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School District of River Falls
Special Board Meeting
Monday, August 24, 2020 - 6:00 PM
River Falls High School Auditorium, 818 Cemetery Road, River Falls, WI 54022
Please follow the link below to join the webinar:
https://zoom.us/j/95660844912?pwd=ZDByKzVJcHBFaWN0SkU4c2hWdlZLUT09
Webinar ID: 956 6084 4912 Passcode: RFSDBOE
or view via YouTube live- https://youtu.be/hfNwETcdK8c

Agendas can be viewed at https://www.rfsd.k12.wi.us/district/school-board.cfm or at
https://meetings.boardbook.org/Public/Organization/1447

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1. **CALL TO ORDER- 6:00 p.m. in the River Falls High School Auditorium also available via Zoom and YouTube**
2. **MANNER OF PUBLIC NOTIFICATION OF MEETING**
3. **HEARING OF VISITORS OR DELEGATIONS**
4. <u>**INFORMATIONAL ITEMS**</u>
       A. **Fall sports (safety measures)**   **3**
       B. **District Budget update for 2020-21 school year**
       C. **Virtual/e-School update**   **22**
       D. **Referendum Construction update**
5. <u>**ACTION ITEMS**</u>
       A. **Consideration and/or Action to determine a change/pivot from the "HYBRID Learning Environment"**
       The "Learning Environments" are defined as three options:
       A. IN-PERSON Learning Environment
       B. AT-HOME/DISTANCE Learning Environment
       C. HYBRID Learning Environment
       Description: Administration will discuss existing criteria to monitor need for shifting into alternative learning environment.
       <u>**Recommended Action:**</u> Determine if we need to pivot/shift the "Learning Environment"

       B. **Consideration and/or Action to approve all Fall sports continue as proposed by the administration**
       Description: Administration will present safety protocols and mitigation efforts associated with Fall sports continuing under the WIAA season revisions.
       <u>**Recommended Action:**</u> Approve all Fall sports continue as proposed by the administration.

       C. **Consideration and/or Action to approve providing the Board President and Superintendent the authority to finalize details of an easement agreement between Kinni River Land Trust (KRLT) and the School District**
       Description: KRLT has received federal and state grant funding to support their purchase of property adjoining our school forest property. There are specific details yet to be received and finalized by legal counsel, but generally speaking, the easement agreement will provide joint-access for both parties to access each other's land.
       <u>**Recommended Action:**</u> Approve providing the Board President and Superintendent the authority to finalize details of an easement agreement between Kinni River Land Trust (KRLT) and the School District.

       D. **Proposed/suggested items for the next regular and future Board meeting agenda(s)**
       Description: As always, Board members will be given the opportunity to suggest items for future Board member agendas.
       <u>**Recommended Action:**</u> As needed.

       E. **Schedule next Board/Committee meetings**
       Description: Upcoming Board meeting dates, times and locations will be reviewed.
       <u>**Recommended Action:**</u> Set meeting schedule as follows:

Special Board of Education meeting: Monday, August 31, 2020, 6:00 p.m.
Special Board of Education meeting: Monday, September 14, 2020, 6:00 p.m.
Regular Board meeting: Monday, September 21, 2020, 6:00 p.m.
Annual Meeting, Monday, September 21, 2020, 8:00 p.m.
All above meetings will be held at the River Falls High School Auditorium, 818 Cemetery Road

6. **Request for an executive session pursuant to Wisconsin State Statute Section 19.85 (1)(g) for the purpose of discussing strategy and/or possible litigation. Roll call vote required.**
7. **CONVENE TO EXECUTIVE SESSION**

August 24, 2020
Special Board of Education Meeting

—

Administrative Recommendation to Play All Fall Sports

Two-sides-of-same-coin

—

**Covid-risks to students, staff, community
-vs-
Social, emotional, physical well-being of students**

Covid-Safety/Mitigation Plans for Athletics will be strictly followed

—

Activities Director Presentation

Say "no" now ?   Then what?

—

Will covid #'s improve for winter sports?
Which schools will we play in Spring?
Will students find other "things to do" this Fall? - what?
Wait for a vaccine - and eliminate all covid? - when?
Balancing the risk vs. reward?

Quick Fact #1

Minnesota Model -- for illustrative purposes only but <u>not</u> to be used as the single SDRF determining factor in learning environment (as discussed w/Board on 8.10.20)

	14 Day County Level Case Rate (Minnesota Model) (selecting a Learning Model for School Opening)	
Pierce 66 ÷ (41,603/*10,000*) = **16.1** **https://www.dhs.wisconsin.gov/covid-19/local.htm**	0-9	In-Person Learning for All Students
	10-19	In-Person Learning for Elementary Students; hybrid learning for secondary
St.Croix 86 ÷ (87,917/*10,000*) = **9.8** **https://www.dhs.wisconsin.gov/covid-19/local.htm**	20-29	Hybrid Learning for All Students
14-day county level case count	30-49	Hybrid learning for Elementary students, distance learning for secondary students
Last DHS Update 8/21/2020	50+	Distance Learning for All Students

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Quick Fact #2

Pierce Co. DHS Director indicates they would close schools under either one (or both) of the following two scenarios:

Scenario "A": Case rate "*Burden*" of 350/100,000 population over a 2-week period (Pierce Co. currently at 168.1/100,000

Scenario "B": Inability for DHS to conduct contact tracing.

Quick Fact #3

Public Health Information:

YES = Public health staff able to contact all newly identified cases within 24 hours.

YES = Public health staff able to contact all newly identified close contacts of a case within 24 hours.
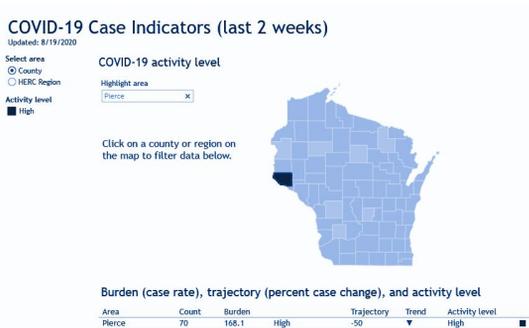
YES = Regional health care and public health capacity (health services, clinics, hospital, etc)

YES = Spoke with Pierce Co. DHS today = no change to hybrid learning environment but did express concerns with football, soccer, volleyball
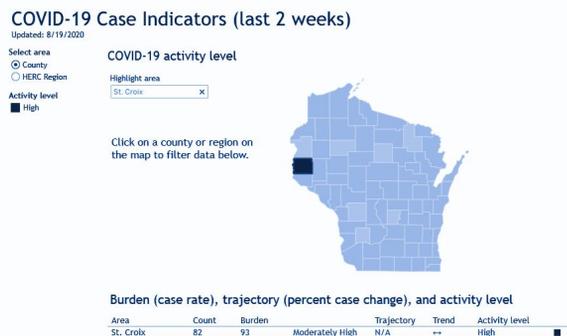
12-Deaths = 5 deaths in Pierce Co. / 7 in St. Croix Co.

Quick Fact #4 *Trajectory is stable in both counties*

Trajectory **is the percent change from previous to current week**

COVID-19 Case Indicators (last 2 weeks)
Updated: 8/19/2020

Select area
◉ County
○ HERC Region

COVID-19 activity level

Highlight area
[Pierce   ×]

Activity level
■ High

Click on a county or region on the map to filter data below.

Burden (case rate), trajectory (percent case change), and activity level

Area	Count	Burden		Trajectory	Trend	Activity level	
Pierce	70	168.1	High	-50	▼	High	■

COVID-19 Case Indicators (last 2 weeks)
Updated: 8/19/2020

Select area
◉ County
○ HERC Region

COVID-19 activity level

Highlight area
[St. Croix   ×]

Activity level
■ High

Click on a county or region on the map to filter data below.

Burden (case rate), trajectory (percent case change), and activity level

Area	Count	Burden		Trajectory	Trend	Activity level	
St. Croix	82	93	Moderately High	N/A	↔	High	■

Pierce Co. **Trajectory (down)**

St. Croix Co. **Trajectory (N/C)**

Pierce County Active/Probable Cases

Either tested positive or in contact with a positive case and now having symptoms (per week)

—

8/1/20 - 43 (0.001%)
8/8/20 - 57 (0.0012%)
8/15/20 - 52 (0.0012%)
8/22/20 - 62 (0.0014%)

(% Total Population)

Covid-positive rates per 100,000 people…..

Kenosha Co. = 1707

Racine Co. = 1965

La Crosse Co. = 888

Dane Co. = 965

Statewide = 1226

Pierce/St. Croix Counties combined average = **661**

Fluid decision...could change...

Given our current understanding of covid-risks vs. the advantages to students social, emotional, and physical well-being <u>we recommend moving forward with all Fall sports.</u>

We will continue to work with DHS, players and coaches to be sure we are taking every safety measure possible -- and the plans are followed closely.

If the Board approves this proposal tonight, everyone should understand this too could change in matter of days or in a few weeks. Local community and regional covid-spread will determine this, and many other decisions moving forward.

Safety Procedures

Fall Athletics

Covid -19

Added materials

Hand Sanitizer – "by the gallon"
- Pump Bottles all over the place
    - Back entrance to the building
    - Pool
    - Weight room
    - Locker rooms
    - Tennis Courts
    - Track/Turf Field

Added materials

Disinfectant wipes

- Weight room – wipe down after each use

- Swim Pool – wipe down starting block handles

- Wipe soccer balls, volleyballs, and footballs during play

Added materials

Disinfectant spray
- Spray any equipment that has been touched

- Examples

  - Diving Boards
  - Tennis balls
  - Football bags
  - All practice and game balls at end of events

Typical practice

- Wear mask when entering building and when leaving area
- Use hand sanitizer before practice begins
- Work in pods of like participants… ie., by position, grade, etc
- Use sanitizer after all contact drills
- Maintain social distancing when not in drills
- Use hand sanitizer when leaving practice

Common Expectations

- All participants will have a face covering of some kind
  - Cloth Mask, Gaiters, Splash guards
  - These will be worn indoors and anytime within 6 feet of someone outdoors
- Everyone has their own water bottle and towel
  - Water fountains shut off, bottle fillers stay on
- Attendance kept daily, with daily health checks
- Arrive late, leave immediately
- Learn the word "Distance" as a positive, not a negative

Common Expectations

- Learn how to live out of a gym bag
  - No to little locker room access
  - Have practice gear with you.
  - Take clothing home daily
  - Carry a towel and bottle of sanitizer

- Change habits
  - No spitting
  - Touching of face
  - Handshakes, high fives, fist pumps all eliminated
    - Invent new celebrations!!!!

Team Meetings

- No meetings in classrooms
  - Auditorium, commons, Library
  - Spaced out
  - Masked
  - Virtual, if needed
    - Film watching – HUDL

- No preseason in-person meeting w/ parents
  - Virtual or hard copies

Locker rooms

- Will be used only sparingly to change quickly.
- No equipment
- No showers
- Limited number allowed in at one time
    - < 10 per room

- Opponents will not need a locker room as they are coming dressed (BRC Rule)

Training Room

- Working with Allina on these rules
- 1 athlete in room at a time
    - Will wait at floor markings that are distanced
    - Come in door by the gym, come out the hallway door
    - No other athletes allowed in
- Trainer will refill med kits as needed and have available outside the doors
- If extra room is needed for rehab, tables will be set up in back of aux gym.
- No student trainers

Athletic Hallway

- This area is very crowded at the end of the day.
  - Will give teams time periods to use locker rooms
  - Spread out start times
  - Use other areas to change as kids should have gym bag with them
    - Classrooms, Shop, Stage, etc
  - Students will wait in commons until time to go.
  - Spread out practices. Will mean more early/late practices

Transportation

- Will limit to one person per seat – 24 max per bus
  - Trips are longer than normal, so want to spread out more
- All will wear masks
- Parents will be allowed to transport their own child
  - Will need to know the day before
  - Must follow the bus to the location to ensure that they get to the right spot on time
  - Does not guarantee that they will be able to enter as a spectator. Local rules

Transportation

- Suburban use will only be for coaches to transport equipment.
- One per vehicle

Attendance

- Three Choices

    - No fans

    - Limited Fans

    - Unlimited Fans

Attendance – Limited

- Limited to Parents only on those kids dressed for game
- No admission charge
- Masks have to be worn at all events
- Lists will be made from each school of who is attending
- Locations will be designated for seating.
    - Supervisors will direct fans to their seating
    - Entrances/exits will be spread out
- Spectators will only stay for game their child participates in
- All will leave immediately after game. No meeting athletes on the field/court

Attendance – Limited

- A major issue is the concept of congregating before and after games. Parents and others will be asked to not have pre-game tailgate get-togethers as well as no post game parties.

Live Streaming

- We will attempt to livestream, or tape delay all events that we can.
    - Including lower levels that are not usually filmed
    - YouTube and HUDL
    - Free to the viewer

- Works for volleyball, football, soccer, and swimming
- Does not work for golf, tennis and cross country

Attendees – WIAA information

Consider grouping people into tiers from essential to non-essential and decide which tiers will be allowed at an event:

- Tier 1 (Essential): Athletes, coaches, officials, event staff, medical staff, security
- Tier 2 (Preferred): Media
- Tier 3 (Non-essential): Spectators, Concessions, Student Workers

Attendees – Others

These groups will be evaluated on whether they will be allowed into football games

- Cheerleaders
- Dance team
- Marching Band

All three will be given other opportunities to perform if they cannot during a football game.

Volleyball

- Facemasks by all
- Spread out the benches – two deep
- Do not switch side during the game
- Will split the night's games to limit attendees
    - Varsity/JV at one school - JV2/Freshmen the other

- Use a clear plastic sheet at the net
    - Practice for sure, have to check for game regulations

Soccer

- Players will wear gaiters. They may bring them down when by themselves on the field
- Will use both sidelines instead of both on one side
    - Allows spreading out on the sideline
- Will wipe down ball with disinfectant throughout the game

Football
- Players will wear slash guards on Face masks
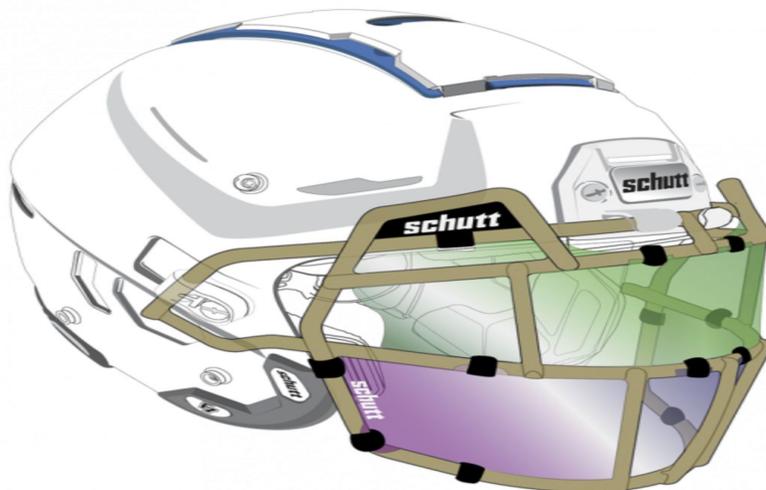
Football

- Masks will need to be available for meetings, transitions, and transportation
- Linemen will work with bags instead of other players
- Position groups will stay together as much as possible
  - Limit drills to 10 minutes
- Extra mouthguards will be available
- Sidelines will be extended: 10-10 yd lines.
- Helmets and shoulder pads will be disinfected after practices and games

Training and Information

- Coaches have been given all information that is shared with administration, including from:
  - National Federation of High School (NFHS)
  - Wisconsin Interscholastic Athletic Association (WIAA)
  - National, State and County Health Departments
  - Big Rivers Conference

  - Preseason meeting with expectations

Training and Information

- Parents
  - Newsletters
  - Information before first game of expectations of all

Whatever the decision, we will do what we can to provide the safest possible environment. We will need 100% assistance from all:

- Players   Coaches

- Parents   Fans

"Traditions as we know it are out of play this year."

Virtual/e-School Staffing Update

School Board Meeting
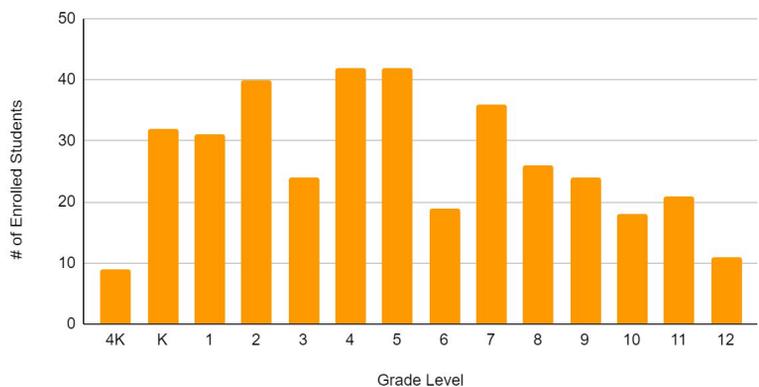August 24, 2020

Virtual/e-School Enrollment

- The application window closed on August 12.
- 'Waiting List' applications accepted through August 21
- PK-12 Enrollment: 375.
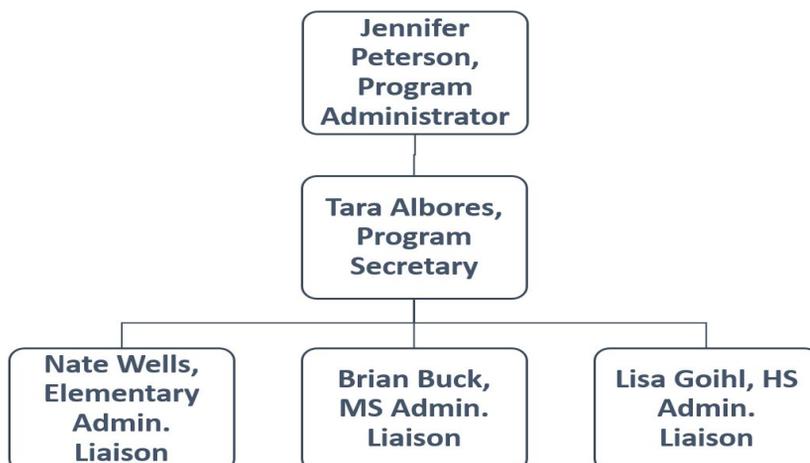
Virtual/e-School Enrollments
Updated 08.21.20

Staffing Guiding Principles

- *Flexibility.* Decrease in-person class sizes and provide flexibility if/when we switch learning environments during the year.
- *Volunteer transfers.* Identify staffing needed to meet Virtual/e-School enrollment. Fill teacher and support staff positions based on qualification, interest, and willingness.
- *Connection to neighborhood school.* Virtual/e-School teachers and support staff will be aligned to grade spans at specific schools. Support services will be offered by the specialists at specific schools.
- *Work with existing staffing.* The current plan doesn't call for additional certified FTE beyond the 2.0 FTE approved on 7-20-20 by the Board of Education.

Virtual/E–School Administrative Leadership

Jennifer Peterson, Program Administrator

Tara Albores, Program Secretary

Nate Wells, Elementary Admin. Liaison

Brian Buck, MS Admin. Liaison
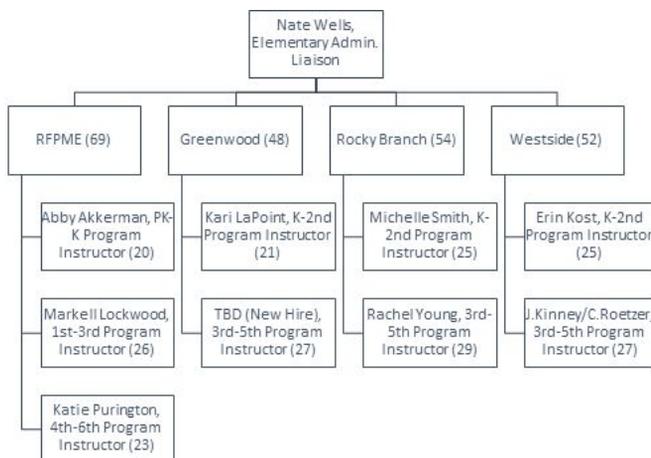
Lisa Goihl, HS Admin. Liaison

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Virtual/E-School Administrative Leadership

- **Program Administrator:** Program leadership, communication, professional development, technology, staffing, academic tutoring, state testing, budgeting

- **Admin Liaison:** Coordination of school-based services, discipline, attendance concerns, program instructor support

- **Program Secretary:** Family communication, daily attendance, announcements, registration, orientation, and state reporting.
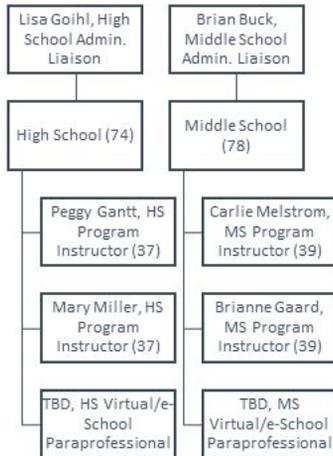

Elementary Virtual/e-School Staffing

Nate Wells, Elementary Admin. Liaison

RFPME (69)	Greenwood (48)	Rocky Branch (54)	Westside (52)
Abby Akkerman, PK-K Program Instructor (20)	Kari LaPoint, K-2nd Program Instructor (21)	Michelle Smith, K-2nd Program Instructor (25)	Erin Kost, K-2nd Program Instructor (25)
Markell Lockwood, 1st-3rd Program Instructor (26)	TBD (New Hire), 3rd-5th Program Instructor (27)	Rachel Young, 3rd-5th Program Instructor (29)	J.Kinney/C.Roetzer, 3rd-5th Program Instructor (27)
Katie Purington, 4th-6th Program Instructor (23)			

- School-based support services
  - Counseling
  - Special Education/504
  - Title I, English Language
  - Extra/Co-Curricular
- Supplement instructional and clerical needs provided by paraprofessionals.
- Academic Tutors

MS-HS Virtual/e-School Staffing

Org chart:
- Lisa Goihl, High School Admin. Liaison
- Brian Buck, Middle School Admin. Liaison
- High School (74)
- Middle School (78)
- Peggy Gantt, HS Program Instructor (37)
- Carlie Melstrom, MS Program Instructor (39)
- Mary Miller, HS Program Instructor (37)
- Brianne Gaard, MS Program Instructor (39)
- TBD, HS Virtual/e-School Paraprofessional
- TBD, MS Virtual/e-School Paraprofessional

- School-based support services
  - Counseling
  - Special Education/504
  - Title I Reading Intervention
  - English Language Instruction
  - Extra/Co-Curricular Participation
- Supplement instructional and clerical needs provided by paraprofessionals.
- Academic Tutors

School District of River Falls
Job Description
VIRTUAL/E-SCHOOL PROGRAM INSTRUCTOR

QUALIFICATIONS: Must have or be eligible for a valid Wisconsin Department of Public Instruction (DPI) teaching license for the developmental level assigned students.

- Experience teaching in an online, hybrid, or virtual classroom.
- Exhibits good listening and comprehension;
- Strong written and verbal communications skills;
- Demonstrates an advanced knowledge and understanding of effective uses of technology in an educational setting;
- Experience leading, motivating, and developing positive relationships with students;.
- Understands how to support students with unique learning needs.
- Strong organizational and time management skills.

POSITION SUMMARY:
The Virtual/e-School Program Instructor facilitates the learning of students in the Virtual/e-School Program. The Virtual/e-School Program Instructor provides guidance, instruction, support, and manages the learning process as students learn through a virtual instructional platform.. The Virtual/e-School Program Instructor is a highly qualified instructional teacher responsible for the delivery of specified course content in an online virtual environment. The Virtual/e-School Program Instructor is expected to challenge and encourage all students to reach their full potential while learning in a positive and safe virtual learning environment. The Virtual/e-School Program Instructor is expected to build successful relationships with students, parents and colleagues by providing clear expectations, ongoing communication, and support.

REPORTS TO:
Director of Academic Services

PERFORMANCE RESPONSIBILITIES:

A. Planning and Preparation
  a. Organize parent and student Virtual/e-School orientation.
  b. Communicate school enrollment, attendance, and behavioral expectations.
  c. Ensure students and families complete required school contracts and documents.
  d. In coordination with school counselors, develop an appropriate schedule that includes access to student services and ensures the student will make appropriate progress throughout the year.
  e. As applicable, create a schedule that aligns to each student's academic and career planning goals.
  f. Design coherent schedules with appropriate levels of independent work expectations.
  g. Ensure student access to required hardware and software. Anticipate and troubleshoot common technology issues. Collaborate with the technology department if more serious technology issues arise.
  h. Develop and maintain a strong understanding of students' instructional outcomes and ensure that virtual learning activities are appropriate.
  i. Understand the strengths and weaknesses of virtual resources.
  j. As applicable, follow students' Differentiated Education Plan (DEP), Individual Education Plan (IEP) and/or 504 Plan. Work collaboratively with assigned support

School District of River Falls
Job Description
VIRTUAL/E-SCHOOL PROGRAM INSTRUCTOR
teachers to ensure modifications and accommodations are implemented.
B. Classroom Environment
  a. Create a trusting, respectful, and positive virtual learning environment.
  b. Provide multiple opportunities for student, parent, and teacher communication.
  c. Establish daily routines that support synchronous and independent student learning.
  d. Organize differentiated online and personal resources for students to use when they are experiencing learning difficulties.
  e. Monitor student attendance and follow up on attendance concerns.
  f. Develop methods to ensure that student social and emotional needs are being met.
  g. Create opportunities for students to virtually interact with others in the community.
  h. Respond to student misbehavior in a consistent, compassionate, and professional manner.
C. Instruction
  a. Conduct daily meetings with students.
  b. Facilitate & supervise core and elective learning for all students.
  c. Examine academic progress and activity of students on their caseload on a daily and weekly basis
  d. Utilize online summative and formative assessment tools to monitor student progress.
  e. Intervene frequently if a student is showing signs of falling behind or not understanding online assignments.
  f. Coordinate with academic tutors to provide targeted academic support as needed.
  g. Daily/weekly contact with students who are showing signs of failing.
  h. Maintain a resource bank for students, which includes recordings, handouts, and materials for the content.
D. Professional Responsibilities
  a. Reflect on the effectiveness of curriculum resources and provide supplemental or alternative learning resources as necessary.
  b. Effective and efficient record keeping methods for student work completion..
  c. Ensure that students have access to information about completed and/or missing assignments.
  d. Effective and efficient process for recording student attainment of learning goals.
  e. Ensure that students are able to see how they're progressing.
  f. Provide consistent updates to families.
  g. Listen to feedback from students and families and make adjustments as necessary.
  h. Seek regular opportunities for professional development, specifically in the area of virtual learning or educational technology.
  i. Plan meaningful classroom activities for a substitute in case of absence.
  j. Perform other duties as assigned.

Program Enrollment Capacity

- ❖ General Guidelines
  - ➢ PK-K and K-2nd: 25
  - ➢ 1st-3rd and 3rd-5th: 28
  - ➢ 6th-8th, 9th-12th: 40
- ❖ Supplement instructional and clerical needs with paraprofessional support in areas in which classroom size guidelines have been exceeded.
- ❖ Close enrollment in areas in which classroom guidelines are at or exceed capacity.
- ❖ Use of a waiting list in areas in which there is program capacity.
- ❖ Applications for the waiting list will be accepted through August 21.

Questions & Comments