

**School District of River Falls  
Finance and Facilities Committee Meeting**

Monday, May 12, 2025 - 6:00 PM

District Office

852 E Division Street

River Falls, Wisconsin 54022

Finance and Facilities Committee members: Mike Miller (Chair), Bo Hirstein, & Alison Page

A quorum of the Board may be present for information-gathering purposes only.

Agendas can be viewed at <https://www.rfsd.k12.wi.us/district/school-board.cfm> or at  
<https://meetings.boardbook.org/Public/Organization/1447>

**1. CALL TO ORDER - 6:00 PM**

**2. MANNER OF PUBLIC NOTIFICATION OF MEETING**

**3. HEARING OF VISITORS OR DELEGATIONS**

**4. FACILITIES PROJECTS UPDATE**

**Description:** The Director of Finance and Facilities will provide an update on the facilities projects.

**Recommended Action:** None, informational only.

**2**

**5. 2024-25 BUDGET UPDATE**

**Description:** The Director of Finance and Facilities will provide an update on the 2024-25 budget.

**Recommended Action:** None, informational only.

**4**

**6. POLICY SERVICES DISCUSSION AND APPROVAL**

**Description:** The Administration will discuss options for policy services.

**Recommended Action:** Approve a proposal for policy services.

**11**

**7. PROPOSED/SUGGESTED ITEMS FOR THE NEXT REGULAR AND FUTURE FINANCE & FACILITIES MEETING AGENDA(S)**

**Description:** As always, committee members will be given the opportunity to suggest items for future committee and/or Board meeting agendas.

**Recommended Action:** As needed.

**8. SCHEDULE NEXT FINANCE & FACILITIES COMMITTEE MEETING**

**Description:** Upcoming committee meeting dates, times, and locations will be reviewed.

**Recommended Action:** Set the meeting schedule as follows:

Finance and Facilities Committee meeting, Monday, June 9, 2025, 7:00 p.m. *(or immediately following Personnel)*

*The meeting will be held at the District Office, 852 E. Division Street.*

**9. ADJOURN**



May 2025

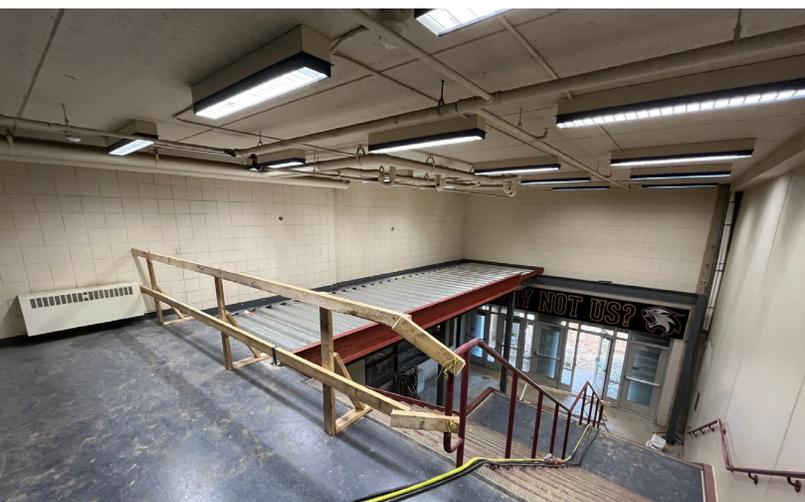


RIVER FALLS HIGH SCHOOL PROGRESS

## RIVER FALLS HIGH SCHOOL

### WORK COMPLETED

- **Existing School:**
  - Structural steel and decking for new stair landing in vestibule.
- **Addition:**
  - All exterior precast walls are now set in place.
  - Structural steel installed for precast plank to mount to.
  - Main floor CMU bearing walls for the Storage Room.
  - Precast plank installed.
  - 1st floor CMU bearing walls for roof joists.



RIVER FALLS HIGH SCHOOL PROGRESS

### WORK IN PROGRESS

- **Existing School:**
  - Demoing openings through exterior wall for new coiling doors.
- **Addition:**
  - Structural steel and joists for the roofing.
  - Underground plumbing rough-ins and tie-ins.

### WORK UPCOMING

- **Existing School:**
  - Pouring concrete for stair landing in vestibule.
  - Mechanical/electrical rough-ins for Fitness Room.
- **Addition:**
  - Parapet blocking for the roof.
  - New roofing.
  - Underground electrical rough-ins.
  - Concrete topping on the precast plank floors.
  - Slab on grad for main floor.



RIVER FALLS HIGH SCHOOL PROGRESS



## SCAN HERE

to learn more about the referendum projects



May 2025



RIVER FALLS TRANSPORTATION CENTER PROGRESS

## RIVER FALLS TRANSPORTATION CENTER

### WORK COMPLETED

- Exterior precast walls set.
- CMU bearing wall for the precast plank installed.
- Plumbing rough-ins for the bearing wall.

### WORK IN PROGRESS

- Setting precast plank floors on top of the CMU bearing wall.
- Plumbing rough-ins.

### WORK UPCOMING

- CMU bearing wall on top of the plank for new roof.
- Finishing up the rest of the CMU walls throughout.
- Setting structural steel and decking for the roof.
- Mechanical/Electrical/Plumbing in-wall rough-ins.
- Install the in-floor heating.
- Final grade interior and pour concrete slab on grade.



RIVER FALLS TRANSPORTATION CENTER PROGRESS



**SCAN HERE**

to learn more about the  
referendum projects

## **FUND DEFINITIONS**

### **10 GENERAL FUND**

This fund is used to account for all financial transactions relating to the district's current operations, except for those required to be accounted for in other funds.

### **21 SPECIAL REVENUE FUND**

This fund is used to account for the revenues and expenditures for activities, clubs, and scholarships that are outside the district's general fund. Revenue sources include fundraising, gifts and donations.

### **27 SPECIAL EDUCATION FUND**

This fund is used to account for the excess cost of providing special education and related services for students with disabilities.

### **39 REFERENDUM APPROVED DEBT SERVICE**

This fund is used to account for transactions for the repayment of debt issues approved by referendum.

### **46 LONG TERM CAPITAL IMPROVEMENT TRUST FUND**

This fund is used for expenditures that align with the district's 10 year capital improvement plan and is funded with a transfer from the general fund.

### **49 OTHER CAPITAL PROJECTS FUND**

Used to report Capital Project activities (i.e. referendum-approved facility projects)

### **50 FOOD SERVICE FUND**

Revenues and expenditures related to the district's food service program are recorded in this fund.

### **60 CUSTODIAL FUND**

This fund is used to account for custodial activity which is primarily related to student-led organizations (i.e. student council and "class of ...")

### **73 PENSION AND OTHER EMPLOYEE BENEFIT TRUST FUND**

This fund is used to account for resources held in trust for district-defined retirement benefit plans.

### **80 COMMUNITY SERVICE**

This fund is used to account for activities such as community education and kids club, which have the primary function of serving the community. The district may adopt a separate tax levy for this Fund.

Fd	Sourc	Source	2023-24 FY Activity	2024-25 Original Budget	2024-25 FYTD Activity	2024-25 FYTD %	2023-24 FYTD %
10		GENERAL FUND					
10 211		PROPERTY TAX	15,672,122.01	17,623,254.00	11,533,307.22	65.44	65.50
10 212		CHARGE BACK- PROPERTY TAXES	0.00	0.00	7,789.77	65.44	0.00
10 213		MOBILE HOME TAX	13,983.99	13,000.00	8,999.52	69.23	107.57
10 249		BUS TRANSPORTATION REVENUE	13,233.68	18,000.00	11,183.12	62.13	53.35
10 264		Non-Cap Asset Sales	2,164.21	1,000.00	976.65	97.67	216.42
10 271		ADMISSIONS	56,473.75	45,000.00	58,599.00	130.22	124.61
10 284		INTEREST EARNINGS	551,389.29	325,000.00	334,612.54	102.96	72.11
10 291		GIFTS, FUNDRAISING & CONTRIBUT	33,622.95	40,000.00	39,237.44	98.09	71.21
10 292		STUDENT FEES	241,635.03	235,000.00	187,952.30	79.98	81.75
10 293		RENTALS	10,725.50	7,000.00	10,360.18	148.00	98.97
10 297		STUDENT FINES	305.75	0.00	0.00	0.00	0.00
10 343		CO-CURRICULAR COST SHARING	18,369.87	14,000.00	0.00	0.00	0.00
10 345		OPEN ENROLLMENT	1,623,177.00	1,791,780.00	0.00	0.00	0.00
10 348		TRANSPORTATION FEES - OTHR WI	3,912.33	5,000.00	7,082.53	141.65	40.13
10 515		STATE AID THRU CESA	738.00	0.00	0.00	0.00	0.00
10 517		FEDERAL AID THRU CESA	0.00	3,500.00	0.00	0.00	0.00
10 612		TRANSPORTATION AID	82,372.86	85,000.00	69,740.00	82.05	78.51
10 613		LIBRARY AID	257,582.00	260,000.00	0.00	0.00	0.00
10 619		OTHER STATE CATEGORICAL AID	24,062.27	2,000.00	2,706.75	135.34	0.00
10 621		STATE EQUALIZATION AID	21,606,334.00	21,889,139.00	14,227,941.00	65.00	65.00
10 630		STATE GRANT	200,103.46	76,000.00	0.00	0.00	0.00
10 660		DNR - PILT PROGRAM PAYMENTS	40,016.10	41,000.00	33,085.07	80.70	97.60
10 691		TAX EXEMPT COMPUTER AID	48,251.82	142,488.00	0.00	0.00	0.00
10 695		PER PUPIL AID	2,513,154.00	2,514,638.00	2,514,638.00	100.00	100.03
10 699		State Grant-Misc	333,999.00	239,797.00	0.00	0.00	0.00
10 713		VOCATIONAL ED. ACT	24,211.35	23,429.00	0.00	0.00	0.00
10 730		FEDERAL GRANT	209,673.43	81,842.00	0.00	0.00	7.52
10 751		TITLE 1 GRANT	242,921.72	247,217.00	0.00	0.00	0.00
10 780		SBS MEDICAID	148,020.42	125,000.00	0.00	0.00	0.01
10 861		CAPITAL ASSET SALE	3,013.60	5,000.00	5,654.76	113.10	30.74
10 878		CAPITAL LEASES	443,197.39	0.00	0.00	0.00	0.00
10 964		INSURANCE	21,272.37	0.00	9,325.02	0.00	20.15
10 971		INS DIV / E-RATE	133,118.07	130,000.00	108,579.51	83.52	121.94
10 990		MISC. REFUND	78,874.79	5,000.00	19,511.55	390.23	99.58
10 ---		GENERAL FUND	44,652,032.01	45,989,084.00	29,191,281.93	63.28	63.40

21		SPECIAL REVENUE FUND					
21 001		PRIOR YR CARRYOVER FUNDS	0.00	0.00	0.00	0.00	0.00
21 262		NON-CAP FOR RESALE	143,605.59	0.00	104,702.83	0.00	0.00
21 279		OTHER SCHOOL ACTIVITY INCOME	166,778.69	0.00	131,003.18	0.00	0.00
21 291		GIFTS, FUNDRAISING & CONTRIBUT	441,964.11	0.00	286,989.38	0.00	0.00
21 ---		SPECIAL REVENUE FUND	752,348.39	0.00	522,695.39	0.00	0.00

27		SPECIAL EDUCATION FUND					
27 110		OPERATING TRANSFER/GENERAL	4,214,124.46	4,568,789.00	0.00	0.00	0.00
27 346		TUITION - 66:30	74,134.86	75,654.00	0.00	0.00	41.27
27 446		SPED TUITION NON-WI SCHOOL DIS	6,409.61	0.00	0.00	0.00	0.00
27 611		HANDICAPPED AID	1,685,277.00	1,975,498.00	1,333,458.00	67.50	72.91
27 697		Transition Grant	15,277.08	20,000.00	0.00	0.00	0.00

Fd Sourc	Source	2023-24 FY Activity	2024-25 Original Budget	2024-25 FYTD Activity	2024-25 FYTD %	2023-24 FYTD %
27	SPECIAL EDUCATION FUND					
27 699	State Grant-Misc	0.00	25,364.00	8,506.26	33.54	0.00
27 730	FEDERAL GRANT	879,408.47	835,340.00	0.00	0.00	0.00
27 780	SBS MEDICAID	110,044.77	100,000.00	33,979.56	33.98	35.69
27 990	MISC. REFUND	150.00	0.00	100.00	0.00	0.00
27 ---	SPECIAL EDUCATION FUND	6,984,826.25	7,600,645.00	1,376,043.82	18.10	19.09
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39	REFERENDUM APPROVED DEBT SRVC					
39 211	PROPERTY TAX	6,966,724.99	7,908,636.00	5,175,702.99	65.44	65.50
39 284	INTEREST EARNINGS	56,174.49	65,000.00	118,332.40	182.05	874.06
39 968	DEBT ISSUE PREMIUM & ACC. INT.	432,648.00	0.00	367,761.65	0.00	0.00
39 ---	REFERENDUM APPROVED DEBT SRVC	7,455,547.48	7,973,636.00	5,661,797.04	71.01	66.08
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46	LONG TERM CAPTL IMPVMNT TRUST					
46 110	OPERATING TRANSFER/GENERAL	1,050,000.00	0.00	0.00	0.00	0.00
46 284	INTEREST EARNINGS	9,548.45	15,000.00	31,602.08	210.68	950.37
46 ---	LONG TERM CAPTL IMPVMNT TRUST	1,059,548.45	15,000.00	31,602.08	210.68	1.90
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49	CONSTRUCTION ACCOUNT					
49 284	INTEREST EARNINGS	52,058.22	850,000.00	407,185.78	47.90	0.00
49 873	LONG TERM NOTES	28,000,000.00	0.00	0.00	0.00	0.00
49 ---	CONSTRUCTION ACCOUNT	28,052,058.22	850,000.00	407,185.78	47.90	0.00
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50	FOOD SERVICE FUND					
50 251	PUPILS	725,578.20	766,869.00	488,055.10	63.64	76.53
50 252	ADULTS	21,229.70	22,325.00	13,521.00	60.56	100.58
50 259	OTHER FOOD SERV. SALES	469,213.74	505,825.00	335,636.56	66.35	68.42
50 284	INTEREST EARNINGS	8.41	0.00	5.27	0.00	0.00
50 617	FOOD SERVICE AID-STATE	24,941.12	0.00	0.00	0.00	0.00
50 715	CASH IN LIEU OF COMMODITIES	79,446.00	80,000.00	133,375.00	166.72	66.21
50 717	FOOD SERVICE AID-FEDERAL	600,179.27	616,716.00	332,416.18	53.90	73.39
50 ---	FOOD SERVICE FUND	1,920,596.44	1,991,735.00	1,303,009.11	65.42	72.97
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60	CUSTODIAL FUND					
60 001	PRIOR YR CARRYOVER FUNDS	604.13	0.00	0.00	0.00	0.00
60 262	NON-CAP FOR RESALE	51,990.34	0.00	57,745.55	0.00	0.00
60 279	OTHER SCHOOL ACTIVITY INCOME	32,056.04	0.00	14,099.17	0.00	0.00
60 291	GIFTS, FUNDRAISING & CONTRIBUT	23,717.92	0.00	11,401.69	0.00	0.00
60 ---	CUSTODIAL FUND	108,368.43	0.00	83,246.41	0.00	0.00
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<u>Fd Sourc</u>	<u>Source</u>	2023-24 <u>FY Activity</u>	2024-25 <u>Original Budget</u>	2024-25 <u>FYTD Activity</u>	2024-25 <u>FYTD %</u>	2023-24 <u>FYTD %</u>
73	PENSION AND OPEB TRUST FUND					
73 284	INTEREST EARNINGS	76,038.72	65,000.00	63,125.68	97.12	87.47
73 951	OPEB ADC CONTRIBUTION	624,116.00	625,000.00	0.00	0.00	0.00
73 ---	PENSION AND OPEB TRUST FUND	700,154.72	690,000.00	63,125.68	17.79	16.48
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80	COMMUNITY SERVICE FUND					
80 211	PROPERTY TAX	220,000.00	220,000.00	143,976.09	65.44	65.50
80 272	COMMUNITY SERVICE FEES	917,568.75	991,000.00	828,570.29	83.61	91.92
80 284	INTEREST EARNINGS	6.24	0.00	625.36	0.00	0.00
80 291	GIFTS, FUNDRAISING & CONTRIBUT	2,685.00	0.00	1,650.00	0.00	429.00
80 ---	COMMUNITY SERVICE FUND	1,140,259.99	1,211,000.00	974,821.74	80.50	86.52
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Number of Accounts: 397

\*\*\*\*\* End of report \*\*\*\*\*

Fd Object	Expense Object	2023-24 FY Activity	2024-25 Original Budget	2024-25 FYTD Activity	2024-25 FYTD %	2023-24 FYTD %
10	GENERAL FUND					
10 1--	EMPLOYEE SALARIES	20,884,880.78	21,792,516.00	13,977,530.10	64.14	62.50
10 2--	EMPLOYEE BENEFITS	7,986,181.83	8,648,005.00	5,529,371.17	63.94	67.22
10 3--	PURCHASED SERVICES	6,280,005.77	7,676,893.00	3,424,663.53	44.04	43.01
10 4--	NON-CAPITAL OBJECTS	1,759,232.20	1,682,080.00	1,002,936.00	58.49	56.58
10 5--	CAPITAL OBJECTS	1,286,799.78	657,498.00	875,095.97	133.09	19.42
10 6--	DEBT RETIREMENT	386,820.05	383,500.00	184,013.93	59.46	74.07
10 7--	INSURANCE & JUDGMENTS	340,490.75	400,000.00	404,362.45	101.09	98.33
10 8--	OPERATING TRANSFERS-OUT	5,264,124.46	4,568,789.00	0.00	0.00	0.00
10 9--	OTHER OBJECTS	132,193.02	179,803.00	100,015.18	55.01	43.78
10 ---	GENERAL FUND	44,320,728.64	45,989,084.00	25,497,988.33	55.37	53.21
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21	SPECIAL REVENUE FUND					
21 1--	EMPLOYEE SALARIES	172.09	0.00	0.00	0.00	0.00
21 2--	EMPLOYEE BENEFITS	540.63	0.00	515.13	0.00	0.00
21 3--	PURCHASED SERVICES	100,113.09	0.00	57,113.62	0.00	0.00
21 4--	NON-CAPITAL OBJECTS	429,047.55	0.00	333,493.33	0.00	0.00
21 5--	CAPITAL OBJECTS	15,049.00	0.00	4,000.00	0.00	0.00
21 9--	OTHER OBJECTS	130,674.83	0.00	86,979.91	0.00	0.00
21 ---	SPECIAL REVENUE FUND	675,597.19	0.00	482,101.99	0.00	0.00
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27	SPECIAL EDUCATION FUND					
27 1--	EMPLOYEE SALARIES	4,841,042.24	5,350,345.00	3,332,122.37	62.28	62.14
27 2--	EMPLOYEE BENEFITS	1,884,325.04	2,021,356.00	1,242,519.06	61.47	62.81
27 3--	PURCHASED SERVICES	105,319.77	157,173.00	68,825.13	43.79	51.42
27 4--	NON-CAPITAL OBJECTS	34,143.45	51,800.00	32,503.16	62.75	59.71
27 5--	CAPITAL OBJECTS	108,481.50	4,221.00	0.00	0.00	5.70
27 9--	OTHER OBJECTS	11,514.25	15,750.00	5,365.70	34.07	30.72
27 ---	SPECIAL EDUCATION FUND	6,984,826.25	7,600,645.00	4,681,335.42	61.59	61.19
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39	REFERENDUM APPROVED DEBT SRVC					
39 6--	DEBT RETIREMENT	5,608,603.00	10,131,543.00	9,649,192.50	100.00	100.00
39 ---	REFERENDUM APPROVED DEBT	5,608,603.00	10,131,543.00	9,649,192.50	100.00	100.00
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46	LONG TERM CAPTL IMPVMNT TRUST					
46 3--	PURCHASED SERVICES	670,370.41	650,000.00	241,470.00	37.15	107.26
46 ---	LONG TERM CAPTL IMPVMNT T	670,370.41	650,000.00	241,470.00	37.15	107.26
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Fd	Object	Expense Object	2023-24 FY Activity	2024-25 Original Budget	2024-25 FYTD Activity	2024-25 FYTD %	2023-24 FYTD %
49		CONSTRUCTION ACCOUNT					
49	3--	PURCHASED SERVICES	244,904.78	10,678,000.00	3,073,665.09	28.79	0.00
49	4--	NON-CAPITAL OBJECTS	0.00	0.00	1,251.14	0.00	0.00
49	5--	CAPITAL OBJECTS	0.00	220,000.00	405,111.59	184.14	0.00
49	7--	INSURANCE & JUDGMENTS	0.00	0.00	6,884.00	0.00	0.00
49	---	CONSTRUCTION ACCOUNT	244,904.78	10,898,000.00	3,486,911.82	32.00	0.00
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50		FOOD SERVICE FUND					
50	1--	EMPLOYEE SALARIES	11,839.22	13,000.00	7,798.21	59.99	58.07
50	2--	EMPLOYEE BENEFITS	1,656.42	2,035.00	1,094.99	53.81	51.84
50	3--	PURCHASED SERVICES	1,068,071.94	977,926.00	663,774.87	67.88	69.07
50	4--	NON-CAPITAL OBJECTS	1,025,008.58	965,858.00	670,986.82	69.47	78.21
50	5--	CAPITAL OBJECTS	78,418.55	0.00	0.00	0.00	204.99
50	9--	OTHER OBJECTS	25,125.57	32,916.00	14,503.91	44.06	106.31
50	---	FOOD SERVICE FUND	2,210,120.28	1,991,735.00	1,358,158.80	68.19	75.98
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60		CUSTODIAL FUND					
60	2--	EMPLOYEE BENEFITS	0.00	0.00	57.59	0.00	0.00
60	9--	OTHER OBJECTS	96,652.15	0.00	83,608.88	0.00	0.00
60	---	CUSTODIAL FUND	96,652.15	0.00	83,666.47	0.00	0.00
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73		PENSION AND OPEB TRUST FUND					
73	9--	OTHER OBJECTS	519,228.10	625,000.00	0.00	0.00	0.00
73	---	PENSION AND OPEB TRUST FU	519,228.10	625,000.00	0.00	0.00	0.00
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80		COMMUNITY SERVICE FUND					
80	1--	EMPLOYEE SALARIES	718,902.89	761,109.00	552,080.34	72.54	76.49
80	2--	EMPLOYEE BENEFITS	183,832.60	179,297.00	140,560.20	78.40	78.22
80	3--	PURCHASED SERVICES	89,787.32	98,650.00	74,201.78	75.22	61.69
80	4--	NON-CAPITAL OBJECTS	72,906.08	85,000.00	37,091.22	43.64	82.28
80	5--	CAPITAL OBJECTS	546.42	0.00	15,900.56	0.00	0.00
80	9--	OTHER OBJECTS	96,703.58	98,800.00	75,292.21	76.21	81.21
80	---	COMMUNITY SERVICE FUND	1,162,678.89	1,222,856.00	895,126.31	73.20	76.16
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Grand Expense Totals			62,493,709.69	79,108,863.00	46,375,951.64	58.94	60.82

Number of Accounts: 2407

Fd Fund	Beginning	March 2024-25	Month End Balance	Month End Balance
	Balance	Beginning Balance	Current Year	Prior Year
10 GENERAL FUND	14,573,748.53CR	13,144,628.03CR	18,267,042.13CR	18,710,040.43CR
21 SPECIAL REVENUE FUND	456,491.78CR	514,804.23CR	497,085.18CR	875,160.32CR
27 SPECIAL EDUCATION FUND	0.00	2,915,309.86	3,305,291.60	2,877,571.76
39 REFERENDUM APPROVED DEBT SRVC	3,086,149.52CR	7,966,844.06CR	901,245.94	669,851.62CR
46 LONG TERM CAPTL IMPVMNT TRUST	1,056,441.01CR	843,613.34CR	846,573.09CR	6,396.29CR
49 CONSTRUCTION ACCOUNT	27,807,153.44CR	25,659,990.80CR	24,727,427.40CR	0.00
50 FOOD SERVICE FUND	400,206.68CR	410,985.73CR	345,056.99CR	533,276.48CR
60 CUSTODIAL FUND	55,440.17CR	59,522.71CR	55,020.11CR	103,020.12CR
73 PENSION AND OPEB TRUST FUND	4,724,287.78CR	4,766,524.33CR	4,787,413.46CR	4,600,214.36CR
80 COMMUNITY SERVICE FUND	177,711.47CR	269,330.76CR	257,406.90CR	308,432.62CR
<b>Grand Equity Totals</b>	<b>52,337,630.38CR</b>	<b>50,720,934.13CR</b>	<b>45,576,487.72CR</b>	<b>22,928,820.48CR</b>

Number of Accounts: 141

\*\*\*\*\* End of report \*\*\*\*\*

# Policy Development Services

May 12, 2025



## Goals

- Provide an update on the following items discussed at April F+F Meeting
  - Status of BoardDocs Platform Transition to new hosting platform
  - Access to Rules and Exhibits
  - Archival of policies
- Share more information about the policies services offered by WASB.
- Compare and contrast NEOLA and WASB policy service options.



## Status of BoardDocs Platform Transition

- The BoardDocs Platform is an option for hosting our policies for either NEOLA (included in fee) or WASB (large discount).
- Diligent (BoardDocs Parent Company) has not done a good job communicating to WASB or NEOLA about this transition.
  - Current model needs updating.
  - Hope that the newer platform will have a cleaner look.
- Hosting the Policies is separate from the Board Meeting Platform.
- Not a core reason for adding policy services.
- Even the outdated BoardDocs platform is better than our current model.



## Access to Rules and Exhibits

- NEOLA doesn't have specific Rules and Exhibits, but if they are locally developed they can be incorporated into the NEOLA policy manual.
  - Many NEOLA policies cover current Rules and Exhibits.
  - For an additional fee, you can purchase NEOLA's administrative guidelines.
- WASB has an abundance of sample rules and exhibits in the PRG library.
  - While there is no drafting support for these rules and exhibits, they all have been vetted by a Wisconsin lawyer for legal compliance.



## Archiving of Policies

- NEOLA will keep a record of policy updates during the drafting process as well as the annual updates.
- WASB doesn't specifically archive policies as part of their service.



## Service Options

- [WASB Policy Resource Guide](#) (\$13,500 startup, + annual renewal)
  - This online tool assists school boards and administrators in policy development and implementation.
  - Each topic contains policy and legal considerations, links to applicable state laws and additional resources, and sample model policies.
  - Available to all school board members and district staff authorized to access it.



## Service Options

- [NEOLA \(Northeast Ohio Learning Associates\)](#) (\$17,210, + annual renewal)
  - Access to all of NEOLA's legally vetted policy templates.
  - On-site drafting support from Neola associate. Associates are all former administrators and live in or worked in the regions they represent.
  - Drafting involves developing a new set of customized policies and guidelines/procedures based on the Neola templates and existing policies.
    - Current policies can remain exactly the same, be revised/adjusted, or Neola's vetted policy can be used.
    - After drafting, all policies are reviewed by Neola's legal council.
  - Policies hosted on [BoardDocs](#).
    - User-friendly, searchable, and accessible ([New Richmond](#)).



## Both NEOLA and WASB will provide

- a Streamlined Review Process
- a deep library of legally vetted policies
- access to the same searchable platform → BoardDocs
- policy updates as laws and statutes change



## WASB

- Pros
  - Less expensive (\$13,500 startup + annual renewal)
  - Policies are organized in alignment with RFSD's current policies
  - More sample rules and exhibits are provided.
- Cons
  - Limited drafting support and adoption planning
  - Archival is the district's responsibility
  - Options are abundant, but revisions will require unsupported synthesis of multiple policies.



## NEOLA-Recommended

- Pros
  - Supportive initial implementation
    - Over 400 policy templates that are legally vetted
    - NEOLA associate support during the drafting
    - No change to adoption→ each new policy or policy update requires two readings.
    - Timeline is flexible (6-9 months)
  - Systematic Policy→ clear legislative explanations, ensuring informed
  - Archival services included
- Cons
  - More expensive (\$17,120+annual fee)
  - New numbering system
  - Less rules and exhibits provided→ have to be developed locally.

