central Schools
Susquehanna Community School District	Sutherlin School District #130	Sutton Public Schools
Swain County Schools	Sylvan Union School District	Tahoe Truckee Unified School District
Tallulah Falls School	Target Range School	Tattnall County Schools
Tattnall Square Academy	Tatum Independent School District	Taunton Public Schools
Taylor County School District	Taylor County Schools	Taylor School District
Tazewell County Public Schools	TD Synnex Corporation (c)	Team Success Schools
Tech Defenders	TechUnwreck	Tecumseh Local Schools District
Tenafly Public Schools	Terence Crutcher Foundation	Teresa Barrow
Terran Net LLC	Terrell Independent School District	Thayer R-II School
The Academy at Ocean Reef	The Academy for Sciences & Agriculture	The Carmel Hill Fund Education Program
The Dunham School	The Ewing Public Schools	The Learning Choice Academy
The Preuss School UCSD	The Quest Zone	Thielen Foundation
Thin Blue Technologies	Thomas County Schools	Thompson School District
Thor Huntley	Three Rivers/Josephine County	Tiffin City School District
Tift County Schools	Timberlane Regional School District	Tipton County Schools
Tipton R-VI School District	Titusville Area School District	Toledo Public Schools
Toms River Regional Schools	Tonkawa Public Schools	Toombs County Schools
Tornillo Independent School District	Torrington Public Schools	Touchboards
Toutle Lake School District	Town of Webb Union Free School District	Town of West Springfield
Townsend K-12 Schools	TrekNorth Jr and Sr High School	Trenton Special School District
Tri-Rivers Career Center	Tri-Valley Central School District	Trico Community Unit School District 176
Trinity School	Triton School District	TRM Innovations LLC
Troup County School System	Troy City Board of Education	Trumansburg Central School District
Tulia Independent School District	Tuscarora School District	Twin Hills Union School District
Twin Rivers R-X	Twinsburg City School District	Tyler Independent School District
Tyler Wooley	Ulster BOCES	Unicoi County BOE
Union County College Corner Joint School District	Union County Public Schools (KY)	Union County Schools
Union Park Charter Academy	Union School District	Uniontown USD 235
Unionville-Chadds Ford School District	Unionville-Sebewaing Area School District	United CUSD 304
United Local Schools	United South Central	University of Missouri
University Place School District	Upland Unified School District	Uplift Education
Upper Deerfield Township School District	Upper Edge Technologies	Upper Merion Area School District
Upper Township School District	UZBL	Val Verde Unified
Valdosta City Schools	Vallecito Union School District	Valley Christian School
Valley Forge Educational Services : The Vanguard School	Valley Local Schools	Valley Stream Union Free School District 30
Valliant Schools	Valmeyer Community Unit District 3	Van Buren County Community School District
Van Buren R-1 School District	Vassalboro Community School	Vaughn Next Century Learning

Venus Independent School District	Vernon Township School District	Vernonia School District
Vicksburg Community Schools	Victoria Independent School District	Victory Christian School
Vidalia City Schools	Vineland School District	Vinton County Local
Vinton-Shellsburg Community Schools	Vision Academy Charter	Visions In Education District
Visual Techniques	Waco Independent School District	Wake County Public School System
Walker Hackensack Akeley School District	Walla Walla Public Schools	Wallkill Central School District
Walton County School District	Walworth J1 School District	Wanaque School District
Wapato Public Schools	Wappingers Central School District	Wasco Union Elementary
Washington County	Washington County Public Schools	Washington Unified School District
Washingtonville Central School District	Washtenaw Independent School District	Water Valley School District
Waterford Township School District	Watertown School District	Waterville Public Schools
Watonga Public Schools	Wattsburg Area School District	Waupun School District
Wayne County School System	Wayne County Schools	Waynesboro Area School District
Waynesville R-VI School District	Weakley County	Webb City R-VII
Webutuck Central	Weilenmann School of Discovery	Wenatchee Public Schools
Wentzville School District	West Bolivar Consolidated School District	West Boylston Public Schools
West Carroll School District 314	West Carrollton City School Districts	West Central Area
West Greene School District	West Milford Township School District	West Muskingum Local Schools
West Noble School Corporation	West Orange Public School	West Point Public Schools
West Sonoma County UHSchool District	West York Area School District	West-MEC
Westborough Public Schools	Westbrook School Department	Westby Area School District
Western New York Maritime Charter	Western Reserve Academy	Western Springs School District 101
Western Suffolk BOCES	Westhampton School District	Westminster Academy
Weston School District	Westside Union School District	Westwood Regional School District
Wethersfield Public Schools	Wewoka Public Schools	Wheatland J1 School District
White County Central School District	White County Schools (GA)	White River School District
Whitehouse Independent School District	Whitesville Central School	Whitfield County Schools
Whitko Community Schools	Whitley County School District	Whitnall School District
Whittemore Prescott Area School District	Wichita Falls Independent School District	Wicked Technologies
Wicomico County Public Schools	Widefield 3	Wilcox County Schools
Wild Branch Solutions	Wilkinsburg School District	Williamsburg County School District
Williamson County Schools	Willingboro Public School District	Willis Independent School District
Willow Creek Academy	Wilson Area School District	Wilson Public Schools (Henryetta, OK)
Wilson Public Schools (Wilson, OK)	Winchendon Public Schools	Windham Northeast Supervisory Union
Windham Raymond Regional School Unit #14	Windham Southeast Supervisory Union	Winona Area Public School District
Winthrop Charter School (CSUSA)	Wirt County Schools	Wisconsin Heights School District
Wise County Public Schools	Wittenberg-Birnamwood School District	Woden Independent School District
Wood River Rural Schools	Woodcliff Lake School District	Woodford County Public Schools
Woodinville Montessori School	Woodland Hills School District	Woodland Joint Unified
Woodmore Local Schools	Worcester Public Schools	Worth Ave Group
WSIPC	Wylie Independent School District	Wyoming Area School District
Yakima School District	Yarmouth School Department	Yeshiva Derech Hatorah
Yeshiva of South Shore	York School Department	York Suburban School District
Yosemite Unified School District	Young Scholars of Western PA Charter School	Youth Build Philly
Ysleta Independent School District	Yuba City Unified School District	Yuba Environmental Science Charter Academy (YES)
Zeeland Public Schools		

Section 2:

Project Approach

5D METHODOLOGY

1. DEFINE

RESPOND TO RELEASED SPECIFICATIONS
Vivacity Tech will respond to all releases regarding the District 300 RFP.

PRE-BID MEETING
Vivacity Tech will attend all Pre-bid meetings to better understand the scope of the RFP and help facilitate questions that will address areas to be expounded on.

ADDENDUMS
Vivacity Tech will evaluate all addendums ensuring all products and services comply with adjustments to the RFP.

DELIVERABLES
- RFI's Answered District
- Receives Demo's

2. DEMO

EVALUATION PERIOD
District 300 evaluates units from Acer provided by Vivacity Tech. District 300 was provided Demo units prior to RFP submission. The provided demo units meet all qualifications set forth in the RFP and addendums.

DELIVERABLE
- District's Demo's Acer Devices
- Vivacity Tech on site demonstration if applicable

3. DEVELOP

TRAIN STUDENTS & STAFF ON DREAM
Vivacity Tech will train all Students and Staff on Dream Asset Management. Dream will facilitate all Asset Management needs allowing for repairs, warranty repairs and device information to be stored, accessed and exploited in one central location.

DELIVERABLES
- Validate Student Technicians
- Validate Tech team on Software and Systems
- Validate Techs on supported devices

4. DEPLOY

WHITE GLOVE
All units are White Gloved at VIvacity Tech's secure facility by certified technicians. All units are enrolled onto the District's domain and placed in OUs specific to the District's standards.

ASSET TAGGING
Asset Tags are applied during the White Glove process on Chromebooks and corresponding AC adapters. This list of Asset Tags is synced with the specific Serial Number for each device.

SERIAL NUMBER MANAGEMENT
Serial Numbers are collected during the White Glove process and stored on Dream (Proprietary Asset Management System) as well as exported to a CSV File and distributed to the Tech Team.

UNITS DELIVERED TO ALL SITES
Units will be delivered to all sites with White Glove delivery service.

DELIVERABLES
- All units imaged
- Specifications all units delivered prior to requested date

5. DELIVER

WEEKLY CONFERENCE CALLS
Vivacity Tech will schedule recurring conference calls with District staff members to ensure continuity in customer service and support.

Conference call can be rescheduled by District at any time and Vivacity Tech will accommodate.

DREAM ASSET MANAGEMENT FOR MANAGING PARTS CLOSET AND CONSUMABLES
Vivacity will provide a parts closet along with consumables to be held on hand for the District's techs. Vivacity Tech will use commercially viable best practices to mitigate consumable and part shortages.

DREAM ASSET MANAGEMENT FOR WARRANTY AND OUT-OF-WARRANTY DEVICES
Dream Asset Management Features are included for free to all Vivacity Customers. Dream allows the ability to track which devices are in and out of warranty. D300 will also be able to track repair credits for repairs in warranty and apply the credit to the cost for parts out of warranty.

DELIVERABLES
- Weekly Conference Calls with the District
- Consumables On-Hand
- RMA’s Completed On Time

RYAN HEINEMAN

Key Account Manager

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Ramsey, MN



EXPERIENCE

Key Account Manager

Vivacity Tech PBC

07/2018 - Present | Saint Paul, MN

Educational Technology Supplier

- Established Objectives and Key Results (OKRs), Key Performance Indicators (KPIs), and Leading/Lagging Measures to increase efficiency and strategic focus.
- Coordinate with cross-functional teams to ensure the timely and successful delivery of services to key school districts.
- Developed and implemented data analysis dashboards that provided real-time insights into account performance, enhancing decision-making processes for key school districts.
- Identified and implemented cost-saving measures for clients, resulting in an average of 10% reduction in their operational costs..
- Focus on building trust and strong relationships with clients through transparent and effective communication.
- Developed personalized account management strategies that enhanced customer satisfaction scores by 25%.

Director of Security

Allied Universal

03/2016 - 07/2018 | Bloomington, MN

Integrated Security Services

- Managed a team of security professionals responsible for the physical security across 34 client facilities.
- Developed and implemented security compliance programs that met the requirements of industry regulations and standards.
- Successfully managed a complex $6M contract at 3,000+ MHRS, ensuring that all deliverables were met on time and within budget.

Detachment NCOIC

U.S. Army Reserves

03/2005 - Present | Arden Hills, MN

Department of Defense

- Analyzes data to identify patterns and trends that is used to predict and prevent attacks on high-value targets and strategic locations.
- Analyzes the effectiveness of influence and persuasion methods in different contexts, and identify factors of success and or failure.
- Developed recommendations for improving efficiency and effectiveness, based on analysis of data and trends.

EDUCATION

Metropolitan State University

BA in Crimminal Justice and History

Present

Cochise College

AA in Intelligence Operations Studies

Present

ATTRIBUTES

Leadership
Train those in junior roles to achieve excellence and advance.

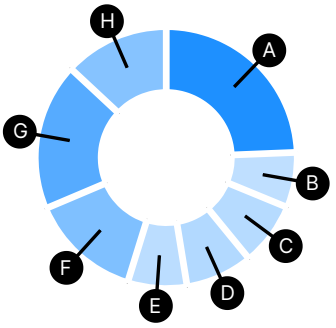
Inspire
Thrive in your gifting while helping others work in theirs.

Achieve
Accomplish the right goals at the right time with the right team.

Strategize
Devise the right plan with as efficiently as possible and repeat.

Community
City Council Member, Economic Development Commissioner, Planning Commission, School Board Vice Chair, Soccer Coach and Youth Volunteer.

MY TIME



- A Time with my family
- B City of Ramsey and Youth Programs
- C Serving as School Board Vice Chair
- D Self Development
- E Training a highly successful team
- F Achieving OKR's and KPI's
- G Ensuring my customers succeed at all cost
- H Focusing on the wildly important goals (4DX)

ELI MALOLEY

Founder, Chief Executive Officer

(612) 268-0773
eli@vivacitytech.com
https://www.linkedin.com/in/eli-maloley/
Greenville, SC



EXPERIENCE

Founder, Chief Executive Officer

Vivacity Tech PBC

12/2017 - Present Location

- Expert entrepreneurs, industry veterans and dedicated professionals came together to form Vivacity Tech PBC, a purpose-built company determined to provide school districts with the best pricing, quick service and creative solutions for 1:1 deployments in schools
- In our company's short history, we're able to boast that tens of thousands of Chromebooks are under our warranty care on a daily basis, across over 500 school districts in the United States
- Additionally, as the industry's first Public Benefit Corporation to provide hardware to schools, we are mandated to give back a portion of profits to schools for the propagation of technology-backed pedagogy

Co-Founder, Vice President of Sales and Marketing

FireFly Computers LLC

04/2011 - 04/2017 Location

- FireFly Computers assists schools across America save money on computer systems they buy
- As a co-founder, I was involved in every critical decision and move the company made as we rapidly expanded our team and our presence across the country
- My emphasis was in the Sales and Marketing functions which included the lead role in shaping our GTM strategy, choosing the right vendor partners/product offerings, leading the creation of new marketing collateral, as well as training and managing our esteemed sales team

Recruit Sustainment Program Cadre

Army National Guard

03/2003 - 03/2011 Location

- Joining at the age of 17, I served in the Army National Guard for a period of eight years
- The last three of those eight years I was invited to participate as a Cadre member of the Recruit Sustainment Program within the California Army National Guard
- Cadre members of this program are specially trained, highly motivated group of soldiers tasked with equipping, training and preparing new recruits for their Basic Training, Advanced Individual Training and beyond

Account Executive

NComputing Inc

01/2009 - 01/2011 Location

- NComputing, Inc. is the worldwide leader in low-cost desktop virtualization
- Success in selling the NComputing desktop virtualization solution was contingent on properly allocating company marketing assets and solutions engineering resources while selling through channel partners in the respective territory
- With K-12 Education being our primary market, I took privilege in helping school districts save in both energy and acquisition costs of technology to meet their computing needs

EDUCATION

Certificate in Negotiation Mastery

Harvard Business School

01/2018

Certificate in HBS CORe

Harvard Business School

01/2017

AWARDS

EY Entrepreneur Of The Year - 2023 Heartland

Entrepreneur Of The Year honors different types of business leaders for their ingenuity, courage, and entrepreneurial spirit. The Heartland program includes the Dakotas, Iowa, Kansas, Minnesota, Missouri, and Nebraska.

GSP 40 Under 40 - 2023

GSA Business Report honors leaders who have excelled in the professional areas and in community involvement in the Upstate South Carolina area who are under 40 years of age.

Inc 5000 - 2023

Vivacity Tech PBC ranks No. 1213 on the 2023 Inc. 5000, its annual list of the fastest-growing private companies in America. The prestigious ranking provides a data-driven look at the most successful companies within the economy's most dynamic segment—its independent, entrepreneurial businesses.

VOLUNTEERING

Board Member

EdNorth

09/2023 - Present

We are a Minnesota non-profit organization which supports entrepreneurship and innovation in the education and training sectors. Building on our region's rich legacy of innovation in education, we focus on supporting education entrepreneurs by providing regular networking, collaboration and learning opportunities, as well as helping strengthen our local educational entrepreneurial ecosystem and connecting it with our broader business, investment and academic communities.

BEN ERICKSON

5550 130th Way N, Hugo MN 55038 | 763-447-9545 | berickson@vivacitytech.com

SUMMARY

Driven Sales Executive with 10+ years of account management and client service in aggressive industries and exceptional ability to build solid sales teams with great disciplines while maintaining a positive company culture. Creative thinker and data driven leader who has helped two tech startups get off the ground.

CORE PROFICIENCIES

Process Creation

- Territory Growth Management
- Net New Account Creation
- Product & Market Education

Management

- Recruiting and Staffing Initiatives
- Staff Development Programs
- Sales Presentations

EXPERIENCE

2020—Present **Executive Vice President,** *Vivacity Tech*

- Direct and oversee the activities affecting the customer experience. Responsible for oversight of daily activities for the Sales, Success, and Sales Operations departments as well as overseeing and providing support to multiple departments throughout the organization.

2016—2020 **National Sales Manager,** *FireFly Computers LLC (Trafera)*

- Responsible for hiring, onboarding, and ongoing training for the entire sales team. Oversaw 6 Regional Sales Managers, pipeline reviews, sales operations and process improvement, while managing the company's top customers.

2013—2016 **Regional Sales Manager,** *FireFly Computers LLC (Trafera)*

- Charged with increasing sales in top educational accounts across eight states and expanding local customer base, while managing and training five sales reps within the region. Focus on solution selling to fit customer's unique technology needs. Flexibly adapt sales tactics and presentations to match individual sales cycle, chain of command, decision-making process and need for relationship building.

EDUCATION

2012—2015 **Healthcare Informatics AAS with High Honors,** *Normandale Community College*



KATELIN HOWE

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Saint Paul, MN 55117

www.linkedin.com/in/katelin-howe-209b59a8

EDUCATION

Bachelor of Science in Social Work
The University of North Dakota,
Grand Forks, ND
May 2013

PROFESSIONAL SUMMARY

Dedicated and results-driven Customer Success Manager with over 8 years of experience in cultivating strong client relationships and driving customer satisfaction. Skilled in collaborating cross-functionally to identify client needs, deliver effective solutions, and exceed expectations. Committed to fostering long-term partnerships and ensuring the success and growth of both clients and the organization.

SKILLS

- Microsoft Office
- NetSuite
- Customer Service
- Customer Support
- Interpersonal Communication
- Leadership
- Customer Retention
- Customer Relations
- Teamwork and Collaboration

WORK HISTORY

July 2023 - Current
Vivacity Tech, PBC - Customer Success Manager, Saint Paul, MN

- Foster a client-centric culture within the organization, instilling a shared commitment towards delivering top-notch service
- Identify and communicate customer needs to supply chain capacity and quality teams
- Utilize customer feedback to inform changes and improvements to customer success plans
- Lead process improvement and problem-solving efforts to create standard procedures and escalation policy for customer support team
- Monitor customer progress and addressed customer inquiries with timely and accurate updates
- Create customer support strategies to increase customer retention

January 2022 - July 2023
Bluum (Previously Tierney) - ECommerce Operations Manager, Saint Paul, MN

- Managed a technical team (internal & 3rd party) to develop and maintain company eCommerce website and integrations
- Owned eCommerce strategy, planning, and implementation
- Compiled and analyzed data to determine approaches to improve sales and performance
- Mentored junior staff members on best practices in eCommerce operations management, fostering a strong team spirit among colleagues

December 2017 - January 2022
Tierney - Post-Sale Support Team Lead, Saint Paul, MN

- Direct supervision of Sales Coordination team, working to support entire sales team and their customer base
- Development of new team processes as Tierney expands into new territories and markets
- Collaboration with other Operations teams (Warehouse, Purchasing), Sales, Accounting, and Marketing to create cross-department processes that streamline workflow for all groups

March 2016 - December 2017
Tierney - Sales Coordinator, Saint Paul, MN

- Provided direct support to assigned Sales Representatives and their customers
- Equipment order management, including: order entry, coordination, and invoicing
- Project coordination of audiovisual installations completed by Tierney



SOLUTIONS FROM THE START

We're your trusted partner for the long haul—before, during, and after your purchase. Vivacity Tech is a national leader in 1:1 deployments for K-12 school districts. Our unique hybrid manufacturing and re-selling approach allows us to deliver the smoothest, most affordable Chromebook deployments anywhere in the nation.

Deploying Chromebooks is the heart of our company, and we have specialized our services for streamlining this process. From consultation to successfully getting devices into your classroom, we offer the most value with top-notch customer service every step of the way.

The process can be as customizable as needed. Devices can show up ready to be passed out from the box, with cases and charging carts already personalized and equipped for use. Or, if preferred, devices can arrive needing setup and organization before being handed to students.

Take a look into our process for turn-key 1:1 deployments.

PRE-DEPLOYMENT

1 HASSLE-FREE CONSULTATION

Our team of sales professionals meets with you to understand your school district's needs and helps determine the best deployment solutions for you.

2 ZERO-TOUCH SERVICES

With our customized in-house services, we can prepare your devices before they are shipped, allowing you to unbox and pass out devices as soon as they arrive. Our services include:

- **WHITE GLOVE CONFIGURATION**
- **CUSTOM DEVICE ENGRAVING**
- **ASSET TAGGING**
- **HEAT TRANSFER**



3 QUOTE

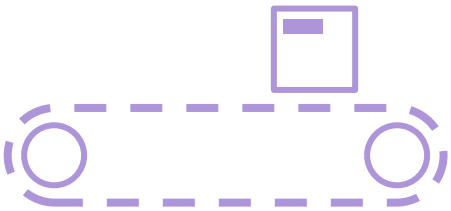
Our team can have quotes wrapped up in minutes and viewable over email. Vivacity accepts purchase orders and offers quick credit checks for easy ordering.

4 ORDER

Let the fun begin! Check the status of your order by reaching out to our team at any point during the order process.

5 PRODUCTION

We'll get to work on your order!



6 SHIPMENT AND DELIVERY

Your shipment is on the way!

- **GREEN SHIPPING**
- **QUALITY CONTROL**



POST-DEPLOYMENT

FREE, UNLIMITED CUSTOMER SUPPORT

In addition to having access to our resource library and how-to videos, our certified technicians are available to help with any Chromebook needs.

DEVICE BUYBACKS

We buy back old, unwanted mobile devices of all makes, ages, and conditions so your school district can replenish its budget and purchase new IT equipment.

PARTS

We support over 390 different Chromebook models, making our inventory the largest in the market for K-12 education.

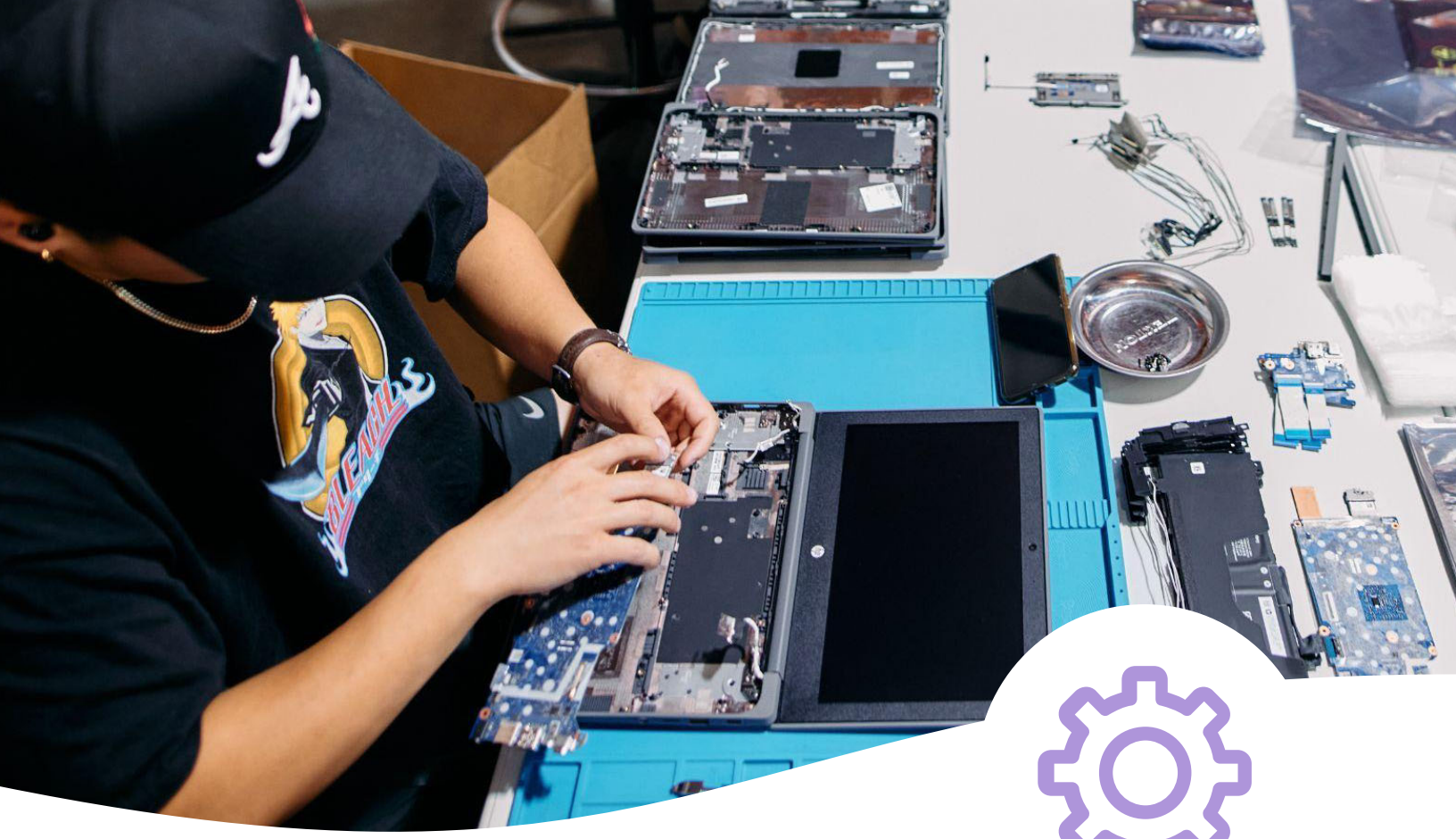
SEAMLESS REPAIRS

VIVACITY REPAIR CENTER

Regardless of our pre-arranged service agreement, we've made the entire repair process as painless as possible, from ticket submission to ticket tracking to repair turnaround times.

STUDENT REPAIR ACADEMY

SRA is a Vivacity-developed curriculum intended to train students to become certified technicians and repair district devices in-house.



VIVACITY TECH REPAIR CENTERS

Vivacity Tech repair centers are authorized service providers for **HP, Lenovo, Dell, Acer, ASUS, Safeware,** and **Worth Ave Group.** All of our repair technicians are highly trained and certified in Chromebook device repairs. Dreaml, our asset management software, provides visibility into the repair process. Create a repair ticket, ship the device to us for service, and monitor the repair status through the dashboard.

From start to finish, the entire repair process, including diagnostic, averages 30-45 minutes per repair. Our Bench Rate is $15.00 per 15 minutes of diagnostic/repair. Our turnaround is 1-2 business days for a standard repair, so long as parts are in stock at our repair center. If repair parts are not in stock, we order them as soon as possible, and the repair is completed once the part arrives.

REPAIRS STEP BY STEP

1 DAMAGE CHROMEBOOK



We know accidents happen, and sometimes devices get damaged. Vivacity Tech will help you find the best repair solution.

2 CREATE A REPAIR TICKET IN DREAM

The next step is to create a repair ticket. Log into Dream, go to Repair 360 and Click Create New Ticket. Once the device is selected, fill out the appropriate information and submit it.

3 REQUEST A SHIPPING BOX

If a shipping box is needed simply select the “Need Shipping Box” option or reach out to someone on our Success team.

4 MAIL DEVICE TO REPAIR CENTER



Once the device is ready to ship, put it in the mail, and it will make its way to our nearest repair center.

5 TRACK WITH DREAM

Once the device arrives, track its repair progress using Dream. See updated information about where the device is within the repair system from beginning to end and all the details in between.



6 VIVACITY TECH REPAIRS

From start to finish, the entire repair process, including diagnostic, averages 30-45 minutes per repair. Our Bench Rate is $15.00 per 15 minutes of diagnostic/repair.



7 FIXED DEVICE IS SHIPPED BACK

Repairs, on average, take 1-2 business days and are shipped back once repaired.





PROFESSIONAL DEVELOPMENT

Our professional development team offers engaging and relevant learning opportunities for educators. We specifically designed our remote and on-site training sessions to meet the unique learning needs of adult learners by providing hands-on opportunities that emphasize immediate application in real classroom situations.

OUR PD OFFERINGS

1. Custom Google
2. Google Bootcamp Level I
3. Google Bootcamp Level II
4. Self-Paced Google Bootcamp
5. Public Google Bootcamp
6. V7 Interactive Flat Panel
7. Newline Interactive Flat Panel
8. Student Repair Academy

GOOGLE BOOTCAMP

CHOOSE FROM 3 LEARNING STYLES

PUBLIC BOOTCAMP

$750

4 seats included

Additional seats are available at a discounted rate of $250.00

Remaining seats are open to the public for $275 per attendee

PRIVATE BOOTCAMP

$7,500

30 attendees max

Discounted rate per person for additional seats for the host district

SELF-PACED BOOTCAMP

$200 per person

Purchase 5 or more seats at a discounted price of $175 per person

Learn at your own pace with engaging practice scenarios and useful test-taking tips

CHOOSE A CERTIFICATION

1 Google Level 1 Certification

The Google Level 1 Educator is specifically for classroom teachers. It focuses on core Google Workspace tools at a foundational level including, but not limited to, Drive, Sheets, Classroom, and YouTube. Basic integration, functions, and classroom application will be demonstrated, as well as classroom best practices. Test-taking strategies and scenarios so participants are prepared to take the Google Educator Level 1 exam.

2 Google Level 2 Certification

The Google Level 2 Educator is specifically for classroom teachers. Level 2 digs deep into the advanced use of Google Tools while helping educators create solid blended learning lessons. This workshop is for proficient Google Workspace users. Participants will dive deeper into core Workspace tools, advanced functions, and classroom integration. Test-taking strategies and scenarios will be practiced throughout the session in preparation for the Google Educator Level 2 exam.



VIVACITY TECH

STUDENT REPAIR ACADEMY

Empowering Students Through Interactive Learning

DISTRICT BENEFITS

Leadership
Students help maintain the device fleet and grow their leadership skills

Speed
Quicker repair turnaround times

Hands-On
Gives students an additional platform for hands-on learning

Account Credit
Options on device warranties & discounts for repair parts

STUDENT BENEFITS

Build Skills
In critical thinking, creativity, collaboration, communication, technical writing & customer service

Career Growth
Begin a journey into a technology career pathway

Positive Impact
Tech teams can positively impact their community by serving it through repairs

Certification
Upon successfully completing the course, students are awarded the Vivacity Tech Repair Certification



VIVACITY TECH

STUDENT REPAIR ACADEMY

Empowering Students Through Interactive Learning

Vivacity Tech Student Repair Academy is an online, self-paced learning program that provides students with the knowledge and technical skills they need to operate a student-led repair center.

DEVICE REPAIR GUIDES

- HP 11A G6
- HP 14 G5
- HP X360
- HP 11A G7
- HP 11A G8
- HP 11 MK G9
- Lenovo 100e
- Lenovo 300e
- Lenovo 500e
- Dell 3100
- Dell 3100 2-in-1

If your district-issued device isn't listed above, please let us know! Our team will work on including it.

MODULES

1. Fundamentals of Computing
2. Best Practices and Essential Skills of a Technician
3. Repair Ticket Management
4. Troubleshooting Chromebook Hardware and Software Issues
5. Device Repair Guides
6. Final Project
7. Professional Profile

LEARN MORE

Scan the QR code to visit our website and get in touch.

VIVACITY TECH

LEVEL UP YOUR EDUCATORS WITH INSTRUCTIONAL TECH OFFERINGS FROM VIVACITY TECH PBC!



Our instructional tech team offers engaging and relevant learning opportunities for educators. We specifically designed our remote and on-site training sessions to meet the unique learning needs of adult learners by providing hands-on opportunities that emphasize immediate application in real classroom situations.

AVAILABLE OFFERINGS

Custom Google PD
Google Bootcamp Level I & II
Self-Paced Google Bootcamp
Public Google Bootcamp
V7 & Newline Interactive Flat Panels
Student Repair Academy

GET STARTED TODAY!



DREAM

Vivacity Tech's New Customizable Asset Management Software

KEY FEATURES

STREAMLINED PROCESS

Easy Tracking of Device Repair and Parts Closet Inventory

RESOURCE LIBRARY

Full Access to Part Specific Repair Videos and Product Databases

CUSTOMIZATION

From Page Theme Colors to Reports on Repairs and Ticket History / Device History

FEATURE VOTING

Share Your Ideas, See, Vote and Request New Features

GOOGLE ADMIN CONSOLE INTEGRATION

Manage Chrome Devices, Users and OUs

USER UPDATES

Custom Roles and Permissions with Unlimited Seats and Option to Bulk Update

UPCOMING FEATURES

DEVICE TELEMETRY INTEGRATION FLEET REPORTS

INDUSTRY FIRST DEVICE TELEMETRY INTEGRATION

DREAM ASSET MANAGEMENT

DREAM	STARTER Free	PROFESSIONAL $1/student/year	ENTERPRISE Call for Pricing
Account Dashboard[1]	✓	✓	✓
Report Center[2]	✓	✓	✓
Manage Devices[3]	✓	✓	✓
Repair 360[4]	✓	✓	✓
Add & Manage Users[5]	✓	✓	✓
Resources[6]	✓	✓	✓
My Profile Page	✓	✓	✓
Support Page	✓	✓	✓
Features[7]	✓	✓	✓
Favorites[8]	✗	✓	✓
Dashboard Color[9]	✗	✓	✓
Sign in with Google	✗	✓	✓
Manage Devices[10]	✗	✓	✓
Bulk Update Users[11]	✗	✓	✓
Device Telemetry Integration	✗	✓	✓
Device Telemetry Integration Fleet Reports	✗	✗	✓
Direct Developer Access	✗	✗	✓
Product Roadmap Influence	✗	✗	✓

***Pro features will be available for free during public beta phase.**

[1]Account Details, Contacts, Buildings

[2]Vivacity Repair Report, In-House Repair Report & Graphs

[3]Add and Manage Account Devices, Loaner Management, Import Serial Devices

[4]Vivacity, In-House & Student Repair Centers

[5]Add and Manage Account Users, Download to CSV

[6]Instructions (Provision & Deprovision Devices), How-To Videos, Warranty Info

[7]View Requested Features, Submit Feature Requests

[8]Allows User to Favorite Pages

[9]Change Application Primary & Secondary Colors by Building

[10]Syncs with Google Admin Console

[11]Syncs with Google Admin Console

VIVACITY TECH

www.vivacitytech.com
sales@vivacitytech.com
877-731-2069

SCHEDULE A WALK-THROUGH

Meet with a Vivacity Rep to learn more about how Dream can help you and your school/district.

CORPORATE RESPONSIBILITIES

Vivacity Tech is committed to minimizing the negative impact our corporate activities have on the environment and our communities, and it's a responsibility we take seriously. We constantly and continuously monitor and review our operations, policies, and decisions. Vivacity is committed to creating a better environment that will benefit everyone.

AT VIVACITY TECH



As a Public Benefit Corporation, we will use our status to further benefit our local schools through volunteering our time, energy, and funds. We are held to socially responsible standards and are required to publish our public benefit efforts, including how we lessen the environmental impact of our business.

We use our knowledge and expertise to lessen our environmental impact in how we package and ship our products.



GREEN SHIPPING

Making shipping easier for our customers and on the planet is a priority at Vivacity Tech. Because of this, we implemented a green shipping initiative to cut down on waste, properly recycle materials, and streamline device deployment.

BENEFITS

- Saves time: Grab devices and pass them out from the box
- Affordability: At no additional cost to the customer
- Reduces original equipment manufacturer packaging waste
- Distribute mobile devices ease
- Convenient packaging safely ships devices and power adapters
- More sustainable solution for the environment

GREEN SHIPPING BOXES

- Capacity: 5 or 10 units fit comfortably per box
- 350 Chromebooks on a single pallet
- Original equipment manufacturer materials recycled with local recycling centers
- Optional service to send original equipment manufacturer boxes separately
- 10 Unit (in) - 22L x 14W x 11H
- 5 Unit (in) - 14L x 12W x 11H
- Packed with 💜 in the USA

VIVACITY TECH

EMPOWER+ WARRANTY

EMPOWER+ DETAILS

The Empower+ Warranty offers an extension to the manufacturer's warranty coverage on mechanical breakdowns of the device in addition to Accidental Damage Protection of the device. There are zero deductibles to meet, zero shipping costs of replacement devices/parts to and from the customer site, and an option for a self-maintainer program. There is no limit to the number of repairs completed per device. However, if the device is destroyed, lost, etc., the warranty will not transfer to the replacement device. Theft and loss of device covered up to 2% by Vivacity Tech with a valid police report. Devices covered under the Empower+ Warranty come with a choice of Vivacity case, excluding backpacks, and a pre-installed blue light blocking screen protector. Customers have the option to get a shell in place of a Vivacity case, however, there will be an additional cost of $10.



HOW IT WORKS

The Empower+ Warranty is managed by Vivacity Tech PBC. Every device comes with a customer's choice of Vivacity Tech brand case, excluding backpacks, as well as a pre-installed blue light blocking screen protector. Every customer will receive a dedicated account manager and support portal account (Dream™) where they will be able to request support and submit tickets for service requests. Once a ticket is submitted real-time status updates will also be available through the portal. Devices are expected to be repaired within 4 (four) business days upon receipt of the device. All warranties begin at the ship date.

YEARS OF COVERAGE

Customers can choose the length of coverage that is best suited for their needs. Vivacity offers plans between 1-4 years with a scale of pricing options.

Please direct any questions about what is or is not covered, length of coverage, pricing, or specific coverage needs to our Customer Success team at **success@vivacitytech.com** and we will do our best to find the right solution.

THE PLAN INCLUDES:

- Available for certain Education-Grade Chromebooks (please ask your Account Manager for details)
- Choice of Vivacity case (excluding backpacks) and blue light screen protector



Guardian Vertical Sleeve



Guardian Vertical Sleeve with Pouch



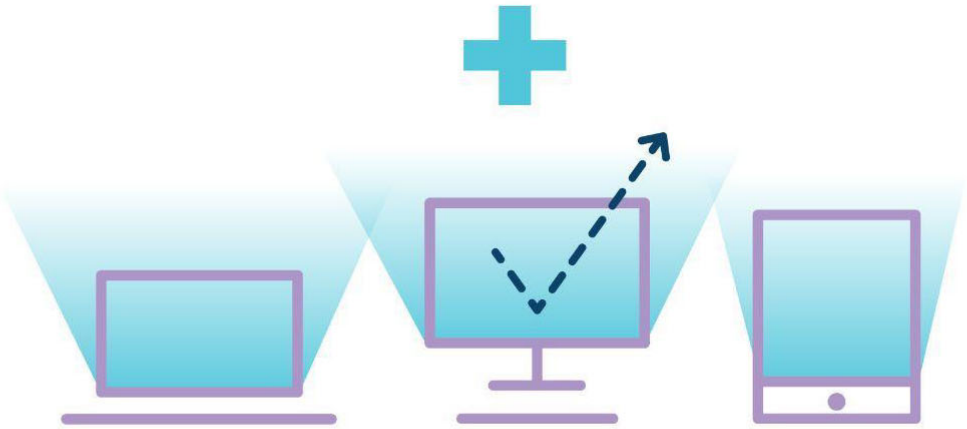
Guardian Sidekick



Guardian Work-In Case



Guardian Work-In Case with Pouch



Blue Light Blocking Screen Protector

- Screen protector is able to be cleaned with normal cleaners, no need for specialty cloths/solutions
- Screen protector doesn't change the color of the screen itself

COVERED UNDER THE PLAN

Mechanical Failure

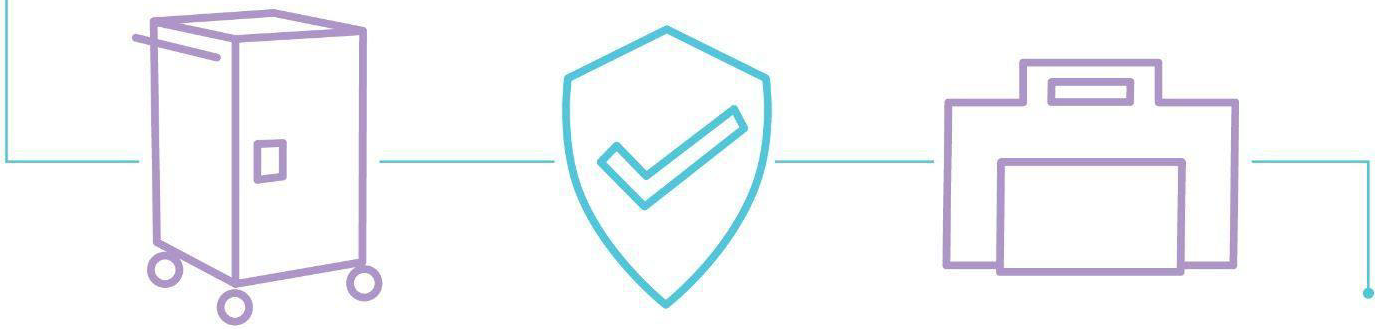
Accidental Damage

Pet Damages
Damage resulting from bites, pet knocking over, etc.

Vehicle Damages
Device being run over by a vehicle, etc.

- Goal of 4 business day repair turnaround
- Receive repair priority
- No deductibles, No claim limits, No shipping charges
- Unlimited licenses to Dream™ Repair Portal included

WARRANTY INFORMATION



SELF MAINTAINER PROGRAM

Organizations can choose to be self-maintainers, meaning they can perform their repairs themselves. This can be on some or all the repairs. If the organization decides to self maintain some or all of the repairs, reporting the repair is the same process. However, once a repair ticket is received, our support team will provide the replacement part, along with a shipping label for the defective part. Additionally, our support team will provide repair information on the given repair if available. Self Maintainer reimbursements of $10 will be made available as discussed with your Account Manager.

REPAIR TURNAROUND TIMES

Vivacity strives to have devices received, repaired and ready for return shipping within one business day, assuming parts are available to perform the appropriate service. Current repair times will be displayed with the Dream™ portal for full transparency.

SERVICE AUTHORIZATION PROCEDURE

Each district can designate one person or multiple people who are authorized to submit repair tickets. Support requests can be submitted via the Dream™ Portal, via email to Success or to your dedicated Account Manager, by phone calls into our general Support line or to your dedicated Account Manager, or via Chat hosted on Vivacity Tech's website.

EMPOWER+ WARRANTY

	EMPOWER+ Through Vivacity	OTHER Warranty Providers
Mechanical Failures	✓	✓
Accidental Damage	✓	?
No Deductibles	✓	?
No Claim Limit	✓	?
Batteries and Power Adapters[1]	✓	?
Free Shipping & Packing Material	✓	?
Self-Maintainer Available	✓	?
Case and Blue Light Blocking Screen Protector	✓	✗
Pet Damages	✓	✗
Vehicle Damages	✓	✗
4 Day Repairs	✓	✗
Vivacity Repair Priority	✓	✗
Access to Dream™	✓	✗
Theft and Loss[2]	✓	✗
Flexible Start Date	✓	✗
Mass Failure and Intentional Damage	✗	✗
Cosmetic Damages	✗	✗
Scratched Screen[3]	✗	✗
Biohazard Damages	✗	✗
Force Majeure	✗	✗

KEY

✓ = Has it

? = Check with your provider

✗ = Doesn't have it

[1]Up to 10% of the covered fleet

[2]Available up to 2% with a valid police report

[3]A scratched screen with serious impairment to the visual quality of the device is covered only in the event of accidental damage or failure of the device resulting in accidental damage through Vivacity Tech's Empower+ Warranty

Section 2 – Project Approach: Q&A

1. **For what brands is your firm an Authorized Service Provider (ASP)?**

Vivacity Response: Vivacity Tech PBC is an Authorized Service Provider for Acer Chromebooks and PC's. We are also an Authorized Service Provider for HP, Lenovo, ASUS, Dell and Samsung.

2. **Do you offer OEM plans and/or your own service plan?**

Vivacity Response: Vivacity Tech provides customizable and comprehensive warranty plans for Chromebooks, offering flexibility and extensive coverage to meet different needs. There are two main routes for warranty coverage:

- **Vivacity Tech Service Plan**
- **OEM (Original Equipment Manufacturer) Service Plan**

Vivacity Tech Service Plan

This plan includes Vivacity Tech's Empower+ Warranty to augment the built-in standard Acer OEM Warranty. Detailed information about these options can be found on quotes 2A and 2B.

4-Year Empower+ Warranty with ADP

Vivacity Tech proposes the 4-Year Empower Warranty with ADP for all Chromebook models bid. The features include:

- Comprehensive Coverage: Protects against mechanical failure and accidental damage.
- No Extra Costs: No deductibles, claim limits, or shipping charges for repairs.
- Battery and Power Adapter: Covered for the first year with free battery and power adapter claims for up to 10% of the fleet over four years.
- Included at no additional cost, Vivacity Tech will keep a well-stocked parts closet and ensure we have the capacity to offer hot swaps/spares, enhancing our service efficiency and responsiveness.
- Theft and Loss: Reimbursement available with a valid police report (up to 2% of the fleet).
- Unlimited Licenses: Dream Asset Management.
- Self-Maintainer Option: Allows for in-house repairs (details provided below).
- Exclusions: Intentional damage and mass-failure scenarios are not covered.

OEM Service Plan

The second option is the OEM Service Plan, (Quote options 1A, 1B, 3A, 3B) which provides warranty extensions directly from manufacturers and includes extended ADP options. This

plan is ideal for those looking for a combination of the manufacturer's own warranty extensions along with the benefits of ADP.

- Covers mechanical failure and accidental damage (up tp the value of the device with the Acer ADP option)
- No deductibles for manufacture warranties, claim limits up to the value of the device, no shipping charges on covered claims
- Battery and power adapter covered for one year
- Self-Maintainer option available (see below)
- Intentional damage and mass-failure is not covered
- As part of this elite partnership, Acer provides Vivacity Tech with a complimentary parts closet, meticulously stocked to serve as a buffer during claim processes. This strategic approach ensures that replacement parts are readily available, thereby eliminating
- shipping delays and enhancing our service efficiency.

Both options will utilize the DREAM™ Asset Management software to facilitate repair services.

Key Differences

Customization and Coverage: The Vivacity Tech plan offers a more customizable approach with specific focus on accidental damage and additional perks like theft/loss coverage, no extra costs for claims and a parts closet to support ample needs. Vivacity Tech's Empower Plus Warranty also includes a free **stitch-and-sew case** with every device and a **blue light blocking screen protector**.The OEM plan leans on the manufacturer's standard warranty extensions plus ADP for a more traditional warranty service.

3. **Describe how service is billed? Does it include parts, service, shipping or a deductible?**

Vivacity Response: Our Empower+ Warranty services offer unparalleled benefits, including the absence of deductibles, claim limits, cost of parts and shipping fees. For the few claims that wouldn't not be covered (intentional damage and natural disaster, the customer would receive a repair estimate which they could approve or deny. One way shipping costs and a diagnostic fee would be applied at $30). We encourage you to examine the details in Response Forms Part B and the accompanying Vivacity quotes for comprehensive information.

Similarly, the OEM extended service plan option comes without any deductibles or fees and includes free parts for all manufactured defect claims. Additionally the Acer OEM warranty + ADP option covers all units under the OEM Manufacturer warranty and provides ADP coverage for claims up to the devices total value. After the total value of the device is reached, the manufacturer's extended warranty still continues to cover manufacturing defects (for any claim outside of the warranty coverage, the customer would receive a repair

estimate which they could approve or deny. One way shipping costs and a diagnostic fee would be applied at $30).

Do you offer unlimited ADP or cover repairs up to the value of the device?

Vivacity Response: Vivacity provides a variety of protection plans, including comprehensive ADP (Accidental Damage Protection) and other repair services. Our warranty offerings are designed to ensure your peace of mind, featuring the Vivacity Work-In Case and a pre-installed blue light-blocking screen protector for optimal device safety. With our EMP+ plan, you receive extensive protection against both mechanical malfunctions and accidental damage, without the hassle of deductibles, shipping fees for replacement parts or devices, and the benefit of joining our self-maintenance program. Our warranty guarantees unlimited repairs on each device, ensuring your technology remains in top condition. Detailed breakdowns with options are further explained in our response, which excludes normal wear and tear, cosmetic damage, and loss without explanation.

For our Acer OEM Warranty option on devices, we offer an extended service plan that safeguards your investment up to the device's original value. We have included in this bid the extended manufacturer's warranty and the Acer OEM ADP warranty that includes coverage for up to up to the devices total value. Beyond these repairs, your device will still be protected against non-ADP related functional issues for the entire duration of the plan. Notably, OEM keyboard failures, if isolated incidents, do not count against your ADP repair limit, ensuring continued coverage for your device.

How long has your firm been performing device repair?

Vivacity Response: Since 2018. All D300's repairs will be managed in Dream™, our asset management system where you can easily monitor and oversee your complete device repair workflow. We are partnering with an OEM who has been performing repairs for over 25 years.

Is your firm self-insured or underwritten?

Vivacity Response: Our Warranty options are self-insured.

What is your standard turn time for repairs?

Vivacity Response: Standard SLA of our Vivacity Empower+ warranty option is 4 (four) business days upon receipt of the device. We achieve this turnaround time by purchasing an ample amount of OEM parts, which provides a parts closet, that also eliminates shipping delays at no additional cost. This ample provision enables us to establish a well-stocked parts closet and ensures we have the capacity to offer hot swaps/spares, enhancing our service efficiency and responsiveness. All warranties begin at the ship date.

Our OEM warranty packages, encompassing both the extended manufacturer's warranty and the ADP (Accidental Damage Protection) option, leverage our status as a premier Acer

Authorized Service Provider (ASP). As part of this elite partnership, Acer provides us with a complimentary parts closet, meticulously stocked to serve as a buffer during claim processes. This strategic approach ensures that replacement parts are readily available, thereby eliminating shipping delays and enhancing our service efficiency.

Do you have certified technicians or facilities? If so, please provide documentation?

Vivacity Response: Yes, we hire in-house certified technicians. Our OEM partner also provides level 1 and level 2 repair technicians and level 3 engineering support on site in their Temple, TX facilities. Our facility proudly holds an ISO 9001:2015 certified repair center. ISO 9001 focuses on customer satisfaction and provides requirements for an organization's Quality Management System (QMS). ISO certification promotes process improvements, efficiencies, and drives consistency and quality of work from technician to technician as well as site to site. These certifications guarantee adherence to industry-leading practices throughout all repair and deployment processes.

Where is your closest service center in relation to D300?

Vivacity Response: Vivacity has a service center in Chicago, Illinois. Our OEM service center is located in Temple, TX. This is also where their Premier Support team is located which answers the phone in under 15 seconds and does not have any scripts to follow for helping customers in the EDU market. Premier Support will also support Vivacity as an ASP partner and also support Community SD 300 as a self maintainer account.

Section 3:

Economic Impact - Pricing and Proposal Questionnaire

RFP RESPONSE FORM PART A

		Does Company Provide		COST ASSOCIATED	COST INCLUDED IN PRICING?	VENDOR COMMENTS OR ATTACH EXPLANATION
Business Requirements		YES	NO			
Single point of contact	Required	YES		No		Ryan Heineman - will be your sales representative.
8x5 response, 3 Business Days parts	Required	YES		No		
Self-Repair with Reimbursement at no cost (shipping Included) with an option for on-site support	Required	YES		No		In warranty claims at no cost, out of warranty claims at cost.
Send Back to Vendor Depot Repair Option (10 days or less, Shipping Included) list with service agreement	Required	YES		TBD	Yes	Included in warranty options.
Discounts for prompt payment	Required	YES		No		See payment terms section below.
Parts Closet Provided, with monthly shipments of consumables (listed on consumables tab)	Required	YES		No		See "Consumables to be shipped.." response
Manufacturer to provide training and certification to staff and students supporting devices	Required	YES		No	Yes	Yes.
Manufacturer to provide training courses, on-site support, and curriculum for student help desk	Required	YES		No		Please review response details.
Must provide demo units for each proposed configuration for District evaluation, minimum 45 days	Required	YES		No		This has been complete.
Order Warranty and Non-Warranty Parts in the same system, utilizing Credit from Warranty Repairs		YES		No		Included in warranty options.
Must Participate in a weekly conference call providing updates and service bulletins	Required	YES		No		Included in warranty options.
In Warranty Battery Replacement if capacity is below 75%	Required	YES		TBD	Yes	This is covered Free with the OEM warranty up to 2% of the fleet. Free with the Vivacity Empower+ Warranty up to 10% of the fleet. Any additional batteries will be approximately $40 each, given current pricing.
Service portal must be easy to use and an RMA must be able to be processed in 5 minutes or less	Required	YES		No		This can be complete.
Must provide list of parts prices along with demo units	Required	YES		No		This has been complete.
Must provide a list of detailed warranty coverage vs customer induced repair classifications (accidental coverage)	Required	YES		No		Please review response details.
Service Agreements - unlimited repairs for accidental damage on full fleet		YES		TBD	Yes	Vivacity Empower+ warranty covers unlimited claims with no deductibles, free parts and shipping is included. (Quotes 2A, and 2B) OEM warranty option plus ADP covers claims up to the value of the device with no deductibles, free parts and shipping is also included. (Quotes 3A, and 3B). OEM extended warranty does not cover accidental damage protection. (Quote 1A and 1B) Please review response for further details.
Service Agreements - 2 week repair turnaround	Required	YES		TBD	Yes	Please review response details.
Chromebook Technical Requirements						See attached specifications
11.6" Display	Required	YES		No		See attached specifications
180 Degree Hinge for non-touch models	Required	YES		No		See attached specifications
180 Degree Hinge for touch models preferred	Required	YES		No		See attached specifications
USB - 3.0 / 3.1 Type A Port	Required	YES		No		See attached specifications
Ruggedized (drop-resistant up to 28")	Required	YES		No		See attached specifications
Manufacturer to provide ISO's of Operating system as Google updates Chrome OS	Required	YES		No		See attached specifications
Manufacturer to provide any and all software necessary to the repair of devices	Required	YES		No		See attached specifications
Keyboard Keycaps must be tamper-resistant	Required	YES		No		See attached specifications
Spill Resistant Keyboard	Required	YES		No		See attached specifications
Integrated HD Webcam and Microphone	Required	YES		No		See attached specifications
Integrated Bluetooth	Required	YES		No		See attached specifications
Dual Band 802.11 b/g/n/ac WiFi (WiFi 6 ready preferred)	Required	YES		No		See attached specifications
1366x768 Minimum Resolution	Required	YES		No		See attached specifications
10 Hour Battery life	Required	YES		No		See attached specifications
Must have min of 4 GB of RAM	Required	YES		No		See attached specifications
Life expectancy on model/parts must be at least 4 years	Required	YES		No		Guaranteed operation system support through June 2033. Acer parts support will be 5-years from the last manufacturered model; projected 2030.
Sample Device Requirements - highlighted in yellow on proceeding RFP pricing Tabs						
Chromebook 1.1	Required			$276.23		SKU - ACER C736C09R - 4GB x 32GB Non-Touch
Chromebook 1.2	Required			$309.89		SKU - ACER C736C32E - 8GB x 32GB Non-Touch
Chromebook 1.3	Required			N/A		
Chromebook 1.4	Required			N/A		
Chromebook 2.1	Required			$309.89		SKU - ACER C736TC0R0 - 4GB x 32GB Touch
Chromebook 2.2	Required			$332.33		SKU - ACER C736TC5WM - 8GB x 32GB Touch
Chromebook 2.3	Required			N/A		
Chromebook 2.4	Required			N/A		
Samples are required and all expenses related for shipping to and from District 300 are at the vendor expense.						This has been complete.
****Sample devices are to be delivered to –**						
Community Unit School District 300						
Attn: Diane C. White, Purchasing Manager						
RFP – Sample Devices						
2605 Bunker Hill Dr.						
Algonquin, IL, 60102						
Owner Requisition System - Information Only						
Currently District 300 has a B2B account that interfaces with the financial system (Lawson/Infor). District 300 currently accessing						Vivacity is happy to review to see how we can support
Quantities of Device - Estimated Total Purchase						Completed pricing proposal with different options.
Purchase Chromebooks	22000					Completed pricing proposal with different options.
Purchase Chromebooks Touch Screen	500					This is included in the response materials.
Specification sheets for sample devices provided are required with vendor response.						
Pricing and Break Levels						
Vendor to provide break level pricing. All pricing is to include shipping.						Please see attached quotes and pricing paperwork.
Payment Terms						
The current Bid Payment Terms are net 45 days.						
Does your company accept ACH payments?		YES		No		Vivacity Tech accepts ACH payments, no additional fee.
Does your company accept credit cards?		YES		Yes	No	Vivacity Tech accepts Credit Card Payments, with a 3%
Does your company allow discounts for early payments?		YES		No		See Discount information Below.
Discounts examples –						
2% 10 days net 30						
1% 20 days net 30						
Please provide information on any discount programs that your company can provide District 300 for early payments.						.25% for payment recieved in 10 days on Net45 terms. //. 01% for payments recieved in 20 days on Net45 terms.
Contract Pricing Term						Upon award, the device purchase would not be included on a performance bond. The details of any warranty award would be discussed with the District to determine the performance bond involvement.
How Long will the contract pricing be in effective? Please provide date						Contract pricing will remain in effect for 90 days. Vivacity intends to purchase product following contract or Purchase Order release date of 4/14/24 per the RFP timelines.

DEVICE Technical Specifications	PRICING LEVEL BREAKS	PRICING LEVEL BREAKS	PRICING LEVEL BREAKS	PRICING LEVEL BREAKS	PRICING LEVEL BREAKS
	1 - 1,000	1,001 - 5,000	5,001 - 10,000	10,001 - 15,000	15,001 AND UP
Chromebook 1.1: Acer 736 Non-Touch	$276.23	$276.23	$276.23	$276.23	$276.23
4GB RAM					
32GB storage	**Includes Chrome Management License				
Chromebook 1.2: Acer 736 Non-Touch	$309.89	$309.89	$309.89	$309.89	$309.89
8GB RAM					
32GB storage	**Includes Chrome Management License				
Chromebook 1.3: N/A	N/A				
4GB RAM					
64GB storage					
Chromebook 1.4: N/A	N/A				
8GB RAM					
64GB storage					

DEVICE Technical Specifications	PRICING LEVEL BREAKS	PRICING LEVEL BREAKS	PRICING LEVEL BREAKS	PRICING LEVEL BREAKS	PRICING LEVEL BREAKS
	1 - 1,000	1,001 - 5,000	5,001 - 10,000	10,001 - 15,000	15,001 AND UP
Chromebook 2.1: Acer 736 Touch	$309.89	$309.89	$309.89	$309.89	$309.89
4GB RAM					
32GB storage	**Includes Chrome Management License				
Chromebook 2.2: Acer 736 Touch	$332.33	$332.33	$332.33	$332.33	$332.33
8GB RAM					
32GB storage	**Includes Chrome Management License				
Chromebook 2.3: N/A	N/A				
4GB RAM					
64GB storage					
Chromebook 2.4: N/A	N/A				
8GB RAM					
64GB storage					

** Option 1

Warranty and Service Description	
	Cost
Chromebooks	
4-year next business day warranty parts replacement with service provided by manufacturer.	$59.49
Misc Costs	
Whiteglove process for Chromebooks, Enroll in Google Console and adhere D300 provided asset barcode	$0.00

** Option 2

Warranty and Service Description	
	Cost
Chromebooks	
4-year next business day warranty parts replacement with service provided by manufacturer.	$85.00
Misc Costs	
Whiteglove process for Chromebooks, Enroll in Google Console and adhere D300 provided asset barcode	$0.00

** Option 3

Warranty and Service Description	
	Cost
Chromebooks	
4-year next business day warranty parts replacement with service provided by manufacturer.	$88.49
Misc Costs	
Whiteglove process for Chromebooks, Enroll in Google Console and adhere D300 provided asset barcode	$0.00

Consumables to be shipped on a monthly basis
Screws for repairing
Thermal tape or other tape or adhesives necessary for repairs
Warranty Stickers
Heatsink paste
Any Mylar, decals or numbers that can be removed from the device
Any Plastic cover that can be removed from the device
Boxes, tape or labels necessary for shipping purposes

** All of these items are covered

** Option 1

RFP RESPONSE FORM – PART B

RFP – Purchase of Chromebooks

RFP response form Part A and B must be completed and included in your response along with all other required documents and additional documentation.

	Per Unit Cost		Per Unit Cost
Chromebook 1.1	$276.23	Chromebook 2.1	$309.89
Chromebook 1.2	$309.89	Chromebook 2.2	$332.33
Chromebook 1.3	$ N/A	Chromebook 2.3	$
Chromebook 1.4	$ N/A	Chromebook 2.4	$
Chromebooks – 4-year next business day warranty parts replacement with service provided by manufacturer.			$59.49
White Glove Service for Chromebooks and Chargers			$0.00
Maintenance and Service of Chromebooks – Minimum Diagnostic Charge, if applicable for non-warranty work			$30.00

- **Provide Price list for Service Depot for standard repair parts, labor, shipping materials and shipping cost.**

Vendor has received: Addendum #1 Yes X No _____
Addendum #2 Yes X No_____
Addendum #3 Yes _____ No_____

COMMENTS AND ADDITIONAL INFORMATION

**Option 1- Extended Acer OEM 4-Year Warranty

Chrome Management License included in Chromebook Price.

The undersigned hereby certifies that she/he has read, understands and agrees that acceptance by the Board of Education of the bidder's offer by issuance of a purchase order(s) or other documents(s) will create a binding contract. Further, she/he agrees to fully comply with the specifications and other documentary forms and regulations made a part of this specific procurement of contract. The bidder must comply with all State and Federal Regulations including FEPC, the Illinois Laborer's Act and the Illinois Prevailing Wage Act, with preference to Public Act 86-799 which states "…not less than the prevailing rate of wages as found by the public body or Department of Labor or determined by the court on review shall be paid to all laborers, workers and mechanics performing work under the contract." The Illinois Department of Labor prevailing wages for the county where the project will be undertaken are included on Attachments I & II of this bid package if applicable.

Vivacity Tech PBC
Name of Company/Corporation

641 Fairview Ave. N. Ste. 150
Street Address

Saint Paul, MN 55104
City, State, Zip Code

(877) 731-2069
Telephone Number

(877) 731-2069
Fax Number

60 DAYS
Length of time bid is firm

Bid Submitted by:

Authorized Signature

Ben Erickson
Please Type or Print Name

Illinois License Number

Email address - Contracts@vivacitytech.com

***** Proposals are due by 10:00AM CT, Tuesday, February 20, 2024*****

** Option 2

RFP RESPONSE FORM – PART B

RFP – Purchase of Chromebooks

RFP response form Part A and B must be completed and included in your response along with all other required documents and additional documentation.

	Per Unit Cost		Per Unit Cost
Chromebook 1.1	$276.23	Chromebook 2.1	$309.89
Chromebook 1.2	$309.89	Chromebook 2.2	$332.33
Chromebook 1.3	$ N/A	Chromebook 2.3	$ N/A
Chromebook 1.4	$ N/A	Chromebook 2.4	$ N/A
Chromebooks – 4-year next business day warranty parts replacement with service provided by manufacturer.			$85.00
White Glove Service for Chromebooks and Chargers			$0.00
Maintenance and Service of Chromebooks – Minimum Diagnostic Charge, if applicable for non-warranty work			$0.00

- **Provide Price list for Service Depot for standard repair parts, labor, shipping materials and shipping cost.**

Vendor has received: **Addendum #1** **Yes** X **No** _____
Addendum #2 **Yes** X **No** _____
Addendum #3 **Yes** _____ **No** _____

COMMENTS AND ADDITIONAL INFORMATION

**Option 2- Empower+ Warranty

Chrome Management License included in Chromebook Price.

The undersigned hereby certifies that she/he has read, understands and agrees that acceptance by the Board of Education of the bidder's offer by issuance of a purchase order(s) or other documents(s) will create a binding contract. Further, she/he agrees to fully comply with the specifications and other documentary forms and regulations made a part of this specific procurement of contract. The bidder must comply with all State and Federal Regulations including FEPC, the Illinois Laborer's Act and the Illinois Prevailing Wage Act, with preference to Public Act 86-799 which states "…not less than the prevailing rate of wages as found by the public body or Department of Labor or determined by the court on review shall be paid to all laborers, workers and mechanics performing work under the contract." The Illinois Department of Labor prevailing wages for the county where the project will be undertaken are included on Attachments I & II of this bid package if applicable.

Vivacity Tech PBC
Name of Company/Corporation

641 Fairview Ave. N. Ste. 150
Street Address

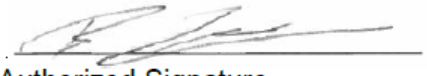
Saint Paul, MN 55104
City, State, Zip Code

(877) 731-2069
Telephone Number

(877) 731-2069
Fax Number

60 DAYS
Length of time bid is firm

Bid Submitted by:



Authorized Signature

Ben Erickson
Please Type or Print Name

Illinois License Number

Email address - Contracts@vivacitytech.com

***** Proposals are due by 10:00AM CT, Tuesday, February 20, 2024*****

** Option 3

RFP RESPONSE FORM – PART B

RFP – Purchase of Chromebooks

RFP response form Part A and B must be completed and included in your response along with all other required documents and additional documentation.

	Per Unit Cost		Per Unit Cost
Chromebook 1.1	$276.23	Chromebook 2.1	$309.89
Chromebook 1.2	$309.89	Chromebook 2.2	$332.33
Chromebook 1.3	$ N/A	Chromebook 2.3	$ N/A
Chromebook 1.4	$ N/A	Chromebook 2.4	$ N/A
Chromebooks – 4-year next business day warranty parts replacement with service provided by manufacturer.			$88.49
White Glove Service for Chromebooks and Chargers			$0.00
Maintenance and Service of Chromebooks – Minimum Diagnostic Charge, if applicable for non-warranty work			$30.00

- **Provide Price list for Service Depot for standard repair parts, labor, shipping materials and shipping cost.**

Vendor has received: Addendum #1 Yes _X_ No _____
Addendum #2 Yes _X_ No _____
Addendum #3 Yes _____ No _____

COMMENTS AND ADDITIONAL INFORMATION

**Option 3- Acer ADP 4-Year Warranty

Chrome Management License included in Chromebook Price.

The undersigned hereby certifies that she/he has read, understands and agrees that acceptance by the Board of Education of the bidder's offer by issuance of a purchase order(s) or other documents(s) will create a binding contract. Further, she/he agrees to fully comply with the specifications and other documentary forms and regulations made a part of this specific procurement of contract. The bidder must comply with all State and Federal Regulations including FEPC, the Illinois Laborer's Act and the Illinois Prevailing Wage Act, with preference to Public Act 86-799 which states "…not less than the prevailing rate of wages as found by the public body or Department of Labor or determined by the court on review shall be paid to all laborers, workers and mechanics performing work under the contract." The Illinois Department of Labor prevailing wages for the county where the project will be undertaken are included on Attachments I & II of this bid package if applicable.

Vivacity Tech PBC
Name of Company/Corporation

641 Fairview Ave. N. Ste. 150
Street Address

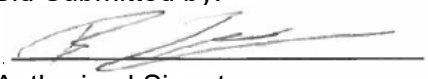
Saint Paul, MN 55104
City, State, Zip Code

(877) 731-2069
Telephone Number

(877) 731-2069
Fax Number

60 DAYS
Length of time bid is firm

Bid Submitted by:


Authorized Signature

Ben Erickson
Please Type or Print Name

Illinois License Number

Email address - Contracts@vivacitytech.com

***** Proposals are due by 10:00AM CT, Tuesday, February 20, 2024*****

Vivacity Tech PBC
641 Fairview Ave N
Suite #150
Saint Paul MN 55104

QUOTE INFO	ACCOUNT INFO
Quote# QUO3004188 Expires: 3/20/2024 **Project Name** RFP D300 - Option 1A	**Account#** 65259 **Account Name** Community Unit School District 300

PREPARED FOR	SALES REPRESENTATIVE
Diane White diane.white@d300.org	**Ryan Heineman** ryan@vivacitytech.com

SKU	PRODUCT	QTY	PRICE	TOTAL
NX.KD4AA.002	Acer Chromebook 511 C736-C09R - Intel/4GB/32GB - 11in/Non-Touch - New	22,000	$276.23	**$6,077,060.00**
NX.KCZAA.001	Acer 511 C736T-C0R0 Chromebook - Intel/4GB/32GB - Touch - New	500	$309.89	**$154,945.00**
CROSSWDISEDUNEW	Chrome OS Education License	22,500	$0.00	**$0.00**
146.EE406.005	Acer 1yr + 3yr Manufacturer Warranty Extension	22,500	$59.49	**$1,338,525.00**
VT-CONSUMABLE	Consumables: screws, thermal tape, adhesive tape, warranty stickers, heatsink paste, mylar bags, decals, plastic cover, boxes, tape and labels	1	$0.00	**$0.00**
SVC-WG	Vivacity Tech White Glove Service - Enroll Device in Console - Update OS to current version (to the date the service is performed)	22,500	$0.00	**$0.00**
SVC-CS-ATAG	Vivacity Tech Asset Tagging Service - Customer Provided	22,500	$0.00	**$0.00**
ACER-WARRANTY	Acer Manufacturer Warranty Deferred Warranty will not begin until devices are deployed by the district.	22,500	$0.00	**$0.00**
ACER-ELEARNING	Acer Service eLearning Repair Program Introduce students to basic hardware repair best practices. In this self-paced eLearning program, students work through five chapters, passing online quizzes to advance.	1	$0.00	**$0.00**
ACER-SUPPORT	Acer Premier Support Acer provides schools with unlimited access to top-tier support programs to help make device management and tech support operate more efficiently.	1	$0.00	**$0.00**
ACER-TRAINING	Acer Certification Training Acer will come onsite and train the district's technology teams.	1	$0.00	**$0.00**
Acer-PC	Acer Parts Closet Service Additional parts provided by Acer minimizing wait time on parts at no additional cost to support Acer manufacturer warranty claims	1	$0.00	**$0.00**
FEE-GRNSH	Vivacity Tech Green Shipping Service	22,500	$0.00	**$0.00**
FEE-LFGT	Vivacity Tech Liftgate Service at Delivery	29	$0.00	**$0.00**

Vivacity Tech reserves the right to assign any order to our vendor Assignment of Funds programs. The programs are a beneficial way for Vivacity to accommodate to education or government end user orders. Please note that under these programs, the remittance address may change and additional paperwork may be required. Should this order be allocated to one of these programs, the Vivacity procurement team will follow-up further communication. We thank you in advance for your assistance in facilitating Vivacity's participation in these beneficial partnership programs. Pricing provided on Quotes expires on the expiration date stated on each Quote or while supplies last. If pricing is no longer accurate at the time of purchase your dedicated Account Manager will work with you to create an updated Quote. We're excited about this opportunity to work with you and your school district. If you have questions or concerns, please check with your dedicated Account Manager listed on this quote, or contact our Sales Team at (877) 731-2069 option 1 or sales@vivacitytech.com. Vivacity Tech is the first Public Benefit Corporation to provide hardware technology to schools, as such we are required to give back a portion of our profits to schools for technology purposes. We believe we have a responsibility to ensure our nation's students succeed. Our efforts go far beyond selling products and begin with our team forming long-lasting partnerships focused on school districts' success.

Vivacity Tech PBC
641 Fairview Ave N
Suite #150
Saint Paul MN 55104

QUOTE INFO	ACCOUNT INFO
Quote# QUO3004188 Expires: 3/20/2024 **Project Name** RFP D300 - Option 1A	**Account#** 65259 **Account Name** Community Unit School District 300

Notes: Credit Card payments are subject to a 3% fee. Upon award, the device purchase would not be included on a performance bond. The details of any warranty award would be discussed with the District to determine the performance bond involvement.

Contract:

Subtotal: $7,570,530.00

Tax Total: $0.00

Grand Total: $7,570,530.00

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Vivacity Tech PBC
641 Fairview Ave N
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Saint Paul MN 55104

QUOTE INFO	ACCOUNT INFO
Quote# QUO3004186 Expires: 3/20/2024 **Project Name** RFP D300 - Option 2A	**Account#** 65259 **Account Name** Community Unit School District 300

PREPARED FOR	SALES REPRESENTATIVE
Diane White diane.white@d300.org	**Ryan Heineman** ryan@vivacitytech.com

SKU	PRODUCT	QTY	PRICE	TOTAL
NX.KD4AA.002	Acer Chromebook 511 C736-C09R - Intel/4GB/32GB - 11in/Non-Touch - New	22,000	$276.23	**$6,077,060.00**
NX.KCZAA.001	Acer 511 C736T-C0R0 Chromebook - Intel/4GB/32GB - Touch - New	500	$309.89	**$154,945.00**
CROSSWDISEDUNEW	Chrome OS Education License	22,500	$0.00	**$0.00**
VT4YR-EMPLUS-NT	4-Year Empower Plus Warranty (Non-Touch) Vivacity Tech EMPOWER+ Warranty: Includes choice of Vivacity case (excludes backpacks) and Blue Light Blocking Screen Protector installed by Vivacity Tech technicians Available for Education-Grade Chromebooks Covers both manufacturer's defects and accidental damage Priority repair for all covered devices No deductibles, claim limits, or shipping charges Battery and power adapter replaced up to 10% of the covered fleet Theft and loss reimbursements are available with valid police report Self-Maintainer option available	22,000	$85.00	**$1,870,000.00**
VT4YR-EMPLUS-TS	4-Year Empower Plus Warranty (Touch) Vivacity Tech EMPOWER+ Warranty: Includes choice of Vivacity case (excludes backpacks) and Blue Light Blocking Screen Protector installed by Vivacity Tech technicians Available for Education-Grade Chromebooks Covers both manufacturer's defects and accidental damage Priority repair for all covered devices No deductibles, claim limits, or shipping charges Battery and power adapter replaced up to 10% of the covered fleet Theft and loss reimbursements are available with valid police report Self-Maintainer option available	500	$85.00	**$42,500.00**
SVC-SPI	Vivacity Tech Screen Protector Installation Service	22,500	$0.00	**$0.00**
VTPART-11BL-GS	Vivacity Tech Blue Light Blocking Tempered Glass Screen Protector for 11.6" Clamshell	22,500	$0.00	**$0.00**

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Vivacity Tech PBC
641 Fairview Ave N
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Saint Paul MN 55104

QUOTE INFO	ACCOUNT INFO
Quote# QUO3004186 Expires: 3/20/2024 **Project Name** RFP D300 - Option 2A	**Account#** 65259 **Account Name** Community Unit School District 300

SKU	PRODUCT	QTY	PRICE	TOTAL
SVC-CCA	Vivacity Tech Chromebook/Case Assembly Service	22,500	$0.00	**$0.00**
VT-CA-SDK-11-GD	Vivacity Tech Guardian Sidekick - 11in - Grey	22,500	$0.00	**$0.00**
VT-CONSUMABLE	Consumables: screws, thermal tape, adhesive tape, warranty stickers, heatsink paste, mylar bags, decals, plastic cover, boxes, tape and labels	1	$0.00	**$0.00**
SVC-WG	Vivacity Tech White Glove Service - Enroll Device in Console - Update OS to current version (to the date the service is performed)	22,500	$0.00	**$0.00**
SVC-CS-ATAG	Vivacity Tech Asset Tagging Service - Customer Provided	22,500	$0.00	**$0.00**
ACER-WARRANTY	Acer Manufacturer Warranty Deferred Warranty will not begin until devices are deployed by the district.	22,500	$0.00	**$0.00**
ACER-ELEARNING	Acer Service eLearning Repair Program Introduce students to basic hardware repair best practices. In this self-paced eLearning program, students work through five chapters, passing online quizzes to advance.	1	$0.00	**$0.00**
ACER-SUPPORT	Acer Premier Support Acer provides schools with unlimited access to top-tier support programs to help make device management and tech support operate more efficiently.	1	$0.00	**$0.00**
ACER-TRAINING	Acer Certification Training Acer will come onsite and train the district's technology teams.	1	$0.00	**$0.00**
Acer-PC	Acer Parts Closet Service Additional parts provided by Acer minimizing wait time on parts at no additional cost to support Acer manufacturer warranty claims	1	$0.00	**$0.00**
FEE-GRNSH	Vivacity Tech Green Shipping Service	22,500	$0.00	**$0.00**
FEE-LFGT	Vivacity Tech Liftgate Service at Delivery	29	$0.00	**$0.00**

Notes: Credit Card payments are subject to a 3% fee.

Upon award, the device purchase would not be included on a performance bond. The details of any warranty award would be discussed with the District to determine the performance bond involvement.

Contract:

Subtotal: $8,144,505.00

Tax Total: $0.00

Grand Total: $8,144,505.00

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Vivacity Tech PBC
641 Fairview Ave N
Suite #150
Saint Paul MN 55104

QUOTE INFO	ACCOUNT INFO
Quote# QUO3004190 Expires: 3/20/2024 **Project Name** RFP D300 - Option 3A	**Account#** 65259 **Account Name** Community Unit School District 300

PREPARED FOR	SALES REPRESENTATIVE
Diane White diane.white@d300.org	**Ryan Heineman** ryan@vivacitytech.com

SKU	PRODUCT	QTY	PRICE	TOTAL
NX.KD4AA.002	Acer Chromebook 511 C736-C09R - Intel/4GB/32GB - 11in/Non-Touch - New	22,000	$276.23	**$6,077,060.00**
NX.KCZAA.001	Acer 511 C736T-C0R0 Chromebook - Intel/4GB/32GB - Touch - New	500	$309.89	**$154,945.00**
CROSSWDISEDUNEW	Chrome OS Education License	22,500	$0.00	**$0.00**
W2.WN1AA.402	Acer 3yr Extension + 4yr ADP Warranty - ADP covers up to the value of the device	22,500	$88.49	**$1,991,025.00**
VT-CONSUMABLE	Consumables: screws, thermal tape, adhesive tape, warranty stickers, heatsink paste, mylar bags, decals, plastic cover, boxes, tape and labels	1	$0.00	**$0.00**
SVC-WG	Vivacity Tech White Glove Service - Enroll Device in Console - Update OS to current version (to the date the service is performed)	22,500	$0.00	**$0.00**
SVC-CS-ATAG	Vivacity Tech Asset Tagging Service - Customer Provided	22,500	$0.00	**$0.00**
ACER-WARRANTY	Acer Manufacturer + ADP Warranty Deferred Warranty will not begin until devices are deployed by the district.	22,500	$0.00	**$0.00**
ACER-ELEARNING	Acer Service eLearning Repair Program Introduce students to basic hardware repair best practices. In this self-paced eLearning program, students work through five chapters, passing online quizzes to advance.	1	$0.00	**$0.00**
ACER-SUPPORT	Acer Premier Support Acer provides schools with unlimited access to top-tier support programs to help make device management and tech support operate more efficiently.	1	$0.00	**$0.00**
ACER-TRAINING	Acer Certification Training Acer will come onsite and train the district's technology teams.	1	$0.00	**$0.00**
Acer-PC	Acer Parts Closet Service Additional parts provided by Acer minimizing wait time on parts at no additional cost to support Acer manufacturer warranty claims	1	$0.00	**$0.00**
FEE-GRNSH	Vivacity Tech Green Shipping Service	22,500	$0.00	**$0.00**

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Vivacity Tech PBC
641 Fairview Ave N
Suite #150
Saint Paul MN 55104

QUOTE INFO	ACCOUNT INFO
Quote# QUO3004190 Expires: 3/20/2024 **Project Name** RFP D300 - Option 3A	**Account#** 65259 **Account Name** Community Unit School District 300

SKU	PRODUCT	QTY	PRICE	TOTAL
FEE-LFGT	Vivacity Tech Liftgate Service at Delivery	29	$0.00	**$0.00**

Notes: Credit Card payments are subject to a 3% fee.

Upon award, the device purchase would not be included on a performance bond. The details of any warranty award would be discussed with the District to determine the performance bond involvement.

Contract:

Subtotal: $8,223,030.00

Tax Total: $0.00

Grand Total: $8,223,030.00

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Vivacity Tech PBC
641 Fairview Ave N
Suite #150
Saint Paul MN 55104

QUOTE INFO	ACCOUNT INFO
Quote# QUO3004193 Expires: 3/20/2024 **Project Name** RFP D300 - Option 1B	**Account#** 65259 **Account Name** Community Unit School District 300

PREPARED FOR	SALES REPRESENTATIVE
Diane White diane.white@d300.org	**Ryan Heineman** ryan@vivacitytech.com

SKU	PRODUCT	QTY	PRICE	TOTAL
NX.KD4AA.001	Acer 511 C736-C32E Chromebook - Intel/8GB/32GB - Non-Touch - New	22,000	$309.89	**$6,817,580.00**
NX.KCZAA.002	Acer 511 C736T-C5WM Chromebook - Intel/8GB/32GB - Touch - New	500	$332.33	**$166,165.00**
CROSSWDISEDUNEW	Chrome OS Education License	22,500	$0.00	**$0.00**
146.EE406.005	Acer 1yr + 3yr Manufacturer Warranty Extension	22,500	$59.49	**$1,338,525.00**
VT-CONSUMABLE	Consumables: screws, thermal tape, adhesive tape, warranty stickers, heatsink paste, mylar bags, decals, plastic cover, boxes, tape and labels	1	$0.00	**$0.00**
SVC-WG	Vivacity Tech White Glove Service - Enroll Device in Console - Update OS to current version (to the date the service is performed)	22,500	$0.00	**$0.00**
SVC-CS-ATAG	Vivacity Tech Asset Tagging Service - Customer Provided	22,500	$0.00	**$0.00**
ACER-WARRANTY	Acer Manufacturer Warranty Deferred Warranty will not begin until devices are deployed by the district.	22,500	$0.00	**$0.00**
ACER-ELEARNING	Acer Service eLearning Repair Program Introduce students to basic hardware repair best practices. In this self-paced eLearning program, students work through five chapters, passing online quizzes to advance.	1	$0.00	**$0.00**
ACER-SUPPORT	Acer Premier Support Acer provides schools with unlimited access to top-tier support programs to help make device management and tech support operate more efficiently.	1	$0.00	**$0.00**
ACER-TRAINING	Acer Certification Training Acer will come onsite and train the district's technology teams.	1	$0.00	**$0.00**
Acer-PC	Acer Parts Closet Service Additional parts provided by Acer minimizing wait time on parts at no additional cost to support Acer manufacturer warranty claims	1	$0.00	**$0.00**
FEE-GRNSH	Vivacity Tech Green Shipping Service	22,500	$0.00	**$0.00**
FEE-LFGT	Vivacity Tech Liftgate Service at Delivery	29	$0.00	**$0.00**

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Vivacity Tech PBC
641 Fairview Ave N
Suite #150
Saint Paul MN 55104

QUOTE INFO	ACCOUNT INFO
Quote# QUO3004193 Expires: 3/20/2024 **Project Name** RFP D300 - Option 1B	**Account#** 65259 **Account Name** Community Unit School District 300

Notes: Credit Card payments are subject to a 3% fee. Upon award, the device purchase would not be included on a performance bond. The details of any warranty award would be discussed with the District to determine the performance bond involvement.

Contract:

Subtotal: $8,322,270.00

Tax Total: $0.00

Grand Total: $8,322,270.00

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Vivacity Tech PBC
641 Fairview Ave N
Suite #150
Saint Paul MN 55104

QUOTE INFO	ACCOUNT INFO
Quote# QUO3004194 Expires: 3/20/2024 **Project Name** RFP D300 - Option 2B	**Account#** 65259 **Account Name** Community Unit School District 300

PREPARED FOR	SALES REPRESENTATIVE
Diane White diane.white@d300.org	**Ryan Heineman** ryan@vivacitytech.com

SKU	PRODUCT	QTY	PRICE	TOTAL
NX.KD4AA.001	Acer 511 C736-C32E Chromebook - Intel/8GB/32GB - Non-Touch - New	22,000	$309.89	**$6,817,580.00**
NX.KCZAA.002	Acer 511 C736T-C5WM Chromebook - Intel/8GB/32GB - Touch - New	500	$332.33	**$166,165.00**
CROSSWDISEDUNEW	Chrome OS Education License	22,500	$0.00	**$0.00**
VT4YR-EMPLUS-NT	4-Year Empower Plus Warranty (Non-Touch) Vivacity Tech EMPOWER+ Warranty: Includes choice of Vivacity case (excludes backpacks) and Blue Light Blocking Screen Protector installed by Vivacity Tech technicians Available for Education-Grade Chromebooks Covers both manufacturer's defects and accidental damage Priority repair for all covered devices No deductibles, claim limits, or shipping charges Battery and power adapter replaced up to 10% of the covered fleet Theft and loss reimbursements are available with valid police report Self-Maintainer option available	22,000	$85.00	**$1,870,000.00**
VT4YR-EMPLUS-TS	4-Year Empower Plus Warranty (Touch) Vivacity Tech EMPOWER+ Warranty: Includes choice of Vivacity case (excludes backpacks) and Blue Light Blocking Screen Protector installed by Vivacity Tech technicians Available for Education-Grade Chromebooks Covers both manufacturer's defects and accidental damage Priority repair for all covered devices No deductibles, claim limits, or shipping charges Battery and power adapter replaced up to 10% of the covered fleet Theft and loss reimbursements are available with valid police report Self-Maintainer option available	500	$85.00	**$42,500.00**
SVC-SPI	Vivacity Tech Screen Protector Installation Service	22,500	$0.00	**$0.00**
VTPART-11BL-GS	Vivacity Tech Blue Light Blocking Tempered Glass Screen Protector for 11.6" Clamshell	22,500	$0.00	**$0.00**

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Vivacity Tech PBC
641 Fairview Ave N
Suite #150
Saint Paul MN 55104

QUOTE INFO	ACCOUNT INFO
Quote# QUO3004194 Expires: 3/20/2024 **Project Name** RFP D300 - Option 2B	**Account#** 65259 **Account Name** Community Unit School District 300

SKU	PRODUCT	QTY	PRICE	TOTAL
SVC-CCA	Vivacity Tech Chromebook/Case Assembly Service	22,500	$0.00	**$0.00**
VT-CA-SDK-11-GD	Vivacity Tech Guardian Sidekick - 11in - Grey	22,500	$0.00	**$0.00**
VT-CONSUMABLE	Consumables: screws, thermal tape, adhesive tape, warranty stickers, heatsink paste, mylar bags, decals, plastic cover, boxes, tape and labels	1	$0.00	**$0.00**
SVC-WG	Vivacity Tech White Glove Service - Enroll Device in Console - Update OS to current version (to the date the service is performed)	22,500	$0.00	**$0.00**
SVC-CS-ATAG	Vivacity Tech Asset Tagging Service - Customer Provided	22,500	$0.00	**$0.00**
ACER-WARRANTY	Acer Manufacturer Warranty Deferred Warranty will not begin until devices are deployed by the district.	22,500	$0.00	**$0.00**
ACER-ELEARNING	Acer Service eLearning Repair Program Introduce students to basic hardware repair best practices. In this self-paced eLearning program, students work through five chapters, passing online quizzes to advance.	1	$0.00	**$0.00**
ACER-SUPPORT	Acer Premier Support Acer provides schools with unlimited access to top-tier support programs to help make device management and tech support operate more efficiently.	1	$0.00	**$0.00**
ACER-TRAINING	Acer Certification Training Acer will come onsite and train the district's technology teams.	1	$0.00	**$0.00**
Acer-PC	Acer Parts Closet Service Additional parts provided by Acer minimizing wait time on parts at no additional cost to support Acer manufacturer warranty claims	1	$0.00	**$0.00**
FEE-GRNSH	Vivacity Tech Green Shipping Service	22,500	$0.00	**$0.00**
FEE-LFGT	Vivacity Tech Liftgate Service at Delivery	29	$0.00	**$0.00**

Notes: Credit Card payments are subject to a 3% fee.

Upon award, the device purchase would not be included on a performance bond. The details of any warranty award would be discussed with the District to determine the performance bond involvement.

Contract:

Subtotal: $8,896,245.00

Tax Total: $0.00

Grand Total: $8,896,245.00

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Vivacity Tech PBC
641 Fairview Ave N
Suite #150
Saint Paul MN 55104

QUOTE INFO	ACCOUNT INFO
Quote# QUO3004195 Expires: 3/20/2024 **Project Name** RFP D300 - Option 3B	**Account#** 65259 **Account Name** Community Unit School District 300

PREPARED FOR	SALES REPRESENTATIVE
Diane White diane.white@d300.org	**Ryan Heineman** ryan@vivacitytech.com

SKU	PRODUCT	QTY	PRICE	TOTAL
NX.KD4AA.001	Acer 511 C736-C32E Chromebook - Intel/8GB/32GB - Non-Touch - New	22,000	$309.89	**$6,817,580.00**
NX.KCZAA.002	Acer 511 C736T-C5WM Chromebook - Intel/8GB/32GB - Touch - New	500	$332.33	**$166,165.00**
CROSSWDISEDUNEW	Chrome OS Education License	22,500	$0.00	**$0.00**
W2.WN1AA.402	Acer 3yr Extension + 4yr ADP Warranty - ADP covers up to the value of the device	22,500	$88.49	**$1,991,025.00**
VT-CONSUMABLE	Consumables: screws, thermal tape, adhesive tape, warranty stickers, heatsink paste, mylar bags, decals, plastic cover, boxes, tape and labels	1	$0.00	**$0.00**
SVC-WG	Vivacity Tech White Glove Service - Enroll Device in Console - Update OS to current version (to the date the service is performed)	22,500	$0.00	**$0.00**
SVC-CS-ATAG	Vivacity Tech Asset Tagging Service - Customer Provided	22,500	$0.00	**$0.00**
ACER-WARRANTY	Acer Manufacturer + ADP Warranty Deferred Warranty will not begin until devices are deployed by the district.	22,500	$0.00	**$0.00**
ACER-ELEARNING	Acer Service eLearning Repair Program Introduce students to basic hardware repair best practices. In this self-paced eLearning program, students work through five chapters, passing online quizzes to advance.	1	$0.00	**$0.00**
ACER-SUPPORT	Acer Premier Support Acer provides schools with unlimited access to top-tier support programs to help make device management and tech support operate more efficiently.	1	$0.00	**$0.00**
ACER-TRAINING	Acer Certification Training Acer will come onsite and train the district's technology teams.	1	$0.00	**$0.00**
Acer-PC	Acer Parts Closet Service Additional parts provided by Acer minimizing wait time on parts at no additional cost to support Acer manufacturer warranty claims	1	$0.00	**$0.00**
FEE-GRNSH	Vivacity Tech Green Shipping Service	22,500	$0.00	**$0.00**

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Vivacity Tech PBC
641 Fairview Ave N
Suite #150
Saint Paul MN 55104

QUOTE INFO	ACCOUNT INFO
Quote# QUO3004195 Expires: 3/20/2024 **Project Name** RFP D300 - Option 3B	**Account#** 65259 **Account Name** Community Unit School District 300

SKU	PRODUCT	QTY	PRICE	TOTAL
FEE-LFGT	Vivacity Tech Liftgate Service at Delivery	29	$0.00	**$0.00**

Notes: Credit Card payments are subject to a 3% fee.

Upon award, the device purchase would not be included on a performance bond. The details of any warranty award would be discussed with the District to determine the performance bond involvement.

Contract:

Subtotal: $8,974,770.00

Tax Total: $0.00

Grand Total: $8,974,770.00

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Section 4:

References

REFERENCES

LIST BELOW THE LAST FOUR (4) SCHOOL DISTRICTS OR OTHER ORGANIZATIONS FOR WHICH YOU HAVE PROVIDED COMPARABLE SERVICES.

1. ORGANIZATION: South Washington County School District

ADDRESS: 7362 E Point Douglas Rd.

CITY, STATE, and ZIP CODE: Cottage Grove, MN 55016

TELEPHONE NUMBER/EMAIL: 651.425.3085 | rberkowi@sowashco.org

CONTACT PERSON: Bob Berkowitz | Director of Technology

DATE OF SERVICES: Vivacity Tech deployed Lenovo and HP Chromebooks, launched a Student Repair Academy, provided courier delivery, and offered White Glove setup, Asset Tagging, and eco-friendly shipping. Vivacity Tech manages all district-wide repairs, regardless of warranty status.

DOLLAR AMOUNT OF THE JOB:

2. ORGANIZATION: Williamson County Schools

ADDRESS: 1320 W Main

CITY, STATE, and ZIP CODE: Franklin, TN 37064

TELEPHONE NUMBER/EMAIL: 615.472.4103 | Timm@wcs.edu

CONTACT PERSON: Tim McNeese, Technology Director

DATE OF SERVICES: Vivacity and HP developed a customer SKU for their schools. They are a 45,000-student district and had previously used Dell for over 27 years.
them to evaluate other options. They utilize our Empower+ Warranty.

DOLLAR AMOUNT OF THE JOB:

REFERENCES (CONT.)

3. ORGANIZATION: Jefferson County Public Schools

ADDRESS: 1829 Denver West DR. Bldg #27

CITY, STATE, and ZIP CODE: Golden, CO 80401-0001

TELEPHONE NUMBER/EMAIL: Scott.tilson@jeffco.k12.co.us | 303.982.6500

CONTACT PERSON: Scott Tilson, IT Site Support Manager

DATE OF SERVICES: 2022 - Present

DOLLAR AMOUNT OF THE JOB:

4. ORGANIZATION: School District U-46

ADDRESS: 1474 Sheldon Drive

CITY, STATE, and ZIP CODE: Elgin, IL 60120

TELEPHONE NUMBER/EMAIL: warrenwolf@u-46.org | 847.888.5000 X 5348

CONTACT PERSON: Jim Wolf, Director of Information Services

DATE OF SERVICES: 2023 - Present

DOLLAR AMOUNT OF THE JOB:

OFFEROR'S NAME: Vivacity Tech PBC

SIGNATURE: 

DATE: 2/19/2024

COMMENTS

Section 5:

Required District Certifications, Vendor Application, W-9 Form

CERTIFICATE OF BIDDER ELIGIBILITY

720 ILCS 5/33E-11 requires that all contractors bidding for public agencies in the State of Illinois certify that they are not barred from bidding on public contracts for bid rigging or bid rotation.

The following certification must be signed and submitted with bidder's bid proposal. FAILURE TO DO SO MAY RESULT IN DISQUALIFICATION OF THE BIDDER.

Vivacity Tech PBC, as part of its bid for the Purchase of Chromebooks work for Community Unit School District #300, Carpentersville, Illinois, of Cook, DeKalb, Kane, and McHenry Counties, Illinois certifies that said contractor is not barred from bidding on the aforementioned contract as a result of a violation of either 720 ILCS 5/33E-3 or 720 ILCS 5/33-E4.

CERTIFICATE OF COMPLIANCE WITH ILLINOIS DRUG-FREE WORKPLACE ACT

Vivacity Tech PBC, having 25 or more employees, does hereby certify pursuant to section 3 of the *Illinois Drug-Free Workplace Act* (30 ILCS 580/3) that it shall provide a drug-free workplace for all employees engaged in the performance of work under the contract by complying with the requirements of the *Illinois Drug-Free Workplace Act* and, further certifies that it is not ineligible for award of this contract by reason of debarment for a violation of the *Illinois Drug-Free Workplace Act.*

Firm: Vivacity Tech PBC

By: _____

Ben Erickson, VP of Customer Experience
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This 19th day of February, 2024.

_____

Samantha Anne Kuhn Staneart
Notary Public
Minnesota
My Commission Expires Jan. 31, 2027

CERTIFICATE REGARDING
SEXUAL HARASSMENT POLICY

Vivacity Tech PBC, does hereby certify pursuant to Section 2-105 of the *Illinois Human Rights Act* (775 ILCS 5/2-105) that it has a written sexual harassment policy that includes, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department of Human Rights and Human Rights Commission; (vi) directions on how to contact the Department of Human Rights and Human Rights Commission; and (vii) protection against retaliation.

CERTIFICATE REGARDING
EQUAL EMPLOYMENT OPPORTUNITY

Vivacity Tech PBC, does hereby certify pursuant to Section 2-105 of the *Illinois Human Rights Act* (775 ILCS 5/2-105) that it has a written equal employment opportunity policy that is in compliance with all terms and conditions of the Equal Employment Opportunity provisions of the Illinois Human Rights Act.

Firm: Vivacity Tech PBC

By: _____
(Signature)

Ben Erickson, VP of Customer Experience
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This 19th day of February, 2024.

_____

Samantha Anne Kuhn Staneart
Notary Public
Minnesota
My Commission Expires Jan. 31, 2027

CERTIFICATE REGARDING
EMPLOYMENT OF ILLINOIS WORKERS ON PUBLIC WORKS

Vivacity Tech PBC agrees if at the time the Agreement is executed, or if during the term of the Agreement, there is excessive unemployment in Illinois as defined in the Employment of Illinois Workers on Public Works Act, 30 ILCS 570/0/01 et seq., as two consecutive months of unemployment exceeding 5%, then Vivacity Tech PBC agrees to employ Illinois laborers in accordance with the Employment of Illinois Workers on Public Works Act. An "Illinois laborer" is defined as any person who has resided in Illinois for at least thirty (30) days and intends to become or remain an Illinois resident.

NON-COLLUSION AFFIDAVIT

AFFIDAVIT: "I (we) hereby certify and affirm that my (our) proposal was prepared independently for this project and that it contains no fees or amounts other than that for the legitimate execution of this work as specified and that it includes no understanding or agreements in restraint of trade."

The following affidavit must be signed and submitted with bidder's bid proposal. FAILURE TO DO SO MAY RESULT IN DISQUALIFICATION OF THE BIDDER.

Vivacity Tech PBC, as part of its bid for the Purchase of Chromebooks work for Community Unit School District #300, Carpentersville, Illinois certifies that said Contractor is not barred from bidding on the aforementioned contract as a result of a violation of the above Non-Collusion Affidavit.

Firm: Vivacity Tech PBC

By: _____
(Signature)

Ben Erickson, VP of Customer Experience
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This 19th day of February, 2024.

_____
NOTARY PUBLIC

Samantha Anne Kuhn Staneart
Notary Public
Minnesota
My Commission Expires Jan. 31, 2027

CERTIFICATE REGARDING
COMMUNITY UNIT SCHOOL DISTRICT 300
VENDOR/CONTRACTOR CONFLICT OF INTEREST

Vivacity Tech PBC, does hereby certify that they have read and fully understand the Vendor/Contractor Conflict of Interest Board Policy as stated below:

Anyone violating this provision could be subject to having their contract terminated at the sole discretion of the Board of Education.

Board Policy -
Vendor/Contractor Conflict of Interest
Any vendor or contractor doing $5,000 - $25,000 in business with the District within a fiscal year shall not contribute to any political campaign that directly affects the District while doing business for the District or for a period of two years after completion of business with the District. Further, the District will not enter into significant business with a vendor or contractor that has contributed to a political campaign that directly affects the District within two years prior to commencing business. Any vendor or contractor that participates and is awarded a contract through the competitive bidding process is exempt from this policy.

LEGAL REF.: 105 ILCS 5/10-20.19c, 5/10-20.21, 510-22.34c, and 5/19b-1 et seq.
820 ILCS 130/0.01 et seq.

CROSS REF: 2:100 (Board Member Conflict of Interest), 4:70 (Resource Conservation)
4:150 (Facility Management and Building Programs)

ADOPTED: February 10, 2003

Firm: Vivacity Tech PBC

By: _____
(Signature)

Ben Erickson, VP of Customer Experience
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This 19th day of February 2024.

_____
NOTARY PUBLIC

Samantha Anne Kuhn Staneart
Notary Public
Minnesota
My Commission Expires Jan. 31, 2027

CRIMINAL BACKGROUND INVESTIGATIONS

Contractor hereby represents, warrants, and certified that no officer or director thereof has any knowledge that any employee thereof has been convicted of committing or attempting to commit "Criminal Code of 1961," 720 ILCS, Sections 5/11-6 (Indecent solicitation of a child), 5/11-9 (Public indecency), 5/11-14 (Prostitution), 5/11-15 (Soliciting for a prostitute), 5/11-15.1 (Soliciting for a juvenile prostitute), 5/11-19 (Pimping), 5/11-19.1 (Juvenile pimping), 5/11-19.2 (Exploitation of a child), 5/11-20 (Obscenity), 5/11-20.1 (Sexual assault), 5/12-14 (Aggravated criminal sexual assault), 5/12-15 (Criminal sexual abuse), and 5/12-16 (Aggravated criminal sexual abuse), and/or those offenses defined in the "Cannabis Control Act," 720 ILCS, 550/1 et seq. (except the "Illinois Controlled Substances Act, " 720 ILCS 570/100 et seq., any of the offenses that would subject a certificated employee to suspension or revocation pursuant to Section 21-23a of the School Code or anyone found to be the perpetrator of sexual or physical abuse of any minor under 18 years of age pursuant to proceedings under Article II of the Juvenile Court Act of 1987 and/or any offense committed or attempted in any other state or against the laws of the United States, which if committed or attempted in this State, would have been punishable as one or more of the foregoing offenses.

Contractor further agrees that it shall not employ any person who have or may have direct, daily contact with the pupils of any school in the district, and for whom a criminal background investigation has not been conducted pursuant hereto, and further represents and agrees that all applicants for any such employment shall furnish with their applications the attached written "Authorization for Criminal Background Information" form authorizing the Board of Education to request a criminal background investigation of said applicant pursuant to Section 5/10-21.9 of the School Code of Illinois and to receive criminal history record information pursuant thereto to determine if the applicant has been convicted of committing or attempting to commit any of the criminal or drug offenses enumerated above. Contractor further agrees to submit with said authorization payment for any costs and expenses associated with the criminal background investigation.

Contractor further represents, warrants, and certifies that no applicant for employment with respect to whom the criminal investigation reveals any conviction for committing and/or attempting to commit any of the above enumerated offenses, shall be employed thereby in any position that involves or may involve contact with the students of the school district.

This certification is executed on the date hereinafter indicated by the designated contractor by its duly authorized officer.

By: _____

Title: Ben Erickson, VP of Customer Experience

Dated: 2/19/2024

SUBSCRIBED and SWORN TO before me
This 19th day of February 2024.

_____
NOTARY PUBLIC

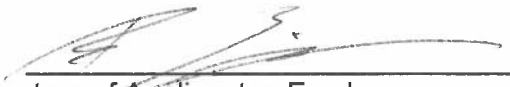
Samantha Anne Kuhn Staneart
Notary Public
Minnesota
My Commission Expires Jan. 31, 2027

AUTHORIZATION FOR CRIMINAL BACKGROUND INVESTIGATION

The undersigned hereby authorizes the Board of Education of Community Unit School District 300, Carpentersville, Illinois to request a criminal background investigation from the Illinois State Police, pursuant to Section 5/10-21.9 of the School Code of Illinois, 105 ILCS 5/10-21.9 and to receive criminal history record information pursuant thereto.

Ben Erickson, VP of Customer Experience

(Printed or Typed Name of Applicant Employee)



Signature of Applicant or Employee

Dated: 2/19/2024

Bid Bond *Bond Number CIC1945105*

CONTRACTOR:
(Name, legal status and address)
Vivacity Tech PBC
641 Fairview Ave N, Ste 150
Saint Paul, MN 55104

SURETY:
(Name, legal status and principal place of business)
Capitol Indemnity Corporation
P.O. Box 5900
Madison, WI 53705-0900

OWNER:
(Name, legal status and address)
Community Unit School District #300
2505 Bunker Hill Drive
Algonquin, IL 60102

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.
Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

BOND AMOUNT: Five Percent (5%) of Amount Bid

PROJECT:
(Name, location or address, and Project number, if any)
RFP - Purchase of Chromebooks and Chromebook Maintenance and Repair Services
Algonquin, IL

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

By arrangement with the American Institute of Architects, the National Association of Surety Bond Producers (NASBP) (www.nasbp.org) makes this form document available to its members, affiliates, and associates in Microsoft Word format for use in the regular course of surety business. NASBP vouches that the original text of this document conforms exactly to the text in AIA Document A310-2010, Bid Bond. Subsequent modifications may be made to the original text of this document by users, so careful review of its wording and consultation with an attorney are encouraged before its completion, execution or acceptance.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this **20th** day of **February**, **2024**.

Vivacity Tech PBC
(Principal) (Seal)

Beth Rogness
(Witness)

Colette Morris
(Title)

Capitol Indemnity Corporation
(Surety) (Seal)

Brenda Risa
Brenda Risa (Witness)

Rita Jorgenson
Rita Jorgenson, Attorney-in-Fact

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ACKNOWLEDGMENT OF PRINCIPAL (Individual)

State of _____
County of _____

On this _____ day of _____, in the year _____, before me personally comes _____, to me known and known to me to be the person who is described in and executed the foregoing instrument, and acknowledges to me that he/she executed the same.

_____
Notary Public

ACKNOWLEDGMENT OF PRINCIPAL (Partnership)

State of _____
County of _____

On this _____ day of _____, in the year _____, before me personally come(s) _____, a member of the co-partnership of _____, to me known and known to me to be the person who is described in and executed the foregoing instrument, and acknowledges to me that he/she executed the same as the act and deed of the said co-partnership.

_____
Notary Public

ACKNOWLEDGMENT OF PRINCIPAL (Corporation/LLC)

State of _____
County of _____

On this _____ day of _____, in the year _____, before me personally come(s) _____, to me known, who being duly sworn, deposes and says that he/she resides in the City of _____ that he/she is the _____ of the _____, the corporation described in and which executed the foregoing instrument, and that he/she signed his/her name thereto by like order.

_____
Notary Public

CAPITOL INDEMNITY CORPORATION
POWER OF ATTORNEY

CIC1945105
Bond Number

KNOW ALL MEN BY THESE PRESENTS. That the **CAPITOL INDEMNITY CORPORATION**, a corporation of the State of Wisconsin, having its principal offices in the City of Middleton, Wisconsin, does make, constitute and appoint

---------- JACK ANDERSON; RONALD KAIHOI; RITA JORGENSON ----------

its true and lawful Attorney(s)-in-fact, to make, execute, seal and deliver for and on its behalf, as surety, and as its act and deed, any and all bonds, undertakings and contracts of suretyship, provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed in amount the sum of

----------ALL WRITTEN INSTRUMENTS IN AN AMOUNT NOT TO EXCEED: $20,000,000.00----------

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of **CAPITOL INDEMNITY CORPORATION** at a meeting duly called and held on the 15th day of May, 2002.

"**RESOLVED**, that the President, Executive Vice President, Vice President, Secretary or Treasurer, acting individually or otherwise, be and they hereby are granted the power and authorization to appoint by a Power of Attorney for the purposes only of executing and attesting bonds and undertakings, and other writings obligatory in the nature thereof, one or more resident vice-presidents, assistant secretaries and attorney(s)-in-fact, each appointee to have the powers and duties usual to such offices to the business of this company; the signature of such officers and seal of the Company may be affixed to any such power of attorney or to any certificate relating thereto by facsimile, and any such power of attorney or certificate bearing such facsimile signatures or facsimile seal shall be valid and binding upon the Company, and any such power so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the Company in the future with respect to any bond or undertaking or other writing obligatory in the nature thereof to which it is attached. Any such appointment may be revoked, for cause, or without cause, by any of said officers, at any time."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner - Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

IN WITNESS WHEREOF, the **CAPITOL INDEMNITY CORPORATION** has caused these presents to be signed by its officer undersigned and its corporate seal to be hereto affixed duly attested, this 1st day of January, 2020.

Attest:

Ryan J. Byrnes
Senior Vice President,
Chief Financial Officer and Treasurer

Suzanne M. Broadbent
Assistant Secretary

CAPITOL INDEMNITY CORPORATION

John L. Sennott, Jr.
Chief Executive Officer and President

STATE OF WISCONSIN }
COUNTY OF DANE } S.S.:

On the 1st day of January, 2020 before me personally came John L. Sennott, Jr., to me known, who being by me duly sworn, did depose and say: that he resides in the County of Hartford, State of Connecticut; that he is Chief Executive Officer and President of **CAPITOL INDEMNITY CORPORATION**, the corporation described in and which executed the above instrument; that he knows the seal of the said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said corporation and that he signed his name thereto by like order.

David J. Regele
Notary Public, Dane Co., WI
My Commission Is Permanent

STATE OF WISCONSIN }
COUNTY OF DANE } S.S.:

I, the undersigned, duly elected to the office stated below, now the incumbent in **CAPITOL INDEMNITY CORPORATION**, a Wisconsin Corporation, authorized to make this certificate, **DO HEREBY CERTIFY** that the foregoing attached Power of Attorney remains in full force and has not been revoked; and furthermore, that the Resolution of the Board of Directors, set forth in the Power of Attorney is now in force.

Signed and sealed at the City of Middleton, State of Wisconsin this **20th** day of **February**, 20**24**.

Andrew B. Diaz-Matos
Senior Vice President, General Counsel and Secretary

THIS DOCUMENT HAS BEEN GENERATED FOR A SPECIFIC BOND. IF YOU HAVE ANY QUESTIONS CONCERNING THE AUTHENTICITY OF THIS DOCUMENT CALL 800-475-4450.

ACKNOWLEDGEMENT OF SURETY

STATE OF MINNESOTA

COUNTY OF CHIPPEWA

On this 20th day of February , 2024 , before me, a Notary Public within and for said County, personally appeared **Rita Jorgenson** to me personally known, who being by me duly sworn he/she did say that he/she is the attorney-in-fact of **Capitol Indemnity Corporation** , the corporation named in the foregoing instrument, and the seal affixed to said instrument is the corporation seal of said corporation, and sealed on behalf of said corporation by authority of its Board of Directors and said **Rita Jorgenson** acknowledged said instrument to be the free act and deed of said corporation.

Cara L. Olson

NOTARY PUBLIC

My Commission Expires 1/31/2026

CARA L. OLSON
Notary Public-Minnesota
My Commission Expires Jan 31, 2026

PRINT RESET

COMMUNITY UNIT SCHOOL DISTRICT 300
PURCHASING DEPARTMENT
2605 Bunker Hill Drive
Algonquin, IL 60102
847-551-8300
Fax: 847-551-8463

VENDOR APPLICATION FORM
(SUBJECT TO LOCAL LAWS)
Fill in all spaces. Insert "NA" in blocks not applicable.
Type all entries

APPLICATION DATE

REVISION DATE

DATE: 2/20/2024

COMPANY	HOW LONG IN PRESENT BUSINESS?
Vivacity Tech PBC	5 Years

ADDRESS	CITY	STATE	ZIP
461 Fairview Ave N, Suite 150	Saint Paul	Minnesota	55104

CONTACT PERSON/REPRESENTATIVE	FAX NUMBER	PHONE AND EXTENSION
Ryan Heineman	877.731.2069	877-731-2069

TYPE OF ORGANIZATION (Check Applicable)
[ ] INDIVIDUAL [ ] PARTNERSHIP [X] CORPORATION

IF INCORPORATED INDICATE IN WHICH STATE
Delaware

YEARS ESTABLISHED: 5

DO YOU ACCEPT PURCHASE ORDERS? YES [X] NO [ ]

DO YOU ACCEPT CREDIT CARDS? YES [X] NO [ ]

CATEGORY **(Check below the category which applies to the applicant)**

[ ] (A) MANUFACTURER OR PRODUCER [X] (C) RETAILER [ ] (E) DISTRIBUTOR
[ ] (B) WHOLESALER [ ] (D) MANUFACTURER'S AGENT [ ] (F) SERVICE ESTABLISHMENT

NAMES OF OFFICERS, MEMBERS OR OWNERS OF CONCERN, PARTNERSHIP, ETC.

(A) PRESIDENT Eli J. Maloley
(B) VICE PRESIDENT Eli J. Maloley, Ben Erickson, Catherin Shoop
(C) SECRETARY Eli J. Maloley
(D) TREASURER Eli J. Maloley
(E) OWNERS, PARTNERS, OR STOCKHOLDERS Eli J. Maloley,Scott Zak, Allan Zak

TAXPAYER'S I.D. NO.
FEIN 82-3945356
or
S.S. No. _____

INSURANCE INFORMATION (Check Applicable)
LIABILITY INSURANCE: $2,000,000 [X] $2,500,000 [ ] $5,000,000 [ ] OTHER [ ]
Workers' Compensation : State Minimum [X] Greater than Minimum [ ]
Required that CUSD be named as an Additional Insured [X] INSURANCE CO. Gallagher

BONDING INFORMATION **(Check each area in which you have been bonded and the latest date of bonding)**
Perf. Bond ___/___ (Mo. Year) [ ] Payment Bond (Labor and Materials) ___/___ (Mo. Year) [ ] Builder's Risk ___/___ (Mo. Year) [ ]

PERSONS AUTHORIZED TO SIGN QUOTES, PROPOSALS, BIDS AND CONTRACTS:

NAME	OFFICIAL CAPACITY
Eli J. Maloley	CEO
Ben Erickson	EVP Customer Experience
Ryan Heineman	Sales Representative

Average number of employees (including affiliates) for four preceding calendar quarters.	Average annual sales for preceding three fiscal years:	Floor Space (Square Feet)	
		Manufacturing	Warehouse
~125	$22,961,208.66	0	70,000

MINORITY/WOMEN BUSINESS ENTERPRISE
(Check One) See Definitions Below

☐ MBE ☐ MBE/WBE ☐ WBE ☐ PBE

FOR USE BY CONTRACT COMPLIANCE ONLY:
BY:_____
DATE_____ ☐ C ☐ NC

MINORITY GROUP MEMBERSHIP (Check One) See Definitions Below

NOTE: DO NOT COMPLETE THIS SECTION UNLESS YOU HAVE CHECKED ONE OF THE BOXES IN THE MINORITY/WOMEN BUSINESS ENTERPRISE SECTION ABOVE.

☐ AFRICAN AMERICAN OR BLACK ☐ HISPANIC AMERICAN ☐ NATIVE AMERICAN ☐ ASIAN-PACIFIC AMERICAN

CERTIFICATION DATE ISSUED: _____ EXPIRATION: _____

MINORITY AND WOMEN OWNED BUSINESS ENTERPRISE DEFINITIONS

MINORITY BUSINESS ENTERPRISE ("MBE") means a certified participating business at least 51 percent (51%) of which is owned and controlled by one or more members or one or more minority groups, or in the case of a publicly held corporation, 51 percent (51%) of the stock is owned by one or more members of one or more minority groups and whose daily business operations are controlled by one or more such individuals.

WOMEN'S BUSINESS ENTERPRISE ("WBE") means a certified participating business at least 51 percent (51%) of which is owned by one or more women, or in the case of a publicly held corporation, 51 percent (51%) of the stock of which is owned by one or more women and whose daily operations are controlled by one or more such individuals. Determination of whether a business is at least 51 percent (51%) owned by a woman or women shall be made without regard to community property laws.

BUSINESS OWNED AND OPERATED BY A PERSON WITH A DISABILITY ("PBE") means a business concern of which at least 51 percent (51%) is owned by one or more persons with a disability, or in the case of the corporation, one in which at least 51 per centum of the stock is owned by one or more persons with a disability or by a not for profit agency for the disabled organized pursuant to Section 501 of the Internal Revenue Code 1954; and the management and daily business operations of which are controlled by one or more of the persons with a disability who own it.

MINORITY GROUP MEMBER is an individual who is one of the following:

AFRICAN AMERICAN OR BLACK (persons with origins in any of the Black racial groups of Africa):
HISPANIC AMERICAN (persons of Spanish culture with origins in Puerto Rico, Mexico, Cuba, South or Central America, Spain, Portugal or the Caribbean Islands regardless of race).
NATIVE AMERICAN (American Indian)
ASIAN-PACIFIC AMERICAN (persons with origins from Japan, China, the Philippines, Vietnam, Korea, Samoa, Guam, the U.S. Trust Territories of the Pacific, Northern Marianas, Laos, Cambodia, Taiwan, or the Indian subcontinent).

IF YOU HAVE EVER DONE BUSINESS WITH THE SCHOOL DISTRICT UNDER ANOTHER NAME, PLEASE INDICATE NAME OR NAMES.

Give names, complete addresses, buyer's names and phone numbers of four of your customers. (Please include Federal, State or City Governments).

	ORGANIZATION	ADDRESS, STATE, ZIP	BUYER	PHONE NUMBER
1.	Indian Prairie CUSD 204	780 Shoreline Drive, Aurora, IL 60504	Brian Grinstead	630-375-3000
2.	Uplift Education	3000 Pegasus Park Drive, Dallas, TX 75247	Thi Kethavong	972-501 -0645
3.	Owasso Public Schools	1501 N Ash Street, Owasso, OK 74055	Russell Thornton	918-376-1293
4.	Whitko Community Schools	710 N St Road Ste B, Larwill, IN 46764	Abby Spurlin	260-723-0594

Bank References

NAME OF BANK	ADDRESS, STATE, ZIP	CONTACT PERSON	PHONE NUMBER
Midwest Bank	613 Hwy 10 E, PO Box 703, Detroit Lakes, MN 56502	Katie Lage	218-844-2990

I certify that the information supplied herein (including all pages attached) is correct and that neither the applicant nor any person (or concern) in any connection with the applicant as a principal or officer, so far as is known, is not debarred or otherwise declared ineligible by any public agency from furnishing materials, supplies or services to any agency thereof.



SIGNATURE OF PERSON AUTHORIZED TO SIGN THIS APPLICATION

Ben Erickson, VP Customer Experience

NAME AND TITLE OF PERSON SIGNING (Please type or print)

PERSONS OR BUSINESSES INTERESTED IN BEING ADDED TO THE BIDDER'S LIST MUST FILE THIS APPLICATION WITH THE PURCHASING DEPARTMENT.

AFTER PLACEMENT ON THE BIDDERS' LIST, A VENDOR'S FAILURE TO RESPOND TO INVITATIONS FOR BIDS WILL BE UNDERSTOOD BY THE SCHOOL DISTRICT TO INDICATE LACK OF INTEREST AND SHALL RESULT IN THE REMOVAL OF THE VENDOR'S NAME FROM THE BIDDERS' LIST FOR THE ITEMS CONCERNED.

NOTE: ANY CHANGES TO INFORMATION SUBMITTED (ADDRESSES, AUTHORIZED PERSONNEL, ETC.,) WILL REQUIRE A REVISED COPY OF THIS FORM. ADDITIONAL FORMS MAY BE OBTAINED BY CONTACTING THE PURCHASING DEPARTMENT AT THE ADDRESS SHOWN ON THE FRONT OF THIS FORM.

USE BY COMMUNITY UNIT SCHOOL DISTRICT 300 ONLY

VENDOR I.D. NUMBER	APPROVED BY	DATE	W9	

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

► **Go to *www.irs.gov/FormW9* for instructions and the latest information.**

Give Form to the requester. Do not send to the IRS.

Print or type. See **Specific Instructions** on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

Vivacity Tech PBC

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☑ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ►

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

641 Fairview Ave. N, Suite 150

Requester's name and address (optional)

6 City, state, and ZIP code

St. Paul, MN 55104

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN,* later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–		–				

or

Employer identification number

8	2	–	3	9	4	5	3	5	6

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here **Signature of U.S. person** ► Catherine Shoop **Date** ► 1/2/2024

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9.*

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, *later.*

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),

2. Certify that you are not subject to backup withholding, or

3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and

4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting,* later, for further information.

Note: If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien;
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;
- An estate (other than a foreign estate); or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States.

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity;
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust; and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Pub. 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items.

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.

2. The treaty article addressing the income.

3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.

4. The type and amount of income that qualifies for the exemption from tax.

5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

Backup Withholding

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 24% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,

2. You do not certify your TIN when required (see the instructions for Part II for details),

3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code,* later, and the separate Instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships,* earlier.

What is FATCA Reporting?

The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code,* later, and the Instructions for the Requester of Form W-9 for more information.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account; for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of $50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a $500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Line 1

You must enter one of the following on this line; **do not** leave this line blank. The name should match the name on your tax return.

If this Form W-9 is for a joint account (other than an account maintained by a foreign financial institution (FFI)), list first, and then circle, the name of the person or entity whose number you entered in Part I of Form W-9. If you are providing Form W-9 to an FFI to document a joint account, each holder of the account that is a U.S. person must provide a Form W-9.

a. **Individual.** Generally, enter the name shown on your tax return. If you have changed your last name without informing the Social Security Administration (SSA) of the name change, enter your first name, the last name as shown on your social security card, and your new last name.

Note: ITIN applicant: Enter your individual name as it was entered on your Form W-7 application, line 1a. This should also be the same as the name you entered on the Form 1040/1040A/1040EZ you filed with your application.

b. **Sole proprietor or single-member LLC.** Enter your individual name as shown on your 1040/1040A/1040EZ on line 1. You may enter your business, trade, or "doing business as" (DBA) name on line 2.

c. **Partnership, LLC that is not a single-member LLC, C corporation, or S corporation.** Enter the entity's name as shown on the entity's tax return on line 1 and any business, trade, or DBA name on line 2.

d. **Other entities.** Enter your name as shown on required U.S. federal tax documents on line 1. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on line 2.

e. **Disregarded entity.** For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulations section 301.7701-2(c)(2)(iii). Enter the owner's name on line 1. The name of the entity entered on line 1 should never be a disregarded entity. The name on line 1 should be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on line 1. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on line 2, "Business name/disregarded entity name." If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

Line 2

If you have a business name, trade name, DBA name, or disregarded entity name, you may enter it on line 2.

Line 3

Check the appropriate box on line 3 for the U.S. federal tax classification of the person whose name is entered on line 1. Check only one box on line 3.

IF the entity/person on line 1 is a(n) . . .	THEN check the box for . . .
• Corporation	Corporation
• Individual • Sole proprietorship, or • Single-member limited liability company (LLC) owned by an individual and disregarded for U.S. federal tax purposes.	Individual/sole proprietor or single-member LLC
• LLC treated as a partnership for U.S. federal tax purposes, • LLC that has filed Form 8832 or 2553 to be taxed as a corporation, or • LLC that is disregarded as an entity separate from its owner but the owner is another LLC that is not disregarded for U.S. federal tax purposes.	Limited liability company and enter the appropriate tax classification. (P= Partnership; C= C corporation; or S= S corporation)
• Partnership	Partnership
• Trust/estate	Trust/estate

Line 4, Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the appropriate space on line 4 any code(s) that may apply to you.

Exempt payee code.

- Generally, individuals (including sole proprietors) are not exempt from backup withholding.
- Except as provided below, corporations are exempt from backup withholding for certain payments, including interest and dividends.
- Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.
- Corporations are not exempt from backup withholding with respect to attorneys' fees or gross proceeds paid to attorneys, and corporations that provide medical or health care services are not exempt with respect to payments reportable on Form 1099-MISC.

The following codes identify payees that are exempt from backup withholding. Enter the appropriate code in the space in line 4.

1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)

2—The United States or any of its agencies or instrumentalities

3—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities

4—A foreign government or any of its political subdivisions, agencies, or instrumentalities

5—A corporation

6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a U.S. commonwealth or possession

7—A futures commission merchant registered with the Commodity Futures Trading Commission

8—A real estate investment trust

9—An entity registered at all times during the tax year under the Investment Company Act of 1940

10—A common trust fund operated by a bank under section 584(a)

11—A financial institution

12—A middleman known in the investment community as a nominee or custodian

13—A trust exempt from tax under section 664 or described in section 4947

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 7
Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 4
Payments over $600 required to be reported and direct sales over $5,000[1]	Generally, exempt payees 1 through 5[2]
Payments made in settlement of payment card or third party network transactions	Exempt payees 1 through 4

[1] See Form 1099-MISC, Miscellaneous Income, and its instructions.

[2] However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney reportable under section 6045(f), and payments for services paid by a federal executive agency.

Exemption from FATCA reporting code. The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements. A requester may indicate that a code is not required by providing you with a Form W-9 with "Not Applicable" (or any similar indication) written or printed on the line for a FATCA exemption code.

A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)

B—The United States or any of its agencies or instrumentalities

C—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities

D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Regulations section 1.1472-1(c)(1)(i)

E—A corporation that is a member of the same expanded affiliated group as a corporation described in Regulations section 1.1472-1(c)(1)(i)

F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state

G—A real estate investment trust

H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940

I—A common trust fund as defined in section 584(a)

J—A bank as defined in section 581

K—A broker

L—A trust exempt from tax under section 664 or described in section 4947(a)(1)

M—A tax exempt trust under a section 403(b) plan or section 457(g) plan

Note: You may wish to consult with the financial institution requesting this form to determine whether the FATCA code and/or exempt payee code should be completed.

Line 5

Enter your address (number, street, and apartment or suite number). This is where the requester of this Form W-9 will mail your information returns. If this address differs from the one the requester already has on file, write NEW at the top. If a new address is provided, there is still a chance the old address will be used until the payor changes your address in their records.

Line 6

Enter your city, state, and ZIP code.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN.

If you are a single-member LLC that is disregarded as an entity separate from its owner, enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note: See *What Name and Number To Give the Requester,* later, for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local SSA office or get this form online at *www.SSA.gov*. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at *www.irs.gov/Businesses* and clicking on Employer Identification Number (EIN) under Starting a Business. Go to *www.irs.gov/Forms* to view, download, or print Form W-7 and/or Form SS-4. Or, you can go to *www.irs.gov/OrderForms* to place an order and have Form W-7 and/or SS-4 mailed to you within 10 business days.

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note: Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, 4, or 5 below indicates otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on line 1 must sign. Exempt payees, see *Exempt payee code,* earlier.

Signature requirements. Complete the certification as indicated in items 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), ABLE accounts (under section 529A), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account) other than an account maintained by an FFI	The actual owner of the account or, if combined funds, the first individual on the account[1]
3. Two or more U.S. persons (joint account maintained by an FFI)	Each holder of the account
4. Custodial account of a minor (Uniform Gift to Minors Act)	The minor[2]
5. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee[1]
b. So-called trust account that is not a legal or valid trust under state law	The actual owner[1]
6. Sole proprietorship or disregarded entity owned by an individual	The owner[3]
7. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulations section 1.671-4(b)(2)(i)(A))	The grantor*
For this type of account:	**Give name and EIN of:**
8. Disregarded entity not owned by an individual	The owner
9. A valid trust, estate, or pension trust	Legal entity[4]
10. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
11. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
12. Partnership or multi-member LLC	The partnership
13. A broker or registered nominee	The broker or nominee
14. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
15. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulations section 1.671-4(b)(2)(i)(B))	The trust

[1] List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

[2] Circle the minor's name and furnish the minor's SSN.

[3] You must show your individual name and you may also enter your business or DBA name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

[4] List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships,* earlier.

***Note:** The grantor also must provide a Form W-9 to trustee of trust.

Note: If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records From Identity Theft

Identity theft occurs when someone uses your personal information such as your name, SSN, or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Pub. 5027, Identity Theft Information for Taxpayers.

Victims of identity theft who are experiencing economic harm or a systemic problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to *phishing@irs.gov.* You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration (TIGTA) at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at *spam@uce.gov* or report them at *www.ftc.gov/complaint.* You can contact the FTC at *www.ftc.gov/idtheft* or 877-IDTHEFT (877-438-4338). If you have been the victim of identity theft, see *www.IdentityTheft.gov* and Pub. 5027.

Visit *www.irs.gov/IdentityTheft* to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

Vivacity Tech PBC

Chromebook Demo A - 1 of 2



Acer Chromebook 511 Touch 4 GB x 32 GB Touch Screen

Meets technical requirements for

Chromebook 1:1 (does not meet the non-touch requirement but that screen can be evaluated on Demo B)

Chromebook 1.3 (does not meet the non-touch requirement but that screen can be evaluated on Demo B. It does not meet the 64GB SSD option but the 64GB option is available and won't affect benchmark testing)

Chromebook 2:1 (Conforms with all requirements)

Chromebook 2:3 (does not meet the 64GB SSD option but the 64GB option is available and won't affect benchmark testing).

*Vivacity's intention was to fulfill all eight units for evaluation. However, with the two provided units all eight units are represented in terms of specs and functionality.

Vivacity Tech PBC

Chromebook Demo B - 2 of 2



Acer Chromebook 511 Non-Touch 8 GB x 32 GB Non-Touch Screen

Meets technical requirements for

Chromebook 1:2 (does not meet the touch requirement but that screen can be evaluated on Demo A)

Chromebook 1.4 (does not meet the touch requirement but that screen can be evaluated on Demo A. It does not meet the 64GB SSD option but the 64GB option is available and won't affect benchmark testing)

Chromebook 2:2 (Conforms with all requirements)

Chromebook 2:4 (does not meet the 64GB SSD option but the 64GB option is available and won't affect benchmark testing).

*Vivacity's intention was to fulfill all eight units for evaluation. However, with the two provided units all eight units are represented in terms of specs and functionality.

Section 6:

Sample Contract

Sample Contract

To Whom It May Concern,

All of the terms of the RFP for Community Unit School District #300, “RFP - Purchase of Chromebooks”, are hereby incorporated into this proposal by reference. Vivacity Tech reserves the right to work with the District to come to a mutually agreed upon Contract upon award of the project. Please note there was a contract in place beginning 2021 for a similar project between our parties, we hope to reference said contract as a guide.

Sincerely,

Eli J. Maloley, CEO
Vivacity Tech PBC

Section 7:

Other information

BUSINESS REFERENCES

UPLIFT EDUCATION

Thi Kethavong, Senior Tech Director
(469) 621-8500 or SKethavong@uplifteducation.org

BRYAN COUNTY SCHOOL DISTRICT (BLACK CREEK, GA)

Bob Betz, Director of Technology
(912) 851-4000 or rbetz@bryan.k12.ga.us

MAPLETON PUBLIC SCHOOLS (DENVER, CO)

Todd Pugliese, Director of Information and Technology
(303) 853-1034 or pugliese@mapleton.us

BRYAN ISD (BRYAN, TX)

James Brau, Tech Director
(979) 209-1164 or james.brau@braynisd.org

SOUTH WASHINGTON COUNTY SCHOOL DISTRICT (COTTAGE GROVE, MN)

Bob Berkowitz
(651) 425-3085 or rberkowi@sowashco.org

PADUCAH INDEPENDENT SCHOOL DISTRICT (PADUCAH, KY)

Dale Weaver, Chief Information Officer
(270) 444-5600 or dale.weaver@paducah.kyschools.us

LIVERPOOL CENTRAL SCHOOL DISTRICT (LIVERPOOL, NY)

Dan Farsaci, Tech Director
(315) 622-7900 or dfarsaci@liverpool.k12.ny.us

SANTA-MARIA BONITA SCHOOL DISTRICT (SANTA MARIA, CA)

Louis Turk, Technology Manager
(805) 361-8157 or lturk@smbsd.net

CUSTOMER TESTIMONIALS

KIM WILSON

Haralson County School District

> My first experience with Vivacity started with just buying some Chromebooks for the school year. We trusted them with a few hundred Chromebooks and they delivered on all of our needs. They even had them set up and ready for students upon arrival. We were so happy with our order that we made another order for their 30 carrier smart carts to have in the classroom. They were amazing quality! Since then, I have yet to see anything better. They have the best carts, Chromebook cost, and outstanding customer service! Vivacity Tech has made my life easier and has provided for all of my students effortlessly.

THI KETHAVONG

Uplift Education

> I've worked with Vivacity Tech for almost a year and a half and I have enjoyed every minute. Their customer service and satisfaction really sets them apart from other vendors! Our representative takes care of all of our Chromebook, charging cart, and case needs. She makes sure to communicate and is always available when we need her. I am looking forward to continuing to work with Vivacity for many years to come!

CARMEN WILSON

Crawford County School District

> I have purchased several Chromebooks, carts, cabinets and cases from Vivacity and I am very impressed with all of the products I have received. Our sales representative is very knowledgeable and honest when selling us products. I appreciate their attention to detail and approach to giving us the best product at the best price. I particularly enjoy the 30 unit cart and the 12 unit wall cabinet from Vivacity. They are the lowest cost carts and cabinets on the market that I have seen and I am very impressed with the quality of them. Vivacity Tech is different from other EdTech companies because they have amazing products that are a great value, coupled with great customer service.

DENTON WAINWRIGHT

Taylor County School

> I've enjoyed working with Vivacity Tech over the last year. They are super responsive to any request I may have. The products they manufacture are high quality and Vivacity stands behind every product they sell. They even have taken the time to listen to any product improvement ideas and implemented them when they are able. Their superior products, value, and customer service make them stand apart from other vendors I've worked with in the past.



SAY HELLO TO

VIVACITY SAINT PAUL

In order to better serve our customers Vivacity Tech is branching out. Our Vivacity Saint Paul location in Saint Paul, Minnesota is an amazing opportunity to push forward in our mission to provide solutions with the best value.

This location offers a full production center which includes in house services such as laser etching, embroidery, and white gloving. It will also serve as a full distribution center and a complete HP and Lenovo repair center. This location also operates an ISO 9001:2015 certified repair center. ISO 9001 focuses on customer satisfaction and provides requirements for an organization's Quality Management System (QMS). ISO certification promotes process improvements, efficiencies, and drives consistency and quality of work from technician to technician as well as site to site.

Our team in Saint Paul is passionate about their work and excited to form new partnerships. This office is filled with a diverse group of people with an immense amount of drive and experience. We are happy to be closer to our clients to be able to serve them faster, more efficiently, and more effectively.



SAY HELLO TO

VIVACITY GREENVILLE

Our Greenville location in Greenville, South Carolina, is an opportunity for Vivacity Tech to push forward in our mission to provide solutions with the best value to more school districts.

This location offers a full production center, including in-house laser etching, embroidery, and white gloving. It will also serve as a full distribution center and a complete HP and Lenovo repair center.

Our Greenville team is passionate about their work and excited to form new partnerships. The team is a diverse group of people with immense amounts of drive and experience. We are happy to be closer to our clients to serve them faster, more efficiently, and more effectively.



SAY HELLO TO

VIVACITY CHICAGO



Our Chicago location in Chicago, Illinois, is an opportunity for Vivacity Tech to push forward in our mission to provide solutions with the best value to more school districts.

This location offers a full production center, including in-house laser etching, embroidery, and white gloving. It will also serve as a full distribution center and a complete HP and Lenovo repair center.

Our Chicago team is passionate about their work and excited to form new partnerships. The team is a diverse group of people with immense amounts of drive and experience. We are happy to be closer to our clients to serve them faster, more efficiently, and more effectively.



SAY HELLO TO

VIVACITY DENVER

Our Denver location in Denver, Colorado, is an opportunity for Vivacity Tech to push forward in our mission to provide solutions with the best value to more school districts.

The Denver location holds a LEED certification, a globally recognized building rating system that acknowledges that this location is healthy, highly efficient, and cost-saving green building. This location offers a full production center, including in-house laser etching, embroidery, and white gloving. It will also serve as a full distribution center and a complete HP and Lenovo repair center.

Our Denver team is passionate about their work and excited to form new partnerships. The team is a diverse group of people with immense amounts of drive and experience. We are happy to be closer to our clients to serve them faster, more efficiently, and more effectively.

Section 8:

Financials

Please note the limitation of our financial records as Vivacity Tech PBC launched in Paril 2018. We are unable to provide 5-years of financial statements

We have provided both P&L and Balance Sheets for 2018, 2019, 2020, 2021, 2022 up to the last complete Audit.

Vivacity Tech PBC

Balance Sheet

As of September 30, 2021

CONFIDENTIAL

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1105 Midwest Bank Checking	105,202.48
Total Bank Accounts	**$105,202.48**
Accounts Receivable	
1200 Receivables	1,842,084.20
1220 Accrued Receivables	0.00
Total 1200 Receivables	**1,842,084.20**
Total Accounts Receivable	**$1,842,084.20**
Other Current Assets	
1250 Undeposited Funds	0.00
1300 Prepaid & Other	
1320 Prepaid Expense	277,183.41
1340 Security Deposits	57,830.70
Total 1300 Prepaid & Other	**335,014.11**
1400 Inventory	
1410 Google Licenses Held for Resale	0.00
1420 Merchandise Prepayment	827,397.38
1425 Misc Inventory Held for Resale	0.00
1430 Inventory on Hand	5,107,425.94
1450 RMA Inventory	1,182,725.84
Total 1400 Inventory	**7,117,549.16**
Inventory Asset	129.00
Total Other Current Assets	**$7,452,692.27**
Total Current Assets	**$9,399,978.95**
Fixed Assets	
1500 Fixed Assets	
1510 Computers	56,408.77
1520 Equipment	33,982.52
1530 Facility & Warehouse	479,411.28
1532 Leasehold Improvements - HQ	484,616.81
Total 1530 Facility & Warehouse	**964,028.09**
1550 Office Furniture	174,749.54
1590 Acc Depreciation	-43,029.18
Total 1500 Fixed Assets	**1,186,139.74**
Total Fixed Assets	**$1,186,139.74**
TOTAL ASSETS	**$10,586,118.69**
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	

Vivacity Tech PBC

Balance Sheet

As of September 30, 2021

	TOTAL
Accounts Payable	
2000 Payables	723,927.16
Total Accounts Payable	**$723,927.16**
Credit Cards	
2100 Credit Cards	
2105 CC-Eli	0.00
2115 CC-Ana	0.00
2150 CC-Meagan	0.00
Total 2100 Credit Cards	**0.00**
Total Credit Cards	**$0.00**
Other Current Liabilities	
2200 Accrued Expenses	
2205 Accrued Other	0.00
2210 Accrued Material Cost	0.00
2250 Payroll Liabilities	0.00
Total 2200 Accrued Expenses	**0.00**
2310 Prepaid Repair Services	21,734.02
2450 Warranty Allowance	232,599.02
2460 LT Training & Support	0.00
2500 Sales Tax Payable	80,783.62
2510 Arkansas Department of Finance and Administration Payable	0.00
2520 Ohio Department of Taxation Payable	-399.35
2530 Washington State Department of Revenue Payable	3,215.35
2600 California E-Waste Sales Tax Payable	4,590.00
2700 Notes Payable	
2710 Line of Credit - MWB 283	6,803,016.67
2720 Line of Credit - MWB 284	0.00
2730 Line of Credit - New	0.00
2740 Loan - PPP	0.00
2750 Line of Credit - MWB 516	-28,572.78
2770 KLC Financial - 6706A	47,726.84
Total 2700 Notes Payable	**6,822,170.73**
Total Other Current Liabilities	**$7,164,693.39**
Total Current Liabilities	**$7,888,620.55**
Long-Term Liabilities	
2800 Deferred Revenue	782,354.62
2900 Notes Payable - Long Term	
2910 KLC Financial - 6706A	398,968.67
Total 2900 Notes Payable - Long Term	**398,968.67**
Total Long-Term Liabilities	**$1,181,323.29**
Total Liabilities	**$9,069,943.84**
Equity	

CONFIDENTIAL

Vivacity Tech PBC

Balance Sheet

As of September 30, 2021

	TOTAL
3000 Opening Balance Equity	0.00
3100 Owner's Equity	
3110 Contribution - Allan Zak	150,000.00
3130 Contribution - Scott Zak	50,000.00
3200 Distributions	-1,107,619.00
Total 3100 Owner's Equity	**-907,619.00**
3900 Retained Earnings	1,582,907.92
Net Income	840,885.93
Total Equity	**$1,516,174.85**
TOTAL LIABILITIES AND EQUITY	**$10,586,118.69**

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Vivacity Tech PBC

Profit and Loss

January - September, 2021

	TOTAL
Income	
4000 Revenue	
4100 Product Sales	
4105 Carts	1,338,282.83
4120 Cases	2,148,109.33
4130 Computers	16,620,928.19
4140 Hardware	1,800,606.44
Total 4100 Product Sales	**21,907,926.79**
4200 Service Sales	
4220 RMA	20,957.48
4230 Services	110,292.51
4250 Warranty - Internal	253,087.17
4255 Warranty - External	500,748.85
Total 4200 Service Sales	**885,086.01**
4400 Misc Revenue	1,069.00
4415 Buybacks	231,983.60
4420 Fees	-1,518.25
4440 Partnership Programs	147,149.86
4450 Shipping	43,870.57
4490 Misc Revenue	143,765.22
Total 4400 Misc Revenue	**566,320.00**
Total 4000 Revenue	**23,359,332.80**
4225 Claim Revenue	679.64
Sales of Product Income	49.95
Total Income	**$23,360,062.39**
Cost of Goods Sold	
5000 Cost of Goods Sold	371.96
5100 Labor Costs	
5110 Production Labor	190,599.83
5120 Production Temp Staff	124,892.90
5160 Service & Training	-17,000.00
Total 5100 Labor Costs	**298,492.73**
5200 Purchases & Materials	3,231.00
5210 Purchases - Carts	518,770.85
5220 Purchases - Cases	1,152,933.76
5225 Purchases - Demo	27,488.59
5230 Purchases - Computers	14,364,310.23
5240 Purchases - Hardware	1,251,066.96
5265 Purchases - Contract Fees	9,560.04
5270 Purchases - Service	2,926.99
5275 Purchases - Warranties	448,107.78
5280 Materials & Other	29,327.44
5285 RMA Costs	52,667.58

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Profit and Loss

January - September, 2021

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	TOTAL
5290 5230 Purchases - Buybacks	196,946.00
Total 5200 Purchases & Materials	**18,057,337.22**
5330 Partnership Commissions	1,305.53
5350 Freight	281,931.58
5360 Storage & Warehousing	40,057.36
5380 Warranty Expense	97,107.08
Total 5000 Cost of Goods Sold	**18,776,603.46**
5500 Inventory Quantity Adjustment	221,045.98
Inventory Shrinkage	-28,957.08
Total Cost of Goods Sold	**$18,968,692.36**
GROSS PROFIT	**$4,391,370.03**
Expenses	
6100 Labor Cost	515.35
6105 Wages	1,357,023.86
6110 Payroll Taxes	140,078.68
6115 Benefits	44,215.00
6120 Bonus	118,837.31
6125 Commission	430,984.42
6135 Temp & Contract Staff	30,422.01
Total 6100 Labor Cost	**2,122,076.63**
6200 General Expenses	
6205 Accounting Services	36,555.00
6207 Bank Fees	8,337.42
6210 Contract Fees	55.96
6212 Credit Card Fees	624.30
6215 Depreciation	29,021.90
6216 Development	40,793.28
6218 Director Fees	0.00
6222 Donations	12,207.59
6225 Employee Relations	34,988.53
6227 HR & Payroll	96,586.30
6230 Insurance	36,021.46
6232 Legal Services	35,579.70
6234 License & Registration	3,640.18
6236 Postage	4,549.73
6237 Freight/Shipping	58,542.70
6238 Recycling	13,900.13
6240 Rent & Lease	174,119.25
6245 Repairs & Maintenance	25,141.86
6255 Software	11,809.50
6262 Subscriptions	38,131.24
6265 Supplies	112,698.75
6270 Telephone & Internet	22,578.81

Vivacity Tech PBC

Profit and Loss

January - September, 2021

	TOTAL
6275 Travel & Meals-General	32,877.03
6277 Travel & Meals-Sales	4,426.62
6280 Utilities	74,899.86
6285 Vehicle	2,275.26
6295 Miscellaneous	31,064.14
Total 6200 General Expenses	**941,426.50**
6400 Marketing	131.03
6410 Advertising	15,719.61
6415 Memberships	1,282.24
6430 Swag	13,403.55
6440 Website Development	32,365.50
6460 Tradeshow	52,267.99
6462 Booth Expenses	66,799.86
6466 Travel & Meals	15,835.80
6468 Shipping	1,359.54
Total 6460 Tradeshow	**136,263.19**
Total 6400 Marketing	**199,165.12**
Uncategorized Expense	337.33
Total Expenses	**$3,263,005.58**
NET OPERATING INCOME	**$1,128,364.45**
Other Expenses	
7200 Other Expenses	
7210 Interest Expense	207,067.19
7220 Taxes	80,411.33
Total 7200 Other Expenses	**287,478.52**
Total Other Expenses	**$287,478.52**
NET OTHER INCOME	**$ -287,478.52**
NET INCOME	**$840,885.93**

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Vivacity Tech PBC

Balance Sheet

As of December 31, 2022

	JAN - DEC 2021	JAN - DEC 2022
ASSETS		
Current Assets		
Bank Accounts		
1105 Midwest Bank Checking	725,402.83	155,479.20
1110 Petty Cash on Hand		11.05
Total Bank Accounts	**$725,402.83**	**$155,490.25**
Accounts Receivable		
1200 Receivables	4,336,145.30	3,345,513.69
Accrued Receivables (Inactive)	21,597.32	0.00
Total 1200 Receivables	**4,357,742.62**	**3,345,513.69**
1230 Prepaid Customer Credits (deleted)	-442,057.46	0.00
1240 Customer Repair Credits (deleted)	-9,105.00	0.00
Total Accounts Receivable	**$3,906,580.16**	**$3,345,513.69**
Other Current Assets		
1220 Accrued Receivables	713,398.00	772,951.48
1250 Undeposited Funds	118.34	0.00
1300 Prepaid & Other		
1320 Prepaid Expense	23,643.27	207,874.00
1330 Prepaid Tradeshows	77,235.00	156,027.21
1340 Security Deposits	63,101.52	63,101.52
1350 Dropship Prepayments	-7,298.62	102,778.37
1360 Payroll Holding Account		-148,015.09
Total 1300 Prepaid & Other	**156,681.17**	**381,766.01**
1400 Inventory		
1410 Google Licenses Held for Resale	28,382.80	52,508.00
1420 Merchandise Prepayment	416,002.93	538,472.96
1425 Shipping Supplies Inventory	0.00	224,396.78
1430 Inventory on Hand	4,362,250.19	7,868,451.05
1450 RMA Inventory	1,612,498.83	1,700,664.48
1465 Pre-breakdown inventory		567,153.55
1470 Breakdown Inventory		140.82
Total 1400 Inventory	**6,419,134.75**	**10,951,787.64**
Inventory Asset	0.00	0.00
Total Other Current Assets	**$7,289,332.26**	**$12,106,505.13**
Total Current Assets	**$11,921,315.25**	**$15,607,509.07**
Fixed Assets		
1500 Fixed Assets		
1510 Computers	56,408.77	213,517.47
1520 Equipment	40,067.71	55,260.20
1530 Facility & Warehouse	502,155.85	534,288.65
1532 Leasehold Improvements - HQ	503,604.81	503,604.81
Total 1530 Facility & Warehouse	**1,005,760.66**	**1,037,893.46**
1550 Office Furniture	174,749.54	243,098.45

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Vivacity Tech PBC

Balance Sheet

As of December 31, 2022

	JAN - DEC 2021	JAN - DEC 2022
1570 Work In Progress	29,840.46	0.00
1590 Acc Depreciation	-103,652.45	-223,352.80
Total 1500 Fixed Assets	**1,203,174.69**	**1,326,416.78**
Total Fixed Assets	**$1,203,174.69**	**$1,326,416.78**
TOTAL ASSETS	**$13,124,489.94**	**$16,933,925.85**
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 Payables	1,521,931.96	5,113,542.71
Total Accounts Payable	**$1,521,931.96**	**$5,113,542.71**
Credit Cards		
2100 Credit Cards (deleted)		
2105 CC-Eli (deleted)	0.00	0.00
Total 2100 Credit Cards (deleted)	**0.00**	**0.00**
2110 MWB Credit Card		4,864.89
2120 Greenville Credit Card		0.00
Total Credit Cards	**$0.00**	**$4,864.89**
Other Current Liabilities		
2200 Accrued Expenses		
2210 Accrued COGS	6,263.30	41,059.54
2211 Accrued orders		3,895.00
2220 Accrued SG&A	5,387.50	0.00
2221 Accrued Board Fees		0.00
2250 Payroll Liabilities	0.00	0.00
Total 2200 Accrued Expenses	**11,650.80**	**44,954.54**
2310 Prepaid Repair Services	0.00	0.00
2400 Deferred Revenue - SRA		62,540.41
2450 Warranty Allowance	395,172.94	73,344.63
2460 LT Training & Support	0.00	0.00
2500 Sales Tax Payable	3,736.72	-5,840.51
2505 Arkansas Department of Finance and Administration Payable	0.00	655.49
2510 California Sales Tax	56,030.52	20,929.50
2510-1 California E-Waste Sales Tax Payable	8,567.00	-24,304.51
2515 Illinois Sales Tax	1,856.25	0.00
2520 Minnesota Sales Tax	1,846.15	-117.00
2525 North Carolina Sales Tax	1,483.94	-1,891.85
2530 Ohio Department of Taxation Payable	0.00	-3,399.98
2535 Pennsylvania Sales Tax	3.09	0.00
2540 South Carolina Sales Tax	32.92	0.00
2550 Texas Sales Tax		0.00
2555 Washington State Department of Revenue Payable	24,694.24	24,586.10
2580 eCommerce Sales Tax	9.73	0.00

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Vivacity Tech PBC

Balance Sheet

As of December 31, 2022

	JAN - DEC 2021	JAN - DEC 2022
Total 2500 Sales Tax Payable	**98,260.56**	**10,617.24**
2700 Notes Payable		
2710 Line of Credit - MWB 283	6,900,000.00	4,426,385.08
2720 Line of Credit - MWB 284	0.00	0.00
2730 Line of Credit - MWB 045	0.00	0.00
2740 Loan - PPP	0.00	0.00
2750 Line of Credit - MWB 516	0.00	0.00
2770 KLC Financial - 6706A	74,272.63	88,370.89
Total 2700 Notes Payable	**6,974,272.63**	**4,514,755.97**
Colorado Department of Revenue Payable		0.00
Connecticut Department of Revenue Services Payable		0.00
Georgia Department of Revenue Payable		2.85
Idaho State Tax Commission Payable		0.00
Indiana Department of Revenue Payable		6.30
Kansas Department of Revenue Payable		0.00
Kentucky Department of Revenue Payable		0.00
Louisiana Department of Revenue Payable		0.00
Maine Revenue Services Payable		0.00
Massachusetts Department of Revenue Payable		0.00
Michigan Department of Treasury Payable		0.00
Mississippi Department of Revenue Payable		0.00
Nebraska Department of Revenue Payable		2,558.99
New Jersey Division of Taxation Payable		0.00
New York Department of Taxation and Finance Payable		0.00
Sales Tax Payable-1	42,216.01	0.00
Virginia Department of Taxation Payable		0.00
Wisconsin Department of Revenue Payable		0.00
Total Other Current Liabilities	**$7,521,572.94**	**$4,708,780.93**
Total Current Liabilities	**$9,043,504.90**	**$9,827,188.53**
Long-Term Liabilities		
2800 Deferred Revenue - Warranties	1,374,062.33	4,431,529.02
2850 Long Term Incentive Plan		53,188.53
2900 Notes Payable - Long Term		
2910 KLC Financial - 6706A	315,915.15	220,506.85
Total 2900 Notes Payable - Long Term	**315,915.15**	**220,506.85**
Total Long-Term Liabilities	**$1,689,977.48**	**$4,705,224.40**
Total Liabilities	**$10,733,482.38**	**$14,532,412.93**
Equity		
3000 Opening Balance Equity	0.00	0.00
3100 Owner's Equity		
3110 Contribution - Allan Zak	150,000.00	150,000.00
3130 Contribution - Scott Zak	50,000.00	50,000.00
3200 Distributions	-1,111,000.00	-2,170,922.00

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Vivacity Tech PBC

Balance Sheet

As of December 31, 2022

	JAN - DEC 2021	JAN - DEC 2022
Total 3100 Owner's Equity	**-911,000.00**	**-1,970,922.00**
3900 Retained Earnings	1,885,027.95	3,302,007.56
Net Income	1,416,979.61	1,070,427.36
Total Equity	**$2,391,007.56**	**$2,401,512.92**
TOTAL LIABILITIES AND EQUITY	**$13,124,489.94**	**$16,933,925.85**

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Vivacity Tech

Parent Company (Consolidated)

Balance Sheet

End of Dec 2023

Financial Row	Amount
ASSETS	
Current Assets	
Bank	
1100 - Cash	
1105 - Midwest Bank Checking	$139,537.48
1110 - Petty Cash	$11.05
Total - 1100 - Cash	$139,548.53
Total Bank	$139,548.53
Accounts Receivable	
1220 - Accounts Receivable	$2,374,897.77
Total Accounts Receivable	$2,374,897.77
Other Current Asset	
1205 - Accrued Receivables	$921,828.46
1250 - Undeposited Funds	$3,283.01
1300 - Prepaid & Other	
1310 - Prepaid Expense	$216,762.30
1315 - Prepaid Tradeshows	$171,705.00
1320 - Security Deposits	$184,324.02
1325 - Dropship Prepayments	($600.00)
1330 - Payroll Holding Account	$80,173.93
Total - 1300 - Prepaid & Other	$652,365.25
1400 - Inventory	
1405 - Google Licenses Held for Resale	$167,252.20
1410 - Merchandise Prepayment	$81,289.96
1415 - Shipping Supplies Inventory	$57,034.50
1420 - Inventory on hand	$16,131,177.35
1435 - Breakdown Inventory	($822.01)
1490 - Interim Inventory Recount Holding	($500.60)
Total - 1400 - Inventory	$16,435,431.40
9908 - Inventory In Transit	$763,804.23
9911 - Purchases Returned Not Credited	$32,122.04
Total Other Current Asset	$18,808,834.39
Total Current Assets	$21,323,280.69
Fixed Assets	
1500 - Fixed Assets	
1510 - Computers	$234,777.81
1515 - Equipment	$55,260.20
1525 - Facility & Warehouse	$591,175.26
1535 - Leasehold Improvements - HQ	$503,604.81
1545 - Office Furniture	$243,098.45
1565 - Acc Depreciation	($361,199.53)
Total - 1500 - Fixed Assets	$1,266,717.00
Total Fixed Assets	$1,266,717.00
Other Assets	
1800 - Goodwill	$371,210.97
Total Other Assets	$371,210.97
Total ASSETS	$22,961,208.66
Liabilities & Equity	
Current Liabilities	
Accounts Payable	
2000 - Accounts Payable	$10,913,113.61
Total Accounts Payable	$10,913,113.61
Credit Card	
2005 - MWB Credit Card	$3,553.47

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Financial Row	Amount
Total Credit Card	$3,553.47
Other Current Liability	
2200 - Accrued Expenses	
2205 - Accrued COGS	$40,772.80
2210 - Accrued orders	($2,364.79)
2215 - Accrued SG&A	$6,340.40
2222 - Accrued Payroll	$219,381.28
Total - 2200 - Accrued Expenses	$264,129.69
2235 - Deferred Revenue - SRA & Workspace	$50,915.33
2240 - Warranty Allowance	$73,344.63
2500 - Sales Tax Payable	
2505 - Sales Taxes Payable AR	($1,406.30)
2510 - California Sales Tax	$29,076.20
2515 - California E-Waste Sales Tax Payable	($9,645.51)
2520 - Illinois Sales Tax	($16.83)
2525 - Minnesota Sales Tax	($4,347.02)
2530 - North Carolina Sales Tax	($1,297.24)
2535 - Ohio Department of Taxation Payable	($3,549.94)
2545 - South Carolina Sales Tax	$421.24
2550 - Tennessee Sales Tax	$0.64
2555 - Texas Sales Tax	$1.02
2560 - Washington State Department of Revenue Payable	$32,783.75
2565 - ECF SUT	($9,128.65)
2590 - Georgia Department of Revenue Payable	$3.06
2600 - Indiana Department of Revenue Payable	$84.74
2605 - Kansas Department of Revenue Payable	$31.00
2635 - Mississippi Department of Revenue Payable	$0.04
2640 - Nebraska Department of Revenue Payable	$2,559.65
2645 - New Jersey Division of Taxation Payable	($0.02)
2650 - New York Department of Taxation and Finance Payable	$6.54
2660 - Virginia Department of Taxation Payable	$3.19
Total - 2500 - Sales Tax Payable	$35,579.56
9901 - Accrued Purchases	($1,255,706.79)
Customer Deposits	$7,455.86
Deferred Revenue	$5,029,078.04
Total Other Current Liability	$4,204,796.32
Total Current Liabilities	$15,121,463.40
Long Term Liabilities	
2800 - Deferred Revenue - Warranties	$239,370.43
2805 - Long Term Incentive Plan	$53,188.53
2810 - Notes Payable - Long Term	$5,249,849.88
2815 - KLC Financial - 6706A	$236,572.19
Total Long Term Liabilities	$5,778,981.03
Equity	
3100 - Equity	
3105 - Contribution - Allan Zak	$150,000.00
3115 - Contribution - Scott Zak	$50,000.00
3120 - Distributions	($3,617,464.00)
Total - 3100 - Equity	($3,417,464.00)
Retained Earnings	$4,372,434.92
Net Income	$1,105,793.31
Total Equity	$2,060,764.23
Total Liabilities & Equity	$22,961,208.66

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Vivacity Tech

Parent Company (Consolidated)

Income Statement

From Jan 2023 to Dec 2023

Financial Row	Amount
Ordinary Income/Expense	
Income	
4000 - Sales	
4105 - Products	
4110 - Computer	$46,942,057.38
4115 - Cases	$1,764,832.27
4120 - Carts/Cabinets	$4,253,401.74
4125 - Warranty	
4130 - Warranty - External	$623,869.16
4135 - Warranty - Internal	$9,743,130.95
Total - 4125 - Warranty	$10,367,000.11
4140 - Parts	$3,886,583.27
4145 - Software, Subscriptions & Licenses	$3,875,240.45
Total - 4105 - Products	$71,089,115.22
4155 - Services	$1,469,967.95
4160 - Fees	$7,711.59
4165 - Shipping	$239,305.12
4170 - Misc.	$1,457,621.05
Total - 4000 - Sales	$74,263,720.93
4175 - Buybacks	$374,427.59
4180 - Partnership Programs	$907,065.24
4245 - RMA Claims	$361,426.14
4400 - SRA	$98,294.08
4910 - 3rd Party Warranty Coverage	($1,489.98)
Total - Income	$76,003,444.00
Cost Of Sales	
5000 - Cost of Goods Sold	
5110 - Products	
5115 - Computers	$39,832,347.44
5120 - Cases	$2,327,134.23
5125 - Carts/Cabinets	$1,953,569.15
5130 - Warranty	
5135 - External	$762,685.25
Total - 5130 - Warranty	$762,685.25
5145 - Parts	$2,801,106.97
5150 - Software, Subscriptions & Licenses	$4,883,569.85
5155 - Demo	$556.40
5170 - Fees	
5170 - Fees	$10,900.58
5180 - Vendor/Merchant Fees	$51,434.53
Total - 5170 - Fees	$62,335.11
5175 - Shipping	$1,211,674.91
Total - 5110 - Products	$53,834,979.31
5165 - Services	$191,032.56
5185 - Misc.	
5185 - Misc.	$1,441,682.18
5190 - Buybacks	$351,531.89
5195 - Partnership Programs	$15,929.40
Total - 5185 - Misc.	$1,809,143.47
5235 - Cost of labor - COS	$2,179,896.30
5240 - Cost of labor - SRA Credit	$16,110.00
5825 - Inventory Adjustment	($362,480.82)
5830 - Inventory Quantity Adjustment	($5,591.12)
5835 - Inventory Shrinkage	$559,943.80

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Financial Row	Amount
Total - 5000 - Cost of Goods Sold	$58,223,033.50
5800 - Labor	
5805 - Production Labor	$1,182,825.26
5810 - Production Temp Staff	$433,822.44
Total - 5800 - Labor	$1,616,647.70
Total - Cost Of Sales	$59,839,681.20
Gross Profit	$16,163,762.80
Expense	
6100 - Labor Cost	
6105 - Wages	$5,226,486.01
6110 - Payroll Taxes	$760,006.28
6115 - Benefits	$421,453.38
6120 - Employer 401K Match	$381,663.04
6125 - Bonus	$379,488.49
6130 - Commission	$1,470,619.09
6135 - Temp & Contract Staff	$239,979.77
Total - 6100 - Labor Cost	$8,879,696.06
6200 - General Expenses	
6205 - Accounting Services	$62,193.00
6210 - Bank Fees	$12,898.93
6215 - Late Payment Fees	$1,798.19
6220 - Contract Fees	$538.00
6224 - Office Meals	$133,998.96
6225 - Credit Card Fees	$0.73
6230 - Merchant Fees	$14,565.25
6235 - Depreciation	$137,846.73
6240 - Employee Development	$34,425.88
6245 - Product Development/Samples	$75,370.70
6247 - Items Consumed for Testing	$6,489.94
6250 - Director Fees	$200,000.00
6255 - Demos	$4,179.00
6260 - Donations	$51,182.92
6265 - Employee Engagements	$71,369.99
6270 - HR & Payroll	$97,053.03
6271 - Travel	$163,611.30
6272 - Lodging	$83,949.63
6273 - Travel Meals	$48,449.31
6275 - Insurance	$96,161.90
6280 - Legal Services	$135,909.68
6285 - License & Registration	$16,942.13
6290 - Postage	$958.02
6295 - Shipping - Internal	$411,767.10
6300 - Waste Disposal	$149,064.54
6305 - Rent & Lease	$638,721.42
6310 - Repairs & Maintenance	$44,392.33
6315 - Software	$579,221.60
6320 - Subscriptions	$167,840.69
6325 - Supplies	$317,454.10
6330 - Telephone & Internet	$78,182.09
6345 - Utilities	$29,212.45
6351 - Equipment/Vehicle Rental	$34,680.71
6355 - Office Furnishings	$33,398.16
6360 - Miscellaneous	$5,216.71
Total - 6200 - General Expenses	$3,939,045.12
6400 - Marketing	
6405 - Marketing Events	$1,115.14
6406 - MDF Expenses	$7,500.00
6407 - MDF Income	($200,947.48)
6410 - Advertising	$80,449.07
6415 - Memberships	$4,594.91
6420 - Marketing Materials	$15,022.50
6425 - Digital Marketing Materials	$20,713.68
6430 - Swag	$29,944.82

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Financial Row	Amount
6435 - Website Development	$71,269.85
Total - 6400 - Marketing	$29,662.49
6440 - Tradeshow	
6445 - Booth Expenses	$867,766.44
6455 - Shipping - Tradeshow	$132,453.28
6471 - Travel	$114,313.00
6472 - Lodging	$106,945.95
6473 - Travel Meals	$29,334.66
Total - 6440 - Tradeshow	$1,250,813.33
Total - Expense	$14,099,217.00
Net Ordinary Income	$2,064,545.80
Other Income and Expenses	
Other Expense	
7200 - Other Expenses	
7205 - Interest Expense	$904,715.13
7210 - Taxes	$53,780.13
7220 - Reconciliation Discrepancies	$144.69
Total - 7200 - Other Expenses	$958,639.95
7225 - Penalties	$112.54
Total - Other Expense	$958,752.49
Net Other Income	($958,752.49)
Net Income	$1,105,793.31

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Vivacity Tech PBC

Profit and Loss

January 2021 - December 2022

	JAN - DEC 2021	JAN - DEC 2022	TOTAL
Income			
4000 Revenue	0.00	0.00	$0.00
4100 School Sales			$0.00
4110 Products			$0.00
4111 Computers	22,706,079.59	32,600,805.24	$55,306,884.83
4112 Cases	2,898,202.23	3,128,168.34	$6,026,370.57
4113 Carts/Cabinets	1,671,951.83	2,641,518.01	$4,313,469.84
4114 Warranty		616,010.63	$616,010.63
4114-E Warranty - External	607,336.85	33,450.00	$640,786.85
4114-I Warranty - Internal	369,536.91	1,215,239.56	$1,584,776.47
Total 4114 Warranty	**976,873.76**	**1,864,700.19**	**$2,841,573.95**
4115 Parts	2,189,116.44	1,768,229.93	$3,957,346.37
4116 Software, Subscriptions & Licenses	705,360.03	3,879,856.20	$4,585,216.23
4118 Misc.	619,987.88	1,382,600.39	$2,002,588.27
Total 4110 Products	**31,767,571.76**	**47,265,878.30**	**$79,033,450.06**
4140 Services	279,013.56	588,696.76	$867,710.32
4160 Fees	15,792.76	16,329.08	$32,121.84
4161 Shipping	32,684.90	63,867.64	$96,552.54
Total 4160 Fees	**48,477.66**	**80,196.72**	**$128,674.38**
4180 Misc.	144,834.20	666.00	$145,500.20
4181 Buybacks	764,434.75	121,949.48	$886,384.23
4182 Partnership Programs	132,767.00	500,046.13	$632,813.13
Total 4180 Misc.	**1,042,035.95**	**622,661.61**	**$1,664,697.56**
Total 4100 School Sales	**33,137,098.93**	**48,557,433.39**	**$81,694,532.32**
4200 RMA	0.00		$0.00
4210 Products			$0.00
4215 Parts	79,157.66	590,283.32	$669,440.98
Total 4210 Products	**79,157.66**	**590,283.32**	**$669,440.98**
4240 Services	32,688.03	243,981.81	$276,669.84
4260 Fees			$0.00
4261 Shipping	10,560.00	75,275.00	$85,835.00
Total 4260 Fees	**10,560.00**	**75,275.00**	**$85,835.00**
4280 Misc.			$0.00
4282 Partnership Programs		613.45	$613.45
4283 Claims	89,498.15	459,029.94	$548,528.09
Total 4280 Misc.	**89,498.15**	**459,643.39**	**$549,141.54**
Total 4200 RMA	**211,903.84**	**1,369,183.52**	**$1,581,087.36**
4300 eCommerce			$0.00
4310 Products			$0.00
4311 Computers	35.00	349.00	$384.00
4312 Cases	47.18	3,009.29	$3,056.47
4315 Parts		469.88	$469.88
Total 4310 Products	**82.18**	**3,828.17**	**$3,910.35**

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Profit and Loss

January 2021 - December 2022

	JAN - DEC 2021	JAN - DEC 2022	TOTAL
4360 Fees		3.48	$3.48
4361 Shipping	4.45	332.40	$336.85
Total 4360 Fees	**4.45**	**335.88**	**$340.33**
Total 4300 eCommerce	**86.63**	**4,164.05**	**$4,250.68**
4400 SRA	1,531.50	38,657.58	$40,189.08
Total 4000 Revenue	**33,350,620.90**	**49,969,438.54**	**$83,320,059.44**
Sales of Product Income	0.00		$0.00
Total Income	**$33,350,620.90**	**$49,969,438.54**	**$83,320,059.44**
Cost of Goods Sold			
5000 Cost of Goods Sold	0.00		$0.00
5100 School Sales			$0.00
5110 Products			$0.00
5111 Computers	19,606,974.00	25,998,796.45	$45,605,770.45
5112 Cases	1,499,159.56	2,398,658.00	$3,897,817.56
5113 Carts/Cabinets	654,394.31	1,542,574.17	$2,196,968.48
5114 Warranty	39,307.57	526,847.12	$566,154.69
5114-E External	505,553.15	35,649.20	$541,202.35
5114-I Internal	59,310.05	-462,263.31	$ -402,953.26
Total 5114 Warranty	**604,170.77**	**100,233.01**	**$704,403.78**
5115 Parts	1,648,991.91	1,110,724.61	$2,759,716.52
5116 Software, Subscriptions & Licenses	271,958.53	3,721,387.61	$3,993,346.14
5117 Demo	34,930.65	4,765.49	$39,696.14
5118 Misc.	486,042.00	1,060,310.36	$1,546,352.36
Total 5110 Products	**24,806,621.73**	**35,937,449.70**	**$60,744,071.43**
5140 Services	15,193.70	80,256.63	$95,450.33
5160 Fees		16,088.97	$16,088.97
5161 Shipping - Sales	370,022.46	527,658.68	$897,681.14
5169 Vendor/Merchant Fees	15,234.13	39,999.38	$55,233.51
Total 5160 Fees	**385,256.59**	**583,747.03**	**$969,003.62**
5180 Misc.	5,649.67	33,436.37	$39,086.04
5181 Buybacks	659,966.55	102,372.88	$762,339.43
5182 Partnership Programs	3,475.50	195.97	$3,671.47
Total 5180 Misc.	**669,091.72**	**136,005.22**	**$805,096.94**
Total 5100 School Sales	**25,876,163.74**	**36,737,458.58**	**$62,613,622.32**
5200 RMA	0.00		$0.00
5210 Products			$0.00
5215 Parts	68,385.58	593,223.67	$661,609.25
5217 Demo	272.92		$272.92
5218 Misc.	10.00		$10.00
Total 5210 Products	**68,668.50**	**593,223.67**	**$661,892.17**
5240 Services		60.00	$60.00
5245 Cost of labor - COS		1,171,639.99	$1,171,639.99
5246 Cost of labor - SRA Credit	8,105.00	35,056.31	$43,161.31

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Profit and Loss

January 2021 - December 2022

	JAN - DEC 2021	JAN - DEC 2022	TOTAL
Total 5240 Services	**8,105.00**	**1,206,756.30**	**$1,214,861.30**
5260 Fees		250.00	$250.00
5261 Shipping - RMA	64,879.50	177,262.88	$242,142.38
Total 5260 Fees	**64,879.50**	**177,512.88**	**$242,392.38**
5280 Misc.		8,588.86	$8,588.86
5282 Partnership Programs	823.08	21,351.22	$22,174.30
Total 5280 Misc.	**823.08**	**29,940.08**	**$30,763.16**
Total 5200 RMA	**142,476.08**	**2,007,432.93**	**$2,149,909.01**
5300 eCommerce			$0.00
5310 Products			$0.00
5311 Computers		289.25	$289.25
5312 Cases	-13.17	1,370.07	$1,356.90
5315 Parts		481.12	$481.12
Total 5310 Products	**-13.17**	**2,140.44**	**$2,127.27**
5360 Fees		27.11	$27.11
5361 Shipping - eCommerce	13.39		$13.39
5369 Vendor/Merchant Fees		2.54	$2.54
Total 5360 Fees	**13.39**	**29.65**	**$43.04**
5380 Misc.	78.29		$78.29
Total 5300 eCommerce	**78.51**	**2,170.09**	**$2,248.60**
5360 Storage & Warehousing (deleted)	40,057.36		$40,057.36
5400 SRA			$0.00
5440 Services			$0.00
5445 Cost of labor - COS		10,982.90	$10,982.90
Total 5440 Services		**10,982.90**	**$10,982.90**
5461 Shipping - SRA		144.03	$144.03
Total 5400 SRA		**11,126.93**	**$11,126.93**
5800 Labor			$0.00
5810 Production Labor	268,588.15	572,461.68	$841,049.83
5820 Production Temp Staff	153,730.23	146,432.42	$300,162.65
5830 Service & Training	-17,000.00		$ -17,000.00
5840 Production Overhead		488.83	$488.83
Total 5800 Labor	**405,318.38**	**719,382.93**	**$1,124,701.31**
5900 Inventory Adjustment	526,051.32		$526,051.32
Total 5000 Cost of Goods Sold	**26,990,145.39**	**39,477,571.46**	**$66,467,716.85**
5500 Inventory Quantity Adjustment	0.00		$0.00
Inventory Shrinkage	0.00		$0.00
Total Cost of Goods Sold	**$26,990,145.39**	**$39,477,571.46**	**$66,467,716.85**
GROSS PROFIT	**$6,360,475.51**	**$10,491,867.08**	**$16,852,342.59**
Expenses			
6100 Labor Cost	8,066.45		$8,066.45
6105 Wages	1,293,744.97	3,397,436.43	$4,691,181.40

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Profit and Loss

January 2021 - December 2022

	JAN - DEC 2021	JAN - DEC 2022	TOTAL
6110 Payroll Taxes	207,253.77	486,333.11	$693,586.88
6115 Benefits	66,838.37	167,060.62	$233,898.99
6116 Employer 401K Match		140,285.44	$140,285.44
6120 Bonus	169,007.99	439,746.56	$608,754.55
6125 Commission	587,531.21	1,357,231.33	$1,944,762.54
6135 Temp & Contract Staff	36,791.81	36,432.90	$73,224.71
Total 6100 Labor Cost	**2,369,234.57**	**6,024,526.39**	**$8,393,760.96**
6200 General Expenses			$0.00
6205 Accounting Services	48,995.00	42,663.00	$91,658.00
6207 Bank Fees	36,411.77	23,973.98	$60,385.75
6208 Late Payment Fees		1,317.74	$1,317.74
6210 Contract Fees	1,714.32	5,830.83	$7,545.15
6212 Credit Card Fees	640.36	96.52	$736.88
6213 Merchant Fees	208.04	16,485.76	$16,693.80
6215 Depreciation	89,645.17	119,700.35	$209,345.52
6216 Employee Development	56,813.41	69,627.64	$126,441.05
6217 Product Development/Samples		10,277.94	$10,277.94
6218 Director Fees	138,000.00	158,000.00	$296,000.00
6222 Donations	22,819.11	78,055.89	$100,875.00
6225 Employee Engagements	44,879.93	246,175.55	$291,055.48
6227 HR & Payroll	143,789.74	20,484.05	$164,273.79
6230 Insurance	45,947.90	56,550.11	$102,498.01
6232 Legal Services	72,580.38	79,750.79	$152,331.17
6234 License & Registration	9,671.18	9,393.74	$19,064.92
6236 Postage	4,549.73	239.61	$4,789.34
6237 Shipping - Internal	67,536.75	139,935.22	$207,471.97
6238 Waste Disposal	18,051.49	29,606.01	$47,657.50
6240 Rent & Lease	402,070.07	526,724.34	$928,794.41
6245 Repairs & Maintenance	21,602.78	32,507.69	$54,110.47
6255 Software	17,290.74	74,476.58	$91,767.32
6262 Subscriptions	71,982.35	164,310.27	$236,292.62
6265 Supplies	133,268.85	139,846.91	$273,115.76
6270 Telephone & Internet	27,903.74	61,284.23	$89,187.97
6275 Travel & Meals-General	44,127.46	212,635.11	$256,762.57
6277 Travel & Meals-Sales	7,170.99	120,778.64	$127,949.63
6280 Utilities	28,585.53	62,561.15	$91,146.68
6285 Vehicle	2,275.26		$2,275.26
6290 Office Furnishings		19,985.05	$19,985.05
6295 Miscellaneous	31,796.35	388.74	$32,185.09
Total 6200 General Expenses	**1,590,328.40**	**2,523,663.44**	**$4,113,991.84**
6400 Marketing	2,944.03		$2,944.03
6405 Marketing Events		238.85	$238.85
6410 Advertising	19,680.78	38,574.20	$58,254.98
6415 Memberships	2,021.24	1,725.00	$3,746.24

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Profit and Loss

January 2021 - December 2022

	JAN - DEC 2021	JAN - DEC 2022	TOTAL
6420 Marketing Materials		10,010.50	$10,010.50
6425 Digital Marketing Materials		14,995.03	$14,995.03
6430 Swag	17,978.44	17,938.52	$35,916.96
6440 Website Development	32,590.35	1,884.99	$34,475.34
6460 Tradeshow	52,267.99		$52,267.99
6462 Booth Expenses	77,984.65	278,257.09	$356,241.74
6466 Travel & Meals	50,732.17	103,472.47	$154,204.64
6468 Shipping - Tradeshow	15,660.77	61,239.49	$76,900.26
Total 6460 Tradeshow	**196,645.58**	**442,969.05**	**$639,614.63**
Total 6400 Marketing	**271,860.42**	**528,336.14**	**$800,196.56**
Total Expenses	**$4,231,423.39**	**$9,076,525.97**	**$13,307,949.36**
NET OPERATING INCOME	**$2,129,052.12**	**$1,415,341.11**	**$3,544,393.23**
Other Income			
4490 Other Miscellaneous Income	-353,264.93	112,660.72	$ -240,604.21
Total Other Income	**$ -353,264.93**	**$112,660.72**	**$ -240,604.21**
Other Expenses			
7200 Other Expenses		1,600.00	$1,600.00
7210 Interest Expense	405,651.72	420,564.58	$826,216.30
7220 Taxes	56,232.31	-6,485.92	$49,746.39
7230 Other Miscellaneous Expense		38,701.18	$38,701.18
Reconciliation Discrepancies		-113.60	$ -113.60
Total 7200 Other Expenses	**461,884.03**	**454,266.24**	**$916,150.27**
7500 Other Miscellaneous Expense	-103,076.45	3,308.23	$ -99,768.22
Total Other Expenses	**$358,807.58**	**$457,574.47**	**$816,382.05**
NET OTHER INCOME	**$ -712,072.51**	**$ -344,913.75**	**$ -1,056,986.26**
NET INCOME	**$1,416,979.61**	**$1,070,427.36**	**$2,487,406.97**

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COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO

DATE: **April 9, 2024**

TO: Dr. Susan Harkin, Superintendent
Board of Education

FROM: John Hummel,
Chief Technology Officer

Presented at the following Board Meetings	
Board Operations Committee	4/9/2024
Policy/Legislative	
School Utilization	
BOE 1st Reading	4/9/2024
BOE 2nd Reading	4/23/2024

SUBJECT: **E-Rate RFP**

Background

Each fiscal year, our district receives a designated portion of funding through the federal E-rate program, earmarked for enhancing our networking infrastructure. The RFP was posted through the USAC on January 9, 2024. We received two responses, and the evaluation was completed by Client First Technology Consulting. Currently, we are exploring the prospect of upgrading several network switches. Leveraging the E-rate program, D300 qualifies for a substantial 60% discount on our infrastructure acquisitions.

Administrative Recommendation

This year, we intend to purchase Cisco switches via the program to enhance our infrastructure. Following the E-rate bid process, CDW presented the most favorable option, priced at $156,784.32, subject to final approval from E-rate for this project.

Fiscal Impact

$156,784.32 to be funded through the technology budget.



Community Unit School District 300

FCC Form 470 Number 240014906

2/16/2024

E-Rate Year 27 / Funding Year 2024-2025

Digital Copy

CDW Government LLC
230 N. Milwaukee Ave.
Vernon Hills, IL 60061

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Community Unit School District 300
2550 Harnish Drive
Algonquin, IL, 60102

One CDW Way
230 N. Milwaukee Avenue
Vernon Hills, IL 60061
Toll-free: 800.808.4239
F: 847.465.6800
cdwg.com/PeopleWhoGetIT

02/16/2024

RE: CDW•G's Response to Community Unit School District 300's FCC Form 470 Number 240014906

Dear Julia Geske,

CDW•G understands the objective of the RFP is for Community Unit School District 300 to identify a reliable and experienced supplier partner capable of managing your network infrastructure needs. Our response demonstrates CDW•G's ability to contribute to the overall success of this initiative. Specific advantages of partnering with us include:

- CDW•G is a leading E-Rate provider with extensive experience and expertise in supporting K-12 customers since 1998, handling over 19,550 projects and delivering a significant amount of equipment to schools & libraries nationwide, amounting to over $790M in awards.
- CDW•G maintains strong relationships with more than 1,000 vendor partners to provide the best products, services, and support to our customers, including leading networking partners well versed in Internal Connections (IC).
- With CDW•G, you are supported by a highly trained and experienced account team, including a dedicated account manager who is responsible for coordinating all your needs and ensuring customer satisfaction.

CDW•G is proud to support you through your E-Rate journey with our dedicated resources and technical expertise. Should you have any questions regarding our response, please contact your Advanced Technology AE, Rafal Libelt, at (877) 210-1964, or via email at rafalib@cdwg.com. We thank you for the opportunity to participate in the 470 response process and are confident you will find our response advantageous from both a strategic and budgetary standpoint.

Sincerely,

Justin Schwier

Justin Schwier
Manager, Proposals
CDW Government LLC

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CDW Government Overview

CDW is a leading multi-brand technology solutions provider to business, government, education and healthcare organizations in the United States, the United Kingdom and Canada. A Fortune 500 company with multi-national capabilities, CDW was founded in 1984 and employs approximately 14,900 coworkers. We have an expansive network of offices near major cities and a large team of field coworkers across the United States.

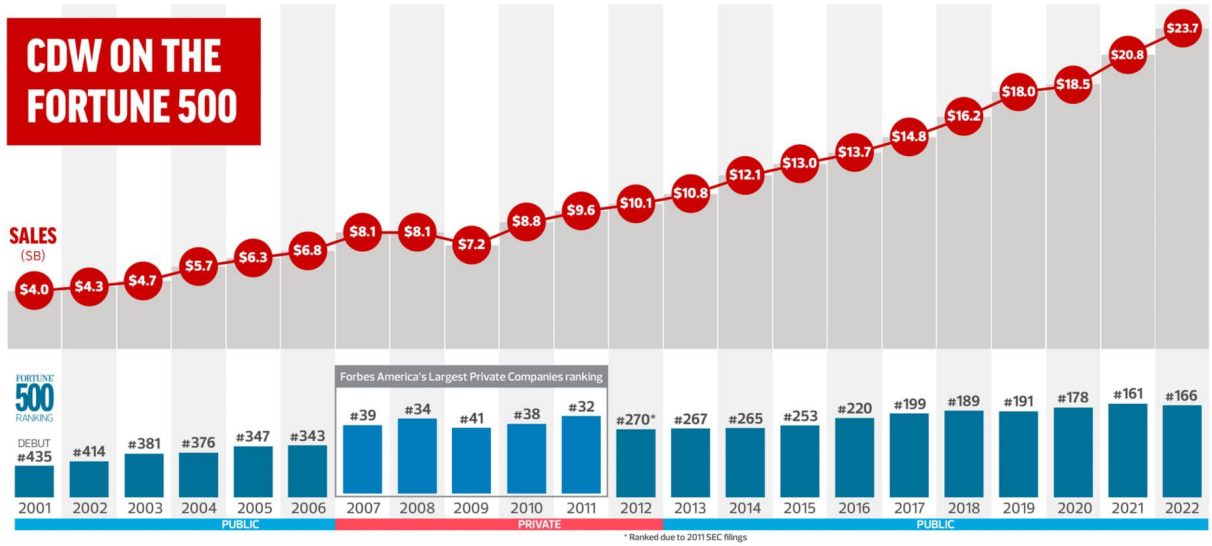
CDW QUICK FACTS

- **Headquarters:** Vernon Hills, IL
- **2022 Annual Net Sales:** $24B
- **# of Coworkers:** 14,900
- **# of U.S. Offices:** 53
- **# of Customers:** 250,000+
- **Fortune 500 Rank (2023):** 166

Our broad array of offerings ranges from discrete hardware and software products to integrated IT solutions such as mobility, security, data center optimization, cloud computing, virtualization, and collaboration. We are technology neutral, with a product portfolio that includes more than 100,000 products from more than 1,000 brands. We provide our products and solutions through our sales and service delivery teams, consisting of nearly 6,000 customer-facing coworkers, including more than 2,000 field sellers, highly skilled technology specialists and advanced service delivery engineers.

CDW debuted on the Fortune 500 in 2001, at No. 435. CDW's rise in the rankings highlights its sustainable, profitable growth over the years, from $4 billion in sales in 2001 to $24 billion in 2022. CDW now ranks at number 166 on the FORTUNE 500 list for 2023. CDW ranks at No. 4 on CRN's 2023 Solution Provider 500 list.

CDW Government LLC is the wholly owned subsidiary of CDW LLC. Our customer base is quite diverse, ranging from state and local government, federal, healthcare, K-12, and higher education.



Total Solutions

CDW offers a full range of products and services that enable your organization to develop the best total solution to meet your specific needs while attaining the most value for your organization. CDW provides expert consulting, design, configuration, installation, and lifecycle management services.

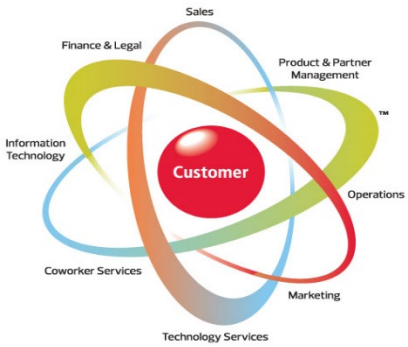
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Our offerings are extremely comprehensive as follows:

CDW OFFERINGS	
PRODUCTS & PARTNERSHIPS	**100,000+ products** from more than 1,000 vendors including Acer, Adobe, Cisco, Dell, EMC, HP, IBM, Lenovo, Microsoft, NetApp, and VMware
TECHNOLOGY SERVICES	• e-Procurement integration • Leasing services • Managed services • Pre-shipment configuration • Professional services • Warranty and maintenance
TOTAL SOLUTIONS	• Cloud • Collaboration • Data center and networking • Managed Print Services • Point of Sale • Security • Software management • Total Mobility Management

Customer-Focused Philosophy

CDW continues to maintain the strong customer focus that has been the key to our success. We adhere to a core philosophy known as the CDW Circle of Service, which means that everything we do revolves around you – the customer. It drives us to provide outstanding customer service and the best value. Our objective is to have Community Unit School District 300 view us as a valuable extension of your IT staff. We seek to achieve this goal by providing superior customer service through our large and experienced sales and service delivery teams. Our Market Research Team works with a third-party research firm to measure customer loyalty and satisfaction through customer surveys.



CDW Circle of Service

Strengths, Best Practices, and Value

By aligning with CDW, your organization can take advantage of our strengths, best practices, and value-added services. Highlights include:

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- Experienced account team supports your day-to-day IT needs and also helps develop appropriate strategies for future product and service needs.
- Value-added presales consulting resources ensure solutions are tailored to meet your operational and budgetary requirements.
- Strong partnerships with vendors enable us to provide technology roadmaps, quick responses to questions, and competitive pricing.
- Online procurement capabilities streamline and standardize purchasing as well as support flexible reporting and improved decision making.
- Two large ISO 9001 certified distribution centers, efficient inventory management capabilities, and distribution channel partnerships result in quick product turnaround.
- Highly trained and experienced technicians provide pre-shipment configuration services and quality assurance checks to maximize productivity.
- Flexible logistical capabilities accommodate standard or urgent delivery.
- Our breadth and depth of capabilities enables us to deliver a streamlined and cost-effective total solution from planning to ongoing management.
- CDW's business model provides local and nationwide support.
- Our financial strength and leadership will enable us to continue supporting Community Unit School District 300 with leading-edge technology solutions.

Large Onsite Inventories

CDW has two large strategically located distribution centers controlled by a state-of-the-art Warehouse Management System (WMS) that ensures speed and accuracy throughout the order fulfillment and distribution processes. CDW has a 450,000-square-foot distribution center located at our headquarters in Vernon Hills, IL and a 513,000-square-foot distribution center located in North Las Vegas, NV. These locations facilitate quick distribution of products to our growing customer base throughout the country. The Vernon Hills (VH) distribution center focuses on distributing products to customers east of the Mississippi River while the Las Vegas (LV) distribution center primarily serves the western part of the United States.

CDW holds more than $300M of available inventory in our two CDW-owned distribution centers that total almost 1M square feet. Our ISO 9001, 14001 and 28000 certified strategically located distribution centers provide speed, accuracy, and excellent geographic coverage across the United States. We have access to more than 100,000 top brand-name products from more than 1,000 leading manufacturers.


450,000-square-foot distribution center in IL


513,000-square-foot distribution center in NV

Due to the size of our facilities that span four levels of storage and three level picking modules, forklifts are required to stock and pick products as needed. Our product lineup includes desktops, notebooks, servers, peripherals, networking and communications equipment, software, accessories, plotters, network printers, desktop printers, and print supplies. CDW offers everything your IT operation could possibly need – from enterprise solutions to mouse pads.

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Funding Information & Resources – K12

Along with unwavering customer focus, we are committed to delivering the best possible service and support to Community Unit School District 300. We know that your partnership with a VAR demands more than getting boxes of IT products. It is the relationships that matter—including our distributor and OEM partnerships and tenured account team who understands your environment inside and out. We are technology agnostic, focused on finding the right solution for you rather than pushing a particular brand. As one of the largest direct market resellers, CDW has established exceptional working relationships with the major manufacturers in the technology industry. Our buying power attracts the industry's top manufacturers – and their best prices. For Community Unit School District 300's deployment, we have tailored a custom solution which provides the most value to you for every stage of your program.

We know D300's need for vendor support does not stop at deployment completion. Maintaining technology program innovativeness and alignment with your education goals is a continuous and daunting task. In fact, in a year, your program will look very different. You need a vendor that does more than meet your RFP's technology requirements; you need a vendor partner that shares a passion for education and continued development. CDW•G does not rest on our laurels; we pledge to remain dedicated to supporting the full scope of D300's technology and related educational needs. Our partners all offer the same enthusiasm, ensuring we achieve all your program goals.

CDW•G addresses D300's requirements to highlight our proposed value-added services; aimed at increasing educator effectiveness, saving you budget dollars and saving you valuable IT staff time.

Get-Ed Funding Overview

GetEdFunding.com

CDW•G hosts GetEdFunding.com, a free grant-finding resource, providing access to billions of dollars' worth of educational funding opportunities. As the sponsor of the GetEdFunding website, CDW•G's mission is to help educators and institutions to uncover the funds they need to supplement shoestring budgets, expand innovative programs, prepare students for the increasingly complex skills they'll need to participate in tomorrow's workforce and help close the equity gap in educating students from all backgrounds and circumstances. This tool is dedicated to helping educators identify the funding that is needed to take learning to the next level.

This site is current, built by tapping by a wide range of print and electronic sources, web searches, organizations' web pages, communication with program administrators, and conversations with long-standing contacts. In the case of federal grants, which rely on congressional approval for continued funding, best efforts have been made to tie down agencies' sense of the likelihood of future funding. Those programs pending congressional approval are included in this collection so that they may get on your radar as future possibilities.

GetEdFunding is created by educational professionals, for educational professionals. It is designed to be an easy-to-use, relevant, and reliable database. Former and currently practicing educators from various levels of pre-K through higher education and experienced educational publishing writer/editors have touched every stage of this database development. Their work included conducting research, writing entries, fact-checking, aligning curriculum, copyediting, data entry, and beta testing, among others. In addition to experienced educational publishing professionals, the team includes an education grant specialist, community college instructor, high school math teacher, special needs educator, district technology coordinator, library/media specialist, ELL teacher and elementary teacher.

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This site helps Community Unit School District 300 reduce the energy your teachers are spending to search for programs and money. This rich resource of grant and funding opportunities is expanded, updated, and monitored daily. You can search by six criteria, including 41 areas of focus, eight content areas and any of the 21st century themes and skills that support your curriculum. Once you are registered on the site, you can save the grants of greatest interest, then return to read about them at any time. Further, this site provides a tool for your teachers to tap into resources that are already available and applicable to their learning plans. For example, there are over 60 STEM specific programs currently available for application.

Please reach out to your Account Manager for more information and accessibility to these great programs that are here to serve your school or district. Having the expertise to connect schools and districts like your own to the government programs and their relief efforts, we can take the tedious work out of your schedule and optimize the overall process. Then you can take more time to consider your long-term options, determine what is right for you, and be on your way to greater education initiatives. Thinking about what new technology can bring for future innovation in education is a process that starts today, with the right financial mindset and tools on your side.

CDW•G as a Partner in Student Development

We believe that technology empowers students and educators to make the learning process more interactive, individualized, and hands-on. If properly deployed, technology fosters a more effective learning environment that helps students develop the necessary 21st century skills to succeed in their current environment, at the college level, and in their future careers.

For this reason, we applaud Community Unit School District 300 for your work in providing students the opportunity to unlock their potential through individualized, technology-based education and the impact you have had in the success of so many students. We are humbled to contribute to this mission and have enjoyed our history collaborating with Community Unit School District 300 to provide students affordable access technology. Like technology, we continue to focus on process improvements to ensure we remain a contributing factor to the success of the Community Unit School District 300 program.

Commitment in Action

Christine Leahy, President and CEO of CDW, was recently named to the **New York 2021 Education Power 100 list**.

This list recognizes the public officials and policymakers, superintendents and scholars, advocates and activists, and labor, business and nonprofit leaders who are putting in countless hours to ensure New York's students get a top-notch education.

We have experience handling complex deployments for the largest school districts in the country. We have deployed devices nationwide, and we have the logistics capabilities to get your devices to your students, even in adverse conditions. Over the past 20+ years, CDW's technology infrastructure solutions have stayed in line with emerging technologies. Keeping up with those technologies, such as collaboration solutions, cloud, mobility, and virtualization, has been a major aspect of our ability to grow as a company. In 2020, CDW acquired Amplified IT, a leading provider of education-focused services and cloud-based software, enabling and empowering schools to leverage the innovation of Google for Education and Google Cloud

We have actively expanded our catalog, certifications, and solutions to address the latest developments in technology, including cloud, IoT, drones and esports, in order to support the changing needs of our customers. In addition, we have dedicated CDW•G resources aligned to these solution areas to help our customers understand and implement them. Moving forward, we expect the landscape in which we compete to continue to evolve as new technologies are developed, and we will continue to evolve with those technologies.

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Supporting Equity in Digital Learning

Every space can become a learning space. The structures designed and set up by teachers in the classroom to promote autonomous student learning can be transposed onto a virtual classroom with some basic steps. You get the best of both worlds- educators retain aspects of learning present in a brick-and-mortar classroom, and you earn the tech benefits, including friendly one-stop application interfaces, hands-on collaboration tools for student-to-teacher or student-to-student interactions, organizational materials for teachers and students, data modeling tools for higher-level instruction, videos, and podcasts at the tips of your fingers, advanced tools, and more. All these tools can feed into learning that is systematized, organized, collaborative, fun, fairly administered, fairly assessed, and finally, not too overwhelming.

CDW•G has been actively supporting educational institutions transition to online education, as the pandemic has shown that education can no longer just rely on the traditional classroom to teach future generations. School leaders, teachers, IT teams and other departments are also coming together to reassess, learn and engage with technology in new ways with a shared goal in mind: improving the quality and reach of education.

Comprehensive Solutions for the Modern Learning Environment

Forget blackboards — the classroom of today is a student-centered, collaborative environment that supports a wide range of abilities and learning activities. Education, reimagined: Teachers empowered to inspire students. Students immersed in personalized learning environments that improve academic outcomes. Parents engaged in supporting student progress. That's what can happen when you integrate technology into K-12 education. CDW•G can help you get the right classroom technology and layout in your schools to motivate your students and enable better educational outcomes. We have been providing support to K-12 customers since our inception in 1998. We have experience handling complex deployments for the largest school districts in the country. We have deployed devices nationwide, and we have the logistics capabilities to get your devices to your students, even in adverse conditions.

We are a trusted technology partner to more than 15,000 K-12 schools.

You will find that CDW•G addresses Community Unit School District 300's RFP requirements to highlight our proposed value-added services; aimed at increasing educator effectiveness, saving you budget dollars and saving you valuable IT staff time. We hope to bring forth the kinds of solutions that will make for more smiles and success among parents, teachers, students, and staff.

Drive your Vision with Our K-12 Collaborators

CDW•G provides K-12 educational collaborators to assist in aligning Community Unit School District 300's Standards-Based Teaching & Learning Framework with your technology roadmap. CDW•G's Classroom Modernization Specialists team are available for future discussion with Community Unit School District 300 when strategizing your technology program roadmap. Working with the leading OEMs in the industry, the role of the Classroom Modernization Specialist serves as a critical vendor-agnostic voice to assist Community Unit School District 300 in sorting through all the major education platforms when making your mobility and hardware decisions. With the Classroom Modernization Specialists being vendor-neutral, Community Unit School District 300 can be confident you are getting suggestions for solutions that best fit your systems and processes.

Academics and Technology have become so intertwined, it only makes sense to blend these program goals into one. This furthers collaboration, as you get both IT Staff and Educators providing expert insight into the development and vetting of what works and does not work for your schools. The available CDW•G resources unite both viewpoints and ensure Community Unit School District 300's technology program is successful from both an operational and an academic perspective. Lock-stepping your programs provides a greater benefit to your classrooms than struggling to keep two programs on pace with each other.

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CDW•G E-Rate Experience

CDW·G is the wholly owned subsidiary of CDW LLC that focuses on the public sector, including federal, state, and local government agencies, educational institutions, and healthcare facilities. With over 200 government and education contracts, we are the nation's largest direct response provider of multi-brand technology products and services.

We focus on building strong relationships with our K–12 customers by leveraging our knowledgeable account managers and technical specialists to provide extensive pre- and post-award support. Our experts lead the industry in public-sector customer service and product knowledge, directly benefitting the officers, administrators, and staff of our education customers.

Based upon both exponential growth within the K–12 & Library market and accolades from our OEM partners, CDW•G has continued our investments into resources to support our customers nationwide. Those resources include our Business Development team, which consists of former educators and classroom technology specialists whose primary focus is helping our customers implement solutions attuned to the needs of IT, leadership, and curriculum. These solutions are created with realistic budget constraints in mind, often in conjunction with E-Rate funding initiatives, led by Classroom Modernization Specialists advising on the top issues in the changing 21st century classroom environment.

Credentials and Certifications

CDW·G holds several ISO certifications, including 9001:2008. Our 9001:2008 certificate of registration covers a scope of sales, configuration, repair, and support of computer and related technology. Our 14001:2004 certificate of registration includes environmental activities related to product/service management, inventory control, shipping, customer service, returns management, and receiving computers and related technologies (excluding the office, cafeterias, and lessee areas).

A Powerful E-Rate Partner

CDW•G is proud to have participated in E-Rate Projects for Category 2 since 1998, when our company was founded. Since the E-Rate Modernization in 2015, we have been awarded over 19,550 E-Rate projects totaling over $790M in total equipment delivered to schools throughout the United States. Due to our streamlined and best-practice system of checks and balances, we have never lost funding for a school, as substantiated by countless audits. Our **dedicated E-Rate invoice team** ensures expert handling of both BEAR and SPI E-Rate invoicing.

E-Rate Program Management

Anup Sreedharan, Senior Manager, Program Management, **Jeff Hagen**, Manager, Program Management – K12, **Yolanda Blomquist**, Program Manager – E-Rate, **Amy Passow**, Senior Manager, Education Funding Solutions, and **Dave LeNard**, E-Rate Manager offer K–12 and Library entities their knowledge, assistance, and advisement on E-Rate matters, including but not limited to Program compliance and adherence. Mr. Sreedharan, Mr. Hagen, and Mrs. Blomquist prepare contract deliverable reports and make modifications, as necessary, including price reductions, additions, discontinued products, replacements, and version changes. They ensure that price and supply agreements are in place from award through completion and that the E-Rate bidding, ordering, invoicing, and funding are all seamless and easy for entities to complete.

Ms. Passow and Mr. LeNard ensure CDW•G is working with E-Rate applicants in compliance with rules and regulations throughout the process. They advise on the appropriate engagement before and after Form 470 filings and works with our operations teams to ensure E-Rate ordering, invoicing,

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and delivery are compliant; additionally, Mr. LeNard assists applicants with PIA reviews and preparation of Bulk Upload Attachments, product eligibility reviews as part of the Form 471 process.

Account Management Team Resources

CDW offers an account management structure that focuses on providing value-added presales consulting and comprehensive support throughout the lifecycle management of your assets. When you work with CDW, you have access to expertise that is not available within your organization. Your CDW Account Management Team coordinates with the applicable value-added resources to help your organization develop the best solution for your specific needs, challenges, and long-term goals.

Whether you need software, network communications, notebooks/mobile devices, data storage, video monitors, desktops, and printers—or you require more advanced virtualization, collaboration, security, mobility, data center optimization and cloud computing solutions—CDW gets IT. Our team of technology experts and dedicated Account Teams will tailor a piece of equipment or an entire network to deliver the most effective and sustainable results. We will work closely with your organization and respond with solutions that provide robust functionality, efficiencies, and cost savings.

Account Management Resources	
Rafal Libelt Advanced Technology AE P: (877) 210-1964 E: rafalib@cdwg.com	**Gabi Rubeck** Sales Manager P: (312) 705-8902 E: gabiper@cdwg.com
E-Rate Program Management Resources	
Jeff Hagen Manager, Program Management – K12 P: 813-462-4055 E: jeff.hagen@cdwg.com	**Yolanda Blomquist** Program Manager – E-Rate P: 630-531-5478 E: yolanda.blomquist@cdwg.com
Anup Sreedharan Senior Manager, Program Management P: 312-705-1873 E: anusree@cdw.com	**Dario Bertocchi** VP, Contracting Operations Direct Phone: 203-851-7049 Email: dariber@cdw.com

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Implementation Plan

Tasks for First Two Weeks (Sample Version)

Upon award, your Account Management Team will remain in constant contact with key employee(s) at each location to implement the contract and ensure total satisfaction. CDW•G will make this process as seamless as possible, and will follow the work plan that has been developed. In addition, if requested, CDW•G will facilitate any necessary meetings via teleconference, videoconference, or in person, pending appointment, at your location or ours, to ensure that the process meets your expectations.

While there can be challenges to implementing a project of any scale, CDW•G tries to minimize potential problems upfront. We will need Community Unit School District 300 to provide the following in a timely manner in order to facilitate the implementation process:

- Updated contact information for all key personnel
- Information regarding product forecasts
- Standardized product list
- List of authorized users and restrictions
- Imaging specifications
- Specific reporting requirements
- Permission for CDWG to be listed on manufacturer agreements

During the implementation process, any problems or concerns should be directed to your Account Manager for immediate resolution. The following implementation plan demonstrates how CDWG will work with you to successfully implement this project.

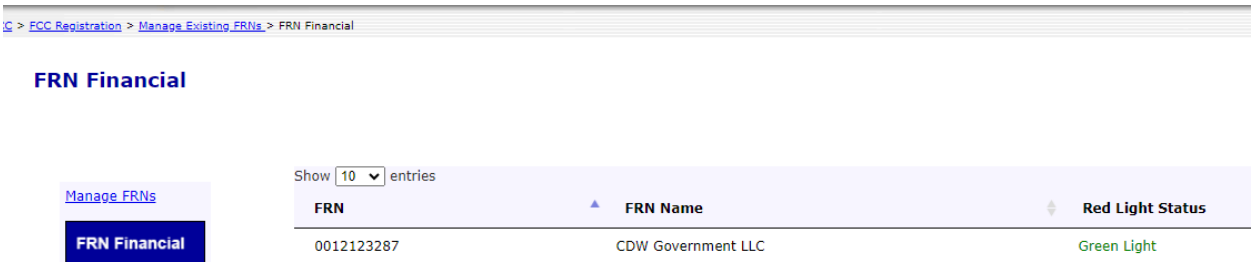
Task	Week 1	Week 2
Account Management Set Up		
• **Introduce key customer contacts to CDWG Account Team** • **Introductory letter/phone contact/ site visit**	**X**	
• **Gather/confirm general customer information** • **Contacts: phone, email, fax** • **Community Unit School District 300 locations and addresses**	**X**	
• **Outline customer's procedures and requirements, i.e.** ○ **Frequency of contact/schedule** ○ **Turnaround expectations (quotes)** ○ **Reporting**	**X**	
• **Conduct walkthrough or webinar: Account Center**		**X**
CDW•G Capabilities and Support		

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• Make contact with Account Specialists, as needed		X
• Review technical support options	X	
• Review customer service processes (i.e., returns)	X	
Customer Financial Arrangements		
• Complete forms for credit approval	X	
• Complete financing application		X
• Arrange for leasing		X
Product Specific Needs and Services		
• Arrange conference call(s) with manufacturer(s)	X	
• Develop product forecasts	X	
• Process and test image(s)		X
• Customize asset tag/schedule asset tagging		X
• Input customer installation/configuration specifications		X
Procurement and Management Systems		
• Standardize products through your Account Center • Create bundles		X
• Set up purchase authorizations and controls		X
• Establish account linking		X
• Set up software license tracking system		X
• Implement asset tracking system		X
• Investigate or link with e-procurement programs and third parties		X
• Utilize EDI for invoicing and/or ordering functions		X
Pricing		
• Have CDW•G listed on all manufacturer contracts		X
• Enter pricing information into contract management system		X
Optional Systems/Services		
• Finalize staging agreement		X
• Finalize minority/disabled small business partnership		X
• Arrange for onsite services		X
• Select appropriate training programs		X
• Set up Employee Purchase Program		X

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FCC FRN E-Rate Display System Status



The above screen shot is from July 14th, 2023 – CDW•G remains in Green Light Status.

Upon request, CDW•G can provide an updated screenshot.

Spin #143005588

FCC Registration #0012123287

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Pricing Offer & Purchase Agreement for E-Rate Customers

Things to consider when preparing your funding request (Form 471):

- Enter only one manufacturer part number per line item (do not bundle part numbers)
- All software should be requested under Internal Connections, Software
    - Even when bundled with warranty support from manufacturer for purchase, as long as warranty cannot be purchased on its own
    - If warranty can be purchased separately, then it should be separated for funding request, and warranty funding requested under Basic Maintenance
- Warranty only part numbers should be requested under Basic Maintenance
    - List months of service, should only be for coverage July 1 – June 30 (Funding Year)
    - List hardware supported part number
    - List site where hardware sits

CDW can complete Bulk Submission Forms if chosen as the Service Provider for your funding request, please email E-Rate@cdw.com for assistance.

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E-RATE PURCHASE AGREEMENT

This E-Rate Customer Purchase Agreement (this "Agreement") is entered into on April 1, 2024 ("Effective Date") and is made by and between CDW Government LLC an Illinois limited liability corporation with an office at 230 N. Milwaukee Ave., Vernon Hills, Illinois 60061 ("Seller"), and Community Unit School District 300, a non-profit school or library eligible for Universal Service funding, as defined below.

E-Rate Contract Number	117443.1	**Spin #**	143005588
E-Rate Funding Year	**2024**	**FCC Registration #**	0012123287
Customer	Community Unit School District 300 2550 Harnish Drive Algonquin, IL, 60102	**Seller**	CDW Government LLC 230 N. Milwaukee Avenue Vernon Hills, IL 60061
Effective Date	April 1, 2024	**Quoted Items (see exhibit 1)**	**470#** 240014906

1. DEFINITIONS

As used in the Agreement, the following terms shall have the meanings set forth below:

A. "Universal Service Administrative Co." or "USAC" – The not for profit organization designated by the U.S. Federal Communications Commission ("FCC") to administer and ensure compliance with the Universal Services Fund.
B. "SLP" - The Schools and Libraries Program of the Universal Service Fund, which includes the E-Rate Program and that is administered by USAC under the direction of the FCC.
C. "E-Rate" – The education rate funding program that is a part of SLP that provides discounts to keep students and library patrons connected to broadband and voice services and which is one of the programs that form the Universal Service Program.
D. "Funding Commitment Decision Letter" or "FCDL" – A letter that a Customer receives from USAC which indicates the applicable discount amount for a specific funding year.
E. "Products" – E-Rate eligible products or services that include computer related hardware but are not limited to caching servers, routers, switches, wireless access points, installation, and warranty maintenance and other items which are eligible for E-Rate discounts in accordance with the rules issued by USAC.
F. "Funding Year" – The specific calendar period, as defined by the SLP, during which the Customer is approved for funding or discounts on Products. FY 2023 is in reference to the program year.

2. TERMS AND CONDITIONS

All orders submitted to Seller by Customer for Products under this Agreement are subject to the terms and conditions on Seller's website at https://www.cdwg.com/content/cdwg/en/terms-conditions/sales-and-service-projects.html (the "Sales and Service Projects"), unless otherwise stated herein.

3. PURCHASE AUTHORIZATIONS

A. E-Rate Status

i. Customer represents and warrants that it qualifies as eligible under the SLP to receive E-Rate funding.

ii. CUSTOMER FURTHER ACKNOWLEDGES AND AGREES THAT THIS AGREEMENT, WHEN EXECUTED, CONSTITUTES A CONTRACT AS REQUIRED BY USAC and the SLP.

B. E-Rate Purchases

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i. Customer represents and warrants that all purchases made under this Agreement shall be for its own use and that it is eligible to receive E-Rate funding as specified by USAC.

ii. IN ACCORDANCE WITH FCC REQUIREMENTS, THE CUSTOMER SHALL SUBMIT A COMPLETED AND SIGNED FCC FORM 486 TO USAC The Form 486 shall be approved by USAC prior to order placement with Seller.

4. ORDERING AND ASSISTANCE

A. Ordering

Purchase orders shall be submitted through electronic means (email, electronic data interchange (EDI), etc.) directly to Customer's dedicated account manager. Alternatively, if a copy must be sent via mail, common courier, etc., please reach out to your account manager for the appropriate mailing address.

B. Other Requirements

i. All purchase orders shall include 1) a contact name; 2) phone number; 3) purchase order number; 4) CDW Part Number and OEM Part Number; 5) Product description; 6) original and discounted Product price 7) percentage Customer owes and percentage SLP owes (if applicable) 8) ship to location; 9) bill to location; 10) BEAR or SPI Order; and 11) FCC Form 471 and FRN number for each part number. SEPARATE PURCHASE ORDERS SHALL BE SUBMITTED FOR PRODUCTS THAT ARE NOT ELIGIBLE FOR E-RATE FUNDING. ALL ORDERS SHALL BE SUBJECT TO ACCEPTANCE BY SELLER.

ii. If the Customer is unable to commit the full purchase order amount, any balance remaining that was not funded or approved for payment by USAC will be the responsibility of the Customer. The Customer must add the following language to its purchase order:

"The total cost of this purchase order is $_____. The E-Rate portion is $_____, and is committed by USAC. If there is any reduction or denial of payment with the E-Rate portion, Community Unit School District 300 accepts full responsibility for the cost of this purchase, $_____."

iii. Should Customer choose to add Product or make substitutions to the Products originally sought, following USAC's funding decision, Customer agrees it will be responsible for the amounts owed for the added or substituted Products in excess of its committed funding from USAC.

iv. Customer must complete installation of Products ordered pursuant to this Agreement within thirty (30) days of delivery. In the event Customer, or a third party hired by Customer to complete the installation, fails to install the Products within the timeframe provided herein, the Parties acknowledge and agree that Customer will begin to accrue interest on the amounts owed for such Products in an amount of one and one-half percent (1.5%) per month, or the maximum rate permitted by applicable law.

C. Assistance with Order

i. Customer may call 1-800-328-4239 to get assistance on any purchase order. Any terms or conditions stated in or on the Customer's purchase order which are inconsistent with or in addition to the terms and conditions in this Agreement or the Product Sales Terms and Conditions shall not be valid, are considered null and void and shall not be applicable to or binding on Seller.

ii. FOR PRODUCTS WHICH ARE DISCONTINUED AFTER A CUSTOMER ORDER HAS BEEN ACCEPTED BY SELLER BUT BEFORE THE PRODUCT HAS SHIPPED, SELLER WILL MAKE REASONABLE EFFORTS TO OFFER A COMPARABLE OR BETTER PRODUCT AT THE SAME OR LESSER PRICE, IF AVAILABLE, UPON SLP'S APPROVAL OF THE PRODUCT SUBSTITUTION. ANY INCREASE IN PRICE THAT CANNOT BE ABSORBED BY THE SELLER WILL BE THE RESPONSIBILITY OF Community Unit School District 300.

5. PRICE AND PAYMENT TERMS

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i. Payment terms are subject to continuing credit approval by Seller. Seller may change credit or payment terms at any time when, in Seller's opinion, Customer's financial condition, previous payment record, or the nature of Customer's relationship with Seller so warrants.

ii. Seller may discontinue performance under this Agreement (i) if Customer fails to pay any sum when due under this Agreement or any other agreement with Seller until payment is received or (ii) if Customer is in violation of applicable laws and regulations.

A. Price

The Price shall be as set forth on the Customer's quote from Seller and which is in the form attached hereto as Exhibit I, and as amended from time to time. All prices are exclusive of federal, state, local, or other taxes, which shall be the responsibility of the Customer.

Payment Terms

i. All payments, regardless of method, shall be submitted to "Accounts Receivable" , please contact your account manager for payment method options.

ii. CUSTOMER MAY EITHER WAIT TO PLACE AN ORDER PRIOR TO OR AFTER RECEIPT OF ITS FCDL. IN THE EVENT THAT CUSTOMER PLACES AN ORDER PRIOR TO RECEIPT OF THE FCDL, CUSTOMER SHALL BE RESPONSIBLE FOR PAYMENT OF THE ENTIRE PURCHASE PRICE WITHOUT REGARD TO SLP FUNDING.

iii. Customer must choose one of the following payment methods. However, Customers that choose to order Products prior to receiving their FCDL must follow the BEAR payment method.

☐ **Form 474 Service Provider Invoice (SPI) Method** *
Seller will invoice the Customer for the Product price, as set forth on the Product quote, net of the FCDL amount. Customer shall be responsible for making payment within thirty (30) days from date of invoice.
*Pending board approval

☐ **Form 472 Billed Entity Applicant Reimbursement (BEAR) Method**
Seller will invoice Customer, upon Product shipment, for the total purchase price without regard to any SLP funding applied to that purchase price for the Products. Customer shall pay the invoiced amount within thirty (30) days from the date of invoice.

iv. Seller accepts BEAR orders beginning April 1 before the beginning of the Funding Year. Seller accepts SPI orders beginning July 1 of the Funding Year when Customer has received its FCDL and completed the FCC Form 486, Seller DOES NOT accept SPI orders before July 1 of the Funding Year, or prior to the Form 486 approval by USAC.

6. NON-ASSIGNABILITY AGREEMENT

Customer shall not assign or otherwise transfer its rights or delegate its obligations under this Agreement without Seller's advance written consent. Any attempted assignment, transfer or delegation without such consent shall be void.

The term of this Agreement shall commence on April 1, 2024 ("Effective Date") and be valid through the later of the Funding Year 2024 or 9/30/2025.

i. Seller may terminate this Agreement at any time for any reason upon thirty (30) days prior written notice to the Customer.

Customer may terminate this Agreement or withdraw an order upon written notice to Seller if: (a) funds are not appropriated to Customer under this program, or (b) Customer's School Board rejects this Agreement ("Termination Notice"). In the event that Customer terminates this Agreement due to non-appropriation of funds, or termination for convenience, then Seller may immediately cease performance. However, the Customer shall remain liable for any Products that have shipped or services, already provided, or have been subscribed or purchased prior to Seller's receipt of the Termination Notice. Customer shall also be responsible for any of Seller's out-of-pocket costs arising as a result of any such termination.

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ii. In the event Customer receives an extension of funding from SLP, Customer will notify Seller in writing and the parties may agree to execute an amendment to extend this Agreement.

7. NOTICES

All notices and other communications required or permitted under this Agreement shall be served in person or sent by U.S. mail, Federal Express, or equivalent carrier to the party's address listed above.

8. GENERAL

If any term or provision herein is determined to be illegal or unenforceable, the validity or enforceability of the remainder of the terms or provisions herein will remain in full force and effect.

9. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement between Seller and Customer and supersedes and replaces any and all previous and contemporaneous communications, representations or agreements between the parties, whether oral or written, regarding transactions hereunder. No provision of this Agreement may be waived or modified except by an amendment signed by an authorized representative of each party.

10. GOVERNING LAW

This Agreement will be governed by the laws of IL, without regard to conflicts of law rules. Any litigation will be brought exclusively in a federal or state court located in the state or commonwealth where Customer's location identified above, and the parties consent to the jurisdiction of the federal and state courts located therein, submit to the jurisdiction thereof. The parties further consent to the exercise of personal jurisdiction.

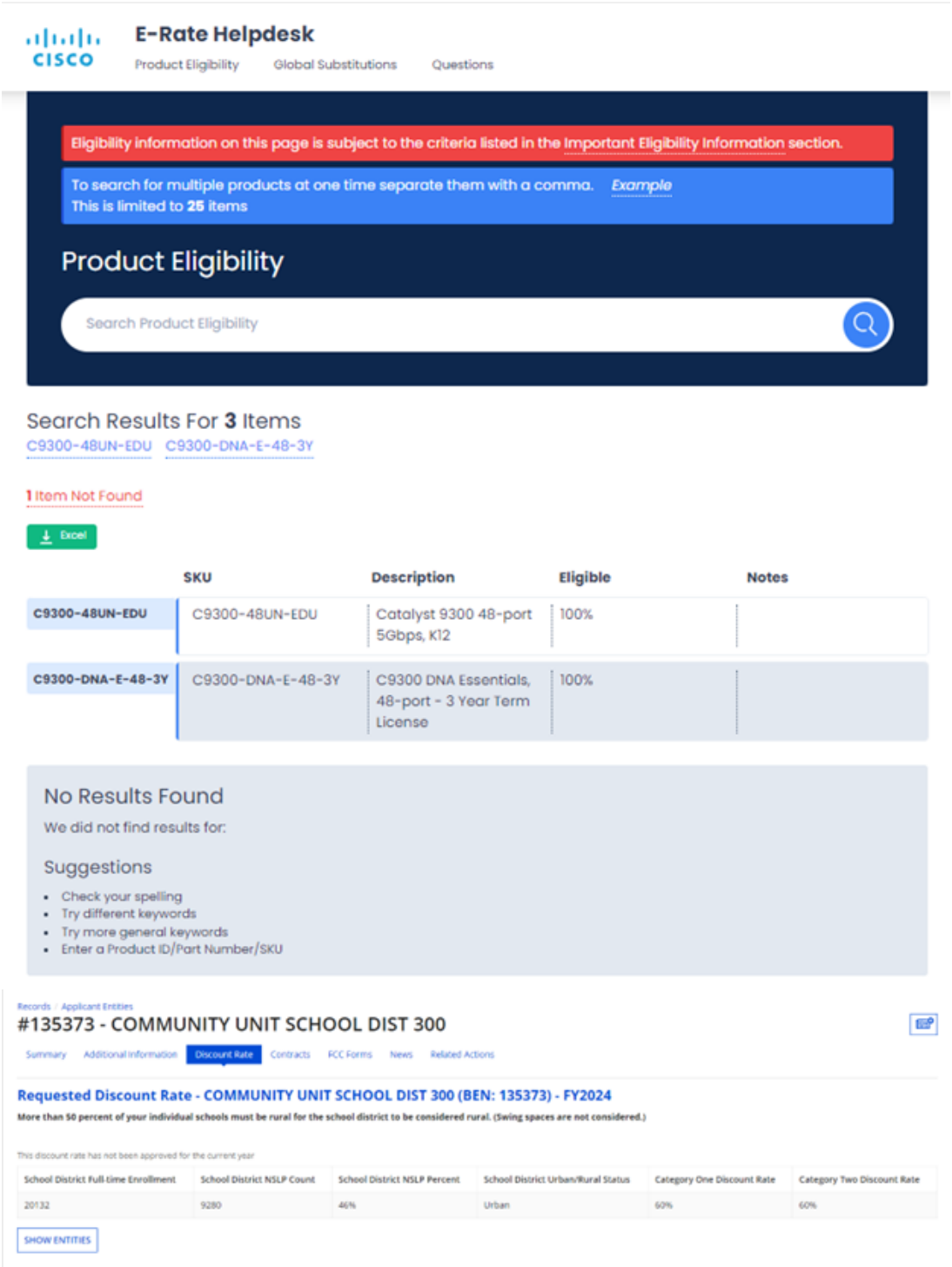
11. DOCUMENT RETENTION

All documents related to this Agreement will be kept on file by both parties for a period of ten (10) years after the project completion in accordance with the rules of the SLP.

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The attached sheet shows the school's estimated out of pocket costs. We believe these costs to be accurate based on the District's current discount percentage (which is validated annually during PIA), and Cisco's supplied E-Rate Eligibility Chart. The final out of pocket costs won't be determined until after Program Integrity Assurance (PIA) Review is completed and the FCDL issued. This is due to the possibility of discount percentage changing, and ultimate usage. USAC and the FCC makes the final determination on the eligibility of products. Final eligibility of any component (and the E-rate service category in which discounts should be requested) will be determined by technical configuration (use), installation location, user population served, cost-effectiveness, and other E-rate regulatory requirements.

	Total Eligible	$ 391,960.80
	Discount @ 60%	$ 235,176.48
Schools Responsibility		$ 156,784.32



IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

CDW Government LLC	**Community Unit School District 300**
(Authorized Signature)	*(Authorized Signature)*
Anup Sreedharan	
Printed Name	*Printed Name*
Title: Sr. Manager, Program Sales	Title:
Date: 3/22/2024	Date:

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EXHIBIT I
Quote Date – 2/16/2024

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Carpentersville CUSD 300: Category 2 E-rate Bill of Materials

Vendor Name	**CDW Government LLC**
Spin#	**143005588**

Part Number	Description	Unit Cost of Component	Unit Cost - *Erate Eligible*	Unit Cost - *Erate Ineligible*	Quantity	*Eligible Cost Total*	*Ineligible Cost Total*	*Total Cost*
Eligible School Locations								
C9300-48UN-EDU	Cisco Catalyst 9300 - switch - 48 ports - managed - rack-mountable	$4,435.82	$ 4,435.82	$ -	80	$ 354,865.60	$ -	$354,865.60
C9300-DNA-E-48-3Y	Cisco Digital Network Architecture Essentials - Term License (3 years) -48	$463.69	$ 463.69	$ -	80	$ 37,095.20	$ -	$37,095.20
		$ -	$ -	$ -		$ -	$ -	$ -
		$ -	$ -	$ -		$ -	$ -	$ -
		$ -	$ -	$ -		$ -	$ -	$ -
		$ -	$ -	$ -		$ -	$ -	$ -
		Equipment Total				$ 391,960.80	$ -	$ 391,960.80
		Shipping:				$ -	$ -	$ -
		TOTALS				**$ 391,960.80**	**$ -**	**$ 391,960.80**

NOTES

1. Vendors shall include their name and E-rate Service Provider ID Number (SPIN#) in cells B2 and B3.
2. Vendors shall fill in the following columns on the chart:
   C. Unit Cost
   D. Erate Eligible Component Cost
   E. Erate Ineligible Component Cost
   After these columns are filled out, the formulas will calculate the totals in columns G, H, and I.

EVALUATION CRITERIA

- Price of E-rate Eligible Products and Services - 30%
- Price of Ineligible Products and Services – 10%
- Technical Features – 20%
- References (Manufacturer and Vendor) – 20%
- Compatibility with Existing Equipment – 10%
- Completeness of Proposal (Vendors must complete this spreadsheet)– 10%

CRITERIA FOR DISQUALIFICATION OF PROPOSAL

- Generic hardware purchase list provided, without identifying the specific solution to meet the requirements of this RFP
- Proposal does not address specific hardware requirements of this 470
- Proposal does not provide technical feature information
- Proposal does not provide references
- Incomplete Proposal

Thank you for choosing CDW. We have received your quote.

Hardware Software Services IT Solutions Brands Research Hub

QUOTE CONFIRMATION

JULIA GESKE,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
NSMJ500	1/30/2024	CISCO 9300-48UN-EDU	1330924	$391,960.80

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Cisco Catalyst 9300 - switch - 48 ports - managed - rack-mountable Mfg. Part#: C9300-48UN-EDU UNSPSC: 43222612 Contract: MARKET	80	5450311	$4,435.82	$354,865.60
Cisco Digital Network Architecture Essentials - Term License (3 years) - 48 Mfg. Part#: C9300-DNA-E-48-3Y UNSPSC: 43233204 Electronic distribution - NO MEDIA Contract: MARKET	80	4728329	$463.69	$37,095.20

SUBTOTAL	$391,960.80
SHIPPING	$0.00
SALES TAX	$0.00
GRAND TOTAL	**$391,960.80**

PURCHASER BILLING INFO	DELIVER TO
Billing Address: COMMUNITY UNIT SCHOOL DIST NO. 300 ACCTS PAYABLE 2550 HARNISH DR ALGONQUIN, IL 60102-6870 **Phone:** (847) 426-1300 **Payment Terms:** ERATE QUOTES ONLY	**Shipping Address:** COMMUNITY UNIT SCHOOL DIST NO. 300 JULIA GESKE 2605 BUNKER HILL DR ALGONQUIN, IL 60102-9780 **Phone:** (847) 551-8301 **Shipping Method:** DROP SHIP-COMMON CARRIER
	Please remit payments to:
	CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515



Sales Contact Info

Sean Dillon | (866) 723-3622 | seandil@cdw.com

Need Help?

My Account | Support | Call 800.800.4239

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This order is subject to CDW's Terms and Conditions of Sales and Service Projects at
http://www.cdwg.com/content/terms-conditions/product-sales.aspx
For more information, contact a CDW account manager.

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Carpentersville CUSD 300: Category 2 E-rate Bill of Materials

Vendor Name	**CDW Government LLC**
Spin#	**143005588**

Part Number	Description	Unit Cost of Component	Unit Cost - *Erate Eligible*	Unit Cost - *Erate Ineligible*	Quantity	*Eligible Cost Total*	*Ineligible Cost Total*	*Total Cost*
Eligible School Locations								
JL087A#ABA	HPE Aruba X372 - Power Supply - Hot-Plug Redundant - 1050 Watt	$327.53	$ 327.53	$ -	80	$ 26,202.40	$ -	$26,202.40
R0M46A	HPE Aruba 50GBase direct attach cable - 2 ft	$90.57	$ 90.57	$ -	80	$ 7,245.60	$ -	$7,245.60
S3L76A	ARUBA 6300L 48SR5 CL8 2L2Y L2 SWITCH	$4,052.43	$ 4,052.43	$ -	80	$ 324,194.40	$ -	$324,194.40
		$ -	$ -	$ -		$ -	$ -	$ -
		$ -	$ -	$ -		$ -	$ -	$ -
		$ -	$ -	$ -		$ -	$ -	$ -
		Equipment Total				$ 357,642.40	$ -	$ 357,642.40
		Shipping:				$ -	$ -	$ -
		TOTALS				**$ 357,642.40**	**$ -**	**$ 357,642.40**

NOTES

1. Vendors shall include their name and E-rate Service Provider ID Number (SPIN#) in cells B2 and B3.
2. Vendors shall fill in the following columns on the chart:
   C. Unit Cost
   D. Erate Eligible Component Cost
   E. Erate Ineligible Component Cost
   After these columns are filled out, the formulas will calculate the totals in columns G, H, and I.

EVALUATION CRITERIA

- Price of E-rate Eligible Products and Services - 30%
- Price of Ineligible Products and Services – 10%
- Technical Features – 20%
- References (Manufacturer and Vendor) – 20%
- Compatibility with Existing Equipment – 10%
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- Proposal does not provide references
- Incomplete Proposal

Thank you for choosing CDW. We have received your quote.

Hardware Software Services IT Solutions Brands Research Hub

QUOTE CONFIRMATION

JULIA GESKE,

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For all other customers, click below to convert your quote to an order.

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
NSXB961	2/13/2024	ARUBA ERATE OPTION	1330924	$357,642.40

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
HPE Aruba X372 - Power Supply - Hot-Plug Redundant - 1050 Watt Mfg. Part#: JL087A#ABA UNSPSC: 39121004 Contract: MARKET	80	4360871	$327.53	$26,202.40
HPE Aruba 50GBase direct attach cable - 2 ft Mfg. Part#: R0M46A Contract: MARKET	80	5861759	$90.57	$7,245.60
ARUBA 6300L 48SR5 CL8 2L2Y L2 SWITCH Mfg. Part#: S3L76A Contract: MARKET	80	7793148	$4,052.43	$324,194.40

SUBTOTAL	$357,642.40
SHIPPING	$0.00
SALES TAX	$0.00
GRAND TOTAL	**$357,642.40**

PURCHASER BILLING INFO	DELIVER TO
Billing Address: COMMUNITY UNIT SCHOOL DIST NO. 300 ACCTS PAYABLE 2550 HARNISH DR ALGONQUIN, IL 60102-6870 **Phone:** (847) 426-1300 **Payment Terms:** ERATE QUOTES ONLY	**Shipping Address:** COMMUNITY UNIT SCHOOL DIST NO. 300 JULIA GESKE 2605 BUNKER HILL DR ALGONQUIN, IL 60102-9780 **Phone:** (847) 551-8301 **Shipping Method:** DROP SHIP-GROUND
	Please remit payments to:
	CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515



Sales Contact Info

Sean Dillon | (866) 723-3622 | seandil@cdw.com

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http://www.cdwg.com/content/terms-conditions/product-sales.aspx
For more information, contact a CDW account manager.

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E-Rate Order Process

1. **Ordering**
   Purchase orders shall be submitted through electronic means (email, electronic data interchange (EDI), etc.) directly to Customer's dedicated account manager. Alternatively, if a copy must be sent via mail, common courier, etc., please reach out to your account manager for the appropriate mailing address.
2. **Required Information**
   All orders must include
   a. Contact name, Phone number
   b. Purchase order number
   c. Part number, Product description
   d. Pre-discount and discounted product price
   e. Percentage Customer owes and percentage SLD owes (SPI – Form 474 Method)
   f. Ship to location, Bill to location
   g. FCC Form 471 Number (also known as Application Number)
   h. FRN (Funding Request Number) for each part number
   i. Billing method (BEAR – Form 472 or SPI – Form 474)

   SEPARATE PURCHASE ORDERS SHOULD BE SUBMITTED FOR PRODUCTS THAT ARE NOT ELIGIBLE FOR E- RATE FUNDING. ALL ORDERS ARE SUBJECT TO ACCEPTANCE BY SELLER.

   PO TOTAL SHOULD REFLECT FULL PURCHASE PRICE OF ORDER
3. **Assistance With Order**
   Customer may call 1-800-328-4239 for assistance on any purchase order. Any terms or conditions stated in or on the Customer's purchase order which are not consistent with or in addition to the terms and conditions in this Agreement or the Product Sales Terms and Conditions shall be null and void and shall not be applicable hereto or binding on Seller. IN THE CASE OF CHANGES TO PRODUCTS AFTER A CUSTOMER ORDER HAS BEEN ACCEPTED BUT BEFORE THE PRODUCT HAS SHIPPED, SELLER WILL MAKE REASONABLE EFFORTS TO MAKE AVAILABLE TO THE CUSTOMER A COMPARABLE OR BETTER PRODUCT AT THE SAME OR LESSER PRICE WHEN OR IF AVAILABLE, UPON APPROVAL FROM SLD ON PRODUCT SUBSTITUTION.
4. **Price and Payment Terms**
   a. **Price**
      Price shall be as stated in the quotation attached hereto as Exhibit I by Seller's Account Manager. Prices are exclusive of federal, state, local, or other taxes, which shall be the responsibility of the Customer. Any taxes will be listed separately on the invoice.
   b. **Payment Terms (Customer must choose one)**
      i. **Form 474 Service Provider Invoice (SPI) Method**
      - Seller will invoice Customer for their portion of the Products upon shipment of Product and Customer shall pay the invoiced amount (discounted amount owed by Customer) within thirty (30) days from date of invoice.

      ii. **Form 472 Billed Entity Applicant Reimbursement (BEAR) Method**
      - Seller will invoice Customer for pre-discount portion of the Products upon shipment of Product and Customer shall pay the invoiced amount (full amount owed by Customer) within thirty (30) days from the date of invoice.
5. **Payment Method**
   In adherence to Federal E-rate compliance regulations, CDW-G's quoted price is all-inclusive of any and all discounts, if applicable. No further discounts will be applied during time of invoice.

   All payments for both methods shall be submitted to the address presented below WHERE APPLICABLE:

ACH PAYMENT INFORMATION:	CHECK PAYMENT INFORMATION:
E-mail Remittance To: gachremittance@cdw.com	CDW Government
THE NORTHERN TRUST	75 Remittance Drive Suite 1515
50 SOUTH LASALLE STREET	Chicago, IL 60675-1515
CHICAGO, IL 60675	
ROUTING NO.: 071000152	
ACCOUNT NAME: CDW GOVERNMENT	
ACCOUNT NO.: 91057	

   i. Payment terms are subject to continuing credit approval by Seller. Seller may change credit or payment terms at any time when, in Seller's opinion, Customer's financial condition, previous payment record, or the nature of Customer's relationship with Seller so warrants.
   ii. Seller may discontinue performance under this Agreement (i) if Customer fails to pay any sum when due under this Agreement or any other agreement with Seller until payment is received or (ii) if Customer is in violation of applicable regulations.

NOTWITHSTANDING ANYTHING TO THE CONTRARY, CUSTOMER IS RESPONSIBLE FOR PAYMENT OF 100% THE PRICE OF PRODUCTS IN THE CASE WHERE CUSTOMER PLACES ORDER FOR PRODUCTS SLD DISALLOWS CUSTOMER'S REQUEST FOR DISCOUNT AND

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REFUSES PAYMENT TO SELLER OF THE DISCOUNT AMOUNT FOR PRODUCTS. IF SLD DISALLOWS CUSTOMER'S REQUEST FOR DISCOUNT CUSTOMER IS IN NO WAY REQUIRED TO PLACE ORDER FOR PRODUCTS.

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Vendor	Total	Erate Eligible	Eligble 60% Discount	Final Cost
CDWG - Cisco	$ 391,960.80	$ 391,960.80	$ 235,176.48	$ 156,784.32
CDWG - Aruba	$ 357,642.40	$ 357,642.40		
Current Technologies - Cisco	$ 475,076.80	$ 475,076.80		

DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO

DATE: **April 9, 2024**

TO: Dr. Susan Harkin, Superintendent, Board of Education

FROM: Todd Rohlwing, Director of School Safety

Presented at the following Board Meetings	
Board Operations Committee	04/9/2024
Policy/Legislative	
School Utilization	
BOE 1st Reading	04/9/2024
BOE 2nd Reading	04/23/2024

SUBJECT: **Emergency Management Software RFP**

Background

District 300 sought an Emergency Management Software Application to address and efficiently manage school incidents. This software facilitates communication, ensures student and staff accountability, and streamlines reunification.

The RFP package for Emergency Management Software was released on January 24, 2024, and opened on February 21, 2024. Four short-listed vendors provided proposals. Vendor presentations were held on March 7, 2024.

The proposal evaluation was based on the Scoring Matrix provided in the Scope of Service. The vendor with the highest score was chosen based on the criteria of Price, Questionnaire completion, Usability, and References.

Administrative Recommendation

CrisisGo, Inc. of Mountain View, CA: Award lump sum for a three-year Emergency Management Software contract.

Fiscal Impact

The total estimated award amount is $174,385.00. The lump sum award amount includes a $17,000.00 discount. The software cost will be paid from the Safety Budget contingent on Board approval of the FY2024-2025 budget requests.

COMMUNITY UNIT SCHOOL DISTRICT 300
RFP - EMERGENCY MANAGEMENT SOFTWARE PURCHASE
WEDNESDAY, FEBRUARY 21, 2024 2:00 PM

COMPANY	References	Certifications	Vendor App.	W-9	Response Form A	Reposnse Form B Excel	Addendum 1	Addendum 2	Comments
CrisisGo	X	X	X	X	X	X	X	X	
Centegix	X	X	X	X	X	X	X	X	
Navigate 360	X	X	X	X	X	X	X	X	
Raptor Technologies	X	X	X	X	X	X	X	X	

Administration Recommendation:

CrisisGo, Inc. of Mountain View, CA: Award lump sum of $174,385.00 for three-year Emergency Management Software contract.

	Centegix		CrisisGo		Navigate 360		Raptor	
	Per User/3-year contract	**Lump Sum/3-year contract**	**Per User/3-year contract**	**Lump Sum/3-year contract**	**Per User/3-year contract**	**Lump Sum/3-year contract**	**Per User/3-year contract**	**Lump Sum/3-year contract**
Software Price		$ 952,000.00		$ 174,385.00	$1950/building * 28 blgds	$ 168,763.14		
	Per User/Annual	**Lump Sum/Annual**	**Per User/Annual**	**Lump Sum/Annual**	**Per User/Annual**	**Lump Sum/Annual**	**Per User/Annual**	**Lump Sum/Annual**
Software Price		$ 229,600.00		$ 54,175.00	$1950/building * 28 blgds	$ 54,600.00	Yr 1: $2,053.10/blgd; Yr 2: $2,053.10/blgd; Yr 3: $2,155.75/bldg	
Prepayment price break				$17,000 included in lump sum	N/A		We will honor the Yr 1 price for years 1-3 pre-payment (5% discount on Yr 3)	
	Lump Sum		**Lump Sum**		**Lump Sum**		**Lump Sum**	
Implementation Cost	$ 263,200.00		$ 11,860.00		$ 5,740.00		$ 5,425.00	
	Per Hour	**Per Day**	**Per Hour**	**Per Day**	**Per Hour**	**Per Day**	**Per Hour**	**Per Day**
Training Cost		$1K/school	In App Training and webinars included	In App Training and webinars included; On-site is an addtl cost TBD	Included -limited to 50 ppl/virtual live session	Included -limited to 50 ppl/virtual live session	Included	Included

Emergency Management Software Application Purchase

Timeline Established 01/24/2024

ACTION	DATE	TIME
Project presented to Purchasing	Wednesday, January 10, 2024	1:00 PM CT
Establish Timeline	Wednesday, January 10, 2024	2:00 PM CT
Specifications Review/Deadline	Thursday, January 18, 2024	
Specifications Finalized	Friday, January 19, 2024	
Specifications Released	Wednesday, January 24, 2024	After 4:00 PM CT
Pre-RFP Meeting	Friday, January 26, 2024	12:30 PM CT
Q&A Deadline	Monday, February 12, 2024	12:00 PM CT
RFP Submittal Deadline	Wednesday, February 21, 2024	2:00 PM CT
Vendor Short LIst - Scheduled Appt	Friday, February 23, 2024	
Vendor Presentations (In-Person) By appointment	Thursday, March 7, 2024	8:00AM - 4:30PM CT
Evaluation Period	3/8/2024-3/22/2024	
Recommendation To CFO	Friday, March 29, 2024	3:00 PM CT
Board Operations Meeting	Tuesday, April 9, 2024	4:30 PM CT
Workshop	Tuesday, April 9, 2024	6:30 PM CT
BOE MEETING/Approval	Tuesday, April 23, 2024	6:30 PM CT
Contract or Purchase Order Released	Tuesday, April 30, 2024	
Implementation Meeting	Wednesday, May 1, 2024	10:00AM CT
Application Setup and Testing	TBD	
Completion of Work/Materials received/Go Live	Wednesday, July 31, 2024	

LOCATION
Google Meet
Google Meet
Google Meet
bids.purchasing@d300.org
bids.purchasing@d300.org
BH PDC - Safety Meeting
Central Office
Central Office
Central Office
Purchasing Department
BH PDC -Safety Meeting

DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO

DATE: **April 9, 2024**

TO: Dr. Susan Harkin, Superintendent
Board of Education

FROM: Jennifer Porter,
Chief Financial Officer

Presented at the following Board Meetings	
Board Operations Committee	4/9/2024
Policy/Legislative	
School Utilization	
BOE 1st Reading	4/9/2024
BOE 2nd Reading	4/23/2024

SUBJECT: **Approval of FY25 Budget Requests**

Background

During the Board Operations Committee meeting and the superintendent's report, I will provide an overview of budget requests that the administration recommends for the upcoming school year. We will request approval of those requests to move forward to ensure we have sufficient time to recruit the Best Qualified Candidates and obtain the relevant contracts and materials.

FY 25 Budget Position Requests- Evidenced-Based Funding

Maintain current staffing levels and services while adding the following positions, compensation, services, and materials funded by the estimated $3.5M in new Evidenced Base Funds (EBF).

Position Title	FTE	Cost	Strategy Alignment
Middle School Dean of Students	3.0	$234,267	Strategic Goal 1
Associate Principal (WCS)	1.0	$88,723	Strategic Goal 1
Assistant Supt.- Secondary Curriculum & Instruction	1.0	$140,304	Strategic Goal 2
Amplify CKLA Student Activity Books Grade 3-5 (5 years)		$810,000	Strategic Goal 2
Professional Development Resources- 2022 Danielson Update		$60,000	Strategic Goal 3
Facilities Specialist	1.0	$42,108	Strategic Goal 5
Safe Emergency Management Software (3 years)		$174,385	Strategic Goal 1
Total	6.0	**$1,549,787**	

Recommendation

The administration recommends approving and authorizing the administration to proceed with the budget requests.

DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO

DATE: **April 9, 2024**

TO: Dr. Susan Harkin, Superintendent
Board of Education

FROM: Colleen O'Keefe
Chief Legal Counsel

Presented at the following Board Meetings	
Board Operations Committee	
Policy/Legislative	X
School Utilization	
BOE 1st Reading	04/09/2024
BOE 2nd Reading	04/23/2024

SUBJECT: **Review of proposed revisions to Board policies**

Background

According to policy 2:240, *Board Policy Development,* "the Board will monitor its policies and consider whether any modifications are required." Policies with modifications are referred to as Draft Updates and policies under a five-year review are referred to as Review and Monitoring.

The following Board policies are presented to the Board for review:
2:20 *Powers and Duties of the Board of Education; Indemnification*
2:200 *Types of Board of Education Meetings*
2:220 *Board of Education Meeting Procedure*
4:60 *Purchases and Contracts*
4:130 *Free and Reduced-Price Food Services*
4:160 *Environmental Quality of Buildings and Grounds*
5:30 *Hiring Process and Criteria*
5:220 *Substitute Teachers*
5:230 *Maintaining Student Discipline*
5:330 *Sick Days, Vacation, Holidays, and Leaves*
6:30 *Organization of Instruction*
6:60 *Curriculum Content*
6:230 *Library Media Program*
7:60 *Residence*
7:190 *Student Behavior*
7:270 *Administering Medicines to Students*
7:290 *Suicide and Depression Awareness and Prevention*
8:25 *Distribution and Display of Community Flyers and Posters*
8:26 *Commercial Advertising*
8:30 *Visitors to and Conduct on School Property*

Administrative Recommendation

It is recommended to approve the revisions to Board policies as presented.

Fiscal Impact

None

Document Status: Draft Update

BOARD OF EDUCATION

2:20 Powers and Duties of the Board of Education; Indemnification

The powers and duties of the Board of Education generally include:

1. Organizing the Board after each consolidated election by electing officers and establishing its regular meeting schedule and, thereafter, taking action during lawfully called meetings to faithfully fulfill the Board's responsibilities in accordance with State and federal law.
2. Formulating, adopting, and modifying Board of Education policies, at its sole discretion, subject only to mandatory collective bargaining agreements and State and federal law.
3. Employing a Superintendent and other personnel, making employment decisions, and dismissing personnel, including determining whether an employee has willfully or negligently failed to report an instance of suspected child abuse or neglect as required by 325 ILCS 5/.
4. Directing, through policy, the Superintendent, in his or her charge of the District's administration.
5. Approving the annual budget, tax levies, major expenditures, payment of obligations, annual audit, and other aspects of the District's financial operation.
6. Entering contracts in accordance with applicable federal and State law, including utilizing the public bidding procedure when required.
7. Providing, constructing, controlling, supervising, and maintaining adequate physical facilities.
8. Approving the curriculum, textbooks, and educational services.
9. Evaluating the educational program; and approving School Improvement ~~and District Improvement~~ Plans when they are required to be developed or revised.
10. Presenting the District report card and School report card(s) to parents/guardians and the community; these documents report District, School and student performance.
11. Establishing and supporting student behavior policies designed to maintain an environment conducive to learning, including hearing individual student suspension or expulsion cases brought before it.
12. Establishing attendance units within the District and assigning students to the schools.
13. Establishing the school year.
14. Providing student transportation services pursuant to State law.
15. Entering into joint agreements with other Boards of Education to establish cooperative educational programs or provide educational facilities.
16. Complying with requirements in the Abused and Neglected Child Reporting Act (ANCRA). Specifically, each individual Board member must, if an allegation is

Commented [OC1]: Updated in response to revised language in 105 ILCS 5/10-20.21, amended by P.A. 103-8. No substantive change.

Commented [OC2]: Updated in response to revised language in 105 ILCS 5/2-3.25f, amended by P.A. 103-175. No substantive change.

raised to the member during an open or closed Board meeting that a student is an abused child as defined in ANCRA, direct or cause the Board to direct the Superintendent or other equivalent school administrator to comply with ANCRA's requirements concerning the reporting of child abuse.

17. Notifying the State Superintendent of Education promptly and in writing of the name of a licensed teacher who was convicted of a felony, along with the conviction and the name and location of the court where the conviction occurred.
18. Notifying the Teachers' Retirement System (TRS) of the State of Ill. Board of Trustees promptly and in writing when it learns that a teacher as defined in the Ill. Pension Code was convicted of a felony, along with the name and location of the court where the conviction occurred, and the case number assigned by that court to the conviction.
19. Communicating the schools' activities and operations to the community and representing the needs and desires of the community in educational matters.

Indemnification

To the extent allowed by law, the Board shall defend, indemnify, and hold harmless Board members, employees, volunteer personnel (pursuant to 105 ILCS 5/10-22.34, 10-22.34a and 10-22.34b), mentors of certified staff (pursuant to 105 ILCS 5/2-3.53a, 2-3.53b, and 105 ILCS 5/21A-5 *et seq*.), and student teachers who, in the course of discharging their official duties imposed or authorized by law, are sued as parties in a legal proceeding. Nothing herein, however, shall be construed as obligating the Board to defend, indemnify, or hold harmless any person who engages in criminal activity, official misconduct, fraud, intentional or willful and wanton misconduct, or acts beyond the authority properly vested in the individual.

LEGAL REF.:

105 ILCS 5/10, 5/17-1, 5/21B-85, and 5/27-1.

115 ILCS 5/, Ill. Educational Labor Relations Act.

325 ILCS 5/, Abused and Neglected Child Reporting Act.

CROSS REF.: 1:10 (School District Legal Status), 1:20 (District Organization, Operations, and Cooperative Agreements), 2:10 (School District Governance), 2:80 (Board Member Oath and Conduct), 2:140 (Communications To and From the Board), 2:210 (Organizational Board of Education Meeting), 2:240 (Board Policy Development), 4:60 (Purchases and Contracts), 4:70 (Resource Conservation), 4:100 (Insurance Management), 4:110 (Transportation), 4:150 (Facility Management and Building Programs), 4:165 (Awareness and Prevention of Sexual Abuse and Grooming Behaviors), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:30 (Hiring Process and Criteria), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:150 (Personnel Records), 5:210

(Resignations), 5:290 (Employment Termination and Suspensions), 6:10 (Educational Philosophy and Objectives), 6:15 (School Accountability), 6:20 (School Year Calendar and Day), 7:10 (Equal Educational Opportunities), 7:30 (Student Assignment and Intra-District Transfer), 7:190 (Student Behavior), 7:200 (Suspension Procedures), 7:210 (Expulsion Procedures), 8:10 (Connection with the Community), 8:30 (Visitors to and Conduct on School Property)

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Document Status: Draft Update

BOARD OF EDUCATION

2:200 Types of Board of Education Meetings

General

For all meetings of the Board of Education and its committees, the Superintendent or designee shall satisfy all notice and posting requirements contained herein, as well as the Open Meetings Act. This shall include mailing meeting notifications to news media that have officially requested them, and to others as approved by the Board of Education. Unless otherwise specified, all meetings are held in the District's main office. Board policy 2:220, *Board of Education Meeting Procedure,* governs meeting quorum requirements.

The Superintendent is designated on behalf of the Board and each Board committee to receive the training on compliance with the Open Meetings Act that is required by Section 1.05(a) of that Act. The Superintendent may identify other employees to receive the training. In addition, each Board member must complete a course of training on the Open Meetings Act as required by Section 1.05(b) or (c) of that Act.

Regular Meetings

The Board of Education establishes the places for its regular meetings at the beginning of each fiscal year. The Superintendent shall prepare and make available the calendar of regular Board of Education meetings in accordance with the School Code. The regular meeting calendar may be changed with 10 days' notice in accordance with State law.

A meeting agenda shall be posted at the District's main office and the Board's meeting room, or other location where the meeting is to be held, at least 48 hours before the meeting.

Closed Meetings

The Board of Education and Board of Education committees may meet in a closed meeting to consider the following subjects:

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as

an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with [the Open Meetings Act]. 5 ILCS 120/2(c)(1)~~, amended by P.A. 101 459~~.

2. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).
3. The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance. 5 ILCS 120/2(c)(3).
4. Evidence or testimony presented in open hearing, or in closed hearing where specifically authorized by law, to a quasi-adjudicative body, as defined in this Act, provided that the body prepares and makes available for public inspection a written decision setting forth its determinative reasoning. 5 ILCS 120/2(c)(4).
5. Evidence or testimony presented to the Board regarding denial of admission to school events or property pursuant to 105 ILCS 5/24-24, provided that the Board prepares and makes available for public inspection a written decision setting forth its determinative reasoning. 5 ILCS 120/2(c)(4.5).
6. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2(c)(5).
7. The setting of a price for sale or lease of property owned by the public body. 5 ILCS 120/2(c)(6).
8. The sale or purchase of securities, investments, or investment contracts. 5 ILCS 120/2(c)(7).
9. Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8).
10. Student disciplinary cases. 5 ILCS 120/2(c)(9).
11. The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10).
12. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11).
13. The establishment of reserves or settlement of claims as provided in the Local Government and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice

Commented [OC3]: Removed – reference is not needed.

Commented [OC4]: Updated in response to the Open Meetings Act (OMA), 5 ILCS 120/2(c)(4.5), added by P.A. 103-311. This allows for a new category of discussion appropriate for closed session.

or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self insurance pool of which the public body is a member. 5 ILCS 120/2(c)(12).

14. Self-evaluation, practices and procedures, or professional ethics, when meeting with a representative of a statewide association of which the public body is a member. 5 ILCS 120/2(c)(16).
15. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).
16. Meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America. 5 ILCS 120/2(c)(29).

The Board may hold a closed meeting, or close a portion of a meeting, by a majority vote of a quorum, taken at an open meeting. The vote of each Board of Education member present, and the reason for the closed meeting, will be publicly disclosed at the time of the meeting and clearly stated in the motion and the meeting minutes.

A single motion calling for a series of closed meetings may be adopted by a Board of Education quorum when such meetings will involve the same particular matters and are scheduled to be held within three months of the vote.

No final Board of Education action will be taken at a closed meeting.

Reconvened or Rescheduled Meetings

A meeting may be rescheduled or reconvened. Public notice of a rescheduled or reconvened meeting shall be given in the same manner as that for a special meeting, except that no public notice is required when the original meeting is open to the public and (1) is to be reconvened within 24 hours, or (2) an announcement of the time and place of the reconvened meeting was made at the original meeting and there is no change in the agenda.

Special Meetings

Special meetings may be called by the President or by any three members of the Board of Education by giving notice thereof, in writing, stating the time, place, and purpose of the meeting to remaining Board members by mail at least 48 hours before the meeting, or by personal service at least 24 hours before the meeting.

Public notice of a special meeting is given by posting a notice at the District's administration office at least 48 hours before the meeting and by notifying the news

media that have filed a written request for notice. A meeting agenda shall accompany the notice.

All matters discussed by the Board at any special meeting must be related to a subject on the meeting agenda.

Study Meetings

Study meetings, at which no formal action is to be taken, may be called by the President or any three (3) members. All such meetings shall be considered special meetings and must follow the procedures specified by law.

Emergency Meetings

Public notice of emergency meetings shall be given as soon as practicable, but in any event, before the meeting to news media that have filed a written request for notice.

LEGAL REF.:

5 ILCS 120/, Open Meetings Act.

5 ILCS 140/, Freedom of Information Act.

105 ILCS 5/10-6 and 5/10-16.

CROSS REF.: 2:110 (Qualifications Term, and Duties of Board Officers), 2:120 (Board Member Development), 2:210 (Organizational Board of Education Meetings), 2:220 (Board of Education Meeting Procedure), 2:230 (Public Participation at Board of Education Meetings and Petitions to the Board), 8:30 (Visitors to and Conduct on School Property).

Commented [OC5]: Appropriate cross reference added given new addition of closed session topic.

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BOARD OF EDUCATION

2:220 Board of Education Meeting Procedure

Agenda

The Board President is responsible for focusing the Board meetings' agendas on appropriate content. The Superintendent shall prepare agendas in consultation with the Board President. The President shall designate a portion of the agenda as a consent agenda for those items that usually do not require extensive discussion before Board of Education action. Any board member may request the withdrawal of any item under the consent agenda and placed on the regular agenda for independent consideration.

Each Board meeting agenda shall contain the general subject matter of any item that will be the subject of final action at the meeting. Items submitted by Board of Education members to the Superintendent or the President shall be placed on the agenda. District residents may suggest inclusions on the agenda. Discussion items may be added to the agenda upon unanimous approval of those Board members present. The Board will take final action only on items contained in the posted agenda; items not on the agenda may still be discussed.

The Superintendent or designee shall provide a copy of the agenda, with adequate data and background information, to each Board of Education member at least 48 hours before each meeting, except a meeting held in the event of an emergency.

The Board President shall determine the order of business at regular Board of Education meetings. Upon consent of a majority of members present, the order of business at any meeting may be changed.

Voting Method

Unless otherwise provided by law, when a vote is taken upon any measure before the Board of Education, with a quorum being present, a majority of the votes cast shall determine its outcome. A vote of "abstain" or "present" is counted for the purposes of determining whether a quorum is present. A vote of "abstain" or "present," however, is not counted as a "yea" or "nay" in determining whether a measure has been passed by the Board.

The sequence for casting votes shall be that the Board member making the motion will vote first, the one seconding the motion will vote second, and then the remainder of the Board.

On all questions involving the expenditure of money and on all questions involving the closing of a meeting to the public, a roll call vote shall be taken and entered in the Board's minutes.

Any Board of Education member may request that his/her vote be recorded and, with the approval of the other Board members, may append a statement indicating the reason for the vote.

Minutes

The Secretary shall keep written minutes of all Board of Education meetings, which shall be signed by the President and the Secretary.

The minutes include:

1. The meeting's date, time, and place;
2. Board of Education members recorded as either present or absent;
3. A summary of the discussion on all matters proposed, deliberated, or decided, and a record of any votes taken;
4. On all matters requiring a roll call vote, a record of who voted "yea" and "nay";
5. If the meeting is adjourned to another date, the time and place of the adjourned meeting;
6. The vote of each member present when a vote is taken to hold a closed meeting or portion of a meeting, and the reason for the closed meeting;
7. A record of all motions, the members making the motion and the second; and
8. The type of meeting, including any notices and, if a reconvened meeting, the original meeting's date.

The minutes shall be submitted to the Board of Education at its next regularly-scheduled Board meeting for approval or modification. Minutes for open meetings must be approved within 30 days after the meeting or at the second subsequent regular meeting, whichever is later.

The Board of Education shall, every six months, or as soon after as is practicable, meet in closed session to review the closed session minutes. The Board shall determine and report in an open meeting whether: (1) there continues to be a need for confidentiality as to all or part of the closed session minutes, or (2) the minutes, or portion thereof no longer require confidential treatment and shall be available for public inspection. This is also referred to as a *semi-annual review*.

The Board's meeting minutes must be submitted to the Board Treasurer at such times as the Treasurer may require.

The official minutes are in the custody of the Secretary. Open meetings' minutes are available for inspection during regular office hours within 10 days after the Board's

approval, in the office of the Superintendent or designee, in the presence of the Secretary, the Superintendent or designee, or any Board of Education member.

Minutes from closed meetings are likewise available, but only if the Board has released them for public inspection, except that Board members may access closed session minutes not yet released for public inspection (1) in the District's administrative offices or their official storage location, and (2) in the presence of the Recording Secretary, the Superintendent or designated administrator, or any elected Board member. The minutes, whether reviewed by members of the public or the Board, shall not be removed from the District's administrative offices or their official storage location except by vote of the Board or by court order.

Verbatim Record of Closed Meetings

The Superintendent, or the Board Secretary when the Superintendent is absent, shall audio record all closed meetings. If neither is present, the Board President or presiding officer shall assume this responsibility. After the closed meeting, the person making the audio recording shall label the recording with the date and store it in a secure location. The Superintendent shall ensure that: (1) an audio recording device and all necessary accompanying items are available to the Board for every closed meeting, and (2) a secure location for storing closed meeting audio recordings is maintained close to the Board's regular meeting location.

After 18 months have passed since being made, the audio recording of a closed meeting is destroyed provided the Board approved: (1) its destruction, and (2) minutes of the particular closed meeting.

Individual Board members may access verbatim recordings in the presence of the Recording Secretary, the Superintendent or designated administrator, or any elected Board member. Access to the verbatim recordings is available at the District's administrative offices or the verbatim recording's official storage location. Requests shall be made to the Superintendent or Board President. While a Board member is listening to a verbatim recording, it shall not be re-recorded or removed from the District's main office or official storage location, except by vote of the Board or by court order.

Before making such requests, Board members should consider whether such requests are germane to their responsibilities, service to District, and/or Oath of Office in policy 2:80, *Board Member Oath and Conduct*. In the interest of encouraging free and open expression by Board members during closed meetings, the recordings of closed meetings should not be used by Board members to confirm or dispute the accuracy of recollections.

Communications

Agendas shall be provided to media via electronic means and posted to the District's website at least 48 hours in advance of all Board meetings. Agendas also must be posted to the front door of the meeting location and the Central Office, which may be the same place. Each July, the press shall be provided with a scheduled list of all Board meetings and Board Committee meetings for the year via electronic means. This list shall also be posted to the District website.

Quorum and Participation by Audio or Video Means

A quorum of the Board must be physically present at all Board meetings. A majority of the full membership of the Board of Education shall constitute a quorum.

Provided a quorum is physically present, a Board member may attend a meeting by video or audio conference if he or she is prevented from physically attending because of: (1) personal illness or disability, (2) employment or District business, ~~or~~ (3) a family or other emergency, or (4) unexpected childcare obligations. If a member wishes to attend a meeting by video or audio means, he or she must notify the recording secretary or Superintendent at least 24 hours before the meeting unless advance notice is impractical. The recording secretary or Superintendent will inform the Board President and make appropriate arrangements. A Board member, who attends a meeting by audio or video means, as provided in this policy, may participate in all aspects of the Board meeting including voting on any item.

Commented [OC6]: Updated in response to 5 ILCS 120/7(a), amended by P.A. 103-311. Allows for an additional reason a Board member can participate virtually.

No Physical Presence of Quorum and Participation by Audio or Video; Disaster Declaration

The ability of the Board to meet in person with a quorum physically present at its meeting location may be affected by the Governor or the Director of the Ill. Dept. of Public Health issuing a disaster declaration related to a public health emergency. The Board President or, if the office is vacant or the President is absent or unable to perform the office's duties, the Vice President determines that an in-person meeting or a meeting conducted under the **Quorum and Participation by Audio or Video Means** subhead above, is not practical or prudent because of the disaster declaration; if neither the President nor Vice President are present or able to perform this determination, the Superintendent shall serve as the duly authorized designee for purposes of making this determination.

Rules of Order

The Board President, as the presiding officer, will use *Robert's Rules of Order Newly Revised* as a guide when a question arises concerning procedure.

Broadcasting and Recording Board Meetings

Any person may record or broadcast an open Board of Education meeting. Requests for special needs, such as seating, writing surfaces, lighting, and access to electrical power, should be directed to the Superintendent at least 24 hours before the meeting.

Recording meetings shall not distract or disturb Board members, other meeting participants, or members of the public. The Board President may designate a location for recording equipment, may restrict the movements of individuals who are using recording equipment, or may take such other steps as are deemed necessary to preserve decorum and facilitate the meeting.

LEGAL REF.:

5 ILCS 120/2a, 120/2.02, 120/2.05, 120/2.06, and 120/7, Open Meetings Act.

105 ILCS 5/10-6, 5/10-7, 5/10-12, and 5/10-16.

CROSS REF.: 2:150 (Committees), 2:200 (Types of Board of Education Meetings), 2:210 (Organizational Board of Education Meeting), 2:230 (Public Participation at Board of Education Meetings and Petitions to the Board)

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OPERATIONAL SERVICES

4:60 Purchases and Contracts

The Superintendent or designee shall manage the District's purchases and contracts in accordance with the law, the standards set forth in this policy, and other applicable Board of Education policies.

Standards for Purchasing and Contracting

All purchases and contracts shall be entered into in accordance with applicable federal and State law. The Board Attorney shall be consulted as needed regarding the legal requirements for purchases or contracts. All contracts shall be approved or authorized by the Board.

All purchases and contracts should support a recognized District function or purpose as well as provide for good quality products and services at the lowest cost, with consideration for service, reliability, and delivery promptness, and in compliance with State law. No purchase or contract shall be made or entered into as a result of favoritism, extravagance, fraud, or corruption.

Adoption of the annual budget authorizes the Superintendent or designee to purchase budgeted supplies, equipment, and services, provided that State law is followed. Purchases of items outside budget parameters require prior Board approval, except in an emergency.

When presenting a contract or purchase for Board approval, the Superintendent or designee shall ensure that it complies with applicable federal and State law, including but not limited to, those specified below;

1. Supplies, materials, contractual services, construction related to renovations, or work involving an expenditure in excess of the maximum dollar amount set by State law must comply with the State law bidding procedure, 105 LLCS 5/10-20.21, unless specifically exempted.
2. Construction, lease, or purchase of school buildings must comply with State law and Board policy 4:150, *Facility Management and Building Programs.*
3. Guaranteed energy savings must comply with 105 ILCS 5/19b-1 *et seq.*
4. Third party non-instructional services must comply with 105 ILCS 5/10-22.34c.
5. Goods and services that are intended to generate revenue and other remunerations for the District in excess of $1,000, including without limitation vending machine contracts, sports and other attire, class rings, and photographic services, must comply with 103 ILCS 5/10-20.21(b-5). The Superintendent or

designee shall keep a record of: (1) each vendor, product, or service provided, (2) the actual net revenue and non-monetary remuneration from each contract or agreement, and (3) how the revenue was used and to whom the non-monetary remuneration was distributed. The Superintendent or designee shall report this information to the Board by completing the necessary forms that must be attached to the District's annual budget.

6. Any contract to purchase food with a bidder or offeror must comply with 105 ILCS 5/10-20.21(b-10).
7. The purchase of paper and paper products must comply with 105 ILCS 5/10-20,19c and Board policy 4:70, *Resource Conservation*.
8. Each contractor with the District is bound by each of the following:
   a. In accordance with 105 ILCS 5/10-21.9(f): (1) prohibit any of its employees who is or was found guilty of a criminal offense listed in 105 ILCS 5/10-21.9(c) and 5/21B-80(c) to have direct, daily contact at a District school or school-related activity with one or more student(s); (2) prohibit any of the contractor's employees from having direct, daily contact with one or more students if the employee was found guilty of any offense in 5/21B-80(b) (certain drug offenses) until seven years following the end of the employee's sentence for the criminal offense; and (3) require each of its employees who will have direct, daily contact with student(s) to cooperate during the District's fingerprint-based criminal history records check on him or her.
   b. In accordance with 105 ILCS 5/22-94: (1) prohibit any of its employees from having *direct contact with children or students* if the contractor has not performed a sexual misconduct related employment history review (EHR) of the employee or if the District objects to the employee's assignment based on the employee's involvement in an instance of sexual misconduct as provided in 105 ILCS 5/22-94(j)(3), which the contractor is required to disclose; (2) discipline, up to and including termination or denial of employment, any employee who provides false information or willfully fails to disclose information required by the EHR; (3) maintain all records of EHRs and provide the District access to such records upon request; and (4) refrain from entering into any agreements prohibited by 105 ILCS 5/22-94(g).
   c. In accordance with 105 ILCS 5/24-5: (1) concerning each new employee of a contractor that provides services to students or in schools, provide the District with evidence of physical fitness to perform the duties assigned and freedom from communicable disease; and (2) require any new or existing employee who provides services to students or in schools to complete additional health examinations as required by the District and be subject to additional health examinations, including tuberculosis screening, as required by the Ill. Dept. of Public Health rules or order of a local health official.
9. Any pavement engineering project using a coal tar-based sealant product or high polycyclic aromatic hydrocarbon sealant product for pavement engineering-related use must comply with the Coal Tar Sealant Disclosure Act.
10. Design-build contracts must comply with 105 ILCS 5/15A-1 et seq.

Commented [OC7]: Updated in response to 105 ILCS 5/15A-1 et seq., added by P.A. 103-491, eff. 1-1-24, the purpose of which is to authorize school districts to use design-build processes to increase the efficiency and effectiveness of delivering public projects.

12. Any new contract for a district-administered assessment must comply with 105 ILCS 5/10-20.85.
13. Purchases made with federal or State awards must comply with 2 C.F.R. Part 200 and 30 ILCS 708/, as applicable, and any terms of the award.

The Superintendent or designee shall: (1) execute the reporting and website posting mandates in State law concerning District contracts, and (2) monitor the discharge of contracts, contractors' performances, and the quality and value of services or products being provided.

Vendor/Contractor Conflict of Interest

Any vendor or contractor doing $5,000 - $25,000 in business with the District within a fiscal year shall not contribute to any political campaign that directly affects the District while doing business for the District or for a period of two years after completion ~~of~~ business with the District. Further, the District will not enter into significant business with a vendor or contractor that has contributed to a political campaign that directly affects the District within two years prior to commencing business. Any vendor or contractor that participates and is awarded a contract through the competitive bidding process is exempt from this policy.

LEGAL REF.:

2 C.F.R. Part 200.

105 ILCS 5/10-20.19c, 5/10-20.21, 5/10-20.85, 5/10-21.9, 5/10-22.34c, 5/15A-1 et seq., 5/19b-1 et seq., 5/22-94, and 5/24-5.

30 ILCS 708/, Grant Accountability and Transparency Act.

410 ILCS 170/, Coal Tar Sealant Disclosure Act.

820 ILCS 130/, Prevailing Wage Act.

CROSS REF: 2:100 (Board Member Conflict of Interest), 4:70 (Resource Conservation) 4:150 (Facility Management and Building Programs), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:90 (Abused and Neglected Child Reporting)

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REVISED: June 26, 2006; January 14, 2008; November 24, 2008; May 26, 2009; August 10, 2009; December 12, 2011; August 11, 2014; August 11, 2015; February 28, 2017; January 28, 2020; February 22, 2022; May 23, 2023

Commented [OC8]: Updated in response to 105 ILCS 5/10-20.85, added by P.A. 103-393 which states Prior to approving a new contract for any district-administered assessment, a school board must hold a public vote at a regular meeting of the school board, at which the terms of the proposal must be substantially presented and an opportunity for allowing public comments must be provided, subject to applicable notice requirements. Please note that a *district-administered assessment* is one that requires all student test takers at any grade level to answer the same questions, or a selection of questions from a common bank of questions

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OPERATIONAL SERVICES

4:130 Free and Reduced-Price Food Services

Notice

The Superintendent shall be responsible for implementing the District's free and reduced-price food services policy and all applicable programs.

If State funding is available for the Healthy School Meals for All Program, the Board will annually determine if it will participate in the program.

Commented [OC9]: Updated in response to 105 ILCS 125/2.3, added by P.A. 103-532. Subject to appropriation, the Illinois State Board of Education (ISBE) is required to establish the Healthy School Meals for All Program. Participating boards must offer eligible meals, without charge, to all students enrolled in schools that participate in the National School Breakfast Program (NSBP) and National School Lunch Program (NSLP).

Eligibility Criteria and Selection of Children

A student's eligibility for free and reduced-price food services shall be determined by the income eligibility guidelines, family-size income standards, set annually by the U.S. Department of Agriculture and distributed by the Illinois State Board of Education.

Notification

At the beginning of each school year, by letter, the District shall notify students and their parents/guardians of: (1) eligibility requirements for free and reduced-price food service; (2) the application process; (3) the name and telephone number of a contact person for the program; and (4) other information required by federal law. The Superintendent shall provide the same information to: (1) informational media, the local unemployment office, and any major area employers contemplating layoffs; and (2) the District's website (if applicable), all school newsletters, or students' registration materials. Parents/guardians enrolling a child in the District for the first time, any time during the school year, shall receive the eligibility information.

Should you have any questions about the Free and Reduced-price Food Service program, you may direct them to the Free and Reduced Lunch Assistant at 847-551-8300.

Nondiscrimination Assurance

The District shall avoid publicly identifying students receiving free or reduced-price meals and shall use methods for collecting meal payments that prevent identification of children receiving assistance.

Appeal

A family may appeal the District's decision to deny an application for free and reduced-price food services or to terminate such services as outlined by the U.S. Department of Agriculture in 7 C.F.R. §245.7, Determining Eligibility for Free and Reduced-Price Meals and Free Milk in Schools. The Superintendent shall establish a hearing procedure for adverse eligibility decisions and provide by mail a copy of them to the family. The District may also use these procedures to challenge a child's continued eligibility for free or reduced-price meals or milk.

During an appeal, students previously receiving food service benefits shall not have their benefits terminated. Students who were denied benefits shall not receive benefits during the appeal.

The Superintendent shall keep on file for a period of 3 years a record of any appeals made and the hearing record. The District shall also maintain accurate and complete records showing the data and method used to determine the number of eligible students served free and reduced-price food services. These records shall be maintained for 3 years.

LEGAL REF.:

U.S. Dept. of Agriculture, Food and Nutrition Service, National School Lunch Program, 7 C.F.R. Part 210.
U.S. Dept. of Agriculture, Food and Nutrition Service, Determining Eligibility for Free and Reduced-Price Meals and Free Milk In Schools, 7 C.F.R. Part 245.
105 ILCS 125/, School Breakfast and Lunch Program Act.
105 ILCS 126/, Childhood Hunger Relief Act.
23 Ill.Admin.Code 305.10 *et seq.*

ADOPTED: February 10, 2003

REVISED: June 22, 2009

Document Status: Draft Update

OPERATIONAL SERVICES

4:160 Environmental Quality of Buildings and Grounds

The Superintendent shall take all reasonable measures to protect: (1) the safety of District personnel, students, and visitors on District premises from risks associated with hazardous materials and (2) the environmental quality of the District's buildings and grounds.

Pesticides

Pesticides will not be applied on the paved surfaces, playgrounds, or playing fields of any school serving grades K-8 during a school day or partial school day when students are in attendance for instructional purposes. Additionally, the application of any rRestricted use pesticides ~~will not be~~is prohibited ~~applied~~ on or within 500 feet of school property during normal school hours. Before pesticides are used on District premises, the Superintendent or designee shall notify employees and parents/guardians of students as required by the Structural Pest Control Act, 225 ILCS 235/, and the Lawn Care Products Application and Notice Act, 415 ILCS 65/.

Coal Tar Sealant

~~Beginning on 1-1-23, b~~Before coal tar-based sealant products or high polycyclic aromatic hydrocarbon sealant products are used on District premises, the Superintendent or designee shall notify employees and parents/guardians of students in writing or by telephone as required by the Coal Tar Sealant Disclosure Act.

LEGAL REF.:

105 ILCS 5/10-20.17a; 5/10-20.48.

29 C.F.R. §1910.1030, Occupational Exposure to Bloodborne Pathogens, as adopted by the Illinois Department of Labor, 56 Ill.Admin.Code §350.700(b).

29 C.F.R. §1910.1200, Occupational Safety and Health Administration Hazard Communication Standards, as adopted by 820 ILCS 255/1.5, Toxic Substances Disclosure to Employees Act.

20 ILCS 3130/, Green Buildings Act.

105 ILCS 135/, Toxic Art Supplies in Schools Act.

Commented [OC10]: Updated in response to the Pesticide Application at Schools Act (PASA), 105 ILCS 160/, added by P.A. 103-496. Areas prohibited from treatment include paved surfaces, playgrounds and playing fields, where children are typically present.

105 ILCS 140/, Green Cleaning School Act.

105 ILCS 160/, Pesticide Application at Schools Act.

225 ILCS 235/, Structural Pest Control Act.

415 ILCS 60/14, Illinois Pesticide Act.

415 ILCS 65/, Lawn Care Products Application and Notice Act.

410 ILCS 170/, Coal Tar Sealant Disclosure Act.

820 ILCS 255/, Toxic Substances Disclosure to Employees Act. (*inoperative*)

23 Ill.Admin.Code §1.330.

CROSS REF.: 4:150 (Facility Management and Building Programs), 4:170 (Safety)

ADOPTED: February 10, 2003

REVISED: May 24, 2010; June 23, 2014; May 28, 2019; February 22, 2022

Document Status: Draft Update

GENERAL PERSONNEL

5:30 Hiring Process and Criteria

The District hires the most qualified personnel consistent with budget and staffing requirements and in compliance with Board of Education policy on equal employment opportunity and minority recruitment. The Superintendent is responsible for recruiting personnel and making hiring recommendations to the Board. If the Superintendent's recommendation is rejected, the Superintendent must submit another. The Superintendent may select personnel on a short-term basis for a specific project or emergency condition before the Board of Education's approval. No individual will be employed who has been convicted of a criminal offense listed in 105 ILCS 5/21B-80(c).

All applicants must complete a District application form in order to be considered for employment.

Job Descriptions

The Board maintains the Superintendent's job description and directs, through policy, the Superintendent, in his or her charge of the District's administration.

Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.

For employees not covered by any bargaining agreement or by an agreement that does not address this area:

The Superintendent shall develop and maintain a current, comprehensive job description for each position; however, a provision in a collective bargaining agreement or individual contract will control in the event of a conflict.

Investigations

The Superintendent or designee shall ensure that a fingerprint-based criminal history records check and a check of the Statewide Sex Offender Database and Violent Offender Against Youth Database is performed on each applicant as required by State law. When the applicant is a successful superintendent candidate who has been offered employment by the Board, the Board President shall ensure that these checks are completed. The Superintendent or designee, or if the applicant is a successful superintendent candidate, then the Board President shall notify an applicant if the applicant is identified in either database. The School Code requires the Board President to keep a conviction record confidential and share it only with the Superintendent,

Regional Superintendent, State Superintendent, State Educator Preparation and Licensure Board, any other person necessary to the hiring decision, the Ill. State Police and/or Statewide Sex Offender Database for purposes of clarifying the information, and/or the Teachers' Retirement System of the State of Illinois when required by law. The Board reserves its right to authorize additional background inquiries beyond a fingerprint-based criminal history records check when it deems it appropriate to do so, in accordance with applicable laws.

Each newly hired employee must complete a U.S. Citizenship and Immigration Services Form as required by federal law.

The District retains the right to discharge any employee whose criminal background investigation reveals a conviction for committing or attempting to commit any of the offenses outlined in 105 ILCS 5/21B-80 or who falsifies, or omits facts from, his or her employment application or other employment documents. If an indicated finding of abuse or neglect of a child has been issued by the Ill. Department of Children and Family Services or by a child welfare agency of another jurisdiction for any applicant for student teaching, applicant for employment, or any District employee, then the Board must consider that person's status as a condition of employment.

The Superintendent shall ensure that the District does not engage in any investigation or inquiry prohibited by law, including without limitation, investigation into or inquiry concerning: (1) credit history or report unless a satisfactory credit history is an established bona fide occupational requirement of a particular position; (2) The District does not screen applicants based on their current or prior wages or salary histories, including benefits or other compensation, by requiring that the wage or salary history satisfy minimum or maximum criteria; (3) The District does not request or require a wage or salary history as a condition of being considered for employment, being interviewed, continuing to be considered for an offer of employment, an offer of employment, or an offer of compensation; (4) The District does not request or require an applicant to disclose wage or salary history as a condition of employment; (5) The District does not ask an applicant or applicant's current or previous employers about wage or salary history, including benefits or other compensation; (6) claim(s) made or benefit(s) received under Workers' Compensation Act; and (7) access to an employee's or applicant's personal online account, such as social networking website, including a request for passwords to such accounts.

Sexual Misconduct Related Employment History Review (EHR)

Prior to hiring an applicant for a position involving *direct contact with children or students*, the Superintendent shall ensure that an EHR is performed as required by State law. When the applicant is a superintendent candidate, the Board President shall ensure that the EHR is initiated before a successful superintendent candidate is offered employment by the Board.

Physical Examinations

Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.

For employees not covered by any bargaining agreement or by an agreement that does not address this area:

Each new employee must furnish evidence of physical fitness to perform assigned duties and freedom from communicable disease. The physical fitness examination must be performed by a physician licensed in Illinois, or any other state, to practice medicine and surgery in any of its branches, a licensed advanced practice registered nurse, or a licensed physician assistant who has been delegated the authority by his or her supervising physician to perform health examinations. The employee must have the physical examination performed no more than 90 days before submitting evidence of it to the District.

The cost of the examination shall rest with the employee. Termination of employment may result for failure to supply medical proof that the employee is free from tuberculosis or for failure to present evidence of physical examination.

The Board may, from time to time, require an examination of any employee by a physician who is licensed in Illinois, or any other state, to practice medicine and surgery in any of its branches, a licensed advanced practice registered nurse, or a licensed physician assistant who has been delegated the authority by his or her supervising physician to perform health examinations, as a basis for sick leave pay or for other job related reasons as determined by the Board. The Board of Education shall assume the expenses for such examinations.

Orientation Program

The District's staff may provide an orientation program for new employees to acquaint them with the District's policies and procedures, the school's rules and regulations, and the responsibilities of their position. Before beginning employment, each employee must sign the *Acknowledgement of Mandated Reporter Status* form as provided in policy 5:90, *Abused and Neglected Child Reporting*.

Employee Responsibility for Observance of Rules and Regulations

All employees are expected to know and shall be responsible for observing all provisions of the law, all rules and regulations of the Board pertinent to their activities as employees of the District, observance of instructions and directions from the Board or administration, and all administrative regulations of the District. The rules and regulations of the Board are written to be consistent with the provision of state statutes.

LEGAL REF.:

42 U.S.C. §12112, Americans with Disabilities Act; 29 C.F.R. Part 1630.

15 U.S.C. §1681 *et seq*., Fair Credit Reporting Act.

8 U.S.C. §1324a *et seq*., Immigration Reform and Control Act.

105 ILCS 5/10-16.7, 5/10-20.7, 5/10-21.4, 5/10-21.9, 5/10-22.34, 5/10-22.34b, 5/21B-10, 5/21B-80, 5/21B-85, 5/22-6.5, 5/22-94, and 5/24-5.

20 ILCS 2630/3.3, Criminal Identification Act.

820 ILCS 55/, Right to Privacy in the Workplace Act.

820 ILCS 70/, Employee Credit Privacy Act.

820 ILCS 112/, Equal Pay Act of 2003.

Commented [OC11]: Legal reference amended to add the Equal Pay Act of 2003, 820 ILCS 112/10(b-25), added by P.A. 103-539, eff. 1-1-25. No substantive change.

Duldulao v. St. Mary of Nazareth Hospital, 136 Ill. App. 3d 763 (1st Dist. 1985), *aff'd in part and remanded* 115 Ill.2d 482 (Ill. 1987).

Kaiser v. Dixon, 127 Ill. App. 3d 251 (2nd Dist. 1984).

Molitor v. Chicago Title & Trust Co., 325 Ill. App. 124 (1st Dist. 1945).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 3:50 (Administrative Personnel Other Than the Superintendent), 4:60 (Purchases and Contracts), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:40 (Communicable and Chronic Infectious Disease), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:125 (Personal Technology and Social Media; Usage and Conduct), 5:220 (Substitute Teachers), 5:280 (Teacher Aides, Coaches, and Bus Drivers)

ADOPTED: February 10, 2003

REVISED: November 28, 2005; February 26, 2007; November 23, 2009; August 8, 2011; March 12, 2012; November 12, 2012; May 12, 2014; August 11, 2015; May 28, 2019; January 28, 2020; February 22, 2022; May 23, 2023

Document Status: Draft Update

PROFESSIONAL PERSONNEL

5:220 Substitute Teachers

The Superintendent may employ substitute teachers as necessary to replace teachers who are temporarily absent.

A substitute teacher must hold either a valid teaching or substitute license and may teach in the place of a licensed teacher who is under contract with the Board. There is no limit on the number of days that a substitute teacher may teach in the District during the school year, except as follows:

1. A substitute teacher holding a substitute license may teach for any one licensed teacher under contract with the District only for a period not to exceed ~~120 days beginning with the 2021-2022 through the 2022-2023 school year, otherwise~~ 90 paid school days in any one school term.
2. A teacher holding a Professional Educator License or Educator License with Stipulations may teach for any one licensed teacher under contract with the District only for a period not to exceed 120 paid school days.

The Ill. Teachers' Retirement System (TRS) limits a substitute teacher who is a TRS annuitant to substitute teaching for a period not to exceed 120 paid days or 600 paid hours in each school year through June 30, 2026, but not more than 100 paid days in the same classroom. Beginning July 1, 2026~~3~~, a substitute teacher who is a TRS annuitant may substitute teach for a period not to exceed 100 paid days or 500 paid hours in any school year, unless the subject area is one where the Regional Superintendent has certified that a personnel shortage exists.

The Board of Education establishes a daily rate of pay for substitute teachers. Substitute teachers receive only monetary compensation for time worked and no other benefits.

Short-Term Substitute Teachers

A short-term substitute teacher must hold a valid short-term substitute teaching license and have completed the District's short-term substitute teacher training program. Unless otherwise permitted by law, short-term substitutes may teach no more than five consecutive school days for each licensed teacher who is under contract with the Board.

Emergency Situations

Commented [OC12]: Updated in response to revisions to the Ill. Pension Code, 40 ILCS 5/16-118, amended by P.A.s 103-88 and 103-525.

A substitute teacher may teach when no licensed teacher is under contract with the Board if the District has an emergency situation as defined in State law. During an emergency situation, a substitute teacher is limited to 30 calendar days of employment per each vacant position. The Superintendent shall notify the appropriate Regional Office of Education (ROE) within five business days after the employment of a substitute teacher in an emergency situation. The Board may continue to employ the same substitute teacher in a vacant position for 90 calendar days or until the end of the semester, whichever is greater, if, prior to the end of the then current 30-calendar-day period, the District makes a written request to the ROE for a 30-calendar-day extension and the extension is granted by the ROE.

Commented [OC13]: Updated in response to 105 ILCS 5/21B-20(3), amended by P.A. 103-193, eff. 1-1-24.

Internal Substitution

Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.

LEGAL REF.:

105 ILCS 5/10-20.68, 5/21B-20(2), 5/21B-20(3), and 5/21B-20(4).

40 ILCS 5/16-118, Ill. Pension Code.

23 Ill.Admin.Code §1.790 (Substitute Teacher) and §25.520 (Substitute Teaching License).

CROSS REF.: 5:30 (Hiring Process and Criteria)

Document Status: Draft Update

PROFESSIONAL PERSONNEL

5:230 Maintaining Student Discipline

Maintaining an orderly learning environment is an essential part of each teacher's instructional responsibilities. A teacher's ability to foster appropriate student behavior is an important factor in the teacher's educational effectiveness. The Superintendent shall ensure that all teachers, other certificated [licensed] educational employees ~~(except for individuals employed as paraprofessional educators)~~, and persons providing a student's related service(s): (1) maintain discipline in the schools as required in the School Code, and (2) follow the Board policies and administrative procedures on student conduct, behavior, and discipline.

Commented [OC14]: Updated for accuracy in response to a required five-year review. No substantive change, as paraprofessionals are not licensed employees.

When a student's behavior is unacceptable, the teacher should first discuss the matter with the student, if appropriate. If the unacceptable behavior continues, the teacher should consult with the Building Principal and/or discuss the problem with the parent(s)/guardian(s). A teacher may remove any student from the learning setting whose behavior interferes with the lessons or participation of fellow students; a student's removal must be in accordance with Board policy and administrative procedures.

Teachers shall not use disciplinary methods which may be damaging to students, such as ridicule, sarcasm, or excessive temper displays. Corporal punishment (including slapping, paddling or prolonged maintenance of a student in physically painful positions, and intentional infliction of bodily harm) may not be used. Teachers may use reasonable force as needed to keep students, school personnel, and others safe, or for self-defense or defense of property.

LEGAL REF.:

105 ILCS 5/24-24.

23 Ill.Admin.Code §1.280.

CROSS REF.: 2:150 (Committees), 7:190 (Student Behavior), 7:230 (Misconduct by Students with Disabilities)

ADOPTED: February 10, 2003

REVISED: June 25, 2012; June 13, 2017

Document Status: Draft Update

EDUCATIONAL SUPPORT PERSONNEL

5:330 Sick Days, Vacation, Holidays, and Leaves

Sick Days

Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.

For employees not covered by any bargaining agreement or by an agreement that does not address this area, please refer to the CUSD 300 Staff Compensation and Benefits Booklet.

Vacation

Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.

For employees not covered by any bargaining agreement or by an agreement that does not address this area, please refer to the CUSD 300 Staff Compensation and Benefits Booklet.

Holidays

Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.

For employees not covered by any bargaining agreement or by an agreement that does not address this area, please refer to the CUSD 300 Staff Compensation and Benefits Booklet.

Personal/Emergency Leave

Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.

For employees not covered by any bargaining agreement or by an agreement that does not address this area, please refer to the CUSD 300 Staff Compensation and Benefits Booklet.

Leaves for Service in the Military and General Assembly

Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.

For employees not covered by any bargaining agreement or by an agreement that does not address this area, please refer to the CUSD 300 Staff Compensation and Benefits Booklet.

Education support personnel shall receive the same military and General Assembly leaves that are granted professional staff.

Bereavement Leave

Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.

For employees not covered by any bargaining agreement or by an agreement that does not address this area, please refer to the CUSD 300 Staff Compensation and Benefits Booklet.

Educational support personnel may receive the same bereavement leave that is granted professional staff.

School Visitation Leave

Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.

For employees not covered by any bargaining agreement or by an agreement that does not address this area, please refer to the CUSD 300 Staff Compensation and Benefits Booklet.

An eligible employee is entitled to a school visitation leave on the same terms and conditions granted professional staff.

Leaves for Victims of Domestic Violence, Sexual Violence, Gender Violence, or Other Crime of Violence

Educational support personnel receive a leave for victims of domestic violence, sexual violence, gender violence, or any other crime of violence on the same terms and conditions granted professional staff.

Family Bereavement Leave

Educational support personnel receive child bereavement leave on the same terms and conditions granted professional staff.

Child Extended Bereavement Leave

Educational support personnel receive child extended bereavement leave on the same terms and conditions granted professional staff.

Leave to Serve as a Trustee of the Ill. Municipal Retirement Fund

Upon request, the Board will grant 20 days of paid leave of absence per year to a trustee of the Ill. Municipal Retirement Fund in accordance with State law.

Association Leave

Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.

For employees not covered by any bargaining agreement or by an agreement that does not address this area, please refer to the CUSD 300 Staff Compensation and Benefits Booklet.

LEGAL REF.:

105 ILCS 5/10-20.7b, 5/10-20.83 ~~(final citation pending)~~, 5/24-2, 5/24-6, and 5/24-6.3.

10 ILCS 5/13-2.5, Election Code.

330 ILCS 61/, Service Member Employment and Reemployment Rights Act.

820 ILCS 147, School Visitation Rights Act.

820 ILCS 154/, ~~Child~~Family Bereavement Leave Act.

820 ILCS 156/, Child Extended Bereavement Leave Act.

820 ILCS 180/, Victims' Economic Security and Safety Act.

School Dist. 151 v. ISBE, 154 Ill.App.3d 375 (1st Dist. 1987); *Elder v. Sch. Dist. No.127 1/2*, 60 Ill.App.2d 56 (1st Dist. 1965).

CROSS REF.: 5:180 (Temporary Illness or Temporary Incapacity), 5:185 (Family and Medical Leave), 5:250 (Leaves of Absence)

ADOPTED: February 10, 2003

REVISED: November 26, 2007; January 14, 2008; April 26, 2010; June 10, 2013; August 11, 2015; February 28, 2017; May 28, 2019; January 28, 2020; February 22, 2022; February 28, 2023

Commented [OC15]: Updated in response to the Child Extended Bereavement Leave Act, 820 ILCS 156/, added by P.A. 103-466..

Document Status: Draft Update

INSTRUCTION

6:30 Organization of Instruction

The School District has instructional levels for grades pre-kindergarten through twelve. The grouping and housing of instructional levels in school facilities shall be according to plans developed by the Superintendent and approved by the Board of Education.

Kindergarten

The District maintains a full-day kindergarten with an instructional program that fulfills the District's curriculum goals and objectives and the requirements of the State law. The District also offers a half-day kindergarten for those parents/guardians who request a half-day program.

LEGAL REF.:

105 ILCS 5/10-20.37 and 5/10-22.18.

23 Ill.Admin.Code §1.420.

CROSS REF.: 6:40 (Curriculum Development), 6:170 (Title I Programs), 7:30 (Student Assignment), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students)

ADOPTED: February 10, 2003

REVIEWED: October 15, 2013; May 28, 2019

Commented [OC16]: Until the 2027-28 school year, a board may establish a full-day or half-day kindergarten program, but if a full-day program is established then the district must also establish a half-day program. 105 ILCS 5/10-22.18, amended by P.A. 103-410; 23 Ill.Admin.Code §1.420(h)(1).

Commented [OC17]: The Legal References are updated in response to 105 ILCS 5/10-20.19a, repealed by P.A. 103-410. 105 ILCS 5/10-22.18, amended by P.A. 103-410.

Document Status: Draft Update

INSTRUCTION

6:60 Curriculum Content

The curriculum shall contain instruction on subjects required by State statute or regulation as follows:

1. In kindergarten through grade 8, subjects include: (a) language arts, (b) reading, (c) other communication skills, (d) science, (e) mathematics, (f) social studies, (g) art, (h) music and (i) drug and substance abuse prevention including the dangers of opioid abuse. A reading opportunity of 60 minutes per day will be promoted for all students in kindergarten through grade 3 whose reading levels are one grade level or more lower than their current grade level. Daily time of at least 30 minutes (with a minimum of at least 15 consecutive minutes if divided) will be provided for supervised, unstructured, child-directed play for all students in kindergarten through grade 5. Before the completion of grade 5, students will be offered at least one unit of cursive instruction. In grades 6, 7, or 8, students must receive at least one semester of civics education in accordance with Illinois Learning Standards for social science.
2. In grades 9 through 12, subjects include: (a) language arts, (b) writing intensive courses, (c) science, (d) mathematics, (e) social studies including U.S. history, (f) foreign language, (g) music, (h) art, (i) driver and safety education, and (j) vocational education.

   Students otherwise eligible to take a driver education course must receive a passing grade in at least eight courses during the previous two semesters before enrolling in the course. The Superintendent or designee may waive this requirement if he or she believes a waiver to be in the student's best interest. The course shall include: (a) instruction necessary for the safe operation of motor vehicles, including motorcycles, to the extent that they can be taught in the classroom, (b) classroom instruction on distracted driving as a major traffic safety issue, (c) instruction on required safety and driving precautions that must be observed at emergency situations, highway construction and maintenance zones, and railroad crossings and their approaches, and (d) instruction concerning law enforcement procedures for traffic stops, including a demonstration of the proper actions to be taken during a traffic stop and appropriate interactions with law enforcement. Automobile safety instruction covering traffic regulations and highway safety must include instruction on the consequences of alcohol consumption and the operation of a motor vehicle. The eligibility requirements contained in State law for the receipt of a certificate of completion from the Secretary of State shall be provided to students in writing at the time of their registration.

3. In grades 7 through 12, as well as in interscholastic athletic programs, steroid abuse prevention must be taught.
4. In kindergarten through grade 12, provided it can be funded by private grants or the federal government, violence prevention and conflict resolution must be stressed, including: (a) causes of conflict, (b) consequences of violent behavior, (c) non-violent resolution, and (d) relationships between drugs, alcohol, and violence.
5. In grades kindergarten through 12, age-appropriate Internet safety must be taught, the scope of which shall be determined by the Superintendent or designee. The curriculum must incorporate policy 6:235, *Access to Electronic Networks* and, at a minimum, include: (a) education about appropriate online behavior, (b) interacting with other individuals on social networking websites and in chat rooms, and (c) cyberbullying awareness and response.
6. In all grades, students must receive developmentally appropriate opportunities to gain computer literacy skills that are embedded in the curriculum.
7. In all grades, character education must be taught including respect, responsibility, fairness, caring, trustworthiness, and citizenship in order to raise students' honesty, kindness, justice, discipline, respect for others, and moral courage. Instruction in all grades will include educating students about behaviors that violate policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment.*
8. In all schools, citizenship values must be taught, including: (a) American patriotism, (b) principles of representative government (the American Declaration of Independence, the Constitution of the United States of America and the Constitution of the State of Illinois), (c) proper use and display of the American flag, (d) the Pledge of Allegiance, and (e) the voting process.
9. In all grades, physical education must be taught including a developmentally planned and sequential curriculum that fosters the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle. Unless otherwise exempted, all students are required to engage daily during the school day in a physical education course. For exemptions and substitutions, see policies 6:310, *High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students* and 7:260, *Exemption from Physical Education*.
10. In all schools, health education must be stressed, including: (a) proper nutrition, (b) physical fitness, (c) components necessary to develop a sound mind in a healthy body, (d) dangers and avoidance of abduction, ~~and~~ (e) age-appropriate and evidence-informed sexual abuse and assault awareness and prevention education in all grades, and (f) beginning in the fall of 2024, in grades 9-12, the dangers of fentanyl. The Superintendent shall implement a comprehensive health education program in accordance with State law.
11. In all schools career/vocational education must be taught, including (a) the importance of work, (b) the development of basic skills to enter the world of work and/or continue formal education, (c) good work habits and values, (d) the relationship between learning and work, (e) if possible, a student work program

Commented [OC18]: Updated in response to 105 ILCS 5/27-13.2(c), added by P.A. 103-365, eff. 1-1-24.

that provides the student with work experience as an extension of the regular classroom. A career awareness and exploration program must be available at all grade levels.

12. In grades 9 through 12, consumer education must be taught, including: (a) financial literacy, including consumer debt and installment purchasing (including credit scoring, managing credit debt, and completing a loan application); budgeting; savings and investing; banking (including balancing a checkbook, opening a deposit account, and the use of interest rates); understanding simple contracts; State and federal income taxes; personal insurance policies; the comparison of prices; higher education student loans; identity-theft security; and homeownership (including the basic process of obtaining a mortgage and the concepts of fixed and adjustable rate mortgages, subprime loans, and predatory lending); and (b) the roles of consumers interacting with agriculture, business, labor unions and government in formulating and achieving the goals of the mixed free enterprise system.
13. In grades 9 through 12, a unit of instruction about the process of naturalization by which a foreign citizen or foreign national becomes a U.S. citizen that includes content from the components of the naturalization test administered by the U.S. Citizenship and Immigration Services.
14. In grades 9 through 12, intensive instruction in computer literacy, which may be included as a part of English, social studies, or any other subject.
15. In grades 9 through 12, a unit of instruction on media literacy that includes, but is not limited to, all of the following topics: (a) accessing information to evaluate multiple media platforms and better understand the general landscape and economics of the platforms, and issues regarding the trustworthiness of the source of information; (b) analyzing and evaluating media messages to deconstruct media representations according to the authors, target audience, techniques, agenda setting, stereotypes, and authenticity to distinguish fact from opinion; (c) creating media to convey a coherent message using multimodal practices to a specific target audience that includes, but is not limited to, writing blogs, composing songs, designing video games, producing podcasts, making videos, or coding a mobile or software application; (d) reflecting on media consumption to assess how media affects the consumption of information and how it triggers emotions and behavior; and (e) social responsibility and civics to suggest a plan of action in the class, school, or community for engaging others in a respectful, thoughtful, and inclusive dialogue over a specific issue using facts and reason.
16. In grades 9 through 12, an opportunity for students to take at least one computer science course aligned to Illinois learning standards. *Computer science* means the study of computers and algorithms, including their principles, hardware and software designs, implementation, and impact on society. Computer science does not include the study of everyday uses of computers and computer applications; e.g., keyboarding or accessing the Internet.
17. In all schools, conservation of natural resources must be taught, including: (a) home ecology, (b) endangered species, (c) threats to the environment, (d) the importance of the environment to life as we know it.

18. In all schools, instruction as determined by the Superintendent or designee on United States (U.S.) history must be taught, including: (a) the principles of representative government, (b) the Constitutions of the U.S. and Illinois, (c) the role of the U.S. in world affairs, (d) the role of labor unions, (e) the role and contributions of ethnic groups, including but not limited to, ~~the~~ African Americans, Albanians, Asian Americans, Bohemians, Czechs, French, Germans, Hispanics (including the events related to the forceful removal and illegal deportation of Mexican-American U.S. citizens during the Great Depression), Hungarians, Irish, Italians, Lithuanians, Polish, Russians, Scots, and Slovakians in the history of this country and State, (f) a study of the roles and contributions of lesbian, gay, bisexual, and transgender (LGBT) people in the history of the U.S. and Illinois, (g) Illinois history, ~~and~~ (h) the contributions made to society by Americans of different faith practices, including, but not limited to, Muslim Americans, Jewish Americans, Christian Americans, Hindu Americans, Sikh Americans, Buddhist Americans, and any other collective community of faith that has shaped America, (i) Native American nations' sovereignty and self-determination, both historically and in the present day, with a focus on urban Native Americans, and (j) beginning in the fall of 2024, the events of the Native American experience and Native American history within the Midwest and Illinois since time immemorial in accordance with 105 ILCS 5/27-20.05.

    In addition, all schools shall hold an educational program on the United States Constitution on Constitution Day, each September 17, commemorating the September 17, 1787 signing of the Constitution. However, when September 17 falls on a Saturday, Sunday, or holiday, Constitution Day shall be held during the preceding or following week.

19. In grade 7 and all high school courses concerning U.S. history or a combination of U.S. history and American government, students must view a Congressional Medal of Honor film made by the Congressional Medal of Honor Foundation, provided there is no cost for the film.
20. In all schools, the curriculum includes instruction as determined by the Superintendent or designee on the Holocaust and crimes of genocide, including Nazi atrocities of 1933-1945, the Native American genocide in North America, Armenian Genocide, the Famine-Genocide in Ukraine, and more recent atrocities in Cambodia, Bosnia, Rwanda, and Sudan.
21. In all schools, the curriculum includes instruction as determined by the Superintendent or designee on the history, struggles, and contributions of women.
22. In all schools, the curriculum includes instruction as determined by the Superintendent or designee on Black History, including the history of the pre-enslavement of Black people from 3,000 BCE to AD 1619, the African slave trade, slavery in America, the study of the reasons why Black people came to be enslaved, the vestiges of slavery in this country, the study of the American civil rights renaissance, as well as the struggles and contributions of African-Americans.

Commented [OC19]: Updated to mirror language contained in School Code (105 ILCS 5/27-21, amended by P.A. 103-422).

Commented [OC20]: Updated in response to 105 ILCS 5/27-21, amended by P.A. 103-422.

Commented [OC21]: 105 ILCS 5/27-20.3, amended by P.A. 103-422. Beginning with the 2024-2025 school year, instruction on Native American genocide is also required by 105 ILCS 5/27-20.05, added by P.A. 103-422 in grades 6-12.

23. In all grades, violence prevention and conflict resolution must be integrated, including: (a) causes of conflict, (b) alternative solutions, (c) non-violent resolution, provided it can be funded by private grants or the federal government.
24. In all schools offering a secondary agricultural education program, courses as required by 105 ILCS 5/2-3.80.
25. In all schools, instruction during courses as determined by the Superintendent or designee on disability history, awareness, and the disability rights movement.
26. In all schools, instruction as determined by the Superintendent or designee on the events of Asian American history, including the history of Asian Americans in Illinois and the Midwest, as well as the contributions of Asian Americans toward advancing civil rights from the 19th century onward, which must include the contributions made by individual Asian Americans in government and the arts, humanities, and sciences, as well as the contributions of Asian American communities to the economic, cultural, social, and political development of the United States.
27. In kindergarten through grade 8, education must be available to students concerning effective methods of preventing and avoiding traffic injuries related to walking and bicycling.
28. ~~In grades 9 through 12, a unit of instruction about the process of naturalization by which a foreign citizen or foreign national becomes a U.S. citizen that includes content from the components of the naturalization test administered by the U.S. Citizenship and Immigration Services.~~

Commented [OC22]: Removed because duplicate of number 13 above.

LEGAL REF.:

Pub. L. No. 108-447, Section 111 of Division J, Consolidated Appropriations Act of 2005.

Pub. L. No. 110-385, Title II, 122 stat. 4096 (2008), Protecting Children in the 21st Century Act.

47 C.F.R. §54.520.

5 ILCS 465/3 and 465/3a.

20 ILCS 2605/2605-480.

105 ILCS 5/2-3.80(e) and (f), 5/10-20.79, 5/10-23.13, 5/27-3, 5/27-3.5, 5/27-5, 5/27-6, 5/27-6.5, 5/27-7, 5/27-12, 5/27-12.1, 5/27-13.1, 5/27-13.2, 5/27-20.05, 5/27-20.08, 5/27-20.3, 5/27-20.4, 5/27-20.5, 5/27-20.7, 5/27-20.8, 5/27-21, 5/27-22, 5/27-23.3, 5/27-23.4, 5/27-23.7, 5/27-23.8, 5/27-23.10, 5/27-23.11, 5/27-23.15, 5/27-23.16, 5/27-24.1, and 5/27-24.2.

105 ILCS 110/3, Comprehensive Health Education Program.

105 ILCS 435/, Vocational Education Act.

625 ILCS 5/6-408.5, Ill. Vehicle Code.

23 Ill.Admin.Code §§1.420, 1.425, 1.430, and 1.440.

CROSS REF.: 4:165 (Awareness and Prevention of Child Sex Abuse and Grooming Behaviors), 6:20 (School Year Calendar and Day), 6:40 (Curriculum Development), 6:70 (Teaching About Religions), 6:235 (Access to Electronic Networks), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:260 (Exemption from Physical Education)

ADOPTED: February 10, 2003

REVISED: November 28, 2005; February 26, 2007; January 28, 2008; May 26, 2009; April 26, 2010; February 13, 2012; November 12, 2012; January 13, 2014; August 11, 2015; February 28, 2017; August 14, 2018; May 28, 2019; January 28, 2020; September 26, 2023

Document Status: Draft Update

INSTRUCTION

6:230 Library Media Program

The Superintendent or designee shall manage the District's library media program to comply with, (1) State law and Illinois State Board of Education rule, and (2) the following standards:

1. The program includes an organized collection of resources available to students and staff to supplement classroom instruction, foster reading for pleasure, enhance information literacy, and support research, as appropriate to students of all abilities in the grade levels served.
2. Financial resources for the program's resources and supplies are allocated to meet students' needs.
3. Students in all grades served have equitable access to library media resources.
4. The advice of an individual who is qualified according to ISBE rule is sought regarding the overall direction of the program, including the selection and organization of materials, provision of instruction in information and technology literacy, and structuring the work of library paraprofessionals.
5. The program adheres to the principles of the American Library Association's *Library Bill of Rights*, which indicate that materials should not be proscribed or removed because of partisan or doctrinal disapproval.
6. Staff members are invited to recommend additions to the collection.
7. Students may freely select resource center materials as well as receive guided selection of materials appropriate to specific, planned learning experiences.
8. ~~The program is guided by the principles of the American Library Association's *Library Bill of Rights* and its interpretation for school libraries.~~

Commented [OC23]: Updated in response to 75 ILCS 10/8.7, added by P.A. 103-100, eff. 1-1-24, requiring districts that wish to be eligible for State library grants (e.g., school library grants under 75 ILCS 10/8.4) to adopt the American Library Association's Library Bill of Rights

Commented [OC24]: Removed because duplicate of reworded statement 5 above.

Parents/guardians, employees, and community members who believe that library media program resources violate rights guaranteed by any law or Board policy may file a complaint using Board policy 2:260, *Uniform Grievance Procedure*.

The Superintendent or designee shall establish criteria consistent with this policy for the review of objections. Parents/guardians, employees, and community members with suggestions or complaints about library media program resources may complete a *Library Media Resource Objection Form*. The Superintendent or designee shall inform the parent/guardian, employee, or community member, as applicable, of the District's decision.

LEGAL REF:

75 ILCS 10/8.7.

23 Ill.Admin.Code §1.420(o).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 6:60 (Curriculum Content), 6:170 (Title I Programs), 6:210 (Instructional Materials), 6:260 (Complaints About Curriculum, Instructional Materials, and Programs)

ADOPTED: February 10, 2003

REVISED: October 31, 2008; May 26, 2009; September 26, 2023

REVIEWED: October 15, 2013; June 11, 2019

Document Status: Draft Update

STUDENTS

7:60 Residence

Resident Students

Only students who are residents of the District may attend a District school without a tuition charge, except as otherwise provided below or in State law. A student's residence is the same as the person who has legal custody of the student.

A person asserting legal custody over a student, who is not the child's natural or adoptive parent, shall complete a signed statement, stating: (a) that he or she has assumed and exercises legal responsibility for the child, (b) the reason the child lives with him or her, other than to receive an education in the District, and (c) that he or she exercises full control over the child regarding daily educational and medical decisions in case of emergency. In addition, the child's natural or adoptive parent, if available, shall complete a signed statement or affidavit stating: (a) the role and responsibility of the person with whom their child is living, and (b) that the person with whom the child is living has full control over the child regarding daily educational and medical decisions in case of emergency.

A student whose family moves out of the District during the school year will be permitted to attend school for the remainder of the year without payment of tuition.

Students who plan to be residents by the end of the semester may be permitted to enroll. Parents must submit legal documentation (contract for new construction and/or the purchase of a new home) to the Superintendent or designee for consideration.

When a student's change of residence is due to the military service obligation of the student's legal custodian, the student's residence is deemed to be unchanged for the duration of the custodian's military service obligation if the student's custodian made a written request. The District, however, is not responsible for the student's transportation to or from school.

If, at the time of enrollment, a dependent child of military personnel is housed in temporary housing located outside of the District, but will be living within the District within six months after the time of initial enrollment, the child is allowed to enroll, subject to the requirements of State law, and must not be charged tuition.

Residence of Students with Disabilities

Commented [OC25]: Added to reflection language in the School Code that speaks to residency determinations of students that receive special education services. When special education services are provided, a student's resident district is determined by 105 ILCS 5/14-1.11 (when the resident district is the district in which the parent/guardian resides), 14-1.11a, amended by P.A. 102-514 (when the resident district is the district in which the student resides), and 14-1.11b (applying the provisions of 105 ILCS 5/14-1.11 and 14-1.11a to determine the resident district in all cases in which special education services and facilities are provided).

The residence of a child with a disability is determined in accordance with 105 ILCS 5/14-1.11, 5.14-1.11a, and 5/14-1.11b.

Nonresident Students

Non-resident students may attend District schools upon the Superintendent's recommendation, approval of the Board of Education, and subject to the following:

1. The student will attend on a year-to-year basis. Approval for any one year is not authorization to attend a following year.
2. The student will attend the school designated by the Board of Education.
3. The student will be accepted only if there is sufficient room.
4. The student's parent(s)/guardian(s) will be charged the maximum amount of tuition as allowed by State law.
5. Transportation to and from school shall be the responsibility of the parent(s)/guardian(s).

The Superintendent or designee is authorized to enter into written agreements with cultural exchange organizations and institutions supported by charity to provide for tuition-free attendance by foreign exchange students and non-resident pupils of charitable institutions.

Homeless Children

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce records normally required to establish residency. Board policy 6:140, *Education of Homeless Children*, and its implementing administrative procedures, govern the enrollment of homeless children.

Challenging a Student's Residence Status

If the Superintendent or designee determines that a student attending school on a tuition-free basis is a non-resident of the District for whom tuition is required to be charged, he or she on behalf of the Board shall notify the person who enrolled the student of the tuition amount that is due. The notice shall detail the specific reasons why the Board believes that the student is a nonresident of the District and shall be given by certified mail, return receipt requested. The person who enrolled the student may challenge this determination and request a hearing as provided by the School Code, 105 ILCS 5/10-20.12b.

LEGAL REF.:

42 U.S.C. §11431 *et seq.*, McKinney-Vento Homeless Assistance Act.

105 ILCS 5/10-20.12a, 5/10-20.12b, 5/10-22.5, ~~and~~ 5/10-22.5a, 5/14-1.11, 5/14-1.11a, and 5/14-1.11b.

105 ILCS 45/, Education for Homeless Children Act.

105 ILCS 70/, Educational Opportunity for Military Children Act.

23 Ill.Admin.Code §1.240.

Israel S. by Owens v. Bd. of Educ. of Oak Park and River Forest High Sch. Dist. 200, 235 Ill.App.3d 652 (5th Dist. 1992).

Joel R. v. Board of Education of Manheim School District 83, 292 Ill.App.3d 607 (1st Dist. 1997).

Kraut v. Rachford, 51 Ill.App.3d 206 (1st Dist. 1977).

CROSS REF.: 6:140 (Education of Homeless Children), 7:50 (School Admissions and Student Transfers To and From Non-District Schools, 7:70 (Attendance and Truancy)

ADOPTED: February 10, 2003

REVISED: November 28, 2005; February 28, 2017; February 22, 2022

Document Status: Draft Update

STUDENTS

7:190 Student Behavior

The goals and objectives of this policy are to provide effective discipline practices that: (1) ensure the safety and dignity of students and staff; (2) maintain a positive, weapons-free, and drug-free learning environment; (3) keep school property and the property of others secure; (4) address the causes of a student's misbehavior and provide opportunities for all individuals involved in an incident to participate in its resolution; and (5) teach students positive behavioral skills to become independent, self-disciplined citizens in the school community and society.

When and *Where* Conduct Rules Apply

A student is subject to disciplinary action for engaging in *prohibited student conduct*, as described in the section with that name below, whenever the student's conduct is reasonably related to school or school activities, including, but not limited to:

1. On, or within sight of, school grounds before, during, or after school hours or at any time;
2. Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school;
3. Traveling to or from school or a school activity, function, or event; or
4. Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including, but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

Prohibited Student Conduct

The school administration is authorized to discipline students for gross disobedience or misconduct, including but not limited to:

1. Using, possessing, distributing, purchasing, or selling tobacco or nicotine materials, including without limitation, electronic cigarettes, including by students age 18 and over.
2. Using, possessing, distributing, purchasing, or selling alcoholic beverages. Students who are in the opinion of a District staff member under the influence of an alcoholic beverage are not permitted to attend school or school functions and are treated as though they had alcohol in their possession.

3. Using, being under the influence in the opinion of a District staff member, possessing, distributing, purchasing, selling, or offering for sale:

a. Any illegal drug or controlled substance, or cannabis (including marijuana, hashish, and medical cannabis unless the student is authorized to be administered a medical cannabis infused product under *Ashley's Law*).
b. Any anabolic steroid unless it is being administered in accordance with a physician's or licensed practitioner's prescription.
c. Any performance-enhancing substance on the Illinois High School Association's most current banned substance list unless administered in accordance with a physician's or licensed practitioner's prescription.
d. Any prescription drug when not prescribed for the student by a physician or licensed practitioner, or when used in a manner inconsistent with the prescription or prescribing physician's or licensed practitioner's instructions. The use or possession of medical cannabis, even by a student for whom medical cannabis has been prescribed, is prohibited unless the student is authorized to be administered a medical cannabis infused product under *Ashley's Law*.
e. Any inhalant, regardless of whether it contains an illegal drug or controlled substance: (a) that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system. The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications.
f. Any substance inhaled, injected, smoked, consumed, or otherwise ingested or absorbed with the intention of causing a physiological or psychological change in the body, including without limitation, pure caffeine in tablet or powdered form.
g. *Look-alike* or counterfeit drugs, including a substance that is not prohibited by this policy, but one: (a) that a student believes to be, or represents to be, an illegal drug, controlled substance, or other substance that is prohibited by this policy; or (b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug, controlled substance, or other substance that is prohibited by this policy.
h. Drug paraphernalia, including devices that are or can be used to: (a) ingest, inhale, or inject cannabis or controlled substances into the body; and (b) grow, process, store, or conceal cannabis or controlled substances.

Students who are under the influence of any prohibited substance, as determined by District staff, are not permitted to attend school or school functions and are treated as though they had the prohibited substance, as applicable, in their possession.

4. Using, possessing, controlling, or transferring a *weapon* as that term is defined in the **Weapons** section of this policy, or violating the **Weapons** section of this policy.
5. Using or possessing an electronic paging device. Using a cellular telephone, video recording device, personal digital assistant (PDA), or other electronic device in any manner that disrupts the educational environment or violates the rights of others, including audio, ~~or~~ video recording, live streaming, or taking pictures of any kind of another person (students or staff) without express permission to do so and using the device to take photographs in locker rooms or bathrooms, cheat, or otherwise violate student conduct rules. Prohibited conduct specifically includes, without limitation, creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction of oneself or another person through the use of a computer, electronic communication device, or cellular phone. Please refer to 7:190 AP5, *Student Discipline - Electronic Signaling Devices* for grade specific procedures found in the Parent/Guardian Handbook and the school handbook for additional expectations regarding the use of electronic devices.
6. Using or possessing a laser pointer unless under a staff member's direct supervision and in the context of instruction.
7. Disobeying rules of student conduct or directives from staff members or school officials. Examples of disobeying staff directives include refusing a District staff member's request to stop, present school identification, or submit to a search.
8. Engaging in academic dishonesty, including without limitation, cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, altering report cards, and wrongfully obtaining test copies or scores.
9. Engaging in hazing or any kind of bullying or aggressive behavior that does physical or psychological harm to a staff person or another student, or urging other students to engage in such conduct. Prohibited conduct specifically includes, without limitation, any use of violence, intimidation, force, noise, coercion, threats, stalking, harassment, sexual harassment, public humiliation, theft or destruction of property, retaliation, hazing, bullying, bullying using a school computer or a school computer network, or other comparable conduct.
10. Engaging in any sexual activity, including without limitation, offensive touching, sexual harassment, indecent exposure (including mooning), and sexual assault. This does not include the non-disruptive: (a) expression of gender or sexual orientation or preference, or (b) display of affection during non-instructional time.
11. Teen dating violence, as described in Board policy 7:185, *Teen Dating Violence Prohibited*.
12. Causing or attempting to cause damage to, or stealing or attempting to steal, school property or another person's personal property.
13. Entering school property or a school facility without proper authorization.
14. In the absence of a reasonable belief that an emergency exists, calling emergency responders (such as calling 911); signaling or setting off alarms or signals indicating the presence of an emergency; or indicating the presence of a bomb or explosive device on school grounds, school bus, or at any school activity.

15. Being absent without a recognized excuse; State law and School Board policy regarding truancy control will be used with chronic and habitual truants.
16. Being involved with any public school fraternity, sorority, or secret society, by: (a) being a member; (b) promising to join; (c) pledging to become a member; or (d) soliciting any other person to join, promise to join, or be pledged to become a member.
17. Being involved in gangs or gang-related activities, including displaying gang symbols or paraphernalia.
18. Violating any criminal law, including but not limited to, assault, battery, arson, theft, gambling, eavesdropping, vandalism, and hazing.
19. Making an explicit threat on an Internet website against a school employee, a student, or any school-related personnel if the Internet website through which the threat was made is a site that was accessible within the school at the time the threat was made or was available to third parties who worked or studied within the school grounds at the time the threat was made, and the threat could be reasonably interpreted as threatening to the safety and security of the threatened individual because of his or her duties or employment status or status as a student inside the school.
20. Operating an unmanned aircraft system (UAS) or drone for any purpose on school grounds or at any school event unless granted permission by the Superintendent or designee.
21. Engaging in any activity, on or off campus, that interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.
22. Using, possessing, controlling, or transferring any explosive or incendiary device. This includes any component of an explosive or incendiary device, e.g., schematics or other drawings, ignition agent, container, wiring, etc., when it is reasonably determined that the component was intended to be used as part of an explosive or incendiary device.
23. Student dress that is disruptive of the educational process, constitutes a threat to the safety or health of the student or others and/or is in violation of applicable law or ordinance.
24. Parking in unauthorized lot or parking area; not following school rules specific to on-site parking or engaging in a reckless/unsafe manner with a vehicle.
25. Loitering or congregating with others in bathrooms; blocking or preventing others from entering or leaving a bathroom; one student is permitted to be in a bathroom stall at one time.

Definition of Possession

For purposes of this policy, the term *possession* includes having control, custody, or care, currently or in the past, of an object or substance, including situations in which the item is: (a) on the student's person; (b) contained in another item belonging to, or under the control of, the student, such as in the student's clothing, backpack, or automobile;

(c) in a school's student locker, desk, or other school property; or (d) at any location on school property or at a school-sponsored event. "Forgetting" that an item is on one's person or in one's locker, desk, purse, backpack, or vehicle located on school property, etc., does not constitute lack of possession. Similarly, coming onto school grounds or to a school-sponsored event in a vehicle which the student knows contains an item constitutes possession of that item, even if the vehicle or the item is not the student's.

Efforts, including the use of positive interventions and supports, shall be made to deter students, while at school or a school-related event, from engaging in aggressive behavior that may reasonably produce physical or psychological harm to someone else. The Superintendent or designee shall ensure that the parent/guardian of a student who engages in aggressive behavior is notified of the incident. The failure to provide such notification does not limit the Board's authority to impose discipline, including suspension or expulsion, for such behavior.

No disciplinary action shall be taken against any student that is based totally or in part on the refusal of the student's parent/guardian to administer or consent to the administration of psychotropic or psychostimulant medication to the student.

Student Searches

Students have no reasonable expectation of privacy in their desks, lockers, school parking lots, vehicles located on school property, or other property owned or controlled by the school or their personal effects left in those areas. To maintain order and security in the schools, school authorities may inspect and search these areas and/or personal effects left in these areas, without notice to or the consent of the student, and without a search warrant. The Administrative Regulations further describe the District's right to search students and their property and to seize all resulting materials and evidence.

Disciplinary Measures

School officials shall limit the number and duration of expulsions and out-of-school suspensions to the greatest extent practicable, and, where practicable and reasonable, shall consider forms of non-exclusionary discipline before using out-of-school suspensions or expulsions. School personnel shall not advise or encourage students to drop out voluntarily due to behavioral or academic difficulties. Potential disciplinary measures include, without limitation, any of the following:

1. Notifying parent(s)/guardian(s).
2. Disciplinary conference.
3. Withholding of privileges.
4. Temporary removal from the classroom.
5. Return of property or restitution for lost, stolen, or damaged property.
6. In-school suspension. The Building Principal or designee shall ensure that the student is properly supervised.

7. After-school study or Saturday study provided the student's parent/guardian has been notified. If transportation arrangements cannot be agreed upon, an alternative disciplinary measure must be used. The student must be supervised by the detaining teacher or the Building Principal or designee.
8. Community service with local public and nonprofit agencies that enhances community efforts to meet human, educational, environmental, or public safety needs. The District will not provide transportation. School administration shall use this option only as an alternative to another disciplinary measure, giving the student and/or parent/guardian the choice.
9. Seizure of contraband; confiscation and temporary retention of personal property that was used to violate this policy or school disciplinary rules.
10. Suspension of bus riding privileges in accordance with Board policy 7:220, *Bus Conduct*.
11. Out-of-school suspension from school and all school activities in accordance with Board policy 7:200, *Suspension Procedures*. A student who has been suspended shall also be restricted from being on school grounds and at school activities.
12. Expulsion from school and all school activities for a definite time period not to exceed two calendar years in accordance with Board policy 7:210, *Expulsion Procedures*. A student who has been expelled shall also be restricted from being on school grounds and at school activities.
13. Transfer to an alternative program if the student is expelled or otherwise qualifies for the transfer under State law. The transfer shall be in the manner provided in Article 13A or 13B of the School Code.
14. Notifying juvenile authorities or other law enforcement when appropriate including without limitation, the conduct involves criminal activity, including but not limited to, illegal drugs (controlled substances), *look-alikes*, alcohol, or weapons or in other circumstances as authorized by the reciprocal reporting agreement between the District and local law enforcement agencies.
15. Peer jury.

The above list of disciplinary measures is a range of options that will not always be applicable in every case. In some circumstances, it may not be possible to avoid suspending or expelling a student because behavioral interventions, other than a suspension and expulsion, will not be appropriate and available, and the only reasonable and practical way to resolve the threat and/or address the disruption is a suspension or expulsion. Students enrolled in the District's State-funded preschool program(s) may be temporarily removed or transitioned to a new program in accordance with federal and State law. State law prohibits the expulsion of students from the program(s).

Students enrolled in the District's State-funded preschool program(s) may be temporarily removed or transitioned to a new program in accordance with federal and State law. State law prohibits the expulsion of students from the program(s).

Corporal punishment is prohibited. *Corporal punishment* is defined as slapping, paddling, or prolonged maintenance of students in physically painful positions, or

intentional infliction of bodily harm. Corporal punishment does not include reasonable force as needed to maintain safety for students, staff, or other persons, or for the purpose of self-defense or defense of property.

Isolated Time Out, Time Out, and Physical Restraint

Neither isolated time out, time out, nor physical restraint shall be used to discipline or punish a student. These methods are only authorized for use as permitted in 105 ILCS 5/10-20.33, State Board of Education rules (23 Ill.Admin.Code §§ 1.280, 1.285), and the District's procedure(s).

Weapons

A student who is determined to have brought one of the following objects to school, any school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school shall be expelled for a period of at least one calendar year but not more than two calendar years:

1. A *firearm*, meaning any gun, rifle, shotgun, or weapon as defined by Section 921 of Title 18 of the United States Code (18 U.S.C. § 921), firearm as defined in Section 1.1 of the Firearm Owners Identification Card Act (430 ILCS 65/), or firearm as defined in Section 24-1 of the Criminal Code of ~~1961~~2012 (720 ILCS 5/24-1).
2. A knife, brass knuckles, or other knuckle weapon regardless of its composition, a billy club, or any other object if used or attempted to be used to cause bodily harm, including *look-alikes* of any *firearm* as defined above.
3. Spent live and spent ammunition.

The expulsion requirement under either paragraph one or two above may be modified by the Superintendent, and the Superintendent's determination may be modified by the Board on a case-by-case basis. The Superintendent or designee may grant an exception to this policy, upon the prior request of an adult supervisor, for students in theatre, cooking, ROTC, martial arts, and similar programs, whether or not school-sponsored, provided the item is not equipped, nor intended, to do bodily harm.

This policy's prohibitions concerning weapons apply regardless of whether: (1) a student is licensed to carry a concealed firearm, or (2) the Board permits visitors, who are licensed to carry a concealed firearm, to store a firearm in a locked vehicle in a school parking area.

Re-Engagement of Returning Students

The Superintendent or designee shall maintain a process to facilitate the re-engagement of students who are returning from an out-of-school suspension, expulsion, or an alternative school setting. The goal of re-engagement shall be to support the student's ability to be successful in school following a period of exclusionary discipline

and shall include the opportunity for students who have been suspended to complete or make up work for equivalent academic credit.

Required Notices[2]

A school staff member shall immediately notify the office of the Building Principal in the event that he or she: (1) observes any person in possession of a firearm on or around school grounds; however, such action may be delayed if immediate notice would endanger students under his or her supervision, (2) observes or has reason to suspect that any person on school grounds is or was involved in a drug-related incident, or (3) observes a battery committed against any staff member or is subject to a battery. ~~Upon receiving such a report, the Building Principal or designee shall immediately notify the local law enforcement agency, Ill. State Police (ISP), and any involved student's parent/guardian.~~ *School grounds* includes modes of transportation to school activities and any public way within 1000 feet of the school, as well as school property itself.

Upon receiving ~~such~~ a report of (1), above, the Building Principal or designee shall immediately notify ~~the~~ local law enforcement. In addition, upon receiving a report on any of the above (1)-(3), the Building Principal or designee shall notify the Superintendent or designee ~~agency, Ill. State Police (ISP),~~ and any involved student's parent/guardian.

Upon receiving a report on any of the above (1)-(3), the Superintendent or designee shall immediately notify local law enforcement. The Superintendent or designee shall also report incidents involving battery against staff members to the Ill. State Board of Education through its web-based School Incident Reporting System as they occur during the year and no later than August 1 for the preceding school year.

Delegation of Authority

Each teacher, and any other school personnel when students are under his or her charge, is authorized to impose any disciplinary measure, other than suspension, expulsion, corporal punishment, or in-school suspension, that is appropriate and in accordance with the policies and rules on student discipline. Teachers, other certificated [licensed] educational employees, and other persons providing a related service for or with respect to a student, may use reasonable force as needed to maintain safety for other students, school personnel, or other persons, or for the purpose of self-defense or defense of property. Teachers may temporarily remove students from a classroom for disruptive behavior.

The Superintendent, Building Principal, Assistant Building Principal, or Dean of Students is authorized to impose the same disciplinary measures as teachers and may suspend students guilty of gross disobedience or misconduct from school (including all school functions) and from riding the school bus, up to 10 consecutive school days, provided the appropriate procedures are followed. The Board may suspend a student from riding the bus in excess of 10 school days for safety reasons.

Commented [OC26]: The building principal is required by law to notify the student's parent/guardian only when the alleged offense is firearm possession. 105 ILCS 5/27.1A(b). The policy revision expands this notification duty to include drug-related incidents and battery of a staff member. Although not required, administration deems this to be best practice.
The building principal is not required to notify the Illinois State Police of such offenses, as such this language is removed. Required reporting is now referenced in new paragraph below.

Incorporated
by Reference: 7:190-AP4 (Use of Isolated Time Out, Time Out, and Physical Restraint)

LEGAL REF.:

20 U.S.C. §~~6087~~7971, Pro-Children Act of 2004~~1994~~.

20 U.S.C. §7961 *et seq*., Gun Free Schools Act.

105 ILCS 5/10-20.5b, 5/10-20.14, 5/10-20.28, 5/10-20.36, 5/10-21.7, 5/10-21.10, 5/10-22.6, 5/10-27.1A, 5/10-27.1B, 5/22-33, 5/24-24, 5/26-12, 5/27-23.7, and 5/31-3.

105 ILCS 110/3.10, Critical Health Problems and Comprehensive Health Education Act.

410 ILCS 130/, Compassionate Use of Medical Cannabis Pilot Program.

410 ILCS 647/, Powdered Caffeine Control and Education Act.

430 ILCS 66/, Firearm Concealed Carry Act.

23 Ill.Admin.Code §§ 1.280, 1.285.

CROSS REF.: 2:150 (Committees), 2:240 (Board Policy Development), 5:230 (Maintaining Student Discipline), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 7:70 (Attendance and Truancy), 7:130 (Student Rights and Responsibilities), 7:140 (Search and Seizure), 7:150 (Agency and Police Interviews), 7:160 (Student Appearance), 7:170 (Vandalism), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:200 (Suspension Procedures), 7:210 (Expulsion Procedures), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:270 (Administering Medicines to Students), 7:310 (Restrictions on Publications; Elementary Schools), 7:315 (Restrictions on Publications; High Schools), 8:30 (Visitors to and Conduct on School Property)

Document Status: Draft Update

STUDENTS

7:270 Administering Medicines to Students

Students should not take medication during school hours or during school-related activities unless it is necessary for a student's health and well-being. When a student's licensed health care provider and parent(s)/guardian(s) believe that it is necessary for the student to take a medication during school hours or school related activities, the parent/guardian must request that the school dispense the medication to the child and otherwise follow the District's procedures on dispensing medication.

No School District employee shall administer to any student, or supervise a student's self-administration of, any prescription or non-prescription medication until a completed and signed School Medication Authorization Form (*SMA Form*) is submitted by the student's parents/guardians. No student shall possess or consume any prescription or non-prescription medication on school grounds or at a school-related function other than as provided for in this policy and its implementing procedures.

Nothing in this policy shall prohibit any school employee from providing emergency assistance to students, including administering medication.

The Building Principal shall include this policy in the Student Handbook and shall provide a copy to the parents/guardians of students.

Self-Administration of Medication

A student may possess and self-administer an epinephrine injector, e.g., EpiPen®, and/or asthma medication prescribed for use at the student's discretion, provided the student's parent/guardian has completed and signed an *SMA Form*. The Superintendent or designee will ensure an Emergency Action Plan is developed for each self-administering student.

A student may self-administer medication required under a *qualifying plan*, other than EpiPen® and/or asthma medication as defined above, provided the student's parent/guardian has completed and signed an *SMA Form*. A qualifying plan means: (1) an asthma action plan, (2) an Individual Health Care Action Plan, (3) an allergy emergency action plan~~III. Food Allergy Emergency Action Plan and Treatment Authorization Form~~, (4) a plan pursuant to Section 504 of the federal Rehabilitation Act of 1973, or (5) a plan pursuant to the federal Individuals with Disabilities Education Act. The medication(s) will continue to be stored in the nurse's office. Upon need, the student will arrive to the nurse's office, the medication(s) will be handed to the student,

Commented [OC27]: Updated to mirror language in 105 ILCS 5/10-22.21b and 105 ILCS 5/22-30, amended by P.A. 103-175. No substantive change.

and the student will self-administer the medication(s) in front of the nurse. Any remaining medication(s) will be returned to the nurse.

The District shall incur no liability, except for willful and wanton conduct, as a result of any injury arising from a student's self-administration of medication, including asthma medication or epinephrine injectors, or medication required under a qualifying plan. A student's parent/guardian must indemnify and hold harmless the District and its employees and agents, against any claims, except a claim based on willful and wanton conduct, arising out of a student's self-administration of an epinephrine injector, asthma medication, and/or a medication required under a qualifying plan.

School District Supply of Undesignated Epinephrine Injectors

The Superintendent or designee shall implement 105 ILCS 5/22-30(f) and maintain a supply of undesignated epinephrine injectors in the name of the District and provide or administer them as necessary according to State law. *Undesignated epinephrine injector* means an epinephrine injector prescribed in the name of the District or one of its schools. A school nurse or trained personnel, as defined in State law, may administer an undesignated epinephrine injector to a person when they, in good faith, believe a person is having an anaphylactic reaction. Each building administrator and/or his or her corresponding school nurse shall maintain the names of trained personnel who have received a statement of certification pursuant to State law.

School District Supply of Undesignated Opioid Antagonist- Narcan (naloxone)

The Superintendent or designee shall implement 105 ILCS 5/22-30(f) and may maintain a supply of undesignated opioid antagonists- Narcan (naloxone) ~~in the name of the District~~ and provide or administer it as necessary according to the State law.

Commented [OC28]: Reference to law added to language.

Opioid antagonist means a drug that binds to opioid receptors and blocks or inhibits the effect of opioid acting on the those receptors, including, but not limited to, naloxone hydrochloride or any other similarly acting drug approved by the US Food and Drug Administration. A Registered Nurse or Community First Responder, as defined in State Law, may administer an undesignated opioid antagonist to a person when they, in good faith, believe a person is having an opioid overdose.

The Superintendent, or designee, shall prepare administrative guidelines, as needed, to address the proper implementation of this policy.

Administration of Medical Cannabis

The Compassionate Use of Medical Cannabis Program Act allows a *medical cannabis infused product* to be administered to a student by one or more of the following individuals:

1. A parent/guardian of a student who is a minor who registers with the Ill. Dept. of Public Health (IDPH) as a *designated caregiver* to administer medical cannabis to their child. A designated caregiver may also be another individual other than the student's parent/guardian. Any designated caregiver must be at least 21 years old and is allowed to administer a *medical cannabis infused product* to a child who is a student on the premises of his or her school or on his or her school bus if:

a. Both the student and the designated caregiver possess valid registry identification cards issued by IDPH;
b. Copies of the registry identification cards are provided to the District;
c. That student's parent/guardian completed, signed, and submitted a *School Medication Authorization Form - Medical Cannabis*; and
d. After administering the product to the student, the designated caregiver immediately removes it from school premises or the school bus.

2. A properly trained school nurse or administrator, who shall be allowed to administer the *medical cannabis infused product* to the student on the premises of the child's school, at a school-sponsored activity, or before/after normal school activities, including while the student is in before-school or after-school care on school-operated property or while being transported on a school bus.
3. The student him or herself when the self-administration takes place under the direct supervision of a school nurse or administrator.

Medical cannabis infused product (product) includes oils, ointments, foods, and other products that contain usable cannabis but are not smoked or vaped. Smoking and/or vaping medical cannabis is prohibited.

The product may not be administered in a manner that, in the opinion of the District or school, would create a disruption to the educational environment or cause exposure of the product to other students. A school employee shall not be required to administer the product.

Discipline of a student for being administered a product by a designated caregiver, or by a school nurse or administrator, or who self-administers a product under the direct supervision of a school nurse or administrator pursuant to this policy is prohibited. The District may not deny a student attendance at a school solely because he or she requires administration of the product during school hours.

Void Policy

The **School District Supply of Undesignated Epinephrine Injectors** section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for undesignated epinephrine injectors from a physician or advanced practice nurse licensed to practice medicine in all its branches, or (2) fill the District's prescription for undesignated school epinephrine injectors.

The **School District Supply of Undesignated Opioid Antagonists** section of the policy is void whenever the Superintendent or designee is unable to obtain a supply of opioid antagonists due to a shortage, in which case the District shall make reasonable efforts to maintain a supply.

The **Administration of Medical Cannabis** section of the policy is void and the District reserves the right not to implement it if the District or school is in danger of losing federal funding.

Administration of Undesignated Medication

Upon any administration of an undesignated medication permitted by State law, the Superintendent or designee(s) must ensure all notifications required by State law and administrative procedures occur.

Undesignated Medication Disclaimers

Upon implementation of this policy, the protections from liability and hold harmless provisions applicable under State law apply.

No one, including without limitation, parents/guardians of students, should rely on the District for the availability of undesignated medication. This policy does not guarantee the availability of undesignated medications. Students and their parents/guardians should consult their own physician regarding these medication(s).

LEGAL REF.:

105 ILCS 5/10-20.14b, 5/10-22.21b, 5/22-30, and 5/22-33.

105 ILCS 145/, Care of Students with Diabetes Act.

410 ILCS 130/, Compassionate Use of Medical Cannabis Program Act.

720 ILCS 550/, Cannabis Control Act.

23 Ill.Admin.Code §1.540.

CROSS REF.: 7:285 (Anaphylaxis Prevention, Response, and Management Program)

ADOPTED: February 10, 2003

REVISED: February 26, 2007; March 12, 2012; August 11, 2015; January 24, 2017; March 12, 2019; July 7, 2020; August 25, 2020; June 28, 2022

Document Status: Draft Update

STUDENTS

7:290 Suicide and Depression Awareness and Prevention

Youth suicide impacts the safety of the school environment. It also affects the school community, diminishing the ability of surviving students to learn and the school's ability to educate. Suicide and depression awareness and prevention are important Board goals.

Suicide and Depression Awareness and Prevention Program

The Superintendent or designee shall develop, implement, and maintain a suicide and depression awareness and prevention program (Program) that advances the Board's goals of increasing awareness and prevention of depression and suicide. This program must be consistent with the requirements of *Ann Marie's Law* listed below; each listed requirement, 1-6, corresponds with the list of required policy components in the School Code Section 5/2-3.166(c)(2)-(7). The Program shall include:

1. Protocols for administering youth suicide awareness and prevention education to students and staff.
   a. For students, implementation will incorporate Board policy 6:60, *Curriculum Content*, which implements 105 ILCS 5/2-3.139 and 105 ILCS 5/27-7 (requiring education for students to develop a sound mind and a healthy body).
   b. For staff, implementation will incorporate Board policy 5:100, *Staff Development Program*, and teacher's institutes under 105 ILCS 5/3-14.8 (requiring coverage of the warning signs of suicidal behavior).
2. Procedures for methods of suicide prevention with the goal of early identification and referral of students possibly at risk of suicide. Implementation will incorporate:
   a. The training required by 105 ILCS 5/10-22.39 for ~~licensed school personnel and administrators~~all District staff who work with students to identify the warning signs of suicidal behavior in youth along with appropriate intervention and referral techniques, including methods of prevention, procedures for early identification, and referral of students at risk of suicide; and
   b. Ill. State Board of Education (ISBE)-recommended guidelines and educational materials for staff training and professional development, along with ISBE-recommended resources for students containing age-appropriate educational materials on youth suicide and awareness, if available pursuant to *Ann Marie's Law* on ISBE's website.
3. Methods of intervention, including procedures that address an emotional or mental health safety plan for use during the school day and at school-sponsored events for a student identified as being at increased risk of suicide including

Commented [OC29]: Training requirements expanded in response to 105 ILCS 5/10-22.39, amended by P.A. 103-542, eff. 1-1-24 and operative 7-1-24.

those students who: (A) suffer from a mental health disorder; (B) suffer from a substance abuse disorder; (C) engage in self-harm or have previously attempted suicide; (D) reside in an out-of-home placement; (E) are experiencing homelessness; (F) are lesbian, gay, bisexual, transgender, or questioning (LGBTQ); (G) are bereaved by suicide; or (H) have a medical condition or certain types of disabilities. Implementation will incorporate paragraph number 2, above, along with Board policies:

a. 6:65, *Student Social and Emotional Development*, implementing the goals and benchmarks of the Ill. Learning Standards and 405 ILCS 49/15(b) (requiring student social and emotional development in the District's educational program);
b. 6:120, *Education of Children with Disabilities*, implementing special education requirements for the District;
c. 6:140, *Education of Homeless Children*, implementing provision of District services to students who are homeless;
d. 6:270, *Guidance and Counseling Program*, implementing guidance and counseling program(s) for students, and 105 ILCS 5/10-22.24a and 22.24b, which allow a qualified guidance specialist or any licensed staff member to provide school counseling services;
e. 7:10, *Equal Educational Opportunities*, and its implementing administrative procedure and exhibit, implementing supports for equal educational opportunities for students who are LGBTQ;
f. 7:50, *School Admissions and Student Transfers To and From Non-District Schools*, implementing State law requirements related to students who are in foster care;
g. 7:250, *Student Support Services*, implementing the Children's Mental Health Act, 405 ILCS 49/ (requiring protocols for responding to students with social, emotional, or mental health issues that impact learning ability); and
h. State and/or federal resources that address emotional or mental health safety plans for students who are possibly at an increased risk for suicide, if available on the ISBE's website pursuant to *Ann Marie's Law*.

4. Methods of responding to a student or staff suicide or suicide attempt. Implementation of this requirement shall incorporate building-level Student Support Committee(s) established through Board policy 7:250, *Student Support Services*.
5. Reporting procedures. Implementation of this requirement shall incorporate Board policy 6:270, *Guidance and Counseling Program,* and Board policy 7:250, *Student Support Services*, in addition to other State and/or federal resources that address reporting procedures.
6. A process to incorporate ISBE-recommended resources on youth suicide awareness and prevention programs, including current contact information for such programs in the District's Suicide and Depression Awareness and Prevention Program.

Illinois Suicide Prevention Strategic Planning Committee

The Superintendent or designee shall attempt to develop a relationship between the District and the Illinois Suicide Prevention Strategic Planning Committee, the Illinois Suicide Prevention Coalition Alliance, and/or a community mental health agency. The purpose of the relationship is to discuss how to incorporate the goals and objectives of the Illinois Suicide Prevention Strategic Plan into the District's Suicide Prevention and Depression Awareness Program.

Monitoring

The Board will review and update this policy pursuant to *Ann Marie's Law* and Board policy 2:240, *Board Policy Development*.

Information to Staff, Parents/Guardians, and Students

The Superintendent shall inform each school district employee about this policy and ensure its posting on the District's website. The Superintendent or designee shall provide a copy of this policy to the parent or legal guardian of each student enrolled in the District. Student identification (ID) cards, the District's website, and student handbooks and planners will contain the support information as required by State law.

Implementation

This policy shall be implemented in a manner consistent with State and federal laws, including the Student Confidential Reporting Act, 5 ILCS 860/, Children's Mental Health Act, 405 ILCS 49/, Mental Health and Developmental Disabilities Confidentiality Act, 740 ILCS 110/, and the Individuals with Disabilities Education Act, 42 U.S.C. §12101 *et seq.*

The District, Board, and its staff are protected from liability by the Local Governmental and Governmental Employees Tort Immunity Act. Services provided pursuant to this policy: (1) do not replace the care of a physician licensed to practice medicine in all of its branches or a licensed medical practitioner or professional trained in suicide prevention, assessments and counseling services, (2) are strictly limited to the available resources within the District, (3) do not extend beyond the school day and/or school-sponsored events, and (4) cannot guarantee or ensure the safety of a student or the student body.

LEGAL REF.:

42 U.S.C. § 1201 *et seq*., Individuals with Disabilities Education Act.

105 ILCS 5/2-3.166, 105 ILCS 5/2-3.139, 5/3-14.8, 5/10-20.76, 5/10-20.81, 5/10-22.24a, 5/10-22.24b, 5/10-22.39, 5/14-1.01 *et seq*., 5/14-7.02, and 5/14-7.02b, 5/27-7.

5 ILCS 860/, Student Confidential Reporting Act.

405 ILCS 49/, Children's Mental Health Act.

740 ILCS 110/, Mental Health and Developmental Disabilities Confidentiality Act.

745 ILCS 10/, Local Governmental and Governmental Tort Immunity Act.

CROSS REF.: 2:240 (Board Policy Development), 5:100 (Staff Development Program), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:120 (Education of Children with Disabilities), 6:270 (Guidance and Counseling Program), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:250 (Student Support Services)

ADOPTED: June 28, 2016

REVISED: May 28, 2019; February 22, 2022; February 28, 2023

Document Status: Review and Monitoring

COMMUNITY RELATIONS

8:25 Distribution and Display of Community Flyers and Posters

Commented [OC30]: The Board is required to review each policy every five years. This policy has been reviewed and no revisions are suggested at this time.

Non-school related organizations must ask the District Communication Personnel for permission: (1) to display posters in the area reserved for community posters, or (2) to have flyers distributed to students. The posters and/or flyers subject to a request must be student-oriented and have the sponsoring organization's name prominently displayed. Permission will be denied to post or distribute any material that would: disrupt the educational process; violate the rights of others, including material that is defamatory; invade the privacy of others; infringe on a copyright; or be obscene, vulgar, or indecent. No material, literature, or advertisement shall be posted or distributed without advance approval as described in this policy.

No commercial publications shall be posted or distributed unless their purpose is to further a school activity, such as graduation, class pictures, or class rings. No information from candidates for non-students' elective office shall be posted in the school, except on election day, or distributed to students.

If permission is granted, the organization must arrange to have copies delivered to the school. Distribution of material under this policy will be done by the classroom teacher without any discussion or loss of instructional time.

LEGAL REF.:

Berger v. Rensselaer Central School Corp., 982 F.2d 1160 (7th Cir. 1993), *cert. denied*, 113 S.Ct. 2344 (1993).

DiLoreto v. Downey Unified School Dist., 196 F.3d 958 (9th Cir. 1999).

Hedges v. Wauconda Community Unit School Dist., No. 118, 9 F.3d 5 (7th Cir. 1993).

Lamb's Chapel v. Center Moriches Union Free School Dist., 113 S.Ct. 2141 (1993).

Sherman v. Community Consolidated School Dist. 21, 8 F.3d 1160 (7th Cir. 1993), *cert. denied*, 114 S.Ct. 2109 (1994).

Victory Through Jesus Sports Ministry v. Lee's Summit R-7 Sch. Dist., 640 F.3d 329 (8th Cir. 2011), *cert. denied*, 132 S.Ct. 592 (2011).

CROSS REF.: 7:325 (Student Fundraising Activities)

ADOPTED: June 10, 2013

REVISED: October 22, 2019

Document Status: Review and Monitoring

COMMUNITY RELATIONS

8:26 Commercial Advertising

School district property shall not be used for advertising purposes without the prior approval of the Board of Education on a case-by-case basis.

Property that has been donated and accepted by the Board of Education may have affixed to the donation suitable recognition of the person or entity. The Board of Education has the discretion to approve or deny all proposed recognitions that will be on school district property.

The use of names or logos on any school district property within Community Unit School District 300 for any commercial purposes or any other purpose not directly related to a school sponsored or school affiliated organization is not permitted without the approval of the Board of Education. Manufacturer's labels or logos are not affected by the policy.

School property subject to this policy includes all real estate, fixtures, such as scoreboards, press boxes, bleachers, stadium fences, uniforms, and other personal property. While this list is comprehensive, it is not meant to be all-inclusive.

School publications such as ~~school~~ newspapers, ~~and~~ programs, temporary signage, spirit wear, announcements and digital advertising under $1000; ~~for~~ during various extracurricular activities are excluded from this policy. The building principal/designee must approve any advertisements contained in school publications.

Commented [OC31]: The Board is required to review each policy every five years. This policy has been reviewed and changes are suggested to reflect best practice.

No Board approval is needed for commercial material related to graduation, class rings, class pictures, and graduation announcements.

Commercial companies may purchase space for their advertisements in or on athletic field fences, scoreboards, or other appropriate locations provided that the advertisements are consistent with administrative procedures and are approved by the Board of Education.

ADOPTED: January 12, 2004

REVIEWED: October 22, 2019

Adopted: October 22, 2019

Document Status: Draft Update

COMMUNITY RELATIONS

8:30 Visitors to and Conduct on School Property

The following definitions apply to this policy:

School property - District and school buildings, grounds, and parking areas; vehicles used for school purposes; and any location used for a School Board meeting, school athletic event, or other school-sponsored or school-sanctioned events or activities.

Visitor - Any person other than an enrolled student or District employee.

All visitors to school property are required to report to the Building Principal's office and receive permission to remain on school property. All visitors must sign a visitors' log, show identification, and wear a visitor's badge. When leaving the school, visitors must return their badge. On those occasions when large groups of parents/guardians, friends, and/or community members are invited onto school property or when community members are attending Board meetings, visitors are not required to sign in but must follow school officials' instructions. Persons on school property without permission will be directed to leave and may be subject to criminal prosecution.

Requests to access a school building, facility, and/or educational program, or to interview personnel or a student for purposes of assessing the student's special education needs, should be made at the appropriate building. Access shall be facilitated according to guidelines from the Superintendent or designee.

The School District expects mutual respect, civility, and orderly conduct among all people on school property or at a school event. No person on school property or at a school event (including visitors, students, and employees) shall perform any of the following acts:

1. Strike, injure, threaten, harass, or intimidate a staff member, Board member, sports official or coach, or any other person.
2. Behave in an unsportsmanlike manner, or use vulgar or obscene language.
3. Unless specifically permitted by State law, possess a weapon, any object that can reasonably be considered a weapon or looks like a weapon, or any dangerous device. An individual licensed to carry a concealed firearm under the Illinois Firearm Concealed Carry Act is permitted to: (a) carry a concealed firearm within a vehicle into a parking area controlled by a school or the District and may store a firearm or ammunition concealed in a case within a locked vehicle or locked container out of plain view within the vehicle in the parking area, and/or

(b) carry a concealed firearm in the immediate area surrounding his or her vehicle in a parking area controlled by a school or the District for the limited purpose of storing or retrieving a firearm within the vehicle's trunk.

4. Damage or threaten to damage another's property.
5. Damage or deface school property.
6. Violate any Illinois law, or town or county ordinance.
7. Smoke or otherwise use tobacco products.
8. Distribute, consume, use, possess, or be impaired by or under the influence of an alcoholic beverage, cannabis, other lawful product, or illegal drug.
9. Be present when the person's alcoholic beverage, cannabis, other lawful product, or illegal drug consumption is detectible, regardless of when and/or where the use occurred.
10. Use or possess medical cannabis, unless he or she has complied with policy 7:270, *Administering Medicines to Students*, implementing *Ashley's Law*.
11. Impede, delay, disrupt, or otherwise interfere with any school activity or function (including using cellular phones in a disruptive manner).
12. Enter upon any portion of school premises at any time for purposes other than those that are lawful and authorized by the Board.
13. Operate a motor vehicle: (a) in a risky manner, (b) in excess of 20 miles per hour, or (c) in violation of an authorized District employee's directive.
14. Engage in any risky behavior, including roller-blading, roller-skating, or skateboarding.
15. Violate other District policies or regulations, or a directive from an authorized security officer or District employee directive.
16. Engage in any conduct that interferes with, disrupts, or adversely affects the District or a school function.

Convicted Child Sex Offender

State law prohibits a child sex offender from being present on school property or loitering within 500 feet of school property when persons under the age of 18 are present, unless the offender is:

1. A parent/guardian of a student attending the school and has notified the Building Principal of his or her presence at the school for the purpose of: (i) attending a conference at the school with school personnel to discuss the progress of his or her child academically or socially, (ii) participating in child review conferences in which evaluation and placement decisions may be made with respect to his or her child regarding special education services, or (iii) attending conferences to discuss other student issues concerning his or her child such as retention and promotion; or
2. Has received permission to be present from the Board, Superintendent, or Superintendent's designee. If permission is granted, the Superintendent or Board President shall provide the details of the offender's upcoming visit to the Building Principal.

In all cases, the Superintendent, or designee who is a certified employee, shall supervise a child sex offender whenever the offender is in a child's vicinity.

Exclusive Bargaining Representative Agent

Upon notifying the Building Principal's office, authorized agents of an exclusive bargaining representative will be provided reasonable access to employees in the bargaining unit they represent in accordance with State law. Such access shall be conducted in a manner that will not impede the normal operations of the District.

Enforcement

Any staff member may request identification from any person on school property; refusal to provide such information is a criminal act. The Building Principal or designee shall seek the immediate removal of any person who refuses to provide requested identification.

Any person who engages in conduct prohibited by this policy may be ejected from or denied admission to school property in accordance with State law. The person ~~is~~ also may be subject to being denied admission to school athletic or extracurricular events ~~or meetings~~ for up to one calendar year in accordance with the procedures below.

Procedures to Deny Future Admission to Athletic or Extracurricular School Events

Before any person may be denied admission to athletic or extracurricular school events ~~as provided in this policy~~, the person has a right to a hearing before the Superintendent or designee. The Superintendent may refuse the person admission pending such hearing. The Superintendent or designee must provide the person with a hearing notice, at least ten days before the hearing date. The hearing notice must contain:

1. An explanation of the recipient's right to a hearing;
2. The contact information for the Superintendent or designee so that the recipient of the notice can schedule a date, time, and place of the hearing;
3. A description of the prohibited conduct;
4. The proposed time period that admission to athletic or extracurricular school events will be denied; and
5. Instructions on how to waive a hearing.

Animals on School Property

In order to assure student health and safety, animals are not allowed on school property, except in the case of a service animal accompanying a student or other individual with a documented disability. This rule may be temporarily waived by the building principal in the case of an educational opportunity for students, provided that (a) the animal is appropriately housed, humanely cared for, and properly handled, and (b) students will not be exposed to a dangerous animal or an unhealthy environment.

Commented [OC32]: Updated in response to 105 ILCS 5/10-20.5 and under various criminal trespass statutes. Applicable criminal trespass laws include: 720 ILCS 5/21-1 (criminal damage to property); 5/21-1.2 (institutional vandalism); 5/21-3 (criminal trespass to real property); 5/21-5 (criminal trespass to State supported land); 5/21-5.5 (criminal trespass to a safe school zone); 5/21-9 (criminal trespass to a place of public amusement); 5/21-11 (distributing or delivering written or printed solicitation on school property).

Commented [OC33]: Revised to reflect that the procedures referenced are limited in scope to athletic or extracurricular school events only (in compliance with 105 ILCS 5/24-24).

LEGAL REF.:

Nuding v. Cerro Gordo Community Unit School Dist., 313 Ill. App.3d 344 (4th Dist. 2000).

20 U.S.C. §7971~~81~~ et seq., Pro-Children Act of 2001~~1994~~.

105 ILCS 5/10-20.5, 10-20.5b, 5/10-22.10, 5/22-33, 5/24-25, and 5/27-23.7(a).

115 ILCS 5/3(c), Ill. Educational Labor Relations Act.

410 ILCS 130/, Compassionate Use of Medical Cannabis Program Act.

~~430 ILCS 66/, Firearm Concealed Carry Act.~~

410 ILCS 705/, Cannabis Tax and Regulation Act.

430 ILCS 66/, Firearm Concealed Carry Act.

720 ILCS 5/11-9.3, 5/21-1, 5/21-1.2, 5/21-3, 5/21-5, 5/21-5.5, 5/21-9, and 5/21-11.

CROSS REF.: 2:200 (Types of Board of Education Meetings), 2:230 (Public Participation at Board of Education Meetings and Petitions to the Board), 4:170 (Safety), 5:50 (Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition), 6:120 (Education of Children with Disabilities), 6:250 (Community Resource Persons and Volunteers), 7:190 (Student Behavior), 7:270 (Administering Medicines to Students), 8:20 (Community Use of School Facilities), 8:40 (Spectator Conduct and Sportsmanship for Athletic and Extracurricular Events)

ADOPTED: February 10, 2003

REVISED: November 28, 2005, May 10, 2010; January 13, 2014; June 28, 2016; January 28, 2020; July 7, 2020; August 23, 2022; February 28, 2023

DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO

DATE: **April 23, 2024**

TO: Dr. Susan Harkin, Superintendent
Board of Education

FROM: Eberto Mora
Assistant Superintendent of
Human Resources

Presented at the following Board Meetings	
Board Operations Committee	
Policy/Legislative	
School Utilization	
BOE 1st Reading	4/23/2024
BOE 2nd Reading	

SUBJECT: **Approval of Resolution Authorizing Honorable Dismissal of At-Will Full-Time Building Substitutes**

Background

Due to the challenges of ensuring the District's ability to staff our substitute positions, the District began working with EduStaff. Through this partnership and Edustaff's expertise, the District has seen an increase in its substitute pool and better fill rates in our schools.

As part of the transition to EduStaff, the District has transitioned 38 of its full-time substitutes to become EduStaff employees through attrition. This transition has allowed us to fill vacant positions more quickly and to meet the needs of our building better.

Now that we have seen that EduStaff can deliver on what was promised in their proposal and that we are down to 20 full-time substitutes, we will be reevaluating these positions with an option to transition these remaining positions to EduStaff. To do so, the Administration recommends eliminating at-will District 300 Full-Time Building Substitute positions for the 2024-2025 school year and requesting that the Board honorably dismiss the affected at-will Full-Time Building Substitutes.

Administrative Recommendation

The Administration recommends the Board approve the resolution authorizing the honorable dismissal of at-will District 300 Full-Time Building Substitutes due to the elimination of Full-Time Building Substitute positions.

Fiscal Impact

None

COMMUNITY UNIT SCHOOL DISTRICT NO. 300

RESOLUTION AUTHORIZING NOTICE OF HONORABLE DISMISSAL

OF AT-WILL FULL-TIME BUILDING SUBSTITUTES

WHEREAS, the Board of Education of School District No. 300, Kane, McHenry, Cook, and DeKalb Counties, Illinois, has determined to eliminate the at-will Full-Time Building Substitute positions employed by the Board; and

WHEREAS, the Board of Education has determined that the Full-Time Building Substitutes hereinafter set forth shall be dismissed at the end of the 2023-2024 school term and not re-employed as Full-Time Building Substitutes for the 2024-2025 school term;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of School District No. 300, Kane, McHenry, Cook, and DeKalb Counties, Illinois, as follows:

Section 1: That this Board of Education hereby determines that the at-will Full-Time Building Substitutes enumerated on **EXHIBIT 1**, attached hereto and made a part hereof, shall not be re-employed for the following school term, and are hereby honorably dismissed as employees in this School District effective at the close of the present school term. The reason for this dismissal is that this Board has decided to restructure Full-Time Building Substitute positions employed by the Board;

Section 2: That the President and Secretary of this Board of Education are hereby authorized and directed to give, by personal service, certified mail and return receipt requested, to Full-Time Building Substitutes, notice of the Board's decision to not re-employ said employees in Full-Time Building Substitute positions for the next ensuing school term, which shall be substantiated in the form of **EXHIBIT 2**, attached hereto and made a part hereof.

Section 3: This Resolution shall be in full force and effect from and after its adoption.

ADOPTED THIS 23RD DAY OF APRIL, 2024 BY THE FOLLOWING ROLL CALL VOTE:

YES: _____

NO: _____

ABSENT: _____

_____
President, Board of Education

Attest:

_____
Secretary, Board of Education

EXHIBIT 1

FULL-TIME BUILDING SUBSTITUTES HONORABLY DISMISSED
EFFECTIVE AT THE CLOSE OF THE 2023-2024 SCHOOL TERM

Beech, Conrad R.	Jacobs High School
Borah, Rachel L.	Parkview Elementary School
Dumelle, Kayla M.	Lakewood Elementary School
Dwyer, Rosanne M.	Hampshire Elementary School
Fazio-Lazzara, Joanna F.	Gilberts Elementary School
Florance, Christine L.	Neubert Elementary School
Gertz, Eileen M.	Sleepy Hollow Elementary School
Gonzalez, Joel R.	Lakewood Elementary School
Grabert, Katherine A.	deLacey Family Education Center
Grosso, Giovanny	Golfview Elementary School
Grummer, Carrie L.	deLacey Family Education Center
Holzwarth, Mollie J.	Westfield Community School
Johnson, Samantha M.	Hampshire Elementary School
Kooistra, Krista M.	Gilberts Elementary School
Mantovano, Alberto M.	Hampshire High School
Morton, Maura L.	Algonquin Lakes Elementary School
Moskalik, Gina M.	Liberty Elementary School
Paszkiewicz, Gina	Wright Elementary School
Rizza, Linda	Liberty Elementary School
Sauer, Jennifer A.	Wright Elementary School
Selvaggio, Samantha M.	Perry Elementary School
Stromme, Janet L.	Big Timber Elementary School
Sujdak Fitch, Maura E.	Lincoln Prairie Elementary School
Taylor, Katherine S.	Dundee-Crown High School
Tulley, Caron A.	Lincoln Prairie Elementary School
Vasquez, Raul R.	Dundee-Crown High School
Wallenberger, Colleen M.	Dundee Highlands Elementary School

EXHIBIT 2

NOTICE OF HONORABLE DISMISSAL TO AN AT-WILL FULL-TIME BUILDING SUBSTITUTE

Date

By U.S. Mail, Certified Mail, Return Receipt Requested, and Personal Service

Name
Address
Address 2

Dear _____:

You are hereby notified that the Board of Education of School District No. 300, Kane, McHenry, Cook, and DeKalb Counties, Illinois, at its April 23, 2024, meeting, has resolved to honorably dismiss you effective at the close of the 2023-2024 school term and, as such, you will not be re-employed as a Full-Time Building Substitute for the 2024-2025 school term. This action has been taken due to the decision of the Board to eliminate the at-will Full-Time Building Substitute positions employed by the Board.

Very truly yours,

Board of Education of School
District No. 300, Kane, McHenry,
Cook and DeKalb Counties, Illinois

By:

_____
President, Board of Education

Attest:

_____
Secretary, Board of Education

cc: Personnel File

ID #

«FIRST» «LAST_NAME»
«USERLEVELDESCRIPTION»
«POSITIONDESCRIPTION»

Acknowledge Acknowledgment of Receipt of Personal Service:

_____
Employee

ATTEST:

_____
Principal/Supervisor

Dated:_____

DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO

DATE: April 17, 2024

TO: Dr. Susan Harkin, Superintendent
Board of Education

FROM: Shelley Nacke, Chief of Education Services

Presented at the following Board Meetings	
Board Operations Committee	
Policy/Legislative	
School Utilization	
BOE 1st Reading	4/23/2024
BOE 2nd Reading	4/23/2024

SUBJECT: Student Private Placement Facility Agreement

Background

Previously, the Board had approved a contract with Shrub Oak for emergency student placement. There is no change in the status of this case. Therefore, the student will continue with placement at Shrub Oak.

As a refresher, here is the case: On February 4, 2022, ISBE filed emergency rules allowing school districts to place students in non-ISBE approved residential facilities when no ISBE-approved facility accepts the student or immediate placement is not available and allowing school districts to receive reimbursement for placements in such non-approved facilities if certain conditions are met. The emergency rules also allow for reimbursement when an ISBE Hearing Officer orders placement in a non-approved residential facility.

Current documentation for the 34-43 reimbursement was completed and approved by ISBE. The IEP team met and reviewed possible ISBE placements. This allows for reimbursement by ISBE for the schooling once the 2 per capita is met and 95-100% reimbursement for residential placement.

Administrative Recommendation

The Administration recommends approval of the contract with Shrub Oak, Monegan Lake, NY, for private placement services.

Fiscal Impact

$597,990.00 from Local Funds for the 24-25 school year and an increase of $24,790.00 from the previous year's cost of $573,200.00.

DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO

DATE: **April 23, 2024**

TO: Dr. Susan Harkin, Superintendent
Board of Education

FROM: Eberto Mora
Assistant Superintendent of
Human Resources

Presented at the following Board Meetings	
Board Operations Committee	
Policy/Legislative	
School Utilization	
BOE 1st Reading	4/23/2024
BOE 2nd Reading	5/14/2024

SUBJECT: **2024-2025 School Calendar (Revision) 4.23.2024**

Background
The current version of the 2024-2025 school calendar was approved by the Board on June 27, 2023.

Since the approval of the 2024-2025 school year calendar; Late Start dates for the 2024-2025 school year have been identified and need to be included as part of the 2024-2025 school calendar. These changes have been reviewed and recommended by the district calendar committee composed of representatives from DESA, LEAD, DESPA, and the Administrative Team.

Administrative Recommendation
The administration recommends that the revised 2024-2025 school calendar be approved as presented.

Fiscal Impact
None

District 300 School Calendar - 2024/2025

Presented to BOE on June 13, 2023- Revision December 12, 2023, April 23, 2024

July 24

Su	M	Tu	W	Th	F	Sa
	1	2	3	~~4~~	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 24

Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 24

Su	M	Tu	W	Th	F	Sa
1	~~2~~	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 24

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	~~14~~	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 24

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	~~27~~	~~28~~	~~29~~	30

December 24

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	~~24~~	~~25~~	~~26~~	~~27~~	28
29	30	~~31~~				

January 25

Su	M	Tu	W	Th	F	Sa
			~~1~~	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	~~20~~	21	22	23	24	25
26	27	28	29	30	31	

February 25

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	~~17~~	18	19	20	21	22
23	24	25	26	27	28	

March 25

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April 25

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	~~18~~	19
20	21	22	23	24	25	26
27	28	29	30			

May 25

Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	~~26~~	27	28	29	30	31

June 25

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	~~19~~	20	21
22	23	24	25	26	27	28
29	30					

ALL DATES SUBJECT TO CHANGE THROUGHOUT SCHOOL YEAR, w/BOARD OF EDUCATION APPROVAL

No Student & No Instruct. Staff Attend. | **End of Quarter/Semester, Full Day Attend.** | **District Closed** | **Late Start**

Emergency Days | **Teacher Institute/Inservice** | **Parent-Teacher Conferences** | **General Election Day**

Teacher Institute (8:00 AM to 3:00 PM) No Student Attend.	Thursday, August 8, 2024
Teacher Institute (8:00 AM to 3:00 PM) No Student Attend.	Friday, August 9, 2024
Teacher Institute (8:00 AM to 3:00 PM) No Student Attend.	Monday, August 12, 2024
First Day of School, Full Day of Student Attend.	Tuesday, August 13, 2024
Labor Day - Offices/Schools Closed	Monday, September 2, 2024
End of Quarter/Semester	Thursday, October 10, 2024
No Student and No Instructional Staff (LEAD/DESA) Offices Open	Friday, October 11, 2024
District Holiday - Offices/Schools Closed	Monday, October 14, 2024
Teacher Institute (8:00 AM to 3:00 PM) No Student Attend.	Friday, October 25, 2024
General Election Day- Offices/Schools Closed	Tuesday, November 5, 2024
Parent-Teacher Conferences, No Student Attend.	Monday, November 25, 2024
Parent-Teacher Conferences, No Student Attend.	Tuesday, November 26, 2024
Fall Break - Offices/Schools Closed	Wednesday, November 27 - Friday, November 29, 2024
End of Quarter/Semester	Friday, December 20, 2024
Winter Break, No Student Attend.	Monday, December 23, 2024 - Friday, January 3, 2025
Offices/Schools Closed to the public	December 23 - December 27, 2024, December 31, 2024 & January 1, 2025
Martin Luther King Day - Offices/Schools Closed	Monday, January 20, 2025
Presidents Day - Offices/Schools Closed	Monday, February 17, 2025
Teacher Inst. (8:00 AM to 3:00 PM) Kane Cty. ROE, No Student Attend.	Friday, February 28, 2025
End of Quarter/Semester	Friday, March 14, 2025
Spring Break, No Student Attend.	Monday, March 31 - Friday, April 4, 2025
Teacher Institute (8:00 AM to 3:00 PM) No Student Attend.	Thursday, April 17, 2025
District Holiday - Offices/Schools Closed	Friday, April 18, 2025
Last day of school, if no Emergency Days have been used	Friday, May 23, 2025
Memorial Day - Offices/Schools Closed	Monday, May 26, 2025
Last possible day of school - If ALL Emergency Days are used	Monday, June 2, 2025
Juneteenth	Thursday, June 19, 2025