

School District of River Falls
Educational Program Committee meeting

Monday, February 6, 2023 - 6:00 PM

District Office

852 E Division Street

River Falls, Wisconsin 54022

Educational Program Committee members: Alan Tuchtenhagen (Chair), Lindsey Curtis, & Cindy Holbrook

Agendas can be viewed at <https://www.rfsd.k12.wi.us/district/school-board.cfm> or at

<https://meetings.boardbook.org/Public/Organization/1447>

1. CALL TO ORDER - 6:00 p.m. in the District Office Conference Room.

2. MANNER OF PUBLIC NOTIFICATION OF MEETING

3. HEARING OF VISITORS OR DELEGATIONS

4. Approve the RF4C provider contract for the 2023-24 school year

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Description: Nate Wells, River Falls Public Montessori Elementary Principal, and Becky McAleavey, RF4C Program Coordinator will present the 2023-24 RF4C provider contract for approval.

Recommended Action: Approve the RF4C provider contract for the 2023-24 school year.

5. Summer School Update

13

Description: MaryBeth Elliot, co-interim Director of Academic Services, will provide committee members with a brief update regarding summer school.

Recommended Action: None, Information Only.

6. Recognition of February as Career and Technical Education (CTE) month

23

Description: February is Career and Technical Education (CTE) Month. We are grateful for the opportunities provided in the River Falls School District for our students to support career opportunities in technical education. Additionally, we are grateful to our staff who provide instruction and leadership in these instructional areas. Committee members will be provided with proclamations from both the Governor and State Superintendent recognizing Career and Technical Education in our State.

Recommended Action: None, Information Only.

7. Update regarding the Western WI College Fair and high school registration night

24

Description: Melisa Hansen, College and Career Readiness Coordinator, will provide committee members with an update regarding the recent Western WI College Fair event at River Falls High School and the registration activities that also took place that evening.

Recommended Action: None, Information Only.

8. Approve preliminary 10-12th grade French student field trip application to Canada

39

Description: Kit Luedtke, River Falls High School Principal, and Melissa Sabelko, River Falls High School French Teacher, will present the preliminary field trip application for the French field trip to Canada, June 28-July 2, 2024.

Recommended Action: Approve preliminary field trip application for the French field trip to Canada, June 28-July 2, 2024.

9. Proposed/suggested items for the next regular and future Board meeting agenda(s)

Description: Board members will be given the opportunity to suggest items for future Board member agendas.

Recommended Action: As needed.

10. Schedule next Board/Committee meetings

Description: Upcoming committee meeting dates, times, and locations will be reviewed.

Recommended Action: Set the meeting schedule as follows:

Educational Program Committee meeting: Monday, March 6, 2023, 6:00 p.m.

11. ADJOURN



AGREEMENT

This Agreement regarding the River Falls 4 Children program (“RF4C”) is between **PROVIDER**, a partner, and the School District of River Falls (“RFSD”). This Agreement shall be for the **2022-2023 2023-2024** school year. It is agreed between Provider and RFSD as follows:

I. OPERATIONS

- A. Provider shall hold and maintain a valid child care license issued by the Wisconsin Department of Children and Families and not be subject to or have been subject to any “enforcement actions” for a period of 2 years before the effective date of this Agreement and throughout the term of this Agreement.
- B. Provider shall provide all required teacher(s), teacher assistant(s) and site for delivery of RF4C services under this Agreement (“RF4C services”).
- C. RF4C services shall include minimum student contact time of 437 hours per school year.
- D. A school schedule of days and hours must be provided to the RF4C Coordinator by August 1, each school year.
- E. Childcare and/or extended services are an option for preschool participants but not a condition of enrollment in the RF4C program at the Provider’s facility. It is understood and agreed that RFSD has no involvement of any kind with any other services and/or care given by Provider.
- F. Provider will comply with the site technology requirements, which require, at a minimum, maintaining email and internet capabilities.
- G. The RF4C Coordinator shall be advised by the Site Coordinator of current enrollments, attendance reports and all other reports requested by RFSD in accordance with determined deadlines.

II. LOCATION/FACILITIES

- A. The RF4C services will be provided, pursuant to this Agreement, at facilities located at <INSERT NAME HERE>, River Falls, Wisconsin 54022. (“Site”).
- B. The Provider will maintain an appropriate environment for four-year-olds. The appropriateness of the environment is subject to the approval of RFSD. An appropriate environment includes, but is not necessarily limited to:
- (i) Maintaining indoor/outdoor space/equipment and toys in good condition;
 - (ii) Indoor play space with equipment appropriate for early childhood;
 - (iii) Outdoor play space with equipment appropriate for early childhood;
 - (iv) Maintain a clean, well-lit, secure site;
 - (v) Provide adequate personal storage space for children (i.e. “cubbies”);
 - (vi) A private and confidential space to meet with parents and or specialists;
 - (vii) A space which complies with the requirements imposed by the Establishment Clause of the First Amendment to the United States Constitution;
 - (viii) A private and confidential space with a table and a minimum of four chairs to meet with parents and specialists, and to provide special education and related aids and services; and
 - (ix) Handicap accessibility in accordance with applicable laws and regulations.
- C. Custodial services for the Site will be provided at the sole cost and expense of the Provider. Custodial services shall be performed daily so that the Site remains in a safe, clean and sanitary condition.

III. STAFF

- A. The RF4C Coordinator is Becky McAleavey.
- B. The Site Coordinator is <INSERT NAME HERE>. The Site Coordinator may be replaced from time to time at Provider's discretion.
- C. Provider shall provide a DPI certified teacher, who meets DPI licensure requirements for four-year-old kindergarten, for each RF4C classroom in the program.
- D. Provider shall also provide a teacher assistant, with a minimum of a high school diploma and Early Childhood I Certification (or the equivalent), for each RF4C classroom when the enrollment exceeds 13 children in the program.
- E. Provider shall obtain background checks on all its employees or independent contractors who have any involvement with the RF4C program and provide copies of each background check to the RF4C Coordinator. The background checks shall be provided before the start of the school year or, for any employees or independent contractors who begin mid-school year, before the employee starts working in the RF4C program.
- F. Provider shall ensure that each RF4C classroom has a consistent teacher and a teacher assistant.
- G. CPR and first aid trained staff are available at all times when providing RF4C services.
- H. Provider will ensure a duty-free planning time that will be equal to 2.5 hours per week. A schedule of planning time will be provided to the RFSD by the Provider for each DPI certified teacher and will be subject to the approval of RFSD.
- I. In addition to the duty-free planning time, paid preparation/collaboration time will be provided to the DPI certified teacher to collaborate with RFSD staff members, co-teachers and others. A schedule of collaboration time will be provided to the RFSD by the Provider for each DPI certified teacher and will be subject to the approval of RFSD.
- J. RF4C staff will participate in required joint training and professional development as may be required from time to time by RFSD.
- K. RFSD will provide an opportunity for teachers and directors of the RF4C program to participate in an exit survey or interview to discuss the program's strengths and weaknesses.

- L. For any DPI licensed teacher hired by the Provider, the Provider will pay the teacher a minimum of \$18.00 per hour for RF4C work performed for the Provider including time worked during instruction for the Provider and during planning for instruction. SDRF will provide a transition period for providers to attain the required minimum wage by request only and will consider such requests when submitted to the RF4C Coordinator.

IV. ACTIVITIES/CURRICULUM

- A. A developmentally appropriate preschool model shall be used by the Provider to deliver RF4C services and meet the RF4C Learner Outcomes.
- B. Site classrooms shall not be segregated by family income or a child's ability or/disability.
- C. Cultural and/family values shall be incorporated into the program.
- D. The RFSD has provided the Creative Curriculum and its components to be used in each RF4C classroom. All other materials including consumable supplies shall be provided by Provider, at its sole cost and expense.
- E. Provider shall adequately maintain all materials, equipment, supplies provided or loaned to it by RFSD. Provider shall provide a current list of provided or loaned materials, equipment, supplies upon request or if terminated from the RF4C Program.
- F. Common documentation of Early Learner Outcomes will be completed using the assessment and screening tools selected by RFSD.
- G. Provider shall participate in any data collection, reporting process, and goal setting as directed by RFSD. Data and reports shall be provided in a timely manner.
- H. Wis. Stat. §118.016 requires an early literacy screener to be administered to all 4-year-old kindergarten. Each RF4C classroom will administer the universal screener identified by the RFSD for implementation during the school year. Assessment materials will be provided by the RFSD.
- I. RFSD reserves the right to monitor curriculum implementation in each RF4C classroom throughout the school year.

V. FUNDING

- A. No fees may be required of a parent(s) or guardian(s) to enroll their child in the RF4C program.
- B. Collection of all childcare/tuition fees associated with childcare and/or extended services provided outside the RF4C program, as set forth below, shall be the sole responsibility of the Provider.
- C. Participants arriving or remaining more than 10 minutes before or after defined preschool hours are subject to childcare fees which may be assessed by the Provider, directly to the participant's parent(s) or guardian(s). In this regard, the Provider shall provide appropriate notification to parents of all fees and financial expectations.
- D. The per pupil amount to be provided by RFSD to the Provider is ~~two-thousand five hundred ten (\$2510)~~ **two-thousand five hundred eighty-six (\$2586)** per school year for each eligible student enrolled in the RF4C program.
- E. Provider will receive four payments from RFSD based on pupil count and compliance with this Agreement. The first payment will occur on Oct. 15th and will be 20% of the total due. The second payment will occur on November 15th and will be 20% of the total due. The third payment will be on March 1st and will be 20%, and the final payment will occur on April 15th - or after the Provider has completed all year end activities and provided all required documentation to RFSD, whichever is later. The amount of each payment will be based on the student count taken 2 weeks prior to payment date.
- F. RFSD reserves the right to withhold any or all installment payments in the event the Provider does not comply with any of the requirements of this Agreement, including without limitation the completion of all year-end activities and the provision of all required documentation. Withheld installment payments will be made once the Provider has complied with the Agreement to the satisfaction of RFSD.
- G. If the conditions in this paragraph are met, an additional per pupil amount of \$80 will be provided by RFSD to the Provider per school year for each eligible student enrolled in the RF4C. Provider will receive payments in accordance with the payment schedule in Section V., paragraph E. To receive these payments, Provider must provide sufficient documentation to the District 4 weeks after each payment to show that Provider made the bonus payments to all 4k teachers in an amount equivalent to the per pupil amount in this paragraph. This distribution of the increase should be in a uniform manner per teacher, and any increase should not impact other existing benefits.

VI. PARENT INVOLVEMENT

- A. Parents shall have input into their child's educational program and care.
- B. Parents are encouraged to be involved with governance.
- C. Parents and/or community members may serve as volunteers, if appropriate screening is conducted by Provider, under circumstances the Provider deems safe and appropriate and which do not violate any provision of this Agreement.
- D. Providers shall collaborate to offer a total of 87.5 hours of required parent involvement activities and will actively participate to fulfill the annual RF4C Parent Involvement Plan.

VII: SUPPORT SERVICES

- A. The Provider shall actively participate in the Student Support Team (SST) process which helps to identify students who may need additional support for learning.
- B. The River Falls School District will provide Special Education support by providing consultation and coaching through a special education teacher.
- C. If the level of need for special education support is greater than the consultation and coaching provided then the IEP team will convene to determine if additional special education support and/or alternative placement is needed.
- D. Support services provided by Provider shall include:
 - (i) Immunization records on file;
 - (ii) Information on health and safety;
 - (iii) Integration of special education students, when appropriate;
 - (iv) Maintenance of student records.
 - (v) Staff background checks; and
 - (vi) Crisis planning to consist of protocols for staff and students, submission of safety drill schedule, and documentation.

VIII. STANDARDS

- A. The recommended RF4C enrollment is 21 four-year-olds per classroom with up to a maximum of 24 based on district administrative recommendation and need. Classroom enrollment is aligned with the licensing regulations for square footage of 35 sq. ft. per child. Total classroom enrollment shall not exceed a staff-child ratio of 1:13 as required in state child care licensing regulations.
- B. Should the Provider fail to attain an initial enrollment of at least 10 students by August 1st, it shall have the right to withdraw from this Agreement by providing written notice to RFSD by August 5th.
- C. Non-RFSD students may participate in the 4K program, but enrollment priority must be given to RFSD students. Provider further agrees to notify RFSD of the enrollment of any and all non-RFSD students.
- D. Non-RFSD students who are not eligible for open enrollment in RFSD will be subject to tuition charges. RFSD shall be responsible for the billing and collection of such charges. In the event of non-payment of tuition charges, RFSD will notify Provider, and Provider agrees to exclude the affected student until RFSD advises that payment has been made to its satisfaction.
- E. The Provider and the RF4C classroom are subject to, and agree to comply with all applicable Wisconsin Department of Children and Families child care licensing regulations, DPI standards, Wisconsin Statutes, RFSD policies and appropriate early childhood education procedures.
- F. Prior to providing any services under this Agreement, the Provider shall review the River Falls 4 Children Manual provided by the RFSD and Provider shall comply with all requirements set forth in the Manual at all times.
- G. The Provider must remain in good standing with the Wisconsin Department of Children and Families licensing authority. Any violation documented by the Wisconsin Department of Children and Families, whether or not it results in an "enforcement action," shall be immediately reported to RFSD. Failure to report within 7 days of the issuance of the violation shall constitute a breach of this Agreement.

IX. EVALUATIONS

- A. Program: An evaluation process of the RF4C Program shall be conducted annually by the RF4C Coordinator. The RF4C Fidelity Checklist will be used to help create consistency and best practices in implementing the most positive outcomes.
- B. Staff: Evaluation of staff shall be conducted by the Provider as required by the Provider contracts, policy and procedures. Provider shall be solely responsible for staff evaluation, however, Provider will seek input from the Program Coordinator regarding concerns, if any.

X. INSURANCE AND INDEMNIFICATION

- A. Additional Insured Endorsement. Before commencing any services under this Agreement Provider shall provide RFSD with a Certificate of Insurance showing the coverage specified below as being in force during the terms of the Agreement. The "School District of River Falls" shall be named as an additional insured on the General Liability coverage and a copy of the specific or blanket additional insured endorsement must accompany the Certificate of Insurance along with assurance that the insurance will not be canceled or changed except upon 30 days written notice to RFSD.

Provider shall send Certificates of Insurance and supporting documentation directly to RFSD at the address provided for notice below.

- B. General Liability Insurance. Provider shall provide the RFSD with a certificate of General Liability Insurance. General Liability Insurance limits shall be no less than \$1,000,000 per occurrence and \$1,000,000 aggregate or \$500,000 General Liability and \$500,000 Umbrella.
- C. Professional Liability Insurance. Provider shall provide the RFSD with a certificate of insurance evidencing Professional Liability Insurance. The Professional Liability limits shall be no less than \$1,000,000 and the insurance shall not exclude coverage for liability for Corporal Punishment, Sexual Abuse/Molestation or any similar intentional conduct. The coverage shall include coverage for claims covered by standard educators legal liability coverage.
- D. Workers Compensation Insurance. Provider shall provide the RFSD with a certificate of insurance evidencing Workers Compensation in an amount equal to that required by statute.

- E. Auto Liability Insurance. In the event Provider will be using vehicles to transport students (either owned by Provider or its employees or volunteers), Provider shall provide the RFSD with a certificate of insurance evidencing insurance limits of no less than \$500,000 combined single limit.
- F. Provider agrees to defend, indemnify, and hold harmless RFSD, its school board, administration, employees, and volunteers, individually and collectively, from and against all costs, losses, claims, actions, attorney fees, and judgements arising from personal injuries, property damage, or otherwise, that may arise from or alleged to be caused by Provider's negligence as a result of Provider's use or occupancy RFSD's land, facilities, or equipment.
- G. Provider agrees to defend, indemnify, and hold harmless RFSD, its school board, administration, employees, and volunteers, individually and collectively, from and against all costs, losses, claims, actions, attorney fees, and judgements arising from personal injuries, property damage, or otherwise, that may arise from or alleged to be caused by Provider's negligence as a result of Provider's performance or providing of RF4C services under this Agreement.

XI. BREACH

- A. If either party breaches any term, covenant, or condition of this Agreement, the breaching party shall notify the non-breaching party and advise the non-breaching party of its efforts to cure the breach. This Agreement may be terminated by the non-breaching party immediately, or the non-breaching party may, at its sole discretion, provide the breaching party with a time period to achieve compliance, at the option of the non-breaching party.
- B. This Agreement may be terminated by the RFSD immediately, without payment or penalty of any sort, if it deems that the health or safety of participants is in jeopardy, regardless of whether the jeopardy results from a breach of this Agreement or any other reason.
- C. If, at any time during the term of this Agreement, it is found that Provider has not performed fully its obligations under any other agreement with any party, or that the financial credit of the Provider has changed, been misrepresented or has been impaired, RFSD may terminate the Agreement immediately.

XII. MISCELLANEOUS

- A. Notice: Except as otherwise expressly provided in this Agreement, all notices and communications regarding this Agreement shall be in writing and shall be addressed to:

Notice to RF4C Provider:

or such other place as such party may subsequently be designated in writing.

Notice to School District: Nathan Wells
RF4C Program Administrator
River Falls School District

852 E Division St
River Falls, WI 54022
FAX: 715-425-1804

or such other place as such party may subsequently be designated in writing.

Notices shall be sent by registered or certified U.S. mail, postage prepaid, or by commercial overnight delivery service and shall be deemed delivered to the addressee on the date of the return receipt acknowledgment (in the case of notices sent via U.S. mail) or on the next day after the date the notice was sent (in the case of notices sent by overnight delivery service).

- B. Effects of Headings: Headings to articles and paragraphs of this Agreement are to facilitate reference only, and do not form a part of this Agreement, and shall not in any way affect the interpretation of the Agreement.
- C. Non Waiver: No course of dealing or failure of RFSD to strictly enforce any term, right or condition of this Agreement shall be construed as a waiver of such term, right or condition.
- D. Severability: Should any part of this Agreement be declared invalid, such order shall not affect the validity of any remaining portion, which shall remain in force and effect as if this Agreement had been executed with the invalid portion eliminated.
- E. Assignment: Neither party may transfer or assign its rights under this Agreement without prior written consent of the other party.
- F. Governing Law: This Agreement is governed by and construed in accordance with the laws of the State of Wisconsin.

- G. Entire Agreement: This Agreement constitutes the entire Agreement of the parties regarding the subjects addressed herein and shall supersede all previous agreements between the parties, written or verbal. The Agreement may not be altered or amended except by written amendment signed by both parties.
- H. Counterparts: This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same Agreement.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in duplicate, each constituting an original, by their duly-authorized representatives.

Dated this ____ day of _____, 20__.

RF4C Provider Name

School District of River Falls

By: _____
 Name:
 Title:

By: _____
 Name: Nathan Wells
 Title: RF4C Program Administrator

By: _____
 Name:
 Title:

By: _____
 Name: Becky McAleavey
 Title: RF4C Coordinator

Addendum A: RF4C Fidelity Checklist



School District of River Falls

ENGAGE! ENRICH! EXPLORE!

2023 SUMMER SCHOOL FOR ALL!

6-8 Grade: Meyer Middle School
PK-5 Grade: Westside Elementary

Dates: June 19-30 &
July 10-21

DAILY SCHEDULE:
8:30 am -12:00 pm (M-F)

ONLINE COURSE
REGISTRATION OPENS:
MONDAY, MARCH 1

Parents/Guardians will need to create an Eleyo account before registration can be completed



SNACKS PROVIDED

TRANSPORTATION:
Designated in-town pickup sites will be provided.

FOR MORE INFORMATION:

https://www.rfsd.k12.wi.us/district/summer_school.cfm

QUESTIONS?

715-425-1800 ext. 1119



2022 Summer School Data

	Total Number of Classes	Number of Students
Session 1: K-2	30	377
Session 1: 3-5	29	406
Session 2: K-2	29	339
Session 2: 3-5	23	354
MMS Summer School	3	348
RF High School	4	340



2023 Elementary Summer School

Enrichment & Remedial

Session 1: June 19 - June 30

Session 2: July 10 - July 21

8:30 - 12:00

Grades 1-2

- 17 courses
- 25-30 classes

Grades 3-5

- 22 courses
- 25-30 classes



2023 Elementary Summer School Schedule

Grades 1-2

8:30 - Course 1

9:30 - Snack

9:45 - Course 2

10:45 - Recess

11:00 - Course 3

12:00 - Dismissal

Grades 3-5

8:30 - Course 1

9:30 - Recess

9:45 - Course 2

10:45 - Snack

11:00 - Course 3

12:00 - Dismissal



Middle School Summer School

**Math, Writing, Literature,
Social Studies, STEM Fridays**

Session 1: June 19 - June 30

Session 2: July 10 - July 21

8:30 - 12:00

You in the Middle

August 15-17

8:00 - 3:00

Speed & Strength

June 5-July 28

(M, Tu, Thu, Fri)

6:30am - 12:30pm



High School Summer School

Speed & Strength

- June 5-July 28 (M, Tu, Thu, Fri) 6:30am - 12:30pm
- 200 HS

CTE Elective Classes

- 45 students
- 3 courses

Band

Credit Recovery



Transportation

Daily Bus

- Rocky Branch
- Meyer Middle School
- RF High School - Kids Club



Registration
Opens March 1

TM



Find by Name, Category or Description...



Explore All Programs

Kids Club

Summer School



View Your

Dashboard

(Enrollments, Receipts, Activity)



Enroll in

Kids Club



View All

Programs

About PreK - 5th

Long Description at Category level

Featured Courses



New

Session I: Origami

PreK - 5th

Students will learn to make simple origami creations from a blow up lantern, to a crane, etc.

2023 Summer School



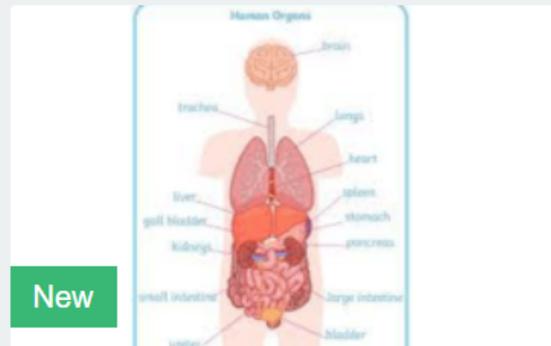
New

Session II: Nature and Camping

PreK - 5th

Skills such as tree/plant identification and uses, how to make camp snacks, birdwatching, how to set up a tent, hiking, etc.

2023 Summer School



New

Session I: Human Body

PreK - 5th

Each day the students will learn about a different part of the human body. Students will take home projects. Students will also draw out a full size outline of their body with the body systems we learn about. The lessons are able to be modified depending on the grade level.

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2023 Summer School



STATE of WISCONSIN



OFFICE of the GOVERNOR

Proclamation

WHEREAS; career and technical education improves academic performance, increases graduation rates, and prepares high school students across Wisconsin for postsecondary education and career success; and

WHEREAS; by providing students with core skills and meaningful experiences, career and technical education improves the quality of education in schools, engages students, and provides them with leadership opportunities in their fields and communities; and

WHEREAS; career and technical education programs serve as a foundation for the state's strong and highly educated workforce, offering Wisconsin students a reliable school-to-career connection; and

WHEREAS; career and technical educators across Wisconsin cooperate with business and industry to stimulate the growth and vitality of local economies, meet the challenges of new and additional responsibilities on educational systems, and prepare graduates for career fields that are expected to see major growth in the future; and

WHEREAS; as part of the state's ongoing efforts to advance career and technical education opportunities, Wisconsin students now have more than a dozen new occupational pathways that local employers can support through the Wisconsin's Youth Apprenticeship Programs, which will help strengthen the connections among employers, educators, students, and communities, provide new opportunities for young people to build their futures, and foster Wisconsin's home-grown talent in critical industries that support local economies across the state; and

WHEREAS; while profound economic and technological changes in society have been rapidly reflected in the structure and nature of work, career and technical education in Wisconsin and across the United States continues to foster the spirit of productivity, innovation, and entrepreneurship that has maintained the state's leadership in the global marketplace; and

WHEREAS; this month, the state of Wisconsin joins the Wisconsin Department of Workforce Development, the Wisconsin Department of Public Instruction, and the Wisconsin Technical College System, along with community organizations and vested individuals throughout the state, in celebrating Wisconsin's proud history as a leader in career and technical education and in reflecting on the importance of career and technical education to the collective future of the state;

NOW, THEREFORE, I, Tony Evers, Governor of the State of Wisconsin,
do hereby proclaim February 2023 as

CAREER AND TECHNICAL EDUCATION MONTH

throughout the State of Wisconsin and I commend this observance
to all our state's residents.



IN TESTIMONY WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Wisconsin to be affixed. Done at the Capitol in the City of Madison this 19th day of January 2023.

TONY EVERS
GOVERNOR

By the Governor

DOUGLAS LA FOLLETTE
Secretary of State

Registration and Western WI College Fair Highlights

February 6, 2023



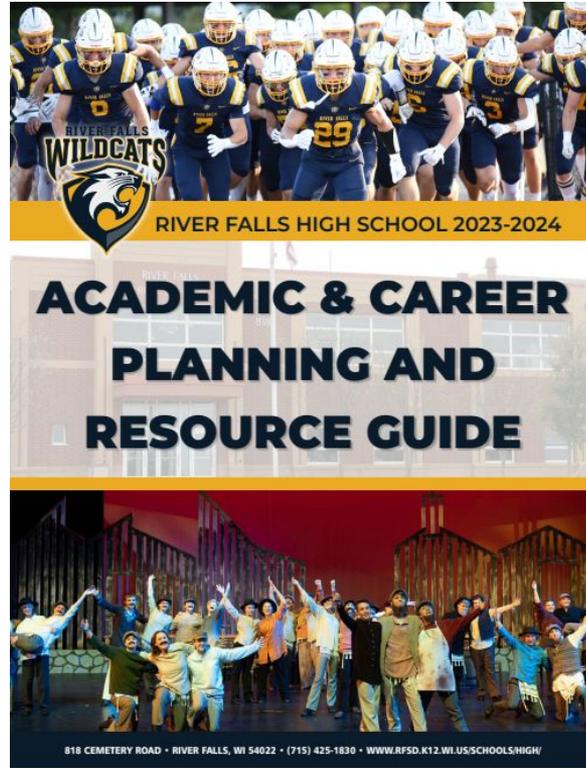
Highlights of the Western WI College Fair
and RFHS Registration Night 2023

Registration 2023



Registration Prep

- ★ Updated [Academic Career Planning and Research Guide 2023-24](#)
- ★ Grade level ACP lessons to support learning about pathways and options (term 2)



Updated items...

YOUR JOURNEY; YOUR PATH

16 CAREER CLUSTERS
Career clusters are one way to group career choices. Careers with common features are in the same cluster. Clusters can be used during career exploration as a way to find your best career match. Below is a list of the 16 Career Clusters:

- Agriculture, Food & Natural Resources
- Architecture & Construction
- Arts, A/V Technology & Communications
- Business Management & Administration
- Education & Training
- Finance
- Government & Public Administration
- Health Science
- Hospitality & Tourism
- Human Services
- Information Technology
- Law, Public Safety, Corrections & Security
- Manufacturing
- Marketing
- Science, Technology, Engineering & Mathematics
- Transportation, Distribution & Logistics

There are many resources available to you to help you search careers. In the following pages, information is shared about each of the 16 career clusters. In addition, suggestions for courses to explore, clubs and activities to get involved in, work-based learning and certification options and CVTC High School Academy Opportunities are provided.

Continue investigating potential careers using resources available to you. Be curious and explore!

EXPLORE POTENTIAL CAREERS

MY NEXT MOVE
<https://www.mynextmove.org>

WISCONOMY
<https://jobscenterofwisconsin.com/wiscomomy>

ASVAB CAREER EXPLORATION
<https://www.asvabprogram.com/career-cluster>

- ➔ Research 100s of careers
- ➔ Complete an interest profiler for personalized career suggestions (My Next Move)
- ➔ Explore the types of jobs that will be available after graduation
- ➔ Learn about wages and earning potential
- ➔ Determine job skill and education requirements
- ➔ Identify where current jobs are located
- ➔ Find training opportunities including Industry Certifications and Registered Apprenticeship options

ARCHITECTURE & CONSTRUCTION





Careers in designing, planning, managing, building, and maintaining the built environment.

PATHWAYS

- Design/Preconstruction
- Construction
- Maintenance/Operations

EXPLORE RHFS COURSES IN THE FOLLOWING DEPARTMENTS:

- Agriculture
- Technology Education
- Science & Engineering
- World Language
- CTE Capstone (create your own project)

DUAL CREDIT OPPORTUNITIES

- TC- Microsoft Office Suite Hybrid*
- TC- Innovative Business Mindset*
- TC- Personal Finance*
- TC- CNC Manufacturing*
- TC- Employability Skills*
- TC- Personal Finance*
- TC- Business Management*
- TC- Accounting*
- DACP- Calculus (UWRP Math 165) +
- DACP- AP Calculus (UWRP Math 167) +
- DACP- Statistics (UWRP Math 225) +
- DACP- UWRP Communications 101 +
- AP Language and Composition +

TC: Transcribed Credit; DACP: Dual Academic Credit Program; AP: Advanced Placement

More information in the Post-Secondary Credit Opportunities section

- Students must take the College Board AP exam and score a 3 or higher in order to potentially earn college credit

RELATED CLUBS/ACTIVITIES*

- FFA
- FBLA
- Robotics
- Build My Future (October field trip)

WORK-BASED LEARNING*

- Work Experience
- COOP (Cooperative Skills)
- Youth Apprenticeship

INDUSTRY CERTIFICATIONS*

- OSHA 10- General Industry
- OSHA 10- Construction
- OSHA 30- Construction
- Microsoft Office Specialist
 - Excel, Word, Outlook, PowerPoint

CVTC HIGH SCHOOL ACADEMY*

- Construction (summer)

REGISTERED APPRENTICESHIP

- Explore opportunities at CVTC and NTC
- More information is available in the Work-Based Learning section of this guide and on the college websites for Chippewa Valley Technical College and Northwood Technical College

* denotes Career Ready benchmark
+ denotes College Ready benchmark



Reflects the language and the tools used in lessons



DEPARTMENT COURSES REFERENCE

AGRICULTURE							
Course #	Course Name	CR	DC	9	10	11	12
1004	Exploring Agriculture	0.5		✓	✓	✓	✓
1062	Home & Auto Maintenance	0.5		✓	✓	✓	✓
1012	Natural Resources in Wisconsin	0.5		✓	✓	✓	✓
1002	TC - Animal Science	0.5	TC	✓	✓	✓	✓
1010	TC - Horticulture Science *Equivalency Science Credit	0.5	TC	✓	✓	✓	✓
1008	Veterinary Science *Equivalency Science Credit	0.5		✓	✓	✓	✓
	Career & Technical Education Capstone						✓
	Work Based Learning						✓
ART							
Course #	Course Name	CR	DC	9	10	11	12
1103	Advanced Ceramics	0.5		✓	✓	✓	✓
1102	Advanced Drawing	0.5		✓	✓	✓	✓
1104	Advanced Painting	0.5		✓	✓	✓	✓
1108	Ceramics	0.5		✓	✓	✓	✓
1114	Design	0.5		✓	✓	✓	✓
1110	Drawing	0.5		✓	✓	✓	✓
1112	Exploratory Art	0.5		✓	✓	✓	✓
1116	Painting	0.5		✓	✓	✓	✓
1120	Public Art	0.5		✓	✓	✓	✓
1118	Sculpture	0.5		✓	✓	✓	✓
BUSINESS & INFORMATION TECHNOLOGY							
Course #	Course Name	CR	DC	9	10	11	12
2006	Computer Applications	0.5		✓	✓	✓	✓
2010	Digital Marketing	0.5		✓	✓	✓	✓
2024	Digital Video & Audio - Hybrid	0.5		✓	✓	✓	✓
2016	Marketing Principles	0.5		✓	✓	✓	✓
2000	TC - Accounting	1	TC			✓	✓
2046	TC - Business Management (Wildcat Enterprise)	1	TC			✓	✓
2012	TC - Employability Skills	0.5	TC			✓	✓
2014	TC - Innovative Business Mindset	0.5	TC	✓	✓	✓	✓
2004	TC - Leadership for Business Excellence	0.5	TC	✓	✓	✓	✓
2018HY	TC - Microsoft Office Suite - Hybrid	0.5	TC	✓	✓	✓	✓
2020	TC - Personal Finance	0.5	TC	✓	✓	✓	✓
2026	Web Page Design	0.5		✓	✓	✓	✓
	Career & Technical Education Capstone						✓
	Work Based Learning						✓
COMPUTER SCIENCE							
Course #	Course Name	CR	DC	9	10	11	12
4222	AP Computer Science A	1		✓	✓	✓	✓
4208	Computer Programming	1		✓	✓	✓	✓
ENGLISH LANGUAGE ARTS							
Course #	Course Name	CR	DC	9	10	11	12
4102	American Literature	1				✓	✓
4104	AP English Language & Comp	1	AP			✓	✓
4106	AP English Literature & Comp	1	AP				✓

Course #	Course Name	CR	DC	9	10	11	12
4110	Creative Writing	0.5		✓	✓	✓	✓
4112	Drama	0.5		✓	✓	✓	✓
4132	Drama II - Dramatic Performance	0.5		✓	✓	✓	✓
4116	English 10	1		✓	✓	✓	✓
4114	English 9	1		✓			
4118	Literature & Film	0.5				✓	✓
4120	Mythology	0.5		✓	✓	✓	✓
4142HY	Novels - Hybrid	0.5		✓	✓	✓	✓
4126	Science Fiction & Fantasy	0.5		✓	✓	✓	✓
4100	Senior Composition	0.5				✓	✓
4134	Speak Out: Contemporary Communications	0.5		✓	✓	✓	✓
4128	Speech	0.5		✓	✓	✓	✓
4105	UWRP Communications 101	0.5	DACP			✓	✓

FAMILY & CONSUMER SCIENCE							
Course #	Course Name	CR	DC	9	10	11	12
2102	Advanced Culinary Arts	0.5		✓	✓	✓	✓
2106	Connections	0.5		✓	✓	✓	✓
2108	Culinary Arts	0.5		✓	✓	✓	✓
2110	Fashion & Design	0.5		✓	✓	✓	✓
2112	Fashion & Design Studio	0.5		✓	✓	✓	✓
2116	Housing & Interior Design	0.5		✓	✓	✓	✓
2300	Restaurant Mgmt & Hospitality	1		✓	✓	✓	✓
2100	TC - Acct: Assistant Childcare Teacher	1	TC			✓	✓
2104	TC - Infant & Toddler	0.5	TC			✓	✓
2126	International Culinary	0.5		✓	✓	✓	✓
	Career & Technical Education Capstone						✓
	Work Based Learning						✓

HEALTHCARE							
Course #	Course Name	CR	DC	9	10	11	12
5200	Anatomy & Physiology	1		✓	✓	✓	✓
5214	Chemistry	1		✓	✓	✓	✓
1073	Intro to Health Professions	0.5		✓	✓	✓	✓
1072HY	Medical Terminology - Hybrid	0.5		✓	✓	✓	✓

MATHEMATICS							
Course #	Course Name	CR	DC	9	10	11	12
4200	Algebra I	1		✓	✓	✓	✓
4202	Algebra II	1		✓	✓	✓	✓
4204	AP Calculus BC	1	teacher	✓	✓	✓	✓
4224	AP Statistics	1	teacher	✓	✓	✓	✓
4206	Calculus	1		✓	✓	✓	✓
4214	Functions, Statistics & Trig (FST)	1		✓	✓	✓	✓
4216	Geometry	1		✓	✓	✓	✓
4218	Pre Algebra	1		✓	✓	✓	✓
4220	PreCalculus	1		✓	✓	✓	✓

Department Course Reference for all courses- a quick glance



Registration Prep

Incoming 9th



9th Grade Registration Guide

River Falls High School is a community of care that serves students to be their personal best.

Please use this resource to find suggestions to help you launch your journey and create your personalized pathway at RFHS.



ACADEMIC CAREER PLANNING GRADUATION PORTFOLIO

Students are required to complete an Academic Career Planning Portfolio as a graduation requirement. Students will participate in lessons during WJN, each month and complete lessons and activities that aid in completion of the portfolio requirement. Students will also be able to self-select activities, achievements, and evidence of applied learning.

Students will reflect on the connections they have made and experienced during high school. Students will participate in and share their reflections and portfolio in an exit interview at the end of their senior year.

For ACP grade level outcomes and more information visit the RFHS Website/School Counseling/ACP



YOUR PATH TO SUCCESS

DISCOVER
more about yourself

EXPLORE
opportunities on campus

CONNECT
to your school community

**YOUR JOURNEY;
YOUR PATH**

Incoming 10th



10th Grade Registration Guide

River Falls High School is a community of care that serves students to be their personal best.

Please use this resource to find suggestions to help you launch your journey and create your personalized pathway at RFHS.



ACADEMIC CAREER PLANNING GRADUATION PORTFOLIO

Students are required to complete an Academic Career Planning Portfolio for graduation. Students will participate in lessons during WJN, each month and complete lessons and activities that aid in completion of the portfolio requirement. Students will also be able to self-select activities, achievements, and evidence of applied learning.

Students will reflect on the connections they have made and experienced during high school. Students will participate in and share their reflections and portfolio in an exit interview at the end of their senior year.

For ACP grade level outcomes and more information visit the RFHS Website/School Counseling/ACP



YOUR PATH TO SUCCESS

CULTIVATE
connections to support your personalized pathway

CARE
about your health and the well-being of others

CONTRIBUTE
positively to our school and community

**YOUR JOURNEY;
YOUR PATH**

Incoming 11th



11th Grade Registration Guide

River Falls High School is a community of care that serves students to be their personal best.

Please use this resource to find suggestions to help you launch your journey and create your personalized pathway at RFHS.



ACADEMIC CAREER PLANNING GRADUATION PORTFOLIO

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Students will reflect on the connections they have made and experienced during high school. Students will participate in and share their reflections and portfolio in an exit interview at the end of their senior year.

For ACP grade level outcomes and more information visit the RFHS Website/School Counseling/ACP



YOUR PATH TO SUCCESS

DESIGN
your senior year and future steps

PREPARE
for your transition to your post-secondary option

COMMIT
to excellence

**YOUR JOURNEY;
YOUR PATH**

Incoming 12th



12th Grade Registration Guide

River Falls High School is a community of care that serves students to be their personal best.

Please use this resource to find suggestions to help you launch your journey and create your personalized pathway at RFHS.



ACADEMIC CAREER PLANNING GRADUATION PORTFOLIO

Students are required to complete an Academic Career Planning Portfolio as a graduation requirement. Students will participate in lessons during WJN, each month and complete lessons and activities that aid in completion of the portfolio requirement. Students will also be able to self-select activities, achievements, and evidence of applied learning.

Students will reflect on the connections they have made and experienced during high school. Students will participate in and share their reflections and portfolio in an exit interview at the end of their senior year.

For ACP grade level outcomes and more information visit the RFHS Website/School Counseling/ACP



YOUR PATH TO SUCCESS

REFLECT
on your career, college, and life readiness

EXPAND
your understanding of careers and pathway options

COMPLETE
your high school plan

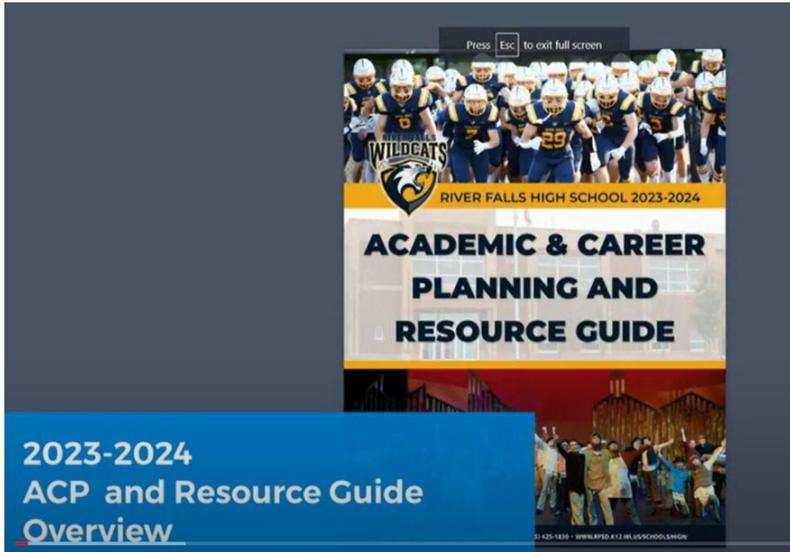
**YOUR JOURNEY;
YOUR PATH**

★ NEW Grade Level Specific Registration Guides



Registration Prep

Coursebook Video



Registration Video



Updated Resources on the [RFHS website/School Counseling](#)

[Home](#) ▾ [Meet Your Team](#) ▾ [Newsletters](#) [Resources](#) [Mental Health Resources](#) ▾ [Assessments](#) ▾ [Scholarships](#) [ACP](#) [Capstone Learning Opportu...](#) ▾ [More](#) ▾ 



River Falls
HIGH SCHOOL

SUPPORT RESOURCES IN:
School Counseling
College and Career Readiness
Student Services

Thank you for visiting our site. We hope that you are able to easily navigate and filter the content to find what you need.

The site is searchable so use that feature to help you navigate.



Registration Night Highlights

NEW*
**Registration
Support**

NEW*
**Campus
Tours**

**Department
Showcase**



Highlights of the Western WI College Fair
and RFHS Registration Night 2023

Western WI College Fair 2023







“I enjoyed connecting with the large amount of students that attended! The communication and reminders leading up to the event were frequent and appreciated!”



“Students & families are engaged, ready to ask questions, and open to exploring. Thank you for helping your students & families know how to explore a college fair!”



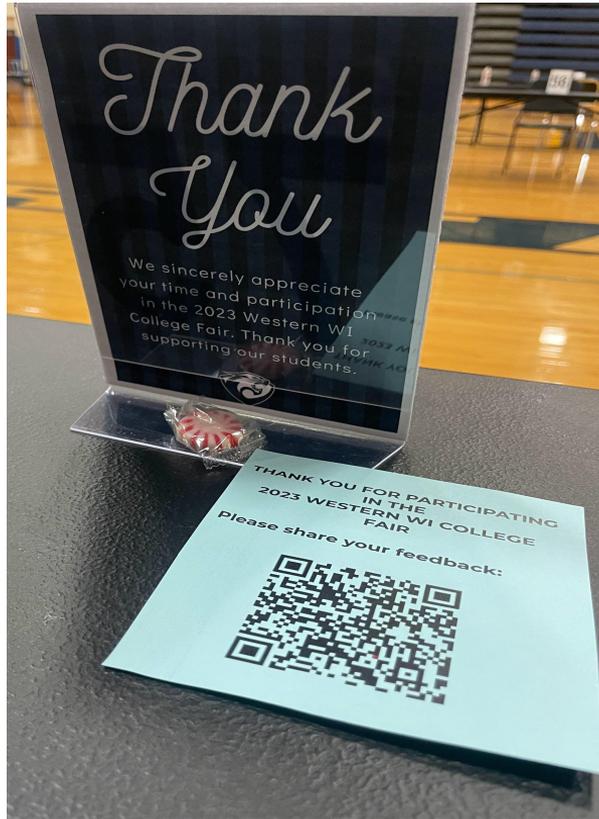


"I love the set-up in the gym. It is laid out perfectly and there is enough space to accommodate a lot of reps." 3+ year Rep



"Very well organized, hospitality was a 5/5!"







USA: 1-800-304-9446 CAN: 1-800-657-7754 INFO@PROMETOUR.COM

River Falls - Springtime in Quebec June 2024

River Falls

TRAVEL DATES: June 28 - July 2

2024

5 DAYS

Erin Cuggy
Tour Consultant
✉ erin@prometour.com

DAY 1:MINNEAPOLIS-SAINT PAUL, MN TO MONTREAL

Friday 28-Jun-2024



Board your flight from Minneapolis and fly to Canada

Your **Québécois Prométour Tour Director** will meet you at the **Montreal airport** and will remain with your group for the duration of your visit

Enjoy a nice day out at **Parc Mont Royal** and partake in a soccer game or play Frisbee with your classmates!

Enjoy dinner in a quaint local restaurant with your group

Overnight accommodation at **Best Western Ville Marie Hotel & Suites**

DAY 2:MONTREAL

Saturday 29-Jun-2024



Enjoy breakfast at the hotel with your group

Enjoy a bike ride on the **Parc Jean Drapeau** and on **Notre-Dame Island** - See the Habitat 67, the Formula 1 Racetrack and the Calder Sculpture - *helmet included*

Have fun at the **Labyrinthe du Hangar**, a giant maze in the Old Port of Montreal

Have lunch on your own

Enjoy a **guided tour of Old Montreal** and discover the picturesque charm of the **Old Port**

At Musée **Pointe a Calliere**, partake in a **digging workshop** using actual tools and scientific methods. Unearth objects and identify them in the laboratory!

Enjoy dinner in a quaint local restaurant with your group

Overnight accommodation at **Best Western Ville Marie Hotel & Suites**

DAY 3:MONTREAL, BEAUPRE COAST & QUEBEC CITY

Sunday 30-Jun-2024



Enjoy breakfast at the hotel with your group

Board your **motor coach** and continue on to **Quebec City**

See the fabulous display of nature that the glaciers left at the spectacular **Canyon Sainte-Anne** by crossing 3 suspended bridges and numerous steps where you can descend 55 metres into the canyon

Enjoy a **hot dog party** on the Canyon's beautiful terrasse

At **Parc de la Chute Montmorency** have time for photos, to walk over the suspended bridge, and take the 487 steps for a different view of the falls which are higher than those of Niagara Falls

Enjoy a **funicular ride** and observe the falls from above!

Visit the **Copper Museum**, watch a demonstration of "Repoussé" work and then live the experience of an artisan by working on your own copper piece that you can bring home

Enjoy dinner in a quaint local restaurant with your group

Overnight accommodation at **Comfort Inn & Suites Saint-Nicolas à Lévis** (or similar)

DAY 4:QUEBEC CITY

Monday 01-Jul-2024



Enjoy breakfast at the hotel with your group

Be immersed in modern circus techniques at the **École de Cirque de Québec**. Under the supervision of qualified instructors, try a wide variety of circus equipment and activities - *Subject to availability*

Have lunch on your own

Take part in the **Vieux Québec GeoRally**; conceived for the 30th anniversary of Québec City's inclusion on the UNESCO World Heritage list, find 15 real or virtual caches linked to Vieux-Québec's history

Head to the **Plains of Abraham Museum** and partake in "**The Military**". Under the command of generals Wolfe and Montcalm, re-enact the 1759 battle on the Plains of Abraham

Enjoy dinner in a quaint local restaurant with your group

Participate in the animated historical ghost tour "**Crimes in New France**" - revisit the most famous crimes and ghosts (6 in all) in the history of **Vieux-Quebec**

Overnight accommodation at **Comfort Inn & Suites Saint-Nicolas à Lévis** (or similar)

DAY 5:QUEBEC CITY, MONTREAL TO MINNEAPOLIS-SAINT PAUL, MN

Tuesday 02-Jul-2024



Enjoy breakfast at the hotel with your group

Board your **motor coach** and transfer to **Montreal**

Say a fond *Au Revoir* to your Quebecois Prometour Tour Director

Board your flight from Montreal and fly back to Minneapolis

PRICE PER PERSON SHEET

This is a privately operated tour - you will not be combined with another group

22 to 24 participants : 2 331 USD
18 to 21 participants : 2 512 USD
15 to 17 participants : 2 645 USD

SUPPLEMENTS

Adult Insurance Premium \$15 per day, per person
Adult Activity Supplement \$15 per day, per person
Twin Room Supplement \$45 per night, per person
Single Room Supplement \$90 per night, per person
This trip is quoted as a student tour, prices are subject to increase if number of adults exceeds 30% of group size.

PAYMENT SCHEDULE

Based on Dates of Travel
To be determined

Monthly installments available at time of online registration
Please check with your credit card company and/or financial institution for any extra applicable fees

PRICE INCLUDES

- **PROMETOUR PEACE OF MIND PROGRAM**
Student Group Insurance Program covering group dates of travel
Coverage includes:
Trip Cancellation, Interruption and Delay
Cancel for Any Reason up to 75% of prepaid, forfeited, non-refundable payments or deposits
Baggage & Personal Effects; Damage Loss & Delay
Emergency Medical & Dental Expenses
Emergency Evacuation/Repatriation
24 hour Accidental Death & Dismemberment
Travel Assistance & Concierge

PRICE DOES NOT INCLUDE:

- Meals that are not indicated in the daily program
- Tips are at your discretion – these are standard guidelines
Prometour Tour Director: \$3 USD per day, per person
Bus Drivers: \$2 USD per day, per person
- Personal spending money
- Costs associated with travel documents, visas, medical testing, vaccinations, or other as required by your destination(s) or home country
- Costs associated with changes to itinerary due to unforeseen circumstances including but not limited to: pandemics, epidemics, natural disasters, or other
- Any applicable processing fees

Transportation

- Roundtrip motor coach transportation
- Associated ground transportation costs while in destination
- Round trip airfare MILWAUKEE - MONTREAL

Accommodations

- 4 nights in multiple occupancy in quality hotels (3-star standard, 3 & 4 per room, single beds not guaranteed)

Meals and Services

- 4 Breakfasts + 1 Lunch + 4 Dinners / (group menu with 1 non-alcoholic beverage + vegetarian option)
- All aforementioned visits, activities, tours and admissions
- Service of a dynamic bilingual Prometour Tour Director
- 1:6 complimentary trip ratio based on full paying participants (twin accommodation according to gender)
- Applicable service fees, taxes and FICAV contribution

Prométour reserves the right to alter your itinerary before or during your tour for reasons including but not limited to: severe weather conditions, government restrictions, holidays, special events, or other unforeseen circumstances. When a scheduled activity or tourist site is not possible, we will make every effort to minimize inconvenience by adjusting the itinerary or replacing the item with a similar item of equal standard and value.

New Green Initiative!

Prométour's target is to be a 100% carbon neutral company by 2023. Complimentary CO2 offsetting is now included on all tours including bus or air transportation.

EXCHANGE RATE Prometour has quoted this package at an exchange of 1.00 CAD = 0.80 USD

* AIRLINE FUEL SURCHARGE(already included in these prices): Airlines have the legal right to impose fuel surcharges to tickets even after bookings have been made. Departure taxes and airline fuel surcharges at time of this quote = \$145

Useful Information

[Going Green - Prometour's Carbon Offset program with TAKING ROOT](#)

[Your Role as a Group Leader](#)

[CHILD PROTECTION POLICY](#)

[SAFETY PROTOCOL](#)

[TERMS & CONDITIONS](#)

These prices are valid until: 25-Dec-2022

Your Prometour Tour Consultant: Erin Cuggy

339 rue Saint-Paul East, Montreal, Quebec, H2Y 1H3, Canada

www.prometour.com

✉ erin@prometour.com

📞 USA: 1-800-304-9446 / CAN: 1-800-657-7754



PRELIMINARY APPLICATION FOR SANCTION OF SCHOOL-SPONSORED TRIPS
(Overnight trips, more than 150 miles or out of the country)
INITIAL APPROVAL REQUIRED FOR RAISING FUNDS

Please complete this application and forward to Central Office for presentation to the Educational Program Committee of the Board of Education for approval, prior to fund-raising.

All activities must be in compliance with Board Policy 374-Student Fund-raising Activities.

This does not represent final approval for the trip, approval granted via BOE approval.

Trip/Group Name: Prométour- River Falls: Spring Time in Quebec 2024	
Location of Trip: Quebec and Montreal Canada	
Date of Trip: June 28, 2024	Total Number of Days (from departure to return): 5
Name of Tour Company (if applicable): Prométour	
Name of Head Chaperone/Advisor: Melissa Sabelko	
Anticipated Methods of Fundraising: Student led bake sales, craft sales, online donation challenge, and more ideas on behalf of students.	
Amount Expected to be Fund Raised: TBD: goal is dependant on the number of travelers	
Approximate Number of Students Involved and Grade Levels: 10th- 12th grade French students who are in level III or higher with a B or higher	
Estimated Cost of Trip per Student; What is Included/Not Included in Price? \$2,650- Airfare, hotel, tours, diners, museums, transportation	
Will student cost include a pro-rated amount for chaperone(s) cost? Yes No (circle one) If yes, what is the additional amount per student, if applicable? No	
Please identify any chaperone benefits provided by the tour company: (e.g. 1 paid chaperone per 10 students participating) one paid chaperone per 6 student travelers	
Deadline for forfeiture of deposit if a student decided not to participate: 45 days prior to departure	
Please provide a brief explanation of instructional purposes of the trip and how it complements the advisor's district curriculum objective: Wisconsin State Standards for World Language Communication: <i>Standard 2</i> interpersonal communication: Students use the target language and cultural knowledge to negotiate meaning through the exchange of information, ideas, reactions, feelings, and opinions in spoken, written, or signed interactions relevant to their lives and broader communities. Cultural and Global competence: <i>Standard 5</i> Global Competence and Community Engagement. Students use the target language and cultural knowledge to investigate the world, recognize diverse perspectives, interact and exchange ideas with people from diverse backgrounds, and engage with others to improve conditions within their local and global communities.	
Date 11/30/2022	Chaperone/Advisor Signature <i>Melissa Sabelko</i>
Date	Building Administrator Signature
Date	Director of Academic Services Signature
Date	Educational Program Chair Signature

Student trip: Canada 2024

Group Leader : [Melissa Sabelko](#)



What we will cover...

01

Purpose

Why student travel is important; mission and advantages

02

Why Prometour?

Peace of mind program

03

Date & Itinerary

Full rundown of what the travel days are going to look like

04

included

All amenities included in the tour

05

Cost

Total cost for student travelers

06

Other

Safety, passports, other important information



01

Why student travel is important

Mission and advantages

Purpose of student travel

1. Encourages their willingness to know, learn and explore
2. Increases students' confidence and independence
3. More collaborative and sensible behavior
4. Provides time out of the classroom and learning in a hands-on environment
5. Pushes them to adapt to new situations
6. Encourages their classroom participation
7. Increases their test scores
8. Improves their self-esteem
9. Provides students with cultural awareness
10. Heightens students' awareness of others
11. Changes students' whole perspective

Who is eligible for the trip?

- Students must be in French III or higher
- Students must have a (or have had) B or higher in all levels of French (exceptions are accepted)
- Students must have at least two recommendations from two of their core teachers

A	93-100
A-	90-92
B+	87-89
B	83-86
B-	80-82
C	77-79
C+	73-76
C-	70-72
D+	67-69
D	60-66 ⁴⁹
F	0-59

02

Why Prométour?

Prométour is one of the most highly regarded companies in educational travel in Canada and the USA.

Prométour Educational Tours: *For over 25 years we have been designing customized tours for student groups to help them get the most out of their educational travel experience.*

PROMÉTOUR PEACE OF MIND PROGRAM

Student Group Insurance Program covering group dates of travel

Coverage includes:

- Trip Cancellation, Interruption and Delay
- Cancel for Any Reason up to 75% of prepaid, forfeited, non-refundable payments or deposits
- Baggage & Personal Effects; Damage Loss & Delay
- Emergency Medical & Dental Expenses
- Emergency Evacuation/Repatriation
- 24 hour Accidental Death & Dismemberment
- Travel Assistance & Concierge



Raving Reviews

I have used several other student travel companies in the past. None of them compare to the service I receive with Prométour. Our tour consultant, Jennifer Paige, has always provided first-rate service for us. We have sister school programs all over the world, and have chosen Prométour for all of them. This is our 8th year using the company, and every trip has been great. From the hotels, to transportation and local guides, everything is taken care of. They also have always provided fantastic accommodations and meals, (especially compared to other companies we have used which had us in hotels 45 minutes out of the city with bland, touristy meals). I highly recommend this company to any school groups looking to organize a tour abroad.



We have used Prometour many times in the past. The advantages with a smaller company is that we get a very personalized service.



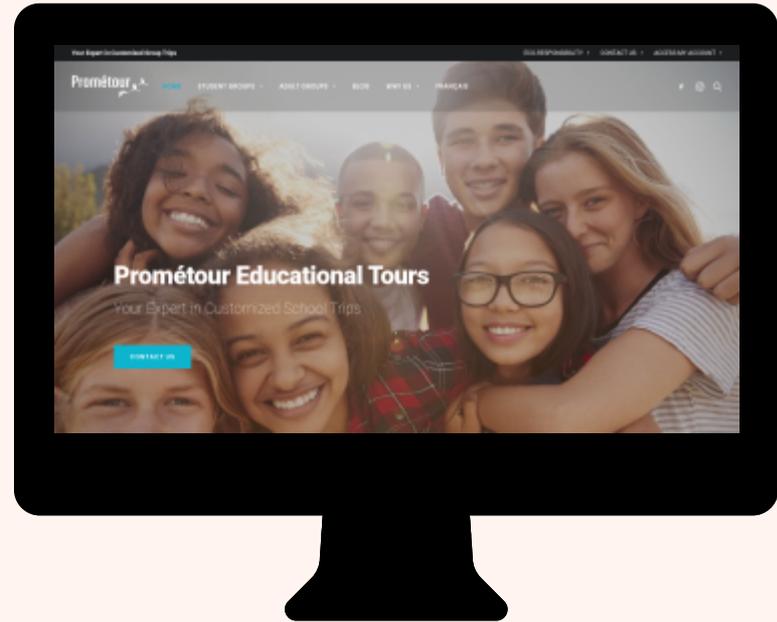
I had an amazing time. The activities were fun and educational for High School students. Our tour guide Chantal was the best! She is very knowledgeable and sweet.



Our tour guide Mark was AMAZING! He was personal, organized, positive and so informed about the areas we visited. This is the second time that I have had Mark as a guide and was so excited to find out that he was our leader again. All aspects of our trip were great - the organization of the flights, transportation (great bus drivers too!), and incredible accommodations. Prometours provided a fantastic experience. Thank you!

Visit the website!

Visit the [prometour website](#) for more information on their travel packages and past tours!



Mrs. Sabelko's travel experiences

EF Educational Tours- Group Leader: 2016, 2017, 2019

- Planned and coordinated **three** EF student tours to European cities such as;
 - Paris, Provence, Barcelona & Madrid.
- Scheduled parent meetings, created advertisements, organized tour plans, and developed 'traveler club' for future travelers.
- Handled financial responsibilities before and during the tour.

Group leader training with EF tours in Barcelona in 2015

EXCHANGE



03

Daily schedule

Date and itinerary

DAY 1: Friday 28-June-2024



MINNEAPOLIS-SAINT PAUL, MN TO MONTREAL

Board your flight from Minneapolis and fly to Canada

Your **Québécois Prométour Tour Director** will meet you at the **Montreal airport** and will remain with your group for the duration of your visit

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DAY 2: Saturday 29-June- 2024

MONTREAL

Enjoy breakfast at the hotel with your group

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BEAUPRÉ COAST & QUEBEC CITY

Enjoy breakfast at the hotel with your group

Board your **motor coach** and continue on to **Quebec City**

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At **Parc de la Chute Montmorency** have time for photos, to walk over the suspended bridge, and take the 487 steps for a different view of the falls which are higher than those of Niagara Falls

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DAY 4: Monday 01- July-2024



QUEBEC CITY

Enjoy breakfast at the hotel with your group

Be immersed in modern circus techniques at the **École de Cirque de Québec**. Under the supervision of qualified instructors, try a wide variety of circus equipment and activities - *Subject to availability*

Have lunch on your own

Take part in the **Vieux Québec GeoRally**; conceived for the 30th anniversary of Québec City's inclusion on the UNESCO World Heritage list, find 15 real or virtual caches linked to Vieux-Québec's history

Head to the **Plains of Abraham Museum** and partake in "**The Military**". Under the command of generals Wolfe and Montcalm, re-enact the 1759 battle on the Plains of Abraham

Enjoy dinner in a quaint local restaurant with your group

Participate in the animated historical ghost tour "**Crimes in New France**" - revisit the most famous crimes and ghosts (6 in all) in the history of **Vieux-Quebec**

Overnight accommodation at **Comfort Inn & Suites Saint-Nicolas à Lévis** (or similar)



04

Included

All amenities included in tour



What is included in the tour?

Transportation

- Round trip motor coach transportation
- Associated ground transportation costs while in destination
- Round trip airfare MINNEAPOLIS - MONTREAL

Accommodations

- 4 nights in multiple occupancy in quality hotels (3-star standard, 3 & 4 per room, single beds not guaranteed)

Meals and Services

- 4 Breakfasts + 1 Lunch + 4 Dinners / (group menu with 1 non-alcoholic beverage + vegetarian option)
- All aforementioned visits, activities, tours and admissions
- Service of a dynamic bilingual Prometour Tour Director
- 1:6 complimentary trip ratio based on full paying participants (twin accommodation according to gender)
- Applicable service fees, taxes and FICAV contribution

05

Cost

What Amenities are excluded in the total
tour cost?

Tentative cost of trip

22 to 24 participants : **\$2,331**

18 to 21 participants : **\$2,512**

15 to 17 participants : **\$2,645**

Students will be in charge of their own financial situations and payments. They will have an online account with prometour that allows them to make payments according to their individual needs.

Fundraising will be a possibility provided we are able to find the right resources and learn the proper procedures.

Cost does not include..



Additional items

meals or activities that are not listed on the itinerary



Tips

For the Prometour Tour Director and bus driver



Processing fee

Any processing fees needed



Spending money

Any additional money students want to bring for souvenirs, ect.





06

Other

Safety, passport handling, and other important information

Safety and Passports

1. All students are required to have a passport
2. All students will print a colored copy of their passport that will be given to Mrs. Sabelko before the tour.
3. All students will give a medical card to Mrs. Sabelko that indicates any and all medical information needed for travel.
4. All students will be required to attend informational meetings that include topics such as: safety, procedures, packing tips, etiquette, and more...
5. As of October 1, 2022, proof of vaccination is no longer required to enter Canada



Video inspiration

Video 1: places that we could see in Quebec and Montreal

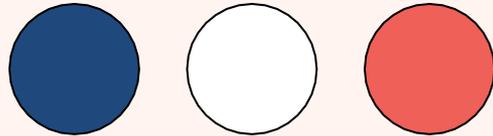
Video 2: Short video on the beauty of Quebec

Video 3: A student tour from a different company, but includes the same excursions as ours.



Merci!

Thank you for taking the time to support these kids and help expand their French experiences!



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