

School District of River Falls Regular Board Meeting

Monday, November 22, 2021 - 6:00 PM

River Falls High School Auditorium, 818 Cemetery Road, River Falls, WI 54022

Agendas can be viewed at <https://www.rfsd.k12.wi.us/district/school-board.cfm> or at <https://meetings.boardbook.org/Public/Organization/1447>

1. **CALL TO ORDER - 6:00 PM in the River Falls High School Auditorium**

2. **MANNER OF PUBLIC NOTIFICATION OF MEETING**

3. **HEARING OF VISITORS OR DELEGATIONS**

4. **INFORMATIONAL ITEMS**

A. **Acknowledgement / Recognition**

1. Wildcat Pride Awards

a. Nataly Gomez - Nataly continuously goes above and beyond her role in the school district as a Bilingual Paraprofessional.

B. **Spotlight on Education - Gifted & Talented Programming**

Description: Presentation Link

C. **Superintendent, Administrative, and Student Representative Reports**

1. Superintendent Report

Description: COVID related monthly update: Presentation Link

2. Administrative Reports

3. Student Representatives Report

5. **ACTION ITEMS**

A. **Approval of minutes, bills and recommended employment**

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Description: The following have been submitted for approval:

Item 1: October 25, 2021, Regular Board of Education meeting minutes

Item 2: Bills submitted for payment

Item 3: Pursuant to Board Policy which references Wisconsin Statutes Sections 111, 118, 121, all employees who require Wisconsin state certification shall be recommended by the superintendent to the Board of Education for approval. All recommendations presented at this time are pursuant to approved Board policies and accompanying administrative procedures.

Recommended Action: Approve minutes, bills and employment as presented.

B. **Consideration and/or Action to approve November 1, 2021 Educational Program**

15

Committee recommendations

Description: The Educational Program Committee met on November 1, 2021, to hear a Community Education and Communications update and to approve the first reading of revised school board policy 461 - Wisconsin Academic Excellence Scholarship. Approval of the first reading of School Board Policy 352 - Field Trips/Extended Trips was tabled for further revisions. Approval of the first reading of School Board Policy 352 - Rule Guidelines for Field Trips/Extended Trips was tabled for further revisions.

Recommended Action: Approve the first reading of revised School Board Policy 461 - Wisconsin Academic Excellence Scholarship.

C. **Consideration and/or Action to approve November 8, 2021 Finance & Facilities**

18

Committee recommendations

Description: The Finance and Facilities Committee met on November 8, 2021, to have a tour of the Amplexor Building and to discuss the Renaissance Charter Academy plan for future location options.

Recommended Action: No action, informational only.

D. **Consideration and/or Action to approve the District's hiring of the Architect and Construction Management Firms**

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Description: Superintendent Jamie Benson, Board Member Amy Halvorson, F&F Chair Todd Schultz, B&G Director Joe Haselman, and Director of F&F Chad Smurawa interviewed 4 architects and 4 construction

manager at risk firms the week of November 8, 2021. The firms will work with the district developing a long-range master facility plan.

Recommended Action: Approve hiring of the Architect and Construction Management Firms for the purpose of identification of the best option for the new location of our Renaissance Alternative High School as well as the development of long-term master facility plans.

E. Consideration and/or Action to approve November 8, 2021 Personnel Committee recommendations **20**

Description: The Personnel Committee met on November 8, 2021, to hear the teacher compensation steering committee update, approve the revised Student Services Secretary job description, review the staff planning calendar, and hear an employee wellness update.

Recommended Action: Approve the revised Student Services Secretary job description.

F. Review the District Comprehensive School Safety Plan and related safety drills **22**

Description: The school board must review the District Comprehensive School Safety Plan and related safety drills annually prior to January 1 each year. Greenwood Principal and School Safety Coordinator Dr. Nate Schurman will provide the safety drill updates.

Recommended Action: Approve the 2021-2022 School Safety Drill Evaluations.

G. Proposed/suggested items for the next regular and future Board meeting agenda(s)

Description: As always, Board members will be given the opportunity to suggest items for future Board member agendas.

Recommended Action: As needed.

H. Schedule next Board/Committee meetings

Description: Upcoming Board meeting dates, times, and locations will be reviewed.

Recommended Action: Set the meeting schedule as follows:

Educational Program Committee meeting: Monday, December 6, 2021, 6:00 p.m. (*District Office Conference room, 852 E. Division Street*)

Finance and Facilities Committee meeting: Monday, December 13, 2021, 5:45 p.m. (*District Office Conference room, 852 E. Division Street*)

Personnel Committee meeting: Monday, December 13, 2021, 7:00 p.m. (*District Office Conference room, 852 E. Division Street*)

Regular Board meeting: Monday, December 20, 2021, 6:00 p.m. (*Location: to be determined*)

6. Request for Executive session pursuant to Wisconsin § 19.85 (1)(e)(f)(g) for discussion of confidential legal matters related to possible district land lease and/or purchase of property; and to discuss current lease agreement and related legal matters. Roll call vote required.

7. CONVENE TO EXECUTIVE SESSION

**School District of River Falls
Regular Board Meeting**

Monday, October 25, 2021 - 7:00 PM

River Falls High School Auditorium, 818 Cemetery Road, River Falls, WI 54022

The regularly scheduled meeting of the River Falls Board of Education was called to order on Monday, October 25, 2021 at the River Falls High School Auditorium, 818 Cemetery Road, River Falls, WI 54022. President Johnson Myers called the meeting to order at 7:00 p.m. It was ascertained that notice of the meeting had been properly posted in the appointed locations, and sent to the Star Observer, WEVR Radio Station, and the Eau Claire Leader Telegram.

PRESENT

President Stacy Johnson Myers, Vice President Amy Halvorson, Clerk Alan Tuchtenhagen, Treasurer Todd Schultz, members Bob Casey, Lindsey Curtis, Cindy Holbrook, and student representative, Joselyn Morocho-Zapata. Also present were Superintendent Jamie Benson, Director of Human Resources and Leadership Development David Bell, Director of Academic Services Jennifer Peterson, Greenwood Elementary Principal Nate Schurman, and Westside Elementary Principal Chris Kamrath. Greenwood Elementary teachers Carrie Brittain, Megan Felling and Tanya Larsen.

SPOTLIGHT ON EDUCATION: Greenwood Elementary - Science of Reading

Brittain, Felling, and Larsen shared an overview on the history of reading instruction, defined the term “Science of Reading,” explained how we learn to read, examined why this information is valuable and shared how they are implementing the Science of Reading at Greenwood Elementary School.

HEARING OF VISITORS OR DELEGATIONS

Parents and/or community members spoke about redefining readiness and the importance of play, the need to revise the Mask Matrix, making masks optional and about various concerns involving CRT and our Critical Race Theory statement.

INFORMATIONAL ITEMS

A. Acknowledgement / Recognition

Wildcat Pride Award

Troy Zakrzewski, high school custodian, was recognized for his donation of \$500 for 6th grade band t-shirts last spring.

B. Superintendent, Administrative, and Student Representative Reports

1. Superintendent Report

Benson shared a COVID Status Report Update that included a review of the Community of Care, Science, Close Quarters, Vaccine Rate, and In-School Instruction factors that were all considered in the mask matrix. No recommended change at this time, the district continues to follow the matrix.

Benson also spoke about the success of the School Forest Dream Big event that was held October 12, 2021. Close to 70 community members attended and many signed up for various sub committees that will aid in the planning/development of the school forest. The school district has recently acquired access to the school forest land that was previously land locked. It's a legacy project that will affect generations to come.

2. Administrative Reports: None

3. Student Representatives Report

Joselyn Morocho-Zapata spoke about the student’s overall dislike of the mask policy and said that some teachers are helping by providing students with mask breaks. She also spoke about the end of the term that is coming up on Friday.

ACTION ITEMS

A. Johnson Myers reviewed the minutes, bills, and recommended employment items on the Agenda. Holbrook moved, seconded by Casey that the Board approve the following:

1. The Minutes from the September 20, 2021 Regular Board of Education meeting;

2. Checks numbered 203510 through 204056 had been prepared in the amount of \$717,847.42 and there were automatic transfers of \$577,695.55 and \$674,984.77 for a total of \$1,970,527.74. Check 202947 was voided.

3. Pursuant to Board Policy which references Wisconsin Statutes Sections 111, 118, and 121, approval of the following employment recommendations: 1. Recommended approval of the employment of Michelle Nyseth as 0.915 FTE Limited Term Program Instructor, Grades K-6 for Virtual/eSchool effective September 20, 2021 through June 7, 2022. Ms. Nyseth earned her bachelor's degree from Winona State University and master's degrees from Bethel University. She has six years of experience (St. Paul MN) and her salary will be based on Tier 2, Level 1M of the salary schedule. 2. Recommended approval of the employment of Kennedy Kling as 1.0 FTE Special Education Teacher, Long Term Substitute at Greenwood Elementary School effective approximately October 25, 2021 through November 23, 2021 (replaces Ashleigh Olson). 3. Recommended approval of the hiring of the following short term, on call Substitute Teachers: a) John "Jack" Orgeman b) Jessica Rein c) Hannah Radkey d) Robert Edwards e) Mesa Covill f) Kayla Klanderma g) Christopher Harmon h) Therese Stacy i) John Grancorvitz j) Haley Hartmann k) Melissa Berner l) Katherine Ford m) Brenda Larsen. Motion carried unanimously (7-0).

B. Consideration and/or Action to approve September 20, 2021 Finance & Facilities Committee recommendations

The Finance and Facilities Committee met on September 20, 2021, to review the annual meeting information, discuss student walk and bus zones, and to have a design team discussion.

No action, informational only.

C. Consideration and/or Action to approve October 11, 2021 Finance & Facilities Committee recommendations

The Finance and Facilities Committee met on October 11, 2021, to hear an enrollment update, to plan for future district enrollment, and a Renaissance Charter Academy planning discussion which included: financing/funding options, site considerations, and the construction management firm and architect interview and hiring process.

No action, informational only.

D. Consideration and/or Action to approve October 11, 2021 Personnel Committee recommendations

The Personnel Committee met on October 11, 2021, to hear a certified staffing update, approve the new and improve Special Education Specialist job descriptions, approve the revised RFHS LMC/Technology Paraprofessional job description, hear the teacher compensation steering committee update, review the preliminarily certified staff ratios, hear the short term substitute fill rate update, and to discuss covid-related sick leave policies.

1. Halvorson motioned, seconded by Holbrook to approve the new and revised Special Education Specialist job descriptions. Motion carried unanimously (7-0).

2. Halvorson motioned, seconded by Holbrook to approve the revised RFHS LMC/Technology Paraprofessional job description. Motion carried unanimously (7-0).

E. Appoint a Deputy Clerk for the 2022 School Board Elections

Each year the Board has appointed, pursuant to a recommendation from the Wisconsin Department of Public Instruction, a Deputy Election Clerk for the school board elections. This is to facilitate the election process and assist prospective candidates who wish to file for the school board.

Schultz motioned, seconded by Halvorson to Appoint Amanda Taylor, Administrative Assistant to the Superintendent, as the Deputy Election Clerk for the 2022 School Board elections. Motion carried unanimously (7-0).

F. Consideration and/or Action to approve the 2021-2022 Tax Levy

Administration will discuss the 2021-2022 tax levy with the Board.

Schultz motioned, seconded by Curtis to approve the 2021-2022 tax levy as presented. Motion carried unanimously (7-0).

G. Approve the second reading of School Board Policy 381 - Study and Discussion of Controversial Topics

The first reading of policy 381 - Study and Discussion of Controversial Topics was approved at the September 20, 2021, Regular Board Meeting.

Tuchtenhagen motioned, seconded by Holbrook to approve the second reading of school board policy 381 - Study and Discussion of Controversial Topics. Motion carried unanimously (7-0).

H. Consideration and/or Action to approve district statement regarding Critical Race Theory

The intent of this document is to make a clear public statement about the Districts' position on critical race theory and related school practices.

Tuchtenhagen motioned, seconded by Casey to approve the district's critical race theory statement. Motion carried unanimously (7-0).

I. Proposed/suggested items for the next regular and future Board meeting agenda(s)

As always, Board members will be given the opportunity to suggest items for future Board member agendas.

J. Schedule next Board/Committee meetings

Set the meeting schedule as follows:

Educational Program Committee meeting: Monday, November 1, 2021, 6:00 p.m. (*District Office Conference room, 852 E. Division Street*)

Finance and Facilities Committee meeting: Monday, November 8, 2021, 5:45 p.m. (*Amplexor Building, 625 Whitetail Boulevard*)

Personnel Committee meeting: Monday, November 8, 2021, 7:00 p.m. (*District Office Conference room, 852 E. Division Street*)

Regular Board meeting: Monday, November 15, 2021, 6:00 p.m. (*Location: to be determined*)

ADJOURNMENT

President Johnson Myers declared the meeting adjourned at 8:52 p.m.

Alan Tuchtenhagen, Clerk

SCHOOL DISTRICT OF RIVER FALLS
River Falls , Wisconsin 54022

Checks for Approval at the November 2021 Board Meeting

AP CHECK NUMBERS	AMOUNT
204057 - 204554	\$1,009,127.69

PAYROLL

10/5/21 Auto Tsf. Payroll	\$670,030.46
10/20/21 Auto Tsf. Payroll	\$740,234.92

\$2,419,393.07

VOID CHECKS

204084 - Eleva - Strum Central

	Actual
FNB - General Money Market Balance	\$4,021,487.97
RCU - Money Market Balance	\$1,975,450.48

Publication List - Checks over \$100 - November 2021 Meeting

POST DATE	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
10/6/2021	204057	ACP DIRECT	Headphones for LMC	\$ 1,284.00
10/6/2021	204060	ARCHKEY TECHNOLOGIES	Multiple Invoices	\$ 9,243.00
10/6/2021	204062	ARROW BUILDING CENTER	Multiple Invoices	\$ 917.20
10/6/2021	204063	AUDEREITH, JOYLYNN	Multiple Invoices	\$ 484.44
10/6/2021	204064	AUTO VALUE	Multiple Invoices	\$ 166.85
10/6/2021	204066	BAUSCHELT, KADY	Reim Supplies	\$ 187.85
10/6/2021	204068	BLICK ART MATERIALS	Art Supplies	\$ 154.66
10/6/2021	204071	BRICKHOUSE MUSIC	Multiple Invoices	\$ 240.00
10/6/2021	204072	BSN SPORTS	Jersey's	\$ 362.36
10/6/2021	204073	CDW GOVERNMENT	Chrmbk Charging Cart	\$ 710.00
10/6/2021	204075	CESA 11	Multiple Invoices	\$ 4,747.09
10/6/2021	204076	CESA #5	IC Nat'l Trng Week	\$ 499.00
10/6/2021	204077	CHIPPEWA VALLEY SPORTING GOODS	Multiple Invoices	\$ 1,495.53
10/6/2021	204078	CHROMEBOOKPARTS.COM	Multiple Invoices	\$ 1,317.20
10/6/2021	204081	DEMCO INC	supplies	\$ 191.87
10/6/2021	204082	DICK'S MARKET	Multiple Invoices	\$ 1,261.43
10/6/2021	204084	ELEVA-STRUM CENTRAL	Cardinal Manufacturing	\$ 600.00
10/6/2021	204086	EPSTEIN, GARY	Driver Meals	\$ 116.00
10/6/2021	204089	EXPRESS SERVICES INC	Sub Fulfillment	\$ 3,712.80
10/6/2021	204092	FOOD SERVICE-SDRF	Multiple Invoices	\$ 1,315.00
10/6/2021	204095	HARRIS	Chiller Repairs & supplies	\$ 574.53
10/6/2021	204097	HILLYARD, INC.-MPLS	Multiple Invoices	\$ 3,484.73
10/6/2021	204098	HIRSTEIN, ALI	reim; football food; 9/24	\$ 572.48
10/6/2021	204101	HOGLUND BUS COMPANY	BG Expense	\$ 985.45
10/6/2021	204102	HORIZON COMMERCIAL POOL SUPPLY-IN	Pool Chemical	\$ 355.53
10/6/2021	204106	HUEBSCH	Multiple Invoices	\$ 2,798.40
10/6/2021	204108	IDENTISYS INC	Badges (DO)	\$ 784.56
10/6/2021	204109	ION, INC.	Walkie Talkie	\$ 167.35
10/6/2021	204110	JAECKEL, BRYAN	reim; spkr for rehearsals	\$ 139.99
10/6/2021	204111	J H LARSON COMPANY	Multiple Invoices	\$ 608.94
10/6/2021	204118	KOHN LAW FIRM S.C.	Multiple Invoices	\$ 367.62
10/6/2021	204119	KWIK TRIP, INC.	Fuel	\$ 3,156.52
10/6/2021	204121	LANGENESS, COLIN	officiating fees	\$ 140.00
10/6/2021	204123	LAPOINT, KARI	Reim supplies	\$ 107.94
10/6/2021	204124	LASER PRODUCT TECHNOLOGIES	staples for copiers	\$ 322.95
10/6/2021	204126	LEE, SEONHEE	CE Class Pymt	\$ 241.15
10/6/2021	204128	MA'S IRVINGTON CAMPGROUND & RENT	Outdoor Ed Trip	\$ 1,400.00
10/6/2021	204129	MACMILLAN HOLDINGS, LLC	Psych books	\$ 19,466.50
10/6/2021	204131	MAPLE LEAF APPLE ORCHARD	RB Field Trip	\$ 120.00
10/6/2021	204132	MARCO TECHNOLOGIES LLC	Software Renewal	\$ 6,491.40
10/6/2021	204133	MEDICALESHP INC	medical chair	\$ 165.00
10/6/2021	204134	MESSERLI & KRAMER	Payroll accrual	\$ 224.73

Publication List - Checks over \$100 - November 2021 Meeting

10/6/2021	204136	MIDWEST BUS PARTS INC	Vision Tailpipe	\$ 140.18
10/6/2021	204137	MINNESOTA LIFE INSURANCE CO	Payroll Accrual	\$ 7,543.55
10/6/2021	204138	MISSISSIPPI WELDERS SUPPLY	Tech Ed	\$ 144.00
10/6/2021	204140	NCS PEARSON INCORPORATED	BASC Licenses	\$ 128.00
10/6/2021	204141	NELCO	AP Checks	\$ 639.65
10/6/2021	204143	NEO ELECTRICAL SOLUTIONS LLC	power-Huddle camera	\$ 1,800.00
10/6/2021	204145	OVERHEAD DOOR CO OF THE CHIPPEWA	Gym Doors replacement	\$ 11,252.00
10/6/2021	204147	PARTS TOWN, LLC	Dishwasher Parts	\$ 160.52
10/6/2021	204148	PATNOE, SHARON	CE Class Pymt	\$ 159.60
10/6/2021	204149	PAXTON/PATTERSON	drill bits	\$ 413.80
10/6/2021	204151	PIERCE COUNTY HIGHWAY DEPT.	Maint-pkng lots	\$ 10,268.04
10/6/2021	204152	PYRAMID ED. CONSULTANTS	Story book Activities	\$ 238.70
10/6/2021	204155	RIVER CITY STITCH LLC	Multiple Invoices	\$ 809.35
10/6/2021	204156	RIVER FALLS ACE HARDWARE	Multiple Invoices	\$ 680.29
10/6/2021	204158	ROTARY CLUB OF RIVER FALLS	Qtrly dues-C Kamrath	\$ 125.00
10/6/2021	204161	RUSH MEDIA COMPANY, LLC	Multiple Invoices	\$ 1,350.00
10/6/2021	204166	SCIENTIFIC SPECTRUM	Laser Filter	\$ 5,520.00
10/6/2021	204168	SECURITYCHECKME	Multiple Invoices	\$ 1,302.00
10/6/2021	204171	SOUTHWEST BINDING & LAMINATING	Laminating Film	\$ 185.60
10/6/2021	204172	STALKER SPORTS FLOORS	Gym/Dance Floor Refinish	\$ 14,900.00
10/6/2021	204175	STAPLES -(PAPER)	Multiple Invoices	\$ 3,246.22
10/6/2021	204176	STATE BAR OF WISCONSIN	Mock Trial Reg	\$ 300.00
10/6/2021	204177	STRENKE, CHELSEY	officiating fees	\$ 115.00
10/6/2021	204178	THE STANDARD	Payroll Accrual	\$ 8,208.54
10/6/2021	204179	THOMPSON, KRISTOPHER	reim supplies	\$ 115.98
10/6/2021	204180	TOMLINSON, MARK	CE Class Pymt	\$ 576.00
10/6/2021	204181	TOPPEL, BENJAMIN	Reim supplies	\$ 105.50
10/6/2021	204183	ULINE	Shelving/wire decking	\$ 1,732.80
10/6/2021	204184	UNITED WAY ST.CROIX VALLEY	Multiple Invoices	\$ 125.50
10/6/2021	204186	WEVIDEO, INC.	subscription renewal	\$ 1,034.00
10/6/2021	204187	WHEELER HARDWARE COMPANY	Powered Lock	\$ 759.03
10/6/2021	204189	WIDIKER, TIMOTHY	officiating fees	\$ 140.00
10/6/2021	204192	WI SCTF	Payroll accrual	\$ 127.51
10/6/2021	204193	NORTHWOOD TECHNICAL COLLEGE	CTE YA Video	\$ 330.00
10/6/2021	204194	WOLF, GERALD	Driver Meals	\$ 102.00
10/13/2021	204195	5 STAR RESTROOM RENTALS	Multiple Invoices	\$ 915.00
10/13/2021	204196	ABUNDANT LIFE	Site Payout,	\$ 14,407.20
10/13/2021	204197	ABUNDANT LIFE	Teacher Site Payout	\$ 464.00
10/13/2021	204198	ALLEN, ZACHARY	Driver Meals	\$ 129.00
10/13/2021	204215	AMAZON.COM	Multiple Invoices	\$ 12,444.96
10/13/2021	204216	AT&T	Multiple Invoices	\$ 6,875.66
10/13/2021	204217	AUTO VALUE	Multiple Invoices	\$ 154.41
10/13/2021	204218	BALDWIN SUPPLY COMPANY	Parts-fan bearing	\$ 111.97

Publication List - Checks over \$100 - November 2021 Meeting

10/13/2021	204219	BENCHMARK ED COMPANY	supplies	\$ 2,154.90
10/13/2021	204220	BLACKBOARD INC.	App renewal	\$ 1,530.00
10/13/2021	204222	BRATLAND, ANDREW	officiating fees	\$ 240.00
10/13/2021	204224	BSN SPORTS	Campus WR Jackets	\$ 3,786.39
10/13/2021	204225	C & L COMMUNICATIONS INC	Sept 2021 Locates	\$ 3,736.50
10/13/2021	204231	CHILD CENTER	Site Payout	\$ 8,445.60
10/13/2021	204232	CHILD CENTER	Teacher Site Payout	\$ 272.00
10/13/2021	204233	CLEAN RESPONSE, INC.	Water Mitigation Billing	\$ 15,300.00
10/13/2021	204234	COMSTOCK & SONS, INC	Fertilize fields	\$ 3,080.00
10/13/2021	204235	CONLEY, CHARLES	officiating fees	\$ 120.00
10/13/2021	204238	EDUCATE-WI	WI FF Teacher Grant	\$ 3,000.00
10/13/2021	204240	ELSMORE SWIM SHOP	Multiple Invoices	\$ 475.70
10/13/2021	204241	EPSTEIN, GARY	Driver Meals	\$ 313.00
10/13/2021	204244	ERS TESTING, LLC	Cross Connection Testing	\$ 1,919.80
10/13/2021	204245	EXPRESS SERVICES INC	Sub Fulfillment	\$ 4,792.22
10/13/2021	204247	FIELD ENVIRONMENTAL CONSULTING INC	Annual NTE	\$ 315.00
10/13/2021	204248	FORUM COMMUNICATION COMPANY	Legal notices 2021-2022	\$ 519.58
10/13/2021	204249	FRIEMANN, MEGAN	officiating fees	\$ 180.00
10/13/2021	204252	HALLMAN LINDSAY PAINT	goal line paint	\$ 1,468.80
10/13/2021	204253	HAMPTON INN GREEN BAY DOWNTOWN	Conf Hotel Res-C Kamrath	\$ 238.00
10/13/2021	204254	HARRIS	Chiller 2 Maintenance	\$ 647.00
10/13/2021	204255	HASELMAN, JOSEPH	Reim Mileage	\$ 124.60
10/13/2021	204256	HILDI INC	actuarial disclosures	\$ 1,895.00
10/13/2021	204258	HILLYARD, INC.-MPLS	Multiple Invoices	\$ 509.57
10/13/2021	204259	HUDSON PHYSICIANS	Multiple Invoices	\$ 1,284.00
10/13/2021	204260	HUFFSTUTLAR, CRYSTAL	Driver Meals	\$ 184.00
10/13/2021	204261	JACOB'S LADDER	Site payout	\$ 21,362.40
10/13/2021	204262	J H LARSON COMPANY	Bulbs	\$ 527.82
10/13/2021	204264	JOURNEY EDUCATION	Adobe License	\$ 230.00
10/13/2021	204266	LAB ZONE, LLC	Drug/Alcohol Testing	\$ 396.35
10/13/2021	204267	LAKESHORE LEARNING MATERIALS	Multiple Invoices	\$ 119.97
10/13/2021	204269	LAVOLD, TIMOTHY	reim; GGO expenses	\$ 107.70
10/13/2021	204271	LEARNING WITHOUT TEARS	Virtual Wkshp-RF4C	\$ 300.00
10/13/2021	204272	LEFEBER, JUDY	Reim supplies	\$ 224.87
10/13/2021	204275	LITTLE ADVENTURES 1	Site Payout	\$ 7,452.00
10/13/2021	204276	LITTLE ADVENTURES 1	Teacher Site Payout	\$ 240.00
10/13/2021	204277	LITTLE ADVENTURES 2	Site Payout	\$ 14,407.20
10/13/2021	204278	LITTLE ADVENTURES 2	Teacher Site Payout	\$ 464.00
10/13/2021	204280	MANSFIELD OIL COMPANY OF GAINSVILLI	Fuel	\$ 20,256.59
10/13/2021	204282	MC GRAW-HILL COMPANIES	Multiple Invoices	\$ 280.60
10/13/2021	204283	MENARDS	Multiple Invoices	\$ 677.65
10/13/2021	204285	MIDWEST BUS PARTS INC	Multiple Invoices	\$ 1,387.82
10/13/2021	204286	MILES, MATT	officiating fees	\$ 340.00

Publication List - Checks over \$100 - November 2021 Meeting

10/13/2021	204287	MINNESOTA WISCONSIN PLAYGROUND	RB Playground	\$ 14,185.95
10/13/2021	204288	MISSISSIPPI WELDERS SUPPLY	Tech Ed Supplies	\$ 355.79
10/13/2021	204290	MTI DISTRIBUTING INC	Sweeper Parts	\$ 186.73
10/13/2021	204291	NORTHERN AIR CORPORATION	labor/Supplies	\$ 51,314.00
10/13/2021	204293	NELSON, CRAIG	Driver Meals	\$ 129.00
10/13/2021	204294	NELSON, OLIVIA	officiating fees	\$ 120.00
10/13/2021	204295	NEO ELECTRICAL SOLUTIONS LLC	Multiple Invoices	\$ 999.04
10/13/2021	204298	THE OSTHOFF RESORT	Conf Hotel Reserv-D Bell	\$ 164.00
10/13/2021	204299	PARAGON DEVELOPMENT SYSTEMS INC	Projector/Wall Mount Kit	\$ 899.00
10/13/2021	204301	PYRAMID ED. CONSULTANTS	Communication Conf	\$ 125.00
10/13/2021	204303	RELIANCE ELECTRIC MOTORS	Multiple Invoices	\$ 313.64
10/13/2021	204305	RIVER CITY DISPOSAL, INC.	Sept Garbage Pickup	\$ 2,792.49
10/13/2021	204306	RIVER CITY STITCH LLC	Multiple Invoices	\$ 4,711.98
10/13/2021	204309	RIVER FALLS MUNICIPAL	Multiple Invoices	\$ 77,915.68
10/13/2021	204312	ROHL CONSTRUCTION, INC.	Limestone & Placement	\$ 3,782.85
10/13/2021	204313	ROTARY CLUB OF RIVER FALLS	Qtrly Dues-J Benson	\$ 125.00
10/13/2021	204316	SHIRTS UNLIMITED	polos	\$ 667.00
10/13/2021	204318	ST CROIX GAS	Multiple Invoices	\$ 6,141.18
10/13/2021	204319	STEEL TOWNE R.F.	Multiple Invoices	\$ 705.19
10/13/2021	204322	TRI STATE BOBCAT, INC.	Parts for Tool Cat	\$ 165.30
10/13/2021	204324	THE UNIVERSITY PRESCHOOL	Site Payout	\$ 8,445.60
10/13/2021	204325	THE UNIVERSITY PRESCHOOL	Teacher Site Payout	\$ 272.00
10/13/2021	204326	VERIZON WIRELESS	9/2/2021-10/1/2021	\$ 2,050.56
10/13/2021	204327	VIKING ELECTRIC SUPPLY	Multiple Invoices	\$ 115.53
10/13/2021	204328	WALKER, JACY	Reim Conf Reg	\$ 115.00
10/13/2021	204329	WASPA	HR Admin Conf Reg	\$ 295.00
10/13/2021	204330	WEBER, ANDERSON	Officiating fees	\$ 160.00
10/13/2021	204333	XTRAMATH	License	\$ 153.75
10/20/2021	204334	ACCESS SECURITY INC.	MMS Panic Wiring	\$ 595.00
10/20/2021	204335	ACCO BRANDS USA LLC	Laminator Maint Agrmt	\$ 706.16
10/20/2021	204337	APPLE INC.	IMAC	\$ 2,099.00
10/20/2021	204339	AT&T BUSINESS DIRECT	Multiple Invoices	\$ 1,658.28
10/20/2021	204341	BENCHMARK ED COMPANY	Multiple Invoices	\$ 12,040.56
10/20/2021	204342	BENSON, JAMES	Reim Mileage	\$ 173.60
10/20/2021	204344	BOLEMAN, HEATHER	Reim Supplies	\$ 189.91
10/20/2021	204347	BRIH DESIGN	CH Diagnostic services	\$ 1,075.00
10/20/2021	204350	CHIPPEWA VALLEY SPORTING GOODS	Multiple Invoices	\$ 1,638.50
10/20/2021	204351	CHROMEBOOKPARTS.COM	LCD Panels	\$ 701.10
10/20/2021	204353	COMPUTER INTEGRATION TECHNOLOGIE	Agrmt Mgd Backup	\$ 785.00
10/20/2021	204354	CLEAN RESPONSE, INC.	Content Cleaning/Packout	\$ 58,756.29
10/20/2021	204355	CUMMINS SALE & SERVICE	Multiple Invoices	\$ 1,644.48
10/20/2021	204356	CYCLONE FENCE INC	Multiple Invoices	\$ 7,210.00
10/20/2021	204358	ELEVA-STRUM CENTRAL	M Hansen et al - Wkshp	\$ 450.00

Publication List - Checks over \$100 - November 2021 Meeting

10/20/2021	204359	EXPRESS SERVICES INC	Sub fulfillment	\$ 4,860.96
10/20/2021	204360	FAIRVIEW CLINICS	Pre emplmt health exams	\$ 635.00
10/20/2021	204361	FAMILYMEANS	Qtrly EAP Fees	\$ 1,122.00
10/20/2021	204362	FAST COPY CENTER	Multiple Invoices	\$ 265.00
10/20/2021	204363	FULL COMPASS SYSTEMS	Wireless Mic System	\$ 896.04
10/20/2021	204365	H2I GROUP INC.	Calming floors install	\$ 5,953.00
10/20/2021	204367	HARRIS	Chiller Maintenance	\$ 439.58
10/20/2021	204368	HILLYARD, INC.-MPLS	Multiple Invoices	\$ 6,047.08
10/20/2021	204369	HIRSTEIN, ALI	reim: food; football team	\$ 600.00
10/20/2021	204371	HOTEL MEAD	Conf Hotel Res-S White	\$ 198.00
10/20/2021	204373	HUDSON SENIOR HIGH	WIAA; VB; 9/25/21	\$ 130.00
10/20/2021	204374	JACOB'S LADDER	Teacher Site Payout	\$ 688.00
10/20/2021	204375	J W PEPPER & SON INC	Multiple Invoices	\$ 305.99
10/20/2021	204376	KAMRATH, CHRISTOPHER	Reim Travel Expenses	\$ 297.34
10/20/2021	204378	KENNETH HANNAH, INC.	Piano Tuning	\$ 150.00
10/20/2021	204379	KINNI CORRIDOR COLLABORATIVE, INC.	River Sky Drone Services	\$ 750.00
10/20/2021	204381	KOHN LAW FIRM S.C.	Multiple Invoices	\$ 399.05
10/20/2021	204383	LANGENESS, COLIN	official; vb v; 10/14/21	\$ 140.00
10/20/2021	204385	LASER PRODUCT TECHNOLOGIES	Multiple Invoices	\$ 5,148.85
10/20/2021	204387	LASER PRODUCT TECHNOLOGIES	Multiple Invoices	\$ 2,611.96
10/20/2021	204388	LEARNING A-Z	e-school License	\$ 216.00
10/20/2021	204390	LINEHAN OUTDOOR SERVICES, LLC.	Raise/install concrete	\$ 14,960.00
10/20/2021	204392	LONGSDORF, TAMI	reimburse; bso; food	\$ 149.66
10/20/2021	204393	LOY, KATRINA	ASHA Reimbursement	\$ 225.00
10/20/2021	204394	LUIGIS PIZZA	BSO Pasta Feed	\$ 1,540.00
10/20/2021	204395	MASTERCARD CORPORATE CLIENTS	Multiple Invoices	\$ 21,068.08
10/20/2021	204397	MENARDS	Multiple Invoices	\$ 141.93
10/20/2021	204398	MENOMONIE HIGH SCHOOL	WIAA; VB; 9/25/21	\$ 150.00
10/20/2021	204399	MERTIG, AARON	Officiating fees	\$ 120.00
10/20/2021	204400	MESSERLI & KRAMER	Payroll accrual	\$ 229.01
10/20/2021	204401	MIDAMERICA ADMINISTRATIVE	Payroll accrual	\$ 900.00
10/20/2021	204403	MILLER, MOLLY	DACP Class Refund	\$ 400.00
10/20/2021	204404	MINNESOTA WISCONSIN PLAYGROUND	RB Payground	\$ 6,986.00
10/20/2021	204405	MINNESOTA ZOO	WS 3rd Gr FT	\$ 406.00
10/20/2021	204406	MORAN, JOHN JR	timing services	\$ 354.00
10/20/2021	204407	NASCO	Multiple Invoices	\$ 231.40
10/20/2021	204408	NCS PEARSON INCORPORATED	Certiport: MOS Licenses	\$ 3,425.00
10/20/2021	204409	NDGROUP LLC	Team/Indiv'l Coaching	\$ 4,850.00
10/20/2021	204410	NEO ELECTRICAL SOLUTIONS LLC	Invoice#: 10117	\$ 2,100.00
10/20/2021	204411	NEW RICHMOND HIGH SCHOOL	WIAA; VB; 10/9/21	\$ 130.00
10/20/2021	204413	PARAGON DEVELOPMENT SYSTEMS INC	TV/Wall Mount-Benson	\$ 899.00
10/20/2021	204417	RIVER MOON COFFEE ROASTING CO	Whole Bean/Bulk	\$ 150.00
10/20/2021	204418	RIVER STATES TRUCK & TRAILER	BG Supplies	\$ 193.08

Publication List - Checks over \$100 - November 2021 Meeting

10/20/2021	204419	ROGERS, NANCY	Reim mileage	\$ 175.39
10/20/2021	204421	SCHOLASTIC INC	supplies	\$ 471.68
10/20/2021	204425	ST MICHAEL-ALBERTVILLE SR HIGH SCHOOL	WIAA; VB; 10/15/21	\$ 300.00
10/20/2021	204429	STAPLES -(PAPER)	Multiple Invoices	\$ 952.95
10/20/2021	204431	STEFANS SOCCER	supplies	\$ 1,305.00
10/20/2021	204432	STEINHOFF, JACQUELYN	Reim mileage & supplies	\$ 126.11
10/20/2021	204434	T-MOBILE	Multiple Invoices	\$ 5,218.40
10/20/2021	204436	TECHMASTER INC.	Motosim Touch	\$ 3,647.51
10/20/2021	204437	THE JOURNAL	Dream Big Event ad	\$ 208.95
10/20/2021	204438	THE LIFEGUARD STORE	Lifeguard Class Supplies	\$ 273.50
10/20/2021	204439	TIERNEY BROTHERS, INC.	Smart Learning Suite	\$ 2,106.00
10/20/2021	204440	ULINE	supplies	\$ 164.81
10/20/2021	204442	UNITED WAY ST.CROIX VALLEY	Multiple Invoices	\$ 125.50
10/20/2021	204443	UWRF	Multiple Invoices	\$ 8,505.00
10/20/2021	204445	VOYAGER SOPRIS LEARNING	books	\$ 422.07
10/20/2021	204447	WELD RILEY SC	legal	\$ 7,962.96
10/20/2021	204449	WIDIKER, TIMOTHY	official; vb v; 10/14/21	\$ 140.00
10/20/2021	204452	WI SCTF	Multiple Invoices	\$ 207.51
10/20/2021	204453	ZANER-BLOSER	supplies	\$ 533.01
10/27/2021	204454	AFTON APPLE ORCHARD	RB 2nd Gr FT	\$ 640.00
10/27/2021	204455	AIR COMMUNICATIONS OF WI, INC	Monthly Repeater Rent	\$ 513.00
10/27/2021	204456	ALFVEBY, DENNIS	Choir Accompanist fee	\$ 300.00
10/27/2021	204457	ANDERSON-SMOLINSKI, MARIE	Reim supplies	\$ 184.66
10/27/2021	204462	BAUER BUILT	BG Supplies	\$ 198.95
10/27/2021	204463	BAUGHER, GREG	Officiating fees	\$ 115.70
10/27/2021	204464	BLICK ART MATERIALS	Supplies	\$ 362.34
10/27/2021	204465	BRAINPOP	Teacher Access	\$ 405.00
10/27/2021	204467	ST CROIX LANES	invoice#: 0110192021	\$ 319.92
10/27/2021	204469	CARROLL, THOMAS	officiating fees	\$ 120.00
10/27/2021	204472	CESA 9	Aug WVS Enrollments	\$ 8,525.00
10/27/2021	204473	CHARTWELLS	Sept Invoice	\$ 223,147.42
10/27/2021	204474	CINTAS	Multiple Invoices	\$ 556.40
10/27/2021	204475	CLASSLINK, INC.	ClassLink New License	\$ 11,130.88
10/27/2021	204477	CONLEY, CHARLES	Reim Travel Expense	\$ 325.92
10/27/2021	204478	CRAIL, DAVID	officiating fees	\$ 230.00
10/27/2021	204479	DELUCA, KARI	CC State Food Money	\$ 140.00
10/27/2021	204481	EMBI TEC	science supplies	\$ 168.00
10/27/2021	204482	ERICKSON, CASSIE	Reim supplies	\$ 480.31
10/27/2021	204483	EXPRESS SERVICES INC	sub fulfillment	\$ 5,250.40
10/27/2021	204484	FASTENAL COMPANY	Maint Shop Drill Bit Set	\$ 149.09
10/27/2021	204488	GOIHL, LISA	Reim Travel Expenses	\$ 374.29
10/27/2021	204489	GOLDEN VALLEY SUPPLY CO	Ceiling Tile	\$ 561.40
10/27/2021	204492	HAMMOND, PATRICK	Officiating fees	\$ 132.60

Publication List - Checks over \$100 - November 2021 Meeting

10/27/2021	204494	HILLYARD, INC.-MPLS	Multiple Invoices	\$ 3,730.29
10/27/2021	204495	HUB 70 DESIGN AND PRINT	Notecards & envelopes	\$ 265.00
10/27/2021	204497	HUDSON SENIOR HIGH	wiaa - cc - 9/21/21	\$ 130.00
10/27/2021	204498	HUDSON TROLLEY COMPANY	9/30 Comm Ed trip	\$ 1,020.00
10/27/2021	204500	INSTRUMENTAL MUSIC CO.,INC.	New Instruments	\$ 2,166.65
10/27/2021	204501	JACKSON & ASSOCIATES LLC	Doorway leak repair	\$ 2,592.00
10/27/2021	204502	J H LARSON COMPANY	Bulbs	\$ 1,313.43
10/27/2021	204503	JOHNSON CONTROLS FIRE PROTECTION L	Duct detector repair	\$ 511.89
10/27/2021	204505	K-LOG, INC.	Business Ed Furniture	\$ 18,004.91
10/27/2021	204507	KALAHARI RESORT & CONVENTION	Conf Hotel Res-E Huber	\$ 229.90
10/27/2021	204511	LASER PRODUCT TECHNOLOGIES	RC Copier lease pymt	\$ 155.23
10/27/2021	204512	LAWSON PRODUCTS INC	Maint Shop Supplies	\$ 293.80
10/27/2021	204514	MCREYNOLDS, NATHAN	Reim Travel Expense	\$ 191.20
10/27/2021	204515	MENOMONIE HIGH SCHOOL	wiaa - cc - 9/11/21	\$ 200.00
10/27/2021	204518	MEYER, BRUCE	Officiating fees	\$ 120.00
10/27/2021	204519	MIDWEST BUS PARTS INC	New EGR Cooler	\$ 2,008.92
10/27/2021	204521	MTI DISTRIBUTING INC	Multiple Invoices	\$ 1,168.30
10/27/2021	204522	NASCO	Multiple Invoices	\$ 554.52
10/27/2021	204530	RIVER CITY DISPOSAL, INC.	invoice#: 87905	\$ 320.00
10/27/2021	204531	RIVER CITY STITCH LLC	Cotton Tees	\$ 492.50
10/27/2021	204532	SALT SOFTWARE, LLC	License	\$ 243.30
10/27/2021	204534	SCHOOL HEALTH CORPORATION	Health Office Cot	\$ 582.39
10/27/2021	204535	SCHOLASTIC BOOK FAIRS - 15	book fair invoice	\$ 3,368.65
10/27/2021	204536	SCHOLASTIC INC	Multiple Invoices	\$ 272.03
10/27/2021	204537	SCHWAB-VOLLHABER-LUBRATT INC	Ventilation hood upgrade	\$ 2,000.00
10/27/2021	204538	SCVMEA	Multiple Invoices	\$ 200.00
10/27/2021	204541	SPRINKLER CREW	Sprinkler Winterization	\$ 1,665.00
10/27/2021	204545	ULINE	RB Shelving	\$ 1,498.56
10/27/2021	204551	WI SCHOOL PUBLIC RELATIONS ASSOC	Annual Conf Reg	\$ 240.00
10/27/2021	204552	WIAA	bso regional; 10/19/21	\$ 291.12
10/27/2021	204554	WISCONSIN FFA CENTER	21-22 Fee	\$ 350.00

RIVER FALLS BOARD OF EDUCATION MEETING

Monday, November 22, 2021

Personnel Agenda:

1. Recommended approval of the employment of Heather Sitz as 0.56 FTE Certified Occupational Therapy Assistant, Long Term Substitute at Rocky Branch Elementary School effective approximately October 28, 2021 through January 31, 2022 (for Hannah Ninneman).
2. Recommended approval of the hiring of the following short term, on call Substitute Teachers:
 - a) Bruce Weber
 - b) Tricia Elworthy
 - c) Roxanne Hable
 - d) Daren Sommerfeldt
 - e) Karen Pesik

School District of River Falls
Educational Program Committee meeting Report

Monday, November 1, 2021 - 6:00 PM
District Office, 852 E Division Street, River Falls, Wisconsin 54022

The Board of Education's Educational Program Committee meeting was held on Monday, November 1, 2021 at District Office, 852 E Division Street, River Falls, Wisconsin 54022. Chair Tuchtenhagen called the meeting to order at 6:00 pm. It was ascertained that notice of the meeting had been properly posted in the appointed locations, and sent to the Star Observer, WEVR Radio Station, and the Eau Claire Leader Telegram.

PRESENT

Committee Members Alan Tuchtenhagen (Chair), Bob Casey, and Lindsey Curtis were present. Board members Amy Halvorson, Cindy Holbrook, Stacy Johnson Myers, and Todd Schultz were present. Superintendent Jamie Benson, Director of Community Education & Communications Jenny Ames were also present.

HEARING OF VISITORS OR DELEGATIONS

1. Community Education and Communications updates

Jennifer Ames, Director of Community Education and Communications, provided committee members with an update regarding Community Education activities and Communication action steps currently being implemented in the District. Updates included website revisions, Facebook demographics, branding initiative, community education data, online registration improvement, and the volunteer and STEP programs. No action, informational only.

2. Approve the first reading of revised Board Policy 352 - Field Trips/Extended Trips

District Administration presented committee members with revisions to School Board Policy 352 - Field Trips/Extended Trips. This agenda item was tabled for further revisions.

3. Approve the first reading of revised Board Policy 352 - Rule Guidelines for Field Trips/Extended Trips

District Administration presented committee members with revisions to School Board Policy 352 - Rule Guidelines for Field Trips/Extended Trips. This agenda item was tabled for further revisions.

4. Approve the first reading of revised Board Policy 461 - Wisconsin Academic Excellence Scholarship

District Administration presented committee members with revisions to School Board Policy 461 - Wisconsin Academic Excellence Scholarship.

Alan Tuchtenhagen moved, seconded by Bob Casey to approve the first reading of revised School Board Policy 461 - Wisconsin Academic Excellence Scholarship. Motion passed (2-0).

5. Proposed/suggested items for the next regular and future Board meeting agenda(s)

Board members will be given the opportunity to suggest items for future Board member agendas. Items identified included Title IX, DPI Report Cards, Virtual eSchool charter draft, Renaissance Charter Academy future vision, and the Laude System.

6. Schedule next Board/Committee meetings

Set the meeting schedule as follows:

Educational Program Committee meeting, Monday, December 6, 2021, 6:00 p.m.

The meeting will be held at the District Office conference room, 852 E Division Street.

ADJOURN the meeting at 7:28pm

Alan Tuchtenhagen, Educational Program Committee Chair
15

SCHOOL DISTRICT OF RIVER FALLS
River Falls, Wisconsin 54022

461
(formerly JIA)

WISCONSIN ACADEMIC EXCELLENCE SCHOLARSHIP

The State of Wisconsin offers high school seniors academic excellence scholarships to encourage top students to continue their education in the State of Wisconsin. The School District of River Falls shall annually designate academic scholars for purposes of the Wisconsin Academic Excellence Higher Education Scholarship. The scholars shall be the seniors with the highest grade point averages (GPA). The scholar shall be named in accordance with timelines required by law. The GPA shall be determined in accordance with established Board policy.

To be eligible, students must be enrolled in the District full-time for six consecutive terms prior to the awarding of the scholarship (i.e., four terms of their junior year and the first two terms of their senior year). To attain senior standing, a student must meet the requirements outlined in Board policy.

If two or more seniors have the same grade point average and are otherwise eligible to be designated a scholar, a representative committee of high school faculty members shall select the scholarship designee and certify, in descending rank order, those remaining seniors with the same grade point average as alternate designees. The committee shall apply the following criteria in noted order:

- 1. The student with the greatest number of laude points earned by the end of their 7th semester of high school.**
- 2.** The student with the highest recorded score on the ACT/SAT by December 31 of the senior year shall be named a scholar.
- 3.** The student with the most rigorous and well-rounded course history shall be named a scholar. The number of advanced placement classes completed, and not audited, and the number of advanced placement classes in progress shall be considered. Students may not drop or audit advanced placement classes during the second term.
- 4.** The student with the highest score on the PSAT shall be named a scholar.
- 5.** A writing sample shall be evaluated by an external source according to a pre-established rubric. The student with the highest scoring writing sample shall be named a scholar.

The School District of River Falls shall not discriminate in the acceptance and administration of scholarships and other aids, benefits or services to students from private agencies, organizations or persons on the basis of sex, race, color, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, gender identity, gender expression, gender non-conformity, social, socio-economic or family status, physical attributes, disability/handicap or any other basis protected by state or federal law. Discrimination complaints shall be processed in accordance with established procedures.

LEGAL REF.: Section 39.41 Wisconsin Statutes
HEA 9, Wisconsin Administrative Code

CROSS REF.: 341.1-Rule, Specific Grading Systems and Process for Appealing a Grade

345.11, Class Rank
345.43, Promotion of High School Students
460, Student Awards and Scholarships

APPROVED: January 17, 2000

REVISED: September 25, 2006
November 19, 2018
December 21, 2020
November 15, 2021

School District of River Falls
Finance and Facilities Committee Meeting Report

Monday, November 08, 2021 - 5:45 PM
District Office, 852 E Division Street, River Falls, Wisconsin 54022

The Board of Education's Finance and Facilities Committee meeting was held on Monday, November 08, 2021, at Amplexor Building, 625 Whitetail Boulevard, River Falls, Wisconsin 54022. Chair Schultz called the meeting to order at 5:45 p.m. It was ascertained that notice of the meeting had been properly posted in the appointed locations, and sent to the Star Observer, WEVR Radio Station, and the Eau Claire Leader Telegram.

PRESENT

Committee members Todd Schultz (Chair) and Stacy Johnson Myers were present. Also present were Board members Bob Casey and Alan Tuchtenhagen. Superintendent Jamie Benson, Director of Finance and Facilities Chad Smurawa were also present.

HEARING OF VISITORS OR DELEGATIONS

1. Amplexor Building Tour

Committee members toured the Amplexor Building.
No action, informational only.

2. Renaissance Charter Academy Planning Discussion

Committee members discussed the Renaissance Charter Academy plan.
No action, informational only.

3. Proposed/suggested items for the next regular and future Board meeting agenda(s)

As always, Board members will be given the opportunity to suggest items for future Board member agendas. There were no suggestions at this time.

4. Schedule next Board/Committee meetings

Set the meeting schedule as follows:
Finance and Facilities Committee meeting, Monday, December 13, 2021, 5:45 p.m.
The meeting will be held in the District Office Conference room.

ADJOURN

Chair Schultz declared the meeting adjourned at 6:36 p.m.

Todd Schultz, Finance and Facilities Committee Chair

School District of River Falls

Construction Manager at Risk & Architect Recommendation

Committee comprised of Supt Benson, Board Member Amy Halvorson, F&F Chair Todd Schultz, B&G Director Joe Haselman and Director of F&F Chad Smurawa interviewed 4 architects and 4 construction manager at risk firms the week of November 8, 2021. The firms will work with the district developing a long-range master facility plan. The committee agreed on the following hiring recommendations:

Architect - LHB, Minneapolis, MN

- Projects greater than \$15,000,000 in aggregate – 5.75% fee on construction
 - o No reimbursable expenses
- Pre-Referendum Planning Services - \$16,000

Construction Manager at Risk (Long Range Master Facility Plan & Referendum Work) - Kraus Anderson, Minneapolis, MN

- 2.0% Construction Management Fee
- Pre-Referendum Planning Services - \$14,000

Construction Manager at Risk (Potential Renaissance Remodeling) - Ross & Associates, River Falls, WI

- 5.0% Construction Management Fee

Administration will work with each of the three firms over the next several weeks to complete final contracts with assistance from school district attorney.

School District of River Falls
Personnel Committee Meeting Report
Monday, November 8, 2021 - 7:00 PM
District Office
852 E Division Street
River Falls, Wisconsin 54022

The Board of Education's Personnel Committee meeting was held on Monday, November 8, 2021 at District Office 852 E Division Street River Falls, Wisconsin 54022. Chair Halvorson called the meeting to order at 7:00 PM. It was ascertained that notice of the meeting had been properly posted in the appointed locations, and sent to the Star Observer, WEVR Radio Station, and the Eau Claire Leader Telegram.

PRESENT

Committee Members Amy Halvorson (Remote Attendance) (Chair), Cindy Holbrook, and Stacy Johnson Myers were present. Board members Bob Casey, Todd Schultz, and Alan Tuchtenhagen were present. Superintendent Jamie Benson, Director of Human Resources and Leadership Development David Bell were also present.

1. Teacher Compensation Steering Committee Update

A Compensation Steering Committee progress update was provided.

No action, informational only.

2. Student Services Secretary Job Description Revision

The committee reviewed revisions to the Student Services Secretary job description

Motion by Johnson Myers, second by Holbrook to approve the Student Services Secretary job description as amended. Motion passed 3-0 by roll call vote.

3. Staff Planning Calendar

The estimated timeline for the development of a staffing plan was discussed.

No action, informational only.

4. Employee Wellness Update

The committee discussed strategies to address employee wellness. Specific topics included, coping with stress, avoiding burnout, employee access to COVID booster shots (optional), and staffing shortages.

No action, informational only.

5. Proposed/suggested items for the next regular and future Board meeting agenda(s)

Board members were given the opportunity to suggest items for future Board member agendas. Suggestions included: Partnerships with UW-RF and Community Education to address the staffing shortage, 2022-23 Negotiations Planning.

6. Schedule next Board/Committee meetings

Set the meeting schedule as follows:

Personnel Committee meeting, Monday, December 13, 2021, 7:00 p.m.

The meeting will be held at the District Office, 852 E. Division Street.

7. ADJOURN

Chair Halvorson declared the meeting adjourned at 8:22 PM.

Amy Halvorson, Personnel Committee Chair

School District of River Falls
Job Description
STUDENT SERVICES SECRETARY

MINIMUM QUALIFICATIONS:

1. High school diploma.
2. Office administrative and data analysis experience.
3. Maintain confidentiality.
4. Ability to take initiative, work independently, and manage diverse personalities.
5. Proficient in Microsoft Office and Google Suite.
6. Strong communication and organizational skills to handle a wide variety of situations.
7. Ability to interpret procedures and policies.

POSITION SUMMARY:

Provide confidential administrative support to the Director of Student Services, special education staff, and other administrators as requested.

REPORTS TO:

Director of Student Services

PERFORMANCE RESPONSIBILITIES:

1. Provide administrative support for evaluations and individual education reports.
2. Organize, prepare, and distribute required special education paperwork and forms.
3. Coordinate student referral process.
4. Ensure students and families are communicated to in their home language.
- ~~5. Assist new special education employees with required paperwork for licenses, fingerprinting, etc.~~
6. Develop and maintain accurate files as needed to comply with state and federal reporting requirements.
7. Establish and maintain files to meet record keeping needs for the Student Services Department.
8. Maintain and monitor data regarding annual reviews and reevaluations of students with an IEP or 504 Plan.
9. Process special education/504 student transfers into and out of the district.
10. Maintain and monitor special education student eligibility for School Based Services (SBS).
11. Coordinate Medicaid Administrative Claiming (MAC).
12. Provide administrative support to the Birth to Three (B-3) program, Early Childhood (EC) program, and Health Office.
13. Train special education staff in use of SETs Infinite Campus, state special education forms, policies, and procedures
- ~~14. Assist with planning and coordination of in-service sessions for special education teaching staff, school psychologists, health aides, special education aides~~
- ~~15. Oversee special education website~~
16. Compile staff yearly schedules to distribute to the Director.
17. Coordinate Extended School Year (ESY) documentation.
18. License students in the Special Ed curriculum programs.
19. Compile and send progress reports each quarter/trimester for all special education students.
20. Dictate and/or record Title IX and IEP/Evaluation meetings as determined by the Director of Student Services.
21. Update the Annual Notices in both English and Spanish.
22. Coordinate with bus garage staff to meet transportation needs of special education and homeless students.
23. Manage student services/health office budget and inventory.
24. Assist in the coordination of preschool screenings.
25. Coordinate state testing for special education students.
26. Establish strong working relationships, coordinate, and correspond with outside government and private agencies, private schools, staff, and parents/guardians.
27. Fill in for central office personnel as needed.
28. All other duties as assigned

~~Approved by the Board on 1/18/10~~

Revised on 11/8/21

SAFETY DRILL EVALUATION

(Must be submitted to the school board within 30 days of drill)

SCHOOL NAME: Greenwood Elementary School

DATE AND TIME OF DRILL: September 27 - October 18

PERSON SUBMITTING REPORT: Nate Schurman

SPECIFIC "SCHOOL VIOLENCE" SCENARIO DRILLED: School Resource Office led educational session, teacher led instruction, walkthrough of evacuation, lock down and barricading.
(ie. active shooter, lockdown, or evacuation due to threatened violence)

BRIEF QUANTITATIVE ASSESSMENT and/or BRIEF QUALITATIVE NARRATIVE

(indicating what school learned about (for example) the application of its safety plan, the scenario-specific procedures, and/or staff and student readiness.)

Elementary Intruder Drill Plan

*Parents notified of drill plan: **September 24**

*Grade 3-5 receive training/presentations week of **September 27**

*Grades K-2 receive training/presentations week of **October 8th**

1. Parents will be notified of our plan via letter and will have the opportunity to opt out
2. Parents will be notified at completion of drills and provided resources to debrief with their children.
(within a few days of drill completion)

Discussion-Based Exercise (Introduction)

3. SRO will visit classrooms and present ALICE/OUT plan to students (video link 20-21)
 - a. SRO G in person presentation to students (20-30 minutes)
 - i. **3-5 Week of September 27**
 - ii. **K-2 Week of October 8**
 - iii. What do we do to be safe
 1. Drills
 - a. Fire Drill
 - b. Lockdown
 - i. Safety from dangerous someone
 2. Teach 3 things you can do
 - a. Get away from dangerous someone
 - i. Maybe not stay in classroom (kind of like a fire drill)
 1. *Who's going to tell us where to go?
 - b. Make it harder for dangerous people to get to us
 - i. How can we do that?
 1. Barricade the door

- c. Stranger danger
 - i. What do you do if someone comes up to you that you don't know & tries to cause you harm
 - 1. Scream, run, kick, bite
 - 2. Same thing as you would at home
 - 3. If a dangerous someone comes into the room and can see you, don't hide in the corner, don't hide under desks, get away.
- 3. Most important thing you can do is to listen to your teacher

Discussion-Based Exercise (seminar/workshop): (Grades 3-5) Week of September 27. (Grades K-2) Week of October 8

- 4. Teachers will read & discuss book "I'm not scared, I'm prepared," to K-5 classrooms
 - a. See summary of book below
- 5. Students will complete various activities from I'm Not Scared I'm Prepared activity book
- 6. Consider words not to use, things to say or not to say (guidelines for elementary teachers)
 - a. Do NOT use the term Shooter
 - b. Do NOT use the term Intruder
 - c. Do NOT use the term Bad Person
 - d. The book uses the phrase "dangerous someone". USE the term Dangerous Someone.
 - i. Answer the question, what makes a dangerous person?

Discussion-Based Exercise (Orientation): Week of October 11

- 7. Students will tour the classroom and building
 - a. Classroom tours will make students aware of exits, phone, first aid supplies, "go bag", light switches
 - b. Building tours will make students aware of exits, the layout of the school, and ensure students know who our staff members are.

***Operations -Based Exercises (Walk-Through): Week of October 18**

- 8. Elementary teachers will **discuss and mentally rehearse** "hideout"/lockdown and door barricade.
 - a. Kids will be taught ways to distract an intruder
- 9. Elementary teachers will teach students the importance of listening and following directions the first time they are given in a safety situation.
- 10. Practice "getting out" (stranger danger)
 - a. Break contact and get away
 - b. Teach that kids can leave on own if necessary (no lines - zig zag escape if necessary)
 - c. Rally point
- 11. Complete School Board Reporting Form and share with Nate

*Adjustments to our training will be made to maximize physical distancing and maintain other COVID-19 related safety precautions.

Resources:

ALICE Training Institute

National Association of School Resource Officers www.nasro.org

National Association of School Psychologists www.nasponline.org

“Best Practice Considerations for Schools in Active Shooter and Other Armed Assailant Drills” (2017).
National Association of School Psychologists and National Association of School Resource Officer

I'm not scared I'm prepared summary

Sheep, shepherd, wolf drill:

- “teaches us what to do if a “dangerous someone” is in our school who isn’t supposed to be there”
- I’m shepherd, you’re sheep, you must do as I say
- Goes through ALICE - Alert (there is a wolf in the building), Lockdown, Inform, Counter (if the wolf sees us must do things to ruin his day), Evacuate (leave building and run away)
 - Where do we run, and where do we stop: Take a walk and show you
 - Show kids a special meeting place
- When I signal for sheep, shepherd, wolf - do as I say, don’t ask why, just do what you’re told.
- Lockdown -get quiet and out of sight, be ready to move and spread out, don’t stand in a clump
- Find something to hold on to, something that’s easy to throw, shoe, book, remote,
 - If Wolf gets in, make noise, run around, and throw something at wolf
 - Run right past and out the door, run in zig zaggy way down hall if necessary
- Run as fast as can to tree, don’t wait for me
- Speaks to practice evacuation and lockdown (barricade the door and grab some things to throw)

Certifications:

Our School Board will meet to discuss this drill on November 22, 2021 during our monthly full board meeting.

Our school certifies that this drill was conducted on 9/27 - 10/18 and this written evaluation was sent to and reviewed by the school board on November 22, 2021

Principal Signature: Nate Schuman

Superintendent Signature: _____

School Board President Signature: _____

SAFETY DRILL EVALUATION

(Must be submitted to the school board within 30 days of drill)

SCHOOL NAME: Rocky Branch Elementary School

DATE AND TIME OF DRILL: September 27th - October 18th

PERSON SUBMITTING REPORT: Charles A. Eaton

SPECIFIC "SCHOOL VIOLENCE" SCENARIO DRILLED:

(ie. active shooter, lockdown, or evacuation due to threatened violence)

School Resource Office led educational session, teacher led instruction, walkthrough of evacuation, lock down and barricading.

BRIEF QUANTITATIVE ASSESSMENT and/or BRIEF QUALITATIVE NARRATIVE

(indicating what school learned about (for example) the application of its safety plan, the scenario-specific procedures, and/or staff and student readiness.)

Elementary Intruder Drill Plan

*Parents notified of drill plan: September 24

*Grade 3-5 receive training/presentations week of September 27

*Grades K-2 receive training/presentations week of October 8th

1. Parents will be notified of our plan via letter and will have the opportunity to opt out
2. Parents will be notified at completion of drills and provided resources to debrief with their children.
(within a few days of drill completion)

Discussion-Based Exercise (Introduction)

3. SRO will visit classrooms and present ALICE/OUT plan to students (video link 20-21)
 - a. SRO G in person presentation to students (20-30 minutes)
 - i. 3-5 Week of September 27
 - ii. K-2 Week of October 8
 - iii. What do we do to be safe
 1. Drills
 - a. Fire Drill
 - b. Lockdown
 - i. Safety from dangerous someone
 2. Teach 3 things you can do
 - a. Get away from dangerous someone
 - i. Maybe not stay in classroom (kind of like a fire drill)
 1. *Who's going to tell us where to go?
 - b. Make it harder for dangerous people to get to us
 - i. How can we do that?
 1. Barricade the door
 - c. Stranger danger

- i. What do you do if someone comes up to you that you don't know & tries to cause you harm
 1. Scream, run, kick, bite
 2. Same thing as you would at home
 3. If a dangerous someone comes into the room and can see you, don't hide in the corner, don't hide under desks, get away.
 3. Most important thing you can do is to listen to your teacher

Discussion-Based Exercise (seminar/workshop): (Grades 3-5) Week of September 27. (Grades K-2) Week of October 8

4. Teachers will read & discuss book "I'm not scared, I'm prepared," to K-5 classrooms
 - a. See summary of book below
5. Students will complete various activities from I'm Not Scared I'm Prepared activity book
6. Consider words not to use, things to say or not to say (guidelines for elementary teachers)
 - a. Do NOT use the term Shooter
 - b. Do NOT use the term Intruder
 - c. Do NOT use the term Bad Person
 - d. The book uses the phrase "dangerous someone". USE the term Dangerous Someone.
 - i. Answer the question, what makes a dangerous person?

Discussion-Based Exercise (Orientation): Week of October 11

7. Students will tour the classroom and building
 - a. Classroom tours will make students aware of exits, phone, first aid supplies, "go bag", light switches
 - b. Building tours will make students aware of exits, the layout of the school, and ensure students know who our staff members are.

***Operations -Based Exercises (Walk-Through): Week of October 18**

8. Elementary teachers will **discuss and mentally rehearse** "hideout"/lockdown and door barricade.
 - a. Kids will be taught ways to distract an intruder
9. Elementary teachers will teach students the importance of listening and following directions the first time they are given in a safety situation.
10. Practice "getting out" (stranger danger)
 - a. Break contact and get away
 - b. Teach that kids can leave on own if necessary (no lines - zig zag escape if necessary)
 - c. Rally point
11. Complete School Board Reporting Form and share with Nate

*Adjustments to our training will be made to maximize physical distancing and maintain other COVID-19 related safety precautions.

Resources:

ALICE Training Institute

National Association of School Resource Officers www.nasro.org

National Association of School Psychologists www.nasponline.org

"Best Practice Considerations for Schools in Active Shooter and Other Armed Assailant Drills" (2017).
National Association of School Psychologists and National Association of School Resource Officer

I'm not scared I'm prepared summary

Sheep, shepherd, wolf drill:

- "teaches us what to do if a "dangerous someone" is in our school who isn't supposed to be there"
- I'm shepherd, you're sheep, you must do as I say
- Goes through ALICE - Alert (there is a wolf in the building), Lockdown, Inform, Counter (if the wolf sees us must do things to ruin his day), Evacuate (leave building and run away)
 - Where do we run, and where do we stop: Take a walk and show you
 - Show kids a special meeting place
- When I signal for sheep, shepherd, wolf - do as I say, don't ask why, just do what you're told.
- Lockdown -get quiet and out of sight, be ready to move and spread out, don't stand in a clump
- Find something to hold on to, something that's easy to throw, shoe, book, remote,
 - If Wolf gets in, make noise, run around, and throw something at wolf
 - Run right past and out the door, run in zig zaggy way down hall if necessary
- Run as fast as can to tree, don't wait for me
- Speaks to practice evacuation and lockdown (barricade the door and grab some things to throw)

\Certifications:

Our School Board will meet to discuss this drill on _____ during our monthly full board meeting.

Our school certifies that this drill was conducted on _____ and this written evaluation was sent to and reviewed by the school board on _____

Principal Signature: 

Superintendent Signature: _____

School Board President Signature: _____

SAFETY DRILL EVALUATION

(Must be submitted to the school board within 30 days of drill)

SCHOOL NAME: Westside Elementary School

DATE AND TIME OF DRILL: September 27 - October 18

PERSON SUBMITTING REPORT: Chris Kamrath

SPECIFIC "SCHOOL VIOLENCE" SCENARIO DRILLED: School Resource Office led educational session, teacher led instruction, walkthrough of evacuation, lock down and barricading. (ie. active shooter, lockdown, or evacuation due to threatened violence)

BRIEF QUANTITATIVE ASSESSMENT and/or BRIEF QUALITATIVE NARRATIVE

(indicating what school learned about (for example) the application of its safety plan, the scenario-specific procedures, and/or staff and student readiness.)

Elementary Intruder Drill Plan

*Parents notified of drill plan: **September 24**

*Grade 3-5 receive training/presentations week of **September 27**

*Grades K-2 receive training/presentations week of **October 8th**

1. Parents will be notified of our plan via letter and will have the opportunity to opt out
2. Parents will be notified at completion of drills and provided resources to debrief with their children.
(within a few days of drill completion)

Discussion-Based Exercise (Introduction)

3. SRO will visit classrooms and present ALICE/OUT plan to students (video link 20-21)
 - a. SRO G in person presentation to students (20-30 minutes)
 - i. **3-5 Week of September 27**
 - ii. **K-2 Week of October 8**
 - iii. What do we do to be safe
 1. Drills
 - a. Fire Drill
 - b. Lockdown
 - i. Safety from dangerous someone
 2. Teach 3 things you can do
 - a. Get away from dangerous someone
 - i. Maybe not stay in classroom (kind of like a fire drill)
 1. *Who's going to tell us where to go?
 - b. Make it harder for dangerous people to get to us
 - i. How can we do that?
 1. Barricade the door

- c. Stranger danger
 - i. What do you do if someone comes up to you that you don't know & tries to cause you harm
 - 1. Scream, run, kick, bite
 - 2. Same thing as you would at home
 - 3. If a dangerous someone comes into the room and can see you, don't hide in the corner, don't hide under desks, get away.
- 3. Most important thing you can do is to listen to your teacher

Discussion-Based Exercise (seminar/workshop): (Grades 3-5) Week of September 27. (Grades K-2) Week of October 8

- 4. Teachers will read & discuss book "I'm not scared, I'm prepared," to K-5 classrooms
 - a. See summary of book below
- 5. Students will complete various activities from I'm Not Scared I'm Prepared activity book
- 6. Consider words not to use, things to say or not to say (guidelines for elementary teachers)
 - a. Do NOT use the term Shooter
 - b. Do NOT use the term Intruder
 - c. Do NOT use the term Bad Person
 - d. The book uses the phrase "dangerous someone". USE the term Dangerous Someone.
 - i. Answer the question, what makes a dangerous person?

Discussion-Based Exercise (Orientation): Week of October 11

- 7. Students will tour the classroom and building
 - a. Classroom tours will make students aware of exits, phone, first aid supplies, "go bag", light switches
 - b. Building tours will make students aware of exits, the layout of the school, and ensure students know who our staff members are.

***Operations -Based Exercises (Walk-Through): Week of October 18**

- 8. Elementary teachers will **discuss and mentally rehearse** "hideout"/lockdown and door barricade.
 - a. Kids will be taught ways to distract an intruder
- 9. Elementary teachers will teach students the importance of listening and following directions the first time they are given in a safety situation.
- 10. Practice "getting out" (stranger danger)
 - a. Break contact and get away
 - b. Teach that kids can leave on own if necessary (no lines - zig zag escape if necessary)
 - c. Rally point
- 11. Complete School Board Reporting Form and share with Nate

*Adjustments to our training will be made to maximize physical distancing and maintain other COVID-19 related safety precautions.

Resources:

ALICE Training Institute

National Association of School Resource Officers www.nasro.org

National Association of School Psychologists www.nasponline.org

"Best Practice Considerations for Schools in Active Shooter and Other Armed Assailant Drills" (2017).

National Association of School Psychologists and National Association of School Resource Officer

I'm not scared I'm prepared summary

Sheep, shepherd, wolf drill:

- "teaches us what to do if a "dangerous someone" is in our school who isn't supposed to be there"
- I'm shepherd, you're sheep, you must do as I say
- Goes through ALICE - Alert (there is a wolf in the building), Lockdown, Inform, Counter (if the wolf sees us must do things to ruin his day), Evacuate (leave building and run away)
 - Where do we run, and where do we stop: Take a walk and show you
 - Show kids a special meeting place
- When I signal for sheep, shepherd, wolf - do as I say, don't ask why, just do what you're told.
- Lockdown -get quiet and out of sight, be ready to move and spread out, don't stand in a clump
- Find something to hold on to, something that's easy to throw, shoe, book, remote,
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 - Run right past and out the door, run in zig zaggy way down hall if necessary
- Run as fast as can to tree, don't wait for me
- Speaks to practice evacuation and lockdown (barricade the door and grab some things to throw)

Certifications:

Our School Board will meet to discuss this drill on _____ during our monthly full board meeting.

Our school certifies that this drill was conducted on _____ and this written evaluation was sent to and reviewed by the school board on _____

Principal Signature: 

Superintendent Signature: _____

School Board President Signature: _____

SAFETY DRILL EVALUATION

(Must be submitted to the school board within 30 days of drill)

SCHOOL NAME: River Falls Public Montessori Elementary

DATE AND TIME OF DRILL: September 27 - October 18

PERSON SUBMITTING REPORT: Nathan Wells

SPECIFIC "SCHOOL VIOLENCE" SCENARIO DRILLED: School Resource Office led educational session, teacher led instruction, walkthrough of evacuation, lock down and barricading.
(ie. active shooter, lockdown, or evacuation due to threatened violence)

BRIEF QUANTITATIVE ASSESSMENT and/or BRIEF QUALITATIVE NARRATIVE

(indicating what school learned about (for example) the application of its safety plan, the scenario-specific procedures, and/or staff and student readiness.)

Elementary Intruder Drill Plan

*Parents notified of drill plan: September 24

*Grade 3-5 receive training/presentations week of September 27

*Grades K-2 receive training/presentations week of October 8th

1. Parents will be notified of our plan via letter and will have the opportunity to opt out
2. Parents will be notified at completion of drills and provided resources to debrief with their children.
(within a few days of drill completion)

Discussion-Based Exercise (Introduction)

3. SRO will visit classrooms and present ALICE/OUT plan to students (video link 20-21)
 - a. SRO G in person presentation to students (20-30 minutes)
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 - i. Maybe not stay in classroom (kind of like a fire drill)
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 - b. Make it harder for dangerous people to get to us
 - i. How can we do that?
 1. Barricade the door

- c. Stranger danger
 - i. What do you do if someone comes up to you that you don't know & tries to cause you harm
 - 1. Scream, run, kick, bite
 - 2. Same thing as you would at home
 - 3. If a dangerous someone comes into the room and can see you, don't hide in the corner, don't hide under desks, get away.
- 3. Most important thing you can do is to listen to your teacher

Discussion-Based Exercise (seminar/workshop): (Grades 3-5) Week of September 27. (Grades K-2) Week of October 8

- 4. Teachers will read & discuss book "I'm not scared, I'm prepared," to K-5 classrooms
 - a. See summary of book below
- 5. Students will complete various activities from I'm Not Scared I'm Prepared activity book
- 6. Consider words not to use, things to say or not to say (guidelines for elementary teachers)
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 - b. Do NOT use the term Intruder
 - c. Do NOT use the term Bad Person
 - d. The book uses the phrase "dangerous someone". USE the term Dangerous Someone.
 - i. Answer the question, what makes a dangerous person?

Discussion-Based Exercise (Orientation): Week of October 11

- 7. Students will tour the classroom and building
 - a. Classroom tours will make students aware of exits, phone, first aid supplies, "go bag", light switches
 - b. Building tours will make students aware of exits, the layout of the school, and ensure students know who our staff members are.

***Operations -Based Exercises (Walk-Through): Week of October 18**

- 8. Elementary teachers will **discuss and mentally rehearse** "hideout"/lockdown and door barricade.
 - a. Kids will be taught ways to distract an intruder
- 9. Elementary teachers will teach students the importance of listening and following directions the first time they are given in a safety situation.
- 10. Practice "getting out" (stranger danger)
 - a. Break contact and get away
 - b. Teach that kids can leave on own if necessary (no lines - zig zag escape if necessary)
 - c. Rally point
- 11. Complete School Board Reporting Form and share with Nate

*Adjustments to our training will be made to maximize physical distancing and maintain other COVID-19 related safety precautions.

Resources:

ALICE Training Institute

National Association of School Resource Officers www.nasro.org

National Association of School Psychologists www.nasponline.org

"Best Practice Considerations for Schools in Active Shooter and Other Armed Assailant Drills" (2017).

National Association of School Psychologists and National Association of School Resource Officer

I'm not scared I'm prepared summary

Sheep, shepherd, wolf drill:

- "teaches us what to do if a "dangerous someone" is in our school who isn't supposed to be there"
- I'm shepherd, you're sheep, you must do as I say
- Goes through ALICE - Alert (there is a wolf in the building), Lockdown, Inform, Counter (if the wolf sees us must do things to ruin his day), Evacuate (leave building and run away)
 - Where do we run, and where do we stop: Take a walk and show you
 - Show kids a special meeting place
- When I signal for sheep, shepherd, wolf - do as I say, don't ask why, just do what you're told.
- Lockdown -get quiet and out of sight, be ready to move and spread out, don't stand in a clump
- Find something to hold on to, something that's easy to throw, shoe, book, remote,
 - If Wolf gets in, make noise, run around, and throw something at wolf
 - Run right past and out the door, run in zig zaggy way down hall if necessary
- Run as fast as can to tree, don't wait for me
- Speaks to practice evacuation and lockdown (barricade the door and grab some things to throw)

Certifications:

Our School Board will meet to discuss this drill on _____ during our monthly full board meeting.

Our school certifies that this drill was conducted on _____ and this written evaluation was sent to and reviewed by the school board on _____

Principal Signature:  _____

Superintendent Signature: _____

School Board President Signature: _____

SAFETY DRILL EVALUATION

(Must be submitted to the school board within 30 days of drill)

SCHOOL NAME: Meyer Middle School

DATE AND TIME OF DRILL: Week of 9/27/21

PERSON SUBMITTING REPORT: Brian Buck

SPECIFIC "SCHOOL VIOLENCE" SCENARIO DRILLED:

(ie. active shooter, lockdown, or evacuation due to threatened violence)

- Due to Covid mitigation, we did not run an active intruder drill with a full evacuation. We focused on safety reporting, barricading a classroom door, and discussed our evacuation procedures during an emergency. Please see the detailed plan below.

BRIEF QUANTITATIVE ASSESSMENT and/or BRIEF QUALITATIVE NARRATIVE

(indicating what school learned about (for example) the application of its safety plan, the scenario-specific procedures, and/or staff and student readiness.)

MMS School Safety Drill

20201-22

- All TA teachers should take two TA periods during the week to cover all school safety activities below.
- During the week, all teachers should take a minute during each period to discuss the closest emergency exit near their room and what they would do in their classroom if there was an intruder.
- It is ok if it takes more than two days to complete these activities. All activities should be done during the week of 9/27/21.

Week of 9/27/21:

Day 1:

- Show students the loom video regarding Speak Up Speak Out (9 mins).
<https://www.loom.com/share/3e8cedc43978426e93013c47ef346dc9>
- Please show the students the link on our website and answer any questions they have regarding threat reporting.

Day 2:

- Show students the ALICE Youtube Video (7 Mins).
<https://www.youtube.com/watch?v=CgkUw9egsWc>
- Discuss ALICE and answer any student questions.
- Show students the MMS Rally Points and discuss what to do in an evacuation
<https://drive.google.com/file/d/1nFhIHfEYPeWYjTOVUmitsngAS6BqEKdP/view?usp=sharing>
- In your TA, practice a barricade drill as a group. Discuss what makes a good barricade and discuss what they would do after the door is barricaded. This is not timed or announced. This will be done individually with each TA after watching the ALICE video. You can do this on a separate day if you run out of time on day 2.

***Our drills went very well. We decided not to have a full intruder drill with evacuation due to social distancing concerns. Instead, we focused on educating our students on how to report a threat, reviewed our ALICE program in small groups, and practiced our barricade drills during TA time. We received positive feedback from staff regarding our plan.**

Certifications:

Our School Board will meet to discuss this drill on _____ during our monthly full board meeting.

Our school certifies that this drill was conducted on the week of 9/27/2021 and this written evaluation was sent to and reviewed by the school board on _____.

Principal Signature:  _____

Superintendent Signature: _____

School Board President Signature: _____

Our drills went very well. We decided not to have a full intruder drill with evacuation due to social distancing concerns. Instead, we focused on educating our students on how to report a threat, reviewed our ALICE program in small groups, and practiced our pandemic drills during TA time. We received positive feedback from staff regarding our plan.

- Show students the ALICE YouTube video (link: www.alice.com)
- Discuss ALICE and answer any student questions.
- Show students the Mt. Rainier Points and discuss what to do in an evacuation.
- Practice pandemic drills as a group. Discuss what makes a good pandemic and discuss what they would do after the drill is pandemic. This is not a drill or evacuation. This will be done individually with each TA after watching the ALICE video. You can do this on a separate day if you run out of time on day 2.

SAFETY DRILL EVALUATION RFHS = 2021-2022

SCHOOL NAME: River Falls High School

DATE AND TIME OF DRILL: October 18 to 20th

PERSON SUBMITTING REPORT: Taryl Graetz

SPECIFIC “SCHOOL VIOLENCE” SCENARIO DRILLED:

SUSO and ALICE training

BRIEF QUANTITATIVE ASSESSMENT and/or BRIEF QUALITATIVE NARRATIVE

(indicating what school learned about (for example) the application of its safety plan, the scenario-specific procedures, and/or staff and student readiness.)

10.18 Mon	<p>10/18 - SUSO & ALICE training in WIN -</p> <ol style="list-style-type: none"> 1. <u>Show SUSO video FIRST</u> 2. <u>Show ALICE video SECOND</u> 3. <u>Review Rally Points</u> 4. Remind of exit tours if applicable
10.19 Tues	<p>-9th Grade <u>exit tour</u> w/ WIN teacher</p> <p>-New students announced to come to LMC at start of WIN for tours w/ admin</p>
10.20 Wed	<p>-MENTAL PREPARATION for barricade or evacuation for every class (5 minutes)</p>

Reflections from Drill from RFHS:

What went well at RFHS:

- We felt that the “chunking” or breaking down the ALICE training was a positive idea for students
- Students were made aware of exits in the custodial wing that they are not normally permitted to walk as potential exits
- Our staff was sensitive to students with anxiety and they were given the option to sit in the counseling office.
- Per guidance of district we did mental preparation and barricade on 10/20/21

What needs to be revisited at RFHS:

- Students and staff will revisit the ALICE training in the Spring

Certifications:

Our School Board will meet to discuss this drill on November 22, 2021 during our monthly full board meeting.

Our school certifies that this drill was conducted on 10/18/21 - 20/20/21 and this written evaluation was sent to and reviewed by the school board on November 22, 2021

Assistant

Principal Signature: _____



11/12/21

Superintendent Signature: _____

School Board President Signature: _____

SAFETY DRILL EVALUATION

(Must be submitted to the school board within 30 days of drill)

SCHOOL NAME: Renaissance Charter Academy

DATE AND TIME OF DRILL: September 29th and October 6th

PERSON SUBMITTING REPORT: Chris Silver

SPECIFIC "SCHOOL VIOLENCE" SCENARIO DRILLED: Active Shooter/ALICE

(ie. active shooter, lockdown, or evacuation due to threatened violence)

BRIEF QUANTITATIVE ASSESSMENT and/or BRIEF QUALITATIVE NARRATIVE

(indicating what school learned about (for example) the application of its safety plan, the scenario-specific procedures, and/or staff and student readiness.)

Activities leading up to the run-through.

Officer Bryan Jensen created a video presentation that included specific information on each part of the ALICE model. It also included what students should do when law enforcement arrives, threat reporting, and school safety responsibilities as staff, students, and community members. The video was presented to students on September 29th. The information was repeated to students October 6th during our morning meeting. Parents were notified by our Superintendent prior to our presentation and run-through. Specific information that was shared included:

- Visitor access (students do not open doors for visitors)
- Communication within our building and the Active Alert Application
- Securing doors and barricading
- Importance of students being out of site
- Procedures for students in the hallway and bathrooms
- Lights off
- Don't answer knock on door
- Evacuation if possible including when and how
- Detailed review of rally points

Mental Run-through

On September 29th, our building performed a run-through of an intruder entering our building. Because of COVID restrictions, we did not perform an actual active intruder drill. At 9:10 teachers and students were asked what they would do if there was an active intruder at the front of our building.

Students responded that they would immediately barricade the classroom doors or exit the building to specific rally points. The doors are always locked at the Renaissance but this would be double checked. Students would turn off the lights and remain out of site from the exterior windows. We will need to review the zig zag approach and also re-emphasize the importance of eliminating noise and voices in the case of an intruder.

Blinds would be drawn in all classrooms and front office.

Doors should be locked at all times.



Certifications:

Our School Board will meet to discuss this drill on _____ during our monthly full board meeting.

Our school certifies that this drill was conducted on _____ and this written evaluation was sent to and reviewed by the school board on _____

Principal Signature: 

Superintendent Signature: _____

School Board President Signature: _____