# Board of Education Workshop/Business Meeting

Tuesday, May 9, 2023 6:00 PM
D300 Central Office - Anne B Miller Boardroom, 2550 Harnish Drive, Algonquin, IL 60102

1. **Call to Order**

1.1. Roll Call

2. **Closed Session, 6:00pm-6:30pm**

2.1. Motion to go into closed session for the purpose of discussing: 1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body 2(c)(1); 2. Litigation 2(c)(11); and 3. Security procedures, school building safety and security, and the use of personnel to respond to an actual, a threatened or a reasonably potential danger to the safety of employees, students, staff, the public or public property 2(c)(8).

2.2. Motion to suspend closed session

3. **Reconvene in Open Session at 6:30pm**

3.1. Roll Call

4. **Pledge of Allegiance, Lakewood Elementary School**

5. **Approval of the Agenda**

6. **Recognition**

6.1. Hampshire High School State Qualifying Math Team

6.2. ILMEA Jr. Jazz

6.3. D300 Foundation Distinguished Educator & Employee of the Year

7. **Public Participation Public Participation: Members of the public, especially residents of District 300, are welcome to contribute during public participation. To do so, you must sign up electronically via a computer located in the Central Office lobby between 6:00-6:30pm, or the start of the open meeting; be 18 years old or older or have a parent/legal guardian present with you, give your full name and respectfully state your comments, and you are not permitted to mention the names of specific staff members or students. The Board will not respond in this forum but will thoughtfully consider your statements.**

8. **Board Announcements**

8.1. Good News

9. **Superintendent Report**

9.1. Derogatory Language Update

10. **Items for Discussion**

10.1. Board Meeting Minutes for May 1, 2023

10.2. Disposal Report

10.3. Treasurer's Report

10.4. Student Fees 2023-24

10.5. Custodial Uniforms Bid (Extension)

10.6. HVAC Air Filter District Bid

10.7. Installation Services for Wheelchair Swing Bid

10.8. Operations Large Equipment Bid

10.9. Physical Education Uniforms Bid

10.10. Weed Control & Bee Control Bid

10.11. Student Yearbook RFP (Extension)

10.12. Activity Bus Lease Agreement (Extension)

10.13. Literacy Growth Software Subscription Agreement

10.14. Alternative Transportation Contract (Extension)

10.15. Behavioral Services Contract (Renewal)

10.16. Event Services Contract

10.17. Financial & Professional Development Management Software Contract (Renewal)

10.18. Professional Development Program Contract (Renewal)

10.19. Non Resident Student Application and Tuition #1

10.20. Student Out of State Travel Request

10.21. Board Policy Changes

10.22. Freedom of Information Act Report

11. **Consent Items**

11.1. Approval of Bills Payable

11.2. Approval of Human Resources Report

12. **Roll Call Action Items**

12.1. Approval of AP World History: Modern Curriculum Adoption

12.2. Approval of Big Timber/Ridgecrest Interim Traffic Signal Mutual Agreement

13. **Board Discussion**

13.1. Board Committee Reports

13.2. Board Discussion

14. **Closed Session**

14.1. Motion to go into closed session for the purpose of discussing: 1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body 2(c)(1); 2. Litigation 2(c)(11); and 3. Security procedures, school building safety and security, and the use of personnel to respond to an actual, a threatened or a reasonably potential danger to the safety of employees, students, staff, the public or public property 2(c)(8).

14.2. Motion to adjourn closed session

15. **Reconvene in Open Session**

15.1. Roll Call

16. **Adjournment**

# Community Unit School District 300 Monthly
# Fixed Asset Disposals
# 05/01/2023

| Date Submitted | Location | Type | Manufacturer / Publisher | Model/Title | Serial # | Tag | Reason for Disposal | Method of Disposal |
|---|---|---|---|---|---|---|---|---|
| 4/12/2023 | WCS | iPad | Apple | A1458 | DMPK9ZS6F183 | T32524 | Obsolete | Tech Recycle |
| 4/14/2023 | JHS | Slim Portable DVD Writer | LG | GP50NB40 | B1LUAL1145887 | T115058 | Broken | Tech Recycle |
| 4/25/2023 | LES | Laptop | Lenovo | L480 | PF1517PH | T79767 | Obsolete | Tech Recycle |
| 4/27/2023 | JHS | Laptop | Lenovo | L480 | PF1NP7HH | T89042 | Obsolete | Tech Recycle |
| 3/31/2023 | Admin | Refrigerator w/freezer | Maytag | AMA07393318 | K43213320 | 106608 | Broken | Metal Recycle |
| 4/3/2023 | B&G | Appliance | Crescor | 5495039 Warmer | AJG-K5057B | 105015 | Broken | Metal Recycle |
| 4/3/2023 | B&G | Appliance | Crescor | 1B1VA11B Food Warmer | CAB K5700C-25001 | 105016 | Broken | Metal Recycle |
| 4/18/2023 | GES | Walkie Talkie | Motorola | AAH50RDC9AA1AW | 018TKV3202 | T018272 | Broken | Tech Recycle |
| 4/24/2023 | B&G | Flat bed trailer | Nomanco | Grounds trailer. 2000 Nomanco | 9619WT0401 | N/A | Obsolete | Auction |
| 4/24/2023 | B&G | Flat bed trailer | Towmaster | 1996 Towmaster Trailer 12ft Tilt | 4KNTT1416TL161475 | N/A | Obsolete | Auction |
| 4/28/2023 | MES | Classroom Furniture | Multiple | 168 Student Desks | N/A | N/A | Damaged | Dispose |
| 4/28/2023 | MES | Classroom Furniture | Multiple | 489 Student Chairs | N/A | N/A | Damaged | Dispose |
| 4/28/2023 | GVES | Classroom Furniture | Multiple | 268 Student Desks | N/A | N/A | Damaged | Dispose |
| 4/28/2023 | GVES | Classroom Furniture | Multiple | 546 Student Chairs | N/A | N/A | Damaged | Dispose |
| 4/28/2023 | PVES | Classroom Furniture | Multiple | 272 Student Desks | N/A | N/A | Damaged | Dispose |
| 4/28/2023 | PVES | Classroom Furniture | Multiple | 371 Student Chairs | N/A | N/A | Damaged | Dispose |

*Supporting documentation available in the Purchasing Department.

Diane C. White

Diane C. White, Director of Purchasing

5/1/2023

Date

Your board package includes the March 2023 Unaudited Treasurer and Financial Report. Report highlights are as follows:

**Treasurer Report**
As of March 31, 2023, the District had $141,027,967 of cash on hand. The cash balance by fund was:

| | |
|---|---|
| Operating Fund | $105,208,246 |
| Bond & Interest Fund | $439,314 |
| Site & Construction Fund | $35,380,407 |
| **Total** | **$141,027,967** |

**Financial Report Analysis-All Funds**
*Expenditures*- If the District were to spend their dollars evenly each month, costs through March should be 75% of total spending. Listed below is a summary of cash expenditures as a percentage of total spending by fund.

| Fund | % of Budget | Comment |
|---|---|---|
| Education | 63.67% | This fund is on trend. Teacher and para salaries start in late August, as the previous year's wages were accrued in June 2022. |
| Operations & Maintenance | 64.99% | This fund is on trend. |
| Bond & Interest | 80.44% | The bond & interest fund is used to pay our debt payments made in December and June. |
| Transportation | 55.95% | This fund is on trend. |
| IMRF/Social Security | 66.23% | This fund is on trend. Teacher and para salaries start in late August, as the previous year's wages were accrued in June 2022. |
| Capital Projects | 29.65% | This fund is used to pay for our capital projects. |
| Tort | 100.01% | The tort fund is used to pay our insurance premiums. These premiums are paid in July. |

*Revenues*- the District has received 57.32% of its budgeted revenue compared to 60.30% prior YTD.

**Financial Reporting Analysis- Operating Funds**
*Operating Fund Revenue Summary by Source*- 57.97% compared to 61.33% prior YTD.
- Local Revenues are on-trend at 49.54%;
- State Revenues are on-trend at 73.81%;
- Federal Revenues are on-trend at 75.21% and are in line with federal grant expenditures.

*Operating Fund Expenditure Summary by Object*- 63.58% compared to 65.02% prior to YTD.
- Salaries are at 63.35%- teacher and para salaries started on August 26, as with previous school years, will accrue into June 2023;
- Benefits are at 61.20%- teacher and para salaries started on August 26, as with previous school years, will accrue into June 2023;
- Purchase Services are at 66.82%;
- Supplies/Materials are at 62.64%;
- Capital Outlay are at 66.61%;
- Other/Tuition are at 54.68%;
- Non-Capitalized Equipment (any equipment under our $5,000 capitalization threshold) is 79.58%. A large portion of the expenditures were purchases for Big Timber Elementary School.

**Monthly Notes**:
- Short-term interest rates have increased from 4.443% in February to 4.564% in March. Total interest for the year is $3,521,038.
- As of the end of March, health claims have exceeded the total premiums by $3.4 million.
- The Tort Fund has a deficit balance of ($293,946) due to payment of the District insurance premiums for worker's compensation and general liability insurance coverage. Property tax collections throughout the year will offset this deficit by the end of the fiscal year. The deficit is being covered by a loan from the working cash fund.
- Financials are presented on an unaudited cash basis and do not represent the District's final financial statements.

COMMUNITY UNIT SCHOOL DISTRICT NO 300
UNAUDITED FINANCIAL REPORT NO. 9
March 31, 2023
May 9, 2023

| | ED FUND | O&M FUND | B&I FUND | TRANS FUND | IMRF FUND | S&C FUND | WORKING CASH FUND | TORT FUND | TOTAL |
|---|---|---|---|---|---|---|---|---|---|
| **CASH BALANCE February 28, 2023** | $ 50,927,465 | $ 8,750,577 | $ 420,983 | $ 7,944,902 | $ 5,358,855 | $ 34,997,597 | $ 39,417,049 | $ (293,946) | $ 147,523,483 |
| **CASH RECEIPTS** | 16,382,175 | 74,365 | 18,331 | 41,112 | 5,160 | 705,967 | 41,996 | - | $ 17,269,106 |
| **CASH DISBURSEMENTS** | (19,926,291) | (1,388,710) | - | (1,611,509) | (514,955) | (323,159) | - | - | $ (23,764,623) |
| **CASH BALANCE March 31, 2023** | $ 47,383,349 | $ 7,436,232 | $ 439,313 | $ 6,374,506 | $ 4,849,061 | $ 35,380,406 | $ 39,459,044 | $ (293,946) | $ 141,027,966 |
| **INTERFUND TRANSFERS/LOANS*** | | | | | | | (293,946) | 293,946 | - |
| **ENDING CASH BALANCE March 31, 2023** | $ 47,383,349 | $ 7,436,232 | $ 439,313 | $ 6,374,506 | $ 4,849,061 | $ 35,380,406 | $ 39,165,098 | $ - | $ 141,027,966 |
| **INVESTMENT INCOME YEAR TO DATE** | $ 3,521,038 | | | | | | | | |

## TREASURER'S REPORT FOR THE MONTH OF MARCH 2023

| | | |
|---|---|---|
| **INVESTMENTS AT COST:** | | $ 141,027,966.53 |
| (See attached schedule for investment detail) | | |
| **MONTHLY PAYROLL:** | | |
| Educational Fund | $ 13,008,185.72 | |
| O&M Fund | $ 661,936.82 | |
| Transportation Fund | $ 56,913.36 | $ 13,727,035.90 |
| **PAYROLL RELATED EXPENDITURES:** | | |
| *(Not reflected in A/P Bill Listing)* | | |
| Educational and Transportation Funds; | | |
| Teachers, Retirement System | $ 860,747.89 | |
| Total Teachers, Retirement System | | $ 860,747.89 |
| Illinois Municipal Retirement Fund | | |
| IMRF | $ 174,465.27 | |
| FICA | $ 156,517.66 | |
| Medicare | $ 184,412.40 | |
| Total IMRF/FICA/Medicare Fund | | $ 515,395.33 |
| **Total Payroll and Related Expenditures** | | $ 15,103,179.12 |

COMMUNITY UNIT SCHOOL DISTRICT #300
Financial Report 9
March 31, 2023
By Fund, By Object

| **All Funds** | FY23 Budget | FY23 Actual | % of FY23 Budget |
|---|---|---|---|
| Local | 246,113,480 | 123,951,683 | 50.36% |
| State | 85,508,339 | 63,078,867 | 73.77% |
| Federal | 29,062,299 | 19,722,139 | 67.86% |
| Other Source | - | - | |
| Total Revenues | 360,684,118 | 206,752,688 | 57.32% |
| | | | |
| Salaries | 178,380,648 | 113,010,444 | 63.35% |
| Benefits | 47,386,856 | 29,000,502 | 61.20% |
| Purchased Services | 56,371,145 | 37,661,243 | 66.81% |
| Supplies/Materials | 13,154,220 | 8,239,346 | 62.64% |
| Capital Outlay | 24,269,259 | 7,653,259 | 31.53% |
| Other | 40,840,484 | 29,895,605 | 73.20% |
| Non-Capitalized Equipment | 5,198,746 | 4,137,117 | 79.58% |
| Total Expenditures | 365,601,358 | 229,597,516 | 62.80% |
| Revenues Over Disbursements | (4,917,240) | (22,844,828) | |
| Other Financing Sources | - | - | |
| Fund Balance Transfer | - | - | |
| Net Change to Fund Balance | (4,917,240) | (22,844,828) | |

COMMUNITY UNIT SCHOOL DISTRICT #300
Financial Report 9
March 31, 2023
By Fund, By Object

| **Operating Funds** | FY23 Budget | FY23 Actual | % of FY23 Budget |
|---|---|---|---|
| Local | 214,275,037 | 106,152,353 | 49.54% |
| State | 85,458,339 | 63,078,867 | 73.81% |
| Federal | 26,223,454 | 19,722,139 | 75.21% |
| Other Sources | - | - | |
| Total Revenues | 325,956,830 | 188,953,359 | 57.97% |
| | | | |
| Salaries | 178,380,648 | 113,010,444 | 63.35% |
| Benefits | 47,386,856 | 29,000,502 | 61.20% |
| Purchased Services | 56,351,145 | 37,655,535 | 66.82% |
| Supplies/Materials | 13,154,220 | 8,239,346 | 62.64% |
| Capital Outlay | 1,235,907 | 823,265 | 66.61% |
| Other/Tuition | 11,524,006 | 6,301,761 | 54.68% |
| Non-Capitalized Equipment | 5,198,746 | 4,137,117 | 79.58% |
| Total Expenditures | 313,231,528 | 199,167,970 | 63.58% |
| Revenues Over Disbursements | 12,725,302 | (10,214,611) | |
| Other Financing Sources | - | - | |
| Fund Balance Transfer | - | - | |
| Net Change to Fund Balance | 12,725,302 | (10,214,611) | |

COMMUNITY UNIT SCHOOL DISTRICT #300
Financial Report 9
March 31, 2023
By Fund, By Object

| **Fund 1-Educational** | FY23 Budget | FY23 Actual | % of FY23 Budget |
|---|---|---|---|
| Local | 168,470,217 | 82,269,472 | 48.83% |
| State | 76,393,073 | 56,503,653 | 73.96% |
| Federal | 26,223,454 | 19,722,139 | 75.21% |
| Other Sources | - | - | |
| Total Revenues | 271,086,744 | 158,495,263 | 58.47% |
| | | | |
| Salaries | 168,404,172 | 106,257,408 | 63.10% |
| Benefits | 38,572,977 | 23,155,875 | 60.03% |
| Purchased Services | 32,466,712 | 23,020,734 | 70.91% |
| Supplies/Materials | 5,646,646 | 3,634,551 | 64.37% |
| Capital Outlay | 248,661 | 362,807 | 145.90% |
| Other/Tuition | 11,515,006 | 6,295,897 | 54.68% |
| Non-Capitalized Equipment | 4,929,638 | 3,955,633 | 80.24% |
| Total Expenditures | 261,783,812 | 166,682,906 | 63.67% |
| Revenues Over Disbursements | 9,302,932 | (8,187,643) | |
| Other Financing Source Transfers | - | - | |
| Fund Balance Transfer | - | - | |
| Net Change to Fund Balance | 9,302,932 | (8,187,643) | |
| | | | |
| **Fund 2-Operations & Maintenance** | | | |
| Local | 25,813,825 | 14,597,980 | 56.55% |
| State | - | - | |
| Other Sources | - | - | |
| Total Revenues | 25,813,825 | 14,597,980 | 56.55% |
| | | | |
| Salaries | 9,517,262 | 6,323,454 | 66.44% |
| Benefits | 1,624,766 | 1,063,984 | 65.49% |
| Purchased Services | 3,927,048 | 2,872,645 | 73.15% |
| Supplies/Materials | 6,102,390 | 3,617,555 | 59.28% |
| Capital Outlay | 896,610 | 458,550 | 51.14% |
| Other | 9,000 | 5,865 | 65.16% |
| Non-Capitalized Equipment | 269,108 | 180,634 | 67.12% |
| Total Expenditures | 22,346,184 | 14,522,687 | 64.99% |
| Revenues Over Disbursements | 3,467,641 | 75,293 | |
| Other Financing Source Transfers | - | - | |
| Net Change to Fund Balance | 3,467,641 | 75,293 | |
| | | | |
| **Fund 3-Bond & Interest** | | | |
| Local | 26,932,112 | 13,381,381 | 49.69% |
| Other Sources | - | - | 0.00% |
| Total Revenues | 26,932,112 | 13,049,102 | 48.45% |
| | | | |
| Purchased Services | 20,000 | 5,708 | 28.54% |
| Other | 29,316,478 | 23,593,844 | 80.48% |
| Total Expenditures | 29,336,478 | 23,599,552 | 80.44% |
| Revenues Over Disbursements | (2,404,366) | (10,550,449) | |
| Other Financing Sources/(Uses) | | - | |
| Net Change to Fund Balance | (2,404,366) | (10,550,449) | |

COMMUNITY UNIT SCHOOL DISTRICT #300
Financial Report 9
March 31, 2023
By Fund, By Object

| **Fund 4-Transportation** | FY23 Budget | FY23 Actual | % of FY23 Budget |
|---|---|---|---|
| Local | 10,727,581 | 4,436,944 | 41.36% |
| State | 9,065,266 | 6,575,214 | 72.53% |
| Other Sources | - | - | |
| Total Revenues | 19,792,847 | 11,012,158 | 55.64% |
| | | | |
| Salaries | 459,214 | 429,581 | 93.55% |
| Benefits | 11,822 | 26,814 | 226.81% |
| Purchased Services | 17,818,247 | 9,622,909 | 54.01% |
| Supplies/Materials | 1,405,184 | 987,239 | 70.26% |
| Capital Outlay | 90,636 | 1,908 | 2.11% |
| Other | - | - | 0.00% |
| Non-Capitalized Equipment | - | 849 | 0.00% |
| Total Expenditures | 19,785,103 | 11,069,300 | 55.95% |
| Revenues Over Disbursements | 7,744 | (57,142) | |
| Other Financing Sources | - | - | |
| Net Change to Fund Balance | 7,744 | (57,142) | |
| | | | |
| **Fund 5-IMRF/Social Security** | | | |
| Local | 7,013,342 | 3,435,642 | 48.99% |
| Total Revenues | 7,013,342 | 3,435,642 | 48.99% |
| | | | |
| Benefits | 7,177,291 | 4,753,829 | 66.23% |
| Total Expenditures | 7,177,291 | 4,753,829 | 66.23% |
| Revenues Over Disbursements | (163,949) | (1,318,187) | |
| Other Financing Sources | - | - | |
| Net Change to Fund Balance | (163,949) | (1,318,187) | |
| | | | |
| **Fund 6-Capital Projects** | | | |
| Local | 4,906,331 | 4,417,949 | 90.05% |
| State | 50,000 | - | |
| Federal | 2,838,845 | - | 0.00% |
| Total Revenues | 7,795,176 | 4,417,949 | 56.68% |
| | | | |
| Salaries | - | - | |
| Benefits | - | - | |
| Purchased Services | - | - | |
| Supplies/Materials | - | - | |
| Capital Outlay | 23,033,352 | 6,829,994 | 29.65% |
| Other | - | - | |
| Total Expenditures | 23,033,352 | 6,829,994 | 29.65% |
| Revenues Over Disbursements | (15,238,176) | (2,412,046) | |
| Other Financing Sources | - | - | |
| Fund Balance Transfer | - | - | |
| Net Change to Fund Balance | (15,238,176) | (2,412,046) | |

COMMUNITY UNIT SCHOOL DISTRICT #300
Financial Report 9
March 31, 2023
By Fund, By Object

| **Fund 7-Working Cash** | FY23 Budget | FY23 Actual | % of FY23 Budget |
|---|---|---|---|
| Local | 57,378 | 446,112 | 777.50% |
| Total Revenues | 57,378 | 446,112 | 777.50% |
| | | | |
| Total Expenditures | - | - | 0.00% |
| Revenues Over Disbursements | 57,378 | 446,112 | |
| Other Financing Uses | - | - | |
| Net Change to Fund Balance | 57,378 | 446,112 | |
| | | | |
| **Fund 8-Tort** | | | |
| Local | 2,192,694 | 966,204 | 44.06% |
| Total Revenues | 2,192,694 | 966,204 | 44.06% |
| | | | |
| Purchase Services | 2,139,138 | 2,139,248 | 100.01% |
| Total Expenditures | 2,139,138 | 2,139,248 | 100.01% |
| Revenues Over Disbursements | 53,556 | (1,173,044) | |
| Other Financing Uses | - | - | |
| Net Change to Fund Balance | 53,556 | (1,173,044) | |

March 31, 2023

**COMMUNITY UNIT SCHOOL DISTRICT #300**

Summary of Fiscal Year Investment Activity-All Funds

| Depository or Instrument | Type | # | Bank Year | Date Purchased | Date of Maturity | Term (Days) | Rate (%) | Par/Face | Principal Invested | Earnings to Maturity | Principal Invested @ 03/31/23 |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **OPERTATING FUND INVESTMENTS** | | | | | | | | | | | |
| US TREASURY N/B | SEC | | 365 | 6/17/2022 | 7/29/2022 | 42 | 1.500% | 5,008,630 | 5,000,000 | - | - |
| US TREASURY N/B | SEC | | 365 | 12/16/2021 | 8/31/2022 | 258 | 0.090% | 3,997,000 | 3,997,937 | | |
| Fed Home LN Discount | SEC | | 365 | 5/19/2022 | 8/23/2022 | 96 | 0.933% | 8,300,000 | 8,279,391 | - | - |
| Cash Mgmt Bill | SEC | | 365 | 5/20/2022 | 9/6/2022 | 109 | 0.971% | 11,232,000 | 11,199,522 | - | - |
| Bank of China | CD | | 365 | 12/15/2021 | 9/8/2022 | 267 | 0.101% | 249,984 | 249,800 | - | - |
| Financial Federal | CD | | 365 | 12/15/2021 | 9/8/2022 | 267 | 0.100% | 249,983 | 249,800 | - | - |
| Bank Hapoalim, NY | CD | | 365 | 12/15/2021 | 9/8/2022 | 267 | 0.100% | 249,983 | 249,800 | - | - |
| CIBC Bank USA/Private Bank | CD | | 365 | 12/15/2021 | 9/8/2022 | 267 | 0.100% | 249,984 | 249,800 | - | - |
| CIT Bank, National Association, CA | CDR | | 365 | 9/16/2021 | 9/15/2022 | 364 | 0.080% | 241,602 | 241,409 | - | - |
| Pinnacle Bank, TN | CDR | | 365 | 9/16/2021 | 9/15/2022 | 364 | 0.080% | 241,602 | 241,409 | - | - |
| City First Bank of D.C., National Association | CDR | | 365 | 9/16/2021 | 9/15/2022 | 364 | 0.080% | 241,602 | 241,409 | - | - |
| First Liberty Bank, OK | CDR | | 365 | 9/16/2021 | 9/15/2022 | 364 | 0.080% | 241,602 | 241,409 | - | - |
| Amarillo National Bank, TX | CDR | | 365 | 9/16/2021 | 9/15/2022 | 364 | 0.080% | 34,391 | 34,364 | - | - |
| State Bank of India | DTC | | 365 | 9/17/2021 | 9/16/2022 | 364 | 0.080% | 249,000 | 249,174 | - | - |
| US TREASURY N/B | SEC | | 365 | 7/29/2022 | 9/23/2022 | 56 | 2.200% | 5,016,877 | 5,000,000 | - | - |
| US TREASURY N/B | SEC | | 365 | 6/17/2022 | 10/6/2022 | 111 | 1.600% | 6,125,000 | 6,095,350 | - | - |
| US TREASURY N/B | SEC | | 365 | 6/17/2022 | 10/18/2022 | 123 | 1.830% | 7,645,000 | 7,599,664 | - | - |
| FIRST CAPITAL BANK | CD | | 365 | 12/17/2020 | 12/19/2022 | 732 | 0.150% | 249,950 | 249,200 | - | - |
| KS STATEBANK/KANSAS STATE BANK O | CD | | 365 | 12/17/2020 | 12/19/2022 | 732 | 0.151% | 249,353 | 248,600 | - | - |
| SERVISFIRST BANK | CD | | 365 | 12/17/2020 | 12/19/2022 | 732 | 0.160% | 249,900 | 249,100 | - | - |
| Luana Savings Bank | CD | | 365 | 12/17/2020 | 12/19/2022 | 732 | 0.150% | 249,950 | 249,200 | - | - |
| GBC International Bank | CD | | 365 | 12/17/2020 | 12/19/2022 | 732 | 0.142% | 249,912 | 249,200 | - | - |
| US TREASURY N/B | SEC | | 365 | 11/4/2021 | 12/31/2022 | 422 | 0.100% | 4,996,000 | 4,997,366 | - | - |
| Western Alliance Bank/Torrey Pines | CD | | 365 | 7/14/2021 | 1/4/2023 | 539 | 0.142% | 249,956 | 249,400 | - | - |
| Fed Home LN Discount | SEC | | 365 | 10/17/2022 | 1/11/2023 | 86 | 3.686% | 2,522,000 | 2,499,985 | - | - |
| Cash Mgmt Bill 912796ZJ1 | SEC | | 365 | 9/13/2022 | 1/10/2023 | 119 | 3.130% | 13,232,000 | 13,098,333 | - | - |
| Cash Mgmt Bill 912796ZL6 | SEC | | 365 | 9/27/2022 | 1/24/2023 | 119 | 3.470% | 8,697,000 | 8,599,715 | - | - |
| Cash Mgmt Bill 912796ZT9 | SEC | | 365 | 10/17/2022 | 2/7/2023 | 113 | 3.828% | 7,690,000 | 7,599,917 | - | - |
| US TREASURY N/B | SEC | | 365 | 6/17/2022 | 2/15/2023 | 243 | 2.410% | 7,015,000 | 6,967,594 | - | - |
| US TREASURY N/B | SEC | | 365 | 6/17/2022 | 2/28/2023 | 256 | 2.490% | 20,525,000 | 20,188,262 | - | - |
| US TREASURY N/B | SEC | | 365 | 6/17/2022 | 3/15/2023 | 271 | 2.530% | 7,600,000 | 7,486,891 | - | - |
| PONCE BANK | SDA | | | 3/31/2023 | | | 4.730% | 396 | 396 | - | 396 |
| NEXBANK, SSB-ICS | SDA | | | 3/31/2023 | | | 4.730% | 10,070,662 | 10,070,662 | - | 10,070,662 |
| Bank of China | SDA | | | 3/31/2023 | | | 4.820% | 585,331 | 585,331 | - | 585,331 |

| | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| Bank of China | SDA | | 3/31/2023 | | | 4.820% | 267,595 | 267,595 | - | 267,595 |
| Congressional Bank | SDA | | 3/31/2023 | | | 4.730% | 668,391 | 668,391 | - | 668,391 |
| NEXBANK, SSB-PHLY,TX | SDA | | 3/31/2023 | | | 4.730% | 16,430 | 16,430 | - | 16,430 |
| Fed Home LN Discount 313384DY2 | SEC | 365 | 1/5/2023 | 4/5/2023 | 90 | 4.440% | 13,093,000 | 12,949,272 | 143,728.41 | 12,949,272 |
| Fed Home LN Discount 313384EL9 | SEC | 365 | 1/5/2023 | 4/17/2023 | 102 | 4.440% | 7,594,000 | 7,499,651 | 94,349.12 | 7,499,651 |
| US TREASURY N/B | SEC | 365 | 1/5/2023 | 5/2/2023 | 117 | 4.510% | 1,724,000 | 1,699,431 | 24,569.15 | 1,699,431 |
| US TREASURY N/B | SEC | 365 | 1/26/2023 | 5/4/2023 | 98 | 4.520% | 12,752,000 | 12,599,086 | 152,914.19 | 12,599,086 |
| Fed Home LN Discount 313384FS3 | SEC | 365 | 1/27/2023 | 5/17/2023 | 110 | 4.580% | 4,765,000 | 4,699,234 | 65,766.27 | 4,699,234 |
| US TREASURY N/B | SEC | 365 | 1/31/2023 | 5/30/2023 | 119 | 4.603% | 2,740,000 | 2,699,487 | 40,512.95 | 2,699,487 |
| US TREASURY N/B | SEC | 365 | 11/4/2021 | 5/31/2023 | 573 | 0.230% | 5,005,000 | 4,996,789 | 8,211.33 | 4,996,789 |
| WI TREASURY SEC., 912797FZ5 | SEC | 365 | 3/28/2023 | 7/25/2023 | 119 | 4.780% | 4,062,000 | 3,999,836 | 62,163.59 | 3,999,836 |
| First Mid Bank & Trust, National Assoc | CD | 365 | 3/22/2023 | 7/26/2023 | 126 | 5.104% | 249,368 | 245,050 | 4,317.61 | 245,050 |
| Preferred Bank, NY | CD | 365 | 3/22/2023 | 7/26/2023 | 126 | 5.140% | 249,398 | 245,050 | 4,348.32 | 245,050 |
| US TREASURY N/B | SEC | 365 | 11/4/2021 | 11/30/2023 | 756 | 0.400% | 4,786,000 | 4,956,127 | | 4,956,127 |
| Fed Home Ln Discount NT | SEC | 365 | 3/2/2023 | 1/24/2024 | 328 | 5.095% | 8,162,000 | 7,799,917 | 362,082.64 | 7,799,917 |
| US TREASURY N/B | SEC | 365 | 7/15/2021 | 7/31/2024 | 1112 | 0.310% | 1,878,000 | 1,981,217 | | 1,981,217 |
| US TREASURY N/B | SEC | 365 | 7/15/2021 | 7/31/2025 | 1477 | 0.530% | 2,020,000 | 1,997,433 | 22,567.19 | 1,997,433 |
| US TREASURY N/B | SEC | 365 | 7/15/2021 | 7/31/2026 | 1842 | 0.700% | 1,874,000 | 1,982,926 | | 1,982,926 |
| | | | | | | | | | | |
| PMA/ISDLAF Liquid #10254-101 | Short term trust deposit | 365 | | as needed | n/a | 4.564% | | 15,110 | - | 15,110 |
| PMA/ISDLAF Max #10254-101 | Short term trust deposit | 365 | | as needed | n/a | 4.610% | | 21,551,045 | - | 21,551,045 |
| PMA/ISDLAF LTD #10254-101 | LTD Account | 365 | 1/19/2021 | 3/31/2023 | | | 10,010,000 | 10,078,000 | - | 10,010,000 |
| PMA/ISDLAF Liquid #10254-104 | Short term trust deposit | 365 | | as needed | n/a | 4.564% | | 9,733,310 | - | 9,733,310 |
| **Total Operating Investments with PMA** | | | | | | | | | | 123,336,775 |
| | | | | | | | | | Outstanding Items | (2,275,061) |
| | | | | | | | | | Bond & Interest Fund Transfers | 4,409,096 |
| | | | | | | | | | Construction Fund Transfers | (20,262,563) |
| **TOTALS OPERATING FUNDS AS OF** | | | | 31-Mar-23 | | | | | | 105,208,247 |
| **TOTALS BOND AND INTEREST FUND INVESTMENTS AS OF** (see page 3 for details): | | | | 31-Mar-23 | | | | | | 439,314 |
| **TOTAL CONSTRUCTION FUND INVESTMENTS AS OF** (see page 4 for details): | | | | 31-Mar-23 | | | | | | 35,380,406 |
| | | | | | | | | | | |
| **TOTAL FUNDS INVESTED** (Including Construction and Bond & Interest Fund) | | | | 31-Mar-23 | | | | | | **$ 141,027,967** |

March 31, 2023

**COMMUNITY UNIT SCHOOL DISTRICT #300**

Summary of Fiscal Year Investment Activity-Bond and Interest Fund

| Depository or Instrument | Type | # | Bank Year | Date Purchased | Date of Maturity | Term (Days) | Rate (%) | Par/Face | Principal Invested | Earnings to Maturity | Principal Invested @ 03/31/23 |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **BOND AND INTEREST FUND INVESTMENTS** | | | | | | | | | | | |
| PMA 1994 Escrow Fund; #10254-103-Liquic | Short term trust deposit | | 365 | | as needed | n/a | 4.564% | | 0 | - | 0 |
| PMA 1994 Escrow Fund; #10254-103-Max | Short term trust deposit | | 365 | | as needed | n/a | 4.610% | | 3,903,909 | - | 3,903,909 |
| ISDLAF+ Term Series | TS | | 365 | 11/4/2022 | 12/16/2022 | 42 | 3.720% | 13,055,647 | 13,000,000 | - | - |
| Treasury Bill | SEC | | 365 | 6/24/2022 | 12/22/2022 | 181 | 2.227% | 12,132,000 | 11,999,515 | - | - |
| **Total B&I Investments with PMA** | | | | | | | | | | | 3,903,909 |
| USBank Intercept Escrow Fund 400554.1 | MMA | | | | | | | | 943,699 | 0 | 943,699 |
| USBank Bond Pool Fund 431613.1 | MMA | | | | | | | | 801 | 0 | 801 |
| **Total B&I Investments with US Bank** | | | | | | | | | 944,500 | | 944,500 |
| **TOTAL BOND AND INTEREST FUNDS INVESTMENTS AS OF:** | | | | 31-Mar-23 | | | | | 944,500 | | 4,848,410 |
| | | | | | | | | | | Outstanding Items | - |
| | | | | | | | | | | Operating Fund Transfers | (4,409,096) |
| | | | | | | | | | | Cash Balance Per General Ledger | 439,314 |

March 31, 2023

**COMMUNITY UNIT SCHOOL DISTRICT #300**

Summary of Fiscal Year Investment Activity-Construction Fund

| Depository or Instrument | Type | # | Bank Year | Date Purchased | Date of Maturity | Term (Days) | Rate (%) | Par/Face | Principal Invested | to Maturity | Invested @ 03/31/23 |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **CONSTRUCTION FUND INVESTMENTS FUND INVESTMENTS** | | | | | | | | | | | |
| PMA/ISDLAF Max #10254-212 | Short term trust deposit | | 365 | | as needed | n/a | 4.610% | | 843 | - | 843 |
| PMA/ISDLAF LTD #10254-212 | LTD Account | | 365 | 1/19/2021 | 3/31/2023 | | | 15,117,000 | 15,117,000 | - | 15,117,000 |
| **TOTAL CONSTRUCTION FUNDS INVESTMENTS AS OF:** | | | | 31-Mar-23 | | | | | 15,117,843 | - | 15,117,843 |
| | | | | | | | | | | Outstanding Items | - |
| | | | | | | | | | | Operating Fund Transfers | 20,262,563 |
| | | | | | | | | | | Cash Balance Per General Ledger | 35,380,406 |

# Balance Sheet



| Consolidated | | Educational Fund | Consolidated | | |
|---|---|---|---|---|---|
| Account Nbr | Description | Current Year | Previous Year | Change | Percent |
| ASSETS | Assets | | | | |
| CURASSETS | Current Assets | | | | |
| 8000 | Cash | | | | |
| 8010-0000 | Cash | 44,863,048.25 | 49,413,789.20 | 4,550,740.95- | 9.2- |
| 8014-0000 | Payroll Account | 39,587.55 | 45,463.45 | 5,875.90- | 12.9- |
| 8015-0000 | Flex Account | 15,232.69 | 3,421.34- | 18,654.03 | 545.2- |
| 8016-0000 | Board Account Deposits | 858.50 | 458,577.85 | 457,719.35- | 99.8- |
| 8017-0000 | Student Payments Account | 1.80 | 5,283.29 | 5,281.49- | 100.0- |
| | Total Cash | 44,918,728.79 | 49,919,692.45 | 5,000,963.66- | 10.0- |
| RECEIVABLES | Receivables | | | | |
| 8100 | 110-122 | | | | |
| 8110-0000 | Interest Receivable | 424,117.00 | 1,946.00 | 422,171.00 | 21694.3 |
| 8190-0000 | Grants Receivable | 6,045,171.05 | 4,619,873.05 | 1,425,298.00 | 30.9 |
| 8192-0000 | Property Taxes Receivable | 70,468,621.00 | 70,898,213.00 | 429,592.00- | .6- |
| | Total 110-122 | 76,937,909.05 | 75,520,032.05 | 1,417,877.00 | 1.9 |
| 8400 | Other Current Assets | | | | |
| 8440-0000 | Prepaid Expenses | 1,416.00 | 1,194,994.30 | 1,193,578.30- | 99.9- |
| 8486-0000 | Invoice Tolerance | .02- | .03- | .01 | 33.3- |
| | Total Other Current Assets | 1,415.98 | 1,194,994.27 | 1,193,578.29- | 99.9- |
| | Total Receivables | 76,939,325.03 | 76,715,026.32 | 224,298.71 | .3 |
| | Total Current Assets | 121,858,053.82 | 126,634,718.77 | 4,776,664.95- | 3.8- |
| | Total Assets | 121,858,053.82 | 126,634,718.77 | 4,776,664.95- | 3.8- |
| LIABFBAL | Liabilities & Fund Equity | | | | |
| LIABILITIES | Liabilities | | | | |
| 9000 | Current Liabilities | | | | |
| 9011-0000 | Accounts Payable | 219,834.38- | 420,168.97- | 200,334.59 | 47.7- |
| 9021-0000 | Accrued Payroll | 7,644.77- | 354,430.88- | 346,786.11 | 97.8- |
| 9022-0000 | Deferred Revenue | 70,883,790.23- | 70,899,268.12- | 15,477.89 | |
| 9023-0000 | Accrued Accounts Payable (Auditor A | 761,502.17- | 1,144,384.06- | 382,881.89 | 33.5- |
| 9025-0000 | Unclaimed Property Liability | 0.00 | 39,373.23- | 39,373.23 | 100.0- |
| 9098-0000 | Premium Group Term Life (Noncash) ( | 22,003.80 | 14,275.66- | 36,279.46 | 254.1- |
| | Total Current Liabilities | 71,850,767.75- | 72,871,900.92- | 1,021,133.17 | 1.4- |
| 9300 | Payroll Deductions | | | | |
| 9301-0000 | Federal Withholding Tax Payable | 1,202.22 | 498.94 | 703.28 | 141.0 |
| 9302-0000 | SIT Payable | 293.73 | 218.94 | 74.79 | 34.2 |
| 9310-0000 | Annuities Payable | 248.47 | 0.00 | 248.47 | |
| 9311-0000 | Student Fees Payable | 0.00 | .10- | .10 | 100.0- |

# Balance Sheet



| Consolidated | | Educational Fund | | Consolidated | |
|---|---|---|---|---|---|
| Account Nbr | Description | Current Year | Previous Year | Change | Percent |
| 9300 | Payroll Deductions | | | | |
| 9320-0000 | Employee Disability/Life Payable | 39,589.60- | 417.03 | 40,006.63- | 9593.2- |
| 9321-0000 | FSA | 7,722.61 | 46,390.56- | 54,113.17 | 116.6- |
| 9325-0000 | Health Savings Account (HSA) | 0.00 | 328,631.48- | 328,631.48 | 100.0- |
| 9330-0000 | TRS | 679,212.77- | 647,261.35- | 31,951.42- | 4.9 |
| 9340-0000 | THIS-Employee | 152,788.97- | 201,054.88- | 48,265.91 | 24.0- |
| 9360-0000 | Other Payroll Deductions Payable | 0.00 | 843.00- | 843.00 | 100.0- |
| 9362-0000 | Garnishments | 731.66 | 0.00 | 731.66 | |
| 9363-0000 | Union Dues | 96.01 | 0.00 | 96.01 | |
| 9368-0000 | Employee Voluntary Insurance Payabl | 351.39 | 179.45 | 171.94 | 95.8 |
| | Total Payroll Deductions | 860,945.25- | 1,222,867.01- | 361,921.76 | 29.6- |
| 9400 | Other Payables | | | | |
| 9402-0000 | Owed to Foundation | 420.00- | 65.00- | 355.00- | 546.2 |
| 9403-0000 | Owed to Settlement | 1,257.50- | 1,257.50- | 0.00 | |
| 9404-0000 | Owed to Building-Music Donations | 1,124.23- | 1,075.01- | 49.22- | 4.6 |
| 9410-0000 | Owed to Building-Vending | 172,787.45- | 214,657.93- | 41,870.48 | 19.5- |
| 9411-0000 | Owed to Building-Picture Money | 174,440.75- | 205,394.44- | 30,953.69 | 15.1- |
| 9412-0000 | Owed to Building-ACT Prep Program | 479,705.14- | 412,841.59- | 66,863.55- | 16.2 |
| 9413-0000 | Owed to Building-Physical Education | 297,922.91- | 321,844.33- | 23,921.42 | 7.4- |
| 9414-0000 | Owed to Building-Athletics | 287,239.57- | 400,327.06- | 113,087.49 | 28.2- |
| 9415-0000 | Owed to Building-Yearbook | 118,026.08- | 133,484.58- | 15,458.50 | 11.6- |
| 9416-0000 | Owed to Building-Year in Review Vid | 3,300.15- | 3,300.15- | 0.00 | |
| 9417-0000 | Owed to Building-Athletic Tournamen | 240,716.33- | 289,937.91- | 49,221.58 | 17.0- |
| 9418-0000 | Owed to Building-Assignment Books | 2,820.00- | 2,820.00- | 0.00 | |
| 9419-0000 | Owed to Building-Other | 407,547.71- | 469,496.52- | 61,948.81 | 13.2- |
| 9420-0000 | Owed to Building - Spec Olympics | 4,499.41- | 4,499.41- | 0.00 | |
| 9421-0000 | Owed to Building - Admin Mentoring | 10,220.75- | 10,220.75- | 0.00 | |
| 9422-0000 | Owed to Building - Corporate Sponso | 32,515.47- | 29,315.78- | 3,199.69- | 10.9 |
| 9423-0000 | Owed to Building - Athletc Donation | 74,898.79- | 87,208.86- | 12,310.07 | 14.1- |
| 9424-0000 | Owed To Building - Musical | 154,211.86- | 163,208.28- | 8,996.42 | 5.5- |
| 9425-0000 | Owed to Building - Summer Camps | 4,812.57- | 4,812.57- | 0.00 | |
| 9426-0000 | Owed to Building - Library | 89,685.18- | 97,093.23- | 7,408.05 | 7.6- |
| 9428-0000 | Owed to Building - Homeless | 14,880.53- | 1,005.53- | 13,875.00- | 1379.9 |
| 9429-0000 | Owed to Building - BPAC | 360.64- | 360.64- | 0.00 | |
| 9430-0000 | Owed to Building - Donations | 117,259.72- | 91,565.89- | 25,693.83- | 28.1 |
| 9434-0000 | Owed to Buildings-Basketball | 419.13- | 3,539.90- | 3,120.77 | 88.2- |
| 9437-0000 | Owed to Buildings-Softball | 250.00- | 250.00- | 0.00 | |
| 9440-0000 | Owed to Building-Grants | 2,858.83- | 3,670.80- | 811.97 | 22.1- |
| 9460-0000 | Other Payables | 2,532,208.58 | 2,767,207.76 | 234,999.18- | 8.5- |
| 9461-0000 | Credit Card Payable | 482.96- | 482.96- | 0.00 | |
| 9462-0000 | Owed to Building-Print Shop | 1,515.25- | 207.25- | 1,308.00- | 631.1 |
| 9463-0000 | Summer Camp-Bowling | .30- | .30- | 0.00 | |
| 9464-0000 | Summer Camp-Girls Basketball | 2,860.19- | 2,523.56- | 336.63- | 13.3 |
| 9465-0000 | Summer Camp-Boys Basketball | 9,551.21- | 6,614.35- | 2,936.86- | 44.4 |
| 9466-0000 | Summer Camp-Coed Tennis | 9,214.08- | 5,958.75- | 3,255.33- | 54.6 |
| 9467-0000 | Summer Camp-Football | 745.72 | 1,535.57- | 2,281.29 | 148.6- |
| 9468-0000 | Summer Camp-Coed Volleyball | 2,694.87- | 822.59- | 1,872.28- | 227.6 |
| 9469-0000 | Summer Camp-Coed Wrestling | 4,654.19- | 4,197.15- | 457.04- | 10.9 |
| 9470-0000 | Summer Camp-Boys Baseball | 9,187.65- | 9,437.88- | 250.23 | 2.7- |
| 9471-0000 | Summer Camp-Girls Softball | 1,160.00- | 1,019.40- | 140.60- | 13.8 |

# Balance Sheet



| Consolidated | | Educational Fund | Consolidated | | |
|---|---|---|---|---|---|
| Account Nbr | Description | Current Year | Previous Year | Change | Percent |
| 9400 | Other Payables | | | | |
| 9472-0000 | Sports Camp-Elementary | 586.57- | 586.57- | 0.00 | |
| 9473-0000 | Summer Camp-Coed Soccer | 333.30 | 822.39- | 1,155.69 | 140.5- |
| 9474-0000 | Summer Camp-Cheerleading | 4,736.92- | 2,653.49- | 2,083.43- | 78.5 |
| 9475-0000 | Custodial Services | 138,173.49- | 166,493.87- | 28,320.38 | 17.0- |
| 9477-0000 | Summer Camp-Coed Basketball | 233.60 | 138.40- | 372.00 | 268.8- |
| 9478-0000 | Summer Camp-Girls Soccer | 604.37- | 54.21- | 550.16- | 1014.9 |
| 9479-0000 | Summer Camp-Coed Cross Country | 125.02- | 409.84- | 284.82 | 69.5- |
| 9480-0000 | Summer Camp-Boys Lacrosse | 2,261.25- | 1,671.71- | 589.54- | 35.3 |
| 9481-0000 | Summer Camp-Girls Lacrosse | 14.62- | .29- | 14.33- | 4941.4 |
| 9482-0000 | Summer Camp-Dance Camp | 3,649.06- | 5,562.10- | 1,913.04 | 34.4- |
| 9483-0000 | Summer Camp-Boys Soccer | 20,466.54- | 13,178.01- | 7,288.53- | 55.3 |
| 9484-0000 | Summer Camp-Girls Golf | 692.54- | 367.54- | 325.00- | 88.4 |
| 9485-0000 | Summer Camp-Boys Golf | 1,834.65- | 2,852.00- | 1,017.35 | 35.7- |
| 9486-0000 | Summer Camp-Girls Volleyball | 10,770.72- | 11,617.70- | 846.98 | 7.3- |
| 9488-0000 | Summer Camp-Marching Band | 1,948.74- | 2,737.41- | 788.67 | 28.8- |
| 9490-0000 | Summer Camp-Coed Baseball | 0.00 | 183.73- | 183.73 | 100.0- |
| 9491-0000 | Summer Camp-Coed Lacrosse | 0.00 | 68.72 | 68.72- | 100.0- |
| 9492-0000 | Summer Camp-Strength & Conditioning | 667.22- | 9,136.24- | 8,469.02 | 92.7- |
| 9493-0000 | Summer Camp-Girls Track | 208.99- | 0.00 | 208.99- | |
| 9494-0000 | Summer Camp-Boys Track | 225.00- | 0.00 | 225.00- | |
| 9495-0000 | Ed Services Donations | 520.65- | 520.65- | 0.00 | |
| 9496-0000 | FSL Events-Donations | 71.56- | 71.56- | 0.00 | |
| 9497-0000 | Coffee Shop | 4,575.19- | 4,575.19- | 0.00 | |
| 9498-0000 | Owed to Special Events | 1,741.77- | 1,741.77- | 0.00 | |
| 9499-0000 | Owed to Wellness | 33,988.84- | 20,819.84- | 13,169.00- | 63.3 |
| | Total Other Payables | 429,843.91- | 464,971.45- | 35,127.54 | 7.6- |
| 9500 | Long-Term Liabilities | | | | |
| 9505-0000 | Lease Liability GASB 87 | 3,696,757.00- | 0.00 | 3,696,757.00- | |
| | Total Long-Term Liabilities | 3,696,757.00- | 0.00 | 3,696,757.00- | |
| | Total Liabilities | 76,838,313.91- | 74,559,739.38- | 2,278,574.53- | 3.1 |
| FUNDBAL | Equity | | | | |
| 9900-0000 | Fund Balance | 55,633,280.55- | 58,464,986.75- | 2,831,706.20 | 4.8- |
| 9950-0000 | Current Year Net Change in Fund Balan | 10,613,540.64 | 6,390,007.36 | 4,223,533.28 | 66.1 |
| | Total Equity | 45,019,739.91- | 52,074,979.39- | 7,055,239.48 | 13.5- |
| | Total Liabilities & Fund Equit | 121,858,053.82- | 126,634,718.77- | 4,776,664.95 | 3.8- |

# Balance Sheet



| Consolidated | | Health Insurance Fund | | Consolidated | |
|---|---|---|---|---|---|
| Account Nbr | Description | Current Year | Previous Year | Change | Percent |
| ASSETS | Assets | | | | |
| CURASSETS | Current Assets | | | | |
| 8000 | Cash | | | | |
| 8010-0000 | Cash | 193,785.15 | 1,033,871.61 | 840,086.46- | 81.3- |
| | Total Cash | 193,785.15 | 1,033,871.61 | 840,086.46- | 81.3- |
| | Total Current Assets | 193,785.15 | 1,033,871.61 | 840,086.46- | 81.3- |
| | Total Assets | 193,785.15 | 1,033,871.61 | 840,086.46- | 81.3- |
| LIABFBAL | Liabilities & Fund Equity | | | | |
| LIABILITIES | Liabilities | | | | |
| 9000 | Current Liabilities | | | | |
| 9011-0000 | Accounts Payable | 13.41- | 2,953,082.10- | 2,953,068.69 | 100.0- |
| | Total Current Liabilities | 13.41- | 2,953,082.10- | 2,953,068.69 | 100.0- |
| 9300 | Payroll Deductions | | | | |
| 9322-0000 | Employee Health Payable | 5,034.12 | 1,992,362.45 | 1,987,328.33- | 99.7- |
| 9323-0000 | Employee Dental Payable | 186,050.39- | 40,973.36- | 145,077.03- | 354.1 |
| 9324-0000 | Employee Vision Payable | 12,755.47- | 32,178.60- | 19,423.13 | 60.4- |
| | Total Payroll Deductions | 193,771.74- | 1,919,210.49 | 2,112,982.23- | 110.1- |
| | Total Liabilities | 193,785.15- | 1,033,871.61- | 840,086.46 | 81.3- |
| | Total Liabilities & Fund Equit | 193,785.15- | 1,033,871.61- | 840,086.46 | 81.3- |

# Balance Sheet



| Consolidated | | Grant Fund | | Consolidated | |
|---|---|---|---|---|---|
| Account Nbr | Description | Current Year | Previous Year | Change | Percent |
| ASSETS | Assets | | | | |
| CURASSETS | Current Assets | | | | |
| 8000 | Cash | | | | |
| 8010-0000 | Cash | 1,093,920.64 | 1,411,117.90 | 317,197.26- | 22.5- |
| | Total Cash | 1,093,920.64 | 1,411,117.90 | 317,197.26- | 22.5- |
| RECEIVABLES | Receivables | | | | |
| 8400 | Other Current Assets | | | | |
| 8486-0000 | Invoice Tolerance | .01 | 0.00 | .01 | |
| | Total Other Current Assets | .01 | 0.00 | .01 | |
| | Total Receivables | .01 | 0.00 | .01 | |
| | Total Current Assets | 1,093,920.65 | 1,411,117.90 | 317,197.25- | 22.5- |
| | Total Assets | 1,093,920.65 | 1,411,117.90 | 317,197.25- | 22.5- |
| LIABFBAL | Liabilities & Fund Equity | | | | |
| LIABILITIES | Liabilities | | | | |
| 9000 | Current Liabilities | | | | |
| 9011-0000 | Accounts Payable | 18,807.97- | 12,539.02 | 31,346.99- | 250.0- |
| 9023-0000 | Accrued Accounts Payable (Auditor A | 2,710.63- | 12,929.07- | 10,218.44 | 79.0- |
| | Total Current Liabilities | 21,518.60- | 390.05- | 21,128.55- | 5416.9 |
| 9300 | Payroll Deductions | | | | |
| 9330-0000 | TRS | 58,417.96- | 34,862.00- | 23,555.96- | 67.6 |
| | Total Payroll Deductions | 58,417.96- | 34,862.00- | 23,555.96- | 67.6 |
| 9400 | Other Payables | | | | |
| 9428-0000 | Owed to Building - Homeless | 887.63 | 0.00 | 887.63 | |
| | Total Other Payables | 887.63 | 0.00 | 887.63 | |
| | Total Liabilities | 79,048.93- | 35,252.05- | 43,796.88- | 124.2 |
| FUNDBAL | Equity | | | | |
| 9900-0000 | Fund Balance | 798,799.58- | 972,536.58- | 173,737.00 | 17.9- |
| 9950-0000 | Current Year Net Change in Fund Balan | 216,072.14- | 403,329.27- | 187,257.13 | 46.4- |
| | Total Equity | 1,014,871.72- | 1,375,865.85- | 360,994.13 | 26.2- |
| | Total Liabilities & Fund Equit | 1,093,920.65- | 1,411,117.90- | 317,197.25 | 22.5- |

# Balance Sheet



| Consolidated | | Grant Fund | | Consolidated | |
|---|---|---|---|---|---|
| Account Nbr | Description | Current Year | Previous Year | Change | Percent |
| | | | | | |

# Balance Sheet



Balance Sheet
For Period 9 Ending March 31, 2023 | Fiscal Year 2023

| Consolidated | | Covid 19 Fund | | Consolidated | |
|---|---|---|---|---|---|
| Account Nbr | Description | Current Year | Previous Year | Change | Percent |
| ASSETS | Assets | | | | |
| CURASSETS | Current Assets | | | | |
| 8000 | Cash | | | | |
| 8010-0000 | Cash | 1,232,595.02 | 1,889,316.79- | 3,121,911.81 | 165.2- |
| | Total Cash | 1,232,595.02 | 1,889,316.79- | 3,121,911.81 | 165.2- |
| | Total Current Assets | 1,232,595.02 | 1,889,316.79- | 3,121,911.81 | 165.2- |
| | Total Assets | 1,232,595.02 | 1,889,316.79- | 3,121,911.81 | 165.2- |
| LIABFBAL | Liabilities & Fund Equity | | | | |
| LIABILITIES | Liabilities | | | | |
| 9000 | Current Liabilities | | | | |
| 9011-0000 | Accounts Payable | 7,690.08 | 57,066.42- | 64,756.50 | 113.5- |
| 9023-0000 | Accrued Accounts Payable (Auditor A | 11.99- | 0.00 | 11.99- | |
| | Total Current Liabilities | 7,678.09 | 57,066.42- | 64,744.51 | 113.5- |
| 9300 | Payroll Deductions | | | | |
| 9320-0000 | Employee Disability/Life Payable | 1,808.64- | 1,219.31- | 589.33- | 48.3 |
| 9321-0000 | FSA | 10,699.18- | 8,484.73- | 2,214.45- | 26.1 |
| 9325-0000 | Health Savings Account (HSA) | 0.00 | 6,750.00- | 6,750.00 | 100.0- |
| | Total Payroll Deductions | 12,507.82- | 16,454.04- | 3,946.22 | 24.0- |
| | Total Liabilities | 4,829.73- | 73,520.46- | 68,690.73 | 93.4- |
| FUNDBAL | Equity | | | | |
| 9900-0000 | Fund Balance | 982,323.86 | 1,800,962.11 | 818,638.25- | 45.5- |
| 9950-0000 | Current Year Net Change in Fund Balan | 2,210,089.15- | 161,875.14 | 2,371,964.29- | 1465.3- |
| | Total Equity | 1,227,765.29- | 1,962,837.25 | 3,190,602.54- | 162.6- |
| | Total Liabilities & Fund Equit | 1,232,595.02- | 1,889,316.79 | 3,121,911.81- | 165.2- |

# Balance Sheet



Consolidated — Operations & Maintenance Fund — Consolidated

| Account Nbr | Description | Current Year | Previous Year | Change | Percent |
|---|---|---|---|---|---|
| ASSETS | Assets | | | | |
| CURASSETS | Current Assets | | | | |
| 8000 | Cash | | | | |
| 8010-0000 | Cash | 7,436,232.54 | 6,584,142.33 | 852,090.21 | 12.9 |
| | Total Cash | 7,436,232.54 | 6,584,142.33 | 852,090.21 | 12.9 |
| RECEIVABLES | Receivables | | | | |
| 8100 | 110-122 | | | | |
| 8110-0000 | Interest Receivable | 55,887.00 | 210.00 | 55,677.00 | 26512.9 |
| 8192-0000 | Property Taxes Receivable | 14,470,397.00 | 10,818,990.00 | 3,651,407.00 | 33.7 |
| | Total 110-122 | 14,526,284.00 | 10,819,200.00 | 3,707,084.00 | 34.3 |
| 8400 | Other Current Assets | | | | |
| 8486-0000 | Invoice Tolerance | .13- | .02- | .11- | 550.0 |
| | Total Other Current Assets | .13- | .02- | .11- | 550.0 |
| | Total Receivables | 14,526,283.87 | 10,819,199.98 | 3,707,083.89 | 34.3 |
| | Total Current Assets | 21,962,516.41 | 17,403,342.31 | 4,559,174.10 | 26.2 |
| | Total Assets | 21,962,516.41 | 17,403,342.31 | 4,559,174.10 | 26.2 |
| LIABFBAL | Liabilities & Fund Equity | | | | |
| LIABILITIES | Liabilities | | | | |
| 9000 | Current Liabilities | | | | |
| 9011-0000 | Accounts Payable | 58,355.12- | 66,906.40 | 125,261.52- | 187.2- |
| 9021-0000 | Accrued Payroll | 0.00 | 277,832.00- | 277,832.00 | 100.0- |
| 9022-0000 | Deferred Revenue | 14,525,106.00- | 10,819,104.00- | 3,706,002.00- | 34.3 |
| 9023-0000 | Accrued Accounts Payable (Auditor A | .13 | 339,269.05- | 339,269.18 | 100.0- |
| | Total Current Liabilities | 14,583,460.99- | 11,369,298.65- | 3,214,162.34- | 28.3 |
| 9300 | Payroll Deductions | | | | |
| 9310-0000 | Annuities Payable | 245.17- | 0.00 | 245.17- | |
| 9320-0000 | Employee Disability/Life Payable | 10,892.75- | 11,361.17- | 468.42 | 4.1- |
| 9321-0000 | FSA | 11,006.06- | 8,178.75- | 2,827.31- | 34.6 |
| | Total Payroll Deductions | 22,143.98- | 19,539.92- | 2,604.06- | 13.3 |
| 9400 | Other Payables | | | | |
| 9410-0000 | Owed to Building-Vending | 440.83- | 440.83- | 0.00 | |
| 9460-0000 | Other Payables | 441.00 | 441.00 | 0.00 | |
| | Total Other Payables | .17 | .17 | 0.00 | |

# Balance Sheet



Balance Sheet
For Period 9 Ending March 31, 2023 Fiscal Year 2023

Consolidated — Operations & Maintenance Fund Consolidated

| Account Nbr | Description | Current Year | Previous Year | Change | Percent |
|---|---|---|---|---|---|
| 9500 | Long-Term Liabilities | | | | |
| 9505-0000 | Lease Liability GASB 87 | 646,980.00- | 0.00 | 646,980.00- | |
| | Total Long-Term Liabilities | 646,980.00- | 0.00 | 646,980.00- | |
| | Total Liabilities | 15,252,584.80- | 11,388,838.40- | 3,863,746.40- | 33.9 |
| FUNDBAL | Equity | | | | |
| 9900-0000 | Fund Balance | 6,634,638.74- | 7,413,716.31- | 779,077.57 | 10.5- |
| 9950-0000 | Current Year Net Change in Fund Balan | 75,292.87- | 1,399,212.40 | 1,474,505.27- | 105.4- |
| | Total Equity | 6,709,931.61- | 6,014,503.91- | 695,427.70- | 11.6 |
| | Total Liabilities & Fund Equit | 21,962,516.41- | 17,403,342.31- | 4,559,174.10- | 26.2 |

# Balance Sheet



| Consolidated | | Bond & Interest Fund | | Consolidated | |
|---|---|---|---|---|---|
| Account Nbr | Description | Current Year | Previous Year | Change | Percent |
| ASSETS | Assets | | | | |
| CURASSETS | Current Assets | | | | |
| 8000 | Cash | | | | |
| 8010-0000 | Cash | 439,313.68 | 192,216.99 | 247,096.69 | 128.6 |
| | Total Cash | 439,313.68 | 192,216.99 | 247,096.69 | 128.6 |
| RECEIVABLES | Receivables | | | | |
| 8100 | 110-122 | | | | |
| 8110-0000 | Interest Receivable | 41,168.00 | 239.00 | 40,929.00 | 17125.1 |
| 8192-0000 | Property Taxes Receivable | 13,240,757.00 | 13,230,506.00 | 10,251.00 | .1 |
| | Total 110-122 | 13,281,925.00 | 13,230,745.00 | 51,180.00 | .4 |
| | Total Receivables | 13,281,925.00 | 13,230,745.00 | 51,180.00 | .4 |
| | Total Current Assets | 13,721,238.68 | 13,422,961.99 | 298,276.69 | 2.2 |
| | Total Assets | 13,721,238.68 | 13,422,961.99 | 298,276.69 | 2.2 |
| LIABFBAL | Liabilities & Fund Equity | | | | |
| LIABILITIES | Liabilities | | | | |
| 9000 | Current Liabilities | | | | |
| 9022-0000 | Deferred Revenue | 13,281,056.00- | 13,230,636.00- | 50,420.00- | .4 |
| | Total Current Liabilities | 13,281,056.00- | 13,230,636.00- | 50,420.00- | .4 |
| | Total Liabilities | 13,281,056.00- | 13,230,636.00- | 50,420.00- | .4 |
| FUNDBAL | Equity | | | | |
| 9900-0000 | Fund Balance | 10,658,353.55- | 9,766,299.50- | 892,054.05- | 9.1 |
| 9950-0000 | Current Year Net Change in Fund Balan | 10,218,170.87 | 9,573,973.51 | 644,197.36 | 6.7 |
| | Total Equity | 440,182.68- | 192,325.99- | 247,856.69- | 128.9 |
| | Total Liabilities & Fund Equit | 13,721,238.68- | 13,422,961.99- | 298,276.69- | 2.2 |

# Balance Sheet



| Consolidated | | Transportation Fund | Consolidated | | |
|---|---|---|---|---|---|
| Account Nbr | Description | Current Year | Previous Year | Change | Percent |
| ASSETS | Assets | | | | |
| CURASSETS | Current Assets | | | | |
| 8000 | Cash | | | | |
| 8010-0000 | Cash | 6,374,506.44 | 6,253,880.20 | 120,626.24 | 1.9 |
| | Total Cash | 6,374,506.44 | 6,253,880.20 | 120,626.24 | 1.9 |
| RECEIVABLES | Receivables | | | | |
| 8100 | 110-122 | | | | |
| 8110-0000 | Interest Receivable | 27,910.00 | 154.00 | 27,756.00 | 18023.4 |
| 8190-0000 | Grants Receivable | 2,321,853.00 | 2,117,528.00 | 204,325.00 | 9.6 |
| 8192-0000 | Property Taxes Receivable | 4,410,438.00 | 4,163,589.00 | 246,849.00 | 5.9 |
| | Total 110-122 | 6,760,201.00 | 6,281,271.00 | 478,930.00 | 7.6 |
| 8400 | Other Current Assets | | | | |
| 8486-0000 | Invoice Tolerance | .01 | 0.00 | .01 | |
| | Total Other Current Assets | .01 | 0.00 | .01 | |
| | Total Receivables | 6,760,201.01 | 6,281,271.00 | 478,930.01 | 7.6 |
| | Total Current Assets | 13,134,707.45 | 12,535,151.20 | 599,556.25 | 4.8 |
| | Total Assets | 13,134,707.45 | 12,535,151.20 | 599,556.25 | 4.8 |
| LIABFBAL | Liabilities & Fund Equity | | | | |
| LIABILITIES | Liabilities | | | | |
| 9000 | Current Liabilities | | | | |
| 9011-0000 | Accounts Payable | 213.12- | 37,012.11- | 36,798.99 | 99.4- |
| 9021-0000 | Accrued Payroll | 0.00 | 1,565.00- | 1,565.00 | 100.0- |
| 9022-0000 | Deferred Revenue | 4,437,759.00- | 4,163,673.00- | 274,086.00- | 6.6 |
| 9023-0000 | Accrued Accounts Payable (Auditor A | 14,406.22- | 72,173.49- | 57,767.27 | 80.0- |
| | Total Current Liabilities | 4,452,378.34- | 4,274,423.60- | 177,954.74- | 4.2 |
| 9300 | Payroll Deductions | | | | |
| 9310-0000 | Annuities Payable | 184.58- | 0.00 | 184.58- | |
| 9320-0000 | Employee Disability/Life Payable | 170.99- | 167.99- | 3.00- | 1.8 |
| 9325-0000 | Health Savings Account (HSA) | 0.00 | 1,750.00- | 1,750.00 | 100.0- |
| | Total Payroll Deductions | 355.57- | 1,917.99- | 1,562.42 | 81.5- |
| 9500 | Long-Term Liabilities | | | | |
| 9505-0000 | Lease Liability GASB 87 | 23,388.00- | 0.00 | 23,388.00- | |
| | Total Long-Term Liabilities | 23,388.00- | 0.00 | 23,388.00- | |
| | Total Liabilities | 4,476,121.91- | 4,276,341.59- | 199,780.32- | 4.7 |

# Balance Sheet



Balance Sheet
For Period 9 Ending March 31, 2023 | Fiscal Year 2023

| Consolidated | | Transportation Fund | | Consolidated | |
|---|---|---|---|---|---|
| Account Nbr | Description | Current Year | Previous Year | Change | Percent |
| FUNDBAL | Equity | | | | |
| 9900-0000 | Fund Balance | 8,715,727.48- | 7,566,594.77- | 1,149,132.71- | 15.2 |
| 9950-0000 | Current Year Net Change in Fund Balan | 57,141.94 | 692,214.84- | 749,356.78 | 108.3- |
| | Total Equity | 8,658,585.54- | 8,258,809.61- | 399,775.93- | 4.8 |
| | Total Liabilities & Fund Equit | 13,134,707.45- | 12,535,151.20- | 599,556.25- | 4.8 |

# Balance Sheet



| Consolidated | | Municipal Retirement Fund | | Consolidated | |
|---|---|---|---|---|---|
| Account Nbr | Description | Current Year | Previous Year | Change | Percent |
| ASSETS | Assets | | | | |
| CURASSETS | Current Assets | | | | |
| 8000 | Cash | | | | |
| 8010-0000 | Cash | 4,550,968.88 | 3,806,427.44 | 744,541.44 | 19.6 |
| | Total Cash | 4,550,968.88 | 3,806,427.44 | 744,541.44 | 19.6 |
| RECEIVABLES | Receivables | | | | |
| 8100 | 110-122 | | | | |
| 8110-0000 | Interest Receivable | 27,220.00 | 147.00 | 27,073.00 | 18417.0 |
| 8192-0000 | Property Taxes Receivable | 2,938,410.00 | 2,840,025.00 | 98,385.00 | 3.5 |
| | Total 110-122 | 2,965,630.00 | 2,840,172.00 | 125,458.00 | 4.4 |
| | Total Receivables | 2,965,630.00 | 2,840,172.00 | 125,458.00 | 4.4 |
| | Total Current Assets | 7,516,598.88 | 6,646,599.44 | 869,999.44 | 13.1 |
| | Total Assets | 7,516,598.88 | 6,646,599.44 | 869,999.44 | 13.1 |
| LIABFBAL | Liabilities & Fund Equity | | | | |
| LIABILITIES | Liabilities | | | | |
| 9000 | Current Liabilities | | | | |
| 9022-0000 | Deferred Revenue | 2,965,056.00- | 2,840,105.00- | 124,951.00- | 4.4 |
| | Total Current Liabilities | 2,965,056.00- | 2,840,105.00- | 124,951.00- | 4.4 |
| 9300 | Payroll Deductions | | | | |
| 9303-0000 | IMRF Payable | 822.84- | 0.00 | 822.84- | |
| | Total Payroll Deductions | 822.84- | 0.00 | 822.84- | |
| | Total Liabilities | 2,965,878.84- | 2,840,105.00- | 125,773.84- | 4.4 |
| FUNDBAL | Equity | | | | |
| 9900-0000 | Fund Balance | 4,997,700.14- | 4,598,639.56- | 399,060.58- | 8.7 |
| 9950-0000 | Current Year Net Change in Fund Balan | 446,980.10 | 792,145.12 | 345,165.02- | 43.6- |
| | Total Equity | 4,550,720.04- | 3,806,494.44- | 744,225.60- | 19.6 |
| | Total Liabilities & Fund Equit | 7,516,598.88- | 6,646,599.44- | 869,999.44- | 13.1 |

# Balance Sheet



Consolidated Social Security/Medicare Fund Consolidated

| Account Nbr | Description | Current Year | Previous Year | Change | Percent |
|---|---|---|---|---|---|
| ASSETS | Assets | | | | |
| CURASSETS | Current Assets | | | | |
| 8000 | Cash | | | | |
| 8010-0000 | Cash | 298,092.32 | 378,352.39 | 80,260.07- | 21.2- |
| | Total Cash | 298,092.32 | 378,352.39 | 80,260.07- | 21.2- |
| | Total Current Assets | 298,092.32 | 378,352.39 | 80,260.07- | 21.2- |
| | Total Assets | 298,092.32 | 378,352.39 | 80,260.07- | 21.2- |
| LIABFBAL | Liabilities & Fund Equity | | | | |
| LIABILITIES | Liabilities | | | | |
| 9300 | Payroll Deductions | | | | |
| 9304-0000 | FICA Payable | 2,791.73- | 17,063.90- | 14,272.17 | 83.6- |
| 9305-0000 | Medicare Only Payable | 8,226.35- | 8,119.37- | 106.98- | 1.3 |
| | Total Payroll Deductions | 11,018.08- | 25,183.27- | 14,165.19 | 56.2- |
| | Total Liabilities | 11,018.08- | 25,183.27- | 14,165.19 | 56.2- |
| FUNDBAL | Equity | | | | |
| 9900-0000 | Fund Balance | 1,158,282.85- | 1,179,400.18- | 21,117.33 | 1.8- |
| 9950-0000 | Current Year Net Change in Fund Balan | 871,207.07 | 826,231.06 | 44,976.01 | 5.4 |
| 9999-0000 | Error Suspense | 1.54 | 0.00 | 1.54 | |
| | Total Equity | 287,074.24- | 353,169.12- | 66,094.88 | 18.7- |
| | Total Liabilities & Fund Equit | 298,092.32- | 378,352.39- | 80,260.07 | 21.2- |

# Balance Sheet



| Consolidated | | Site & Construction Fund | | Consolidated | |
|---|---|---|---|---|---|
| Account Nbr | Description | Current Year | Previous Year | Change | Percent |
| ASSETS | Assets | | | | |
| CURASSETS | Current Assets | | | | |
| 8000 | Cash | | | | |
| 8010-0000 | Cash | 19,925,855.50 | 12,064,567.36 | 7,861,288.14 | 65.2 |
| | Total Cash | 19,925,855.50 | 12,064,567.36 | 7,861,288.14 | 65.2 |
| RECEIVABLES | Receivables | | | | |
| 8100 | 110-122 | | | | |
| 8110-0000 | Interest Receivable | 103,597.00 | 1,153.00 | 102,444.00 | 8885.0 |
| 8191-0000 | CPPRT Receivable | 890,125.00 | 0.00 | 890,125.00 | |
| | Total 110-122 | 993,722.00 | 1,153.00 | 992,569.00 | 86085.8 |
| | Total Receivables | 993,722.00 | 1,153.00 | 992,569.00 | 86085.8 |
| | Total Current Assets | 20,919,577.50 | 12,065,720.36 | 8,853,857.14 | 73.4 |
| | Total Assets | 20,919,577.50 | 12,065,720.36 | 8,853,857.14 | 73.4 |
| LIABFBAL | Liabilities & Fund Equity | | | | |
| LIABILITIES | Liabilities | | | | |
| 9000 | Current Liabilities | | | | |
| 9014-0000 | Construction Contracts Payable | 1,649,866.00- | 670,396.00- | 979,470.00- | 146.1 |
| 9022-0000 | Deferred Revenue | 101,411.00- | 625.00- | 100,786.00- | 16125.8 |
| 9023-0000 | Accrued Accounts Payable (Auditor A | 276,632.71- | 984,339.74- | 707,707.03 | 71.9- |
| | Total Current Liabilities | 2,027,909.71- | 1,655,360.74- | 372,548.97- | 22.5 |
| | Total Liabilities | 2,027,909.71- | 1,655,360.74- | 372,548.97- | 22.5 |
| FUNDBAL | Equity | | | | |
| 9900-0000 | Fund Balance | 21,616,275.65- | 27,762,093.88- | 6,145,818.23 | 22.1- |
| 9950-0000 | Current Year Net Change in Fund Balan | 2,724,607.86 | 17,351,734.26 | 14,627,126.40- | 84.3- |
| | Total Equity | 18,891,667.79- | 10,410,359.62- | 8,481,308.17- | 81.5 |
| | Total Liabilities & Fund Equit | 20,919,577.50- | 12,065,720.36- | 8,853,857.14- | 73.4 |

# Balance Sheet



| Consolidated | | Impact Fees Fund | Consolidated | | |
|---|---|---|---|---|---|
| Account Nbr | Description | Current Year | Previous Year | Change | Percent |
| ASSETS | Assets | | | | |
| CURASSETS | Current Assets | | | | |
| 8000 | Cash | | | | |
| 8010-0000 | Cash | 15,454,550.51 | 15,127,226.40 | 327,324.11 | 2.2 |
| | Total Cash | 15,454,550.51 | 15,127,226.40 | 327,324.11 | 2.2 |
| | Total Current Assets | 15,454,550.51 | 15,127,226.40 | 327,324.11 | 2.2 |
| | Total Assets | 15,454,550.51 | 15,127,226.40 | 327,324.11 | 2.2 |
| LIABFBAL | Liabilities & Fund Equity | | | | |
| FUNDBAL | Equity | | | | |
| 9900-0000 | Fund Balance | 15,141,988.15- | 14,599,459.03- | 542,529.12- | 3.7 |
| 9950-0000 | Current Year Net Change in Fund Balan | 312,562.36- | 527,767.37- | 215,205.01 | 40.8- |
| | Total Equity | 15,454,550.51- | 15,127,226.40- | 327,324.11- | 2.2 |
| | Total Liabilities & Fund Equit | 15,454,550.51- | 15,127,226.40- | 327,324.11- | 2.2 |

# Balance Sheet



| Consolidated | | Working Capital Fund | Consolidated | | |
|---|---|---|---|---|---|
| Account Nbr | Description | Current Year | Previous Year | Change | Percent |
| ASSETS | Assets | | | | |
| CURASSETS | Current Assets | | | | |
| 8000 | Cash | | | | |
| 8010-0000 | Cash | 39,459,044.04 | 38,972,659.53 | 486,384.51 | 1.2 |
| | Total Cash | 39,459,044.04 | 38,972,659.53 | 486,384.51 | 1.2 |
| RECEIVABLES | Receivables | | | | |
| 8100 | 110-122 | | | | |
| 8110-0000 | Interest Receivable | 169,770.00 | 952.00 | 168,818.00 | 17733.0 |
| 8192-0000 | Property Taxes Receivable | 2,024.00 | 1,909.00 | 115.00 | 6.0 |
| | Total 110-122 | 171,794.00 | 2,861.00 | 168,933.00 | 5904.7 |
| | Total Receivables | 171,794.00 | 2,861.00 | 168,933.00 | 5904.7 |
| | Total Current Assets | 39,630,838.04 | 38,975,520.53 | 655,317.51 | 1.7 |
| | Total Assets | 39,630,838.04 | 38,975,520.53 | 655,317.51 | 1.7 |
| LIABFBAL | Liabilities & Fund Equity | | | | |
| LIABILITIES | Liabilities | | | | |
| 9000 | Current Liabilities | | | | |
| 9022-0000 | Deferred Revenue | 168,212.00- | 2,425.00- | 165,787.00- | 6836.6 |
| | Total Current Liabilities | 168,212.00- | 2,425.00- | 165,787.00- | 6836.6 |
| | Total Liabilities | 168,212.00- | 2,425.00- | 165,787.00- | 6836.6 |
| FUNDBAL | Equity | | | | |
| 9900-0000 | Fund Balance | 39,016,513.83- | 38,930,397.83- | 86,116.00- | .2 |
| 9950-0000 | Current Year Net Change in Fund Balan | 446,112.21- | 42,697.70- | 403,414.51- | 944.8 |
| | Total Equity | 39,462,626.04- | 38,973,095.53- | 489,530.51- | 1.3 |
| | Total Liabilities & Fund Equit | 39,630,838.04- | 38,975,520.53- | 655,317.51- | 1.7 |

# Balance Sheet



| Consolidated | | Tort Immunity Fund | | Consolidated | |
|---|---|---|---|---|---|
| Account Nbr | Description | Current Year | Previous Year | Change | Percent |
| ASSETS | Assets | | | | |
| CURASSETS | Current Assets | | | | |
| 8000 | Cash | | | | |
| 8010-0000 | Cash | 293,946.44- | 247,705.91- | 46,240.53- | 18.7 |
| | Total Cash | 293,946.44- | 247,705.91- | 46,240.53- | 18.7 |
| RECEIVABLES | Receivables | | | | |
| 8100 | 110-122 | | | | |
| 8110-0000 | Interest Receivable | 3,428.00 | 18.00 | 3,410.00 | 18944.4 |
| 8192-0000 | Property Taxes Receivable | 1,013,599.00 | 956,208.00 | 57,391.00 | 6.0 |
| | Total 110-122 | 1,017,027.00 | 956,226.00 | 60,801.00 | 6.4 |
| | Total Receivables | 1,017,027.00 | 956,226.00 | 60,801.00 | 6.4 |
| | Total Current Assets | 723,080.56 | 708,520.09 | 14,560.47 | 2.1 |
| | Total Assets | 723,080.56 | 708,520.09 | 14,560.47 | 2.1 |
| LIABFBAL | Liabilities & Fund Equity | | | | |
| LIABILITIES | Liabilities | | | | |
| 9000 | Current Liabilities | | | | |
| 9022-0000 | Deferred Revenue | 1,016,953.00- | 956,216.00- | 60,737.00- | 6.4 |
| | Total Current Liabilities | 1,016,953.00- | 956,216.00- | 60,737.00- | 6.4 |
| | Total Liabilities | 1,016,953.00- | 956,216.00- | 60,737.00- | 6.4 |
| FUNDBAL | Equity | | | | |
| 9900-0000 | Fund Balance | 879,171.77- | 735,243.61- | 143,928.16- | 19.6 |
| 9950-0000 | Current Year Net Change in Fund Balan | 1,173,044.21 | 982,939.52 | 190,104.69 | 19.3 |
| | Total Equity | 293,872.44 | 247,695.91 | 46,176.53 | 18.6 |
| | Total Liabilities & Fund Equit | 723,080.56- | 708,520.09- | 14,560.47- | 2.1 |

# Income Statement



| Consolidated | | Educational Fund | | | Consolidated | | |
|---|---|---|---|---|---|---|---|
| Account Nbr | Description | Period Amount | Period Budget | Pct Of Budget | Year To Date Amount | Year To Date Budget | Pct Of Budget |
| REVENUE | Revenue | | | | | | |
| LOCAL | Revenue from Local Sources | | | | | | |
| 1111-0000 | CUR YR General Levy | 0.00 | 0.00 | 0.00 | 14,271,878.44 | 66,109,149.00 | 21.59 |
| 1112-0000 | First PR YR General Levy | 5,111,293.06 | 0.00 | 0.00 | 47,770,144.28 | 61,864,248.00 | 77.22 |
| 1113-0000 | Other PR YR General Levies | 0.00 | 0.00 | 0.00 | 0.00 | 359,237.00- | 0.00 |
| 1141-0000 | CUR YR Special Education Levy | 0.00 | 0.00 | 0.00 | 4,003,422.38 | 17,630,298.00 | 22.71 |
| 1142-0000 | First PR YR Special Education | 0.00 | 0.00 | 0.00 | 10,700,643.52 | 16,985,607.00 | 63.00 |
| 1195-0000 | Property Tax Revenue Recapture | 0.00 | 0.00 | 0.00 | 430.10 | 0.00 | 0.00 |
| 1311-0000 | Tuition from Pupils or Parents | 0.00 | 0.00 | 0.00 | 28,344.00 | 20,000.00 | 141.72 |
| 1321-0000 | Summer School Tuition from Pup | 0.00 | 0.00 | 0.00 | 0.00 | 617.00 | 0.00 |
| 1511-0000 | Interest on Investments | 632,874.05 | 0.00 | 0.00 | 1,764,564.85 | 869,428.00 | 202.96 |
| 1611-0000 | Sales to Pupils - Lunch | 114,533.76 | 0.00 | 0.00 | 780,756.64 | 2,890,000.00 | 27.02 |
| 1612-0000 | Sales to Pupils - Breakfast | 10,393.43 | 0.00 | 0.00 | 69,997.76 | 0.00 | 0.00 |
| 1613-0000 | Sales to Pupils - A La Carte | 54,472.24 | 0.00 | 0.00 | 470,550.84 | 0.00 | 0.00 |
| 1621-0000 | Sales to Adults | 4,015.25 | 0.00 | 0.00 | 27,041.93 | 0.00 | 0.00 |
| 1691-0000 | Other Food Service Revenue | 13,866.60 | 0.00 | 0.00 | 42,293.06 | 0.00 | 0.00 |
| 1726-0000 | Musical Instrument Rental | 0.00 | 0.00 | 0.00 | 50.00 | 419.00 | 11.93 |
| 1727-0000 | Athletic Fees | 37,959.02 | 0.00 | 0.00 | 282,500.11 | 421,000.00 | 67.10 |
| 1728-0000 | Driver Education Behind the Wh | 5,854.68 | 0.00 | 0.00 | 48,563.26 | 55,686.00 | 87.21 |
| 1729-0000 | Flex PE Fees | 1,976.00 | 0.00 | 0.00 | 22,565.62 | 21,722.00 | 103.88 |
| 1792-0000 | Music Special Events | 4,615.01 | 0.00 | 0.00 | 10,962.44 | 25,861.00 | 42.39 |
| 1793-0000 | CTE Special Events | 15,675.00 | 0.00 | 0.00 | 19,275.00 | 0.00 | 0.00 |
| 1811-0000 | Regular Textbook Rental | 28,588.14 | 0.00 | 0.00 | 166,034.87 | 300,000.00 | 55.34 |
| 1812-0000 | Summer School Textbook Rental | 302.55 | 0.00 | 0.00 | 2,194.05 | 10,135.00 | 21.65 |
| 1819-0000 | Other Textbook Rental | 678.42 | 0.00 | 0.00 | 3,632.12 | 11,732.00 | 30.96 |
| 1892-0000 | Heart Rate Monitors Fee | 50.00 | 0.00 | 0.00 | 3,082.00 | 2,522.00 | 122.20 |
| 1898-0000 | Merchant Processing Fee | 6,372.54 | 0.00 | 0.00 | 30,146.23 | 36,000.00 | 83.74 |
| 1910-0000 | Building Rental | 288.67 | 0.00 | 0.00 | 288.67 | 0.00 | 0.00 |
| 1921-0000 | Contributions & Donations from | 0.00 | 0.00 | 0.00 | 0.00 | 601.00 | 0.00 |
| 1941-0000 | Technology E-Rate Revenue | 0.00 | 0.00 | 0.00 | 192,381.42 | 0.00 | 0.00 |
| 1951-0000 | Refund of PR YRs' Expenditiure | 2,822.20 | 0.00 | 0.00 | 164,754.37 | 170,000.00 | 96.91 |
| 1990-0000 | P-Card Inadvertent | 47.26 | 0.00 | 0.00 | 801.31 | 1,500.00 | 53.42 |
| 1991-0000 | Payment from Other LEAs | 142,955.49 | 0.00 | 0.00 | 279,811.06 | 450,000.00 | 62.18 |
| 1995-0000 | SEARS EDA | 0.00 | 0.00 | 0.00 | 54,185.09 | 0.00 | 0.00 |
| 1997-0000 | Revenue From Sale of Assets | 0.00 | 0.00 | 0.00 | 14,134.00 | 0.00 | 0.00 |
| 1998-0000 | Other Revenue-Athletics | 0.00 | 0.00 | 0.00 | 0.00 | 80.00 | 0.00 |
| 1999-0000 | Other Revenue-General | 186,118.40 | 0.00 | 0.00 | 1,022,727.80 | 900,000.00 | 113.64 |
| | Total Revenue from Local Sourc | 6,375,751.77 | 0.00 | 0.00 | 82,248,157.22 | 168,417,368.00 | 48.84 |
| STATE | Revenue from State Sources | | | | | | |
| 3001-0000 | Evidence Based Funding (EBF) | 6,182,814.59 | 0.00 | 0.00 | 49,075,188.59 | 67,402,295.00 | 72.81 |
| 3100-0000 | Special Ed-Pvt Facility Tuitio | 0.00 | 0.00 | 0.00 | 2,738,837.36 | 3,242,162.00 | 84.48 |
| 3120-0000 | Special Ed-Orphanage Individua | 0.00 | 0.00 | 0.00 | 374,089.97 | 124,038.00 | 301.59 |
| 3130-0000 | Special Ed-Orphange Summer | 0.00 | 0.00 | 0.00 | 17,439.00 | 15,483.00 | 112.63 |
| 3360-0000 | State Free Lunch & Breakfast | 5,268.70 | 0.00 | 0.00 | 21,464.05 | 0.00 | 0.00 |
| 3370-0000 | Driver Education | 21,539.32 | 0.00 | 0.00 | 97,352.53 | 101,608.00 | 95.81 |
| 3696-0000 | Safe School Grant | 0.00 | 0.00 | 0.00 | 420,269.47 | 51,172.00 | 821.29 |

# Income Statement



| Consolidated | | Educational Fund | | | Consolidated | | |
|---|---|---|---|---|---|---|---|
| Account Nbr | Description | Period Amount | Period Budget | Pct Of Budget | Year To Date Amount | Year To Date Budget | Pct Of Budget |
| STATE | Revenue from State Sources | | | | | | |
| 3999-0000 | ALOP ROE Revenue | 0.00 | 0.00 | 0.00 | 1,218,295.70 | 2,072,000.00 | 58.80 |
| | Total Revenue from State Sourc | 6,209,622.61 | 0.00 | 0.00 | 53,962,936.67 | 73,008,758.00 | 73.91 |
| FEDERAL | Revenue from Federal Sources | | | | | | |
| 4210-0000 | National School Lunch Program | 466,994.24 | 0.00 | 0.00 | 3,648,728.25 | 0.00 | 0.00 |
| 4211-0000 | NSLP Supply Chain Assistance | 0.00 | 0.00 | 0.00 | 657,326.58 | 0.00 | 0.00 |
| 4220-0000 | School Breakfast Program | 122,507.68 | 0.00 | 0.00 | 966,450.24 | 0.00 | 0.00 |
| 4225-0000 | Summer Food Program | 0.00 | 0.00 | 0.00 | 67,716.14 | 6,915,049.00 | .98 |
| 4226-0000 | Child & Adult Food Care Progr | 21,733.91 | 0.00 | 0.00 | 143,249.18 | 0.00 | 0.00 |
| 4240-0000 | Fresh Fruit and Veg. Program | 2,705.95 | 0.00 | 0.00 | 18,291.24 | 26,137.00 | 69.98 |
| 4625-0000 | Special Ed-IDEA Room & Board | 66,861.74 | 0.00 | 0.00 | 605,021.65 | 178,992.00 | 338.02 |
| 4950-0000 | Dept of Rehab Svcs | 0.00 | 0.00 | 0.00 | 40,975.00 | 33,000.00 | 124.17 |
| 4991-0000 | Medicaid Admin Outreach | 220,266.19 | 0.00 | 0.00 | 557,046.79 | 1,200,000.00 | 46.42 |
| 4992-0000 | Medicaid FFS | 736,241.06 | 0.00 | 0.00 | 2,048,598.48 | 2,400,000.00 | 85.36 |
| | Total Revenue from Federal Sou | 1,637,310.77 | 0.00 | 0.00 | 8,753,403.55 | 10,753,178.00 | 81.40 |
| | Total Revenue | 14,222,685.15 | 0.00 | 0.00 | 144,964,497.44 | 252,179,304.00 | 57.48 |
| EXPENSE | Expense | | | | | | |
| 100 | Salaries | | | | | | |
| 111-0000 | Certified Administrator | 832,578.78 | 0.00 | 0.00 | 8,406,835.12 | 11,533,195.00 | 72.89 |
| 112-0000 | Certified Directors/Superviors | 347,843.18 | 0.00 | 0.00 | 3,432,164.09 | 4,293,787.00 | 79.93 |
| 113-0000 | Certified Teachers | 7,481,262.91 | 0.00 | 0.00 | 59,940,358.93 | 99,760,636.00 | 60.08 |
| 114-0000 | Other Certified | 911,811.17 | 0.00 | 0.00 | 7,705,884.18 | 13,237,722.00 | 58.21 |
| 115-0000 | Non-Certified Supervision/Head | 235,323.35 | 0.00 | 0.00 | 2,228,719.04 | 2,786,053.00 | 80.00 |
| 116-0000 | Non-Certified Sec/Spec | 636,110.66 | 0.00 | 0.00 | 5,228,209.85 | 7,398,365.00 | 70.67 |
| 117-0000 | Non-Certified Paras/Custodial | 802,736.94 | 0.00 | 0.00 | 5,670,746.13 | 8,995,140.00 | 63.04 |
| 118-0000 | Other Non-Certified | 277,997.17 | 0.00 | 0.00 | 996,423.89 | 984,271.00 | 101.23 |
| 119-0000 | Other | 125,716.80 | 0.00 | 0.00 | 901,013.36 | 1,335,386.00 | 67.47 |
| 121-0000 | Substitute-Teacher | 155,338.75 | 0.00 | 0.00 | 1,370,880.58 | 1,477,727.00 | 92.77 |
| 122-0000 | Substitute-Paraprofessionals | 2,790.00 | 0.00 | 0.00 | 67,615.00 | 209,720.00 | 32.24 |
| 123-0000 | Substitute-Conferences | 4,230.00 | 0.00 | 0.00 | 50,317.00 | 327,529.00 | 15.36 |
| 125-0000 | Substitute-Other Non-Certified | 50.93 | 0.00 | 0.00 | 50.93 | 0.00 | 0.00 |
| 132-0000 | 1.5 Overtime | 14,531.73 | 0.00 | 0.00 | 129,698.42 | 98,256.00 | 132.00 |
| 133-0000 | 2.0 Overtime | 393.02 | 0.00 | 0.00 | 2,381.84 | 3,985.00 | 59.77 |
| 134-0000 | Subs-Conferences/Prof Develop | 180.00 | 0.00 | 0.00 | 21,710.00 | 0.00 | 0.00 |
| 135-0000 | Long Term Certified Subs | 47,070.00 | 0.00 | 0.00 | 543,475.94 | 854,607.00 | 63.59 |
| 138-0000 | Subs-Grants | 0.00 | 0.00 | 0.00 | 545.00 | 0.00 | 0.00 |
| 143-0000 | Overload | 47,669.33 | 0.00 | 0.00 | 230,579.67 | 314,579.00 | 73.30 |
| 147-0000 | Officials- IHSA D300 Employees | 221.00 | 0.00 | 0.00 | 522.00 | 0.00 | 0.00 |
| 148-0000 | Extra Pay-Non-Certified | 66,772.86 | 0.00 | 0.00 | 262,610.93 | 107,677.00 | 243.89 |
| 149-0000 | Extra Pay-Certified | 616,704.68 | 0.00 | 0.00 | 3,865,216.21 | 4,624,499.00 | 83.58 |
| 161-0000 | Mileage Stipend | 14,155.96 | 0.00 | 0.00 | 140,171.91 | 182,051.00 | 77.00 |

# Income Statement



| Consolidated | | Educational Fund | | | Consolidated | | |
|---|---|---|---|---|---|---|---|
| Account Nbr | Description | Period Amount | Period Budget | Pct Of Budget | Year To Date Amount | Year To Date Budget | Pct Of Budget |
| 100 | Salaries | | | | | | |
| | Total Salaries | 12,621,489.22 | 0.00 | 0.00 | 101,196,130.02 | 158,525,185.00 | 63.84 |
| 200 | Employee Benefits | | | | | | |
| 211-0000 | Teachers Retirement (TRS) | 714,900.60 | 0.00 | 0.00 | 5,983,612.30 | 9,809,769.00 | 61.00 |
| 212-0000 | Municipal Retirement (IMRF) | 48.89- | 0.00 | 0.00 | 438.05- | 125,543.00 | .35- |
| 215-0000 | One-Time TRS Early Retirement | 0.00 | 0.00 | 0.00 | 47,416.35 | 52,499.00 | 90.32 |
| 218-0000 | THIS Fund Employer Contributio | 85,989.15 | 0.00 | 0.00 | 716,713.20 | 1,150,571.00 | 62.29 |
| 221-0000 | Life Insurance | 7,140.09 | 0.00 | 0.00 | 57,420.61 | 91,455.00 | 62.79 |
| 222-0000 | Medical Insurance | 1,892,355.57 | 0.00 | 0.00 | 13,330,166.95 | 21,743,035.00 | 61.31 |
| 223-0000 | Dental Insurance | 97,044.15 | 0.00 | 0.00 | 681,771.50 | 1,067,264.00 | 63.88 |
| 224-0000 | Vision Insurance | 19,165.36 | 0.00 | 0.00 | 133,692.84 | 249,756.00 | 53.53 |
| 225-0000 | Disability Insurance | 1,820.90 | 0.00 | 0.00 | 17,982.80 | 22,484.00 | 79.98 |
| 226-0000 | HRA/HSA Board Contributions | 0.00 | 0.00 | 0.00 | 892,719.38 | 1,259,978.00 | 70.85 |
| 227-0000 | 403b/457 Contribution | 0.00 | 0.00 | 0.00 | 17,558.61 | 0.00 | 0.00 |
| 231-0000 | Certified Tuition Reimbursemen | 0.00 | 0.00 | 0.00 | 36,798.70 | 104,998.00 | 35.05 |
| 232-0000 | DESA Tuition Reimbursement | 0.00 | 0.00 | 0.00 | 774.00 | 2,100.00 | 36.86 |
| 233-0000 | DESPA Tuition Reimbursement | 0.00 | 0.00 | 0.00 | 1,032.00 | 0.00 | 0.00 |
| 234-0000 | Non-Union Tuition Reimbursemen | 0.00 | 0.00 | 0.00 | 0.00 | 2,100.00 | 0.00 |
| 235-0000 | Admin Tuition Reimbursement | 0.00 | 0.00 | 0.00 | 6,000.00 | 52,499.00 | 11.43 |
| 236-0000 | Admin Relocation Reimbursement | 0.00 | 0.00 | 0.00 | 0.00 | 3,150.00 | 0.00 |
| | Total Employee Benefits | 2,818,366.93 | 0.00 | 0.00 | 21,923,221.19 | 35,737,201.00 | 61.35 |
| 300 | Purchased Services | | | | | | |
| 310-0000 | Professional Services-Instruct | 0.00 | 0.00 | 0.00 | 461,503.95 | 0.00 | 0.00 |
| 311-0000 | Professional Services-Administ | 320,193.03 | 0.00 | 0.00 | 662,108.85 | 703,113.00 | 94.17 |
| 312-0000 | Staff Development-On Site | 1,136.00 | 0.00 | 0.00 | 31,539.50 | 59,935.00 | 52.62 |
| 313-0000 | Staff Development | 5,042.26 | 0.00 | 0.00 | 78,283.77 | 209,860.00 | 37.30 |
| 314-0000 | Professional Services-Instruct | 147,834.00 | 0.00 | 0.00 | 401,166.96 | 564,842.00 | 71.02 |
| 315-0000 | Food-Contracted | 6,762.32 | 0.00 | 0.00 | 117,368.22 | 123,815.00 | 94.79 |
| 316-0000 | Charter School Payment | 0.00 | 0.00 | 0.00 | 6,168,441.01 | 8,102,852.00 | 76.13 |
| 317-0000 | Audit/Financial Services | 0.00 | 0.00 | 0.00 | 55,075.00 | 58,000.00 | 94.96 |
| 318-0000 | Legal Services | 17,298.76 | 0.00 | 0.00 | 89,848.90 | 350,000.00 | 25.67 |
| 319-0000 | Other Professional & Technical | 132,739.29 | 0.00 | 0.00 | 1,145,218.70 | 3,768,434.00 | 30.39 |
| 321-0000 | Sanitation Services | 0.00 | 0.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| 323-0000 | Repair & Maintenance | 2,071.35 | 0.00 | 0.00 | 245,291.40 | 395,095.00 | 62.08 |
| 325-0000 | Rentals | 7,404.05 | 0.00 | 0.00 | 172,316.36 | 231,680.00 | 74.38 |
| 327-0000 | Computer Maintenance | 0.00 | 0.00 | 0.00 | 2.57 | 732.00 | .35 |
| 331-0000 | Pupil Transportation-General | 2,239.54 | 0.00 | 0.00 | 7,172.91 | 0.00 | 0.00 |
| 333-0000 | District Travel | 47,151.58 | 0.00 | 0.00 | 163,931.32 | 286,534.00 | 57.21 |
| 334-0000 | Professional Meetings | 45.00 | 0.00 | 0.00 | 4,386.90 | 36,050.00 | 12.17 |
| 336-0000 | Pupil Transportation-Field Tri | 3,630.59 | 0.00 | 0.00 | 26,102.20 | 26,988.00 | 96.72 |
| 338-0000 | Pupil Transportation - Athleti | 0.00 | 0.00 | 0.00 | 5,243.16 | 0.00 | 0.00 |
| 339-0000 | Other Transporation Services | 0.00 | 0.00 | 0.00 | 903.86 | 6,259.00 | 14.44 |
| 341-0000 | Postage & Shipping Charges | 725.35 | 0.00 | 0.00 | 16,443.28 | 61,185.00 | 26.87 |
| 342-0000 | Telephone-Local | 783.18 | 0.00 | 0.00 | 164,044.54 | 195,249.00 | 84.02 |
| 346-0000 | Telephone - WAN and Internet | 10,719.68 | 0.00 | 0.00 | 208,236.90 | 302,637.00 | 68.81 |

# Income Statement



| Consolidated | | Educational Fund | | | Consolidated | | |
|---|---|---|---|---|---|---|---|
| Account Nbr | Description | Period Amount | Period Budget | Pct Of Budget | Year To Date Amount | Year To Date Budget | Pct Of Budget |
| 300 | Purchased Services | | | | | | |
| 347-0000 | Telephone-Cellular | 4,086.39 | 0.00 | 0.00 | 131,896.02 | 110,902.00 | 118.93 |
| 351-0000 | Recruiting | 1,495.00 | 0.00 | 0.00 | 10,962.00 | 14,300.00 | 76.66 |
| 352-0000 | Legal Notices | 0.00 | 0.00 | 0.00 | 5,510.06 | 25,500.00 | 21.61 |
| 361-0000 | Printing & Binding | 631.47 | 0.00 | 0.00 | 45,455.89 | 84,543.00 | 53.77 |
| 385-0000 | Unemployment Insurance | 0.00 | 0.00 | 0.00 | 95,835.34 | 35,000.00 | 273.82 |
| 390-0000 | Officials-Tournaments | 214.00 | 0.00 | 0.00 | 214.00 | 0.00 | 0.00 |
| 391-0000 | Officials-IHSA Sponsored | 3,164.00 | 0.00 | 0.00 | 182,588.48 | 175,661.00 | 103.94 |
| 392-0000 | License & Registrations | 0.00 | 0.00 | 0.00 | 3,128.97 | 2,400.00 | 130.37 |
| 393-0000 | Investigations | 800.00 | 0.00 | 0.00 | 14,260.00 | 0.00 | 0.00 |
| 395-0000 | Management Fees | 770,935.50 | 0.00 | 0.00 | 4,742,966.56 | 8,300,000.00 | 57.14 |
| 397-0000 | Software Licensing | 29,377.71 | 0.00 | 0.00 | 3,459,162.03 | 3,240,386.00 | 106.75 |
| 398-0000 | Banking/Credit Card Fees | 10,374.92 | 0.00 | 0.00 | 65,773.38 | 141,100.00 | 46.61 |
| | Total Purchased Services | 1,526,854.97 | 0.00 | 0.00 | 18,982,382.99 | 27,614,052.00 | 68.74 |
| 400 | Supplies & Materials | | | | | | |
| 411-0000 | Supplies-General | 213,242.26 | 0.00 | 0.00 | 1,981,610.32 | 2,215,919.00 | 89.43 |
| 412-0000 | Supplies-Testing Materials | 0.00 | 0.00 | 0.00 | 115,116.60 | 237,900.00 | 48.39 |
| 415-0000 | Supplies-Computer | 146.99 | 0.00 | 0.00 | 11,449.03 | 31,815.00 | 35.99 |
| 416-0000 | Supplies-Athletic Fields | 0.00 | 0.00 | 0.00 | 251.64 | 0.00 | 0.00 |
| 417-0000 | Supplies-Uniform | 23,187.06 | 0.00 | 0.00 | 189,900.98 | 87,850.00 | 216.17 |
| 421-0000 | Textbooks- Approved Standard | 305.09 | 0.00 | 0.00 | 122,114.35 | 2,200.00 | 5550.65 |
| 422-0000 | Textbooks-Consumables | 7,857.71 | 0.00 | 0.00 | 35,782.40 | 10,616.00 | 337.06 |
| 424-0000 | Textbooks-Suppl/Innovation Mat | 126.15 | 0.00 | 0.00 | 98,242.23 | 15,200.00 | 646.33 |
| 425-0000 | Textbooks-Approved Standard El | 0.00 | 0.00 | 0.00 | 43,376.40 | 1,648,919.00 | 2.63 |
| 431-0000 | Library Books | 15,199.37 | 0.00 | 0.00 | 79,405.11 | 95,400.00 | 83.23 |
| 441-0000 | Periodicals | 0.00 | 0.00 | 0.00 | 16,064.56 | 30,950.00 | 51.90 |
| 464-0000 | Gasoline | 276.84 | 0.00 | 0.00 | 5,197.35 | 6,700.00 | 77.57 |
| 471-0000 | System Software | 0.00 | 0.00 | 0.00 | 1,311.28 | 105,701.00 | 1.24 |
| 472-0000 | Instructional Software | 0.00 | 0.00 | 0.00 | 3,644.25 | 80,393.00 | 4.53 |
| 481-0000 | Equipment < $500 | 3,769.38- | 0.00 | 0.00 | 171,217.43 | 77,564.00 | 220.74 |
| 482-0000 | Parts-Transportation | 393.64 | 0.00 | 0.00 | 1,727.40 | 2,800.00 | 61.69 |
| 484-0000 | Computer Related Equip < $500 | 121,675.94 | 0.00 | 0.00 | 341,387.80 | 118,150.00 | 288.94 |
| 491-0000 | Mat & Sup-Shipping | 0.00 | 0.00 | 0.00 | 70.87 | 2,642.00 | 2.68 |
| | Total Supplies & Materials | 378,641.67 | 0.00 | 0.00 | 3,217,870.00 | 4,770,719.00 | 67.45 |
| 500 | Capital Outlay | | | | | | |
| 541-0000 | Equipment | 13,992.00 | 0.00 | 0.00 | 249,046.93 | 88,559.00 | 281.22 |
| 545-0000 | Computer Equipment > $5000 | 49.00 | 0.00 | 0.00 | 1,110.82 | 0.00 | 0.00 |
| 546-0000 | Software | 0.00 | 0.00 | 0.00 | 0.00 | 41,967.00 | 0.00 |
| | Total Capital Outlay | 14,041.00 | 0.00 | 0.00 | 250,157.75 | 130,526.00 | 191.65 |
| 600 | Other Objects | | | | | | |
| 641-0000 | Dues & Fees | 14,544.12 | 0.00 | 0.00 | 238,291.20 | 268,939.00 | 88.60 |
| 651-0000 | Judgments/Claims | 0.00 | 0.00 | 0.00 | 31,473.73 | 0.00 | 0.00 |

# Income Statement



| Consolidated | | Educational Fund | | | Consolidated | | |
|---|---|---|---|---|---|---|---|
| Account Nbr | Description | Period Amount | Period Budget | Pct Of Budget | Year To Date Amount | Year To Date Budget | Pct Of Budget |
| 600 | Other Objects | | | | | | |
| 671-0000 | Private Facility Tuition | 985,236.40 | 0.00 | 0.00 | 5,283,568.07 | 9,877,270.00 | 53.49 |
| 672-0000 | Room and Board | 54,562.52 | 0.00 | 0.00 | 444,110.14 | 632,080.00 | 70.26 |
| 673-0000 | General Tuition | 0.00 | 0.00 | 0.00 | 239,116.07 | 594,195.00 | 40.24 |
| 691-0000 | Miscellaneous Objects | 699.77 | 0.00 | 0.00 | 7,717.18 | 95,272.00 | 8.10 |
| | Total Other Objects | 1,055,042.81 | 0.00 | 0.00 | 6,244,276.39 | 11,467,756.00 | 54.45 |
| 900 | System Accounts | | | | | | |
| 750 | Capital Outlay - Capitalized | | | | | | |
| 751-0000 | Equipment < $5000 | 179,770.91 | 0.00 | 0.00 | 1,716,596.61 | 845,213.00 | 203.10 |
| 755-0000 | Computer Equipment < $5000 | 42,692.93 | 0.00 | 0.00 | 1,853,807.48 | 3,637,450.00 | 50.96 |
| 757-0000 | Network Equipment < $5000 | 46,062.31 | 0.00 | 0.00 | 193,830.40 | 148,270.00 | 130.73 |
| | Total Capital Outlay - Capita | 268,526.15 | 0.00 | 0.00 | 3,764,234.49 | 4,630,933.00 | 81.28 |
| 902-0000 | Handling Fees (PO) | 0.00 | 0.00 | 0.00 | 234.75- | 0.00 | 0.00 |
| | Total System Accounts | 268,526.15 | 0.00 | 0.00 | 3,763,999.74 | 4,630,933.00 | 81.28 |
| | Total Expense | 18,682,962.75 | 0.00 | 0.00 | 155,578,038.08 | 242,876,372.00 | 64.06 |
| | Total Net Change in Fund Balan | 4,460,277.60- | 0.00 | 0.00 | 10,613,540.64- | 9,302,932.00 | 114.09- |

# Income Statement



| Consolidated | | Grant Fund | | | Consolidated | | |
|---|---|---|---|---|---|---|---|
| Account Nbr | Description | Period Amount | Period Budget | Pct Of Budget | Year To Date Amount | Year To Date Budget | Pct Of Budget |
| REVENUE | Revenue | | | | | | |
| LOCAL | Revenue from Local Sources | | | | | | |
| 1511-0000 | Interest on Investments | 0.00 | 0.00 | 0.00 | 0.00 | 33,372.00 | 0.00 |
| 1921-0000 | Contributions & Donations from | 0.00 | 0.00 | 0.00 | 19,000.00 | 2,500.00 | 760.00 |
| 1922-0000 | Foundation Donations | 0.00 | 0.00 | 0.00 | 2,200.00 | 11,000.00 | 20.00 |
| 1951-0000 | Refund of PR YRs' Expenditiure | 43.96 | 0.00 | 0.00 | 43.96 | 0.00 | 0.00 |
| 1999-0000 | Other Revenue-General | 0.00 | 0.00 | 0.00 | 0.00 | 5,977.00 | 0.00 |
| | Total Revenue from Local Sourc | 43.96 | 0.00 | 0.00 | 21,243.96 | 52,849.00 | 40.20 |
| STATE | Revenue from State Sources | | | | | | |
| 3220-0000 | Voc Ed School Improvement | 0.00 | 0.00 | 0.00 | 194,757.00 | 240,077.00 | 81.12 |
| 3275-0000 | Voc Ed Elem Career | 0.00 | 0.00 | 0.00 | 13,121.00 | 13,837.00 | 94.83 |
| 3621-0000 | School Library | 0.00 | 0.00 | 0.00 | 0.00 | 25,534.00 | 0.00 |
| 3705-0000 | Early Childhood-State PreK | 360,304.00 | 0.00 | 0.00 | 1,428,039.00 | 1,581,831.00 | 90.28 |
| 3706-0000 | Early Childhood-Prevention | 60,430.00 | 0.00 | 0.00 | 241,727.00 | 630,372.00 | 38.35 |
| 3707-0000 | Early Childhood-PreSchool For | 143,842.00 | 0.00 | 0.00 | 575,370.00 | 791,133.00 | 72.73 |
| 3992-0000 | After School Program Grant | 60,000.00 | 0.00 | 0.00 | 87,702.00 | 101,531.00 | 86.38 |
| | Total Revenue from State Sourc | 624,576.00 | 0.00 | 0.00 | 2,540,716.00 | 3,384,315.00 | 75.07 |
| FEDERAL | Revenue from Federal Sources | | | | | | |
| 4300-0000 | Title I-Low Income | 294,072.00 | 0.00 | 0.00 | 2,087,416.00 | 2,740,479.00 | 76.17 |
| 4331-0000 | Title I-School Improvement | 313.00 | 0.00 | 0.00 | 313.00 | 0.00 | 0.00 |
| 4400-0000 | Title IV-Safe & Drug Free Scho | 21,541.00 | 0.00 | 0.00 | 105,117.00 | 192,747.00 | 54.54 |
| 4600-0000 | Special Ed-Preschool Flow Thro | 16,202.00 | 0.00 | 0.00 | 73,140.00 | 102,605.00 | 71.28 |
| 4620-0000 | Special Ed-IDEA Flow Through | 365,013.00 | 0.00 | 0.00 | 3,026,279.00 | 4,363,666.00 | 69.35 |
| 4745-0000 | Perkins-III | 0.00 | 0.00 | 0.00 | 89,789.00 | 122,689.00 | 73.18 |
| 4909-0000 | LIPLEPS-III | 52,704.00 | 0.00 | 0.00 | 272,942.00 | 300,560.00 | 90.81 |
| 4932-0000 | Title II-Teacher Quality | 62,579.00 | 0.00 | 0.00 | 499,878.00 | 377,577.00 | 132.39 |
| 4944-0000 | McKinney-Vento Homeless | 2,347.00 | 0.00 | 0.00 | 18,558.00 | 0.00 | 0.00 |
| 4988-0000 | IDEA ARP PreK Grant | 0.00 | 0.00 | 0.00 | 1,611.00 | 0.00 | 0.00 |
| 4989-0000 | IDEA ARP Grant | 57,094.00 | 0.00 | 0.00 | 91,200.00 | 0.00 | 0.00 |
| 4990-0000 | Early Childhood K-1st Jump Sta | 0.00 | 0.00 | 0.00 | 40,585.00 | 0.00 | 0.00 |
| 4991-0000 | Medicaid Admin Outreach | 0.00 | 0.00 | 0.00 | 0.00 | 100,000.00 | 0.00 |
| 4998-0000 | Other Federal Revenues | 0.00 | 0.00 | 0.00 | 0.00 | 1,250,961.00 | 0.00 |
| | Total Revenue from Federal Sou | 871,865.00 | 0.00 | 0.00 | 6,306,828.00 | 9,551,284.00 | 66.03 |
| | Total Revenue | 1,496,484.96 | 0.00 | 0.00 | 8,868,787.96 | 12,988,448.00 | 68.28 |
| EXPENSE | Expense | | | | | | |
| 100 | Salaries | | | | | | |
| 112-0000 | Certified Directors/Superviors | 0.00 | 0.00 | 0.00 | 0.00 | 161,255.00 | 0.00 |
| 113-0000 | Certified Teachers | 165,005.95 | 0.00 | 0.00 | 1,386,343.31 | 2,522,002.00 | 54.97 |
| 114-0000 | Other Certified | 40,172.64 | 0.00 | 0.00 | 73,310.08 | 1,036,656.00 | 7.07 |

# Income Statement



| Consolidated | | Grant Fund | | | Consolidated | | |
|---|---|---|---|---|---|---|---|
| Account Nbr | Description | Period Amount | Period Budget | Pct Of Budget | Year To Date Amount | Year To Date Budget | Pct Of Budget |
| 100 | Salaries | | | | | | |
| 116-0000 | Non-Certified Sec/Spec | 4,834.17 | 0.00 | 0.00 | 50,996.67 | 0.00 | 0.00 |
| 117-0000 | Non-Certified Paras/Custodial | 57,554.87 | 0.00 | 0.00 | 425,444.89 | 202,806.00 | 209.78 |
| 118-0000 | Other Non-Certified | 87,817.71 | 0.00 | 0.00 | 893,726.53 | 1,074,870.00 | 83.15 |
| 132-0000 | 1.5 Overtime | 0.00 | 0.00 | 0.00 | 309.24 | 0.00 | 0.00 |
| 138-0000 | Subs-Grants | 2,070.00 | 0.00 | 0.00 | 39,705.00 | 0.00 | 0.00 |
| 148-0000 | Extra Pay-Non-Certified | 0.00 | 0.00 | 0.00 | 1,210.00 | 3,637.00 | 33.27 |
| 149-0000 | Extra Pay-Certified | 16,853.58 | 0.00 | 0.00 | 342,076.58 | 1,095,393.00 | 31.23 |
| | Total Salaries | 374,308.92 | 0.00 | 0.00 | 3,213,122.30 | 6,096,619.00 | 52.70 |
| 200 | Employee Benefits | | | | | | |
| 211-0000 | Teachers Retirement (TRS) | 14,472.16 | 0.00 | 0.00 | 104,155.34 | 307,316.00 | 33.89 |
| 212-0000 | Municipal Retirement (IMRF) | 0.00 | 0.00 | 0.00 | 0.00 | 16,831.00 | 0.00 |
| 213-0000 | Federal Insurance Contribution | 0.00 | 0.00 | 0.00 | 0.00 | 73,386.00 | 0.00 |
| 214-0000 | Medicare Only | 489.68 | 0.00 | 0.00 | 488.27 | 41,492.00 | 1.18 |
| 217-0000 | TRS Federal Contribution | 18,862.45 | 0.00 | 0.00 | 325,185.62 | 305,146.00 | 106.57 |
| 218-0000 | THIS Fund Employer Contributio | 1,588.87 | 0.00 | 0.00 | 12,827.37 | 38,463.00 | 33.35 |
| 221-0000 | Life Insurance | 181.32 | 0.00 | 0.00 | 1,339.19 | 57,251.00 | 2.34 |
| 222-0000 | Medical Insurance | 61,109.89 | 0.00 | 0.00 | 407,575.56 | 527,321.00 | 77.29 |
| 223-0000 | Dental Insurance | 4,088.57 | 0.00 | 0.00 | 27,682.04 | 150,528.00 | 18.39 |
| 224-0000 | Vision Insurance | 808.75 | 0.00 | 0.00 | 5,628.39 | 57,251.00 | 9.83 |
| 226-0000 | HRA/HSA Board Contributions | 0.00 | 0.00 | 0.00 | 2,375.00 | 0.00 | 0.00 |
| | Total Employee Benefits | 101,601.69 | 0.00 | 0.00 | 887,256.78 | 1,574,985.00 | 56.33 |
| 300 | Purchased Services | | | | | | |
| 312-0000 | Staff Development-On Site | 5,200.00 | 0.00 | 0.00 | 89,622.46 | 0.00 | 0.00 |
| 313-0000 | Staff Development | 120.52 | 0.00 | 0.00 | 5,996.77 | 329,650.00 | 1.82 |
| 314-0000 | Professional Services-Instruct | 2,035.56 | 0.00 | 0.00 | 3,084,708.94 | 120,457.00 | 2560.84 |
| 315-0000 | Food-Contracted | 13,903.60 | 0.00 | 0.00 | 44,282.82 | 0.00 | 0.00 |
| 319-0000 | Other Professional & Technical | 7,217.00 | 0.00 | 0.00 | 83,754.92 | 3,111,868.00 | 2.69 |
| 323-0000 | Repair & Maintenance | 2,050.00 | 0.00 | 0.00 | 2,450.00 | 3,000.00 | 81.67 |
| 327-0000 | Computer Maintenance | 0.00 | 0.00 | 0.00 | 504.00 | 0.00 | 0.00 |
| 331-0000 | Pupil Transportation-General | 539.18 | 0.00 | 0.00 | 1,707.78 | 81,258.00 | 2.10 |
| 333-0000 | District Travel | 2,187.04 | 0.00 | 0.00 | 12,199.45 | 0.00 | 0.00 |
| 334-0000 | Professional Meetings | 4,767.46 | 0.00 | 0.00 | 68,709.75 | 732,517.00 | 9.38 |
| 336-0000 | Pupil Transportation-Field Tri | 1,558.02 | 0.00 | 0.00 | 27,537.98 | 0.00 | 0.00 |
| 361-0000 | Printing & Binding | 0.00 | 0.00 | 0.00 | 840.00 | 0.00 | 0.00 |
| 397-0000 | Software Licensing | 0.00 | 0.00 | 0.00 | 343,035.13 | 56,410.00 | 608.11 |
| 399-0000 | Other Purchased Services | 805.04 | 0.00 | 0.00 | 15,289.84 | 0.00 | 0.00 |
| | Total Purchased Services | 40,383.42 | 0.00 | 0.00 | 3,780,639.84 | 4,435,160.00 | 85.24 |
| 400 | Supplies & Materials | | | | | | |
| 411-0000 | Supplies-General | 29,187.68 | 0.00 | 0.00 | 287,074.83 | 575,737.00 | 49.86 |
| 412-0000 | Supplies-Testing Materials | 0.00 | 0.00 | 0.00 | 1,367.56 | 0.00 | 0.00 |
| 415-0000 | Supplies-Computer | 3,197.34 | 0.00 | 0.00 | 10,043.52 | 0.00 | 0.00 |

# Income Statement



| Consolidated | | Grant Fund | | | Consolidated | | |
|---|---|---|---|---|---|---|---|
| Account Nbr | Description | Period Amount | Period Budget | Pct Of Budget | Year To Date Amount | Year To Date Budget | Pct Of Budget |
| 400 | Supplies & Materials | | | | | | |
| 422-0000 | Textbooks-Consumables | 7,812.81- | 0.00 | 0.00 | 48,772.24 | 0.00 | 0.00 |
| 424-0000 | Textbooks-Suppl/Innovation Mat | 952.45 | 0.00 | 0.00 | 19,659.36 | 0.00 | 0.00 |
| 431-0000 | Library Books | 1,088.75 | 0.00 | 0.00 | 13,820.45 | 16,857.00 | 81.99 |
| 472-0000 | Instructional Software | 0.00 | 0.00 | 0.00 | 1,890.00 | 0.00 | 0.00 |
| 481-0000 | Equipment < $500 | 1,874.97 | 0.00 | 0.00 | 26,191.98 | 0.00 | 0.00 |
| 484-0000 | Computer Related Equip < $500 | 1,655.95 | 0.00 | 0.00 | 7,237.35 | 0.00 | 0.00 |
| | Total Supplies & Materials | 30,144.33 | 0.00 | 0.00 | 416,057.29 | 592,594.00 | 70.21 |
| 500 | Capital Outlay | | | | | | |
| 541-0000 | Equipment | 8,761.50 | 0.00 | 0.00 | 112,649.00 | 0.00 | 0.00 |
| 545-0000 | Computer Equipment > $5000 | 0.00 | 0.00 | 0.00 | 0.00 | 118,135.00 | 0.00 |
| | Total Capital Outlay | 8,761.50 | 0.00 | 0.00 | 112,649.00 | 118,135.00 | 95.36 |
| 600 | Other Objects | | | | | | |
| 641-0000 | Dues & Fees | 0.00 | 0.00 | 0.00 | 51,620.44 | 47,250.00 | 109.25 |
| | Total Other Objects | 0.00 | 0.00 | 0.00 | 51,620.44 | 47,250.00 | 109.25 |
| 900 | System Accounts | | | | | | |
| 750 | Capital Outlay - Capitalized | | | | | | |
| 751-0000 | Equipment < $5000 | 4,898.94 | 0.00 | 0.00 | 118,543.19 | 123,705.00 | 95.83 |
| 755-0000 | Computer Equipment < $5000 | 11,278.50 | 0.00 | 0.00 | 72,855.78 | 0.00 | 0.00 |
| | Total Capital Outlay - Capita | 16,177.44 | 0.00 | 0.00 | 191,398.97 | 123,705.00 | 154.72 |
| 902-0000 | Handling Fees (PO) | 0.00 | 0.00 | 0.00 | 28.80- | 0.00 | 0.00 |
| | Total System Accounts | 16,177.44 | 0.00 | 0.00 | 191,370.17 | 123,705.00 | 154.70 |
| | Total Expense | 571,377.30 | 0.00 | 0.00 | 8,652,715.82 | 12,988,448.00 | 66.62 |
| | Total Net Change in Fund Balan | 925,107.66 | 0.00 | 0.00 | 216,072.14 | 0.00 | 0.00 |

# Income Statement



| Consolidated | | Covid 19 Fund | | | Consolidated | | |
|---|---|---|---|---|---|---|---|
| Account Nbr | Description | Period Amount | Period Budget | Pct Of Budget | Year To Date Amount | Year To Date Budget | Pct Of Budget |
| REVENUE | Revenue | | | | | | |
| LOCAL | Revenue from Local Sources | | | | | | |
| 1999-0000 | Other Revenue-General | 70.70 | 0.00 | 0.00 | 70.70 | 0.00 | 0.00 |
| | Total Revenue from Local Sourc | 70.70 | 0.00 | 0.00 | 70.70 | 0.00 | 0.00 |
| FEDERAL | Revenue from Federal Sources | | | | | | |
| 4942-0000 | ESSER II | 246,602.00 | 0.00 | 0.00 | 1,715,348.00 | 1,689,945.00 | 101.50 |
| 4943-0000 | ESSER III | 416,332.00 | 0.00 | 0.00 | 2,896,368.00 | 4,229,047.00 | 68.49 |
| 4997-0000 | ESSER I | 0.00 | 0.00 | 0.00 | 50,191.00 | 0.00 | 0.00 |
| | Total Revenue from Federal Sou | 662,934.00 | 0.00 | 0.00 | 4,661,907.00 | 5,918,992.00 | 78.76 |
| | Total Revenue | 663,004.70 | 0.00 | 0.00 | 4,661,977.70 | 5,918,992.00 | 78.76 |
| EXPENSE | Expense | | | | | | |
| 100 | Salaries | | | | | | |
| 113-0000 | Certified Teachers | 198,796.23 | 0.00 | 0.00 | 1,576,389.23 | 1,785,932.00 | 88.27 |
| 114-0000 | Other Certified | 0.00 | 0.00 | 0.00 | 0.00 | 185,229.00 | 0.00 |
| 116-0000 | Non-Certified Sec/Spec | 59,537.82- | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 117-0000 | Non-Certified Paras/Custodial | 3,639.02 | 0.00 | 0.00 | 21,982.22 | 534,066.00 | 4.12 |
| 118-0000 | Other Non-Certified | 141,679.25- | 0.00 | 0.00 | 2,084.77 | 0.00 | 0.00 |
| 132-0000 | 1.5 Overtime | 1,610.60- | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 143-0000 | Overload | 0.00 | 0.00 | 0.00 | 1,090.71- | 257,529.00 | .42- |
| 148-0000 | Extra Pay-Non-Certified | 0.00 | 0.00 | 0.00 | 993.75 | 0.00 | 0.00 |
| 149-0000 | Extra Pay-Certified | 12,780.00 | 0.00 | 0.00 | 247,796.85 | 1,019,612.00 | 24.30 |
| | Total Salaries | 12,387.58 | 0.00 | 0.00 | 1,848,156.11 | 3,782,368.00 | 48.86 |
| 200 | Employee Benefits | | | | | | |
| 211-0000 | Teachers Retirement (TRS) | 12,390.51 | 0.00 | 0.00 | 100,344.95 | 145,750.00 | 68.85 |
| 212-0000 | Municipal Retirement (IMRF) | 0.00 | 0.00 | 0.00 | 0.00 | 22,584.00 | 0.00 |
| 213-0000 | Federal Insurance Contribution | 0.00 | 0.00 | 0.00 | 0.00 | 15,866.00 | 0.00 |
| 214-0000 | Medicare Only | 0.00 | 0.00 | 0.00 | 0.00 | 9,443.00 | 0.00 |
| 217-0000 | TRS Federal Contribution | 10,627.36 | 0.00 | 0.00 | 10,627.36 | 265,390.00 | 4.00 |
| 218-0000 | THIS Fund Employer Contributio | 1,343.96 | 0.00 | 0.00 | 11,724.65 | 10,918.00 | 107.39 |
| 221-0000 | Life Insurance | 131.08- | 0.00 | 0.00 | 605.38 | 3,785.00 | 15.99 |
| 222-0000 | Medical Insurance | 9,396.74- | 0.00 | 0.00 | 197,002.42 | 773,793.00 | 25.46 |
| 223-0000 | Dental Insurance | 356.95 | 0.00 | 0.00 | 9,034.04 | 9,477.00 | 95.33 |
| 224-0000 | Vision Insurance | 4.47- | 0.00 | 0.00 | 1,820.27 | 3,785.00 | 48.09 |
| 226-0000 | HRA/HSA Board Contributions | 0.00 | 0.00 | 0.00 | 14,238.34 | 0.00 | 0.00 |
| | Total Employee Benefits | 15,186.49 | 0.00 | 0.00 | 345,397.41 | 1,260,791.00 | 27.40 |
| 300 | Purchased Services | | | | | | |
| 314-0000 | Professional Services-Instruct | 0.00 | 0.00 | 0.00 | 81,094.56 | 0.00 | 0.00 |

| Consolidated | | Covid 19 Fund | | | Consolidated | | |
|---|---|---|---|---|---|---|---|
| Account Nbr | Description | Period Amount | Period Budget | Pct Of Budget | Year To Date Amount | Year To Date Budget | Pct Of Budget |
| 300 | Purchased Services | | | | | | |
| 319-0000 | Other Professional & Technical | 4,500.00 | 0.00 | 0.00 | 40,057.76 | 0.00 | 0.00 |
| 321-0000 | Sanitation Services | 0.00 | 0.00 | 0.00 | 1,995.00 | 0.00 | 0.00 |
| 325-0000 | Rentals | 0.00 | 0.00 | 0.00 | 61,424.72 | 417,500.00 | 14.71 |
| 331-0000 | Pupil Transportation-General | 25,627.20 | 0.00 | 0.00 | 73,138.88 | 0.00 | 0.00 |
| | Total Purchased Services | 30,127.20 | 0.00 | 0.00 | 257,710.92 | 417,500.00 | 61.73 |
| 400 | Supplies & Materials | | | | | | |
| 411-0000 | Supplies-General | 0.00 | 0.00 | 0.00 | 624.11 | 283,333.00 | .22 |
| | Total Supplies & Materials | 0.00 | 0.00 | 0.00 | 624.11 | 283,333.00 | .22 |
| 900 | System Accounts | | | | | | |
| 750 | Capital Outlay - Capitalized | | | | | | |
| 751-0000 | Equipment < $5000 | 0.00 | 0.00 | 0.00 | 0.00 | 175,000.00 | 0.00 |
| | Total Capital Outlay - Capita | 0.00 | 0.00 | 0.00 | 0.00 | 175,000.00 | 0.00 |
| | Total System Accounts | 0.00 | 0.00 | 0.00 | 0.00 | 175,000.00 | 0.00 |
| | Total Expense | 57,701.27 | 0.00 | 0.00 | 2,451,888.55 | 5,918,992.00 | 41.42 |
| | Total Net Change in Fund Balan | 605,303.43 | 0.00 | 0.00 | 2,210,089.15 | 0.00 | 0.00 |

# Income Statement



Consolidated Operations & Maintenance Fund Consolidated

| Account Nbr | Description | Period Amount | Period Budget | Pct Of Budget | Year To Date Amount | Year To Date Budget | Pct Of Budget |
|---|---|---|---|---|---|---|---|
| REVENUE | Revenue | | | | | | |
| LOCAL | Revenue from Local Sources | | | | | | |
| 1111-0000 | CUR YR General Levy | 0.00 | 0.00 | 0.00 | 3,753,203.98 | 12,774,127.00 | 29.38 |
| 1112-0000 | First PR YR General Levy | 0.00 | 0.00 | 0.00 | 10,031,825.99 | 12,028,238.00 | 83.40 |
| 1390-0000 | Transition Fees | 50,955.52 | 0.00 | 0.00 | 298,453.76 | 340,051.00 | 87.77 |
| 1511-0000 | Interest on Investments | 7,914.24 | 0.00 | 0.00 | 141,983.64 | 8,600.00 | 1650.97 |
| 1791-0000 | Parking Permits | 1,702.98 | 0.00 | 0.00 | 156,919.04 | 162,156.00 | 96.77 |
| 1910-0000 | Building Rental | 2,428.75 | 0.00 | 0.00 | 30,221.25 | 69,244.00 | 43.64 |
| 1951-0000 | Refund of PR YRs' Expenditiure | 0.00 | 0.00 | 0.00 | 17,118.63 | 1,613.00 | 1061.29 |
| 1997-0000 | Revenue From Sale of Assets | 11,288.50 | 0.00 | 0.00 | 71,134.69 | 89,796.00 | 79.22 |
| 1999-0000 | Other Revenue-General | 75.00 | 0.00 | 0.00 | 97,119.17 | 340,000.00 | 28.56 |
| | Total Revenue from Local Sourc | 74,364.99 | 0.00 | 0.00 | 14,597,980.15 | 25,813,825.00 | 56.55 |
| | Total Revenue | 74,364.99 | 0.00 | 0.00 | 14,597,980.15 | 25,813,825.00 | 56.55 |
| EXPENSE | Expense | | | | | | |
| 100 | Salaries | | | | | | |
| 115-0000 | Non-Certified Supervision/Head | 168,039.88 | 0.00 | 0.00 | 1,563,287.71 | 2,118,498.00 | 73.79 |
| 116-0000 | Non-Certified Sec/Spec | 2,493.75 | 0.00 | 0.00 | 35,340.71 | 52,915.00 | 66.79 |
| 117-0000 | Non-Certified Paras/Custodial | 442,402.01 | 0.00 | 0.00 | 4,278,299.76 | 6,867,604.00 | 62.30 |
| 118-0000 | Other Non-Certified | 0.00 | 0.00 | 0.00 | 1,228.37- | 0.00 | 0.00 |
| 119-0000 | Other | 12,672.27 | 0.00 | 0.00 | 115,772.93 | 227,452.00 | 50.90 |
| 132-0000 | 1.5 Overtime | 29,008.96 | 0.00 | 0.00 | 258,369.81 | 211,531.00 | 122.14 |
| 133-0000 | 2.0 Overtime | 6,097.72 | 0.00 | 0.00 | 69,189.56 | 31,507.00 | 219.60 |
| 148-0000 | Extra Pay-Non-Certified | 866.67 | 0.00 | 0.00 | 866.67 | 0.00 | 0.00 |
| 161-0000 | Mileage Stipend | 355.56 | 0.00 | 0.00 | 3,555.54 | 7,755.00 | 45.85 |
| | Total Salaries | 661,936.82 | 0.00 | 0.00 | 6,323,454.32 | 9,517,262.00 | 66.44 |
| 200 | Employee Benefits | | | | | | |
| 221-0000 | Life Insurance | 411.04 | 0.00 | 0.00 | 3,907.32 | 4,283.00 | 91.23 |
| 222-0000 | Medical Insurance | 111,857.60 | 0.00 | 0.00 | 996,209.75 | 1,522,548.00 | 65.43 |
| 223-0000 | Dental Insurance | 5,959.89 | 0.00 | 0.00 | 52,817.50 | 78,823.00 | 67.01 |
| 224-0000 | Vision Insurance | 1,219.00 | 0.00 | 0.00 | 10,639.08 | 18,603.00 | 57.19 |
| 225-0000 | Disability Insurance | 51.36 | 0.00 | 0.00 | 410.64 | 509.00 | 80.68 |
| | Total Employee Benefits | 119,498.89 | 0.00 | 0.00 | 1,063,984.29 | 1,624,766.00 | 65.49 |
| 300 | Purchased Services | | | | | | |
| 312-0000 | Staff Development-On Site | 2,103.50 | 0.00 | 0.00 | 3,153.50 | 0.00 | 0.00 |
| 313-0000 | Staff Development | 0.00 | 0.00 | 0.00 | 0.00 | 5,200.00 | 0.00 |
| 315-0000 | Food-Contracted | 374.69 | 0.00 | 0.00 | 6,467.64 | 5,200.00 | 124.38 |
| 319-0000 | Other Professional & Technical | 1,815.34 | 0.00 | 0.00 | 691,832.57 | 1,383,500.00 | 50.01 |
| 321-0000 | Sanitation Services | 11,682.91 | 0.00 | 0.00 | 128,450.32 | 182,522.00 | 70.38 |
| 322-0000 | Cleaning Services | 0.00 | 0.00 | 0.00 | 16,395.53 | 0.00 | 0.00 |

# Income Statement



Consolidated Operations & Maintenance Fund Consolidated

| Account Nbr | Description | Period Amount | Period Budget | Pct Of Budget | Year To Date Amount | Year To Date Budget | Pct Of Budget |
|---|---|---|---|---|---|---|---|
| 300 | Purchased Services | | | | | | |
| 323-0000 | Repair & Maintenance | 19,795.02 | 0.00 | 0.00 | 736,309.91 | 381,509.00 | 193.00 |
| 325-0000 | Rentals | 0.00 | 0.00 | 0.00 | 174,290.14 | 270,140.00 | 64.52 |
| 326-0000 | Alarm System Services | 570.00 | 0.00 | 0.00 | 59,742.98 | 104,000.00 | 57.45 |
| 333-0000 | District Travel | 835.65 | 0.00 | 0.00 | 3,879.42 | 0.00 | 0.00 |
| 347-0000 | Telephone-Cellular | 215.25 | 0.00 | 0.00 | 1,936.05 | 2,600.00 | 74.46 |
| 353-0000 | License & Registration | 0.00 | 0.00 | 0.00 | 0.00 | 52.00 | 0.00 |
| 362-0000 | Repair & Maint-Life Safety | 0.00 | 0.00 | 0.00 | 348.50 | 0.00 | 0.00 |
| 363-0000 | Repair & Maint-Equip Elec | 1,800.00 | 0.00 | 0.00 | 13,932.30 | 42,120.00 | 33.08 |
| 364-0000 | Repair & Maint-Finishing Matl | 0.00 | 0.00 | 0.00 | 19,386.70 | 15,600.00 | 124.27 |
| 365-0000 | Repair & Maint-Plumbing | 0.00 | 0.00 | 0.00 | 25,887.50 | 72,800.00 | 35.56 |
| 366-0000 | Repair & Maint-Roofing | 0.00 | 0.00 | 0.00 | 69,386.22 | 79,040.00 | 87.79 |
| 367-0000 | Repair & Maint-HVAC | 10,646.13 | 0.00 | 0.00 | 273,023.32 | 371,280.00 | 73.54 |
| 368-0000 | Repair & Maint-Snowplowing | 79,813.00 | 0.00 | 0.00 | 423,240.00 | 624,000.00 | 67.83 |
| 371-0000 | Water/Sewer Services | 21,242.00 | 0.00 | 0.00 | 202,099.17 | 282,105.00 | 71.64 |
| 385-0000 | Unemployment Insurance | 0.00 | 0.00 | 0.00 | 3,058.40 | 7,280.00 | 42.01 |
| 392-0000 | License & Registrations | 0.00 | 0.00 | 0.00 | 584.00 | 1,560.00 | 37.44 |
| 397-0000 | Software Licensing | 0.00 | 0.00 | 0.00 | 18,997.92 | 96,540.00 | 19.68 |
| 399-0000 | Other Purchased Services | 0.00 | 0.00 | 0.00 | 243.01 | 0.00 | 0.00 |
| | Total Purchased Services | 150,893.49 | 0.00 | 0.00 | 2,872,645.10 | 3,927,048.00 | 73.15 |
| 400 | Supplies & Materials | | | | | | |
| 411-0000 | Supplies-General | 54,560.86 | 0.00 | 0.00 | 694,607.27 | 920,624.00 | 75.45 |
| 415-0000 | Supplies-Computer | 0.00 | 0.00 | 0.00 | 1,101.84 | 1,000.00 | 110.18 |
| 416-0000 | Supplies-Athletic Fields | 7,328.42 | 0.00 | 0.00 | 31,747.37 | 43,160.00 | 73.56 |
| 417-0000 | Supplies-Uniform | 403.10 | 0.00 | 0.00 | 45,923.41 | 44,720.00 | 102.69 |
| 418-0000 | Supplies-B&G Schools | 0.00 | 0.00 | 0.00 | 0.00 | 72,800.00 | 0.00 |
| 464-0000 | Gasoline | 15.77 | 0.00 | 0.00 | 51,865.91 | 38,480.00 | 134.79 |
| 465-0000 | Natural Gas | 49.64 | 0.00 | 0.00 | 530,498.66 | 528,627.00 | 100.35 |
| 466-0000 | Electricity | 203,805.75 | 0.00 | 0.00 | 1,528,199.27 | 3,376,059.00 | 45.27 |
| 481-0000 | Equipment < $500 | 1,785.62 | 0.00 | 0.00 | 34,390.27 | 30,160.00 | 114.03 |
| 482-0000 | Parts-Transportation | 0.00 | 0.00 | 0.00 | 160.00 | 17,680.00 | .90 |
| 485-0000 | Supplies - Air Filters | 0.00 | 0.00 | 0.00 | 28,048.43 | 54,184.00 | 51.77 |
| 486-0000 | Supplies - Mop Heads Towels Ma | 15,244.16 | 0.00 | 0.00 | 128,994.46 | 34,216.00 | 377.00 |
| 491-0000 | Mat & Sup-Shipping | 0.00 | 0.00 | 0.00 | 1,158.48- | 0.00 | 0.00 |
| 493-0000 | Supplies-Equip Elec | 1,177.57 | 0.00 | 0.00 | 47,559.68 | 197,600.00 | 24.07 |
| 494-0000 | Supplies-Finishing Matl | 7,917.97 | 0.00 | 0.00 | 186,660.96 | 263,640.00 | 70.80 |
| 495-0000 | Supplies-Plumbing | 1,110.93 | 0.00 | 0.00 | 89,755.85 | 76,960.00 | 116.63 |
| 496-0000 | Supplies-Roofing | 0.00 | 0.00 | 0.00 | 0.00 | 12,480.00 | 0.00 |
| 497-0000 | Supplies-HVAC | 12,527.03 | 0.00 | 0.00 | 219,200.09 | 312,000.00 | 70.26 |
| 498-0000 | Supplies-Bagged Salt | 0.00 | 0.00 | 0.00 | 0.00 | 31,200.00 | 0.00 |
| 499-0000 | Supplies-Bulk Salt | 0.00 | 0.00 | 0.00 | 0.00 | 46,800.00 | 0.00 |
| | Total Supplies & Materials | 305,926.82 | 0.00 | 0.00 | 3,617,554.99 | 6,102,390.00 | 59.28 |
| 500 | Capital Outlay | | | | | | |
| 521-0000 | Buildings | 0.00 | 0.00 | 0.00 | 233,953.62 | 300,000.00 | 77.98 |

Consolidated Operations & Maintenance Fund Consolidated

| Account Nbr | Description | Period Amount | Period Budget | Pct Of Budget | Year To Date Amount | Year To Date Budget | Pct Of Budget |
|---|---|---|---|---|---|---|---|
| 500 | Capital Outlay | | | | | | |
| 531-0000 | Improvements Other than Buildi | 6,356.32 | 0.00 | 0.00 | 13,221.40 | 0.00 | 0.00 |
| 541-0000 | Equipment | 17,297.84 | 0.00 | 0.00 | 211,374.77 | 561,610.00 | 37.64 |
| 545-0000 | Computer Equipment > $5000 | 0.00 | 0.00 | 0.00 | 0.00 | 35,000.00 | 0.00 |
| | Total Capital Outlay | 23,654.16 | 0.00 | 0.00 | 458,549.79 | 896,610.00 | 51.14 |
| 600 | Other Objects | | | | | | |
| 641-0000 | Dues & Fees | 570.00 | 0.00 | 0.00 | 1,075.00 | 9,000.00 | 11.94 |
| 651-0000 | Judgments/Claims | 0.00 | 0.00 | 0.00 | 4,789.55 | 0.00 | 0.00 |
| | Total Other Objects | 570.00 | 0.00 | 0.00 | 5,864.55 | 9,000.00 | 65.16 |
| 900 | System Accounts | | | | | | |
| 750 | Capital Outlay - Capitalized | | | | | | |
| 751-0000 | Equipment < $5000 | 22,350.74 | 0.00 | 0.00 | 180,034.24 | 268,108.00 | 67.15 |
| 755-0000 | Computer Equipment < $5000 | 0.00 | 0.00 | 0.00 | 600.00 | 1,000.00 | 60.00 |
| | Total Capital Outlay - Capita | 22,350.74 | 0.00 | 0.00 | 180,634.24 | 269,108.00 | 67.12 |
| | Total System Accounts | 22,350.74 | 0.00 | 0.00 | 180,634.24 | 269,108.00 | 67.12 |
| | Total Expense | 1,284,830.92 | 0.00 | 0.00 | 14,522,687.28 | 22,346,184.00 | 64.99 |
| | Total Net Change in Fund Balan | 1,210,465.93- | 0.00 | 0.00 | 75,292.87 | 3,467,641.00 | 2.17 |

# Income Statement



Consolidated Bond & Interest Fund Consolidated

| Account Nbr | Description | Period Amount | Period Budget | Pct Of Budget | Year To Date Amount | Year To Date Budget | Pct Of Budget |
|---|---|---|---|---|---|---|---|
| REVENUE | Revenue | | | | | | |
| LOCAL | Revenue from Local Sources | | | | | | |
| 1111-0000 | CUR YR General Levy | 0.00 | 0.00 | 0.00 | 3,416,463.31 | 13,545,405.00 | 25.22 |
| 1112-0000 | First PR YR General Levy | 0.00 | 0.00 | 0.00 | 9,205,355.30 | 13,370,207.00 | 68.85 |
| 1511-0000 | Interest on Investments | 18,330.78 | 0.00 | 0.00 | 334,802.79 | 16,500.00 | 2029.11 |
| 1999-0000 | Other Revenue-General | 0.00 | 0.00 | 0.00 | 424,759.40 | 0.00 | 0.00 |
| | Total Revenue from Local Sourc | 18,330.78 | 0.00 | 0.00 | 13,381,380.80 | 26,932,112.00 | 49.69 |
| | Total Revenue | 18,330.78 | 0.00 | 0.00 | 13,381,380.80 | 26,932,112.00 | 49.69 |
| EXPENSE | Expense | | | | | | |
| 300 | Purchased Services | | | | | | |
| 319-0000 | Other Professional & Technical | 0.00 | 0.00 | 0.00 | 5,704.17 | 20,000.00 | 28.52 |
| 398-0000 | Banking/Credit Card Fees | 0.00 | 0.00 | 0.00 | 3.50 | 0.00 | 0.00 |
| | Total Purchased Services | 0.00 | 0.00 | 0.00 | 5,707.67 | 20,000.00 | 28.54 |
| 600 | Other Objects | | | | | | |
| 611-0000 | Redemption of Principle | 0.00 | 0.00 | 0.00 | 19,182,386.46 | 16,225,000.00 | 118.23 |
| 612-0000 | Lease Purchase-Principle | 0.00 | 0.00 | 0.00 | 0.00 | 1,645,000.00 | 0.00 |
| 621-0000 | Interest | 0.00 | 0.00 | 0.00 | 4,411,457.54 | 11,446,478.00 | 38.54 |
| | Total Other Objects | 0.00 | 0.00 | 0.00 | 23,593,844.00 | 29,316,478.00 | 80.48 |
| | Total Expense | 0.00 | 0.00 | 0.00 | 23,599,551.67 | 29,336,478.00 | 80.44 |
| | Total Net Change in Fund Balan | 18,330.78 | 0.00 | 0.00 | 10,218,170.87- | 2,404,366.00- | 424.98 |

# Income Statement



| Consolidated | | Transportation Fund | | | Consolidated | | |
|---|---|---|---|---|---|---|---|
| Account Nbr | Description | Period Amount | Period Budget | Pct Of Budget | Year To Date Amount | Year To Date Budget | Pct Of Budget |
| REVENUE | Revenue | | | | | | |
| LOCAL | Revenue from Local Sources | | | | | | |
| 1111-0000 | CUR YR General Levy | 0.00 | 0.00 | 0.00 | 1,144,271.17 | 4,913,346.00 | 23.29 |
| 1112-0000 | First PR YR General Levy | 0.00 | 0.00 | 0.00 | 3,058,460.08 | 4,626,453.00 | 66.11 |
| 1231-0000 | Corporate Personal Property Re | 0.00 | 0.00 | 0.00 | 0.00 | 994,482.00 | 0.00 |
| 1511-0000 | Interest on Investments | 6,755.33 | 0.00 | 0.00 | 99,216.44 | 7,300.00 | 1359.13 |
| 1994-0000 | Field Trips | 34,357.06 | 0.00 | 0.00 | 134,944.19 | 186,000.00 | 72.55 |
| 1999-0000 | Other Revenue-General | 0.00 | 0.00 | 0.00 | 51.65 | 0.00 | 0.00 |
| | Total Revenue from Local Sourc | 41,112.39 | 0.00 | 0.00 | 4,436,943.53 | 10,727,581.00 | 41.36 |
| STATE | Revenue from State Sources | | | | | | |
| 3500-0000 | Transportation-Regular | 0.00 | 0.00 | 0.00 | 2,638,578.08 | 3,683,255.00 | 71.64 |
| 3510-0000 | Transportation-Special Ed | 0.00 | 0.00 | 0.00 | 3,936,636.39 | 5,382,011.00 | 73.14 |
| | Total Revenue from State Sourc | 0.00 | 0.00 | 0.00 | 6,575,214.47 | 9,065,266.00 | 72.53 |
| | Total Revenue | 41,112.39 | 0.00 | 0.00 | 11,012,158.00 | 19,792,847.00 | 55.64 |
| EXPENSE | Expense | | | | | | |
| 100 | Salaries | | | | | | |
| 115-0000 | Non-Certified Supervision/Head | 7,383.00 | 0.00 | 0.00 | 73,795.64 | 97,121.00 | 75.98 |
| 116-0000 | Non-Certified Sec/Spec | 3,245.40 | 0.00 | 0.00 | 30,758.52 | 43,202.00 | 71.20 |
| 132-0000 | 1.5 Overtime | 7.61 | 0.00 | 0.00 | 30.43 | 102.00 | 29.83 |
| 148-0000 | Extra Pay-Non-Certified | 187.07 | 0.00 | 0.00 | 1,250.72 | 1,331.00 | 93.97 |
| 149-0000 | Extra Pay-Certified | 45,912.50 | 0.00 | 0.00 | 321,968.36 | 315,000.00 | 102.21 |
| 161-0000 | Mileage Stipend | 177.78 | 0.00 | 0.00 | 1,777.77 | 2,458.00 | 72.33 |
| | Total Salaries | 56,913.36 | 0.00 | 0.00 | 429,581.44 | 459,214.00 | 93.55 |
| 200 | Employee Benefits | | | | | | |
| 211-0000 | Teachers Retirement (TRS) | 267.76 | 0.00 | 0.00 | 1,930.86 | 1,270.00 | 152.04 |
| 218-0000 | THIS Fund Employer Contributio | 305.07 | 0.00 | 0.00 | 2,134.23 | 1,837.00 | 116.18 |
| 221-0000 | Life Insurance | 17.12 | 0.00 | 0.00 | 169.59 | 228.00 | 74.38 |
| 222-0000 | Medical Insurance | 2,471.30 | 0.00 | 0.00 | 21,256.93 | 6,675.00 | 318.46 |
| 223-0000 | Dental Insurance | 114.10 | 0.00 | 0.00 | 1,007.42 | 1,405.00 | 71.70 |
| 224-0000 | Vision Insurance | 26.16 | 0.00 | 0.00 | 228.90 | 261.00 | 87.70 |
| 225-0000 | Disability Insurance | 10.72 | 0.00 | 0.00 | 106.42 | 146.00 | 72.89 |
| 226-0000 | HRA/HSA Board Contributions | 0.00 | 0.00 | 0.00 | 20.84- | 0.00 | 0.00 |
| | Total Employee Benefits | 3,212.23 | 0.00 | 0.00 | 26,813.51 | 11,822.00 | 226.81 |
| 300 | Purchased Services | | | | | | |
| 313-0000 | Staff Development | 0.00 | 0.00 | 0.00 | 0.00 | 4,464.00 | 0.00 |
| 315-0000 | Food-Contracted | 0.00 | 0.00 | 0.00 | 83.58 | 0.00 | 0.00 |
| 319-0000 | Other Professional & Technical | 393.67 | 0.00 | 0.00 | 28,069.01 | 20,757.00 | 135.23 |

# Income Statement



| Consolidated | | Transportation Fund | | | Consolidated | | |
|---|---|---|---|---|---|---|---|
| Account Nbr | Description | Period Amount | Period Budget | Pct Of Budget | Year To Date Amount | Year To Date Budget | Pct Of Budget |
| 300 | Purchased Services | | | | | | |
| 321-0000 | Sanitation Services | 715.04 | 0.00 | 0.00 | 6,974.51 | 25,085.00 | 27.80 |
| 323-0000 | Repair & Maintenance | 1,317.17 | 0.00 | 0.00 | 49,525.45 | 35,836.00 | 138.20 |
| 325-0000 | Rentals | 0.00 | 0.00 | 0.00 | 14,008.96 | 35,891.00 | 39.03 |
| 331-0000 | Pupil Transportation-General | 74,083.72 | 0.00 | 0.00 | 741,812.36 | 1,523,380.00 | 48.70 |
| 333-0000 | District Travel | 0.00 | 0.00 | 0.00 | 2,085.90 | 10,600.00 | 19.68 |
| 334-0000 | Professional Meetings | 0.00 | 0.00 | 0.00 | 30.00 | 615.00 | 4.88 |
| 336-0000 | Pupil Transportation-Field Tri | 0.00 | 0.00 | 0.00 | 247,741.94 | 384,293.00 | 64.47 |
| 346-0000 | Telephone - WAN and Internet | 0.00 | 0.00 | 0.00 | 0.00 | 425.00 | 0.00 |
| 347-0000 | Telephone-Cellular | 26.02 | 0.00 | 0.00 | 208.10 | 772.00 | 26.96 |
| 353-0000 | License & Registration | 0.00 | 0.00 | 0.00 | 58.88 | 724.00 | 8.13 |
| 361-0000 | Printing & Binding | 0.00 | 0.00 | 0.00 | 4,039.06 | 8,950.00 | 45.13 |
| 371-0000 | Water/Sewer Services | 648.55 | 0.00 | 0.00 | 3,717.51 | 6,264.00 | 59.35 |
| 389-0000 | Insurance-Fire-Theft-All Other | 0.00 | 0.00 | 0.00 | 49,200.00 | 53,803.00 | 91.44 |
| 392-0000 | License & Registrations | 0.00 | 0.00 | 0.00 | 0.00 | 1,263.00 | 0.00 |
| 394-0000 | Managment Fees-Transportation | 0.00 | 0.00 | 0.00 | 8,475,353.24 | 15,705,125.00 | 53.97 |
| | Total Purchased Services | 77,184.17 | 0.00 | 0.00 | 9,622,908.50 | 17,818,247.00 | 54.01 |
| 400 | Supplies & Materials | | | | | | |
| 411-0000 | Supplies-General | 498.65 | 0.00 | 0.00 | 7,328.95 | 16,935.00 | 43.28 |
| 462-0000 | Oil | 0.00 | 0.00 | 0.00 | 20,704.40 | 32,305.00 | 64.09 |
| 464-0000 | Gasoline | 39,754.29 | 0.00 | 0.00 | 948,648.50 | 1,313,394.00 | 72.23 |
| 465-0000 | Natural Gas | 0.00 | 0.00 | 0.00 | 10,557.53 | 14,943.00 | 70.65 |
| 482-0000 | Parts-Transportation | 0.00 | 0.00 | 0.00 | 0.00 | 27,607.00 | 0.00 |
| | Total Supplies & Materials | 40,252.94 | 0.00 | 0.00 | 987,239.38 | 1,405,184.00 | 70.26 |
| 500 | Capital Outlay | | | | | | |
| 541-0000 | Equipment | 0.00 | 0.00 | 0.00 | 1,908.00 | 90,636.00 | 2.11 |
| | Total Capital Outlay | 0.00 | 0.00 | 0.00 | 1,908.00 | 90,636.00 | 2.11 |
| 900 | System Accounts | | | | | | |
| 750 | Capital Outlay - Capitalized | | | | | | |
| 751-0000 | Equipment < $5000 | 0.00 | 0.00 | 0.00 | 849.11 | 0.00 | 0.00 |
| | Total Capital Outlay - Capita | 0.00 | 0.00 | 0.00 | 849.11 | 0.00 | 0.00 |
| | Total System Accounts | 0.00 | 0.00 | 0.00 | 849.11 | 0.00 | 0.00 |
| | Total Expense | 177,562.70 | 0.00 | 0.00 | 11,069,299.94 | 19,785,103.00 | 55.95 |
| | Total Net Change in Fund Balan | 136,450.31- | 0.00 | 0.00 | 57,141.94- | 7,744.00 | 737.89- |

# Income Statement



Consolidated | Municipal Retirement Fund | Consolidated

| Account Nbr | Description | Period Amount | Period Budget | Pct Of Budget | Year To Date Amount | Year To Date Budget | Pct Of Budget |
|---|---|---|---|---|---|---|---|
| REVENUE | Revenue | | | | | | |
| LOCAL | Revenue from Local Sources | | | | | | |
| 1111-0000 | CUR YR General Levy | 0.00 | 0.00 | 0.00 | 359,548.44 | 1,544,015.00 | 23.29 |
| 1112-0000 | First PR YR General Levy | 0.00 | 0.00 | 0.00 | 961,041.14 | 1,453,860.00 | 66.10 |
| 1511-0000 | Interest on Investments | 4,843.51 | 0.00 | 0.00 | 56,045.39 | 5,800.00 | 966.30 |
| | Total Revenue from Local Sourc | 4,843.51 | 0.00 | 0.00 | 1,376,634.97 | 3,003,675.00 | 45.83 |
| | Total Revenue | 4,843.51 | 0.00 | 0.00 | 1,376,634.97 | 3,003,675.00 | 45.83 |
| EXPENSE | Expense | | | | | | |
| 200 | Employee Benefits | | | | | | |
| 212-0000 | Municipal Retirement (IMRF) | 174,514.16 | 0.00 | 0.00 | 1,823,615.07 | 2,780,818.00 | 65.58 |
| | Total Employee Benefits | 174,514.16 | 0.00 | 0.00 | 1,823,615.07 | 2,780,818.00 | 65.58 |
| | Total Expense | 174,514.16 | 0.00 | 0.00 | 1,823,615.07 | 2,780,818.00 | 65.58 |
| | Total Net Change in Fund Balan | 169,670.65- | 0.00 | 0.00 | 446,980.10- | 222,857.00 | 200.57- |

# Income Statement



Consolidated — Social Security/Medicare Fund — Consolidated

| Account Nbr | Description | Period Amount | Period Budget | Pct Of Budget | Year To Date Amount | Year To Date Budget | Pct Of Budget |
|---|---|---|---|---|---|---|---|
| REVENUE | Revenue | | | | | | |
| LOCAL | Revenue from Local Sources | | | | | | |
| 1151-0000 | CUR YR Soc Sec/Medicare Levy | 0.00 | 0.00 | 0.00 | 420,447.79 | 1,806,783.00 | 23.27 |
| 1152-0000 | First PR YR Soc Sec/Medicare L | 0.00 | 0.00 | 0.00 | 1,123,783.80 | 1,701,284.00 | 66.06 |
| 1231-0000 | Corporate Personal Property Re | 0.00 | 0.00 | 0.00 | 500,000.00 | 500,000.00 | 100.00 |
| 1511-0000 | Interest on Investments | 316.73 | 0.00 | 0.00 | 14,775.06 | 1,600.00 | 923.44 |
| | Total Revenue from Local Sourc | 316.73 | 0.00 | 0.00 | 2,059,006.65 | 4,009,667.00 | 51.35 |
| | Total Revenue | 316.73 | 0.00 | 0.00 | 2,059,006.65 | 4,009,667.00 | 51.35 |
| EXPENSE | Expense | | | | | | |
| 200 | Employee Benefits | | | | | | |
| 213-0000 | Federal Insurance Contribution | 156,517.66 | 0.00 | 0.00 | 1,392,662.51 | 1,976,877.00 | 70.45 |
| 214-0000 | Medicare Only | 183,922.72 | 0.00 | 0.00 | 1,537,551.21 | 2,419,615.00 | 63.55 |
| | Total Employee Benefits | 340,440.38 | 0.00 | 0.00 | 2,930,213.72 | 4,396,492.00 | 66.65 |
| | Total Expense | 340,440.38 | 0.00 | 0.00 | 2,930,213.72 | 4,396,492.00 | 66.65 |
| | Total Net Change in Fund Balan | 340,123.65- | 0.00 | 0.00 | 871,207.07- | 386,825.00- | 225.22 |

# Income Statement



| Consolidated | | Site & Construction Fund | | | Consolidated | | |
|---|---|---|---|---|---|---|---|
| Account Nbr | Description | Period Amount | Period Budget | Pct Of Budget | Year To Date Amount | Year To Date Budget | Pct Of Budget |
| REVENUE | Revenue | | | | | | |
| LOCAL | Revenue from Local Sources | | | | | | |
| 1192-0000 | First PR YR Other Tax Levy | 0.00 | 0.00 | 0.00 | 20,133.13 | 0.00 | 0.00 |
| 1195-0000 | Property Tax Revenue Recapture | 0.00 | 0.00 | 0.00 | 152,676.86 | 0.00 | 0.00 |
| 1231-0000 | Corporate Personal Property Re | 429,048.31 | 0.00 | 0.00 | 3,378,474.32 | 3,793,461.00 | 89.06 |
| 1511-0000 | Interest on Investments | 120,210.07 | 0.00 | 0.00 | 492,825.92 | 417,273.00 | 118.11 |
| 1960-0000 | Surplus from TIF Funds | 0.00 | 0.00 | 0.00 | 61,276.11 | 0.00 | 0.00 |
| | Total Revenue from Local Sourc | 549,258.38 | 0.00 | 0.00 | 4,105,386.34 | 4,210,734.00 | 97.50 |
| STATE | Revenue from State Sources | | | | | | |
| 3925-0000 | Maintence Project Grants | 0.00 | 0.00 | 0.00 | 0.00 | 50,000.00 | 0.00 |
| | Total Revenue from State Sourc | 0.00 | 0.00 | 0.00 | 0.00 | 50,000.00 | 0.00 |
| FEDERAL | Revenue from Federal Sources | | | | | | |
| 4942-0000 | ESSER II | 0.00 | 0.00 | 0.00 | 0.00 | 2,838,845.00 | 0.00 |
| | Total Revenue from Federal Sou | 0.00 | 0.00 | 0.00 | 0.00 | 2,838,845.00 | 0.00 |
| | Total Revenue | 549,258.38 | 0.00 | 0.00 | 4,105,386.34 | 7,099,579.00 | 57.83 |
| EXPENSE | Expense | | | | | | |
| 500 | Capital Outlay | | | | | | |
| 521-0000 | Buildings | 248,789.87 | 0.00 | 0.00 | 6,825,554.20 | 23,033,352.00 | 29.63 |
| 541-0000 | Equipment | 0.00 | 0.00 | 0.00 | 4,440.00 | 0.00 | 0.00 |
| | Total Capital Outlay | 248,789.87 | 0.00 | 0.00 | 6,829,994.20 | 23,033,352.00 | 29.65 |
| | Total Expense | 248,789.87 | 0.00 | 0.00 | 6,829,994.20 | 23,033,352.00 | 29.65 |
| | Total Net Change in Fund Balan | 300,468.51 | 0.00 | 0.00 | 2,724,607.86- | 15,933,773.00- | 17.10 |

# Income Statement



| Consolidated | | Impact Fees Fund | | | Consolidated | | |
|---|---|---|---|---|---|---|---|
| Account Nbr | Description | Period Amount | Period Budget | Pct Of Budget | Year To Date Amount | Year To Date Budget | Pct Of Budget |
| REVENUE | Revenue | | | | | | |
| LOCAL | Revenue from Local Sources | | | | | | |
| 1511-0000 | Interest on Investments | 16,447.98 | 0.00 | 0.00 | 172,301.36 | 92,727.00 | 185.82 |
| 1931-0000 | Impact Fees-East Dundee/West D | 0.00 | 0.00 | 0.00 | 0.00 | 100,000.00 | 0.00 |
| 1937-0000 | Impact Fees-Hampshire | 0.00 | 0.00 | 0.00 | 0.00 | 100,000.00 | 0.00 |
| 1938-0000 | Impact Fees-Gilberts | 140,261.00 | 0.00 | 0.00 | 140,261.00 | 100,000.00 | 140.26 |
| 1939-0000 | Impact Fees-Algonquin/Carpente | 0.00 | 0.00 | 0.00 | 0.00 | 100,000.00 | 0.00 |
| 1941-0000 | Technology E-Rate Revenue | 0.00 | 0.00 | 0.00 | 0.00 | 101,435.00 | 0.00 |
| 1981-0000 | ERATE Funding | 0.00 | 0.00 | 0.00 | 0.00 | 101,435.00 | 0.00 |
| | Total Revenue from Local Sourc | 156,708.98 | 0.00 | 0.00 | 312,562.36 | 695,597.00 | 44.93 |
| | Total Revenue | 156,708.98 | 0.00 | 0.00 | 312,562.36 | 695,597.00 | 44.93 |
| EXPENSE | Expense | | | | | | |
| | Total Net Change in Fund Balan | 156,708.98 | 0.00 | 0.00 | 312,562.36 | 695,597.00 | 44.93 |

# Income Statement



Consolidated | Working Capital Fund | Consolidated

| Account Nbr | Description | Period Amount | Period Budget | Pct Of Budget | Year To Date Amount | Year To Date Budget | Pct Of Budget |
|---|---|---|---|---|---|---|---|
| REVENUE | Revenue | | | | | | |
| LOCAL | Revenue from Local Sources | | | | | | |
| 1111-0000 | CUR YR General Levy | 0.00 | 0.00 | 0.00 | 525.66 | 2,255.00 | 23.31 |
| 1112-0000 | First PR YR General Levy | 0.00 | 0.00 | 0.00 | 1,407.34 | 2,123.00 | 66.29 |
| 1511-0000 | Interest on Investments | 41,995.50 | 0.00 | 0.00 | 444,179.21 | 53,000.00 | 838.07 |
| | Total Revenue from Local Sourc | 41,995.50 | 0.00 | 0.00 | 446,112.21 | 57,378.00 | 777.50 |
| | Total Revenue | 41,995.50 | 0.00 | 0.00 | 446,112.21 | 57,378.00 | 777.50 |
| EXPENSE | Expense | | | | | | |
| | Total Net Change in Fund Balan | 41,995.50 | 0.00 | 0.00 | 446,112.21 | 57,378.00 | 777.50 |

# Income Statement



| Consolidated | | Tort Immunity Fund | | | Consolidated | | |
|---|---|---|---|---|---|---|---|
| Account Nbr | Description | Period Amount | Period Budget | Pct Of Budget | Year To Date Amount | Year To Date Budget | Pct Of Budget |
| REVENUE | Revenue | | | | | | |
| LOCAL | Revenue from Local Sources | | | | | | |
| 1121-0000 | CUR YR Tort Immunity Levy | 0.00 | 0.00 | 0.00 | 965,860.12 | 1,129,215.00 | 85.53 |
| 1122-0000 | First PR YR Tort Immunity Levy | 0.00 | 0.00 | 0.00 | 0.00 | 1,063,279.00 | 0.00 |
| 1511-0000 | Interest on Investments | 0.00 | 0.00 | 0.00 | 343.67 | 200.00 | 171.84 |
| | Total Revenue from Local Sourc | 0.00 | 0.00 | 0.00 | 966,203.79 | 2,192,694.00 | 44.06 |
| | Total Revenue | 0.00 | 0.00 | 0.00 | 966,203.79 | 2,192,694.00 | 44.06 |
| EXPENSE | Expense | | | | | | |
| 300 | Purchased Services | | | | | | |
| 382-0000 | Fidelity Bond Premiums | 0.00 | 0.00 | 0.00 | 3,874.00 | 20,082.00 | 19.29 |
| 383-0000 | Worker's Compensation Insuranc | 0.00 | 0.00 | 0.00 | 1,161,478.00 | 1,145,685.00 | 101.38 |
| 389-0000 | Insurance-Fire-Theft-All Other | 0.00 | 0.00 | 0.00 | 973,896.00 | 973,371.00 | 100.05 |
| | Total Purchased Services | 0.00 | 0.00 | 0.00 | 2,139,248.00 | 2,139,138.00 | 100.01 |
| | Total Expense | 0.00 | 0.00 | 0.00 | 2,139,248.00 | 2,139,138.00 | 100.01 |
| | Total Net Change in Fund Balan | 0.00 | 0.00 | 0.00 | 1,173,044.21- | 53,556.00 | 2190.31- |

**Pcard Statement**

| Posting Date<br>April 2023 | Merchant | Transaction Amount | Comments |
|---|---|---|---|
| 3/9/2023 | 1-800-Flowers.Com,inc. | 87.10 | STAFF |
| 3/14/2023 | 1-800-Flowers.Com,inc. | -5.12 | STAFF |
| 4/4/2023 | 1-800-Flowers.Com,inc. | 83.49 | STAFF |
| 4/5/2023 | 1-800-Flowers.Com,inc. | -4.91 | STAFF |
| 3/9/2023 | 27 - Ec - Lou Malnatis | 598.24 | BG |
| 3/20/2023 | 814 Bowlero 8003425263 | 25.00 | STUDENT |
| 3/30/2023 | A 1 Airport Limousine | 110.39 | TRAVEL |
| 4/3/2023 | A 1 Airport Limousine | 139.14 | TRAVEL |
| 3/13/2023 | Adobe 800-833-6687 | 29.99 | STAFF |
| 3/6/2023 | Adobe Products | 9.99 | STAFF |
| 4/5/2023 | Adobe Products | 9.99 | STAFF |
| 3/14/2023 | Aldi 40029 | 19.16 | FACS |
| 3/15/2023 | Aldi 40037 | 14.26 | FACS |
| 3/10/2023 | Aldi 40061 | 43.67 | STUDENT |
| 3/24/2023 | American 0012380828105 | 437.81 | TRAVEL |
| 3/24/2023 | American 0012380828106 | 437.81 | TRAVEL |
| 3/24/2023 | American 0012380828107 | 437.81 | TRAVEL |
| 3/24/2023 | American 0012380828108 | 437.81 | TRAVEL |
| 3/24/2023 | American 0012380828109 | 437.81 | TRAVEL |
| 3/24/2023 | American 0012380828110 | 437.81 | TRAVEL |
| 4/4/2023 | American 0012383600496 | 698.79 | TRAVEL |
| 3/9/2023 | Amuzgo Mexican Cuisine | 74.32 | STAFF |
| 3/6/2023 | Anderson Lock Co | 162.80 | BG |
| 3/27/2023 | Anderson Lock Co | 652.02 | BG |
| 3/13/2023 | Angelo Caputos Fres | 119.79 | FACS |
| 3/29/2023 | Applebees 892142600593 | 416.00 | TRAVEL |
| 3/6/2023 | Asbo | 1398.00 | STAFF |
| 3/7/2023 | Att Bill Payment | 3219.68 | AP BOARD APPROVED |
| 3/7/2023 | Att Bus Phone Pmt | 10217.79 | AP BOARD APPROVED |
| 3/23/2023 | Batteries Plus #0456 | 1013.85 | BG |
| 4/4/2023 | Batteries Plus #0456 | 839.94 | BUILDING |
| 3/10/2023 | Batteries+bulbs #0280 | 50.40 | STAFF |
| 3/17/2023 | Batteries+bulbs #0280 | 190.80 | STAFF |
| 3/10/2023 | Batteries+bulbs #1028 | 21.25 | BG |
| 3/27/2023 | Batteries+bulbs #1028 | 260.95 | BG |
| 4/4/2023 | Batteries+bulbs #1028 | 8.84 | BG |
| 3/7/2023 | Biggers Mitsubishi | 288.67 | BG |
| 3/27/2023 | Bowl Hi Lanes | 314.16 | STUDENT |

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|---|---|---|---|
| 3/31/2023 | Bp#1829266illiopoliqps | 62.11 | STUDENT |
| 3/31/2023 | Bp#1829266illiopoliqps | 100.61 | STUDENT |
| 4/3/2023 | Bp#8530297carlyle Fqps | 72.58 | TRAVEL |
| 4/3/2023 | Bp#9655432shrey Gasqps | 106.17 | TRAVEL |
| 4/3/2023 | Bp#9655655jensens Qps | 40.00 | STUDENT |
| 4/3/2023 | Bp#9655655jensens Qps | 65.01 | STUDENT |
| 4/3/2023 | Buffalo Wild Wings 381 | 467.74 | TRAVEL |
| 4/3/2023 | Buffalo Wild Wings Jac | 360.44 | STUDENT |
| 3/29/2023 | Butcher On The Block | 80.30 | STAFF |
| 3/13/2023 | Butera Fruit Market | 55.21 | FACS |
| 3/22/2023 | Butera Fruit Market | 20.50 | FACS |
| 3/20/2023 | Bww 3752 Normal | 247.22 | TRAVEL |
| 3/30/2023 | Caseys #1628 | 79.65 | TRAVEL |
| 3/29/2023 | Caseys #3646 | 77.97 | TRAVEL |
| 3/20/2023 | Caseys #6547 | 40.00 | TRAVEL |
| 4/3/2023 | Championship Productio | 270.00 | STAFF |
| 4/3/2023 | Chick-Fil-A #03578 | 9.19 | STUDENT |
| 4/3/2023 | Chick-Fil-A #03578 | 164.95 | STUDENT |
| 3/10/2023 | Chick-Fil-A #04756 | 103.35 | STAFF |
| 3/14/2023 | Chipotle 0999 | -53.55 | STAFF |
| 3/14/2023 | Chipotle 0999 | 44.07 | STAFF |
| 3/21/2023 | Chubby Gyros | 124.79 | STAFF |
| 3/30/2023 | Cinemark Theatres 1044 | 252.00 | STUDENT |
| 3/23/2023 | Coopers Old Time Pit B | 23.72 | TRAVEL |
| 3/6/2023 | Countrydonuts | 81.00 | BG |
| 3/9/2023 | Countrydonuts | 81.00 | STAFF |
| 3/24/2023 | Countrydonuts | 108.00 | STUDENT |
| 4/3/2023 | Countrydonuts | 57.00 | STAFF |
| 3/27/2023 | Courtyard By Marriott | 1551.33 | TRAVEL |
| 3/27/2023 | Courtyard By Marriott | 1539.57 | TRAVEL |
| 3/20/2023 | Culvers Bloomington Ma | 50.43 | STUDENT |
| 3/31/2023 | Culvers Effingham | 312.92 | TRAVEL |
| 3/31/2023 | Culvers Of Joliet West | 327.50 | STUDENT |
| 3/29/2023 | Culvers Of Marion | 288.47 | TRAVEL |
| 3/27/2023 | Cyt Chicago | 420.00 | STUDENT |
| 4/3/2023 | Dairy Queen #11396 Qps | 44.78 | TRAVEL |
| 3/20/2023 | Dd/Br #336502 Q35 | 140.22 | STAFF |
| 4/4/2023 | Dicks Clothing&sporti | 89.70 | STUDENT |
| 3/27/2023 | Disney Ak Parking | 30.00 | TRAVEL |
| 3/27/2023 | Disney Ak Parking | 30.00 | TRAVEL |
| 3/27/2023 | Disney Ak Parking | 30.00 | TRAVEL |
| 3/7/2023 | Dollar Tree | 21.25 | STAFF |
| 3/13/2023 | Dollar Tree | 28.75 | STAFF |
| 3/14/2023 | Dollar Tree | 113.75 | STUDENT |

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|---|---|---|---|
| 3/15/2023 | Dollar Tree | 12.50 | STAFF |
| 3/20/2023 | Dollar Tree | 106.25 | STAFF |
| 3/27/2023 | Dollar Tree | 8.75 | STUDENT |
| 3/28/2023 | Dollar Tree | 68.75 | STUDENT |
| 3/15/2023 | Dollar Tree, Inc. | 650.00 | STUDENT |
| 3/23/2023 | Dollar Tree, Inc. | 90.29 | STUDENT |
| 3/29/2023 | Dollar Tree, Inc. | 135.00 | STUDENT |
| 4/5/2023 | Dollar Tree, Inc. | 250.00 | STUDENT |
| 3/13/2023 | Dollartree | 51.25 | FACS |
| 3/20/2023 | Dollartree | -5.43 | STUDENT |
| 3/20/2023 | Dollartree | 76.68 | STUDENT |
| 3/6/2023 | Dominos 2962 | 202.00 | STUDENT |
| 3/27/2023 | Dominos 5014 | 371.06 | STUDENT |
| 3/10/2023 | Doubletree Ab Lincoln | 141.36 | STAFF |
| 3/22/2023 | Doubletree By Hilton B | 1012.48 | STUDENT |
| 3/22/2023 | Doubletree By Hilton B | 1265.60 | STUDENT |
| 3/16/2023 | Dundee Ford | 39.92 | BG |
| 3/9/2023 | Dunkin #350035 Q35 | 46.06 | STAFF |
| 3/9/2023 | Dunkin #353718 Q35 | 145.48 | STUDENT |
| 3/9/2023 | Dunkin #353718 Q35 | -189.97 | STAFF |
| 3/9/2023 | Dunkin #353718 Q35 | 175.90 | STAFF |
| 3/9/2023 | Dunkin #353718 Q35 | 189.97 | STAFF |
| 3/13/2023 | Dunkin #353718 Q35 | 111.92 | STUDENT |
| 3/14/2023 | Dunkin #353718 Q35 | 58.45 | STUDENT |
| 3/17/2023 | Dunkin #353718 Q35 | 58.45 | STUDENT |
| 3/17/2023 | Dunkin #354558 Q35 | 54.97 | STAFF |
| 3/20/2023 | Eb Marzano Academies | 689.00 | STAFF |
| 3/27/2023 | Ed S Rental And Sales | 80.50 | BG |
| 3/28/2023 | Ed S Rental And Sales | 80.50 | BG |
| 3/28/2023 | Ed S Rental And Sales | 218.50 | BG |
| 4/3/2023 | Edisons Entertainment | 152.96 | STUDENT |
| 3/15/2023 | Edweek Print Digital | 79.00 | STAFF |
| 3/28/2023 | Eig Constantcontact.Co | 45.00 | STAFF |
| 3/16/2023 | Einstein Bros-Online C | 118.71 | STAFF |
| 3/23/2023 | Einstein Bros-Online C | 305.08 | STAFF |
| 3/23/2023 | El Fuego | 410.00 | STAFF |
| 3/27/2023 | El Fuego | 257.50 | STAFF |
| 3/7/2023 | Elgin Key & Lock Co In | 78.79 | BG |
| 3/8/2023 | Elgin Key & Lock Co In | 17.71 | BG |
| 3/14/2023 | Elgin Key & Lock Co In | 61.79 | BG |
| 3/21/2023 | Elgin Key & Lock Co In | 262.78 | BG |
| 3/13/2023 | Elgin Super 8 Mot | 892.62 | STUDENT |
| 3/16/2023 | Envato 65193958 | 34.17 | STAFF |
| 3/17/2023 | Event Csta 2023 Annua | 375.00 | STAFF |

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|---|---|---|---|
| 3/14/2023 | Exchng Visitor Prog | 367.00 | STAFF |
| 4/3/2023 | Fairfield Inn S Joliet | 1698.24 | STUDENT |
| 3/13/2023 | Farm & Flt Of Woodstoc | 49.99 | BG |
| 3/8/2023 | Fedex 87351974 | 22.15 | POSTAGE |
| 3/24/2023 | Fedex 87545468 | 22.10 | POSTAGE |
| 3/24/2023 | Fedex 87545839 | 22.29 | POSTAGE |
| 3/16/2023 | Fedex Offic53400005348 | 33.10 | POSTAGE |
| 3/6/2023 | Ferguson Ent #1123 | 7.32 | BG |
| 3/7/2023 | Ferguson Ent #1123 | 64.32 | BG |
| 3/8/2023 | Ferguson Ent #1123 | 97.33 | BG |
| 3/10/2023 | Ferguson Ent #1123 | 122.01 | BG |
| 3/15/2023 | Ferguson Ent #1123 | 105.29 | BG |
| 3/15/2023 | Ferguson Ent #1123 | 115.50 | BG |
| 3/17/2023 | Ferguson Ent #1123 | 313.91 | BG |
| 3/20/2023 | Ferguson Ent #1123 | 142.37 | BG |
| 3/27/2023 | Ferguson Ent #1123 | 87.35 | BG |
| 3/29/2023 | Ferguson Ent #1123 | 356.78 | BG |
| 4/4/2023 | Ferguson Ent #1123 | 140.99 | BG |
| 3/13/2023 | Fiv Blessed Little Kch | 259.12 | STUDENT |
| 3/29/2023 | Freddys 19-0011 | 334.65 | TRAVEL |
| 3/27/2023 | G.W. Berkheimer Eg | 152.03 | BG |
| 3/27/2023 | G.W. Berkheimer Eg | 164.96 | BG |
| 4/3/2023 | G.W. Berkheimer Eg | -2.18 | BG |
| 4/3/2023 | G.W. Berkheimer Eg | 27.87 | BG |
| 3/28/2023 | G.W. Berkheimer Ga | -164.96 | BG |
| 3/17/2023 | Gamechanger Media, Inc | 399.00 | STUDENT |
| 4/5/2023 | Gamechanger Media, Inc | 399.00 | STUDENT |
| 4/5/2023 | Garibaldis Italian Eat | 117.37 | STUDENT |
| 4/3/2023 | Gfs Store #0182 | -244.77 | FACS |
| 4/3/2023 | Gfs Store #0182 | 226.12 | FACS |
| 4/3/2023 | Gfs Store #0182 | 244.77 | FACS |
| 3/16/2023 | Golden Corral 2583 | 168.00 | STUDENT |
| 3/21/2023 | Guss Fried Chicken - | 17.48 | TRAVEL |
| 3/21/2023 | Guss Fried Chicken - | 19.62 | TRAVEL |
| 3/9/2023 | Gustave A Larson Compa | 99.61 | BG |
| 3/17/2023 | Gustave A Larson Compa | 38.41 | BG |
| 3/17/2023 | Gustave A Larson Compa | 22.24 | BG |
| 3/24/2023 | Gustave A Larson Compa | 41.17 | BG |
| 3/15/2023 | Hampshire Napa | 7.27 | BUILDING |
| 3/29/2023 | Hampton Inn | 182.52 | STUDENT |
| 3/29/2023 | Hampton Inn | 182.52 | STUDENT |
| 3/30/2023 | Hampton Inn | 192.66 | STUDENT |
| 3/30/2023 | Hampton Inn | 192.66 | STUDENT |
| 3/30/2023 | Hampton Inn | 192.66 | STUDENT |

| | | | |
|---|---|---|---|
| 3/30/2023 | Hampton Inn | 192.66 | STUDENT |
| 3/30/2023 | Hampton Inn | 192.66 | STUDENT |
| 3/30/2023 | Hampton Inn | 192.66 | STUDENT |
| 3/30/2023 | Hampton Inn | 192.66 | STUDENT |
| 3/20/2023 | Hilton Hotels | 453.82 | TRAVEL |
| 3/20/2023 | Hobby-Lobby #520 | 26.58 | STAFF |
| 4/3/2023 | Hobby-Lobby #520 | 21.95 | STAFF |
| 4/5/2023 | Hobby-Lobby #520 | 10.47 | STUDENT |
| 3/7/2023 | Holiday Inn Crystal La | 2116.79 | STUDENT |
| 3/8/2023 | Holiday Inn Crystal La | -2116.79 | STUDENT |
| 3/8/2023 | Holiday Inn Crystal La | 716.79 | STUDENT |
| 4/3/2023 | Holiday Inn Express | 209.79 | STUDENT |
| 4/3/2023 | Holiday Inn Express | 209.79 | STUDENT |
| 4/3/2023 | Holiday Inn Express | 209.79 | STUDENT |
| 4/3/2023 | Holiday Inn Express | 209.79 | STUDENT |
| 3/10/2023 | Hotelscom7250795472762 | 892.59 | TRAVEL |
| 3/10/2023 | Hotelscom7250795472762 | -768.34 | TRAVEL |
| 3/17/2023 | Hotelscom7251310236585 | 632.64 | TRAVEL |
| 3/24/2023 | Hotelscom7251798088347 | 732.78 | TRAVEL |
| 3/13/2023 | Hyatt Place Bloomingto | 178.08 | TRAVEL |
| 3/20/2023 | Hyatt Place Bloomingto | 1514.24 | STUDENT |
| 3/15/2023 | Iasb | 45.00 | STAFF |
| 3/14/2023 | Ijas | 260.00 | STUDENT |
| 4/5/2023 | Ijas | 75.00 | STAFF |
| 3/21/2023 | Il Paralegal Assoc | 85.00 | STAFF |
| 3/28/2023 | Illinois Association O | 850.00 | BG |
| 3/28/2023 | Illinois Association O | 850.00 | BG |
| 4/3/2023 | Illinois Association O | 639.00 | STAFF |
| 3/16/2023 | In Allegro Apparel An | 170.00 | STUDENT |
| 3/23/2023 | In Breakout, Inc | 99.00 | STAFF |
| 3/24/2023 | Inreach Online Cme | 95.00 | STAFF |
| 3/20/2023 | Isu McAlisters Deli | 102.25 | TRAVEL |
| 3/20/2023 | Isu McAlisters Deli | 83.83 | STUDENT |
| 3/15/2023 | Jc Licht - 1250 - Algo | 151.76 | BG |
| 3/17/2023 | Jc Licht - 1250 - Algo | 559.96 | BG |
| 3/22/2023 | Jc Licht - 1250 - Algo | 87.78 | BG |
| 3/6/2023 | Jenniferbarnesmusiccom | 25.00 | STAFF |
| 3/8/2023 | Jersey Mikes 27009 | 197.78 | BG |
| 3/27/2023 | Jersey Mikes 27009 | 95.00 | BG |
| 3/27/2023 | Jersey Mikes 27009 | 259.77 | BG |
| 3/27/2023 | Jersey Mikes 27009 | 55.39 | BG |
| 3/21/2023 | Jewel #3198 | 108.88 | STUDENT |
| 3/17/2023 | Jewel Osco 1256 | 1011.90 | STUDENT |
| 3/20/2023 | Jewel Osco 1256 | 59.28 | STUDENT |

| | | | |
|---|---|---|---|
| 3/9/2023 | Jewel Osco 1306 | 32.48 | STUDENT |
| 3/20/2023 | Jewel Osco 1306 | 114.84 | STAFF |
| 3/27/2023 | Jewel Osco 1306 | 68.89 | STUDENT |
| 3/10/2023 | Jewel Osco 2310 | 47.83 | FACS |
| 3/17/2023 | Jewel Osco 2310 | 119.64 | FACS |
| 3/24/2023 | Jewel Osco 3341 | 62.50 | FACS |
| 3/8/2023 | Jewel Osco 3486 | 41.46 | STAFF |
| 3/30/2023 | Jimmy Johns - 0097 - M | 394.04 | STUDENT |
| 3/31/2023 | Jimmy Johns - 0097 - M | 328.37 | STUDENT |
| 3/21/2023 | Jimmy Johns - 730 - Mo | 142.77 | STAFF |
| 3/28/2023 | Jimmy Johns - 90081 | 257.32 | STUDENT |
| 4/3/2023 | Jimmy Johns # 134 | 147.00 | STUDENT |
| 3/14/2023 | Jimmy Johns # 466 | 159.98 | STAFF |
| 3/24/2023 | Jimmy Johns # 466 | 45.99 | STAFF |
| 3/30/2023 | Joann Stores #2113 | 172.68 | STUDENT |
| 3/30/2023 | Joann Stores #2287 | 313.67 | STUDENT |
| 3/13/2023 | Joann Stores #2465 | 382.74 | STUDENT |
| 3/13/2023 | Joann Stores #2465 | 333.07 | FACS |
| 3/20/2023 | Joann Stores #2465 | 172.67 | FACS |
| 3/31/2023 | Joann Stores #2465 | 27.18 | STUDENT |
| 4/3/2023 | Joann Stores #2465 | 9.23 | STUDENT |
| 4/3/2023 | Joann Stores #2465 | 21.98 | STUDENT |
| 3/27/2023 | Little Caesars #1713 | 35.94 | STUDENT |
| 3/24/2023 | Little Caesars 1551 00 | 84.90 | STUDENT |
| 3/8/2023 | Lou Malnatis - Lakewoo | 310.57 | STAFF |
| 3/21/2023 | Lou Malnatis - Lakewoo | 565.21 | STAFF |
| 3/24/2023 | Lyft Ride Thu 4pm | 61.54 | TRAVEL |
| 4/3/2023 | Marathon Petro224998 | 122.66 | TRAVEL |
| 4/3/2023 | Marion Country Inn & S | -389.85 | STUDENT |
| 4/3/2023 | Marion Country Inn & S | 4288.35 | STUDENT |
| 4/3/2023 | Marion Country Inn & S | 2728.95 | STUDENT |
| 3/13/2023 | Marriott Hotel & Confe | 26.00 | TRAVEL |
| 3/13/2023 | Marriott Hotel & Confe | 201.64 | TRAVEL |
| 3/22/2023 | Martin Yale | 565.64 | BG |
| 3/10/2023 | McAlisters Deli 10134 | 158.11 | STAFF |
| 3/23/2023 | McAlisters Deli 10134 | 42.46 | STAFF |
| 3/17/2023 | McAlisters Mm 101345 | 511.44 | STAFF |
| 3/20/2023 | McAlisters Mm 101345 | 1102.32 | STAFF |
| 3/23/2023 | McAlisters Mm 101345 | 655.55 | STAFF |
| 3/31/2023 | McDonalds F13711 | 129.36 | STUDENT |
| 3/30/2023 | McDonalds F25899 | 191.42 | STUDENT |
| 3/20/2023 | McDonalds M5509 Of | 218.27 | STAFF |
| 4/5/2023 | McDonalds M6195 | 149.25 | STUDENT |
| 3/23/2023 | Meijer # 183 | 128.12 | STUDENT |

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| 3/6/2023 | Meijer # 206 | 15.77 | STAFF |
| 3/8/2023 | Meijer # 206 | 30.23 | BG |
| 3/8/2023 | Meijer # 206 | 116.73 | FACS |
| 3/9/2023 | Meijer # 206 | 49.52 | FACS |
| 3/13/2023 | Meijer # 206 | 112.07 | FACS |
| 3/13/2023 | Meijer # 206 | 21.98 | FACS |
| 3/15/2023 | Meijer # 206 | 66.94 | FACS |
| 3/15/2023 | Meijer # 206 | 24.65 | FACS |
| 3/15/2023 | Meijer # 206 | 17.97 | STAFF |
| 3/16/2023 | Meijer # 206 | 106.22 | STUDENT |
| 3/17/2023 | Meijer # 206 | 44.72 | BG |
| 3/17/2023 | Meijer # 206 | 33.63 | FACS |
| 3/20/2023 | Meijer # 206 | 19.03 | FACS |
| 3/21/2023 | Meijer # 206 | 163.05 | FACS |
| 3/22/2023 | Meijer # 206 | 20.28 | STAFF |
| 3/22/2023 | Meijer # 206 | 7.86 | FACS |
| 3/23/2023 | Meijer # 206 | 101.55 | STAFF |
| 3/24/2023 | Meijer # 206 | 8.97 | STAFF |
| 3/24/2023 | Meijer # 206 | 75.10 | STAFF |
| 3/27/2023 | Meijer # 206 | 71.66 | BG |
| 3/27/2023 | Meijer # 206 | 81.13 | FACS |
| 4/5/2023 | Meijer # 206 | 140.10 | FACS |
| 4/5/2023 | Meijer # 206 | 18.76 | STUDENT |
| 3/14/2023 | Meijer # 218 | 101.09 | STAFF |
| 3/6/2023 | Menards Carpentersvill | 44.97 | STAFF |
| 3/8/2023 | Menards Carpentersvill | 8.98 | BG |
| 3/9/2023 | Menards Carpentersvill | 17.35 | BG |
| 3/9/2023 | Menards Carpentersvill | 18.98 | BG |
| 3/9/2023 | Menards Carpentersvill | 14.68 | BUILDING |
| 3/10/2023 | Menards Carpentersvill | 58.23 | BG |
| 3/10/2023 | Menards Carpentersvill | 12.69 | BG |
| 3/13/2023 | Menards Carpentersvill | 64.20 | BG |
| 3/13/2023 | Menards Carpentersvill | 6.41 | BG |
| 3/13/2023 | Menards Carpentersvill | 83.88 | BG |
| 3/13/2023 | Menards Carpentersvill | 84.51 | BUILDING |
| 3/14/2023 | Menards Carpentersvill | 195.49 | BG |
| 3/15/2023 | Menards Carpentersvill | 37.99 | BUILDING |
| 3/16/2023 | Menards Carpentersvill | 75.68 | BG |
| 3/16/2023 | Menards Carpentersvill | 152.82 | BG |
| 3/16/2023 | Menards Carpentersvill | 118.00 | BUILDING |
| 3/17/2023 | Menards Carpentersvill | 132.91 | BG |
| 3/17/2023 | Menards Carpentersvill | 18.24 | STUDENT |
| 3/17/2023 | Menards Carpentersvill | 24.97 | BUILDING |
| 3/20/2023 | Menards Carpentersvill | 19.23 | BG |

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| 3/20/2023 | Menards Carpentersvill | 17.74 | BG |
| 3/23/2023 | Menards Carpentersvill | 63.97 | BG |
| 3/24/2023 | Menards Carpentersvill | 11.59 | BUILDING |
| 3/27/2023 | Menards Carpentersvill | 21.51 | BG |
| 3/27/2023 | Menards Carpentersvill | 59.04 | BG |
| 3/30/2023 | Menards Carpentersvill | 29.72 | BG |
| 3/30/2023 | Menards Carpentersvill | 187.01 | BG |
| 3/30/2023 | Menards Carpentersvill | 79.99 | STAFF |
| 3/31/2023 | Menards Carpentersvill | 21.99 | BG |
| 3/31/2023 | Menards Carpentersvill | 59.91 | BG |
| 3/31/2023 | Menards Carpentersvill | 686.95 | BG |
| 3/31/2023 | Menards Carpentersvill | 110.68 | BUILDING |
| 4/3/2023 | Menards Carpentersvill | 80.90 | BG |
| 4/3/2023 | Menards Carpentersvill | 43.89 | BG |
| 4/3/2023 | Menards Carpentersvill | 418.40 | BG |
| 4/3/2023 | Menards Carpentersvill | 29.46 | STAFF |
| 4/4/2023 | Menards Carpentersvill | 40.93 | BG |
| 4/5/2023 | Menards Carpentersvill | 52.58 | BUILDING |
| 3/20/2023 | Menards Crystal Lake I | 181.11 | BG |
| 3/31/2023 | Menards Sycamore Il | 113.60 | BUILDING |
| 3/6/2023 | Michaels Stores 4802 | 47.42 | STAFF |
| 3/10/2023 | Michaels Stores 4802 | 47.53 | FACS |
| 3/31/2023 | Miravia, Llc | 204.30 | STAFF |
| 4/3/2023 | Morettis Pizza Pub | 250.00 | STAFF |
| 3/10/2023 | Nasp Online | 350.00 | STAFF |
| 3/6/2023 | Natl Ccl Teachers Of M | 149.00 | STAFF |
| 3/24/2023 | Newk`s Eatery Congress | 17.22 | TRAVEL |
| 3/24/2023 | Newk`s Eatery Congress | 17.22 | TRAVEL |
| 4/3/2023 | Nicor Gas Bill | 540.10 | AP BOARD APPROVED |
| 4/3/2023 | Nicor Gas Bill | 1196.68 | AP BOARD APPROVED |
| 3/6/2023 | North Cook Intermediat | 225.00 | STAFF |
| 3/20/2023 | Olive Garden 0021414 | 131.24 | STUDENT |
| 3/9/2023 | Original Country Donut | 84.55 | STAFF |
| 3/22/2023 | Panera Bread #203286 O | 149.45 | STAFF |
| 3/22/2023 | Panera Bread #203286 O | 70.35 | STAFF |
| 3/16/2023 | Panera Bread #203291 O | 170.99 | BG |
| 3/21/2023 | Panera Bread #203291 O | 75.56 | STAFF |
| 3/13/2023 | Panera Bread #203291 P | 42.04 | STAFF |
| 3/6/2023 | Panera Bread #204017 O | 213.27 | STAFF |
| 3/6/2023 | Panera Bread #204017 O | 421.17 | STAFF |
| 3/17/2023 | Panera Bread #204017 P | 77.82 | STUDENT |
| 3/8/2023 | Panera Bread #204022 O | 19.99 | STAFF |
| 3/8/2023 | Panera Bread #204022 O | 78.41 | STAFF |
| 3/7/2023 | Panera Bread #204091 O | 87.79 | STAFF |

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| 3/9/2023 | Panera Bread #204091 O | 19.99 | STAFF |
| 3/17/2023 | Panera Bread #601295 P | 123.42 | TRAVEL |
| 3/30/2023 | Panera Bread #601667 P | 384.06 | STUDENT |
| 3/8/2023 | Papa Johns #4534 | 56.96 | STAFF |
| 3/27/2023 | Papa Johns #924 | 305.56 | STUDENT |
| 3/6/2023 | Papa Saverios - Huntle | 62.99 | STAFF |
| 3/14/2023 | Party City 5318 | 24.00 | FACS |
| 3/22/2023 | Party City 5318 | 11.50 | STAFF |
| 4/4/2023 | Party City 5318 | 16.00 | FACS |
| 3/6/2023 | Party City 5331 | 44.00 | STAFF |
| 3/14/2023 | Party City 5331 | 40.00 | STUDENT |
| 3/23/2023 | Pb Leasing | 273.75 | AP BOARD APPROVED |
| 3/20/2023 | Pheasant Lanes Family | 78.47 | STUDENT |
| 3/27/2023 | Phlearn, Llc | 99.99 | STAFF |
| 3/31/2023 | Pizza Hut 038926 | 217.05 | STUDENT |
| 4/5/2023 | Porter Pipe & Supply | 43.84 | BG |
| 3/9/2023 | Portillos Hot Dogs #13 | 87.50 | STUDENT |
| 3/20/2023 | Portillos Hot Dogs #51 | 125.18 | TRAVEL |
| 3/24/2023 | Potbelly # 174 | -12.82 | STAFF |
| 3/24/2023 | Potbelly # 174 | 224.85 | STAFF |
| 3/9/2023 | Potbelly #174 | 213.51 | STAFF |
| 3/15/2023 | Potbelly #174 | 95.57 | STAFF |
| 3/20/2023 | Pro Tuff Decals | 71.48 | STUDENT |
| 4/3/2023 | Pure Dry Cleaners | 228.00 | STAFF |
| 3/23/2023 | Py Desano Pizzeria Na | 24.11 | TRAVEL |
| 3/23/2023 | Py Desano Pizzeria Na | 26.51 | TRAVEL |
| 4/3/2023 | Qt 694 | 50.00 | TRAVEL |
| 3/9/2023 | Randall Roadhouse Tave | 57.19 | STAFF |
| 3/15/2023 | Randall Roadhouse Tave | 159.41 | STAFF |
| 3/16/2023 | Randall Roadhouse Tave | 465.66 | STAFF |
| 3/17/2023 | Randall Roadhouse Tave | 299.88 | STAFF |
| 3/22/2023 | Randall Roadhouse Tave | 130.95 | STUDENT |
| 3/17/2023 | Red Robin No 343 | 153.55 | STUDENT |
| 3/21/2023 | Red Robin No 343 | 87.15 | STAFF |
| 3/27/2023 | Ripple Training Inc | 240.00 | STAFF |
| 4/3/2023 | Road Ranger #185 | 50.00 | TRAVEL |
| 3/27/2023 | Rosatis Hampshire | 96.65 | STAFF |
| 3/27/2023 | Rosatis Pizza - Gilber | 260.92 | STAFF |
| 3/20/2023 | Rosatis Pizza Carpente | 95.81 | STAFF |
| 3/24/2023 | Rosatis Pizza Carpente | 309.92 | STUDENT |
| 3/13/2023 | Sams Club #4942 | 399.88 | STAFF |
| 3/7/2023 | Sams Club #6339 | 40.98 | STAFF |
| 3/21/2023 | Sams Club #6339 | 157.86 | FACS |
| 3/29/2023 | Sams Club #6339 | 51.44 | STAFF |

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| 3/29/2023 | Sams Club #6339 | 198.56 | STAFF |
| 4/4/2023 | Sams Club #6339 | 181.03 | FACS |
| 3/22/2023 | Samsclub #4942 | 436.24 | STUDENT |
| 3/28/2023 | Samsclub #4942 | 46.85 | STAFF |
| 3/9/2023 | Samsclub #6339 | 506.84 | STAFF |
| 3/13/2023 | Samsclub #6339 | 6.98 | STAFF |
| 3/24/2023 | Samsclub #6339 | 149.50 | STUDENT |
| 3/27/2023 | Samsclub #6339 | -74.92 | STUDENT |
| 3/24/2023 | Samsclub.Com | 397.79 | FACS |
| 3/8/2023 | Scribe | 139.20 | STAFF |
| 3/13/2023 | Securedocs Inc. | 600.00 | STAFF |
| 4/5/2023 | Sheetmusicplus.Com | 71.25 | STUDENT |
| 4/3/2023 | Shell Oil 12820730005 | 98.36 | TRAVEL |
| 4/3/2023 | Shell Oil 12820730005 | 103.72 | TRAVEL |
| 3/6/2023 | Sherwin Williams 70304 | 17.08 | BG |
| 3/14/2023 | Sherwin Williams 70304 | 42.07 | BG |
| 3/20/2023 | Sherwin Williams 70304 | 91.88 | BG |
| 3/23/2023 | Sherwin Williams 70304 | 39.92 | BG |
| 3/31/2023 | Sherwin Williams 70304 | 180.00 | BG |
| 4/3/2023 | Sleep Inn &suites Il16 | 219.78 | STUDENT |
| 4/3/2023 | Sleep Inn &suites Il16 | 219.78 | STUDENT |
| 4/3/2023 | Sleep Inn &suites Il16 | 219.78 | STUDENT |
| 4/3/2023 | Sleep Inn &suites Il16 | 219.78 | STUDENT |
| 4/3/2023 | Sleep Inn &suites Il16 | 219.78 | STUDENT |
| 4/3/2023 | Sleep Inn &suites Il16 | 219.78 | STUDENT |
| 3/24/2023 | Societyforhumanresourc | 244.00 | STAFF |
| 3/6/2023 | Sp Kerry Marsh Vj | 100.00 | STUDENT |
| 3/22/2023 | Sq Churros Tinoco Inc | 540.00 | STAFF |
| 3/17/2023 | Sq Dukes Blues-N-Bbq | 2550.00 | STUDENT |
| 3/28/2023 | Sq Kane County Region | 175.00 | STAFF |
| 3/28/2023 | Sq Paddle On\| Outfitt | 50.00 | STUDENT |
| 3/17/2023 | Sq Questfms - Dominic | 358.75 | TRAVEL |
| 3/14/2023 | Sq Roll N Donuts | 15.01 | STAFF |
| 3/29/2023 | Staples 00118950 | 44.75 | STAFF |
| 4/3/2023 | Starbucks Store 18024 | 1000.00 | STAFF |
| 3/9/2023 | Starbucks Store 55261 | -6.92 | STAFF |
| 3/9/2023 | Starbucks Store 55261 | 4.85 | STAFF |
| 3/9/2023 | Starbucks Store 55261 | 6.42 | STAFF |
| 3/27/2023 | Steiner Elec Elk Grove | 346.12 | BG |
| 3/16/2023 | Steiner Elec Rockford | 137.73 | BG |
| 3/15/2023 | Steiner Elec St Charle | 434.50 | BG |
| 3/16/2023 | Steiner Elec St Charle | 423.58 | BG |
| 3/14/2023 | Sticker Mule | 158.50 | STUDENT |
| 3/17/2023 | Sullivan S Foods Maren | 25.13 | STAFF |

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| 3/9/2023 | Target 00008383 | 18.96 | STAFF |
| 3/17/2023 | Target 00008656 | 115.62 | STUDENT |
| 3/23/2023 | Target 00011668 | 19.77 | STUDENT |
| 3/6/2023 | Target 00018010 | 96.00 | STUDENT |
| 3/7/2023 | Target 00018010 | 21.49 | STAFF |
| 3/17/2023 | Target 00018010 | 66.24 | STAFF |
| 3/20/2023 | Target 00018010 | 23.96 | BG |
| 3/20/2023 | Target 00018010 | 131.32 | STAFF |
| 3/21/2023 | Target 00018010 | 27.28 | STAFF |
| 3/23/2023 | Target 00018010 | 73.37 | STUDENT |
| 3/27/2023 | Target 00033787 | 92.06 | STUDENT |
| 3/13/2023 | Taylor Street Pizza Of | 39.96 | STUDENT |
| 3/13/2023 | Taylor Street Pizza Of | 67.85 | STAFF |
| 3/16/2023 | Taylor Street Pizza Of | 76.51 | STAFF |
| 3/21/2023 | Taylor Street Pizza Of | 1634.39 | STAFF |
| 3/27/2023 | Taylor Street Pizza Of | 196.31 | STUDENT |
| 3/27/2023 | Taylor Street Pizza Of | 1634.39 | STUDENT |
| 4/4/2023 | Textmagic.Com | 50.00 | STAFF |
| 3/20/2023 | The Flag Store | 92.00 | BG |
| 3/9/2023 | The Home Depot #1920 | 155.52 | BG |
| 3/30/2023 | The Home Depot #1920 | 135.35 | BUILDING |
| 3/7/2023 | The Home Depot #1934 | 50.23 | STUDENT |
| 3/6/2023 | The Home Depot #1940 | 34.93 | BUILDING |
| 3/6/2023 | The Home Depot #1940 | 38.28 | BG |
| 3/6/2023 | The Home Depot #1940 | 29.96 | BG |
| 3/6/2023 | The Home Depot #1940 | 146.30 | BG |
| 3/6/2023 | The Home Depot #1940 | 41.93 | BG |
| 3/8/2023 | The Home Depot #1940 | 33.66 | BG |
| 3/8/2023 | The Home Depot #1940 | 57.92 | BG |
| 3/8/2023 | The Home Depot #1940 | 209.92 | BG |
| 3/8/2023 | The Home Depot #1940 | 9.66 | BG |
| 3/8/2023 | The Home Depot #1940 | 954.00 | BG |
| 3/9/2023 | The Home Depot #1940 | 11.98 | BG |
| 3/9/2023 | The Home Depot #1940 | 9.98 | BG |
| 3/9/2023 | The Home Depot #1940 | 45.54 | BG |
| 3/13/2023 | The Home Depot #1940 | 2.65 | BG |
| 3/13/2023 | The Home Depot #1940 | 143.91 | BUILDING |
| 3/13/2023 | The Home Depot #1940 | 2.90 | BUILDING |
| 3/17/2023 | The Home Depot #1940 | 14.54 | BG |
| 3/17/2023 | The Home Depot #1940 | 76.72 | BG |
| 3/20/2023 | The Home Depot #1940 | 43.94 | BG |
| 3/20/2023 | The Home Depot #1940 | 352.09 | BG |
| 3/20/2023 | The Home Depot #1940 | 419.08 | BG |
| 3/22/2023 | The Home Depot #1940 | 22.00 | BG |

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| 3/22/2023 | The Home Depot #1940 | 23.37 | BG |
| 3/23/2023 | The Home Depot #1940 | 48.52 | BG |
| 3/23/2023 | The Home Depot #1940 | 243.15 | BG |
| 3/23/2023 | The Home Depot #1940 | 259.00 | BG |
| 3/23/2023 | The Home Depot #1940 | 259.00 | BG |
| 3/24/2023 | The Home Depot #1940 | 6.96 | BG |
| 3/27/2023 | The Home Depot #1940 | 11.97 | BG |
| 3/27/2023 | The Home Depot #1940 | 90.90 | BG |
| 3/27/2023 | The Home Depot #1940 | 259.00 | BG |
| 3/27/2023 | The Home Depot #1940 | 598.00 | BG |
| 3/27/2023 | The Home Depot #1940 | 81.57 | BG |
| 3/27/2023 | The Home Depot #1940 | 42.79 | BG |
| 3/27/2023 | The Home Depot #1940 | 16.36 | BG |
| 3/27/2023 | The Home Depot #1940 | 101.13 | BG |
| 3/27/2023 | The Home Depot #1940 | 26.94 | BG |
| 3/27/2023 | The Home Depot #1940 | -39.88 | BG |
| 3/27/2023 | The Home Depot #1940 | 79.92 | BG |
| 3/27/2023 | The Home Depot #1940 | 168.94 | BG |
| 3/27/2023 | The Home Depot #1940 | 18.97 | BG |
| 3/29/2023 | The Home Depot #1940 | 65.40 | BG |
| 3/30/2023 | The Home Depot #1940 | 283.98 | BG |
| 3/30/2023 | The Home Depot #1940 | 76.11 | BG |
| 3/30/2023 | The Home Depot #1940 | 105.59 | BG |
| 3/30/2023 | The Home Depot #1940 | 216.00 | BG |
| 3/31/2023 | The Home Depot #1940 | 22.79 | BG |
| 3/31/2023 | The Home Depot #1940 | 99.97 | BG |
| 3/31/2023 | The Home Depot #1940 | 39.34 | BG |
| 3/31/2023 | The Home Depot #1940 | 214.12 | BG |
| 4/3/2023 | The Home Depot #1940 | 378.80 | BG |
| 4/3/2023 | The Home Depot #1940 | 126.72 | BG |
| 4/3/2023 | The Home Depot #1940 | 319.34 | BG |
| 4/3/2023 | The Home Depot #1940 | 237.96 | BG |
| 4/5/2023 | The Home Depot #1940 | 31.79 | BG |
| 3/6/2023 | The Home Depot #1948 | 56.99 | BG |
| 3/6/2023 | The Home Depot #1948 | 275.58 | BUILDING |
| 3/6/2023 | The Home Depot #1948 | 140.74 | BUILDING |
| 3/6/2023 | The Home Depot #1948 | 167.88 | BUILDING |
| 3/9/2023 | The Home Depot #1948 | 13.01 | BG |
| 3/9/2023 | The Home Depot #1948 | 77.97 | BG |
| 3/9/2023 | The Home Depot #1948 | 23.40 | BUILDING |
| 3/10/2023 | The Home Depot #1948 | 118.84 | BG |
| 3/10/2023 | The Home Depot #1948 | 24.97 | BG |
| 3/13/2023 | The Home Depot #1948 | 141.78 | BUILDING |
| 3/20/2023 | The Home Depot #1948 | 54.92 | BG |

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| 3/20/2023 | The Home Depot #1948 | 75.92 | BUILDING |
| 3/23/2023 | The Home Depot #1948 | 128.36 | BG |
| 3/24/2023 | The Home Depot #1948 | 278.00 | BG |
| 3/29/2023 | The Home Depot #1948 | 44.90 | BUILDING |
| 3/31/2023 | The Home Depot #1948 | 68.33 | BG |
| 3/31/2023 | The Home Depot #1948 | 377.60 | BUILDING |
| 3/31/2023 | The Home Depot #1948 | 44.34 | BUILDING |
| 4/3/2023 | The Home Depot #1948 | 35.84 | BG |
| 4/4/2023 | The Home Depot #1948 | 199.24 | BG |
| 3/22/2023 | The Pub | 19.24 | TRAVEL |
| 3/22/2023 | The Pub | 17.96 | TRAVEL |
| 3/14/2023 | The Six Shifts | 299.00 | STAFF |
| 3/28/2023 | The Ups Store 2361 | 14.29 | POSTAGE |
| 3/7/2023 | Tmobile Postpaid Tel | 15975.80 | AP BOARD APPROVED |
| 3/7/2023 | Tmobile Postpaid Web | 4327.66 | AP BOARD APPROVED |
| 3/10/2023 | Top Golf Schaumburg 62 | 320.00 | STUDENT |
| 3/27/2023 | Top Golf Schaumburg 62 | 368.00 | STUDENT |
| 3/6/2023 | Town & Country Gardens | 99.99 | TRAVEL |
| 4/3/2023 | Towneplace Suites | 462.17 | TRAVEL |
| 3/30/2023 | Tractor Supply # 131 | 18.42 | BUILDING |
| 3/8/2023 | Trane Supply-112420 | 11.17 | BG |
| 3/10/2023 | Trane Supply-112420 | 29.90 | BG |
| 3/16/2023 | Trane Supply-112420 | 118.12 | BG |
| 3/20/2023 | Trane Supply-112420 | 11.73 | BG |
| 3/20/2023 | Trane Supply-112420 | 123.13 | BG |
| 3/23/2023 | Trane Supply-112420 | 199.10 | BG |
| 3/27/2023 | Trane Supply-112420 | 17.91 | BG |
| 3/31/2023 | Trane Supply-112420 | 45.93 | BG |
| 4/5/2023 | Trane Supply-112420 | 48.00 | BG |
| 4/5/2023 | Trane Supply-112420 | 30.62 | BG |
| 3/28/2023 | Trello.Com Atlassian | 479.96 | STAFF |
| 3/20/2023 | Tst Bh - Bloomington | 136.00 | TRAVEL |
| 3/24/2023 | Tst Cafe Crepe Of Aus | 13.10 | TRAVEL |
| 3/24/2023 | Tst Cafe Crepe Of Aus | 18.78 | TRAVEL |
| 3/28/2023 | Tst Harts Garage | 76.77 | STAFF |
| 3/31/2023 | Tst Heroes West Sport | 797.00 | STUDENT |
| 3/10/2023 | Tst Medici In Normal | 31.00 | TRAVEL |
| 3/13/2023 | Tst Nikos Tavern Neig | 34.50 | STAFF |
| 3/15/2023 | Tst Nikos Tavern Neig | 44.85 | STAFF |
| 3/17/2023 | Tst Nikos Tavern Neig | 42.15 | STAFF |
| 3/20/2023 | Tst Nikos Tavern Neig | 58.65 | STAFF |
| 3/13/2023 | Tst Nothing Bundt Cak | 131.00 | STUDENT |
| 3/6/2023 | U Of I Crop Science | 225.00 | BG |
| 3/8/2023 | U Of I Crop Science | 45.00 | BG |

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| 3/14/2023 | Uber Eats | 11.01 | STAFF |
| 3/14/2023 | Uber Eats | 55.07 | STAFF |
| 3/20/2023 | Uber Trip | 3.33 | TRAVEL |
| 3/20/2023 | Uber Trip | 22.24 | TRAVEL |
| 3/24/2023 | Uber Trip | 3.13 | TRAVEL |
| 3/24/2023 | Uber Trip | 22.14 | TRAVEL |
| 3/29/2023 | Uber Trip | 12.00 | TRAVEL |
| 3/29/2023 | Uber Trip | 66.78 | TRAVEL |
| 4/3/2023 | Uber Trip | 109.54 | TRAVEL |
| 3/15/2023 | United 01624721913500 | 217.80 | TRAVEL |
| 3/20/2023 | United 01624733178180 | 671.45 | TRAVEL |
| 3/22/2023 | United 01624739272811 | 469.70 | TRAVEL |
| 3/17/2023 | Uptown Station Parking | 1.00 | STUDENT |
| 3/14/2023 | Usps Po 1600960102 | 28.75 | POSTAGE |
| 3/31/2023 | Usps Po 1600960102 | 63.00 | POSTAGE |
| 3/17/2023 | Usps Po 1622380118 | 15.45 | POSTAGE |
| 3/14/2023 | Usps Po 1633960140 | 126.00 | POSTAGE |
| 3/10/2023 | Village Pizza & Pub | 172.00 | STUDENT |
| 3/13/2023 | Village Pizza & Pub | 57.00 | STAFF |
| 4/4/2023 | Vispronet | 144.99 | STUDENT |
| 3/14/2023 | Wal-Mart #1413 | 56.97 | STAFF |
| 3/6/2023 | Wal-Mart #1531 | 48.60 | STAFF |
| 3/7/2023 | Wal-Mart #1531 | 18.21 | STUDENT |
| 3/7/2023 | Wal-Mart #1531 | 63.48 | STUDENT |
| 3/7/2023 | Wal-Mart #1531 | 210.62 | STUDENT |
| 3/7/2023 | Wal-Mart #1531 | 101.54 | STUDENT |
| 3/8/2023 | Wal-Mart #1531 | 235.10 | STUDENT |
| 3/8/2023 | Wal-Mart #1531 | 116.84 | FACS |
| 3/9/2023 | Wal-Mart #1531 | 194.89 | STUDENT |
| 3/10/2023 | Wal-Mart #1531 | 100.01 | FACS |
| 3/14/2023 | Wal-Mart #1531 | 22.76 | STUDENT |
| 3/14/2023 | Wal-Mart #1531 | 24.57 | STUDENT |
| 3/15/2023 | Wal-Mart #1531 | 58.87 | FACS |
| 3/16/2023 | Wal-Mart #1531 | 39.60 | STUDENT |
| 3/16/2023 | Wal-Mart #1531 | 34.85 | STUDENT |
| 3/17/2023 | Wal-Mart #1531 | 90.30 | STUDENT |
| 3/17/2023 | Wal-Mart #1531 | 153.78 | STUDENT |
| 3/17/2023 | Wal-Mart #1531 | 19.60 | STUDENT |
| 3/17/2023 | Wal-Mart #1531 | 57.35 | FACS |
| 3/17/2023 | Wal-Mart #1531 | 50.16 | STUDENT |
| 3/17/2023 | Wal-Mart #1531 | 21.52 | STAFF |
| 3/20/2023 | Wal-Mart #1531 | 100.38 | FACS |
| 3/21/2023 | Wal-Mart #1531 | 49.56 | STUDENT |
| 3/21/2023 | Wal-Mart #1531 | 447.53 | STUDENT |

| | | | |
|---|---|---|---|
| 3/22/2023 | Wal-Mart #1531 | 44.69 | FACS |
| 3/23/2023 | Wal-Mart #1531 | 33.82 | FACS |
| 3/23/2023 | Wal-Mart #1531 | 91.13 | STAFF |
| 3/23/2023 | Wal-Mart #1531 | 37.84 | STUDENT |
| 3/24/2023 | Wal-Mart #1531 | 59.94 | STAFF |
| 3/24/2023 | Wal-Mart #1531 | 104.09 | FACS |
| 3/24/2023 | Wal-Mart #1531 | 19.42 | STUDENT |
| 3/27/2023 | Wal-Mart #1531 | 300.00 | STUDENT |
| 3/27/2023 | Wal-Mart #1531 | 39.98 | STUDENT |
| 3/27/2023 | Wal-Mart #1531 | 31.84 | FACS |
| 3/29/2023 | Wal-Mart #1531 | 69.59 | STAFF |
| 4/4/2023 | Wal-Mart #1531 | 3.48 | STUDENT |
| 4/4/2023 | Wal-Mart #1531 | 128.11 | FACS |
| 4/4/2023 | Wal-Mart #1531 | 60.86 | FACS |
| 4/4/2023 | Wal-Mart #1531 | 12.30 | STUDENT |
| 4/4/2023 | Wal-Mart #1531 | 144.16 | STUDENT |
| 4/5/2023 | Wal-Mart #1531 | 284.84 | STUDENT |
| 3/24/2023 | Wal-Mart #1814 | 128.82 | STUDENT |
| 3/20/2023 | Wal-Mart #3434 | 6.06 | STUDENT |
| 3/6/2023 | Wal-Mart #4641 | 64.05 | FACS |
| 3/6/2023 | Wal-Mart #4641 | 27.88 | FACS |
| 3/7/2023 | Wal-Mart #4641 | 156.27 | FACS |
| 3/8/2023 | Wal-Mart #4641 | 155.82 | STAFF |
| 3/13/2023 | Wal-Mart #4641 | 112.80 | STUDENT |
| 3/14/2023 | Wal-Mart #4641 | 332.54 | FACS |
| 3/14/2023 | Wal-Mart #4641 | 3.78 | STAFF |
| 3/16/2023 | Wal-Mart #4641 | 19.33 | STAFF |
| 3/20/2023 | Wal-Mart #4641 | 124.32 | FACS |
| 3/22/2023 | Wal-Mart #4641 | 231.61 | FACS |
| 3/23/2023 | Wal-Mart #4641 | 11.02 | FACS |
| 3/29/2023 | Wal-Mart #4641 | 114.14 | STUDENT |
| 3/8/2023 | Wal-Mart #5060 | -102.13 | STUDENT |
| 3/8/2023 | Wal-Mart #5060 | 99.20 | STUDENT |
| 3/9/2023 | Wal-Mart #5060 | 29.96 | STAFF |
| 3/14/2023 | Wal-Mart #5060 | 22.18 | STAFF |
| 3/15/2023 | Wal-Mart #5060 | 23.83 | STAFF |
| 3/15/2023 | Wal-Mart #5060 | 8.67 | STAFF |
| 3/15/2023 | Wal-Mart #5060 | 31.12 | FACS |
| 3/16/2023 | Wal-Mart #5060 | 34.58 | STAFF |
| 3/17/2023 | Wal-Mart #5060 | 39.11 | STUDENT |
| 3/22/2023 | Wal-Mart #5060 | 38.96 | STAFF |
| 3/22/2023 | Wal-Mart #5060 | 108.92 | STUDENT |
| 3/23/2023 | Wal-Mart #5060 | 97.26 | STAFF |
| 3/23/2023 | Wal-Mart #5060 | 17.64 | STUDENT |

| | | | |
|---|---|---|---|
| 3/27/2023 | Wal-Mart #5060 | 181.76 | STUDENT |
| 4/3/2023 | Wal-Mart #5060 | 93.69 | FACS |
| 3/28/2023 | Walmart Grocery | 98.00 | STAFF |
| 3/6/2023 | Walmart.Com | 1039.75 | STUDENT |
| 3/9/2023 | Walmart.Com | 43.92 | STUDENT |
| 3/29/2023 | Walmart.Com | 152.65 | STUDENT |
| 4/5/2023 | Walmart.Com | 179.92 | STUDENT |
| 3/27/2023 | Walmart.Com 8009666546 | 176.62 | STUDENT |
| 3/29/2023 | Walmart.Com 8009666546 | 758.69 | STUDENT |
| 4/3/2023 | Walmart.Com 8009666546 | 700.95 | STUDENT |
| 4/4/2023 | Walmart.Com 8009666546 | 37.98 | FACS |
| 4/4/2023 | Walmart.Com 8009666546 | 209.44 | STUDENT |
| 3/29/2023 | Walts Pizza | 509.83 | TRAVEL |
| 3/20/2023 | West Side Electric Sup | 201.68 | BG |
| 4/3/2023 | Westin Ny At Times Squ | 970.95 | TRAVEL |
| 4/5/2023 | Wisconsin Center For E | 981.00 | STAFF |
| 3/6/2023 | Wm Supercenter #1413 | 176.62 | STUDENT |
| 3/17/2023 | Wm Supercenter #1413 | 19.80 | STUDENT |
| 3/13/2023 | Wm Supercenter #1897 | 15.91 | FACS |
| 3/28/2023 | Wm Supercenter #262 | 231.17 | STUDENT |
| 3/14/2023 | Wm Supercenter #4641 | 195.47 | FACS |
| 3/15/2023 | Wm Supercenter #4641 | 324.74 | STUDENT |
| 3/16/2023 | Wm Supercenter #4641 | 132.96 | STAFF |
| 3/23/2023 | Wm Supercenter #4641 | 9.59 | STUDENT |
| 4/4/2023 | Wm Supercenter #4641 | 177.54 | FACS |
| 4/5/2023 | Wm Supercenter #4641 | 21.14 | STUDENT |
| 3/6/2023 | Wm Supercenter #5060 | 203.64 | STUDENT |
| 3/7/2023 | Wm Supercenter #5060 | 121.26 | STAFF |
| 3/8/2023 | Wm Supercenter #5060 | 102.13 | STUDENT |
| 3/8/2023 | Wm Supercenter #5060 | 21.00 | STAFF |
| 3/10/2023 | Wm Supercenter #5060 | 56.26 | STUDENT |
| 3/14/2023 | Wm Supercenter #5060 | 15.20 | STAFF |
| 3/15/2023 | Wm Supercenter #5060 | 274.12 | STUDENT |
| 3/15/2023 | Wm Supercenter #5060 | 3.58 | STAFF |
| 3/15/2023 | Wm Supercenter #5060 | 284.57 | STAFF |
| 3/17/2023 | Wm Supercenter #5060 | 237.11 | STUDENT |
| 3/20/2023 | Wm Supercenter #5060 | 30.94 | STUDENT |
| 3/20/2023 | Wm Supercenter #5060 | 57.36 | STAFF |
| 3/28/2023 | Wm Supercenter #5060 | 71.76 | STUDENT |
| 3/28/2023 | Wm Supercenter #5060 | 186.76 | STUDENT |
| 3/29/2023 | Wm Supercenter #5060 | 36.81 | STUDENT |
| 4/5/2023 | Wm Supercenter #5060 | 251.58 | STUDENT |
| 4/5/2023 | Wm Supercenter #5060 | 19.80 | STUDENT |
| 4/3/2023 | Www.Danielsongroup.Org | 700.00 | STAFF |

| | | | |
|---|---|---|---|
| 4/3/2023 | Www.Danielsongroup.Org | 700.00 | STAFF |
| 3/27/2023 | Www.Squadlocker.Com | 271.01 | STUDENT |
| 3/7/2023 | Ziegler-Carpentersvill | 4.59 | BG |
| 3/10/2023 | Ziegler-Carpentersvill | 23.94 | BUILDING |
| 3/13/2023 | Ziegler-Carpentersvill | 27.16 | BUILDING |
| 3/14/2023 | Ziegler-Carpentersvill | 13.54 | BG |
| 3/16/2023 | Ziegler-Carpentersvill | 158.06 | BUILDING |
| 3/17/2023 | Ziegler-Carpentersvill | 3.75 | BG |
| 3/17/2023 | Ziegler-Carpentersvill | 23.94 | BUILDING |
| 3/20/2023 | Ziegler-Carpentersvill | 51.25 | BG |
| 3/20/2023 | Ziegler-Carpentersvill | 18.57 | BG |
| 3/20/2023 | Ziegler-Carpentersvill | 43.99 | BG |
| 3/29/2023 | Ziegler-Carpentersvill | 13.77 | BUILDING |
| 3/31/2023 | Ziegler-Carpentersvill | 17.77 | BUILDING |
| 3/14/2023 | Zieglers Ace - Huntley | 33.95 | BG |
| 3/15/2023 | Zieglers Ace Hdwe | 9.44 | BG |
| 3/20/2023 | Zieglers Ace Hdwe | 11.48 | BG |
| 3/27/2023 | Zieglers Ace Hdwe | 8.49 | BG |
| 4/3/2023 | Zieglers Ace Hdwe | 13.12 | BG |
| | **TOTAL** | **161,093.03** | |

# ACTIVITY ACCOUNT SUMMARY
# FOR MONTH OF: March 31, 2023

| | Month to Date | | | Year To Date | | | |
|---|---|---|---|---|---|---|---|
| **School** | Month End Receipts | Month End Disbursements | Month End Activity | July 1, 2022 Beginning Book Balance | Year to Date Receipts | Year to Date Disbursements | Year to Date Book Balance |
| Algonquin Lakes | $ 84 | $ 137 | $ (52) | $ 7,193 | $ 9,160 | $ 10,173 | $ 6,180 |
| Algonquin M.S. | $ 5,667 | $ 3,705 | $ 1,961 | $ 16,522 | $ 20,273 | $ 18,958 | $ 17,837 |
| Big Timber Elementary | $ 834 | $ 810 | $ 24 | $ - | $ 6,506 | $ 4,249 | $ 2,256 |
| Carpentersville M.S. | $ 1,211 | $ 609 | $ 602 | $ 22,290 | $ 9,894 | $ 7,424 | $ 24,760 |
| DeLacey | $ (12) | $ - | $ (12) | $ 4,025 | $ 3,780 | $ 3,164 | $ 4,641 |
| Dundee-Crown H.S. | $ 23,093 | $ 26,161 | $ (3,069) | $ 188,792 | $ 190,450 | $ 214,253 | $ 164,988 |
| Dundee Highlands | $ 52 | $ - | $ 52 | $ 1,296 | $ 1,518 | $ 524 | $ 2,290 |
| Dundee M.S. | $ 10,480 | $ 15,797 | $ (5,318) | $ 143,189 | $ 148,237 | $ 160,169 | $ 131,257 |
| Eastview | $ 760 | $ 518 | $ 242 | $ 1,057 | $ 2,108 | $ 1,652 | $ 1,513 |
| Gary D Wright | $ 5,082 | $ 1,227 | $ 3,855 | $ 7,543 | $ 12,870 | $ 12,318 | $ 8,095 |
| Gilberts | $ 254 | $ 2,319 | $ (2,066) | $ 3,291 | $ 6,042 | $ 5,476 | $ 3,856 |
| Golfview | $ 20 | $ - | $ 20 | $ 5,077 | $ 119 | $ 63 | $ 5,133 |
| Hampshire Elem | $ 677 | $ 3,926 | $ (3,249) | $ 5,063 | $ 12,843 | $ 13,151 | $ 4,755 |
| Hampshire H.S. | $ 45,271 | $ 17,265 | $ 28,006 | $ 231,926 | $ 237,208 | $ 179,333 | $ 289,801 |
| Hampshire M.S. | $ 13,474 | $ 12,724 | $ 751 | $ 72,533 | $ 58,532 | $ 58,015 | $ 73,050 |
| H.D. Jacobs H.S. | $ 53,714 | $ 17,803 | $ 35,911 | $ 153,345 | $ 241,157 | $ 173,344 | $ 221,158 |
| Lake In The Hills | $ 22 | $ - | $ 22 | $ 6,172 | $ 1,976 | $ 2,424 | $ 5,724 |
| Lakewood | $ 6,156 | $ 2,937 | $ 3,219 | $ 20,065 | $ 21,684 | $ 17,159 | $ 24,590 |
| Liberty | $ 6,911 | $ - | $ 6,911 | $ 2,965 | $ 6,970 | $ - | $ 9,935 |
| Lincoln Prairie | $ 25 | $ 51 | $ (27) | $ 4,843 | $ 7,933 | $ 6,394 | $ 6,382 |
| Meadowdale | $ 8 | $ 131 | $ (124) | $ 1,584 | $ 6,342 | $ 6,049 | $ 1,877 |
| Neubert | $ 11 | $ - | $ 11 | $ 2,472 | $ 2,773 | $ 2,467 | $ 2,777 |
| Parkview | $ 26 | $ - | $ 26 | $ 4,235 | $ 2,380 | $ - | $ 6,615 |
| Perry | $ 558 | $ - | $ 558 | $ 8,839 | $ 1,285 | $ 282 | $ 9,842 |
| Sleepy Hollow | $ 424 | $ 1,337 | $ (913) | $ 699 | $ 1,823 | $ 2,071 | $ 450 |
| Westfield | $ 9,648 | $ 12,783 | $ (3,135) | $ 48,067 | $ 54,717 | $ 56,614 | $ 46,170 |
| Total | $ 184,450 | $ 120,241 | $ 64,210 | $ 963,082 | $ 1,068,578 | $ 955,729 | $ 1,075,931 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 3/31/2023

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| **Cash Accounts** | | | | | |
| 1000-00-10 Harris - Checking | 7,193.23 | 9,160.30 | 10,173.35 | | 6,180.18 |
| **Total Cash Accounts** | 7,193.23 | 9,160.30 | 10,173.35 | 0.00 | 6,180.18 |
| **Other Accounts** | | | | | |
| 200M-00-00 Special Ed | 153.25 | | | | 153.25 |
| 2018-00-00 Class of 2018 | 0.00 | | | | 0.00 |
| 2019-00-00 Class of 2019 | 0.00 | | | | 0.00 |
| 2020-00-00 Class of 2020 | 0.00 | | | | 0.00 |
| 2021-00-00 Class of 2021 | 0.00 | | | | 0.00 |
| 2022-00-00 Class of 2022 | 0.00 | | | | 0.00 |
| 2023-00-00 Class of 2023 | 0.00 | | | | 0.00 |
| 2024-00-00 Class of 2024 | 0.00 | | | | 0.00 |
| 2025-00-00 Class of 2025 | 0.00 | | | | 0.00 |
| 2026-00-00 Class of 2026 | 0.00 | | | | 0.00 |
| 2027-00-00 Class of 2027 | 0.00 | | | | 0.00 |
| 2028-00-00 Class of 2028 | 0.00 | | | | 0.00 |
| 2029-00-00 Class of 2029 | 39.55 | | | | 39.55 |
| 2030-00-00 Class of 2030 | 174.62 | 283.50 | 324.18 | | 133.94 |
| 2031-00-00 Class of 2031 | 41.69 | 257.00 | 415.28 | | (116.59) |
| 2032-00-00 Class of 2032 | 126.26 | 313.00 | | | 439.26 |
| 2033-00-00 Class of 2033 | 407.61 | | | | 407.61 |
| 2034-00-00 Class of 2034 | 54.98 | | | | 54.98 |
| 2090-10-00 Acting Club | 51.46 | | | | 51.46 |
| 2100-10-00 Book Club | 0.00 | | | | 0.00 |
| 2111-10-00 After School Band-INACTIVE | 0.00 | | | | 0.00 |
| 2140-10-00 4th and 5th Grade Chorus | 0.00 | | | | 0.00 |
| 2410-00-00 Culinary Kids 2/3 | 80.57 | | | | 80.57 |
| 2410-10-00 Culinary Kids 4/5 | 0.00 | | | | 0.00 |
| 2415-10-00 Science Club | 10.31 | | | | 10.31 |
| 2590-10-00 Lady Lions Running Club | 460.04 | | | | 460.04 |
| 2590-20-00 Boys Running Club | 1,639.36 | 2,011.00 | 3,207.00 | | 443.36 |
| 4100-00-00 A.M. Fitness Club - Inactive | 0.00 | | | | 0.00 |
| 4100-10-10 Fitness Club | 899.05 | | | | 899.05 |
| 4100-30-00 Other-DO NOT USE | 0.00 | | | | 0.00 |
| 4200-10-00 Birthday Books | 85.00 | 1,105.00 | 1,130.00 | | 60.00 |
| 4200-20-00 Book Fair | 0.00 | 4,918.39 | 4,918.39 | | 0.00 |
| 4210-00-00 Holiday Creations | 135.85 | | | | 135.85 |
| 4300-00-00 Yearbook | 1,854.26 | 80.00 | 178.50 | | 1,755.76 |
| 5100-00-00 General Fund | 425.98 | | | | 425.98 |
| 5200-10-00 Relay for Life | 0.00 | | | | 0.00 |
| 5500-10-00 ALES Grant Awards | 18.19 | | | | 18.19 |
| 5700-00-00 Social Committee | 245.00 | | | | 245.00 |
| 5900-10-10 Bank Correction Entries | 0.00 | | | | 0.00 |
| 6000-00-00 Interest Income | 290.20 | 192.41 | | | 482.61 |
| **Total Other Accounts** | 7,193.23 | 9,160.30 | 10,173.35 | 0.00 | 6,180.18 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 3/31/2023

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| **Cash Accounts** | | | | | |
| 1000-00-00 DO NOT USE | 0.00 | | | | 0.00 |
| 1000-00-10 Harris - Checking | 16,521.70 | 20,273.17 | 18,957.56 | | 17,837.31 |
| **Total Cash Accounts** | 16,521.70 | 20,273.17 | 18,957.56 | 0.00 | 17,837.31 |
| **Other Accounts** | | | | | |
| 1500-00-00 Bank Corrections | 0.00 | 37.98 | 37.98 | | 0.00 |
| 2000-10-00 Student Council | 446.33 | 5,855.51 | 4,813.53 | | 1,488.31 |
| 2016-00-00 Class of 2016-Inactive | 0.00 | | | | 0.00 |
| 2017-00-00 Class of 2017-Inactive | 0.00 | | | | 0.00 |
| 2018-00-00 Class of 2018-Inactive | 0.00 | | | | 0.00 |
| 2019-00-00 Class of 2019 | 0.00 | | | | 0.00 |
| 2020-00-00 Class of 2020 | 0.00 | | | | 0.00 |
| 2021-00-10 Class of 2021 | 0.00 | | | | 0.00 |
| 2022-00-00 Class of 2022 | 0.00 | | | | 0.00 |
| 2023-00-00 Class of 2023 | 0.00 | | | | 0.00 |
| 2024-00-00 Class of 2024 | 0.00 | | | | 0.00 |
| 2025-00-00 Class of 2025 | 0.00 | | | | 0.00 |
| 2026-00-00 Class of 2026 | 743.89 | | 743.89 | | 0.00 |
| 2027-00-00 Class of 2027 | 2.42 | 595.00 | 400.13 | | 197.29 |
| 2028-00-00 Class of 2028 | 323.52 | | | | 323.52 |
| 2029-00-00 Class of 2029 | 0.00 | 2,540.00 | 1,899.09 | | 640.91 |
| 2110-10-00 Band | 49.47 | 2,993.50 | 2,860.90 | | 182.07 |
| 2140-10-00 Chorus | 1,766.30 | | 441.60 | | 1,324.70 |
| 2150-30-00 Musical | 5,058.90 | 2,120.00 | 870.59 | | 6,308.31 |
| 2151-10-00 Music Club | 2,144.71 | | 1,151.28 | | 993.43 |
| 2155-10-00 Orchestra | 0.00 | | | | 0.00 |
| 2220-10-00 Art Club | 0.00 | 315.00 | 314.43 | | 0.57 |
| 2230-10-00 Beta Club | 2,139.48 | 273.40 | 1,461.68 | | 951.20 |
| 2240-00-00 Baking Club | 393.80 | 305.00 | 335.65 | | 363.15 |
| 2250-00-00 Chess Club | 0.10 | | | | 0.10 |
| 2251-10-00 Computer Ed. Club | 0.00 | | | | 0.00 |
| 2275-10-00 Outdoor Club | 0.00 | | | | 0.00 |
| 2290-00-17 Washington DC Trip 2018-2019 | 2.35 | | | (2.35) | 0.00 |
| 2391-10-00 AVID | 769.89 | 2,021.00 | 1,169.76 | | 1,621.13 |
| 2430-10-00 Special Ed Community Trips | 5.50 | | | | 5.50 |
| 2481-10-00 Yearbook - M.S. | 0.00 | | | | 0.00 |
| 2570-10-00 Battle of the Books | 0.00 | | | | 0.00 |
| 2580-30-00 Student Awards | 0.00 | | | | 0.00 |
| 2590-40-00 Relay for Life | 0.00 | | | | 0.00 |
| 3000-20-00 Sports Club | 0.00 | | | | 0.00 |
| 3010-10-00 Ski Club | 0.00 | | | | 0.00 |
| 3020-00-00 Wrestling | 227.86 | 35.37 | 146.33 | | 116.90 |
| 3100-10-00 Volleyball-7th grade | 0.00 | | | | 0.00 |
| 3100-20-00 Volleyball - 8th grade | 143.27 | | 117.33 | | 25.94 |
| 3110-10-00 Cross Country | 17.05 | 925.00 | 874.50 | | 67.55 |
| 3210-00-00 Boys Basketball | 79.88 | | | | 79.88 |
| 3210-10-00 Girls Basketball | 8.36 | 27.96 | | | 36.32 |
| 3230-10-00 Track and Field | 138.75 | | | | 138.75 |
| 3250-20-10 Poms | 161.54 | 55.18 | 69.49 | | 147.23 |
| 3350-20-10 Cheerleading | 12.67 | 34.90 | | | 47.57 |
| 4100-10-00 PBIS | 0.54 | 1,025.04 | 211.74 | | 813.84 |
| 4100-20-00 Low Incidence Class Supplies | 17.05 | | | (17.05) | 0.00 |
| 4100-30-00 General | 9.60 | | | (9.60) | 0.00 |
| 4300-30-00 Staff Account | 31.45 | 439.00 | 309.96 | 29.00 | 189.49 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 3/31/2023

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| 5110-10-00 D300 Honors Band Concert | 102.20 | | | | 102.20 |
| 5110-20-00 MB Jazz Ensembles | 870.00 | | | | 870.00 |
| 5200-00-00 Physical Education Fund | 835.68 | 253.62 | 707.70 | | 381.60 |
| 6000-30-00 Interest Income | 19.14 | 420.71 | 20.00 | | 419.85 |
| **Total Other Accounts** | 16,521.70 | 20,273.17 | 18,957.56 | 0.00 | 17,837.31 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 3/31/2023

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| **Cash Accounts** | | | | | |
| 1000-00-10 BMOHarris Checking Account | 0.00 | 6,505.52 | 4,249.24 | | 2,256.28 |
| **Total Cash Accounts** | 0.00 | 6,505.52 | 4,249.24 | 0.00 | 2,256.28 |
| **Other Accounts** | | | | | |
| 2000-10-10 Student Council | 0.00 | | | | 0.00 |
| 2000-20-20 LEAP Classrooms | 0.00 | | | | 0.00 |
| 2030-00-00 Class of 2030 | 0.00 | 1,150.00 | 1,084.51 | | 65.49 |
| 2031-00-00 Class of 2031 | 0.00 | 75.00 | 350.00 | | (275.00) |
| 2032-00-00 Class of 2032 | 0.00 | 955.00 | 460.00 | | 495.00 |
| 2033-00-00 Class of 2033 | 0.00 | 145.00 | | | 145.00 |
| 2034-00-00 Class of 2034 | 0.00 | 1,415.00 | 1,105.22 | | 309.78 |
| 2035-00-00 Class of 2035 | 0.00 | 1,301.00 | 1,249.51 | | 51.49 |
| 3100-10-00 Scholastic Book Fairs | 0.00 | | | | 0.00 |
| 3100-20-00 Math and Reading Night | 0.00 | | | | 0.00 |
| 4100-30-00 General | 0.00 | 170.00 | | | 170.00 |
| 5100-10-00 PBIS | 0.00 | 390.00 | | | 390.00 |
| 5100-10-10 Staff Sunshine Account | 0.00 | 860.00 | | | 860.00 |
| 6000-00-00 Interest Income | 0.00 | 44.52 | | | 44.52 |
| **Total Other Accounts** | 0.00 | 6,505.52 | 4,249.24 | 0.00 | 2,256.28 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 3/31/2023

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| **Cash Accounts** | | | | | |
| 1000-00-10 Harris - Checking | 22,290.28 | 9,893.68 | 7,424.05 | | 24,759.91 |
| **Total Cash Accounts** | 22,290.28 | 9,893.68 | 7,424.05 | 0.00 | 24,759.91 |
| **Other Accounts** | | | | | |
| 1000-10-10 Banking Corrections | 0.00 | | | | 0.00 |
| 2000-10-00 Student Council | 627.53 | 4,760.18 | 3,177.63 | | 2,210.08 |
| 2015-00-10 Class of 2015-Inactive | 0.00 | | | | 0.00 |
| 2015-00-20 Class of 2015-Inactive | 0.00 | | | | 0.00 |
| 2015-00-30 Class of 2015-Inactive | 0.00 | | | | 0.00 |
| 2016-00-10 Class of 2016-Inactive | 0.00 | | | | 0.00 |
| 2016-00-20 Class of 2016-Inactive | 0.00 | | | | 0.00 |
| 2016-00-30 Class of 2016-Inactive | 0.00 | | | | 0.00 |
| 2017-00-00 Class of 2017-Inactive | 0.07 | | | (0.07) | 0.00 |
| 2018-00-00 Class of 2018-Inactive | 0.00 | | | | 0.00 |
| 2019-00-00 Class of 2019-Inactive | 0.00 | | | | 0.00 |
| 2020-00-00 Class of 2020-Inactive | 0.84 | | | (0.84) | 0.00 |
| 2021-00-00 Class of 2021-Inactive | 0.00 | | | | 0.00 |
| 2022-00-00 Class of 2022-Inactive | 0.00 | | | | 0.00 |
| 2023-00-00 Class of 2023-Inactive | 13.85 | | | (13.85) | 0.00 |
| 2024-00-00 Class of 2024-Inactive | 205.85 | | | (205.85) | 0.00 |
| 2025-00-00 Class of 2025-Inactive | 0.00 | | | | 0.00 |
| 2026-00-00 Class of 2026-Inactive | 0.00 | | | | 0.00 |
| 2027-00-00 Class of 2027 | 0.00 | | | | 0.00 |
| 2028-00-00 Class of 2028 | 0.00 | | | | 0.00 |
| 2029-00-00 Class of 2029 | 0.00 | | | | 0.00 |
| 2105-00-00 Man in Demand/Dare to be Rare | 447.56 | | | | 447.56 |
| 2110-10-00 Music | 1,871.76 | | | | 1,871.76 |
| 2110-20-00 MB Jazz | 420.00 | | | | 420.00 |
| 2111-10-00 Title Field Trips All Grades | 0.00 | | | | 0.00 |
| 2120-10-00 Drama | 2,099.05 | 16.82 | 1,934.70 | | 181.17 |
| 2140-10-00 Chorus | 945.75 | | | | 945.75 |
| 2221-10-00 Art Club | 10.00 | | | | 10.00 |
| 2230-10-00 Beta Club | 858.75 | 184.75 | 520.82 | | 522.68 |
| 2240-00-00 PBIS | 0.00 | | | | 0.00 |
| 2481-10-00 Yearbook | 175.56 | | | | 175.56 |
| 2499-30-00 School Store | 0.00 | | | | 0.00 |
| 2590-40-00 Relay for Life | 2.00 | | | | 2.00 |
| 2670-20-00 Book Fair | 13.14 | | | | 13.14 |
| 3250-20-10 Poms | 3,806.14 | | 267.98 | | 3,538.16 |
| 3350-20-10 Cheerleading | 4,676.57 | | 322.00 | | 4,354.57 |
| 4101-30-00 AVID | 4,031.98 | 490.00 | 790.36 | | 3,731.62 |
| 4210-20-00 General | 0.00 | 3,269.00 | | 220.61 | 3,489.61 |
| 4300-30-00 Sunshine | 769.83 | 645.00 | 198.98 | | 1,215.85 |
| 6000-00-00 Interest | 1,314.05 | 527.93 | 211.58 | | 1,630.40 |
| **Total Other Accounts** | 22,290.28 | 9,893.68 | 7,424.05 | 0.00 | 24,759.91 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 3/31/2023

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| **Cash Accounts** | | | | | |
| 1000-00-10 Harris Cash Account | 4,024.56 | 3,780.33 | 3,164.30 | | 4,640.59 |
| **Total Cash Accounts** | 4,024.56 | 3,780.33 | 3,164.30 | 0.00 | 4,640.59 |
| **Other Accounts** | | | | | |
| 1100-00-00 Bank Corrections | 0.00 | | | | 0.00 |
| 4100-00-00 Student Memorial Fundraiser | 0.00 | | | | 0.00 |
| 4500-10-00 Box Top Label Collection | 54.59 | 59.10 | | | 113.69 |
| 4600-30-00 Postage-Inactive | 0.00 | | | | 0.00 |
| 4700-00-00 Pyramid Model Committee | 647.18 | | | | 647.18 |
| 5100-00-00 General Student Activities | 350.22 | 885.04 | 855.04 | | 380.22 |
| 5110-00-00 Birth to 3 Program | 360.75 | | | | 360.75 |
| 5200-00-00 PBIS | 2,558.13 | 2,730.00 | 2,309.26 | | 2.978.87 |
| 5300-00-00 Relay for Life-Inactive | 0.00 | | | | 0.00 |
| 5400-00-00 deLacey Diaper Drive-Inactive | 0.00 | | | | 0.00 |
| 6000-00-00 Interest Income | 53.69 | 106.19 | | | 159.88 |
| **Total Other Accounts** | 4,024.56 | 3,780.33 | 3,164.30 | 0.00 | 4,640.59 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 3/31/2023

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| **Cash Accounts** | | | | | |
| 1000-00-00 Amcore Activity Checking Acct | 0.00 | | | | 0.00 |
| 1000-00-10 Harris - Checking | 188,791.77 | 190,449.71 | 214,253.35 | | 164,988.13 |
| **Total Cash Accounts** | 188,791.77 | 190,449.71 | 214,253.35 | 0.00 | 164,988.13 |
| **Other Accounts** | | | | | |
| 1000-10-10 Banking Corrections | (63.00) | | 25.00 | | (88.00) |
| 2000-10-00 Student Council | 31,417.82 | 35,219.14 | 54,552.75 | (6,500.00) | 5,584.21 |
| 2009-00-00 Class of 2009 | 0.00 | | | | 0.00 |
| 2010-00-00 Class of 2010 | 0.00 | | | | 0.00 |
| 2011-00-00 Class of 2011 | 0.00 | | | | 0.00 |
| 2012-00-00 Class of 2012 | 0.00 | | | | 0.00 |
| 2013-00-00 Class of 2013 | 0.00 | | | | 0.00 |
| 2014-00-00 Class of 2014 | 0.00 | | | | 0.00 |
| 2015-00-00 Class of 2015 | 0.00 | | | | 0.00 |
| 2016-00-00 Class of 2016 | 0.00 | | | | 0.00 |
| 2017-00-00 Class of 2017 | 0.00 | | | | 0.00 |
| 2018-00-00 Class of 2018 | 0.00 | | | | 0.00 |
| 2019-00-00 Class of 2019 | 0.00 | | | | 0.00 |
| 2020-00-00 Class of 2020 | 0.00 | | | | 0.00 |
| 2021-00-00 Class of 2021 | 0.00 | | | | 0.00 |
| 2022-00-00 Class of 2022 | 0.00 | | | | 0.00 |
| 2023-00-00 Class of 2023 | 0.00 | | | | 0.00 |
| 2024-00-00 Class of 2024 | 0.00 | | | | 0.00 |
| 2095-10-00 Animation Club | 154.49 | | | | 154.49 |
| 2110-10-00 Instrumental Music | 0.00 | 3,100.00 | 1,309.94 | | 1,790.06 |
| 2113-10-00 Band Trip | 0.00 | | | | 0.00 |
| 2120-10-00 Drama Club | 9,506.27 | | 2,662.36 | | 6,843.91 |
| 2120-20-00 Musical Account | 6,153.83 | 14,881.09 | 21,855.60 | | (820.68) |
| 2130-10-00 Auditorium | 0.00 | | | | 0.00 |
| 2140-10-00 Choral Music | 5,456.13 | 500.00 | 554.57 | | 5,401.56 |
| 2145-30-00 D300 Music Festival | 0.00 | | | | 0.00 |
| 2145-50-00 Orchestra | 10,488.55 | 11,309.00 | 20,632.52 | | 1,165.03 |
| 2151-10-00 Music Dept.-INACTIVE | 0.00 | | | | 0.00 |
| 2156-10-00 PROM | 0.00 | | | | 0.00 |
| 2200-10-00 Amnesty International | 0.00 | | | | 0.00 |
| 2210-30-00 Anatomy FT Fund - Inactive | 0.00 | | | | 0.00 |
| 2219-10-00 Adelante Club | 289.27 | | | | 289.27 |
| 2220-10-00 Art Club | 0.00 | | | | 0.00 |
| 2222-10-00 Ceramics | 0.00 | | | | 0.00 |
| 2223-10-00 Charger Pride-Student Incentiv | 0.00 | | | | 0.00 |
| 2223-20-00 Charger Pride-Staff | 7,027.06 | | 716.50 | | 6,310.56 |
| 2224-10-00 Choir - DCHS | 0.00 | | | | 0.00 |
| 2225-10-00 Chemistry Club | 0.00 | | | | 0.00 |
| 2230-10-00 Beta Club | 1,587.13 | 1,280.00 | 1,108.00 | | 1,759.13 |
| 2235-10-00 SAFE | 4,390.24 | | 671.82 | | 3,718.42 |
| 2240-10-00 Black History Club | 0.00 | | 53.00 | 500.00 | 447.00 |
| 2252-10-00 Culinary | 2,416.08 | 450.00 | 730.34 | | 2,135.74 |
| 2255-10-00 Construction Club | 0.00 | | | | 0.00 |
| 2256-10-00 DC1 Heart Dance | 66.75 | | | | 66.75 |
| 2256-10-10 DC Steppers | 0.00 | | | | 0.00 |
| 2256-10-20 New Generation Dance | 0.00 | | | | 0.00 |
| 2256-10-30 Latin Dancing | 175.00 | | | | 175.00 |
| 2257-10-00 Earth/Space Club/Field Trips-I | 0.00 | | | | 0.00 |
| 2258-10-00 English Department | 0.00 | | | | 0.00 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 3/31/2023

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| 2259-10-10 Electricity Fund | 2,038.26 | 525.20 | | | 2,563.46 |
| 2260-10-00 Industrial Ed Club | 524.84 | | | | 524.84 |
| 2261-10-10 Ukulele Club | 0.00 | | | | 0.00 |
| 2263-10-00 Rotary Interact | 1,186.16 | | | | 1,186.16 |
| 2270-10-00 Enviro Science FT-Inactive | 0.00 | | | | 0.00 |
| 2275-10-00 Field Trips - Science | 2,993.62 | 6,616.00 | 5,292.62 | | 4,317.00 |
| 2276-10-00 Field Trips | 0.00 | | | | 0.00 |
| 2280-10-00 Environmental Grants Fund | 250.39 | | | | 250.39 |
| 2280-20-00 Environmental Club | 598.48 | 1,443.00 | 794.80 | | 1,246.68 |
| 2282-10-00 GirlUp | 656.83 | | | | 656.83 |
| 2285-10-00 Recycling Club | 500.00 | | | | 500.00 |
| 2290-10-00 Library Club | 0.00 | | | | 0.00 |
| 2300-10-00 ESL - English Second Language | 80.50 | | | | 80.50 |
| 2310-10-00 World Language (French) Club | 4,246.60 | | 296.20 | | 3,950.40 |
| 2320-10-00 German Club | 0.00 | | | | 0.00 |
| 2330-10-00 Spanish Club | 0.00 | | | | 0.00 |
| 2340-10-00 Science Olympiad | 40.00 | 306.15 | 210.00 | | 136.15 |
| 2360-10-00 Gifted Club | 0.00 | | | | 0.00 |
| 2370-10-00 FACS Club | 1,157.00 | | | | 1,157.00 |
| 2375-10-00 Literary Arts Magazine | 1,780.00 | 936.61 | 276.22 | | 2,440.39 |
| 2380-10-00 Journalism Club - Inactive | 0.00 | | | | 0.00 |
| 2385-10-00 Poetry Club-Souls Spill Ink | 1,457.57 | | 363.94 | | 1,093.63 |
| 2390-10-00 National Honor Society | 1,882.91 | 2,136.00 | 2,270.00 | | 1,748.91 |
| 2391-10-00 AVID | 3,737.02 | 2,048.34 | 3,105.35 | | 2,680.01 |
| 2392-00-00 PSI Alpha | 0.00 | | | | 0.00 |
| 2395-00-00 Youth in Law | 243.00 | | | | 243.00 |
| 2400-10-00 Peer Mediation | 0.00 | | | | 0.00 |
| 2401-10-00 Conflict Mediation | 0.00 | | | | 0.00 |
| 2408-10-00 GSA/LGBT Support Group | 628.18 | | 210.98 | 500.00 | 917.20 |
| 2410-10-00 REACH | 0.00 | | | | 0.00 |
| 2420-10-00 SEA-Level | 0.00 | | | | 0.00 |
| 2439-00-00 Peer Tutoring | 0.00 | | | | 0.00 |
| 2439-10-00 Freshman Mentors | 298.30 | | | | 298.30 |
| 2440-10-00 Individual Speech Club | 0.00 | | | | 0.00 |
| 2450-10-00 Debate Team | 1,786.74 | | 743.42 | | 1,043.32 |
| 2465-10-00 VOICES | 0.00 | | | | 0.00 |
| 2470-10-00 Year in Review Video | 0.00 | | | | 0.00 |
| 2480-10-00 Yearbook | 0.00 | 70.00 | | | 70.00 |
| 2510-10-00 O.L.A.S. | 0.00 | | | | 0.00 |
| 2520-10-00 VFW Essay Contest | 0.00 | | | | 0.00 |
| 2526-10-00 Auto Shop | 66.00 | | 66.00 | | 0.00 |
| 2530-10-00 Chess Club | 0.00 | | | | 0.00 |
| 2540-10-00 Bilingual Club | 0.00 | | | | 0.00 |
| 2550-10-00 Fishing Club | 0.00 | | | | 0.00 |
| 2590-20-00 Woodshop | 315.38 | | | | 315.38 |
| 2590-30-00 Color Run | 0.00 | | | | 0.00 |
| 2590-40-00 Relay for Life | 688.95 | | | | 688.95 |
| 2591-10-00 Fight the Stigma | 256.25 | 500.00 | | | 756.25 |
| 2592-10-00 Minority Leadership | 193.00 | | | | 193.00 |
| 2618-10-10 Operation Click | 2,858.00 | 796.00 | 977.00 | | 2,677.00 |
| 2700-10-10 Work Program/School Store | 0.00 | | | | 0.00 |
| 2700-10-20 Work Program/Buttons/Store | 1,342.99 | 65.00 | 188.78 | | 1,219.21 |
| 2800-10-00 INCubator Grant - Business | 13,817.37 | | 156.14 | | 13,661.23 |
| 2800-10-01 INCubator-POPtime-INACTIVE | 0.00 | | | | 0.00 |
| 2800-10-02 INCubator-ToothpasteTab-INACTI | 0.00 | | | | 0.00 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 3/31/2023

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| 2800-10-05 INCubator -SnapCase-INACTIVE | 0.00 | | | | 0.00 |
| 2800-10-06 INCubator-Extra Hand-INACTIVE | 0.00 | | | | 0.00 |
| 2800-10-07 INCubator-Party Bag-INACTIVE | 0.00 | | | | 0.00 |
| 2800-10-09 INCubator-Underground-INACTIVE | 0.00 | | | | 0.00 |
| 2800-10-10 INCubator-MaleBox-INACTIVE | 0.00 | | | | 0.00 |
| 2800-10-13 INCubator-FirstSTEP-INACTIVE | 0.00 | | | | 0.00 |
| 2800-10-14 INCubator - Poppin Party-INACT | 0.00 | | | | 0.00 |
| 3100-20-20 Baseball | 131.87 | 12,071.56 | 8,177.03 | | 4.026.40 |
| 3150-20-10 Softball | 1,393.80 | 4,240.00 | 2,872.12 | 500.00 | 3.261.68 |
| 3200-20-10 Girls Basketball | 1,063.45 | 5,771.00 | 2,571.40 | | 4,263.05 |
| 3200-20-20 Boys Basketball | 9,084.59 | 1,050.00 | 453.40 | | 9.681.19 |
| 3210-20-10 Girls Bowling | 576.81 | | 221.20 | | 355.61 |
| 3250-00-00 Dance Team (Poms) | 1,221.07 | 5,322.79 | 5,195.29 | | 1.348.57 |
| 3252-20-10 Winter Guard | 0.00 | | | | 0.00 |
| 3300-20-10 Girls Soccer | 1,995.18 | 350.00 | 3,221.00 | | (875.82) |
| 3300-20-20 Boys Soccer | 1,785.81 | 4,622.00 | 5,992.50 | | 415.31 |
| 3350-20-10 Cheerleading | 33.19 | 31,243.24 | 25,759.74 | | 5.516.69 |
| 3400-20-10 Girls Tennis | 1,304.69 | 1,670.00 | 2,102.57 | | 872.12 |
| 3400-20-20 Boys Tennis | 2,113.52 | | 780.94 | | 1.332.58 |
| 3450-20-10 Girls Swimming | 174.49 | 2,175.00 | 2,330.00 | | 19.49 |
| 3500-20-10 Girls Track | 3,136.90 | | | | 3.136.90 |
| 3500-20-20 Boys Track | 615.88 | 5,261.00 | 914.76 | | 4.962.12 |
| 3600-20-10 Girls Golf | 288.08 | 700.00 | 923.88 | | 64.20 |
| 3600-20-20 Boys Golf | 4,259.40 | | 17.98 | | 4,241.42 |
| 3650-20-10 Boys Lacrosse | 811.11 | 4,367.50 | 903.53 | | 4,275.08 |
| 3700-20-10 Football | 3,530.14 | 15,012.50 | 15,344.93 | | 3.197.71 |
| 3800-20-00 Cross Country | 4,775.84 | 1,519.00 | 6,211.25 | | 83.59 |
| 3850-20-00 Wrestling | 2,889.46 | 2,568.00 | 3,424.51 | | 2.032.95 |
| 3900-20-00 Volleyball | 7,164.11 | 4,747.00 | 3,776.55 | | 8.134.56 |
| 3999-20-00 Super Fans | 592.72 | | | | 592.72 |
| 4000-10-00 Sr. Class Gift | 5,012.96 | | | 5,000.00 | 10.012.96 |
| 4100-30-00 General | 3,564.02 | 125.67 | | | 3.689.69 |
| 4103-30-00 Coffee Club 2 | 0.00 | | | | 0.00 |
| 4300-20-00 Sunshine Club/Staff Pride | 1,341.07 | 650.00 | 756.82 | | 1.234.25 |
| 4300-30-00 Guidance Fund | 0.00 | | | | 0.00 |
| 4405-30-00 Excel | 0.00 | | | | 0.00 |
| 4700-30-00 Scholarships | 1,935.67 | | 2,000.00 | | (64.33) |
| 4750-10-00 Testing Prep | 2,618.00 | | | | 2,618.00 |
| 5000-10-10 Posadas Fundraiser | 0.00 | | | | 0.00 |
| 5000-30-00 Charger Golf Outing | 0.00 | | | | 0.00 |
| 5000-50-50 D300 United | 0.00 | | | | 0.00 |
| 5100-00-00 DO NOT USE | 0.00 | | | | 0.00 |
| 6000-00-00 Interest Income | 687.98 | 4,801.92 | 478.10 | | 5.011.80 |
| **Total Other Accounts** | 188,791.77 | 190,449.71 | 214,253.35 | 0.00 | 164,988.13 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 3/31/2023

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| **Cash Accounts** | | | | | |
| 1000-00-10 Harris - Checking | 1,295.52 | 1,518.31 | 523.93 | | 2,289.90 |
| **Total Cash Accounts** | 1,295.52 | 1,518.31 | 523.93 | 0.00 | 2,289.90 |
| **Other Accounts** | | | | | |
| 2000-10-00 Student Council | 183.00 | | | | 183.00 |
| 200A-00-00 Kindergarten-inactive | 0.00 | | | | 0.00 |
| 2017-00-00 Class of 2017-Inactive | 0.00 | | | | 0.00 |
| 2018-00-00 Class of 2018-Inactive | 0.00 | | | | 0.00 |
| 2019-00-00 Class of 2019-Inactive | 0.00 | | | | 0.00 |
| 2020-00-00 Class of 2020-Inactive | 0.00 | | | | 0.00 |
| 2021-00-00 Class of 2021-Inactive | 0.00 | | | | 0.00 |
| 2021-10-00 Class of 2021 FT-Inactive | 0.00 | | | | 0.00 |
| 2022-00-00 Class of 2022-Inactive | 0.00 | | | | 0.00 |
| 2022-10-00 Class of 2022 FT-Inactive | 0.00 | | | | 0.00 |
| 2023-00-00 Class of 2023-Inactive | 0.00 | | | | 0.00 |
| 2023-10-00 Class of 2023 FT-Inactive | 0.00 | | | | 0.00 |
| 2024-00-00 Class of 2024-inactive | 0.00 | | | | 0.00 |
| 2024-10-00 Class of 2024 FT-inactive | 0.00 | | | | 0.00 |
| 2025-00-00 Class of 2025-inactive | 0.00 | | | | 0.00 |
| 2025-10-00 Class of 2025 FT-inactive | 0.00 | | | | 0.00 |
| 2026-00-00 Class of 2026-inactive | 0.00 | | | | 0.00 |
| 2026-10-00 Class of 2026 FT-inactive | 0.00 | | | | 0.00 |
| 2027-00-00 Class of 2027-inactive | 0.00 | | | | 0.00 |
| 2027-10-00 Class of 2027 FT-inactive | 0.00 | | | | 0.00 |
| 2028-00-00 Class of 2028-inactive | 0.00 | | | | 0.00 |
| 2028-10-00 Class of 2028 FT-inactive | 0.00 | | | | 0.00 |
| 2029-00-00 Class of 2029-inactive | 0.00 | | | | 0.00 |
| 2029-10-00 Class of 2029 FT-inactive | 0.00 | | | | 0.00 |
| 2030-00-00 Class of 2030 | 0.00 | | | | 0.00 |
| 2030-10-00 Class of 2030 Field Trips | 488.48 | | | | 488.48 |
| 2031-00-00 Class of 2031 | 0.00 | | | | 0.00 |
| 2031-10-00 Class of 2031 Field Trips | 20.30 | | | | 20.30 |
| 2032-00-00 Class of 2032 | 0.00 | | | | 0.00 |
| 2032-10-00 Class of 2032 Field Trips | 0.00 | | | | 0.00 |
| 2033-00-00 Class of 2033 | 0.00 | | | | 0.00 |
| 2033-10-00 Class of 2033 Field Trips | 0.00 | 150.00 | 87.31 | | 62.69 |
| 2034-00-00 Class of 2034 | 0.00 | | | | 0.00 |
| 2034-10-00 Class of 2034 Field Trips | 126.67 | 210.00 | 87.31 | | 249.36 |
| 2035-00-00 Class of 2035 | 0.00 | | | | 0.00 |
| 2035-10-00 Class of 2035 Field Trips | 0.00 | 150.00 | 87.31 | | 62.69 |
| 2216-00-00 White Pines-inactive | 0.00 | | | | 0.00 |
| 2550-10-00 Chorus | 67.73 | | | | 67.73 |
| 2560-30-00 Media Center-inactive | 0.00 | | | | 0.00 |
| 2590-40-00 Relay for Life-inactive | 0.00 | | | | 0.00 |
| 2618-40-00 Girls on the Run-inactive | 0.00 | | | | 0.00 |
| 4100-30-00 General Fund | 156.16 | 262.00 | 262.00 | | 156.16 |
| 4101-00-00 Field Trips-inactive | 0.00 | | | | 0.00 |
| 4200-10-00 Service Club | 0.00 | 700.00 | | | 700.00 |
| 4300-30-00 Social Committee | 163.66 | | | | 163.66 |
| 5110-10-00 Spirit Wear Students-inactive | 0.00 | | | | 0.00 |
| 5110-20-00 Spirit Wear Faculty-inactive | 0.00 | | | | 0.00 |
| 5200-00-00 Fundraiser-Cookie Dough-inacti | 0.00 | | | | 0.00 |
| 5300-10-00 Fun Run-inactive | 0.00 | | | | 0.00 |
| 5310-00-00 iReady | 0.00 | | | | 0.00 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 3/31/2023

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| 5400-00-00 NED Assembly-inactive | 0.00 | | | | 0.00 |
| 6000-00-00 Interest Income | 89.52 | 46.31 | | | 135.83 |
| **Total Other Accounts** | 1,295.52 | 1,518.31 | 523.93 | 0.00 | 2,289.90 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 3/31/2023

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| **Cash Accounts** | | | | | |
| 1000-00-00 First American Bank Checking | 0.00 | | | | 0.00 |
| 1000-00-10 Harris - Checking | 143,189.24 | 148,237.20 | 160,169.56 | | 131,256.88 |
| **Total Cash Accounts** | 143,189.24 | 148,237.20 | 160,169.56 | 0.00 | 131,256.88 |
| **Other Accounts** | | | | | |
| 2000-10-00 Cardunal Council (Student) | 1,315.68 | | 493.00 | | 822.68 |
| 2016-00-10 Class of 2016-A(DEL:2yr 15/16) | 0.00 | | | | 0.00 |
| 2016-00-20 Class of 2016-B(DEL:2yr 15/16) | 0.00 | | | | 0.00 |
| 2017-00-10 Class of 2017-A(DEL:2yr 15/16) | 0.00 | | | | 0.00 |
| 2017-00-20 Class of 2017-B(DEL:2yr 15/16) | 0.00 | | | | 0.00 |
| 2018-00-10 Class of 2018-A(DEL:2yr 16/17) | 0.00 | | | | 0.00 |
| 2018-00-20 Class of 2018-B(DEL:2yr 16/17) | 0.00 | | | | 0.00 |
| 2019-00-00 Class of 2019-A (9A 15/16) | 0.00 | | | | 0.00 |
| 2019-00-20 Class of 2019-B (9B 15/16) | 0.00 | | | | 0.00 |
| 2020-00-00 Class of 2020-A (8A 15/16) | 0.00 | | | | 0.00 |
| 2020-00-20 Class of 2020-B (8B 15/16) | 0.00 | | | | 0.00 |
| 2021-00-10 Class of 2021 - A | 0.00 | | | | 0.00 |
| 2021-00-20 Class of 2021 - B | 0.00 | | | | 0.00 |
| 2022-00-10 Class of 2022 - A | 0.00 | | | | 0.00 |
| 2022-00-20 Class of 2022 - B | 0.00 | | | | 0.00 |
| 2023-00-10 Class of 2023 - A | 0.00 | | | | 0.00 |
| 2023-00-20 Class of 2023 - B | 0.00 | | | | 0.00 |
| 2024-10-00 Class of 2024 - A | 0.00 | | | | 0.00 |
| 2024-20-00 Class of 2024 - B | 0.00 | | | | 0.00 |
| 2025-10-00 Class of 2025 - A | 435.16 | | | | 435.16 |
| 2025-20-00 Class of 2025 - B | 544.19 | | | | 544.19 |
| 2026-00-00 Class of 2026-A | 961.02 | | | | 961.02 |
| 2026-10-00 Class of 2026-B | 1,577.33 | | | | 1,577.33 |
| 2026-20-00 Class of 2026-C | 216.54 | | | | 216.54 |
| 2027-10-00 Class of 2027-A | 0.00 | | | | 0.00 |
| 2027-20-00 Class of 2027-B | 0.00 | | | | 0.00 |
| 2028-10-00 Class of 2028-A | 77.92 | | | | 77.92 |
| 2028-20-00 Class of 2028-B | 535.00 | | | | 535.00 |
| 2029-10-00 Class of 2029-A | 0.00 | 406.58 | | | 406.58 |
| 2029-20-00 Class of 2029-B | 0.00 | 406.56 | | | 406.56 |
| 20TG-00-00 Universal Team (PBIS) | 2,146.69 | 1,373.59 | 2,065.18 | | 1,455.10 |
| 20TY-00-00 Secondary Team | 19.59 | | | | 19.59 |
| 2110-10-00 Band | 5,595.43 | 6,774.38 | 20,235.03 | 14,500.00 | 6,634.78 |
| 2130-10-00 Music Department | 31,928.32 | 66,854.00 | 49,041.04 | (34,500.00) | 15,241.28 |
| 2140-10-00 Chorus/Vocal | 4,740.46 | 1,063.47 | 4,431.20 | 10,000.00 | 11,372.73 |
| 2150-30-00 Musical/Ensembles | 21,460.46 | | 6,310.25 | | 15,150.21 |
| 2155-10-00 Orchestra | 12,522.22 | | 11,084.26 | 10,000.00 | 11,437.96 |
| 2220-10-00 Art Club | 4,068.15 | 350.00 | | | 4,418.15 |
| 2230-10-00 Beta Club | 1,504.75 | | 90.00 | (150.00) | 1,264.75 |
| 2380-10-00 Targeted Intervention Team | 13.53 | | | | 13.53 |
| 2391-10-00 AVID | 2,687.82 | 6,534.88 | 2,777.37 | | 6,445.33 |
| 2425-10-00 Exploratory/Spanish | 446.34 | | | | 446.34 |
| 2429-00-00 Mentoring | 0.00 | | | | 0.00 |
| 2430-10-00 Special Ed/Schiller(DEL:15/16) | 0.00 | | | | 0.00 |
| 2431-10-00 Life Program (SPED) | 560.07 | 571.34 | 447.74 | | 683.67 |
| 2433-10-00 Special Ed/Balleto (DEL:15/16) | 0.00 | | | | 0.00 |
| 2435-10-00 S.O.A.R. | 1,602.30 | 1,500.30 | 2,096.61 | 282.79 | 1,288.78 |
| 2436-10-00 SWANS | 40.00 | | | | 40.00 |
| 2437-10-00 ELL/Eng.Lang.Learner(DEL16/17) | 0.00 | | | | 0.00 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 3/31/2023

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| 2481-10-00 Yearbook Club | 94.96 | | | | 94.96 |
| 2530-10-00 Chess Club | 0.00 | 360.00 | | | 360.00 |
| 2560-30-00 Book Club | 6.15 | | | | 6.15 |
| 2565-00-00 Bracelet Club | 0.00 | 110.00 | | 100.00 | 210.00 |
| 2570-30-00 IMC | 630.17 | | 100.00 | | 530.17 |
| 2580-30-00 Incentive | 0.00 | | | | 0.00 |
| 2590-10-00 Lions | 16.11 | | | | 16.11 |
| 2590-40-00 Relay for Life | 400.73 | | | | 400.73 |
| 2615-10-00 Midnight Mile | 18,897.26 | 9,600.00 | 13,248.73 | | 15.248.53 |
| 2619-10-00 Cardunal Care | 662.84 | 1,638.75 | | | 2,301.59 |
| 2620-10-00 Scrapbook | 102.00 | | | | 102.00 |
| 2625-10-00 Schoolpalooza | 517.22 | | | | 517.22 |
| 2630-10-00 Ski Club | 2,330.79 | 21,845.00 | 17,902.08 | (382.79) | 5.890.92 |
| 2631-10-00 Washington D.C. Trip | 201.77 | 14,258.00 | 14,456.00 | | 3.77 |
| 2635-10-00 Snowflake | 1,331.31 | | | | 1,331.31 |
| 2640-20-00 Science Fair Club - 7th grade | 0.00 | | | | 0.00 |
| 2640-30-00 Science Fair Club - 8th grade | 0.00 | | | | 0.00 |
| 2645-10-00 Homework Club | 0.00 | | | | 0.00 |
| 2650-10-00 Jazz Band | 7.50 | | | | 7.50 |
| 2655-10-00 Battle of the Books | 5.30 | | | | 5.30 |
| 2660-10-00 8th Grade Video(DEL:2yr16/17) | 0.00 | | | | 0.00 |
| 2665-10-00 Spelling Bee | 21.34 | | | | 21.34 |
| 2670-10-00 Robotics | 523.00 | 531.52 | | | 1.054.52 |
| 2675-00-00 STEM | 65.35 | | | | 65.35 |
| 2680-00-00 Yoga Club | 0.00 | | | | 0.00 |
| 3000-20-00 Athletics (DEL:2yr 15/16) | 0.00 | | | | 0.00 |
| 3010-00-00 Ultimate Club | 1,077.12 | | 684.88 | | 392.24 |
| 3207-20-10 Girls Basketball - 7th | 35.71 | | 18.88 | | 16.83 |
| 3207-20-20 Boys Basketball - 7th | 0.62 | | | | 0.62 |
| 3208-20-10 Girl's Basketball - 8th | 35.02 | | 35.02 | | 0.00 |
| 3208-20-20 Boy's Basketball - 8th | 1.92 | | | | 1.92 |
| 3250-20-10 Poms | 21.36 | | | | 21.36 |
| 3253-20-10 Intramural Basketball | 82.06 | | | | 82.06 |
| 3254-20-00 Intramural Poms | 0.00 | 45.51 | 42.00 | | 3.51 |
| 3350-20-10 Cheerleading | 31.80 | | | | 31.80 |
| 3400-10-00 Color Guard | 178.49 | 240.00 | 206.00 | | 212.49 |
| 3500-10-00 Track - Boys | 8.20 | | | | 8.20 |
| 3500-20-00 Track - Girls | 0.00 | | | | 0.00 |
| 3500-20-10 Girls Track | 356.93 | | | | 356.93 |
| 3500-20-20 Boys Track | 0.00 | | | | 0.00 |
| 3600-10-00 Flag Football | 302.45 | 1,489.00 | 1,341.85 | | 449.60 |
| 3800-20-00 Cross Country | 315.42 | 113.36 | 300.00 | | 128.78 |
| 3800-20-10 Marathon Club - 6th Gr.CC Only | 16.00 | | | | 16.00 |
| 3840-10-00 Wiffle Ball | 377.17 | 1,010.00 | 929.01 | | 458.16 |
| 3850-20-00 Wrestling | 183.92 | 184.95 | 256.81 | | 112.06 |
| 3900-20-00 Volleyball | 2.22 | 89.54 | 155.88 | | (64.12) |
| 4100-30-00 General | 422.55 | 25.00 | | (100.00) | 347.55 |
| 4110-10-00 Outdoor Club | 4,901.74 | 7,002.83 | 8,521.44 | 100.00 | 3.483.13 |
| 4210-00-00 Fall Play | 4,368.45 | | 1,683.89 | | 2.684.56 |
| 4220-00-00 Street Ensemble | 143.19 | | | | 143.19 |
| 4230-00-00 Buddy Club | 185.59 | | | | 185.59 |
| 4300-30-00 Faculty (Social) Fund | 136.00 | | | | 136.00 |
| 4400-30-00 Fitness Club (PE) | 5,615.26 | | | | 5.615.26 |
| 4500-30-00 Flower Fund | 42.35 | 270.00 | 62.90 | | 249.45 |
| 6000-00-00 Interest Income | 3,684.93 | 3,563.86 | 1,127.73 | | 6,121.06 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 3/31/2023

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| 6000-10-00 Bank Corrections | (150.00) | 24.78 | 24.78 | 150.00 | 0.00 |
| **Total Other Accounts** | 143,189.24 | 148,237.20 | 160,169.56 | 0.00 | 131,256.88 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 3/31/2023

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| **Cash Accounts** | | | | | |
| 1000-00-10 Harris - Checking | 1,056.55 | 2,108.46 | 1,652.43 | | 1,512.58 |
| **Total Cash Accounts** | 1,056.55 | 2,108.46 | 1,652.43 | 0.00 | 1,512.58 |
| **Other Accounts** | | | | | |
| 2018-00-00 Class of 2018-Inactive | 0.00 | | | | 0.00 |
| 2019-00-00 Class of 2019-Inactive | 0.00 | | | | 0.00 |
| 2020-00-00 Class of 2020-Inactive | 0.00 | | | | 0.00 |
| 2021-00-00 Class of 2021-Inactive | 0.00 | | | | 0.00 |
| 2022-00-00 Class of 2022-Inactive | 0.00 | | | | 0.00 |
| 2023-00-00 Class of 2023-Inactive | 0.00 | | | | 0.00 |
| 2024-00-00 Class of 2024-Inactive | 0.00 | | | | 0.00 |
| 2025-00-00 Class of 2025-Inactive | 0.00 | | | | 0.00 |
| 2026-00-00 Class of 2026-Inactive | 0.00 | | | | 0.00 |
| 2027-00-00 Class of 2027 | 0.00 | | | | 0.00 |
| 2028-00-00 Class of 2028 | 0.00 | | | | 0.00 |
| 2029-00-00 Class of 2029 | 59.55 | | | | 59.55 |
| 2030-00-00 Class of 2030 | 320.66 | | | | 320.66 |
| 2031-00-00 Class of 2031 | 105.73 | | | | 105.73 |
| 2032-00-00 Class of 2032 | 0.00 | 756.00 | 469.00 | | 287.00 |
| 2033-00-00 Class of 2033 | 0.00 | 546.00 | 427.00 | | 119.00 |
| 2034-00-00 Class of 2034 | 0.00 | 780.00 | 756.43 | | 23.57 |
| 2035-00-00 Class of 2035 | 0.00 | | | | 0.00 |
| 2036-00-00 Class of 2036 | 0.00 | | | | 0.00 |
| 2100-10-10 Julie Voss Class-Inactive | 0.10 | | | | 0.10 |
| 2100-20-10 LEAP Program | 15.00 | | | | 15.00 |
| 2580-10-00 Action for Alzheimer | 0.00 | | | | 0.00 |
| 2590-30-00 Bear Necessities Fundraiser | 0.00 | | | | 0.00 |
| 2590-40-00 Relay for Life | 0.00 | | | | 0.00 |
| 4100-30-00 Miscellaneous | 250.95 | | | | 250.95 |
| 5010-00-00 Library Books (Birthday Club) | 232.59 | | | | 232.59 |
| 5020-10-00 Jump Rope for Heart-Inactive | 0.00 | | | | 0.00 |
| 6000-00-00 Interest Income | 71.97 | 26.46 | | | 98.43 |
| **Total Other Accounts** | 1,056.55 | 2,108.46 | 1,652.43 | 0.00 | 1,512.58 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 3/31/2023

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| **Cash Accounts** | | | | | |
| 1000-00-10 Harris - Checking | 7,543.05 | 12,870.02 | 12,318.22 | | 8,094.85 |
| **Total Cash Accounts** | 7,543.05 | 12,870.02 | 12,318.22 | 0.00 | 8,094.85 |
| **Other Accounts** | | | | | |
| 2000-10-00 Student Council | 0.00 | | | | 0.00 |
| 200M-00-00 DO NOT USE | 0.00 | | | | 0.00 |
| 2018-00-00 Class of 2018-Inactive | 0.00 | | | | 0.00 |
| 2019-00-00 Class of 2019-Inactive | 0.00 | | | | 0.00 |
| 2020-00-00 Class of 2020-Inactive | 0.00 | | | | 0.00 |
| 2021-00-00 Class of 2021-Inactive | 0.00 | | | | 0.00 |
| 2022-00-00 Class of 2022-Inactive | 0.00 | | | | 0.00 |
| 2023-00-00 Class of 2023-Inactive | 0.00 | | | | 0.00 |
| 2024-00-00 Class of 2024-Inactive | 0.00 | | | | 0.00 |
| 2025-00-00 Class of 2025-Inactive | 0.00 | | | | 0.00 |
| 2026-00-00 Class of 2026-Inactive | 0.00 | | | | 0.00 |
| 2027-00-00 Class of 2027-Inactive | 0.00 | | | | 0.00 |
| 2028-00-00 Class of 2028-Inactive | 0.00 | | | | 0.00 |
| 2029-00-00 Class of 2029-Inactive | 1,462.09 | | 1,462.09 | | 0.00 |
| 2030-00-00 Class of 2030 | 638.10 | 3,260.00 | 2,864.58 | | 1,033.52 |
| 2031-00-00 Class of 2031 | 248.01 | 1,150.00 | 1,172.75 | | 225.26 |
| 2032-00-00 Class of 2032 | 441.28 | 1,596.00 | 130.00 | | 1,907.28 |
| 2033-00-00 Class of 2033 | 73.50 | | | | 73.50 |
| 2034-00-00 Class of 2034 | 18.50 | | | | 18.50 |
| 2035-00-00 Class of 2035 | 0.00 | 1,850.00 | | | 1,850.00 |
| 2140-10-10 Chorus | 1,671.35 | 4,013.75 | 4,849.25 | | 835.85 |
| 2151-10-00 Music Dept. | 0.00 | | | | 0.00 |
| 2499-20-00 Apparel Store | 0.11 | | | | 0.11 |
| 2499-30-00 School Store | 0.00 | | | | 0.00 |
| 2580-00-00 K Student Incentive | 0.00 | | | | 0.00 |
| 2580-00-10 1st Gr Student Incentive | 0.00 | | | | 0.00 |
| 2580-00-20 2nd Gr Student Incentive | 0.00 | | | | 0.00 |
| 2580-00-30 3rd Gr Student Incentive | 0.00 | | | | 0.00 |
| 2580-00-40 4th Gr Student Incentive | 0.00 | | | | 0.00 |
| 2580-00-50 5th Gr Student Incentive | 0.00 | | | | 0.00 |
| 2585-10-00 Library Fundraiser | 0.00 | | | | 0.00 |
| 2590-30-00 Girls on the Run | 5.00 | | | | 5.00 |
| 2590-40-00 Relay for Life | 0.00 | | | | 0.00 |
| 2590-50-00 Polar Plunge Fund-Inactive | 0.00 | | | | 0.00 |
| 2618-30-00 Funds for Cancer-Inactive | 0.00 | | | | 0.00 |
| 2700-10-00 Ozzie Reading Club | 0.00 | | | | 0.00 |
| 4100-30-00 General | 638.73 | 874.30 | 1,449.55 | | 63.48 |
| 4300-20-00 Staff Wear | 75.00 | | | | 75.00 |
| 5010-10-00 PBIS | 1,491.65 | | 390.00 | | 1,101.65 |
| 5100-10-00 Staff Sunshine Account | 0.00 | | | | 0.00 |
| 6000-00-00 Interest Income | 779.73 | 125.97 | | | 905.70 |
| **Total Other Accounts** | 7,543.05 | 12,870.02 | 12,318.22 | 0.00 | 8,094.85 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 3/31/2023

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| **Cash Accounts** | | | | | |
| 1000-00-10 Harris - Checking | 3,290.70 | 6,041.55 | 5,476.49 | | 3,855.76 |
| **Total Cash Accounts** | 3,290.70 | 6,041.55 | 5,476.49 | 0.00 | 3,855.76 |
| **Other Accounts** | | | | | |
| 2000-20-00 LIFE Program | 1,004.02 | 622.00 | 151.50 | | 1,474.52 |
| 2000-30-00 Reading | 0.00 | | | | 0.00 |
| 200S-00-00 PK | 0.00 | | | | 0.00 |
| 2018-00-00 Class of 2018-Inactive | 0.00 | | | | 0.00 |
| 2019-00-00 Class of 2019 / 5th Grade-Inac | 0.00 | | | | 0.00 |
| 2020-00-00 Class of 2020 / 5th Grade-Inac | 0.00 | | | | 0.00 |
| 2021-00-00 Class of 2021 / 5th Grade-Inac | 0.00 | | | | 0.00 |
| 2022-00-00 Class of 2022 - 5th Grade-Inac | 0.00 | | | | 0.00 |
| 2023-00-00 Class of 2023-Inactive | 0.00 | | | | 0.00 |
| 2023-10-10 Class of 2023-5th Grade Social | 0.00 | | | | 0.00 |
| 2024-00-00 Class of 2024-Inactive | 0.00 | | | | 0.00 |
| 2025-00-00 Class of 2025-Inactive | 0.00 | | | | 0.00 |
| 2026-00-00 Class of 2026-Inactive | 0.00 | | | | 0.00 |
| 2027-00-00 Class of 2027-Inactive | 0.00 | | | | 0.00 |
| 2028-00-00 Class of 2028 | 0.00 | | | | 0.00 |
| 2029-00-00 Class of 2029 | 757.59 | | | | 757.59 |
| 2030-00-00 Class of 2030 | 469.16 | | 100.00 | | 369.16 |
| 2031-00-00 Class of 2031 | 138.02 | 585.00 | 540.00 | | 183.02 |
| 2032-00-00 Class of 2032 | 263.04 | 1,470.00 | 1,240.00 | | 493.04 |
| 2033-00-00 Class of 2033 | 0.00 | 950.00 | 925.59 | | 24.41 |
| 2034-00-00 Class of 2034 | 0.00 | | 200.00 | | (200.00) |
| 2151-10-00 Music Dept. | 0.00 | | | | 0.00 |
| 2276-10-00 Field Trips | 27.02 | | | | 27.02 |
| 2277-10-00 Field Days | 164.18 | | | | 164.18 |
| 2560-30-00 Media | 0.00 | | | | 0.00 |
| 2590-40-00 Relay for Life | 0.00 | 2,319.40 | 2,319.40 | | 0.00 |
| 4100-30-00 General | 444.78 | 21.61 | | (21.61) | 444.78 |
| 5000-10-00 Staff Social Account | 18.55 | | | | 18.55 |
| 6000-00-00 Interest Income | 4.34 | 73.54 | | 21.61 | 99.49 |
| **Total Other Accounts** | 3,290.70 | 6,041.55 | 5,476.49 | 0.00 | 3,855.76 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 3/31/2023

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| **Cash Accounts** | | | | | |
| 1000-00-10 Harris - Checking | 5,077.01 | 118.68 | 63.00 | | 5,132.69 |
| **Total Cash Accounts** | 5,077.01 | 118.68 | 63.00 | 0.00 | 5,132.69 |
| **Other Accounts** | | | | | |
| 2021-00-00 Class of 2021 | 0.00 | | | | 0.00 |
| 2021-10-00 Class of 2021 Field Trips | 0.00 | | | | 0.00 |
| 2022-00-00 Class of 2022 | 0.00 | | | | 0.00 |
| 2022-10-00 Class of 2022 Field Trips | 0.00 | | | | 0.00 |
| 2023-00-00 Class of 2023 | 0.00 | | | | 0.00 |
| 2023-10-00 Class of 2023 Field Trips | 29.09 | | | | 29.09 |
| 2024-00-00 Class of 2024 | 0.00 | | | | 0.00 |
| 2024-10-00 Class of 2024 Field Trips | 0.00 | | | | 0.00 |
| 2025-00-00 Class of 2025 | 0.00 | | | | 0.00 |
| 2025-10-00 Class of 2025 Field Trips | 144.28 | | | | 144.28 |
| 2026-00-00 Class of 2026 | 0.00 | | | | 0.00 |
| 2026-10-00 Class of 2026 Field Trips | 73.46 | | | | 73.46 |
| 2027-10-00 Class of 2027 Field Trips | 0.00 | | | | 0.00 |
| 2028-10-00 Class of 2028 Field Trips | 165.50 | | | | 165.50 |
| 2029-10-00 Class of 2029 Field Trips | 0.00 | | | | 0.00 |
| 2030-00-00 Class of 2030 | 0.00 | | | | 0.00 |
| 2030-10-00 Class of 2030 Field Trips | 25.00 | | | | 25.00 |
| 2031-00-00 Class of 2031 | 0.00 | | | | 0.00 |
| 2031-10-00 Class of 2031 Field Trips | 0.00 | | | | 0.00 |
| 2032-00-00 Class of 2032 | 0.00 | | | | 0.00 |
| 2032-10-00 Class of 2032 Field Trips | 0.00 | | 63.00 | | (63.00) |
| 2033-00-00 Class of 2033 | 0.00 | | | | 0.00 |
| 2033-10-00 Class of 2033 Field Trips | 0.00 | | | | 0.00 |
| 2034-00-00 Class of 2034 | 0.00 | | | | 0.00 |
| 2034-10-00 Class of 2034 Field Trips | 0.00 | | | | 0.00 |
| 2035-00-00 Class of 2035 | 0.00 | | | | 0.00 |
| 2035-10-00 Class of 2035 Field Trips | 0.00 | | | | 0.00 |
| 2151-10-20 Summer Music Camp | 268.29 | | | | 268.29 |
| 2155-10-00 Art Summer Camp | 0.00 | | | | 0.00 |
| 2276-10-00 Field Trips | 0.02 | | | | 0.02 |
| 2590-40-00 Relay for Life | 144.00 | | | | 144.00 |
| 4100-10-00 Family Resource Night | 0.00 | | | | 0.00 |
| 4100-20-00 Event Fund | 472.43 | | | | 472.43 |
| 4100-30-00 General | 1,718.97 | | | | 1,718.97 |
| 4210-00-00 Scholastic Book Fair-Fall | 3.59 | | | | 3.59 |
| 4220-00-00 Scholastic Book Fair-Spring | 427.62 | | | | 427.62 |
| 4230-00-00 Birthday Book Club | 0.00 | | | | 0.00 |
| 4240-00-00 Coin War | 0.00 | | | | 0.00 |
| 4250-00-00 Book Fiesta | 0.00 | | | | 0.00 |
| 4260-00-00 Santa's Workshop | 0.00 | | | | 0.00 |
| 4270-00-00 PBIS | 202.10 | | | | 202.10 |
| 4300-30-00 Teacher Special | 0.66 | | | | 0.66 |
| 4500-00-00 Social Committee | 29.73 | | | | 29.73 |
| 4600-10-00 Change Drawer | 231.00 | | | | 231.00 |
| 5000-10-10 Staff Spirit Wear | 154.33 | | | | 154.33 |
| 5000-20-10 Student Spirit Wear | 493.23 | | | | 493.23 |
| 5000-30-00 Playground Equipment | 0.00 | | | | 0.00 |
| 6000-00-00 Interest Income | 493.71 | 118.68 | | | 612.39 |
| **Total Other Accounts** | 5,077.01 | 118.68 | 63.00 | 0.00 | 5,132.69 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 3/31/2023

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| **Cash Accounts** | | | | | |
| 1000-00-00 DO NOT USE | 0.00 | | | | 0.00 |
| 1000-00-10 Harris Bank Checking | 5,063.10 | 12,842.84 | 13,151.01 | | 4,754.93 |
| **Total Cash Accounts** | 5,063.10 | 12,842.84 | 13,151.01 | 0.00 | 4,754.93 |
| **Other Accounts** | | | | | |
| 2018-00-00 Class of 2018-Inactive | 0.00 | | | | 0.00 |
| 2019-00-00 Class of 2019-Inactive | 0.00 | | | | 0.00 |
| 2020-00-00 Class of 2020-Inactive | 0.00 | | | | 0.00 |
| 2021-00-00 Class of 2021-Inactive | 0.00 | | | | 0.00 |
| 2022-00-00 Class of 2022-Inactive | 0.00 | | | | 0.00 |
| 2023-00-00 Class of 2023-Inactive | 0.00 | | | | 0.00 |
| 2024-00-00 Class of 2024-Inactive | 0.00 | | | | 0.00 |
| 2025-00-00 Class of 2025-Inactive | 0.00 | | | | 0.00 |
| 2026-00-00 Class of 2026-Inactive | 0.00 | | | | 0.00 |
| 2027-00-00 Class of 2027-Inactive | 0.00 | | | | 0.00 |
| 2028-00-00 Class of 2028-Inactive | 0.00 | | | | 0.00 |
| 2029-00-00 Class of 2029-Inactive | 22.16 | | | (22.16) | 0.00 |
| 2030-00-00 Class of 2030 | 0.00 | 3,572.00 | 4,014.22 | | (442.22) |
| 2031-00-00 Class of 2031 | 448.00 | 798.00 | 739.98 | (231.38) | 274.64 |
| 2032-00-00 Class of 2032 | 619.50 | | | | 619.50 |
| 2033-00-00 Class of 2033 | 0.00 | 770.00 | 703.15 | | 66.85 |
| 2034-00-00 Class of 2034 | 137.11 | 630.00 | 626.14 | | 140.97 |
| 2035-00-00 Class of 2035 | 0.00 | 1,095.00 | 1,036.00 | | 59.00 |
| 2120-10-00 Birthday Books-Inactive | 0.00 | | | | 0.00 |
| 2120-20-00 One School One Book-Inactive | 0.00 | | | | 0.00 |
| 2140-20-00 Chorus | 0.00 | 1,840.75 | 1,999.75 | 159.00 | 0.00 |
| 2270-10-00 Environmental Science | 0.00 | 280.00 | 56.90 | | 223.10 |
| 2276-10-00 Field Trips | 225.49 | | | 231.38 | 456.87 |
| 2550-00-00 L2IFE-Inactive | 0.00 | | | | 0.00 |
| 2590-40-00 Relay for Life-Inactive | 0.00 | | | | 0.00 |
| 2618-40-00 Donations-Inactive | 0.00 | | | | 0.00 |
| 4100-30-00 General | 603.28 | 40.46 | 450.00 | 263.16 | 456.90 |
| 5000-50-50 D300 United-Inactive | 0.00 | | | | 0.00 |
| 5100-00-00 Scholastic Book Fair | 2,313.33 | 2,421.34 | 2,993.15 | | 1,741.52 |
| 5110-00-00 Yearbook | 0.00 | 96.00 | 24.00 | | 72.00 |
| 5120-00-00 Playground-Inactive | 0.00 | | | | 0.00 |
| 5200-00-00 Sunshine Staff Account | 246.58 | 1,162.00 | 507.72 | (400.00) | 500.86 |
| 6000-00-00 Interest Income | 447.65 | 137.29 | | | 584.94 |
| 6000-10-00 Banking Corrections | 0.00 | | | | 0.00 |
| **Total Other Accounts** | 5,063.10 | 12,842.84 | 13,151.01 | 0.00 | 4,754.93 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 3/31/2023

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| **Cash Accounts** | | | | | |
| 1000-00-10 Harris - Checking | 231,925.69 | 237,208.30 | 179,333.33 | | 289.800.66 |
| **Total Cash Accounts** | 231,925.69 | 237,208.30 | 179,333.33 | 0.00 | 289,800.66 |
| **Other Accounts** | | | | | |
| 1000-10-10 Banking Corrections | (150.00) | | 50.00 | 150.00 | (50.00) |
| 2000-10-00 Student Council | 848.77 | 169.00 | 358.90 | | 658.87 |
| 2009-00-00 Class of 2009 | 0.00 | | | | 0.00 |
| 2010-00-00 Class of 2010 | 0.00 | | | | 0.00 |
| 2011-00-00 Class of 2011 | 0.00 | | | | 0.00 |
| 2012-00-00 Class of 2012 | 0.00 | | | | 0.00 |
| 2013-00-00 Class of 2013 | 0.00 | | | | 0.00 |
| 2014-00-00 Class of 2014 | 0.00 | | | | 0.00 |
| 2014-10-00 Homecoming | 21,402.66 | 22,540.00 | 9,032.46 | (750.00) | 34.160.20 |
| 2015-00-00 Class of 2015 | 0.00 | | | | 0.00 |
| 2015-10-10 Class of 2015 Statue Maintenan | 69.26 | | | | 69.26 |
| 2016-00-00 Class of 2016-Inactive | 0.00 | | | | 0.00 |
| 2017-00-00 Class of 2017-Inactive | 0.00 | | | | 0.00 |
| 2018-00-00 Class of 2018-Inactive | 0.00 | | | | 0.00 |
| 2019-00-00 Class of 2019-Inactive | 0.00 | | | | 0.00 |
| 2020-00-00 Class of 2020-Inactive | 0.00 | | | | 0.00 |
| 2021-00-00 Class of 2021-Inactive | 0.00 | | | | 0.00 |
| 2022-00-00 Class of 2022 | 3,115.55 | | | | 3.115.55 |
| 2023-00-00 Class of 2023 | 2,950.11 | 225.11 | 135.05 | 220.00 | 3.260.17 |
| 2024-00-00 Class of 2024 | 723.49 | 638.00 | 15.00 | 146.00 | 1,492.49 |
| 2025-00-00 Class of 2025 | 3,833.23 | 129.00 | 143.78 | 167.00 | 3,985.45 |
| 2026-00-00 Class of 2026 | 4,128.77 | 654.11 | 213.84 | 242.00 | 4,811.04 |
| 2110-10-00 Band | 492.56 | | | | 492.56 |
| 2112-00-00 Tri M (Modern Music Masters) | 63.73 | 2,178.69 | | | 2,242.42 |
| 2113-10-00 Music Yearly Trip-Inactive | 0.00 | | | | 0.00 |
| 2140-10-00 Chorus | 588.64 | 3,969.00 | 4,422.19 | | 135.45 |
| 2141-10-00 Market Day/Music Dept | 0.00 | | | | 0.00 |
| 2150-30-00 Musical | 944.54 | 399.00 | 469.67 | | 873.87 |
| 2151-10-00 Music Student Tour Account | 3,019.84 | | | | 3.019.84 |
| 2151-10-10 Music Trip-Inactive | 0.00 | | | | 0.00 |
| 2155-10-00 Orchestra | 454.38 | | | | 454.38 |
| 2156-10-00 Prom - Junior Class | 22,773.60 | 2,256.24 | 9,501.59 | | 15.528.25 |
| 2156-10-10 Winter Dance-Inactive | 0.00 | | | | 0.00 |
| 2220-10-00 Art Club | 2,638.20 | 468.70 | | | 3.106.90 |
| 2222-10-00 ABC Business Club | 0.00 | 1,313.58 | | | 1,313.58 |
| 2223-00-00 ASL Club | 0.00 | | | | 0.00 |
| 2225-10-00 Black Student Alliance | 4,330.00 | 3,000.00 | | | 7.330.00 |
| 2230-10-00 Debate Team | 927.55 | 5,347.00 | 4,146.20 | | 2,128.35 |
| 2240-10-00 Drama Club | 17,067.95 | 7,031.24 | 8,980.39 | | 15.118.80 |
| 2250-10-10 GSA Club | 96.25 | | | | 96.25 |
| 2260-10-00 Industrial Arts | 1,591.92 | | | | 1,591.92 |
| 2265-10-00 Environmental Club/Med Careers | 356.10 | | | | 356.10 |
| 2276-10-00 Field Trips | 2.00 | | | | 2.00 |
| 2280-10-00 Fishing Club | 418.58 | 480.00 | 826.00 | | 72.58 |
| 2310-10-00 AAPI Club | 0.00 | 800.65 | | | 800.65 |
| 2320-10-00 German Club | 206.94 | | | | 206.94 |
| 2330-10-00 Foreign Language | 180.71 | | | | 180.71 |
| 2330-20-00 French Club | 242.00 | 536.00 | 536.00 | | 242.00 |
| 2340-10-00 Spanish Club | 70.07 | | | | 70.07 |
| 2350-10-00 Language Arts Field Trips | 808.00 | | | | 808.00 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 3/31/2023

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| 2360-00-00 Multicultural Club | 0.00 | | | | 0.00 |
| 2390-10-00 National Honor Society | 3,233.37 | 18,896.89 | 15,149.58 | | 6.980.68 |
| 2390-20-00 Robotics | 100.91 | | | | 100.91 |
| 2391-10-00 AVID | 5,679.79 | 10,254.75 | 5,651.50 | | 10.283.04 |
| 2393-10-00 PBIS | 1,314.77 | 699.00 | 601.71 | (25.00) | 1,387.06 |
| 2393-20-00 Coffee Shop - PBIS-Inactive | 0.00 | | | | 0.00 |
| 2410-00-00 Math Team | 435.00 | 380.00 | 354.00 | | 461.00 |
| 2461-00-00 WHIPLASH-Inactive | 0.00 | | | | 0.00 |
| 2480-10-00 Yearbook | 98.16 | | | | 98.16 |
| 2499-30-00 School Store | 763.10 | 274.00 | | | 1,037.10 |
| 2590-40-00 Relay for Life | 3,114.09 | | 3,114.09 | | 0.00 |
| 2618-10-10 Operation Click | 1,064.80 | | | | 1.064.80 |
| 2618-40-00 Paws for Cause-Inactive | 0.00 | | | | 0.00 |
| 2630-10-00 Ski Club-Inactive | 0.00 | | | | 0.00 |
| 2644-10-00 Co-Op | 4,151.57 | | | | 4,151.57 |
| 2645-10-00 Fellowship of Christian Athlet | 0.00 | | | | 0.00 |
| 2647-10-00 FACS | 284.94 | 168.00 | 240.00 | | 212.94 |
| 2650-00-00 FFA-Inactive | 0.00 | | | | 0.00 |
| 2655-00-00 Literary Magazine | 366.68 | | | | 366.68 |
| 2670-10-00 Scholastic Bowl | 99.59 | 285.00 | 280.50 | | 104.09 |
| 2671-00-00 Science | 1,987.57 | | | | 1.987.57 |
| 2671-10-00 Science-Six Flags GreatAmerica | 31.67 | 4,158.00 | 3,602.61 | | 587.06 |
| 2680-10-00 Marketing Class | 681.65 | | | | 681.65 |
| 2685-00-00 Target Edu | 211.77 | | | | 211.77 |
| 2686-00-00 Woodshop | 140.00 | | | | 140.00 |
| 2690-00-00 WHIPS TV | 0.00 | 58.00 | | | 58.00 |
| 2695-00-00 Video Game Club | 0.00 | | | | 0.00 |
| 2700-10-10 Theater Fest | 0.00 | | | | 0.00 |
| 3100-10-00 Athletic Development | 2,812.88 | 546.67 | 2,024.99 | | 1,334.56 |
| 3100-20-20 Baseball | 4,543.82 | 22,765.00 | 569.98 | | 26,738.84 |
| 3150-20-10 Softball | 1,655.72 | | 532.49 | | 1,123.23 |
| 3200-20-10 Girls Basketball | 2,263.28 | 6,365.50 | 3,461.13 | (89.00) | 5.078.65 |
| 3200-20-20 Boys Basketball | 2,076.14 | 4,180.00 | 3,549.53 | 89.00 | 2,795.61 |
| 3250-20-10 Poms | 1,593.41 | 7,944.25 | 8,957.87 | 1,500.00 | 2,079.79 |
| 3300-10-00 Dodgeball-Inactive | 0.00 | | | | 0.00 |
| 3300-20-10 Girls Soccer | 9,532.95 | | 4,024.08 | | 5.508.87 |
| 3300-20-20 Boys Soccer | 616.01 | 4,284.00 | | | 4.900.01 |
| 3350-20-10 Cheerleading | 10,559.49 | 46,389.75 | 53,462.53 | 1,350.00 | 4.836.71 |
| 3400-20-10 Girls Tennis | 150.72 | 442.43 | 127.00 | | 466.15 |
| 3400-20-20 Boys Tennis | 1,051.26 | 2,993.36 | | | 4,044.62 |
| 3500-20-10 Girls Track & Field | 864.73 | 50.00 | | | 914.73 |
| 3500-20-20 Boys Track | 216.52 | 1,591.00 | | | 1,807.52 |
| 3600-20-10 Boys Golf | 3,355.08 | 2,580.00 | 5,467.35 | | 467.73 |
| 3600-20-20 Girls Golf | 3,738.80 | 5,739.25 | 3,269.00 | | 6.209.05 |
| 3610-10-00 Boys Lacrosse | 949.21 | 10,503.00 | 1,030.00 | | 10,422.21 |
| 3610-20-00 Girls LaCrosse | 1,154.75 | 972.30 | | | 2,127.05 |
| 3700-20-10 Football | 3,785.31 | 325.00 | 362.96 | | 3,747.35 |
| 3700-30-10 Powder Puff | 1,050.00 | 1,500.00 | 1,543.50 | | 1.006.50 |
| 3800-20-00 Boys and Girls Cross Country | 2,452.27 | 290.40 | 1,875.81 | | 866.86 |
| 3850-20-00 Wrestling | 2,240.09 | | 599.00 | | 1,641.09 |
| 3900-20-00 Volleyball | 5,468.36 | 7,052.00 | 7,113.23 | | 5,407.13 |
| 3900-20-10 Volleyball Club | 16.00 | 102.00 | 102.00 | | 16.00 |
| 3990-10-00 Gatorade Fundraiser | 888.91 | 519.00 | 760.00 | | 647.91 |
| 4000-30-00 General | 6,708.73 | 14,820.00 | 10,820.00 | (3,000.00) | 7.708.73 |
| 4050-10-00 Principal's Advisory Committee | 0.00 | | | | 0.00 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 3/31/2023

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| 4100-00-00 FVC Leadership | 1,005.98 | | | | 1,005.98 |
| 4150-00-00 Teacher Grants | 22.50 | | | | 22.50 |
| 4200-00-00 Veteran Memorial Freedom Wall | 0.00 | | | | 0.00 |
| 4210-10-00 Rachel's Challenge | 20.00 | | | | 20.00 |
| 4220-00-00 D300 Speaks | 219.52 | | | | 219.52 |
| 4300-20-00 Sunshine | 92.70 | | | | 92.70 |
| 4300-30-00 Spiritwear | 3.03 | | | | 3.03 |
| 4400-30-00 PE-Inactive | 0.00 | | | | 0.00 |
| 4700-10-00 2017 Gene Haas Scholarship | 531.79 | | | | 531.79 |
| 4700-10-10 2018 Gene Haas Scholarship | 1,558.50 | | | | 1,558.50 |
| 4700-10-20 2019 Gene Haas Scholarship | 7,021.00 | | | | 7,021.00 |
| 4700-10-30 2020 Gene Haas Scholarship | 12,000.00 | | | | 12,000.00 |
| 4700-10-40 2021 Gene Haas Scholarship | 14,000.00 | | | | 14,000.00 |
| 4700-20-00 Dr. Steffen Memorial Fund | 0.00 | | | | 0.00 |
| 4700-30-00 Scholarship & Blood Drive | 2,750.00 | 1,540.00 | | | 4,290.00 |
| 4700-40-00 Drama Club Scholarship | 350.00 | | | | 350.00 |
| 4800-00-00 Guidance | 642.52 | | | | 642.52 |
| 4800-10-00 Fundraiser | 0.00 | | | | 0.00 |
| 5000-50-50 D300 United | 0.00 | | | | 0.00 |
| 6000-00-00 Interest | 4,008.88 | 6,404.43 | 1,855.82 | | 8,557.49 |
| **Total Other Accounts** | 231,925.69 | 237,208.30 | 179,333.33 | 0.00 | 289,800.66 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 3/31/2023

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| **Cash Accounts** | | | | | |
| 1000-00-10 Harris - Checking | 72,532.77 | 58,532.08 | 58,014.60 | | 73.050.25 |
| **Total Cash Accounts** | 72,532.77 | 58,532.08 | 58,014.60 | 0.00 | 73,050.25 |
| **Other Accounts** | | | | | |
| 1000-10-00 Banking Corrections | 0.00 | | | | 0.00 |
| 2001-10-00 Student Council - MS | 1,091.51 | 1,031.00 | 949.00 | | 1,173.51 |
| 2016-00-00 Class of 2016-Inactive | 0.00 | | | | 0.00 |
| 2017-00-00 Class of 2017-Inactive | 0.00 | | | | 0.00 |
| 2018-00-00 Class of 2018-Inactive | 0.00 | | | | 0.00 |
| 2019-00-00 Class of 2019-Inactive | 0.00 | | | | 0.00 |
| 2020-00-00 Class of 2020-Inactive | 0.00 | | | | 0.00 |
| 2021-00-00 Class of 2021-Inactive | 0.00 | | | | 0.00 |
| 2022-00-00 Class of 2022-Inactive | 0.00 | | | | 0.00 |
| 2023-00-00 Class of 2023-Inactive | 0.00 | | | | 0.00 |
| 2024-00-00 Class of 2024 | 0.00 | | | | 0.00 |
| 2025-00-00 Class of 2025 | 0.00 | | | | 0.00 |
| 2026-00-00 Class of 2026 | 0.00 | | | | 0.00 |
| 2027-00-00 Class of 2027 | 7,643.67 | | 365.00 | | 7,278.67 |
| 2028-00-00 Class of 2028 | 4,370.16 | | 650.00 | | 3,720.16 |
| 2029-00-00 Class of 2029 | 0.00 | 8,262.09 | 4,750.53 | | 3,511.56 |
| 206A-10-10 Grade 6 White-Inactive | 0.00 | | | | 0.00 |
| 206B-10-10 Grade 6 Purple-Inactive | 0.00 | | | | 0.00 |
| 207A-10-10 Grade 7 White-Inactive | 0.00 | | | | 0.00 |
| 207B-10-10 Grade 7 Purple-Inactive | 0.00 | | | | 0.00 |
| 208A-10-10 Grade 8 White-Inactive | 0.00 | | | | 0.00 |
| 208B-10-10 Grade 8 Purple-Inactive | 0.00 | | | | 0.00 |
| 2111-00-00 Music Field Trip Account | 2,938.77 | 4,951.50 | 3,865.88 | | 4.024.39 |
| 2112-00-00 Band-Orh-Choir Fund-Inactive | 0.00 | | | | 0.00 |
| 2114-10-00 Band - MS | 83.65 | 865.00 | 625.00 | | 323.65 |
| 2120-10-00 Drama Club | 11,428.01 | 15.50 | 5,197.90 | | 6,245.61 |
| 2140-10-00 Chorus | 2,701.09 | | 60.00 | | 2.641.09 |
| 2155-10-00 MS Orchestra | 2,891.65 | | | | 2,891.65 |
| 2210-00-00 Cafe 10A | 506.87 | 274.25 | 384.99 | | 396.13 |
| 2221-10-00 Art - MS | 65.15 | | | | 65.15 |
| 2225-10-00 Arts & Craft Club | 0.00 | 336.00 | | | 336.00 |
| 2230-10-00 Beta Club | 2,285.40 | 3,219.00 | 1,388.69 | | 4.115.71 |
| 2330-10-00 Yearlong Spanish | 23.96 | | | | 23.96 |
| 2361-10-24 Washington DC 2024-Inactive | 0.00 | | | | 0.00 |
| 2361-10-25 Washington DC 2025-Inactive | 0.00 | | | | 0.00 |
| 2391-10-00 AVID | 9,682.64 | 2,935.33 | 2,545.92 | | 10,072.05 |
| 2400-00-00 PBIS | 720.00 | 179.00 | 450.00 | | 449.00 |
| 2560-20-00 Book Fair | 0.00 | 5,426.55 | 3,975.16 | (80.00) | 1.371.39 |
| 2560-30-00 Library | 2,340.98 | | 2,340.98 | | 0.00 |
| 2590-40-00 Relay for Life | 0.00 | | | | 0.00 |
| 2618-30-00 Random Act of Kindness - MS | 314.22 | | | | 314.22 |
| 2631-10-18 Washington DC 2018-Inactive | 0.00 | | | | 0.00 |
| 2631-10-19 Washington DC 2019-Inactive | 0.00 | | | | 0.00 |
| 2631-10-20 Washington DC 2020-Inactive | 0.00 | | | | 0.00 |
| 2631-10-21 Washington DC 2021-Inactive | 0.00 | | | | 0.00 |
| 2631-10-22 Washington DC 2022-Inactive | 0.00 | | | | 0.00 |
| 2631-10-23 Washington DC 2023-Inactive | 0.00 | | | | 0.00 |
| 2631-10-26 Washington DC 2026 | 0.00 | | | | 0.00 |
| 2631-10-27 Washington DC 2027 | 6,562.66 | 8,627.68 | 15,174.83 | | 15.51 |
| 2631-10-28 Washington DC 2028 | 510.00 | 6,692.44 | 400.00 | (844.00) | 5,958.44 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 3/31/2023

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| 2631-10-29 Washington DC 2029 | 0.00 | | | 844.00 | 844.00 |
| 2635-10-00 Snowflake - Snowball | 1,205.16 | 12,735.00 | 13,889.68 | | 50.48 |
| 2666-00-00 MS Science | 739.88 | | | | 739.88 |
| 2667-00-00 MS Sports | 366.59 | 1,012.25 | 921.04 | | 457.80 |
| 2669-00-00 MS Yearbook | 5,719.89 | | | | 5,719.89 |
| 2676-30-00 Washington DC 2016-Inactive | 0.00 | | | | 0.00 |
| 2676-30-17 Washington DC 2017-Inactive | 0.00 | | | | 0.00 |
| 2699-10-00 Whip-Pur Bucks | 162.61 | | | | 162.61 |
| 3351-20-10 Cheerleading - MS | 165.83 | | | | 165.83 |
| 3850-20-00 Wrestling | 227.63 | | | | 227.63 |
| 3901-20-00 Volleyball - MS | 0.00 | | | | 0.00 |
| 4100-30-00 General | 272.33 | 176.00 | 80.00 | 80.00 | 448.33 |
| 4200-10-10 MS PE | 5,425.50 | | | | 5,425.50 |
| 4250-30-00 Student Activity | 1,971.16 | | | | 1,971.16 |
| 5000-10-00 Kane County Cougars Outing | 0.00 | | | | 0.00 |
| 5000-50-50 D300 United | 0.00 | | | | 0.00 |
| 6000-00-00 Interest | 115.80 | 1,793.49 | | | 1,909.29 |
| **Total Other Accounts** | 72,532.77 | 58,532.08 | 58,014.60 | 0.00 | 73,050.25 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 3/31/2023

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| **Cash Accounts** | | | | | |
| 1000-00-00 Algonquin State Bank | 0.00 | | | | 0.00 |
| 1000-00-10 Harris - Checking | 153,344.91 | 241,156.57 | 173,343.87 | | 221,157.61 |
| **Total Cash Accounts** | 153,344.91 | 241,156.57 | 173,343.87 | 0.00 | 221,157.61 |
| **Other Accounts** | | | | | |
| 1000-10-10 Banking Corrections | 0.00 | 374.78 | 374.78 | | 0.00 |
| 2000-10-00 Student Council | 20,801.58 | 48,489.00 | 36,337.90 | 1,356.63 | 34,309.31 |
| 2010-00-00 Class of 2010 | 0.00 | | | | 0.00 |
| 2011-00-00 Class of 2011 | 0.00 | | | | 0.00 |
| 2012-00-00 Class of 2012 | 0.00 | | | | 0.00 |
| 2013-00-00 Class of 2013 | 0.00 | | | | 0.00 |
| 2014-00-00 Class of 2014 | 0.00 | | | | 0.00 |
| 2015-00-00 Class of 2015 | 0.00 | | | | 0.00 |
| 2016-00-00 Class of 2016 | 156.84 | | | (156.84) | 0.00 |
| 2017-00-00 Class of 2017 | 0.00 | | | | 0.00 |
| 2018-00-00 Class of 2018 | 38.22 | | | (38.22) | 0.00 |
| 2019-00-00 Class of 2019 | 118.70 | | | (118.70) | 0.00 |
| 2020-00-00 Class of 2020 | 2,774.12 | | 2,774.12 | | 0.00 |
| 2021-00-00 Class of 2021 | 52.39 | | 7.55 | | 44.84 |
| 2022-00-00 Class of 2022 | 11,262.85 | | 42.00 | | 11,220.85 |
| 2023-00-00 Class of 2023 | 1,848.62 | 16,517.12 | 8,499.22 | (1,356.63) | 8,509.89 |
| 2024-00-00 Class of 2024 | 1,161.54 | | | | 1,161.54 |
| 2025-00-00 Class of 2025 | 526.09 | | | | 526.09 |
| 2026-00-00 Class of 2026 | 0.00 | 3,997.99 | | 47.98 | 4,045.97 |
| 2110-00-10 Prom | 2,098.88 | 1,545.00 | 944.00 | | 2,699.88 |
| 2110-10-00 Band | 4.51 | 110.00 | 110.00 | | 4.51 |
| 2120-10-00 Drama Club | 4,540.94 | 8,383.00 | 6,580.69 | | 6,343.25 |
| 2140-10-00 Choral | 1,610.00 | 7,045.00 | 5,437.06 | | 3,217.94 |
| 2150-30-00 Musical | 0.00 | 7,504.19 | 1,249.28 | (1,030.00) | 5,224.91 |
| 2151-10-00 Tri-M | 659.00 | | | | 659.00 |
| 2151-10-10 Music Industry Club- MIC | 822.65 | | | | 822.65 |
| 2155-10-00 Orchestra | 112.45 | | | | 112.45 |
| 2210-10-00 Activist Club | 85.88 | | | | 85.88 |
| 2220-10-00 Art Club | 1,850.87 | | | | 1,850.87 |
| 2230-00-00 Black Allegiance Club | 792.90 | | 279.00 | | 513.90 |
| 2249-10-00 Business Club | 0.00 | | | | 0.00 |
| 2251-20-00 Anime Club | 0.00 | | | | 0.00 |
| 2253-10-00 Conservation | 809.01 | 410.00 | 319.23 | | 899.78 |
| 2254-10-00 Woodshop | 0.00 | | | | 0.00 |
| 2256-10-00 DECA-CO-OP / CWE | 10.73 | | | (10.73) | 0.00 |
| 2257-10-00 Paranormal Club | 0.00 | | | | 0.00 |
| 2258-10-00 Engineering Club | 161.85 | | | | 161.85 |
| 2259-10-00 Film Production | 203.00 | | | | 203.00 |
| 2263-10-00 Interact Club | 3,820.87 | | | | 3,820.87 |
| 2276-10-00 Field Trips | 582.52 | | 10.00 | | 572.52 |
| 2281-10-00 Gold Rush | 68.66 | | | | 68.66 |
| 2310-10-00 French Club | 251.80 | 801.00 | 782.44 | | 270.36 |
| 2320-10-00 German Club | 282.64 | | | | 282.64 |
| 2330-10-00 Spanish Club | 169.44 | | | | 169.44 |
| 2330-20-00 World Language Department | 1,347.38 | 1,624.00 | 1,000.01 | | 1,971.37 |
| 2330-30-00 Spanish | 0.00 | | | | 0.00 |
| 2335-10-00 J Step | 0.00 | 725.00 | 725.00 | | 0.00 |
| 2340-10-10 Key Club | 1,235.99 | 119.60 | 353.94 | | 1,001.65 |
| 2370-10-00 FCCLA | 79.42 | | | | 79.42 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 3/31/2023

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| 2375-10-00 Literacy Magazine | 342.00 | | | (342.00) | 0.00 |
| 2380-10-00 Newspaper | 1,649.10 | | | (1,649.10) | 0.00 |
| 2390-10-00 National Honor Society | 3,075.17 | 1,153.26 | 145.60 | (47.98) | 4,034.85 |
| 2391-10-00 AVID | 2,978.17 | 3,459.25 | 773.18 | | 5,664.24 |
| 2393-10-00 PBIS | 1,026.67 | | | | 1,026.67 |
| 2398-00-00 Eagle Buddies | 0.00 | | | | 0.00 |
| 2399-00-00 Eagle Pride Advisory-Inactive | 0.00 | | | | 0.00 |
| 2400-10-00 Peer Mediation/SADD | 102.95 | | | | 102.95 |
| 2405-10-00 Debate Team | 2,108.22 | 1,535.05 | 527.00 | (46.00) | 3,070.27 |
| 2406-10-00 DJ (Entertainment) Club | 1,483.66 | 220.00 | 241.95 | | 1,461.71 |
| 2408-10-00 GSA (Gay Straight Alliannce) | 547.86 | | | | 547.86 |
| 2409-10-00 Hispanic Youth Alliance | 75.00 | 349.00 | 84.68 | | 339.32 |
| 2409-20-00 AAPIA-Asian Amer Pac Islander | 145.54 | 230.95 | 231.94 | | 144.55 |
| 2410-10-00 Knitting Club | 20.00 | | | | 20.00 |
| 2415-10-00 Science Club | 1,732.87 | | 742.92 | | 989.95 |
| 2480-10-00 Yearbook | 0.00 | | | | 0.00 |
| 2580-10-00 Care For Cure | 0.00 | | | | 0.00 |
| 2590-40-00 Relay for Life | 122.51 | | | | 122.51 |
| 2618-10-00 JSI | 933.03 | | | (933.03) | 0.00 |
| 2618-10-10 Operation Click | 0.00 | | | | 0.00 |
| 2618-30-00 Green Eagles | 1,886.14 | | 128.88 | | 1,757.26 |
| 2618-30-10 High School Against Cancer | 25.35 | | | | 25.35 |
| 2630-10-00 Ski Club | 510.00 | | | (510.00) | 0.00 |
| 2650-10-00 Bass Fishing Club | 0.00 | | | | 0.00 |
| 2660-10-00 Ping Pong Club | 0.00 | | | | 0.00 |
| 3000-10-00 Special Olympics | 3,173.36 | 178.00 | | | 3,351.36 |
| 3001-00-00 Student Athletic Council | (146.52) | | | | (146.52) |
| 3100-20-20 Baseball | 6,320.10 | 27,295.00 | 10,119.18 | | 23,495.92 |
| 3150-20-10 Softball | 6,167.51 | | | | 6,167.51 |
| 3200-20-10 Girls Basketball | 660.47 | 995.00 | 1,107.35 | | 548.12 |
| 3200-20-20 Boys Basketball | 4,111.08 | 2,465.00 | 4,857.96 | | 1,718.12 |
| 3210-20-10 Bowling | 227.95 | 390.00 | 334.98 | | 282.97 |
| 3225-20-10 Ultimate Frisbee | 0.00 | | | | 0.00 |
| 3250-20-10 Dance Team | 1,683.55 | 29,417.59 | 30,105.48 | | 995.66 |
| 3275-00-00 Math Team | 798.27 | | | | 798.27 |
| 3300-20-10 Girls Soccer | 94.97 | | | | 94.97 |
| 3300-20-20 Boys Soccer | 1,121.41 | 256.00 | | | 1,377.41 |
| 3350-20-10 Cheerleaders | 11,306.55 | 14,568.76 | 21,371.29 | 46.00 | 4,550.02 |
| 3400-20-10 Girls Tennis | 386.34 | | | | 386.34 |
| 3400-20-20 Boys Tennis | 2,007.80 | 44.54 | | | 2,052.34 |
| 3450-20-10 Girls Swimming | 501.51 | | | | 501.51 |
| 3450-20-20 Boys Swimming | 114.47 | 477.85 | 352.97 | | 239.35 |
| 3500-20-10 Girls Track & Field | 392.57 | 5,255.00 | (46.10) | | 5,693.67 |
| 3500-20-20 Boys Track | 2,606.27 | | | | 2,606.27 |
| 3600-20-10 Girls Golf | 251.43 | 357.99 | 315.00 | | 294.42 |
| 3600-20-20 Boys Golf | 47.88 | | | | 47.88 |
| 3650-20-10 Boys Lacrosse | 1,648.46 | 2,296.00 | | | 3,944.46 |
| 3700-20-10 Football | 3,253.94 | 37,784.22 | 22,460.22 | | 18,577.94 |
| 3800-20-00 Cross Country | 591.28 | 7,986.85 | 6,566.25 | | 2,011.88 |
| 3840-20-00 Power Lifting | 0.00 | | | | 0.00 |
| 3850-20-00 Wrestling | 1,932.93 | 2,027.01 | 1,931.20 | | 2,028.74 |
| 3900-20-00 Volleyball | 7,306.92 | | 355.35 | | 6,951.57 |
| 4100-30-00 General | 932.98 | 33.99 | 4,122.25 | 4,788.62 | 1,633.34 |
| 4110-10-00 Eagle Minds Matter | 428.00 | | | | 428.00 |
| 4200-10-00 Eagle's Wings Food Pantry | 14,009.75 | 5.19 | 400.00 | | 13,614.94 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 3/31/2023

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| 4300-30-00 Faculty Fund | 0.00 | | | | 0.00 |
| 4300-30-10 Eagle Pride Advisory Committee | 200.55 | | | | 200.55 |
| 4800-00-00 Guidance | 0.00 | | | | 0.00 |
| 5000-50-50 D300 United | 0.00 | | | | 0.00 |
| 6000-00-00 Interest | 2,106.55 | 4,729.39 | 288.12 | | 6,547.82 |
| **Total Other Accounts** | 153,344.91 | 241,156.57 | 173,343.87 | 0.00 | 221,157.61 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 3/31/2023

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| **Cash Accounts** | | | | | |
| 1000-00-10 Harris - Checking | 6,171.55 | 1,976.04 | 2,423.93 | | 5,723.66 |
| **Total Cash Accounts** | 6,171.55 | 1,976.04 | 2,423.93 | 0.00 | 5,723.66 |
| **Other Accounts** | | | | | |
| 2019-00-00 Class of 2019 - Inactive | 0.00 | | | | 0.00 |
| 2020-00-00 Class of 2020 - Inactive | 0.00 | | | | 0.00 |
| 2021-00-00 Class of 2021 - Inactive | 0.00 | | | | 0.00 |
| 2022-00-00 Class of 2022 - Inactive | 0.00 | | | | 0.00 |
| 2023-00-00 Class of 2023 - Inactive | 0.00 | | | | 0.00 |
| 2024-00-00 Class of 2024 - Inactive | 0.00 | | | | 0.00 |
| 2025-00-00 Class of 2025 - Inactive | 0.00 | | | | 0.00 |
| 2026-00-00 Class of 2026 - Inactive | 0.00 | | | | 0.00 |
| 2027-00-00 Class of 2027 | 105.00 | | | | 105.00 |
| 2028-00-00 Class of 2028 | 0.00 | | | | 0.00 |
| 2029-00-00 Class of 2029 | 562.56 | | 562.56 | | 0.00 |
| 2030-00-00 Class of 2030 | 54.12 | | | | 54.12 |
| 2031-00-00 Class of 2031 | 0.00 | | | | 0.00 |
| 2032-00-00 Class of 2032 | 5.00 | | | | 5.00 |
| 2033-00-00 Class of 2033 | 0.00 | | | | 0.00 |
| 2034-00-00 Class of 2034 | 0.00 | 720.00 | 411.23 | | 308.77 |
| 2035-00-00 Class of 2035 | 0.00 | | | | 0.00 |
| 2590-40-00 Relay for Life | 0.00 | | | | 0.00 |
| 2631-10-00 Field Trip Grant Funds | 94.47 | | | | 94.47 |
| 3010-00-00 PE Club | 979.88 | | | | 979.88 |
| 3020-10-00 Leopards Chorus Club | 1,837.67 | 60.00 | | | 1,897.67 |
| 3030-10-00 Band and Orchestra | 109.50 | | | | 109.50 |
| 3030-20-00 ILMEA | 0.00 | | | | 0.00 |
| 4100-30-00 Principal Discretionary Fund | 1,509.14 | | | | 1,509.14 |
| 4100-30-10 Water - Inactive | 0.00 | | | | 0.00 |
| 4300-30-00 Staff Account | 0.00 | | | | 0.00 |
| 4400-10-00 Karen Fitzsimmons Memorial | 521.50 | | 521.50 | | 0.00 |
| 5010-00-10 Jump Rope for Heart | 0.00 | 50.00 | | | 50.00 |
| 5020-00-00 Ned Show / Yo-yo-Inactive | 0.00 | | | | 0.00 |
| 5030-00-00 Kiva-Inactive | 0.00 | | | | 0.00 |
| 5030-10-00 Heavenly Hats-Inactive | 0.00 | | | | 0.00 |
| 5040-00-00 Kane County Cougars Reading | 0.00 | | | | 0.00 |
| 5100-00-00 Leopards Holiday Giving | 0.00 | 1,000.00 | 928.64 | | 71.36 |
| 5900-00-00 General | 48.86 | | | | 48.86 |
| 6000-00-00 Interest Income | 343.85 | 146.04 | | | 489.89 |
| **Total Other Accounts** | 6,171.55 | 1,976.04 | 2,423.93 | 0.00 | 5,723.66 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 3/31/2023

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| **Cash Accounts** | | | | | |
| 1000-00-10 Harris - Checking | 20,064.93 | 21,683.61 | 17,159.01 | | 24,589.53 |
| **Total Cash Accounts** | 20,064.93 | 21,683.61 | 17,159.01 | 0.00 | 24,589.53 |
| **Other Accounts** | | | | | |
| 1100-10-00 Bank Corrections | 0.00 | | 200.00 | | (200.00) |
| 2001-10-10 PBIS (Student Council) | 5,086.06 | 1,667.00 | 3,660.25 | 1,691.25 | 4,784.06 |
| 2016-00-30 Class of 2016- TO BE DELETED | 0.00 | | | | 0.00 |
| 2017-00-00 Class of 2017 TO BE DELETED | 0.00 | | | | 0.00 |
| 2018-00-00 Class of 2018-TO BE DELETED | 0.00 | | | | 0.00 |
| 2019-00-00 Class of 2019-TO BE DELETED | 0.00 | | | | 0.00 |
| 2020-00-00 Class of 2020 TO BE DELETED | 0.00 | | | | 0.00 |
| 2021-00-00 Class of 2021-Inactive | 0.00 | | | | 0.00 |
| 2022-00-00 Class of 2022-Inactive | 0.00 | | | | 0.00 |
| 2023-00-00 Class of 2023-Inactive | 0.15 | | | | 0.15 |
| 2024-00-00 Class of 2024-Inactive | 0.00 | | | | 0.00 |
| 2025-00-00 Class of 2025-Inactive | 0.00 | | | | 0.00 |
| 2026-00-00 Class of 2026-Inactive | 0.00 | | | | 0.00 |
| 2027-00-00 Class of 2027-Inactive | 0.00 | | | | 0.00 |
| 2028-00-00 Class of 2028-Inactive | 112.59 | | | | 112.59 |
| 2029-00-00 Class of 2029-Inactive | 460.10 | | | (460.10) | 0.00 |
| 2030-00-00 Class of 2030 | 82.90 | 1,185.00 | | | 1,267.90 |
| 2031-00-00 Class of 2031 | 1,604.95 | 1,585.00 | 956.83 | | 2,233.12 |
| 2032-00-00 Class of 2032 | 281.98 | 1,075.00 | (20.00) | | 1,376.98 |
| 2033-00-00 Class of 2033 | 283.08 | 2,455.00 | 1,590.10 | | 1,147.98 |
| 2034-00-00 Class of 2034 | 750.20 | 4,131.00 | 3,188.18 | | 1,693.02 |
| 2035-00-00 Class of 2035 | 0.00 | 3,500.00 | 1,867.33 | (452.90) | 1,179.77 |
| 2110-10-00 Band | 16.70 | | | | 16.70 |
| 2120-00-00 Book Fair | 9.49 | 4,107.09 | 4,107.09 | | 9.49 |
| 2151-10-00 Music Club | 5,647.43 | 264.50 | 100.48 | | 5,811.45 |
| 2230-10-00 Beta Club | 42.46 | | | | 42.46 |
| 2270-10-00 Earth Club | 754.19 | | | (754.19) | 0.00 |
| 2590-40-00 Relay for Life | 0.00 | | | | 0.00 |
| 2617-00-00 DareTo Be Rare - Inactive | 0.00 | | | | 0.00 |
| 2617-10-00 Man In Demand & Dare to be Rar | 778.25 | | | (778.25) | 0.00 |
| 2618-30-00 Families in Need | 160.41 | | 56.00 | | 104.41 |
| 2657-00-00 Family Night-Math Night | 523.66 | | 199.90 | 754.19 | 1,077.95 |
| 2657-10-00 Family Night-Reading Night | 1,954.24 | 753.00 | 750.00 | | 1,957.24 |
| 4100-30-00 Miscellaneous/General | 292.68 | | | | 292.68 |
| 4250-30-00 Student Incentive - Inactive | 0.00 | | | | 0.00 |
| 4300-30-00 Sunshine Fund | 275.97 | 100.00 | 152.85 | | 223.12 |
| 6000-00-00 Interest Income | 947.44 | 861.02 | 350.00 | | 1,458.46 |
| **Total Other Accounts** | 20,064.93 | 21,683.61 | 17,159.01 | 0.00 | 24,589.53 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 3/31/2023

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| **Cash Accounts** | | | | | |
| 1000-00-00 DO NOT USE | 0.00 | | | | 0.00 |
| 1000-00-10 Harris - Checking | 2,965.45 | 6,969.75 | | | 9,935.20 |
| **Total Cash Accounts** | 2,965.45 | 6,969.75 | 0.00 | 0.00 | 9,935.20 |
| **Other Accounts** | | | | | |
| 2018-00-00 Class of 2018-Inactive | 0.00 | | | | 0.00 |
| 2019-00-00 Class of 2019-Inactive | 0.00 | | | | 0.00 |
| 2020-00-00 Class of 2020-Inactive | 0.00 | | | | 0.00 |
| 2021-00-00 Class of 2021-Inactive | 0.00 | | | | 0.00 |
| 2022-00-00 Class of 2022-Inactive | 0.00 | | | | 0.00 |
| 2023-00-00 Class of 2023-Inactive | 0.00 | | | | 0.00 |
| 2024-00-00 Class of 2024-Inactive | 0.00 | | | | 0.00 |
| 2025-00-00 Class of 2025-Inactive | 0.00 | | | | 0.00 |
| 2026-00-00 Class of 2026-Inactive | 0.00 | | | | 0.00 |
| 2027-00-00 Class of 2027-Inactive | 0.00 | | | | 0.00 |
| 2028-00-00 Class of 2028-Inactive | 0.00 | | | | 0.00 |
| 2029-00-00 Class of 2029-Inactive | 31.49 | | | (31.49) | 0.00 |
| 2030-00-00 Class of 2030 | 282.29 | | | | 282.29 |
| 2031-00-00 Class of 2031 | 67.16 | | | | 67.16 |
| 2032-00-00 Class of 2032 | 17.00 | | | | 17.00 |
| 2033-00-00 Class of 2033 | 0.00 | | | | 0.00 |
| 2034-00-00 Class of 2034 | 0.00 | | | | 0.00 |
| 2035-00-00 Class of 2035 | 0.00 | | | | 0.00 |
| 205A-00-00 5th Grade - A-Inactive | 0.00 | | | | 0.00 |
| 2100-10-00 Dual Language Activities | 0.00 | 40.00 | | | 40.00 |
| 2276-10-00 Field Trips | 100.97 | | | | 100.97 |
| 2410-00-00 Bookfair | 0.00 | 6,359.74 | | | 6,359.74 |
| 2482-10-00 Yearbook | 279.98 | | | | 279.98 |
| 2590-40-00 Relay for Life | 65.50 | | | | 65.50 |
| 2618-40-00 Disaster Relief | 0.00 | | | | 0.00 |
| 3200-10-00 PBIS | 0.00 | | | | 0.00 |
| 4100-30-00 General | 1,170.87 | | | 31.49 | 1,202.36 |
| 4200-00-00 Liberty Chorus | 19.70 | | | | 19.70 |
| 4300-10-00 Jump Rope For Heart | 0.00 | | | | 0.00 |
| 4300-20-00 Kids Heart Challenge | 0.00 | 500.00 | | | 500.00 |
| 4400-00-00 Reach for the Stars | 0.00 | | | | 0.00 |
| 5000-10-00 Student Assistance Account | 725.98 | | | | 725.98 |
| 6000-00-00 Interest Income | 204.51 | 70.01 | | | 274.52 |
| **Total Other Accounts** | 2,965.45 | 6,969.75 | 0.00 | 0.00 | 9,935.20 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 3/31/2023

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| **Cash Accounts** | | | | | |
| 1000-00-10 Harris - Checking | 4,843.33 | 7,932.59 | 6,393.95 | | 6,381.97 |
| **Total Cash Accounts** | 4,843.33 | 7,932.59 | 6,393.95 | 0.00 | 6,381.97 |
| **Other Accounts** | | | | | |
| 200M-00-00 Special Ed - A | 0.00 | | | | 0.00 |
| 200N-00-00 Special Ed-B | 0.00 | | | | 0.00 |
| 2016-00-00 Class of 2016 | 0.00 | | | | 0.00 |
| 2017-00-00 Class of 2017 | 0.00 | | | | 0.00 |
| 2018-00-00 Class of 2018 | 0.00 | | | | 0.00 |
| 2019-00-00 Class of 2019 | 0.00 | | | | 0.00 |
| 2020-00-00 Class of 2020 | 0.00 | | | | 0.00 |
| 2021-00-00 Class of 2021 | 0.00 | | | | 0.00 |
| 2022-00-00 Class of 2022 | 0.00 | | | | 0.00 |
| 2023-00-00 Class of 2023 | 0.00 | | | | 0.00 |
| 2024-00-00 Class of 2024 | 0.00 | | | | 0.00 |
| 2025-00-00 Class of 2025 | 43.50 | | | | 43.50 |
| 2026-00-00 Class of 2026 | 0.00 | | | | 0.00 |
| 2027-00-00 Class of 2027 | 0.00 | | | | 0.00 |
| 2028-00-00 Class of 2028 | 0.00 | | | | 0.00 |
| 2029-00-00 Class of 2029 | 38.27 | | | | 38.27 |
| 2030-00-00 Class of 2030 | 0.00 | 1,540.60 | 1,500.60 | | 40.00 |
| 2031-00-00 Class of 2031 | 80.00 | | | | 80.00 |
| 2032-00-00 Class of 2032 | 0.00 | | | | 0.00 |
| 2033-00-00 Class of 2033 | 0.00 | | | | 0.00 |
| 2034-00-00 Class of 2034 | 0.00 | 1,092.00 | 963.12 | | 128.88 |
| 2035-00-00 Class 2035 | 0.00 | | | | 0.00 |
| 2100-00-00 Field Trips | 0.00 | | | | 0.00 |
| 2151-10-00 Music Dept. | 0.00 | | | | 0.00 |
| 2210-00-00 Animal Shelter Fundraiser | 0.00 | 1,000.50 | 1,000.00 | | 0.50 |
| 2510-00-00 Scholastic Book Fair/Follett | 73.67 | 1,680.48 | 1,514.13 | (150.00) | 90.02 |
| 2560-30-00 Library Books | 0.00 | | | | 0.00 |
| 2590-40-00 Relay for Life | 0.00 | | | | 0.00 |
| 3100-00-00 Yearbook | 2,093.82 | | | | 2,093.82 |
| 4100-00-00 Artworks Program | 2,000.00 | | | | 2,000.00 |
| 4100-20-00 Book Club | 0.00 | | | | 0.00 |
| 4100-30-00 General | 304.64 | | 150.00 | 150.00 | 304.64 |
| 4250-30-00 Student Activity-Inactive | 0.00 | | | | 0.00 |
| 4300-10-00 Staff Spiritwear | 91.44 | | | | 91.44 |
| 4300-20-00 Sunshine | 0.00 | 2,361.21 | 1,136.28 | | 1,224.93 |
| 6000-00-00 Interest Income | 117.99 | 257.80 | 129.82 | | 245.97 |
| 6010-10-00 Bank Errors - Reconciling Item | 0.00 | | | | 0.00 |
| **Total Other Accounts** | 4,843.33 | 7,932.59 | 6,393.95 | 0.00 | 6,381.97 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 3/31/2023

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| **Cash Accounts** | | | | | |
| 1000-00-10 Harris - Checking | 1,584.47 | 6,341.50 | 6,048.72 | | 1,877.25 |
| **Total Cash Accounts** | 1,584.47 | 6,341.50 | 6,048.72 | 0.00 | 1,877.25 |
| **Other Accounts** | | | | | |
| 2021-00-00 Class of 2021 | 0.00 | | | | 0.00 |
| 2022-00-00 Class of 2022 | 0.00 | | | | 0.00 |
| 2023-00-00 Class of 2023 | 0.00 | | | | 0.00 |
| 2024-00-00 Class of 2024 | 0.00 | | | | 0.00 |
| 2025-00-00 Class of 2025 | 0.00 | | | | 0.00 |
| 2026-00-00 Class of 2026 | 0.00 | | | | 0.00 |
| 2027-00-00 Class of 2027 | 0.00 | | | | 0.00 |
| 2028-00-00 Class of 2028 | 0.00 | | | | 0.00 |
| 2590-30-00 Girls on the Run | 69.01 | | | | 69.01 |
| 2590-40-00 Relay for Life | 0.00 | | | | 0.00 |
| 2600-10-00 Robert Chaney-Inactive | 0.00 | | | | 0.00 |
| 3000-10-00 McDonald Fundraiser | 0.00 | | | | 0.00 |
| 4100-30-00 General | 647.56 | | 80.00 | | 567.56 |
| 4250-20-00 Student Spiritwear | 0.00 | | | | 0.00 |
| 4250-30-00 Staff Spirit Wear | 6.48 | | | | 6.48 |
| 4300-30-00 Social Fund | 558.19 | 623.00 | 417.60 | | 763.59 |
| 4400-10-00 Scholastic Book Fair | 0.00 | 5,652.12 | 5,551.12 | | 101.00 |
| 4400-20-00 Follett Book Fair-Inactive | 0.00 | | | | 0.00 |
| 4400-30-00 Anderson's Book Fair | 0.00 | | | | 0.00 |
| 5000-10-00 Yearbook | 299.42 | | | | 299.42 |
| 6000-00-00 Interest Income | 3.81 | 66.38 | | | 70.19 |
| **Total Other Accounts** | 1,584.47 | 6,341.50 | 6,048.72 | 0.00 | 1,877.25 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 3/31/2023

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| **Cash Accounts** | | | | | |
| 1000-00-10 Harris - Checking | 2,471.84 | 2,772.97 | 2,467.48 | | 2,777.33 |
| **Total Cash Accounts** | 2,471.84 | 2,772.97 | 2,467.48 | 0.00 | 2,777.33 |
| **Other Accounts** | | | | | |
| 2018-00-00 Class of 2018-Inactive | 0.00 | | | | 0.00 |
| 2019-00-00 Class of 2019-Inactive | 0.00 | | | | 0.00 |
| 2020-00-00 Class of 2020-Inactive | 0.00 | | | | 0.00 |
| 2021-00-00 Class of 2021-Inactive | 0.00 | | | | 0.00 |
| 2022-00-00 Class of 2022-Inactive | 0.00 | | | | 0.00 |
| 2023-00-00 Class of 2023-Inactive | 0.00 | | | | 0.00 |
| 2024-00-00 Class of 2024-Inactive | 0.00 | | | | 0.00 |
| 2025-00-00 Class of 2025-Inactive | 0.00 | | | | 0.00 |
| 2025-10-00 Class of 2025-LEAP-Inactive | 0.00 | | | | 0.00 |
| 2026-00-00 Class of 2026-Inactive | 0.00 | | | | 0.00 |
| 2027-00-00 Class of 2027-Inactive | 0.00 | | | | 0.00 |
| 2028-00-00 Class of 2028-Inactive | 0.00 | | | | 0.00 |
| 2029-00-00 Class of 2029-Inactive | 0.00 | | | | 0.00 |
| 2030-00-00 Class of 2030 | 0.10 | | | | 0.10 |
| 2031-00-00 Class of 2031 | 245.90 | | | | 245.90 |
| 2032-00-00 Class of 2032 | 192.00 | | | | 192.00 |
| 2033-00-00 Class of 2033 | 0.00 | 825.00 | 732.84 | | 92.16 |
| 2034-00-00 Class of 2034 | 0.00 | 1,830.00 | 1,684.64 | | 145.36 |
| 2035-00-00 Class of 2035 | 0.00 | | | | 0.00 |
| 20CC-00-00 Cross Categorical-Inactive | 0.00 | | | | 0.00 |
| 2151-10-00 Choir-Inactive | 0.00 | | | | 0.00 |
| 2151-20-00 Music | 0.00 | 50.00 | 50.00 | | 0.00 |
| 2160-00-00 Literacy-Inactive | 0.00 | | | | 0.00 |
| 2560-30-00 Media | 0.00 | | | | 0.00 |
| 2590-40-00 Relay for Life-Inactive | 0.00 | | | | 0.00 |
| 3000-20-00 After School Rec-Inactive | 0.00 | | | | 0.00 |
| 3500-10-00 PBIS-Inactive | 0.00 | | | | 0.00 |
| 3500-20-00 Student Council-Inactive | 0.00 | | | | 0.00 |
| 4100-30-00 General | 2,000.31 | | | | 2,000.31 |
| 4200-00-00 Staff Casual Charity-Inactive | 0.00 | | | | 0.00 |
| 5000-50-50 D300 United | 0.00 | | | | 0.00 |
| 5100-10-00 Neubert Social Commi-Inactive | 0.00 | | | | 0.00 |
| 6000-00-00 Interest Income | 33.53 | 67.97 | | | 101.50 |
| **Total Other Accounts** | 2,471.84 | 2,772.97 | 2,467.48 | 0.00 | 2,777.33 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 3/31/2023

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| **Cash Accounts** | | | | | |
| 1000-00-10 Harris - Checking | 4,234.74 | 2,380.10 | | | 6,614.84 |
| **Total Cash Accounts** | 4,234.74 | 2,380.10 | 0.00 | 0.00 | 6,614.84 |
| **Other Accounts** | | | | | |
| 2000-30-00 Student Council | 0.00 | | | | 0.00 |
| 200A-00-00 Kindergarten-Inactive | 0.00 | | | | 0.00 |
| 200M-00-00 Special ED - Instruct. Primary | 0.00 | | | | 0.00 |
| 2020-00-00 Class of 2020 | 0.00 | | | | 0.00 |
| 2021-00-00 Class of 2021 | 0.00 | | | | 0.00 |
| 2022-00-00 Class of 2022 | 0.00 | | | | 0.00 |
| 2023-00-00 Class of 2023 | 0.00 | | | | 0.00 |
| 2024-00-00 Class of 2024 | 0.00 | | | | 0.00 |
| 2025-00-00 Class of 2025 | 0.00 | | | | 0.00 |
| 2026-00-00 Class of 2026 | 0.00 | | | | 0.00 |
| 2027-00-00 Class of 2027 | 0.00 | | | | 0.00 |
| 2028-00-00 Class of 2028 | 0.00 | | | | 0.00 |
| 2029-00-00 Class of 2029 | 0.00 | | | | 0.00 |
| 2030-00-00 Class of 2030 | 117.00 | | | | 117.00 |
| 2031-00-00 Class of 2031 | 0.00 | | | | 0.00 |
| 2032-00-00 Class of 2032 | 0.00 | | | | 0.00 |
| 2033-00-00 Class of 2033 | 0.00 | | | | 0.00 |
| 2034-00-00 Class of 2034 | 0.00 | | | | 0.00 |
| 2035-00-00 Class of 2035 | 0.00 | | | | 0.00 |
| 2590-40-00 Relay for Life | 1,248.02 | | | | 1,248.02 |
| 2618-40-10 Jump Rope for Heart | 0.00 | | | | 0.00 |
| 4100-00-00 PBIS | 1,752.06 | 2,260.75 | | | 4,012.81 |
| 4150-00-00 Math Night | 108.00 | | | | 108.00 |
| 4200-00-00 Picture Comm Misc-Inactive | 0.00 | | | | 0.00 |
| 4260-00-00 Playground Funds | 0.00 | | | | 0.00 |
| 4300-00-00 General Fund | 644.40 | | | | 644.40 |
| 5010-00-00 School Fundraisers | 0.00 | | | | 0.00 |
| 5020-10-00 Tiger Fundraiser | 0.00 | | | | 0.00 |
| 5030-10-00 School Store | 269.06 | | | | 269.06 |
| 5500-00-00 Staff Social Account | 1.36 | | | | 1.36 |
| 6000-00-00 Interest Income | 94.84 | 119.35 | | | 214.19 |
| 6100-00-00 Banking Corrections | 0.00 | | | | 0.00 |
| **Total Other Accounts** | 4,234.74 | 2,380.10 | 0.00 | 0.00 | 6,614.84 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 3/31/2023

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| **Cash Accounts** | | | | | |
| 1000-00-10 Harris - Checking | 8,839.36 | 1,284.82 | 282.26 | | 9,841.92 |
| **Total Cash Accounts** | 8,839.36 | 1,284.82 | 282.26 | 0.00 | 9,841.92 |
| **Other Accounts** | | | | | |
| 2014-10-00 Kindergarten Grade Level Funds | 576.89 | 86.50 | 70.66 | | 592.73 |
| 2014-10-01 1st Grade Level Funds | 190.01 | | | | 190.01 |
| 2014-10-02 2nd Grade Level Funds | 2.32 | | | | 2.32 |
| 2014-10-03 3rd Grade Level Funds | 253.36 | | | | 253.36 |
| 2014-10-04 4th Grade Level Funds | 1,077.08 | | | | 1,077.08 |
| 2014-10-05 5th Grade Level Funds | 818.86 | | | | 818.86 |
| 2014-10-06 Preschool Grade Level Funds | 0.00 | | | | 0.00 |
| 2017-00-00 Class of 2017 - Inactive | 0.00 | | | | 0.00 |
| 2020-00-00 Class of 2020 - Inactive | 0.00 | | | | 0.00 |
| 2021-00-00 Class of 2021 - Inactive | 0.00 | | | | 0.00 |
| 2022-00-00 Class of 2022 - Inactive | 0.00 | | | | 0.00 |
| 2023-00-00 Class of 2023 - Inactive | 0.00 | | | | 0.00 |
| 2024-00-00 Class of 2024 - Inactive | 0.00 | | | | 0.00 |
| 2025-00-00 Class of 2025 - Inactive | 0.00 | | | | 0.00 |
| 2026-00-00 Class of 2026 - Inactive | 0.00 | | | | 0.00 |
| 2027-00-00 Class of 2027 - Inactive | 0.00 | | | | 0.00 |
| 2028-00-00 Class of 2028 - Inactive | 0.00 | | | | 0.00 |
| 2029-00-00 Class of 2029 | 0.45 | | | | 0.45 |
| 2030-00-00 Class of 2030 | 20.00 | | | | 20.00 |
| 2031-00-00 Class of 2031 | 111.00 | | | | 111.00 |
| 2032-00-00 Class of 2032 | 88.00 | | | | 88.00 |
| 2033-00-00 Class of 2033 | 0.00 | | | | 0.00 |
| 2034-00-00 Class of 2034 | 0.00 | | | | 0.00 |
| 2035-00-00 Class of 2035 | 0.00 | | | | 0.00 |
| 2151-10-00 Music Dept. | 0.00 | | | | 0.00 |
| 2152-10-00 Choir | 0.00 | | | | 0.00 |
| 2590-40-00 Relay for Life | 0.00 | | | | 0.00 |
| 3010-00-00 We Act Fundraiser | 806.69 | | | | 806.69 |
| 3100-00-00 Spiritwear (PBIS) | 801.15 | | | | 801.15 |
| 3200-00-00 Media Center | 91.70 | | | | 91.70 |
| 3300-10-00 Student Council | 258.18 | | | | 258.18 |
| 3300-20-00 Perry Fundraising | 1,671.03 | 785.56 | 211.60 | | 2,244.99 |
| 3310-10-00 Girls On The Run | 337.00 | | | | 337.00 |
| 3350-00-00 Kane County Cougars Grant | 391.87 | | | | 391.87 |
| 4100-30-00 General | 258.85 | 122.86 | | | 381.71 |
| 4200-00-00 Perry Teacher Social Account | 756.70 | 75.00 | | | 831.70 |
| 4300-00-00 Retired Teacher Fund | 324.65 | | | | 324.65 |
| 6000-00-00 Interest Income | 3.57 | 214.90 | | | 218.47 |
| **Total Other Accounts** | 8,839.36 | 1,284.82 | 282.26 | 0.00 | 9,841.92 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 3/31/2023

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| **Cash Accounts** | | | | | |
| 1000-00-10 Harris - Checking | 699.23 | 1,822.56 | 2,071.47 | | 450.32 |
| **Total Cash Accounts** | 699.23 | 1,822.56 | 2,071.47 | 0.00 | 450.32 |
| **Other Accounts** | | | | | |
| 2019-00-00 Class of 2019 | 0.00 | | | | 0.00 |
| 201A-00-00 1st Grade | 0.00 | | | | 0.00 |
| 2020-00-00 Class of 2020 | 0.00 | | | | 0.00 |
| 2021-00-00 Class of 2021 | 0.00 | | | | 0.00 |
| 2022-00-00 Class of 2022 | 0.00 | | | | 0.00 |
| 2023-00-00 Class of 2023 | 0.00 | | | | 0.00 |
| 2024-00-00 Class of 2024 | 0.00 | | | | 0.00 |
| 2025-00-00 Class of 2025 | 0.00 | | | | 0.00 |
| 2026-00-00 Class of 2026 | 0.00 | | | | 0.00 |
| 2027-00-00 Class of 2027 | 0.00 | | | | 0.00 |
| 2028-00-00 Class of 2028 | 0.00 | | | | 0.00 |
| 2029-00-00 Class of 2029 | 296.74 | | 296.74 | | 0.00 |
| 2030-00-00 Class of 2030 - 5th Grade | 123.16 | 876.00 | 940.50 | | 58.66 |
| 2031-00-00 Class of 2031 - 4th Grade | 0.00 | 510.00 | 438.23 | | 71.77 |
| 2032-00-00 Class of 2032 - 3rd Grade | 0.00 | | | | 0.00 |
| 2033-00-00 Class of 2033 - 2nd Grade | 0.00 | 420.00 | 396.00 | | 24.00 |
| 2034-00-00 Class of 2034 - 1st Grade | 0.00 | | | | 0.00 |
| 2035-00-00 Class of 2035 - Kindergarten | 0.00 | | | | 0.00 |
| 2151-10-00 Music Dept./ILMEA | 0.00 | | | | 0.00 |
| 2274-10-00 5th Grade Lunch Bunch | 0.00 | | | | 0.00 |
| 2275-10-00 5th Grade Outdoor Education | 0.00 | | | | 0.00 |
| 2560-30-00 Library - Birthday Books | 0.08 | | | | 0.08 |
| 2590-40-00 Relay for Life | 0.00 | | | | 0.00 |
| 2590-50-00 Veteran Day's Activity | 0.00 | | | | 0.00 |
| 4100-30-00 Principal Discretionary | 64.97 | | | | 64.97 |
| 4250-30-00 Student Activity | 0.00 | | | | 0.00 |
| 5000-50-50 D300 United | 0.00 | | | | 0.00 |
| 6000-00-00 Interest Income | 216.28 | 16.56 | | | 232.84 |
| 6000-10-00 Bank Corrections | (2.00) | | | | (2.00) |
| **Total Other Accounts** | 699.23 | 1,822.56 | 2,071.47 | 0.00 | 450.32 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 3/31/2023

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| **Cash Accounts** | | | | | |
| 1000-00-10 Harris - Checking | 48,067.06 | 54,717.02 | 56,614.14 | | 46.169.94 |
| **Total Cash Accounts** | 48,067.06 | 54,717.02 | 56,614.14 | 0.00 | 46,169.94 |
| **Other Accounts** | | | | | |
| 2000-10-00 Student Council | 3,959.47 | 10,995.95 | 15,838.94 | 2,440.90 | 1,557.38 |
| 200A-00-00 Kindergarten-Inactive | 0.00 | | | | 0.00 |
| 2013-00-30 Class of 2013-C-Inactive | 0.00 | | | | 0.00 |
| 2014-00-20 Class of 2014-B-Inactive | 0.00 | | | | 0.00 |
| 2015-00-10 Class of 2015-A-Inactive | 0.00 | | | | 0.00 |
| 2015-00-20 Class of 2015-B-Inactive | 0.00 | | | | 0.00 |
| 2016-00-10 Class of 2016-A-Inactive | 0.00 | | | | 0.00 |
| 2016-00-20 Class of 2016-B-Inactive | 0.00 | | | | 0.00 |
| 2016-00-30 Class of 2016-C-Inactive | 0.00 | | | | 0.00 |
| 2017-00-10 Class of 2017-A-Inactive | 0.00 | | | | 0.00 |
| 2017-00-20 Class of 2017-B-Inactive | 0.00 | | | | 0.00 |
| 2017-00-30 Class of 2017-C-Inactive | 0.00 | | | | 0.00 |
| 2018-00-00 Class of 2018A-Inactive | 0.00 | | | | 0.00 |
| 2018-00-10 Class of 2018B-Inactive | 0.00 | | | | 0.00 |
| 2018-00-20 Class of 2018C-Inactive | 0.00 | | | | 0.00 |
| 2019-00-00 Class of 2019-Inactive | 0.00 | | | | 0.00 |
| 2019-00-10 Class of 2019A-Inactive | 0.00 | | | | 0.00 |
| 2019-00-20 Class of 2019B-Inactive | 0.00 | | | | 0.00 |
| 2019-00-30 Class of 2019C-Inactive | 0.00 | | | | 0.00 |
| 2020-00-00 Class of 2020-Inactive | 0.00 | | | | 0.00 |
| 2020-00-10 Class of 2020A-Inactive | 0.00 | | | | 0.00 |
| 2020-00-20 Class of 2020B-Inactive | 0.00 | | | | 0.00 |
| 2021-00-00 Class of 2021-Inactive | 0.00 | | | | 0.00 |
| 2021-00-10 Class of 2021-A-Inactive | 0.00 | | | | 0.00 |
| 2021-00-20 Class of 2021-B-Inactive | 0.00 | | | | 0.00 |
| 2022-00-00 Class of 2022-A | 0.00 | | | | 0.00 |
| 2022-00-20 Class of 2022-B | 0.00 | | | | 0.00 |
| 2023-00-00 Class of 2023-Inactive | 0.00 | | | | 0.00 |
| 2023-10-10 Class of 2023-A | 0.00 | | | | 0.00 |
| 2023-20-00 Class of 2023-B | 0.00 | | | | 0.00 |
| 2024-00-00 Class of 2024-A | 0.00 | | | | 0.00 |
| 2024-00-10 Class of 2024-B | 0.00 | | | | 0.00 |
| 2025-00-00 Class of 2025 | 0.00 | | | | 0.00 |
| 2025-00-10 Class of 2025-A | 0.00 | | | | 0.00 |
| 2025-00-20 Class of 2025-B | 0.00 | | | | 0.00 |
| 2026-00-00 Class of 2026-A | 156.39 | | 156.39 | | 0.00 |
| 2026-10-00 Class of 2026-B | 3,774.21 | | 3,774.21 | | 0.00 |
| 2027-00-00 Class of 2027-A | 580.49 | | | | 580.49 |
| 2027-10-00 Class of 2027-B | 478.33 | | | | 478.33 |
| 2028-00-00 Class of 2028-A | 21.23 | | | | 21.23 |
| 2028-10-00 Class of 2028-B | 0.00 | | | | 0.00 |
| 2029-00-00 Class of 2029-A | 90.57 | 1,587.47 | 1,020.68 | (299.51) | 357.85 |
| 2029-10-00 Class of 2029-B | 0.00 | 281.28 | 365.67 | 442.25 | 357.86 |
| 2030-00-00 Class of 2030 | 0.43 | 348.00 | 339.27 | | 9.16 |
| 2031-00-00 Class of 2031 | 3.00 | 504.00 | 400.00 | | 107.00 |
| 2032-00-00 Class of 2032 | 128.66 | 1,039.00 | 862.50 | | 305.16 |
| 2033-00-00 Class of 2033 | 0.00 | 2,254.00 | 1,536.44 | | 717.56 |
| 2034-00-00 Class of 2034 | 0.00 | 767.00 | 431.33 | 7.00 | 342.67 |
| 2035-00-00 Class of 2035 | 0.00 | 650.00 | 359.33 | | 290.67 |
| 2036-00-00 Class of 2036 | 0.00 | | | | 0.00 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 3/31/2023

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| 2115-00-00 Music - Elementary | 750.07 | 170.00 | 60.00 | | 860.07 |
| 2150-30-00 Musicals | 8,683.26 | 3,703.75 | 6,877.02 | (152.74) | 5,357.25 |
| 2151-10-00 Music Dept. | 874.14 | 5,860.00 | 6,061.31 | 10.00 | 682.83 |
| 2155-10-00 Orchestra-Inactive | 0.00 | | | | 0.00 |
| 2160-10-00 Orchestra - Fifth Grade | 0.00 | | | | 0.00 |
| 2220-10-00 Art Club | 363.79 | 280.00 | | | 643.79 |
| 2230-10-00 Beta Club | 9,606.74 | 12,464.50 | 8,460.77 | (2,440.90) | 11,169.57 |
| 2235-00-00 Crochet Club | 0.00 | 125.00 | | | 125.00 |
| 2276-10-00 Field Trips | 534.77 | | 246.00 | (7.00) | 281.77 |
| 2340-10-00 Spelling Bee | 46.03 | | | | 46.03 |
| 2350-00-00 Battle of the Books | 0.00 | | | | 0.00 |
| 2391-10-00 AVID | 3,723.28 | 248.52 | 336.00 | | 3,635.80 |
| 2392-10-00 HANDS Club | 0.06 | | | | 0.06 |
| 2392-20-00 Pawsitivity Pack | 0.00 | | | | 0.00 |
| 2393-10-00 PBIS Middle School | 465.81 | 2,203.01 | 1,490.98 | | 1,177.84 |
| 2393-20-00 PBIS Elementary | 1,037.95 | 192.00 | 534.34 | | 695.61 |
| 2481-10-00 Yearbook - MS | 6,263.28 | 275.00 | | | 6,538.28 |
| 2482-10-00 Yearbook - ELE | 763.39 | | | | 763.39 |
| 2560-30-00 Birthday Book Club | 3.74 | | | | 3.74 |
| 2560-40-00 Library-Book Fair | 216.83 | 7,769.66 | 4,756.97 | | 3,229.52 |
| 2590-10-00 Boys Basketball Lions Club | 0.66 | | | | 0.66 |
| 2590-20-00 Girls Basketball Lions Club | 58.02 | 435.00 | 456.10 | | 36.92 |
| 2590-40-00 Relay for Life | 0.00 | | | | 0.00 |
| 2631-10-00 Washington D.C. Trip-Inactive | 0.00 | | | | 0.00 |
| 2640-30-00 Science Fair | 164.46 | | | | 164.46 |
| 2660-00-00 Math Club | 0.86 | | | | 0.86 |
| 2668-00-00 Track | 10.68 | | | | 10.68 |
| 3250-20-10 Poms | 465.42 | | | | 465.42 |
| 3251-20-10 Intramural Poms-Inactive | 0.00 | | | | 0.00 |
| 3350-20-10 Cheerleading | 1,023.60 | | | | 1,023.60 |
| 3351-20-10 Intramural Cheer-Inactive | 0.00 | | | | 0.00 |
| 3710-10-00 Ultimate Frisbee-Inactive | 0.00 | | | | 0.00 |
| 3830-00-00 Basketball - Girls | 16.00 | | | | 16.00 |
| 3840-00-00 Basketball - Boys | 0.00 | | | | 0.00 |
| 3850-20-00 Wrestling | 142.55 | | | | 142.55 |
| 3900-20-00 Volleyball | 0.50 | | | | 0.50 |
| 4100-30-00 General | 813.63 | 1,270.00 | 1,639.97 | | 443.66 |
| 4105-30-00 Student Assistance Account | 1,649.32 | | 398.34 | | 1,250.98 |
| 4400-30-00 PE - MS | 14.52 | | | | 14.52 |
| 4401-30-00 PE - Elementary | 243.09 | | | | 243.09 |
| 4480-30-00 Barb Dubow Wal-Mart | 172.80 | | | | 172.80 |
| 5100-00-00 D300 Honors Band Concert-Inact | 0.00 | | | | 0.00 |
| 5200-10-00 Red Cross/Tornado Relief | 0.00 | | | | 0.00 |
| 5500-10-00 Bank Correction | 0.00 | | | | 0.00 |
| 6000-00-00 Interest Income | 765.03 | 1,293.88 | 211.58 | | 1,847.33 |
| **Total Other Accounts** | 48,067.06 | 54,717.02 | 56,614.14 | 0.00 | 46,169.94 |

**COMMUNITY UNIT SCHOOL DISTRICT NO. 300**
**BOARD of EDUCATION MEMO**

| | |
|---|---|
| **DATE:** | **May 9, 2023** |
| **TO:** | Susan Harkin, Superintendent<br>Board of Education |
| **FROM:** | Jennifer Porter, Chief Financial Officer<br>Robyn Cornelissen, Comptroller |

| **Presented at the following Board Meetings** | |
|---|---|
| **Board Operations Committee** | 05/09/2023 |
| **Policy/Legislative** | |
| **School Utilization** | |
| **BOE 1st Reading** | 05/09/2023 |
| **BOE 2nd Reading** | 05/23/2023 |

**SUBJECT:** **Student Fees 2023-24**

## Background

Per Board Policy 4:140 and as authorized by 105 Illinois School Code 5/10-22.25, the administration will recommend the student fees charged for using textbooks, consumable materials, extracurricular activities, and other school fees tangential to the educational program.

Historically, the District completes a student fee survey of surrounding school districts and recommends that the District maintain a fee structure comparable to the average student fees for surrounding Kane County school districts. This review was completed this year to ensure, although we are recommending waiving our fees for this year, that our fees remain comparable. For the 2021-2022 and the 2022-2023 school years, a waiver for all PK-12 fees was approved to relieve families, many of whom struggled financially during the pandemic. Food Service meal prices will be presented at a later date.

Based on the 2022-2023 fee schedule, the following is the anticipated revenue of the District for the Fiscal Year 2023-2024 budget for the following Instructional Registration Fees:

| | |
|---|---|
| Instructional Registration Fee (includes technology fee) | $2,116,980 |
| Summer Instructional Registration Fee (reduced due to ESSER funds) | $ 40,000 |
| Total Instructional Registration Fees | $2,156,980 |

## Recommendation

The administration recommends extending the fee waiver for all PK-12 instructional fees for the 2023-24 school year and maintaining the 2021-22 fee rate schedule for all optional fees, such as Driver's Ed, athletic fees, and parking fees; those types of fees will still be assigned. This recommendation intends to provide continued relief for families. The Proposed 2023-2024 Student Fee Schedule is attached for your review.

## Fiscal Impact

The District will utilize ESSER funding to offset the estimated $2,156,980 of lost revenue expected from the waiver of Instructional Registration fees.

# COMMUNITY UNIT SCHOOL DISTRICT 300
# STUDENT FEES 2023-2024

**DRAFT**

**All Fees are Non-Refundable**

***Annual Registration Fees are due by the first day of school – August 15, 2023***

| | | |
|---|---|---|
| **PRE-KINDERGARTEN SCHOOL FEES** | | |
| **PRE-KINDERGARTEN (Pre-K) ANNUAL REGISTRATION FEE** | | ***WAIVED*** ~~$90.00~~ |
| **ELEMENTARY SCHOOL FEES (K – 5TH GRADE)** | | |
| **KINDERGARTEN (Half Day) ANNUAL REGISTRATION/TECHNOLOGY FEE** | | ***WAIVED*** ~~$140.00~~ |
| **KINDERGARTEN (Full-Day) – 5th GRADE ANNUAL REGISTRATION/TECHNOLOGY FEE** | | ***WAIVED*** ~~$170.00~~ |
| **MIDDLE SCHOOL FEES (6TH – 8TH GRADE)** | | |
| **6-8 GRADE ANNUAL REGISTRATION/TECHNOLOGY FEE** | | ***WAIVED*** ~~$190.00~~ |
| *P.E. UNIFORMS & LOCK ($12 shorts; $6 shirt; $7 lock) | | $25.00 |
| **HIGH SCHOOL FEES (9TH – 12TH GRADE)** | | |
| **9-12 GRADE ANNUAL REGISTRATION/TECHNOLOGY FEE** | | ***WAIVED*** ~~$220.00~~ |
| *P.E. UNIFORMS & LOCK ($12 shorts; $6 shirt; $7 lock) | | $25.00 |
| **OPTIONAL FEES – Fee payment due at start of course/sport season**<br>***Additional Waivers may be available. Fee Waiver form found here.*** | | |
| *MIDDLE SCHOOL ATHLETIC PARTICIPATION FEE (Per Sport - NO CAP - No Payment Plan) | | $75.00 |
| *HIGH SCHOOL ATHLETIC PARTICIPATION FEE PER SPORT (Cap of 2 High School Sports per school year and or a family cap of 4 High School Sports per school year - No payment plan) | | $150.00 |
| *DRIVER'S EDUCATION (Behind the Wheel fee must be paid in full prior to student taking permit test) | | $300.00 |
| HIGH SCHOOL SUMMER PROGRAMMING REGISTRATION FEE- PER SESSION (Waiver applies to Summer 2022 & Summer 2023) | | ***WAIVED*** ~~$150.00~~ |
| *FLEX CLASS REGISTRATION FEE (per Course; per Semester) | | $150.00 |
| *FLEX PE HEART RATE MONITOR MATERIAL FEE (one-time fee assessed) | | $50.00 |
| PARKING PERMIT (To purchase a parking permit, all other fees must be paid in full.) | | $125.00 |
| PARKING PERMIT-1/2 year (To purchase a parking permit, all other fees must be paid in full.) | | $70.00 |
| I.D. REPLACEMENT | | $5.00 |
| **YEAR BOOK PRICES SHOULD BE VERIFIED AT YOUR STUDENT'S SCHOOL.** | | |
| **FOOD SERVICE**<br>**Meal Accounts can be funded through www.MyPaymentsPlus.com** | | |
| BREAKFAST (Reduced $0.30, Adult Breakfast $2.10) | | TBD |
| LUNCH (Reduced $0.40, Adult Lunch $3.60) | | TBD |
| MILK | | TBD |

***Waiver of Fees (Board Policy 4:140)*** *Registration fees may be waived for students who qualify for free or reduced-price meals under Illinois School Code. Applications for Free & Reduced Meal Program are available at each building and on the District website. Students who qualify for free meals will have the following fees waived: Registration Fee, Drivers Ed, Athletic Participation, P.E. Locks, P.E. Uniforms and a basic graduation cap and gown. Students who qualify for reduced price meals will have the following fees waived: Registration fee, Drivers Ed and Athletic Participation. Students are not exempt from charges for lost and damaged books, locks, materials, supplies and equipment, and replacement PE heart monitor and strap. Waiver of the PE Uniform and lock(s) is granted one time for 'free benefits' during the middle school (grades 6th-8th) and one time during high school (grades 9th -12th).*

***Payment:*** *Payment for District fees can be made via PushCoin at www.PushCoin.com. Statements are sent via email on a monthly basis to the email address on file in Parent Portal. All payments are applied to the oldest fee first and all payments are non-refundable. Payment in full of all District fees is strongly requested before official transcripts will be released. Payment plans for unpaid fees can be established by contacting Payments@d300.org Outstanding fees are subject to collections.*

***Types of Payment Accepted*** *via www.PushCoin.com :*

- ***Electronic check (eCheck).*** *The eCheck funding option is free to parents and to District 300.*
- ***Debit or Credit Card (Visa, MasterCard, Discover).*** *There is a 2.90% processing fee that is charged by the card processor and was approved as a pass-through fee by the Board of Education. The total fee is displayed prior to submitting your final payment.*

***Additional Fees:*** *There may be additional fees that may be assessed that are not registration related and not represented on this schedule. Examples include but are not limited to replacement of materials that may be broken, damaged or not returned.*

**COMMUNITY UNIT SCHOOL DISTRICT NO. 300**
**BOARD of EDUCATION MEMO**

**DATE:** **May 9, 2023**

**TO:** Susan Harkin, Superintendent
Board of Education

**FROM:** Jon Mickle
Director of Facilities

| **Presented at the following Board Meetings** | |
|---|---|
| **Board Operations Committee** | 05/09/2023 |
| **Policy/Legislative** | |
| **School Utilization** | |
| **BOE 1st Reading** | 05/09/2023 |
| **BOE 2nd Reading** | 05/23/2023 |

**SUBJECT:** **Purchase of Custodial Uniform Contract Extension**

**Background**

Custodial uniforms are supplied to building custodians and grounds/maintenance department workers as a part of the negotiated agreement through their DESPA contract. Each employee is allotted a specific number of clothing items annually.

The Board approved the bid for custodial uniforms at the March 2022 meeting. Participating vendors downloaded the bid via BidNet, and three bids were submitted. The Omnia National Cooperative contract met specifications and was the lowest bid price.

The Omnia contract pricing is 6.47% over the previous year's pricing. This complies with the bid specifications for contract renewal with pricing less than the December 2022 CPI-U rate of 6.5%. Both administration and staff have had positive experiences with the product and service from ServiceWear Apparel.

**Administrative Recommendation**

**ServiceWear Apparel, Nashville, TN,** for a contract pricing extension with an estimated contract amount of $37,906.22. The award is based on historical purchases from 6/1/22 until 4/1/2023.

**Fiscal Impact**

The estimated contract amount is $37,609.22.

The purchase of custodial uniforms will be paid from the Operation and Maintenance budget as the uniforms are a benefit defined in the DESPA contract.

| D300 Item # | D300 Item Description | D300 UOM | Qty Purchased 4/1/22 to 1/31/23 | Vendor Unit Price 4/1/23 - 3/31/24 | Vendor Unit Price 4/1/22 - 3/31/23 | Extension Vendor Unit Price 4/1/23 - 3/31/24 | Extension Vendor Unit Price 4/1/22 - 3/31/23 | % Increase |
|---|---|---|---|---|---|---|---|---|
| 1574-N- * | SM ~ XL NAVY SHORT SLEEVE SHIRT | EA | 87 | $21.40 | $20.09 | $1,861.80 | $1,747.83 | 6.52% |
| 1574-N- OVERSIZED | NAVY SHORT SLEEVE SHIRT -Oversized | EA | 15 | $21.40 | $20.09 | $321.00 | $301.35 | 6.52% |
| 1574-N-TALL | NAVY SHORT SLEEVE SHIRT - Tall | EA | 25 | $21.40 | $20.09 | $535.00 | $502.25 | 6.52% |
| 1574-GB- * | GULF BLUE SHORT SLEEVE SHIRT | EA | 17 | $21.40 | $20.09 | $363.80 | $341.53 | 6.52% |
| 1574-GB-OVERSIZED | GULF BLUE SHORT SLEEVE SHIRT -Oversized | EA | 12 | $21.40 | $20.09 | $256.80 | $241.08 | 6.52% |
| 1574-GB-TALL | GULF BLUE SHORT SLEEVE SHIRT - Tall | EA | 10 | $21.40 | $20.09 | $214.00 | $200.90 | 6.52% |
| 1574-CH | CHARCOAL SHORT SLEEVE SHIRT | EA | 5 | $21.40 | $20.09 | $107.00 | $100.45 | 6.52% |
| 1574-CH | CHARCOAL SHORT SLEEVE SHIRT | EA | 5 | $21.40 | $20.09 | $107.00 | $100.45 | 6.52% |
| 574-GB- * | GULF BLUE LONG SLEEVE SHIRT | EA | 13 | $22.90 | $21.97 | $297.70 | $285.61 | 4.23% |
| 574-GB- OVERSIZED | GULF BLUE LONG SLEEVE SHIRT -Oversized | EA | 5 | $22.90 | $21.97 | $114.50 | $109.85 | 4.23% |
| 574-GB- TALL | GULF BLUE LONG SLEEVE SHIRT - Tall | EA | 5 | $22.90 | $21.97 | $114.50 | $109.85 | 4.23% |
| 574-N- * | SM ~ XL NAVY LONG SLEEVE SHIRT | EA | 83 | $22.90 | $21.97 | $1,900.70 | $1,823.51 | 4.23% |
| 574-N- OVERSIZED | NAVY LONG SLEEVE SHIRT - Oversized | EA | 7 | $22.90 | $21.97 | $160.30 | $153.79 | 4.23% |
| 574-N- TALL | NAVY LONG SLEEVE SHIRT - Tall | EA | 7 | $22.90 | $21.97 | $160.30 | $153.79 | 4.23% |
| OSFA | Red Kap Hood -- Navy, Duck Hood for JD24DN | EA | 47 | $19.58 | $18.61 | $920.26 | $874.67 | 5.21% |
| JD24- * | SM ~ XL DARK NAVY WINTER JACKET | EA | 60 | $63.76 | $60.76 | $3,825.60 | $3,645.60 | 4.94% |
| JD24-OVERSIZED | DARK NAVY WINTER JACKET - Oversized | EA | 21 | $63.76 | $60.76 | $1,338.96 | $1,275.96 | 4.94% |
| S-4XL, L-XL Long | Red Kap Perf. Work Hoodie Zip w/Safe Cinch - Nvy Water Repellent | EA | 63 | $51.54 | $49.05 | $3,247.02 | $3,090.15 | 5.08% |
| EMBROIDERED LOGO -1 | FLAG BLUE - APPLY TO SHIRT (GREY TSHIRTS) | EA | 537 | $6.15 | $5.75 | $3,302.55 | $3,087.75 | 6.96% |
| EMBROIDERED LOGO -3 | WHITE FOR SHIRT JACKET HOODIE (BACK) | EA | 448 | $6.15 | $5.75 | $2,755.20 | $2,576.00 | 6.96% |
| EMBROIDERED LOGO -2 | WHITE FOR SHIRT JACKET HOODIE (FRONT) | EA | 56 | $6.15 | $5.75 | $344.40 | $322.00 | 6.96% |
| 874-* | SM ~ XL NAVY BLUE WORK PANT | EA | 302 | $24.60 | $22.66 | $7,429.20 | $6,843.32 | 8.56% |
| 874-TALL | NAVY BLUE WORK PANT - Tall | EA | | $24.60 | $22.66 | $0.00 | $0.00 | |
| 874-OVERSIZED | NAVY BLUE WORK PANT - Oversized | EA | | $24.60 | $22.66 | $0.00 | $0.00 | |
| 28-56 | Red Kap Jean -- Prewashed Indigo, Men's Relaxed Fit Denim Jean | EA | 13 | $16.29 | $15.47 | $211.77 | $201.11 | 5.30% |
| PD80SW- * | 30-42 WAIST DUNGAREE, HEAVY DUTY WORK JEAN | EA | 21 | $18.08 | $16.51 | $379.68 | $346.71 | 9.51% |
| PD80SW OVERSIZED | 44-50 WAIST DUNGAREE, HEAVY DUTY WORK JEAN | EA | | $18.08 | $16.51 | $0.00 | $0.00 | |
| PT21NV - SZ 2 ~ 16 | NAVY BLUE WORK PANT / WOMENS / SIZE 2 ~ 16 | EA | 10 | $18.99 | $18.08 | $189.90 | $180.80 | 5.03% |
| PT21NV - SZ 18 ~ 24 | NAVY BLUE WORK PANT / WOMENS / SIZE 18 ~ 24 | EA | | $18.99 | $18.08 | $0.00 | $0.00 | |
| PT60NV - SZ 27 ~ 38 | NAVY BLUE WORK PANT / MENS / Elastic Insert / SIZE 27 ~ 38 | EA | 30 | $19.43 | $18.47 | $582.90 | $554.10 | 5.20% |
| PT60NV - SZ 40 ~ 60 | NAVY BLUE WORK PANT / MENS / Elastic Insert / SIZE 40 ~ 60 | EA | | $19.43 | $18.47 | $0.00 | $0.00 | |
| PT61NV - SZ 4 ~ 16 | NAVY BLUE WORK PANT / WOMENS / Elastic Insert / SIZE 4 ~ 16 | EA | 10 | $19.43 | $18.47 | $194.30 | $184.70 | 5.20% |
| PT61NV- SZ 18 ~ 28 | NAVY BLUE WORK PANT / WOMENS / Elastic Insert / SIZE 18 ~ 28 | EA | | $19.43 | $18.47 | $0.00 | $0.00 | |
| OSFA | Wisconsin Knitting -- Black, Knit Winter Hat | EA | 22 | $6.31 | $17.32 | | | |
| S-3XL, L-3XL TALL | M DICKIES HVY WGHT SS TEE CHARCOAL | EA | | $11.34 | $10.62 | $0.00 | $0.00 | |
| S-3XL, L-3XL TALL | M DICKIES HVY WGHT SS TEE HEATHER GREY | EA | 505 | $11.34 | $10.62 | $5,726.70 | $5,363.10 | 6.78% |
| S-3XL, L-3XL TALL | M DICKIES HVY WGHT SS TEE DK NAVY | EA | 57 | $11.34 | $10.62 | $646.38 | $605.34 | 6.78% |
| | | | | | **Extension Totals** | $37,609.22 | $35,323.55 | 6.47% |

**COMMUNITY UNIT SCHOOL DISTRICT NO. 300**
**BOARD of EDUCATION MEMO**

| | | | |
|---|---|---|---|
| **DATE:** | **April 28, 2023** | **Presented at the following Board Meetings** | |
| **TO:** | Susan Harkin, Superintendent<br>Board of Education | **Board Operations Committee** | 05/09/2023 |
| | | **Policy/Legislative** | |
| | | **School Utilization** | |
| **FROM:** | Jon Mickle<br>Director of Facilities | **BOE 1st Reading** | 05/09/2023 |
| | | **BOE 2nd Reading** | 05/23/2023 |

**SUBJECT: HVAC Air Filter Bid**

**Background**

Air filters are an essential piece of District 300's HVAC maintenance program. Changing filters keeps our equipment running smoothly, prevents damage, and appropriately conditions the space to comply with indoor air quality standards.

Air Filters' work scope was developed and bid out in April, with the bid opening on April 25, 2023. Five (5) companies bid on this project.

**Administrative Recommendation**

The administration recommends awarding: a one-year contract to:

ACS Enterprises Inc. in Chicago, IL: Award contract pricing for an estimated $80,337.50 contract award for the purchase of pleated and bag air filters.

Filter Services, Inc in Des Plaines, IL: Award contract pricing for an estimated $3042.65 contract award for the purchase of roll filters.

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**Fiscal Impact**

The funding for HVAC Air Filters will come from the Operations and Maintenance Fund (20).

**COMMUNITY UNIT SCHOOL DISTRICT 300**
**DISTRICT WIDE PURCHASE OF HVAC AIR FILTERS**
**Tuesday, April 25, 2023 at 11:00AM CT**

| COMPANY | Pleated Total | Roll Total | Response Form A | Response Form B | References | Certifications | W-9 | Vendor App. | Addendum 1 | Comments |
|---|---|---|---|---|---|---|---|---|---|---|
| **ACS Enterprises, Inc.** | **$80,337.50** | | **Y** | **Y** | **Y** | **Y** | **Y** | **Y** | **Y** | |
| Bedco Mechanical | | | | | | | | | | |
| Brucker | | | | | | | | | | |
| **Filter Services Inc.** | $88,856.85 | **$ 3,042.65** | **Y** | **Y** | **Y** | **Y** | **Y** | **Y** | **Y** | |
| FilterBuy Incorporated | $69,542.91 | | **Y** | **Y** | **Y** | **Y** | **Y** | **Y** | **Y** | Disqualified due to bid exceptions to Terms and Conditions/Warranty requirements |
| Florence Filter Corp. | $105,099.27 | $ 3,247.35 | **Y** | **Y** | **Y** | **Y** | **Y** | **Y** | **Y** | |
| Henson Robinson Company | | | | | | | | | | |
| Joe Wolfe HTG | | | | | | | | | | |
| Kleen-Air Filter Service & Sales | | | | | | | | | | |
| MSC Industrial Supply | | | | | | | | | | |
| Midwest Air Filter | $140,040.48 | | **Y** | **Y** | **Y** | **Y** | **Y** | **Y** | **Y** | |
| PureMaxx LLC | | | | | | | | | | |
| R&K Heating & Air, LLC | | | | | | | | | | |
| RJ O'Neil, inc. | | | | | | | | | | |

**Recommendation:**

ACS Enterprises Inc. in Chicago,IL: Award contract pricing for an estimated contract award in the amount of $80,337.50 for the purchase of pleated and bag air filters.

Filter Services, Inc in DesPlaines, IL: Award contract pricing for an estimated contract award in the amount of $3042.65 for the purchase of roll filters.

| Filter Type | Dimensions | Estimated Annual Purchase QTY. | D300 Item Number | D300 UOM | ACS Unit Price | ACS Extended | Filter Svc Unit Price | Filter Svc Extended | FilterBuy Unit Price | FilterBuy Extended | Florence Unit Price | Florence Extended | Midwest Unit Price | Midwest Extended |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| PLEATED | 10 1/2 x 45 1/2 x 1 | 6 | 37-0001 | EA | 12.65 | $ 75.90 | $16.73 | $ 100.38 | $11.57 | $ 69.42 | $10.52 | $ 63.12 | $21.67 | $ 130.02 |
| PLEATED | 10 x 12 x 1 | 36 | 37-0002 | EA | 7.15 | $ 257.40 | $6.31 | $ 227.16 | $5.71 | $ 205.56 | $8.06 | $ 290.16 | $15.07 | $ 542.52 |
| PLEATED | 10 x 14 x 1 | 5 | 37-0003 | EA | 7.15 | $ 35.75 | $6.31 | $ 31.55 | $5.71 | $ 28.55 | $8.11 | $ 40.55 | $15.07 | $ 75.35 |
| PLEATED | 10 x 16 x 1 | 9 | 37-0004 | EA | 7.35 | $ 66.15 | $7.47 | $ 67.23 | $5.71 | $ 51.39 | $8.33 | $ 74.97 | $15.07 | $ 135.63 |
| PLEATED | 10 x 25 x 1 | 18 | 37-0005 | EA | 7.65 | $ 137.70 | $9.25 | $ 166.50 | $4.39 | $ 79.02 | $8.05 | $ 144.90 | $5.31 | $ 95.58 |
| PLEATED | 10 x 30 x 1 | 18 | 37-0006 | EA | 9.05 | $ 162.90 | $7.98 | $ 143.64 | $3.83 | $ 68.94 | $9.25 | $ 166.50 | $18.48 | $ 332.64 |
| PLEATED | 10 x 33 x 1 | 4 | 37-0007 | EA | 9.05 | $ 36.20 | $10.41 | $ 41.64 | $7.73 | $ 30.92 | $10.23 | $ 40.92 | $18.48 | $ 73.92 |
| PLEATED | 10 x 36 1/4 x 1 | 36 | 37-0008 | EA | 11.75 | $ 423.00 | $14.94 | $ 537.84 | $8.69 | $ 312.84 | $9.68 | $ 348.48 | $18.48 | $ 665.28 |
| PLEATED | 10 x 36 x 1 | 6 | 37-0009 | EA | 11.75 | $ 70.50 | $14.94 | $ 89.64 | $7.47 | $ 44.82 | $9.68 | $ 58.08 | $18.48 | $ 110.88 |
| PLEATED | 10 x 46 x 1 | 12 | 37-0010 | EA | 12.65 | $ 151.80 | $16.73 | $ 200.76 | $11.57 | $ 138.84 | $10.47 | $ 125.64 | $21.67 | $ 260.04 |
| PLEATED | 10 x 48 1/2 x 1 | 8 | 37-0011 | EA | 12.65 | $ 101.20 | $16.73 | $ 133.84 | $13.17 | $ 105.36 | $10.60 | $ 84.80 | $21.67 | $ 173.36 |
| PLEATED | 10 x 48 x 1 | 12 | 37-0012 | EA | 12.65 | $ 151.80 | $16.73 | $ 200.76 | $11.57 | $ 138.84 | $10.67 | $ 128.04 | $21.67 | $ 260.00 |
| PLEATED | 10 x 52 x 1 | 6 | 37-0013 | EA | 13.55 | $ 81.30 | $18.49 | $ 110.94 | $12.07 | $ 72.42 | $11.08 | $ 66.48 | $23.11 | $ 138.66 |
| PLEATED | 10 x 60 1/2 x 1 | 15 | 37-0014 | EA | 14.45 | $ 216.75 | $20.79 | $ 311.85 | $14.93 | $ 223.95 | $11.36 | $ 170.40 | $28.06 | $ 420.90 |
| PLEATED | 10 x 72 x 1 | 18 | 37-0015 | EA | 24.5 | $ 441.00 | $20.79 | $ 374.22 | $14.43 | $ 259.74 | $12.22 | $ 219.96 | $41.92 | $ 754.56 |
| PLEATED | 11 x 18 x 1 | 3 | 37-0016 | EA | 7.35 | $ 22.05 | $7.47 | $ 22.41 | $12.09 | $ 36.27 | $8.41 | $ 25.23 | $15.07 | $ 45.21 |
| PLEATED | 12 x 16 x 1 | 39 | 37-0017 | EA | 7.35 | $ 286.65 | $7.78 | $ 303.42 | $4.35 | $ 169.65 | $8.43 | $ 328.77 | $4.82 | $ 187.98 |
| PLEATED | 12 x 18 x 1 | 6 | 37-0018 | EA | 7.5 | $ 45.00 | $7.55 | $ 45.30 | $9.69 | $ 58.14 | $8.56 | $ 51.36 | $15.07 | $ 90.42 |
| PLEATED | 12 x 20 x 2 | 6 | 37-0019 | EA | 3.95 | $ 23.70 | $3.70 | $ 22.20 | $3.53 | $ 21.18 | $7.35 | $ 44.10 | $5.82 | $ 34.92 |
| PLEATED | 12 x 24 x 1 | 112 | 37-0020 | EA | 3.4 | $ 380.80 | $3.44 | $ 385.28 | $3.57 | $ 399.84 | $7.45 | $ 834.40 | $4.13 | $ 462.56 |
| PLEATED | 12 x 24 x 2 | 186 | 37-0021 | EA | 3.65 | $ 678.90 | $3.45 | $ 641.70 | $3.65 | $ 678.90 | $7.47 | $ 1,389.42 | $4.35 | $ 809.10 |
| PLEATED | 12 x 24 x 4 | 81 | 37-0022 | EA | 6.4 | $ 518.40 | $6.46 | $ 523.26 | $5.59 | $ 452.79 | $12.07 | $ 977.67 | $8.27 | $ 669.87 |
| PLEATED | 12 x 25 x 2 | 12 | 37-0023 | EA | 10.35 | $ 124.20 | $7.48 | $ 89.76 | $6.87 | $ 82.44 | $11.15 | $ 133.80 | $19.39 | $ 232.68 |
| PLEATED | 13 1/2 x 41 1/2 x 1 | 6 | 37-0024 | EA | 13.55 | $ 81.30 | $18.49 | $ 110.94 | $12.05 | $ 72.30 | $9.93 | $ 59.58 | $23.11 | $ 138.66 |
| PLEATED | 13 1/2 x 41 x 1 | 5 | 37-0025 | EA | 13.55 | $ 67.75 | $18.49 | $ 92.45 | $12.05 | $ 60.25 | $9.93 | $ 49.65 | $23.11 | $ 115.55 |
| PLEATED | 13 1/2 x 53 1/2 x 1 | 18 | 37-0026 | EA | 15.55 | $ 279.90 | $20.79 | $ 374.22 | $13.17 | $ 237.06 | $10.77 | $ 193.86 | $28.06 | $ 505.08 |
| PLEATED | 13 1/2 x 65 1/2 x 1 | 508 | 37-0027 | EA | 16.65 | $ 8,458.20 | $23.14 | $ 11,755.12 | $15.91 | $ 8,082.28 | $11.50 | $ 5,842.00 | $41.92 | $ 21,295.36 |
| PLEATED | 13 1/2 x 77 1/2 x 1 | 147 | 37-0028 | EA | 32.6 | $ 4,792.20 | $24.84 | $ 3,651.48 | $15.91 | $ 2,338.77 | $11.99 | $ 1,762.53 | $48.20 | $ 7,085.40 |
| PLEATED | 13 3/8 x 41 1/2 x 1 | 18 | 37-0029 | EA | 13.55 | $ 243.90 | $18.49 | $ 332.82 | $12.05 | $ 216.90 | $9.93 | $ 178.74 | $23.11 | $ 415.98 |
| PLEATED | 13 3/8 x 35 1/2 x 1 | 5 | 37-0030 | EA | 12.65 | $ 63.25 | $16.73 | $ 83.65 | $8.21 | $ 41.05 | $9.78 | $ 48.90 | $21.67 | $ 108.35 |
| PLEATED | 13 3/8 x 53 1/2 x 1 | 24 | 37-0031 | EA | 15.55 | $ 373.20 | $17.82 | $ 427.68 | $13.17 | $ 316.08 | $11.26 | $ 270.24 | $28.06 | $ 673.44 |
| PLEATED | 13 3/8 x 65 1/2 x 1 | 222 | 37-0032 | EA | 16.65 | $ 3,696.30 | $23.14 | $ 5,137.08 | $15.91 | $ 3,532.02 | $11.50 | $ 2,553.00 | $41.92 | $ 9,306.24 |
| PLEATED | 13 3/8 x 77 1/2 x 1 | 102 | 37-0033 | EA | 32.6 | $ 3,325.20 | $24.84 | $ 2,533.68 | $15.91 | $ 1,622.82 | $11.99 | $ 1,222.98 | $48.20 | $ 4,916.40 |

| Filter Type | Dimensions | Estimated Annual Purchase QTY. | D300 Item Number | D300 UOM | ACS Unit Price | ACS Extended | Filter Svc Unit Price | Filter Svc Extended | FilterBuy Unit Price | FilterBuy Extended | Florence Unit Price | Florence Extended | Midwest Unit Price | Midwest Extended |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| PLEATED | 13 x 41 x 1 | 3 | 37-0034 | EA | 13.55 | $ 40.65 | $18.49 | $ 55.47 | $12.99 | $ 38.97 | $9.12 | $ 27.36 | $23.11 | $ 69.33 |
| PLEATED | 13 x 53 1/2 x 1 | 5 | 37-0035 | EA | 15.55 | $ 77.75 | $20.79 | $ 103.95 | $13.17 | $ 65.85 | $9.91 | $ 49.55 | $28.06 | $ 140.30 |
| PLEATED | 13 x 65 x 1 | 5 | 37-0036 | EA | 16.65 | $ 83.25 | $23.14 | $ 115.70 | $15.91 | $ 79.55 | $12.14 | $ 60.70 | $41.92 | $ 209.60 |
| PLEATED | 13 x 77 x 1 | 24 | 37-0037 | EA | 32.6 | $ 782.40 | $24.84 | $ 596.16 | $15.91 | $ 381.84 | $11.43 | $ 274.32 | $48.20 | $ 1,156.80 |
| PLEATED | 13 x 78 x 1 | 12 | 37-0038 | EA | 32.6 | $ 391.20 | $24.84 | $ 298.08 | $15.91 | $ 190.92 | $11.50 | $ 138.00 | $48.20 | $ 578.40 |
| PLEATED | 14 x 14 x 1 | 152 | 37-0039 | EA | 4.05 | $ 615.60 | $4.69 | $ 712.88 | $3.27 | $ 497.04 | $7.68 | $ 1,167.36 | $6.71 | $ 1,019.92 |
| PLEATED | 14 x 16 x 1 | 210 | 37-0040 | EA | 7.5 | $ 1,575.00 | $8.37 | $ 1,757.70 | $5.93 | $ 1,245.30 | $7.78 | $ 1,633.80 | $15.07 | $ 3,164.70 |
| PLEATED | 14 x 18 x 1 | 36 | 37-0041 | EA | 7.65 | $ 275.40 | $9.25 | $ 333.00 | $3.53 | $ 127.08 | $7.92 | $ 285.12 | $15.07 | $ 542.52 |
| PLEATED | 14 x 20 x 1 | 57 | 37-0042 | EA | 3.25 | $ 185.25 | $3.53 | $ 201.21 | $3.41 | $ 194.37 | $7.44 | $ 424.08 | $4.50 | $ 256.50 |
| PLEATED | 14 x 20 x 2 | 5 | 37-0043 | EA | 3.95 | $ 19.75 | $4.76 | $ 23.80 | $4.01 | $ 20.05 | $8.00 | $ 40.00 | $4.35 | $ 21.75 |
| PLEATED | 14 x 25 x 1 | 8 | 37-0044 | EA | 3.45 | $ 27.60 | $3.82 | $ 30.56 | $3.87 | $ 30.96 | $7.78 | $ 62.24 | $4.46 | $ 35.68 |
| PLEATED | 14 x 25 x 2 | 3 | 37-0045 | EA | 4.45 | $ 13.35 | $3.75 | $ 11.25 | $4.47 | $ 13.41 | $8.03 | $ 24.09 | $4.93 | $ 14.79 |
| PLEATED | 15 1/4 x 41 1/2 x 1 | 46 | 37-0046 | EA | 14.45 | $ 664.70 | $20.79 | $ 956.34 | $12.55 | $ 577.30 | $9.81 | $ 451.26 | $28.06 | $ 1,290.76 |
| PLEATED | 15 1/4 x 53 1/2 x 1 | 9 | 37-0047 | EA | 16.65 | $ 149.85 | $23.14 | $ 208.26 | $13.45 | $ 121.05 | $11.58 | $ 104.22 | $28.06 | $ 252.54 |
| PLEATED | 15 1/4 x 65 1/2 x 1 | 6 | 37-0048 | EA | 17.8 | $ 106.80 | $24.84 | $ 149.04 | $15.91 | $ 95.46 | $11.03 | $ 66.18 | $48.20 | $ 289.20 |
| PLEATED | 15 1/4 x 66 x 1 | 5 | 37-0049 | EA | 19.25 | $ 96.25 | $24.85 | $ 124.25 | $15.91 | $ 79.55 | $12.63 | $ 63.15 | $48.20 | $ 241.00 |
| PLEATED | 15 1/4 x 77 1/2 x 1 | 81 | 37-0050 | EA | 35.5 | $ 2,875.50 | $24.84 | $ 2,012.04 | $15.91 | $ 1,288.71 | $12.91 | $ 1,045.71 | $48.20 | $ 3,904.20 |
| PLEATED | 15 3/4 x 66 x 1 | 9 | 37-0051 | EA | 19.25 | $ 173.25 | $24.85 | $ 223.65 | $15.91 | $ 143.19 | $12.73 | $ 114.57 | $48.20 | $ 433.80 |
| PLEATED | 15 3/8 x 41 1/2 x 1 | 5 | 37-0052 | EA | 14.45 | $ 72.25 | $20.79 | $ 103.95 | $12.55 | $ 62.75 | $10.60 | $ 53.00 | $28.06 | $ 140.30 |
| PLEATED | 15 3/8 x 53 1/2 x 1 | 42 | 37-0053 | EA | 16.65 | $ 699.30 | $23.14 | $ 971.88 | $13.45 | $ 564.90 | $11.74 | $ 493.08 | $28.06 | $ 1,178.52 |
| PLEATED | 15 3/8 x 53 x 1 | 5 | 37-0054 | EA | 16.65 | $ 83.25 | $23.14 | $ 115.70 | $13.45 | $ 67.25 | $11.59 | $ 57.95 | $28.06 | $ 140.30 |
| PLEATED | 15 3/8 x 77 1/2 x 1 | 9 | 37-0055 | EA | 35.5 | $ 319.50 | $24.85 | $ 223.65 | $15.91 | $ 143.19 | $13.69 | $ 123.21 | $48.20 | $ 433.80 |
| PLEATED | 15 x 18 x 1 | 75 | 37-0056 | EA | 7.65 | $ 573.75 | $9.25 | $ 693.75 | $6.07 | $ 455.25 | $8.64 | $ 648.00 | $15.07 | $ 1,130.25 |
| PLEATED | 15 x 20 x 1 | 10 | 37-0057 | EA | 3.35 | $ 33.50 | $3.58 | $ 35.80 | $3.67 | $ 36.70 | $7.47 | $ 74.70 | $4.13 | $ 41.30 |
| PLEATED | 15 x 20 x 2 | 34 | 37-0058 | EA | 3.9 | $ 132.60 | $3.48 | $ 118.32 | $3.95 | $ 134.30 | $8.26 | $ 280.84 | $4.35 | $ 147.90 |
| PLEATED | 15 x 41 1/2 x 1 | 3 | 37-0059 | EA | 14.45 | $ 43.35 | $20.79 | $ 62.37 | $12.15 | $ 36.45 | $9.71 | $ 29.13 | $28.06 | $ 84.18 |
| PLEATED | 15 x 41 x 1 | 15 | 37-0060 | EA | 14.45 | $ 216.75 | $20.79 | $ 311.85 | $12.15 | $ 182.25 | $9.71 | $ 145.65 | $28.06 | $ 420.90 |
| PLEATED | 15 x 53 x 1 | 3 | 37-0061 | EA | 15.55 | $ 46.65 | $20.79 | $ 62.37 | $13.45 | $ 40.35 | $10.44 | $ 31.32 | $28.06 | $ 84.18 |
| PLEATED | 15 x 65 x 1 | 6 | 37-0062 | EA | 17.8 | $ 106.80 | $23.14 | $ 138.84 | $15.91 | $ 95.46 | $11.26 | $ 67.56 | $48.20 | $ 289.20 |
| PLEATED | 15 x 77 x 1 | 15 | 37-0063 | EA | 35.5 | $ 532.50 | $24.84 | $ 372.60 | $15.91 | $ 238.65 | $11.99 | $ 179.85 | $48.20 | $ 723.00 |
| PLEATED | 16 x 16 x 1 | 481 | 37-0064 | EA | 3.8 | $ 1,827.80 | $4.98 | $ 2,395.38 | $3.49 | $ 1,678.69 | $8.58 | $ 4,126.98 | $5.31 | $ 2,554.11 |
| PLEATED | 16 x 18 x 1 | 15 | 37-0065 | EA | 7.65 | $ 114.75 | $9.25 | $ 138.75 | $3.77 | $ 56.55 | $8.00 | $ 120.00 | $15.07 | $ 226.05 |
| PLEATED | 16 x 20 x 1 | 37 | 37-0066 | EA | 2.65 | $ 98.05 | $3.41 | $ 126.17 | $3.27 | $ 120.99 | $7.30 | $ 270.10 | $4.13 | $ 152.81 |

| Filter Type | Dimensions | Estimated Annual Purchase QTY. | D300 Item Number | D300 UOM | ACS Unit Price | ACS Extended | Filter Svc Unit Price | Filter Svc Extended | FilterBuy Unit Price | FilterBuy Extended | Florence Unit Price | Florence Extended | Midwest Unit Price | Midwest Extended |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| PLEATED | 16 x 20 x 2 | 1161 | 37-0067 | EA | 2.75 | $ 3,192.75 | $3.37 | $ 3,912.57 | $2.99 | $ 3,471.39 | $7.59 | $ 8,811.99 | $5.32 | $ 6,176.52 |
| PLEATED | 16 x 24 x 2 | 38 | 37-0068 | EA | 4.2 | $ 159.60 | $4.31 | $ 163.78 | $4.11 | $ 156.18 | $8.15 | $ 309.70 | $4.93 | $ 187.34 |
| PLEATED | 16 x 25 x 1 | 18 | 37-0069 | EA | 3 | $ 54.00 | $3.76 | $ 67.68 | $3.65 | $ 65.70 | $7.77 | $ 139.86 | $4.46 | $ 80.28 |
| PLEATED | 16 x 25 x 2 | 539 | 37-0070 | EA | 3.1 | $ 1,670.90 | $3.82 | $ 2,058.98 | $3.91 | $ 2,107.49 | $8.20 | $ 4,419.80 | $5.11 | $ 2,754.29 |
| PLEATED | 16 x 25 x 4 | 24 | 37-0071 | EA | 6.45 | $ 154.80 | $7.46 | $ 179.04 | $5.19 | $ 124.56 | $12.73 | $ 305.52 | $8.37 | $ 200.88 |
| PLEATED | 16 x 30 x 1 | 5 | 37-0072 | EA | 5.3 | $ 26.50 | $7.50 | $ 37.50 | $4.53 | $ 22.65 | $8.33 | $ 41.65 | $8.80 | $ 44.00 |
| PLEATED | 16 x 77 1/2 x 1 | 21 | 37-0073 | EA | 38.15 | $ 801.15 | $26.75 | $ 561.75 | $15.91 | $ 334.11 | $12.07 | $ 253.47 | $48.20 | $ 1,012.20 |
| PLEATED | 17 x 18 x 1 | 111 | 37-0074 | EA | 9.05 | $ 1,004.55 | $10.41 | $ 1,155.51 | $6.79 | $ 753.69 | $8.87 | $ 984.57 | $15.07 | $ 1,672.77 |
| PLEATED | 18 x 12 x 1 | 5 | 37-0075 | EA | 7.5 | $ 37.50 | $7.55 | $ 37.75 | $9.69 | $ 48.45 | $8.56 | $ 42.80 | $15.07 | $ 75.35 |
| PLEATED | 18 x 18 x 1 | 33 | 37-0076 | EA | 4.45 | $ 146.85 | $6.94 | $ 229.02 | $4.01 | $ 132.33 | $8.58 | $ 283.14 | $5.31 | $ 175.23 |
| PLEATED | 18 x 18 x 2.5 | 1 | TBD | EA | 9.05 | $ 9.05 | $9.91 | $ 9.91 | $4.03 | $ 4.03 | $9.19 | $ 9.19 | $9.95 | $ 9.95 |
| PLEATED | 18 x 19 x 1 | 11 | 37-0077 | EA | 9.05 | $ 99.55 | $10.40 | $ 114.40 | $6.53 | $ 71.83 | $8.66 | $ 95.26 | $18.48 | $ 203.28 |
| PLEATED | 18 x 20 x 1 | 36 | 37-0078 | EA | 4 | $ 144.00 | $4.83 | $ 173.88 | $4.13 | $ 148.68 | $8.06 | $ 290.16 | $5.31 | $ 191.16 |
| PLEATED | 18 x 20 x 2 | 25 | TBD | EA | 4.75 | $ 118.75 | $6.17 | $ 154.25 | $4.63 | $ 115.75 | $9.19 | $ 229.75 | $6.93 | $ 173.25 |
| PLEATED | 18 x 24 x 2 | 70 | 37-0079 | EA | 4.45 | $ 311.50 | $4.41 | $ 308.70 | $4.39 | $ 307.30 | $8.46 | $ 592.20 | $6.26 | $ 438.20 |
| PLEATED | 19 1/2 x 22 x 1 | 5 | 37-0080 | EA | 9.75 | $ 48.75 | $11.57 | $ 57.85 | $6.47 | $ 32.35 | $8.97 | $ 44.85 | $18.48 | $ 92.40 |
| PLEATED | 19 x 18 x 1 | 5 | 37-0081 | EA | 9.05 | $ 45.25 | $10.40 | $ 52.00 | $6.53 | $ 32.65 | $8.66 | $ 43.30 | $18.48 | $ 92.40 |
| PLEATED | 20 x 10 x 2 | 5 | 37-0082 | EA | 4.05 | $ 20.25 | $5.04 | $ 25.20 | $4.79 | $ 23.95 | $9.81 | $ 49.05 | $3.80 | $ 19.00 |
| PLEATED | 20 x 19 x 1 | 9 | 37-0083 | EA | 9.05 | $ 81.45 | $10.40 | $ 93.60 | $5.06 | $ 45.54 | $8.16 | $ 73.44 | $15.07 | $ 135.63 |
| PLEATED | 20 x 20 x 1 | 252 | 37-0084 | EA | 2.9 | $ 730.80 | $3.85 | $ 970.20 | $3.06 | $ 771.12 | $7.77 | $ 1,958.04 | $4.56 | $ 1,149.12 |
| PLEATED | 20 x 20 x 2 | 1101 | 37-0085 | EA | 3.15 | $ 3,468.15 | $4.22 | $ 4,646.22 | $3.97 | $ 4,370.97 | $8.10 | $ 8,918.10 | $6.11 | $ 6,727.11 |
| PLEATED | 20 x 23 x 1 | 33 | 37-0086 | EA | 9.75 | $ 321.75 | $11.57 | $ 381.81 | $4.75 | $ 156.75 | $8.77 | $ 289.41 | $18.48 | $ 609.84 |
| PLEATED | 20 x 24 x 2 | 183 | 37-0087 | EA | 4.7 | $ 860.10 | $4.47 | $ 818.01 | $4.81 | $ 880.23 | $8.66 | $ 1,584.78 | $5.62 | $ 1,028.46 |
| PLEATED | 20 x 25 x 1 | 9 | 37-0088 | EA | 3.35 | $ 30.15 | $4.33 | $ 38.97 | $4.07 | $ 36.63 | $8.20 | $ 73.80 | $4.93 | $ 44.37 |
| PLEATED | 20 x 25 x 2 | 1835 | 37-0089 | EA | 3.75 | $ 6,881.25 | $4.40 | $ 8,074.00 | $4.49 | $ 8,239.15 | $8.74 | $ 16,037.90 | $5.62 | $ 10,312.70 |
| PLEATED | 20 x 30 x 1 | 68 | 37-0090 | EA | 5.55 | $ 377.40 | $5.63 | $ 382.84 | $4.73 | $ 321.64 | $8.46 | $ 575.28 | $6.99 | $ 475.32 |
| PLEATED | 24 x 20 x 2 | 100 | 37-0091 | EA | 4.7 | $ 470.00 | $4.47 | $ 447.00 | $4.81 | $ 481.00 | $8.66 | $ 866.00 | $5.62 | $ 562.00 |
| PLEATED | 24 x 24 x 2 | 1012 | 37-0092 | EA | 4.25 | $ 4,301.00 | $4.89 | $ 4,948.68 | $4.81 | $ 4,867.72 | $9.19 | $ 9,300.28 | $6.50 | $ 6,578.00 |
| PLEATED | 24 x 24 x 4 | 18 | 37-0093 | EA | 8.35 | $ 150.30 | $10.49 | $ 188.82 | $7.41 | $ 133.38 | $14.45 | $ 260.10 | $10.86 | $ 195.48 |
| PLEATED | 25 x 16 x 2 | 63 | 37-0094 | EA | 3.1 | $ 195.30 | $4.07 | $ 256.41 | $3.91 | $ 246.33 | $8.20 | $ 516.60 | $5.11 | $ 321.93 |
| PLEATED | 25 x 25 x 2 | 35 | 37-0095 | EA | 6 | $ 210.00 | $5.63 | $ 197.05 | $6.29 | $ 220.15 | $9.73 | $ 340.55 | $7.11 | $ 248.85 |
| PLEATED | 33 1/2 x 9 x 1 | 6 | 37-0096 | EA | 11.75 | $ 70.50 | $10.40 | $ 62.40 | $7.73 | $ 46.38 | $9.42 | $ 56.52 | $18.48 | $ 110.88 |
| PLEATED | 42 x 9 x 1 | 6 | 37-0097 | EA | 11.75 | $ 70.50 | $14.94 | $ 89.64 | $11.37 | $ 68.22 | $10.01 | $ 60.06 | $18.48 | $ 110.88 |

| Filter Type | Dimensions | Estimated Annual Purchase QTY. | D300 Item Number | D300 UOM | ACS Unit Price | ACS Extended | Filter Svc Unit Price | Filter Svc Extended | FilterBuy Unit Price | FilterBuy Extended | Florence Unit Price | Florence Extended | Midwest Unit Price | Midwest Extended |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| PLEATED | 5 1/2 x 18 x 1 | 3 | 37-0098 | EA | 7.15 | $ 21.45 | $7.47 | $ 22.41 | $5.93 | $ 17.79 | $8.31 | $ 24.93 | $15.07 | $ 45.21 |
| PLEATED | 7 x 41 1/2 x 1 | 6 | 37-0099 | EA | 7.65 | $ 45.90 | $12.61 | $ 75.66 | $11.37 | $ 68.22 | $10.18 | $ 61.08 | $18.86 | $ 113.16 |
| PLEATED | 7 x 60 1/2 x 1 | 3 | 37-0100 | EA | 12.65 | $ 37.95 | $16.73 | $ 50.19 | $14.93 | $ 44.79 | $11.63 | $ 34.89 | $23.11 | $ 69.33 |
| PLEATED | 8 1/8 x 33 1/8 x 1 | 6 | 37-0101 | EA | 9.95 | $ 59.70 | $9.25 | $ 55.50 | $7.73 | $ 46.38 | $9.57 | $ 57.42 | $18.48 | $ 110.88 |
| PLEATED | 8 7/8 x 24 1/8 x 1 | 11 | TBD | EA | 7.5 | $ 82.50 | $8.37 | $ 92.07 | $5.93 | $ 65.23 | $8.39 | $ 92.29 | $15.07 | $ 165.77 |
| PLEATED | 8 7/8 x 24 x 1 | 5 | 37-0102 | EA | 7.5 | $ 37.50 | $8.37 | $ 41.85 | $5.93 | $ 29.65 | $8.39 | $ 41.95 | $15.07 | $ 75.35 |
| PLEATED | 8 7/8 x 29 1/8 x 1 | 3 | 37-0103 | EA | 7.65 | $ 22.95 | $9.25 | $ 27.75 | $5.93 | $ 17.79 | $9.30 | $ 27.90 | $15.07 | $ 45.21 |
| PLEATED | 8 7/8 x 61 x 1 | 36 | 37-0104 | EA | 13.55 | $ 487.80 | $18.49 | $ 665.64 | $14.93 | $ 537.48 | $11.17 | $ 402.12 | $28.06 | $ 1,010.16 |
| PLEATED | 8 x 8 x 1 | 1 | TBD | EA | 7.15 | $ 7.15 | $6.31 | $ 6.31 | $5.93 | $ 5.93 | $6.83 | $ 6.83 | $15.07 | $ 15.07 |
| PLEATED | 8 x 10 x 1 | 180 | 37-0105 | EA | 7.15 | $ 1,287.00 | $6.31 | $ 1,135.80 | $5.93 | $ 1,067.40 | $7.72 | $ 1,389.60 | $15.07 | $ 2,712.60 |
| PLEATED | 8 x 21 x 1 | 24 | 37-0106 | EA | 7.35 | $ 176.40 | $7.47 | $ 179.28 | $5.93 | $ 142.32 | $8.56 | $ 205.44 | $15.07 | $ 361.68 |
| PLEATED | 8 x 25 x 2 | 12 | 37-0107 | EA | 8.6 | $ 103.20 | $8.37 | $ 100.44 | $6.87 | $ 82.44 | $9.99 | $ 119.88 | $15.82 | $ 189.84 |
| PLEATED | 8 x 31 x 1 | 5 | 37-0108 | EA | 7.5 | $ 37.50 | $8.37 | $ 41.85 | $7.73 | $ 38.65 | $9.22 | $ 46.10 | $18.86 | $ 94.30 |
| PLEATED | 8 x 32 x 1 | 6 | 37-0109 | EA | 7.65 | $ 45.90 | $9.25 | $ 55.50 | $7.73 | $ 46.38 | $9.28 | $ 55.68 | $18.86 | $ 113.16 |
| PLEATED | 8 x 41 x 1 | 3 | 37-0110 | EA | 11.75 | $ 35.25 | $14.94 | $ 44.82 | $11.37 | $ 34.11 | $9.88 | $ 29.64 | $18.96 | $ 56.88 |
| PLEATED | 8 x 46 x 1 | 3 | 37-0111 | EA | 11.75 | $ 35.25 | $14.94 | $ 44.82 | $11.37 | $ 34.11 | $10.49 | $ 31.47 | $18.96 | $ 56.88 |
| PLEATED | 9 5/8 x 23 x 2 | 6 | 37-0112 | EA | 8.6 | $ 51.60 | $9.18 | $ 55.08 | $6.05 | $ 36.30 | $9.78 | $ 58.68 | $15.82 | $ 94.92 |
| PLEATED | 9 x 19 x 1 | 8 | 37-0113 | EA | 7.35 | $ 58.80 | $7.47 | $ 59.76 | $5.93 | $ 47.44 | $8.49 | $ 67.92 | $15.07 | $ 120.56 |
| PLEATED | 9 x 24 x 1 | 72 | 37-0114 | EA | 7.5 | $ 540.00 | $8.37 | $ 602.64 | $5.93 | $ 426.96 | $8.82 | $ 635.04 | $15.07 | $ 1,085.04 |
| PLEATED | 9 x 31 x 1 | 63 | 37-0115 | EA | 7.65 | $ 481.95 | $9.25 | $ 582.75 | $7.73 | $ 486.99 | $9.28 | $ 584.64 | $18.86 | $ 1,188.18 |
| PLEATED | 9 x 34 x 1 | 24 | 37-0116 | EA | 11.75 | $ 282.00 | $10.40 | $ 249.60 | $7.73 | $ 185.52 | $9.48 | $ 227.52 | $18.96 | $ 455.04 |
| PLEATED | 9 x 52 x 1 | 12 | 37-0117 | EA | 12.65 | $ 151.80 | $16.73 | $ 200.76 | $11.37 | $ 136.44 | $11.07 | $ 132.84 | $21.67 | $ 260.04 |
| PLEATED | 9 x 65 1/2 x 1 | 5 | 37-0118 | EA | 13.55 | $ 67.75 | $18.49 | $ 92.45 | $14.93 | $ 74.65 | $12.07 | $ 60.35 | $28.06 | $ 140.30 |
| PLEATED | 9 x 65 x 1 | 6 | 37-0119 | EA | 13.55 | $ 81.30 | $18.49 | $ 110.94 | $14.93 | $ 89.58 | $12.11 | $ 72.66 | $28.06 | $ 168.36 |
| PLEATED | 9 x 75 x 1 | 5 | 37-0120 | EA | 24.5 | $ 122.50 | $20.79 | $ 103.95 | $14.43 | $ 72.15 | $12.93 | $ 64.65 | $28.06 | $ 140.30 |
| BAG TYPE | 12 x 24 x 21 | 15 | 37-0121 | EA | 29.4 | $ 441.00 | $21.36 | $ 320.40 | $24.42 | $ 366.30 | $41.10 | $ 616.50 | $58.67 | $ 880.05 |

| Filter Type | Dimensions | Estimated Annual Purchase QTY. | D300 Item Number | D300 UOM | ACS Unit Price | ACS Extended | Filter Svc Unit Price | Filter Svc Extended | FilterBuy Unit Price | FilterBuy Extended | Florence Unit Price | Florence Extended | Midwest Unit Price | Midwest Extended |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| BAG TYPE | 24 x 24 x 21 | 104 | 37-0122 | EA | 52.1 | $ 5,418.40 | $40.82 | $ 4,245.28 | $30.33 | $ 3,154.32 | $41.10 | $ 4,274.40 | $70.72 | $ 7,354.88 |
| PLEATED | 15 x 25 x 4 | 5 | 37-0126 | EA | 17.9 | $ 89.50 | $23.41 | $ 117.05 | $7.59 | $ 37.95 | $11.86 | $ 59.30 | $23.26 | $ 116.30 |
| PLEATED | 17 x 19 x 1 | 23 | 37-0127 | EA | 9.05 | $ 208.15 | $10.40 | $ 239.20 | $6.79 | $ 156.17 | $8.03 | $ 184.69 | $18.48 | $ 425.04 |
| PLEATED | 20 x 22 x 1 | 21 | 37-0128 | EA | 4.65 | $ 97.65 | $6.96 | $ 146.16 | $4.07 | $ 85.47 | $8.39 | $ 176.19 | $18.48 | $ 388.08 |
| PLEATED | 20 x 27 x 1 | 24 | 37-0129 | EA | 10.45 | $ 250.80 | $12.43 | $ 298.32 | $7.13 | $ 171.12 | $9.04 | $ 216.96 | $18.48 | $ 443.52 |
| PLEATED | 41 1/2 x 15 x 1 | 5 | 37-0130 | EA | 14.45 | $ 72.25 | $20.79 | $ 103.95 | $12.15 | $ 60.75 | $8.91 | $ 44.55 | $28.06 | $ 140.30 |
| PLEATED | 8 7/8 x 24 1/8 x 1 | 51 | 37-0131 | EA | 7.5 | $ 382.50 | $8.37 | $ 426.87 | $5.93 | $ 302.43 | $8.39 | $ 427.89 | $15.07 | $ 768.57 |
| PLEATED | 8 x 52 x 1 | 6 | 37-0132 | EA | 12.65 | $ 75.90 | $16.73 | $ 100.38 | $11.37 | $ 68.22 | $10.54 | $ 63.24 | $21.67 | $ 130.02 |
| PLEATED | 16 3/4 x 77 x 1 | 5 | 37-0133 | EA | 38.15 | $ 190.75 | $26.75 | $ 133.75 | $17.57 | $ 87.85 | $13.49 | $ 67.45 | $48.20 | $ 241.00 |
| PLEATED | 13 1/2 x 13 1/2 x 1 | 30 | 37-0134 | EA | 7.35 | $ 220.50 | $7.47 | $ 224.10 | $5.67 | $ 170.10 | $7.24 | $ 217.20 | $15.07 | $ 452.10 |
| PLEATED | 16 x 24 x 4 | 5 | 37-0135 | EA | 17.9 | $ 89.50 | $9.04 | $ 45.20 | $6.59 | $ 32.95 | $13.29 | $ 66.45 | $23.27 | $ 116.35 |
| PLEATED | 19 x 17 x 1 | 5 | 37-0136 | EA | 9.05 | $ 45.25 | $10.40 | $ 52.00 | $6.53 | $ 32.65 | $8.03 | $ 40.15 | $18.48 | $ 92.40 |
| PLEATED | 20 x 18 x 1 | 5 | 37-0137 | EA | 4 | $ 20.00 | $4.83 | $ 24.15 | $4.13 | $ 20.65 | $8.06 | $ 40.30 | $5.31 | $ 26.55 |
| PLEATED | 20 x 24 x 4 | 54 | 37-0138 | EA | 8.55 | $ 461.70 | $8.56 | $ 462.24 | $7.03 | $ 379.62 | $14.05 | $ 758.70 | $10.10 | $ 545.40 |
| PLEATED | 14 x 24 x 1 | 57 | 37-0139 | EA | 4.1 | $ 233.70 | $5.94 | $ 338.58 | $3.81 | $ 217.17 | $7.54 | $ 429.78 | $5.00 | $ 285.00 |
| PLEATED | 14 x 30 x 1 | 24 | 37-0140 | EA | 5.15 | $ 123.60 | $7.50 | $ 180.00 | $4.37 | $ 104.88 | $7.88 | $ 189.12 | $8.80 | $ 211.20 |
| PLEATED | 10 x 10 x 1 | 5 | 37-0141 | EA | 4.55 | $ 22.75 | $3.26 | $ 16.30 | $3.11 | $ 15.55 | $6.88 | $ 34.40 | $5.00 | $ 25.00 |
| 8 POCKET | 24 x 24 x 22 | 4 | 37-0142 | EA | 52.1 | $ 208.40 | $40.82 | $ 163.28 | $30.33 | $ 121.32 | $53.16 | $ 212.64 | $70.72 | $ 282.88 |
| PLEATED | 20 x 25 x 4 | 75 | 37-0143 | EA | 7.8 | $ 585.00 | $8.51 | $ 638.25 | $6.97 | $ 522.75 | $13.87 | $ 1,040.25 | $10.28 | $ 771.00 |
| PLEATED | 31 x 15 x 1 | 5 | 37-0144 | EA | 9.75 | $ 48.75 | $7.50 | $ 37.50 | $7.29 | $ 36.45 | $7.37 | $ 36.85 | $21.67 | $ 108.35 |
| PLEATED | 18 x 20 x 2 | 150 | 37-0145 | EA | 4.75 | $ 712.50 | $6.17 | $ 925.50 | $4.63 | $ 694.50 | $9.19 | $ 1,378.50 | $6.93 | $ 1,039.50 |
| PLEATED | 20 x 20 x 4 | 18 | 37-0146 | EA | 6.8 | $ 122.40 | $7.41 | $ 133.38 | $6.29 | $ 113.22 | $12.83 | $ 230.94 | $11.11 | $ 199.98 |
| PLEATED | 20x20x1 | 96 | 37-0147 | EA | 2.9 | $ 278.40 | $3.85 | $ 369.60 | $3.06 | $ 293.76 | $7.77 | $ 745.92 | $4.56 | $ 437.76 |
| PLEATED | 18X16X1 | 24 | 37-0148 | EA | 7.65 | $ 183.60 | $9.25 | $ 222.00 | $3.77 | $ 90.48 | $8.00 | $ 192.00 | $15.07 | $ 361.68 |
| PLEATED | 15 5/8x15 5/8x1 | 5 | 37-0149 | EA | 7.65 | $ 38.25 | $8.37 | $ 41.85 | $5.89 | $ 29.45 | $8.36 | $ 41.80 | $15.07 | $ 75.35 |
| PLEATED | 15 1/2x19 1/2x1 | 5 | 37-0150 | EA | 3.8 | $ 19.00 | $10.40 | $ 52.00 | $5.67 | $ 28.35 | $8.97 | $ 44.85 | $18.48 | $ 92.40 |
| PLEATED | 13 1/2x15 1/2x1 | 5 | 37-0151 | EA | 7.5 | $ 37.50 | $8.37 | $ 41.85 | $5.93 | $ 29.65 | $8.25 | $ 41.25 | $15.07 | $ 75.35 |
| PLEATED | 16 1/2x17 1/2x1 | 5 | 37-0152 | EA | 7.65 | $ 38.25 | $9.25 | $ 46.25 | $6.79 | $ 33.95 | $8.56 | $ 42.80 | $15.07 | $ 75.35 |
| PLEATED | 9 1/2x11/1/2x1 | 5 | 37-0153 | EA | 7.15 | $ 35.75 | $6.31 | $ 31.55 | $5.71 | $ 28.55 | $7.82 | $ 39.10 | $15.07 | $ 75.35 |
| PLEATED | 7 1/2x9 1/2x1 | 5 | 37-0154 | EA | 7.15 | $ 35.75 | $6.31 | $ 31.55 | $5.93 | $ 29.65 | $6.83 | $ 34.15 | $15.07 | $ 75.35 |
| | | | | **GRAND TOTAL** | | **80,337.50** | | **88,856.85** | | **$69,542.91** | | **$ 105,099.27** | | **$ 140,040.48** |

**ALTERNATE FILTER ITEMS**

| | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| ROLL TYPE | 31 TC Tri- Dek # 15 Auto Roll | 5 | 37-0123 | EA | No Bid | | $186.23 | $ 931.15 | No Bid | | $194.08 | $ 970.40 | No Bid | |
| ROLL TYPE | 41 TC Tri- Dek # 15 Auto Roll | 5 | 37-0124 | EA | No Bid | | $209.35 | $ 1,046.75 | No Bid | | $230.48 | $ 1,152.40 | No Bid | |
| ROLL TYPE | 50 TC Tri- Dek # 15 Auto Roll | 5 | 37-0125 | EA | No Bid | | $212.95 | $ 1,064.75 | No Bid | | $224.91 | $ 1,124.55 | No Bid | |
| | | | | **ROLL TOTAL** | | | | **$ 3,042.65** | | | | **$ 3,247.35** | | |

**COMMUNITY UNIT SCHOOL DISTRICT NO. 300**
**BOARD of EDUCATION MEMO**

**DATE:** **Apr 28, 2023**

**TO:** Susan Harkin, Superintendent
Board of Education

**From:** Jon Mickle
Director of Facilities

| **Presented at the following Board Meetings** | |
|---|---|
| **Board Operations Committee** | 05/09/2023 |
| **Policy/Legislative** | |
| **School Utilization** | |
| **BOE 1st Reading** | 05/09/2023 |
| **BOE 2nd Reading** | 05/23/2023 |

**SUBJECT:** **Approval of Installation for Wheelchair Swings Bid**

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**Background**

The Wheelchair Accessible Swing project was submitted to the CFOC in July; it received full support from the committee as it will provide six buildings with Wheelchair accessible swings for their outdoor areas.

Since then, we have engaged with our architect to ensure the placement of the swings and to assist with preparing the bid for the installation services. The bid was released on March 31st and opened on April 20th, and we only had one vendor submit a bid.

The installation of this project is very in-depth and labor-intensive. Paul Herra Construction of Marengo Il. was the bidder at the cost of $202,380.00

**Administrative Recommendation**

The administration recommends awarding the bid for installing the six swing sets to the following:
Paul Herrera Construction Co, Marengo, IL, for $202,380.00

**Fiscal Impact**

The IDEA Grant is fully funding this project.

**COMMUNITY UNIT SCHOOL DISTRICT 300**

**Installation of ADA Swings**

**Thursday, April 20, 2023, 10:00 AM - Virtual**

| COMPANY | References | Certifications | W-9 | Vendor App | Addendum 1 | Signed Bid Response Form | Bid Bond | Base Bid |
|---|---|---|---|---|---|---|---|---|
| Hacienda Landscaping, Inc. | | | | | | | | |
| Innovation Landscape, Inc | | | | | | | | |
| Paul Herrera Construction | Y | Y | Y | Y | Y | Y | Y | $ 202,380.00 |
| RecWise | | | | | | | | |
| Yellowstone Landscape | | | | | | | | |

**ADMINISTRATION RECOMMENDS**

**Paul Herrera Construction Co., Marengo, IL -** Award installation of ADA swings for an estimated amount of **$202,380.00.**

| COMPANY | Algonquin Lakes | deLacey | DMS | Eastview | Gilberts | Lincoln Prarie | Allowance | Base Bid |
|---|---|---|---|---|---|---|---|---|
| Paul Herrera Construction | **$ 28,730.00** | **$ 28,730.00** | **$ 28,730.00** | **$ 28,730.00** | **$ 28,730.00** | **$ 28,730.00** | **$ 30,000.00** | **$ 202,380.00** |

**COMMUNITY UNIT SCHOOL DISTRICT NO. 300**
**BOARD of EDUCATION MEMO**

**DATE:** **May 9, 2023**

**TO:** Susan Harkin, Superintendent
Board of Education

**FROM:** Jonathan Mickle
Director of Facilities

| **Presented at the following Board Meetings** | |
|---|---|
| **Board Operations Committee** | 05/09/2023 |
| **Policy/Legislative** | |
| **School Utilization** | |
| **BOE 1st Reading** | 05/09/2023 |
| **BOE 2nd Reading** | 05/23/2023 |

**SUBJECT:** **Operations Large Equipment Bid Equipment – B & G, Transportation and DCHS**

## Background

The mowers at Hampshire High School and Buildings & Grounds are 15 years old, are at the end of their usable life, and require replacements. Existing mowers will be placed on Public Surplus auction and sold as is.

The airlift, tire changer, and balancer for Transportation are over ten years old, no longer functional, and too costly to repair. Transportation needs (2) additional Heavy Duty rolling jacks. Existing equipment will be placed on Public Surplus auction and sold as is.

The Gator at Dundee Crown High School is too costly to repair and requires replacement. The existing Gator will be kept at DCHS for parts.

The bid package for Equipment was released on March 16, 2023. Bids were opened on April 6, 2023. Twenty-nine vendors downloaded the bid documents from BidNet and four submitted bids.

## Administrative Recommendation

Award the bid as follows:

**AHW LLC in Hampshire, IL**: Award purchase of John Deere Gator and accessories for $28,710.72.

**W.W. Grainger in Lake Forest, IL**: Award purchase of Toro 7500-D mower, Grey KL-20 airlift, Hunter tire changer, balancer, and accessories for $113,981.65.

**Reinders, Inc., in Sussex, WI:** Award purchase of Toro Groundsmaster 5900 and accessories for $146,873.05.

**Rotary Lift in Madison, IN:** Award purchase of Heavy Duty Rolling Jacks for $24,470.22.

## Fiscal Impact

The total award amount is $314,035.64.

- The gator ($28,710.72) will be paid for by Dundee Crown High School's owed to the building account. Ground equipment ($215,990.35) will be paid for by the Operations and Maintenance Fund 20. Transportation equipment ($69,334.57) will be paid for by Transportation Fund 40.

**COMMUNITY UNIT SCHOOL DISTRICT 300**
**Equipment for B&G, Transportation and DCHS**
**Thursday, April 6, 2023, 11:00 AM - Virtual**

| COMPANY | References | Certifications | W-9 | Vendor App | Addendum 1 | Signed Bid Response Form | Comments |
|---|---|---|---|---|---|---|---|
| AHW LLC | N | N | Y | Y | N | N | IL Asso of County Board Members 22- |
| W.W. Grainger | N | N | Y | Y | N | N | Sourcewell #091422-WWG |
| Reinders, Inc. | Y | Y | Y | Y | N | Y | |
| Rotary Lift | N | N | Y | Y | N | N | HGAC Contract # FL03-21 |
| Advantage Knights Inc | | | | | | | |
| Arlington Power Equipment | | | | | | | |
| Atlas Bobcat | | | | | | | |
| Automotive Equipment Specialists | | | | | | | |
| Beacon Mobility | | | | | | | |
| Crowne Industries, Ltd | | | | | | | |
| Epiphany Products LLC | | | | | | | |
| factory motor parts | | | | | | | |
| Feldman Ford | | | | | | | |
| Gray Manufacturing Company, Inc. | | | | | | | |
| Logistics365, Inc. | | | | | | | |
| Midwest Power Equipment | | | | | | | |
| Mohawk Resources Ltd | | | | | | | |
| Morbark LLC | | | | | | | |
| MTS Transportations | | | | | | | |
| North America Procurement Council, Inc. PBC | | | | | | | |
| O'Reilly Auto Parts | | | | | | | |
| Power Equipment Distributors Inc | | | | | | | |
| RCSG | | | | | | | |
| Russo Power | | | | | | | |
| Safeway Transportation Services Corp. | | | | | | | |
| Standard Industrial & Automotive | | | | | | | |
| Student Transportation of America | | | | | | | |
| The Lion Electric Co. USA Inc. | | | | | | | |
| Wisecom Technology | | | | | | | |

**ADMINISTRATION RECOMMENDS:**

**AHW LLC in Hampshire, IL**: Award purchase of John Deere gator and accessories in the amount of **$28,710.71.**
**W.W. Grainger in Lake Forest, IL**: Award purchase of Toro 7500-D mower, Grey KL-20 air lift, Hunter tire changer, balancer and accessories in the amount of **$113,981.65**.

**Reinders, Inc., in Sussex, WI**: Award purchase of Toro Groundsmaster 5900 and accessories in the amount of $**146,873.05.**
**Rotary Lift in Madison, IN**: Award purchase of HD Rolling Jack in the amount of $**24,470.22**

**COMMUNITY UNIT SCHOOL DISTRICT 300**

**Equipment for B&G, Transportation and DCHS**

**Thursday, April 6, 2023, 11:00 AM - Virtual**

| COMPANY | Toro | Seat Cover | MVP Kit | Drivetrain | Toro | Grey | Hunter | Hunter | Hunter | Hunter | Hunter | Hunter | R-RJ150BK | John Deere | Total Award |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| AHW LLC | No Bid | No Bid | No Bid | No Bid | No Bid | No Bid | No Bid | No Bid | No Bid | No Bid | No Bid | No Bid | No Bid | $ 28,710.72 | **$ 28,710.72** |
| W.W. Grainger | No Bid | No Bid | No Bid | No Bid | $ 69,117.30 | $ 7,992.02 | $ 13,158.36 | $ 1,988.86 | $ 18,011.32 | $ 1,552.21 | $ 1,803.39 | $ 358.19 | No Bid | No Bid | **$113,981.65** |
| Reinders, Inc. | $ 140,878.99 | $ 46.65 | $ 400.41 | $ 5,547.00 | No Bid | No Bid | No Bid | No Bid | No Bid | No Bid | No Bid | No Bid | No Bid | No Bid | **$146,873.05** |
| Rotary Lift | No Bid | No Bid | No Bid | No Bid | No Bid | No Bid | No Bid | No Bid | No Bid | No Bid | No Bid | No Bid | $ 24,470.22 | No Bid | **$ 24,470.22** |

**COMMUNITY UNIT SCHOOL DISTRICT NO. 300**
**BOARD of EDUCATION MEMO**

**DATE:** **April 25, 2023**

**TO:** Susan Harkin, Superintendent
Board of Education

**FROM:** Diane C. White
Director of Purchasing

| **Presented at the following Board Meetings** | |
|---|---|
| **Board Operations Committee** | 05/09/2023 |
| **Policy/Legislative** | |
| **School Utilization** | |
| **BOE 1st Reading** | 05/09/2023 |
| **BOE 2nd Reading** | 05/23/2023 |

**SUBJECT:** **Physical Education Uniforms Bids**

**Background**

PE uniforms are purchased for middle and high school students who dress for PE classes daily. The PE uniforms are sold at registration in the summer and throughout the school year at each school site. Individual students pay for the cost of the uniforms as part of their student fees.

The bid package for PE uniforms was released on February 14, 2023. Bids were opened on March 16, 2023. Thirty-seven vendors downloaded the bid documents from BidNet. Six vendors submitted bids, with nine bid options submitted. This bid was for both printed shirts and shorts.

The contract term is from May 24, 2023 through March 31, 2024, with the possibility of two (2) full-year extensions, April 1, 2024 - March 31, 2025 and April 1, 2025 - March 31, 2026.

**Recommendation**

The administration recommends awarding the bid as follows:
**Educational Products, Inc. of Carrolton, TX:** Award contract pricing for PE Uniforms (shirts and shorts). Individual shirt and short pricing is included on the bid tab.

**Fiscal Impact**

The total estimated award amount is $50,826.60 and is funded through student fees for uniforms.

**COMMUNITY UNIT SCHOOL DISTRICT 300**
**Contract Pricing for Physical Education Uniforms**
**Thursday, March 16, 10:00 AM - Virtual**

| COMPANY | References | Certifications | W-9 & Vendor App. | Addendum 1 | Addendum 2 | Bid Response Form A | Bid Response Form B | Sample | Comments |
|---|---|---|---|---|---|---|---|---|---|
| Educational Products Inc. | Y | Y | Y | Y | Y | Y | Y | Y | |
| Emandel Solutions Inc DBA Hyperstitch | Y | Y | Y | Y | Y | Y | Y | Y | |
| Fsp Designs | | | Y | Y | Y | | Y | Y | |
| Jonahs Enterprises Inc. | Y | Y | Y | Y | Y | Y | Y | N | |
| Riddell, Incorporated | Y | Y | Y | Y | Y | Y | Y | | |
| Triangle Sports Inc. | Y | Y | Y | Y | Y | Y | Y | Y | |
| 2 Roosters | | | | | | | | | |
| Allied Solutions | | | | | | | | | |
| Amalgamated Services Inc | | | | | | | | | |
| American Filing Solutions | | | | | | | | | |
| Aoc Impressions, Llc | | | | | | | | | |
| Armstrong Project, Llc | | | | | | | | | |
| Blink Marketing Inc | | | | | | | | | |
| Bob Barker Company, Inc. | | | | | | | | | |
| Bsn Sports/Passon's Sports | | | | | | | | | |
| Bully Mode Graphics | | | | | | | | | |
| Ed Luberda | | | | | | | | | |
| Forever Grace, Llc | | | | | | | | | |
| Image First Uniforms Dba Madim LLC | | | | | | | | | |
| International Promotional Ideas Inc. | | | | | | | | | |
| It's Greek To Me Inc. Dba Champion Teamwear | | | | | | | | | |
| Lands' End Business Outfitters | | | | | | | | | |
| LCD Uniforms And Gear LLC | | | | | | | | | |
| Local Shirt Company | | | | | | | | | |
| Middleman Media Llc | | | | | | | | | |
| Moxie Fitness Apparel | | | | | | | | | |
| Nonstop Promotions | | | | | | | | | |
| One Stone Apparel | | | | | | | | | |
| Pg Creative Inc. | | | | | | | | | |
| Pyramid School Products | | | | | | | | | |
| School Wholesale Supplies Llc | | | | | | | | | |
| Seaside Companies | | | | | | | | | |
| Uniforms & Accessories Warehouse | | | | | | | | | |

**ADMINISTRATION RECOMMENDS:**
**Educational Products, Inc. of Carrollton, TX**: Award contract pricing for PE Uniforms (shirt and shorts).
The total estimated award amount is $50,826.60.

**COMMUNITY UNIT SCHOOL DISTRICT 300**
**Contract Pricing for Physical Education Uniforms**
**Thursday, March 16, 10:00 AM - Virtual**

| | | | | | VENDOR | Educational Products | | FSP Designs | | Hyperstitch | | Jonah's Enterprises Inc. | | Riddell | | Triangle Sports Inc. (1) | | Triangle Sports Inc. (2) | | Triangle Sports Inc. (3) | | Triangle Sports Inc. (4) | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| D300 Item # | D300 Item Description | Size | D300 UOM | Estimated Purchase Amount | | Vendor Unit Price | Vendor Extended Cost | Vendor Unit Price | Vendor Extended Cost | Vendor Unit Price | Vendor Extended Cost | Vendor Unit Price | Vendor Extended Cost | Vendor Unit Price | Vendor Extended Cost | Vendor Unit Price | Vendor Extended Cost | Vendor Unit Price | Vendor Extended Cost | Vendor Unit Price | Vendor Extended Cost | Vendor Unit Price | Vendor Extended Cost |
| 35-0002 | SHIRT, PE, GREY W/LOGO | Small | EA | 1195 | | $3.95 | $ 4,720.25 | $4.50 | $ 5,377.50 | $5.31 | $ 6,345.45 | $9.56 | $ 11,424.20 | $5.30 | $ 6,333.50 | $4.85 | $ 5,795.75 | $4.85 | $ 5,795.75 | $4.85 | $ 5,795.75 | $4.72 | $ 5,640.40 |
| 35-0003 | SHIRT, PE, GREY W/LOGO | Medium | EA | 1515 | | $3.95 | $ 5,984.25 | $4.50 | $ 6,817.50 | $5.31 | $ 8,044.65 | $9.56 | $ 14,483.40 | $5.30 | $ 8,029.50 | $4.85 | $ 7,347.75 | $4.85 | $ 7,347.75 | $4.85 | $ 7,347.75 | $4.72 | $ 7,150.80 |
| 35-0004 | SHIRT, PE, GREY W/LOGO | Large | EA | 1185 | | $3.95 | $ 4,680.75 | $4.50 | $ 5,332.50 | $5.31 | $ 6,292.35 | $9.56 | $ 11,328.60 | $5.30 | $ 6,280.50 | $4.85 | $ 5,747.25 | $4.85 | $ 5,747.25 | $4.85 | $ 5,747.25 | $4.72 | $ 5,593.20 |
| 35-0005 | SHIRT, PE, GREY W/LOGO | XL | EA | 425 | | $3.95 | $ 1,678.75 | $4.50 | $ 1,912.50 | $5.31 | $ 2,256.75 | $11.93 | $ 5,070.25 | $5.30 | $ 2,252.50 | $4.85 | $ 2,061.25 | $4.85 | $ 2,061.25 | $4.85 | $ 2,061.25 | $4.72 | $ 2,006.00 |
| 35-0006 | SHIRT, PE, GREY W/LOGO | 2XL | EA | 210 | | $5.95 | $ 1,249.50 | $6.50 | $ 1,365.00 | $6.31 | $ 1,325.10 | $13.63 | $ 2,862.30 | $7.30 | $ 1,533.00 | $6.75 | $ 1,417.50 | $6.75 | $ 1,417.50 | $6.75 | $ 1,417.50 | $6.75 | $ 1,417.50 |
| 35-0007 | SHIRT, PE, GREY W/LOGO | 3XL | EA | 35 | | $5.95 | $ 208.25 | $7.50 | $ 262.50 | $7.31 | $ 255.85 | $13.63 | $ 477.05 | $8.30 | $ 290.50 | $7.75 | $ 271.25 | $7.75 | $ 271.25 | $7.75 | $ 271.25 | $7.99 | $ 279.65 |
| 35-0023 | SHIRT, PE, GREY W/LOGO | 4XL | EA | 40 | | $5.95 | $ 238.00 | $7.50 | $ 300.00 | $8.31 | $ 332.40 | $13.63 | $ 545.20 | $9.30 | $ 372.00 | $7.75 | $ 310.00 | $7.75 | $ 310.00 | $7.75 | $ 310.00 | $7.99 | $ 319.60 |
| 35-0009 | SHORT, PE, BLUE W/LOGO | Small | EA | 1315 | | $6.29 | $ 8,271.35 | $6.00 | $ 7,890.00 | $8.52 | $ 11,203.80 | $14.91 | $ 19,606.65 | $6.50 | $ 8,547.50 | $7.95 | $ 10,454.25 | $7.25 | $ 9,533.75 | $7.95 | $ 10,454.25 | $5.50 | $ 7,232.50 |
| 35-0010 | SHORT, PE, BLUE W/LOGO | Medium | EA | 1480 | | $6.29 | $ 9,309.20 | $6.00 | $ 8,880.00 | $8.52 | $ 12,609.60 | $14.91 | $ 22,066.80 | $6.50 | $ 9,620.00 | $7.95 | $ 11,766.00 | $7.25 | $ 10,730.00 | $7.95 | $ 11,766.00 | $5.50 | $ 8,140.00 |
| 35-0011 | SHORT, PE, BLUE W/LOGO | Large | EA | 1195 | | $6.29 | $ 7,516.55 | $6.00 | $ 7,170.00 | $8.52 | $ 10,181.40 | $14.91 | $ 17,817.45 | $6.50 | $ 7,767.50 | $7.95 | $ 9,500.25 | $7.25 | $ 8,663.75 | $7.95 | $ 9,500.25 | $5.50 | $ 6,572.50 |
| 35-0012 | SHORT, PE, BLUE W/LOGO | XL | EA | 175 | | $6.29 | $ 1,100.75 | $6.00 | $ 1,050.00 | $8.52 | $ 1,491.00 | $16.71 | $ 2,924.25 | $6.50 | $ 1,137.50 | $7.95 | $ 1,391.25 | $7.25 | $ 1,268.75 | $7.95 | $ 1,391.25 | $5.50 | $ 962.50 |
| 35-0013 | SHORT, PE, BLUE W/LOGO | 2XL | EA | 55 | | $8.29 | $ 455.95 | $7.00 | $ 385.00 | $10.01 | $ 550.55 | $18.51 | $ 1,018.05 | $8.50 | $ 467.50 | $7.95 | $ 437.25 | $8.25 | $ 453.75 | $7.95 | $ 437.25 | $6.50 | $ 357.50 |
| 35-0014 | SHORT, PE, BLUE W/LOGO | 3XL | EA | 5 | | $8.29 | $ 41.45 | $8.00 | $ 40.00 | $11.52 | $ 57.60 | $20.31 | $ 101.55 | $8.50 | $ 42.50 | $9.95 | $ 49.75 | $8.75 | $ 43.75 | $7.95 | $ 39.75 | $6.99 | $ 34.95 |
| 35-0025 | SHORT, PE, ROYAL BLUE W/LOGO | 4XL | EA | 30 | | $8.29 | $ 248.70 | $9.00 | $ 270.00 | $13.01 | $ 390.30 | $22.11 | $ 663.30 | $9.50 | $ 285.00 | $10.95 | $ 328.50 | $8.75 | $ 262.50 | $10.95 | $ 328.50 | $6.99 | $ 209.70 |
| 35-0015 | SHIRT, PE, GREY W/LOGO | Youth Small | EA | 20 | | $3.95 | $ 79.00 | $4.50 | $ 90.00 | $4.88 | $ 97.60 | $9.24 | $ 184.80 | $5.10 | $ 102.00 | $4.85 | $ 97.00 | $4.85 | $ 97.00 | $4.85 | $ 97.00 | $4.72 | $ 94.40 |
| 35-0016 | SHIRT, PE, GREY W/LOGO | Youth Medium | EA | 75 | | $3.95 | $ 296.25 | $4.50 | $ 337.50 | $4.88 | $ 366.00 | $9.24 | $ 693.00 | $5.10 | $ 382.50 | $4.85 | $ 363.75 | $4.85 | $ 363.75 | $4.85 | $ 363.75 | $4.72 | $ 354.00 |
| 35-0017 | SHIRT, PE, GREY W/LOGO | Youth Large | EA | 230 | | $3.95 | $ 908.50 | $4.50 | $ 1,035.00 | $4.88 | $ 1,122.40 | $9.24 | $ 2,125.20 | $5.10 | $ 1,173.00 | $4.85 | $ 1,115.50 | $4.85 | $ 1,115.50 | $4.85 | $ 1,115.50 | $4.72 | $ 1,085.60 |
| 35-0018 | SHIRT, PE, GREY W/LOGO | Youth XL | EA | 120 | | $3.95 | $ 474.00 | $4.50 | $ 540.00 | $4.88 | $ 585.60 | $9.24 | $ 1,108.80 | $5.10 | $ 612.00 | $4.85 | $ 582.00 | $4.85 | $ 582.00 | $4.85 | $ 582.00 | $4.72 | $ 566.40 |
| 35-0024 | SHORT, PE, BLUE W/LOGO | Youth X-Small | EA | 5 | | $6.29 | $ 31.45 | $5.25 | $ 26.25 | $7.64 | $ 38.20 | $13.32 | $ 66.60 | $5.70 | $ 28.50 | $7.50 | $ 37.50 | $6.75 | $ 33.75 | $7.50 | $ 37.50 | $5.93 | $ 29.65 |
| 35-0019 | SHORT, PE, BLUE W/LOGO | Youth Small | EA | 20 | | $6.29 | $ 125.80 | $5.25 | $ 105.00 | $7.64 | $ 152.80 | $13.32 | $ 266.40 | $5.70 | $ 114.00 | $7.50 | $ 150.00 | $6.75 | $ 135.00 | $7.50 | $ 150.00 | $5.93 | $ 118.60 |
| 35-0020 | SHORT, PE, BLUE W/LOGO | Youth Medium | EA | 75 | | $6.29 | $ 471.75 | $5.25 | $ 393.75 | $7.64 | $ 573.00 | $13.32 | $ 999.00 | $5.70 | $ 427.50 | $7.50 | $ 562.50 | $6.75 | $ 506.25 | $7.50 | $ 562.50 | $5.93 | $ 444.75 |
| 35-0021 | SHORT, PE, BLUE W/LOGO | Youth Large | EA | 230 | | $6.29 | $ 1,446.70 | $5.25 | $ 1,207.50 | $7.64 | $ 1,757.20 | $13.32 | $ 3,063.60 | $5.70 | $ 1,311.00 | $7.50 | $ 1,725.00 | $6.75 | $ 1,552.50 | $7.50 | $ 1,725.00 | $5.93 | $ 1,363.90 |
| 35-0022 | SHORT, PE, BLUE W/LOGO | Youth XL | EA | 205 | | $6.29 | $ 1,289.45 | $5.25 | $ 1,076.25 | $7.64 | $ 1,566.20 | $13.32 | $ 2,730.60 | $5.70 | $ 1,168.50 | $7.50 | $ 1,537.50 | $6.75 | $ 1,383.75 | $7.50 | $ 1,537.50 | $5.93 | $ 1,215.65 |
| | | | | | | | **$ 50,826.60** | | **$ 51,863.75** | | **$ 67,595.80** | | **$ 121,627.05** | | **$ 58,278.00** | | $ 63,048.75 | | **$ 59,676.50** | | **$ 63,038.75** | | **$ 51,189.75** |
| | **Note: A call to Gildan Customer Service confirmed that the Item 5000 and the Item G500 are the exact same shirt.** | | | | | **Gildan G500; A4 N5296; Gildan G500B; A4 NB5301 - Vendor also quotes products in Adult X-Small.** | | **Port & Company PC 54; A4 N5296; Port & Company PC54Y; A4 NB5301 - Vendor also quotes products in Adult X-Small.** | | **Port & Company PC 54; Badger 7207; Gildan 5000B; Badger 2207** | | **Fruit of the Loom 3930R; Badger 7209; Fruits of the Loom 3930BR; Badger 2207 - Vendor also quotes products in Adult X-Small.** | | **Gildan 5000; A4 N5296; Gildan 500B; A4 NB5301 - Vendor also quotes products in Adult X-Small.** | | **Fruit of the Loom 3931; Badger 7239; Fruit of the Loom 3931B; Badger 2207 - Vendor also quotes products in Adult X-Small.** | | **Gildan G500; A4 N5184; Gildan G500B; A4 NB5184 - Vendor also quotes products in Adult X-Small.** | | **Hanes 5280; Badger 7209; Hanes 5480; Badger 2237 - Vendor also quotes products in Adult X-Small.** | | **Port & Company PC 54; A4 N5296; Port & Company PC54Y; A4 NB5301 - Vendor also quotes products in Adult X-Small.** | |

**COMMUNITY UNIT SCHOOL DISTRICT NO. 300**
**BOARD of EDUCATION MEMO**

| | |
|---|---|
| **DATE:** | **April 28, 2023** |
| **TO:** | Susan Harkin, Superintendent<br>Board of Education |
| **FROM:** | Jon Mickle<br>Director of Facilities |

| **Presented at the following Board Meetings** | |
|---|---|
| **Board Operations Committee** | 05/09/2023 |
| **Policy/Legislative** | |
| **School Utilization** | |
| **BOE 1st Reading** | 05/09/2023 |
| **BOE 2nd Reading** | 05/23/2023 |

**SUBJECT: Weed Control, Lawn Fertilization, and Bee Control**

## Background

As part of District 300's yearly grounds maintenance program, the District contracts a service supplier for broadleaf weed control, pre-emergent control, fertilization of turf, and stinging insect control for all District properties and perimeters.

The scope of work was developed in February. The bid package was released on March 2, 2023, and bids were opened on March 30, 2023. Seventeen vendors downloaded the bid documents from BidNet and two submitted bids. The contract period is from July 15, 2023, through July 14, 2024, with the possibility of two (2) one-year extensions.

## Administration Recommends

The administration recommends awarding the contract as follows:

**Trinity Landscape of Northern ILL, INC of Carpentersville, IL**: Award services to apply weed control, lawn fertilization, and insect & stinging insect control.

The base contract amount of $ 62,712.23, and alternate mid-summer application (if needed) for $17.131.80, for a total contract award of $92.104.03. This maintenance project is funded through the Operations and Maintenance Fund (Fund 20).

This is a one-year contract from July 15, 2023, through July 14, 2024, with the possibility of two one-year extensions.

## Fiscal Impact

The base contract amount of $ 62,712.23, and alternate mid-summer application (if needed) for $17,131.80, for a total contract award of $92.104.03.

This maintenance project is funded through the Operations and Maintenance Fund (Fund 20).

**COMMUNITY UNIT SCHOOL DISTRICT 300**
**District Wide Weed Control & Lawn Fertilization Services and**
**Insect & Stinging Insect Control**
**Thursday, March 30, 2023 10:00 AM - Virtual Opening**

| Vendors | References | Certifications | Vendor Application | W9 | Response Form A | Response Form B | Addendum 1 | Comments - Straw Poll |
|---|---|---|---|---|---|---|---|---|
| Allied Solutions | | | | | | | | Called/emailed |
| Apex Landscaping | | | | | | | | Called/emailed |
| ASE Outdoor Inc | | | | | | | | Called/emailed |
| Autumn Blaze Tree & Turf | | | | | | | | Called/emailed |
| Cornerstone Partners Horticultural Services Co. | | | | | | | | Already at capacity for the season |
| Ewing Irrigation Products Inc. | | | | | | | | Wholesale distributor, not a service provider |
| Heritage Landscape Supply Group INC | | | | | | | | Product supplier, not a service provider |
| M&M Landwork Inc | | | | | | | | Distance is prohibative |
| McGinty Bros., Inc. | | | | | | | | Due to it being a prevailing wage job. |
| Opterra Solutions, Inc | | | | | | | | Product supplier, not a service provider |
| Pestmaster Services | | | | | | | | Primarily pest control services only, not able to provide all services |
| SiteOne Landscape Supply | | | | | | | | Product supplier, not a service provider |
| The Grounds Guys McHenry | | | | | | | | Timing and not a prevailing wage service provider |
| **Trinity Landscape of Northern ILL** | Y | Y | Y | Y | Y | Y | Y | |
| **Trugreen** | Y | Y | Y | Y | Y | Y | Y | |

**Administration Recommends**
Administration recommends that we award the contracts as follows:
Trinity Landscape of Northern ILL, Inc, Carpentersville, IL.
for a base contract amount of $111,606.00 and
$195,604.20 if the Mid-Summer Alternate applications are executed.
This is a one-year contract from July 15, 2023 through July 14, 2024
with the possibility of two one-year extensions.

**COMMUNITY UNIT SCHOOL DISTRICT 300**
**District Wide Weed Control & Lawn Fertilization Services and**
**Insect & Stinging Insect Control**
**Thursday, March 30, 2023 10:00 AM - Virtual Opening**

| VENDOR | BASE BID | | | TOTAL | MIDSUMMER ALTERNATE - BY REQUEST | | TOTAL | |
|---|---|---|---|---|---|---|---|---|
| | Fall Application: Dry Fertilizer Only. GRANULAR with post emergent herbicide. Single Application | Early Spring Application: Pre-Emergent GRANULAR with slow release fertilizer and post-emergent weed control. Single Application. | Mid-Summer: Post-emergent weed control and Fertilization LIQUID. Single Application. | TOTAL BASE BID | Weed Control: LIQUID ONLY with herbicide to control post-emergent grasses (Crabgrass, Goosegrass, Quackgrass). Single Application. | Insect Control: LIQUID or GRANULAR with insecticide for grub control and other turf-damaging insects. Single Application. | BASE BID + Mid-Summer Alternate | RATE PER HOUR for PESTICIDE APPLICATION |
| **Trinity Landscape of Northern ILL** | $19,593.35 | $22,241.96 | $20,876.92 | $62,712.23 | $12,260.00 | $17,131.80 | $92,104.03 | $95.00 |
| **Trugreen** | $37,202.00 | $37,202.00 | $37,202.00 | $111,606.00 | $24,475.00 | $59,523.20 | $195,604.20 | No Response |

**Administration Recommends**
Administration recommends that we award the contracts as follows:
Trinity Landscape of Northern ILL, Inc, Carpentersville, IL.
for a base contract amount of $111,606.00 and
$195,604.20 if the Mid-Summer Alternate applications are executed.
This is a one-year contract from July 15, 2023 through July 14, 2024
with the possibility of two one-year extensions.

**COMMUNITY UNIT SCHOOL DISTRICT NO. 300**
**BOARD of EDUCATION MEMO**

**DATE:** **May 09, 2023**

**TO:** Susan Harkin, Superintendent
Board of Education

**FROM:** Diane C White
Director of Purchasing

| **Presented at the following Board Meetings** | |
|---|---|
| **Board Operations Committee** | 05/09/2023 |
| **Policy/Legislative** | |
| **School Utilization** | |
| **BOE 1st Reading** | 05/09/2023 |
| **BOE 2nd Reading** | 05/23/2023 |

**SUBJECT:** **Student Yearbooks Contract Pricing – Contract Extension**

**Background**

The Board of Education approved an extension of the student yearbook contract at the March 2022 Board meeting for the contract term of July 1, 2022 – June 30, 2023. The Board had previously extended the student yearbook contract for the terms listed below:

2/2021 – One (1) year term - 07/1/21-06/30/22
2/2019 – Two (2) year term – 07/1/19-06/30/21
5/2017 – Two (2) year term – 07/01/17-06/30/19

The original RFP for Student Yearbook Services was issued on March 4, 2014. This RFP covered yearbook services for K-12 grade levels. The BOE approved this three-year contract, 7/1/14 through 6/30/17, at the April 14, 2014, meeting roll call action. The contract was awarded to Herff Jones.

This year, an RFP was not issued due to the transition of a new contract with VIP for Student photography. Yearbook services work closely with the photography company to ensure that yearbooks are created with quality pictures. Herff-Jones was a great yearbook partner with VIP during the first year of their contract. Herff Jones also has favorable reviews from all levels of schools for yearbook services.

An RFP will be issued for District-wide yearbooks covering the 2024-2025 school year proposed contract pricing is listed below with an overall 4% increase as reflected below.

| **Percentage Increase District-Wide** | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| | **High School Level** | | | **Middle School Level*** | | **Elementary Level*** | | **EXTENSION** |
| | 208 pages | 224 Pages | 256 Pages | Hard Cover | Soft Cover | Hard Cover | Soft Cover | |
| 22/23 Base Cost + Cover | $25.00 | $28.88 | $29.96 | $21.12 | $20.64 | $16.14 | $12.31 | |
| 23/24 Base Cost + Cover | $25.00 | $28.88 | $29.96 | $22.81 | $22.29 | $17.43 | $13.30 | |
| | | | | | | | ***Increase** | **4%** |

Contract term is from 07/01/2023-06/30/2024.

**Recommendation**

Administration recommends approving:

**Herff-Jones, Indianapolis, IN** for Student Yearbook Services for K-12 yearbooks for the contract term of July 1, 2023 through June 30, 2024.

**Fiscal Impact**

Yearbooks are purchased by District 300 families.

DISTRICT 300

**Community Unit School District 300**
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
**Diane C. White, Director of Purchasing**
PHONE: 847-551-8460 · FAX 847-551-8463

April 6, 2023

Mr. Jamie Silver
Herff Jones
25 Telser Road #727
Lake Zurich, IL 60047

RFP – Student Yearbook Services

Dear Mr. Silver,

District 300 would like to extend our current contract based on the March 4, 2014 RFP submitted by Herff Jones. The contract extension carries the terms and specifications as originally submitted. Pricing is as follows. The extension will run from July 1, 2023 to June 30, 2024.

| Herff Jones | | | | | | | |
|---|---|---|---|---|---|---|---|
| | High School Level | | | Middle School Level | | Elementary Level | |
| | 208 pages | 224Pages | 256 Pages | Hard cover | Soft Cover | Hard Cover | Soft Cover |
| Calculated base cost | $25.00 | $28.88 | $29.96 | $14.97 | $20.88 | $9.59 | $11.89 |
| Custom Cover | included | included | included | $7.84 | $1.41 | $7.84 | $1.41 |
| Total | $25.00 | $28.88 | $29.96 | $22.81 | $22.29 | $17.43 | $13.30 |
| If Awarded All Buildings - 5% Discounted Price for High School level | $23.75 | $27.43 | $28.46 | | | | |
| Base Yearbook Cost | | | | | | | |

If your firm agrees to hold the above pricing, the administration will recommend your contract extension to the Board of Education for review by the finance committee on Tuesday, May 9, 2023 and award by the board on Tuesday, May 23, 2023.

The favor of a reply is requested by April 18, 2023.

Sincerely,

Diane C. White

Diane C White, Director of Purchasing

Acceptance to hold submitted pricing:

Jamie Silver

1C8E65DDE3268DB4E51658C2EF4E4887 contractworks. **2023-04-06**

Service Provider

**Jamie Silver** **HJ Rep**

Community Unit School District 300
2605 Bunker Hill Drive, Algonquin, IL 60102
Diane C. White, Director of Purchasing
PHONE: 847-551-8460 FAX: 847-551-8463

March 16, 2022

Mr. Jamie Silver
Herff Jones
25 Telser Road #727
Lake Zurich, IL 60047

Via email: jsilver7@mac.com

RFP – Student Yearbook Services - Extension

Dear Mr. Silver,

Congratulations! District 300 has awarded the contract extension for Student Yearbook Services to Herff Jones! The Board of Education approved this award at their regular meeting of March 15, 2022. The awarded contract pricing is listed in the following chart with a contract term of July 1, 2022 - June 30, 2023.

| Herff Jones | | | | | | | |
|---|---|---|---|---|---|---|---|
| | High School Level | | | Middle School Level | | Elementary Level | |
| | 208 pages | 224Pages | 256 Pages | Hard cover | Soft Cover | Hard Cover | Soft Cover |
| Calculated base cost | $25.00 | $28.88 | $29.96 | $13.55 | $13.09 | $14.30 | $10.58 |
| Custom Cover | included | included | included | $6.68 | $6.68 | $1.20 | $1.20 |
| Total | $25.00 | $28.88 | $29.96 | $20.23 | $19.77 | $15.50 | $11.78 |
| If Awarded All Buildings - 5% Discounted Price for High School level | $23.75 | $27.43 | $28.46 | | | | |
| Base Yearbook Cost | | | | | | | |

***This signed letter along with the attached documents – original Bid specifications, addenda, and your final response combined serve as the contract for this project.***

Please send this signed letter via Contract Works by March 23, 2022.

Please submit your Certificate of Insurance naming the District, the Board of Education and its members individually, and its employees and agents as additional named insured to the following address prior to March 30, 2022.

Diane C. White, Director of Purchasing
Community Unit School District 300
2605 Bunker Hill Drive
Algonquin, IL 60102

This Agreement is entered into as of March 16, 2022.

Diane C. White
8375D43E716D90C09E2DBCBD5C76FBD7 contractworks. **03/18/2022**
OWNER *(Signature)*

Diane C. White, Director of Purchasing

Jamie Silver, Herff Jones Yearbooks Representative
1C8E65DDE3268DB4E51658C2EF4E4887 contractworks. **03/18/2022**
CONTRACTOR *(Signature)*

**Jamie Silver, Herff Jones Rep Yearbooks Representative**
*(Printed name and title)*

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Diane C White
Diane C. White, Director of Purchasing

**COMMUNITY UNIT SCHOOL DISTRICT NO. 300**
**BOARD of EDUCATION MEMO**

**DATE:** **05/09/23**

**TO:** Susan Harkin, Superintendent
Board of Education

**FROM:** Deb Mason
Director of Transportation

| **Presented at the following Board Meetings** | |
|---|---|
| **Board Operations Committee** | 05/09/23 |
| **Policy/Legislative** | |
| **School Utilization** | |
| **BOE 1st Reading** | 05/09/23 |
| **BOE 2nd Reading** | 05/23/23 |
| | |

**SUBJECT:** **Activity Bus Lease**

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**Background**

The use of Activity buses has increased each year. All high schools have more coaches/staff willing to drive and would continue to use the activity buses rather than a yellow bus if they had access to enough seats for their team. Activity buses can carry 14 passengers besides the driver and nicely accommodate smaller groups.

We are also getting more requests to use these vehicles from other groups across the District. AVID uses them for college visits; the music department, the art department, and administrators are using them to take small groups of students or staff to various events and not be limited by the availability of yellow buses. Buses must be in the District at route times, so trips can't begin before 9 am and must be back by 1:45 pm.

The plan was to replace the two activity buses with newer buses this year, but with the current market demand for these vehicles, it is not in the District's best interest to lease newer buses.

The lease is for two years, and the total annual cost to lease the two - 14-passenger activity buses is $15,768.00 annually. The cost of purchasing the two - 14-passenger activity buses is $69,846.00. Because of the age of the buses (2014), it is not in our best interest to purchase the vehicles. The cost to lease new buses would be $48,782.00 per year for a three-year lease and $39,336.00 per year for a five-year lease option.

Renewing the lease will save the District a minimum of $23,568.00 per year to extend the lease vs. upgrading to newer Activity buses. These vehicles are still in very good condition.

**Administrative Recommendation**

The Administration recommends approval of the two-year lease for the two Activity buses.

**Fiscal Impact**

The total annual cost to lease the two - 14-passenger activity buses is $15,768.00 annually. These costs are funded through the Transportation Fund.

Santander®

## ORIGINAL FINANCE LEASE DOCUMENTS

**Only Print on one side, as some documents go to IRS, Ect.**

**Sign and fill out the CONTRACT. Please have signature notarized and/or provide a copy of authority to sign contracts.**
**A School Seal may be used.**

**Sign and fill out the Insurance Company and Coverage Information**
**Please send a copy to your agent ASAP and return copy with docs.**
**Fill out all necessary documents included in this Packet.**
**Including all checked and marked items.**

**Please attach a copy of signed *Board Minutes* in which this finance arrangement was approved. The official minutes can be used or the board's attorney must sign and approve.**

**ENCLOSE the most recent copy of the last TWO years of the Audited Financial Statements. ( REQUIRED)**
***Complete Audits/Reports***
**Please include 2020 & 2021**

**Return completed set of ORIGINAL SIGNED documents :**
**( Copies, Stamped, or other than Orignal signed will not be processed)**
**Mr. Craig Cadle**
**Midwest Transit Equipment**
**146 West Issert Drive**
**Kankakee, IL 60901**




Municipal Lease Program

| | |
|---|---|
| Customer's Full LEGAL Name | Community Unit School District 300 |
| Addresses (Street and Mailing) | 2550 Harnish Drive |
| City, State, Zip Code | Algonquin, IL 60102 |
| Distributor | Midwest Transit Equipment |
| Name of Administrator/Business Officer/Title | Deborah Mason, Transportation Director |
| Telephone/Fax | 847-551-8492 847-551-8413 |
| Number of units to be sold & type | 2 2014 Chevy Collins 14 pass |

Initial Payment: $15,768.00 PMT Annual Delivery Date: 7/15/2023 estimated

Year School District was formed: 1948 Current Enrollment: 21,023

Districts Current Bus Fleet: 196 Federal /Employee ID Number: 36-6004758

Fleet Replacement_____ or Addition to Fleet xxxxx

Provide Basic Justification for Request:_____

Borrowing Reference: BMO Bank Relationship Reference: BMO

Completed By: Jennifer Porter Title: Chief Financial Officer

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Computations from Amortization Schedule: Quote Expires if not accepted within 30 days. Quote Date:
Acceptance by Santander Bank is subject to Credit review and approval by Santander Bank at it's sole discretion.
Compound Period: *Annual* Please send current two years audited financial statements to the below address.

If you have any questions, Please feel free to call, or email:
Jdrawdy@santander.us
Jeff Drawdy, VP Santander Bank
831 Whitfield Walk, Zebulon GA 30295
Phone 770-567-5514 Fax 770-567-5516

Confidential

# MUNICIPAL LEASE AGREEMENT

**LESSOR:**

Santander Bank, N.A.
3 Huntington Quadrangle, Suite 101N
Melville, NY 11747 631-531-0610

**LESSEE:**

Name: Community Unit School District #300
Street: 2550 Harnish Drive
City/State/Zip: Algonquin, IL 60102
Responsible Official: Jennifer Porter, Chief Financial Officer
Phone: ( ) 847-551-8351

**1. LEASE OF VEHICLES**: LESSOR hereby agrees to lease to LESSEE and LESSEE hereby agrees to lease from LESSOR the school buses or other motor vehicles and equipment and accessories thereon (herein "Vehicles") on the terms and conditions provided in this Agreement and the schedule and additional schedules annexed hereto (each a "Schedule" and collectively, the "Schedules"). Each Schedule shall be a separately enforceable Lease, the terms and conditions of which shall be those set forth herein and on each Schedule (each a "Lease" and collectively, the "Leases").

**2. COVENANTS**: LESSEE represents, covenants and warrants that (a) It is a public body corporate and politic, (b) It is a "tax- exempt issuer" within the meaning of the Internal Revenue Code, (c) It is authorized by all applicable laws to make, and perform under, this Lease, (d) The Vehicles are essentially needed for its proper, efficient and economic operation, (e) At the time of making the Lease, sufficient funds were appropriated to fulfill the Lessee's obligations of the current fiscal year, (f) It will do all things lawfully within its power to obtain and maintain funds from which payments under this Lease may be made, including making provisions for such payments in each annual budget and using bona fide best efforts to have such portion of the budgets approved, and (g) LESSEE has not previously terminated a lease for non-appropriation.

**3. TERM AND RENT**: The Lease term shall commence as of the date that the Vehicles are delivered to LESSEE, or LESSEE's Agent (the "Commencement Date") and shall continue for the term shown on the attached Schedule relating thereto, unless Lessee notifies LESSOR that an Event of Non-appropriation (described below) has occurred or LESSEE exercises its option under Section 18. At the end of such term LESSEE shall acquire legal title to the Vehicles and terminate this Lease with respect thereto by paying to LESSOR all amounts then due and unpaid hereunder and the remaining principal balance with respect to such Vehicles as shown on the Schedule relating thereto. In lieu of such payment LESSOR hereby grants LESSEE the option to renew this Lease with respect to such Vehicles for the additional period as shown on the Schedule relating thereto, provided that the rate of interest applicable to such additional period shall be mutually agreed upon by LESSOR and LESSEE. LESSEE shall give written notice to LESSOR at least ninety (90) days prior to the end of the Lease term as to whether it will terminate this Lease and acquire the Vehicles or exercise its option to renew in accordance with this Section 3. LESSOR shall endeavor to give written notice to LESSEE at least sixty (60) days prior to the end of the Lease term if no such notice has been received from LESSEE. The rent under this Lease shall be payable in lawful money of the United States of America, from any and all legally available funds, and at the times and in the amounts as indicated on each attached Schedule. In lieu of cash, LESSOR will accept payment by check or wire transfer of immediately available funds only. Each payment will consist of a principal and interest component.

**4. EVENT OF NON-APPROPRIATION**: Lessee shall notify LESSOR promptly (and in no case later than thirty (30) days prior to the last day of its current fiscal year) if sufficient funds are not appropriated for the payments for the next fiscal period (an "Event of Non-appropriation"). If LESSEE terminates this Lease or an Event of Non-appropriation occurs, Lessee agrees, to the extent not prohibited or required by law, not to; (a) purchase, lease, rent, or otherwise acquire vehicles performing functions similar to those performed by the Vehicles, or (b) contract with another party to furnish services that the Vehicles had provided, for one (1) year after such termination or occurrence.

**5. PAYMENTS UNCONDITIONAL**: Lessee has examined, tested and accepted the vehicles covered by this lease and schedules, and subject only to an event of non-appropriation, lessee's obligation to pay rent and other payments hereunder shall be absolute and unconditional and not subject to any abatement, set-off, defense or counterclaim for any reason whatsoever, regardless of loss, damage, destruction, malfunction or disrepair of the equipment, or dispute with the manufacturer or supplier of the vehicles or for any other reason.

**6. DISCLAIMER OF WARRANTIES**: LESSOR, NEITHER BEING THE MANUFACTURER, NOR A SUPPLIER, NOR A DEALER IN THE VEHICLES, MAKES NO WARRANTY, EXPRESS OR IMPLIED, TO ANYONE, AS TO DESIGN, CONDITION, CAPACITY, PERFORMANCE OR ANY OTHER ASPECT OF THE VEHICLES OR THEIR MATERIAL OR WORKMANSHIP. LESSOR ALSO DISCLAIMS ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR USE OR PURPOSE WHETHER ARISING BY OPERATION OF LAW OR OTHERWISE. LESSOR FURTHER DISCLAIMS ANY LIABILITY FOR LOSS, DAMAGE OR INJURY TO LESSEE OR THIRD PARTIES AS A RESULT OF ANY DEFECTS, LATENT OR OTHERWISE, IN THE VEHICLES WHETHER ARISING FROM THE APPLICATION OF THE LAWS OF STRICT LIABILITY OR OTHERWISE. AS TO LESSOR, LESSEE LEASES THE VEHICLES "AS-IS". LESSEE HAS SELECTED THE SUPPLIER OF THE VEHICLES AND ACKNOWLEDGES THAT LESSOR HAS NOT RECOMMENDED SUPPLIER. LESSOR SHALL HAVE NO OBLIGATION TO MAINTAIN, OR SERVICE THE VEHICLES. If the Vehicles are unsatisfactory for any reason, LESSEE shall make claim on account thereof solely against Supplier, and any of Suppliers vendors, and shall nevertheless pay LESSOR all rent payable under the Lease. LESSOR hereby assigns to LESSEE all of the rights which LESSOR may have against Supplier and Suppliers vendors for breach of warranty or other representations respecting the Vehicles. LESSEE understands and agrees that neither Supplier nor any agent of Supplier; is an agent of LESSOR or is authorized to waive or alter any term or condition of this Lease.

**7. RISK OF LOSS**: LESSEE shall bear all risks of loss of and damage to Vehicles from any cause; occurrence of such loss or damage shall not relieve LESSEE of any obligation hereunder. In the event of loss or damage, LESSEE, at its option, shall (a) replace the damaged Vehicle in good repair, condition and working order; or (b) replace lost or damaged Vehicles with like Vehicles in good repair, condition and working order, with documentation creating a lien or favor of LESSOR or its assignee, or (c) purchase the Vehicles for the casualty value as listed on the Schedule in the term sheets.

**8. INSURANCE**: LESSEE will purchase and maintain in force during the term of this Agreement, insurance policies in at least the amounts listed below covering the Vehicles between the time of delivery thereof to LESSEE and final disposition by LESSOR. Said insurance shall be written by an insurance company or companies acceptable to LESSOR, insuring LESSEE against any loss, damage, claims, suits, actions or liability, and by endorsement naming LESSOR as **[an Additional]** Named Insured and Loss Payee. Such endorsement or endorsements shall provide in each case that said insurance company or companies shall give to LESSOR at least thirty (30) days' notice in writing of proposed cancellation, modification, or alteration of any said insurance.

| Type | Amount |
|---|---|
| Public Liability and Property Damage (Comprehensive) | $5,000,000 Combined Single Limit (per occurrence)<br>($5,000,000) for multi-passenger or I.C.C. Regulated Vehicles) |
| Collision, Fire and Theft (ALL RISK) | Not less than replacement value |

The above insurance shall also include the following, in amounts not less than the applicable minimum legal requirements: (a) uninsured/underinsured motorist coverage, and (b) no fault protection. LESSEE shall in addition provide general liability insurance covering LESSEE'S indemnification responsibilities hereunder. Prior to the date that any Vehicle is placed in service by LESSEE, LESSEE shall furnish LESSOR with a certificate of insurance or other evidence thereof acceptable to LESSOR. Policies covering the aforementioned fire and theft and collision insurance shall bear endorsements to the effect that proceeds thereof shall be payable to LESSOR and/or LESSEE as their interests may appear. LESSEE hereby appoints LESSOR as LESSEE'S attorney-in-fact to receive payment of and endorse all checks and other documents and to take any other action necessary to pursue insurance claims and recover payments if LESSEE fails to do so. Any expense of LESSOR in adjusting or collecting insurance shall be borne by LESSEE. In the event a Vehicle is involved in any material accident, LESSEE shall immediately notify LESSOR and provide

(c) confidential report describing the accident, (b) copies of all reports provided to an insurance carrier or governmental agency, and (c) copies of any legal papers relating to the accident.

**9. LESSEE'S OPERATION OF VEHICLES**: LESSEE shall use the Vehicles primarily in the state of registration and only in the conduct of its traditional educational operations. LESSEE shall operate its Vehicles in a safe and lawful manner, and shall comply with all federal, state, county and municipal statutes, ordinances and regulations which may be applicable to the leasing, use or operation of the Vehicles. LESSEE shall, at its sole expense, maintain the Vehicles in good operating condition and repair. In addition, LESSEE shall prepare and furnish to LESSOR all documents, returns or forms legally required to be prepared by LESSEE. LESSEE shall be solely responsible for any fines or penalties assessed for violations of any statute, ordinance, by law or regulation of any duly constituted governmental authority, as a result of the use or operation of the Vehicles by any of LESSEE's employees, agents, sublessees or subcontractors, and indemnify LESSOR against any costs, fines or charges LESSOR is required to pay. LESSEE agrees to operate only those Vehicles which have adequate insurance coverage and to comply with all conditions of insurance related to the Vehicles, to maintain the Vehicles and all accessories and equipment thereof in safe and good mechanical condition and running order at all times during the term of this Agreement and to furnish all supplies, accessories, and other essentials required for the use or operation of the Vehicles. In no event will the Vehicles be used to transport any hazardous substances.

**10. TITLE; REDELIVERY OF VEHICLES**: Each Vehicle shall be titled in the name of the LESSOR c/o Lessee. If this Lease is terminated with respect to any Vehicles pursuant to Section 4 or Section 13 hereof, the LESSOR may repossess such Vehicles. If the LESSOR is entitled to repossess the Vehicles, the LESSEE shall permit the LESSOR or its agents to enter the premises where the Vehicles are located. In the event of any repossession, you shall execute and deliver such documents as reasonably required to restore possession of the Vehicles to the LESSOR, free of all liens and security interests incurred by the LESSEE. In the event of the exercise by LESSEE of its rights under Section 3 or Section 18 to acquire legal title with respect to any Vehicles, LESSOR shall transfer legal title to such Vehicles to LESSEE AS IS, WITHOUT WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION WARRANTIES OF MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE OR FITNESS FOR THE USE CONTEMPLATED BY LESSEE, except such Vehicles shall be free of all liens and security interests incurred by LESSOR, and LESSOR shall execute and deliver such documents as LESSEE shall reasonably request with respect thereto.

**11. NON-ASSIGNABILITY BY LESSEE**: LESSEE shall not assign, sub-lease, transfer or otherwise encumber its rights in and to this Lease or the Vehicles without the prior written consent of the LESSOR, except as otherwise provided in Section 18.

**12. ASSIGNMENT BY LESSOR**: This Lease, the Vehicles and any payments by LESSEE due or to become due under it, may be assigned or otherwise transferred, either in whole or in part, by LESSOR and its assignee, without affecting any obligations of LESSEE, and in such event LESSOR's transferee or assignee shall have all the rights, powers, privileges and remedies of LESSOR hereunder. Any assignee's rights shall be free from all defenses, set-offs or counterclaims which LESSEE may be entitled to assert against LESSOR. No assignee shall be obligated to perform any duty or condition required to be performed by LESSOR under the terms of this Lease.

**13. DEFAULT**: In the event of default by LESSEE, in the payment of any sums due under this Lease when due which continues uncured for thirty (30) days, or receivership, insolvency, or proceedings by or against LESSEE under the bankruptcy laws, or LESSEE's failure to observe or perform any other required provision of this Lease, and such default continues for fifteen (15) days after written notice thereof, by LESSOR, to LESSEE, LESSOR shall have the right to exercise any one or more of the following remedies: (a) to declare all sums due and to become due hereunder, during the LESSEE's current fiscal period, immediately due and payable, without notice or demand to LESSEE; (b) to sue for and recover all payments then accrued or thereafter accruing with respect to the Vehicles; (c) to take possession of the Vehicles without demand or notice wherever it may be located, with or without legal process, and retain it free from any claims of LESSEE whatsoever; (d) to terminate this Lease; or (e) to pursue any other remedy at law or in equity. If LESSOR sells or re-leases any of the repossessed Vehicles, the net proceeds of such sale or lease, less LESSOR's expenses incurred in connection therewith, including attorneys' fees, shall be applied to the total amount due by LESSEE under this Lease and related Schedule and LESSEE shall be obligated to pay LESSOR any deficiency. All of the foregoing remedies are cumulative and may be exercised concurrently or separately. LESSEE shall pay all costs and legal expenses incurred by LESSOR in collecting, or attempting to collect, any sums due hereunder or in securing possession of the Vehicles. LESSEE consents to the personal jurisdiction of the courts, and the applicability of the laws, of the State of New York with respect to any dispute arising out of the Lease.

**14. FEDERAL, STATE AND LOCAL TAXES**: In addition to payments specified herein, LESSEE shall promptly pay all taxes, assessments and other governmental charges (including ***ad valorem* taxation**, penalties, interest, recording and registration fees, if any) levied or assessed: upon the ownership, use or operation of the Vehicles and the payments due hereunder. LESSEE acknowledges that its compliance with the reporting requirements of the Internal Revenue Code is essential to the exemption from Federal income tax of the interest portion of payments made by LESSEE hereunder. Accordingly, LESSEE agrees that its failure to comply with those requirements shall constitute a Default hereunder. LESSEE certifies that it reasonably anticipates that not more than $10,000,000 of "qualified tax-exempt obligations" (as that term is defined in Section 265(b)3(D) of the Internal Revenue Code, as amended by the Tax Reform Act of 1986, (the "Code")) will be issued by it and subordinate entities during the calendar year in which the Lease begins. Further, LESSEE will, by resolution, designate the Lease as comprising a portion of the $10,000,000 in aggregate issues to be designated as "qualified tax exempt obligations" eligible for the exception contained in Section 265(b)3(D) of the Code allowing for an exemption to the general rule of the Code which provides for a total disallowance of a deduction for interest expense allocable to the carrying of tax exempt obligations. If for any reason the payments due hereunder are not exempt from federal taxes, then LESSEE shall pay LESSOR such amounts as will permit LESSOR to realize the same after tax income as if such payments were so exempt, together with all costs, liabilities, damages, expenses, taxes and penalties (including Federal income tax penalties and interest) incurred as a consequence thereof, which LESSEE agrees to pay upon written demand therefor.

**15. ADMINISTRATIVE SUPPORT**: LESSEE may, from time to time, be required to file, or assist in the filing of, reports to regulatory and/or taxing authorities, which may be necessary to establish, perfect or maintain the legality and/or tax-exempt status of this Lease, or to execute documents needed for LESSORS' financing. LESSEE promises to promptly make such filings or to render such assistance as may, from time to time, be reasonably requested by LESSOR or its Assigns, and to indemnify and hold harmless LESSOR or its assigns from any cost, expense or other damage caused by its failure to do so. LESSEE hereby further authorizes LESSOR to file UCC-1 financing statements without LESSEE'S signature, and to fill in dates and other obvious minor corrections on this Lease.

**16. SEVERABILITY**: Any term or provision of this Lease found to be prohibited by law or unenforceable shall be ineffective to the extent of such prohibition or unenforceability without, to the extent reasonably possible, invalidating the remainder of the Lease.

**17. INDEMNIFICATION**: The LESSEE agrees to indemnify the LESSOR and its officers, agents, employees, servicers, successors and assignees against any and all loss, damage, injury, claims, fees, fines, penalties, and expenses (including legal fees) of every kind that relate to the use, operation, ownership, possession, or condition of the Vehicles.

**18. EXERCISE OF OPTION:** In the event LESSEE exercises its option under Section 3 to renew this Lease, during the term of such renewal LESSEE shall have the right to acquire legal title to any Vehicles and terminate this Lease with respect thereto: (i) on any payment date by paying to LESSOR on such date all amounts then due and unpaid hereunder and the principal portion of all future rental payments due with respect thereto, provided that LESSEE gives to LESSOR sixty days written notice of its intent to exercise such option; or (ii) on the last payment date with respect to any Vehicle by paying all amounts then due hereunder with respect to such Vehicle and the amount of $1.00, which option shall be deemed exercised unless LESSEE gives to LESSOR sixty days written notice to the contrary. LESSOR hereby consents to the exercise of the purchase option and the termination of this Lease with respect to any Vehicles, on any date prior to the renewal hereof pursuant to Section 3 and upon sixty days written notice from LESSEE, at a price of all unpaid principal with respect to such Vehicles and interest thereon accrued and unpaid to the date of exercise of such option, provided that such Vehicles are immediately assigned by LESSEE to Midwest Transit Equipment.

**19. FINANCIAL INFORMATION:** LESSEE shall provide LESSOR with current financial statements, budgets, proof of appropriation for the ensuing fiscal year and such other information relating to the ability of LESSEE to continue this Agreement within 180 days after the end of each fiscal year of LESSEE and at the request of LESSOR.

**20. ENTIRE AGREEMENT**: This Lease constitutes the entire agreement between the parties regarding the Vehicles, and there are no representations, warranties, promises, guarantees or agreements, oral or written, expressed or implied, between the parties hereto with respect to the

Confidential

No modification or amendment hereof shall be binding upon the LESSOR unless made in writing and executed on behalf of LESSOR by its duly authorized officer or agent.

**Board Minutes of Lessor approving this transaction on (date)** May 23, 2023 ✓ **are attached and included with these documents.**

LESSOR: Santander Bank, N.A.

Signature:_____

Print Name:_____

Title:_____
Date of this Lease:_____

**LESSEE: Community Unit School District #300**

**Signature:**_____
**Print Name:** Jennifer Porter
**Title:** Chief Financial Officer
**Date:**_____

**Please Have Notary sign and stamp below, or use school seal stamp**

**"Signed and sworn before me this_____day of _____".**

_____

## OPINION OF LESSEE'S COUNSEL IN LIEU OF BOARD CERTIFICATION

As Counsel for aforementioned LESSEE, it is my opinion that:

(a) LESSEE is a political subdivision of the State, duly organized, existing and operating under the constitution and laws of the State.

(b) The Lease has been duly authorized and has been executed by an authorized representative.

(c) The Lease creates a legal, valid and binding obligation of the LESSEE and that such Lease is enforceable in accordance with its terms.

(d) The equipment covered by the Lease is not being used for other than a public purpose.

COUNSEL FOR LESSEE:

Print Name:_____
Title:_____
Signature:_____

Date:_____

Firm Name:_____
Address: _____
_____

Form **8038-GC**
(Rev. January 2012)
Department of the Treasury
Internal Revenue Service

# Information Return for Small Tax-Exempt Governmental Bond Issues, Leases, and Installment Sales

▶ **Under Internal Revenue Code section 149(e)**

**Caution:** *If the issue price of the issue is $100,000 or more, use Form 8038-G.*

OMB No. 1545-0720

## Part I Reporting Authority

Check box if **Amended Return** ▶ ☐

1 Issuer's name
**CUSD #300**

2 Issuer's employer identification number (EIN)

3 Number and street (or P.O. box if mail is not delivered to street address)
**2550 Harnish Drive**

Room/suite

4 City, town, or post office, state, and ZIP code
**Algonquin, IL 60102**

5 Report number *(For IRS Use Only)*

6 Name and title of officer or other employee of issuer or designated contact person whom the IRS may call for more information

7 Telephone number of officer or legal representative

## Part II Description of Obligations

Check one: a single issue ☐ **or** a consolidated return ☐.

| | | | | |
|---|---|---|---|---|
| 8a | Issue price of obligation(s) (see instructions) | 8a | 16,078 | 00 |
| b | Issue date (single issue) **or** calendar date (consolidated). Enter date in mm/dd/yyyy format (for example, 01/01/2009) (see instructions) ▶ **07/15/23** | | | |
| 9 | Amount of the reported obligation(s) on line 8a that is: | | | |
| a | For leases for vehicles | 9a | 16,078 | 00 |
| b | For leases for office equipment | 9b | | |
| c | For leases for real property | 9c | | |
| d | For leases for other (see instructions) | 9d | | |
| e | For bank loans for vehicles | 9e | | |
| f | For bank loans for office equipment | 9f | | |
| g | For bank loans for real property | 9g | | |
| h | For bank loans for other (see instructions) | 9h | | |
| i | Used to refund prior issue(s) | 9i | | |
| j | Representing a loan from the proceeds of another tax-exempt obligation (for example, bond bank) | 9j | | |
| k | Other | 9k | | |

10 If the issuer has designated any issue under section 265(b)(3)(B)(i)(III) (small issuer exception), check this box ▶ ☐

11 If the issuer has elected to pay a penalty in lieu of arbitrage rebate, check this box (see instructions) ▶ ☐

12 Vendor's or bank's name: **Santander Bank, N.A.**

13 Vendor's or bank's employer identification number: **23-1279254**

**Signature and Consent**

Under penalties of perjury, I declare that I have examined this return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that I consent to the IRS's disclosure of the issuer's return information, as necessary to process this return, to the person(s) that I have authorized above.

▶ _____ Date _____ **Jennifer Porter, Chief Financial Officer**

Signature of issuer's authorized representative — Type or print name and title

**Paid Preparer Use Only**

| Print/Type preparer's name | Preparer's signature | Date | Check ☐ if self-employed | PTIN |
|---|---|---|---|---|
| Firm's name ▶ | | | Firm's EIN ▶ | |
| Firm's address ▶ | | | Phone no. | |

## General Instructions

*Section references are to the Internal Revenue Code unless otherwise noted.*

### What's New

The IRS has created a page on IRS.gov for information about the Form 8038 series and its instructions, at *www.irs.gov/form8038*. Information about any future developments affecting the Form 8038 series (such as legislation enacted after we release it) will be posted on that page.

### Purpose of Form

Form 8038-GC is used by the issuers of tax-exempt governmental obligations to provide the IRS with the information required by section 149(e) and to monitor the requirements of sections 141 through 150.

### Who Must File

Issuers of tax-exempt governmental obligations with issue prices of less than $100,000 must file Form 8038-GC.

Issuers of a tax-exempt governmental obligation with an issue price of $100,000 or more must file Form 8038-G, Information Return for Tax-Exempt Governmental Obligations.

**Filing a separate return for a single issue.** Issuers have the option to file a separate Form 8038-GC for any tax-exempt governmental obligation with an issue price of less than $100,000.

An issuer of a tax-exempt bond used to finance construction expenditures must file a separate Form 8038-GC for each issue to give notice to the IRS that an election was made to pay a penalty in lieu of arbitrage rebate (see the line 11 instructions).

**Filing a consolidated return for multiple issues.** For all tax-exempt governmental obligations with issue prices of less than $100,000 that are not reported on a separate Form 8038-GC, an issuer must file a consolidated information return including all such issues issued within the calendar year.

Thus, an issuer may file a separate Form 8038-GC for each of a number of small issues and report the remainder of small issues issued during the calendar year on one consolidated Form 8038-GC. However, if the issue is a construction issue, a separate Form 8038-GC must be filed to give the IRS notice of the election to pay a penalty in lieu of arbitrage rebate.

Santander Bank, N.A. Lease Agreement Terms Sheet

| | | | |
|---|---|---|---|
| Lessor: | Santander Bank, N.A.<br>3 Huntington Quadrangle<br>Suite 101N<br>Melville, NY 11747-4616 | Lessee: | Community Unit School District 300<br>2550 Harnish Drive<br>Algonquin, IL 60102 |
| | Equipment Description / Quantity | 1 | Group of<br>2 2014 Chevy Collins 14 pass<br>School Buses |

| Schedule of Terms | Payment Date | Per Quantity Payment amount | Per Quantity Implied Interest | Total for Group Payment Amount | Total for Group Implied Interest | Combined Min. Insurance For Equip. After Payments |
|---|---|---|---|---|---|---|
| Initial payment | 7/15/2023 | 15,768.00 | 0.00 | 15,768.00 | 0.00 | 17,171.30 |
| Second Payment | 7/15/2024 | 15,768.00 | 1,093.30 | 15,768.00 | 1,093.30 | 1,498.72 |
| Third Payment | 7/15/2025 | 413.00 | 95.42 | 413.00 | 95.42 | 1,159.55 |
| Fourth Payment | 7/15/2026 | 413.00 | 73.83 | 413.00 | 73.83 | 797.32 |
| Fifth Payment | 7/15/2027 | 413.00 | 50.77 | 413.00 | 50.77 | 413.00 |
| Sixth Payment | 7/15/2028 | 413.00 | 28.68 | 413.00 | 28.68 | 1,342.00 |

Signed by: _____ ✓

**INSURANCE COMPANY AND COVERAGE INFORMATION SHEET**

**Please insert VIN(s)# and send to your Insurance Agent Immediately!!!!**

**Agency should fax completed Certificate of Insurance to -** **888-853-0484**

**TO:** Santander Bank, N.A.
3 Huntington Quadrangle
Suite 101N
Melville, NY 11747-4616

**From:** Community Unit School District 300
2550 Harnish Drive
Algonquin, IL 60102

**INSURANCE: COMPANY AND COVERAGE**

**Company** _____

**Address** _____

**City/ST/Zip** _____

**Agent** _____ **Email:** _____

**Phone Number** _____ **Fax Number** _____

**In Agreement with the Types and Amounts listed in the Insurance Section of Santanders Lease Agreement, paragraph 8,the Insurance Company / Agent listed above, has been asked to Issue a Certificate of Insurance naming Santander Bank as Loss Payee and additional insured, with full correct VIN # listed on COI.**

| Type | Amount |
|---|---|
| Public Liability and Property Damage(Comprehensive) | $5,000,000.00 Combined Single Limit (per occurrence) |
| Collision, Fire and Theft (All Risk) | Not less than replacement Value |
| Combined Minimum for Collision, Fire and Theft(Risk) | $ 31,846.00 |

| VIN # |
|---|
| 1GB3G2BG6E1155785 |
| 1GB3G2BG6E1185238 |

**Lessee:** Community Unit School District 300

**Responsible Official:** _____

**Title:** Chief Financial Officer

COMMUNITY UNIT SCHOOL DISTRICT #300

Leased Vehicle Assignment Agreement

| MIDWEST: | LESSEE: |
|---|---|
| MIDWEST TRANSIT EQUIPMENT, INC. | COMMUNITY UNIT SCHOOL DISTRICT #300 |
| 146 W ISSERT DRIVE | 2550 HARNISH DR |
| KANKAKEE, IL 60901 | ALGONQUIN, IL 60102 |
| CRAIG CADLE FINANCE DIRECTOR | DEBORAH MASON TRANSPORTATION DIRECTOR |
| TELEPHONE: (815) 933-2412 | (847) 551-8492 |
| EMAIL: CRAIG.CADLE@MIDWESTTRANSIT.COM | DEBORAH.MASON@D300.ORG |

**The Parties Agree as follows:**

| | | | |
|---|---|---|---|
| Date of This Agreement: | March 10, 2023 | "Transfer Date" | July 1, 2025 |
| Date of Termination of Lease by its terms: | July 15, 2028 | (i.e. the date Lessee will terminate Lease and assign Vehicles to Midwest) | |

1. LEASE. Contemporaneously with the execution of this Agreement, Lessee is entering into a Municipal Lease Agreement (the "Lease") with Santander Bank ("Lessor"), a true, accurate and complete copy of which is attached to this Agreement as Exhibit A, pursuant to which Lessee is leasing those busses identified in the schedule attached to the Lease (the "Vehicles").

2. ASSIGNMENT. Lessee hereby assigns to Midwest the exclusive right to acquire legal title to the Vehicles upon the termination of the Lease in accordance with Section 3 of the Lease (including without limitation, any termination arising out of an Event of Non-Appropriation, as provided in Section 4 of the Lease). In addition to the foregoing, Lessee hereby acknowledges that Midwest is the assignee identified in Section 18 of the Lease, and assigns to Midwest the exclusive right to acquire legal title to the Vehicles upon termination of the Lease in accordance with Section 18 of the Lease.

3. COVENANTS OF LESSEE. During the term of the Lease, Lessee shall: (1) pay and perform all obligations under the terms of the Lease arising or accruing prior to the date of termination, including without limitation, the obligation to pay rent and other payments due under the Lease and to maintain insurance, (2) operate and maintain all Vehicles in accordance with Exhibit B (the "Guidelines"), (3) deliver to Midwest a copy of any notices given or received by Lessee under the terms of the Lease, and (4) if any one or more Vehicles are not operated and maintained in accordance with the Guidelines and delivered to Midwest in the condition required under the Guidelines, Lessee shall pay to Midwest on the termination date an amount equal to the cost to repair and replace the Vehicle caused by Lessee's failure. Lessee shall deliver all notices required in a timely fashion and shall terminate the Lease in accordance with Section 18 of the Lease effective as of the Transfer Date. Lessee shall not terminate the Lease pursuant to Section 18 of the Lease prior to the Transfer Date.

4. CLOSING. On the Lease termination date (which the parties agree is intended to be the Transfer Date set forth above): (1) Lessee shall deliver the Vehicles to Lessor at the address designated by Midwest in the condition required pursuant to the Guidelines, (2) Lessee shall pay to Lessor any amounts then due and owing under the Lease which are accrued but unpaid, (3) Midwest shall pay to Lessor all amounts due and owing under the Lease on termination, as set forth on the Schedule attached to the Lease, and (4) Lessee shall pay to Midwest the amounts due pursuant to Section 3(4) of this Agreement.

5. LESSEE'S REPRESENTATIONS. Lessee hereby represents and warrants that: (1) Lessee is a political subdivision of the State of Organization (set forth above), existing and operating under the constitution and law of the State of Organization, (2) the Lease and this Agreement have been duly authorized and have been executed by an authorized representative, (3) the Lease and this Agreement create a legal, valid and binding obligation of the Lessee, and the Lease and this Agreement are enforceable in accordance with their respective terms, and (4) the Vehicles are not being used for other than a public purpose.

6. GOVERNING LAW; SUCCESSORS. This Agreement shall be governed in accordance with the laws of the State of Illinois and shall be binding upon Midwest and Lessee and their respective successors and assigns. Neither the Lease nor this Agreement may be assigned by Lessee without Midwest's prior written consent.

**MIDWEST:**

Midwest Transit Equipment, Inc. a Nevada Corporation

By: _____

Title: _____

**LESSEE:**

COMMUNITY UNIT SCHOOL DISTRICT #300

By: _____

Title: Chief Financial Officer

**Please have notary sign and stamp below, or use school seal stamp**

"Signed and sworn before me this _____ day of _____"

# ACCEPTANCE GUIDELINES FOR RETURN OF LEASED OR BUYBACK VEHICLES

## LEASE END:

MIDWEST TRANSIT WANTS TO MAKE SURE THAT YOUR END-OF-LEASE EXPERIENCE IS AS CONVENIENT AND HASSLE FREE AS POSSIBLE. TO HELP YOU THROUGH OUR LEASING PROCESS WE HAVE CREATED SOME BASIC GUIDELINES FOR YOU TO FOLLOW.

## PREVENTION OF WEAR AND USE:

ALWAYS ABIDE BY AND STAY IN ACCORANDACE TO THE MANUFACTURER'S RECOMMENDATIONS. TO MAINTAIN YOUR VEHICLE AND KEEP IT IN GOOD CONDITION:

- CHANGE THE OIL AND OIL FILTER REGULARLY BASED ON MILEAGE AND HOURLY REQUIREMENTS
- ROTATE TIRES AND MAINTAIN TIRE PRESSURE
- INSPECT AND REPLACE BELTS AND HOSES
- MAINTAIN FLUID LEVELS
- WASH BUS THOROUGHLY UNDERNEATH, ESPECIALLY SALT SATURATED AREAS FROM SNOW AND ICE
- POWERWASHERS AND HOSES ARE NOT TO BE USED ON INTERIOR OF THE BUS

## MILEAGE LIMIT:

IF YOU SURPASS THE MILEAGE ALLOWANCE FOR YOUR LEASE TERM, YOU WILL BE SUBJECT TO A PREDETERMINED MILEAGE FEE AS OUTLINED IN THESE GUIDELINES.

## WEAR AND TEAR GUIDELINES:

AS YOU NEAR THE END OF YOUR LEASE, IT'S IMPORTANT THAT YOU UNDERSTAND THE RESPONSIBILITIES FOR YOUR VEHICLE MAINTENANCE AND REPAIR USE. THE FOLLOWING GUIDELINES SHOULD BE USED TO APPRAISE THE CONDITION OF YOUR VEHICLE. ANY VEHICLE RETURNED WITH "NORMAL WEAR AND TEAR" WILL BE ACCEPTABLE.

***NOTE:***

*LESSEE WILL RETURN THE BUSES TO THE DISTRIBUTOR WHO FURNISHED THE BUSES TO LESSEE ON THE INSTRUCTIONS OF LESSOR. ALL THE EQUIPMENT AND ACCESSORIES ORIGINALLY FURNISHED WITH THE BUSES WILL BE IN PLACE AND IN GOOD OPERATING CONDITION. IF THE LESSOR/DISTRIBUTOR HAS TO PERFORM REPAIRS FOR THE FOLLOWING DEFECTS, THE LESSEE WILL BE RESPONSIBLE FOR PAYMENT AT THE TIME OF INVOICE.*

## "NORMAL WEAR AND TEAR" WILL NOT INCLUDE:

- TIRES WITH LESS SEVEN THIRTYSECONDS (7/32) OF TREAD REMAINING
- MISMATCHED TIRES (SIZES AND TYPES)
- TIRES WHICH ARE RE-CAPPED, DAMAGED, GOUGED, CUT OR DETERMINED BY DISTRIBUTOR TO BE IN AN UNSAFE OPERATING CONDITION
- BRAKE SHOES AND PADS MUST HAVE BEEN REPLACED WITHIN 15,000 MILES OF WHEN EACH BUS IS RETURNED TO THE LESSOR
- BODY CREASED, GOUGES, DENTS, OR NON-BUFFABLE PAINT SCRATCHES OR SCUFFS. EXCESSIVE BODY DIMPLES AND/OR DINGS REQUIRING METAL AND/OR PAINT WORK TO RESTORE TO ACCEPTABLE "NORMAL" CONDITION
- ANY PAINT DAMAGE DUE TO SANDBLASTING, HAIL, ROAD TAR, TREE SCRAPES, AND/OR CHEMICAL FALLOUT
- ANY DEFECTIVE PAINT OR BODY REPAIRS DUE TO SUB-STANDARD REPAIRS, MUST BE ORIGINAL EQUIPMENT MANUFACTURER (OEM) PARTS
- ANY LESSEE APPLIED PAINT OF IDENTIFICATION WHICH CANNOT BE REMOVED WITHOUT METAL AND/OR PAINT WORK

- ANY DAMAGE TO INTERIOR LINING, BULKHEADS, SCUFF PLATES, LIGHTS, ROOF BOWS OR SUPPORTS, INCLUDING BUT NOT LIMITED TO CRACKS, BREAKS, TEARS, GOUGES, OR ANY OTHER DAMAGE WHICH MAKES VEHICLE UNABLE TO PASS ANY STATE OR LOCAL SAFETY INSPECTION

- BROKEN AND/OR INOPERATIVE FRONT, REAR, OR SIDE LIGHT(S), MARKER(S), OR REFLECTOR(S)

- BENT, TWISTED, DENTED, DINGED, OR GOUGED BUMPER(S) AND/OR DOOR(S)

- ANY HOLES OR OTHER MODIFICATIONS MADE TO THE VEHICLE, WHETHER INTERIOR OR EXTERIOR, FOR THE INSTALLATION OF ANY ADDITIONAL EQUIPMENT BY THE LESSEE AND/OR DRIVER(S) OF THE VEHICLE WHICH ARE NOT COMPLETELY REMOVED AND/OR REPAIRED

- ANY MECHANICAL REPAIRS ON ANY COMPONENTS OR SUSPENSION WHICH MAY BE REQUIRED DUE TO ABUSE, ACCIDENT, NEGLIGENCE, OR THE LACK OF PROPER MAINTENANCE, OR ANY REPAIRS REQUIRED WHICH ARE NOT CONSIDERED "NORMAL WEAR AND TEAR"

- EACH BUS MUST HAVE A CURRENT STATE INSPECTION STICKER WITH AN EXPIRATION DATE AT LEAST THREE MONTHS FOLLOWING THE MONTH IN WHICH THE BUS IS RETURNED TO LESSOR. EACH BUS MUST BE CLEAR OF MECHANICS' AND OTHER LIENS

- TORN, PUNCTURED, BURNED, VANDALIZED OR OTHERWISE DAMAGED UPHOLSTERY WILL BE REPLACED PRIOR TO RETURNING THE BUS TO THE LESSOR/DISTRIBUTOR

- WINDSHIELD CRACKS OR STARS MORE THAN ¼" DIAMETER OR ANY CRACKS OR STARS WITHIN THE SWEEP OF THE WINDSHEILD WIPERS

- BUS IS TO BE CLEANED INSIDE AND OUT, FLOORS FREE FROM GUM, TAR, AND GARBAGE. EXTERIOR SHALL BE CLEAN

- FLOORS TO BE FREE FROM ALL SPORTS SHOE SPIKE DAMAGE OR STAINS FROM SPILLS OF LIQUIDS

- SANTANDER LEASING HAS ASSIGNED MIDWEST TRANSIT EQUIPMENT AS ITS AGENT FOR THE INSPECTION OF THESE BUSES UPON RETURN

***ANNUAL MILEAGE ALLOWANCE=** **14,000** $.35 PER MILE WILL BE ASSESSED TO THE LESSEE IF MILEAGE OVER THE ALLOWABLE AMOUNT, DUE UPON RECEIPT OF INVOICE

| **DISTRIBUTOR:** | **MIDWEST TRANSIT EQUIPMENT** | **LESSEE:** | **COMMUNITY UNIT SCHOOL DISTRICT #300** |
|---|---|---|---|
| **BY:** | _____ | **BY:** | _____ ✓ |
| **TITLE:** | _____ | **TITLE:** | Chief Financial Officer ✓ |
| **DATE:** | _____ | **DATE:** | _____ ✓ |

DISTRICT 300

**COMMUNITY UNIT SCHOOL DISTRICT NO. 300**
**BOARD of EDUCATION MEMO**

**DATE:** 5/1/2023

**TO:** Dr. Susan Harkin, Superintendent
Board of Education

**FROM:** Beth Goudy,
Director of Secondary Literacy

| | |
|---|---|
| **Presented at the following Board Meetings** | |
| **Construction/Facility** | |
| **Finance** | |
| **Policy/Legislative** | |
| **School Utilization** | |
| **BOE 1st Reading** | 5/9/2023 |
| **BOE 2nd Reading** | 5/23/2023 |

**SUBJECT:** Literacy Growth Software Agreement

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**Background**

This contract is for Achieve3000, which is a cloud-based literacy intervention that helps high school students receive targeted practice in comprehension, vocabulary, writing, and discussion aligned to classroom lessons to improve their identified literacy goals.

**Recommendation**

The administration recommends the Board approves this agreement as presented.

**Fiscal Impact**

The amount of the contract is $28,718.33 for a one-year renewal and will be paid for out of the T&L budget.

**Community Unit School District 300**
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
**Diane C. White, Director of Purchasing**
PHONE: 847-551-8460 ·847-551-8463

April 18, 2023

Achieve 3000
331 Newman Springs Road
Suite 304
Red Bank, NJ 07701

Via email: kim.harvey@mheducation.com

Contract Renewal: Achieve 3000

Dear Ms. Harvey,

Community Unit School District 300 entered into an agreement with Achieve 3000 in the Spring of 2019 and has renewed this agreement annually since then. The District would like to extend the current contract from July 1, 2023 to June 30, 2024. The total value of this contract extension is $28,718.33.

If your firm agrees to maintain the current pricing, the administration will recommend your contract extension to the Board of Education for review by the finance committee on Tuesday, May 9, 2023 and award by the board on Tuesday, May 23, 2023.

District 300 kindly requests your return of acceptance by Friday, April 21, 2023. If you have any questions, please call 847-551-8460.

Sincerely,

Diane White
8375D43E716D90C09E2DBCBD5C76FBD7 contractworks **2023-04-18**
Diane C White, Director of Purchasing

Acceptance to hold submitted pricing:

Kim Harvey
663508685DF6CEE5B53B52F98EB5FD0E contractworks **2023-04-21**
Service Provider

**Kim Harvey** **VP Strategic Services**

**Community Unit School District 300**
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
**Diane C. White, Director of Purchasing**
PHONE: 847-551-8460 ·847-551-8463

May 24, 2022

Achieve 3000
331 Newman Springs Road
Suite 304
Red Bank, NJ 07701

Via email:

RE: Contract Renewal

Dear Mr/s.

To streamline the contract process between your firm and District 300, we would like to extend our existing contract which includes the Student Data Addendum. The renewal term would be August 1, 2022 through June 30, 2023. On (Approval date), the Board of Education originally approved a contract with Achieve 3000 for products as shown. This contract is attached.

If your firm agrees to the pricing as shown, the administration will recommend your contract extension to the Board of Education for review by the finance committee on Tuesday, June 7, 2022 and award by the board on Tuesday, June 21, 2022.

District 300 kindly requests your return of acceptance by Thursday, May 26, 2022. If you have any questions, please call 847-551-8460.

Sincerely,
Diane C. White
8375D43E716D90C09E2DBCBD5C76FBD7 contractworks **2022-05-25**
Diane C White, Director of Purchasing

Acceptance to hold submitted pricing:

Kim Harvey
663508685DF6CEE5B53B52F98EB5FD0E contractworks **2022-05-25**
Service Provider

**Kim Harvey** **Sr. Director- RFPs, Bids & Contracts**

**Quote ID:** Q-78434
**Contract Period:** 08/01/2022 - 06/30/2023
**21-22 License Expiration Date:** 06/30/2022

**Quote Date:** 01/12/2022
**Valid Until:** 08/01/2022

**Client Information**

| **Account Name** | |
|---|---|
| Community Unit School District 300 | |
| **Address** | **Client** |
| 2550 Harnish Dr<br>Algonquin, IL 60102-6870<br>Phone: (847)551-8300 | Elizabeth Freeman<br>Email: elizabeth.freeman@d300.org<br>Phone: (847)551-8300 |

Achieve3000 is pleased to continue partnering with you to accelerate your students' literacy growth throughout the school year. Your custom quote includes the solutions listed below. You can explore all of Achieve3000's research-based solutions by visiting www.achieve3000.com.

| **Participating Schools** | **Total Licenses Purchased** | |
|---|---|---|
| | **Program** | **22-23** |
| Dundee Crown High School | Literacy | 300 |
| Hampshire High School | Literacy | 75 |
| Harry D Jacobs High School | Literacy | 75 |
| Oak Ridge School | Literacy | 50 |

| Product | Cost | Qty | Total |
|---|---|---|---|
| Boost for Scaffolded Instruction<br>*(BAE-EXPNDR)* | $2,500.00 per site | 2 | $5,000.00 |
| Boost for Scaffolded Instruction for 1 Teacher<br>*(BAE-EXPNDR-TCHR)* | $500.00 per teacher | 4 | $2,000.00 |
| Achieve3000 Literacy: includes 1 student license.<br>*(LIT-STDT)* | $42.00 per student | 500 | $21,000.00 |
| Professional Learning Services<br>*(PDI)* | $2,695.00 per session | 1 | $2,695.00 |
| Achieve3000 Site Setup Fee - Annual fee per school for deployment and ongoing support, including rostering, integrations, and customer support.<br>*(SITE-SETUP)* | $290.00 per site | 4 | $1,160.00 |
| Subtotal | | | $31,855.00 |
| Discount | | | ($3,136.67) |
| **Order Total** | | | **$28,718.33** |

*See Next Page for Quote Acceptance*

## Acceptance for Quote ID Q-78434: $28,718.33

| Community Unit School District 300 | Achieve3000 |
|---|---|
| *Account Name* | |
| | |
| *Signature* | *Signature* |
| | |
| *Name / Title* | *Name / Title* |
| | |
| *Date* | *Date* |

The Complete Signed Quote and Purchase Orders can be sent to:

Achieve3000
331 Newman Springs Road
Suite 304
Red Bank, NJ 07701

Fax: (316) 221-0718
Email: orders@achieve3000.com

For questions, please contact Kirsten Colson at (262) 573-5289 or kirsten.colson@mheducation.com.

This quote is governed by and subject to the Achieve3000 terms and conditions at https://achieve3000.com/who-we-are/about-us/terms-of-service/. By signing this quote, you are agreeing to such terms and conditions.

To explore more renewal options, such as a multi-year quote with LOCKED-IN PRICING for three full years, please contact your Customer Advocacy Manager for an adjusted quote.

### About Achieve3000®

Achieve3000 delivers a comprehensive suite of digital solutions that significantly accelerate literacy growth and deepen learning across the content areas. Using personalized and differentiated solutions, Achieve3000 provides equity for remote and on-site instruction, enabling educators to help all students achieve accelerated growth. Our suite of solutions includes: Achieve3000 Literacy, a differentiated learning platform for grades 2-12; Actively Learn, a digital curriculum for grades 3-12; Smarty Ants, a foundational literacy platform for grades PreK-2; and Achieve3000 Math, a digital mathematics solution.

Learn more about Achieve3000's learning solutions at www.achieve3000.com.

DISTRICT 300

**Community Unit School District 300**
**and Achieve3000, Inc**
**Data Privacy Addendum (Student Data)**

This Data Privacy Addendum (the "Addendum") by and between Community Unit School District 300 (the "School District") and Achieve3000, Inc. (the "Company") (collectively, the "Parties") is incorporated in, effective simultaneously with, and modifies the attached agreement between the Parties and all current and supplemental terms and conditions, order forms, policies, practices, procedures, and/or other documentation relating to the attached agreement (collectively, the "Agreement"). This Addendum supersedes the Agreement by adding to, deleting from, and modifying the Agreement. To the extent any provision in this Addendum results in any conflict or inconsistency between the Agreement and this Addendum, this Addendum shall govern and any term of the Agreement that conflicts with this Addendum or is inconsistent with this Addendum shall be of no force or effect.

## 1. Definition of School District Data

As used in this Addendum, "School District Data" includes:

- "Personally Identifiable Information" and "Education Records" of students as defined in regulations implementing the Family Educational Rights and Privacy Act ("FERPA"), 34 C.F.R. § 99.3;
- "School Student Records" as defined in the Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/2(d);
- "Covered Information" as defined in the Illinois Student Online Personal Protection Act ("SOPPA"), 105 ILCS 85/5; and
- All other non-public information, including student data, metadata, and user content, of the School District's students.

## 2. Services and Data Provided

2.1 *Nature of Products or Services Provided.* The Company has agreed to provide the following products and/or services to the School District:

**[Complete Appendix A.]**

2.2 *School District Data Provided*. To allow the Company to provide the products and/or services described in *Section 2.1*, the School District will provide Student Data to the Company as identified in Exibit "B".

**[Complete Exhibit B.]**

2.3 *Minimum Data Necessary Shared.* The Company attests that the data requested by the Company from the School District for the School District to access the Company's products and/or services represents the minimum necessary data

for the products and/or services as described in the Agreement and this Addendum.

## 3. Compliance with Law

3.1 The Company agrees that all sharing, use, and storage of School District Data will be performed in accordance with all applicable Federal and State laws. The Company agrees that it will comply with all applicable laws and refrain from using School District Data in any way prohibited by any law, whether such requirements are specifically set forth in this Addendum. Applicable laws may include, but are not limited to, FERPA; ISSRA; SOPPA; the Children's Online Privacy Protection Act ("COPPA"), 15 U.S.C. 6501-6502; the Protection of Pupil Rights Amendment ("PPRA"), 20 U.S.C. 1232 h; and the Illinois Children's Privacy Protection and Parental Empowerment Act ("CPPPEA"), 325 ILCS 17/1 *et seq*.

## 4. Data Ownership and Use

4.1 *Data Ownership and Control.* The School District Data and any intellectual property rights thereto remain the property of and under the control of the School District. The Company does not obtain any right, title, or interest in any of the School District Data furnished by the School District.

4.2 *School District Access to Data.* Any School District Data in the possession or under the control of the Company shall be made available to the School District upon request by the School District. The Company shall be responsible to provide copies of or access to School District Data in the possession or under the control of the Company to the School District within a reasonable time frame and in all cases within time frames that will allow timely compliance by the School District with any statutorily or court ordered deadline. This includes requests under the Illinois Freedom of Information Act ("FOIA"), 5 ILCS 140/1 *et seq.*, requests regarding student records under FERPA or ISSRA, requests for records in discovery in state or federal court or administrative proceedings, and any other request.

4.3 *Company Use of Data*. The Company may use and disclose the School District Data only for the purposes described in the Agreement and only in a manner that does not violate local, state, or federal privacy laws and regulations. These include, but are not limited to, the following requirements, as applicable:

*4.3.1* School Officials Requirements. The Company acknowledges that it is acting and designated as a "school official" or "official of the school" with a "legitimate educational interest" in the School District Data as those terms are used in FERPA, ISSRA, and SOPPA (a "School Official"). The Company agrees to abide by the limitations and requirements applicable to a School Official. The Company agrees it is performing an institutional service or function for which the school would otherwise use employees and is under the direct control of the school with respect to the use and maintenance of the School District Data. The Company agrees that it

will use the School District Data only for authorized purposes and will comply with all limitations and requirements imposed on a School Official under FERPA, ISSRA, and SOPPA, including the requirements that the Company: (1) collect and use School District Data only for the purpose of fulfilling its duties under the Agreement and this Addendum and only for the benefit of the School District and its end users; (2) will not share, disclose, or re-disclose the School District Data to any third party or affiliate except as permitted by FERPA, ISSRA, and SOPPA or provided for in this Addendum, otherwise authorized in writing by the School District, or pursuant to a court order; (3) will not use School District Data (including metadata) for advertising or marketing purposes unless such use is specifically authorized by this Addendum or otherwise authorized in writing by the School District.

*4.3.2* PPRA Requirements. With respect to the Company's collection, disclosure, or use of School District Data as governed by the PPRA, the Company's collection, disclosure, or use of any School District Data shall be for the exclusive purpose of developing, evaluating, or providing educational products or services for, or to, the School District's students or educational institutions, or otherwise for the use and benefit of the school. The Company will not use the School District Data for any purpose other than the School District's purpose.

*4.3.3* COPPA Requirements. To the extent applicable, the Company agrees that its use of the School District Data will be solely for the benefit of the School District's students and for the school system, and that the Company will not collect personal information from students for any purpose other than the School District's purpose, including any other commercial purpose.

4.4 *Internal Company Disclosure.* The Company attests that only individuals or classes of individuals who are essential to perform the work under the Agreement will have access to the School District Data and that those individuals and classes of individuals will be familiar with and bound by this Addendum and relevant law. The Company shall cause each officer, director, employee, subcontractor, and other representative who will have access to any School District Data during the term of the Agreement to comply with all legal requirements applicable to the School District Data, including but not limited to those outlined in this Agreement and under relevant law.

## 5. Company Obligations Regarding Data

5.1 *Safeguards.* The Company agrees to take appropriate administrative, technical, and physical safeguards reasonably designed to protect the security, privacy, confidentiality, and integrity of School District Data. The Company shall ensure that School District Data are secured and encrypted to the greatest extent practicable during use, storage and/or transmission.

*5.1.1 Security Procedures and Practices.* The Company agrees that at it will implement and maintain security procedures and practices that, at a minimum, are designed to protect covered information from unauthorized access, destruction, use, modification, or disclosure that based on the sensitivity of the data and the risk from unauthorized access: (i) use technologies and methodologies that are consistent with the U.S. Department of Commerce's National Institute of Standards and Technology's Framework for Improving Critical Infrastructure Cybersecurity Version 1.1. and any updates to it; or (ii) maintain technical safeguards as they relate to the possession of covered information in a manner consistent with the provisions of 45 C.F.R. 164.312.

*5.1.2 Storage of Data.* The Company agrees to store and process the School District Data in a manner that is no less protective than those methods used to secure the Company's own data. The Company agrees that School District Data will be stored on equipment or systems located within the United States.

*5.1.3 Audit of Safeguards.* The Company shall maintain complete and accurate records of its security measures for School District Data and produce such records to the School District for purposes of audit upon reasonable prior notice during normal business hours. The School District reserves the right at its sole discretion to audit the Company's storage of School District Data at the School District's expense to ensure compliance with the terms of the Agreement and this Addendum.

*5.1.4 Reasonable Methods.* The Company agrees to use "reasonable methods" to ensure to the greatest extent practicable that the Company and all parties accessing School District Data are compliant with state and federal law. The School District reserves the right to audit such measures upon reasonable prior notice during business hours.

5.2 *Privacy Policy.* The Company must publicly disclose material information about its collection, use, and disclosure of covered information, including, but not limited to, publishing a terms of service agreement, privacy policy, or similar document. Any changes the Company may implement with respect to its privacy policies or terms of use documents shall be ineffective and inapplicable with respect to the School District and/or School District Data unless the School District affirmatively consents in writing to be bound by such changes. Access by students or parents/guardians to the Company's programs or services governed by the Agreement and this Addendum or to any School District Data stored by the Company shall not be conditioned upon agreement by the parents/guardians to waive any of the student data confidentiality restrictions or a lessening of any of the confidentiality or privacy requirements contained in this Addendum.

5.3 *Data Return/Destruction.* Upon expiration of the term of the Agreement, upon the earlier termination of the Agreement for any reason, at a time when some or all the School District Data is no longer needed for purposes of the Agreement, or upon the School District's request, the Company covenants and agrees that it promptly shall return to the School District all School District Data in the Company's possession and control. If return of the data is not feasible or if the School District agrees, then the Company shall destroy the data. The Company agrees to send a written certificate that the data was properly destroyed or returned. Such certificate shall be delivered within 30 days of the date of the event triggering return/destruction (e.g., within 30 days of the termination of the Agreement, within 30 days of the School District's request or notification to the Company that the data is no longer needed for the purposes of the Agreement). The Company shall destroy School District Data in a secure manner and in such a manner that it is permanently irretrievable in the normal course of business. The only exception to the requirements of this *Section 5.3* is if the Company has express written consent from a student's parent or legal guardian consenting to the maintenance of the covered information. In such case, the Company agrees to send with or in lieu of the written certificate required by this *Section 5.3* written evidence of parental/guardian consent for any data maintained.

5.4 *Authorizations*. The Company agrees to secure individual School District or parent/guardian written authorizations to maintain or use the School District Data in any manner beyond the scope of or after the termination of the Agreement.

5.5 *Data Breach.* For purposes of this section, "data breach" means the unauthorized disclosure of data, unauthorized provision of physical or electronic means of gaining access to data that compromises the security, confidentiality, or integrity of School Student Data, or other unauthorized access, alteration, use or release of School District Data, as well as any other circumstances that could have resulted in such unauthorized disclosure, access, alteration, or use.

*5.5.1* In the event of a data breach, the Company agrees to the following: (1) notify the School District by telephone and email within the most expedient time possible and without unreasonable delay, but no later than 24 hours after the determination that a breach has occurred; (2) at the time notification of the breach is made, provide the School District with the name and contact information for an employee of the Company who shall serve as the Company's primary security contact; (3) assist the School District with any investigation, including interviews with Company employees and review of all relevant records; (4) provide the School District within the most expedient time possible and without unreasonable delay, and in no case later than fifteen (15) days after notification to the School District that a data breach occurred, the number of students whose covered information is involved in the breach; the date, estimated date, or estimated date range of the breach; a description of the covered information that was compromised

or reasonably believed to have been compromised in the breach; and contact information for the person who parents/guardians may contact at the Company regarding the breach; and (4) assist the School District with any notification the School District deems necessary related to the security breach. The Company agrees to comply with the terms of this *Section 5.5.1* regardless of whether the misuse or unauthorized release of School District Data is the result of or constitutes a material breach of the Agreement or this Addendum.

*5.5.2* The Company shall not, unless required by law, provide any notices except to the School District without prior written permission from the School District.

*5.5.3* The Company shall reimburse and indemnify the School District for all costs imposed on the School District or reasonably undertaken by the School District at its discretion associated with a data breach, including but not limited to reimbursement of costs associated with notifying individuals whose information was compromised and notifying required regulatory agencies; fees paid to provide credit monitoring to impacted individuals; legal fees, audit costs, fines, and any other fees or damages reasonably undertaken by or imposed against the School District as a result of the security breach; and any other notifications, legally mandated responses, or responses reasonably undertaken by the School District in response to the breach.

## 6. Prohibited Uses

6.1 The Company shall not do any of the following:

*6.1.1* Sell School District Data; use or share School District Data for purposes of targeted advertising, as defined in Section 85/5 of SOPPA; or use School District Data to create a personal profile of a student other than for accomplishing the purposes described in the Agreement and this Addendum and explicitly authorized in writing by the District;

*6.1.2* Use information, including persistent unique identifiers, created or gathered by the operator's site, service, or application to amass a profile about a student, except in furtherance of "K through 12 school purposes," as defined by SOPPA. "Amass a profile" does not include the collection and retention of account information that remains under the control of the student, the student's parent or legal guardian, or the School District; or

*6.1.3* Sell or rent a student's information, including covered information. This *Section 6.1.3* does not apply to the purchase, merger, or other type of acquisition of the Company by another entity if the Company or its successor entity complies with all relevant law and this Addendum regarding previously acquired School District Data.

6.2 Notwithstanding the previous paragraphs and any other terms of this Addendum, the Company may use School District Data for maintaining, developing, supporting, improving, or diagnosing the operator's site, service, or application if such use is authorized by Federal or State law. The Company agrees to notify the School District if it believes release of School District Data is otherwise justified under law, including the reasons set forth in SOPPA Section 84/10(4); however, any such disclosure must be made by the School District and pursuant to valid ISSRA and FERPA exceptions.

## 7. Miscellaneous

7.1 *Service Levels.* The Company's products or services are provided 24 hours per day, 7 days per week. The Company shall ensure 99.9% up-time, Monday through Friday between 6 a.m. and 6 p.m. US Central Time ("Up-time"). Where Up-time percentage averages less than 99.9% in a calendar month, the School District shall have the right to terminate the Agreement immediately upon written notice to the Company and shall be entitled to a refund of the School District's fees paid for the services, as depreciated on a straight-line basis over a 12-month period commencing on the date the School District first had access to the Services through the date of termination.

7.2 *Limited Warranty.* For the purposes of this Addendum, a "Defect" is defined as a failure of the Company's product or service to substantially conform to the then-current Company's User Guides materials. For as long as the Agreement is in place, the Company warrants that the Company's products or services will not contain Defects. If the products or services do not perform as warranted, the Company will use reasonable efforts, consistent with industry standards, to cure the Defect in accordance with the Company's then-current support call process. Should the Company be unable to cure the Defect or provide a replacement product within five business days, the School District shall be entitled to a refund of its fees paid for the products or services, as depreciated on a straight-line basis over a 12-month period commencing on the date the School District first has access to the Company's products or services through the date of termination.

7.3 *Harmful Code.* Using a recent version of a reputable virus-checking product (to the extent commercially available), Company will check its software and other systems used by Company to deliver the products or services to the School District for any harmful code, including, without limitation, any viruses, worms, or similar harmful code, and will use commercially reasonable efforts to eliminate any such harmful code that the Company discovers.

7.4 *Indemnification.* The Company agrees to indemnify, defend and hold harmless the School District and its officers, directors, employees, agents, attorneys and assigns, against any third-party claims, demands, actions, arbitrations, losses and liabilities resulting from damage caused by the Company employees, contractors, or subcontractors in performing its obligations under the Agreement or this Addendum.

7.5 *Insurance*. During the term of this Agreement, the Contractor, at its sole cost and expense, and for the benefit of the District, shall carry and maintain the following insurance:

*7.5.1* Comprehensive general liability and property damage insurance, insuring against all liability of the Contractor related to this Agreement, with a minimum combined single limit of One Million Dollars ($1,000,000.00) per occurrence, One Million Dollars ($1,000,000) Personal & Advertising Injury, Two Million Dollars ($2,000,000) Products/Completed Operations Aggregate, and Two Million Dollars ($2,000,000) general aggregate;

*7.5.2* Professional Liability/Technology Errors & Omissions Insurance with limits in the per claim amount of not less than Two Million Dollars ($2,000,000.00) and the annual aggregate of not less than Two Million Dollars ($2,000,000);

*7.5.3* Automobile liability Insurance with a combined single limit of One Million Dollars ($1,000,000) (only required if Contractor will be on-site);

*7.5.4* Cyber liability/identity theft insurance with a combined limit of Two Million Dollars ($2,000,000) per claim and Two Million Dollars ($2,000,000) general aggregate;

*7.5.5* Workers' Compensation Insurance covering all costs, statutory benefits, and liabilities under State Workers' Compensation and similar laws for the Contractor's respective employees with Employers Liability of limits of $1,000,000 Each Accident; $1,000,000 Disease – Each Employee; $1,000,000 – Policy Limit; and

*7.5.6* Umbrella liability insurance with a minimum combined single limit of Five Million dollars ($5,000,000.00) per occurrence and Five Million Dollars ($5,000,000) general aggregate.

The insurance shall include sexual abuse and molestation coverage if the Contractor will be on District premises. All insurers shall be licensed by the State of Illinois and rated A-VII or better by A.M. Best or comparable rating service. The comprehensive general liability, property damage, auto liability, and umbrella liability insurance policy shall name the District, its Board, Board members, employees, volunteers, and agents as an additional insured on a primary noncontributory basis with a waiver of subrogation in favor of the District (if the Contractor will be on the District's premises the waiver of subrogation shall also apply to the workers' compensation insurance the waiver of subrogation shall also apply to the workers' compensation insurance). The Contractor shall provide the District with certificates of insurance reasonably acceptable to the District evidencing the existence of the coverage described above, including form and deductibles, during the duration of this Agreement. If requested the Contractor shall provide copies of applicable policy endorsements. The failure to provide acceptable insurance shall be deemed a breach of this Agreement entitling the District to terminate this Agreement

immediately. All policies of insurance shall provide by endorsement that no coverage may be canceled, terminated, or reduced by the insuring company without the insuring company having first given at least 30 days prior written notice to the District by certified mail, return receipt requested.

7.6 *Infringement.* The Company warrants that no third party has any claim to any trademark, patent, or proprietary interest in any product or service the Company provides to the School District. The Company will defend, hold harmless, and indemnify the School District from any claims brought by a third party against the School District to the extent based on an allegation that any Company product or service infringes any U.S. patent, copyright, trademark, trade secret or other proprietary right of a third party. If the School District's use of the Company's products is restricted as the result of a claim of infringement, the Company shall do one of the following: (i) substitute another equally suitable product or service; (ii) modify the allegedly infringing Company product or service to avoid the infringement; (iii) procure for the School District the right to continue to use the Company product or service free of the restrictions caused by the infringement; or (iv) take back such Company product or service and refund to the School District the fees previously paid for the Company's product or service depreciated on a straight line basis over 12 months and terminate the School District's license to use the Company's product.

7.7 *No Indemnification or Limitation of Liability by School District.* Any provision included in the Agreement that requires the School District to indemnify the Company or any other party is deleted and shall not apply to the School District. Any provision in the Agreement, except for Section 7.8 of this Addendum, that limits the Company's liability, requires the School District to release the Company for claims the School District may have against the Company is deleted. Further, any provisions requiring the School District to release its class action rights is deleted.

7.8 *Mutual Limitation of Liability.* Neither party will be liable for breach-of-contract damages that the breaching party could not reasonably have foreseen on entry into this agreement.

7.9 *Taxes.* The School District is a tax-exempt organization. Federal excise tax does not apply to the School District and State of Illinois Sales Tax does not apply. The amounts to be paid to the Company hereunder are inclusive of all other taxes that may be levied, including sales, use, nonresident, value-added, excise, and similar taxes levied or imposed upon the work. The Company shall be responsible for any taxes levied or imposed upon the income or business privileges of the Company.

7.10 *Payments*. The School District shall make payments to the Company in accordance with the Illinois Local Government Prompt Payment Act, 50 ILCS 505/1. If the School District is late in making a payment it shall make interest

payments at the maximum amount permitted under the Illinois Local Government Prompt Payment Act, 50 ILCS 505/4.

7.11 *Force Majeure.* Neither party will be liable for any failure or delay in its performance under this Agreement due to any cause beyond its reasonable control, including acts of war, acts of God, acts of terrorism, earthquake, flood, embargo, riot, sabotage, labor shortage or dispute, governmental act or failure of the Internet (not resulting from the actions or inactions of the delayed party), provided that the delayed party: (i) gives the other party prompt notice of such cause, and (ii) uses its reasonable commercial efforts to promptly correct such failure or delay in performance.

7.12 *Freedom of Information Act.* The Company acknowledges that School District is subject to the Illinois FOIA, and that the School District shall not be in breach of any confidentiality provisions contained in the Agreement if the School District releases a record in compliance with the FOIA.

7.13 *Publication of Agreement.* Under SOPPA, the School District must publish the Company's name and business address, a copy of the Agreement and this Addendum, and a list of any subcontractors to whom School District Data may be disclosed. The Company agrees to provide to the School District prior to execution of the Agreement and this Addendum the name, business address, and list of subcontractors to be published. The Company acknowledges that if there are provisions of the Agreement other than those required to be included in the Agreement and this Addendum by SOPPA that the Company would like redacted before publication, the Company must submit a request in writing to the School District prior to execution of the Agreement and this Addendum. Only if the School District agrees to such redaction prior to the execution of the Agreement and this Addendum shall the redaction be made prior to publication.

7.14 *Governing Law.* The Agreement and this Addendum shall be governed by, construed, and enforced in accordance with the laws of the State of Illinois without regard to conflict of law principles. Jurisdiction and venue for all disputes hereunder shall be the Circuit Court located in Kane County, Illinois, or the federal district court for the Northern District of Illinois. Any references to required notices of claims, arbitration, or mediation in the Agreement are not applicable to the Parties.

7.15 *Renewal of Agreement.* The parties may renew the Agreement and this Addendum in writing. Any provision in the Agreement that provides for an automatic renewal of the Agreement is deleted.

7.16 *Termination.* The School District may immediately terminate the Agreement if the School District makes the determination that the Company has breached a material term of the Agreement or this Addendum. In addition, the School District may terminate this Agreement at any time without cause after providing the Company with 90 days written notice and shall be entitled to reimbursement of all fees previously paid but not yet incurred.

7.17 *Amendment.* No amendment or modification to the Agreement and this Addendum shall be effective unless and until the amendment or modification is in writing and signed by all parties to the Agreement and this Addendum.

7.18 *Effective Date.* The Addendum shall be deemed dated and become effective on the date the last of the parties signs as set forth below the signature of their duly authorized representatives.

## Appendix "A"

**Insert a brief description. "*Nature of Products or Services Provided.* The Company has agreed to provide the School District the products and/or services outlined below:**

**Achieve3000 has been providing schools with blended differentiated instruction solutions and professional development services for over 19 years. We work with millions of students and educators across the country to improve instruction for all learners, and support teachers in building capacity for effective instruction. We provide blended learning solutions in English Language Arts, Early Literacy, Special Education Intervention, English Language Learner Development, Math, Social Studies and Science.With game-based foundational literacy learning, proven-effective differentiated literacy instruction, a curriculum platform designed to deepen thinking, and individualized practice and intervention for math, we help unlock every student's potential through the following instructional solutions: Achieve3000 Literacy with Boost for grades 2-12 allows for targeted and intensive intervention to accelerate the gains of students who need additional supports and services, provides differentiated instruction and accelerated learning for the unique needs of your ELL students and supports Native Spanish Language and dual-literacy with a suite of classroom tested scaffolds for students and point-of-use instructional supports for teachers. Achieve3000 solutions enable instruction that empowers educators to bring their students equity, acceleration, flexibility, depth, and proven results. Equity. Our precisely differentiated content and scaffolds give ALL students access to the same standards-aligned information and ideas so EVERY student, struggling or advanced, can progress toward college and career success. Acceleration. Our methodology for embedded assessment and "just-right, just-on-time" content-matching enables students to move their Lexile measures up steadily, level by level. Students of all profiles who use Achieve3000 Literacy with recommended frequency and quality can attain up to 3.5X their expected Lexile gains.**

***Exhibit "B"***
***SCHOOL DISTRICT DATA PROVIDED***

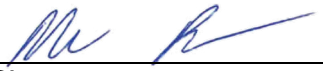
| Category of Data | Elements | Check if Used by Your System |
|---|---|---|
| Application Technology Meta Data | IP Addresses of users, Use of cookies, etc. | ☒ |
| | Other application technology meta data-Please specify: | ☐ |
| Application Use Statistics | Meta data on user interaction with application ***de-identified only*** | ☒ |
| Assessment | Standardized test scores | ☐ |
| | Observation data | ☐ |
| | Other assessment data-Please specify: Lexile Score | ☒ |
| Attendance | Student school (daily) attendance data | ☐ |
| | Student class attendance data | ☐ |
| Communications | Online communications captured (emails, blog entries) ***secure email within class only*** | ☒ |
| Conduct | Conduct or behavioral data | ☐ |
| Demographics | Date of Birth | ☐ |
| | Place of Birth | ☐ |
| | Gender | ☒ |
| | Ethnicity or race | ☒ |
| | Language information (native, or primary language spoken by student) | ☐ |
| | Other demographic information-Please specify: ELLm free or reduced lunch | ☒ |
| Enrollment | Student school enrollment | ☒ |
| | Student grade level | ☒ |

| | | |
|---|---|---|
| | Homeroom | ☐ |
| | Guidance counselor | ☐ |
| | Specific curriculum programs | ☐ |
| | Year of graduation | ☐ |
| | Other enrollment information-Please specify: | ☐ |
| Parent/Guardian Contact Information | Address | ☒ |
| | Email | ☒ |
| | Phone | ☒ |
| Parent/Guardian ID | Parent ID number (created to link parents to students) | ☒ |
| Parent/Guardian Name | First and/or Last | ☒ |
| Schedule | Student scheduled courses | ☐ |
| | Teacher names | ☒ |
| Special Indicator | English language learner information | ☒ |
| | Low income status | ☐ |
| | Medical alerts/health data | ☐ |
| | Student disability information | ☐ |
| | Specialized education services (IEP or 504) | ☒ |
| | Living situations (homeless/foster care) | ☐ |
| | Other indicator information-Please specify: | ☐ |
| Student Contact Information | Address | ☐ |
| | Email | ☒ |
| | Phone | ☐ |

| | | |
|---|---|---|
| Student Identifiers | Local (School district) ID number | ☒ |
| | State ID number | ☒ |
| | Provider/App assigned student ID number | ☒ |
| | Student app username | ☒ |
| | Student app passwords | ☒ |
| Student Name | First and/or Last | ☒ |
| Student in App Performance | Program/application performance (typing program-student types 60 wpm, reading program-student reads below grade level) ***Lexile Score*** | ☒ |
| Student Program Membership | Academic or extracurricular activities a student may belong to or participate in | ☐ |
| Student Survey Responses | Student responses to surveys or questionnaires ***de-identified only with no PII response*** | ☒ |
| Student work | Student generated content; writing, pictures, etc. | ☒ |
| | Other student work data-Please specify: | ☐ |
| Transcript | Student course grades | ☐ |
| | Student course data | ☐ |
| | Student course grades/performance scores | ☐ |
| | Other transcript data-Please specify | ☐ |
| Transportation | Student bus assignment | ☐ |
| | Student pick up and/or drop off location | ☐ |
| | Student bus card ID number | ☐ |
| | Other transportation data-Please specify: | ☐ |

| | | |
|---|---|---|
| Other | Please list each additional data element used, stored, or collected by your application: ***Teacher Name, Teacher Email*** | ☒ |

| | | |
|---|---|---|
| | | |
| None | No Student Data collected at this time. Provider will immediately notify D300 if this designation is no longer applicable. | ☐ |

| Achieve3000, Inc | **Community Unit School District 300** |
|---|---|
|  | Susan Harkin<br>A3BB358670FE4AD718B86C5B0A2FAD86 contractworks. |
| Signature | Signature |
| Nicholas Bates | |
| Name | Susan Harkin |
| Chief Financial Officer | |
| Title | Chief Operating Officer |
| 2/17/2021 | **02/23/2021** |
| Date | Date |

ACHIEVE3000®

**Quote ID:** Q-11427
**Contract Period:** 8/01/2019 - 6/30/2022

**Quote Date:** 2/21/2019
**Valid Until:** 6/30/2019

**Client Information**

| **Account Name** | |
|---|---|
| Community Unit School District 300 | |
| **Address** | **Client** |
| 2550 Harnish Drive<br>Algonquin, IL 60102<br>Phone: 847-426-1300 | Jackie Johnson<br>Email: jacquelyn.johnson@d300.org<br>Phone: 847-426-1300 |

Achieve3000 is pleased to continue partnering with you to accelerate your students' literacy growth throughout the 2019 - 2020 school year. Your custom quote includes the solutions listed below. You can explore all of Achieve3000's research-based solutions by visiting www.achieve3000.com.

| **Participating Schools** | **Total Licenses Purchased** | | | |
|---|---|---|---|---|
| | **Program** | **19-20** | **20-21** | **21-22** |
| Oak Ridge School | Literacy | 50 | 50 | 50 |
| Hampshire High School | Literacy | 75 | 75 | 75 |
| Harry D Jacobs High School | Literacy | 75 | 75 | 75 |
| Dundee Crown High School | Literacy | 300 | 300 | 300 |

***Year 1 (2019 - 2020)***

| **Product** | **Cost** | **Qty** | **Total** |
|---|---|---|---|
| Achieve3000's Boost, Access and Espanol Solutions for all of your students. Requires Achieve3000 Pro purchase.<br>*(BAE-EXPNDR)* | $2,500.00 per site | 2.00 | $5,000.00 |
| Achieve3000's Boost, Access and Espanol Solutions for 1 teacher. Requires Achieve3000 Pro purchase.<br>*(BAE-EXPNDR-TCHR)* | $500.00 per teacher | 4.00 | $2,000.00 |

| Product | Cost | Qty | Total |
|---|---|---|---|
| Achieve3000's Pro Differentiated Literacy Solution: includes 1 student license<br>*(LIT-STDT)* | $42.00 per student | 500.00 | $21,000.00 |
| Professional Development Services: Launch<br>*(PDI)* | $2,695.00 per session | 1.00 | $2,695.00 |
| Subtotal | | | $30,695.00 |

***Year 2 (2020 - 2021)***

| Product | Cost | Qty | Total |
|---|---|---|---|
| Achieve3000's Boost, Access and Espanol Solutions for all of your students. Requires Achieve3000 Pro purchase.<br>*(BAE-EXPNDR)* | $2,500.00 per site | 2.00 | $5,000.00 |
| Achieve3000's Boost, Access and Espanol Solutions for 1 teacher. Requires Achieve3000 Pro purchase.<br>*(BAE-EXPNDR-TCHR)* | $500.00 per teacher | 4.00 | $2,000.00 |
| Achieve3000's Pro Differentiated Literacy Solution: includes 1 student license<br>*(LIT-STDT)* | $42.00 per student | 500.00 | $21,000.00 |
| Professional Development Services: Launch<br>*(PDI)* | $2,695.00 per session | 1.00 | $2,695.00 |
| Subtotal | | | $30,695.00 |

***Year 3 (2021 - 2022)***

| Product | Cost | Qty | Total |
|---|---|---|---|
| Achieve3000's Boost, Access and Espanol Solutions for all of your students. Requires Achieve3000 Pro purchase.<br>*(BAE-EXPNDR)* | $2,500.00 per site | 2.00 | $5,000.00 |
| Achieve3000's Boost, Access and Espanol Solutions for 1 teacher. Requires Achieve3000 Pro purchase.<br>*(BAE-EXPNDR-TCHR)* | $500.00 per teacher | 4.00 | $2,000.00 |
| Achieve3000's Pro Differentiated Literacy Solution: includes 1 student license<br>*(LIT-STDT)* | $42.00 per student | 500.00 | $21,000.00 |
| Professional Development Services: Launch<br>*(PDI)* | $2,695.00 per session | 1.00 | $2,695.00 |
| Subtotal | | | $30,695.00 |

**Summary of Fees**

| Year | Total |
|---|---|
| 2019 - 2020 | $30,695.00 |
| 2020 - 2021 | $30,695.00 |
| 2021 - 2022 | $30,695.00 |
| Subtotal | $92,085.00 |
| Discount | ($5,930.00) |
| Order Total | $86,155.00 |

*See Next Page for Quote Acceptance*

ACHIEVE3000®

## Acceptance for Quote ID Q-11427: $86,155.00

| Community Unit School District 300 | Achieve3000 |
|---|---|
| *Account Name* | |
| Susan Harkin<br>A3BB358670FE4AD718B86C5B0A2FAD86 contractworks | Paula Quiroz<br>03452BFDDB03BA1FFECCDD1F9467085E contractworks |
| *Signature* | *Signature* |
| **Susan Harkin** | **Paula Quiroz/Renewal Partner** |
| *Name / Title* | *Name / Title* |
| **COO** | **06/04/2019** |
| *Date* **05/29/2019** | *Date* |

The Complete Signed Quote and Purchase Orders can be sent to:
Achieve3000
1985 Cedar Bridge Ave., Suite 3
Lakewood, NJ 08701
Fax: 316-221-0718
Email: orders@achieve3000.com

For questions, please contact Renewal Sales at 732-367-5505 x222.

This quote is governed by and subject to the Achieve3000 terms and conditions at www.achieve3000.com/terms-of-service. By signing this quote, you are agreeing to such terms and conditions.

**National Literacy Summit**
***November 11-13 | Orlando, FL***
Join us at the National Literacy Summit, an interactive experience where you'll collaborate and learn powerful new strategies for literacy instruction from an incredible lineup of the industry's thought leaders and expert practitioners. Ask about special customer pricing!

### About Achieve3000®

Achieve3000 is the leading literacy platform in today's blended learning programs, with cloud-based solutions that serve more than three million students worldwide. Based on decades of scientific research, Achieve3000's patented and proven differentiated instruction for grades PreK-12 and adult education reaches all students at their individual reading levels to accelerate learning, improve high stakes test performance, and drive college and career success.

Discover all of Achieve3000's research-based solutions by visiting www.achieve3000.com.

**A Proven Solution for Summer Success!** Engage, motivate and accelerate learning this summer with Achieve Intensive - the rapid intervention solution for Grades 2 - 12 from Achieve3000! Visit www.achieve3000.com/intensive to learn more.

**School District**
**Addendum to Agreement with Achieve3000**

The provisions of this Addendum amend the Achieve3000 Terms of Use and any other agreements ("Agreement") between the Board of Education of Community Unit School District No. 300, Kane, McHenry, DeKalb and Cook Counties, Illinois ("School District") and Achieve3000 ("Company"). This Addendum supersedes the Agreement by adding to, deleting from, and modifying the Agreement. To the extent any provision in this Addendum results in any conflict or inconsistency between the Agreement and this Addendum, this Addendum shall govern and the term(s) of the Agreement that conflict(s) with this Addendum or are inconsistent with this Addendum shall be of no force or effect.

**1. Covered Data**

As used in this Addendum, "School District data" means any data or information collected, maintained, or generated that alone or in combination personally identifies an individual student or the student's parent or family, in accordance with the Family Educational Rights and Privacy Act, 34 C.F.R. § 99.3, and the Illinois School Student Records Act, 105 ILCS 10/2 and other non-public information, including student data, metadata, and user content.

**2. Compliance with State and Federal Law**

All data sharing, use, and storage will be performed in accordance with the requirements of the Family Educational Rights and Privacy Act of 1974 as amended, 20 U.S.C. § 1232g & 34 C.F.R. § 99 ("FERPA") and the Illinois School Student Records Act (ISSRA), 105 ILCS 10/1 *et seq.* & 23 !AC 375.

The Company acknowledges for the purposes of this Addendum that it will be designated as a "school official" with "legitimate educational interests" in the School District data, as those terms have been defined under FERPA and ISSRA and their implementing regulations.

To the extent that the Company's collection, use or disclosure of personal information from students is governed by the Children's Online Privacy Protection Act ("COPPA"), the Company agrees that the Company's use of the School District data will be solely for the benefit of the School District's students and for the school system, and that the operator will not collect personal information from students for any purpose other than the School District's purpose, including any other commercial purpose.

With respect to the Company's collection, disclosure, or use of School District data as governed by the Protection of Pupil Rights Amendment ("PPRA"), the Company agrees that such collection, disclosure, or use, and any use of any School District data, shall be for the exclusive purpose of developing, evaluating, or providing educational products or services for, or to, the School District's students or educational institutions.

With respect to any "Covered Information" as defined by the Illinois Student Online Personal Protection Act, the Company agrees to comply with the terms of that Act and refrain from using the Covered Information in any way prohibited by the Act.

With respect to any "Personal Information" as defined by the Illinois Children's Privacy Protection and Parental Empowerment Act, the Company agrees to comply with the terms of that Act to the extent applicable.

**3. Company Obligations:**

3.1 *Uses and Disclosures as Provided in the Agreement.* The Company may use and disclose the School District data provided by the School District only for the purposes described in the Agreement and only in a manner that does not violate local, state, or federal privacy laws and regulations. Only the individuals or classes of individuals will have access to the data that need access to the School District data to do the work described in the Agreement. The Company shall ensure than any subcontractors who may have access to School District data are contractually bound to follow the provisions of the Agreement.

3.2 *Nondisclosure Except as Provided in the Agreement.* The Company shall not use or further disclose the School District data except as stated in and explicitly allowed by the Agreement and state and federal law. The Company does not have permission to re-disclose School District data to a third party except as provided for in this Addendum, as required by law, or as authorized in writing by the School District.

3.3 *Safeguards* . The Company agrees to take appropriate administrative, technical and physical safeguards reasonably designed to protect the security, privacy, confidentiality, and integrity of School District data. The Company shall ensure that School District data are secured and encrypted to the greatest extent practicable given relevant industry standards and guidelines during use, storage and/or transmission. The Company agrees to store and process the School District data in a manner that is no less protective than those methods used to secure the Company's own data. The Company agrees that School District data will be stored on equipment or systems located within the United States. The Company shall maintain complete and accurate records of these security measures and produce such records to the School District for purposes of audit upon reasonable prior notice during normal business hours. The School District reserves the right at its sole discretion to perform audits of the Company's storage of School District data at the School District's expenses to ensure compliance with the terms of the Agreement and this Addendum.

3.4 *Reasonable Methods.* The Company agrees to use "reasonable methods" to ensure to the greatest extent practicable that the Company and all parties accessing School District data are compliant with state and federal law.

3.5 Privacy Policy. The Company must publicly disclose material information about its collection, use, and disclosure of covered information, including, but not limited to, publishing a terms of service agreement, privacy policy, or similar document. Any changes the Company may implement with respect to its privacy policies or terms of use documents shall be ineffective and inapplicable with respect to the School District and/or School District data unless the School District affirmatively consents in writing to be bound by such changes. Access by students or parents/guardians to the Company's programs or services governed by the Agreement or to any School District data stored by the Company shall not be conditioned upon agreement by the parents/guardians to waive any of the student data confidentiality restrictions or a lessening of any of the confidentiality or privacy requirements contained in this Addendum.

3.6 *Data Return/Destruction.* Upon expiration of the term of the Agreement, upon the earlier termination of the Agreement for any reason, upon the School District's request, the Company covenants and agrees that it promptly shall deliver to the School District, and shall return to the School District all School District data. If return of the data is not feasible or if the School District agrees, then the Company shall destroy the data. School District data must

be destroyed in a secure manner. The Company agrees to send a written certificate that the data was properly destroyed or returned within 30 days of the end of the Agreement or within 30 days of the School District's request for destruction. The Company shall destroy School District data in such a manner that it is permanently irretrievable in the normal course of business.

3.7 *Minimum Necessary.* The Company attests that the data requested by the Company from the School District for the School District to access the Company's products or services represents the minimum necessary data for the services as described in the Agreement and that only necessary individuals or entities who are familiar with and bound by this Addendum will have access to the School District data to perform the work.

3.8 *Authorizations.* When necessary, the Company agrees to secure individual authorizations to maintain or use the School District data in any manner beyond the scope or after the termination of the Agreement.

3.9 *Data Ownership.* The School District is the data owner of School District data. The Company does not obtain any right, title, or interest in any of the data furnished by the School District.

*3.10 Misuse or Unauthorized Release.* The Company shall notify the School District as soon as possible upon discovering the misuse or unauthorized release of School District data held by the Company or one of its subcontractors, regardless of whether the misuse or unauthorized release is the result of a material breach of the Agreement.

*3.11 Data Breach.* In the event of a data breach, which means an unauthorized disclosure, access, alteration, or use of School District data or circumstances that could have resulted in such unauthorized disclosure, access, alteration or use, the Company shall promptly institute the following: (1) notify the School District by telephone and email as soon as practicable, but no later than seventy-two hours after the Company becomes aware of the data breach; (2) provide the School District with the name and contact information for an employee of the Company who shall serve as the Company's primary security contact; (3) assist the School District with any investigation, including interviews with Company employees and review of all relevant records; and (4) assist the School District with any notification the School District deems necessary related to the security breach. The Company shall not, unless required by law, provide any notices except to the School District without prior written permission from the School District. The Company shall reimburse and indemnify the School District for any costs imposed on the School District or reasonably undertaken by the School District at its discretion associated with a data breach, including reimbursement of fees paid by the School District related to providing credit monitoring to affected individuals and payment of legal fees, audit costs, fines, and other fees undertaken by the School District because of the security breach.

*3.12* Access *to Data.* Any School District data in the possession or under the control of the Company shall be made available to the School District upon request by the School District. The Company shall be responsible to provide copies of or access to School District's data in the possession or under the control of the Company to the School District within a reasonable time frame and in all cases within time frames that will allow timely compliance by the School District with any statutorily or court ordered deadline. This includes requests under the Illinois Freedom of Information Act ("FOIA"), requests for student records under FERPA or

ISSRA, requests for records in discovery in state or federal court or administrative proceedings, or any other request.

*3.13 Service Levels.* The Company's products or services are provided 24 hours per day, 7 days per week. The Company shall ensure 99.5% up-time, Monday through Friday between 6 a.m. and 6 p.m. US Central Time ("Up-time"). Where Up-time percentage averages less than 99.5% in a calendar month, the School District shall have the right to terminate the Agreement immediately upon written notice to the Company and obtain a pro-rata reimbursement for its past payments to the Company.

*3.14 Limited Warranty.* For the purposes of this Addendum, a "Defect" is defined as a failure of the Company's products or services to substantially conform to the then-current Company's User Guides materials. For as long as the Agreement is in place, the Company warrants that the Company's products or services will not contain Defects. If the products or services do not perform as warranted, the Company will use reasonable efforts, consistent with industry standards, to cure the Defect in accordance with the Company's then current support call process. Should the Company be unable to cure the Defect or provide a replacement product within five business days, the School District shall be entitled to a pro-rata reimbursement for its past payments to the Company.

*3.15 Harmful Code.* Using a recent version of a reputable virus- checking product (to the extent commercially available), Company will check the Software, as well as any systems used by Company to deliver the Software, for any harmful code, including, without limitation, any viruses, worms, or similar harmful code, and will use commercially reasonable efforts to eliminate any such harmful code that the Company discovers.

**4. Prohibited Uses**

*4.1* The Company shall not sell School District data; use or share School District data for purposes of targeted advertising; or use School District data to create a personal profile of a student other than for accomplishing the purposes described in the Agreement.

*4.2* Notwithstanding the previous paragraph, the Company may use School District data to ensure legal or regulatory compliance or take precautions against legal liability; respond to or participate in the judicial process; protect the safety of users or others on the Company's website, online service, or application; or investigate a matter related to public safety. The Company shall notify the School District as soon as possible of any use described in this paragraph.

**5 Miscellaneous**

*5.1 Indemnification and Insurance.* The Company agrees to indemnify, defend and hold harmless School District and its officers, directors, employees, agents, attorneys and assigns, against any third-party claims, demands, actions, arbitrations, losses and liabilities resulting from damage caused by negligence or willful misconduct of the Company employees, contractors, or subcontractors in performing the obligations under the Agreement or this Addendum. The Company shall maintain liability insurance evidencing that the Company has workers compensation insurance as required by law and general liability insurance with a minimum

limit of $2,000,000. All insurers shall be licensed by the State of Illinois and rated A+-VII or better by A.M. Best or comparable rating service. The comprehensive general liability shall name the School District, its Board, Board members, employees, agents, and successors as an additional insured with a waiver of subrogation in favor of the School District. The Company shall provide the School District with certificates of insurance and/or copies of policies reasonably acceptable to the School District evidencing the existence of the coverage described above, including form and deductibles, during the duration of the Agreement. The failure to provide acceptable insurance shall be deemed a breach of the Agreement and the School District may immediately terminate the Agreement. Such certificates of insurance shall indicate that should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered to the School District in accordance with the policy provisions.

5.2 *Infringement.* The Company warrants that no third party has any claim to any trademark, patent, or proprietary interest in any product or services the Company provides to the School District. The Company will defend, hold harmless, and indemnify the School District from any claims brought by a third party against the School District to the extent based on an allegation that the Company product or services infringe any U.S. patent, copyright, trademark, trade secret or other proprietary right of a third party. If the School District's use of the Company's products is restricted as the result of a claim of infringement, the Company shall do one of the following: (i) substitute other equally suitable product or service; (ii) modify the allegedly infringing Company product or service to avoid the infringement; (iii) procure for the School District the right to continue to use the Company products or services free of the restrictions caused by the infringement; or (iv) take back such Company products or services and refund to the School District the license fee previously paid for the Company products depreciated on a straight line basis over 12 months and terminate the School District's license to use the Company's product.

5.3 *No Indemnification or Limitation of Liability by School District.* Any provision included in the Agreement that requires the School District to indemnify the Company or any other party is deleted and shall not apply to the School District. Any provision in the Agreement, except for Section 5.4 of this Addendum that limits the Company's liability is deleted.

5.4 *Mutual Limitation of Liability.* Neither party will be liable for breach-of-contract damages that the breaching party could not reasonably have foreseen on entry into this agreement.

5.5 *Taxes* . The School District is a tax-exempt organization. Federal excise tax does not apply to the School District and State of Illinois Sales Tax does not apply. The amounts to be paid to the Company hereunder are inclusive of all other taxes that may be levied, including sales, use, nonresident, value-added, excise, and similar taxes levied or imposed upon the work. The Company shall be responsible for any taxes levied or imposed upon the income or business privileges of the Company.

5.6 *Payments.* The School District shall make payments to the Company in accordance with the Illinois Local Government Prompt Payment Act, 50 ILCS 505/1. If the School District is late in making a payment it shall make interest payments at the maximum amount permitted under the Illinois Local Government Prompt Payment Act, 50 ILCS 505/4.

5. 7 Force Majeure. Neither party will be liable for any failure or delay in its performance under this Agreement due to any cause beyond its reasonable control, including acts of war, acts of God, acts of terrorism, earthquake, flood, embargo, riot, sabotage, labor shortage or dispute, governmental act or failure of the Internet (not resulting from the actions or inactions of the delayed party), provided that the delayed party: (i) gives the other party prompt notice of such cause, and (ii) uses its reasonable commercial efforts to promptly correct such failure or delay in performance.

5.8 *Freedom of Information Act.* The Company acknowledges that School District is subject to the Illinois Freedom of Information Act, 5 ILCS 140/1 *et seq.* (the "FOIA"), and that the School District shall not be **in** breach of any confidentiality provisions contained in the Agreement if the School District releases a record **in** compliance with the FOIA.

5.9 *Governing Law.* The Agreement and this Addendum shall be governed by, construed, and enforced in accordance with the laws of the State of Illinois without regard to conflict of law principles. Jurisdiction and venue for all disputes hereunder shall be the Circuit Court located **in** Kane County, Illinois, or the federal district court for the Northern District of Illinois. Any references to required notices of claims, arbitration, or mediation in the Agreement are not applicable to the Parties.

5.10 *Renewal of Agreement.* The parties may renew the Agreement and this Addendum in writing. Any provision in the Agreement that provide for an automatic renewal of the Agreement is deleted.

5.11 *Termination.* The School District may immediately terminate the Agreement if the School District makes the determination that the Company has breached a material term of this Addendum. In addition, the School District may terminate this Agreement at any time without cause after providing the Company with 90 days written notice and shall be entitled to reimbursement of all fees previously paid but not yetincurred.

5.12 *Amendment.* No amendment or modification to this Agreement shall be effective unless and until the amendment or modification is in writing and signed by all parties to this Agreement.

5.13 *Effective Date.* The Addendum shall be deemed dated and become effective on the date the last of the parties' signs as set forth below the signature of their duly authorized representatives.

| Company: | Date | Community Unit School | Date |
|---|---|---|---|
| Achieve3000, Inc. | April 12, 2019 | District No. 300 | |
| | | Susan Harkin | 06/11/2019 |
| | | A3BB358670FE4AD718B86C5B0A2FAD86 contractworks. | |

**COMMUNITY UNIT SCHOOL DISTRICT NO. 300**
**BOARD of EDUCATION MEMO**

**DATE:** **April 21, 2023**

**TO:** Susan Harkin, Superintendent
Board of Education

**FROM:** Deborah Mason
Director of Transportation

| **Presented at the following Board Meetings** | |
|---|---|
| **Board Operations Committee** | 05/9/2023 |
| **Policy/Legislative** | |
| **School Utilization** | |
| **BOE 1st Reading** | 05/9/2023 |
| **BOE 2nd Reading** | 05/23/2023 |
| | |

**SUBJECT:** **Approval of Alternate Transportation Companies Contracts**

**Background**

The District began its partnership with an Alternate Transportation company in 2007. We have partnered with Alternate Transportation companies to assist us with our significant demand for transportation needs. Having additional transportation partners committed to meeting all students' needs is necessary. We have a large number of McKinney/Vento students, as well as students attending multiple schools. With the partnership of these companies, we can meet all of our student's needs.

Each driver, with all companies, holds a valid School Bus Permit and is subject to fingerprinting, background checks, and the yearly refresher course as required by the state of IL. These are the exact requirements of a School Bus Driver, except an Alternate Transportation Driver is not required to have a CDL endorsement.

The quotes from each company, American Taxi, Axess Transportation, and Everdriven, for their services, are included in the packet. There is no increase in rates from last year for each company.

**Administrative Recommendation**

The Administration recommends approval of the contract.

**Fiscal Impact**

The total cost of our Alternate Transportation in the 2021-2022 school year was $1,507,692.00.
The estimated total cost of Alternate Transportation for the 2022-2023 school year is $1,169,698.00
This amount has decreased due to the staffing improvements with Durham School Services, who have added routes and transitioned some of our students to school bus transportation.

DISTRICT 300

**Community Unit School District 300**
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
**Diane C. White, Director of Purchasing**
PHONE: 847-551-8460 · FAX 847-551-8463

April 5, 2023

Ms. Sue Marnell
American Taxi Dispatch Inc.
834 East Rand Road
Mount Prospect, IL 60056

Via email: smarnell@gmail.com

RE: Contract renewal – Student Taxi Transportation Services

Dear Ms. Marnell,

District 300 would like to extend the current contract with American Taxi Dispatch as agreed upon on June 6, 2022. A copy of this agreement has been included with this letter. This renewal would contract period would run from July 1, 2023 to June 30, 2024 with the following rates:

| Base Route Charge | Rate | Miscellaneous Charges | Rate |
|---|---|---|---|
| Base Rate | $2.40/mile | After Hours Charge – After 5:00 PM | $ 0.10 /mile |
| Unleaded Fuel Price Range | Rate added to Base Rate | Stop Charges | See Comments Below |
| $2.50 to $3.50 per gal | $0.10/mile | Minimum Trip Charge | $13.75/trip |
| $3.51 to $4.50 per gal | $0.20/mile | Mile Minimum Charge | $2.40/trip |
| $4.51 to $5.50 per gal | $0.25/mile | No Load Charge | $10.00/trip |
| $5.51 to $6.50 per gal | $0.25/mile | | If wait time exceed 15 Minutes: 15-30 minutes add $12.50<br>31-45 minutes add $24.50<br>46-60 minutes add $34.50 |
| $6.51 to $7.50 per gal | $0.30/mile | | |
| $7.51 to $8.50 per gal | $0.35/mile | | |
| $8.51 to $9.50 per gal | $0.40/mile | | |
| $9.51 to $10.50 per gal | $0.45/mile | | |

Additionally, District 300 requires your Certificate of Insurance naming the District, the Board of Education and its members individually, and its employees and agents as additional named insured. The certificate must meet the requirements of paragraph 17 of the original documents included in this packet.

If your firm agrees to the contract pricing above and provides the necessary insurance certifications, District 300 will recommend this contract to the Board of Education for review on Tuesday, May 9, 2023 and award on Tuesday, May 23, 2023. Please return the completed packet by Tuesday, April 18, 2023.

Sincerely,

Diane C. White

Diane White, Director of Purchasing

Sue Marnell

23E748568F63A0BC6EAB53E87E17B004 contractworks.

American Taxi Dispatch Inc. Authorized Signature

**2023-04-19**

Date

DISTRICT 300

**Community Unit School District 300**
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
**Diane C. White, Director of Purchasing**
PHONE: 847-551-8460 · FAX 847-551-8463

May 27, 2022

Ms. Sue Marnell
American Taxi Dispatch Inc.
834 East Rand Road
Mount Prospect, IL 60056

Via email: smarnell@gmail.com

RFP – Student Taxi Transportation Services

Dear Ms. Marnell,

Congratulations! District 300 has awarded Student Taxi Transportation Services to American Taxi Dispatch Inc. This award is for the contract period of July 1, 2022 to June 30, 2023 with the following rates:

| Base Route Charge | Rate | Miscellaneous Charges | Rate |
|---|---|---|---|
| Base Rate | $2.40/mile | After Hours Charge – After 5:00 PM | $ 0.10 /mile |
| Unleaded Fuel Price Range | Rate added to Base Rate | Stop Charges | See Comments Below |
| $2.50 to $3.50 per gal | $0.10/mile | Minimum Trip Charge | $13.75/trip |
| $3.51 to $4.50 per gal | $0.20/mile | Mile Minimum Charge | $2.40/trip |
| $4.51 to $5.50 per gal | $0.25/mile | No Load Charge | $10.00/trip |
| $5.51 to $6.50 per gal | $0.25/mile | | If wait time exceed 15 Minutes: 15-30 minutes add $12.50<br>31-45 minutes add $24.50<br>46-60 minutes add $34.50 |
| $6.51 to $7.50 per gal | $0.30/mile | | |
| $7.51 to $8.50 per gal | $0.35/mile | | |
| $8.51 to $9.50 per gal | $0.40/mile | | |
| $9.51 to $10.50 per gal | $0.45/mile | | |

***This signed letter along with the attached documents – original Bid specifications and your final response combined serve as the contract for this project.***

A service agreement purchase order will be. Please sign this letter via ContractWorks.

Please submit the following to that address below by June 7, 2022:

- Your Certificate of Insurance naming the District, the Board of Education and its members individually, and its employees and agents as additional named insured.
- The Performance and Labor and Material payment bond in the full amount of the contract per paragraph 14. of the bid.

Diane C. White, Director of Purchasing
Community Unit School District 300
2605 Bunker Hill Drive
Algonquin, IL 60102

This Agreement is entered into as of March 24, 2022.

Diane C. White
8375D43E716D90C09E2DBCBD5C76FBD7 contractworks. **2022-06-01**
OWNER *(Signature)*

Diane C. White, Director of Purchasing

Sue Marnell
23E748568F63A0BC6EAB53E87E17B004 contractworks. **2022-06-01**
CONTRACTOR *(Signature)*

**Sue Marnell** **Director**
*(Printed name and title)*

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Diane C. White
Diane C. White, Director of Purchasing

**COMMUNITY UNIT SCHOOL DISTRICT NO. 300**
**BOARD of EDUCATION MEMO**

**DATE:** **May 10, 2022**

**TO:** Susan Harkin, Superintendent
Board of Education

**FROM:** Deborah Mason
Director of Transportation

| | |
|---|---|
| **Presented at the following Board Meetings** | |
| **Construction/Facility** | |
| **Finance** | 05/10/2022 |
| **Policy/Legislative** | |
| **School Utilization** | |
| **BOE 1st Reading** | 05/10/2022 |
| **BOE 2nd Reading** | 05/24/2022 |

**SUBJECT:** **Approval of Alternate Transportation Companies Contracts**

**Background**

The District has partnered with Alternate Transportation companies since 2007 to assist us with our transportation needs. With the current employee shortage that we are navigating, having additional transportation partners committed to safe student transportation is a necessity. We have a large number of McKinney/Vento students and students attending multiple out-of-district schools to meet their needs. Without the partnership of these companies, it would be impossible for us to meet all of the unique needs of our student population.

Each driver, with all companies, holds a valid School Bus Permit and is subject to fingerprinting and background check and the yearly refresher course as required by the state of IL. These are the exact requirements of a School Bus Driver, except an Alternate Transportation Driver is not required to have a CDL endorsement.

The quotes from each company, ALC, American Taxi, Axess Transportation, and School Bells, are included in the packet for their services.

**Administrative Recommendation**

The administration recommends approval of the contract.

**COMMUNITY UNIT SCHOOL DISTRICT 300**
**Student Taxi Transportation Services**
**Thursday, April 21, 2022 4:30 PM**

| Vendor | American Taxi Dispatch Inc.<br>Mount Prospect, IL | Axess Transportation<br>Algonquin, IL | Schoolbells Transportation LTD<br>Huntley, IL | ALC<br>Schaumburg, IL |
|---|---|---|---|---|
| Base Route Charge | Rate | Rate | Rate | Rate |
| Base Rate | $2.40/mile | $2.80 /mile | $2.75/mile | $90.00 |
| Unleaded Fuel Price Range | Rate added to Base Rate | Rate added to Base Rate | Rate added to Base Rate | Rate added to Base Rate |
| $2.50 to $3.50 per gallon | $0.10/mile | $0.00/mile | $0.00/mile | $0.00/mile |
| $3.51 to $4.50 per gallon | $0.20/mile | $0.05/mile | $0.25/mile | $0.00/mile |
| $4.51 to $5.50 per gallon | $0.25/mile | $0.10/mile | $0.50/mile | $0.00/mile |
| $5.51 to $6.50 per gallon | $0.25/mile | $0.15/mile | $1.00/mile | $0.00/mile |
| $6.51 to $7.50 per gallon | $0.30/mile | $0.20/mile | $2.00 /mile | $0.00/mile |
| $7.51 to $8.50 per gallon | $0.35/mile | $0.70/mile | $3.00/mile | $0.00/mile |
| $8.51 to $9.50 per gallon | $0.40/mile | $1.20 /mile | $3.00/mile | $0.00/mile |
| $9.51 to $10.50 per gallon | $0.45/mile | $1.70 /mile | $5.00/mile | $0.00/mile |
| Miscellaneous Charges | Rate | Rate | Rate | Rate |
| After Hours Charge – After 5:00 PM | $ 0.10 /mile | $2.80 /mile | $3.00/mile | |
| Stop Charges | See Comments Below | $4.00/stop | $10.00/stop | $60.00/hr billed in 15 min increments |
| Minimum Trip Charge | $13.75/trip | $18.00/trip | $20.00/trip | $90.00 |
| Mile Minimum Charge | $2.40/trip | See Comments Below* | No bid | See Comments Below* |
| No Load Charge | $10.00/trip | See Comments Below** | Full Rate | Full Price of Trip |
| | 30 minutes add $12.50 31-45 | *The minimum charge trip shall cover up till<br><br>**Up until $ 40.00 the no load price shall commensurate with the price of the ride. In the event ride is more than $40.00 the no load price shall be $40 + 50% of the additional dollar amount over $40.00 | | *The minimum charge trip shall cover up till 12<br><br>Wheelchair fee of $25.00 per student<br>Car Seat/Safety Vest fee of $5.00 per student<br>Monitor fee of $25.00/hr with a 2 hr min |

**Recommendation:**

Award Student Taxi Transportation Services to all three vendors:
ALC, Schaumburg, IL
American Taxi Dispatch Inc., Mount Prospect, IL
Axess Transportation, Algonquin, IL
Schoolbells Transportation Ltd., Huntley, IL

**Community Unit School District 300**
2605 BUNKKER HILL DRIVE
ALGONQUIN, IL 60102
**Diane C. White, Director of Purchasing**
**PHONE: 847-551-8460 • FAX: 847-551-8463**

March 22, 2022

Ms. Sue Marnell
American Taxi Dispatch Inc.
834 East Rand Road
Mount Prospect, IL 60056

Via email: smarnell@gmail.com

RFP – Student Taxi Transportation Services

Dear Ms. Marnell,

Per our recent conversation, District 300 would like to extend the current relationship with American Taxi Dispatch. Please find attached RFP documents for the coming school year with a contract term of 7/1/2022 to 6/30/2023. Please sign and return all documents as outlined on page 30. Certificates on pages 14 – 19 require a notary. Your insurance documents (pages 7 – 8) will be required 10 days after Board of Education contract approval.

If your firm does agree to this contract pricing structure, District 300 will recommend this contract to the Board of Education for review on Tuesday, April 12, 2022 and award on Tuesday, April 26, 2022.

Please return the completed packet by Monday, March 28, 2022.

Sincerely,

Diane C. White
8375D43E716D90C09E2DBCBD5C76FBD7 contractworks **2022-03-22**

Diane White, Director of Purchasing

Sue Marnell
23E748568F63A0BC6EAB53E87E17B004 contractworks **2022-03-25**

American Taxi Dispatch Inc. Authorized Signature

Date

**Community Unit School District # 300**
**Purchasing Department**
**2605 Bunker Hill Drive**
**Algonquin, IL 60102**
**847-551-8460**

March 22, 2022

Dear Vendor,

The Board of Education of Community Unit School District No. 300 (the "District") invites you to submit a sealed **Request for Proposal** for:

## Student Taxi Transportation Services

The enclosed proposal form(s) must be used in submitting your proposal. Proposals must be addressed as follows:

**Community Unit School District No. 300**
Purchasing Department –Student Taxi Transportation Services
**2605 Bunker Hill Drive**
**Algonquin, IL 60102**

Electronic proposals will be received until **4:30 PM CT, Monday, April 21, 2022** at which time they will be opened and read publicly in a virtual meeting. Enter proposals via BidNet.

It is the intention of the Board of Education to award the bid at the **Tuesday, May 24, 2022 regular meeting.** The Board of Education may make such investigations as deemed necessary to determine the ability of the bidder to perform the work, and the bidder shall furnish to the District all such information for this purpose as the District may request. The District reserves the right to reject any or all bids if the evidence submitted by, or investigation of, such bidder(s) fails to satisfy the District that such bidder(s) is properly qualified to carry out the obligations of the contract and to complete work contemplated therein. District further reserves the right to waive any minor irregularities or minor defects in the bids, which do not affect the price nor constitute some type of substitution for a designated item, and to accept the bid, which is in the best interest of the District. Conditional bids will not be accepted. Strikeouts or addition of conditions or provisions or insertion of substitutes shall be reason for rejecting a bid without any specification of reason for the rejection. Any request for information shall be made to Diane C. White, Director of Purchasing, but the response may not be used as a condition to any bid being submitted.

Diane C White

Sincerely,
Diane C. White
Director or Purchasing / CUSD 300

## Student Taxi Transportation Services
## Project Timeline
## All Times are Central Time

| ACTION | DATE | TIME | LOCATION |
|---|---|---|---|
| | | | |
| Project presented to Purchasing | Monday, February 14, 2022 | | |
| Establish Timeline | Friday, February 18, 2022 | | |
| Specifications Review/Deadline to Purchasing | Friday, February 25, 2022 | | |
| Specifications Draft | Friday, March 4, 2022 | | |
| Scope of Work Review-Project Manager Signature | Tuesday, March 8, 2022 | | |
| Specifications Finalized | Wednesday, March 9, 2022 | | |
| Specifications Released | Monday, March 22, 2022 | | |
| RFP Submittal Deadline | Monday, March 28, 2022 | 3:00 PM | email to bids.purchasing@d300.org |
| Recommendation to CFO | Tuesday, March 29, 2022 | 4:30 PM | Jennifer Porter, CFO |
| BOE Workshop/Approval Packet | Tuesday, April 12, 2022 | 4:30 PM | Central Office |
| BFC Committee Meeting | Tuesday, April 12, 2022 | 4:30 PM | Central Office |
| BOE MEETING/Approval | Tuesday, April 26, 2022 | 6:30 PM | Central Office |
| Contract Released | Wednesday, April 27, 2022 | | Purchasing Dept |
| Completed Receipt of Performance Bonds, Insurance Documents, and background checks. | Wednesday, June 1, 2022 | | Purchasing Dept |
| Contract Duration with the possibility of two one-year extensions | Friday, July 1, 2022<br>to<br>Friday, June 30, 2023 | | |

## Instructions to Bidders

### 1. GENERAL

a. Proposals shall be signed and submitted in an envelope properly marked with the title of the proposal, and date and time of opening. Unsigned proposals will be rejected.

b. Seal and deliver proposal to the purchasing office on or before the time scheduled for the opening. Late proposals will not be opened nor considered.

c. All proposals shall be made on this form.

d. The District is not subject to Federal Excise Tax or Illinois Sales or Retailers Occupational Tax. Proposals should not include sales or excise tax.

e. Prices quoted shall include all charges for packing, transportation and delivery to the locations designated on the proposal specification and installation, if called for, in the proposal specifications.

f. Correspondence shall be addressed to the Director of Purchasing.

g. Proposals are available for inspection in the purchasing office by appointment for 10 days after the date of the award of an order.

h. Oral, telephonic, telegraphic, or facsimile bids will not be accepted.

i. Electronic proposal submitted to bids.purchasing@d300.org

### 2. ERRORS AND OMISSIONS

All proposals shall be submitted with each space properly completed. The special attention of bidders is directed to the policy that no claim for relief because of errors or omissions in the bidding will be considered, and bidders will be held strictly to the proposals as submitted. Should a bidders find any claimed discrepancies in, or omissions from, any of the documents, or be in doubt as to their meanings, bidder shall advise the purchasing official first orally, followed by written (FAX or letter) with specification of the claimed problems which must be received during regular working hours at least 10 days before the date set for proposal opening so that a written notification can be prepared by any purchasing official, who will issue the necessary clarifications to all prospective bidders by means of addenda.

### 3. FIRM PROPOSAL

All proposals will be considered to be firm for a period of 90 days from the date established for the opening of proposals.

## 4. WITHDRAWAL OF PROPOSALS

Proposals may be withdrawn by letter, or telegram, or fax received by the district or in person prior to the time and date established for the opening of proposals.

## 5. INVESTIGATION OF BIDDERS

a. The purchasing official will make such investigation as is necessary to determine the ability of the bidder to fulfill proposal requirements. The bidder shall furnish such information as may be requested and shall be prepared to show completed installations of equipment, types of service or supplies similar to those included in the proposal.

b. The Board of Education reserves the right to reject any proposal if it is determined that the bidder is not properly qualified to carry out the obligations of the contract. The Board of Education reserves the right to reject any or all proposals, to waive irregularities and to accept that proposal which is considered to be in the best interest of the District. Any such decision shall be considered final. All items proposed shall be new unless otherwise specified in the requirements.

## 6. VENDOR APPLICATION AND W-9 FORM

The District requires that a current Vendor Application and W-9 form be included with your sealed proposal. These forms can be found on the District website – www.d300.org. Go to Departments-Finance-Purchasing to download the vendor application and W-9 form.

## 7. COMPLIANCE WITH THE ILLINOIS PREVAILING WAGE ACT

It shall be mandatory upon the bidder and upon any subcontractor thereof to pay all laborers, workmen, and mechanics employed by them not less than the general prevailing rate of wages as found by the District or Department of Labor for each craft or type of worker or mechanic needed to execute the contract and the general prevailing rate for legal holiday and overtime work as ascertained by the Illinois Department of Labor. The prevailing wage rates are revised by the Department of Labor periodically and are available on its website. The bidder shall comply with all provisions of the Illinois Prevailing Wage Act, 820 ILCS 130/0.01 *et seq.*, applicable to the work. Payment of any bidder shall not be processed without receipt of certified employee records required by 820 ILCS 130/5.

## 8. SIGNATURE CONSTITUTES ACCEPTANCE

The signing of these proposal forms shall be construed as acceptance of all provisions contained herein.

## 9. CONTRACTS

The successful bidder will be required to enter into a contract incorporating the terms and conditions of this proposal.

## 10. EQUAL EMPLOYMENT OPPORTUNITY

During the performance of this Contract (whether or not federal funds are involved) the bidder agrees as follows:

a. The bidder will not unlawfully discriminate against any employee or applicant for employment because of age, race, creed, color, sex, religion, ancestry, marital status, handicap, military status, unfavorable discharge from military service or national origin, as those terms are contained in the Illinois Human Rights Act (775ILCS 5/1-10 et. seq., hereinafter "unlawful discrimination"). The bidder will take affirmative action to ensure the applicants are employed, and that employees are treated equally during employment, without unlawful discrimination. Such action shall include but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The bidder agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

b. The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the bidder, state that all qualified applicants will receive consideration for employment without unlawful discrimination.

## 11. COMPLETION DELIVERY TIME

If delivery time will exceed thirty (30) days after receipt of a purchase order, bidders state the delivery time by each respective item. All prices must be quoted FOB. Destination. Shipments shall become property of consignee after delivery and acceptance. Regardless of statements to the contrary, payment terms will begin no sooner than the date of delivery of goods.

## 12. EVALUATIONS

The District reserves the right to reject any and all proposals, to waive any technicalities in the bidding and to award each item to a different bidder or all items to a single bidder unless otherwise noted on proposal request, and to determine whether in the opinion of the District: (1) an early delivery date is entitled to more consideration than price, (2) an earlier delivery date is to be disregarded because of the reputation of the bidder for not meeting delivery dates, (3) a bidder is not a responsible bidder and should be disregarded. The District will authorize the release of purchase orders upon acceptance of proposals. In the event of pricing errors, the unit count(s) listed will prevail and be considered accurate.

## 13. EXAMINATION OF DOCUMENTS AND SITE

Before submitting a proposal for work on any project, each bidder shall carefully examine the project site and the contract documents, fully inform itself of existing conditions and limitations of the project sites, rely entirely upon their own judgment in making the proposal, and include in its own proposal all sums sufficient to provide all work required by the contract documents. After opening of proposals, no additional allowance will be made for changes in project scope and/or price due to work, which would have been apparent, by examination of the documents and sites. By submitting a proposal, each bidder shall be held to represent that bidder has made the examination in complete detail and has determined beyond doubt that the documents and existing conditions are sufficient, adequate and satisfactory for completion of the work.

## 14. PERFORMANCE: LABOR AND MATERIAL PAYMENT BONDS

**(IS REQUIRED OF THIS PROJECT)**

Within ten days after the date of the Notice of Award, the successful contractor shall enter into a formal contract with the District and shall provide a Performance Bond in the amount of $25,000. Each bond shall be in accordance with AIA. Document A31 1. The contractor shall pay the cost of premiums for said bonds. The bonds shall be signed and sealed by an authorized representative of the bonding company and authorized officer or representative of the contractor, and a certificate of the authority of those signing the bonds, if not officers, shall be attached thereto.

The Performance Bond shall guarantee the performance of the duties placed on the contractor by the Prevailing Wage Act, as well as all other duties undertaken pursuant to the contract with the District, and shall indemnify the District from any liability or loss resulting to the District from any failure of the contractor fully to perform each or all of said duties.

The Performance Bond herein provided shall be placed with a Surety company or companies having a policy holder's rating not lower than "A" and a financial rating not lower than "AAA" in Best's Insurance Guide (current edition).

## 15. SERVICE POINTS

Please see Scope of Work and Attachments to this document.
Point of contact:

**Community Unit School District, 2550 Harnish Drive, Algonquin, IL 60102.**

**Project Manager – Deb Mason, Director of Transportation**

**Email: deborah.mason@d300.org**

## 16. WARRANTY

The bidder shall warrant the work services, and/or products to be free of defects in material and workmanship for a period as defined by Board of Education award documents. See the Warranty tab in Response Form B. This warranty shall obligate the contractor to repair or replace the products at no additional charge to the District.

## 17. INSURANCE (REQUIRED)

The contractor shall provide and maintain insurance in the amounts outlined below with companies acceptable to the District:

**INSURANCE – in compliance of Public Act 097-0224(625 ILCS 5/12-707.01) (from CH.95 ½, par. 12-707.01), Sec 12-707.01 Liability Insurance.**
**https://ilga.gov/legislation/ilcs/documents/062500050K12-707.01.htm**

The Contractor shall procure and maintain during the term of the Contract all insurance coverage listed below. Each Bidder shall provide at the time of bid submission a certificate of insurance evidencing ability to obtain insurance on the terms and conditions stated herein. Insurance shall be with companies licensed to do business in Illinois and satisfactory to the District. In light of the agreements that the District and the Contactor (i) may enter into governing the Contractor's exclusive use of the District's terminal facilities, (ii) may enter into for the sale and transfer of the District's fleet and (iii) may enter into for the leasing of the District fleet, the District agrees to cooperate, to the extent necessary, with the Contractor to secure any related insurance:

1. Comprehensive General Liability
   Contractual Personal Injury
   Employer's Liability Limit $ 1,000,000.00 combined single
   $5,000,000.00 for two or more

2. Automobile Liability
   Comprehensive Liability $ 2,000,000.00 combined

3. Medical Payment
   All vehicles $ 100,000.00 per person, each occurrence

4. Excess Umbrella $15,000,000.00 each occurrence

5. Workers' Compensation Insurance shall be the minimum limits as specified by law.

The insurance shall include sexual abuse, molestation and misconduct coverage if the Contractor will be on District premises or transporting students or staff. All insurers shall be licensed by the State of Illinois and rated A-VII or better by A.M. Best or comparable rating service. The comprehensive general liability, property damage, auto liability, and umbrella liability insurance policy shall name the District, its Board, Board members, employees, volunteers, sponsors, endorsed organizations, and agents as an additional insured on a primary noncontributory basis with a waiver of subrogation in favor of the District (if the Contractor will be on the District's premises the waiver of subrogation shall also apply to the workers' compensation insurance the waiver of subrogation shall also apply to the workers' compensation insurance). The Contractor shall provide the District with certificates of insurance reasonably acceptable to the District evidencing the existence of the coverage described above, including form and deductibles, during

the duration of this Agreement. If requested the Contractor shall provide copies of applicable policy endorsements. The failure to provide acceptable insurance shall be deemed a breach of this Agreement entitling the District to terminate this Agreement immediately. All policies of insurance shall provide by endorsement that no coverage may be canceled, terminated, or reduced by the insuring company without the insuring company having first given at least 30 days prior written notice to the District by certified mail, return receipt requested.

It is MANDATORY within ten (10) days after the proposal award, that the Certificate(s) of Insurance shall be submitted to the insurance agent for the District.

## 18. TOTAL PRICE FOR ALL ITEMS BID

A total proposal dollar amount, regardless of whether or not the bidder is bidding all items, must be entered in the appropriate section of the proposal form before signing and submitting the proposal.

## 19. HOLD HARMLESS AND INDEMNIFICATION

The contractor shall assume all liability for, and shall protect, defend, indemnify and hold harmless, the Board of Education, its members individually, officers, employees, servants and agents, from and against all claims, actions suits, judgments, costs, losses, expenses and liabilities of whatsoever kind or nature including reasonable legal fees incurred by owner arising out of:

A. Any infringement (actual or claimed) of any patents, copyrights or trade names by reason of any work performed or to be performed by the contractor under this contract or by reason of anything to be supplied by the contractor pursuant to this contract.

B. Bodily injury, including death, to any person or persons (including contractor's officers, employees, agents and servants) or damage to or destruction of any property, including the loss of use thereof:

-Caused in whole or in part by an act, error or omissions by the contractor or any subcontractor or anyone directly or indirectly employed by any of them regardless of whether or not it is caused in part by a party to be indemnified hereunder.

-Arising directly or indirectly out of the presence of any person in or about any part of the project site or the streets, sidewalks and property adjacent thereto.

-Arising directly or indirectly out of the use, misuse or failure of any machinery or equipment used directly or indirectly in the performance of this contract.

## 20. DAMAGE TO PROPERTY

In the event the bidder damages the District's property, the bidder shall, at the bidder's sole cost, restore the property or any surrounding area. Such restoration

shall be to a condition at least equivalent to the condition of the affected area immediately before the destruction or damage. If the bidder does not repair such damage within 14 days after receiving written notice from the District, or such lesser time if the District determines the damage creates an emergency situation, the District may repair the damage and the bidder shall reimburse the District for the costs the District incurs within 14 days after the District provides a written invoice to the bidder.

## 21. LATE PROPOSALS

Proposals received after the time specified in the Request for Proposals will not be opened or considered. The method of transmittal of the proposal is at the bidder's risk of untimely receipt by the Board of Education. The use of Board of Education equipment for transmission of proposals is prohibited.

## 22. RECYCLED PRODUCTS

The District supports national and local efforts for recycling. Bidders are encouraged to offer recycled supplies and materials as proposal alternatives. Notations are to be included as to the percentage of recycled products in each item.

## 23. CONTRACT TERM

The contract term is July 1, 2022 – June 30, 2023**,** with the possibility of two one-year extensions.

## 24. MANUALS

The successful bidder shall supply, at no cost to the District, a detailed service manual, parts list, and list of service locations.

## 25. PERSONNEL

If any person employed on the work site were, in the opinion of the District project manager, intemperate, disorderly, incompetent, willfully negligent or dishonest on the performance of his/her duties, he or she shall be directed by the contractor to cease work and vacate the job site immediately.

## 26. SEXUAL HARASSMENT

775 ILCS 5/2-105, Human Rights Act Requirement – Written Sexual Harassment Policies contained as follows: Bidder shall have written sexual harassment policies that shall include, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) the vendor's internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department and the Commission; (vi) directions on how to contact the Department and Commission; and (vii) protection

against retaliation as provided by Section 6-101 of this Act. A copy of the policies shall be provided to the Department upon request.

## 27. QUALIFICATIONS

Vendor must be an authorized dealer and installer of products vendor is bidding on. Vendor must supply a list of references of like products and installations. Reference sheet is attached.

**28. FINANCIAL STABILITY**. The District may require, upon request, evidence as to the financial stability of the contractor. Upon request, the contractor shall provide the following information to the District within 48 hours:

a. The name of any owner or co-owner, equity of each co-owner or corporate offices of the entity submitting the proposal, and the name, address, and business telephone number of each such person.

b. The last financial statement and balance sheet of the bidder, including a specification in detail of all loans outstanding, or a copy of the last certified annual audit.

## 29. COMPLIANCE WITH LAWS.

Successful bidder shall at all times observe and comply with all laws, ordinances, regulations and codes of the federal, state, county and other local government agencies, which may in any manner affect the performance of the contract and in particular any such laws pertaining to safety.

## 30. GOVERNING LAW

The terms of this quote shall be governed and construed in accordance with the laws of the State of Illinois. If any provision hereof shall be held to contravene any applicable law, such provision shall be deemed reformed to the extent of conforming to said law, and in all other respects the terms hereof shall remain in full force and effect.

## 31. PROPOSAL

The signing of the submittal form shall be construed as acceptance of all provisions contained herein. All proposals shall be submitted with each space properly completed. Any explanation or statement which the bidder wishes to make must be placed in the same envelope with the bid. Unless the bidder so indicates, it is understood that the bidder has submitted the proposal in strict accordance with the specification requirements. The Bidder acknowledges that any variation from the specifications will be grounds for the District to reject the quote, although the District may accept the quote with the verification if, in its sole discretion, it determines that such proposal is in the District's best interest. All quotes shall be deemed final, conclusive and irrevocable. No claim for relief because of errors or omissions in the bidding will be considered, and bidders will be held strictly to the proposals as submitted. Should a bidder find any discrepancies in, or omissions from any of the documents, or be in doubt as to their meanings, the bidder shall submit questions

as provided in this document. Bidders must satisfy themselves upon examination of these specifications, as to the intent of the specifications. After the submission of the proposal, no complaint or claim that there was any misunderstanding in regard to items listed for bidding will be entertained from a bidder.

## 32. BIDDER'S AGREEMENT

The bidder hereby declares understanding, agreement, and certification of compliance to provide the services, work, and/or products to the District, at the prices quoted, in accordance with all terms and conditions, requirements, and specifications contained in these documents, and any issued amendments. The contractor further agrees that the language of this document shall govern in the event of a conflict with (1) the bidder's bid or
(2) any subsequent purchase order between the bidder and the District. The bidder should, as a matter of clarity and assurance, also sign and submit all amendment(s) issued by the District related to this work. The bidder further agrees that upon receipt of an authorized purchase order or when an authorized official of the District countersigns this document, a binding contract shall exist between the bidder and the District. This document combined with amendments, the bidder's proposal, the required submittals, and the purchase order, if any, shall comprise the binding contract.

**33. CANCELLATION** – The District reserves the right to cancel this contract at any time for reasons of unsatisfactory services.

## 34. ADDITIONAL INFORMATION

Contact Diane C. White, Director of Purchasing, (847) 551-8460, between the hours of 8:00AM and 4:30PM, or by email bids.purchasing@d300.org

## REFERENCES

**LIST BELOW (3) BUSINESSES OR OTHER ORGANIZATIONS FOR WHICH YOU HAVE PROVIDED COMPARABLE SERVICES PERFORMED FOR SCHOOLS, SCHOOL DISTRICTS OR EDUCATIONAL COOPERATIVES IN THE LAST (5) YEARS.**

**Please be sure that contact information for references is current.**

**1. ORGANIZATION:**

**ADDRESS:**

**CITY, STATE, and ZIP CODE:**

**CONTACT PERSON:**

**TELEPHONE NUMBER:** **EMAIL:**

**DATES OF SERVICE:** **DOLLAR AMOUNT:**

**2. ORGANIZATION:**

**ADDRESS:**

**CITY, STATE, and ZIP CODE:**

**CONTACT PERSON:**

**TELEPHONE NUMBER:** **EMAIL:**

**DATES OF SERVICE:** **DOLLAR AMOUNT:**

## REFERENCES (CONT.)

**3. ORGANIZATION:**

**ADDRESS:**

**CITY, STATE, and ZIP CODE:**

**CONTACT PERSON:**

**TELEPHONE NUMBER:** **EMAIL:**

**DATES OF SERVICE:** **DOLLAR AMOUNT:**

**OFFEROR'S NAME**

**SIGNATURE:** **DATE:**

# CERTIFICATE OF BIDDER ELIGIBILITY

720 ILCS 5/33E-11 requires that all contractors bidding for public agencies in the State of Illinois certify that they are not barred from bidding on public contracts for bid rigging or bid rotation.

The following certification must be signed and submitted with bidder's bid Quote. FAILURE TO DO SO MAY RESULT IN DISQUALIFICATION OF THE BIDDER.

_____, as part of its bid for the_____work for Community Unit School District #300, Algonquin, Illinois, of Cook, DeKalb, Kane, and McHenry Counties, Illinois certifies that said contractor is not barred from bidding on the aforementioned contract as a result of a violation of either 720 ILCS 5/33E-3 or 720 ILCS 5/33-E4.

Firm: _____

By: _____
(Signature)

_____
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This_____day of_____, 2022

_____
NOTARY PUBLIC

# CERTIFICATE OF COMPLIANCE WITH ILLINOIS DRUG-FREE WORKPLACE ACT

_____, having 25 or more employees, does hereby certify pursuant to section 3 of the *Illinois Drug-Free Workplace Act* (30 ILCS 580/3) that it shall provide a drug-free workplace for all employees engaged in the performance of work under the contract by complying with the requirements of the *Illinois Drug-Free Workplace Act* and, further certifies that it is not ineligible for award of this contract by reason of debarment for a violation of the *Illinois Drug-Free Workplace Act.*

Firm: _____

By: _____
(Signature)

_____
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This_____day of_____, 2022

_____
NOTARY PUBLIC

# CERTIFICATE REGARDING
# SEXUAL HARASSMENT POLICY

_____, does hereby certify pursuant to Section 2-105 of the *Illinois Human Rights Act* (775 ILCS 5/2-105) that it has a written sexual harassment policy that includes, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department of Human Rights and Human Rights Commission; (vi) directions on how to contact the Department of Human Rights and Human Rights Commission; and (vii) protection against retaliation.

Firm: _____

By: _____
(Signature)

_____
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This_____day of_____, 2022

_____

NOTARY PUBLIC

# CERTIFICATE REGARDING
# EQUAL EMPLOYMENT OPPORTUNITY

_____, does hereby certify pursuant to Section 2-105 of the *Illinois Human Rights Act* (775 ILCS 5/2-105) that it has a written equal employment opportunity policy that is in compliance with all terms and conditions of the Equal Employment Opportunity provisions of the Illinois Human Rights Act.

Firm: _____

By: _____
(Signature)

_____
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This_____day of_____, 2022

_____

NOTARY PUBLIC

# NON-COLLUSION AFFIDAVIT

AFFIDAVIT: “I (we) hereby certify and affirm that my (our) Quote was prepared independently for this project and that it contains no fees or amounts other than that for the legitimate execution of this work as specified and that it includes no understanding or agreements in restraint of trade.”

The following affidavit must be signed and submitted with bidder’s bid Quote. FAILURE TO DO SO MAY RESULT IN DISQUALIFICATION OF THE BIDDER.

_____, as part of its bid for the_____work for Community Unit School District #300, Algonquin, Illinois certifies that said Contractor is not barred from bidding on the aforementioned contract as a result of a violation of the above Non-Collusion Affidavit.

Firm: _____

By: _____
(Signature)

_____
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This_____day of_____, 2022

_____
NOTARY PUBLIC

**CERTIFICATE REGARDING**
**COMMUNITY UNIT SCHOOL DISTRICT 300**
**VENDOR/CONTRACTOR CONFLICT OF INTEREST**

_____, does hereby certify that they have read and fully understand the Vendor/Contractor Conflict of Interest Board Policy as stated below:

Vendor/Contractor Conflict of Interest
Any vendor or contractor doing $5,000 - $25,000 in business with the District within a fiscal year shall not contribute to any political campaign that directly affects the District while doing business for the District or for a period of two years after completion of business with the District. Further, the District will not enter into significant business with a vendor or contractor that has contributed to a political campaign that directly affects the District within two years prior to commencing business. Any vendor or contractor that participates and is awarded a contract through the competitive bidding process is exempt from this policy.

LEGAL REF.: 105 ILCS 5/10-20.19c, 5/10-20.21, 510-22.34c, and 5/19b-1 et seq.
820 ILCS 130/0.01 et seq.

CROSS REF: 2:100 (Board Member Conflict of Interest), 4:70 (Resource Conservation) 4:150 (Facility Management and Building Programs)

ADOPTED: February 10, 2003

Firm: _____

By: _____
(Signature)

_____
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This_____day of_____, 2022

_____
NOTARY PUBLIC

## CRIMINAL BACKGROUND INVESTIGATIONS

Contractor hereby represents, warrants, and certifies that no officer or director thereof has any knowledge that any employee thereof has been convicted of committing or attempting to commit "Criminal Code of 1961," 720 ILCS, Sections 5/11-6 (Indecent solicitation of a child), 5/11-9 (Public indecency), 5/11-14 (Prostitution), 5/11-15 (Soliciting for a prostitute), 5/11-15.1 (Soliciting for a juvenile prostitute), 5/11-19 (Pimping), 5/11-19.1 (Juvenile pimping), 5/11-19.2 (Exploitation of a child), 5/11-20 (Obscenity), 5/11-20.1 (Sexual assault), 5/12-14 (Aggravated criminal sexual assault), 5/12-15 (Criminal sexual abuse), and 5/12-16 (Aggravated criminal sexual abuse), and/or those offenses defined in the "Cannabis Control Act," 720 ILCS, 550/1 et seq. (except the "Illinois Controlled Substances Act, " 720 ILCS 570/100 et seq., any of the offenses that would subject a certificated employee to suspension or revocation pursuant to Section 21-23a of the School Code or anyone found to be the perpetrator of sexual or physical abuse of any minor under 18 years of age pursuant to proceedings under Article II of the Juvenile Court Act of 1987 and/or any offense committed or attempted in any other state or against the laws of the United States, which if committed or attempted in this State, would have been punishable as one or more of the foregoing offenses.

Contractor further agrees that it shall not employ any person who has or may have direct, daily contact with the pupils of any school in the district, and for whom a criminal background investigation has not been conducted pursuant hereto, and further represents and agrees that all applicants for any such employment shall furnish with their applications the attached written "Authorization for Criminal Background Information" form authorizing the District to request a criminal background investigation of said applicant pursuant to Section 5/10-21.9 of the School Code of Illinois and to receive criminal history record information pursuant thereto to determine if the applicant has been convicted of committing or attempting to commit any of the criminal or drug offenses enumerated above. Contractor further agrees to submit with said authorization payment for any costs and expenses associated with the criminal background investigation.

Contractor further represents, warrants, and certifies that no applicant for employment with respect to whom the criminal investigation reveals any conviction for committing and/or attempting to commit any of the above enumerated offenses, shall be employed thereby in any position that involves or may involve contact with the students of the school district.

This certification is executed on the date hereinafter indicated by the designated contractor by its duly authorized officer.

**By:** _____

**Its:** _____

**Dated:** _____

**Please submit one form for each driver.**

**AUTHORIZATION FOR CRIMINAL BACKGROUND INVESTIGATION**

The undersigned hereby authorizes the Board of Education of Community Unit School District 300, Carpentersville, Illinois to request a criminal background investigation from the Illinois State Police, pursuant to Section 5/10-21.9 of the School Code of Illinois, 105 ILCS 5/10-21.9 and to receive criminal history record information pursuant thereto.

_____

(Printed or Typed Name of Applicant Employee)

_____

Signature of Applicant or Employee

Date: _____

PRINT RESET




**COMUNITY UNIT SCHOOL DISTRICT 300**
**PURCHASING DEPARTMENT**
2605 Bunker Hill Drive
Algonquin, IL 60102
847-551-8300
Fax: 847-551-8463

| **VENDOR APPLICATION FORM** (SUBJECT TO LOCAL LAWS) | **APPLICATION DATE** |
|---|---|
| Fill in all spaces. Insert "NA" in blocks not applicable. Type all entries | **REVISION DATE** |

**DATE:** _____

| **COMPANY** | HOW LONG IN PRESENT BUSINESS? |
|---|---|
| **ADDRESS** CITY STATE ZIP | |
| **CONTACT PERSON/REPRESENTATIVE** | FAX NUMBER ( ) / PHONE AND EXTENSION ( ) |

**TYPE OF ORGANIZATION (Check Applicable)**

☐ INDIVIDUAL ☐ PARTNERSHIP ☐ CORPORATION

IF INCORPORATED INDICATE IN WHICH STATE

**YEARS ESTABLISHED:**

DO YOU ACCEPT PURCHASE ORDERS? YES ☐ NO ☐

DO YOU ACCEPT CREDIT CARDS? YES ☐ NO ☐

**CATEGORY** **(Check below the category which applies to the applicant)**

☐ (A) MANUFACTURER OR PRODUCER ☐ (C) RETAILER ☐ (E) DISTRIBUTOR

☐ (B) WHOLESALER ☐ (D) MANUFACTURER'S AGENT ☐ (F) SERVICE ESTABLISHMENT

**NAMES OF OFFICERS, MEMBERS OR OWNERS OF CONCERN, PARTNERSHIP, ETC.**

(A) PRESIDENT (B) VICE PRESIDENT

(C) SECRETARY (D) TREASURER

(E) OWNERS, PARTNERS, OR STOCKHOLDERS

**TAXPAYER'S I.D. NO.**

FEIN _____

or

S.S. No. _____

**INSURANCE INFORMATION (Check Applicable)**

LIABILITY INSURANCE: $2,000,000 ☐ $2,500,000 ☐ $5,000,000 ☐ OTHER ☐

Workers' Compensation : State Minimum ☐ Greater than Minimum ☐

Required that CUSD be named as an Additional Insured ☐ INSURANCE CO. _____

**BONDING INFORMATION** **(Check each area in which you have been bonded and the latest date of bonding)**

Perf. Bond ____/____ (Mo. Year) ☐ Payment Bond (Labor and Materials) ____/____ (Mo. Year) ☐ Builder's Risk ____/____ (Mo. Year) ☐

**PERSONS AUTHORIZED TO SIGN QUOTES, PROPOSALS, BIDS AND CONTRACTS:**

| NAME | OFFICIAL CAPACITY |
|---|---|
| | |
| | |
| | |
| | |

| Average number of employees (including affiliates) for four preceding calendar quarters. | Average annual sales for preceding three fiscal years: | Floor Space (Square Feet) | |
|---|---|---|---|
| | | Manufacturing | Warehouse |
| | | | |

MINORITY/WOMEN BUSINESS ENTERPRISE
(Check One) See Definitions Below

☐ MBE ☐ MBE/WBE ☐ WBE ☐ PBE

FOR USE BY CONTRACT COMPLIANCE ONLY:
BY:_____
DATE_____ ☐ C ☐ NC

MINORITY GROUP MEMBERSHIP (Check One) See Definitions Below

NOTE: DO NOT COMPLETE THIS SECTION UNLESS YOU HAVE CHECKED ONE OF THE BOXES IN THE MINORITY/WOMEN BUSINESS ENTERPRISE SECTION ABOVE.

☐ AFRICAN AMERICAN OR BLACK ☐ HISPANIC AMERICAN ☐ NATIVE AMERICAN ☐ ASIAN-PACIFIC AMERICAN

CERTIFICATION DATE ISSUED: _____ EXPIRATION: _____

## MINORITY AND WOMEN OWNED BUSINESS ENTERPRISE DEFINITIONS

**MINORITY BUSINESS ENTERPRISE ("MBE")** means a certified participating business at least 51 percent (51%) of which is owned and controlled by one or more members or one or more minority groups, or in the case of a publicly held corporation, 51 percent (51%) of the stock is owned by one or more members of one or more minority groups and whose daily business operations are controlled by one or more such individuals.

**WOMEN'S BUSINESS ENTERPRISE ("WBE")** means a certified participating business at least 51 percent (51%) of which is owned by one or more women, or in the case of a publicly held corporation, 51 percent (51%) of the stock of which is owned by one or more women and whose daily operations are controlled by one or more such individuals. Determination of whether a business is at least 51 percent (51%) owned by a woman or women shall be made without regard to community property laws.

**BUSINESS OWNED AND OPERATED BY A PERSON WITH A DISABILITY ("PBE")** means a business concern of which at least 51 percent (51%) is owned by one or more persons with a disability, or in the case of the corporation, one in which at least 51 per centum of the stock is owned by one or more persons with a disability or by a not for profit agency for the disabled organized pursuant to Section 501 of the Internal Revenue Code 1954; and the management and daily business operations of which are controlled by one or more of the persons with a disability who own it.

**MINORITY GROUP MEMBER** is an individual who is one of the following:

**AFRICAN AMERICAN** OR BLACK (persons with origins in any of the Black racial groups of Africa):
**HISPANIC AMERICAN** (persons of Spanish culture with origins in Puerto Rico, Mexico, Cuba, South or Central America, Spain, Portugal or the Caribbean Islands regardless of race).
**NATIVE AMERICAN** (American Indian)
**ASIAN-PACIFIC AMERICAN** (persons with origins from Japan, China, the Philippines, Vietnam, Korea, Samoa, Guam, the U.S. Trust Territories of the Pacific, Northern Marianas, Laos, Cambodia, Taiwan, or the Indian subcontinent).

IF YOU HAVE EVER DONE BUSINESS WITH THE SCHOOL DISTRICT UNDER ANOTHER NAME, PLEASE INDICATE NAME OR NAMES.

Give names, complete addresses, buyer's names and phone numbers of four of your customers. (Please include Federal, State or City Governments).

| | ORGANIZATION | ADDRESS, STATE, ZIP | BUYER | PHONE NUMBER |
|---|---|---|---|---|
| 1. | | | | |
| 2. | | | | |
| 3. | | | | |
| 4. | | | | |

Bank References

| NAME OF BANK | ADDRESS, STATE, ZIP | CONTACT PERSON | PHONE NUMBER |
|---|---|---|---|
| | | | |

I certify that the information supplied herein (including all pages attached) is correct and that neither the applicant nor any person (or concern) in any connection with the applicant as a principal or officer, so far as is known, is not debarred or otherwise declared ineligible by any public agency from furnishing materials, supplies or services to any agency thereof.

| |
|---|
| **SIGNATURE OF PERSON AUTHORIZED TO SIGN THIS APPLICATION** |
| |
| **NAME AND TITLE OF PERSON SIGNING (Please type or print)** |

PERSONS OR BUSINESSES INTERESTED IN BEING ADDED TO THE BIDDER'S LIST MUST FILE THIS APPLICATION WITH THE PURCHASING DEPARTMENT.

AFTER PLACEMENT ON THE BIDDERS' LIST, A VENDOR'S FAILURE TO RESPOND TO INVITATIONS FOR BIDS WILL BE UNDERSTOOD BY THE SCHOOL DISTRICT TO INDICATE LACK OF INTEREST AND SHALL RESULT IN THE REMOVAL OF THE VENDOR'S NAME FROM THE BIDDERS' LIST FOR THE ITEMS CONCERNED.

NOTE: ANY CHANGES TO INFORMATION SUBMITTED (ADDRESSES, AUTHORIZED PERSONNEL, ETC.,) WILL REQUIRE A REVISED COPY OF THIS FORM. ADDITIONAL FORMS MAY BE OBTAINED BY CONTACTING THE PURCHASING DEPARTMENT AT THE ADDRESS SHOWN ON THE FRONT OF THIS FORM.

**USE BY COMMUNITY UNIT SCHOOL DISTRICT 300 ONLY**

| VENDOR I.D. NUMBER | APPROVED BY | DATE | W9 | COMM LIST |
|---|---|---|---|---|
| | | | | |

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

# Request for Taxpayer Identification Number and Certification

▶ **Go to *www.irs.gov/FormW9* for instructions and the latest information.**

**Give Form to the requester. Do not send to the IRS.**

Print or type. See Specific Instructions on page 3.

**1** Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

**2** Business name/disregarded entity name, if different from above

**3** Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

**Note:** Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ▶

**4** Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

*(Applies to accounts maintained outside the U.S.)*

**5** Address (number, street, and apt. or suite no.) See instructions.

Requester's name and address (optional)

**COMMUNITY UNIT SCHOOL DISTRICT 300**
**2550 HARNISH DRIVE**
**ALGONQUIN, IL 60102**

**6** City, state, and ZIP code

**7** List account number(s) here (optional)

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN,* later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

**Social security number**

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| | | | – | | | – | | | | |

**or**

**Employer identification number**

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| | | – | | | | | | | |

## Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

**Sign Here** | **Signature of U.S. person** ▶ | **Date** ▶

# General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9.*

## Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See* What is backup withholding, *later.*

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),

2. Certify that you are not subject to backup withholding, or

3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and

4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting,* later, for further information.

**Note:** If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

**Definition of a U.S. person.** For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien;
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;
- An estate (other than a foreign estate); or
- A domestic trust (as defined in Regulations section 301.7701-7).

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States.

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity;
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust; and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

**Foreign person.** If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Pub. 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

**Nonresident alien who becomes a resident alien.** Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items.

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.

2. The treaty article addressing the income.

3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.

4. The type and amount of income that qualifies for the exemption from tax.

5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

***Example.*** Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

## Backup Withholding

**What is backup withholding?** Persons making certain payments to you must under certain conditions withhold and pay to the IRS 24% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

**Payments you receive will be subject to backup withholding if:**

1. You do not furnish your TIN to the requester,

2. You do not certify your TIN when required (see the instructions for Part II for details),

3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code,* later, and the separate Instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships,* earlier.

## What is FATCA Reporting?

The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code,* later, and the Instructions for the Requester of Form W-9 for more information.

## Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account; for example, if the grantor of a grantor trust dies.

## Penalties

**Failure to furnish TIN.** If you fail to furnish your correct TIN to a requester, you are subject to a penalty of $50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

**Civil penalty for false information with respect to withholding.** If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a $500 penalty.

**Criminal penalty for falsifying information.** Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

**Misuse of TINs.** If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

# Specific Instructions

## Line 1

You must enter one of the following on this line; **do not** leave this line blank. The name should match the name on your tax return.

If this Form W-9 is for a joint account (other than an account maintained by a foreign financial institution (FFI)), list first, and then circle, the name of the person or entity whose number you entered in Part I of Form W-9. If you are providing Form W-9 to an FFI to document a joint account, each holder of the account that is a U.S. person must provide a Form W-9.

a. **Individual.** Generally, enter the name shown on your tax return. If you have changed your last name without informing the Social Security Administration (SSA) of the name change, enter your first name, the last name as shown on your social security card, and your new last name.

**Note: ITIN applicant:** Enter your individual name as it was entered on your Form W-7 application, line 1a. This should also be the same as the name you entered on the Form 1040/1040A/1040EZ you filed with your application.

b. **Sole proprietor or single-member LLC.** Enter your individual name as shown on your 1040/1040A/1040EZ on line 1. You may enter your business, trade, or "doing business as" (DBA) name on line 2.

c. **Partnership, LLC that is not a single-member LLC, C corporation, or S corporation.** Enter the entity's name as shown on the entity's tax return on line 1 and any business, trade, or DBA name on line 2.

d. **Other entities.** Enter your name as shown on required U.S. federal tax documents on line 1. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on line 2.

e. **Disregarded entity.** For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulations section 301.7701-2(c)(2)(iii). Enter the owner's name on line 1. The name of the entity entered on line 1 should never be a disregarded entity. The name on line 1 should be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on line 1. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on line 2, "Business name/disregarded entity name." If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

## Line 2

If you have a business name, trade name, DBA name, or disregarded entity name, you may enter it on line 2.

## Line 3

Check the appropriate box on line 3 for the U.S. federal tax classification of the person whose name is entered on line 1. Check only one box on line 3.

| IF the entity/person on line 1 is a(n) . . . | THEN check the box for . . . |
|---|---|
| • Corporation | Corporation |
| • Individual<br>• Sole proprietorship, or<br>• Single-member limited liability company (LLC) owned by an individual and disregarded for U.S. federal tax purposes. | Individual/sole proprietor or single-member LLC |
| • LLC treated as a partnership for U.S. federal tax purposes,<br>• LLC that has filed Form 8832 or 2553 to be taxed as a corporation, or<br>• LLC that is disregarded as an entity separate from its owner but the owner is another LLC that is not disregarded for U.S. federal tax purposes. | Limited liability company and enter the appropriate tax classification. (P= Partnership; C= C corporation; or S= S corporation) |
| • Partnership | Partnership |
| • Trust/estate | Trust/estate |

## Line 4, Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the appropriate space on line 4 any code(s) that may apply to you.

**Exempt payee code.**

- Generally, individuals (including sole proprietors) are not exempt from backup withholding.
- Except as provided below, corporations are exempt from backup withholding for certain payments, including interest and dividends.
- Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.
- Corporations are not exempt from backup withholding with respect to attorneys' fees or gross proceeds paid to attorneys, and corporations that provide medical or health care services are not exempt with respect to payments reportable on Form 1099-MISC.

The following codes identify payees that are exempt from backup withholding. Enter the appropriate code in the space in line 4.

1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)

2—The United States or any of its agencies or instrumentalities

3—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities

4—A foreign government or any of its political subdivisions, agencies, or instrumentalities

5—A corporation

6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a U.S. commonwealth or possession

7—A futures commission merchant registered with the Commodity Futures Trading Commission

8—A real estate investment trust

9—An entity registered at all times during the tax year under the Investment Company Act of 1940

10—A common trust fund operated by a bank under section 584(a)

11—A financial institution

12—A middleman known in the investment community as a nominee or custodian

13—A trust exempt from tax under section 664 or described in section 4947

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

| IF the payment is for . . . | THEN the payment is exempt for . . . |
|---|---|
| Interest and dividend payments | All exempt payees except for 7 |
| Broker transactions | Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012. |
| Barter exchange transactions and patronage dividends | Exempt payees 1 through 4 |
| Payments over $600 required to be reported and direct sales over $5,000[1] | Generally, exempt payees 1 through 5[2] |
| Payments made in settlement of payment card or third party network transactions | Exempt payees 1 through 4 |

[1] See Form 1099-MISC, Miscellaneous Income, and its instructions.

[2] However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney reportable under section 6045(f), and payments for services paid by a federal executive agency.

**Exemption from FATCA reporting code.** The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements. A requester may indicate that a code is not required by providing you with a Form W-9 with "Not Applicable" (or any similar indication) written or printed on the line for a FATCA exemption code.

A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)

B—The United States or any of its agencies or instrumentalities

C—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities

D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Regulations section 1.1472-1(c)(1)(i)

E—A corporation that is a member of the same expanded affiliated group as a corporation described in Regulations section 1.1472-1(c)(1)(i)

F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state

G—A real estate investment trust

H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940

I—A common trust fund as defined in section 584(a)

J—A bank as defined in section 581

K—A broker

L—A trust exempt from tax under section 664 or described in section 4947(a)(1)

M—A tax exempt trust under a section 403(b) plan or section 457(g) plan

**Note:** You may wish to consult with the financial institution requesting this form to determine whether the FATCA code and/or exempt payee code should be completed.

### Line 5

Enter your address (number, street, and apartment or suite number). This is where the requester of this Form W-9 will mail your information returns. If this address differs from the one the requester already has on file, write NEW at the top. If a new address is provided, there is still a chance the old address will be used until the payor changes your address in their records.

### Line 6

Enter your city, state, and ZIP code.

## Part I. Taxpayer Identification Number (TIN)

**Enter your TIN in the appropriate box.** If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN.

If you are a single-member LLC that is disregarded as an entity separate from its owner, enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

**Note:** See *What Name and Number To Give the Requester,* later, for further clarification of name and TIN combinations.

**How to get a TIN.** If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local SSA office or get this form online at *www.SSA.gov*. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at *www.irs.gov/Businesses* and clicking on Employer Identification Number (EIN) under Starting a Business. Go to *www.irs.gov/Forms* to view, download, or print Form W-7 and/or Form SS-4. Or, you can go to *www.irs.gov/OrderForms* to place an order and have Form W-7 and/or SS-4 mailed to you within 10 business days.

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

**Note:** Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

**Caution:** A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.

## Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, 4, or 5 below indicates otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on line 1 must sign. Exempt payees, see *Exempt payee code,* earlier.

**Signature requirements.** Complete the certification as indicated in items 1 through 5 below.

**1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983.** You must give your correct TIN, but you do not have to sign the certification.

**2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983.** You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

**3. Real estate transactions.** You must sign the certification. You may cross out item 2 of the certification.

**4. Other payments.** You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

**5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), ABLE accounts (under section 529A), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions.** You must give your correct TIN, but you do not have to sign the certification.

## What Name and Number To Give the Requester

| For this type of account: | Give name and SSN of: |
|---|---|
| 1. Individual | The individual |
| 2. Two or more individuals (joint account) other than an account maintained by an FFI | The actual owner of the account or, if combined funds, the first individual on the account[1] |
| 3. Two or more U.S. persons (joint account maintained by an FFI) | Each holder of the account |
| 4. Custodial account of a minor (Uniform Gift to Minors Act) | The minor[2] |
| 5. a. The usual revocable savings trust (grantor is also trustee) | The grantor-trustee[1] |
| b. So-called trust account that is not a legal or valid trust under state law | The actual owner[1] |
| 6. Sole proprietorship or disregarded entity owned by an individual | The owner[3] |
| 7. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulations section 1.671-4(b)(2)(i)(A)) | The grantor* |
| **For this type of account:** | **Give name and EIN of:** |
| 8. Disregarded entity not owned by an individual | The owner |
| 9. A valid trust, estate, or pension trust | Legal entity[4] |
| 10. Corporation or LLC electing corporate status on Form 8832 or Form 2553 | The corporation |
| 11. Association, club, religious, charitable, educational, or other tax-exempt organization | The organization |
| 12. Partnership or multi-member LLC | The partnership |
| 13. A broker or registered nominee | The broker or nominee |
| 14. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments | The public entity |
| 15. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulations section 1.671-4(b)(2)(i)(B)) | The trust |

[1] List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

[2] Circle the minor's name and furnish the minor's SSN.

[3] You must show your individual name and you may also enter your business or DBA name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

[4] List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships,* earlier.

***Note:** The grantor also must provide a Form W-9 to trustee of trust.

**Note:** If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

## Secure Your Tax Records From Identity Theft

Identity theft occurs when someone uses your personal information such as your name, SSN, or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Pub. 5027, Identity Theft Information for Taxpayers.

Victims of identity theft who are experiencing economic harm or a systemic problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

**Protect yourself from suspicious emails or phishing schemes.** Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to *phishing@irs.gov*. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration (TIGTA) at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at *spam@uce.gov* or report them at *www.ftc.gov/complaint*. You can contact the FTC at *www.ftc.gov/idtheft* or 877-IDTHEFT (877-438-4338). If you have been the victim of identity theft, see *www.IdentityTheft.gov* and Pub. 5027.

Visit *www.irs.gov/IdentityTheft* to learn more about identity theft and how to reduce your risk.

## Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

## Proposal Content and Proposal Format Submittal to include:

**One complete electronic copy of proposal**

### Section 1 - Firm Experience and Capabilities

- Statement of experience in transporting public school students, including special education students.
- Provide a list of all schools, school districts or educational cooperatives presently being served and any schools, school districts or educational cooperatives formerly served, at any time, since the 2019-2020 school year.
- Provide the size and type of service included in present operation.
- Please provide an adequate description and summary of capabilities.
- Provide staffing resumes who would be proposed to oversee our account, along with resumes of potential employees that would be assigned to District 300.
- Provide a copy of all documents that relate to hiring, training, discipline, drug testing, and release of employees.
- List describing all legal actions filed or initiated since January 1, 2010 in which the Bidder has been a debtor in bankruptcy, or a defendant in any lawsuit, whether claiming a breach of an agreement or a contract, or seeking damages for personal injury, wrongful death or property damage, or a respondent in an administrative action for deficient performance, or a defendant in a criminal action.
- Description of vehicle maintenance programs and housing procedures, safety programs and procedures, and employee training classes on safety topics.
- Extent and nature of the in-service programs offered to drivers, especially as they relate to transporting students with disabilities (e.g., behavior management instruction for drivers transporting children with behavior disorders).

### Section 2 - Project Approach

Provide a brief discussion of the following:

- The methodology that your firm would use in collaborating with District personnel.
- Your approach to the transportation of special education students.
- Your transition plan for CUSD 300 transportation program.

### Section 3 – Economic Impact – Pricing and Proposal Questionnaire

- Include Proposal Response Form A in this section.
- Include any related price sheets and specification sheets.

### Section 4 - References-

- Provide a minimum of three *(3)* references for professional services performed for schools, school districts or educational cooperatives in the last five *(5)* years.

### Section 5 – Required District 300 certificates, Vendor Application, W-9 form. These forms are included within this Proposal.

**Scope of Service**

Community Unit School District 300 is seeking proposals for

**RFP – Student Taxi Transportation Services**

## GENERAL CONDITIONS-SCOPE OF SERVICES

### A. INTRODUCTION

Community Unit School District 300 (as herein defined) and the Contractor (as herein defined) shall enter into a Contract (as herein defined) to provide the services at the price and on the terms and conditions specified in these General Conditions and other Bid Documents (as herein defined) and such other reasonable terms consistent therewith and necessary for the performance of the Contract. Such Contract shall be for a term commencing on July 1, 2019 and ending on June 30, 2020 and may, at the District's sole discretion, be extended for two (2) additional one-year periods, as provided for herein.

### B. GENERAL SCOPE OF WORK

**This Contract is for a three-year student taxi transportation services agreement. The District provides transportation services to students, covering 78,500 miles in Radius I routes and 49,000 miles in Radius II routes. This includes special needs students that attend one of the District's 27 schools, 27 special educational facilities, some of which are, and some of which are not located within the District. A list of the District schools (Attachment B) and out-of-district special education facilities (Attachment C) are included at the end of this document.**

### C. DEFINITIONS

1. "Route" shall mean the pattern or plan of travel including pick-up and departure points for taxi's transporting students and others entitled to school taxi transportation.

### D. BIDDER AND CONTRACTOR FISCAL ABILITY AND PAST EXPERIENCE

The Contractor may be required to furnish evidence of fiscal stability at the option of the District.

Each Contractor shall furnish the District with a statement listing all of it school student transportation experience since the 2017-2018 school year through and including the 2014-2015 school year, including the names of all past and current Illinois schools, school districts and educational cooperatives served by the Contractor and the names, addresses and telephone numbers of all such school, school district and cooperative staff responsible for student transportation.

For the first year of the Contract only, final Certificates of Insurance shall be filed by the Contractor with the District within ten (10) days of Contract award, and for each remaining year of the Contract, the Certificates of Insurance shall be filed by the Contractor with the District by July 1. The Certificates of Insurance shall show that the District, the Board and all relevant individuals have been duly named as additional insured under each policy and showing that the insurance is not cancelable without first giving sixty (60) days advance written notice to the District. The Contractor shall incur a one hundred dollar ($100) per diem penalty for each day it fails to file said Certificates of Insurance after the applicable due date. In the

event of cancellation, the Contractor shall furnish evidence of new insurance at the earliest possible date, but not later than ten (10) days prior to the cancellation date of the original policy. Failure of the Contractor to obtain new insurance shall be cause for the District to terminate the Contract.

**E. INVOICING** – Monthly - required detailed student pick-up address, drop off location, name and address of student, trip charge and mileage of trip
Invoicing shall be done by the Contractor directly to the District, in a format acceptable to the District. In addition, the Contractor shall provide copies of all calculations deriving per-student charges from per-route and per-trip charges billed in accordance with these General Conditions. Contractor shall submit invoices to the District on or before the tenth ($10^{th}$) day of each month. The District shall make payment to the Contractor monthly in arrears based upon actual routes at the appropriate unit prices per route, as specified in the Bid Form. Payments shall be made monthly after approval of the bills submitted by the District Finance Committee and the Board of Education based upon the Board of Education Board meeting schedule.
Payments for all other services under the Contract (i.e., early or late routes, etc.) shall be made monthly in arrears, upon submission by the Contractor of individual invoices covering the services provided.
District 300 will provide payments via check, ACH, wire or MasterCard Credit Card. Discounts for payment within 10 or 20 days of receipt of detailed invoice can be negotiated with District 300. Invoices will be paid at 95% within 10 days of receipt, the 5% balance paid within the 30-day term once attendance is confirmed.
Final invoicing for the year will be provided to the District in time prior to July 10 to include all cost in the Transportation Claim.

**F. CONTRACT TERM AND EXTENSION AND CONTRACT PRICE**
1. The Contractor will be awarded the Contract for a one (1) year term, beginning on July 1, 2022 and ending on June 30, 2023. The District, at its sole discretion, may elect to extend the Contract for two (2) additional one-year periods (the 2023-2024 and 2024-2025 school years). However, if for any reason the District determines that continuation of this Contract is not in the best interests of the District, it may withdraw from and terminate the Contract at the end of any fiscal year (a fiscal year ends on June 30) covered by this Contract, provided that the District gives the Contractor written notice of its intention to so terminate the Contract by April 1 of said fiscal year. If the District elects to recommend the extension the of Contract for an additional one-year period it shall so notify the Contractor in writing by March 1 of the year in which the Contract would otherwise expire.

2. In the event the District elects to extend the contract for the second and third years, the negotiated, tentative Contract will be brought for approval before the District Board.

3. The Contract base prices may be increased or decreased by no more than the lesser of five percent (5%) or the percentage increase or decrease reflected by the Chicago Metropolitan area Consumer Price Index for Urban Consumers, from March 1 of the previous calendar year to February 28 (or 29, as the case may be) of the current calendar year, as published by the United States Department of Labor, Bureau of Statistics. The base prices listed for any Contract year shall be the bases for adjusting the Contract price for the next year.

## G. EMERGENCY REQUIREMENTS

Plans and programs for maintaining the following safety precautions and programs shall be established by the Contractor prior to the start date of the Contract:

1. At least one (1) assigned office worker familiar with the District Contract shall be available in the Contractor's office 5:30 a.m. to 6:00 p.m., or until the last student is delivered, to field calls or transmissions from District staff each day students are transported. After hours answering service must be provided to District staff.

2. An answering service shall be provided by the Contractor to be used between the hours of 6:00 p.m. to 5:30 a.m. each day when students are transported to advise callers that the office is closed and in the event of an emergency to contact one or more individuals designated by the Contractor.

3. The Contractor shall have means to make contact with drivers at all times.

4. The Contractor shall provide the District, in an Excel document, the names of all assigned drivers, copy of Driver's License for all drivers at the start of the contract and upon request.

5. The Contractor shall provide the District Transportation Director with immediate notification of all accidents and incidents.

6. Accident reports are to be submitted to the Director of Transportation within 24 hours of the time of the accident.

## H. EQUIPMENT AND VEHICLE MAINTENANCE

The Contractor shall be responsible for each of the items listed below relative to any vehicle that the Contractor uses or proposes to use to transport District students, regardless of whether the Contractor is the actual titleholder of the vehicle, and the Contractor shall certify, in writing, by August 1 of each year that this Contract is in effect, to the District that it has met each of these responsibilities:

1. Ensuring that all equipment on vehicles conforms to all local, State and Federal statutes pertaining to school bus transportation, vehicle specifications and safety, and to all relevant State and Federal regulations.

2. Obtaining in a timely fashion any and all required inspections and providing a copy of the inspection report for any vehicle upon request of the District.

3. Ensuring that each vehicle possesses the following safety equipment in good and working order: a first-aid kit, individual seat belts where required by Illinois law, and padded seats,

4. Ensuring that each vehicle is maintained in a clean, sanitary, good mechanical condition and that vehicles are smoke-free.

5. Maintaining a safety program that, at a minimum, includes the following: a. Regularly scheduled in-service meetings for drivers to include, but not limited to, defensive driver training, blood-borne pathogens training, and student behavior management.

b. Daily vehicle inspections.

c. Safety Supervisor(s) to enforce good driving practices with respect to safety, mechanical operation, adherence to time schedules and conformity with applicable laws and regulations.

d. To ensure that drivers and dispatcher understand appropriate emergency procedures.

e. Drivers are prohibited from driving a taxi while smoking or being under the influence of alcohol or drugs.

f. Requirement that all drivers and passengers wear their seat belt at all times when they are operating their vehicle.

g. Drivers are prohibited from using a cellular telephone while driving a taxi with passengers on board, except in the event of a taxi emergency.

**I. DRIVER RESPONSIBILITY AND QUALIFICATIONS**

All drivers shall be subject to State and Federal laws pertaining to the operation of school buses and the transportation of students, the Illinois School Code and the rules and regulations pertaining to same, and the policies and regulations of the District, and no driver shall be permitted to operate any vehicle under this Contract unless he or she is in full compliance with all such laws, rules, regulations and policies. All personnel operating vehicles used in the transportation of students must be of the highest moral character, completely competent professionals, properly licensed and physically capable.

The Contractor shall provide to the District a detailed description of its procedures for screening and employing all employees. In addition, the Contractor shall supply to the District:

1. Each employee’s name

2. Each driver’s commercial driver’s license number and school bus driver’s permit number.

3. The date on which each employee, as applicable, successfully passed drug and alcohol screening.

4. The date on which each employee, as applicable, was cleared by a criminal background check and checks of the Statewide Sex Offenders database.

All employees who are required to, but have not submitted to the background check and drug/alcohol testing or those who have not been cleared by a background check and drug/alcohol test may not be employed under this Contract. In addition, detailed information on each driver and employee, as applicable, including certification, criminal background check, and driving record shall be maintained at the Contractor's office and provided to the District upon request.
The District reserves the right to request the removal of a driver for specific routes or from driving for District 300. The District is not liable for any unemployment claims resulting from any requested termination.

Any problems relative to transportation services between drivers and school staff should not be discussed in front of students. The driver should bring the problem to the attention of his or her supervisor who can then resolve the issue with the District’s Superintendent or his designee. Drivers are required to report behavior

problems in a timely, accurate and appropriate manner. The Contractor will keep a record of any and all accidents, commendations, complaints and concerns regarding each driver. These records shall be provided to the District on a monthly basis to the District's designated administrator. Accident records will be provided to the District no later than 24 hours after the event.

**J. STUDENT DISCIPLINE**
**DRIVERS WILL REPORT DISCIPLINE ISSUES TO THEIR DISPATCHER, WHO WILL CONTACT DISTRICT 300 TRANSPORTATION DIRECTOR.**

• The District Superintendent or his designee may from time to time issue instructions governing the behavior of students. The Contractor's drivers shall, to the best of their abilities, follow such instructions at all times. Such instructions shall include procedures for reporting misconduct.

• The Contractor will report each incident of student misconduct immediately by phone or in person to the Director of Transportation and follow up with a written report upon request.

• The Contractor will not permit smoking or consumption of alcoholic beverages, or consumption of other non-prescription drugs, by students in a taxi.

• The Contractor's drivers shall not, under any circumstances, administer physical punishment to any student on the bus. Restraint may be used by the drivers only when necessary to protect the safety of other students on in a taxi.

• Will not stop at any location for students other than the designated pickup or drop off.

**K. ELIGIBLE STUDENTS; NUMBER OF DAYS OF TRANSPORTATION**
1. No Unauthorized Persons: No unauthorized persons shall be allowed in any vehicle while it is engaged in transporting students; however, the District reserves the right to have an authorized District employee ride on any vehicle on any route, without prior notice to the Contractor. Rides by parents for personal reasons are expressly forbidden.

2. School Calendars: All transportation will be in accordance with the District calendar including provisions for holidays, institute days, early dismissal for in-service training, beginning time for the school day and ending time for the school day. The District shall, by July 1 of each year of the Contract, furnish the Contractor with a school calendar, including the Summer Program schedule and subsequent changes to the school calendar will be furnished to the Contractor in a timely fashion. The calendar for the 2022-2023 school year is included as part of these Bid Documents.

**L. ROUTES AND SCHEDULES**
1. The starting time for incoming routes shall be set to allow the taxi to arrive at the school not more than fifteen (10) minutes or less than five (5) minutes before the designated start time on the route form contained in these Bid Documents. Outgoing routes shall be scheduled in accordance with District 300 guidelines.

2. Seating capacity shall not exceed capacity as described by manufacturer of vehicle. Students are not allowed to ride in the front seat of any taxi.

**M. DISTRICT'S RIGHTS IN CONTRACT AWARD**
The District reserves the right to award the transportation Contract as it sees fit, selecting the Bidder(s) which it considers to be in the best interest of the District, or to reject any and all proposals. The District reserves the right to award any portion of the bid or portion thereof, including base bids and alternate bids as noted in the Scope of Services to one or more Bidders.

**N. ASSIGNMENT OF CONTRACT**
The Contractor agrees not to assign this Contract, or any part of this Contract.

**O. NON-COMPLIANCE PENALTIES**
Should the District find the Contractor in noncompliance with the provisions of the Contract on a taxi route or series of routes, the District will be entitled to impose the following penalties, provided that the Superintendent, or his designee, has provided the Contractor two (2) days oral notice of the noncompliance and the Contractor has not cured the noncompliance within said two days. For purposes of this Section of these General Conditions, "noncompliance" means, but is not limited to, the failure to transport students on a taxi route or routes as contracted or as requested in strict accordance with the terms, conditions and provisions of this Contract, or the failure to make changes to routes as specified and directed by the Superintendent in accordance with the terms of this Contract, or the failure to comply with an explicit provision or requirement set forth in this Contract. Further, for purposes of this Section of these General Conditions, the Contractor shall be deemed to have cured any noncompliance if the action, event or occurrence that caused the noncompliance is not repeated in any of the ten (10) business days following oral notification of the noncompliance by the Superintendent or his designee.

The District will pay one (1) no load fee per day per taxi. If a student does not ride in the morning, the driver must report that to dispatch. District 300 will not pay for the afternoon no load.

The District shall notify the Contractor in writing whenever it has elected to assess a penalty, whether assessed pursuant to this Paragraph or another paragraph of these General Conditions, stating the amount of and the reason for the penalty. The noncompliance penalties for late pick-up and drop-off shall not apply during weather involving hazardous driving conditions or delays due to a vehicle accident (non-bus). **A penalty, whether assessed pursuant to this Paragraph or another paragraph of these General Conditions, shall be deducted, at the District's sole discretion, from the first or second invoice following the noncompliance. The failure of the District to assess or collect any penalty under these General Conditions shall not be considered a waiver of the District's right to assess or collect that penalty in the future or a waiver with respect to any future violation committed by the Contractor.**

**P. SERVICE INTERRUPTION**
1. In the event that service is interrupted for more than twenty-four (24) hours by reason of work stoppage or any other event which prevents the Contractor from furnishing service, the District shall have the right to secure and substitute other transportation services. If the cost of the substitute transportation services are higher than the Contractor's cost (agreed upon in the Contract), then the Contractor

shall pay the difference between its charges and the charges of the substitute taxi company.

2. In the event of severe weather conditions, or conditions beyond the Contractor's reasonable control, the Contractor shall notify the Superintendent, or his/her designee and request permission to interrupt service. Such decisions by the Superintendent shall be final.

3. If schools serviced by the taxis are closed on any day or days because of weather conditions or other emergency, notice will be given by the District of cancellation of service to the Contractor by telephone or otherwise, before 5:45 a.m. for such day(s).

**Q. TERMINATION OF CONTRACT BY REASON OF DEFAULT**

1. If the Contractor or its drivers or employees at any time fail to comply with the terms of this Contract, or do not fully perform and strictly adhere to any of the terms hereof required to be performed, the District may, at its discretion, terminate this Contract, as provided herein.

2. In the event that the District determines that the Contractor has failed to comply fully, perform, or strictly adhere to this Contract, then the District may, at its discretion, through its Superintendent, send written notice to the Contractor indicating the intention of the District to declare the Contractor in default. In such notice, the District shall state in what respect the Contractor has failed to comply with the terms of the Contract, and shall further state a date upon which the Contract will terminate, unless the Contractor, prior to such date, cures the defect to the satisfaction of the District. The Contractor shall provide the District a written correction plan to provide a cure for the non-compliance concerns within 48 hours of the receipt of the District's notification. If prior to the date of termination stated in said notice, the District notifies the Contractor that the defect has been cured, the Contract will not terminate on the date stated in the notice but will be deemed to have remained in effect as of the date such notice was given. In the event the District does not so notify the Contractor that the defect has been cured, this Contract shall be terminated without further action by the District on the date of termination stated in notice.

3. The date of termination stated in the notice of intent to declare the Contractor in default, as provided in "2" above, may not be sooner than thirty (30) calendar days following the date of such notice unless there is a failure by the Contractor to provide the services required by this Contract which affect twenty-five per cent (25%) or more of the routes assigned to the Contractor, in which event the date of termination may be five (5) calendar days following the date of such notice.

4. The right of the District to terminate the Contract as provided in this Section is cumulative with all other rights of the District contained herein.

**R. MISCELLANEOUS**

Any notice or communication permitted or required under the Contract shall be in writing and shall become effective on the day of mailing thereof by email.

**S. TAXI TRANSPORTATION SERVICES**

The Contractor shall conduct all of its activities subject to all current and future federal and state laws and ordinances, and the decisions, rules, guidelines, policies and procedures of the District (hereinafter, collectively, "District Policies") and pursuant thereto, the Contractor shall carry out the following functions and responsibilities of this Contract to include the following:

• The Contactor shall provide the District with on-time delivery. There is an expectation that taxis should arrive no more than fifteen (15) minutes and no less than five (5) minutes before the start of school. If the Contractor fails to meet this requirement a penalty of 20% of the cost of that route for that day will be assessed against the Contractor's billing for the month.

• The Contractor shall have an expected wait time at pick-up of no less than five (5) minutes. Repeated wait times in excess of 5 minutes should be reported to the District 300 Director of Transportation at 847-551-8492 or email deborah.mason@d300.org

• Contractor is not allowed to combine routes without permission from the Director of Transportation.

• The Contractor must have staff available between the hours of 5:30 a.m. until the last scheduled student has been delivered at the end of the day.

• The Contractor shall provide emergency response contacts that are available beyond the required hours of staffing to provide adequate support for after-hours trips and extracurricular runs and in the event of emergencies.

• Recommend to the District short-term and long-term plans, processes and procedures that will improve student transportation services and upon the District's approval and adoption of such policies and procedures, implement same.

• Recruit and maintain driver pool to accommodate District 300 needs.

• Evaluate the performance of each taxi driver annually.

• Accommodate District 300 request for service changes within 24 hours of the request.

• Provide a complaint tracking system.

• All communications are routed through District 300 Director of Transportation or designee.

• As requested, assist the Director of Transportation and other District 300 departments with transportation issues.

• The Contractor shall provide the District with the following reports and submittals:
  - Billing by the 10th of the month for the previous month of service in an electronic format (Excel preferred), to include date of service, student name, pick-up/drop-off address and mileage of route
  - Assist with other required data requests as needed

• The Contractor's General Manager will meet as requested with the Director of Transportation to report on achievements, areas of concern, and information of interest. The Contractor shall make reports, studies, and surveys regarding student transportation as are reasonably necessary to or requested by the District.

• The Contractor will report all accidents/incidents regardless of severity or insignificance immediately to the Director of Transportation including the name of the driver and student(s), location of accident, and accident report.

• Taxi drivers will meet with District 300 prior to start of school to discuss District expectations at no cost to the District.

**Attachments included are as follows**:
Attachment A – Radius Map
Attachment B – School Listing
Attachment C – Outplaced Facilities
Attachment D – Current School Calendar

## Response Form A Student Taxi Transportation Services

**Include in Section 3 of your proposal**

| Base Route Charge | Rate |
|---|---|
| Base Rate | $ /mile |
| **Unleaded Fuel Price Range** | **Rate added to Base Rate** |
| $2.50 to $3.50 per gallon | $ /mile |
| $3.51 to $4.50 per gallon | $ /mile |
| $4.51 to $5.50 per gallon | $ /mile |
| $5.51 to $6.50 per gallon | $ /mile |
| $6.51 to $7.50 per gallon | $ /mile |
| $7.51 to $8.50 per gallon | $ /mile |
| $8.51 to $9.50 per gallon | $ /mile |
| $9.51 to $10.50 per gallon | $ /mile |
| **Miscellaneous Charges** | **Rate** |
| After Hours Charge – After 5:00 PM | $ /mile |
| Stop Charges | $ /stop |
| Minimum Trip Charge | $ /trip |
| Mile Minimum Charge | $ /trip |
| No Load Charge | $ /trip |

Gas prices charged to District 300 will conform to the gas price daily average for Kane and McHenry Counties in Illinois as published by AAA here: https://gasprices.aaa.com/?state=IL

COMMENTS AND ADDITIONAL INFORMATION

_____

_____

_____

The undersigned hereby certifies that she/he has read, understands and agrees that acceptance by the Board of Education of the bidder's offer by issuance of a purchase order(s) or other documents(s) will create a binding contract. Further, she/he agrees to fully comply with the specifications and other documentary forms and regulations made a part of this specific procurement of contract. The bidder must comply with all State and Federal Regulations.

Proposal is firm for 90 days

_____
Name of Company/Corporation

_____
Street Address

Bid Submitted by:

_____
City, State, Zip Code

_____
Authorized Signature

_____
Telephone Number

_____
Please Type or Print Name

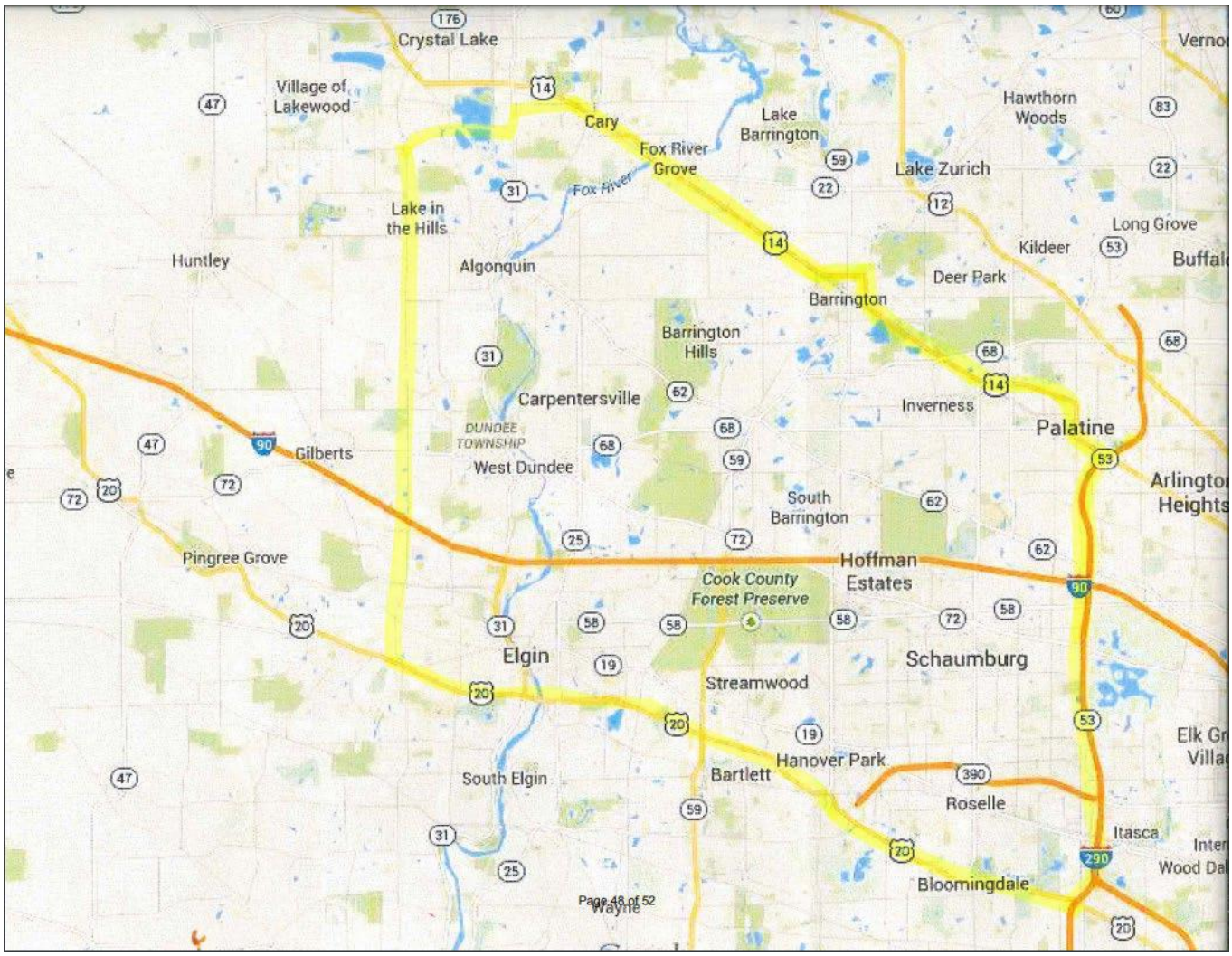
_____
Fax Number

_____
Illinois License Number

Email address - _____

Electronic proposals will be received until 3:00 PM, Monday, March 28, 2022 to bids.purchasing@d300.org

**Attachment A**



## Attachment B

| Community Unit School District 300 Locations | | | |
|---|---|---|---|
| **Building Name** | **Address** | **Building Name** | **Address** |
| **Administration Center**<br>**(847)551-8300** | 2550 Harnish Dr<br>Algonquin, IL 60102 | **Algonquin Lakes Elementary**<br>**(847)532-7500** | 1401 Compton Drive<br>Algonquin, IL 60102 |
| **Algonquin Middle School**<br>**(847)532-7100** | 520 Longwood Drive<br>Algonquin, IL 60102 | **Big Timber Elementary School**<br>**TBD** | 1400 Ridgecrest<br>Hampshire, IL 60140 |
| **Carpentersville Middle School**<br>**(224)484-2100** | 100 Cleveland Avenue<br>Carpentersville, IL 60110 | **deLacey Family Education Center**<br>**(224)484-2300** | 50 Cleveland Avenue<br>Carpentersville, IL 60110 |
| **Dundee-Crown High School**<br>**(224)484-5000** | 1500 Kings Road<br>Carpentersville, IL 60110 | **Dundee Highlands Elementary**<br>**(224)484-4700** | 407 South Fifth Street<br>West Dundee, IL 60118 |
| **Dundee Middle School**<br>**(224)484-4500** | 4200 W. Main Street<br>West Dundee, IL 60118 | **Eastview Elementary**<br>**(847)532-7400** | 540 Longwood Drive<br>Algonquin, IL 60102 |
| **Gilberts Elementary**<br>**(224)484-5900** | 729 Paperbark Lane<br>Gilberts, IL 60136 | **Golfview Elementary**<br>**(224)484-2800** | 124 Golfview Lane<br>Carpentersville, IL 60110 |
| Hampshire Elementary<br>**(847)792-3400** | 321 Terwilliger Avenue<br>Hampshire, IL 60140 | **Hampshire Middle School**<br>(847)792-3200 | 560 South State Street<br>Hampshire, IL 60140 |
| Hampshire High School<br>**(847)792-3500** | 1600 E. Big Timber Road<br>Hampshire, IL 60140 | **Jacobs High School**<br>**(847)532-6100** | 2601 Bunker Hill Drive<br>Algonquin, IL 60102 |
| **Lake in the Hills Elementary**<br>**(847)532-6900** | 519 Willow Street<br>Lake in the Hills, IL 60156 | **Lakewood School**<br>(224)484-2600 | 1651 Ravine Lane<br>Carpentersville, IL 60110 |
| **Liberty Elementary**<br>**(224)484-4800** | 6500 Miller Road<br>Carpentersville, IL 60110 | **Lincoln Prairie Elementary**<br>**(847)532-6600** | 500 W. Harvest Gate<br>Lake in the Hills, IL 60156 |
| **Meadowdale Elementary**<br>**(224)484-2900** | 14 Ash Street<br>Carpentersville, IL 60110 | **Neubert Elementary**<br>**(847)532-6800** | 1100 Huntington Drive<br>Algonquin, IL 60102 |
| **Neubert Elementary**<br>**(847)532-6800** | 1100 Huntington Drive<br>Algonquin, IL 60102 | **Oak Ridge School**<br>**(224)484-5800** | 300 Cleveland Avenue<br>Carpentersville, IL 60110 |
| **Parkview Elementary**<br>**(224)484-2500** | 122 Carpenter Blvd.<br>Carpentersville, IL 60110 | **Perry Elementary**<br>**(224)484-5600** | 251 Amarillo Drive<br>Carpentersville, IL 60110 |
| **Sleepy Hollow Elementary**<br>**(224)484-4900** | 898 Glen Oak Drive<br>Sleepy Hollow, IL 60118 | **Westfield Community School**<br>**(847)532-7600** | 2100 Sleepy Hollow Road<br>Algonquin, IL 60102 |
| **Wright Elementary**<br>**(847)683-5700** | 1500 Ketchum Road<br>Hampshire, IL 60140 | **Transportation Department - Carpentersville Location**<br>**(847)551-8474** | 100 Cleveland Avenue<br>Carpentersville, IL 60110 |
| **Transportation Department - Bunker Hill Location**<br>**(847)551-8300** | 2603 Bunker Hill Drive<br>Algonquin, IL 60102 | **Bldgs. & Grounds**<br>**(847)532-6700** | 2605 Bunker Hill Drive<br>Algonquin, IL 60102 |

**Attachment C**

# Outplaced Facilities

Alexander Leigh Center for Autism – 4100 Veterans Parkway, McHenry, IL 60050
Allendale LINC – 1055 Lake Avenue, Woodstock, IL
Bancroft – 2353 Hassell Street 11 Suites A, B, C, D, Hoffman Estates IL 60169
High Roads (Camelot) – 5135 Trillium Blvd, Hoffman Estates IL 60192
Childs Voice – 180 Hansen Court, Wood Dale, IL 60191
Clare Woods – 124 E. Seminary, Wheaton, IL 60187
Classroom Connections – 2225 Lakeside Drive, Bannockburn IL 60015
Connections South Campus – 909 E. Wilmette Road, Palatine, IL
Core Academy 801 W Illinois Ave, Aurora, IL 60506
Cove School – 350 Lee Road, Northbrook, IL 60062
Dream Academy 46 S Gifford St, Elgin, IL 60120
Glen Hill School, 1324 Bloomingdale Rd, Glendale Heights, IL 60139
Glen Oaks Day West – 900 W. Mooseheart Road, North Aurora, IL
Hamilton – 179 S. 8th Street, Suite D, West Dundee, IL
Helping Hands – 9649 W. 55th Street, Countryside, IL
Kirk School – 520 S. Plum Grove Road, Palatine, IL
Marklund Day School – 164 South Prairie Avenue, Bloomingdale, IL 60108
Metro Prep – 525 E. Oakton Street, Suite D-47, Arlington Heights, IL
Miner – 1101 E. Miner Street, Arlington Heights, IL
New Connections – 865 E. Wilmette Road, Palatine, IL
Parkland – 40 W. Acorn Lane, Lake in the Hills, IL
Parkland – 900 S. Park Blvd, Streamwood IL 60107
Parkland Prep Bartlett – 2220 Southwind Blvd., Bartlett, IL 60103
SEAL – 1200 Claussen Drive, Woodstock, IL
South Campus – 909 E. Wilmette Road, Palatine IL 60074
Summit – 333 W. River Road, Elgin IL 60123
The Center on Deafness – 3444 Dundee Road, Northbrook, IL 60062

**Attachment D**

Early Release Dates will be included at a later date



DISTRICT 300

# School Calendar - 2022/2023

*Board Approval: November 2021 | Revised: 11/10/2021*

**JULY 22**

| Su | M | Tu | W | T | F | S |
|---|---|---|---|---|---|---|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

**AUGUST 22**

| Su | M | Tu | W | T | F | S |
|---|---|---|---|---|---|---|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

**SEPTEMBER 22**

| Su | M | Tu | W | T | F | S |
|---|---|---|---|---|---|---|
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | |

**OCTOBER 22**

| Su | M | Tu | W | T | F | S |
|---|---|---|---|---|---|---|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

**NOVEMBER 22**

| Su | M | Tu | W | T | F | S |
|---|---|---|---|---|---|---|
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | | | |

**DECEMBER 22**

| Su | M | Tu | W | T | F | S |
|---|---|---|---|---|---|---|
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

**JANUARY 23**

| Su | M | Tu | W | T | F | S |
|---|---|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

**FEBRUARY 23**

| Su | M | Tu | W | T | F | S |
|---|---|---|---|---|---|---|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | | | | |

**MARCH 23**

| Su | M | Tu | W | T | F | S |
|---|---|---|---|---|---|---|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

**APRIL 23**

| Su | M | Tu | W | T | F | S |
|---|---|---|---|---|---|---|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | | | | | | |

**MAY 23**

| Su | M | Tu | W | T | F | S |
|---|---|---|---|---|---|---|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

**JUNE 23**

| Su | M | Tu | W | T | F | S |
|---|---|---|---|---|---|---|
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | |

## Important Dates

| | |
|---|---|
| Independence Day - Offices/Schools Closed | Mon., July 4 |
| Teacher Institute (8am to 1pm) No Student Attendance | Thurs., Aug. 11 |
| Teacher Institute (8am to 1pm) No Student Attendance | Fri., Aug. 12 |
| Teacher Institute (8am to 3pm) No Student Attendance | Mon., Aug. 15 |
| First day of School, Full Day of Student Attendance | Tues., Aug. 16 |
| Labor Day - Offices/Schools Closed | Mon., Sept. 5 |
| District Holiday - Offices/Schools Closed | Mon., Oct. 10 |
| End of QTR | Fri., Oct. 14 |
| Teacher Institute (8am to 3pm) No Student Attendance | Fri., Oct. 28 |
| Election Day - Offices/Schools Closed | Tues., Nov. 8 |
| Parent - Teacher Conferences, No Student Attendance | Mon., Nov. 21 & Tues., Nov. 22 |
| Fall Break - Offices/Schools Closed | Wed., Nov. 23 - Fri., Nov. 25 |
| End of QTR/Semester | Thurs., Dec. 22 |
| District Holiday - Offices/Schools Closed | Dec. 23, Dec. 26, Dec. 30, & Jan. 2 |
| Winter Break, No Student Attendance | Dec. 26 - Jan. 6 |
| Martin Luther King Day - Offices/Schools Closed | Mon., Jan. 16 |
| Presidents Day - Offices/Schools Closed | Mon., Feb. 20 |
| Teacher Institute (8am to 3pm) Kane County ROE | Fri., Mar. 3 |
| End of QTR | Fri., Mar. 10 |
| Spring Break, No Student Attendance | Mar. 27 - Mar. 31 |
| District Holiday - Offices/Schools Closed | Fri., Apr. 7 |
| Last day of school, If No Emergency Days have been used | Thurs., May 25 |
| Emergency Make-up Days* | May 26, May 30 - Jun. 2 |
| Memorial Day - Offices/Schools Closed | Mon., May 29 |
| Last possible day of school - If ALL Emergency Make-up Days* are used | Fri., Jun. 2 |
| Juneteenth - Offices/Schools Closed | Mon., Jun. 19 |

All dates subject to change throughout school year, with BOE Approval

* For complete Emergency Make-Up Day information, please see the following page.

## Calendar Key

| | | | | | | |
|---|---|---|---|---|---|---|
| District Closed | Early Release | Emergency Make-up Day | End of QTR/Semester Full day Attend | No Student/Instruction Staff Attend | Parent/Teacher Conference | Teacher Institute/ In-service |

Community Unit School District 300
2605 BUNKKER HILL DRIVE
ALGONQUIN, IL 60102
Diane C. White, Director of Purchasing
PHONE: 847-551-8460 • FAX: 847-551-8463

March 22, 2022

Ms. Sue Marnell
American Taxi Dispatch Inc.
834 East Rand Road
Mount Prospect, IL 60056

Via email: smarnell@gmail.com

RFP – Student Taxi Transportation Services

Dear Ms. Marnell,

Per our recent conversation, District 300 would like to extend the current relationship with American Taxi Dispatch. Please find attached RFP documents for the coming school year with a contract term of 7/1/2022 to 6/30/2023. Please sign and return all documents as outlined on page 30. Certificates on pages 14 – 19 require a notary. Your insurance documents (pages 7–8) will be required 10 days after Board of Education contract approval.

If your firm does agree to this contract pricing structure, District 300 will recommend this contract to the Board of Education for review on Tuesday, April 12, 2022 and award on Tuesday, April 26, 2022.

Please return the completed packet by Monday, March 28, 2022.

Sincerely,

Diane C. White
8375D43E716D90C09E2DBCBD5C76FBD7 contractworks **2022-03-22**
Diane White, Director of Purchasing

Sue Marnell
23E748568F63A0BC6EAB53E87E17B004 contractworks **2022-03-25**
American Taxi Dispatch Inc. Authorized Signature

Date

Community Unit School District No. 300
Purchasing Department- Student Taxi
Transportation Services
2605 Bunker Hill Drive
Algonquin, IL 60102

Due Date: March 28th 2022

Re: Student Taxi Transportation Services

Attention: Diane White, Director of Purchasing
2605 Bunker Hill Drive
Algonquin, IL 60102

Vendor: American Taxi Dispatch, Inc.
Contact: Sue Marnell
Phone: 847-259-1555 X2222

## Response Form A Student Taxi Transportation Services

**Include in Section 3 of your proposal**

| Base Route Charge | Rate |
|---|---|
| Base Rate | $ 2.40/mile |
| **Unleaded Fuel Price Range** | **Rate added to Base Rate** |
| $2.50 to $3.50 per gallon | $ 2.50 /mile .10 |
| $3.51 to $4.50 per gallon | $ 2.60 /mile .20 |
| $4.51 to $5.50 per gallon | $ 2.65 /mile .25 |
| $5.51 to $6.50 per gallon | $ 2.65 /mile .25 |
| $6.51 to $7.50 per gallon | $ 2.70 /mile .30 |
| $7.51 to $8.50 per gallon | $ 2.75 /mile .35 |
| $8.51 to $9.50 per gallon | $ 2.80 /mile .40 |
| $9.51 to $10.50 per gallon | $ 2.85 /mile .45 |
| **Miscellaneous Charges** | **Rate** |
| After Hours Charge – After 5:00 PM | $ 2.50 /mile .10 |
| Stop Charges (NO STOP Charges - See Below addtl comments) | $ — /stop |
| Minimum Trip Charge | $ 13.75 /trip |
| Mile Minimum Charge | $ 2.40 /trip |
| No Load Charge | $ 10.00 /trip |

Gas prices charged to District 300 will conform to the gas price daily average for Kane and McHenry Counties in Illinois as published by AAA here: https://gasprices.aaa.com/?state=IL

COMMENTS AND ADDITIONAL INFORMATION Wait time at stops addtl
If Wait time exceeds - 15 mins - 15 min - 30 mins $17.50
30 mins - 45 mins $24.50, Wait time exceeds 45 mins
46 - 60 mins = 34.50

The undersigned hereby certifies that she/he has read, understands and agrees that acceptance by the Board of Education of the bidder's offer by issuance of a purchase order(s) or other documents(s) will create a binding contract. Further, she/he agrees to fully comply with the specifications and other documentary forms and regulations made a part of this specific procurement of contract. The bidder must comply with all State and Federal Regulations.

American Taxi Dispatch
Name of Company/Corporation

Proposal is firm for 90 days

834 e Rand rd
Street Address

Mt. Prospect, IL 60056
City, State, Zip Code

Bid Submitted by: Sue Maxell
Authorized Signature

847-259-1555
Telephone Number

SUE MAXELL
Please Type or Print Name

847-259-8885
Fax Number

SB0169836
Illinois License Number

Email address - Smaxell@gmail.com

Electronic proposals will be received until 3:00 PM, Monday, March 28, 2022 to bids.purchasing@d300.org

# CERTIFICATE OF BIDDER ELIGIBILITY

720 ILCS 5/33E-11 requires that all contractors bidding for public agencies in the State of Illinois certify that they are not barred from bidding on public contracts for bid rigging or bid rotation.

The following certification must be signed and submitted with bidder's bid Quote. FAILURE TO DO SO MAY RESULT IN DISQUALIFICATION OF THE BIDDER.

American Taxi Dispatch, as part of its bid for the 2022-2023 work for Community Unit School District #300, Algonquin, Illinois, of Cook, DeKalb, Kane, and McHenry Counties, Illinois certifies that said contractor is not barred from bidding on the aforementioned contract as a result of a violation of either 720 ILCS 5/33E-3 or 720 ILCS 5/33-E4.

Firm: American Taxi Dispatch

By: Sue Mack
(Signature)

Sue Mack IV - Co President/Director
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This 25th day of March, 2022

Jennifer A. Cepeda
NOTARY PUBLIC

JENNIFER A CEPEDA
Official Seal
Notary Public - State of Illinois
My Commission Expires Aug 7, 2023

# CERTIFICATE OF COMPLIANCE WITH ILLINOIS DRUG-FREE WORKPLACE ACT

American Taxi Dispatch having 25 or more employees, does hereby certify pursuant to section 3 of the *Illinois Drug-Free Workplace Act* (30 ILCS 580/3) that it shall provide a drug-free workplace for all employees engaged in the performance of work under the contract by complying with the requirements of the *Illinois Drug-Free Workplace Act* and, further certifies that it is not ineligible for award of this contract by reason of debarment for a violation of the *Illinois Drug-Free Workplace Act.*

Firm: American Taxi Dispatch, Inc

By: Sue Maxwell
(Signature)

Sue Maxwell - Co President Director
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This 25th day of March, 2022

Jennifer A. Cepeda
NOTARY PUBLIC

JENNIFER A CEPEDA
Official Seal
Notary Public - State of Illinois
My Commission Expires Aug 7, 2023

# CERTIFICATE REGARDING SEXUAL HARASSMENT POLICY

American Taxi Dispatch, does hereby certify pursuant to Section 2-105 of the *Illinois Human Rights Act* (775 ILCS 5/2-105) that it has a written sexual harassment policy that includes, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department of Human Rights and Human Rights Commission; (vi) directions on how to contact the Department of Human Rights and Human Rights Commission; and (vii) protection against retaliation.

Firm: American Taxi Dispatch

By: _____
(Signature)

Sue Markell - Co President/ Director
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This 25th day of March, 2022

JENNIFER A CEPEDA
Official Seal
Notary Public - State of Illinois
My Commission Expires Aug 7, 2023

Jennifer A. Cepeda
NOTARY PUBLIC

# CERTIFICATE REGARDING EQUAL EMPLOYMENT OPPORTUNITY

American Taxi Dispatch does hereby certify pursuant to Section 2-105 of the *Illinois Human Rights Act* (775 ILCS 5/2-105) that it has a written equal employment opportunity policy that is in compliance with all terms and conditions of the Equal Employment Opportunity provisions of the Illinois Human Rights Act.

Firm: American Taxi Dispatch, Inc

By: _____
(Signature)

Sue Maxwell - CO President/Director
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This 25th day of March, 2022

JENNIFER A CEPEDA
Official Seal
Notary Public - State of Illinois
My Commission Expires Aug 7, 2023

Jennifer A. Cepeda
NOTARY PUBLIC

# NON-COLLUSION AFFIDAVIT

AFFIDAVIT: "I (we) hereby certify and affirm that my (our) Quote was prepared independently for this project and that it contains no fees or amounts other than that for the legitimate execution of this work as specified and that it includes no understanding or agreements in restraint of trade."

The following affidavit must be signed and submitted with bidder's bid Quote. FAILURE TO DO SO MAY RESULT IN DISQUALIFICATION OF THE BIDDER.

American Taxi Dispatch, as part of its bid for the 2022-2023 work for Community Unit School District #300, Algonquin, Illinois certifies that said Contractor is not barred from bidding on the aforementioned contract as a result of a violation of the above Non-Collusion Affidavit.

Firm: American Taxi Dispatch

By: _____
(Signature)

Sue Maxwell - co president/ director
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This 25th day of March, 2022

_____
NOTARY PUBLIC

JENNIFER A CEPEDA
Official Seal
Notary Public - State of Illinois
My Commission Expires Aug 7, 2023

**CERTIFICATE REGARDING**
**COMMUNITY UNIT SCHOOL DISTRICT 300**
**VENDOR/CONTRACTOR CONFLICT OF INTEREST**

American Tax Dispatch, does hereby certify that they have read and fully understand the Vendor/Contractor Conflict of Interest Board Policy as stated below:

Vendor/Contractor Conflict of Interest
Any vendor or contractor doing $5,000 - $25,000 in business with the District within a fiscal year shall not contribute to any political campaign that directly affects the District while doing business for the District or for a period of two years after completion of business with the District. Further, the District will not enter into significant business with a vendor or contractor that has contributed to a political campaign that directly affects the District within two years prior to commencing business. Any vendor or contractor that participates and is awarded a contract through the competitive bidding process is exempt from this policy.

LEGAL REF.: 105 ILCS 5/10-20.19c, 5/10-20.21, 510-22.34c, and 5/19b-1 et seq.
820 ILCS 130/0.01 et seq.

CROSS REF: 2:100 (Board Member Conflict of Interest), 4:70 (Resource Conservation) 4:150 (Facility Management and Building Programs)

ADOPTED: February 10, 2003

Firm: American Tax Dispatch

By: Sue Maxwell
(Signature)

Sue Maxwell - CO President/Director
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This 25th day of March, 2022

Jennifer A Cepeda
NOTARY PUBLIC

JENNIFER A CEPEDA
Official Seal
Notary Public - State of Illinois
My Commission Expires Aug 7, 2023

## REFERENCES

**LIST BELOW (3) BUSINESSES OR OTHER ORGANIZATIONS FOR WHICH YOU HAVE PROVIDED COMPARABLE SERVICES PERFORMED FOR SCHOOLS, SCHOOL DISTRICTS OR EDUCATIONAL COOPERATIVES IN THE LAST (5) YEARS.**

Please be sure that contact information for references is current.

---

**1. ORGANIZATION:**

District 211

**ADDRESS:**

1750 S Roselle Rd - Palatine, IL 60067

**CITY, STATE, and ZIP CODE:**

Elizabeth Hepko

**CONTACT PERSON:**

847-755-6627 ehepko@d211.org

**TELEPHONE NUMBER:** **EMAIL:**

August - June/July

**DATES OF SERVICE:** **DOLLAR AMOUNT:**

---

**2. ORGANIZATION:**

District 15 (Community Consolidated School District 15)

**ADDRESS:**

580 N. 1st Bank Drive, Palatine IL 60067

**CITY, STATE, and ZIP CODE:**

Kay Brooks / Tom Bramley

**CONTACT PERSON:** - Bramleyt@ccsd15.net

847-963-3000 - BrooksK@ccsd15.net

**TELEPHONE NUMBER:** **EMAIL:**

August - June/July

**DATES OF SERVICE:** **DOLLAR AMOUNT:**

---

## REFERENCES (CONT.)

**3. ORGANIZATION:**

U-46

**ADDRESS:**

355 East Chicago Street, Elgin 60120

**CITY, STATE, and ZIP CODE:**

Beth Lapa

**CONTACT PERSON:**

847-888-5095 Elizabeth.lapa@u-46.org

**TELEPHONE NUMBER:** **EMAIL:**

August - June/July

**DATES OF SERVICE:** **DOLLAR AMOUNT:**

**OFFEROR'S NAME**

Sue Mansell 3/25/22

**SIGNATURE:** **DATE:**

Sue Mansell

AMERICAN TAXI®
dispatching to independently owned and operated taxicabs DISPATCH, INC.
834 E. Rand Road, Mount Prospect, IL 60056

Community Unit School District #300
Purchasing Department
2605 Bunker Hill Drive
Algonquin, IL 60102

## *American Taxi Dispatch, Inc. School Transportation*

American Taxi Dispatch has been providing school transportation services for over 25 years. We service school districts for students from elementary school through high school. American Taxi Dispatch currently has over 50 SBP drivers dedicated to school transportation.

- ***Experienced School Transportation Staff, Connecting Students and Drivers-***

We have an established school transportation department, with methods and protocols to efficiently manage the needs of our school districts.

Our school department hours are 6am-8pm, Monday-Friday. We do have American Taxi dispatchers available 24/7, for any additional requests after hours.

- ***Certified and Experienced School Drivers-***

We have over 50 School Bus Certified Drivers, every year. The drivers have completed a background check, physical and drug test. All background checks are also monitored and any change in status is reported promptly to American Taxi at that time. As the demand for alternative school transportation continues to grow, our certified driver number increases each year. Many of our veteran drivers have been dedicated to school transportation for over 25 years.

American Taxi has in-house training for school drivers, school bus permit certification courses with state approved training officials, and refresher courses with state approved training officials for any driver who needs to renew school bus permit certification.

We arrange training courses with different school districts and annual meetings at American Taxi's office.

- ***Safety Lane Inspection and Vehicle Maintenance-***

All vehicles are required to obtain a safety lane check by the State of Illinois. American Taxi has regular quality control checks, maintaining the condition and cleanliness of all vehicles. American Taxi shall ensure that all vehicles are maintained in a safe and clean condition, and in compliance with government regulations.

- ***Communication and GPS-***

All cars are equipped with cell phones as well as an advanced MDT communication system (Mobile Data Terminal), which provides two-way communication, GPS tracking and navigation for the driver. This allows for quick and efficient communication between our school department and the driver. We have recently produced a ***School Tracking App (ATSchool App)***, available at Google or Apple app store. Our school App is available for school administrators, parents and students to easily track their school car.

- ***Procedures for Handling Emergencies-***

-The driver will contact American Taxi school dispatch in case of any accident or emergency.

-Dispatch will contact the school district and parents.

-The driver is required to bring a police report and written statement explaining the accident.

-All information is shared with the school district immediately.

- ***Damage (Malicious)***

American Taxi will be able to accommodate and work with the district if any damages were to incur from student vandalism, while maintaining non-liability for the district.

- ***Insurance Coverage***
  ***American Taxi has Each School District Additionally Insured***

Insurance policies, providing school district indemnity for any loss that may occur. Policy coverage is 1 million dollars. Additionally, American Taxi has procured an umbrella liability policy making the aggregate $5,000,000.

- ***Billing, Mileage Report and Additional Documents-***

We produce a monthly or Bi-weekly invoice for all school rides. If there are special instructions, with billing we can accommodate. We also provide a yearly mileage report, by request. We can provide you with our, SBP list, umbrella policy, school department contact information and any financial documents needed. Please let us know.

## Rates

- Mileage rate is $2.40 a mile.
- $8 additional fee is applied for a van request
- $1 is added for additional students traveling together
- Additional fees may apply for extended zones with no coverage

### *Expectations and Goals*

American Taxi Dispatch, Inc. strives to meet the goals and expectations of our school districts. All districts have their own requirements and requests for specific students to which we gladly accommodate.

# American Taxi Dispatch, Inc.
# School Department Contact Information

***American Taxi Dispatch-North Division***

***School Department Dispatch***

Evelyn Angel-847-259-1555 X3350

Danny Finkelstein-847-259-1555 X3405

Email: schools.ataxi.north@gmail.com

School Department Direct Line: (224) 220-2562

School Department Hours: 6am-7pm

From: To:18475571499 03/28/2022 15:39 #233 P.015

# School Bus Companies Drivers

AMERICAN TAXI
834 E RAND RD SUITE 9
MOUNT PROSPECT, IL 60056
Employer #169036

| Permit Expires | Name | Address | Permit Number | IL DL Number/ IL File Number | DL Expires | Permit Status |
|---|---|---|---|---|---|---|
| 12/18/2022 | ABBASI, MOHAMMED I | 5627 SANTA BARBARA DR | 2120097 | A120-5495-3338 | 11/28/2023 | Valid |
| 06/03/2022 | BRIKMANIS, EDGARS | 1400 N YARMOUTH PL APT 418 | 2105792 | B625-2006-9100 | 04/07/2022 | Valid |
| 09/11/2022 | DIMITROV, DIMITAR Y | 515 E CIRCLE HILL DR APT 105 | 2112218 | D536-1797-2278 | 09/30/2025 | Valid |
| 07/28/2022 | DAR, MOHAMMAD A | 689 FOXDALE CT | 2108908 | D600-5415-9164 | 06/09/2025 | Valid |
| 09/14/2022 | GUEVARA LOPEZ, FRANCISCO | 201 S CHICAGO AVE APT 208 | 2114674 | G164-2408-2283 | 10/04/2024 | Valid |
| 12/04/2022 | HADDAD, MASOUD RASHID SALIM | 316 CHERRY LN | 2119773 | H330-5565-8249 | 09/01/2024 | Valid |
| 08/30/2022 | KUBIAK, TOMASZ ANDRZEJ | 8839 N WISNER ST APT 2 | 2110612 | K120-8016-4153 | 05/29/2023 | Valid |
| 06/29/2022 | KAGAN, NAUM | 1301 SILVERSTONE DR | 2107715 | K250-6205-7328 | 11/18/2024 | Valid |
| 08/08/2022 | KADUSHIN, IGOR | 408 HAVENWOOD DR | 2109322 | K325-4006-2329 | 11/19/2023 | Valid |
| 10/08/2022 | PATEL, PANKAJBHAI D | 325 E CIRCLE HILL DR APT 103 | 2116406 | P340-6646-3239 | 08/22/2022 | Valid |
| 06/15/2022 | PATEL, VITTHAL A | 1691 PEBBLE BEACH DR | 2107279 | P340-8614-4026 | 01/26/2024 | Valid |
| 08/20/2022 | REPETA, ROBYN E | 1145 ASPEN STREET | 2112217 | R130-7256-3616 | 01/16/2024 | Valid |
| 09/25/2022 | REHMAN, KHURRAM UR | 670 HILL DR APT 110 | 2114719 | R550-5187-2291 | 10/12/2022 | Valid |
| 02/23/2022 | SHUPAK, LEONID | 285 ANTHONY RD | 2102459 | S120-5204-8262 | 09/14/2023 | Valid |
| 08/24/2022 | SODHI, BINDU | 4110 SARAH DR | 2109952 | S300-0606-8777 | 06/22/2023 | Valid |
| 07/31/2022 | SHTIVELMAN, VLADIMIR | 7404 N LINCOLN AVE UNIT C | 2109058 | S314-8605-4225 | 08/08/2023 | Valid |
| 02/21/2022 | SALGADO, HUMBERTO | 280 CRESTVIEW DR UNIT B | 2101782 | S423-3206-6087 | 03/25/2024 | Valid |
| 02/06/2022 | UTHUPPAN, LUKOSE P | 750 REGAL LN | 2102503 | U315-5356-1122 | 04/29/2022 | Valid |
| 09/18/2022 | VOLK, ALEXANDER S | 535 DUNSTEN CIR | 2116861 | V420-0176-5068 | 03/06/2023 | Valid |

# School Bus Companies Drivers

AMERICAN TAXI
834 E RAND RD SUITE 9
MOUNT PROSPECT, IL 60056
Employer #169036

| Permit Expires | Name | Address | Permit Number | IL DL Number/ IL File Number | DL Expires | Permit Status |
|---|---|---|---|---|---|---|
| 09/13/2022 | VERKHIN, SEMYON | 787 LAKESIDE CIRCLE DR | 2114351 | V625-7806-0088 | 03/26/2023 | Valid |
| 10/31/2022 | VERKHIN, TAMARA | 787 LAKESIDE CIRCLE DR | 2116862 | V625-8005-7912 | 11/02/2023 | Valid |
| 02/10/2023 | YOUN, KILEAK | 109 KIMBERRY CT | 2201355 | Y500-5005-7045 | 02/14/2025 | Valid |

## CRIMINAL BACKGROUND INVESTIGATIONS

Contractor hereby represents, warrants, and certifies that no officer or director thereof has any knowledge that any employee thereof has been convicted of committing or attempting to commit "Criminal Code of 1961," 720 ILCS, Sections 5/11-6 (Indecent solicitation of a child), 5/11-9 (Public indecency), 5/11-14 (Prostitution), 5/11-15 (Soliciting for a prostitute), 5/11-15.1 (Soliciting for a juvenile prostitute), 5/11-19 (Pimping), 5/11-19.1 (Juvenile pimping), 5/11-19.2 (Exploitation of a child), 5/11-20 (Obscenity), 5/11-20.1 (Sexual assault), 5/12-14 (Aggravated criminal sexual assault), 5/12-15 (Criminal sexual abuse), and 5/12-16 (Aggravated criminal sexual abuse), and/or those offenses defined in the "Cannabis Control Act," 720 ILCS, 550/1 et seq. (except the "Illinois Controlled Substances Act, " 720 ILCS 570/100 et seq., any of the offenses that would subject a certificated employee to suspension or revocation pursuant to Section 21-23a of the School Code or anyone found to be the perpetrator of sexual or physical abuse of any minor under 18 years of age pursuant to proceedings under Article II of the Juvenile Court Act of 1987 and/or any offense committed or attempted in any other state or against the laws of the United States, which if committed or attempted in this State, would have been punishable as one or more of the foregoing offenses.

Contractor further agrees that it shall not employ any person who has or may have direct, daily contact with the pupils of any school in the district, and for whom a criminal background investigation has not been conducted pursuant hereto, and further represents and agrees that all applicants for any such employment shall furnish with their applications the attached written "Authorization for Criminal Background Information" form authorizing the District to request a criminal background investigation of said applicant pursuant to Section 5/10-21.9 of the School Code of Illinois and to receive criminal history record information pursuant thereto to determine if the applicant has been convicted of committing or attempting to commit any of the criminal or drug offenses enumerated above. Contractor further agrees to submit with said authorization payment for any costs and expenses associated with the criminal background investigation.

Contractor further represents, warrants, and certifies that no applicant for employment with respect to whom the criminal investigation reveals any conviction for committing and/or attempting to commit any of the above enumerated offenses, shall be employed thereby in any position that involves or may involve contact with the students of the school district.

This certification is executed on the date hereinafter indicated by the designated contractor by its duly authorized officer.

**By:** Sue Mannell - American Taxi Dispatch

**Its:** Co-President / Director

**Dated:** 3-25-2022

Client#: 19196 AMERTAXI

# ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 3/28/2022

PRODUCER
Lange & Company
The Rockwood Company
20 N Wacker Drive, Suite 600
Chicago, IL 60606

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURED
American Taxi Dispatch Inc
834 E Rand Road
Mount Prospect, IL 60056-2569

| INSURERS AFFORDING COVERAGE | NAIC # |
|---|---|
| INSURER A: Cincinnati Insurance Company | 10677 |
| INSURER B: | |
| INSURER C: | |
| INSURER D: | |
| INSURER E: | |

## COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | ADD'L INSRD | TYPE OF INSURANCE | POLICY NUMBER | POLICY EFFECTIVE DATE (MM/DD/YY) | POLICY EXPIRATION DATE (MM/DD/YY) | LIMITS | |
|---|---|---|---|---|---|---|---|
| A | | GENERAL LIABILITY | EPP0039605 | 09/15/19 | 09/15/22 | EACH OCCURRENCE | $1,000,000 |
| | | [X] COMMERCIAL GENERAL LIABILITY | | | | DAMAGE TO RENTED PREMISES (Ea occurrence) | $500,000 |
| | | [ ] CLAIMS MADE [X] OCCUR | | | | MED EXP (Any one person) | $10,000 |
| | | | | | | PERSONAL & ADV INJURY | $1,000,000 |
| | | | | | | GENERAL AGGREGATE | $2,000,000 |
| | | GEN'L AGGREGATE LIMIT APPLIES PER: | | | | PRODUCTS - COMP/OP AGG | $2,000,000 |
| | | [ ] POLICY [ ] PRO-JECT [X] LOC | | | | | |
| | | AUTOMOBILE LIABILITY | | | | COMBINED SINGLE LIMIT (Ea accident) | $ |
| | | [ ] ANY AUTO | | | | | |
| | | [ ] ALL OWNED AUTOS | | | | BODILY INJURY (Per person) | $ |
| | | [ ] SCHEDULED AUTOS | | | | | |
| | | [ ] HIRED AUTOS | | | | BODILY INJURY (Per accident) | $ |
| | | [ ] NON-OWNED AUTOS | | | | | |
| | | | | | | PROPERTY DAMAGE (Per accident) | $ |
| | | GARAGE LIABILITY | | | | AUTO ONLY - EA ACCIDENT | $ |
| | | [ ] ANY AUTO | | | | OTHER THAN AUTO ONLY: EA ACC | $ |
| | | | | | | AGG | $ |
| | | EXCESS/UMBRELLA LIABILITY | | | | EACH OCCURRENCE | $ |
| | | [ ] OCCUR [ ] CLAIMS MADE | | | | AGGREGATE | $ |
| | | | | | | | $ |
| | | [ ] DEDUCTIBLE | | | | | $ |
| | | [ ] RETENTION $ | | | | | $ |
| | | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY | | | | [ ] WC STATU-TORY LIMITS [ ] OTH-ER | |
| | | ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? | | | | E.L. EACH ACCIDENT | $ |
| | | If yes, describe under SPECIAL PROVISIONS below | | | | E.L. DISEASE - EA EMPLOYEE | $ |
| | | | | | | E.L. DISEASE - POLICY LIMIT | $ |
| | | OTHER | | | | | |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS
ADDITIONAL INSUREDS ARE: COMMUNITY UNIT SCHOOL DISTRICT 300

CERTIFICATE HOLDER

Community Unit School District 300
Attn Deborah Mason
2550 Harnish Drive
Algonquin, IL 60102

CANCELLATION 10 Days for Non-Payment

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE
Ronald Lange

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Policy Number: LVE14350 Date Entered: 1/1/2022

ACORD®

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 3/25/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | |
|---|---|---|
| PRODUCER<br>Insure Direct<br>834 E. Rand Rd. Suite 12<br>Mount Prospect, IL 60056 | CONTACT NAME:<br>PHONE (A/C, No, Ext): (847) 632-1830 FAX (A/C, No): (847) 632-1842<br>E-MAIL ADDRESS: insuredirectltd@gmail.com | |
| | INSURER(S) AFFORDING COVERAGE | NAIC # |
| | INSURER A: FIRST CHICAGO INSURANCE | |
| INSURED AMERICAN TAXI DISPATCH INC<br>834 E RAND RD SUITE 9<br>MOUNT PROSPECT, IL 60056 | INSURER B: | |
| | INSURER C: | |
| | INSURER D: | |
| | INSURER E: | |
| | INSURER F: | |

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS | |
|---|---|---|---|---|---|---|---|---|
| | COMMERCIAL GENERAL LIABILITY<br>☐ CLAIMS-MADE ☐ OCCUR<br>GEN'L AGGREGATE LIMIT APPLIES PER:<br>☐ POLICY ☐ PRO-JECT ☐ LOC<br>OTHER: | | | | | | EACH OCCURRENCE | $ |
| | | | | | | | DAMAGE TO RENTED PREMISES (Ea occurrence) | $ |
| | | | | | | | MED EXP (Any one person) | $ |
| | | | | | | | PERSONAL & ADV INJURY | $ |
| | | | | | | | GENERAL AGGREGATE | $ |
| | | | | | | | PRODUCTS - COMP/OP AGG | $ |
| | | | | | | | | $ |
| A | AUTOMOBILE LIABILITY<br>☐ ANY AUTO<br>☐ OWNED AUTOS ONLY<br>☐ HIRED AUTOS ONLY<br>☒ SCHEDULED AUTOS<br>☐ NON-OWNED AUTOS ONLY | | | EXCESS POLICY LVE14350 SEE SCHEDULE | 1/1/2022 | 1/1/2023 | COMBINED SINGLE LIMIT (Ea accident) | $ 1,000,000 |
| | | | | | | | BODILY INJURY (Per person) | $ |
| | | | | | | | BODILY INJURY (Per accident) | $ |
| | | | | | | | PROPERTY DAMAGE (Per accident) | $ |
| | | | | | | | | $ |
| | ☐ UMBRELLA LIAB ☐ OCCUR<br>☐ EXCESS LIAB ☐ CLAIMS-MADE<br>☐ DED ☐ RETENTION $ | | | | | | EACH OCCURRENCE | $ |
| | | | | | | | AGGREGATE | $ |
| | | | | | | | | $ |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N<br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ (Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below | N/A | | | | | PER STATUTE ☐ OTH-ER | |
| | | | | | | | E.L. EACH ACCIDENT | $ |
| | | | | | | | E.L. DISEASE - EA EMPLOYEE | $ |
| | | | | | | | E.L. DISEASE - POLICY LIMIT | $ |
| | THIS POLICY IS IN OFFERED UNDER POLICY | | | EXCESS TO THAT NUMBER SEE LIST | | | | |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

SEE ADDITIONAL REMARKS SCHEDULE FOR POLICY # SEE LIST

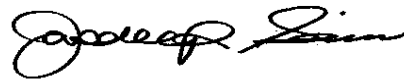
CERTIFICATE HOLDER

COMMUNITY UNIT SCHOOL DISTRCIT 300
2550 HARNISH DRIVE
ALGONQUIN IL 60102

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



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DISTRICT 300

**Community Unit School District 300**
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
**Diane C. White, Director of Purchasing**
PHONE: 847-551-8460 · FAX 847-551-8463

April 5, 2023

Mr. Ihsan Qadir
Axess Transportation
2345 Lake Drive South
Algonquin, IL 60102

Via email: axesstrans@gmail.com

RE: Contract Renewal – Student Taxi Transportation Services

Dear Mr. Qadir,

District 300 would like to extend the current contract with Axess Transportation as agreed upon on May 31, 2022. A copy of this agreement has been included with this letter. This renewal would contract period would run from July 1, 2023 to June 30, 2024 with the following rates:

| Base Route Charge | Rate | Miscellaneous Charges | Rate |
|---|---|---|---|
| Base Rate | $2.80 /mile | After Hours Charge – After 5:00 PM | $2.80 /mile |
| Unleaded Fuel Price Range | Rate added to Base Rate | Stop Charges | $4.00/stop |
| $2.50 to $3.50 per gal | $0.00/mile | Minimum Trip Charge | $18.00/trip |
| $3.51 to $4.50 per gal | $0.05/mile | Mile Minimum Charge | See Comments Below* |
| $4.51 to $5.50 per gal | $0.10/mile | No Load Charge | See Comments Below** |
| $5.51 to $6.50 per gal | $0.15/mile | | *The minimum charge trip shall cover up till 6 miles. **Up until $ 40.00 the no load price shall commensurate with the price of the ride. In the event ride is more than $40.00 the no load price shall be $40 + 50% of the additional dollar amount over $40.00 |
| $6.51 to $7.50 per gal | $0.20/mile | | |
| $7.51 to $8.50 per gal | $0.70/mile | | |
| $8.51 to $9.50 per gal | $1.20 /mile | | |
| $9.51 to $10.50 per gal | $1.70 /mile | | |

Additionally, District 300 requires your Certificate of Insurance naming the District, the Board of Education and its members individually, and its employees and agents as additional named insured. The certificate must meet the requirements of paragraph 17 of the original documents included in this packet.

If your firm agrees to the contract pricing above and provides the necessary insurance certifications, District 300 will recommend this contract to the Board of Education for review on Tuesday, May 9, 2023 and award on Tuesday, May 23, 2023. Please return the completed packet by Tuesday, April 18, 2023.

Sincerely,

Diane C White

Diane White, Director of Purchasing

Ihsan Qadir

8B08AE8C3D32C6B673EE83081AFD204D contractworks.

Axess Transportation Authorized Signature

**2023-04-09**

Date

**Community Unit School District 300**
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
**Diane C. White, Director of Purchasing**
PHONE: 847-551-8460 · FAX 847-551-8463

May 27, 2022

Mr. Ihsan Qadir
Axess Transportation
2345 Lake Drive South
Algonquin, IL 60102

Via email: axesstrans@gmail.com

RFP – Student Taxi Transportation Services

Dear Mr. Qadir,

Congratulations! District 300 has awarded Student Taxi Transportation Services to Axess Transportation. This award is for the contract period of July 1, 2022 to June 30, 2023 with the following rates:

| Base Route Charge | Rate | Miscellaneous Charges | Rate |
|---|---|---|---|
| Base Rate | $2.80 /mile | After Hours Charge – After 5:00 PM | $2.80 /mile |
| Unleaded Fuel Price Range | Rate added to Base Rate | Stop Charges | $4.00/stop |
| $2.50 to $3.50 per gal | $0.00/mile | Minimum Trip Charge | $18.00/trip |
| $3.51 to $4.50 per gal | $0.05/mile | Mile Minimum Charge | See Comments Below* |
| $4.51 to $5.50 per gal | $0.10/mile | No Load Charge | See Comments Below** |
| $5.51 to $6.50 per gal | $0.15/mile | | *The minimum charge trip shall cover up till 6 miles. **Up until $ 40.00 the no load price shall commensurate with the price of the ride. In the event ride is more than $40.00 the no load price shall be $40 + 50% of the additional dollar amount over $40.00 |
| $6.51 to $7.50 per gal | $0.20/mile | | |
| $7.51 to $8.50 per gal | $0.70/mile | | |
| $8.51 to $9.50 per gal | $1.20 /mile | | |
| $9.51 to $10.50 per gal | $1.70 /mile | | |

***This signed letter along with the attached documents – original Bid specifications and your final response combined serve as the contract for this project.***

A service agreement purchase order will be. Please sign this letter via ContractWorks.

Please submit the following to that address below by June 7, 2022:

- Your Certificate of Insurance naming the District, the Board of Education and its members individually, and its employees and agents as additional named insured.
- The Performance and Labor and Material payment bond in the full amount of the contract per paragraph 14. of the bid.

Diane C. White, Director of Purchasing
Community Unit School District 300
2605 Bunker Hill Drive
Algonquin, IL 60102

This Agreement is entered into as of March 24, 2022.

Diane C. White
8375D43E716D90C09E2DBCBD5C76FBD7 contractworks. 2022-05-31
OWNER *(Signature)*

Diane C. White, Director of Purchasing

Ihsan Qadir
8B08AE8C3D32C6B673EE83081AFD204D contractworks. 2022-05-31
CONTRACTOR *(Signature)*

**Ihsan Qadir** **PRESIDENT**
*(Printed name and title)*

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Diane C. White
Diane C. White, Director of Purchasing

**COMMUNITY UNIT SCHOOL DISTRICT NO. 300**
**BOARD of EDUCATION MEMO**

**DATE:** **May 10, 2022**

**TO:** Susan Harkin, Superintendent
Board of Education

**FROM:** Deborah Mason
Director of Transportation

| | |
|---|---|
| **Presented at the following Board Meetings** | |
| **Construction/Facility** | |
| **Finance** | 05/10/2022 |
| **Policy/Legislative** | |
| **School Utilization** | |
| **BOE 1st Reading** | 05/10/2022 |
| **BOE 2nd Reading** | 05/24/2022 |

**SUBJECT:** **Approval of Alternate Transportation Companies Contracts**

---

**Background**

The District has partnered with Alternate Transportation companies since 2007 to assist us with our transportation needs. With the current employee shortage that we are navigating, having additional transportation partners committed to safe student transportation is a necessity. We have a large number of McKinney/Vento students and students attending multiple out-of-district schools to meet their needs. Without the partnership of these companies, it would be impossible for us to meet all of the unique needs of our student population.

Each driver, with all companies, holds a valid School Bus Permit and is subject to fingerprinting and background check and the yearly refresher course as required by the state of IL. These are the exact requirements of a School Bus Driver, except an Alternate Transportation Driver is not required to have a CDL endorsement.

The quotes from each company, ALC, American Taxi, Axess Transportation, and School Bells, are included in the packet for their services.

**Administrative Recommendation**

The administration recommends approval of the contract.

**COMMUNITY UNIT SCHOOL DISTRICT 300**
**Student Taxi Transportation Services**
**Thursday, April 21, 2022 4:30 PM**

| Vendor | American Taxi Dispatch Inc.<br>Mount Prospect, IL | Axess Transportation<br>Algonquin, IL | Schoolbells Transportation LTD<br>Huntley, IL | ALC<br>Schaumburg, IL |
|---|---|---|---|---|
| Base Route Charge | Rate | Rate | Rate | Rate |
| Base Rate | $2.40/mile | $2.80 /mile | $2.75/mile | $90.00 |
| Unleaded Fuel Price Range | Rate added to Base Rate | Rate added to Base Rate | Rate added to Base Rate | Rate added to Base Rate |
| $2.50 to $3.50 per gallon | $0.10/mile | $0.00/mile | $0.00/mile | $0.00/mile |
| $3.51 to $4.50 per gallon | $0.20/mile | $0.05/mile | $0.25/mile | $0.00/mile |
| $4.51 to $5.50 per gallon | $0.25/mile | $0.10/mile | $0.50/mile | $0.00/mile |
| $5.51 to $6.50 per gallon | $0.25/mile | $0.15/mile | $1.00/mile | $0.00/mile |
| $6.51 to $7.50 per gallon | $0.30/mile | $0.20/mile | $2.00 /mile | $0.00/mile |
| $7.51 to $8.50 per gallon | $0.35/mile | $0.70/mile | $3.00/mile | $0.00/mile |
| $8.51 to $9.50 per gallon | $0.40/mile | $1.20 /mile | $3.00/mile | $0.00/mile |
| $9.51 to $10.50 per gallon | $0.45/mile | $1.70 /mile | $5.00/mile | $0.00/mile |
| Miscellaneous Charges | Rate | Rate | Rate | Rate |
| After Hours Charge – After 5:00 PM | $ 0.10 /mile | $2.80 /mile | $3.00/mile | |
| Stop Charges | See Comments Below | $4.00/stop | $10.00/stop | $60.00/hr billed in 15 min increments |
| Minimum Trip Charge | $13.75/trip | $18.00/trip | $20.00/trip | $90.00 |
| Mile Minimum Charge | $2.40/trip | See Comments Below* | No bid | See Comments Below* |
| No Load Charge | $10.00/trip | See Comments Below** | Full Rate | Full Price of Trip |
| | 30 minutes add $12.50 31-45 | *The minimum charge trip shall cover up till<br><br>**Up until $ 40.00 the no load price shall commensurate with the price of the ride. In the event ride is more than $40.00 the no load price shall be $40 + 50% of the additional dollar amount over $40.00 | | *The minimum charge trip shall cover up till 12<br><br>Wheelchair fee of $25.00 per student<br>Car Seat/Safety Vest fee of $5.00 per student<br>Monitor fee of $25.00/hr with a 2 hr min |

**Recommendation:**

Award Student Taxi Transportation Services to all three vendors:
ALC, Schaumburg, IL
American Taxi Dispatch Inc., Mount Prospect, IL
Axess Transportation, Algonquin, IL
Schoolbells Transportation Ltd., Huntley, IL

**Community Unit School District 300**
2605 BUNKKER HILL DRIVE
ALGONQUIN, IL 60102
**Diane C. White, Director of Purchasing**
**PHONE: 847-551-8460 • FAX: 847-551-8463**

March 22, 2022

Mr. Ihsan Qadir
Axess Transportation
2345 Lake Drive South
Algonquin, IL 60102

Via email: axesstrans@gmail.com

RFP – Student Taxi Transportation Services

Dear Mr. Qadir,

Per our recent conversation, District 300 would like to extend the current relationship with Axess Transportation. Please find attached RFP documents for the coming school year with a contract term of 7/1/2022 to 6/30/2023. Please sign and return all documents as outlined on page 30. Certificates on pages 14 – 19 require a notary. Your insurance documents (pages 7 – 8) will be required 10 days after Board of Education contract approval.

If your firm does agree to this contract pricing structure, District 300 will recommend this contract to the Board of Education for review on Tuesday, April 12, 2022 and award on Tuesday, April 26, 2022.

Please return the completed packet by Monday, March 28, 2022.

Sincerely,

Diane C. White
8375D43E716D90C09E2DBCBD5C76FBD7 contractworks. **2022-03-25**
Diane White, Director of Purchasing

Ihsan Qadir
8B08AE8C3D32C6B673EE83081AFD204D contractworks.
Axess Taxi - Authorized Signature

**2022-04-27** Date

**Community Unit School District 300**
2605 BUNKKER HILL DRIVE
ALGONQUIN, IL 60102
**Diane C. White, Director of Purchasing**
**PHONE: 847-551-8460 • FAX: 847-551-8463**

March 22, 2022

Mr. Ihsan Qadir
Axess Transportation
2345 Lake Drive South
Algonquin, IL 60102

Via email: axesstrans@gmail.com

RFP – Student Taxi Transportation Services

Dear Mr. Qadir,

Per our recent conversation, District 300 would like to extend the current relationship with Axess Transportation. Please find attached RFP documents for the coming school year with a contract term of 7/1/2022 to 6/30/2023. Please sign and return all documents as outlined on page 30. Certificates on pages 14 – 19 require a notary. Your insurance documents (pages 7 – 8) will be required 10 days after Board of Education contract approval.

If your firm does agree to this contract pricing structure, District 300 will recommend this contract to the Board of Education for review on Tuesday, April 12, 2022 and award on Tuesday, April 26, 2022.

Please return the completed packet by Monday, March 28, 2022.

Sincerely,

Diane C. White
8375D43E716D90C09E2DBCBD5C76FBD7 contractworks. **2022-03-25**
Diane White, Director of Purchasing

Ihsan Qadir
8B08AE8C3D32C6B673EE83081AFD204D contractworks.
Axess Taxi - Authorized Signature

**2022-04-07**
Date

**Community Unit School District # 300**
**Purchasing Department**
**2605 Bunker Hill Drive**
**Algonquin, IL 60102**
**847-551-8460**

March 22, 2022

Dear Vendor,

The Board of Education of Community Unit School District No. 300 (the "District") invites you to submit a sealed **Request for Proposal** for:

## Student Taxi Transportation Services

The enclosed proposal form(s) must be used in submitting your proposal. Proposals must be addressed as follows:

**Community Unit School District No. 300**
Purchasing Department –Student Taxi Transportation Services
**2605 Bunker Hill Drive**
**Algonquin, IL 60102**

Electronic proposals will be received until **4:30 PM CT, Monday, April 21, 2022** at which time they will be opened and read publicly in a virtual meeting. Enter proposals via BidNet.

It is the intention of the Board of Education to award the bid at the **Tuesday, May 24, 2022 regular meeting.** The Board of Education may make such investigations as deemed necessary to determine the ability of the bidder to perform the work, and the bidder shall furnish to the District all such information for this purpose as the District may request. The District reserves the right to reject any or all bids if the evidence submitted by, or investigation of, such bidder(s) fails to satisfy the District that such bidder(s) is properly qualified to carry out the obligations of the contract and to complete work contemplated therein. District further reserves the right to waive any minor irregularities or minor defects in the bids, which do not affect the price nor constitute some type of substitution for a designated item, and to accept the bid, which is in the best interest of the District. Conditional bids will not be accepted. Strikeouts or addition of conditions or provisions or insertion of substitutes shall be reason for rejecting a bid without any specification of reason for the rejection. Any request for information shall be made to Diane C. White, Director of Purchasing, but the response may not be used as a condition to any bid being submitted.

Diane C White

Sincerely,
Diane C. White
Director or Purchasing / CUSD 300

## Student Taxi Transportation Services
## Project Timeline
## All Times are Central Time

| ACTION | DATE | TIME | LOCATION |
|---|---|---|---|
| | | | |
| Project presented to Purchasing | Monday, February 14, 2022 | | |
| Establish Timeline | Friday, February 18, 2022 | | |
| Specifications Review/Deadline to Purchasing | Friday, February 25, 2022 | | |
| Specifications Draft | Friday, March 4, 2022 | | |
| Scope of Work Review-Project Manager Signature | Tuesday, March 8, 2022 | | |
| Specifications Finalized | Wednesday, March 9, 2022 | | |
| Specifications Released | Monday, March 22, 2022 | | |
| RFP Submittal Deadline | Monday, March 28, 2022 | 3:00 PM | email to bids.purchasing@d300.org |
| Recommendation to CFO | Tuesday, March 29, 2022 | 4:30 PM | Jennifer Porter, CFO |
| BOE Workshop/Approval Packet | Tuesday, April 12, 2022 | 4:30 PM | Central Office |
| BFC Committee Meeting | Tuesday, April 12, 2022 | 4:30 PM | Central Office |
| BOE MEETING/Approval | Tuesday, April 26, 2022 | 6:30 PM | Central Office |
| Contract Released | Wednesday, April 27, 2022 | | Purchasing Dept |
| Completed Receipt of Performance Bonds, Insurance Documents, and background checks. | Wednesday, June 1, 2022 | | Purchasing Dept |
| Contract Duration with the possibility of two one-year extensions | Friday, July 1, 2022<br>to<br>Friday, June 30, 2023 | | |

## Instructions to Bidders

### 1. GENERAL

a. Proposals shall be signed and submitted in an envelope properly marked with the title of the proposal, and date and time of opening. Unsigned proposals will be rejected.

b. Seal and deliver proposal to the purchasing office on or before the time scheduled for the opening. Late proposals will not be opened nor considered.

c. All proposals shall be made on this form.

d. The District is not subject to Federal Excise Tax or Illinois Sales or Retailers Occupational Tax. Proposals should not include sales or excise tax.

e. Prices quoted shall include all charges for packing, transportation and delivery to the locations designated on the proposal specification and installation, if called for, in the proposal specifications.

f. Correspondence shall be addressed to the Director of Purchasing.

g. Proposals are available for inspection in the purchasing office by appointment for 10 days after the date of the award of an order.

h. Oral, telephonic, telegraphic, or facsimile bids will not be accepted.

i. Electronic proposal submitted to bids.purchasing@d300.org

### 2. ERRORS AND OMISSIONS

All proposals shall be submitted with each space properly completed. The special attention of bidders is directed to the policy that no claim for relief because of errors or omissions in the bidding will be considered, and bidders will be held strictly to the proposals as submitted. Should a bidders find any claimed discrepancies in, or omissions from, any of the documents, or be in doubt as to their meanings, bidder shall advise the purchasing official first orally, followed by written (FAX or letter) with specification of the claimed problems which must be received during regular working hours at least 10 days before the date set for proposal opening so that a written notification can be prepared by any purchasing official, who will issue the necessary clarifications to all prospective bidders by means of addenda.

### 3. FIRM PROPOSAL

All proposals will be considered to be firm for a period of 90 days from the date established for the opening of proposals.

## 4. WITHDRAWAL OF PROPOSALS

Proposals may be withdrawn by letter, or telegram, or fax received by the district or in person prior to the time and date established for the opening of proposals.

## 5. INVESTIGATION OF BIDDERS

a. The purchasing official will make such investigation as is necessary to determine the ability of the bidder to fulfill proposal requirements. The bidder shall furnish such information as may be requested and shall be prepared to show completed installations of equipment, types of service or supplies similar to those included in the proposal.

b. The Board of Education reserves the right to reject any proposal if it is determined that the bidder is not properly qualified to carry out the obligations of the contract. The Board of Education reserves the right to reject any or all proposals, to waive irregularities and to accept that proposal which is considered to be in the best interest of the District. Any such decision shall be considered final. All items proposed shall be new unless otherwise specified in the requirements.

## 6. VENDOR APPLICATION AND W-9 FORM

The District requires that a current Vendor Application and W-9 form be included with your sealed proposal. These forms can be found on the District website – www.d300.org. Go to Departments-Finance-Purchasing to download the vendor application and W-9 form.

## 7. COMPLIANCE WITH THE ILLINOIS PREVAILING WAGE ACT

It shall be mandatory upon the bidder and upon any subcontractor thereof to pay all laborers, workmen, and mechanics employed by them not less than the general prevailing rate of wages as found by the District or Department of Labor for each craft or type of worker or mechanic needed to execute the contract and the general prevailing rate for legal holiday and overtime work as ascertained by the Illinois Department of Labor. The prevailing wage rates are revised by the Department of Labor periodically and are available on its website. The bidder shall comply with all provisions of the Illinois Prevailing Wage Act, 820 ILCS 130/0.01 *et seq.*, applicable to the work. Payment of any bidder shall not be processed without receipt of certified employee records required by 820 ILCS 130/5.

## 8. SIGNATURE CONSTITUTES ACCEPTANCE

The signing of these proposal forms shall be construed as acceptance of all provisions contained herein.

## 9. CONTRACTS

The successful bidder will be required to enter into a contract incorporating the terms and conditions of this proposal.

## 10. EQUAL EMPLOYMENT OPPORTUNITY

During the performance of this Contract (whether or not federal funds are involved) the bidder agrees as follows:

a. The bidder will not unlawfully discriminate against any employee or applicant for employment because of age, race, creed, color, sex, religion, ancestry, marital status, handicap, military status, unfavorable discharge from military service or national origin, as those terms are contained in the Illinois Human Rights Act (775ILCS 5/1-10 et. seq., hereinafter "unlawful discrimination"). The bidder will take affirmative action to ensure the applicants are employed, and that employees are treated equally during employment, without unlawful discrimination. Such action shall include but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The bidder agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

b. The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the bidder, state that all qualified applicants will receive consideration for employment without unlawful discrimination.

## 11. COMPLETION DELIVERY TIME

If delivery time will exceed thirty (30) days after receipt of a purchase order, bidders state the delivery time by each respective item. All prices must be quoted FOB. Destination. Shipments shall become property of consignee after delivery and acceptance. Regardless of statements to the contrary, payment terms will begin no sooner than the date of delivery of goods.

## 12. EVALUATIONS

The District reserves the right to reject any and all proposals, to waive any technicalities in the bidding and to award each item to a different bidder or all items to a single bidder unless otherwise noted on proposal request, and to determine whether in the opinion of the District: (1) an early delivery date is entitled to more consideration than price, (2) an earlier delivery date is to be disregarded because of the reputation of the bidder for not meeting delivery dates, (3) a bidder is not a responsible bidder and should be disregarded. The District will authorize the release of purchase orders upon acceptance of proposals. In the event of pricing errors, the unit count(s) listed will prevail and be considered accurate.

## 13. EXAMINATION OF DOCUMENTS AND SITE

Before submitting a proposal for work on any project, each bidder shall carefully examine the project site and the contract documents, fully inform itself of existing conditions and limitations of the project sites, rely entirely upon their own judgment in making the proposal, and include in its own proposal all sums sufficient to provide all work required by the contract documents. After opening of proposals, no additional allowance will be made for changes in project scope and/or price due to work, which would have been apparent, by examination of the documents and sites. By submitting a proposal, each bidder shall be held to represent that bidder has made the examination in complete detail and has determined beyond doubt that the documents and existing conditions are sufficient, adequate and satisfactory for completion of the work.

## 14. PERFORMANCE: LABOR AND MATERIAL PAYMENT BONDS

**(IS REQUIRED OF THIS PROJECT)**

Within ten days after the date of the Notice of Award, the successful contractor shall enter into a formal contract with the District and shall provide a Performance Bond in the amount of $25,000. Each bond shall be in accordance with AIA. Document A31 1. The contractor shall pay the cost of premiums for said bonds. The bonds shall be signed and sealed by an authorized representative of the bonding company and authorized officer or representative of the contractor, and a certificate of the authority of those signing the bonds, if not officers, shall be attached thereto.

The Performance Bond shall guarantee the performance of the duties placed on the contractor by the Prevailing Wage Act, as well as all other duties undertaken pursuant to the contract with the District, and shall indemnify the District from any liability or loss resulting to the District from any failure of the contractor fully to perform each or all of said duties.

The Performance Bond herein provided shall be placed with a Surety company or companies having a policy holder's rating not lower than "A" and a financial rating not lower than "AAA" in Best's Insurance Guide (current edition).

## 15. SERVICE POINTS

Please see Scope of Work and Attachments to this document.
Point of contact:

**Community Unit School District, 2550 Harnish Drive, Algonquin, IL 60102.**

**Project Manager – Deb Mason, Director of Transportation**

**Email: deborah.mason@d300.org**

## 16. WARRANTY

The bidder shall warrant the work services, and/or products to be free of defects in material and workmanship for a period as defined by Board of Education award documents. See the Warranty tab in Response Form B. This warranty shall obligate the contractor to repair or replace the products at no additional charge to the District.

## 17. INSURANCE (REQUIRED)

The contractor shall provide and maintain insurance in the amounts outlined below with companies acceptable to the District:

**INSURANCE – in compliance of Public Act 097-0224(625 ILCS 5/12-707.01) (from CH.95 ½, par. 12-707.01), Sec 12-707.01 Liability Insurance.**
**https://ilga.gov/legislation/ilcs/documents/062500050K12-707.01.htm**

The Contractor shall procure and maintain during the term of the Contract all insurance coverage listed below. Each Bidder shall provide at the time of bid submission a certificate of insurance evidencing ability to obtain insurance on the terms and conditions stated herein. Insurance shall be with companies licensed to do business in Illinois and satisfactory to the District. In light of the agreements that the District and the Contactor (i) may enter into governing the Contractor's exclusive use of the District's terminal facilities, (ii) may enter into for the sale and transfer of the District's fleet and (iii) may enter into for the leasing of the District fleet, the District agrees to cooperate, to the extent necessary, with the Contractor to secure any related insurance:

1. Comprehensive General Liability
   Contractual Personal Injury
   Employer's Liability Limit $ 1,000,000.00 combined single
   $5,000,000.00 for two or more

2. Automobile Liability
   Comprehensive Liability $ 2,000,000.00 combined

3. Medical Payment
   All vehicles $ 100,000.00 per person, each occurrence

4. Excess Umbrella $15,000,000.00 each occurrence

5. Workers' Compensation Insurance shall be the minimum limits as specified by law.

The insurance shall include sexual abuse, molestation and misconduct coverage if the Contractor will be on District premises or transporting students or staff. All insurers shall be licensed by the State of Illinois and rated A-VII or better by A.M. Best or comparable rating service. The comprehensive general liability, property damage, auto liability, and umbrella liability insurance policy shall name the District, its Board, Board members, employees, volunteers, sponsors, endorsed organizations, and agents as an additional insured on a primary noncontributory basis with a waiver of subrogation in favor of the District (if the Contractor will be on the District's premises the waiver of subrogation shall also apply to the workers' compensation insurance the waiver of subrogation shall also apply to the workers' compensation insurance). The Contractor shall provide the District with certificates of insurance reasonably acceptable to the District evidencing the existence of the coverage described above, including form and deductibles, during

the duration of this Agreement. If requested the Contractor shall provide copies of applicable policy endorsements. The failure to provide acceptable insurance shall be deemed a breach of this Agreement entitling the District to terminate this Agreement immediately. All policies of insurance shall provide by endorsement that no coverage may be canceled, terminated, or reduced by the insuring company without the insuring company having first given at least 30 days prior written notice to the District by certified mail, return receipt requested.

It is MANDATORY within ten (10) days after the proposal award, that the Certificate(s) of Insurance shall be submitted to the insurance agent for the District.

## 18. TOTAL PRICE FOR ALL ITEMS BID

A total proposal dollar amount, regardless of whether or not the bidder is bidding all items, must be entered in the appropriate section of the proposal form before signing and submitting the proposal.

## 19. HOLD HARMLESS AND INDEMNIFICATION

The contractor shall assume all liability for, and shall protect, defend, indemnify and hold harmless, the Board of Education, its members individually, officers, employees, servants and agents, from and against all claims, actions suits, judgments, costs, losses, expenses and liabilities of whatsoever kind or nature including reasonable legal fees incurred by owner arising out of:

A. Any infringement (actual or claimed) of any patents, copyrights or trade names by reason of any work performed or to be performed by the contractor under this contract or by reason of anything to be supplied by the contractor pursuant to this contract.

B. Bodily injury, including death, to any person or persons (including contractor's officers, employees, agents and servants) or damage to or destruction of any property, including the loss of use thereof:

-Caused in whole or in part by an act, error or omissions by the contractor or any subcontractor or anyone directly or indirectly employed by any of them regardless of whether or not it is caused in part by a party to be indemnified hereunder.

-Arising directly or indirectly out of the presence of any person in or about any part of the project site or the streets, sidewalks and property adjacent thereto.

-Arising directly or indirectly out of the use, misuse or failure of any machinery or equipment used directly or indirectly in the performance of this contract.

## 20. DAMAGE TO PROPERTY

In the event the bidder damages the District’s property, the bidder shall, at the bidder’s sole cost, restore the property or any surrounding area. Such restoration

shall be to a condition at least equivalent to the condition of the affected area immediately before the destruction or damage. If the bidder does not repair such damage within 14 days after receiving written notice from the District, or such lesser time if the District determines the damage creates an emergency situation, the District may repair the damage and the bidder shall reimburse the District for the costs the District incurs within 14 days after the District provides a written invoice to the bidder.

## 21. LATE PROPOSALS

Proposals received after the time specified in the Request for Proposals will not be opened or considered. The method of transmittal of the proposal is at the bidder's risk of untimely receipt by the Board of Education. The use of Board of Education equipment for transmission of proposals is prohibited.

## 22. RECYCLED PRODUCTS

The District supports national and local efforts for recycling. Bidders are encouraged to offer recycled supplies and materials as proposal alternatives. Notations are to be included as to the percentage of recycled products in each item.

## 23. CONTRACT TERM

The contract term is July 1, 2022 – June 30, 2023**,** with the possibility of two one-year extensions.

## 24. MANUALS

The successful bidder shall supply, at no cost to the District, a detailed service manual, parts list, and list of service locations.

## 25. PERSONNEL

If any person employed on the work site were, in the opinion of the District project manager, intemperate, disorderly, incompetent, willfully negligent or dishonest on the performance of his/her duties, he or she shall be directed by the contractor to cease work and vacate the job site immediately.

## 26. SEXUAL HARASSMENT

775 ILCS 5/2-105, Human Rights Act Requirement – Written Sexual Harassment Policies contained as follows: Bidder shall have written sexual harassment policies that shall include, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) the vendor's internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department and the Commission; (vi) directions on how to contact the Department and Commission; and (vii) protection

against retaliation as provided by Section 6-101 of this Act. A copy of the policies shall be provided to the Department upon request.

## 27. QUALIFICATIONS

Vendor must be an authorized dealer and installer of products vendor is bidding on. Vendor must supply a list of references of like products and installations. Reference sheet is attached.

**28. FINANCIAL STABILITY**. The District may require, upon request, evidence as to the financial stability of the contractor. Upon request, the contractor shall provide the following information to the District within 48 hours:

a. The name of any owner or co-owner, equity of each co-owner or corporate offices of the entity submitting the proposal, and the name, address, and business telephone number of each such person.

b. The last financial statement and balance sheet of the bidder, including a specification in detail of all loans outstanding, or a copy of the last certified annual audit.

## 29. COMPLIANCE WITH LAWS.

Successful bidder shall at all times observe and comply with all laws, ordinances, regulations and codes of the federal, state, county and other local government agencies, which may in any manner affect the performance of the contract and in particular any such laws pertaining to safety.

## 30. GOVERNING LAW

The terms of this quote shall be governed and construed in accordance with the laws of the State of Illinois. If any provision hereof shall be held to contravene any applicable law, such provision shall be deemed reformed to the extent of conforming to said law, and in all other respects the terms hereof shall remain in full force and effect.

## 31. PROPOSAL

The signing of the submittal form shall be construed as acceptance of all provisions contained herein. All proposals shall be submitted with each space properly completed. Any explanation or statement which the bidder wishes to make must be placed in the same envelope with the bid. Unless the bidder so indicates, it is understood that the bidder has submitted the proposal in strict accordance with the specification requirements. The Bidder acknowledges that any variation from the specifications will be grounds for the District to reject the quote, although the District may accept the quote with the verification if, in its sole discretion, it determines that such proposal is in the District's best interest. All quotes shall be deemed final, conclusive and irrevocable. No claim for relief because of errors or omissions in the bidding will be considered, and bidders will be held strictly to the proposals as submitted. Should a bidder find any discrepancies in, or omissions from any of the documents, or be in doubt as to their meanings, the bidder shall submit questions

as provided in this document. Bidders must satisfy themselves upon examination of these specifications, as to the intent of the specifications. After the submission of the proposal, no complaint or claim that there was any misunderstanding in regard to items listed for bidding will be entertained from a bidder.

## 32. BIDDER'S AGREEMENT

The bidder hereby declares understanding, agreement, and certification of compliance to provide the services, work, and/or products to the District, at the prices quoted, in accordance with all terms and conditions, requirements, and specifications contained in these documents, and any issued amendments. The contractor further agrees that the language of this document shall govern in the event of a conflict with (1) the bidder's bid or
(2) any subsequent purchase order between the bidder and the District. The bidder should, as a matter of clarity and assurance, also sign and submit all amendment(s) issued by the District related to this work. The bidder further agrees that upon receipt of an authorized purchase order or when an authorized official of the District countersigns this document, a binding contract shall exist between the bidder and the District. This document combined with amendments, the bidder's proposal, the required submittals, and the purchase order, if any, shall comprise the binding contract.

**33.** **CANCELLATION** – The District reserves the right to cancel this contract at any time for reasons of unsatisfactory services.

## 34. ADDITIONAL INFORMATION

Contact Diane C. White, Director of Purchasing, (847) 551-8460, between the hours of 8:00AM and 4:30PM, or by email bids.purchasing@d300.org

## REFERENCES

**LIST BELOW (3) BUSINESSES OR OTHER ORGANIZATIONS FOR WHICH YOU HAVE PROVIDED COMPARABLE SERVICES PERFORMED FOR SCHOOLS, SCHOOL DISTRICTS OR EDUCATIONAL COOPERATIVES IN THE LAST (5) YEARS.**

**Please be sure that contact information for references is current.**

**1. ORGANIZATION:**

**ADDRESS:**

**CITY, STATE, and ZIP CODE:**

**CONTACT PERSON:**

**TELEPHONE NUMBER:** **EMAIL:**

**DATES OF SERVICE:** **DOLLAR AMOUNT:**

**2. ORGANIZATION:**

**ADDRESS:**

**CITY, STATE, and ZIP CODE:**

**CONTACT PERSON:**

**TELEPHONE NUMBER:** **EMAIL:**

**DATES OF SERVICE:** **DOLLAR AMOUNT:**

## REFERENCES (CONT.)

**3. ORGANIZATION:**

**ADDRESS:**

**CITY, STATE, and ZIP CODE:**

**CONTACT PERSON:**

**TELEPHONE NUMBER:** **EMAIL:**

**DATES OF SERVICE:** **DOLLAR AMOUNT:**

**OFFEROR'S NAME**

**SIGNATURE:** **DATE:**

# CERTIFICATE OF BIDDER ELIGIBILITY

720 ILCS 5/33E-11 requires that all contractors bidding for public agencies in the State of Illinois certify that they are not barred from bidding on public contracts for bid rigging or bid rotation.

The following certification must be signed and submitted with bidder's bid Quote. FAILURE TO DO SO MAY RESULT IN DISQUALIFICATION OF THE BIDDER.

_____, as part of its bid for the_____work for Community Unit School District #300, Algonquin, Illinois, of Cook, DeKalb, Kane, and McHenry Counties, Illinois certifies that said contractor is not barred from bidding on the aforementioned contract as a result of a violation of either 720 ILCS 5/33E-3 or 720 ILCS 5/33-E4.

Firm: _____

By: _____
(Signature)

_____
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This_____day of_____, 2022

_____
NOTARY PUBLIC

# CERTIFICATE OF COMPLIANCE WITH ILLINOIS DRUG-FREE WORKPLACE ACT

_____, having 25 or more employees, does hereby certify pursuant to section 3 of the *Illinois Drug-Free Workplace Act* (30 ILCS 580/3) that it shall provide a drug-free workplace for all employees engaged in the performance of work under the contract by complying with the requirements of the *Illinois Drug-Free Workplace Act* and, further certifies that it is not ineligible for award of this contract by reason of debarment for a violation of the *Illinois Drug-Free Workplace Act.*

Firm: _____

By: _____
(Signature)

_____
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This_____day of_____, 2022

_____
NOTARY PUBLIC

# CERTIFICATE REGARDING
# SEXUAL HARASSMENT POLICY

_____, does hereby certify pursuant to Section 2-105 of the *Illinois Human Rights Act* (775 ILCS 5/2-105) that it has a written sexual harassment policy that includes, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department of Human Rights and Human Rights Commission; (vi) directions on how to contact the Department of Human Rights and Human Rights Commission; and (vii) protection against retaliation.

Firm: _____

By: _____
(Signature)

_____
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This_____day of_____, 2022

_____

NOTARY PUBLIC

# CERTIFICATE REGARDING
# EQUAL EMPLOYMENT OPPORTUNITY

_____, does hereby certify pursuant to Section 2-105 of the *Illinois Human Rights Act* (775 ILCS 5/2-105) that it has a written equal employment opportunity policy that is in compliance with all terms and conditions of the Equal Employment Opportunity provisions of the Illinois Human Rights Act.

Firm: _____

By: _____
(Signature)

_____
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This_____day of_____, 2022

_____

NOTARY PUBLIC

# NON-COLLUSION AFFIDAVIT

AFFIDAVIT: “I (we) hereby certify and affirm that my (our) Quote was prepared independently for this project and that it contains no fees or amounts other than that for the legitimate execution of this work as specified and that it includes no understanding or agreements in restraint of trade.”

The following affidavit must be signed and submitted with bidder’s bid Quote. FAILURE TO DO SO MAY RESULT IN DISQUALIFICATION OF THE BIDDER.

_____, as part of its bid for the_____work for Community Unit School District #300, Algonquin, Illinois certifies that said Contractor is not barred from bidding on the aforementioned contract as a result of a violation of the above Non-Collusion Affidavit.

Firm: _____

By: _____
(Signature)

_____
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This_____day of_____, 2022

_____
NOTARY PUBLIC

**CERTIFICATE REGARDING**
**COMMUNITY UNIT SCHOOL DISTRICT 300**
**VENDOR/CONTRACTOR CONFLICT OF INTEREST**

_____, does hereby certify that they have read and fully understand the Vendor/Contractor Conflict of Interest Board Policy as stated below:

Vendor/Contractor Conflict of Interest
Any vendor or contractor doing $5,000 - $25,000 in business with the District within a fiscal year shall not contribute to any political campaign that directly affects the District while doing business for the District or for a period of two years after completion of business with the District. Further, the District will not enter into significant business with a vendor or contractor that has contributed to a political campaign that directly affects the District within two years prior to commencing business. Any vendor or contractor that participates and is awarded a contract through the competitive bidding process is exempt from this policy.

LEGAL REF.: 105 ILCS 5/10-20.19c, 5/10-20.21, 510-22.34c, and 5/19b-1 et seq.
820 ILCS 130/0.01 et seq.

CROSS REF: 2:100 (Board Member Conflict of Interest), 4:70 (Resource Conservation) 4:150 (Facility Management and Building Programs)

ADOPTED: February 10, 2003

Firm: _____

By: _____
(Signature)

_____
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This_____day of_____, 2022

_____
NOTARY PUBLIC

## CRIMINAL BACKGROUND INVESTIGATIONS

Contractor hereby represents, warrants, and certifies that no officer or director thereof has any knowledge that any employee thereof has been convicted of committing or attempting to commit "Criminal Code of 1961," 720 ILCS, Sections 5/11-6 (Indecent solicitation of a child), 5/11-9 (Public indecency), 5/11-14 (Prostitution), 5/11-15 (Soliciting for a prostitute), 5/11-15.1 (Soliciting for a juvenile prostitute), 5/11-19 (Pimping), 5/11-19.1 (Juvenile pimping), 5/11-19.2 (Exploitation of a child), 5/11-20 (Obscenity), 5/11-20.1 (Sexual assault), 5/12-14 (Aggravated criminal sexual assault), 5/12-15 (Criminal sexual abuse), and 5/12-16 (Aggravated criminal sexual abuse), and/or those offenses defined in the "Cannabis Control Act," 720 ILCS, 550/1 et seq. (except the "Illinois Controlled Substances Act, " 720 ILCS 570/100 et seq., any of the offenses that would subject a certificated employee to suspension or revocation pursuant to Section 21-23a of the School Code or anyone found to be the perpetrator of sexual or physical abuse of any minor under 18 years of age pursuant to proceedings under Article II of the Juvenile Court Act of 1987 and/or any offense committed or attempted in any other state or against the laws of the United States, which if committed or attempted in this State, would have been punishable as one or more of the foregoing offenses.

Contractor further agrees that it shall not employ any person who has or may have direct, daily contact with the pupils of any school in the district, and for whom a criminal background investigation has not been conducted pursuant hereto, and further represents and agrees that all applicants for any such employment shall furnish with their applications the attached written "Authorization for Criminal Background Information" form authorizing the District to request a criminal background investigation of said applicant pursuant to Section 5/10-21.9 of the School Code of Illinois and to receive criminal history record information pursuant thereto to determine if the applicant has been convicted of committing or attempting to commit any of the criminal or drug offenses enumerated above. Contractor further agrees to submit with said authorization payment for any costs and expenses associated with the criminal background investigation.

Contractor further represents, warrants, and certifies that no applicant for employment with respect to whom the criminal investigation reveals any conviction for committing and/or attempting to commit any of the above enumerated offenses, shall be employed thereby in any position that involves or may involve contact with the students of the school district.

This certification is executed on the date hereinafter indicated by the designated contractor by its duly authorized officer.

**By:**_____

**Its:** _____

**Dated:**_____

**Please submit one form for each driver.**

**AUTHORIZATION FOR CRIMINAL BACKGROUND INVESTIGATION**

The undersigned hereby authorizes the Board of Education of Community Unit School District 300, Carpentersville, Illinois to request a criminal background investigation from the Illinois State Police, pursuant to Section 5/10-21.9 of the School Code of Illinois, 105 ILCS 5/10-21.9 and to receive criminal history record information pursuant thereto.

_____

(Printed or Typed Name of Applicant Employee)

_____

Signature of Applicant or Employee

Date: _____

PRINT RESET

COMUNITY UNIT SCHOOL DISTRICT 300
PURCHASING DEPARTMENT
2605 Bunker Hill Drive
Algonquin, IL 60102
847-551-8300
Fax: 847-551-8463

| VENDOR APPLICATION FORM (SUBJECT TO LOCAL LAWS) | APPLICATION DATE |
|---|---|
| Fill in all spaces. Insert "NA" in blocks not applicable. Type all entries | REVISION DATE |

DATE: _____

| COMPANY | HOW LONG IN PRESENT BUSINESS? |
|---|---|
| | |

| ADDRESS | CITY | STATE | ZIP |
|---|---|---|---|
| | | | |

| CONTACT PERSON/REPRESENTATIVE | FAX NUMBER | PHONE AND EXTENSION |
|---|---|---|
| | ( ) | ( ) |

**TYPE OF ORGANIZATION (Check Applicable)**

☐ INDIVIDUAL ☐ PARTNERSHIP ☐ CORPORATION

IF INCORPORATED INDICATE IN WHICH STATE

**YEARS ESTABLISHED:**

DO YOU ACCEPT PURCHASE ORDERS? YES ☐ NO ☐

DO YOU ACCEPT CREDIT CARDS? YES ☐ NO ☐

**CATEGORY** **(Check below the category which applies to the applicant)**

☐ (A) MANUFACTURER OR PRODUCER ☐ (C) RETAILER ☐ (E) DISTRIBUTOR

☐ (B) WHOLESALER ☐ (D) MANUFACTURER'S AGENT ☐ (F) SERVICE ESTABLISHMENT

**NAMES OF OFFICERS, MEMBERS OR OWNERS OF CONCERN, PARTNERSHIP, ETC.**

(A) PRESIDENT (B) VICE PRESIDENT

(C) SECRETARY (D) TREASURER

(E) OWNERS, PARTNERS, OR STOCKHOLDERS

**TAXPAYER'S I.D. NO.**

FEIN _____

or

S.S. No. _____

**INSURANCE INFORMATION (Check Applicable)**

LIABILITY INSURANCE: $2,000,000 ☐ $2,500,000 ☐ $5,000,000 ☐ OTHER ☐

Workers' Compensation : State Minimum ☐ Greater than Minimum ☐

Required that CUSD be named as an Additional Insured ☐ INSURANCE CO. _____

**BONDING INFORMATION** **(Check each area in which you have been bonded and the latest date of bonding)**

Perf. Bond ____/____ (Mo. Year) ☐ Payment Bond (Labor and Materials) ____/____ (Mo. Year) ☐ Builder's Risk ____/____ (Mo. Year) ☐

**PERSONS AUTHORIZED TO SIGN QUOTES, PROPOSALS, BIDS AND CONTRACTS:**

| NAME | OFFICIAL CAPACITY |
|---|---|
| | |
| | |
| | |
| | |

| Average number of employees (including affiliates) for four preceding calendar quarters. | Average annual sales for preceding three fiscal years: | Floor Space (Square Feet) | |
|---|---|---|---|
| | | Manufacturing | Warehouse |
| | | | |

| MINORITY/WOMEN BUSINESS ENTERPRISE (Check One) See Definitions Below | FOR USE BY CONTRACT COMPLIANCE ONLY: BY:_____ DATE_____ ☐ C ☐ NC |
|---|---|
| ☐ MBE ☐ MBE/WBE ☐ WBE ☐ PBE | |

MINORITY GROUP MEMBERSHIP (Check One) See Definitions Below

NOTE: DO NOT COMPLETE THIS SECTION UNLESS YOU HAVE CHECKED ONE OF THE BOXES IN THE MINORITY/WOMEN BUSINESS ENTERPRISE SECTION ABOVE.

☐ AFRICAN AMERICAN OR BLACK ☐ HISPANIC AMERICAN ☐ NATIVE AMERICAN ☐ ASIAN-PACIFIC AMERICAN

CERTIFICATION DATE ISSUED: _____ EXPIRATION: _____

## MINORITY AND WOMEN OWNED BUSINESS ENTERPRISE DEFINITIONS

**MINORITY BUSINESS ENTERPRISE ("MBE")** means a certified participating business at least 51 percent (51%) of which is owned and controlled by one or more members or one or more minority groups, or in the case of a publicly held corporation, 51 percent (51%) of the stock is owned by one or more members of one or more minority groups and whose daily business operations are controlled by one or more such individuals.

**WOMEN'S BUSINESS ENTERPRISE ("WBE")** means a certified participating business at least 51 percent (51%) of which is owned by one or more women, or in the case of a publicly held corporation, 51 percent (51%) of the stock of which is owned by one or more women and whose daily operations are controlled by one or more such individuals. Determination of whether a business is at least 51 percent (51%) owned by a woman or women shall be made without regard to community property laws.

**BUSINESS OWNED AND OPERATED BY A PERSON WITH A DISABILITY ("PBE")** means a business concern of which at least 51 percent (51%) is owned by one or more persons with a disability, or in the case of the corporation, one in which at least 51 per centum of the stock is owned by one or more persons with a disability or by a not for profit agency for the disabled organized pursuant to Section 501 of the Internal Revenue Code 1954; and the management and daily business operations of which are controlled by one or more of the persons with a disability who own it.

**MINORITY GROUP MEMBER** is an individual who is one of the following:

**AFRICAN AMERICAN** OR BLACK (persons with origins in any of the Black racial groups of Africa):
**HISPANIC AMERICAN** (persons of Spanish culture with origins in Puerto Rico, Mexico, Cuba, South or Central America, Spain, Portugal or the Caribbean Islands regardless of race).
**NATIVE AMERICAN** (American Indian)
**ASIAN-PACIFIC AMERICAN** (persons with origins from Japan, China, the Philippines, Vietnam, Korea, Samoa, Guam, the U.S. Trust Territories of the Pacific, Northern Marianas, Laos, Cambodia, Taiwan, or the Indian subcontinent).

IF YOU HAVE EVER DONE BUSINESS WITH THE SCHOOL DISTRICT UNDER ANOTHER NAME, PLEASE INDICATE NAME OR NAMES.

Give names, complete addresses, buyer's names and phone numbers of four of your customers. (Please include Federal, State or City Governments).

| | ORGANIZATION | ADDRESS, STATE, ZIP | BUYER | PHONE NUMBER |
|---|---|---|---|---|
| 1. | | | | |
| 2. | | | | |
| 3. | | | | |
| 4. | | | | |

Bank References

| NAME OF BANK | ADDRESS, STATE, ZIP | CONTACT PERSON | PHONE NUMBER |
|---|---|---|---|
| | | | |

I certify that the information supplied herein (including all pages attached) is correct and that neither the applicant nor any person (or concern) in any connection with the applicant as a principal or officer, so far as is known, is not debarred or otherwise declared ineligible by any public agency from furnishing materials, supplies or services to any agency thereof.

| |
|---|
| **SIGNATURE OF PERSON AUTHORIZED TO SIGN THIS APPLICATION** |
| |
| **NAME AND TITLE OF PERSON SIGNING (Please type or print)** |

PERSONS OR BUSINESSES INTERESTED IN BEING ADDED TO THE BIDDER'S LIST MUST FILE THIS APPLICATION WITH THE PURCHASING DEPARTMENT.

AFTER PLACEMENT ON THE BIDDERS' LIST, A VENDOR'S FAILURE TO RESPOND TO INVITATIONS FOR BIDS WILL BE UNDERSTOOD BY THE SCHOOL DISTRICT TO INDICATE LACK OF INTEREST AND SHALL RESULT IN THE REMOVAL OF THE VENDOR'S NAME FROM THE BIDDERS' LIST FOR THE ITEMS CONCERNED.

NOTE: ANY CHANGES TO INFORMATION SUBMITTED (ADDRESSES, AUTHORIZED PERSONNEL, ETC.,) WILL REQUIRE A REVISED COPY OF THIS FORM. ADDITIONAL FORMS MAY BE OBTAINED BY CONTACTING THE PURCHASING DEPARTMENT AT THE ADDRESS SHOWN ON THE FRONT OF THIS FORM.

**USE BY COMMUNITY UNIT SCHOOL DISTRICT 300 ONLY**

| VENDOR I.D. NUMBER | APPROVED BY | DATE | W9 | COMM LIST |
|---|---|---|---|---|
| | | | | |

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

# Request for Taxpayer Identification Number and Certification

▶ **Go to *www.irs.gov/FormW9* for instructions and the latest information.**

**Give Form to the requester. Do not send to the IRS.**

Print or type. See Specific Instructions on page 3.

**1** Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

**2** Business name/disregarded entity name, if different from above

**3** Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

**Note:** Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ▶

**4** Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

*(Applies to accounts maintained outside the U.S.)*

**5** Address (number, street, and apt. or suite no.) See instructions.

**6** City, state, and ZIP code

Requester's name and address (optional)

**COMMUNITY UNIT SCHOOL DISTRICT 300**
**2550 HARNISH DRIVE**
**ALGONQUIN, IL 60102**

**7** List account number(s) here (optional)

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN,* later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

**Social security number**

☐☐☐ – ☐☐ – ☐☐☐☐

**or**

**Employer identification number**

☐☐ – ☐☐☐☐☐☐☐

## Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

**Sign Here** | **Signature of U.S. person** ▶ | **Date** ▶

# General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9.*

## Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See* What is backup withholding, *later.*

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),

2. Certify that you are not subject to backup withholding, or

3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and

4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting,* later, for further information.

**Note:** If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

**Definition of a U.S. person.** For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien;
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;
- An estate (other than a foreign estate); or
- A domestic trust (as defined in Regulations section 301.7701-7).

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States.

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity;
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust; and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

**Foreign person.** If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Pub. 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

**Nonresident alien who becomes a resident alien.** Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items.

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.

2. The treaty article addressing the income.

3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.

4. The type and amount of income that qualifies for the exemption from tax.

5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

***Example.*** Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

## Backup Withholding

**What is backup withholding?** Persons making certain payments to you must under certain conditions withhold and pay to the IRS 24% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

**Payments you receive will be subject to backup withholding if:**

1. You do not furnish your TIN to the requester,

2. You do not certify your TIN when required (see the instructions for Part II for details),

3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code,* later, and the separate Instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships,* earlier.

## What is FATCA Reporting?

The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code,* later, and the Instructions for the Requester of Form W-9 for more information.

## Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account; for example, if the grantor of a grantor trust dies.

## Penalties

**Failure to furnish TIN.** If you fail to furnish your correct TIN to a requester, you are subject to a penalty of $50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

**Civil penalty for false information with respect to withholding.** If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a $500 penalty.

**Criminal penalty for falsifying information.** Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

**Misuse of TINs.** If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

# Specific Instructions

## Line 1

You must enter one of the following on this line; **do not** leave this line blank. The name should match the name on your tax return.

If this Form W-9 is for a joint account (other than an account maintained by a foreign financial institution (FFI)), list first, and then circle, the name of the person or entity whose number you entered in Part I of Form W-9. If you are providing Form W-9 to an FFI to document a joint account, each holder of the account that is a U.S. person must provide a Form W-9.

a. **Individual.** Generally, enter the name shown on your tax return. If you have changed your last name without informing the Social Security Administration (SSA) of the name change, enter your first name, the last name as shown on your social security card, and your new last name.

**Note: ITIN applicant:** Enter your individual name as it was entered on your Form W-7 application, line 1a. This should also be the same as the name you entered on the Form 1040/1040A/1040EZ you filed with your application.

b. **Sole proprietor or single-member LLC.** Enter your individual name as shown on your 1040/1040A/1040EZ on line 1. You may enter your business, trade, or "doing business as" (DBA) name on line 2.

c. **Partnership, LLC that is not a single-member LLC, C corporation, or S corporation.** Enter the entity's name as shown on the entity's tax return on line 1 and any business, trade, or DBA name on line 2.

d. **Other entities.** Enter your name as shown on required U.S. federal tax documents on line 1. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on line 2.

e. **Disregarded entity.** For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulations section 301.7701-2(c)(2)(iii). Enter the owner's name on line 1. The name of the entity entered on line 1 should never be a disregarded entity. The name on line 1 should be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on line 1. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on line 2, "Business name/disregarded entity name." If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

## Line 2

If you have a business name, trade name, DBA name, or disregarded entity name, you may enter it on line 2.

## Line 3

Check the appropriate box on line 3 for the U.S. federal tax classification of the person whose name is entered on line 1. Check only one box on line 3.

| IF the entity/person on line 1 is a(n) . . . | THEN check the box for . . . |
|---|---|
| • Corporation | Corporation |
| • Individual<br>• Sole proprietorship, or<br>• Single-member limited liability company (LLC) owned by an individual and disregarded for U.S. federal tax purposes. | Individual/sole proprietor or single-member LLC |
| • LLC treated as a partnership for U.S. federal tax purposes,<br>• LLC that has filed Form 8832 or 2553 to be taxed as a corporation, or<br>• LLC that is disregarded as an entity separate from its owner but the owner is another LLC that is not disregarded for U.S. federal tax purposes. | Limited liability company and enter the appropriate tax classification. (P= Partnership; C= C corporation; or S= S corporation) |
| • Partnership | Partnership |
| • Trust/estate | Trust/estate |

## Line 4, Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the appropriate space on line 4 any code(s) that may apply to you.

**Exempt payee code.**

- Generally, individuals (including sole proprietors) are not exempt from backup withholding.
- Except as provided below, corporations are exempt from backup withholding for certain payments, including interest and dividends.
- Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.
- Corporations are not exempt from backup withholding with respect to attorneys' fees or gross proceeds paid to attorneys, and corporations that provide medical or health care services are not exempt with respect to payments reportable on Form 1099-MISC.

The following codes identify payees that are exempt from backup withholding. Enter the appropriate code in the space in line 4.

1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)

2—The United States or any of its agencies or instrumentalities

3—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities

4—A foreign government or any of its political subdivisions, agencies, or instrumentalities

5—A corporation

6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a U.S. commonwealth or possession

7—A futures commission merchant registered with the Commodity Futures Trading Commission

8—A real estate investment trust

9—An entity registered at all times during the tax year under the Investment Company Act of 1940

10—A common trust fund operated by a bank under section 584(a)

11—A financial institution

12—A middleman known in the investment community as a nominee or custodian

13—A trust exempt from tax under section 664 or described in section 4947

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

| IF the payment is for . . . | THEN the payment is exempt for . . . |
|---|---|
| Interest and dividend payments | All exempt payees except for 7 |
| Broker transactions | Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012. |
| Barter exchange transactions and patronage dividends | Exempt payees 1 through 4 |
| Payments over $600 required to be reported and direct sales over $5,000[1] | Generally, exempt payees 1 through 5[2] |
| Payments made in settlement of payment card or third party network transactions | Exempt payees 1 through 4 |

[1] See Form 1099-MISC, Miscellaneous Income, and its instructions.

[2] However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney reportable under section 6045(f), and payments for services paid by a federal executive agency.

**Exemption from FATCA reporting code.** The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements. A requester may indicate that a code is not required by providing you with a Form W-9 with "Not Applicable" (or any similar indication) written or printed on the line for a FATCA exemption code.

A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)

B—The United States or any of its agencies or instrumentalities

C—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities

D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Regulations section 1.1472-1(c)(1)(i)

E—A corporation that is a member of the same expanded affiliated group as a corporation described in Regulations section 1.1472-1(c)(1)(i)

F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state

G—A real estate investment trust

H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940

I—A common trust fund as defined in section 584(a)

J—A bank as defined in section 581

K—A broker

L—A trust exempt from tax under section 664 or described in section 4947(a)(1)

M—A tax exempt trust under a section 403(b) plan or section 457(g) plan

**Note:** You may wish to consult with the financial institution requesting this form to determine whether the FATCA code and/or exempt payee code should be completed.

### Line 5

Enter your address (number, street, and apartment or suite number). This is where the requester of this Form W-9 will mail your information returns. If this address differs from the one the requester already has on file, write NEW at the top. If a new address is provided, there is still a chance the old address will be used until the payor changes your address in their records.

### Line 6

Enter your city, state, and ZIP code.

## Part I. Taxpayer Identification Number (TIN)

**Enter your TIN in the appropriate box.** If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN.

If you are a single-member LLC that is disregarded as an entity separate from its owner, enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

**Note:** See *What Name and Number To Give the Requester,* later, for further clarification of name and TIN combinations.

**How to get a TIN.** If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local SSA office or get this form online at *www.SSA.gov*. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at *www.irs.gov/Businesses* and clicking on Employer Identification Number (EIN) under Starting a Business. Go to *www.irs.gov/Forms* to view, download, or print Form W-7 and/or Form SS-4. Or, you can go to *www.irs.gov/OrderForms* to place an order and have Form W-7 and/or SS-4 mailed to you within 10 business days.

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

**Note:** Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

**Caution:** A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.

## Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, 4, or 5 below indicates otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on line 1 must sign. Exempt payees, see *Exempt payee code,* earlier.

**Signature requirements.** Complete the certification as indicated in items 1 through 5 below.

**1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983.** You must give your correct TIN, but you do not have to sign the certification.

**2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983.** You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

**3. Real estate transactions.** You must sign the certification. You may cross out item 2 of the certification.

**4. Other payments.** You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

**5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), ABLE accounts (under section 529A), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions.** You must give your correct TIN, but you do not have to sign the certification.

## What Name and Number To Give the Requester

| For this type of account: | Give name and SSN of: |
|---|---|
| 1. Individual | The individual |
| 2. Two or more individuals (joint account) other than an account maintained by an FFI | The actual owner of the account or, if combined funds, the first individual on the account[1] |
| 3. Two or more U.S. persons (joint account maintained by an FFI) | Each holder of the account |
| 4. Custodial account of a minor (Uniform Gift to Minors Act) | The minor[2] |
| 5. a. The usual revocable savings trust (grantor is also trustee) | The grantor-trustee[1] |
| b. So-called trust account that is not a legal or valid trust under state law | The actual owner[1] |
| 6. Sole proprietorship or disregarded entity owned by an individual | The owner[3] |
| 7. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulations section 1.671-4(b)(2)(i)(A)) | The grantor* |
| **For this type of account:** | **Give name and EIN of:** |
| 8. Disregarded entity not owned by an individual | The owner |
| 9. A valid trust, estate, or pension trust | Legal entity[4] |
| 10. Corporation or LLC electing corporate status on Form 8832 or Form 2553 | The corporation |
| 11. Association, club, religious, charitable, educational, or other tax-exempt organization | The organization |
| 12. Partnership or multi-member LLC | The partnership |
| 13. A broker or registered nominee | The broker or nominee |
| 14. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments | The public entity |
| 15. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulations section 1.671-4(b)(2)(i)(B)) | The trust |

[1] List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

[2] Circle the minor's name and furnish the minor's SSN.

[3] You must show your individual name and you may also enter your business or DBA name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

[4] List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships,* earlier.

***Note:** The grantor also must provide a Form W-9 to trustee of trust.

**Note:** If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

## Secure Your Tax Records From Identity Theft

Identity theft occurs when someone uses your personal information such as your name, SSN, or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Pub. 5027, Identity Theft Information for Taxpayers.

Victims of identity theft who are experiencing economic harm or a systemic problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

**Protect yourself from suspicious emails or phishing schemes.** Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to *phishing@irs.gov*. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration (TIGTA) at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at *spam@uce.gov* or report them at *www.ftc.gov/complaint*. You can contact the FTC at *www.ftc.gov/idtheft* or 877-IDTHEFT (877-438-4338). If you have been the victim of identity theft, see *www.IdentityTheft.gov* and Pub. 5027.

Visit *www.irs.gov/IdentityTheft* to learn more about identity theft and how to reduce your risk.

## Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

## Proposal Content and Proposal Format Submittal to include:

**One complete electronic copy of proposal**

### Section 1 - Firm Experience and Capabilities

- Statement of experience in transporting public school students, including special education students.
- Provide a list of all schools, school districts or educational cooperatives presently being served and any schools, school districts or educational cooperatives formerly served, at any time, since the 2019-2020 school year.
- Provide the size and type of service included in present operation.
- Please provide an adequate description and summary of capabilities.
- Provide staffing resumes who would be proposed to oversee our account, along with resumes of potential employees that would be assigned to District 300.
- Provide a copy of all documents that relate to hiring, training, discipline, drug testing, and release of employees.
- List describing all legal actions filed or initiated since January 1, 2010 in which the Bidder has been a debtor in bankruptcy, or a defendant in any lawsuit, whether claiming a breach of an agreement or a contract, or seeking damages for personal injury, wrongful death or property damage, or a respondent in an administrative action for deficient performance, or a defendant in a criminal action.
- Description of vehicle maintenance programs and housing procedures, safety programs and procedures, and employee training classes on safety topics.
- Extent and nature of the in-service programs offered to drivers, especially as they relate to transporting students with disabilities (e.g., behavior management instruction for drivers transporting children with behavior disorders).

### Section 2 - Project Approach

Provide a brief discussion of the following:

- The methodology that your firm would use in collaborating with District personnel.
- Your approach to the transportation of special education students.
- Your transition plan for CUSD 300 transportation program.

### Section 3 – Economic Impact – Pricing and Proposal Questionnaire

- Include Proposal Response Form A in this section.
- Include any related price sheets and specification sheets.

### Section 4 - References-

- Provide a minimum of three *(3)* references for professional services performed for schools, school districts or educational cooperatives in the last five *(5)* years.

### Section 5 – Required District 300 certificates, Vendor Application, W-9 form. These forms are included within this Proposal.

**Scope of Service**

Community Unit School District 300 is seeking proposals for

**RFP – Student Taxi Transportation Services**

## GENERAL CONDITIONS-SCOPE OF SERVICES

### A. INTRODUCTION

Community Unit School District 300 (as herein defined) and the Contractor (as herein defined) shall enter into a Contract (as herein defined) to provide the services at the price and on the terms and conditions specified in these General Conditions and other Bid Documents (as herein defined) and such other reasonable terms consistent therewith and necessary for the performance of the Contract. Such Contract shall be for a term commencing on July 1, 2019 and ending on June 30, 2020 and may, at the District's sole discretion, be extended for two (2) additional one-year periods, as provided for herein.

### B. GENERAL SCOPE OF WORK

**This Contract is for a three-year student taxi transportation services agreement. The District provides transportation services to students, covering 78,500 miles in Radius I routes and 49,000 miles in Radius II routes. This includes special needs students that attend one of the District's 27 schools, 27 special educational facilities, some of which are, and some of which are not located within the District. A list of the District schools (Attachment B) and out-of-district special education facilities (Attachment C) are included at the end of this document.**

### C. DEFINITIONS

1. "Route" shall mean the pattern or plan of travel including pick-up and departure points for taxi's transporting students and others entitled to school taxi transportation.

### D. BIDDER AND CONTRACTOR FISCAL ABILITY AND PAST EXPERIENCE

The Contractor may be required to furnish evidence of fiscal stability at the option of the District.

Each Contractor shall furnish the District with a statement listing all of it school student transportation experience since the 2017-2018 school year through and including the 2014-2015 school year, including the names of all past and current Illinois schools, school districts and educational cooperatives served by the Contractor and the names, addresses and telephone numbers of all such school, school district and cooperative staff responsible for student transportation.

For the first year of the Contract only, final Certificates of Insurance shall be filed by the Contractor with the District within ten (10) days of Contract award, and for each remaining year of the Contract, the Certificates of Insurance shall be filed by the Contractor with the District by July 1. The Certificates of Insurance shall show that the District, the Board and all relevant individuals have been duly named as additional insured under each policy and showing that the insurance is not cancelable without first giving sixty (60) days advance written notice to the District. The Contractor shall incur a one hundred dollar ($100) per diem penalty for each day it fails to file said Certificates of Insurance after the applicable due date. In the

event of cancellation, the Contractor shall furnish evidence of new insurance at the earliest possible date, but not later than ten (10) days prior to the cancellation date of the original policy. Failure of the Contractor to obtain new insurance shall be cause for the District to terminate the Contract.

**E. INVOICING** – Monthly - required detailed student pick-up address, drop off location, name and address of student, trip charge and mileage of trip
Invoicing shall be done by the Contractor directly to the District, in a format acceptable to the District. In addition, the Contractor shall provide copies of all calculations deriving per-student charges from per-route and per-trip charges billed in accordance with these General Conditions. Contractor shall submit invoices to the District on or before the tenth ($10^{th}$) day of each month. The District shall make payment to the Contractor monthly in arrears based upon actual routes at the appropriate unit prices per route, as specified in the Bid Form. Payments shall be made monthly after approval of the bills submitted by the District Finance Committee and the Board of Education based upon the Board of Education Board meeting schedule.
Payments for all other services under the Contract (i.e., early or late routes, etc.) shall be made monthly in arrears, upon submission by the Contractor of individual invoices covering the services provided.
District 300 will provide payments via check, ACH, wire or MasterCard Credit Card. Discounts for payment within 10 or 20 days of receipt of detailed invoice can be negotiated with District 300. Invoices will be paid at 95% within 10 days of receipt, the 5% balance paid within the 30-day term once attendance is confirmed.
Final invoicing for the year will be provided to the District in time prior to July 10 to include all cost in the Transportation Claim.

**F. CONTRACT TERM AND EXTENSION AND CONTRACT PRICE**
1. The Contractor will be awarded the Contract for a one (1) year term, beginning on July 1, 2022 and ending on June 30, 2023. The District, at its sole discretion, may elect to extend the Contract for two (2) additional one-year periods (the 2023-2024 and 2024-2025 school years). However, if for any reason the District determines that continuation of this Contract is not in the best interests of the District, it may withdraw from and terminate the Contract at the end of any fiscal year (a fiscal year ends on June 30) covered by this Contract, provided that the District gives the Contractor written notice of its intention to so terminate the Contract by April 1 of said fiscal year. If the District elects to recommend the extension the of Contract for an additional one-year period it shall so notify the Contractor in writing by March 1 of the year in which the Contract would otherwise expire.

2. In the event the District elects to extend the contract for the second and third years, the negotiated, tentative Contract will be brought for approval before the District Board.

3. The Contract base prices may be increased or decreased by no more than the lesser of five percent (5%) or the percentage increase or decrease reflected by the Chicago Metropolitan area Consumer Price Index for Urban Consumers, from March 1 of the previous calendar year to February 28 (or 29, as the case may be) of the current calendar year, as published by the United States Department of Labor, Bureau of Statistics. The base prices listed for any Contract year shall be the bases for adjusting the Contract price for the next year.

## G. EMERGENCY REQUIREMENTS

Plans and programs for maintaining the following safety precautions and programs shall be established by the Contractor prior to the start date of the Contract:

1. At least one (1) assigned office worker familiar with the District Contract shall be available in the Contractor's office 5:30 a.m. to 6:00 p.m., or until the last student is delivered, to field calls or transmissions from District staff each day students are transported. After hours answering service must be provided to District staff.

2. An answering service shall be provided by the Contractor to be used between the hours of 6:00 p.m. to 5:30 a.m. each day when students are transported to advise callers that the office is closed and in the event of an emergency to contact one or more individuals designated by the Contractor.

3. The Contractor shall have means to make contact with drivers at all times.

4. The Contractor shall provide the District, in an Excel document, the names of all assigned drivers, copy of Driver's License for all drivers at the start of the contract and upon request.

5. The Contractor shall provide the District Transportation Director with immediate notification of all accidents and incidents.

6. Accident reports are to be submitted to the Director of Transportation within 24 hours of the time of the accident.

## H. EQUIPMENT AND VEHICLE MAINTENANCE

The Contractor shall be responsible for each of the items listed below relative to any vehicle that the Contractor uses or proposes to use to transport District students, regardless of whether the Contractor is the actual titleholder of the vehicle, and the Contractor shall certify, in writing, by August 1 of each year that this Contract is in effect, to the District that it has met each of these responsibilities:

1. Ensuring that all equipment on vehicles conforms to all local, State and Federal statutes pertaining to school bus transportation, vehicle specifications and safety, and to all relevant State and Federal regulations.

2. Obtaining in a timely fashion any and all required inspections and providing a copy of the inspection report for any vehicle upon request of the District.

3. Ensuring that each vehicle possesses the following safety equipment in good and working order: a first-aid kit, individual seat belts where required by Illinois law, and padded seats,

4. Ensuring that each vehicle is maintained in a clean, sanitary, good mechanical condition and that vehicles are smoke-free.

5. Maintaining a safety program that, at a minimum, includes the following: a. Regularly scheduled in-service meetings for drivers to include, but not limited to, defensive driver training, blood-borne pathogens training, and student behavior management.

b. Daily vehicle inspections.

c. Safety Supervisor(s) to enforce good driving practices with respect to safety, mechanical operation, adherence to time schedules and conformity with applicable laws and regulations.

d. To ensure that drivers and dispatcher understand appropriate emergency procedures.

e. Drivers are prohibited from driving a taxi while smoking or being under the influence of alcohol or drugs.

f. Requirement that all drivers and passengers wear their seat belt at all times when they are operating their vehicle.

g. Drivers are prohibited from using a cellular telephone while driving a taxi with passengers on board, except in the event of a taxi emergency.

## I. DRIVER RESPONSIBILITY AND QUALIFICATIONS

All drivers shall be subject to State and Federal laws pertaining to the operation of school buses and the transportation of students, the Illinois School Code and the rules and regulations pertaining to same, and the policies and regulations of the District, and no driver shall be permitted to operate any vehicle under this Contract unless he or she is in full compliance with all such laws, rules, regulations and policies. All personnel operating vehicles used in the transportation of students must be of the highest moral character, completely competent professionals, properly licensed and physically capable.

The Contractor shall provide to the District a detailed description of its procedures for screening and employing all employees. In addition, the Contractor shall supply to the District:

1. Each employee’s name

2. Each driver’s commercial driver’s license number and school bus driver’s permit number.

3. The date on which each employee, as applicable, successfully passed drug and alcohol screening.

4. The date on which each employee, as applicable, was cleared by a criminal background check and checks of the Statewide Sex Offenders database.

All employees who are required to, but have not submitted to the background check and drug/alcohol testing or those who have not been cleared by a background check and drug/alcohol test may not be employed under this Contract. In addition, detailed information on each driver and employee, as applicable, including certification, criminal background check, and driving record shall be maintained at the Contractor's office and provided to the District upon request.
The District reserves the right to request the removal of a driver for specific routes or from driving for District 300. The District is not liable for any unemployment claims resulting from any requested termination.

Any problems relative to transportation services between drivers and school staff should not be discussed in front of students. The driver should bring the problem to the attention of his or her supervisor who can then resolve the issue with the District’s Superintendent or his designee. Drivers are required to report behavior

problems in a timely, accurate and appropriate manner. The Contractor will keep a record of any and all accidents, commendations, complaints and concerns regarding each driver. These records shall be provided to the District on a monthly basis to the District's designated administrator. Accident records will be provided to the District no later than 24 hours after the event.

**J. STUDENT DISCIPLINE**
**DRIVERS WILL REPORT DISCIPLINE ISSUES TO THEIR DISPATCHER, WHO WILL CONTACT DISTRICT 300 TRANSPORTATION DIRECTOR.**

• The District Superintendent or his designee may from time to time issue instructions governing the behavior of students. The Contractor's drivers shall, to the best of their abilities, follow such instructions at all times. Such instructions shall include procedures for reporting misconduct.

• The Contractor will report each incident of student misconduct immediately by phone or in person to the Director of Transportation and follow up with a written report upon request.

• The Contractor will not permit smoking or consumption of alcoholic beverages, or consumption of other non-prescription drugs, by students in a taxi.

• The Contractor's drivers shall not, under any circumstances, administer physical punishment to any student on the bus. Restraint may be used by the drivers only when necessary to protect the safety of other students on in a taxi.

• Will not stop at any location for students other than the designated pickup or drop off.

**K. ELIGIBLE STUDENTS; NUMBER OF DAYS OF TRANSPORTATION**
1. No Unauthorized Persons: No unauthorized persons shall be allowed in any vehicle while it is engaged in transporting students; however, the District reserves the right to have an authorized District employee ride on any vehicle on any route, without prior notice to the Contractor. Rides by parents for personal reasons are expressly forbidden.

2. School Calendars: All transportation will be in accordance with the District calendar including provisions for holidays, institute days, early dismissal for in-service training, beginning time for the school day and ending time for the school day. The District shall, by July 1 of each year of the Contract, furnish the Contractor with a school calendar, including the Summer Program schedule and subsequent changes to the school calendar will be furnished to the Contractor in a timely fashion. The calendar for the 2022-2023 school year is included as part of these Bid Documents.

**L. ROUTES AND SCHEDULES**
1. The starting time for incoming routes shall be set to allow the taxi to arrive at the school not more than fifteen (10) minutes or less than five (5) minutes before the designated start time on the route form contained in these Bid Documents. Outgoing routes shall be scheduled in accordance with District 300 guidelines.

2. Seating capacity shall not exceed capacity as described by manufacturer of vehicle. Students are not allowed to ride in the front seat of any taxi.

## M. DISTRICT'S RIGHTS IN CONTRACT AWARD

The District reserves the right to award the transportation Contract as it sees fit, selecting the Bidder(s) which it considers to be in the best interest of the District, or to reject any and all proposals. The District reserves the right to award any portion of the bid or portion thereof, including base bids and alternate bids as noted in the Scope of Services to one or more Bidders.

## N. ASSIGNMENT OF CONTRACT

The Contractor agrees not to assign this Contract, or any part of this Contract.

## O. NON-COMPLIANCE PENALTIES

Should the District find the Contractor in noncompliance with the provisions of the Contract on a taxi route or series of routes, the District will be entitled to impose the following penalties, provided that the Superintendent, or his designee, has provided the Contractor two (2) days oral notice of the noncompliance and the Contractor has not cured the noncompliance within said two days. For purposes of this Section of these General Conditions, "noncompliance" means, but is not limited to, the failure to transport students on a taxi route or routes as contracted or as requested in strict accordance with the terms, conditions and provisions of this Contract, or the failure to make changes to routes as specified and directed by the Superintendent in accordance with the terms of this Contract, or the failure to comply with an explicit provision or requirement set forth in this Contract. Further, for purposes of this Section of these General Conditions, the Contractor shall be deemed to have cured any noncompliance if the action, event or occurrence that caused the noncompliance is not repeated in any of the ten (10) business days following oral notification of the noncompliance by the Superintendent or his designee.

The District will pay one (1) no load fee per day per taxi. If a student does not ride in the morning, the driver must report that to dispatch. District 300 will not pay for the afternoon no load.

The District shall notify the Contractor in writing whenever it has elected to assess a penalty, whether assessed pursuant to this Paragraph or another paragraph of these General Conditions, stating the amount of and the reason for the penalty. The noncompliance penalties for late pick-up and drop-off shall not apply during weather involving hazardous driving conditions or delays due to a vehicle accident (non-bus). **A penalty, whether assessed pursuant to this Paragraph or another paragraph of these General Conditions, shall be deducted, at the District's sole discretion, from the first or second invoice following the noncompliance. The failure of the District to assess or collect any penalty under these General Conditions shall not be considered a waiver of the District's right to assess or collect that penalty in the future or a waiver with respect to any future violation committed by the Contractor.**

## P. SERVICE INTERRUPTION

1. In the event that service is interrupted for more than twenty-four (24) hours by reason of work stoppage or any other event which prevents the Contractor from furnishing service, the District shall have the right to secure and substitute other transportation services. If the cost of the substitute transportation services are higher than the Contractor's cost (agreed upon in the Contract), then the Contractor

shall pay the difference between its charges and the charges of the substitute taxi company.

2. In the event of severe weather conditions, or conditions beyond the Contractor's reasonable control, the Contractor shall notify the Superintendent, or his/her designee and request permission to interrupt service. Such decisions by the Superintendent shall be final.

3. If schools serviced by the taxis are closed on any day or days because of weather conditions or other emergency, notice will be given by the District of cancellation of service to the Contractor by telephone or otherwise, before 5:45 a.m. for such day(s).

## Q. TERMINATION OF CONTRACT BY REASON OF DEFAULT

1. If the Contractor or its drivers or employees at any time fail to comply with the terms of this Contract, or do not fully perform and strictly adhere to any of the terms hereof required to be performed, the District may, at its discretion, terminate this Contract, as provided herein.

2. In the event that the District determines that the Contractor has failed to comply fully, perform, or strictly adhere to this Contract, then the District may, at its discretion, through its Superintendent, send written notice to the Contractor indicating the intention of the District to declare the Contractor in default. In such notice, the District shall state in what respect the Contractor has failed to comply with the terms of the Contract, and shall further state a date upon which the Contract will terminate, unless the Contractor, prior to such date, cures the defect to the satisfaction of the District. The Contractor shall provide the District a written correction plan to provide a cure for the non-compliance concerns within 48 hours of the receipt of the District's notification. If prior to the date of termination stated in said notice, the District notifies the Contractor that the defect has been cured, the Contract will not terminate on the date stated in the notice but will be deemed to have remained in effect as of the date such notice was given. In the event the District does not so notify the Contractor that the defect has been cured, this Contract shall be terminated without further action by the District on the date of termination stated in notice.

3. The date of termination stated in the notice of intent to declare the Contractor in default, as provided in "2" above, may not be sooner than thirty (30) calendar days following the date of such notice unless there is a failure by the Contractor to provide the services required by this Contract which affect twenty-five per cent (25%) or more of the routes assigned to the Contractor, in which event the date of termination may be five (5) calendar days following the date of such notice.

4. The right of the District to terminate the Contract as provided in this Section is cumulative with all other rights of the District contained herein.

## R. MISCELLANEOUS

Any notice or communication permitted or required under the Contract shall be in writing and shall become effective on the day of mailing thereof by email.

## S. TAXI TRANSPORTATION SERVICES

The Contractor shall conduct all of its activities subject to all current and future federal and state laws and ordinances, and the decisions, rules, guidelines, policies and procedures of the District (hereinafter, collectively, "District Policies") and pursuant thereto, the Contractor shall carry out the following functions and responsibilities of this Contract to include the following:

• The Contactor shall provide the District with on-time delivery. There is an expectation that taxis should arrive no more than fifteen (15) minutes and no less than five (5) minutes before the start of school. If the Contractor fails to meet this requirement a penalty of 20% of the cost of that route for that day will be assessed against the Contractor's billing for the month.

• The Contractor shall have an expected wait time at pick-up of no less than five (5) minutes. Repeated wait times in excess of 5 minutes should be reported to the District 300 Director of Transportation at 847-551-8492 or email deborah.mason@d300.org

• Contractor is not allowed to combine routes without permission from the Director of Transportation.

• The Contractor must have staff available between the hours of 5:30 a.m. until the last scheduled student has been delivered at the end of the day.

• The Contractor shall provide emergency response contacts that are available beyond the required hours of staffing to provide adequate support for after-hours trips and extracurricular runs and in the event of emergencies.

• Recommend to the District short-term and long-term plans, processes and procedures that will improve student transportation services and upon the District's approval and adoption of such policies and procedures, implement same.

• Recruit and maintain driver pool to accommodate District 300 needs.

• Evaluate the performance of each taxi driver annually.

• Accommodate District 300 request for service changes within 24 hours of the request.

• Provide a complaint tracking system.

• All communications are routed through District 300 Director of Transportation or designee.

• As requested, assist the Director of Transportation and other District 300 departments with transportation issues.

• The Contractor shall provide the District with the following reports and submittals:
  - Billing by the 10th of the month for the previous month of service in an electronic format (Excel preferred), to include date of service, student name, pick-up/drop-off address and mileage of route
  - Assist with other required data requests as needed

• The Contractor's General Manager will meet as requested with the Director of Transportation to report on achievements, areas of concern, and information of interest. The Contractor shall make reports, studies, and surveys regarding student transportation as are reasonably necessary to or requested by the District.

• The Contractor will report all accidents/incidents regardless of severity or insignificance immediately to the Director of Transportation including the name of the driver and student(s), location of accident, and accident report.

• Taxi drivers will meet with District 300 prior to start of school to discuss District expectations at no cost to the District.

**Attachments included are as follows**:
Attachment A – Radius Map
Attachment B – School Listing
Attachment C – Outplaced Facilities
Attachment D – Current School Calendar

## Response Form A Student Taxi Transportation Services

**Include in Section 3 of your proposal**

| Base Route Charge | Rate |
|---|---|
| Base Rate | $ /mile |
| **Unleaded Fuel Price Range** | **Rate added to Base Rate** |
| $2.50 to $3.50 per gallon | $ /mile |
| $3.51 to $4.50 per gallon | $ /mile |
| $4.51 to $5.50 per gallon | $ /mile |
| $5.51 to $6.50 per gallon | $ /mile |
| $6.51 to $7.50 per gallon | $ /mile |
| $7.51 to $8.50 per gallon | $ /mile |
| $8.51 to $9.50 per gallon | $ /mile |
| $9.51 to $10.50 per gallon | $ /mile |
| **Miscellaneous Charges** | **Rate** |
| After Hours Charge – After 5:00 PM | $ /mile |
| Stop Charges | $ /stop |
| Minimum Trip Charge | $ /trip |
| Mile Minimum Charge | $ /trip |
| No Load Charge | $ /trip |

Gas prices charged to District 300 will conform to the gas price daily average for Kane and McHenry Counties in Illinois as published by AAA here: https://gasprices.aaa.com/?state=IL

COMMENTS AND ADDITIONAL INFORMATION

_____

_____

_____

The undersigned hereby certifies that she/he has read, understands and agrees that acceptance by the Board of Education of the bidder's offer by issuance of a purchase order(s) or other documents(s) will create a binding contract. Further, she/he agrees to fully comply with the specifications and other documentary forms and regulations made a part of this specific procurement of contract. The bidder must comply with all State and Federal Regulations.

Proposal is firm for 90 days

_____
Name of Company/Corporation

_____
Street Address

Bid Submitted by:

_____
City, State, Zip Code

_____
Authorized Signature

_____
Telephone Number

_____
Please Type or Print Name

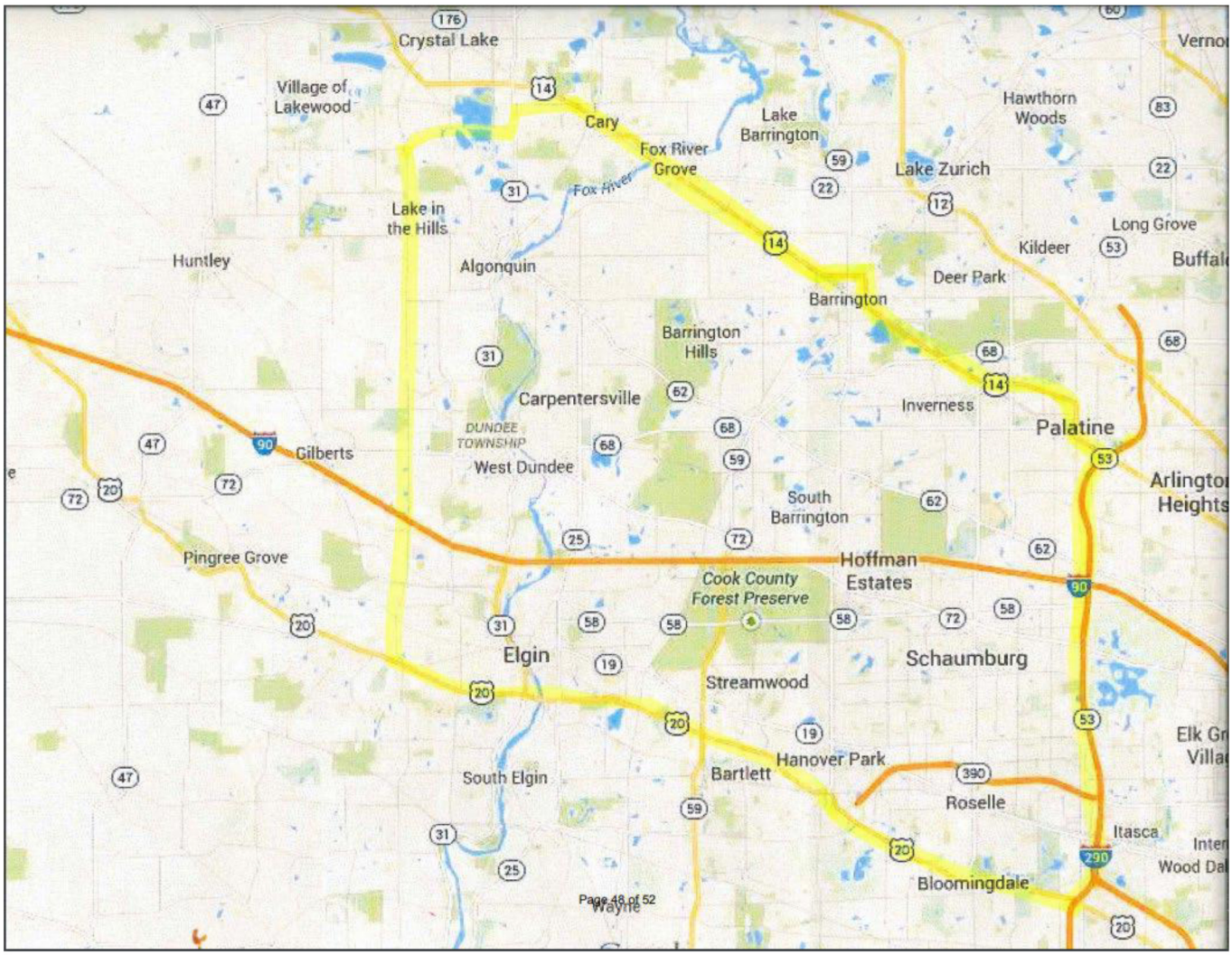
_____
Fax Number

_____
Illinois License Number

Email address - _____

Electronic proposals will be received until 3:00 PM, Monday, March 28, 2022 to bids.purchasing@d300.org

**Attachment A**



## Attachment B

| Community Unit School District 300 Locations | | | |
|---|---|---|---|
| **Building Name** | **Address** | **Building Name** | **Address** |
| **Administration Center**<br>(847)551-8300 | 2550 Harnish Dr<br>Algonquin, IL 60102 | **Algonquin Lakes Elementary**<br>(847)532-7500 | 1401 Compton Drive<br>Algonquin, IL 60102 |
| **Algonquin Middle School**<br>(847)532-7100 | 520 Longwood Drive<br>Algonquin, IL 60102 | **Big Timber Elementary School**<br>TBD | 1400 Ridgecrest<br>Hampshire, IL 60140 |
| **Carpentersville Middle School**<br>(224)484-2100 | 100 Cleveland Avenue<br>Carpentersville, IL 60110 | **deLacey Family Education Center**<br>(224)484-2300 | 50 Cleveland Avenue<br>Carpentersville, IL 60110 |
| **Dundee-Crown High School**<br>(224)484-5000 | 1500 Kings Road<br>Carpentersville, IL 60110 | **Dundee Highlands Elementary**<br>(224)484-4700 | 407 South Fifth Street<br>West Dundee, IL 60118 |
| **Dundee Middle School**<br>(224)484-4500 | 4200 W. Main Street<br>West Dundee, IL 60118 | **Eastview Elementary**<br>(847)532-7400 | 540 Longwood Drive<br>Algonquin, IL 60102 |
| **Gilberts Elementary**<br>(224)484-5900 | 729 Paperbark Lane<br>Gilberts, IL 60136 | **Golfview Elementary**<br>(224)484-2800 | 124 Golfview Lane<br>Carpentersville, IL 60110 |
| Hampshire Elementary<br>(847)792-3400 | 321 Terwilliger Avenue<br>Hampshire, IL 60140 | **Hampshire Middle School**<br>(847)792-3200 | 560 South State Street<br>Hampshire, IL 60140 |
| Hampshire High School<br>(847)792-3500 | 1600 E. Big Timber Road<br>Hampshire, IL 60140 | **Jacobs High School**<br>(847)532-6100 | 2601 Bunker Hill Drive<br>Algonquin, IL 60102 |
| **Lake in the Hills Elementary**<br>(847)532-6900 | 519 Willow Street<br>Lake in the Hills, IL 60156 | **Lakewood School**<br>(224)484-2600 | 1651 Ravine Lane<br>Carpentersville, IL 60110 |
| **Liberty Elementary**<br>(224)484-4800 | 6500 Miller Road<br>Carpentersville, IL 60110 | **Lincoln Prairie Elementary**<br>(847)532-6600 | 500 W. Harvest Gate<br>Lake in the Hills, IL 60156 |
| **Meadowdale Elementary**<br>(224)484-2900 | 14 Ash Street<br>Carpentersville, IL 60110 | **Neubert Elementary**<br>(847)532-6800 | 1100 Huntington Drive<br>Algonquin, IL 60102 |
| **Neubert Elementary**<br>(847)532-6800 | 1100 Huntington Drive<br>Algonquin, IL 60102 | **Oak Ridge School**<br>(224)484-5800 | 300 Cleveland Avenue<br>Carpentersville, IL 60110 |
| **Parkview Elementary**<br>(224)484-2500 | 122 Carpenter Blvd.<br>Carpentersville, IL 60110 | **Perry Elementary**<br>(224)484-5600 | 251 Amarillo Drive<br>Carpentersville, IL 60110 |
| **Sleepy Hollow Elementary**<br>(224)484-4900 | 898 Glen Oak Drive<br>Sleepy Hollow, IL 60118 | **Westfield Community School**<br>(847)532-7600 | 2100 Sleepy Hollow Road<br>Algonquin, IL 60102 |
| **Wright Elementary**<br>(847)683-5700 | 1500 Ketchum Road<br>Hampshire, IL 60140 | **Transportation Department - Carpentersville Location**<br>(847)551-8474 | 100 Cleveland Avenue<br>Carpentersville, IL 60110 |
| **Transportation Department - Bunker Hill Location**<br>(847)551-8300 | 2603 Bunker Hill Drive<br>Algonquin, IL 60102 | **Bldgs. & Grounds**<br>(847)532-6700 | 2605 Bunker Hill Drive<br>Algonquin, IL 60102 |

**Attachment C**

# Outplaced Facilities

Alexander Leigh Center for Autism – 4100 Veterans Parkway, McHenry, IL 60050
Allendale LINC – 1055 Lake Avenue, Woodstock, IL
Bancroft – 2353 Hassell Street 11 Suites A, B, C, D, Hoffman Estates IL 60169
High Roads (Camelot) – 5135 Trillium Blvd, Hoffman Estates IL 60192
Childs Voice – 180 Hansen Court, Wood Dale, IL 60191
Clare Woods – 124 E. Seminary, Wheaton, IL 60187
Classroom Connections – 2225 Lakeside Drive, Bannockburn IL 60015
Connections South Campus – 909 E. Wilmette Road, Palatine, IL
Core Academy 801 W Illinois Ave, Aurora, IL 60506
Cove School – 350 Lee Road, Northbrook, IL 60062
Dream Academy 46 S Gifford St, Elgin, IL 60120
Glen Hill School, 1324 Bloomingdale Rd, Glendale Heights, IL 60139
Glen Oaks Day West – 900 W. Mooseheart Road, North Aurora, IL
Hamilton – 179 S. 8th Street, Suite D, West Dundee, IL
Helping Hands – 9649 W. 55th Street, Countryside, IL
Kirk School – 520 S. Plum Grove Road, Palatine, IL
Marklund Day School – 164 South Prairie Avenue, Bloomingdale, IL 60108
Metro Prep – 525 E. Oakton Street, Suite D-47, Arlington Heights, IL
Miner – 1101 E. Miner Street, Arlington Heights, IL
New Connections – 865 E. Wilmette Road, Palatine, IL
Parkland – 40 W. Acorn Lane, Lake in the Hills, IL
Parkland – 900 S. Park Blvd, Streamwood IL 60107
Parkland Prep Bartlett – 2220 Southwind Blvd., Bartlett, IL 60103
SEAL – 1200 Claussen Drive, Woodstock, IL
South Campus – 909 E. Wilmette Road, Palatine IL 60074
Summit – 333 W. River Road, Elgin IL 60123
The Center on Deafness – 3444 Dundee Road, Northbrook, IL 60062

**Attachment D**

Early Release Dates will be included at a later date



DISTRICT 300

# School Calendar - 2022/2023

*Board Approval: November 2021 | Revised: 11/10/2021*

**JULY 22**

| Su | M | Tu | W | T | F | S |
|---|---|---|---|---|---|---|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

**AUGUST 22**

| Su | M | Tu | W | T | F | S |
|---|---|---|---|---|---|---|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

**SEPTEMBER 22**

| Su | M | Tu | W | T | F | S |
|---|---|---|---|---|---|---|
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | |

**OCTOBER 22**

| Su | M | Tu | W | T | F | S |
|---|---|---|---|---|---|---|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

**NOVEMBER 22**

| Su | M | Tu | W | T | F | S |
|---|---|---|---|---|---|---|
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | | | |

**DECEMBER 22**

| Su | M | Tu | W | T | F | S |
|---|---|---|---|---|---|---|
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

**JANUARY 23**

| Su | M | Tu | W | T | F | S |
|---|---|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

**FEBRUARY 23**

| Su | M | Tu | W | T | F | S |
|---|---|---|---|---|---|---|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | | | | |

**MARCH 23**

| Su | M | Tu | W | T | F | S |
|---|---|---|---|---|---|---|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

**APRIL 23**

| Su | M | Tu | W | T | F | S |
|---|---|---|---|---|---|---|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | | | | | | |

**MAY 23**

| Su | M | Tu | W | T | F | S |
|---|---|---|---|---|---|---|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

**JUNE 23**

| Su | M | Tu | W | T | F | S |
|---|---|---|---|---|---|---|
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | |

## Important Dates

| | |
|---|---|
| Independence Day - Offices/Schools Closed | Mon., July 4 |
| Teacher Institute (8am to 1pm) No Student Attendance | Thurs., Aug. 11 |
| Teacher Institute (8am to 1pm) No Student Attendance | Fri., Aug. 12 |
| Teacher Institute (8am to 3pm) No Student Attendance | Mon., Aug. 15 |
| First day of School, Full Day of Student Attendance | Tues., Aug. 16 |
| Labor Day - Offices/Schools Closed | Mon., Sept. 5 |
| District Holiday - Offices/Schools Closed | Mon., Oct. 10 |
| End of QTR | Fri., Oct. 14 |
| Teacher Institute (8am to 3pm) No Student Attendance | Fri., Oct. 28 |
| Election Day - Offices/Schools Closed | Tues., Nov. 8 |
| Parent - Teacher Conferences, No Student Attendance | Mon., Nov. 21 & Tues., Nov. 22 |
| Fall Break - Offices/Schools Closed | Wed., Nov. 23 - Fri., Nov. 25 |
| End of QTR/Semester | Thurs., Dec. 22 |
| District Holiday - Offices/Schools Closed | Dec. 23, Dec. 26, Dec. 30, & Jan. 2 |
| Winter Break, No Student Attendance | Dec. 26 - Jan. 6 |
| Martin Luther King Day - Offices/Schools Closed | Mon., Jan. 16 |
| Presidents Day - Offices/Schools Closed | Mon., Feb. 20 |
| Teacher Institute (8am to 3pm) Kane County ROE | Fri., Mar. 3 |
| End of QTR | Fri., Mar. 10 |
| Spring Break, No Student Attendance | Mar. 27 - Mar. 31 |
| District Holiday - Offices/Schools Closed | Fri., Apr. 7 |
| Last day of school, If No Emergency Days have been used | Thurs., May 25 |
| Emergency Make-up Days* | May 26, May 30 - Jun. 2 |
| Memorial Day - Offices/Schools Closed | Mon., May 29 |
| Last possible day of school - If ALL Emergency Make-up Days* are used | Fri., Jun. 2 |
| Juneteenth - Offices/Schools Closed | Mon., Jun. 19 |

All dates subject to change throughout school year, with BOE Approval

* For complete Emergency Make-Up Day information, please see the following page.

## Calendar Key

| District Closed | Early Release | Emergency Make-up Day | End of QTR/Semester Full day Attend | No Student/Instruction Staff Attend | Parent/Teacher Conference | Teacher Institute/ In-service |
|---|---|---|---|---|---|---|

Axess Transportation
235 Lake Dr South
Algonquin. IL 60102.

REC'D D300 PURCHASING
'22 APR 27 AM9:38

Community Unit School District #300.

Purchasing Department - Student Taxi Transportation Services.

2605 Bunker Hill Drive.

Algonquin. IL 60102.

REC'D D300 PURCHASING
'22 APR 27 AM9:38

# AXESS TRANSPORTATION

**235 Lake Dr. South** **Phone: 847-636-6996**
**Algonquin, IL 60102** **Fax: 847-802-9871**
**Email: axesstrans@gmail.com**


**Axess Transportation is providing school transportation to kids of all different ages and needs.**
**Axess Transportation understands that transportation of school children is a unique and specialized professional service.**
**Axess Transportation will comply with State laws and District policies when hiring personnel to be used in fulfilling the requirements of the Districts contract.**
**All drivers are state certified for school transportation.**
**Following steps are mandatory to complete School Bus Permit:**

- **Initial training class (8 hours).**
- **Written test given by secretary of state.**
- **Background check / Finger printing by state authorized agents.**
- **Physical Exam /Drug Test.**
- **Driving Test given by secretary of state.**

**Axess Transportation is staffed with personnel who have several years of experience with providing school transportation to kids of all different ages and needs.**
**Ihsan Qadir has experience of more than 15 years. He will serve as primary contract for the school district.**

**Mohammed Ihsan Qadir**
**President Axess Transportation.**

## Response Form A Student Taxi Transportation Services

**Include in Section 3 of your proposal**

| Base Route Charge | Rate |
|---|---|
| Base Rate | $2.80 /mile |
| Unleaded Fuel Price Range | Rate added to Base Rate |
| $2.50 to $3.50 per gallon | $2.80 /mile |
| $3.51 to $4.50 per gallon | $2.85 /mile |
| $4.51 to $5.50 per gallon | $ 2.90/mile |
| $5.51 to $6.50 per gallon | $2.95 /mile |
| $6.51 to $7.50 per gallon | $3.00 /mile |
| $7.51 to $8.50 per gallon | $ 3.50/mile |
| $8.51 to $9.50 per gallon | $4.00 /mile |
| $9.51 to $10.50 per gallon | $4.50 /mile |
| Miscellaneous Charges | Rate |
| After Hours Charge – After 5:00 PM | $2.80 /mile |
| Stop Charges | $4.00 /stop |
| Minimum Trip Charge | $18.00 /trip |
| Mile Minimum Charge | *$ /trip* |
| No Load Charge | $ /trip** |

Gas prices charged to District 300 will conform to the gas price daily average for Kane and McHenry Counties in Illinois as published by AAA here: https://gasprices.aaa.com/?state=IL

COMMENTS AND ADDITIONAL INFORMATION

1. *The minimum charge trip shall cover up till 6 miles.
2. ** up until $ 40.00 the no load price shall commensurate with the price of the ride. In the event ride is more than $40.00 the no load price shall be $40 + 50% of the additional dollar amount over $40.00

The undersigned hereby certifies that she/he has read, understands and agrees that acceptance by the Board of Education of the bidder's offer by issuance of a purchase order(s) or other documents(s) will create a binding contract. Further, she/he agrees to fully comply with the specifications and other documentary forms and regulations made a part of this specific procurement of contract. The bidder must comply with all State and Federal Regu

Proposal is firm for 90 day

AXESS TRANSPORTATION

Name of Company/Corporation

235 LAKE DRIVE SOUTH

Street Address

ALGONQUIN, IL 60102

City, State, Zip Code

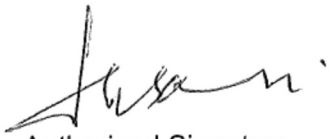
847-223-2424

Telephone Number

847-802-9871

Fax Number

Bid Submitted by:



Authorized Signature

Mohammed Ihsan Qadir

Please Type or Print Name

Illinois License Number

Email address axesstrans@gmail.com

Electronic proposals will be received until 3:00 PM, Monday, March 28, 2022 to bids.purchasing@d300.org

## REFERENCES

**LIST BELOW (3) BUSINESSES OR OTHER ORGANIZATIONS FOR WHICH YOU HAVE PROVIDED COMPARABLE SERVICES PERFORMED FOR SCHOOLS, SCHOOL DISTRICTS OR EDUCATIONAL COOPERATIVES IN THE LAST (5) YEARS.**

Please be sure that contact information for references is current.

**1. ORGANIZATION:** School District # 214.

**ADDRESS:** 2121 S. Goebbert Rd.

**CITY, STATE, and ZIP CODE:** Arlington Heights. IL 60005.

**CONTACT PERSON:** Nicole Hansen.

**TELEPHONE NUMBER:** 847.718.7629. **EMAIL:** nicole.hansen@d214.org.

**DATES OF SERVICE:** **DOLLAR AMOUNT:**

**2. ORGANIZATION:** School District U-46.

**ADDRESS:** 355-E. Chicago St, Elgin. IL 60120.

**CITY, STATE, and ZIP CODE:** Elgin. IL 60120.

**CONTACT PERSON:** Maggie Schroeder.

**TELEPHONE NUMBER:** 847-888-5000 **EMAIL:** maggieschroeder@u-46.org.

**DATES OF SERVICE:** **DOLLAR AMOUNT:**

REFERENCES (CONT.)

**3. ORGANIZATION:** School District 211.

**ADDRESS:** 1750 S. Roselle Rd.

**CITY, STATE, and ZIP CODE:** Palatine. IL 60067

**CONTACT PERSON:** Elizabeth A. Hepko.

**TELEPHONE NUMBER:** 847-755-6627 **EMAIL:** EHepko@d211.org.

**DATES OF SERVICE:** **DOLLAR AMOUNT:**

**OFFEROR'S NAME**

MOHAMMED IHSAN QADIR

**SIGNATURE:** **DATE:** 4/25-2022.

## CERTIFICATE OF BIDDER ELIGIBILITY

720 ILCS 5/33E-11 requires that all contractors bidding for public agencies in the State of Illinois certify that they are not barred from bidding on public contracts for bid rigging or bid rotation.

The following certification must be signed and submitted with bidder's bid Quote. FAILURE TO DO SO MAY RESULT IN DISQUALIFICATION OF THE BIDDER.

Axess Transportation, as part of its bid for the Students Transportation work for Community Unit School District #300, Algonquin, Illinois, of Cook, DeKalb, Kane, and McHenry Counties, Illinois certifies that said contractor is not barred from bidding on the aforementioned contract as a result of a violation of either 720 ILCS 5/33E-3 or 720 ILCS 5/33-E4.

Firm: Axess Transportation

By: _____
(Signature)

Mohammed Ihsan Qadir
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This 26th day of April, 2022

_____
NOTARY PUBLIC

MARISOL ESPINOZA
Official Seal
Notary Public - State of Illinois
My Commission Expires Sep 18, 2024

## CERTIFICATE REGARDING
## SEXUAL HARASSMENT POLICY

Axess Transportation, does hereby certify pursuant to Section 2-105 of the *Illinois Human Rights Act* (775 ILCS 5/2-105) that it has a written sexual harassment policy that includes, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department of Human Rights and Human Rights Commission; (vi) directions on how to contact the Department of Human Rights and Human Rights Commission; and (vii) protection against retaliation.

Firm: Axess Transportation.

By: _____
(Signature)

Mohammed Ihsan Qadir.
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This 26th day of April, 2022

_____
NOTARY PUBLIC

MARISOL ESPINOZA
Official Seal
Notary Public - State of Illinois
My Commission Expires Sep 18, 2024

## CERTIFICATE REGARDING
## EQUAL EMPLOYMENT OPPORTUNITY

Axess Transportation does hereby certify pursuant to Section 2-105 of the *Illinois Human Rights Act* (775 ILCS 5/2-105) that it has a written equal employment opportunity policy that is in compliance with all terms and conditions of the Equal Employment Opportunity provisions of the Illinois Human Rights Act.

Firm: Axess Transportation.

By: _____
(Signature)

MOHAMMED IHSAN QADIR.
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This 26th day of April, 2022

_____
NOTARY PUBLIC

MARISOL ESPINOZA
Official Seal
Notary Public - State of Illinois
My Commission Expires Sep 18, 2024

# NON-COLLUSION AFFIDAVIT

AFFIDAVIT: "I (we) hereby certify and affirm that my (our) Quote was prepared independently for this project and that it contains no fees or amounts other than that for the legitimate execution of this work as specified and that it includes no understanding or agreements in restraint of trade."

The following affidavit must be signed and submitted with bidder's bid Quote. FAILURE TO DO SO MAY RESULT IN DISQUALIFICATION OF THE BIDDER.

Axess Transportation as part of its bid for the Student Transport work for Community Unit School District #300, Algonquin, Illinois certifies that said Contractor is not barred from bidding on the aforementioned contract as a result of a violation of the above Non-Collusion Affidavit.

Firm: Axess Transportation.

By: _____
(Signature)

MOHAMMED IHSAN QADIR.
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This 26th day of April, 2022

_____
NOTARY PUBLIC

MARISOL ESPINOZA
Official Seal
Notary Public - State of Illinois
My Commission Expires Sep 18, 2024

**CERTIFICATE REGARDING**
**COMMUNITY UNIT SCHOOL DISTRICT 300**
**VENDOR/CONTRACTOR CONFLICT OF INTEREST**

Axess Transportation does hereby certify that they have read and fully understand the Vendor/Contractor Conflict of Interest Board Policy as stated below:

Vendor/Contractor Conflict of Interest
Any vendor or contractor doing $5,000 - $25,000 in business with the District within a fiscal year shall not contribute to any political campaign that directly affects the District while doing business for the District or for a period of two years after completion of business with the District. Further, the District will not enter into significant business with a vendor or contractor that has contributed to a political campaign that directly affects the District within two years prior to commencing business. Any vendor or contractor that participates and is awarded a contract through the competitive bidding process is exempt from this policy.

LEGAL REF.: 105 ILCS 5/10-20.19c, 5/10-20.21, 510-22.34c, and 5/19b-1 et seq.
820 ILCS 130/0.01 et seq.

CROSS REF: 2:100 (Board Member Conflict of Interest), 4:70 (Resource Conservation) 4:150 (Facility Management and Building Programs)

ADOPTED: February 10, 2003

Firm: Axess Transportation

By: _____
(Signature)

MOHAMMED IHSAN QADIR
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This 26th day of April, 2022

_____
NOTARY PUBLIC

MARISOL ESPINOZA
Official Seal
Notary Public - State of Illinois
My Commission Expires Sep 18, 2024

## CRIMINAL BACKGROUND INVESTIGATIONS

Contractor hereby represents, warrants, and certifies that no officer or director thereof has any knowledge that any employee thereof has been convicted of committing or attempting to commit "Criminal Code of 1961," 720 ILCS, Sections 5/11-6 (Indecent solicitation of a child), 5/11-9 (Public indecency), 5/11-14 (Prostitution), 5/11-15 (Soliciting for a prostitute), 5/11-15.1 (Soliciting for a juvenile prostitute), 5/11-19 (Pimping), 5/11-19.1 (Juvenile pimping), 5/11-19.2 (Exploitation of a child), 5/11-20 (Obscenity), 5/11-20.1 (Sexual assault), 5/12-14 (Aggravated criminal sexual assault), 5/12-15 (Criminal sexual abuse), and 5/12-16 (Aggravated criminal sexual abuse), and/or those offenses defined in the "Cannabis Control Act," 720 ILCS, 550/1 et seq. (except the "Illinois Controlled Substances Act, " 720 ILCS 570/100 et seq., any of the offenses that would subject a certificated employee to suspension or revocation pursuant to Section 21-23a of the School Code or anyone found to be the perpetrator of sexual or physical abuse of any minor under 18 years of age pursuant to proceedings under Article II of the Juvenile Court Act of 1987 and/or any offense committed or attempted in any other state or against the laws of the United States, which if committed or attempted in this State, would have been punishable as one or more of the foregoing offenses.

Contractor further agrees that it shall not employ any person who has or may have direct, daily contact with the pupils of any school in the district, and for whom a criminal background investigation has not been conducted pursuant hereto, and further represents and agrees that all applicants for any such employment shall furnish with their applications the attached written "Authorization for Criminal Background Information" form authorizing the District to request a criminal background investigation of said applicant pursuant to Section 5/10-21.9 of the School Code of Illinois and to receive criminal history record information pursuant thereto to determine if the applicant has been convicted of committing or attempting to commit any of the criminal or drug offenses enumerated above. Contractor further agrees to submit with said authorization payment for any costs and expenses associated with the criminal background investigation.

Contractor further represents, warrants, and certifies that no applicant for employment with respect to whom the criminal investigation reveals any conviction for committing and/or attempting to commit any of the above enumerated offenses, shall be employed thereby in any position that involves or may involve contact with the students of the school district.

This certification is executed on the date hereinafter indicated by the designated contractor by its duly authorized officer.

By:: MOHAMMED IHSAN QADIR.

Its: President.

Dated: 4/25/2022

**Please submit one form for each driver.**

**AUTHORIZATION FOR CRIMINAL BACKGROUND INVESTIGATION**

The undersigned hereby authorizes the Board of Education of Community Unit School District 300, Carpentersville, Illinois to request a criminal background investigation from the Illinois State Police, pursuant to Section 5/10-21.9 of the School Code of Illinois, 105 ILCS 5/10-21.9 and to receive criminal history record information pursuant thereto.

FAYYAZ QADIR

(Printed or Typed Name of Applicant Employee)

Signature of Applicant or Employee

Date: 4/25-2022

COMUNITY UNIT SCHOOL DISTRICT 300
PURCHASING DEPARTMENT
2605 Bunker Hill Drive
Algonquin, IL 60102
847-551-8300
Fax: 847-551-8463

| VENDOR APPLICATION FORM (SUBJECT TO LOCAL LAWS) | APPLICATION DATE |
|---|---|
| Fill in all spaces. Insert "NA" in blocks not applicable. Type all entries | REVISION DATE |

DATE: _____

| COMPANY | HOW LONG IN PRESENT BUSINESS? |
|---|---|
| Axess Transportation. | 4-Years. |

| ADDRESS | CITY | STATE | ZIP |
|---|---|---|---|
| 235. Lake Dr. South. | Algonquin | IL | 60102. |

| CONTACT PERSON/REPRESENTATIVE | FAX NUMBER | PHONE AND EXTENSION |
|---|---|---|
| Mohammed Ihsan Qadir. | (847-802-9871. | (847-223-2424. |

**TYPE OF ORGANIZATION (Check Applicable)**

☐ INDIVIDUAL ☐ PARTNERSHIP ☒ CORPORATION

IF INCORPORATED INDICATE IN WHICH STATE: ILLINOIS.

**YEARS ESTABLISHED:** 4.

DO YOU ACCEPT PURCHASE ORDERS? YES ☐ NO ☐

DO YOU ACCEPT CREDIT CARDS? YES ☐ NO ☐

**CATEGORY** (Check below the category which applies to the applicant)

☐ (A) MANUFACTURER OR PRODUCER ☐ (C) RETAILER ☐ (E) DISTRIBUTOR

☐ (B) WHOLESALER ☐ (D) MANUFACTURER'S AGENT ☒ (F) SERVICE ESTABLISHMENT

**NAMES OF OFFICERS, MEMBERS OR OWNERS OF CONCERN, PARTNERSHIP, ETC.**

(A) PRESIDENT Mohammed Ihsan Qadir (B) VICE PRESIDENT

(C) SECRETARY (D) TREASURER

(E) OWNERS, PARTNERS, OR STOCKHOLDERS Mohammed Ihsan Qadir, Leona Mowery.

**TAXPAYER'S I.D. NO.**

FEIN 83-1452472

or

S.S. No. _____

**INSURANCE INFORMATION** (Check Applicable)

LIABILITY INSURANCE: $2,000,000 ☒ $2,500,000 ☐ $5,000,000 ☐ OTHER ☐

Workers' Compensation : State Minimum ☐ Greater than Minimum ☐

Required that CUSD be named as an Additional Insured ☒ INSURANCE CO. First Chicago

**BONDING INFORMATION** (Check each area in which you have been bonded and the latest date of bonding)

Perf. Bond ____/____ (Mo. Year) ☐ Payment Bond (Labor and Materials) ____/____ (Mo. Year) ☐ Builder's Risk ____/____ (Mo. Year) ☐

**PERSONS AUTHORIZED TO SIGN QUOTES, PROPOSALS, BIDS AND CONTRACTS:**

| NAME | OFFICIAL CAPACITY |
|---|---|
| Mohammed Ihsan Qadir | President. |
| | |
| | |

| Average number of employees (including affiliates) for four preceding calendar quarters. | Average annual sales for preceding three fiscal years: | Floor Space (Square Feet) | |
|---|---|---|---|
| | | Manufacturing | Warehouse |
| 70 | 3 million | | |

MINORITY/WOMEN BUSINESS ENTERPRISE
(Check One) See Definitions Below

☐ MBE ☐ MBE/WBE ☐ WBE ☐ PBE

FOR USE BY CONTRACT COMPLIANCE ONLY:
BY:_____
DATE_____ ☐ C ☐ NC

MINORITY GROUP MEMBERSHIP (Check One) See Definitions Below

NOTE: DO NOT COMPLETE THIS SECTION UNLESS YOU HAVE CHECKED ONE OF THE BOXES IN THE MINORITY/WOMEN BUSINESS ENTERPRISE SECTION ABOVE.

☐ AFRICAN AMERICAN OR BLACK ☐ HISPANIC AMERICAN ☐ NATIVE AMERICAN ☐ ASIAN-PACIFIC AMERICAN

CERTIFICATION DATE ISSUED: _____ EXPIRATION: _____

MINORITY AND WOMEN OWNED BUSINESS ENTERPRISE DEFINITIONS

**MINORITY BUSINESS ENTERPRISE ("MBE")** means a certified participating business at least 51 percent (51%) of which is owned and controlled by one or more members or one or more minority groups, or in the case of a publicly held corporation, 51 percent (51%) of the stock is owned by one or more members of one or more minority groups and whose daily business operations are controlled by one or more such individuals.

**WOMEN'S BUSINESS ENTERPRISE ("WBE")** means a certified participating business at least 51 percent (51%) of which is owned by one or more women, or in the case of a publicly held corporation, 51 percent (51%) of the stock of which is owned by one or more women and whose daily operations are controlled by one or more such individuals. Determination of whether a business is at least 51 percent (51%) owned by a woman or women shall be made without regard to community property laws.

**BUSINESS OWNED AND OPERATED BY A PERSON WITH A DISABILITY ("PBE")** means a business concern of which at least 51 percent (51%) is owned by one or more persons with a disability, or in the case of the corporation, one in which at least 51 per centum of the stock is owned by one or more persons with a disability or by a not for profit agency for the disabled organized pursuant to Section 501 of the Internal Revenue Code 1954; and the management and daily business operations of which are controlled by one or more of the persons with a disability who own it.

**MINORITY GROUP MEMBER** is an individual who is one of the following:
**AFRICAN AMERICAN** OR BLACK (persons with origins in any of the Black racial groups of Africa):
**HISPANIC AMERICAN** (persons of Spanish culture with origins in Puerto Rico, Mexico, Cuba, South or Central America, Spain, Portugal or the Caribbean Islands regardless of race).
**NATIVE AMERICAN** (American Indian)
**ASIAN-PACIFIC AMERICAN** (persons with origins from Japan, China, the Philippines, Vietnam, Korea, Samoa, Guam, the U.S. Trust Territories of the Pacific, Northern Marianas, Laos, Cambodia, Taiwan, or the Indian subcontinent).

IF YOU HAVE EVER DONE BUSINESS WITH THE SCHOOL DISTRICT UNDER ANOTHER NAME, PLEASE INDICATE NAME OR NAMES.

Give names, complete addresses, buyer's names and phone numbers of four of your customers. (Please include Federal, State or City Governments).

| ORGANIZATION | ADDRESS, STATE, ZIP | BUYER | PHONE NUMBER |
|---|---|---|---|
| 1. Township High School District 214 | | Nicole Hansen. | 847-718-7629 |
| 2. ARLINGTON HEIGHTS SCHOOL DISTRICT 25 | | LAURA COMASTRO | 847-458-4888 |
| 3. COMMUNITY CONSOLIDATED SCHOOL DISTRICT 15 | | THOMAS BRAMLEY | 847-963-3000 |
| 4. SCHOOL DISTRICT U-46 | | MAGGIE SCHROEDER | 847-888-5000 |

Bank References

| NAME OF BANK | ADDRESS, STATE, ZIP | CONTACT PERSON | PHONE NUMBER |
|---|---|---|---|
| CHASE BANK | 190 W NORTHWEST HIGHWAY, PALATINE, IL 60067 | | 847-963-6721 |

I certify that the information supplied herein (including all pages attached) is correct and that neither the applicant nor any person (or concern) in any connection with the applicant as a principal or officer, so far as is known, is not debarred or otherwise declared ineligible by any public agency from furnishing materials, supplies or services to any agency thereof.

Ihsan

**SIGNATURE OF PERSON AUTHORIZED TO SIGN THIS APPLICATION**

MOHAMMED IHSAN QADIR, PRESIDENT

**NAME AND TITLE OF PERSON SIGNING (Please type or print)**

PERSONS OR BUSINESSES INTERESTED IN BEING ADDED TO THE BIDDER'S LIST MUST FILE THIS APPLICATION WITH THE PURCHASING DEPARTMENT.

AFTER PLACEMENT ON THE BIDDERS' LIST, A VENDOR'S FAILURE TO RESPOND TO INVITATIONS FOR BIDS WILL BE UNDERSTOOD BY THE SCHOOL DISTRICT TO INDICATE LACK OF INTEREST AND SHALL RESULT IN THE REMOVAL OF THE VENDOR'S NAME FROM THE BIDDERS' LIST FOR THE ITEMS CONCERNED.

NOTE: ANY CHANGES TO INFORMATION SUBMITTED (ADDRESSES, AUTHORIZED PERSONNEL, ETC.,) WILL REQUIRE A REVISED COPY OF THIS FORM. ADDITIONAL FORMS MAY BE OBTAINED BY CONTACTING THE PURCHASING DEPARTMENT AT THE ADDRESS SHOWN ON THE FRONT OF THIS FORM.

**USE BY COMMUNITY UNIT SCHOOL DISTRICT 300 ONLY**

| VENDOR I.D. NUMBER | APPROVED BY | DATE | W9 | COMM LIST |
|---|---|---|---|---|
| | | | | |

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

# Request for Taxpayer Identification Number and Certification

▶ Go to *www.irs.gov/FormW9* for instructions and the latest information.

**Give Form to the requester. Do not send to the IRS.**

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
AXESS TRANSPORTATION

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☑ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

**Note:** Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

*(Applies to accounts maintained outside the U.S.)*

5 Address (number, street, and apt. or suite no.) See instructions.
235 LAKE DR SOUTH

Requester's name and address (optional)

6 City, state, and ZIP code
ALGONQUIN, IL 60102

7 List account number(s) here (optional)

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

**Social security number**
___ - ___ - ____

or

**Employer identification number**
8 3 - 1 4 5 2 4 7 2

## Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

**Sign Here** Signature of U.S. person ▶ [signature] Date ▶ 3/31-2022.

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See* What is backup withholding, *later.*

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 4/11/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | |
|---|---|
| PRODUCER<br>Insure Direct<br>834 E. Rand Rd. Suite 12<br>Mount Prospect, IL 60056 | CONTACT NAME:<br>PHONE (A/C, No, Ext): (847) 632-1830 FAX (A/C, No): (847) 632-1842<br>E-MAIL ADDRESS: insuredirectltd@gmail.com |
| INSURED JPJ LEASING INC<br>DRIVER: WAHID<br>235 LAKE DRIVE SOUTH<br>ALGONQUIN, IL 60102 | INSURER(S) AFFORDING COVERAGE — NAIC #<br>INSURER A: FIRST CHICAGO INSURANCE<br>INSURER B: SCOTTSDALE INSURANCE COMPANY<br>INSURER C:<br>INSURER D:<br>INSURER E:<br>INSURER F: |

**COVERAGES** **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| SR TR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS | |
|---|---|---|---|---|---|---|---|---|
| | COMMERCIAL GENERAL LIABILITY | | | | | | EACH OCCURRENCE | $ 1,000,000 |
| | ☐ CLAIMS-MADE ☒ OCCUR | | | CPS7518178 | 2/4/2022 | 2/4/2023 | DAMAGE TO RENTED PREMISES (Ea occurrence) | $ 100,000 |
| | | | | | | | MED EXP (Any one person) | $ 5,000 |
| | | | | | | | PERSONAL & ADV INJURY | $ 1,000,000 |
| | GEN'L AGGREGATE LIMIT APPLIES PER: | | | | | | GENERAL AGGREGATE | $ 2,000,000 |
| | ☐ POLICY ☐ PRO-JECT ☐ LOC | | | | | | PRODUCTS - COMP/OP AGG | $ 1,000,000 |
| | OTHER: | | | | | | | $ |
| | AUTOMOBILE LIABILITY | | | | | | COMBINED SINGLE LIMIT (Ea accident) | $ 2,000,000 |
| | ☐ ANY AUTO | | | | | | BODILY INJURY (Per person) | $ |
| | ☐ OWNED AUTOS ONLY ☒ SCHEDULED AUTOS | | | LVA300038 | 8/17/2021 | 8/17/2022 | BODILY INJURY (Per accident) | $ |
| | ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY | | | | | | PROPERTY DAMAGE (Per accident) | $ |
| | | | | | | | | $ |
| | ☐ UMBRELLA LIAB ☐ OCCUR | | | | | | EACH OCCURRENCE | $ |
| | ☐ EXCESS LIAB ☐ CLAIMS-MADE | | | | | | AGGREGATE | $ |
| | ☐ DED ☐ RETENTION $ | | | | | | | $ |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N | | | | | | ☐ PER STATUTE ☐ OTH-ER | |
| | ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ N/A (Mandatory in NH) | | | | | | E.L. EACH ACCIDENT | $ |
| | If yes, describe under DESCRIPTION OF OPERATIONS below | | | | | | E.L. DISEASE - EA EMPLOYEE | $ |
| | | | | | | | E.L. DISEASE - POLICY LIMIT | $ |
| | UNINSURED MOTORIST | | | LVA300038 | 8/17/2021 | 8/17/2022 | | 25/50 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

2014 TOYOTA PRIUS JTDKN3DU7E0383788
2015 DODGE CARAVAN 2C4RDGBG0FR713655
2015 DODGE CARAVAN 2C4RDGBGXFR750440
2008 CHRYSLER TOWN & COUNTRY 2A8HR54PX8R768592
2010 TOYOTA PRIUS JTDKN3DUXA0036014
2011 TOYOTA PRIUS JTDKN3DU7B0250640

| CERTIFICATE HOLDER | CANCELLATION |
|---|---|
| COMMUNITY UNIT SCHOOL DISTRICT 300<br>2550 HARNISH DR<br>ALGONQUIN, IL 60102 | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.<br>AUTHORIZED REPRESENTATIVE |

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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 4/11/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Insure Direct
834 E. Rand Rd. Suite 12
Mount Prospect, IL 60056

CONTACT NAME:
PHONE (A/C, No, Ext): (847) 632-1830 FAX (A/C, No): (847) 632-1842
E-MAIL ADDRESS: insuredirectltd@gmail.com

| INSURER(S) AFFORDING COVERAGE | NAIC # |
|---|---|
| INSURER A: FIRST CHICAGO INSURANCE | |
| INSURER B: SCOTTSDALE INSURANCE COMPANY | |
| INSURER C: | |
| INSURER D: | |
| INSURER E: | |
| INSURER F: | |

INSURED JPJ LEASING INC
235 LAKE DRIVE SOUTH
ALGONQUIN, IL 60102

**OVERAGES** **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| SR TR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS | |
|---|---|---|---|---|---|---|---|---|
| | COMMERCIAL GENERAL LIABILITY | | | | | | | |
| | CLAIMS-MADE [X] OCCUR | | | CPS7518178 | 2/4/2022 | 2/4/2023 | EACH OCCURRENCE | $ 1,000,000 |
| | | | | | | | DAMAGE TO RENTED PREMISES (Ea occurrence) | $ 100,000 |
| | | | | | | | MED EXP (Any one person) | $ 5,000 |
| | | | | | | | PERSONAL & ADV INJURY | $ 1,000,000 |
| | GEN'L AGGREGATE LIMIT APPLIES PER: | | | | | | GENERAL AGGREGATE | $ 2,000,000 |
| | POLICY [ ] PRO-JECT [ ] LOC | | | | | | PRODUCTS - COMP/OP AGG | $ 1,000,000 |
| | OTHER: | | | | | | | $ |
| | AUTOMOBILE LIABILITY | | | | | | COMBINED SINGLE LIMIT (Ea accident) | $ 2,000,000 |
| | ANY AUTO | | | | | | BODILY INJURY (Per person) | $ |
| | OWNED AUTOS ONLY [X] SCHEDULED AUTOS | | | LVA300038 | 8/17/2021 | 8/17/2022 | BODILY INJURY (Per accident) | $ |
| | HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY | | | | | | PROPERTY DAMAGE (Per accident) | $ |
| | | | | | | | | $ |
| | UMBRELLA LIAB [ ] OCCUR | | | | | | EACH OCCURRENCE | $ |
| | EXCESS LIAB [ ] CLAIMS-MADE | | | | | | AGGREGATE | $ |
| | DED [ ] RETENTION $ | | | | | | | $ |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N | | | | | | PER STATUTE [ ] OTH-ER | |
| | ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] (Mandatory in NH) | N/A | | | | | E.L. EACH ACCIDENT | $ |
| | If yes, describe under DESCRIPTION OF OPERATIONS below | | | | | | E.L. DISEASE - EA EMPLOYEE | $ |
| | | | | | | | E.L. DISEASE - POLICY LIMIT | $ |
| | UNINSURED MOTORIST | | | LVA300038 | 8/17/2021 | 8/17/2022 | | 25/50 |

ESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

014 TOYOTA PRIUS JTDKN3DU7E0383788
015 DODGE CARAVAN 2C4RDGBG0FR713655
015 DODGE CARAVAN 2C4RDGBGXFR750440
008 CHRYSLER TOWN & COUNTRY 2A8HR54PX8R768592
010 TOYOTA PRIUS JTDKN3DUXA0036014
011 TOYOTA PRIUS JTDKN3DU7B0250640

**ERTIFICATE HOLDER**
COMMUNITY UNIT SCHOOL DISTRICT 300
2550 HARNISH DR
ALGONQUIN, IL 60102

**CANCELLATION**
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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DISTRICT 300

**Community Unit School District 300**
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
**Diane C. White, Director of Purchasing**
PHONE: 847-551-8460 · FAX 847-551-8463

April 5, 2023

Ms. Megan Carey, Chief Development Officer
EverDriven Technologies, LLC f/k/a ALC Schools, LLC
1211 Puerta Del Sol, Suite 200
San Clemente, CA 92673

Via Email: alc@alcschools.com

Contract Renewal: Alternative Student Transportation Services

Dear Ms. Carey,

District 300 would like to extend the current contract with EverDriven Technologies as agreed upon on June 6, 2022. A copy of this agreement has been included with this letter. This renewal would contract period would run from July 1, 2023 to June 30, 2024 with the following rates:

| Trip Items | Fees |
|---|---|
| Trip Fee (includes first 12 miles) | $90.00 |
| Per Mile Fee (after the first 12 miles) | $2.50 |
| **Additional Fees (as needed/requested):** | |
| Wheelchair Fee (per student) | $25.00 |
| Car Seat/Safety Vest Fee (per student) | $5.00 |
| Wait Time Fee (per hour, billed in 15 min. increments) | $60.00 |
| Monitor Fee (per hour, 2-hour minimum) | $25.00 |
| No Show or Late Cancel | Full Price of Trip |

Additionally, District 300 requires your Certificate of Insurance naming the District, the Board of Education and its members individually, and its employees and agents as additional named insured. The certificate must meet the requirements of paragraph 7 of the original documents included in this packet.

If your firm agrees to the contract pricing above and provides the necessary insurance certifications, District 300 will recommend this contract to the Board of Education for review on Tuesday, May 9, 2023 and award on Tuesday, May 23, 2023. Please return the completed packet by Tuesday, April 18, 2023.

Sincerely,

Diane P. White

Diane White, Director of Purchasing

Megan Carey

029E3B861EE2518CD8F8219824C9A2BB contractworks.

EverDriven Technologies, LLC Authorized Signature

**2023-04-10**

Date

**Community Unit School District 300**
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
**Diane C. White, Director of Purchasing**
PHONE: 847-551-8460 · FAX 847-551-8463

June 2, 2022

Ms. Megan Carey, Chief Development Officer
EverDriven Technologies, LLC f/k/a ALC Schools, LLC
1211 Puerta Del Sol, Suite 200
San Clemente, CA 92673

Via Email: alc@alcschools.com

Contract Renewal: Alternative Student Transportation Services

Dear Ms. Carey,

Congratulations! District 300 has awarded Student Taxi Transportation Services to EverDriven Technologies, LLC f/k/a ALC Schools, LLC. This award is for the contract period of July 1, 2022 to June 30, 2023 with the following rates:

| Trip Items | Fees |
|---|---|
| Trip Fee (includes first 12 miles) | $90.00 |
| Per Mile Fee (after the first 12 miles) | $2.50 |
| **Additional Fees (as needed/requested):** | |
| Wheelchair Fee (per student) | $25.00 |
| Car Seat/Safety Vest Fee (per student) | $5.00 |
| Wait Time Fee (per hour, billed in 15 min. increments) | $60.00 |
| Monitor Fee (per hour, 2-hour minimum) | $25.00 |
| No Show or Late Cancel | Full Price of Trip |

***This signed letter along with the attached documents – original Bid specifications and your final response combined serve as the contract for this project.***

A service agreement purchase order will be. Please sign this letter via ContractWorks.

Please submit the following to that address below by June 7, 2022:

- Your Certificate of Insurance naming the District, the Board of Education and its members individually, and its employees and agents as additional named insured.

Diane C. White, Director of Purchasing
Community Unit School District 300
2605 Bunker Hill Drive
Algonquin, IL 60102

This Agreement is entered into as of May 24, 2022.

Diane C. White

8375D43E716D90C09E2DBCBD5C76FBD7 contractworks. **2022-06-09**

OWNER *(Signature)*

Diane C. White, Director of Purchasing

Megan Carey

F63DC9BE34FE2D04FD4A85AC645834E8 contractworks. **2022-06-09**

CONTRACTOR *(Signature)*

**Megan Carey** **Chief Development officer**

*(Printed name and title)*

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Diane C. White

Diane C. White, Director of Purchasing

**From:** Chelsea Rivera
**To:** Chelsea Rivera
**Subject:** ALC Schools is now, EverDriven!
**Date:** Tuesday, May 31, 2022 2:14:21 PM

---

**Chelsea Rivera**
*Contracts Manager*
**ALC Schools** | 877.225.7750 x9 x336 | www.**ALCSchools**.com
***Student Transportation Solutions***

---------- Forwarded message ---------
From: **EverDriven** <everdriven@everdriven.com>
Date: Tue, May 31, 2022 at 8:04 AM
Subject: ALC Schools is now, EverDriven!



For over a decade, ALC Schools has provided safe, reliable, and consistent alternative transportation for our nation's most vulnerable students.

***Drive isn't just the service we provide, it's who we are, and we wanted our brand to reflect that.***

## We're excited to announce that ALC Schools is now EverDriven!

Our mission is to provide equal opportunities, mobility and peace of mind to the most vulnerable in our communities. We look forward to continue evolving in areas such as technology, products, and service.

Effective tomorrow, any email communication will come from EverDriven and next fall your students will be dropped off and picked up by EverDriven's authorized transportation providers.

We remain committed to serving you, your students, and their parents/guardians with the best alternative transportation to and from school in the country.

Every Trip. Every Day.



If you have any questions, please reach out to us at **questions@everdriven.com**.

EverDriven, 5680 Greenwood Plaza Blvd., Suite 550S, Greenwood Village, Colorado 80111, United States, 877.225.7750

Unsubscribe Manage preferences

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

# Request for Taxpayer Identification Number and Certification

▶ **Go to *www.irs.gov/FormW9* for instructions and the latest information.**

**Give Form to the requester. Do not send to the IRS.**

Print or type. See Specific Instructions on page 3.

**1** Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

ALTERNATIVE LOGISTICS TECHNOLOGIES HOLDINGS, INC

**2** Business name/disregarded entity name, if different from above

EVERDRIVEN TECHNOLOGIES, LLC f/k/a ALC SCHOOLS, LLC

**3** Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☑ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

**Note:** Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ▶

**4** Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

*(Applies to accounts maintained outside the U.S.)*

**5** Address (number, street, and apt. or suite no.) See instructions.

912 W 1600 S Suite B-104

Requester's name and address (optional)

**6** City, state, and ZIP code

St George, UT 84 770

**7** List account number(s) here (optional)

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN,* later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

**Social security number**

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| | | | – | | | – | | | | |

**or**

**Employer identification number**

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 8 | 4 | – | 4 | 6 | 3 | 8 | 5 | 6 | 1 |

## Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

**Sign Here** Signature of U.S. person ▶ [signature] Date ▶ 5/31/2022

# General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9.*

## Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See* What is backup withholding, *later.*

**COMMUNITY UNIT SCHOOL DISTRICT NO. 300**
**BOARD of EDUCATION MEMO**

**DATE:** **May 10, 2022**

**TO:** Susan Harkin, Superintendent
Board of Education

**FROM:** Deborah Mason
Director of Transportation

| | |
|---|---|
| **Presented at the following Board Meetings** | |
| **Construction/Facility** | |
| **Finance** | 05/10/2022 |
| **Policy/Legislative** | |
| **School Utilization** | |
| **BOE 1st Reading** | 05/10/2022 |
| **BOE 2nd Reading** | 05/24/2022 |

**SUBJECT:** **Approval of Alternate Transportation Companies Contracts**

**Background**

The District has partnered with Alternate Transportation companies since 2007 to assist us with our transportation needs. With the current employee shortage that we are navigating, having additional transportation partners committed to safe student transportation is a necessity. We have a large number of McKinney/Vento students and students attending multiple out-of-district schools to meet their needs. Without the partnership of these companies, it would be impossible for us to meet all of the unique needs of our student population.

Each driver, with all companies, holds a valid School Bus Permit and is subject to fingerprinting and background check and the yearly refresher course as required by the state of IL. These are the exact requirements of a School Bus Driver, except an Alternate Transportation Driver is not required to have a CDL endorsement.

The quotes from each company, ALC, American Taxi, Axess Transportation, and School Bells, are included in the packet for their services.

**Administrative Recommendation**

The administration recommends approval of the contract.

**COMMUNITY UNIT SCHOOL DISTRICT 300**
**Student Taxi Transportation Services**
**Thursday, April 21, 2022 4:30 PM**

| Vendor | American Taxi Dispatch Inc.<br>Mount Prospect, IL | Axess Transportation<br>Algonquin, IL | Schoolbells Transportation LTD<br>Huntley, IL | ALC<br>Schaumburg, IL |
|---|---|---|---|---|
| Base Route Charge | Rate | Rate | Rate | Rate |
| Base Rate | $2.40/mile | $2.80 /mile | $2.75/mile | $90.00 |
| Unleaded Fuel Price Range | Rate added to Base Rate | Rate added to Base Rate | Rate added to Base Rate | Rate added to Base Rate |
| $2.50 to $3.50 per gallon | $0.10/mile | $0.00/mile | $0.00/mile | $0.00/mile |
| $3.51 to $4.50 per gallon | $0.20/mile | $0.05/mile | $0.25/mile | $0.00/mile |
| $4.51 to $5.50 per gallon | $0.25/mile | $0.10/mile | $0.50/mile | $0.00/mile |
| $5.51 to $6.50 per gallon | $0.25/mile | $0.15/mile | $1.00/mile | $0.00/mile |
| $6.51 to $7.50 per gallon | $0.30/mile | $0.20/mile | $2.00 /mile | $0.00/mile |
| $7.51 to $8.50 per gallon | $0.35/mile | $0.70/mile | $3.00/mile | $0.00/mile |
| $8.51 to $9.50 per gallon | $0.40/mile | $1.20 /mile | $3.00/mile | $0.00/mile |
| $9.51 to $10.50 per gallon | $0.45/mile | $1.70 /mile | $5.00/mile | $0.00/mile |
| Miscellaneous Charges | Rate | Rate | Rate | Rate |
| After Hours Charge – After 5:00 PM | $ 0.10 /mile | $2.80 /mile | $3.00/mile | |
| Stop Charges | See Comments Below | $4.00/stop | $10.00/stop | $60.00/hr billed in 15 min increments |
| Minimum Trip Charge | $13.75/trip | $18.00/trip | $20.00/trip | $90.00 |
| Mile Minimum Charge | $2.40/trip | See Comments Below* | No bid | See Comments Below* |
| No Load Charge | $10.00/trip | See Comments Below** | Full Rate | Full Price of Trip |
| | 30 minutes add $12.50 31-45 | *The minimum charge trip shall cover up till<br><br>**Up until $ 40.00 the no load price shall commensurate with the price of the ride. In the event ride is more than $40.00 the no load price shall be $40 + 50% of the additional dollar amount over $40.00 | | *The minimum charge trip shall cover up till 12<br><br>Wheelchair fee of $25.00 per student<br>Car Seat/Safety Vest fee of $5.00 per student<br>Monitor fee of $25.00/hr with a 2 hr min |

**Recommendation:**

Award Student Taxi Transportation Services to all three vendors:
ALC, Schaumburg, IL
American Taxi Dispatch Inc., Mount Prospect, IL
Axess Transportation, Algonquin, IL
Schoolbells Transportation Ltd., Huntley, IL

**Community Unit School District 300**
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
**Diane C. White, Director of Purchasing**
PHONE: 847-551-8460 ·847-551-8463

May 3, 2022

Ms. Megan Carey, Chief Development Officer
ALC Schools, LLC.
1211 Puerta Del Sol, Suite 200
San Clemente, CA 92673

Via Email: alc@alcschools.com

Contract Renewal: Alternative Student Transportation Services

Dear Ms. Carey,

On June 22, 2021, the Board of Education originally approved a contract for Alternative Student Transportation Services with ALC School, LLC. The contract via the OMNIA Partners cooperative is attached. District 300 would like to renew our existing contract with the attached proposed addendum. The renewal term would be July 1, 2022 – June 30, 2023.

If your firm agrees to the pricing as shown plus the cost to service Big Timber Elementary School, the administration will recommend your contract extension to the Board of Education for review by the finance committee on Tuesday, May 10, 2022 and award by the board on Tuesday, May 24, 2022.

District 300 kindly requests your return of acceptance by Thursday, May 5, 2022. If you have any questions, please call 847-551-8460.

Sincerely,

Diane C. White
8375D43E716D90C09E2DBCBD5C76FBD7 contractworks **2022-05-03**
Diane C White, Director of Purchasing

Acceptance:

Megan Carey
029E3B861EE2518CD8F8219824C9A2BB contractworks **2022-05-04**
Service Provider

**Megan Carey** **Chief Development Officer**

**Community Unit School District 300**
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
**Diane C. White, Director of Purchasing**
**PHONE: 847-551-8460 • FAX: 847-551-8463**

June 23, 2021

Ms. Megan Carey, Chief Development Officer
ALC Schools, LLC.
1211 Puerta Del Sol, Suite 200
San Clemente, CA 92673

Via Email: alc@alcschools.com

RE: Alternative Student Transportation Services

Dear Ms. Carey,

Congratulations! At the June 22, 2021 regular meeting, District 300 awarded the contract extension for Alternate Transportation Service to ALC Schools, LLC.! The original contract began April 21, 2021 and terminates June 30, 2021. The extension will run from July 1, 2021 – June 30, 2022. This award is for the contract pricing via an agreement with the OMNIA Partners cooperative. The value of this contract annually is estimated at $250,000.00.

***This signed letter along with the attached documents – original Bid specifications, addenda, and your final response combined serve as the contract for this project.***

Please sign this letter via Contract Works by June 29, 2021.

A service order will be issued in accordance with the terms of this contract. Please provide a Certificate of Insurance naming Community Unit School District 300 and its members individually, and its employees and agents as additional named insureds with limits as defined in the original contract.

This Agreement is entered into as of June 23, 2021.

Diane White
8375D43E716D90C09E2DBCBD5C76FBD7 contractworks. **06/30/2021**
OWNER *(Signature)*

Diane C. White, Director of Purchasing

Megan Carey
F63DC9BE34FE2D04FD4A85AC645834E8 contractworks. **06/30/2021**
CONTRACTOR *(Signature)*

**Megan Carey** **Chief Development Officer**
*(Printed name and title)*

Please return your signed copy to Diane C. White – diane.white@d300.org
If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Diane C. White

Diane C. White, Director of Purchasing

**COMMUNITY UNIT SCHOOL DISTRICT NO. 300**
**BOARD of EDUCATION MEMO**

| | |
|---|---|
| **DATE:** | **June 8, 2021** |
| **TO:** | Fred Heid, Superintendent<br>Board of Education |
| **FROM:** | Deb Mason<br>Director of Transportation |
| **SUBJECT:** | **Alternate Transportation Service** |

| **Presented at the following Board Meetings** | |
|---|---|
| **Construction/Facility** | |
| **Finance** | 06/08/21 |
| **Policy/Legislative** | |
| **School Utilization** | |
| **BOE 1st Reading** | 06/08/2021 |
| **BOE 2nd Reading** | 06/22/2021 |

**Background**

We have been utilizing alternate transportation services beginning in July 2007. The impacts of COVID have left us, and surrounding districts, with a shortage of drivers, an increase in McKinney/Vento students, and having to broaden the search for out-of-district facility placement for our students with special needs. The totality of this impact requires us to secure additional transportation solutions, which results in the use of multiple alternate transportation resources. Being a district that is located in the far northwest suburbs, there are limited resources and drivers to provide specialized transportation. District 300, and the surrounding districts, are utilizing the same alternate transportation companies which is reducing their driver availability to our district.

Beginning in the month of April, we used ALC on a limited trial basis to evaluate the quality of services provided. We feel confident in recommending the use of their services for our students. ALC is an alternate transportation solutions company that has branched into our area and provides alternate student transportation services. They offer a very transparent process with GPS tracking on all of their vehicles, a designated email and phone number specifically for our district, and provide bus monitors as well as required transportation equipment when required.

Pricing has been vetted by comparison of the current contract of vendors for alternate transportation. ALC does have an agreement with OMNIA Partners, a national purchasing cooperative, Contract R190401. We are purchasing our services from ALC through this agreement.

**Administrative Recommendation**

The Administration recommends the approval of a 1 year extension with ALC.

**COMMUNITY UNIT SCHOOL DISTRICT 300**
**REQUEST FOR PROPOSAL - Professional Services - Taxi Services for Students**
**THURSDAY, AUGUST 29, 2019, 4:30PM - Electronic Submission**

**Contract extension awarded at the July 14, 2020 Meeting**

Cost Comparision to existing awarded contract - to add an additional alternative for transportation - Pricing per the national purchasing cooperative Omnia

| COMPANY | Cost Per Mile Radius I | Cost Per Mile Radius II | No Load Fee | BASE TRIP FEE | BUS MONITOR FEE | SPED ACCOMMODATIONS | RIDESHARE OPTIONS | ADD'L SAFETY ENHANCEMENTS | Required Certifications | Vendor App & W-9 | COI | References | Comments |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **American Taxi** | $2.40 | $2.40 | $10.00 | N/A | DOES NOT PROVIDE | DOES NOT PROVIDE | NONE | GPS | Y | Y | Y | Y | |
| **Axess Transportation** | $2.60 | $2.60 | $16.00 | N/A | $25/HR | 1 SPED ACCOMMODATION VEHICLE | NONE | N/A | Y | Y | Y | Y | |
| **ALC** | $2.50 | $2.50 | FULL PRICE OF TRIP | $65 UP TO FIRST 12 MILES OF TRIP | $25/HR | PROVIDES ALL NECESSARY SPED EQUIP AND VEHICLE ACCOMMODATIONS | HAS THE ABILITY FOR RIDESHARE WITH NEIGHBORING DISTRICTS | GPS, DEDICATED WEBSITE WITH INDIVIDUAL STUDENT SCHEDULES, DEDICATED PHONE NUMBER AND EMAIL, COMMUNICATE VEHICLE INFORMATION THROUGH APP, INFORM PARENTS OF SUB DRIVERS AND VEHICLE INFORMATION | Y | Y | Y | Y | |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |

**Administration Recommends**

**American Taxi, Mt Prospect, IL - award contract pricing for student transportation for Radius I, for an estimated contract amount of $273,664.00 based on actual spend for FY19**

**Axess Transportation, Algonquin, IL - award contract pricing for student transportation for Radius II for an estimated contract amount of $258,715.00 based on actual spend for FY19.**

**ALC Student Transportation Solutions, Schaumburg, IL - award contract pricing for student transportation for overlap of Radius I and II for an estimated contract amount of $250,000.00**

# AGREEMENT FOR THE PROVISION OF ALTERNATIVE TRANSPORTATION SOLUTIONS

THIS AGREEMENT ("Agreement") is entered into as of April 21, 2021 between ALC Schools, LLC. ("Contractor") and Community Unit School District 300 (the "District"), with the following facts:

A. Certain student(s) of the District require transportation to and from school and/or other transportation services as requested by the District.

B. Contractor will coordinate such transportation services. The District will reimburse Contractor for the provision of these services in accordance with the terms and provisions of this Agreement.

NOW THEREFORE, for a valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

**1. Contractor Services**

District may request, from time to time, that Contractor coordinate transportation services, which Contractor may agree to coordinate. To the extent accepted by Contractor, Contractor agrees to coordinate such transportation services and District agrees to pay Contractor in accordance with the provisions of this Agreement. Contractor's coordination of such transportation services pursuant to this Agreement are sometimes referred to herein as the "Services."

In operating under this Agreement, the District will purchase services from the Contractor through the Contractor's agreement with **OMNIA Partners (formerly National IPA), Contract No. R190401**, the provisions of which, while not attached hereto, are nonetheless incorporated herein by this reference, and in accordance with the pricing set forth in Attachment 1 of this Agreement, which is attached hereto and incorporated herein by this reference.

**2. Term**

The initial term of this Agreement shall commence on April 21, 2021 and end on June 30, 2021. Either party can terminate with or without cause at any time with thirty (30) days prior written notice. At the end of the initial term, this Agreement may be renewed for successive twelve (12) month periods (each a "Renewal Term") on the same terms and conditions.

**3. Fees for Service**

Contractor shall be paid the agreed sum based on fees outlined on Attachment 1, which is attached hereto and incorporated herein by this reference. Contractor shall invoice the District for the provision of the Services on a monthly basis and shall be paid within thirty (30) days after the District's receipt of Contractor's invoice for the provision of the Services for the relevant month. Any payment not received by Contractor within said thirty (30) day period shall accrue interest at the lesser of (a) the rate of one and one-half percent per month or (b) the

maximum rate allowed by law, commencing with the date of the invoice until payment is actually received by Contractor.

**4. Adjustment of Rates**

The rates established in this Agreement shall be subject to adjustment once each year, not to exceed the rates established in the Consumer Price Index (CPI) for the month of December. Rate change notification shall be provided in writing to the District, 30 days in advance, using the US Bureau of Statistics

**5. Vehicles**

As part of its Services and for the compensation set forth in this Agreement, Contractor agrees to coordinate the supply of such vehicles (the "Vehicles") as may be necessary to lawfully address the transportation requirements of the District. The District requires that all such Vehicles shall fully comply with all applicable laws and regulations. Contractor shall be solely responsible for the management and logistical support necessary to coordinate all Vehicles used in transporting students.

**6. Contractor Personnel and Subcontracted Service Providers**

As part of its Services and for the compensation set forth in this Agreement, Contractor shall provide qualified and properly licensed personnel as required by laws and regulations and as deemed appropriate by Contractor to coordinate the Services. While Contractor may subcontract with service providers who will supply drivers ("subcontracted drivers") to provide student transportation services for the District, Contractor shall at all times remain responsible for the coordination of the Services under this Agreement. Contractor expressly represents and warrants to the District that it will only utilize subcontracted drivers that have obtained the necessary training and are properly licensed to perform the Services.

Subcontracted drivers shall utilize identification badges during trip service.

**7. Contractor Insurance**

Contractor shall obtain and maintain in full force and effect during the term of this Agreement, and at no cost to District, general liability and automobile (common carrier) insurance issued by insurance companies authorized to do business in the state with minimum limits of Five Million Dollars ($5,000,000), Combined Single Limit. The District shall be named as an additional insured of the policy or policies and shall be furnished with a certificate of insurance (COI). The District shall be notified at least thirty (30) days prior to cancellation of any such policy or policies (except 10 days for non-payment of premium).

**8. Background Checks**

Because Contractor will be providing transportation services for school children, it is a requirement of Contractor's insurance that Contractor require and Contractor shall require each Contractor personnel or subcontracted driver in a position requiring contact with students to undergo a background check verifying no prior convictions for or pleas of nolo contendere to

a felony or misdemeanor offense involving moral turpitude, including any sexual offense involving a child.

**9. Health and Safety (Tuberculosis Testing)**

To the extent required under applicable law, rule or regulation applicable to the provision of Services and to the transportation services being provided by subcontracted drivers, Contractor shall require each Contractor personnel or subcontracted driver who may come in contact with student(s) to provide verification of having been tested for tuberculosis (TB) and cleared to work with students, as evidenced by a state licensed medical doctor's signature. As a service to District, Contractor will maintain a copy of said verifications.

Contractor will follow Centers for Disease Control and Prevention (CDC) guidelines regarding COVID-19 safety protocols.

**10. Drug and Alcohol Testing**

Contractor only contracts with transportation service providers who enroll their drivers in a drug and alcohol testing consortium that provide for pre-employment testing, as well as random, reasonable suspicion and post-accident drug and alcohol testing. Each consortium reports to Contractor when a driver tests positive for a prohibited substance as well as when a driver is enrolled and removed from the consortium pool.

**11. Assignment of Contractor's Rights**

Except as it relates to the entering into subcontracts as referred to in Section 5 of this Agreement, Contractor shall have no right to assign its rights or obligations under this Agreement; provided, however, Contractor shall have the right to assign this Agreement as part of a transaction wherein it transfers substantially all of its assets.

**12. Indemnity of the District**

Contractor hereby agrees to indemnify and hold the District, its Board Members, employees, agents, officers and assigns, free and harmless from and against all claims, causes of action, liabilities, damages, expenses and costs (including, but not limited to, attorney fees and court costs) arising out of (a) any injury to any person or property sustained by the District and/or Contractor and/or any student(s), in connection with the negligent provision of the Services that are to be provided by its subcontracted service provider or the subcontracted drivers pursuant to this Agreement, and (b) any injury to any person or property sustained by any person or entity which is caused or alleged to be caused by any act, neglect, fault or omission on the part of Contractor or its agents, affiliates and subcontracted service providers or subcontracted drivers in connection with the provision of the Services, whether or not said injury or damage occurs on or off District property.

**13. Independent Contractor**

In providing the management and logistical support necessary to coordinate the Services, Contractor shall be and act as an independent contractor in all respects and shall not, for any purpose hereunder, be or act as an employee or agent of the District. Nothing contained in this Agreement shall be deemed to create a partnership or joint venture between either of the

parties to this Agreement with each other. Contractor understands and agrees that as an independent contractor, it will not be eligible to participate in any benefits or privileges given or extended by the District to its employees. Contractor shall be solely responsible for the payment when due to appropriate taxing authorities of all federal and state income taxes and related obligations of any nature whatsoever on any consideration paid pursuant to this Agreement, as well as any interest, penalties or other sums due thereon and shall indemnify, and hold the District, its Board Members, Officers, employees and agents free and harmless therefrom.

**14. Notices**

All notices or other communication required or permitted hereunder shall be in writing, and shall be personally delivered (including by means of professional messenger service) or sent by registered or certified mail, postage prepaid, return receipt requested, or by facsimile or email transmission followed by delivery of a "hard" copy, and shall be deemed received upon the date of receipt thereof.

To District:
Community Unit School District 300
2550 Harnish Drive
Algonquin, Il 60102
Phone: 847-551-8300
Email: deborah.mason@d300.org

To Contractor:
Megan Carey, Chief Development Officer
ALC Schools, LLC.
1211 Puerta Del Sol, Suite 200
San Clemente, CA 92673
Phone: 877-225-7750; Fax: 888-252-4342
Email: alc@alcschools.com

Notice of change of address shall be given by written notice in the manner detailed in this paragraph.

**15. Entire Agreement**

This Agreement, and Attachments 1-6 which are incorporated herein by this reference, and if applicable the attached proposal, constitutes the entire Agreement between the parties with respect to the provision of the Service and may not be amended except by a writing signed by each of the parties.

**16. Waivers**

The waiver by either party of a breach or violation of any provisions of this Agreement shall not operate as, or be construed to be, a waiver of any subsequent breach of this Agreement.

**17. Attorney Fees**

In the event that either party brings an action against the other to enforce any condition or covenant of this Agreement, the prevailing party in such action shall be entitled to recover the court costs and reasonable attorney fees in the judgment rendered in such action.

**18. Severability**

In the event any of the provisions, or portions, or portions thereof, of this Agreement is held to be unenforceable or invalid, by any court of competent jurisdiction, the validity and enforceability of the remaining provision or portion of it shall not be affected.

**19. Further Acts**

Each party shall perform any further acts and sign and deliver any further documents that are reasonably necessary to carry out the provisions of this Agreement.

**20. Counterparts**

This Agreement may be executed in counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument. Executed counterparts of this Agreement may be delivered by facsimile transmission or by delivery of a scanned counterpart in portable document format (PDF) by e-mail, in either case with delivery confirmed. On such confirmed delivery, facsimile or PDF signatures shall be deemed to have the same force and effect as if the manually signed counterpart had been delivered to the other party in person.

## DISTRICT

By: **Susan Harkin**

Title: Chief Operating Officer

Signed: Susan Harkin

A3BB358670FE4AD718B86C5B0A2FAD86 contractworks.

Date: **04/23/2021**

## CONTRACTOR

By: Megan Carey

Title: Chief Development Officer

Signed:

Date: 4/22/2021

# ATTACHMENT 1 - Fees for Service

The Contractor will charge the District a **$65 per trip fee**, which includes the first twelve (12) miles and up to five (5) students. Vehicle capacity is determined by student requirements and vehicle availability. An additional **$2.50 per mile** will be charged for any trip longer than 12 miles.

The pricing matrix below outlines all associated fees:

| Trip Items | Fees |
|---|---|
| Trip Fee (includes first 12 miles) | $65.00 |
| Per Mile Fee (after the first 12 miles) | $2.50 |
| **Additional Fees (as needed/requested):** | |
| Wheelchair Fee (per student) | $25.00 |
| Car Seat/Safety Vest Fee (per student) | $5.00 |
| Wait Time Fee (per hour, billed in 15 min. increments) | $60.00 |
| Monitor Fee (per hour, 2-hour minimum) | $25.00 |
| No Show or Late Cancel | Full Price of Trip |

Definitions:

**Trip:** A trip is defined as a one-way transportation event with a student or monitor continually on board. Examples include:

- Home to School:
  - Student 1: Pick-up, Student 2: Pick-Up
    - Both Student 1 & 2 dropped off at School A
  - Student 1: Pick-up, Student 2: Pick-up
    - Student 1 dropped off at School A
    - Student 2 dropped off at School B
- School to Home:
  - Student 1: Pick-up, Student 2: Pick-Up
    - Both Student 1 & 2 dropped off at Home A
  - Student 1: Pick-up, Student 2: Pick-up
    - Student 1 dropped off at Home A
    - Student 2 dropped off at Home B

The total number of trips a District is charged for is arrived at by adding together each one-way trip. The District will only be charged for miles incurred while a student or Monitor is onboard the vehicle. When no student or Monitor is onboard the vehicle, no mileage charges will be incurred.

**Additional Fees:** Additional fees are only incurred per the request of the District to provide additional services. They can include, but are not limited to:

- **Wheelchair Fee:** A per student/per trip fee for students requiring a wheelchair vehicle
- **Car Seat/Safety Vest Fee:** A per student/per trip fee for students requiring a car seat/safety vest
- **Wait Time Fee:** Only incurred when authorized by the District to wait for a student. Billed on an hourly basis in 15 minute increments.
- **Monitor Fee:** Only incurred when the District requests that the Contractor provide a student Monitor for the trip. School Districts usually provide the student's Monitor. When the District provides the Monitor, they are not charged a "Monitor Fee." The mileage incurred while a Monitor (whether provided by the Contractor or the District) is onboard the vehicle without a student (transporting the Monitor to and from their pick-up location) is considered part of the overall route mileage and will be billed accordingly.

**1. Mileage Charges**

Mileage charges are based on driving distance calculations from a third party provider (e.g. Google, MapQuest, Bing, ESRI). The calculations are based on fastest route, and the total is rounded up to the next whole mile. Contractor shall be responsible for plotting the routes collectively, and individually using Contractor's proprietary School Dispatch Software.

Under no circumstances will the District be required to pay for mileage to a pick up or destination other than those authorized by the District.

**2. Fuel Surcharges**

When the average gasoline price exceeds $5.00 per gallon, the mileage rate will be increased by calculating 30% of the price of gasoline that exceeds $5.00 and adding it to the base mileage rate. Thus, if the price of gasoline, according to the gasoline price index, is $5.20, the increase would be 30% of 20 cents, or 6 cents. The gasoline price index to be used shall be found under the category of "[Your Specific State or Region] U.S. Regular Gasoline Prices* (dollars per gallon)" on the following website:
http://www.eia.doe.gov/oil_gas/petroleum/data_publications/wrgp/mogas_home_page.html

**3. Invoicing**

The invoice shall contain this level of detail and additionally will separate the charges by route showing number of days and total cost. A No Show Report will also be provided with the invoice showing the students who were not transported each day of the billing period. In the event of a No Show, the trip will be billed at the normal rate. The Contractor requires 24 hour notice to remove a student from the route.

**4. When Routes Change or Students are Added or Removed**

When it becomes necessary to change a route for any reason, including adding or removing students, Contractor shall plot the revised or new route using Contractor's School Dispatch Software as described above in the most efficient manner based on the information known to Contractor at that time.

Routes will be optimized from time to time as deemed necessary by Contractor or requested by the District. Routes will not be optimized more than once in a month.

If the District adds a Student to be transported, that Student may be individually transported until routes are optimized.

# ATTACHMENT 2 – The District agrees that the following policies shall be followed related to Student No-Shows and Late Canceled trips for trips serviced by the Contractor

## No-Shows & Late Cancels

A No-Show occurs when no previous notice is provided to the Contractor by the District/guardian that a student will not be transported and a driver attempts to pick-up a student but the student is not there or is not ready. A Late Cancel occurs when less than 2-hour notice is provided to the Contractor by the District/guardian that a student will not need transportation.

Trips where a No-Show or Late Cancel occurs are billed at full trip charge.

### Possible District Protocols for No-Shows:

If the driver attempts to pick-up a student on a scheduled trip in the AM but the student is not there or not ready, then the following scenarios could apply (as determined by the District):

1. **Single Rider Trips**
    a. If an AM single rider No-Show occurs, the District will be billed for the AM trip and the afternoon trip will remain scheduled unless the Contractor is notified by the parent or the District to cancel the trip.
        i. The District may set up a protocol to automatically cancel afternoon trips in the event of an AM Single Rider No-Show
    b. If the afternoon trip is cancelled within 2 hours of the scheduled pick up time, the District will not be billed for the afternoon trip.

2. **Multiple Rider Trips**
    a. The afternoon trip always remains scheduled.

### No-Show Reports

Each morning an email is sent from the Contractor's School Dispatch team to the District. This email is sent by 11 AM and alerts the District of the following circumstances:

- Which students were no-shows that morning
- How many consecutive days/trips they have been a no-show

The daily No-Show Report provides the District time to inform the Contractor's School Dispatch if one of the students on the No-Show Report is attending school that day and will still need a ride home in the PM.

The District is responsible for alerting the Contractor of any change requests based on the data provided in the No-Show Report, such as removing a student from a route due to multiple no-shows.

## Student Removal / Student Cancellation:

### Permanent Removal of Student from Route:

Permanent removal of a student from a route requires District notification/approval

- The District sends an email stating that a student needs to be removed from a route until further notice.

### Impact:

Once the student is removed from the route, the student's spot is now gone and may be replaced with a different student, if available, to consolidate routes. If the student was the only one on that route, the route will be removed entirely and the driver then becomes available to service other routes.

### Billing:

Will only be affected if:

- Trip is above the minimum and there is a reduction in the mileage as a result of removing the student.
- The student was the only one on the route, therefore the route is cancelled.

## Cancellations/Temporary Removal:

Cancellation of a student from a route requires District notification/approval.

- A student is sick one day or will be going on vacation for a few days.

### Impact:

Because this is a temporary change, the student is not replaced on the route and their space on the route is reserved for their return.

### Billing:

If the student is a single rider and the student is cancelled or temporarily removed, no charges will be assessed. When cancelling or temporarily removing the pick-up/drop-off for a student who is part of a multiple rider trip, the District will be charged the normal trip rate.

# ATTACHMENT 3 – Multi-District Billing: An Explanation

Should The District choose to share trips with a neighboring school district that is also under contract with ALC, the shared trip will be prorated and billed according to the following explanation

## Proration of Trip Fees – ALC's Three Step Process

1. **Stand Alone District Trips:**

   Each Districts' students are routed as stand-alone trips, District specific pricing is applied.
   a. Example:
      i. District A has two students who routed together cost the District $65 (Trip 1)
      ii. District B has a single student whose trip would cost the District $80 (Trip 2)

2. **Multi-District Trips**

   All of the students from the participating Districts, as identified above, are combined into the most cost effective trips, yielding new "Multi-District trips" and subsequent trip costs.
   a. Example (cont.):
      i. When all three students are routed together, the total trip cost is $95

3. **Proration of Costs for Multi-District Trips**

   The total cost of the multi-District trips is then allocated to each District based upon the percentage of the Districts stand-alone trip costs (found in step 1) as compared to the multi-District trip costs (found in step 2).

   Example (cont.):
   - **Blended Cost of Multi-District Trip = $95**
     - Stand Alone Cost of Trip for District A = $65
     - Stand Alone Cost of Trip for District B = $80

     i. District A's Percent Responsibility = Trip A/(Trip A + Trip B)
        1. $65/ ($65 + $80)
           a. $65/$145 = 44.83%
        2. 44.83% x $95 = $42.59
        3. **District A's Prorated Cost = $42.59**
           a. <u>District A's Savings = $22.41</u>

     ii. District B's Percent Responsibility = Trip B/(Trip A + Trip B)
        1. $80/ ($65 + $80)
           a. $80/$145 = 55.17%
        2. 55.17% x $95 = $52.41
        3. **District B's Cost = $52.41**
           a. <u>District B Savings = $27.59</u>

4. **No Shows and Cancellations:**

For the purpose of all Multi-District Trips, No Shows and Cancellations are applied to each District invoice as if the student had boarded the vehicle on schedule even if District notifies ALC with advanced notice of cancellation.

**5. Invoicing**

The invoice shall separate the charges by route showing number of days and total cost. A No Show Report will also be provided with the invoice showing the students who were not transported each day of the billing period. In the event of a No Show, the trip will be billed at the normal rate. 24-hour notice is required to permanently remove a student from a route.

**6. When Routes Change or Students are Added or Removed**

When it becomes necessary to change a route for any reason, including adding or removing students, Contractor shall plot the revised or new route using Contractor's School Dispatch Software as described above in the most efficient manner based on the information known to Contractor at that time.

Routes will be optimized from time to time as deemed necessary by Contractor or requested by the District. Routes will not be optimized more than once in a month. If the District adds a Student to be transported, that Student may be individually transported until routes are optimized.

## ATTACHMENT 4 – The District requires the following from all Subcontracted Driver(s) working with the Contractor.

As required by the District, prior to beginning services transporting students for the District:

Subcontracted drivers shall have a criminal history record check that is free of convicted offense(s) of a felony.

Subcontracted drivers shall utilize identification badges during trip service.

## ATTACHMENT 5 – The District requires the following DRIVER TRAINING modules for all Subcontracted Driver(s) working with the Contractor.

As required by the District, prior to beginning services transporting students for the District:

Subcontracted drivers shall complete a Passenger Service and Safety (PASS) basic training program. Subject areas include:

- Customer Service, Communication and Stress Management
- Americans with Disabilities Act
- Service Animals
- Disability Awareness: Assisting the Visually Impaired; Hidden Disabilities; Stroke; Epilepsy and Seizure Disorders
- Bloodborne Pathogens (Hepatitis A, B, C; HIV, Dialysis)
- Wheelchairs
- Emergency and Evacuation Procedures
- Driver/Passenger Sexual Improprieties

And any other mandated training required by the State of Illinois

## ATTACHMENT 6 – The District requires the following from all Vehicle(s) providing service through the Contractor.

As required by the District, prior to beginning services transporting students for the District:

Vehicles operated by subcontracted drivers will be maintained according to manufactured specifications with records, and/or inspection report(s) made available upon request.

Vehicles operated by subcontracted drivers will be clean at all times during service.

Vehicles operated by subcontracted drivers shall be marked with a window placard.

**District Name:** Community Unit School District 300

(Please complete this form and return as soon as possible)

**To whom should contract notices be sent?**

Name & Title: Deborah Mason

Address: 2550 Harnish Drive

City: Algonquin State: IL Zip: 60102

Email: deborah.mason@d300.org Fax: 847-551-8413

**Who should our accounting personnel contact regarding accounts payable matters?**

Name & Title:

Email: accounts.payable@d300.org

Phone: Fax:

**Who should our dispatchers contact regarding routine transportation matters?**

Name & Title: Michelle Kopetsky X8332, Megan Caudill X8482 or Deb Mason X8492

Email: Michelle.kopetsky@d300.org, megan.caudill@d300.org; deborah.mason@d300.org

Phone: 847-551-8300 Fax:

**Who should our dispatchers contact regarding emergencies, accidents or student behavior?**

Name & Title: Deborah Mason, Director of Transportation

Email: deborah.mason@d300.org

Phone: 847-551-8492 Emergency Phone: 847 -875-2532

**Who should we email the No-Show Report to each morning?**

Name & Title: Michelle Kopetsky X8332, Megan Caudill X8482 or Deb Mason X8492

Email: Michelle.kopetsky@d300.org, megan.caudill@d300.org; deborah.mason@d300.org

# AMENDMENT 1

THIS AMENDMENT 1 TO THE AGREEMENT FOR THE PROVISION OF ALTERNATIVE TRANSPORTATION SOLUTIONS ("AMENDMENT") is effective as of July 1, 2021, by and between ALC Schools, LLC. (“Contractor”), and Community Unit School District 300 (the "District"), with respect to the following facts:

**RECITALS:**

A. The Contractor and the District entered into an Agreement for the Provision of Alternative Transportation Solutions through the Contractor’s agreement with OMNIA Partners, Contract No. R190401, dated April 21, 2021 ("the Agreement"). Words and phrases as used in this Amendment shall have the same meaning as set forth in the Agreement except as otherwise defined herein. While not attached hereto, the provisions of the Agreement are incorporated herein by this reference.
B. The District and the Contractor now desire to amend the Agreement on the terms and conditions set forth below.

NOW, THEREFORE, the parties agree to the following amendment(s) to the Contract:

1. The term of this agreement is extended to June 30, 2022.

Except as set forth in this Amendment, the Agreement shall remain unchanged and in full force and effect.

**IN WITNESS WHEREOF, the parties have executed this Amendment 1.**

**COMMUNITY UNIT SCHOOL DISTRICT 300**

Signed:_____

Date: _____
Name: _____
Title: _____

**ALC SCHOOLS, LLC.**

Signed: Megan Carey

Date: 5/20/2021
Name: Megan Carey
Title: Chief Development Officer

# AMENDMENT 2

THIS AMENDMENT 2 TO THE AGREEMENT FOR THE PROVISION OF ALTERNATIVE TRANSPORTATION SOLUTIONS ("AMENDMENT") is effective as of July 1, 2022, by and between ALC Schools, LLC. (“Contractor”), and Community Unit School District 300 (the "District"), with respect to the following facts:

**RECITALS:**

A. The Contractor and the District entered into an Agreement for the Provision of Alternative Transportation Solutions through the Contractor’s agreement with OMNIA Partners, Contract No. R190401, dated April 21, 2021 ("the Agreement"). Words and phrases as used in this Amendment shall have the same meaning as set forth in the Agreement except as otherwise defined herein. While not attached hereto, the provisions of the Agreement are incorporated herein by this reference.
B. The District and the Contractor now desire to amend the Agreement on the terms and conditions set forth below.

NOW, THEREFORE, the parties agree to the following amendment(s) to the Contract:

1. The term of this agreement is extended to June 30, 2023.
2. Fee schedule shall be amended according to Fees for Service included in Attachment 1.
3. Fees shall be subject to a three (3) percent annual increase.

Except as set forth in this Amendment, the Agreement shall remain unchanged and in full force and effect.

**IN WITNESS WHEREOF, the parties have executed this Amendment 2.**

**COMMUNITY UNIT SCHOOL DISTRICT 300**

Signed:_____

Date: _____
Name: _____
Title: _____

**ALC SCHOOLS, LLC.**

Signed:_____

Date: _____
Name: Megan Carey
Title: Chief Development Officer

# Attachment 1
# 2022 - 2023 Fees for Service

| Trip Items | Fees |
|---|---|
| Trip Fee (includes first 12 miles) | $90.00 |
| Per Mile Fee (after the first 12 miles) | $2.50 |
| **Additional Fees (as needed/requested):** | |
| Wheelchair Fee (per student) | $25.00 |
| Car Seat/Safety Vest Fee (per student) | $5.00 |
| Wait Time Fee (per hour, billed in 15 min. increments) | $60.00 |
| Monitor Fee (per hour, 2-hour minimum) | $25.00 |
| No Show or Late Cancel | Full Price of Trip |

DISTRICT 300

**COMMUNITY UNIT SCHOOL DISTRICT NO. 300**
**BOARD of EDUCATION MEMO**

**DATE:** April 17, 2023

**TO:** Dr. Susan Harkin, Superintendent
Board of Education

**FROM:** Shelley Nacke,
Chief of Education Services

| | |
|---|---|
| **Presented at the following Board Meetings** | |
| **Construction/Facility** | |
| **Finance** | |
| **Policy/Legislative** | |
| **School Utilization** | |
| **BOE 1st Reading** | 05/09/2023 |
| **BOE 2nd Reading** | 05/23/2023 |

**SUBJECT:** Approval of Behavioral Services Contract (Renewal)

**Background**

This is a contract renewal for professional services through Rosecrance for substance usage education, pre-assessment screenings, interventions, and re-entry counseling. Rosecrance also provides prevention education for faculty, parents, and students, and counseling and support for parents. The contract price for 2023-2024 is $484,149; this is an increase of $72,899 due to a general increase in the marketplace and converting a part-time to a full-time position due to increased substance usage cases across the district.

Services include:

- Three full-time Rosecrance Student Assistant Professional (SAP) Counselors to deliver services during the 2023-2024 academic school year.
    - The SAP Counselors will work full-time with district students for twelve months per year in the district's schools or the community.
- Two part-time Rosecrance SAP Counselors will each provide 28 hours of services per week onsite while schools are in session.
    - Rosecrance staff can provide virtual services when school is not in session, including during school holidays and summer break.

These services are delivered at the district's high and middle schools according to a rotation and schedule mutually agreeable to both parties.

**Recommendation**

The Administration recommends approving the contract for Rosecrance as presented.

**Fiscal Impact**

The total cost for the services is $484,149, which will be funded through Special Education Funds.

**Student Assistance Program Agreement between Rosecrance, Inc., and Board of Education of Community Unit School District 300**

This Agreement is made and entered into by and between Rosecrance, Inc., an Illinois not for profit corporation, ("Rosecrance") and the Board of Education of Community Unit School District 300 (herein referred to as "District").

**WHEREAS,** District requires integrated substance use and mental health screenings and assessments and early intervention services for its students;

**WHEREAS,** Rosecrance represents that it is qualified and skilled in providing such services; and

**WHEREAS,** District and Rosecrance deem it mutually desirable to enter into an agreement for the provision of integrated substance use and mental health screenings and assessments and early intervention services by Rosecrance to District's students on an independent contractor basis.

**NOW, THEREFORE,** in consideration of the foregoing, the mutual agreements hereinafter set forth and for other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, District and Rosecrance hereby agree to the following:

**Section 1 Duties and Responsibilities of Rosecrance**

a. Rosecrance will provide the substance use screenings and assessments and early intervention Services as listed on Exhibit A ("Services"). Rosecrance will assign three (3) full-time (FT) Rosecrance Student Assistant Professional (SAP) Counselors to deliver the services during the 2023-2024 academic school year. The SAP Counselors will work full-time in the District's schools or in the community with District students twelve months per year. Rosecrance will also assign two (2) part-time (PT) SAP Counselors who will each provide twenty-eight (28) hours of Services per week, for ten (10) months, onsite while schools are in session. Rosecrance staff are available to provide virtual services when school is not in session, including during school holidays and summer break. The SAP Counselors will be assigned to the District's four high schools and the District's middle schools according to a rotation and schedule mutually agreeable to both parties.

b. Licensure. Rosecrance represents that it shall maintain all necessary licensure, certification, and registration during the term of this Agreement and represents that the Services shall be provided by qualified staff with appropriate licensure as required for their function.

c. Mandated Reporter. Rosecrance personnel agree to abide by the provisions of the Illinois *Abused and Neglected Child Reporting Act,* (325 ILCS 5/1 et seq.), with respect to reporting abused and neglected children during their time providing Services to District students.

d. Compliance with Board Policies. Rosecrance agrees to abide by all applicable Board policies and procedures, including, but not limited to, policies applicable to conduct on District property and any and all applicable policies regarding gaining access to District students to provide Services.

e. Health and Safety Guidelines. Rosecrance shall adhere to and abide by all federal and state guidelines pertaining to conducting its Services.

f. Criminal Background Checks. All employees of Rosecrance who provide Services under this Agreement shall submit to a fingerprint based criminal background check, a Statewide Sex Offender Database check, a Statewide Murderer and Violent Offender Against Youth Database check and any other check per Section 10-21.9 of the Illinois *School Code* conducted by the School District. The District will pay for the cost of the first five (5) fingerprint based criminal background checks and Rosecrance will pay the cost of any additional fingerprint based criminal background checks during the balance of the Initial Term. Rosecrance will confirm that employees who provide Services under this Agreement underwent a health examination in accordance with Section 24-5 of the Illinois *School Code.*

   Rosecrance acknowledges that, pursuant to the Illinois *Criminal Code* (720 ILCS 5/11- 9.3), it is unlawful for a child sex offender to knowingly be present on school property when persons under the age of 18 are present without the specific notification to and permission of the Superintendent or the Board. Child sex offenders found to be present on school property without permission will be considered trespassers and will be prosecuted in accordance with Illinois law. Rosecrance shall ensure that its employees providing Services under this Agreement are notified of this law and that no child sex offender shall be utilized in any of the Services performed on District premises or requiring contact with students. Further, Rosecrance shall ensure that none of its employees violate this law

g. Compliance with Laws. Rosecrance shall, at all times during the Term of this Agreement, comply (and shall cause its employees and agents, to comply) with all laws, codes, statutes, ordinances and regulations applicable to Rosecrance's performance of Services under this Agreement, including, but not limited to, the maintenance of any licenses required to perform such Services. Rosecrance agrees to comply fully with the requirements of the *Illinois Human Rights Act* (775 ILCS 5/1- 101 et seq.) including, but not limited to, the provision of sexual harassment policies and procedures pursuant to Section 2-105 of the Act. Rosecrance further agrees to comply with all federal Equal Employment Opportunity Laws, including, but not limited to, the *Americans With Disabilities Act* (42 U.S.C. § 12101 et seq.), and their rules and regulations. Rosecrance represents that it is not barred from entering into this Agreement as a result of a violation of Section 33E-3 or 33E-4 of the *Illinois Criminal Code* of 1961, or any other law, rule or regulation.

**Section 2 Duties and Responsibilities of District**

The District shall:

a. Assign appropriate staff to work with the SAP Case Manager/Counselor.

b. Provide an office, group room, computer, phone, locked file cabinet and access to a fax machine.

c. Perform in-service trainings and orientation to the SAP Case Manager/Counselor at the beginning of the contract year.

d. Facilitate referrals to Rosecrance Services and facilitate obtaining consents for the release of information to be shared among the Parties.

**Section 3 Confidentiality**

The Parties acknowledge that the records produced by each entity in the normal course of business and the information contained therein is governed by various State and federal laws related to record maintenance, access, and release, and confidentiality of the information contained therein, including, but not limited to: the *Health Insurance Portability and Accountability Act* (HIPAA), 42 USC §1320d-1320d-8; 45 CFR part 164 (privacy and security provisions); the *Alcoholism and Drug Abuse and Dependency Act*, 20 ILCS 300/1-1 et seq.; the *Illinois Mental Health and Developmental Disabilities Confidentiality Act*, 740 ILCS 110/1 et seq; and the Federal Confidentiality of Alcohol and Drug Abuse Patient Records (42 U.S.C. 290dd-2 and its implementing regulation, 42 CFR Part 2); the *Family Educational Rights and Privacy Act*, 20 USC 1232g (FERPA), the *School Student Records Act*, 105 ILCS 10/1 et seq., and the *Local Records Act*, 50 ILCS 5/1 et seq. Both Parties agree to secure any necessary Authorizations for the release of information and necessary consents from Clients or those seeking Services under this Agreement. The Parties further agree that this Agreement is not confidential.

Rosecrance agrees that any information it receives (or its employees, agents, or subcontractors receive) from the District shall remain the property of the District and shall be treated and maintained by Rosecrance (and its employees, agents, and subcontractors) as confidential information and used only for the identified purposes in conjunction with the Services under the Agreement. Rosecrance shall have access only to the student record information necessary for the performance of Services. Such records shall not be disclosed to third parties for any reason other than to law enforcement or medical personnel in the event of an emergency, and should not be used for Rosecrance's own business purposes outside the performance of Services under the Agreement. Upon termination of the Agreement for any reason, any student record information in possession of Rosecrance or its employees, agents, or subcontractors shall be returned to the District and all copies of such information in all formats destroyed in accordance with all applicable laws within sixty (60) days of termination unless the Agreement provides for Rosecrance to maintain the records for a longer period of time. All information that qualifies as a student record under FERPA or ISSRA shall be handled by Rosecrance in accordance with those laws and District or Education policy. If there is a breach of such information (i.e. disclosure to a third party by Rosecrance or an employee, agent, or subcontractor thereof), Rosecrance shall, within two (2) calendar days of knowledge of the

incident, inform the District of the breach and the data affected.

As an independent contractor of the District, records in the possession of Rosecrance related to this Agreement may be subject to the Illinois Freedom of Information Act ("FOIA"), 5 ILCS 140/5-1 et seq.; 5 ILCS 140/7(2). Rosecrance, at Rosecrance's cost, shall immediately provide the District with any such records requested by the District in order to timely respond to any FOIA request received by the District. The District will review all such records to determine whether FOIA exemptions apply before disclosing the records, such that information properly exempt as proprietary or prohibited from release by other laws or exempt for other reasons will not be released. If Rosecrance refuses to provide a record that is the subject of a FOIA request to the District and the Attorney General or a court of competent jurisdiction subsequently requires the release of the record or penalizes the District in any way, Rosecrance shall reimburse the District for all costs, including attorneys' fees, incurred by the District related to the FOIA request and records at issue.

**Section 4 Compensation**

The District agrees to pay to Rosecrance the amount of $484,149.00 (FT $341,843.00; PT $142,306.00) for the Services set forth in Exhibit A. Rosecrance will issue two invoices, each representing one-half of the total compensation payable under the contract. The first invoice will be issued in August 2023 and the second invoice will be issued in December 2023. Each invoice is payable by District within the time frame set forth in the Illinois Local Government Prompt Payment Act. Late payments shall be subject to the addition of interest at the maximum amount permitted under the Illinois Local Government Prompt Payment Act.

The District is a tax-exempt organization. Federal excise tax does not apply to the District and State of Illinois Sales Tax does not apply. The amounts to be paid to Rosecrance are inclusive of all other taxes that may be levied, including without limitation sales, use, nonresident, value-added, excise, and similar taxes levied or imposed upon the work. Rosecrance shall be responsible for any taxes levied or imposed upon Rosecrance's income or business privileges.

**Section 5 Term**

This Agreement is effective as of July 1, 2023 and expires on June 30, 2024. This Agreement may be renewed upon the mutual written agreement of Rosecrance and District.

**Section 6 Termination**

Either party may terminate this Agreement without cause by providing at least thirty (30) days' prior written notice to the other party in accordance with Section 10. In the event of termination, District will provide payment to Rosecrance for all services rendered up to the termination date on a pro rata basis and if Rosecrance has been paid for services not yet rendered, it shall reimburse the School District such amounts on a pro rata basis. Further, any termination of this Agreement shall be without prejudice to any other right or remedy to which the terminating party shall be entitled, either at law or in equity, under this Agreement or otherwise.

**Section 7 Independent Contractor Status**

This Agreement shall not be construed to create any relationship between the parties other than that of independent entities contracting with each other solely for the purpose of effecting the provisions of this Agreement. The parties shall be independent contractors and none of them shall be construed to be the agent, partner, joint venture, or representative of the other. The parties agree that no party shall have the express or implied right or authority to assume or create any obligation or responsibility on behalf of or in the name of any other party except as otherwise expressly provided in this Agreement.

**Section 8 Indemnification**

Rosecrance agrees to indemnify and hold harmless the District, and its Board of Education, individual Board members, employees, and agents from and against any and all claims, actions, liabilities, and expenses (including, but not limited to, attorneys' fees and court costs) arising out of, related to, or connected with any act or omission of Rosecrance and its employees, agents, and subcontractors) relating to this Agreement or any Services performed hereunder and any breach of this Agreement by Rosecrance.

**Section 9 Insurance**

During the term of this Agreement, Rosecrance, at its sole cost and expense, shall carry and maintain comprehensive general liability and property damage insurance, insuring against all liability of Rosecrance arising out of the services provided pursuant to this Agreement, with a minimum combined single limit of One Million Dollars ($1,000,000.00) per occurrence and Three Million Dollars ($3,000,000) general aggregate. In addition, Rosecrance shall carry Professional Liability Insurance with limits in the per claim amount of not less than $1,000,000.00 per claim and $3,000,000.00 aggregate and sexual abuse and molestation insurance with a combined single limit of One Million Dollars ($1,000,000.00). Rosecrance shall also carry Automobile Liability Insurance with a combined single limit of $1,000,000.00. Rosecrance shall also keep and maintain Workers' Compensation Insurance covering all costs, statutory benefits, and liabilities under the Illinois Workers' Compensation Act and any similar laws for Rosecrance's respective employees and if Rosecrance will be on the District's premises the Workers' Compensation Insurance must provide an alternative employer endorsement. In addition, Rosecrance shall carry umbrella liability insurance that follows form coverage with a minimum combined single limit of Five Million dollars ($5,000,000.00) per occurrence and Five Million Dollars ($5,000,000.00) general aggregate. The liability insurance shall include sexual abuse and molestation coverage.

All insurers shall be licensed by the State of Illinois and rated A+-VII or better by AM Best or comparable rating service. The comprehensive general liability, property damage, sexual abuse and molestation, auto liability, and umbrella liability insurance policy shall name the District, its Board, Board members, employees, and agents as an additional insured on a primary noncontributory basis with a waiver of subrogation in favor of the District (the waiver of subrogation shall also apply to the Workers' Compensation insurance). Rosecrance shall provide

District with certificates of insurance upon request that are reasonably acceptable to District evidencing the existence of the coverage described above, including form and deductibles, during the duration of this Agreement. The failure to provide acceptable insurance shall be deemed a breach of this Agreement entitling District to terminate this Agreement immediately. All policies of insurance shall provide by endorsement that no coverage may be canceled, terminated, or reduced by the insuring company without the insuring company having first given at least 30 days prior written notice to the District by certified mail, return receipt requested.

**Section 10 Notice**

All notices, requests, approvals, demands, and other communications required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been duly given and to be effective when delivered personally (including delivery by express or courier service) or, if mailed, three (3) business days after being deposited, postage prepaid, certified or registered mail, return receipt requested, in the United States mail bearing the address shown in this Agreement, for, or such other address as may be designated in writing hereafter by, such party:

**If to Rosecrance:**
Rosecrance Inc.
Attn: General Counsel
1021 N. Mulford Road
Rockford, IL 61107

**If to District:**
District 300
Central Office
2550 Harnish Drive
Algonquin, IL 60102

**Section 11 Amendments**

Neither this Agreement nor any term or provision hereof may be changed, waived, discharged, or terminated except by an instrument in writing signed by the party against which the enforcement of the change, waiver, discharge, or termination is sought.

**Section 12 Assignment**

The Services provided hereunder may be carried out by professional subcontractors of Rosecrance. Notwithstanding the foregoing, the parties expressly agree that this Agreement shall not be assigned except with the written consent of the other party.

**Section 13 Severability**

If for any reason any provision of this Agreement is determined by a court of competent jurisdiction to be invalid or unenforceable, that provision shall be deemed to be severed and this Agreement shall remain in full force and effect with that provision severed or as modified by court order provided that said determined invalid provision does not substantially impair the intent or substance of this Agreement so that the purposes of this Agreement are not fulfilled and the benefits to the parties hereto are not realized. If said provision does substantially impair the intent or substance, the parties shall attempt to agree on an amendment to this Agreement to address the changes necessary because of the court determination. If the parties are unsuccessful in negotiating an amendment, this Agreement shall terminate.

**Section 14 Non-Solicitation**

During the Term of this Agreement and for one (1) year following expiration or termination of this Agreement for any reason, each party agrees not to solicit or hire directly or indirectly (including through any affiliate or subsidiary) any of the other's employees or contractors who provided Services under this Agreement without the prior written consent of the other party. This Section shall survive termination or expiration of this Agreement.

**Section 15 Waiver**

No delay or failure to exercise any right under this Agreement by either party shall operate as a waiver of such right or of any other rights under this Agreement. A waiver on one occasion shall not be construed as a bar to or waiver of any such right or remedy on any future occasion.

**Section 16 Governing Law**

This Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Illinois without regard to conflict of law principles. Jurisdiction and venue for all disputes shall be the Circuit Court located in Cook County, Illinois, or the federal district court for the Northern District of Illinois.

**Section 17 Entire Agreement**

This Agreement constitutes the entire agreement between the parties hereto with respect to the subject matter hereof.

**Section 18 Non-Exclusivity**

This Agreement is non-exclusive and does not prohibit either Party from entering into similar agreements with other entities.

**IN WITNESS HEREOF,** the parties hereto have caused this Agreement to be duly executed and delivered by their proper and duly authorized officers as of the date specified

thereon.

| | |
|---|---|
| BOARD OF EDUCATION OF COMMUNITY UNIT SCHOOL DISTRICT 300 | ROSECRANCE, INC. |
| By: _____ | By: _____ |
| Name: _____ | Name: _____ |
| Title: _____ | Title: _____ |
| Date: _____ | Date: _____ |

**EXHIBIT A**
**SERVICES**

SUMMARY OF POTENTIAL PROGRAM SERVICES TO BE PROVIDED AT THE DISTRICT'S SCHOOLS:

1. Prevention education for faculty as agreed upon by the parties.
2. Training and orientation to the SAP Counselor for both faculty and students at the beginning of each academic school year as requested by the District.
3. Conduct substance use disorder pre-assessment screenings or mental health screenings with at risk students as appropriate.
4. Perform interventions with substance using students as requested.
5. Perform student referral and follow-up as appropriate for substance use disorder or mental health treatment.
6. Participate in re-entry conferences with students returning from substance use disorder or mental health treatment and respective District personnel when requested.
7. Prevention education and support for parents as agreed upon by both parties.

DISTRICT 300

**COMMUNITY UNIT SCHOOL DISTRICT NO. 300**
**BOARD of EDUCATION MEMO**

**DATE:** **May 1, 2023**

**TO:** Dr. Susan Harkin, Superintendent
Board of Education

**FROM:** Jeff Ehardt,
Associate Principal of Operations at
Hampshire High School

| Presented at the following Board Meetings | Date |
|---|---|
| Construction/Facility | |
| Finance | |
| Policy/Legislative | |
| School Utilization | |
| BOE 1st Reading | 5/9/2023 |
| BOE 2nd Reading | 5/23/2023 |

**SUBJECT:** **Contract for Event Services - Hampshire High School 2024 Prom**

**Background**

Annually, Hampshire High School Junior Class Council seeks a location to host the Junior/Senior Prom. Our student leaders and sponsors have been able to secure The Donald E. Stephens Convention Center for April 27, 2024. Per the contract, each attendee will cost $45.00 to $55.00, dependent on menu protein selection; an additional 1% Village Fee and Admin Charge will also apply. The total minimum contract cost for 600 attendees is $32,274. The Junior Class Council activity account will cover these costs through fundraisers and ticket sales.

**Administrative Recommendation**

The administration recommends that the Board of Education approve the contract to secure The Donald E. Stephens Convention Center venue for the April 27, 2024 Hampshire High School Prom.

**Fiscal Impact**

Hampshire High School's Junior Class Council activity account will cover the cost of the contract. Fundraisers and ticket sales will be used to secure the necessary funds.



***EVENT CONTRACT***

**Contract#: 00017627**

**Hampshire High School**

## Hampshire High School

**Aramark**
DES Convention Center - 9301 West Bryn Mawr Ave - Rosemont,IL - 60018
Phone: 847.692.6415 - Fax: 847.696.9790

| CUSTOMER | |
|---|---|
| Sharon Louis | |
| 1600 E Big Timber Rd | |
| Hampshire, IL 60140 | |
| *Phone:* | 630.677.7489 |
| *Fax:* | |
| Email: | sharon.louis@d300.org |
| *Account Number:* | 0000001924 |
| Company: | Hampshire High School |

| EVENT INFORMATION | |
|---|---|
| *Event Date:* | Saturday, April 27, 2024 |
| *Description:* | **Hampshire Prom 2024** |
| *Guest Count:* | 600 |
| *Guarantee Count:* | 0 |
| *Salesperson:* | |
| *Contact Person:* | Sharon Louis |
| *Contact Phone:* | 630.677.7489 |
| *Phone 2:* | |
| *Service Type:* | China Sit-Down |

### LOCATION AND TIMES

| | | | |
|---|---|---|---|
| **Location** | CC 1st Floor | **Event Setup** | 5:30 pm |
| **Setup Style** | Rounds of 10 | **Start Time** | 6:00 pm |
| **Source:** | | **End Time** | 12:00 am |

### EVENT TIMES

### MENU SELECTIONS

| Name | Quantity | Price | Total |
|---|---|---|---|
| Dinner | 600 | $45.00 | $27,000.00 |

### SPECIAL INSTRUCTIONS

TBD - menu pricing to increase to 45-55pp based on protein selection

### OTHER CHARGES

| | | | |
|---|---|---|---|
| ***STAFFING*** | | ***PURCHASE MATERIALS*** | |
| ***OUTSIDE SERVICES*** | | ***ROOM CHARGES*** | - |

### BILLING

| | |
|---|---|
| *Subtotal* | $27,000.00 |
| *1% Village Fee* | $324.00 |
| *22% Admin Charge* | $5,400.00 |
| ***Contract Total*** | **$32,724.00** |




***EVENT CONTRACT***

**Contract#: 00017627**

**Hampshire High School**

## Hampshire High School

**Aramark**
DES Convention Center - 9301 West Bryn Mawr Ave - Rosemont,IL - 60018
Phone: 847.692.6415 - Fax: 847.696.9790

All Food and beverage is subject to 22% Administrative Charge plus 10.25% Sales Tax and a 1% Village Tax. Administrative Charge is taxable in the State of Illinois.
The Administrative Charge is not intended to be a tip, gratuity, or service charge for the benefit of employees and no portion of this administrative charge is distributed to employees.
Please review the the Event Order carefully. Your signature verifies the above information is correct. This signed document must be returned to Rosemont Catering to confirm your event.

Authorized Customer Signature and Date

Community Unit School District 300 for Hampshire High School
Jennifer Porter, Chief Financial Officer

ARAMARK Authorized Representative and Date

# CATERING TERMS & CONDITIONS

Customer and Aramark (together, the "Parties" and each a "Party") agree to these catering terms and conditions (these "Terms and Conditions") which are hereby attached to and incorporated into that certain Catering Agreement (the "Catering Agreement") between the Parties. To the extent capitalized terms are used herein, such terms shall have the definitions ascribed to them in the Catering Agreement. To the extent any terms and/or conditions herein are different orinconsistent with the terms and/or conditionssetforth in the Catering Agreement, then the terms and/or conditionsset forth in the Catering Agreement shall govern. These Terms and Conditions have been agreed to by the Parties with respect to the Event described in the Catering Agreement.

**1. Services.** Aramark will cater and serve the menu(s) agreed to by the Parties at the Event(s) as described in the Catering Agreement and/or on the Catering Order(s) attached to the Catering Agreement, signed by the Parties, and made a part of the Catering Agreement.

**2. Attendance.** Customer guarantees the total attendance of individuals for the Services at the Event(s) ("Final Guaranteed Attendance"). Customer will notify Aramark in writing of the Final Guaranteed Attendance no less than seven (7) days prior to the applicable Event(s), subject to the maximum legal occupancy of the Facility. If Customer does not provide such notice, the Estimated Guaranteed Attendance (as defined in the Catering Agreement) will be deemed the Final Guaranteed Attendance.

**3. Base Charges.** Customer will pay Aramark all charges specified in the Catering Agreement and/or on the Catering Order(s). If the Catering Agreement and/or Catering Order(s) specify "per person" charges for an Event, Aramark reserves the right to count guests as they enter (or at a mutually agreeable time when an accurate count may be made) and such charges will not be less than an amount based on the Final Guaranteed Attendance. In addition, Customer will pay to Aramark (1) an administrative charge based on a percentage of all charges for the Services and (2) applicable state and local sales taxes for all charges for the Services, each more specified in the Catering Agreement and/or Catering Order(s). Unless otherwise specifically described in the Catering Agreement, the administrative charge referenced above and in the Catering Agreement and/or on the Catering Order(s) is not intended to be a tip, gratuity, or service charge for the benefit of service employees and no portion of this administrative charge is distributed to employees.

**4. Deposit;** Time of Payment; Change Orders. Customer will pay a non-interest bearing deposit (the "Deposit") to Aramark no later than the date described in the Catering Agreement. Aramark will not begin planning for the Event(s) unless and until it receives the Catering Agreement signed by Customer and the Deposit. Customer will pay the balance of the charges prior to the Event(s), as described in the Catering Agreement. Any additional amounts due based on the actual number of persons served and any variable or other charges payable, including additional expenses arising from changes made by Customer, will be paid by Customer and will be determined following the Event(s). All such amounts must be paid within 30 days upon Customer's receipt of Aramark's final invoice. Interest will accrue from the date due at 1.5% per month (or, if lower, the maximum legal rate) on all late payments. Customer agrees to be liable for all costs and expenses incurred by Aramark to collect past due payments.

**5. Customer Cancellation.** Without limiting any rights granted in Section 10 herein with respect to a Force Majeure Event, Customer may cancel any of the Services at any time prior to the date of an Event for any reason (a "Customer Cancellation") upon payment of the Cancellation Fee to Aramark. The "Cancellation Fee" is an amount equal to (a) twenty-five percent (25%) of the estimated Catering Order(s) charge, if the Customer Cancellation occurs less than 60days, but more than 30 days, from the first scheduled Event, (b) fifty percent (50%) of the estimated Catering Order(s) charge, if the Customer Cancellation occurs less than 30 days from the first scheduled Event, but prior to the date notice is due of the final Guaranteed Attendance, or (c) one hundred percent (100%) of the estimated Catering Order(s) charge, if the Customer Cancellation occurs on or after the date notice is due of the final Guaranteed Attendance. There shall be no Cancellation Fee if Customer Cancellation occurs 60 days or more prior to the first scheduled Event. Aramark may retain any Cancellation Fee from the Deposit or any other amounts prepaid by Customer.

**6. Outside Food and Beverages; Unconsumed Items.** No food or beverages may be brought into the Facility by Customer without the prior written consent of Aramark. Aramark reserves the right to dispose of any unconsumed or unopened food and beverages at the end of an Event and to restock certain items for subsequent use and not credit Customer for any such items.

**7. Compliance with Laws and Facility Policies; Alcohol.** Each of the Parties will comply with all applicable federal, state and local laws, regulations, codes, permits orders and mandates applicable to the Facility, including all state and local liquor laws, as well as all Facility rules, policies and procedures established by the Owner and/or Aramark. Aramark will maintain all licenses required to provide the Services and shall retain sole control over any service of alcohol.

**8. Displays.** Any displays and/or decorations proposed by Customer will be subject to Aramark's prior approval in each instance. Such displays and/or decorations must conform in all respects to applicable law and the rules of the Facility.

**9. Owner Cancellation.** The Facility's owner/operator (the "Owner") and Aramark have entered into a separate agreement pursuant to which the Owner granted Aramark the right to provide food and beverage services, including catering services, at the Facility (the "F&B Agreement"). Customer acknowledges that the Owner is not the caterer at the Facility and the Owner has authority to cancel an Event for any reason, subject to the F&B Agreement. In the event of such a cancellation by Owner, the Deposit or any other prepaid amounts will be refunded to Customer and Aramark will not be responsible for any other amounts that may arise from such cancellation of the Event(s).

**10. Force Majeure; Liability.** Neither Aramark nor Customer will be responsible for any losses or damages resulting from their respective non-fulfillment of any terms or conditions of the Catering Agreement if performance by such party is impossible, or the Event(s) cannot be held at the Facility as scheduled, due to war, riot, strike, flood, pandemic, governmental order or mandate, or any other act or occurrence beyond the respective Party's reasonable control (a "Force Majeure Event"). Upon the occurrence of a Force Majeure Event, the Parties will work together to reschedule the Event to a mutually acceptable date. If rescheduling is determined to be impossible by the Parties, Customer may cancel the Event; provided, however, Aramark shall be entitled to recover from Customer the out-of-pocket costs actually incurred by Aramark in preparing for such Event, which amounts may be retained from Deposits and other prepaid amounts received by Aramark from Customer. Notwithstanding any provision to the contrary herein, in no event shall Aramark or the Owner be liable to Customer, or any of Customer's employees, agents, guests, invitees, or other third parties, for any claims, damages or losses, including personal injury or death, relating to or arising out of COVID-19 (including variations thereof). Customer understands and acknowledges the ease with which COVID-19 (including variations thereof) spreads among individuals, including individuals who are asymptomatic, the impossibility of guaranteeing complete protection from COVID-19 for its employees, agents, guests, and invitees, and the inherit risks associated with holding the Event at the Facility, and Customer acknowledges these risks in connection with the Event and/or entering the Facility. It is the responsibility of Customer to advise its employees, agents, guests, and invitees of the above conditions. Without limitation of the foregoing, each Party is responsible for the conduct of its respective employees, agents, guests and/or invitees provided that Aramark will have no responsibility for damage to or loss of any of Customer's (or its employees', agents', guests' and/or invitees') merchandise or property. FURTHERMORE, NEITHER PARTY SHALL BE LIABLE TO THE OTHER PARTY FOR ANY LOSS OF BUSINESS, PROFITS, GOODWILL, CONSEQUENTIAL, INCIDENTAL, SPECIAL, INDIRECT OR PUNITIVE DAMAGES. Aramark's liability is further limited to the amounts it receives from Customer pursuant to the Catering Agreement.

**11. Independent Contractor.** Aramark and Customer are independent contractors. Nothing in the Catering Agreement shall be deemed to make the parties a partner, affiliate or joint venture, or authorize one party to act on behalf of the other party.

**12. Indemnification.** Subject to the limitations of liability and/or damages, as applicable, otherwise set forth in the Catering Agreement, each party (the "Indemnifying Party") shall indemnify, defend and hold harmless the other party and its officers, directors, trustees, and employees from and against any claim, demand, liability, loss, judgment, settlement, suit, action, cost or expense, including reasonable attorneys' fees, to the extent caused by the negligence or willful misconduct of the Indemnifying Party, its officers, directors, agents, guests, invitees, subcontractors or employees in connection with the Event and/or the Catering Agreement.

**13. Insurance.** Each Party shall maintain at all times during the Event(s), insurance required by the Owner, including, commercial general liability insurance insuring the activities of such Party under the Catering Agreement. Aramark shall provide liquor liability insurance. The foregoing insurance policies shall be issued by a company or companies licensed to do business in the state in which the Facility is located. Failure to carry the insurance coverages required by the Owner shall not relieve either Party of its responsibilities under the Catering Agreement. Upon request of a Party, the other Party shall provide such Party with a certificate of insurance from such Party' s insurer, broker or authorized agent evidencing the insurance coverage specified herein.

**14. Miscellaneous.** Any provision of the Catering Agreement determined by any legal authority to be invalid or unenforceable will not affect the validity or enforceability of the rest of the Catering Agreement. No failure or delay by either Party to exercise any right under the Catering Agreement will operate as a waiver of such right, nor will any single or partial exercise of a waiver preclude any other or further exercise of such right. The Catering Agreement (together with these Terms and Conditions and any Catering Order(s)) (a) constitutes the entire agreement of the Parties with regard to its subject matter and supersedes all prior or contemporaneous agreements, discussions, or representations, (b) cannot be amended or changed, including any Catering Orders, except in writing signed by both Parties, (c) may be executed in multiple counterparts, each of which will be deemed an original, and which will together constitute one and the same instrument, (d) may not be assigned, in whole or in part, by Customer without Aramark's prior written consent, (e) will be governed by and construed in accordance with the laws of the state of Delaware, without regard to its conflict or choice of law provisions, and (f) signatures sent by facsimile or other electronic means will be deemed originals.

**By signing below and entering into this Catering Agreement, Customer acknowledges that it has read and accepted such terms and conditions.**

Full Name: Jennifer Porter Date: _____

Signature: _____

Community Unit School District 300 for Hampshire High School
Jennifer Porter, Chief Financial Officer

**Additional Terms & Conditions Applicable to the Event(s):**
Customer shall notify Caterer of the minimum number of persons Customer guarantees will attend the Event(s) (the "Guaranteed Attendance"), by noon in accordance with the following schedule:
• 10 business days prior to the Event

All guarantee periods exclude holidays and weekends. The final guarantee is due by noon and attendance numbers can only increase after the final guarantee is provided. Any increases in guest counts past final due date maybe subject to additional 10% charges on menu price for the increased number of attendance.

The Guaranteed Attendance (a) shall not exceed the maximum capacity of the areas within the Facility in which the Event(s) will be held, and (b) shall not decrease by more than 25% (or more than 1,000 people, whichever is lower) of the estimated attendance specified on the Catering Order(s). Caterer shall be entitled to charge and collect from Customer any reasonable costs incurred by Caterer in the event the Guaranteed Attendance figure provided by Customer is not within the limits stated in this paragraph.

If Customer fails to notify Caterer of the Guaranteed Attendance within the time required, (a) Caterer shall prepare for and provide services to persons attending the Event(s) on the basis of the estimated attendance specified on the Catering Order(s), and (b) such estimated attendance shall be deemed to be the Guaranteed Attendance.

Caterer will be prepared to serve 5% above the Guaranteed Attendance with the exception of a la carte orders (but not to exceed 30 meals; the "Overage"). Client is responsible for those charges if any of the 5% overage is served. In the event that Caterer serves 10% in excess of the Guaranteed Attendance, Customer shall pay a surcharge of 10% of the per person charge for each person served at the Event(s) in excess of the total of the Guaranteed Attendance. In the event the Guaranteed Attendance increases (which may only increase with Caterer's approval), following the time the Guaranteed Attendance was due, the Overage will no longer apply.

If a customer may require any additional services, a credit card is required on file to guarantee any additional charges.

**Administrative Charge:** The Administrative Charge referenced above and/or on the Catering Order(s) is not intended to be a tip, gratuity, or service charge for the benefit of service employees and no portion of this Administrative Charge is distributed to employees. Per Illinois Law, the administrative charge is taxable.

**By signing below and entering into this Catering Agreement, Customer acknowledges that it has read and accepted such terms and conditions.**

Full Name: Jennifer Porter, Chief Financial Officer
Community Unit School District 300 for Hampshire High School  Date: _____

Signature: _____

**Donald E Stephens Convention Center**

Sharon Louis — INVOICE # 17627

Event Date: 04/27/24 (Hampshire Prom 2024)

Sales Contact: Lejla Zeyadich — Today's Date: 4/14/2023

| Qty. | | Unit Price | Total Amt |
|---|---|---|---|
| | **HAMPSHIRE PROM 2024** | | |
| | DEPOSIT | | $2,000.00 |

| | |
|---|---|
| SUB TOTAL | $2,000.00 |
| Admin Fee 22% | $0.00 |
| LABOR | $0.00 |
| Tax | $0.00 |
| Villiage Fee 1% | $0.00 |
| Sub-Total | $2,000.00 |
| Less Deposit | $0.00 |
| **Balance Due** | **$2,000.00** |

Make Checks Payable to: Aramark

9301 W Bryn Mawr Ave

Rosemont, IL 60018

**COMMUNITY UNIT SCHOOL DISTRICT NO. 300**
**BOARD of EDUCATION MEMO**

**DATE:** **May 2, 2023**

**TO:** Susan Harkin, Superintendent
Board of Education

**FROM:** Jennifer Porter,
Chief Financial Officer

Alison Kos,
Director of Professional Development

| **Presented at the following Board Meetings** | |
|---|---|
| **Board Operations Committee** | 05/09/2023 |
| **Policy/Legislative** | |
| **School Utilization** | |
| **BOE 1st Reading** | 05/09/2023 |
| **BOE 2nd Reading** | 05/23/2023 |

**SUBJECT:** Financial Management & Professional Development Management Software Contract (Renewal)

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**Background**

- Budget Management Analytics Subscription, Comparative Analytics Subscription, and Financial Planning Analytics Subscription. Forecast5 has provided us with these services for over eight years and offers a suite of decision-support software that provides financial forecasting. Frontline recently bought out Forecast5. The contract cost is $27,539.72 and will be funded by operating funds.
- Professional Growth Solution Frontline Education is a comprehensive Professional Development and Employee Evaluation platform. D300 uses Frontline to track and manage professional development activities throughout the district. The software also includes online resources for mandatory compliance training. D300 uses Frontline for employee evaluations (LEAD, DESA, DESPA, NUG, and Administrators). The amount of the complete contract for 2023-2024 is $129,523.99. The software will be funded from Title II funds. Through a long-term cooperative purchase with the Kane County Regional Office of Education (ROE), the ROE will continue to pay for the Applicant Tracking portion of this renewal for all Kane County Cooperative districts, including D300.

**Recommendation**
The administration recommends approving this one-year contract renewal as presented.

**Fiscal Impact**
The contract total is $157,063.71 and will be funded through operating funds for $27,539.72, and $129,523.99 will be funded by Title II funds.

**Community Unit School District 300**
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
**Diane C. White, Director of Purchasing**
PHONE: 847-551-8460 ·847-551-8463

April 21, 2023

Bill O'Shea
Frontline Education
1400 Atwater Drive
Malvern, PA 19355

Via Email: boshea@frontlineed.com CC: lmasten@frontlineed.com; pnaughton@frontlineed.com

Contract Renewal: Frontline Education

Dear Mr. O'Shea,

District 300 would like to renew our existing contract. This contract is for subscription and services as outlined on quotes Q-105857 and Q-75619. The renewal term is July 1, 2023 – June 30, 2024 with a contract value of $157,063.71.

If your firm agrees to the pricing as attached, the administration will recommend your contract extension to the Board of Education for review by the finance committee on Tuesday, May 9, 2023 and award by the board on Tuesday, May 23, 2023.

District 300 kindly requests your return of acceptance by Tuesday, April 25 2023. If you have any questions, please call 847-551-8460.

Sincerely,

Diane White
8375D43E716D90C09E2DBCBD5C76FBD7 contractworks. **2023-04-25**
Diane C White, Director of Purchasing

Acceptance:

Service Provider
Frontline Education
William A. O'Shea, Chief Financial Officer
Dated: April 25, 2023

frontline education

1400 Atwater Drive Malvern, PA 19355

## Exhibit A Frontline Customer Order Form

Q-105857 & Q-75619
MSA-001f400000S92wm
04/18/2022

| Customer: | Order Form Details: |
|---|---|
| Community Unit School District 300<br>2550 Harnish Dr<br>Algonquin, Illinois, 60102<br>United States | **Account Manager:** Paul Naughton<br>**Sale Type:** Renewal<br>**Quote Currency:** USD |
| **Contact:** | |
| **Title:** | |
| **Phone:** | |
| **Email:** | |

| Pricing Overview | Amount |
|---|---|
| **Annual Recurring Fees** | **$157,063.71** |

| Annual Recurring Fees Itemized Description | Start Date | End Date | Amount |
|---|---|---|---|
| Budget Management Analytics Subscription - powered by Forecast5, usage for up to 5 employees | 7/01/2022 | 6/30/2023 | $5,763.99 |
| Comparative Analytics Subscription - powered by Forecast5, usage for up to 5 employees | 7/01/2022 | 6/30/2023 | $12,319.24 |
| Financial Planning Analytics Subscription - powered by Forecast5, usage for up to 5 employees | 7/01/2022 | 6/30/2023 | $9,456.49 |
| Professional Growth Solution with Danielson 2011/2013 | 7/01/2022 | 6/30/2023 | $129,523.99 |

1400 Atwater Drive Malvern, PA 19355

## Additional Order Form Information

### Tax Information

Tax Exemption: We currently have a tax exemption certificate on file for you.

### PO Information

PO Status:
PO #:
Note: If a Purchase Order is required, Customer shall submit the PO to Frontline within ten (10) business days of signing this Order Form by emailing it to billing@frontlineed.com, otherwise a PO shall not be required for payment

1400 Atwater Drive Malvern, PA 19355

| Invoicing Schedule | Due Date | Amount |
|---|---|---|
| **Invoice: Annual** | | **$157,063.71** |
| Budget Management Analytics Subscription - powered by Forecast5, usage for up to 5 employees | | $5,763.99 |
| Comparative Analytics Subscription - powered by Forecast5, usage for up to 5 employees | | $12,319.24 |
| Financial Planning Analytics Subscription - powered by Forecast5, usage for up to 5 employees | | $9,456.49 |
| Professional Growth Solution with Danielson 2011/2013 | | $129,523.99 |

1400 Atwater Drive Malvern, PA 19355

# MASTER SERVICES AGREEMENT

This Master Services Agreement is made effective as of the date of the signature below (the "Effective Date") by and between Frontline Technologies Group LLC dba Frontline Education, with an address at 1400 Atwater Drive, Malvern, PA 19355 ("Frontline" or "Frontline"), and the customer identified below ("Customer"). Frontline and Customer are sometimes referred to herein, individually, as a "Party" and, collectively, the "Parties."

By signing below, the Parties agree to be legally bound by the Terms and Conditions contained herein (the "Terms and Conditions"), including any exhibits, Order Form(s), Order Form Terms and Conditions and Statements of Work (collectively, the "Agreement"). To place orders subject to this Agreement, at least one Order Form (as defined below) must be incorporated into this Agreement. This Agreement constitutes the complete and exclusive statement of the agreement between the Parties with respect to the Software and the Services set forth herein and any other software, products or other services provided by Frontline or any of its affiliates or predecessors prior to the Effective Date. For the avoidance of doubt, this Agreement supersedes any and all prior oral or written communications, proposals, RFPs, contracts, and agreements (including all prior license and similar agreements) and the Parties hereby terminate any such agreements. In the event of a conflict between the provisions of the Terms and Conditions and the provisions of any Statement of Work or any Order Form or any Order Form Terms and Conditions, the provisions of the Statement of Work or Order Form or Order Form Terms and Conditions, as applicable, shall govern, but only with respect to the services forth in the Statement of Work or that particular Order Form.

| **Frontline Technologies Group LLC dba Frontline Education** | **Community Unit School District 300** |
|---|---|
| Signature: Gregory A Doran | Signature: Jennifer Porter<br>B286855FF728A002A6B185572D79A17D contractworks |
| Name: Gregory A. Doran | Name: Jennifer Porter |
| Title: Chief Financial Officer | Title: Chief Financial Officer |
| Address: 1400 Atwater Drive<br>Malvern, PA 19355 | Address: 2550 Harnish Dr<br>Algonquin, Illinois 60102 |
| Email: billing@frontlineed.com | Email: jennifer.porter@d300.org |
| Dated: May 25, 2022 | **2022-05-26** |

**Attached:** *Terms and Conditions*
*Exhibit A*

1400 Atwater Drive Malvern, PA 19355

**MASTER SERVICES AGREEMENT**
**TERMS AND CONDITIONS**

**1. Software and Services**

1.1. Software. Subject to the terms and conditions set forth in this Agreement (including any Order Forms, Order Form Terms and Conditions and/or Statement of Work), Frontline hereby grants Customer a non-exclusive, non-transferable license to use the software identified on any Order Form (the "Software") and the technical manuals, instructions, user information, training materials, and other documentation that accompany the Software and contain its technical specifications, as may be amended from time to time ("Documentation") solely for internal use by its then-current employees, contractors, agents, representatives and other end users authorized to use the Software on Customer's behalf (collectively, "Authorized Users" or "End Users") in the ordinary course of Customer's business. Frontline shall provide any professional or other services set forth in an Order Form (the "Services"). All rights, title and interest to the Software and any work product, deliverables or other materials provided by Frontline ("Work Product") are expressly reserved and retained by Frontline or its licensors, including any program or other application that is designed to integrate and be used with the Software, whether or not developed independently by Frontline, and all improvements, modifications and intellectual property rights therein. Customer shall not, and Customer shall require any Authorized Users to not (a) transfer, assign, export, or sublicense the Software or Work Product except as specifically set forth herein, or its license rights thereto, to any other person, organization or entity, including through rental, timesharing, service bureau, subscription, hosting, or outsourcing the Software (whether or not such sublicense, hosting or outsourcing is by Customer or for Customer); (b) attempt to create any derivative version thereof; (c) remove or modify any marking or notice on or displayed through the Software, Work Product or Documentation, including those related to Frontline's or its licensors' proprietary rights in and to the Software, Work Product or Documentation, as applicable; or (d) de-compile, decrypt, reverse engineer, disassemble, or otherwise reduce same to human-readable form. Without limiting the foregoing, Customer may not sublicense, outsource or otherwise grant access to the Software to any third party vendor without Frontline's prior written consent, including any third party host of the Software for Customer. Frontline shall have the right (but not the obligation) to monitor Customer's and its Authorized Users' use of the Software to confirm Customer's and its Authorized Users' compliance with the terms of this Agreement.

1.2. Authorized Users. The total number of Authorized Users will be limited to the numerical or category limitations set forth in an Order Form, if any. Customer acknowledges and agrees that, depending on the specific Software provided by Frontline to Customer and/or the category of Authorized User, Authorized Users may have different access and usage rights to the Software. Customer shall ensure that Authorized Users comply with the terms and conditions of this Agreement with respect to access and use of the Software and any acts or omissions of such Authorized Users with respect to the same will be deemed acts or omissions of Customer for which Customer will be responsible on a joint and several basis. Customer is solely responsible for approving and provisioning any and all usernames and passwords assigned to or adopted by Customer's Authorized Users in connection with use of the Software. Customer is responsible for all activities that occur as a result of the use of such usernames and passwords. Customer will notify Frontline promptly of any unauthorized use of such usernames and passwords or any other breach of security known to Customer.

1.3. Order Forms. Customer may place orders for the Software and Services by entering into a mutually agreed Order Form, which shall become a part of this Agreement and be attached hereto as Exhibit A. No other document shall be required to affect a legally binding purchase under this Agreement. Any preprinted or other terms contained on Customer's purchase order or otherwise shall be inapplicable to this Agreement. Unless an Order Form states otherwise, each Order Form is independent of each other Order Form (but each Order Form is a part of and integral to this Agreement).

1.4. Software Administrator; Maintenance Windows. At all times, Customer must have an employee who has obtained the Software administrator certification training from Frontline and who is certified by Frontline as a Software administrator ("Software Administrator"). If Software Administrator ceases to serve as such, Customer shall promptly provide written notice to Frontline and have another employee obtain Frontline Software administrator certification and be designated as a Software Administrator, at Customer's expense. Frontline shall provide Customer with assistance regarding the use of the Software during Frontline's normal business hours (EST), Monday through Friday. Such assistance shall be provided only to Customer's Software Administrator. Frontline may perform system maintenance and/or software updates periodically upon advanced notice to Customer. However, due to extenuating circumstances, Frontline may, at times, need to perform maintenance without the ability to provide advance notice.

1.5. Customer Content. The Software and Services may enable Customer and its Authorized Users to provide, upload, link

to, transmit, display, store, process and otherwise use text, files, images, graphics, illustrations, information, data (including Personal Data as that term is defined in applicable laws), audio, video, photographs and other content and material in any format (collectively, the "Customer Content") in connection with the Software and Services. Customer hereby grants to Frontline a non-exclusive, royalty-free license to reproduce, display, distribute, modify, prepare derivative works of and otherwise use the Customer Content for the purpose of providing the Software and otherwise performing its obligations and exercising its rights under this Agreement. Customer shall have the sole responsibility for the accuracy, quality, integrity, legality, reliability, appropriateness and ownership of all of the Customer Content. Frontline will act as a data processor, and will act on Customer's instruction concerning the treatment of Personal Data provided in connection with the Software and Services, as specified in the Order Form. Customer shall provide any notices and obtain any consents (including consent of any parent or guardian for any minor) related to Customer's use of the Software and receipt of the Services and Frontline's provision of the Software and Services, including those related to the collection, use, processing, transfer and disclosure of Personal Data. Customer acknowledges and agrees that it must properly enter data, information and other Customer Content and configure settings within the Software in order for the Software to operate properly. Customer shall verify the accuracy of any of the Customer Content, forms, workflow and configuration settings entered on the Software. Frontline shall not have any liability arising from the inaccuracy of scoring, completeness, use of or reliance on the information contained in the extract of data from any Software or Services under this Agreement. Customer assumes the sole responsibility for the selection of the Software and Services to achieve Customer's intended results, the use of the Software and Services, and the results attained from such selection and use. Customer represents and warrants that it is the owner of the Customer Content, or has obtained permission for such use from the owner of the Customer Content, including evaluation frameworks and/or rubrics uploaded into the Software. As to any content or data made available to Frontline, Customer represents that it has notified and obtained consent from all necessary persons (including parents, students, teachers, interns, aides, principals, other administrative personnel, and classroom visitors), and has taken all other actions that may be necessary to ensure that use of the products, services, or related materials provided or produced hereunder complies with all applicable laws and regulations as well as school or district policies.

1.6. Integration. Customer may, at Customer's direction and with or without Frontline's assistance, integrate or otherwise use the Software in connection with third party courseware, training, and other information and materials of third parties ("Third Party Materials") and Frontline may make certain Third Party Materials available in connection with the Software and Services. Customer acknowledges and agrees that (a) Frontline is authorized to provide the Customer Content to a specified third party or permit such third party to have access to the Customer Content in connection with Third Party Materials; and (b) Frontline does not control and is not responsible for, does not warrant, support, or make any representations regarding (i) Third Party Materials; (ii) the Customer Content provided in connection with such Third Party Materials, including a third party's storage, use or misuse of the Customer Content; or (iii) Customer's uninterrupted access to Third Party Materials. Customer understands that the use of the Software may involve the transmission of the Customer Content over the Internet and over various networks, only part of which may be owned or operated by Frontline, and that Frontline takes no responsibility for data that is lost, altered, intercepted, or stored without Customer's authorization during the transmission of any data whatsoever across networks whether or not owned or operated by Frontline. If Customer engages Frontline to assist in Customer's integration or use of the Software with Third Party Materials, you authorize Frontline to access and use such Third Party Materials in connection with such assistance and you represent and warrant that you have the rights necessary to grant such authorization. Customer agrees to be bound by the terms, conditions and restrictions of the applicable third party license agreement with respect to such Third Party Materials.

1.7. Hosting. The Software will be hosted by an authorized subcontractor (the "Hosting Service Provider") that has been engaged by Frontline and shall only be accessed by Customer on websites, using Customer's computers. As part of the Services, the Hosting Service Provider shall be responsible for maintaining a backup of the Customer Content. The Hosting Service Provider is an independent third party not controlled by the Frontline. Accordingly, IN NO EVENT WILL FRONTLINE BE LIABLE FOR ANY DIRECT, GENERAL, SPECIAL, INCIDENTAL, INDIRECT OR CONSEQUENTIAL DAMAGES WHATSOEVER (INCLUDING BUT NOT LIMITED TO LOSS OR DAMAGE TO DATA, DAMAGES FOR LOSS OF BUSINESS PROFITS, BUSINESS INTERRUPTION, LOSS OF INFORMATION OR ANY OTHER PECUNIARY LOSS) ARISING OUT OF THE USE OF OR INABILITY TO USE THE SOFTWARE, DUE TO PROBLEMS (INCLUDING BUT NOT LIMITED TO ERRORS, MALFUNCTIONS) ASSOCIATED WITH THE FUNCTIONS OF SERVERS MAINTAINED BY THE HOSTING SERVICE PROVIDER, EVEN IF FRONTLINE HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

1.8. Customer Responsibilities. Customer understands and agrees that (a) Customer shall have sole responsibility for

administering access security (e.g. the granting of rights to Customer's users); (b) Customer shall review any calculations made by using the Services and satisfy Customer that those calculations are correct; and (c) if Customer uses the Services for reimbursement or payment from Medicaid and other government agencies, Frontline shall have no responsibility, and Customer shall have sole responsibility, to submit information and claims for such reimbursement or payment. Frontline does not warrant that the Services, or the results derived therefrom, will meet Customer's requirements, or that the operation of the Services will be uninterrupted or error-free. The customer is solely responsible for obtaining and maintaining, at its own expense, all hardware, software and services needed to use the Software, including any and all servers, computers, and Internet access services. In connection with the performance of the Services, Customer shall provide Frontline's personnel with all such cooperation and assistance as they may reasonably request, or otherwise may reasonably be required, to enable Frontline to perform its obligations (including the provision of the Services), and exercise its rights, under and in accordance with the terms and conditions of this Agreement.

**2. Invoicing and Payment**

All fees and charges will be set forth in the applicable Order Form(s). The Startup Cost set forth on the first page of an Order Form will be invoiced to Customer by Frontline upon execution of the applicable Order Form. Startup Costs are priced with the assumption that implementation will be completed within 120 days after signing. Frontline reserves the right to charge Customers additional service fees for added project costs due to Customer-caused delays occurring after the 120 day implementation period. The Annual Subscription will be invoiced to Customer by Frontline based on the Subscription Start Date (as set forth in the Order Form) unless otherwise stated on the front of an Order Form. The Subscription Start Date shall be defined as thirty (30) days after Customer's signature of an applicable Order Form. Except as otherwise provided, Frontline shall invoice Customer in US Dollars and Customer shall pay all fees, charges, and expenses within thirty (30) days of the date of an invoice via check or ACH. Without prejudice to its other rights and remedies, if Frontline does not receive any payment by its due date, Frontline may assess a late payment charge on the unpaid amount at the rate of 1.5% per month or, if less, the highest rate allowed under applicable law. Frontline reserves the right to increase any of the fees once annually during any Renewal Term by providing at least thirty (30) days advance notice to Customer. All charges under this Agreement are exclusive of, and Customer is solely responsible for, any applicable taxes, duties, fees, and other assessments of whatever nature imposed by governmental authorities. Without limiting the foregoing, Customer shall promptly pay to Frontline any amounts actually paid or required to be collected or paid by Frontline pursuant to any statute, ordinance, rule or regulation of any legally constituted taxing authority. If the Customer claims tax-exempt status or the right to remit taxes directly, the tax-exempt number must be entered on the first page of any applicable Order Form and the Customer shall indemnify and hold Frontline harmless for any loss occasioned by its failure to pay any tax when due. If for any reason Frontline's personnel travel to Customer's facility or otherwise in connection with the Software or Services under this Agreement, Customer shall be responsible for the reasonable costs of transportation, lodging, meals and the like for Frontline's personnel.

**3. Warranties and Disclosures**

3.1. Mutual. Each Party represents and warrants that the Party's execution, delivery, and performance of this Agreement (a) have been authorized by all necessary action of the governing body of the Party; (b) do not violate the terms of any law, regulation, or court order to which such Party is subject or the terms of any agreement to which the Party or any of its assets may be subject; and (c) are not subject to the consent or approval of any third party. Customer represents and warrants on behalf of itself and any of its Authorized Users that it has the full legal right to provide the Customer Content and that the Customer Content will not (a) infringe any intellectual property rights of any person or entity or any rights of publicity, personality, or privacy of any person or entity, including as a result of failure to obtain consent to provide Personal Data or otherwise private information about a person; (b) violate any law, statute, ordinance, regulation, or agreement, including school or district policies; or (c) constitute disclosure of any confidential information owned by any third party.

3.2. Software Warranties. Frontline represents and warrants that (a) the Software will perform substantially in accordance with the specifications set forth in the then-current Documentation and (b) the Services will be performed in a professional and workmanlike manner. The foregoing warranty will not apply (i) if Customer is in default or breach of any of its obligations under this Agreement, or (ii) to any non-conformance of the Software, Work Product or Services due to (A) Customer's failure to permit the installation/implementation of any update, upgrade or release provided by Frontline, (B) Customer's negligence, abuse, misapplication or misuse of the Software (including Customer's failure to operate the Software in accordance with Documentation), or (C) Customer's use or operation of the Software in or with any technology (including any software, hardware, firmware, system or network) not approved in writing by Frontline. In the event of a non-conformance of the Software, Work Product or Services reported to and verified by Frontline, Frontline will make commercially reasonable efforts to correct such non-conformance. Customer's sole remedy is limited to the replacement, repair, or refund, at Frontline's option, of defective Software or Work Product or re-performance of the Services. Notwithstanding the foregoing, any Third-

Party Materials shall be subject only to such third-party terms and any warranties therein.

3.3. Disclaimers. EXCEPT AS EXPRESSLY PROVIDED HEREIN, FRONTLINE AND ITS LICENSORS EXPRESSLY DISCLAIM ALL WARRANTIES, WHETHER EXPRESS, IMPLIED, OR STATUTORY, AS TO ANY ASPECT OF THE SOFTWARE, WORK PRODUCT, SERVICES, OR OTHER PRODUCTS INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. FRONTLINE AND ITS LICENSORS DO NOT WARRANT THAT THE SOFTWARE, WORK PRODUCT, SERVICES, OR OTHER PRODUCTS WILL BE UNINTERRUPTED, OR ERROR-FREE; NOR DO THEY MAKE ANY WARRANTY AS TO THE RESULTS THAT MAY BE OBTAINED FROM USE OF THE SOFTWARE, WORK PRODUCT, SERVICES, OR OTHER PRODUCTS.

**4. Confidential Information Privacy**

4.1. Confidential Information. During the term of this Agreement and for two (2) years thereafter, each Party will use the same degree of care to protect the other Party's Confidential Information as it uses to protect its own confidential information of like nature, but in no circumstances less than reasonable care. "Confidential Information" means any information that is marked or otherwise indicated as confidential or proprietary, in the case of written materials, or, in the case of information that is disclosed orally or written materials that are not marked, by notifying the other Party of the proprietary and confidential nature of the information, such notification to be done orally, by email or written correspondence, or via other means of communication as might be appropriate. Notwithstanding the foregoing, (a) Confidential Information of Frontline shall include the Software and the terms of this Agreement and (b) Confidential Information of Customer shall include Personal Data regarding Customer's users provided in connection with the Software and Services. Confidential Information does not include information which (a) was known to the receiving Party or in the public domain before disclosure; (b) becomes part of the public domain after disclosure by a publication or other means except by a breach of this Agreement by the receiving Party; (c) was received from a third party under no duty or obligation of confidentiality to the disclosing Party; or (d) was independently developed by the receiving Party without reference to Confidential Information. Aggregated data that does not contain personally identifiable information regarding Customer's users provided in connection with the Software and Services will be Confidential Information and property of Frontline. The receiving Party will not be liable for disclosures of Confidential Information that are required to be disclosed by law or legal process, so long as the recipient notifies the disclosing Party, provides it with an opportunity to object and uses reasonable efforts (at the expense of the disclosing Party) to cooperate with the disclosing Party in limiting disclosure.

4.2. Privacy. Frontline understands that its performance of the Services may involve the disclosure of student personally identifiable information ("Student PII") (as defined in the Family Education Rights and Privacy Act, 20 U.S.C. § 1232g; 34 C.F.R. Part 99) ("FERPA") by the Customer to Frontline. Frontlines agrees that it will not use or re-disclose Student PII except in compliance with and all applicable state and federal laws, including FERPA. Customer acknowledges that Frontline is a "school official" with a legitimate educational interest in receiving Student PII under FERPA and Frontline agrees that it will comply with the requirements of 34 C.F.R. § 99.33 regarding its use and re-disclosure of Student PII.

4.3. Data Security. Frontline will utilize commercially reasonable administrative, technical, and physical measures designed to maintain the confidentiality and security of Confidential Information and Student PII submitted by Customer. Customer understands and agrees that no security measures can be 100% effective or error-free and understands that Frontline expressly disclaims (a) any warranty that these security measures will be 100% effective or error-free or (b) any liability related to the confidentiality and security measures utilized by third parties.

**5. Indemnification.**

Customer shall indemnify Frontline and its officers, directors, employees, and agents and hold them harmless from all third-party claims, liabilities, expenses, and losses (including attorneys' fees and expenses) arising from or related to any breach by Customer of this Agreement, including failure to obtain consent to provide Personal Data or otherwise private information about a person.

**6. Limitations of Liability.**

OTHER THAN THE FEES, CHARGES AND EXPENSES PAYABLE PURSUANT HERETO, IN NO EVENT SHALL EITHER PARTY (OR IN THE CASE OF FRONTLINE, ITS LICENSORS) BE LIABLE TO THE OTHER PARTY OR ANY THIRD PARTY FOR INDIRECT, INCIDENTAL, SPECIAL, CONSEQUENTIAL, OR PUNITIVE DAMAGES, WHETHER FORESEEABLE OR UNFORESEEABLE, OF ANY KIND WHATSOEVER (INCLUDING LOST PROFITS) ARISING FROM OR RELATING TO THIS AGREEMENT OR THE USE OR NON-USE OF THE SOFTWARE, WORK PRODUCT OR SERVICES. NOTWITHSTANDING ANYTHING CONTAINED IN THIS AGREEMENT TO THE CONTRARY, IN NO EVENT SHALL FRONTLINE'S (OR ITS LICENSORS') TOTAL LIABILITY ARISING FROM OR RELATING TO THIS AGREEMENT, WHETHER BASED ON WARRANTY, CONTRACT, TORT (INCLUDING NEGLIGENCE), PRODUCT LIABILITY OR OTHERWISE, EXCEED THE TOTAL AMOUNTS PAID TO FRONTLINE HEREUNDER DURING THE TWELVE MONTHS IMMEDIATELY

PRECEDING THE EVENTS GIVING RISE TO SUCH CLAIMS. Each Party acknowledges and agrees that the warranty disclaimers and liability and remedy limitations in this Agreement are material, bargained for provisions of this Agreement and that fees and consideration payable hereunder reflects these disclaimers and limitations.

**7. Term and Termination.**

The term of this Agreement will commence on the Effective Date and continue until such time that there are no valid Order Forms. The initial term of each Order Form under this Agreement shall (a) begin on the Subscription Start Date (as defined in Section 2 above) and (b) continue for one year or such longer period as provided in an Order Form (the "Order Form Initial Term") and will renew for successive one-year terms thereafter (each, a "Renewal Term") unless one Party notifies the other Party of non-renewal in writing at least sixty (60) days prior to the end of the current term of such Order Form. Customer may not terminate any Order Form at any time in the middle of a term. Either Party may terminate this Agreement in the event that the other Party materially breaches this Agreement the other Party does not cure such breach within thirty (30) days after written notice of such Expiration or termination of any Order Form or Statement of Work shall constitute the expiration or the termination of such Order Form or Statement of Work only and shall not affect this Agreement or any other Order Form or Statements of Work outstanding under this Agreement. Notwithstanding the foregoing, unless otherwise mutually agreed by the parties in writing, any Order Form or Statement of Work outstanding as of the date of termination or expiration of this Agreement shall remain in effect and continue to be governed by the terms of this Agreement and its own terms until such time as such Order Form or Statement of Work is completed, expires or is otherwise terminated. Upon the termination or expiration of this Agreement, the licenses granted to Customer under Section 1.1 will terminate automatically and Customer (i) shall immediately cease using the Software and Documentation and (ii) for a period of thirty (30) days, may request a copy of the Customer Content that is in Frontline's possession in the format retained by Frontline. The following provisions of this Agreement will survive expiration or termination of this Agreement Sections 3.3, 4, 5, 6, 7 and 9. Frontline may (without limitation of any other rights or remedies) suspend use of the Software in the event that (A) Customer is delinquent in payment of any amount due to Frontline under this Agreement (and has not cured such delinquency within five (5) days following written notice thereof to Customer), (B) Customer has breached any of the provisions of Section 1 of this Agreement, or (C) in Frontline's reasonable good faith determination, suspension of use of the Software is necessary to avoid or mitigate harm to the security of Frontline's or its customers' systems or data. Any such suspension will not constitute a termination of this Agreement.

**8. District Ordering.**

Any other school district in the same state as Customer ("School District") may also purchase from Frontline a license to the Software and provision of the Services for the School District's own account on the same terms and conditions as are applicable to Customer under these Terms and Conditions (excluding any pricing terms and conditions). Each School District will be separately liable for payment for such Software and Services and its compliance with these Terms and Conditions, and neither Customer nor any School District will be liable for the acts, omissions or obligations of any other School District under these Terms and Conditions. Frontline will have no obligations to provide any Software or Services to a School District until such time as Frontline and such School District enter into an Order Form which references and is subject to these Terms and Conditions. By so doing, the School District agrees to be bound by these Terms and Conditions and for purposes of its order is considered "Customer" as that term is used in these Terms and Conditions. In the event that Customer and Frontline amend these Terms and Conditions (each an "Amendment"), any and all such Amendments will be enforceable against each School District that has executed an Order Form which references and is subject to these Terms and Conditions upon notice of such Amendment from Frontline unless Frontline has agreed in writing with School District that the Amendment, or specific provisions within the Amendment, do not apply to such School District.

**9. General.**

Frontline and Customer are each independent contractor and neither Party shall be, nor represent itself to be, the franchiser, partner, broker, employee, servant, agent, or legal representative of the other Party for any purpose whatsoever. Customer may not sublicense, assign, or transfer this Agreement, or any rights and obligations under this Agreement, in whole or in part, without Frontline's prior written consent. Any attempted assignment in violation of this Section shall be void. This Agreement shall be binding upon and inure to the benefit of, the permitted successors and assigns of each Party. Notwithstanding anything to the contrary in this Agreement, except for Customer's obligations to pay amounts due under this Agreement, neither Party will be deemed to be in default of any provision of this Agreement for any delay, error, failure, or interruption of performance due to any act of God, terrorism, war, strike, or other labor or civil disturbance, interruption of power service, interruption of communications services, problems with the Internet, act of any other person not under the control of such Party, or other similar cause. If the Customer requests to be added as an additional insured on any Frontline

1400 Atwater Drive Malvern, PA 19355

insurance policy, the limits of such policies shall be subject to the Limitations of Liability stated in Section 6 herein. This Agreement may be amended only by written agreement of the Parties, and any attempted amendment, including any handwritten changes on this Agreement, in violation of this Section shall be void. The waiver or failure of either Party to exercise in any respect any right provided under this Agreement shall not be deemed a waiver of such right in the future or a waiver of any other rights established under this Agreement. This Agreement does not confer any rights or remedies upon any person other than the Parties, except Frontline's licensors. When used herein, the words "includes" and "including" and their syntactical variations shall be deemed followed by the words "without limitation." This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together shall be deemed to be the same agreement.

**Community Unit School District 300**
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
**Diane C. White, Director of Purchasing**
PHONE: 847-551-8460 ·847-551-8463

May 3, 2022

Paul Naughton, Account Manager
Frontline Education
1400 Atwater Drive
Malvern, PA 19355

Via Email: billing@frontlineed.com

Contract Renewal: Frontline Education

Dear Mr. Naughton,

District 300 would like to renew our existing contract with the attached proposed quote, Q-105857. The renewal term would be July 1, 2022 – June 30, 2023. If your firm agrees to the pricing as attached, the administration will recommend your contract extension to the Board of Education for review by the finance committee on Tuesday, May 10, 2022 and award by the board on Tuesday, May 24, 2022. The value of this contract for 7/1/22 – 6/30/22 is $157,063.71.

District 300 kindly requests your return of acceptance by Thursday, May 5, 2022. If you have any questions, please call 847-551-8460.

Sincerely,

_____
Diane C White, Director of Purchasing

Acceptance:

_____
Service Provider

DISTRICT 300

**COMMUNITY UNIT SCHOOL DISTRICT NO. 300**
**BOARD of EDUCATION MEMO**

**DATE:** **April 19, 2023**

**TO:** Dr. Susan Harkin, Superintendent
Board of Education

**FROM:** Alison Kos, Director of Professional Development and Programs,
Alyssa Gilleland, Coordinator of Professional Development

| **Presented at the following Board Meetings** | |
|---|---|
| **Construction/Facility** | |
| **Finance** | |
| **Policy/Legislative** | |
| **School Utilization** | |
| **BOE 1st Reading** | 05/09/2023 |
| **BOE 2nd Reading** | 05/23/2023 |

**SUBJECT:** **Professional Development Contract Renewal**

**Background**

Quantum Learning provides professional development offerings driven by creating a culture of high engagement and implementing neuroscience research to support student success. This contract is for Quantum Learning to provide professional development for various days throughout the 2023-2024 school year. The Quantum Learning consultant will work with DESA, LEAD, and Administrators representing multiple grade levels and buildings. This contract renewal is a renewal of services the district has used for several years.

**Administrative Recommendation**

The Administration recommends approval of the contract.

**Fiscal Impact**

This agreement totals $43,500; the $37,000 district program portion will be funded by Title II Grant Funds and the $6,500 building program portions will be funded by building budgets.

**EXHIBIT A**

| QuantumLearning | Statement of Work #0822R<br>By and Between<br>Quantum Learning, LLC. and<br>District 300<br>April 27, 2023 |
|---|---|

This **Statement of Work #0822** (hereinafter referred to as the "SOW") specifies the deliverables, costs and other descriptive information for the delivery of **Quantum Learning, LLC.** ("QL") programs, services and products (the "Programs") specified herein to CLIENT ("Client", "you" or "your") (individually a "Party"; collectively the "Parties") pursuant to the terms of that certain Terms and Conditions Agreement # 0010 between the Parties dated May 6, 2022.

**1.0 Program Summary**

| **Program Type** | **Quantum Learning Excellence in Teaching** |
|---|---|
| **Program Description** | Fac 101 Training w/ Shari Murphy |
| **Program Duration** | 7 Day(s) |
| **Program Date(s)** | July 10-12, 2023: $12,000: Facilitator 101 |
| | August 9, 2023: $5000: Custom Day Training w/Shari Murphy |
| | October 27, 2023: $5000: Custom Day Training w/Shari Murphy |
| | March 1, 2024: $5000: Custom Day Training w/Shari Murphy |
| | 1 TBD Day to be discussed with Shari: $5000 |
| **Site License** | Site License: $2500 |
| **Handbooks** | $2500 (100 qty customer Handbooks @ $25 each) |
| **Program Total Cost** | $37,000 (Includes program fees and travel) |
| **Number of Participants** | TBD |
| **Program Location** | Algonquin, IL 60102 |
| **Building Program Date** | August 11, 2023 $4000 (Fees & Travel Included)<br>½ day at Hampshire Elementary 8-11 am – 45 Participants<br>½ day at Big Timber Elementary 12-3 pm -55 Participants |
| **Handbooks** | $2500 (100 qty customer Handbooks @ $25 each) |

**2.0 Fees/terms** – The QL Program fee for the services, workshops and other activities (including travel expenses) specified in Section 1.0 is **$43,500** to be invoiced on the schedule below (Net 30 terms). The client must notify QLN of a cancellation in writing or via email from the Authorized Signer at least 30 days prior to the Program date specified in the accepted SOW. Any cancellation by you that cannot be rescheduled to mutual satisfaction within 30 days will be subject to a minimum cancellation fee of 25% of the invoice amount.

**3.0 SOW Execution** – Per the Terms and Conditions Agreement #0010 by and between the Parties dated May 6, 2022 this SOW can be duly executed either by signature below OR issuance of a purchase order, requisition or other valid purchasing document referencing BOTH this SOW and the Terms & Condition Agreement # 0010 dated May 6, 2022 and endorsed by you and Quantum Learning, LLC.

| **District 300** | **Quantum Learning, LLC.** |
|---|---|
| By: _____<br>Jennifer Porter<br>Chief Financial Officer | By: _____<br>Authorized Signatory |
| Date: _____ | Date: _____ |

Confidential and Proprietary to Quantum Learning, LLC.2022-2023

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DISTRICT 300

**COMMUNITY UNIT SCHOOL DISTRICT NO. 300**
**BOARD of EDUCATION MEMO**

**DATE:** April 14, 2023

**TO:** Board of Education

**FROM:** Kristin Sainsbury, Assistant Superintendent of Elementary/Middle School

| **Presented at the following Board Meetings** | **Date** |
|---|---|
| **Board Operations Committee** | |
| **Policy/Legislative** | |
| **School Utilization** | |
| **BOE 1st Reading** | 5/9/2023 |
| **BOE 2nd Reading** | 5/23/2023 |

**SUBJECT:** **Approval of Non-Resident Student Application & Tuition #1 (23-24 Cambridge Student)**

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**Background**

District 300 has Non-Resident Student #1 applying to attend Cambridge Lakes Charger School for the 2023-2024 school year and paying tuition. The tuition amount is $13,034.59 and will be paid in two installments. The first will be $6,517.30 in August 2023 and $6,517.29 in December 2023.

District 300 Board Policy 7:60: Residence states:
Non-resident students may attend District schools upon the Superintendent's recommendation, approval of the Board of Education, and subject to the following:

1. The application will be denied if the transfer will directly result in the hiring of an additional teacher at the receiving school.
2. The student will attend on a year-to-year basis. Approval for any one year is not authorization to attend the following year.
3. There is no guarantee that sixth through twelfth grade students who are approved will be able to select preferred courses at the transfer school.
4. The student will attend the school designated by the Board of Education
5. The student's parent(s)/guardian(s) will be charged the maximum amount of tuition as allowed by State law.
6. Transportation to and from school shall be the responsibility of the parent(s)/guardian(s).

**Administrative Recommendation**

The Administration recommends approval of the Non-Resident Student Application and Tuition payment plan for the 2023-2024 school year.

**Fiscal Impact**

None

**COMMUNITY UNIT SCHOOL DISTRICT NO. 300**
**BOARD of EDUCATION MEMO**

**DATE:** **May 5, 20**

**TO:** Susan Harkin, Superintendent
Board of Education

**FROM:** Dr. Joseph Schumacher
Assist Superintendent Secondary

| | |
|---|---|
| **Presented at the following Board Meetings** | |
| **Board Operations Committee** | |
| **Policy/Legislative** | |
| **School Utilization** | |
| **BOE 1st Reading** | 05/09/2023 |
| **BOE 2nd Reading** | 05/23/2023 |

**SUBJECT:**

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**Background**
Per Board Policy 6:240, Board approval is required when student travel is to a state not contiguous with Illinois or is outside the continental U.S. Each trip authorization shall be based on the written rationale of the travel's educational value as well as the safety and welfare of the students involved.

**Recommendation**
The administration recommends approval of the request as presented for
Student travel is as follows:

- HHS Music Department Nashville, TN trip, June 2023.
- HHS - Welding Student to SKILLS USA National Leadership, Atlanta, GA trip, June 2023.

# Freedom of Information
# Board Report
# May 9, 2023

| FOIA# | Date of Request | Requestor | Subject | Date Completed/ STATUS | Time to complete in hours |
|---|---|---|---|---|---|
| 41-2023 | 3/28/2023 | Dan O'Brien<br>**Illinois Central School Bus LLC** | **Commercial Purpose** - Requesting (1) copies of full and complete proposals submitted by all Contractors in response to all of the District Student Transportation Services requests for bids. (2) copies of all proposal scoring and evaluation metrics used to award Transportation contract. | Completed 4/21/2023 | 4 |
| 44-2023 | 4/10/2023 | David Borom<br>**Empire Photography** | **Commercial Purpose** - Requesting all pubic documents and submitted bids related to RFP #9 Student Photography Services K-12. Please include all copies of proposals, score sheet, etc. | Pending | |
| 45-2023 | 4/17/2023 | Jackie Uhler<br>**Community Member** | Requesting the yearly budget totals and actual expenditures for football field upkeep/maintenance/care/repairs for the football fields at the three D300 High Schools (Hampshire High School, Dundee Crown High School and Jacobs High School) for the current year and the past 5 years. | Completed 4/21/2023 | 1.5 |
| 46-2023 | 4/26/2023 | Jamila Benoit<br>**The National Literacy Professional Development Consortium, LLC** | Requesting a list staff's email addresses. | Completed 4/27/2023 | 1 |
| 47-2023 | 4/26/2023 | Christine Harper<br>**University of Kentucky** | Requesting Directory Information. Data requested: (1) Student name, (2) Physical address, (3) Student or parent email (4) Phone number, and (5) Grade level | Completed 4/27/2023 | 1 |
| 48-2023 | 4/27/2023 | Anonymous | Requesting every district 300 employee name and employee number between March 1, 2020 until April 26, 2023. | Completed 4/28/2023 | 1 |
| 49-2023 | 4/27/2023 | Anonymous | Requesting detailed billing for services paid to Antoinette Morales and/or The Mindful Pro between the dates of 1-1-2020 to 4-26-2023. Please include copies of emails, correspondence, literature distributed to any and all district staff as well as any and all board members. | Completed 5/3/2023 | 4 |
| 50-2023 | 4/27/2023 | Anonymous | Requesting - 1) a detailed list and cost of every training staff/board members participated in during late starts/in-services during 2022-2023, include names of staff/titles 2) a detailed list of any training/education staff/board members participated in during 2020-present that contained gender studies/ sexual education topics, include names of staff and titles. | Pending | |
| 51-2023 | 4/27/2023 | Morgan Schueller<br>**LRS - Lakeshore Recycling Systems** | **Commercial Purpose** - Requesting records regarding a refuse and recycling contract. I'm looking for your current provider of waste and recycle hauling. | Completed 5/1/2023 | 1.5 |

**Community Unit School District 300**

A/P Board Bill Listing for May 09, 2023

| Fund | | Amount |
|---|---|---|
| Educational | $ | 960,410.15 |
| Health Insurance Fund | $ | 1,504.25 |
| Grant Fund | $ | 66,388.43 |
| COVID 19 Fund | $ | 129,605.00 |
| Operations & Maintenance | $ | 571,233.71 |
| Bond & Interest | | |
| Transportation | $ | 94,773.97 |
| Site & Construction | $ | 745,311.00 |
| Impact Fees | $ | - |
| Tort Immunity Fund | | |
| Total All Funds | $ | 2,569,226.51 |

Approved at a meeting of the Board of Education, Community Unit School District No. 300

Date: _____

Signed: _____ _____

President Secretary

# Cash Payment Register

AP265 Date: 05/03/23 JOB SUBMISSION PARAMETERS
Time: 10:51

User Name: D300\laura.kelly
Job Name: AP265
Step Nbr: 1

| | | |
|---|---|---|
| Pay Group: | D300 | Community School District 300 |
| Company: | | |
| Process Level: | | |
| Cash Code: | | |
| or Cash Code Group: | | |
| or Cash Code List: | | |
| Payment Dates: | - | |
| Report Option: | C | Current |
| Document Currency: | A | Account Currency |
| Payment Code: | | |
| Format Option: | S | Standard |

# Cash Payment Register


Cash Payment Register for thru 12/31/20

Current Report Account Currency

Cash Code HBAP Harris Bank Accounts Payable Currency USD
Payment Code ACH

| Payment Number | Co | Vendor Number | Remit To | Name | City | Payment Date | Status | Payment Amount | Curr |
|---|---|---|---|---|---|---|---|---|---|
| 2237 | 10 | 21858 | ACH | AMAZON CAPITAL SERVICES IN | SEATTLE | 05/10/23 | Processed | 23,171.25 | USD |
| 2238 | 10 | 20141 | ACH | APEX3 SYSTEMS LLC | STREAMWOOD | 05/10/23 | Processed | 4,650.00 | USD |
| 2239 | 10 | 4636 | ACH2 | ARAMARK CORPORATION | ALGONQUIN | 05/10/23 | Processed | 5,283.76 | USD |
| 2240 | 10 | 19845 | ACH | AXESS TRANSPORTATION | ALGONQUIN | 05/10/23 | Processed | 25,096.00 | USD |
| 2241 | 10 | 21157 | ACH | B&B NETWORKS INC | WEST CHICAGO | 05/10/23 | Processed | 983.00 | USD |
| 2242 | 10 | 3158 | ACH | CDW GOVERNMENT | CHICAGO | 05/10/23 | Processed | 8,530.22 | USD |
| 2243 | 10 | 15661 | ACH | CHILDS VOICE SCHOOL | WOOD DALE | 05/10/23 | Processed | 22,718.88 | USD |
| 2244 | 10 | 9477 | ACH | CONSTELLATION NEW ENERGY | CHICAGO | 05/10/23 | Processed | 102,838.42 | USD |
| 2245 | 10 | 16554 | ACH | CONSTELLATION NEWENGERY - | CAROL STREAM | 05/10/23 | Processed | 96,019.42 | USD |
| 2246 | 10 | 13380 | ACH | CREATIVE PROMOTIONAL APPAR | CARPENTERSVILLE | 05/10/23 | Processed | 899.00 | USD |
| 2247 | 10 | 12005 | ACH | DURHAM SCHOOL SERVICES | WARRENVILLE | 05/10/23 | Processed | 1,797.69 | USD |
| 2248 | 10 | 21752 | ACH | EDUSTAFF LLC | GRAND RAPIDS | 05/10/23 | Processed | 70,221.15 | USD |
| 2249 | 10 | 19315 | ACH | JENNIFER EISENMENGER | ALGONQUIN | 05/10/23 | Processed | 140.81 | USD |
| 2250 | 10 | 21264 | ACH | FASTSIGNS OF CARPENTERSVIL | CARPETNERSVILLE | 05/10/23 | Processed | 1,236.74 | USD |
| 2251 | 10 | 2919 | ACH | THE FLOLO CORPORATION | WEST CHICAGO | 05/10/23 | Processed | 4,537.02 | USD |
| 2252 | 10 | 17271 | ACH | KIMLEY-HORN AND ASSOCIATES | MINNEAPOLIS | 05/10/23 | Processed | 625.00 | USD |
| 2253 | 10 | 19062 | ACH | KLEIN THORPE & JENKINS LT | CHICAGO | 05/10/23 | Processed | 3,550.00 | USD |
| 2254 | 10 | 21836 | ACH | MANPOWER | AURORA | 05/10/23 | Processed | 9,159.03 | USD |
| 2255 | 10 | 20804 | ACH | ANTOINETTE MORALES c/o | ELGIN | 05/10/23 | Processed | 12,646.00 | USD |
| 2256 | 10 | 19431 | ACH | NETWORK CRAZE TECHNOLOGIES | PITTSBURGH | 05/10/23 | Processed | 4,940.31 | USD |
| 2257 | 10 | 9293 | ACH | PURCHASE POWER | BOSTON | 05/10/23 | Processed | 100.00 | USD |
| 2258 | 10 | 21498 | ACH | SHRUB OAK INTERNATIONAL SC | MOHEGAN LAKE | 05/10/23 | Processed | 44,641.25 | USD |
| 2259 | 10 | 20764 | ACH | TEM ENVIRONMENTAL INC | GLENDALE HEIGHTS | 05/10/23 | Processed | 1,625.00 | USD |
| 2260 | 10 | 12076 | ACH | THE WINSTON KNOLLS SCHOOL | HOFFMAN ESTATES | 05/10/23 | Processed | 43,571.85 | USD |

*** Payment Code ACH Totals

| | | |
|---|---|---|
| Total Open Payments | 24 | 488,981.80 |
| Total Reconciled Payments | | 0.00 |
| Total Void Payments | | 0.00 |
| Total Stale Dated Payments | | 0 |
| Total Escheated Payments | | 0 |

# Cash Payment Register


Cash Payment Register for thru 12/31/20

Current Report Account Currency

Cash Code HBAP Harris Bank Accounts Payable Currency USD
Payment Code MHC

| Payment Number | Co | Vendor Number | Remit To | Name | City | Payment Date | Status | Payment Amount | Curr |
|---|---|---|---|---|---|---|---|---|---|
| 177821 | 10 | 19040 | | 1-800MD LLC | CHARLOTTE | 05/09/23 | Processed | 1,496.80 | USD |
| 177822 | 10 | 6301 | | A FREEDOM FLAG CO | CRYSTAL LAKE | 05/09/23 | Processed | 693.60 | USD |
| 177823 | 10 | 17883 | REM1 | AL WARREN OIL COMPANY INC | HAMMOND | 05/09/23 | Processed | 58,007.37 | USD |
| 177824 | 10 | 1048 | | ALLENDALE ASSOCIATION | LAKE VILLA | 05/09/23 | Processed | 15,644.34 | USD |
| 177825 | 10 | 10984 | REM | ALPHA GRAPHICS | CRYSTAL LAKE | 05/09/23 | Processed | 536.85 | USD |
| 177826 | 10 | 565 | REM | APPLE COMPUTER INC. | ATLANTA | 05/09/23 | Processed | 2,392.00 | USD |
| 177827 | 10 | 21929 | REM | ASSOCIATED MATERIAL HANDLI | CHICAGO | 05/09/23 | Processed | 33,715.00 | USD |
| 177828 | 10 | 19237 | REM | ATI PHYSICAL THERAPY INVOI | CHICAGO | 05/09/23 | Processed | 21,500.00 | USD |
| 177829 | 10 | 8380 | REM | AUTHORIZED FOOD EQUIPMENT | HUNTLEY | 05/09/23 | Processed | 1,881.99 | USD |
| 177830 | 10 | 19008 | REM | AVANT ASSESSMENT LLC | SEATTLE | 05/09/23 | Processed | 4,067.70 | USD |
| 177831 | 10 | 21557 | | KATHRYN BALCAZAR | ALGONQUIN | 05/09/23 | Processed | 44.15 | USD |
| 177832 | 10 | 21730 | | BATTERIES PLUS 1028 | ALGONQUIN | 05/09/23 | Processed | 121.80 | USD |
| 177833 | 10 | 3266 | | BENIK CORPORATION | SILVERDALE | 05/09/23 | Processed | 69.25 | USD |
| 177834 | 10 | 13706 | | BRIDGES FOR LANGUAGE | AURORA | 05/09/23 | Processed | 2,673.68 | USD |
| 177835 | 10 | 9754 | REM | PAUL H BROOKES PUBLISHING | BALTIMORE | 05/09/23 | Processed | 1,864.50 | USD |
| 177836 | 10 | 83500 | REM3 | BSN SPORTS LLC | DALLAS | 05/09/23 | Processed | 29.68 | USD |
| 177837 | 10 | 21572 | | C&L RENTAL SALES AND SERVI | HUNTLEY | 05/09/23 | Processed | 3,075.10 | USD |
| 177838 | 10 | 14545 | | CAMELOT THERAPEUTIC SCHOOL | NEWARK | 05/09/23 | Processed | 63,696.88 | USD |
| 177839 | 10 | 21955 | REM | CAMFIL USA INC | CHICAGO | 05/09/23 | Processed | 109.21 | USD |
| 177840 | 10 | 8615 | REM | CARRIER CORPORATION | CHICAGO | 05/09/23 | Processed | 1,849.22 | USD |
| 177841 | 10 | 2558 | | CASSANDRA STRINGS | Algonquin | 05/09/23 | Processed | 1,186.17 | USD |
| 177842 | 10 | 12983 | REM2 | CENGAGE LEARNING | ATLANTA | 05/09/23 | Processed | 80,055.00 | USD |
| 177843 | 10 | 15744 | REM3 | CHS/ANIXTER | CHICAGO | 05/09/23 | Processed | 337.50 | USD |
| 177844 | 10 | 20677 | | CHILDHOOD VICTORIES | ALGONQUIN | 05/09/23 | Processed | 3,000.00 | USD |
| 177845 | 10 | 7015 | REM2 | CINTAS | CINCINNATI | 05/09/23 | Processed | 15,235.16 | USD |
| 177846 | 10 | 14419 | | CLASSROOM CONNECTION DAY S | BANNOCKBURN | 05/09/23 | Processed | 6,246.72 | USD |
| 177847 | 10 | 21949 | | COACH CLIFF'S GAGA BALL PI | LIBERTYVILLE | 05/09/23 | Processed | 1,795.00 | USD |
| 177848 | 10 | 15593 | REM | COLLEY ELEVATOR CO | CHICAGO | 05/09/23 | Processed | 305.00 | USD |
| 177849 | 10 | 16535 | | COMMERCIAL SPECIALTIES INC | ROLLING MEADOWS | 05/09/23 | Processed | 225.00 | USD |
| 177850 | 10 | 21288 | REM1 | COMPASS HEALTH CENTER | DETROIT | 05/09/23 | Processed | 223.70 | USD |
| 177851 | 10 | 21288 | REM2 | COMPASS HEALTH CENTER LLC | DETROIT | 05/09/23 | Processed | 1,084.95 | USD |
| 177852 | 10 | 7450 | | CONNECTION DAY SCHOOL | PALATINE | 05/09/23 | Processed | 14,748.18 | USD |
| 177853 | 10 | 7692 | | COVE SCHOOL | NORTHBROOK | 05/09/23 | Processed | 11,491.56 | USD |
| 177854 | 10 | 2117 | | CRISIS PREVENTION INSTITUT | MILWAUKEE | 05/09/23 | Processed | 200.00 | USD |
| 177855 | 10 | 19573 | | SHEILA CROTTY KAGAN | ALGONQUIN | 05/09/23 | Processed | 205.67 | USD |
| 177856 | 10 | 18789 | | SHONDA CROWLEY | ALGONQUIN | 05/09/23 | Processed | 151.56 | USD |
| 177857 | 10 | 21817 | REM | DAKTRONICS INC | MINNEAPOLIS | 05/09/23 | Processed | 34,819.00 | USD |
| 177858 | 10 | 4417 | REM2 | DECKER EQUIP-SCHOOL FIX | VASSAR | 05/09/23 | Processed | 1,406.92 | USD |
| 177859 | 10 | 18488 | REM2 | DISCOUNT SCHOOL SUPPLY | CHICAGO | 05/09/23 | Processed | 79.65 | USD |
| 177860 | 10 | 18062 | | DONS WORLD OF SPORTS | PALOS HILLS | 05/09/23 | Processed | 436.00 | USD |
| 177861 | 10 | 18094 | | DOUGLAS EQUIPMENT | BLUEFIELD | 05/09/23 | Processed | 16,483.29 | USD |
| 177862 | 10 | 21152 | | DUKES BLUES N BBQ LLC | EAST DUNDEE | 05/09/23 | Processed | 3,200.00 | USD |
| 177863 | 10 | 20095 | | DUNDEE FORD | EAST DUNDEE | 05/09/23 | Processed | 3,955.52 | USD |
| 177864 | 10 | 4460 | | ECC BOOKSTORE | ELGIN | 05/09/23 | Processed | 4,591.06 | USD |
| 177865 | 10 | 10777 | REIM | Ed'S Rental and Sales Inc | McHenry | 05/09/23 | Processed | 829.00 | USD |
| 177866 | 10 | 22020 | | ELIZABETH ELLIS | BARTLETT | 05/09/23 | Processed | 150.00 | USD |
| 177867 | 10 | 3971 | REM | ETA HAND2MIND | CHICAGO | 05/09/23 | Processed | 127.38 | USD |
| 177868 | 10 | 21316 | | EXPRESS SIGNS & LIGHTING M | SHOREWOOD | 05/09/23 | Processed | 3,480.00 | USD |

# Cash Payment Register


Cash Payment Register for thru 12/31/20

Current Report Account Currency

Cash Code HBAP Harris Bank Accounts Payable Currency USD
Payment Code MHC

| Payment Number | Co | Vendor Number | Remit To | Name | City | Payment Date | Status | Payment Amount | Curr |
|---|---|---|---|---|---|---|---|---|---|
| 177869 | 10 | 21947 | | FAT BRAIN TOYS LLC | ELKHORN | 05/09/23 | Processed | 2,105.84 | USD |
| 177870 | 10 | 17404 | REM | FERGUSON ENTERPRISES #1550 | CHICAGO | 05/09/23 | Processed | 2,092.35 | USD |
| 177871 | 10 | 21609 | REM | FOLLETT CONTENT SOLUTIONS | CHICAGO | 05/09/23 | Processed | 10,894.57 | USD |
| 177872 | 10 | 17269 | REM1 | FOLLETT SCHOOL SOLUTIONS I | CHICAGO | 05/09/23 | Processed | 334.39 | USD |
| 177873 | 10 | 17269 | REM2 | FOLLETT CONTENT SOLUTIONS | CHICAGO | 05/09/23 | Processed | 647.27 | USD |
| 177874 | 10 | 3291 | REM3 | SPECIAL EDUCATION SERVICES | CHICAGO | 05/09/23 | Processed | 6,411.72 | USD |
| 177875 | 10 | 4088 | ACH | FRANCZEK PC | CHICAGO | 05/09/23 | Processed | 390.00 | USD |
| 177876 | 10 | 19647 | | JAMES GARBRECHT | MUNDELEIN | 05/09/23 | Processed | 150.00 | USD |
| 177877 | 10 | 20873 | | GARVEY'S OFFICE PRODUCTS | NILES | 05/09/23 | Processed | 1,950.90 | USD |
| 177878 | 10 | 8702 | REM2 | GENESIS TECHNOLOGIES | BEDFORD PARK | 05/09/23 | Processed | 1,995.59 | USD |
| 177879 | 10 | 7474 | | GENEVA HIGH SCHOOL ATHLETI | GENEVA | 05/09/23 | Processed | 1,275.00 | USD |
| 177880 | 10 | 9565 | REM3 | GLENBARD SOUTH HIGH SCHOOL | GLEN ELLYN | 05/09/23 | Processed | 60.00 | USD |
| 177881 | 10 | 9565 | REM5 | GLENBARD EAST HIGH SCHOOL | LOMBARD | 05/09/23 | Processed | 300.00 | USD |
| 177882 | 10 | 7269 | REM3 | AMITA GLENOAKS SCHOOL - P | GLENDALE HEIGHTS | 05/09/23 | Processed | 3,378.39 | USD |
| 177883 | 10 | 8320 | REM2 | GLOBAL EQUIPMENT COMPANY | CHICAGO | 05/09/23 | Processed | 7,308.19 | USD |
| 177884 | 10 | 2580 | ACH | GRAINGER | PALATINE | 05/09/23 | Processed | 1,255.20 | USD |
| 177885 | 10 | 21935 | | MATT GREEN | ALGONQUIN | 05/09/23 | Processed | 7.86 | USD |
| 177886 | 10 | 21906 | | HEAD TO HEELS SAFETY SUPPL | MIAMI LAKES | 05/09/23 | Processed | 471.14 | USD |
| 177887 | 10 | 16388 | | HEARTSPRING INC | WICHITA | 05/09/23 | Processed | 26,731.96 | USD |
| 177888 | 10 | 19736 | REM4 | HERFF JONES | DEKALB | 05/09/23 | Processed | 5,500.00 | USD |
| 177889 | 10 | 9971 | REM | HERITAGE CRYSTAL LLC | CHICAGO | 05/09/23 | Processed | 1,333.85 | USD |
| 177890 | 10 | 19458 | | ANGELA HERNANDEZ | EAST DUNDEE | 05/09/23 | Processed | 90.39 | USD |
| 177891 | 10 | 4057 | REM | HINCKLEY SPRINGS | DALLAS | 05/09/23 | Processed | 3,188.09 | USD |
| 177892 | 10 | 18193 | | ALLISON HOGLUND | ALGONQUIN | 05/09/23 | Processed | 77.97 | USD |
| 177893 | 10 | 252 | | HOLIAN INSULATION COMPANY | SPRING GROVE | 05/09/23 | Processed | 6,411.34 | USD |
| 177894 | 10 | 6079 | REM4 | HOME DEPOT CREDIT SERVICES | LOUISVILLE | 05/09/23 | Processed | 192.21 | USD |
| 177895 | 10 | 21920 | REM1 | HOPE LEARNING ACADEMY | SPRINGFIELD | 05/09/23 | Processed | 5,110.04 | USD |
| 177896 | 10 | 8197 | REM2 | HUNTLEY ATHLETICS | HUNTLEY | 05/09/23 | Processed | 25.00 | USD |
| 177897 | 10 | 12310 | | IDSA | LA GRANGE | 05/09/23 | Processed | 500.00 | USD |
| 177898 | 10 | 21639 | | IGNITE CONSULTING | GIG HARBOR | 05/09/23 | Processed | 46,550.00 | USD |
| 177899 | 10 | 3054 | REM | GENSERVE INC | PLAINVIEW | 05/09/23 | Processed | 1,767.00 | USD |
| 177900 | 10 | 2306 | | ILLINOIS SCHOOL FOR THE DE | JACKSONVILLE | 05/09/23 | Processed | 260.00 | USD |
| 177901 | 10 | 7399 | REIM | ILLINOIS STATE UNIVERSITY | NORMAL | 05/09/23 | Processed | 900.00 | USD |
| 177902 | 10 | 10751 | REM | ISTHA | DOWNERS GROVE | 05/09/23 | Processed | 730.80 | USD |
| 177903 | 10 | 10751 | REM3 | ILLINOIS TOLLWAY | CHICAGO | 05/09/23 | Processed | 46.90 | USD |
| 177904 | 10 | 19339 | | INFINITY TRANSPORTATION MA | DES PLAINES | 05/09/23 | Processed | 4,166.11 | USD |
| 177905 | 10 | 17743 | REM1 | INTERNATIONAL PAPER COMPAN | DALLAS | 05/09/23 | Processed | 420.00 | USD |
| 177906 | 10 | 20008 | | MARTA JIMENEZ ALFARO | ALGONQUIN | 05/09/23 | Processed | 58.24 | USD |
| 177907 | 10 | 10904 | REM1 | JOHNSON CONTROLS | DALLAS | 05/09/23 | Processed | 8,572.05 | USD |
| 177908 | 10 | 5961 | REM | JOSTENS | CHICAGO | 05/09/23 | Processed | 1,781.04 | USD |
| 177909 | 10 | 1184 | REM3 | JW PEPPER & SON INC | PHILADELPHIA | 05/09/23 | Processed | 668.17 | USD |
| 177910 | 10 | 22019 | | ROBERT KANIA | CARPENTERSVILLE | 05/09/23 | Processed | 150.00 | USD |
| 177911 | 10 | 9816 | REM2 | KINSEY | GLEN ELLYN | 05/09/23 | Processed | 1,223.58 | USD |
| 177912 | 10 | 5939 | | KIRHOFERS SPORTS INC | AURORA | 05/09/23 | Processed | 2,010.00 | USD |
| 177913 | 10 | 5571 | | KNAPHEIDE EQUIPMENT CO | MCHENRY | 05/09/23 | Processed | 17,236.00 | USD |
| 177914 | 10 | 21450 | | KRANZ INC | RACINE | 05/09/23 | Processed | 1,967.67 | USD |
| 177915 | 10 | 20970 | REM | LEARNWELL | WOBURN | 05/09/23 | Processed | 4,320.45 | USD |
| 177916 | 10 | 20295 | | LED RITE LLC | HAMPSHIRE | 05/09/23 | Processed | 16,319.20 | USD |

# Cash Payment Register


Cash Payment Register for thru 12/31/20

Current Report Account Currency

Cash Code HBAP Harris Bank Accounts Payable Currency USD
Payment Code MHC

| Payment Number | Co | Vendor Number | Remit To | Name | City | Payment Date | Status | Payment Amount | Curr |
|---|---|---|---|---|---|---|---|---|---|
| 177917 | 10 | 15953 | REM | LEGO EDUCATION | CHICAGO | 05/09/23 | Processed | 995.00 | USD |
| 177918 | 10 | 21703 | REM | LINDE GAS & EQUIPMENT INC | PALATINE | 05/09/23 | Processed | 154.86 | USD |
| 177919 | 10 | 11613 | REM6 | NORTHSHORE HEALTHCARE TUTU | CHICAGO | 05/09/23 | Processed | 87.24 | USD |
| 177920 | 10 | 19466 | | LITTLE CITY FOUNDATION | PALATINE | 05/09/23 | Processed | 15,970.86 | USD |
| 177921 | 10 | 21980 | | KRISTIN MARCKINI | ALGONQUIN | 05/09/23 | Processed | 20.00 | USD |
| 177922 | 10 | 14352 | | MARKLUND | GENEVA | 05/09/23 | Processed | 20,066.58 | USD |
| 177923 | 10 | 21590 | | J THOMAS MARTINDALE | PALATINE | 05/09/23 | Processed | 625.00 | USD |
| 177924 | 10 | 21994 | | MENCONI TERRAZZO LLC | BENSENVILLE | 05/09/23 | Processed | 6,758.99 | USD |
| 177925 | 10 | 529 | | MID VALLEY GLASS AND SERVI | EAST DUNDEE | 05/09/23 | Processed | 226.00 | USD |
| 177926 | 10 | 8084 | | MIDWEST COMPUTER PRODUCTS | WEST CHICAGO | 05/09/23 | Processed | 11,648.53 | USD |
| 177927 | 10 | 21956 | | MODULARHOSE.COM | DOWNERS GROVE | 05/09/23 | Processed | 130.62 | USD |
| 177928 | 10 | 21009 | | AUDREY RAMIREZ-MORENO | ALGONQUIN | 05/09/23 | Processed | 20.83 | USD |
| 177929 | 10 | 9906 | REM4 | MUSIC AND ARTS | FREDERICK | 05/09/23 | Processed | 981.25 | USD |
| 177930 | 10 | 14811 | REM2 | NEUCO INC | CAROL STREAM | 05/09/23 | Processed | 229.86 | USD |
| 177931 | 10 | 20792 | REM | NEURORESTORATIVE | LAWRENCE | 05/09/23 | Processed | 8,005.68 | USD |
| 177932 | 10 | 11384 | | NEW CONNECTIONS ACADEMY | PALATINE | 05/09/23 | Processed | 12,107.06 | USD |
| 177933 | 10 | 9434 | | NEXUS-ONARGA ACADEMY | ONARGA | 05/09/23 | Processed | 2,391.51 | USD |
| 177934 | 10 | 21454 | | NORTH AMERICAN CORPORATION | GLENVIEW | 05/09/23 | Processed | 628.41 | USD |
| 177935 | 10 | 15193 | REM | NORTHWESTERN UNIVERSITY | EVANSTON | 05/09/23 | Processed | 3,300.00 | USD |
| 177936 | 10 | 2701 | | OAK FIRE & SECURITY SYSTEM | HOMER GLEN | 05/09/23 | Processed | 630.00 | USD |
| 177937 | 10 | 11570 | | PEGGY OGNACEVIC | ALGONQUIN | 05/09/23 | Processed | 150.00 | USD |
| 177938 | 10 | 9464 | REM | ON TARGET SALES | ALGONQUIN | 05/09/23 | Processed | 1,063.00 | USD |
| 177939 | 10 | 10530 | REM | ONCOURT/OFFCOURT | DALLAS | 05/09/23 | Processed | 363.03 | USD |
| 177940 | 10 | 63671 | REM1 | ORIENTAL TRADING CO-OTC BR | MINNEAPOLIS | 05/09/23 | Processed | 1,482.50 | USD |
| 177941 | 10 | 21295 | | OSTRANDER LANDSCAPING INC | MARENGO | 05/09/23 | Processed | 9,307.00 | USD |
| 177942 | 10 | 6938 | REM5 | PADDOCK PUBLICATIONS INC | CAROL STREAM | 05/09/23 | Processed | 62.10 | USD |
| 177943 | 10 | 12250 | | CYNTHIA PALAHNIUK | ALGONQUIN | 05/09/23 | Processed | 14.00 | USD |
| 177944 | 10 | 15987 | | PAULY'S CUSTOM APPAREL COM | CRYSTAL LAKE | 05/09/23 | Processed | 158.00 | USD |
| 177945 | 10 | 9325 | REM5 | NCS PEARSON, INC | CHICAGO | 05/09/23 | Processed | 306.87 | USD |
| 177946 | 10 | 4157 | | PENTEGRA SYSTEMS LLC | NAPERVILLE | 05/09/23 | Processed | 455.00 | USD |
| 177947 | 10 | 4664 | REM3 | PIONEER MANUFACTURING COMP | CLEVELAND | 05/09/23 | Processed | 191.84 | USD |
| 177948 | 10 | 21977 | REM | PLAY VERSUS INC | PASADENA | 05/09/23 | Processed | 880.00 | USD |
| 177949 | 10 | 18891 | | JENNIFER PORTER | ALGONQUIN | 05/09/23 | Processed | 260.69 | USD |
| 177950 | 10 | 18044 | REM2 | PORTER PIPE AND SUPPLY CO | CAROL STREAM | 05/09/23 | Processed | 1,225.44 | USD |
| 177951 | 10 | 18854 | REM | POWER DISTRIBUTORS LLC | DALLAS | 05/09/23 | Processed | 357.24 | USD |
| 177952 | 10 | 9764 | | PRO-SOURCE DISTRIBUTORS | ROCKFORD | 05/09/23 | Processed | 6,155.87 | USD |
| 177953 | 10 | 22033 | | PRODIGE PROCESSING INC | HEBRON | 05/09/23 | Processed | 700.00 | USD |
| 177954 | 10 | 9760 | | PYRAMID SCHOOL PRODUCTS | TAMPA | 05/09/23 | Processed | 1,283.78 | USD |
| 177955 | 10 | 7326 | REM3 | QUINLAN & FABISH MUSIC CO | BURR RIDGE | 05/09/23 | Processed | 444.00 | USD |
| 177956 | 10 | 39700 | | RALPH HELM INC | ELGIN | 05/09/23 | Processed | 241.99 | USD |
| 177957 | 10 | 18325 | | READ TO THEM | RICHMOND | 05/09/23 | Processed | 4,459.50 | USD |
| 177958 | 10 | 13155 | REM2 | REINDERS, INC | MILWAUKEE | 05/09/23 | Processed | 2,523.85 | USD |
| 177959 | 10 | 4574 | REM2 | REPROGRAPHICS | CRYSTAL LAKE | 05/09/23 | Processed | 190.95 | USD |
| 177960 | 10 | 3209 | RE11 | RICOH USA, INC | CHICAGO | 05/09/23 | Processed | 51.82 | USD |
| 177961 | 10 | 4070 | REM1 | RIDDELL/ALL AMERICAN SPORT | DALLAS | 05/09/23 | Processed | 9,886.05 | USD |
| 177962 | 10 | 2756 | REM2 | RIFTON EQUIPMENT | RIFTON | 05/09/23 | Processed | 3,903.75 | USD |
| 177963 | 10 | 20178 | REM | RILCO INC | ROCK ISLAND | 05/09/23 | Processed | 1,620.00 | USD |
| 177964 | 10 | 20424 | REM | RIVERSIDE INSIGHTS | CHICAGO | 05/09/23 | Processed | 1,390.29 | USD |

# Cash Payment Register


Cash Payment Register for thru 12/31/20

Current Report Account Currency

Cash Code HBAP Harris Bank Accounts Payable Currency USD
Payment Code MHC

| Payment Number | Co | Vendor Number | Remit To | Name | City | Payment Date | Status | Payment Amount | Curr |
|---|---|---|---|---|---|---|---|---|---|
| 177965 | 10 | 1530 | REM | ROCKFORD PUBLIC SCHOOLS #2 | ROCKFORD | 05/09/23 | Processed | 3,231.06 | USD |
| 177966 | 10 | 16272 | REM2 | RUSSO POWER EQUIPMENT | ELGIN | 05/09/23 | Processed | 22.99 | USD |
| 177967 | 10 | 723 | REM6 | SCHOLASTIC MAGAZINES | CINCINNATI | 05/09/23 | Processed | 3,009.01 | USD |
| 177968 | 10 | 11672 | REM | SCHOOL DATEBOOKS, INC | LAFAYETTE | 05/09/23 | Processed | 903.00 | USD |
| 177969 | 10 | 4234 | REM | SCHOOL HEALTH CORP | CHICAGO | 05/09/23 | Processed | 5,866.07 | USD |
| 177970 | 10 | 21002 | REM1 | SCHOOL SPECIALTY LLC | PHILADELPHIA | 05/09/23 | Processed | 46,000.39 | USD |
| 177971 | 10 | 19667 | | MELISSA SCHOONOVER | LOCKPORT | 05/09/23 | Processed | 150.00 | USD |
| 177972 | 10 | 17316 | REM | SEAL OF ILLINOIS | PALATINE | 05/09/23 | Processed | 104,819.59 | USD |
| 177973 | 10 | 21617 | REM | SERVICEWEAR APPAREL INC | CINCINNATI | 05/09/23 | Processed | 138.60 | USD |
| 177974 | 10 | 498 | | SHERWIN WILLIAMS | CARPENTERSVILLE | 05/09/23 | Processed | 3,879.00 | USD |
| 177975 | 10 | 75130 | REM4 | SHIFFLER EQUIPMENT SALES | DETROIT | 05/09/23 | Processed | 39.90 | USD |
| 177976 | 10 | 15165 | REM2 | SITEONE LANDSCAPE SUPPLY L | CHICAGO | 05/09/23 | Processed | 1,786.10 | USD |
| 177977 | 10 | 13484 | REM | SNAP-ON INDUSTRIAL | CHICAGO | 05/09/23 | Processed | 89.40 | USD |
| 177978 | 10 | 4368 | | SOLUTION TREE | BLOOMINGTON | 05/09/23 | Processed | 5,200.00 | USD |
| 177979 | 10 | 19927 | | SOUTHEASTERN EQUIPMENT AND | WEST COLUMBIA | 05/09/23 | Processed | 2,615.17 | USD |
| 177980 | 10 | 16891 | REM3 | SPECIAL EDUCATION SERVICES | CHICAGO | 05/09/23 | Processed | 4,766.46 | USD |
| 177981 | 10 | 20595 | | SPECIAL EDUCATION SYSTEMS | CHICAGO | 05/09/23 | Processed | 6,842.50 | USD |
| 177982 | 10 | 14188 | REM3 | STAPLES ADVANTAGE | DALLAS | 05/09/23 | Processed | 616.15 | USD |
| 177983 | 10 | 21598 | | STAR AUTISM SUPPORT INC | PORTLAND | 05/09/23 | Processed | 7,334.70 | USD |
| 177984 | 10 | 14242 | REM2 | STATE INDUSTRIAL PRODUCTS | BOSTON | 05/09/23 | Processed | 1,119.53 | USD |
| 177985 | 10 | 4599 | REM | ILLINOIS OFFICE of the | SPRINGFIELD | 05/09/23 | Processed | 420.00 | USD |
| 177986 | 10 | 4599 | REM5 | STATE FIRE MARSHAL | SPRINGFIELD | 05/09/23 | Processed | 75.00 | USD |
| 177987 | 10 | 78395 | REM | STEINER ELECTRIC CO. | CHICAGO | 05/09/23 | Processed | 88.19 | USD |
| 177988 | 10 | 616 | | STREAMWOOD BEHAVIORAL HEAL | STREAMWOOD | 05/09/23 | Processed | 111.85 | USD |
| 177989 | 10 | 21300 | | STRIVE FOR INDEPENDENCE | LOMBARD | 05/09/23 | Processed | 625.00 | USD |
| 177990 | 10 | 19404 | | KAREN SULLIVAN | ALGONQUIN | 05/09/23 | Processed | 12.81 | USD |
| 177991 | 10 | 79000 | | SUMMIT SCHOOL INC | ELGIN | 05/09/23 | Processed | 19,295.67 | USD |
| 177992 | 10 | 19779 | REM1 | SUNRISE SOUTHWEST LLC | DOWNERS GROVE | 05/09/23 | Processed | 1,514.16 | USD |
| 177993 | 10 | 10537 | REM2 | SWEETWATER EDUCATION | FORT WAYNE | 05/09/23 | Processed | 4,547.85 | USD |
| 177994 | 10 | 12344 | REM | SYSCO FOOD SERVICE OF CHIC | DES PLAINES | 05/09/23 | Processed | 563.05 | USD |
| 177995 | 10 | 19148 | | T S LIVINGSTON INC | NORTH AURORA | 05/09/23 | Processed | 945.00 | USD |
| 177996 | 10 | 9630 | REM3 | TEACHER DIRECT | BIRMINGHAM | 05/09/23 | Processed | 103.50 | USD |
| 177997 | 10 | 9662 | REM | TEACHER'S DISCOVERY | AUBURN HILLS | 05/09/23 | Processed | 399.50 | USD |
| 177998 | 10 | 7041 | REM1 | TEMPERATURE EQUIPMENT CORP | MINNEAPOLIS | 05/09/23 | Processed | 510.11 | USD |
| 177999 | 10 | 21507 | | THE AWARD FACTORY RAPID RI | GOSHEN | 05/09/23 | Processed | 414.00 | USD |
| 178000 | 10 | 17068 | | THE RESPONSIVE MAILROOM IN | ELGIN | 05/09/23 | Processed | 748.00 | USD |
| 178001 | 10 | 18259 | REM1 | THE STEPPING STONES GROUP | CAROL STREAM | 05/09/23 | Processed | 1,263.50 | USD |
| 178002 | 10 | 2985 | | THERADAPT PRODUCTS INC | LUDINGTON | 05/09/23 | Processed | 3,953.54 | USD |
| 178003 | 10 | 18618 | | THERMFLO INC | BUFFALO GROVE | 05/09/23 | Processed | 14,285.00 | USD |
| 178004 | 10 | 1897 | | THOMPSON ELEVATOR INSPECTI | MT PROSPECT | 05/09/23 | Processed | 200.00 | USD |
| 178005 | 10 | 9467 | REM5 | THRESHOLDS | CHICAGO | 05/09/23 | Processed | 19,205.66 | USD |
| 178006 | 10 | 713 | REM2 | TRANE US INC | CHICAGO | 05/09/23 | Processed | 53,531.90 | USD |
| 178007 | 10 | 11020 | REM3 | TRINITY LANDSCAPE | CARPENTERSVILLE | 05/09/23 | Processed | 22,252.21 | USD |
| 178008 | 10 | 12213 | | TROPHIES BY GEORGE | BARTLETT | 05/09/23 | Processed | 715.50 | USD |
| 178009 | 10 | 11477 | REM1 | US GAMES-Div of BSN SPORTS | DALLAS | 05/09/23 | Processed | 4,246.64 | USD |
| 178010 | 10 | 18375 | | VALDES LLC | WHEELING | 05/09/23 | Processed | 0.00 | USD |
| 178011 | 10 | 18375 | REM2 | VALDES LLC | WHEELING | 05/09/23 | Processed | 10,216.00 | USD |
| 178012 | 10 | 18108 | | BARBARA VALLE | ALONQUIN | 05/09/23 | Processed | 222.90 | USD |

# Cash Payment Register


Cash Payment Register for thru 12/31/20

Current Report Account Currency

Cash Code HBAP Harris Bank Accounts Payable Currency USD
Payment Code MHC

| Payment Number | Co | Vendor Number | Remit To | Name | City | Payment Date | Status | Payment Amount | Curr |
|---|---|---|---|---|---|---|---|---|---|
| 178013 | 10 | 19206 | REM2 | VENTRIS LEARNING | SUN PRARIE | 05/09/23 | Processed | 301.00 | USD |
| 178014 | 10 | 2469 | REM3 | VILLAGE OF CARPENTERSVILLE | CARPENTERSVILLE | 05/09/23 | Processed | 100.00 | USD |
| 178015 | 10 | 4395 | | VISION SERVICE PLAN | RANCHO CORDOVA | 05/09/23 | Processed | 7.45 | USD |
| 178016 | 10 | 11274 | | VISUAL IMAGE PHOTOGRAPHY I | CEDARBURG | 05/09/23 | Processed | 140.00 | USD |
| 178017 | 10 | 86470 | REM1 | VWR INTL aka Wards Natural | PITTSBURGH | 05/09/23 | Processed | 54.24 | USD |
| 178018 | 10 | 6808 | REM1 | WEATHERGUARD ROOFING COMPA | ELGIN | 05/09/23 | Processed | 3,015.62 | USD |
| 178019 | 10 | 7040 | | WEST SIDE ELECTRIC SUPPLY | SOUTH ELGIN | 05/09/23 | Processed | 10,186.40 | USD |
| 178020 | 10 | 20761 | | WILLIAM WINTERS | DARIEN | 05/09/23 | Processed | 150.00 | USD |
| 178021 | 10 | 4396 | REM | WOODBURN PRESS | DAYTON | 05/09/23 | Processed | 323.73 | USD |
| 178022 | 10 | 22026 | | KRISTINA WOODEN | BELVIDERE | 05/09/23 | Processed | 150.00 | USD |
| 178023 | 10 | 18051 | | JILL ZYER | ALGONQUIN | 05/09/23 | Processed | 67.66 | USD |

*** Payment Code MHC Totals

| | | |
|---|---|---|
| Total Open Payments | 203 | 1,126,353.68 |
| Total Reconciled Payments | | 0.00 |
| Total Void Payments | | 0.00 |
| Total Stale Dated Payments | | 0 |
| Total Escheated Payments | | 0 |

# Cash Payment Register


Cash Payment Register for thru 12/31/20

Current Report Account Currency

Cash Code HBAP Harris Bank Accounts Payable Currency USD
Payment Code PCD

| Payment Number | Co | Vendor Number | Remit To | Name | City | Payment Date | Status | Payment Amount | Curr |
|---|---|---|---|---|---|---|---|---|---|
| 1157 | 10 | 10851 | | AT&T | SAGINAW | 05/09/23 | Processed | 10,217.79 | USD |
| 1158 | 10 | 9724 | REM3 | T-MOBILE | CINCINNATI | 05/09/23 | Processed | 22,488.28 | USD |

*** Payment Code PCD Totals

| | | |
|---|---|---|
| Total Open Payments | 2 | 32,706.07 |
| Total Reconciled Payments | | 0.00 |
| Total Void Payments | | 0.00 |
| Total Stale Dated Payments | | 0 |
| Total Escheated Payments | | 0 |

# Cash Payment Register


Cash Payment Register for thru 12/31/20

Current Report Account Currency

Cash Code HBAP Harris Bank Accounts Payable Currency USD
Payment Code WIR

| Payment Number | Co | Vendor Number | Remit To | Name | City | Payment Date | Status | Payment Amount | Curr |
|---|---|---|---|---|---|---|---|---|---|
| 3817 | 10 | 20143 | | ASSOCIATED ELECTRICAL CONT | WOODSTOCK | 05/09/23 | Processed | 62,484.00 | USD |
| 3818 | 10 | 20771 | | CONSOLIDATED FLOORING OF C | ADDISON | 05/09/23 | Processed | 15,063.00 | USD |
| 3819 | 10 | 17875 | | FLEETMATICS USA LLC | WALTHAM | 05/09/23 | Processed | 1,328.92 | USD |
| 3820 | 10 | 7701 | REM | HELM MECHANICAL | FREEPORT | 05/09/23 | Processed | 582,823.00 | USD |
| 3821 | 10 | 1111 | | LAMP INC | ELGIN | 05/09/23 | Processed | 56,820.00 | USD |
| 3822 | 10 | 1111 | | LAMP INC | ELGIN | 05/09/23 | Processed | 1,126.00 | USD |
| 3823 | 10 | 12820 | | VALLEY FIRE PROTECTION SYS | ST. CHARLES | 05/09/23 | Processed | 26,145.00 | USD |

| | | |
|---|---|---|
| *** Payment Code WIR Totals | | |
| Total Open Payments | 7 | 745,789.92 |
| Total Reconciled Payments | | 0.00 |
| Total Void Payments | | 0.00 |
| Total Stale Dated Payments | | 0 |
| Total Escheated Payments | | 0 |
| *** Cash Code HBAP Totals | | |
| Total Open Payments | 236 | 2,393,831.47 |
| Total Reconciled Payments | | 0.00 |
| Total Void Payments | | 0.00 |
| Total Stale Dated Payments | | 0 |
| Total Escheated Payments | | 0 |
| *** Pay Group D300 USD Totals | | |
| Total Open Payments | 236 | 2,393,831.47 |
| Total Reconciled Payments | | 0.00 |
| Total Void Payments | | 0.00 |
| Total Stale Dated Payments | | 0 |
| Total Escheated Payments | | 0 |

# Cash Payment Register

AP265 Date: 05/02/23 JOB SUBMISSION PARAMETERS
Time: 15:54

User Name: D300\laura.kelly
Job Name: AP265
Step Nbr: 1

| | | |
|---|---|---|
| Pay Group: | D300 | Community School District 300 |
| Company: | | |
| Process Level: | | |
| Cash Code: | | |
| or Cash Code Group: | | |
| or Cash Code List: | | |
| Payment Dates: | - | |
| Report Option: | C | Current |
| Document Currency: | A | Account Currency |
| Payment Code: | | |
| Format Option: | S | Standard |

# Cash Payment Register


Cash Payment Register for thru 12/31/20

Current Report Account Currency

Cash Code HBAP Harris Bank Accounts Payable Currency USD
Payment Code WIR

| Payment Number | Co | Vendor Number | Remit To | Name | City | Payment Date | Status | Payment Amount | Curr |
|---|---|---|---|---|---|---|---|---|---|
| 3816 | 10 | 12763 | | BMO HARRIS BANK | CHICAGO | 04/30/23 | Processed | 126,000.76 | USD |

*** Payment Code WIR Totals

| | | |
|---|---|---|
| Total Open Payments | 1 | 126,000.76 |
| Total Reconciled Payments | | 0.00 |
| Total Void Payments | | 0.00 |
| Total Stale Dated Payments | | 0 |
| Total Escheated Payments | | 0 |

*** Cash Code HBAP Totals

| | | |
|---|---|---|
| Total Open Payments | 1 | 126,000.76 |
| Total Reconciled Payments | | 0.00 |
| Total Void Payments | | 0.00 |
| Total Stale Dated Payments | | 0 |
| Total Escheated Payments | | 0 |

*** Pay Group D300 USD Totals

| | | |
|---|---|---|
| Total Open Payments | 1 | 126,000.76 |
| Total Reconciled Payments | | 0.00 |
| Total Void Payments | | 0.00 |
| Total Stale Dated Payments | | 0 |
| Total Escheated Payments | | 0 |

# Cash Payment Register

AP265 Date: 04/27/23 JOB SUBMISSION PARAMETERS
Time: 15:12

User Name: D300\laura.kelly
Job Name: AP265
Step Nbr: 1

| | | |
|---|---|---|
| Pay Group: | D300 | Community School District 300 |
| Company: | | |
| Process Level: | | |
| Cash Code: | | |
| or Cash Code Group: | | |
| or Cash Code List: | | |
| Payment Dates: | - | |
| Report Option: | C | Current |
| Document Currency: | A | Account Currency |
| Payment Code: | | |
| Format Option: | S | Standard |

# Cash Payment Register


Cash Payment Register for thru 12/31/20

Current Report Account Currency

Cash Code HBAP Harris Bank Accounts Payable Currency USD
Payment Code ACH

| Payment Number | Co | Vendor Number | Remit To | Name | City | Payment Date | Status | Payment Amount | Curr |
|---|---|---|---|---|---|---|---|---|---|
| 2236 | 10 | 21747 | FND | ARBITERSPORTS LLC | Sandy | 04/27/23 | Processed | 25,000.00 | USD |

*** Payment Code ACH Totals

| | | |
|---|---|---|
| Total Open Payments | 1 | 25,000.00 |
| Total Reconciled Payments | | 0.00 |
| Total Void Payments | | 0.00 |
| Total Stale Dated Payments | | 0 |
| Total Escheated Payments | | 0 |

# Cash Payment Register


Cash Payment Register for thru 12/31/20

Current Report Account Currency

Cash Code HBAP Harris Bank Accounts Payable Currency USD
Payment Code MHC

| Payment Number | Co | Vendor Number | Remit To | Name | City | Payment Date | Status | Payment Amount | Curr |
|---|---|---|---|---|---|---|---|---|---|
| 177819 | 10 | 19376 | REM3 | GROOT INC | PITTSBURGH | 04/27/23 | Processed | 19,473.24 | USD |
| 177820 | 10 | 14962 | REM1 | ILLINOIS EDUCATIONS ASSOC | SPRINGFIELD | 04/27/23 | Processed | 4,556.04 | USD |

*** Payment Code MHC Totals

| | | |
|---|---|---|
| Total Open Payments | 2 | 24,029.28 |
| Total Reconciled Payments | | 0.00 |
| Total Void Payments | | 0.00 |
| Total Stale Dated Payments | | 0 |
| Total Escheated Payments | | 0 |

# Cash Payment Register


Cash Payment Register for thru 12/31/20

Current Report Account Currency

Cash Code HBAP Harris Bank Accounts Payable Currency USD
Payment Code WIR

| Payment Number | Co | Vendor Number | Remit To | Name | City | Payment Date | Status | Payment Amount | Curr |
|---|---|---|---|---|---|---|---|---|---|
| 3815 | 10 | 12763 | | BMO HARRIS BANK | CHICAGO | 04/27/23 | Processed | 225.00 | USD |

| | | |
|---|---|---|
| *** Payment Code WIR Totals | | |
| Total Open Payments | 1 | 225.00 |
| Total Reconciled Payments | | 0.00 |
| Total Void Payments | | 0.00 |
| Total Stale Dated Payments | | 0 |
| Total Escheated Payments | | 0 |
| *** Cash Code HBAP Totals | | |
| Total Open Payments | 4 | 49,254.28 |
| Total Reconciled Payments | | 0.00 |
| Total Void Payments | | 0.00 |
| Total Stale Dated Payments | | 0 |
| Total Escheated Payments | | 0 |
| *** Pay Group D300 USD Totals | | |
| Total Open Payments | 4 | 49,254.28 |
| Total Reconciled Payments | | 0.00 |
| Total Void Payments | | 0.00 |
| Total Stale Dated Payments | | 0 |
| Total Escheated Payments | | 0 |

# Cash Payment Register

AP265 Date: 04/21/23 JOB SUBMISSION PARAMETERS
Time: 09:56

User Name: D300\laura.kelly
Job Name: AP265
Step Nbr: 1

| | | |
|---|---|---|
| Pay Group: | D300 | Community School District 300 |
| Company: | | |
| Process Level: | | |
| Cash Code: | | |
| or Cash Code Group: | | |
| or Cash Code List: | | |
| Payment Dates: | - | |
| Report Option: | C | Current |
| Document Currency: | A | Account Currency |
| Payment Code: | | |
| Format Option: | S | Standard |

# Cash Payment Register


Cash Payment Register for thru 12/31/20

Current Report Account Currency

Cash Code HBAP Harris Bank Accounts Payable Currency USD
Payment Code MHC

| Payment Number | Co | Vendor Number | Remit To | Name | City | Payment Date | Status | Payment Amount | Curr |
|---|---|---|---|---|---|---|---|---|---|
| 177816 | 10 | 7308 | | PALATINE HIGH SCHOOL | PALATINE | 04/21/23 | Processed | 140.00 | USD |

*** Payment Code MHC Totals

| | | |
|---|---|---|
| Total Open Payments | 1 | 140.00 |
| Total Reconciled Payments | | 0.00 |
| Total Void Payments | | 0.00 |
| Total Stale Dated Payments | | 0 |
| Total Escheated Payments | | 0 |

*** Cash Code HBAP Totals

| | | |
|---|---|---|
| Total Open Payments | 1 | 140.00 |
| Total Reconciled Payments | | 0.00 |
| Total Void Payments | | 0.00 |
| Total Stale Dated Payments | | 0 |
| Total Escheated Payments | | 0 |

*** Pay Group D300 USD Totals

| | | |
|---|---|---|
| Total Open Payments | 1 | 140.00 |
| Total Reconciled Payments | | 0.00 |
| Total Void Payments | | 0.00 |
| Total Stale Dated Payments | | 0 |
| Total Escheated Payments | | 0 |

**COMMUNITY UNIT SCHOOL DISTRICT 300**

**HUMAN RESOURCES REPORT**

May 9, 2023



## ADMINISTRATORS

1. Recommend the following be employed by Community Unit School District 300 for the **2023 - 2024** school year and be compensated according to the Certified Administrators' and Supervisory Staff Compensation & Benefits Handbook:

| Name | Position | Location | Annual Salary | Effective |
|---|---|---|---|---|
| Bennett, Matthew | Associate Principal of Operations | Jacobs High School | $106,301 | July 1, 2023 |

## RESIGNATION - ADMINISTRATORS

None

## RETIREMENT – ADMINISTRATORS

None

## CERTIFIED PERSONNEL

None

## OTHER EMPLOYMENT – CERTIFIED PERSONNEL

None

## RESIGNATION – CERTIFIED PERSONNEL

1. Recommend approval of the following letters of resignation:

| Name | Position | Location | Effective |
|---|---|---|---|
| Brosman, Jacob | Math | Hampshire High School | End of the 2022-2023 school year |
| Chacheva, Asya | Cross Categorical | Carpentersville Middle School | End of the 2022-2023 school year |
| Cuairan Canete, Daniel | 5th Grade Dual Language | Golfview Elementary School | End of the 2022-2023 school year |
| Goetz, Kathryn | 3rd Grade | Lake in the Hills Elementary School | End of the 2022-2023 school year |
| Jenisch, Bradley | Physical Education | Hampshire High School | End of the 2022-2023 school year |

Leave of absence requests are attached separately for Board of Education approval.

| Name | Position | Location | Effective |
|---|---|---|---|
| Joustra, Sarah | Cross Categorical | Hampshire High School | End of the 2022-2023 school year |
| Kuczmanski, Erica | 1st Grade | Gilberts Elementary School | End of the 2022-2023 school year |
| Loberg, Michelle | 7th Grade Science | Dundee Middle School | End of the 2022-2023 school year |
| Osterberg, Ryan | Math | Hampshire High School | End of the 2022-2023 school year |
| Pazos Diaz, Patricia | 1st Grade Dual Language | Liberty Elementary School | End of the 2022-2023 school year |
| Urtasun Larrat, Javier | 5th Grade Dual Language | Lakewood Elementary School | End of the 2022-2023 school year |
| Vidal Liy, Alicia | 5th Grade Dual Language | Lakewood Elementary School | End of the 2022-2023 school year |

## OTHER RESIGNATION – CERTIFIED PERSONNEL

None

## RETIREMENT – CERTIFIED PERSONNEL

None

## SUPERVISOR/MANAGER – EDUCATIONAL SUPPORT PERSONNEL

None

## RESIGNATION – SUPERVISOR/MANAGER EDUCATIONAL SUPPORT PERSONNEL

None

## RETIREMENT – SUPERVISOR/MANAGER EDUCATIONAL SUPPORT PERSONNEL

None

Leave of absence requests are attached separately for Board of Education approval.

**COMMUNITY UNIT SCHOOL DISTRICT 300**

**HUMAN RESOURCES REPORT**

May 9, 2023



## EDUCATIONAL SUPPORT PERSONNEL

1. Recommend employment of the following educational support personnel:

| Name | Position | Location | Hourly Rate | Type |
|---|---|---|---|---|
| Aguilar Lopez, Mayeli | Night Custodian | Lakewood Elementary School | $17.51 | Replacement |
| Cruz, Lucia | Secretary - Registrar | Liberty Elementary School | $18.56 | Replacement |
| Rivera, Norberto | Night Custodian | Dundee-Crown High School | $17.51 | Replacement |

## RESIGNATION – EDUCATIONAL SUPPORT PERSONNEL

1. Recommend approval of the following letters of resignation:

| Name | Position | Location | Effective |
|---|---|---|---|
| Gawart, Susan | ACT Tutor | Lincoln Prairie Elementary School | May 26, 2023 |
| Robertson, Erin | Paraeducator | Algonquin Middle School | May 26, 2023 |

## DISMISSAL – EDUCATIONAL SUPPORT PERSONNEL

None

## RETIREMENT – EDUCATIONAL SUPPORT PERSONNEL

1. Recommend approval of the following request to retire:

| Name | Position | Location | Effective |
|---|---|---|---|
| Magerko, Diane | Principal's Secretary | Lincoln Prairie Elementary School | June 2, 2023 |

## COACH/VOLUNTEER/OTHER – EDUCATIONAL SUPPORT PERSONNEL

1. Recommend approval of the following support personnel:

| Name | Position | Location |
|---|---|---|
| Haase, Kali | Summer Camp Coach | Dundee-Crown High School |

Leave of absence requests are attached separately for Board of Education approval.

## DISTRICT POSITION TRANSFERS

1. Recommend position transfers of the following personnel:

| Current Class | Name | Current Position | Current Location | New Class | New Position | CBA/ Handbook | Lane-Step | New Location | Effective Date |
|---|---|---|---|---|---|---|---|---|---|
| ADMIN | Almodovar, Jorge | Executive Director of ELL & World Languages | CO | Same | Assistant Superintendent of Title I Schools | ADMIN | B, 7 | CO | July 1, 2023 |
| ADMIN | Hammond, Angela | Assistant Principal | LITH | Same | Principal | ADMIN | E, 1 | LITH | July 1, 2023 |
| ADMIN | Kaminski, Alison | Associate Principal of Instruction | CMS | Same | Coordinator of Assessment & Analytics | ADMIN | G, 2 | CO | July 1, 2023 |
| ADMIN | Pool, Nicolas | Assistant Principal | HMS | Same | Principal | ADMIN | D, 1 | HMS | May 3, 2023 |

Leave of absence requests are attached separately for Board of Education approval.

DISTRICT 300

**COMMUNITY UNIT SCHOOL DISTRICT NO. 300**
**BOARD of EDUCATION MEMO**

**DATE:** **April 27, 2023**

**TO:** Dr. Susan Harkin, Superintendent
Board of Education

**FROM:** Dr. Elizabeth Freeman,
Chief Academic Officer

| **Presented at the following Board Meetings** | **Date** |
|---|---|
| **Construction/Facility** | |
| **Finance** | |
| **Policy/Legislative** | |
| **School Utilization** | |
| **BOE 1st Reading** | May 9, 2023 |
| **BOE 2nd Reading** | May 9, 2023 |

**SUBJECT:** Approval of AP World History: Modern Curriculum Adoption

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**Background**

District 300 regularly reviews and updates instructional materials to support our curriculum. Our process aligns with Board Policy 6:210 and Administrative Regulations 6:210-AP2. The process includes:

- Analysis of current needs for students and staff
- Review of available materials that are approved by College Board
- Technology review for feasibility of integration into our digital learning environment
- Teacher collaborative team review
- Additional analysis of digital aspects and features to ensure compatibility with D300 systems

In the spring of 2023, a high school social studies team completed the materials review process for high school social studies for the AP World History: Modern course. The team reviewed multiple options and we have moved forward with the following recommendation for consideration by the D300 Board of Education:

**High School AP World History: Modern**

- The high school team consisted of all AP World History: Modern course teachers, as well as the division chair from each high school. After a comprehensive review, the team is unanimously recommending the digital adoption of the book *Advanced Placement World History: Modern [1200-Present]* from Perfection Learning.
- Feedback from the team indicated the following strengths of the book:
  - Clear, well organized structure
  - Explicit alignment to College Board's AP Course framework
  - Rigorous, college-level reading material
  - Robust practice assessment opportunities in each unit (stimulus-based multiple-choice and short-answer questions, document-based questions, long essay questions)
  - A full practice exam fully aligned to the updated AP question styles

The materials include digital access to the materials and online platform for each student, and teacher access to the online platform and all teacher resources for six years. Our plan is to ensure students are rostered for access and resources are made available in our learning management system.

DISTRICT 300

The Board previously approved the public display of the proposed materials on April 11, 2023.

**Administrative Recommendation**

The administration recommends the Board approve the proposed materials adoption for the AP World History: Modern course.

**Fiscal Impact**

The total cost for the proposed materials is $5,433.12; this includes digital access to the materials and online platform for each student, and teacher access to the online platform and all teacher resources for six years.

# PERFECTION LEARNING®

1000 North Second Ave, Logan, IA 51546
Phone: (800) 831-4190
Fax: (800) 543-2745
Email: orders@perfectionlearning.com

**Quotation**
PLCQ14168
2023-03-31

**Prepared by:**
Mariah De La Fuente
mdelafuente@perfectionlearning.com

**Bill To:**
District 300
Diane White
2550 Harnish Dr
Algonquin, IL 60102

**For Delivery to:**
District 300
Digital Delivery: Dapps.admin@d300.org
2605 Bunker Hill Dr
Algonquin, IL 60102

| Product | ISBN | QTY | Years | List Price | Your Price | Line Total |
|---|---|---|---|---|---|---|
| T4718B - Advanced Placement World History: Modern - Student Edition Bundle (Softcover Plus Interactive Edition) | 9781663624925 | 30 | 6 | $171.70 | $161.70 | $4851.00 |
| T4863B - Advanced Placement World History: Modern - Teacher Resource Bundle (Softcover plusInteractive) | 9781663631954 | 2 | 6 | $79.95 | $0.00 | $0.00 |

**Digital Product**

**Notes:**

Quote valid until: 2023-05-30

Refer to quote PLCQ14168 when you order.
Orders over $5,000 are not eligible for payment by credit card.
Terms: Net 30 days

| | |
|---|---|
| Subtotal | $4,851.00 |
| Tax | $0.00 |
| Shipping/Activation | $582.12 |
| Product Savings | $459.90 |
| Shipping/Activation Savings | **$0.00** |
| **Total Savings** | $459.90 |
| **Grand Total** | **$5,433.12** |

**COMMUNITY UNIT SCHOOL DISTRICT NO. 300**
**BOARD of EDUCATION MEMO**

**DATE:** **April 27, 2023**

**TO:** Dr. Susan Harkin, Superintendent
Board of Education

**FROM:** Jennifer Porter
Chief Financial Officer

| **Presented at the following Board Meetings** | |
|---|---|
| **Board Operations Committee** | 04/11/2023<br>05/09/2023 |
| **Policy/Legislative** | |
| **School Utilization** | |
| **BOE 1st Reading** | 05/09/2023 |
| **BOE 2nd Reading** | 05/09/2023 |

**SUBJECT:** **Mutual Agreement for Big Timber/Ridgecrest Interim Traffic Signal**

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**Background**

Kane County Department of Transportation (KDOT) has determined that the Big Timber School intersection requires a traffic signal due to the high number of students crossing Big Timber from Oakstead. KDOT is eager to commence this process as soon as possible.

Last month I presented the proposal from KDOT, Village of Hampshire, Hampshire East LLC, to share the costs for installing a traffic signal at Big Timber and Ridgecrest in Hampshire. The committee was in support of moving forward with an agreement.

We are now submitting the Mutual Agreement between KDOT, Village of Hampshire, Community Unit School District 300, and Hampshire East LLC. It has been estimated that the signal will be completed by July 31, 2023.

This is for an interim (span wire) traffic signal with permanent metal poles reserved for future discussion between KDOT and the Village of Hampshire. The cost of the equipment, estimated at $130k, for the interim traffic signal will be split equally between the District, the Village, and Crown Development, and each party will reimburse KDOT for its share.

**Administrative Recommendation**

The administration recommends approving the agreement and authorizing expenses up to $65,000.

**Fiscal Impact**

The estimated costs are $45,000 with a not to exceed authorization of $65,000 without board approval. This project will be funded with transition fees.

# KANE COUNTY
## DIVISION of TRANSPORTATION

Carl Schoedel, P.E.
Director of Transportation
County Engineer

41W011 Burlington Road
St. Charles, IL 60175
Phone: (630) 584-1171
Fax: (630) 584-5239

**[VIA EMAIL]**

April 25, 2023

Village of Hampshire
Mr. Mike Reid, Jr.
234 S State Street
Hampshire, IL 60140

CUSD #300
Ms. Jennifer Porter
2550 Harnish Drive
Algonquin, IL 60102

Hampshire East LLC
Mr. Dan Olsem
1751 A W. Diehl Road
Naperville, IL 60563

RE: Letter of Understanding
Interim Traffic Signal at Big Timber/Ridgecrest

Dear Mike, Jennifer, and Dan:

With the ongoing operation of the Big Timber Elementary School at Big Timber Road & Ridgecrest Drive in the Village of Hampshire, the Kane County Division of Transportation (KDOT) has determined that a traffic signal is warranted. The purpose of this letter is to confirm our mutual agreement and understanding for the installation of an interim ("span wire") traffic signal. We jointly agree to the following division of responsibilities:

**KDOT Responsibilities**

- Prepare signal plan sheets to serve as construction documents ("Exhibit 1").
- Secure a responsible quote from KDOT's Electrical Maintenance Contractor (EMC) for signal installation and associated improvements ("Exhibit 2").
- Direct and oversee the EMC's activities, documenting any unforeseen additional costs that may arise during construction.
- Facilitate the activation of the traffic signal in accordance with KDOT's policies.
- Adjust certain signage and pavement marking along Big Timber Road to be compatible with signalization.
- Upon signal activation and acceptance, issue payment to the EMC.
- Distribute invoices to the Village of Hampshire, CUSD#300, and Hampshire East LLC, based on the incurred construction costs.
- Per the 2006 Intergovernmental Agreement (IGA) with Village of Hampshire, KDOT shall own, operate, and maintain the traffic signal and roadway lighting.

**Village of Hampshire Responsibilities**

- Reimburse KDOT for 1/3 of the incurred construction costs for the signal installation within 30 days of receiving invoice from KDOT.
- Approve and coordinate with KDOT EMC a new electrical service paperwork to add this location to the Village's ComEd account.
- Per the 2006 IGA with Kane County, pay cost to energize traffic signal and roadway lighting (pay ComEd for the monthly energy costs).
- Per the 2006 IGA with Kane County, reimburse KDOT quarterly for 100% of the signal and lighting maintenance costs.

**Community Unit School District #300 Responsibilities**

- Reimburse KDOT for 1/3 of the incurred construction costs for the signal installation within 30 days of receiving invoice from KDOT.

**Hampshire East LLC Responsibilities**

- Reimburse KDOT for 1/3 of the incurred construction costs for the signal installation within 30 days of receiving invoice from KDOT.

The traffic signal work is estimated to be complete by July 31, 2023, but this timeframe is subject to equipment procurement and weather considerations. As part of the signal work, the existing rapid rectangular flashing beacons (RRFBs) will be carefully removed and set aside for salvage, either for pickup and reuse elsewhere by one of the parties or as a credit to decrease the overall cost of the interim traffic signals.

This letter of understanding document does not intend to supersede or relinquish any prior agreements. Permanent ("metal pole") traffic signal improvements was understood to be a discussion reserved for future between KDOT and the Village of Hampshire, likely but not limited to such a time as there is subsequent development whose traffic generation feeds into this intersection, consistent with provisions 5 and 7.a.iii per the 2006 IGA between KDOT and Village of Hampshire.

If you are in agreement with the terms outlined above by the parties, please indicate by signing and dating below. If you have any questions, please contact Kurt Nika, Assistant Director of Transportation at (630) 406-7372.

Sincerely,

Carl Schoedel, P.E.
Director of Transportation
County Engineer

Cc: Tom Rickert, KDOT
Kurt E. Nika, KDOT
Stephen Zulkowski, KDOT
File

Attachments: Exhibit 1 – Traffic Signal Plan
Exhibit 2 – Itemized Construction Cost Quote

Accepted By: _____ Date: 4/27/23

Title: V. Mayor
Village of Hampshire

Accepted By: _____ Date: _____

Title: _____
Community Unit School District #300

Accepted By: _____ Date: 4/25/23

Title: VP Construction & Engineering
Hampshire East LLC