

**School District of River Falls**  
**Educational Program Committee meeting**

Monday, November 2, 2020 - 6:00 PM

River Falls High School Media Center, 818 Cemetery Road, River Falls, WI 54022

Agendas can be viewed at <https://www.rfsd.k12.wi.us/district/school-board.cfm> or at <https://meetings.boardbook.org/Public/Organization/1447>

1. **CALL TO ORDER - 6:00 p.m. in the River Falls High School Media Center**

2. **MANNER OF PUBLIC NOTIFICATION OF MEETING**

3. **HEARING OF VISITORS OR DELEGATIONS**

4. **Consideration and/or Action to approve course revisions and title change of Principles of Management to Wildcat Enterprise-Business Operations** **2**

**Description:** Jennifer Peterson, Director of Academic Services will present the course revisions including a title change for Principles of Management to Wildcat Enterprise-Business Operations course. (Presentation link)

**Recommended Action:** Approve course revisions and title change of Principles of Management to Wildcat Enterprise-Business Operations.

5. **Consideration and/or Action to approve the revised RFSD 2020-2021 Assessment Calendar** **4**

**Description:** Jennifer Peterson, Director of Academic Services, will present the revised RFSD 2020-21 Assessment Calendar. Revisions reflect date changes and additional testing windows provided by the Wisconsin Department of Public Instruction to create more flexibility during the pandemic. Additional changes may be made, as applicable throughout the current school year.

**Recommended Action:** Approve the revised RFSD 2020-2021 Assessment Calendar.

6. **Proposed/suggested items for the next regular and future Board meeting agenda(s)**

**Description:** As always, Board members will be given the opportunity to suggest items for future Board member agendas.

**Recommended Action:** As needed.

7. **Schedule next Board/Committee meetings**

**Description:** Upcoming committee meeting dates, times and locations will be reviewed.

**Recommended Action:** Set meeting schedule as follows:

Educational Program Committee meeting, Monday, December 7, 2020, 6:00 p.m.

*Meeting will be held at River Falls High School, 818 Cemetery Road*

8. **ADJOURN**

**RIVER FALLS SCHOOL DISTRICT  
NEW OR REVISED COURSE REQUEST**

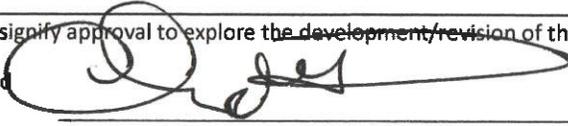
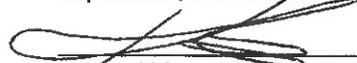
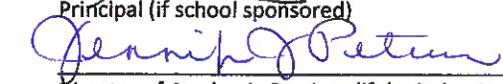
All new and revised River Falls School District curricula are developed by instructors and/or a group of individuals which may be comprised of content area teachers, school administrators, higher education representative(s), Director of Academic Services, parents/guardians, and community members. Their role is to determine the need for the additional course or course revision with regard to Common Core State Standards and/or Wisconsin Content Academic Standards and RFSD Policies and Regulations. A curriculum map and/or course scope and goals document must be designed and submitted to the Director of Academic Services, for the River Falls School District for final approval. Questions may be directed to the Academic Services Office at (715) 425-1800 ext. 1102.

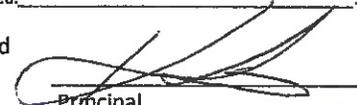
<b>Contact</b>	School/Department <u>High School/CTE</u> Date <u>7/10/2020</u> Contact Person <u>Kris Thompson/CeCe Gillis</u> Phone/Email <u>715-425-1830_ext. 3782</u>
<b>Course Information</b>	Select all that apply: Proposed New Course <input type="checkbox"/> Revision to Existing Course <input checked="" type="checkbox"/> Title Change <input checked="" type="checkbox"/> Full/Proposed Course Title <u>Wildcat Enterprise - Business Operations</u> Previous Title (if changed) <u>Principles of Management</u> Level/Type: <input type="checkbox"/> Middle School <input checked="" type="checkbox"/> High School
<b>Justification</b>	<p>Please check the box next to each statement that pertains to the need for the proposed new course or course revision:</p> <p><input checked="" type="checkbox"/> Need for this course has been identified based on student assessment or knowledge of school curriculum gaps and/or school initiatives.  <input checked="" type="checkbox"/> Need for this course has been identified through educational leadership, student assessment, community, and/or business input(s).  <input checked="" type="checkbox"/> Courses in the current curriculum do not address the need for this course.  <input type="checkbox"/> Other: _____</p> <p>In the space provided below, add a short narrative justifying the checked statements above and illustrating how the new course or course revision will integrate with and complement the program offered at your school or in the River Falls School District.</p> <p>This course introduces students to the opportunities and challenges associated with the operating and managing a business. The course also provides the application piece of learning that students need in order to put their learning into action. The course, previously called, Principles of Management, covered the theories and methodologies needed to be successful in a Management/Leadership role. With the change in structure and tying in operating of real-work business operations through this class, students will now be able to apply those theories, strategies and methodologies right into a functioning business setting. The class will still follow the same course content of Principles of Management, so students can still earn Transcribed Credits, but the application of it will look different, as shown below.</p> <p>Current course content will still be covered, which meets CVTC's Transcribed Credit Requirements for, Principles of Management. The content covers these key areas:</p> <ul style="list-style-type: none"> <li>● Explain the role of managers</li> <li>● Examine organizational culture</li> <li>● Interpret the function of planning</li> <li>● Compare managerial decision making techniques</li> <li>● Investigate change management processes</li> <li>● Analyze behaviors that impact management</li> <li>● Examine techniques for employee motivation</li> <li>● Examine effective organizational work teams</li> <li>● Examine managerial foundations of control</li> </ul> <p>The course will be adapted in the following ways:</p> <ul style="list-style-type: none"> <li>● Students will have weekly work shifts at the Coffee Shop that will be required as part of the class.</li> <li>● Students will work in rotating departments of the business through the course to gain experience in Marketing, Finance, Management, Production, Product Development, Safety &amp; Sanitation and Human Resources</li> </ul>

- Students would be involved with various business operations that will give them hands on work experience, such as working the coffee shop, managing the vending machine, managing apparel and managing an online store for merchandise.
- Students will have the opportunity to participate in a Management role to apply what they are learning within the shop and with their peers.
- Some days will be co-taught with the Special Education Department, who has students that work within the shop. This will allow for an inclusive learning and working experience for all. Principles of Management has curriculum focused on a inclusive and diverse workforce, and the importance of understanding individual strengths
- Students will learn soft skills within the redesigned course, having the opportunity to have course content tailored towards Customer Service skills (we are looking into possibly have a transcribed credit course from WITC weaved into this course's curriculum)
- Course will need to be a two term course in order to provide time for curriculum and teaching, but also apply the knowledge into their job roles working the shop. There is a significant amount of time put towards training the workers, so to have them for only 1 term would limit skills growth and application

NOTE: The current Managing of Wiley's Common Grounds and other operations is through a team of students that take an independent study or service credit. The growth and success of the Coffee Shop is not sustainable through independent study students, and teachers utilizing prep periods to run the shop. By transforming this into a class, this will allow more students the opportunity, greater growth of the business and a more structured curriculum to go with running the shop. To see what has been done so far, please check out our website: <https://wileyscommongroundsrhfs.weebly.com/>

With this being a new style of course, similar to a Student-Based Enterprise, we are hoping for some flexibility in having it be a phased roll-out, where in the school year 2021-2022, both versions of the course (Wiley's Common Grounds - Coffee Shop Management and Principles of Management) are offered as a transition year, with only having the updated class offered in the year 2022-2023.

Approval to Develop/Revise	Signatures below signify approval to explore the development/revision of the above named course.		
	Approved <input checked="" type="checkbox"/>	Denied <input type="checkbox"/>	 _____ Department/Content Area Leader (if school sponsored)
			<u>16 Oct 2020</u> Date
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 _____ Principal (if school sponsored)
			<u>10-16-20</u> Date
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 _____ Director of Academic Services (if denied, attach justification)
			<u>10-19-2020</u> Date

Course Approval	Any additional information may be submitted for consideration. (e.g. curriculum development members, meeting sign-in sheets, new/revised curriculum maps, letter of support, rationale, etc.)		
	Note: Approval indicates approval to submit this course request to the Educational Program Committee for final approval. Denial requires communication with request originator, school principal/department administration, and Director of Academic Services		
	Date of contact, if denied: _____		
	Approved <input checked="" type="checkbox"/>	Denied <input type="checkbox"/>	 _____ Principal
			<u>10-16-20</u> Date
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 _____ Director of Academic Services
			<u>10-19-2020</u> Date
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____ Educational Programs Committee Chairperson
			_____ Date

Approved As Is       Deny       Modify \_\_\_\_\_

**School District of River Falls  
Assessment Schedule  
2020-21 School Year**

Dates	Assessment	Grade Level
<b>Fall Assessments</b>		
September 21 – October 9, 2020	AIMSweb Screening	1 – 8
September 2020	Renaissance STAR Screening	6 – 8
September 21 – October 9, 2020	Fountas & Pinnell (BAS) Leveling	1 – 5
October 13 – November 6, 2020	PALS 4K and K Screening Window	4K – K
<b>Winter Assessments</b>		
January 19 – January 29, 2021	Fountas & Pinnell (BAS) Leveling <i>*Optional based on student need</i>	Grade K - 3 all; Grades 4 - 5 as needed and new students
<b>February 22, 2021 – April 30, 2021</b>	ACCESS for ELLs 2.0	K – 12
January 11, 2021 – February 5, 2021	PALS 4K and K Screening	4K – K
January 11 – January 15, 2021	AIMSweb Screening	1 – 5
December 2020	Renaissance STAR Screening	6 – 8
<b>Spring Assessments</b>		
March 9, 2021 (March 23 make-up)	ACT with Writing <b>Paper Administration (Initial)</b> <b>(Window 1)</b>	11
<b>March 9-12, 2021</b> <b>March 15-19, 2021</b>	ACT with Writing <i>with Accommodations</i> <b>Paper Administration (Initial)</b> <b>(Window 1)</b>	11
<b>March 9-11, 2021</b> <b>March 16-18, 2021</b>	ACT with Writing <b>Online Administration (Initial)</b> <b>(Window 1)</b>	11
<b>March 23, 2021</b>	ACT with Writing (Make-up) <b>Paper Administration</b> <b>(Window 2)</b>	11
<b>March 23-26, 2021</b> <b>March 29-31, 2021</b> <b>April 1-2, 2021</b>	ACT with Writing <i>with Accommodations</i> (Make-Up) <b>Paper Administration</b> <b>(Window 2)</b>	11
<b>March 23-25, 2021</b> <b>March 30-31, 2021</b> <b>April 1, 2021</b>	ACT with Writing (Make-Up) <b>Online Administration</b> <b>(Window 2)</b>	11

April 13, 2021	Emergency Test Date - ACT with Writing <b>Paper Administration</b> <b>(Window 3)</b>	11
<b>April 13 - 16, 2021</b> <b>April 19-23, 2021</b>	Emergency Test Date - ACT with Writing <i>with Accomodations</i> <b>Paper Administration</b> <b>(Window 3)</b>	11
<b>April 13 - 15, 2021</b> <b>April 20-22, 2021</b>	Emergency Test Date - ACT with Writing <b>Online Administration</b> <b>(Window 3)</b>	11
March 22 – April 30, 2021	WI Forward Assessments <i>*ELA and Math grades 3-8; Science grades 4 and 8; Social Studies grades 4, 8, and 10</i>	3 – 8, 10
March 22 – April 30, 2021	Dynamic Learning Maps <i>*ELA and Math grades 3-11; Science grades 4, 8-11 Social Studies grades 4, 8, and 10</i>	3 – 11
April 5 – May 5, 2021	ACT Aspire	9 – 10
April 26 - May 21, 2021	PALS 4K and K Screening Window	4K – K
May 3 – May 21, 2021	Fountas & Pinnell (BAS) Leveling	K – 5
May 2021	Renaissance STAR Screening	6 – 8
May 3 – 14, 2021	Advanced Placement Exams	9 – 12
May 10 – May 21, 2021	AIMSweb Screening	1 – 5