

**School District of River Falls
Educational Program Committee Meeting**

Monday, March 10, 2025 - 6:00 PM

District Office

852 E Division Street

River Falls, Wisconsin 54022

Educational Program Committee members: Alan Tuchtenhagen (Chair), Lindsey Curtis, & Monica LaVold

A quorum of the Board may be present for information-gathering purposes only.

Agendas can be viewed at <https://www.rfsd.k12.wi.us/district/school-board.cfm> or at
<https://meetings.boardbook.org/Public/Organization/1447>

1. CALL TO ORDER - 6:00 PM

2. MANNER OF PUBLIC NOTIFICATION OF MEETING

3. HEARING OF VISITORS OR DELEGATIONS

4. REVIEW POLICY 352-EXHIBIT APPLICATION FOR SANCTION OF SCHOOL-SPONSORED TRIPS 2

Description: Amy Wise, Co-Director of Academic Services, will present Policy 352-Exhibit Application for Sanction of School-Sponsored Trips. This exhibit is an application school staff complete for field trip approval as part of Policy 352 Field Trips.

Recommended Action: Approve initial reading of Policy 352-Exhibit Application for Sanction of School-Sponsored Trips.

5. APPROVE THE 2025-26 CESA 11 SHARED SERVICES CONTRACT 3

Description:

Amy Wise, Co-Director of Academic Services, will present the 2025-26 CESA 11 Shared Services Contract.

Recommended Action: Approve the 2025-26 CESA 11 Shared Services Contract.

6. OVERVIEW OF POLICY REVISION 5

Description:

Amy Wise, Co-Director of Academic Services, will review the protocol used by Academic Services to revise or create school board policies.

Recommended Action: None, informational only.

7. PROPOSED/SUGGESTED ITEMS FOR THE NEXT REGULAR AND FUTURE EDUCATIONAL PROGRAM MEETING AGENDA(S)

Description: As always, committee members will be given the opportunity to suggest items for future committee and/or Board meeting agendas.

Recommended Action: As needed.

8. SCHEDULE NEXT EDUCATIONAL PROGRAM COMMITTEE MEETING

Description: Upcoming committee meeting dates, times, and locations will be reviewed.

Recommended Action: Set the meeting schedule as follows:

Educational Program Committee meeting: Monday, April 7, 2025, 6:00 p.m.

The meeting will be held at the District Office conference room, 852 E. Division Street.

9. ADJOURN



APPLICATION FOR SANCTION OF SCHOOL-SPONSORED TRIPS

Trip Category:

- Instructional *(needs principal approval/signatures)*
- Supplementary *(needs principal approval/signatures)*
- Extended Overnight *(needs principal and Superintendent prior approval/signatures)*
- Abroad *(needs principal and Superintendent prior approval/signatures - and final approval by the School Board)*

Trip/Group Name:

Location of Trip:

Date of Trip:

Total Number of Days (from departure to return)

Name of Tour Company:

Name of Head Chaperone/Advisor:

Names of Other Chaperones (ratio: 1:15 maximum, 1:7 minimum):

Approximate Number of Students Involved and Grade Levels:

Estimated Cost of Trip per Student; What is Included/Not Included in Price:

Amount expected to be fundraised?

Will student cost include a pro-rated amount to cover chaperone costs?

- Yes
- No

If yes, what is the additional amount per student?

Please identify any chaperone benefits by the tour company (e.g, 1 paid chaperone per 10 students participating):

Deadline for forfeiture of deposit if a student decided not to participate:

Brief explanation of instruction purposes of the trip and how it compliments the district curriculum objective:

Principal Signature **Date:**

Superintendent Signature **Date:**

School Board President Signature **Date:**



RIVER FALLS

Shared Service Contract 2025-2026

We will renew all the services you are presently purchasing unless you have checked the column to drop the service.

SIGN, DATE AND RETURN TO CESA #11 by March 28, 2025

REQUIRED SERVICES

Program Area	Code	Estimated Cost	Renew
CESA Administration	100		X
Cooperative Bidding/Purchasing	730	\$1,369	X
Delivery Service	747	\$2,256	X

INSTRUCTIONAL SUPPORT & PROFESSIONAL DEVELOPMENT (ISPD)

Program	Code	Estimated Cost	Purchase	Renew	Drop
Career & Technical Education (CTE) Library	551	\$1,015	☐		
Comprehensive Consulting & Networking Services (CCNS)	756	\$7,165		☐	☐
Curriculum Coordinator	776	\$1,180/day _____ # of Days (10 day minimum)	☐		
District Level Consulting Services: 1-9 Days	757	\$1,205/Day <u>2</u> # of Days		☐	☐
District Level Consulting Services: 10-19 Days	753	\$1,180/Day _____ # of Days	☐		
District Level Consulting Services: 20+ Days	739	\$1,140/Day _____ # of Days	☐		
Early Learning Consortium	539	\$1,695	☐		
EL (English Learners) Coordinator Services	786	\$1,180/Day _____ # of Days (10 day minimum)	☐		
Grant Development Services	870	\$1,205/Day _____ # of Days	☐		
Healthy, Safe, Respectful Schools	650	\$2,785	☐		
Innovative Teaching & Learning Consortium (ITLC)	740	\$1,750	☐		
Literacy Support Services	329	\$2,935	☐		
Promoting Equity for Every Student	652	\$1,075		☐	☐
Reading Specialist	324	\$1,140/day _____ # of Days (20 day minimum)	☐		
Science, Math & Technology Resource Center (SciMaTech)	679	\$2,780/\$3,855/\$5,145/\$5,995	☐		
Title I: Administration and Program Services	705	4.95% of Annual Title I Allocation		☐	☐
Title II A Consortium: Building Systems of Support for Excellent Teaching & Leading	702	4.95% of Title IIA Allocation	☐		
Title III Consortium: English Learners (EL)	345	Consortium Grant: Paid with Federal Funds		☐	☐

SPECIAL EDUCATION SERVICES

Program Area	Code	Estimated Cost	Purchase	Renew	Drop
Audiology Services	355	Calculated on Individual District Basis		X	☐
Deaf / Hard of Hearing Services	130	Calculated on Individual District Basis	☐		
Occupational Therapy	151	Calculated on Individual District Basis	☐		
Physical Therapy	152	Calculated on Individual District Basis	☐		
School Based Services (SBS)	240	\$75 per Medicaid eligible student	☐		
School Psychologist	167	Calculated on Individual District Basis	☐		
Special Education Director	106	Calculated on Individual District Basis	☐		
Special Education Consultation	301	\$1,205/Day _____# of Days		☐	X
Special Education Instructional Media Center (SEIMC)	698	\$3,755 / \$5,560 / \$7,175	☐		
Speech Therapist	181	Calculated on Individual District Basis	☐		
Supporting Students with Disabilities Network	712	\$2,885		X	☐
Vision Impaired / Orientation & Mobility Program	135	Calculated on Individual District Basis		X	☐

TECHNOLOGY SERVICES

Program Area	Code	Estimated Cost	Purchase	Renew	Drop
CESA 11 Distance Education Network (Formerly Northern Lights Distance Learning Administration)	668	\$9,125 / \$12,125	☐		
CESA 11 Interactive Special Events Service (Formerly Northern Lights Managed Service)	664	\$4,700 / \$5,785	☐		
Cybersecurity	746	\$5,500	☐		
E-Rate Services	751	5% of Allocation / Minimum / Cap <i>See catalog for details</i>	☐		

BUSINESS SERVICES

Program Area	Estimated Cost	Purchase	Renew	Drop
Business Manager Services	Customized Fee	☐		
Fiscal Agent Services	Customized Fee	☐		
Payroll Processing/Benefits Administration	Customized Fee	☐		

Authorized Signature

Date

Note: Because some service costs are based on projected expenses and/or participation, some rates may be adjusted during this time period.

361.2 Policy Revision Protocol for Academic Services

Policy Number	Policy 361.2 Library Materials Selection
1. Identify purpose for policy review	Recommended changes from legal counsel. Specify language and recommended procedures.
2. Review existing policy <ol style="list-style-type: none"> a. Practices in place that match policy b. Practices in place that are out of alignment 	<input type="checkbox"/> Language from state statute used in policy <input type="checkbox"/> Information from state statute paraphrased <input type="checkbox"/> No state statute language used/available
3. Consult WASB Policy Resource Guide, and legal counsel	<ul style="list-style-type: none"> • <i>Second to last paragraph on page 2 seems to conflict with the process established for materials review (871 Rule). Specifically, 871 Rule seems to give the committee the authority to sustain a challenge to instructional/ library materials and the complainant would only go in front of the Board if the committee does not remove the materials. However, Policy 361.2 indicates that a person seeking removal of materials "must seek the formal approval of the Board."</i> • <i>Refer to PRG 361.2 sample policy and rule.</i>
4. Read Legal References	Sections 118.13 Wisconsin Statutes - <i>Pupil discrimination prohibited</i> 121.02(1)(h) - <i>Provide adequate instructional materials, texts and library services which reflect the cultural diversity and pluralistic nature of American society.</i> PI 8.01(2)(h) , Wisconsin Administrative Code PI 9.03(1) - <i>Each board shall develop policies prohibiting discrimination against pupils.</i>
5. Read Cross References	361.1, Selection of Textbooks and Supplementary Instructional Materials 362, Library Media Centers - No longer a policy 381, Study and Discussion of Controversial Issues 411-Rule, Student Discrimination Complaint Procedures 871, Complaints About Instructional/Library Media Center Materials 871-Rule, Procedures for Handling Complaints About Instructional/Library Media Center Materials 871 Exhibit Request for Reconsideration of Instructional/Library Resources
6. Identify Staff Responsible for Implementation of policy	Media Specialists Co-Directors of Academic Services

7. Review WASB Policy	WASB Policy 361 Folder
8. Review Comparable Districts' Policy	Hudson 362.21 Procedures for the Selection, Management, and Reconsideration of Library Media Center Materials Menomonie 361 Educational Materials and Selection Evaluation New Richmond 2522 Library Media Centers Pulaski 2522 Library Media Centers West DePere 6163.1 Library Material Selection
9. Policy Draft (Update or New)	361.2 Library Material Selection DRAFT
10. Policy Revision Memo	Memo