

School District of River Falls
Regular Board Meeting
Monday, May 15, 2023 - 6:00 PM
District Office
852 E Division Street
River Falls, Wisconsin 54022

Educational Program Committee members: Alan Tuchtenhagen (Chair), Lindsey Curtis, & Cindy Holbrook
Agendas can be viewed at <https://www.rfsd.k12.wi.us/district/school-board.cfm> or at
<https://meetings.boardbook.org/Public/Organization/1447>

1. **CALL TO ORDER - 6:00 PM IN THE DISTRICT ADMINISTRATIVE OFFICE CONFERENCE ROOM**
2. **MANNER OF PUBLIC NOTIFICATION OF MEETING**
3. **HEARING OF VISITORS OR DELEGATIONS**
4. **INFORMATIONAL ITEMS**
 - A. **Acknowledgement / Recognition**
 1. Wildcat Pride Award
 - a. Reese Visger
 - b. Ciara Roberson
 - B. **Spotlight on Education: Rocky Branch Elementary**
Description: Presentation Link
 - C. **Superintendent, Administrative, and Student Representative Reports**
 1. Student Representative Report
 2. Superintendent Report*
Description: District Academic Achievement Report and future goals.
Presentation Link
 3. Administrative Reports
5. **ACTION ITEMS**
 - A. **Approval of minutes, bills and recommended employment** **3**
Description: The following have been submitted for approval:
Item 1: April 17, 2023, Regular Board of Education meeting minutes
Item 2: April 24, 2023, Board of Education Reorganizational meeting minutes
Item 3: Bills submitted for payment
Item 4: Pursuant to Board Policy which references Wisconsin Statutes Sections 111, 118, 121, all employees who require Wisconsin state certification shall be recommended by the superintendent to the Board of Education for approval. All recommendations presented at this time are pursuant to approved Board policies and accompanying administrative procedures.
Recommended Action: Approve minutes, bills, and employment as presented.
 - B. **Consideration and/or Action to approve May 1, 2023 Educational Program** **19**
Committee recommendations
Description: The Educational Program Committee met on May 1, 2023, to review the curriculum review cycle, to approve revised policy 421 Entrance Age, to approve revised policy 421-Rule Early Admissions Procedures & the new 421-E Early Admission Application, and finally to hear a summer school update.
Recommended Action:
 1. Approve the first reading of revised School Board Policy 421 - Entrance Age.
 2. Approve the first reading of revised School Board Policy 421-Rule - Early Admissions Procedures.
 3. Approve the first reading of the new School Board Policy 421-Exhibit - Early Admission Application.
 - C. **Consideration and/or Action to approve May 8, 2023 Finance & Facilities** **30**
Committee recommendations
Description: The Finance and Facilities Committee met on May 8, 2023 to review the initial facility study report, to hear a 2022-23 budget update, to approve the new policy 652 Investment Income, and finally to approve the district membership with the Wisconsin Educators Risk Management Cooperative (WERMC) for the purpose of district liability insurance consultation and risk management resources.
Recommended Action:
 1. Approve the first reading of the new School Board Policy 652 - Investment Income.

2. Approve the District's membership with Wisconsin Educators Risk Management Cooperative (WERMC).

D. Consideration and/or Action to approve May 8, 2023 Personnel Committee recommendations

46

Description: The Personnel Committee met on May 8, 2023, to hear a certified staffing update, to approve the student support teacher job description, to approve the middle school counseling secretary job description, to approve 2024-25 school calendar, to approve letters of appointment to support staff employees, and finally to approve the hourly support staff salary schedule. The English Language Program Assistant job description was tabled until the June Personnel Committee meeting for further revision. The committee also went into executive session to discuss negotiations with employee groups.

Recommended Action:

1. Approve the Student Support Teacher job description.
2. Approve the Middle School Counseling Secretary job description.
3. Approve the 2024-25 School Calendar.
4. Approve letters of appointment to support staff employees.
5. Approve the hourly support staff salary schedule.

E. Proposed/suggested items for the next regular and future Board meeting agenda(s)

Description: As always, Board members will be given the opportunity to suggest items for future Board member agendas.

Recommended Action: As needed.

F. Schedule next Board/Committee meetings

Description: Upcoming Board meeting dates, times, and locations will be reviewed.

Recommended Action: Set the meeting schedule as follows:

Finance and Facilities Committee meeting: Monday, June 5, 2023, 6:00 p.m.

Personnel Committee meeting: Monday, June 5, 2023, 7:00 p.m. (or immediately following Finance and Facilities)

Educational Program Committee meeting: Monday, June 12, 2023, 6:00 p.m.

Regular Board meeting: Monday, June 19, 2023, 6:00 p.m.

All of the above meetings will be held at the District Office Conference Room, 852 E. Division Street unless noted otherwise.

6. Request for Executive Session pursuant to Wisconsin § 19.85(1)(a)(c)(f) to discuss negotiations with employee groups and to discuss student expulsion procedures. Roll call vote required.

7. CONVENE TO EXECUTIVE SESSION

8. RECONVENE INTO OPEN SESSION AND AFFIRM ACTION TAKEN IN EXECUTIVE SESSION IF NECESSARY

9. ADJOURN

School District of River Falls
Regular Board Meeting
Monday, April 17, 2023 - 6:00 PM
District Office, 852 E Division Street
River Falls, Wisconsin 54022

The regularly scheduled meeting of the River Falls Board of Education was called to order on Monday, April 17, 2023 at the District Office, 852 E Division Street, River Falls, Wisconsin 54022. President Johnson Myers called the meeting to order at 6:00 p.m. It was ascertained that notice of the meeting had been properly posted in the appointed locations, and sent to the *Star-Observer*, *Pierce County Journal*, WEVR Radio Station, and the *Eau Claire Leader-Telegram*.

PRESENT

President Stacy Johnson Myers, Vice President Cindy Holbrook, Clerk Alan Tuchtenhagen, Treasurer Todd Schultz, members Bob Casey, Lindsey Curtis, Mike Miller, and student representative, Ciara Roberson. Also present were Superintendent Jamie Benson, Director of Human Resources and Leadership Development David Bell, and Director of Finance & Facilities Lynette Edwards. Director of Student Services Mark Inouye, Renaissance Charter Academy Program Coordinator Chris Silver, Meyer Middle School Principal Mark Chapin, Greenwood Principal Nate Schurman, Westside Principal Chris Kamrath, RFPME Principal Nate Wells, and Rocky Branch Principal Ashley Bingenheimer. Activities Director David Crail, Renaissance Charter Academy teacher Peggy Webb, and RFHS/REN School Counselor Geri Mueller.

HEARING OF VISITORS OR DELEGATIONS

Several members of the community and/or parents expressed concerns about the books *Poet X*, *The Absolutely True Diary of a Part-Time Indian*, and concerns with the district allowing the selection of such books due to language, reading level, sexual content, etc.

INFORMATIONAL ITEMS

A. Acknowledgement / Recognition

Wildcat Pride Award

Board Member Todd Schultz was recognized for his dedication to the River Falls School District. Todd is leaving the school board after 3 1/2 years of service. Johnson Myers and Benson gave praises for all of Todd's hard work these last few years.

Herb Kohl Principal Leadership Award

Meyer Middle School Principal Mark Chapin was recognized for receiving the Herb Kohl Leadership award. The purpose of the program is to recognize and support administrative leadership. The foundation's goal is to support Wisconsin school principals in pursuit of their unrealized goals for their schools or professional development. The award recipients and the schools of those principals will each receive a \$6,000 grant from the Herb Kohl Educational Foundation.

B. Spotlight on Education: Renaissance Charter Academy

Silver, Mueller, and Webb gave an overview of happening at the Renaissance Charter Academy including goals for the current school year, cooperative learning, character education, and goals for the new space.

C. Superintendent, Administrative, and Student Representative Reports

1. Student Representative Report

Roberson spoke briefly about Wiley's Wardrobe at the River Falls High School and the challenges of creating a similar program at the Renaissance Charter Academy. The Renaissance Rack is currently seeking adult clothing donations of all sizes.

2. Superintendent Report*

Benson touched on the progress being made at the school forest including a new access road. He also mentioned that for the first time ever the district has a significant amount of student experiences planned for the month of May.

3. Administrative Reports related to district strategic plan progress*

Building Administrators shared updates regarding *Objective 3.1 - Enhance Mentoring and Coaching Support for New Certified Teaching Staff* and how their buildings are implementing this piece of the district's Strategic Plan. 3

D. School Board Election Report - April 4, 2023

Tuchtenhagen touched on campaign finance, the canvassing process, and the election results. Congratulations to re-elected Board Member Stacy Johnson Myers and Alison H. Page. Stacy and Alison will each serve a 3-year term.

ACTION ITEMS

E. Consideration and/or Action related to the Appeal of the Instructional Materials Review Committee decision related to the book *Poet X*

The Board will review the Review Committee process to determine if policy #871-Rule was followed properly and in a thorough and detailed manner.

Public comments were made regarding concerns with the content of *Poet X*. The Board and Superintendent Benson discussion related to the future need for Policy 871-Rule revisions as well as appreciating public comments.

Schultz motioned, seconded by Casey to uphold the decision that the Review Committee made thereby affirming the committee's decision. Motion carried unanimously (7-0).

A. Johnson Myers reviewed the minutes, bills, and recommended employment items on the Agenda. Curtis moved, seconded by Miller that the Board approve the following:

1. The Minutes from the March 20, 2023 Regular Board of Education meeting;

2. Checks numbered 211386 through 211773 had been prepared in the amount of \$945,051.43 and there were automatic transfers of \$721,049.29, \$800,661.42 and \$1,110.91 for a total of \$2,467,873.05. Checks 210454 and 211149 were voided.

3. Pursuant to Board Policy which references Wisconsin Statutes Sections 111, 118, and 121, approval of the following employment recommendations: 1. Recommended approval of the transfer of employment for Nate Schurman, from Principal at Greenwood Elementary School to Director of Academic Services at the Administrative Office, effective July 1, 2023 (replaces Jennifer Peterson). 2. Recommended approval of the employment of Aubree Greske as 1.0 FTE Fourth Grade Teacher at Greenwood Elementary School effective August 23, 2023 (replaces Stephanie Linehan). Ms. Greske earned her bachelor's degree from UW-River Falls and has seven years of experience (Spooner and New Richmond WI). Her salary will be based on level C1 of the salary ladder. 3. Recommended approval of the employment of Rachel Hosszu as 1.0 FTE Second Grade Teacher at Greenwood Elementary School effective August 23, 2023 (replaces Kari LaPoint). Ms. Hosszu earned her bachelor's degree from UW-River Falls and her master's degree from Saint Mary's University of Minnesota. She has six years of experience (Inver Grove Heights and South St. Paul MN) and her salary will be based on level C1M of the salary ladder. 4. Recommended approval of the employment of Madison Bosshart as 1.0 FTE First Grade Teacher at Greenwood Elementary School effective August 23, 2023 (replaces Amy Maes). Ms. Bosshart earned her bachelor's degree from UW-River Falls and her salary will be level BASE of the salary ladder. 5. Recommended approval of the employment of Amber Nadeau as 1.0 FTE long term substitute Second Grade Teacher at Greenwood Elementary School, effective approximately March 20, 2023 through May 1, 2023 (for Anna Clark). 6. Recommended approval of the employment of Samantha Bluhm as 0.6 FTE long term substitute Alternate Education Teacher at Renaissance Charter Academy, effective approximately April 12, 2023 through June 9, 2023 (for Jenny Jerry). 7. Recommended approval of the employment of Emma Kohlbeck as 1.0 FTE long term substitute Fifth Grade Teacher at Greenwood Elementary School, effective approximately April 13, 2023 through June 9, 2023 (for Kiersten Jacobson). 8. Recommended approval of the transfer of employment of Courtney Menter, from General Education Paraprofessional to 1.0 FTE long term substitute Second Grade Teacher at Greenwood Elementary School, effective approximately May 1, 2023 through June 9, 2023 (for Anna Clark). 9. Recommended approval of the employment of Philip Dumont as 1.0 FTE long term substitute Science Teacher at River Falls High School, effective approximately May 8, 2023 through June 9, 2023 (for Hannah Wachtler). 10. Recommended acceptance of the reduced employment of Kate Dulaney, Speech Language Pathologist at Meyer Middle School, from 0.7 FTE to 0.6 FTE effective August 28, 2023. 11. Recommended acceptance of the increased employment of Mara Shepherd, Special Education Teacher for Early Childhood, from 0.8 FTE to 1.0 FTE effective August 28, 2023. 12. Recommended approval of the hiring of the following short-term, on call Substitute Teachers: a. Ida-Ellen Dabruzzo b. Caeli Sorenson c. Kaitlynn White d. Michele Arndt e. Victoria Wood f. Wesley Phillips 13. Recommended acceptance of the resignation of Emma Gray as full-time Fourth Grade Teacher at Rocky Branch Elementary School effective the end of the 2022-23 year. 14. Recommended acceptance of the resignation of Andy Keiser as full-time Fifth Grade Teacher at Westside Elementary School effective the end of the 2022-23 year. 15. Recommended acceptance of the resignation of Sarah Luman as full-time Sixth Grade Math Teacher at Meyer Middle School effective the end of the 2022-23 year. 16. Recommended acceptance of the resignation of Karl Erickson as full-time Physical Education Teacher at Rocky Branch Elementary School effective the end of the 2022-23 year. Mr. Erickson will retire after 35 years of service with the district. Motion carried unanimously (7-0).

B. Consideration and/or Action to approve April 10, 2023 Finance & Facilities Committee recommendations

The Finance and Facilities Committee met on April 10, 2023 to review the district's comprehensive roof replacement plan, to hear the 2022-23 budget update through February 2023, and to review and discuss the district's investments & policy, fund balance & policy, and the budget model projections.

No action, informational only.

C. Consideration and/or Action to approve April 10, 2023 Personnel Committee recommendations

The Personnel Committee met on April 10, 2023, to approve sending letters of intent to certified staff, to hear an insurance study committee update, to hear a staffing update, and to approve the volunteer coordinator/virtual learning secretary job description. The committee also went into executive session for the purpose of issuing final notice of nonrenewal of certified staff and to discuss contract negotiations with employee groups.

1. Johnson Myers motioned, seconded by Holbrook to approve sending letters of intent to certified staff. Motion carried unanimously (7-0).

2. Holbrook motioned, seconded by Schultz to approve the Volunteer Coordinator/Virtual Learning Secretary Job Description. Motion carried unanimously (7-0).

D. Approve the second reading of revised School Board Policy 453.4 - Administering Medication to Students and the accompanying Rule 1 - Procedures For Administering Medication To Students and the new accompanying Rule 2 - Naxolone Administration Flowchart

The first reading of revised Policy 453.4 - Administering Medication to Students and the accompanying Rule 1 - Procedures For Administering Medication To Students and the new accompanying Rule 2 - Naxolone Administration Flowchart were approved at the March 20, 2023, Regular Board Meeting.

Curtis motioned, seconded by Holbrook to approve the second reading of revised School Board Policy 453.4 - Administering Medication to Students, the second reading of revised School Board Policy 453.4 Rule 1 - Procedures For Administering Medication To Students and the second reading of the new School Board Policy 453.4 Rule 2 - Naloxone Administration Flowchart. Motion carried unanimously (7-0).

F. Proposed/suggested items for the next regular and future Board meeting agenda(s)

As always, Board members will be given the opportunity to suggest items for future Board member agendas. Board resolution for school funding advocacy, district report card review, and policy 871/871-Rule review.

G. Schedule next Board/Committee meetings

Upcoming Board meeting dates, times, and locations will be reviewed.

Set the meeting schedule as follows:

Board Reorganizational meeting: Monday, April 24, 2023, 6:00 p.m.

Educational Program Committee meeting: Monday, May 1, 2023, 6:00 p.m.

Finance and Facilities Committee meeting: Monday, May 8, 2023, 6:00 p.m.

Personnel Committee meeting: Monday, May 8, 2023, 7:00 p.m. (or immediately following Finance and Facilities)

Regular Board meeting: Monday, May 15, 2023, 6:00 p.m.

All of the above meetings will be held at the District Office Conference Room, 852 E. Division Street unless noted otherwise.

H. Tuchtenhagen motioned, seconded by Casey to move into **Executive Session pursuant to Wisconsin § 19.85(1)(c) for the purpose of issuing final notice of non-renewal of certified staff and to discuss negotiations with employee groups.** Roll call vote: Miller yes, Curtis yes, Casey yes, Schultz yes, Tuchtenhagen yes, Johnson Myers yes, and Holbrook yes. Motion carried unanimously (7-0).

CONVENE TO EXECUTIVE SESSION

President Johnson Myers declared the meeting into executive session at 7:54 p.m.

RECONVENE INTO OPEN SESSION AND AFFIRM ACTION TAKEN IN EXECUTIVE SESSION IF NECESSARY

ADJOURN

School District of River Falls
Board of Education Reorganizational Meeting

Monday, April 24, 2023 - 6:00 PM
District Office, 852 E Division Street
River Falls, Wisconsin 54022

The regularly scheduled meeting of the River Falls Board of Education was called to order on Monday, April 24, 2023 at the District Office, 852 E Division Street, River Falls, Wisconsin 54022. Superintendent Benson called the meeting to order at 6:02 p.m. It was ascertained that notice of the meeting had been properly posted in the appointed locations, and sent to the *Star Observer*, *Pierce County Journal*, WEVR Radio Station, and the *Eau Claire Leader-Telegram*.

PRESENT

Board Members Bob Casey, Lindsey Curtis, Cindy Holbrook, Stacy Johnson Myers, Mike Miller, Alison Page, and Alan Tuchtenhagen were in attendance along with Superintendent Jamie Benson and Finance & Facilities Director Lynette Edwards.

HEARING OF VISITORS OR DELEGATIONS

A few communities members expressed displeasure with the board’s decision regarding a recent book appeal and questioned if policy was followed.

INFORMATIONAL ITEMS none.

Review and signing of Official Oaths of Office

Wisconsin Statute Sections 19.01 and 120.06(4&10) provide for school board members to file an official oath of office on, or prior to, the fourth Monday in April. No action. Oaths of office were signed by newly elected board members prior to the reorganizational meeting.

Board Reorganizational Activities

A. Election of Officers

Benson explained the process for nominations for the four offices of the board.

1) Holbrook nominated Stacy Johnson Myers for the office of President. Casey moved, seconded by Tuchtenhagen to close nominations and cast a unanimous ballot for Stacy Johnson Myers for the office of President. Motion carried unanimously (7-0).

2) Tuchtenhagen nominated Cindy Holbrook for the office of Vice-President. Miller moved, seconded by Casey to close nominations and cast a unanimous ballot for Cindy Holbrook for the office of Vice President. Motion carried unanimously (7-0).

3) Curtis nominated Alan Tuchtenhagen for the office of Clerk. Casey moved, seconded by Curtis to close nominations and cast a unanimous ballot for Alan Tuchtenhagen for Clerk. Motion carries unanimously (7-0).

4) Holbrook nominated Mike Miller for the office of Treasurer. Casey moved, seconded by Curtis to close nominations and cast a unanimous ballot for Mike Miller for Treasurer. Motion carried unanimously (7-0).

The newly elected officers signed the official oaths of office and the Clerk attested to the signatures. Johnson Myers assumed the duties as President of the board.

B. Determine Board meeting dates, time, and location for the 2023-2024 school year

Monthly meetings will usually be scheduled to be held at the District Office as follows:

- first Monday as needed: Educational Program Committee; District Office
- second Monday as needed: Finance & Facilities and Personnel Committees; District Office
- third Monday each month: Regular Board of Education meeting; District Office
- fourth Monday as needed

The Board Reorganization meeting will be held on Monday, April 22, 2024.

Curtis moved, Casey seconded, to set the Board meetings dates as amended. Motion carried unanimously (7-0). 7

C. Determine Board Committee Structure and Various District Advisory Delegate/Representative Appointments

Committee membership and representative appointments were set as follows:

- Educational Program Committee:** Tuchtenhagen (*Chair*), Curtis, Holbrook
- Finance and Facilities Committee:** Miller (*Chair*), Casey, Page
- Personnel Committee:** Johnson Myers (*Chair*), Casey, Holbrook
- Project Oversight Committee:** Miller (*Chair*), Casey, Johnson Myers

Wisconsin Association of School Boards (WASB) Delegate: (<i>Jan 17-19, 2024</i>)	Curtis
WASB Delegate Alternate:	Johnson Myers
WASB Public Policy Correspondent:	Page
Building Representatives:	
River Falls High School	Miller
DeWayne R. Meyer Middle School	Casey
Renaissance Academy	Holbrook
Greenwood Elementary	Casey
Montessori Public Elementary	Curtis
Rocky Branch Elementary	Tuchtenhagen
Westside Elementary	Page
RF4C	Johnson Myers
Maintenance	Miller
Bus Garage	Curtis
District Office	Tuchtenhagen
Annual CESA #11 Convention Delegate: (<i>June 5, 23</i>)	
Character Ed Community Representative:	Page
Community Education Advisory Liaison:	Tuchtenhagen
District Equity/Inclusivity/Diversity Committee Rep:	Holbrook
Food Service Advisory Council Representative:	Curtis
Human Growth & Development:	Johnson Myers
Insurance Study Committee:	Casey
Kids Club Advisory Council Representative:	Curtis
River Falls TIF/TID Joint Review Committee Representative:	Miller
School Forest Committee:	Johnson Myers
Title I Representative:	Curtis
Vocational Ag Advisory Council Rep./FFA Liaison:	Casey
Wildcat Pride Representative:	Miller
Distribute Diplomas at Graduation:	Johnson Myers, Page, Casey, Holbrook, Tuchtenhagen

D. Renew Board's Legal & Liability Insurance Policy

Holbrook moved, Curtis seconded, that the School Board’s Legal and Liability insurance policy of \$7,000,000 be renewed. The per occurrence deductible is \$1,000. Motion carried unanimously (7-0).

E. Designate Bank Depositories

Casey moved to designate The First National Bank of River Falls and the Royal Credit Union as the financial institutions to retain funds 10, 21, 27, 39, 46, 50, 60, 80, and 81. Miller seconded. Motion carried unanimously (7-0).

F. Acknowledge Board Policy/Procedure - Conflict of Interest

Following a recommendation from the auditor in October of 1994, the Board approved a conflict of interest procedure which calls for each board member to annually sign a statement indicating awareness of the content of the Code of Ethics for Local Government Officials. Each Board member signed a statement indicating receipt and awareness of the contents of the Code of Ethics for Local Government Officials.

G. Set date for the 2023 Annual Meeting

Wisconsin Statute Section 120.08(1) mandates that a common school district shall hold an annual meeting. Curtis moved, seconded by Casey to set the 2023 Annual Meeting for Monday, September 18, 2023, at 6:00 p.m. before the Regular Monthly Board meeting. Motion carried unanimously (7-0).

H. Consideration and/or Action on a resolution for 2023-25 state biennial financial support for schools

Benson proposed a resolution for 2023-25 state biennial financial support for schools.

Casey moved, seconded by Holbrook to adopt the resolution to advocate for 2023-25 state biennial financial support for schools which will be provided to legislators. Motion carried unanimously (7-0).

I. Consideration and/or Action to Approve the Amendment to the Conservation Easement for the School Forest

The Board reviewed the new amendment to the Conservation Easement with the Kinnickinnic River Land Trust to allow a future facility to be located at a more desirable location than stated in the original easements.

Miller moved, seconded by Page to approve the Amendment to the Conservation Easement for the School Forest.

Motion carried unanimously (7-0).

J. Review Administrative Procedure 260-Temporary Administrative Arrangements

The Board reviewed Administrative Procedure 260 - Temporary Administrative Arrangements.

No action, informational only.

K. Request for an Executive Session pursuant to Wisconsin State Statute Section 19.85 (1)(a)(f) for the purpose of conducting a pupil expulsion hearing and for deliberations thereafter. Roll call vote required. The Board did not go into executive session.

ADJOURNMENT

President Johnson Myers declared the meeting adjourned at 6:54 p.m.

Alan Tuchtenhagen, Clerk

SCHOOL DISTRICT OF RIVER FALLS
River Falls , Wisconsin 54022

Checks for Approval at the May 2023 Board Meeting

AP CHECK NUMBERS	AMOUNT
211774 - 211867	\$829,647.70

PAYROLL

4/5/23 Auto Tsf. Payroll	\$739,669.13
4/20/23 Auto Tsf. Payroll	\$743,173.68

\$2,312,490.51

VOID CHECKS

211709 - Amazon
211685 - St. Croix Central Schools
211970 - Kayla Tuttle
Payroll - 129183 - Mike Miller

Actual

FNB - General Money Market Balance	\$10,471,188.62
RCU - Money Market Balance	\$57,214.82

Publication List - Checks over \$100 - May 2023 Meeting

POST	CHECK		INVOICE	
DATE	NUMBER	VENDOR	DESCRIPTION	AMOUNT
4/5/2023	211774	AIR COMMUNICATIONS OF WI, INC	Repeat Monthly Rent	\$ 544.32
4/5/2023	211775	ALFVEBY, DENNIS	solo ensemble	\$ 375.00
4/5/2023	211780	AMAZON CAPITAL SERVICES, INC.	Multiple Invoices	\$ 4,538.50
4/5/2023	211781	AUTO VALUE	Multiple Invoices	\$ 162.78
4/5/2023	211782	BALDWIN LIGHTSTREAM	Apr Internet & Phone	\$ 1,601.84
4/5/2023	211783	ST CROIX LANES	Wellness grant	\$ 150.00
4/5/2023	211785	CAMPBELL, BROOKE	CE Class Pymt	\$ 501.03
4/5/2023	211787	CARTIER, CHELSEA	Reim supplies	\$ 159.53
4/5/2023	211788	CESA 11	Multiple Invoices	\$ 335.00
4/5/2023	211791	CINTAS	BG Expense	\$ 221.56
4/5/2023	211793	DADO, BRIAN	Reim Travel Expenses	\$ 465.65
4/5/2023	211794	DISCOUNT SCHOOL SUPPLY	Multiple Invoices	\$ 174.00
4/5/2023	211796	ESTEB, SUZANNAH	Reim supplies	\$ 259.67
4/5/2023	211797	EXPRESS SERVICES INC	Sub Fulfillment	\$ 3,806.20
4/5/2023	211800	FOX DEN BOOKS	Wellness Grant	\$ 300.00
4/5/2023	211804	GLASS EXPRESS INC	Tempered Glass	\$ 111.80
4/5/2023	211805	HACKEL, DERRICK	Multiple Invoices	\$ 345.04
4/5/2023	211806	HEALING ROOTS WELLNESS CENTER, LLC	Wellness Grant	\$ 500.00
4/5/2023	211809	HILLYARD, INC.-MPLS	Multiple Invoices	\$ 898.13
4/5/2023	211810	HORIZON COMMERCIAL POOL SUPPLY-INC	Multiple Invoices	\$ 1,532.25
4/5/2023	211812	INFOBASE LEARNING	Subscription Renewal	\$ 1,461.62
4/5/2023	211817	J H LARSON COMPANY	Multiple Invoices	\$ 320.00
4/5/2023	211818	JUNIOR LIBRARY GUILD	CSF-Library Books	\$ 1,901.32
4/5/2023	211822	KWIK TRIP, INC.	Fuel	\$ 2,727.02
4/5/2023	211823	LAMINATION DEPOT	Laminating Film	\$ 284.94
4/5/2023	211825	LEE, JI YOUNG	solo ensemble	\$ 500.00
4/5/2023	211831	MADER, RACHEL	Reim Travel Expenses	\$ 360.98
4/5/2023	211833	MARCO TECHNOLOGIES, LLC.	printer lease pymt	\$ 371.97
4/5/2023	211835	MCREYNOLDS, NATHAN	Reim Travel Expenses	\$ 500.00
4/5/2023	211836	MENARDS	Shelving Supplies	\$ 155.89
4/5/2023	211838	MIDWEST BUS PARTS INC	Multiple Invoices	\$ 518.06
4/5/2023	211840	MINNESOTA STATE UNIVERSITY	track/field meet; 4/1	\$ 250.00
4/5/2023	211841	NEO ELECTRICAL SOLUTIONS LLC	Multiple Invoices	\$ 5,672.09
4/5/2023	211842	NORTH CENTRAL INTERNATIONAL, LLC	supplies	\$ 167.76
4/5/2023	211846	PIONEER MANUFACTURING COMPANY	supplies	\$ 1,324.41
4/5/2023	211847	REINARDY, RENEE	CE Class Pymt	\$ 224.00
4/5/2023	211848	RIVER FALLS ACE HARDWARE	Multiple Invoices	\$ 938.96
4/5/2023	211849	RIVER STATES TRUCK & TRAILER	Multiple Invoices	\$ 716.10
4/5/2023	211850	SCHERZ, RYAN	Reim coaching clinic	\$ 536.12
4/5/2023	211852	SECURITY CHECK ME INC	Multiple Invoices	\$ 525.00
4/5/2023	211853	SHADY LANE FARM	CE Class Pymt	\$ 374.33
4/5/2023	211855	SKOGEN, PEGGY	Reim supplies	\$ 155.95
4/5/2023	211856	SOLBERG, STACY	CE Class Pymt	\$ 528.00
4/5/2023	211858	STAPLES -(PAPER)	Multiple Invoices	\$ 3,408.43

Publication List - Checks over \$100 - May 2023 Meeting

4/5/2023	211859	THE GARAGE BIKES & BREWS	CE Class Pymt	\$ 183.00
4/5/2023	211860	THE JOURNAL	Legal Notices	\$ 289.66
4/5/2023	211861	TOMLINSON, MARK	CE Class Pymt	\$ 720.00
4/5/2023	211862	UNITED WAY ST.CROIX VALLEY	Multiple Invoices	\$ 110.00
4/5/2023	211865	WCASS	Multiple Invoices	\$ 750.00
4/5/2023	211866	WI SCTF	Payroll accrual	\$ 127.51
4/5/2023	211867	WSMA	Solo Ensemble; 3/25	\$ 1,540.20
4/12/2023	211868	ADVANCED LIGHT & SOUND LLC	Multiple Invoices	\$ 2,462.50
4/12/2023	211873	AMAZON CAPITAL SERVICES, INC.	Multiple Invoices	\$ 4,290.66
4/12/2023	211875	ARCHKEY TECHNOLOGIES	Renewal 2/23-2/24	\$ 7,975.00
4/12/2023	211878	BAILEY, LINDA	Multiple Invoices	\$ 775.00
4/12/2023	211879	BAUSCHELT, KADY	Reim supplies	\$ 100.60
4/12/2023	211883	BRILL, RYAN	Reim supplies	\$ 216.62
4/12/2023	211884	BSN SPORTS	Multiple Invoices	\$ 10,156.60
4/12/2023	211888	CHILD CENTER	RF4C Teacher Payout	\$ 576.00
4/12/2023	211889	CHILD CENTER	RF4C Site Payouts	\$ 18,072.00
4/12/2023	211890	COMPUTER INTEGRATION TECHNOLOGIES INC	Multiple Invoices	\$ 5,121.00
4/12/2023	211891	CPI, INC	CPI Trainer Recert	\$ 1,549.00
4/12/2023	211892	DEMCO INC	Multiple Invoices	\$ 1,579.04
4/12/2023	211893	DICK'S MARKET	Multiple Invoices	\$ 2,250.28
4/12/2023	211897	DYKSTRA, PATRICIA	RF4C Conf	\$ 160.00
4/12/2023	211899	EPSTEIN, GARY	Driver Meals	\$ 210.00
4/12/2023	211901	EXPRESS SERVICES INC	Sub Fulfillment	\$ 3,678.20
4/12/2023	211903	FOOD SERVICE-SDRF	Multiple Invoices	\$ 449.52
4/12/2023	211905	GLASS EXPRESS INC	Broken window (hail)	\$ 701.18
4/12/2023	211906	GRAINGER	Multiple Invoices	\$ 451.07
4/12/2023	211907	GRAPHIC DESIGN INC.	CE Newsletter	\$ 5,105.48
4/12/2023	211908	GUMZ, DEAN	officiating fees	\$ 160.00
4/12/2023	211910	HUDSON PHYSICIANS	Multiple Invoices	\$ 2,153.00
4/12/2023	211912	HUEBSCH	Multiple Invoices	\$ 2,452.40
4/12/2023	211913	INSTRUMENTAL MUSIC CO.,INC.	Instruments	\$ 170.96
4/12/2023	211914	JACOB'S LADDER	RF4C Teacher Payout	\$ 1,632.00
4/12/2023	211915	JACOB'S LADDER	RF4C Site Payout	\$ 51,204.00
4/12/2023	211918	KAISER, ANGELA	RF4C Conf	\$ 160.00
4/12/2023	211920	KING, KELYN	Reim supplies	\$ 134.59
4/12/2023	211922	LANGUAGE DYNAMICS GROUP	Story Champs 2.0	\$ 307.25
4/12/2023	211923	LEARNING ALLY	AB Solution Launch	\$ 4,748.11
4/12/2023	211924	LITTLE ADVENTURES 1	RF4C Teacher Payout	\$ 608.00
4/12/2023	211925	LITTLE ADVENTURES 1	RF4C Site Payout	\$ 19,076.00
4/12/2023	211926	LITTLE ADVENTURES 2	RF4C Teacher Payout	\$ 1,120.00
4/12/2023	211927	LITTLE ADVENTURES 2	RF4C Site Payout	\$ 35,140.00
4/12/2023	211928	LOY, KATRINA	Informed SLP Reim	\$ 108.00
4/12/2023	211929	MACKIN EDUCATIONAL RESOURCES	Multiple Invoices	\$ 8,489.51
4/12/2023	211930	MARCO TECHNOLOGIES LLC	Multiple Invoices	\$ 1,169.74
4/12/2023	211931	MARK'S PLUMBING PARTS	Multiple Invoices	\$ 115.94
4/12/2023	211932	MDROFFERS CONSULTING, LLC	PA, Edit Doc, Fees	\$ 3,516.86
4/12/2023	211933	MERIDIAN CONSULTING GROUP	Annual Visits	\$ 4,795.00

12

Publication List - Checks over \$100 - May 2023 Meeting

4/12/2023	211934	MIDWEST BUS PARTS INC	Multiple Invoices	\$ 768.51
4/12/2023	211935	MISSISSIPPI WELDERS SUPPLY	Multiple Invoices	\$ 268.08
4/12/2023	211939	NEO ELECTRICAL SOLUTIONS LLC	invoice#: 4640	\$ 693.00
4/12/2023	211940	NORELIUS, AMY	RF4C Conf	\$ 110.00
4/12/2023	211943	OZO EDU, INC.	Classroom Kit	\$ 2,990.00
4/12/2023	211945	POCERNICH, DALE	officiating fees	\$ 140.00
4/12/2023	211946	RIVER FALLS CHAMBER OF COMMERCE	Renewal	\$ 599.00
4/12/2023	211948	RIVER CITY DISPOSAL, INC.	Garbage/Recycling	\$ 2,848.34
4/12/2023	211950	RIVER FALLS MUNICIPAL	Multiple Invoices	\$ 47,000.43
4/12/2023	211952	ROTARY CLUB OF RIVER FALLS	Multiple Invoices	\$ 250.00
4/12/2023	211955	SHAW, KRISAN	CE Refund	\$ 119.00
4/12/2023	211957	SHERMAN, RACHAEL	RF4C Conf	\$ 130.00
4/12/2023	211961	STAPLES -(PAPER)	Multiple Invoices	\$ 1,285.07
4/12/2023	211963	SUCCESS BEYOND THE CLASSROOM	Young Authors Conf	\$ 2,544.00
4/12/2023	211964	SVL SERVICE CORP	Annual Boiler Maint	\$ 4,353.00
4/12/2023	211967	TIMM, ERIN	RF4C Conf	\$ 130.00
4/12/2023	211969	TOTAL EXCAVATING LLC	Snow Removal	\$ 27,210.00
4/12/2023	211971	ULINE	Multiple Invoices	\$ 2,097.99
4/12/2023	211972	THE UNIVERSITY PRESCHOOL	RF4C Teacher Payout	\$ 640.00
4/12/2023	211973	THE UNIVERSITY PRESCHOOL	RF4C Site Payout	\$ 20,080.00
4/12/2023	211974	UW-RIVER FALLS STUDENT BILLING	Multiple Invoices	\$ 9,512.56
4/12/2023	211975	VERIZON WIRELESS	Mar 2-Apr 1, 2023	\$ 1,879.36
4/12/2023	211977	WELD RILEY SC	General School Law	\$ 516.00
4/12/2023	211979	YOURMEMBERSHIP.COM INC	Job posting	\$ 359.00
4/19/2023	211983	AMAZON CAPITAL SERVICES, INC.	Multiple Invoices	\$ 8,265.20
4/19/2023	211985	ARROW BUILDING CENTER	Tech Ed Supplies	\$ 231.60
4/19/2023	211986	AT&T	715 425-1803 147 0	\$ 1,358.89
4/19/2023	211987	AT&T BUSINESS DIRECT	Multiple Invoices	\$ 1,652.51
4/19/2023	211991	AUTO VALUE	Multiple Invoices	\$ 350.43
4/19/2023	211993	BRATHOL, DYLAN	officiating fees	\$ 180.00
4/19/2023	211994	BRIH DESIGN	GH Services	\$ 2,205.00
4/19/2023	211996	BURNAP, TODD	Reim mileage	\$ 202.13
4/19/2023	211998	CHAPIN, MARK	Reim supplies	\$ 119.60
4/19/2023	211999	CHARTWELLS	March Invoice	\$ 166,250.86
4/19/2023	212000	CHIPPEWA VALLEY SPORTING GOODS	supplies	\$ 231.91
4/19/2023	212001	CHIPPEWA VALLEY TECH COLLEGE	Start College Now	\$ 5,763.83
4/19/2023	212002	COMPUTER INTEGRATION TECHNOLOGIES INC	library chromebook	\$ 256.68
4/19/2023	212003	CITY OF RIVER FALLS	Salt	\$ 15,490.58
4/19/2023	212004	CONFIDENTIAL RECORDS, INC.	Multiple Invoices	\$ 144.60
4/19/2023	212005	CONNECTING POINT COMPUTER CENTER	Promethean Boards	\$ 8,961.00
4/19/2023	212007	DE JARDIN, TIM	officiating fees	\$ 115.00
4/19/2023	212008	DELWICHE, STACY	lunch account refund	\$ 193.15
4/19/2023	212009	DEPARTMENT OF PUBLIC INSTRUCT.	Ed Effect. Eval System	\$ 20,480.00
4/19/2023	212010	DUSEK, SAMANTHA	Multiple Invoices	\$ 197.16
4/19/2023	212015	EPSTEIN, AVA	Multiple Invoices	\$ 225.00
4/19/2023	212016	EQUIP MECHANICAL SUPPORT, INC	Softener Service	\$ 250.00
4/19/2023	212018	EWELL EDUCATIONAL SERVICES INC	invoice#: 216-16169	\$ 471.00

13

Publication List - Checks over \$100 - May 2023 Meeting

4/19/2023	212019	EXPRESS SERVICES INC	Sub Fulfillment	\$ 3,493.00
4/19/2023	212020	FAMILYMEANS	Admin fee/EAP	\$ 2,028.00
4/19/2023	212022	FENTON, ERIN	Reim supplies	\$ 202.00
4/19/2023	212023	FLIGHT DECK ATHLETICS INC.	impact tent-booster	\$ 2,081.00
4/19/2023	212024	FOLLETT SCHOOL SOLUTIONS	CSF Scanners	\$ 588.00
4/19/2023	212025	FOOD SERVICE-SDRF	Books & breakfast	\$ 156.50
4/19/2023	212026	GAME SHOW BATTLE ROOMS	Wellness Grant	\$ 500.00
4/19/2023	212027	GRAHAM, JACQUELINE	Multiple Invoices	\$ 401.99
4/19/2023	212030	HALLMAN LINDSAY PAINT	field paint	\$ 323.64
4/19/2023	212031	HARRIS	Chiller Maintenance	\$ 452.75
4/19/2023	212033	HILLYARD, INC.-MPLS	Multiple Invoices	\$ 5,917.92
4/19/2023	212034	HJERSJO, DOUGLAS	officiating fees	\$ 115.00
4/19/2023	212035	HORIZON COMMERCIAL POOL SUPPLY-INC	Pool Chemical	\$ 1,728.75
4/19/2023	212037	IGOU, KYLE	officiating fees	\$ 120.00
4/19/2023	212043	JOSTENS INC	Diplomas	\$ 1,217.95
4/19/2023	212046	LAKESHORE LEARNING MATERIALS	supplies	\$ 100.06
4/19/2023	212047	LANSING, MYANNA	Reim Supplies	\$ 187.78
4/19/2023	212054	MADER, RACHEL	Wellness Grant	\$ 500.00
4/19/2023	212057	MANSFIELD OIL COMPANY OF GAINSVILLE, INC	Fuel	\$ 24,539.89
4/19/2023	212058	MARCO TECHNOLOGIES, LLC.	Multiple Invoices	\$ 1,468.14
4/19/2023	212059	MASTERCARD CORPORATE CLIENTS	Multiple Invoices	\$ 28,798.67
4/19/2023	212063	MILLER, KIMBERLY	reim Forensics tourn.	\$ 1,101.60
4/19/2023	212064	MINNESOTA HISTORICAL SOCIETY	Field Trip	\$ 736.00
4/19/2023	212065	MINNESOTA ZOO	Field Trip	\$ 752.00
4/19/2023	212066	MISSISSIPPI WELDERS SUPPLY	Multiple Invoices	\$ 257.57
4/19/2023	212067	MULTI-HEALTH SYSTEMS INC	Conners 4 Uses	\$ 125.00
4/19/2023	212068	NASP, INC	PE supplies	\$ 162.00
4/19/2023	212069	NELSON'S BUS SERVICE INC	BG supplies	\$ 120.24
4/19/2023	212072	OFFICE ENTERPRISES, INC.	machine supplies	\$ 231.78
4/19/2023	212077	PAULSICH, MICHELLE	DFC Bilingual Assmt	\$ 320.00
4/19/2023	212078	PLATE, WILLIAM	officiating fees	\$ 120.00
4/19/2023	212083	RIVER STATES TRUCK & TRAILER	Multiple Invoices	\$ 2,350.60
4/19/2023	212086	ROGERS, NANCY	Reim March Mileage	\$ 221.06
4/19/2023	212088	SCHOOL NURSE SUPPLY, INC	supplies	\$ 449.42
4/19/2023	212092	SHERWIN WILLIAMS CO	Paint	\$ 226.85
4/19/2023	212093	SILVER, CHRISTOPHER	Reim supplies	\$ 208.62
4/19/2023	212095	SMITH, AMBER	Reim mileage	\$ 108.13
4/19/2023	212096	SNAKE DISCOVERY, LLC	Eco Day Presentation	\$ 415.00
4/19/2023	212097	ST. CROIX VALLEY RESTORATIVE SERVICES	St. Therapy Services	\$ 6,412.50
4/19/2023	212098	STAPLES -(PAPER)	Multiple Invoices	\$ 1,291.27
4/19/2023	212099	ST CROIX GAS	Multiple Invoices	\$ 26,140.51
4/19/2023	212100	STEEL TOWNE R.F.	Multiple Invoices	\$ 277.80
4/19/2023	212101	STEP SAVER, INC.	Salt	\$ 285.60
4/19/2023	212102	STICK TOGETHER PRODUCTS, LLC	CSF supplies	\$ 262.39
4/19/2023	212104	T-MOBILE	Wifi for Bus Trips	\$ 172.20
4/19/2023	212108	ULINE	BG Shelving	\$ 737.25
4/19/2023	212110	UW-RIVER FALLS STUDENT BILLING	Multiple Invoices	\$ 20,250.00

14

Publication List - Checks over \$100 - May 2023 Meeting

4/19/2023	212111	UWRF	Invoice#: 10208	\$ 270.00
4/19/2023	212114	WASHBURN, ASHLEY	Multiple Invoices	\$ 225.00
4/19/2023	212115	WATSON, MARGARET	Reim supplies	\$ 207.35
4/19/2023	212118	YOUNG, JOSEPH	Reim supplies	\$ 433.61
4/19/2023	212119	ZAIS, TIMOTHY	officiating fees	\$ 115.00
4/26/2023	212120	5 STAR RESTROOM RENTALS	invoice#: 8949	\$ 481.56
4/26/2023	212122	AMAZON CAPITAL SERVICES, INC.	Multiple Invoices	\$ 3,331.68
4/26/2023	212123	AMERICAN LEAK DETECTION, INC.	Pool Service Call	\$ 2,000.00
4/26/2023	212124	ARROW LIFT ACCESSIBILITY	Door Operator Battery	\$ 357.50
4/26/2023	212127	B & H PHOTO-VIDEO	Projector	\$ 536.24
4/26/2023	212128	BALDWIN GREENHOUSE	supplies	\$ 236.00
4/26/2023	212129	BARRY, RAINBOW	Reim supplies	\$ 122.92
4/26/2023	212130	BAUER BUILT INC	weathergrp 102H BL	\$ 435.44
4/26/2023	212132	BLICK ART MATERIALS	art supplies	\$ 417.59
4/26/2023	212133	BRANDVOLD, KARIN	Multiple Invoices	\$ 245.68
4/26/2023	212134	BRATHOL, DYLAN	officiating fees	\$ 120.00
4/26/2023	212135	BRICKHOUSE MUSIC, LLC	Multiple Invoices	\$ 220.99
4/26/2023	212136	ST CROIX LANES	Field Trip	\$ 660.00
4/26/2023	212137	BUSINESS RADIO LICENSING	FCC License Renewal	\$ 115.00
4/26/2023	212139	CESA 11	Multiple Invoices	\$ 120.00
4/26/2023	212140	CHIPPEWA VALLEY SPORTING GOODS	Multiple Invoices	\$ 812.52
4/26/2023	212141	CINTAS	Multiple Invoices	\$ 681.68
4/26/2023	212142	COMPUTER INTEGRATION TECHNOLOGIES INC	Multiple Invoices	\$ 1,288.22
4/26/2023	212143	DNA AV INTEGRATORS LLC	Updated firmware	\$ 562.50
4/26/2023	212146	EXPRESS SERVICES INC	sub fulfillment	\$ 3,493.00
4/26/2023	212147	FALLS THEATER	Field Trip	\$ 902.50
4/26/2023	212152	HILLYARD, INC.-MPLS	Multiple Invoices	\$ 4,121.40
4/26/2023	212153	HODGES BADGE CO.,INC.	supplies	\$ 147.25
4/26/2023	212154	HORIZON COMMERCIAL POOL SUPPLY-INC	Pool Chemicals	\$ 1,076.44
4/26/2023	212155	HUB 70 DESIGN AND PRINT	Multiple Invoices	\$ 674.00
4/26/2023	212157	IVORY52 LLC	Equipment Maint	\$ 616.66
4/26/2023	212158	JOSTENS INC	Longevity pins	\$ 1,892.27
4/26/2023	212159	J W PEPPER & SON INC	Multiple Invoices	\$ 420.83
4/26/2023	212160	KILKARNEY HILLS GOLF COURSE	RFHS Golf Team	\$ 624.00
4/26/2023	212163	MARCO TECHNOLOGIES LLC	Multiple Invoices	\$ 2,474.30
4/26/2023	212164	MARCO TECHNOLOGIES, LLC.	Multiple Invoices	\$ 1,367.32
4/26/2023	212165	MARVELSOFT ENTERPRISES INC.	books	\$ 441.85
4/26/2023	212167	MENARDS	Multiple Invoices	\$ 848.05
4/26/2023	212168	MENOMONIE HIGH SCHOOL	WIAA track/field 4/4	\$ 250.00
4/26/2023	212169	MIDWEST BUS PARTS INC	BG supplies	\$ 172.98
4/26/2023	212172	MONTESSORI 123	supplies	\$ 500.45
4/26/2023	212174	NASCO	Multiple Invoices	\$ 478.19
4/26/2023	212175	NEO ELECTRICAL SOLUTIONS LLC	Multiple Invoices	\$ 1,530.14
4/26/2023	212179	PFLUGER, SOPHIA	Play Set Painting	\$ 500.00
4/26/2023	212180	PIERCE COUNTY MEATS INC.	Local Grd Beef	\$ 1,630.00
4/26/2023	212182	PRYOR, WILLIAM	officiating fees	\$ 120.00
4/26/2023	212184	READTHEORY EDUCATION SERVICES, INC.	Pro Plus Plan	\$ 240.00

15

Publication List - Checks over \$100 - May 2023 Meeting

4/26/2023	212185	REGENTS - UNIV OF MINNESOTA	Scanner for library	\$ 229.00
4/26/2023	212186	RIVER STATES TRUCK & TRAILER	Multiple Invoices	\$ 1,158.97
4/26/2023	212187	SCHOLASTIC INC.	Books	\$ 816.41
4/26/2023	212188	SHUTTERFLY LIFETOUCH LLC	Yearbook invoice	\$ 160.90
4/26/2023	212190	SMITH, MATTHEW	softball team bldng	\$ 536.78
4/26/2023	212191	SOCIAL THINKING PUBLISHING	books	\$ 132.77
4/26/2023	212193	STAPLES -(PAPER)	Multiple Invoices	\$ 1,851.07
4/26/2023	212194	ST CROIX COUNTY COMMUNITY DEVELOPMEN	Wellness grant	\$ 480.00
4/26/2023	212196	TRIMARK	Convention Ovens	\$ 24,066.00
4/26/2023	212197	ULINE	Multiple Invoices	\$ 3,936.20
4/26/2023	212198	UNITED WAY ST.CROIX VALLEY	Multiple Invoices	\$ 110.00
4/26/2023	212199	UW STOUT	WIAA Track 3/21	\$ 400.00
4/26/2023	212200	UW STOUT	track Invite 3/24	\$ 400.00
4/26/2023	212203	WILD RIVERS CONSERVANCY-ST CROIX & NAM	Field Trip	\$ 300.00
4/26/2023	212204	WI ASSOC OF FFA	membership	\$ 112.50
4/26/2023	212205	WISCONSIN MATHEMATICS COUNCIL	Conf Reg	\$ 350.00
4/26/2023	212206	WI SCTF	Payroll accrual	\$ 127.51
4/26/2023	212207	WSMA	Multiple Invoices	\$ 1,155.00

RIVER FALLS BOARD OF EDUCATION MEETING

Monday, May 15, 2023

Personnel Agenda:

1. Recommended approval of the employment of Emily Brennan-Bobert as 1.0 FTE Special Education Teacher at Greenwood Elementary School effective August 23, 2023 (new position). Ms. Brennan-Bobert earned her bachelor's degree from UW-Eau Claire and her master's degree from UW-La Crosse. She has eleven years of experience (Madison and Prescott WI). Her salary will be based on level E1M of the salary ladder.
2. Recommended approval of the employment of Joshua Weiss as 1.0 FTE Alternative Education Teacher at Renaissance Charter Academy effective August 23, 2023 (replaces Jenny Jerry). Mr. Weiss earned his bachelor's degree from Saint John's University and his master's degree from Marian University. He has ten years of experience (Milton and Hudson WI) and his salary will be based on level D2M of the salary ladder.
3. Recommended approval of the employment of Emily Micke as 1.0 FTE long term substitute Kindergarten Teacher at Greenwood Elementary School, effective approximately April 17, 2023 through June 9, 2023 (for Emily Williamson).
4. Recommended approval of the employment of Kaitlynn White as 1.0 FTE long term substitute Kindergarten Teacher at Rocky Branch Elementary School, effective approximately April 25, 2023 through June 9, 2023 (for Lauren Thomforde).
5. Recommended approval of the employment of Nolan Bechtold as 1.0 FTE long term substitute Family and Consumer Education Teacher at River Falls School, effective approximately May 5, 2023 through June 9, 2023 (for Kayte Borchart).
6. Recommended approval of the employment of Blake Buzay as 1.0 FTE long term substitute Kindergarten Teacher at Rocky Branch Elementary School, effective approximately May 5, 2023 through June 9, 2023 (for Kim Majerus).
7. Recommended approval of the employment of Kyla Kainz as 1.0 FTE long term substitute Kindergarten Teacher at Greenwood Elementary School, effective approximately May 8, 2023 through June 9, 2023 (for Katlin Ruble).
8. Recommended approval of the hiring of the following short-term, on call Substitute Teachers:
 - a. Erin Desvousges
 - b. Ronald Jirsa
 - c. Steven Johnson
 - d. Briana Cassellius
 - e. Mekenzie Bisel
 - f. Jessie Botello
 - g. Janet Fox
9. Recommended acceptance of the resignation of Logan Moe as full-time School Counselor at River Falls High School effective the end of the 2022-23 year.

10. Recommended acceptance of the resignation of Lance Westberg as Math Teacher at River Falls High School effective the end of the 2022-23 year.
11. Recommended acceptance of the resignation of Katie Miller as full-time Eighth Grade Science Teacher at Meyer Middle School effective the end of the 2022-23 year.
12. Recommended acceptance of the resignation of Ruth Jilk as part-time Reading Teacher at River Falls Public Montessori Elementary School effective the end of the 2022-23 year. Ms. Jilk will retire after 20 years of service with the district.

School District of River Falls
Educational Program Committee meeting Report

Monday, May 1, 2023 - 6:00 PM
District Office, 852 E Division Street
River Falls, Wisconsin 54022

The Board of Education's Educational Program Committee meeting was held on Monday, May 1, 2023 at District Office, 852 E Division Street, River Falls, Wisconsin 54022. Chair Tuchtenhagen called the meeting to order at 6:00pm. It was ascertained that notice of the meeting had been properly posted in the appointed locations, and sent to the *Star-Observer*, *Pierce County Journal*, WEVR Radio Station, and the *Eau Claire Leader-Telegram*.

PRESENT

Committee Members Alan Tuchtenhagen (Chair), Lindsey Curtis, and Cindy Holbrook were present. Board members Bob Casey, and Stacy Johnson Myers were present. Superintendent Jamie Benson, Director of Human Resources and Leadership Development David Bell, Co-Interim Directors of Academic Services Amy Wise, MaryBeth Elliott, Greenwood Principal Nate Schurman were also present.

HEARING OF VISITORS OR DELEGATIONS

A community member spoke about the need for more parent involvement in the curriculum process.

1. Review Curriculum Review Cycle

Co-Interim Director of Academic Service Amy Wise & MaryBeth Elliott and Future Director of Academic Services Nate Schurman provide an updated of the Curriculum Review Cycle.
No action, informational only.

2. Review School Board Policy 421 Entrance Age

Superintendent Jamie Benson reviewed the School Board Policy 421 Entrance Age as the revised rule and exhibit were to be approved.
The committee recommended a slight change to the policy language to get first approval at the regular May Board meeting.

3. Approve the first reading of revised School Board Policy Early Admissions Procedures 421- Rule

Co-Interim Director of Academic Services, Amy Wise, presented a revised School Board Policy Entrance Age 421 - Rule Early Admission Procedures. This rule addresses a process for early admission to 4K, Kindergarten, and 1st Grade in the River Falls School District. The recommended revision created clarification around parents submitting their request in writing to have parents interested in early admission complete the 421-Exhibit Early Admission Application.
Tuchtenhagen moved, Curtis seconded by to approve the first reading of school board policy Entrance Age 421 - Rule Early Admission Procedures. Motion carried unanimously (3-0).

4. Approve the first reading of the new School Board Policy 421-Exhibit Early Admission Application

Co-Interim Director of Academic Services, Amy Wise, presented School Board Policy Entrance Age 421-Exhibit Early Admission Application for approval. This exhibit addresses a process for early admission to 4K, Kindergarten, and 1st Grade in the River Falls School District. The exhibit clarifies information that is needed from parents for school employees to move forward with Early Admission Procedures 421.
Tuchtenhagen moved, Curtis seconded by to approve the first reading of school board policy Entrance Age 421 - Exhibit Early Admission Application. Motion carried unanimously (3-0).

5. Summer School Update

Co-Interim Director of Academic Services, MaryBeth Elliott, provided committee members a brief update on summer school enrollment numbers and classes compared to prior year.
No action, informational only.

6. Schedule next Board/Committee meetings

Educational Program Committee meeting: Monday, June 12, 2023, 6:00 p.m.

The meeting will be held at the District Office conference room, 852 E Division Street.

ADJOURN

Chair Tuchtenhagen declared the meeting adjourned at 8:01 p.m.

SCHOOL DISTRICT OF RIVER FALLS
River Falls, Wisconsin 54022

421

ENTRANCE AGE

A No child may will be admitted to 4-year-old kindergarten in the District **unless when** the child is **reaches the age of** four years old on or before September 1 in the year he/she proposes to enter school. A child may be admitted to 4-year-old kindergarten under the legal age if he/she meets the conditions and standards of the district's early admission to 4-year-old kindergarten procedures. **Once a child is granted early admission, she/he will be promoted to Kindergarten unless unforeseen circumstances warrant further consideration.** (421-Rule).

A No child may will be admitted to 5-year-old kindergarten in the District **unless when** the child is **reaches the age of** five years old on or before September 1 in the year he/she proposes to enter school. A child may be admitted to 5-year-old kindergarten under the legal age if he/she meets the conditions and standards of district early admission to 5-year-old kindergarten procedures. **Once a child is granted early admission, she/he will be promoted to first grade unless unforeseen circumstances warrant further consideration.** (421-Rule).

A No child may will be admitted to first grade in the District **unless when** the child is **reaches the age of** six years old on or before September 1 of the year he/she proposed to enter school and has completed 5-year-old kindergarten. A child may be admitted to first grade under the legal age if he/she has completed a 5-year-old kindergarten program or its equivalent. A child may also be admitted to first grade under the legal age and/or without having completed 5-year-old kindergarten if he/she has met the conditions and standards for early admission or exemption from kindergarten outlined in District procedures. **Once a child is granted early admission, she/he will be promoted to second grade unless unforeseen circumstances warrant further consideration.** (421-Rule)

If a child's request for admission to 4 and 5-year-old kindergarten or first grade is denied, the child's parent or guardian may appeal the decision in writing to the District Administrator whose decision may be appealed to the School Board. The School Board has final authority for deciding whether or not the child is to be admitted to school in accordance with the conditions and standards specified in this policy. The appeal must be made in writing to the District Administrator within 10 days of receipt of the principal's decision.

Special Educational Programs: Enrollment Age

Given the written request of a child's parent/guardian, a screening shall be provided to a child who has reached the age of three to determine if the child has a disability. If so, and if the parent/guardian consents in writing, a resident child with a disability shall be placed in an appropriate special education program.

LEGAL REF.: Sections 115.777 Wisconsin Statutes
115.782
118.14
120.12(25)

CROSS REF.: 421AP, Procedures for Early Admission to Kindergarten

APPROVED: March 31, 1969
REVISED: March 19, 1973
March 17, 1980

January 19, 1990
February 19, 1990
September 16, 1991
May 15, 2006
April 18, 2011
July 20, 2015
May 15, 2023

SCHOOL DISTRICT OF RIVER FALLS
River Falls, Wisconsin 54022

421-Rule

EARLY ADMISSION PROCEDURES

Early Admissions Requests

Parents interested in early entrance to either Four-Year-Old Kindergarten, Five-Year-Old Kindergarten, or First Grade must **complete a copy of the “Request for Early Admission” form and** submit ~~a written request~~ to the Director of Academic Services by April 1 prior to the proposed fall the child would begin attendance. ~~The written request should outline reasons why the child should be considered for early admittance.~~ If the child meets the age requirements for early admittance outlined below, school district personnel will administer a district-selected screener, that is developmentally and age-appropriate, to validate the parents’ request. If the initial screener supports early admission, the process will continue with the procedures outlined below. If at any point throughout the screening process, the child does not reach the identified baseline, testing will cease and early admission will be denied.

Early Entrance to Four-Year-Old Kindergarten

To be considered for early admission to four-year old kindergarten in the School District of River Falls, the school board requires that the following conditions and standards be met.

1. The child must reach the age of four on or before October 1 of the school year he/she proposes to enter school.
2. Parent(s) or guardian(s) considering early entrance must ~~submit their request in writing~~ **complete a copy of the “Request for Early Admission” form and submit it** to the Director of Academic Services by April 1st of the preceding school year. (421-Exhibit)
3. The RF4C Program Coordinator will hold a personal interview with the parent/guardian to discuss reasons for requesting early admissions, medical history, summary of developmental milestones, general behavior at home, pre-school experiences and to inform the parent/guardian of the early admissions criteria and screeners.
4. Parents or guardians will be required to complete a district selected developmental age-appropriate screener.
5. The child must be observed in their current classroom, daycare, or home setting with their peers in order to assess the potential for success in the school setting intellectually, socially, physically, and emotionally.
 - A. The observation shall include evaluating the child on their ability to:
 - Follow multi-step directions
 - Play with or alongside peers
 - Sit and attend for a minimum of 10 minutes
 - Find their name in a list of other names
 - Identify basic colors, numbers, and 12 uppercase letters

- Ability to demonstrate age appropriate fine, gross motor and self-help skills.

If the child meets the criteria above, the assessment will continue.

6. Parent(s) or guardian(s) permission to begin testing will be requested from and received by the building-specified school psychologist.
7. Testing will be scheduled by the school psychologist.
8. Assessment continues using the following criteria:
 - A. The child must demonstrate physical, social-emotional and adaptive behavior at or above the 95th percentile. The child's development in these areas is assessed utilizing the district selected developmental assessment.
 - B. The child must attain a full scale IQ at or above the 95th percentile on the district administered IQ test that is developmentally appropriate.
9. Within two weeks after the evaluation has been completed, the Director of Academic Services shall notify the child's parent(s) or guardian(s) of the evaluation results regarding admission to 4-year-old kindergarten, including details of criteria met and not met. A written decision regarding the request will be provided to the parent(s) or guardian(s) and a copy kept on file in the District.
 - A. If the request is approved, the child's placement shall be reviewed within 30 days of admission or after the first term to ensure their successful adjustment to the school setting and that they are making satisfactory progress. The decision to continue shall be made by the classroom teacher, RF4C Coordinator and RF4C Administrator. The decision will be communicated to the child's parent(s) or guardian(s) once it is made.
 - B. A decision not to recommend early admission to school may be appealed to the Superintendent, whose decision may be appealed to the School Board. The School Board has the final authority for deciding whether or not the child is to be admitted to 4-year-old kindergarten in accordance with the conditions and standards specified in this procedure.

Early Entrance to 5-Year-Old Kindergarten

To be considered for early admission to 5-year-old kindergarten in the School District of River Falls, the School Board requires that the following conditions and standards be met.

1. The child must reach the age of five on or before October 1 of the school year he/she proposes to enter school.
2. Parent(s) or guardian(s) considering early entrance must ~~submit their request in writing~~ **complete a copy of the "Request for Early Admission" form and submit it** to the Director of Academic Services by April 1st of the preceding school year. (421-Exhibit)
3. The child and parent(s) or guardian(s) will meet with a building-specified

school psychologist for a personal interview with the parent/guardian to discuss reasons for requesting early admissions, medical history, summary of developmental milestones, general behavior at home, pre-school experiences, and to inform the parent/guardian of the early admissions criteria and screeners.

4. Parents or guardians will be required to complete a district selected development age-appropriate screener.
5. The child must be observed in their current classroom, daycare, or home setting with their peers in order to assess the potential for success in the school setting intellectually, socially, physically, and emotionally.
 - A. The observation shall include evaluating the child on their ability to successfully:
 - identify all lower and upper case letters;
 - identify all numbers from 0-10;
 - identify all colors; and
 - demonstrate age-appropriate fine, gross motor and self-help skills.If the child meets the criteria above, the assessment will continue.
6. Parent or guardian permission to begin testing will be requested and received by the school psychologist, who will then schedule testing.
7. Assessment continues using the following criteria:
 - A. The child must demonstrate physical, social-emotional and adaptive behavior at or above the 95th percentile. The child's development in these areas is assessed utilizing the district selected developmental assessment.
 - B. The child must attain a full scale IQ at or above the 95th percentile on the district administered IQ test that is developmentally appropriate.
8. Within two weeks after the evaluation has been completed, the Director of Academic Services shall notify the child's parent(s) or guardian(s) of the evaluation results regarding admission to 5-year-old kindergarten, including details of criteria met and not met. A written decision regarding the request will be provided to the parent(s) or guardian(s) and a copy kept on file in the District.
 - A. If the request is approved, the child's placement shall be reviewed within 30 days of admission or after the first term. The decision to continue or change the placement shall be made by the classroom teacher, principal and student services personnel as necessary. The decision will be communicated to the child's parent(s) or guardian(s) once it is made.
 - B. A decision not to recommend early admission to school may be appealed to the Superintendent, whose decision may be appealed to the School Board. The School Board has the final authority for deciding whether or not the child is to be admitted to kindergarten in accordance with the conditions and standards specified in this procedure.

To be considered for early admission to first grade in the School District of River Falls, the School Board requires that the following conditions and standards be met.

1. The child must reach the age of six on or before October 1 of the school year he/she proposes to enter school.
2. Parent(s) or guardian(s) considering early entrance must ~~submit their request in writing~~ **complete a copy of the "Request for Early Admission" form and submit it** to the Director of Academic Services by April 1st of the preceding school year. (421-Exhibit)
3. Admissions information will be collected to identify the child's eligibility for early admission to first grade including:
 - A. Admission to and successful completion of kindergarten under state law verified by records and/or phone contact;
 - B. Successful completion of a program for kindergarten children which the school district deems equivalent to kindergarten verified by records and/or phone contact;
 - C. Demonstration of the social, emotional, physical and mental maturity normally expected for successful participation in first grade.
 - D. Completion of a personal interview conducted by the building-specified school psychologist with the child's parent/guardian to discuss reasons for requesting early admissions, medical history, summary of developmental milestones, general behavior at home, pre-school experiences, and to inform the parent/guardian of the early admissions criteria and screeners.
4. Parents or guardians will be required to complete a district selected age-appropriate development screener.
5. The child must be observed in their current classroom setting with their peers in order to assess the potential for success in the new setting intellectually, socially, physically, and emotionally.
6. Parent or guardian permission to begin testing will be requested and received by the building-specified school psychologist.
7. Testing is scheduled by the building-specified school psychologist.
8. Assessment continues using the following criteria.
 - A. The child must demonstrate physical, social-emotional, and adaptive behavior at or above the 95th percentile. The child's development in these areas is assessed utilizing the district selected developmental assessment.
 - B. The child must attain a full scale IQ at or above the 95th percentile on the district administered IQ test that is developmentally appropriate.

9. Within two weeks after the evaluation has been completed, the Director of Academic Services shall notify the child's parents(s) or guardian(s) of the evaluation results regarding admission to first grade, including details of criteria met and not met. A written decision regarding the request will be provided to the parent(s) or guardian(s) and a copy kept on file in the District.
 - C. If the request is approved, the child's placement shall be reviewed within 30 days of admission or after the first term. The decision to continue or change the placement shall be made by the classroom teacher, principal and student services personnel as necessary. The decision will be communicated to the child's parent(s) or guardian(s) once it is made.
 - D. A decision not to recommend early admission to school may be appealed to the Superintendent, whose decision may be appealed to the School Board. The School Board has the final authority for deciding whether or not the child is to be admitted to first grade in accordance with the conditions and standards specified in this procedure.

CROSS REF.: Policy 421, Entrance Age

APPROVED: March 19, 1973

REVISED: March 17, 1980

September 16, 1991

DELETED AS BOARD POLICY: December 17, 2007

ADOPTED AS ADMINISTRATIVE PROCEDURE: December 17, 2007

REVISED: May 18, 2009

March 21, 2011

June 1, 2015

REINSTATED AS BOARD POLICY: MAY 16, 2016

REVISED: February 21, 2022

May 15, 2023



421-Exhibit (Draft)

Early Admission Application

The School Board has final authority for deciding whether or not the child is to be admitted to school in accordance with the conditions and standards specified in policy 421.

If you wish to request early admission to 4k or Kindergarten

Child's legal name: _____ Child's date of birth: _____

Parent/Guardian Name: _____ Date: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Child's primary home language: _____

Name, age, and gender of child's siblings :

Please list your child's experience(s) with groups of other children outside of home and separate from his/her parent(s), such as preschool, daycare, etc.?

Organization Name: _____ Contact: _____

Organization Name: _____ Contact: _____

Organization Name: _____ Contact: _____

How/Why would it benefit your child to start school a year early?

In what ways do you feel your child is above average in intellectual readiness for school?
(Be as specific/descriptive as possible).

In what ways do you feel your child is above average in social readiness for school? (Be as
specific/descriptive as possible).

Is there anything else you would like us to know?

Guardian/Parent signature for permission to complete an observation and interview of
the child.

_____ Date:_____

Please return this form to the Director of Academic Services before April 1.

School District of River Falls
Finance and Facilities Committee meeting Report

Monday, May 8, 2023 - 6:00 PM
District Office, 852 E Division Street
River Falls, Wisconsin 54022

The Board of Education’s Finance and Facilities Committee meeting was held on Monday, May 8, 2023 at District Office, 852 E Division Street, River Falls, Wisconsin 54022. Chair Miller called the meeting to order at 6:00 p.m. It was ascertained that notice of the meeting had been properly posted in the appointed locations, and sent to the *Star-Observer*, *Pierce County Journal*, WEVR Radio Station, and the *Eau Claire Leader-Telegram*.

PRESENT

Committee members Mike Miller (Chair), Bob Casey and Alison Page were present. Also present were Board members Lindsey Curtis, Cindy Holbrook, Stacy Johnson Myers, and Alan Tuchtenhagen. Superintendent Jamie Benson, Director of Finance and Facilities Lynette Edwards, Director of Human Resources David Bell and Director of Buildings & Grounds Joe Haselman were also present.

HEARING OF VISITORS OR DELEGATIONS – None

1. Review Initial Facility Study Report

LHB Architects & Kraus Anderson Construction reviewed the initial facility study report.
No action, informational item only.

2. 2022-23 Budget Update

Director of Finance, Lynette Edwards, reviewed the 2022-23 budget.
No action, informational item only.

3. Review & Approve the first reading of a new Investment Income Policy 652

Director of Finance, Lynette Edwards, recommended approval of a new Investment Income Policy 652. Casey moved, seconded by Page to approve the first reading of the new School Board Policy 652 - Investment Income with the addition of a 4th priority to invest within the District’s value. Motion carried unanimously (3-0).

4. Review & Approve a District Membership with WERMC - Wisconsin Educators Risk Management Cooperative

Director of Finance, Lynette Edwards, recommended approval of a membership with WERMC - Wisconsin Educators Risk Management Cooperative. Casey moved, seconded by Page to approve the District's membership with WERMC beginning with the 2023-24 fiscal year. Motion carried unanimously (3-0).

5. Proposed/suggested items for the next regular and future Finance & Facilities meeting agenda(s)

Provide regular updates from the Project Oversight Committee to the Finance & Facilities Committee.

6. Schedule next Board/Committee meetings

Upcoming committee meeting dates, times, and locations will be reviewed.
Set the meeting schedule as follows:
Finance and Facilities Committee meeting, Monday, June 5, 2023, 6:00 p.m.
The meeting will be held at the District Office, 852 E. Division Street.

ADJOURN

Chair Miller declared the meeting adjourned at 7:19pm.

SCHOOL DISTRICT OF RIVER FALLS
River Falls, Wisconsin 54022

INVESTMENT INCOME

The Board of Education authorizes a safe and sound investment program for the purpose of securing additional revenues in support of the District’s education programs. An investment program is viewed as a critical ingredient of sound fiscal management.

The primary objectives of the District’s investment activities, in priority order, shall be:

- 1. Safety – Safety of the principal is the foremost objective of the investment program. Investments shall be made in a conservative manner that seeks to ensure the preservation of capital in the overall investment portfolio and maintains a positive bond rating.
- 2. Liquidity – The District’s investment portfolio shall remain sufficiently liquid to meet all operating requirements that might reasonably be anticipated.
- 3. Return on Investments – The District’s investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles consistent with the safety of those monies and with the desired liquidity of the investments.
- 4. Aligned with District Values – The District’s investment portfolio shall be aligned with its values and principles.

The Board authorizes the Superintendent or Director of Finance to make proper and prudent investments of available monies from the funds of the District in accordance with provisions in this policy and as authorized by law. This responsibility includes an annual review and assessment of the District’s investment program and recommendation for changes to this policy when applicable.

Legal Ref: Sections 25.50, 66.0603 Wisconsin Statutes

Adopted: May 15, 2023

What is WERMC?

WERMC is a 66.0301 organization, bringing together Wisconsin school districts, and CESAs in collaboration to secure insurance & promote risk management best practices for reducing injuries, property damage, and a district's total cost of risk.

The buying power of 66 school districts who cooperatively purchase, negotiate, and influence level of services.

Formed in 2000 to ensure independent oversight and advocacy of insurance and risk management goals and issues, the Board of Directors is comprised of member school business officials

WERMC

Servicing Insurance Agents



WERMC

Jim Erickson

jim.erickson@marshmma.com

715-833-7000

Marsh McLennan Agency
4410 Golf Ter Ste 202, Eau Claire, WI 54701

Bruce Freeland

534-444-6698

bruce.freeland@ansay.com

Ansay & Associates, LLC
3101 Schneider Avenue, Suite 2, PO Box 99, Menomonie, WI 54751

Brian Fless

bhfless@theinsurancecenter.com

800-944-1367 Ext. 51111

The Insurance Center
920 West Association Drive, Appleton, WI 54914

Tim Patterson

tpatterson@ansay.com

262-376-3249

Ansay & Associates, LLC
101 E Grand Ave Ste 11, Port Washington, WI, 53074

Derek Peterson

dpeterson@theinsurancecenter.com

800-944-1367 Ext. 30262

The Insurance Center
701 Sand Lake Road, Onalaska, WI 54650

Bob St. Arnold

bob.starnold@marshmma.com

218-336-1541

Marsh McLennan Agency
15561 Railroad St, Ste 201, Hayward, WI 54843-5702

Member Benefits

Unique Liability coverage with All policies written with unlimited per occurrence limits and “occurrence” policies which means broader Educators Legal/E&O coverage. Full prior acts covering all past incidents, even if before CIC coverage- very important for Sexual Molestation claims alleged by victim up to age 35.

No need to go to RFP!

Pre-Claim Liability Loss Control report “inklings” of possible claims before an actual claim. CIC assigns an attorney to investigate that helps to navigate the “minefield”. 85% of incidents are resolved without litigation. Keep attorney if incident develops into claim. Pay deductible only with loss or settlement of claim.

Workers’ Compensation dividends that are Competitive, yet sustainable.

Workers Compensation Experience Mod reviewed annually to reduce Workers’ Compensation premium by reducing Mod.

Workers’ Compensation claims reporting triage service to reduce staff time and lower medical costs. Getting your staff back to work quicker helps to keep modifications lower and save money.

Our Members have lower overall average mod rates. Which saves members money!!

No-Cost Cyber Liability \$1 million aggregate Cyber Liability policy that goes beyond Data Breach to include: Ransomware, Telecommunications Fraud, Crypto jacking and Social Engineering. Includes Cyber Liability Security Suite.

Vendor Partnerships with vendors who provide preferred pricing and service advantages. Property Insurance with broad coverage including flood at a competitive premium.

WERMC Works Newsletter Providing timely information on Insurance, Risk Management, trends and issues you face everyday.

Risk Management

Independent and experienced risk management consultant “on staff” with in-depth knowledge of laws, coverage, and claims related to all applicable district and CESA coverages.

Contract review for Liability and Insurance verbiage!!

Network of Like Minded School Personnel Committed to STRONG Risk Management and willing to share strategies.

Bi-Annual Conferences in risk management best practices to understand and implement strategies, and discuss with peers what's working for them.

Annual insurance renewals reviewed by your consultant in conjunction with your agent.

“Risk Management Rewards Program” Liability Insurance discount when a member shows risk management endeavors. Members receive a credit on their Liability insurance for participation in Zoom meetings, seminars, conferences, on-site training, online Liability training, and WERMC meetings.

Scholarship for Certified School Risk Manager (CSRMS) designation for one individual from each district, \$1000 value.

WERMC Counsel on Call 4 Firms to choose from!! Liability carrier’s defense attorneys at carrier’s rates - for non-insurance issues.

***NEW* Risk Management Scholarship** Given annually to the members.

**WISCONSIN EDUCATORS RISK MANAGEMENT COOPERATIVE
(WERMC)
66.0301 AGREEMENT**

WHEREAS, the School Districts participating in this Agreement (the “Members”) desire to enter into a cooperative relationship to (1) purchase insurance coverage for the areas including, but not necessarily limited to, Property, General, Auto, & Errors & Omissions Liability, Workers’ Compensation, and if appropriate, Umbrella Liability insurance for the fiscal year and beyond, and (2) to educate district officials with regard to the ongoing issues and nuances of insurance and risk management, and (3) have a direct influence on the premiums their District pays;

WHEREAS, Section 66.0301 of the Wisconsin Statutes provides the authority to do so;

WHEREAS, such an inter-school district agreement will require a commitment to the concept of group buying and participation;

THEREFORE, the participating districts, by signature of their authorized representatives, do hereby agree as follows:

SECTION I - Organizational Structure

A. WERMC Board

During the 2017-18 fiscal year, the Board shall be comprised of no more than ten (10) members selected by the membership from the former SIRMC Board and the currently serving WERMC Board members. In 2018-19 and thereafter, the Board shall consist of seven members elected from the membership. Elections for vacant seats on the Board shall be held during the Spring membership meeting of each year and Board members shall take their seat on the Board commencing July 1. The Board’s duties shall be to guide the development of the group and make general operational decisions on behalf of the entire group. The term of office shall be three year staggered terms. The Fiscal Agent shall be a Member, shall assume the duties of Fiscal Agent (as may be determined by the Board from time to time) on July 1 of each year and will be selected by the membership annually at the Spring membership meeting. The Board shall elect a President, Vice-President, Secretary, and Treasurer with the following duties:

President: The President shall work with the consultant to schedule and preside over member meetings, schedule and preside over WERMC Board meetings, and negotiate and maintain WERMC partnerships with selected vendors.

Vice President: The Vice President shall perform the duties of the President as needed in the absence of the President from Board meetings or member meetings.

Secretary: The Secretary shall maintain meeting minutes for both Board meetings and member meetings.

Treasurer: The Treasurer shall develop and maintain the budget, and authorize all expenditures to be processed by the Fiscal Agent.

B. Voting Rights

Each member district shall be entitled to one vote which may be electronic.

C. Meetings

The WERMC shall call general membership meetings at least two times per year to conduct necessary business. The WERMC Board shall meet as necessary at the call of the Board President.

Meetings may be physical gatherings or over the web. All meetings shall be noticed and posted in accordance with WI Stat. 19.84 (Open meetings law).

D. Operating Budget and Fee Structure

The budget and corresponding member fee structure for the following year is determined at the Fall membership meeting of each year and approved by a majority vote of the membership.

E. Errors and Omission Insurance

The WERMC membership budget shall provide sufficient annual premiums to support an E/O insurance policy which covers Board members in the discharge of their duties, WERMC E/O exposure for individual member districts and WERMC general liability. The amount of policy coverage shall be reported annually to the membership.

SECTION II – Insurance Bidding Guidelines

The following procedure will be utilized for procuring insurance bids for members.

A. Bid Specifications

The consultant will develop “baseline” bid specifications as to coverages after reviewing the policies of participating districts. Optional premium options will be requested for districts requesting coverages in excess of the baseline coverage.

B. Bid Standards

Each member district is required to participate in the WERMC Board/Consultant-received, analyzed, and recommended Liability insurance program including General, Auto, Errors & Omissions liability and if appropriate, Umbrella Liability insurance, Workers’ Compensation and Property/Equipment Breakdown and Auto Physical Damage. Crime and Cyber Liability insurance program(s) may be an individual District choice following after the Board/Consultant-received, analyzed, and recommended carrier(s). All insurance recommendations are subsequent to any negotiations.

All quotes will declare all agency and contingency commissions, including how those reimbursements are calculated and what specific arrangements have been made with the insurance company by coverage line. Agents are allowed to charge fees in lieu of commission.

C. Time Commitment

Each member district will be required to agree to a twelve-month commitment on any policy purchased. Carriers will be given a one-year commitment with a clear understanding that the group may choose to negotiate.

D. Liability Insurance Purchase Commitment

Each district must commit to participating in the Liability Insurance program(s) that receive(s) the most votes of participating districts once the bids are received and analyzed, except in cases of a consultant exemption for the benefit of the district.

E. Bid Procedure

WERMC shall retain an independent consultant to coordinate the bidding and purchase process. The consultant shall coordinate and act as a clearing-house for the dissemination of information to the Board and members regarding the bid results.

F. Prospective New Members

Prospective new member district(s) shall either contract directly with the consultant to obtain a WERMC insurance proposal or request that the consultant refer the prospect to an agent to provide a WERMC insurance proposal.

G. Non-July 1 Renewals

The bid specifications shall be written to require the successful carrier(s) to issue policies to post-July 1 renewals from the date of renewal through June 30 and annually thereafter. For Workers' Compensation, districts with renewals other than July 1 will need to request short-term policies from their existing carriers that expire on June 30 except in special circumstances where a district's experience modification factor would be adversely affected by a change of its policy period. Subsequently, the Workers' Compensation policy period would be changed when there would be no significant adverse effect upon the experience mod factor.

H. Power to Negotiate

The WERMC Board will be expressly granted the authority to conduct negotiations with carriers subsequent to receipt of bids in order to craft the best arrangements for all participating districts.

Section III - Membership Dues

Dues for the subsequent year shall be established in the fall of each year by the WERMC Board. Dues shall be based upon a member district's prior year pupil FTE calculated as of the third Friday of September. For CESAs, dues shall be based upon the number of current year staff, including substitutes. For new members, membership services and fees will commence on July 1 or the date of their acceptance into active member status in WERMC. The deadline for payment of dues in full is July 31 of each year or for new member districts, within 30 days of acceptance as a WERMC member. Member districts joining after July 1 shall have their first-year membership dues prorated (by month with a partial month equaling a full month) to the date of acceptance.

Section IV – Consultant Services

WERMC shall utilize the services of an independent risk management consultant. The Board, through WERMC membership authorization, has the authority and responsibility to hire the independent consultant and negotiate an annual contract with the consultant prior to January 1 of each year.

Section V - Annual Member Commitment

In order to assure a stable orderly budget process, by January 31 of each year, member districts shall be required to give notice to the WERMC President of intent to withdraw from WERMC for the next fiscal year. If this notice is not given by January 31 of any year, a member remains fully responsible for all WERMC responsibilities for the following fiscal year and the district is entitled to WERMC services throughout the following fiscal year.

Section VI - Adding New Members

The WERMC Board may determine guidelines and pre-qualification standards for admission of new member districts in consultation with the consultant. Approval of new member districts will be approved only

upon an affirmative vote of 2/3 of the entire Board. See also Section II (F).

Section VII - Accounting

The Board shall review periodic financial statements. Accounting records shall be kept in accordance with GAAP and GASB standards. In addition, a current financial report shall be distributed and reviewed at the membership meetings.

Section VIII – Effective Date and Duration

This Agreement shall become effective as to the Member indicated below upon execution below and shall remain in full force and effect until terminated by majority vote of all then-current members. This Agreement may be executed in counterparts. Facsimile signatures shall be binding as originals.

Section IX - Entire Agreement

This agreement constitutes the entire agreement between the parties. There exists no other agreement(s) oral or written, between the parties related to the subject matter of this Agreement except as otherwise contained in this Agreement.

IN WITNESS THEREOF, the undersigned has executed this agreement this ____ day of _____, _____.

School District: _____

By: _____
Board President

By: _____
Board Clerk

****RETURN SIGNED AGREEMENT TO FISCAL AGENT**

Fd	Src	Src	2021-22 FY Activity	2022-23 Revised Budget	March 2022-23 Monthly Activity	2022-23 FYTD Activity	2022-23 FYTD %	2021-22 FYTD %
10		GENERAL FUND						
10 211		PROPERTY TAX	14,377,996.00	13,118,056.00	245,035.31	8,877,295.92	67.67	52.85
10 212		CHARGE BACK- PROPERTY TAXES	3,074.00	542.00	0.00	366.78	67.67	100.00
10 213		MOBILE HOME TAX	13,052.90	13,000.00	0.00	14,592.91	112.25	82.16
10 219		OTHER TAXES	0.00	0.00	0.00	9,103.06	0.00	0.00
10 249		BUS TRANSPORTATION REVENUE	18,808.12	18,000.00	889.40	11,270.44	62.61	88.03
10 264		Non-Cap Asset Sales	3,932.62	1,000.00	0.00	1,884.05	188.41	73.92
10 271		ADMISSIONS	47,263.00	45,000.00	616.00	42,421.75	94.27	94.53
10 284		INTEREST EARNINGS	24,125.59	160,000.00	48,138.94	189,763.82	118.60	143.46
10 291		GIFTS	33,152.07	40,000.00	63.00	39,707.47	99.27	99.69
10 292		STUDENT FEES	223,026.42	220,000.00	16,544.59	195,011.24	88.64	102.54
10 293		RENTALS	7,605.70	7,000.00	854.00	6,714.00	95.91	86.23
10 343		Hockey Cost Sharing	13,991.56	14,000.00	0.00	0.00	0.00	0.00
10 345		OPEN ENROLLMENT	1,584,636.00	1,601,322.00	0.00	0.00	0.00	0.00
10 348		TRANS COST SHARE	17,162.40	17,000.00	0.00	2,789.84	16.41	75.74
10 515		STATE AID THRU CESA	0.00	0.00	0.00	4,500.00	0.00	0.00
10 517		FEDERAL AID THRU CESA	3,424.50	3,322.00	0.00	0.00	0.00	0.00
10 612		TRANSPORTATION AID	89,211.00	85,000.00	0.00	77,430.00	91.09	100.00
10 613		LIBRARY AID	157,817.00	183,807.00	0.00	0.00	0.00	0.00
10 619		SPECIAL AID- GROUP HOME	2,328.79	2,000.00	0.00	2,312.51	115.63	100.03
10 621		EQUALIZATION AID	19,542,455.00	20,796,400.00	5,199,100.00	13,517,660.00	65.00	65.00
10 630		STATE GRANT	82,147.38	76,000.00	0.00	55,699.38	73.29	0.00
10 660		DNR - PILT PROGRAM PAYMENTS	41,445.75	41,000.00	0.00	26,699.22	65.12	100.00
10 691		TAX EXEMPT COMPUTER AID	48,251.82	48,252.00	0.00	10,646.14	22.06	0.00
10 695		PER PUPIL AID	2,506,476.00	2,506,476.00	2,506,476.00	2,506,476.00	100.00	100.02
10 699		State Grant-Misc	272,934.51	248,300.00	0.00	67,681.00	27.26	1.83
10 713		VOCATIONAL ED. ACT	18,118.00	17,419.00	0.00	0.00	0.00	0.00
10 730		FEDERAL GRANT	969,443.14	2,139,958.00	0.00	0.00	0.00	0.00
10 751		TITLE 1 GRANT	253,377.00	125,375.00	0.00	0.00	0.00	0.00
10 780		SBS MEDICAID	623,371.01	393,996.00	0.00	307,996.00	78.17	94.48
10 799		OTHER FED REVENUE	349,446.67	41,600.00	0.00	82,666.67	198.72	38.62
10 861		CAPITAL ASSET SALE	1,538.50	5,000.00	0.00	15,812.25	316.25	86.82
10 878		CAPITAL LEASES	169,508.48	72,291.00	0.00	0.00	0.00	0.00
10 964		INSURANCE	0.00	0.00	0.00	12,823.80	0.00	0.00
10 971		INS DIV / E-RATE	185,168.60	0.00	232.07	101,906.26	0.00	96.61
10 990		MISC. REFUND	4,644.76	5,000.00	0.00	4,541.00	90.82	83.80
10 ---		GENERAL FUND	41,688,934.29	42,046,116.00	8,017,949.31	26,185,771.51	62.28	58.44
=====								
21		STATE PROJECTS						
21 001		PRIOR YR CARRYOVER FUNDS	-1,200.00	0.00	0.00	357,973.28	0.00	0.00
21 262		NON-CAP FOR RESALE	99,215.79	0.00	7,003.18	118,265.71	0.00	0.00
21 279		OTHER SCHOOL ACTIVITY INCOME	158,430.39	0.00	31,615.64	144,026.10	0.00	0.00
21 291		GIFTS	259,082.75	0.00	12,777.42	208,895.30	0.00	0.00
21 971		INS DIV / E-RATE	32,681.36	0.00	0.00	0.00	0.00	0.00
21 ---		STATE PROJECTS	548,210.29	0.00	51,396.24	829,160.39	0.00	0.00
=====								
27		SPECIAL PROJECTS/SPECIAL EDUC.						
27 110		OPERATING TRANSFER/GENERAL	3,553,524.84	3,924,791.00	0.00	0.00	0.00	40 0.00
27 247		BRIDGE PAYMENT	41,169.03	0.00	0.00	0.00	0.00	77.78
27 346		TUITION - 66:30	121,597.89	133,000.00	4,434.33	33,257.48	25.01	57.55

Fd Src	Src	2021-22 FY Activity	2022-23 Revised Budget	March 2022-23 Monthly Activity	2022-23 FYTD Activity	2022-23 FYTD %	2021-22 FYTD %
27	SPECIAL PROJECTS/SPECIAL EDUC.						
27 349		669.07	0.00	0.00	0.00	0.00	0.00
27 611	HANDICAPPED AID	1,460,106.00	1,477,035.00	236,254.00	1,215,454.54	82.29	75.00
27 697	Transition Grant	19,128.50	12,000.00	0.00	0.00	0.00	0.00
27 699	State Grant-Misc	1,459.24	0.00	0.00	0.00	0.00	0.00
27 730	FEDERAL GRANT	707,722.48	719,994.00	0.00	707,722.48	98.30	0.00
27 780	SBS MEDICAID	112,259.03	100,000.00	5,957.83	37,420.45	37.42	50.50
27 ---	SPECIAL PROJECTS/SPECIAL EDUC.	6,017,636.08	6,366,820.00	246,646.16	1,993,854.95	31.32	20.12
=====							
39	REFERENDUM APPROVED DEBT SRVC						
39 211	PROPERTY TAX	5,883,580.00	7,014,405.00	0.00	4,746,812.26	67.67	100.00
39 284	INTEREST EARNINGS	3,903.00	10,000.00	0.00	0.00	0.00	0.00
39 ---	REFERENDUM APPROVED DEBT SRVC	5,887,483.00	7,024,405.00	0.00	4,746,812.26	67.58	100.00
=====							
46	LONG TERM CAPTL IMPVMNT TRUST						
46 284	INTEREST EARNINGS	3,718.75	8,000.00	0.00	0.00	0.00	0.00
46 ---	LONG TERM CAPTL IMPVMNT TRUST	3,718.75	8,000.00	0.00	0.00	0.00	0.00
=====							
50	FOOD SERVICE FUND						
50 110	OPERATING TRANSFER/GENERAL	68.00	0.00	0.00	0.00	0.00	0.00
50 251	PUPILS	43,315.00	876,220.00	75,548.75	535,175.60	61.08	76.38
50 252	ADULTS	14,985.70	16,749.00	2,150.20	12,121.80	72.37	71.54
50 259	OTHER FOOD SERV. SALES	367,289.60	354,123.00	53,814.10	360,650.32	101.84	74.23
50 284	INTEREST EARNINGS	4.27	0.00	0.60	5.45	0.00	62.60
50 617	FOOD SERVICE AID-STATE	63,786.64	0.00	0.00	0.00	0.00	0.00
50 715	CASH IN LIEU OF COMMODITIES	119,785.00	120,448.00	0.00	150,824.00	125.22	99.82
50 717	FOOD SERVICE AID-FEDERAL	2,042,509.15	700,503.00	53,119.85	436,035.53	62.25	63.24
50 ---	FOOD SERVICE FUND	2,651,743.36	2,068,043.00	184,633.50	1,494,812.70	72.28	65.15
=====							
60	AGENCY FUND						
60 001	PRIOR YR CARRYOVER FUNDS	0.00	0.00	0.00	39,398.53	0.00	0.00
60 262	NON-CAP FOR RESALE	48,004.74	0.00	3,314.17	53,727.39	0.00	0.00
60 279	OTHER SCHOOL ACTIVITY INCOME	20,729.40	0.00	50.00	10,763.78	0.00	0.00
60 291	GIFTS	27,654.59	0.00	359.12	5,551.82	0.00	0.00
60 ---	AGENCY FUND	96,388.73	0.00	3,723.29	109,441.52	0.00	0.00
=====							
73	PENSION AND OPEB TRUST FUND						
73 284	INTEREST EARNINGS	71,198.84	90,000.00	0.00	0.00	0.00	41 0.00
73 951	OPEB ADC CONTRIBUTION	817,471.00	277,003.00	0.00	0.00	0.00	0.00
73 ---	PENSION AND OPEB TRUST FUND	888,669.84	367,003.00	0.00	0.00	0.00	0.00
=====							

<u>Fd</u>	<u>Src</u>	<u>Src</u>	2021-22 <u>FY Activity</u>	2022-23 <u>Revised Budget</u>	March 2022-23 <u>Monthly Activity</u>	2022-23 <u>FYTD Activity</u>	2022-23 <u>FYTD %</u>	2021-22 <u>FYTD %</u>
80		COMMUNITY SERVICE FUND						
80	211	PROPERTY TAX	220,000.00	220,000.00	0.00	148,879.15	67.67	100.00
80	272	DUES	734,556.86	809,500.00	48,637.68	678,189.55	83.78	81.85
80	284	INTEREST EARNINGS	5.72	8.00	0.40	4.89	61.13	0.00
80	291	GIFTS	1,465.00	500.00	0.00	930.00	186.00	82.50
80	878	CAPITAL LEASES	13,853.03	0.00	0.00	0.00	0.00	0.00
80	---	COMMUNITY SERVICE FUND	969,880.61	1,030,008.00	48,638.08	828,003.59	80.39	86.11
			=====	=====	=====	=====	=====	=====

Number of Accounts: 314

***** End of report *****

Fd	Obj	Obj	2021-22 FY Activity	2022-23 Revised Budget	March 2022-23 Monthly Activity	2022-23 FYTD Activity	2022-23 FYTD %	2021-22 FYTD %
10		GENERAL FUND						
10	1--	EMPLOYEE SALARIES	19,538,740.20	20,345,385.00	1,780,846.82	12,606,218.69	61.96	62.78
10	2--	EMPLOYEE BENEFITS	7,765,963.37	7,372,905.00	570,228.41	4,964,948.47	67.34	60.95
10	3--	PURCHASED SERVICES	6,681,936.49	7,768,043.00	464,666.89	4,561,924.81	58.73	48.96
10	4--	NON-CAPITAL OBJECTS	1,199,910.55	1,492,704.08	127,231.26	996,685.93	66.77	68.55
10	5--	CAPITAL OBJECTS	940,509.10	566,871.00	23,057.68	212,322.43	37.46	64.87
10	6--	DEBT RETIREMENT	327,533.64	168,359.00	0.00	0.00	0.00	0.00
10	7--	INSURANCE & JUDGMENTS	635,697.99	330,000.00	25.00	323,459.72	98.02	54.83
10	8--	OPERATING TRANSFERS-OUT	3,553,592.84	3,924,791.00	0.00	0.00	0.00	0.00
10	9--	OTHER OBJECTS	195,610.13	153,554.00	6,678.77	42,233.35	27.50	46.03
10	---	GENERAL FUND	40,839,494.31	42,122,612.08	2,972,734.83	23,707,793.40	56.28	54.21
=====								
21		STATE PROJECTS						
21	1--	EMPLOYEE SALARIES	9,142.99	0.00	405.96	3,232.64	0.00	0.00
21	2--	EMPLOYEE BENEFITS	799.42	0.00	0.00	259.31	0.00	0.00
21	3--	PURCHASED SERVICES	69,708.99	0.00	6,246.08	77,753.22	0.00	0.00
21	4--	NON-CAPITAL OBJECTS	202,414.36	0.00	36,841.43	234,451.85	0.00	0.00
21	5--	CAPITAL OBJECTS	11,315.00	0.00	15,226.00	69,808.97	0.00	0.00
21	6--	DEBT RETIREMENT	34,326.20	0.00	0.00	0.00	0.00	0.00
21	9--	OTHER OBJECTS	49,570.17	0.00	2,808.84	48,542.15	0.00	0.00
21	---	STATE PROJECTS	377,277.13	0.00	61,528.31	434,048.14	0.00	0.00
=====								
27		SPECIAL PROJECTS/SPECIAL EDUC.						
27	1--	EMPLOYEE SALARIES	4,198,029.66	4,537,117.00	381,714.45	2,677,119.52	59.00	60.26
27	2--	EMPLOYEE BENEFITS	1,634,865.96	1,643,238.00	132,042.40	1,015,300.35	61.79	58.95
27	3--	PURCHASED SERVICES	112,303.96	108,765.00	4,064.40	96,069.00	88.33	89.98
27	4--	NON-CAPITAL OBJECTS	62,725.31	65,200.00	3,425.69	30,147.57	46.24	87.12
27	9--	OTHER OBJECTS	9,711.19	12,500.00	299.70	3,391.70	27.13	43.80
27	---	SPECIAL PROJECTS/SPECIAL	6,017,636.08	6,366,820.00	521,546.64	3,822,028.14	60.03	60.65
=====								
39		REFERENDUM APPROVED DEBT SRVC						
39	6--	DEBT RETIREMENT	5,953,305.00	6,088,855.00	5,119,927.50	7,113,514.08	116.83	100.00
39	---	REFERENDUM APPROVED DEBT	5,953,305.00	6,088,855.00	5,119,927.50	7,113,514.08	116.83	100.00
=====								
46		LONG TERM CAPTL IMPVMNT TRUST						
46	3--	PURCHASED SERVICES	0.00	625,000.00	0.00	0.00	0.00	0.00
46	---	LONG TERM CAPTL IMPVMNT T	0.00	625,000.00	0.00	0.00	0.00	0.00
=====								

Fd	Obj	Obj	2021-22 FY Activity	2022-23 Revised Budget	March 2022-23 Monthly Activity	2022-23 FYTD Activity	2022-23 FYTD %	2021-22 FYTD %
50		FOOD SERVICE FUND						
50	1--	EMPLOYEE SALARIES	10,668.40	9,513.00	1,021.50	7,286.00	76.59	0.00
50	2--	EMPLOYEE BENEFITS	1,543.74	1,133.00	105.29	1,015.59	89.64	0.00
50	3--	PURCHASED SERVICES	986,244.23	970,324.00	82,705.04	630,056.82	64.93	58.67
50	4--	NON-CAPITAL OBJECTS	981,348.88	857,270.00	119,579.86	704,941.01	82.23	59.41
50	5--	CAPITAL OBJECTS	57,674.92	170,640.00	14,576.73	91,718.65	53.75	0.00
50	7--	INSURANCE & JUDGMENTS	7,968.00	0.00	0.00	0.00	0.00	0.00
50	9--	OTHER OBJECTS	20,488.17	16,379.00	1,511.85	10,718.42	65.44	55.00
50	---	FOOD SERVICE FUND	2,065,936.34	2,025,259.00	219,500.27	1,445,736.49	71.39	60.01
=====								
60		AGENCY FUND						
60	9--	OTHER OBJECTS	101,906.41	0.00	6,152.84	61,223.88	0.00	0.00
60	---	AGENCY FUND	101,906.41	0.00	6,152.84	61,223.88	0.00	0.00
=====								
73		PENSION AND OPEB TRUST FUND						
73	9--	OTHER OBJECTS	653,515.80	638,125.00	0.00	0.00	0.00	0.00
73	---	PENSION AND OPEB TRUST FU	653,515.80	638,125.00	0.00	0.00	0.00	0.00
=====								
80		COMMUNITY SERVICE FUND						
80	1--	EMPLOYEE SALARIES	631,407.99	644,780.00	36,572.79	423,596.72	65.70	78.50
80	2--	EMPLOYEE BENEFITS	137,797.06	161,153.00	10,973.10	116,565.80	72.33	73.40
80	3--	PURCHASED SERVICES	76,668.42	81,175.00	3,407.34	59,881.64	73.77	73.98
80	4--	NON-CAPITAL OBJECTS	47,617.43	51,000.00	928.10	22,358.36	43.84	73.14
80	6--	DEBT RETIREMENT	5,171.50	0.00	0.00	0.00	0.00	0.00
80	9--	OTHER OBJECTS	57,457.22	91,900.00	1,767.54	61,508.28	66.93	45.23
80	---	COMMUNITY SERVICE FUND	956,119.62	1,030,008.00	53,648.87	683,910.80	66.40	74.91
=====								
Grand Expense Totals			56,965,190.69	58,896,679.08	8,955,039.26	37,268,254.93	63.28	60.87

Number of Accounts: 2285

***** End of report *****

<u>Fd Fd</u>	<u>Beginning Balance</u>	<u>March 2022-23 Beginning Balance</u>	<u>Month End Balance Current Year</u>	<u>Month End Balance Prior Year</u>
10 GENERAL FUND	12,546,023.68CR	9,978,787.31CR	15,024,001.79CR	13,434,878.75CR
21 STATE PROJECTS	358,455.65CR	763,699.97CR	753,567.90CR	519,575.22CR
27 SPECIAL PROJECTS/SPECIAL EDUC.	0.00	1,553,272.71	1,828,173.19	2,495,173.42
39 REFERENDUM APPROVED DEBT SRVC	1,305,147.59CR	4,058,373.27CR	1,061,554.23	1,301,244.59CR
46 LONG TERM CAPTL IMPVMNT TRUST	656,004.00CR	656,004.00CR	656,004.00CR	652,285.25CR
50 FOOD SERVICE FUND	713,364.83CR	797,307.81CR	762,441.04CR	721,398.80CR
60 AGENCY FUND	39,398.53CR	90,045.72CR	87,616.17CR	88,654.83CR
73 PENSION AND OPEB TRUST FUND	4,777,063.45CR	4,777,063.45CR	4,777,063.45CR	4,541,909.41CR
80 COMMUNITY SERVICE FUND	135,990.96CR	285,094.54CR	280,083.75CR	240,486.44CR
Grand Equity Totals	20,531,448.69CR	19,853,103.36CR	19,451,050.68CR	19,005,259.87CR

Number of Accounts: 26

***** End of report *****

**School District of River Falls
Personnel Committee Meeting Report**

Monday, May 8, 2023 - at 7:00 PM or immediately following the 6:00 PM Finance & Facilities meeting
District Office
852 E Division Street
River Falls, Wisconsin 54022

The Board of Education's Personnel Committee meeting was held on Monday, May 8, 2023 at District Office 852 E Division Street, River Falls, Wisconsin 54022. Chair Johnson Myers called the meeting to order at 7:19 PM. It was ascertained that notice of the meeting had been properly posted in the appointed locations, and sent to the *Star-Observer*, *Pierce County Journal*, WEVR Radio Station, and the *Eau Claire Leader-Telegram*.

PRESENT

Committee Members Stacy Johnson Myers (Chair), Bob Casey, and Cindy Holbrook were present. Board members Lindsey Curtis, Mike Miller, Alison Page, and Alan Tuchtenhagen were present. Director of Finance and Facilities Management Lynette Edwards, Superintendent Jamie Benson, Director of Human Resources and Leadership Development David Bell were also present.

1. CALL TO ORDER - 7:19 PM

2. MANNER OF PUBLIC NOTIFICATION OF MEETING

3. HEARING OF VISITORS OR DELEGATIONS

None

4. REQUEST FOR ANTICIPATED EXECUTIVE SESSION PURSUANT TO WISCONSIN § 19.85(1)(c)(e) FOR THE PURPOSE OF THE DISCUSSION OF EMPLOYEE NEGOTIATIONS AND ADMINISTRATOR EVALUATIONS. ROLL CALL REQUIRED.

Action: Motion by Casey, second by Holbrook to move to executive session. Johnson Myers-Yes, Holbrook-Yes, Casey-Yes.

5. CONVENE TO EXECUTIVE SESSION

6. RECONVENE INTO OPEN SESSION AND AFFIRM ACTION TAKEN IN EXECUTIVE SESSION IF NECESSARY

Action: Motion by Holbrook, seconded by Casey to affirm action taken in executive session. Motion passed unanimously.

7. CERTIFIED STAFF UPDATE

The committee discussed the recruitment, selection, and hiring timeline for upcoming certified staff openings.

Action: None, informational only.

8. STUDENT SUPPORT TEACHER JOB DESCRIPTION

The Student Support Teacher (SST) is responsible for supporting the academic and behavioral development of identified students. The SST serves as a liaison between students, staff, and parents in supporting student success and contributes to a positive building culture by monitoring student attendance, investigating minor student discipline concerns, and leading school supervision efforts.

Action: Motion by Casey, seconded by Holbrook to approve the Student Support Teacher Job Description with minor grammatical updates. Motion passed unanimously.

9. ENGLISH LANGUAGE PROGRAM ASSISTANT JOB DESCRIPTION

The English Language Program Assistant (ELPA) is a support staff position that provides leadership and support to students and teachers in the English Language program. The ELPA will work in conjunction with the Director of Academic Services to create annual program goals and objectives. The ELPA coordinates district wide EL activities; disseminates compliance information to English Language teachers; collaborates with building administrators to ensure EL

student needs are accounted for; organizes professional development opportunities for EL teachers; monitors progress on EL program; and leads the scheduling of interpreter and translation services.

Action: None, the committee requested the ELPA job description be refined to better articulate how the essential responsibilities and more closely aligns to a support staff position.

10. MIDDLE SCHOOL COUNSELING SECRETARY JOB DESCRIPTION

The school counseling department secretary is responsible for providing receptionist duties, all aspects of the enrollment process, and general secretarial support to the counseling department and the students they serve.

Action: Motion by Casey, seconded by Holbrook to approve the Middle School Counseling Secretary Job Description with minor grammatical updates. Motion passed unanimously.

11. 2024-25 SCHOOL CALENDAR

The calendar committee recommended the 2024-25 school calendar. The school calendar includes the school year start/end dates, in-service days, and vacation days.

Action: Motion by Casey, seconded by Holbrook to approve 2024-25 school calendar. Motion passed unanimously.

12. SEND LETTERS OF APPOINTMENT TO ALL SUPPORT STAFF

Per Section III.2.2.1 Letters of Appointment. The district will issue a letter of appointment before the last student contact day to support staff expected to be needed for the 2023-24 school year.

Action: Motion by Holbrook, seconded by Casey to approve sending letters of intent to all support staff positions. Motion passed unanimously.

13. 2023-24 HOURLY SUPPORT STAFF SALARY SCHEDULE

The recommended salary schedule will be shared with support staff employees when letters of appointment are shared.

Action: Motion by Holbrook, seconded by Casey to approve 2023-24 Support Staff Salary Schedule. Motion passed unanimously.

14. PROPOSED/SUGGESTED ITEMS FOR THE NEXT REGULAR AND FUTURE PERSONNEL MEETING AGENDA(S)

Committee members were given the opportunity to suggest items for future committee and/or Board meeting agendas.

The committee asked for an updated ELPA job description and continued updates on 2023-24 negotiations.

15. SCHEDULE NEXT PERSONNEL COMMITTEE MEETING

Upcoming committee meeting dates, times, and locations were reviewed.

Recommended Action: Meeting times will be adjusted to meet the needs of Board Member availability. The meetings schedule will be finalized at the May 15, 2023 Board Meeting.

16. ADJOURNED AT 9:00 PM.

Stacy Johnson Myers, Personnel Committee Chair

School District of River Falls
PERSONNEL COMMITTEE MEETING - EXECUTIVE SESSION REPORT

Monday, May 8, 2023
District Office
852 E Division Street
River Falls, Wisconsin 54022

The Personnel Committee convened to executive session at 7:20 PM pursuant to Wisconsin § 19.85(1)(c)(e). For the purpose of preliminary nonrenewal of certified staff and to discuss contract negotiations with employee groups. Roll call vote: Johnson Myers-Yes, Holbrook-Yes, Casey-Yes.

PRESENT

- Committee Members Cindy Holbrook, Stacy Johnson Myers, and Bob Casey.
- Board members Mike Miller, Lindsey Curtis, Alison Page, and Alan Tuchtenhagen
- Superintendent Jamie Benson
- Director of Human Resources and Leadership Development David Bell
- Director of Finance and Facilities Management Lynette Edwards

1. 2023-24 SUPPORT STAFF HOURLY SALARY SCHEDULE.

The recommended salary schedule will be shared with support staff employees when letters of appointment are shared.

Action: Motion by Holbrook, seconded by Casey to approve 2023-24 Support Staff Salary Schedule. Motion passed unanimously.

2. SUPPORT STAFF SUPERVISOR AND ADMINISTRATOR SALARIES

Action: None, discussion moved to June.

3. REVIEW NEGOTIATIONS AGENDA

The committee discussed upcoming negotiation meetings with the teacher and bus driver groups.

Action: None.

4. ADJOURNED AT 8:06

Stacy Johnson Myers, Personnel Committee Chair

School District of River Falls
Job Description
STUDENT SUPPORT TEACHER (SST)

MINIMUM QUALIFICATIONS:

1. Hold a current high school teaching license issued by the Wisconsin Department of Public Instruction in any content area (Alternative Education or Administrative License preferred).
2. Be able to maintain a positive learning environment.
3. Have strong interpersonal, collaborative, and communication skills.
4. Have experience working in an educational setting with diverse student populations.
5. Be able to create positive relationships with students, parents, colleagues, and the general public.

POSITION SUMMARY:

The Student Support Teacher (SST) is responsible for supporting the academic and behavioral development of identified students. The SST serves as a liaison between students, staff, social workers, and parents in supporting student success and contributes to a positive building culture by monitoring student attendance, investigating minor student discipline concerns, and leading school supervision efforts.

REPORTS TO: High School Principal

PERFORMANCE RESPONSIBILITIES:

Lead Behavioral/Academic Intervention

1. Lead the screening and identification of students in need of behavioral/academic interventions.
2. Participate in weekly Student Support Team meetings.
3. Determine behavioral/academic interventions for students identified by the Student Support Team.
4. Deliver behavioral/academic interventions in one quarter increments.
5. Monitor progress for students assigned to behavioral interventions.
6. Engage parents and staff in on-going, proactive communication regarding student progress.
7. Provide individualized coaching and mentoring to students in the areas of academic planning, goal setting, time management, and study skills.
8. Build relationships with students who are in need of trusting, safe, and consistent support.
9. Collaborate with Special Education teachers and staff in support of the behavioral development of special education students.
10. Coordinate with school district social workers to support students and families in need of community-based resources.

School Culture, Safety, and Supervision

1. Monitor daily attendance and student pass systems.
2. Engage in proactive communication with students, staff, and families when students have unexcused/chronic absences and/or tardies.
3. Address students chronically out of class in collaboration with the School Safety Paraprofessional.
4. Investigate student behavior/discipline concerns.
 - a. Identify issues that need to be investigated by a Principal.

School District of River Falls
Job Description
STUDENT SUPPORT TEACHER (SST)

- b. Facilitate communication between students, staff, and parents for issues that do not need to be addressed by a Principal.
 - c. Document and track the frequency of student incidents.
- 5. Supervise important school zones during unstructured parts of the school day as determined by the High School Principal.
- 6. Oversee student safety and crisis response in collaboration with HS administration and the School Resource Officer.
- 7. Lead staff development in the following areas:
 - a. Non-crisis intervention strategies
 - b. Restorative Practices
 - c. Culturally Responsive Practices
 - d. Effective classroom management strategies
- 8. Provide support to teachers and paraprofessionals in the areas of managing classroom procedures, managing student behavior, and establishing a culture for learning.
- 9. Perform all other duties as assigned.

Approved: 5-15-23

School District of River Falls
Job Description
MIDDLE SCHOOL COUNSELING DEPARTMENT SECRETARY

MINIMUM QUALIFICATIONS:

1. Hold a High school diploma, but a 2-year associate degree and/or post-secondary credits is preferred.
2. Have telephone reception experience.
3. Have strong organizational, interpersonal, and communication skills.
4. Be proficient in the use of technology, including Google docs, calendar and sheets.
5. Be able to take initiative, work independently, and manage diverse personalities.
6. Be able to work on multiple projects at the same time and meet deadlines.
7. Have experience working in a confidential work environment.
8. Demonstrate patience and empathy.

POSITION SUMMARY:

The school counseling department secretary is responsible for providing receptionist duties, all aspects of the enrollment process, and general secretarial support to the counseling department and the students they serve.

REPORTS TO:

Building Principal

PERFORMANCE RESPONSIBILITIES:

1. Enrollment
 - a. Maintain enrollment documents including registration, withdrawal, address updates, and household changes.
 - b. Maintain student cumulative files.
 - c. Monitor homeschool enrollment through DPI.
 - d. Report enrollment to the state.
2. Scheduling
 - a. Enter the master schedule into Infinite Campus.
 - i. Update teachers, room locations and course sections.
 - ii. Load course requests and create all students schedules.
 - b. Complete schedule changes throughout the year.
 - c. Assign and manage locker assignments.
 - d. Assist with high school registration and elementary schools' transition to MMS.
 - e. Maintain the calendar in Infinite Campus.
 - f. Update course data to be reported to DPI.
3. Counseling and Staff Support:
 - a. Greet visitors to the School Counseling Office.
 - b. Manage School Counselor's calendars by setting up appointments for counselors and writing passes.
 - c. Provide clerical support including copies, scanning, work orders, mailings, spreadsheets and reports.
 - d. Schedule Career Conferences and Parent Teacher Conferences using PTC Fast (or similar program).
 - e. Assist Counselors and School Psychologist as requested.

School District of River Falls
Job Description
MIDDLE SCHOOL COUNSELING DEPARTMENT SECRETARY

- f. Post grades to student transcripts.
- 4. Parent and Family Support:
 - a. Assist with the distribution of the Monthly School Counseling Newsletter to families.
 - b. Assist parents/guardians with Infinite Campus and Schoology login information.
- 5. Testing Coordination
 - a. Assist in preparation for Forward State Testing.
 - b. Assist in setup for universally screening all students using FastBridge (or similar program).
- 6. All other duties as assigned to support the School Counseling Department.

Approved by Personnel on 5-8-23

School District of River Falls
2024-25 SCHOOL CALENDAR

August 2024

M	T	W	TH	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26♦	27♦	28♦	29♦	30

*20-21 – New Teacher Orientation
26-29 – Teacher In-service*

September 2024 **20**

M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

*2 – No School (Labor Day)
3 – First Student Day*

October 2024 **22**

M	T	W	TH	F
	1	2	3	4
7♦	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

*7 – No School (Teacher In-service)
(HS Virtual Day)*

November 2024 **17**

M	T	W	TH	F
				1
4Q	5♦	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26T	27	28	29

*5 – No School (Teacher In-service, Election)
27-29 – No School (Thanksgiving Break)*

December 2024 **15**

M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

23-31 – No School (Winter Break)

January 2025 **20**

M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24Q
27♦	28	29	30	31

*1, 20 – No School (Vacation)
27 – No School (Teacher In-service)*

February 2025 **19**

M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17♦*	18	19	20	21
24	25	26	27	28

*17 – No School (Teacher In-service)
(HS Virtual Day)*

March 2025 **16**

M	T	W	TH	F
3	4	5	6	7T
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

17-21 – No School (Spring Break)

April 2025 **21**

M	T	W	TH	F
	1	2	3	4Q
7♦*	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

7 – No School (Teacher In-service)

May 2025 **20**

M	T	W	TH	F
			1	2
5	6	7	8	9
12	13	14	15	16♦
19	20	21	22	23
26	27	28	29	30

*16 – No School (Teacher In-service)
26 – No School (Memorial Day)*

June 2025 **5**

M	T	W	TH	F
2	3	4	5	6
9♦*	10	11	12	13
16	17	18	19	20
23	24	25	26	27

*6 – Last Day of School
9 – Teacher In-service*

Quarters (Secondary):

- 1: 9/3/24-11/4/24 (44 days)
- 2: 11/6/23-1/24/25 (46 days)
- 3: 1/28/25-4/4/25 (43 days)
- 4: 4/8/24-6/6/24 (42 days)

Trimesters (Elementary):

- 1: 9/3/24-11/26/24 (59 days)
- 2: 12/2/24-3/7/25 (59 days)
- 3: 3/10/25-6/6/25 (57 days)

First Student Day: September 3, 2024
 No School Days:
Graduation Day: **TBD**
 Last Student Day: **June 6, 2025**
 Possible Make-Up Days: *

Student Days	175
Parent Teacher Conference Days	2
Work/In-service Days ♦	11
Total Days	188



May 16, 2023

Dear FIRST NAME,

Greetings! With the arrival of May, we are considerably closer to the end of this academic year than the beginning. On behalf of the school board and the administration, thank you for your hard work, your commitment to the River Falls School District, and your support for our students. We recognize and appreciate your significant role in the education process. Your commitment to students and public education is noble.

In the spring of each year, we provide support staff with a notice of reasonable assurance of continued employment for the coming school year. The 2023-24 school year will begin on September 5, 2023 and we are eager to have your presence in the district. The position we envision for you will be similar in terms of duties and hours as your 2022-23 assignment. Your anticipated 2023-24 rate of pay will be [redacted]. For your reference, your rate for 2022-23 \$ [redacted]. This notice aligns the reasonable assurance outlined in Wis. Stat. § 108.04(17)(d).

As you already know, the school district has the right to transfer or reassign you pursuant to the employee handbook. These employee handbook terms reserve the right to lay you off, in full or part, pursuant to the employee handbook. While we are legally required to remind you of this, please realize we have no current plans to do so. The benefits which accompany your employment are also set out in the employee handbook.

We have given you two copies of this letter. Please complete the bottom portion of one letter and return it to your building secretary by the end of the school year; the other copy is for your files.

Once again, thank you for your work this year. We hope you have plans for adventure and renewal over the summer months.

Sincerely,

Stacy Johnson Myers, Board President

Alan Tuchtenhagen, Board Clerk

Jamie Benson, Superintendent

I accept this offer of employment	_____	_____
or	Signature	Date
I decline this offer of employment	_____	_____
	Signature	Date

A.2.1 Hourly Staff Scale

Position	Base	Top
Accounting, Accountant	\$32.11	\$33.87
Accounting, Payroll and Benefits	\$25.17	\$26.77
Accounting, Accounts Payable	\$24.19	\$25.79
Administrative Assistant	\$29.36	\$30.96
Building & Grounds, Custodian	\$19.08	\$21.48
Building & Grounds, District Courier	\$21.41	\$24.21
Building & Grounds, District Building Lead	\$23.01	\$25.01
Building & Grounds, District Grounds Lead	\$23.01	\$25.01
Building & Grounds, Lead Custodian	\$21.41	\$24.21
Building & Grounds, Maintenance Tech I	\$22.00	\$24.80
Building & Grounds, Maintenance Tech II	\$28.18	\$28.98
Building & Grounds, Seas, Grnds Worker/Trainer	\$19.10	
Building & Grounds, Seasonal, Grounds Worker	\$18.17	
Building & Grounds, Seasonal, Snow Removal	\$18.17	
Kids Club, Accounts Receivable	\$22.05	\$22.85
Kids Club, Assistant Care Giver	\$13.41	
Kids Club, Lead Care Giver	\$15.64	\$17.64
Kids Club, Site Manager	\$16.34	\$19.56
Kids Club, High School Helper	\$12.59	
Occupational Therapy Assistant	\$22.35	\$23.15
Paraprofessional, General Education	\$17.45	\$20.65
Para, Bilingual/Health/Special Ed/At-Risk	\$18.40	\$21.60
Secretary & Volunteer Coordinator, District	\$18.92	\$22.12
Technology, Computer Workstation Technician	\$28.17	\$30.69
Technology, Software & Staff Dev. Facilitator	\$28.17	\$30.69
Transportation, Bus Driver, Route		
Transportation, Bus Driver, Trip		
Transportation, Bus Driver Trainer		
Transportation, Mechanic		
Transportation, Seasonal, Bus Washer		

OTHER:

Auditorium Supervisor Stipend	\$2,500.00/year				
Auditorium Supervisor, MMS	\$26.70				
Board Meeting Video Recorder	\$15.45 (\$60.00 minimum/meeting)				
Food Service	\$18.65				
Girls' Hockey Transportation	\$11.03				
Gymnastics Spotter/Guard	\$11.03				
Lifeguard, Swimming	\$17.65				
Local Education Guide (LEG)	\$100/course, \$1,500 max per semester				
Medical/Emerg. Response Team Training Stipend	\$100 stipend, MERT training outside normal working hours				
Retainment Stipend	\$500 Upon completion of an employee's 10th year (full or part-time), an active employee will be eligible for a \$500 retainment stipend. The stipend will be paid on the 10/20/23 payroll.				
Summer Band Clinician (\$25.00 per parade)	\$14.60*				
Summer Speed/Strength (Gen Ed Para Step 1)	\$16.55*				
Tutor, Homebound (non-teacher)	\$17.40				
Tutor Supervisor, Middle School	\$15.85				

*Rate for Summer 2024