

School District of River Falls
Regular Board Meeting
Monday, June 15, 2020 - 7:00 PM
District Office
852 E Division Street
River Falls, Wisconsin 54022

Agendas can be viewed at <https://www.rfsd.k12.wi.us/district/school-board.cfm> or at
<https://meetings.boardbook.org/Public/Organization/1447>

1. **CALL TO ORDER - 7:00 PM IN THE DISTRICT OFFICE CONFERENCE ROOM AND REMOTELY VIA ZOOM**

2. **MANNER OF PUBLIC NOTIFICATION OF MEETING**

3. **INFORMATIONAL ITEMS**

A. **Recognition of 2019-20 Student Board Representative- Hunter Jamison and Welcome new 2020-21 Student Board Representative- Dailyn Wold**

B. **Superintendent Update regarding COVID-19 pandemic related school plans:**

1. Summer School (Virtual and Face-to-Face)
2. Parent Survey
3. Staff input
4. Task-Force September 1 school start scenario
5. Senior Graduation
6. Playground equipment, field use and related guidance from DPI, DHS, and CDC
7. CARES Act

C. **School Forest partnership with Kinni River Land Trust (KRLT) and recent Federal grant award**

D. **Human Resources Update**

1. Certified Staff Update
2. Teacher Training
3. Advanced Learning Grant Updates
4. COVID-19 Staff Updates

E. **Discussion of District past, current and future initiatives related to social justice**

1. Integrated Comprehensive System (ICS)
2. Equity, Inclusivity, and Diversity (EID)

4. **ACTION ITEMS**

Approval of minutes, bills and recommended employment TC "Approval of minutes, bills and recommended employment" \f t**Background:** The following have been submitted for approval:

Item 1: May 18, 2020 Board of Education Regular meeting minutes

Item 2: Bills submitted for payment

Item 3: Pursuant to Board Policy which references Wisconsin Statutes Sections 111, 118, 121, all employees who require Wisconsin state certification shall be recommended by the superintendent to the Board of Education for approval. All recommendations presented at this time are pursuant to approved Board policies and accompanying administrative procedures.

Recommended Action: Approve minutes, bills and employment as presented.

Approve 2020-21 Employee Handbook Revisions TC "Approve 2020-21 Employee Handbook Revisions" \f t**Background:** Employee handbook updates and revisions will be discussed.

Recommended Action: Approve proposed 2020-21 Handbook Revisions (the revision attachment has a link to the full handbook).

Consideration and/or Action to approve joint letter to Congress from Board and Teachers requesting financial support due to pandemic TC "Consideration and/or Action to approve joint letter to Congress from Board and Teachers requesting financial support due to pandemic" \f t**Background:** COVID-19 pandemic has affected school funding and therefore this joint letter is directed to Congress at the Federal level.

Recommended Action: Approve joint letter to Congress from Board and Teachers requesting financial support due to pandemic.

Consideration and/or Action to approve June 8, 2020 Educational Programs Committee recommendations TC "Consideration and/or Action to approve June 8, 2020 Educational Programs Committee recommendations" \f t**Background:** The Committee met on June 8, 2020 to hear an Open Enrollment update for 2020-21; a Spring 2020 Distance Learning update from building administrators; a

District Roadmap to Re-entry Task Force update; discussed the development of a virtual "online" school in the River Falls School District and lastly to hear an update on current Summer School plans.

Recommended Action: No action, informational only.

Consideration and/or Action to approve June 11, 2020 Finance and Facilities Committee recommendations TC "Consideration and/or Action to approve June 11, 2020 Finance and Facilities Committee recommendations " \f t**Background:** The Committee met on June 11, 2020 to approve 2020-2021 Food Service rates; approve the 2019-2020 Budget and 2020-2021 Draft Budget; lastly the committee heard a referendum update.

Recommended Action:

1. Approve 2020-2021 Food Service rates as follows:

Elementary Lunch: \$2.55 (19-20) to \$2.60 (20-21)

Secondary Lunch: \$2.85 (19-20) to \$2.90 (20-21)

2. Approve the 2019-2020 Budget with approval to purchase buses in amount of \$371,695 and approximately \$450,000 in HSA contributions.

3. Approve the 2020-2021 draft budget as presented.

Proposed/suggested items for the next regular and future Board meeting agenda(s)TC

"Proposed/suggested items for the next regular and future Board meeting agenda(s)" \f t**Background:**

As always, Board members will be given the opportunity to suggest items for future Board member agendas.

Recommended Action: As needed.

Schedule next Board/Committee meetingsTC "Schedule next Board/Committee meetings" \f

t**Background:** Upcoming Board meeting dates, times and locations will be reviewed.

Recommended Action: Set meeting schedule as follows:

Educational Program Committee meeting: Monday, July 6, 2020, 6:00 p.m.

Personnel Committee meeting: Monday, July 13, 2020, 7:00 p.m.

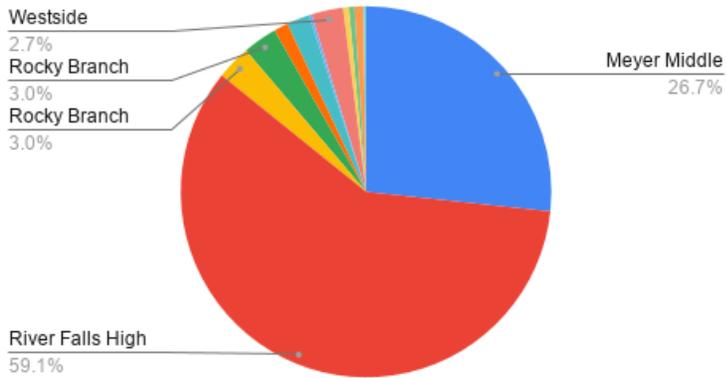
Regular Board meeting: Monday, July 20, 2020, 7:00 p.m.

Finance and Facilities Committee meeting: Monday, August 10, 2020, 3:00 p.m.

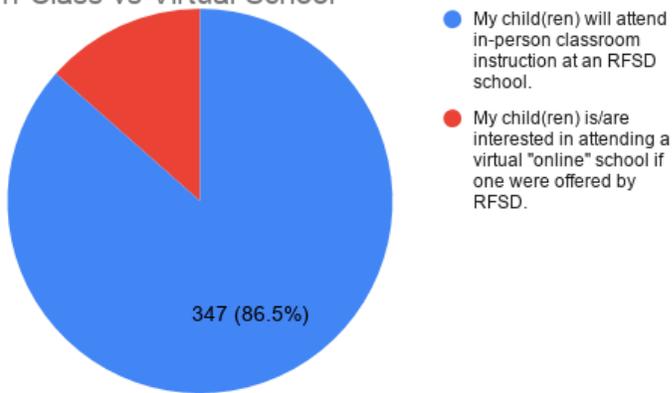
All above meetings will be held at the District Office, 852 East Division Street

5. **ADJOURN**

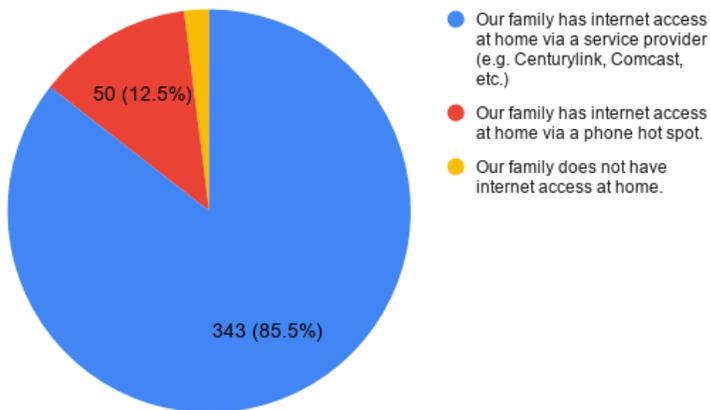
Count of Multi-School Family



In-Class vs Virtual School



Internet Status



MEDIA RELEASE

Contact: AZ Snyder

FOR IMMEDIATE RELEASE

Email: azsnyder@co.pierce.wi.us

6.12.2020

Phone: 715-273-6782

Pierce County Public Health Releases a Revised Advisory to Prevent the Spread of COVID-19

Although COVID-19 remains a threat to our communities, we have seen a decrease in cases since mid-May and many area providers have put testing in place for symptomatic patients. As a result, the Pierce County Public Health Department is issuing revised recommendations to prevent the spread of COVID-19 in our communities.

AZ Snyder Health Office/Public Health Director states, "Pierce County has experienced a drop in active cases. At this time, we feel local data supports less strict gathering restrictions, however, this is a fluid situation and while we are changing our recommendation, know we continue to monitor the situation and will update our guidance as necessary."

The recommendations include:

- Limiting indoor gatherings to under 10 people and outdoor gatherings to under 50 people, but ensure that physical distance can still be maintained
- Safe business practices, including adopting practices to safeguard their staff and customers
- Advising against non-essential travel outside of work and home community

Early evidence suggests that risk for transmission in outdoor environments seems to be lower than indoor environments. Events where physical distancing cannot be maintained, such as sports that require close contact, should continue to be postponed at this time.

All symptomatic individuals should be tested for COVID-19. Symptoms of COVID-19 include: fever, cough, chills, shortness of breath, sore throat, runny nose, fatigue, muscle aches, loss of taste and/or smell, nausea, abdominal pain, and diarrhea. Most area providers have onsite testing capabilities. If you think you should be tested, call your health care provider for more information.

Pierce County Public Health has a [COVID-19 business toolkit](#) which provides tools and guidance for businesses to safely reopen and remain open. WEDC also issued [industry-specific guidance](#). Pierce County invites businesses to call 715-273-6762 (direct line) or email covidbusinesshelp@co.pierce.wi.us for assistance in interpreting the local recommendations or implementing new practices.

The advisory can be found on the Pierce County webpage:

[https://www.co.pierce.wi.us/Public%20Health/PDF/Publications Data/COVID-19%20Posts/6-12-2020 Revised PH Advisory COVID.pdf](https://www.co.pierce.wi.us/Public%20Health/PDF/Publications%20Data/COVID-19%20Posts/6-12-2020%20Revised%20PH%20Advisory%20COVID.pdf)



TALK TO US

Phone: 715-273-6755

Fax: 715-273-6854

www.co.pierce.wi.us

VISIT US

412 W Kinne St
Ellsworth, WI 54011

OUR MISSION

To promote healthy behaviors, prevent disease and injury, and protect against environmental hazards

PUBLIC HEALTH ADVISORY:

PIERCE COUNTY COVID-19 CALL TO ACTION, REVISED 6.12.20

This is an update on our original advisory released May 15th 2020. **This advisory allows mass gatherings outdoors of not over 50 people.** Although COVID-19 remains a threat in our communities, we have seen a decrease in cases since mid-May and many area providers have put testing in place for symptomatic patients.

On Wednesday, May 13th, the Wisconsin Supreme Court overturned the state's Safer at Home order. Though Safer at Home is no longer in place, COVID-19 is still present in Pierce County communities and poses a serious threat to public health. These recommendations include limiting the activities that put Pierce County residents at highest risk. Pierce County continues to monitor the situation closely and will take more restrictive measures if public health data dictates a need. Please join us in continuing to monitor the latest data through our data dashboard:

<https://infogram.com/1pmrnq9gxjzjg7t3yelrwgyrgmsz9pjvgv3?live>

1. Mass gathering limitations. Pierce County Public Health advises against mass gatherings over 10 people indoors and over 50 people outdoors. Mass gatherings are those planned or spontaneous events with a large number of people in attendance that could strain the planning and response resources of the community hosting the event, such as a concert, festival, conference, or sporting event. Early evidence suggests that risk in outdoor environments seems to be lower than indoor environments. **Events where physical distancing cannot be maintained, such as sports requiring close contact, should be postponed at this time.** Businesses that could become sites for mass gatherings should consider how they will support physical distancing by designing their environment, educating staff and reminding customers. If an event is held, regardless of attendance numbers, please review our Safe Summer Event Checklist: https://www.co.pierce.wi.us/Public%20Health/PDF/Publications_Data/COVID-19%20Posts/SafeSummerPC2020.pdf

2. Safe business practices. All Pierce County businesses should:

- a. Have policies in place to monitor their staff for symptoms of COVID-19 or exposure to a known case on a regular basis.
- b. Have policies that support working from home, when feasible.
- c. Have policies and supplies that encourage handwashing, wearing masks, and physical distancing.
- d. Have policies and supplies to ensure adequate disinfection and cleaning.
- e. Cooperate with Public Health investigations related to COVID-19 confirmed or suspected cases related to the business operations, such as excluding employees



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based on public health recommendations as well as assisting public health with identifying and contacting case contacts.

- f. Enforce mass gathering prohibitions on their premises.
- g. Cease door-to-door operations.
- h. Review and consider adopting the Wisconsin Economic Development Corporation guidelines on safe business practices, available here: <https://wedc.org/reopen-guidelines/>

3. **Travel.** Residents are strongly encouraged to avoid non-essential travel outside of their communities. Pierce County is regularly seeing travel-associated infections.

- a. Residents are allowed to travel to work or to take care of dependents.
- b. Residents who travel to the Twin Cities for work must be cautious and monitor themselves for symptoms.
- c. If a Pierce County resident does travel outside their community and engages in activities that compromise physical distancing should limit contact with non-household members for 14 days and monitor symptoms.

4. **Prevention of Disease Recommendations.** All residents are strongly encouraged to follow these guidelines including:

- a. Maintaining distancing of six (6) feet between people;
- b. Washing hands with soap and water for at least 20 seconds as frequently as possible or using hand sanitizer;
- c. Covering coughs or sneezes (into the sleeve or elbow, not hands);
- d. Regularly cleaning high-touch surfaces;
- e. Not shaking hands;
- f. Those persons at high risk of severe illness from COVID-19 and people who are sick are urged to stay in their residence to the extent possible except as necessary to seek medical care; and,
- g. Following all other public health recommendations issued by DHS and the U.S. Centers for Disease Control.

5. **Follow DHS guidelines.** All individuals, organizations, businesses, government bodies, and any other permitted group of individuals should, to the extent possible, follow Wisconsin DHS guidelines located at: <https://www.dhs.wisconsin.gov/covid-19/index.htm> and <https://www.dhs.wisconsin.gov/covid-19/employers.htm>.

Dated this 12th of June, 2020

AZ Snyder, MSc
Health Officer



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**WAIVER OF RIGHTS, RELEASE OF LIABILITY, AND INDEMNIFICATION
AGREEMENT**

(Renter: Name/Organization)

(Date of Birth)

(Phone)

(Address)

(City)

(State)

In exchange for the River Falls School District (District) allowing Renter to rent any District facilities for any uses, events, or activities, to be held at River Falls High School, 818 Cemetery Road, River Falls, WI 54022; Meyer Middle School, 230 N. 9th Street, River Falls, WI 54022; Greenwood Elementary, 982 E. Division Street, River Falls, WI 54022; Montessori Elementary, 2815 Prairie Drive, River Falls, WI 54022; Rock Branch Elementary, 1415 Bartosh Lane, River Falls, WI 54022; Westside Elementary, 1007 W. Pine Street, River Falls, WI 54022; or Renaissance Charter Academy, 1107 S. Wasson Lane, River Falls, WI 54022, Renter agrees as follows:

1. Acknowledgment of Risk

Renter understands that due to the rental of any District facility that there is a risk to have contact with individuals, who have been exposed to and/or have been diagnosed with one or more communicable diseases, including but not limited to COVID-19 or other medical conditions, diseases, or maladies, and it is impossible to eliminate the risk that Renter and/or Renter's guests could be exposed to and/or become infected through contact with or close proximity with an individual with a communicable disease. Renter understands that this risk still exists even with additional safety regulations, social distancing practices, personal protective equipment, frequent hand washing and disinfection of equipment and facilities, and other attempts to limit the spread of communicable diseases.

Some risks associated with such exposure to and/or infection with a communicable disease include personal injury, illness, permanent disability, and death. Such risks may include, but are not limited to: fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestions or runny nose, nausea or vomiting, diarrhea, heart problems, fainting, blood clots, seizures, kidney damage, liver problems or damage, Guillain-Barre syndrome, coughing up blood, rashes or lesions, exacerbation of existing medical conditions, loss of appetite, swollen eyes, and pediatric multisystem inflammatory syndrome.

Renter acknowledges that the risks listed above, along with other risks inherent to Renter's rental of any District facility, may result in personal injury, illness, permanent disability, and death. Renter recognizes that Renter's rental of any District facility involves other inherent risks, and that all such risks cannot be described as a part of this document.

Accordingly, if Renter believes Renter needs more information regarding any District facility rental before Renter waives Renter's rights and agree to indemnify others as described below, Renter acknowledges that Renter may seek additional information or Renter may refuse to rent any District facility. This rental is completely optional, and Renter is under no obligation to rent any District facilities. Failure to rent these facilities will not have any negative consequences.

2. Waiver of Rights and Release of Liability

Renter hereby releases, waives and discharges the District, its board members, employees, agents, and other volunteers ("Releasees") from all liability, claims, and causes of action based upon the negligent acts or omissions of the Releasees arising in connection with Renter's rental of any District facility described above; provided, however, that this waiver and release does not address injury, damage, or loss resulting from the intentional or reckless acts of any Releasee.

3. Indemnification and Hold Harmless

Renter agrees to indemnify and hold harmless the Releasees from and against all losses, damages, monetary awards, and expenses, including all costs and reasonable attorney fees, incurred in connection with any claims of negligence on the part of a Releasee, for any injury, illness, disease, death, or damage to property, arising from or in connection with Renter's rental of any District facility described above. Notwithstanding the foregoing, this hold harmless and indemnification agreement does not address losses, damages, monetary awards, and expenses arising from the intentional or reckless acts of any Releasee.

4. Opportunity to Negotiate

You are encouraged to carefully review the contents of this Waiver of Rights, Release of Liability, and Indemnification Agreement and take the time you feel is necessary to review it thoroughly. DO NOT SIGN this Agreement unless you understand and agree to the terms and conditions of this Agreement. You may wish to consult an attorney. IF YOU WISH TO NEGOTIATE any of the terms of this Agreement and propose modifications, deletions, or additions, please contact the District Activities Director at (715) 425-1830 prior to signing and executing this Agreement. If you do not contact the District Activities Director prior to signing and executing this Agreement, the District understands that you are accepting the terms and conditions as set forth above, and that you do not wish to pursue any further negotiations regarding the terms and conditions of this Agreement.

5. Miscellaneous

The parties agree that the provisions of this Waiver of Rights, Release of Liability, and Indemnification Agreement are severable, and that the invalidity or unenforceability of any one or more of the provisions or clauses hereof, or any portion thereof, shall not affect the validity or enforceability of the other provisions or clauses of this Agreement, or any other portion thereof. The terms of this Agreement constitute the entire agreement and understanding between the parties concerning these subject matters. This Agreement is made pursuant to and shall be construed according to the laws of the State of Wisconsin.

I CERTIFY THAT I HAVE READ THIS WAIVER OF RIGHTS, RELEASE OF LIABILITY, AND INDEMNIFICATION AGREEMENT MAY TAKE THE OPPORTUNITY TO CONSULT WITH AN ATTORNEY, UNDERSTAND THAT I AM GIVING UP SUBSTANTIAL RIGHTS AND ASSUMING SUBSTANTIAL RESPONSIBILITIES BY SIGNING BELOW, AND SIGN BELOW VOLUNTARILY.

IN WITNESS WHEREOF, the parties have executed this Agreement or caused this Agreement to be executed by their respective officers on the ___ day of _____, 20_____.

APPROVED FOR RENTER

APPROVED FOR RIVER FALLS SCHOOL DISTRICT

Witness: _____

By: _____

Witness: _____

CERTIFIED STAFF HIRES

LOCATION	DEPT.	POSITION	APPLICANTS	INTERVIEW	REPLACES	REASON	NEW EMPLOYEE	NOTES
MMS	SPED	ID-SPED	6	2/20	KIM LUDWIKOSKI	RESIGNATION	ANN BEHNKE	
WS	REG	3RD GRADE (0.5 FTE)	11	2/12	ASHLEY BOATMAN	RESIGNATION	CASSIE MUNOZ	
WS	SPED	CC-SPED	5	2/20	*KRISTY WICKBOLDT	TRANSFER	BETHANY CEGIELSKI	<i>*TRANSFERRED TO 1ST GRADE WS (MARY ANDERSEN RETIREMENT)</i>
RB	SPED	RF4C-SPED	-	-	-	NEW POSITION	*MARA SHEPARD	<i>*INCREASED FROM 0.5 FTE to 1.0 FTE</i>
MMS	REG	PHYSICAL EDUCATION	28	3/12	JONI HERUM	RETIREMENT	STEPHANIE NELSON	
MMS	REG	ENGLISH-LANG. ARTS	15	3/17	DEB KELLER	RETIREMENT	NICOLE RESCH	
RB	SPED	EBD-SPED	7	3/20	LOIS MARTIN	RETIREMENT	CAROLYNE PELLIGRINI	
WS	SPED	SCHOOL PSYCH	6	4/3	*ANDREA GANSKE	TRANSFER	JOSEPH HAMES	<i>*TRANSFERRED TO GW SCHOOL PSYCH (NICOLE DETLAFF RESIGNATION)</i>
MMS	REG	ELA TEACHER	11	4/14	*PETER VITT	TRANSFER	CHARLIE YANG	<i>*TRANSFERRED TO 8TH GRADE LITERACY (NEW POSITION)</i>
HS	REG	ENGLISH	14	4/16	JEAN MOELTER	RETIREMENT	ANGELA HAUGLAND	<i>*POSITION INCREASED FROM 0.27 FTE to 1.0 FTE</i>
HS	REG	SCIENCE	17	4/16	-	NEW POSITION	JACOB LEMKE	
HS	REG	COUNSELOR	15	4/15	SARAH JOHNSON	RESIGNATION	WHITNEY SUTTON	
DIST	REG	ENGLISH LANGUAGE	5	4/21	-	NEW POSITION	DREW ROHL	<i>0.5 FTE</i>
DIST	REG	GIFTED-TALENTED TEACHER	5	4/21	-	NEW POSITION	DREW ROHL	<i>0.5 FTE</i>
DIST	REG	SCHOOL SOCIAL WORKER	7	4/23	-	NEW POSITION	ANGELA SCOTT	
HS	REG	MATH	5	4/28	*SARAH CORNELL	TRANSFER	BRIANA BARTZ	<i>*TRANSFERRED TO HS EBD SPED (DAWN HAUSCHILD TRANSFER TO MMS EBD-SPED TO REPLACE AMANDA BISHOP RESIGNATION)</i>

HS/RFPME	REG	LIBRARY MEDIA SPECIALIST	10	4/24	CHERYL HOFFMAN	RETIREMENT	MARY MILLER	
MMS	REG	CHOIR	12	5/7	KATELYN PETERSON	RESIGNATION	JACY WALKER	
RB	REG	1ST GRADE	74	5/15	SAM PORTEN	RESIGNATION	SARA BUTCHER	<i>*POSTED AS 2ND GRADE BECAUSE OF BUBBLE CLASS</i>
RFPME	REG	COUNSELOR	23	5/21	KAYDEN SCHUMACHER	RESIGNATION	KAREN SWENSON	
MMS	SPED	LD-SPED	5	5/12	CHRIS HARMON	RESIGNATION	JULIA JOHNSON	
WS	RED	2ND GRADE	62	5/27	JAYNE HOFFMAN	RETIREMENT	VICTORIA HOFFMAN	
HS	REG	TECH ED	5	5/8	-	NEW POSITION	LOGAN FIGEROA	
CERTIFIED STAFF POSITIONS--CURRENTLY POSTED								
LOCATION	DEPT.	POSITION	CLOSING	REPLACES	REASON	NOTES		
RB	REG	ART	6/20	RANDY SCHWARK	RETIREMENT			
HS	REG	SOCIAL STUDIES	6/20	CHAD FORDE	RESIGNATION			



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JUNE 2020

FAST FORWARD TEACHER TRAINING GRANT UPDATE

OVERVIEW

River Falls School District was awarded a Teacher Training Grant from the Department of Workforce Development in 2018. The purpose of the grant, is to support current RFSD special education, alternative education, and English language teachers complete the necessary graduate courses and licensing requirements to obtain full, non-emergency, licenses in these areas.

GRANT PARTICIPANTS

The River Falls Teacher Training Grant is an opportunity to support the development of eleven teachers, who currently are serving the students of our district, but do not meet the requirements for full licensure in the areas of Special Education, alternative education, or English as a Second Language. These eleven have already been identified as having the skills, knowledge, and potential to meet the needs of students. Each applied for and was selected to teach in our district based on their related experiences and aptitude. Our district recognized that with support, each will thrive as an educator in our district. Each participant has enrolled in a graduate program or online certification program, successfully applied for proper licensing (with stipulations), and actively participated in the River Falls School District mentorship program. The eleven teachers are working full-time with all of the same expectations as other teachers in the district

AWARD/DISTRICT MATCH

- The total grant award is from the Department of Workforce Development is \$53,250 (**\$19,755 amount remaining**)
- \$45,600 for student tuition (**\$19,355**)
- \$7,650 for certification programming (**\$400**)

The required leveraged match is \$26,830 (**\$12,464**)

- \$18,980 required student tuition match (**\$8,164**)
- \$3,600 in-kind program coordinator-no additional stipend (**\$1800**)
- \$2,000 Administrative Costs (**\$1000**)
- \$2,250 Licensing renewals (**\$1500**)

PROGRESS UPDATE

- Amanda Whipkey (RFHS), Dawn Hauschild (MMS), Linda Nord (RFHS), Mary Swanson (RB), and Kim Ludwikowski (MMS) have completed all requirements and are now fully licensed
- Peggy Skogen (REN) has complete all requirements and is completing the licensing process.
- Ryan Scherz (RFHS) and Janine Smetana (MMS) have completed American Board coursework, but competency tests are delayed due to the COVID-19 pandemic. Both anticipate completion by August 2020.
- Monica DuMond (DIST) has completed 12 credits and anticipates completing all required courses by December 2020.
- Mikaela Walker (MMS) is starting her coursework in June 2020 and anticipates completing all required coursework by December 2021.
- Sarah Cornell (RFHS) is starting her course work in June 2020 and anticipates completing all required coursework by June 2021.
- Janine Smetana and Kim Ludwikowski are no longer working for the district, but are still grant participants.
- We requested and were granted a one-year extension due to the COVID-19 pandemic.



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JUNE 2020

ADVANCED LEARNING GRANT

OVERVIEW

Advanced Learning Grants offer an incentive for employees to pursue lifelong learning goals. The program recognizes the personal investment in learning and provides an opportunity for employees to be reimbursed for a portion of the costs associated with this investment. The guidelines outlined below are designed to create a sustainable and equitable program to reimburse employees for professional growth expenses.

APPLICATION GUIDELINES

- Applicants must be an active employee of River Falls School District on June 30, 2020.
- Grants partially reimburse qualified applicants for some of the costs associated with professional growth during the 2019-20 School Year (June 1, 2019-May 31, 2020).
- A fully completed application will include the following:
 - Advanced Learning Grant Cover Sheet
 - Transcript (official or unofficial) that includes the following:
 - Specific Term of Completion (i.e. between June 1, 2019-May 31, 2020)
 - Grade earned (i.e. proof of successful completion)
 - If the professional growth is not being completed through a college/university, the applicant provide adequate documentation that proves:
 - The course/program was during the 2019-20 school year.
 - Proof that the course/program was successfully completed.
 - Billing Statement that verifies the cost of the course/program and proof of payment.
- Applicants already reimbursed through other district-supported grants are not eligible to apply for an advanced learning grant.

2019-2020 AWARDS

- Hope Carlson, RFHS Math Teacher-\$861.85
- Brianne Gaard, MMS Math Teacher-\$861.85
- Abbey Owen, Westside Paraprofessional-\$861.85
- Mitchell Jacobson, RFHS Science Teacher-\$519.69
- Anna Clark, Greenwood 2nd Grade Teacher-\$861.85
- Katie Purington, RFPME Upper El Teacher-\$861.85
- Lauren Thomforde, Rocky Branch Kindergarten Teacher-\$861.85
- Claire Stokes, RFHS English Teacher-\$861.85
- Sara L'Allier, RFPME Upper El Teacher-\$861.85
- Kari Arnett, MMS Health Aide-\$861.85
- Ashley Gorman, Greenwood 3rd Grade-\$861.85
- Natasha Herum, Project Search-\$861.85



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JUNE 2020

HUMAN RESOURCES COVID-19 STAFF UPDATES

OVERVIEW

In response to a challenging spring, the administrative team has strived to provide whole group, target group, and individual employee communications strategies designed to provide up to date information without inundating staff.

COMMUNICATIONS SUMMARY

1. FAQ
 - [HR FAQ #1 \(4-1-20\)](#)
 - [HR FAQ #2 \(4-23-20\)](#)
 - [HR FAQ #3 \(5-20-20\)](#)
2. Resources
 - [Coping with COVID-19](#)
 - [FFCRA Info Sheet](#)
 - [WEA Investment-Retirement Info](#)
3. Superintendent Video Updates
4. Expectations for Employees
 - [Current work expectations](#)
5. Addressing individual employee needs
 - Navigating employee testing, sick leave, licensing, health insurance, retirement, employment contracts, vacation rollover, resignations, exit interviews.

CURRENT, SHORT, AND LONG-TERM PLANNING ITEMS

1. Summer and fall employee health screening protocols
2. Expectations for employees cleaning workspaces
3. Employee FMLA or resignations related to COVID-19
4. Masking expectations and exceptions
5. Preparing for higher absentee rates
6. Supporting social/emotional well-being of employees
7. Staffing adjustments to support adjusted learning scenarios

School District of River Falls
Board of Education Regular Meeting Minutes

Monday, May 18, 2020 - 7:00 PM
District Office - 852 E Division Street

The regularly scheduled meeting of the River Falls Board of Education was called to order on Monday, May 18, 2020 at the District Office, 852 E Division Street. President Johnson Myers remotely called the meeting to order at 7:04 p.m. It was ascertained that notice of the meeting had been properly posted in the appointed locations, and sent to the Star Observer, WEVR Radio Station, and the Eau Claire Leader Telegram.

PRESENT

President Stacy Johnson Myers, Vice President Amy Halvorson, Clerk Alan Tuchtenhagen, Treasurer Mike Thompson, members Bob Casey, Cindy Holbrook, Todd Schultz. Also present were Superintendent Jamie Benson, Director of Human Resources and Leadership Development David Bell, Director of Academic Services Jennifer Peterson, and Director of Finance & Facilities Chad Smurawa, Greenwood Elementary Principal Nate Schurman, RF Public Montessori Elementary Principal Nate Wells, Rocky Branch Elementary Principal Chuck Eaton, Meyer Middle School Principal Mark Chapin, River Falls High School Principal Kit Luedtke, and Community Education and Communications Director Monique Squire.

INFORMATIONAL ITEMS

A. **District COVID-19 Response Plan:** Benson provided an update to the Board on items related to the District COVID-19 Response plan. Benson explained the budget forecast, updates on Summer School, the decision to switch summer Kids Club to a daycare for tier 1 providers, updates on the summer Food Service program, 2020-2021 School Year; including a roadmap for re-entry and looking at different scenarios including new Health/Safety Guidelines, etc.

ACTION ITEMS

A. Johnson Myers reviewed the minutes, bills, and recommended employment items on the Agenda. Thompson moved, seconded by Schultz that the Board approve the following:

1. The Minutes from the April 27, 2020 Board of Education Reorganization and Regular meeting;
2. Checks numbered 197695 through 197885 had been prepared in the amount of \$543,406.24 and checks and there were automatic transfers of \$606,959.46 and \$601,518.19 for a total of \$1,751,883.89. There were no voided checks.
3. Pursuant to Board Policy which references Wisconsin Statutes Sections 111, 118, and 121, approval of the following employment recommendations: 1. Recommended acceptance of the resignation of Kayden Schumacher as full-time Counselor at River Falls Public Montessori effective the end of the 2019-20 year. 2. Recommended acceptance of the resignation of Chris Harmon as full-time Special Education Teacher at Meyer Middle School effective the end of the 2019-20 year. 3. Recommended acceptance of the resignation of Jayne Hoffman as full-time Second Grade Teacher at Westside Elementary School effective the end of the 2019-20 year. Ms. Hoffman will retire after 25 years of service with the district. 4. Recommended approval of the transfer of Peter Vitt, teacher at Meyer Middle School, from fulltime Eighth Grade English Language Arts Teacher to full-time Eighth Grade Literacy Teacher effective August 24, 2020 (new position). 5. Recommended approval of the employment of Mary Miller as 1.0 FTE Library Media Specialist at River Falls High School effective August 18, 2020 (replaces Cheryl Hoffman). Ms. Miller earned her bachelor's degree from UW-River Falls. She has four years of teaching experience (Frederic, WI) and her salary will be based on Tier 1, Level 4 on the salary schedule. 6. Recommended approval of the employment of Angela Haugland as 1.0 FTE English Language Arts Teacher at River Falls High School effective August 18, 2020 (new position). Ms. Haugland earned her bachelor's degree from Minnesota State University-Moorhead and her master's degree from Concordia University. She has four years of teaching experience (Middleton WI and Ellsworth WI) and her salary will be based on Tier 1, Level 5M on the salary schedule. 7. Recommended approval of the employment

of Jacob Lemke as 1.0 FTE Science Teacher at River Falls High School effective August 18, 2020 (new position). Mr. Lemke earned his bachelor's degree from UW-La Crosse. His salary will be based on Tier 1, Level 1 of the salary schedule. 8. Recommended approval of the employment of Whitney Sutton as 1.0 FTE School Counselor at River Falls High School effective August 18, 2020 (replaces Sarah Johnson). Ms. Sutton earned her bachelor's degree from UW-Eau Claire and her master's degree from UW-Stout. Her salary will be based on Tier 1, Level 0M of the salary schedule, plus ten day extended contract. 9. Recommended approval of the employment of Charlie Yang as 1.0 FTE Eighth Grade English Language Arts Teacher at Meyer Middle School effective August 18, 2020 (replaces Peter Vitt). Mr. Yang earned his bachelor's degree from UW-La Crosse. His salary will be based on Tier 1, Level 0 on the salary schedule. 10. Recommended approval of the employment of Briana Bartz as 1.0 FTE Math Teacher with EBD emphasis at River Falls High School, effective August 18, 2020 (replaces Sarah Cornell). Ms. Bartz earned her bachelor's degree at Ripon College. Her salary will be based on Tier 1, Level 0 of the salary schedule. 11. Recommended approval of the employment of Angela Scott as 1.0 School Social Worker for the School District of River Falls effective August 18, 2020. Ms. Scott earned her bachelor's degree at Southern Adventist University and her master's degree at University of Minnesota-Twin Cities. She has eight years of experience (Hudson, New Richmond, and Ellsworth WI) and her salary will be based on Tier 2, Level 3M of the salary schedule, plus ten day extended contract. 12. Recommended approval of the employment of Drew Rohl as 0.50 FTE Gifted and Talented Teacher and 0.50 English Learner Teacher (total 1.0 FTE) for the School District of River Falls effective August 18, 2020. Ms. Rohl earned her bachelor's degree from UW-River Falls and her master's degree from St. Catherine's University. She has seven years of teaching experience (South Washington County MN) and her salary will be based on Tier 2, Level 1M of the salary schedule. Roll call vote: Halvorson, yes; Tuchtenhagen, yes; Thompson, yes; Holbrook, yes; Schultz, yes; Casey, yes; Johnson Myers, yes. Motion carried unanimously (7-0).

B. Consideration and/or Action to approve May 11, 2020 Finance and Facilities Committee recommendations

The Committee met on May 11, 2020 to discuss the Annual Finance Calendar; heard a referendum update; reviewed the 8 -year Facilities Capital Maintenance priorities and the 2020-2021 Budget Contingency Plan. No action, informational only.

C. Consideration and/or Action to approve May 11, 2020 Personnel Committee recommendations

The Committee met on May 11, 2020 approved letters of appointment to support staff; heard a certified staffing update and short-term substitute teacher and paraprofessional staffing plan; approved collective bargaining agreement with teacher group; and lastly convened into executive session for the purpose of discussing administrator evaluations.

1. Halvorson motioned, seconded by Holbrook that the Board approve letters of appointment to support staff. Roll call vote: Halvorson, yes; Tuchtenhagen, yes; Thompson, yes; Holbrook, yes; Schultz, yes; Casey, yes; Johnson Myers, yes. Motion carried unanimously (7-0).

D. Approve 2020-21 Teacher Collective Bargaining Agreement

The Negotiations committee recommended the approval of the 2020-21 Teacher Collective Bargaining Agreement. The offer includes a 1.50% base wage increase. Teachers who complete compensation model requirements will earn, on average, a 3.88% increase.

Halvorson motioned, seconded by Holbrook that the Board approve the 2020-21 Teacher Collective Bargaining Agreement as presented. Roll call vote: Halvorson, yes; Tuchtenhagen, yes; Thompson, yes; Holbrook, yes; Schultz, yes; Casey, yes; Johnson Myers, yes. Motion carried unanimously (7-0).

E. Proposed/suggested items for the next regular and future Board meeting agenda(s)

As always, Board members were given the opportunity to suggest items for future Board member agendas.

F. Schedule next Board/Committee meetings

Set meeting schedule as follows:

Educational Program Committee meeting: Monday, June 8, 2020, 6:00 p.m.

Finance and Facilities Committee meeting: Thursday, June 11, 2020, 3:00 p.m.

Regular Board meeting: Monday, June 15, 2020, 7:00 p.m.

All above meetings will be held at the District Office, 852 East Division Street

Halvorson motioned, seconded by Holbrook to move into executive session pursuant to Wisconsin § 19.85(1)(e) (roll call vote required) for the purpose of discussing administrator evaluations and associated

contracts Roll call vote: Halvorson, yes; Tuchtenhagen, yes; Thompson, yes; Holbrook, yes; Schultz, yes; Casey, yes; Johnson Myers, yes. Motion carried unanimously (7-0).

CONVENE TO EXECUTIVE SESSION

RECONVENE TO OPEN SESSION

- A. Tuchtenhagen motioned, seconded by Thompson that the Board to approve matters discussed in closed session regarding administrator evaluations and associated contracts. Roll call vote: Halvorson, yes; Tuchtenhagen, yes; Thompson, yes; Holbrook, yes; Schultz, yes; Casey, yes; Johnson Myers, yes. Motion carried unanimously (7-0).

ADJOURNMENT

President Johnson Myers declared the meeting adjourned at 8:26 p.m.

Alan Tuchtenhagen, Clerk

SCHOOL DISTRICT OF RIVER FALLS
River Falls , Wisconsin 54022

Checks for Approval at the June 2020 Board Meeting

AP CHECK NUMBERS	AMOUNT
197886 - 198011	\$670,545.82
PAYROLL	
5/5/20 Auto Tsf. Payroll	\$591,577.85
5/20/20 Auto Tsf. Payroll	\$661,878.63
	<u><u>\$1,924,002.30</u></u>

VOID CHECKS

Publication List - Checks over \$100 - June 2020 Meeting

POST	CHECK		INVOICE	
DATE	NUMBER	VENDOR	DESCRIPTION	AMOUNT
5/6/2020	197886	A & C KITCHEN EXHAUST SERVICES	Kitchen Hood cleaning	\$ 3,000.00
5/6/2020	197887	ABDO PUBLISHING COMPANY	Books for the library	\$ 1,886.25
5/6/2020	197888	AED SUPERSTORE	Multiple Invoices	\$ 1,074.00
5/6/2020	197891	AMAZON.COM	Multiple Invoices	\$ 2,470.14
5/6/2020	197894	BALDWIN LIGHTSTREAM	monthly internet	\$ 1,003.92
5/6/2020	197897	BSN SPORTS	Multiple Invoices	\$ 1,547.03
5/6/2020	197898	C & L COMMUNICATIONS INC	April Locates	\$ 3,270.50
5/6/2020	197899	CAMPBELL, GARY	reim supplies	\$ 121.76
5/6/2020	197900	CAPSTONE PRESS INC	renewal-4 schools	\$ 6,266.20
5/6/2020	197901	CESA 11	CESA invoice 12393	\$ 11,676.91
5/6/2020	197902	CESA 9	WVS March Enrollments	\$ 290.00
5/6/2020	197903	CHIPPEWA VALLEY SPORTING GOODS	invoice#: 249453	\$ 1,711.61
5/6/2020	197904	CITY OF RIVER FALLS	11 HS Boiler Permit Fee	\$ 2,009.25
5/6/2020	197907	COULEE CONNECTIONS	tuition for 3/20	\$ 3,700.00
5/6/2020	197909	CYCLONE FENCE INC	Fencing-small pond	\$ 3,200.00
5/6/2020	197910	DEMCO INC	supplies	\$ 113.29
5/6/2020	197911	DEZIEL, MALLORY	reimbursement	\$ 1,750.00
5/6/2020	197916	FORUM COMMUNICATION COMPANY	Annual Dist Comm	\$ 157.48
5/6/2020	197918	GAMETIME	Replace curbing	\$ 276.00
5/6/2020	197922	GRIFFIN, AMY	Multiple Invoices	\$ 130.00
5/6/2020	197923	HALDEMAN-HOMME INC	Upgrade Laser Access.	\$ 3,052.75
5/6/2020	197924	HANSEN, MELISA	Multiple Invoices	\$ 1,936.62
5/6/2020	197926	HSA BANK	Multiple Invoices	\$ 16,259.93
5/6/2020	197927	HUEBSCH	Multiple Invoices	\$ 408.84
5/6/2020	197933	KINNI SPORT & POWER	Multiple Invoices	\$ 213.39
5/6/2020	197936	KWIK TRIP, INC.	BG FUEL	\$ 459.83
5/6/2020	197939	LEWIS, ANGELA	Multiple Invoices	\$ 179.00
5/6/2020	197940	LIBERTY MUTUAL INSURANCE	Coml Pkg Insur.	\$ 658.00
5/6/2020	197941	LITERACY RESOURCES, LLC	intervention books	\$ 256.77
5/6/2020	197946	MACKIN EDUCATIONAL RESOURCES	Multiple Invoices	\$ 4,013.42
5/6/2020	197950	MIDWEST BUS PARTS INC	BG SUPPLIES	\$ 358.75
5/6/2020	197951	MINNESOTA LIFE INSURANCE CO	Payroll Accrual	\$ 6,902.73
5/6/2020	197953	MITINET INC	renewal-all schools	\$ 1,375.00
5/6/2020	197954	MTI DISTRIBUTING INC	Multiple Invoices	\$ 687.91
5/6/2020	197957	N.E. METRO INTERMEDIATE DIST.	tuition Jan - Mar 2020	\$ 3,856.68
5/6/2020	197959	OVERDRIVE, INC	library program GW	\$ 300.00
5/6/2020	197960	PARAGON DEVELOPMENT SYSTEMS INC	Multiple Invoices	\$ 4,155.00
5/6/2020	197964	PERMA-BOUND	Books for the library	\$ 1,128.65
5/6/2020	197967	REINDERS	Dist Wide Grass Seed	\$ 149.00
5/6/2020	197969	RIVER FALLS ACE HARDWARE	Dist Wide Supplies	\$ 681.07
5/6/2020	197976	SCHOOL HEALTH CORPORATION	Multiple Invoices	\$ 1,323.93
5/6/2020	197978	SCHOLASTIC, INC.	bookflix	\$ 1,436.00
5/6/2020	197979	SECURITAS ELECTRONIC SECURITY INC.	Multiple Invoices	\$ 411.30
5/6/2020	197982	SHERWIN WILLIAMS CO	Multiple Invoices	\$ 1,913.92

Publication List - Checks over \$100 - June 2020 Meeting

5/6/2020	197986	STAPLES -(PAPER)	Multiple Invoices	\$ 830.48
5/6/2020	197989	ST CROIX GAS	Multiple Invoices	\$ 7,829.31
5/6/2020	197992	SWANSON, LIBBY	AP EXAM Refund	\$ 188.00
5/6/2020	197993	TEACHERS ON CALL	Multiple Invoices	\$ 2,740.90
5/6/2020	197994	THE STANDARD	Payroll Accrual	\$ 7,450.80
5/6/2020	197995	TOOLS FOR SCHOOLS, INC.	Book Creator program	\$ 120.00
5/6/2020	197996	TRI DIM FILTER CORPORATION	Multiple Invoices	\$ 3,700.70
5/6/2020	197997	TSCHANZ, DEIRDRE	AP EXAM Refund	\$ 188.00
5/6/2020	197998	UNITED WAY ST.CROIX VALLEY	Multiple Invoices	\$ 122.00
5/6/2020	197999	UWRF	Multiple Invoices	\$ 245.00
5/6/2020	198003	WAL-MART COMMUNITY	Multiple Invoices	\$ 175.60
5/6/2020	198004	WI ASSOC OF SCHOOL BOARDS,INC	BLF Office Time-Review	\$ 220.00
5/6/2020	198006	WFCA	Online Forensics State	\$ 250.00
5/6/2020	198008	WILS	WILS for 5 schools	\$ 1,252.50
5/6/2020	198010	WILLIAM V MACGILL AND CO	supplies	\$ 892.94
5/6/2020	198011	WI SCTF	Multiple Invoices	\$ 135.35
5/20/2020	198012	AIR COMMUNICATIONS OF WI, INC	Monthly Repeater Rent	\$ 475.00
5/20/2020	198014	ALLINA HEALTH SYSTEM	PT services for 4/20	\$ 10,135.80
5/20/2020	198019	AMAZON.COM	Multiple Invoices	\$ 5,881.75
5/20/2020	198020	AMERICAN WELDING SOCIETY	AWS SENSE Certification	\$ 600.00
5/20/2020	198021	ARENDT WIEDEMANN, ROBIN	SENIOR REFUND	\$ 136.20
5/20/2020	198023	ASSOCIATED TRUST COMPANY	Standard Annual Fees	\$ 237.50
5/20/2020	198024	AT&T	Multiple Invoices	\$ 3,345.36
5/20/2020	198026	AT&T BUSINESS DIRECT	Multiple Invoices	\$ 1,662.38
5/20/2020	198027	AUL-RETIREE HRA TRUST	HRA Trust Sev Elig Retirees	\$ 126,406.98
5/20/2020	198028	AUL-RETIREE HRA TRUST	HRA Trust Sev Elig Retirees	\$ 57,200.00
5/20/2020	198029	AUTO VALUE	Multiple Invoices	\$ 1,645.88
5/20/2020	198030	BEADLES, RANDY	senior refund	\$ 125.60
5/20/2020	198034	BEV BEUNING	Initial Ed Support Seminars	\$ 550.00
5/20/2020	198043	CANFIELD, ALLEN	senior refund	\$ 184.50
5/20/2020	198051	CESA 11	Multiple Invoices	\$ 628.99
5/20/2020	198052	CESA 10	E-Rate Services - 4th Qtr	\$ 1,253.75
5/20/2020	198053	CHARTWELLS	April, 2020 invoice	\$ 91,322.70
5/20/2020	198054	CINTAS	Multiple Invoices	\$ 340.33
5/20/2020	198055	CITY OF RIVER FALLS	Multiple Invoices	\$ 260.87
5/20/2020	198057	COMMAND CENTRAL, LLC	Spring Election Ballots	\$ 1,253.75
5/20/2020	198058	COMSTOCK & SONS, INC	Dist Wide Fertilizer	\$ 10,850.00
5/20/2020	198060	CPI	Multiple Invoices	\$ 450.00
5/20/2020	198061	CRAIL, DAVID	reim supplies	\$ 300.00
5/20/2020	198062	CUDD, PAUL	senior refund	\$ 165.00
5/20/2020	198063	CUNNINGHAM, REBECCA	reim supplies	\$ 249.74
5/20/2020	198064	CYCLONE FENCE INC	GG HS Fence	\$ 1,890.00
5/20/2020	198066	DAN PAULUS	CE - postcards	\$ 600.00
5/20/2020	198069	DECKER INC	33 RB Tack Strip	\$ 4,904.55
5/20/2020	198071	DEMCO INC	Multiple Invoices	\$ 1,191.04
5/20/2020	198073	DIGGERS HOTLINE	April 2020 locates	\$ 111.36
5/20/2020	198079	DWD-UI	Benefit charges 4/1-4/30	\$ 576.08

Publication List - Checks over \$100 - June 2020 Meeting

5/20/2020	198082	ESS BROTHERS & SON'S INC	grate for shop	\$ 481.00
5/20/2020	198086	FOOD SERVICE-SDRF	Chinese in Schools Teacher	\$ 172.50
5/20/2020	198090	GENERAL COMMUNICATIONS INC	Two-Way Radios	\$ 450.00
5/20/2020	198092	GORHAM, JOCELYN	senior refund	\$ 107.55
5/20/2020	198093	HACKEL, DERRICK	reim supplies	\$ 699.84
5/20/2020	198097	HARRIS	Chiller Annual Contract	\$ 1,659.00
5/20/2020	198100	HEARTLAND BUS.SYSTEMS, INC.	Chromebooks	\$ 14,271.75
5/20/2020	198108	HIGH NOON BOOKS	Hi Low books for Title I	\$ 148.50
5/20/2020	198112	HILLYARD, INC.-MPLS	Multiple Invoices	\$ 14,758.89
5/20/2020	198114	HSA BANK	Multiple Invoices	\$ 17,312.13
5/20/2020	198115	HSA BANK	Payroll Accrual	\$ 16,359.93
5/20/2020	198116	HTS ACTIVE ALERT SYSTEMS, LLC	Second/final payment	\$ 17,820.00
5/20/2020	198117	HUB 70 DESIGN AND PRINT	Multiple Invoices	\$ 261.26
5/20/2020	198122	INPRO	RB/MMS/WS Corner Guards	\$ 2,006.12
5/20/2020	198123	ION, INC.	Two two-way radios	\$ 379.23
5/20/2020	198124	JACKSON, NATE	senior refund	\$ 125.30
5/20/2020	198126	JOBHQ	Dist Wide Avail Positions	\$ 646.25
5/20/2020	198129	JOHNSON CONTROLS FIRE PROTECTION LP	Ren Fire Panel service call	\$ 1,171.91
5/20/2020	198130	JOSTENS INC	Multiple Invoices	\$ 2,816.72
5/20/2020	198141	KOSKINIEMI, TORI	reim supplies	\$ 191.10
5/20/2020	198150	LASER PRODUCT TECHNOLOGIES	Multiple Invoices	\$ 398.07
5/20/2020	198151	LASER PRODUCT TECHNOLOGIES	lease pymt	\$ 302.63
5/20/2020	198157	LINDALL, SCOTT	senior refund	\$ 114.35
5/20/2020	198163	MAAS, TIM	senior refund	\$ 141.30
5/20/2020	198166	MASTERCARD CORPORATE CLIENTS	Multiple Invoices	\$ 12,941.52
5/20/2020	198169	MENARDS	Multiple Invoices	\$ 251.70
5/20/2020	198170	MEP ASSOCIATES, LLC	HS Bid Package 4	\$ 10,055.45
5/20/2020	198175	MOBYMAX LLC	Moby Max Renewal	\$ 2,447.00
5/20/2020	198182	MYSTERY SCIENCE INC	membership	\$ 5,192.00
5/20/2020	198184	NCS PEARSON INCORPORATED	Aimswbplus	\$ 2,132.00
5/20/2020	198185	NELSON'S BUS SERVICE INC	BG EXPENSE	\$ 248.04
5/20/2020	198189	OIAN, ERIN	reim supplies	\$ 101.80
5/20/2020	198194	PAUL CUDD & SONS INC	Renaissance Building Rent	\$ 16,449.11
5/20/2020	198197	PICTURE PERFECT STUDIOS INC	CE-catalog photos	\$ 159.99
5/20/2020	198201	PRINTART	CE - Postcards	\$ 1,303.00
5/20/2020	198203	RIVER CITY DISPOSAL, INC.	Monthly Garbage, Recycling	\$ 2,922.99
5/20/2020	198204	VIBRANT HEALTH FAMILY CLINICS	Multiple Invoices	\$ 270.00
5/20/2020	198206	RIVER FALLS MUNICIPAL	Multiple Invoices	\$ 30,668.29
5/20/2020	198208	ROSENOW, LORI	Reim supplies	\$ 147.75
5/20/2020	198211	SCHMIDT, JULIE	senior refund	\$ 103.95
5/20/2020	198215	SCHOOL PERCEPTIONS LLC	Community Survey	\$ 2,644.32
5/20/2020	198219	SHERWIN WILLIAMS CO	Multiple Invoices	\$ 1,943.91
5/20/2020	198226	SPHERO	Sphero BOLT Power Pack	\$ 2,687.66
5/20/2020	198228	SPRINKLER CREW	22 HS Sprinkler Start Up	\$ 2,567.36
5/20/2020	198229	SQUIRE, MONIQUE	reim supplies/postage	\$ 1,494.51
5/20/2020	198232	STAPLES -(PAPER)	Multiple Invoices	\$ 2,544.58
5/20/2020	198233	STEINHOFF, JACQUELYN	reim mil/postage/supplies	\$ 199.81

Publication List - Checks over \$100 - June 2020 Meeting

5/20/2020	198241	SWENSON, KAREN	senior refund	\$ 194.50
5/20/2020	198242	T-MOBILE	Multiple Invoices	\$ 693.08
5/20/2020	198243	TEACHERS ON CALL	Multiple Invoices	\$ 2,740.90
5/20/2020	198244	THE DANCE PROJECT	refund; COVID	\$ 559.00
5/20/2020	198248	TRI DIM FILTER CORPORATION	Multiple Invoices	\$ 1,616.58
5/20/2020	198250	ULINE	Multiple Invoices	\$ 3,678.99
5/20/2020	198251	UNITED WAY ST.CROIX VALLEY	Multiple Invoices	\$ 122.00
5/20/2020	198252	VERIZON WIRELESS	May 1, 2020 invoice	\$ 2,538.29
5/20/2020	198254	VISUAL IMPACT	invoice#: 53432	\$ 207.23
5/20/2020	198255	VITERBO UNIVERSITY	Grant tuition pymt-Walker	\$ 5,850.00
5/20/2020	198257	VOYAGER SOPRIS LEARNING	Kinder Sound Partner Set	\$ 101.63
5/20/2020	198263	WEISSINGER, CORY	Multiple Invoices	\$ 113.00
5/20/2020	198266	WHIPLASH DESIGNS & GRAPHICS	Sr "Congratulations" signs	\$ 1,574.25
5/20/2020	198269	WI SCTF	Multiple Invoices	\$ 135.35
5/20/2020	198272	WORTHINGTON DIRECT	Chair Purchase	\$ 1,008.28
5/20/2020	198273	YOUNG, RACHEL	Reim mileage	\$ 167.44
POST	CHECK		INVOICE	
DATE	NUMBER	VENDOR	DESCRIPTION	AMOUNT
5/14/2020	1278	AYRES ASSOCIATES INC	Referendum Check	\$ 19,306.68
5/14/2020	1279	HALLBERG ENGINEERING INC	Referendum Check	\$ 2,660.00
5/14/2020	1280	KRAUS-ANDERSON CONSTRUCTION COMPA	Referendum Check	\$ 381,274.31
5/14/2020	1281	KRAUS-ANDERSON CONSTRUCTION COMPA	Referendum Check	\$ 366,352.09
5/14/2020	1282	KRAUS-ANDERSON CONSTRUCTION COMPA	Referendum Check	\$ 428,189.25
5/14/2020	1283	KRAUS-ANDERSON CONSTRUCTION COMPA	Referendum Check	\$ 93,681.76
5/14/2020	1284	UPPER MIDWEST ATHLETIC CONSTRUCTION	Referendum Check	\$ 4,925.00
5/27/2020	1501	KRAUS-ANDERSON CONSTRUCTION COMPA	Referendum Check	\$ 351,732.81
5/28/2020	1502	AIRTAME US INC.	Referendum Check	\$ 5,634.54
5/28/2020	1503	BESTER BROS TRANSFER & STORAGE CO, IN	Referendum Check	\$ 15,760.00
5/28/2020	1504	COMPUTER INTEGRATION TECHNOLOGIES I	Referendum Check	\$ 7,302.00
5/28/2020	1505	FIELD ENVIRONMENTAL CONSULTING INC	Referendum Check	\$ 5,103.95
5/28/2020	1506	HALLBERG ENGINEERING INC	Referendum Check	\$ 3,380.00
5/28/2020	1507	KRAUS-ANDERSON CONSTRUCTION COMPA	Referendum Check	\$ 925,317.64
5/28/2020	1508	KRAUS-ANDERSON CONSTRUCTION COMPA	Referendum Check	\$ 468,232.79
5/28/2020	1509	LIBERTY MUTUAL INSURANCE	Referendum Check	\$ 10,553.00
5/28/2020	1510	PARAGON DEVELOPMENT SYSTEMS INC	Referendum Check	\$ 15,498.00

RIVER FALLS BOARD OF EDUCATION MEETING

Monday, June 15, 2020

Personnel Agenda:

1. Recommended acceptance of the resignation of Randy Schwark as full-time Art Teacher at Rocky Branch Elementary School effective the end of the 2019-20 year. Mr. Schwark will retire after 21 years of service with the district.
2. Recommended acceptance of the resignation of Chad Forde as full-time Social Studies Teacher at River Falls High School effective the end of the 2019-20 year.
3. Recommended approval of the transfer of Sarah Cornell from 1.0 FTE Math Teacher to 1.0 FTE Cross-Categorical Special Education Teacher at River Falls High School effective August 24, 2020 (replaces Dawn Hauschild).
4. Recommended approval of an adjustment on the salary schedule for Sommer Bowers, 1.0 FTE School Psychologist at Meyer Middle School, from Tier 2, Level 7M to Tier 3, Level 1M to align to Section II.0.2.2 (Labor Market Factors).
5. Recommended approval of the employment of Logan Figueroa as 1.0 FTE Technical Education Teacher at River Falls High School effective August 18, 2020 (new position). Mr. Figueroa earned his bachelor's degree from UW-Stout. He has four years of teaching experience (Campbellsport WI and Merrill WI) and his salary will be based on Tier 2, Level 1 of the salary schedule.
6. Recommended approval of the employment of Jacy Walker as 1.0 FTE Choir and General Music Teacher at Meyer Middle School effective August 18, 2020 (replaces Katelyn Peterson). Ms. Walker earned her bachelor's degree from the University of North Dakota. She has four years of teaching experience (Bismarck ND and Prescott WI) and her salary will be based on Tier 1, Level 4 of the salary schedule.
7. Recommended approval of the employment of Julia Johnson as 1.0 FTE Learning Disabilities Teacher at Meyer Middle School effective August 18, 2020 (replaces Chris Harmon). Ms. Johnson earned her bachelor's degree from UW-Eau Claire. Her salary will be based on Tier 1, Level 1 of the salary schedule.
8. Recommended approval of the employment of Sara Butcher as 1.0 FTE Second Grade Teacher at Rocky Branch Elementary School effective August 18, 2020 (replaces Sam Porten). Ms. Butcher earned her bachelor's degree from the University of Minnesota - Duluth. She has four years of teaching experience (Forest Lake MN) and her salary will be based on Tier 1, Level 5 of the salary schedule.
9. Recommended approval of the employment of Victoria Hoffman as 1.0 FTE Second Grade Teacher at Westside Elementary School, effective August 18, 2020 (replaces Jayne Hoffman). Ms. Hoffman earned her bachelor's degree at UW-La Crosse. Her salary will be based on Tier 1, Level 2 of the salary schedule.

10. Recommended approval of the employment of Cassandra Munoz as 0.5 FTE Third Grade Teacher at Westside Elementary School effective August 18, 2020 (replaces Ashley Boatman). Ms. Munoz earned her bachelor's degree from UW-River Falls. Her salary will be based on Tier 1, Level 0 of the salary schedule.

11. Recommended approval of the employment of Karen Swanson as 1.0 FTE School Counselor at River Falls Public Montessori effective August 18, 2020 (replaces Kayden Schumacher). Ms. Swanson earned her bachelor's degree from St. Olaf College and her master's degree from UW-Milwaukee. She has ten years of experience (Milwaukee WI and North St. Paul MN) and her salary will be based on Tier 2, Level 4M of the salary schedule.



2020-21 RFSB Employee Handbook Executive Summary

This document summarizes the **UPDATES AND CHANGES** to the 2020-21 RFSB Employee Handbook. All staff area required to review.

EMPLOYEE ACKNOWLEDGEMENT

All employees must read the following acknowledgment and confirm they have done so by submitting the "Employee Acknowledgement" through SafeSchools.

"I hereby acknowledge that it is my responsibility to access the School District of River Falls Employee Handbook online. I agree to read the Handbook and abide by the standards, policies and procedures defined or referenced in this document. It is also important to know that additional school board policies can be found on the District's website at www.rfsd.k12.wi.us under the heading "School Board". The information in this Handbook is subject to change. I understand that changes in District policies may supersede modify or eliminate the information summarized in this Handbook. I understand that nothing in this Handbook is intended to confer a property interest in my continued employment with the District beyond the term of my current contract (if any). If any contractual relationship between the District and an employee (or group of employees) conflicts with any provision of this Handbook, the contract shall govern with respect to that issue." The full employee handbook is available on SafeSchools and at: [LINK](#).

I.1.2 Definitions

F. Seasonal/Summer School Employees:

3. Seasonal employees performing non-exempt duties shall be paid in accordance with the following hourly wage schedule:

Band Clinician (*Summer 2021 Rates)

*\$13.20 per hour, \$25 per parade

Bus Washer

\$11.00 per hour

Grounds Worker

\$16.77 per hour

Snow Removal

\$16.77 per hour

Swimming Lifeguard

\$11.90 per hour

I.3.28 Inclement Weather and Other Emergency School Closings

If schools are closed by order of a county, state or federal public health official due to health or other safety concerns, the following provisions shall apply:

A. For purposes of this section, "staff" shall include all employee position groups defined in Section I.1.2 E. Regular Employees.

B. The Board of Education has the discretion to pay staff their regular rate of pay during a school closure that is mandated by order of a county, state, or federal public health official due to health or other safety concerns

- C. If paid during a closure, staff shall be available for work during normally scheduled work days and work hours.
- 1. If directed to work, they will report to work for duties as assigned.
- 2. If directed to work, but not available, normal vacation and general leave request, approval and usage procedures delineated in this handbook and administrative work rules will be followed.
- 3. If an hourly employee is directly impacted by a health concern (either personally or through caregiver status) and is not able to report to work when requested, the District Administrator / Designee will work with the employee on a case-by-case basis in an effort to mitigate or eliminate the impact on that employee's accumulated paid leave.

I.3.46 Staff and Student Relations (p.39)

The school district is committed to quality educational programs requiring integrity, high ideals and human understanding. The welfare and achievement of students are dependent upon positive relationships within the school environment. Employees should understand that their conduct may be regarded as representative of the District, and that even off-duty conduct may adversely affect the abilities of a staff member to effectively perform his/her job duties. To this end, school district employees are expected to develop positive relationships by:

- A. Maintaining empathy with and respect for all students.
- B. Communicating with students in a way, which fosters the development of a positive self-image.
- C. Using discretion in handling confidential information about students in public areas both in and out of school.
- D. Adhering to Family Educational Rights and Privacy Act (FERPA) guidelines.
- E. Adhering to Health Insurance Portability and Accountability Act (HIPAA) guidelines.
- F. Using credible, positive feedback with students.
- G. Implementing motivation techniques that enhance self-esteem.
- H. Modeling and reinforcing behaviors, which are expected of students.
- I. Utilizing problem-solving techniques in correcting and changing student behavior including collaboration and
- J. Helping students recognize their strengths and abilities and become competent learners.
- K. Maintaining appropriate physical boundaries between employees and students in an educational setting.
- L. Refraining from assessing, diagnosing, or treating students' personal problems related to sexual behavior, substance abuse, mental or physical health, and/or family relationships. Students should be referred to the appropriate staff member or agency for assistance. This does not prevent students from bringing personal problems to the attention of an employee.
- M. Refraining from disclosing personal, sexual, family, employment concerns, or other private matters to one or more students.

Employees are expected to develop and expand their skills in sustaining positive student relationships. The school district explicitly prohibits use of sarcasm, ridicule, insults, profanity, belittling statements or sustained yelling in the school environment.

I.3.56 Advanced Learning Loan (p.42)—deleted

I.8.1 Mileage Reimbursement

The District shall reimburse employees an amount equal to the Internal Revenue Service (IRS) business travel rate per mile to each employee required by the District to drive his or her personal vehicle during the course of performing duties for the District. Forms to be used to report mileage can be obtained from the district website (go to Departments, Business Services). Employees will not be reimbursed if a District vehicle is available, but the employee chooses to drive their personal vehicle.

I.8.2 Expenses

Employees required or approved by the District to attend conferences, seminars, and in-service training sessions shall be reimbursed for travel, meals, lodging, and registration providing prior approval has been received via a Travel Request Form; supporting receipts/documentation are attached and forwarded to Business Services upon completion of travel. The Travel Request Form is available on the school district's website (go to Departments, Finance and Business Services, Employee Travel).

- A. Breakfast: ~~\$7.00~~ \$13.00
- B. Lunch: ~~\$12.00~~ \$14.00
- C. Dinner: ~~\$18.00~~ \$23.00 (per [LINK](#))

Employees will be reimbursed for the lower of either: 1) actual cost of the meal, or 2) reimbursement amount outlined above.

I.10.5 Personal Days

Approval of Personal Leave and the Total Number of Employees on Personal Leave

- a. A request **in writing through Employee Access** to the Administrator shall be made as far in advance as possible, normally not less than five days. Emergencies may delay the submitting of the written statement until the employee returns to work.
- b. The Administrator has the right to approve or disapprove all requests.
- c. **Unless approved by the District Administrator or his/her designee, the number of personal days granted per day will not exceed the following guidelines:**
 - i. **MMS and RFHS: No more than three support staff employees and three certified staff employees.**
 - ii. **RB, GW, and WS: No more than two support staff employees and two certified staff employees.**
 - iii. **RFPME and RCA: No more than one support staff employee and one certified staff employee.**
- d. Such days will be deducted from the employee's available sick leave days.

II.2.3 Instructional/Library Media Center Materials

If a completed form is returned, it is incumbent upon the principal to schedule a meeting of a committee to review the form and the material(s) in question. The membership of this committee shall be composed of the following persons:

1. The building principal
2. The staff member(s) to whom the complaint was made
3. Appropriate department and/or unit representatives
4. **The Curriculum Coordinator-The Director of Academic Services**
5. A student selected by the principal
6. A staff member at large

II.9.2.3 Supplemental Pay

1. Professional Learning Supplement: Professional learning supplemental pay will be available for employees who are not eligible for level advancement, but still satisfy all compensation plan component expectations.

In 2019-20 the professional learning supplemental pay is \$1300.

2. All Cell Salary Schedule Supplement: Annually dollars may be added to each cell on the salary schedule.

In 2019-20 the all cell salary schedule supplement is \$300

3. High Need License Supplement: In recognition of high need licensure areas, the district will add a high need license supplement for employees who are teaching within these high need licensure areas. Annually the district will determine the license areas that qualify the supplement and the amount of the supplement. Determination of need is at the sole discretion of the District. Employees are eligible for only one high need supplement, even if they teach in two high need areas.

In 2019-20 the High Need Supplement is \$800

In 2020-21 the High Need areas were defined as Special Education (\$1200), Career and Technical Education (\$800), and Alternative Education (\$1200).

B. One-Time Retainment Stipend

Upon completion of his/her 10th year (full or part time), an active employee will be eligible for a \$500 retainment stipend on the **10/20/20 payroll.**

The receipt of the above additional one-time salary stipend may be deleted without adhering to the non-renewal provisions set forth in section 118.22, Wis. Stats. Such modification, amendment or deletion shall not affect the other terms and conditions of the teacher's individual contract.

II.9.3 Specific Requirements and Procedures for Level Advancement

II.9.8 Summer School Pay align to current practice

Pay for summer school academic classes will be paid at a rate of \$30 per hour. Academic Classes are expected to contain rigorous instruction and align to our curriculum standards. The Director of Academic Services must approve all courses identified as academic. Summer school pay for enrichment summer school courses will be paid at a rate of \$25 per hour. Current summer school teachers (both academic and enrichment courses) who are earning \$35 per hour or more will be grandfathered at \$35 per hour. Summer school substitutes will be paid at a rate of \$20 per hour.

II.10.2 Health Insurance (p.77) and III.11.2 Health Insurance (p.93)

Health Savings Account (HSA):

During the 2019-20 school year, the District will make the following HSA contributions:

1. July, 2019: \$900 family, \$450 single

2. *October, 2019: \$900 family, \$450 single

HSA contributions will be prorated for part-time employees based on the employee's FTE. The HSA is offered in conjunction with the school district's health plan deductible of \$2,000 per single plan and \$4,000 per family plan. These funds can be used for all eligible medical expenses.

* New employees may receive an additional one-time startup HSA contribution of \$900 family/\$450 single in October, 2019.

As part of your health insurance benefit, the district will contribute an annual amount to your H.S.A. The specific district contribution amount varies depending on the plan you select (Family or Single), the deductible you select (Base vs. Alternative) and your full-time equivalency (FTE). The district makes HSA contributions in July and October. Specific information about HSA amounts and distribution schedules will be shared with employees during the open enrollment period (May 1-31), during new employee orientation meetings, and on the Employee Benefits Webpage.

II.2.11.1 Retirement

A. Eligibility

- a. Eligibility for teachers who are age 50 or older as of June 30, 2012: Teachers who are at least age 55 by 8/31 of the year they plan to retire and have completed at least 15 years of service in the District.
- b. Eligibility for teachers who are younger than age 50 as of June 30, 2012: Teachers who are at least age 57 by 8/31 of the year they plan to retire and have completed at least 15 years of service in the District.
- c. The Board may approve retirements prior to age requirement in cases of medical hardship. This decision is at the sole discretion of the Board.

B. Notice: Declaration of retirement under this Article shall be filed in the District Office on or before March 1 of the final teaching year. The Board may allow later notice date at its discretion on a case-by-case basis. The retirement plan shall not begin during the school year except to accommodate any basic implementation requirements of the benefits described below and other special circumstances that have been pre-approved by the Board.

III.1.2 Representation

In the event any employee is called to a meeting with representatives of the Employer for the purpose of issuing discipline or discharge, or for the purpose of investigating circumstances that may lead to discipline or discharge, the employee has the right to request representation. In the event the employee chooses to have Association representation, the meeting shall be delayed until appropriate Association representation may be obtained. Nothing in this provision shall prevent an Employer from removing an employee from the work place if immediate action is required.

III.2.4 Part-Time Employees

A. The normal duty year for bus drivers and paraprofessionals upon which salary and benefits is based shall be as follows:

- a. Bus Driver (Route): All student days plus two additional days (one dry run day and one inservice day). All drivers are expected to be available on late start or early release days which are caused by inclement weather or inservice days. Route bus drivers will be paid, but not required to make up the hours lost for the first inclement weather closure in a school year. Bus drivers will have the option to make up the hours lost for the second inclement weather closure in a school year by completing optional online trainings selected by the Transportation Supervisor. The time to complete online trainings will not exceed the hours lost due to inclement weather. If the driver doesn't want to complete the online trainings, then he/she will be allowed to use personal leave or take the day without pay.

- b. Paraprofessional: All student days plus three additional inservice days (one before students report, one mid-year, and one after students' last day. Paraprofessionals will be paid, but not required to make up the hours lost for the first inclement weather closure in a school year. Paraprofessionals will have the option to make up the time lost due to the second full day inclement weather cancellation, any late start, or any early release, at a later date as approved by their building principal.

III.2.6 Lunch Period

All employees who work six hours or more per day will be entitled to an unpaid half-hour lunch period, which shall be duty free. In the event that an employee's lunch break is interrupted by required work, the employee will be allowed to reschedule their lunch period. If the employee is unable to find a time to reschedule their lunch break during their normal shift, then the employee will be compensated for their missed lunch period. An employee is required to contact their supervisor if their unpaid lunch is interrupted by required work.

III.2.7 Breaks

Employees scheduled to work at least four hours per work day shall receive one 15 minute paid break. Employees scheduled to work at least eight hours per work day shall receive two 15 minute paid breaks. Breaks shall be scheduled by the immediate supervisor. There is no expectation that breaks will occur at the same time each day.

III.5.4 Vacation Accumulation

Vacation Time will not be accumulated from year to year for the following calendar year employees except that an employee has the option to accumulate vacation with the approval of the District Administrator if taken before August 15-December 31.

Calendar Year Groups:

Accounting

Administrative Assistants

Custodians

Kids' Club Accounts Receivable Clerk

Mechanics

Secretaries

Supervisors/Coordinators

Maintenance/Grounds

IV.3.2 Activities

Middle School Activities

20. Additional Activity at the Discretion of the Principal \$600

D. Elementary

1. Greenwood

e. Additional Activity at the Discretion of the Principal \$600

2. Montessori

e. Additional Activity at the Discretion of the Principal \$600

3. Rocky Branch

e. Additional Activity at the Discretion of the Principal \$600

4. Westside

e. Additional Activity at the Discretion of the Principal \$600

V. All Substitute Employees

V.1 PRE-EMPLOYMENT REQUIREMENTS

All new substitute staff hires, ~~excluding substitutes hired by Teachers On Call,~~ must meet all new staff requirements including but not limited to a health screening including a physical examination and tuberculin test/or chest x-ray if deemed necessary, and a criminal background check.

The school district partners with Teachers On Call (www.teachersoncall.com) to manage substitute teacher and paraprofessional needs. To be eligible to serve in the role of a substitute teacher or paraprofessional, you must complete the hiring requirements set forth by Teachers On Call. To apply, visit their website (see above) or call them at 800-713-4439. To apply, visit: www.teachersoncall.com

Also see Board Procedure 534 AP Substitute Teacher

E. Long-Term Substitute Assignment

1. As employees of the school district, long-term substitutes will have to meet all new staff requirements including but not limited to a health screening including a physical examination and tuberculin test/or chest x-ray if deemed necessary, and a criminal background check **even if they worked previously as a short term substitute through Teachers On Call.**

V.2.4 Compensation

A. Regular Substitute: A regular full-time teacher substituting for an absent teacher shall be compensated at the Tier 1, Level 0, hourly rate, pro-rated in quarter hour intervals if more or less than an hour.

B. Daily/Short-term Substitute: A daily/short-term substitute shall be compensated at the daily rate of \$125

V.3 SUBSTITUTE SUPPORT STAFF EMPLOYEES

SUBSTITUTE POSITION

HOURLY RATE

Bus Driver, Route

\$21.00 (Route Driver Step 1)

Sub Drivers who accumulate 925 hours of substitute route driver hours will advance a step in the following fiscal year.

Custodian

\$14.00

Effective 11/1/19:

Sub Custodians who accumulate 925 hours of substitute custodian hours will advance to **\$17.18 (Custodian Step 1)** in the following fiscal year.

Sub Custodians at Step 1 who accumulate 2,080 hours of substitute custodian hours will advance to **\$17.58 (Custodian Step 2)** in the following fiscal year.

Kids' Club, Assistant Caregiver

\$11.00 (Kids Club Assistant Step 1)

Kids' Club, Lead Care Giver

\$13.95 (Kids Club Lead Step 2)

Paraprofessional, General Ed

\$13.72

Paraprofessional, Bilingual, Health and Special Education

\$15.05 **(NO CHANGE)**

Secretary

\$15.61

Support Long-Term Sub

Group Step 1

APPENDIX

Update all salary documents

District of River Falls School Board Resolution
Urging Federal and State Action Providing Emergency Stabilization Funding for Wisconsin's and America's K-12 Public Schools in Response to the COVID-19 Pandemic and the related U.S. Economic Downturn

WHEREAS, the COVID-19 pandemic and resulting economic downturn across America has caused widespread unemployment, decreased consumer spending and strained housing security nationwide – leading to sharp declines in 2020 income tax, sales tax and property tax collection projections; and

WHEREAS, K-12 public schools rely on a combination of property taxes, sales taxes and income taxes to fund their operations and deliver on their mission to educate students; and

WHEREAS, the River Falls School Board applauds President Donald J. Trump and the bipartisan Members of Congress who allocated \$13.5 billion in U.S. K-12 funding as part of the CARES Act passed in early April 2020; and

WHEREAS, in mid-April 2020, Wisconsin Governor Tony Evers penned a letter to President Donald J. Trump noting that Wisconsin alone is expected to lose more than \$2 billion tax revenue, unless the federal government intervenes; and

WHEREAS, on April 6, 2020, nonpartisan organizations including the School Superintendent's Association (AASA), American Federation of Teachers, American School Counselor Association, Council of Administrators of Special Education, Council of Great City Schools, National Association of Elementary School Principals, National Association of Secondary School Principals, National Association of School Psychologists, National Association of State Directors of Special Education, National Education Association, National PTA and the National School Boards Association penned a letter to the majority and minority leaders in the U.S. Senate and the U.S. House urging them to allocate at least an additional

\$200 billion in K-12 emergency relief funding, including the following:

- At least \$175 billion: Provision of emergency funding directly to state governments to support local school districts
- At least \$25 billion: \$13 billion to support IDEA and \$12 billion to support Title I
- At least \$2 billion: Funding technology to further enable home-based learning and close inequities in broadband Internet access

THEREFORE, BE IT RESOLVED THAT:

The River Falls School Board urges:

- President Donald J. Trump and Members of Congress to quickly allocate significant and sufficient emergency stabilization aid enabling state governments across America to fund their PK-12 public schools and prevent draconian cuts to PK-12 public school staffs and programs, and overall budgets; and
- Governor Tony Evers and the Wisconsin State Legislature to allocate sufficient funding from both the 2021-2022 state budget and the state's Budget Stabilization Fund (also known as the "rainy day fund") enabling school districts to fund their staff and programs, and execute on their missions to educate Wisconsin's school children.

Stacy Johnson Myers, School Board President
School District of River Falls

SOURCES:

National Parent Teacher Association (PTA):

<https://www.pta.org/docs/defaultsource/files/advocacy/2020-letters-to-policymakers/april-6-ed-group-c-4-letter.pdf>

Wisconsin Association of School Boards (WASB):

<https://www.wasb.org/gov-evers-projects-2-billion-in-revenue-losses-for-state-in-letter-to-president-trump-seeking-aid/>

Education Week, "Here's How Many Teaching Jobs Could Be Lost in Each State in a COVID-19 Recession." April 30, 2020:

https://blogs.edweek.org/edweek/campaign-k12/2020/04/teaching_positions_lost_recession.html

School District of River Falls Educational Program Committee Meeting Report

Monday, June 8, 2020 - 6:00 PM

Meyer Middle School LMC - 230 N. Ninth Street

The Board of Education's Educational Program Committee meeting was held on Monday, June 8, 2020 at the Meyer Middle School Media Center, 230 N. Ninth Street. Chair Tuchtenhagen called the meeting to order at 6:14 p.m. . It was ascertained that notice of the meeting had been properly posted in the appointed locations, and sent to the Star Observer, WEVR Radio Station, and the Eau Claire Leader Telegram.

PRESENT

Committee Members Alan Tuchtenhagen (Chair) and Mike Thompson were present. Board members Amy Halvorson, Cindy Holbrook (remote), Stacy Johnson Myers, and Todd Schultz (remote) were present. Superintendent Jamie Benson, Director of Academic Services Jennifer Peterson, and Director of Human Resources Dave Bell, Kit Luedtke River Falls High School Principal (remote), Mark Chapin Meyer Middle School Principal (remote), Chuck Eaton Rocky Branch ES Principal (remote), Nate Schurman Greenwood ES Principal, Nate Wells Montessori Principal, and Chris Kamrath Westside ES Principal were also present.

1. Hearing of Visitors or Delegations

Public comment focused on current events surrounding the District's work with equity and diversity and the desire to participate in future work. Additionally, they expressed the desire to be involved in future work.

2. Open Enrollment update for the 2020-21 school year

Jennifer Peterson, Director of Academic Services, provided committee members with an update regarding the Spring 2020 Open Enrollment window. Information was provided regarding the applications IN and OUT received for the 2020-21 school year as well as specifics regarding upcoming deadlines from the district and families to finalize applications.

No action, informational only.

3. Spring 2020 Distance Learning updates from building administrators

Building administrators shared updates regarding distance learning during our emergency COVID-19 school closure this spring. Information shared included grade level and content area successes, challenges, parent and staff feedback, teacher collaboration this June to identify learning gaps and planning ahead for this fall.

No action, informational only.

4. Update regarding the work of the District's Roadmap to Re-entry Taskforce

District administration presented work currently being done to prepare for this fall. The District is strategically developing a Roadmap to Re-entry plan with the input of a districtwide subcommittee to plan for a successful transition back to school in the fall as well as to prepare for any emergency school closures in the future. Several hybrid options were presented to committee members with future and ongoing updates at upcoming meetings.

No action, informational only.

5. Discussion regarding the development of a virtual "online" school in the River Falls School District

District administration provided committee members with an update regarding the District's current work to create a virtual "online" school beginning in September 2020 for students not able to return to school or not feeling safe to return to school this fall. Information shared included steps the district is currently exploring, the

development of a parent/family survey, and next steps. Discussion focused on virtual learning opportunities for this fall and continued exploration for future year implementation.

No action, informational only.

6. Update regarding current Summer School plans

Jennifer Peterson, Director of Academic Services, provided committee members with an update regarding current Summer School offerings that will be provided. Information regarding virtual classes as well as an update regarding current considerations for limited face-to-face instruction later this summer. The district will continue to follow guidance by the CDC, DPI, and Pierce County DHS in all of our planning efforts. Virtual options will begin in June with face to face instruction following July 13-August 7, 2020.

No action, informational only.

7. Determine Possible Future Agenda Items

Discussion regarding potential future agenda items to be included on upcoming meeting agendas.

8. Recommend next Educational Program Committee meeting date

Monday, July 6, 2020, at 6:00 pm in the District Office Conference Room, 852 E Division St.

9. Meeting adjourned at 8:43 p.m.

Alan Tuchtenhagen, Educational Program Committee Chair

School District of River Falls
Finance and Facilities Committee Meeting Report

Thursday, June 11, 2020 - 3:00 PM
District Office - 852 E Division Street

The Board of Education’s Finance and Facilities Committee meeting was held on Thursday, June 11, 2020 at the District Office, 852 E Division Street. Chair Thompson called the meeting to order at 3:07. It was ascertained that notice of the meeting had been properly posted in the appointed locations, and sent to the Star Observer, WEVR Radio Station, and the Eau Claire Leader Telegram.

PRESENT

Committee members Mike Thompson (Chair), Amy Halvorson (remote) and Todd Schultz (remote) were present. Also present were Board members Bob Casey (remote), Stacy Johnson Myers, and Alan Tuchtenhagen (remote). Superintendent Jamie Benson (remote), Director of Finance and Facilities Chad Smurawa, and Director of Human Resources Dave Bell were also present.

1. Hearing of visitors or delegations- none.

2. Approve 20-21 Food Service Rates

Breakfast, Guest Lunch and Snack meal rates will not increase in 2020-21. Lunch rates are proposed to increase by 5 cents per meal (or about 2%). DPI is requiring this increase to meet federal guidelines.

Proposed rates are as follows:

Elementary Lunch: \$2.55 (19-20) to \$2.60 (20-21)

Secondary Lunch: \$2.85 (19-20) to \$2.90 (20-21)

Halvorson motioned, seconded by Schultz to approve 20-21 Food Service Rates. Roll call vote: Thompson, yes, Halvorson, yes, and Schultz, yes. Motion passed unanimously (3-0).

3. Approve 20-21 Draft Budget

A *DRAFT* upcoming year budget is approved by the Finance and Facilities Committee each June. With the current state aid/revenue limit information that is available, Administration is presenting a balanced budget. Additional 2020-21 Budget Contingency Plan details will be shared.

A final 2020-21 Budget will be approved in November 2020 once school year staff are hired, 3rd Friday Pupil Count is completed and State Aid/revenue limit calculations are available.

Thompson motioned, seconded by Shultz to approve 20-21 draft budget as presented. Roll call vote: Thompson, yes, Halvorson, yes, and Schultz, yes. Motion passed unanimously (3-0).

4. Approve 19-20 Budget

A final current fiscal year budget is approved by the Finance and Facilities Committee each June. Committed and Encumbrance balances will be determined by Administration on 6/30/20. Administration will be presenting our current projection for the 2019-20 budget.

Thompson motioned, seconded by Schultz to approve 19-20 budget with approval to purchase buses in amount of \$371,695 and approximately \$450,000 Health Savings Account (HSA) contributions. Roll call vote: Thompson, yes, Halvorson, yes, and Schultz, yes. Motion passed unanimously (3-0).

5. Referendum Update

Meyer Middle School and Westside projects remain on track, on budget and on time for mid-August 2020

substantial completion. Administration will provide a brief overview. Halvorson suggested the creation of a video tour of the new facility to be shared with the public since an Open House will need to be held at a later date due to gathering restrictions.

No action, informational only.

6. Determine Potential Future Agenda Items

Suggestion included possibly holding a future meeting in the new Montessori Elementary building that could include a Board site tour.

7. Recommend next Finance and Facilities Committee meeting

Monday, August 10, 2020, 3:00 p.m.

8. Meeting adjourned at 4:21 p.m.

Mike Thompson, Finance and Facilities Committee Chair

School District of River Falls 2019/20 and 2020/21 Budgets

		A	B
		Final Budget 2019-20	Draft Budget 2020-21
Fund 10 - General Fund			
Revenue	1	\$37,870,753	\$39,620,753
Expenditures	2	\$37,870,753	\$39,620,753
Fund 27- Special Education			
Revenue	3	\$5,301,448	\$5,540,013
Expenditures	4	\$5,301,448	\$5,540,013
Fund 50 - Food Service			
Revenue	9	\$1,316,621	\$1,604,081
Expenditures	10	\$1,371,703	\$1,535,888
		-\$55,082	\$68,193
Fund 80 - Kids Club			
Revenue	11	\$675,000	\$768,188
Expenditures	12	\$744,064	\$768,188
		-\$69,064	\$0
Fund 81 - Community Education			
Revenue	13	\$261,600	\$273,000
Expenditures	14	\$267,524	\$273,000
		-\$5,924	\$0

6/11/2020