

**School District of River Falls  
Regular Board Meeting**

Monday, February 21, 2022 - 6:00 PM  
River Falls High School Auditorium  
818 Cemetery Road  
River Falls, WI 54022

Educational Program Committee members: Alan Tuchtenhagen (Chair), Lindsey Curtis, & Cindy Holbrook  
Agendas can be viewed at <https://www.rfsd.k12.wi.us/district/school-board.cfm> or at  
<https://meetings.boardbook.org/Public/Organization/1447>

1. **CALL TO ORDER - 6:00 PM IN THE RIVER FALLS HIGH SCHOOL AUDITORIUM**
2. **MANNER OF PUBLIC NOTIFICATION OF MEETING**
3. **INFORMATIONAL ITEMS**

A. **Acknowledgement / Recognition**

1. **Wildcat Pride Awards**

a. Greenwood Elementary - 2022 State School of Character Recognition

**Description:** Each year, Character.org certifies schools and districts at the state level that demonstrate a dedicated focus on character development which has a positive effect on academic achievement, student behavior, and school climate.

B. **Spotlight on Education: Character Education - A district view**

**Description:** Presentation Link

C. **Superintendent, Administrative, and Student Representative Reports**

1. Administrative Reports

2. Student Representatives Report

3. **Superintendent Report**

a. COVID Status Report

**Description:** Presentation Link

4. **ACTION ITEMS**

A. **Consideration and/or Action of future Matrix revisions and/or modifications related to our face mask policy**

**Description:** The Board will discuss our current mask matrix and discuss possible changes and/or modifications to our mask requirements.

**Recommended Action:** Determine if a change and/or modification is needed to our current mask requirement.

B. **Approval of minutes, bills, and recommended employment**

3

**Description:** The following have been submitted for approval:

**Item 1:** January 25, 2022, Regular Board of Education meeting minutes

**Item 2:** Bills submitted for payment

**Item 3:** Pursuant to Board Policy which references Wisconsin Statutes Sections 111, 118, 121, all employees who require Wisconsin state certification shall be recommended by the superintendent to the Board of Education for approval. All recommendations presented at this time are pursuant to approved Board policies and accompanying administrative procedures.

**Recommended Action:** Approve minutes, bills, and employment as presented.

C. **Consideration and/or Action to approve February 7, 2022 Educational Program Committee recommendations**

14

**Description:** The Educational Program Committee met on February 7, 2022, to approve the RF4C provider contract for the 2022-23 school year, discuss the Renaissance Charter School programming, to hear an update on the Western WI College Fair and high school registration night, to discuss the RFHS student graduate profile and to recognize February as CTE month.

**Recommended Action:** Approve the RF4C provider contract for the 2022-2023 school year.

D. **Approve the first reading of revised School Board Policy 458 Wellness**

28

**Description:** Policy updates are being made to align the District policy with our current practices that follow federal guidelines.

**Recommended Action:** Approve the first reading of revised School Board Policy 458 Wellness.

E. **Approve the second reading of revised School Board Policy Early Admissions Procedure 421-Rule**

31  
1

**Description:** The first reading of School Board Policy Early Admissions Procedure 421-Rule was approved at the January 25, 2022, Regular Board Meeting.

**Recommended Action:** Approve the second reading of School Board Policy Early Admissions Procedure 421-Rule.

**F. HEARING OF VISITORS OR DELEGATIONS**

**Description:** *Each person will have no more than 2 minutes for comments.*

**G. Proposed/suggested items for the next regular and future Board meeting agenda(s)**

**Description:** As always, Board members will be given the opportunity to suggest items for future Board member agendas.

**Recommended Action:** As needed.

**H. Schedule next Board/Committee meetings**

**Description:** Upcoming Board meeting dates, times, and locations will be reviewed.

**Recommended Action:** Set the meeting schedule as follows:

Educational Program Committee meeting: Monday, March 7, 2022, 6:00 p.m. *(District Office Conference room, 852 E. Division Street)*

Personnel Committee meeting: No March Meeting

Regular Board meeting: Monday, March 21, 2022, 6:00 p.m. *(District Office Conference room, 852 E. Division Street)*

Finance and Facilities Committee meeting: Monday, March 28, 2022, 6:00 p.m. *(District Office Conference room, 852 E. Division Street)*

**5. Request for Executive Session pursuant to Wisconsin § 19.85 (1)(c) for review and discussion of the Board of Education self-evaluation results. Roll call vote required.**

**6. CONVENE TO EXECUTIVE SESSION**

**School District of River Falls**  
**Regular Board Meeting**  
Tuesday, January 25, 2022 - 6:00 PM  
River Falls High School Auditorium,  
818 Cemetery Road, River Falls, WI 54022

The regularly scheduled meeting of the River Falls Board of Education was called to order on Tuesday, January 25, 2022 at the River Falls High School Auditorium, 818 Cemetery Road, River Falls, WI 54022. President Johnson Myers called the meeting to order at 6:01 p.m. It was ascertained that notice of the meeting had been properly posted in the appointed locations, and sent to the Star Observer, WEVR Radio Station, and the Eau Claire Leader-Telegram.

**PRESENT**

President Stacy Johnson Myers, Vice President Amy Halvorson (remote), Clerk Alan Tuchtenhagen, Treasurer Todd Schultz, members Bob Casey, Cindy Holbrook, and student representative Joselyn Morocho-Zapata. Also present were Superintendent Jamie Benson, Director of Academic Services Jennifer Peterson, River Falls High School Principal Kit Luedtke, Westside Elementary Principal Chris Kamrath, and River Falls Public Montessori Elementary Principal Nate Wells. River Falls Public Montessori Elementary teachers Markell Lockwood, Katie Purington, and Sara L’Allier.

**HEARING OF VISITORS OR DELEGATIONS**

A few community members and/or parents spoke about various concerns with the district’s masking policy/matrix and the possible upcoming vote/revisions to current mitigations.

**INFORMATIONAL ITEMS**

**A. Acknowledgement / Recognition**

Wildcat Pride Awards

Sarah Plum was recognized for receiving the 2022 Outstanding Young Choral Director Award.

According to the Wisconsin Choral Directors Association, the Outstanding Young Choral Director must exhibit characteristics of a master teacher, including enthusiasm, energy, musicianship, student rapport, and professionalism; who has made a considerable impact on the size, quality of performance, festival involvement, and visibility of the program.

**B. Spotlight on Education: River Falls Public Montessori Elementary**

Wells shared an overview of student conferencing as a high leverage practice, how it impacts learning and teaching, and the typical conferencing journey of an RFPME student. Lockwood, Purington, and L’Allier shared their personal experiences with student conferencing.

**C. Superintendent, Administrative, and Student Representative Reports**

1. Superintendent Report

Benson shared the monthly COVID update. Benson recommended that the board table the decision on the mask policy for a few more weeks until the current numbers trend downward.

2. Administrative Reports - None

3. Student Representative Reports

Morocho-Zapata thanked the school board for the extra 2 days (for the high school students). It helped the students catch up on assignments. She also shared an update regarding her classmates’ feelings on our current covid mitigations.

**D. District Equity, Inclusivity, and Diversity (EID) Committee Update**

Wells shared the recent progress of the committee.

**ACTION ITEMS**

A. Johnson Myers reviewed the minutes, bills, and recommended employment items on the Agenda. Schultz moved, seconded by Casey that the Board approve the following:

1. The Minutes from the 12/21/2021 Regular Board of Education meeting.

2. Checks numbered 204957 through 205366 had been prepared in the amount of \$ 852,934.66 and there were automatic transfers of \$ 666,267.91 and \$ 652,903.54 for a total of \$ 2,172,106.11. Checks 204785, 20519 were voided.

3. Pursuant to Board Policy which references Wisconsin Statutes Sections 111, 118, and 121, approval of the following employment recommendations: 1. Recommended approval of the employment of Luke Chaffee as 1.0 FTE Social Studies Teacher at River Falls High School effective January 24, 2022 (replaces Alyson Niehans). Mr. Chaffee earned his bachelor's degree from UW-River Falls and his master's degree from UW-Eau Claire. He has 15 years of experience (Hudson WI) and his salary will be based on Tier 3, Level 3M of the salary schedule. 2. Recommended approval of the increased employment of Becky Briese, English Teacher at River Falls High School, from 0.846 FTE to 1.0 FTE for the remainder of the 2021-2022 school year (partial replacement for Ellen Puff). 3. Recommended approval of the employment of Starla Dixen as full-time long term substitute Fourth Grade Teacher at Westside Elementary School effective January 3, 2022 through approximately April 1, 2022 (for Stacia Johnson). 4. Recommended approval of the employment of Elizabeth Bruch-Andersen as 0.675 FTE long-term substitute English Language Arts Teacher at River Falls High School effective January 17, 2022 through approximately June 7, 2022 (replaces Ellen Puff). 5. Recommended approval of the hiring of the following short term, on call Substitute Teachers: a) Christina Miller b) Donald Haack. Roll call vote: Holbrook yes, Schultz yes, Johnson Myers yes, Halvorson yes, Tuchenhagen yes, and Casey yes. Motion carried unanimously (6-0).

#### **B. Consideration and/or Action to approve January 10, 2022 Educational Program Committee recommendations**

The Educational Program Committee met on January 10, 2022, to review the WASB resolutions, hear a fall co-curricular activities update, to approve the first reading of school board policy Early Admissions Procedure 421-Rule, to approve the memo to establish seats for Open Enrollment, and finally to approve the district's notice of educational options.

Tuchenhagen motioned, seconded by Casey to approve the following: the first reading of School Board Policy Early Admissions Procedure 421-Rule, the memo to establish seats for Open Enrollment, and the District's Notice of Educational Options. Roll call vote: Casey yes, Tuchenhagen yes, Halvorson yes, Johnson Myers yes, Schultz yes, and Holbrook yes. Motion carried unanimously (6-0).

#### **C. Consideration and/or Action to approve January 17, 2022 Finance & Facilities Committee recommendations**

The Finance and Facilities Committee met on January 17, 2022, to discuss the Renaissance Charter Academy relocation and to review the 2021-22 Facilities Capital needs.

No action, informational only.

#### **E. Consideration and/or Action to approve January 17, 2022 Personnel Committee recommendations**

The Personnel Committee met on January 17, 2022, to review recent changes to the Employee Work Safety Guidelines, to discuss 2022-23 and 2023-24 school calendars, to approve transportation department job descriptions, and to hear a health insurance bidding update. The committee also went into closed executive session to approve continuing letters to administrators, preliminary notice of nonrenewal of administrative staff, and to discuss 2022-23 negotiation goals.

Halvorson motioned, seconded by Holbrook to approve revised transportation department job descriptions. Roll call vote: Holbrook yes, Schultz yes, Johnson Myers yes, Halvorson yes, Tuchenhagen yes, and Casey yes. Motion carried unanimously (6-0).

#### **F. Approve the second reading of revised School Board Policy 352 - Field Trips/Extended Trips and School Board Policy 352 - Rule Guidelines for Field Trips/Extended Trips**

The first readings of policy 352 - Field Trips/Extended Trips and policy 352 - Rule Guidelines for Field Trips/Extended Trips were approved at the December 21, 2021, Regular Board Meeting.

Tuchenhagen motioned, seconded by Holbrook to approve both the second reading of revised School Board Policy 352 - Field Trips/Extended Trips and the second reading of revised School Board Policy 352 - Rule Guidelines for Field Trips/Extended Trips. Roll call vote: Holbrook yes, Schultz yes, Johnson Myer yes, Halvorson yes, Tuchenhagen yes, and Casey yes. Motion carried unanimously (6-0).

#### **G. Approve the River Falls eSchool Charter School Contract for submission to the Wisconsin Department of Public Instruction**

Jennifer Peterson, Director of Academic Services, will present board members with the River Falls eSchool Charter School contract for approval. The contract was formally approved by the River Falls eSchool Governance Board on January 24, 2022, at the Governance Board founding meeting.

Tuchtenhagen motioned, seconded by Schultz to approve the River Falls eSchool Charter School Contract for submission to the Wisconsin Department of Instruction. Roll call vote: Casey yes, Tuchtenhagen yes, Halvorson yes, Johnson Myers yes, Schultz yes, and Holbrook yes. Motion carried unanimously (6-0).

**H. Consideration and/or Action to increase the substitute teacher daily rate to \$200 per day for the remainder of the 2021-2022 school year**

David Bell, Director of Human Resources and Leadership Development, will present an administrative recommendation to increase the substitute teacher daily rate to \$200 for the remainder of the 2021-2022 school year. Holbrook motioned, seconded by Halvorson to approve the substitute teacher pay rate to \$200 for the remainder of the 2021-2022 school year. Roll call vote: Holbrook yes, Schultz yes, Johnson Myers yes, Halvorson yes, Tuchtenhagen yes, and Casey yes. Motion carried unanimously (6-0).

**I. Acknowledge for the record the actions taken in regard to the 2022 Spring School Board Election**

Pursuant to Wisconsin statutes, the school district clerk must verify/certify school board candidates, designate the names as they are to appear on the ballot, determine the need for a primary, supervise drawing and names for placement on the ballot, and notify municipal clerks for the spring school board election. Results of the drawing were as follows: 1-Natasha Schaefer, 2-Lindsey Curtis, 3-Mike Miller, and 4-Patrick Richter.

Casey motioned, seconded by Schultz to acknowledge for the record the actions taken in regard to the 2022 spring school board election. Roll call vote: Casey yes, Tuchtenhagen yes, Halvorson yes, Johnson Myers yes, Schultz yes, and Holbrook yes. Motion carried unanimously (6-0).

**J. Consideration and/or Action of future Matrix revisions and/or modifications related to our face mask policy**

The Board will discuss our current mask matrix and discuss possible changes and/or modifications to our mask requirements.

Casey motioned, seconded by Holbrook to recommend that we follow Superintendent Benson's recommendation and table the action on voting for mask policy until further notice. Roll call vote: Holbrook yes, Schultz yes, Johnson Myers yes, Halvorson yes, Tuchtenhagen yes, and Casey yes. Motion carried unanimously (6-0).

**K. Proposed/suggested items for the next regular and future Board meeting agenda(s)**

As always, Board members will be given the opportunity to suggest items for future Board member agendas.

**L. Schedule next Board/Committee meetings**

Set the meeting schedule as follows:

Educational Program Committee meeting: Monday, February 7, 2022, 6:00 p.m. (*Location TBD*)

Finance and Facilities Committee meeting: Monday, February 14, 2022, 6:00 p.m. (*District Office Conference room, 852 E. Division Street*)

Personnel Committee meeting: Monday, February 28, 2022, 6:00 p.m. (*District Office Conference room, 852 E. Division Street*)

Regular Board meeting: Monday, February 21, 2022, 6:00 p.m. (*River Falls High School Auditorium, 818 Cemetery Road*)

**ADJOURNMENT**

President Johnson Myers declared the meeting adjourned at 7:26 p.m.

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Alan Tuchtenhagen, Clerk

**SCHOOL DISTRICT OF RIVER FALLS**  
River Falls , Wisconsin 54022

Checks for Approval at the February 2022 Board Meeting

<b>AP CHECK NUMBERS</b>	<b>AMOUNT</b>
205367 - 205804	\$858,855.03

**PAYROLL**

1/5/22 Auto Tsf. Payroll	\$681,675.09
1/20/22 Auto Tsf. Payroll	\$692,954.25

**\$2,233,484.37**

**VOID CHECKS**

**202642 - Next Level Events LLC**  
**204550 - Britni Weise**

**Actual**

FNB - General Money Market Balance	\$4,154,849.40
RCU - Money Market Balance	\$5,351,872.42

## Publication List - Checks over \$100 - February 2022 Meeting

POST	CHECK		INVOICE	
DATE	NUMBER	VENDOR	DESCRIPTION	AMOUNT
1/6/2022	205367	ACCESS SECURITY INC.	Monitoring	\$ 1,728.00
1/6/2022	205368	ACT INC	PreACT	\$ 1,170.00
1/6/2022	205370	ANTCZAK, THANE	officiating fees	\$ 250.00
1/6/2022	205371	ARCHKEY TECHNOLOGIES	Multiple Invoices	\$ 7,837.00
1/6/2022	205372	AUTO VALUE	Multiple Invoices	\$ 517.70
1/6/2022	205373	BALDWIN LIGHTSTREAM	Jan Internet & Phone	\$ 1,601.84
1/6/2022	205375	BODART, DENISE	officiating fees	\$ 292.20
1/6/2022	205376	BODART, MEGAN	officiating fees	\$ 321.00
1/6/2022	205377	BRANDVOLD, DAVID	officiating fees	\$ 475.00
1/6/2022	205379	ST CROIX LANES	Multip-age Field Trip	\$ 200.00
1/6/2022	205380	BUTTON, JOSEPH II	dance judge; 12/18/21	\$ 287.22
1/6/2022	205381	CAMPBELL, GARY	officiating fees	\$ 120.00
1/6/2022	205383	CAPITAL ONE	Walmart supplies	\$ 680.82
1/6/2022	205384	CEDAR CORPORATION	alternate school site	\$ 800.00
1/6/2022	205385	CESA 9	Multiple Invoices	\$ 1,225.00
1/6/2022	205386	CHRISTENSEN, CARTER	officiating fees	\$ 120.00
1/6/2022	205387	CLIFTONLARSONALLEN LLP	acctng audit final billing	\$ 2,647.58
1/6/2022	205389	CUSTOM DRYWALL, INC	Drywall/ceiling repairs	\$ 3,931.00
1/6/2022	205391	DNA AV INTEGRATORS LLC	classroom speaker wk	\$ 507.99
1/6/2022	205392	DUSEK, SAMANTHA	Reim travel expenses	\$ 284.08
1/6/2022	205394	EXPRESS SERVICES INC	Multiple Invoices	\$ 6,570.24
1/6/2022	205395	FALLS THEATER	MMS Field Trip	\$ 720.00
1/6/2022	205397	FIELD ENVIRONMENTAL CONSULTING INC	Annual NTE	\$ 392.98
1/6/2022	205398	FOLLSTAD, DAWN	Reim supplies	\$ 119.57
1/6/2022	205400	FRESHWATER SOCIETY	calendar fundraiser	\$ 247.90
1/6/2022	205403	GOODRUM, HANNAH	dance judge; 12/18/21	\$ 319.20
1/6/2022	205404	GOPHER SPORT	ball cart	\$ 514.08
1/6/2022	205407	HILE, CHARLES	officiating fees	\$ 475.00
1/6/2022	205409	HILLYARD, INC.-MPLS	Multiple Invoices	\$ 4,878.24
1/6/2022	205410	HORIZON COMMERCIAL POOL SUPPLY-INC	Pool Chemicals	\$ 676.36
1/6/2022	205414	HUEBSCH	Multiple Invoices	\$ 2,221.91
1/6/2022	205416	JACKSON, DOMINICK	officiating fees	\$ 220.00
1/6/2022	205417	J H LARSON COMPANY	Multiple Invoices	\$ 336.39
1/6/2022	205418	J W PEPPER & SON INC	Multiple Invoices	\$ 691.95
1/6/2022	205420	KOHN LAW FIRM S.C.	Multiple Invoices	\$ 412.92
1/6/2022	205421	KOLLER, JOE	officiating fees	\$ 120.00
1/6/2022	205422	KURITA AMERICA INC.	Glycol System chemicals	\$ 188.27
1/6/2022	205423	KWIK TRIP, INC.	Fuel	\$ 2,449.00
1/6/2022	205424	LAMINATION DEPOT	Laminating film	\$ 230.10
1/6/2022	205425	LASER PRODUCT TECHNOLOGIES	staple refills	\$ 106.95
1/6/2022	205426	LASER PRODUCT TECHNOLOGIES	Multiple Invoices	\$ 465.94
1/6/2022	205427	LEMKE, FRED	officiating fees	\$ 110.00
1/6/2022	205428	MACKIN EDUCATIONAL RESOURCES	Multiple Invoices	\$ 1,148.21

## Publication List - Checks over \$100 - February 2022 Meeting

1/6/2022	205429	MACSWAIN, JIM	officiating fees	\$ 475.00
1/6/2022	205431	MARK'S PLUMBING PARTS	Plumbing supplies	\$ 171.88
1/6/2022	205432	MARUSAK, BEN	officiating fees	\$ 475.00
1/6/2022	205433	MARUSAK, MATT	officiating fees	\$ 475.00
1/6/2022	205434	MIDWEST BUS PARTS INC	Multiple Invoices	\$ 287.90
1/6/2022	205438	MYERS, ANASTASIA	judge; 12/18/21	\$ 337.80
1/6/2022	205439	NARDINI FIRE EQUIPMENT	fire suppression repairs	\$ 419.50
1/6/2022	205441	NDGROUP LLC	Professional Learning	\$ 900.00
1/6/2022	205443	NEO ELECTRICAL SOLUTIONS LLC	Multiple Invoices	\$ 974.25
1/6/2022	205444	NICKELL, ERIN	dance judge; 12/18/21	\$ 285.00
1/6/2022	205445	NORRISH, ALEA	officiating fees	\$ 341.00
1/6/2022	205446	O'REILLY AUTO PARTS	supplies	\$ 111.96
1/6/2022	205447	OBER, SARAH	dance judge; 12/18/21	\$ 301.20
1/6/2022	205448	OHMANN, SAMANTHA	Transportation Reim	\$ 154.00
1/6/2022	205449	OLSON, CHAD	officiating fees	\$ 375.00
1/6/2022	205450	PARSONS, JEFF	officiating fees	\$ 475.00
1/6/2022	205451	PARTS TOWN, LLC	Milk Cooler Part	\$ 119.79
1/6/2022	205455	READ NATURALLY INC	subscription renewals	\$ 690.00
1/6/2022	205456	RIVER CITY DISPOSAL, INC.	Dec Garbage Pickup	\$ 2,792.49
1/6/2022	205457	RIVER CITY STITCH LLC	Lego League Shirts	\$ 373.14
1/6/2022	205458	RIVER FALLS WRESTLING BOOSTERS	NB Wrestling Contract	\$ 1,000.00
1/6/2022	205459	RIVER FALLS ACE HARDWARE	Dec supplies	\$ 555.47
1/6/2022	205460	RIVER STATES TRUCK & TRAILER	BG Expense	\$ 1,040.56
1/6/2022	205462	ROGERS, NANCY	Reim Dec Mileage	\$ 160.16
1/6/2022	205464	SCC FBLA REGIONAL CONFERENCE	chapter ID 6250	\$ 280.00
1/6/2022	205465	SCENARIO LEARNING LLC	SDS Renewal	\$ 1,095.48
1/6/2022	205466	SCHOOL SPECIALTY	Multiple Invoices	\$ 227.61
1/6/2022	205468	SCHWARTZ, BRAXTON	officiating fees	\$ 110.00
1/6/2022	205469	SECURITY CHECK ME INC	Background checks	\$ 140.00
1/6/2022	205471	SHASKE, MAKENNA	officiating fees	\$ 312.96
1/6/2022	205472	SOLIANT HEALTH, LLC	Holdorf Week 5	\$ 2,150.00
1/6/2022	205474	STAPLES -(PAPER)	Multiple Invoices	\$ 1,262.07
1/6/2022	205475	STEFANS SOCCER	hooded tops BSO	\$ 1,930.00
1/6/2022	205476	STEINHOFF, JACQUELYN	Multiple Invoices	\$ 3,000.57
1/6/2022	205477	THRIVE PSYCHOLOGICAL & CONSULTING SERV	Event Speaker	\$ 300.00
1/6/2022	205478	TORMACH, INC.	supplies	\$ 80,533.80
1/6/2022	205479	TRAUTMILLER, CALLIE	Event Speaker	\$ 300.00
1/6/2022	205480	TRIMARK	steamer for GW	\$ 10,762.06
1/6/2022	205481	TWIN CITY HARDWARE CO INC.	Lock	\$ 497.44
1/6/2022	205482	UNITED WAY ST.CROIX VALLEY	Multiple Invoices	\$ 142.50
1/6/2022	205484	WI SCTF	Payroll accrual	\$ 127.51
1/12/2022	205486	AIR COMMUNICATIONS OF WI, INC	monthly repeater rent	\$ 528.66
1/12/2022	205489	AT&T	715-425-1803 147 0	\$ 1,349.65
1/12/2022	205490	BERGMANIS, JENNA	reimb supplies	\$ 522.59
1/12/2022	205492	C & L COMMUNICATIONS INC	Dec 2021 Locates	\$ 863.50
1/12/2022	205495	CHRISTENSEN, CARTER	officiating fees	\$ 140.00
1/12/2022	205496	COMPUTER INTEGRATION TECHNOLOGIES INC	Chromebooks	\$ 117,780.00

## Publication List - Checks over \$100 - February 2022 Meeting

1/12/2022	205497	CRAIL, DAVID	Reim supplies	\$ 109.99
1/12/2022	205499	DAVIS, TESSA	reimb supplies	\$ 537.90
1/12/2022	205500	DICK'S MARKET	Multiple Invoices	\$ 2,544.21
1/12/2022	205502	FAIRVIEW CLINICS	Pre emplymt exams	\$ 375.00
1/12/2022	205503	FELLING, MEGAN	Reim Supplies	\$ 225.95
1/12/2022	205504	FENTON, DENNIS	officiating fees	\$ 310.00
1/12/2022	205505	FIELD ENVIRONMENTAL CONSULTING INC	Annual NTE	\$ 2,004.00
1/12/2022	205506	FOOD SERVICE-SDRF	N Badger Food	\$ 1,663.75
1/12/2022	205507	FULLER, MICHAEL	Reim supplies	\$ 562.00
1/12/2022	205508	BEARING DISTRIBUTORS, INC	Bearings for AHU 10	\$ 221.16
1/12/2022	205510	HALAMA, DAVID	officiating fees	\$ 160.00
1/12/2022	205511	HASKINS, MAXWELL	officiating fees	\$ 120.00
1/12/2022	205512	HILE, CHARLES	officiating fees	\$ 150.00
1/12/2022	205513	HILLYARD, INC.-MPLS	Multiple Invoices	\$ 751.17
1/12/2022	205514	HUDSON PHYSICIANS	Multiple Invoices	\$ 942.00
1/12/2022	205515	IGOUE, KYLE	officiating fees	\$ 120.00
1/12/2022	205517	LAB ZONE, LLC	COL/DOT Tests	\$ 265.80
1/12/2022	205521	MACKIN EDUCATIONAL RESOURCES	BOOKS FOR LMC	\$ 1,434.44
1/12/2022	205522	MARK'S PLUMBING PARTS	kitchen faucet part	\$ 101.85
1/12/2022	205523	MENARDS	Multiple Invoices	\$ 501.02
1/12/2022	205524	MIDWEST BUS PARTS INC	Multiple Invoices	\$ 618.97
1/12/2022	205525	MINNESOTA LIFE INSURANCE CO	Payroll Accrual	\$ 7,591.93
1/12/2022	205526	NASCO	Ag Supplies	\$ 225.00
1/12/2022	205528	NELSON'S BUS SERVICE INC	New Bus / Fleet 212	\$ 97,244.50
1/12/2022	205529	NELSON'S BUS SERVICE INC	New Bus / Fleet 214	\$ 97,244.50
1/12/2022	205530	NOTABLE INC	Kami Quote - 221535	\$ 594.00
1/12/2022	205531	OTTO, DYLAN	officiating fees	\$ 140.00
1/12/2022	205533	PRINTART	winter 22 catalog	\$ 3,786.00
1/12/2022	205537	RESEARCH INSTITUTE FOR LEARNING & DEVEL	Trout Conference	\$ 298.00
1/12/2022	205538	RICHISON, JAMES II	officiating fees	\$ 160.00
1/12/2022	205539	RIESTER REFRIGERATION INC	stand cooler repair	\$ 242.00
1/12/2022	205541	RIVER FALLS MUNICIPAL	Multiple Invoices	\$ 58,059.60
1/12/2022	205542	ROTARY CLUB OF RIVER FALLS	Qtrly dues-C Kamrath	\$ 125.00
1/12/2022	205543	SCHMOCKER, KYLE	officiating fees	\$ 150.00
1/12/2022	205545	SECURITY CHECK ME INC	Dec bkgrd checks	\$ 238.00
1/12/2022	205547	STAPLES -(PAPER)	supplies	\$ 112.47
1/12/2022	205549	ST CROIX GAS	Multiple Invoices	\$ 25,660.11
1/12/2022	205551	THE STANDARD	Payroll Accrual	\$ 8,588.56
1/12/2022	205552	THIESING, SCOTT SR	officiating fees	\$ 160.00
1/12/2022	205553	TOTAL EXCAVATING LLC	Dec Snow Removal	\$ 37,076.50
1/12/2022	205554	UW-RIVER FALLS STUDENT BILLING	Tuition and Fees	\$ 1,190.43
1/12/2022	205555	VERIZON WIRELESS	Dec Cell Phones	\$ 1,981.07
1/12/2022	205558	WISCONSIN BUS SALES	BG Supplies	\$ 4,858.03
1/12/2022	205559	WISCONSIN FFA ASSOCIATION	membership	\$ 225.00
1/20/2022	205560	ALLEN, ZACHARY	Driver Meals	\$ 220.00
1/20/2022	205568	AMAZON.COM	Multiple Invoices	\$ 7,347.60
1/20/2022	205571	AT&T BUSINESS DIRECT	Multiple Invoices	\$ 1,633.78

## Publication List - Checks over \$100 - February 2022 Meeting

1/20/2022	205573	B & H PHOTO-VIDEO	2 projectors	\$ 1,399.98
1/20/2022	205576	BOESPFLUG, PAUL	Driver Meals	\$ 106.00
1/20/2022	205578	BRAINSTORM	Conf reg-B Dado	\$ 295.00
1/20/2022	205579	BRIH DESIGN	CH Services	\$ 956.25
1/20/2022	205581	CASHMAN, CYNTHIA	Reim Mileage	\$ 137.65
1/20/2022	205582	CESA 11	Multiple Invoices	\$ 1,299.00
1/20/2022	205583	CHIPPEWA FALLS HIGH SCHOOL	WIAA contract - BSW	\$ 125.00
1/20/2022	205584	CHRISTENSEN, CARTER	officiating fees	\$ 280.00
1/20/2022	205585	COMPUTER INTEGRATION TECHNOLOGIES INC	Agrmt Mgd Backup	\$ 785.00
1/20/2022	205586	CLINICARE CORPORATION	EC Academy Dec	\$ 2,112.00
1/20/2022	205588	CONFIDENTIAL RECORDS, INC.	Multiple Invoices	\$ 180.40
1/20/2022	205589	DC EVEREST HIGH SCHOOL	WIAA; WR; 1/8/22	\$ 250.00
1/20/2022	205591	DULANEY, KATE	ASHA Reimb	\$ 225.00
1/20/2022	205592	EAU CLAIRE AREA SCHOOL DIST	WIAA contract; bsw	\$ 150.00
1/20/2022	205594	ELITE APPAREL LLC	M Handsen supplies	\$ 1,403.75
1/20/2022	205596	ELLS, JAMES	Multiple Invoices	\$ 198.00
1/20/2022	205597	EPSTEIN, GARY	Multiple Invoices	\$ 129.00
1/20/2022	205599	ERICKSON, KARL	Driver Meals	\$ 129.00
1/20/2022	205600	EXPRESS SERVICES INC	Sub fulfillment	\$ 842.40
1/20/2022	205601	FAST COPY CENTER	Multiple Invoices	\$ 433.75
1/20/2022	205603	FORUM COMMUNICATION COMPANY	Legal notices	\$ 122.89
1/20/2022	205605	GLENWOOD CITY HIGH SCHOOL	WIAA contract; WR	\$ 200.00
1/20/2022	205606	GOMEZ, NATALY	Mileage reim	\$ 117.10
1/20/2022	205607	GRAHAM, JACQUELINE	Reim supplies	\$ 160.15
1/20/2022	205608	GRAINGER	Maint Supplies	\$ 139.19
1/20/2022	205609	GRAY, TANIA	officiating fees	\$ 175.00
1/20/2022	205611	HARRIS	Chiller Maintenance	\$ 439.58
1/20/2022	205612	HASKINS, MAXWELL	officiating fees	\$ 175.00
1/20/2022	205613	HASTINGS WRESTLING CLUB	1/15/22 Tournament	\$ 150.00
1/20/2022	205614	HAYDON, BECKY	reimb; NB food	\$ 483.11
1/20/2022	205616	HILLYARD, INC.-MPLS	Multiple Invoices	\$ 7,524.49
1/20/2022	205617	HOENISCH, CINDY	officiating fees	\$ 175.00
1/20/2022	205620	HULBERT, KATIE	officiating fees	\$ 175.00
1/20/2022	205621	KAHUT-LOOMIS, MICHELLE	officiating fees	\$ 175.00
1/20/2022	205623	KOHN LAW FIRM S.C.	Multiple Invoices	\$ 402.54
1/20/2022	205624	KUPKA, EMILY	officiating fees	\$ 175.00
1/20/2022	205626	LASER PRODUCT TECHNOLOGIES	Multiple Invoices	\$ 1,837.15
1/20/2022	205629	LUCAS, MARY JEAN	officiating fees	\$ 175.00
1/20/2022	205632	MASA	Online subscription	\$ 816.00
1/20/2022	205633	MASTERCARD CORPORATE CLIENTS	Multiple Invoices	\$ 13,530.67
1/20/2022	205636	MENOMONIE HIGH SCHOOL	WIAA contract - BBB	\$ 200.00
1/20/2022	205638	MEYER, CASSANDRA	Reim mileage	\$ 113.57
1/20/2022	205639	MIDWEST BUS PARTS INC	bus windshield	\$ 491.92
1/20/2022	205641	MINNEAPOLIS SOUTH HIGH SCHOOL	WIAA contract; BSW	\$ 300.00
1/20/2022	205644	NDGROUP LLC	Multiple Invoices	\$ 2,200.00
1/20/2022	205650	NEXT LEVEL EVENTS BY TWENTY-TWO FARMS	chair rental	\$ 657.50
1/20/2022	205653	PARK HIGH SCHOOL	WIAA contract; WR	\$ 225.00

40

## Publication List - Checks over \$100 - February 2022 Meeting

1/20/2022	205654	PEARSON, SAVANNAH	Multiple Invoices	\$ 120.00
1/20/2022	205656	RAPTOR TECHNOLOGIES	Link API Suite Annual	\$ 125.00
1/20/2022	205659	REEDSBURG AREA HIGH SCHOOL	WIAA contract; BHO	\$ 400.00
1/20/2022	205660	RITTER, DAVID	officiating fees	\$ 160.00
1/20/2022	205661	RIVER CITY STITCH LLC	Competitor Tee	\$ 243.75
1/20/2022	205662	RIVERLAND LASER, INC.	Awards	\$ 647.00
1/20/2022	205663	RIVER STATES TRUCK & TRAILER	Valve	\$ 333.73
1/20/2022	205666	ROHL, DREW	Reim mileage	\$ 121.74
1/20/2022	205667	ROTARY CLUB OF RIVER FALLS	Qtrly dues - J Benson	\$ 125.00
1/20/2022	205669	SANOCKI, MIKAYLA	Reim mileage	\$ 112.84
1/20/2022	205671	SCHOOL HEALTH CORPORATION	Multiple Invoices	\$ 677.91
1/20/2022	205673	SHIRTS UNLIMITED	Augusta Parkas	\$ 4,586.00
1/20/2022	205674	SISKO, RYAN	officiating fees	\$ 110.00
1/20/2022	205676	SMITH, JAMES	officiating fees	\$ 160.00
1/20/2022	205677	SMITH, JENNIFER	officiating fees	\$ 175.00
1/20/2022	205678	SOLIANT HEALTH, LLC	Multiple Invoices	\$ 4,300.00
1/20/2022	205679	ST CROIX FALLS HIGH SCHOOL	WIAA contract; WR	\$ 185.00
1/20/2022	205681	STAPLES -(PAPER)	Multiple Invoices	\$ 2,798.45
1/20/2022	205682	STEEL TOWNE R.F.	Supplies	\$ 307.36
1/20/2022	205683	STOUT, FRANK	officiating fees	\$ 115.00
1/20/2022	205686	TRI DIM FILTER CORPORATION	Filters	\$ 222.12
1/20/2022	205687	TURCOTTE, AMBER	officiating fees	\$ 175.00
1/20/2022	205688	ULINE	Black Tables/carts	\$ 6,160.54
1/20/2022	205689	UNITED PARCEL SERVICE	January 8, 2022 invoice	\$ 142.35
1/20/2022	205690	UNITED WAY ST.CROIX VALLEY	Multiple Invoices	\$ 142.50
1/20/2022	205691	WCDA	All State Choir Reg	\$ 1,520.00
1/20/2022	205693	WILLIAM V MACGILL AND CO	health supplies	\$ 1,698.88
1/20/2022	205694	WISCONSIN RAPIDS LINCOLN HS	WIAA contract; Gym	\$ 160.00
1/20/2022	205695	WI SCTF	Multiple Invoices	\$ 207.51
1/20/2022	205696	WURTZBERGER, ALAN	officiating fees	\$ 160.00
1/26/2022	205700	ACROVISTA, LLC	License Renewal	\$ 1,619.70
1/26/2022	205701	ANTCZAK, THANE	officiating fees	\$ 205.00
1/26/2022	205702	APPLETON EAST FORENSICS	1/28 contest; forensics	\$ 455.00
1/26/2022	205704	BAUER BUILT	Multiple Invoices	\$ 686.06
1/26/2022	205706	BENILDE ST. MARGARET'S	A Cappella Festival	\$ 255.00
1/26/2022	205707	BLICK ART MATERIALS	Art Supplies	\$ 105.48
1/26/2022	205709	BRICKHOUSE MUSIC	Multiple Invoices	\$ 1,130.47
1/26/2022	205711	CESA 9	Multiple Invoices	\$ 15,675.00
1/26/2022	205712	CESA 6	New Website-Com Ed	\$ 10,454.50
1/26/2022	205713	CINTAS	Multiple Invoices	\$ 698.43
1/26/2022	205714	DRUBAY, ALEXA	Yoga Zoom Session	\$ 250.00
1/26/2022	205715	EARLEY, ERIN	Multiple Invoices	\$ 200.66
1/26/2022	205717	ED'S TROPHIES INC	medals & trophy's	\$ 1,494.00
1/26/2022	205719	EXPRESS SERVICES INC	Sub Fulfillment	\$ 1,559.20
1/26/2022	205720	FAMILYMEANS	Qtrly EAP	\$ 922.00
1/26/2022	205722	FILKINS, MISSY	Choir Refund-COVID	\$ 190.00
1/26/2022	205724	GENERAL PARTS, LLC	warming oven part	\$ 402.60

## Publication List - Checks over \$100 - February 2022 Meeting

1/26/2022	205729	HASKINS, MAXWELL	officiating fees	\$ 115.00
1/26/2022	205730	HILLYARD, INC.-MPLS	Multiple Invoices	\$ 783.39
1/26/2022	205731	HUB 70 DESIGN AND PRINT	Multiple Invoices	\$ 152.08
1/26/2022	205732	JAECKEL, BRYAN	reim supplies	\$ 130.00
1/26/2022	205735	JOHNSON QUALITY PLUMBING LLC	Steamer Install	\$ 2,449.10
1/26/2022	205736	J W PEPPER & SON INC	Multiple Invoices	\$ 233.47
1/26/2022	205738	KALAHARI RESORT & CONVENTION	Conf Hotel-B Dado	\$ 204.00
1/26/2022	205741	LACROSSE LOGAN HIGH SCHOOL	WIAA contract; gym.	\$ 225.00
1/26/2022	205744	LASER PRODUCT TECHNOLOGIES	Multiple Invoices	\$ 3,497.98
1/26/2022	205745	LASER PRODUCT TECHNOLOGIES	Multiple Invoices	\$ 805.88
1/26/2022	205749	LUIGIS PIZZA	PT Conf staff meal	\$ 525.00
1/26/2022	205750	MAROTZ, ALAN	officiating fees	\$ 200.00
1/26/2022	205752	MCCONE FOODS, INC.	popcorn	\$ 2,324.00
1/26/2022	205753	MENOMONIE HIGH SCHOOL	WIAA - WR - 1/28/22	\$ 200.00
1/26/2022	205755	MIDWEST BUS PARTS INC	BG Supplies	\$ 359.96
1/26/2022	205756	MILLER, THOMAS III	officiating fees	\$ 200.00
1/26/2022	205757	MINUTEMAN PRESS	Multiple Invoices	\$ 841.01
1/26/2022	205758	MULTI-HEALTH SYSTEMS INC	supplies	\$ 187.50
1/26/2022	205760	NARDINI FIRE EQUIPMENT	Fire Suppression Insp.	\$ 255.50
1/26/2022	205767	PECHACEK, KORY	Table Rental	\$ 300.00
1/26/2022	205772	PORT WASHINGTON HIGH SCHOOL	Acapocalypse 2022	\$ 525.00
1/26/2022	205773	RAINBOW RESOURCE CENTER	Atlases	\$ 322.38
1/26/2022	205774	RANDLEMAN, BRENDA	RR refund / AP Calculus	\$ 400.00
1/26/2022	205777	RICE LAKE HIGH SCHOOL	WIAA - GGO - 10/4/21	\$ 150.00
1/26/2022	205778	RIVER CITY STITCH LLC	Multiple Invoices	\$ 2,682.33
1/26/2022	205779	RIVER MOON COFFEE ROASTING CO	coffee	\$ 225.00
1/26/2022	205785	SOLIANT HEALTH, LLC	sub fulfillment	\$ 2,150.00
1/26/2022	205788	STAPLES -(PAPER)	Multiple Invoices	\$ 707.91
1/26/2022	205789	STEEL TOWNE R.F.	Tech Ed supplies	\$ 325.12
1/26/2022	205790	SUPERIOR AUTOMOTIVE	Auto Lift Inspection	\$ 185.00
1/26/2022	205791	T-MOBILE	Multiple Invoices	\$ 5,218.40
1/26/2022	205793	TARTAN SENIOR HIGH SCHOOL	WIAA - BSW - 1/22/22	\$ 125.00
1/26/2022	205795	TWIN CITY ACOUSTICS INC	Install acoustic panels	\$ 1,750.00
1/26/2022	205796	ULINE	CTE Supplies	\$ 114.52
1/26/2022	205797	UW-RIVER FALLS STUDENT BILLING	Multiple Invoices	\$ 53,518.91
1/26/2022	205800	WEISHAAR, RONALD	CDL District Testing	\$ 400.00
1/26/2022	205802	WINSOR LEARNING INC	supplies	\$ 4,378.00
1/26/2022	205803	WISCONSIN EMERGENCY MANAGEMENT	Multiple Invoices	\$ 1,225.00

## RIVER FALLS BOARD OF EDUCATION MEETING

Monday, February 21, 2022

### Personnel Agenda:

1. Recommended approval of the employment of Lynn Stubbe as full-time long term substitute Third Grade Teacher at Greenwood Elementary School effective February 17, 2022 through approximately June 3, 2022 (for Ashley Gorman).
2. Recommended approval of the temporary reassignment of Ashley Bingenheimer as Interim Principal at Rocky Branch Elementary School effective February 7, 2022 through approximately April 1, 2022 (for Charles Eaton).
3. Recommended approval of the hiring of the following short term, on call Substitute Teachers:
  - a) Olivia Campbell
  - b) Gina Holloway
  - c) Jordan Livingood
  - d) Chantel Mitchell
  - e) Brenda Randleman
  - f) Deborah Carlson
  - g) Kara Wellman
  - h) Carly Benton
  - i) Dakkota Mark
  - j) Stephanie Fleming
  - k) Scott Sutton
  - l) Suzannah Esteb
  - m) Kaitlyn Valencour
4. Recommended acceptance of the resignation of Nicholas Stenske as full-time English/Language Arts Teacher at Meyer Middle School effective the end of the 2021-22 year.

**School District of River Falls**  
**Educational Program Committee meeting Report**

Monday, February 7, 2022 - 6:00 PM

District Office

852 E Division Street

River Falls, Wisconsin 54022

The Board of Education's Educational Program Committee meeting was held on Monday, February 7, 2022 at District Office, 852 E Division Street, River Falls, Wisconsin 54022. Chair Tuchtenhagen called the meeting to order at 6:00 p.m. It was ascertained that notice of the meeting had been properly posted in the appointed locations, and sent to the Star Observer, WEVR Radio Station, and the Eau Claire Leader Telegram.

**PRESENT**

Committee Members Alan Tuchtenhagen (Chair), Bob Casey, and Lindsey Curtis were present. Board members Cindy Holbrook, Stacy Johnson Myers, and Todd Schultz were present. Superintendent Jamie Benson, Director of Academic Services Jennifer Peterson, High School Principal Kit Luedtke, High School Assistant Principal Taryl Graetz, Renaissance Charter Academy Program Coordinator Chris Silver, High School School Counselor Cal Johnson, Renaissance Charter Academy Teacher Tess Kania, Renaissance Charter Academy Teacher Peggy Gantt, College and Career Readiness Coordinator Melisa Hansen, RF4C Program Director Nate Wells, and RF4C Program Coordinator Becky McAleavey were also present.

**HEARING OF VISITORS OR DELEGATIONS**

**1. Approve the RF4C provider contract for the 2022-23 school year**

Nate Wells, River Falls Public Montessori Elementary Principal, and Becky McAleavey, RF4C Program Coordinator presented the 2022-23 RF4C provider contract for approval. Additional information was shared regarding the use of an RF4C Fidelity Checklist and an annual verification form that will be used for ongoing program review and monitoring.

Bob Casey moved, seconded by Lindsey Curtis to approve the RF4C provider contract for the 2022-23 school year. Motion passed 3-0.

**2. Recognition of February as Career and Technical Education (CTE) month**

February is Career and Technical Education (CTE) Month. Committee members were provided with proclamations or recognition from both the Governor and State Superintendent recognizing Career and Technical Education in our State. Board members were also provided with information specific to CTE staff members and programs currently offered in the River Falls School District.

No action, information only.

**3. Renaissance Charter School programming discussion and updates**

Chris Silver, Program Coordinator, and School Counselor Cal Johnson provided committee members with a current update regarding Renaissance Charter Academy programming and shared their future programming goals and vision for students moving forward.

No action, information only.

**4. Update regarding the Western WI College Fair and high school registration night**

Melisa Hansen, College and Career Readiness Coordinator, provided committee members with an update regarding the recent Western WI College Fair event at River Falls High School and the registration activities that also took place that evening. Additional information was provided aligned to student Academic Career Planning (ACP) action steps taking place at the high school throughout the 2021-22 school year.

No action, information only.

**5. Discussion regarding the RFSD high school student graduate profile**

Kit Luedtke, River Falls High School Principal, provided committee members with an update regarding the various components that make up our District's High School Graduate Profile. Information was shared 14 aligned to the vision of student support, targeting four (4) identified areas including: academic, social-

emotional wellness, college and career readiness and moral and performance character.  
No action, information only.

**6. Proposed/suggested items for the next regular and future Board meeting agenda(s)**

Board members suggested a future presentation regarding the current status of the Laude System at RFHS, a Middle School Standards-Based Report Card presentation, and a Summer School update.

**7. Schedule next Board/Committee meetings**

Set the meeting schedule as follows:

Educational Program Committee meeting, Monday, March 7, 2022, 6:00 p.m.

*The meeting will be held at the District Office conference room, 852 E Division Street.*

8. Chair Tuchtenhagen declared the meeting adjourned at 8:43 p.m.

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Alan Tuchtenhagen, Educational Program Committee Chair



## AGREEMENT

This Agreement regarding the River Falls 4 Children program (“RF4C”) is between, (Provider), a partner, and the School District of River Falls (“RFSD”). This Agreement shall be for the ~~2021-2022~~ **2022-2023** school year. It is agreed between Provider and RFSD as follows:

### I. OPERATIONS

- A. Provider shall hold and maintain a valid child care license issued by the Wisconsin Department of Children and Families and not be subject to or have been subject to any “enforcement actions” for a period of 2 years before the effective date of this Agreement and throughout the term of this Agreement.
- B. Provider shall provide all required teacher(s), teacher assistant(s) and site for delivery of RF4C services under this Agreement (“RF4C services”).
- C. RF4C services shall include minimum student contact time of 437 hours per school year.
- D. A school schedule of days and hours must be provided to the RF4C Coordinator by August 1, each school year.
- E. Childcare and/or extended services are an option for preschool participants but not a condition of enrollment in the RF4C program at the Provider’s facility. It is understood and agreed that RFSD has no involvement of any kind with any other services and/or care given by Provider.
- F. Provider will comply with the site technology requirements, which require, at a minimum, maintaining email and internet capabilities.
- G. The RF4C Coordinator shall be advised by the Site Coordinator of current enrollments, attendance reports and all other reports requested by RFSD in accordance with determined deadlines.

## II. LOCATION/FACILITIES

- A. The RF4C services will be provided, pursuant to this Agreement, at facilities located at **<INSERT NAME HERE>**, River Falls, Wisconsin 54022. (“Site”).
- B. The Provider will maintain an appropriate environment for four-year-olds. The appropriateness of the environment is subject to the approval of RFSD. An appropriate environment includes, but is not necessarily limited to:
- (i) Maintaining indoor/outdoor space/equipment and toys in good condition;
  - (ii) Indoor play space with equipment appropriate for early childhood;
  - (iii) Outdoor play space with equipment appropriate for early childhood;
  - (iv) Maintain a clean, well-lit, secure site;
  - (v) Provide adequate personal storage space for children (i.e. “cubbies”);
  - (vi) A private and confidential space to meet with parents and or specialists;
  - (vii) A space which complies with the requirements imposed by the Establishment Clause of the First Amendment to the United States Constitution;
  - (viii) A private and confidential space with a table and a minimum of four chairs to meet with parents and specialists, and to provide special education and related aids and services; and
  - (ix) Handicap accessibility in accordance with applicable laws and regulations.
- C. Custodial services for the Site will be provided at the sole cost and expense of the Provider. Custodial services shall be performed daily so that the Site remains in a safe, clean and sanitary condition.

### III. STAFF

- A. The RF4C Coordinator is Becky McAleavey.
- B. The Site Coordinator is **<INSERT NAME HERE>** . The Site Coordinator may be replaced from time to time at Provider's discretion.
- C. Provider shall provide a DPI certified teacher, who meets DPI licensure requirements for four-year-old kindergarten, for each RF4C classroom in the program.
- D. Provider shall also provide a teacher assistant, with a minimum of a high school diploma and Early Childhood I Certification (or the equivalent), for each RF4C classroom when the enrollment exceeds 13 children in the program.
- E. Provider shall obtain background checks on all its employees or independent contractors who have any involvement with the RF4C program and provide copies of each background check to the RF4C Coordinator. The background checks shall be provided before the start of the school year or, for any employees or independent contractors who begin mid-school year, before the employee starts working in the RF4C program.
- F. Provider shall ensure that each RF4C classroom has a consistent teacher and a teacher assistant.
- G. CPR and first aid trained staff are available at all times when providing RF4C services.
- H. Provider will ensure a duty-free planning time that will be equal to 2.5 hours per week. A schedule of planning time will be provided to the RFSD by the Provider for each DPI certified teacher and will be subject to the approval of RFSD.
- I. In addition to the duty-free planning time, paid preparation/collaboration time will be provided to the DPI certified teacher to collaborate with RFSD staff members, co-teachers and others. A schedule of collaboration time will be provided to the RFSD by the Provider for each DPI certified teacher and will be subject to the approval of RFSD.
- J. RF4C staff will participate in required joint training and professional development as may be required from time to time by RFSD.
- K. RFSD will provide an opportunity for teachers and directors of the RF4C program to participate in an exit survey or interview to discuss the program's strengths and weaknesses.

- L. For any DPI licensed teacher hired by the Provider, the Provider will pay the teacher a minimum of \$18.00 per hour for RF4C work performed for the Provider including time worked during instruction for the Provider and during planning for instruction. SDRF will provide a transition period for providers to attain the required minimum wage by request only and will consider such requests when submitted to the RF4C Coordinator.

#### IV. ACTIVITIES/CURRICULUM

- A. A developmentally appropriate preschool model shall be used by the Provider to deliver RF4C services and meet the RF4C Learner Outcomes.
- B. Site classrooms shall not be segregated by family income or a child's ability or/disability.
- C. Cultural and/family values shall be incorporated into the program.
- D. The RFSD has provided the Creative Curriculum and its components to be used in each RF4C classroom. All other materials including consumable supplies shall be provided by Provider, at its sole cost and expense.
- E. Provider shall adequately maintain all materials, equipment, supplies provided or loaned to it by RFSD. ~~RFSD will provide an annual inventory checklist of equipment, materials, and supplies that will be completed by the Provider.~~ **Provider shall provide a current list of provided or loaned materials, equipment, supplies upon request or if terminated from the RF4C Program.**
- F. Common documentation of Early Learner Outcomes will be completed using the assessment and screening tools selected by RFSD.
- G. Provider shall participate in any data collection, reporting process, and goal setting as directed by RFSD. Data and reports shall be provided in a timely manner.
- H. Wis. Stat. §118.016 requires an early literacy screener to be administered to all 4-year-old kindergarten. ~~Each RF4C classroom will administer the Phonological Awareness Literacy Screening in the Fall and Spring of the school year. Materials will be provided by the RFSD.~~ **Each RF4C classroom will administer the universal screener identified by the RFSD for implementation during the school year. Assessment materials will be provided by the RFSD.**
- I. RFSD reserves the right to monitor curriculum implementation in each RF4C classroom throughout the school year.

## V. FUNDING

- A. No fees may be required of a parent(s) or guardian(s) to enroll their child in the RF4C program.
- B. Collection of all childcare/tuition fees associated with childcare and/or extended services provided outside the RF4C program, as set forth below, shall be the sole responsibility of the Provider.
- C. Participants arriving or remaining more than 10 minutes before or after defined preschool hours are subject to childcare fees which may be assessed by the Provider, directly to the participant's parent(s) or guardian(s). In this regard, the Provider shall provide appropriate notification to parents of all fees and financial expectations.
- D. The per pupil amount to be provided by RFSD to the Provider is ~~two thousand four hundred eighty-four (\$2484)~~ **two thousand five hundred ten (\$2510)** per school year for each eligible student enrolled in the RF4C program.
- E. Provider will receive four payments from RFSD based on pupil count and compliance with this Agreement. The first payment will occur on Oct. 15<sup>th</sup> and will be 20% of the total due. The second payment will occur on November 15<sup>th</sup> and will be 20% of the total due. The third payment will be on March 1<sup>st</sup> and will be 20%, and the final payment will occur on April 15<sup>th</sup> - or after the Provider has completed all year end activities and provided all required documentation to RFSD, whichever is later. The amount of each payment will be based on the student count taken 2 weeks prior to payment date.
- F. RFSD reserves the right to withhold any or all installment payments in the event the Provider does not comply with any of the requirements of this Agreement, including without limitation the completion of all year-end activities and the provision of all required documentation. Withheld installment payments will be made once the Provider has complied with the Agreement to the satisfaction of RFSD.
- G. If the conditions in this paragraph are met, an additional per pupil amount of \$80 will be provided by RFSD to the Provider per school year for each eligible student enrolled in the RF4C. Provider will receive payments in accordance with the payment schedule in Section V., paragraph E. To receive these payments, Provider must provide sufficient documentation to the District 4 weeks after each payment to show that Provider made the bonus payments to all 4k teachers in an amount equivalent to the per pupil amount in this paragraph. This distribution of the

increase should be in a uniform manner per teacher, and any increase should not impact other existing benefits.

## VI. PARENT INVOLVEMENT

- A. Parents shall have input into their child's educational program and care.
- B. Parents are encouraged to be involved with governance.
- C. Parents and/or community members may serve as volunteers, if appropriate screening is conducted by Provider, under circumstances the Provider deems safe and appropriate and which do not violate any provision of this Agreement.
- D. Providers shall collaborate to offer a total of 87.5 hours of required parent involvement activities and will actively participate to fulfill the annual RF4C Parent Involvement Plan.

## VII: SUPPORT SERVICES

- A. The Provider shall actively participate in the Student Support Team (SST) process which helps to identify students who may need additional support for learning.
- B. The River Falls School District will provide Special Education support by providing consultation and coaching through a special education teacher.
- C. If the level of need for special education support is greater than the consultation and coaching provided then the IEP team will convene to determine if additional special education support and/or alternative placement is needed.
- D. Support services provided by Provider shall include:
  - (i) Immunization records on file;
  - (ii) Information on health and safety;
  - (iii) Integration of special education students, when appropriate;
  - (iv) Maintenance of student records.
  - (v) Staff background checks; and
  - (vi) Crisis planning to consist of protocols for staff and students, submission of safety drill schedule, and documentation.

## VIII. STANDARDS

- A. The recommended RF4C enrollment is 21 four-year-olds per classroom with up to a maximum of 24 based on district administrative recommendation and need. Classroom enrollment is aligned with the licensing regulations for square footage of 35 sq. ft. per child. Total classroom enrollment shall not exceed a staff-child ratio of 1:13 as required in state child care licensing regulations.
- B. Should the Provider fail to attain an initial enrollment of at least 10 students by August 1<sup>st</sup>, it shall have the right to withdraw from this Agreement by providing written notice to RFSD by August 5<sup>th</sup>.
- C. Non-RFSD students may participate in the 4K program, but enrollment priority must be given to RFSD students. Provider further agrees to notify RFSD of the enrollment of any and all non-RFSD students.
- D. Non-RFSD students who are not eligible for open enrollment in RFSD will be subject to tuition charges. RFSD shall be responsible for the billing and collection of such charges. In the event of non-payment of tuition charges, RFSD will notify Provider, and Provider agrees to exclude the affected student until RFSD advises that payment has been made to its satisfaction.
- E. The Provider and the RF4C classroom are subject to, and agree to comply with all applicable Wisconsin Department of Children and Families child care licensing regulations, DPI standards, Wisconsin Statutes, RFSD policies and appropriate early childhood education procedures.
- F. Prior to providing any services under this Agreement, the Provider shall review the River Falls 4 Children Manual provided by the RFSD and Provider shall comply with all requirements set forth in the Manual at all times.
- G. The Provider must remain in good standing with the Wisconsin Department of Children and Families licensing authority. Any violation documented by the Wisconsin Department of Children and Families, whether or not it results in an "enforcement action," shall be immediately reported to RFSD. Failure to report within 7 days of the issuance of the violation shall constitute a breach of this Agreement.

## IX. EVALUATIONS

- A. Program: An evaluation process of the RF4C Program shall be conducted annually **by the RF4C Coordinator**. ~~The RF4C site will participate in the Early Childhood Environmental Rating Scale (ECERS) and will develop and implement an annual Quality Improvement Plan.~~ **The RF4C Fidelity Checklist will be used to help create consistency and best practices in implementing the most positive outcomes.**
- B. Staff: Evaluation of staff shall be conducted by the Provider as required by the Provider contracts, policy and procedures. Provider shall be solely responsible for staff evaluation, however, Provider will seek input from the Program Coordinator regarding concerns, if any.

## X. INSURANCE AND INDEMNIFICATION

- A. Additional Insured Endorsement. Before commencing any services under this Agreement Provider shall provide RFSD with a Certificate of Insurance showing the coverage specified below as being in force during the terms of the Agreement. The "School District of River Falls" shall be named as an additional insured on the General Liability coverage and a copy of the specific or blanket additional insured endorsement must accompany the Certificate of Insurance along with assurance that the insurance will not be canceled or changed except upon 30 days written notice to RFSD.
- Provider shall send Certificates of Insurance and supporting documentation directly to RFSD at the address provided for notice below.
- B. General Liability Insurance. Provider shall provide the RFSD with a certificate of General Liability Insurance. General Liability Insurance limits shall be no less than \$1,000,000 per occurrence and \$1,000,000 aggregate or \$500,000 General Liability and \$500,000 Umbrella.
- C. Professional Liability Insurance. Provider shall provide the RFSD with a certificate of insurance evidencing Professional Liability Insurance. The Professional Liability limits shall be no less than \$1,000,000 and the insurance shall not exclude coverage for liability for Corporal Punishment, Sexual Abuse/Molestation or any similar intentional conduct. The coverage shall include coverage for claims covered by standard educators legal liability coverage.

- D. Workers Compensation Insurance. Provider shall provide the RFSD with a certificate of insurance evidencing Workers Compensation in an amount equal to that required by statute.
  
- E. Auto Liability Insurance. In the event Provider will be using vehicles to transport students (either owned by Provider or its employees or volunteers), Provider shall provide the RFSD with a certificate of insurance evidencing insurance limits of no less than \$500,000 combined single limit.
  
- F. Provider agrees to defend, indemnify, and hold harmless RFSD, its school board, administration, employees, and volunteers, individually and collectively, from and against all costs, losses, claims, actions, attorney fees, and judgements arising from personal injuries, property damage, or otherwise, that may arise from or alleged to be caused by Provider's negligence as a result of Provider's use or occupancy RFSD's land, facilities, or equipment.
  
- G. Provider agrees to defend, indemnify, and hold harmless RFSD, its school board, administration, employees, and volunteers, individually and collectively, from and against all costs, losses, claims, actions, attorney fees, and judgements arising from personal injuries, property damage, or otherwise, that may arise from or alleged to be caused by Provider's negligence as a result of Provider's performance or providing of RF4C services under this Agreement.

## XI. BREACH

- A. If either party breaches any term, covenant, or condition of this Agreement, the breaching party shall notify the non-breaching party and advise the non-breaching party of its efforts to cure the breach. This Agreement may be terminated by the non-breaching party immediately, or the non-breaching party may, at its sole discretion, provide the breaching party with a time period to achieve compliance, at the option of the non-breaching party.
  
- B. This Agreement may be terminated by the RFSD immediately, without payment or penalty of any sort, if it deems that the health or safety of participants is in jeopardy, regardless of whether the jeopardy results from a breach of this Agreement or any other reason.
  
- C. If, at any time during the term of this Agreement, it is found that Provider has not performed fully its obligations under any other agreement with any party, or that the financial credit of the Provider has changed, been misrepresented or has been impaired, RFSD may terminate the Agreement immediately.

## XII. MISCELLANEOUS

- A. Notice: Except as otherwise expressly provided in this Agreement, all notices and communications regarding this Agreement shall be in writing and shall be addressed to:

Notice to RF4C Provider:

or such other place as such party may subsequently be designated in writing.

Notice to School District: Nathan Wells  
RF4C Program Administrator  
River Falls School District  
852 E Division St  
River Falls, WI 54022  
FAX: 715-425-1804

or such other place as such party may subsequently be designated in writing.

Notices shall be sent by registered or certified U.S. mail, postage prepaid, or by commercial overnight delivery service and shall be deemed delivered to the addressee on the date of the return receipt acknowledgment (in the case of notices sent via U.S. mail) or on the next day after the date the notice was sent (in the case of notices sent by overnight delivery service).

- B. Effects of Headings: Headings to articles and paragraphs of this Agreement are to facilitate reference only, and do not form a part of this Agreement, and shall not in any way affect the interpretation of the Agreement.
- C. Non Waiver: No course of dealing or failure of RFSD to strictly enforce any term, right or condition of this Agreement shall be construed as a waiver of such term, right or condition.
- D. Severability: Should any part of this Agreement be declared invalid, such order shall not affect the validity of any remaining portion, which shall remain in force and effect as if this Agreement had been executed with the invalid portion eliminated.
- E. Assignment: Neither party may transfer or assign its rights under this Agreement without prior written consent of the other party.

- F. Governing Law: This Agreement is governed by and construed in accordance with the laws of the State of Wisconsin.
  
- G. Entire Agreement: This Agreement constitutes the entire Agreement of the parties regarding the subjects addressed herein and shall supersede all previous agreements between the parties, written or verbal. The Agreement may not be altered or amended except by written amendment signed by both parties.
  
- H. Counterparts: This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same Agreement.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in duplicate, each constituting an original, by their duly-authorized representatives.

Dated this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

RF4C Provider Name

School District of River Falls

By: \_\_\_\_\_  
 Name:  
 Title:

By: \_\_\_\_\_  
 Name: Nathan Wells  
 Title: RF4C Program Administrator

By: \_\_\_\_\_  
 Name:  
 Title:

By: \_\_\_\_\_  
 Name: Becky McAleavey  
 Title: RF4C Coordinator

Addendum A:

**SCHOOL DISTRICT OF RIVER FALLS**

River Falls, Wisconsin 54022

WELLNESS

The School District of River Falls recognizes the importance of good health by supporting wellness, proper nutrition, and regular physical activity as part of the total learning environment. Through physical activity, nutritional guidelines, and a comprehensive K-12 Health and Physical Education curricula, students will learn the skills necessary to make healthy choices throughout their lives.

To promote the health and well-being of students, the district has adopted the following school wellness goals:

Nutrition Education Goals

Students in the School District of River Falls will complete a comprehensive K-12 Health curriculum that includes nutrition education that is aligned with state and national standards. The sequential program will be designed to promote the skills, knowledge and understanding students need to make healthy choices throughout their lives. Specifically, the district shall provide age-appropriate instruction in nutrition and health education that gives students knowledge of the human body and the means to maintain lifelong health, good nutrition, disease prevention and healthy lifestyles.

Limit food and beverage marketing and advertising on the school campus during the school day only to the promotion of food and beverages that meet the nutritional standards for school meals or the district's nutrition guidelines for food and beverages sold to students outside of the school meal programs.

Physical Activity Goals

All students will be encouraged to participate in a variety of physical activities both during the school day and as part of the after school programs. As part of their physical education classes they will learn to assess their overall health and develop methods or strategies they need to improve it. They will also learn skills necessary to remain physically active throughout their adult lives. Specifically, the district shall:

- a. Provide quality physical education to all K-12 students that teaches the importance of physical exercise and exposes students to a wide range of physical activities so that students develop the knowledge and skills to be physically active for life.
- b. Provide students with an opportunity to participate in extracurricular activities that involve and promote physical exercise/activity, including interscholastic athletics.
- c. Encourage students to engage in moderate to vigorous physical activity during daily recess in the elementary school and other age appropriate games and organized activities.

Wellness Committee

A community-wide committee, along with the Food Advisory Council, will be responsible for establishing and reviewing policies and guidelines, providing resources to members of the school community, and reporting to the board of education through the Education Program Committee.

School Meal Goals

The Food Service department will ensure that all meals offered through the National School Breakfast and Lunch Program and the after school snack program meet or exceed USDA guidelines. They will encourage

and promote a healthy lifestyle for students by implementing nutritionally adequate, educationally sound, and financially accountable food and nutrition program. They will prohibit the sale of foods with minimal nutritional value during the school meal service hours and will promote wellness by providing nutrition education materials to students, parents, and the community.

#### Other School-based programs

Guidelines will be established and reviewed that encourage the sale or distribution of nutrient dense foods at all school functions including field trips, competitions in other school districts, fundraisers, and co-curricular events. These guidelines will be outlined in our districts Nutrition Guidelines and the Smart Snacks in School Standards.

#### Monitoring and Evaluation

The Director of Finance and Facilities with input from the Food Services Director and the Food Service Advisory Council, will monitor and oversee the evaluation of the wellness policy and its implementation at regular intervals as required by law, and will annually review program compliance to ensure all nutritional guidelines are met. The Board of Education will be informed of the district's progress toward the wellness policy goals and policy implementation, and of any recommendation for policy changes and improvements. Building principals are responsible for ensuring school compliance with district's school wellness policy and nutritional guidelines.

**“In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.**

**Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.**

**To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:**

- (1) **mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;**
- (2) **fax: (202) 690-7442; or**
- (3) **email: [program.intake@usda.gov](mailto:program.intake@usda.gov).**

**This institution is an equal opportunity provider.”**

LEGAL REF.: Child Nutrition and WIC Reauthorization Act of 2004

CROSS REF.: 458-Rule Nutrition Guidelines

APPROVED: May 15, 2006

REVISED and Renumbered from 341.33: June 19, 2017

REVISED: April 18, 2016  
March 16, 2020  
**March XX, 2022**

**SCHOOL DISTRICT OF RIVER FALLS**  
**River Falls, Wisconsin 54022**

421-Rule

EARLY ADMISSION PROCEDURES

Early Admissions Requests

**Parents interested in early entrance to either Four-Year-Old Kindergarten, Five-Year-Old Kindergarten, or First Grade must submit a written request to the Director of Academic Services by April 1 prior to the proposed fall the child would begin attendance. The written request should outline reasons why the child should be considered for early admittance. If the child meets the age requirements for early admittance outlined below, school district personnel will administer a district-selected screener, that is developmentally and age-appropriate, to validate the parents' request. If the initial screener supports early admission, the process will continue with the procedures outlined below. If at any point throughout the screening process, the child does not reach the identified baseline, testing will cease and early admission will be denied.**

~~Parents considering early entrance for their child to begin school early must submit their request in writing to the Director of Academic Services and identified school personnel of the proceeding school year stating the reasons why they think their child is ready for early entrance. Written application for early admission must be received by April 1 unless extenuating circumstances apply. Appropriate personnel will conduct a district selected developmental age appropriate screener an evaluation after determining the validity of the request from the parent/guardian. If at any point throughout the evaluation screening process the child does not reach the identified baseline, testing will cease and early admission will be denied.~~

Early Entrance to Four-Year-Old Kindergarten

To be considered for early admission to four-year old kindergarten in the School District of River Falls, the school board requires that the following conditions and standards be met.

1. The child must reach the age of four on or before October 1 of the school year he/she proposes to enter school.
2. Parent(s) **or guardian(s)** considering early entrance must submit their request in writing to the Director of Academic Services, ~~RF4C Program Coordinator and school principal~~ by April 1<sup>st</sup> of the preceding school year.
3. **The RF4C Program Coordinator will hold a personal interview with the parent/guardian to discuss reasons for requesting early admissions, medical history, summary of developmental milestones, general behavior at home, pre-school experiences and to inform the parent/guardian of the early admissions criteria and screeners.**
- 3.4. Parents **or guardians** will be required to complete **a district selected developmental age-appropriate screener.** ~~the Ages and Stages~~

~~Questionnaire 3<sup>rd</sup> Edition (ASQ-3) and Ages and Stages – Social Emotional (ASQ-SE) screeners provided by the district.~~

**5. The child must be observed in their current classroom, daycare, or home setting with their peers in order to assess the potential for success in the school setting intellectually, socially, physically, and emotionally.**

- A. **The observation shall include evaluating the child on their ability to:**
- **Follow multi-step directions**
  - **Play with or alongside peers**
  - **Sit and attend for a minimum of 10 minutes**
  - **Find their name in a list of other names**
  - **Identify basic colors, numbers, and 12 uppercase letters**
  - **Ability to demonstrate age appropriate fine, gross motor and self-help skills.**

**If the child meets the criteria above, the assessment will continue.**

**4. 6.- Parent(s) or guardian(s) permission to begin testing will be requested from and received by the building-specified school psychologist.**

~~5. The RF4C Program Coordinator and School Psychologist will hold a personal interview with the parent/guardian to discuss reasons for requesting early admissions, medical history, summary of developmental milestones, general behavior at home, pre-school experiences, family background and to inform the parent/guardian of the early admissions criteria.~~

~~6. 7. Testing is **will be** scheduled by the school psychologist.~~

~~7. 8. Assessment **continues using the following criteria:** begins with the following criteria.~~

~~A. The child must be observed in their current classroom setting with their peers in order to assess the potential for success in the school setting intellectually, socially, physically, and emotionally. The observation may include evaluating the child on their ability to follow multiple step directions, play with or alongside peers, sit and attend for a minimum of 10 minutes, find their name in a list of other names, identify four of 8 basic colors and ability to demonstrate age appropriate fine, gross motor and self help skills.~~

~~B. An RF4C teacher must meet with the child to use the district developed RF4C assessment aligned with the Wisconsin Model Early Learning Standards and goals and objectives from Creative Curriculum. Data collected will be used in addition to IQ testing to determine the child's readiness and potential for success in early admissions to 4-year-old kindergarten.~~

**A. The child must demonstrate physical, social-emotional and adaptive behavior at or above the 95th percentile. The child's development in these areas is assessed utilizing the district selected developmental assessment.**

- B. The child must attain a full scale IQ at or above the 95<sup>th</sup> percentile on the district administered IQ test that is developmentally appropriate.
- ~~C. The child must attain a standard score of greater than 100 in motor ability as assessed by the Beery Developmental Test of Visual Motor Integration or on an equivalent assessment selected by the district.~~
- ~~D. The child must demonstrate physical, social-emotional and adaptive behavior development at least 20% above his/her chronological age. The child's development in these areas is assessed utilizing the Child Development Inventory.~~
9. Within two weeks after the evaluation has been completed, the Director of Academic Services shall notify the child's parent(s) or guardian(s) of the **evaluation results** ~~results of the evaluation and the staff recommendation~~ regarding admission to 4-year-old kindergarten, **including details of criteria met and not met**. A written decision regarding the request will be provided to the parent(s) or guardian(s) and a copy kept on file in the District.
- A. If the request is approved, the child's placement shall be reviewed within 30 days of admission or after the first term to ensure their successful adjustment to the school setting and that they are making satisfactory progress. The decision to continue shall be made by the classroom teacher, RF4C **Coordinator** and **RF4C Administrator** ~~principal~~. The decision will be communicated to the child's parent(s) or guardian(s) once it is made.
- B. A decision not to recommend early admission to school may be appealed to the **Superintendent** ~~district administrator~~, whose decision may be appealed to the ~~s~~**School b**~~Board~~. The ~~s~~**School b**~~Board~~ has the final authority for deciding whether or not the child is to be admitted to 4-year-old kindergarten in accordance with the conditions and standards specified in this procedure.

#### Early Entrance to 5-Year-Old Kindergarten

To be considered for early admission to 5-year-old kindergarten in the School District of River Falls, the ~~s~~**School b**~~Board~~ requires that the following conditions and standards be met.

1. The child must reach the age of five on or before October 1 of the school year he/she proposes to enter school.
2. Parent(s) **or guardian(s)** considering early entrance must submit their request in writing to the Director of Academic Services ~~and school principal~~ by April 1<sup>st</sup> of the preceding school year.
3. **The child and parent(s) or guardian(s) will meet with a building-specified school psychologist for a personal interview with the parent/guardian to discuss reasons for requesting early admissions, medical history,**

summary of developmental milestones, general behavior at home, pre-school experiences, and to inform the parent/guardian of the early admissions criteria and screeners.

4. Parents or guardians will be required to complete a district selected development age-appropriate screener.
5. The child must be observed in their current classroom, daycare, or home setting with their peers in order to assess the potential for success in the school setting intellectually, socially, physically, and emotionally.
  - A. The observation shall include evaluating the child on their ability to successfully:
    - identify all lower and upper case letters;
    - identify all numbers from 0-10;
    - identify all colors; and
    - demonstrate age-appropriate fine, gross motor and self-help skills.

If the child meets the criteria above, the assessment will continue.

~~3. School psychologist receives parental permission to begin testing.~~

4. 6. Parent or guardian permission to begin testing will be requested and received by the school psychologist, who will then schedule testing. ~~Testing is scheduled by the school psychologist.~~

5. 7. Assessment begins with continues using the following criteria:

~~A. The child and parent(s) will meet with a kindergarten teacher where the potential student must be able to successfully identify all lower and upper case letters, numbers from 0-10 and colors.~~

A. The child must demonstrate physical, social-emotional and adaptive behavior at or above the 95th percentile. The child's development in these areas is assessed utilizing the district selected developmental assessment.

B. The child must attain a full scale IQ at or above the 95<sup>th</sup> percentile on the district administered IQ test that is developmentally appropriate.

~~C. The child must attain a standard score of greater than 100 in motor ability as assessed by the Beery Developmental Test of Visual Motor Integration or on an equivalent assessment selected by the district.~~

~~D. The child must demonstrate physical, social-emotional and adaptive behavior development at least 20% above his/her chronological age. The child's development in these areas is assessed utilizing the Child Development Inventory.~~

- ~~6.~~ **8.** Within two weeks after the evaluation has been completed, the Director of Academic Services shall notify the child's parent(s) or guardian(s) of the **evaluation results** ~~results of the evaluation and the staff recommendation~~ regarding admission to 5-year-old kindergarten, **including details of criteria met and not met**. A written decision regarding the request will be provided to the parent(s) or guardian(s) and a copy kept on file in the District.
- A. If the request is approved, the child's placement shall be reviewed within 30 days of admission or after the first term. The decision to continue or change the placement shall be made by the classroom teacher, principal and student services personnel as necessary. The decision will be communicated to the child's parent(s) or guardian(s) once it is made.
- B. A decision not to recommend early admission to school may be appealed to the **Superintendent** ~~district administrator~~, whose decision may be appealed to the ~~s~~**S**chool ~~b~~**B**oard. The ~~s~~**S**chool ~~b~~**B**oard has the final authority for deciding whether or not the child is to be admitted to kindergarten in accordance with the conditions and standards specified in this procedure.

#### Early Entrance to First Grade

To be considered for early admission to first grade in the School District of River Falls, the ~~s~~**S**chool ~~b~~**B**oard requires that the following conditions and standards be met.

1. The child must reach the age of six on or before October 1 of the school year he/she proposes to enter school.
2. Parent(s) **or guardian(s)** considering early entrance must submit their request in writing to the Director of Academic Services ~~and school principal~~ by April 1<sup>st</sup> of the preceding school year.
3. Admissions information will be collected to identify the child's eligibility for early admission to first grade including:
  - A. Admission to and successful completion of kindergarten under state law verified by records and/or phone contact;
  - B. Successful completion of a program for kindergarten children which the school district deems equivalent to kindergarten verified by records and/or phone contact;
  - C. Demonstration of the social, emotional, physical and mental maturity normally expected for successful participation in first grade.
  - D. **Completion of a personal interview conducted by the building-specified school psychologist with the child's parent/guardian to discuss reasons for requesting early admissions, medical history, summary of developmental milestones, general**

behavior at home, pre-school experiences, and to inform the parent/guardian of the early admissions criteria and screeners.

4. Parents or guardians will be required to complete a district selected age-appropriate development screener.
5. The child must be observed in their current classroom setting with their peers in order to assess the potential for success in the new setting intellectually, socially, physically, and emotionally.
6. Parent or guardian permission to begin testing will be requested and received by the building-specified school psychologist.
7. Testing is scheduled by the building-specified school psychologist.
- ~~8. Demonstrates intellectual skills evidenced through IQ testing.~~
- ~~9. School psychologist receives parental permission to begin testing.~~
8. Assessment ~~begins with~~ continues using the following criteria.
  - A. The child must demonstrate physical, social-emotional, and adaptive behavior at or above the 95th percentile. The child's development in these areas is assessed utilizing the district selected developmental assessment.
  - B. The child must attain a full scale IQ at or above the 95<sup>th</sup> percentile on the district administered IQ test that is developmentally appropriate.
  - ~~C. The child must demonstrate physical, social-emotional and adaptive behavior development at least 20% above his/her chronological age. The child's development in these areas is assessed utilizing the Child Development Inventory.~~
  - ~~D. The child must demonstrate physical, social-emotional and adaptive behavior development at least 20% above his/her chronological age. The child's development in these areas is assessed utilizing the Child Development Inventory.~~
9. Within two weeks after the evaluation has been completed, the Director of Academic Services shall notify the child's parent(s) or guardian(s) of the evaluation results ~~results of the evaluation and the staff recommendation~~ regarding admission to first grade, including details of criteria met and not met. A written decision regarding the request will be provided to the parent(s) or guardian(s) and a copy kept on file in the District.
  - E. If the request is approved, the child's placement shall be reviewed within 30 days of admission or after the first term. The decision to continue or

change the placement shall be made by the classroom teacher, principal and student services personnel as necessary. The decision will be communicated to the child's parent(s) or guardian(s) once it is made.

- F. A decision not to recommend early admission to school may be appealed to the Superintendent ~~district administrator~~, whose decision may be appealed to the ~~s~~School ~~b~~Board. The ~~s~~School ~~b~~Board has the final authority for deciding whether or not the child is to be admitted to first grade in accordance with the conditions and standards specified in this procedure.

CROSS REF.: Policy 421, Entrance Age

APPROVED: March 19, 1973

REVISED: March 17, 1980

September 16, 1991

DELETED AS BOARD POLICY: December 17, 2007

ADOPTED AS ADMINISTRATIVE PROCEDURE: December 17, 2007

REVISED: May 18, 2009

March 21, 2011

June 1, 2015

REINSTATED AS BOARD POLICY: MAY 16, 2016

**REVISED: February XX, 2022**