School District of River Falls

Regular School Board Meeting

Monday, July 20, 2026 - 6:00 PM
District Office, 852 E Division Street, River Falls, Wisconsin 54022
Agendas can be viewed at https://www.rfsd.k12.wi.us/district/school-board.cfm or at https://meetings.boardbook.org/Public/Organization/1447

1. **CALL TO ORDER - 6:00 PM**
2. **MANNER OF PUBLIC NOTIFICATION OF MEETING**
3. **PLEDGE OF ALLEGIANCE**
4. **HEARING OF VISITORS OR DELEGATIONS**
5. **INFORMATIONAL ITEMS**
   - A. Administrative Reports
     1. Wildly Important Goal (WIG) Updates 2025-26
        - a. Meyer Middle School 4
        - b. River Falls High School 10
        - c. Student Services 15
     2. Wisconsin ACT 12 Update 19

     Description: Wisconsin Act 12 requires public *high schools* to collect and report data regarding certain incidents on school property, occurring during school hours, and that resulted in a charge or citation. This information is due to DPI by July 31st, and is to be shared with the school board prior to submission.

   - B. Focus on Energy 2026 Efficiency Excellence Award 21
6. **ACTION ITEMS**
   - A. **Consent Agenda - Approval of Minutes, Bills, Employment, and NEOLA Policies** **23**

     Description: The following have been submitted for approval:
     Item 1: June 15, 2026, Regular School Board Meeting minutes
     Item 2: June 22, 2026, Special School Board Meeting minutes
     Item 3: July 6, 2026, Special School Board Meeting minutes
     Item 4: Accounts payable bills, payroll checks, and official receipts generated during June 2026. Additionally, this item includes the formal acceptance of recent gifts and donations made to the school district as listed.
     Item 5: Pursuant to School Board Policy, which references Wisconsin Statutes Sections 111, 118, and 121, all employees who require Wisconsin state certification shall be recommended by the superintendent to the School Board for approval. All recommendations presented at this time are pursuant to approved School Board policies and accompanying administrative procedures.
     Item 6: Approve second readings of the following NEOLA 7000s Property & 6000s Finance policies: *7100 - Facilities Planning, 7217 - Weapons, 7230 - Gifts, Grants, and Bequests, 7250 - Naming School Facilities, 7250.01 - Memorials for Staff and Students, 7300 - Disposition of Real Property, 7310 - Disposition of Personal Property, 7430 - Safety Standards, 7434 - Use of Tobacco and Nicotine on School Premises, 7440 - Facility Security, 7440.01 - Video Surveillance and Electronic Monitoring, 7440.02 - Smart Sensor and Monitoring Technology, 7440.03 - Small Unmanned Aircraft Systems (Drones), 7450 - Property Inventory, 7455 - Accounting System for Capital Assets, 7510 - Use of District Facilities, 7530 - Lending of District-Owned Equipment, 7530.01 - District-Owned Personal Communication Devices, 7540 - Technology, 7540.01 - Technology Privacy, 7540.02 - Digital Content and Accessibility, 7540.04 - Staff Technology Acceptable Use and Safety, 7540.05 - Assistive Technology and Services, 7540.06 - District-Issued Staff E-Mail Account, 7540.07 - District-Issued Student E-mail Account, 7540.08 - Artificial Intelligence (AI), 7541 - Electronic Data Processing Disaster Recovery Plan, 7542 - On-Site Access to District Technology Resources From Personally-Owned Communication Devices, 7544 - Use of Social Media, 7550 - Cooperation with Local Governments, 6146 - Post-Issuance Tax-Exempt Bond Compliance, 6325 - Procurement-Federal Grants/Funds*
     Recommended Action: Approve minutes, bills, employment, and NEOLA policies as presented.

   - B. **Consideration and/or Action to approve the July 6, 2026, Ad-Hoc Policy Committee recommendations** **194**

Description: The Ad-Hoc Policy Committee met on July 6, 2026, to review and approve the NEOLA 8000s Operations policy series and select policies from the 7000s Property, 4000s Support Staff, 3000s Professional Staff, 1000s Administration, and 0000s Bylaws series.
Recommended Action: *First readings will take place at the August School Board Meeting.*

C. **Consideration and/or Action to approve July 13, 2026, Educational Program Committee recommendations** **197**
Description: The Educational Program Committee met on July 13, 2026, to approve the 2026-27 student and athletic/activity handbooks, to approve the 2026-27 Academic Standards Public Notice, and to review the RFHS Virtual Programming Student Handbook.
Recommended Action:
1. Approve the 2026-27 RFSD Elementary Student Handbook.
2. Approve the 2026-27 Meyer Middle School Student Handbook.
3. Approve the 2026-27 Meyer Middle School Athletic Handbook.
4. Approve the 2026-27 Renaissance Charter Academy Student Handbook.
5. Approve the 2026-27 River Falls High School Student Handbook.
6. Approve the 2026-27 River Falls High School Activities Handbook.
7. Approve the 2026-27 Academic Standards Public Notice.

D. **Consideration and/or Action to approve the July 13, 2026, Finance & Facilities Committee recommendations** **501**
Description: The Finance & Facilities Committee met on July 13, 2026, to hear a 2025-26 budget update, to approve the 2025-26 Fund 46 capital Improvement transfer, to approve the 2025-26 fund balance designations, to approve the 2026-27 food service meal prices, to review the 2026-27 property and liability insurance renewals and to hear a 2026-27 preliminary budget update.
Recommended Action:
1. Approve a transfer of Fund 46 for future capital improvements.
2. Approve the 2025-26 fund balance designations.
3. Approve the 2026-27 food service meal prices.

E. **Consideration and/or Action to approve the first reading of the revised School Board Policy 362.3-Rule - Student Technology Acceptable Use and Safety, and the new School Board Policies 390 - Student Supervision and Welfare and 191 - School Board Member Behavior, Communications, and Code of Conduct** **507**
Description: The administrative team is recommending a new school board policy regarding student supervision and welfare in the 300s series and school board member behavior, communications, and code of conduct in the 100s series of our current policy manual. The team is also recommending a revised policy regarding student technology acceptable use and safety in the 300s series.
Recommended Action:
1. Approve the first reading of revised School Board Policy 362.3-Rule - Student Technology Acceptable Use and Safety.
2. Approve the first reading of the new School Board Policy 390 - Student Supervision and Welfare.
3. Approve the first reading of the new School Board Policy 191 - School Board Member Behavior, Communications, and Code of Conduct.

F. **Proposed/suggested items for the next regular and future School Board meeting agenda(s)**
Description: As always, School Board members will be given the opportunity to suggest items for future School Board meeting agendas.
Recommended Action: As needed.

G. **Schedule next School Board/Committee meetings**
Description: Upcoming School Board meeting dates, times, and locations will be reviewed.
Recommended Action: Set the meeting schedule as follows:
Educational Program Committee: Monday, August 10, 2026, 6:00 p.m.
Finance & Facilities Committee: Monday, August 10, 2026, 7:00 p.m. *(or immediately following Educational*

Program)
Personnel Committee: Monday, August 10, 2026, 8:00 p.m. *(or immediately following Finance & Facilities)*
Regular School Board Meeting: Monday, August 17, 2026, 6:00 p.m.
Ad-Hoc Policy Committee: Monday, August 31, 2026, 6:00 p.m.
All of the above meetings will be held at the District Office Conference Room, 852 E. Division Street, unless noted otherwise.

7. **ADJOURN**

Meyer Middle School 2025-26 Goals

(Building) Wildly Important Goal (WIG)

Goal: By May of 2027, 100% of Meyer Middle School Students will be achieving the target standard (3) on 90% of the standards measured by their unit assessments.

Description: Each grade level core teacher will analyze the results of each of their unit assessments aligned to their priority standards.

Strategic Plan: Goal #1: Hold High Expectations for Student Learning

1.1- Support a collaborative teaching culture focused on student learning.
1.2- Identify and monitor academic readiness benchmarks.

A LOFTY GOAL

COMMITTING TO OUR LEAD MEASURES

Activity our buildings will commit to that impacts our WIG:	Tracking System:	End of Year Updates:
Weekly PLC meetings along with the use of common data protocols leading to conversations about student learning and how to best respond when students aren't learning.	PLC Notebook, Administrator Observations & Feedback	. Data Protocols Created & Implemented consistently with only a few teams requiring a Follow Up Email who may need additional support with the Data protocols and/or note taking heading into next school year. Overall we can do a better job on the "Infer and Act" portion of the Data Protocol
Following a common assessment calendar.	Common Assessment Calendar	Common Assessment Calendars were utilized consistently with only a few teams needing additional support heading into next school year.
Use of response days based on the results of formative assessments (one per unit of study)	Classroom Observations	Inconsistent throughout the building. Next year all teachers will be inviting me to one Response Day mini-observation or formal observation for feedback.

MONITORING OUR WIG

Standards by Quarter and Grade:
Students are assessed on different number of standards in each grade. Standards vary by quarter.

Grade Level	Q1/P2	Q2/P3	Q4/P5
6	13	16	21
7	12	13	17
8	14	17	19

MONITORING OUR WIG

Assessment Used to Measure Our Progress:
100% of Meyer Middle School Students will be achieving the target standard of 3, proficient, on 90% of the standards.

6th Grade	Q1/P2	Q2/P3	Q4/P5
Enrollment	221	221	224
Standards per Term	13	16	21
Number of Students meeting 90% of Standards	13.1%	21.7%	35.5%
Number of Students meeting 80% of Standards	38.9%	35.7%	51.3%

MONITORING OUR WIG

Assessment Used to Measure Our Progress:
100% of Meyer Middle School Students will be achieving the target standard of 3, proficient, on 90% of the standards.

7th Grade	Q1/P2	Q2/P3	Q4/P5
Enrollment	237	239	240
Standards per Term	12	13	17
Number of Students meeting 90% of Standards	14.3%	10%	16.3%
Number of Students meeting 80% of Standards	22.8%	24.7%	21.7%

MONITORING OUR WIG

Assessment Used to Measure Our Progress:
100% of Meyer Middle School Students will be achieving the target standard of 3, proficient, on 90% of the standards.

8th Grade	Q1/P2	Q2/P3	Q4/P5
Enrollment	222	224	225
Standards per Term	14	17	19
Number of Students meeting 90% of Standards	7.2%	16.1%	14.7%
Number of Students meeting 80% of Standards	22.5%	27.7%	22.7%

MONITORING OUR WIG

Assessment Used to Measure Our Progress:
100% of Meyer Middle School Students will be achieving the target standard of 3, proficient, on 90% of the standards.

ALL MMS	Q1/P2	Q2/P3	Q4/P5
Enrollment	680	684	689
Number of Students meeting 90% of Standards	11.6%	15.8%	21.9%
Number of Students meeting 80% of Standards	27.9%	29.2%	31.6%

Celebrations
FORWARD EXAM Cohort Growth

We saw growth in 2 out of the 3 cohorts in Math on the Forward Exam.

We saw growth in 2 out of the 3 cohorts in ELA on the Forward Exam.

RESPONDING TO LAG DATA FOR 2026-2027

Obstacles we will have to assess to continue to grow:

- Common Formative Assessment Calendar
  We will need to monitor the timing of our common formative assessments to ensure timely data protocol discussions and responses.
- Response Days
  Response Days need to become a consistent practice at MMS in order to ensure we are responding when students aren't learning and responding to those students who have already met the standard. Teachers will be inviting admin to response day lessons as part of their Educator Effectiveness process for the purpose of feedback.
- Tier 2 Implementation for Math and Reading
  We will be implementing and monitoring the effectiveness of a Tier 2 intervention for math and reading.

RFHS

2025-2026 Goals

July

2026 Update

Building SLO:

THIS YEAR'S FOCUS:
CONTENT LITERACY

By 2027, ALL students at River Falls High School will achieve and sustain mastery of reading comprehension or will achieve at least 10% growth each year as they progress towards reading mastery.

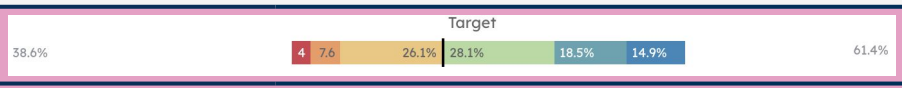
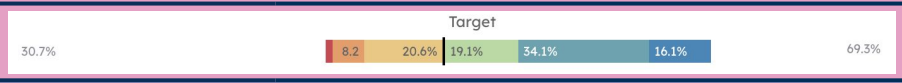
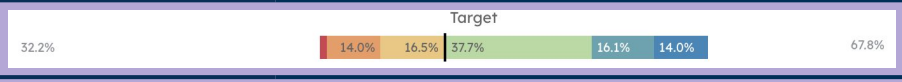
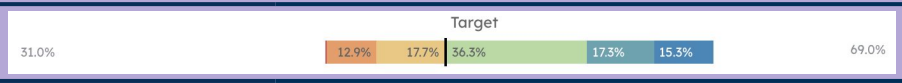
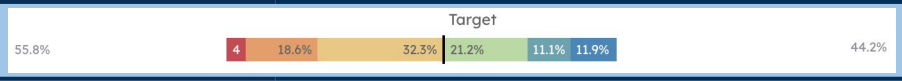
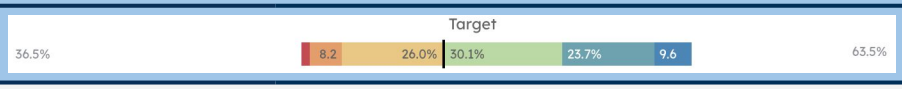
Reading Mastery Defined:
Those scoring in a 24-27 range on pACT and ACT assessments.

WILDLY IMPORTANT GOAL (WIG)

COMMITTING TO OUR LEAD MEASURES

Activity our buildings will commit to that impacts our WIG:	Tracking System:	End of Year Updates:
PLC Collaborative Meetings *(Late start dates & Inservice days)*	PLC Notebook, Administrator Observations & Feedback, PLC Leader Meetings & Reports.	Documented Growth of Teams - SURVEY. Fishbowl & Feedback. Data Protocols Created & Piloted.
Tier 1 Reading Instruction	Professional Development and EE Observations - Building SLO.	EE: Increased use and focus on Universal Reading Strategies. *(Vocabulary, Purpose, Annotation)*
Grade-level Building WIG Assessments	Renaissance Data Reports.	Data Review - Student by student review and growth - Test Blueprint Modifications for 2026-27.
Content Literacy Instruction across ALL Content Areas	Building SLO. PLC Observations & Notebooks.	Increased Literacy Instruction and Assessments. Cross-curricular collaboration. (IE: Note-Taking)

MONITORING OUR WIG

Grade Level	Testing Window	State Assessment Reading Student Performance (Percentile Proficiency)
9	Spring 2025	
	Spring 2026	
10	Spring 2025	
	Spring 2026	
11	Spring 2025	
	Spring 2026	

AVG. TOTAL: 2025 (58.1%) -> 2026 (67.4%)

MONITORING OUR WIG

Assessment Used to Measure Our Progress:
Students completed fall and winter grade level literacy assessments in grades 9-11.
Spring reading proficiency was measured by the PreACT and ACT reading assessment.
NOTE RFHS BENCHMARK (24+) IS HIGHER THAN THE STATE BENCHMARK (22+) ON THE PRIOR SLIDE.

2025 - 2026

Grade Level	Proficient in Spring 2025*	Proficient in Fall 2025	Proficient in Winter 2026	Proficient in Spring 2026	Students Met or Exceeded Reading Goal in Spring 2026
ALL Grades	**22.5%** RFSD Reading Goal (24+) PreACT Score **30.5%** State Reading Goal (22+) PreACT Score	**55.9%** Building Created Assessment	**35.7%** Building Created Assessment	**27.6%** RFSD Reading Goal (24+) PreACT Score **33.9%** State Reading Goal (22+) PreACT Score	**53.8%** Spring to Spring Growth of 10+% or Scoring 24+ on the PreACT.

* 8th grade Reading Forward score excluded.
FINAL COLUMN BREAKDOWN: (9th: 150/269, 10th: 120/247, 11th: 128/224 = TOTAL: 398/740)

MONITORING OUR WIG

Assessment Used to Measure Our Progress:
Students completed fall and winter grade level literacy assessments in grades 9-11.
Spring reading proficiency was measured by the PreACT and ACT reading assessment.

Grade Level	Proficient in Spring 2025	Proficient in Fall 2025	Proficient in Winter 2026	Proficient in Spring 2026	Students Met or Exceeded Reading Percentile Growth Goal in Spring 2026
9	**65.7%** Forward Reading (STATE BENCHMARK)	**51.6%** Building Created Assessment	**37.5%** Building Created Assessment	**22%** RFSD Reading Goal (24+) PreACT Score *(No Growth)* **28%** State Reading Goal (22+) PreACT Score	**55.8%** Spring to Spring in Percentile Growth of 10+% or Scoring 24+ on the PreACT.
10	**24%** RFSD Reading Goal (24+) PreACT Score **31%** State Reading Goal (22+) PreACT Score	**65.3%** Building Created Assessment	**52.2%** Building Created Assessment	**28%** RFSD Reading Goal (24+) PreACT Score **32%** State Reading Goal (22+) PreACT Score	**48.6%** Spring to Spring Growth of 10+% or Scoring 24+ on the PreACT.
11	**21%** RFSD Reading Goal (24+) PreACT Score **30%** State Reading Goal (22+) PreACT Score	**50.9%** Building Created Assessment	**15.7%** Building Created Assessment	**34%** RFSD Reading Goal (24+) ACT Score **44%** State Reading Goal (22+) ACT Score	**56.6%** Spring to Spring Growth of 10+% or Scoring 24+ on the ACT.

Celebrations

Growth in EVERY grade level.

9.3% growth in reading proficiency on the state assessment (Spring to Spring - Same Cohort). **58.1% → 67.4% (State)**

53.8% of students achieved building goal. Additional **17.5%** of students approaching our goal *(scoring between a 20-23)*.

Students with IEP increased from **17.1% to 30.5%** of students with SpEd meeting or exceeding WI State Benchmark.

RESPONDING TO LAG DATA FOR 2025-2026

Obstacles we will have to assess to continue to grow:

- **NextPath**
  Summer goal of building capacity of NextPath use within our teacher teams. (Data Literacy).
- **Content Literacy**
  Maintain and improve Content Literacy instruction with Professional Development and in conversations with PLC collaborative teams.
- **Test BluePrint**
  Modify and improve our grade-level literacy assessments.
  Strengthen the rigor and alignment to the ACT reading assessment.
- **Instructional Coach**
  Limited feedback and opportunity to partner with educators 1:1 to give targeted support to help each individual educator to grow their instructional practices and implement literacy.

RFHS STAFF WANTS TO SAY

Thank you!

WE ARE SO GRATEFUL FOR YOUR SUPPORT!

Special Education WIG

2025-26

Wildly Important Goal (WIG)

Goal: 80% of Special Education Students will show *above average* growth (Student Growth Percentile of > 50th), or demonstrative Average Proficiency on universal Reading screeners, based on Fall to Spring Screening Measures.

Description: The Special Education team will use a combination of universal screeners, including AIMSWeb+ (K-5) and STAR (6-12) to evaluate growth. Special Education staff will deliver interventions, review growth data, and collaborate effectively to determine the impact of various interventions/strategies.

Strategic Plan:

1.1- Support a collaborative teaching culture focused on student learning.
1.2- Identify and monitor academic readiness benchmarks.
1.3- Implement equitable systems of support & resources for every learner.
3.3- Strengthen staff collaboration to align curriculum, common assessments, & share effective instructional practices (PLC)

Monitoring our WIG

Fall - Spring Elementary Data (25-26 School Year)

AimsWeb Plus Assessment Name		Proficient in Fall 2025	Proficient Spring 2026*	Students below 25 %ile who Exceeded Growth Goal in Spring 2026*	Total Spring Proficient or Exceeding Growth
Grade K: Early Literacy Composite Score (Letter Names & Letter Sounds) *Grade 1: Early Literacy Composite Score (Nonsense Words, Word Reading Fluency and Oral Reading Fluency)* *Grades 2-5: Oral Reading Fluency (WPM)*	K	17/20 85%	16/17 94%	0	16/17 94.1%
	1	26/37 70%	23/34* 68%	5*	28/34 82.4%
	2	14/26 54%	15/26 58%	4	19/26 73.1%
	3	19/32 59%	24/32 75%	5	29/32 90.6%
	4	19/37 51%	13/30* 43%	7*	20/30 66.7%
	5	22/37 59%	17/33* 51%	4*	21/33 63.6%
					133/172 77.3%

** Includes data from students proficient or exceeding growth in Winter, but not tested in Spring*

Monitoring our WIG

Fall - Spring Secondary Data (25-26 School Year)

AimsWeb Plus Assessment Name		Proficient in Fall 2025	Proficient in Spring 2026*	Students below 25 %ile who Exceeded Growth Goal in Spring 2026*	Total Spring Proficient or Exceeding Growth*
Middle School: STAR Reading Screener *High School: STAR Reading Screener*	6	13/34 38.2%	18/34 52.9%	4	22/34 64.7%
	7	19/46 41.3%	27/48 56.2%	4	31/48 64.5%
	8	14/28 50%	14/28 50%	2	16/28 57.1%
	6-8	46/108 42.6%	59/107 55.1%	10	69/107 64.5%
	9-12		39/70*	7	46/70 65.7%

** Includes data from students proficient or exceeding growth in Fall/Winter, but not tested in Spring*

Monitoring our WIG

Academic Screeners	Level	Students Proficient or Exceeding Growth*	Percentage Proficient or Exceeding Growth*
LEVELS *K-5 AIMSweb (Various Measures)* *6-8 STAR Reading* *9-12 STAR Reading*	K-5	133 / 172	77.3%
	6-8	69 / 107	64.5%
	9-12	46 / 70	65.7%
	District	248 / 349	71.1%

Lead Measures

Activities our Department will commit to/continue to commit to, which impact our Department WIG:
Ongoing commitment to various building level lead measures, which each tie into achieving the long term special education WIG
Continued work on enhancing collaboration at and across buildings – Ongoing Monthly 'Job Alike PLC's at Elementary. – Job alike meetings with MS special education staff – HS late start meetings (With Special Ed. Team and with Departments)
Ongoing review of data patterns (i.e lower proficiency/growth numbers in later elementary) to determine adjustments in resources, service delivery, or organization.

Lead Measures

Activities our Department will commit to/continue to commit to, which impact our Department WIG:
Ongoing evaluation of specially designed instruction, accommodations, and delivery models based on classroom, progress report, and screening data. – MS work this year on aligning services across grade levels and with resource selection – Increase in MS students participating in core instruction through supports / co-teaching – Ongoing review of Reading interventions and resources at Elementary Level – Special Ed. Delivery model at HS and incorporating services into new WIN model. – Discussion of behavioral/SEL resources, which can impact student engagement and readiness for learning
Teachers continue to have real time access to academic, attendance, and behavior data for students on their individual caseloads, using Nextpath. This will allow more effective collaboration and discussion on what is working.

WISCONSIN ACT 12
July 20th, 2026 School Board Report

Wisconsin ACT 12, enacted during the 23-24 legislative session, requires all public high schools to collect, maintain, and report statistics regarding certain incidents. Data must be submitted annually to DPI by July 31st, and should be reported to the school board prior to submission.

Reportable incidents must meet **each** of the three criteria below.

- The Incident occurred during school hours, at a school sanctioned event before/after school hours, OR on school transportation.

- The Incident occurred on school property or on school transportation

- The incident resulted in a charge being filed or a citation being issued. These include adult (17+) criminal charges, adult municipal citations, Juvenile Delinquency Charges, or Juvenile Municipal Citations.

    The following categories of incidents are included.

    - Homicide
    - Sexual Assault
    - Burglary, Robbery or Theft
    - Battery, Substantial Battery, or Aggravated Battery
    - Arson
    - Use/Possession of Alcohol, a controlled substance as defined in 961.01 (4), or a controlled substance analog
    - Possession of a firearm in violation of 948.605(2)
    - A violation of a municipal ordinance relating to disorderly conduct (Note that this does **NOT** include criminal charges of Disorderly Conduct).

DPI states in the "*Guidance of Reporting State and Local Law Violations*" document that the requirements of this statute make identifying and reporting incidents complex. They note that due to confidentiality reasons (particularly with juveniles) a school may "*never become aware that charges were filed, or it will be impossible to obtain the information necessary to determine whether the incident falls under [this statute*]"

Last year, we were able to pull much of this information by reviewing contact logs/information from Officer Amaro and Officer Jensen, focusing on those contacts that had a case number. We reviewed each, and when confidentiality allowed, determined if a citation/charge had been issued related to one of the above categories. Without the record keeping from our SRO's and their assistance in reviewing contact data, this data would be exceptionally difficult to find and organize.

This information is included as *information only*, on the school report card, though it does not impact school report card scores. The information is listed under the following two categories.

- *Total number of reported charges filed or citations issued per 100 students enrolled*
- *Total number of reported charges filed or citations issued for incidents in categories 1, 2, 4, and 8 above, per 100 students enrolled.*

DPI provides further caution regarding this data in the following paragraph.

> "Caution: Multiple limitations affect the quality and completeness of this reported data. Differences in local law enforcement and prosecuting attorney policies and discretion influence charging and citation practices and reporting to education agencies. The incident rate data presented in this section is new for 2024–25, provided for informational purposes only, and intended solely to fulfill new statutory reporting requirements. Data are reported by schools and districts to DPI and do not impact scores per state statute. For more information, visit: https://dpi.wi.gov/sspw/safe-schools/criminal-charges-and-violations-reporting-requirement. For questions regarding a specific rate, please contact that school or district directly".

** 2025-2026 data is still being collected and finalized, and should be available for the 7/20 school board meeting.

SCHOOL DISTRICT OF
River Falls

Administrative Office
852 E. Division Street, River Falls WI 54022

PHONE: (715) 425-1800 FAX: (715) 200-5771
www.rfsd.k12.wi.us

River Falls Schools Earn Statewide Energy Efficiency Honor

The School District of River Falls was recently recognized by FOCUS ON ENERGY® with a 2026 Energy Efficiency Excellence Award for its commitment to saving energy, improving district facilities, and making smart long-term investments for students, staff, and taxpayers.

The district's energy efficiency work is expected to save enough energy during the lifetime of the equipment to power 3,087 homes for a year! The projects avoid enough carbon emissions similar to taking about 5,000 cars off the road for one year.

Focus on Energy's Energy Efficiency Excellence Awards honor Wisconsin schools, businesses, local governments, and organizations that go beyond basic energy efficiency and set an example in their communities. Award recipients are recognized for projects that reduce energy use, lower long-term operating costs, and show how energy efficiency can make a meaningful local impact.

The award was presented at the district's Transportation Building during a June 23 ceremony with representatives from Focus on Energy, WPPI Energy, and the Public Service Commission of Wisconsin. The recognition highlights the district's continued work to operate more efficiently while supporting better learning environments across its schools.

School District of River Falls

Regular School Board Meeting

Monday, June 15, 2026 - 6:00 PM
District Office, 852 E Division Street
River Falls, Wisconsin 54022

The regularly scheduled meeting of the River Falls School Board was called to order on Monday, June 15, 2026, at the District Office, 852 E Division Street, River Falls, Wisconsin 54022. Vice President Tuchtenhagen called the meeting to order at 6:00 p.m. It was ascertained that notice of the meeting had been properly posted in the appointed locations and sent to the *Star-Observer*, *Pierce County Journal*, WEVR Radio Station, and the *Eau Claire Leader-Telegram*.

PRESENT
Vice President Alan Tuchtenhagen, Treasurer Mike Miller, and School Board members Bo Hirstein and Monica LaVold. Stacy Johnson Myers and Lindsey Curtis were absent. Superintendent David Bell, Director of Human Resources & Leadership Development Nate Schurman, Co-Director of Academic Services MaryBeth Elliott, and Director of Finance & Facilities Lynette Coy. Renaissance Charter Academy Coordinator Peggy Webb, Rocky Branch Principal Ashley Bingenheimer, School Resource Officer Bryan Jensen, and RCA teacher Tessa Kania.

HEARING OF VISITORS OR DELEGATIONS - None

INFORMATIONAL ITEMS

A. Superintendent and Administrative Reports

1. School Resource Officer Annual Report
   Officer Jensen shared his end of the report. He expressed gratitude to the School Board for their support over the years, and announced his resignation after eight years with the District. He also noted that the new School Resource Officer is Alex Sather.

2. Administrative Reports
   Webb and Kania presented the Renaissance Charter Academy Wildly Important Goals (WIG) final update for the 2025-26 school year. They outlined progress and setbacks and noted a primary focus on math in academics for the next school year.

3. Superintendent Report
   Bell gave an update on the School Board Vacancy, noting that 4 applicants have applied and will be interviewed by the School Board at an upcoming special school board meeting on June 22, 2026.

B. District Recognitions

1. Character.org 2026 State and National Schools of Character
   Recognized schools that have demonstrated a deep commitment to developing strong culture, ethical leadership, and character growth in students.
   a. 2026 State School of Character - Rocky Branch Elementary
   b. 2026 State & National School of Character - Westside Elementary

2. NAMM Foundation 2026 Best Communities for Music Education
   Recognized schools and districts nationwide for their leadership in expanding equitable access to music education.

ACTION ITEMS

A. Consent Agenda - Approval of Minutes, Bills, Employment, and NEOLA Policies

Tuchtenhagen reviewed the minutes, bills, recommended employment, and NEOLA policies on the agenda. Miller moved, seconded by LaVold, that the School Board approve the following:

1. The minutes from the May 18, 2026, Regular School Board Meeting.
2. Accounts payable bills and payroll checks in the amount of $6,579,692.36 and official receipts, including gifts and donations in the amount of $862,481.05, generated during May 2026.
3. Acceptance of 2025-26 gifts and donations made to the district through May 2026.
4. Pursuant to School Board Policy, which references Wisconsin Statutes Sections 111, 118, and 121, approval of the following employment recommendations: 1. Recommended approval of the employment of Katie Fredrickson as 0.8 FTE School Counselor at River Falls Public Montessori Elementary School effective August 17, 2026 (replaces Karen Swanson). Ms. Fredrickson earned her bachelor's and master's degrees from UW River Falls. She has four years of

experience (Hudson) and her salary will be based on level B1M of the salary ladder. 2. Recommended approval of the employment of Nick Mickelson as 1.0 FTE Children's House Teacher at River Falls Public Montessori Elementary School effective August 17, 2026 (replaces Stephanie Thompson). Mr. Mickelson earned his bachelor's degree from the University of North Dakota. He has three years of experience (Goodridge, MN and Grygla, MN) and his salary will be based on level A3 of the salary ladder. 3. Recommended approval of the employment of Colleen Graham as 0.4 FTE Physical Therapist effective August 17, 2026 (new position). Ms. Graham earned her bachelor's degree from the University of Texas at Austin and her Doctor of Physical Therapy from Texas Woman's University. She has thirteen years of experience (Texas, New Jersey, and WI) and her salary will be based on level D3M of the salary ladder. 4. Recommended approval of the transfer of employment of Peter Vitt from 1.0 FTE 8th Grade ELA Teacher to 1.0 FTE 8th Grade Literature Teacher at Meyer Middle School effective August 20, 2026 (replaces Vienna Zibrowski). 5. Recommended approval of the transfer of employment of Vienna Zibrowski from 1.0 FTE 8th Grade Literature Teacher to 1.0 FTE 8th Grade ELA Teacher at Meyer Middle School effective August 20, 2026 (replaces Peter Vitt). 6. Recommended approval of the transfer of employment of Dawn Hauschild from 0.57 FTE Limited Term Special Education Teacher to 1.0 FTE Special Education Teacher at River Falls Public Montessori Elementary School effective August 20, 2026 (replaces Betsy Manning). 7. Recommended approval of the transfer of employment of Jill Guckenberger from 1.0 FTE Special Education Teacher at Greenwood Elementary School to 1.0 FTE Special Education Teacher at Meyer Middle School effective August 20, 2026 (replaces Josie Vessey). 8. Recommended approval of the transfer of employment of Bryan Jaeckel from 1.0 FTE Instrumental Music Teacher to 0.75 FTE Instrumental Music Teacher and 0.25 FTE Teacher on Assignment at River Falls High School effective August 20, 2026 (new position). 9. Recommended approval of the increased employment of Jake Dreifort from 0.525 FTE Instrumental Music Teacher to 0.775 FTE Instrumental Music Teacher at River Falls High School effective August 20, 2026 (replaces Bryan Jaeckel). 10. Recommended approval of the hiring of the following short-term, on call Substitute Teachers: a. Nash Paulson 11. Recommended acceptance of the resignation of Cat Swanson as 1.0 FTE Instructional Coach at Meyer Middle School effective June 9, 2026. 12. Recommended acceptance of the resignation of Geri Muller as 1.0 FTE School Counselor at Renaissance Charter Academy effective June 9, 2026.

5 Approve second readings of the following NEOLA 6000s Finance, 5000s Students, 4000s Support Staff, 3000s Professional Staff, 1000s Administration and 0000 Bylaws policies: *6110 - Grant Funds, 6111 - Internal Controls, 6112 - Cash Management of Grants, 6114 - Cost Principles-Spending Federal Funds, 6116 - Time and Effort Reporting, 6144 - Investment Income, 6147 - Debt Management, 6150 - Tuition Income, 6151 - Returned/Outstanding-Stale Checks, 6152 - Student Fees, Fines, and Charges, 6152.01 - Waiver of School Fees or Fines, 6220 - Budget Preparation, 6230 - Budget Hearing, 6231 - Budget Implementation, 6235 - Fund Balance, 6236 - Community Services Fund (Fund 80), 6320 - Purchasing, 6605 - Crowdfunding, 6611 - District-Supported/Sponsored Student Activity Accounts, 6630 - Cash Handling and Deposits, 6670 - Trust and Agency Funds, 6700 - Fair Labor Standards Act (FLSA), 6830 - Audit, 5517 - Student Anti-Harassment, 4362 - Employee Anti-Harassment (Support Staff), 3362 - Employee Anti-Harassment (Professional Staff), 1662 - Employee Anti-Harassment (Administration), 0155 - Committees, 0145 - School Board Member Anti-Harassment*

6. Approve first reading of the following NEOLA 7000s Property & 6000s Finance policies: *7100 - Facilities Planning, 7217 - Weapons, 7230 - Gifts, Grants, and Bequests, 7250 - Naming School Facilities, 7300 - Disposition of Real Property, 7310 - Disposition of Personal Property, 7430 - Safety Standards, 7434 - Use of Tobacco and Nicotine on School Premises, 7440.01 - Video Surveillance and Electronic Monitoring, 7440.02 - Smart Sensor and Monitoring Technology, 7440.03 - Small Unmanned Aircraft Systems (Drones), 7450 - Property Inventory, 7455 - Accounting System for Capital Assets, 7510 - Use of District Facilities, 7530 - Lending of District-Owned Equipment, 7530.01 - District-Owned Personal Communication Devices, 7530.02 - Staff and School Officials Use of Personal Communication Devices, 7540 - Technology, 7540.01 - Technology Privacy, 7540.02 - Digital Content and Accessibility, 7540.03 - Student Technology Acceptable Use and Safety, 7540.04 - Staff Technology Acceptable Use and Safety, 7540.05 - Assistive Technology and Services, 7540.06 - District-Issued Staff E-Mail Account, 7540.07 - District-Issued Student E-mail Account, 7541 - Electronic Data Processing Disaster Recovery Plan, 7542 - On-Site Access to District Technology Resources From Personally-Owned Communication Devices, 7550 - Cooperation with Local Governments, 6146 - Post-Issuance Tax-Exempt Bond Compliance, 6325 - Procurement-Federal Grants/Funds.* Motion carried unanimously (4-0).

B. Consideration and/or Action to approve the June 1, 2026, Ad-Hoc Policy Committee recommendations

The Ad-Hoc Policy Committee met on June 1, 2026, to review and approve the NEOLA 7000s Property policy series.

Action: Hirstein moved, seconded by LaVold, to approve the first reading of Neola Policy 7250.01 - Memorials for Staff and Students, 7440 - Facility Security, 7540.08 - Artificial Intelligence (AI), and 7544 - Use of Social Media. Motion carried unanimously (4-0).

C. Consideration and/or Action to approve the June 8, 2026, Educational Program Committee recommendations
The Educational Program Committee met on June 8, 2026, to hear the Title III annual report, to hear a high school schedule update, to hear an RF4C update, and to review the Act 20 Early Literacy Remediation Plan.
Action: No action, informational only.

D. Consideration and/or Action to approve the June 8, 2026, Finance & Facilities Committee recommendations
The Finance & Facilities Committee met on June 8, 2026, to discuss the Focus on Energy Excellence Award, to approve revisions to the 2025-26 budget, to hear a budget forecast update, to approve a bid for a summer 2026 roofing project at MMS, to hear an update on the pedestrian safety improvements and the additional parking lot, and to hear an update on fees and family accounts.
Action:
1. Miller moved, seconded by LaVold, to approve the revisions to the 2025-26 Budget as presented. Motion carried unanimously (4-0).
2. Miller moved, seconded by Tuchtenhagen, to approve a $468,000 base bid and $12,000 wet insulation allowance from Jackson & Associates for a Summer 2026 roofing project at Meyer Middle School as presented. Motion carried unanimously (4-0).

E. Consideration and/or Action to approve the June 8, 2026, Personnel Committee recommendations
The Personnel Committee met on June 8, 2026, to hear a certified staff report, to approve the 2026-27 Employee Handbook revisions, to review the advanced learning grant awards, and to approve administrator and support staff supervisor salaries.
Action: Miller moved, seconded by Tuchtenhagen, to approve the 2026-27 Employee Handbook amendments and suggested changes as presented. Motion carried unanimously (4-0).

F. 2026-27 Administrator and Support Staff Supervisor Salary Recommendations
Administration requested approval of administrative and support staff supervisor salaries for 2026-27. The proposed increase is 2.77% for administrators and 3.09% for supervisors.
Action: Tuchtenhagen moved, seconded by LaVold, to approve the proposed increases 2.77% and 3.09% [2026-27 Administrator and Support Staff Supervisor salaries] as presented. Motion carried unanimously (4-0).

G. Proposed/suggested items for the next regular and future School Board meeting agenda(s)
As always, School Board members were given the opportunity to suggest items for future School Board meeting agendas.
Action: No suggestions at this time.

H. Schedule next School Board/Committee meetings
Upcoming School Board meeting dates, times, and locations were reviewed.
Action: Set the meeting schedule as follows:
Special School Board Meeting: Monday, June 22, 2026, 6:00 p.m.
Special School Board Meeting: Monday, July 6, 2026, 5:30 p.m.
Ad-Hoc Policy Committee: Monday, July 6, 2026, 6:00 p.m.
Educational Program Committee: Monday, July 13, 2026, 6:00 p.m.
Finance & Facilities Committee: Monday, July 13, 2026, 7:00 p.m. *(or immediately following Educational Program)*
School Board Retreat: Monday, July 20, 2026, 4:00 p.m.
Regular School Board Meeting: Monday, July 20, 2026, 6:00 p.m.
All of the above meetings will be held at the District Office Conference Room, 852 E. Division Street, unless noted otherwise.

ADJOURNMENT
Vice President Tuchtenhagen declared the meeting adjourned at 7:00 p.m.

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Lindsey Curtis, Clerk

School District of River Falls

Special Board Meeting

Monday, June 22, 2026 - 6:00 PM
District Office, 852 E Division Street
River Falls, Wisconsin 54022

The special meeting of the River Falls School Board was called to order on Monday, June 22, 2026, at the District Office, 852 E Division Street, River Falls, Wisconsin 54022. President Johnson Myers called the meeting to order at 6:00 p.m. It was ascertained that notice of the meeting had been properly posted in the appointed locations and sent to the *Star-Observer*, *Pierce County Journal*, WEVR Radio Station, and the *Eau Claire Leader-Telegram*.

PRESENT
President Stacy Johnson Myers, Vice President Alan Tuchtenhagen, Clerk Lindsey Curtis, Treasurer Mike Miller, and School Board member Monica LaVold. School Board member Bo Hirstein was absent. Superintendent David Bell.

INTERVIEW SCHOOL BOARD CANDIDATES
The School Board received four applicants for the Board vacancy (in order of interview): Travis Hintz, Thong Moua, Samantha Rubenzer, and Aaron Taylor. The School Board interviewed candidates and considered the appointment of an eligible and qualified elector to fill the School Board vacancy until April 25, 2027.

Each School Board member stated their first choice to fill the vacancy out loud during the meeting.

APPOINT CANDIDATE TO FILL SCHOOL BOARD VACANCY
The School Board appointed an eligible and qualified elector to fill the Board vacancy.
Action: LaVold moved, seconded by Tuchtenhagen, to appoint Thong Moua to the School Board to fill the Board vacancy left by the resignation of Alison Page until April 25, 2027. Motion carried unanimously 5-0.

ADJOURNMENT
President Johnson Myers declared the meeting adjourned at 8:37 p.m.

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Lindsey Curtis, Clerk

School District of River Falls

Special Board Meeting

Monday, July 6, 2026 - 5:30 PM
District Office, 852 E Division Street
River Falls, Wisconsin 54022

The special meeting of the River Falls School Board was called to order on Monday, July 6, 2026, at the District Office, 852 E Division Street, River Falls, Wisconsin 54022. Vice President Tuchtenhagen called the meeting to order at 5:30 p.m. It was ascertained that notice of the meeting had been properly posted in the appointed locations and sent to the *Star-Observer*, *Pierce County Journal*, WEVR Radio Station, and the *Eau Claire Leader-Telegram*.

PRESENT
Vice President Alan Tuchtenhagen, Clerk Lindsey Curtis, Treasurer Mike Miller, and School Board member Monica LaVold. President Stacy Johnson Myers, School Board members Bo Hirstein and Thong Moua were absent. Superintendent David Bell and Director of Finance & Facilities Lynette Coy. Matt Wolfert of Bray Architects *(phone)*.

HEARING OF VISITORS OR DELEGATIONS - None

ACTION ITEMS

1. **PEDESTRIAN SAFETY IMPROVEMENTS AND ADDITIONAL PARKING LOT BIDS**
   The Director of Finance and Facilities recommended the approval of bids for the pedestrian safety improvements and additional parking lot at the River Falls High School.
   Action: Miller moved, seconded by Curtis, to approve a bid from Total Excavating for the pedestrian safety improvements and additional parking lot at River Falls High School as presented using referendum funds. Motion carried unanimously (4-0).

ADJOURNMENT
Vice President Tuchtenhagen declared the meeting adjourned at 5:50 p.m.

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Lindsey Curtis, Clerk

RIVER FALLS BOARD OF EDUCATION MEETING

Monday, July 20, 2026

Personnel Agenda:

1. Recommended approval of the employment of Alison Talafous-Ruhland as 1.0 FTE Special Education Teacher at Greenwood Elementary School effective August 17, 2026 (replaces Jill Gickenberger). Ms. Talafous-Ruhland earned her bachelor's from the University of MN - Twin Cities and her salary will be based on level BASE of the salary ladder.

2. Recommended approval of the employment of Grace Groh as 1.0 FTE Special Education Teacher at Greenwood Elementary School effective August 17, 2026 (replaces Asia Weyenberg). Ms. Groh earned her bachelor's degree from UW - Eau Claire and has two years of experience (Ellsworth). Her salary will be based on level A2 of the salary ladder.

3. Recommended approval of the employment of Libby Goodell as 1.0 FTE Special Education Teacher at Rocky Branch Elementary School effective August 17, 2026 (replaces Rebecca Reiche). Ms. Goodell earned her bachelor's degree from UW - Eau Claire and her salary will be based on level BASE of the salary ladder.

4. Recommended approval of the employment of Meghan Landsberger as 1.0 FTE Special Education Teacher at Rocky Branch Elementary School and River Falls Public Montessori Elementary School effective August 17, 2026 (new position). Ms. Landsberger earned her bachelor's degree from UW - La Crosse and has two years of experience (La Crosse). Her salary will be based on level A2 of the salary ladder.

5. Recommended approval of the employment of Riley Poling as 1.0 FTE Grade Two Bubble Teacher at Rocky Branch Elementary School effective August 17, 2026 (replaces Christine Walth). Ms. Poling earned her bachelor's degree from Winona State University and has five years of experience (Webster). Her salary will be based on level B2 of the salary ladder.

6. Recommended approval of the employment of Jordan Gotelaere as 1.0 FTE Grade Five Teacher at Westside Elementary School effective August 17, 2026 (replaces Candice DeBriyn). Ms. Gotelaere earned her bachelor's degree from UW - River Falls and her salary will be based on level BASE of the salary ladder.

7. Recommended approval of the employment of Kimberly Osterhues as 1.0 FTE Instructional Coach at Meyer Middle School effective August 17, 2026 (replaces Cat Swanson). Ms. Osterhues earned her bachelor's degree from The College of Saint Scholastica and her master's degree from Saint Mary's University. She has 31 years of experience (Hudson and Solon Springs) and her salary will be based on level H2M of the salary ladder.

8. Recommended approval of the employment of Devon Duling as 1.0 FTE Special Education Teacher at River Falls High School effective August 17, 2026 (replaces Gail Washburn). Mr. Duling earned his bachelor's and master's degrees from Muskingum University and has 19 years of experience (Ohio). His salary will be based on level F3M of the salary ladder.

9. Recommended approval of the employment of Emily Kennebeck as 1.0 FTE Speech/Language Pathologist at River Falls High School effective August 17, 2026 (new position). Ms. Kennebeck earned her bachelor's and master's degrees from UW - River Falls and has 10 years of experience (PA & MN). Her salary will be based on level E1M of the salary ladder.

10. Recommended approval of the employment of Annika Gunderson as 1.0 FTE Spanish Teacher, Limited Term at River Falls High School effective August 17, 2026 through January 18, 2027 (replaces Sara Winkelhake). Ms. Gunderson earned her bachelor's degree from UW - River Falls and her salary will be based on level BASE of the salary ladder.

11. Recommended approval of the employment of Kristopher Thompson as 1.0 FTE Business Education Teacher at River Falls High School effective August 17, 2026 (replaces Charles Conley). Mr. Thompson received his bachelor's degree from Winona State University and his master's degree from UW - Stout. He has 10 years of experience (River Falls and CVTC) and his salary will be based on level F3M of the salary ladder.

12. Recommended approval of the employment of Kelsey Green as 1.0 FTE District Nurse effective July 1, 2026 (replaces Karin Brandvold). Ms. Green earned her bachelor's degree from UW - Eau Claire and has 15 years of experience.

13. Recommended acceptance of the resignation of Abigail Lerum as 1.0 FTE Math Teacher at Meyer Middle School effective June 9, 2026.

SCHOOL DISTRICT OF RIVER FALLS

River Falls , Wisconsin 54022

July 2026 Board Meeting

Accounts Payable	**AMOUNT**
Checks	$632,568.47
ACH	$581,537.54
Wires	$2,164,314.51
PAYROLL	$1,951,101.13
Total Expenses (June 2026)	**$5,329,521.65**
Total Cash Receipts (June 2026)	**$9,645,855.01**

	Actual
FNB - General Money Market Balance	$14,203,571.64
RCU - Money Market Balance	$232,445.85

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253301 000 0	14.80
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226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253304 000 0	25.52
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253305 000 0	11.53
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253307 000 0	1.03
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253308 000 0	3.57
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253310 000 0	0.95
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253314 000 0	34.61
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253320 000 0	3.76
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253306 000 0	2.24
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253301 000 0	134.84
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253302 000 0	64.13
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253304 000 0	232.52
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226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253307 000 0	9.37
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253308 000 0	32.54
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253310 000 0	8.63
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226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253320 000 0	34.23
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253306 000 0	20.54
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253301 000 0	92.55
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253302 000 0	44.02
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226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253307 000 0	6.43
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253308 000 0	22.34
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253310 000 0	5.92
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226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253305 000 0	4.85
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253307 000 0	0.43
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226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253320 000 0	1.58
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253306 000 0	0.95
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253301 000 0	167.62
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253302 000 0	79.73
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253304 000 0	289.05
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253305 000 0	130.60
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253307 000 0	11.65
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253308 000 0	40.46
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253310 000 0	10.73
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253314 000 0	392.12
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253320 000 0	42.56
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253306 000 0	25.52
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253301 000 0	97.21
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253302 000 0	46.23
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253304 000 0	167.62
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253305 000 0	75.74
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253307 000 0	6.76
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253308 000 0	23.46

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
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226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253320 000 0	24.68
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253306 000 0	14.80
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253301 000 0	6.76
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253302 000 0	3.21
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253304 000 0	11.65
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253305 000 0	5.26
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253307 000 0	0.47
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253308 000 0	1.63
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253310 000 0	0.43
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253314 000 0	15.81
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253320 000 0	1.72
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253306 000 0	1.03
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253301 000 0	75.74
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253302 000 0	36.02
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253304 000 0	130.60
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253305 000 0	59.01
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253307 000 0	5.26
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253308 000 0	18.28
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253310 000 0	4.85
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253314 000 0	177.17
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253320 000 0	19.23
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253306 000 0	11.53
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253301 000 0	15.81
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253302 000 0	7.52
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253304 000 0	27.26
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253305 000 0	12.32
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253307 000 0	1.10
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253308 000 0	3.82
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253310 000 0	1.01
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253314 000 0	36.98
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253320 000 0	4.01
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253306 000 0	2.40
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253301 000 0	7.65
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253302 000 0	3.64
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253304 000 0	13.20
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253305 000 0	5.96
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253307 000 0	0.53
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253308 000 0	1.85
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253310 000 0	0.49
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253314 000 0	17.90
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253320 000 0	1.94
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253306 000 0	1.17
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253301 000 0	46.23
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253302 000 0	21.99
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253304 000 0	79.73
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253305 000 0	36.02
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253307 000 0	3.21
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253308 000 0	11.16
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253310 000 0	2.96
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253314 000 0	108.15
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253320 000 0	11.74
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253306 000 0	7.04
226063	06/12/2026	STEGER, PAUL	Standing PO - Driver Meals	10 E 804 342 256240 000 0	169.00
226064	06/12/2026	STEVENS-NUDD, TAYLOR	Advanced Learning Grant #4	10 E 707 291 221300 707 0	759.20

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
			for Taylor Stevens-Nudd		
226065	06/12/2026	STOJAN, AMANDA	Advanced Learning Grant #8 for Amanda Stojan	10 E 707 291 221300 707 0	1,138.80
226066	06/12/2026	STROBEL, DEREK	Standing PO - Driver Meals	10 E 804 342 256240 000 0	28.00
226067	06/12/2026	THERRIAULT, DAN	LILY THERRIAULT BACKGROUND CHECK REIMBURSEMENT	10 E 701 310 136620 577 0	39.99
226068	06/12/2026	THOMAS, DEBRA	lunch account refund	50 L 816901	21.70
226069	06/12/2026	TIFFANY, AMANDA	lunch account refund	50 L 816901	128.85
226070	06/12/2026	TREBIL, KIM	refund; 2026 baseball cap	21 E 400 411 160113 000 0	25.00
226071	06/12/2026	TROCHE-ARROYO, XIOMA	lunch account refund	50 L 816901	7.00
226072	06/12/2026	UWRF MANN VALLEY FAR	supplies	21 E 400 411 160142 000 0	1,225.00
226073	06/12/2026	UWRF PARKING OFFICE	UWRF Parking Passes/Acct 6774	27 E 920 942 158001 341 0	716.00
226074	06/12/2026	WEBB, APRIL	lunch account refund	50 L 816901	67.30
226075	06/12/2026	WEBB, JULIE	Advanced Learning Grant #6 for Julie Webb	10 E 707 291 221300 707 0	759.20
226076	06/12/2026	WEISS, ANN	lunch account refund	50 L 816901	112.95
226077	06/12/2026	WOLFF, GREGORY	Standing PO - Driver Meals	10 E 804 342 256240 000 0	19.00
226078	06/12/2026	WRIGHT, AL	lunch account refund	50 L 816901	10.90
226079	06/12/2026	WRUCK, JESSICA	lunch account refund	50 L 816901	60.00
226080	06/12/2026	XIONG, YOUA	lunch account refund	50 L 816901	13.05
226081	06/12/2026	ZALUSKY, JOSEPH	lunch account refund	50 L 816901	79.25
226083	06/18/2026	AMERY GOLF BOOSTERS	Larry Nicholas Memorial JV invite; 4/28/26	10 E 708 943 162212 000 0	125.00
226084	06/18/2026	ASPI SOLUTIONS INC	invoice#: 20260402-141810706; software	10 E 708 480 162000 000 0	1,099.00
226085	06/18/2026	AT&T BUSINESS DIRECT	831-000-4167 552	10 E 801 355 251000 000 0	1,082.57
226085	06/18/2026	AT&T BUSINESS DIRECT	831-001-5426 410	10 E 801 355 251000 000 0	876.16
226085	06/18/2026	AT&T BUSINESS DIRECT	831-001-5426 606	10 E 801 355 251000 000 0	757.38
226085	06/18/2026	AT&T BUSINESS DIRECT	831-000-4015 778	10 E 801 355 251000 000 0	838.26
226086	06/18/2026	BISHOP, RYAN	reimbursement; supplies	21 E 400 411 160113 000 0	77.71
226087	06/18/2026	CAPELLE, SOPHIA	Payment to S Capelle for Open Gym (spring)	80 E 890 310 310000 000 0	280.00
226088	06/18/2026	CENTURYLINK COMMUNIC	5/1/2026-5/31/2026	10 E 801 355 251000 000 0	7.12
226089	06/18/2026	CESA 11	CESA Invoice	27 E 920 386 156100 341 0	162.00
226089	06/18/2026	CESA 11	CESA Invoice	27 E 920 386 156700 341 0	1,771.00
226090	06/18/2026	CHAFFEE, ANDREA	A. CHAFFEE REIMUBRSEMENT	10 E 400 115 241000 000 0	134.85
226091	06/18/2026	CHIPPEWA VALLEY TECH	CVTC CLASSES	10 E 801 389 431000 000 0	940.54
226092	06/18/2026	CINTAS	Supplies Standing PO	10 E 804 411 256210 000 0	127.97
226093	06/18/2026	COLUMN SOFTWARE PBC	Legal notices published in the Pierce County Journal for the 2025-26 School Year.	10 E 801 351 251000 000 0	195.54
226093	06/18/2026	COLUMN SOFTWARE PBC	Legal notices published in the Pierce County Journal for the 2025-26 School Year.	10 E 801 351 251000 000 0	43.77
226093	06/18/2026	COLUMN SOFTWARE PBC	Legal notices published in the Pierce County Journal for the 2025-26 School Year.	10 E 801 351 251000 000 0	58.87
226093	06/18/2026	COLUMN SOFTWARE PBC	Legal notices published in the Pierce County Journal for the 2025-26 School Year.	10 E 801 351 251000 000 0	93.59
226093	06/18/2026	COLUMN SOFTWARE PBC	Legal notices published in the Pierce County Journal for the 2025-26 School Year.	10 E 801 351 251000 000 0	74.71
226093	06/18/2026	COLUMN SOFTWARE PBC	Legal notices published in the Pierce County Journal for the 2025-26 School Year.	10 E 801 351 251000 000 0	53.46

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
226093	06/18/2026	COLUMN SOFTWARE PBC	Legal notices published in the Pierce County Journal for the 2025-26 School Year.	10 E 801 351 251000 000 0	26.54
226093	06/18/2026	COLUMN SOFTWARE PBC	Legal notices published in the Pierce County Journal for the 2025-26 School Year.	10 E 801 351 251000 000 0	48.98
226093	06/18/2026	COLUMN SOFTWARE PBC	Legal notices published in the Pierce County Journal for the 2025-26 School Year.	10 E 801 351 251000 000 0	106.20
226093	06/18/2026	COLUMN SOFTWARE PBC	Legal notices published in the Pierce County Journal for the 2025-26 School Year.	10 E 801 351 251000 000 0	66.04
226093	06/18/2026	COLUMN SOFTWARE PBC	Legal notices published in the Pierce County Journal for the 2025-26 School Year.	10 E 801 351 251000 000 0	53.46
226093	06/18/2026	COLUMN SOFTWARE PBC	Legal notices published in the Pierce County Journal for the 2025-26 School Year.	10 E 801 351 251000 000 0	62.44
226093	06/18/2026	COLUMN SOFTWARE PBC	Legal notices published in the Pierce County Journal for the 2025-26 School Year.	10 E 801 351 251000 000 0	98.33
226094	06/18/2026	CRAIL, DAVID	WIAA Event Manager; 6/4/26: baseball; 6/6/26: GSO	21 E 400 943 160181 000 0	90.00
226094	06/18/2026	CRAIL, DAVID	WIAA Event Manager; 6/4/26: baseball; 6/6/26: GSO	21 E 400 943 160181 000 0	75.00
226095	06/18/2026	FALLS THEATER	Second and third grade field trip to the movies; 134 child admission at $3.00/per child; 8 adult admission at $5.00/adult; 142 concession packages at $3.50/person; Invoice: 235	10 E 102 943 129000 000 0	939.00
226095	06/18/2026	FALLS THEATER	Falls Theatre - Inv for 6th gold field trip - 6 Gold account & 6th gold field trip account	10 E 200 943 110660 000 0	380.00
226095	06/18/2026	FALLS THEATER	Falls Theatre - Inv for 6th gold field trip - 6 Gold account & 6th gold field trip account	10 E 200 943 256270 000 0	403.00
226096	06/18/2026	FOOD SERVICE-SDRF	SUB LUNCHES	10 E 400 415 [illegible] 000 0	210.05
226096	06/18/2026	FOOD SERVICE-SDRF	Milk and snacks for April-June 2026	80 E 880 411 390000 000 0	2,458.59
226096	06/18/2026	FOOD SERVICE-SDRF	INSERVICE BREAKFAST	10 L 815901	300.25
226096	06/18/2026	FOOD SERVICE-SDRF	Food and supplies for end of year cookout	10 E 804 415 256210 000 0	91.85
226096	06/18/2026	FOOD SERVICE-SDRF	RFSD Food Service- Inv for Sub Meal Coupons- MMS Student Council	21 E 200 411 160208 000 0	53.00
226097	06/18/2026	GOMEZ, NATALY	Inter district mileage reimbursement for Nataly Gomez for 2026-26 school year	10 E 701 342 221200 000 0	158.32
226098	06/18/2026	GURSTEL LAW FIRM PC	Payroll accrual	10 L 811680	363.10
226099	06/18/2026	JEREMIAH'S BULLFROG	invoice#: 11420; supplies	21 E 400 411 160142 000 0	97.00
226099	06/18/2026	JEREMIAH'S BULLFROG	invoice#: 11420; supplies	21 E 400 411 160142 000 0	300.00
226100	06/18/2026	JOSTENS INC	DIPLOMA	10 E 400 411 249000 000 0	18.45

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
226101	06/18/2026	KOHN LAW FIRM S.C.	Payroll accrual	27 L 811680	270.60
226102	06/18/2026	LAVOLD, TIMOTHY	reimbursement; hotel State	21 E 400 943 160181 000 0	782.28
226103	06/18/2026	LOFFLER COMPANIES IN	Printing Standing PO	10 E 804 360 256100 000 0	1.11
226103	06/18/2026	LOFFLER COMPANIES IN	Contract overage charges 5/5/2026-6/4/2026	10 E 801 360 251000 000 0	34.67
226103	06/18/2026	LOFFLER COMPANIES IN	Loffler PO for overage charges. June 8 2026	10 E 101 360 241000 000 0	8.34
226103	06/18/2026	LOFFLER COMPANIES IN	Maintenance Shop Printer	10 E 803 360 254300 000 0	19.55
226103	06/18/2026	LOFFLER COMPANIES IN	Loffler- Inv for printing- Marks budget	10 E 200 360 241000 000 0	128.68
226103	06/18/2026	LOFFLER COMPANIES IN	Open PO 25/26 copier usage invoice	10 E 401 360 129575 000 0	82.35
226103	06/18/2026	LOFFLER COMPANIES IN	OPEN PO - PRINTING SERVICES	10 E 400 360 241000 000 0	292.89
226103	06/18/2026	LOFFLER COMPANIES IN	Copier overages 5/5/2026-6/4/2026	10 E 103 360 129000 000 0	224.34
226103	06/18/2026	LOFFLER COMPANIES IN	Loffler - printing the month of May	80 E 880 360 259000 000 0	90.48
226103	06/18/2026	LOFFLER COMPANIES IN	RC Overages 5/5/2026-6/4/2026	10 E 701 360 122115 000 0	16.74
226103	06/18/2026	LOFFLER COMPANIES IN	Westside printers: contract base rate charge 6/5/2026 - 7/4/2026; contract overage charge for 5/5/2026 - 6/4/2026; Invoice: 5373741	10 E 102 360 129000 000 0	105.89
226104	06/18/2026	MARIACHI LOCO	Administrative Retreat/Central Office Lunch - 6/11/26	10 E 801 115 232100 000 0	480.00
226105	06/18/2026	MASTERCARD CORPORATE	A Bohnert	80 E 880 411 390000 000 0	223.23
226105	06/18/2026	MASTERCARD CORPORATE	A Bohnert	80 E 880 310 390000 000 0	1,051.50
226105	06/18/2026	MASTERCARD CORPORATE	A Bohnert	80 E 880 411 390000 000 0	1,828.62
226105	06/18/2026	MASTERCARD CORPORATE	D Bell	10 E 801 942 232100 000 0	55.00
226105	06/18/2026	MASTERCARD CORPORATE	D Bell	10 E 801 411 232100 000 0	548.00
226105	06/18/2026	MASTERCARD CORPORATE	D Crail	21 E 400 943 160181 000 0	26.26
226105	06/18/2026	MASTERCARD CORPORATE	D Crail	21 E 400 943 160181 000 0	26.26
226105	06/18/2026	MASTERCARD CORPORATE	D Crail	21 E 400 943 160181 000 0	26.26
226105	06/18/2026	MASTERCARD CORPORATE	D Crail	21 E 400 943 160181 000 0	26.26
226105	06/18/2026	MASTERCARD CORPORATE	D Crail	10 E 708 411 162222 000 0	2,147.48
226105	06/18/2026	MASTERCARD CORPORATE	D Crail	10 E 708 942 162000 000 0	13.11
226105	06/18/2026	MASTERCARD CORPORATE	D Crail	10 E 708 411 162000 000 0	165.00
226105	06/18/2026	MASTERCARD CORPORATE	D Crail	21 E 400 411 160181 000 0	164.25
226105	06/18/2026	MASTERCARD CORPORATE	D Crail	21 E 400 943 160204 000 0	810.00
226105	06/18/2026	MASTERCARD CORPORATE	D Crail	21 E 400 943 160111 000 0	-385.02
226105	06/18/2026	MASTERCARD CORPORATE	D Crail	21 E 400 943 160194 000 0	1,088.42
226105	06/18/2026	MASTERCARD CORPORATE	D Crail	21 E 400 411 160103 000 0	228.00
226105	06/18/2026	MASTERCARD CORPORATE	D Crail	10 E 701 411 136620 577 0	912.70
226105	06/18/2026	MASTERCARD CORPORATE	D Crail	21 E 400 411 160181 000 0	125.00
226105	06/18/2026	MASTERCARD CORPORATE	D Crail	21 E 400 411 160206 000 0	466.34
226105	06/18/2026	MASTERCARD CORPORATE	D Crail	21 E 400 943 160243 000 0	714.00
226105	06/18/2026	MASTERCARD CORPORATE	D Crail	21 E 400 411 160206 000 0	3,391.75
226105	06/18/2026	MASTERCARD CORPORATE	D Crail	21 E 400 411 160206 000 0	645.82
226105	06/18/2026	MASTERCARD CORPORATE	D Crail	21 E 400 943 160181 000 0	-15.77
226105	06/18/2026	MASTERCARD CORPORATE	J Haselman	10 E 803 411 254300 000 0	4,965.95
226105	06/18/2026	MASTERCARD CORPORATE	K Luedtke	10 E 400 411 135000 400 0	209.71
226105	06/18/2026	MASTERCARD CORPORATE	K Luedtke	10 E 400 411 135000 400 0	204.72
226105	06/18/2026	MASTERCARD CORPORATE	K Luedtke	10 E 400 411 135000 400 0	192.33
226105	06/18/2026	MASTERCARD CORPORATE	K Luedtke	21 E 400 411 160212 000 0	53.00
226105	06/18/2026	MASTERCARD CORPORATE	K Luedtke	10 E 400 411 135000 400 0	6.60

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226105	06/18/2026	MASTERCARD CORPORATE	K Luedtke	10 E 400 411 135000 400 0	36.20
226105	06/18/2026	MASTERCARD CORPORATE	K Luedtke	10 E 400 411 135000 400 0	39.77
226105	06/18/2026	MASTERCARD CORPORATE	K Luedtke	10 E 400 411 135000 400 0	100.41
226105	06/18/2026	MASTERCARD CORPORATE	K Luedtke	10 E 400 411 135000 400 0	-9.62
226105	06/18/2026	MASTERCARD CORPORATE	K Luedtke	21 E 400 411 160170 000 0	362.14
226105	06/18/2026	MASTERCARD CORPORATE	K Luedtke	10 E 400 411 135000 400 0	181.00
226105	06/18/2026	MASTERCARD CORPORATE	L Coy	10 E 801 342 251000 000 0	-22.92
226105	06/18/2026	MASTERCARD CORPORATE	L Coy	10 E 801 342 251000 000 0	300.92
226105	06/18/2026	MASTERCARD CORPORATE	Central Office	10 E 707 350 264200 000 0	261.04
226105	06/18/2026	MASTERCARD CORPORATE	Central Office	10 E 707 350 264200 000 0	-1.72
226105	06/18/2026	MASTERCARD CORPORATE	Central Office	10 E 701 360 221970 335 0	255.68
226105	06/18/2026	MASTERCARD CORPORATE	REN	10 E 401 411 129575 000 0	392.00
226105	06/18/2026	MASTERCARD CORPORATE	REN	10 E 401 411 129575 000 0	42.89
226105	06/18/2026	MASTERCARD CORPORATE	REN	10 E 401 411 129575 000 0	246.95
226105	06/18/2026	MASTERCARD CORPORATE	Westside	10 E 709 342 221300 341 0	202.00
226105	06/18/2026	MASTERCARD CORPORATE	Westside	10 E 709 342 221300 341 0	202.00
226105	06/18/2026	MASTERCARD CORPORATE	Westside	10 E 709 342 221300 341 0	202.00
226105	06/18/2026	MASTERCARD CORPORATE	Westside	10 E 709 342 221300 341 0	202.00
226105	06/18/2026	MASTERCARD CORPORATE	Wileys	21 E 400 411 160520 000 0	144.32
226105	06/18/2026	MASTERCARD CORPORATE	Wileys	21 E 400 411 160520 000 0	275.00
226105	06/18/2026	MASTERCARD CORPORATE	Wileys	21 E 400 411 160515 000 0	124.92
226105	06/18/2026	MASTERCARD CORPORATE	Wileys	21 E 400 411 160515 000 0	42.13
226105	06/18/2026	MASTERCARD CORPORATE	Wileys	21 E 400 411 160520 000 0	298.50
226105	06/18/2026	MASTERCARD CORPORATE	Wileys	21 E 400 411 160520 000 0	60.70
226105	06/18/2026	MASTERCARD CORPORATE	Wileys	21 E 400 411 160520 000 0	432.82
226105	06/18/2026	MASTERCARD CORPORATE	Wileys	21 E 400 411 160515 000 0	30.92
226106	06/18/2026	MIDWEST BUS PARTS IN	Standing PO Parts	10 E 804 411 256210 000 0	455.24
226107	06/18/2026	MILLER, MARY	MILEAGE REIMBURSEMENT	10 E 400 342 222200 000 0	156.24
226108	06/18/2026	MINNESOTA HISTORICAL	Third grade field trip to Mill City Museum on 5/29/2026. 70 students at $8.00/student; 1 chaperone at $8.00/chaperone. Invoice: 36257	10 E 102 943 129000 000 0	568.00
226109	06/18/2026	MORROW, BLAKE	reimbursement; bgo banquet	21 E 400 943 160116 000 0	569.25
226110	06/18/2026	NELCO	1099/W-2 Envelopes	10 E 801 411 251000 000 0	301.40
226111	06/18/2026	NORTHWEST CAMERA & V	invoice#: 172600; service repair	21 E 400 310 160103 000 0	125.00
226112	06/18/2026	O'REILLY AUTO PARTS	Scag Parts	10 E 803 411 254201 000 0	40.32
226113	06/18/2026	PECHACEK, RYAN	reimbursement; supplies	21 E 400 411 160142 000 0	339.78
226114	06/18/2026	REID, MONICA	Monica Reimbursements (floral delivery supplies & breakfast)	27 E 920 411 158001 341 0	231.42
226114	06/18/2026	REID, MONICA	Monica Reimbursements (floral delivery supplies & breakfast)	27 E 920 411 158001 341 0	73.68
226114	06/18/2026	REID, MONICA	Monica Reimbursements (floral delivery supplies & breakfast)	27 E 920 411 158001 341 0	282.92
226114	06/18/2026	REID, MONICA	Monica Reimbursements (floral delivery supplies & breakfast)	27 E 920 411 158001 341 0	101.33
226115	06/18/2026	RIVER FALLS GOLF CLU	event#: 5676; BGO	21 E 400 943 160116 000 0	392.97
226116	06/18/2026	ST CROIX COUNTY CLER	CLR - Election Billing - Coding, ballots, and publications	10 E 801 310 231400 000 0	528.50

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
226117	06/18/2026	STREHLOW, MARTINA	Inter district mileage reimbursement for Martina Strehlow (LTS for Donna Lenius) for 2025-26 school year.	10 E 701 342 221200 000 0	35.89
226118	06/18/2026	SWANSON, JOHANNA	Reimbursement- Johanna Swanson- For student Ruby Swanson- $7.00- Choir 21 Account	21 R 200 279 160127 000 0	7.00
226119	06/18/2026	SWANSON, LORI	Lori Swanson- Reimbursement for student Thomas Swanson- $50- Lost chromebook- Chromebook Account	10 R 801 292 500000 500 0	50.00
226120	06/18/2026	UNITED WAY ST CROIX	Payroll accrual	10 L 811640	110.00
226120	06/18/2026	UNITED WAY ST CROIX	Payroll accrual	27 L 811640	32.00
226120	06/18/2026	UNITED WAY ST CROIX	Payroll accrual	10 L 811640	20.00
226120	06/18/2026	UNITED WAY ST CROIX	Payroll accrual	80 L 811640	5.00
226120	06/18/2026	UNITED WAY ST CROIX	Payroll accrual	10 L 811640	10.00
226120	06/18/2026	UNITED WAY ST CROIX	Payroll accrual	27 L 811640	10.00
226121	06/18/2026	VERIZON WIRELESS	5/2/2026-6/1/2026	10 E 103 355 241000 000 0	56.67
226121	06/18/2026	VERIZON WIRELESS	5/2/2026-6/1/2026	10 E 400 355 241000 000 0	84.79
226121	06/18/2026	VERIZON WIRELESS	5/2/2026-6/1/2026	10 E 801 355 232100 000 0	50.47
226121	06/18/2026	VERIZON WIRELESS	5/2/2026-6/1/2026	10 E 801 355 251000 000 0	99.58
226121	06/18/2026	VERIZON WIRELESS	5/2/2026-6/1/2026	10 E 803 355 254300 000 0	900.35
226121	06/18/2026	VERIZON WIRELESS	5/2/2026-6/1/2026	10 E 804 355 256210 000 0	49.79
226121	06/18/2026	VERIZON WIRELESS	5/2/2026-6/1/2026	80 E 880 355 390000 000 0	349.26
226121	06/18/2026	VERIZON WIRELESS	5/2/2026-6/1/2026	80 E 890 355 310000 000 0	50.47
226121	06/18/2026	VERIZON WIRELESS	5/2/2026-6/1/2026	10 E 705 355 295000 000 0	247.09
226121	06/18/2026	VERIZON WIRELESS	5/2/2026-6/1/2026	10 E 709 355 212200 000 0	99.58
226121	06/18/2026	VERIZON WIRELESS	5/2/2026-6/1/2026	10 E 709 355 214900 000 0	342.27
226122	06/26/2026	AMPLIFY EDUCATION IN	Math manipulatives for K-5th	10 E 701 411 124000 600 0	34,070.40
226122	06/26/2026	AMPLIFY EDUCATION IN	K-5 Math curriculum purchase (3 year plan) 2025/2026 total cost=$93,351.64 textbooks=$84,299.97 (includes shipping) Gen supplies=$5718.34 (includes shipping) PD=$3333.33	10 E 701 310 124000 600 0	3,333.33
226122	06/26/2026	AMPLIFY EDUCATION IN	K-5 Math curriculum purchase (3 year plan) 2025/2026 total cost=$93,351.64 textbooks=$84,299.97 (includes shipping) Gen supplies=$5718.34 (includes shipping) PD=$3333.33	10 E 701 411 124000 600 0	5,718.34
226122	06/26/2026	AMPLIFY EDUCATION IN	K-5 Math curriculum purchase (3 year plan) 2025/2026 total cost=$93,351.64 textbooks=$84,299.97 (includes shipping) Gen supplies=$5718.34 (includes shipping) PD=$3333.33	10 E 701 470 124000 600 0	84,299.97
226123	06/26/2026	AUTO VALUE	Standing PO Parts	10 E 804 411 256210 000 0	235.21
226123	06/26/2026	AUTO VALUE	Standing PO Parts	10 E 804 411 256210 000 0	27.99
226124	06/26/2026	BENTON-STEARNS ED DI	Grafton Trimester 3	27 E 910 384 158000 011 0	40,716.00
226125	06/26/2026	ST CROIX LANES	St Croix Lanes bowling field	80 E 880 943 390000 000 0	822.00

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
			trip		
226126	06/26/2026	CAHILL COMPANIES LTD	Payment to Cahill Photography for Sweetheart Dance Photos	80 E 890 310 310000 000 0	2,810.00
226127	06/26/2026	CHARPENTIER ENTERPRI	Payment to T Charpentier for Fused Glass	80 E 890 411 310000 000 0	450.00
226127	06/26/2026	CHARPENTIER ENTERPRI	Payment to T Charpentier for Fused Glass	80 E 890 310 310000 000 0	900.00
226128	06/26/2026	CHIPPEWA VALLEY TECH	CVTC TRAINING	10 E 801 389 431000 000 0	732.24
226128	06/26/2026	CHIPPEWA VALLEY TECH	CVTC TRAINING	10 E 801 389 431000 000 0	694.36
226128	06/26/2026	CHIPPEWA VALLEY TECH	CVTC TRAINING	10 E 801 389 431000 000 0	747.64
226128	06/26/2026	CHIPPEWA VALLEY TECH	CVTC TRAINING	10 E 801 389 431000 000 0	4,058.80
226128	06/26/2026	CHIPPEWA VALLEY TECH	CVTC TRAINING	10 E 801 389 431000 000 0	2,368.20
226128	06/26/2026	CHIPPEWA VALLEY TECH	CVTC TRAINING	10 E 801 389 431000 000 0	28,736.94
226129	06/26/2026	CINTAS	Supplies Standing PO	10 E 804 411 256210 000 0	127.97
226130	06/26/2026	CUMMINS SALE & SERVI	Injector	10 E 804 411 256210 000 0	374.82
226130	06/26/2026	CUMMINS SALE & SERVI	Injector	10 E 804 411 256210 000 0	4,909.02
226131	06/26/2026	EGGERS, DEBBIE	Refund to D Eggers for Fused Glass	80 R 890 272 500000 000 0	138.00
226132	06/26/2026	FOOD SERVICE-SDRF	RFSD Food Service- Inv for milk breakfast party- Abby Mazzei- Marks budget	10 E 200 411 129000 000 0	38.50
226132	06/26/2026	FOOD SERVICE-SDRF	Summer School snacks	10 E 702 415 129000 000 0	2,812.12
226133	06/26/2026	GOPHER STAGE LIGHTIN	HS & MMS Annual Stage Rigging Inspections	10 E 803 310 254300 000 0	1,990.20
226134	06/26/2026	GREEN, KELSEY	Kelsey NASN Membership	10 E 709 942 214900 000 0	160.00
226135	06/26/2026	H&B SPECIALIZED PROD	District Wide Gym Inspections	10 E 803 310 254300 000 0	750.00
226135	06/26/2026	H&B SPECIALIZED PROD	District Wide Gym Inspections	10 E 803 310 254300 000 0	1,856.00
226135	06/26/2026	H&B SPECIALIZED PROD	District Wide Gym Inspections	10 E 803 310 254300 000 0	751.00
226135	06/26/2026	H&B SPECIALIZED PROD	District Wide Gym Inspections	10 E 803 310 254300 000 0	751.00
226135	06/26/2026	H&B SPECIALIZED PROD	District Wide Gym Inspections	10 E 803 310 254300 000 0	1,301.00
226135	06/26/2026	H&B SPECIALIZED PROD	District Wide Gym Inspections	10 E 803 310 254300 000 0	2,888.00
226136	06/26/2026	HALLING, SUSAN	reimbursement; travel to State Baseball	21 E 400 943 160103 000 0	387.00
226137	06/26/2026	HILLYARD INC MPLS	HS Supplies	10 E 803 411 254300 000 0	626.04
226137	06/26/2026	HILLYARD INC MPLS	HS Supplies	10 E 803 411 254300 000 0	37.68
226137	06/26/2026	HILLYARD INC MPLS	HS Supplies	10 E 803 411 254300 000 0	56.97
226137	06/26/2026	HILLYARD INC MPLS	HS Supplies	10 E 803 411 254300 000 0	21.37
226137	06/26/2026	HILLYARD INC MPLS	HS Supplies	10 E 803 411 254300 000 0	73.09
226137	06/26/2026	HILLYARD INC MPLS	HS Supplies	10 E 803 411 254300 000 0	133.99
226137	06/26/2026	HILLYARD INC MPLS	HS Equipment PM (Advenger X2805R-C Rev)	10 E 803 310 254300 000 0	296.77
226137	06/26/2026	HILLYARD INC MPLS	HS Equipment PM (Advenger X2805R-C Rev)	10 E 803 411 254300 000 0	651.79
226137	06/26/2026	HILLYARD INC MPLS	HS Equipment PM (Advenger X2805R-C Rev)	10 E 803 310 254300 000 0	141.23
226137	06/26/2026	HILLYARD INC MPLS	HS Equipment PM (Advenger X2805R-C Rev)	10 E 803 411 254300 000 0	316.37
226137	06/26/2026	HILLYARD INC MPLS	MMS Equipment PM (C3XP)	10 E 803 310 254300 000 0	209.81
226137	06/26/2026	HILLYARD INC MPLS	MMS Equipment PM (C3XP)	10 E 803 411 254300 000 0	1,043.42
226137	06/26/2026	HILLYARD INC MPLS	MMS Equipment PM (C3XP)	10 E 803 310 254300 000 0	42.19
226137	06/26/2026	HILLYARD INC MPLS	MMS Equipment PM (C3XP)	10 E 803 411 254300 000 0	209.81
226137	06/26/2026	HILLYARD INC MPLS	HS Supplies	10 E 803 411 254300 000 0	172.39
226137	06/26/2026	HILLYARD INC MPLS	WS Supplies	10 E 803 411 254300 000 0	426.15
226137	06/26/2026	HILLYARD INC MPLS	GW Equipment PM (R22SC Pro)	10 E 803 310 254300 000 0	92.05
226137	06/26/2026	HILLYARD INC MPLS	GW Equipment PM (R22SC Pro)	10 E 803 411 254300 000 0	36.07
226137	06/26/2026	HILLYARD INC MPLS	GW Equipment PM (R22SC Pro)	10 E 803 310 254300 000 0	285.95

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
226137	06/26/2026	HILLYARD INC MPLS	GW Equipment PM (R22SC Pro)	10 E 803 411 254300 000 0	112.05
226137	06/26/2026	HILLYARD INC MPLS	HS Supplies	10 E 803 411 254300 000 0	63.22
226138	06/26/2026	HUPPERT, ERIN	Erin Huppert License	27 E 920 949 159100 341 0	100.00
226139	06/26/2026	J&S LAWN CARE LLC	Weed Spraying	10 E 803 329 253003 000 0	13,500.00
226140	06/26/2026	JOE CARDIN ENTERPRIS	HS Stump Grinding and Haul Debris	10 E 803 310 254201 000 0	2,000.00
226141	06/26/2026	JOHNSON QUALITY PLUM	Installed new faucet in Art Room	10 E 101 310 241000 000 0	1,144.04
226142	06/26/2026	LOFFLER COMPANIES IN	Loffler - color copier toner (Cyan and Black)	10 E 104 360 129200 000 0	263.08
226142	06/26/2026	LOFFLER COMPANIES IN	Loffler - color copier toner refills	10 E 104 360 129200 000 0	522.06
226143	06/26/2026	MENARDS	Grounds Supplies	10 E 803 411 254201 000 0	90.86
226144	06/26/2026	MIDWEST BUS PARTS IN	Standing PO Parts	10 E 804 411 256210 000 0	38.79
226144	06/26/2026	MIDWEST BUS PARTS IN	Standing PO Parts	10 E 804 411 256210 000 0	87.84
226145	06/26/2026	MTI DISTRIBUTING INC	Service Call (Mower 924)	10 E 803 310 254201 000 0	1,333.60
226145	06/26/2026	MTI DISTRIBUTING INC	Service Call (Mower 924)	10 E 803 411 254201 000 0	89.18
226146	06/26/2026	MUSIC THEATRE INTERN	invoice#: 1277750; shipping and handling	21 E 400 411 160133 000 0	38.68
226147	06/26/2026	NATIONAL HISTORIC CH	tours/admissions	21 E 400 943 160142 000 0	40.00
226148	06/26/2026	NIEBUR, AMANDA	Payment to A Niebur for CPR (June 15)	80 E 890 310 310000 000 0	600.00
226149	06/26/2026	PECHACEK, RYAN	FFA State Convention Tickets	21 E 400 411 160142 000 0	774.03
226150	06/26/2026	REGISTRATION FEE TRU	License Plate Replacement 2016 Thomas Bus	10 E 804 941 256210 000 0	12.00
226150	06/26/2026	REGISTRATION FEE TRU	License Plate Replacement 2017 International Bus	10 E 804 941 256210 000 0	12.00
226151	06/26/2026	RENFROW INC	RB Paint Gym Ceiling and Basketball Hoops	10 E 803 310 254300 000 0	8,860.00
226152	06/26/2026	RIVER FALLS CHAMBER	invoice#: 685; parade application; FFA	21 E 400 943 160142 000 0	50.00
226153	06/26/2026	RODRIGUEZ, VICTOR	Payment to V Rodriguez for Hip-Hop / Breakdancing (Session 1)	80 E 890 310 310000 000 0	755.00
226154	06/26/2026	SCHOOL DISTRICT OF N	New Richmond Homeless Transportation	10 E 709 382 256710 000 0	215.00
226154	06/26/2026	SCHOOL DISTRICT OF N	New Richmond Homeless Transportation	10 E 709 382 256710 000 0	1,742.51
226155	06/26/2026	SEATH, CRAIG	Payment to C Seath for Clay summer Camp	80 E 890 310 310000 000 0	595.00
226156	06/26/2026	SELL, JENNIFER	Payment to J Sell for Travel Planning	80 E 890 310 310000 000 0	76.35
226157	06/26/2026	SELLERGREN, AMANDA	Reimbursement- Amanda Sellergren- Reimbursement for Field trip fees- $50- Drama 21 account	21 R 200 279 160136 000 0	50.00
226158	06/26/2026	SPRINKLER CREW	Sprinkler Repairs	10 E 803 310 254201 000 0	315.00
226158	06/26/2026	SPRINKLER CREW	Sprinkler Repairs	10 E 803 411 254201 000 0	391.92
226159	06/26/2026	ST CROIX VALLEY YOUT	Payment to SCV Youth Cycling for Intro to Mtn Biking	80 E 890 310 310000 000 0	12.20
226160	06/26/2026	STEP SAVER INC	RB Salt	10 E 803 411 254300 000 0	87.00
226161	06/26/2026	STRUEMKE, ANGIE	CHROMEBOOK FEE REFUND	10 R 801 292 500000 500 0	15.00
226163	06/26/2026	TARASEWICZ, ERIC	travel State Track equipment	21 E 400 943 160181 000 0	171.83
226164	06/26/2026	UNITED PARCEL SERVIC	4/29/2026-6/13/2026	10 E 801 353 251000 000 0	96.04
226165	06/26/2026	WALKER, ZACHARIAH	reimbursement; travel expenses	21 E 400 943 160181 000 0	902.95

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
226166	06/26/2026	WEINSTEIN, RICHELE	Payment to S Weinstein for Dog Training (Quick Manners & Puppy)	80 E 890 310 310000 000 0	711.87
226167	06/26/2026	WL HALL CO INTERIOR	HS & MMS Annual Fire Door Inspections	10 E 803 310 254300 000 0	843.30
226167	06/26/2026	WL HALL CO INTERIOR	HS & MMS Annual Fire Door Inspections	10 E 803 411 254300 000 0	23.70
226167	06/26/2026	WL HALL CO INTERIOR	HS & MMS Annual Fire Door Inspections	10 E 803 310 254300 000 0	3,933.70
226167	06/26/2026	WL HALL CO INTERIOR	HS & MMS Annual Fire Door Inspections	10 E 803 411 254300 000 0	110.55
226167	06/26/2026	WL HALL CO INTERIOR	HS Annual Smoke Hatch & Fire Curtain Inspection	10 E 803 310 254300 000 0	1,630.00
226167	06/26/2026	WL HALL CO INTERIOR	WS & RB Annual Fire Door Inspections	10 E 803 310 254300 000 0	535.00
226167	06/26/2026	WL HALL CO INTERIOR	WS & RB Annual Fire Door Inspections	10 E 803 310 254300 000 0	331.00
226168	06/26/2026	YOUNG REMBRANDTS	Payment to Young Rembrandts for Summer Drawing Camp	80 E 890 310 310000 000 0	810.00
225930	06/05/2026	T-MOBILE	4/21/2026-5/20/2026	10 E 801 355 251000 000 0	303.40
226162	06/26/2026	T-MOBILE	Standing PO - WiFi	10 E 804 355 256210 000 0	172.20
225610	06/18/2026	CAPELLE, SOPHIA	Payment to S Capelle for Open Gym (spring)	80 E 890 310 310000 000 0	-280.00
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253320 000 0	39.76
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253306 000 0	52.81
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253306 000 0	6.56
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253306 000 0	7.86
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253301 000 0	1,788.59
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253302 000 0	1,513.20
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253304 000 0	3,959.72
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253305 000 0	1,392.13
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253307 000 0	38.12
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253308 000 0	372.86
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253310 000 0	268.94
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253314 000 0	10,038.82
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253320 000 0	681.33
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253301 000 0	256.00
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253302 000 0	200.04
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253304 000 0	194.08
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253305 000 0	348.30
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253307 000 0	13.61
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253308 000 0	126.50
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253310 000 0	13.57
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253314 000 0	1,970.74
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253320 000 0	203.13
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253301 000 0	251.94
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253302 000 0	278.31
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253304 000 0	521.28
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253305 000 0	276.93
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253307 000 0	17.89
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253308 000 0	121.36
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253310 000 0	34.48
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253314 000 0	1,272.57
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253320 000 0	284.65
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253306 000 0	378.10
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253306 000 0	46.98

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253306 000 0	56.31
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253301 000 0	319.32
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253302 000 0	270.15
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253304 000 0	706.94
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253305 000 0	248.54
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253307 000 0	6.81
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253308 000 0	66.57
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253310 000 0	48.01
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253314 000 0	1,792.26
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253320 000 0	121.64
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253301 000 0	45.70
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253302 000 0	35.71
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253304 000 0	34.65
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253305 000 0	62.18
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253307 000 0	2.79
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253308 000 0	22.58
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253310 000 0	3.49
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253314 000 0	351.84
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253320 000 0	35.91
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253301 000 0	44.98
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253302 000 0	49.69
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253304 000 0	93.07
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253305 000 0	49.44
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253307 000 0	3.19
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253308 000 0	21.67
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253310 000 0	6.16
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253314 000 0	227.20
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253320 000 0	50.82
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253306 000 0	67.50
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226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253306 000 0	10.05
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253301 000 0	25.95
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253302 000 0	21.95
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226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253305 000 0	20.20
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253307 000 0	0.55
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253308 000 0	5.41
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253310 000 0	3.90
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253314 000 0	145.63
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253320 000 0	9.88
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253301 000 0	3.71
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253302 000 0	2.90
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253304 000 0	2.82
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253305 000 0	5.05
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253307 000 0	0.23
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253308 000 0	1.84
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253310 000 0	0.28
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253314 000 0	28.59
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253320 000 0	2.92
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253301 000 0	3.65
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253302 000 0	4.04
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253304 000 0	7.56
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253305 000 0	4.02
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253307 000 0	0.26
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253308 000 0	1.76
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253310 000 0	0.50

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226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253320 000 0	4.13
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253306 000 0	5.49
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253306 000 0	0.68
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253306 000 0	0.82
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253301 000 0	3.51
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253302 000 0	2.97
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253304 000 0	7.76
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253305 000 0	2.73
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253307 000 0	0.07
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253308 000 0	0.73
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253310 000 0	0.53
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253314 000 0	19.68
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253320 000 0	1.34
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253301 000 0	0.50
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253302 000 0	0.39
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253304 000 0	0.38
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253305 000 0	0.68
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253307 000 0	0.03
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253308 000 0	0.25
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253310 000 0	0.04
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253314 000 0	3.86
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253320 000 0	0.39
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253301 000 0	0.49
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253302 000 0	0.55
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253304 000 0	1.02
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253305 000 0	0.54
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253307 000 0	0.04
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253308 000 0	0.24
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253310 000 0	0.07
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253314 000 0	2.49
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253320 000 0	0.56
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253306 000 0	0.74
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253306 000 0	0.09
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253306 000 0	0.11
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253301 000 0	12.76
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253302 000 0	10.79
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253304 000 0	28.25
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253305 000 0	9.93
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253307 000 0	0.27
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253308 000 0	2.66
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253310 000 0	1.92
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253314 000 0	71.62
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253320 000 0	4.36
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253301 000 0	1.83
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253302 000 0	1.43
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253304 000 0	1.38
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253305 000 0	2.48
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253307 000 0	0.11
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253308 000 0	0.90
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253310 000 0	0.14
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253314 000 0	14.06
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253320 000 0	1.43
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253301 000 0	1.80
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253302 000 0	1.99
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253304 000 0	3.72

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
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226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253307 000 0	0.13
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253308 000 0	0.87
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253310 000 0	0.25
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253314 000 0	9.08
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253320 000 0	2.03
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253306 000 0	2.70
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253306 000 0	0.34
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253306 000 0	0.38
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253301 000 0	127.45
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253302 000 0	107.83
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253304 000 0	282.16
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253305 000 0	99.20
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253307 000 0	2.72
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253308 000 0	26.57
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253310 000 0	19.16
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253314 000 0	715.36
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253320 000 0	48.55
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226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253302 000 0	14.25
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253304 000 0	13.83
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253305 000 0	24.82
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226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253308 000 0	9.01
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253310 000 0	1.39
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253314 000 0	140.43
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253320 000 0	14.33
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226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253302 000 0	19.83
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253304 000 0	37.15
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226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253308 000 0	8.65
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253310 000 0	2.46
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253314 000 0	90.68
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253320 000 0	20.28
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253306 000 0	26.94
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253306 000 0	3.35
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253306 000 0	4.05
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253301 000 0	705.49
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253302 000 0	596.87
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226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253310 000 0	106.08
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253314 000 0	3,959.72
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253320 000 0	268.75
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253301 000 0	100.97
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253302 000 0	78.90
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253304 000 0	76.55
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253305 000 0	137.38
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253307 000 0	6.16
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253308 000 0	49.89
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253310 000 0	7.72
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253314 000 0	777.34

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226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253301 000 0	99.37
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253302 000 0	109.77
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253304 000 0	205.61
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253305 000 0	109.23
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253307 000 0	7.06
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253308 000 0	47.87
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253310 000 0	13.60
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253314 000 0	501.95
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253320 000 0	112.28
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253306 000 0	149.14
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253306 000 0	18.53
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253306 000 0	22.24
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253301 000 0	409.17
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253302 000 0	346.17
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253304 000 0	905.84
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253305 000 0	318.47
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253307 000 0	8.72
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253308 000 0	85.30
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253310 000 0	61.52
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253314 000 0	2,296.53
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226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253301 000 0	68.56
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253302 000 0	45.76
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253304 000 0	44.40
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253305 000 0	79.68
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253307 000 0	3.57
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253308 000 0	28.94
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253310 000 0	4.48
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253314 000 0	450.83
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253320 000 0	46.01
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226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253302 000 0	63.67
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253304 000 0	119.35
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253305 000 0	63.39
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253307 000 0	4.09
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253308 000 0	27.76
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253310 000 0	7.89
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253314 000 0	291.12
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253320 000 0	65.12
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226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253301 000 0	37.55
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253302 000 0	48.69
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253304 000 0	127.40
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226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253307 000 0	1.23
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253308 000 0	12.00
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253310 000 0	8.65
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253314 000 0	322.99
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253320 000 0	21.92
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253301 000 0	8.24
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253302 000 0	6.44
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253304 000 0	6.24
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253305 000 0	11.21

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
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226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253308 000 0	4.07
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253310 000 0	0.63
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253314 000 0	63.41
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253320 000 0	6.47
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253301 000 0	8.11
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253302 000 0	8.95
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253304 000 0	16.77
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253305 000 0	8.91
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253307 000 0	0.58
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253308 000 0	3.90
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253310 000 0	1.11
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253314 000 0	40.94
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253320 000 0	9.16
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253306 000 0	12.16
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253306 000 0	1.51
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253306 000 0	1.80
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253301 000 0	359.43
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253302 000 0	304.08
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253304 000 0	795.72
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253305 000 0	279.75
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226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253308 000 0	74.93
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253310 000 0	54.04
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253314 000 0	2,017.35
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253320 000 0	136.92
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253301 000 0	51.44
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253302 000 0	40.20
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253304 000 0	39.00
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253305 000 0	69.99
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253307 000 0	3.14
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253308 000 0	25.42
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253310 000 0	3.93
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253314 000 0	396.03
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253320 000 0	40.42
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253301 000 0	50.63
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253302 000 0	55.93
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253304 000 0	104.75
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253305 000 0	55.65
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253307 000 0	3.59
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253308 000 0	24.39
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253310 000 0	6.93
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253314 000 0	253.73
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253320 000 0	57.20
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253306 000 0	75.98
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253306 000 0	9.44
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253306 000 0	11.34
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253301 000 0	81.14
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253302 000 0	68.65
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253304 000 0	179.63
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253305 000 0	63.15
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253307 000 0	1.73
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253308 000 0	16.91
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253310 000 0	12.20
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253314 000 0	455.41
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253320 000 0	30.91

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253301 000 0	11.61
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253302 000 0	9.07
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253304 000 0	8.80
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253305 000 0	15.80
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253307 000 0	0.71
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253308 000 0	5.74
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253310 000 0	0.89
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253314 000 0	89.40
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253320 000 0	9.12
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253301 000 0	11.43
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253302 000 0	12.63
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253304 000 0	23.65
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253305 000 0	12.56
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253307 000 0	0.81
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253308 000 0	5.51
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253310 000 0	1.56
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253314 000 0	57.73
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253320 000 0	12.91
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253306 000 0	17.15
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253306 000 0	2.13
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253306 000 0	2.57
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253301 000 0	85.77
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253302 000 0	72.57
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253304 000 0	189.89
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253305 000 0	66.76
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253307 000 0	1.83
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253308 000 0	17.88
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253310 000 0	12.90
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253314 000 0	481.41
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253320 000 0	32.67
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253301 000 0	12.28
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253302 000 0	9.59
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253304 000 0	9.31
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253305 000 0	16.70
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253307 000 0	0.75
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253308 000 0	6.07
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253310 000 0	0.94
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253314 000 0	94.51
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253320 000 0	9.65
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253301 000 0	12.08
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253302 000 0	13.35
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253304 000 0	25.00
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253305 000 0	13.28
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253307 000 0	0.86
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253308 000 0	5.82
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253310 000 0	1.65
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253314 000 0	61.03
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253320 000 0	13.65
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253306 000 0	18.13
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253306 000 0	2.25
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253306 000 0	2.68
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253301 000 0	207.94
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253302 000 0	175.92
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253304 000 0	460.36
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253305 000 0	161.85
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253307 000 0	4.43

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253308 000 0	43.35
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253310 000 0	31.27
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253314 000 0	1,167.12
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253320 000 0	79.21
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253301 000 0	29.76
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253302 000 0	23.26
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253304 000 0	22.56
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253305 000 0	40.49
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253307 000 0	1.81
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253308 000 0	14.71
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253310 000 0	2.27
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253314 000 0	229.12
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253320 000 0	23.38
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253301 000 0	29.29
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253302 000 0	32.36
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253304 000 0	60.60
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253305 000 0	32.20
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253307 000 0	2.08
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253308 000 0	14.11
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253310 000 0	4.01
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253314 000 0	147.95
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253320 000 0	33.09
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253306 000 0	43.96
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253306 000 0	5.46
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253306 000 0	6.56
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253301 000 0	291.37
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253302 000 0	246.50
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253304 000 0	645.05
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253305 000 0	226.78
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253307 000 0	6.21
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253308 000 0	60.74
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253310 000 0	43.81
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253314 000 0	1,635.35
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253320 000 0	110.99
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253301 000 0	41.70
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253302 000 0	32.59
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253304 000 0	31.62
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253305 000 0	56.74
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253307 000 0	2.54
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253308 000 0	20.61
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253310 000 0	3.19
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253314 000 0	321.04
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253320 000 0	32.76
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253301 000 0	41.04
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253302 000 0	45.34
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253304 000 0	84.92
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253305 000 0	45.11
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253307 000 0	2.91
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253308 000 0	19.77
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253310 000 0	5.62
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253314 000 0	207.30
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253320 000 0	46.37
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253306 000 0	61.59
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253306 000 0	7.65
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253306 000 0	9.17
226049	06/12/2026	RIXMANN, JEFFREY	Standing PO - Driver Meals	10 E 804 342 256240 000 0	178.00

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
226050	06/12/2026	ROETTGER, HEIDI	lunch account refund	50 L 816901	13.20
226051	06/12/2026	ROGACZEWSKI, MELANIE	Standing PO - Driver Meals	10 E 804 342 256240 000 0	133.00
226052	06/12/2026	ROY, JAMES	Nick May Mileage	27 E 920 342 158001 341 0	79.61
226053	06/12/2026	RUDOLPH, ABBEY	lunch account refund	50 L 816901	18.90
226054	06/12/2026	SCHNEIDER, JAMIE	lunch account refund	50 L 816901	11.60
226055	06/12/2026	SHANAHAN, AMBER	Library fine refund - returned library book to Westside on 6/3/2026.	10 E 102 432 222200 031 0	10.00
226056	06/12/2026	SHERWIN WILLIAMS CO	Paint Supplies CREDIT	10 E 803 411 254300 000 0	-0.78
226056	06/12/2026	SHERWIN WILLIAMS CO	Paint Supplies	10 E 803 411 254300 000 0	15.04
226057	06/12/2026	SHIPP, STEPHANIE	lunch account refund	50 L 816901	7.20
226058	06/12/2026	SIGNIUS COMMUNICATIO	District Wide Call Center June 2026	10 E 803 310 254300 000 0	55.75
226059	06/12/2026	STACY, THERESE	lunch account refund	50 L 816901	29.55
226060	06/12/2026	STANAITIS, MICKAL	Standing PO - Driver Meals	10 E 804 342 256240 000 0	57.00
226061	06/12/2026	STATZ, CARUE	lunch account refund	50 L 816901	26.05
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253301 000 0	24.68
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253302 000 0	11.74
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253304 000 0	42.56
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253305 000 0	19.23
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253307 000 0	1.72
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253308 000 0	5.96
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253310 000 0	1.58
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253314 000 0	57.73
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253320 000 0	6.27
226062	06/12/2026	ST CROIX GAS	4/30/2026-6/1/2026	10 E 803 331 253306 000 0	3.74
225944	06/03/2026	HASKINS, MAXWELL	State Track & Field; Food Money	21 E 400 943 160181 000 0	864.00
225945	06/03/2026	UW-LACROSSE-CASHIER'	Housing; Track & Field; june 4th to June 6th	21 E 400 943 160181 000 0	822.00
225946	06/04/2026	LAVOLD, TIMOTHY	BGO: State Food Money	21 E 400 943 160181 000 0	720.00
225845	06/05/2026	ANEZ PARTY RENTAL'S	600 RENTAL CHAIRS FOR RFHS GRADUATION DATES 5/26/26 THROUGH 6/1/26	10 E 400 411 249000 000 0	1,650.00
225846	06/05/2026	AUTO VALUE	Standing PO Parts	10 E 804 411 256210 000 0	19.99
225846	06/05/2026	AUTO VALUE	Standing PO Parts	10 E 804 411 256210 000 0	1.99
225846	06/05/2026	AUTO VALUE	Standing PO Parts	10 E 804 411 256210 000 0	39.48
225847	06/05/2026	BALDWIN LIGHTSTREAM	Account 151300, 6/1/2026-6/30/2026	10 E 801 355 251000 000 0	3.44
225847	06/05/2026	BALDWIN LIGHTSTREAM	Account 151300, 6/1/2026-6/30/2026	10 E 705 355 295000 000 0	76.51
225847	06/05/2026	BALDWIN LIGHTSTREAM	Account 144900, 6/1/2026-6/30/2026	10 E 801 355 251000 000 0	69.93
225847	06/05/2026	BALDWIN LIGHTSTREAM	Account 144900, 6/1/2026-6/30/2026	10 E 705 355 295000 000 0	1,536.30
225848	06/05/2026	BLUUM OF MINNESOTA L	Chromebook charging cart - Bretford CUBE Transport cart with caddies. Quote: 408036	10 E 102 480 222200 031 0	1,069.00
225849	06/05/2026	BO JON'S FLOWERS & G	FLOWERS FOR GRADUAION	10 E 400 411 249000 000 0	750.00
225850	06/05/2026	CARPENTER ST CROIX V	Carpenter Nature Center - Children's House Field Trip 5/15/26	10 E 104 343 129200 000 0	390.00
225850	06/05/2026	CARPENTER ST CROIX V	Second grade field trip to Carpenter Nature Center for their insects program. 60 students at $5/student.	10 E 102 343 129000 000 0	300.00

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
			Invoice: SPRING-74.		
225850	06/05/2026	CARPENTER ST CROIX V	Junior Kindergarten field trip to Carpenter Nature Center for the flower and pollinators program. 14 students at $5/student. Invoice: Spring - 74	10 E 102 943 129000 000 0	70.00
225851	06/05/2026	CESA 11	Cesa for Curriculum Coordinator meeting and Title III Coordinators meeting	10 E 701 386 221200 000 0	72.00
225851	06/05/2026	CESA 11	CESA Neurosequential Model (Emma Training)	27 E 920 386 221300 341 0	315.00
225851	06/05/2026	CESA 11	CESA- Inv for Maija Stubbendick for LMS Spring forum- CESA budget	10 E 200 386 221200 000 0	18.00
225851	06/05/2026	CESA 11	Class for T. Kania	10 E 401 386 221900 000 0	18.00
225851	06/05/2026	CESA 11	CESA 11 INVOICE	10 E 103 386 221200 000 0	18.00
225851	06/05/2026	CESA 11	Cesa invoice 260712; 4/14/2026 - LMS Spring Forum (Jennifer Johansson); 4/23/2026 - Principal Network Meeting (Rachel Mader).	10 E 102 386 222200 000 0	18.00
225851	06/05/2026	CESA 11	Cesa invoice 260712; 4/14/2026 - LMS Spring Forum (Jennifer Johansson); 4/23/2026 - Principal Network Meeting (Rachel Mader).	10 E 102 386 221100 000 0	18.00
225851	06/05/2026	CESA 11	CESA 11 payment for Erin Desvousges to go to the LMS Spring Forum. May 26 2026	10 E 101 386 222200 000 0	18.00
225851	06/05/2026	CESA 11	AMANDA RAND OPEN HEART SURGERY FIELD TRIP	10 E 701 386 136620 577 0	510.00
225852	06/05/2026	CHIPPEWA VALLEY TECH	GED READY TESTS	10 E 801 389 431000 000 0	283.25
225853	06/05/2026	CINTAS	Supplies Standing PO	10 E 804 411 256210 000 0	138.53
225854	06/05/2026	COLLEGE BOARD	AP SPRING EXAMS	10 E 400 310 219000 901 0	20,656.00
225855	06/05/2026	CRAIL, DAVID	reimbursement; Wildcat Booster Meeting	21 E 400 943 160181 000 0	18.00
225856	06/05/2026	DICK, LISA	reimbursement; travel	10 E 708 342 162218 000 0	342.93
225857	06/05/2026	ECKARDT, CASEY	official; baseball v; 5/22/26	10 E 708 310 162204 000 0	110.00
225858	06/05/2026	ETS CONSULTING LLC	ETS EDU Partnership invoice	10 E 702 310 129000 000 0	897.00
225859	06/05/2026	FAST COPY CENTER	GRADUATION PROGRAMS	10 E 400 411 249000 000 0	1,013.56
225859	06/05/2026	FAST COPY CENTER	Payment to Fast Copy for bookmarks	10 E 806 354 263100 000 0	32.66
225860	06/05/2026	FIEBER, PHILLIP	official; softball v; 5/19/26	10 E 708 310 162117 000 0	110.00
225861	06/05/2026	FOOD SERVICE-SDRF	Payment to Chartwells/Food Service for Sweetheart Dance supplies	80 E 890 411 310000 000 0	716.25
225861	06/05/2026	FOOD SERVICE-SDRF	invoice#: 2526304; supplies	21 E 400 943 160142 000 0	2,136.00
225861	06/05/2026	FOOD SERVICE-SDRF	supplies; class of 2026 banquet	21 E 400 411 160536 000 0	750.00
225862	06/05/2026	FUTURE BUSINESS LEAD	Registration#: 103935; Kaylie Cegielski	21 E 400 943 160139 000 0	320.00
225863	06/05/2026	GHENCIU, EUGEN	official; soccer jv & v; 5/21/26	10 E 708 310 162116 000 0	155.00
225864	06/05/2026	GOMEZ, NATALY	Reimbursement to the EL Program Assistant for Family	10 E 701 411 221970 335 0	101.40

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			Engagement Night supplies. Sam's Club - Immigrant Grant purchase (food) = $161.18 Florology- Immigrant Grant purchase (flowers) = $88 Michaels-Title III funds (general supplies) = $13.40		
225864	06/05/2026	GOMEZ, NATALY	Reimbursement to the EL Program Assistant for Family Engagement Night supplies. Sam's Club - Immigrant Grant purchase (food) = $161.18 Florology- Immigrant Grant purchase (flowers) = $88 Michaels-Title III funds (general supplies) = $13.40	10 E 701 415 221970 335 0	161.18
225865	06/05/2026	GRAPHIC DESIGN INC	Payment to Graphic Design for Spring newsletter	10 E 806 354 263100 000 0	4,027.00
225865	06/05/2026	GRAPHIC DESIGN INC	Payment to Graphic Design for Spring newsletter	10 E 806 353 263100 000 0	1,831.53
225866	06/05/2026	GURSTEL LAW FIRM PC	Payroll accrual	10 L 811680	349.27
225867	06/05/2026	H&B SPECIALIZED PROD	HS Replace 2 basket rims	10 E 803 310 254300 000 0	790.00
225867	06/05/2026	H&B SPECIALIZED PROD	HS Replace 2 basket rims	10 E 803 411 254300 000 0	480.00
225868	06/05/2026	HAMMOND, PATRICK	official; softball v; 5/19/26	10 E 708 310 162117 000 0	110.00
225869	06/05/2026	HANSEN, MELISA	ACTE MEMBERSHIP RENEWAL	10 E 701 942 136620 577 0	80.00
225869	06/05/2026	HANSEN, MELISA	CANVA LICENSE FOR YA	10 E 701 411 223700 864 0	169.75
225870	06/05/2026	HANSON, JENNA	MILEAGE REIMBURSEMENT	10 E 701 342 223700 864 0	605.98
225871	06/05/2026	HARMON, ERIC	official; baseball v; 5/26/26	10 E 708 310 162204 000 0	110.00
225872	06/05/2026	HILLYARD INC MPLS	MMS Vacuums	10 E 803 411 254300 000 0	1,485.00
225872	06/05/2026	HILLYARD INC MPLS	RB Equipment PM & Repair (C3XPC)	10 E 803 310 254300 000 0	126.00
225872	06/05/2026	HILLYARD INC MPLS	RB Equipment PM & Repair (C3XPC)	10 E 803 411 254300 000 0	287.48
225872	06/05/2026	HILLYARD INC MPLS	MMS Equipment PM & Repair (Tennant T7)	10 E 803 310 254300 000 0	504.00
225872	06/05/2026	HILLYARD INC MPLS	MMS Equipment PM & Repair (Tennant T7)	10 E 803 411 254300 000 0	138.80
225872	06/05/2026	HILLYARD INC MPLS	RB Equipment PM & Repair (C3XPC)	10 E 803 310 254300 000 0	126.00
225872	06/05/2026	HILLYARD INC MPLS	RB Equipment PM & Repair (C3XPC)	10 E 803 411 254300 000 0	261.48
225872	06/05/2026	HILLYARD INC MPLS	HS & RB Supplies	10 E 803 411 254300 000 0	608.10
225872	06/05/2026	HILLYARD INC MPLS	RB Equipment PM & Repair (FM810)	10 E 803 310 254300 000 0	157.50
225872	06/05/2026	HILLYARD INC MPLS	RB Equipment PM & Repair (FM810)	10 E 803 411 254300 000 0	527.93
225872	06/05/2026	HILLYARD INC MPLS	HS & RB Supplies	10 E 803 411 254300 000 0	266.13
225872	06/05/2026	HILLYARD INC MPLS	HS & RB Supplies CREDIT	10 E 803 411 254300 000 0	-69.96
225872	06/05/2026	HILLYARD INC MPLS	HS & RB Supplies	10 E 803 411 254300 000 0	118.83
225872	06/05/2026	HILLYARD INC MPLS	HS Supplies	10 E 803 411 254300 000 0	272.76
225873	06/05/2026	HOGAN, SEAN	official; softball jv; 5/19/26	10 E 708 310 162117 000 0	70.00
225873	06/05/2026	HOGAN, SEAN	official; softball jv; 5/15/26	10 E 708 310 162117 000 0	70.00
225874	06/05/2026	HOVLAND, LANCE	Payment to L Hovland for Small Engines materials	80 E 890 411 310000 000 0	45.00

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225875	06/05/2026	HUDSON SENIOR HIGH	WIAA; track & field; 5/11/26	10 E 708 943 162319 000 0	200.00
225876	06/05/2026	IGOU, KYLE	official; baseball jv2; 5/21/26	10 E 708 310 162204 000 0	140.00
225877	06/05/2026	INGLI, TROY	official; baseball v; 5/26/26	10 E 708 310 162204 000 0	110.00
225878	06/05/2026	INSTRUMENTALIST AWAR	supplies	21 E 400 411 160124 000 0	297.00
225879	06/05/2026	J&S LAWN CARE LLC	District Wide Fertilization	10 E 803 329 253003 000 0	38,060.00
225880	06/05/2026	JOHNSON QUALITY PLUM	HS & GW Service Calls	10 E 803 310 254300 000 0	540.00
225880	06/05/2026	JOHNSON QUALITY PLUM	HS & GW Service Calls	10 E 803 411 254300 000 0	60.00
225881	06/05/2026	KAMINSKI, LAUREN	Reimbursement to L Kaminski for stamps	80 E 890 353 310000 000 0	15.60
225881	06/05/2026	KAMINSKI, LAUREN	Reimbursement for School Forest Supplies: Magnetic Dry Erase Markers and Energizer Max AA Batteries.	10 E 405 411 255000 548 0	47.48
225882	06/05/2026	KILLIAN, NORA	FFA Fruit Sale Commissions	21 R 400 291 160142 000 0	70.00
225883	06/05/2026	KINNI SPORT & POWER	Mower Parts	10 E 803 411 254201 000 0	81.94
225884	06/05/2026	KLUNDT, SHANE	official; soccer jv & v; 5/26/26	10 E 708 310 162116 000 0	155.00
225885	06/05/2026	KOHN LAW FIRM S.C.	Payroll accrual	27 L 811680	246.84
225886	06/05/2026	KOZLOVSKY, ICELYNNE	FFA Fruit Sale Commission	21 R 400 291 160142 000 0	57.00
225887	06/05/2026	LALLEMONT, KAYLIN	Reimbursement for EL teacher for supplies for Title III Family Night	10 E 701 411 221970 335 0	8.37
225888	06/05/2026	LINK, BRENDA	Refund to B Link for cancelled pottery wksp	80 R 890 272 500000 000 0	42.00
225889	06/05/2026	MACKIN EDUCATIONAL R	Mackin PO for books for GW LMC. March 9 2026	10 E 101 432 222200 031 0	2,634.03
225890	06/05/2026	MAGEE, TIMOTHY	official; softball jv; 5/19/26	10 E 708 310 162117 000 0	70.00
225890	06/05/2026	MAGEE, TIMOTHY	official; baseball jv2; 5/28/26	10 E 708 310 162204 000 0	70.00
225891	06/05/2026	MATH MEDIC	Math Medic Plus subscription for AP Statistics for Annette Getmore	10 E 701 360 124000 604 0	325.00
225892	06/05/2026	MATHESON, MORGAN	FFA Fruit Sale Commission	21 R 400 291 160142 000 0	52.00
225893	06/05/2026	MATZEK, WYATT	FFA Fruit Sale Commission	21 R 400 291 160142 000 0	65.00
225894	06/05/2026	MAZAC, KENNITH	School Bus License	10 E 804 942 256210 000 0	39.79
225895	06/05/2026	MCCUTCHIN, ANDREW	official; soccer jv & V; 5/26/26 & 5/28/26	10 E 708 310 162116 000 0	330.00
225896	06/05/2026	MCGINLEY, JOHN	official; baseball v; 5/21/26	10 E 708 310 162204 000 0	110.00
225897	06/05/2026	MENARDS	District Wide Flowers and Potting Soil	10 E 803 411 254201 000 0	62.90
225898	06/05/2026	MIDWEST BUS PARTS IN	Standing PO Parts	10 E 804 411 256210 000 0	233.17
225899	06/05/2026	MINNESOTA COACHES IN	Track Coach Bus to DC Everest	21 E 400 310 160244 000 0	1,133.57
225899	06/05/2026	MINNESOTA COACHES IN	Track Coach Bus to DC Everest	10 E 804 310 256240 000 0	507.54
225899	06/05/2026	MINNESOTA COACHES IN	Softball Coach Bus to Tomah	21 E 400 310 160243 000 0	1,142.38
225899	06/05/2026	MINNESOTA COACHES IN	Softball Coach Bus to Tomah	10 E 804 310 256240 000 0	436.18
225900	06/05/2026	MITHUN, TERESA	Terry Mithun- Accompanist- MMS Athletic budget	10 E 208 310 162000 000 0	150.00
225900	06/05/2026	MITHUN, TERESA	Terry Mithun- Accompanist for 3 curricular ensembles- Marks budget	10 E 200 310 129000 000 0	400.00
225901	06/05/2026	MTI DISTRIBUTING INC	Toro Parts	10 E 803 411 254201 000 0	2,307.18
225902	06/05/2026	NATIONAL FFA ORGANIZ	invoice#: MDE391512; supplies	21 E 400 411 160142 000 0	175.00
225903	06/05/2026	NEW RICHMOND HIGH SC	WIAA - Stan Barr Relays; 5/8/26	10 E 708 943 162319 000 0	300.00

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
225904	06/05/2026	NP DESIGN & PHOTOGRA	invoice#: 20267015; supplies	21 E 400 411 160244 000 0	1,330.00
225905	06/05/2026	O'CONNOR, KENDRA	FFA Fruit Sale Commission	21 R 400 291 160142 000 0	240.00
225906	06/05/2026	O'REILLY AUTO PARTS	Grounds Air Filters	10 E 803 411 254201 000 0	5.54
225907	06/05/2026	OOSTERHUIS, ALISON	reimbursement; supplies	21 E 400 411 160170 000 0	241.55
225908	06/05/2026	ORKIN	TC Pest Control May 2026	10 E 803 310 254300 000 0	70.00
225909	06/05/2026	PATNOE, SHARON	Payment to S Patnoe for Dog Training: Walking	80 E 890 310 310000 000 0	168.36
225909	06/05/2026	PATNOE, SHARON	Payment to S Patnoe for for Pooch Painting	80 E 890 310 310000 000 0	36.60
225910	06/05/2026	PLATE, WILLIAM	official; baseball jv & jv2; 5/26/26 & 5/28/26	10 E 708 310 162204 000 0	140.00
225911	06/05/2026	REID, MONICA	REID MILEAGE REIMBURSMENT	21 E 400 411 160520 000 0	679.51
225912	06/05/2026	REIFF, ASTRID	FFA Fruit Sale Commission	21 R 400 291 160142 000 0	55.00
225913	06/05/2026	REINARDY, RENEE	Payment to R Reinardy for Mosaic Bird Bath	80 E 890 411 310000 000 0	360.00
225913	06/05/2026	REINARDY, RENEE	Payment to R Reinardy for Mosaic Bird Bath	80 E 890 310 310000 000 0	450.00
225914	06/05/2026	RIDDELL/ALL AMERICA	invoice#: 952532148; supplies	21 E 400 411 160146 000 0	901.40
225915	06/05/2026	RIVER FALLS ACE HARD	District Wide Supplies May 2026	10 E 803 411 254300 000 0	217.60
225915	06/05/2026	RIVER FALLS ACE HARD	Fastners	10 E 804 411 256210 000 0	4.48
225915	06/05/2026	RIVER FALLS ACE HARD	SPRAY PAINT FOR MURAL	10 E 400 411 241000 000 0	15.98
225916	06/05/2026	ROCHESTER CENTURY HI	WIAA - Boys Golf Invite - 5/8/26	10 E 708 943 162212 000 0	275.00
225917	06/05/2026	RUETZ, KEVIN	official; baseball jv; 5/22/26	10 E 708 310 162204 000 0	70.00
225918	06/05/2026	SABELKO, PARKER	FFA Fruit Sale Commission	21 R 400 291 160142 000 0	66.00
225919	06/05/2026	SARKAUSKAS, WILLIAM	official; soccer jv & v; 5/21/26	10 E 708 310 162116 000 0	155.00
225920	06/05/2026	SCANLON, JEFFREY	official; soccer jv & v; 5/28/26	10 E 708 310 162116 000 0	175.00
225921	06/05/2026	SCHOOL HEALTH CORPOR	School Health AED Wall Cabinet	10 E 709 411 214900 000 0	184.99
225922	06/05/2026	SCHMIDGALL, LEE	official; GSO jv & v; 5/21/26	10 E 708 310 162116 000 0	175.00
225923	06/05/2026	SCHNEIDER, NICHOLAS	official; soccer jv & v; 5/26/26 & 5/28/26	10 E 708 310 162116 000 0	310.00
225924	06/05/2026	SEATH, CRAIG	Payment to C Seath for 2 pottery classes	80 E 890 310 310000 000 0	315.00
225924	06/05/2026	SEATH, CRAIG	Payment to C Seath for 2 pottery classes	80 E 890 310 310000 000 0	70.00
225925	06/05/2026	SHERWIN WILLIAMS CO	District Wide Paint Order	10 E 803 411 254300 000 0	1,554.25
225925	06/05/2026	SHERWIN WILLIAMS CO	District Wide Paint Order - CHARGE CREDIT	10 E 803 411 254300 000 0	-81.03
225926	06/05/2026	SOLBERG, STACY	Payment to S Solberg for All Levels Yoga (spring)	80 E 890 310 310000 000 0	480.00
225927	06/05/2026	ST CROIX VALLEY YOUT	Payment to SCV Youth Cycling for Intro to Mtn Biking (girls)	80 E 890 310 310000 000 0	24.40
225928	06/05/2026	STEVENS-NUDD, TAYLOR	DACP Tuition Stipend	10 E 400 387 221300 000 0	500.00
225929	06/05/2026	SUNRISE NURSERY & LA	Flowers	10 E 803 411 254201 000 0	209.95
225931	06/05/2026	TAPPE, COLE	official; baseball v; 5/22/26	10 E 708 310 162204 000 0	110.00
225932	06/05/2026	THAYER, ALBERT	official; baseball jv; 4/24/26	10 E 708 310 162204 000 0	70.00
225933	06/05/2026	TOMLINSON, MARK	Payment to M Tomlinson for Tai Chi (spring)	80 E 890 310 310000 000 0	920.00
225934	06/05/2026	TRANSPARENT CLASSROO	Transparent Classroom - April	10 E 104 360 129200 000 0	780.00

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
			* May Fee		
225935	06/05/2026	UNITED WAY ST CROIX	Payroll accrual	10 L 811640	110.00
225935	06/05/2026	UNITED WAY ST CROIX	Payroll accrual	27 L 811640	32.00
225935	06/05/2026	UNITED WAY ST CROIX	Payroll accrual	10 L 811640	20.00
225935	06/05/2026	UNITED WAY ST CROIX	Payroll accrual	80 L 811640	5.00
225935	06/05/2026	UNITED WAY ST CROIX	Payroll accrual	10 L 811640	8.99
225935	06/05/2026	UNITED WAY ST CROIX	Payroll accrual	27 L 811640	11.01
225936	06/05/2026	VAN OVERBEKE, MAX	FFA Fruit Sale Commissions	21 R 400 291 160142 000 0	89.00
225937	06/05/2026	VORWALD, MILO	FFA Fruit Sale Commission	21 R 400 291 160142 000 0	57.00
225938	06/05/2026	WASBO	WASBO Spring Conf	10 E 801 310 251000 000 0	315.00
225939	06/05/2026	WEICK, MONICA	Photo shoot; GSO 2026	21 E 400 310 160194 000 0	200.00
225939	06/05/2026	WEICK, MONICA	Weick Photography - BGO - supplies & photoshoot	21 E 400 310 160116 000 0	200.00
225939	06/05/2026	WEICK, MONICA	Weick Photography - BGO - supplies & photoshoot	21 E 400 411 160116 000 0	520.00
225940	06/05/2026	WI FARMERS UNION FOU	Payment to WI Farmers Union for Rural Property class	80 E 890 411 310000 000 0	30.00
225940	06/05/2026	WI FARMERS UNION FOU	Payment to WI Farmers Union for Rural Property class	80 E 890 310 310000 000 0	34.20
225941	06/05/2026	FRIENDS OF WILLOW &	First grade field trip to Willow River State Park for their animal detectives field trip program. 56 students at $4/student.	10 E 102 943 129000 000 0	224.00
225942	06/05/2026	WIMPERIS, RYAN	Payment to R Wimperis for Sleep Well, Live Well	80 E 890 310 310000 000 0	88.50
225943	06/05/2026	WINKELHAKE, SARA	EMPLOYEE REIMBURSEMENT	10 E 400 415 241000 000 0	108.13
225947	06/12/2026	ADERMANN, LYNNE	lunch account refund	50 L 816901	9.90
225948	06/12/2026	ANDERSON, KIMBERLY	lunch account refund	50 L 816901	45.60
225949	06/12/2026	APPLE INC	15" MacBook Air for Nate Schurman.	10 E 707 480 264200 000 0	1,599.00
225950	06/12/2026	AUTO VALUE	Standing PO Parts	10 E 804 411 256210 000 0	11.99
225950	06/12/2026	AUTO VALUE	Standing PO Parts	10 E 804 411 256210 000 0	26.06
225950	06/12/2026	AUTO VALUE	Standing PO Parts	10 E 804 411 256210 000 0	56.99
225950	06/12/2026	AUTO VALUE	Standing PO Parts	10 E 804 411 256210 000 0	181.99
225950	06/12/2026	AUTO VALUE	Standing PO Parts CREDIT	10 E 804 411 256210 000 0	-18.00
225951	06/12/2026	BALDWIN LIGHTSTREAM	account 1109646	10 E 801 355 251000 000 0	666.65
225952	06/12/2026	BEADLES, RANDY	lunch account refund	50 L 816901	47.35
226082	06/12/2026	BISHOP, RYAN	State Food; Baseball	21 E 400 411 160181 000 0	3,608.00
225953	06/12/2026	BORNMANN, STACIE	lunch account refund	50 L 816901	17.25
225954	06/12/2026	BREMER, TRISTIN	lunch account refund	50 L 816901	189.80
225955	06/12/2026	BROWN'S ICE CREAM CO	HERSHEY ICE CREAM TREATS FOR HS AND MMS	50 E 850 415 257200 000 0	451.92
225955	06/12/2026	BROWN'S ICE CREAM CO	HERSHEY ICE CREAM TREATS FOR HS AND MMS	50 E 850 415 257200 000 0	348.84
225955	06/12/2026	BROWN'S ICE CREAM CO	HERSHEY ICE CREAM TREATS FOR HS AND MMS	50 E 850 415 257200 000 0	575.40
225955	06/12/2026	BROWN'S ICE CREAM CO	HERSHEY ICE CREAM TREATS FOR HS AND MMS	50 E 850 415 257200 000 0	374.32
225955	06/12/2026	BROWN'S ICE CREAM CO	HERSHEY ICE CREAM TREATS FOR HS AND MMS	50 E 850 415 257200 000 0	317.76
225956	06/12/2026	ST CROIX LANES	BOWLING FT FOR 3RD GRADE	10 E 103 943 256270 000 0	285.00
225956	06/12/2026	ST CROIX LANES	Fifth grade field trip. Celebrating the end of the year with bowling. 67 students at $3.00/student.	10 E 102 943 129000 000 0	201.00

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
			Invoice: 0106052026		
225957	06/12/2026	BURKHARDT, SALLY	lunch account refund	50 L 816901	4.35
225958	06/12/2026	CANON FINANCIAL SERV	Coper Lease CO	10 E 801 360 251000 000 0	125.63
225958	06/12/2026	CANON FINANCIAL SERV	Canon lease pmt for GW. June 3rd 2026	10 E 101 360 241000 000 0	371.11
225958	06/12/2026	CANON FINANCIAL SERV	Canon Financial Services- Inv for printing- Marks budget	10 E 200 360 241000 000 0	389.66
225958	06/12/2026	CANON FINANCIAL SERV	Canon Lease for May	10 E 104 360 129200 000 0	232.79
225958	06/12/2026	CANON FINANCIAL SERV	Monthly lease for the two copiers in the Westside Elementary workroom. Lease payment is $393.61 per month. Purchase order covers 10 months of lease payments starting with the September 2025 payment.	10 E 102 360 129000 000 0	393.61
225958	06/12/2026	CANON FINANCIAL SERV	Canon Lease	10 E 701 360 122115 000 0	107.78
225958	06/12/2026	CANON FINANCIAL SERV	PRINTER/COPIER LEASE - OPEN PO FOR 25-26 FISCAL YEAR	10 E 400 360 241000 000 0	1,018.35
225958	06/12/2026	CANON FINANCIAL SERV	CANON INVOICE	10 E 103 360 129000 000 0	495.05
225958	06/12/2026	CANON FINANCIAL SERV	Open PO 25/26 Copier monthly invoice	10 E 401 360 129575 000 0	123.58
225959	06/12/2026	CARPENTER ST CROIX V	KINDERGARTEN FT INVOICE FOR CNC	10 E 103 943 256270 000 0	265.00
225960	06/12/2026	CARQUEST OF RIVER FA	ABS Speed Sensor	10 E 804 411 256210 000 0	60.31
225961	06/12/2026	CERNOHOUS, KRISTI	lunch account refund	50 L 816901	535.60
225962	06/12/2026	CINTAS	Supplies Standing PO	10 E 804 411 256210 000 0	138.53
225963	06/12/2026	CINTAS CORPORATION N	Uniforms	10 E 803 420 254300 000 0	124.56
225964	06/12/2026	COUGHLIN, MOLLY	Advanced Learning Grant #3 for Molly Coughlin	10 E 707 291 221300 707 0	372.01
225965	06/12/2026	CRAIL, DAVID	WIAA Playoff; Event Manager; 6/2/26; BA	21 E 400 943 160181 000 0	75.00
225965	06/12/2026	CRAIL, DAVID	WIAA Playoff; Event Manager; 6/2/26; GSO & BA	21 E 400 943 160181 000 0	90.00
225965	06/12/2026	CRAIL, DAVID	reimbursement; Work phone: July 2025 thru June 2026	10 E 708 342 162000 000 0	608.78
225966	06/12/2026	CUMMINS SALE & SERVI	Injector and supplies	10 E 804 411 256210 000 0	5,249.58
225967	06/12/2026	DECKER, TODD	Driver Meals Standing PO	10 E 804 342 256240 000 0	112.00
225968	06/12/2026	DIGGERS HOTLINE	May 2026 Standard Email Fees	10 E 801 941 251000 000 0	96.90
225969	06/12/2026	DUDLEY, KEVIN	Driver Meals - Standing PO	10 E 804 342 256240 000 0	28.00
225970	06/12/2026	EKHOLM, HATTIE	MATH CONFERENCE REIMBURSEMENT	10 E 400 342 134000 000 0	79.02
225971	06/12/2026	ELLIS, SARAH	lunch account refund	50 L 816901	13.65
225972	06/12/2026	ELLS, JAMES	Standing PO - Driver Meals	10 E 804 342 256240 000 0	114.00
225973	06/12/2026	EPSTEIN, GARY	Standing PO - Driver Meals	10 E 804 342 256240 000 0	164.00
225974	06/12/2026	ERICKSON, KARL	Standing PO - Driver Meals	10 E 804 342 256240 000 0	103.00
225975	06/12/2026	FALLS THEATER	First grade field trip to the movie theater. Invoice: 233	10 E 102 943 129000 000 0	313.50
225976	06/12/2026	FAST COPY CENTER	Fast Copy- Inv for 6 gold Everest posters- Marks budget	10 E 200 411 129000 000 0	23.85
225977	06/12/2026	FILKINS, MISSY	lunch account refund	50 L 816901	28.90
225978	06/12/2026	FLATLEY, DOREEN	lunch account refund	50 L 816901	29.90
225979	06/12/2026	FOOD SERVICE-SDRF	Coupons for Staff Lunches & End of the Year District Breakfast	10 E 801 415 232100 000 0	2,606.80
225979	06/12/2026	FOOD SERVICE-SDRF	Coupons for Staff Lunches & End of the Year District	10 E 801 415 232100 000 0	252.20

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
			Breakfast		
225979	06/12/2026	FOOD SERVICE-SDRF	Retirement Cakes	10 E 801 415 232100 000 0	828.90
225980	06/12/2026	FORWARD, ELISE	lunch account refund	50 L 816901	15.70
225981	06/12/2026	GERRISH, MOLLY	lunch account refund	50 L 816901	40.40
225982	06/12/2026	GIBBS FARM/RCHS	Second grade field trip to Gibb's Farm, pioneer tour with activity. 62 students at $8.00/student. Invoice: 2069-1348.	10 E 102 943 129000 000 0	496.00
225983	06/12/2026	GJERDE, RACHAEL	Advanced Learning Grant #10 for Rachael Gjerde	10 E 707 291 221300 707 0	759.20
225984	06/12/2026	GLASS EXPRESS	WS Window Repairs (MPR and Atrium)	10 E 803 310 254300 000 0	500.00
225984	06/12/2026	GLASS EXPRESS	WS Window Repairs (MPR and Atrium)	10 E 803 411 254300 000 0	771.71
225985	06/12/2026	GRUWELL, MISSY	lunch account refund	50 L 816901	44.25
225986	06/12/2026	GUENTHNER-JOHNSON, P	lunch account refund	50 L 816901	570.00
225987	06/12/2026	HASKINS, MAXWELL	Advanced Learning Grant # 9 for Max Haskins	10 E 707 291 221300 707 0	759.20
225988	06/12/2026	HAUGLAND, PAUL	Standing PO - Driver Meals	10 E 804 342 256240 000 0	94.00
225989	06/12/2026	HILLYARD INC MPLS	District Wide Supplies	10 E 803 411 254300 000 0	273.36
225989	06/12/2026	HILLYARD INC MPLS	HS Service Call (Tennant T5 Scrubber)	10 E 803 310 254300 000 0	126.00
225989	06/12/2026	HILLYARD INC MPLS	HS Service Call (Tennant T5 Scrubber)	10 E 803 411 254300 000 0	20.00
225989	06/12/2026	HILLYARD INC MPLS	MMS Spotter	10 E 803 411 254300 000 0	1,701.00
225989	06/12/2026	HILLYARD INC MPLS	HS Supplies	10 E 803 411 254300 000 0	100.90
225989	06/12/2026	HILLYARD INC MPLS	District Wide Supplies	10 E 803 411 254300 000 0	2,810.61
225989	06/12/2026	HILLYARD INC MPLS	MMS Extractor	10 E 803 562 254300 000 0	7,425.00
225989	06/12/2026	HILLYARD INC MPLS	RB Service Call (R30SC)	10 E 803 310 254300 000 0	252.00
225989	06/12/2026	HILLYARD INC MPLS	RB Service Call (R30SC)	10 E 803 411 254300 000 0	20.00
225990	06/12/2026	HUANG, ZHI YING	lunch account refund	50 L 816901	31.90
225991	06/12/2026	HUPPERT, ERIN	Erin 2026 Mileage	27 E 920 342 158001 341 0	100.94
225992	06/12/2026	JALOWITZ, AMANDA	lunch account refund	50 L 816901	59.35
225993	06/12/2026	J F AHERN COMPANY IN	DW Water Softener Brine Take Repair	10 E 803 310 254300 000 0	1,400.00
225994	06/12/2026	JOHNSON, BRENDA	lunch account refund	50 L 816901	8.55
225995	06/12/2026	JOHNSON, MEGAN	lunch account refund	50 L 816901	57.85
225996	06/12/2026	JOHNSON, NICOLE	lunch account refund	50 L 816901	24.05
225997	06/12/2026	JOSTENS INC	Jostens - Yearbook inv for 2025-26 - Yearbook 21 account	21 E 200 411 160137 000 0	547.77
225998	06/12/2026	KINNI SPORT & POWER	Scag Repair	10 E 803 310 254201 000 0	218.75
225998	06/12/2026	KINNI SPORT & POWER	Scag Repair	10 E 803 411 254201 000 0	259.28
225999	06/12/2026	KLEIN, TRACY	Advanced Learning Grant #20 for Tracy Klein	10 E 707 291 221300 707 0	759.20
226000	06/12/2026	KLUMB, DANIELLE	lunch account refund	50 L 816901	41.05
226001	06/12/2026	KOSTERMAN, PAUL	Standing PO - Driver Meals	10 E 804 342 256240 000 0	286.00
226002	06/12/2026	KURTZ, TIM	KURTZ BACKGROUND CHECK REIMBURSEMENT	10 E 701 310 136620 577 0	41.89
226003	06/12/2026	KWIK TRIP INC	Standing PO - Fuel	10 E 804 348 256210 000 0	4,345.60
226004	06/12/2026	LABADIE, EMILY	Advanced Learning Grant #12 for Emily LaBadie	10 E 707 291 221300 707 0	759.20
226004	06/12/2026	LABADIE, EMILY	Emily 2026 Mileage	27 E 920 342 159300 341 0	104.33
226005	06/12/2026	LAVOLD, TIMOTHY	reimbursement; practice round; sectional golf	21 E 400 943 160181 000 0	328.75
226006	06/12/2026	LIDDLE, CHAD	KENNEDY LIDDLE BACKGROUND	10 E 701 310 136620 577 0	39.99

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
			CHECK REIMBURSEMENT		
226007	06/12/2026	LIEN, JENNIFER	lunch account refund	50 L 816901	8.14
226008	06/12/2026	LINDEVIG, KATHY	Kathy May Mileage	27 E 920 342 156600 341 0	46.40
226009	06/12/2026	LINTON, TYLER	Standing PO - Driver Meals	10 E 804 342 256240 000 0	131.00
226010	06/12/2026	LOFFLER COMPANIES IN	Loffler usage payment for GW. June 3 2026	10 E 101 360 241000 000 0	361.16
226010	06/12/2026	LOFFLER COMPANIES IN	Loffler- Inv for printing- Marks budget	10 E 200 360 241000 000 0	333.55
226010	06/12/2026	LOFFLER COMPANIES IN	Loffler - May copies	10 E 104 360 129200 000 0	89.44
226010	06/12/2026	LOFFLER COMPANIES IN	Open PO 25/26 copier usage invoice	10 E 401 360 129575 000 0	21.03
226010	06/12/2026	LOFFLER COMPANIES IN	OPEN PO - PRINTING SERVICES	10 E 400 360 241000 000 0	1,396.24
226010	06/12/2026	LOFFLER COMPANIES IN	LOFFLER INVOICE	10 E 103 360 129000 000 0	244.27
226010	06/12/2026	LOFFLER COMPANIES IN	Westside Copiers: contract base rate charge 5/1/2026 - 5/31/2026; contract overage charge for 5/1/2026 - 5/31/2026; Invoice number: 5367315	10 E 102 360 129000 000 0	253.10
226010	06/12/2026	LOFFLER COMPANIES IN	Loffler 5/1-5/31	10 E 701 360 122115 000 0	10.41
226010	06/12/2026	LOFFLER COMPANIES IN	5/1/2026-5/31/2026 Copies	10 E 801 360 251000 000 0	125.61
226010	06/12/2026	LOFFLER COMPANIES IN	Printing Standing PO	10 E 804 360 256100 000 0	5.64
226011	06/12/2026	LUND, TIANNA	Standing PO - Driver Meals	10 E 804 342 256240 000 0	76.00
226012	06/12/2026	MACKIN EDUCATIONAL R	Mackin book order for GW LMC. April 6 2026	10 E 101 432 222200 031 0	2,574.63
226012	06/12/2026	MACKIN EDUCATIONAL R	Mackin- Supplies- Library budget	10 E 200 411 222200 000 0	1,133.44
226012	06/12/2026	MACKIN EDUCATIONAL R	Mackin-Library Books- Library CSF account	10 E 200 432 222200 031 0	256.50
226012	06/12/2026	MACKIN EDUCATIONAL R	Mackin-Library Books- Library CSF account	10 E 200 432 222200 031 0	4,004.77
226012	06/12/2026	MACKIN EDUCATIONAL R	BOOK ORDER	10 E 400 432 222200 031 0	4,000.00
226013	06/12/2026	MANSFIELD SERVICE PA	Standing PO - Fuel	10 E 804 348 256210 000 0	29,850.87
226014	06/12/2026	MARK'S PLUMBING PART	MMS Faucet (Room 207)	10 E 803 411 254300 000 0	469.29
226015	06/12/2026	MARUSKA, TRAVIS	Standing PO - Driver Meals	10 E 804 342 256240 000 0	114.00
226016	06/12/2026	MASOG, KARRIE	lunch account refund	50 L 816901	79.45
226017	06/12/2026	MCNIFF, ERIN	lunch account refund	50 L 816901	26.80
226018	06/12/2026	MENARDS	Maintenance Shop Supplies	10 E 803 411 254300 000 0	116.97
226019	06/12/2026	MERIDIAN CONSULTING	District Wide Health & Safety May 2026	10 E 803 324 254300 000 0	1,520.00
226020	06/12/2026	MERRIAM, KARI	lunch account refund	50 L 816901	20.36
226021	06/12/2026	METROPOLIS RESORT AN	Metropolis Resort- Inv for Action City for Band/Choir- Choir 21 Account	21 E 200 943 160127 000 0	3,194.00
226022	06/12/2026	MINNESOTA HISTORICAL	Minnesota History Center PO for 5th grade FT. May 6 2026	10 E 101 943 256270 000 0	839.00
226023	06/12/2026	MINNESOTA COACHES IN	Softball Coach Bus to Marshfield	21 E 400 310 160243 000 0	1,124.98
226023	06/12/2026	MINNESOTA COACHES IN	Softball Coach Bus to Marshfield	10 E 804 310 256240 000 0	439.42
226024	06/12/2026	MITCHELL, CHANTEL	lunch account refund	50 L 816901	25.65
226025	06/12/2026	MOBILIA, DAVID	Standing PO - Driver Meals	10 E 804 342 256240 000 0	114.00
226026	06/12/2026	MORADI, NEGIN	lunch account refund	50 L 816901	58.35
226027	06/12/2026	MORROW, RANDY	Standing PO - Randy Morrow	10 E 804 342 256240 000 0	19.00
226028	06/12/2026	NELSON, BRIAN	Standing PO - Driver Meals	10 E 804 342 256240 000 0	28.00
226029	06/12/2026	NELSON, CRAIG	Standing PO - Driver Meals	10 E 804 342 256240 000 0	131.00

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
226030	06/12/2026	NELSON, CRAIG	Standing PO - Driver Meals	10 E 804 342 256240 000 0	310.00
226031	06/12/2026	NELSON-JILEK, SHELLY	lunch account refund	50 L 816901	8.60
226032	06/12/2026	NINNEMAN, JENNIFER	lunch account refund	50 L 816901	7.10
226033	06/12/2026	NISWONGER, MALINDA	Malinda License & 2026 Mileage	27 E 920 342 158001 341 0	263.97
226033	06/12/2026	NISWONGER, MALINDA	Malinda License & 2026 Mileage	27 E 920 949 159100 341 0	100.00
226034	06/12/2026	O'REILLY AUTO PARTS	Grounds Supplies	10 E 803 411 254201 000 0	7.99
226034	06/12/2026	O'REILLY AUTO PARTS	TECH ED SUPPLIES	10 E 400 411 136000 400 0	81.96
226035	06/12/2026	OLSEN, JAMES	lunch account refund	50 L 816901	91.80
226036	06/12/2026	OLSON, DAVID	lunch account refund	50 L 816901	6.75
226037	06/12/2026	PESAVENTO, MICHAEL	lunch account refund	50 L 816901	9.95
226038	06/12/2026	PETERSON, CYNTHIA	lunch account refund	50 L 816901	23.80
226039	06/12/2026	PLACKNER, BRENT	Standing PO - Driver Meals	10 E 804 342 256240 000 0	190.00
226040	06/12/2026	PLUIM, DOUGLAS	Standing PO - Driver Meals	10 E 804 342 256240 000 0	16.00
226041	06/12/2026	PLUM, SARAH	Advanced Learning Grant #11 for Sarah Plum	10 E 707 291 221300 707 0	759.20
226042	06/12/2026	POESCHEL, CHRISTA	lunch account refund	50 L 816901	55.50
226043	06/12/2026	PREMIER TRUCK GROUP	Standing PO - Parts CREDIT	10 E 804 411 256210 000 0	-728.70
226043	06/12/2026	PREMIER TRUCK GROUP	Standing PO - Parts	10 E 804 411 256210 000 0	131.80
226043	06/12/2026	PREMIER TRUCK GROUP	Standing PO - Parts	10 E 804 411 256210 000 0	45.03
226043	06/12/2026	PREMIER TRUCK GROUP	Standing PO - Parts	10 E 804 411 256210 000 0	95.90
226043	06/12/2026	PREMIER TRUCK GROUP	Standing PO - Parts	10 E 804 411 256210 000 0	27.62
226043	06/12/2026	PREMIER TRUCK GROUP	Standing PO - Parts	10 E 804 411 256210 000 0	63.41
226043	06/12/2026	PREMIER TRUCK GROUP	Standing PO - Parts	10 E 804 411 256210 000 0	48.48
226043	06/12/2026	PREMIER TRUCK GROUP	Standing PO - Parts	10 E 804 411 256210 000 0	237.83
226043	06/12/2026	PREMIER TRUCK GROUP	Standing PO - Parts	10 E 804 411 256210 000 0	906.52
226043	06/12/2026	PREMIER TRUCK GROUP	Standing PO - Parts	10 E 804 411 256210 000 0	0.00
226043	06/12/2026	PREMIER TRUCK GROUP	Standing PO - Parts	10 E 804 411 256210 000 0	0.00
226043	06/12/2026	PREMIER TRUCK GROUP	Standing PO - Parts CREDIT	10 E 804 411 256210 000 0	-817.48
226044	06/12/2026	PRICE, SARAH	lunch account refund	50 L 816901	53.35
226045	06/12/2026	PTACEKS FAMILY MARKE	OPEN PO FOR FCS	10 E 400 411 135000 400 0	85.76
226045	06/12/2026	PTACEKS FAMILY MARKE	OPEN PO FOR SCIENCE	10 E 400 411 126000 000 0	138.36
226045	06/12/2026	PTACEKS FAMILY MARKE	OPEN PO FOR VENDING	21 E 400 411 160520 000 0	389.49
226045	06/12/2026	PTACEKS FAMILY MARKE	PO FOR CAKE	10 E 400 415 241000 000 0	65.99
226045	06/12/2026	PTACEKS FAMILY MARKE	TEACHER APPRECIATION ICE CREAM SUNDAES	10 E 400 415 241000 000 0	228.64
226046	06/12/2026	REESE, PETER	lunch account refund	50 L 816901	38.80
226047	06/12/2026	RICHTER, AMANDA	lunch account refund	50 L 816901	21.35
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253301 000 0	63.46
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253302 000 0	53.69
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253304 000 0	140.50
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253305 000 0	49.40
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253307 000 0	1.35
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253308 000 0	13.23
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253310 000 0	9.54
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253314 000 0	356.30
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253320 000 0	24.19
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253301 000 0	9.08
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253302 000 0	7.10
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253304 000 0	6.89
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253305 000 0	12.36
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253307 000 0	0.65
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253308 000 0	4.49
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253310 000 0	0.69
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253314 000 0	69.93

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253320 000 0	7.14
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253301 000 0	8.94
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253302 000 0	9.87
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253304 000 0	18.50
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253305 000 0	9.83
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253307 000 0	0.63
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253308 000 0	4.31
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253310 000 0	1.22
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253314 000 0	45.15
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253320 000 0	10.10
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253306 000 0	13.42
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253306 000 0	1.67
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253306 000 0	1.99
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253301 000 0	8.71
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253302 000 0	7.37
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253304 000 0	19.28
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253305 000 0	6.78
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253307 000 0	0.19
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253308 000 0	1.82
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253310 000 0	1.31
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253314 000 0	48.87
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253320 000 0	3.32
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253301 000 0	1.25
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253302 000 0	0.97
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253304 000 0	0.94
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253305 000 0	1.70
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253307 000 0	0.08
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253308 000 0	0.62
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253310 000 0	0.10
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253314 000 0	9.59
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253320 000 0	0.98
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253301 000 0	1.23
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253302 000 0	1.35
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253304 000 0	2.54
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253305 000 0	1.35
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253307 000 0	0.09
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253308 000 0	0.59
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253310 000 0	0.17
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253314 000 0	6.19
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253320 000 0	1.39
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253306 000 0	1.84
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253306 000 0	0.23
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253306 000 0	0.23
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253301 000 0	249.82
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253302 000 0	211.36
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253304 000 0	553.08
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253305 000 0	194.45
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253307 000 0	5.32
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253308 000 0	52.08
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253310 000 0	37.56
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253314 000 0	1,402.19
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 336 253320 000 0	95.17
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253301 000 0	35.76
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253302 000 0	27.94
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253304 000 0	27.11
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253305 000 0	48.65

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253307 000 0	2.18
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253308 000 0	17.67
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253310 000 0	2.73
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253314 000 0	275.27
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 337 253320 000 0	28.09
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253301 000 0	35.19
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253302 000 0	38.87
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253304 000 0	72.81
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253305 000 0	38.68
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253307 000 0	2.50
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253308 000 0	16.95
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253310 000 0	4.82
226048	06/12/2026	RIVER FALLS MUNICIPA	5/1/2026-6/1/2026	10 E 803 338 253314 000 0	177.75
				Totals for checks	632,568.47

F U N D S U M M A R Y

FUND	DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
10	GENERAL FUND	1,291.61	125.00	523,685.79	525,102.40
21	SPECIAL REVENUE FUND	0.00	808.00	37,487.06	38,295.06
27	SPECIAL EDUCATION FUND	602.45	0.00	45,104.60	45,707.05
50	FOOD SERVICE FUND	2,958.65	0.00	1,968.24	4,926.89
80	COMMUNITY SERVICE FUND	10.00	180.00	18,347.07	18,537.07
***	Fund Summary Totals ***	4,862.71	1,113.00	626,592.76	632,568.47

********** End of report **********

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
252601138	06/05/2026	5 STAR RESTROOM RENT	School Forest Restroom Rental 4/22/26-5/19/26	10 E 803 310 254201 000 0	352.25
252601139	06/05/2026	ADVANCED LIGHT & SOU	HS Camera Updates - Exterior	49 E 400 327 255000 604 0	833.00
252601140	06/05/2026	AMAZON CAPITAL SERVI	supplies	21 E 400 411 160536 000 0	42.96
252601140	06/05/2026	AMAZON CAPITAL SERVI	Summer School Supplies-Ashton Cadman Magic Science	10 E 702 411 129000 000 0	73.40
252601140	06/05/2026	AMAZON CAPITAL SERVI	Summer School Supplies-Jennifer Wolf	10 E 702 411 129000 000 0	8.08
252601140	06/05/2026	AMAZON CAPITAL SERVI	Summer School Supplies-Sophia Vogel (MMS)	10 E 702 411 129000 000 0	108.51
252601140	06/05/2026	AMAZON CAPITAL SERVI	Summer School Supplies-Ashton Cadman Ninja Numbers	10 E 702 411 129000 000 0	13.96
252601140	06/05/2026	AMAZON CAPITAL SERVI	Summer School Supplies-McKenna Cook	10 E 702 411 129000 000 0	40.44
252601140	06/05/2026	AMAZON CAPITAL SERVI	Amazon OPEN PO for 2025-2026	80 E 880 411 390000 000 0	144.28
252601140	06/05/2026	AMAZON CAPITAL SERVI	Summer School Supplies (Hosszu/Rasmussen)	10 E 702 411 129000 000 0	190.91
252601140	06/05/2026	AMAZON CAPITAL SERVI	Summer School Supplies-Sophia Hayes	10 E 702 411 129000 000 0	288.35
252601140	06/05/2026	AMAZON CAPITAL SERVI	Summer School Supplies-Cunningham/White	10 E 702 411 129000 000 0	502.12
252601140	06/05/2026	AMAZON CAPITAL SERVI	Amazon OPEN PO for 2025-2026	80 E 880 411 390000 000 0	43.95
252601140	06/05/2026	AMAZON CAPITAL SERVI	Summer School Supplies Taylor Stevens-Nudd	10 E 702 411 129000 000 0	268.68
252601140	06/05/2026	AMAZON CAPITAL SERVI	Med Envelopes	10 E 709 411 214900 000 0	38.80
252601140	06/05/2026	AMAZON CAPITAL SERVI	Amazon OPEN PO for 2025-2026	80 E 880 411 390000 000 0	359.05
252601140	06/05/2026	AMAZON CAPITAL SERVI	supplies	21 E 400 411 160114 000 0	89.99
252601140	06/05/2026	AMAZON CAPITAL SERVI	Summer School Supplies-Alicia Rutten	10 E 702 411 129000 000 0	104.61
252601140	06/05/2026	AMAZON CAPITAL SERVI	Summer School Supplies-Jennifer Wolf	10 E 702 411 129000 000 0	134.80
252601140	06/05/2026	AMAZON CAPITAL SERVI	Summer School Supplies-Ashton Cadman Culinary Exploration	10 E 702 411 129000 000 0	35.98
252601140	06/05/2026	AMAZON CAPITAL SERVI	Summer School Supplies-Ashton Cadman Ninja Numbers	10 E 702 411 129000 000 0	66.01
252601140	06/05/2026	AMAZON CAPITAL SERVI	Summer School Supplies-McKenna Cook	10 E 702 411 129000 000 0	21.99
252601141	06/05/2026	C & L COMMUNICATIONS	May 1-31, 2026 Locates	10 E 801 310 251000 000 0	4,038.00
252601142	06/05/2026	COMPUTER INTEGRATION	Prepaid Recurring retainer agreement $1760.00 per month	10 E 705 360 295000 000 0	1,760.00
252601143	06/05/2026	COY, LYNETTE	Reim Travel - WASBO Spring Conf	10 E 801 342 251000 000 0	278.40
252601144	06/05/2026	DUET RESOURCE GROUP	BOOKSHELVES FOR RFHS CONFERENCE ROOM	10 E 400 411 241000 000 0	3,953.05
252601145	06/05/2026	EXPRESS SERVICES INC	Substitute teacher fulfillment for week of 5/17/26-5/23/26. Invoice #33949376 5.27.26	10 E 700 313 129000 000 0	3,384.00
252601146	06/05/2026	FLETCHER, LEAH	reimbursement; supplies; team meal	21 E 400 943 160243 000 0	400.67
252601147	06/05/2026	FLIGHT DECK ATHLETIC	invoice#: RFHS2601; supplies	21 E 400 411 160244 000 0	1,553.00
252601148	06/05/2026	HOPE FOR EARTH INC	Payment to Hope for Earth for Small Engines class	80 E 890 310 310000 000 0	76.95
252601149	06/05/2026	HUB 70 DESIGN AND PR	Payment to Hub70 for spring newsletter	10 E 806 310 263100 000 0	700.00
252601150	06/05/2026	JOHNSON, STACIA	Reimbursement request -	10 E 102 411 129000 000 0	50.36

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
			Stacia Johnson: Celebration treat with certificates for a year of intentional work during Character Council service learning and after school meetings.		
252601151	06/05/2026	J W PEPPER & SON INC	invoice#: 368584468; supplies	21 E 400 411 160109 000 0	60.00
252601152	06/05/2026	MEI MEI'S COOKIES &	MeiMei - RFPME Upper Elementary Field Trip on 5/31	10 E 104 943 129200 000 0	186.00
252601153	06/05/2026	MISSISSIPPI WELDERS	LABOR FEE	10 E 400 411 136000 400 0	22.05
252601154	06/05/2026	MURPHY, MICHAEL	official; baseball jv; 5/22/26	10 E 708 310 162204 000 0	70.00
252601154	06/05/2026	MURPHY, MICHAEL	official; baseball jv; 5/26/26	10 E 708 310 162204 000 0	70.00
252601155	06/05/2026	NEO ELECTRICAL SOLUT	HS Identify transformer feeder sizes	10 E 803 310 254300 000 0	150.00
252601156	06/05/2026	NORTHWEST COUNSELING	AW RB May (5/4-5/15)	27 E 920 310 219000 341 0	800.00
252601156	06/05/2026	NORTHWEST COUNSELING	AW RB May (5/4-5/15)	27 E 920 310 219000 341 0	1,650.00
252601157	06/05/2026	OFFICE ENTERPRISES I	Tight Seal Sealing Solution and Ink & Seal	10 E 801 411 251000 000 0	326.82
252601158	06/05/2026	RIVER CITY DISPOSAL	District Wide Garbage/Recycling May 2026	10 E 803 329 253001 000 0	3,308.13
252601159	06/05/2026	SECURITY CHECK ME LL	background checks run in May 2026. Inv#36276	10 E 707 310 264200 000 0	105.00
252601160	06/05/2026	STAPLES -(PAPER)	Staples PO. Final paper order for GW. May 19 2026	10 E 101 417 241000 000 0	462.76
252601160	06/05/2026	STAPLES -(PAPER)	OPEN PO Staples	80 E 880 411 390000 000 0	192.84
252601160	06/05/2026	STAPLES -(PAPER)	OPEN PO Staples	80 E 880 411 390000 000 0	19.84
252601160	06/05/2026	STAPLES -(PAPER)	OPEN PO Staples	80 E 880 411 390000 000 0	235.38
252601161	06/05/2026	STICHT, IAN	official; baseball v; 5/21/26	10 E 708 310 162204 000 0	110.00
252601162	06/05/2026	ULINE INC	B&G and IT Shelving	10 E 803 411 254300 000 0	6,899.00
252601162	06/05/2026	ULINE INC	B&G and IT Shelving	10 E 705 411 295000 000 0	5,914.00
252601163	06/05/2026	WI ASSOC OF FFA INC	invoice#: 24893; membership	21 E 400 943 160142 000 0	250.00
252601163	06/05/2026	WI ASSOC OF FFA INC	invoice#: 4185; membership	21 E 400 943 160142 000 0	1,387.50
252601164	06/05/2026	YOUNG-SUBERA, RACHEL	reimbursement for elementary Spanish teacher for Mexican candy for all 5th graders (236 students)	10 E 701 415 221200 000 0	49.52
252601165	06/12/2026	ADVANCED LIGHT & SOU	MMS IT Storage Security	10 E 803 327 255000 000 0	6,866.61
252601166	06/12/2026	AIR COMMUNICATIONS O	Standing PO Supply Repeater Rent	10 E 904 411 256210 000 0	1,392.00
252601167	06/12/2026	AMAZON CAPITAL SERVI	Summer School Supplies-Kayla Kulvich Wacky Science	10 E 702 411 129000 000 0	3.26
252601167	06/12/2026	AMAZON CAPITAL SERVI	Amazon OPEN PO for 2025-2026	80 E 880 411 390000 000 0	19.98
252601167	06/12/2026	AMAZON CAPITAL SERVI	supplies	21 E 400 411 160114 000 0	684.30
252601167	06/12/2026	AMAZON CAPITAL SERVI	Summer School Supplies Taylor Stevens-Nudd	10 E 702 411 129000 000 0	39.83
252601167	06/12/2026	AMAZON CAPITAL SERVI	Amazon OPEN PO for 2025-2026	80 E 880 411 390000 000 0	912.87
252601167	06/12/2026	AMAZON CAPITAL SERVI	Book purchase for EL teacher	10 E 701 411 221970 335 0	79.90
252601167	06/12/2026	AMAZON CAPITAL SERVI	Summer School Supplies-Rachel Young	10 E 702 411 129000 000 0	10.22
252601167	06/12/2026	AMAZON CAPITAL SERVI	Summer School Supplies-Rutten	10 E 702 411 129000 000 0	152.38
252601167	06/12/2026	AMAZON CAPITAL SERVI	Amazon OPEN PO for 2025-2026	80 E 880 411 390000 000 0	498.45
252601167	06/12/2026	AMAZON CAPITAL SERVI	Summer School Supplies-Kayla Kulvich Handwritting	10 E 702 411 129000 000 0	116.18
252601167	06/12/2026	AMAZON CAPITAL SERVI	Summer School	10 E 702 411 129000 000 0	14.90

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			Supplies-Jennifer Wolf		
252601167	06/12/2026	AMAZON CAPITAL SERVI	Summer School Supplies-Jennifer Wolf CREDIT	10 E 702 411 129000 000 0	-6.06
252601167	06/12/2026	AMAZON CAPITAL SERVI	Summer School Supplies-Kristy Wickboldt	10 E 702 411 129000 000 0	95.29
252601167	06/12/2026	AMAZON CAPITAL SERVI	Summer School Supplies-Kulvich Stories and Songs	10 E 702 411 129000 000 0	51.79
252601167	06/12/2026	AMAZON CAPITAL SERVI	games for classroom for Title III grant $28.87 Book for EL teacher/classroom $6.70 Books for HS ELA $381.51	10 E 701 411 221970 335 0	32.54
252601167	06/12/2026	AMAZON CAPITAL SERVI	games for classroom for Title III grant $28.87 Book for EL teacher/classroom $6.70 Books for HS ELA $381.51	10 E 701 470 122000 604 0	348.97
252601167	06/12/2026	AMAZON CAPITAL SERVI	Summer School Supplies-Katie Purington	10 E 702 411 129000 000 0	358.59
252601167	06/12/2026	AMAZON CAPITAL SERVI	HS Floor Scrubber Wheels	10 E 803 411 254300 000 0	151.96
252601167	06/12/2026	AMAZON CAPITAL SERVI	HS Pool Cover Fasteners	10 E 803 411 254300 000 0	35.94
252601167	06/12/2026	AMAZON CAPITAL SERVI	Summer School Supplies-Kayla Kulvich Wacky Science	10 E 702 411 129000 000 0	288.99
252601167	06/12/2026	AMAZON CAPITAL SERVI	Summer School Supplies-Josie Vessey-MMS	10 E 702 411 129000 000 0	123.59
252601167	06/12/2026	AMAZON CAPITAL SERVI	Summer School Supplies-Kate Murray	10 E 702 411 129000 000 0	139.37
252601167	06/12/2026	AMAZON CAPITAL SERVI	Amazon OPEN PO for 2025-2026	80 E 880 411 390000 000 0	384.90
252601167	06/12/2026	AMAZON CAPITAL SERVI	Amazon OPEN PO for 2025-2026	80 E 880 411 390000 000 0	31.81
252601167	06/12/2026	AMAZON CAPITAL SERVI	Books for the Westside Media Center using Common School Funds. CREDIT	10 E 102 432 222200 031 0	-131.90
252601167	06/12/2026	AMAZON CAPITAL SERVI	Summer School Supplies-Alicia Rutten	10 E 702 411 129000 000 0	78.51
252601167	06/12/2026	AMAZON CAPITAL SERVI	Summer School Supplies-Katie Purington	10 E 702 411 129000 000 0	107.96
252601167	06/12/2026	AMAZON CAPITAL SERVI	Summer School Supplies-Mary Miller	10 E 702 411 129000 000 0	202.63
252601167	06/12/2026	AMAZON CAPITAL SERVI	Summer School Supplies-Kate Murray	10 E 702 411 129000 000 0	5.81
252601168	06/12/2026	BATTERIES PLUS BULBS	HS Floor Scrubber Batteries	10 E 803 411 254300 000 0	373.98
252601168	06/12/2026	BATTERIES PLUS BULBS	HS Floor Scrubber Batteries CREDIT	10 E 803 411 254300 000 0	-54.00
252601169	06/12/2026	BOWERS HYNES, SOMMER	Employee Reimbursement- Sommer Bowers- Food for End of the Year party- Perishable food- GSA account	21 E 200 411 160282 000 0	52.46
252601170	06/12/2026	BRANDVOLD, KARIN	Karin WASN Conference Reimbursement	10 E 709 342 214900 000 0	1,047.28
252601170	06/12/2026	BRANDVOLD, KARIN	Medication Totes - Optimist Funds (reimbursement)	21 E 401 411 160890 000 0	59.00
252601170	06/12/2026	BRANDVOLD, KARIN	Karin EOY Mileage	10 E 709 342 214900 000 0	118.76
252601171	06/12/2026	BRENNAN-BOBERT, EMIL	Emma EOY Mileage	27 E 920 342 158001 341 0	128.47
252601172	06/12/2026	CAMPBELL, STACEY	Stacey EOY Mileage	27 E 920 342 156600 341 0	119.99
252601173	06/12/2026	CESA 9	APRIL WVS ENROLLMENTS	10 E 801 386 431000 000 0	19,430.00
252601174	06/12/2026	CHARTWELLS	CHARTWELLS MAY INVOICE	50 E 850 310 257200 000 0	101,593.46
252601174	06/12/2026	CHARTWELLS	CHARTWELLS MAY INVOICE	50 E 850 353 257200 000 0	50.00

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252601174	06/12/2026	CHARTWELLS	CHARTWELLS MAY INVOICE	50 E 850 415 257200 000 0	87,342.59
252601174	06/12/2026	CHARTWELLS	CHARTWELLS MAY INVOICE	50 E 850 310 257201 000 0	10,080.79
252601174	06/12/2026	CHARTWELLS	CHARTWELLS MAY INVOICE	50 E 850 940 257200 000 0	4,709.83
252601174	06/12/2026	CHARTWELLS	CHARTWELLS MAY INVOICE	50 E 850 411 257201 000 0	3,149.54
252601174	06/12/2026	CHARTWELLS	CHARTWELLS MAY INVOICE	50 E 850 411 257202 000 0	-52.83
252601174	06/12/2026	CHARTWELLS	CHARTWELLS MAY INVOICE	50 E 850 310 257202 000 0	1,663.87
252601175	06/12/2026	CLINICARE CORPORATIO	EC & JS Tuition	27 E 910 384 158000 011 0	8,449.36
252601176	06/12/2026	CR SHRED	CO Shredding 5/22/2026	10 E 801 310 251000 000 0	61.06
252601176	06/12/2026	CR SHRED	Open PO 25/26 Shredding invoice	10 E 401 310 129575 000 0	48.76
252601176	06/12/2026	CR SHRED	CR Shred- Inv for shredding- Marks budget	10 E 200 310 241000 000 0	48.76
252601177	06/12/2026	CRUCIANI, EMMA	Advanced Learning Grant #14 for Emma Cruciani	10 E 707 291 221300 707 0	759.20
252601178	06/12/2026	ELORANTA, GARY	Standing PO - Driver Meals	10 E 804 342 256240 000 0	38.00
252601179	06/12/2026	EXPRESS SERVICES INC	Substitute teacher fulfillment for week of 5/24/26-5/30/26. Inv#33975512 6.3.26	10 E 700 313 129000 000 0	2,044.80
252601180	06/12/2026	FAMILY FRESH - SPART	Family Fresh- Purchasing perishable food for end of the year yearbook party- Yearbook account	10 E 200 411 161338 000 0	159.52
252601180	06/12/2026	FAMILY FRESH - SPART	Senior breakfast items	10 E 401 415 129575 000 0	54.93
252601180	06/12/2026	FAMILY FRESH - SPART	9th-grade orientation breakfast	10 E 401 415 129575 000 0	67.01
252601180	06/12/2026	FAMILY FRESH - SPART	8th-grade orientation breakfast TAX CREDIT	10 E 401 415 129575 000 0	-1.09
252601181	06/12/2026	FOLLETT CONTENT SOLU	Follett- Library Books- Library CSF budget	10 E 200 432 222200 031 0	96.26
252601182	06/12/2026	FULLER, ALICIA	Advanced Learning Grant #17 for Alicia Fuller	10 E 707 291 221300 707 0	759.20
252601183	06/12/2026	GALLAGHER BENEFIT SE	June 2026 Consulting Services	10 E 801 310 251000 000 0	5,000.00
252601184	06/12/2026	GILLES, HILLARY	Advanced Learning Grant #2 for Hillary Gilles	10 E 707 291 221300 707 0	759.20
252601185	06/12/2026	GRAHAM, JACQUELINE	REIMBURSEMENT	21 E 400 411 160150 000 0	289.16
252601186	06/12/2026	GRAINGER	Renaissance Filter-Regulator	10 E 803 411 254300 000 0	124.95
252601187	06/12/2026	GRAVES, DERICK	Advanced Learning Grant #18 for Derick Graves	10 E 707 291 221300 707 0	1,138.80
252601188	06/12/2026	HAMES, JOSEPH	Joe 2026 Mileage	27 E 920 342 215200 341 0	59.60
252601189	06/12/2026	HEINEN, STEPHANIE	Reimbursement to Steph Heinen for parking for SPED student to go on a field trip. June 3 2026	10 E 101 943 256270 000 0	15.00
252601190	06/12/2026	HORIZON COMMERCIAL P	HS Pool Chemical	10 E 803 411 254300 000 0	1,515.55
252601191	06/12/2026	HUDSON PHYSICIANS	Standing PO - Driver DOT exams	10 E 804 310 256210 000 0	1,162.00
252601191	06/12/2026	HUDSON PHYSICIANS	Pre employment exams and hep B immunization for May 2026. Inv#7367214 6.1.26	10 E 707 310 264200 000 0	540.00
252601192	06/12/2026	HUPPERT, AMANDA	Advanced Learning Grant #5 for Amanda Huppert	10 E 707 291 221300 707 0	759.20
252601193	06/12/2026	KAMRATH, SONJA	Sonja 2026 Mileage	27 E 920 342 215200 341 0	163.13
252601194	06/12/2026	KNUTSON, JESSICA	Advanced Learning Grant #7 for Jessica Knutson	10 E 707 291 221300 707 0	757.50
252601195	06/12/2026	KUSS, KRISTIN	lunch account refund	50 L 816901	25.55
252601196	06/12/2026	LARSON, NICHOLE	Nichole EOY Mileage	27 E 920 342 158001 341 0	212.72

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252601197	06/12/2026	MCQUADE, JESSICA	lunch account refund	50 L 816901	46.45
252601198	06/12/2026	MICKE, EMILY	Advanced Learning Grant #13 for Emily Micke	10 E 707 291 221300 707 0	204.98
252601199	06/12/2026	MISSISSIPPI WELDERS	MAY CYLINDERS	10 E 400 411 136000 400 0	21.39
252601200	06/12/2026	MUNOZ, CASSANDRA	Advanced Learning Grant #1 for Cassie Munoz	10 E 707 291 221300 707 0	759.20
252601201	06/12/2026	NELSON, ANN	Ann March-May Mileage	27 E 920 342 156600 341 0	75.11
252601202	06/12/2026	NELSON, KELLEY	Advanced Learning Grant #15 for Kelley Nelson	10 E 707 291 221300 707 0	759.20
252601203	06/12/2026	NEO ELECTRICAL SOLUT	Bus Garage Lift Tripping	10 E 803 310 254300 000 0	437.50
252601203	06/12/2026	NEO ELECTRICAL SOLUT	RB Replace broken switch	10 E 803 310 254300 000 0	172.50
252601203	06/12/2026	NEO ELECTRICAL SOLUT	RB Replace broken switch	10 E 803 411 254300 000 0	102.95
252601203	06/12/2026	NEO ELECTRICAL SOLUT	MMS Loading Dock Electrical	10 E 803 327 255000 000 0	1,950.00
252601204	06/12/2026	NORTHWEST COUNSELING	AW & RB May	27 E 920 310 219000 341 0	1,850.00
252601204	06/12/2026	NORTHWEST COUNSELING	AW & RB May	27 E 920 310 219000 341 0	1,320.00
252601205	06/12/2026	RASMUSSEN, ANNE	Advanced Learning Grant #19 for Anne Rasmussen	10 E 707 291 221300 707 0	759.20
252601206	06/12/2026	READ-BENUSA, NATALIE	REIMBURSE NATALIE BENUSA FOR FOOD FOR 2ND GRADE INTERVIEWS ON MAY 22, 2026	10 E 103 411 129000 000 0	63.02
252601207	06/12/2026	RIESTER REFRIGERATIO	WS Service Call (Walk In Cooler)	10 E 803 310 254300 000 0	280.00
252601208	06/12/2026	RIVER CITY STITCH LL	Shirt for students and staff for summer 2026	80 E 880 411 390000 000 0	7,351.15
252601209	06/12/2026	ROGERS, NANCY	Nancy May Mileage	27 E 920 342 156100 341 0	185.82
252601210	06/12/2026	SANOCKI, MIKAYLA	MiKayla March-May Mileage	27 E 920 342 218220 341 0	253.90
252601211	06/12/2026	SCHOOL DISTRICT OF H	Hudson Homeless Transportation - May	10 E 709 382 256710 000 0	1,368.99
252601212	06/12/2026	SHEPHERD, MARA	lunch account refund	50 L 816901	13.60
252601212	06/12/2026	SHEPHERD, MARA	Mara March-June Mileage	27 E 920 342 158001 341 0	89.18
252601213	06/12/2026	SMITH, AMBER	Amber Smith May Mileage	27 E 920 342 158001 341 0	31.97
252601214	06/12/2026	ST CROIX VALLEY REST	Contracted Student Therapy	10 E 709 310 213900 000 0	8,302.50
252601215	06/12/2026	STAPLES -(PAPER)	DO Supplies	10 E 801 411 251000 000 0	48.46
252601215	06/12/2026	STAPLES -(PAPER)	Staples- printer paper needed for main office- Marks budget	10 E 200 411 129000 000 0	245.94
252601216	06/12/2026	STOECKEL, HELEN	Helen Jan-May Mileage	27 E 920 342 158001 341 0	104.40
252601217	06/12/2026	SWENSON, LILLIAN	Lily May-June Mileage	10 E 709 342 214900 000 0	31.47
252601218	06/12/2026	TALAFOUS RUHLAND, AL	Advanced Learning Grant #16 for Alison Talafous Ruhland	10 E 707 291 221300 707 0	759.20
252601219	06/12/2026	TRAFERA LLC	CHROMEBOOKS FOR CVTC COURSE TAKERS	10 E 701 581 223700 864 0	6,480.00
252601220	06/12/2026	WELD RILEY SC	General School Law - May	10 E 801 310 231500 000 0	52.00
252601221	06/12/2026	WEYENBERG, ASIA	Reimbursement to Asia Mayville for parking for SPED student to go on a field trip. June 3 2026	10 E 101 943 256270 000 0	8.24
252601222	06/12/2026	YALE MECHANICAL LLC	District Wide Log me in remote access 5/1/26-4/30/27	10 E 803 310 254300 000 0	85.00
252601223	06/18/2026	ADVANCED LIGHT & SOU	HS Door Lock Down Adds	49 E 400 327 255000 604 0	2,424.00
252601224	06/18/2026	AMAZON CAPITAL SERVI	Amazon OPEN PO for 2025-2026	80 E 880 411 390000 000 0	126.00
252601224	06/18/2026	AMAZON CAPITAL SERVI	Amazon OPEN PO for 2025-2026	80 E 880 411 390000 000 0	49.10
252601224	06/18/2026	AMAZON CAPITAL SERVI	Summer School Secretary supplies-folders, page protectors for sub binders	10 E 702 411 129000 000 0	19.53
252601224	06/18/2026	AMAZON CAPITAL SERVI	Summer School Supplies-Libby Swanson	10 E 702 411 129000 000 0	82.65

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252601224	06/18/2026	AMAZON CAPITAL SERVI	Sydney KOC Grant Supplies	21 E 401 411 160890 000 0	549.99
252601224	06/18/2026	AMAZON CAPITAL SERVI	Summer School Supplies-Alicia Rutten	10 E 702 411 129000 000 0	11.47
252601224	06/18/2026	AMAZON CAPITAL SERVI	Amazon OPEN PO for 2025-2026	80 E 880 411 390000 000 0	83.88
252601225	06/18/2026	BAUER BUILT INC	Standing PO - Supplies	10 E 804 411 256210 000 0	36.00
252601226	06/18/2026	BRAY ASSOCIATES ARCH	Professional Services Rendered	49 E 400 310 255000 644 0	23,007.00
252601226	06/18/2026	BRAY ASSOCIATES ARCH	Professional Services Rendered	49 E 200 310 254300 603 0	-3,097.00
252601226	06/18/2026	BRAY ASSOCIATES ARCH	Professional Services Rendered	49 E 103 310 254300 605 0	7,947.00
252601227	06/18/2026	BROWN, NATHAN	Employee Reimbursement- Nathan Brown- Supplies for field trip to Eau Galle for 8th grade- Approved by Lynette- 8 blue budget	10 E 200 411 110800 000 0	50.26
252601228	06/18/2026	BSN SPORTS	invoice#: 934337695; supplies	21 E 400 411 160181 000 0	965.00
252601229	06/18/2026	COMPUTER INTEGRATION	Darktrace renewal	10 E 705 360 295000 000 0	29,706.55
252601230	06/18/2026	CITY OF RIVER FALLS	City of River Falls - RFPME Pool Party on 6/1/26	10 E 104 943 129200 000 0	176.00
252601230	06/18/2026	CITY OF RIVER FALLS	Fourth grade field trip to the Glen Park Pool on 6/3/2026. 67 students at $2/student. Invoice number: 260316	10 E 102 943 129000 000 0	134.00
252601231	06/18/2026	COOK, MCKENNA	Inter district mileage reimbursement for McKenna Cook for 2025-26 school year	10 E 701 342 221200 000 0	101.65
252601232	06/18/2026	DYNAMIC FITNESS & ST	quote: 36666; supplies	49 E 400 411 255000 644 0	3,833.00
252601233	06/18/2026	EXPRESS SERVICES INC	Substitute teacher fulfillment for week of 6/1/26-6/5/26. Inv#34000199 6.9.26	10 E 700 313 129000 000 0	2,376.00
252601234	06/18/2026	GEISER, CHRISTOPHER	Inter District mileage for Chris Geiser for 2025-26 school year	10 E 705 342 295000 000 0	794.34
252601235	06/18/2026	HUDSON PHYSICIANS	invoice#: 2320; training services	10 E 708 310 162000 000 0	3,484.69
252601236	06/18/2026	LENIUS, DONNA	Inter district mileage reimbursement for Donna Lenius for 2025-26 school year	10 E 701 342 221200 000 0	98.37
252601237	06/18/2026	MADER, RACHEL	Teacher appreciation week gifts/snacks from Rachel.	10 E 102 411 241000 000 0	96.00
252601237	06/18/2026	MADER, RACHEL	End of year staff picnic.	10 E 102 411 241000 000 0	290.04
252601238	06/18/2026	MEYER, CASSANDRA	Inter district mileage reimbursement for Cassie Meyer for 2025-26	10 E 701 342 221200 000 0	83.67
252601239	06/18/2026	MURPHY, MICHAEL	Inter District Mileage reimbursement for Michael Murphy for 2025-26	10 E 705 342 295000 000 0	1,149.61
252601240	06/18/2026	PEARSON, ANNA	Inter District mileage reimbursement for Anna Pearson for 2025-26 school year	10 E 705 342 295000 000 0	44.38
252601241	06/18/2026	REICHE, REBECCA	Becca Pizza Reimbursement	27 E 920 411 158000 341 0	54.45

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
252601242	06/18/2026	RIVER CITY STITCH LL	invoice#: 34929; supplies	21 E 400 411 160243 000 0	1,275.00
252601243	06/18/2026	SKAPPEL, KATHRYN	Reimbursement to Kate Skappel for food she purchased for end of year staff meeting. June 8 2026	10 E 101 411 241000 000 0	204.99
252601244	06/18/2026	STAPLES -(PAPER)	Staples order for needed office supplies for June. June 2 2024	10 E 101 411 241000 000 0	11.40
252601244	06/18/2026	STAPLES -(PAPER)	Staples order for needed office supplies for June. June 2 2024	10 E 101 411 241000 000 0	105.68
252601244	06/18/2026	STAPLES -(PAPER)	OPEN PO Staples	80 E 880 411 390000 000 0	364.67
252601245	06/18/2026	YOUNG-SUBERA, RACHEL	Inter district mileage reimbursement for Rachel Young for 2025-26 school year	10 E 701 342 221200 000 0	63.73
252601246	06/26/2026	ADVANCED LIGHT & SOU	Labor and materials to add data runs to Middle School IT security project. cables, faceplate etc.	10 E 705 310 295000 000 0	1,500.00
252601246	06/26/2026	ADVANCED LIGHT & SOU	Labor and materials to add data runs to Middle School IT security project. cables, faceplate etc.	10 E 705 411 295000 000 0	840.00
252601247	06/26/2026	AIR COMMUNICATIONS O	Air Communications - repair walking talkies	80 E 880 411 390000 000 0	753.00
252601248	06/26/2026	AMAZON CAPITAL SERVI	Summer School classroom supplies	10 E 702 411 129000 000 0	155.55
252601248	06/26/2026	AMAZON CAPITAL SERVI	Amazon OPEN PO for 2025-2026	80 E 880 411 390000 000 0	74.85
252601248	06/26/2026	AMAZON CAPITAL SERVI	Amazon OPEN PO for 2025-2026	80 E 880 411 390000 000 0	668.52
252601248	06/26/2026	AMAZON CAPITAL SERVI	Summer School classroom supplies	10 E 702 411 129000 000 0	9.49
252601248	06/26/2026	AMAZON CAPITAL SERVI	supplies	21 E 400 411 160243 000 0	78.91
252601248	06/26/2026	AMAZON CAPITAL SERVI	Summer School Supplies-Katie Purington	10 E 702 411 129000 000 0	39.96
252601248	06/26/2026	AMAZON CAPITAL SERVI	Special Education Considerations for Multilingual Learners book for Academic Services	10 E 701 411 221200 000 0	42.70
252601248	06/26/2026	AMAZON CAPITAL SERVI	Summer School order for kindergarten/Rasmussen	10 E 702 411 129000 000 0	176.95
252601248	06/26/2026	AMAZON CAPITAL SERVI	Amazon OPEN PO for 2025-2026	80 E 880 411 390000 000 0	419.34
252601248	06/26/2026	AMAZON CAPITAL SERVI	Summer School Supplies-Alicia Rutten	10 E 702 411 129000 000 0	65.60
252601249	06/26/2026	BOARDMAN & CLARK LLP	General Law - May 2026	10 E 801 310 231500 000 0	1,072.50
252601250	06/26/2026	BRANDVOLD, KARIN	Karin June Mileage	10 E 709 342 214900 000 0	22.98
252601251	06/26/2026	BRAY ASSOCIATES ARCH	Architectural services and reimbursable items	49 E 200 310 254200 603 0	7,820.00
252601251	06/26/2026	BRAY ASSOCIATES ARCH	Architectural services and reimbursable items	49 E 103 310 254200 605 0	7,820.00
252601251	06/26/2026	BRAY ASSOCIATES ARCH	Architectural services and reimbursable items	49 E 400 310 254200 604 0	42,720.00
252601252	06/26/2026	BSN SPORTS	supplies	21 E 400 411 160244 000 0	2,480.00
252601253	06/26/2026	COMPUTER INTEGRATION	HPE Ethernet Switch, Power Supply, Network cable	10 E 705 411 295000 000 0	2,516.91
252601253	06/26/2026	COMPUTER INTEGRATION	Connectors, bracket kits CREDIT	10 E 705 411 295000 000 0	-80.00

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
252601254	06/26/2026	CITY OF RIVER FALLS	City of River Falls- Inv for for Glen Park Pool End of the Year trip- 6 blue & 6 gold field trip budget	10 E 200 943 256270 000 0	246.00
252601254	06/26/2026	CITY OF RIVER FALLS	2ND GRADE FIELD TRIP TO GLEN PARK POOL	10 E 103 943 256270 000 0	120.00
252601254	06/26/2026	CITY OF RIVER FALLS	5TH GRADE FIELD TRIP TO THE POOL	10 E 103 943 256270 000 0	142.00
252601254	06/26/2026	CITY OF RIVER FALLS	HS Pedestrian Safety Improvements, Add'l Parking Lot, Storm Water Permit	49 E 400 310 255000 604 0	6,300.00
252601255	06/26/2026	CLINICARE CORPORATIO	EC & JS Tuition	27 E 910 384 158000 011 0	2,005.99
252601256	06/26/2026	DUET RESOURCE GROUP	TWO ITEMS FROM DUET A SHELF AND TABLE WITH PAD	10 E 103 411 129000 000 0	1,535.24
252601256	06/26/2026	DUET RESOURCE GROUP	Two imaginasium Blips with storage caddy, one sway lounge chair, 3 storage cabinets.	10 E 102 551 129000 000 0	5,749.37
252601257	06/26/2026	ERS TESTING	District Wide Cross Connection Inspections (see 7085620752 for MMS 588088)	10 E 803 310 254300 000 0	2,289.40
252601258	06/26/2026	FIRELINE SPRINKLER L	HS, Montessori & Renaissance Annual Fire Sprinkler Inspections	10 E 803 310 254300 000 0	800.00
252601258	06/26/2026	FIRELINE SPRINKLER L	HS, Montessori & Renaissance Annual Fire Sprinkler Inspections	10 E 803 310 254300 000 0	400.00
252601258	06/26/2026	FIRELINE SPRINKLER L	HS, Montessori & Renaissance Annual Fire Sprinkler Inspections	10 E 803 310 254300 000 0	320.00
252601259	06/26/2026	GEORGE SIEGFRIED CON	MMS Loading Dock	10 E 803 327 255000 000 0	43,650.00
252601260	06/26/2026	GRAINGER	HS Parking Lot Lights Timer	10 E 803 411 254300 000 0	125.18
252601260	06/26/2026	GRAINGER	MMS Pipe Insulation	10 E 803 411 254300 000 0	117.00
252601261	06/26/2026	HASELMAN, JOSEPH	Maintenance Breakfast Reimbursement	10 E 803 411 254300 000 0	31.13
252601262	06/26/2026	HUB 70 DESIGN AND PR	Hub70 order for envelopes for report cards. June 3 2026	10 E 101 411 241000 000 0	139.10
252601262	06/26/2026	HUB 70 DESIGN AND PR	Summer School badges for students	10 E 702 411 129000 000 0	102.48
252601263	06/26/2026	HUDSON FOOD WALK LLC	Payment to Hudson Food Walk for Jun 19 Tour	80 E 890 310 310000 000 0	374.00
252601264	06/26/2026	INOUYE, MARK	Mark Mileage	27 E 920 342 223390 341 0	392.33
252601264	06/26/2026	INOUYE, MARK	Mark Dispro Travel	27 E 920 342 223390 341 0	133.16
252601265	06/26/2026	LARSEN, TANYA	Inter District Mileage for Tanya Larsen for 2025-26 school year	10 E 701 342 221200 000 0	93.45
252601266	06/26/2026	MADER, RACHEL	Reimbursement to Rachel Mader for the purchase of snacks for staff attending the summer BLT meeting on June 11, 2026.	10 E 102 411 241000 000 0	72.25
252601266	06/26/2026	MADER, RACHEL	Reimbursement to Rachel Mader - purchased of plants for Lunch Lady appreciation.	10 E 102 411 241000 000 0	23.80
252601266	06/26/2026	MADER, RACHEL	Reimbursement to Rachel Mader - sides for Rotary Readers	10 E 102 411 129000 000 0	13.44

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
			student pizza lunch party		
252601267	06/26/2026	MAZZEI, ABBY	Mileage reimbursement for Abby Mazzei for Math students competition 3/13-3/14	10 E 701 342 221200 000 0	455.30
252601268	06/26/2026	MWP RECREATION INC	WS Slide (Being installed at a later date)	10 E 803 411 254201 000 0	8,037.35
252601269	06/26/2026	RAHN, NATHAN	Reimbursement for Prescription Safety Eyewear	10 E 803 411 254300 000 0	150.00
252601270	06/26/2026	REINDERS	Weed Spray	10 E 803 411 254201 000 0	647.84
252601271	06/26/2026	RENNING, LEWIS & LAC	General Law - May 2026	10 E 801 310 231500 000 0	150.00
252601272	06/26/2026	RIVER CITY DISPOSAL	RB Dumpster (Gym Ceiling)	10 E 803 329 253001 000 0	380.00
252601273	06/26/2026	RIVER CITY STITCH LL	Invoice#: 34928; supplies	21 E 400 411 160244 000 0	802.00
252601274	06/26/2026	SECURITY CHECK ME LL	Payment to SecurityCheckMe for May background checks	80 E 890 310 310000 000 0	434.00
252601275	06/26/2026	SORENSON, DEBRA	Milage for Deb spring 2026 - Jan-June	80 E 880 411 390000 000 0	340.32
252601276	06/26/2026	STAPLES -(PAPER)	Staples order for needed office supplies for June. June 2 2024	10 E 101 411 241000 000 0	27.69
252601276	06/26/2026	STAPLES -(PAPER)	OPEN PO Staples	80 E 880 411 390000 000 0	444.95
252601276	06/26/2026	STAPLES -(PAPER)	OPEN PO Staples	80 E 880 411 390000 000 0	370.56
252601277	06/26/2026	TECH ACADEMY/COMPUTE	Payment to Tech Academy for Extreme Robotics	80 E 890 310 310000 000 0	975.00
252601278	06/26/2026	ULINE INC	Barricades	10 E 803 411 254201 000 0	564.00
252601278	06/26/2026	ULINE INC	Maintenance Jump Pack	10 E 803 411 254300 000 0	370.00
252601278	06/26/2026	ULINE INC	Grounds Rain Jackets	10 E 803 411 254201 000 0	129.00
252601278	06/26/2026	ULINE INC	MMS Shipping and Receiving Shelving	10 E 803 411 254300 000 0	3,635.00
252601279	06/26/2026	YALE MECHANICAL LLC	MMS VAV Controllers	10 E 803 411 254300 000 0	8,382.00
				Totals for checks	581,537.54

F U N D S U M M A R Y

FUND	DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
10	GENERAL FUND	0.00	0.00	228,559.53	228,559.53
21	SPECIAL REVENUE FUND	0.00	0.00	10,919.94	10,919.94
27	SPECIAL EDUCATION FUND	0.00	0.00	18,079.58	18,079.58
49	CONSTRUCTION ACCOUNT	0.00	0.00	99,607.00	99,607.00
50	FOOD SERVICE FUND	85.60	0.00	208,537.25	208,622.85
80	COMMUNITY SERVICE FUND	0.00	0.00	15,748.64	15,748.64
*** Fund Summary Totals ***		85.60	0.00	581,451.94	581,537.54

********** End of report **********

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
202500777	06/01/2026	HEALTH PARTNERS	Dental Claims Paid from 5/21/2026-5/27/2026	10 L 811632	3,945.56
202500777	06/01/2026	HEALTH PARTNERS	Dental Claims Paid from 5/21/2026-5/27/2026	10 L 811618	739.26
202500877	06/03/2026	CARDCONNECT LLC	CardConnect Fees - Mercnant Bank / Community Ed	80 E 890 941 310000 000 0	197.36
202500878	06/03/2026	CARDCONNECT LLC	CardConnect Fees / Merchant Bank Fee (Activities)	10 E 708 941 162000 000 0	15.21
202500847	06/05/2026	EMPLOYEE BENEFITS CO	EBC Flex Withdrawal	10 L 811692	3,867.51
202500800	06/08/2026	HEALTH PARTNERS	Dental Claims Paid From 5/28/2026-6/3/2026	10 L 811632	6,608.79
202500800	06/08/2026	HEALTH PARTNERS	Dental Claims Paid From 5/28/2026-6/3/2026	10 L 811618	500.63
202500802	06/09/2026	UNITED STATES POSTAL	postage for postage machine	10 E 801 353 251000 000 0	1,800.00
202500876	06/10/2026	ELEYO	ELEYO Kids Club Credit & Software Fees	80 E 880 360 259000 000 0	1,264.35
202500876	06/10/2026	ELEYO	ELEYO Kids Club Credit & Software Fees	80 E 880 941 259000 000 0	1,739.80
202500801	06/10/2026	MAGIC-WRIGHTER INC	EFUND FEES	50 E 850 941 257200 000 0	5.00
202500821	06/12/2026	UNITED STATES POSTAL	Postage for postage machine	10 E 801 353 251000 000 0	1,800.00
202500822	06/15/2026	HEALTH PARTNERS	Dental Claims Paid From 6/4/2026-6/10/2026	10 L 811632	6,938.80
202500848	06/18/2026	EMPLOYEE BENEFITS CO	EBC Flex Withdrawal	10 L 811692	3,867.51
202500849	06/22/2026	HEALTH PARTNERS	Dental Claims Paid From 6/11/2026-6/17/2026	10 L 811632	6,004.70
202500880	06/26/2026	AUL-RETIREE HRA TRUS	JUNE RETIREE PAYMENT	10 E 700 245 129000 000 0	309,359.15
202500850	06/26/2026	HSA BANK	HSA Bank Monthly Fees	10 E 801 941 251000 000 0	353.50
202500879	06/29/2026	HEALTH PARTNERS	Dental Claims Paid From 6/18/2026-6/24/2026	10 L 811632	6,305.76
202500879	06/29/2026	HEALTH PARTNERS	Dental Claims Paid From 6/18/2026-6/24/2026	10 L 811618	622.62
202500889	06/30/2026	AUL-RETIREE HRA TRUS	additional funds June retiree pymt	10 E 700 245 129000 000 0	9,245.39
202500851	06/30/2026	EMPLOYEE BENEFITS CO	EBC Monthly Fees	10 E 801 941 251000 000 0	564.12
202500831	06/30/2026	EYEMED	Ins. Tracking Billing	10 L 811638	2,557.32
202500825	06/30/2026	HEALTH PARTNERS	Ins. Tracking Billing	10 L 811631	306,267.28
202500825	06/30/2026	HEALTH PARTNERS	Ins. Tracking Billing	10 L 811619	12,591.72
202500826	06/30/2026	HEALTH PARTNERS	Ins. Tracking Billing	10 L 811631	47,852.25
202500826	06/30/2026	HEALTH PARTNERS	Ins. Tracking Billing	10 L 811619	3,835.18
202500827	06/30/2026	HEALTH PARTNERS	Ins. Tracking Billing	10 L 811631	137,135.86
202500827	06/30/2026	HEALTH PARTNERS	Ins. Tracking Billing	10 L 811619	1,845.38
202500828	06/30/2026	HEALTH PARTNERS	Ins. Tracking Billing	10 L 811631	50,743.52
202500828	06/30/2026	HEALTH PARTNERS	Ins. Tracking Billing	10 L 811619	3,605.06
202500779	06/30/2026	HEALTH PARTNERS	Dental Fees For Health Partners For June 206	10 L 811632	2,509.69
202500779	06/30/2026	HEALTH PARTNERS	Dental Fees For Health Partners For June 206	10 L 811618	771.95
202500890	06/30/2026	HEALTH PARTNERS	Original wire was for 2509.69; should have been for 2509.71. This will make the total fees correct.	10 L 811632	0.02
202500787	06/05/2026	HSA BANK	Payroll accrual	10 L 811637	10,808.03
202500787	06/05/2026	HSA BANK	Payroll accrual	27 L 811637	4,259.42
202500793	06/05/2026	HSA BANK	Payroll accrual	10 L 811637	5,663.13
202500793	06/05/2026	HSA BANK	Payroll accrual	27 L 811637	289.55
202500793	06/05/2026	HSA BANK	Payroll accrual	80 L 811637	622.20

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER		AMOUNT
202500799	06/05/2026	HSA BANK	Payroll accrual	10 L	811637	747.35
202500799	06/05/2026	HSA BANK	Payroll accrual	27 L	811637	860.78
202500799	06/05/2026	HSA BANK	Payroll accrual	80 L	811637	3.80
202500808	06/18/2026	HSA BANK	Payroll accrual	10 L	811637	10,735.03
202500808	06/18/2026	HSA BANK	Payroll accrual	27 L	811637	4,318.42
202500814	06/18/2026	HSA BANK	Payroll accrual	10 L	811637	5,663.13
202500814	06/18/2026	HSA BANK	Payroll accrual	27 L	811637	289.55
202500814	06/18/2026	HSA BANK	Payroll accrual	80 L	811637	622.20
202500820	06/18/2026	HSA BANK	Payroll accrual	10 L	811637	747.35
202500820	06/18/2026	HSA BANK	Payroll accrual	27 L	811637	495.00
202500820	06/18/2026	HSA BANK	Payroll accrual	80 L	811637	3.80
202500782	06/05/2026	GREAT WEST	Payroll accrual	10 L	811639	520.00
202500788	06/05/2026	GREAT WEST	Payroll accrual	10 L	811639	397.21
202500788	06/05/2026	GREAT WEST	Payroll accrual	27 L	811639	0.00
202500782	06/05/2026	GREAT WEST	Payroll accrual	10 L	811639	500.00
202500782	06/05/2026	GREAT WEST	Payroll accrual	10 L	811639	32.97
202500788	06/05/2026	GREAT WEST	Payroll accrual	10 L	811639	175.00
202500788	06/05/2026	GREAT WEST	Payroll accrual	27 L	811639	1,354.15
202500794	06/05/2026	GREAT WEST	Payroll accrual	27 L	811639	94.14
202500788	06/05/2026	GREAT WEST	Payroll accrual	10 L	811639	75.00
202500788	06/05/2026	GREAT WEST	Payroll accrual	27 L	811639	0.00
202500788	06/05/2026	GREAT WEST	Payroll accrual	10 L	811639	397.21
202500788	06/05/2026	GREAT WEST	Payroll accrual	27 L	811639	0.00
202500794	06/05/2026	GREAT WEST	Payroll accrual	10 L	811639	50.00
202500803	06/18/2026	GREAT WEST	Payroll accrual	10 L	811639	520.00
202500809	06/18/2026	GREAT WEST	Payroll accrual	10 L	811639	397.20
202500809	06/18/2026	GREAT WEST	Payroll accrual	27 L	811639	0.00
202500803	06/18/2026	GREAT WEST	Payroll accrual	10 L	811639	500.00
202500803	06/18/2026	GREAT WEST	Payroll accrual	10 L	811639	32.97
202500809	06/18/2026	GREAT WEST	Payroll accrual	10 L	811639	175.00
202500809	06/18/2026	GREAT WEST	Payroll accrual	27 L	811639	1,354.15
202500815	06/18/2026	GREAT WEST	Payroll accrual	27 L	811639	94.14
202500809	06/18/2026	GREAT WEST	Payroll accrual	10 L	811639	75.00
202500809	06/18/2026	GREAT WEST	Payroll accrual	27 L	811639	0.00
202500809	06/18/2026	GREAT WEST	Payroll accrual	10 L	811639	397.20
202500809	06/18/2026	GREAT WEST	Payroll accrual	27 L	811639	0.00
202500815	06/18/2026	GREAT WEST	Payroll accrual	10 L	811639	50.00
202500832	06/30/2026	THE STANDARD	Ins. Tracking Billing	10 L	811641	886.62
202500833	06/30/2026	THE STANDARD	Ins. Tracking Billing	10 L	811641	178.00
202500834	06/30/2026	THE STANDARD	Ins. Tracking Billing	10 L	811641	6.60
202500835	06/30/2026	THE STANDARD	Ins. Tracking Billing	10 L	811641	264.20
202500836	06/30/2026	THE STANDARD	Ins. Tracking Billing	10 L	811641	37.95
202500837	06/30/2026	THE STANDARD	Ins. Tracking Billing	10 L	811641	781.74
202500829	06/30/2026	THE STANDARD	Ins. Tracking Billing	10 L	811633	7,915.75
202500830	06/30/2026	THE STANDARD	Ins. Tracking Billing	10 L	811633	3,152.50
202500838	06/30/2026	THE STANDARD	Ins. Tracking Billing	10 L	811641	0.00
202500783	06/05/2026	UNITED STATES TREASU	Payroll accrual	10 L	811611	30,278.36
202500783	06/05/2026	UNITED STATES TREASU	Payroll accrual	27 L	811611	8,283.20
202500783	06/05/2026	UNITED STATES TREASU	Payroll accrual	10 L	811612	2,903.86
202500783	06/05/2026	UNITED STATES TREASU	Payroll accrual	27 L	811612	426.41
202500795	06/05/2026	UNITED STATES TREASU	Payroll accrual	10 L	811612	139.69
202500783	06/05/2026	UNITED STATES TREASU	Payroll accrual	10 L	811612	30,835.05
202500783	06/05/2026	UNITED STATES TREASU	Payroll accrual	27 L	811612	7,817.39
202500783	06/05/2026	UNITED STATES TREASU	Payroll accrual	10 L	811611	7,081.25
202500783	06/05/2026	UNITED STATES TREASU	Payroll accrual	27 L	811611	1,937.19
202500783	06/05/2026	UNITED STATES TREASU	Payroll accrual	10 L	811611	7,081.25

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER		AMOUNT
202500783	06/05/2026	UNITED STATES TREASU	Payroll accrual	27 L	811611	1,937.19
202500783	06/05/2026	UNITED STATES TREASU	Payroll accrual	10 L	811611	30,278.36
202500783	06/05/2026	UNITED STATES TREASU	Payroll accrual	27 L	811611	8,283.20
202500789	06/05/2026	UNITED STATES TREASU	Payroll accrual	10 L	811611	12,126.11
202500789	06/05/2026	UNITED STATES TREASU	Payroll accrual	27 L	811611	517.50
202500789	06/05/2026	UNITED STATES TREASU	Payroll accrual	80 L	811611	574.47
202500789	06/05/2026	UNITED STATES TREASU	Payroll accrual	10 L	811612	2,790.00
202500789	06/05/2026	UNITED STATES TREASU	Payroll accrual	80 L	811612	360.00
202500789	06/05/2026	UNITED STATES TREASU	Payroll accrual	10 L	811612	14,816.69
202500789	06/05/2026	UNITED STATES TREASU	Payroll accrual	27 L	811612	354.89
202500789	06/05/2026	UNITED STATES TREASU	Payroll accrual	80 L	811612	459.62
202500789	06/05/2026	UNITED STATES TREASU	Payroll accrual	10 L	811611	2,835.96
202500789	06/05/2026	UNITED STATES TREASU	Payroll accrual	27 L	811611	121.03
202500789	06/05/2026	UNITED STATES TREASU	Payroll accrual	80 L	811611	134.34
202500789	06/05/2026	UNITED STATES TREASU	Payroll accrual	10 L	811611	2,835.96
202500789	06/05/2026	UNITED STATES TREASU	Payroll accrual	27 L	811611	121.03
202500789	06/05/2026	UNITED STATES TREASU	Payroll accrual	80 L	811611	134.34
202500789	06/05/2026	UNITED STATES TREASU	Payroll accrual	10 L	811611	12,126.11
202500789	06/05/2026	UNITED STATES TREASU	Payroll accrual	27 L	811611	517.50
202500789	06/05/2026	UNITED STATES TREASU	Payroll accrual	80 L	811611	574.47
202500795	06/05/2026	UNITED STATES TREASU	Payroll accrual	10 L	811611	11,061.75
202500795	06/05/2026	UNITED STATES TREASU	Payroll accrual	27 L	811611	6,014.25
202500795	06/05/2026	UNITED STATES TREASU	Payroll accrual	50 L	811611	35.04
202500795	06/05/2026	UNITED STATES TREASU	Payroll accrual	80 L	811611	781.27
202500795	06/05/2026	UNITED STATES TREASU	Payroll accrual	10 L	811612	1,514.16
202500795	06/05/2026	UNITED STATES TREASU	Payroll accrual	27 L	811612	838.00
202500795	06/05/2026	UNITED STATES TREASU	Payroll accrual	80 L	811612	2.10
202500795	06/05/2026	UNITED STATES TREASU	Payroll accrual	10 L	811612	6,229.21
202500795	06/05/2026	UNITED STATES TREASU	Payroll accrual	27 L	811612	3,812.14
202500795	06/05/2026	UNITED STATES TREASU	Payroll accrual	50 L	811612	0.00
202500795	06/05/2026	UNITED STATES TREASU	Payroll accrual	80 L	811612	202.60
202500795	06/05/2026	UNITED STATES TREASU	Payroll accrual	10 L	811611	2,587.07
202500795	06/05/2026	UNITED STATES TREASU	Payroll accrual	27 L	811611	1,406.52
202500795	06/05/2026	UNITED STATES TREASU	Payroll accrual	50 L	811611	8.19
202500795	06/05/2026	UNITED STATES TREASU	Payroll accrual	80 L	811611	182.72
202500795	06/05/2026	UNITED STATES TREASU	Payroll accrual	10 L	811611	2,587.07
202500795	06/05/2026	UNITED STATES TREASU	Payroll accrual	27 L	811611	1,406.52
202500795	06/05/2026	UNITED STATES TREASU	Payroll accrual	50 L	811611	8.19
202500795	06/05/2026	UNITED STATES TREASU	Payroll accrual	80 L	811611	182.72
202500795	06/05/2026	UNITED STATES TREASU	Payroll accrual	10 L	811611	11,061.75
202500795	06/05/2026	UNITED STATES TREASU	Payroll accrual	27 L	811611	6,014.25
202500795	06/05/2026	UNITED STATES TREASU	Payroll accrual	50 L	811611	35.04
202500795	06/05/2026	UNITED STATES TREASU	Payroll accrual	80 L	811611	781.27
202500804	06/18/2026	UNITED STATES TREASU	Payroll accrual	10 L	811611	45,105.87
202500804	06/18/2026	UNITED STATES TREASU	Payroll accrual	27 L	811611	11,227.56
202500804	06/18/2026	UNITED STATES TREASU	Payroll accrual	80 L	811611	9.07
202500804	06/18/2026	UNITED STATES TREASU	Payroll accrual	21 L	811611	57.96
202500804	06/18/2026	UNITED STATES TREASU	Payroll accrual	10 L	811612	3,058.67
202500804	06/18/2026	UNITED STATES TREASU	Payroll accrual	27 L	811612	877.75
202500816	06/18/2026	UNITED STATES TREASU	Payroll accrual	10 L	811612	202.32
202500816	06/18/2026	UNITED STATES TREASU	Payroll accrual	27 L	811612	98.02
202500804	06/18/2026	UNITED STATES TREASU	Payroll accrual	10 L	811612	71,457.43
202500804	06/18/2026	UNITED STATES TREASU	Payroll accrual	27 L	811612	17,157.35
202500804	06/18/2026	UNITED STATES TREASU	Payroll accrual	80 L	811612	12.96
202500804	06/18/2026	UNITED STATES TREASU	Payroll accrual	21 L	811612	73.49
202500804	06/18/2026	UNITED STATES TREASU	Payroll accrual	10 L	811611	10,548.94

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202500804	06/18/2026	UNITED STATES TREASU	Payroll accrual	27 L	811611	2,625.82
202500804	06/18/2026	UNITED STATES TREASU	Payroll accrual	80 L	811611	2.12
202500804	06/18/2026	UNITED STATES TREASU	Payroll accrual	21 L	811611	13.56
202500804	06/18/2026	UNITED STATES TREASU	Payroll accrual	10 L	811611	10,548.94
202500804	06/18/2026	UNITED STATES TREASU	Payroll accrual	27 L	811611	2,625.82
202500804	06/18/2026	UNITED STATES TREASU	Payroll accrual	80 L	811611	2.12
202500804	06/18/2026	UNITED STATES TREASU	Payroll accrual	21 L	811611	13.56
202500804	06/18/2026	UNITED STATES TREASU	Payroll accrual	10 L	811611	45,105.87
202500804	06/18/2026	UNITED STATES TREASU	Payroll accrual	27 L	811611	11,227.56
202500804	06/18/2026	UNITED STATES TREASU	Payroll accrual	80 L	811611	9.07
202500804	06/18/2026	UNITED STATES TREASU	Payroll accrual	21 L	811611	57.96
202500810	06/18/2026	UNITED STATES TREASU	Payroll accrual	10 L	811611	12,611.95
202500810	06/18/2026	UNITED STATES TREASU	Payroll accrual	27 L	811611	517.52
202500810	06/18/2026	UNITED STATES TREASU	Payroll accrual	80 L	811611	574.47
202500810	06/18/2026	UNITED STATES TREASU	Payroll accrual	21 L	811611	4.07
202500810	06/18/2026	UNITED STATES TREASU	Payroll accrual	10 L	811612	2,790.00
202500810	06/18/2026	UNITED STATES TREASU	Payroll accrual	80 L	811612	360.00
202500810	06/18/2026	UNITED STATES TREASU	Payroll accrual	10 L	811612	15,619.39
202500810	06/18/2026	UNITED STATES TREASU	Payroll accrual	27 L	811612	354.91
202500810	06/18/2026	UNITED STATES TREASU	Payroll accrual	80 L	811612	459.63
202500810	06/18/2026	UNITED STATES TREASU	Payroll accrual	21 L	811612	8.04
202500810	06/18/2026	UNITED STATES TREASU	Payroll accrual	10 L	811611	2,949.56
202500810	06/18/2026	UNITED STATES TREASU	Payroll accrual	27 L	811611	121.03
202500810	06/18/2026	UNITED STATES TREASU	Payroll accrual	80 L	811611	134.36
202500810	06/18/2026	UNITED STATES TREASU	Payroll accrual	21 L	811611	0.95
202500810	06/18/2026	UNITED STATES TREASU	Payroll accrual	10 L	811611	2,949.56
202500810	06/18/2026	UNITED STATES TREASU	Payroll accrual	27 L	811611	121.03
202500810	06/18/2026	UNITED STATES TREASU	Payroll accrual	80 L	811611	134.36
202500810	06/18/2026	UNITED STATES TREASU	Payroll accrual	21 L	811611	0.95
202500810	06/18/2026	UNITED STATES TREASU	Payroll accrual	10 L	811611	12,611.95
202500810	06/18/2026	UNITED STATES TREASU	Payroll accrual	27 L	811611	517.52
202500810	06/18/2026	UNITED STATES TREASU	Payroll accrual	80 L	811611	574.47
202500810	06/18/2026	UNITED STATES TREASU	Payroll accrual	21 L	811611	4.07
202500816	06/18/2026	UNITED STATES TREASU	Payroll accrual	10 L	811611	11,251.34
202500816	06/18/2026	UNITED STATES TREASU	Payroll accrual	27 L	811611	5,943.06
202500816	06/18/2026	UNITED STATES TREASU	Payroll accrual	50 L	811611	36.77
202500816	06/18/2026	UNITED STATES TREASU	Payroll accrual	90 L	811611	680.44
202500816	06/18/2026	UNITED STATES TREASU	Payroll accrual	21 L	811611	5.04
202500816	06/18/2026	UNITED STATES TREASU	Payroll accrual	10 L	811612	1,575.22
202500816	06/18/2026	UNITED STATES TREASU	Payroll accrual	27 L	811612	929.04
202500816	06/18/2026	UNITED STATES TREASU	Payroll accrual	10 L	811612	5,135.07
202500816	06/18/2026	UNITED STATES TREASU	Payroll accrual	27 L	811612	3,762.56
202500816	06/18/2026	UNITED STATES TREASU	Payroll accrual	50 L	811612	0.00
202500816	06/18/2026	UNITED STATES TREASU	Payroll accrual	80 L	811612	195.73
202500816	06/18/2026	UNITED STATES TREASU	Payroll accrual	21 L	811612	7.79
202500816	06/18/2026	UNITED STATES TREASU	Payroll accrual	10 L	811611	2,631.32
202500816	06/18/2026	UNITED STATES TREASU	Payroll accrual	27 L	811611	1,389.91
202500816	06/18/2026	UNITED STATES TREASU	Payroll accrual	50 L	811611	8.60
202500816	06/18/2026	UNITED STATES TREASU	Payroll accrual	80 L	811611	159.13
202500816	06/18/2026	UNITED STATES TREASU	Payroll accrual	21 L	811611	1.18
202500816	06/18/2026	UNITED STATES TREASU	Payroll accrual	10 L	811611	2,631.32
202500816	06/18/2026	UNITED STATES TREASU	Payroll accrual	27 L	811611	1,389.91
202500816	06/18/2026	UNITED STATES TREASU	Payroll accrual	50 L	811611	8.60
202500816	06/18/2026	UNITED STATES TREASU	Payroll accrual	80 L	811611	159.13
202500816	06/18/2026	UNITED STATES TREASU	Payroll accrual	21 L	811611	1.18
202500816	06/18/2026	UNITED STATES TREASU	Payroll accrual	10 L	811611	11,251.34

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202500816	06/18/2026	UNITED STATES TREASU	Payroll accrual	27 L	811611	5,943.06
202500816	06/18/2026	UNITED STATES TREASU	Payroll accrual	50 L	811611	36.77
202500816	06/18/2026	UNITED STATES TREASU	Payroll accrual	80 L	811611	680.44
202500816	06/18/2026	UNITED STATES TREASU	Payroll accrual	21 L	811611	5.04
202500786	06/05/2026	WEA TRUST MEMBER BEN	Payroll accrual	10 L	811639	7,889.00
202500786	06/05/2026	WEA TRUST MEMBER BEN	Payroll accrual	27 L	811639	3,335.00
202500786	06/05/2026	WEA TRUST MEMBER BEN	Payroll accrual	10 L	811639	2,078.08
202500786	06/05/2026	WEA TRUST MEMBER BEN	Payroll accrual	10 L	811639	5,240.00
202500786	06/05/2026	WEA TRUST MEMBER BEN	Payroll accrual	27 L	811639	2,583.33
202500786	06/05/2026	WEA TRUST MEMBER BEN	Payroll accrual	10 L	811639	4,129.39
202500786	06/05/2026	WEA TRUST MEMBER BEN	Payroll accrual	27 L	811639	601.04
202500792	06/05/2026	WEA TRUST MEMBER BEN	Payroll accrual	10 L	811639	6,165.56
202500792	06/05/2026	WEA TRUST MEMBER BEN	Payroll accrual	27 L	811639	429.36
202500792	06/05/2026	WEA TRUST MEMBER BEN	Payroll accrual	10 L	811639	475.00
202500792	06/05/2026	WEA TRUST MEMBER BEN	Payroll accrual	27 L	811639	679.15
202500792	06/05/2026	WEA TRUST MEMBER BEN	Payroll accrual	10 L	811639	343.60
202500792	06/05/2026	WEA TRUST MEMBER BEN	Payroll accrual	27 L	811639	0.00
202500792	06/05/2026	WEA TRUST MEMBER BEN	Payroll accrual	10 L	811639	690.00
202500792	06/05/2026	WEA TRUST MEMBER BEN	Payroll accrual	27 L	811639	675.00
202500792	06/05/2026	WEA TRUST MEMBER BEN	Payroll accrual	80 L	811639	10.00
202500792	06/05/2026	WEA TRUST MEMBER BEN	Payroll accrual	10 L	811639	1,014.03
202500792	06/05/2026	WEA TRUST MEMBER BEN	Payroll accrual	27 L	811639	0.00
202500792	06/05/2026	WEA TRUST MEMBER BEN	Payroll accrual	80 L	811639	945.78
202500798	06/05/2026	WEA TRUST MEMBER BEN	Payroll accrual	10 L	811639	50.00
202500798	06/05/2026	WEA TRUST MEMBER BEN	Payroll accrual	27 L	811639	1,200.00
202500798	06/05/2026	WEA TRUST MEMBER BEN	Payroll accrual	10 L	811639	47.71
202500798	06/05/2026	WEA TRUST MEMBER BEN	Payroll accrual	80 L	811639	78.79
202500798	06/05/2026	WEA TRUST MEMBER BEN	Payroll accrual	10 L	811639	470.00
202500798	06/05/2026	WEA TRUST MEMBER BEN	Payroll accrual	27 L	811639	175.00
202500798	06/05/2026	WEA TRUST MEMBER BEN	Payroll accrual	10 L	811639	120.00
202500798	06/05/2026	WEA TRUST MEMBER BEN	Payroll accrual	27 L	811639	96.35
202500807	06/18/2026	WEA TRUST MEMBER BEN	Payroll accrual	10 L	811639	6,589.00
202500807	06/18/2026	WEA TRUST MEMBER BEN	Payroll accrual	27 L	811639	3,435.00
202500807	06/18/2026	WEA TRUST MEMBER BEN	Payroll accrual	10 L	811639	11,419.40
202500807	06/18/2026	WEA TRUST MEMBER BEN	Payroll accrual	10 L	811639	4,990.00
202500807	06/18/2026	WEA TRUST MEMBER BEN	Payroll accrual	27 L	811639	2,583.33
202500807	06/18/2026	WEA TRUST MEMBER BEN	Payroll accrual	10 L	811639	4,576.06
202500807	06/18/2026	WEA TRUST MEMBER BEN	Payroll accrual	27 L	811639	601.04
202500813	06/18/2026	WEA TRUST MEMBER BEN	Payroll accrual	10 L	811639	6,165.51
202500813	06/18/2026	WEA TRUST MEMBER BEN	Payroll accrual	27 L	811639	429.36
202500813	06/18/2026	WEA TRUST MEMBER BEN	Payroll accrual	10 L	811639	475.00
202500813	06/18/2026	WEA TRUST MEMBER BEN	Payroll accrual	27 L	811639	679.15
202500813	06/18/2026	WEA TRUST MEMBER BEN	Payroll accrual	10 L	811639	343.60
202500813	06/18/2026	WEA TRUST MEMBER BEN	Payroll accrual	27 L	811639	0.00
202500813	06/18/2026	WEA TRUST MEMBER BEN	Payroll accrual	10 L	811639	690.00
202500813	06/18/2026	WEA TRUST MEMBER BEN	Payroll accrual	27 L	811639	675.00
202500813	06/18/2026	WEA TRUST MEMBER BEN	Payroll accrual	80 L	811639	10.00
202500813	06/18/2026	WEA TRUST MEMBER BEN	Payroll accrual	10 L	811639	1,014.04
202500813	06/18/2026	WEA TRUST MEMBER BEN	Payroll accrual	27 L	811639	0.00
202500813	06/18/2026	WEA TRUST MEMBER BEN	Payroll accrual	80 L	811639	945.78
202500819	06/18/2026	WEA TRUST MEMBER BEN	Payroll accrual	10 L	811639	50.00
202500819	06/18/2026	WEA TRUST MEMBER BEN	Payroll accrual	27 L	811639	1,200.00
202500819	06/18/2026	WEA TRUST MEMBER BEN	Payroll accrual	10 L	811639	53.71
202500819	06/18/2026	WEA TRUST MEMBER BEN	Payroll accrual	80 L	811639	78.79
202500819	06/18/2026	WEA TRUST MEMBER BEN	Payroll accrual	10 L	811639	470.00
202500819	06/18/2026	WEA TRUST MEMBER BEN	Payroll accrual	27 L	811639	175.00

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202500819	06/18/2026	WEA TRUST MEMBER BEN	Payroll accrual	10 L	811639	60.00
202500819	06/18/2026	WEA TRUST MEMBER BEN	Payroll accrual	27 L	811639	96.03
202500784	06/05/2026	WISCONSIN DEPT OF RE	Payroll accrual	10 L	811613	21,075.05
202500784	06/05/2026	WISCONSIN DEPT OF RE	Payroll accrual	27 L	811613	5,693.97
202500784	06/05/2026	WISCONSIN DEPT OF RE	Payroll accrual	10 L	811613	77.10
202500784	06/05/2026	WISCONSIN DEPT OF RE	Payroll accrual	27 L	811613	57.90
202500796	06/05/2026	WISCONSIN DEPT OF RE	Payroll accrual	10 L	811613	91.27
202500790	06/05/2026	WISCONSIN DEPT OF RE	Payroll accrual	10 L	811613	8,480.39
202500790	06/05/2026	WISCONSIN DEPT OF RE	Payroll accrual	27 L	811613	263.41
202500790	06/05/2026	WISCONSIN DEPT OF RE	Payroll accrual	80 L	811613	351.19
202500790	06/05/2026	WISCONSIN DEPT OF RE	Payroll accrual	10 L	811613	205.00
202500790	06/05/2026	WISCONSIN DEPT OF RE	Payroll accrual	80 L	811613	210.00
202500796	06/05/2026	WISCONSIN DEPT OF RE	Payroll accrual	10 L	811613	5,463.69
202500796	06/05/2026	WISCONSIN DEPT OF RE	Payroll accrual	27 L	811613	3,232.81
202500796	06/05/2026	WISCONSIN DEPT OF RE	Payroll accrual	50 L	811613	6.05
202500796	06/05/2026	WISCONSIN DEPT OF RE	Payroll accrual	80 L	811613	175.11
202500796	06/05/2026	WISCONSIN DEPT OF RE	Payroll accrual	10 L	811613	227.36
202500796	06/05/2026	WISCONSIN DEPT OF RE	Payroll accrual	27 L	811613	97.64
202500805	06/18/2026	WISCONSIN DEPT OF RE	Payroll accrual	10 L	811613	33,783.51
202500805	06/18/2026	WISCONSIN DEPT OF RE	Payroll accrual	27 L	811613	8,218.15
202500805	06/18/2026	WISCONSIN DEPT OF RE	Payroll accrual	80 L	811613	6.69
202500805	06/18/2026	WISCONSIN DEPT OF RE	Payroll accrual	21 L	811613	42.17
202500805	06/18/2026	WISCONSIN DEPT OF RE	Payroll accrual	10 L	811613	77.51
202500805	06/18/2026	WISCONSIN DEPT OF RE	Payroll accrual	27 L	811613	57.49
202500817	06/18/2026	WISCONSIN DEPT OF RE	Payroll accrual	10 L	811613	90.43
202500817	06/18/2026	WISCONSIN DEPT OF RE	Payroll accrual	27 L	811613	37.16
202500811	06/18/2026	WISCONSIN DEPT OF RE	Payroll accrual	10 L	811613	8,867.38
202500811	06/18/2026	WISCONSIN DEPT OF RE	Payroll accrual	27 L	811613	263.42
202500811	06/18/2026	WISCONSIN DEPT OF RE	Payroll accrual	80 L	811613	351.20
202500811	06/18/2026	WISCONSIN DEPT OF RE	Payroll accrual	21 L	811613	3.32
202500811	06/18/2026	WISCONSIN DEPT OF RE	Payroll accrual	10 L	811613	205.00
202500811	06/18/2026	WISCONSIN DEPT OF RE	Payroll accrual	80 L	811613	210.00
202500817	06/18/2026	WISCONSIN DEPT OF RE	Payroll accrual	10 L	811613	4,742.32
202500817	06/18/2026	WISCONSIN DEPT OF RE	Payroll accrual	27 L	811613	3,166.21
202500817	06/18/2026	WISCONSIN DEPT OF RE	Payroll accrual	50 L	811613	7.04
202500817	06/18/2026	WISCONSIN DEPT OF RE	Payroll accrual	80 L	811613	179.53
202500817	06/18/2026	WISCONSIN DEPT OF RE	Payroll accrual	21 L	811613	3.50
202500817	06/18/2026	WISCONSIN DEPT OF RE	Payroll accrual	10 L	811613	227.39
202500817	06/18/2026	WISCONSIN DEPT OF RE	Payroll accrual	27 L	811613	97.61
202500785	06/05/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811623	282.91
202500785	06/05/2026	WISC RETIREMENT SYST	Payroll accrual	10 L	811620	40,127.16
202500785	06/05/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811620	10,386.62
202500785	06/05/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811622	282.91
202500785	06/05/2026	WISC RETIREMENT SYST	Payroll accrual	10 L	811621	40,127.16
202500785	06/05/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811621	10,386.62
202500791	06/05/2026	WISC RETIREMENT SYST	Payroll accrual	10 L	811623	10,154.06
202500791	06/05/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811623	282.73
202500791	06/05/2026	WISC RETIREMENT SYST	Payroll accrual	80 L	811623	799.70
202500791	06/05/2026	WISC RETIREMENT SYST	Payroll accrual	10 L	811620	6,031.51
202500791	06/05/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811620	420.03
202500791	06/05/2026	WISC RETIREMENT SYST	Payroll accrual	10 L	811622	10,154.06
202500791	06/05/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811622	282.73
202500791	06/05/2026	WISC RETIREMENT SYST	Payroll accrual	80 L	811622	799.70
202500791	06/05/2026	WISC RETIREMENT SYST	Payroll accrual	10 L	811621	6,031.51
202500791	06/05/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811621	420.03
202500797	06/05/2026	WISC RETIREMENT SYST	Payroll accrual	10 L	811623	7,853.54

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202500797	06/05/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811623	7,782.33
202500797	06/05/2026	WISC RETIREMENT SYST	Payroll accrual	80 L	811623	285.37
202500797	06/05/2026	WISC RETIREMENT SYST	Payroll accrual	50 L	811623	43.84
202500797	06/05/2026	WISC RETIREMENT SYST	Payroll accrual	10 L	811620	275.64
202500797	06/05/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811620	14.40
202500797	06/05/2026	WISC RETIREMENT SYST	Payroll accrual	10 L	811622	7,853.54
202500797	06/05/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811622	7,782.33
202500797	06/05/2026	WISC RETIREMENT SYST	Payroll accrual	50 L	811622	43.84
202500797	06/05/2026	WISC RETIREMENT SYST	Payroll accrual	80 L	811622	285.37
202500797	06/05/2026	WISC RETIREMENT SYST	Payroll accrual	10 L	811621	275.64
202500797	06/05/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811621	14.40
202500806	06/18/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811623	282.91
202500806	06/18/2026	WISC RETIREMENT SYST	Payroll accrual	10 L	811620	57,100.04
202500806	06/18/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811620	14,379.39
202500806	06/18/2026	WISC RETIREMENT SYST	Payroll accrual	80 L	811620	11.71
202500806	06/18/2026	WISC RETIREMENT SYST	Payroll accrual	21 L	811620	73.29
202500806	06/18/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811622	282.91
202500806	06/18/2026	WISC RETIREMENT SYST	Payroll accrual	10 L	811621	57,100.04
202500806	06/18/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811621	14,379.39
202500806	06/18/2026	WISC RETIREMENT SYST	Payroll accrual	80 L	811621	11.71
202500806	06/18/2026	WISC RETIREMENT SYST	Payroll accrual	21 L	811621	73.29
202500812	06/18/2026	WISC RETIREMENT SYST	Payroll accrual	10 L	811623	10,629.29
202500812	06/18/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811623	282.72
202500812	06/18/2026	WISC RETIREMENT SYST	Payroll accrual	80 L	811623	799.71
202500812	06/18/2026	WISC RETIREMENT SYST	Payroll accrual	21 L	811623	5.18
202500812	06/18/2026	WISC RETIREMENT SYST	Payroll accrual	10 L	811620	6,031.51
202500812	06/18/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811620	420.03
202500812	06/18/2026	WISC RETIREMENT SYST	Payroll accrual	10 L	811622	10,629.29
202500812	06/18/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811622	282.72
202500812	06/18/2026	WISC RETIREMENT SYST	Payroll accrual	80 L	811622	799.71
202500812	06/18/2026	WISC RETIREMENT SYST	Payroll accrual	21 L	811622	5.18
202500812	06/18/2026	WISC RETIREMENT SYST	Payroll accrual	10 L	811621	6,031.51
202500812	06/18/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811621	420.03
202500818	06/18/2026	WISC RETIREMENT SYST	Payroll accrual	10 L	811623	7,810.48
202500818	06/18/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811623	7,846.74
202500818	06/18/2026	WISC RETIREMENT SYST	Payroll accrual	80 L	811623	328.58
202500818	06/18/2026	WISC RETIREMENT SYST	Payroll accrual	50 L	811623	46.02
202500818	06/18/2026	WISC RETIREMENT SYST	Payroll accrual	21 L	811623	6.30
202500818	06/18/2026	WISC RETIREMENT SYST	Payroll accrual	10 L	811620	340.44
202500818	06/18/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811620	40.87
202500818	06/18/2026	WISC RETIREMENT SYST	Payroll accrual	10 L	811622	7,810.48
202500818	06/18/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811622	7,846.74
202500818	06/18/2026	WISC RETIREMENT SYST	Payroll accrual	50 L	811622	46.02
202500818	06/18/2026	WISC RETIREMENT SYST	Payroll accrual	80 L	811622	328.58
202500818	06/18/2026	WISC RETIREMENT SYST	Payroll accrual	21 L	811622	6.30
202500818	06/18/2026	WISC RETIREMENT SYST	Payroll accrual	10 L	811621	340.44
202500818	06/18/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811621	40.87

Totals for checks 2,164,314.51

F U N D S U M M A R Y

FUND	DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
10	GENERAL FUND	1,563,630.65	0.00	323,137.37	1,886,768.02
21	SPECIAL REVENUE FUND	473.37	0.00	0.00	473.37
27	SPECIAL EDUCATION FUND	255,724.21	0.00	0.00	255,724.21
50	FOOD SERVICE FUND	370.01	0.00	5.00	375.01
80	COMMUNITY SERVICE FUND	17,772.39	0.00	3,201.51	20,973.90
*** Fund Summary Totals ***		1,837,970.63	0.00	326,343.88	2,164,314.51

********** End of report **********

School District of River Falls - Payroll - June 2026

Full Name	Check Number	Check Date	Net Pay Amount
AAMODT, KATHLEEN S	997419021	06/05/2026	1,229.27
AAMODT, KATHLEEN S	997419672	06/18/2026	1,229.27
ADAMS, SONJA	997419241	06/05/2026	123.03
ADAMS, SONJA	997419879	06/18/2026	140.59
ADELSDORF-NUDD, SAM MICHAEL	997418874	06/05/2026	1,459.12
ADELSDORF-NUDD, SAM MICHAEL	997419525	06/18/2026	1,521.06
AIDE, MICHELLE MARIE	997419149	06/05/2026	248.76
AIDE, MICHELLE MARIE	997419802	06/18/2026	107.95
AMES, JENNIFER L	997418954	06/05/2026	1,295.11
AMES, JENNIFER L	997419605	06/18/2026	1,295.29
AMUNDSON, TESSA L	997418875	06/05/2026	2,243.22
AMUNDSON, TESSA L	997419526	06/18/2026	2,243.22
ANDERSON, CHRISTY N	997418705	06/05/2026	1,822.04
ANDERSON, CHRISTY N	997419355	06/18/2026	1,822.04
ANDERSON, MUFFI M	997419022	06/05/2026	1,293.93
ANDERSON, MUFFI M	997419673	06/18/2026	1,286.56
ANDERSON, TERRI L	997419023	06/05/2026	1,663.19
ANDERSON, TERRI L	997419674	06/18/2026	1,425.85
ANDLER, KELLEN G	997419181	06/05/2026	277.91
ANDLER, KELLEN G	997419833	06/18/2026	475.72
ANDRASTEK, JOHN PHILLIP	997419242	06/05/2026	230.87
ANDREWS, HOLLY DOSDALL	997419880	06/18/2026	184.70
ANDRLE PITZEN, TAMMY MARIE	997418943	06/05/2026	1,020.45
ANDRLE PITZEN, TAMMY MARIE	997419594	06/18/2026	1,020.44
ARMBRUST, KYLEE MAE	997418669	06/05/2026	1,213.35
ARMBRUST, KYLEE MAE	997419319	06/18/2026	1,213.35
ARNE, CHERYL M	997419105	06/05/2026	736.64
ARNE, CHERYL M	997419758	06/18/2026	147.72
ARP, ROBERT EDWARD	997419243	06/05/2026	1,368.22
ARP, ROBERT EDWARD	997419881	06/18/2026	863.84
BAILEY, SARAH KATHLYN	997419024	06/05/2026	1,225.95
BAILEY, SARAH KATHLYN	997419675	06/18/2026	1,225.96
BARRETT, KRISTIN BRIANNE	997419228	06/05/2026	937.68
BARRETT, KRISTIN BRIANNE	997419866	06/18/2026	1,049.46
BARRY, RAINBOW A	997418915	06/05/2026	1,857.56
BARRY, RAINBOW A	997419566	06/18/2026	2,173.05
BARTLEIN, SIRI JANE	997419244	06/05/2026	2,141.59
BARTLEIN, SIRI JANE	997419882	06/18/2026	1,949.20
BAUSCHELT, KADY A	997418791	06/05/2026	2,042.07
BAUSCHELT, KADY A	997419441	06/18/2026	6,014.06
BEAUCHMAN, EUNICE MARY	997419084	06/05/2026	1,008.84
BEAUCHMAN, EUNICE MARY	997419736	06/18/2026	1,011.25

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Full Name	Check Number	Check Date	Net Pay Amount
BECHTOLD, HEATHER A.	997419156	06/05/2026	1,043.17
BECHTOLD, HEATHER A.	997419809	06/18/2026	1,039.18
BEDARD, MAIA KATHLEEN	997419182	06/05/2026	53.57
BEDARD, MAIA KATHLEEN	997419834	06/18/2026	69.34
BEHNKE, KEITH PATRICK	997418937	06/05/2026	1,277.23
BEHNKE, KEITH PATRICK	997419588	06/18/2026	1,277.48
BELL, DAVID T	997418980	06/05/2026	5,269.55
BELL, DAVID T	997419631	06/18/2026	5,269.61
BELL, KATRINA A	997418737	06/05/2026	1,621.92
BELL, KATRINA A	997419387	06/18/2026	1,605.28
BENNETT, RONALD J	997418999	06/05/2026	1,670.83
BENNETT, RONALD J	997419650	06/18/2026	1,670.91
BERENSCHOT, BRYCE HOWARD	997419000	06/05/2026	1,284.98
BERENSCHOT, BRYCE HOWARD	20260602	06/18/2026	0.00
BERENSCHOT, BRYCE HOWARD	997419651	06/18/2026	1,284.99
BERG, GABRIELLA RAY	997419183	06/05/2026	36.93
BERG, STEPHEN MYRON	997419106	06/05/2026	1,283.67
BERG, STEPHEN MYRON	997419759	06/18/2026	1,406.89
BERGQUIST, ANDREW S	997419107	06/05/2026	1,453.14
BERGQUIST, ANDREW S	997419760	06/18/2026	1,453.14
BERNER, MELISSA A	997419046	06/05/2026	285.62
BERNER, MELISSA A	997419697	06/18/2026	298.00
BEST, LAUREN SUZANNE	997419883	06/18/2026	877.32
BINGENHEIMER, ASHLEY MAE	997419009	06/05/2026	3,884.85
BINGENHEIMER, ASHLEY MAE	997419660	06/18/2026	3,884.87
BINGENHEIMER, NATHAN SCOTT	997418792	06/05/2026	1,790.44
BINGENHEIMER, NATHAN SCOTT	997419442	06/18/2026	1,790.44
BIRENBAUM, MICHAEL J	997418793	06/05/2026	2,235.17
BIRENBAUM, MICHAEL J	997419443	06/18/2026	2,235.17
BISHOP, RYAN D	997418794	06/05/2026	2,260.87
BISHOP, RYAN D	997419444	06/18/2026	6,492.11
BITTER, ERIN L	997419229	06/05/2026	849.28
BITTER, ERIN L	997419867	06/18/2026	1,058.44
BJORNSTAL, CARL J	997419245	06/05/2026	39.55
BJORNSTAL, CARL J	997419884	06/18/2026	395.60
BLONIGEN, CRAIG J	997419761	06/18/2026	93.69
BOCHE, AARON J	997418738	06/05/2026	2,050.09
BOCHE, AARON J	997419388	06/18/2026	2,050.09
BOHNERT, ANGELA D	997419010	06/05/2026	1,758.97
BOHNERT, ANGELA D	997419661	06/18/2026	1,759.12
BOLEMAN, HEATHER D	997418795	06/05/2026	2,391.11
BOLEMAN, HEATHER D	997419445	06/18/2026	3,668.33

School District of River Falls - Payroll - June 2026

Full Name	Check Number	Check Date	Net Pay Amount
BORCHARDT, KAYTE A	997418796	06/05/2026	1,952.51
BORCHARDT, KAYTE A	997419446	06/18/2026	1,952.51
BOSSHART, MADISON MARIE	997418876	06/05/2026	1,568.24
BOSSHART, MADISON MARIE	997419527	06/18/2026	1,568.24
BOTELLO, EMMA BRAELYN	997419184	06/05/2026	77.22
BOTELLO, EMMA BRAELYN	997419835	06/18/2026	87.28
BOTELLO, MADISON BRIANNE	997419185	06/05/2026	208.13
BOTELLO, MADISON BRIANNE	997419836	06/18/2026	174.56
BOWERS HYNES, SOMMER L	997418739	06/05/2026	1,984.11
BOWERS HYNES, SOMMER L	997419389	06/18/2026	2,096.84
BOYER, LUCAS W	997419001	06/05/2026	1,562.84
BOYER, LUCAS W	997419652	06/18/2026	1,563.14
BRAGER, JOANNE M	997419047	06/05/2026	890.83
BRAGER, JOANNE M	997419698	06/18/2026	890.84
BRANDVOLD, DAVID DONALD	997419246	06/05/2026	230.87
BRANDVOLD, DAVID DONALD	997419885	06/18/2026	230.87
BRANDVOLD, KARIN R	997418866	06/05/2026	2,132.78
BRANDVOLD, KARIN R	997419516	06/18/2026	10,128.86
BRAULT, KELLY A	997419157	06/05/2026	1,380.49
BRAULT, KELLY A	997419810	06/18/2026	1,790.85
BREDAHL, WAYNE ALAN	997419108	06/05/2026	726.04
BREDAHL, WAYNE ALAN	997419762	06/18/2026	95.80
BRENNAN-BOBERT, EMILY ELIZABETH	997418877	06/05/2026	1,131.67
BRENNAN-BOBERT, EMILY ELIZABETH	997419528	06/18/2026	1,212.82
BRIESE, BECKY A	997418797	06/05/2026	2,267.35
BRIESE, BECKY A	997419447	06/18/2026	2,394.55
BRIESE, LARS WILLIAM	997419150	06/05/2026	620.95
BRIESE, LARS WILLIAM	997419803	06/18/2026	1,062.02
BRILL, RYAN D	997418798	06/05/2026	2,105.25
BRILL, RYAN D	997419448	06/18/2026	2,105.25
BRITTAIN, CARRIE J	997418670	06/05/2026	2,837.86
BRITTAIN, CARRIE J	997419320	06/18/2026	2,809.86
BROWN, KATIE S	997419025	06/05/2026	629.50
BROWN, KATIE S	997419676	06/18/2026	959.23
BROWN, NATHAN M	997418740	06/05/2026	1,631.53
BROWN, NATHAN M	997419390	06/18/2026	1,614.78
BRUECKER, JACOB SCOTT	997419085	06/05/2026	2,261.33
BRUECKER, JACOB SCOTT	997419737	06/18/2026	694.34
BRUESEWITZ, KEVIN ERICK	997419247	06/05/2026	540.95
BRUESEWITZ, KEVIN ERICK	997419886	06/18/2026	267.84
BRUESEWITZ, KIMBERLY SUE	997418799	06/05/2026	1,703.21
BRUESEWITZ, KIMBERLY SUE	997419449	06/18/2026	1,783.52

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Full Name	Check Number	Check Date	Net Pay Amount
BUCK, BRIAN P	997418944	06/05/2026	3,481.36
BUCK, BRIAN P	997419595	06/18/2026	3,481.33
BURKHARDT, CHRISTOPHER MICHAEL	997419248	06/05/2026	277.88
BURKHARDT, CHRISTOPHER MICHAEL	997419887	06/18/2026	277.88
BURKHART, SUSAN MARY	997419249	06/05/2026	159.70
BURNAP, TODD A	997418976	06/05/2026	2,627.72
BURNAP, TODD A	997419627	06/18/2026	2,627.73
BUROW, MITCHEL D	997419888	06/18/2026	165.40
BUTTERFASS, CIANNA SOLBERG	997419186	06/05/2026	43.64
CABLE, CASSANDRA L	997419716	06/18/2026	1,171.03
CABLE, CASSANDRA L	997419064	06/05/2026	1,174.39
CADMAN, ASHTON ANN	997418741	06/05/2026	1,543.70
CADMAN, ASHTON ANN	997419391	06/18/2026	2,200.36
CALLANDER, LILIANA ELIZABETH	997419065	06/05/2026	1,116.51
CALLANDER, LILIANA ELIZABETH	997419717	06/18/2026	1,105.57
CAMPBELL, GARY J	997418742	06/05/2026	1,929.93
CAMPBELL, GARY J	997419392	06/18/2026	2,433.49
CAMPBELL, PATRICIA M	997419066	06/05/2026	938.40
CAMPBELL, PATRICIA M	997419718	06/18/2026	1,123.29
CAMPBELL, STACEY L	997418878	06/05/2026	2,321.88
CAMPBELL, STACEY L	997419529	06/18/2026	2,321.88
CAMPBELL, ZACHARY R	997418800	06/05/2026	2,037.09
CAMPBELL, ZACHARY R	997419450	06/18/2026	3,337.77
CAMPEAU, TRISTAN JOE	997419187	06/05/2026	63.79
CARLEY, CHRISTOPHER W	997419109	06/05/2026	1,518.63
CARLEY, CHRISTOPHER W	997419763	06/18/2026	1,539.65
CARLSON, HOPE M	997418801	06/05/2026	1,730.09
CARLSON, HOPE M	997419451	06/18/2026	1,781.43
CARROLL, JOHN HENRY	997419110	06/05/2026	1,340.98
CARROLL, JOHN HENRY	997419764	06/18/2026	1,364.98
CARTIER, CHELSEA A	997418743	06/05/2026	1,645.58
CARTIER, CHELSEA A	997419393	06/18/2026	1,828.42
CASSELLIUS, BRIANA LYNN	997419250	06/05/2026	184.70
CASWELL, TIFFANY LYNN	997419048	06/05/2026	1,193.92
CASWELL, TIFFANY LYNN	20260601	06/18/2026	0.00
CASWELL, TIFFANY LYNN	997419699	06/18/2026	1,193.93
CAVANESS, HEIDI MARIE	997419158	06/05/2026	540.95
CAVANESS, HEIDI MARIE	997419811	06/18/2026	223.83
CELT, JAMES	997419111	06/05/2026	69.89
CELT, JAMES	997419765	06/18/2026	102.58
CHAFFEE, ANDREA G	997418802	06/05/2026	2,036.07
CHAFFEE, ANDREA G	997419452	06/18/2026	2,036.07

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Full Name	Check Number	Check Date	Net Pay Amount
CHAFFEE, LARA JEAN	997419188	06/05/2026	232.52
CHAFFEE, LARA JEAN	997419837	06/18/2026	160.10
CHAFFEE, LUKE B	997418803	06/05/2026	2,318.33
CHAFFEE, LUKE B	997419453	06/18/2026	2,318.33
CHAPIN, MARK R	997418945	06/05/2026	4,046.66
CHAPIN, MARK R	997419596	06/18/2026	4,046.66
CHEEVER, LISA KAY	997419230	06/05/2026	1,247.23
CHEEVER, LISA KAY	997419868	06/18/2026	1,222.98
CLARK, ANNA A	997418671	06/05/2026	1,765.57
CLARK, ANNA A	997419321	06/18/2026	2,469.55
CLEVEN, AUDREY L	997418804	06/05/2026	1,522.83
CLEVEN, AUDREY L	997419454	06/18/2026	2,325.25
COLLINS, ANGELLA MARIE	997419251	06/05/2026	184.70
COLLINS, ANGELLA MARIE	997419889	06/18/2026	549.17
COOK, LINDSAY D	997418706	06/05/2026	1,286.97
COOK, LINDSAY D	997419356	06/18/2026	1,286.97
COOK, MCKENNA RENEE	997418672	06/05/2026	1,640.18
COOK, MCKENNA RENEE	997419322	06/18/2026	1,566.28
COPPENBARGER, CURT S	997419252	06/05/2026	356.72
COPPENBARGER, CURT S	997419890	06/18/2026	89.18
CORNELL, SARAH M	997418805	06/05/2026	2,054.24
CORNELL, SARAH M	997419455	06/18/2026	2,822.46
COUGHLIN, JOSEPH D	997418744	06/05/2026	2,217.24
COUGHLIN, JOSEPH D	997419394	06/18/2026	2,762.39
COUGHLIN, MOLLY B	997418806	06/05/2026	1,742.33
COUGHLIN, MOLLY B	997419456	06/18/2026	1,742.33
COY, LYNETTE KATHERINE	997418981	06/05/2026	3,644.13
COY, LYNETTE KATHERINE	997419632	06/18/2026	3,644.15
CRAIG, KIM E	997418807	06/05/2026	2,211.67
CRAIG, KIM E	997419457	06/18/2026	2,200.57
CRAIL, DAVID T	997418955	06/05/2026	3,180.34
CRAIL, DAVID T	997419606	06/18/2026	3,180.60
CROSBY, MARY M	997419253	06/05/2026	722.47
CROSBY, MARY M	997419891	06/18/2026	545.11
CRUCIANI, EMMA J	997418879	06/05/2026	1,604.97
CRUCIANI, EMMA J	997419530	06/18/2026	1,604.97
CUMMINGS, BLAKE ASHLEY	997418880	06/05/2026	158.35
CUMMINGS, BLAKE ASHLEY	997419531	06/18/2026	158.35
CUNNINGHAM, REBECCA N	997418707	06/05/2026	1,375.63
CUNNINGHAM, REBECCA N	997419357	06/18/2026	2,330.44
DADO, BRIAN E	997418982	06/05/2026	2,655.36
DADO, BRIAN E	997419633	06/18/2026	2,655.39

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Full Name	Check Number	Check Date	Net Pay Amount
DANIELSON, LARRY T	997419254	06/05/2026	894.58
DANIELSON, LARRY T	997419892	06/18/2026	195.60
DECKER, TODD M	997419112	06/05/2026	356.47
DELUCA, JONATHAN P	997418938	06/05/2026	1,135.37
DELUCA, JONATHAN P	997419589	06/18/2026	1,184.17
DELUCA, KARI A	997418745	06/05/2026	1,926.22
DELUCA, KARI A	997419395	06/18/2026	4,299.64
DELWICHE, STACY L	997419231	06/05/2026	904.33
DELWICHE, STACY L	997419869	06/18/2026	901.48
DERUSHA, THERESA A	997419255	06/05/2026	993.54
DERUSHA, THERESA A	997419893	06/18/2026	174.80
DESVOUSGES, ERIN LEIGH	997418673	06/05/2026	1,388.15
DESVOUSGES, ERIN LEIGH	997419323	06/18/2026	1,388.15
DEXHEIMER, JILLIAN A	997419006	06/05/2026	896.85
DEXHEIMER, JILLIAN A	997419657	06/18/2026	896.88
DEZIEL, MALLORY C	997418746	06/05/2026	1,824.37
DEZIEL, MALLORY C	997419396	06/18/2026	2,221.07
DICK, LISA ANN	997419894	06/18/2026	305.38
DODGE, BETH M	997418808	06/05/2026	2,413.78
DODGE, BETH M	997419458	06/18/2026	2,413.78
DODGE, NICOLLE L	997419159	06/05/2026	719.57
DODGE, NICOLLE L	997419812	06/18/2026	718.86
DONAHUE, KAYLI ROSE	997418674	06/05/2026	1,503.38
DONAHUE, KAYLI ROSE	997419324	06/18/2026	1,503.38
DORN, KEVIN E	997418747	06/05/2026	2,187.59
DORN, KEVIN E	997419397	06/18/2026	2,726.75
DOW, ISAAC M S	997419026	06/05/2026	1,224.86
DOW, ISAAC M S	997419677	06/18/2026	1,234.25
DOWNING, ERIN MARGARET	997419189	06/05/2026	16.79
DREIFORT, JACOB EVAN	997418809	06/05/2026	1,885.88
DREIFORT, JACOB EVAN	997419459	06/18/2026	2,398.76
DRESSEN, BROOKE LINDSEY	997419232	06/05/2026	1,018.68
DRESSEN, BROOKE LINDSEY	997419870	06/18/2026	1,009.40
DREYER, LARISSA ANN	997418675	06/05/2026	1,737.15
DREYER, LARISSA ANN	997419325	06/18/2026	1,737.15
DRIER, THERON DUCHAMP	997419256	06/05/2026	333.46
DUCH, CLAIRE MARCELLA	997419190	06/05/2026	406.88
DULANEY, KATE L	997418748	06/05/2026	2,209.85
DULANEY, KATE L	997419398	06/18/2026	2,209.85
DULAS, CHANTELE M	997419067	06/05/2026	1,297.01
DULAS, CHANTELE M	997419719	06/18/2026	1,436.21
DULL, MADALYN MARIE	997419191	06/05/2026	543.42

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DULL, MADALYN MARIE	997419838	06/18/2026	636.19
DUMOND, MONICA R	997418749	06/05/2026	2,144.65
DUMOND, MONICA R	997419399	06/18/2026	2,067.55
DUSEK, SAMANTHA L	997418750	06/05/2026	2,113.64
DUSEK, SAMANTHA L	997419400	06/18/2026	2,252.96
DUVALL, PAULA M	997419068	06/05/2026	497.75
DUVALL, PAULA M	997419720	06/18/2026	453.77
EDMUNDSON, LORI L	997419257	06/05/2026	638.62
EDMUNDSON, LORI L	997419895	06/18/2026	459.18
EGGERT, AMANDA J	997418810	06/05/2026	1,893.91
EGGERT, AMANDA J	997419460	06/18/2026	2,825.08
EKHOLM, HATTIE LYN	997418811	06/05/2026	2,254.35
EKHOLM, HATTIE LYN	997419461	06/18/2026	2,283.17
EKSTROM, PAMELA J	997418708	06/05/2026	1,948.31
EKSTROM, PAMELA J	997419358	06/18/2026	1,948.31
ELLIOTT, MARYBETH ANN	997418983	06/05/2026	2,255.23
ELLIOTT, MARYBETH ANN	997419634	06/18/2026	2,255.17
ELLS, JAMES F	997419113	06/05/2026	1,285.78
ELLS, JAMES F	997419766	06/18/2026	1,523.42
ELORANTA, GARY A	997419114	06/05/2026	955.18
ELORANTA, GARY A	997419767	06/18/2026	1,094.68
ELORANTA, JOSEPH C	997418946	06/05/2026	1,314.43
ELORANTA, JOSEPH C	997419597	06/18/2026	1,314.37
ELSENPETER, ERIN LYNN	997418881	06/05/2026	1,656.02
ELSENPETER, ERIN LYNN	997419532	06/18/2026	1,656.02
ELSENPETER, LYNN MARIE	997419155	06/05/2026	1,245.79
ELSENPETER, LYNN MARIE	997419808	06/18/2026	1,234.58
EMHOLTZ, KAREN ADELLE	997419721	06/18/2026	1,267.94
EMHOLTZ, KAREN ADELLE	997419069	06/05/2026	1,270.25
ERICKSON, KARL E	997419115	06/05/2026	214.66
ERICKSON, KARL E	997419768	06/18/2026	511.14
ERICKSON, LYNN M	997419116	06/05/2026	465.35
ERICKSON, LYNN M	997419769	06/18/2026	546.67
ESTEB, SUZANNAH J	997418930	06/05/2026	1,471.82
ESTEB, SUZANNAH J	997419581	06/18/2026	1,471.82
EVERSON, AMY K	997418709	06/05/2026	2,025.69
EVERSON, AMY K	997419359	06/18/2026	2,147.45
FAGER, JENNIFER JOY	997419049	06/05/2026	1,022.43
FAGER, JENNIFER JOY	997419700	06/18/2026	1,132.06
FELLING, MEGAN C	997418676	06/05/2026	212.77
FELLING, MEGAN C	997419326	06/18/2026	515.15
FENTON, ERIN M	997418882	06/05/2026	1,789.12

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FENTON, ERIN M	997419533	06/18/2026	2,139.11
FEYEREISEN, LAUREN ASHLEY	997418710	06/05/2026	1,668.68
FEYEREISEN, LAUREN ASHLEY	997419360	06/18/2026	1,785.31
FIERRO, MELISSA K	997418751	06/05/2026	2,352.06
FIERRO, MELISSA K	997419401	06/18/2026	2,352.06
FILARSKY, SARA MARGARET	997419258	06/05/2026	184.70
FLANAGAN, EVAN FRANCIS	997418947	06/05/2026	1,329.07
FLANAGAN, EVAN FRANCIS	997419598	06/18/2026	1,329.13
FLANIGAN, AMY J	997419160	06/05/2026	900.82
FLANIGAN, AMY J	997419813	06/18/2026	915.44
FLATTEN, SARA L	997419016	06/05/2026	1,156.38
FLATTEN, SARA L	997419667	06/18/2026	1,156.47
FLETCHER, LEAH R	997418752	06/05/2026	1,452.38
FLETCHER, LEAH R	997419402	06/18/2026	4,965.68
FOLLSTAD, DAWN L	997418883	06/05/2026	2,334.24
FOLLSTAD, DAWN L	997419534	06/18/2026	2,334.24
FOLLSTAD, JAMIESON C	997418677	06/05/2026	2,464.47
FOLLSTAD, JAMIESON C	997419327	06/18/2026	2,464.47
FOSTER, LINDA MARIE	997419259	06/05/2026	369.19
FOSTER, LINDA MARIE	997419896	06/18/2026	369.19
FOUKS, MEGAN ELIZABETH	997419678	06/18/2026	1,034.24
FOUKS, MEGAN ELIZABETH	997419027	06/05/2026	1,022.46
FRANCIS, RONALD JOSEPH	997418984	06/05/2026	1,710.73
FRANCIS, RONALD JOSEPH	997419635	06/18/2026	1,710.83
FRANDRUP, MICHELE L	997418711	06/05/2026	1,702.71
FRANDRUP, MICHELE L	997419361	06/18/2026	1,702.71
FRANK, JANA S	997419260	06/05/2026	277.88
FRANK, JANA S	997419897	06/18/2026	433.25
FRANZ, KASHES KAYDEN	997419261	06/05/2026	2,061.91
FRANZ, KASHES KAYDEN	997419898	06/18/2026	1,857.30
FREDRICK, SILVIA H	997419070	06/05/2026	938.54
FREDRICK, SILVIA H	997419722	06/18/2026	917.70
FREDRICKSON, DESIREE ANN	997419028	06/05/2026	1,800.05
FREDRICKSON, DESIREE ANN	997419679	06/18/2026	936.93
FRIEDE, PAM K	997419262	06/05/2026	1,206.31
FRIEDE, PAM K	997419899	06/18/2026	614.60
FULLER, ALICIA RENEE	997418939	06/05/2026	793.39
FULLER, ALICIA RENEE	997419590	06/18/2026	793.45
FULLER, MICHAEL J	997419263	06/05/2026	1,011.92
FULLER, MICHAEL J	997419900	06/18/2026	103.89
GAARD, BRIANNE C	997418753	06/05/2026	2,063.31
GAARD, BRIANNE C	997419403	06/18/2026	2,063.31

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GAGNELIUS, HANNAH MARIE	997419839	06/18/2026	0.00
GAMACHE, GREGORY JOHN	997418812	06/05/2026	2,602.39
GAMACHE, GREGORY JOHN	997419462	06/18/2026	3,487.55
GANSKE, ANDREA M	997418678	06/05/2026	1,983.50
GANSKE, ANDREA M	997419328	06/18/2026	3,073.43
GANTT, PEGGY J	997418867	06/05/2026	2,002.20
GANTT, PEGGY J	997419518	06/18/2026	16,069.22
GEISER, CHRISTOPHER N	997418948	06/05/2026	1,821.18
GEISER, CHRISTOPHER N	997419599	06/18/2026	1,821.18
GEISNESS, BROOKE J	997419029	06/05/2026	1,165.76
GEISNESS, BROOKE J	997419680	06/18/2026	923.01
GHENCIU, ALEXANDRA VICTORIA	997419192	06/05/2026	37.82
GHENCIU, ALEXANDRA VICTORIA	997419840	06/18/2026	59.88
GIBLIN, SAMANTHA LYNN	997418679	06/05/2026	1,939.62
GIBLIN, SAMANTHA LYNN	997419329	06/18/2026	1,774.19
GIEDD, HATLEY HAZEL	997419020	06/05/2026	374.54
GIEDD, HATLEY HAZEL	997419671	06/18/2026	374.54
GILLES, HILLARY TRAYNOR	997418680	06/05/2026	1,376.44
GILLES, HILLARY TRAYNOR	997419330	06/18/2026	1,376.44
GJERDE, RACHAEL A	997418813	06/05/2026	1,574.25
GJERDE, RACHAEL A	997419463	06/18/2026	1,574.25
GLOVER, SHELBY SUSAN	997418712	06/05/2026	1,763.98
GLOVER, SHELBY SUSAN	997419362	06/18/2026	7,060.75
GOIHL, LISA M	997418956	06/05/2026	3,029.81
GOIHL, LISA M	997419607	06/18/2026	3,293.17
GOMEZ GUZMAN, ANDRES	997419011	06/05/2026	1,336.30
GOMEZ GUZMAN, ANDRES	997419662	06/18/2026	1,336.34
GOMEZ, NATALY C	997419012	06/05/2026	1,619.05
GOMEZ, NATALY C	997419663	06/18/2026	1,619.06
GORMAN, ASHLEY E	997418681	06/05/2026	1,425.94
GORMAN, ASHLEY E	997419331	06/18/2026	2,289.84
GOTELAERE, JORDAN MARIE	997419264	06/05/2026	2,050.75
GOTELAERE, JORDAN MARIE	997419901	06/18/2026	2,050.75
GOTTFREDSEN, CHRISTOPHER ERIC	997419071	06/05/2026	477.17
GOTTFREDSEN, CHRISTOPHER ERIC	997419723	06/18/2026	430.75
GRAHAM, JACQUELINE B	997418868	06/05/2026	1,289.66
GRAHAM, JACQUELINE B	997419519	06/18/2026	1,077.81
GRAVEN, LYNN M	997419050	06/05/2026	1,245.31
GRAVEN, LYNN M	997419701	06/18/2026	1,192.84
GRAVES, DERICK WALTER	997419161	06/05/2026	1,382.56
GRAVES, DERICK WALTER	997419814	06/18/2026	1,185.26
GREEN, KELSEY MAE	997419517	06/18/2026	1,331.48

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GREGORY, EMILY K	997418814	06/05/2026	1,266.59
GREGORY, EMILY K	997419464	06/18/2026	1,534.42
GRESKE, AUBREE ANN	997418682	06/05/2026	1,095.66
GRESKE, AUBREE ANN	997419332	06/18/2026	1,353.92
GRIFFIN, AMY R	997419162	06/05/2026	147.73
GRIFFIN, AMY R	997419815	06/18/2026	147.73
GRINSTEAD, RICHARD A	997418884	06/05/2026	2,018.35
GRINSTEAD, RICHARD A	997419535	06/18/2026	2,018.35
GROTHOLSON, JARED M	997418815	06/05/2026	2,259.78
GROTHOLSON, JARED M	997419465	06/18/2026	2,996.89
GUCKENBERGER, JILL R	997418683	06/05/2026	2,117.19
GUCKENBERGER, JILL R	997419333	06/18/2026	2,117.19
GULLICKSON, TARYN ANN	997419072	06/05/2026	1,162.92
GULLICKSON, TARYN ANN	997419724	06/18/2026	1,726.41
GUNDERSON, ANNIKA SYDNEY	997419265	06/05/2026	55.58
GUNDERSON, ANNIKA SYDNEY	997419902	06/18/2026	365.13
GUNDERSON, JENNIFER MARIE	997419030	06/05/2026	930.90
GUNDERSON, JENNIFER MARIE	997419681	06/18/2026	819.93
GUNNELL, LAURA	997418816	06/05/2026	2,094.99
GUNNELL, LAURA	997419466	06/18/2026	2,094.99
GUTTING, TREVOR A	997419903	06/18/2026	0.00
HABISCH, ZANE DANIEL	997419193	06/05/2026	487.01
HABISCH, ZANE DANIEL	997419841	06/18/2026	494.34
HACKEL, DERRICK K	997418817	06/05/2026	1,726.65
HACKEL, DERRICK K	997419467	06/18/2026	1,706.81
HAFEMAN, AMY L	997418713	06/05/2026	2,114.96
HAFEMAN, AMY L	997419363	06/18/2026	2,114.96
HALLING, BRIAN V	997419904	06/18/2026	1,015.85
HALLING, SUSAN A	997418957	06/05/2026	1,043.77
HALLING, SUSAN A	997419608	06/18/2026	3,184.39
HAM, JENNA NICOLE	997419266	06/05/2026	1,158.90
HAMES, CATHERINE M	997418985	06/05/2026	1,577.55
HAMES, CATHERINE M	997419636	06/18/2026	1,577.55
HAMES, JOSEPH W	997418714	06/05/2026	2,109.24
HAMES, JOSEPH W	997419364	06/18/2026	1,903.76
HAMPTON, LYNN A	997419905	06/18/2026	0.00
HANSEN, CYNTHIA M	129241	06/18/2026	214.26
HANSEN, MELISA A	997418818	06/05/2026	2,845.27
HANSEN, MELISA A	997419468	06/18/2026	2,845.27
HANSEN, RICHARD A	997418819	06/05/2026	2,173.89
HANSEN, RICHARD A	997419469	06/18/2026	2,173.89
HANSEN, SYDNEY LYNN CERNOHOUS	997418885	06/05/2026	1,556.77

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HANSEN, SYDNEY LYNN CERNOHOUS	997419536	06/18/2026	1,556.77
HANSON, JANEL M	997419013	06/05/2026	1,414.94
HANSON, JANEL M	997419664	06/18/2026	1,415.09
HANSON, JENNA R	997418820	06/05/2026	2,102.34
HANSON, JENNA R	997419470	06/18/2026	2,102.34
HARMON, CHRISTOPHER D	997419906	06/18/2026	1,971.12
HASELMAN, JOSEPH P	997419002	06/05/2026	3,093.19
HASELMAN, JOSEPH P	997419653	06/18/2026	3,093.28
HASELMAN, SHANNAN RAE	997419233	06/05/2026	1,229.79
HASELMAN, SHANNAN RAE	997419871	06/18/2026	1,221.77
HASKINS, JACKSON W	997419907	06/18/2026	2,130.52
HASKINS, KAYDAN L	997418821	06/05/2026	1,448.79
HASKINS, KAYDAN L	997419471	06/18/2026	1,482.10
HASKINS, MAXWELL D	997418822	06/05/2026	1,434.02
HASKINS, MAXWELL D	997419472	06/18/2026	6,745.37
HAUGLAND, PAUL JOHN	997419117	06/05/2026	121.80
HAUGLAND, PAUL JOHN	997419770	06/18/2026	252.97
HAUSCHILD, DAWN E	997418916	06/05/2026	1,568.24
HAUSCHILD, DAWN E	997419567	06/18/2026	1,819.41
HAYES, KAYLA ANNE	997418684	06/05/2026	1,839.18
HAYES, KAYLA ANNE	997419334	06/18/2026	1,839.18
HAYES, SOPHIA FRANCES	997418823	06/05/2026	1,108.21
HAYES, SOPHIA FRANCES	997419473	06/18/2026	1,394.21
HEINEN, STEPHANIE M	997418685	06/05/2026	2,176.16
HEINEN, STEPHANIE M	997419335	06/18/2026	2,176.16
HENRY, JAMES MICKEAL	997419118	06/05/2026	1,306.05
HENRY, JAMES MICKEAL	997419771	06/18/2026	1,143.44
HENRY, NELL F	997419119	06/05/2026	1,683.15
HENRY, NELL F	997419772	06/18/2026	1,704.06
HENSLEY, ANN M	997418715	06/05/2026	2,354.46
HENSLEY, ANN M	997419365	06/18/2026	2,354.46
HERMSEN, MATTHEW J	997418958	06/05/2026	1,611.84
HERMSEN, MATTHEW J	997419609	06/18/2026	1,690.99
HERUM, NATASHA R	997419801	06/18/2026	229.34
HIRSCH, ANGELA M	997419031	06/05/2026	589.76
HIRSCH, ANGELA M	997419682	06/18/2026	1,134.11
HOEHN, ELIZABETH A	997418754	06/05/2026	1,966.11
HOEHN, ELIZABETH A	997419404	06/18/2026	1,932.79
HOERNKE, JAIMI L	997418755	06/05/2026	2,004.38
HOERNKE, JAIMI L	997419405	06/18/2026	2,677.11
HOFFMAN, KALEENA L	997418824	06/05/2026	2,318.34
HOFFMAN, KALEENA L	997419474	06/18/2026	2,267.65

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HOIKKA, MACKENZIE JEAN	997419086	06/05/2026	79.09
HOIKKA, MACKENZIE JEAN	997419738	06/18/2026	35.15
HOLEC, BETHANY J	997418959	06/05/2026	904.30
HOLEC, BETHANY J	997419610	06/18/2026	904.30
HOLLE, LIZA BURICH	997419194	06/05/2026	1,432.42
HOLLE, LIZA BURICH	997419842	06/18/2026	1,248.46
HOLLOWAY, GINA K	997419267	06/05/2026	277.05
HOLLOWAY, GINA K	997419908	06/18/2026	184.70
HOLUM, ELLA CHRISTINE	997418886	06/05/2026	1,275.92
HOLUM, ELLA CHRISTINE	997419537	06/18/2026	1,275.92
HOOPER, MEGAN ELIZABETH	997418825	06/05/2026	1,542.50
HOOPER, MEGAN ELIZABETH	997419475	06/18/2026	1,564.84
HORN, ANN ELVIRA	997419032	06/05/2026	1,213.23
HORN, ANN ELVIRA	997419683	06/18/2026	1,213.23
HORVATH, DANELL ELIZABETH	997419195	06/05/2026	744.10
HORVATH, DANELL ELIZABETH	997419843	06/18/2026	747.12
HOSSZU, RACHEL ELIZABETH	997418686	06/05/2026	1,845.26
HOSSZU, RACHEL ELIZABETH	997419336	06/18/2026	1,845.26
HOSTETLER, KATRINA KAY	997418917	06/05/2026	1,676.84
HOSTETLER, KATRINA KAY	997419568	06/18/2026	1,784.71
HUANG, SARAH A	997418826	06/05/2026	1,683.48
HUANG, SARAH A	997419476	06/18/2026	1,778.57
HUFFSTUTLAR, CRYSTAL SHANNON	997419773	06/18/2026	0.00
HUPPERT, AMANDA L	997418986	06/05/2026	1,647.91
HUPPERT, AMANDA L	997419637	06/18/2026	1,648.12
HUPPERT, ERIN K	997419087	06/05/2026	1,435.25
HUPPERT, ERIN K	997419739	06/18/2026	2,973.81
HUPPERT, LOGAN JOHN	997419196	06/05/2026	167.84
HUPPERT, LOGAN JOHN	997419844	06/18/2026	40.29
HUPPERT, RYAN WILLIAM	997418756	06/05/2026	2,163.83
HUPPERT, RYAN WILLIAM	997419406	06/18/2026	2,163.83
IGOU, ALISON R	997418827	06/05/2026	1,887.99
IGOU, ALISON R	997419477	06/18/2026	3,355.17
IMRIE, SCOTT J	997418828	06/05/2026	1,971.78
IMRIE, SCOTT J	997419478	06/18/2026	1,971.78
INOUYE, MARK T	997418987	06/05/2026	1,531.15
INOUYE, MARK T	997419638	06/18/2026	1,531.58
ISCHE, PHYLLIS ANN	997419073	06/05/2026	446.51
ISCHE, PHYLLIS ANN	997419725	06/18/2026	411.20
ISNARDI, GLENN R	997419268	06/05/2026	92.35
ISNARDI, GLENN R	997419909	06/18/2026	92.35
JAECKEL, BRYAN F	997418829	06/05/2026	2,300.47

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JAECKEL, BRYAN F	997419479	06/18/2026	5,289.94
JAHNKE, TIMOTHY MARK	997419910	06/18/2026	184.70
JANQUART, AMANDA J	997419269	06/05/2026	461.75
JANQUART, AMANDA J	997419911	06/18/2026	92.35
JARDINE, MCKENNA J	997418933	06/05/2026	1,081.38
JARDINE, MCKENNA J	997419584	06/18/2026	1,116.87
JAROCKI, HANNAH M	997419197	06/05/2026	980.51
JAROCKI, HANNAH M	997419845	06/18/2026	1,180.37
JAROCKI, REBEKAH DIANE	997419198	06/05/2026	307.48
JAROCKI, REBEKAH DIANE	997419846	06/18/2026	384.96
JAROCKI, SARAH A	997418940	06/05/2026	1,316.28
JAROCKI, SARAH A	997419591	06/18/2026	1,316.39
JENSEN, NICHOLAS BRAVEN	997419163	06/05/2026	1,191.18
JENSEN, NICHOLAS BRAVEN	997419816	06/18/2026	1,187.56
JENSEN, SOPHIA LO	997419270	06/05/2026	718.33
JENSEN, TALITHA GRACE	997419271	06/05/2026	365.72
JENSEN, TALITHA GRACE	997419912	06/18/2026	365.72
JETMORE, ANNETTE K	997418830	06/05/2026	2,107.05
JETMORE, ANNETTE K	997419480	06/18/2026	3,943.51
JILK, RUTH ELLEN	997419272	06/05/2026	410.71
JILK, RUTH ELLEN	997419913	06/18/2026	310.80
JOHANSON, KAREN C	997419273	06/05/2026	70.31
JOHANSON, KAREN C	997419914	06/18/2026	43.94
JOHANSON, MICHELLE NICOLE	997419051	06/05/2026	1,053.56
JOHANSON, MICHELLE NICOLE	997419702	06/18/2026	1,042.85
JOHANSSON, JENNIFER T	997418716	06/05/2026	2,100.99
JOHANSSON, JENNIFER T	997419366	06/18/2026	2,100.99
JOHNSON, ADELINE JUEL	997419088	06/05/2026	83.48
JOHNSON, ADELINE JUEL	997419740	06/18/2026	79.09
JOHNSON, AUDREY G	997418887	06/05/2026	2,159.00
JOHNSON, AUDREY G	997419538	06/18/2026	2,159.00
JOHNSON, BRITTANY A	997419915	06/18/2026	794.21
JOHNSON, CLIFTON A	997418888	06/05/2026	2,350.99
JOHNSON, CLIFTON A	997419539	06/18/2026	2,350.99
JOHNSON, ERIC WAYNE	997418960	06/05/2026	1,208.15
JOHNSON, ERIC WAYNE	997419611	06/18/2026	1,208.24
JOHNSON, KAYLA CAROLINE	997419199	06/05/2026	558.55
JOHNSON, KAYLA CAROLINE	997419847	06/18/2026	450.19
JOHNSON, LAUREN PAIGE	997419164	06/05/2026	947.74
JOHNSON, LAUREN PAIGE	997419817	06/18/2026	1,155.31
JOHNSON, LORI ANN	997419274	06/05/2026	184.70
JOHNSON, LORI ANN	997419916	06/18/2026	92.35

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JOHNSON, NICOLE M	997418988	06/05/2026	1,623.26
JOHNSON, NICOLE M	997419639	06/18/2026	1,623.40
JOHNSON, PETER F	997419003	06/05/2026	1,542.51
JOHNSON, PETER F	997419654	06/18/2026	1,938.52
JOHNSON, STACIA R	997418717	06/05/2026	1,826.11
JOHNSON, STACIA R	997419367	06/18/2026	1,951.91
JOHNSON, STEVEN VERN	997419917	06/18/2026	92.35
JOHNSON, ZACHARY ROBERT	997419275	06/05/2026	184.70
JOHNSON, ZACHARY ROBERT	997419918	06/18/2026	543.34
JOHNSTON, NATHAN CONNER	997419200	06/05/2026	73.85
JOHNSTON, NATHAN CONNER	997419848	06/18/2026	20.14
JONES-WITTHUHN, BONNIE L	997419276	06/05/2026	724.43
JUETTEN, JEANETTE	997419277	06/05/2026	0.30
JUETTEN, JEANETTE	997419919	06/18/2026	0.30
JUETTEN, JENNA KATHLEEN	997419278	06/05/2026	70.30
JUETTEN, JENNA KATHLEEN	997419920	06/18/2026	70.30
KALLENBACH, MITCHELL ALAN	997418869	06/05/2026	1,534.15
KALLENBACH, MITCHELL ALAN	997419520	06/18/2026	1,534.15
KAMINSKI, LAUREN C	997418961	06/05/2026	1,477.05
KAMINSKI, LAUREN C	997419612	06/18/2026	1,477.07
KAMINSKI, SARAH J	997419033	06/05/2026	505.54
KAMINSKI, SARAH J	997419684	06/18/2026	525.36
KAMRATH, SONJA CAROL	997418889	06/05/2026	1,858.75
KAMRATH, SONJA CAROL	997419540	06/18/2026	1,858.75
KANGAS, DAVID A	997419613	06/18/2026	1,415.79
KANGAS, DAVID A	997418962	06/05/2026	1,415.61
KANIA, TESSA E	997418870	06/05/2026	1,636.04
KANIA, TESSA E	997419521	06/18/2026	2,370.60
KAPITZ, MATTHEW KAYE	997418831	06/05/2026	1,298.38
KAPITZ, MATTHEW KAYE	997419481	06/18/2026	1,742.39
KARRAS, JENNIFER L	997418989	06/05/2026	1,840.82
KARRAS, JENNIFER L	997419640	06/18/2026	1,840.82
KAUFHOLD, ROBYN KELLY	997418963	06/05/2026	1,370.70
KAUFHOLD, ROBYN KELLY	997419614	06/18/2026	611.01
KAUTH, AMANDA J	997418890	06/05/2026	2,033.99
KAUTH, AMANDA J	997419541	06/18/2026	2,168.05
KEEHR, AMANDA A	997419052	06/05/2026	1,139.13
KEEHR, AMANDA A	997419703	06/18/2026	1,139.13
KELLER, BAILEY S	997418757	06/05/2026	1,324.55
KELLER, BAILEY S	997419407	06/18/2026	3,018.43
KELLER, DALE ANTHONY WILLIAM	997418891	06/05/2026	1,327.76
KELLER, DALE ANTHONY WILLIAM	997419542	06/18/2026	1,327.76

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KEMPF, GABRIELLA MAE	997419201	06/05/2026	67.42
KEMPF, GABRIELLA MAE	997419849	06/18/2026	16.79
KENDZIERSKI, JENNIFER L	997419034	06/05/2026	1,172.18
KENDZIERSKI, JENNIFER L	997419685	06/18/2026	1,185.82
KENNEALY, MORGAN MARIE	997419279	06/05/2026	335.97
KENNEALY, MORGAN MARIE	997419921	06/18/2026	257.10
KHOURY, HENRI NMI	997419280	06/05/2026	226.31
KHOURY, HENRI NMI	997419922	06/18/2026	322.89
KING, KELYN M	997418758	06/05/2026	1,848.57
KING, KELYN M	997419408	06/18/2026	1,865.31
KINNEY, JEANNE M	997418718	06/05/2026	1,131.10
KINNEY, JEANNE M	997419368	06/18/2026	1,472.43
KLECKER, STEPHANIE LYNN	997419074	06/05/2026	674.98
KLECKER, STEPHANIE LYNN	997419726	06/18/2026	691.43
KLEIN, TRACY A	997418832	06/05/2026	1,733.65
KLEIN, TRACY A	997419482	06/18/2026	2,064.09
KLEINSCHMIDT, LISA A	997418892	06/05/2026	2,125.04
KLEINSCHMIDT, LISA A	997419543	06/18/2026	2,125.04
KLISZCZ, BARBARA J	997419053	06/05/2026	1,444.96
KLISZCZ, BARBARA J	997419704	06/18/2026	1,474.91
KNUTSON, JESSICA L	997419686	06/18/2026	1,071.00
KNUTSON, JESSICA L	997419035	06/05/2026	1,131.28
KOEBLER, GRACE KRISTINE	997419281	06/05/2026	89.70
KOEBLER, GRACE KRISTINE	997419923	06/18/2026	274.19
KOGER, ADAM JOSHUA	997418833	06/05/2026	1,861.37
KOGER, ADAM JOSHUA	997419483	06/18/2026	3,130.64
KOLB, EMILY FRANCES	997418893	06/05/2026	1,516.12
KOLB, EMILY FRANCES	997419544	06/18/2026	1,516.12
KONOLD, LORI RAE	997419165	06/05/2026	1,168.94
KONOLD, LORI RAE	997419818	06/18/2026	1,168.94
KOSTERMAN, PAUL RICHARD	997419120	06/05/2026	936.09
KOSTERMAN, PAUL RICHARD	997419774	06/18/2026	352.85
KRIZAK, KELLY MARIE	997419036	06/05/2026	1,064.11
KRIZAK, KELLY MARIE	997419687	06/18/2026	1,064.11
KRIZEK-SCORE, MADALYN MAUREEN	997418834	06/05/2026	1,650.11
KRIZEK-SCORE, MADALYN MAUREEN	997419484	06/18/2026	1,718.22
KRUEGER, THOMAS EDWARD	997418964	06/05/2026	1,525.27
KRUEGER, THOMAS EDWARD	997419615	06/18/2026	1,525.27
KUBERA, KYLA M	997419202	06/05/2026	155.99
KUBERA, KYLA M	997419850	06/18/2026	385.51
KUGEL, PEGGY L	997418719	06/05/2026	2,399.40
KUGEL, PEGGY L	997419369	06/18/2026	2,399.40

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KULVICH, KAYLA ANN	997419282	06/05/2026	819.86
KULVICH, KAYLA ANN	997419924	06/18/2026	970.14
KUSS, KRISTIN K	997419037	06/05/2026	1,011.86
KUSS, KRISTIN K	997419688	06/18/2026	921.58
LABADIE, EMILY MARIE	997418835	06/05/2026	1,982.86
LABADIE, EMILY MARIE	997419485	06/18/2026	1,982.86
LACY, AARON E	997418934	06/05/2026	1,500.11
LACY, AARON E	997419585	06/18/2026	1,500.07
LALLEMONT, KAYLIN OLIVIA	997418836	06/05/2026	1,580.49
LALLEMONT, KAYLIN OLIVIA	997419486	06/18/2026	2,082.07
LAMOTHE, KATHRYN A	997419121	06/05/2026	1,330.27
LAMOTHE, KATHRYN A	997419775	06/18/2026	1,307.75
LANE, HEATHER DENISE	997419089	06/05/2026	750.69
LANE, HEATHER DENISE	997419741	06/18/2026	591.87
LANSING, MYANNA M	997418759	06/05/2026	1,773.84
LANSING, MYANNA M	997419409	06/18/2026	3,611.68
LAROUE, HELEN T	997418720	06/05/2026	1,525.87
LAROUE, HELEN T	997419370	06/18/2026	1,525.87
LARSEN, TANYA L	997418687	06/05/2026	2,278.29
LARSEN, TANYA L	997419337	06/18/2026	10,306.49
LARSON, AMANDA LEIGH	997419203	06/05/2026	462.48
LARSON, AMANDA LEIGH	997419851	06/18/2026	333.08
LARSON, BROOKE L	997418688	06/05/2026	1,609.86
LARSON, BROOKE L	997419338	06/18/2026	1,609.86
LARSON, NICHOLE E	997418894	06/05/2026	2,197.36
LARSON, NICHOLE E	997419545	06/18/2026	2,258.52
LARSON, WENDY L	997419090	06/05/2026	812.37
LARSON, WENDY L	997419742	06/18/2026	780.11
LAVOLD, PARKER JOHN	997419091	06/05/2026	1,009.42
LAVOLD, PARKER JOHN	997419743	06/18/2026	1,046.93
LAVOLD, TIMOTHY J	997418837	06/05/2026	1,614.07
LAVOLD, TIMOTHY J	997419487	06/18/2026	2,586.42
LEAKE, DON H	997419925	06/18/2026	1,523.77
LEE, LAURA E	997418760	06/05/2026	1,649.59
LEE, LAURA E	997419410	06/18/2026	2,410.96
LENIUS, DONNA JEANETTE	997419054	06/05/2026	2,703.42
LENIUS, DONNA JEANETTE	997419705	06/18/2026	1,900.94
LENSING, BRIDGETTE A	997418689	06/05/2026	1,641.90
LENSING, BRIDGETTE A	997419339	06/18/2026	2,360.44
LENTZ, JEFFREY S	997418977	06/05/2026	2,029.54
LENTZ, JEFFREY S	997419628	06/18/2026	2,029.54
LERUM, ABIGAIL MARIE	997418761	06/05/2026	1,665.80

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LERUM, ABIGAIL MARIE	997419411	06/18/2026	2,491.82
LINDAMAN, JO ANNE L	997419744	06/18/2026	37.82
LINDER, JESSICA L	997419283	06/05/2026	339.79
LINDER, JESSICA L	997419926	06/18/2026	478.80
LINDEVIG, KATHY A	997418918	06/05/2026	2,388.89
LINDEVIG, KATHY A	997419569	06/18/2026	1,137.27
LINDQUIST, NANCY S	997419166	06/05/2026	1,084.42
LINDQUIST, NANCY S	997419819	06/18/2026	1,000.31
LINEHAN, BETHANY R	997419038	06/05/2026	1,152.04
LINEHAN, BETHANY R	997419689	06/18/2026	1,165.07
LINEHAN, JEFFREY R	997419122	06/05/2026	1,104.01
LINEHAN, JEFFREY R	997419776	06/18/2026	708.80
LINK, HEIDI MICHELLE	997418965	06/05/2026	2,513.22
LINK, HEIDI MICHELLE	997419616	06/18/2026	2,513.17
LINK, KYLAH SUE	997419204	06/05/2026	247.83
LINK, KYLAH SUE	997419852	06/18/2026	358.18
LINN, MEGAN MAUREEN	997418966	06/05/2026	1,039.06
LINN, MEGAN MAUREEN	997419617	06/18/2026	4,771.40
LINNERUD, CRAIG S	997419123	06/05/2026	1,380.28
LINNERUD, CRAIG S	997419777	06/18/2026	1,372.67
LINTON, AMY B	997419167	06/05/2026	1,108.61
LINTON, AMY B	997419820	06/18/2026	1,496.61
LINTON, TYLER K	997419124	06/05/2026	323.22
LOCKWOOD, MARKELL L	997418919	06/05/2026	2,229.87
LOCKWOOD, MARKELL L	997419570	06/18/2026	2,229.87
LOGICK, DANA A	997419055	06/05/2026	1,260.61
LOGICK, DANA A	997419706	06/18/2026	1,167.00
LOTZE, ERIN MARIE	997419234	06/05/2026	571.08
LOTZE, ERIN MARIE	997419872	06/18/2026	615.39
LOY, JOSHUA JAMES	997418762	06/05/2026	2,389.51
LOY, JOSHUA JAMES	997419412	06/18/2026	2,375.10
LOY, KATRINA S	997418721	06/05/2026	2,067.79
LOY, KATRINA S	997419371	06/18/2026	2,067.79
LUBICH, GARY F	997418967	06/05/2026	1,143.63
LUBICH, GARY F	997419618	06/18/2026	1,267.05
LUCKING, ANGELA M	997418990	06/05/2026	1,600.75
LUCKING, ANGELA M	997419641	06/18/2026	1,600.84
LUDWIG, MCKENZIE MARYA	997419284	06/05/2026	184.70
LUECK, LARISSA L	997418690	06/05/2026	2,037.89
LUECK, LARISSA L	997419340	06/18/2026	2,037.89
LUEDTKE, JENNIFER L	997418763	06/05/2026	2,549.26
LUEDTKE, JENNIFER L	997419413	06/18/2026	2,669.29

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LUEDTKE, KRISTOPHER W	997418968	06/05/2026	3,855.74
LUEDTKE, KRISTOPHER W	997419619	06/18/2026	3,855.86
LUND, BRENDA K	997418691	06/05/2026	2,170.91
LUND, BRENDA K	997419341	06/18/2026	2,170.91
LUND, TIANNA L	997419125	06/05/2026	1,374.80
LUND, TIANNA L	997419778	06/18/2026	1,527.69
LUTTERMAN, KAYLEE MAE	997419224	06/05/2026	937.42
LUTTERMAN, KAYLEE MAE	129240	06/18/2026	783.79
MACBETH, TORIN RUSSEL	997419075	06/05/2026	997.52
MACBETH, TORIN RUSSEL	997419727	06/18/2026	1,001.11
MADER, RACHEL A	997418941	06/05/2026	3,733.70
MADER, RACHEL A	997419592	06/18/2026	3,733.82
MAES, MICHAEL EVERETT	997419151	06/05/2026	1,144.35
MAES, MICHAEL EVERETT	997419804	06/18/2026	1,093.33
MAHUN, KARLEE ROSE	997419168	06/05/2026	856.56
MAHUN, KARLEE ROSE	997419821	06/18/2026	844.70
MAIER, TONYA M.	997418692	06/05/2026	1,891.70
MAIER, TONYA M.	997419342	06/18/2026	1,891.70
MAIONE, ELISSIA MARIE	997419076	06/05/2026	1,001.63
MAIONE, ELISSIA MARIE	997419728	06/18/2026	1,029.63
MAJERUS, KIMBERLY A	997418895	06/05/2026	1,823.48
MAJERUS, KIMBERLY A	997419546	06/18/2026	2,641.50
MANNING, BETSY JANE	997418920	06/05/2026	1,395.69
MANNING, BETSY JANE	997419571	06/18/2026	6,453.24
MARION, KAYLIE CATHERINE	997419092	06/05/2026	980.58
MARION, KAYLIE CATHERINE	997419745	06/18/2026	980.58
MARSOLEK, JENNIFER PATRISHA	997419205	06/05/2026	46.90
MARSOLEK, JENNIFER PATRISHA	997419853	06/18/2026	31.27
MARUSKA, TRAVIS DAVID	997419126	06/05/2026	1,415.81
MARUSKA, TRAVIS DAVID	997419779	06/18/2026	1,798.21
MASON, SEEGAR S	997419127	06/05/2026	1,411.89
MASON, SEEGAR S	997419780	06/18/2026	1,349.01
MASSA, MARIO J	997419927	06/18/2026	0.00
MATTI, JOSEPHINE VIOLET	997419285	06/05/2026	46.22
MATZEK, DEBORA J	997419056	06/05/2026	1,244.19
MATZEK, DEBORA J	997419707	06/18/2026	1,252.32
MAUDE, CASEY ANDERSEN	997419928	06/18/2026	184.70
MAZAC, KENNITH MICHAEL	997419781	06/18/2026	315.00
MAZZEI, ABBY L	997418693	06/05/2026	1,136.42
MAZZEI, ABBY L	997419343	06/18/2026	1,227.99
MCALEAVEY, BECKY A	997418921	06/05/2026	1,276.41
MCALEAVEY, BECKY A	997419572	06/18/2026	1,276.41

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MCALPINE, JAIDYN MARIE	997419206	06/05/2026	80.05
MCDONALD, CHELSEA R	997419077	06/05/2026	1,074.95
MCDONALD, CHELSEA R	997419729	06/18/2026	876.23
MCGRATH, TRICIA S	997418991	06/05/2026	1,184.37
MCGRATH, TRICIA S	997419642	06/18/2026	1,184.47
MCKENZIE, MAX WILLIAM	997418949	06/05/2026	1,296.19
MCKENZIE, MAX WILLIAM	997419600	06/18/2026	1,296.22
MCLAIN, LINDSAY J	997418764	06/05/2026	2,014.30
MCLAIN, LINDSAY J	997419414	06/18/2026	2,014.30
MCMEEKEN, CASSIDY RAE	997419207	06/05/2026	36.93
MCQUADE, JESSICA A	997418722	06/05/2026	716.21
MCQUADE, JESSICA A	997419372	06/18/2026	1,441.31
MCREYNOLDS, NATHAN C	997418723	06/05/2026	1,749.84
MCREYNOLDS, NATHAN C	997419373	06/18/2026	1,749.84
MEDINA, KENZIE L	997419057	06/05/2026	1,309.18
MEDINA, KENZIE L	997419708	06/18/2026	1,186.98
MEDINA, MICHAEL	997419017	06/05/2026	1,553.36
MEDINA, MICHAEL	997419668	06/18/2026	1,553.32
MEIER, ELLEN L	997419929	06/18/2026	1,165.83
MEISNER, PATRICIA ANN	997419930	06/18/2026	149.38
MELBY, EMERY LYNN	997419208	06/05/2026	144.21
MEYER, CASSANDRA J	997418896	06/05/2026	1,934.74
MEYER, CASSANDRA J	997419547	06/18/2026	555.16
MEYER, LOGAN MAXWELL	997419931	06/18/2026	985.07
MICKE, EMILY PAIGE	997419058	06/05/2026	1,069.33
MICKE, EMILY PAIGE	997419709	06/18/2026	1,277.46
MICKELSON, NICKOLAS CLARENCE	997419286	06/05/2026	815.60
MICKELSON, NICKOLAS CLARENCE	997419932	06/18/2026	277.05
MIELKE, LISA L	997419169	06/05/2026	889.51
MIELKE, LISA L	997419822	06/18/2026	881.67
MILLER, ERIK JOHN	997419287	06/05/2026	1,165.83
MILLER, ERIK JOHN	997419933	06/18/2026	1,016.33
MILLER, ISAIAH M	997418765	06/05/2026	1,961.75
MILLER, ISAIAH M	997419415	06/18/2026	3,596.71
MILLER, MARY E	997418838	06/05/2026	1,771.94
MILLER, MARY E	997419488	06/18/2026	1,892.08
MILLER, RODNEY J	997419288	06/05/2026	1,264.63
MILLER, RODNEY J	997419934	06/18/2026	1,176.94
MINDER, ALLI NICOLE	997419078	06/05/2026	1,155.06
MINDER, ALLI NICOLE	997419730	06/18/2026	1,155.06
MISPLON, MIRIAN X	997418950	06/05/2026	1,265.56
MISPLON, MIRIAN X	997419601	06/18/2026	1,265.61

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MITCHELL, AMY L	997418922	06/05/2026	2,498.44
MITCHELL, AMY L	997419573	06/18/2026	2,498.44
MITCHELL, BROOKE IRENE	997419059	06/05/2026	1,147.92
MITCHELL, BROOKE IRENE	997419710	06/18/2026	1,151.41
MOBILIA, DAVID	997419128	06/05/2026	1,227.15
MOBILIA, DAVID	997419782	06/18/2026	1,433.98
MOLBURG, JACOB NATHANIAL	997419289	06/05/2026	362.94
MONTPLAISIR, KAJA PAMELA	997418839	06/05/2026	1,438.51
MONTPLAISIR, KAJA PAMELA	997419489	06/18/2026	2,973.96
MONTY, ADDISON ELAINE	997419039	06/05/2026	1,131.25
MONTY, ADDISON ELAINE	997419690	06/18/2026	643.44
MORGAN, MADISON M	997418897	06/05/2026	878.57
MORGAN, MADISON M	997419548	06/18/2026	985.49
MORRIS, JACQUELINE R	997419060	06/05/2026	1,136.90
MORRIS, JACQUELINE R	997419711	06/18/2026	1,136.90
MORRISSETTE, JOLENE A	997419040	06/05/2026	1,406.29
MORRISSETTE, JOLENE A	997419691	06/18/2026	1,403.31
MORROW, BLAKE A	997419093	06/05/2026	1,114.27
MORROW, BLAKE A	997419746	06/18/2026	649.75
MORROW, RANDY J	997419129	06/05/2026	1,283.12
MORROW, RANDY J	997419783	06/18/2026	1,586.50
MRAVIK, TANYA JEAN	997419290	06/05/2026	1,686.73
MRAVIK, TANYA JEAN	997419935	06/18/2026	1,463.49
MUENICH, CHRISTINE A	997419291	06/05/2026	613.42
MUENICH, CHRISTINE A	997419936	06/18/2026	912.19
MULLER, GERALDINE R	997418871	06/05/2026	1,444.09
MULLER, GERALDINE R	997419522	06/18/2026	7,735.67
MUNOZ, CASSANDRA C	997418724	06/05/2026	1,740.44
MUNOZ, CASSANDRA C	997419374	06/18/2026	2,458.16
MURPHY, MELISSA A	997418725	06/05/2026	1,522.65
MURPHY, MELISSA A	997419375	06/18/2026	1,898.46
MURPHY, MICHAEL RICHARD	997418969	06/05/2026	1,952.56
MURPHY, MICHAEL RICHARD	997419620	06/18/2026	1,952.65
MURRAY, KATHERINE TAYLOR	997418931	06/05/2026	1,575.92
MURRAY, KATHERINE TAYLOR	997419582	06/18/2026	1,575.92
MURRAY, LEONARD JAMES	997418970	06/05/2026	1,345.97
MURRAY, LEONARD JAMES	997419621	06/18/2026	1,345.97
NABER, KAYTLYNN E	997419079	06/05/2026	1,202.38
NABER, KAYTLYNN E	997419731	06/18/2026	1,276.56
NELSON, ANN M	997418898	06/05/2026	1,145.58
NELSON, ANN M	997419549	06/18/2026	1,145.58
NELSON, CHASE D	997418766	06/05/2026	2,099.95

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NELSON, CHASE D	997419416	06/18/2026	2,316.55
NELSON, CRAIG EUGENE	997419130	06/05/2026	196.75
NELSON, CRAIG EUGENE	997419784	06/18/2026	383.80
NELSON, CRAIG ROBERT	997419131	06/05/2026	1,333.81
NELSON, CRAIG ROBERT	997419785	06/18/2026	1,061.05
NELSON, KATHI P	997419292	06/05/2026	479.90
NELSON, KATHI P	997419937	06/18/2026	429.20
NELSON, KELLEY ELIZE	997418767	06/05/2026	1,324.19
NELSON, KELLEY ELIZE	997419417	06/18/2026	1,324.19
NELSON, MADELINE ELSIE	997419209	06/05/2026	267.58
NELSON, MADELINE ELSIE	997419854	06/18/2026	245.06
NELSON, RONALD H	997419293	06/05/2026	1,357.85
NELSON, RONALD H	997419938	06/18/2026	394.77
NELSON, STEPHANIE S	997418768	06/05/2026	2,118.19
NELSON, STEPHANIE S	997419418	06/18/2026	2,267.46
NEUHAUS, HALLIE ERIN	997418769	06/05/2026	3,159.67
NEUHAUS, HALLIE ERIN	997419419	06/18/2026	3,159.65
NICKLESKI, KRISTINE L	997418770	06/05/2026	1,960.41
NICKLESKI, KRISTINE L	997419420	06/18/2026	2,662.14
NISWONGER, MALINDA M	997419094	06/05/2026	1,433.13
NISWONGER, MALINDA M	997419747	06/18/2026	1,399.36
NORD, LINDA B	997418840	06/05/2026	1,630.30
NORD, LINDA B	997419490	06/18/2026	1,630.30
NORTON, FRANCIS GERARD	997419294	06/05/2026	458.00
NORTON, FRANCIS GERARD	997419939	06/18/2026	230.87
NUZUM, ANN M	997418771	06/05/2026	1,829.83
NUZUM, ANN M	997419421	06/18/2026	1,829.83
O'CONNOR, BRENNA L	997418772	06/05/2026	1,714.86
O'CONNOR, BRENNA L	997419422	06/18/2026	1,991.33
O'NEAL, AMY J	997418971	06/05/2026	1,339.54
O'NEAL, AMY J	997419622	06/18/2026	1,339.68
OIAN, ERIN E	997418726	06/05/2026	1,794.81
OIAN, ERIN E	997419376	06/18/2026	2,562.86
OLSON, JESSICA L	997418773	06/05/2026	1,927.21
OLSON, JESSICA L	997419423	06/18/2026	3,053.62
OLSON, JESSICA L	997418951	06/05/2026	726.90
OLSON, JESSICA L	997419602	06/18/2026	726.92
OLSON, KAREN G	997418923	06/05/2026	492.80
OLSON, KAREN G	997419574	06/18/2026	492.80
OLSON, TAMI KAYE	997419133	06/05/2026	906.91
OLSON, TAMI KAYE	997419787	06/18/2026	832.65
OLSON-ALTON, KIM J	997419132	06/05/2026	1,227.52

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OLSON-ALTON, KIM J	997419786	06/18/2026	1,227.52
OOSTERHUIS, ALISON ANN	997418841	06/05/2026	1,686.34
OOSTERHUIS, ALISON ANN	997419491	06/18/2026	1,750.45
OSBORNE, PATRICIA M	997419152	06/05/2026	496.04
OSBORNE, PATRICIA M	997419805	06/18/2026	373.67
OWEN, ABBEY L	997418932	06/05/2026	1,391.11
OWEN, ABBEY L	997419583	06/18/2026	6,681.09
OWENS, KARI J	997419295	06/05/2026	614.60
PABLO, ZOE ISABELLE	997419210	06/05/2026	16.79
PABLO, ZOE ISABELLE	997419855	06/18/2026	16.79
PAPE, SCOTT HUBERT	997418774	06/05/2026	1,126.35
PAPE, SCOTT HUBERT	997419424	06/18/2026	1,646.44
PAPP, STEPHAN W	997418694	06/05/2026	2,204.50
PAPP, STEPHAN W	997419344	06/18/2026	2,502.46
PASCHKE, KELSEY CAROLINE	997419296	06/05/2026	525.79
PASCHKE, KELSEY CAROLINE	997419940	06/18/2026	707.78
PASSOFARO, JAMI L	997418972	06/05/2026	1,363.28
PASSOFARO, JAMI L	997419623	06/18/2026	1,363.47
PAULSON, NASH DANIEL MUURRAY	997419941	06/18/2026	184.70
PAYNE III, ULICE	997419095	06/05/2026	378.09
PAYNE III, ULICE	997419748	06/18/2026	378.09
PEARSON, ANNA C	997418992	06/05/2026	1,787.08
PEARSON, ANNA C	997419643	06/18/2026	1,787.08
PECHACEK, KORY A	997418978	06/05/2026	2,157.00
PECHACEK, KORY A	997419629	06/18/2026	2,157.00
PECHACEK, RYAN J	997418842	06/05/2026	1,891.70
PECHACEK, RYAN J	997419492	06/18/2026	2,827.04
PEREZ, JACQUELINE N	997419235	06/05/2026	878.39
PEREZ, JACQUELINE N	997419873	06/18/2026	287.15
PETER, COURTNEY LF	997418844	06/05/2026	1,885.70
PETER, COURTNEY LF	997419494	06/18/2026	3,500.58
PETERSEN, BRIANA J	997418843	06/05/2026	1,213.57
PETERSEN, BRIANA J	997419493	06/18/2026	1,213.57
PFEFFER, CARLY MICHELLE	997418695	06/05/2026	1,446.70
PFEFFER, CARLY MICHELLE	997419345	06/18/2026	1,446.70
PHILLIPS-SCHRADLE, LESLEY D	997419096	06/05/2026	1,313.21
PHILLIPS-SCHRADLE, LESLEY D	997419749	06/18/2026	1,313.21
PIETROSKE, KATELYN ROSE	997418845	06/05/2026	1,537.00
PIETROSKE, KATELYN ROSE	997419495	06/18/2026	1,503.51
PIETZ, TANNER JOHN	997418775	06/05/2026	1,468.82
PIETZ, TANNER JOHN	997419425	06/18/2026	3,087.80
PLACKNER, BRENT D	997419134	06/05/2026	1,531.64

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PLACKNER, BRENT D	997419788	06/18/2026	1,479.88
PLUIM, DOUGLAS A	997419135	06/05/2026	1,366.57
PLUIM, DOUGLAS A	997419789	06/18/2026	1,422.15
PLUM, ALEXANDER G	997418846	06/05/2026	1,672.06
PLUM, ALEXANDER G	997419496	06/18/2026	2,151.08
PLUM, SARAH E	997418847	06/05/2026	88.10
PLUM, SARAH E	997419497	06/18/2026	2,517.72
POMRENING, ELLIE DELORES	997419211	06/05/2026	53.71
PORTEN, IAN CHRISTOPHER	997419212	06/05/2026	37.82
POWELL, JENNIFER E	997418848	06/05/2026	1,679.94
POWELL, JENNIFER E	997419498	06/18/2026	1,607.14
PRUITT, DANA W	997418942	06/05/2026	1,450.26
PRUITT, DANA W	997419593	06/18/2026	1,450.21
QUADE, OLIVIA PAIGE	997418849	06/05/2026	1,843.97
QUADE, OLIVIA PAIGE	997419499	06/18/2026	3,018.61
RADDANT, CARLY LYNN	997419041	06/05/2026	2,043.86
RADDANT, CARLY LYNN	997419692	06/18/2026	1,857.30
RADOSEVICH, SHARON T	997419170	06/05/2026	1,070.95
RADOSEVICH, SHARON T	997419823	06/18/2026	534.55
RAHN, NATHAN A	997419004	06/05/2026	1,444.43
RAHN, NATHAN A	997419655	06/18/2026	1,444.43
RAND, AMANDA JO	997418850	06/05/2026	1,517.37
RAND, AMANDA JO	997419500	06/18/2026	1,946.26
RASMUSSEN, ANNE T	997418696	06/05/2026	2,150.13
RASMUSSEN, ANNE T	997419346	06/18/2026	2,150.13
RAUCH, TESSA KATHERINE	997418727	06/05/2026	1,695.47
RAUCH, TESSA KATHERINE	997419377	06/18/2026	1,695.47
RAVERTY, SLOANE MARIE	997419213	06/05/2026	40.29
READ-BENUSA, NATALIE A	997419014	06/05/2026	1,185.33
READ-BENUSA, NATALIE A	997419665	06/18/2026	1,185.33
REED, JAMES F	997419136	06/05/2026	453.16
REICHE, REBECCA LYNN	997418899	06/05/2026	1,275.29
REICHE, REBECCA LYNN	997419550	06/18/2026	1,845.14
REID, JADELYN JANE	997419097	06/05/2026	1,218.80
REID, JADELYN JANE	997419750	06/18/2026	971.15
REID, MONICA LEN	997418851	06/05/2026	2,325.46
REID, MONICA LEN	997419501	06/18/2026	2,325.46
REYNAGA, CHELSEI LEI	997419098	06/05/2026	1,225.97
REYNAGA, CHELSEI LEI	997419751	06/18/2026	1,177.64
RIGG, MOLLY ANN	997419214	06/05/2026	57.07
RIGG, MOLLY ANN	997419856	06/18/2026	40.29
RIGHTMAN, HEIDI ANNE	997419171	06/05/2026	856.48

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RIGHTMAN, HEIDI ANNE	997419824	06/18/2026	941.75
RINGDAHL, BROOKE A	997419236	06/05/2026	971.27
RINGDAHL, BROOKE A	997419874	06/18/2026	799.84
RITCHEY, REED HAZELINE	997419172	06/05/2026	1,082.64
RITCHEY, REED HAZELINE	997419825	06/18/2026	1,185.26
RIXMANN, JEFFREY L	997419137	06/05/2026	495.36
RIXMANN, JEFFREY L	997419790	06/18/2026	555.87
ROBERTS, JOY R	997419080	06/05/2026	174.62
ROBERTS, JOY R	997419732	06/18/2026	174.62
ROBUCK, NATALIE RAVEN	997418697	06/05/2026	1,497.85
ROBUCK, NATALIE RAVEN	997419347	06/18/2026	1,497.85
RODGERS, KAI ERIKA	997419018	06/05/2026	2,602.91
RODGERS, KAI ERIKA	997419669	06/18/2026	2,602.93
ROEMHILD, ALISSA MARIE	997418698	06/05/2026	2,182.21
ROEMHILD, ALISSA MARIE	997419348	06/18/2026	2,182.21
ROGACZEWSKI, MELANIE ANNE	997419138	06/05/2026	1,407.40
ROGACZEWSKI, MELANIE ANNE	997419791	06/18/2026	1,309.89
ROGERS, NANCY J	997418776	06/05/2026	2,318.44
ROGERS, NANCY J	997419426	06/18/2026	2,318.44
ROLLING, BRANDIE LEE	997419081	06/05/2026	175.75
ROLLING, BRANDIE LEE	997419733	06/18/2026	280.76
ROSENOW, LORI A	997418728	06/05/2026	871.48
ROSENOW, LORI A	997419378	06/18/2026	1,089.16
ROWAN, AMANDA RAE	997419942	06/18/2026	454.53
ROWE, WILLIAM C	997419153	06/05/2026	978.20
ROWE, WILLIAM C	997419806	06/18/2026	669.68
ROY, JAMES N	997418852	06/05/2026	1,560.16
ROY, JAMES N	997419502	06/18/2026	2,180.51
RUBLE, KATLIN CAROL	997418699	06/05/2026	218.93
RUBLE, KATLIN CAROL	997419349	06/18/2026	218.93
RUNDLE, DOYLE CLIFTON	997419297	06/05/2026	174.33
RUNDLE, DOYLE CLIFTON	997419943	06/18/2026	407.67
RUTTEN, ALICIA MARIE	997419173	06/05/2026	365.13
SANOCKI, MIKAYLA M	997418700	06/05/2026	2,433.31
SANOCKI, MIKAYLA M	997419350	06/18/2026	4,581.74
SATHER, LORI J	997418729	06/05/2026	2,096.09
SATHER, LORI J	997419379	06/18/2026	2,096.09
SAUMER, ANNAH C	997418952	06/05/2026	1,531.79
SAUMER, ANNAH C	997419603	06/18/2026	1,531.79
SCHEMMEL, MARY	997418973	06/05/2026	1,480.64
SCHEMMEL, MARY	997419624	06/18/2026	1,480.58
SCHERZ, RYAN D	997418853	06/05/2026	2,061.95

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SCHERZ, RYAN D	997419503	06/18/2026	3,922.62
SCHLOTTKE, KLAUDIA R	997419237	06/05/2026	823.84
SCHLOTTKE, KLAUDIA R	997419875	06/18/2026	823.84
SCHLUESSLER, ALYSSA J	997418730	06/05/2026	1,895.60
SCHLUESSLER, ALYSSA J	997419380	06/18/2026	1,895.60
SCHOMMER, PATRICIA JEAN	997419042	06/05/2026	967.57
SCHOMMER, PATRICIA JEAN	997419693	06/18/2026	967.57
SCHRACK, LISA M	997419712	06/18/2026	0.00
SCHRANK, CALVIN CARLYLE	997419154	06/05/2026	1,222.62
SCHRANK, CALVIN CARLYLE	997419807	06/18/2026	1,061.25
SCHREIBER, JOY MARIE	997418854	06/05/2026	2,042.33
SCHREIBER, JOY MARIE	997419504	06/18/2026	2,042.33
SCHROEDER, RACHELLE D	997418900	06/05/2026	2,273.27
SCHROEDER, RACHELLE D	997419551	06/18/2026	2,461.31
SCHULTE, ALEXA ROSE	997418701	06/05/2026	1,588.89
SCHULTE, ALEXA ROSE	997419351	06/18/2026	1,588.89
SCHULTZ, ALEXIS MIRANDA	997419215	06/05/2026	82.10
SCHULTZ, ALEXIS MIRANDA	997419857	06/18/2026	90.31
SCHUMAN, HEATHER NICOLE	997419298	06/05/2026	215.37
SCHUMAN, HEATHER NICOLE	997419944	06/18/2026	529.58
SCHURMAN, AMBER M.	997418901	06/05/2026	886.39
SCHURMAN, AMBER M.	997419552	06/18/2026	2,277.21
SCHURMAN, NATHAN J	997418993	06/05/2026	4,241.79
SCHURMAN, NATHAN J	997419644	06/18/2026	4,241.92
SCHWANTZ, CHERYL M	997419299	06/05/2026	58.27
SCOBEY, MARI J	997419300	06/05/2026	542.75
SCOBEY, MARI J	997419945	06/18/2026	92.35
SCOTT, RASHELL MARIE	997419238	06/05/2026	1,046.24
SCOTT, RASHELL MARIE	997419876	06/18/2026	936.48
SCOTT, SERINA REBECCA	997419174	06/05/2026	1,002.92
SCOTT, SERINA REBECCA	997419826	06/18/2026	985.35
SEIFERT, JORDAN E	997418777	06/05/2026	1,650.20
SEIFERT, JORDAN E	997419427	06/18/2026	1,717.20
SERENE, KIMBERLY J	997418855	06/05/2026	2,548.37
SERENE, KIMBERLY J	997419505	06/18/2026	2,548.37
SEVERSON, CAITLYN M	997418902	06/05/2026	1,436.40
SEVERSON, CAITLYN M	997419553	06/18/2026	5,979.82
SHEDORE, VICKIE F	997419099	06/05/2026	942.18
SHEDORE, VICKIE F	997419752	06/18/2026	935.49
SHEPHERD, MARA L	997418903	06/05/2026	2,395.54
SHEPHERD, MARA L	997419554	06/18/2026	2,331.00
SHEWCZYK, PIPER	997419216	06/05/2026	104.07

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SHEWCZYK, PIPER	997419858	06/18/2026	131.20
SILVER, CHRISTOPHER F	997419301	06/05/2026	2,296.43
SILVER, CHRISTOPHER F	997419946	06/18/2026	2,175.65
SIMONSON, TERESA M	997419239	06/05/2026	786.28
SIMONSON, TERESA M	997419877	06/18/2026	1,320.46
SIMPSON, NICHOLAS D	997419043	06/05/2026	883.70
SIMPSON, NICHOLAS D	997419694	06/18/2026	951.34
SISCO, SHARI L	997419100	06/05/2026	1,178.61
SISCO, SHARI L	997419753	06/18/2026	692.88
SISKO, RYAN MICHAEL	997419947	06/18/2026	875.33
SISKO, RYAN MICHAEL	997419302	06/05/2026	1,050.32
SKAPPEL, ASHLEIGH RUTH	997419948	06/18/2026	399.15
SKAPPEL, KATHRYN JO	997418935	06/05/2026	3,504.78
SKAPPEL, KATHRYN JO	997419586	06/18/2026	3,504.94
SKOW, CANDICE R	997418904	06/05/2026	2,569.29
SKOW, CANDICE R	997419555	06/18/2026	2,569.29
SLAGHT, DYLAN JOHN	997419949	06/18/2026	79.09
SLAGHT, TERRY J	997419101	06/05/2026	1,474.32
SLAGHT, TERRY J	997419754	06/18/2026	1,786.25
SLIMAK, DIANE MARIE	997419303	06/05/2026	369.19
SLIMAK, DIANE MARIE	997419950	06/18/2026	92.35
SLOWIAK, HANNAH PV	997418905	06/05/2026	378.95
SLOWIAK, HANNAH PV	997419556	06/18/2026	1,692.19
SMITH, AMBER	997419175	06/05/2026	1,104.45
SMITH, AMBER	997419827	06/18/2026	1,105.35
SMITH, DELANEY ROSE	997418856	06/05/2026	1,444.31
SMITH, DELANEY ROSE	997419506	06/18/2026	1,435.26
SMITH, DEVIN ALEXANDER	997419217	06/05/2026	254.76
SMITH, DEVIN ALEXANDER	997419859	06/18/2026	377.28
SMITH, DONOVAN ANDREW	997419218	06/05/2026	273.60
SMITH, DONOVAN ANDREW	997419860	06/18/2026	307.43
SMITH, FORRESTER K	997419304	06/05/2026	629.23
SMITH, FORRESTER K	997419951	06/18/2026	365.72
SMITH, MARK J	997418731	06/05/2026	2,348.69
SMITH, MARK J	997419381	06/18/2026	2,348.69
SMITH, MICHELLE L	997418924	06/05/2026	2,154.62
SMITH, MICHELLE L	997419575	06/18/2026	2,154.62
SMITH, RILEE CATHERINE	997419219	06/05/2026	263.01
SMITH, RILEE CATHERINE	997419861	06/18/2026	205.84
SMITH, SARA JANINE	997418925	06/05/2026	1,919.12
SMITH, SARA JANINE	997419576	06/18/2026	2,300.24
SMURAWA, CHAD M	997419952	06/18/2026	0.00

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SOLUM, ZACHARY A	997419005	06/05/2026	2,000.89
SOLUM, ZACHARY A	997419656	06/18/2026	1,968.18
SOMMERFELDT, RITA MAE	997419953	06/18/2026	309.62
SOMMERFELDT, RITA MAE	997419305	06/05/2026	609.35
SORENSON, DEBRA L	997419015	06/05/2026	1,586.26
SORENSON, DEBRA L	997419666	06/18/2026	1,586.31
SORENSON, SHELLY C	997418994	06/05/2026	1,774.70
SORENSON, SHELLY C	997419645	06/18/2026	1,774.70
SOWA, COLLEEN A	997418857	06/05/2026	2,228.77
SOWA, COLLEEN A	997419507	06/18/2026	3,559.10
SPAFFORD, KIMBERLY K	997419176	06/05/2026	1,049.90
SPAFFORD, KIMBERLY K	997419828	06/18/2026	1,037.58
STACEY, MATTHEW STEVEN	997419139	06/05/2026	1,191.80
STACEY, MATTHEW STEVEN	997419792	06/18/2026	409.31
STAMMERS, CAROLINE C	997419306	06/05/2026	990.71
STAMMERS, CAROLINE C	997419954	06/18/2026	369.19
STANAITIS, MICKAL R	997419140	06/05/2026	2,038.32
STANAITIS, MICKAL R	997419793	06/18/2026	1,629.36
STANAITIS, ROCK A	997419141	06/05/2026	1,240.05
STANAITIS, ROCK A	997419794	06/18/2026	1,294.76
STAPLETON, KYLE I	997418872	06/05/2026	2,081.07
STAPLETON, KYLE I	997419523	06/18/2026	2,081.07
STEGER, PAUL G	997419142	06/05/2026	711.49
STEGER, PAUL G	997419795	06/18/2026	1,000.64
STEINER, DOUGLAS P	997419143	06/05/2026	1,200.62
STEINER, DOUGLAS P	997419796	06/18/2026	1,147.99
STELLRECHT, LISA M	997419102	06/05/2026	1,400.98
STELLRECHT, LISA M	997419755	06/18/2026	1,400.98
STENEMAN, SALLY ANN	997419307	06/05/2026	351.16
STENEMAN, SALLY ANN	997419955	06/18/2026	305.67
STERN, AMY L	997419061	06/05/2026	1,425.28
STERN, AMY L	997419713	06/18/2026	1,416.81
STEVENS, CLOVER B	997419062	06/05/2026	1,401.55
STEVENS, CLOVER B	997419714	06/18/2026	1,752.33
STEVENS-NUDD, TAYLOR C	997418858	06/05/2026	1,582.86
STEVENS-NUDD, TAYLOR C	997419508	06/18/2026	1,647.35
STICHT, IAN M	997418778	06/05/2026	1,650.57
STICHT, IAN M	997419428	06/18/2026	1,636.08
STOCKER, REAGAN NICOLE	997418859	06/05/2026	1,566.26
STOCKER, REAGAN NICOLE	997419509	06/18/2026	1,566.26
STOECKEL, HELEN AMANDA	997418732	06/05/2026	1,727.63
STOECKEL, HELEN AMANDA	997419382	06/18/2026	1,727.63

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STOESZ, MARK ALLEN	997419308	06/05/2026	393.94
STOESZ, MARK ALLEN	997419956	06/18/2026	393.94
STOGDILL, BRANDON LEE	997418936	06/05/2026	1,349.08
STOGDILL, BRANDON LEE	997419587	06/18/2026	1,349.08
STOJAN, AMANDA H	997419103	06/05/2026	1,229.24
STOJAN, AMANDA H	997419756	06/18/2026	1,303.73
STRAUB, ANITA ELAINE	997419019	06/05/2026	1,464.02
STRAUB, ANITA ELAINE	997419670	06/18/2026	1,464.02
STREHLOW, MARTINA ANN	997419309	06/05/2026	1,245.91
STREHLOW, MARTINA ANN	997419957	06/18/2026	1,234.48
STROBEL, DEREK J	997419144	06/05/2026	1,191.83
STROBEL, DEREK J	997419797	06/18/2026	1,028.44
STUBBENDICK, MAIJA LYNN	997418779	06/05/2026	2,271.61
STUBBENDICK, MAIJA LYNN	997419429	06/18/2026	2,271.61
STUEVEN, LANCE EDELBERT	997419958	06/18/2026	184.70
SUTTON, SCOTT	997419310	06/05/2026	1,165.33
SUTTON, SCOTT	997419959	06/18/2026	725.02
SWANSON, CATHERINE MARIE	997418780	06/05/2026	2,131.77
SWANSON, CATHERINE MARIE	997419430	06/18/2026	9,672.65
SWANSON, ELIZABETH MARY	997419311	06/05/2026	1,680.65
SWANSON, ELIZABETH MARY	997419960	06/18/2026	1,250.53
SWANSON, KAREN M	997418926	06/05/2026	1,785.57
SWANSON, KAREN M	997419577	06/18/2026	7,683.28
SWANSON, KIMBERLY A	997418953	06/05/2026	1,382.77
SWANSON, KIMBERLY A	997419604	06/18/2026	1,382.71
SWENSON, KAREN J	997418979	06/05/2026	1,428.12
SWENSON, KAREN J	997419630	06/18/2026	1,428.25
SWENSON, LILLIAN JANE	997419082	06/05/2026	1,304.48
SWENSON, LILLIAN JANE	997419734	06/18/2026	1,281.49
SYLTE, RODAL I	997418974	06/05/2026	1,648.30
SYLTE, RODAL I	997419625	06/18/2026	1,771.86
TALAFOUS RUHLAND, ALISON LOREN	997419044	06/05/2026	1,236.95
TALAFOUS RUHLAND, ALISON LOREN	997419695	06/18/2026	1,589.59
TARASEWICZ, ERIC	997419961	06/18/2026	2,590.42
TARASEWICZ, KATHRYN M	997418995	06/05/2026	1,251.64
TARASEWICZ, KATHRYN M	997419646	06/18/2026	1,251.78
TAYLOR, AMANDA J	997419647	06/18/2026	1,852.47
TAYLOR, AMANDA J	997418996	06/05/2026	1,923.35
TERRELL, BRYAN JAMES	997419104	06/05/2026	347.89
TERRELL, BRYAN JAMES	997419757	06/18/2026	314.09
THEISEN, AMY K	997419177	06/05/2026	1,397.03
THEISEN, AMY K	997419829	06/18/2026	1,421.42

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THEISEN, ESTELLE R	997419220	06/05/2026	213.46
THEISEN, EVERETT MITCHELL	997419221	06/05/2026	137.64
THEISEN, EVERETT MITCHELL	997419862	06/18/2026	88.02
THOMPSON, ANNA N	997418906	06/05/2026	1,154.21
THOMPSON, ANNA N	997419557	06/18/2026	1,222.68
THOMPSON, SEAN L	997418975	06/05/2026	1,279.71
THOMPSON, SEAN L	997419626	06/18/2026	1,279.80
THOMPSON, STEPHANIE M	997418927	06/05/2026	1,773.42
THOMPSON, STEPHANIE M	997419578	06/18/2026	1,773.42
TIAN, MENGMENG	997419312	06/05/2026	5.95
TIFFANY, JILL K	997418907	06/05/2026	1,938.05
TIFFANY, JILL K	997419558	06/18/2026	2,710.86
TOPPEL, BENJAMIN A	997418908	06/05/2026	2,220.94
TOPPEL, BENJAMIN A	997419559	06/18/2026	2,321.00
TORREZ, THERESA M	997419313	06/05/2026	1,246.54
TORREZ, THERESA M	997419962	06/18/2026	723.26
TREBIAN, JULIA E	997418781	06/05/2026	1,577.03
TREBIAN, JULIA E	997419431	06/18/2026	1,577.03
TROUT, WENDY M	997418733	06/05/2026	1,484.96
TROUT, WENDY M	997419383	06/18/2026	1,484.96
TURPIN, ZACHARY A	997418860	06/05/2026	2,073.76
TURPIN, ZACHARY A	997419510	06/18/2026	3,136.90
TWEDT, SYLVIA ELIDA	997419222	06/05/2026	211.49
TWEDT, SYLVIA ELIDA	997419863	06/18/2026	198.06
USGAARD, HEIDI MARIE	997418909	06/05/2026	2,563.24
USGAARD, HEIDI MARIE	997419560	06/18/2026	2,563.24
VAN MOORLEHEM, BARBARA A	997418702	06/05/2026	2,375.13
VAN MOORLEHEM, BARBARA A	997419352	06/18/2026	3,015.33
VAN PELT, GABRIEL T	997418861	06/05/2026	1,910.61
VAN PELT, GABRIEL T	997419511	06/18/2026	1,910.61
VANGEN, NICOLE MARIE	997419178	06/05/2026	224.97
VANGEN, NICOLE MARIE	997419830	06/18/2026	169.06
VERGES, RACHEL C	997419083	06/05/2026	1,007.24
VERGES, RACHEL C	997419735	06/18/2026	1,192.09
VESSEY, JOSEPHINE GRACE	997418782	06/05/2026	1,587.88
VESSEY, JOSEPHINE GRACE	997419432	06/18/2026	7,017.38
VITT, PETER M	997418783	06/05/2026	2,063.71
VITT, PETER M	997419433	06/18/2026	2,063.71
VOGEL, SOPHIA NOELLE	997418784	06/05/2026	1,522.93
VOGEL, SOPHIA NOELLE	997419434	06/18/2026	1,795.20
VOLD, HEATHER I	997419063	06/05/2026	1,030.65
VOLD, HEATHER I	997419715	06/18/2026	1,048.97

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Full Name	Check Number	Check Date	Net Pay Amount
VRIEZE, MARK D	997419963	06/18/2026	307.83
WAALEN, BROOKE ELLEN	997419223	06/05/2026	108.21
WACHTLER, HANNAH MARIE	997418862	06/05/2026	1,451.46
WACHTLER, HANNAH MARIE	997419512	06/18/2026	1,468.56
WACHTLER, TERA L	997418997	06/05/2026	1,297.48
WACHTLER, TERA L	997419648	06/18/2026	1,297.49
WAGNER, ABIGAIL BAILEY	997419179	06/05/2026	1,267.02
WAGNER, ABIGAIL BAILEY	997419831	06/18/2026	1,286.75
WALDAL, CAMERON NICKOLAUS	997419314	06/05/2026	988.49
WALDAL, CAMERON NICKOLAUS	997419964	06/18/2026	988.49
WALKER, JACY K	997418785	06/05/2026	1,717.49
WALKER, JACY K	997419435	06/18/2026	3,244.25
WALTH, CHRISTINE EMILY	997418910	06/05/2026	1,845.82
WALTH, CHRISTINE EMILY	997419561	06/18/2026	1,730.76
WARD, SHEILA ANN	997419240	06/05/2026	1,063.56
WARD, SHEILA ANN	997419878	06/18/2026	1,049.43
WASHBURN, GAIL C	997418863	06/05/2026	1,602.58
WASHBURN, GAIL C	997419513	06/18/2026	7,215.98
WASKO, NICHOLAS CHRISTOPHER	997419225	06/05/2026	516.03
WASKO, NICHOLAS CHRISTOPHER	997419864	06/18/2026	170.23
WATERS, MARY C	997419145	06/05/2026	1,506.91
WATERS, MARY C	997419798	06/18/2026	1,600.44
WATSON, MARGARET L	997419579	06/18/2026	2,058.39
WATSON, MARGARET L	997418928	06/05/2026	1,699.53
WAYNE, NATALIE N	997418911	06/05/2026	2,243.23
WAYNE, NATALIE N	997419562	06/18/2026	2,353.11
WEBB, JULIE JEAN	997418929	06/05/2026	1,272.51
WEBB, JULIE JEAN	997419580	06/18/2026	1,539.99
WEBB, PEGGY ROSE	997419007	06/05/2026	2,427.15
WEBB, PEGGY ROSE	997419658	06/18/2026	2,427.29
WEDEBRAND, ASHLEY MARIE	997419045	06/05/2026	953.50
WEDEBRAND, ASHLEY MARIE	997419696	06/18/2026	953.50
WEISS, JOSHUA MICHAEL	997418873	06/05/2026	1,874.84
WEISS, JOSHUA MICHAEL	997419524	06/18/2026	2,241.70
WELLMAN, KARA AMBER	997418786	06/05/2026	1,720.38
WELLMAN, KARA AMBER	997419436	06/18/2026	1,720.38
WELLS, NATHAN J	997418912	06/05/2026	2,401.38
WELLS, NATHAN J	997419563	06/18/2026	2,401.38
WELTZIEN, BRIAN RICK	997418864	06/05/2026	1,608.08
WELTZIEN, BRIAN RICK	997419514	06/18/2026	1,641.59
WESTMAN, SARAH M	997418734	06/05/2026	1,793.45
WESTMAN, SARAH M	997419384	06/18/2026	2,075.02

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WEYENBERG, ASIA MARIE	997418703	06/05/2026	1,565.42
WEYENBERG, ASIA MARIE	997419353	06/18/2026	6,651.77
WHITE, ANNA ROSE	997419226	06/05/2026	114.35
WHITE, ROBERT W	997418787	06/05/2026	2,446.43
WHITE, ROBERT W	997419437	06/18/2026	11,356.27
WHITE, SALENA L	997418735	06/05/2026	1,768.98
WHITE, SALENA L	997419385	06/18/2026	1,768.98
WHITEHEAD, CONNOR LYNN	997419008	06/05/2026	1,339.88
WHITEHEAD, CONNOR LYNN	997419659	06/18/2026	1,339.91
WICKBOLDT, KRISTINE A	997418736	06/05/2026	1,941.91
WICKBOLDT, KRISTINE A	997419386	06/18/2026	2,054.20
WILD, ERIK R	997419315	06/05/2026	1,045.41
WILD, ERIK R	997419965	06/18/2026	910.61
WILDMAN, JAMES LESLEY	997419316	06/05/2026	458.00
WILDMAN, JAMES LESLEY	997419966	06/18/2026	814.51
WILLIAMS, GERALD A	997419146	06/05/2026	408.19
WILLIAMS, SAVANNAH GRACE	997419180	06/05/2026	909.62
WILLIAMS, SAVANNAH GRACE	997419832	06/18/2026	916.60
WILLIAMSON, EMILY N	997418704	06/05/2026	171.63
WILLIAMSON, EMILY N	997419354	06/18/2026	242.69
WINKELHAKE, SARA ELIZABETH	997418865	06/05/2026	2,136.17
WINKELHAKE, SARA ELIZABETH	997419515	06/18/2026	8,741.53
WISE, AMY RUTH	997418998	06/05/2026	1,857.61
WISE, AMY RUTH	997419649	06/18/2026	1,857.88
WITT, JOHN C	997419317	06/05/2026	904.46
WITT, JOHN C	997419967	06/18/2026	614.60
WOLF, GERALD L	997419147	06/05/2026	1,565.71
WOLF, GERALD L	997419799	06/18/2026	1,565.74
WOLF, JENNIFER A	997418788	06/05/2026	1,998.23
WOLF, JENNIFER A	997419438	06/18/2026	2,704.38
WOLF, NATHAN JED	997419318	06/05/2026	815.34
WOLF, NATHAN JED	997419968	06/18/2026	739.07
WOLFF, GREGORY BIERLY	997419148	06/05/2026	960.37
WOLFF, GREGORY BIERLY	997419800	06/18/2026	1,261.47
WOUTERS, AHZRIEL ROSE	997419227	06/05/2026	432.26
WOUTERS, AHZRIEL ROSE	997419865	06/18/2026	379.91
YOUNG, JOSEPH S	997419969	06/18/2026	3,797.25
YOUNG-SUBERA, RACHEL A	997418913	06/05/2026	1,542.69
YOUNG-SUBERA, RACHEL A	997419564	06/18/2026	1,988.10
ZALUSKY, ANNA M	997418914	06/05/2026	1,636.02
ZALUSKY, ANNA M	997419565	06/18/2026	2,393.17
ZIBROWSKI, VIENNA MARIE	997418789	06/05/2026	1,523.81

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ZIBROWSKI, VIENNA MARIE	997419439	06/18/2026	1,523.81
ZUBER, BERNADETTE R	997418790	06/05/2026	2,055.25
ZUBER, BERNADETTE R	997419440	06/18/2026	3,475.11
ZUBER, TRENT CHRISTOPHER	997419970	06/18/2026	1,510.39
			1,951,101.13

Receipt	Trans Date	Reference	Acct Nbr	Description	Amount
35	06/11/2026		21 R 103 262 160511 000 0	RB - YEARBOOKS	81.50
37	06/11/2026		21 R 103 262 160511 000 0	RB - YEARBOOKS	27.00
42	06/11/2026		21 R 103 262 160511 000 0	RB - YEARBOOKS	30.00
97	06/11/2026		10 R 801 292 500000 500 0	MS - CHROMEBOOK FEES	40.00
98	06/11/2026		10 R 801 292 500000 500 0	MS - CHROMEBOOK FEES	20.00
104	06/11/2026		21 R 200 279 160127 000 0	MS - ACTION CITY	120.00
105	06/11/2026		10 R 801 292 500000 500 0	MS - CHROMEBOOK FEES	90.00
117	06/11/2026		21 R 200 279 160136 000 0	MS - WICKED	50.00
133	06/11/2026		21 R 400 291 160111 000 0	HS - COMM ARTS DONA	400.00
134	06/11/2026		10 R 801 292 500000 500 0	HS - CHROMEBOOK FEES	120.00
134	06/11/2026		10 R 801 292 500000 000 0	HS - COURSE FEES	410.00
134	06/11/2026		10 R 801 292 500000 000 0	HS - PARKING TICKETS	60.00
134	06/11/2026		10 R 801 292 500000 000 0	HS - OUTDOOR ED	400.00
134	06/11/2026		10 R 801 292 500000 000 0	HS - INSTRUMENT RENTAL	20.00
134	06/11/2026		21 R 400 262 160520 000 0	HS - PRODUCT RESTITUTION	120.00
134	06/11/2026		10 E 400 432 222200 031 0	HS - LOST BOOKS	15.00
134	06/11/2026		10 E 400 411 122100 000 0	HS - BOOK FEES	30.00
135	06/11/2026		10 R 801 292 500000 500 0	HS - CHROMEBOOK FEES	300.00
135	06/11/2026		10 R 801 292 500000 000 0	HS - COURSE FEES	430.00
135	06/11/2026		10 R 801 292 500000 000 0	HS - PARKING TICKETS	10.00
135	06/11/2026		10 R 801 292 500000 000 0	HS - OUTDOOR ED	500.00
135	06/11/2026		10 R 801 297 500000 000 0	HS - RESTITUTION	100.00
135	06/11/2026		10 E 400 432 222200 031 0	HS - LOST BOOK FINES	15.00
135	06/11/2026		10 E 400 411 122100 000 0	HS - LOST BOOK FINES	40.00
137	06/11/2026		21 R 400 262 160244 000 0	HS - BANNERS	860.00
141	06/11/2026		10 R 801 293 500000 000 0	HS - RENTALS	1,857.50
151	06/11/2026		10 E 708 310 162117 000 0	HS - OFFICIAL REIMB	70.00
178	06/11/2026		21 R 400 279 160181 000 0	HS - N.BADGER FEES	1,155.00
194	06/11/2026		10 R 801 292 500000 500 0	HS - CHROMEBOOK FEES	120.00
194	06/11/2026		10 R 801 292 500000 000 0	HS - COURSE FEES	313.00
194	06/11/2026		10 R 801 292 500000 000 0	HS - PARKING TICKETS	70.00
194	06/11/2026		10 R 801 292 500000 000 0	HS - OUTDOOR ED	400.00
194	06/11/2026		21 R 400 262 160181 000 0	HS - GYM LOCK	7.50
194	06/11/2026		10 E 801 386 431000 000 0	HS - WVS FINE	290.00
197	06/11/2026		21 R 400 279 160204 000 0	HS - HOTEL FEES	440.00
198	06/11/2026		10 E 708 411 162204 000 0	HS - CHALK REIMB	328.00
229	06/11/2026		21 R 401 262 160888 000 0	REN - WOODWORKING SALES	525.00
230	06/11/2026		10 R 801 292 500000 500 0	REN - CHROMEBOOK FEES	40.00
335	06/11/2026		10 R 801 291 500000 000 0	CO - FORWARD FOUNDATION	25,004.58
341	06/11/2026		10 R 801 780 500000 000 0	CO - FORWARD HEALTH	130,717.98
342	06/11/2026		27 R 701 780 500000 000 0	CO - FORWARD HEALTH	13,546.71
344	06/11/2026		27 R 701 346 500000 000 0	CO - PRESCOTT PROJ SRCH	12,204.66
409	06/11/2026		10 R 801 292 500000 500 0	HS - CHROMEBOOK FEES	20.00
409	06/11/2026		10 R 801 292 500000 000 0	HS - COURSE FEES	20.00
416	06/11/2026		21 R 401 262 160890 000 0	HS - BREAKFAST BITES	6.00
416	06/11/2026		21 R 401 291 160890 000 0	HS - BREAKFAST TIP	1.00
199	06/11/2026		10 R 801 292 500000 000 0	HS - REGISTRATION	25.00
43623007	06/11/2026		50 L 816901	FS - LUNCH ACCOUNTS	5,873.40
31	06/17/2026		10 E 103 943 256270 000 0	RB - MN ORCH REIMB	450.00
36	06/17/2026		10 E 103 411 241000 000 0	RB - CHARA AWARD REIMB	218.55
38	06/17/2026		21 R 103 262 160511 000 0	RB - YEARBOOKS	135.00
44	06/17/2026		21 R 103 262 160511 000 0	RB - YEARBOOKS	13.50
93	06/17/2026		21 R 200 262 160137 000 0	MS - YEARBOOKS	237.00

Receipt	Trans Date	Reference	Acct Nbr	Description	Amount
95	06/17/2026		10 R 801 292 500000 500 0	MS - CHROMEBOOK FEES	20.00
99	06/17/2026		10 E 200 411 110880 000 0	MS - BOOK FINE	11.00
107	06/17/2026		21 R 200 262 160137 000 0	MS - YEARBOOKS	175.00
108	06/17/2026		10 R 801 292 500000 500 0	MS - CHROMEBOOK FEES	40.00
110	06/17/2026		10 R 801 292 500000 500 0	MS - CHROMEBOOK FEES	20.00
111	06/17/2026		21 R 200 262 160289 000 0	MS - MINICATS COFFEE	40.00
116	06/17/2026		10 R 801 292 500000 500 0	MS - CHROMEBOOK FEE	80.00
140	06/17/2026		21 R 400 291 160243 000 0	HS - FUNDRAISING	10.00
157	06/17/2026		21 R 400 279 160124 000 0	HS - DINNER SHOW	4,400.00
160	06/17/2026		21 R 400 262 160116 000 0	HS - BANNERS	80.00
162	06/17/2026		21 R 400 262 160116 000 0	HS - BANNERS	20.00
179	06/17/2026		21 R 400 262 160132 000 0	HS - DOG BISCUIT SALES	220.00
179	06/17/2026		21 R 400 291 160132 000 0	HS - DONATION	300.00
231	06/17/2026		21 R 401 262 160888 000 0	REN - WOODWORKING	223.00
343	06/17/2026		27 R 701 446 500000 000 0	CO - UWRF 4K PARA	7,275.64
403	06/17/2026		21 R 400 262 160520 000 0	HS - WILEY'S VENDING	234.55
404	06/17/2026		10 R 801 292 500000 500 0	HS - CHROMEBOOK FEES	40.00
404	06/17/2026		10 R 801 292 500000 000 0	HS - COURSE FEES	40.00
404	06/17/2026		10 R 801 292 500000 000 0	HS - PARKING TICKETS	30.00
405	06/17/2026		21 R 400 262 160520 000 0	HS - WILEY'S VENDING	279.25
419	06/17/2026		21 R 400 291 160140 000 0	HS - PARCHMENT DONA	17.00
420	06/17/2026		21 R 400 291 160140 000 0	HS - FOUND MONEY	157.50
421	06/17/2026		21 R 400 262 160520 000 0	HS - WILEY'S VENDING	42.71
422	06/17/2026		10 R 801 292 500000 000 0	HS - PARKING TICKETS	40.00
422	06/17/2026		10 R 801 292 500000 000 0	HS - COURSE FEES	40.00
424	06/17/2026		21 R 400 262 160515 000 0	HS - COFFEE CATERING	98.00
45	06/17/2026		21 R 103 262 160511 000 0	RB - YEARBOOKS	136.00
43623008	06/17/2026		50 L 816901	FS - CATERING	3,602.25
43623009	06/17/2026		50 L 816901	FS - LUNCH ACCOUNTS	3,879.10
97	06/19/2026		21 R 200 262 160137 000 0	MS - YEARBOOK	35.00
112	06/19/2026		21 R 200 262 160208 000 0	MS - VENDING	1,018.00
113	06/19/2026		21 R 200 262 160208 000 0	MS - POPCORN SALES	137.00
115	06/19/2026		21 R 200 279 160136 000 0	MS - WICKED TICKETS	100.00
134	06/19/2026		21 R 400 279 160181 000 0	HS - N.BADGER, REGIONALS	985.00
177	06/19/2026		10 E 400 432 222200 031 0	HS - LIBARAY FINE	15.00
194	06/19/2026		21 R 400 279 160181 000 0	HS - REGIONALS	3,090.00
335	06/19/2026		21 R 401 291 160890 000 0	CO - KNIGHTS OF COL DONA	168.28
342	06/19/2026		10 R 801 249 500000 000 0	CO - ST B BUSING	1,385.04
343	06/19/2026		10 R 801 348 500000 000 0	CO - HOMELESS TRANSPORT	703.68
344	06/19/2026		10 E 709 411 214900 000 0	CO - STRYKER REBATE	750.00
352	06/19/2026		10 R 801 990 500000 000 0	CO - CINTAS SETTLEMENT	251.54
353	06/19/2026		27 E 920 342 156100 341 0	CO - ELLSWORTH H.IMPAIRED	388.45
96575490	06/19/2026		50 L 816901	FS - CATERING	3,114.73
96575491	06/19/2026		50 L 816901	FS - LUNCH ACCOUNTS	629.85
96575492	06/19/2026		50 L 816901	FS - CATERING	3,687.90
135	07/01/2026		21 R 400 279 160142 000 0	HS - STATE CONVENTIOIN	495.00
135	07/01/2026		21 R 400 291 160142 000 0	HS - DONATIONS	35.00
137	07/01/2026		10 R 801 292 500000 000 0	HS - COURSE FEES	50.00
137	07/01/2026		10 R 801 292 500000 000 0	HS - OUTDOOR ED	100.00
137	07/01/2026		10 E 400 411 122100 000 0	HS - TEXTBOOK FEE	15.00
140	07/01/2026		21 R 400 291 160142 000 0	HS - GRANT DONA	3,800.00
160	07/01/2026		21 R 400 291 160124 000 0	HS - DONATIONS	124.14
162	07/01/2026		21 E 400 411 160181 000 0	HS - STATE BBALL REFUND	164.00

Receipt	Trans Date	Reference	Acct Nbr	Description	Amount
179	07/01/2026		21 R 400 279 160133 000 0	HS - SPAMALOT TICKETS	755.00
179	07/01/2026		21 R 400 291 160133 000 0	HS - DONATION	390.00
194	07/01/2026		10 R 801 293 500000 000 0	HS - MENS BB RENTAL	187.50
317	07/01/2026		80 R 890 272 500000 000 0	COMM ED - CLASS REVENUE	546.00
416	07/01/2026		21 R 400 279 160140 000 0	HS - ATV, SNOW, BOAT	160.00
421	07/01/2026		10 R 801 292 500000 000 0	HS - OUTDOOR ED	100.00
353	07/01/2026		80 E 880 310 390000 000 0	KC - DOUBLE PAYMENT	1,051.50
353	07/01/2026		80 E 880 411 390000 000 0	KC - DOUBLE PAYMENT	1,828.62
43623010	07/01/2026		50 L 816901	FS - VENDING	30.00
43623011	07/01/2026		50 L 816901	FS - LUNCH ACCOUNTS	1,854.75
157	07/01/2026		21 R 400 291 160118 000 0	HS - CHEER FUNDRAISER	440.00
335	07/01/2026		10 R 801 249 500000 000 0	CO - UWRF APRIL BUSING	1,019.08
342	07/01/2026		10 R 801 971 500000 000 0	CO - PCARD REBATE	3,285.88
343	07/01/2026		10 E 400 169 140000 000 0	CO - WORK COMP	214.84
139	06/30/2026		10 R 801 213 500000 000 0	City of River Falls - Mobile Home	9,386.33
	06/30/2026		27 R 701 611 500000 000 0	Special Ed & School Age Parents Aids	826,445.00
	06/30/2026		50 R 850 717 257002 546 0	Food Service Aid School Breakfast	428.86
	06/30/2026		50 R 850 717 257002 546 0	Food Service Aid School Breakfast	9,800.00
	06/30/2026		50 R 850 717 257002 547 0	Food Service Aid School Lunch	50,844.61
	06/30/2026		50 R 850 717 257002 546 0	Food Service Aid School Breakfast	94.92
	06/30/2026		50 R 850 717 257002 546 0	Food Service Aid School Breakfast	2,250.38
	06/30/2026		50 R 850 717 257002 547 0	Food Service Aid School Lunch	11,092.29
	06/30/2026		10 R 801 730 500000 365 0	Title IIA Formula Teacher and Principal	3,114.95
	06/30/2026		10 R 801 730 500000 365 0	Title IIA Formula Teacher and Principal	57,133.05
	06/30/2026		10 R 801 730 500000 381 0	Title IV-A Student Support and Acad Enri	7,420.57
	06/30/2026		10 R 801 730 500000 381 0	Title IV-A Student Support and Acad Enri	13,531.38
	06/30/2026		10 R 801 730 500000 381 0	Title IV-A Student Support and Acad Enri	715.15
	06/30/2026		10 R 801 730 500000 381 0	Title IV-A Student Support and Acad Enri	669.28
	06/30/2026		10 R 801 699 500000 864 0	Youth Apprenticeship	257,263.00
	06/30/2026		27 R 701 697 500000 000 0	Special Education Transition Incentive G	20,991.23
	06/30/2026		10 R 801 612 500000 000 0	Pupil Transportation Public & Priv Sch S	13,390.00
	06/30/2026		10 R 801 621 500000 000 0	General Equalization Aids	7,562,820.00
	06/30/2026		27 R 701 625 500000 000 0	High Cost Spec Ed State Aid	64,593.00
	06/30/2026		10 R 801 630 500000 577 0	Career & Technical Educ Incentive Grants	44,153.10
	06/30/2026		10 R 801 515 500000 371 0	CESA 11 Immigrant Grant	600.00
	06/30/2026		10 R 801 619 500000 000 0	Aid for School Mental Health Programs	33,765.88
	06/30/2026		10 R 801 630 500000 297 0	School Based Mental Health Services Gran	169,665.00
	06/30/2026		21 R 400 262 160181 000 0	WIAA Deposit - Rclub	3,718.90
	06/30/2026		10 R 801 713 500000 400 0	Carl Perkins Grant Reimbursement	19,724.00
	06/30/2026		10 R 801 517 500000 335 0	Title III Rebate	1,396.42
	06/30/2026		10 R 801 971 500000 000 0	E-Rate	10,483.20
	06/30/2026		10 R 801 284 500000 000 0	FNB MMkt Interest	36,135.09
	06/30/2026		10 R 801 284 500000 000 0	FNB Payroll Interest	5.76
	06/30/2026		10 R 801 284 500000 000 0	Gen NOW Interest	1,006.06
	06/30/2026		50 R 850 284 500000 000 0	FNB Food Service Interest	0.94
	06/30/2026		80 R 880 284 500000 000 0	FNB Kids Club Interest	0.81
	06/30/2026		80 R 890 284 500000 000 0	RCU MMkt Interest	669.21
	06/30/2026		10 R 801 284 500000 000 0	RCU Savings Interest	0.01
	06/30/2026		46 R 801 284 500000 000 0	F 46 interest	2,633.01
	06/30/2026		21 R 400 262 160114 000 0	Wildcat Design	838.70
	06/30/2026		21 R 400 262 160520 000 0	Wiley's Vending	904.76
	06/30/2026		80 R 880 272 500000 000 0	Kids Club Credit Card Payments	48,524.80
	06/30/2026		80 R 890 272 500000 000 0	Merchant Bank Deposits - Community Ed	5,805.60

Receipt	Trans Date	Reference	Acct Nbr	Description	Amount
	06/30/2026		49 R 801 284 500000 000 0	WISC PMA - F49 - Interest	22,531.28
	06/30/2026		50 L 816901	Food Service Cash Receipts - Efund	23,774.50
	06/30/2026		10 R 801 292 500000 000 0	COURSE FEES	1,673.00
	06/30/2026		10 E 400 411 241000 000 0	TEXTBOOK FEE	30.00
	06/30/2026		10 R 801 292 500000 500 0	CHROMEBOOK FEES	1,590.00
	06/30/2026		10 R 801 292 500000 000 0	PARKING TICKET	30.00
	06/30/2026		21 R 400 262 160181 000 0	GYM LOCK	7.50
	06/30/2026		10 E 400 943 143000 000 0	LIFEGUARD TRAINING	170.00
	06/30/2026		10 E 400 432 222200 031 0	LIBRARY BOOK	15.00
	06/30/2026		10 R 801 292 500000 000 0	INDEPENDENT STUDY	71.00
	06/30/2026		10 R 801 292 500000 000 0	OUTDOOR ED	1,200.00
	06/30/2026		10 R 801 297 500000 000 0	RESTITUTION	165.00
	06/30/2026		10 E 801 941 251001 000 0	TRANSACTION FEE	-196.80
490	06/30/2026		73 R 801 284 500000 000 0	Quarter 2 interest - MidAmerica	23,087.30
				Total for Cash Receipts	9,619,197.69

F U N D S U M M A R Y

FUND	DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
10	GENERAL FUND	0.00	8,415,628.01	2,480.59	8,418,108.60
21	SPECIAL REVENUE FUND	0.00	27,843.79	164.00	28,007.79
27	SPECIAL EDUCATION FUND	0.00	945,056.24	388.45	945,444.69
46	LONG TERM CAPTL IMPVMNT TRUST	0.00	2,633.01	0.00	2,633.01
49	CONSTRUCTION ACCOUNT	0.00	22,531.28	0.00	22,531.28
50	FOOD SERVICE FUND	46,446.48	74,512.00	0.00	120,958.48
73	PENSION AND OPEB TRUST FUND	0.00	23,087.30	0.00	23,087.30
80	COMMUNITY SERVICE FUND	0.00	55,546.42	2,880.12	58,426.54
*** Fund Summary Totals ***		46,446.48	9,566,838.05	5,913.16	9,619,197.69

********** End of report **********

Fd T Loc Obj Func Prj Y

Date	Src	Sub	Batch	Vendor Name/Ref	PO#/Line#	Description	Inv#/Desc2	Inv Date	Chk#/Rec#	Check Date	Amount
10 L 811618											
06/30/26	ITCR		EBC	ANDERSON SUSAN L		HPDEN/ Retire/ Family					-122.72
06/30/26	ITCR		EBC	BAKER JUDITH CAROL		HPDEN/ Retire/ Single					-47.84
06/30/26	ITCR		EBC	BAKER JUDITH CAROL		HPDEN/ Retire/ Single					-47.84
06/30/26	ITCR		EBC	BERNARD DARLENE C		HPDEN/ Retire/ Single					-47.84
06/30/26	ITCR		EBC	BUCHHOLZ ANNE M		HPDEN/ Retire/ Family					-122.72
06/30/26	ITCR		EBC	CASKEY LYNDA W		HPDEN/ Retire/ Single					-47.84
06/30/26	ITCR		EBC	CERNI LINDA A		HPDEN/ Retire/ Single					-47.84
06/30/26	ITCR		EBC	CLAYCOMB NANCY J		HPDEN/ Retire/ Single					-47.84
06/30/26	ITCR		EBC	DAVENPORT-HENK CAROLINE A		HPDEN/ Retire/ Family					-122.72
06/30/26	ITCR		EBC	DEBRIYN CANDICE NICHOLE		HPDEN/ Retire/ Single					-47.84
06/30/26	ITCR		EBC	DESMITH SHANNON K		HPDEN/ Retire/ Single					-47.84
06/30/26	ITCR		EBC	ERICKSON KARL E		HPDEN/ Retire/ Single					-47.84
06/30/26	ITCR		EBC	FOGERTY KAREN A		HPDEN/ Retire/ Single					-47.84
06/30/26	ITCR		EBC	GILLIS CECILY A		HPDEN/ Retire/ Family					-122.72
06/30/26	ITCR		EBC	HELGESON JIMMY L		HPDEN/ Retire/ Family					-122.72
06/30/26	ITCR		EBC	JANTSCHER BRIDGET S		HPDEN/ Retire/ Single					-47.84
06/30/26	ITCR		EBC	KELLER DEBBIE M		HPDEN/ Retire/ Single					-47.84
06/30/26	ITCR		EBC	KLEPPEN DENISE L		HPDEN/ Retire/ Single					-47.84
06/30/26	ITCR		EBC	KORNMANN CYNTHIA S		HPDEN/ Retire/ Family					-122.72
06/30/26	ITCR		EBC	KRASIN MARGRET E		HPDEN/ Retire/ Family					122.72
06/30/26	ITCR		EBC	KRASIN MARGRET E		HPDEN/ Retire/ Single					-47.84
06/30/26	ITCR		EBC	KRASIN MARGRET E		HPDEN/ Retire/ Single					-47.84
06/30/26	ITCR		EBC	LEHNERTZ JAN MARIE		HPDEN/ Retire/ Family					-122.72
06/30/26	ITCR		EBC	MCCARTHY JILL R		HPDEN/ Retire/ Family					-122.72
06/30/26	ITCR		EBC	MOELTER JEAN A		HPDEN/ Retire/ Single					-47.84
06/30/26	ITCR		EBC	MOYER LAURIE A		HPDEN/ Retire/ Single					-47.84
06/30/26	ITCR		EBC	NELSON KATHI P		HPDEN/ Retire/ Single					-47.84
06/30/26	ITCR		EBC	OWENS KARI J		HPDEN/ Retire/ Family					-122.72
06/30/26	ITCR		EBC	PETERSON TERESA L		HPDEN/ Retire/ Single					-47.84
06/30/26	ITCR		EBC	SANVIDGE LUCINDA C		HPDEN/ Retire/ Single					-47.84
06/30/26	ITCR		EBC	SCHILS BRIAN J		HPDEN/ Retire/ Family					-122.72
06/30/26	ITCR		EBC	SOMMERFELDT RITA MAE		HPDEN/ Retire/ Single					-47.84
06/30/26	ITCR		EBC	STEINHOFF JACQUELYN J		HPDEN/ Retire/ Family					-122.72
06/30/26	ITCR		EBC	VADOS MARY VOS		HPDEN/ Retire/ Single					-47.84
06/30/26	ITCR		EBC	VERBURG DEBRA L		HPDEN/ Retire/ Single					-47.84
06/30/26	ITCR		EBC	WACHHOLZ JUDITH K		HPDEN/ Retire/ Family					-122.72
06/30/26	ITCR		EBC	WESTRUM GAYLE M		HPDEN/ Retire/ Single					-47.84
06/30/26	ITCR		EBC	WESTRUM LARRY B		HPDEN/ Retire/ Single					-47.84

Fd T Loc Obj Func Prj Y

10 L 811618 (continued)

Date	Src	Sub	Batch	Vendor Name/Ref	PO#/Line#	Description	Inv#/Desc2	Inv Date	Chk#/Rec#	Check Date	Amount
						June					-2,545.92
						*10 L 811618					-2,545.92
						*Insurance Tracking Csh Recpts					-2,545.92
10 L	811619										
06/30/26	ITCR	EBC		ANDERSEN MARY L		HPHLTH3/ Retire/ Family					-1,802.53
06/30/26	ITCR	EBC		CLEARY RICHARD L		HPHLTH/ Retire/ Family					-2,234.06
06/30/26	ITCR	EBC		CLEARY RICHARD L		HPHLTH/ Retire/ Family					-2,234.06
06/30/26	ITCR	EBC		DEBRIYN CANDICE NICHOLE		HPHLTH2/ Retire/ Single					-922.69
06/30/26	ITCR	EBC		ERICKSON KARL E		HPHLTH/ Retire/ Single					-981.59
06/30/26	ITCR	EBC		GILDSETH JOHN R		HPHLTH/ Retire/ Single					-981.59
06/30/26	ITCR	EBC		GILLIS CECILY A		HPHLTH/ Retire/ Family					-2,234.06
06/30/26	ITCR	EBC		HELGESON JIMMY L		HPHLTH/ Retire/ Single					-981.59
06/30/26	ITCR	EBC		HUMPHREY KALLEY MAE		HPHLTH/ Retire/ Single					-981.59
06/30/26	ITCR	EBC		JANTSCHER BRIDGET S		HPHLTH/ Retire/ Single					-981.59
06/30/26	ITCR	EBC		KELLER DEBBIE M		HPHLTH/ Retire/ Single					-981.59
06/30/26	ITCR	EBC		KORNMANN CYNTHIA S		HPHLTH2/ Retire/ Single					-922.69
06/30/26	ITCR	EBC		MCCARTHY JILL R		HPHLTH1/ Retire/ Family					-1,917.59
06/30/26	ITCR	EBC		NELSON KATHI P		HPHLTH3/ Retire/ Family					-1,802.53
06/30/26	ITCR	EBC		OWENS KARI J		HPHLTH1/ Retire/ Family					-1,917.59
06/30/26	ITCR	EBC		STEINHOFF JACQUELYN J		HPHLTH/ Retire/ Family					-2,234.06
						June					-24,111.40
						*10 L 811619					-24,111.40
						*Insurance Tracking Csh Recpts					-24,111.40
						Total for Insurance Tracking Cash Recpts					-26,657.32
						Grand Total					-26,657.32

Number of Accounts: 2

********** End of report **********

Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	FACILITIES PLANNING
Code	po7100
Status	

7100 - **FACILITIES PLANNING**

The School Board recognizes that careful, prudent planning is essential to the efficient operation of the schools and that planning must be grounded on accurate data. In an effort to align District facilities inventory with the needs of the educational program and of the community, the School Board will prepare a capital expenditures plan and will review and revise that plan periodically thereafter.

In order to apprise the School Board regarding the School Board's facilities construction plan, the Superintendent will:

A. annually report to the School Board on the number of resident students attending school;

B. report to the School Board on the enrollment by grades during the school year annually;

C. conduct a "kindergarten census" each spring of the number of students who will be enrolled in the District schools in September;

D. prepare student enrollment projections every year, compare the actual enrollment figures to the previously projected figures to detect early, for the benefit of the School Board, any changes in enrollment trends; and

E. provide a report regarding the state of current District facilities, including maintenance needs and schedules, sufficiency of space, and additional space requirements.

In planning for the enlargement or modification of its facilities, the School Board will consider not only the number of children whose educational needs must be met, but also the physical requirements of the program it deems best suited to meet those needs. In addition, the School Board may engage the services of an architectural firm to conduct a facilities study and to make recommendations.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	WEAPONS
Code	po7217
Status	
Legal	120.13(1), Wis. Stats. 175.60, Wis. Stats. 939.22(10), Wis. Stats. 941.295, Wis. Stats. 943.13, Wis. Stats. 948.605, Wis. Stats. 948.61, Wis. Stats. 18 U.S.C. 921(a)(3) 18 U.S.C. 922 20 U.S.C. 7151

7217 - **WEAPONS**

The School Board prohibits visitors and volunteers from possessing, storing, making, or using a weapon in any setting that is under the control and supervision of the District for the purpose of school activities approved and authorized by the District including, but not limited to, property leased, owned, or contracted for by the District, a school-sponsored event, or in a District vehicle to the extent permitted by law without the permission of the Superintendent. Policies regarding staff members are found in Policy 3217 and Policy 4217. The policy pertaining to students is found in Policy 5772.

Concealed Carry Permit Holders

No parent or other volunteer may carry or in any fashion possess a concealed weapon, whether they hold a permit or not, while transporting students in a District-owned vehicle. Additionally, anyone, including a holder of a concealed carry permit license issued or recognized by the State of Wisconsin, is prohibited by virtue of 948.605(2)(b)1r, Wis. Stats., from possessing a concealed weapon anywhere in or on District grounds including, but not limited to, parking areas, property leased, owned, or contracted for by the District, a school-sponsored event, or in a District vehicle to the extent permitted by law.

Definition of "Weapon"

The term "weapon" means any object which, in the manner in which it is used, is intended to be used, or is represented, is capable of inflicting serious bodily harm or property damage, as well as endangering the health and safety of persons. Weapons include, but are not limited to, firearms (including, but not limited to firearms as defined in 18 U.S.C. 921(a)(3)), guns of any type, including air and gas-powered guns (whether loaded or unloaded), knives (subject to the exceptions below), razors with unguarded blades, clubs, electric weapons (as defined in 941.295 (1c)(a), Wis. Stats.), metallic knuckles, martial arts weapons, chemical agents, ammunition, and explosives.

Exceptions to this policy include:

A. weapons under the control of law enforcement personnel while on duty, or qualified former law enforcement officers, off-duty law enforcement officers, or out-of-state law enforcement officers;
B. items approved by the Superintendent as part of a class or individual presentation under adult supervision, including, but not limited to, hunters' education courses, if used for the purpose of and in the manner approved (working firearms, except those protected at all times by a cable or trigger lock, and live ammunition will never be approved);

C. theatrical props used in appropriate settings;

D. starter pistols used in appropriate sporting events; and

E. a knife lawfully used for food consumption or preparation, or a knife used for a lawful purpose within the scope of the person's business while on District property or at a District-sponsored activity.

The Superintendent may refer a visitor or volunteer who violates this policy to law enforcement officials. The visitor or volunteer may also be subject to other action, such as loss of volunteer status at the sole discretion of the Superintendent.

Any staff member who has reason to believe that a person has or will violate this policy will report to the building Principal or their supervisor immediately. Failure to report such information may subject the staff member to disciplinary action, up to and including termination. The staff member may also confront the person if the staff member believes the risk of injury to self or others is minimal or if immediate action is necessary to prevent injury to any person.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	GIFTS, GRANTS, AND BEQUESTS
Code	po7230
Status	
Legal	118.13 Wis. Stats. 118.27, Wis. Stats. I.R.C. 170(f)(8) I.R.C. 170(f)(12) Title VI, Civil Rights Act of 1964 Title IX, Education Amendments of 1972 Section 504, Rehabilitation Act of 1973 Americans with Disabilities Act

7230 - **GIFTS, GRANTS, AND BEQUESTS**

The School Board is appreciative of public interest in, and goodwill toward, the schools manifested through gifts, grants, and bequests. The School Board reserves the right, however, to specify the manner in which gifts are made; to define the type of gift, grant, or bequest which it considers appropriate; and to reject those which it deems inappropriate or unsuitable. If accepted, the School Board will attempt to carry out the wishes of the donor. The Superintendent will be responsible for determining the acceptability of gifts, grants and requests.

The District will not discriminate in the approval and administration of gifts, grants, and bequests on the basis of any Protected Class consistent with School Board Policy 2260 - Nondiscrimination and Access to Equal Educational Opportunity. Complaints of discrimination in the acceptance or administration of gifts, grants, or bequests are governed by the complaint procedure outlined in Policy 2260 - Nondiscrimination and Access to Equal Educational Opportunity.

Upon request, the District will provide any donor with appropriate tax forms in compliance with the requirements of the Internal Revenue Code.

Gifts, grants, and bequests will become the property of the School Board and will be subject to use by the District as determined by the policies applying to all properties, equipment, materials, and funds owned by the School Board. The title of all gifts will be in the name of the School Board.

Any equipment proposed to be purchased by a parent organization or non-district entity for use in a school, on District property, or at a District-related event will be submitted to the Superintendent for analysis prior to the purchase.

The School Board reserves the right to not accept the liability associated with a potential gift and thus prohibit the use of the equipment by students or District employees during any District-sponsored activity or on any property owned, leased, or used by the District. The School Board is under no obligation to replace a gift or memorial if it is lost, stolen, destroyed, or becomes unserviceable.

Any gifts, equipment, materials or classroom supplies purchased on behalf of or given by school support organizations (SSOs) should be submitted via the fundraising approval processes (See Policy 9215 - School Support Organizations)

All gifts to employees will be consistent with the School Board's adopted policy regarding employee ethics or gifts to an individual employee.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	NAMING SCHOOL FACILITIES
Code	po7250
Status	

7250 - **NAMING SCHOOL FACILITIES**

Naming of District facilities is the responsibility of the School Board. A final naming decision will be made by majority vote of the entire Board. The School Board will appoint a facility naming committee. Written nominations for a facility name, which will contain the rationale for such nomination, may be solicited from the public. Once a facility has been officially named, it will not be renamed except for compelling reasons to be determined by the School Board.

Criteria that may be considered when naming school facilities are:

- A facility may be named after a geographic location and/or a section of the District it serves.
- If a facility is to be named after a person, that person will be of exemplary moral character; have made an outstanding contribution to education, humanity or community; have displayed outstanding leadership or be a person of historical significance.
- Facilities may also be named after major contributors to the District without whom new facilities would not have been possible.
- The name should not be in conflict with the names of other facilities in the system or in the surrounding area.
- The committee may use the following sources for the suggestion of names:
    - Public participation. This is to include announcements through the news media soliciting suggestions for facilities names
    - Student participation
    - Faculty/staff participation
    - Previous file of suggested names. A permanent file of previously suggested names will be maintained by the Superintendent.

All nominations will be in writing and should contain the rationale for such nomination. Parts of facilities may be named using the same criteria for recognition of individuals and be identified in an appropriate and consistent manner as determined by the School Board.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	MEMORIALS FOR STAFF AND STUDENTS
Code	po7250.01
Status	

7250.01 - **MEMORIALS FOR STAFF AND STUDENTS**

The School District of River Falls recognizes that the death of a student, parent of a student, staff member, and even a community member who has had lasting impact on the school can have a broad effect on our students, staff, and members of the community. The District believes in the importance of recognizing the death by supporting students, staff, and the River Falls community by honoring the deceased for their influence on our District and Community.

A memorial is created or done to memorialize/honor a person who has died or to remind people of an event in which many people died. The purpose of this procedure is to provide guidelines for memorials that may be established within the school setting. There are many sensitive, logistical, and research-based approaches that are considered in the development of this procedure and its related implementation.

The School District of River Falls established the following guidelines for grieving students in the event of a death of a student or staff member. These guidelines will help to ensure that all memorials are consistent across the District.

1. The District Crisis Plan will be implemented.
2. Grieving students will be excused from class to speak with counselors or other staff members.
3. Students wishing to attend services may be excused with written permission or a phone call from a parent. Students will be required to complete any missed assignments. Family members of the deceased will receive special arrangements from their teachers.
4. Whenever possible facilities on school grounds should not be utilized for funerals or memorial services.
5. In keeping with family wishes a student or staff member who has died may be remembered in that year's school yearbook. Information may include a photo, the student's name, and activities in which the student was involved.
6. If the death is a result of suicide, there would not be a page in the yearbook, light of life, etc. due to the possibility of glorification and/or copycat suicides.
7. Memorials that will be allowed include: scholarships, books, funds for prevention, safety, mental health or educational materials, letters of remembrance, poetry, pictures and art projects to be given to the family of the deceased. A donation to a charity or program that is dedicated to helping students will also be allowed.
8. Permanent memorials will not be allowed on school grounds.
9. All spontaneous memorials will be monitored by staff members and given to the family the day of the funeral or during a natural break in the calendar such as a weekend, holiday or vacation.
10. If a death occurs during a student's senior year, members of the administration will work with family members to recognize the student's completion of high school.
11. In no way is this procedure intended to interrupt the concept of "gift giving" which is appreciated by the District on behalf of the generosity of our community. For additional information regarding Public Gifts, Grants, and Bequests to the School District see Board Policy 7230.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	DISPOSITION OF REAL PROPERTY
Code	po7300
Status	
Legal	120.10(12), Wis. Stats. 120.13(19m), Wis. Stats.

7300 - **DISPOSITION OF REAL PROPERTY**

The School Board believes that the efficient administration of the District requires the disposition of property and goods no longer necessary for the maintenance of the educational program or the operation of the District.

"Real Property" means land, including land improvements, structures, and appurtenances thereto, but excludes moveable machinery and equipment.

"Personal Property" means tangible property other than real property. It may be tangible, having physical existence, or intangible and may include automotive vehicles, equipment, and materials. Disposition of personal property will be determined in accordance with Policy 7310 - Disposition of Personal Property.

The School Board will direct the periodic review of all District property and authorize the disposition by sale, donation, trade, or discard of any property not required for school purposes. Approval of the electorate at an annual or special meeting will be obtained to the extent required by law.

A. All written offers on real property under consideration for disposition will be presented as an item on the agenda of a School Board meeting. A preliminary review of offers to purchase or lease will include: source of offer, date of offer, expiration date of offer, and intended use of property.

B. Written offers will be referred to the School Board Finance and Facilities Committee for review and recommendations. Offers, when received, will be distributed to the members of the School Board.

C. All property considered for (sale) disposition may be subjected to a current, outside, professional appraisal prior to the solicitation of offers.

D. All property considered for lease or sale will be reviewed by the School Board prior to solicitation of offers. The solicitation of offers by the School Board will include an expiration date.

E. The authorized agents of the School Board to review all purchase or lease offers pertaining to the sale or lease of property will be the Superintendent and the School Board Finance and Facilities Committee. The School Board will give final approval of all contracts.

F. In consideration of the best interest of the District and of the residents and taxpayers, the School Board reserves the right to reject any and all offers at its sole discretion, regardless of price and terms.

G. Potential purchasers or lessees will demonstrate financial capability to meet the terms and conditions of their purchase or lease offer.

H. Potential purchasers will demonstrate a reasonable likelihood of obtaining necessary city/township approvals and/or compliance with city/township zoning ordinances.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	DISPOSITION OF PERSONAL PROPERTY
Code	po7310
Status	
Legal	2 C.F.R. 200.313, 200.314 120.10(12), Wis. Stats. 120.13(19m), Wis. Stats.

7310 - **DISPOSITION OF PERSONAL PROPERTY**

The School Board requires the Superintendent to review the personal property of the District periodically and to dispose of that material and equipment which is no longer usable in accordance with the terms of this policy. The disposition of real property is governed by Policy 7300 - Disposition of Real Property.

"Personal property" means property other than real property. It may be tangible, having physical existence, such as vehicles, equipment, or instructional materials or intangible, such as intellectual property.

"Real property" means land, including land improvements, structures, and appurtenances thereto, but excludes moveable machinery and equipment.

A. **Instructional Material**

The District will review instructional materials (i.e., textbooks, library books, manuals, support materials, etc.) periodically to determine the relevance of such materials to the present world and current instructional programs. The following criteria will be used to review instructional materials for redistribution and possible disposal:

1. concepts or content that do not support the current goals of the curriculum,
2. information that may not be current, or
3. worn beyond salvage.

B. **Equipment**

For purposes of this policy, equipment will mean tangible personal property (including information technology systems), a unit of furniture or furnishings, an instrument, a machine, an apparatus, or a set of articles which retains its shape and appearance with use, is nonexpendable, having a useful life of more than one (1) year, and a per-unit cost that equals or exceeds $5000to replace as a single unit and does not lose its identity when incorporated into a more complex unit.

The District will inspect the equipment used in the educational program periodically to determine the condition and usability of such equipment in the current educational program. Should the equipment be deemed no longer serviceable or usable, the following criteria will be used to determine possible disposal:

1. repair parts for the equipment no longer readily available;
2. repair records indicate the equipment has no usable life remaining;
3. obsolete and/or no longer contributing to the educational program;
4. some potential for sale at a school auction; or
5. creates a safety or environmental hazard.

C. **Disposition**

The Superintendent is authorized to dispose of obsolete instructional and other property by selling it to the highest bidder, by donation to appropriate parties, or by proper waste removal in compliance with 2 C.F.R. 200.313(e) and 200.314. Disposal of surplus property purchased with Federal funds will be disposed of in accordance with Federal guidelines.

When there is a residual inventory of unused supplies exceeding $10,000 in aggregate value at the end of the period of performance and the supplies are not needed for any other Federal award, the District may retain or sell the unused supplies. Unused supplies mean supplies that are in new condition, not having been used or opened before. The aggregate value of unused supplies consists of all supply types, not just like-item supplies. The Federal agency or pass-through entity may be entitled to compensation in an amount prescribed in 2 C.F.R. 200.314.

When original or replacement equipment acquired under a Federal award is no longer needed for the original project or program or for other activities currently or previously supported by a Federal agency, the District will request disposition instructions from the Federal agency if required by the terms and conditions of the Federal award. Disposition of the equipment will be made in accordance with the disposition instructions of the Federal agency.

Except as provided in §200.313 Federally-owned and exempt property, paragraph (b), or if the Federal awarding agency fails to provide requested disposition instructions within 120 days, items of equipment with a current fair market value in excess of $10,000 (per unit) may be retained by the non-Federal entity or sold. The Federal agency is entitled to an amount calculated by multiplying the current market value or proceeds from sale. If the equipment is sold, the Federal agency may permit the non-Federal entity to deduct and retain from the Federal share $1,000 or ten percent (10%) of the proceeds, whichever is less, to cover expenses associated with the selling and handling of the equipment.

The District may transfer title to the property to the Federal Government or to an eligible third party, provided that, in such cases, the District will be entitled to compensation for its attributable percentage of the current fair market value of the property.

When included in the terms and conditions of the Federal award, the Federal agency may permit the District to retain equipment, or authorize the Wisconsin Department of Public Instruction (DPI) to permit the District to retain equipment, with no further obligation to the Federal Government unless prohibited by Federal statute or regulation.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	SAFETY STANDARDS
Code	po7430
Status	
Legal	101.055, Wis. Stats.

7430 - **SAFETY STANDARDS**

The School Board believes that the employees and students of this District, as well as visitors, are entitled to function in an environment as free from hazards as can reasonably be provided. In this regard and in accordance with law, the School Board will provide reasonable and adequate protection to the lives, safety, and health of its employees.

The Superintendent will be responsible for the maintenance of standards in the facilities to prevent accidents and to minimize their consequences. The Superintendent will designate an employee who will conduct periodic audits of health and safety conditions within the facilities of the District in accordance with the Federal OSHA standards adopted by the State, and take appropriate action on any violations discovered during such audits. Reports of violations and remediation actions will be provided to the Superintendent, who will keep the School Board informed of significant issues.

In the event an inspection is made by a representative of the State and a violation is indicated on the inspection report, the Superintendent will report the violation(s) and corrective action(s) to the School Board no later than at the meeting following the receipt of the State report.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	USE OF TOBACCO AND NICOTINE ON SCHOOL PREMISES
Code	po7434
Status	
Legal	111.321, Wis. Stats. 120.12(20), Wis. Stats. 20 U.S.C. 6081 et seq. 20 U.S.C. 7182

7434 - **USE OF TOBACCO AND NICOTINE ON SCHOOL PREMISES**

The School Board recognizes that the use of tobacco products, as well as other nicotine delivery systems, such as electronic smoking devices, are a health, safety, and environmental hazard for students, staff, visitors, and school facilities. The School Board is acutely aware of the serious health risks associated with the use of these products, both to users and non-users, and that their use or promotion on school grounds and at off-campus school-sponsored events is detrimental to the health and safety of students, staff, and visitors. The School Board also believes accepting tobacco industry gifts or materials will send an inconsistent message to students, staff, and visitors.

It will be a violation of this policy for any visitor of the District to use, consume, or sell any commercial tobacco products, tobacco-related devices, imitation tobacco products, or electronic smoking or vaping devices, regardless of content, including smoking as defined in this policy, at any time on District property or at off-campus, school-sponsored events.

It will be a violation of this policy for the District to solicit or accept any contributions, gifts, money, curricula, or materials from the tobacco industry or from any tobacco products retailer. This includes, but is not limited to, donations, monies for sponsorship, advertising, promotions, loans, or support for equipment, uniforms, and sports and/or training facilities. It will be a violation of this policy to participate in any type of service funded by the tobacco industry while in the scope of employment for the District.

Exceptions

It will not be a violation of this policy for tobacco products, tobacco-related devices, imitation tobacco products, or lighters to be included in instructional or work-related activities in school buildings if the activity is conducted by a staff member or an approved visitor and the activity does not include smoking, chewing, or otherwise ingesting the product.

FDA-approved cessation products or tobacco dependence products are exempt from this policy for adults and staff eighteen (18) years and older. Staff using such products and bringing them to any District property or school-sponsored activity are responsible for the safekeeping of these products at all times and are responsible for assuring that no students are able to obtain access to these products.

Instruction in the history and purpose of traditional tobacco that has been used as a part of faith and tradition in the Native American and American Indian communities is an exception to this policy.

Policy Specific Definitions

Any time: normal school and non-school hours: twenty-four (24) hours a day, seven (7) days a week.

Electronic smoking device: any product containing or delivering nicotine, or any other substance, whether natural or synthetic, intended for human consumption through the inhalation of aerosol or vapor from the product. The term electronic smoking device includes, but is not limited to, devices manufactured, marketed, or sold as e-cigarettes, e-cigars, e-pipes, vape pens, mods, tank systems, JUUL, or under any other product name or descriptor. The term electronic smoking device includes any component part of a product, whether or not marketed or sold separately, including but not limited to e-liquids, e-juice, cartridges, and pods.

Imitation tobacco product: any edible non-tobacco product designed to resemble a tobacco product, or non-edible, non-tobacco product designed to resemble a tobacco product that is intended to be used by children as a toy. Examples of imitation tobacco products include, but are not limited to: candy or chocolate cigarettes, bubble gum cigars, shredded bubble gum resembling chewing tobacco, pouches containing flavored substances packaged similar to snuff, shredded beef jerky in containers resembling snuff tins, plastic cigars, and puff cigarettes.

Off-campus, school-sponsored event: any event sponsored by the school or District that is not on school property, including but not limited to, sporting events, day camps, field trips, entertainment seminars, dances, or theatrical productions.

School property: all facilities and property, including land, whether owned, rented, or leased by the District, and all vehicles owned, leased, rented, contracted for, or controlled by the District used for transporting students, staff, and visitors.

Smokinginhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette,pipe, or any other lighted or heated product containing, made, or derived from nicotine, tobacco, marijuana, or other plant, whether natural or synthetic, that is intended for inhalation. This specifically includes marijuana and hemp plant-derived substances, whether or not legally sold in Wisconsin, including CBD production, Delta 8 THC, Delta 9 THC, or any other variation thereof. “Smoking” also includes carrying or using an activated electronic smoking device.

Tobacco products retailer: retailers whose primary business is to sell tobacco and/or tobacco-related products.

Tobacco industrymanufacturers, distributors, or wholesalers of tobacco products, electronic smoking devices, or tobacco-related devices; this includes parent companies and subsidiaries.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	FACILITY SECURITY
Code	po7440
Status	
Legal	120.13(35), Wis. Stats. 175.32(2), (3), Wis. Stat. 301.475, Wis. Stat. State v. Vang, 2018 AP 1730 (Ct. App. 2021), pet. rev. denied.

7440 - **FACILITY SECURITY**

Promoting the safety of students, staff, and others in the school buildings, as well as providing for the protection of the significant financial investment in the District's buildings, is a critical function of the School Board. Proper safety measures are to be implemented to protect those who use the buildings and to protect the buildings and equipment owned by the District from theft and vandalism in order to maintain the optimum conditions for carrying out the educational program.

The Superintendent will develop and supervise the District's School Safety Plan, in compliance with State and Federal laws, as described in Policy 8420 - School Safety.

Law enforcement will be contacted, and District staff will fully cooperate with law enforcement's efforts to apprehend those who knowingly cause physical harm to students, staff, visitors, and District property and to request prosecution of those who bring harm to persons and/or property.

The District will seek to repair the damage or seek the payment of a fee to cover such repairs.

The School Board authorizes the Superintendent to conduct searches of non-student visitors or vehicles on school property when there is a reasonable suspicion of violation of the law or school rules, and the search is reasonable in scope related to the objectives of the search and not excessively intrusive.

The Superintendent is authorized to utilize metal detectors (e.g., walk through detectors and hand-held wands), video surveillance/electronic monitoring equipment, and other security devices on District property in order to protect the health, welfare, and safety of students, staff, visitors, and District property:

A. in Distict buildings,

B. on District property.

The Superintendent will report to the School Board no later than the next regular School Board meeting, any significant incident involving vandalism, theft, personal safety or other security risks and the measures being taken to address the situation.

Public Access to School Facilities

The School Board expects that during regular school hours only students and school staff need to be present in the school building. The School Board also acknowledges that there will be times during the instructional day that members of the public, including parents, invited guests, or other individuals will for appropriate and legitimate reasons require entry into a school facility. In such cases, the following guidelines will be followed:

A. All exterior doors to every school building will be locked during the instructional day, preventing entry into the building and all visitors to the school building during those times will be directed to a single entrance into the building. This entrance will be the entrance closest to the school office. Visitors must identify themselves and the purpose of their visit to the school through the intercom system.

B. All persons other than students and building staff will check in with the school office of the building and will complete a visitor log. Each visitor will be given a visitor tag that will be worn at all times while in the building.

C. Visitors that intend to visit a classroom during the instructional day must be escorted to the classroom by either a staff member or, if age-appropriate, a student from the class. School office staff must contact the classroom teacher to verify that the visitor is expected.

D. All visitors are expected to sign out prior to departing the building.

E. Outside of instructional times, no person other than a staff member may be in any school building except for attendance at a public function (such as a sporting event or community education classes) or based on an approved facility use request pursuant to Policy 7510 - Use of District Facilities.

Any visitor to the school may be refused entry or asked to leave the building at any time if the building administrator or event supervisor determines that the visitor’s presence is disruptive or is likely to become disruptive to the educational environment, including all school-sponsored events, or for other safety or security reasons. If a visitor refuses to leave upon request by the building administrator or event supervisor, the building administrator or event supervisor will contact the school resource officer or local law enforcement as appropriate. No staff member should attempt to physically remove a visitor unless the visitor poses an imminent safety threat.

Failure to follow the requirements above when entering or remaining in school facilities will result in a referral to law enforcement.

Any school staff member that witnesses a visitor in the school building who is not wearing a visitor tag as required will report the visitor’s presence to the school office. In the event the school office does not have a record of such visitor properly checking in, the office staff will immediately contact an Administrator or, if an Administrator is not available, the school resource officer, if applicable, or appropriate law enforcement.

Parents as Visitors

The School Board encourages parental involvement in the education of students in the District. For this reason, it is important to facilitate the involvement of parents in school activities and the educational process while at the same time preserving the integrity of the educational environment for all students. As a balance, the School Board adopts the following requirements for parents visiting the school during the instructional day:

A. Parents should make arrangements with their child’s teacher or with the building administrator in advance of visiting their child at school unless that is not possible.

B. Parents, like any other visitor, must enter the building through only the approved visitor entrance and will check in at the school office in the same fashion as a visitor.

Parents visiting District schools will comply with Policy 9150 - School Visitors, and other relevant policies.

Parents who do not follow these guidelines or whose presence is disruptive to the educational environment may be asked to leave the building by the building administrator. Any decision to permanently restrict access of a parent may only be made by the Superintendent due to failure to follow rules causing a disruption to the educational environment or for overt threats of harm or actual physical contact with any staff or student.

Court Imposed Restrictions

In any case in which an individual is the subject of a court order restricting the individual's presence at a District building, including any restrictions on the individual's physical proximity to an individual that is a student or staff member at the District facility, the building administrator will inform staff of the situation and if any staff member sees the individual on school premises that staff member will immediately contact law enforcement and the school office.

Sex Offenders on School Property

Any person who is a registered sex offender under Wisconsin Law is required to notify the Superintendent of the specific date, time, and place of the person's visit to any school facility and must notify the Superintendent of their status as a registered sex offender. If the registered sex offender fails to notify the Superintendent prior to a visit, that person will be subject to the penalties outlined in Wis. State Statute 301.475(2). The Superintendent has the sole discretion to allow or deny the registered sex offender to visit a school facility.

Parents of students enrolled in the District must notify the Superintendent of their status as a registered sex offender and that they have a child enrolled in the District. Notification must occur at the beginning of each school year or at the time the individual is required to register or whenever the child is first enrolled, whichever occurs first.

Notification requirements do not apply if the person will be on District grounds to vote in an election or to attend a non-school sponsored event occurring on the school grounds.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	VIDEO SURVEILLANCE AND ELECTRONIC MONITORING
Code	po7440.01
Status	
Legal	19.31 - 19.39, 118.125, Wis. Stats. Wis. Admin. Code Trans 300.81(7) 18 U.S.C. 2510-2521 FERPA 20 U.S.C. 1232g 34 C.F.R. 99.1-99.67 Title I of the Electronic Communication Privacy Act of 1986

7440.01 - **VIDEO SURVEILLANCE AND ELECTRONIC MONITORING**

The School Board authorizes the use of video surveillance and electronic monitoring equipment at various facilities and school sites throughout the District, and on school buses. No audio or video surveillance is permitted within the District other than those authorized by policy or the Superintendent, and only if clear and visible notice is provided to any persons entering an area or building subject to video and/or audio monitoring that such monitoring may occur. This does not restrict the collection of video or audio recording at events open to the public.

Placement of Surveillance

The Superintendent is responsible for determining where to install and operate fixed-location video surveillance/electronic monitoring equipment in the District. The Superintendent will assure that video surveillance is handled in accordance with the placement, monitoring, and access considerations incorporated into the school safety plan as more fully described in Policy 8420 - School Safety. The determination of where and when to use video surveillance/electronic monitoring equipment will be made in a nondiscriminatory manner. Video surveillance/electronic monitoring equipment may be placed in common areas in Distri buildings (e.g., school hallways, entryways, the front office where students, employees, and visitors are permitted to freely come and go, gymnasiums, cafeterias, libraries), the school parking lots and other outside areas, and in school buses. Except in extraordinary circumstances and with the written authorization of the Superintendent, video surveillance/electronic monitoring equipment will not be used in areas where persons have a reasonable expectation of privacy (e.g., restrooms, locker rooms, changing areas, private offices (unless there is express consent given by the office occupant), or conference/meeting rooms), or in individual classrooms during instructional times.

Any person who takes action to block, move, or alter the location and/or viewing angle of a video camera will be subject to disciplinary action.

Notification of Surveillance

Wherever video surveillance or electronic monitoring are is used, such notification will identify that video or electronic surveillance is possibly technology being employed.

Legible and visible signs will be placed at the main entrance to buildings and in the areas where video surveillance/electronic monitoring equipment is in use to notify people that their actions/behavior are subject to being monitored/recorded, which may include video footage, audio recording, or both. The Superintendent is directed to annually notify parents and students through the Student Handbook, and staff via the Staff Handbook(s), of the use of video surveillance/electronic monitoring systems in their schools, which may include either video or audio footage, or both. In cases approved by the Superintendent, camera surveillance may be used for investigatory purposes without staff, student, or public notice if the usage is calculated to further investigation into misconduct believed to have occurred or believed to be ongoing.

Uses of Surveillance

Any information obtained from video surveillance/electronic monitoring systems may only be used to support the orderly operation of the District's schools and facilities, and for law enforcement purposes, and not for any other purposes. As such, recordings obtained through the use of video surveillance/electronic monitoring equipment may be used as evidence in any disciplinary proceeding, administrative proceeding, or criminal proceeding, subject to School Board policy and regulations. Further, such recordings may become a part of a student's education record or a staff member's personnel file.

Ordinarily, video surveillance/electronic monitoring equipment will not be used to make an audio recording of conversations occurring on District grounds or property.

The School Board will not place video surveillance/electronic monitoring equipment for the purpose of obtaining information for routine staff appraisal/evaluation or monitoring; however, video footage captured in the normal course of surveillance, which shows information pertinent to staff performance or conduct, may be used for that purpose.

Additionally, prerecorded lessons or observations of online or virtual learning sessions may be included as part of an employee's evaluation.

Further, if an employee is assigned to work remotely (i.e., telework), the Administration is authorized to conduct observations that consist of the supervisor reviewing video-recordings of the employee working and/or watching the employee perform their job responsibilities through means of a live-stream that includes both video and audio.

Additionally, nothing herein will prevent the Administration from using information gathered through electronic means (i.e., viewing a video-recording or live-stream of an employee working) for employment purposes including, but not limited to, completing components of an evaluation.

Recordings that capture students may be student records and as such will be treated as confidential, subject to the School Board's public records and student records policies.

Retention, Secure Storage, Access to, and Disposal of Video Recordings

The District will maintain video surveillance/electronic monitoring of recordings for a limited period. Any request to view a recording under this policy should be made within seven (7) days after the event/incident in order to assure its availability. Inquiries after that time period may be available depending on current retention capabilities. Unless a recording is separated and maintained for some reason by the District, any recording may be destroyed after seven (7) days. If, however, action is taken by the School Board/Administration, as a result of a formal complaint or incident, recordings will be kept consistent with the School Board's record retention policy depending on the nature of the video record retained, but for a minimum of one (1) year from the date of the action taken.

Any video data stored on a cloud-based server system must be stored pursuant to a vendor agreement that assures the confidentiality of data accessible only to school officials.

Access to and viewing of video recordings is limited to authorized personnel.

A Principal or the Superintendent may authorize the viewing of recorded images in the event of an ongoing law enforcement investigation, an incident involving property damage or loss, or for other reasons deemed appropriate.

Video footage should not be removed from school officials' custody except as required by law or upon a request from law enforcement.

All video surveillance/electronic monitoring recording media will be considered legal evidence and treated as confidential or as directed by District counsel. The release of original video recordings to individuals or outside agencies may only occur pursuant to subpoena or court order after the same has been reviewed by District counsel.

Original video recordings will never be edited or manipulated in any manner. When video recordings are requested by any law enforcement agency as part of an ongoing investigation, a duplicate may be provided for that purpose. The original media will be protected from accidental overwrite or erasure during the duplicating process. Nothing in this paragraph prohibits the redaction of personally identifiable information from duplicated media when mandated by FERPA.

Video recordings may never be sold publicly, viewed, or distributed in any other fashion except as provided for by School Board policy and consistent with State and Federal law.

Devices containing video recordings, scheduled to be destroyed must be securely disposed of in such a way that the personal information cannot be reconstructed or retrieved (e.g., shredding, burning, magnetically erasing the personal information).

Surveillance on School Buses

School buses owned by the District or a contractor under contract with the District may be equipped with video and/or audio recording equipment in specified locations within the vehicle as provided in the Wisconsin Department of Transportation regulations.

Exceptions

This policy does not address or cover instances where school officials record a specific event (e.g., a play, music performance, athletic contest, graduation, or School Board meeting), or an isolated instance where a classroom is video recorded for educational or research purposes. Authorized video recording for educational, instructional, and/or research purposes is permitted and is not addressed by this policy.

Video surveillance is to be implemented in accordance with this policy and consistent with the school safety plan. The School Board will not accept or tolerate the improper use of video surveillance/electronic monitoring equipment and will take appropriate action in any case of wrongful use of this policy.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	SMART SENSOR AND MONITORING TECHNOLOGY
Code	po7440.02
Status	

7440.02 - **SMART SENSOR AND MONITORING TECHNOLOGY**

In order to protect students and faculty, promote security and protect the health, welfare and safety of students, staff and visitors, the School Board authorizes the use of smart sensor and electronic monitoring equipment on District property, and in school buildings and school buses. Smart sensor and monitoring technology uses devices that can sense, collect, and process a variety of environmental information. Information obtained through smart sensor devices may be used to identify intruders and persons breaking the law, School Board policy, or the Student Code of Conduct (i.e., it may be used as evidence in disciplinary actions and criminal proceedings).

The monitoring of actions and behavior of individuals who come onto school property is a significant factor in maintaining order and discipline and protecting students, staff, visitors, and school and student property. Smart sensor monitoring systems serve to complement other means being employed in the District to promote and foster a safe and secure teaching and learning environment for students and staff. The School Board recognizes that the use of a smart sensor monitoring system does not replace the need for the ongoing vigilance of the school staff assigned by the building principal to monitor and supervise the school building. Rather, the smart sensor monitoring system serves as an appropriate and useful tool with which to augment or support the in-person supervision provided by staff. The building principal is responsible for verifying that due diligence is observed in maintaining general campus safety and security.

The Superintendent is responsible for determining where to install and operate fixed-location smart sensor monitoring equipment in the District. The determination of where and when to use smart sensor equipment will be made in a nondiscriminatory manner. Smart sensor equipment may be placed in designated areas in school buildings (e.g., school hallways, restrooms, classrooms, locker rooms, entryways, the front office where students, employees, and visitors are permitted to freely come and go, gymnasiums, cafeterias, libraries).

Any person who takes action to block, move, or alter the location of a smart sensor will be subject to disciplinary action.

Any information obtained from smart sensor monitoring systems may only be used to support the orderly operation of the District's schools and facilities, and for law enforcement purposes, and not for any other purposes. As such, information obtained through the use of smart sensor equipment may be used as evidence in any disciplinary proceedings, administrative proceedings, or criminal proceedings, subject to School Board policy and administrative guidelines.

Smart sensor technology is to be implemented in accordance with this policy and any related guidelines. The School Board will not accept or tolerate the improper use of smart sensor and monitoring technology and will take appropriate action in any case of wrongful use of such technology.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	SMALL UNMANNED AIRCRAFT SYSTEMS (Drones)
Code	po7440.03
Status	
Legal	14 C.F.R. Part 107 86 FR 4314

7440.03 - **SMALL UNMANNED AIRCRAFT SYSTEMS (Drones)**

The School Board prohibits the operation of small Unmanned Aircraft Systems (sUAS), commonly known as drones, at any time on property that is owned, leased, or contracted for by the District at any time by any individual who is not authorized to do so by the Superintendent.

If sUAS (drones) are used during high school athletic activities and/or events, the use will adhere to the Wisconsin Interscholastic Athletic Association's (WIAA) administrative policies and procedures.

To be authorized to operate a drone on property owned, leased, or contracted for by the District, a staff member, administrator, or vendor employed by the District must meet all criteria for the operation of and comply with all requirements and restrictions pertaining to the operation of any sUAS established by the Federal Aviation Administration (FAA).

Failure to adhere to applicable regulations may result in loss of authorization to operate a drone on property owned, leased, or contracted for by the District, referral to local law enforcement, and/or further disciplinary action, up to and including termination.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	PROPERTY INVENTORY
Code	po7450
Status	
Legal	2 C.F.R. 200.313

7450 - **PROPERTY INVENTORY**

As steward of this District's property, the School Board recognizes that efficient management and full replacement upon loss requires accurate inventory and properly maintained property records.

The School Board will conduct a complete inventory of all District-owned equipment and supplies, including computing devices at such intervals as will coincide with property insurance renewal and Generally Accepted Accounting Principles (GAAP) reporting requirements.

For purposes of this policy, equipment will mean tangible personal property (including information technology systems), a unit of furniture or furnishings, an instrument, a machine, an apparatus, or a set of articles which retains its shape and appearance with use, is nonexpendable, having a useful life of more than one (1) year and a per-unit cost that equals or exceeds $5000to replace as a single unit and does not lose its identity when incorporated into a more complex unit. When defining supplies for inventory purposes, no items will be counted whose total value is less than $5000.

It will be the duty of the Director of Finance and Facilities to ensure that inventories are recorded systematically and accurately and property records of equipment are updated and adjusted annually by reference to purchase orders and withdrawal reports.

Major items of equipment will be subject to annual spot check inventory to determine loss, mislocation, or depreciation; any major loss will be reported to the School Board.

The Director of Finance and Facilities will maintain a system of property records which will show, as appropriate to the item recorded, the:

A. description and identification (serial number or other identification number);

B. manufacturer;

C. year of purchase; and

D. evaluation in conformity with insurance requirements.

The District is responsible for maintaining and updating property records when there is a change in the status of the property.

Equipment and computing devices acquired in whole or in part under a Federal award will vest upon acquisition to the District, subject to the following conditions:

A. The equipment will be used for the authorized purposes of the award project during the period of performance or until the equipment is no longer needed for the purposes of the project.

B. While the equipment is being used for the originally-authorized purpose, the District (or subrecipient) must not dispose of or encumber its title or other interests without the approval of the Federal agency or pass-through entity.

C. The equipment may only be used and disposed of in accordance with the provisions of the Federal agency or the pass-through entity and Policy 7300 - Disposition of Real Property and Policy 7310 - Disposition of Personal Property.

D. The District must use equipment for the project or program for which it was acquired and for as long as needed, whether or not the project or program continues to be supported by the Federal award. The District must not encumber the equipment without prior approval of the Federal agency or pass-through entity.

E. When no longer needed for the original project or program, the equipment may be used in other activities in the following order of priority:

    1. activities under other Federal awards from the Federal agency that funded the original program or project; then

    2. activities under Federal awards from other Federal agencies. These activities include consolidated equipment for information technology systems.

F. During the time that equipment is used on the project or program for which it was acquired, the District must also make the equipment available for use on other programs or projects supported by the Federal Government, provided that such use will not interfere with the purpose for which it was originally acquired. First preference for other use of the equipment must be given to other programs or projects supported by the Federal agency that financed the equipment. Second preference must be given to programs or projects under Federal awards from other Federal agencies. Use for non-Federally funded projects is also permissible, provided such use will not interfere with the purpose for which it was originally acquired. The District should consider charging user fees as appropriate. If the District does use equipment to earn program income, it must not charge a fee that is less than a private company would charge for similar services unless specifically authorized by Federal statute.

G. When acquiring replacement equipment, the District may either trade-in or sell the equipment and use the proceeds to offset the cost of the replacement equipment.

H. Property records will be maintained that include a description of the equipment, a serial number or other identification number, the source of funding for the equipment (including the Federal Award Identification Number ("FAIN")), title holder, acquisition date, cost of the property, percentage of Federal agency contribution towards the original purchase, the location, use, and condition of the property, and ultimate disposition data, including date of disposal and sale price of the property.

I. A physical inventory of the property must be conducted and results reconciled with property records at least once every two (2) years.

J. A control system will be in place to provide safeguards for preventing loss, damage, or theft of the property. Any such loss, damage, or theft of the property must be investigated. The District must notify the Federal agency or pass-through entity of any loss, damage, or theft of equipment that will have an impact on the program.

K. Regular maintenance procedures will be implemented to keep the property in proper working condition.

L. Proper sales procedures will be established to ensure the highest possible return in the event the District is authorized or required to sell the equipment/property.

M. When equipment acquired under a Federal award is no longer needed for the original project/program or for activities currently or previously supported by a Federal agency, the District will request disposition instructions from the Federal agency or the pass-through entity if required by the terms and conditions of the Federal award. Disposition of the equipment will be made in accordance with the provisions of 2 C.F.R. 200.313.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	ACCOUNTING SYSTEM FOR CAPITAL ASSETS
Code	po7455
Status	

7455 - **ACCOUNTING SYSTEM FOR CAPITAL ASSETS**

The School Board will maintain a capital asset accounting system. The capital asset system will maintain sufficient information to permit the following:

A. the preparation of year-end financial statements in accordance with Generally Accepted Accounting Principles (GAAP);

B. adequate insurance coverage; and

C. control and accountability.

Capital assets are defined as those tangible assets of the District:

A. with a useful life in excess of one (1) year;

B. with an initial cost equal to or exceeding the amount determined periodically by the District in Policy 7450 - Property Inventory;

C. which are capitalized in accordance with GAAP; and

D. which the District intends to hold or continue in use for an extended period of time.

Further, some items may be identified as "controlled" assets that, although they do not meet all capital asset criteria, are to be recorded on the capital asset system to maintain control.

Capital assets will be classified as follows:

A. land, buildings (facilities), equipment, and intellectual property (including software) whether acquired by purchase, construction, manufacture, exchange, or through a lease accounted for as a financed purchase under Government Accounting Standards Board (GASB) standards or a finance lease under Financial Accounting Standards Board (FASB) standards; and

B. additions, improvements, modifications, replacements, rearrangements, reinstallations, renovations, or alterations to capital assets that materially increase their value or useful life (not ordinary repairs and maintenance).

Leased capital assets and assets which are jointly-owned will be identified and recorded on the capital asset system.

Capital assets will be recorded at historical cost or, if that amount is not practicably determinable, at estimated historical cost. The method(s) to be used to estimate historical cost will be established by the Director of Finance and Facilities.

The purchase of capital assets, the transfer of capital assets between buildings, and the disposal of capital assets will be initiated by the Director of Finance and Facilities and require the prior written approval of the Superintendent. An asset to be disposed of by sale will be done in accordance with Policy 7300 - Disposition of Real Property or Policy 7310 - Disposition of Personal Property.

In accordance with GAAP, assets must be depreciated over their estimated useful lives and approved by the auditor.

Such useful lives by asset class as per GASB, are as follows:

A. site improvement - 20 years;

B. buildings - 10-50 years;

C. furniture and equipment - 3-50 years;

D. leased equipment - 3-50 years.

Accumulated depreciation will be calculated on a straight line basis and be recorded for general capital assets.

The following information will be maintained for all capital assets:

A. description

B. asset classification (land, building, equipment, etc.)

C. location

D. purchase price

E. vendor

F. date purchased

G. voucher number

H. estimated useful life

I. estimated salvage value

J. replacement cost

K. accumulated depreciation

L. method of acquisition (purchase, trade-in, lease, donated, etc.)

M. appropriation

N. manner of asset disposal

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	USE OF DISTRICT FACILITIES
Code	po7510
Status	
Legal	120.13(17), Wis. Stats. 895.523, Wis. Stats.

7510 - **USE OF District FACILITIES**

PURPOSE

The School Board supports the full use of one of the community's greatest assets, the District's facilities, grounds, and equipment. The School Board welcomes and encourages responsible District and community use of our District facilities, grounds, and equipment by citizens of all ages when such use does not interfere with or decrease use as needed for District programs. This policy is designed to meet the needs of all stakeholders

GENERAL STATEMENT OF POLICY

The School Board and Superintendent authorize the Activities Director to coordinate the scheduling and approval process for the use of District facilities, grounds, and equipment in accordance with District regulations, policies, and procedures. Such regulations, policies, and procedures are intended to result in consistent implementation of usage of District facilities, grounds, and equipment throughout the District.

The School Board authorizes the Activities Director to manage the process of scheduling District facilities, grounds, and equipment in a manner that maximizes the usage and availability for all facility user groups. A centralized software scheduling system will be utilized to schedule all District and community use of District buildings and grounds. For safety, security, energy efficiency, and customer service reasons, the following event information will be included in the system: event start/end time, anticipated number of attendees, special set-ups, custodial support, and traffic management plans. Building and Grounds Director will be included in the development of all event management plans.

Fees will be charged to facility user groups based on the priorities for scheduling of facilities, type of activity, and costs to cover direct expenses as a result of facility usage. Direct expenses may include but are not limited to set-up, takedown, personnel costs, and damages as a result of District facility, grounds, and equipment usage.

The Activities Director will respond to any facility user group's issues or concerns related to facility usage. The Activities Director will work in collaboration with facility scheduler, Building and Grounds Director, building principals, custodians, and other employees as needed to assist in investigating and resolving complaints from facility users. If satisfactory resolution cannot be achieved, the complainant may appeal to the Superintendent, who will review the request and make a final decision.

Rules and regulations to protect property owned and operated by the District's taxpayers and to ensure the safety of users will be established. The Activities Director will establish and implement a process for disseminating approved rules, regulations, guidelines, and procedures to facility users and District staff. Authorization for use of District facilities, grounds, and equipment will not be considered as an endorsement of or approval of the activity, group, or organization nor the purposes they represent.

The District reserves the right to reject or cancel any request for use of District facilities and/or grounds that is contrary or detrimental to the purpose of the schools or District policies, or if deemed not in the public's best interest. The following types of activities will not be permitted: activities promulgating any theory or doctrine subversive to laws of the United States or any political subdivision thereof: any activity that tends to violate good manners, morals, values, or taste; activities that would tend to be injurious to the District facilities or grounds; and activities that are discriminatory in nature. The final authority concerning the denial of a facility use request rests with the Superintendent.

Facility User Groups receiving approval to use District facilities, grounds, and/or equipment are responsible for ensuring adequate supervision of the approved activity. Groups or individuals using District facilities or grounds must furnish a certificate of insurance for liability limits for no less than $1,000,000 per occurrence naming the District as an additional insured. Insurance may be in the form of a "blanket" policy or a certificate for one-time events. Proof of Insurance must be provided before the event can take place. The applicant and/or organization agree to hold harmless the District from any expenses or costs in connection with the use of District facilities and grounds.

All policies, ordinances, laws, fire codes, and codes of the School District of River Falls, cities in which the schools are located, state of Wisconsin and federal government must be observed by facility users.

The Superintendent is authorized to act in any case not covered by the rules and regulations for District facility, grounds, or equipment as deemed appropriate.

The School Board reserves the right to approve "Joint Use" or "Special Use" agreements between the District and other cooperative community entities as deemed necessary.

PRIORITIES FOR SCHEDULING OF FACILITIES

To make maximum use of District facilities, grounds, and equipment with minimum conflict, it is necessary to arrange facility user groups on a priority basis. Groups using the facilities will be prioritized from Priority 1 through 4 with a Priority 1 having highest priority for use when developing the annual master District and school-related activities calendar. The term "priority" as used in this regulation is intended to mean first consideration for access to facilities rather than exclusive use at the expense of all groups assigned lower priority. Although Priority 1 retains the right to cancel the use of scheduled facility groups with an assigned lower priority, efforts will be made to keep cancellations to a minimum.

"Local" is generally defined as those whose primary residence, address, chapter, affiliation is considered to be located within the legal boundaries of the District.

Priority 1 - Refers to the programs and activities of the School District of River Falls. All directly related pre K-12 school activities such as regularly scheduled daytime school activities, musical and arts events, student co-curricular activities, school productions, staff development, approved meetings and activities of student organizations, school staff, parent organizations, Community Education, or other organizations whose sole purpose is to support the District. No fee will be charged for use of District facilities or grounds, by school or school-related organizations. Also, included are basic political occurrences such as providing election polling places.

Priority 2 - Refers to local non-profit groups/clubs, agencies, parks and recreational programs, and adult service organizations composed of at least 51% of District residents and organized to promote civic, charitable, educational, social, leadership, service-learning, support services, or recreational activities for youth. This includes local youth religious/social/recreational activities, and local non-public school recreational activities, camps, or clinics provided by District staff or coaches for District youth. Priority 2 also includes local community theater groups.

Priority 3 - Refers to local religious organizations for worship and adult or youth instruction, political parties, partisan issue organizations, and local youth/adult special interest, recreational or social groups/clubs/associations, AAU or elite youth teams headed by a District parent. These groups must be composed of at least 51% of District residents.

Priority 4 - Refers to for-profit businesses, educational institutions, or non-profit organizations located outside of the District or non-resident groups whose primary residence, address, chapter, or affiliation is considered to be located outside the legal boundaries of the District. Fund-raising activities not specifically designed to benefit the District or its students by any organization are considered to be Priority 4.

Fees will be assessed according to use requests, policy, and extra costs associated with usage.

The illustrations of various groups within each priority grouping above are illustrations only and should not be construed to represent an all-inclusive listing. The Activities Director and/or Superintendent are given the authority to clarify a priority.

Scheduling Process

Facility user groups or individuals interested in using District facilities, grounds, or equipment are required to obtain prior approval by means of Request for Use of District Facilities Form.

- Request forms by contacting the District Activities Director at (715) 425-1830 ext. 1109.
- Requests should be made at least fourteen (14) business days prior to anticipated use. Upon receipt of the request, the Activities Director will verify space & staff availability, complete the approval process, and establish estimated costs according to policy.
- The requestor will receive confirmation of the location, personnel required, and other requirements of use after the approval process is completed. Large Events may necessitate the need for additional charges for supervision, setup, clean up, and trash removal.
- Facility user groups will be required to submit payment and deposit to the Activities office prior to usage. Approval for use of District facilities and grounds may require the signature of the building principal and Building & Grounds Director.

Liability Insurance

- Groups or individuals using District facilities or grounds must furnish a certificate of insurance for liability limits for no less than $1,000,000 per occurrence naming the District as an additional insured. Insurance may be in the form of a "blanket" policy or a certificate for one-time events. Proof of insurance must be provided before the event can take place. The applicant and/or organization agree to hold harmless the District from any expenses or costs in connection with the use of District facilities and grounds.

Requests for Use of Equipment

- Use of District equipment must be applied for at the same time the request form is submitted (only equipment that is specified and approved on the request can be used). Equipment and decorations should be removed directly following an activity. Groups using the schools will not be allowed to store materials or equipment in the school unless pre-approved by the Activities Director.

Supervision

- Facility user groups receiving approval to use District facilities, grounds, and equipment are responsible for ensuring adequate supervision of the approved activity.
    - For safety reasons, no children will be allowed entrance to a building until a responsible adult is in attendance and ready to take charge of the group.
    - The adult responsible for the activity must remain with the group the entire time that they are in the building and must not leave until they are certain that all members of their group are out of the building and picked up by parents/guardians.
    - The adult responsible for the activity is also accountable for the conduct/behavior of both participants and spectators, enforcing rules and regulations, as well as restricting group activity to the areas listed on the facility use application. All children must be under direct parental/leader supervision.
    - When the building has multiple users on the same date or a large event, the Activities Director or building Principal has the right to request an event coordinator at the expense of the facility user group(s). The event coordinator's role is to assist participants, ensure that rules and regulations are being enforced by the adult(s) responsible for the activity, and assure order, safety, and security is maintained in the facility.
    - The facility user group is responsible to observe fire occupancy regulations at all times.

Cancellations

- Facility user groups agree to cancel with the Activities Director any scheduled facility use dates requested, at least five (5) business days in advance of intended use in order to avoid total fee charges (if an event is scheduled for a Saturday or Sunday, cancellation must be made by Monday. Pre-approved District or community activities may need to be canceled by District authorities to accommodate unforeseen events or emergency changes in school functions. In most cases, the District will attempt to provide scheduled groups with at least five (5) business days' notice when an unexpected need for the space should arise. Every effort will be made to keep cancellations to a minimum and relocate scheduled District or community activities if necessary.
- When school is canceled due to inclement weather or physical problems, activities scheduled during the day, immediately after school, or in the evening are all canceled. Any deviation from this will be at the discretion of the Superintendent or designee. School fields will be closed if city fields are closed due to inclement weather. When use of facilities or grounds is canceled and a facility user is found on the premises, future use may be denied to that user. Information on closures of facilities or grounds is now available on the District website.

Conflicts or Issues

- In most scheduling disputes between groups, the natural season of sports, priority for scheduling facility usage, date order received and historical usage will prevail. Applicants should not advertise events until FINAL APPROVAL is received.
- The Activities Director will respond to any facility user group's issues or concerns related to facility usage. The Activities Director will work in collaboration with the Building and Grounds Director, building principals, custodians, and other employees as needed to investigate and resolve complaints from facility users. If satisfactory resolution cannot be achieved, the complainant may appeal to the Superintendent who will review the request and make a final decision. In retrospect, issues and concerns related to facility user groups are to be reported immediately to the custodian on duty or event coordinator (where applicable) so they can attempt to resolve them. If the situation warrants further intervention the building principal is to be contacted for guidance on how to proceed. The building principal will work in collaboration with the Activities Director and Building and Grounds Director in investigating and resolving complaints related to the use of facilities. If satisfactory resolution cannot be achieved, the final authority rests with the Superintendent.
- The final authority concerning the scheduling of school facilities and grounds rests with the Superintendent.

Staff Related Procedures

- To facilitate planning on the part of facility user groups the District principals and other administrators will submit annual building usage requests for the upcoming school year to the Activities Director by the end of the current school year. To avoid later conflicts with community events, this calendar will include not only dates and times of specific activities but also dates and times when specific spaces or entire facilities will not be available for community use due to conferences, limited parking, or periods of special event setup. These requests will be reviewed and approved by the administrative team for the District's master calendar and/or building schedules. Request forms from facility user groups received prior to any given school year will not be approved until all school and community education programs have been scheduled for the coming school year. Requests for summer building usage by District personnel and programs are due to the Activities Director in February in order to plan ahead and determine available and suitable building locations.
- District personnel and program requests or modifications in schedules that arise after the start of the school year need to be submitted to the Activities Director in a timely manner in order to avoid potential scheduling conflicts with facility user groups' pre-approved activities and to allow for adequate notification and pursuit of alternative arrangements.
- For activities or events sponsored by River Falls youth associations or District coaches/advisors, the following information applies for Facility and Grounds Use.
    - User fees according to Priority 2 rates. (Indoor gym rates and field rates will be the same fee.)
    - Certificate of insurance in the amount of $1,000,000 per occurrence and $1,000,000 annual aggregate, naming the School District of River Falls as the additional insured.
    - The lead coach must give written assurance that WIAA Rules will not be violated.
    - Financial accounting of said camps, clinics, lessons, or tournaments will be submitted to the District if requested.
    - Request forms can be obtained from the Activities Director.

Facility Use Rules and Regulations

Certain rules and regulations exist to protect the property owned and operated by the District's taxpayers and to ensure the safety of users. The following rules are to be adhered to when using District facilities, grounds, and equipment. It is the facility user group's responsibility to communicate these rules and regulations to their leaders, participants, and spectators.

- Regular school activities, programs, and organizations of the District will have first priority in the use of any District facility or grounds. The elementary gymnasiums and multi-purpose areas are available no earlier than 6:15 p.m. on weekdays due to the District's Kids' Club school-age extended day programs. Groups are not allowed to enter these areas until 6:15 p.m. unless pre-approved by the Activities Director or designee.
- The District reserves the right to reject or cancel any request for use of facilities, grounds, and equipment that is contrary or detrimental to the purpose of the school or District policies, or if deemed not in the public's best interest. The following types of activities will not be permitted: activities promulgating any theory or doctrine subversive to laws of the United States or any political subdivision thereof: any activity that tends to violate good manners, morals, values, or taste; activities that would tend to be injurious to the facilities, grounds, or equipment; and activities that are discriminatory in nature.
- Use of District facilities on holidays or holiday weekends and Sundays is discouraged due to limited staff availability.
- Weekend use by non-District facility groups will be charged a custodian fee as designated in the fees section of this document and are subject to the availability of appropriate custodial staffing.
- After the Request for Use of District Facilities form has been approved and signed by the Activities Director or designee, and a representative of the facility user group, it becomes an agreement with the requestor and/or the organization, and they cannot sublet or transfer their rights and privileges to any other individual, group, business, or organization.

- Facility user groups should check permanent equipment and condition of room(s) at start of usage to determine any previous damage. Such damage should be documented and shown to the custodian or the event coordinator immediately. If any damage is noticed after a group has used the District facility, grounds, or equipment the group will be held responsible for the cost of repair or replacement of any items damaged, lost, or stolen from District property. Facility user groups will be responsible for leaving the facilities and property in the same condition as upon arrival (including returning furniture to original configuration and any other cleanup needed).
- The Facility Use permit is granted for specific dates, equipment, rooms, or areas of buildings for specific periods of time and for specific uses including the nearest restrooms and drinking fountain. Using a building for other purposes, using additional facilities, loitering in other areas, entering or remaining in the building beyond the allotted time will be considered as unauthorized use of the facilities. Additional charges may be added to the facility use fee as well as denial of future facility use requests.
- No permit holders will be allowed to sublet the facility.
- All School District of River Falls policies, local and state ordinances, laws, and fire codes pertaining to the use of public facilities must be observed. Copies of all District policies are available online at www.rfsd.k12.wi.us. Policies include but are not limited to, the following:
    - River Falls School District is tobacco-free. Use of tobacco products is prohibited on District property including buildings and grounds.
    - Possession or consumption of intoxicating beverages or illegal substances (drugs) in any form is prohibited on District property including facilities and grounds.
    - No weapons or look-alike weapons, as defined in Policy 832, will be brought on District property for any reason other than in conjunction with an authorized firearm safety program with the exception of legally authorized officials.
    - Facility user group leaders agree to go over any safety concerns and rules related to scheduled activity including proper sportsmanship, location of fire extinguishers, fire blankets, and proper use of equipment. Facility user groups must furnish their own first aid kits and instructional supplies.
    - District policy prohibits all forms of harassment and violence as defined in Policy 411.1.
    - If a fire alarm sounds in any area of a building the entire building must be evacuated according to evacuation maps posted in each room near exits.
    - If an alarm sounds related to a tornado warning the entire building must take cover in the nearest location as indicated on maps posted in each room.
    - Consumption of food (including snacks and refreshments) and beverages in school facilities is allowed in designated areas only, which does not include instructional areas, gymnasiums, auditoriums, and other special use rooms.
    - Disorderly conduct is prohibited and punishable by ejection from the facilities or grounds. This includes inappropriate communication and disrespect for authority, building monitors, and/or custodians by group leaders or participants of a group. The proper authorities may be notified, including law enforcement to intervene.
    - To preserve the District’s gym floors, soft-soled shoes are recommended. Removal of non-soft soled shoes is requested prior to entering the gymnasiums.
    - Parking is allowed in designated areas only. Cars parked in fire lanes will be ticketed.
- The Superintendent or designee is authorized to act in any case not covered by the rules and regulations as deemed appropriate.
- Some regulations may vary where separate School Board approved “Joint Use “ or “Special Use” agreements exist between the District and other cooperative community entities:
    - There are additional special guidelines for use of kitchens (food service areas), classrooms with cooking facilities, and the pool that the facility user groups must follow. Copies of these guidelines are provided with the permit prior to usage when that area is requested. Appropriate school or school-trained personnel may be required when special school facilities or equipment are utilized and will be billed to the facility user group at the current hourly rate.
    - In most cases, the athletic fields will be used for high school and District-sponsored events, plus events sponsored by the River Falls Park and Recreation Department composed of a majority of District residents. The use of the athletic fields will be approved based on field conditions, priority scheduling, and in consultation with the Activities Director.
    - Use of the varsity running track will be limited to regular school groups and approved facility user groups. Spiked running shoes may not be used on the varsity running track.
    - Use of computer facilities must comply with the District’s acceptable use guidelines.
    - Tennis courts are available for individual use based on the posted rules, restrictions, and priority scheduling.

Priorities for Scheduling of Facilities

To make maximum use of District facilities, grounds, and equipment with a minimum conflict, it is necessary to arrange facility user groups on a priority basis. Groups using the facilities will be prioritized from Priority 1 through 4 with Priority 1 having highest priority for use when developing the annual master District and school-related activities calendar. The term

"priority" as used in this regulation is intended to mean first consideration for access to facilities rather than exclusive use at the expense of all groups assigned lower priority. Although Priority 1 retains the rights to cancel the use of scheduled community facility groups with an assigned lower priority, efforts will be made to keep cancellations to a minimum.

"Local" is generally defined as those whose primary residence, address, chapter, affiliation is considered to be located within the legal boundaries of the District.

Priority 1 - Refers to the programs and activities of the School District of River Falls. All directly related pre-K-12 school activities such as regularly scheduled daytime school activities, musical and arts events, student co-curricular activities, school productions, staff development, community education, approved meetings and activities of student organizations, school staff, parent organizations, or other organizations whose sole purpose is to support the District. No fee will be charged for use of District facilities or grounds by school or school-related organizations, except if use is requested at a time it would not be open, a chargeback for personnel (i.e. custodial) may be assessed as well as any special services or personnel needed as a result of usage. Also will be included are basic political occurrences such as providing election polling places.

Priority 2 – Refers to local non-profit groups/clubs, agencies, parks and recreational programs, and adult service organizations composed of at least 51% of District residents and organized to promote civic, charitable, educational, social, leadership, service learning, support services, or recreational activities for youth. This includes local youth religious/social/recreational activities and local non-public school recreational activities. Camps or Clinics provided by District staff or coaches for District youth. Priority 2 also includes local community theater groups.

Priority 3 – Refers to local religious organizations for worship and adult or youth instruction, political parties, partisan issue organizations, and local adult/youth special interest, recreational, or social groups/clubs/associations, AAU or Elite youth teams headed by a District parent. The groups must be composed of at least 51% of District residents.

Priority 4 - Refers to for-profit businesses, educational institutions, or non-profit organizations located outside of the school District or non-resident groups whose primary residence, address, chapter, or affiliation is considered to be located outside the legal boundaries of the District. Fund-raising activities not specifically designed to benefit the District or its students by any organization are considered Priority 4.

Fees will be assessed according to use requests, policy, extra costs associated with usage, and fee schedule approved by the School Board.

The illustrations of various groups within each priority grouping above are illustrations only and should not be construed to represent an all-inclusive listing. If a group is not listed, the Activities Director and/or Superintendent is given the authority to designate a group to a priority.

Facility Use Fee Schedule

	Priority 1 & 2	Priority 3	Priority 4
Montessori Gymnasium	NC	$35/hr	$50/hr
Elementary Cafeteria	NC	$30 hr	$50/hr
Elementary Fields	NC	$20/hr	$30/hr
Elementary Gymnasium *	NC	$24/hr	$45/hr
Elementary Library	NC	$22/hr	$38/hr
HS Auditorium *	NC	$120/hr	$175/hr
HS Auxiliary Gymnasium *	NC	$35/hr	$60/hr
HS Commons	NC	$35/hr	$60/hr
HS Dance Studio	NC	$25/hr	$45/hr

HS Fields #1-6 Grass	NC	$35/hr	$60/hr
HS Fields A-E Baseball/Softball	NC	$45 /hr	$90/hr
HS Library Media Center	NC	$20/hr	$30/hr
HS Main Gymnasium *	NC	$20/hr/court	$30/hr/court
HS Multi-Purpose (Turf) Room*	NC	$35/hr	$60/hr
HS Tennis Courts *	NC	$25/hr	$35/hr
HS Wildcat Field & Track *	NC	$75/hr	$150/hr
HS Wrestling Room *	NC	$35/hr	$60/hr
MS Auditorium *	NC	$65/hr	$95/hr
MS Athletic Fields	NC	$35/hr	$60/hr
MS Cafeteria	NC	$30/hr	$50/hr
MS Gymnasium *	NC	$35/hr	$60/hr
MS Library Media Center	NC	$20/hr	$30/hr
MS Multipurpose Room (Lower Level)	NC	$30/hr	$50/hr
MS Tennis Courts *	NC	$20/hr	$25/hr
Regular Classrooms & Elementary Library Media Centers	NC	$15/hr	$25/hr

* Auditoriums, Tennis Courts, Gymnasiums, HS Fields, HS Multipurpose (Turf) Room, HS Wrestling Room, and Wildcat Field/Track require a $500 deposit to be used towards any additional fee charges. If no additional fees apply, the deposit will be returned in full.

Joint Powers agreements will govern terms of use for local government and other agencies as approved by the School Board.

Facility rental rates may be reviewed annually.

Additional Fees for Facility and Grounds Usage:

- Rescheduling – A $25 fee may be charged if excessive revisions or rescheduling are made to the original request.
- No Show charges – billed according to estimated costs on activity confirmation.
- Event Coordinator billed at current hourly rate, unless waived.
- Custodian fees for set up and take down for large groups or if the facility user group does not fulfill their obligations of leaving the facility in the same condition in which they found it.
- Equipment repair and damage fees, if applicable.
- For large events, a fee for extra garbage pickup may apply
- When requesting use of school parking lots a deposit may be requested and there may be charges applied if maintenance is required after the event.

Auditorium Guidelines and Procedures

Auditorium rental rates include the space only. If a group requires access to lighting, sound, materials, tools, or any other equipment, there will be an additional charge for an Auditorium Supervisor as well as any additional trained personnel as determined by the District. Due to the complexity and delicate nature of the equipment, only District-trained and authorized auditorium personnel will be allowed in the control booth to operate the light and sound system.

1. All backstage equipment and rooms, including choral risers, music rooms, shells, staging platforms, instruments, etc. are property of River Falls School District. These items may not be used unless prior arrangements have been made with the high school music department.

2. The Auditorium Supervisor must approve any equipment or decorations brought into the auditorium by a group. Equipment and decorations should be removed directly following an activity. Groups using the auditoriums will not be allowed to store materials or equipment in the school unless pre-approved by the Auditorium Supervisor. At no time are any decorations or objects allowed to be attached in any way to the stage curtains -- front or back, black or blue curtains; neither taped, stapled, pinned, or sewn. Objects are not to be attached to any walls or fixtures without prior written approval from the Auditorium Supervisor.
3. Consumption of food and beverages in the auditoriums and backstage areas is not allowed. Concession items must be consumed in the lobby or commons during the intermission and are not to be brought into the auditoriums or backstage areas.
4. Facility user groups agree to adhere to all regulations regarding fire and safety codes, including not blocking any entrances or exits at any time, and not using flammable or dangerous chemicals or materials.

House - The seating capacity of the Meyer Middle School auditorium is 593. Seating capacity of the high school auditorium is 750. Seating is not allowed in the aisles of either auditorium due to fire and safety codes.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	LENDING OF DISTRICT-OWNED EQUIPMENT
Code	po7530
Status	

7530 - **LENDING OF DISTRICT-OWNED EQUIPMENT**

The School Board believes that District-owned equipment is a valuable resource which may be lent for community use under certain conditions only, provided that such use does not infringe on the original and necessary purpose of the equipment or interfere with the educational program of the District.

The School Board may lend specific items of equipment on the written request of the user and approval granted by the Superintendent and only when such equipment is unobtainable elsewhere.

The user of District-owned equipment will be fully liable for any damage or loss occurring to the equipment during the period of its use, and will be responsible for its safe return.

District equipment may be removed from District property by students or staff members only when such equipment is necessary to accomplish tasks arising from their school or job responsibilities.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	DISTRICT-OWNED PERSONAL COMMUNICATION DEVICES
Code	po7530.01
Status	

7530.01V2 - **DISTRICT-OWNED PERSONAL COMMUNICATION DEVICES**

The District will provide personal communication devices ("PCDs" as defined in Bylaw 0100) to employees who by the nature of their job have a routine and continuing business need for the use of such devices for official District business. PCDs are provided as tools to conduct District business and to enhance efficiencies.

The Superintendent will designate those staff members who will be issued a District-owned PCDs and provided with a service plan.

In deciding which staff members should receive District-owned PCDs, the Superintendent will consider whether their jobs:

A. require them to spend a considerable amount of time outside of their assigned office or work area during regular work hours ;

B. require them to be accessible outside of scheduled or regular work hours or to be contacted and respond in the event of an emergency; or

C. consistently require timely and business-critical two (2) way communication for which there is no reasonable alternative technology.

Cellular and wireless Internet/data service plans are expected to be set at the minimum level that fulfills the business need for the position in question.

The Information Technology (IT) Supervisor will review the service plans available to determine if the District's plans are the most economical and responsible available.

Possessing a District-owned cell phone and/or other PCD is a privilege and all employees are expected to use them appropriately and responsibly.

In order to continue to be eligible to receive a District-owned cell phone, staff members are required to answer all calls on their District-owned cell phone and promptly respond to any messages.

Safe and Appropriate Use of District-Owned PCDs

Employee safety is a priority of the District, and responsible use of District-owned PCDs requires safe use. See Policy 7530.02 - Staff and School Officials Use of Personal Communication Devices.

Employees may not use a PCD in a way that might reasonably create in the mind of another person an impression of being threatened, humiliated, harassed, embarrassed, or intimidated.

Duty to Maintain Confidentiality of Student Personally Identifiable Information; Public and Student Record Requirements

Employees are subject to all applicable policies and guidelines pertaining to protection of the security, integrity and availability of the data stored on their District-owned PCDs. See Policy 7530.02 - Staff and School Officials Use of Personal Communication Devices.

When the District intends to dispose of, or otherwise stop using, a District-owned PCD on which an employee has maintained public records, student records and/or ESI that is subject to a Litigation Hold, the District's IT department/staff will verify such records are properly transferred to an alternative storage device, before disposing of, or otherwise ceasing to use, the PCD. The IT department/staff is responsible for securely deleting such records/ESI before disposing of, or ceasing to use, the District-owned PCD. The IT department/staff is responsible for maintaining documentation concerning the actions it takes to comply with this requirement.

Employee's Responsibilities

Employees are responsible for the safekeeping, care and custody of the District-owned PCDs assigned to them. Further, employees are responsible for the cost of misuse, intentional damage, or reckless loss of the District-owned PCDs provided to them.

Reasonable precautions should be taken to prevent theft, loss or damage to, or misuse or unauthorized use/access to, District-owned PCDs. Upon resignation or termination of employment, or at any time upon request, an employee may be asked to produce the District- owned PCD issued to them for return or inspection. Employees who separate from employment with outstanding debts for equipment loss or unauthorized charges will be considered to have left employment on unsatisfactory terms and may be subject to legal action for recovery of the loss.

PCDs may not be transferred to any other employee without prior notification and approval of the Superintendent. Employees provided with a PCD understand that the PCD is owned by the District. Any alteration or switching of PCDs must be approved in advance by the Superintendent.

The District reserves the right to audit all District-owned PCDs, which will include, but not be limited to, a review of the detailed monthly statement upon submission after the requisite review by the employee. The detailed monthly service statements for all District-owned PCDs, as well as invoices and payment documents related to these accounts, are public records and, as such, may be subject to disclosure and review.

Potential Disciplinary Action/Cancellation of District-Owned PCD

Violation of this policy may constitute just cause for disciplinary action up to and including termination. Use of the District-owned PCD in any manner contrary to local, State, or Federal laws will constitute misuse, and will result in the District canceling the employee's privilege to use the PCD and requiring the employee to immediately return the device.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	TECHNOLOGY
Code	po7540
Status	
Legal	947.0125, Wis. Stats. 948.11, Wis. Stats.

7540 - **TECHNOLOGY**

The School Board is committed to the effective use of technology to both enhance the quality of student learning and the efficiency of District operations.

Students' use of District technology resources (see definition in Bylaw 0100 - Definitions) is a privilege not a right. Students and their parents must comply with Policy 7540.03 - Student Technology Acceptable Use and Safety.

This policy, along with the Student and Staff Technology Acceptable Use and Safety policies, and the Student Code of Conduct, further govern students' and staff members' use of their personal communication devices (see Policy 5136 - Non School Issued Personal Communication Devices and Policy 7530.02 - Staff and School Officials Use of Personal Communication Devices). Users have no right or expectation of privacy when using District technology resources (including, but not limited to, privacy in the content of their personal files, e-mails, and records of their online activity when using the District's computer network and/or Internet connection).

Further, safeguards will be established so that the District's investment in both hardware and software achieves the benefits of technology and inhibits negative side effects. Accordingly, students will be educated about appropriate online behavior including, but not limited to, using social media, which is defined in Bylaw 0100 - Definitions, to interact with others online; interacting with other individuals in chat rooms or on blogs; and, recognizing what constitutes cyberbullying, understanding that cyberbullying is a violation of School Board policy, and learning appropriate responses if they experience cyberbullying. Social media does not include sending or receiving e-mail through the use of District-issued e-mail accounts.

Equipment Security and Retention Procedures

The District invests significant resources in making current technology available for staff and students. Individual usage of devices that are not in a fixed location must be in accordance with these guidelines. The term "device" for purposes of this guideline includes District-owned computers, tablets, smart devices, and any other hardware or software systems or equipment owned or leased by the District.

A. **Identification:**

1. A label with the District's name and an identification number will be placed on each device owned by the District.

2. District devices are assigned, identified, and tracked through an online management system.

B. **Use of District-owned Devices:**

No device may be used to access any material that is prohibited by the District's technology usage policies, Policy

7540.03 - Student Technology Acceptable Use and Safety and Policy 7540.04 - Staff Technology Acceptable Use and Safety. Devices may not be used to access content that is unlawful or potentially harmful to the device and may never be used to access any "darkweb" content. Specifically, use of devices to access material that poses a risk of introducing viruses, malware, or other destructive content is strictly prohibited. Users are responsible for replacing devices that are inoperable due to the introduction of such malicious content while in the user's possession

Staff use of District-approved social media platforms/sites will be consistent with Policy 7544 - Use of Social Media.

Students must comply with Policy 7540.03 - Student Technology Acceptable Use and Safety and Policy 5136 - Non-School Issued Personal Communication Devices when using District technology resources to access and/or use District-approved social media platforms/sites.

Similarly, staff must comply with Policy 7544 - Use of Social Media, Policy 7540.04 - Staff Technology Acceptable Use and Safety, and Policy 7530.02 - Staff and School Officials Use of Personal Communication Devices when using District technology resources to access and/or use District-approved social media platforms/sites.

Staff may use District-approved social media platforms/sites in accordance with Policy 7544 - Use of Social Media. Authorized staff may use District technology resources to access and use District-approved social media platforms/sites to increase awareness of District programs and activities, as well as to promote achievements of staff and students, provided the Superintendent approves, in advance, such access and use. Use of District-approved social media platforms/sites for business-related purposes is subject to Wisconsin's public records laws and, as set forth in Policy 7544 - Use of Social Media, staff members are responsible for archiving their social media and complying with the District's record retention schedule. See Policy 8310 – Public Records – Public Records.

Staff must comply with Policy 7544 - Use of Social Media, Policy 7540.04 - Staff Technology Acceptable Use and Safety, and Policy 7530.02 - Staff and School Officials Use of Personal Communication Devices when using District technology resources or personally-owned PCDs to access and/or use social media for personal purposes.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	TECHNOLOGY PRIVACY
Code	po7540.01
Status	
Legal	947.0125, Wis. Stats. 948.11, Wis. Stats. 995.55, Wis. Stats.

7540.01 - **TECHNOLOGY PRIVACY**

The School Board recognizes its staff members' right to privacy in their personal lives. This policy serves to inform staff members of the School Board's position with respect to staff-member privacy in the educational and workplace setting and to protect the District's interests.

All District-owned technology resources (as defined in Bylaw 0100 - Definitions) are to be used primarily for business and educational purposes. The District retains the right to access and review all information resources (as defined in Bylaw 0100 - Definitions), including but not limited to electronic and voice mail, computer files, databases, and any other electronic transmissions contained in or used in conjunction with the District's computer system/network, telephone system, electronic mail system, and voice mail system. Staff members should have no expectation that any personal information/data maintained, stored, or transmitted on or through such systems is confidential or private. District -owned technology resources may also be referred to as District technology resources and includes all those technology resources purchased by or authorized for acquisition and/or usage by the School Board in the District's activities.

Review of such information may be done by the District with or without notice or the staff member's knowledge. The use of passwords does not guarantee confidentiality, and the School Board retains the right for the Superintendent or IT Supervisor to access information in spite of a password. A staff member's refusal to permit such access may be grounds for discipline up to and including discharge.

The administrators and supervisory staff members authorized by the Superintendent have the authority to search and access information electronically.

All District technology resources and District information resources are the property of the District. Staff members leaving the district will not copy, delete, or remove any information/data contained on District technology resources the School Board's computers/servers without the express permission of the Superintendent or communicate any such information to unauthorized individuals. In addition, staff members may not copy software on to any District technology resources and may not bring software from outside sources for use on District technology resources without the prior approval of the IT Supervisor.. Such pre-approval will include a review of any copyright infringements or virus problems associated with such outside software.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	DIGITAL CONTENT AND ACCESSIBILITY
Code	po7540.02
Status	
Legal	118.125, Wis. Stats. 947.0125, Wis. Stats. 948.11, Wis. Stats. 995.55, Wis. Stats. Protecting Children in the 21st Century Act, Pub. L. No. 110-385, Title II, Stat. 4096 (2008) Children's Internet Protection Act (CIPA), Pub. L. No. 106-554 (2001) 20 U.S.C. 1232g 28 C.F.R. Part 35, Subpart H (Nondiscrimination on the Basis of Disability; Accessibility of Web Information and Services of State and Local Government Entities - Effective 6/24/2024) 34 C.F.R. Part 99

7540.02 - **DIGITAL CONTENT AND ACCESSIBILITY**

A. **Creating Digital Content**

The School Board authorizes staff members to create content for the District's website and District-approved/affiliated apps and services (see Bylaw 0100 - Definitions) ("digital content").

District-generated and school-related digital content must comply with applicable State and Federal laws (e.g., copyright laws, Children's Internet Protection Act (CIPA), Section 504 of the Rehabilitation Act of 1973 (Section 504), Americans with Disabilities Act (ADA), Student Online Personal Protection Act (SOPPA), and Children's Online Privacy Protection Act (COPPA)) and reflect the professional image/brand of the District, its employees, and students. District-generated digital content must be consistent with the School Board's Mission and is subject to prior review and approval of the Superintendent before being published on the District's website or District-approved/affiliated apps/services.

B. **Purpose of Digital Content**

The purpose of digital content covered by this policy is to educate, inform, and communicate. The following criteria will guide the development of District-generated digital content:

1. **Educate**

Digital content should be suitable for and usable by students and teachers to support the curriculum and the School Board's Objectives as listed in the School Board's Strategic Plan.

2. **Inform**

   Digital content may inform the community about the school, teachers, students, or departments, including information about curriculum, events, class projects, student activities, and departmental policies.

3. **Communicate**

   Digital content may communicate information about the plans, policies, and operations of the District to members of the public and other persons who may be interested in and/or affected by District matters.

The information published on the District's website and District-approved/affiliated apps/services should reflect and support the School Board's Mission, Vision, and Values.

When the digital content includes a photograph or personally identifiable information relating to a student, the District will abide by the provisions of Policy 8330 - Student Records.

Under no circumstances is District-generated digital content to be used for commercial purposes, advertising, political lobbying, or to provide financial gains for any individual. Included in this prohibition is the fact that no digital content published on the District's website or District-approved/affiliated apps/services may:

1. include statements or other items that support or oppose a candidate for public office, the investigation, prosecution, or recall of a public official, or passage of a tax levy or bond issue;

2. link to a website of another organization if the other website includes such a message; or

3. communicate information that supports or opposes any labor organization or any action by, on behalf of, or against any labor organization.

Under no circumstances will a staff member post on their personal web pages/websites or private digital accounts (i.e., non-District-approved/affiliated apps/services) student progress reports, grades, class assignments, or any other similar class-related material. Employees are required to use the District's website or District-approved/affiliated apps/services for the purpose of conveying information to students and/or parents.

Staff members are prohibited from requiring students to go to the staff member's personal web pages/websites and/or private digital accounts (i.e., non-District-approved/affiliated apps/services) (including, but not limited to, the staff member's personal accounts on Facebook, Instagram, Pinterest, YouTube Channel(s), or TikTok sites) to check grades, obtain class assignments and/or class-related materials, and/or to turn in assignments.

Digital content published on the District's website should reflect an understanding that both internal and external audiences will be viewing the information.

The District retains all proprietary rights related to the design of and content for its website(s) and any apps/services it operates and/or is affiliated with, absent written agreement to the contrary.

The District operates under a default "implied consent" model for the publication of student information and original work to celebrate student achievement, activities, and academic success. Unless a student's parent/guardian (or an eligible student who is eighteen (18) years of age or older) explicitly submits a written Opt-Out request to the District, the District is authorized to display, publish, or share:
1) The student's name and/or likeness (photograph/video); and
2) The student's original school work (including work created in or for a class, or as part of a school-sponsored extracurricular activity) on District-controlled digital and print media, without cost or licensing fees to the School Board.

A parent/guardian or eligible student's decision to Opt-Out of standard digital and print media publicity does not restrict or prohibit the District from publishing or releasing the student's name, likeness, or honors in public-facing school community records or events. The District retains the right to include all students in the following, regardless of Opt-Out status:

- **Graduation & Awards: Names, achievements, and honors printed in commencement programs or released to local news media.**
- **Yearbooks: Photos, names, and grade levels in the school's annual student yearbook.**
- **Public Events: General photography or filming at school-sponsored public events (e.g., athletic competitions, musical concerts, theatrical performances, or after-school activities) where the general public is permitted to attend.**

C. **Accessibility of Web Content and Mobile Apps**

The District is committed to providing persons with disabilities an opportunity equal to that of persons without disabilities to participate in the District's programs, benefits, and services, including those delivered through electronic and information technology, except where doing so would impose an undue burden or create a fundamental alteration. The District is further committed to ensuring persons with disabilities are able to acquire the same information, engage in the same interactions, and enjoy the same benefits and services within the same timeframe as persons without a disability, with substantially equivalent ease of use; that they are not excluded from participation in, denied the benefits of, or otherwise subjected to discrimination in any District programs, services, and activities delivered online through the web or a mobile app, as required by Section 504 and Title II of the ADA and their implementing regulations; and that they receive effective communication of the District's programs, services, and activities delivered in-person or online.

This policy reflects the School Board's commitment and intention to comply with the requirements of Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. Section 794, 34 C.F.R. Part 104, Title II of the Americans With Disabilities Act of 1990, 42 U.S.C. Section 12131, and 28 C.F.R. Part 35 in all respects. For purposes of this policy, "web content" means the "information and sensory experience to be communicated to the user by means of a user agent, including code or markup that defines the content's structure, presentation, and interactions." Examples of web content include text, images, sounds, videos, controls, animations, and conventional electronic documents (e.g., web content or content in mobile apps in the following electronic file formats: portable document formats (PDF), word processor file formats, presentation file formats, and spreadsheet file formats). Additionally, "mobile applications" ("mobile apps") means "software applications that are downloaded and designed to run on mobile devices, such as smartphones and tablets."

1. **Technical Standards**

   Web content and mobile apps that the District provides and/or makes available, directly or through contractual, licensing or other arrangements, will strive to comply with the World Wide Web Consortium's Web Content Accessibility Guidelines (WCAG) 2.1, Level AA standards, unless the School Board can demonstrate that such compliance would result in a fundamental alteration in the nature of its programs, services, or activities, or an undue financial and administrative burden.

   Notwithstanding the preceding, Federal regulations provide for the following content types to have limited exceptions to the WCAG 2.1, Level AA requirements:

   a. archived web content (provided all four (4) Federal criteria in 28 C.F.R. 35.104 are met);

   b. certain preexisting conventional electronic documents (with specific restrictions);

   c. third party content that is not created pursuant to a contract, license, or other arrangement between the District and a third party;

   d. password-protected or otherwise secured documents pertaining to a specific student, their property, or their account; and

   e. preexisting social media posts.

   Even when the preceding exceptions apply, the District, however, will still provide effective communication and reasonable modifications in accordance with the ADA.

   Content maintained for any purpose other than reference, research, or recordkeeping does not qualify as one of the listed exceptions above, regardless of the date it was created. If the content is labeled "archived" or stored in an area clearly identified as being "archived" it still has not risen to the level required to fall into an exception.

   When a person with a disability cannot access District-generated or -affiliated web content or mobile apps that meet WCAG 2.1, Level AA standards, the District will: (1) provide alternate means of access to the same information and functionality; (2) make reasonable modifications to policies, practices, or procedures; (3) ensure effective communication through appropriate auxiliary aids and services; and (4) respond to accommodation requests within seven (7) business days. Such accommodations may include: (a) alternative document formats (large print, Braille, audio); (b) telephone or in-person assistance for online services; and/or (c) email or mail delivery of information typically accessed online.

2. **Digital Accessibility Coordinator**

   The School Board designates its Director of Community Education and Communications as the District's Digital Accessibility Coordinator(s). That individual is responsible for coordinating and implementing this policy.

The District's Digital Accessibility Coordinator(s) can be reached at 852 East Division Street, River Falls, WI, 54022, 715-425-1830, ext. 3801, communications@rfsd@k12.wi.us.

3. **Third Party Content**

Links included on the District's website(s) and District-approved/affiliated mobile apps that pertain to its programs, activities, and/or services must also meet the above criteria and comply with State and Federal law (e.g. copyright laws, CIPA, Section 504, ADA, SOPPA, and COPPA). The District's Digital Accessibility Coordinator(s) or designee(s) will vet online content available on the District's website and through District-approved/affiliated mobile apps that are related to the District's programs, activities, and/or services for compliance with this criteria for all new content published on the District's website and mobile apps after adoption of this policy.

Content posted by third parties (e.g., members of the public) on District platforms is exempt from the WCAG 2.1, Level AA requirements unless the third party is posting due to contractual, licensing, or other arrangements with the District. Those platforms, however, along with content posted by the District staff or contractors, must be fully compliant.

Additionally, nothing herein will prevent the District from including links on its website(s) and apps/services to:

a. recognized news/media outlets (e.g., local newspapers' websites, local television stations' websites), or

b. websites, services, and/or apps that are developed and hosted by outside vendors or organizations that are not part of the District's program, benefits, or services.

The School Board recognizes that such third party websites must contain age-appropriate advertisements that are consistent with the requirements of Policy 9700.01 - Advertising and Commercial Activities and State and Federal law.

4. **Regular Audits**

The District will, under the direction of the Digital Accessibility Coordinator(s) or designee(s), at regular intervals, audit the District's digital content to ensure it meets the required technical standards. The audit will include a scan and manual review of a random sample of digital content. Testing will include using keyboard and screen readers to ensure tools are allowing for access.

If problems are identified through the audit, such problems will be documented, evaluated, and if necessary, remediated within a reasonable period.

5. **Reporting Concerns or Possible Violations**

If a person accessing the District's web content and/or District-approved/affiliated mobile apps (e.g., a student, prospective student, employee, guest, or visitor) ("user") believes that specific web content and/or a mobile app has violated the WCAG 2.1, Level AA standards, the user may contact the Digital Accessibility Coordinator with any accessibility concerns. The user may also file a formal complaint utilizing the procedures set out in School Board Policy 2260.01 relating to Section 504 and Title II.

D. **Instructional Use of Apps/Services**

A teacher who elects to supplement and enhance student learning through the use of apps/services is responsible for verifying/certifying to the IT Supervisor that the app/service has a FERPA-compliant privacy policy, and it complies with all requirements of the COPPA, CIPA, and Section 504/ADA, including the WCAG 2.1, Level AA accessibility standards.

The School Board further requires the use of a District-issued e-mail address in the login process for District-approved/affiliated apps/services.

E. **Training**

The District will provide periodic training for its employees who 1) create web content, documents, or multimedia materials, 2) manage the District's website and digital services, 3) select and contract with technology vendors,

and 4) work on online communications.

The training should cover this Policy and responsibilities associated with the specified staff members' roles related to the implementation of this policy and ensuring the District's digital content is appropriate and accessible.

F. **One-Way Communication Using the District Website and/or District-Approved/Affiliated Apps/Services**

The School Board approves the use of its website and District-approved/affiliated apps/services to promote school activities and inform stakeholders and the general public about District news and operations.

Included in this approval is the use of Short Message Service (SMS) texting for official District communications. The District SMS service will include:

1. Consent and Privacy for SMS Communication

   The District is committed to protecting the privacy of all recipients. The following terms govern the use of SMS communication:

   a. Explicit Consent (Opt-in): The District will obtain explicit, verifiable permission (opt-in) before sending any SMS texts to students, parents, staff, or community members.

   b. Data Sharing: Information obtained as part of the SMS consent process will not be shared, sold, or rented to third parties.

   c. Data Collection: The District will not collect or save personal data or information from its SMS users beyond what is strictly necessary to maintain the opt-in list.

   d. Confidentiality: No confidential or personally identifiable student/staff information will be exchanged through SMS text messaging.

2. Types of SMS Communications

   If an individual has consented to receive school-related text messages from the District, they may receive messages related to:

   a. Emergencies and Cancellations

3. Standard Messaging Disclosures

   a. Message and data rates may apply. Message frequency may vary.

   b. Users can opt-out at any time by texting "STOP".

Such communications constitute public records that will be archived.

When the School Board or Superintendent designates communications distributed via the District's website and/or District-approved/affiliated apps/services to be one-way communication, public comments are not solicited or desired, and the website or app/service is to be considered a nonpublic forum.

If the District uses an app/service that does not allow the District to block or deactivate public comments, the District's use of that app/service will be subject to Policy 7544 – Use of Social Media unless the District is able to automatically withhold all public comments.

If unsolicited public comments can be automatically withheld, the District will retain the comments in accordance with its adopted record retention schedule, but it will not review or consider those comments.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	STUDENT TECHNOLOGY ACCEPTABLE USE AND SAFETY
Code	po7540.03
Status	
Legal	H.R. 4577, P.L. 106-554, Children's Internet Protection Act of 2000 47 U.S.C. 254(h), (1), Communications Act of 1934, as amended 20 U.S.C. 6801 et seq., Part F, Elementary and Secondary Education Act of 1965, as amended 18 U.S.C. 2256 18 U.S.C. 1460 18 U.S.C. 2246 47 C.F.R. 54.500 47 C.F.R. 54.501 47 C.F.R. 54.502 47 C.F.R. 54.503 47 C.F.R. 54.504 47 C.F.R. 54.505 47 C.F.R. 54.506 47 C.F.R. 54.507 47 C.F.R. 54.508 47 C.F.R. 54.509 47 C.F.R. 54.511 47 C.F.R. 54.513 47 C.F.R. 54.514 47 C.F.R. 54.515 47 C.F.R. 54.516 47 C.F.R. 54.517 47 C.F.R. 54.518 47 C.F.R. 54.519 47 C.F.R. 54.520 47 C.F.R. 54.522 47 C.F.R. 54.523

7540.03 - **STUDENT TECHNOLOGY ACCEPTABLE USE AND SAFETY**

Technology has fundamentally altered the ways in which information is accessed, communicated, and transferred in society. As a result, educators are continually adapting their means and methods of instruction, and the way they approach student learning to incorporate the vast, diverse, and unique resources available through the Internet. The School Board provides technology resources (as defined in Bylaw 0100 - Definitions) to support the educational and professional needs of its students and staff. With respect to students, District technology resources afford them the opportunity to acquire the skills and knowledge to learn effectively and live productively in a digital world. The School Board provides students with access to the Internet for limited educational purposes only and utilizes online educational services/apps to enhance the instruction delivered to its students. The District's computer network and Internet system do not serve as a public access service or a public forum, and the School Board imposes reasonable restrictions on its use consistent with its limited educational purpose.

The School Board regulates the use of District technology resources by principles consistent with applicable local, State, and Federal laws, the District's educational mission, and articulated expectations of student conduct as delineated in the Student Code of Conduct. This policy and its related administrative guidelines and the Student Code of Conduct govern students' use of District technology resources and students' personal communication devices when they are connected to the District computer network, Internet connection, and/or online educational services/apps, or when used while the student is on District-owned property or at a District-sponsored activity (see Policy 5136 - Personal Communication Devices).

Users are required to refrain from actions that are illegal (such as libel, slander, vandalism, harassment, theft, plagiarism, inappropriate access, etc) or unkind (such as personal attacks, invasion of privacy, injurious comment, etc). Because its technology resources are not unlimited, the District has also instituted restrictions aimed at preserving these resources, such as placing limits on use of bandwidth, storage space, and printers.

Users have no right or expectation to privacy when using District technology resources (including, but not limited to, privacy in the content of their personal files, e-mails, and records of their online activity when using the District's computer network and/or Internet connection).

The School Board may not be able to technologically limit access to services through its technology resources to only those that have been authorized for the purpose of instruction, study, and research related to the curriculum. Unlike in the past when educators and community members had the opportunity to review and screen materials to assess their appropriateness for supporting and enriching the curriculum according to adopted guidelines and reasonable selection criteria (taking into account the varied instructional needs, learning styles, abilities, and developmental levels of the students who would be exposed to them), access to the Internet, because it serves as a gateway to any publicly available file server in the world, opens classrooms and students to electronic information resources that may not have been screened by educators for use by students of various ages.

Pursuant to Federal law, the School Board has implemented technology protection measures, that protect against (e.g., filter or block) access to visual displays/depictions/materials that are obscene, constitute child pornography, and/or are harmful to minors, as defined by the Children's Internet Protection Act. At the discretion of the School Board or the Superintendent, the technology protection measures may be configured to protect against access to other material considered inappropriate for students to access. The technology protection measures may not be disabled at any time that students may be using District technology resources, if such disabling will cease to protect against access to materials that are prohibited under the Children's Internet Protection Act. Any student who attempts to disable the technology protection measures will be subject to discipline.

The School Board utilizes software and/or hardware to monitor online activity of students and to block/filter access to child pornography and other material that is obscene, objectionable, inappropriate and/or harmful to minors. "Harmful to minors" is a term defined by the Communications Act of 1934 (47 U.S.C. 254(h)(7)) as any picture, image, graphic image file, or other visual depiction that:

A. taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion;

B. depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals;

C. taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.

At the discretion of the School Board or the Superintendent, the technology protection measure may be configured to protect against access to other material considered inappropriate for students to access. The technology protection measure may not be disabled at any time that students may be using the District technology resources, if such disabling will cease to protect against access to materials that are prohibited under the Children's Internet Protection Act. Any student who attempts to disable the technology protection measures will be subject to discipline.

The Superintendent or IT Supervisor may temporarily or permanently unblock access to websites or online educational services/apps containing appropriate material if access to such sites has been inappropriately blocked by the technology protection measure. The determination of whether material is appropriate or inappropriate will be based on the content of the material and the intended use of the material, not on the protection actions of the technology protection measure.

The Superintendent or IT Supervisor may disable the technology protection measure to enable access for bona fide research or other lawful purposes.

Parents are advised that a determined user may be able to gain access to services and/or resources on the Internet that the School Board has not authorized for educational purposes. In fact, it is impossible to guarantee students will not gain access through the Internet to information and communications that they and/or their parents may find inappropriate, offensive, objectionable, or controversial. Parents of minors are responsible for setting and conveying the standards that their children should follow when using the Internet.

Pursuant to Federal law, students will receive education about the following:

A. safety and security while using e-mail, chat rooms, social media, and other forms of direct electronic communications;

B. the dangers inherent with the online disclosure of personally identifiable information;

C. the consequences of unauthorized access (e.g., "hacking", "harvesting", "digital piracy", "data mining", etc.), cyberbullying, and other unlawful or inappropriate activities by students online;

D. unauthorized disclosure, use, and dissemination of personally identifiable information regarding minors.

Staff members will provide instruction for their students regarding the appropriate use of technology and online safety and security as specified above. Furthermore, staff members will monitor the online activities of students while at school.

Monitoring may include, but is not necessarily limited to, visual observations of online activities during class sessions; or use of specific monitoring tools to review browser history and network, server, and computer logs.

Building Principals are responsible for providing training so that Internet users under their supervision are knowledgeable about this policy and its accompanying guidelines. The School Board expects that staff members will provide guidance and instruction to students in the appropriate use of District technology resources. Such training will include, but not be limited to, education concerning appropriate online behavior, including interacting with other individuals on social media, including in chat rooms, and cyberbullying awareness and response. All users of District technology resources (and their parents if they are minors) are required to confirm their agreement to abide by the terms and conditions of this policy during the annual student registration process.

Students will be assigned a school email account that they are required to utilize for all school-related electronic communications, including those to staff members, peers, and individuals and/or organizations outside the District with whom they are communicating for school-related projects and assignments.

Students are responsible for good behavior when using District technology resources - i.e., behavior comparable to that expected of students when they are in classrooms, school hallways, other school premises, and school-sponsored events. Communications on the Internet are often public in nature. The School Board does not approve any use of its technology resources that is not authorized by or conducted strictly in compliance with this policy and its accompanying guidelines.

Students may only use District technology resources to access or use social media if it is done for educational purposes in accordance with their teacher's approved plan for such use.

Users who disregard this policy and its accompanying guidelines may have their use privileges suspended or revoked, and disciplinary action taken against them. Users are personally responsible and liable, both civilly and criminally, for uses of District technology resources that are not authorized by this policy and its accompanying guidelines.

The School Board designates the Superintendent and IT Supervisor as the administrators responsible for initiating, implementing, and enforcing this policy and its accompanying guidelines as they apply to students' use of District technology resources.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	ASSISTIVE TECHNOLOGY AND SERVICES
Code	po7540.05
Status	
Legal	Individuals with Disabilities Education Act (IDEA), as amended 20 U.S.C. 1401 Section 504 Rehabilitation Act of 1973 Assistive Technology Act (P.L. 105 - 394) 1998

7540.05 - **ASSISTIVE TECHNOLOGY AND SERVICES**

Students with disabilities have special challenges and may need assistive technology in order to more fully participate in their classrooms, homes, communities and workplaces. Through the use of assistive technology and services these students will have the opportunity to become more independent and self-reliant.

Each IEP team must include in its deliberations consideration of whether the use of assistive technology devices and services to aid students with disabilities is appropriate for each specific student.

The School Board also directs that students who qualify under Section 504 of the Rehabilitation Act be provided with assistive technology consistent with the student's 504 Plan.

Students having special needs but not requiring a formal IEP or 504 Plan according to law, which may include but are not limited to migrant students, homeless students, students living with poverty, and English Learners, will also be considered for assistive technology devices and/or services.

"Assistive technology device" means any item, piece of equipment, or product system, whether acquired commercially off the shelf, modified, or customized, that is used to increase, maintain, or improve functional capabilities of a child with a disability. The term does not include a medical device that is surgically implanted, or the replacement of such device.

"Assistive technology service" means any service that directly assists a child with a disability in the selection, acquisition, or use of assistive technology devices. Assistive technology services include:

A. the evaluation of needs including a functional evaluation, in the child's customary environment;

B. purchasing, leasing, or otherwise providing for the acquisition of assistive technology devices;

C. selecting, designing, fitting, customizing, adapting, applying, maintaining, repairing, or replacing of assistive technology devices;

D. coordinating and using other therapies, interventions, or services with assistive technology devices, such as those associated with existing education and rehabilitation plans and programs;

E. training or technical assistance for a child with disabilities, or where appropriate that child's family;

F. training or technical assistance for professionals (including individuals providing education and rehabilitation services), employers, or other(s) who provide services to employ, or are otherwise, substantially involved in the major life functions of that child.

The School Board encourages the faculty to develop the appropriate skills necessary to effectively access, analyze, evaluate, and utilize assistive technology resources and assistive technology services.

Assistive technology used in conjunction with a student's Individual Education Plan (IEP) will be used with any external communication or recording function disabled, except as provided for in the student's IEP.

The School Board designates the Superintendent and the Director of Student Services as the administrator(s) responsible for initiating, implementing, and enforcing this policy and its accompanying guidelines as they apply to the use of assistive technology and services in the District.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	DISTRICT-ISSUED STAFF E-MAIL ACCOUNT
Code	po7540.06
Status	

7540.06 - **DISTRICT-ISSUED STAFF E-MAIL ACCOUNT**

The School Board is committed to the effective use of electronic mail ("e-mail") by all District staff and School Board members in the conduct of their official duties. This policy, as well as any guidelines developed pursuant to it are intended to establish a framework for the proper use of e-mail for conducting official business and communicating with colleagues, students, parents, and community members.

When available, the District's e-mail system must be used by employees for any official District e-mail communications. Personal e-mail accounts on providers other than the District's e-mail system may be blocked at any time if concerns for network security, SPAM, or virus protection arise. District staff are expected to exercise reasonable judgment and prudence and take appropriate precautions to prevent viruses from entering the District's network when opening or forwarding any e-mails or attachments to e-mails that originate from unknown sources.

District staff will not send or forward mass e-mails, even if the e-mails concern District business. Staff who repeatedly or intentionally violate this expectation may be subject to disciplinary action.

District staff may join list servs or other e-mail services (e.g. RSS feeds) that pertain to their responsibilities in the District, **( )** provided these list servs or other e-mail services do not exceed the staff member's e-mail storage allotment. The Information Technology Supervisor is authorized to block e-mail from list servs or e-mail services if the e-mails received by the staff member(s) become excessive .

Public Records

The District complies with all Federal and State laws pertaining to electronic mail. Accordingly, e-mails written by or sent to District staff and School Board members may be public records, or education records if their content includes personally identifiable information about a student. E-mails that are public records are subject to retention and disclosure, upon request, in accordance with Policy 8310 – Public Records. E-mails that are student records must be maintained pursuant to Policy 8330 – Student Records. Finally, e-mails may constitute electronically stored information ("ESI") that may be subject to a litigation hold pursuant to Policy 8315 – Information Management.

State and Federal law exempt certain documents and information within documents from disclosure, no matter what their form. Therefore, certain e-mails may be exempt from disclosure or it may be necessary to redact certain content in the e-mails before the e-mails are released pursuant to a public records request, the request of a parent or eligible student to review education records, or a duly served discovery request.

E-mails written by or sent to District staff and School Board members by means of their private e-mail account may be public records if the content of the e-mails concerns District business, or education records if their content includes personally identifiable information about a student. Consequently, staff will comply with a District request to produce copies of e-mail in their possession that are either public records or education records, or that constitute ESI that is subject to a litigation hold, even if such records reside on a computer owned by an individual staff member, or are accessed through an e-mail account not controlled by the District.

Retention

Pursuant to State and Federal law, e-mails that are public records or education records, and e-mails that are subject to a litigation hold will be retained.

The District maintains archives of all e-mails sent and/or received by users of the District's e-mail service. Staff members are required to forward copies of any e-mails received in their personal e-mail account(s) not affiliated with the District server to their District e-mail account so that these records are also archived for future retrieval, if necessary.

Unauthorized E-mail

The School Board does not authorize the use of its technology resources, including its computer network ("network") to accept, transmit, or distribute unsolicited bulk e-mail sent through the Internet to network e-mail accounts. In addition, Internet e-mail sent, or caused to be sent, to or through the network that makes use of or contains invalid or forged headers, invalid or non-existent domain names, or other means of deceptive addressing will be deemed to be counterfeit. Any attempt to send or cause such counterfeit e-mail to be sent to or through the network is unauthorized. Similarly, e-mail that is relayed from any third party's e-mail servers without the permission of that third party, or which employs similar techniques to hide or obscure the source of the e-mail, is also an unauthorized use of the network. The School Board does not authorize the harvesting or collection of network e-mail addresses for the purposes of sending unsolicited e-mail. The School Board reserves the right to take all legal and technical steps available to prevent unsolicited bulk e-mail or other unauthorized e-mail from entering, utilizing, or remaining within the network. Nothing in this policy is intended to grant any right to transmit or send e-mail to, or through, the network. The School Board's failure to enforce this policy in every instance in which it might have application does not amount to a waiver of its rights.

Unauthorized use of the network in connection with the transmission of unsolicited bulk e-mail, including the transmission of counterfeit e-mail, may result in civil and criminal penalties against the sender and/or possible disciplinary action.

Authorized Use and Training

Pursuant to Policy 7540.04 - Staff Technology Acceptable Use and Safety, staff and School Board members using the District's e-mail system will acknowledge their review of, and intent to comply with, the District's policy on acceptable use and safety.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	DISTRICT-ISSUED STUDENT E-MAIL ACCOUNT
Code	po7540.07
Status	

7540.07 - **DISTRICT-ISSUED STUDENT E-MAIL ACCOUNT**

Students assigned a school e-mail account are required to utilize it for all school-related electronic communications, including those to staff members and individuals and/or organizations outside the District with whom they are communicating for school-related projects and assignments. Further, as directed and authorized by their teachers, they will use their school-assigned e-mail account when signing-up/registering for access to various online educational services, including mobile applications/apps that will be utilized by the student for educational purposes.

This policy and any corresponding guidelines serve to establish a framework for student's proper use of e-mail as an educational tool.

Personal e-mail accounts on providers other than the District's e-mail system will be blocked if concerns for network security, SPAM, or virus protection arise. Students are expected to exercise reasonable judgment and prudence and take appropriate precautions to prevent viruses from entering the District's network when opening or forwarding any e-mails or attachments to e-mails that originate from unknown sources.

Students are prohibited from using any District-issued email address, or password for the District-issued email account, for personal accounts in third-party services (e.g., Facebook, X, Instagram, Pinterest, YouTube, etc.) without authorization from the Principal

Students will not send or forward mass e-mails.

Students may join list servs or other e-mail services (e.g. RSS feeds) that pertain to academic work, provided the emails received from the list servs or other e-mail services do not become excessive. The Information Technology Supervisor is authorized to block e-mail from list servs or e-mail services if the e-mails received by the student becomes excessive.

Unauthorized E-mail

The School Board does not authorize the use of its technology resources, including its computer network ("network"), to accept, transmit, or distribute unsolicited bulk e-mail sent through the Internet to network e-mail accounts. In addition, Internet e-mail sent, or caused to be sent, to or through the network that makes use of or contains invalid or forged headers, invalid or non-existent domain names, or other means of deceptive addressing will be deemed to be counterfeit. Any attempt to send or cause such counterfeit e-mail to be sent to or through the network is unauthorized. Similarly, e-mail that is relayed from any third party's e-mail servers without the permission of that third party, or which employs similar techniques to hide or obscure the source of the e-mail, is also an unauthorized use of the network. The School Board does not authorize the harvesting or collection of network e-mail addresses for the purposes of sending unsolicited e-mail. The School Board reserves the right to take all legal and technical steps available to prevent unsolicited bulk e-mail or other unauthorized e-mail from entering, utilizing, or remaining within the network. Nothing in this policy is intended to grant any right to transmit or send e-mail to, or through, the network. The School Board's failure to enforce this policy in every instance in which it might have application does not amount to a waiver of its rights.

Unauthorized use of the network in connection with the transmission of unsolicited bulk e-mail, including the transmission of counterfeit e-mail, may result in civil and criminal penalties against the sender and/or possible disciplinary action.

Authorized Use and Training

Pursuant to Policy 7540.03 - Student Technology Acceptable Use and Safety, students using the District's e-mail system will annually acknowledge their review of, and intent to comply with, the District's policy on acceptable use and safety.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	ARTIFICIAL INTELLIGENCE (AI)
Code	po7540.08
Status	

7540.08 - **ARTIFICIAL INTELLIGENCE (AI)**

The School Board acknowledges the impact of Artificial Intelligence (AI) and its potential to expand the scope of learning and support efficient operations. However, the School Board expects the responsible use of AI in classrooms and professional settings, with the understanding that AI should enhance human interaction and instruction, not replace it, and that all AI-driven decisions require human review. The Superintendent is authorized to support the use of artificial intelligence technology when its use is consistent with the District's mission, goals, and operational integrity. The Superintendent, IT Supervisor, and Director of Academic Services are responsible for overseeing and ensuring compliance with this policy.

Definitions

For purposes of this policy, the following definitions apply:

Artificial Intelligence (AI)

Systems or tools capable of performing tasks that typically require human intelligence including, but not limited to, decision-making, problem-solving, and language understanding. AI is computer code that can resemble human intelligence to complete a given task (e.g., problem-solving, planning, etc.). It involves developing algorithms and systems that can perceive, reason, learn, and make decisions based on data made available to the AI tool.

Generative AI

A subset of AI that uses large language models (LLMs) and other advanced algorithms to create content, such as text, images, audio, or video, in response to user input.

Generative AI works by analyzing large datasets to learn patterns and features, which it then uses to generate new, original content. It uses complex algorithms, often based on neural networks, to make predictions based on the input data it has processed; thereby enabling it to create a wide range of outputs, from text and images to music and code, that mimic the style or characteristics of the data on which it was trained.

At its core, generative AI predicts the flow of language. Trained on massive amounts of text taken from publicly available internet sources to recognize the relationships that most commonly exist between individual units of meaning (including full or partial words, phrases, and sentences), LLMs can, with great frequency, generate replies to users' prompts that are contextually appropriate, linguistically facile, and factually correct. However, generative AI is not uniformly accurate and, just like any technology, is susceptible to errors, omissions, and bias. Therefore, generative AI requires human review.

Large Language Model (LLM)

A sophisticated AI system trained on extensive text data to process and produce language; recognize patterns, grammar, and nuances. It can perform tasks like text generation, question answering, and language translation.

Algorithm

A set of rules or instructions guiding AI operations and decision-making.

Personally Identifiable Data/Personal Data

Any information that can directly or indirectly identify an individual including, but not limited to, names, addresses, student records, and health information.

Proprietary Information/Data

A broad category of non-public, sensitive, or confidential data belonging to the District, its staff, or its operations. This information is considered the District's. This information is generally protected from unauthorized disclosure or use.

Open AI ("Open-Source AI")

AI models where the developers openly share the model's architecture, underlying code, and often the "weights" (the learned parameters of the model), and sometimes the training data. Open AI models accessed publicly present a high risk of data release, as data input is often used for AI tool training and can be publicly available. Open AI models may require the District to implement and manage its own wrapper or filtering layer. As a result, it is not recommended that Open AI tools/applications are used in Districts due to the high potential of violating Federal and State laws. Open-Source AI also produces less reliable content, because it is accessing a pool of data that is not universally verified as accurate.

Closed AI ("Closed-Source/Proprietary AI")

AI models where the developers obscure or protect the model's architecture, underlying code, training data, and weights. Users interact with the model via a restricted service. Closed AI may offer better, contractually-guaranteed data security (e.g., "enterprise" versions), but its "black box" nature still requires a formal audit and contract. Closed AI developers typically manage these filters internally. Closed-Source or Proprietary AI produces more reliable results because it is accessing data sources that are controlled and can be verified as accurate.

Any use of artificial intelligence technology in the District's educational program or operations must be in accordance with State and Federal law.

General Principles

A. **Transparency**

Users of AI tools must disclose when and how these tools have been employed in the creation of academic or professional work.

B. **Ethical Use**

District employees who use AI technologies must do so in ways consistent with institutional values, privacy standards, Family Educational Rights and Privacy Act (FERPA), Individual with Disabilities Education Act (IDEA), copyright laws, and ethical principles, honesty, trustworthiness, and personal dignity of both employees and students.

C. **Content Responsibility**

District employees who use AI technologies are responsible for the content created by that AI tool.

Evaluation and Approval

Before adopting any AI tool or system, the District will require a data privacy agreement. — The data privacy agreement will ensure all AI tools or systems include clear legal, ethical, and technical safeguards aligned with FERPA, IDEA, COPPA, PPRA, Wisconsin statutes, and District policies. AI systems must be reviewed to ensure they are nondiscriminatory, fully accessible, and do not compromise the rights or individualized support of students, particularly those protected under federal and state civil rights laws.

AI Tool Selection

The District only approves the use of Closed AI tools , that have been carefully reviewed, evaluated and approved by the Director of Academic Services for students and staff use.

Transparency

The District will maintain anAI Tool Inventory that lists every District approved AI tool.

Vendor Vetting & Contracts

All AI tools used by the District must undergo a formal risk assessment by the IT Department to review their Terms of Service and data handling practices to ensure compliance with all Federal and State privacy laws. The District prohibits the input by any user of any student information, staff information, or confidential District data into any AI tool that does not have a formal, vetted contract guaranteeing data privacy and non-use for training.

Employee Use of AI

Employees may integrate AI tools into their instruction at their discretion and should clearly define the parameters for AI usage in the classroom by students using District-approved AI applications/tools.

When using Generative AI to create instructional materials, assessments, or feedback, employees will maintain transparency by disclosing the role of AI in these processes. Employees must review and verify the accuracy and appropriateness of any AI-generated content.

Employees may use Generative AI tools to enhance workflows, such as drafting communications, analyzing data, or developing reports, provided the outputs are verified for accuracy and compliance with State and School Board policies. The use of AI tools for such purposes should be disclosed when disseminating AI output. Disclosure requirements will be developed by the Academic Services and Human Resources Departments and communicated to employees annually.

Employees will not input sensitive, confidential, personally identifiable, or proprietary information about students, colleagues, or institutional operations into AI systems that lack safeguards and policies to protect such data from being used in their training models, and if such information will be entered into an AI system, employees will seek the approval of their supervisor or Principal before doing so.

Student Use of AI

Students will receive age-appropriate instruction about responsible AI use, digital citizenship, privacy, and the risks/limitations of AI prior to using AI.

Students are expected to develop their own knowledge, skills, and understanding of course material rather than relying solely on AI tools and they should ask their teacher(s) when they have questions and/or need assistance.

Students may use AI tools for academic purposes when specifically and clearly permitted by their teacher(s). The use of AI must be properly disclosed and cited in accordance with the established guidelines and not be employed to undermine authentic learning or learning objectives for the course or assignment.

If a student has any questions about whether they are permitted to use AI tools for a specific class assignment, they should ask their teacher(s).

Unauthorized use of AI tools will be considered a form of plagiarism, cheating, unauthorized collaboration, or misrepresentation of AI-generated content as original work and any student found using these tools without permission or in a prohibited manner will be disciplined in accordance with the Student Handbook

Academic Accessibility

AI tools can be utilized to assist students with disabilities in accessing and understanding written materials. For example, text-to-speech software can help students with specific learning disabilities, visual impairments, or other disabilities in reading texts, and AI-powered translation tools can help students with hearing impairments understand spoken language (e.g., create transcripts or provide closed-captioning for spoken material). Specific use of AI technologies beyond universal application for students with disabilities is best addressed in each student's Individual Education Plan (IEP).

Employee Training

Employees will receive training periodically to ensure adherence to this and other related policies, data privacy, student records, and allowable/approved AI tools in the District.

Non-Academic Use of AI

Students and staff are prohibited in the use of AI from generating false or knowingly misleading representations of other students, staff, volunteers, or School Board members that are reasonably interpreted as derogatory, threatening, or otherwise objectionable to a reasonable person, including by way of AI generated or manipulated visual or verbal depictions of any such individual, or the distribution of such depictions through any means, for example via social media, regardless of whether the distributor created the depictions themselves.

Enforcement

Violation of this policy may result in disciplinary consequences. Students may be disciplined for violations, up to and including suspension or expulsion. Staff may be disciplined for violations, up to and including suspension or termination of employment. The Superintendent will refer any illegal acts to law enforcement.

Questions or Concerns

Staff, parents, or members of the public who have questions or concerns regarding this policy or the use of AI in the District should contact the Superintendent.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	ELECTRONIC DATA PROCESSING DISASTER RECOVERY PLAN
Code	po7541
Status	

7541 - **ELECTRONIC DATA PROCESSING DISASTER RECOVERY PLAN**

The School Board is committed to maintaining and protecting the District's Information System. The School Board believes that a complete and accurate Information System which includes educational, student, fiscal, and personnel information is vital to the School Board's ability to deliver uninterrupted educational service to the community it represents. To that end, the IT Supervisor is directed to develop, test, and maintain an *Electronic Data Processing Disaster Recovery Plan* for use in the event a disaster should disable the District's electronic data processing equipment.

The Plan may include:

A. adequate equipment insurance;

B. a list of the vital applications that are used by the District;

C. procedures used to backup all programs and data on a daily, monthly, quarterly and year-end basis;

D. backup storage off-site;

E. maintenance agreements for hardware and software (including, but not limited to the operating system);

F. a list of vital vendor contacts to be called for the immediate replacement of disabled equipment or corrupted software.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	ON-SITE ACCESS TO DISTRICT TECHNOLOGY RESOURCES FROM PERSONALLY-OWNED COMMUNICATION DEVICES
Code	po7542
Status	

7542 - **ON-SITE ACCESS TO DISTRICT TECHNOLOGY RESOURCES FROM PERSONALLY-OWNED COMMUNICATION DEVICES**

For purposes of this policy, "personal communication device" means as defined in Bylaw 0100 - Definitions.

School Board members, employees, students, as well as contractors, vendors, agents, of the District may use their PCD to wirelessly access the District's technology resources (guest or business networks, servers, printers, etc.) while they are on-site at any District facility. Access to the business/guest network will require authentication.

If the user wants to access the District's technology resources through a hard-wired connection, the user's PCD must first be checked by the Technology Departmentt to verify it meets the established standards for equipment used to access the network.

The IT Supervisor and Technology Staff are authorized to develop the necessary standards for connecting PCDs to the District's technology resources. The standards will be available upon request.

The standards will be designed and enforced to minimize the School Board's exposure to damages, including, but not limited to, the loss of sensitive District data, illegal access to confidential data, damage to the District's intellectual property, damage to the District's public image, and damage to the District's critical internal systems, from unauthorized use.

The use of PCDs must be consistent with the established standards for appropriate use as defined in Policy 7540.03 – Student Technology Acceptable Use and Safety, and Policy 7540.04 – Staff Technology Acceptable Use and Safety.

Any user who violates the established standards and/or the District's Acceptable Use policy, or who accesses the District's technology resources server and network without authorization may be prospectively denied access to the District's technology resources. If the violation is committed by a contractor, vendor, or agent of the District, the contract may be subject to cancellation. Further disciplinary action may be taken if the violation is committed by a student or employee.

The owner of a PCD bears all responsibility and assumes all risk of theft, loss, or damage to, or misuse or unauthorized use of the device while it is on District property. This provision applies to everyone, regardless of their affiliation or connection to the District.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	USE OF SOCIAL MEDIA
Code	po7544
Status	
Legal	Protecting Children in the 21st Century Act, Pub. L. No. 110-385, Title II, Stat. 4096 (2008) Children's Internet Protection Act (CIPA), Pub. L. No. 106-554 (2001)

7544 - **USE OF SOCIAL MEDIA**

Technology is a powerful tool to enhance education, communication, and learning, and it is most effective when its use is purposefully monitored and anchored to specific educational goals.

The School Board authorizes the use of social media to promote community involvement and facilitate effective communication with students, parents, staff, and the general public. Social media is defined in Bylaw 0100 - Definitions.

The Superintendent is charged with designating the District-approved social media platforms/sites.

It is critical that students be taught how to use social media platforms safely and responsibly. Social media (as defined in Bylaw 0100 - Definitions) is a powerful and pervasive technology that affords students and employees the opportunity to communicate for school and work purposes, and to collaborate in the delivery of a comprehensive education. Federal law mandates that the District provide for the education of students regarding appropriate online behavior, including interacting with other individuals on social networking websites and regarding cyberbullying awareness and response. See School Board Policy 7540.03 – Student Technology Acceptable Use and Safety.

The District recognizes that employees may use social media for personal, as well as professional reasons. The District neither encourages nor discourages employees' use of social media for personal purposes. The District regulates employees' use of social media for purposes related to their District assignment to the same extent as it regulates any other form of employee communication in that regard.

The District uses approved social media platforms/sites as interactive forms of communication. The District-approved social media platforms/sites are considered limited public forums. District authorized personnel may reply to comments asking direct questions with regard to dates, places, or times of District or building level events and/or programs, but will not respond to or engage in dialogue about any other comments received.

The Superintendent will maintain the District's social media presence with respect to general announcements, notices, or other such communications that are disseminated to the public at large or specific audiences within the community. To the extent individual staff members wish to post information or announcements to a District social media platform, the staff member may request that the Superintendent or Director of Communication Education and Communications approve and post such information.

Social Media for Instructional and School-Sponsored Activities

Staff (may, with prior approval/authorization from the Principal, Superintendent, or Director of Community Education and Communications use social media platforms/sites for communications about classroom instruction or school-sponsored activities, as well as to support classroom instruction. When a staff member uses a District-approved social media

platform/site for an educational purpose, it will be considered an educational activity and will not be considered a limited public forum. Students' use of District-approved social media platforms/sites must be consistent with the Student Code of Conduct, Policy 5722 – School-Sponsored Student Publications and Productions, Policy 7540.03 – Student Technology Acceptable Use and Safety, the employee's directions/procedures, and the platform/site's applicable terms of service. Students are prohibited from posting or releasing personally identifiable information about students, employees, and volunteers through District-approved social media without appropriate consent.

Expected Standards of Conduct on District-Approved Social Media

Employees who access District-approved social media platforms are expected to conduct themselves in a respectful, courteous, and professional manner. Students, parents, and members of the general public who access District-approved social media platforms are similarly expected to conduct themselves in a respectful, courteous, and civil manner.

District-approved social media sites will not contain content that is obscene; is vulgar and lewd such that it undermines the school's basic educational mission; is libelous or defamatory; constitutes hate speech; promotes illegal drug use, smoking, or vaping; is aimed at inciting an individual to engage in unlawful acts or to cause a substantial disruption or material interference with District operations; or interferes with the rights of others. The District may exercise editorial control over the style and content of student speech on District-approved social media if reasonably related to legitimate pedagogical concerns. Staff or students who post prohibited content will be subject to appropriate disciplinary action.

The District is committed to protecting the privacy rights of students, parents/guardians, staff, volunteers, School Board members, and other individuals on District-approved social media sites. District employees are prohibited from posting or releasing confidential information about students, employees, volunteers, or District operations through social media, without appropriate consent (i.e., express written consent from the parent of a student, the affected employee or volunteer, or the Superintendent concerning District operations). Any postings by District employees that identify students must be consistent with Policy 1213/Policy 3213/Policy 4213 - Student Supervision and Welfare.

Employees and District-approved volunteers are prohibited from using District-approved social media platforms/sites to communicate privately (i.e., one-on-one) with individual students.

Retention of Public/Student Records

District communications that occur through the use of District-approved social media platforms/sites – including staff members' use of social media with school-sponsored activities, and comments, replies, and messages received from the general public – may constitute public records or student records, and all such communications will be maintained (i.e., electronically archived) in accordance with the School Board's adopted record retention schedule and all applicable State statutes.

If a staff member uses District-approved social media platforms/sites in the classroom for educational purposes (i.e., classroom instruction), the staff member must consult with the Principal concerning whether such use may result in the creation of public and/or education records that must be maintained (i.e., electronically archived) for a specific period of time.

Employees are permitted to use District technology resources (as defined in Bylaw 0100 - Definitions) to access social media for personal use during breaks, mealtimes, and before and after scheduled work hours.

They are reminded that the District may monitor their use of District technology resources.

Employees' Use of Personal Communication Devices at Work to Access Social Media for Personal Use

Employees are permitted to use personal communication devices to access social media for personal use during breaks and mealtimes.

Employees are prohibited from posting or engaging in communication that violates State or Federal law, School Board policies, or administrative guidelines. If an employee/volunteer's communication interferes with their ability to effectively perform their job, or violates State or Federal law, School Board policies, or administrative guidelines, the District may impose disciplinary action and/or refer the matter to appropriate law enforcement authorities.

This policy will be reviewed and updated as necessary.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	COOPERATION WITH LOCAL GOVERNMENTS
Code	po7550
Status	
Legal	66.0301, Wis. Stats.

7550 - **COOPERATION WITH LOCAL GOVERNMENTS**

The School Board will consider collaboration between the District and other local municipal or county governments for joint use of facilities and services or programs from which the entire community, children and adults alike, may derive benefits.

In accordance with this policy, the School Board will evaluate and consider, as either opportunity or need arises, and as it is entitled to do so by law, whether to pursue joint projects with other governmental entities in acquiring, improving, equipping, operating, or maintaining such jointly-used facilities as recreational and cultural areas and/or facilities.

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Book	Clean Copies for Discussion/Approval
Section	6000 Finances Templates
Title	POST-ISSUANCE TAX-EXEMPT BOND COMPLIANCE
Code	po6146
Status	

6146 - **POST-ISSUANCE TAX-EXEMPT BOND COMPLIANCE**

The School Board may from time to time issue bonds and other obligations. These interests are excludable from gross income for Federal income tax purposes or are excludable from interest that is paid in whole or in part by the Federal government or which bonds otherwise enjoy certain preferential treatment under the Internal Revenue Code of 1986, as amended, (the "code") or regulations developed implementing the Code (the "regulations"). Such obligations may include tax-exempt obligations and/or obligations eligible for tax credits (direct subsidies to the District or tax credits to bond owners). All such tax-exempt obligations or tax-advantaged obligations are referred to herein as "Obligations," whether in the form of general obligation bonds, revenue bonds, bond anticipation notes, tax anticipation notes, lease-purchase obligations, installment-purchase obligations, or otherwise.

This policy documents practices and describes various procedures and systems designed to identify on a timely basis facts relevant to demonstrating compliance with the requirements that must be satisfied subsequent to the issuance of Obligations in order that the interest on such Obligations continues to be eligible to be excluded from gross income for Federal income tax purposes or that the Obligations continue to receive tax-advantaged treatment. The Federal tax law requirements applicable to each issue of Obligations will be detailed in the nonarbitrage or tax compliance certificate prepared by bond counsel (the "Tax Certificate") and signed by officials of the District and the post-closing compliance checklist provided by bond counsel with respect to such issue. This policy establishes a permanent, ongoing structure of practices and procedures that will facilitate compliance with the Code, Treasury Regulations and SEC Rule 15c2-12 (the "Rule").

The School Board recognizes that compliance with applicable provisions of the Code and Treasury Regulations is an ongoing process, necessary during the entire term of the Obligations, and is an integral component of the District's debt management. Accordingly, the analysis of those facts and implementation of this Policy will require ongoing monitoring and consultation with an attorney experienced in legal work relating to the issuance of tax-exempt obligations or tax-advantaged obligations ("Bond Counsel") and the District's Director of Finance and Facilities .

This policy does not address any post-issuance compliance requirements under State law. Nor is this policy a substitute, or a replacement, for any Tax Certificate or a post-issuance compliance checklist relating to specific Obligations. The District is responsible for compliance with any such Tax Certificate or post-issuance compliance checklist.

This policy may be modified, expanded, abridged, or otherwise amended only by the School Board upon consultation with the District's attorney and Bond Counsel, but without any notice to or consent from any trustee, bondholder, or any other person.

The general purpose of the policies set forth herein is to ensure compliance with post-issuance Federal tax requirements generally falling into the following two (2) categories:

A. Qualified Use of Proceeds and Financed Property

Qualified use requirements generally require monitoring of the various direct and indirect uses of bond-financed property over the life of the bonds and calculations of the percentage of nonqualified uses.

B. Arbitrage Yield and Rebate

Arbitrage requirements also require monitoring over the life of the bonds to determine whether the yield on investments acquired with bond proceeds are properly restricted and the District must file Form 8038-T to pay a yield reduction payment and/or rebate payment.

Responsible Official

The School Board designates the Director of Finance and Facilities as the Bond Compliance Officer with primary responsibility in post-issuance compliance. The compliance officer is authorized to obtain the assistance of the following in carrying out necessary functions under this policy:

A. Bond Counsel – the District's legal counsel that assists in the bond issuance

B. External Financial Advisors – the District's accounting firm or other financial advisor

C. Bond Paying Agent/Trustee

D. Rebate Analyst

All personnel that are responsible for ensuring post-issuance compliance with the tax rules must receive training or educational resources, as determined appropriate by the Bond Compliance Officer.

Post-Issuance Duties

The Bond Compliance Officer will engage in a detailed review of post-issuance tax compliance with the tax rules to identify instances of noncompliance and prevent violations from occurring, or timely correct identified violations, if possible. When failures to comply with post-issuance compliance requirements are identified, the Bond Compliance Officer will promptly consult with bond counsel to determine if remedial action is available or if some other action is required.

Private Use

Bond-financed projects are subject to rules and limitations on private use. Private use includes non-governmental activity through leases, management agreements, research agreements, and other types of activity in which a non-governmental entity obtains a benefit or interest in the bond-financed project beyond that normally provided to the public. In the event such special usage is contemplated, the Bond Compliance Officer must assure compliance with applicable tax regulations.

Use of Bond Proceeds

The Bond Compliance Officer will assure that bond funds are used for the purpose for which the bond issue is authorized and that any project with a combination of authorized expenses from bond proceeds and other funds results in expenses paid for with bond proceeds that are clearly identified and properly recorded.

The Bond Compliance Officer must assure that investment activities are conducted at fair market value and may employ bidding procedures to establish a safe harbor. The Bond Compliance Officer will be aware of any yield restrictions on any bond issue and monitor such. In the event that reimbursement is required, the Bond Compliance Officer will work with the District's advisors to complete and record those transactions and to assure proper filings with the IRS.

Recordkeeping Requirements

The Bond Compliance Officer is responsible for the maintenance of records relating to the bond financings and for the transfer of all such records to their successor. In the event that different persons are responsible for different aspects of compliance with the tax rules (for example, the investment of bond proceeds and expenditure of bond proceeds on projects), the Bond Compliance Officer will assure coordination with all involved and retention of complete records. The following records, as applicable, will be retained:

A. audited financial statements of the District throughout the period of the bond issue

B. appraisals, surveys, and studies pertaining to the facilities financed with the proceeds of bonds, as well as any and all contracts entered into for the construction, renovation, or purchase of bond-financed facilities

C. all public discourse concerning the bonds, including informative materials distributed by the District

D. paying Agent or trustee statements

E. all records regarding the management of bond funds, including investments and the gains (or losses) from such investments; and including specifically trustee statements regarding investments, investment contracts, or other such instruments

F. School Board resolutions authorizing reimbursement of bond funds or earned interest, and accounting of any such disbursements

G. ledger of bond expenditures (including costs of issuance) and the dates and amounts of such expenditures (including requisitions, draw schedules, draw requests, invoices, bills, and canceled checks with respect to such expenditures)

H. records of the sale of any bond-financed facilities, including School Board resolutions, sales documents, and accounting of proceeds, from such sale

I. record of any private business uses of bond-financed facilities after the issue, including leases and subleases, licenses, management contracts, research contracts, naming rights agreements, or other arrangements which provide special legal entitlements to nongovernmental persons or entities

J. arbitrage rebate reports and records of rebate and yield reduction payments, if any

K. resolutions or minutes of School Board meetings at which any action was taken by the School Board pertaining to the bond issue or subsequent treatment, including any formal elections under the Code or Regulations

L. copies of each Form 8038-T and Form 8038-R filed with the IRS and any other forms or documents filed with the IRS.

The School Board may also enter into a contract with a third party to assist the District in complying with its continuing disclosure obligations.

Records of appraisals, surveys, and studies pertaining to the facilities financed with the proceeds of bonds, as well as any and all contracts entered into for the construction, renovation, or purchase of bond-financed facilities, as applicable, will be retained.

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Book	Clean Copies for Discussion/Approval
Section	6000 Finances Templates
Title	PROCUREMENT - FEDERAL GRANTS/FUNDS
Code	po6325
Status	
Legal	2 C.F.R. 200.317 - .326 Appendix II to Part 200 2 C.F.R. 200.334 - 200.336 2 C.F.R. 200.520

6325 - **PROCUREMENT – FEDERAL GRANTS/FUNDS**

Procurement of all supplies, materials, equipment, and services paid for from Federal funds including any District matching funds will be made in accordance with all applicable Federal, State, and local statutes and/or regulations, the terms and conditions of the Federal grant, School Board policies, and administrative procedures.

The Superintendent will have and use a procurement and contract administration system in accordance with the USDOE requirements (2 C.F.R. 200.317-.326), including affirmative steps for small businesses, minority businesses, women's business enterprises, veteran-owned businesses, and labor surplus area firms, for the administration and management of Federal grants and Federally-funded programs. The District will maintain oversight that requires contractors to perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders. Except as otherwise noted, procurement transactions will conform to the provisions of the District's documented general purchasing policy and administrative guidelines (Policy 6320 - Purchasing and AG 6320A - Purchasing).

When required by Federal program legislation, all Federally-funded contracts in excess of $2,000 related to construction, alteration, repairs, painting, decorating, etc., must comply with Davis-Bacon prevailing wage requirements.

All District employees, officers, and agents who have purchasing authority will abide by the standards of conduct covering conflicts of interest and governing the actions of its employees, officers, and agents engaged in the selection, award, and administration of contracts as established in Policy 1130 – Ethics and Conflict of Interest, Policy 3230 – Ethics and Conflict of Interest, and Policy 4230 – Ethics and Conflict of Interest.

The District will avoid acquisition of unnecessary or duplicative items. Consideration will be given to consolidating or breaking out procurements to obtain a more economical purchase. When appropriate, an analysis will be made between leasing and purchasing property or equipment to determine the most economical approach. These considerations are given as part of the process to determine the allowability of each purchase made with Federal funds.

To foster greater economy and efficiency, the District may enter into State and local intergovernmental agreements, where appropriate, for the procurement or use of common or shared goods and services.

Competition

All procurement transactions under the Federal award paid for from Federal funds or District matching funds will be conducted in a manner that provides full and open competition and that is in accordance with 2 C.F.R. Part 200, good administrative practice, and sound business judgment. To ensure objective contractor performance and eliminate unfair

competitive advantage, the District will exclude any contractor that has developed or drafted specifications, requirements, statements of work, or invitations for bids, from competition for such procurements.

Examples of situations that may restrict competition include, but are not limited to:

A. unreasonable requirements on firms for them to qualify to do business

B. unnecessary experience and excessive bonding requirements

C. noncompetitive pricing practices between firms or between affiliated companies

D. noncompetitive contracts to consultants that are on retainer contracts

E. organizational conflicts of interest

F. specification of only a "brand name" product instead of allowing for an "*or equal*" product to be offered and describing the performance or other relevant requirements of the procurement

G. any arbitrary action in the procurement process

To the extent that the District uses a pre-qualified list of persons, firms, or products to acquire goods and services that are subject to this policy, the pre-qualified list includes enough qualified sources to ensure maximum open and free competition. The District allows vendors to apply for consideration to be placed on the list annually.

The District will require that all prequalified lists of persons, firms, or products which are used in procurement transactions are current and include enough qualified sources to provide maximum open competition. When establishing or amending prequalified lists, the District (or subrecipient) must consider objective factors that evaluate price and cost to maximize competition. The District will not preclude potential bidders from qualifying during the solicitation period.

To the extent consistent with established practices and legal requirements applicable to the recipient or subrecipient, this subpart does not prohibit recipients or subrecipients from developing written procedures for procurement transactions that incorporate a scoring mechanism that rewards bidders that commit to specific numbers and types of U.S. jobs, minimum compensation, benefits, on-the-job-training for employees making work products or providing services on a contract, and other worker protections. This subpart also does not prohibit recipients and subrecipients from making inquiries of bidders about these subjects and 2 C.F.R. Revisions 2024: Unofficial Comparison Version assessing the responses. Any scoring mechanism must be consistent with the U.S. Constitution, applicable Federal statutes and regulations, and the terms and conditions of the Federal award.

Solicitation Language (Purchasing Procedures)

The District will have written procurement procedures (in accordance with 2 C.F.R. 200.319(d)) that require that all solicitations incorporate a clear and accurate description of the technical requirements for the property, equipment, or service being procured. The description may include a statement of the property, equipment, or service to be procured. When necessary, the description must set forth those minimum essential characteristics and standards to which the property, equipment, or service will conform. Detailed product specifications should be avoided if at all possible.

When it is impractical or uneconomical to clearly and accurately describe the technical requirements, a "brand name or equivalent" description of features to provide procurement requirements may be used. The specific features of the named brand must be clearly stated and the District must identify any additional requirements which the offerors must fulfill and all other factors that will be used in evaluating bids or proposals.

The School Board will not approve any expenditure for an unauthorized purchase or contract.

Procurement Methods

The District will have and use documented procedures, consistent with the standards described above, for the following methods of procurement:

A. **Informal Procurement Methods**

Informal procurement methods for small purchases expedite the completion of transactions, minimize administrative burdens, and reduce costs. Informal procurement methods may be used when the value of the procurement transaction under a Federal award does not exceed the simplified acquisition threshold, or a lower threshold

established by the State. The informal procurement methods include:

1. **Micro-Purchases**

   Procurement by micro-purchase is the acquisition of supplies or services, the aggregate dollar amount of which does not exceed $10,000 . To the extent practicable, the District should distribute micro-purchases equitably among qualified suppliers. Micro-purchases may be made without soliciting competitive quotations if the Superintendent considers the price to be reasonable based on research, experience, purchase history or other relevant information and maintains documents to support its conclusion. The District will maintain evidence of this reasonableness in the records of all purchases made by this method.

   Unless otherwise defined by State or local law, Districts are responsible for determining and documenting an appropriate micro-purchase threshold in accordance with 2 C.F.R. 200.320(a)(iv) based on internal controls, an evaluation of the risk, and its documented procurement procedures. The micro-purchase threshold used by the District will be authorized or not prohibited under State, local, or tribal laws or regulations.

   An eligible District may self-certify a threshold of up to $50,000 on an annual basis and must maintain documentation to be made available to the Federal agency or pass-through entity and auditors in accordance with 2 C.F.R. 200.334. The self-certification, in accordance with 2 C.F.R. 200.334, must include a justification, clear identification of the threshold, and supporting documentation of any of the following:

   a. a qualification as a low-risk auditee in accordance with the criteria in 2 C.F.R. 200.520;

   b. an annual internal institutional risk assessment to identify, mitigate, and manage financial risks; or

   c. for public institutions, a higher threshold is consistent with State law.

2. **Small Purchases**

   Small purchases include the acquisition of property or services, the aggregate dollar amount of which is higher than the micro-purchase threshold but does not exceed the simplified acquisition threshold of $250,000. Small purchase procedures require that price or rate quotations will be obtained from an adequate number of qualified sources.

   Districts are responsible for determining an appropriate simplified acquisition threshold based on internal controls, an evaluation of risk, and its documented procurement procedures which must not exceed the threshold established in the Federal Acquisition Regulations ("FAR"). When applicable, a lower simplified acquisition threshold used by the District must be authorized or not prohibited under State, local, or tribal laws or regulations.

B. **Formal Procurement Methods**

When the value of the procurement for property or services under a Federal award exceeds the simplified acquisition threshold, or a lower threshold established by the State, formal procurement methods are required. Formal procurement methods require following documented procedures. Formal procurement methods also require public advertising unless a non-competitive procurement method can be used in accordance with the standards on competition in 200.319 or non-competitive procurement. The formal methods of procurement are:

1. **Sealed Bids**

   Sealed, competitive bids will be obtained when the purchase of, and contract for, single items of supplies, materials, or equipment amounts to more than $250,000 and when the School Board determines to build, repair, enlarge, improve, or demolish a school building/facility, the cost of which will exceed $50,000.

   In order for sealed bidding to be feasible, the following conditions will be present:

   a. a complete, adequate, and realistic specification or purchase description is available;

   b. two (2) or more responsible bidders have been identified as willing and able to compete effectively for the business; and

   c. the procurement lends itself to a firm fixed-price contract and the selection of the successful bidder can be made principally based on price.

When sealed bids are used, the following requirements apply:

a. Bids will be solicited in accordance with the provisions of State law and Policy 6320. Bids will be solicited from an adequate number of qualified suppliers, providing sufficient response time prior to the date set for the opening of bids. The invitation to bid will be publicly advertised.

b. The invitation for bids must define the items or services with specific information, including any required specifications, for the bidder to properly respond.

c. All bids will be opened at the time and place prescribed in the invitation for bids; bids will be opened publicly.

d. A firm fixed-price contract is awarded in writing to the lowest responsive bid and responsible bidder. When specified in the invitation for bids, factors such as discounts, transportation costs, and life cycle costs will be considered in determining which bid is lowest. Payment discounts must only be used to determine the low bid when the District determines they are a valid factor based on prior experience.

e. The School Board reserves the right to reject any or all bids but must document and provide a justification for all bids it rejects.

2. **Proposals**

Procurement by proposals is a method in which either a fixed-price or cost-reimbursement contract is awarded. This method is used when conditions are not appropriate for the use of sealed bids or in the case of a recognized exception to the sealed bid method.

If this method is used, the following requirements apply:

a. Requests for proposals require public notice and must identify all evaluation factors and their relative importance. To the maximum extent practicable, any proposals submitted in response to the public notice must be considered.

b. Proposals will be solicited from an adequate number of sources.

c. The District must have written procedures for conducting technical evaluations and for making selections.

d. Contracts must be awarded to the responsible offeror whose proposal is most advantageous to the District considering price and other factors.

The District may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby the competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where the price is not used as a selection factor, can only be used to procure A/E professional services. The method cannot be used to purchase other services provided by A/E firms that are a potential source to perform the proposed effort.

3. **Noncompetitive Procurement**

Procurement by noncompetitive proposals may be used only when one (1) or more of the following circumstances apply:

a. the aggregate amount of the procurement transaction does not exceed the micro-purchase threshold;

b. the procurement transaction can only be fulfilled by a single source;

c. the public exigency or emergency for the requirement will not permit a delay resulting from providing public notice of a competitive solicitation;

d. the District requests in writing to use a noncompetitive procurement method, and the Federal agency or pass-through entity provides written approval; or

e. after soliciting several sources, competition is determined to be inadequate.

Domestic Preference for Procurement

The District should, to the extent practicable and consistent with law, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States. Such requirements will be included in all subawards, contracts, and purchase orders under the Federal award.

Procurement of Recovered Materials

The District must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act of 1976, as amended, 42 U.S.C. 6962. These requirements include:

A. procuring only items designated in the guidelines of the Environmental Protection Agency ("EPA") at 40 C.F.R. part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds $10,000 or the value of the quantity acquired during the preceding fiscal year exceeded $10,000;

B. procuring solid waste management services in a manner that maximizes energy and resource recovery; and

C. establishing an affirmative procurement program for the procurement of recovered materials identified in the EPA guidelines.

   The District should, to the greatest extent practicable and consistent with law, purchase, acquire, or use products and services that can be reused, refurbished, or recycled; contain recycled content, are biobased, or are energy and water efficient; and are sustainable.

   This may include purchasing compostable items and other products and services that reduce the use of single-use plastic products.

Contract/Price Analysis

The District will perform a cost or price analysis for every procurement transaction, including contract modifications, in excess of the Simplified Acquisition Threshold (currently $250,000). The method and degree of analysis conducted depend on the facts surrounding the particular procurement transaction. For example, the District should consider potential workforce impacts in their analysis if the procurement transaction will displace public sector employees. However, as a starting point, the District must make independent estimates before receiving bids or proposals.

A cost analysis generally means evaluating the separate cost elements that make up the total price, while a price analysis means evaluating the total price, without looking at the individual cost elements. The District must not use the "cost plus a percentage of cost" and "percentage of construction costs" methods of contracting.

Costs or prices based on estimated costs for contracts under the Federal award are allowable only to the extent that the costs incurred or cost estimates included in negotiated prices would be allowable for the District according to cost principle requirements.

Time and Materials Contracts

The District uses a time and materials type contract only 1) after a determination that no other contract is suitable; and 2) if the contract includes a ceiling price that the contractor exceeds at its own risk. A time-and-materials type contract means a contract whose cost to the District is the sum of the actual costs of materials and direct labor hours charged at fixed hourly rates that reflect wages, general and administrative expenses, and profit.

Because this formula generates an open-ended contract price, a time-and-materials contract provides no positive profit incentive to the contractor for cost control or labor efficiency. Therefore, the District sets a ceiling price for each contract that the contractor exceeds at its own risk. Further, the District will assert a high degree of oversight to obtain reasonable assurance that the contractor is using efficient methods and effective cost controls.

Suspension and Debarment

The District will award contracts only to responsible contractors that possess the ability to perform successfully under the terms and conditions of the proposed contract. All purchasing decisions will be made in the best interests of the District and will seek to obtain the maximum value for each dollar expended. When making a purchasing decision, the District will consider such factors as 1) contractor integrity; 2) public policy; 3) compliance; 4) proper classification of employees; 5) record of past performance; and 6) financial and technical resources.

The District will not subcontract with or award subgrants to any person or company who is debarred or suspended. For contracts over $25,000, the District will confirm that the vendor is not debarred or suspended by either checking the Federal government's System for Award Management, which maintains a list of such debarred or suspended vendors, at www.sam.gov; collecting a certification from the vendor; or adding a clause or condition to the covered transaction with that vendor. (2 C.F.R. Part 180 Subpart C)

Bid Protest

The District maintains the following protest procedures to handle and resolve disputes relating to procurements and, in all instances, discloses information regarding the protest to the agency.

A bidder who wishes to file a bid protest will file such notice and follow procedures prescribed by the Request For Proposals ("RFPs") or the individual bid specifications package, for resolution. Bid protests will be filed in writing with the Superintendent within seventy-two (72) hours of the opening of the bids in protest.

Within five (5) days of receipt of a protest, the Superintendent will review the protest as submitted and render a decision regarding the merits of the protest and any impact on the acceptance and rejection of bids submitted. Notice of the filing of a bid protest will be communicated to the School Board and will be so noted in any subsequent recommendation for the acceptance of bids and awarding of contracts.

Failure to file a notice of intent to protest or failure to file a formal written protest within the time prescribed will constitute a waiver of proceedings.

Maintenance of Procurement Records

The District will maintain records sufficient to detail the history of all procurements. These records will include, but are not necessarily limited to, the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price (including a cost or price analysis).

Records Retention

The District must retain all Federal award records for three (3) years from the date of submission of the final financial report, or as otherwise required pursuant to the School Board-adopted records retention schedule, whichever is longer. For awards that are renewed quarterly or annually, the District must retain records for three (3) years from the date of submission of the quarterly or annual financial report, respectively, or as otherwise required pursuant to the School Board-adopted records retention schedule, if longer. Records to be retained include, but are not limited to, financial records, supporting documentation, and statistical records. Other records retention requirements will be in accordance with 2 C.F.R. 200.334 and the School Board-adopted records retention schedule.

The District must collect, transmit, and store Federal award information in an open file, non-licensed, and machine-readable format. The District may substitute electronic versions of original paper records through duplication or other forms of electronic conversion, provided that the procedures are subject to periodic quality control reviews. Quality control reviews must ensure that electronic conversion procedures provide safeguards against the alteration of records and assurance that records remain in a format that is readable by a computer system.

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School District of River Falls

Ad-Hoc Policy Committee Report

Monday, July 6, 2026 - 6:00 PM
District Office, 852 E Division Street
River Falls, Wisconsin 54022

The School Board's Ad-Hoc Policy Committee meeting was held on Monday, July 6, 2026, at the District Office, 852 E Division Street, River Falls, Wisconsin 54022. Chair Johnson Myers called the meeting to order at 6:00 p.m. It was ascertained that notice of the meeting had been properly posted in the appointed locations and sent to the *Star-Observer*, *Pierce County Journal*, WEVR Radio Station, and the *Eau Claire Leader-Telegram.*

PRESENT
Committee Members Lindsey Curtis and Monica LaVold. Committee Chair Stacy Johnson Myers was absent. Superintendent David Bell, Director of Human Resources and Leadership Development Nate Schurman were also present.

1. **CALL TO ORDER - 6:00 PM**
2. **MANNER OF PUBLIC NOTIFICATION OF MEETING**
3. **HEARING OF VISITORS OR DELEGATIONS-**None

4. **CONSENT AGENDA - NEOLA POLICY UPDATES: INITIAL READINGS**
   The Policy Committee is conducting the initial readings of the following NEOLA policies as part of the review process. Approval by the Policy Committee will advance these policies to the full School Board for the first reading.

   Policies Recommended for Initial Approval:
   - Policy 8125 - Consultants
   - Policy 8146 - Notification of Educational Options
   - Policy 8210 - School Calendar
   - Policy 8220 - School Day/School Closure
   - Policy 8315 - Information Management
   - Policy 8320.01 - Unauthorized Acquisition of Staff Personal Information
   - Policy 8325 - Receipt of Legal Documents by District Employees
   - Policy 8330 - Student Records
   - Policy 8330.01 - Unauthorized Acquisition of Student Personal Information
   - Policy 8340 - Providing a Reference
   - Policy 8350 - Confidentiality
   - Policy 8407 - School Resource Officer Program
   - Policy 8410 - Crisis Intervention
   - Policy 8453 - Direct Contact Communicable Diseases
   - Policy 8453.01 - Control of Blood-Borne Pathogens
   - Policy 8462 - Reporting of Child Abuse and Neglect and Sexual Misconduct
   - Policy 8462.01 - Threats of Violence
   - Policy 8500 - Food Services
   - Policy 8531 - Free and Reduced-Price Meals
   - Policy 8600 - Transportation
   - Policy 8601 - Controlled Substance and Alcohol Policy for Employees That Transport Students
   - Policy 8605 - Use of Electronic Wireless Communication Devices By District Employees Who Operate District-Owned or Operated Vehicles
   - Policy 8660 - Transportation By Private Vehicle For District-Sponsored Activities or Trips
   - Policy 8700 - Lactating Employees
   - Policy 8800 - Religious Activities and Observances
   - Policy 8802 - Patriotic Activities and Observances
   - Policy 8913 - Section 504/ADA Prohibition Against Disability Discrimination in Employment
   - Policy 7544 - Use of Social Media

   Action: LaVold moved, seconded by Curtis, to approve the above-listed NEOLA policies for the initial reading by the Policy Committee and recommend them for the first reading. The motion passed 2-0.

5. **POLICY 8141 - REQUIRED REPORTING OF STAFF CONDUCT**
   This review constitutes the initial reading by the Policy Committee. Approval will forward the policy to the full School Board for the first reading.
   Action: Curtis moved, seconded by LaVold, to approve Neola Policy 8141 with the recommended adjustments discussed by the committee and recommend it for the first reading. The motion passed 2-0.

6. **POLICY 8395 - STUDENT MENTAL AND PHYSICAL HEALTH SERVICES**
   This review constitutes the initial reading by the Policy Committee. Approval will forward the policy to the full School Board for the first reading.
   Action: Curtis moved, seconded by LaVold, to approve Neola Policy 8395 with the recommended adjustments discussed by the committee and recommend it for the first reading. The motion passed 2-0.

7. **POLICY 8420 - SCHOOL SAFETY AND REPORTING OF CRIME STATISTICS**
   This review constitutes the initial reading by the Policy Committee. Approval will forward the policy to the full School Board for the first reading.
   Action: LaVold moved, seconded by Curtis, to approve Neola Policy 8420 with the recommended adjustments discussed by the committee and recommend it for the first reading. The motion passed 2-0.

8. **POLICY 8452 - AUTOMATED EXTERNAL DEFIBRILLATORS (AED)**
   This review constitutes the initial reading by the Policy Committee. Approval will forward the policy to the full School Board for the first reading.
   Action: LaVold moved, seconded by Curtis, to approve Neola Policy 8452 with the recommended adjustments discussed by the committee and recommend it for the first reading. The motion passed 2-0.

9. **POLICY 8510 - WELLNESS**
   Action: Curtis moved, seconded by LaVold, to **TABLE** Neola Policy 8150. The motion passed 2-0.

10. **NEOLA POLICY 8120 - VOLUNTEERS**
    This review constitutes the initial reading by the Policy Committee. Approval will forward the policy to the full School Board for the first reading.
    Action: Curtis moved, seconded by LaVold, to approve Neola Policy 8120 with the recommended adjustments discussed by the committee and recommend it for the first reading. The motion passed 2-0.

11. **NEOLA POLICY 8310 - PUBLIC RECORDS**
    This review constitutes the initial reading by the Policy Committee. Approval will forward the policy to the full School Board for the first reading.
    Action: Curtis moved, seconded by LaVold, to approve Neola Policy 8310 with the recommended adjustments discussed by the committee and recommend it for the first reading. The motion passed 2-0.

12. **NEOLA POLICY 8451 - PEDICULOSIS (HEAD LICE)**
    Action: Curtis moved, seconded by LaVold, to **TABLE** Neola Policy 8451. The motion passed 2-0.

13. **NEOLA POLICY 7540.03 - STUDENT TECHNOLOGY ACCEPTABLE USE AND SAFETY AND REVISED SCHOOL BOARD POLICY 363.2-RULE STUDENT TECHNOLOGY ACCEPTABLE USE AND SAFETY**
    This review constitutes the initial reading by the Policy Committee. Approval will forward the policy to the full School Board for the first reading.
    Action: LaVold moved, seconded by Curtis, to approve Neola Policy 7540.03 and School Board Policy 363.2-Rule with the recommended adjustments discussed by the committee and recommend it for the first reading. The motion passed 2-0.

14. **NEOLA POLICY 7530.02 - STAFF AND STUDENT OFFICIALS USE OF PERSONAL COMMUNICATION DEVICES**
    This review constitutes the initial reading by the Policy Committee. Approval will forward the policy to the full School Board for the first reading.
    Action: Curtis moved, seconded by LaVold, to approve Neola Policy 7530.02 with the recommended adjustments discussed by the committee and recommend it for the first reading. The motion passed 2-0.

15. **NEOLA POLICY 1213 - STUDENT SUPERVISION AND WELFARE (ADMINISTRATION), 3213 - STUDENT SUPERVISION AND WELFARE (PROFESSIONAL STAFF), 4213 - STUDENT SUPERVISION AND WELFARE (SUPPORT STAFF) AND THE NEW SCHOOL BOARD POLICY 390 - STUDENT SUPERVISION AND WELFARE**

This review constitutes the initial reading by the Policy Committee. Approval will forward the policy to the full School Board for the first reading.
Action: LaVold moved, seconded by Curtis, to approve Neola Policies 1213, 3213, 4213 and School Board Policy 390 with the recommended adjustments discussed by the committee and recommend it for the first reading. The motion passed 2-0.

16. **NEOLA POLICY 0144.5 - SCHOOL BOARD MEMBER BEHAVIOR, COMMUNICATIONS, AND CODE OF CONDUCT AND THE NEW SCHOOL BOARD POLICY 191 - SCHOOL BOARD MEMBER BEHAVIOR, COMMUNICATIONS, AND CODE OF CONDUCT**
This review constitutes the initial reading by the Policy Committee. Approval will forward the policy to the full School Board for the first reading.
Action: Curtis moved, seconded by LaVold, to approve Neola Policy 0144.5 and School Board Policy 191 with the recommended adjustments discussed by the committee and recommend it for the first reading. The motion passed 2-0.

17. **SCHEDULE NEXT POLICY AD-HOC COMMITTEE MEETING**
Upcoming committee meeting dates, times, and locations will be reviewed.
Action: Set the meeting schedule as follows:
Ad-Hoc Policy Committee meeting: Monday, August 31, 2026, 6:00 p.m.
The meeting will be held in the District Office conference room at 852 E. Division Street.

18. **ADJOURN** at 7:19 p.m.

_____
Lindsey Curtis, Ad-Hoc Policy Committee Member

School District of River Falls

Educational Program Committee Meeting Report

Monday, July 13, 2026 - 6:00 PM
District Office
852 E Division Street
River Falls, Wisconsin 54022

The School Board's Educational Program Committee meeting was held on Monday, July 13, 2026, at the District Office 852 E Division Street, River Falls, Wisconsin 54022. Chair Tuchtenhagen called the meeting to order at 6:00 p.m. It was ascertained that notice of the meeting had been properly posted in the appointed locations and sent to the *Star-Observer*, *Pierce County Journal*, WEVR Radio Station, and the *Eau Claire Leader-Telegram*.

PRESENT
Committee Members Alan Tuchtenhagen (Chair) and Lindsey Curtis. Committee member Monica LaVold was absent. School Board members Bo Hirstein and Mike Miller. Superintendent David Bell; Co-Directors of Academic Services MaryBeth Elliott & Amy Wise; Director of Human Resources Nate Schurman; and Director of Finance Lynette Coy were also present.

1. **CALL TO ORDER - 6:00 PM**
2. **MANNER OF PUBLIC NOTIFICATION OF MEETING**
3. **HEARING OF VISITORS OR DELEGATIONS**

4. **APPROVE 2026-27 RFSD ELEMENTARY STUDENT HANDBOOK**
   Administration presented the 2026-27 Elementary Student Handbook for board approval.
   Action: Tuchetenhagen moved, seconded by Curtis, to approve the 2026-27 RFSD Elementary Student Handbook. Motion passed 2-0.

5. **APPROVE 2026-27 MEYER MIDDLE SCHOOL STUDENT HANDBOOK**
   Administration presented the 2026-27 MMS Student Handbook for board approval.
   Action: Curtis moved, seconded by Tuchtenhagen, to approve the 2026-27 Meyer Middle School Student Handbook. Motion passed 2-0.

6. **APPROVE 2026-27 MEYER MIDDLE SCHOOL ATHLETIC HANDBOOK**
   Administration presented the 2026-27 MMS Athletic Handbook for board approval.
   Action: Tuchtenhagen moved, seconded by Curtis, to approve the 2026-27 Meyer Middle School Athletic Handbook. Motion passed 2-0.

7. **APPROVE 2026-27 RENAISSANCE CHARTER ACADEMY STUDENT HANDBOOK**
   Administration presented the 2026-27 Renaissance Charter Academy Student Handbook for board approval. Specific changes are summarized below.
   Action: Tuchtenhagen moved, seconded by Curtis, to approve the 2026-27 Renaissance Charter Academy Student Handbook. Motion passed 2-0.

8. **APPROVE 2026-27 RIVER FALLS HIGH SCHOOL STUDENT HANDBOOK**
   Administration presented the 2026-27 RFHS Student Handbook for board approval. Specific changes are summarized below.
   Action: Tuchtenhagen moved, seconded by Curtis, to approve the 2026-27 River Falls High School Student Handbook. Motion passed 2-0.

9. **APPROVE 2026-27 RIVER FALLS HIGH SCHOOL ACTIVITIES HANDBOOK**
   Administration presented the 2026-27 RFHS Activities Handbook for board approval. Specific changes are summarized below.
   Action: Curtis moved, seconded by Tuchtenhagen, to approve the 2026-27 River Falls High School Activities Handbook. Motion passed 2-0.

10. **REVIEW THE 2026-27 RIVER FALLS HIGH SCHOOL VIRTUAL PROGRAMMING STUDENT HANDBOOK**
    Administration presented the 2026-27 RFHS Virtual Programming Student Handbook. Specific changes are summarized below.

Action: None, informational only.

11. **APPROVE 2026-27 ACADEMIC STANDARDS**
    Administration presented the Academic Standards in the School District that identify standards utilized to guide classroom instruction. Standards adopted are used by teachers to develop their curriculum maps, instructional units, and classroom assessments. This is a required annual notice based on Act 55 for approval at the first board meeting after July 1st of each school year.
    Action: Tuchtenhagen moved, seconded by Curtis, to approve the 2026-27 Academic Standards Public Notice. Motion passed 2-0.

12. **PROPOSED/SUGGESTED ITEMS FOR THE NEXT REGULAR AND FUTURE EDUCATIONAL PROGRAM MEETING AGENDA(S)**
    As always, committee members were given the opportunity to suggest items for future committee and/or School Board meeting agendas.
    Action: RCA Curriculum/Course Catalog

13. **SCHEDULE NEXT EDUCATIONAL PROGRAM COMMITTEE MEETING**
    Upcoming committee meeting dates, times, and locations were reviewed.
    Action: Set the meeting schedule as follows:
    Educational Program Committee meeting: Monday, August 10, 2026, 6:00 p.m.
    The meeting will be held in the District Office Conference Room, 852 E. Division Street.

14. **ADJOURN** at 6:32 p.m.

_____
Alan Tuchtenhagen, Educational Program Committee Chair

2026-27

ELEMENTARY STUDENT HANDBOOK

Greenwood ELEMENTARY SCHOOL

Montessori ELEMENTARY SCHOOL

Rocky Branch ELEMENTARY SCHOOL

Westside ELEMENTARY SCHOOL

Important Elementary School Contacts

Greenwood Elementary School

Kate Skappel, Principal
Kate.Skappel@rfsd.k12.wi.us
982 E. Division St.
River Falls, WI 54022
Phone: 715-425-1810, Fax: 715-200-5980

Rocky Branch Elementary School

Ashley Bingenheimer, Principal
Ashley.Bingenheimer@rfsd.k12.wi.us
1415 Bartosh Lane
River Falls, WI 54022
Phone: 715-425-1819, Fax: 715-425-0599

Westside Elementary School

Rachel Mader, Principal
Rachel.Mader@rfsd.k12.wi.us
1007 West Pine Street
River Falls, WI 54022
Phone: 715-425-1815, Fax: 715-425-1805

River Falls Public Montessori Elementary

Kai Rodgers, Principal
Kai.Rodgers@rfsd.k12.wi.us
421 W. Maple St.
River Falls, WI 54022
Phone: 715-425-7645, Fax:

School District of River Falls Building/Department #s

(All numbers use area code 715)

District Administration Offices	425-1800
Buildings and Grounds	425-1806
Bus Garage	425-1808
Food Service	425-1839
River Falls High School	425-1830
Renaissance Academy	425-7687
Meyer Middle School	425-1820
Greenwood Elementary	425-1810

Westside Elementary	425-1815
Rocky Branch Elementary	425-1819
Montessori Elementary	425-7645

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WELCOME

2026-27 School Year

On behalf of the entire faculty and staff, we extend a warm and enthusiastic welcome to the students and families attending elementary school in the School District of River Falls. We pride ourselves in providing a physically and emotionally safe environment where students feel cared for, supported, and motivated to learn.

Please take time to read this handbook as it is designed to give you a better understanding of our values, procedures and expectations. An incredible amount of personal and academic growth occurs throughout the elementary years and we are honored to guide and learn alongside our students daily. We sincerely hope our students will make positive memories in our schools to cherish for a lifetime.

We look forward to working with you for many years to come and hope that your child will find elementary school to be an enjoyable, meaningful, and rich experience. For specific information pertaining to individual elementary schools, please visit our district website at: http://www.rfsd.k12.wi.us.

Sincerely,

Kate Skappel – Greenwood Elementary Principal
Kai Rodgers - River Falls Public Montessori Principal
Ashley Bingenheimer – Rocky Branch Elementary Principal
Rachel Mader – Westside Elementary Principal

Handbook Overview

This Student Handbook is a general reference guide and is in harmony with school board policy. Please be aware that it is not a complete statement or comprehensive listing of all policies, procedures, or rules that may be applicable in a given circumstance.

The River Falls School Board has policies that are not included in this handbook but are available on the district website for all students/parents upon request. In case of conflict between board policy and any provisions of the Student Handbook, board policy takes precedence and is to be followed. Also, please be aware that the handbook is updated yearly, while policy adoption and revision may occur throughout the year. The District reserves the right to modify provisions in the Student Handbook at any time, whenever it is deemed necessary.

Although the Student Handbook may refer to rights established through law or district policy, the Student Handbook does not create any additional rights for students and parents beyond those garnered in state/federal laws. It does not, nor is it intended to, create contractual or legal rights between any student or parent and the district. If you or your student(s) have questions about any of the material in the handbook, please contact the building principal.

Important Dates 2026-2027

Date	Event
August 26	Back to School Open House & Pictures
September 1	First Day of School
September 7	No School: Labor Day
October 5	No School: Teacher In-Service
November 2	No School: Teacher In-Service
November 2	Parent/Teacher Conferences (4:00-7:30 pm)
November 5	Parent/Teacher Conferences (4:00-7:30 pm)
November 20	**End of First Trimester**
November 25-27	Thanksgiving Break
December 23-January 1	Winter Break
January 18	No School: Martin Luther King Jr. Day/ Teacher In-Service
February 15	No School: Teacher In-Service
February 15	Parent/Teacher Conferences (4:00-7:30 pm)
February 18	Parent/Teacher Conferences (4:00-7:30 pm)
March 5	**End of Second Trimester**
March 15-19	No School: Spring Break
April 2	No School: Teacher In-Service
May 7	No School: Vacation Day
May 31	No School: Memorial Day
June 4	**Last Student Day: End of Third Trimester**

School District Mission, Vision, and Values

OUR MISSION:

Inspire all students through challenging, meaningful, and engaging learning experiences, in a safe and collaborative environment.

OUR VISION:

In partnership with families and the community, the School District of River Falls is an innovative Grade PK-12 educational leader committed to the academic, social, emotional, and physical well-being of every student.

OUR VALUES:

Students First - We center our policies, practices, and actions on doing what is best for all students.
People Matter - We value and respect our staff, and will find success by supporting their participation in collaborative learning communities.
Equity - We ensure the individual personal needs of every child is supported by high quality education/resources to pursue their unique potential.
Respect - We affirm the worth and dignity of all students, employees and community members. We foster a climate of civility, acceptance, and reasoned debate, embracing our diversity as a strength.
Integrity - We ground our actions in character, honesty, responsibility, service, and compassion toward others.
Excellence - We embrace the continuous pursuit of improvement in school operations, services, and programs.
Innovation - We inspire and empower innovative thought and practice.
Communications - We are accountable and transparent in order to maintain public trust.

ATTENDANCE POLICY

Attendance Philosophy

We believe that engaging families as partners is essential for the child's success in school and promotes an equitable experience. Student attendance is important for a child's social, emotional, and academic success. Our policies and procedures:

- Focus on early communication and intervention with student absences and tardies.
- Focus on communication from teachers, school counselors, and principals.
- Work collaboratively to not blame, shame, or judge families (we are all doing our best).
- Focus on family strengths and support networks to help students attend school.

In accordance with state law and Pierce/St. Croix County and River Falls Municipal ordinances, all students must attend school full-time until the end of the term, quarter, or semester they become eighteen (18) years of age, unless they have a legal excuse, fall under one of the exceptions outlined in Wisconsin Statutes §118.15, or have sufficient credits to graduate from high school.

Enforcement of student attendance policies and truancy procedures shall be a shared responsibility among the students, parents, schools, social service agencies, law enforcement officials, and the community at large.

Attendance Guidelines

The School Board will enforce regular student attendance in the District's program in which each student is enrolled as required pursuant to State law. Further, the School Board recognizes that the School District's educational program is predicated upon the participation of each student in the program of instruction in which the student is enrolled and required to attend. Student success requires continuity of instruction and program participation.

The primary responsibility for regular school attendance of a child rests upon the child's parent(s) or guardian. In addition, school officials have a legal responsibility to enforce student attendance. It is the intention of the district to work as closely as possible with parent(s) or guardian(s) regarding student attendance.

All children between six (6) and eighteen (18) years of age will attend school regularly during the full period and hours, religious holidays excepted, that the school in which the child is enrolled is in session. Regular attendance is required until the end of the term, quarter, or semester of the school year in which the child becomes eighteen (18) years of age, unless they fall under an exception under State law, this policy, or administrative guideline issued under this policy. A child who is enrolled in five (5) year-old kindergarten will attend school regularly, religious holidays excepted, during the full period and hours that kindergarten is in session until the end of the school term.

Part 1: Definitions

1. Excused Absence: A student is considered excused when the student is absent with an acceptable excuse for all of part of a day during which school is held. As required by state law, acceptable excuses are described in Part 4: Excused Absences. Excused absences will be prorated in the following manner:
    a. Excused absences of 15 minutes to 50% of the school day will result in a half day absence.
    b. Excused absences of greater than 50% of the school day will be a full day absence.
2. Unexcused Absence/Truant. A student is considered unexcused/truant if he/she is absent without an acceptable excuse for all or part of a day during which school is held. Part of a school day is defined as any time period that exceeds 15 minutes.
3. Habitually Truant. A student will be considered habitually truant if the student is absent from school without an acceptable excuse for part or all of five (5) or more days on which school is held during a school semester. Part of a school day is any time period that exceeds 15 minutes.
4. Tardy/Late Arrival: Occurs when a student arrives at the student's registered class location 1-15 minutes after the bell that signals the start of the class period has sounded without a valid excuse.

Part 2: School Attendance Officer

The Superintendent will designate an administrator or assigned staff member at each school to be the School Attendance Officer. The School Attendance Officer will perform any duties and responsibilities as

required by State law, this policy, and any guidelines issued by the school. The duties of the School Attendance Officer will include, but not be limited to, the following:

1. Determining daily which students enrolled in the school are absent from school and whether the absence is excused.
2. Entering attendance data into the district's school information system.
3. Providing student attendance information to individuals and agencies for purposes authorized by State law and Policy 347 Student Records.

Part 3: Parent(s) or Guardian Notification of Absence Required

The School Attendance Officer or designee will require, from the parent(s) or guardian of each student or from an adult student, who has been absent for any reason either a written or oral notification stating the reason for the absence and the time period covered by the absence. The School Attendance Officer or designee reserves the right to verify such statements and to investigate the cause of each:

1. single absence;
2. absence of more than one (1) day duration;
3. repeated unexplained absence and tardiness.

Any absence not verified by a note or phone call within 24 hours following the absence will be considered unexcused.

Part 4: Excused Absences

As required by state law students will be excused for the following reasons:

1. The student is temporarily not in proper physical or mental condition to attend school.
    a. Absences for this reason may be excused by oral or written notification to the School Attendance Officer by the student's parent(s) or guardian for all or part of four (4) school days per school year.
    b. If the student is absent four (4) school days for these reasons, the district may request the parent(s) or guardian to obtain a written statement from a physician or licensed practitioner as proof of the physical or mental condition of the student. Such excuses will be made in writing, will state the period of time for which it is valid, and will not exceed 30 days.
    c. If a student becomes ill while at school, office staff and a parent/guardian must speak prior to the student leaving school grounds. An absence agreed upon by office staff and parent/guardian will be excused and not count towards the limit described in Part 4.1.a.
    d. The School Attendance Officer or designee has the discretion to excuse a student not in a proper physical or mental condition to attend school.
    e. Absences for medical, dental, chiropractic, optometric, or other valid professional appointments that are accompanied by note from the professional will be excused.
2. The student has a chronic condition or is experiencing an extended illness.
    a. A student who has been diagnosed with a chronic condition or illness that requires the student to miss school for an extended period of time will be excused.
    b. A Chronic or Extended Illness Verification Form will be completed by the student's physician every 30 days. The verification form will outline the condition and the specific impact that the chronic condition or extended illness will have on the student's attendance.
    c. The District Nurse has the discretion to adjust verification requirements in cases of severe medical conditions.
3. The student's parent(s) or guardian has provided a pre-planned notice of absence.

a. Under Wisconsin State Statute §118.15(c) students can be excused in writing by their parent(s) or guardian before the absence for any reason.
b. A student may not be excused for more than ten (10) days per school year.
c. Absent students must complete any coursework missed during the absence.
d. Examples of reasons for being absent that should be counted under this paragraph include, but are not limited to, the following:
    i. professional and other necessary non-medical appointments that cannot be scheduled outside of the school day;
    ii. to attend a funeral outside of the immediate family;
    iii. college visits;
    iv. job fairs;
    v. vacations.

4. The student is absent from school for one of the following School Board approved reasons:
    a. Obtaining religious instruction or observing religious holidays.
    b. A death in the immediate family.
    c. A court appearance or other legal procedure upon submission of proof.
    d. Approved school activities during class time.
    e. Suspension or expulsion.
    f. Program or Curriculum Modification: The School Board has excused the student from regular school attendance to participate in a program or curriculum modification leading to high school graduation or a high school equivalency diploma as provided by State law.
    g. High School Equivalency – Secured Facilities: The School Board has excused a student from regular school attendance to participate in a program leading to a high school equivalency diploma in a secured correctional facility, a secured child caring institution, a secure detention facility, or a juvenile portion of a county jail, and the student and the student's parent(s) agree that the student will continue to participate in such a program.
    h. Election Day Official: A high school student, age sixteen (16) or seventeen (17) is permitted to be excused to serve as an election official.
    i. Quarantine of the student's home by a public health officer.
    j. Severe Weather Conditions. In the parent(s) or guardian's reasonable judgment, weather conditions are a danger to the health and welfare or safety of the student.
    k. Sounding Taps. A student in grades 6-12 may be excused for the purpose of sounding "Taps" during a military honors funeral for a deceased veteran.

Part 5: Unexcused Absences/Truant

A student is considered unexcused/truant if he/she is absent without an acceptable excuse for all or part of a day during which school is held. Unexcused absences demonstrate a deliberate disregard for the educational program and are considered a serious matter.

A student will be unexcused/truant if the student is absent:

- Without the consent of their parent(s) or guardian.
- With the consent of their parents(s) or guardian, but the absence does not fall under the reasons listed in Part 4: Excused Absences as determined by the School Attendance Officer.
- With the consent of their parent(s) or guardian, but the student has exceeded the allowed absences for the school year.

The administration is authorized by the School Board to establish a building procedure to enhance the full attendance requirement and to determine appropriate action to serve as a deterrent to habitual truancy, including detention or supervised directed study program. All detentions must be completed as a requirement for participation in graduation ceremonies.

Part 6: Tardiness/Late Arrival

Tardiness occurs when a student arrives at the student's registered class location 1-15 minutes after the bell that signals the start of the class period has sounded without a valid excuse. Tardiness and early dismissal can occur more than once per day. The administration is authorized to determine appropriate action to serve as a deterrent to student tardiness and late arrivals. These deterrents can include, but are not limited, detentions, supervised directed study, meeting with administration or school counselors.

If a student tardiness/late arrival is greater than 15 minutes, then it will be considered an unexcused absence. Justifiable reasons for tardiness/late arrival will align to the reasons outlined in the Excused Absences section of this policy.

Part 7: Make-up Course Work and Examinations

Students who are absent from school, whether the absence was excused or unexcused, will be permitted to make-up course work and examinations missed during the absence when they return to school. It is the student's responsibility to contact their teachers to determine what coursework and examinations must be made-up. Teachers will have the discretion to assign substitute coursework and examinations. The procedures for making up work and examinations missed during an absence utilized at each of the respective buildings are outlined in the Student Handbook.

A student who has been suspended will not be denied the opportunity to take any quarterly, semester or grading period examinations or complete any course work missed during the suspension period. The School District of River Falls will not deny student credit in a course or subject solely because of a student's unexcused absences or suspensions from school.

Part 8: Promotion, Monitoring, and Intervention

All schools will strive to create an environment that is welcoming, safe, and engaging for all students. School personnel will promote the importance of attendance and provide clear communication to students and families regarding attendance and absence reporting expectations.

Procedures will be developed by the administration to enhance the full attendance requirement and to determine appropriate action to serve as a deterrent to truancy. These procedures will be in accordance with Pierce and St. Croix County ordinances and state law, outlined in the Student Handbook, and will be approved by the School Board.

Student attendance will be monitored continuously. Prior to the student being referred to municipal or county for habitual truancy, the Student Attendance Officer or designee will provide targeted assistance to students identified as needing additional support. These interventions may include, but are not limited to,

- attendance reviews;
- consultation with the School Resource Officer;
- student attendance coaching;
- parent(s) or guardian meetings;
- home visits;

- meeting with school counselors;
- referral to School Social Worker.

Part 9: Parent(s) or Guardian Communication

Absence Reports on Report Cards

Absence information will be provided on all Report Cards. Absences on these reports will be identified as excused or unexcused.

Notice of Unexcused Absence

The School Attendance Officer or designee will notify a student's parent(s) or guardian of the student's unexcused absence using one or more of the following methods:

- An automated phone call will be sent to the student's parent(s) or guardian if it is determined that a student is absent from school without advanced notification for a valid reason.
- Notices following unexcused absence may be sent via email and/or 1st Class Mail. Records of these notices will be kept.
- The School Attendance Officer or designee may contact parent(s) or guardian to clarify the status of a student's unexcused absence.

Notice of reaching the maximum allowable excused absences.

The School Attendance Officer or designee will notify a student's parent(s) or guardian by first class mail, email, or phone call when the student reaches the maximum allowable excused absences as described in Part 4: Excused Absences.

Part 10: Referral to Municipal or County Court for Habitual Truancy

Notice and Attempt to Meet with Parent(s) or Guardian

If a student is at risk for becoming habitually truant, the School Attendance Officer will provide a notice to the student's parent(s) or guardian, by registered or certified mail, or by 1st class mail. The School Attendance Officer may simultaneously notify a parent(s) or guardian via electronic communication. The notice will contain the following:

1. A statement of the parent(s) or guardian's responsibility under State law to cause the student to attend school regularly;
2. A statement that the parent(s) or guardian or student may request program or curriculum modifications for the student under State law and that the student may be eligible for enrollment in a program for children at risk;
3. A request that the parent(s) or guardian meet with the appropriate school personnel to discuss the student's truancy;
4. The notice will include the name of the school personnel with whom the parent(s) or guardian should meet, a date, time, and place for the meeting and the name, address, and telephone number of a person to contact to arrange a different date, time, or place. The date for the meeting will be within five (5) school days after the date that the notice is sent, except that with the consent of the student's parent(s) or guardian the date for the meeting may be extended for an additional five (5) school days.
5. A statement of the penalties, under State law or local ordinances that may be imposed on the parent(s) or guardian upon failure to cause the child to attend school regularly as required by State law;

6. If the student is attending the District through the Open Enrollment Program, each notification will also inform the parent(s) or guardian: that the student's open enrollment may be terminated if the student is habitually truant.
7. The School Attendance Officer will also continue to notify the parent(s) or guardian of a habitual truant's subsequent unexcused absences.

Final Intervention Prior to Referring to Municipal or County Court
The School Attendance Officer will ensure that appropriate school personnel have done the following before any case is referred to the Municipal or County Court:

1. Notice was provided as described in above.
2. Met with the student's parent(s) or guardian to discuss the student's truancy or attempted to meet with the student's parent(s) or guardian and received no response or were refused;
3. Evaluated the student to determine whether learning problems may be a cause of the student's truancy and, if so, have taken steps to overcome the learning problems, except that the student need not be evaluated if tests administered to the student within the previous year indicate that the student is performing at grade level;
4. Conducted an evaluation to determine whether social problems may be a cause of the student's truancy and, if so, have taken appropriate action or made appropriate referrals.

Part 11: Middle and High School Extra Curricular Participation and Attendance
A student must be in attendance for all academic and required activities (designated by the school for the entire school day 7:45 -2:55) to be eligible to participate in an extracurricular activity or practice scheduled on that specific day. The attendance officer will make determinations on daily attendance. The administration maintains the right to make the final determination regarding student participation.

Part 12: Attendance Records
The district will use the same technology-based attendance record keeping system at all schools. Attendance Records will be categorized in the following ways:

- Exempt
    - ACT: School activities during class time.
    - COUN: Visit to School Counselor
    - CMVF: Chronic Medical Condition
    - EXP: Expelled
    - HLTH: Visit to Health Office
    - ISS: In-School Suspension
    - MED
        - Absences for medical, dental, chiropractic, optometric, or other valid professional appointments that are accompanied by note from the professional will be excused.
        - The student has a chronic condition or is experiencing an extended illness.
    - HLTH-ILL
        - If a student becomes ill while at school, office staff and a parent/guardian must speak prior to the student leaving school grounds. An absence agreed upon by office staff and parent/guardian will be excused.
    - SUS: Out of School Suspension
- Excused
    - APL: Alternative Placement

- EAP: Excused for an Appointment (no professional note provided)
- EXE: Excused Absence
  - Obtaining religious instruction or observing religious holidays.
  - A death in the immediate family.
  - A court appearance or other legal procedure upon submission of proof.
- ILL: Illness
  - The student is temporarily not in proper physical or mental condition to attend school. Absences for this reason may be excused by oral or written notification to the attendance officer by the student's parent(s) or guardian for four (4) school days.
- PAR: Parent Pre-arranged
  - The student's parent(s) or guardian has provided a pre-planned notice of absence.

- Unexcused
  - UNX: Unexcused
    - The first four occurrences in which no valid excuse provided or excuse provided exceeds allowable yearly maximums.
  - TRU: Habitually Truant
    - No valid excuse provided for 5th or further unexcused absence or excuse provided but exceeds allowable yearly maximums.
  - TDY: Tardy
    - A student arrives at the student's registered class location 1-15 minutes after the bell that signals the start of the class period has sounded without a valid excuse.

LEGAL REFERENCE: Wisconsin Statutes Sections 118.15, 118.153, 118.16, 118.162, 118.16(4)(4), 118.165, 115.28(51) . Pierce County Ordinances, St. Croix County Truancy Policies and Procedures

School Hours

Greenwood/Rocky Branch/Westside:

8:30 Playground supervision begins
8:40 Entrance /School Begins
3:30/3:40 Dismissal for Transfer Bus students
3:50 Dismissal for Walkers, students being picked up, and Bussers

RFPME:

8:30-8:45 Students enter the building and go directly to their classrooms as they arrive
***on Thursdays, students will move to the playground area for supervised recess until 9:00*
8:45 All Students expected to be in the building/School Begins
3:25 Dismissal for Walkers, Students being picked up, and Bus Students
3:40 Dismissal for Late Bus Students

Playground supervision will begin at 8:30 a.m. The playground is not supervised before 8:30 a.m. or after school. Students are not allowed to arrive before 8:30 a.m. On Thursday mornings, there will be an extended recess time until 9:00 a.m. After school, students are supervised during bus pick-up and

parent pick-up. Walkers are instructed to walk directly home after school and not play on the playground. School playgrounds are not supervised after pick-up time at the end of the school day.

Student Drop Off

Parents arriving at school after 8:40 a.m. must report with their child to the office.

If your child must be dropped off or sent to school before 8:30 a.m., we ask that you enroll your child in our before/after school child care program, Kids Club. Information about this program is available by calling the coordinator at 715-425-0799.

All visitors during the school day will need to press a buzzer at the main office and will then be let into the office by a staff member. All visitors must check and sign-in with the office before going to other locations in the building. Visitors are asked to wear a nametag that can be picked up in the office. We take pride in knowing all of our parents but please don't be offended if we ask you who you are or request identification.

Student Pick Up

Parents picking up their child(ren) during/after the school day should wait outside or in the office/lobby area. Parents may not go to the classroom to pick up their children.

Changes of end of day routines made during the day should go directly to the office prior to 2:45 p.m. Children are not permitted to leave the school grounds during school without permission.

When picking up your child from school, parents will park in the parking lot and use the crosswalk to meet their child in the designated area or pull up to the curb. When pulling up to the curb parents must stay in their car and drive all the way down the curb and not pass other waiting cars.

Emergency School Closing Procedures

If weather conditions or other circumstances develop that alter the normal school schedule, the administration of the School District of River Falls follows these procedures: 1. Campus Messenger parent phone call notification system will be activated; and 2. the following stations will be notified and requested to announce the delayed start or school closing:

Radio stations:	WCCO (830 AM) WDMO (95.7 FM) WEVR (1550 AM & 106.3 FM) WIXK (1590 AM & 107.1 FM) KWNG (105.9 FM)
iHeart Media:	880AM; 1400AM; 92.1FM; 95.1FM; 98.1FM; 98.7FM; 100.7FM; 106.7FM
Television stations:	WCCO (Channel 4) KSTP (Channels 5, 45, and KSAX-TV-channel 42 FOX (Channels 9, 25, 29 and 48) KARE (Channel 11)

	WEAU (Channel 13)
Websites:	wcco.com kstp.com myFOX9.com kare11.com moose106.com b95radio.com rock921.com z100radio.com 987thebrew.com wmeq.com

Please do not contact these stations, or the schools directly, as this may limit the school district's ability to inform the media of its decisions relative to closing, delayed starts, early releases, and changes in athletic/extracurricular event schedules.

If severe weather conditions develop during school hours, and it becomes necessary to dismiss students for home before regular dismissal times, the Campus Messenger notification system will be activated and the radio and television stations will be notified and asked to announce the time of the early dismissal.

In the event of a school closing or early dismissal, all extra-curricular activities will also be canceled or postponed unless otherwise announced. RF4C sessions and the Kids Club Program will be canceled when schools are closed due to inclement weather. The announcement to delay or close school includes River Falls Public Schools, St. Bridget's Parish School, and Heartland Montessori School.

Reunification In Case of Emergency

Student - Parent Reunification

Circumstances may occur at the school that require parents to pick up their students in a formalized, controlled release. The process of controlled release is called a "reunification" and may be necessary due to weather, a power outage, hazard or if a crisis occurs at the school. The Reunification Method is a protocol that makes this process more predictable and less chaotic for all involved. Because a controlled release is not a typical end of school day event, a reunification may occur at a different location than the school a student attends. If this location is another school, then those students may be subject to a controlled release as well.

Notification

Parents may be notified that a Reunification Plan is in effect in a number of ways to include the district's phone or text message system. In some cases, students may be asked to send a text message to their parents. A reunification text message from a student will look something like this: "The school has closed, please pick me up at 3:25 p.m. at the main entrance. Bring your ID."

Parent/Guardian Expectations

If a parent or guardian is notified that a controlled release and Reunification is needed, there are expectations that parents or guardians should keep in mind:

- Bring identification. That will streamline the Reunification process.
- Please refrain from calling the schools or district office. Keeping the cellular network usage at a minimum may be important during a reunification.
- If a parent is driving to the reunification site, greater awareness of traffic and emergency vehicles is advised. Parents should park where indicated and not abandon vehicles in unauthorized locations.
- Please be patient. Reunification is a process that protects both the safety of the student and provides for an accountable change of custody from the school to a recognized custodial parent or guardian.
- Parents are asked to then go to the Reunification “Check In” area and form lines based on the first letter of their students last name. During check in, identification and custody rights are confirmed.
- While in line, parents are asked to fill out a reunification card. This card is perforated and will be separated during the process. Some of the same information is repeated on both the top and separated bottom of the card. Parents are asked to complete all parts of the card. In the case of multiple students being reunified, a separate card for each student needs to be completed.
- From the “Check In” area parents are directed to the “Reunification” area. There, a runner will take the bottom half of the card and take it to the Student Assembly Area to recover the student or students. Parents should be aware that in some cases, they may be invited into the building for further information.

How the Reunification Process Works for Students
For students, the school asks that students be orderly and quiet while waiting. Students may be asked to text a message to their parents or guardians. Students are also asked not to send other text messages either in or out of the school or reunification area. Keeping the cellular network usage at a minimum may be important during a reunification.

What if a Parent Can’t Pick-up Their Student?
When a parent can’t immediately go to the reunification site, students will be released to individuals previously identified as a student’s emergency contact. Otherwise, the school will hold students until parents can pick-up their student(s).

Interviews and Counseling
In some cases, parents may be advised that a law enforcement investigation is underway and may be advised that interviews are necessary. In extreme cases, parents may be pulled aside for emergency or medical information.

STUDENT HEALTH AND SAFETY

Immunizations

The Student Immunization Law requires that all students through grade 12 meet the minimum number of required immunizations prior to school entrance. These requirements can be waived for medical/health, religion or personal conviction reasons. Waivers are available in the district’s office, Health Service offices, and on the district website. Students with an immunization waiver may be subject to exclusion from school in the event of an outbreak of diseases against which they are not completely immunized.

Students who do not have the required immunizations and/or properly completed waiver on file in the Health Service may face possible exclusion from school. Please contact your practitioner or Health Service for required immunizations.

Illness/Injury

- Students who become ill or injured during the school day should report to the Health Service Office.
- If a student is sent home due to illness or injury the Health Service Office must speak with either the student's parent/guardian or an emergency contact prior to the student leaving school. Please keep your child's school informed when changes to phone numbers occur.
- A parent/guardian should inform the Health Service Office if their child needs accommodations during the school day due to crutches, casts, etc. For example, if a student needs to be excused from recess and/or PE class, the order from a doctor will be necessary if missing multiple days.
- A severe allergic reaction can be life threatening. Parents/Guardians are required to inform the Health Service Office and provide/supply appropriate medical documentation and prescription or emergency medication(s).

Medication

If your child will be taking daily and/or as-needed medication at school, a Medication Request Form needs to be on file with your school. Forms are available in the Health Service Office and on the district website.

- Parents are advised that, if possible, medication should be given at home and on a schedule other than school hours.
- Student medication, either daily or as-needed, must be administered in the Health Service Office.
- Students may NOT carry medication on their person or in their locker. In a few cases prescription medications may be carried by the student and self-administered ONLY with written parent AND written practitioner permission on file in the Health Service Office.
- All prescription and non-prescription medications should be brought into the Health Service Office by the parent/guardian. If it is not possible for the parent/guardian to bring the medication to school, the medication bottle should be put in a sealed envelope, and the child's name and number of pills in the bottle on the front of the envelope. The child should be instructed to bring the medication to the Health Service Office when he/she arrives at school. The parent/guardian shall then call the Health Service Office and inform them of the medication coming to school with the child.
- Please check the expiration date before bringing medication to school. The Health Service staff cannot administer expired medication and medication that is not in its original manufacturer's package.
- The Health Service Office is unable to take verbal requests from parents to administer prescription and/or non-prescription medications. A properly completed Medication Request Form(s) needs to be on file in the Health Service Office before medication(s) will be administered.
- It is recommended that students with asthma have an Asthma Action Plan completed by their provider and keep an inhaler at school.
- A history of severe allergic reaction can be life threatening. Please inform the Health Service Office of a student's allergy(ies). An Allergy Emergency Plan needs to be completed by the student's provider and signed by the parent or guardian.

Is my child well enough to go to school?
Many students and parents are frequently concerned about when students should stay home or attend school. Remember that a child ill with an infectious disease can spread the disease when in contact with others in the family and community.
The following information is intended to help with this decision

- If a student has had a fever of 100.4 degrees or more, the student must stay home for a minimum of 24 hours after temperature returns to normal without fever reducing medication.
- If a student has vomited or had diarrhea, the student must stay home until a minimum of 24 hours after the last episode.
- If a student has had a rash that may be disease-related or the cause is unknown, check with a family practitioner before sending the student to school. The Health Service Office may request a doctor's note from parents.

Communicable Disease

The Health Service works closely with local and state health departments regarding communicable disease detection and control. A list of communicable diseases, and control measures can be found on the district website.

Student Insurance

Parents may wish to purchase student accident insurance for their child. Information about low-cost insurance is available on the district website. The school does not carry student accident and health insurance.

Personal Transportation Devices To and From School

Children who ride bicycles/scooters to school are expected to observe safety rules at all times. At school, bicycles/scooters are to be placed in the racks provided and left there until dismissal time. Lock these items to the racks. Helmets are strongly recommended. Skateboards need to remain at home. Electric bikes and scooters must follow local laws and ordinances. Students may not ride through the parking lot, playground, driveway, or bus loading zone. Students must walk their bicycles and scooters while in crosswalks and walk them on the sidewalk while on school property.

Failure to follow local ordinances or school regulations will result in disciplinary action or a loss of privilege of use.

Walking To and From School

Students who walk to school need to be reminded periodically of safety measures. This is particularly true during the winter months when streets are slippery. The students should be warned of the dangers to them and the motorists if they walk in or play in the streets.

Safety Patrol

All students must obey safety instructions given by 5th grade safety patrol students and supervisor.

Video Surveillance

The River Falls School Board authorizes the use of video surveillance in public areas of school buildings, grounds, and other property including, but not limited to, entryways, other instructional areas such as labs, storage areas, school buses, and areas outside the building on district property for the primary purpose of documenting disciplinary problems and vandalism on school grounds. Video surveillance cameras will not be placed in restrooms, locker rooms, changing rooms, or any other location prohibited by law. The video surveillance intends to reduce disciplinary problems and protect school property.

STUDENT BEHAVIOR

We believe our schools should have high expectations for student behavior that are aligned with the district's character traits and community expectations.

Code of Conduct

We believe that students are entitled to learn in a safe and secure environment free from violence, drugs and other inappropriate behavior. The playground, lunchroom, and buses are extensions of the classroom. Our general educational objectives relating to behavior include:

1. Establishing an atmosphere in our school that is most conducive to learning.
2. Ensuring respect for the rights and safety of each student.
3. Keeping parents informed and involved in their student's behavior at school.

Classroom teachers will teach students classroom rules and expectations. All classroom rules are to be followed by students, even though they may not be listed in this handbook. Feel free to contact the teacher any time with questions regarding behavior rules and expectations.

Student Expectations

Students are expected to be respectful and cooperative with all staff members and students. The school administrator or designee reserves the right to involve the police at their discretion. A student's age, maturity, and social development will be considered when involving the police or social services, but will not limit the school's administration from seeking proper legal or social agency support. It is our sincere hope that student disciplinary issues can and will be handled at school with minimal corrective actions.

- Desks, lockers, and backpacks may be searched at any time consistent with board policy and law.
- Students are expected to walk through the hallways quietly since other students may still be in class.
- Trading cards, rollerblades, skateboards, snowboards and similar sport items may not be used on school property. Please leave such items at home.

Academic Integrity

Honesty is a highly valued character trait in the River Falls School District. Students are responsible for maintaining an environment in which they are held and in which they hold each other accountable for becoming ethical users of information and ideas. All schoolwork submitted for the purpose of meeting course requirements must be the individual student's original work or the original work of a group of students for group projects.

Academic integrity involves adhering to the values of honesty, trust, fairness, respect, and responsibility in all facets of the learning process. Academic misconduct is considered a violation of academic

integrity, either while acting alone or assisting others. Academic dishonesty includes, but is not limited to:

A. plagiarism (of ideas, work, research, speech, art, music, etc.);
B. forgery of another's work;
C. presenting the results that are the product of an artificial intelligence (AI) platform as one's own where the use of AI was not
D. specifically allowed by the teacher as part of the assignment;
E. downloading or copying information from other sources and presenting it as one's own;
F. using language translation work of someone else or using technology when the expectation is doing one's own translation;
G. copying another person's work;
H. allowing another person to copy one's own work;
I. stealing another person's work;
J. doing another person's work for them;
K. distributing copies of one's work for use by others;
L. distributing copies of someone else's work for use by others for academic gain or advantage; intentionally accessing another's work for the purpose of presenting it as one's own for academic gain or advantage;
M. distributing or receiving answers to assignments, quizzes, tests, assessments, etc.
N. distributing or receiving questions from quizzes, tests, assessments, etc.
O. failure to attribute sources in the manner expected from the teacher.

Teachers are authorized, in consultation with the Principal, to apply consequences appropriate to the nature of the violations of academic integrity.

Student Discipline

The goal of student discipline is to stop inappropriate behavior, explain what is appropriate, and help the student take responsibility for their behavior. Student discipline is approached through a continuum (punishment, consequence, solutions, and restoration). Although it is our goal to take a restorative approach as much as possible, our student discipline model uses all approaches when necessary. The following are examples, but not limited to, actions related to the different approaches:

Restoration: Recognizes the purpose behind the misbehavior, addresses the needs of all people affected by the misbehavior, and works collaboratively to put right the harm and improve the future. (i.e. The student understands how the mess in the bathroom affected many people and works with them to correct the harm. For example, the custodian might feel that their work isn't valued, other students might feel unsafe or unappreciated because of the mess, and the teacher might feel a loss of trust. The other students, custodian, teacher, and the student work together to better support each other in the future.)
Solutions: Looks at the misbehavior as a problem to be solved (i.e. Why did the student make the mess? If the student made the mess because they were frustrated with someone, the student is given different tools to use when they feel frustrated).
Consequence: Takes action that is connected to the misbehavior (i.e. cleaning up the mess the student made in the bathroom).
Punishment: Takes action that is not connected to the misbehavior (i.e. missing recess for making a mess in the bathroom).

Student Removal From Class

Student behavior that is dangerous or disruptive and that interferes with the teacher's ability to teach effectively will not be tolerated. Any student who engages in such behavior may be subject to removal from class and placement in an alternative setting. In addition, the student may be subject to disciplinary action in accordance with established Board policies and school rules. A student with a disability may be removed from class and placed in an alternative educational setting only to the extent authorized by state and federal laws and regulations.

Suspension

Suspension is a temporary denial by school administration of the right to attend class or school. Suspensions can be either in or out of school. If the suspension is out of school, the student will not appear in school or on school grounds during the time he/she is suspended; the parents/guardians are responsible for the activities of the student during this time. Students are required to make up all missed assignments and tests for the period of the suspension.

Suspensions may be used for incidents such as fighting, threats, insubordination, or other dangerous or antisocial actions. Suspensions will be for 1-5 days at the discretion of the principal. In some cases it may be necessary to inform law enforcement and/or social services.

Expulsion

In severe cases the district may have to consider expulsion from school. Expulsion is the denial of the right to attend school for a period of time.

Theft/Vandalism

Students involved in theft will be responsible for repaying or returning that which was taken. Further consequences may occur. This is also true for vandalism.

Guns and Weapons

Squirt guns, water balloons, and all types of toy weapons are not allowed on school property. These will be confiscated and penalties applied. Possession of any weapon on school property, including B-B and pellet guns, is prohibited by law and may be referred to the police. Toy weapons of any kind are not permitted at River Falls elementary schools.

Drug-Free Environment

River Falls School District is a drug-free environment. Students and parents are hereby notified that the unlawful manufacture, distribution, dispensing, possession of or use of a controlled substance or the use of alcohol on school district property, including all district-owned vehicles, is prohibited at all times. These same provisions shall be in effect at all school-sponsored events or extracurricular activities while off school premises. No student or parent/guardian may appear at any school-sponsored function under the influence or in possession of alcohol, non-prescribed substances, chemicals, illegal substances, or look-alikes. Failure to abide by this policy may result in referral to counseling and rehabilitation services and/or such disciplinary action up to, and including suspension or expulsion from school.

TRANSPORTATION

Students are responsible for their behavior on the bus. Misbehavior could result in the bus driver being distracted, which could possibly endanger the lives of the students being transported. Parents are requested to explain the importance of proper behavior on the bus. Inappropriate school bus behavior will not be tolerated and may result in the removal from bus privileges.

Student Responsibilities for Bussing

1. Occupy the seat assigned by the driver and to refrain at all times from moving around while the bus is in motion.
2. Practice appropriate classroom conduct while using a school bus.
3. Stay off the traveled roadway at all times while waiting for a bus.
4. Wait until the bus has come to a complete stop before attempting to get on or off the bus.
5. Leave the bus only at the consent of the driver.
6. Enter or leave the bus only at the front door after the bus has come to a complete stop, except in case of an emergency.
7. Cross the traveled highway in the following manner, if necessary, after leaving the bus:
    a. Make certain the bus has come to a complete stop.
    b. Wait for the driver to signal for crossing.
    c. Upon signal from the driver, look both to the right and left, and proceed across the highway in front of the bus.
    d. Walk (not run) in front of the bus when crossing the highway.
8. Keep hands and head inside the bus at all times.
9. Report bus damage to the driver immediately.
10. Help keep the bus clean, sanitary, and orderly.

Parent Responsibilities for Bussing

1. Ensure that their children arrive at the bus stop on time in the morning. The bus driver is responsible for the maintenance of the schedule and cannot wait for tardy pupils.
2. Accept responsibility for proper conduct of their children while at the bus stop and on the bus.
3. Explain and reinforce appropriate student behavior while riding the bus.

GRADING

Purpose of Grading

The purpose of grading at River Falls School District is to communicate the measured growth and achievement of students according to defined standards. Communication of goals, strengths and deficits is achieved by a collaborative effort between students, parents, and teachers to provide ongoing written and oral information. Measurement is achieved through formal and informal assessments by both teachers and students to reflect student intellectual and social growth, determine a child's performance level and program placements, and aid the teacher in modifying curriculum and instruction to make it more effective. The district curriculum sets educational expectations for all students within a scope and sequence across grade levels, using national and state standards as a guide.

Report Cards

Your child will receive a report card showing her/his progress in school. Report cards will be sent home at the end of each Trimester. Report cards can also be viewed on Infinite Campus. Parents are encouraged to maintain close contact with the school, attend Parent-Teacher Conferences, and to request an additional conference when they feel a need. Standards-based elementary report cards were fully implemented in 2014-15. There is an elementary parent information brochure about standards-based grading on each school's website. (https://www.rfsd.k12.wi.us/)

Grading Procedures

Students will be scored as 3, 2, 1 for Academic Standards and 3, 2, 1 for Characteristics of Successful Learners:

MEETS EXPECTATIONS (3) - Indicates that there are no major errors or omissions regarding any of the information or processes (simple or complex) that were explicitly taught. The student is on track to master the standard by the end of the year.

APPROACHING EXPECTATIONS (2) - Indicates that there are no major errors or omissions regarding the simpler details or processes but major errors or omissions regarding the more complex ideas or processes. Based on what has been taught and assessed, the student is moving quickly toward becoming proficient, and should be expected to meet standard with additional time and/or support.

BEGINNING TO MEET EXPECTATIONS (1) - Indicates that the student demonstrates only partial knowledge of some of the simpler details or processes or no understanding or skill demonstrated. Students have not consistently shown required evidence of learning. Based on what has been taught

and assessed, the student has not demonstrated that s/he is on track to master the standard by the end of the year.

Class work, whether it is completed during class or given as an assignment, is an important component in all curricular areas. Students will be expected to turn in all class work as assigned and on time. Teachers have individual policies regarding late assignments that are to be explained to students at the beginning of the year.

Homework

Students may be given assignments that will require work at home. Homework may increase in amount and difficulty as a student advances through the years of school. Parents are encouraged to take an interest in their children's homework, develop a consistent routine with their child, and contact the teacher when they have questions. In the elementary grades, we encourage 20 minutes of reading each night and talking about number concepts at home when they apply.

Promotion, Placement, and Retention

At the end of a school year, students may be promoted, placed, or retained. Promotion of students happens when a student demonstrates learning and proficiency at their current grade level. Wisconsin Forward Exam results will be taken into account when determining promotion for students entering 5th grade.

Placement occurs when the team determines it is in the best interest of the student to be placed in the next grade level despite not achieving grade level proficiency in all academic areas.

Retention occurs when a student has not demonstrated a level of academic proficiency to indicate the student is ready for the next grade level. Repeating a grade level is a significant event in the life of a child. While research does not support the widespread use of retention, there may be cases where retention is appropriate for an individual student. Every effort will be made to assist the student to achieve satisfactorily prior to considering retention. Retention will be considered only after other possible factors contributing to a child's inadequate academic performance have been eliminated. A retention determination will be made by the Principal in collaboration with the Student Support Team and parent(s)/guardian(s).

3rd Grade to 4th Grade Promotion And Retention

Wisconsin Act 20, focused on early literacy, requires school districts to approve a student promotion policy by July 1, 2025 to go into effect September 1, 2027, that considers a student's reading ability when promoting them from third to fourth grade. This policy includes a reading achievement criteria and aligns with DPI's model policy. The goal is to ensure students are reading at grade level by the end of third grade.

For additional information on 3rd to 4th Grade Promotion and Retention in regards to reading, according to Wisconsin Act 20 please see Policy 345.46- 3rd Grade to 4th Grade Promotion and Retention.

STUDENT RECORDS

Child Custody and Records

The law creates definitions of “legal custody,” “sole legal custody,” “joint legal custody,” and “physical placement.” The definition of “legal custody” includes the right and responsibility of a person to make major decisions concerning the child. The definition of “physical placement” includes the right to have a child physically placed with a party and the right and responsibility to make routine daily decisions regarding the child’s care during that placement. The school must have legal documents to enforce custodial rights.

The state pupil records law is amended to provide that a parent who has been denied periods of physical placement with a child does not have the rights of a parent or guardian with respect to that child’s pupil records.

GENERAL INFORMATION

Animals in School

The District recognizes that animals may have educational value in the school setting in some circumstances. It is critical that the safety and wellbeing of students, staff, and animals are considered first and foremost. Live animals may be brought into the classroom with the approval of the building principal and providing the provisions of Policy 383.2 are met. Adherence to guidelines must be followed with respect to having animals present in the school building.

Character Education

The River Falls School District supports character education, which includes and complements a broad range of educational approaches such as whole child education, service learning, social-emotional learning, and civic education. All share a commitment to helping young people become responsible, caring, and contributing citizens. To maximize growth opportunities across the district, we use common language to teach about character. This common language comes in the form of nine character traits, which are taught monthly at all RFSD schools.

September:	Curiosity
October:	Responsibility
November:	Gratitude
December:	Compassion
January:	Cooperation
February:	Perseverance
March:	Respect
April:	Honesty
May:	Courage

To build upon our success in promoting character among our students, we need partnerships from parents. Feel free to use the nine character traits at home as you see fit.

Classroom Placement Request

To maintain equitable practices, specific teacher requests will not be accepted from parents. This allows the school to make the most equitable and appropriate class lists. Parents may make broad requests to support their child. An example could be to describe the optimal learning environment for your child. Classroom placements are subject to change at the discretion of the building principal, however changing classroom placement after lists are released is rare.

Religious Accommodations

Reasonable accommodation of a student's religious beliefs will be made at the written request of the student's parent/guardian with regard to examinations, academic requirements, and other school activities.

Lunch Accounts

Breakfast and lunch are offered at each elementary school every day school is in session. School lunch prices are available on the district food service website.

Each family has one lunch account, so one payment can be sent for all children in the family. Payments can be made in the school office or online through Wordware. It is expected that a positive balance will be maintained in each food service account at all times. Each family receives a digital copy of the free and reduced lunch policy and families are encouraged to apply if the criteria are met.

Each day children have a choice of two main entrees. The school lunch menu is included on the school website. There is an additional charge for classroom snack milk. Children may bring their own lunch and purchase milk by the carton. Do not include pop or other beverages containing caffeine in your child's lunch. If there are questions concerning the lunch program, please contact the Food Service Office at 715-425-1830, ext. 3724.

*Students eating lunch with their families will eat at a separate table from their class. Families may only bring food for their own children and will eat only with their child(ren).

Field Trips

Field trips are planned by the teacher and approved by the building principal. These trips are an integral part of the educational program and are enrichment to the teaching units.

Parents/guardians will be notified through the school, in writing, of pertinent information about any planned trip that the class is anticipating. A signed permission form will be required of the parent or guardian to enable the student to participate.

Desk/Locker/Cubby Search

Lockers, desks, cubbies, and coat rack areas are school property. In an effort to protect the rights of all students, a search of any and all areas will be made by the building principal or designee as permitted by policy or law or if there is reasonable suspicion to warrant the search.

Bathroom

Under no circumstances can a person use a camera, video recorder, cell phone or other recording device to capture, record or transfer a representation of a person, including nude or partially nude person in a bathroom.

Damaged Property

Students will be responsible for all school-issued textbooks and property. The degree of damage to school property will be determined by the teacher with the severity of damage determining the fine amount. Students will not be responsible for reasonable wear and tear that may occur throughout the school year. All fines are due by the completion of the year.

Telephone Use

The phones in the building are for business purposes. Students may not use school phones for personal use unless there is an emergency. Office personnel will take important messages during the day and relay the information to the students. The phone in the office area may be used for emergencies and after school times to communicate with parents about transportation needs.

Electronic Devices Student Rules

- All cell phones must be in your school locker, cubby, or backpack during school hours from 8:30 am to 3:50 pm.
- No devices are allowed in the restrooms.
- Students are not allowed to take pictures or video of any kind, unless permitted by your teacher.
- Only school-issued electronic devices are allowed during school hours of 8:30 am to 3:50 pm.

Students may not use any two-way communication devices such as smart watches, or walkie-talkies while on school property during school hours without permission from a staff member. If a cell phone, smart watch, video game or other electronic device is used by a student during the day (including indoor recess), it will be turned into the office and need to be collected by the parents.

Visitors/Volunteering

1. All visitors, including field trip chaperones, who have complied with the district background check process, are to register in the office before visiting other areas of the school. Please make an appointment via the school office to visit with a teacher during the school day.
2. Due to liability concerns, student visitors are not allowed.
3. To help us better communicate and align volunteer opportunities with our parents and community, we have implemented a **volunteer application.** Fill out the application to become a volunteer in the School District of River Falls.
4. Parents and other adults needing more information regarding volunteering should contact Lesley Schradle, District Volunteer Coordinator, at 715-425-1810 ext. 3506. The district will conduct background checks prior to volunteering.
5. Observing in a classroom and/or being out on the playground require: (1) an appointment in advance via the office of the Principal and (2) a completed background check.

6. Lunch visitors must notify the office of their intent to attend lunch by 10am the morning of the visit. Lunch visitors will sit at a designated table with their child(ren) only and may not share food with other students in the lunchroom.
7. Principals have the discretion to restrict school and school ground access to parents, volunteers, and other visitors.

Media Center (Library)

River Falls Elementary Schools have a central Media Center under the supervision of a media specialist. This service makes available to students and teachers up-to-date collections of books, tapes, videos, software, and other audio visual aids. Parents are encouraged to foster appropriate values in the care and use of library materials. Lost and damaged materials are the financial responsibility of the students. Privileges may be withheld to encourage the return of overdue materials.

The School District of River Falls has policies and procedures for selecting materials for our school media centers (Policy 361.2 Rule). School media collections are developed to appeal to a wide range of diverse ages, interests, and tastes. Library collections are curated to meet the interests of all library users. The District supports the right of all users to decide what material is appropriate for themselves and their families.

River Falls School District has partnered with Follett Destiny Library Systems to review student history and to provide parents or guardians the option to select the titles their child(ren) can access. This information can be found on the Academic Services page of the RFSD district website and Library Media Center web pages. In addition, this information is shared in back to school newsletters, library media specialist's welcome letters, and individual classroom teacher communications.

School Entrance Age (see policy on page 32)

According to Wisconsin School Law, Chapter 118.14, school entrance age requirement for kindergarten must be 5 on or before September 1 of the current school year. It is our practice to comply with these age requirements. On rare occasions, early entrance to school may be considered for children turning 5 no later than October 1. For additional details, refer to page 32.

Use of District Technology Resources

All students and their parents must sign an Acceptable Use Policy regarding use of school computers and the Internet. Students must use computers and the network resources for school purposes. Inappropriate use will result in loss of computer privileges and other disciplinary measures depending upon the infraction. Please note the policy in the back of this handbook.

Student Device Damage Fee

Any student that damages their school district issued device or charging cord will be issued a fee of $20.00 for each incident. In the event that a student loses or has their device stolen, the amount of the fee will be left to the discretion of Administration, not to exceed the replacement cost of the device.

Student Device Damage Fees apply to all students in grades K-12. A student's repeated damage and misuse of district issued devices may result in a loss of device use and/or other disciplinary action as

determined by the building administration. (Cross Reference: 363.2 - Rule, Internet Safety and Acceptable Use)

Social Media & Networking Sites

While our school staff respects the right of students to use social media and networking sites, it is important that students' personal use of these sites does not damage the school's reputation, its employees, its students, families, and community. What is private in the digital world can become public, even without knowledge or consent; therefore, students are to maintain appropriate boundaries between personal and public life when conducting online activities at all times.

We do not actively monitor students' use of social media and networking sites outside of school hours. Students are not allowed to use school-issued technology to access social media or networking sites for non-academic purposes. However, inappropriate activities that become public and/or are brought to the attention of school staff will be handled on a case-by-case basis. The information posted online through the use of cellphone, computers, or other electronic devices that damages the school's reputation, its employees, its students, families, and community can be grounds for disciplinary action. The School District of River Falls takes electronic bullying (cyber-bullying) very seriously. Inappropriate information includes, but is not limited to, acts of bullying & harassment, threats, and/or criminal activities.

Students experiencing bullying & harassment via online social media & networking sites should report incidents to staff so that the issue can be addressed and/or handled as needed. Students are responsible for the ethical and educational use of the technology resources of the school district. Students will recognize that their reputation in cyberspace is nothing to take lightly as one's digital footprint can last a lifetime.

PTO (Parent and Teacher Organization)

The Parent-Teacher Organization is made up of parents and staff. The purpose of PTO is to maintain a positive working relationship between school, families, and community, and to support the needs of students. The PTO organizes various family activities during the year. We strongly encourage all parents to attend the meetings that are held every month and participate in discussions regarding school programs. If you have any questions or need help connecting with your school's PTO, please contact your school's office and we will be happy to help establish contact with the PTO.

Clothing

Through this dress code, we seek to prepare students for the expectations in the world of academics and work beyond high school while fostering a welcoming school climate that leads to student engagement in a healthy, safe, supportive and positive educational environment.

The District believes parents/guardians hold the primary responsibility in determining their child's personal attire. Schools are responsible to ensure that a student's personal attire does not interfere with the health and safety of any student and does not contribute to any disruption to the school environment. School administration will enforce the dress code consistently and in a manner that allows students to observe religious customs or beliefs. School administration will enforce the dress code consistently and in a manner that does not reinforce or increase marginalization or oppression of any

individual or group on the basis of race, color, religion, sex, gender, gender identity, gender expression, sexual orientation, national origin, disability, age, immigration status, cultural or religious identity, household income, body size/type, or body maturity, or any other basis that adversely affects the student, or is prohibited by law.

Responsibility for the personal appearance of students enrolled in the School District of River Falls will normally rest with the parents and the students themselves. School dress should be appropriate to the school environment and comply with state health laws.

Student dress shall be considered inappropriate if it:
(1) Presents a “clear and present” danger to health and safety;
(2) Causes an interference with work or creates classroom or school disorder;
(3) Is disruptive to the school climate; or
(4) Is damaging to school property.

Children are required to wear tennis shoes in the gym. Playground access may be restricted if students do not wear appropriate winter clothing. Final determination of appropriate dress will be determined by the building principal.

Food & Classroom Celebrations

River Falls School District promotes celebrations and activities that are fun and culturally responsive and sustaining. A celebration is a special event that people organize in order to celebrate something. Celebrations include, but are not limited to holidays, birthdays, homecoming, prom, character education celebrations.

In order for celebrations and activities to be culturally responsive and sustaining, they should:

1. Connect to the curriculum or be student initiated.
2. Be accessible to all students and families.
3. Be multicultural, promoting an awareness of other groups’ thoughts, ideas, and behaviors including those of the students in the classroom.
4. Reinforce district character traits.

Educators may reference the following documents to help with the planning of celebrations.

- Multicultural Celebration Resource
- Yearly Holidays and Celebrations Resource

Toys/personal items

No toys or other personal items, including trading cards, should be brought to school unless they are to be used for classroom “sharing time” purposes or if kept in their backpack for after school activities.

IMPORTANT POLICIES

(These may also be found on the District Website)

A. Harassment (Policy 411.2)

Under the Wisconsin Pupil Nondiscrimination, pupil harassment is any behavior directed toward pupils because of sex, race, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional, or learning disability which substantially interferes with a pupil's school performance or creates an intimidating, hostile, or offensive school environment. (PI 9.02(9), Wis. Admin. Code). The district additionally recognizes any behavior directed towards pupils based on gender identity as a form of pupil harassment.(Policy 411.1)

The following are examples of behavior that can constitute bullying/harassment: name-calling, making threats, spreading rumors, telling offensive jokes, initiation/hazing, making fun of someone, gestures, physical intimidation, hitting, touching, pranks, vandalism or destruction of property.
Students who feel that they are being bullied or harassed or that their rights, according to the legal statutes written above, have been denied should report the situation(s) to a staff member or the building principal. Those students who harass or who create a hostile or threatening environment for others may be subject to disciplinary measures that include, but are not limited to, detention, suspension, or expulsion.

B. Sale, Solicitation, Distribution of Materials, Products or Advertising (Policy 850)

Any group, individual, or representative of the same is prohibited from soliciting, selling, distributing materials or products, and/or advertising a position or product on school grounds, buildings and/or at school events without prior approval of school administration. Any students, student groups, and/or community groups desiring to use the asset of the River Falls Area School District in any manner related to the topics herein are to insure they have received permission to proceed from school administration prior to engaging anyone in such a manner.

C. Bullying/Cyber-Bullying Policy (Policy 411.2)

The School District of River Falls believes that a safe and civil environment is needed for students to learn and attain high academic standards and to promote healthy human relationships. Bullying, like other violent or disruptive behavior, is conduct that interferes with students' ability to learn and teachers' ability to educate students in a safe environment. The purpose of this policy is to assist the school district in its goal of preventing and responding to acts of bullying, intimidation, violence, and other similar disruptive behavior (Policy 411.2)

- Bullying includes aggressive or hostile behavior that is intentional and involves an imbalance of power between the bully and the bullied. It is typically repeated over time.
- Bullying takes many forms, including, but not limited to, physical or verbal assaults, nonverbal or emotional threats or intimidation, social exclusion and isolation, extortion, and the use of a computer or telecommunications to send embarrassing, slanderous, threatening, or intimidating messages.
- Bullying is a form of victimization and is not necessarily a result of or part of an ongoing conflict.
- Bullying can also be characterized by teasing, put-downs, name-calling, cruel rumors, false accusations, and hazing.

The School District of River Falls has a zero tolerance policy against cyberbullying and each reported instance will be handled in accordance with district, state, and federal rules, laws, policies and guidelines. SDRFprohibits acts of cyberbullying by students through the use of any district owned, or personally owned technologies.

The misuse of personal or home-based social media, depending on its potential effect on the health, safety and welfare of students/others and the maintenance of the educational setting in school, may result in referral to law enforcement and/or school discipline, including but not limited expulsion. See district policy 411.2 for more information.

The school district will act to investigate all complaints of bullying and will discipline or take appropriate action against any student or employee of the school district who is found to have violated this policy.

While it is the intent of the school district to prevent bullying, take actions to stop bullying, and protect reporters of bullying, the school district cannot monitor the activities of students at all times and eliminate all incidents of bullying between students, particularly when students are not under the direct supervision of school personnel.

D. Police Interviews (Policy 448)

School officials retain the right to maintain proper order and safety of the school. School officials do not have the authority to restrict police communication when necessary. Attempts will be made to avoid disrupting the school environment. Parents will be notified of a police interview if and when appropriate.

E. Other Policies

This handbook is not a comprehensive listing of all district policies. The River Falls School Board has other policies that are not included in this handbook but are available for all students/parents upon request.

REQUIRED NOTICES

(These are also on the District Website)

A. Student Record Notice

STUDENT RECORDS NOTIFICATION TO PARENTS OF STUDENTS IN
THE SCHOOL DISTRICT OF RIVER FALLS

The School District of River Falls maintains student records for each student attending school in the District. These records include: (1) "progress records" which include a statement of the courses taken by the student, the student's grades, the student's co-curricular activities, the student's immunization records and the student's attendance records; and, (2) "behavioral records" which include tests relating specifically to achievement or measurement of ability, psychological tests, the student's physical health records other than his/her immunization records, personality evaluations, records of conversations, written statements relating specifically to an individual student's behavior, law enforcement agency records obtained by the District and any other student records which are not progress records.

The following shall apply in the District:

1. An adult student, or the parent(s)/guardian(s) of a minor student, has the right to inspect, review and obtain copies of the student's school records upon request in accordance with established procedures. The District shall respond to such requests without unnecessary delay. A copy of the Board's student records policy and procedures can be obtained from the Director of Academic Services at the school district administrative offices located at 852 E. Division St., River Falls, WI 54022. Regular office hours are 8 a.m. to 3:30 p.m. during the summer and 8 a.m. to 4:30 p.m. during the school year.

2. An adult student, or the parent(s)/guardian(s) of a minor student, has the right to request the amendment of the student's school records if he/she believes the records are inaccurate, misleading or otherwise in violation of the student's privacy rights. Complaints regarding the content of student records may be made in accordance with established procedures. Copies of the District's procedures are available upon request as outlined above.

3. An adult student, or the parent(s)/guardian(s) of a minor student, has the right to consent to the disclosure of information contained in the student's school records, except to the extent that state and federal laws authorize disclosure without consent. One exception that permits disclosure without consent is disclosure to school officials determined to have legitimate educational interests, including safety interests, in the student records. A "school official" is a person employed by the District who is required by the Department of Public Instruction (DPI) to hold a license; a person who is employed by or working on behalf of the District as an administrator, supervisor, instructor or support staff member (including health or medical staff and police-school liaison personnel); a person serving on the Board; a person or company with whom the District has contracted to perform a specific task (such as an attorney, auditor, medical consultant or therapist); or a parent/guardian or student serving on an official committee such as a disciplinary or grievance committee, or assisting another school official in performing his/her tasks. A school official has a "legitimate educational interest" if the official needs to review a student record in order to fulfill his/her professional or District responsibility.

The District shall transfer a student's records to another school or school district without consent upon request in accordance with state law. District procedures outline the specific reasons for disclosure without consent and are available upon request as outlined above.

4. An adult student, or the parent(s)/guardian(s) of a minor student, has the right to file a complaint with the U.S. Department of Education for alleged District noncompliance with federal Family Educational Rights and Privacy Act (FERPA) requirements. The name and address of the office that administers FERPA is: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue SW, Washington, DC 20202-4605.

Grade levels at which directory data categories apply

Categories Of Directory Data	**K-5**	**6-8**	**9-12**
Student name, grade level, and name of school presently attending	X	X	X
Student photographs	X	X	X
School activities in which student participates	X	X	X
Awards and honors received	X	X	X
Height and weight (athletic teams only)	NA	NA	X

Directory data may be disclosed to any person UNLESS the adult student, or parent, legal guardian or guardian ad litem of a minor student informs the school that all or any part of the directory data may not be released without the prior consent of the adult student, parent, legal guardian or guardian ad litem. To require consent before the District can release directory data, a written statement to that effect must be completed and signed by the adult student or parent, legal guardian or guardian ad litem of a minor student and given to the building principal within 14 days of receipt of this notice.

B. Wisconsin Public Records Law

Informational Notice to Parents and Guardians Regarding Access to School District Records under the Wisconsin Public Records Law

State law requires the School District to provide this informational notice to parents and guardians on an annual basis. No response is required. The River Falls School District is subject to the Wisconsin Public Records Law (WPRL). By submitting a request to the superintendent that sufficiently describes the records being sought, parents, guardians, and other members of the public may request access to District records under the WPRL. Fees authorized by law may apply. The District individually evaluates and responds to records requests as required by law. Under the WPRL, governmental records are presumed to be open to public inspection and copying, but there are exceptions. A public records request may encompass records regarding school employee discipline. A requester often has a right to inspect or copy such employment-related records. However, the WPRL does apply some special District processing procedures to such records; and, in some situations, such records or portions of such records are not disclosable. See, for example, Wis. Stat. § 19.36(10)(b), §19.356(2)(a)1, and §19.356(9). The WPRL is codified in Subchapter II of Chapter 19 of the Wisconsin Statutes.

C. Nondiscrimination Notice

SCHOOL DISTRICT OF RIVER FALLS
PUBLIC NOTIFICATION OF EQUAL EDUCATIONAL OPPORTUNITIES/STUDENT NONDISCRIMINATION POLICY

The School District of River Falls is committed and dedicated to the task of providing the best education possible for every child in the District for as long as the student can benefit from attendance and the student's conduct is compatible with the welfare of the entire student body.

The right of the student to be admitted to school and to participate fully in curricular, co-curricular, student services, recreational and other programs or activities shall not be abridged or impaired because of a student's sex (including gender identity, gender expression and nonconformity to gender role stereotypes), race, national origin, color, religion, ancestry, creed, pregnancy, marital or parental status, sexual orientation, handicap or physical, mental, emotional or learning disability.

All district career and technical education opportunities are offered to students on a nondiscriminatory basis. Additional information regarding such program offerings and the applicable admission/participation criteria can be obtained on the high school's website or by contacting any school's counseling office.

Children of homeless individuals and unaccompanied homeless youth (youth not in the physical custody of a parent/guardian) residing in the District shall have equal access to the same free, appropriate public education, including comparable services, as provided to other children and youth who reside in the District. Homeless children and youth shall not be required to attend a separate school or program for homeless children and shall not be stigmatized by school personnel.

The District shall provide appropriate educational services and/or programs for students who have been identified as having a disability and shall make school facilities reasonably accessible to such students as required by law. The District shall ensure that students with disabilities are not excluded from academic, career and technical education programs, courses, services or activities due to equipment barriers or because necessary related aids and services or auxiliary aids are not available. Reasonable accommodations shall be made for students with disabilities in accordance with legal requirements.

The District shall also provide for the reasonable accommodation of a student's sincerely held religious beliefs with regard to examinations and other academic requirements.

Requests for accommodations shall be made in writing and reviewed for approval by the building principal. Accommodations may include, but not necessarily be limited to, exclusion from participation in an activity, alternative assignments, and released time from school to participate in religious activities and opportunities to make up work missed due to religious observances. Any accommodations granted under this policy shall be provided to students without prejudicial effect. Students, parents/guardians, and teachers shall receive written notification of this policy and the procedures for requesting an accommodation. Complaints regarding the interpretation or application of this policy shall be processed in accordance with established procedures.

The Superintendent or designee (located at 852 E. Division St., River Falls, WI, 54022, telephone 715-425-1800) is designated to receive grievances regarding discrimination according to the established procedures.

Notice of this policy and its accompanying complaint procedures shall be published at the beginning of each school year and posted in each building in the district. In addition, a student nondiscrimination statement shall be included in student and staff handbooks, course selection handbooks and other published materials distributed to the public describing school activities and opportunities.

LEGAL REFERENCE: Wisconsin Statutes Sections 118.13; Wisconsin Administrative Code PI 9, 41; Title IX; Civil Rights Act of 1964; Section 504 of the Rehabilitation Act of 1973; Americans with Disabilities Act of 1990; Individuals with Disabilities Education Act; McKinney-Vento Homeless Education Assistance Act

SCHOOL DISTRICT OF RIVER FALLS
TITLE IX NOTICE.

As mandated by the current provisions of Title IX of the Education Amendments of 1972 and under the regulations set forth in Chapter 106 of Title 34 of the Code of Federal Regulations ("the federal Title IX regulations"), the District does not unlawfully discriminate on the basis of sex in any education program or activity that the District operates. Title IX's requirement not to discriminate in any education program or activity extends to cover, but is not limited to, District students, certain admissions processes, and District employment. Inquiries regarding how Title IX and the federal Title IX regulations apply to the District may be referred to a District Title IX Coordinator (as designated below), to the Assistant Secretary for Civil Rights at the U.S. Department of Education, or to both.

Any questions regarding Title IX compliance may be directed to the District's Title IX Coordinators.

Primary Title IX Coordinator-Student (i.e. when the complainant is a student)
Mark Inouye, Director of Student Services
852 E. Division Street
River Falls, WI 54022
715-425-1800
mark.inouye@rfsd.k12.wi.us

Secondary Title IX Coordinator-Staff (i.e. when the complainant is an employee)
Nate Schurman, Director of Human Resources
852 E. Division Street
River Falls, WI 54022
715-425-1800
nate.schurman@rfsd.k12.wi.us

Alternate Title IX Compliance Officer-Student and Staff
Lynette Coy, Director of Finance and Facilities
852 E. Division Street
River Falls, WI 54022
715-425-1800
lynette.coy@rfsd.k12.wi.us

Title IX Coordinators are authorized by the Board to coordinate the District's efforts to comply with Title IX and this policy. The District's nondiscrimination policy and grievance procedures relate to sex discrimination are set forth under Policy 411.11. To report information about conduct that may constitute sex discrimination or make a complaint of sex discrimination, please refer to Policy 411.11

D. Notice of Child Find Activity

NOTICE OF CHILD FIND ACTIVITY

The school district must locate, identify, and evaluate all children with disabilities, including children with disabilities attending private schools in the school district, regardless of the severity of their disabilities. The school district has a special education screening program to locate and screen all children with suspected disabilities who have not graduated from high school. Upon request, the school district will screen a child who has not graduated high school to determine whether a special education referral is appropriate. A request may be made by contacting Mark Inouye, Director of Student Services, School District of River Falls, at (715) 425-1800, or by writing her at the School District of River Falls, 852 E Division Street, River Falls, WI 54022.

Annually the district conducts developmental screening of preschool children. Each child's motor, communication, and social skills are observed at various play areas. Each child's hearing and vision is checked. The information is used to provide the parent with a profile of their child's current development and to provide suggestions for follow-up activities. Parents learn about community services available to them and speak with representatives of agencies serving families. The information from screening is also used to determine whether a child should be evaluated for a suspected disability. When school staff reasonably believe a child is a child with a disability, they refer the child for evaluation by a school district Individualized Education Program (IEP) team. Developmental screening will be part of the kindergarten screening this spring. Watch for the dates at your local school.

A physician, nurse, psychologist, social worker or administrator of a social agency who reasonably believes a child brought to him or her for services is a child with a disability has a legal duty to report the child to the school district in which the child resides. If the child attends a private school in another school district, the child should be reported to the school district where the child attends school. Before referring the child, the person making the referral must inform the child's parent that the referral will be made. The referral must be in writing and include the reason why the person believes the child is a child with a disability. Others who reasonably believe a child is a child with a disability may also refer the child. A referral for the School District of River Falls may be sent to Mark Inouye at the school district address above.

The school district maintains pupil records, including information from screening and special education referral. All records directly related to a student and maintained by the school district are pupil records. They include records maintained in any way including, but not limited to, computer storage media, video and audiotape, film, microfilm, and microfiche. Records maintained for personal use by a teacher and not available to others and records available only to persons involved in the psychological treatment of a child are not pupil records.

The school district maintains several classes of pupil records.

- "Progress records" include grades, courses the child has taken, the child's attendance record, immunization records, required lead screening records, and records of school extra-curricular activities. Progress records must be maintained for at least five years after the child ceases to be enrolled.
- "Behavioral records" include such records as psychological tests, personality evaluations, records of conversations, written statements relating specifically to the pupil's behavior, tests relating specifically to achievement or measurement of ability, physical health records other than immunization and lead screening records, law enforcement officers' records, and other pupil records that are not "progress records." Law enforcement officers' records are maintained separately from other pupil records. Behavioral records may be maintained for no longer than one year after the child graduates or otherwise ceases to be enrolled, unless the parent specifies in writing that the records may be maintained for a longer period of time. The school district informs parents when pupil records are no longer needed to provide special education. At the request of the child's parents, the school district destroys the information that is no longer needed.
- "Directory data" includes the student's name, address, telephone listing, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, photographs, degrees and awards received, and the name of the school most recently previously attended by the student.
- "Pupil physical health records" include basic health information about a pupil, including the pupil's immunization records, an emergency medical card, a log of first aid and medicine administered to the pupil, an athletic permit card, a record concerning the pupil's ability to participate in an education program, any required lead screening records, the results of any routine screening test, such as for hearing, vision or scoliosis, and any follow-up to the test, and any other basic health information, as determined by the state superintendent. Any pupil record relating to a pupil's physical health that is not a pupil physical health record is treated as a patient health care record under sections 146.81 to 146.84, Wisconsin Statutes. Any pupil record concerning HIV testing is treated as provided under section 252.15, Wisconsin Statutes.

The Family Educational Rights and Privacy Act (FERPA), the Individuals with Disabilities Education Act (IDEA), and section 118.125, Wisconsin Statutes, afford parents and students over 18 years of age ("eligible students") the following rights with respect to education records:

- The rights to inspect and review the student's education records within 45 days of receipt of the request. Parents or eligible students should submit to the school principal [or appropriate school official] a written request that identifies the record(s) they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected. The school district will comply with the request without unnecessary delay and before any meeting about an individualized education program, or any due process hearing, and in no case more than 45 days after the request has been made. If any record includes information on more than one child, the parents of those children have the right to inspect and review only the information about their child or to be informed of that specific information. Upon request, the school district will give a parent or eligible student a copy of the progress records and a copy of the behavioral records. Upon request, the school district will give the parent or eligible student a list of the types and locations of education records collected, maintained, or used by the

district for special education. The school district will respond to reasonable requests for explanations and interpretations of the records. A representative of the parent may inspect and review the records.

- The right to request the amendment of the student's education records that the parent or eligible student believes is inaccurate or misleading. Parents or eligible students may ask the School District of River Falls to amend a record that they believe is inaccurate or misleading. They should write the school principal, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the district decides not to amend the record, the district will notify the parent or eligible student of the decision and the right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
- The right to consent to disclosures of personally identifiable information in the student's education records, except to the extent that federal and state law authorizes disclosure without consent. The exceptions are stated in 34 CFR 99.31, Family Educational Rights and Privacy Act regulations; Sec. 9528, PL107-110, No Child Left Behind Act of 2001; and section 118.125(2)(a) to (m) and sub. (2m), Wisconsin Statutes. One exception that permits disclosure without consent is disclosures to school officials with legitimate educational interests. A school official is a person employed by the district as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the school board; a person or company with whom the district has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the district discloses education records without consent to officials of another school district in which a student seeks or intends to enroll. Also the district discloses "directory data" without consent, unless the parent notifies the district that it may not be released without prior parental consent.
- The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, S.W., Washington, DC 20202-4605

E. Asbestos Notification

ASBESTOS NOTIFICATION

As a result of federal legislation (Asbestos Hazard Emergency Response Act - AHERA), each primary and secondary school in the nation is required to complete a stringent inspection for asbestos and to develop a plan of management for all asbestos-containing building materials. The School District of River Falls has a goal to be in full compliance with this law and is following the spirit, as well as, the letter of the law. As a matter of policy, the district shall continue to maintain a safe and healthful environment for our community's youth and employees.

In keeping with this legislation, all buildings (including portables and support buildings) owned or leased by the School District of River Falls were inspected by an EPA accredited inspector and samples were analyzed by an independent laboratory. Based on the inspection, the school prepared and the

state approved a comprehensive management plan for handling the asbestos located within its buildings safely and responsibly.

Furthermore, the School District of River Falls has completed the 3-Year Re-inspections required by AHERA. Our district buildings, where asbestos-containing materials were found, are under repair, removal and Operations and Maintenance.

This past year School District of River Falls conducted the following with respect to its asbestos containing building materials:

**Continued our Operations and Maintenance Program*

Federal law requires a periodic walk-through (called "surveillance") every six months of each area containing asbestos. MacNeil Environmental, Inc will accomplish this under contract.

Short-term workers (outside contractors - i.e., telephone repair workers, electricians and exterminators) must be provided information regarding the location of asbestos in which they may come into contact. All short-term workers shall contact the lead maintenance person before commencing work to be given this information.

The School District of River Falls has a list of the location(s); type(s) of asbestos containing materials found in that school building and a description and time-table for their proper management. A copy of the Asbestos Management Plan is available for review in the school office. Copies are available at 25 cents per page. Questions related to the plan should be directed to Erin KH Paulson, with MacNeil Environmental, Inc., by contacting the School District of River Falls at (715)425-1800.

F. Notice of Referral and Evaluation Procedures

SCHOOL DISTRICT OF RIVER FALLS
ANNUAL NOTICE OF SPECIAL EDUCATION REFERRAL AND EVALUATION PROCEDURES

Upon request, the School District River Falls is required to evaluate a child for eligibility for special education services. A request for evaluation is known as a referral. When the district receives a referral, the district will appoint an Individualized Education Program (IEP) team to determine if the child has a disability, and if the child needs special education services. The district locates, identifies, and evaluates all children with disabilities who are enrolled by their parents in private (including religious) schools, elementary schools and secondary schools located in the school district.

A physician, nurse, psychologist, social worker, or administrator of a social agency who reasonably believes a child brought to him or her for services is a child with a disability has a legal duty to refer the child, including a homeless child, to the school district in which the child resides. Before referring the child, the person making the referral must inform the child's parent that the referral will be made.

Others, including parents, who reasonably believe a child is a child with a disability, may also refer the child, including a homeless child, to the school district in which the child resides.

Referrals must be in writing and include the reason why the person believes the child is a child with a disability. A referral may be made by contacting Mark Inouye, Director of Special Education, School District of River Falls, at (715) 425-1800, or by writing him at 852 E. Division Street, River Falls, WI 54022.

G. Notice of Student Privacy

At the beginning of each school year, School Districts that receive federal funding are required to provide their student privacy policy to parents. The School District of River Falls will provide reasonable notice to parents of any activities or surveys involving the collection of student data. When applicable, parents will have the opportunity to view survey questions in advance, and will be able to opt their child out of the activity or survey if they choose.

H. SDRF Entrance Age Policy

No child may be admitted to 4-year-old kindergarten in the District unless the child is four years old on or before September 1 in the year he/she proposes to enter school. A child may be admitted to 4-year-old kindergarten under the legal age if he/she meets the conditions and standards of the district's early admission to 4-year-old kindergarten procedures (421-Rule).

No child may be admitted to 5-year-old kindergarten in the District unless the child is five years old on or before September 1 in the year he/she proposes to enter school. A child may be admitted to 5-year-old kindergarten under the legal age if he/she meets the conditions and standards of district early admission to kindergarten procedures (421-Rule).

No child may be admitted to first grade in the District unless the child is six years old on or before September 1 of the year he/she proposes to enter school and has completed 5-year-old kindergarten. A child may be admitted to first grade under the legal age if he/she has completed a 5-year-old kindergarten program or its equivalent. A child may also be admitted to first grade under the legal age and/or without having completed 5-year-old kindergarten if he/she has met the conditions and standards for early admission or exemption from kindergarten outlined in District procedures. (421-Rule)

If a child's request for admission to 4 and 5-year-old kindergarten or first grade is denied, the child's parent or guardian may appeal the decision in writing to the District Administrator whose decision may be appealed to the School Board. The School Board has final authority for deciding whether or not the child is to be admitted to school in accordance with the conditions and standards specified in this policy. The appeal must be made in writing to the District Administrator within 10 days of receipt of the principal's decision.

Special Educational Programs: Enrollment Age
Given the written request of a child's parent/guardian, a screening shall be provided to a child who has reached the age of three to determine if the child has a disability. If so, and if the parent/guardian consents in writing, a resident child with a disability shall be placed in an appropriate special education program.

I. Security Cameras on School Buses

The School District of River Falls approves the lawful use of video/audio recording systems on the school buses to enhance safety and otherwise support bus operations. This policy is not intended to grant or create any expectation of privacy except at a location where a person would already have an expectation of privacy to be free from surveillance.

Video/audio recording systems will be placed and used in locations on school buses where individuals do not have a legally enforceable expectation of privacy. Audio recording devices will be placed in locations where the audio recorded would be that which the school bus driver would normally hear. School bus drivers will sign a written consent form authorizing audio recording on the buses they drive as a condition of employment.

Video/audio recording systems will not be regularly and comprehensively monitored by employees or agents of the District on a real-time basis. Video may be retained for a reasonable time period generally not more than 30 days.

The District may post notices or take other steps to inform people that their conduct may be monitored and/or recorded.

The transportation director, transportation supervisor and the district administrators shall be authorized to view the record for the purpose of documenting a problem. Wherever practical, the images of individuals not involved in the issue being investigated will be blocked out or obscured in the recording. Administrators from the private schools whose students ride the District's routes are also authorized to view the record if students from the private school are involved in a problem. If the record to be shared with the private school administrator includes information that is a pupil record of both public and private school students, the private school administrator is determined by the school board to have legitimate educational interests, including safety interests in the pupil records. Such private school administrators are subject to the restriction on redisclosure of the pupil records specified in s. 118.125(2)(d) Wis. Stat. Disciplinary action may be taken with students or drivers based on video/audio documentation. Staff and students are prohibited from tampering with or otherwise interfering with digital recording equipment. Any person who takes action to block, move, or alter the location and/or viewing angle of the video camera shall be subject to disciplinary and/or legal action.

The records shall not be available for viewing by the public in general, employees in general, media, or other individuals. The transportation director, transportation supervisor and the district administrator may, at their sole discretion, authorize parents or other individuals to view segments of a specific record if viewing the record is pertinent or beneficial to their role in assisting the student. The District Administrator or designee may further authorize law enforcement in an emergency situation to view, monitor and/or record video surveillance/electronic monitoring live streaming broadcasts or recordings if the District Administrator or designee determines that such disclosure protects the health and/or safety of any individual or school district property. The District Administrator or designee is authorized to provide advance guidance to law enforcement on the circumstances in which such authority is granted.

Otherwise, such confidential recording shall only be released through subpoena or court order. A log shall be kept of the dates and names of all individuals viewing the record.

SDRF STUDENT INTERNET ACCEPTABLE USE

K-2 Acceptable Use Agreement

1. I promise to use the Internet and computer for my schoolwork only.
2. I promise to stay on the web pages that my teacher shows me.
3. I promise to ask for help if I don't know what to do.
4. I promise to never give my picture, my name, address, home phone number or the name of my school on the internet. I will never give this information out about other people either.
5. I promise to tell my teacher if I read or see something on the Internet that makes me feel uncomfortable or unsafe.
6. I promise to never enter another student's server account, file, folder, or work.
7. I understand network files are not private. Teachers may view the contents at any time.
8. I promise to respect all school computers and use them appropriately. I will not do anything to damage the computers.

We have read together and explained these rules to our child. We understand the responsibilities involved and any consequences that may occur if the rules are not followed.

3-5 Acceptable Use Agreement

1. I will promise to use the Internet and computers for educational purposes.
2. I will only use the computers and Internet after obtaining my teacher's permission.
3. I will only use the bookmarked sites unless my teacher or another authorized adult supervises my use of a search engine for approved research.
4. I will not use email without permission from my teacher and will only use it as defined by my teacher. I will always treat people online with respect and treat them as I would like to be treated.
5. I will not enter chat rooms or use instant messaging at school.
6. I will respect the rights of copyright owners and will not plagiarize work that I find on the Internet.
7. I will respect and follow the copyright laws of software and I will not download any software on the school's computers.
8. I will respect all school hardware and never load any unauthorized software. I will never do anything to damage any equipment or its contents.
9. I will tell my teacher right away if I come across any information that makes me feel uncomfortable. I will not send, store, or access any material that is inappropriate, harassing, obscene, or offensive.
10. I will not leave an account open or unattended or trespass into anyone else's files, folders, or work.
11. I understand network files are not private. Network administrators may view the contents at any time in order to maintain system integrity.
12. I will not use school computers to trade, buy, or sell anything.
13. I will never send any personal information about me or anyone else. Personal information includes pictures, names, addresses, e-mail addresses, home phone numbers or location of my school.
14. I will not do anything to damage or interfere with the school districts access to any data, communications, systems, files, or passwords.
15. I understand that all school rules apply while I am using the Internet and computers. If I do not follow these rules, I may lose my privileges, be subject to disciplinary actions and may need to attend a meeting with my parents, teacher, principal, and other proper authorities.

I understand that using the computers at school is a privilege and with that privilege comes responsibility. I understand these rules and by signing my name, I agree to follow these rules. If I break my promise, I understand the consequences and that I may not be able to use the computers or other instructional technology equipment. Policy cross references includes the Non-Discrimination Policy and Sexual Harassment Policy.

Reference Policy 363.2 Rule Board Policy

Parent/Guardian Permissions/Acknowledgements for the following are handled via the registration process and when updating information for Infinite Campus at Orientation Day

- Media Release
- Local Field Trips
- Student Technology Device
- Student Handbook

Technology Device

STUDENT USER AGREEMENT

School District of River Falls
Grades K-12

Our Mission Statement
The School District of River Falls, innovative leader in personalized learning, ensures the development of every student's unique potential in order to excel as responsible, productive, global citizens, facilitated by forward-thinking staff in a safe, nurturing, and collaborative environment.

School District of River Falls – Student Technology Devices
The School District of River Falls has provided technology devices to students to enhance personalized learning and improve achievement. These devices may be used in instruction to promote 21st century learning skills. All students, and their parents or guardians, who are issued devices are required to review and sign this agreement with the School District of River Falls to protect the hardware and software inherent with the technology, as well as protect the safety of our students online.

Goals for Student Users
• To capitalize on the convergence of academic resources such as textbooks, scholarly sources, and content rich media.
• To facilitate mobile learning across the school campus and beyond.
• To promote leadership in one's own education by establishing access to educational resources and providing tools to amplify student voice in learning.

General Expectation for Student Use of District Provided Technology
Student use of the technology devices fall under the guidelines of the District's Internet Safety and Acceptable Use Policy (Board Policy 363.2). Access to the internet is monitored through our school's content filtering software and all rules and expectations are applied to the use of the devices. All applications, activity and files stored on the devices are the property of the School District of River Falls

and are subject to regular review and monitoring. Students will be given a device and a cord for charging the battery on the device. Students may download personal content (apps, music, etc) to the device they are assigned, as long as the content meets the SDRF Policy 363.2. Students are not to alter (ex: jailbreak) the device in any way.

Acceptable Use Guidelines

- Students will have access to all available forms of electronic media and communication which is in support of education and research and in support of the educational goals and objectives of the School District of River Falls.
- Students are responsible for their ethical and educational use of the technology resources of the School District of River Falls.
- Students will recognize that their reputation in cyberspace is nothing to take lightly. One's digital footprint can last a lifetime.
- Access to the School District of River Falls technology resources is a privilege and not a right. Each employee, student and/or parent will be required to follow the District's Internet Safety and Acceptable Use (Board Policy 363.2).
- Transmission of any material that is in violation of any federal or state law is prohibited. This includes, but is not limited to the following: confidential information, copyrighted material, and threatening or obscene material.
- Any attempt to alter data, the configuration of a device, or the files of another user, without the consent of the individual, building administrator, or technology administrator, will be considered an act of vandalism and subject to disciplinary action in accordance with the student handbook and other applicable school policies.

Privacy and Safety

- Do not go into unapproved social media sites or chat rooms without permission. If applicable, teachers may create discussion groups for communication among students for educational purposes.
- Do not open, use, or change files that do not belong to you.
- Do not reveal your full name, phone number, home address, social security number, credit card numbers, password or passwords of other people.
- If you inadvertently access a website that contains obscene, pornographic or otherwise offensive material, exit the site immediately.

Legal Property

- Comply with trademark and copyright laws and all license agreements. Ignorance of the law is not immunity. If you are unsure, ask a teacher or parent.
- Plagiarism is a violation of the student policy. Give credit to all sources used, whether quoted or summarized. This includes all forms of media on the Internet, such as graphics, movies, music, and text.
- Use or possession of hacking software is strictly prohibited and violators will be subject to discipline. Violation of applicable state or federal law, including the Wisconsin Penal Code (943.70 Computer Crimes) may result in criminal prosecution or disciplinary action by the District.

Care and Maintenance

- Students are responsible for the general care of the technology device they have been issued by the school. Devices that are broken, or fail to work properly, must be taken to the Media Center as soon

as possible so that they can be taken care of properly. *Do not take district owned devices to an outside computer service for any type of repairs or maintenance*.

- Do not get your device wet or leave your device in extreme heat or cold temperatures.
- Store your device in a backpack compartment that is separate from other objects.
- Never transport your device with the power cord plugged in.
- Use caution when storing your device in your locker and avoid storing your device in a vehicle.
- Devices must remain free of any writing, drawing, or stickers with the exception of the identification label provided by the School District of River Falls.

Technical Support

- Technical support will be provided by the district IT team and is accessible via the school media center.

Consequences

The student in whose name a system account and/or a technology device is issued will be responsible at all times for its appropriate use. Non-compliance with the policies of this document or the district's Internet Safety and Acceptable Use (Board Policy 363.2), will result in disciplinary action. The district cooperates fully with local, state or federal officials in any investigation concerning or relating to violations of computer crime laws. Contents of email and network communications are governed by the Wisconsin Open Records Act; proper authorities will be given access to their content.

Damage/Repair Fees

Damages and repairs will be dealt with on a case by case basis as per the student handbook school district property usage policies. Fines may be levied if need be with prices never to exceed the full cost of the device and/or case.

2026-27 STUDENT HANDBOOK

Meyer
MIDDLE SCHOOL

Meyer Middle School

230 North 9th Street, River Falls, WI 54022
Phone: 715-425-1820 | Fax: 715-200-5950
Website: **www.rfsd.k12.wi.us/meyer**

MMS Contact Information

Title	Name	Email
Principal	Mark Chapin	mark.chapin@rfsd.k12.wi.us
Assistant Principal/ MMS Activities Director	Brian Buck	brian.buck@rfsd.k12.wi.us
School Counselors	Gary Campbell (6th)	gary.campbell@rfsd.k12.wi.us
	Samantha Dusek (8th)	samanth.dusek@rfsd.k12.wi.us
	Jordan Seifert (7th)	jordan.seifert@rfsd.k12.wi.us
School Psychologist	Sommer Bowers	sommer.bowers@rfsd.k12.wi.us
Social Worker	Jacqueline Graham	jacqueline.graham@rfsd.k12.wi.us
Resource Officer	Alex Sather	alex.sather@rfsd.k12.wi.us

School District of River Falls Building/Department #s

(All numbers use area code 715)

Building	Phone
District Administration Offices	425-1800
Buildings and Grounds	425-1806
Bus Garage	425-1808
Food Service	425-1839
River Falls High School	425-1830
Renaissance Academy	425-7687
Meyer Middle School	425-1820
Greenwood Elementary	425-1810
Westside Elementary	425-1815
Rocky Branch Elementary	425-1819
Montessori Elementary	425-7645

MMS Student Handbook

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Welcome

On behalf of the entire faculty and staff, we extend to you a very warm and friendly welcome to Meyer Middle School. We hope the years you will spend with us will be both productive and happy in every way. This handbook has been developed to give you a better understanding of your school's activities, ideals, and expectations. It is intended to assist you in following the standards of your school and community.

While at MMS, you will have many opportunities to develop character and make friends. We encourage you to participate in the improvement of your school by developing self-discipline, making choices carefully, thinking of other people, and realizing the consequences of your actions.

Opportunities exist for you to explore a wide variety of interesting areas. Questions and answers often begin taking on new meanings. This is the time when many of you start bridging the gap between childhood and adulthood. We are proud to have you be a part of MMS. You are a unique individual, created with special talents and abilities. The staff members of MMS want to be a part of your future. The challenge is yours.

It is the policy of the School District of River Falls that no person be denied admission to any public school in this district or be denied participation in, be denied the benefits of, or be discriminated against in any curricular, co-curricular, student service, recreational or other program or activity because of the person's sex, race, national origin, religion, ancestry, creed, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional or learning disability or handicap. This policy also prohibits student discrimination under Title IX of the Education Amendments of 1972 (sex), Title VI of the Civil Rights Act of 1964 (race, color, national origin), Section 504 of the Rehabilitation Act of 1973 (handicap), and Americans with Disabilities Act of 1990 (disability).

School District Mission, Vision, and Values

Our Mission:

Inspire all students through challenging, meaningful, and engaging learning experiences, in a safe and collaborative environment.

Our Vision:

In partnership with families and the community, the School District of River Falls is an innovative PK-12 grade educational leader committed to the academic, social, emotional, and physical well-being of every student.

Our Values:

Students First - We center our policies, practices, and actions on doing what is best for all students.

People Matter - We value and respect our staff, and will find success by supporting their participation in collaborative learning communities.

Equity - We ensure the individual personal needs of every child is supported by high-quality education/resources to pursue their unique potential.

Respect - We affirm the worth and dignity of all students, employees and community members. We foster a climate of civility, acceptance, and reasoned debate, embracing our diversity as a strength.

Integrity - We ground our actions in character, honesty, responsibility, service, and compassion toward others.

Excellence - We embrace the continuous pursuit of improvement in school operations, services, and programs.

Innovation - We inspire and empower innovative thought and practice.

Communications - We are accountable and transparent in order to maintain public trust.

Meyer Middle School Mission, Vision, and Collective Commitments

MMS Mission Statement:

We are collectively committed to the academic growth, character development, and well-being of every student, every day.

MMS Vision Statement:

We will operate as a high-performing professional learning community in a caring environment where students and staff feel safe, connected, and engaged.

MMS Collective Commitments:

- We will build and maintain meaningful relationships with our students, staff, families, and community.
- We will intentionally teach and support our students' character development and their social-emotional learning.
- We will use evidence of student learning and effective practices to teach, assess, and reteach the essential standards through common formative and summative assessments.
- We will promote a wide variety of extracurricular opportunities to meet our students' interests.
- We will continue to grow professionally by learning from each other and by implementing effective practices to support students.
- We will be positive and solution-focused contributing members of our collaborative teams.
- We will hire and work to retain the best employees who value our mission and vision.

Handbook Overview

This Student Handbook is a general reference guide only and is designed to be in harmony with board policy. Please be aware that it is not a complete statement or comprehensive listing of all policies, procedures, or rules that may be applicable in a given circumstance.

The River Falls School Board has policies that are included in this handbook and also available at https://drive.google.com/drive/folders/1mOu5kJsOGt7tNNtejlkgN2cJ1KGjopEL for all students and parents. In case of conflict between board policy and any provisions of the Student Handbook, board policy takes precedence and is to be followed. Also, please be aware that the handbook is updated yearly, while policy adoption and revision may occur throughout the year. The District reserves the right to modify provisions in the Student Handbook at any time, whenever it is deemed necessary.

Although the Student Handbook may refer to rights established through law or district policy, the Student Handbook does not create any additional rights for students and parents beyond those grounded in state and federal laws. It does not, nor is it intended to, create contractual or legal rights between any student or parent and the district. If you or your student(s) have questions about any of the material in the handbook, please contact the principal or assistant principal.

Parental Connection

When students leave elementary school and transition into middle school, they sometimes feel this time is an independent stage of “young adulthood.” While their parents may have volunteered many hours at the elementary level, students can feel that it is “uncool” to have their parents around MMS. However, at MMS, we enjoy having parents around the building. We view parents as valuable connections and partners in education.

To help us better communicate and align volunteer opportunities with our parents and community, we have implemented a volunteer application. Fill out the application to become a volunteer in the School District of River Falls. Parents can volunteer by contacting Lesley Schradle, Volunteer Coordinator: lesley.schradle@rfsd.k12.wi.us (715) 425-1810 ext 3506. You may also connect with your child’s House Team Leader or school administration (715) 425-1820.

Some examples of opportunities for parents to volunteer at Meyer Middle School include the Veteran’s Day Program, field trips, Service Learning activities, Activity Afternoons, mock interviews, and first aid testing.

Messages/Items from Home

To limit interruptions to the classroom learning environment, we will limit calls to the classrooms for messages and delivering forgotten items from home. It is the student’s responsibility to check the office if they are expecting items to be delivered from home during the day. Please be assured that prearranged interruptions like doctor and dentist appointments will still be honored. Texting your students during the school day is discouraged.

Visitors

Visitors will only be approved by the administration if it is deemed appropriate and educational. For safety purposes, all visitors are to enter through the Main Office, sign in, wear a school-issued badge, communicate their purpose for visiting with the Main Office staff, and, upon leaving, sign out and return the badge.

Our Rights

The following rights apply to all persons, students, and staff at Meyer Middle School for the entire school day including transportation to and from school and all school-sponsored activities.

- The right to an education – teachers should be free to teach and students free to learn without being interrupted.
- The right to develop one's personality (so long as it doesn’t interfere with the rights of others) without disrespectful criticism or pressure from others.

- Freedom from physical and mental abuse, such as name-calling, intimidation, or harassment.
- Freedom from being set apart or mocked because of race, sex, religion, physical strength, size, friendship group, age, culture, handicap, financial status, clothing, or classroom performance.
- Freedom from being harassed in the classroom and hallways and the right to be treated respectfully and safely.
- The right to have personal and school property respected is a part of human rights. Our school community should be a safe place for all property, as well as people.

Student/Parent Rights

The School Board recognizes that students possess not only the right to an education but the rights of citizenship as well.

In providing students the opportunity for an education to which they are entitled, the District will attempt to offer nurture, counsel, and custodial care appropriate to their age and maturity. At the same time the School Board recognizes that no student may be deprived of the basic right to equal access to the educational program and the student's constitutional right to due process and free expression and association as appropriate for the school environment.

Attendant to the rights afforded to each student, however, are certain responsibilities, which include respect for the rights of others, obedience to properly constituted school authority, and compliance with the guidelines and rules of the District.

Since a student who has reached the age of majority possesses the full rights of an adult, the student may authorize those school matters previously handled by their parents, but the student also assumes the responsibility for their performance in school, attendance, and compliance with the guidelines and District rules.

Parents also have rights in the school system to know about their student's educational experience. Specific rights are listed in topic areas of these policies.

In addition, parents have the right to inspect any instructional materials used as part of the educational curriculum for their student. Instructional materials means instructional content, regardless of format, that is provided to the student, including printed or representational materials, audio-visual materials, and materials available in electronic or digital formats (such as materials accessible through the Internet). Instructional material does not include academic tests or academic assessments.

The Superintendent will, in consultation with parents, develop a procedure addressing the rights of parents and procedures to assure timely response to parental requests to review instructional

material. The procedure will also address reasonable notification to parents and students of their rights to review these materials. (See Policy 9130 - Public Complaints).

A student who is still a dependent for Federal tax purposes, but who has reached the age of majority may, by written request, restrict the student's parents access to personally identifiable information from the student's records.

When a student with a disability reaches the age of eighteen (18), with the exception of a student with a disability who has been found incompetent in this State, the District must provide any required notices to both the student and the student's parents, and all other rights accorded to the student's parents under Subchapter 5 of Chapter 115, Wis. Stats., transfer to the student.

This policy will be applied consistent with the Family Education Rights and Privacy Act and applicable State student records law.

School Calendar and Schedule

School District Of River Falls Important Dates 2026-27 - view on website

Day	Date	Event
Mon-Tues	August 17-18	New Teacher Orientation
Wednesday	August 19	Renaissance GEDO2 Info Meeting (4:00-6:30PM)
Wednesday	August 19	K Boost
Thursday	August 20	New Paraprofessional Orientation
Thursday	August 20	Teacher Curriculum Academy
Mon-Thurs	August 24-27	Teacher In-Service
Tuesday	August 25	MMS Back To School Open House (12:30-7:30 PM)
Wednesday	August 26	HS Parent Night Open House (5:00-8:00 PM)
Wednesday	August 26	Elementary Back To School Open House (3:00-6:00 PM)
Wednesday	August 26	RCA Back to School Parent Night (4:00-6:30)
Tuesday	September 1	First Day Of School (All Schools and All Grades)
Monday	September 7	No School (Labor Day)
Monday	September 28	HS and Renaissance Parent Teacher Conferences (4:30-7:00 PM)
Monday	October 5	No School K-8, Virtual Day 9-12 (Teacher In-Service)
Friday	October 30	End Of Quarter One (Secondary Level)
Monday	November 2	No School (Teacher In-Service)
Monday	November 2	Elementary Parent Teacher Conferences (4:00-7:30 PM)
Thursday	November 5	MMS Parent Teacher Conferences (3:45-7:30 PM)
Thursday	November 5	Elementary Parent Teacher Conferences (4:00-7:30 PM)
Wednesday	November 11	MMS Veterans Day Program (1:30 PM)
Friday	November 20	End Of Trimester One (Elementary Level)
Wed-Fri	November 25-27	No School (Thanksgiving Break)
Monday	December 7	HS & Renaissance Parent Teacher Conferences (4:30-7:00 PM)
Mon-Fri	Dec 23-Jan 1	No School (Winter Break)
Friday	January 15	End Of Quarter Two (Secondary Level)
Monday	January 18	No School (MLK Day and Teacher In-Service)
Monday	January 25	HS Course Registration/College Fair (5:00-8:00 PM)
Monday	February 15	No School K-8, Virtual Day 9-12 (Teacher In-Service)
Monday	February 15	Elementary Parent Teacher Conferences (4:00-7:30 PM)

Thursday	February 18	Elementary Parent Teacher Conferences (4:00-7:30 PM)
Thursday	February 18	HS & Renaissance Parent Teacher Conferences (4:30-7:00 PM)
Friday	March 5	End OF Trimester Two (Elementary Level)
Mon-Fri	March 15-19	No School (Spring Break)
Thursday	April 1	End Of Quarter Three (Secondary Level)
Thursday	April 1	MMS Parent Teacher Conferences (3:45-7:30 PM)
Friday	April 2	No School (Teacher In-Service)
Tuesday	April 6	HS ACT Day Grades 9-11, Service Learning for Grade 12
Friday	May 7	No School (Vacation)
Monday	May 10	HS & Renaissance Parent Teacher Conferences (4:30-7:00 PM)
Thursday	May 14	Renaissance Senior Celebration (4:30-7:30 PM)
Monday	May 31	No School (Memorial Day)
Friday	June 4	Last Day Of School
Sunday	June 6	High School Graduation (1:00-3:00)
Mon-Tues	June 7-8	Teacher In-Service

Meyer Middle School Important Dates 2026-27

Day	Date	Event
Tuesday	August 25	MMS Back To School Open House (12:30-7:30 PM)
Tuesday	September 1	First Day Of School (All Schools and All Grades)
Monday	September 7	No School (Labor Day)
Monday	October 5	No School K-8, Virtual Day 9-12 (Teacher In-Service)
Friday	October 30	End Of Quarter One (Secondary Level)
Monday	November 2	No School (Teacher In-Service)
Thursday	November 5	MMS Parent Teacher Conferences (3:45-7:30 PM)
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Wed-Fri	November 25-27	No School (Thanksgiving Break)
Mon-Fri	Dec 23-Jan 1	No School (Winter Break)
Friday	January 15	End Of Quarter Two (Secondary Level)
Monday	January 18	No School (MLK Day and Teacher In-Service)
Monday	February 15	No School K-8, Virtual Day 9-12 (Teacher In-Service)

Mon-Fri	March 15-19	No School (Spring Break)
Thursday	April 1	MMS Parent Teacher Conferences (3:45-7:30 PM)
Friday	April 2	No School (Teacher In-Service)
Friday	May 7	No School (Vacation)
Monday	May 31	No School (Memorial Day)
Friday	June 4	Last Day Of School

Daily Schedule

All students are to report for Teacher Advisory (TA) by 7:45 am each day.

Lunch is served by grade level three times during the day:
6th (10:28 am to 10:58 am)
8th (11:15 am to 11:45 am)
7th (12:02 pm to 12:32 pm)

Dismissal is at 2:55 each day.

Meyer Middle School operates on a seven-period day, starting after Teacher Advisory (TA). Each house offers single-period classes along with block classes to enhance student learning and address students' educational needs. Descriptions of each grade's schedule are listed on the Meyer Middle School Website.

Class Rotations **-** Students will follow a modified block schedule following an every other day rotation.

Class Length **-** Core classes (Language Arts, Social Studies, Science, Math) are held for 88 minutes per day every other day. Some Literature classes and Allied Arts classes (Art, Music, Physical Education, Spanish, Gateway to Technology, Careers, and Health) are 44 minutes in length..

Arrival and Vacating Building - Please note that students should remain by the north or south doors until the 7:10 bell. Please use reasonable discretion and do not arrive too early. Students are asked to leave the building by 3:05 PM, due to supervisory concerns.

Emergency School Closing Procedures

If weather conditions or other circumstances develop that alter the normal school schedule, the administration of the School District of River Falls follows these procedures:

1. A campus messenger parent notification system will be activated.
2. The following stations will be notified and requested to announce the delayed start, early release, or school closing:

Radio stations:	WCCO (830 AM)
	WDMO (95.7 FM)
	WEVR (1550 AM & 106.3 FM)
	WIXK (1590 AM & 107.1 FM)
	KWNG (105.9 FM)
iHeart Media:	880AM; 1400AM; 92.1FM; 95.1FM; 98.1FM; 98.7FM; 100.7FM; 106.7FM
Television stations:	WCCO (Channel 4)
	KSTP (Channels 5, 45, and KSAX-TV-channel 42
	FOX (Channels 9, 25, 29 and 48)
	KARE (Channel 11)
	WEAU (Channel 13)
Websites:	wcco.com
	kstp.com
	myFOX9.com
	kare11.com
	moose106.com
	b95radio.com
	rock921.com
	z100radio.com
	987thebrew.com
	wmeq.com

Please do not contact these stations, or the schools directly, as this may limit the school district's ability to inform the media of its decisions relative to closing, delayed starts, early releases, and changes in athletic/extracurricular event schedules.

If severe weather conditions develop during school hours, and it becomes necessary to dismiss students for home before regular dismissal times, the Campus Messenger notification system will be activated and the radio and television stations will be notified and asked to announce the time of the early dismissal.

In the event of a school closing or early dismissal, all extra-curricular activities will also be canceled or postponed unless otherwise announced. RF4C sessions and the Kids Club Program will be canceled when schools are closed due to inclement weather. The announcement to delay or close school includes River Falls Public Schools, St. Bridget's Parish School, and Heartland Montessori School.

Eligibility of Resident/Nonresident Students

The School Board establishes the following policy for determining the eligibility of students to attend the schools of this District.

A. The School Board will educate, tuition-free, students who are residents of the District. Proof of residency will be required for registration in the District. If residency is with individuals other than a parent, the living arrangement may not be solely for the purpose of attending the District's schools.

B. The District will not make residency determinations on the basis of an individual's immigration status.

C. The District will consider those students who are homeless or in foster placement to be residents unless residency is determined to be in another district.

D. Upon request of a student's parent, or the request of an adult student, students who have gained twelfth-grade status and who no longer reside within the District will be permitted to complete their high school education tuition-free.

E. Resident students in grades nine (9) through twelve (12) who attend a tribal school, private school, or home-based private educational program will be accepted into the District's educational programs for up to two (2) classes at any time if the student satisfies the high school admission standards and sufficient space is available in the classes.

F. Students enrolled in a home-based private educational program in grades kindergarten through eight (8) who meet the minimum standards for admission to a course offered by the District will be accepted into the District's educational programs for up to two (2) classes at any time if the School Board determines there is sufficient space in the classes.

G. High school students who reside in River Falls School District due to a Chapter 117 reorganization—but who completed 9th and 10th grades in their former district—may finish their education at that former district. River Falls School District will pay the student's tuition. If a parent has already paid the tuition, the River Falls School Board will reimburse the parent upon request,

provided the request is made within three years. River Falls School District will include the student in its official membership count.

H. If parents (or adult students) present information to the District certifying that the parents (or adult students), their child, or a member of the parent's household is a participant in the Safe at Home/Address Confidentiality Program administered by the Wisconsin Department of Justice, the School Board will use the address designated by the Department of Justice to serve as the student's address for enrollment purposes. The District will place a copy of any certification provided by the parent in the enrollment files.

I. Children of joint custody orders may attend school without payment of tuition if the student otherwise meets residency requirements, unless a court order specifies a different District of attendance.

J. Foreign students, participating in a bona fide foreign-exchange program, may be admitted consistent with Federal law.

K. Minor students residing in the District, but not living with a parent, may be required to provide information sufficient to allow the administration to properly determine resident status under law.

L. Tuition students may be accepted in accordance with State law and the approval of the Superintendent.

M. Nonresident students may be accepted into the District's Summer School Program upon payment of appropriate fees.

N. Nonresident students may be accepted into the District's program under the Part-Time or Full-Time Open EnrollmentPrograms. Nonresident students accepted into the District's Part-Time Open Enrollment Program may attend no more than two (2) courses at any time if the School Board determines there is sufficient space in the classroom.

O. Students who have begun the school year as residents and who no longer reside in the District may be permitted to complete the school year tuition-free.

P. The following provisions apply to any student who has been expelled from another school or district and seeks to enroll in theDistrict during the term of the expulsion order:

1. If the student has been expelled from another Wisconsin public school district, the student is not entitled to enroll. However, the Superintendent may choose to recommend to the School Board that the student be enrolled in the district. The enrollment of a previously expelled student must be approved by the School Board.
2. If a student has been expelled by a Wisconsin charter school or a public school in another state, the Superintendent or School Board may choose whether to enroll them. The

Superintendent may choose to recommend to the School Board that the student be enrolled in the District. The enrollment of a previously expelled student must be approved by the School Board. If the Superintendent chooses not to enroll the student, the Superintendent must first confirm that the original conduct would have been grounds for expulsion under District Policy 5610. To facilitate this review, the student (or their parent, if the student is a minor) must request the following from the previous school:

- A copy of the expulsion findings and order;
- A written explanation of the reasons for the expulsion; and
- The specific term (duration) of the expulsion.

Attendance Guidelines

The School Board will enforce regular student attendance in the District's program in which each student is enrolled as required pursuant to State law. Further, the School Board recognizes that the School District's educational program is predicated upon the participation of each student in the program of instruction in which the student is enrolled and required to attend. Student success requires continuity of instruction and program participation.

The primary responsibility for regular school attendance of a child rests upon the child's parent(s) or guardian. In addition, school officials have a legal responsibility to enforce student attendance. It is the intention of the district to work as closely as possible with parent(s) or guardian(s) regarding student attendance.

All children between six (6) and eighteen (18) years of age will attend school regularly during the full period and hours, religious holidays excepted, that the school in which the child is enrolled is in session. Regular attendance is required until the end of the term, quarter, or semester of the school year in which the child becomes eighteen (18) years of age, unless they fall under an exception under State law, this policy, or administrative guideline issued under this policy. A child who is enrolled in five (5) year-old kindergarten will attend school regularly, religious holidays excepted, during the full period and hours that kindergarten is in session until the end of the school term.

Part 1: Definitions

1. Excused Absence: A student is considered excused when the student is absent with an acceptable excuse for all of part of a day during which school is held. As required by state law, acceptable excuses are described in Part 4: Excused Absences. Excused absences will be prorated in the following manner:
    a. Excused absences of 15 minutes to 50% of the school day will result in a half day absence.
    b. Excused absences of greater than 50% of the school day will be a full day absence.
2. Unexcused Absence/Truant. A student is considered unexcused/truant if he/she is absent without an acceptable excuse for all or part of a day during which school is held. Part of a school day is defined as any time period that exceeds 15 minutes.

3. Habitually Truant. A student will be considered habitually truant if the student is absent from school without an acceptable excuse for part or all of five (5) or more days on which school is held during a school semester. Part of a school day is any time period that exceeds 15 minutes.
4. Tardy/Late Arrival: Occurs when a student arrives at the student's registered class location 1-15 minutes after the bell that signals the start of the class period has sounded without a valid excuse.

Part 2: School Attendance Officer

The Superintendent will designate an administrator or assigned staff member at each school to be the School Attendance Officer. The School Attendance Officer will perform any duties and responsibilities as required by State law, this policy, and any guidelines issued by the school. The duties of the School Attendance Officer will include, but not be limited to, the following:

1. Determining daily which students enrolled in the school are absent from school and whether the absence is excused.
2. Entering attendance data into the district's school information system.
3. Providing student attendance information to individuals and agencies for purposes authorized by State law and Policy 347 Student Records.

Part 3: Parent(s) or Guardian Notification of Absence Required

The School Attendance Officer or designee will require, from the parent(s) or guardian of each student or from an adult student, who has been absent for any reason either a written or oral notification stating the reason for the absence and the time period covered by the absence. The School Attendance Officer or designee reserves the right to verify such statements and to investigate the cause of each:

1. single absence;
2. absence of more than one (1) day duration;
3. repeated unexplained absence and tardiness.

Any absence not verified by a note or phone call within 24 hours following the absence will be considered unexcused.

Part 4: Excused Absences

As required by state law students will be excused for the following reasons:

1. The student is temporarily not in proper physical or mental condition to attend school.
    a. Absences for this reason may be excused by oral or written notification to the School Attendance Officer by the student's parent(s) or guardian for all or part of four (4) school days per school year.
    b. If the student is absent four (4) school days for these reasons, the district may request the parent(s) or guardian to obtain a written statement from a physician or licensed practitioner as proof of the physical or mental condition of the student. Such excuses will be made in writing, will state the period of time for which it is valid, and will not exceed 30 days.

c. If a student becomes ill while at school, office staff and a parent/guardian must speak prior to the student leaving school grounds. An absence agreed upon by office staff and parent/guardian will be excused and not count towards the limit described in Part 4.1.a.
d. The School Attendance Officer or designee has the discretion to excuse a student not in a proper physical or mental condition to attend school.
e. Absences for medical, dental, chiropractic, optometric, or other valid professional appointments that are accompanied by note from the professional will be excused.

2. The student has a chronic condition or is experiencing an extended illness.
    a. A student who has been diagnosed with a chronic condition or illness that requires the student to miss school for an extended period of time will be excused.
    b. A Chronic or Extended Illness Verification Form will be completed by the student's physician every 30 days. The verification form will outline the condition and the specific impact that the chronic condition or extended illness will have on the student's attendance.
    c. The District Nurse has the discretion to adjust verification requirements in cases of severe medical conditions.
3. The student's parent(s) or guardian has provided a pre-planned notice of absence.
    a. Under Wisconsin State Statute §118.15(c) students can be excused in writing by their parent(s) or guardian before the absence for any reason.
    b. A student may not be excused for more than ten (10) days per school year.
    c. Absent students must complete any coursework missed during the absence.
    d. Examples of reasons for being absent that should be counted under this paragraph include, but are not limited to, the following:
        i. professional and other necessary non-medical appointments that cannot be scheduled outside of the school day;
        ii. to attend a funeral outside of the immediate family;
        iii. college visits;
        iv. job fairs;
        v. vacations.
4. The student is absent from school for one of the following School Board approved reasons:
    a. Obtaining religious instruction or observing religious holidays.
    b. A death in the immediate family.
    c. A court appearance or other legal procedure upon submission of proof.
    d. Approved school activities during class time.
    e. Suspension or expulsion.
    f. Program or Curriculum Modification: The School Board has excused the student from regular school attendance to participate in a program or curriculum modification leading to high school graduation or a high school equivalency diploma as provided by State law.
    g. High School Equivalency – Secured Facilities: The School Board has excused a student from regular school attendance to participate in a program leading to a high school equivalency diploma in a secured correctional facility, a secured child caring

institution, a secure detention facility, or a juvenile portion of a county jail, and the student and the student's parent(s) agree that the student will continue to participate in such a program.

h. Election Day Official: A high school student, age sixteen (16) or seventeen (17) is permitted to be excused to serve as an election official.
i. Quarantine of the student's home by a public health officer.
j. Severe Weather Conditions. In the parent(s) or guardian's reasonable judgment, weather conditions are a danger to the health and welfare or safety of the student.
k. Sounding Taps. A student in grades 6-12 may be excused for the purpose of sounding "Taps" during a military honors funeral for a deceased veteran.

Part 5: Unexcused Absences/Truant

A student is considered unexcused/truant if he/she is absent without an acceptable excuse for all or part of a day during which school is held. Unexcused absences demonstrate a deliberate disregard for the educational program and are considered a serious matter.

A student will be unexcused/truant if the student is absent:

- Without the consent of their parent(s) or guardian.
- With the consent of their parents(s) or guardian, but the absence does not fall under the reasons listed in Part 4: Excused Absences as determined by the School Attendance Officer.
- With the consent of their parent(s) or guardian, but the student has exceeded the allowed absences for the school year.

The administration is authorized by the School Board to establish a building procedure to enhance the full attendance requirement and to determine appropriate action to serve as a deterrent to habitual truancy, including detention or supervised directed study program. All detentions must be completed as a requirement for participation in graduation ceremonies.

Part 6: Tardiness/Late Arrival

Tardiness occurs when a student arrives at the student's registered class location 1-15 minutes after the bell that signals the start of the class period has sounded without a valid excuse. Tardiness and early dismissal can occur more than once per day. The administration is authorized to determine appropriate action to serve as a deterrent to student tardiness and late arrivals. These deterrents can include, but are not limited, detentions, supervised directed study, meeting with administration or school counselors.

If a student tardiness/late arrival is greater than 15 minutes, then it will be considered an unexcused absence. Justifiable reasons for tardiness/late arrival will align to the reasons outlined in the Excused Absences section of this policy.

Part 7: Make-up Course Work and Examinations

Students who are absent from school, whether the absence was excused or unexcused, will be permitted to make-up course work and examinations missed during the absence when they return

to school. It is the student's responsibility to contact their teachers to determine what coursework and examinations must be made-up. Teachers will have the discretion to assign substitute coursework and examinations. The procedures for making up work and examinations missed during an absence utilized at each of the respective buildings are outlined in the Student Handbook.

A student who has been suspended will not be denied the opportunity to take any quarterly, semester or grading period examinations or complete any course work missed during the suspension period. The School District of River Falls will not deny student credit in a course or subject solely because of a student's unexcused absences or suspensions from school.

Part 8: Promotion, Monitoring, and Intervention

All schools will strive to create an environment that is welcoming, safe, and engaging for all students. School personnel will promote the importance of attendance and provide clear communication to students and families regarding attendance and absence reporting expectations.

Procedures will be developed by the administration to enhance the full attendance requirement and to determine appropriate action to serve as a deterrent to truancy. These procedures will be in accordance with Pierce and St. Croix County ordinances and state law, outlined in the Student Handbook, and will be approved by the School Board.

Student attendance will be monitored continuously. Prior to the student being referred to municipal or county for habitual truancy, the Student Attendance Officer or designee will provide targeted assistance to students identified as needing additional support. These interventions may include, but are not limited to,

- attendance reviews;
- consultation with the School Resource Officer;
- student attendance coaching;
- parent(s) or guardian meetings;
- home visits;
- meeting with school counselors;
- referral to School Social Worker.

Part 9: Parent(s) or Guardian Communication

Absence Reports on Report Cards

Absence information will be provided on all Report Cards. Absences on these reports will be identified as excused or unexcused.

Notice of Unexcused Absence

The School Attendance Officer or designee will notify a student's parent(s) or guardian of the student's unexcused absence using one or more of the following methods:

- An automated phone call will be sent to the student's parent(s) or guardian if it is determined that a student is absent from school without advanced notification. a valid reason.
- Notices following unexcused absence may be sent via email and/or 1st Class Mail. Records of these notices will be kept.
- The School Attendance Officer or designee may contact parent(s) or guardian to clarify the status of a student's unexcused absence.

Notice of reaching the maximum allowable excused absences.
The School Attendance Officer or designee will notify a student's parent(s) or guardian by first class mail, email, or phone call when the student reaches the maximum allowable excused absences as described in Part 4: Excused Absences.

Part 10: Referral to Municipal or County Court for Habitual Truancy
Notice and Attempt to Meet with Parent(s) or Guardian
If a student is at risk for becoming habitually truant, the School Attendance Officer will provide a notice to the student's parent(s) or guardian, by registered or certified mail, or by 1st class mail. The School Attendance Officer may simultaneously notify a parent(s) or guardian via electronic communication. The notice will contain the following:

1. A statement of the parent(s) or guardian's responsibility under State law to cause the student to attend school regularly;
2. A statement that the parent(s) or guardian or student may request program or curriculum modifications for the student under State law and that the student may be eligible for enrollment in a program for children at risk;
3. A request that the parent(s) or guardian meet with the appropriate school personnel to discuss the student's truancy;
4. The notice will include the name of the school personnel with whom the parent(s) or guardian should meet, a date, time, and place for the meeting and the name, address, and telephone number of a person to contact to arrange a different date, time, or place. The date for the meeting will be within five (5) school days after the date that the notice is sent, except that with the consent of the student's parent(s) or guardian the date for the meeting may be extended for an additional five (5) school days.
5. A statement of the penalties, under State law or local ordinances that may be imposed on the parent(s) or guardian upon failure to cause the child to attend school regularly as required by State law;
6. If the student is attending the District through the Open Enrollment Program, each notification will also inform the parent(s) or guardian: that the student's open enrollment may be terminated if the student is habitually truant.
7. The School Attendance Officer will also continue to notify the parent(s) or guardian of a habitual truant's subsequent unexcused absences.

Final Intervention Prior to Referring to Municipal or County Court
The School Attendance Officer will ensure that appropriate school personnel have done the following before any case is referred to the Municipal or County Court:

1. Notice was provided as described in above.
2. Met with the student's parent(s) or guardian to discuss the student's truancy or attempted to meet with the student's parent(s) or guardian and received no response or were refused;
3. Evaluated the student to determine whether learning problems may be a cause of the student's truancy and, if so, have taken steps to overcome the learning problems, except that the student need not be evaluated if tests administered to the student within the previous year indicate that the student is performing at grade level;
4. Conducted an evaluation to determine whether social problems may be a cause of the student's truancy and, if so, have taken appropriate action or made appropriate referrals.

Part 11: Middle and High School Extra Curricular Participation and Attendance

A student must be in attendance for all academic and required activities (designated by the school for the entire school day 7:45 -2:55) to be eligible to participate in any co-curricular, extracurricular activity, or practice scheduled on that specific day. The attendance officer will make determinations on daily attendance. The administration maintains the right to make the final determination regarding student participation.

Part 12: Attendance Records

The district will use the same technology-based attendance record keeping system at all schools. Attendance Records will be categorized in the following ways:

- Exempt
    - ACT: School activities during class time.
    - COUN: Visit to School Counselor
    - CMVF: Chronic Medical Condition
    - EXP: Expelled
    - HLTH: Visit to Health Office
    - ISS: In-School Suspension
    - MED
        - Absences for medical, dental, chiropractic, optometric, or other valid professional appointments that are accompanied by note from the professional will be excused.
        - The student has a chronic condition or is experiencing an extended illness.
    - HLTH-ILL
        - If a student becomes ill while at school, office staff and a parent/guardian must speak prior to the student leaving school grounds. An absence agreed upon by office staff and parent/guardian will be excused.
    - SUS: Out of School Suspension

- Excused
    - APL: Alternative Placement
    - EAP: Excused for an Appointment (no professional note provided)
    - EXE: Excused Absence

        - Obtaining religious instruction or observing religious holidays.
        - A death in the immediate family.
        - A court appearance or other legal procedure upon submission of proof.
    - ILL: Illness
        - The student is temporarily not in proper physical or mental condition to attend school. Absences for this reason may be excused by oral or written notification to the attendance officer by the student's parent(s) or guardian for four (4) school days.
    - PAR: Parent Pre-arranged
        - The student's parent(s) or guardian has provided a pre-planned notice of absence.

- Unexcused
    - UNX: Unexcused
        - The first four occurrences in which no valid excuse provided or excuse provided exceeds allowable yearly maximums.
    - TRU: Habitually Truant
        - No valid excuse provided for 5th or further unexcused absence or excuse provided but exceeds allowable yearly maximums.
    - TDY: Tardy
        - A student arrives at the student's registered class location 1-15 minutes after the bell that signals the start of the class period has sounded without a valid excuse.

LEGAL REFERENCE: Wisconsin Statutes Sections 118.15, 118.153, 118.16, 118.162, 118.16(4)(4), 118.165, 115.28(51) . Pierce County Ordinances, St. Croix County Truancy Policies and Procedures

Academics and Activities

Standards-Based Grading Guidelines

Introduction

Standards-based grading is rooted in our commitment to the academic growth of every student, every day by providing a more transparent and accurate representation of our students' academic progress.

Rather than a traditional letter grade that may not fully capture a student's strengths and areas for improvement, standards-based grading provides a detailed breakdown of our students' proficiency in each content area's priority standards at each grade level.

This approach enables teachers to identify and address any challenges our students face more precisely. It also encourages our students to take ownership for their learning and foster a growth mindset by emphasizing progress over time rather than a single grade on a test or assignment.

What are proficiency scales and why are they beneficial to students, teachers and parents?

A proficiency scale is a tool that displays a collection of related learning targets and scores for determining a student's current level of performance. A proficiency scale defines a learning progression or set of learning goals for a specific topic, relative to a given standard (Herlebower et al, 2019). This is a tool that shows teachers, students, and others what proficiency looks like, what knowledge and skills must be obtained for mastery, and how students might go beyond what the standard requires. For students, the proficiency scale is the primary source of information about what they need to know and be able to do in relation to a priority standard or set of standards. Finally, a proficiency scale can serve as a source of information for parents to help them better understand the instructional focus of a specific content area. Figure 1.1 represents a description of our continuum for learning and standards based scoring. Figure 1.2 is a sample proficiency scale for a 7th grade science standard.

Figure 1.1 represents a description of our continuum for learning and standards-based grading

Figure 1.1

Scoring	Content	What does this mean?
4 **Exceeding target standard with enriched understanding and application.**	**Complex Content:** a performance or application that goes beyond what a standard requires.	The student demonstrates in-depth inferences and applications that go beyond the target content.
3 **Achieving target standard.** (this is the goal for all students)	**Target Content:** What students should know and be able to do by the end of the course that aligns to the standard.	The student demonstrates mastery of the targeted standard. The student consistently grasps and applies key concepts, processes, and skills with limited errors.
2.5	**Mid-Point between Basic Content and Target Content**	The student knows and can do all of the basic content at level two and some of the target content at level 3.
2 **Approaching target standard.**	**Basic Content:** Is foundational knowledge that a student must acquire in order to master the target content. This includes academic vocab and prerequisite knowledge and skills.	A 2.0 indicates the student does not have any major errors or omissions regarding the foundational knowledge in order to master the target content. However, the student has gaps in understanding necessary to demonstrate mastery of the target standard or the student may require teacher assistance and support in order to demonstrate understanding of the target standard.
1.5	**Mid-Point to Basic Content**	The student knows some of the basic content at level two, but makes some mistakes.
1 **Still Progressing toward the target standard.**	**Progressing toward basic content**	With help, the student knows some of the basic content at level 2.
Insufficient Evidence (IE)	**Insufficient Evidence**	There isn't enough evidence in the gradebook to determine a score.

Figure 1.2: Sample Proficiency Scale - 7th Grade Science

Meyer Middle School Student Proficiency Scale

Grade: **7** SUBJECT**: Astronomy** Unit**: Solar System**

MS-ESS1-2. Develop and use a model to describe the role of gravity in the motions within galaxies and the solar system.

Level 4.0 - Complex Content

I can:

- use the skills and concepts below to make connections to processes and content that was not directly taught in class
- potentially surpass the assessment boundary

Level 3.0- Target Content

- ☐ I can use a model to:
  - ☐ describe that gravity is an inward-pulling force that keeps smaller/less massive objects in orbit around larger/more massive objects in a continuous pattern
    - ☐ causes smaller objects (e.g., moons) to orbit around planets.
    - ☐ causes the planets and other bodies to orbit around the Sun, holding the solar system together.
    - ☐ causes stars and other solar systems to orbit around the center of the Milky Way galaxy.
- ☐ I can describe that objects too far away from our sun do not orbit it because the sun's gravitational force on those objects is too weak.
- ☐ I can predict what a given phenomenon might look like without gravity (e.g., smaller planets would move in straight paths through space, rather than orbiting a more massive body).

Level 2.5- I know and can do all of the basic content and some of the target content.

Level 2.0 - Basic Content

- ☐ I can explain:
  - ☐ How gravity is an attractive force between objects in space that:
    - ☐ Increases when the mass of the interacting objects increases.
    - ☐ Decreases as the distances between objects increases.
  - ☐ The orbital motion of objects in our solar system (e.g., moons orbit around planets, all objects within the solar system orbit the sun).
  - ☐ The orbital motion of stars around the center of the Milky Way.
  - ☐ That our solar system is one of many solar systems orbiting the center of the larger system of the Milky Way Galaxy.
- ☐ I know the levels of organization in space (e.g., the respective size comparisons of objects in space, for example moons are smaller than planets.)

Level 1.5 - I know some of the basic content, but I make some mistakes.
Level 1.0
I can identify the following components of the Universe: ☐ Gravity. ☐ The solar system as a collection of bodies, including the sun, planets, moons, and asteroids. ☐ The Milky Way galaxy as a collection of stars and their associated solar systems. ☐ Other galaxies in the Universe.
Insufficient Evidence

How Are Students' Levels of Performance Determined?

A student's final level of performance will be determined based on multiple pieces of evidence through frequent and on-going assessments (both formative and summative–see below) aligned to specific standards and their corresponding proficiency scale. The teacher evaluates the student's body of work and may consider any clear patterns of growth through the concept of mounting evidence (Figure 1.3).

Practice assignments (i.e. homework) are just that: practice, and serve primarily as a source of feedback and instructional support for both students and teachers. Scores on practice assignments will not be used as a major component of a student's report card score. However, teachers may require students to complete all of their practice work prior to allowing them to take, or retake, an assessment.

Throughout each quarter, student performance data is collected for each standard and reported in the following manner aligned to the standard's proficiency scale:

- 4 - Exceeding Target Standard
- 3 - Meeting Target Standard
- 2 - Approaching Target Standard
- 1 - Still Progressing Toward Target Standard

Formative and Summative Defined

Formative Assessment- The general goal of formative assessment is to collect detailed information that can be used to improve instruction and student learning *while it's happening*.

Summative Assessment-The goal of summative assessment is to *evaluate student learning* at the end of an instructional unit by comparing it against grade level targets.

Formative assessments are *for* learning, while summative assessments are *of* learning.

6th Grade Science: The student can explain the role of photosynthesis in the cycling of matter and flow of energy into and out of organisms. (MS LS 1-6)

Figure 1.4: Determining Final Level of Proficiency

Student	Pre-Assess	Quiz 1	Mid-Unit Quiz	Test	Final Grade
Emma	**2.0**	**2.5**	**3.0**	**3.0**	**3.0 (Achieving Target Standard)**

Minimum Evidence Evaluated Each Quarter

Teachers should have a sufficient quantity of evidence during the grading period to accurately reflect student achievement on any particular standard. To determine a quarter/pent grade, teachers collect evidence of student learning through daily work, observation, and assessment. This evidence is used to determine whether the student has mastered the skills or needs additional time. Ultimately, the amount of data collected and needed will depend on the student and standard.

Note: If a student has missing assessments, the teacher may not have enough evidence to determine proficiency and ultimately establish a grade for the report card. This may result in an I (Incomplete) until the work is completed or a student may receive an IE (Insufficient Evidence) if the work is not completed.

Re-performance

Students are allowed multiple opportunities to demonstrate their understanding of classroom skills in various ways, including re-performance. Please note there is no school-wide policy for re-performance. Each curricular department administers these opportunities at their discretion. The following are common ways this could happen:

- Teachers may offer a re-performance after a summative exam as another attempt to demonstrate learning (up to one week beyond the unit of study).
- Prior to the exam, teachers may administer re-performance events that simulate the summative exam. These events prepare students for the exam. In these situations there is no re-performance after the exam because they occurred prior.

- Teachers may add sections to each summative exam that have students continually demonstrate knowledge from the prior unit or units. In these cases, the re-performance is embedded into each summative exam. There would be no need for a separate re-performance.

Late Work

- Students are expected to complete daily work (assignments) on time. Patterns of late work will be reflected in a student's personal accountability grade (see below).
- Students will have an opportunity to complete summative assessments one week past the end of a unit (unless prearranged with teacher or administrator due to unforeseen circumstances).
- For quarter four, all summative assessments are due on the last day of school.
- A grade of zero will be assigned as a placeholder for late work.

What is a Personal Accountability Grade?

The purpose of standards-based grading is to identify what a student knows, or is able to do, in relation to pre-established learning targets, as opposed to simply averaging grades/scores over the course of a grading period, which can mask what a student has learned, or not learned, in a specific course. In a traditional grading system, a student's grades can be skewed based on a number of behavioral factors, including homework points or participation points. One of the benefits of standards-based grading is the separation of a student's behavior from their actual learning of specific standards. A Personal Accountability (PA) grade indicates a student's ability to meet pre-established behavioral guidelines in the areas of respect, responsibility, and work habits. All students will receive Personal Accountability grades each quarter or pent. The Personal Accountability rubric is below (Figure 1.3).

Figure 1.3: Personal Accountability Rubric

Personal Accountability Criteria	3 - Consistently Successful	2 - Sometimes Successful	1 - Rarely Successful	Evidence
Personal Accountability	3 Consistently Successful	2 Sometimes Successful	1 Rarely Successful	Evidence (examples)
Meets Deadlines	Consistently turns in assignments on time.	Sometimes turns in assignments on time.	Rarely turns in assignments on time.	*Number of late assignments *Meets deadlines on major projects/labs.
Follows classroom expectations and uses class time wisely	Consistently follows classroom expectations and uses class time wisely.	Sometimes follows classroom expectations and uses class time wisely.	Rarely follows classroom expectations and uses class time wisely.	*Arrives to class on time and prepared *Stays on task when working *Pays attention when classmates/ teacher are talking.
Communication and behavior are kind, respectful and honest	Communication and behavior are consistently kind, respectful and honest.	Communication and behavior are sometimes kind, respectful and honest.	Communication and behavior are rarely kind, respectful and honest.	*Is kind to others and self. *Is a productive team/group member. *Makes positive comments about self, others or the learning. Displays academic integrity. *Is safe throughout the building.

How can I earn a 4?

A score of 4 indicates performance that is consistently above what is expected for mastery at that point in the school year. Level 4 work would indicate a much deeper understanding of a standard, the ability to apply that knowledge, make connections, and extend learning beyond the targeted goal.

If a student is being accelerated in any grade level/subject area with above grade level standards or materials, does that mean they will receive a 4 automatically?

No. Students who are accelerated must demonstrate mastery of the targeted standard with consistency and demonstrate in-depth inferences and applications that go beyond the target content for those course standards.

Promotion, Placement, and Retention

The School Board recognizes that the personal, social, physical, and educational growth of children will vary and that they should be placed in the educational setting most appropriate to their needs at the various stages of their growth.

It will be the policy of the School Board that each student be moved forward in a continuous pattern of achievement and growth appropriate for each student's development.

Definitions

Promotion: Occurs when a student is demonstrating learning that indicates the student has met the criteria established in this policy and will be moved forward to the next grade.

Placement: Occurs when a student is not demonstrating learning that indicates the student will be promoted to the next grade, but a determination has been made that it is in the student's best interest to move forward to the next grade. A placement determination is made by the Principal in consultation with the Student Support Team and parent(s)/guardian(s).

Retention: Occurs when a student is not demonstrating learning that indicates the student should move forward to the next grade, and the student should repeat the current grade. A retention decision is made by the Principal in consultation with the Student Support Team and parent(s)/guardian(s).

A student will be promoted to the succeeding grade level when the student has demonstrated learning by:

A. completing the course requirements at the presently assigned grade;
B. in the opinion of the professional staff, achieving the instructional objectives set for the present grade;
C. demonstrating sufficient proficiency to permit the student to move ahead in the educational program of the next grade.

For consideration of promotion or retention for students from grade three (3) to grade four (4) with respect to reading, see Policy 5411 - Third Grade Promotion and Retention: At-Risk Students. Following sound principles of child guidance, the School Board discourages the skipping of grades.

Promotion from Grade 4 and Grade 8

Students in grades 4 and 8 will be promoted if they score at least at the "Approaching" level on all of the subtests of the Wisconsin statewide grade 4 or grade 8 assessment, respectively.

If a student scores at the "Developing" level on one or more subtests of the Wisconsin statewide grade 4 or grade 8 assessment, if the student was excused from taking the assessment, or if the District has not yet received individual student scores for grade 4 or grade 8 students by May 1, then the promotion decision will be based on the student's grade 4 or grade 8 academic performance. A grade 4 student who has demonstrated satisfactory grade level achievement in the subtest areas as evidenced by a report card grade of 2 (Approaching) or higher on standards related to each subtest will be promoted to grade 5. A grade 8 student who has demonstrated satisfactory grade level achievement in the subtest areas as evidenced by a report card grade of 2 (Approaching) or higher on standards related to each subtest will be promoted to grade 9.

If a student has not demonstrated satisfactory grade level achievement in the subtest areas as evidenced, a report card grade of 2 (Approaching) or higher in on standards related to each subtest, then the promotion decision will be based on recommendations of teachers which are based solely on the student's academic performance. The Principal will convene a meeting of the child's teacher(s), school counselor, Principal, and any others who the Principal believes may contribute to the promotion determination. The assembled promotion team will receive the teacher's recommendation which will be based on academic indications such as prior classroom, District, and statewide assessment scores, the student's academic progress, or any other measures of the student's ability or achievement deemed to be appropriate. After the teacher's recommendation is provided and any further analysis or discussion is considered, the team will either endorse the teacher's decision regarding promotion or make an alternate recommendation to the Principal.

If the promotion team makes an alternate recommendation to the Principal, then the Principal will make the promotion decision based on the best interests of the child. Contingent conditions (e.g., summer school performance, tutoring, online coursework) may be part of the Principal's promotion decision.

Appeal Process

Any person appealing a decision regarding promotion to grade five or grade nine under this policy will submit a written appeal to the Superintendent within five (5) business days of notification. The person must state in writing the portion of this policy they believe was administered in error including the reasons supporting that belief and the proposed remedy for the alleged error.

The Superintendent will meet with the parties involved and will issue a written decision within ten (10) business days. The decision of the Superintendent is final.

Academic Integrity

Honesty is a highly valued character trait at Meyer Middle School. Students are responsible for maintaining an environment in which they hold themselves and each other accountable for being ethical users of information and ideas. When students cheat, they are being dishonest with themselves and their teacher(s). Our goal is for students to learn and practice ethical behavior in regard to information and information technology. Academic integrity is an *obligation* for all students at MMS.

Definitions:

Academic integrity involves adhering to the values of honesty, trust, fairness, respect, and responsibility in all facets of the learning process. Academic misconduct is considered a violation of academic integrity, either while acting alone or assisting others. Below are six general areas and examples of academic misconduct:

1. Committing plagiarism (see information below)
2. Submitting falsified or invented work/information instead of actually doing the work, research, or task themselves (changing or creating data in a lab experiment, and writing a fake interview). This includes using ChatGPT or other A.I.-created work.
3. Using unauthorized tools or materials in any academic work (using notes, programmable calculators, or other electronic devices) on an assessment when such use is not allowed (stealing, selling, or providing others with tests or course materials; using an online translator for more than words or phrases).
4. Misusing or falsifying academic documents (altering a transcript or report card; signing another person's name to an attendance roster or grade check; forging a hallway pass)
5. Damaging or purposefully hindering the work of others (hiding books or reference materials needed to complete an assignment; tampering with lab experiments, art projects, or electronic files of another student).
6. Assisting other students in any of the acts above including allowing a person to use your notes on a test.

Plagiarism is taking credit, whether deliberate or not, for another person's or source's (print or non-print) ideas or words, works or processes without proper citation or credit. Sources do not need to be cited for material that is considered to be "common knowledge" i.e., factual information that is considered in the "public domain" because it is published in multiple standard reference works. Likewise, common knowledge related to a field or specialty may not need to be cited if the information is widely known to people within that field. Because it may be hard to determine what is considered common knowledge, it is a good idea to cite sources or ask your teacher for guidance. Using ChatGPT or any A.I.-created work is prohibited.

Cooperative Learning /Group Work: Because this type of work presents unique learning opportunities, it is important that each student complete their assigned part in a timely manner consistent with the teacher's rubric or timeline. When a student relies on others to do their work, either intentionally or not, this will be considered academic misconduct, and the student will be subject to the consequences outlined below. Other members of the group who fully participate and complete their work will not be subject to consequences.

Student Responsibilities: Students at MMS are committed to learning and practicing ethical behaviors when it comes to learning and using information and information technology. Students are expected to complete and submit their own work consistent with teacher guidelines for individual or group work and accepted standards such as the MLA format and ask for help/clarification early and often if they do not understand an assignment or are experiencing difficulty which may prevent the timely completion of their work.

Procedure if misconduct is suspected: When a teacher or staff member has reason to believe that academic misconduct has occurred, the following procedure will be followed: The teacher and/or an administrator should investigate the alleged misconduct with the student(s) by providing the student with a written or verbal description of the academic misconduct. The student will have the opportunity to present their perspective of the alleged misconduct either verbally or in writing. If it is determined that misconduct has occurred, the appropriate consequences should be assigned based on the protocol below.

Consequences for academic misconduct: When a teacher and/or an administrator has concluded academic misconduct has occurred, the following process may be used:

1. The teacher and/or an administrator should meet with the student to discuss the academic misconduct.
2. The teacher and/or an administrator will communicate with the parent(s)/guardian(s) in-person or through a phone call to discuss the academic misconduct.
3. To earn credit on the activity/assignment/assessment after academic misconduct occurred, the teacher:
    a. will determine what revisions must take place on the original submitted work,
    b. will provide an alternate learning activity which will be used for the student to demonstrate proficiency of the learning target, and
    c. will determine the appropriate timeline for the student to submit newly assigned coursework.

    The student must complete the assigned revisions or new learning activity as provided by the teacher in order to be eligible for any credit for that activity/assignment/assessment.

4. Administration will meet with the student to reinforce academic integrity and expectations for learning.

5. The student may also be assigned detention, in-school suspension, or other academic consequences. A pattern of student academic misconduct will result in progressive disciplinary action.

Activity Afternoon

Activity Afternoon is a reward program for hard work and positive character, which is scheduled quarterly during the school year. Students have the opportunity to participate in a variety of fun activities in the building. Students can participate in Activity Afternoon if they meet the following criteria:

- Students currently at 80% or higher in their classes can go to Activity Afternoon even if they have missing assignments.
- Students currently not at 80% or higher in their classes, but they have all their work completed and no missing assignments can also go to Activity Afternoon.
- Students held back from Activity Afternoon for missing work can attend the second half if they are working hard and behaving with strong character while being held back. The decision if the student can attend will be left up to the supervisor's discretion.
- Late work is turned in one day before Activity Afternoon in order for it to be recorded.
- Students at Step 2 or lower on the discipline step system will be eligible for all of Activity Afternoon.
- Students at Step 3 on the discipline step system will be eligible for half of Activity Afternoon.

Co-Curricular

- 7th and 8th Grade BOYS: Football – Cross Country – Basketball – Wrestling – Track
- 7th and 8th Grade GIRLS: Volleyball – Cross Country – Basketball – Wrestling - Track
- 6th Grade BOYS and GIRLS: Wrestling
- 6th, 7th, and 8th Grade Vocal and Instrumental Solos and Ensembles – Jazz Band
- All 6th- 8th Grade: Student Council, School Musical, Band and Choir

A student must be in school attending classes during the entire day to participate in a school co-curricular activity. (See Attendance Guidelines and MMS Athletic Handbook).

School Related Activities

Many positive activities happen during the school year such as assemblies, programs, activity afternoons, dances, cook-outs, field trips, clubs, and after-school activities. To participate in these activities, students must be in attendance for the entire day unless there is a pre-excused absence. Students must also be in good academic and behavioral standing to participate in any school-related activity.

Drop/Add Policy for Band and Choir

Adding Band and Choir:

- Students may be added to a music class at any time.
- The School Counseling Department will handle parent communication needed to add students.
- The Music teacher will be notified via email of incoming new students as soon as possible.

Drop Policy:

6th Grade Band & Choir

- Students may drop within the first 10 school days of the year or at the end of the 1st or 2nd quarter. Once the 3rd quarter begins a student may not drop for the remainder of the school year without special circumstances.

7th Grade & 8th Grade Band & Choir

- Students may drop within the first 10 school days of the year or at the end of the 2nd quarter. Once the 3rd quarter begins a student may not drop for the remainder of the school year without special circumstances.

Drop Procedure:

- After the student approaches the teacher or counselor, the student picks up the “Class Change Request” form from their music teacher.
- The student fills out the form with a parent and gets a parent's signature.
- The students turn in the “Class Change Request” form to their music teacher.
- The Music teacher will sign the form and deliver it to the School Counseling Department for the class change.

Technology

Goals For Student Users

- To capitalize on the convergence of academic resources such as textbooks, scholarly sources, content-rich media, and best practices.
- To facilitate mobile learning across the school campus and beyond.
- To promote leadership in one's own learning by establishing access to educational resources and providing tools to craft support specific curricular areas.

Non-School Issued Personal Communication Devices

The School Board is dedicated to maintaining a focused environment where instructional time is protected and students can fully immerse themselves in learning. In recognition of the impact personal communication devices (PCDs) have on student conduct, mental health, and academic achievement, the School Board has established limitations on their use during the school day. In partnership with parents and students, these expectations are designed to foster schools that support academic, social, and emotional growth.

Personal Communication Devices (PCDs): Portable wireless devices (also referred to as non-school issued wireless communication devices) that have the capability to provide voice, messaging, or other data communication between two (2) or more parties and includes but is not limited to all of the following:

A. cellular/mobile telephone;
B. tablet computer;
C. laptop computer;
D. gaming device;
E. smartphone;
F. e-reader;
G. smartwatch;
H. earbuds or headphones;
I. wearable technology;
J. any other web-enabled device of any type.

Students may possess PCDs in school and on school property. If students bring a PCD to school, it must be stored out of sight during school hours. Students may store PCDs in District provided lockers or in backpacks stored in coat hook areas. Students can't store PCDs in their pockets or at their desks. Students are not allowed to use PCDs at any time during school hours. This includes instructional time, passing time, lunch, and recess.

Students are allowed to possess and use PCDs before school, after school, and while on the school bus or other District provided transportation. However, use will be prohibited during these times if it is causing a distraction, disruption, or interfering with the school environment. Students will be required to store PCDs if instructed to do so by an administrator, teacher, bus driver, or support staff.

Students are not allowed to possess and use PCDs during co-curricular activities. However, advisors and coaches have the discretion to allow PCD use for educational purposes.

Students may not use PCDs on school property or at a school-sponsored activity to access and/or view Internet websites that are otherwise blocked for students at school.

Student Technology Devices

The School District of River Falls provides technology devices to students to enhance personalized learning and improve achievement. These devices are used in instruction to promote 21st-century learning skills. Students who are issued a device, and their parent or guardian, are required to review and sign an agreement with the School District of River Falls to protect the hardware and software inherent with the technology.

General Overview of the Information In this Agreement

Student use of technology devices falls under the guidelines of the District's Internet Safety and Acceptable Use (Board Policy 363.2). Access to the internet is monitored through our school's content filtering software, and all rules and expectations are applied to the use of the devices. All applications, activity, and documents stored on the devices are the property of the School District of River Falls and are subject to regular review and monitoring. Students will be given a device and a cord for charging the battery on the device. Students may download personal content (apps, music, etc.) to their assigned device as long as the content meets the SDRF Policy 363.2. Students are not to alter (ex: jailbreak) the device in any way.

Students Should:

- Report loss, damage, or theft immediately.
- Remember that the technology device is for educational purposes.
- Follow the School District of River Falls Acceptable Use Policy at all times.

Students Should Not:

- Modify the device in any way other than instructed by an administrator.
- Exchange devices with another student.
- Allow other students to retain or remove the device from their presence. The device is issued to one student and one student only. No exceptions.
- Apply any permanent marks, decorations, or modifications to the device.
- Clear or disable browsing history.

Please see the link for full details of the River Falls School District Device Usage Agreement: https://docs.google.com/document/d/1k43MPQX5Y0qd-l37Z_Ms0j1_T_KPekAgCL6TePlnXYs/edit?usp=sharing

Consequences For Violation Of The Policy

First Offense – a warning will be issued

Second Offense – student's device will be taken away until the end of the day

Third Offense - student's device will be taken away until the end of the day, and a parent/guardian will be required to pick up the device from the office

Fourth Offense - Students will lose device privileges – length to be determined by the principal. A parent or guardian will be required to pick up the device from the office when the privileges are restored.

Technology Device Damage Fee

Any student who damages their school district-issued device or charging cord will be issued a fee of $20.00 for each incident. In the event that a student loses or has their device stolen, the amount of the fee will be left to the discretion of the Administration and is not to exceed the replacement cost of the device. Student Device Damage Fees apply to all students in grades K-12. A student's repeated damage and misuse of district-issued devices may result in a loss of device use and/or other disciplinary action as determined by the building administration.

Taking pictures or videos of students or staff without their consent:

Taking photos or videos of students or staff without their consent is prohibited for privacy purposes. If a student violates this rule, consequences (including but not limited to parent notification, documentation, detention, or suspension, depending on the situation) will result. Repeated violations of rules will result in further and more serious consequences.

Using student or staff member pictures or videos (or their likenesses) without their permission or using the River Falls Logo without permission:

Using a photo or video of a student or staff member, or their likeness without their permission, is prohibited. Students violating this rule will be subject to consequences (including but not limited to parent notification, documentation, detention, or suspension, depending on the situation). Repeated violations of rules will result in further, and more serious consequences.

Students using the River Falls logo without permission will also be subject to consequences (including but not limited to parent notification, documentation, detention, or suspension, depending on the situation). Repeated violations of rules will result in further, and more serious, consequences.

Social Media & Networking Sites

While Meyer Middle School respects the right of students to use social media and networking sites, it is important that students' personal use of these sites does not damage the middle school's reputation, its employees, its students, families, and community. What is private in the digital world can become public, even without knowledge or consent; therefore, students are to maintain appropriate boundaries between personal and public life when conducting online activities at all times. The middle school does not actively monitor students' use of social media and networking sites outside of school hours. Students are not allowed to use school-issued technology to access social media or networking sites for non-academic purposes. However, inappropriate activities that become public and/or are brought to the attention of the middle school staff will be handled on a case-by-case basis. The information posted online through the use of cellphones, computers, or other electronic devices that damages the school's reputation, its employees, its students, families, and community can be grounds for disciplinary action. The middle school and the School District of River Falls take electronic bullying very seriously. Inappropriate information includes (but is not limited to) acts of bullying, cyberbullying or harassment, threats, and/or criminal activities. Students experiencing bullying or harassment via online social media or networking sites should report incidents to staff so that the issue can be addressed and/or handled as needed. In closing, students are responsible for the ethical and educational use of the technology resources of the school district. Students will recognize that their reputation in cyberspace is nothing to take lightly as one's digital footprint can last a lifetime.

General Information

Reunification Plan In Case Of Emergency

Student-Parent Reunification

Circumstances may occur at the school that require parents to pick up their students in a formalized, controlled release. The process of controlled release is called a "reunification" and may be necessary due to weather, a power outage, hazard or if a crisis occurs at the school. The Reunification Method is a protocol that makes this process more predictable and less chaotic for all involved. Because a controlled release is not a typical end of school day event, a reunification may occur at a different location than the school a student attends. If this location is another school, then those students may be subject to a controlled release as well.

Notification

Parents may be notified that a Reunification Plan is in effect in a number of ways to include the district's phone or text message system. In some cases, students may be asked to send a text message to their parents. A reunification text message from a student will look something like this: "The school has closed, please pick me up at 3:25 p.m. at the main entrance. Bring your ID."

Parent/Guardian Expectations

If a parent or guardian is notified that a controlled release and Reunification is needed, there are expectations that parents or guardians should keep in mind:

- Bring identification. That will streamline the Reunification process.
- Please refrain from calling the schools or district office. Keeping the cellular network usage at a minimum may be important during a reunification.
- If a parent is driving to the reunification site, greater awareness of traffic and emergency vehicles is advised. Parents should park where indicated and not abandon vehicles in unauthorized locations.
- Please be patient. Reunification is a process that protects both the safety of the student and provides for an accountable change of custody from the school to a recognized custodial parent or guardian.
- Parents are asked to then go to the Reunification “Check In” area and form lines based on the first letter of their students last name. During check in, identification and custody rights are confirmed.
- While in line, parents are asked to fill out a reunification card. This card is perforated and will be separated during the process. Some of the same information is repeated on both the top and separated bottom of the card. Parents are asked to complete all parts of the card. In the case of multiple students being reunified, a separate card for each student needs to be completed.
- From the “Check In” area parents are directed to the “Reunification” area. There, a runner will take the bottom half of the card and take it to the Student Assembly Area to recover the student or students. Parents should be aware that in some cases, they may be invited into the building for further information.

How the Reunification Process Works for Students

For students, the school asks that students be orderly and quiet while waiting. Students may be asked to text a message to their parents or guardians. Students are also asked not to send other text messages either in or out of the school or reunification area. Keeping the cellular network usage at a minimum may be important during a reunification.

What if a Parent Can’t Pick-up Their Student?

When a parent can’t immediately go to the reunification site, students will be released to individuals previously identified as a student’s emergency contact. Otherwise, the school will hold students until parents can pick-up their student(s).

Interviews and Counseling

In some cases, parents may be advised that a law enforcement investigation is underway and may be advised that interviews are necessary. In extreme cases, parents may be pulled aside for emergency or medical information.

Search, Seizure, and Surveillance

The Board of Education has charged school authorities with the responsibility of safeguarding the safety and well-being of the students in their care. As part of that responsibility, and as permitted by law, school authorities may search school property such as lockers, items on school property such as student backpacks and vehicles, and students themselves due to reasonable suspicion. Metal detector wands may be used for these searches.

Video Surveillance

The River Falls School Board authorizes the use of video surveillance in public areas of school buildings, grounds, and other property including, but not limited to, entryways, other instructional areas such as labs, storage areas, school buses, and areas outside the building on district property for the primary purpose of documenting disciplinary problems and vandalism on school grounds. Video surveillance cameras will not be placed in restrooms, locker rooms, changing rooms, or any other location prohibited by law. The video surveillance intends to reduce disciplinary problems and protect school property.

Police Interviews

School officials retain the right to maintain proper order and safety of the school. School officials do not have the authority to restrict police communication when necessary. Attempts will be made to avoid disrupting the school environment. Parents will be notified of a police interview in accordance with School Board Policy 448.

School Lockers

School lockers are the property of the school district and are provided for the convenience of students. Lockers must be used for the purpose intended: a storage area for books, school supplies, and outdoor garments. Students are to care for their lockers to prevent damage. Students are to report any locker issues to the main office. The school retains the right to conduct both announced and unannounced locker inspections/searches. A search may be conducted by the district administrator, building administrators, police school liaison officer, other law enforcement, or a designated school employee. Reasons for routine checks include, but are not limited to; locker condition, tidiness, suspicion of concealing alcohol, controlled substances, material of a disruptive nature, stolen property, weapons, or other items that pose a threat to health and/or safety. Refusal of a search may fall under noncompliance with school rules and the student will potentially face expulsion proceedings. Items in a school locker must adhere to the policies within this handbook.

Items on the outside of the locker must be school or activity-related only. Items not fitting those criteria will be removed.

The school cannot assume responsibility for losses sustained. Students are urged to take precautions against bringing items of value to the school and leaving them in the locker. Students are encouraged to keep their lockers locked. Lockers must be emptied and cleaned at the end of the school year. A student is not to share a locker with another student(s) nor give others their combination (See Board Policy 446.1).

Transportation

Students are responsible for their behavior on the bus. Misbehavior could result in the bus driver being distracted, which could possibly endanger the lives of the students being transported. Cameras are present on RFSD buses as an added measure of safety. Parents are requested to explain the importance of proper behavior on the bus. Inappropriate school bus behavior will not be tolerated and may result in the removal of bus privileges.

Student Responsibilities For Bussing

1. Students occupy the seat assigned by the driver and to refrain at all times from moving around while the bus is in motion.
2. To practice appropriate classroom conduct while using a school bus.
3. To stay off the traveled roadway at all times while waiting for a bus.
4. To wait until the bus has come to a complete stop before attempting to get on or off the bus.
5. To leave the bus only at the consent of the driver.
6. To enter or leave the bus only at the front door after the bus has come to a complete stop, except in case of an emergency.
7. To cross the traveled highway in the following manner, if necessary, after leaving the bus:
    - Make certain the bus has come to a complete stop.
    - When unloading, go to the front of the bus, within sight of the driver, and wait for the driver to signal for crossing.
    - Upon signal from the driver, look both to the right and left, and proceed across the highway in front of the bus.
    - Walk (not run) in front of the bus when crossing the highway.
8. Keep hands and head inside the bus at all times.
9. Immediately report bus damage to the driver.
10. Help keep the bus clean, sanitary, and orderly.

Parents Responsibilities For Bussing

1. Ensure that their children arrive at the bus stop on time in the morning. The bus driver is responsible for the maintenance of the schedule and cannot wait for tardy pupils.
2. Accept responsibility for proper conduct of their children while at the bus stop and on the bus.
3. Explain and reinforce appropriate student behavior while riding the bus.

Students are allowed to exit only at their designated drop-off point. Upon being dismissed at the end of the school day, students are to board the bus only at the middle school. Unless permission is given, riding the elementary bus is not an option for Middle School Students. A parent/guardian note is required by the driver or bus garage (715-425-1808) to go home with another student or ride with that student to a different location.

Security Cameras on School Buses

The School District of River Falls approves the lawful use of video/audio recording systems on the school buses to enhance safety and otherwise support bus operations. This policy is not intended to grant or create any expectation of privacy except at a location where a person would already have an expectation of privacy to be free from surveillance.

Video/audio recording systems will be placed and used in locations on school buses where individuals do not have a legally enforceable expectation of privacy. Audio recording devices will be placed in locations where the audio recorded would be that which the school bus driver would normally hear. School bus drivers will sign a written consent form authorizing audio recording on the buses they drive as a condition of employment.

Video/audio recording systems will not be regularly and comprehensively monitored by employees or agents of the District on a real-time basis. Video may be retained for a reasonable time period generally not more than 30 days.

The District may post notices or take other steps to inform people that their conduct may be monitored and/or recorded.

The transportation director, transportation supervisor and the district administrators shall be authorized to view the record for the purpose of documenting a problem. Wherever practical, the images of individuals not involved in the issue being investigated will be blocked out or obscured in the recording. Administrators from the private schools whose students ride the District's routes are also authorized to view the record if students from the private school are involved in a problem. If the record to be shared with the private school administrator includes information that is a pupil record of both public and private school students, the private school administrator is determined by the school board to have legitimate educational interests, including safety interests in the pupil records.

Such private school administrators are subject to the restriction on redisclosure of the pupil records specified in s. 118.125(2)(d) Wis. Stat. Disciplinary action may be taken with students or drivers based on video/audio documentation. Staff and students are prohibited from tampering with or otherwise interfering with digital recording equipment. Any person who takes action to block, move, or alter the location and/or viewing angle of the video camera shall be subject to disciplinary and/or legal action.

The records shall not be available for viewing by the public in general, employees in general, media, or other individuals. The transportation director, transportation supervisor and the district administrator may, at their sole discretion, authorize parents or other individuals to view segments of a specific record if viewing the record is pertinent or beneficial to their role in assisting the student. The District Administrator or designee may further authorize law enforcement in an emergency situation to view, monitor and/or record video surveillance/electronic monitoring live streaming broadcasts or recordings if the District Administrator or designee determines that such disclosure protects the health and/or safety of any individual or school district property. The District Administrator or designee is authorized to provide advance guidance to law enforcement on the circumstances in which such authority is granted. Otherwise, such confidential recording shall only be released through subpoena or court order. A log shall be kept of the dates and names of all individuals viewing the record.

Student Use and Parking of Motor Vehicles

The School Board will permit the operation and parking of motor vehicles on District property by students, in accordance with the rules of this District, provided that such students are licensed drivers and have been granted permission to park a motor vehicle on school grounds.

Students may only bring onto District property vehicles that are owned by the student or vehicles for which the student has express permission to operate. Bringing other vehicles onto District property will be considered a violation of school rules and this policy; school officials may contact law enforcement, as appropriate, when vehicles are brought onto District property without legal authorization.

At no time may a student enter a vehicle without the owner's consent, or the driver's consent if the owner has granted the driver express permission to operate the vehicle. School officials may contact law enforcement for unauthorized entry of a vehicle.

School officials may search a vehicle located on District property in accordance with School Board Policy 5771 - Search and Seizure.

The School Board will not be responsible for motor vehicles that are stolen or damaged on District property.

The School Board will not permit the use of snowmobiles for travel to and from school.

The School Board will not permit the use of Off Highway Vehicles (OHV).

School Counseling Department

Counseling services are available to every student in the school. These services include assistance with personal problems, friendship concerns, educational planning, interpretation of test scores, career information, tips for studying, group counseling, help with family, school, and/or social concerns, or any questions the student may feel they want to discuss with the counselor.

Students wishing to visit a school counselor should contact one of them directly to arrange an appointment. This can be done before school or between classes. The counseling center is in Room 218. Parents are urged to contact a counselor regarding any concern at 425-1820. The counseling secretary will help arrange all appointments.

Library Media Center

The School District of River Falls has policies and procedures for selecting materials for our school media centers (Policy 361.2 Rule). School media collections are developed to appeal to a wide range of diverse ages, interests, and tastes. Library collections are curated to meet the interests of all library users. The District supports the right of all users to decide what material is appropriate for themselves and their families.

River Falls School District has partnered with Follett Destiny Library Systems to review student history and to provide parents or guardians the option to select the titles their child(ren) can access. This information can be found on the Academic Services page of the RFSD district website and Library Media Center web pages.

Hours:

The library media center will be open from 7:20 a.m. to 3:00 p.m. daily. The 7:20 – 7:40 period will be a period in which students may study, read, play board games, or relax before school in a quiet manner. The library media center is closed from 7:45-8:04.

Checking Materials Out:

Library materials may be used in different ways..

- Books may be checked out for two weeks
- Reserve & Reference Materials can be used in the library media center.

Fines are not assessed for overdue materials. If, however, a book or magazine is lost, the student will be expected to pay for lost or damaged materials before leaving Meyer Middle School.

Student Conduct In The Library Media Center:

Students wishing to use the library media center during study hall must report to study hall first, then sign the appropriate slip for the area they wish to go to. Students will be dismissed from the study hall by the study hall supervisor at that time. These areas have limited seating; therefore, some students may not be able to sign in. Students coming to the library media center, video room, or breakout rooms from an individual classroom should have a pass signed by the teacher of that class. Students should bring all needed materials with them to the library media center. Students may lose library media center privileges for displaying disrespect toward students or staff, defacing materials/equipment, or taking materials without first checking them out. The librarian will determine the length of time that a student may not use the library media center, materials, or applications lab.

School Resource Officer

The School District of River Falls and the River Falls Police Department jointly provide the services of a School Resource Officer for the schools in our district. The goal of the School Resource Officer is to have students see the officer as a positive, helping individual. The officer will also engage in crime prevention and investigation activities as needed. At Meyer Middle School, the School Resource Officer is a speaker for many student and parent events. Officer Alex Sather is the Meyer Middle School Resource Officer. Contact him at alex.sather@rfsd.k12.wi.us or 715-425-1820 Ext 3311.

Substitute Teachers

If the regular teacher is absent from the classroom, students will have a substitute teacher to guide learning for that day. The substitute teacher assumes all the responsibility of the regular teacher as well as the authority in the classroom. It is expected that all students will treat the substitute teacher with respect and provide assistance in making the day productive and enjoyable.

Health Services

Immunizations

The Student Immunization Law requires that all students through grade 12 meet the minimum number of required immunizations prior to school entrance. These requirements can be waived by medical/health, religion or personal conviction reasons - waivers are available from the Health Service Office and on the district website. These students may be subject to exclusion from school in the event of an outbreak of diseases against which they are not completely immunized. Students who do not have the required immunizations and/or a properly completed waiver on file in the Health Service may face a fine or possible exclusion from school. Please contact your healthcare practitioner or the school Health Services department for a list of required immunizations.

Illness/Injury

- Students who become ill or injured during the school day should report to the Health Aide.
- If a student is sent home due to illness or injury, the school's Health Service must speak with either the student's parent/guardian or an emergency contact prior to the student leaving school. Please keep Meyer Middle School informed when changes to phone numbers occur.
- A parent/guardian should inform the Health Service if their child needs accommodations during the school day due to crutches, casts, etc.

Medication

- If your child will be taking daily and/or as needed medication at school, a Medication Request Form needs to be completed – forms are available in the Health Service and on the district website.
- Parents are advised that, if possible, medication should be given at home and on a schedule other than school hours.
- Student medication, either daily or as needed will be administered in the Health Service office.
- Students should NOT be carrying medication or keeping it in their locker. In a few cases, prescription medications may be carried by the student and self-administered ONLY with written parent AND written practitioner permission on file in the Health Service.
- All prescription and non-prescription medications should be brought into the Health Service by the parent/guardian. If it is not possible for the parent/guardian to bring the medication to school, the medication bottle should be put in a sealed envelope and the child's name and number of pills in the bottle on the front of the envelope. The child should be instructed to bring the medication to the Health Service when they arrive at school. The parent/guardian shall then call the Health Service and inform them of the medication coming to school with the child.
- Please check the expiration date before bringing medication to school. The Health Service staff cannot administer expired medication and medication that is not in its original manufacturer's package.
- The Health Service is unable to take verbal requests from parents to administer prescription and/or non-prescription medications. A properly completed Medication Request Form(s) needs to be on file in the Health Service before medication(s) will be administered.
- It is recommended that students with asthma keep an inhaler at school.
- The Health Service has a nebulizer available for student use. Students must supply tubing, medication, and proper documentation.
- A history of severe allergic reactions can be life-threatening. Please inform the Health Service of this information and appropriate medication.

Is My Child Well Enough To Go To School?

Remember that a child ill with an infectious disease can spread the disease when in contact with others in the family and community.

Many students and parents are frequently concerned about when students should stay home or attend school. The following information is intended to help with this decision:

- If a student has had a fever of 100 degrees or more, the student should stay home for a minimum of 24 hours after the temperature returns to normal without fever-reducing medication.
- If a student has vomited or had diarrhea, the student should stay home until a minimum of 24 hours after the last episode.
- If a student has had a rash that may be disease-related or the cause is unknown, check with the family practitioner before sending the student to school. The Health Service may request a doctor's note from parents.

Communicable Disease

The Health Service works closely with local and state health departments regarding communicable disease detection and control. A list of communicable diseases and control measures can be found on the district website at https://www.rfsd.k12.wi.us/programs/health-services.cfm.

Student Behavior At Meyer Middle School

Purpose

To ensure the proper learning atmosphere, students' rights are balanced with their responsibility for good citizenship. Student conduct code is intended to create an educational climate conducive to learning, to instill responsible and considerate behavior, and to ensure the safety of students and all other persons concerned.

Policies and Procedures

Developing responsible behavior and self-discipline occurs at two levels in the school setting. The first level begins in the classroom where students spend the majority of their time. The teacher strives to gain the respect and cooperation of students to ensure an effective learning environment. The teacher applies a careful approach to classroom discipline and administers it fairly. The second level of school discipline involves the areas outside of the classroom such as hallways, lunchroom, and outside the school building. The Assistant Principal sets the tone for acceptable behavior throughout the school setting. This is done with a specifically developed set of rules that are administered fairly.

Classroom Expectations

The adult(s) leading learning in the classroom establish specific classroom expectations; however, these guidelines apply in all classes:

- act respectfully towards self and others;
- demonstrate responsibility and respect towards the teacher by being prepared with completed coursework, necessary materials for class, and arriving on time;
- demonstrate cooperation through active participation and support of others during learning activities;
- show respect to property, equipment, and facilities;
- maintain a positive attitude towards learning;
- demonstrate compassion towards others;
- maintain academic integrity.

Explanation Of Step System Discipline

When actions taken by the teacher have failed to help the student change behavior or the rule infraction is of a serious nature, the incident will be reported to the principal for investigation and action. The consequences of the infraction will depend upon the severity of the offense and the previous discipline records of the student. In order to incorporate these two factors, a progression of consequences called, “The Step System” has been adopted. A student who is referred for violating a rule contained within this code will receive the consequences that correspond to the entry-level step for that offense. With each successive rule infraction, the student will advance up the step system, at least one step, depending upon the severity of the offense.

The Step System

Step 1: Referral to the principal for conference, incident filed, possible parent notification.

Step 2: Principal conference, assign one detention, parent notification by phone or email.

Step 3: Assign two detentions; notify parents by phone or e-mail.

Step 4: One day in-school suspension.

Step 5: Two days in-school suspension, parent conference to complete a behavioral contract.

Step 6: 1-3 days out of school suspension.

Step 7: 3 days out of school suspension, parent conference for re-admittance.

Step 8: 3 days out of school suspension and all succeeding violations will be treated with a Step 7. Parent conference required for pre-expulsion contract.

Step 9: Five days out of school suspension pending pre-expulsion hearing before the school superintendent.

Severe Infraction Clause

Some rule infractions may lead to a student being placed on Step 4 or higher in the discipline step system on the first offense.

- Fighting, threats, or harassing students or school personnel including bullying and cyberbullying;
- Insubordination or defiance of authority, disregard of reasonable requests, directions, or commands by school personnel;
- Disruptions that interfere with the learning process;
- Vandalism or theft;
- Use or possessing disruptive or explosive devices, weapons or any paraphernalia associated with these items. Any student with a gun at school illegally will be expelled for no less than one year by Wisconsin statute;
- Involvement in an activity that may threaten the safety of others;
- Tobacco use or possession (including vapes or e-cigarettes) anywhere in the building or on the grounds or at a school-sponsored event on or off school grounds. Police referral will result;
- Alcohol or drug use or possession on school grounds or at a school-sponsored event. Police referral will result;
- Any act that is covered under the disorderly conduct statute, 947.01 Wisconsin State Statute, Violations of the Severe Clause may result in:
    - Automatic Step 4 or beyond in discipline
    - Parent notification
    - Police notification when appropriate

Disciplinary Consequences Defined

Extended Day- After school or lunch recess time spent with the house teacher.

Detention- Detention will be held after school on Tuesdays and Thursdays from 2:55 p.m. to 3:30 p.m. Students must arrive on time, have work to keep them occupied, and adhere to detention room rules. Failure to follow these requirements will result in additional detention days and/or possible school suspension. Students on detention are responsible for their own transportation from school and must promptly leave the building at 3:35 p.m.

Modified Learning Center/In-School Suspension- An in-school suspension room has been established to deal with students failing to adhere to school rules and routines. The length of time assigned depends on the infraction and can be from one to three days.

Restorative Justice And Practices- As an alternative to the consequences outlined above, administration may supplement or substitute restorative justice. These procedures focus on problem-solving, repairing the harm, and rebuilding relationships. They may include but are not limited to, mediation techniques, community service, apologies to victims, repairing damages, or school counselor interventions. The use of these procedures will be with the approval of administration, counselor(s), and/or appropriate staff.

Suspension and Expulsion

The School Board recognizes that exclusion from educational programs of the District, by suspension or expulsion, is a substantial sanction and that such action must comply with the student's due process rights. Exclusionary discipline is appropriate to address serious misconduct or when alternatives, such as in-school discipline or restorative practices, have been ineffective to address a student's repeated refusal or neglect to obey school rules.

SUSPENSION

For purposes of this policy, "suspension" will be the short-term exclusion of a student from a regular District program, including any school-sponsored events or activities.

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The Superintendent or any principal may suspend a student for up to five (5) school days or, if a notice of expulsion hearing has been sent, for up to fifteen (15) consecutive school days. Students identified with a disability may be suspended in accordance with state and federal law.

The suspension must be reasonably justified based upon the grounds authorized under 120.13, Wis. Stats., which include, but are not limited to: noncompliance with school rules or District rules; knowingly conveying any threat or false information concerning an attempt or alleged attempt being made or to be made to destroy any school property by means of explosives; conduct by the student while at school or while under the supervision of a school authority that endangers the property, health, or safety of others; conduct while not at school or while not under the supervision of a school authority that endangers the property, health, or safety of others at school or under the supervision of a school authority; or conduct while not at school or while not under the supervision of a school authority that endangers the property, health, or safety of any employee or School Board member of the District in which the student is enrolled.

The Superintendent or any principal, will suspend a student if the student possessed a firearm, as defined in 18 U.S.C. 921(a)(3), while at school or while under the supervision of a school authority.

The parent of a suspended minor must be given prompt notice of the suspension and the reason for the suspension. The student's suspension from school will be entered in the student's record as required by the rules adopted by the School Board concerning the content of student records. The suspended student or the student's parent may, within five (5) school days following the commencement of the suspension, have a conference with the Superintendent or designee, who will be someone other than a principal or administrator, to discuss removing reference to the suspension from the student's records. Reference to the suspension on the student's school record will be removed if the designated administrator finds that the student was suspended unfairly or unjustly; the suspension was inappropriate, given the nature of the alleged offense; or the student suffered undue consequences or penalties as a result of the suspension. The Superintendent or designee will make a finding within fifteen (15) days of the conference.

A suspended student will not be denied the opportunity to take any quarterly, semester, or grading period examinations or to complete coursework missed during the suspension period. Such work will be completed pursuant to the procedures established by the District.

In the event a student is classified as homeless, the building principal will consult with the Homeless Coordinator to determine whether the conduct is a result of homelessness. The Homeless Coordinator will assist administration and the student's parents in correcting conduct subject to disciplinary action that is caused by homelessness.

EXPULSION

Under this policy, expulsion will mean the School Board will not permit a student to attend school at all, including any school-sponsored events or activities, for a specified period of time. If the student is expelled, the School Board will determine the length of the expulsion period, which may extend at a maximum to the student's 21st birthday. The School Board's expulsion order may include the opportunity for the student to return to school prior to the expiration of the term of expulsion under a specified set of early reinstatement condition(s) which are related to the conduct for which the student was expelled. The condition(s), once set forth in an expulsion order, will be administered at the discretion of the Superintendent who will have the authority to deny early reinstatement if any early reinstatement condition is not met prior to reinstatement or to revoke it for the remainder of the expulsion period if any enrollment conditions applicable to the student's attendance during a period of expulsion under early reinstatement, or conditional enrollment, are deemed by the Superintendent to have been violated. The decision to revoke a student's conditional enrollment will be explained in writing. The student or student's parent may request a conference with theSuperintendent within five (5) school days of a decision to revoke early reinstatement. The Superintendent will meet with the student and/or parents within five (5) school days of a request. The Superintendent's decision is final.

The Superintendent may designate another District employee to perform the functions pertaining to a student's early reinstatement,but may not designate someone that is an administrator or teacher in the student's school.

The School Board may expel a student only when it is satisfied that the interest of the school demands the student's expulsion and only when the student: repeatedly refused or neglected to obey the rules established by the District; knowingly conveyed or caused to be conveyed any threat or false information concerning an attempt or alleged attempt being made or to be made to destroy any school property by means of explosives; engaged in conduct while at school while under the supervision of a school authority that endangered the property, health, or safety of others; engaged in conduct while not at school or while not under the supervision of a school authority that endangered the property, health, or safety of others at school or under the supervision of a school authorityor endangered the property, health, or safety of any employee or School Board member of the District in which the student is enrolled; or was at least sixteen (16) years old and had repeatedly engaged in conduct while at school or while under the supervision of a school authority that disrupted the ability of school authorities to maintain order or an educational atmosphere at school or at an activity supervised by a school authority and that such conduct did not otherwise constitute grounds for expulsion. For purposes of this policy, conduct that endangers a person or property includes making a threat to the health or safety of a person or making a threat to damage property.

The School Board will hold an expulsion hearing in the event a student is in possession of a firearm while at school or under the supervision of school authorities and will expel a student from school for not less than one (1) year whenever it finds that the student brought a firearm to school or, while at school or while under the supervision of a school authority, possessed a firearm, as defined in 18 U.S.C. 921(a) (3), unless the School Board finds that the punishment should be reduced based upon the circumstances of the incident. Any such finding by the School Board will be in writing. This does not include any circumstance in which a student possessed a firearm while lawfully hunting on school forest land.

The District will refer any student who brings a firearm (as defined in 18 U.S.C. 921(a)(3)) or a weapon to school to law enforcement.

As required by 20 U.S.C. 7151, the Superintendent will ensure that the following information is sent to the Wisconsin Department of Public Instruction: a copy of this policy; a description of the circumstances surrounding any expulsion(s) for violating the above-stated firearms policy; the name of the school; the number of students expelled; and the types of firearms involved.

Prior to expelling a student, the School Board will provide the student with a hearing. Prior written notice of the hearing must be sent separately to both the student and if the student is a minor, to their parent(s). The notice must be sent at least five (5) days prior to the date of hearing, not counting the date notice is sent. The notice must also satisfy the requirements of 120.13(1) (c)4,Wis. Stats.

An expelled student or, if the student is a minor, the student's parent(s) may appeal the School Board's expulsion decision to the Wisconsin Department of Public Instruction. An appeal from the decision of the Department may be taken within thirty (30) days to the circuit court for the county in which the school is located.

In the event a student is classified as homeless, the building principal will consult with the Homeless Coordinator to determine whether the conduct is a result of homelessness. The District will not expel a homeless student for conduct that is caused by the student's homelessness. The Homeless Coordinator will assist the administration and the student's parents in correcting conduct subject to disciplinary action that is caused by homelessness. If the conduct in question is determined not to be caused by the student's homelessness, the District will proceed with expulsion proceedings as outlined in this policy.

Dress And Grooming

PURPOSE

Through this dress code, we seek to prepare students for the expectations in the world of academics and work beyond high school while fostering a welcoming school climate that leads to student engagement in a healthy, safe, supportive, and positive educational environment.

The School District believes parents/guardians hold the primary responsibility for determining their child's personal attire. Schools are responsible for ensuring that a student's personal attire does not interfere with the health and safety of any student and does not contribute to any disruption to the school environment.

School administration shall enforce the dress code consistently and in a manner that allows students to observe religious customs or beliefs. School administration shall enforce the dress code in a manner that does not reinforce or increase, marginalization or oppression of any individual or group on the basis of race, color, religion, sex, gender, gender identity, gender expression, sexual orientation, national origin, disability, age, immigration status, cultural or religious identity, household income, body size/type, or body maturity, or any other basis that adversely affects the student, or is prohibited by law.

School dress should be appropriate to the school environment and comply with state health laws. Student dress shall be considered inappropriate if it:

1. presents a "clear and present" danger to health and safety;
2. causes interference with work or creates classroom or school disorder;
3. is disruptive to the school climate.

MMS Dress Code Guidelines

Students Must Wear:

- A top (shirt, sweater, dress, sweatshirt, jacket, etc.) and a bottom (pants, shorts, dress, skirt, etc.)
- Clothes that fully cover genitals, buttocks, and nipples with opaque (non-see through) material.
- Students must wear shoes at all times.
- Tops must have shoulder straps and must cover the body above the belly button to the lower armpit.

Students May <u>Not</u> Wear:

- Any clothing that is determined by administration to be a disruption to the school learning environment which includes flags and/or capes.
- Any clothing or headgear with writings, images, language, pictures, or logos that, in the opinion of school officials, is vulgar, lewd, obscene, contains hate speech, profanity, pornography, or promotes drugs, alcohol, sex, violence, racism, gang activities, creates a hostile, disruptive, or intimidating environment based on any protected class or consistently marginalized groups.
- Any clothing that reveals undergarments.
- Swimsuits (except as required in class, field trips, or athletic practice).
- Accessories that could be considered dangerous or could be used as a weapon.
- Any item that obscures the face (except as a religious observance or medical purpose).

- Sunglasses are not permitted to be worn inside the school building (unless required for a documented medical reason or class project).
- Hoodies covering the head and hats may not be worn in the building from the time a student arrives at their locker to the time the bell rings at the end of the day.

Dress Code Enforcement

Building administration will enforce the dress code policy. If staff have concerns, they should direct concerns to the administration. Students shall not be “shamed” or required to display their body in front of others (students, parents, or staff) in school. “Shaming” includes, but is not limited to: asking students to account for their attire in the classroom or in hallways in front of others; calling out students in spaces, in hallways, or in classrooms about perceived dress code violations in front of others. Students refusing to change or cover inappropriate dress may face disciplinary consequences. Parent/guardian notification by administration will occur if a student is in violation of this policy. Students will be provided three (3) options to be dressed in an appropriate manner that aligns with this dress code during the school day:

1. Students will be asked to put on their own alternative clothing, if already available at school, to be dressed more in alignment with this policy for the remainder of the day.
2. Students will be provided with temporary school clothing to be dressed more in alignment with this policy for the remainder of the day.
3. Students’ parents may be called during the school day to bring alternative clothing for the student to wear for the remainder of the day.

Special Occasions

Clothing guidelines and expectations for special occasions (i.e. homecoming week, dress-up days, etc., and/or individual coaches/advisor expectations) that have been approved by the school administration.

Extracurricular Activities

The principal, in cooperation with the advisor/coach of an extracurricular activity, may regulate the dress and grooming of students who participate in the activity.

Time and Place

These dress code guidelines shall apply to regular school days and summer school days, as well as any school-related events and activities, such as, dances, field trips, school trips, etc.

Exceptions

Exceptions to these dress requirements are to be made as necessary to accommodate medical or health needs, field trips, and/or special school activities (as approved by the principal).

Book Bags

Book bags, backpacks, duffel bags, purses, and briefcases will not be allowed in any classroom or study area during school hours (7:45 am to 2:50 pm). Students are expected to cooperate by storing personal items in his/her locker(s) during the school day.

Items Not Appropriate for School

The following items are not allowed in our school:

- Drugs and look-alike drugs
- Weapons and look-alike weapons
- Skateboards
- Rollerblades
- Squirt guns
- Laser light pens
- Chains
- Knives of any kind
- Any other items deemed inappropriate by the principal/assistant principal will be dealt with accordingly.

State and Federal laws prohibit firecrackers and other incendiary devices, firearms, knives, pepper spray, or any other weapons on school grounds or at school activities off school grounds. Inappropriate items will be confiscated and may be returned only to parents or not returned at all.

Lunchroom

Lunchroom Rules

All students eating lunch at school are expected to be responsible, cooperative, respectful, and follow the lunchroom rules.

- Use indoor voices
- Control your behavior
- Respect classmates' and adults' feelings
- Keep your hands to yourself
- Respect others' property
- Don't throw food
- Clean off tables/discard trash
- Sit quietly until dismissed
- No energy drinks or coffee products

Returning Trays

- Deposit milk cartons in trash containers
- Deposit silverware in the pan outside the window
- Deposit lunch trays on the counter inside the window

Lunch Recess

- Be polite
- Be helpful
- Cooperate with supervisors and other students
- Students must be in the gym or cafeteria
- No food or drink are allowed in the gym

Buying Breakfast, Lunch, And Milk

The price of breakfast is $2.05. Additional breakfast is $1.85. The price of lunch is $3.40. Additional lunch is $2.65. Milk is $0.55. A la carte and additional lunch items are an extra fee and will be billed to your account. There may be changes to the price of a la carte items; when those changes occur, you will be notified via email or other school correspondence. It is expected that a positive balance will be maintained in each food service account at all times. Money for lunches and milk can be deposited into family accounts by the following procedures:

- Dropping money off in the Meyer Middle School Office
- Sending money to River Falls Food Service, River Falls High School, 818 Cemetery Road, River Falls, WI, 54022;
- Add funds to your child's account with this link: https://family.wordwareinc.com/.

Please indicate the family name and the names of the students using the account with the payment.

Recycling

Meyer Middle School takes pride in its efforts to improve the environment of the school and the community. Recycling is a major concern for both teachers and students. Students are encouraged to be aware of the proper way to discard paper, glass, and aluminum containers used in the lunchroom as well as in classrooms.

Harassment/Bullying

Legal Definition Of Bullying

Under the Wisconsin Pupil Nondiscrimination, pupil harassment is any behavior directed toward pupils because of sex, race, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional, or learning disability which substantially interferes with a pupil's school performance or creates an intimidating, hostile, or offensive school environment. (PI 9.02(9), Wis. Admin. Code). The district additionally recognizes any behavior directed towards pupils based on gender identity as a form of pupil harassment (Policy 411.1).

The following are examples of behavior that can constitute bullying/harassment: name-calling, racial or cultural hate speech, making threats, spreading rumors, telling offensive jokes, initiation/hazing, making fun of someone, gestures, physical intimidation, hitting, touching, pranks, vandalism or destruction of property. Students who feel that they are being bullied or harassed, or that their rights, according to the legal statutes written above, have been denied, should report the situation(s)

to a staff member or the building principal. Those students who harass or who create a hostile or threatening environment for others may be subject to disciplinary measures that include, but are not limited to, detention, suspension, or expulsion. The harassment/bullying policy for the School District of River Falls is on the district website. It is a comprehensive document; this is a policy that all school districts in Wisconsin are required to develop and post (Policy 411.2).

The School District of River Falls believes that a safe and civil environment is needed for students to learn and attain high academic standards and to promote healthy human relationships. Bullying (which includes cyberbullying) like other violent or disruptive behavior, is conduct that interferes with students' ability to learn and teachers' ability to educate students in a safe environment. The purpose of this policy is to assist the school district in its goal of preventing and responding to acts of bullying, intimidation, violence, and other similar disruptive behavior (Policy 411.2)

- Bullying includes aggressive or hostile behavior that is intentional and involves an imbalance of power between the bully and the bullied. It is typically repeated over time.
- Bullying takes many forms, including, but not limited to, physical or verbal assaults, nonverbal or emotional threats or intimidation, social exclusion and isolation, extortion, and the use of a computer or telecommunications to send embarrassing, slanderous, threatening, or intimidating messages.
- Bullying is a form of victimization and is not necessarily a result of or part of an ongoing conflict.
- Bullying can also be characterized by repetitive teasing, put-downs, name-calling, cruel rumors, false accusations, and hazing.

"School district property" or "at school-related functions" means all school district buildings, school grounds, school property, school technology, school bus stops, school buses, or any other vehicles approved for school district purposes, the area of entrance or departure from school grounds, premises, or events, and anywhere students are under the jurisdiction of the School District of River Falls. School district property also may mean a student's walking route to or from school for purposes of attending school or school-related functions, activities, or events. While prohibiting bullying at these locations and events, the school district does not represent that it will provide supervision or assume liability at these locations and events.

An act of bullying/cyberbullying, by either an individual student or a group of students, is expressly prohibited on school district property or at school-related functions. This policy applies not only to students who directly engage in an act of bullying but also to students who, by their indirect behavior, condone or support another student's act of bullying. This policy also applies to any student whose conduct constitutes bullying that interferes with or obstructs the mission or operations of the school district or the safety or welfare of the student, other students, or employees, regardless of whether that conduct is on school district property or at school-related functions, as well as bullying by an adult staff member bullying a student or another staff member.

Cyberbully Definition: Cyberbullying is the use of electronic information and communication devices, including but not limited to email messages, instant messaging, text messaging, cellular telephone communications, Internet blogs, Internet chat rooms, Internet postings and defamatory websites that deliberately threatens, harasses, intimidates, an individual or group of individuals; places an individual in reasonable fear of harm to the individual or damage to the individual's property; has the effect of substantially disrupting the orderly operation of the school; is conduct that disrupts either a pupil's ability to learn and/or disrupts the school's ability to educate its pupils in a safe environment.

The School District of River Falls (SDRF) will not tolerate cyberbullying and therefore, each reported instance will be handled in accordance with district, state, and federal rules, laws, policies and guidelines. SDRF prohibits acts of cyberbullying by students through the use of any district owned, or personally owned technologies.

The misuse of personal or home-based social media, depending on its potential effect on the health, safety and welfare of students/others and the maintenance of the educational setting in school, may result in referral to law enforcement and/or school discipline, including but not limited expulsion.

Any student or school staff member that believes he/she has or is being subjected to cyberbullying, as well as any person who has reason to believe a student or school staff member has knowledge or reason to believe another pupil or school staff member is being subjected to or has been subjected to cyberbullying shall immediately make a report to the school principal or designee.

No employee of the School District shall permit, condone, or tolerate bullying. Consent by a student being bullied does not lessen the prohibitions contained in this policy. Retaliation against a victim, good faith reporter, or a witness of bullying is prohibited.

A person who engages in an act of bullying, reprisal, or permits, condones, or tolerates bullying shall be subject to discipline for that act in accordance with school district's policies and building procedures.

The school district may take into account but not be limited to the following factors: the developmental and maturity levels of the students involved; the circumstances; the severity of the behavior; and past incidences or continuing patterns of behavior.

Consequences for students who commit acts of bullying may range from positive behavioral interventions up to and including suspension and/or expulsion. Consequences for employees who permit, condone, tolerate or engage in bullying may result in disciplinary action up to and including termination or discharge. Consequences for other individuals engaging in acts of bullying may include, but not be limited to, exclusion from school district property and events.

The school district will act to investigate all complaints of bullying and will discipline or take appropriate action against any student or employee of the school district who is found to have violated this policy.

While it is the intent of the school district to prevent bullying, take actions to stop bullying, and protect reporters of bullying, the school district cannot monitor the activities of students at all times and eliminate all incidents of bullying between students, particularly when students are not under the direct supervision of school personnel.

Reporting Procedure

A. Any person who believes he or she has been the victim of bullying or any person with knowledge or belief of conduct that may constitute bullying shall report the alleged acts immediately to the building employee most closely connected to the student or the incident. This reporting procedure is not intended to prevent any person from reporting bullying directly to the building principal or school district human rights officer.

B. Any employee that receives a report of, observes, or has other knowledge or belief of conduct that may constitute bullying, is required to report to the building principal or principal's designee in a timely manner.

C. The school district encourages the reporting party or complainant to use the report form available from the principal of each building or available from the school building office. However, oral reports shall be considered complaints as well. Anonymous reports will be investigated but the school district's ability to take action on such reports may be limited.

D. Reports of bullying are classified as private educational and/or personnel data and/or confidential investigative data and will not be disclosed except as permitted by law.

E. The school district will respect the privacy of the complainant(s), the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the school district's obligation to investigate, take appropriate action, and comply with any legal disclosure obligations.

F. Submission of a good faith complaint or report of bullying will not affect the complainant's or reporter's future employment, grades, or work assignments, or educational or work environment.

School District in Action

A. Upon receipt of a complaint or report of bullying, the school district shall undertake or authorize an investigation by school district officials or a third party designated by the school district.

B. The school district may take immediate steps, at its discretion, to protect the complainant, reporter, students, or others pending completion of an investigation of bullying, consistent with applicable law.

C. Upon completion of the investigation, the school district will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination, or discharge. Disciplinary consequences will be sufficiently severe to try to deter violations and to appropriately discipline prohibited behavior. School district action taken for violation of this policy will be consistent with the requirements of applicable collective bargaining agreements; applicable statutory authority, including the state statutes; school district policies, and other regulations.

D. The school district, both immediately and pending completion of an investigation, will take strong, appropriate measures to ensure the rights of the victim and victim's family are addressed. School officials, counselors, staff, care groups, and other professionals may be enlisted to support the victim and his or her family.

Reprisal

The school district will discipline or take appropriate action against any student or employee of the school district who retaliates against any person who makes a good faith report of alleged bullying or against any person who testifies, assists, or participates in an investigation, or against any person who testifies, assists, or participates in a proceeding or hearing relating to such bullying. Retaliation includes, but is not limited to, any form of intimidation, harassment, or intentional disparate treatment.

Online Anonymous Reporting Procedure

Go to the Meyer Middle School Website: https://www.rfsd.k12.wi.us/schools/middle/. Under the **Menu Link,** click **Students**. Click on **Speak Up Speak Out**. You will be directed to fill out an anonymous form.

Title IX Notice

As mandated by the current provisions of Title IX of the Education Amendments of 1972 and under the regulations set forth in Chapter 106 of Title 34 of the Code of Federal Regulations ("the federal Title IX regulations"), the District does not unlawfully discriminate on the basis of sex in any education program or activity that the District operates. Title IX's requirement not to discriminate in any education program or activity extends to cover, but is not limited to, District students, certain admissions processes, and District employment. Inquiries regarding how Title IX and the federal Title IX regulations apply to the District may be referred to a District Title IX Coordinator (as designated below), to the Assistant Secretary for Civil Rights at the U.S. Department of Education, or to both.

Any questions regarding Title IX compliance may be directed to the District's Title IX Coordinators.

Primary Title IX Compliance Officer-Student (i.e. when the complainant is a student)
Mark Inouye, Director of Student Services
852 E. Division Street
River Falls, WI 54022
715-425-1800
mark.inouye@rfsd.k12.wi.us

Secondary Title IX Compliance Officer-Staff (i.e. when the complainant is an employee)
Nate Schurman, Director of Human Resources
852 E. Division Street
River Falls, WI 54022
715-425-1800
nate.schurman@rfsd.k12.wi.us

Alternate Title IX Compliance Officer-Student and Staff
Lynette Coy, Director of Finance and Facilities
852 E. Division Street
River Falls, WI 54022
715-425-1800
lynette.coy@rfsd.k12.wi.us

Title IX Coordinators are authorized by the Board to coordinate the District's efforts to comply with Title IX and this policy. The District's nondiscrimination policy and grievance procedures relate to sex discrimination are set forth under Policy 411.11. To report information about conduct that may constitute sex discrimination or make a complaint of sex discrimination, please refer to Policy 411.11

Public Notification Of Student Nondiscrimination Policy

The School District of River Falls is committed and dedicated to the task of providing the best education possible for every child in the District for as long as the student can benefit from attendance and the student's conduct is compatible with the welfare of the entire student body.

The right of the student to be admitted to school and to participate fully in curricular, co-curricular, student services, recreational and other programs or activities shall not be abridged or impaired because of a student's sex (including gender identity, gender expression and nonconformity to gender role stereotypes), race, national origin, color, religion, ancestry, creed, pregnancy, marital or parental status, sexual orientation, handicap or physical, mental, emotional or learning disability.

All district career and technical education opportunities are offered to students on a nondiscriminatory basis. Additional information regarding such program offerings and the applicable admission/participation criteria can be obtained on the high school's website or by contacting any school's counseling office.

Children of homeless individuals and unaccompanied homeless youth (youth not in the physical custody of a parent/guardian) residing in the District shall have equal access to the same free, appropriate public education, including comparable services, as provided to other children and youth who reside in the District. Homeless children and youth shall not be required to attend a separate school or program for homeless children and shall not be stigmatized by school personnel.

The District shall provide appropriate educational services and/or programs for students who have been identified as having a disability and shall make school facilities reasonably accessible to such students as required by law. The District shall ensure that students with disabilities are not excluded from academic, career and technical education programs, courses, services or activities due to equipment barriers or because necessary related aids and services or auxiliary aids are not available. Reasonable accommodations shall be made for students with disabilities in accordance with legal requirements.

The District shall also provide for the reasonable accommodation of a student's sincerely held religious beliefs with regard to examinations and other academic requirements.

Requests for accommodations shall be made in writing and reviewed for approval by the building principal. Accommodations may include, but not necessarily be limited to, exclusion from participation in an activity, alternative assignments, and released time from school to participate in religious activities and opportunities to make up work missed due to religious observances. Any accommodations granted under this policy shall be provided to students without prejudicial effect. Students, parents/guardians, and teachers shall receive written notification of this policy and the procedures for requesting an accommodation. Complaints regarding the interpretation or application of this policy shall be processed in accordance with established procedures.

The Superintendent or designee (located at 852 E. Division St., River Falls, WI, 54022, telephone 715-425-1800) is designated to receive grievances regarding discrimination according to the established procedures.

Notice of this policy and its accompanying complaint procedures shall be published at the beginning of each school year and posted in each building in the district. In addition, a student nondiscrimination statement shall be included in student and staff handbooks, course selection handbooks and other published materials distributed to the public describing school activities and opportunities.

LEGAL REFERENCE: Wisconsin Statutes Sections 118.13; Wisconsin Administrative Code PI 9, 41; Title IX; Civil Rights Act of 1964; Section 504 of the Rehabilitation Act of 1973; Americans with Disabilities Act of 1990; Individuals with Disabilities Education Act; McKinney-Vento Homeless Education Assistance Act

Equal Education Opportunities and Pupil Nondiscrimination

The School District of River Falls is committed and dedicated to the task of providing the best education possible for every child in the District for as long as the student can benefit from attendance and the student's conduct is compatible with the welfare of the entire student body.

The right of the student to be admitted to school and to participate fully in curricular, co-curricular, student services, recreational and other programs or activities shall not be abridged or impaired because of a student's sex (including gender identity, gender expression and nonconformity to gender role stereotypes), race, national origin, color, religion, ancestry, creed, pregnancy, marital or parental status, sexual orientation, handicap or physical, mental, emotional or learning disability.

All district career and technical education opportunities are offered to students on a nondiscriminatory basis. Additional information regarding such program offerings and the applicable admission/participation criteria can be obtained on the high school's website or by contacting any school's counseling office.

Children of homeless individuals and unaccompanied homeless youth (youth not in the physical custody of a parent/guardian) residing in the District shall have equal access to the same free, appropriate public education, including comparable services, as provided to other children and youth who reside in the District. Homeless children and youth shall not be required to attend a separate school or program for homeless children and shall not be stigmatized by school personnel.

The District shall provide appropriate educational services and/or programs for students who have been identified as having a disability and shall make school facilities reasonably accessible to such students as required by law. The District shall ensure that students with disabilities are not excluded from academic, career and technical education programs, courses, services or activities due to equipment barriers or because necessary related aids and services or auxiliary aids are not available. Reasonable accommodations shall be made for students with disabilities in accordance with legal requirements.

The District shall also provide for the reasonable accommodation of a student's sincerely held religious beliefs with regard to examinations and other academic requirements.

Requests for accommodations shall be made in writing and reviewed for approval by the building principal. Accommodations may include, but not necessarily be limited to, exclusion from participation in an activity, alternative assignments, and released time from school to participate in religious activities and opportunities to make up work missed due to religious observances. Any accommodations granted under this policy shall be provided to students without prejudicial effect. Students, parents/guardians, and teachers shall receive written notification of this policy and the procedures for requesting an accommodation. Complaints regarding the interpretation or application of this policy shall be processed in accordance with established procedures.

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LEGAL REFERENCE: Wisconsin Statutes Sections 118.13; Wisconsin Administrative Code PI 9, 41; Title IX; Civil Rights Act of 1964; Section 504 of the Rehabilitation Act of 1973; Americans with Disabilities Act of 1990; Individuals with Disabilities Education Act; McKinney-Vento Homeless Education Assistance Act

Use or Possession of Drugs, Alcohol, and Tobacco on School Property

Use of or possession of drugs, alcohol or tobacco on school property and/or during school activities - If a student is found to be in possession of and/or under the influence of an illicit substance, a conference with the student and a Principal (or designee) will be held, the parent informed, and the police authorities notified. The student will be referred for school assistance. The student will be suspended (1 to 15 days) pending a possible expulsion hearing. It will be assumed that any student bringing drug-related paraphernalia into the school environment does so with the intent to use it or entice others to use it. Students found to be in possession of such paraphernalia are subject to the same proceedings as outlined above. For the purpose of this policy, drug-related paraphernalia shall be defined as any item commonly used for the purpose of using drugs. In the event that a student is caught in the act of a look-alike substance, the offender will be subject to disciplinary action up to and including expulsion, on the first offense. Due process procedures will apply. Possession or use of alcohol, tobacco products, illicit drugs, or look-alike substances (i.e. “vapor”, smoking of electronic, or other substitute forms of cigarettes) by students on school property or at school activities is prohibited at all times.

Students In Substance Abuse Treatment

Meyer Middle School recognizes that the use/abuse of illicit substances and the problems associated with them are prevalent in our society. The school further recognizes that harmful involvement with illicit substances and/or with someone using them can be a major reason for a student's lack of personal, academic, and behavioral success. The counselors, administration, and staff attempt to work with parents and students to assist with substance abuse-related problems. Please contact the school counselors or administrators if there are concerns. Support services available include counseling and guidance groups, information, education, and referral assistance. The school will work with students who seek treatment in a variety of ways. Students who seek treatment that removes them from the school setting will receive support in cooperation with the treatment facility for academic work. The school staff will also cooperate with available students, extending make-up, and the services of the Student Support Team.

Required Notices

Student Records Notification To Parents of Students in the School District of River Falls

The School District of River Falls maintains student records for each student attending school in the District. These records include: (1) "progress records" which include a statement of the courses taken by the student, the student's grades, the student's co-curricular activities, the student's immunization records and the student's attendance records; and, (2) "behavioral records" which include tests relating specifically to achievement or measurement of ability, psychological tests, the student's physical health records other than his/her immunization records, personality evaluations, records of conversations, written statements relating specifically to an individual student's behavior, law enforcement agency records obtained by the District and any other student records which are not progress records.

The following shall apply in the District:

1. An adult student, or the parent(s)/guardian(s) of a minor student, has the right to inspect, review and obtain copies of the student's school records upon request in accordance with established procedures. The District shall respond to such requests without unnecessary delay. A copy of the Board's student records policy and procedures can be obtained from the Director of Academic Services at the school district administrative offices located at 852 E. Division St., River Falls, WI 54022. Regular office hours are 8 a.m. to 3:30 p.m. during the summer and 8 a.m. to 4:30 p.m. during the school year.
2. An adult student, or the parent(s)/guardian(s) of a minor student, has the right to request the amendment of the student's school records if they believe the records are inaccurate, misleading or otherwise in violation of the student's privacy rights. Complaints regarding the content of student records may be made in accordance with established procedures. Copies of the District's procedures are available upon request as outlined above.
3. An adult student, or the parent(s)/guardian(s) of a minor student, has the right to consent to

the disclosure of information contained in the student's school records, except to the extent that state and federal laws authorize disclosure without consent. One exception that permits disclosure without consent is disclosure to school officials determined to have legitimate educational interests, including safety interests, in the student records. A "school official" is a person employed by the District who is required by the Department of Public Instruction (DPI) to hold a license; a person who is employed by or working on behalf of the District as an administrator, supervisor, instructor or support staff member (including health or medical staff and police-school liaison personnel); a person serving on the Board; a person or company with whom the District has contracted to perform a specific task (such as an attorney, auditor, medical consultant or therapist); or a parent/guardian or student serving on an official committee such as a disciplinary or grievance committee, or assisting another school official in performing his/her tasks. A school official has a "legitimate educational interest" if the official needs to review a student record in order to fulfill his/her professional or District responsibility. The District shall transfer a student's records to another school, or school district, without consent upon request in accordance with state law. District procedures outline the specific reasons for disclosure without consent and are available upon request as outlined above.

4. An adult student, or the parent(s)/guardian(s) of a minor student, has the right to file a complaint with the U.S. Department of Education for alleged District noncompliance with federal Family Educational Rights and Privacy Act (FERPA) requirements. The name and address of the office that administers FERPA is: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue SW, Washington, DC 20202-4605. Further, the following categories of information are hereby designated as directory data.

Grade levels at which directory data categories apply

Categories Of Directory Data	**K-5**	**6-8**	**9-12**
Student name, grade level, and name of school presently attending	X	X	X
Student photographs	X	X	X
School activities in which student participates	X	X	X
Awards and honors received	X	X	X
Height and weight (athletic teams only)			X

Directory data may be disclosed to any person UNLESS the adult student, or parent, legal guardian, or guardian ad litem of a minor student informs the school that all or any part of the directory data may not be released without the prior consent of the adult student, parent, legal guardian or guardian ad litem. To require consent before the District can release directory data, a written statement to that effect must be completed and signed by the adult student or parent, legal guardian, or guardian ad litem of a minor student and given to the building principal within 14 days of receipt of this notice.

Secondary School Students

A secondary school student or the parent(s)/guardian(s) of the student may request that the student's name, address, and telephone listing not be released to military recruiters or institutions of higher education without prior written parental consent. The District shall comply with such request.

Unless access to such information has been restricted by the secondary school student or the student's parent(s)/guardian(s) as outlined above, the District shall provide access to secondary school students' names, addresses and telephone listings, on request made by military recruiters or institutions of higher education. The District shall also provide military recruiters the same access to secondary school students as provided generally to post-secondary educational institutions or to prospective employers of those students.

Informational Notice to Parents and Guardians Regarding Access to School District Records under the Wisconsin Public Records Law

State law requires the School District to provide this informational notice to parents and guardians on an annual basis. No response is required. The River Falls School District is subject to the Wisconsin Public Records Law (WPRL). By submitting a request to the superintendent that sufficiently describes the records being sought, parents, guardians, and other members of the public may request access to District records under the WPRL. Fees authorized by law may apply. The District individually evaluates and responds to records requests as required by law. Under the WPRL, governmental records are presumed to be open to public inspection and copying, but there are exceptions. A public records request may encompass records regarding school employee discipline. A requester often has a right to inspect or copy such employment-related records. However, the WPRL does apply some special District processing procedures to such records; and, in some situations, such records or portions of such records are not disclosable. See, for example, Wis. Stat. § 19.36(10)(b), §19.356(2)(a)1, and §19.356(9). The WPRL is codified in Subchapter II of Chapter 19 of the Wisconsin Statutes.

Notice To Parents Involving Data Collection

The District will provide reasonable notice to parents of any activities involving the collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information. Notification will also be provided specific to any student survey containing information related to one or more of the following items: political affiliations or beliefs of the student or the student's parent; mental and psychological problems of the student or the student's family; sex behavior or attitudes; illegal, anti-social, self-incriminating or demeaning behavior; critical appraisals of other individuals with whom the student has close family relationships; legally recognized privileged or analogous relationship such as those of lawyers, physicians and ministers; religious practices, affiliations or beliefs of the student or student's parent; or income, other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such a program. Finally, notification will be provided prior to any non-emergency,

invasive physical examination or screening that is 1) required as a condition of attendance, 2) administered by the school and scheduled by the school in advance, and 3) not necessary to protect the immediate health and safety of the student or other students.

Student Privacy

At the beginning of each school year, School Districts that receive federal funding are required to provide their student privacy policy to parents. The School District of River Falls will provide reasonable notice to parents of any activities or surveys involving the collection of student data. When applicable, parents will have the opportunity to view survey questions in advance and will be able to opt their child out of the activity or survey if they choose (Policy 333).

Animals In Schools

The District recognizes that animals may have educational value in the school setting in some circumstances. It is critical that the safety and well-being of students, staff, and animals are considered first and foremost. Live animals may be brought into the classroom as part of a lesson with the approval of the building principal and providing the provisions of Policy 383.2 are met. Adherence to guidelines must be followed with respect to having animals present in the school.

2026-27 ATHLETIC HANDBOOK

Meyer
MIDDLE SCHOOL

Meyer Middle School

230 North 9th Street, River Falls, WI 54022
Phone: 715-425-1820 | Fax: 715-200-5950
Website: **www.rfsd.k12.wi.us/meyer**

MMS Contact Information

Principal	Mark Chapin	mark.chapin@rfsd.k12.wi.us
Assistant Principal/ MMS Activities Director:	Brian Buck	brian.buck@rfsd.k12.wi.us
School Counselors	Gary Campbell (6th)	gary.campbell@rfsd.k12.wi.us
	Samantha Dusek (8th)	samanth.dusek@rfsd.k12.wi.us
	Jordan Seifert (7th)	jordan.seifert@rfsd.k12.wi.us
School Psychologist:	Sommer Bowers	sommer.bowers@rfsd.k12.wi.us
Social Worker:	Jacqueline Graham	jacqueline.graham@rfsd.k12.wi.us
Resource Officer:	Alex Sather	alex.sather@rfsd.k12.wi.us

School District of River Falls Building/Department #s

(All numbers use area code 715)

District Administration Offices	425-1800
Buildings and Grounds	425-1806
Bus Garage	425-1808
Food Service	425-1839
River Falls High School	425-1830
Renaissance Academy	425-7687
Meyer Middle School	425-1820
Greenwood Elementary	425-1810
Westside Elementary	425-1815
Rocky Branch Elementary	425-1819
Montessori Elementary	425-7645

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Welcome

This Athletic Code shall cover all students in grades 6, 7, and 8 who participate in extracurricular activities including interscholastic athletic competition as an athlete, student manager, and all team student positions. This document is meant as a reference to the River Falls rules and regulations for extra-curricular activities. Participating in extracurricular activities constitutes an important phase of learning opportunity that is seldom duplicated. The primary philosophy of extra-curricular programs is to provide experiences that will help students develop emotionally, intellectually, physically, and socially. Such participation is a privilege that carries with it responsibilities to the students themselves, the activity, the student body, the community, and to the school. It is a widely known and accepted fact that activity participants generally represent their school more often and have more contact with other communities than any other part of the student body. The intent of this Athletic Code is to guide and inform students of their responsibilities and privileges. By intelligent choice, it is up to the individual to become and to remain a participant. If the student has any questions which deal with eligibility requirements that need clarification, the student should see the coach/adviser of the particular activity, the Activities Director, the building principal, or the appropriate designee. They are qualified to answer such questions. No person may be denied admission to any public school or be denied participation in, the benefits of, or be discriminated against in any curricular, extracurricular, pupil services, recreational or other program or activity because of the person's: Sex, Ancestry, Sexual orientation, race, religion, National Origin, creed, pregnancy, marital or parental status, physical, mental, emotional or learning disability. In addition, this prohibits student discrimination under Title IX of the Education Amendments of 1972, Title VI of the Civil Rights Act of 1964 (race, color, national origin), Section 504 of the Rehabilitation Act of 1973 (handicap), and Americans with Disabilities Act of 1990 (disability).

Philosophy And Objectives

The athletic program is an important component of the middle school experience. The middle school athletic program in grades 6-8 provides definite opportunities that are not duplicated in other school activities or later life. Specifically, middle school athletics provides a different level of competition and gives the athlete an excellent background with a wider range of activities than normal. The basic objectives of middle school athletic participation in grades 6-8 program are:

1. To afford the opportunity for any student to participate in athletics.
2. To give the adolescent an early understanding that participation in athletics is a privilege that carries many responsibilities.
3. To place a heavy emphasis on learning basic athletic skills.
4. To teach students habits of health, safety, and participation.
5. To be competitive while learning self-discipline.
6. To practice, develop, and observe good sportsmanship and positive character traits.
7. To develop friendships, not only with teammates but also with opponents.
8. To ensure each participant is afforded an opportunity to perform during interscholastic competition.

Responsibilities

The responsibility and individual sacrifice accompany the privilege of participating in interscholastic athletics. If the sport is worth having and going out for, the student must be willing to put something into it. Desire and cooperation with teammates and coaches are essential. The Wisconsin Interscholastic Athletic Association (WIAA) has charged its member schools to establish regulations governing participation in athletics. While not a member of the WIAA, Meyer Middle School uses the WIAA rules and eligibility standards to guide local school procedures for student participation and discipline infractions. The following is quoted directly from the WIAA Rules and Eligibility (Article XVI – Rules of Eligibility, Section 2.)

"A school shall have a code of conduct for its athletes. The code of conduct should be in place prior to the start of the school year. The code should be developed with the involvement of students, coaches, and administration and adopted by the Board of Education or recognized governing body."

Meyer Middle School Activities Fees

$170 Maximum Individual Fee
$300 Maximum Family Fee

ATHLETIC -$60 Each Individual Sport

NON-ATHLETIC - $60 Each Individual Activity

Fees must be paid, in full, along with the physical form or alternate physical card and the signed Athletic Code to the activities office at the River Falls High School Activities Office. Online registration is available at Bound.

Checks should be made out to the River Falls High School.

A waiver is available to those students who qualify for free or reduced lunch or have unusual circumstances. The Activities Office grants this waiver by contacting Brian Buck at brian.buck@rfsd.k12.wi.us.

Please call the Middle School office at 425-1820 with any questions.

Violations And Consequences

Student Conduct - Behavior

Students subject to this Code shall not engage in behavior contrary to the ideals, principles and standards of the school, the district character philosophy, and other expected behavior. Any in-school or out of school suspension will be considered a violation and may result in loss of eligibility.

a. Willful and persistent disrespect or behavior, which is disruptive to or interferes with the learning environment, may result in ineligibility. This also includes home and away school events. It is impossible to list all of the situations that might fall under this rule. The Principal or Activities Director has discretion in interpreting this rule. The consequence associated with a violation of this portion of the Code may include a period of ineligibility of up to twenty (20) percent of the interscholastic contests of the sport in which the athlete competes, and/or up to nine weeks of suspension of any athletic activity.

b. Violation of contest or game regulations as established by the WIAA which causes ejection from an athletic contest will result in missing one additional interscholastic contest.

c. Athletes are expected to model appropriate character, behavior, conduct, and sportsmanship in and out of their season of participation. Any actions that are considered contrary to the School District of River Falls' Character Education philosophy and beliefs, as well as being considered conduct unbecoming of an athlete, may also result in ineligibility with the same consequences as described in part "a" (above). This includes actions that may be construed as pranks to include, but are not limited to, any types of destruction to property, trespassing, and/or physical or mental anguish to an individual.

d. The use of social media by a student considered to be unbecoming of a Wildcat, including but not limited to, harassment, vulgar/inappropriate interactions with members of other communities or racially or sexually inappropriate comments may result in discipline including suspension of up to twenty (20) percent of contests or removal from the activity, group, leadership position, or team.

e. A restorative practice can be used as a means to repair the harm done if the Activities Director or other administrator deems it appropriate and safe for all parties involved in a given situation. This would entail all parties being willing to engage in a restorative process. If the process is determined to be successful, administration can then adjust the suspension time at their discretion.

Academics

Scholastic achievement should be the primary concern of all student-athletes; Therefore, students participating in athletics must not have any Incomplete (I) or Insufficient Evidence (IE) grades in any academic subject. A final grade of Incomplete or Insufficient Evidence in any academic subject is considered failing and will result in athletic ineligibility. Each term's grades will be the basis for the following term's eligibility. Fall athletics eligibility shall depend on grades earned in the previous spring grading period.

1. If the student receives an Incomplete or Insufficient Evidence grade, they will be immediately subject to the following consequences. Ineligibility due to the Incomplete or Insufficient Evidence grade(s) will start as soon as the Activities Director or coach is aware of the Incomplete grade(s).

i. Incomplete or Insufficient Evidence grade in one (1) subject during a grading period: Ineligible for 10% of the interscholastic contests (minimum 1). After the consequence is served, a student must demonstrate progress toward passing the class with the Incomplete or Insufficient Evidence grade, or ineligibility will continue. Grade checks will be made weekly. If at any time during the following term, the student is found to not be making sufficient progress, they will again be declared ineligible until they have a passing grade in all classes.
ii. Incomplete or Insufficient Evidence grades in two (2) subjects during a grading period: Ineligible to practice for a minimum of 15 school days and nights plus no less than 20% of the interscholastic contests for that sport. After the consequence is served, a student must demonstrate progress toward passing the class with the Incomplete or Insufficient Evidence grade, or ineligibility will continue. Grade checks will be made weekly. If at any time during the following term, the student is found to not be making sufficient progress, they will again be declared ineligible until they have a passing grade in all classes.
iii. When a student has accumulated three (3) Incompletes or Insufficient Evidence grades during a grading period, they will immediately be declared ineligible and must meet with the Activities Director to show cause as to why they should be allowed to continue to participate in athletics and to develop a plan to make up for the incomplete grades. The Activities Director, in coordination with the principal and guidance counselor, will make recommendations that are in the best interest of the student's academic progress.
iv. Because of the September 1st starting date for schools, all ineligible periods will begin when the first game is played. However, if there are two Incomplete or Insufficient Evidence grades during the spring, the ineligible period will consist of 21 consecutive calendar days rather than 15 school days. If the period of ineligibility ends before the beginning of school, the student will become eligible. Grade checks will continue to be made weekly.

Other Violations and Consequences

Student-athletes participating in extracurricular activities may not use or be in possession of controlled substances or participate in federal, state, or municipal criminal activities. Violations of the controlled substance code or criminal activity during the summer will carry over to the following school year. Consequences for violations of the Athletics Code apply to all athletics in which the student participates. Below are the consequences for athletics.

1. Violations of Controlled Substance Act, use of Illegal/Dangerous Weapons, and Felonies. Any student who, through standards of fairness as established by the MMS Activities Department, is found to violate these provisions of the Code shall be withheld from at least fifty (50) percent of the maximum number of contests allowed by WIAA or the actual number scheduled by the school for that sport.

2. Violations - Any student subject to this Code shall not:
    a. Possess, use, or consume cigarettes, e-cigarettes, cigars, or chewing tobacco.
    b. Violate any of the Wisconsin Criminal Statutes as listed by chapter dealing with but not limited to:

Alcoholic beverages	Crimes against life and body
Crimes against health and safety	Crimes against property
Sexual morality, aggression, manipulation	Gambling
Crimes against government	Disorderly conduct
Harassment/bullying/cyberbullying	Crimes against animals

c. Violate Wisconsin traffic statutes dealing by:
    i. Operating under the influence of intoxicant/other drugs.
    ii. Absolute sobriety.
    iii. Minor transport.
    iv. Open intoxicant by driver/occupant.
d. Use look-alikes, including but not limited to "vaping," smoking of electronic apparatus, or other substitute forms of cigarettes; containers that may or may not contain alcohol, etc.
e. Violate any municipal/county ordinance or laws of other jurisdictions in conformity with the previously listed statutes. It is not necessary for a student to have received a ticket to be considered in violation. Consequences for a violation of the above are listed below.

3. Consequences - Athletics
    a. First Infraction – Any student who, through standards of fairness as established by the MMS Activities Department, is found in violation of the code will be subject to the following regulations.
        i. Will be withheld from interscholastic competition for twenty (20) percent of the total scheduled contests for the sport in which they are participating. Any fraction will be rounded up to the next whole number when using the percentage. Any unserved portion of a consequence and/or violation that occurs during the offseason, will be carried over to the next sport in which the athlete participates. This will be whatever the percentage is remaining from the first part. For example, if a student were to miss 20% of the football season (2 games), but there was only one game left, they would have served half their penalty (10%). Therefore, they would miss 10% of the next sport they participate in.
        ii. Unless otherwise stated, the student must continue practicing to maintain team eligibility. Missed practices may subject the participant to further suspension.
        iii. Counseling concerning the problems inherent in the infraction will be provided to the student found in violation of the rule. This counseling may be delegated to the coach, Activities Director, counselor, school nurse, building principal, or any person the Activities Director feels is the best qualified to counsel the student on the particular matter.
        iv. Any student subject to this Code shall not knowingly enter a vehicle transporting alcoholic beverages and/or controlled substances unless they are under the direct supervision of their parent or legal guardian. Attendance at parties/events where drugs, controlled substances, and/or alcohol are being consumed/taken by minors is prohibited. Attendance at family gatherings, sponsored by parents, where the use of alcohol is occurring, is not considered a violation. These include such logical events as family weddings, graduation parties, or similar occasions. This does not, however, allow the use of alcohol or drugs by

any student under this Code at family or other gatherings.

1) Students who, through standards of fairness as established by the MMS Activities Department, are found violating this section of the Code shall be ineligible for one (1) interscholastic competition.

b. Second Infraction

Students in violation will be ineligible from athletic competition for fifty (50) percent of the total number of scheduled contests in which they participate.

For Alcohol or Other Drug (AODA)-related infractions, the student-athlete must undergo, at their expense, an AODA assessment performed by a community-based health organization/AODA treatment agency, along with any recommendations for a treatment or education program, which the assessors prescribe to confront the behaviors of use and abuse. In addition, the student-athlete will provide the activities director with written certification of compliance with recommendations prior to any reinstatement of participation. Students must make arrangements for assessment within ten (10) days of written notice of infraction.

Any unserved portion of a consequence and/or violation that occurs during the offseason, will be carried over to the next sport in which the athlete participates.

For non-alcohol or drug-related offenses, completion of 20 hours of community service, as determined by the Activities Director and advisor, will be required before participation in the activity can resume. Students must make arrangements for community service within ten (10) days of written notice of infraction.

Students who do not complete the required AODA assessment or community service by a pre-arranged designated date will be ineligible for competition for 12 months.

c. Third Infraction

Students in violation will be ineligible from athletic competition for 12 months from the start date of the suspension.

For Alcohol or Other Drug-related infractions, the student-athlete must undergo, at their expense, an AODA assessment performed by a community-based health organization/AODA treatment agency, along with any recommendations for a treatment or education program, which the assessors prescribe to confront the behaviors of use and abuse. In addition, the student-athlete will provide the activities director with written certification of compliance with recommendations prior to any reinstatement of participation. Students must make arrangements for assessment within ten (10) days of written notice of infraction.

For non-alcohol or drug-related offenses, completion of 40 hours of community service, as determined by the AD and advisor, will be required before participation in the activity can resume. Students must make arrangements for community service within ten (10) days of written notice of infraction.

Those students who do not complete the required AODA assessment or community service by a pre-arranged designated date will be ineligible for competition for the duration of their middle-school career.

d. Students who participate in a school-approved student assistance (AODA) program and have no violations for at least one calendar year may have their levels of violation or record reduced by one after the period of ineligibility. This may be used only once in a student's middle school career.
e. Students may not go out for a sport for the first time to exhaust any consequences of ineligibility without prior approval of the head coach of the sport and the Activities Director. Under these circumstances, students allowed to go out for a sport for the first time will be required to complete the season successfully, or the consequence extends to the next season.
f. A student who knowingly falsifies information regarding eligibility status or violations of the Activities Code shall be subject to a period of ineligibility from all sports and/or co-curricular participation for 12 months from the investigation date.

Reporting Procedure And Activities Committee

A. Information in police/court statements, citations, or reports may be used to investigate Athletic Code violations only per state statutes.
B. The Activities Committee should consist of the Activities Director, two coaches/advisors, and two staff members.
    1. Each member will have one vote.
    2. The Activities Director will appoint each member. The committee members will remain consistently intact for a given case as much as possible.
    3. If the coach/advisor of the student in question is on the committee, they will be replaced.
    4. The Activities Director or principal may substitute appropriate non-coach members if teaching staff cannot serve.

Procedures For Administering The Athletic Code

A. Violation of the Code is made known to the Activities Director.
B. The Activities Director meets with the student to present charges.
    1. If the accused admits to the violation or infraction, the Activities Director states to them the prescribed action according to the code violation. The student serves their consequence and returns to competition.

Activities Department Standards Of Fairness

A. Students accused of violating the rules and regulations of the Athletic Code will be subject to standards of fairness as established by the Activities Department in the administration of the Code:
    1. Students will be informed of the charges being brought against them.
    2. Students may contest the charge.
    3. The Activities Director (or designee) will investigate/collect evidence and determine whether a violation has occurred. The prescribed consequence will be imposed if a violation is determined to have occurred.

B. A determination of a violation may not be appealed. However, any student desiring a request to review must adhere to the following standards:
    1. After a ruling of ineligibility resulting in suspension has been made, a student and/or their parents may formally submit a request to review to the Activities Director regarding the decision. A written request to the Activities Director must be received during normal business hours within five (5) school days from the first day such ineligibility shall take effect. The request may only apply to the technical requirement of the Code or the consequence associated with the violation. A student who requests a review regarding a consequence shall be ineligible during the "request to review" process up to the extent of the consequence.
    2. The Activities Director, within three (3) school days of receipt of such written request to review, shall formalize the ineligibility decision in writing and send a letter by registered mail to the parents outlining the specific details relating to (a) violation or infraction, (b) date of violation of infraction, (c) period of suspension, and (d) any other pertinent information.
    3. After a request to review has been received and the school's formal reply mailed to the parents, a date for a meeting will be established by the Activities Director or principal. Such date is to be no later than seven (7) school days after receipt of the written request of the student and their parents. The opportunity to review will be scheduled during normal school business hours. Present at the meeting, in addition to the Activities Committee of the school, shall be the student and, if a rule relating to a specific sport is involved, the head coach/advisor of that activity. The parents may also be present.
        a. The student will have the opportunity to speak and present other evidence on their behalf at the meeting.
        b. Proceedings of the meeting, including the decision, will be put in writing, and a copy of these proceedings will be mailed to the student and their parents.

        *Note: Provisions as outlined in number 3 above, including items (a) and (b), will be applicable to any subsequent request to review. However, the Activities Committee will only participate in the first level of the "request to review" process.
    4. If at this point, the student and their parents are not satisfied with the findings of their request to review regarding the decision, a second request for review may be requested. This meeting will be with the principal.
        a. The second request to review must be in writing to the AD or principal within five (5) school days of the mailing of the outcome of the meeting. A student who is found, under standards of fairness established by the Activities Department, to be ineligible shall remain ineligible up to the extent of the consequences during any request of review. (Excluding Title IX investigations.)
    5. The student and/or their parents, if they are not satisfied with the ruling of a particular meeting at one level, may request a review at the next level. The next level of opportunity to review after the principal is with the superintendent or their designee. The final level of review after the superintendent is the Board of Education. Requests to review must always be in writing to the Activities Director or principal within five (5) school days of

mailing the outcome of the last such meeting.

   a. The procedures for requesting opportunities to review, timelines, and sequence of levels specified above must be followed, or the request will be automatically denied. In all cases and levels, the student who requests a review regarding a consequence shall be ineligible during the “request to review” process up to the extent of the consequence.

6. The provisions as outlined above shall be the sole and exclusive remedy for opportunities to be heard regarding the rulings.

Parent/Athlete/Coach Expectations

Parenting and coaching are challenging and different vocations. By establishing an understanding of each other's expectations, we can better accept both parties' actions and provide greater benefits to the student-athlete. When a child becomes involved in a co-curricular activity, parents and coaches have a right to understand what expectations will be placed on the athlete and each other. This begins with clear communication from the athlete, parent, coach, and athletic department.

Communications/Expectations Parents/Athletes Should Expect From The Coaches

Parents and student-athletes should expect the following communication from their coaches:

1. The coaches' expectations for the student participants and all team members.
2. Location and times of all practices.
3. Team requirements, fees, special equipment, game dress, and off-season opportunities.
4. The policy deals with excused and unexcused absences. (What will the consequence be for missing a game/practice because of vacation?)
5. The River Falls and WIAA requirements for eligibility.
6. Team rules beyond the River Falls Activities Code.
7. The coaches act as role models for good sportsmanship, the use of appropriate language, promoting a healthy environment, and safe teaching techniques.
8. Well-planned practices.

Communication/Expectations Coaches Should Expect From The Athlete And Parents

Coaches should expect the following communication from parents and student-athletes:

1. Notify any schedule conflicts that may occur well before the season. (including vacations, etc.)
2. Explanation of unique concerns regarding coaching expectations. (Practice requirements)
3. Support the Activities Code and all team rules.
4. Expectation of an athlete with a concern to be encouraged by their parents to speak with the coach or coaching staff.
5. Support all team members and the coaching staff.
6. Demonstrate positive support at games for their athletes, teammates, and the coaching staff.
7. Exhibit good sportsmanship and appropriate language by the athlete and parents at games and/or practices.
8. Encourage a great work ethic at practices and in games.

Appropriate Concerns Athletes/Parents May Address With Coaches

1. The treatment of the athlete mentally and physically.
2. Ways to help the athlete improve their performance and skill level.
3. Concerns about the athletes' behavior in school/practices/games.

Inappropriate Concerns For Parents To Discuss With Coaches

1. An individual's playing time.
2. Team strategy.
3. Play selections.
4. The makeup of the team and the decision as to who plays on a particular team.
5. Other members of the team, other parents, and other coaches.

The Proper Method To Report A Concern

Step One:

The athlete speaks with the coach. The coaching staff is involved/present when this conference takes place.

Step Two:

The parent asks for a conference with the coach and the athlete. If the coach cannot be reached, the parent should contact the Activities Director, and he will arrange for the coach to contact the parent.

Step Three:

If the conference between the parent/athlete and coach does not resolve the concern, there will be a meeting set up by the activities Director. The AD will moderate the conference. The conference will deal with the specific issues that the parent/athlete has. Both parties will be allowed to speak uninterruptedly. This will be in a non-threatening environment.

Miscellaneous

Illness, Athletic Injuries, And Care

A. In order to participate, all athletes will be required to have the following information on file. All of these will be found on the online registration page.
   1. Parental Permission Form.
   2. A physical examination card attests to the participant's physical fitness.
   3. A signed agreement to this athletic code.

B. Athletes will attend all practices unless they are ill. If possible, the coach should be notified prior to an absence. The individual coaches will determine excuses for absences other than for illness. If a student needs to use practice time for academic reasons, communication should be had with the coach.

C. Students must be in attendance for all academic and required activities (designated by the school) for the entire school day (7:45 a.m. to 2:55 p.m.) to be eligible to participate in an extra-curricular activity or practice scheduled on that specific day. (The attendance definitions in the Student Handbook shall apply; the attendance officer shall determine daily attendance.) The administration maintains the right to allow athletes to participate. Excuses for medical appointments, funerals, and emergencies will be accepted; however, illness, tardiness (more than 5 minutes), haircuts, shopping trips, or other unexcused type of absence, or truancy, will not be accepted.

D. All injuries must be reported to the supervising coaches immediately. Should an injury be discovered after the athlete has returned home, the coach or Activities Director should be contacted. The coach will notify parents if their child is injured or hospitalized.

E. In the event of an injury, the coach will fill out an injury report form and file it with the Athletic Director the next day. This form may provide a source of information, if needed, for insurance purposes.

F. Any athlete who was injured and required a physician's care must bring a physician's note to verify the student is well enough to practice and compete.

Title IX Notice

As mandated by the current provisions of Title IX of the Education Amendments of 1972 and under the regulations set forth in Chapter 106 of Title 34 of the Code of Federal Regulations ("the federal Title IX regulations"), the District does not unlawfully discriminate on the basis of sex in any education program or activity that the District operates. Title IX's requirement not to discriminate in any education program or activity extends to cover, but is not limited to, District students, certain admissions processes, and District employment. Inquiries regarding how Title IX and the federal Title IX regulations apply to the District may be referred to a District Title IX Coordinator (as designated below), to the Assistant Secretary for Civil Rights at the U.S. Department of Education, or to both.

Any questions regarding Title IX compliance may be directed to the District's Title IX Coordinators.

Primary Title IX Compliance Officer-Student (i.e. when the complainant is a student)
Mark Inouye, Director of Student Services
852 E. Division Street
River Falls, WI 54022
715-425-1800
mark.inouye@rfsd.k12.wi.us

Secondary Title IX Compliance Officer-Staff (i.e. when the complainant is an employee)
Nate Schurman, Director of Human Resources
852 E. Division Street
River Falls, WI 54022
715-425-1800
nate.schurman@rfsd.k12.wi.us

AlternateTitle IX ŧ Compliance Officer-Student and Staff
Lynette Coy, Director of Finance and Facilities
852 E. Division Street
River Falls, WI 54022
715-425-1800
lynette.coy@rfsd.k12.wi.us

Title IX Coordinators are authorized by the Board to coordinate the District's efforts to comply with Title IX and this policy. The District's nondiscrimination policy and grievance procedures relate to sex discrimination are set forth under Policy 411.11. To report information about conduct that may constitute sex discrimination or make a complaint of sex discrimination, please refer to Policy 411.11

Public Notification Of Student Nondiscrimination Policy

The School District of River Falls is committed and dedicated to the task of providing the best education possible for every child in the District for as long as the student can benefit from attendance and the student's conduct is compatible with the welfare of the entire student body.

The right of the student to be admitted to school and to participate fully in curricular, co-curricular, student services, recreational and other programs or activities shall not be abridged or impaired because of a student's sex (including gender identity, gender expression and nonconformity to gender role stereotypes), race, national origin, color, religion, ancestry, creed, pregnancy, marital or parental status, sexual orientation, handicap or physical, mental, emotional or learning disability.

All district career and technical education opportunities are offered to students on a nondiscriminatory basis. Additional information regarding such program offerings and the applicable admission/participation criteria can be obtained on the high school's website or by contacting any school's counseling office.

Children of homeless individuals and unaccompanied homeless youth (youth not in the physical custody of a parent/guardian) residing in the District shall have equal access to the same free, appropriate public education, including comparable services, as provided to other children and youth who reside in the District. Homeless children and youth shall not be required to attend a separate school or program for homeless children and shall not be stigmatized by school personnel.

The District shall provide appropriate educational services and/or programs for students who have been identified as having a disability and shall make school facilities reasonably accessible to such students as required by law. The District shall ensure that students with disabilities are not excluded from academic, career and technical education programs, courses, services or activities due to equipment barriers or because necessary related aids and services or auxiliary aids are not available. Reasonable accommodations shall be made for students with disabilities in accordance with legal requirements.

The District shall also provide for the reasonable accommodation of a student's sincerely held religious beliefs with regard to examinations and other academic requirements.

Requests for accommodations shall be made in writing and reviewed for approval by the building principal. Accommodations may include, but not necessarily be limited to, exclusion from participation in an activity, alternative assignments, and released time from school to participate in religious activities and opportunities to make up work missed due to religious observances. Any accommodations granted under this policy shall be provided to students without prejudicial effect. Students, parents/guardians, and teachers shall receive written notification of this policy and the procedures for requesting an accommodation. Complaints regarding the interpretation or application of this policy shall be processed in accordance with established procedures.

The Superintendent or designee (located at 852 E. Division St., River Falls, WI, 54022, telephone 715-425-1800) is designated to receive grievances regarding discrimination according to the established procedures.

Notice of this policy and its accompanying complaint procedures shall be published at the beginning of each school year and posted in each building in the district. In addition, a student nondiscrimination statement shall be included in student and staff handbooks, course selection handbooks and other published materials distributed to the public describing school activities and opportunities.

LEGAL REFERENCE: Wisconsin Statutes Sections 118.13; Wisconsin Administrative Code PI 9, 41; Title IX; Civil Rights Act of 1964; Section 504 of the Rehabilitation Act of 1973; Americans with Disabilities Act of 1990; Individuals with Disabilities Education Act; McKinney-Vento Homeless Education Assistance Act

Equal Education Opportunities and Pupil Nondiscrimination

The School District of River Falls is committed and dedicated to the task of providing the best education possible for every child in the District for as long as the student can benefit from attendance and the student's conduct is compatible with the welfare of the entire student body.

The right of the student to be admitted to school and to participate fully in curricular, co-curricular, student services, recreational and other programs or activities shall not be abridged or impaired because of a student's sex (including gender identity, gender expression and nonconformity to gender role stereotypes), race, national origin, color, religion, ancestry, creed, pregnancy, marital or parental status, sexual orientation, handicap or physical, mental, emotional or learning disability.

All district career and technical education opportunities are offered to students on a nondiscriminatory basis. Additional information regarding such program offerings and the applicable admission/participation criteria can be obtained on the high school's website or by contacting any school's counseling office.

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LEGAL REFERENCE: Wisconsin Statutes Sections 118.13; Wisconsin Administrative Code PI 9, 41; Title IX; Civil Rights Act of 1964; Section 504 of the Rehabilitation Act of 1973; Americans with Disabilities Act of 1990; Individuals with Disabilities Education Act; McKinney-Vento Homeless Education Assistance Act

Team Travel

A. The school district furnishes transportation to and from all away athletic contests in a school vehicle accompanied by a coach. Any other mode of transportation to contests is not allowed unless approved by the activities director.
B. There may be occasions when return trips with parents may be accepted. If this is desired, parents must contact the coach by the end of the school day. This permission must be granted by the school Principal, activities director, or coach. A student may only ride home with their parent/legal guardian.
C. The parent/legal guardian giving the ride must make direct personal contact with the coach after the contest before the athlete is excused.
D. Failure to comply will result in travel restrictions and contest disqualification.

Equipment Care And Return

A. Student-athletes shall be responsible for the care, maintenance, and return of all equipment they are issued. Any equipment lost or abused must be paid for by the student to whom it was issued.
B. Equipment issued to a student-athlete may be used only by that athlete. Use of this equipment is restricted to practice and sanctioned school competitions.
C. School-issued practice equipment is not to be used for physical education or personal wear. Continued misuse of equipment in this manner will be cause for turning it in and the student furnishing their equipment.
D. Each athlete is responsible for taking care of their equipment, locker area, personal effects, and personal hygiene throughout the season.

Signature Page

Parent and student signatures on the online registration page are required prior to beginning practice in a sport.

Age Requirement

A student shall be ineligible for interscholastic competition as a member of a team consisting of grades 6-8 students if they reach their birthday before August 1 of any given school year (6th grade - 14; 7th grade – 15; 8th grade – 16).

Locker Room Privacy

The District shall take the following reasonable measures to protect the privacy of individuals using school locker rooms:

- Under no circumstances can a person use a camera, video recorder, cell phone, or other recording devices to capture, record, or transfer a person's representation in the locker room. No person shall be recorded in locker rooms (whether clothed, in uniform, partially clothed, or unclothed). No student has the authority to have themselves recorded.

- No media access to locker rooms before, during, or after any school athletic event or practice is allowed. Coaches and student-athletes may be available for interviews directly outside the locker rooms, consistent with District policy and school rules.

- Other persons can enter the locker room to interview or seek information from an individual in the locker room at other times only as authorized by the building principal or designated locker room supervisor. If authorization is given, the person shall leave the locker room after the interview or the information is received.

Anyone who violates this policy shall be subject to school disciplinary action and/or penalties under state law. Additionally, all violations will be reported to law enforcement.

As applicable, the building principal or designated locker room supervisor shall be responsible for enforcing this policy.

Acceptance Of The Code Of Conduct

Signing the Athletic Code agreement is required of all students who want to participate in any athletic sport offered by the district. Signing the Athletic Code Agreement acknowledges that the student and their parent(s)/guardian(s) have read and understand the requirements specified in the document. Failure to sign the Agreement will immediately disqualify a student from participating in any athletic activity.

2026-27 STUDENT HANDBOOK

Renaissance
CHARTER ACADEMY

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Welcome

The Renaissance Charter Academy (RCA) is an innovative, charter school that offers programs to meet the needs of a wide range of learners. Our specialty lies in the area of individualized learning with social and emotional support. The Renaissance Charter Academy partners with the River Falls High School to offer students a larger variety of courses, electives, sports, activities, and clubs. We ensure that all students have a firm grasp of the core academics and skills necessary to achieve post-secondary life goals. Students at the RCA are expected to demonstrate independent learning skills and embrace the concept of lifelong learning and planning for meaningful careers.

District Mission Statement And Philosophy Of Education

The School District of River Falls, an innovative leader in personalized learning, ensures the development of every student's unique potential in order to excel as responsible, productive, global citizens, facilitated by forward-thinking staff in a safe, nurturing, and collaborative environment.

The Board of Education and staff of the School District of River Falls believe that...

- Each person is unique and the resulting diversity enriches our community.
- All people have equal value.
- Engagement in lifelong learning is essential to a productive and meaningful life.
- The pursuit of excellence is worth the effort.
- Every person has a right to a safe environment.
- The family is the primary influence in the development of the individual.
- Our staff is valued, respected, and essential for the success of our schools.
- Proactively and creatively managing change is critical in order to thrive.
- Integrity, healthy relationships, and effective communication are necessary for strong communities.
- A commitment to service is a vital part of citizenship.
- People are responsible for their own choices.
- A global perspective and cultural understanding are necessary to effectively participate in an interconnected world.
- It is our responsibility to be good stewards of all resources for present and future generations.

RCA School Mission and Values

Mission Statement:

The RCA models acceptance, compassion, and dignity. We nurture independence, responsibility, and individual strengths to foster personal growth and academic achievement.

Values:

- Our students and their families are at the center of each decision.
- Dignity and self-worth are paramount to everything we do.

- Parents, guardians, and community members are active partners in helping our students grow.
- Each student has different learning needs and we will strive to meet them.
- Our school is a welcoming, safe space where all students, regardless of where they come from, belong.

Handbook Overview

This Student Handbook is a general reference guide only and is designed to be in harmony with board policy. Please be aware that it is not a complete statement or comprehensive listing of all policies, procedures, or rules that may be applicable in a given circumstance.

The River Falls School Board has other policies that are not included in this handbook but are available for all students/parents upon request. In case of conflict between board policy and any provisions of the Student Handbook, board policy takes precedence and is to be followed. Also, please be aware that the handbook is updated yearly, while policy adoption and revision may occur throughout the year. The District reserves the right to modify provisions in the Student Handbook at any time, whenever it is deemed necessary.

Although the Student Handbook may refer to rights established through law or district policy, the Student Handbook does not create any additional rights for students and parents. It does not, nor is it intended to, create contractual or legal rights between any student or parent and the district. If you or your student(s) have questions about any of the material in the handbook, please contact the coordinator.

By enrolling at RCA, both students and their families acknowledge that the policies and procedures outlined in this handbook apply to all students, families, and visitors.

RCA Contact Information

Contact Phone Number: 715-425-7687
Fax Number: 715-200-5918
Address: 1355 Sunshine Avenue, River Falls, WI 54022
Website: www.rfsd.k12.wi.us/schools/renaissance/

RCA Staff

- **Peggy Webb**, Program Coordinator 715-425-1800 , ext. 2224, peggy.webb@rfsd.k12.wi.us
- **Jill Dexheimer**, Secretary and Health Aide 715-425-7687, jill.dexheimer@rfsd.k12.wi.us
- **Jacquie Graham**, Social Worker 715-425-1800 ext. 2220, jacquie.graham@rfsd.k12.wi.us
- **Mitchell Kallenbach**, Instructor 715-425-7687, mitchell.kallenbach@rfsd.k12.wi.us
- **Tessa Kania**, Instructor 715-425-7687, tessa.kania@rfsd.k12.wi.us
- **Kyle Stapleton**, Instructor 715-425-7687, kyle.stapleton@rfsd.k12.wi.us
- **Josh Weiss**, Instructor 715-425-7687, joshua.weiss@rfsd.k12.wi.us
- **Lynn Elsenpeter**, Paraprofessional 715-425-7687, lynn.elsenpeter@rfsd.k12.wi.us

Messages/Items From Home

To limit interruptions to the classroom learning environment, we will limit calls to the classrooms for messages and delivering forgotten items from home. Please be assured that prearranged interruptions like doctor and dentist appointments will still be honored. Texting or calling your students during the school day is not allowed.

Visitors

All persons other than current students and staff are considered visitors. All visitors must show a picture ID before entering the building. Upon entering, visitors must check in with the front office staff.
Only program Coordinator approved visitors may come to visit students during the school day or at lunchtime. Persons found on campus without permission will be asked to leave the premises.

Our Rights

- The right to an education – teachers should be free to teach and students free to learn without being interrupted.
- The right to develop one's personality (so long as it doesn't interfere with the rights of others) without disrespectful criticism or pressure from others.
- Freedom from physical and mental abuse, such as name-calling, intimidation, or harassment.
- Freedom from being set apart or mocked because of race, sex, religion, physical strength, size, friendship group, age, culture, handicap, financial status, clothing, or classroom performance.
- Freedom from being harassed in the classroom and hallways and the right to be treated respectfully and safely.
- The right to have personal and school property respected is a part of human rights. Our school community should be a safe place for all property, as well as people.
- These rights apply to all persons, students, and staff at the RCA for the entire school day including transportation to and from school and all school-sponsored activities.

School Calendar and Schedule

Monday - Thursday Schedule

DAY STARTS @ 8:30 AM		
Advisory	8:30 - 9:05 AM	*35 minutes*
Breakfast / Passing Time	9:05 - 9:21 AM	*16 minutes*
Block 1	9:21 - 10:26 AM	*65 minutes*
Passing Time	10:26 - 10:29 AM	*3 minutes*
Block 2	10:29 - 11:34 AM	*65 minutes*
LUNCH	11:34 AM - 12:04 PM	*30 minutes*
Block 3	12:04 - 1:09 PM	*65 minutes*
Passing Time	1:09 - 1:12 PM	*3 minutes*
Block 4	1:12 - 2:17 PM	*65 minutes*
Snack / Passing Time	2:17 - 2:25 PM	*8 minutes*
Block 5	2:25 - 3:25 PM	*60 minutes*
Passing Time	3:25 - 3:30 PM	*5 minutes*

Friday Daily Schedule

DAY STARTS @ 8:30 AM		
Advisory	8:30 - 9:05 AM	*35 minutes*
Breakfast / Passing Time	9:05 - 9:21 AM	*16 minutes*
Block 1	9:21 - 10:13 AM	*52 minutes*
Passing Time	10:13 - 10:16 AM	*3 minutes*
Block 2	10:16 - 11:09 AM	*52 minutes*
Passing Time	11:09 - 11:12 AM	*3 minutes*
Block 3	11:12 - 12:05 AM	*52 minutes*
LUNCH	12:05 - 12:35 PM	*30 minutes*
Friday Meeting	12:35 - 12:45 PM	*10 minutes*
Block 4	12:45 - 1:37 PM	*52 minutes*
Passing Time	1:37 - 1:40 PM	*3 minutes*
Block 5	1:40 - 2:30 PM	*50 minutes*
Academic Hour	2:30 - 3:30 PM	*60 minutes*
DAY STARTS @ 8:30 AM		

2026-27 District Calendar

SCHOOL DISTRICT OF
River Falls

2026-2027 School Year Calendar

AUGUST 2026

17-18 **New Teacher Orientation**
19 **K Boost**
19 **Renaissance GEDO2 Info Meeting** (4-6:30 pm)
20 **New Para Orientation**
20 **Teacher Curriculum Academy**
24-27 **Teacher In-Service**
25 **MMS Back-to-School Open House** (12:30-7:30 pm)
26 **HS Parent Night Open House** (5-8 pm)
26 **RCA Back-to-School Parent Night** (4-6:30 pm)
26 **Elementary Back-to-School Open House** (3-6 pm)

SEPTEMBER

1 **First Student Day of School** (all schools, including RF4C)
7 **No School** (Labor Day)
28 **HS & RC Parent/Teacher Conferences** (4:30-7 pm)

OCTOBER

5 **No School for Grades 4K-8** (Teacher In-Service)
5 **Virtual Day for Grades 9-12**
30 **End of Quarter One** (Secondary Level)

NOVEMBER

2 **No School** (Teacher In-Service)
2 **Elementary Parent-Teacher Conferences** (4-7:30 pm)
5 **MMS Parent-Teacher Conferences** (3:45-7:30 pm)
5 **Elementary Parent-Teacher Conferences** (4-7:30 pm)
11 **MMS Veterans Day Program** (1:30 pm)
20 **End of Trimester One** (Elementary Level)
25-27 **No School** (Thanksgiving Break)

DECEMBER

7 **HS & RCA Parent/Teacher Conferences** (4:30-7 pm)
23-31 **No School** (Winter Break)

JANUARY 2027

1 **No School** (Winter Break)
15 **End of Quarter Two** (Secondary Level)
18 **No School** (MLK Day) (Teacher In-Service)
25 **HS Course Registration Night** (5-8 pm)

FEBRUARY

15 **No School for Grades 4K-8** (Teacher In-Service)
15 **Virtual Day for Grades 9-12**
15 **Elementary Parent-Teacher Conferences** (4-7:30 pm)
18 **Elementary Parent-Teacher Conferences** (4-7:30 pm)
18 **HS & RCA Parent/Teacher Conferences** (4:30-7 pm)

MARCH

5 **End of Trimester Two** (Elementary Level)
15-19 **No School** (Spring Break)

APRIL

1 **End of Quarter Three** (Secondary Level)
1 **MMS Parent-Teacher Conferences** (3:45-7:30 pm)
2 **No School** (Teacher In-Service)
6 **HS ACT Day for Grades 9, 10, 11**
6 **Service to Community Day for Grade 12**

MAY

7 **No School** (Vacation)
10 **HS & RCA Parent/Teacher Conferences** (4:30-7 pm)
14 **Renaissance Senior Celebration** (4:30-7:30 pm)
31 **No School** (Memorial Day)

JUNE

4 **Last Student Day of School**
6 **High School Graduation** (1-3 pm)
7-8 **No School** (Teacher In-Service)

Possible make-up days: 1/18, 2/15, 4/2, 5/7, 6/7, 6/8. HS 8:15 late start: every Wed. except 9/2, 9/9, 11/4, 1/20, 2/17, 4/7, 5/19, 5/26 & 6/2

August 2026

M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20♦	21
24♦	25♦	26♦	27♦	28
31				

September 2026

M	T	W	Th	F
	1▲	2	3	4
7	8	9	10	11
14	15	16L	17	18
21	22	23L	24	25
28	29	30L		

October 2026

M	T	W	Th	F
			1	2
5♦	6	7L	8	9
12	13	14L	15	16
19	20	21L	22	23
26	27	28L	29	30Q

November 2026

M	T	W	Th	F
2♦	3	4	5	6
9	10	11L	12	13
16	17	18L	19	20T
23	24	25	26	27
30				

December 2026

M	T	W	Th	F
	1	2L	3	4
7	8	9L	10	11
14	15	16L	17	18
21	22	23	24	25
28	29	30	31	

January 2027

M	T	W	Th	F
				1
4	5	6L	7	8
11	12	13L	14	15Q
18♦*	19	20	21	22
25	26	27L	28	29

February 2027

M	T	W	Th	F
1	2	3L	4	5
8	9	10L	11	12
15♦*	16	17	18	19
22	23	24L	25	26

March 2027

M	T	W	Th	F
1	2	3L	4	5T
8	9	10L	11	12
15	16	17	18	19
22	23	24L	25	26
29	30	31L		

April 2027

M	T	W	Th	F
			1Q	2♦*
5	6	7	8	9
12	13	14L	15	16
19	20	21L	22	23
26	27	28L	29	30

May 2027

M	T	W	Th	F
3	4	5L	6	7*
10	11	12L	13	14
17	18	19	20	21
24	25	26	27	28
31				

June 2027

M	T	W	Th	F
	1	2	3	4▼
7*♦	8*♦	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29			

LEGEND
▲ First Student Day
▼ Last Student Day
No school
* Possible make-up days
♦ In-service Days
L HS Late Start: 8:15am

1-26-2026

2026-27 Renaissance Charter Academy Important Events

AUGUST 2026

19	GEDO2 Student Information and Registration Meeting 4:00-6:30 pm
26	Back to School Parent Night, 4:00-6:30 pm

SEPTEMBER 2026

1	First Student Day of School
7	No School, Labor Day
9	First GEDO-2 Student Day of School
22	School Picture Day
28	Parent-Teacher Conferences, 4:00-6:30 pm

OCTOBER 2026

5	Virtual Learning Day, Teacher In-Service
20	School Picture Retake Day
30	End of Term One

NOVEMBER 2026

2	No School, Teacher In-Service
25-27	No School, Thanksgiving Break

DECEMBER 2026

7	Parent-Teacher Conferences, 4:00-6:30 pm
23-31	No School, Winter Break

JANUARY 2027

1	No School, Winter Break
15	End of Term Two
18	No School, Teacher In-Service

FEBRUARY 2027

15	Virtual Learning Day, Teacher In-Service
18	Parent-Teacher Conferences, 3:30-6:00 pm

MARCH 2027

15-19	No School, Spring Break

APRIL 2027

1	End of Term Three
2	No School, Teacher In-Service
6	Testing Day for 9, 10, 11; Virtual Learning Day for grade 12

MAY 2027

7	No School
10	Parent-Teacher Conferences, 4:00-6:30 pm
13	Senior Celebration Dinner
21	Last Day of School for GEDO2 Students
31	No School, Memorial Day

JUNE 2027

4	Last Student Day of School
6	High School Graduation. 1-3 pm

Emergency School Closing Procedures

The administration of the School District of River Falls follows these procedures in the event River Falls Area Schools are forced to delay starting times, dismiss early, or cancel. If weather conditions or other circumstances develop that alter the normal school schedule, Campus Messenger parent notification system will be activated and the following stations will be notified and requested to announce the delayed start or school closing:

Radio stations:	WCCO (830 AM) WDMO (95.7 FM) WEVR (1550 AM & 106.3 FM) WIXK (1590 AM & 107.1 FM) KWNG (105.9 FM)
iHeart Media:	880AM; 1400AM; 92.1FM; 95.1FM; 98.1FM; 98.7FM; 100.7FM; 106.7FM
Television stations:	WCCO (Channel 4) KSTP (Channels 5, 45, and KSAX-TV-channel 42 FOX (Channels 9, 25, 29 and 48) KARE (Channel 11) WEAU (Channel 13)
Websites:	wcco.com kstp.com myFOX9.com kare11.com moose106.com b95radio.com rock921.com z100radio.com 987thebrew.com wmeq.com

Please do not contact these stations, or the schools directly, as this may limit the school district's ability to inform the media of its decisions relative to closing, delayed starts, early releases, and changes in athletic/extracurricular event schedules.

If severe weather conditions develop during school hours, and it becomes necessary to dismiss students for home before regular dismissal times, the Campus Messenger notification system will be activated and the radio and television stations will be notified and asked to announce the time of the early dismissal.

In the event of a school closing or early dismissal, all extra-curricular activities will also be canceled or postponed unless otherwise announced. RF4C sessions and Kids Club Program will be canceled when schools are closed due to inclement weather. The announcement to delay or close school includes River Falls Public Schools, St. Bridget's Parish School and Heartland Montessori School.

Attendance Guidelines -

POLICY 431 STUDENT ATTENDANCE

Attendance Philosophy

The School Board will enforce regular student attendance in the District's program in which each student is enrolled as required pursuant to State law. Further, the School Board recognizes that the School District's educational program is predicated upon the participation of each student in the program of instruction in which the student is enrolled and required to attend. Student success requires continuity of instruction and program participation.

The primary responsibility for regular school attendance of a child rests upon the child's parent(s) or guardian. In addition, school officials have a legal responsibility to enforce student attendance. It is the intention of the district to work as closely as possible with parent(s) or guardian(s)regarding student attendance.

Part 1: Definitions

1. Excused Absence: A student is considered excused when the student is absent with an acceptable excuse for all of part of a day during which school is held. As required by state law, acceptable excuses are described in Part 4: Excused Absences. Excused absences will be prorated in the following manner:

A. Excused absences of 15 minutes to 50% of the school day will result in a half day absence.
B. Excused absences of greater than 50% of the school day will be a full day absence.
C. Unexcused Absence/Truant. A student is considered unexcused/truant if he/she is absent without an acceptable excuse for all or part of a day during which school is held. Part of a school day is defined as any time period that exceeds 15 minutes.

2. Habitually Truant. A student will be considered habitually truant if the student is absent from school without an acceptable excuse for part or all of five (5) or more days on which school is held during a school semester. Part of a school day is any time period that exceeds 15 minutes.

3. Tardy/Late Arrival: Occurs when a student arrives at the student's registered class location 1-15 minutes after the bell that signals the start of the class period has sounded without a valid excuse.

Part 2: School Attendance Officer

The Superintendent will designate an administrator or assigned staff member at each school to be the School Attendance Officer. The School Attendance Officer will perform any duties and responsibilities as required by State law, this policy, and any guidelines issued by the school. The duties of the School Attendance Officer will include, but not be limited to, the following:

1. Determining daily which students enrolled in the school are absent from school and whether the absence is excused.
2. Entering attendance data into the district's school information system.

3. Providing student attendance information to individuals and agencies for purposes authorized by State law and Policy 347 Student Records.

Part 3: Parent(s) or Guardian Notification of Absence Required

The School Attendance Officer or designee will require, from the parent(s) or guardian of each student or from an adult student, who has been absent for any reason either a written or oral notification stating the reason for the absence and the time period covered by the absence. The School Attendance Officer or designee reserves the right to verify such statements and to investigate the cause of each:

1. single absence;
2. absence of more than one (1) day duration;
3. repeated unexplained absence and tardiness.

Any absence not verified by a note or phone call within 24 hours following the absence will be considered unexcused.

Reporting an Absence

To report a student absence, please use one of the following methods:

- Infinite Campus Parent Portal
- Call the main office: 715-425-7687
- Email: jill.dexheimer@rfsd.k12.wi.us

All absences must be reported by a parent or guardian within 48 hours. Students who are 18 or older and still living at home must have a parent or guardian report their absences. Students who are 18 or older and living independently may report their own absences. Living arrangements will be verified through Infinite Campus.

Part 4: Excused Absences (Part 4 of POLICY 431 STUDENT ATTENDANCE)

As required by state law students will be excused for the following reasons:

1. The student is temporarily not in proper physical or mental condition to attend school.
    a. Absences for this reason may be excused by oral or written notification to the School Attendance Officer by the student's parent(s) or guardian for all or part of four (4) school days per school year.
    b. If the student is absent four (4) school days for these reasons, the district may request the parent(s) or guardian to obtain a written statement from a physician or licensed practitioner as proof of the physical or mental condition of the student. Such excuses will be made in writing, will state the period of time for which it is valid, and will not exceed 30 days.
    c. If a student becomes ill while at school, office staff and a parent/guardian must speak prior to the student leaving school grounds. An absence agreed upon by office staff and parent/guardian will be excused and not count towards the limit described in Part 4.1.a.
    d. The School Attendance Officer or designee has the discretion to excuse a student not in a proper physical or mental condition to attend school i.e. Absences for medical,

dental, chiropractic, optometric, or other valid professional appointments that are accompanied by note from the professional will be excused.

2. The student has a chronic condition or is experiencing an extended illness.
    a. A student who has been diagnosed with a chronic condition or illness that requires the student to miss school for an extended period of time will be excused.
    b. A Chronic or Extended Illness Verification Form will be completed by the student's physician every 30 days. The verification form will outline the condition and the specific impact that the chronic condition or extended illness will have on the student's attendance.
    c. The District Nurse has the discretion to adjust verification requirements in cases of severe medical conditions.
3. The student's parent(s) or guardian has provided a pre-planned notice of absence.
    a. Under Wisconsin State Statute §118.15(c) students can be excused in writing by their parent(s) or guardian before the absence for any reason.
    b. A student may not be excused for more than ten (10) days per school year.
    c. Absent students must complete any coursework missed during the absence.
    d. Examples of reasons for being absent that should be counted under this paragraph include, but are not limited to, the following:
        i. professional and other necessary non-medical appointments that cannot be scheduled outside of the school day;
        ii. to attend a funeral outside of the immediate family;
        iii. college visits;
        iv. job fairs;
        v. vacations.
4. The student is absent from school for one of the following School Board approved reasons:
    a. Obtaining religious instruction or observing religious holidays.
    b. A death in the immediate family.
    c. A court appearance or other legal procedure upon submission of proof.
    d. Approved school activities during class time.
    e. Suspension or expulsion.
    f. Program or Curriculum Modification: The School Board has excused the student from regular school attendance to participate in a program or curriculum modification leading to high school graduation or a high school equivalency diploma as provided by State law.
    g. High School Equivalency – Secured Facilities: The School Board has excused a student from regular school attendance to participate in a program leading to a high school equivalency diploma in a secured correctional facility, a secured child caring institution, a secure detention facility, or a juvenile portion of a county jail, and the student and the student's parent(s) agree that the student will continue to participate in such a program.
    h. Election Day Official: A high school student, age sixteen (16) or seventeen (17) is permitted to be excused to serve as an election official.
    i. Quarantine of the student's home by a public health officer.

j. Severe Weather Conditions. In the parent(s) or guardian's reasonable judgment,weather conditions are a danger to the health and welfare or safety of the student.
k. Sounding Taps. A student in grades 6-12 may be excused for the purpose of sounding"Taps" during a military honors funeral for a deceased veteran.

Part 5: Unexcused Absences/Truant

A student is considered unexcused/truant if he/she is absent without an acceptable excuse for all or part of a day during which school is held. Unexcused absences demonstrate a deliberate disregard for the educational program and are considered a serious matter.
A student will be unexcused/truant if the student is absent:

- Without the consent of their parent(s) or guardian.
- With the consent of their parents(s) or guardian, but the absence does not fall under the reasons listed in Part 4: Excused Absences as determined by the School Attendance Officer.
- With the consent of their parent(s) or guardian, but the student has exceeded the allowed absences for the school year.

The administration is authorized by the School Board to establish a building procedure to enhance the full attendance requirement and to determine appropriate action to serve as a deterrent to habitual truancy, including detention or supervised directed study program. All detentions must be completed as a requirement for participation in graduation ceremonies.

Part 6: Tardiness/Late Arrival

Tardiness occurs when a student arrives at the student's registered class location 1-15 minutes after the bell that signals the start of the class period has sounded without a valid excuse. Tardiness and early dismissal can occur more than once per day. The administration is authorized to determine appropriate action to serve as a deterrent to student tardiness and late arrivals. These deterrents can include, but are not limited, detentions, supervised directed study, meeting with administration or school counselors.

If a student tardiness/late arrival is greater than 15 minutes, then it will be considered an unexcused absence. Justifiable reasons for tardiness/late arrival will align to the reasons outlined in the Excused Absences section of this policy.

Part 7: Make-up Course Work and Examinations

Students who are absent from school, whether the absence was excused or unexcused, will be permitted to make-up course work and examinations missed during the absence when they return to school. It is the student's responsibility to contact their teachers to determine what coursework and examinations must be made-up. Teachers will have the discretion to assign substitute coursework and examinations. The procedures for making up work and examinations missed during an absence utilized at each of the respective buildings are outlined in the StudentHandbook.

A student who has been suspended will not be denied the opportunity to take any quarterly, semester or grading period examinations or complete any course work missed during the suspension period. The School District of River Falls will not deny student credit in a course or subject solely because of a student's unexcused absences or suspensions from school.

Part 8: Promotion, Monitoring, and Intervention

All schools will strive to create an environment that is welcoming, safe, and engaging for all students. School personnel will promote the importance of attendance and provide clear communication to students and families regarding attendance and absence reporting Expectations.

Procedures will be developed by the administration to enhance the full attendance requirement and to determine appropriate action to serve as a deterrent to truancy. These procedures will be in accordance with Pierce and St. Croix County ordinances and state law, outlined in the Student Handbook, and will be approved by the School Board.

Student attendance will be monitored continuously. Prior to the student being referred to municipal or county for habitual truancy, the Student Attendance Officer or designee will provide targeted assistance to students identified as needing additional support. These interventions may include, but are not limited to,

- attendance reviews;
- consultation with the School Resource Officer;
- student attendance coaching;
- parent(s) or guardian meetings;
- home visits;
- meeting with school counselors;
- referral to School Social Worker.

Part 9: Parent(s) or Guardian Communication

Absence Reports on Report Cards

Absence information will be provided on all Report Cards. Absences on these reports will be identified as excused or unexcused.

Notice of Unexcused Absence

The School Attendance Officer or designee will notify a student's parent(s) or guardian of the student's unexcused absence using one or more of the following methods:

- An automated phone call will be sent to the student's parent(s) or guardian if it is determined that a student is absent from school without advanced notification. a valid reason.
- Notices following unexcused absence may be sent via email and/or 1st Class Mail. Records of these notices will be kept.
- The School Attendance Officer or designee may contact parent(s) or guardian to clarify the status of a student's unexcused absence.

Notice of reaching the maximum allowable excused absences.
The School Attendance Officer or designee will notify a student's parent(s) or guardian by first class mail, email, or phone call when the student reaches the maximum allowable excused absences as described in Part 4: Excused Absences.

Part 10: Referral to Municipal or County Court for Habitual Truancy

Notice and Attempt to Meet with Parent(s) or Guardian
If a student is at risk for becoming habitually truant, the School Attendance Officer will provide a notice to the student's parent(s) or guardian, by registered or certified mail, or by 1st class mail. The School Attendance Officer may simultaneously notify a parent(s) or guardian via electronic communication. The notice will contain the following:

1. A statement of the parent(s) or guardian's responsibility under State law to cause the student to attend school regularly;
2. A statement that the parent(s) or guardian or student may request program or curriculum modifications for the student under State law and that the student may be eligible for enrollment in a program for children at risk;
3. A request that the parent(s) or guardian meet with the appropriate school personnel to discuss the student's truancy;
4. The notice will include the name of the school personnel with whom the parent(s) or guardian should meet, a date, time, and place for the meeting and the name, address, and telephone number of a person to contact to arrange a different date, time, or place. The date for the meeting will be within five (5) school days after the date that the notice is sent, except that with the consent of the student's parent(s) or guardian the date for the meeting may be extended for an additional five (5) school days.
5. A statement of the penalties, under State law or local ordinances that may be imposed on the parent(s) or guardian upon failure to cause the child to attend school regularly as required by State law;
6. If the student is attending the District through the Open Enrollment Program, each notification will also inform the parent(s) or guardian: that the student's open enrollment may be terminated if the student is habitually truant.
7. The School Attendance Officer will also continue to notify the parent(s) or guardian of a habitual truant's subsequent unexcused absences.

Final Intervention Prior to Referring to Municipal or County Court
The School Attendance Officer will ensure that appropriate school personnel have done the following before any case is referred to the Municipal or County Court:

1. Notice was provided as described in above.
2. Met with the student's parent(s) or guardian to discuss the student's truancy or attempted to meet with the student's parent(s) or guardian and received no response or were refused;
3. Evaluated the student to determine whether learning problems may be a cause of the student's truancy and, if so, have taken steps to overcome the learning problems, except that the student need not be evaluated if tests administered to the student within the previous year indicate that the student is performing at grade level;

4. Conducted an evaluation to determine whether social problems may be a cause of the student's truancy and, if so, have taken appropriate action or made appropriate referrals.

Part 11: Middle and High School Extra Curricular Participation and Attendance

A student must be in attendance for all academic and required activities (designated by the school for the entire school day) to be eligible to participate in an extracurricular activity or practice scheduled on that specific day. The attendance officer will make determinations on daily attendance. The administration maintains the right to make the final determination regarding student participation.

Truancy Diversion Plan

The Truancy Diversion Plan is designed to support students in improving their attendance through individualized goals and regular check-ins. This plan provides an alternative path for students with ongoing attendance challenges, helping them avoid court involvement or county-level consequences. All stipulations of the program will be clearly outlined and presented to families prior to enrollment to the Truancy Diversion Plan

Attendance Hours

The school day runs from 8:30 am – 3:25 pm, Monday through Thursday, and 8:30 am - 2:30 pm on Fridays for Day students.
GEDO 2 classes run from 8:30 - 11:30 am - Monday through Friday

Arriving at School

Students should be in their classrooms at 8:30 am. Students are not considered present and ready for class until they have placed their belongings in their lockers and are seated in class. Failure to do so may result in being marked tardy or not in compliance with classroom expectations.

Students who ride the bus and arrive after 8:30 am, will not receive a tardy or truancy if they arrive on the school bus. Students on the bus should place jackets and backpacks into their lockers and proceed directly to class. Failure to do so could result in a tardy.

Attendance Sanctions

RCA Updated Tardy/Unexcused Absence Policy 25/26

Appointments During the School Day

Students may be excused from school for professional appointments such as medical, dental, court, or social service visits. Whenever possible, appointments should be scheduled outside of school hours or during the lunch period.

Verification Required:
All appointments that cause a student to miss part of the school day must be verified within 48 hours. Acceptable documentation includes a card, note, prescription, or other official proof from the

provider, written on business letterhead. This should include the location and time of the appointment.

Partial-Day Attendance:
Students with appointments that do not take the full school day are expected to attend school before or return after the appointment. Failure to do so will result in the absence being marked as a parent-excused or illness absence.

Leaving During the School Day
If a student needs to leave school early for any reason, a parent/guardian note, phone call, or email is required.

Off Campus
Students that are off-campus (unless given permission) will be given a truancy. Off-campus includes any area outside of the school building excluding those designated as a lunch area during lunchtime.

Sign-Out Requirement:
Students **must** sign out and leave through the Main Office. Failure to do so may result in truancy.

Class Attendance
Students are expected to attend the classes they are assigned. Failure to be in the assigned area/classroom are subject to attendance laws.

Students may not leave class without permission from their instructor unless it is an emergency situation. Students who leave without permission will be subject to behavioral consequences.

In the case where a student is being disruptive to the class and/or school environment, alternative placements either within the school building or at home may be needed and will be determined by the coordinator.

Registration and Academics

Registration

RCA Registration
Students wishing to attend the RCA must have been accepted into the School District of River Falls. New students are accepted at the beginning of each term. Students from other districts are to follow the Open Enrollment policies, State of Wisconsin statute 66.03 (2c) procedures. Application forms are available in the Guidance Department at the High School, Central Office, RCA or online through the Wisconsin Department of Public Instruction.

All students who apply to the RCA will participate in an entrance interview to determine enrollment. If a student decides to return to River Falls High School, an exit interview will be conducted.

Application to the RCA does not guarantee admittance. All district and RCA paperwork must be filled out prior to admission.

Open Enrollment

Students in kindergarten to grade 12 may attend any public school in the state, as permitted by either law or board policy. Applications must be submitted to the non-resident's school during the Open Enrollment window. Forms are available at the District Central Office (715-425-1800) and on the River Falls School District website. See Board Policy 423. Open enrollment approval does not guarantee enrollment to the RCA.

RCA Course Registration

Course offerings and schedules are put together by the program coordinator and school counselor based on the academic needs of the students. Starting with senior graduation requirements, courses are selected to fulfill these needs.

Student schedules will be given out on the first day of each Term, they will be Infinite Campus within a week of the term starting. Students may request changes to their schedule during the first week of the term and with the program coordinator's approval.

Grading Policy

Grading Scale:

A (100%-93%); A- (92%-90%); B+ (89%-87%); B (86%-83%); B- (82%-80%); C+ (79%-77%); C (76%-73%); C- (72%-70%); D+ (69%-67%); D (66%-60); F (59%-0%); P - Credit is given, but is not included in the GPA.

Incompletes

If a student does not complete their work by the end of the term. It may be determined to give a student an I (Incomplete) on their transcripts. Students will have two weeks after the end of the Term to complete the work for an earned grade, which will be recorded on the transcript and report card. If work is not completed by this date, the student will not be eligible to earn credit for the course attempted and an F will be placed on the transcript.

Grades and Report Cards

Grades and attendance records can be found by logging into Infinite Campus. For more information on how to set up an account or re-activate your account, please contact the main office at the RCA, at 715-425-7687.

Coursework Makeup Guidelines

Students are responsible for getting all missed coursework from teachers when they are absent for any reason and are responsible for completing all of the missed work. Students will be allowed to complete all coursework missed and are generally responsible for completion with the allotted time listed:

- 1 day absent = 1 day to make up work
- 2 days absent = 2 days to make up work

- 3 days absent = 3 days to make up work
- More than 3 days absent = one week to make up work.
    - Long-term illness or accidents/injuries that keep students from attending school are exceptions to this rule and will be addressed on an individual basis. Teachers will determine the appropriate timeline and coursework and will communicate this information to the student and/or parents.
    - For absences in excess of two or more days, please contact the RCA Main Office at (715) 425-7687 and a request for coursework with teachers will be made. Please allow one full -school day (24 hours) from the time of request to prepare and collect coursework. Much of the coursework may be available through the teacher's online Google Classroom page.

Academic Highlights

Academic Fridays

Students who are failing classes, missing more than five (5) formative assignments or any summative assignments will be required to stay Fridays from 2:30 pm to 3:20 pm to receive academic support. This is applicable to Work-Based Learning students. Attendance policy applies.

Advisory

Advisory is the first 45 minutes of each school day. Advisory offers students one-on-one tutoring, ACP and testing support as well as reading interventions. Advisory co-horts are responsible for assigned school tasks. Failure to comply will result in a detention and loss of participation points for Advisory.

Zero Hour at River Falls High School

As a way to recover credits, Renaissance students can take Block 1 classes at River Falls High School. Students who are interested in this option need to speak with the school counselor. Students opting to take a zero-hour class will report directly to the high school for Block 1 return to the Renaissance immediately after the block.

Zero Hour policies:

- Students should attend the full RFHS class. Attendance will be modified at RCA for students that arrive late to class due to their RFHS class.
- Students who attend RFHS in the morning **MUST** sign out of the high school main office.
- Students who drive will need a parking permit to park in the RFHS parking lot. RCA parking permits are valid at RFHS.
- Students who attend RFHS in the morning **MUST** arrive at the RCA no later than 9:15 am or they will be subject to attendance rules.
- If there is a late start at RFHS, students **MUST** arrive at the RCA no later than 9:40 am or they will be subject to attendance rules.
- Upon arrival at the RCA, students **MUST** check in at the main office.

River Falls High School Classes

In some cases, students may be permitted to take Block 2, 3, or 4 classes at River Falls High School. If approved, students are responsible for their own transportation to and from RFHS. They must attend the full duration of their RFHS class. After being released, students will have 15 minutes to report to RCA. If they arrive late, standard attendance policies will apply.

Academic Academies

High School Academies are a series of courses that lead to a degree program. Academies are designed to meet high school needs with broad goals of offering program exploration, a recognized industry credential or embedded technical diploma, or up to a full semester of an associate degree program.

Interested students are required to complete a River Falls School District High School Academies application before applying for admission through CVTC. This application serves as a contract that details specific requirements and responsibilities. For more information, please see the school counselor or the RCA Coordinator.

Online Classes - Edmentum

In the event an online course is on a student's schedule. Students must complete all activities, projects and lessons with a 75% before taking the summative assessment

GEDO #2

Students enrolled in the GEDO #2 program will have a WBL or Volunteer Component. This must be done BEFORE the final content test can be scheduled.

All students will participate in an ACP exit interview.

Start College Now and Early College Credit programs

The Start College Now and Early College Credit programs allows RCA juniors and seniors who meet certain requirements to take post-secondary courses at a UW institution, a Wisconsin technical college, or one of the state's participating private nonprofit institutions of higher education. Successful completion of approved courses will count toward high school graduation as well as for college credit.

- The school district pays tuition and fees for a college course if the School Board determines the course qualifies for high school credit, is not comparable to a course already offered in the school district, and the student has successfully exhausted all course offerings in the designated area of study. A technical college course can be comparable under some circumstances.

- If the School Board approves the course, the student can receive both high school and college credit upon successful completion of the course.
- Students must follow regular sign-out/sign-in procedures at the RCA when attending a post-secondary institution part-time.
- If a student is only taking Start College Now classes, they need to meet with the Renaissance staff once a week until graduation.
- Transportation is the parent/guardian/student's responsibility.
- Contact the RCA school counselor for procedure and information.
- The district shall seek reimbursement from students and/or parents/guardians for payment of the tuition and fees paid by the district on the student's behalf if a Start College Now and Early College Credit program course is not completed or failed. Failure to reimburse the district as requested shall result in the student not being eligible for any further participation in this program.

DEADLINES FOR START COLLEGE NOW: October 1 for Spring Term and March 1 for Fall Term.

Work-Based Learning and **Youth Apprenticeship programs**

The Work Based Learning (WBL) and Youth Apprenticeship programs allows RCA juniors and seniors who meet certain requirements to earn high school credits while being employed or part of an apprenticeship.

Students in the program can earn 0.5 credits per term for working 90+ hours with a maximum of 1 credit during a high school career. Students who successfully complete this program will earn an Employability Skills Certificate issued through the Wisconsin Department of Public Instruction.

The Youth Apprenticeship program is a one or two-year program that requires a minimum of 450 hours at their YA worksite each year. Upon successful completion of their apprenticeship, students earn a certificate issued by the State of Wisconsin Department of Workforce Development that will become a permanent record on their high school transcript. Students may earn up to 6 credits during their high school career.

Students enrolled in these programs may qualify for a modified schedule. To remain eligible, students must maintain good academic standing and attendance.

Students who are failing classes or have poor attendance may be required to remain at school for the full day until their grades and attendance improve.

For more information about either the Career Based Learning program or the Youth Apprenticeship program, please see the RCA school counselor or coordinator.

Work Permits

If a student is under the age of 16, he/she must have a work permit on file. Work permits can be applied for online at https://dwd.wisconsin.gov/er/laborstandards/workpermit/.

Graduation

Graduation Plans

Each RCA student receives a graduation plan while attending the RCA. These plans will be updated throughout the school year to reflect students' progress toward graduation. Graduation plans will be shared with the RCA staff, the student's parent/guardian, and the student. These plans do not transfer to River Falls High School.

Graduation Information

Students graduating from the RCA program will receive a River Falls School District diploma and have the option to participate in the school district graduation ceremony held in late May or early June.

Students must have completed 27.5 credits to participate in the graduation ceremony. Students who only have 27.5 credits will not receive their diploma until they have completed the final 0.5 credits. All graduating seniors should meet all requirements by Memorial Day to participate in graduation.

Students not in attendance for more than 85% of their academic year due to habitual truancy may not be eligible to participate in graduation ceremonies and/or the senior class party. See Board Policy 345.62.

This includes, but is not limited to, the following: fines, fees, detention time, food account balance, return of library items, school-owned electronic devices, textbooks, and locker locks.
Graduation information will be emailed to both parents/guardians and seniors throughout the school year.

Graduation Requirements - RCA High School Diploma (28 credits)

English (4 credits)
- English 9 A & B
- English 10 A & B
- American Literature A & B
- English Elective
- Speech

Science (3 credits)
- General Science I
- General Science II
- Biology I
- Biology II
- Science Elective
- Science Elective

Careers/Indep. Living (1 credit)
- Careers Elective
- Independent Living Elective

Phy. Ed/Health (2 credits)
- Physical Education 9
- Physical Education 10
- Physical Education 11
- Health

Technology (1 credit)
- Technology Elective
- Technology Elective

Math (3 credits)

- Algebra 1
- Geometry
- Math Elective - 1 more credit
    - Algebra II
    - Math Projects - .5
    - Math Elective Math Projects - .5
    - Consumer Math - .5
    - Math Essentials - .5
    - Math for the Trades - .5

Social Studies (3.5 credits)

- Geography
- Civics
- Global Studies I
- Global Studies II
- American Studies I
- American Studies II
- Economics or Personal Finance

Electives (10.5 credits)

- Electives are any classes outside of the required classes for graduation. This can include, but is not limited to, Work-Based Learning, Youth Apprenticeship, college courses, and so on.

Senior Year Information

Each term, students take four classes that can yield a total of 2 credits. Students who are credit deficient may choose to take additional classes through online courses or Zero Hour courses at the River Falls High School campus.

Students who are within one credit of completing their graduation requirements and have all their required classes completed; or students who have completed all graduation requirements (28 credits) have the following options to finish out their senior year:

- Continue coming to school full-time and taking Advisory plus 4 classes per term until graduation.
- Participate in the Early College Credit Program (ECCP) and take a minimum of 2 classes per college semester at UW-River Falls.
    - Students in this program are required to meet with the school counselor once per week. The day and time for this will be determined by the counselor and student.
- Participate in the Start College Now (SCN) program and take a minimum of 2 classes per college semester at Chippewa Valley Technical College (CVTC).
- Students in this program are required to meet with the school counselor once per week. The day and time for this will be determined by the counselor and student.
- Participate in the Career Based Learning (CBL) or the Youth Apprenticeship (YA) program and complete the requirements of the program.
    - Students in this program are required to meet with the school counselor once per week. The day and time for this will be determined by the counselor and student.
- Students who have completed all 28 credits, may apply for early graduation at the end of Term 2 or Term 3. Students who wish to graduate early should discuss the option with their school counselor. Applications are reviewed and must go through an approval process.

Requests for Program or Curriculum Modification

Any student's parent/guardian, or the student if the parent/guardian is notified, may request in writing that the District provide the student with program or curricular modifications. A request for

a program or curriculum modification(s) shall be considered by the District under the following circumstances:

1. The student is temporarily not in proper physical or mental condition to attend a school program. In this case, the parent or guardian must obtain a written statement of the physical or mental condition from a licensed physician, dentist, chiropractor, optometrist, psychologist, physician's assistant, nurse practitioner, certified advanced practice nurse practitioner, or Christian Science practitioner (living and residing in Wisconsin and who is listed in the Christian Science Journal), as sufficient proof of physical or mental condition of the student.
2. This written statement, as indicated above, is a Statement from Medical Professional to Consider Homebound Instruction, is to be included in the administrative procedure and shall indicate the time period for which it is valid, not to exceed 30 calendar days.
3. A team consisting of the parent/guardian and school personnel knowledgeable about the student, shall review the physical or mental condition statement and make a determination regarding the need for homebound study. These program or curricular modifications may include, but are not limited to nonsectarian correspondence courses or other courses of study approved by the District or nonsectarian tutoring provided by the District.
4. The team shall review the need for curricular or program modifications at least every 30 calendar days.

If the District denies the request for program or curriculum modifications, the parent may appeal the denial using the Complaint Procedure outlined in Practice Statement-Equality of Educational Opportunity, or the Pupil Non-Discrimination/Anti-Harassment. (District Policy 411-Rule 1)

Laude System

The River Falls Laude System became effective with the graduating Class of 2021, meaning there will no longer be a valedictorian and salutatorian after the Class of 2020. The purpose of our laude system is to encourage and recognize high school graduates for their completion of challenging coursework and preparation for future success. There are three levels of recognition (with a set range of points available to accrue):

- Summa Cum Laude: Highest Honor
- Magna Cum Laude: Great Honor
- Cum Laude: Honor

A student's score is computed by multiplying their cumulative GPA by the number of points earned from specifically identified Laude courses successfully completed by a student. Our school profile, as well as our laude system, will help inform colleges in gaining a more holistic perspective of our students. Contact your student's school counselor for more information.

Academic Integrity

Honesty is a highly valued character trait in the River Falls School District. Students are responsible for maintaining an environment in which they are held accountable for becoming ethical users of information and ideas. When a student cheats, they are dishonest with themselves and their

teacher(s). Our goal is for students to learn and practice ethical behavior in regard to information and technology. Academic integrity is an obligation for all students at the RCA.

Definitions:
Academic integrity involves adhering to the values of honesty, trust, fairness, respect, and responsibility in all facets of the learning process. Academic misconduct is considered a violation of academic integrity, either while acting alone or assisting others. There are generally six (6) areas that constitute academic misconduct including examples of each. Examples of academic misconduct include but are not limited to,

1. Committing plagiarism (see information below)
2. Submitting falsified or invented work/information instead of actually doing the work, research, or task themselves (changing or creating data in a lab experiment; writing up a fake interview)
3. Using unauthorized tools or materials in any academic work (using notes, programmable calculators, or other electronic devices on an assessment when such use is not allowed, stealing, selling, or providing others with tests or course materials; using an online translator for more than words or phrases; using AI generated works such as ChatGPT)
4. Misusing or falsifying academic documents (altering a transcript or report card; signing another person's name to an attendance roster or grade check)
5. Purposefully damaging or hindering the work of others (hiding books or reference materials needed to complete an assignment; tampering with lab experiments, art projects, or electronic files of another student)
6. Assisting other students in any of these acts (allowing a person to use your notes on a test)

Plagiarism - is taking credit, whether deliberate or not, for another person's or source's (print or non-print) ideas or words, works, or processes without proper citation or credit. Sources do not need to be cited for material that is considered to be "common knowledge" i.e., factual information that is considered in the "public domain" because it is published in multiple standard reference works. Likewise, when common knowledge is related to a field or specialty, sources may not need to be cited if the information is widely known to people within that field. Because it may be hard to determine what is considered common knowledge, it is a good idea to cite sources or ask your teacher for guidance. This includes AI generated material from programs such as ChatGPT.
Students turning in any A.I.-created work as their own is prohibited and subject to disciplinary action.

Cooperative Learning/Group Work - Because this type of work presents unique learning opportunities, each student must complete their assigned part on time, consistent with the teacher's rubric or timeline. When a student relies on others to do their work, either intentionally or not, this may be considered academic misconduct, and the student may be subject to the consequences outlined below. Other members of the group who fully participate and complete their work will not be subject to consequences.

Student Responsibilities - Students in the River Falls School District are committed to learning and practicing ethical behaviors when it comes to learning and using information and information

technology. Students are expected to complete and submit their work consistent with teacher guidelines for individual or group work and accepted standards such as the MLA format and ask for help/clarification early and often if they do not understand an assignment, or if they are experiencing difficulty, which may prevent the timely completion of their work.

Procedure if misconduct is suspected - When a teacher or staff member has reason to believe that academic misconduct has occurred, the following procedure will be followed: The teacher and/or an administrator should investigate the alleged misconduct with the student(s) by providing the student with a written or verbal description of the academic misconduct. The student will have the opportunity to present his/her perspective of the alleged misconduct either verbally or in writing. If it is determined that misconduct has occurred, the appropriate consequences should be assigned based on the protocol below.

Consequences for academic misconduct - When a teacher and/or an administrator has concluded academic misconduct has occurred, the following process may be used:

1. The teacher and/or an administrator should meet with the student to discuss academic misconduct.
2. The teacher and/or an administrator should communicate with the parent(s)/guardian(s) in person or through a phone call or virtual meeting to discuss academic misconduct.
3. To earn credit on the activity/assignment/assessment after academic misconduct occurred, the teacher:
    a. should determine what revisions must take place on the original submitted work,
    b. will provide alternative learning activity that will be used for the student to demonstrate proficiency of the learning target, and
    c. will determine the appropriate timeline for the student to submit newly assigned coursework.
4. The student must complete the assigned revisions or new learning activity as provided by the teacher to be eligible for any credit for that activity/assignment/assessment.
5. Administration (VES Admin Liaison) will meet with the student to reinforce academic integrity and expectations for learning.
6. The student may also be assigned detention, in-school suspension, or other academic consequences. A pattern of student academic misconduct will result in progressive disciplinary action.

School Related Activities

Parent Night and Conferences

There is a high correlation between the success of students in the program and parents/guardians who attend and take an active role in their students' education. To facilitate the partnership between school and home, a Back to School Night and Senior Recognition Night (Seniors and their families only) have been scheduled in September and May.

Attending **one** Parent-Teacher conference per semester will be **required**. Students and parents may attend all 4 conferences. Students and parents who cannot attend Parent-Teacher conferences will need to schedule a make-up conference with the program coordinator within two weeks.

At least one parent or legal guardian must attend these evening events.

Students who do not attend conferences will be required to submit 2 hours of volunteer work per missed conference, up to 4 hours of volunteer work. Conferences and/or volunteer work will be reflected in Advisory grades, as well as attendance records.

Field Trips

The handbook acknowledgment form is a general permission slip for **all local field trips** for RCA students during the school year. These trips will be part of a class activity and might include walking or being transported in personal vehicles by the RCA staff, parents, or by school bus to local sites in the River Falls area. In certain situations with the school coordinator's pre-approval students may be allowed to drive locally.

Field trips are part of the school day. Students who do not attend field trips are subject to an alternative assignment and/or assessment.

Enrollment in the RCA grants permission to allow the student to leave campus to walk to study sites within the city limits, under either the direct or indirect supervision of the teaching staff. Students who are enrolled in the apprenticeship program are granted permission to drive themselves to their job site.

Any field trips beyond the River Falls area will require additional permission. Please feel free to contact the RCA if you have any questions about a specific local field trip.

Students who are 18 years or older and still living at home are required to have a parent or guardian sign all permission forms. Students who are 18 or older and living independently may sign their own permission slips. Living arrangements will be verified through Infinite Campus.

RCA Clubs

These clubs meet during the school day. All students are welcome to join either club.

- **GSA** - Designed to create supportive, safe spaces for LGBTQIA+, other underrepresented groups, and their allies to offer support and share experiences with others. Members will collaborate to respectfully advocate for the acceptance of the LGBTQIA+ community.

- **Student Council** - Composed of students and staff, Student Council is designed to create a positive and bonding environment for all students and staff. Members and advisors will collectively work together to make the school a positive environment for all.

Extracurricular Activities

All athletic activities and clubs offered on the main high school campus are available to students attending RCA.

Participation may require an adjustment in a student's schedule and therefore must be approved prior to the start of the activity. Permission to leave to pursue these activities must be secured from the program coordinator before signing up for the activity. The coordinator will go

through the extracurricular activity form and policies with the student prior to the start of the activity.

The RCA is not responsible for transporting the student to or from these activities.

Students interested in extracurricular activities can sign up at https://rfwildcats.org/.

RCA students are included in all school dances including Homecoming and Prom. Prom tickets are sold through the main office during the weeks prior to prom.

Extracurricular Conduct

Everyone should observe the accepted rules of good sportsmanship and conduct. We want and expect exemplary conduct from our students, adult fans, players, and cheerleaders. At concerts or performances of other school groups, or by visiting groups, it is expected that behavior will be appropriate for the occasion.
We believe the fundamentals of good sportsmanship are:

- Show respect for the opponent at all times. The opponent should be treated as a guest.
- Show respect for the officials. The officials should be recognized as impartial arbitrators who are trained to do their job to the best of their ability
- Know, understand, and appreciate the rules of the contest
- Maintain self-control at all times
- Recognize and appreciate the skill in performance regardless of which team the player is on
- Good sportsmanship is the Golden Rule in action.

Food Services, Transportation, and Technology

Food Service

Food Service Ordering and Food Deliveries

Breakfast and lunch are delivered from the high school daily. Students may order breakfast and lunch via a Google Form that is emailed daily. Breakfast must be ordered by noon the school day prior. Lunch orders are due by 9:30 am on the day students plan to eat.

Students may not have food delivered to the school unless it is dropped off by a parent or guardian in the main office **prior to lunchtime**.

Food Service Money Collection and Access

The School District participates in the National School Lunch/Breakfast Program and is committed to serving nutritious, high-quality, and affordable meals that appeal to teenagers. The school district uses an automated lunch accounting system to record payments and purchases for family accounts. This is a debit system, similar to a checking account. It is expected that a positive balance will be maintained in each food service account at all times. Please go to www.rfsd.k12.wi.us

>Parents>School Lunch Program>Food Service Money Collection Procedures, or https://tinyurl.com/jvuxlh9, for complete information.

Closed Campus Lunch

The RCA has a closed lunch policy for all students. Students who leave campus or who are not in the lunchroom during their assigned lunch, will be subject to attendance policies and truancy laws. When enrollment increases, students may be assigned to either an A lunch or a B lunch. These lunches may switch each term.

Lunch Rules

Students are required to be in the lunchroom during lunch and not in classrooms, unless arrangements have been made with the coordinator. Students should only be eating lunch during lunchtime, if they have food they want to save or have not finished, they can put it into the refrigerator. Lunch will **NOT** be eaten in classrooms.

Breakfast/Snacks

Students will have the opportunity to eat breakfast/snack items at 9:15 am. Students will not be allowed to snack/make food outside of the designated breakfast snack time. Snacks are at the discretion of each instructor.

Transportation

Transportation Services

Students who ride the bus to the RCA will take an AM elementary bus from the bus stop near their home to the closest elementary school. They will then take a transfer bus to the RCA.

In the afternoon on Monday-Thursday, students will take the transfer bus (there is only one) to the elementary school they arrived at in the AM, to catch their bus to their home.

On Fridays, students will take the transfer bus to the high school and take the bus home from there. Families should call Transportation Services to find out bus stop times and bus numbers, at 715-425-1808.

Open enrollment students are responsible for their own transportation to and from school. Busing will not be provided for non-school activities or off-campus classes.
Students may also elect to transport themselves via their own vehicle or by being dropped off by parents and/or guardians.

Parking Lot Policies

All students must register their vehicle with the RCA main office each school year. Upon registration, a free parking permit will be issued and must be displayed at all times while parked in the RCA lot.

Replacement permits will cost $5.00. Vehicles without a valid permit may be ticketed or towed.

RCA parking permits are valid in the River Falls High School parking lot for students attending classes there. If you receive a ticket, please stop by the high school main office to discuss the situation.

Students must treat the parking lot appropriately. No loud music, reckless driving, speeding or littering in the school parking lot. The school parking is school property and vehicles are subject to search if there is reasonable suspicion of school policy or law violations. Failure to respect these rules may result in a referral to the student resource officer.

During school hours, students are not permitted to go to the parking lot or access their vehicles. In certain circumstances, a staff member may escort a student to the parking lot or their vehicle if necessary.

All cars must be pulled into a parking space when students are being dropped off or picked up. Those picking up and dropping off students should **NOT** park or wait on Sunshine Avenue. All vehicles should pull into the RCA parking for pick up and drop off.

Technology

Technology, Textbooks, Library Books, and Supplies

Textbooks, library books, and electronic devices, which are furnished by the School District of River Falls and the RCA, are to be taken care of appropriately. Students are urged to exercise care in using them in order that they not become soiled or damaged.

Renaissance Charter Academy Chromebook Policy

Students will not be issued personal Chromebooks
At no time should student have access to a unless authorized by Staff

Teachers will:

- Have a classroom set of Chromebooks
- Assign a Chromebook to a student within the classroom
- Designate when a student will be allowed to use a Chromebook
- Allocate the time frame a student will use the Chromebook

Students will:

- Create their profile on their assigned Chromebook
- Use their Chromebook during the allocated time
- Return and charge the assigned Chromebook when class is over
- NOT be allowed to check out a Chromebooks unless authorized by staff

Teachers will post expectations in their classroom

Students may check out library books from the library with teacher and administrator permission. Failure to return library books will result in charges.

Charges will be made for lost or damaged school-owned items. Students who withdraw from the School District of River Falls, are **required** to turn in their textbooks, library books, and/or school-owned electronic devices before leaving.

The School District of River Falls has policies and procedures for selecting materials for our school media centers (Policy 361.2 Rule). School media collections are developed to appeal to a wide range of diverse ages, interests, and tastes. Library collections are curated to meet the interests of all library users. The District supports the right of all users to decide what material is appropriate for themselves and their families.

River Falls School District has partnered with Follett Destiny Library Systems to review student history and to provide parents or guardians the option to select the titles their child(ren) can access. This information can be found on the Academic Services page of the RFSD district website.

Cell Phones, Telephone Calls, Electronic Devices & Other Technology

RCA Cell Phone Technology Policy

Students are to demonstrate respect and responsibility by refraining at all times from using cell phones, other electronic communication, audio, video and gaming devices. **All electronic devices (included but not limited to cell phones, iPods, iPads, etc.) will remain stored in student lockers.** Issues with these items in the classroom will be referred to the coordinator.

Devices are to be kept in the locker. Students using or in possession of the device are subject to the RCA Cell Phone Policy. Subsequent offenses will be handled by progressive discipline. The school will not be responsible for lost or stolen items. See Board Policy 443.5.

Student Technology Devices

The School District of River Falls has provided technology devices to students to enhance personalized learning and improve achievement. These devices will be used in instruction to promote 21st-century learning skills. All students enrolled at the RCA and their parent or guardian, who are issued devices, are required to review this agreement with the School District of River Falls to protect the hardware and software inherent with the technology.

Student work will be submitted and created on school issued devices. Student work not submitted on school issued devices are subject to zeros.

Goals for Student Users

- To capitalize on the convergence of academic resources such as textbooks, scholarly sources, content-rich media, and best practices.
- To facilitate mobile learning across the school campus and beyond.
- To promote leadership in one's own learning by establishing access to educational resources and providing tools to craft support in specific curricular areas.

Downloading Music or Video

Students are not allowed to download music from a website or CD onto a hard drive or their server space unless approved for project work within a specific course. These files are often very large and slow down the function of the system for other users. Repeated violations will result in a loss of computer privileges.

Social Media & Networking Sites

While the RCA respects the right of students to use social media and networking sites, it is important that students' personal use of these sites does not damage the Academy's reputation, its employees, its students, families, and community. What is private in the digital world can become public, even without knowledge or consent; therefore, students are to maintain appropriate boundaries between personal and public life when conducting online activities at all times.

The RCA does not actively monitor students' use of social media and networking sites outside of school hours. Students are not allowed to use school-issued technology to access social media or networking sites for non-academic purposes. However, inappropriate activities that become public and/or are brought to the attention of RCA staff will be handled on a case-by-case basis. The information posted online through the use of cellphone, computers, or other electronic devices that damages the school's reputation, its employees, its students, families, and community can be grounds for disciplinary action. The RCA and the School District of River Falls takes electronic bullying very seriously. Inappropriate information includes (but is not limited to) acts of bullying & harassment, threats, and/or criminal activities.

Students experiencing bullying & harassment via online social media & networking sites should pick up reported incidents to staff so that the issue can be addressed and/or handled in accordance with Board of Education 411.2.

Students are responsible for the ethical and educational use of the technology resources of the River Falls School District. Students will recognize that their reputation in cyberspace is nothing to take lightly as one's digital footprint can last a lifetime.

General Overview of the Information in this Agreement

Student use of technology devices falls under the guidelines of the District's Internet Safety and Acceptable Use (Board Policy 363.2). Access to the internet is monitored through our school's content filtering software and all rules and expectations are applied to the use of the devices. All applications, activities, and documents stored on the devices are the property of the School District of River Falls and are subject to regular review and monitoring. Students will be given a device and a cord for charging the battery on the device. Students may download personal content (apps, music, etc.) to the device they are assigned, as long as the content meets the SDRF Policy 363.2. Students are not to alter (ex: jailbreak) the device in any way.

Students should:

- Report loss or theft immediately.
- Remember that the technology device is for educational purposes.
- Follow the School District of River Falls Acceptable Use Policy at all times.

Students should not:

- Modify the device in any way other than instructed by an administrator.

- Exchange devices with another student.
- Allow other students to retain or remove the device from their presence. The device is issued to one student and one student only. No exceptions.
- Apply any permanent marks, decorations, or modifications to the device.
- Clear or disable browsing history.

Please see link for full details of River Falls School District Device Usage Agreement:
https://www.rfsd.k12.wi.us/cms_files/resources/StudentTechnologyDeviceUserAgreement1.pdf

Technology Device Damage Fee

The Board of Education has decided to discontinue the Student Device Insurance Plan. Effective the 2019-2020 school year, any student who damages their school district-issued device or charging cord will be issued a fee of $20.00 for each incident. In the event that a student loses or has their device stolen, the amount of the fee will be left to the discretion of the Administration and is not to exceed the replacement cost of the device.

Student Device Damage Fees apply to all students in grades K-12. A student's repeated damage and misuse of district-issued devices may result in a loss of device use and/or other disciplinary action as determined by the building administration.

(Cross Reference: 363.2--Rule, Internet Safety and Acceptable Use)

General Information

Reunification Plan In Case Of Emergency

Student - Parent Reunification

Circumstances may occur at the school that require parents to pick up their students in a formalized, controlled release. The process of controlled release is called a "reunification" and may be necessary due to weather, a power outage, hazard or if a crisis occurs at the school. The Reunification Method is a protocol that makes this process more predictable and less chaotic for all involved. Because a controlled release is not a typical end of school day event, a reunification may occur at a different location than the school a student attends. If this location is another school, then those students may be subject to a controlled release as well.

Notification

Parents may be notified that a Reunification Plan is in effect in a number of ways to include the district's phone or text message system. In some cases, students may be asked to send a text message to their parents. A reunification text message from a student will look something like this: "The school has closed, please pick me up at 3:25 p.m. at the main entrance. Bring your ID."

Parent/Guardian Expectations

If a parent or guardian is notified that a controlled release and Reunification is needed, there are expectations that parents or guardians should keep in mind:

- Bring identification. That will streamline the Reunification process.

- Please refrain from calling the schools or district office. Keeping the cellular network usage at a minimum may be important during a reunification.
- If a parent is driving to the reunification site, greater awareness of traffic and emergency vehicles is advised. Parents should park where indicated and not abandon vehicles in unauthorized locations.
- Please be patient. Reunification is a process that protects both the safety of the student and provides for an accountable change of custody from the school to a recognized custodial parent or guardian.
- Parents are asked to then go to the Reunification "Check In" area and form lines based on the first letter of their students last name. During check in, identification and custody rights are confirmed.
- While in line, parents are asked to fill out a reunification card. This card is perforated and will be separated during the process. Some of the same information is repeated on both the top and separated bottom of the card. Parents are asked to complete all parts of the card. In the case of multiple students being reunified, a separate card for each student needs to be completed.
- From the "Check In" area parents are directed to the "Reunification" area. There, a runner will take the bottom half of the card and take it to the Student Assembly Area to recover the student or students. Parents should be aware that in some cases, they may be invited into the building for further information.

How the Reunification Process Works for Students

For students, the school asks that students be orderly and quiet while waiting. Students may be asked to text a message to their parents or guardians. Students are also asked not to send other text messages either in or out of the school or reunification area. Keeping the cellular network usage at a minimum may be important during a reunification.

What if a Parent Can't Pick-up Their Student?

When a parent can't immediately go to the reunification site, students will be released to individuals previously identified as a student's emergency contact. Otherwise, the school will hold students until parents can pick-up their student(s).

Interviews and Counseling

In some cases, parents may be advised that a law enforcement investigation is underway and may be advised that interviews are necessary. In extreme cases, parents may be pulled aside for emergency or medical information.

Video Surveillance

The River Falls School Board authorizes the use of video surveillance in public areas of school buildings, grounds, and other property including, but not limited to, entryways, other instructional areas such as labs, storage areas, school buses, and areas outside the building on district property for the primary purpose of documenting disciplinary problems and vandalism on school grounds. Video surveillance cameras will not be placed in restrooms, locker rooms, changing rooms, or any other location prohibited by law. The video surveillance intends to reduce disciplinary problems and protect school property.

Police Interviews

School officials retain the right to maintain proper order and safety of the school. School officials do not have the authority to restrict police communication when necessary. Attempts will be made to avoid disrupting the school environment. Parents will be notified of a police interview if and when appropriate.

School Lockers

School lockers are the property of the school district and are provided for the convenience of students. Lockers must be used for the purpose intended: a storage area for books, school supplies, and outdoor garments. Students are to care for their lockers to prevent damage. Students are to report any locker issues to the main office.

The school retains the right to conduct both announced and unannounced locker inspections/searches. A search may be conducted by the district administrator, building administrators, police school liaison officer, other law enforcement, or a designated school employee. Reasons for routine checks include, but are not limited to; locker condition, tidiness, suspicion of concealing alcohol, controlled substances, the material of a disruptive nature, stolen property, weapons, or other items, which pose a threat to health and/or safety. Refusal of a search may fall under noncompliance with school rules and the student will potentially face expulsion proceedings. Items in a school locker must adhere to the policies within this handbook. Items on the outside of the locker must be school or activity related only. Items not fitting those criteria will be removed.

The school cannot assume responsibility for losses sustained. Students are urged to take precautions against bringing items of value to the school and leaving them in the locker. Students are encouraged to keep their lockers locked. Lockers must be emptied and cleaned at the end of the school year. A student is not to share a locker with another student(s) nor give others their combination. See Board Policy 446.1.

To maintain a safe and distraction-free learning environment, all personal items, including jackets, blankets, backpacks, purses, computer bags and similar belongings, must be stored in student lockers during the school day.

Students are expected to place these items in their lockers upon arrival and keep them there until dismissal. Additionally, students may not store items in the main office unless given specific permission to do so.

Failure to follow this policy may result in disciplinary action. Repeated violations will be addressed by the school coordinator.

Searches on School Property

The school administration retains the right to search student lockers, backpacks, cars, and students if there is reasonable suspicion. Staff may use a hand-held metal detector to search a student if there is a suspicion of drug or weapon possession.

School Resource Officer

The School District of River Falls and the River Falls Police Department jointly provide the services of a School Resource Officer for the schools in our district. The goal of the School Resource Officer is to have students see the officer as a positive, helping individual. The officer will also engage in crime prevention and investigation activities as needed. At the RCA, the School Resource Officer is a resource speaker for many other student and parent events.

Use of Dogs

The River Falls School Board authorizes the use of specially trained dogs to detect the presence of drugs and devices, such as bombs, on school property. Such dogs may be used under the following conditions:

- The presence of the dogs on school property is authorized in advance by the coordinator, designee, or pursuant to a court order or warrant.
- Law enforcement officers must handle the dog or certified organizations specially trained to safely and competently handle the dog.
- The Sheriff or Chief of the law enforcement agency providing the service as capable of accurately detecting drugs and/or devices represents the dog.

The coordinator or designee shall be responsible for the prompt recording of each student search, including the reasons for the search; information received that established the need for the search, and the name of the informant, if any; the persons present when the search was conducted; any substances or objects found and the disposition made of them; and any subsequent action taken.

The coordinator or designee shall be responsible for the custody, control, and disposition of any illegal or dangerous substance or object taken from a student.

The coordinator or designee may request the assistance of a law enforcement agency in implementing any aspect of this policy. Where law enforcement officers participate in a search on school property or at a school activity pursuant to a request from the coordinator or designee, the law enforcement officers in accordance with the legal standards applicable to law enforcement officers shall conduct the search.

Anything found in the course of a search pursuant to this policy which constitutes evidence of a violation of a particular law or school rule or which endangers the safety or health of any person shall be seized and utilized as evidence if appropriate. Seized items shall be returned to the owner if the owner may lawfully possess the items. Seized items that may not lawfully be possessed by the owner shall be destroyed.

Student Services Department

Students wishing to consult with a school district counselor or social worker should make an appointment through the main office. Appointments with the student support team can be made before school or during the school day.

The student service staff is available to provide emotional and academic support as well as mediation between students.

Student Services can provide resources for students and families outside of the school district such as connections to therapeutic resources and financial assistance.

Drug, Alcohol, Substance Use/Abuse Services

RCA staff, counselors and social workers are eager to work with parents and students to assist with substance abuse-related problems. Please feel free to contact any of these individuals if there are any concerns.

Students in Chemical Treatment Programs

The RCA coordinator will meet with parents and the student before the student leaves for treatment. In some cases, work is provided for the student to complete during the treatment program. At other times, work assigned as part of the treatment program can be counted toward credit.

Upon return from the treatment program, RCA staff will be available to meet with parents, students, and/or treatment counselors to ensure a positive transition back into the school environment.

Substitute Teachers

If the regular teacher is absent from the classroom, students will have a substitute teacher to guide learning for that day. The substitute teacher assumes all the responsibility of the regular teacher as well as the authority in the classroom. It is expected that all students will treat the substitute teacher with respect and provide assistance in making the day productive and enjoyable.

Health Services

Immunizations

The Student Immunization Law requires that all students through grade 12 meet the minimum number of required immunizations prior to school entrance. These requirements can be waived for medical/health, religious, or personal conviction reasons - waivers are available in the Health Service and on the district website. These students may be subject to exclusion from school in the event of an outbreak of diseases against which they are not completely immunized.

Those students who do not have the required immunizations and/or properly completed waiver on file in the Health Service may result in a fine or possible exclusion from school. Please contact your practitioner or Health Services for required immunizations.

Illness/Injury

- Students who become ill or injured during the school day should report to the Health Aide.
- If a student is sent home due to illness or injury, the Health Aide must speak with either the student's parent/guardian or an emergency contact prior to the student leaving school. Please keep your child's school informed when changes to phone numbers occur.
- A parent/guardian should inform the Health Aide if their child needs accommodations during the school day due to crutches, casts, etc.

Medication

- If your child will be taking daily and/or as-needed medication at school, a Medication Request Form needs to be completed – forms are available in the Health Service and on the district website.
- Parents are advised that, if possible, medication should be given at home and on a schedule other than school hours.
- Student medication, either daily or as needed may be administered in the Health Service.
- Students should NOT be carrying medication or keeping it in their locker. In a few cases, prescription medications may be carried by the student and self-administered ONLY with written parent AND written practitioner permission on file in the Health Service.
- All prescription and non-prescription medications should be brought into the Health Service by the parent/guardian. If it is not possible for the parent/guardian to bring the medication to school, the medication bottle should be put in a sealed envelope, and the child's name and number of pills in the bottle on the front of the envelope. The child should be instructed to bring the medication to the Health Service when he/she arrives at school. The parent/guardian shall then call the Health Service and inform them of the medication coming to school with the child.
- Please check the expiration date before bringing medication to school. The Health Service staff cannot administer expired medication and medication that is not in its original manufacturer's package.
- The Health Service is unable to take verbal requests from parents to administer prescription and/or non-prescription medications. A properly completed Medication Request Form(s) needs to be on file in the Health Service before medication(s) will be administered.
- It is recommended that students with asthma keep an inhaler at school.
- The Health Service has a nebulizer available for student use. Students must supply tubing, medication, and proper documentation.
- A history of severe allergic reaction can be life-threatening. Please inform the Health Service of this information and appropriate medication.

Is my child well enough to go to school?

Many students and parents are frequently concerned about when students should stay home or attend school.

Remember that a child ill with an infectious disease can spread the disease when in contact with others in the family and community.

The following information is intended to help with this decision:

- If a student has had a fever of 100 degrees or more, the student should stay home for a minimum of 24 hours after the temperature returns to normal without fever-reducing medication.
- If a student has vomited or had diarrhea, the student should stay home until a minimum of 24 hours after the last episode.
- If a student has had a rash that may be disease-related or the cause is unknown, check with the family practitioner before sending the student to school. The Health Service may request a doctor's note from parents.

Communicable Disease

The Health Service works closely with local and state health departments regarding communicable disease detection and control. A list of communicable diseases and control measures can be found on the district website.

Student Behavior At the RCA

Purpose

To ensure the proper learning atmosphere, a student's rights must be balanced with their responsibility for good citizenship. This student conduct code is intended to create an educational climate conducive to learning, to instill responsible and considerate behavior, and to ensure the safety of students and all other persons concerned.

Policies and Procedures

The development of responsible behavior and self-discipline occurs at two levels in the school setting. The first level begins in the classroom where the student spends the majority of their time. The teacher is responsible for gaining the respect and cooperation of the student(s) to ensure an effective learning environment. The teacher must apply a carefully thought out approach to classroom discipline and administer it fairly. The second level of school discipline involves the areas outside of the classroom such as hallways, lunchroom, and outside the school building. The coordinator sets the tone for acceptable behavior throughout the school setting. This must be done with a carefully developed set of rules and administered fairly.

Behavior Expectations

Student behavior is a large contributor to the school environment. The following behavior expectations are required:

- Classroom Expectations - The adult(s) leading learning in the classroom will establish expectations; however, these guidelines generally apply in all classes
    - act respectfully towards self and others
    - demonstrate responsibility and respect towards the teacher by being prepared with completed coursework, necessary materials for class, and arriving on time
    - demonstrate cooperation through active participation and support of others during learning activities
    - show respect to the property, equipment, and facilities
    - maintain a positive attitude towards learning
    - demonstrate compassion towards others
    - maintain academic integrity
    - no earbuds/headphones on during instructional time
- RCA Building - Students are expected to take pride in the RCA building by not littering. Trash receptacles are located near each door for the students' convenience. Students should take great care to throw away only the disposable items in the commons area during lunches and breaks. Food purchased at school during the morning snack break or at lunch should be consumed in the commons and is not allowed in hallways or classroom areas.
- School Provided Transportation - Students are expected to act respectfully and follow school rules while riding on school transportation. Drivers are instructed to report infractions to the Bus Garage. Such reports will be dealt with as if the incident had occurred on school grounds

and may involve school administrators. Cameras are present on RFSD buses as an added measure of safety.

Dress And Grooming

Through this dress code, we seek to prepare students for the expectations in the world of academics and work beyond high school while fostering a welcoming school climate that leads to student engagement in a healthy, safe, supportive, and positive educational environment.

The School District believes parents/guardians hold the primary responsibility in determining their child's personal attire. Schools are responsible to ensure that a student's personal attire does not interfere with the health and safety of any student and does not contribute to any disruption to the school environment.

School administration shall enforce the dress code consistently and in a manner that allows students to observe religious customs or beliefs. School administration shall enforce the dress code consistently and in a manner that does not reinforce or increase marginalization or oppression of any individual or group on the basis of race, color, religion, sex, gender, gender identity, gender expression, sexual orientation, national origin, disability, age, immigration status, cultural or religious identity, household income, body size/type, or body maturity, or any other basis that adversely affects the student, or is prohibited by law.

Responsibility for the personal appearance of students enrolled in the School District of River Falls shall normally rest with the parents and the students themselves. School dress should be appropriate to the school environment and comply with state health laws.
Student dress shall be considered inappropriate if it:

1. presents a "clear and present" danger to health and safety;
2. causes interference with work or creates classroom or school disorder;
3. is disruptive to the school climate; or
4. is damaging to school property
5. insinuates drugs, alcohol, sex, vulgarity or cursing

Student dress shall adhere to expectations outlined in student handbooks at each individual school which are annually approved by the Board of Education.

Dress Code Enforcement

Building administration will enforce the dress code policy. If/when staff has concerns, they should direct said concerns to the administration.

Students shall not be "shamed" or required to display their bodies in front of others (students, parents, or staff) in school. "Shaming" includes, but is not limited to: asking students to account for their attire in the classroom or in hallways in front of others; calling out students in spaces, in hallways, or in classrooms about perceived dress code violations in front of others. Students refusing to change or cover inappropriate dress may face disciplinary consequences.

Parent/guardian notification by administration will occur if/when a student is in violation of this policy. Students will be provided three options to be dressed in an appropriate manner that aligns with this dress code during the school day:

1. Students will be asked to put on their own alternative clothing, if already available at school, to be dressed more in alignment with this policy for the remainder of the day.
2. Students will be provided with temporary school clothing to be dressed more in alignment to this policy for the remainder of the day.
3. If necessary, students' parents may be called during the school day to bring alternative clothing for the student to wear for the remainder of the day.

Additional Considerations

Special Occasions -- Clothing guidelines and expectations for special occasions (i.e. homecoming week, dress-up days, etc., and/or individual coaches/advisor expectations) will be approved by school administration.

Extracurricular Activities -- The coordinator, in cooperation with the advisor/coach of an extracurricular activity, may regulate the dress and grooming of students who participate in the activity.

Time and Place -- These dress code guidelines shall apply to regular school days and summer school days, as well as any school-related events and activities, such as graduation ceremonies, dances, field trips, school trips, prom, etc.

Exceptions -- Exceptions to these dress requirements are to be made as necessary as necessary to accommodate medical or health needs, field trips, and/or special school activities (as approved by the coordinator).

Face Covering/Mask Requirements (for future reference: Similar to 2020-22 COVID)
The Superintendent or designee in consultation with the Board of Education has the authority to require face coverings/masks if it is deemed necessary for the health and safety of students, staff, and visitors. The Superintendent or designee and Board of Education may rely on guidelines and expectations from the Center of Disease Control (CDC), theface c Wisconsin Department of Health Services (DHS), and Pierce County Public Health in reaching an independent district face-covering decision.

Disciplinary Procedures

It is our belief that students who choose to attend the RCA do so because they appreciate the additional efforts made to further their education and the acknowledgment that students learn in different ways. Students will be expected to show their appreciation by doing their best and being respectful of themselves and others. It is understood that this is not always easy. The demands of the program are high and we spend a lot of time together each day. However, staff members are always available to ensure that the RCA is a safe and welcome place for all students.

Every student has the right to:

- equal educational opportunity
- freedom of inquiry and expression
- freedom of due process

- freedom of association
- freedom from discrimination based on age, sex, race, color, creed, sexual orientation or disability
- peaceful assembly and petition
- privacy

In the unlikely event that a student demonstrates behavior that is not consistent with the well being of all, the following repercussions may result:

- individual conference to review RCA placement
- parent-student-teacher conference to review RCA placement
- police liaison officer-student-teacher conference
- referral to the *restorative justice program
- referral to social worker or probation officer
- removal from the premises by law enforcement
- suspension from school
- return to the high school program
- expulsion from the River Falls School District

Restorative Justice

Restorative practice is a process to involve, to the extent possible, those who have a stake in a specific offense and to collectively identify and address harms, needs, and obligations, in order to heal and put things as right as possible.

The Little Book of Restorative Justice, p. 37

Any time a student is being recommended for suspension or expulsion, restorative practice will be considered. The part that restorative practice will play will be determined by the administration of the building in which the student is receiving his/her education. Permission to explore restorative practice must be received by the parent of the student under consideration or the student him/herself if over 18 years of age. Each case will be considered individually. Some situations would benefit from this intervention; others would not. Information will be shared with St. Croix Valley Restorative Services personnel on a need-to-know basis. Confidentiality is a key element.

Student Grievance Process for Rights Violations

Students who feel their rights have been violated may file a written statement with the Renaissance Program Coordinator within three school days of the occurrence. Forms may be requested from the Program Coordinator.

If a grievance cannot be resolved to the student's satisfaction, the student may appeal through personnel in the following order:

- Renaissance Program Coordinator
- School Superintendent
- Board of Education

Due Process

- Notification of school rule(s) violated
- A fair hearing of infraction of school rules
- Written notification of reasons for disciplinary action, return to the high school, suspension or expulsion
- Appeal to higher administrative authority as follows:
    - High School coordinator
    - Superintendent
    - Board of Education
    - The Court System

Incidents that May Result in Suspension or Expulsion

Specific offenses that will result in a student being expelled from the school district, suspended from school, or returned to the main high school campus are listed below.

To be expelled from the River Falls School District means a student is removed for a specified time period, which could last until his/her twenty-first birthday.

Suspension or expulsion may be the consequence, but not limited to the following behaviors (these are governed and defined by Wisconsin state statute):

- Noncompliance with the school rules related to: disruptive behavior, alcohol, tobacco, drugs, fire drills and alarms, attendance policy, searches, excessive tardiness, etc.
- Assault and Battery - A student causing bodily harm to another by an act done with intent to cause bodily harm to that person harmed is guilty of a misdemeanor.
- Vandalism - Any student who intentionally causes damage to the school building and/or school property without the consent of the school district is guilty of a misdemeanor.
- Slander/Libel - The statutes prohibit intentionally defaming another (including through electronic/social media), whether a student or a staff member. This involves anything which may expose the other to hatred, contempt, ridicule or disgrace in their line of work.
- Disorderly Conduct - Students who engage in violent, abusive, indecent, profane, boisterous, unreasonably loud or otherwise disorderly conduct in which such conduct tends to cause or provoke a disturbance is guilty of disorderly conduct.
- Obscenity - A student who imports, prints, advertises, sells, has in possession for sale, or publishes, exhibits or transfers commercially any lewd, obscene or indecent written matter, picture, sound recording, or film, or who has in possession with intent to transfer to a person under 18 years of age any of the above materials or whoever makes any lewd, obscene or indecent drawing or writings (may apply to cell phone or internet use) in school is guilty of a felony by Wisconsin state statutes.
- Theft - “The unlawful taking and carrying away of things personal with the intention to deprive the rightful owner of the same” is theft and larceny, punishable by law. Parents, school personnel, social services personnel and law enforcement officials may be involved as necessary in cases of theft.
- False Fire Alarm - Anyone interfering with firefighting or fire alarms is guilty of a Class A misdemeanor.
- Harassment - All forms of discrimination are prohibited, and any behavior that creates an intimidating, hostile, or offensive environment will not be tolerated. Actions or words repeatedly directed toward another for no apparent purpose are considered harassment.

- Use of or Possession of Drugs, Alcohol or Tobacco on school property, including the student parking lot, and/or during school activities - If a student is found to be in possession of and/or under the influence of an illicit substance, a conference with the student and a coordinator (or designee) will be held, the parent informed, and the police authorities notified. The student will be referred for school assistance. The student will be suspended (1 to 15 days) pending a possible expulsion hearing. It will be assumed that any student bringing drug-related paraphernalia into the school environment does so with the intent to use it or entice others to use it. Students found to be in possession of such paraphernalia are subject to the same proceedings as outlined above. For the purpose of this policy, drug related paraphernalia shall be defined as any item commonly used for the purpose of using drugs. In the event that a student is caught in the act of a look-alike substance, the offender will be subject to disciplinary action up to and including expulsion on the first offense. Due process procedures will apply. Possession or use of alcohol, tobacco products, illicit drugs, or look-alike substances (i.e. “vapor”, smoking of electronic, or other substitute forms of cigarettes) by students on school property or at school activities is prohibited at all times.
- Bomb Threat - as defined by Wisconsin state statutes; expulsion may be considered for students who were indirectly related in the threat or had prior knowledge of the threat and made little or no attempt to inform authorities.
- Explosives and other dangerous devices - No student is to bring into the school or any part of the campus: firearms, incendiary devices (matches, lighters, etc.,) explosives (including firecrackers), knives, other weapons or “facsimile firearms.” Facsimile firearm means any replica, toy, starter pistol or other object that bears a reasonable resemblance to or that reasonably can be perceived to be an actual firearm. This category applies to any object that may threaten or endanger the welfare of others or the student personally. *This is a very serious violation and will be treated as such*.

Harassment/Bullying

Harassment and Bullying

Under the Wisconsin Pupil Nondiscrimination Law, “Pupil harassment" means behavior towards pupils based, in whole or in part, on sex, race, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional or learning disability which substantially interferes with a
pupil's school performance or creates an intimidating, hostile or offensive school environment (PI 9.02(9), Wis. Admin. Code). The district additionally recognizes any behavior directed towards pupils based on gender identity as a form of pupil harassment.

The following are examples of behavior that can constitute bullying or harassment: physical or mental abuse; or discriminatory remarks that are offensive to the recipient, cause the recipient discomfort, anger, or humiliation, or interfere with the recipient’s academic or work performance. Some specific examples of bullying and/or harassment may include, but are not limited to:

- name-calling or other actions that are targeted on a protected class
- racial or cultural hate speech
- making threats

- spreading rumors
- telling offensive jokes
- teasing
- initiation/hazing gestures, physical intimidation, hitting, touching, pranks, vandalism or destruction of property
- **taking and or distributing photos and videos of students and staff without permission**

Consequences for any/all offenses may vary, depending on the context, frequency, severity, and/or perceived intent, of each situation.

Students who feel that they are being bullied or harassed and that their rights have been denied should report the situation(s) to a staff member or the coordinator . Those students who harass or bully others may be subject to disciplinary measures that include but are not limited to detention, suspension, or expulsion. For further information regarding Harassment or Bullying reporting procedures, see Board Policy 411.1 and 411.2.

Students should report harassment, bullying or discrimination based on sex, race, religion, sexual orientation, age or disability as well as the other rights listed above to the Renaissance coordinator. All students of the School District of River Falls are protected from harassment of any type including bullying, as determined by the River Falls School Board Policy 411.2.

If you feel you are a victim of bullying, sexual, physical, verbal, psychological, racial, religious, age or disability and/or sexual orientation harassment, contact the Renaissance Program coordinator. An investigation will follow and appropriate action will be taken.

Harassment Complaint Procedures
Step I. The individual believes that he/she is being harassed should report the harassment to the Renaissance Coordinator, or High School coordinator either verbally and/or in writing. Parents/guardians of a student who believes the student is being harassed can verbally and/or in writing report harassment on behalf of their child. Any written report of harassment received must be signed. If the parents/guardians have not been notified of a report of harassment made by a student, the person in possession of this information will immediately notify them.

Any individual being harassed is to report the specific nature of the harassing conduct/behavior the individual is experiencing, the times and dates of the harassing behavior/conduct, name(s) of the person(s) doing the alleged harassing, name(s) of any witnesses, and what strategies were used to try and stop the harassment, if any. To the extent possible, all complaints of harassment will be handled in a confidential manner. The administration shall investigate the harassment thoroughly, by notifying the person who has been accused of harassment of the nature of the harassment complaint, permit the accused person to respond to the harassment allegations and make arrangements for a private meeting to discuss the harassment complaint with the individual being harassed, and interview witnesses. The purpose of this step is to resolve the complaint with all concerned parties within a reasonable period of time after receipt of notice of the harassment complaint. High School coordinator will issue a written decision to the complainant within three school days of the receipt of the complaint.

Step II. If the party(ies) involved in the harassment issue is (are not satisfied with the resolution of the harassment complaint in Step 1, the individual being harassed may refer the matter to High School coordinator .The appeal should be made to Director of Student Services in writing within five days following the receipt of the written reply from her in Step 1. coordinator will review the report from Step 1, and arrange a private meeting with the parties to discuss the harassment matter. The Director of Student Services will determine what action should be taken and provide a written response to the parties within 10 school days of receiving the complaint.

Step III. If the parties involved in the harassment issue are not satisfied with the decision of the Director of Student Services in Step II, above, the individual being harassed may appeal the matter in writing to the Board. The appeal shall state the specific reason for disagreement with the response provided. The appeal to the Board should be filed with the Board in a reasonable period of time. The School Board shall arrange a private meeting for the purpose of hearing the appeal. The Board will make its decision in writing within 15 school days after the hearing and copies of the written decision shall be mailed to both the complainant and Director of Student Services.

Step IV. If the harassment complaint is not resolved to the satisfaction of the complainant, it may be appealed to the appropriate government agency. This may include, but is not limited to, the following: State Superintendent of Public Instruction, U.S. Office of Civil Rights and/or Equal Employment Opportunity Commission, Equal Rights Division of the Wisconsin Department of Workforce Development. Source: School Board Policy 411.1

Online Anonymous Reporting Procedure

Go to the School District of River Falls web page, https://www.rfsd.k12.wi.us/. Under the **Quick Links** heading click the **TIP-LINE SCHOOL SAFETY** link. You will be directed to fill out an anonymous form.

SCHOOL DISTRICT OF RIVER FALLS
TITLE IX NOTICE.

As mandated by the current provisions of Title IX of the Education Amendments of 1972 and under the regulations set forth in Chapter 106 of Title 34 of the Code of Federal Regulations ("the federal Title IX regulations"), the District does not unlawfully discriminate on the basis of sex in any education program or activity that the District operates. Title IX's requirement not to discriminate in any education program or activity extends to cover, but is not limited to, District students, certain admissions processes, and District employment. Inquiries regarding how Title IX and the federal Title IX regulations apply to the District may be referred to a District Title IX Coordinator (as designated below), to the Assistant Secretary for Civil Rights at the U.S. Department of Education, or to both.

Any questions regarding Title IX compliance may be directed to the District's Title IX Coordinators.

Primary Title IX Coordinator-Student (i.e. when the complainant is a student)
Mark Inouye, Director of Student Services
852 E. Division Street
River Falls, WI 54022
715-425-1800
mark.inouye@rfsd.k12.wi.us

Secondary Title IX Coordinator-Staff (i.e. when the complainant is an employee)
Nate Schurman, Director of Human Resources
852 E. Division Street
River Falls, WI 54022
715-425-1800
nate.schurman@rfsd.k12.wi.us

Alternate Title IX Compliance Officer-Student and Staff
Lynette Coy, Director of Finance and Facilities
852 E. Division Street
River Falls, WI 54022
715-425-1800
lynette.coy@rfsd.k12.wi.us

Title IX Coordinators are authorized by the Board to coordinate the District's efforts to comply with Title IX and this policy. The District's nondiscrimination policy and grievance procedures relate to sex discrimination are set forth under Policy 411.11. To report information about conduct that may constitute sex discrimination or make a complaint of sex discrimination, please refer to Policy 411.11

SCHOOL DISTRICT OF RIVER FALLS
PUBLIC NOTIFICATION OF EQUAL EDUCATIONAL OPPORTUNITIES/STUDENT NONDISCRIMINATION POLICY

Administrative Office
852 E. Division Street, River Falls WI 54022
PHONE: (715) 425-1800 FAX: (715) 200-5771
www.rfsd.k12.wi.us

The School District of River Falls is committed and dedicated to the task of providing the best education possible for every child in the District for as long as the student can benefit from attendance and the student's conduct is compatible with the welfare of the entire student body.

The right of the student to be admitted to school and to participate fully in curricular, co-curricular, student services, recreational and other programs or activities shall not be abridged or impaired because of a student's sex (including gender identity, gender expression and nonconformity to gender role stereotypes), race, national origin, color, religion, ancestry, creed, pregnancy, marital or parental status, sexual orientation, handicap or physical, mental, emotional or learning disability.

All district career and technical education opportunities are offered to students on a nondiscriminatory basis. Additional information regarding such program offerings and the applicable admission/participation criteria can be obtained on the high school's website or by contacting any school's counseling office.

Children of homeless individuals and unaccompanied homeless youth (youth not in the physical custody of a parent/guardian) residing in the District shall have equal access to the same free, appropriate public education, including comparable services, as provided to other children and youth who reside in the District. Homeless children and youth shall not be required to attend a separate school or program for homeless children and shall not be stigmatized by school personnel.

The District shall provide appropriate educational services and/or programs for students who have been identified as having a disability and shall make school facilities reasonably accessible to such students as required by law. The District shall ensure that students with disabilities are not excluded from academic, career and technical education programs, courses, services or activities due to equipment barriers or because necessary related aids and services or auxiliary aids are not available. Reasonable accommodations shall be made for students with disabilities in accordance with legal requirements.

The District shall also provide for the reasonable accommodation of a student's sincerely held religious beliefs with regard to examinations and other academic requirements.

Requests for accommodations shall be made in writing and reviewed for approval by the building principal. Accommodations may include, but not necessarily be limited to, exclusion from participation in an activity, alternative assignments, and released time from school to participate in religious activities and opportunities to make up work missed due to religious observances. Any accommodations granted under this policy shall be provided to students without prejudicial effect. Students, parents/guardians, and teachers shall receive written notification of this policy and the procedures for requesting an accommodation. Complaints regarding the interpretation or application of this policy shall be processed in accordance with established procedures.

The Superintendent or designee (located at 852 E. Division St., River Falls, WI, 54022, telephone 715-425-1800) is designated to receive grievances regarding discrimination according to the established procedures.

Notice of this policy and its accompanying complaint procedures shall be published at the beginning of each school year and posted in each building in the district. In addition, a student nondiscrimination statement shall be included in student and staff handbooks, course selection handbooks and other published materials distributed to the public describing school activities and opportunities.

LEGAL REFERENCE: Wisconsin Statutes Sections 118.13; Wisconsin Administrative Code PI 9, 41; Title IX; Civil Rights Act of 1964; Section 504 of the Rehabilitation Act of 1973; Americans with Disabilities Act of 1990; Individuals with Disabilities Education Act; McKinney-Vento Homeless Education Assistance Act

Any questions regarding Title IX compliance may be directed to the District's Title IX Coordinators.

Title IX Coordinator-Student (i.e. when the complainant is a student)
Mark Inouye, Director of Student Services
852 E. Division Street
River Falls, WI 54022
715-425-1800
mark.inouye@rfsd.k12.wi.us

Title IX Coordinator-Staff (i.e. when the complainant is an employee)
Nate Schurman, Director of Human Resources

852 E. Division Street
River Falls, WI 54022
715-425-1800
david.bell@rfsd.k12.wi.us

Use Or Possession Of Drugs, Alcohol, And Tobacco On School Property

Use of or Possession of Drugs, Alcohol or Tobacco on school property and/or during school activities - If a student is found to be in possession of and/or under the influence of an illicit substance, the Tobacco/Vape/ Substances protocol will be followed.

It will be assumed that any student bringing drug-related paraphernalia into the school environment does so with the intent to use it or sell it. Students found to be in possession of such paraphernalia are subject to the same proceedings as outlined above. For the purpose of this policy, drug related paraphernalia shall be defined as any item commonly used for the purpose of using drugs. In the event that a student is caught in the act of a look-alike substance, the offender will be subject to disciplinary action up to, and including expulsion, on the first offense. Due process procedures will apply. Possession or use of alcohol, tobacco products, illicit drugs, or look-alike substances (i.e. vape, smoking of electronic, or other substitute forms of cigarettes) by students on school property or at school activities is prohibited at all times.

Tobacco/Vape/Substances

Any student who activates any vape sensor will be subject to the RCA Vape/Substance Policy.

Sensors and Substance Policy

Any person over the age of 18 found smoking on or around campus will be referred to the River Falls Police Department for smoking on public school property. Parents/guardians will be notified.

Repeated offenses will be interpreted to mean that the student does not wish to abide by the rules of RCA and that student will be assigned to the main high school campus.

Any student tampering with vape sensors are subject to vandalism charges and disciplinary action.

Alcohol

Any student found in the possession of alcohol will be referred to the school resource officer and will receive a fine. Parents/guardians and social worker/probation officer (where applicable) will be

notified. Possession of alcohol on the school campus will result in a student being suspended or expelled, according to the guidelines set forth by the Board of Education.

Drugs
The most important goal of RCA is to provide a safe, caring environment in which all students and staff members can grow and learn.

If, at any time, a member of staff is led to believe that a student may be under the influence or in possession of drugs or drug paraphernalia, a trained staff member or SRO will conduct a battery of field sobriety tests. See Renaissance Charter Academy Under the Influence Procedure. If substances or paraphernalia are found, contact will be made with the school resource officer. The police department may choose to send an officer or a canine unit to investigate. Possession of drugs or drug paraphernalia or look-alikes will result in a student being suspended or expelled, according to the guidelines set forth by the Board of Education. The incident will be reported to parents/guardian, school counselor and social worker/probation officer (if applicable).

Students In Substance Abuse Treatment

The RCA recognizes that the use/abuse of illicit substances and the problems associated with them are prevalent in our society. The school further recognizes that harmful involvement with illicit substances and/or with someone using them can be a major reason for a student's lack of personal, academic, and behavioral success. The counselors, administration, and staff attempt to work with parents and students to assist with substance abuse related problems.

Please contact the school counselors or administrators if there are concerns. Support services available include counseling and guidance groups, information, education, and referral assistance. The school will work with students who seek treatment in a variety of ways. Students who seek treatment which removes them from the school setting will receive support in cooperation with the treatment facility for academic work. The school staff will also cooperate with available students, extending make-up, and the services of the Student Support Team.

Legal Protection Of Student Rights

A. Equal Educational Opportunity- The River Falls School District does not discriminate against pupils on the basis of sex, race, national origin, religion, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical handicap in its education programs or activities. Federal law and school district policy prohibits discrimination in employment on the basis of age, race, color, national origin, religion, sex, or handicap.

B. Freedom From Harassment- All students in the River Falls School District are protected by school district policy from harassment of any type. If you feel you are a victim of harassment of sexual, physical, verbal, psychological, racial, religious, handicap harassment, or any other reason, contact the coordinator or the district's Title IX Coordinator.

C. Student Grievance Process for Rights Violations- Students who feel their rights have been violated may file a written statement with the assistant coordinator within three school days of the date of the occurrence. Students may report harassment of orientation, age or disability. An investigation will follow and appropriate action will be taken. If a grievance cannot be resolved to the

student's satisfaction, the student may appeal through personnel in the following order: The coordinator, the Superintendent, the Board of Education.

D. Due Process Measures

1. Notification of school rule(s) violated

2. A fair hearing of infraction of school rules

3. Written notification of reasons for disciplinary action, suspensions, and expulsions

4. Appeal to a higher administrative authority as follows: coordinator, Superintendent, Board of Education, State Superintendent, the judicial system.

Students are expected to cooperate in school investigations. Students have the right to silence; however, they accept the responsibility of earning a negative consequence for impeding an investigation.

All career and technical education opportunities will be offered on a nondiscriminatory basis (without regard to race, color, national origin, sex, disability, etc).

Animals In Schools

The District recognizes that animals may have educational value in the school setting in some circumstances. It is critical that the safety and wellbeing of students, staff and animals are considered first and foremost. Live animals may be brought into the classroom as part of a written curriculum with the approval of the building coordinator and provided the provisions of Policy 383.2 are met. Adherence to guidelines must be followed with respect to having animals present in the school building.

Student Privacy

At the beginning of each school year, School Districts that receive federal funding are required to provide their student privacy policy to parents. The School District of River Falls will provide reasonable notice to parents of any activities or surveys involving the collection of student data. When applicable, parents will have the opportunity to view survey questions in advance and will be able to opt their child out of the activity or survey if they choose.

District Non-Discrimination Policy

It is the policy of the School District of River Falls that no person be denied admission to any public school in this district or be denied participation in, be denied the benefits of, or be discriminated against in any curricular, co-curricular, student service, recreational or other program or activity because of the person's sex, race, national origin, religion, ancestry, creed, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional or learning disability or handicap. This policy also prohibits student discrimination under Title IX of the Education Amendments of 1972 (sex), Title VI of the Civil Rights Act of 1964 (race, color, national origin), Section 504 of the Rehabilitation Act of 1973 (handicap) and Americans with Disabilities Act of 1990 (disability).

Student Records Notification To Parents Of Students In The School District Of River Falls

The School District of River Falls maintains student records for each student attending school in the District. These records include: (1) "progress records" which include a statement of the courses taken by the student, the student's grades, the student's co-curricular activities, the student's immunization records and the student's attendance records; and, (2) "behavioral records" which include tests relating specifically to achievement or measurement of ability, psychological tests, the student's physical health records other than his/her immunization records, personality evaluations, records of conversations, written statements relating specifically to an individual student's behavior, law enforcement agency records obtained by the District and any other student records which are not progress records.

The following shall apply in the District:

1. An adult student, or the parent(s)/guardian(s) of a minor student, has the right to inspect, review and obtain copies of the student's school records upon request in accordance with established procedures. The District shall respond to such requests without unnecessary delay. A copy of the Board's student records policy and procedures can be obtained from the Director of Academic Services at the school district administrative offices located at 852 E. Division St., River Falls, WI 54022. Regular office hours are 8 a.m. to 3:30 p.m. during the summer and 8 a.m. to 4:30 p.m. during the school year.

2. An adult student, or the parent(s)/guardian(s) of a minor student, has the right to request the amendment of the student's school records if he/she believes the records are inaccurate, misleading or otherwise in violation of the student's privacy rights. Complaints regarding the content of student records may be made in accordance with established procedures. Copies of the District's procedures are available upon request as outlined above.

3. An adult student, or the parent(s)/guardian(s) of a minor student, has the right to consent to the disclosure of information contained in the student's school records, except to the extent that state and federal laws authorize disclosure without consent. One exception that permits disclosure without consent is disclosure to school officials determined to have legitimate educational interests, including safety interests, in the student records. A "school official" is a person employed by the District who is required by the Department of Public Instruction (DPI) to hold a license; a person who is employed by or working on behalf of the District as an administrator, supervisor, instructor or support staff member (including health or medical staff and police-school liaison personnel); a person serving on the Board; a person or company with whom the District has contracted to perform a specific task (such as an attorney, auditor, medical consultant or therapist); or a parent/guardian or student serving on an official committee such as a disciplinary or grievance committee, or assisting another school official in performing his/her tasks. A school official has a "legitimate educational interest" if the official needs to review a student record in order to fulfill his/her professional or District responsibility. The District shall transfer a student's records to another school, or school district, without consent upon request in accordance with state law. District

procedures outline the specific reasons for disclosure without consent and are available upon request as outlined above.

4. An adult student, or the parent(s)/guardian(s) of a minor student, has the right to file a complaint with the U.S. Department of Education for alleged District noncompliance with federal Family Educational Rights and Privacy Act (FERPA) requirements. The name and address of the office that administers FERPA is: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue SW, Washington, DC 20202-4605.

Further, the following categories of information are hereby designated as directory data.

CATEGORIES OF DIRECTORY DATA	**GRADE LEVELS AT WHICH DIRECTORY DATA CATEGORIES APPLY (MARKED WITH "X")**		
	K-5	6-8	9-12
Student name, grade level, and name of school presently attending	X	X	X
Student photographs	X	X	X
School activities in which student participates	X	X	X
Awards and honors received	X	X	X
Height and weight (athletic teams only)			X

Directory data may be disclosed to any person UNLESS the adult student, or parent, legal guardian, or guardian ad litem of a minor student informs the school that all or any part of the directory data may not be released without the prior consent of the adult student, parent, legal guardian or guardian ad litem. To require consent before the District can release directory data, a written statement to that effect must be completed and signed by the adult student or parent, legal guardian, or guardian ad litem of a minor student and given to the building coordinator within 14 days of receipt of this notice.

Secondary School Students

A secondary school student or the parent(s)/guardian(s) of the student may request that the student's name, address, and telephone listing not be released to military recruiters or institutions of higher education without prior written parental consent. The District shall comply with such request.

Unless access to such information has been restricted by the secondary school student or the student's parent(s)/guardian(s) as outlined above, the District shall provide access to secondary school students' names, addresses and telephone listings, on request made by military recruiters or institutions of higher education. The District shall also provide military recruiters the same access to secondary school students as provided generally to post-secondary educational institutions or to prospective employers of those students.

Notice To Parents Involving Data Collection

The District will provide reasonable notice to parents of any activities involving the collection, disclosure, or use of personal information collected from students for the purpose of marketing or for

selling that information. Notification will also be provided specific to any student survey containing information related to one or more of the following items: political affiliations or beliefs of the student or the student's parent; mental and psychological problems of the student or the student's family; sex behavior or attitudes; illegal, anti-social, self-incriminating or demeaning behavior; critical appraisals of other individuals with whom the student has close family relationships; legally recognized privileged or analogous relationship such as those of lawyers, physicians and ministers; religious practices, affiliations or beliefs of the student or student's parent; or income, other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such a program. Finally, notification will be provided prior to any non-emergency, invasive physical examination or screening that is 1) required as a condition of attendance, 2) administered by the school and scheduled by the school in advance, and 3) not necessary to protect the immediate health and safety of the student or other students.

ACT 57- Informational Notice to Parents and Guardians Regarding Access to School District Records under the Wisconsin Public Records Law

State law requires the School District to provide this informational notice to parents and guardians on an annual basis. No response is required. The River Falls School District is subject to the Wisconsin Public Records Law (WPRL). By submitting a request to the superintendent that sufficiently describes the records being sought, parents, guardians, and other members of the public may request access to District records under the WPRL. Fees authorized by law may apply. The District individually evaluates and responds to records requests as required by law. Under the WPRL, governmental records are presumed to be open to public inspection and copying, but there are exceptions. A public records request may encompass records regarding school employee discipline. A requester often has a right to inspect or copy such employment-related records. However, the WPRL does apply some special District processing procedures to such records; and, in some situations, such records or portions of such records are not disclosable. See, for example, Wis. Stat. § 19.36(10)(b), §19.356(2)(a)1, and §19.356(9). The WPRL is codified in Subchapter II of Chapter 19 of the Wisconsin Statutes.

2026-27 STUDENT HANDBOOK

River Falls HIGH SCHOOL

River Falls High School Mission Statement

River Falls High School is a community of care serving students to empower them to become their personal best.

Name _____

W.I.N. Teacher _____

It is the policy of the School District of River Falls that no person be denied admission to any public school in this district or be denied participation in, be denied the benefits of, or be discriminated against in any curricular, co-curricular, student service, recreational or other program or activity because of the person's sex, race, national origin, religion, ancestry, creed, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional or learning disability or handicap. This policy also prohibits student discrimination under Title IX of the Education Amendments of 1972 (sex), Title VI of the Civil Rights Act of 1964 (race, color, national origin), Section 504 of the Rehabilitation Act of 1973 (handicap) and Americans with Disabilities Act of 1990 (disability).

RFHS Student Handbook

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WELCOME

Welcome All Wildcats!

Welcome to the Wildcat family at River Falls High School! We are excited for you to join the outstanding tradition that was started decades ago and make us proud to be called Wildcats today. We hope the years you will spend with us will be both productive and happy in every way. This handbook has been developed to give you a better understanding and a general overview of your school's activities, ideals, and expectations. It is intended to assist you in following the standards of your school and community. You are responsible for knowing and adhering to what is stated in this handbook.

While at RFHS, you will have many opportunities to develop character and academic strengths in determining your path after high school. We encourage you to participate in the improvement of your school by developing self-discipline, making choices carefully, thinking of other people, and realizing the consequences of your actions. Your purposeful engagement on a daily basis is critical and can lead to amazing experiences through your high school journey.

On behalf of the entire faculty and staff, we trust you will make it a great school year by challenging yourself to be your best as a unique individual who was created with special talents and abilities. We are proud to have you as a valuable member of RFHS and adding to our outstanding Wildcat legacy.

Leading with Character

The following traits are embedded into the Wildcat Way at RFHS. You will learn about, discuss, and reflect on the importance and development of these character traits.

District Mission, Vision, and Values

Our Mission

Inspire all students through challenging, meaningful, and engaging learning experiences, in a safe and collaborative environment.

Our Vision

In partnership with families and the community, the School District of River Falls is an innovative PK-12 grade educational leader committed to the academic, social, emotional, and physical well-being of every student.

Our Values

STUDENTS FIRST: We center our policies, practices, and actions on doing what is best for all students.

PEOPLE MATTER : We value and respect our staff, and will find success by supporting their participation in collaborative learning communities.

EQUITY: We ensure the individual personal needs of every child are supported by high quality education/resources to pursue their unique potential.

RESPECT: We affirm the worth and dignity of all students, employees and community members. We foster a climate of civility, acceptance, and reasoned debate, embracing our diversity as a strength.

INTEGRITY: We ground our actions in character, honesty, responsibility, service, and compassion toward others.

EXCELLENCE: We embrace the continuous pursuit of improvement in school operations, services, and programs.

INNOVATION: We inspire and empower innovative thought and practice.

COMMUNICATION: We are accountable and transparent in order to maintain public trust.

River Falls High School Mission and Pillars

Our Mission: River Falls High School is a community of care serving students to empower them to become their personal best.

Handbook Overview

This Student Handbook is a general reference guide only and is designed to be in harmony with board policy. Please be aware that it is not a complete statement or comprehensive listing of all policies, procedures, or rules that may be applicable in a given circumstance.

The River Falls School Board has other policies that are not included in this handbook, but are available for all students/parents upon request. In case of conflict between board policy and any provisions of the Student Handbook, board policy takes precedence and is to be followed. Also, please be aware that the handbook is updated yearly, while policy adoption and revision may occur throughout the year. The District reserves the right to modify provisions in the Student Handbook at any time, whenever it is deemed necessary.

Although the Student Handbook may refer to rights established through law or district policy, the Student Handbook does not create any additional rights for students and parents. It does not, nor is it intended to, create contractual or legal right between any students or parent and the district. If you or your student(s) has questions about any of the material in the handbook, please contact the principal or one of the assistant principals.

RFHS Contacts

818 Cemetery Rd., River Falls, WI 54022
http://www.rfsd.k12.wi.us/river-falls-high-school

RFHS Department Phone #s

Department	Phone
High School Office	715-425-1830 x 3700
Attendance	715-425-1830 x 3701
High School Fax	715-426-6513
School Counseling Office	715-425-1830 x 3717
Counseling Office Fax	715-426-6513
Activities Office	715-425-1830 x3710
Activities Fax	715-425-0784
Renaissance Academy	715-425-7687 x2224
Renaissance Fax	715-425-0794

River Falls High School Administration

Name & Title	Phone	Email
Mr. Kit Luedtke, Principal	715-425-1830 x3704	kit.luedtke@rfsd.k12.wi.us
Mr. Zac Campbelll, Assistant Principal	715-425-1830 x3716	zac.campbell@rfsd.k12.wi.us
Ms. Heidi Link, Assistant Principal	715-425-1830 x3702	heidi.link@rfsd.k12.wi.us
Mr. David Crail, Activities Director	715-425-1830 x3709	david.crail@rfsd.k12.wi.us

Central Office Administration

Name & Title	Phone	Email
Mr. David Bell, Superintendent	715-425-1800 x1117	david.bell@rfsd.k12.wi.us
Dr. Nate Schurman, Director of HR & Leadership Development	715-425-1800 x1102	nate.schurman@rfsd.k12.wi.us
MaryBeth Elliot and Amy Wise, Co-Directors of Academic Services	715-425-1800 x1103	marybeth.elliot@rfsd.k12.wi.us amy.wise@rfsd.k12.wi.us
Mark Inouye, Director of Special Education	715-425-1800 x1115	mark.inouye@rfsd.k12.wi.us

School Board

Name	Email
Ms. Lindsey Curtis	lindsey.curtis@rfsd.k12.wi.us
Mr. David (Bo) Hirstein	david.hirstein@rfsd.k12.wi.us
Ms. Monica LaVold	monica.lavold@rfsd.k12.wi.us
Dr. Stacy Johnson Myers	stacy.johnsonmyers@rfsd.k12.wi.us
Mr. Mike Miller	mike.miller@rfsd.k12.wi.us
Mr. Thong Moua	thong.moua@rfsd.k12.wi.us
Dr. Alan J. Tuchtenhagen	alan.tuchtenhagen@rfsd.k12.wi.us

Visitors

Visitors will only be approved by administration if it is deemed appropriate and educational in nature. For safety purposes, all visitors are to enter through the Main Office, provide their driver's license or other state issued identification card to run through our visitor management system, sign in, wear a school-issued badge, communicate their purpose for visiting with Main Office staff, and, upon leaving, sign out and return the badge.

Daily/Weekly Announcements

Daily and weekly announcements will be visible on our school website and posted in designated areas of the building. All student announcements posted in the building must be approved and signed by a school administrator or designee prior to posting. Emergency and special announcements will be made only with the approval of a school administrator.

Student Privacy & Rights

Student Privacy

At the beginning of each school year, School Districts that receive federal funding are required to provide their student privacy policy to parents. The School District of River Falls will provide reasonable notice to parents of any activities or surveys involving the collection of student data. When applicable, parents will have the opportunity to view survey questions in advance, and will be able to opt their child out of the activity or survey if they choose. (District Policy 333)

Career and Technical Education Notice

All career and technical education opportunities will be offered on a nondiscriminatory basis (without regard to race, religion, national origin, sex, sexual orientation, disability, etc).

Student Grievance Process for Rights Violations
Students who feel their rights under this handbook have been violated may file a written statement with the principal, or designee, within three school days of the date of the alleged violation. If another policy applies to the grievance, the grievance will be processed under that policy. If a grievance cannot be resolved to the student's satisfaction, the student may appeal to district personnel in the following order: (1) principal, and (2) superintendent.

School Calendar, Schedule, and Attendance Procedures

School Calendar 2026-2027 PDF link

Important Dates 2026-2027

Date	Event
August 26	Freshman Orientation/Parent Night Open House (5-8 pm
September 1	**First day of school**
September 7	Labor Day, No School
September 28	Parent-Teacher Conferences (4:30-7 pm)
October 5	Grades 9-12 Virtual Day; Teacher In-Service
October 30	**End of First Term**
November 2	No School: Teacher In-Service
November 25-27	Thanksgiving Break
December 7	Parent-Teacher Conferences (4:30-7 pm)
December 23-January 3	Winter Break
January 4	First day back to school after break
January 15	**End of Second Term**
January 18	No School: Martin Luther King Jr. Day/Teacher In-Service
January 25	Course Registration Night (5-8 PM)
February 15	Grades 9-12 Virtual Day: Teacher In-Service
February 18	Parent-Teacher Conferences (4:30-7 pm)
March 15-19	No School: Spring Break
April 1	**End of Third Term**
April 2	No School: Teacher In-Service
April 6	RFHS ACT Day for Grades 9, 10, 11
April 6	Service to Community Day for Grade 12
May 7	No school
May 10	Parent-Teacher Conferences (4:30-7 pm)
May 26	Seniors' Last Day of School
May 31	No School: Memorial Day
June 4	**Last Student Day (Grades 9-11): End of Fourth Term**
June 6	**Graduation Day**

Daily Bell Schedule (TUESDAY-FRIDAY)

Block	**Time**
Block 1	7:35-9:02
Snack & Passing	9:02-9:15
Block 2	9:15-10:42
Passing	10:42-10:49
W.I.N*	10:49-11:19
Passing	11:19-11:24
Block 3	11:24-1:21
• Lunch 1	11:24-11:54
• Lunch 2	12:08-12:38
• Lunch 3	12:51-1:21
Passing	1:21-1:28
Block 4	1:28-2:55

*W.I.N = Teacher support, intervention, study time, and ACP/character lessons/presentations.

**Blocks 3 & 4 will rotate every other day on an A/B class schedule.

PLC Late-Start Schedule (MONDAY)

Block	**Time**
Block 1	8:15-9:31
Snack & Passing	9:31-9:38
Block 2	9:38-10:53
Passing	110:53-11:00
W.I.N*	11:00-11:30
Passing	11:30-11:35
Block 3	11:35-1:33
• Lunch 1	11:35-12:00
• Lunch 2	12:20-12:45
• Lunch 3	1:03-1:33
Passing	1:33-1:40
Block 4	1:40-2:55

*W.I.N = Teacher support, intervention, study time, and ACP/character lessons/presentations.

**Blocks 3 & 4 will rotate every other day on an A/B class schedule.

Emergency School Closing Procedures

The administration of the School District of River Falls follows these procedures in the event River Falls area schools are forced to delay starting times, dismiss early, or cancel. If weather conditions or other circumstances develop that alter the normal school schedule, Campus Messenger parent notification system will be activated and the following stations will be notified and requested to announce the delayed start or school closing:

Radio stations:	WCCO (830 AM), WDMO (95.7 FM), WEVR (1550 AM & 106.3 FM) WIXK (1590 AM & 107.1 FM), KWNG (105.9 FM)
iHeart Media:	880AM; 1400AM; 92.1FM; 95.1FM; 98.1FM; 98.7FM; 100.7FM; 106.7FM
Television stations:	WCCO (Channel 4) KSTP (Channels 5, 45, and KSAX-TV-channel 42) FOX (Channels 9, 25, 29 and 48) KARE (Channel 11) WEAU (Channel 13

Websites:	**wcco.com**	**b95radio.com**
	kstp.com	**rock921.com**
	myFOX9.com	**z100radio.com**
	kare11.com	**987thebrew.com**
	moose106.com	**wmeq.com**

Please do not contact these stations or the schools directly as this may limit the school district's ability to inform the media of its decisions relative to closing, delayed starts, early releases, and changes in athletic/extracurricular event schedules.

If severe weather conditions develop during school hours and it becomes necessary to dismiss students for home before regular dismissal times, the Campus Messenger notification system will be activated and the radio and television stations will be notified and asked to announce the time of the early dismissal.

In the event of school closing or early dismissal, all extra-curricular activities will also be canceled or postponed unless otherwise announced. RF4C sessions and the Kids Club Program will be canceled when schools are closed due to inclement weather. The announcement to delay or close school includes River Falls Public Schools, St. Bridget's Parish School, and Heartland Montessori School.

Eligibility of Resident/Nonresident Students

The School Board establishes the following policy for determining the eligibility of students to attend the schools of this District.

A. The School Board will educate, tuition-free, students who are residents of the District. Proof of residency will be required for registration in the District. If residency is with individuals other than a parent, the living arrangement may not be solely for the purpose of attending the District's schools.

B. The District will not make residency determinations on the basis of an individual's immigration status.

C. The District will consider those students who are homeless or in foster placement to be residents unless residency is determined to be in another district.

D. Upon request of a student's parent, or the request of an adult student, students who have gained twelfth-grade status and who no longer reside within the District will be permitted to complete their high school education tuition-free.

E. Resident students in grades nine (9) through twelve (12) who attend a tribal school, private school, or home-based private educational program will be accepted into the District's educational programs for up to two (2) classes at any time if the student satisfies the high school admission standards and sufficient space is available in the classes.

F. Students enrolled in a home-based private educational program in grades kindergarten through eight (8) who meet the minimum standards for admission to a course offered by the District will be accepted into the District's educational programs for up to two (2) classes at any time if the School Board determines there is sufficient space in the classes.

G. High school students who reside in River Falls School District due to a Chapter 117 reorganization—but who completed 9th and 10th grades in their former district—may finish their education at that former district. River Falls School District will pay the student’s tuition. If a parent has already paid the tuition, the River Falls School Board will reimburse the parent upon request, provided the request is made within three years. River Falls School District will include the student in its official membership count.

H. If parents (or adult students) present information to the District certifying that the parents (or adult students), their child, or a member of the parent's household is a participant in the Safe at Home/Address Confidentiality Program administered by the Wisconsin Department of Justice, the School Board will use the address designated by the Department of Justice to serve as the student's address for enrollment purposes. The District will place a copy of any certification provided by the parent in the enrollment files.

I. Children of joint custody orders may attend school without payment of tuition if the student otherwise meets residency requirements, unless a court order specifies a different District of attendance.

J. Foreign students, participating in a bona fide foreign-exchange program, may be admitted consistent with Federal law.

K. Minor students residing in the District, but not living with a parent, may be required to provide information sufficient to allow the administration to properly determine resident status under law.

L. Tuition students may be accepted in accordance with State law and the approval of the Superintendent.

M. Nonresident students may be accepted into the District's Summer School Program upon payment of appropriate fees.

N. Nonresident students may be accepted into the District's program under the Part-Time or Full-Time Open EnrollmentPrograms. Nonresident students accepted into the District's Part-Time Open Enrollment Program may attend no more than two (2) courses at any time if the School Board determines there is sufficient space in the classroom.

O. Students who have begun the school year as residents and who no longer reside in the District may be permitted to complete the school year tuition-free.

P. The following provisions apply to any student who has been expelled from another school or district and seeks to enroll in theDistrict during the term of the expulsion order:

1. If the student has been expelled from another Wisconsin public school district, the student is not entitled to enroll. However, the Superintendent may choose to recommend to the School Board that the student be enrolled in the district. The enrollment of a previously expelled student must be approved by the School Board.
2. If a student has been expelled by a Wisconsin charter school or a public school in another state, theSuperintendent or School Board may choose whether to enroll them.The Superintendent may choose to recommend to the School Board that the student be enrolled in the District. The enrollment of a previously expelled student must be approved by the School Board. If the Superintendent chooses not to enroll the student, the Superintendent must first confirm that the original conduct would have been grounds for expulsion under District Policy 5610. To facilitate this review, the student (or their parent, if the student is a minor) must request the following from the previous school:
    - A copy of the expulsion findings and order;
    - A written explanation of the reasons for the expulsion; and
    - The specific term (duration) of the expulsion.

School Attendance

The School Board will enforce regular student attendance in the District's program in which each student is enrolled as required pursuant to State law. Further, the School Board recognizes that the School District's educational program is predicated upon the participation of each student in the program of instruction in which the student is enrolled and required to attend. Student success requires continuity of instruction and program participation.

The primary responsibility for regular school attendance of a child rests upon the child's parent(s) or guardian. In addition, school officials have a legal responsibility to enforce student attendance. It is the intention of the district to work as closely as possible with parent(s) or guardian(s) regarding student attendance.

All children between six (6) and eighteen (18) years of age will attend school regularly during the full period and hours, religious holidays excepted, that the school in which the child is enrolled is in session. Regular attendance is required until the end of the term, quarter, or semester of the school year in which the child becomes eighteen (18) years of age, unless they fall under an exception under State law, this policy, or administrative guideline issued under this policy. A child who is enrolled in five (5) year-old kindergarten will attend school regularly, religious holidays excepted, during the full period and hours that kindergarten is in session until the end of the school term.

Part 1: Definitions

1. Excused Absence: A student is considered excused when the student is absent with an acceptable excuse for all of part of a day during which school is held. As required by state law, acceptable excuses are described in Part 4: Excused Absences. Excused absences will be prorated in the following manner:
    a. Excused absences of 15 minutes to 50% of the school day will result in a half day absence.
    b. Excused absences of greater than 50% of the school day will be a full day absence.

2. Unexcused Absence/Truant. A student is considered unexcused/truant if he/she is absent without an acceptable excuse for all or part of a day during which school is held. Part of a school day is defined as any time period that exceeds 15 minutes.

3. Habitually Truant. A student will be considered habitually truant if the student is absent from school without an acceptable excuse for part or all of five (5) or more days on which school is held during a school semester. Part of a school day is any time period that exceeds 15 minutes.

4. Tardy/Late Arrival: Occurs when a student arrives at the student's registered class location 1-15 minutes after the bell that signals the start of the class period has sounded without a valid excuse.

Part 2: School Attendance Officer

The Superintendent will designate an administrator or assigned staff member at each school to be the School Attendance Officer. The School Attendance Officer will perform any duties and responsibilities as required by State law, this policy, and any guidelines issued by the school. The duties of the School Attendance Officer will include, but not be limited to, the following:

1. Determining daily which students enrolled in the school are absent from school and whether the absence is excused.
2. Entering attendance data into the district's school information system.
3. Providing student attendance information to individuals and agencies for purposes authorized by State law and Policy 347 Student Records.

Part 3: Parent(s) or Guardian Notification of Absence Required

The School Attendance Officer or designee will require, from the parent(s) or guardian of each student or from an adult student, who has been absent for any reason either a written or oral notification stating the reason for the absence and the time period covered by the absence. The School Attendance Officer or designee reserves the right to verify such statements and to investigate the cause of each:

1. single absence;
2. absence of more than one (1) day duration;
3. repeated unexplained absence and tardiness.

Any absence not verified by a note or phone call within 24 hours following the absence will be considered unexcused.

Part 4: Excused Absences

As required by state law students will be excused for the following reasons:

1. The student is temporarily not in proper physical or mental condition to attend school.

a. Absences for this reason may be excused by oral or written notification to the School Attendance Officer by the student's parent(s) or guardian for all or part of four (4) school days per school year.
b. If the student is absent four (4) school days for these reasons, the district may request the parent(s) or guardian to obtain a written statement from a physician or licensed practitioner as proof of the physical or mental condition of the student. Such excuses will be made in writing, will state the period of time for which it is valid, and will not exceed 30 days.
c. If a student becomes ill while at school, office staff and a parent/guardian must speak prior to the student leaving school grounds. An absence agreed upon by office staff and parent/guardian will be excused and not count towards the limit described in Part 4.1.a.
d. The School Attendance Officer or designee has the discretion to excuse a student not in a proper physical or mental condition to attend school.
e. Absences for medical, dental, chiropractic, optometric, or other valid professional appointments that are accompanied by note from the professional will be excused.

2. The student has a chronic condition or is experiencing an extended illness.
    a. A student who is diagnosed with a chronic condition or illness that requires the student to miss school for an extended period of time will be excused.
    b. A Chronic or Extended Illness Verification Form will be completed by the student's physician every 30 days. The verification form will outline the condition and the specific impact that the chronic condition or extended illness will have on the student's attendance.
    c. The District Nurse has the discretion to adjust verification requirements in cases of severe medical conditions.
3. The student's parent(s) or guardian has provided a pre-planned notice of absence.
    a. Under Wisconsin State Statute §118.15(c) students can be excused in writing by their parent(s) or guardian before the absence for any reason.
    b. A student may not be excused for more than ten (10) days per school year.
    c. Absent students must complete any coursework missed during the absence.
    d. Examples of reasons for being absent that should be counted under this paragraph include, but are not limited to, the following:
        i. professional and other necessary non-medical appointments that cannot be scheduled outside of the school day;
        ii. to attend a funeral outside of the immediate family;
        iii. college visits;
        iv. job fairs;
        v. vacations.

4. The student is absent from school for one of the following School Board approved reasons:
    a. Obtaining religious instruction or observing religious holidays.
    b. A death in the immediate family.
    c. A court appearance or other legal procedure upon submission of proof.
    d. Approved school activities during class time.
    e. Suspension or expulsion.
    f. Program or Curriculum Modification: The School Board has excused the student from regular school attendance to participate in a program or curriculum modification leading to high school graduation or a high school equivalency diploma as provided by State law.
    g. High School Equivalency – Secured Facilities: The School Board has excused a student from regular school attendance to participate in a program leading to a high school equivalency diploma in a secured correctional facility, a secured child caring institution, a secure detention facility, or a juvenile portion of a county jail, and the student and the student's parent(s) agree that the student will continue to participate in such a program.
    h. Election Day Official: A high school student, age sixteen (16) or seventeen (17) is permitted to be excused to serve as an election official.
    i. Quarantine of the student's home by a public health officer.
    j. Severe Weather Conditions. In the parent(s) or guardian's reasonable judgment, weather conditions are a danger to the health and welfare or safety of the student.
    k. Sounding Taps. A student in grades 6-12 may be excused for the purpose of sounding "Taps" during a military honors funeral for a deceased veteran.

Part 5: Unexcused Absences/Truant

A student is considered unexcused/truant if he/she is absent without an acceptable excuse for all or part of a day during which school is held. Unexcused absences demonstrate a deliberate disregard for the educational program and are considered a serious matter.

A student will be unexcused/truant if the student is absent:

- Without the consent of their parent(s) or guardian.
- With the consent of their parents(s) or guardian, but the absence does not fall under the reasons listed in Part 4: Excused Absences as determined by the School Attendance Officer.
- With the consent of their parent(s) or guardian, but the student has exceeded the allowed absences for the school year.

The administration is authorized by the School Board to establish a building procedure to enhance the full attendance requirement and to determine appropriate action to serve as a deterrent to habitual truancy, including detention or supervised directed study program. All detentions must be completed as a requirement for participation in graduation ceremonies.

Part 6: Tardiness/Late Arrival
Tardiness occurs when a student arrives at the student's registered class location 1-15 minutes after the bell that signals the start of the class period has sounded without a valid excuse. Tardiness and early dismissal can occur more than once per day. The administration is authorized to determine appropriate action to serve as a deterrent to student tardiness and late arrivals. These deterrents can include, but are not limited, detentions, supervised directed study, meeting with administration or school counselors.

If a student tardiness/late arrival is greater than 15 minutes, then it will be considered an unexcused absence. Justifiable reasons for tardiness/late arrival will align to the reasons outlined in the Excused Absences section of this policy.

Part 7: Make-up Course Work and Examinations
Students who are absent from school, whether the absence was excused or unexcused, will be permitted to make-up course work and examinations missed during the absence when they return to school. It is the student's responsibility to contact their teachers to determine what coursework and examinations must be made-up. Teachers will have the discretion to assign substitute coursework and examinations. The procedures for making up work and examinations missed during an absence utilized at each of the respective buildings are outlined in the Student Handbook.

A student who has been suspended will not be denied the opportunity to take any quarterly, semester or grading period examinations or complete any course work missed during the suspension period. The School District of River Falls will not deny student credit in a course or subject solely because of a student's unexcused absences or suspensions from school.

Part 8: ~~Promotion~~, Monitoring and Intervention
All schools will strive to create an environment that is welcoming, safe, and engaging for all students. School personnel will promote the importance of attendance and provide clear communication to students and families regarding attendance and absence reporting expectations.

Procedures will be developed by the administration to enhance the full attendance requirement and to determine appropriate action to serve as a deterrent to truancy. These procedures will be in accordance with Pierce and St. Croix County ordinances and state law, outlined in the Student Handbook, and will be approved by the School Board.

Student attendance will be monitored continuously. Prior to the student being referred to municipal or county for habitual truancy, the Student Attendance Officer or designee will provide targeted assistance to students identified as needing additional support. These interventions may include, but are not limited to,

- attendance reviews;
- consultation with the School Resource Officer;
- student attendance coaching;
- parent(s) or guardian meetings;
- home visits;
- meeting with school counselors;
- referral to School Social Worker.

Part 9: Parent(s) or Guardian Communication

Absence Reports on Report Cards

Absence information will be provided on all Report Cards. Absences on these reports will be identified as excused or unexcused.

Notice of Unexcused Absence

The School Attendance Officer or designee will notify a student's parent(s) or guardian of the student's unexcused absence using one or more of the following methods:

- An automated phone call will be sent to the student's parent(s) or guardian if it is determined that a student is absent from school without advanced notification. a valid reason.
- Notices following unexcused absence may be sent via email and/or 1st Class Mail. Records of these notices will be kept.
- The School Attendance Officer or designee may contact parent(s) or guardian to clarify the status of a student's unexcused absence.

Notice of reaching the maximum allowable excused absences.

The School Attendance Officer or designee will notify a student's parent(s) or guardian by first class mail, email, or phone call when the student reaches the maximum allowable excused absences as described in Part 4: Excused Absences.

Part 10: Referral to Municipal or County Court for Habitual Truancy

Notice and Attempt to Meet with Parent(s) or Guardian

If a student is at risk for becoming habitually truant, the School Attendance Officer will provide a notice to the student's parent(s) or guardian, by registered or certified mail, or by 1st class mail. The School Attendance Officer may simultaneously notify a parent(s) or guardian via electronic communication. The notice will contain the following:

1. A statement of the parent(s) or guardian's responsibility under State law to cause the student to attend school regularly;
2. A statement that the parent(s) or guardian or student may request program or curriculum modifications for the student under State law and that the student may be eligible for enrollment in a program for children at risk;
3. A request that the parent(s) or guardian meet with the appropriate school personnel to discuss the student's truancy;
4. The notice will include the name of the school personnel with whom the parent(s) or guardian should meet, a date, time, and place for the meeting and the name, address, and telephone number of a person to contact to arrange a different date, time, or place. The date for the meeting will be within five (5) school days after the date that the notice is sent, except that with the consent of the student's parent(s) or guardian the date for the meeting may be extended for an additional five (5) school days.
5. A statement of the penalties, under State law or local ordinances that may be imposed on the parent(s) or guardian upon failure to cause the child to attend school regularly as required by State law;
6. If the student is attending the District through the Open Enrollment Program, each notification will also inform the parent(s) or guardian: that the student's open enrollment may be terminated if the student is habitually truant.
7. The School Attendance Officer will also continue to notify the parent(s) or guardian of a habitual truant's subsequent unexcused absences.

Final Intervention Prior to Referring to Municipal or County Court

The School Attendance Officer will ensure that appropriate school personnel have done the following before any case is referred to the Municipal or County Court:

1. Notice was provided as described in above.
2. Met with the student's parent(s) or guardian to discuss the student's truancy or attempted to meet with the student's parent(s) or guardian and received no response or were refused;
3. Evaluated the student to determine whether learning problems may be a cause of the student's truancy and, if so, have taken steps to overcome the learning problems, except that the student need not be evaluated if tests administered to

the student within the previous year indicate that the student is performing at grade level;
4. Conducted an evaluation to determine whether social problems may be a cause of the student's truancy and, if so, have taken appropriate action or made appropriate referrals.

Part 11: Extra Curricular Participation and Attendance

A student must be in attendance for all academic and required activities (designated by the school for the entire school day 7:35 -2:55) to be eligible to participate in an extracurricular activity or practice scheduled on that specific day. The attendance officer will make determinations on daily attendance. The administration maintains the right to make the final determination regarding student participation.

Part 12: Attendance Records

The district will use the same technology-based attendance record keeping system at all schools. Attendance Records will be categorized in the following ways:

- Exempt
  - ACT: School activities during class time.
  - COUN: Visit to School Counselor
  - CMVF: Chronic Medical Condition
  - EXP: Expelled
  - HLTH: Visit to Health Office
  - ISS: In-School Suspension
  - MED
    - Absences for medical, dental, chiropractic, optometric, or other valid professional appointments that are accompanied by note from the professional will be excused.
    - The student has a chronic condition or is experiencing an extended illness.
  - HLTH-ILL
    - If a student becomes ill while at school, office staff and a parent/guardian must speak prior to the student leaving school grounds. An absence agreed upon by office staff and parent/guardian will be excused.
  - SUS: Out of School Suspension
- Excused
  - APL: Alternative Placement
  - EAP: Excused for an Appointment (no professional note provided)
  - EXE: Excused Absence

        - Obtaining religious instruction or observing religious holidays.
        - A death in the immediate family.
        - A court appearance or other legal procedure upon submission of proof.
    - ILL: Illness
        - The student is temporarily not in proper physical or mental condition to attend school. Absences for this reason may be excused by oral or written notification to the attendance officer by the student's parent(s) or guardian for four (4) school days.
    - PAR: Parent Pre-arranged
        - The student's parent(s) or guardian has provided a pre-planned notice of absence.
- Unexcused
    - UNX: Unexcused
        - The first four occurrences in which no valid excuse provided or excuse provided exceeds allowable yearly maximums.
    - TRU: Habitually Truant
        - No valid excuse provided for 5th or further unexcused absence or excuse provided but exceeds allowable yearly maximums.
    - TDY: Tardy
        - A student arrives at the student's registered class location 1-15 minutes after the bell that signals the start of the class period has sounded without a valid excuse.

LEGAL REFERENCE: Wisconsin Statutes Sections 118.15, 118.153, 118.16, 118.162, 118.16(4)(4), 118.165, 115.28(51) . Pierce County Ordinances, St. Croix County Truancy Policies and Procedures

Coursework Makeup Guidelines
Students are responsible for getting all missed coursework from teachers when they are absent for any reason and are responsible for completing all of the missed work. Students will be allowed to complete all coursework missed and are generally responsible for completion with the allotted time listed:

- 1 day absent = 1 day to make up work
- 2 days absent = 2 days to make up work
- 3 days absent = 3 days to make up work
- More than 3 days absent = one week to make up work.

Long-term illness or accidents/injuries that keep students from attending school are exceptions to this rule and will be addressed on an individual basis. Teachers will determine the appropriate timeline and coursework and will communicate this information to the student and/or parents.

For absences in excess of two or more days, please contact the High School Main Office at (715) 425-1830 and a request for coursework with teachers will be made. Please allow one full school day (24 hours) from the time of request to prepare and collect coursework. Much of the coursework may be available through the teacher's online Schoology/Google Classroom page.

Academics

Classroom Expectations

The adult(s) leading learning will establish specific expectations for classrooms; however, these guidelines generally apply in all classes:

- act respectfully towards self and others;
- demonstrate responsibility and respect towards the teacher by being prepared with completed coursework, necessary materials for class, and arriving on time;
- demonstrate cooperation through active participation and support of others during learning activities;
- show respect to property, equipment, and facilities;
- maintain a positive attitude towards learning;
- demonstrate compassion towards others; and
- maintain academic integrity; see separate section below for the definition of *academic integrity.*

Course Registration

An informational meeting will be held in January or February each year for parents and students regarding registering for classes for the upcoming school year. Students have the opportunity to work on course selection materials during the school day in W.I.N. (What I Need, an advisory time) during Registration Week. Students are encouraged to discuss course selections with their parents. A parent/guardian signature is <u>required</u> before course requests may be submitted. *All meeting and registration dates can be found in the calendar section earlier in this handbook.*

Grading Scale

Grade	Score
A	93-100
A-	90-92
B+	87-89
B	83-86
B-	80-82
C+	77-79
C	73-76
C-	70-72
D+	67-69
D	60-66
F	0-59

Special Grading Codes and Definitions

P	Recognized for credit, but not included in the GPA. Prior permission from the Principal is required to allow a "P" grade.
F	Failure = 59% or below
W	Withdrawal
I	Incomplete: given for class work which is not completed because of a long-term absence due to illness or emergency. Arrangements for completion of a course must be made with the teacher. Incompletes must be made up within one week of the end of the grading period or the grade will be changed to an "F." If more time is needed due to unusual circumstances, approval of the principal is required.

Plus and minus signs may be used with letters A, B, C and D to indicate a position within that grade range. Exceptions: no A+ or D- grades are awarded. (A = 4.0, A- = 3.7, B+ = 3.3, B = 3.0, B- = 2.7, C+ = 2.3, C = 2.0, C- = 1.7, D+ = 1.3, D = 1.0, F = 0). See Board Policy 345.1 and 345.11.

Academic Lettering and School Attendance

To be eligible for academic lettering, a student must have no unexcused absences during the school year and have not been suspended in or out of school during the school year. A student must be a full time student in the school year he/she wishes to qualify and must be passing 20 hours (four classes, five days per week) of instruction at all times during the school year. Contact the RFHS Activities Office with questions.

Academic Awards

Academic Letters (which are not connected to the Laude System) are awarded based on the following criteria:

- Maintain a 4.0 grade point average through the conclusion of the freshman year.
- Maintain a 3.85 grade point average through the conclusion of the sophomore year.
- Maintain a 3.75 grade point average through the conclusion of the junior and senior year.
- All incomplete grades must be resolved.

Laude System

River Falls follows a Laude System. The purpose of our laude system is to encourage and recognize high school graduates for completion of challenging coursework and preparation for future success. There are three levels of recognition correlated to a range of honor points:

- Summa Cum Laude: *Highest Honor*
- Magna Cum Laude: *Great Honor*
- Cum Laude: *Honor*

A student's score is computed by multiplying cumulative GPA by the number of points earned from specifically identified laude courses successfully completed by a student. Our school profile, as well as our laude system, will help inform colleges in gaining a more holistic perspective of our students.

*Contact your student's school counselor for more information or visit the following link: RF Laude System. (Note: RFHS does not designate a valedictorian or salutatorian.)

Graduation Ceremony Participation

- Students graduating must have completed a minimum of 27.5 credits.
- Honor cords will be awarded to seniors who qualify under the Laude System no later than midterm of term 4.
- Students who have 27.5 credits or fewer may not receive a signed diploma until completion of .5 credits or more to meet the 28-credit graduation requirement.
- Students not in attendance for more than 85% of their academic year due to habitual truancy may not be eligible to participate in graduation ceremonies and/or the senior class party. See Board Policy 345.62.

Deadline
All graduating seniors should meet all obligations to the district by Memorial Day to participate in graduation. This includes, but is not limited to, the following: fines, fees, detention time, food account balance, return of library items, school-owned electronic devices, textbooks, and physical education locks.

Early Graduation
The River Falls School Board believes that it is advisable for students to complete a sixteen-term high school sequence for graduation. Recognizing, however, that unusual circumstances may arise and that some students and their parents/guardians may wish to pursue alternative educational paths, students may be allowed to graduate from high school following their 14th or 15th term of high school.

The following procedures are established for the purpose of consideration for early graduation.

1. A student must meet all graduation requirements and will not be eligible for early graduation prior to the completion of the 14th term. Required courses shall not be waived. Students requesting early graduation after the 14th term of high school will be expected to pursue post-secondary education; evidence of acceptance and/or anticipated enrollment must be presented. Students requesting early graduation after the 15th term of high school must show extenuating and/or familial circumstances for leaving school early.

2. The student and their parent(s)/guardian(s) must make a written request to the building principal or program coordinator at least one term prior to the anticipated early graduation describing the student's plan for immediately following early graduation, if early graduation is granted (e.g., pursue alternative educational paths). Requests filed less than one term before the anticipated early graduation date may be considered, but only due to unusual circumstances.
3. A screening committee made up of the building principal and a counselor or program coordinator shall review the request.
4. A student must meet all graduation requirements and will not be eligible for early graduation prior to the completion of the 14th term. Required courses shall not be waived. Students requesting early graduation after the 14th term of high school will be expected to pursue post-secondary education; evidence of acceptance and/or anticipated enrollment must be presented. Students requesting early graduation after the 15th term of high school must show extenuating and/or familial circumstances for leaving school early.
5. A student who graduates early shall not be eligible to participate in any interscholastic or Wisconsin Interscholastic Athletic Association-sponsored activity, as appropriate. A student who graduates early shall be eligible to participate in graduation exercises. Students who graduate early may participate in other school related activities at the Principal's or Activity Director's discretion.

See Board Policy 345.61

Final Transcript for Seniors

Official transcripts are available online at www.Parchment.com. There is a small fee, approximately $5, to do so. Grades are available online at https://wicloud.infinitecampus.org/campus/portal/riverfalls.jsp. Username and password are available through the High School Main Office.

Promotion, Placement, and Retention

The School Board recognizes that the personal, social, physical, and educational growth of children will vary and that they should be placed in the educational setting most appropriate to their needs at the various stages of their growth.

It will be the policy of the School Board that each student be moved forward in a continuous pattern of achievement and growth appropriate for each student's development.

Definitions

Promotion: Occurs when a student is demonstrating learning that indicates the student has met the criteria established in this policy and will be moved forward to the next grade.

Placement: Occurs when a student is not demonstrating learning that indicates the student will be promoted to the next grade, but a determination has been made that it is in the student's best interest to move forward to the next grade. A placement determination is made by the Principal in consultation with the Student Support Team and parent(s)/guardian(s).

Retention: Occurs when a student is not demonstrating learning that indicates the student should move forward to the next grade,and the student should repeat the current grade. A retention decision is made by the Principal in consultation with the Student Support Team and parent(s)/guardian(s).

A student will be promoted to the succeeding grade level when the student has demonstrated learning by:

A. completing the course requirements at the presently assigned grade;
B. in the opinion of the professional staff, achieving the instructional objectives set for the present grade;
C. demonstrating sufficient proficiency to permit the student to move ahead in the educational program of the next grade.

Following sound principles of child guidance, the School Board discourages the skipping of grades.

Appeal Process

Any person appealing a decision regarding promotion to grade nine under this policy will submit a written appeal to the Superintendent within five (5) business days of notification. The person must state in writing the portion of this policy they believe was administered in error including the reasons supporting that belief and the proposed remedy for the alleged error.

The Superintendent will meet with the parties involved and will issue a written decision within ten (10) business days. The decision of the Superintendent is final.

Academic Integrity

Honesty is a highly valued character trait at River Falls High School. Students are responsible for holding themselves and each other accountable for ethical use of information and ideas. When a student cheats, he/she is being dishonest with themselves and their teacher(s). Our goal is for students to learn and practice ethical behavior in regard to information and information technology. Academic integrity is an *obligation* for **all students** at RFHS. Additional details regarding district Academic Integrity expectations can be found in Policy 5505.

Definitions:

Academic integrity involves adhering to the values of honesty, trust, fairness, respect, and responsibility in all facets of the learning process. **Academic misconduct** is considered a violation of academic integrity, either when acting alone or assisting others. Below are six (6) general areas that constitute academic misconduct including examples of each. Examples of academic misconduct include but are not limited to the following:

1. Committing plagiarism (see information below).
2. Submitting falsified or invented work/information instead of actually doing the work, research, or task themselves (changing or creating data in a lab experiment; writing up a fake interview). **This includes students turning in A.I.-created work as their own.**
3. Using unauthorized tools or materials in any academic work (using notes, programmable calculators, or other electronic devices) on an assessment when such use is not allowed (stealing, selling, or providing others with tests or course materials; using an online translator for more than words or phrases).
4. Misusing or falsifying academic documents (altering a transcript or report card; signing another person's name to an attendance roster or grade check; forging a hallway pass).
5. Purposefully damaging or hindering the work of others (hiding books or reference materials needed to complete an assignment; tampering with lab experiments, art projects, or electronic files of another student).
6. Assisting other students in any of these acts (allowing a person to use your notes on a test).

Plagiarism is taking credit, whether deliberate or not, for another person's or source's (print or non-print) ideas or words, works or processes without proper citation or credit. Sources do not need to be cited for material that is considered to be "common knowledge" i.e., factual information that is considered in the "public domain" because it is published in multiple standard reference works. Likewise, when common knowledge is related to a field or specialty, sources may not need to be cited if the information is widely known to people within that field. Because it may be hard to determine what is considered common knowledge, it is a good idea to cite sources or ask your teacher for guidance. **Students turning in any A.I.-created work as their own is prohibited as well.**

Use of Artificial Intelligence/Natural Language Processing Tools For School Work

In order to ensure the integrity of the educational process and to promote fair and equal opportunities for all students, except as outlined below, the use of Artificial Intelligence (AI) and Natural Language Processing (NLP) tools (collectively, "AI/NLP tools") is strictly prohibited for the completion of school work, without the express permission/consent of a teacher. The use of AI/NLP tools,without the express permission/consent of a teacher, undermines the learning and problem-solving skills that are essential to academic success and that the staff is tasked to develop in each student. Students are encouraged to develop their own knowledge,skills, and understanding of course material rather than relying solely on AI/NLP tools and they should ask their teachers when they have questions and/or need assistance. Unauthorized use of AI/NLP tools is considered a form of plagiarism and any student found using these tools without permission or in a prohibited manner will be disciplined in accordance with the Student Handbook. (SeePolicy 7540.08 - Artificial Intelligence (AI))

Notwithstanding the preceding, students can use AI/NLP tools in the school setting if they receive prior permission/consent from their teacher, so long as they use the AI/NLP tools in an ethical and responsible manner. Teachers have the discretion to authorize students to use AI/NLP tools for the following uses:

A. Research assistance: AI/NLP tools can be used to help students quickly and efficiently search for and find relevant information for their school projects and assignments.
B. Data Analysis: AI/NLP tools can be used to help students to analyze, understand, and interpret large amounts of data, such as text documents or social media posts. This can be particularly useful for research projects or data analysis assignments –e.g., scientific experiments and marketing research.
C. Language translation: AI/NLP tools can be used to translate texts or documents into different languages, which can be helpful for students who are learning a new language or for students who are studying texts written in a different language.
D. Writing assistance: AI/NLP tools can provide grammar and spelling corrections, as well as suggest alternative word choices and sentence structure, to help students improve their writing skills. Proper citation when using AI/NLP tools is required when AI/NLP generated content is incorporated into any work product.
E. Accessibility: AI/NLP tools can be used to help students with disabilities access and understand written materials. For example, text-to-speech software can help students with specific learning disabilities or visual impairments to read texts andAI-powered translation tools can help students with hearing impairments understand spoken language.
F. Study Tool Creation: AI/NLP tools can be used to generate flashcards, study guides, quizzes, slides, AI-generated audio,interactive chats, and summaries from course study materials to improve student understanding and retention.

Cooperative Learning /Group Work: Because this type of work presents unique learning opportunities, it is important that each student complete their assigned part in a timely manner consistent with the teacher's rubric or timeline. When a student relies on others to do their work, either intentionally or not, this may be considered academic misconduct, and the student may be subject to the consequences outlined below. Other members of the group who fully participate and complete their work will not be subject to consequences.

Student Responsibilities: Students at RFHS are committed to practicing ethical behaviors when it comes to learning and using information and information technology. Students are expected to complete and submit their own work consistent with teacher guidelines for individual or group work and accepted standards such as the MLA (Modern Language Association) format and students should ask for help/clarification early and often if they do not understand an assignment or are experiencing difficulty which may prevent the timely completion of their work. When enrolled in Advanced Placement (AP), Early College Credit Programs (ECCP), or any other third-party, District-sponsored programming, students are expected to follow the corresponding policies and guidelines regarding the use of AI/NLP.

Staff and Administration have the responsibility for monitoring students' work for compliance with this policy.

Parents will be contacted as soon as practicable to report any alleged acts of academic dishonesty by their child.

Procedure if misconduct is suspected: When a teacher or staff member has reason to believe that academic misconduct has occurred, the following procedure will be followed: The teacher and/or an administrator will investigate the alleged misconduct with the student(s) by providing the student with a written or verbal description of the academic misconduct. The student will have the opportunity to present their perspective of the alleged misconduct either verbally or in writing. If it is determined that misconduct has occurred, the appropriate consequences will be assigned based on the protocol below.

Teachers are authorized, in consultation with their Principal, to apply appropriate consequences for violations of this policy. Disciplinary consequences for significant violations may include removal from the class with a failing grade, removal from student leadership positions, elimination of honors recognition, loss of membership in honor organizations, as well as other disciplinary consequences appropriate to the nature of the violation.

Repeated violations of this policy at the high school level will result in additional disciplinary consequences, up to and including suspension and expulsion.

Students who violate this policy are subject to disciplinary consequences.

Consequences for academic misconduct: When a teacher and/or an administrator has concluded academic misconduct has occurred, the following process may be used:

1. The teacher and/or an administrator will meet with the student to discuss the academic misconduct.
2. The teacher and/or an administrator will communicate with the parent(s)/guardian(s) in person or through a phone call to discuss the academic misconduct.
3. To earn credit on the activity/assignment/assessment after academic misconduct occurred, the teacher:
    a. will determine what revisions must take place on the original submitted work,
    b. will provide an alternate learning activity which will be used for the student to demonstrate proficiency of the learning target, and
    c. will determine the appropriate timeline for the student to submit newly assigned coursework.

    The student must complete the assigned revisions or new learning activity as provided by the teacher in order to be eligible for **any credit** for that activity/assignment/assessment.
4. Administration will meet with the student to reinforce academic integrity and expectations for learning.
5. The student may also be assigned detention, in-school suspension, or other academic consequences. Additionally, any incident of academic dishonesty is considered a code of conduct violation and will be referred to the activities office. A pattern of student academic misconduct will result in progressive disciplinary action. *Students who have already had one incident of academic misconduct may not be able to receive credit for the assignment if a second incident takes place.*

Enrollment, Withdrawal, Transfer

Any person who wishes to enroll in, withdraw, or transfer from River Falls High School must meet with the principal/designee and complete the required forms for record updating/transferring. Students who are not 18 years of age must be accompanied by a parent/guardian. A parent/guardian should sign the student out of RFHS in order for records to be transferred. Fees should be paid and school district resources returned before records are transferred to another institution. See Board Policy 420.

Open Enrollment

Students in kindergarten through grade 12 may attend any public school in the state, as permitted by either law or board policy. Applications must be submitted to the non-resident's school during the Open Enrollment window. Forms are available at the District Central Office (715-425-1800) and on the River Falls School District website. See Board Policy 423 which requires the district to designate available seats for open enrolled students.

Schedule Changes

Please note that every effort is made to honor student course requests. It is imperative that students choose courses thoughtfully during the registration process as they will be expected to follow their given schedules. After the school year begins, students **must** meet with their school counselor to request a schedule change. Counselors and school administrators determine the rationale of schedule changes and reserve the right to approve or deny any requests.

Except as set forth in this subsection, all schedule changes must be made before the start of the term. Schedule change forms are available in the School Counseling Office. **ALL** schedule change requests require a parent/guardian signature.

Schedule changes will be made only for the following reasons:

A. An error has been made on your schedule.
B. A change is needed to meet a graduation requirement.

School administrators and counselors will validate requests and whether the request warrants a schedule change. Schedule changes based on requesting a specific teacher for a class, time of day for a class, or change in format from A/B day to regular block, will not be honored, (except for special, unavoidable circumstances).

Graduation Requirements

In general, a total of 28 credits must be earned for a student to graduate from River Falls High School including the following:

4 credits of Language Arts, including Speech
3.5 credits of Social Science, including Geography
3 credits of Science
3 credits of Math
1.5 credits of Physical Education
.5 credit of Health
.5 credit of Personal Finance
12.5 credits of electives

1 Term class = 0.5 credit
Semester class = 1.0 credit
A/B class = 0.5 credits per semester

See Board Policy 345.6 and 345.61

Capstone Learning Opportunities

A “Capstone Opportunity” is an academic experience that involves a variety of scholarly opportunities and results in a synthesized outcome. There are a variety of Capstone learning opportunities available to help each student personalize their learning. Detailed information about the following options can be found in the Academic & Career Planning PDF Guide linked at: GUIDE_AcademicCareerPlanning

Capstone Learning Opportunities include:

- Advanced Standing articulated courses
- Advanced Placement courses
- Career Technical Education (CTE) Capstone
- Dual Academic Credit Program (with UW-River Falls)
- Dual Credit High School Academies
- Early College Credit Program
- Industry Certifications
- Start College Now
- Transcripted Credit courses
- Work and Career Based Learning

Alternative Opportunities to Earn High School Credit

Hybrid Courses

Hybrid course content is delivered 60-80% online, and 20%-40% in person. Students work independently for the online portion of the class. Hybrid courses are offered on a limited basis.

Independent Study, Service Credit, or Office Help

Juniors and seniors may apply for Independent Study, Service Credit, or Office Help. Students may take a maximum of two courses per year or two credits during the course of their high school career. In the case of an independent study, an established curriculum must be in place, and teachers will expect students to complete the coursework somewhat independently. Students must have successfully exhausted all appropriate course offerings in the designated area to be eligible for the independent study opportunity. For all three options, requests must be approved by the principal and scheduled in advance of the term in which the course is to be taken. If approved, the course is added to the student’s schedule. Forms are available in the Counseling Office. See Board Policy 343.3.

Wisconsin Virtual School

Students have an opportunity to take online enrichment courses not offered at RFHS. Students should meet with their school counselor if interested. Course descriptions may be found in the resource appendix of the Course Planning Guide and online at www.wisconsinvirtualschool.org. Students/families will be required to reimburse the school district for tuition costs in the event of failed or incomplete WVS classes.

Requests for Program or Curriculum Modification

Any student's parent/guardian, or the student if the parent/guardian is notified, may request in writing that the District provide the student with program or curricular modifications. A request for a program or curriculum modification(s) shall be considered by the District under the following circumstances:

1. The student is temporarily not in proper physical or mental condition to attend a school program. In this case, the parent or guardian must obtain a written statement of the physical or mental condition from a licensed physician, dentist, chiropractor, optometrist, psychologist, physician's assistant, nurse practitioner, certified advanced practice nurse practitioner, or Christian Science practitioner (living and residing in Wisconsin and who is listed in the Christian Science Journal), as sufficient proof of physical or mental condition of the student.
2. This written statement, as indicated above, is a Statement from Medical Professional to Consider Homebound Instruction, is to be included in the administrative procedure and shall indicate the time period for which it is valid, not to exceed 30 calendar days.
3. A team consisting of the parent/guardian and school personnel knowledgeable about the student, shall review the physical or mental condition statement and make a determination regarding the need for homebound study. These program or curricular modifications may include, but are not limited to nonsectarian correspondence courses or other courses of study approved by the District or nonsectarian tutoring provided by the District.
4. The team shall review the need for curricular or program modifications at least every 30 calendar days.

If the District denies the request for program or curriculum modifications, the parent may appeal the denial using the Complaint Procedure outlined in Practice Statement-Equality of Educational Opportunity, or the Pupil Non-Discrimination/Anti-Harassment. (District Policy 411-Rule 1)

Wisconsin Higher Education Board (HEAB) Scholarships for Seniors

Wisconsin Academic Excellence Scholarship

Academic Excellence Scholarships (AES) are awarded to Wisconsin high school seniors who have the highest grade point average in each public and private high school throughout the State of Wisconsin. The number of scholarships each high school is eligible for is based on total student enrollment grades 9-12. Eligibility for the Wisconsin State Scholarship is first based on grade point average (GPA) for grades 9-12. To be eligible, a student must be in attendance at RFHS for six terms: four terms of the junior year and the first two terms of the senior year. The scholarship is granted to the top two students who meet established criteria and plan to attend a Wisconsin university. See Board Policy 461

Wisconsin Technical Excellence Scholarship

Technical Excellence Scholarships (TES) are to be awarded by the State of Wisconsin to Wisconsin high school seniors who have the highest demonstrated level of proficiency in technical education subjects.The School District of River Falls shall annually designate certain scholars for purposes of the Wisconsin Technical Excellence Higher Education Scholarship Program. These scholars shall be designated on the basis of their level of proficiency in career and technical education (CTE) subjects, and who enroll, on a full-time basis, in a technical college. Applicants shall be seniors who have met the criteria outlined below. The scholars shall be named in accordance with timelines required by law and in accordance with established board policy.

To be eligible, students must be enrolled in the district full-time for six consecutive terms prior to the awarding of the scholarship (i.e., four terms of their junior year and the first two terms of their senior year). To attain senior standing, a student must meet the requirements outlined in board policy.

The committee shall apply the following criteria in noted order. Students must exhibit interest in and have a career plan related to a technical field, and must meet a minimum of three (3) of the outlined criteria for graduation:

1. Have completed at least three (3) high school CTE courses in the student's identified career pathway. The student may be enrolled in the third course at the time of the nomination.
2. Have participated in a Youth Apprenticeship Program under the supervision of the Wisconsin Department of Workforce Development.
3. Have completed a minimum of one course in a transcripted credit program.
4. Have successfully participated in a Skills Standards Program or Certification offered by the Wisconsin Department of Public Instruction.
5. Have completed or in progress to complete an industry-recognized certification program approved under WI Stats. 115.367 (2).
6. Have participated in a Career and Technical Student Organization (CTSO) in Wisconsin: DECA, FBLA, FCCLA, FFA, HOSA, Skills USA, etc.
7. Have completed an identified Career and Technical Training pathway as defined by the Wisconsin Department of Public Instruction.

Students meeting the identified initial criteria will be ranked based on the following point system reflective of coursework and technical education experience.

1. Two points will be awarded to a student for each credit earned in high school CTE courses. (For the purpose of assigning a ranking among eligible candidates, credit hours in process at the time of nomination will be counted toward the number of credits the student has earned.)
2. One point will be awarded to a student for each year of activity in a Career and Technical Student Organization in Wisconsin (CTSO). Note: For activity in multiple CTSOs, one point will be awarded for each year of participation in each CTSO.

3. An additional one point will be earned for each of the following activities:
    - participation in an approved Youth Apprenticeship Program,
    - completion of a Skills Standards Certification, and
    - completion of an industry-recognized certification program.
4. If students are tied with total points, the first tiebreaker will be that students with equal points will be ranked by their GPA in CTE courses.
5. The second tiebreaker will be that students will be ranked by their overall composite GPA.
6. The third tiebreaker will be that students with the highest composite score on the ACT by December 31 shall be designated as the recipient or alternate.
7. Should there remain any further tied students, a representative committee of high school faculty members shall select the recipient or alternate based on the number of additional CTE criteria met as well as student leadership positions held by the student. School leadership positions shall be defined as an officer position in an established, district-approved activity.

See Board Policy 462

In the event a student qualifies for both the Academic Excellence and Technical Excellence scholarships, the student shall identify which award he/she intends to accept.

Activities

Activities Participation and Guidelines

It is highly encouraged for students to participate in school clubs and social organizations. Participation in such clubs fosters growth in the areas of responsibility, leadership, and accountability. However, no student may serve as president or vice-president in more than one club or organization in any given year. In addition, students are limited to serving in an officer capacity (*officer*=leadership role other than president or vice president) in no more than two organizations a year. This guideline is in place to ensure that all students serving in a leadership position have the ability to dedicate and manage their responsibilities of being a leader or officer for their club or organization. It should be noted that students are still encouraged to participate and serve in as many clubs and organizations as they see fit.

Student Sport Seasons

Season	Activity
Fall	**Girls**: Cross Country, Golf, Swimming/Diving, Tennis, Volleyball **Boys**: Cross Country, Football, Soccer
Winter	**Girls**: Basketball, Gymnastics, Hockey **Boys**: Basketball, Hockey, Swimming/Diving, Wrestling
Spring	**Girls**: Soccer, Softball, Track **Boys**: Baseball, Golf, Tennis, Track

Athletics

River Falls High School is a member of the Big Rivers Conference in the sports listed above.

Activities Guidelines

As a member of the Wisconsin Interscholastic Athletic Association (WIAA), student athletes are governed by the general rules and specific rules of our school Activities Handbook/Code. The **Activities Handbook/Code** deals with conduct and academic requirements for the athlete. All students participating in athletics must submit the following forms prior to participating in any athletics: a current physical (good for two years), or an alternate physical form (for the alternate year); the Activities Handbook/Code signed by the student and parent one time for the entire high school career; an Impact (Concussion) test every other year (scheduled through the Activities Office); and pay the activity fee. These may all be done via the registration process. Students who cannot afford the activity fee need to contact the Activities Office and obtain a form to fill out to have the fee waived.

Extra Curricular Participation and Attendance

A student must be in school attending classes during the entire day in order to participate in a school sponsored activity, an event that evening, or the following weekend day, which include but are not limited to dances, sporting events, concerts, etc. Furthermore, if the student has been considered habitually truant within the current school year, consequences may include nonparticipation. If the attendance officer is notified in advance as to extenuating circumstances, a final determination as to whether a student is allowed to participate will be at the discretion of the administration or the designated attendance officer.

Should a student be absent all day on a Friday due to illness, that student shall be permitted to participate in an activity on the following Saturday or Sunday if the student feels physically fit, has the recommendation of parents/doctor, and the approval of building administration.

A student who will miss part or all of a school day due to an extracurricular event, and is aware in advance of that date(s), is responsible to communicate with their teaching staff in advance, complete required coursework for the date(s) to be missed, and be prepared to complete any scheduled assessments, projects, or assignments on the day of their return, unless otherwise determined in advance with individual teachers.

Club Offerings & Guidelines

Students participating in clubs or activities are subject to the rules and guidelines listed in the Activities Handbook/Code. The **Activities Handbook/Code**, available in the Activities Office or online, is to be signed by both the student and a parent or guardian. All paperwork, along with required fees, is due into the Activities Office before the student can participate in the club or activity.

Activities at RFHS include Art Club, Biology Club, Cheerleading, Chemistry Club, Chess Club,Costume Carolers, Connecting All Together Socially (C.A.T.S.), Community Club, Dance Team, Drama Club, Fishing Club, Future Business Leaders of America (FBLA), Fellowship of Christian Athletes (FCA), Fishing Club, Future Farmers of America (FFA), Forensics, Gay-Straight Alliance (GSA), Game Club, International Club, Mock Trial, Musical, National Honor Society (NHS), Pep Club, Ping Pong Club, Powerlifting, Robotics, Rock Climbing Club, Students Offering Support (SOS), Strive, Student Council, Trap Shooting, Yearbook. Students who have a common interest, secure an advisor, write a constitution, and have the club authorized by the principal or designee may form new clubs.

School Events

School events are considered an extension of the classroom, so the expectations are the same, and school discipline extends to the behavior of our students at both home and away activities. Students who are absent, unexcused, or suspended (in or out of school) may **not** participate **nor** practice in school sponsored co-curricular events that day.

The school provides transportation, by bus or school car, for all participants to school-sponsored events held away from the school. The participants are required to ride the bus to the event and to return by bus from the event. On occasion, student participants may return from school-sponsored events with their parents (providing parental request has been made, in writing, to the principal or coach/supervisor prior to departing for the event). The parent must be in direct contact with the activity supervisor/coach after the activity for the participant to be excused. Failure to follow this procedure will result in being withheld from competition at the next event.

Social Functions

Social functions held at the high school are a part of the school's co-curricular activities. The following guidelines are used for school events:

- School functions are supervised by chaperones (teachers, administrators, and/or parents).
- School social functions end by midnight on Friday and Saturday, and 10:30 PM on school nights. Exceptions to this rule must be cleared through the principal or designee.
- Only River Falls High School or Renaissance Charter Academy students and their guests, age 20 or younger, are eligible to attend school social events. Each guest must have a guest pass, which can be secured from the RFHS Activities Office. Exceptions to this rule must be cleared through the principal or designee. Middle school students are not allowed to attend high school dances/social events.
- Students and guests are expected to stay in the building while at a social function. Anyone leaving without permission will not be readmitted.
- Acceptable school conduct is expected at all social events. Guests will be expected to adhere to the RFHS rules that apply to our students.

Family Night

Wednesdays have been designated as Family Night by the School District of River Falls pertaining to the scheduling of school-sponsored events. No school events may take place after 6:00PM without advance approval of a school administrator.

Spectator Buses

Spectator busing is provided when there is strong student interest. At least 30 students must sign up to ride a bus by 9:00 AM on the game day before a bus will be ordered. The cost of the bus ride is determined by the length of the trip and thus may vary from game to game. Students who ride spectator buses must return from the game or event on the bus unless a parent makes arrangements with the chaperone/advisor to transport a student home. The principal or designee and the bus chaperone/advisor must be aware of this arrangement before the game/event. The parent must present him/herself to the chaperone when picking up their son/daughter. Failure to adhere to this procedure will result in denial of this privilege in the future.

Conduct at All School Events

Every individual in attendance at a school-sponsored event should observe the accepted rules of good sportsmanship, citizenship, and conduct. Exemplary conduct is expected from our students, adult fans, players, cheering squads, coaches, and staff. Inappropriate behavior that results in a fan being removed from a game will have the added consequence of missing the next game as well (new WIAA regulation).

The fundamentals of good sportsmanship include the following:

- Show respect for the opponent at all times. The opponent should be treated as a guest.
- Show respect for the officials. The officials should be recognized as impartial arbitrators who are trained to do their job to the best of their abilities.
- Know, understand, and appreciate the rules of the contest.
- Maintain self-control at all times.
- Recognize and appreciate skill in performance of all teams playing.
- At concerts or performances of other school groups, or by visiting groups, it is expected that behavior will be appropriate for the occasion.Students asked to leave a contest due to misbehavior will not be allowed access to any other for one calendar week. (minimum one contest)

Music

Music groups that are both curricular and co-curricular (require in-school and after-school time):

Choir: Concert Choir, Symphonic Choir, Chamber Choir
Band: Concert Band, Symphonic Band, Wind Symphony, Marching Band

Music groups that are extra-curricular:

Choir: Costumed Carolers, Solo/Ensemble, Musical
Band: Jazz Band, Pep Band, Solo/Ensemble

Student and Parent Conduct

Students and parents are expected to conduct themselves in a manner that is appropriate and respectful. In order to achieve the shared responsibility for the maintenance of good behavior, adhere to the following expectations:

Parents should:

Communicate regularly with the school concerning their child's conduct and progress;

- Utilize online resources, such as Infinite Campus and Schoology, to monitor student progress;
- Ensure the daily attendance of their child, follow the attendance laws and procedures outlined in this handbook, and promptly report and explain absences or tardies to the attendance secretary;
- Provide the resources for the child to complete school assignments;
- Assist their child in being healthy, well-groomed, and clean;
- Discuss report cards and assignments with their child; and
- Maintain up-to-date home, work, and emergency telephone numbers at the school.

Students should:

- Be responsible and attend all classes daily and on time;
- Be prepared to come to class with appropriate work materials;
- Be positive and refrain from profane or inflammatory statements;
- Cooperate with and respect all individuals and property;
- Conduct themselves in a safe and reasonable manner;
- Be well-groomed and clean;
- Be responsible for their school coursework; and
- Abide by the behavioral and academic expectations set forth by the school and classroom teachers.

See Board Policy 443

Student Supports & Services

School Counseling Services

School Counseling services are provided for all students. School Counselors are assigned to the student by W.I.N. period. (W.I.N. stands for *What I Need* and is a period in the day that allows students time to work on Academic and Career Planning goals/activities, work on homework, study, meet with teachers for help, and participate in activity/club meetings during the school day.) Students and parents are encouraged to check the Counseling Department tab on the River Falls High School website for updates on services provided and scholarship information.

Academic and Career Planning

Academic & Career Planning (ACP) is a student-driven, adult-supported process in which a student creates and cultivates their own unique information-based visions for post-secondary success. It is a planning process which includes self-exploration and career exploration. Through this planning process, a student develops a concrete plan that identifies academic and career goals and how the student's goals will be achieved. Each year, specific activities in Xello (the designated tool for the State of Wisconsin for students to develop their Academic & Career Portfolio beginning in 7th grade and continuing through 12th grade) will be completed at each grade level.
The Wisconsin Department of Public Instruction in the PI26 legislation requires public school districts to provide ACP services to all students in grades 6-12.

All students at RFHS have a Xello account. Students' login information has been tied to their high school Gmail accounts. If they are logged into their high school Gmail accounts, they can access Xello from our high school webpage under "Students."

Career Clusters and Pathways

Career Clusters are broad occupational groupings based on a set of common knowledge and skills required for a group of careers. The 16 Career Clusters are as follows: Agriculture, Food & Natural Resources; Architecture & Construction; Arts, A/V Technology & Communication; Business Management & Administration; Education & Training; Finance; Government & Public Administration; Health Science; Hospitality & Tourism; Human Services; Information Technology; Law, Public Safety, Corrections & Security; Manufacturing; Marketing; Science, Technology, Engineering & Mathematics (STEM); and Transportation, Distribution & Logistics.

Career Pathways are a sub-grouping of careers used as an organization tool for curriculum design and instruction. Each pathway highlights a specific part of each cluster. The River Falls High School Academic & Career Planning divides into the Career Clusters of six broad pathways and is shown in a pathways wheel. These are the broadest level of career options. Each pathway is broken down into more specific information that allows students and families to explore each on a deeper level. View PDF of Career Clusters and Pathways information can be found in the Academic & Career Planning Guide.

Health Services

Communicable Disease
The Health Office works closely with local and state health departments regarding communicable disease detection and control. A list of communicable diseases and control measures can be found on the district website. See Board Policy 453.3.

Immunizations
The Student Immunization Law requires that all students through grade 12 meet the minimum number of required immunizations prior to school entrance. These requirements can be waived for medical/health, religion, or personal conviction reasons--waivers are available in the Health Office and on the district website. These students may be subject to exclusion from school in the event of an outbreak of diseases against which they are not completely immunized.

Students who do not have the required immunizations and/or a properly completed waiver on file with the Health Office may incur a fine or possible exclusion from school. Please contact your practitioner or the Health Office for required immunizations.

Illness/Injury at School
- Students who become ill or injured during the school day should report to the Health Office.
- If a student is sent home due to illness or injury, the Health Office/Main Office must speak with either the student's parent/guardian or an emergency contact prior to the student leaving school. Please keep your child's school informed when changes to phone numbers occur.
- Parent(s)/guardian(s) should inform the Health Office if their child needs accommodations during the school day due to crutches, casts, etc.

Is my child well enough to go to school?
Many students and parents are frequently concerned about when students should stay home or attend school. *Remember that a child ill with an infectious disease can spread the disease when in contact with others in the family and community.*

The following information is intended to help with this decision:
- If a student has had a fever of 100.4 degrees or more, the student should stay home for a minimum of 24 hours after temperature returns to normal without fever-reducing medication.
- If a student has vomited or has had diarrhea, the student should stay home until a minimum of 24 hours after the last episode.
- If a student has had a rash that may be disease-related or the cause is unknown, check with a family practitioner before sending the student to school. The Health Office may request a doctor's note from parents.

Drug, Alcohol, Substance Use/Abuse Services

RFHS recognizes that the use/abuse of illicit substances and the problems associated with them are prevalent in our society. The school further recognizes that harmful involvement with illicit substances can affect a student's personal, academic, and behavioral success as well as injure the school community. School counselors, school psychologists, the district social worker, and building administrators attempt to work with parents and students to assist with substance abuse-related problems. Please contact the school psychologist or a school counselor with concerns. Support services available include counseling information and education and referral assistance. See Board Policy 456.

Academic Assistance

Homebound Instruction

Homebound instruction may be provided for students who are kept out of school for ten consecutive school days due to illness or injury. Verification by a physician is required. Contact your student's school counselor for information about homebound instruction.

Renaissance Charter Academy

The Renaissance Charter Academy is an extension of River Falls High School. The program is designed for students whose needs would be met more positively in an alternate setting with smaller class sizes and a focus on each student's specific needs for their graduation plan. The program is held at a different site and includes opportunities for integrated studies, independent studies, and mentoring experiences. Renaissance Charter Academy students receive a diploma from the School District of River Falls. Applications are available in the High School Main Office, Renaissance Charter Academy, or from a RFHS School Counselor. The coordinator of the Renaissance Charter Academy can be reached at 715-425-7687, ext. 2224.

Student Discipline

Progressive Discipline

When actions taken by the teacher have failed to work or the rule infraction is of a serious nature, the incident will be reported to a principal for investigation and action. The consequences of the infraction will depend upon the severity of the offense and the previous discipline record of the student. In order to incorporate these two factors, a progression of consequences called a step system may be implemented based on the discretion of the building administrator. A student who is referred to the office for violating a rule contained within this handbook may receive the consequences that correspond to that offense and the number of prior disciplinary incidents. (With each successive referral, the student consequences may advance.) See Board Policy 447.

Harassment or Bullying

It is the policy of the School Board to maintain an educational environment that is free from all forms of bullying and harassment. All students, administrators, teachers, staff, and other school personnel share responsibility for avoiding, discouraging, and reporting any form of harassment. This policy applies to conduct occurring in any manner or setting over which the District can exercise control, including on school property, or at another location if such conduct occurs during an activity sponsored by the District.

The District will not tolerate any form of bullying or harassment and will take all necessary and appropriate actions to eliminate it, including suspension or expulsion of students, and disciplinary action against any other individual in the District community. Additionally,appropriate action will be taken to stop and otherwise deal with any third party who engages in harassment against our students.

Harassment

Under the Wisconsin Pupil Nondiscrimination Law, “Pupil harassment" means behavior towards pupils based, in whole or in part, on sex, race, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional or learning disability which substantially interferes with a pupil's school performance or creates an intimidating, hostile or offensive school environment (PI 9.02(9), Wis. Admin. Code). The district additionally recognizes any behavior directed towards pupils based on gender identity as a form of pupil harassment. (District Policy 411.1).

Harassment means any threatening, insulting, or dehumanizing gesture, use of data or computer software, or written, verbal or physical conduct directed against a student based on one or more of the student’s Protected Class that:

A. places a student in reasonable fear of harm to their person or damage to their property;
B. has the effect of substantially interfering with a student's educational performance, opportunities, or benefits; or
C. has the effect of substantially disrupting the orderly operation of a school.
D. “Harassment” also includes “hate speech” directed against a student—the use of language, behavior, or images/symbols that express prejudice against a particular group or groups on the basis of any protected characteristic(s).

    Examples are:

    A. making statements that promote violence toward a racial or ethnic group;
    B. drawing, displaying, or posting images or symbols of prejudice.

Sexual Harassment

For purposes of this policy only and not sexual harassment under Title IX, addressed in Policy 2266 - Nondiscrimination on the Basisof Sex in Education Programs or Activities, "sexual harassment" is defined as unwelcome sexual advances, requests for sexualfavors, sexually motivated physical conduct or other verbal or physical conduct or communication of a sexual nature when:

A. submission to that conduct or communication is made a term or condition, either explicitly or implicitly, of access to educational opportunities or program;
B. submission or rejection of that conduct or communication by an individual is used as a factor in decisions affecting that individual's education;
C. that conduct or communication has the purpose or effect of substantially or unreasonably interfering with an individual's education, or creating an intimidating, hostile, or offensive educational environment.

Bullying

Bullying is prohibited by School Board Policy 5517.01 – Bullying. It is defined as deliberate or intentional behavior using words or actions, intended to cause fear, intimidation, or harm. Bullying may be a repeated behavior and involves an imbalance of power. Furthermore, it may be serious enough to negatively impact a student's educational, physical, or emotional well-being. Bullying need not be based on any Protected Class. Bullying behavior rises to the level of harassment when the prohibited conduct is based upon the student's sex (including gender status, change of sex, or gender identity), race, color, national origin, religion, creed,ancestry, marital or parental status, sexual orientation, physical, mental, emotional, or learning disability, or any other characteristic protected by Federal or State civil rights. Complaints brought under this policy that are more appropriately handled under the Bullying policy will be referred for investigation consistent with the procedures in that policy.

The School District of River Falls believes that a safe and civil environment is needed for students to learn and attain high academic standards and to promote healthy human relationships. Bullying, like other violent or disruptive behavior, interferes with students' ability to learn and teachers' ability to educate students in a safe environment. The purpose of this policy is to assist the school district in its goal of preventing and responding to acts of bullying, intimidation, violence, and other similar disruptive behavior. (District Policy 411.2)

- Bullying includes aggressive or hostile behavior that is intentional and involves an imbalance of power between the bully and the bullied. It is typically repeated over time.
- Bullying takes many forms, including, but not limited to, physical or verbal assaults, nonverbal or emotional threats or intimidation, social exclusion and isolation, extortion, and the use of a computer or telecommunications to send embarrassing, slanderous, threatening, or intimidating messages.
- Bullying is a form of victimization and is not necessarily a result of or part of an ongoing conflict.
- Bullying can be characterized by teasing, put-downs, name-calling, cruel rumors, false accusations, and hazing.

"School district property" or "at school-related functions" means all school district buildings, school grounds, school property, school technology, school bus stops, school buses, or any other vehicles approved for school district purposes, the area of entrance or departure from school grounds, premises, or events, and anywhere students are under the jurisdiction of the School District of River Falls. School district property also may mean a student's walking route to or from school for purposes of attending school or school-related functions, activities, or events. While prohibiting bullying at these locations and events, the school district does not represent that it will provide supervision or assume liability at these locations and events.

An act of bullying, by either an individual student or a group of students, is expressly prohibited on school district property or at school-related functions. This policy applies not only to students who directly engage in an act of bullying but also to students who, by their indirect behavior, condone or support another student's act of bullying. This policy also applies to any student whose conduct constitutes bullying that interferes with or obstructs the mission or operations of the school district or the safety or welfare of the student, other students, or employees, regardless of whether that conduct is on school district property or at school-related functions, as well as bullying by an adult staff member toward a student or another staff member.

Cyberbully Definition: Cyberbullying is the use of electronic information and communication devices, to include but not limited to email messages, instant messaging, text messaging, cellular telephone communications, Internet blogs, Internet chat rooms, Internet postings, and defamatory websites.

Any act online, through the Internet or through electronic devices (cellular phones, computers, electronic tablets) that deliberately threatens, harasses, intimidates an

individual or group of individuals; places an individual in reasonable fear of harm to the individual or damage to the individual's property; has the effect of substantially disrupting the orderly operation of the school; is conduct that disrupts both a pupil's ability to learn and a school's ability to educate its pupils in a safe environment, is considered cyberbullying.

The School District of River Falls (SDRF) will not tolerate cyberbullying and, therefore, each reported instance will be handled in accordance with district, state, and federal rules, laws, policies and guidelines. SDRF prohibits acts of cyberbullying by students through the use of any district owned, or personally owned technologies.

The misuse of personal or home-based social media, depending on its potential effect on the health, safety and welfare of students/others and/or the maintenance of the educational setting in school, may result in referral to law enforcement and/or school discipline, including but not limited expulsion.

Any student or school staff member that believes he/she has or is being subjected to cyberbullying, as well as any person who has reason to believe a student or school staff member has knowledge or reason to believe another pupil or school staff member is being subjected to or has been subjected to cyberbullying, shall immediately make a report to the school principal or designee.

No employee of the School District shall permit, condone, or tolerate bullying.

Consent by a student being bullied does not lessen the prohibitions contained in this policy.

Retaliation against a victim, good faith reporter, or a witness of bullying is prohibited.

A person who engages in an act of bullying, reprisal, or permits, condones, or tolerates bullying shall be subject to discipline for that act in accordance with school district's policies and building procedures.

The school district may take into account but not be limited to the following factors: the developmental and maturity levels of the students involved; the circumstances; the severity of the behavior; and past incidences or continuing patterns of behavior.

Consequences for students who commit acts of bullying may range from positive behavioral interventions up to and including suspension and/or expulsion. Consequences for employees who permit, condone, tolerate or engage in bullying may result in disciplinary action up to and including termination or discharge. Consequences for other

individuals engaging in acts of bullying may include, but not be limited to, exclusion from school district property and events.

The school district will act to investigate all complaints of bullying and will discipline or take appropriate action against any student or employee of the school district who is found to have violated this policy. Bullying that rises to the level of Sexual Harassment is covered by Policy 2266 - Nondiscrimination on the Basis of Sex in EducationPrograms or Activities, i.e., sexual harassment prohibited by Title IX, and is not included in this policy. Allegations of such conduct will be addressed by Policy 2266]- Nondiscrimination on the Basis of Sex in Education Programs or Activities. Harassment reports related to Title IX should be made to Mark Inouye or Nate Schurman. Details relating to the Title IX reporting can be found here.

While it is the intent of the school district to prevent bullying, take actions to stop bullying, and protect reporters of bullying, the school district cannot monitor the activities of students at all times and eliminate all incidents of bullying between students, particularly when students are not under the direct supervision of school personnel.

Reporting Bullying

A. Any person who believes he or she has been the victim of bullying or any person with knowledge or belief of conduct that may constitute bullying shall report the alleged acts immediately to the building employee most closely connected to the student or the incident. This reporting procedure is not intended to prevent any person from reporting bullying directly to the building principal or school district human rights officer.
B. Any employee who receives a report of, observes, or has other knowledge or belief of conduct that may constitute bullying, is required to report to the building principal or principal's designee in a timely manner.
C. The school district encourages the reporting party or complainant to use the report form available from the principal of each building or available from the school building office. However, oral reports shall be considered complaints as well. Anonymous reports will be investigated but the school district's ability to take action on such reports may be limited.
D. Reports of bullying are classified as private educational and/or personnel data and/or confidential investigative data and will not be disclosed except as permitted by law.
E. The school district will respect the privacy of the complainant(s), the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the school district's obligation to investigate, take appropriate action, and comply with any legal disclosure obligations.

F. Submission of a good faith complaint or report of bullying will not affect the complainant's or reporter's future employment, grades, or work assignments, or educational or work environment.

School District Response to Bullying

A. Upon receipt of a complaint or report of bullying, the school district shall undertake or authorize an investigation by school district officials or a third party designated by the school district.
B. The school district may take immediate steps, at its discretion, to protect the complainant, reporter, students, or others pending completion of an investigation of bullying, consistent with applicable law.
C. Upon completion of the investigation, the school district will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination, or discharge. Disciplinary consequences will be sufficiently severe to try to deter violations and to appropriately discipline prohibited behavior. School district action taken for violation of this policy will be consistent with the requirements of applicable collective bargaining agreements; applicable statutory authority, including the state statutes; school district policies, and other regulations.
D. The school district, both immediately and pending completion of an investigation, will take strong, appropriate measures to ensure the rights of the victim and victim's family are addressed. School officials, counselors, staff, care groups, and other professionals may be enlisted to support the victim and their family.

Reprisal

The school district will discipline or take appropriate action against any student or employee of the school district who retaliates against any person who makes a good faith report of alleged bullying or against any person who testifies, assists, or participates in an investigation, or against any person who testifies, assists, or participates in a proceeding or hearing relating to such bullying. Retaliation includes, but is not limited to, any form of intimidation, harassment, or intentional disparate treatment.

Severe Infraction Clause

These examples of severe infractions may lead to a student being placed on Step 4 or higher in the discipline step system on the first offense:

1. Fighting, threats, or harassing students or school personnel;
2. Insubordination or defiance of authority; disregard of reasonable requests, directions, or commands by school personnel;
3. Disruptions that interfere with the learning process;
4. Vandalism or theft;

5. Using or possessing disruptive or explosive devices, weapons, or any paraphernalia associated with these items. Any student with a gun at school may be expelled for no less than one year per Wisconsin statute. Police referral may occur.
6. Involvement in an activity that may threaten the safety of others;
7. Tobacco use or possession (including nicotine pouches, any type or kind of vapes or e-cigarettes or look-alikes of any paraphernalia) anywhere in the building, on the grounds, or at a school-sponsored event on or off school grounds. Police referral may occur.
8. Alcohol or drug use and/or possession on school grounds or at a school-sponsored event. Police referral may occur.
9. Any act that is covered under the disorderly conduct statute. Police referral may occur.
10. Academic misconduct, including but not limited to plagiarism and cheating.

Truancy Infraction Clause

Attendance violations such as unexcused absences and truancies will not be placed in the Step System. Students who are found to be truant may serve one hour of after-school detention for each infraction and may also be referred to municipal or county court when appropriate.

Suspension & Expulsion

Suspension

This penalty involves the loss of school attendance privileges for a limited period of time from one to five days per infraction. In all cases of out-of-school suspension, parents will be notified via phone call or meeting. For suspension of two or more days, a re-entry meeting with the parent/guardian, student, teacher (if appropriate), and a principal designee may be required before readmittance. Students suspended may earn credit for the work they have missed; however, it must be completed in a timely manner, and it must satisfy the teacher's requirements for that coursework. It is the student's responsibility to contact teachers regarding coursework after they return.

Suspended Students

Students suspended from school by a building administrator for violations of rules and expectations of this student handbook will be regarded neither excused nor unexcused and should be recorded as *suspended from school* versus *absent from school*. Such students will be allowed to make up all class assignments, assessments, and projects missed during the term of the suspension. During the suspension, the student is not allowed to participate in or attend any after school activities.

Expulsion

To be expelled from the River Falls School District means a student is removed for a specified time period, which could last until their twenty-first birthday.

For the health and safety of students and staff, suspension or expulsion may be the consequence for certain behaviors, which include, but are not limited to, the following:

- ***Noncompliance with the school rules:*** Actions related to disruptive behavior, alcohol, tobacco, drugs, fire drills and alarms, attendance policy, searches, excessive tardiness, etc. fall into this category.
- ***Assault and Battery:*** A student causing bodily harm to another by an act done with intent to cause bodily harm to that person harmed is guilty of a misdemeanor.
- ***Vandalism:*** Any student who intentionally causes damage to the school building and/or school property is guilty of a misdemeanor.
- ***Slander/Libel:*** The statutes prohibit intentionally defaming another, whether a student or a staff member. This involves anything which may expose the other to hatred, contempt, ridicule, or disgrace in their line of work.
- ***Disorderly Conduct:*** Students who engage in violent, abusive, indecent, profane, unreasonably loud, or otherwise disorderly conduct in which such conduct tends to cause or provoke a disturbance, is guilty of disorderly conduct.
- ***Obscenity:*** A student who imports, prints, advertises, sells, has in possession for sale, or publishes, exhibits, or transfers commercially any lewd, obscene, or indecent written matter, picture, sound recording, or film, or who has in possession with intent to transfer to a person under 18 years of age any of the above materials or whoever makes any lewd, obscene, or indecent drawings or writings (may apply to cell phone or internet use) in school, is guilty of a felony by Wisconsin state statutes.
- ***Theft:*** "The unlawful taking and carrying away of personal things with the intention to deprive the rightful owner of the same" is theft and larceny, punishable by law. Parents, school personnel, social services personnel, and law enforcement officials may be involved as necessary in cases of theft.
- ***False Fire Alarm:*** Anyone interfering with firefighting or fire alarms is guilty of a Class A misdemeanor.
- ***Harassment:*** All forms of discrimination are prohibited, and any behavior that creates an intimidating, hostile, or offensive environment will not be tolerated. Actions or words repeatedly directed toward another for no apparent purpose are considered harassment.
- ***Threat*:** As defined by Wisconsin state statutes; expulsion may be considered for students who were indirectly related to the threat or had prior knowledge of the threat and made little or no attempt to inform authorities. The contents of electronic devices involved in a potential threat are subject to search when appropriate, including text messages, photographs, videos, or other forms of social media when they impact school safety.
- ***Explosives and other dangerous devices:*** No student is to bring into the school or any part of the campus any of the following: firearms, incendiary devices (matches, lighters, etc.) explosives (including firecrackers), knives, mace, pepper spray, other weapons, or "facsimile firearms." (Facsimile firearm means any replica, toy, starter pistol, or other object that bears a reasonable resemblance to, or that

reasonably can be perceived to be, an actual firearm.) This category applies to any object that may threaten or endanger the welfare of others or the student personally. *This is a very serious violation and will be treated as such.*

- ***Use of or Possession of Drugs, Alcohol or Tobacco*** on school property and/or during school activities: If a student is found to be in possession of and/or under the influence of an illicit substance, a conference with the student and a principal (or designee) will be held, the parent informed, and the police authorities notified. The student will be referred for school assistance. The student will be suspended (1 to 15 days) pending a possible expulsion hearing. It will be assumed that any student bringing drug-related paraphernalia into the school environment does so with the intent to use it or entice others to use it. Students found to be in possession of such paraphernalia are subject to the same proceedings as outlined above. For the purpose of this policy, drug related paraphernalia shall be defined as any item commonly used for the purpose of using drugs. In the event that a student is caught in the act of a look-alike substance, the offender will be subject to disciplinary action up to, and including expulsion, on the first offense. Due process procedures will apply. Possession or use of alcohol, tobacco products, illicit drugs, or look-alike substances (i.e. vape, smoking of electronic, or other substitute forms of cigarettes) by students on school property or at school activities is prohibited at all times. The expectations for use of tobacco and nicotine by students at school is outlined in Policy 5512.

Student Due Process for Expulsions

- Notification of school rule(s) violated
- A fair hearing of infraction of school rules
- Written notification of reasons for expulsion
- Appeal to higher administrative authority applicable, which may include the following:
  1. Principal
  2. District Administrator
  3. Board of Education
  4. Wisconsin Department of Public Instruction per Wisconsin State Statute §120.13(1)(c)3

(See Policy 5610)

Technology, Textbooks, and Supplies

Non-School Issued Personal Communication Devices

The School Board is dedicated to maintaining a focused environment where instructional time is protected and students can fully immerse themselves in learning. In recognition of the impact personal communication devices (PCDs) have on student conduct, mental health, and academic achievement, the School Board has established limitations on their

use during the school day. In partnership with parents and students, these expectations are designed to foster
schools that support academic, social, and emotional growth.

The expectations for acceptable use of school issued devices are outlined in Policy 7540 Technology and Policy 7540.03 Acceptable Use of Technology.

Personal Communication Devices (PCDs): Portable wireless devices (also referred to as non-school issued wireless communication devices) that have the capability to provide voice, messaging, or other data communication between two (2) or more parties and includes but is not limited to all of the following:

A. cellular/mobile telephone;
B. tablet computer;
C. laptop computer;
D. gaming device;
E. smartphone;
F. e-reader;
G. smartwatch;
H. earbuds or headphones;
I. wearable technology;
J. any other web-enabled device of any type.

Expectations for 9th-12th Grade Students

Students may possess PCDs in school and on school property. Use of PCDs during instructional time is prohibited. Classroom phone lockers will be available in every classroom. Students who bring PCDs to school will be required to place PCDs in the classroom phone locker or keep PCDs in hallway lockers.

Students are allowed to possess and use PCDs before school, after school, during non-instructional (passing) time during the school day, and while on the school bus or other District provided transportation. However, use will be prohibited during these times if it is causing a distraction, disruption, or interfering with the school environment. Students will be required to power off and store PCDs if instructed to do so by an administrator, teacher, bus driver, or support staff.

Students are not allowed to possess and use PCDs during co-curricular activities. However, advisors and coaches have the discretion to allow PCD use for educational purposes.

Students may not use PCDs on school property or at a school-sponsored activity to access and/or view Internet websites that are otherwise blocked for students at school.

Expectations for All Students

Except as authorized by a teacher, administrator, or IEP team, students are prohibited from using PCDs during the school day ,including while off-campus on a field trip, to capture, record and/or transmit the words or sounds (i.e., audio) and/or images (i.e.,pictures/video) of any student, staff member, or other person. Using a PCD to capture, record, and/or transmit audio and/orpictures/video of an individual without proper consent is considered an invasion of privacy and is not permitted. Students who violate this provision and/or use a PCD to violate the privacy rights of another person will be subject to the disciplinary action as outlined in the Policy Violations section of this policy. If the violation involves potentially illegal activity, the confiscated PCD may be turned over to law enforcement.

PCDs, with cameras or any other recording capabilities, may not be activated or utilized at any time in any school situation where a reasonable expectation of personal privacy exists. These locations and circumstances include, but are not limited to, classrooms, gymnasiums, locker rooms, shower facilities, rest/bathrooms, and any other areas where students or others may change clothes or be in any stage or degree of disrobing or changing clothes. The Superintendent and building principals are authorized to determine other specific locations and situations where use of a PCD is absolutely prohibited.

Students will have no expectation of confidentiality with respect to their use of PCDs on school premises/property.

Students may not use a PCD in any way that might reasonably create in the mind of another person an impression of being threatened, humiliated, harassed, embarrassed, or intimidated. See Policy 5517.01 – Bullying. In particular, students are prohibited from using PCDs to: (1) transmit material that is threatening, obscene, disruptive, or sexually explicit or that can be construed as harassment or disparagement of others based upon any Protected Class consistent with School Board Policy 2260 - Nondiscrimination and Access to Equal Educational Opportunity; and (2) engage in "sexting" - i.e., sending, receiving, sharing,viewing, or possessing pictures, text messages, e-mails or other materials of a sexual nature in electronic or any other form. Violation of these prohibitions will result in disciplinary action. Furthermore, such actions will be reported to local law enforcement and child services as required by law.

Students are also prohibited from using a PCD to capture, record, and/or transmit test information or any other information in a manner constituting fraud, theft, cheating, or academic dishonesty. Likewise, students are prohibited from using PCDs to receive such information.

Possession of a PCD by a student at school during school hours and/or during co-curricular activities is a privilege that may be forfeited by any student who fails to abide by the terms of this policy, or otherwise abuses this privilege.

Policy Violations
Violation of any of the above expectations will lead to disciplinary action. Specific disciplinary actions will be outlined in the StudentHandbook at each school. In addition, the building principal will also refer the matter to law enforcement or child services if the violation involves an illegal activity (e.g., child pornography, sexting). Discipline will be imposed on an escalating scale ranging from a warning to an expulsion based on the number of previous violations and/or the nature of or circumstances surrounding a particular violation. If the PCD is confiscated, it will be released/returned to the student's parent after the student complies with any other disciplinary consequences that are imposed, unless the violation involves potentially illegal activity, in which case the PCD may be turned over to law enforcement.

A confiscated device will be marked in a removable manner with the student's name and held in a secure location in the building's main office until it is retrieved by the parent or turned over to law enforcement. School officials will not search or otherwise tamper with PCDs in District custody unless they reasonably suspect that the search is required to discover evidence of a violation of the law or other school rules. Any search will be conducted in accordance with Policy 5771 - Search and Seizure. If multiple offenses occur, a student may lose the privilege to bring a PCD to school for a designated length of time or on a permanent basis.

Student use of PCDs in the following circumstances will not be considered a violation of this policy:

A. **Emergency or Threat**: Student use of a PCD is allowed in the event of an emergency or a perceived threat to address the safety and security of students and staff.
B. **Health Care Management**:Student use is authorized as necessary to manage or support a specific student’s health care needs as defined in the individual student health plan.

C. **Individualized Education Plans**: Student use is authorized consistent with a student's Individualized Education Program(IEP) or a plan developed under Section 504 of the federal Rehabilitation Act of 1973.
D. **Educational Purposes**: Student use is authorized by a Principal for legitimate educational purposes during instructional time as described above

Duty to Report
An employee is expected to follow established building procedures for documenting and reporting PCD violations.

Students Responsible for Their PCDs
Students are personally and solely responsible for the care and security of their PCDs. The School Board assumes no responsibility for theft, loss, damage to, or misuse or unauthorized use of PCDs brought onto its property. Parents are expected to call the school office to contact their child during the school day.

Annual Notice
No later than October 1 of each year, the Department of Public Instruction (DPI) will be notified by the District of whether any changes have been made to this policy and, if so, the updated policy will be submitted to the DPI.

Electronic Devices

Students are to use only district issued devices during designated class activities. Students must demonstrate respect and responsibility by refraining from using cell phones, other electronic communication, audio, video and gaming devices during instructional time. Electronic devices (included but not limited to cell phones, iPods, iPads, etc (See PCD definitions referenced above in the Non-Issued Personal Communication Device Policy.) not necessary during instructional times are not to be used during instructional time. Issues with these items in the classroom may be referred to the principal's office.

Devices should be placed into the classroom phone locker prior to the start of each class period. Any PCD present or in use during instructional hours for non-educational purposes will be handed to school personnel by the student and returned after an appropriate consequence is served. This may include being returned at the end of the period, the end of the school day, after detention, or after meeting with a parent/guardian. Subsequent offenses may require detention, and/or a parent/guardian conference with the electronic device being turned over only to the parent or guardian. The school will not be responsible for lost or stolen items. See Board Policy 443.5.

Textbooks, Electronic Devices, and Supplies

Textbooks and electronic devices, which are furnished by the School District of River Falls, are to be taken care of appropriately. Students are urged to exercise care in using them so that they do not become soiled or damaged. Charges will be made for lost or damaged school-owned items. Students who withdraw from RFHS are required to turn in their textbooks and/or school-owned electronic devices before leaving.

Supplies are furnished at no cost to the students in most classes, except Technology Education, Agriculture, Family Consumer Sciences (FCS), Physical Education, and Art classes that are involved with projects requiring materials for purchase at cost. In other classes, the students are encouraged to buy materials related to the course of study, although these items will not be mandatory, i.e. a graphing calculator for math courses. (NOTE: Students who need financial assistance to purchase supplies are encouraged to speak to their teacher or administration.)

Technology Device Student User Agreement

The School District of River Falls has provided technology devices to students to enhance personalized learning and improve achievement. These devices will be used in instruction to promote 21st century learning skills. All students, and their parents or guardians, who are issued devices are required to review and sign this agreement with the School District of River Falls to protect the hardware and software inherent with the technology. Student use of technology devices falls under the guidelines of the District's Internet Safety and Acceptable Use Policy (Board Policy 363.2). Technology devices will be distributed within the first two weeks of each school year. Parents/Guardians and students must sign and return the Student User Agreement before the device can be issued. The user agreement can be found at www.rfsd.k12.wi.us >Parents>Technology Resources, or use this link K-12 Device User Agreement.

Taking Pictures or Videos of Students or Staff Without Their Consent:

Taking photos or videos of students or staff without their consent is prohibited for privacy purposes. If a student violates this rule, consequences (including but not limited to parent notification, documentation, detention, or suspension, depending on the situation) will result. Repeated violation of rules will result in further and possibly more serious consequences.

Using Student or Staff Member pictures or videos (or their likenesses) without their permission or using the River Falls Logo without permission:

Using a photo or video of a student or staff member, or their likeness, without their permission is prohibited. Students violating this rule will be subject to consequences (including but not limited to parent notification, documentation, detention, or suspension, depending on the situation). Repeated violation of rules will result in further and possibly more serious consequences.

Students using the River Falls logo without permission will also be subject to consequences (including but not limited to parent notification, documentation, detention, or suspension, depending on the situation). Repeated violation of rules will result in further and possibly more serious consequences.

Social Media & Networking Sites

While RFHS respects the right of students to use social media and networking sites, it is important that students' personal use of these sites does not damage the school's or district's reputation, its employees, its students, families, and community. What is private in the digital world can become public, even without knowledge or consent; therefore, students are to maintain appropriate boundaries between personal and public life when conducting online activities at all times.

Students are not allowed to use school-issued technology to access social media or networking sites for non-academic purposes. RFHS does not actively monitor students' use of social media and networking sites outside of school hours. However, inappropriate activities that become public and/or are brought to the attention of RFHS staff will be handled on a case-by-case basis. The information posted online through the use of cellphone, computers, or other electronic devices that damages the school's reputation, its employees, students, families, and/or community can be grounds for disciplinary action. RFHS and the School District of River Falls take electronic bullying very seriously. Inappropriate information includes (but is not limited to) acts of bullying & harassment, threats, and/or criminal activities.

Students experiencing bullying & harassment via online social media & networking sites should report incidents to staff so that the issue can be addressed and/or handled as needed.

Students are responsible for the ethical and educational use of the technology resources of the River Falls School District. Students should recognize that their reputation in cyberspace should be taken seriously as one's digital footprint can last a lifetime. See Board Policy 443.5.

Technology Device Damage Fee

Any student who damages their school district issued device or charging cord will be issued a fee of $20.00 for each incident. In the event that a student loses or has their device stolen, or if there is irreparable/purposeful damage, the amount of the fee will be

left to the discretion of Administration and is not to exceed the replacement cost of the device.

Student Device Damage Fees apply to all students in grades K-12. A student's repeated damage and misuse of district-issued devices may result in a loss of device use, greater fine amounts, and/or other disciplinary action as determined by the building administration.

(Cross Reference: 363.2--Rule, Internet Safety and Acceptable Use)

General Information

Student Expectations

- Respect for self
- Respect for staff
- Respect for personal property
- Respect for privacy
- Respect for other students
- Respect for learning
- Respect for the building and its contents

Emergency Preparedness

Fire, evacuation, and severe weather drills are held regularly to prepare students and staff for emergencies. Safety routes and drill procedures are posted. Instructions for special situations will be announced. Student cooperation during drills is expected in order to ensure a safe and orderly response to a situation that might arise.

Reunification Plan in Case of Emergency

Student/Parent Reunification

Circumstances may occur at the school that require parents to pick up their students in a formalized, controlled release. The process of controlled release is called a "reunification" and may be necessary due to weather, a power outage, hazard, or a crisis occurring at the school. The Reunification Method is a protocol that makes this process more predictable and less chaotic for all involved. Because a controlled release is not a typical end of school day event, a reunification may occur at a different location than the school a student attends. If this location is another school, then those students may be subject to a controlled release as well.

Notification

Parents may be notified that a Reunification Plan is in effect in a number of ways to include the district's phone or text message system. In some cases, students may be asked to send a text message to their parents. A reunification text message from a student will look something like this: "The school has closed. Please pick me up at 3:25 p.m. at the main entrance. Bring your ID."

Parent/Guardian Expectations
If a parent or guardian is notified that a controlled release and Reunification is needed, there are expectations that parents or guardians should keep in mind:

- Bring identification. That will streamline the Reunification process.
- Please refrain from calling the schools or district office. Keeping the cellular network usage at a minimum may be important during a reunification.
- If a parent is driving to the reunification site, greater awareness of traffic and emergency vehicles is advised. Parents should park where indicated and not abandon vehicles in unauthorized locations.
- Please be patient. Reunification is a process that protects both the safety of the student and provides for an accountable change of custody from the school to a recognized custodial parent or guardian.
- Parents are asked to then go to the Reunification "Check In" area and form lines based on the first letter of their students last name. During check in, identification and custody rights are confirmed.
- While in line, parents are asked to fill out a reunification card. This card is perforated and will be separated during the process. Some of the same information is repeated on both the top and separated bottom of the card. Parents are asked to complete all parts of the card. In the case of multiple students being reunified, a separate card for each student needs to be completed.
- From the "Check In" area parents are directed to the "Reunification" area. There, a runner will take the bottom half of the card and take it to the Student Assembly Area to recover the student or students. Parents should be aware that in some cases, they may be invited into the building for further information.

How the Reunification Process Works for Students
For students, the school asks that students be orderly and quiet while waiting. Students may be asked to text a message to their parents or guardians. Students are also asked not to send other text messages either in or out of the school or reunification area. Keeping the cellular network usage at a minimum may be important during a reunification.

What if a Parent Can't Pick-up Their Student?
When a parent can't immediately go to the reunification site, students will be released to individuals previously identified as a student's emergency contact. Otherwise, the school will hold students until parents can pick-up their student(s).

Interviews and Counseling
In some cases, parents may be advised that a law enforcement investigation is underway and may be advised that interviews are necessary. In extreme cases, parents may be pulled aside for emergency or medical information.

Police Interviews

School officials retain the right to maintain proper order and safety of the school. School officials have the responsibility to cooperate with police when communication with a student is required. Attempts will be made to avoid disrupting the school environment. Parents will be notified of a police interview.

Messages/Items from Home/Food Deliveries to School

- Flowers, balloons, and other gifts should **not** be delivered to students during the instructional day.
- Parents are asked to keep messages to a minimum and **call before 10:30 am** so that messages can be delivered during W.I.N, thus avoiding classroom disruption. Every effort should be made to make arrangements before or after school with your student.
- Students should check in the office if they are expecting something from parents.
- Parents should use the storage cubbies inside the high school office for all items they are leaving for their child EXCEPT for expensive items such as phones, chromebooks, etc. (Expensive items may be left with the school secretaries.) Please let your child know where you left the item(s) for pick up.
- Students are **not** allowed to have food delivered to them at school during the school day.
- Medication should be delivered to the High School Health Office.

Personal Bags and Other Items

Book bags, backpacks, duffel bags, purses, fanny packs, satchels, other type bags, blankets, and any other unnecessary items will not be allowed in any classroom/study area during school hours (7:35 am-2:55 pm). Students are expected to cooperate by storing personal items in the locker(s) during the school day or by simply **not** bringing these items to school.

School Transportation

Students are expected to act respectfully and follow school rules while riding on school transportation. Drivers are instructed to report infractions to the Bus Garage. Such reports will be dealt with as if the incident had occurred on school grounds and may involve school administrators. *Please be advised that when on a school bus, conduct may be monitored and/or recorded by these camera systems. Cameras are present on RFSD buses as an added measure of safety.* (See Policy 751.21 / 744.01 for more information regarding Security Cameras on School Buses)

Closed Campus

River Falls High School maintains a closed campus for the safety of our students. This includes the three lunch periods. Leaving campus during the school day must be requested by a parent/guardian and authorized by a building administrator or designee prior to departure. Students leaving campus during the school day are to enter and leave

the school building through the Main Office during school hours (7:35 am to 2:55 pm) and are to sign only themselves out at the time of their departure (not earlier) and are to sign in when they return, if they return to school the same day. Students who choose to not cooperate and leave campus without proper authorization are subject to disciplinary action.

Dress and Appearance

Through this dress code, we seek to prepare students for the expectations in the world of academics and work beyond high school while fostering a welcoming school climate that leads to student engagement in a healthy, safe, supportive and positive educational environment.

The District believes parents/guardians hold the primary responsibility in determining their child's personal attire. Schools are responsible to ensure that a student's personal attire does not interfere with the health and safety of any student and does not contribute to any disruption to the school environment.

School administration will enforce the dress code consistently and in a manner that allows students to observe religious customs or beliefs. School administration will enforce the dress code consistently and in a manner that does not reinforce or increase marginalization or oppression of any individual or group on the basis of race, color, religion, sex, gender, gender identity, gender expression, sexual orientation, national origin, disability, age, immigration status, cultural or religious identity, household income,body size/type, or body maturity, or any other basis that adversely affects the student, or is prohibited by law.

Responsibility for the personal appearance of students enrolled in the School District of River Falls will normally rest with the parents and the students themselves. School dress should be appropriate to the school environment and comply with state health laws.

Student dress will be considered inappropriate if it:
(1) presents a "clear and present" danger to health and safety;
(2) causes an interference with work or creates classroom or school disorder;
(3) is disruptive to the school climate; or
(4) is damaging to school property.

Student dress will adhere to expectations outlined in student handbooks at each individual school which are annually approved by the School Board.

DRESS CODE ENFORCEMENT

The building administration will enforce the dress code policy. If/when staff have concerns, they should direct said concerns to administration.

Students will not be "shamed" or required to display their body in front of others (students, parents, or staff) in school. "Shaming" includes, but is not limited to: asking students to account for their attire in the classroom or in hallways in front of others; calling out students in spaces, hallways, or classrooms about perceived dress code violations in front of others. Students refusing to change or cover inappropriate dress may face disciplinary consequences.

Parent/guardian notification by administration will occur if/when a student is in violation of this policy. Students will be provided three (3) options to be dressed in an appropriate manner that aligns to this dress code during the school day:

1) Students will be asked to put on their own alternative clothing, if already available at school, to be dressed more in alignment with this policy for the remainder of the day.
2) Students will be provided with temporary school clothing to be dressed more in alignment to this policy for the remainder of the day.
3) If necessary, students' parents may be called during the school day to bring alternative clothing for the student to wear for the remainder of the day.

ADDITIONAL CONSIDERATIONS

Special Occasions - Clothing guidelines and expectations for special occasions (i.e., homecoming week, dress-up days, etc., and/or individual coach/advisor expectations) will be approved by school administration.

Extracurricular Activities - The principal, in cooperation with the advisor/coach of an extracurricular activity, may regulate the dress and grooming of students who participate in the activity.

Time and Place - These dress code guidelines will apply to regular school days and summer school days, as well as any school-related events and activities, such as graduation ceremonies, dances, field trips, school trips, prom, etc.

Exceptions - Exceptions to these dress requirements are to be made as necessary to accommodate medical or health needs, fieldtrips, and/or special school activities (as approved by the principal).

Litter Responsibility

Students are expected to take pride in RFHS by not littering. Trash receptacles are located near each door for the students' convenience. Students should take great care to throw away only the disposable items (not silverware or plastic trays) in the commons area during lunches and breaks. Food purchased at school during the morning snack break or at lunch must be consumed in the commons.

Medication Guidelines

To ensure the health and safety for all students and staff, we expect cooperation with all medication related issues. If your child will be taking daily and/or as needed medication at school, a Medication Request Form needs to be completed. (Forms are available in the Health Office and on the district website).

- Parents are advised that, if possible, medication should be given at home and on a schedule other than school hours.
- Student medication taken at school, either daily or as needed, must be administered in the Health Office.
- Students should not have medication on their person or in their locker. In a few cases, prescription medications may be carried by the student and self-administered only with written parent and written practitioner permission on file in the Health Office.
- All prescription and non-prescription medications should be brought into the Health Office by the parent/guardian. If it is not possible for the parent/guardian to bring the medication to school, the medication bottle should be put in a sealed envelope, with the child's name and number of pills in the bottle on the front of the envelope. The child should be instructed to bring the medication to the Health Office when he/she arrives at school. The parent/guardian shall call the Health Office and inform them of the medication coming to school with the child.
- Please check expiration dates of medication before bringing it to school. The Health Office staff cannot administer expired medication and/or medication that is not in its original manufacturer's package.
- The Health Office is **unable** to take verbal requests from parents to administer prescription and/or non-prescription medications. A properly completed Medication Request Form(s) needs to be on file in the Health Office before medication(s) will be administered.
- It is recommended that students with asthma keep an inhaler in the Health Office at school.
- The Health Office has a nebulizer available for student use. Students must supply tubing, medication, and proper documentation.

- A severe allergic reaction can be life threatening. Parents/Guardians are required to inform the Health Office and provide/supply appropriate medical documentation and prescription or emergency medication(s).

See Board Policy 453.1, 453.4, and 453.61

Students violating medication procedures and/or dispensing their medicines to others will be subject to disciplinary action (re: Expulsion /Use or Possession of Drugs p. 24) from the school district as well as law enforcement.

W.I.N

This period is designed to ensure that every student has a consistent daily connection with an adult. Students are assigned to the same advisor for four years. The advisor will serve as a student advocate.

- There will be no travel during W.I.N on Mondays, and no travel to other classrooms for non-academic purposes;
- Attendance will be taken daily, and all regular attendance rules apply;
- Students should bring reading materials or school coursework materials with them each day;
- Students may not bring food or beverages (except for water) to classrooms;
- Expectations listed under “Classroom Expectations” in this handbook will also be applied during W.I.N.

Search, Seizure, and Surveillance

The Board of Education has charged school authorities with the responsibility of safeguarding the safety and well being of the students in their care. As part of that responsibility, and as permitted by law, school authorities may search school property such as lockers, items on school property such as student backpacks, vehicles on school premises, and students themselves due to reasonable suspicion. Metal detector wands may be used for these searches.

School Lockers

School lockers are the property of the school district and are provided for the convenience of students. Lockers must be used for the purpose intended: a storage area for books; backpacks, purses, and other bags; school supplies; cell phones; other non-school-related items; and outdoor garments. Items in a school locker must adhere to the policies within this handbook. Items on the outside of the locker must be school or activity related only. Items not fitting those criteria will be removed. Students are to care for their lockers to prevent damage or a repair and/or cleaning fee will be assigned to the student. Students are to report any locker issues to the main office.

The school retains the right to conduct both announced and unannounced locker inspections/searches. A search may be conducted by the district administrator, building administrators, police school liaison officer, other law enforcement, or a designated school

employee. Reasons for routine checks include, but are not limited to, locker condition; tidiness; suspicion of concealing items such as alcohol, controlled substances, material of a disruptive nature, stolen property, weapons, or other items which pose a threat to health and/or safety. Refusal of a search may fall under noncompliance with school rules, and the student will potentially face expulsion proceedings.

The school cannot assume responsibility for losses sustained. Students are urged to take precautions against bringing items of value to school and leaving them in the locker. Students are also encouraged to keep their lockers locked. (Any issues with the lock should be reported by the student to the main office.) Lockers must be emptied and cleaned at the end of the school year. A student is not to share a locker with another student(s) nor give others their combination. See Board Policy 446.1.

Use of Dogs

The River Falls School Board authorizes the use of specially trained dogs to detect the presence of drugs and devices, such as bombs, on school property. Such dogs may be used under the following conditions:

A. The presence of the dogs on school property is authorized in advance by the principal, designee, or pursuant to a court order or warrant.
B. Law enforcement officers must handle the dog or certified organizations specially trained to safely and competently handle the dog.
C. The Sheriff or Chief of the law enforcement agency providing the service as capable of accurately detecting drugs and/or devices represents the dog.

The principal or designee shall be responsible for the prompt recording of each student search, including the reasons for the search; information received that established the need for the search and the name of the informant, if any; the persons present when the search was conducted; any substances or objects found and the disposition made of them; and any subsequent action taken. The principal or designee shall be responsible for the custody, control, and disposition of any illegal or dangerous substance or object taken from a student.

The principal or designee may request the assistance of a law enforcement agency in implementing any aspect of this policy. Where law enforcement officers participate in a search on school property or at a school activity pursuant to a request from the principal or designee, the law enforcement officers in accordance with the legal standards applicable to law enforcement officers shall conduct the search.

Anything found in the course of a search pursuant to this policy which constitutes evidence of a violation of a particular law or school rule or which endangers the safety or health of any person shall be seized and utilized as evidence if appropriate. Seized items shall be returned to the owner if the owner may lawfully possess the items. Seized items that may not lawfully be possessed by the owner shall be destroyed.

Video Surveillance
The River Falls School Board authorizes the use of video surveillance in public areas of school buildings, grounds, and other property including, but not limited to, entryways, other instructional areas such as labs, storage areas, school buses, and areas outside the building on district property for the primary purpose of documenting disciplinary problems and vandalism on school grounds. Video surveillance cameras will not be placed in restrooms, locker rooms, changing rooms, or any other location prohibited by law. The intent of the video surveillance is to reduce disciplinary problems and protect school property. Video recordings do not include an audio component.

Additional information regarding Search and Seizure (District Policy 5771).

Student Use and Parking of Motor Vehicles

The School Board will permit the operation and parking of motor vehicles on District property by students, in accordance with the rules of this District, provided that such students are licensed drivers and have been granted permission to park a motor vehicle on school grounds.

Students may only bring onto District property vehicles that are owned by the student or vehicles for which the student has express permission to operate. Bringing other vehicles onto District property will be considered a violation of school rules and this policy; school officials may contact law enforcement, as appropriate, when vehicles are brought onto District property without legal authorization.

At no time may a student enter a vehicle without the owner's consent, or the driver's consent if the owner has granted the driver express permission to operate the vehicle. School officials may contact law enforcement for unauthorized entry of a vehicle.

School officials may search a vehicle located on District property in accordance with School Board Policy 5771 - Search and Seizure.

The School Board will not be responsible for motor vehicles that are stolen or damaged on District property.

The School Board will not permit the use of snowmobiles for travel to and from school.

The School Board will not permit the use of Off Highway Vehicles (OHV).

Student Vehicle Registration and Parking

The School District permits students to bring cars and cycles to school if the following requirements are met:

- Vehicles are registered and display the parking hanger. The cost of the parking hanger is $40 (or $10 per term to be determined by administration). Hangers are to be displayed on the rearview mirror. The owner of the permit hanger may not sell or transfer the permit hanger to any other person. Both parties may lose parking privileges in such cases.
- Students park in assigned areas (East student parking lot). If the parking lot is full, students are expected to legally park on city side streets. Parking spots are on a first come, first served basis.
- Safe driving regulations are followed.
- No loitering in the parking lot or in vehicles at any time.
- Non-compliance may result in the following: loss of parking privileges or assignment of fines on a progressive basis, or towing of the vehicle from the parking lot (at owner's expense).
- If a parking permit is lost, the owner may apply for a new one at a replacement fee of **$40.00.**
- Vehicles on school property may be searched by administration at any time.

Library Media Center and Computer Labs

The Library Media Center (LMC) is used to access print materials, to access electronic resources for research and leisure reading, for large-group assessments, for learning activities, and/or as a quiet area of study. Students are to sign in when they arrive and sign out when they depart from the library, unless they are there with a class. The LMC availability will be posted at school. Most items can be checked out for two weeks. Students are responsible for all materials checked out in their name. Overdue reminders are issued, and students must pay for lost or damaged items. On travel days, students may use the LMC during W.I.N and daily during lunch and passing times. At the end of the school year, all students must pay for borrowed materials that are not returned.

Students must have a signed *Acceptable Use Policy* on file to access computer resources. Deliberate attempts to access files or information that a user is not authorized to access are prohibited. Consequences for failure to follow the policy include loss of computer access. RFHS students are issued an email account to be used for academic purposes. Misuse of email accounts (bulk emails, harassment, etc.) can result in a suspended account. Students should use computers for school use only, supervised by a staff member.

The School District of River Falls has policies and procedures for selecting materials for our school media centers (Policy 361.2 Rule). School media collections are developed to appeal to a wide range of diverse ages, interests, and tastes. Library collections are curated to meet the interests of all library users. The District supports the right of all users to decide what material is appropriate for themselves and their families.

River Falls School District has partnered with Follett Destiny Library Systems to review student history and to provide parents or guardians the option to select the titles their child(ren) can access. This information can be found on the Academic Services page of the RFSD district website.

Work Permits

If a student is under the age of 16, he/she must have a work permit on file. **The State of WI has moved all work permit applications to online status only.** Obtain them at Work Permits (wisconsin.gov)

Food Service Information

The School District participates in the National School Lunch/Breakfast Program and is committed to serving nutritious, high quality, and affordable meals that appeal to teenagers. The school district uses an automated lunch accounting system to record payments and purchases for family accounts. This is a debit system, similar to a checking account. It is expected that a positive balance will be maintained in each food service account at all times. Please go to School District of River Falls - Food Services, for complete information.

School Accident Insurance

The school district does not provide any type of health or group accident insurance for injuries incurred by a child at school. The school makes accident insurance available to parents through a private insurance carrier. School officials do not promote any private insurance company. See Board Policy 451.

Use of Buildings

School facilities are not to be used without the specific permission of school authorities. School personnel are to be present when the building is open to students. The school building is open usually from 7:15 AM to 3:15 PM. Students in the building beyond those hours are to be supervised by staff. The school is closed on Saturdays and Sundays unless there is a planned activity.

The faculty lunchroom is off limits for students; this rule also applies whether or not school is in session.

Public access to the track, pool, and gyms:

Walking track	Open to the public before school M/W/F through RF Community Education's Early Morning Walking program. Registration required.
Pool	Activities such as early morning lap swim and water aerobics classes offered through RF Community Education. Registration required.
Gyms	Contact Activities Director for reservations.

Required Notices

Student Records Notification

Student Records Notification to Parents of Students in the School District of River Falls

The School District of River Falls maintains student records for each student attending school in the district. These records include: (1) "progress records" which include a statement of the courses taken by the student, the student's grades, the student's co-curricular activities, the student's immunization records, and the student's attendance records; and, (2) "behavioral records" which include tests relating specifically to achievement or measurement of ability, psychological tests, the student's physical health records other than their immunization records, personality evaluations, records of conversations, written statements relating specifically to an individual student's behavior, law enforcement agency records obtained by the district, and any other student records which are not progress records.

The following shall apply in the district:
- An adult student, or the parent(s)/guardian(s) of a minor student, has the right to inspect, review, and obtain copies of the student's school records upon request in accordance with established procedures. The district shall respond to such requests without unnecessary delay. A copy of the Board's student records policy and procedures can be obtained from the Director of Academic Services at the school district administrative offices located at 852 E. Division St., River Falls, WI 54022. Regular office hours are 7 a.m. to 2:30 p.m. during the summer and 7 a.m. to 3:30 p.m. during the school year.

- An adult student, or the parent(s)/guardian(s) of a minor student, has the right to request the amendment of the student's school records if he/she believes the records are inaccurate, misleading, or otherwise in violation of the student's privacy rights. Complaints regarding the content of student records may be made in accordance with established procedures. Copies of the district's procedures are available upon request as outlined above.

- An adult student, or the parent(s)/guardian(s) of a minor student, has the right to consent to the disclosure of information contained in the student's school records, except to the extent that state and federal laws authorize disclosure without consent. One exception that permits disclosure without consent is disclosure to school officials determined to have legitimate educational interests, including safety interests, in the student records. A "school official" is a person employed by the district who is required by

the Department of Public Instruction (DPI) to hold a license; a person who is employed by or working on behalf of the district as an administrator, supervisor, instructor or support staff member (including health or medical staff, and police-school liaison personnel); a person serving on the Board; a person or company with whom the district has contracted to perform a specific task (such as an attorney, auditor, medical consultant, or therapist); or a parent/guardian or student serving on an official committee such as a disciplinary or grievance committee, or assisting another school official in performing their tasks. A school official has a "legitimate educational interest" if the official needs to review a student record in order to fulfill their professional or district responsibility.

The district shall transfer a student's records to another school or school district without consent upon request in accordance with state law. District procedures outline the specific reasons for disclosure without consent and are available upon request as outlined above.

- An adult student, or the parent(s)/guardian(s) of a minor student, has the right to file a complaint with the U.S.Department of Education for alleged District noncompliance with federal Family Educational Rights and Privacy Act (FERPA) requirements. The name and address of the office that administers FERPA is: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue SW, Washington, DC 20202-4605.

Further, the following categories of information are hereby designated as directory data.

CATEGORIES OF DIRECTORY DATA	**GRADE LEVELS AT WHICH DIRECTORY DATA CATEGORIES APPLY (MARKED WITH "X")**		
	K-5	6-8	9-12
Student name, grade level, and name of school presently attending	X	X	X
Student photographs	X	X	X
School activities in which student participates	X	X	X
Awards and honors received	X	X	X
Height and weight (athletic teams only)			X

Directory data may be disclosed to any person UNLESS the adult student, or parent, legal guardian, or guardian ad litem of a minor student informs the school that all or any part of the directory data may not be released without the prior consent of the adult student, parent, legal guardian, or guardian ad litem. To require consent before the district can release directory data, a written statement to that effect must be completed and signed by the adult student or parent, legal guardian, or guardian ad litem of a minor student and given to the building principal within 14 days of receipt of this notice.

Secondary School Students
A secondary school student or the parent(s)/guardian(s) of the student may request that the student's name, address, and telephone listing not be released to military recruiters or institutions of higher education without prior written parental consent. The district shall comply with such requests.

Unless access to such information has been restricted by the secondary school student, or the student's parent(s)/guardian(s) as outlined above, the district shall provide access to secondary school students' names, addresses, and telephone listings, on request made by military recruiters or institutions of higher education. The district shall also provide military recruiters the same access to secondary school students as provided generally to post-secondary educational institutions or to prospective employers of those students.

Informational Notice to Parents and Guardians Regarding Access to School District Records under the Wisconsin Public Records Law

State law requires the School District to provide this informational notice to parents and guardians on an annual basis. No response is required. The River Falls School District is subject to the Wisconsin Public Records Law (WPRL). By submitting a request to the superintendent that sufficiently describes the records being sought, parents, guardians, and other members of the public may request access to District records under the WPRL. Fees authorized by law may apply. The District individually evaluates and responds to records requests as required by law. Under the WPRL, governmental records are presumed to be open to public inspection and copying, but there are exceptions. A public records request may encompass records regarding school employee discipline. A requester often has a right to inspect or copy such employment-related records. However, the WPRL does apply some special District processing procedures to such records; and, in some situations, such records or portions of such records are not disclosable. See, for example, Wis. Stat. § 19.36(10)(b), §19.356(2)(a)1, and §19.356(9). The WPRL is codified in Subchapter II of Chapter 19 of the Wisconsin Statutes.

Administrative Office
852 E. Division Street, River Falls WI 54022
PHONE: (715) 425-1800 FAX: (715) 200-5771
www.rfsd.k12.wi.us

Public Notification of Equal Educational Opportunities/Student Nondiscrimination Policy

The School District of River Falls is committed and dedicated to the task of providing the best education possible for every child in the District for as long as the student can benefit from attendance and the student's conduct is compatible with the welfare of the entire student body.

The right of the student to be admitted to school and to participate fully in curricular, co-curricular, student services, recreational and other programs or activities shall not be abridged or impaired because of a student's sex (including gender identity, gender expression and nonconformity to gender role stereotypes), race, national origin, color, religion, ancestry, creed, pregnancy, marital or parental status, sexual orientation, handicap or physical, mental, emotional or learning disability.

All district career and technical education opportunities are offered to students on a nondiscriminatory basis. Additional information regarding such program offerings and the applicable admission/participation criteria can be obtained on the high school's website or by contacting any school's counseling office.

Children of homeless individuals and unaccompanied homeless youth (youth not in the physical custody of a parent/guardian) residing in the District shall have equal access to the same free, appropriate public education, including comparable services, as provided to other children and youth who reside in the District. Homeless children and youth shall not be required to attend a separate school or program for homeless children and shall not be stigmatized by school personnel.

The District shall provide appropriate educational services and/or programs for students who have been identified as having a disability and shall make school facilities reasonably accessible to such students as required by law. The District shall ensure that students with disabilities are not excluded from academic, career and technical education programs, courses, services or activities due to equipment barriers or because necessary related aids and services or auxiliary aids are not available. Reasonable accommodations shall be made for students with disabilities in accordance with legal requirements.

Administrative Office
852 E. Division Street, River Falls WI 54022
PHONE: (715) 425-1800 FAX: (715) 200-5771
www.rfsd.k12.wi.us

The District shall also provide for the reasonable accommodation of a student's sincerely held religious beliefs with regard to examinations and other academic requirements.

Requests for accommodations shall be made in writing and reviewed for approval by the building principal. Accommodations may include, but not necessarily be limited to, exclusion from participation in an activity, alternative assignments, and released time from school to participate in religious activities and opportunities to make up work missed due to religious observances. Any accommodations granted under this policy shall be provided to students without prejudicial effect. Students, parents/guardians, and teachers shall receive written notification of this policy and the procedures for requesting an accommodation. Complaints regarding the interpretation or application of this policy shall be processed in accordance with established procedures.
The Superintendent or designee (located at 852 E. Division St., River Falls, WI, 54022, telephone 715-425-1800) is designated to receive grievances regarding discrimination according to the established procedures.

Notice of this policy and its accompanying complaint procedures shall be published at the beginning of each school year and posted in each building in the district. In addition, a student nondiscrimination statement shall be included in student and staff handbooks, course selection handbooks and other published materials distributed to the public describing school activities and opportunities.

Title IX Notice

As mandated by the current provisions of Title IX of the Education Amendments of 1972 and under the regulations set forth in Chapter 106 of Title 34 of the Code of Federal Regulations ("the federal Title IX regulations"), the District does not unlawfully discriminate on the basis of sex in any education program or activity that the District operates. Title IX's requirement not to discriminate in any education program or activity extends to cover, but is not limited to, District students, certain admissions processes, and District employment. Inquiries regarding how Title IX and the federal Title IX regulations apply to the District may be referred to a District Title IX Coordinator (as designated below), to the Assistant Secretary for Civil Rights at the U.S. Department of Education, or to both.

Any questions regarding Title IX compliance may be directed to the District's Title IX Coordinators.

Primary Title IX Coordinator-Student (i.e. when the complainant is a student)
Mark Inouye, Director of Student Services
852 E. Division Street
River Falls, WI 54022
715-425-1800
mark.inouye@rfsd.k12.wi.us

Secondary Title IX Coordinator-Staff (i.e. when the complainant is an employee)
Nate Schurman, Director of Human Resources
852 E. Division Street
River Falls, WI 54022
715-425-1800
nate.schurman@rfsd.k12.wi.us

Alternate Title IX Compliance Officer-Student and Staff
Lynette Coy, Director of Finance and Facilities
852 E. Division Street
River Falls, WI 54022
715-425-1800
lynette.coy@rfsd.k12.wi.us

Title IX Coordinators are authorized by the Board to coordinate the District's efforts to comply with Title IX and this policy. The District's nondiscrimination policy and grievance procedures relate to sex discrimination are set forth under Policy 411.11. To report information about conduct that may constitute sex discrimination or make a complaint of sex discrimination, please refer to Policy 411.11

Student/Parent Rights

The School Board recognizes that students possess not only the right to an education but the rights of citizenship as well.

In providing students the opportunity for an education to which they are entitled, the District will attempt to offer nurture, counsel,and custodial care appropriate to their age and maturity. At the same time the School Board recognizes that no student may be deprived of the basic right to equal access to the educational program and the student's

constitutional right to due process and free expression and association as appropriate for the school environment.

Attendant to the rights afforded to each student, however, are certain responsibilities, which include respect for the rights of others,obedience to properly constituted school authority, and compliance with the guidelines and rules of the District.

Since a student who has reached the age of majority possesses the full rights of an adult, the student may authorize those schoolmatters previously handled by their parents, but the student also assumes the responsibility for their performance in school,attendance, and compliance with the guidelines and District rules.

Acceptable Use Policies

School District of River Falls Access to District Technology Tools

The School District of River Falls encourages student use and application of technology to enhance students' education by providing the ability to conduct research and to efficiently communicate with staff and other members of the District and the community. The technology tools include, but are not limited to, computers, on-line library databases, E-mail and Intranet/Internet.

The District encourages staff use and application of technology to support research, teaching and efficient completion of administrative tasks and other school-related work. The District strives to take advantage of technology and offers staff access to technology tools including, but not limited to, computers, telephones, faxes, voice mail, E-mail, and Intranet/Internet.

Technology tools can provide students and staff easy access to resources on and off campus, enable students and staff to communicate worldwide, provide students and staff with timely information and provide the ability to enhance the strategic competitive advantage. Access to various technology tools available through the District is a privilege extended to current students and staff and requires that individual users act responsibly. Users must respect the rights of others, respect the integrity of systems and related physical resources, and observe all relevant laws, regulations and District policies.

The District reserves the right to access all information in its technology tools for operational
purposes. It is not the intent of the District to monitor technology use for the sake of monitoring. Monitoring may occur with or without notice for operational purposes. Operational purposes may include day-to-day management of the systems, monitoring user performance or productivity where applicable, investigating possible violations of this or other District policies, such as its policy prohibiting harassment, the unauthorized disclosure of confidential information, misuse of District resources or property or a violation of law. District technology tools are the property of the District and there is no

privacy nor expectation of privacy associated with a user's District account or E-mail. In the case of an internal investigation involving a staff member's use of technology, the Superintendent or designee and one other administrator must authorize access to a user's account. The District reserves the right to extend, limit, restrict or deny privileges or access to its technology tools.

The District is not responsible for any materials (e.g., materials created, stored, received or sent via district technology tools). District filters shall be in place to prevent access to areas of the Internet deemed inappropriate for student or staff use or harmful to minors.

Users shall be expected to keep passwords confidential and user passwords may be overridden by the District as necessary for educational or administrative reasons. The individual to whom the account is assigned shall be the only person authorized to use the account. An individual discovering unauthorized use of his/her account should report the unauthorized use to the Superintendent or designee.

Any suspected student violation of this policy should be directed to the building administrator. Violations may result in disciplinary action including suspension or termination of privileges, suspension, expulsion and/or restitution for property damage. Also, law enforcement or other appropriate agencies may be notified. Student accounts shall be terminated at the end of the last semester in which the student was enrolled or upon withdrawal from the District.

Each user of the District's technology tools shall be expected to understand and follow relevant laws, regulations and District policies. Each user shall be required to sign a document that indicates that he/she understands relevant laws, regulations and District policies and agrees to abide by them.

LEGAL REF.: Sections 120.13(1) Wisconsin Statutes
943.70
947.0125

ACTIVITIES HANDBOOK/CODE

River Falls High School
818 Cemetery Road
River Falls, WI 54022

Contact Information
David Crail – Activities Director
715-425-1830 ext. 3709 david.crail@rfsd.k12.wi.us

Susan Halling - Activities Secretary
715-425-1830 ext. 3710 susan.halling@rfsd.k12.wi.us

River Falls High School
Activities Code

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PREAMBLE

This Activities Code shall cover all students in grades 9, 10, 11, and 12 who participate in extracurricular activities including: interscholastic athletic competition as an athlete, student manager, and all team specific student positions; and co-curricular clubs and activities as designated in this document.

This document is meant as a reference of the River Falls rules and regulations for extra-curricular activities, both athletic and non-athletic (co-curricular)

Participating in extracurricular activities constitutes an important phase of learning opportunity that is seldom duplicated. The primary philosophy of extra-curricular programs is to provide experiences that will help students develop emotionally, intellectually, physically, and socially. Such participation is a privilege that carries with it responsibilities to the students themselves, the activity, the student body, the community, and to the school.

It is a widely known and accepted fact that activity participants generally represent their school more often and have more contact with other communities than any other part of the student body. The intent of this Activities Code is to guide and inform students of their responsibilities and privileges. By intelligent choice, it is up to the individual to become and to remain a participant.

If the student has any questions which deal with eligibility requirements that need clarification, the student should see the coach/adviser of the particular activity, the Activities Director (AD), the building principal, or appropriate designee. They are qualified to answer such questions.

No person may be denied admission to any public school or be denied participation in, the benefits of, or be discriminated against in any curricular, extracurricular, pupil services, recreational or other program or activity because of the person's: Sex, Ancestry, Sexual orientation, race, religion, National Origin, creed, pregnancy, marital or parental status, physical, mental, emotional or learning disability.

In addition, this prohibits student discrimination under Title IX of the Education Amendments of 1972, Title VI of the Civil Rights Act of 1964 (race, color, national origin), Section 504 of the Rehabilitation Act of 1973 (handicap) and Americans with Disabilities Act of 1990 (disability).

PHILOSOPHY OF RIVER FALLS ATHLETICS

The Activities program constitutes an important phase of learning in the high school curriculum. The Activities program provides definite opportunities that may not be duplicated in other school activities or even in later life.

Objectives:

1. To instill the values, skills, and knowledge necessary for the participation in competitive and noncompetitive activities.
2. To help students foster the fundamental habits of health, safety, and participation.
3. To provide students with the opportunity to develop self-discipline, sportsmanship, and cooperation through participation in co-curricular activities.
4. To foster in each participant a desire to exhibit respect, positive leadership, and friendship with fellow students, teammates and opponents.
5. To develop friendships, not only with teammates and coaches, but also with opponents.

** Interscholastic athletic participation does not guarantee that all objectives outlined will be achieved. Likewise, there may be objectives not written which will be fulfilled. It is hoped that all persons who do participate will have fun and derive positive experiences.*

RESPONSIBILITY

Participation in the Activities program is a privilege for all students in the River Falls Public School. The school also has the responsibility to establish certain criteria for students who participate in these activities to follow. With participation in activities comes responsibility and individual sacrifice. If an activity is worth having and participating in, then the student must be willing to put time and effort into it. Desire and cooperation with teammates, fellow participants and coaches/advisors is imperative. Individual rules may be established by each coach/advisor in addition to regulations set forth in this Code. Individual team rules must be approved by the activities director.

ACTIVITIES COVERED

Covered by this code are:

1. All Activities that are competitive in nature. Included are:
    a. WIAA Sanctioned Sports
    b. Powerlifting, Trap Shooting, Cheerleading, Danceline
    c. Mock Trial, Forensics

2. Co-Curriculars are non-athletic clubs, organizations, and groups covered by this document. These groups are separated into different areas as designated.

    Group 1 Co-Curriculars
    These groups are activities that are extensions of the classroom. The students involved take classes and then give performances based on the classroom learning.

    Activities Include:
    Camerata Choir
    Concert Band
    Concert Choir
    Marching Band
    Symphonic Band
    Wind Symphony
    Symphonic Mixed Choir
    Symphonic Treble Choir
    Women's Choir

    Group 2 Co-Curriculars
    These groups are organizations that are either applied for or are joined on a volunteer basis.

    Activities Include:
    Art Club
    CATS
    Costume Carolers
    Drama/Musical
    Ecology Club
    FBLA
    FFA
    Foreign Language
    Gay & Straight Alliance
    Global Awareness/Change
    Jazz Band
    Key Club
    National Honor Society
    Pep Club
    Robotics
    Student Council
    Students Offering Support
    Chess
    Book Club

*Any other student group affiliated with River Falls High School that has been selected/approved by the administration may be added to these lists by the AD and/or Principal.

ATHLETIC RULES AND REGULATIONS

The Wisconsin Interscholastic Athletic Association (WIAA) has charged each of its member schools to establish regulations governing participants in athletics. Rules of Eligibility can be found at the

following website: http://www.wiaawi.org. The following is quoted directly from the WIAA Rules of Eligibility (Article VII – Health and Behavior):

1. A school shall have a code of conduct for its athletes, and it is strongly recommended that the code (a) designate the period of time involved in a suspension in advance of the school year and (b) be developed with the involvement of students, coaches, and administration and adopted by the Board of Education or recognized governing body.
2. A student is required to follow the school's code of conduct on a year-round (12 month) basis.
3. In-season violations of the school code will result in immediate suspension of the student from interscholastic competition for no less than one day of competition (but not less than one complete game or meet) for acts involving
    a. possession and/or use of alcohol
    b. possession and/or use of tobacco, including chewing tobacco, vaping materials and/or
    c. use, possession, buying, or selling of controlled substances, street drugs and performance enhancing substances (PES).
4. The member school will determine minimum penalties for violation of any other provisions of its code of conduct, including all out-of-season offenses.
5. The member school will determine minimum penalties for any other unacceptable conduct contrary to the ideals, principles, and standards of the school and this Association, including but not limited to criminal behavior.

Additionally, Article I, Section 2 – School's Own Standards, of the WIAA Official handbook states: The rules of student eligibility shall not be interpreted to prevent any member school or conference from establishing more stringent regulations, but no school or conference may set up standards for interscholastic competition for any of it official teams, varsity or otherwise, which are less stringent than the minimums presented. Therefore it is required that the athletic participant must:

1. Observe WIAA and River Falls High School eligibility rules. Below are rules that are frequently questioned. All other WIAA rules can be seen on their website. www.wiawi.org
2. The student must live within the school district (except as provided under Wisconsin Open Enrollment option). The student must be:
    a. Carried on the attendance rolls (for purposes of state equalization aids) at River Falls High School as a full time student.
    b. Live within the boundaries of the RFSD and enrolled as a homeschooled student with the Department of Instruction.
3. The participant cannot become 19 years of age before August 1st.
4. A student cannot practice for or participate in interscholastic sports until the school has an Examination Permit card on file in its office attesting to
    a. parental permission
    b. current physical fitness as determined by a licensed physician, a Physician's Assistant or Advanced Practice Nurse Prescriber (APNP) no less than every other school year with April 1 the earliest date of examination. It is recommended that the student also have a dental examination attested by a licensed dentist,
    c. proof of insurance,
    d. signed agreement to athletic code,
    e. 9th and 11th grade athletes will take a concussion test to help physicians/athletic trainers in evaluating and treating head injuries.
5. Must be an amateur in all recognized WIAA sports in order to participate in any sport. Examples of violating amateur standing are accepting reimbursement, in any form (a) salary, (b) cash, (c) merchandise of any kind or amount for achievement in athletics or (d) share of game or season proceeds; signing any contract for athletic services as a participating athlete; permitting your name, picture, or personal appearance to be used for promoting anything as an athlete; playing under a name other than your own; accepting an award such as a jacket, watch, ring, billfold, etc. regardless of their value at any time during the school year or during the summer for achievement in athletics; playing on another team while you are a member of your school team, and playing in a game or a meet sponsored by other than your school

during the school year if there are awards given or admission collected.
6. The athlete is ineligible after four years and may not participate in a sport more than 4 seasons while enrolled in grades 9-12.
7. Demonstrate conduct in accord with the ideals, principles, and standards of River Falls High School and WIAA in athletic contests at River Falls Public Schools, at host schools, and in tournament action.
8. Attend practices to be physically able to participate with the least possible chance for injury.
9. Observe the team rules prescribed for the particular sport or level by the coach.
10. Care for his or her personal health.
11. Have all detentions and other school obligations made up, (or make arrangements with the assistant principal), or he or she will not be allowed to practice or participate until completed.
12. Be in attendance for all academic and required activities (designated by the school for the entire school day 7:35 -2:55 to be eligible to participate in an extracurricular activity or practice scheduled on that specific day. (The definitions of attendance in the RFHS Student Handbook shall apply; the attendance officer shall make determinations on daily attendance.) The administration maintains the right to make the final determination regarding student participation.
13. Excuses for medical appointments, funerals, and act-of-god type emergencies will be accepted; however, illness, tardiness (more than 5 minutes), haircuts, shopping trips, or any other unexcused type absence, or truancy will not be accepted.
14. Athletic participants will attend all practices unless they are ill or have some other legitimate excuse. The coach will require notification prior to an absence whenever possible.
15. Any athlete who is expelled or suspended in or out of school shall be ineligible for all co-curricular attendance and participation including practices during the period of suspension or expulsion. They shall be eligible for athletic competition when they are readmitted to school, unless the reason for suspension or expulsion involved a violation of the athletic code.
16. All school bills, fees, or obligations must be paid (or arrangements be made to do so with either the activities office or office of the principal) or a student shall be ineligible to practice to participate.
17. At least one parent/guardian and the athlete must attend a preseason meeting hosted by the head coach of that sport.

VIOLATIONS AND CONSEQUENCES

Violations

River Falls High School has adopted the following rules and consequences for violation of these rules. Violations during the summer will carry over to the following school year. Consequences for violations of the activities code apply to all activities in which the student participates. Below are the consequences for athletics and for co-curriculars.

1. Use of Illegal/Dangerous Weapons, and Felonies
    a. Any student who, through standards of fairness as established by the RFHS Activities Department, is found to be in violation of the dangerous weapon provisions of the Code shall be withheld from at least fifty (50) percent of the maximum number of contests allowed by WIAA or the actual number scheduled by the school for that sport.
    b. A student charged and/or convicted of a felony shall, upon the filing of felony charges, become ineligible for all further participation until the student has paid his/her debt to society and the courts consider the sentence served (including probation, community service, etc.).

2. Violations of Controlled Substance Act/Controlled Substances,
3. Any student who, through standards of fairness as established by the RFHS Activities

Department, is found to be in violation of these provisions of the Code shall be withheld from at least fifty (50) percent of the maximum number of contests allowed by WIAA or the actual number scheduled by the school for that sport.

a. Violations - Any student subject to this code shall not:
    i. Possess, use, or consume cigarettes, cigars, or chewing tobacco.
    ii. Violate any of the Wisconsin Criminal Statutes as listed by chapter dealing with but not limited to:

alcoholic beverages
crimes against life and body
crimes against health and safety
crimes against property
sexual morality
gambling
crimes against government
disorderly conduct
crimes against animals
harassment/bullying

b. Violate Wisconsin traffic Statutes dealing with
    i. Operating under influence of intoxicant/other drug
    ii. Absolute sobriety
    iii. Minor transport
    iv. Open intoxicant by driver/occupant
c. Use look-alikes, including but not limited to, “vaping”, smoking of electronic apparatus, or other substitute forms of cigarettes; containers that may or may not contain alcohol, etc.
d. Violate any municipal/county ordinance or laws of other jurisdictions in conformity with the previous listed statutes. It is not necessary for a student to have received a ticket to be considered in violation. Consequences for a violation of the above are listed below.

Consequences - Athletics

First Violation

1. Any student who, through standards of fairness as established by the RFHS Activities Department, is found in violation of Violations ‘a’ will be subject to the following regulations.
2. Will be withheld from interscholastic competition for 20 percent of the total scheduled contests for the sport in which he/she is participating. When using the percentage, any fraction will be rounded up to the next whole number. Any unserved portion of a consequence and/or violation, which occurs during the offseason, will be carried over to the next sport in which the athlete participates. This will be whatever the percentage is remaining from the first part. For example, if a student were to miss 20% of the football season (2 games) but there was only one game left, they would have served half their penalty (10%). Therefore, they would miss 10% of the next sport they participated in.
3. Unless otherwise stated, the student must continue to practice in order to maintain team eligibility. Missed practices may subject the participant to further suspension.
4. Counseling concerning the problems inherent in the infraction will be provided to the student found in violation of the rule. This counseling may be delegated to the coach, AD, guidance counselor, school nurse, building principal, or any person the AD feels is the best qualified to counsel the student on the particular matter.
5. Any student subject to this Code shall not knowingly enter a vehicle that is transporting alcoholic beverages and/or controlled substances unless he/she is under the direct supervision of his/her parents or legal guardians. Attendance at parties/events where drugs, controlled substances, and/or alcohol are being consumed/taken by minors is prohibited. Attendance at family gatherings, sponsored by parents, where use of alcohol is occurring, is not considered a violation. These include such logical events as family weddings, graduation parties, or similar occasions. This does not, however, allow use of alcohol or drugs by any student under this Code.

6. Students who, through standards of fairness as established by the RFHS Activities Department, are found to be in violation of this section of the Code shall be ineligible for one (1) interscholastic competition. If consumption or use of alcohol/controlled substances by the student athlete is determined to have occurred, the consequence will be as written above.

Self Referral
(Applicable For 1st Violations Of Conduct Violation 'a' and 'b')

1. Any student who refers himself or herself to a School District of River Falls staff member for a conduct violation of rules VI. 2 and 3 will receive a 50% reduction in penalty.
2. The referral must occur within seven calendar days of the date of the violation and the violation cannot have already been handled by either law enforcement or school administration.
3. Suspension for a minimum of one contest, game or activity must be applied.

Voluntary Disclosure
(Applicable For 1st Violations Of Conduct Violation 'a' and 'b')

1. A disclosure is considered voluntary if the student, upon a request by the Principal, Activity Director, Advisor or Coach, admits to the violation.
2. The student will have one chance to admit the violation. If the student discloses that he/she has violated the Co-Curricular Code, then a 25% reduction of the penalty will be applicable.
3. If the student denies the violation, but sufficient information shows there was a violation, no reduction in penalty will be applicable.

Second Violation

1. Students in violation will be ineligible from athletic competition for 50 percent of the total number of scheduled contests in which he/she is participating.
2. For Alcohol or Other Drug related infractions, the student athlete must undergo, at his/her expense, an AODA assessment performed by a community-based health organization/AODA treatment agency, along with any recommendations for a treatment or education program, which is prescribed by the assessors in an effort to confront the behaviors of use and abuse. The student athlete will provide the activities director written certification of compliance with recommendations prior to any reinstatement of participation.
3. Students must make arrangements for assessment within 10 days of written notice of infraction.
4. Any unserved portion of a consequence and/or violation, which occurs during the offseason, will be carried over to the next sport in which the athlete participates.
5. For non-alcohol or drug related offenses, completion of 20 hours of community service as determined by the AD and advisor will be required before participation in activity can resume. Students must make arrangements for community service within 10 days of written notice of infraction.
6. Those students that do not complete required AODA assessment or community service by a pre-arranged designated date, will be ineligible for competition for a 12 month period.

Third Violation

Students in violation will be ineligible from athletic competition for a 12 month period from the start date of the suspension.

1. For Alcohol or Other Drug related infractions, the student athlete must undergo, at his/her

expense, an AODA assessment performed by a community-based health organization/AODA treatment agency, along with any recommendations for a treatment or education program, which is prescribed by the assessors in an effort to confront the behaviors of use and abuse. The student athlete will provide the activities director written certification of compliance with recommendations prior to any reinstatement of participation. Students must make arrangements for assessment within 10 days of written notice of infraction.

2. For non-alcohol or drug related offenses, completion of 40 hours of community service, as determined by the AD and advisor will be required before participation in activity can resume. Students must make arrangements for community service within 10 days of written notice of infraction.
3. Those students who do not complete required AODA assessment or community service by a pre-arranged designated date, will be ineligible for competition for the duration of their high school career.
4. Students who participate in a school approved student assistance program and have no violations for at least one calendar year may have their levels of violation or record reduced by one after the period of ineligibility. This may be used only once in a student's high school career.
5. Students may not go out for a sport for the first time to exhaust any consequences of ineligibility without prior approval of the head coach of the sport and the AD. Students allowed to go out for a sport for the first time under these circumstances will be required to successfully complete the season or the consequence extends to the next season.
6. A student who knowingly falsified information regarding eligibility status or violations of the Activities Code shall be subject to a period of ineligibility from all sports and/or co-curricular participation for a 12 month period from the date of investigation.

Consequences – Co-Curriculars

First Violation

Group 1

a. Many of these groups are covered by local and state associations. Their rules stand as a minimum base for enforcement. River Falls' rules may be stricter than those rules.
b. Suspension for the next performance of the groups with the absence treated as unexcused *
c. Completion of 20 hours of community service as determined by the AD and advisor.

Group 2

a. A suspension of nine calendar weeks including suspension from one (1) group performance. This penalty may be reduced to suspension from one (1) performance if the student successfully participates in a school approved drug/alcohol awareness program.

**Special note – some activities have a limited number of contests or performances, or the role of the student in the activity may be unique, and a suspension from that activity may be impractical for the students involved in the activity. In those situations, the advisor and AD will design sanctions appropriate. These may include 20 hours of community service, suspension from the next activity of a similar category involved, etc.*

Second Violation

Group 1

a. Students will meet with the advisor, AD and principal to determine continuation in the activity. The student will be suspended from the activity for at least two (2) performances.
b. A maximum of 40 hours of community service is to be completed as directed by the advisor and AD.
c. The student may be declared ineligible for the next season or term of the activity.

Group 2

a. Students will be declared ineligible for a minimum of nine weeks and a maximum of eighteen weeks.
b. The student may be declared ineligible for the next season or term of the activity.

Third Violation

Group 1 and Group 2

a. The maximum penalty will be a suspension from all club meetings, activities, and performances for up to one (1) calendar year from the date of the latest violation. Group 1 students may be allowed to continue the classroom portion of the activity only with the recommendation of the building principal, AD, advisor and counselor; however the suspension from performances will not be reduced. An alternative activity for grading purposes may be assigned by the activity advisor.
b. Students who are adjudged to have admitted to having a chemical dependency problem will be required to show cause why they should be allowed to continue participation in the activities program. They will be required to:
c. Meet with the AD and/or AODA staff person of the high school or, if unavailable, and at the expense the student, a counselor of a community based AODA program to establish a plan to evaluate the extent of the chemical problem and the type of program necessary. During this time the student athlete will be ineligible and therefore, not participate in athletics. (Parents or guardians will be required to attend this meeting). Should the student athlete be assigned evaluation or treatment by court or legal order, this step will be bypassed and they obviously will proceed to step B below.
d. Follow through with an evaluation plan and any treatment program which is recommended by a chemical dependency counselor.
e. Upon completion of evaluation and/or treatment, request a meeting with the Activities Committee (AD, two members of the high school teaching staff, two head coaches or advisors) to determine final disposition regarding athletic eligibility. A report from the evaluation or treatment agency will be made available to the committee. The minimum consequence will not be less than a first infraction consequence. Time missed while in treatment or evaluation may count toward consequence.

Other Violations/Situations

Students subject to this Code shall not engage in behavior contrary to the ideals, principles and standards of the school, the district character philosophy, and other expected behavior.

a. Willful and persistent disrespect or behavior, which is disruptive to or interferes with the learning environment, may result in ineligibility. This also includes school events home or away. It is impossible to list all the situations that might fall under this rule. The principal or AD has the discretion in interpreting this rule. The consequence associated with a violation of this portion of the Code may include up to a period of ineligibility of twenty (20) percent of the interscholastic contests of the sport in which the athlete competes, and/or up to nine weeks of suspension of any Co-Curricular activity. Any out of school suspension from school that does not fall under violations 1-3 will be considered a violation and may result in loss of eligibility.
b. Violation of contest or game regulations as established by the WIAA which causes ejection from an athletic contest will result in missing one additional interscholastic contest. (Hockey has expanded this rule to three additional games.)
c. Athletes and co-curricular participants are expected to model appropriate character, behavior, conduct, and sportsmanship in and out of their season of participation. Any actions that are considered contrary to the School District of River Falls' Character Education philosophy and beliefs as well as being considered conduct unbecoming of an athlete/co-curricular

participant, may also result in ineligibility with the same consequences as described in part "a" (above). This includes actions that may be construed as pranks: to include, but not limited to, any types of destruction to property, trespassing, and/or physical or mental anguish to an individual.

d. The use of social media by a student considered to be unbecoming of a Wildcat, including but not limited to, harassment, vulgar/inappropriate interactions with members of other communities or racially or sexually inappropriate comments may result in discipline including suspension of up to twenty (20) percent of contests or removal from the activity, group, leadership position or team.
e. A restorative practice can be used as a means to repair the harm done if the Activities Director or other administrator deems it appropriate and safe for all parties involved in a given situation. This would entail all parties being willing to engage in a restorative process. If the process is determined successful, administration can then adjust the suspension time at their discretion.

ACADEMICS

Scholastic achievement should be the prime concern of the student; therefore, students participating in activities must maintain a passing grade in all of their subjects. Subjects are all classes for credit in which the student is enrolled during a marking period. Each term's grades will be the basis for the following terms eligibility. Eligibility for fall activities shall depend upon grades earned in the previous spring marking period.

Athletics

If the student fails to meet this academic standard, they will be subject to the following consequences. Ineligibility due to failure will start as soon as the AD or coach is made aware of the failure.

a. **Failure in one (1) subject during a marking period -** Ineligible for 10% of the interscholastic contests (minimum 1). After the consequence is served a student must be passing all classes, or demonstrating progress to passing the failed classes, or ineligibility continues. Checks will be made weekly. If at any time in the following term, the student is found to be failing a class, they will be again declared ineligible until they are passing all classes.
b. **Failure in two (2) subjects during a marking period -** Ineligible to practice or participate for a minimum of 15 school days and nights plus no less than 20% of the interscholastic contests for that sport. A student must be passing all classes, or demonstrating progress to passing the failed classes, or ineligibility continues. Checks will be made weekly.
c. **When a student has accumulated three semester failures or is one full credit short** of what is required for his class determination, they will be ineligible immediately and meet with the AD to show cause why they should be allowed to continue participation in athletics and to develop a plan to make up credit deficiencies. The AD, in consultation with the principal and guidance counselor, will make recommendations which are felt to be in the best interest of the student's academic progress.
d. Because of the September 1st starting date for schools, **all ineligible periods will commence with the first game played.** The one change would be if there are two failures in the spring: instead of 15 school days, it will be 21 consecutive calendar days. If the time is consumed before school begins, the student will become eligible if they have served the required number of contests. Checks will continue to be made weekly.
e. **Incompletes will be treated the same as failures** until they are completed. Students have two weeks to change an incomplete to a grade. A student who receives an incomplete while earning a passing grade and is given the opportunity to raise that grade will remain eligible, provided the student's grade would remain passing if no further coursework were submitted.

Group 2 - Co-Curriculars

a. Students may not have more than one failure per term. A student not meeting this requirement shall be ineligible for a period of not less than 7 consecutively scheduled school days and the next

performance.

b. Students with one failure are still expected to be at practices. If additional time is needed for their studies, arrangements should be made with the coach/advisor.
c. Consequences for this portion of the code are independent of other consequences – any suspension would be added to existing suspension.
d. Students may make up interscholastic ineligibility for the fall term by successfully completing district-approved summer school (providing credit is given toward graduation).

REPORTING PROCEDURE AND ACTIVITIES COMMITTEE

A. Information contained in police/court statements, citations, or reports may be used in the investigation of Activity Code violations only per state statutes.
B. Activities Committee should consist of the AD, two coaches/advisors, and two staff members.
C. Each member will have one vote
D. AD will appoint each member. As much as possible, the members of the committee will remain consistently intact for a given case.
E. If the coach/advisor of the student in question is on the committee, they will be replaced.
F. AD or principal may substitute appropriate non-coach members if teaching staff are unable to serve.

PROCEDURES FOR ADMINISTERING THE ACTIVITIES CODE

A. Violation of the Code is made known to the AD.
B. AD meets with the student to present charges.
C. If the accused admits to the violation or infraction, the AD states to them the prescribed action according to the code Violation. The Student serves their consequence and returns to competition.

ACTIVITIES DEPARTMENT STANDARDS OF FAIRNESS

Students accused of violating the rules and regulations of the Activities Code will be subject to standards of fairness as established by the Activities Department in the administration of the Code:

1. Students will be informed of the charges being brought against him/her.
2. Students may contest the charge.
3. AD (or designee) will investigate/collect evidence and determine whether a violation has occurred. If a violation is determined to have occurred, the prescribed consequence will be imposed.
4. A determination of a violation may not be appealed. However, any student wishing to be heard regarding a prescribed consequence must adhere to the following standards:
5. After a ruling of ineligibility resulting in suspension has been made, a student and/or their parents may formally submit a request to review the decision. A written request to the AD must be received during normal business hours within five (5) school days from the first day such ineligibility shall take effect. The request may only apply to the technical requirement of the Code or the consequence associated with the violation. A student who requests a review regarding a consequence shall be ineligible during the “request for review” process for up to the extent of the consequence.
6. The AD, within three school days of receipt of such written request for review, shall formalize the ineligibility decision in writing and send a letter by registered mail to the parents outlining the specific details relating to: (a) violation or infraction: (b) date of violation of infraction: (c) period of suspension: and (d) any other pertinent information.
7. After a request for review has been received and the school’s formal reply mailed to the parents, a date for a meeting will be established by the AD or principal, such date to be no later than seven

(7) school days after receipt of the written request of the student and their parents. The opportunity for review will be scheduled during normal school business hours. Present at the meeting, in addition to the Activities Committee of the school, shall be the student, and, if a rule relating to a specific sport is involved, the head coach/advisor of that activity. The parents/guardians may also be present.

8. The student will be provided with an opportunity to speak and present other evidence on his/her behalf at the meeting.
9. Proceedings of the review meeting, including the decision, will be put in writing, and a copy of these proceedings will be mailed to the student and their parents.
   *Note; Provisions as outlined in number 3 above, including items (a) and (b), will be applicable relating to any subsequent request for review. However, the Activities Committee will only participate in the first level of the "request for review" process.
10. If at this point the student and their parents are not satisfied with the findings of their opportunity to be heard regarding the decision, a second opportunity to be heard may be requested. This meeting will be with the principal.
11. The request for the second opportunity for review must be in writing to the AD or principal within five (5) school days of the mailing of the outcome of the review meeting. A student who is found, under standards of fairness established by the Activities Department, to be ineligible shall remain ineligible up to the extent of the consequences during any request for a review. (Excluding Title IX investigations)
12. The student and/or their parents, if they are not satisfied with the ruling of a particular review at one level, may request a review at the next higher level. The next level of opportunity for review after the principal will be with the superintendent or his/her designee. The final level of opportunity to be heard, after the superintendent, will be the Board of Education. Requests for review must always be in writing to the AD or principal within five (5) school days of mailing of the outcome of the last such meeting.
13. The procedures for requesting opportunities for review, timelines, and sequence of levels specified above must be followed or the request will be automatically denied. In all cases and at all levels, the student who requests a review regarding a consequence shall be ineligible during the "request for review" process for up to the extent of the consequence.
14. The provisions as outlined above shall be the sole and exclusive remedy for opportunities for a review regarding the rulings.

MISCELLANEOUS

Locker Room Privacy

Board Policy 731.1

The District shall take the following reasonable measures to protect the privacy of individuals using school locker rooms:

- Under no circumstances can a person use a camera, video recorder, cell phone or other recording device to capture, record or transfer a representation of a No person shall be recorded in locker rooms (whether clothed, in uniform, partially clothed, or unclothed). No student has authority to have themselves recorded.

- No media is allowed access to locker rooms before, during or after any school athletic event or practice. Coaches and student athletes may be available for interviews directly outside the locker rooms, consistent with District policy and school rules.

- Other persons can enter into the locker room to interview or seek information from an individual in the locker room at other times only as authorized by the building principal or designated locker

room supervisor. If authorization is given, the person shall leave the locker room after the interview is done or the information is received.

Anyone who violates this policy shall be subject to school disciplinary action and/or penalties under state law. Additionally, all violations will be reported to law enforcement.

The building principal or designated locker room supervisor, as applicable, shall be responsible for enforcing this policy.

NIL (Name, Image, Likeness)

WIAA rules allow student-athletes to receive compensation for certain Name, Image, and Likeness (NIL) opportunities.
If presented with an NIL opportunity, student-athletes and their parents or guardians must communicate with the Activities Director to ensure that both individual and team eligibility remain in compliance with WIAA regulations.

Below are several prohibited NIL activities:

1. The student shall not appear in the uniform of the student's school and does not utilize the marks, logos, etc. of the school team, school, Conference or WIAA as part of any endorsement.

2. The student shall not promote activities nor products associated with the following: gaming/gambling; alcoholic beverages, tobacco, cannabis, or related products; banned or illegal substances; adult entertainment products or services; weapons (e.g., firearms).

3. The compensation is not contingent on specific athletic performance or achievement (i.e., financial incentives based on points scored).

4. The compensation is not provided by the school or persons associated with the school as an inducement to attend a particular school or to remain enrolled at a particular school.

5. The NIL activities do not interfere with a student-athlete's academic obligations.

6. A student does not miss athletic practice, competition, travel, or other team obligations in order to participate in NIL opportunities.

7. A student cannot utilize representation or contract with an agent. High schools or their employees are not allowed to help facilitate deals for student-athletes.

Travel

The school district furnishes transportation to and from all away events and contests in a school vehicle accompanied by a coach/advisor. Any other mode of transportation to contests is forbidden. However, there are occasions when return trips with parents/guardians may be acceptable. If this is desired, parents/guardians must seek permission from the team's coach. The school principal, AD, or coach/advisor must grant this permission. In all cases, parents/guardians will have to be the party with whom the student is riding home. The parent/guardian giving the ride will present themselves to the coach/advisor in order to sign out their student following the contest. Failure to comply will result in travel restriction and future contest disqualification.

Equipment Care and Return

Students shall be responsible for the care, maintenance and return of all equipment they are issued. The student to whom it was issued must pay for any equipment lost or willfully abused.

If at any time a person has on or in their possession school-owned equipment, it may be confiscated regardless of how it was obtained. Use of this equipment is restricted to practice and school competition.

School-issued equipment is not to be used for physical education or personal wear. Continued misuse of equipment in this manner will be cause for turning it in and the student furnishing his or her own.

Students are responsible for reasonably securing equipment issued to them to prevent loss. A student who believes or knows equipment issued to them may have been stolen must report the theft to either the coach/advisor or AD within 48 hours or they shall continue to be responsible for the cost of the equipment. Reporting items as stolen does not exempt a student from the responsibility of paying for the item.

Awards

River Falls High School's award system is designed to recognize meritorious service and performance in the activities program.

Awards are given on the basis of: (1) performance; (2) participation/attendance; and (3) cooperation.

Athletic Injuries and Care

All athletes will be required to take a physical examination yearly, or have on file a valid WIAA alternate year physical card. Proof of health insurance must be supplied.

In the event a student is injured, the coach may fill out an injury report form and file it with the AD the next day. This form may provide a source of information necessary for insurance purposes. If an athletic trainer is on site at the time of injury, documentation/communication may be completed by the trainer instead of the coach.

To assure that sufficient recovery or healing has occurred and the athlete is physically able to return to athletic competition, they must have a certificate signed by the doctor stating and indicating the date of return. This is a WIAA rule and obviously designed to provide some assurance to the parent, coach, and school that the athlete has recovered from the injury. The certificate is to be given to the coach and the coach is required to pass it to the AD and/or trainer who will keep it on file.

All student athletes who have been diagnosed with a concussion must follow the District's return to action protocol that has been put into place.

Parents, if not present at the athletic contest, will be notified by the coach or AD, as soon as feasibly possible, in the event their son/daughter is injured or hospitalized.

Separation of Season

Students may not be involved in more than one interscholastic sport during any one sports season. The philosophy of this district is that students commit themselves to one sport covered by this code per season in order to eliminate conflicts regarding practice time and interscholastic competition. This is done in order to eliminate the possibility of becoming over-scheduled to the point that it would adversely affect them academically, as well as physically.

Students are allowed to only serve as an officer on a maximum of two co-curricular activities at a time. Again, this is to ensure that the student is not spread too thin. They may be in more than two activities, but may not be an officer in more than two.

Age of Majority Disclaimer

River Falls High School is aware that a percentage of the students will have reached the age of majority. There is no attempt to deny these students their constitutional rights. However, in order to maintain consistency in our activity programs, we shall enforce the rules and regulations of the Code for all students regardless of age.

Contact Information

Title	Name	Email	Phone
Activities Director	David Crail	david.crail@rfsd.k12.wi.us	715-425-1830 ext. 3709
Activities Coordinator	Bryan Jaeckel	bryan.jaeckel@rfsd.k12.wi.us	715-425-1830 ext. 3789
Activities Secretary	Susan Halling	susan.halling@rfsd.k12.wi.us	715-425-1830 ext. 3710

Paperwork Needed Before One May Participate

*All of these forms are on the online registration page that must be filled out to participate.

Activities Code – Students and parents must read and then sign that they have read this document. Doing so once will cover the students for all Activities during their four year high school career. If there are changes during their career, documentation will be given to the students and parents to read and sign that they received it.

Activity Fees – Fees are as follows. They must be paid before a student is allowed to participate. A waiver is available to those students who qualify for free and reduced lunch or have unusual circumstances. This waiver is granted by the Activities Office.

Activity Fees

Amount	Activity
$85	High School Athletics
$85	High School Marching Band
$60	Jazz Band, Drama, Costume Carolers, Forensics, Mock Trial
$170	Maximum Individual Fee
$300	Maximum Family Fee (Includes any fees for Middle School students)

WIAA Information (Athletics only) – Read and sign the WIAA informational page that they require all athletes and parents to read.

Impact Concussion Test Completed (Athletics only) – All Freshmen and Juniors, and anyone going out for a sport for the first time, must have a concussion test taken at the school. They are free of charge. Students sign up in the spring or summer.

Wisconsin State Law on Concussion Education (Athletics only) - In the spring of 2012, the Wisconsin legislature passed a law that required all athletic teams to provide education on concussions to students and parents. They must then sign off that they have received this information.

Physical card/Alternate year card (Athletics only) – Students must take a physical every two years. On the other years, an alternate year card is available.

Public Notification of Student Nondiscrimination Policy

It is the policy of the School District of River Falls that no person be denied admission to any public school in this district or be denied participation in, be denied the benefits of, or be discriminated against in any curricular, co-curricular, student service, recreational or other program or activity because of the person's sex, race, national origin, religion, ancestry, creed, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional or learning disability or handicap. This policy also prohibits student discrimination under Title IX of the Education Amendments of 1972 (sex), Title VI of the Civil Rights Act of 1964 (race, color, national origin), Section 504 of the Rehabilitation Act of 1973 (handicap) and Americans with Disabilities Act of 1990 (disability).

It is the goal of this district to provide students with the knowledge and skills which will empower them to take charge of their lives whether their destination is college, technical training, the military,

the world of work, or marriage and family. Programs offered include, but are not limited to, classes in agriculture, art, business education, family and consumer education, foreign languages, health, language arts, math, music, physical education, science, social studies, technology, and alternative credit opportunities such as independent study and Early College Credit Program.

Children of homeless individuals and unaccompanied homeless youth (youth not in the physical custody of a parent/guardian) residing in the district shall have equal access to the same free, appropriate public education, including comparable services, as provided to other children and youth who reside in the district. Homeless children and youth shall not be required to attend a separate school or program for homeless children and shall not be stigmatized by school personnel.

The district shall provide appropriate educational services or programs for students who have been identified as having a handicap or disability, regardless of the nature or severity of the handicap or disability. The district shall also provide for the reasonable accommodation of a student's sincerely held religious beliefs with regard to examinations and other academic requirements. Requests for religious accommodations shall be made in writing and approved by the building principal.

Complaints regarding the interpretation or application of this policy should be referred to the building principal or the District's Equal Opportunity Coordinator**.** The district encourages informal resolution of complaints under this policy. If the reply to the informal procedures is not acceptable to the complainant, he/she may initiate a formal complaint in accordance with established procedures.

Any questions concerning this policy should be directed to the District's Equal Opportunity and Section 504 Coordinator:
Mr. Mark Inouye, Director of Special Education, 425-1800 x1115

Title IX Notice

- New Title IX Regulations require that the district must 'prominently' display the contact information for the Title IX Coordinator and the district's nondiscrimination policy on its website and in each handbook or catalog it makes available to the persons entitled to be notified (i.e. students, families, and employees).
- To meet the Title IX website notice obligations, the following website was created: Title IX Notice.
- In addition, the following statement should be included in any handbook or catalog. This amendment should be made as soon as possible.
- As mandated by the current provisions of Title IX of the Education Amendments of 1972 and under the regulations set forth in Chapter 106 of Title 34 of the Code of Federal Regulations ("the federal Title IX regulations"), the District does not unlawfully discriminate on the basis of sex in any education program or activity that the District operates. Title IX's requirement not to discriminate in any education program or activity extends to cover, but is not limited to, District students, certain admissions processes, and District employment. Inquiries regarding how Title IX and the federal Title IX regulations apply to the District may be referred to a District Title IX Coordinator (as designated below), to the Assistant Secretary for Civil Rights at the U.S. Department of Education, or to both.

Any questions regarding Title IX compliance may be directed to the District's Title IX Coordinators.

Title IX Compliance Officer-Student (i.e. when the complainant is a student)
Mark Inouye, Director of Student Services
852 E. Division Street
River Falls, WI 54022
715-425-1800

mark.inouye@rfsd.k12.wi.us

Title IX Compliance Officer-Staff (i.e. when the complainant is an employee)
Nate Schurman,, Director of Human Resources
852 E. Division Street
River Falls, WI 54022
715-425-1800
nate.schurman@rfsd.k12.wi.us

AlternateTitle IX ŧ Compliance Officer-Student and Staff
Lynette Coy, Director of Finance and Facilities
852 E. Division Street
River Falls, WI 54022
715-425-1800
lynette.coy@rfsd.k12.wi.us

Equal Education Opportunities and Pupil Nondiscrimination

The River Falls School District is committed to providing equal education opportunities for all students in the district. The right of the student to be admitted to school and to participate fully in curricular, extracurricular, student services, recreational, and other programs or activities, shall not be abridged or impaired because of a student's sex (including gender identity, gender expression and nonconformity to gender role stereotypes), color, race, age, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, physical, mental, emotional or learning disability or handicap.

Students who have been identified as having a handicap or disability under Section 504 of the Rehabilitation Act or the Americans with Disabilities Act shall be provided with reasonable accommodations in educational services or programs. Students may be considered handicapped or disabled under this policy, even if they are not covered under the district's special education policies and procedures.

The district shall also provide for the reasonable accommodation of a student's sincerely held religious beliefs with regard to examinations and other academic requirements. Any child's parent or guardian, or the child if the parent or guardian is notified, may request the school board, in writing, to provide the child with program or curriculum modifications. Requests for accommodations shall be made in writing and approved by the building principal. Accommodations may include, but not necessarily be limited to, exclusion from participation in an activity, alternative assignments, and release time from school to participate in religious activities. Opportunities to make up work missed due to religious holidays will be provided. Any accommodations granted under this policy shall be provided to students without prejudicial effect.

Complaints regarding the interpretation or application of this policy shall be referred to the Superintendent or designee and processed in accordance with established procedures.

Notice of this policy and its accompanying complaint procedures shall be published at the beginning of each school year and posted in each building of each school and posted in each building in the district. In addition, a student nondiscrimination statement shall be included in student and staff handbooks, course selection handbooks, and other published materials distributed to the public describing school activities and opportunities.

Legal References: Sections 118.13 & 118.15 Wisconsin Statutes, PI 9 and PI 42 of the Wisconsin Administrative Code, Title IX Education Amendments of 1972, Title VI Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Americans with Disabilities Act of 1990, Individuals with Disabilities Education Act, Civil Rights Act of 1991.

In addition, this prohibits student discrimination under Title IX of the Education Amendments of 1972, Title VI of the Civil Rights Act of 1964 (race, color, national origin), Section 504 of the Rehabilitation Act of 1973 (handicap) and Americans with Disabilities Act of 1990 (disability).

Parent/Student Participant/Coach Expectations

Parenting and coaching are extremely difficult **and different** vocations. By establishing an understanding of each other's expectations, we are better able to accept the actions of both parties and provide greater benefits to the student/athlete. When a child becomes involved in a co curricular activity, parents and coaches have a right to understand what EXPECTATIONS are going to be placed on the athlete and on each other. This begins with clear communication from the athlete, parent, coach, and athletic department.

Communications/Expectations Parents/Athletes Should Expect From The Coaches:

1. The expectations the coaches have for their children and all team members.
2. Location and times of all practices.
3. Team requirements, fees, special equipment, game dress, offseason opportunities.
4. The policy dealing with excused and unexcused absences. (What will the consequence be for missing a game/practice because of vacation?)
5. The River Falls and WIAA requirements for eligibility.
6. Team rules beyond the River Falls Activities Code.
7. The lettering requirements.
8. The Coaches act as a role model for good sportsmanship, use of appropriate language, promoting a healthy environment and safe teaching techniques.
9. Well-planned practices.

Communications/Expectations Coaches Should Expect From the Athlete and Parents:

1. Notify of any schedule conflicts that may occur, well in advance of the season. (including vacations, etc.)
2. Explain special concerns regarding coaching expectations. (Practice requirements)
3. Support for the Activities Code and all team rules.
4. Expect an athlete with a concern, to be encouraged by the parents to speak with the coach or coaching staff.
5. Support for all team members and the coaching staff.
6. Demonstrate positive support at games for their son/daughter, their teammates and the coaching staff.
7. Exhibit good sportsmanship and appropriate language by the athlete and parents at games and/or practices.
8. Encourage great work ethic at practices and in games.

Appropriate Concerns Athlete/Parent May Address with Coaching Staff:

1. The treatment of the athlete mentally and physically.
2. Ways to help the athlete improve his/her performance and skill level.
3. Concerns about the athletes' behavior in school/practices/games.

Areas That Are Not Appropriate For Parents to Discuss With Coaches:

1. An individual's playing time.
2. Team strategy.
3. Play selections.
4. The makeup of the team and the decision as to who plays on a particular team.
5. Other members of the team, other parents, and other coaches.

The Proper Method To Address a Concern:

Step One:
The athlete speaks with the coach. (The coaching staff may be involved/present when this conference takes place.)

Step Two:
The parent asks for a conference with the coach and the athlete. If the coach cannot be reached, the parent should contact the athletic director and he will arrange for the coach to contact the parent.

Step Three:
a. If the conference between the parent/athlete and coach does not resolve the concern, there will be a meeting set up by the athletic director. The AD will moderate the conference.
b. The conference will deal with the specific issues that the parent/athlete has. Both parties will be allowed to speak in an uninterrupted manner. This will be in a nonthreatening environment.

Acceptance of the Code of Conduct

Signing the Activities Code agreement is required of all students who want to participate in any activity offered by the River Falls. Signing the Activities Code Agreement is an acknowledgement that the student and their parent(s)/guardian(s) has read and understands the requirements specified in the document. Failure to sign the Agreement will immediately disqualify a student from participating in any co-curricular activity.

Handbook Revised July 2026

SCHOOL DISTRICT OF RIVER FALLS
ACADEMIC STANDARDS PUBLIC NOTICE
July 13, 2026
Educational Program Committee Meeting

In order to ensure that every child graduates ready for further education and the workplace, the School District of River Falls has adopted the following Academic Standards for the 2026-27 school year. Identified curriculum delivered by highly-qualified educators using innovative and research-based instructional strategies will prepare our students to excel as responsible, productive, global citizens.

The standards listed below align to expectations intended to best prepare our students for external assessments (e.g. PreACT Secure, ACT, PSAT, Advanced Placement Examinations, WI Forward Exam, Dynamic Learning Maps, ACCESS 2.0, etc.) that will be used in the future for college and/or career readiness opportunities.

Instructional materials and resources are utilized in conjunction with the below list of standards to support student learning.

Content Area	Curricular and Instructional Standards
Agriculture	Agriculture, Food, and Natural Resources
Art	Art & Design Education
Business and Marketing	Wisconsin Standards for Business and Information Technology Wisconsin Standards for Personal Finance Literacy Wisconsin Standards for Marketing, Management, and Entrepreneurship
Early Childhood Learning Standards Kindergarten Readiness	Wisconsin Model Early Learning Standards
English Language Arts (ELA)	Wisconsin Standards for ELA
Family Consumer Sciences	Wisconsin Standards for Family and Consumer Science
Information and Technology Literacy	Information and Technology Literacy
Mathematics	Wisconsin Standards for Math
Music	Wisconsin Standards for Music
Physical Education and Health	SHAPE National Physical Education Standards Wisconsin Standards for Physical Education Wisconsin Standards for Health Education
Science Environmental Literacy and Sustainability	Wisconsin Standards for Science Next Generation Science Standards Environmental Literacy and Sustainability
Social Studies	Wisconsin Standards for Social Studies
Technology and Engineering	Wisconsin Standards for Technology and Engineering
Theater	Wisconsin Standards for Theater Education
World Language	Wisconsin Model Academic Standards for Learning World Languages
School Counseling	(Wisconsin's Comprehensive School Counseling Program Model) ASCA School Counselor Association Model

	ASCA School Counselor Performance Standards CASEL Core SEL Competencies
WIDA Standards	WIDA English Language Development Standards Framework, 2020 Edition

In addition to the standards listed above, additional standards are embedded into our instructional practices intended to personalize student learning and meet individual student needs. These standards include: Disciplinary Literacy Standards, Wisconsin Common Career Technical Standards, and International Society of Technology in Education (ISTE) Standards.

Additionally, some of our coursework is provided through dual enrollment opportunities or includes a post-secondary experience within the course and follows additional outcomes. Some examples include:

AP Coursework	AP Course Outcomes
Dual Enrollment Courses (Early College Credit Program and Start College NOW Options)	UW-River Falls, Chippewa Valley Technical College (CVTC), etc.
Transcripted Credit Courses	CVTC Course Outcomes; Dakota County Course Outcomes

School District of River Falls

Finance and Facilities Committee Meeting Report

Monday, July 13, 2026 - at 7:00 PM or immediately following the 6:00 PM Educational Program meeting
District Office
852 E Division Street
River Falls, Wisconsin 54022

The School Board's Finance and Facilities Committee meeting was held on Monday, July 13, 2026, at the District Office 852 E Division Street, River Falls, Wisconsin 54022. Chair Miller called the meeting to order at 6:34 p.m. It was ascertained that notice of the meeting had been properly posted in the appointed locations and sent to the *Star-Observer*, *Pierce County Journal*, WEVR Radio Station, and the *Eau Claire Leader-Telegram*.

PRESENT
Committee members Mike Miller (Chair), Bo Hirstein, and Alan Tuchtenhagen. School Board member Lindsey Curtis. Superintendent David Bell, Director of Human Resources and Leadership Development Nate Schurman, and Director of Finance and Facilities Lynette Coy were also present.

1. **CALL TO ORDER – 6:34 PM (or immediately after the Educational Program Committee)**
2. **MANNER OF PUBLIC NOTIFICATION OF MEETING**
3. **HEARING OF VISITORS OR DELEGATIONS – None.**

4. **2025-26 BUDGET UPDATE**
   The Director of Finance and Facilities Lynette Coy provided an update on the 2025-26 Budget.
   Action: None, informational only.

5. **2025-26 FUND 46 CAPITAL IMPROVEMENT TRANSFER**
   The Director of Finance Lynette Coy provided information on a Fund 46 Capital Improvement transfer.
   Action: Hirstein moved, seconded by Tuchtenhagen, to approve a transfer of $850,000 to Fund 46 for future capital improvements. Motion passed 3-0.

6. **2025-26 FUND BALANCE DESIGNATIONS**
   The Director of Finance Lynette Coy provided information on 2025-26 fund balance designations.
   Action: Tuchtenhagen moved, seconded by Hirstein, to approve the 2025-26 fund balance designations as presented including a Committed Fund Balance of $900,000 for the self-funded medical plan. Motion passed 3-0.

7. **2026-27 FOOD SERVICE MEAL PRICES**
   The Director of Finance Lynette Coy provided information on meal prices for the 2026-27 school year.
   Action: Hirstein moved, seconded by Tuchtenhagen, to approve the 2026-27 food service meal prices as presented. Motion passed 3-0.

8. **2026-27 PROPERTY AND LIABILITY INSURANCE RENEWALS**
   The Director of Finance and Facilities Lynette Coy provided information on the 2026-27 property and liability insurance renewals.
   Action: None, informational only.

9. **2026-27 PRELIMINARY BUDGET**
   The Director of Finance and Facilities Lynette Coy provided an update on the 2026-27 preliminary budget.
   Action: None, informational only.

10. **PROPOSED/SUGGESTED ITEMS FOR THE NEXT REGULAR AND FUTURE FINANCE & FACILITIES MEETING AGENDA(S)**
    As always, committee members were given the opportunity to suggest items for future committee and/or School Board meeting agendas.
    Action: None.

11. **SCHEDULE NEXT FINANCE & FACILITIES COMMITTEE MEETING**
    Upcoming committee meeting dates, times, and locations were reviewed.
    Action: Set the meeting schedule as follows:

Finance and Facilities Committee meeting, Monday, August 10, 2026, 7:00 p.m. *(or immediately following Educational Program)*
The meeting will be held at the District Office, 852 E. Division Street.

12. **ADJOURN** at 7:29 p.m.

_____
Mike Miller, Finance and Facilities Committee Chair

School District of River Falls Fund 46 Long Term Capital Improvement Trust Fund			
Fiscal Year	**Transfer from General Fund**	**Expenditures**	
2017-18	$180,000.00		
2018-19	$125,000.00		
2019-20	$75,000.00		
2020-21	$265,000.00		
2021-22	$0.00		
2022-23	$0.00	$0.00	
2023-24	$1,050,000.00	$670,370.41	
2024-25	$850,000.00	$402,596.45	
2025-26	**$850,000.00**	$777,472.44	
* estimate			
Limitations regarding Fund 46 activities and access to funds:			
- Funds may only be accessed five years after the establishment of the “trust” fund.			
- Fund balance may not be used for general fund cash flow purposes.			
- Funds may not be transferred to another fund or liquidated.			
- Loaning of money for other purposes or to other funds is not allowed.			
- Funds must be physically deposited and held in a segregated bank/investment (separate and distinct from other district accounts) until they are expended for capital improvement projects per the district’s plan.			
If the cash deposit to the Fund 46 account is posted by the financial institution after June 30th, but on or before July 30th, the district may record the transaction as a June 30th accrual.			
F&F 7.13.26			

SCHOOL DISTRICT OF
River Falls

Administrative Office
852 E. Division Street, River Falls WI 54022
PHONE: (715) 425-1800 FAX: (715) 425-1804
www.rfsd.k12.wi.us

Memorandum

Date: July 13, 2026
To: Board of Education
From: Lynette Coy, Director of Finance & Facilities
Re: 2025-26 Fund Balance Designations

Fund balance is the difference between assets & liabilities and is reported as a snapshot of one day, June 30. In addition to cash, fund balance also includes accounts receivables and payables. Additionally, districts do not receive significant revenue until three months into the new fiscal year, therefore it's crucial to maintain an appropriate balance in order to meet financial obligations.

The Governmental Accounting Standards Board defines 5 fund balance classifications - Nonspendable, Restricted, Committed, Assigned, and Unassigned.

Per the District's Fund Balance policy #662.3, fund balance resources will be reviewed annually to determine the allocation between the classifications, requires a majority vote to commit or assign fund balance, and states that the District will maintain an Unassigned Fund Balance between 25-30%.

On July 1, 2026, the district moved to a self-funded medical insurance plan where the district will be paying monthly claims rather than a set premium amount. Because healthcare claims fluctuate, adequate reserves help ensure that the district can pay medical bills while maintaining enough cash flow for other financial obligations.

It is my recommendation that the District allocate an estimated $900,000 to the Committed Fund Balance for Self-Funded Medical Reserves to build up sufficient cash reserves AND maintain an Unassigned Fund Balance within Board policy range. Therefore this Committed amount may fluctuate slightly as we finalize the 2025-26 fiscal year.

SCHOOL DISTRICT OF
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School District of River Falls

Fund Balance Designations & Percentages

	2024-25			2025-26*	
Classification	**Amount**	**%**		**Amount**	**%**
Nonspendable	$135,945			$0.00	
Restricted	$57,607			$8,445	
Committed	$0			$900,000	
Assigned	$0			$0	
Unassigned	$14,526,180	30.02%		$14,784,659	29.30%
Total Fund Balance	$14,719,732			$15,693,104	
Expenditures	$48,390,324			$50,456,336	
				***estimated as of 7.13.26**	

SCHOOL DISTRICT OF
River Falls

Administrative Office
852 E. Division Street, River Falls WI 54022
PHONE: (715) 425-1800 FAX: (715) 425-1804
www.rfsd.k12.wi.us

Date: July 13, 2026
To: Finance & Facilities Committee/Board of Education
From: Lynette Coy, Director of Finance & Facilities
Re: Food Service Meal Prices for 2026-2027

Annually the district considers adjustments to meal prices for the following school year. When considering adjustments, the district reviews the food service budget, fund balance, participation percentages, meal offerings, labor & food costs, inflation, and local school district comparables.

Due to continually increasing costs of labor, food, and supplies we are recommending the following increases to the 2026-2027 meal prices.

Meals & Prices					
	2023-24	2024-25	2025-26	**2026-27***	**Increase***
Breakfast ELEM	$1.65	$1.70	$1.80	$1.90	$0.10
Breakfast MS/HS	$1.75	$1.85	$1.90	$2.05	$0.10
2nd Breakfast Entree	$1.75	$1.75	$1.75	$1.85	$0.10
Lunch ELEM	$2.75	$2.85	$2.95	$3.10	$0.15
Lunch MS/HS	$3.05	$3.15	$3.25	$3.40	$0.15
2nd Lunch Entree	$2.50	$2.50	$2.50	$2.65	$0.15
Milk	$0.55	$0.55	$0.55	$0.55	-
Adult Breakfast	$2.90	$3.00	$3.05	$3.20	$0.15
Adult Lunch	$4.70	$4.80	$4.85	$4.95	$0.10

*Recommendation

POLICY 363.2-RULE STUDENT TECHNOLOGY ACCEPTABLE USE AND SAFETY

Technology has fundamentally altered the ways in which information is accessed, communicated, and transferred in society. As a result, educators are continually adapting their means and methods of instruction and the way they approach student learning to incorporate the vast, diverse, and unique resources available through the Internet. The School Board provides technology resources to support the educational and professional needs of its students and staff. With respect to students, District technology resources afford them the opportunity to acquire the skills and knowledge to learn effectively and live productively in a digital world. The School Board provides students with access to the Internet for limited educational purposes only and utilizes online educational services/apps to enhance the instruction delivered to its students. The District's computer network and Internet system do not serve as a public access service or a public forum, and the School Board imposes reasonable restrictions on its use consistent with its limited educational purpose.

The School Board regulates the use of District technology resources by principles consistent with applicable local, State, and Federal laws, the District's educational mission, and articulated expectations of student conduct as delineated in the Student Code of Conduct. This policy and its related administrative guidelines and the Student Code of Conduct govern students' use of District technology resources and students' personal communication devices when they are connected to the District computer network, Internet connection, and/or online educational services/apps, or when used while the student is on District-owned property or at a District-sponsored activity.

Users are required to refrain from actions that are illegal (such as libel, slander, vandalism, harassment, theft, plagiarism, inappropriate access, and the like) or unkind (such as personal attacks, invasion of privacy, injurious comment, and the like). Because its technology resources are not unlimited, the School Board has also instituted restrictions aimed at preserving these resources, such as placing limits on the use of bandwidth, storage space, and printers.

Users have no right or expectation to privacy when using District technology resources (including, but not limited to, privacy in the content of their personal files, e-mails, and records of their online activity when using the District's computer network and/or Internet connection).

The School Board may not be able to technologically limit access to services through its technology resources to only those that have been authorized for the purpose of instruction, study, and research related to the curriculum. Unlike in the past when educators and community members had the opportunity to review and screen materials to assess their appropriateness for supporting and enriching the curriculum according to adopted guidelines and reasonable selection criteria (taking into account the varied instructional needs, learning styles, abilities, and developmental levels of the students who would be exposed to them), access to the Internet, because it serves as a gateway to any publicly available file server in the world, opens classrooms and students to electronic information resources that may not have been screened by educators for use by students of various ages.

Pursuant to Federal law, the School Board has implemented technology protection measures that protect against (e.g., filter or block) access to visual displays/depictions/materials that are obscene, constitute child pornography, and/or are harmful to minors, as defined by the Children's Internet Protection Act. At the discretion of the School Board or the Superintendent, the technology protection measures may be configured to protect against access to other material considered inappropriate for students to access. The technology protection measures may not be disabled at any time that students may be using the District technology resources, if such disabling will cease to protect against access to materials that are prohibited under the Children's Internet Protection Act. Any student who attempts to disable the technology protection measures will be subject to discipline.

The School Board utilizes software and/or hardware to monitor online activity of students and to block/filter access to child pornography and other material that is obscene, objectionable, inappropriate, and/or harmful to minors. "Harmful to minors" is a term defined by the Communications Act of 1934 (47 U.S.C. 254(h)(7)) as any picture, image, graphic image file, or other visual depiction that:

A. taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion;
B. depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals;
C. taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.

The Superintendent or IT Supervisor may temporarily or permanently unblock access to websites or online educational services/apps containing appropriate material if access to such sites has been inappropriately blocked by the technology protection measure. The determination of whether material is appropriate or inappropriate will be based on the content of the material and the intended use of the material, not on the protection actions of the technology protection measure.

The Superintendent or IT Supervisor may disable the technology protection measure to enable access for bona fide research or other lawful purposes.

Parents are advised that a determined user may be able to gain access to services and/or resources on the Internet that the School Board has not authorized for educational purposes. In fact, it is impossible to guarantee students will not gain access through the Internet to information and communications that they and/or their parents may find inappropriate, offensive, objectionable, or controversial. Parents of minors are responsible for setting and conveying the standards that their children should follow when using the Internet.

Pursuant to Federal law, students will receive education about the following:

A. safety and security while using e-mail, chat rooms, social media, and other forms of direct electronic communications;
B. the dangers inherent with the online disclosure of personally identifiable information;
C. the consequences of unauthorized access (e.g., "hacking", "harvesting", "digital piracy", "data mining", etc.), cyberbullying, and other unlawful or inappropriate activities by students online;

D. unauthorized disclosure, use, and dissemination of personally identifiable information regarding minors.

Staff members will provide instruction for their students regarding the appropriate use of technology and online safety and security as specified above. Furthermore, staff members will monitor the online activities of students while at school.

Monitoring may include, but is not necessarily limited to, visual observations of online activities during class sessions; or use of specific monitoring tools to review browser history and network, server, and computer logs.

Building principals are responsible for providing training so that Internet users under their supervision are knowledgeable about this policy and its accompanying guidelines. The School Board expects that staff members will provide guidance and instruction to students in the appropriate use of District technology resources. Such training will include, but not be limited to, education concerning appropriate online behavior, including interacting with other individuals on social media, including in chat rooms, and cyberbullying awareness and response. All users of District technology resources (and their parents if they are minors) are required to confirm their agreement to abide by the terms and conditions of this policy during the annual student registration process

Students will be assigned a school email account that they are required to utilize for all school-related electronic communications, including those to staff members, peers, and individuals and/or organizations outside the District with whom they are communicating for school-related projects and assignments.

Students are responsible for good behavior when using District technology resources - i.e., behavior comparable to that expected of students when they are in classrooms, school hallways, and other school premises and school-sponsored events. Communications on the Internet are often public in nature. The School Board does not approve any use of its technology resources that is not authorized by or conducted strictly in compliance with this policy and its accompanying guidelines.

<u>Appropriate Discussion Content When Using Personal or School Issued Communication Devices</u>

When using communication devices to communicate with any District employee, students must use District-approved communication platforms.

The approved communication platforms are:

1. District email;
2. District-approved communication platform(s). Examples of communication platforms include but are not limited to: Remind, Teamsnap, or SportsYou. The Activities Director, High School Principal, and Middle School Principal have the authority to approve communication platforms for District use. Texting or communicating with District employees from a device using any other method is prohibited.

When students communicate with staff, volunteers, or School Board members using PCDs, discussions must be appropriate, professional, and related to legitimate school purposes. These communications will occur only when absolutely necessary. Appropriate content includes:

A. Instructional communication (assignments, coursework, academic support);
B. School-related activities (clubs, athletics, events, field trips, rehearsals);

C. Scheduling or logistical information related to classes or school programs;
D. Pedagogical assistance related to school participation (clarifying expectations, reminders, or academic assistance); and,
E. Safety or emergency communication when necessary;

Communications must remain professional in tone, limited to educational or school-related matters, and consistent with District policies regarding staff–student boundaries. Failure to follow these policy expectations may result in discipline. The level of discipline will depend on the severity of the violation. This policy applies to communication that occurs during or outside of school hours.

Expectations for Responsible Artificial Intelligence (AI) Use

Students are strictly prohibited from inputting Personally Identifiable Information (PII), confidential student or staff data, or any non-public school records into any AI tool or service that has not been explicitly approved and contracted with by the District.

Students are expected to adhere to principles of transparency, proper citation, and responsible use of AI in all academic and school-related activities. Students must disclose the use and extent of AI assistance on any submitted work as required by staff.

Students are prohibited from using technology and/or AI to bully, harass, threaten, impersonate, create, or distribute deceptive or harmful content, including deepfake or synthetic media that falsely depicts another person. AI may not be used for academic dishonesty, privacy violations, or any conduct that materially disrupts the educational environment. Violations of this policy will result in disciplinary action consistent as outlined in Student Handbooks.

Academic Honesty

The unauthorized use of Artificial Intelligence tools to generate or complete academic work will constitute a violation of the District's policy on academic honesty.

All student use of AI technology must comply with the requirements and standards set forth in Student Handbooks

Students may only use District technology resources to access or use social media if it is done for educational purposes in accordance with their teacher's approved plan for such use.

Users who disregard this policy and its accompanying guidelines may have their use privileges suspended or revoked, and disciplinary action taken against them. Users are personally responsible and liable, both civilly and criminally, for uses of District technology resources that are not authorized by this policy and its accompanying guidelines.

The School Board designates the Superintendent and IT Supervisor as the administrator(s) responsible for initiating, implementing, and enforcing this policy and its accompanying guidelines as they apply to students' use of District technology resources.

LEGAL REF.: Sections 120.13(1) Wisconsin Statutes; 943.70; 947.0125; Children's Internet Protection Act; 47 U.S.C. 254(h), (1), Communications Act of 1934, as amended; 20 U.S.C. 6801 et seq., Part F, Elementary and Secondary Education Act of 1965, as amended; 18 U.S.C. 2256; 18 U.S.C. 1460; 18 U.S.C. 2246; 47 C.F.R. 54.500; 47 C.F.R. 54.501; 47 C.F.R. 54.502; 47 C.F.R. 54.503; 47 C.F.R. 54.504; 47 C.F.R. 54.505; 47 C.F.R. 54.506; 47 C.F.R. 54.507; 47 C.F.R. 54.508; 47 C.F.R. 54.509; 47 C.F.R. 54.511; 47 C.F.R. 54.513; 47 C.F.R. 54.514; 47 C.F.R. 54.515; 47 C.F.R.

54.516; 47 C.F.R. 54.517; 47 C.F.R. 54.518; 47 C.F.R. 54.519; 47 C.F.R. 54.520; 47 C.F.R. 54.522; 47 C.F.R. 54.523

APPROVED: September 25, 2006

REVISED: September 17, 2012, February 21, 2013, July 20, 2026

Employees are frequently confronted with situations which, if handled incorrectly, could harm the welfare of the student(s). An employee who is found to have had sexual contact with any student will be referred to the proper authorities and be subject to discipline up to and including discharge.

Required Notification

A District employee will notify the parent(s) of a student when the District receives a report that gives reasonable cause to believe one of the following has occurred:

A. Sexual misconduct by a school staff member against a student;
B. A school staff member or volunteer has been convicted of a serious child sex offense and worked primarily with children in a way that would be a felony under 948.13, Wis. Stats.; and/or
C. A registered sex offender has intentionally captured an image of a minor student without the parent's written consent.

Definitions

Report means any information, whether written or verbal, indicating one (1) of the categories of conduct described in the section above (A., B., and/or C.) in this policy.

Timing of Notification

A. If the report is received before the end of the regular school day, the District will notify the parent or guardian by 5:00 p.m. that same day.
B. If the report is received after school hours or on a non-school day, the District will provide notification by noon of the next calendar day.

Method of Notification

A. Notice must be provided in person or by phone (including voicemail) to the parent(s) or guardian(s) of the specific student who is alleged to have been the victim, target, or recipient of the conduct.
B. The District may follow up the in-person or phone notification with written or email documentation for record-keeping purposes.

Annual Notice of Rights

The District will provide an annual notice to all parents and guardians informing them of their rights to access records related to the discipline of a District employee under public records law.

Standard of Care of Students

Each employee will maintain a standard of care for the supervision, control, and protection of students commensurate with their assigned duties and responsibilities, which include, but are not limited to, the following:

A. An employee will immediately report any accident or safety hazard about which they are informed, or detect, to their supervisor as well as to other

authorities or District staff members as may be required by established policies and procedures.

B. An employee will report unsafe, potentially harmful, dangerous, violent, or criminal activities, or threat of these activities, by students to the Superintendent, the School Resource Officer (SRO), and local public safety agencies and/or school officials in accordance with Policy 8420 - School Safety.
C. An employee should not volunteer to assume responsibility for duties that they cannot reasonably perform. Such an assumption carries the same responsibilities as assigned duties.
D. An employee will not send students on any personal errands.
E. An employee will not associate with students at any time in a manner which gives the appearance of impropriety, including, but not limited to, the creation or participation in any situation or activity which could be considered abusive or sexually suggestive or involve illegal substances such as tobacco, alcohol, or drugs. Any sexual or other inappropriate conduct with a student by any employee will subject the offender to potential criminal liability and District discipline, up to and including termination of employment. This provision should not be construed as precluding an employee from associating with students in private for legitimate or proper reasons or to interfere with familial relationships that may exist between staff and students.
F. An employee will not disclose personally identifiable information about a student to third parties unless specifically authorized by law or the student's parent(s) to do so.
G. An employee will not transport students for school-related activities in a private vehicle without the approval of the Human Resources Department and consistent with the provisions of Policy 8660 - Transportation by Private Vehicle for District-Sponsored Trips. This does not apply to any student who is an employee's family member.
H. An employee will not require a student to perform work or services that may be detrimental to their health.
I. Employees will not engage students in social media and online networking media, except for appropriate academic, extra-curricular, and/or professional uses only.
J. In the scope of their professional responsibilities, employees are expressly prohibited from posting any picture, video, meme, or other visual depiction pertaining to any student on personal or unauthorized social networking media or similar forums. This provision of the policy does not apply to pictures and/or videos taken of public events that may involve or incidentally include depictions of students participating in or observing such events, where the purpose of the photo or video is to depict the event, not a particular student. This section does not apply to depictions of an employee's own child or other relative.
K. In the scope of their professional responsibilities, employees are authorized to communicate with students through District email and through the use of District approved communication platforms. Examples of communication platforms include but are not limited to: Remind, Teamsnap, or SportsYou.
L. The Activities Director, High School Principal, and Middle School Principal have the authority to approve communication platforms for District use. Texting or communicating with students from a device using any other method is prohibited.

Since most information concerning a child in school is a confidential student record under Federal and State laws, any employee who shares confidential information with another

person not authorized to receive the information may be subject to discipline and/or civil liability. This includes, but is not limited to, information concerning assessments, grades, behavior, family background, and alleged child abuse.

Appropriate Staff and Student Relationships

The District is committed to maintaining safe, professional, and developmentally appropriate relationships between staff and students. All employees, volunteers, and adults working with students are expected to uphold clear and appropriate boundaries and report concerns to protect student welfare.

Prohibited Conduct/Behaviors

This section applies to communications and behaviors that occur during or outside of school hours between an employee acting in the employee's official capacity and a student enrolled or otherwise participating in any aspect of the District programming. To protect the wellbeing of students, grooming behaviors by staff are strictly prohibited. Likewise, this policy includes reference to other types of behaviors that, while not meeting the definition of grooming, constitute boundary violations that can create the appearance of grooming behavior.

Grooming is defined as a course of conduct, pattern of behavior, or series of acts with the intention to condition, seduce, solicit, lure, or entice a child for the purpose of engaging in sexual intercourse or sexual contact, or for the purpose of producing, distributing, or possessing depictions of the child engaged in sexually explicit conduct.

These prohibited grooming behaviors, as well as the behaviors included below, cover both in-person and digital communications, during non-school and school hours, and include sexualized conversations, inappropriate physical contact, and efforts to isolate a child from their family or peers. Staff must not engage in any romantic or sexual conduct with students, including dating, advances, sexual contact, or sexually suggestive communication.

When accompanied by the intent described above, grooming behaviors include the following and other similar forms of interaction between school staff or volunteers and students:

1. hugging, kissing, or other physical contact with a student;
2. telling sexual jokes to students;
3. engaging in talk containing sexual innuendo or banter with students;
4. talking about sexual topics that are not related to the curriculum;
5. showing to or discussing pornography with a student;
6. any other form of interaction with a student that involves the requisite intent described above.

Boundary Violations - Staff-student relationships may become inappropriate based on the frequency, timing, location, or nature of interactions. An employee need not have any intent to engage in grooming of a student but may still violate the obligation to maintain appropriate boundaries between students and staff, and therefore be subject to disciplinary action. Consent from the student or parent does not justify boundary violations.

Maintaining professional boundaries is essential to student safety and assists staff and volunteers in avoiding circumstances that can be perceived as grooming behavior. However, the District recognizes that certain physical contact or personal involvement may be clinically or educationally necessary. Behaviors that are required for a student's well-being or instructional success are permitted. This includes, but is not limited to:

providing hygiene assistance to a student (e.g., following a toileting accident); physical spotting or corrective positioning in athletics (e.g., wrestling, gymnastics, or football); and administering first aid or emergency medical care.

Inappropriate boundary violations may include, but are not limited to, the following:

1. inappropriate comments about a student's body or appearance;
2. taking an undue interest in a student (i.e., having a special friend or a special relationship);
3. initiating or extending contact with students beyond the school day for personal purposes;
4. using e-mail, text messaging, or websites to discuss personal topics or interests with students;
5. giving students rides in the staff member's personal vehicle or taking students on personal outings without administrative approval;
6. invading a student's privacy (e.g., walking in on the student in the bathroom, locker-room, asking about bra sizes or previous sexual experiences);
7. going to a student's home for non-educational purposes;
8. inviting students to the staff member's home without proper chaperones (i.e., another staff member or parent of the student);
9. giving gifts or money to a student for no legitimate educational purpose;
10. accepting gifts or money from a student for no legitimate educational purpose;
11. being overly touchy with students;
12. favoring certain students by inviting them to come to the classroom at non-class times;
13. getting a student out of class to visit with the staff member;
14. providing advice to or counseling a student regarding a personal problem (i.e., problems related to sexual behavior, substance abuse, mental or physical health, and/or family relationships, etc.), unless properly licensed and authorized to do so;
15. being alone with a student behind closed doors without a legitimate educational purpose;
16. telling a student secrets and having secrets with a student; and
17. other similar activities or behavior.

Inappropriate boundary violations are prohibited and must be reported promptly.

<u>Appropriate Discussion Content When Using Personal or School-Issued Communication Devices</u>

When staff and school officials communicate with students using communication devices, discussions must be appropriate, professional, and related to legitimate school purposes. Communications described here should be as brief as possible and only contain what is necessary. Appropriate content includes:

A. Instructional communication (assignments, coursework, academic support);
B. School-related activities (clubs, athletics, events, field trips, rehearsals);
C. Scheduling or logistical information related to classes or school programs;
D. Pedagogical assistance related to school participation (clarifying expectations, reminders, or academic assistance); and,
E. Safety or emergency communication when necessary;

Communications must remain professional in tone, limited to educational or school-related matters, and consistent with District policies regarding staff–student boundaries. Failure to follow these policy expectations may result in discipline up to and including termination, and potential referral to law enforcement. The level of discipline will depend on the severity of the violation. This policy applies to communication that occurs during or outside of school hours.

Employees who are parents of students enrolled in the District may communicate with their own children using communication devices outside of District-approved platforms, provided such communications are personal in nature and not conducted in the employee's official capacity. This exception does not permit the employee to engage in District-related communications with other students outside of approved platforms, nor does it exempt them from applicable laws, policies, or expectations regarding professional conduct.

When using communication devices to communicate with students, all employees must use District-approved communication platforms. Texting or communicating with students from a device using any other method is prohibited.

The approved communication platforms are:

1. District email;
2. District-approved communication platform(s). Examples of communication platforms include but are not limited to: Remind, Teamsnap, or SportsYou. The Activities Director, High School Principal, and Middle School Principal have the authority to approve communication platforms for District use.

Outside-District and Staff-Parent Relationships - This policy permits appropriate interactions from legitimate, pre-existing, non-District relationships (e.g., relatives, family friends). Staff who are parents or guardians of enrolled students must maintain professional conduct in accordance with this policy, in all school-related activities and communications, avoiding favoritism or conflicts of interest. Where such relationships compromise professional responsibilities, the District may intervene.

Professional Conduct During Off-Site School Activities - Staff must maintain professional boundaries as identified in this policy, during non-school hours and school hours, during all school-sponsored off-site activities such as field trips, competitions, travel, and overnight events. Increased vigilance is required in these less-supervised settings.

Reporting of Allegations of Inappropriate Staff and Student Relationships

A. Student Reporting Process - Students who feel uncomfortable or witness inappropriate behavior are encouraged to report concerns to a trusted staff member or school counselor, or via the District's anonymous reporting tool. All reports will be treated confidentially to the extent legally possible.
B. Staff Required Reporting of Misconduct - Any concerns about inappropriate staff-student conduct must be reported immediately to a supervisor, principal, or the District's Compliance Officer(s). Anonymous reports will be investigated per District harassment procedures.

Mandated Reporting - Per 48.981, Wis. Stats., all staff are mandatory reporters. Suspected child abuse, including by another staff member, must be reported immediately to:

A. A designated employee/Title IX Coordinator; and
B. Child Protective Services and/or law enforcement.

Immediate action is required; do not delay. More info: https://dcf.wisconsin.gov/cps/process

Violations and Consequences - Violations of this policy may result in disciplinary action, up to and including termination, and may be reported to external agencies as required by law. The level of discipline will depend on the severity of the violation.

Policy Access - This policy will be:

A. posted on the District's website;
B. reviewed annually with staff; and
C. included in the new employee onboarding.

Pursuant to the laws of the State, each employee will report to the proper legal authorities immediately any sign of suspected child abuse, abandonment, or neglect. In addition, if there is any cause to suspect misconduct as specified in 118.07(6), Wis. Stats., each professional staff member will immediately report it to the District employee, their supervisor, or a Title IX Coordinator.

Annual Training - Annual training is required for all employees. This training will include identifying, preventing, and reporting grooming and professional boundary violations, appropriate content and methods of communication with students for both during and outside school hours, as well as the range of consequences for staff who violate this policy.

LEGAL REF.: 118.07(6), Wis. Stats.; 48.981, Wis. Stats.; 948, Wis. Stats.; 948.095, Wis. Stats.

APPROVED: July 20, 2026

POLICY 191: SCHOOL BOARD MEMBER BEHAVIOR, COMMUNICATIONS, AND CODE OF CONDUCT

The School Board functions most effectively when individual School Board members act ethically, professionally, and responsibly. School Board members serve as a member of the District's governing body and do not have individual authority to represent a policy or enforce positions that are not supported by a majority of the School Board, as evidenced by official action of the School Board.

School Board members accept responsibility for the well-being and positive leadership of the District, for protecting the interests of the District as a legal entity, and for facilitating governance for the purpose of delivering the highest quality educational and related services to all of the District's students. Conduct by School Board members that compromises the reputation or legal position of the District is prohibited.

Any authority delegated to the School Board President in this policy is automatically vested in the School Board Vice President in the event that either the School Board President is unavailable or the School Board President is the School Board member accused of violating this policy.

General Expectations of All School Board Members

A. Remember always that their first and greatest concern must be for the educational welfare of the students attending the public schools.
B. Attend all scheduled School Board meetings insofar as possible, and become informed concerning the issues to be considered at those meetings. School Board members are expected to review agenda materials prior to a School Board meeting and to submit questions to the Superintendent in advance of the meeting, whenever practicable, to allow for efficient and respectful meetings; this expectation does not in any way intrude upon a School Board member's right to ask questions or engage in discussion at a School Board meeting.
C. Be familiar with and follow applicable local, State, and Federal laws and regulations.
D. Be familiar with and comply with School Board policies, including policies governing School Board member conduct and School Board member ethics, rules of incompatibility of office, qualifications of the office, and conflicts of interest.
E. Conduct themselves with integrity, honesty, and in a manner that reflects positively on the School Board and on the District.
F. Be accountable for guiding and supporting the policy decision-making process that impacts students, staff, and the community. The operation of the District is the responsibility of the administration.
G. Establish and maintain a high level of honesty, credibility, and truthfulness in all matters dealt with by the School Board.

H. Treat others with respect and dignity at all times, maintain decorum, and always communicate in a way that does not violate or illustrate disregard for School Board policy concerning harassment or discrimination. This decency expectation applies in all communications, including while discussing sensitive or controversial matters or matters involving disagreement.
I. At all times, conduct themselves in the best interest of the District, including avoiding implicating the District in unlawful activity or supporting or encouraging efforts to harm the reputation, legal standing, or to bring other material harm to the interests of the District or the School Board.
J. Recognize that they should endeavor to make policy decisions only after full discussion at publicly held School Board meetings.
K. Render all decisions based on the available facts and independent judgment.
L. Work with the other School Board members to establish effective School Board policies and to delegate authority for the administration of the District to the Superintendent.
M. Communicate to other School Board members, in accordance with the Open Meeting Law, and the Superintendent's expressions of public reaction to School Board policies and school programs.
N. Communicate to other School Board members and the Superintendent expressions of public reaction to School Board policies and school programs.
O. Inform themselves about current educational issues by individual study and through participation in programs providing needed information, such as those sponsored by the Wisconsin Association of School Boards, the Consortium of State School Board Associations, and the National School Boards Association.
P. Support the employment of those persons best qualified to serve as school staff, and insist on a regular and impartial evaluation of all staff.
Q. Recognize that School Board service is non-partisan and refrain from using their School Board positions for personal or partisan gain.
R. Take no private action that will compromise the School Board or administration, and respect the confidentiality of information that is privileged under applicable law.
S. No School Board member will act or fail to act as a member of the School Board in violation of 946.12, Wis. Stats., regarding misconduct in public office.
T. Disclose any actual or perceived conflict of interest.

<u>School Board Member Communication</u>

School Board members are expected to refrain from engaging in communication on behalf of the School Board or on behalf of the District unless authorized to do so by a majority vote of the School Board.

Any School Board member who chooses to engage in individual communication on matters related to School Board and/or District business is expected to clearly identify whether the School Board member is communicating in the following capacity:

A. On behalf of the School Board: normally, this is the function of the School Board President, or in the President's absence, the Vice President. The School Board may, by majority vote, delegate this responsibility to another School Board member in a specific circumstance. In every case, the School Board member communicating the School Board's position will do so as determined by the School Board and avoiding individual interpretation or editorializing.
B. As an individual School Board member, but not on behalf of the School Board: a School Board member who speaks, including online, in social media forums, or in any other public forum, on matters related to School Board and/or District business, but not as an officially designated spokesperson of the School Board. The School Board member must specify that any statement is not sponsored by the District and is a personal viewpoint.

School Board members who fail to adhere to this expectation, or who publicly communicate false or intentionally misleading information pertaining to School Board action or District policy, will be asked to correct such communication in a way that is likely to reach the same audience as the false or misleading information. The School Board President is authorized to communicate such requests to the pertinent School Board member.

The School Board President is authorized to issue public statements on behalf of the School Board in the event a School Board member expresses false or misleading information, or makes statements without properly identifying whether the member of the School Board is speaking as an individual School Board member. The President's communication should be limited to correcting the false or misleading statement, clarifying that the School Board member was not speaking on behalf of the School Board, and providing information relative to School Board action, if any, on the subject matter.

<u>Appropriate Discussion Content When Using Personal or District Issued Communication Devices</u>

In the scope of their school board duties, School Board members should use District email to communicate with students. Texting or communicating with students from a device using any other method is prohibited.

When School Board members communicate with students using communication devices, discussions must be appropriate, professional, and related to legitimate school purposes. Communications described here should be as brief as possible and only contain what is necessary. Whenever possible, School Board members should direct students who contact them to contact an appropriate school staff member.

Appropriate content is content in a communication that fits into one of the following categories:

1. Instructional communication (assignments, coursework, academic support);
2. Scheduling or logistical information related to school programs (classes, clubs, athletics, events, field trips, rehearsals);
3. Safety or emergency communication when necessary;
4. Referring the student to the appropriate school staff member who can address the matter raised in any communication from a student.

Communications must remain professional in tone, limited to educational or school-related matters, and consistent with District policies regarding staff–student boundaries. School Board members should avoid one-on-one communication with students.

Nothing in this section is intended to prohibit School Board members from engaging in appropriate communication with their family members who are parents of students enrolled in the District. Parents may communicate with their own children using communication devices outside of District-approved platforms, provided such communications are personal in nature and not conducted in the School Board member's official capacity. This exception does not permit School Board members to engage in District-related communications with other students outside approved platforms, nor does it exempt them from applicable laws, policies, or expectations regarding professional conduct and conflicts of interest.

School Board Member Interaction with Staff

The general expectations of School Board member decorum and civility apply to interactions with employees; however, because the School Board is the employer of all District staff, this responsibility is appropriate for special reference. Each School Board member is an individual with authority to bring matters to the School Board and to influence matters related to staff. Therefore, it is imperative that School Board members treat all employees with respect and as professionals. School Board members are also required to comply with School Board policies governing employee anti-harassment, nondiscrimination, and threatening behavior.

No School Board member has inherent authority to require any staff member to respond to the School Board member regarding a specific request for information, or to direct any staff member to perform or not perform any task, except as provided by School Board policy or as directed by majority vote of the School Board.

School Board Member Records and Confidentiality

School Board members are expected to maintain their own public records created on resources not controlled by and thus not maintained by the School District. Each School Board member is an elected official responsible for preserving all public records the School Board member creates, and to comply with requests to inspect such records. The District has no obligation nor responsibility to assist any School Board member in fulfilling this responsibility with respect to records that are not maintained by the District.

School Board members are encouraged to review School Board policy defining and explaining public records, their maintenance, and public access.

School Board members are expected to maintain and protect the privacy of District records, including student records, and communications received in closed-session meetings of the School Board. School Board members must also protect and not disclose records consistent with, and governed by, the Family Education Rights and Privacy Act (FERPA).

Enforcement

Complaints alleging violations of the School Board Member Code of Conduct may be brought by any parent, student, staff member, or District resident and must be submitted to the School Board President or, if the School Board President is the member accused of violating this policy, to the School Board Vice President, who under such circumstances will perform the duties of the School Board President described in this policy. All complaints will bear the name and signature of the complainant and include a detailed description of the alleged misconduct, any evidence supporting the allegations, and the action/relief being requested.

The School Board President may choose to consolidate complaints for consideration if more than one (1) individual files similar complaints, but reserves the right to refuse to consider any subsequent complaint on the same matter unless previously unknown material facts are raised.

The School Board President will review the complaint and investigate the matter. The President may contact the District's legal counsel for support in the investigation of the complaint and/or other matters related to the complaint. Upon completion of the investigation, if the conclusion reached is that the School Board member violated the policy, the investigator will brief the School Board and may recommend action to be taken.

School Board members are elected officials and therefore cannot be prevented from participating in School Board meetings or removed from office by the School Board. However, the School Board may consider the following:

1. formal censure by resolution passed by a majority of the School Board in an open session meeting of the School Board;
2. removal from School Board committee assignments;
3. restriction on School Board member rights granted by policy, including requesting items for a School Board meeting agenda;
4. referral to proceed with efforts to remove the School Board member from office for cause, which means inefficiency, neglect of duty, official misconduct, or malfeasance in office;
5. referral to law enforcement if any alleged misconduct constitutes potentially unlawful conduct;
6. other efforts to pursue compliance with and adherence to the policy as determined by the School Board and not prohibited by law.

If a complainant or any other person contacts an individual School Board member, other than the School Board President, to discuss a complaint or investigation under this policy, the School Board member will inform the person that the School Board member has no authority to act in an individual capacity and will refer the person to this bylaw or the School Board President for further assistance.

LEGAL REF.: 17.13, Wis. Stats.; 946.12, Wis. Stats.;

CROSS REF: The Consortium of State School Board Associations; The National Association of School Boards; The Wisconsin Association of School Boards.

APPROVED: July 20, 2026