

## **Special Meeting**

Wednesday, November 13, 2024 5:30 PM

Board Room 209, 205 2nd Street South, Long Prairie, Minnesota 56347

A. **Call to Order and Pledge of Allegiance**

B. **Roll Call**

C. **Adoption of the Agenda**

D. **Canvass Results of the November 5, 2024 School  
Board Election**

E. **Approve Sitelogic Design Change Order**

F. **Adjourn**



and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA )  
 ) ss.  
COUNTY OF TODD )

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 2753 (Long Prairie-Grey Eagle Public Schools), State of Minnesota, hereby certify that the attached and foregoing is a full, true and correct transcript of the minutes of a meeting of the school board of said school district duly called and held on the date therein indicated, so far as such minutes relate to canvassing the results of the general and special election of said school district, and that the resolution included therein is a full, true and correct copy of the original thereof.

WITNESS MY HAND officially as such Clerk this 13th day of November, 2024.

\_\_\_\_\_  
School District Clerk

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION AUTHORIZING ISSUANCE OF CERTIFICATES  
OF ELECTION AND DIRECTING THE SCHOOL DISTRICT CLERK  
TO PERFORM OTHER ELECTION RELATED DUTIES**

WHEREAS, the School Board canvassed the general and special election for School Board members held in conjunction with the State General Election on November 5, 2024.

NOW THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 2753, State of Minnesota, as follows:

1. The Board Chair and Clerk are hereby authorized to execute Certificates of Election on behalf of the School Board of Independent School District No. 2753 to the following candidates:

- a. Thomas Zastrow
- b. Chuck Wolf
- c. Linda Gohman
- d. Lori (Leyk) Hollenkamp

who have received a sufficiently large number of votes to be elected to fill vacancies on the School Board caused by expiration of term on the first Monday in January next following the election, based on the results of the canvass.

2. The Board Chair and Clerk are hereby authorized to execute the Certificate of Election on behalf of the School Board of Independent School District No. 2753 to Jeramiah Zahnow who has received a sufficiently large number of votes to fill the vacancy in the term of School Board member expiring January 4, 2027. Such individuals shall take office as soon as he qualifies.

3. The Certificate of Election shall be in substantially the form attached hereto.

4. After the time for contesting the election has passed and the candidate has filed all campaign financial reports required by Minnesota Statutes, Chapter 211A, the Clerk of the School Board is hereby directed to deliver a certificate to each person entitled thereto personally or by certified mail.

5. The Clerk is hereby directed to enclose with the certificate a form of acceptance of office and oath of office in substantially the form attached hereto.

The motion for the adoption of the foregoing resolution was duly seconded by \_\_\_\_\_ and upon vote being taken thereon the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA )  
 ) ss.  
COUNTY OF TODD )

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 2753 (Long Prairie-Grey Eagle Public Schools), State of Minnesota, hereby certify that the attached and foregoing is a full, true and correct transcript of the minutes of a meeting of the school board of said school district duly called and held on the date therein indicated, so far as such minutes relate to authorizing the issuance of certificates of election, and that the resolution included therein is a full, true and correct copy of the original thereof.

WITNESS MY HAND officially as such Clerk this 13<sup>th</sup> day of November, 2024.

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School District Clerk

**INDEPENDENT SCHOOL DISTRICT NO. 2753  
(LONG PRAIRIE-GREY EAGLE PUBLIC SCHOOLS)  
STATE OF MINNESOTA**

**ABSTRACT AND RETURN OF VOTES CAST  
GENERAL AND SPECIAL ELECTION HELD IN CONJUNCTION WITH  
THE STATE GENERAL ELECTION**

**NOVEMBER 5, 2024**

**Registration Statistics**

Number of persons registered at opening of polls \*1. 8236  
 Number of new registrants on election day \*2.           

**Ballots delivered to the precinct**

Ballots delivered as certified by the clerk 3.             
 Ballot count adjustments from incident log (+/-) 4.             
 Number of unofficial ballots made 5.             
 Number of absentee ballots delivered 6.           

Total number of ballots delivered to precinct (3+4+5+6=A) A

**Ballots not in the ballot box**

Number of spoiled ballots \*7.             
 Number of originals for which duplicates made \*8.             
 Number of rejected absentees \*9.             
 Number of unused ballots \*10.           

Total number of ballots not in the ballot box (7+8+9+10=B) B

**Ballots cast in the ballot box**

Number of signatures on roster (preregistered + EDR) \*11.             
 Number of accepted regular, military and overseas absentee ballots \*12.             
 Number of accepted federal only absentee ballots \*13.             
 Number of accepted presidential only absentee ballots \*14.           

Total number of ballots in the ballot box (=persons voting) (11+12+13+14=C) C

**Ballots returned to Auditor/Clerk**

Ballots returned from the precinct (B + C = D) D

Difference for auditor/clerk notation on delivery record (A - D = E) E

\*are entered into ERS stats

**SUMMARY OF ELECTION TOTALS**

**GENERAL ELECTION  
SCHOOL BOARD MEMBER**

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Thomas Zastrow	2831
Chuck Wolf	2544
Linda Gohman	2447
Lori (Leyk) Hollenkamp	2328
Kimberly Breitenfeldt	1018
Erin Jager	842
Write-Ins	65
Overvotes/Defective	20
Undervotes	4934
TOTAL FOR THIS OFFICE	17029

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**ACCEPTANCE OF OFFICE  
AND OATH OF OFFICE**

To: Thomas Zastrow

The following acceptance and oath of office must be filed with the School District Clerk within thirty (30) days of the date of mailing or personal service of the certificate of election.

**ACCEPTANCE OF OFFICE**

I hereby accept the office of School Board member of Independent School District No. 2753 for a term beginning on the first Monday in January, 2025 and expiring on the first Monday in January, 2029.

**OATH OF OFFICE**

I swear/affirm that I will support the Constitution of the United States and of this state, and that I will discharge faithfully the duties of the office of school board member of Independent School District No. 2753 to the best of my judgment and ability.

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature

STATE OF MINNESOTA    )  
  ) ss.  
COUNTY OF TODD        )

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2024 by \_\_\_\_\_.

Name of Candidate

\_\_\_\_\_  
Notary Public

**ACCEPTANCE OF OFFICE  
AND OATH OF OFFICE**

To: Chuck Wolf

The following acceptance and oath of office must be filed with the School District Clerk within thirty (30) days of the date of mailing or personal service of the certificate of election.

**ACCEPTANCE OF OFFICE**

I hereby accept the office of School Board member of Independent School District No. 2753 for a term beginning on the first Monday in January, 2025 and expiring on the first Monday in January, 2029.

**OATH OF OFFICE**

I swear/affirm that I will support the Constitution of the United States and of this state, and that I will discharge faithfully the duties of the office of school board member of Independent School District No. 2753 to the best of my judgment and ability.

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature

STATE OF MINNESOTA    )  
  ) ss.  
COUNTY OF TODD        )

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 2024 by \_\_\_\_\_.

Name of Candidate

\_\_\_\_\_  
Notary Public

**ACCEPTANCE OF OFFICE  
AND OATH OF OFFICE**

To: Linda Gohman

The following acceptance and oath of office must be filed with the School District Clerk within thirty (30) days of the date of mailing or personal service of the certificate of election.

**ACCEPTANCE OF OFFICE**

I hereby accept the office of School Board member of Independent School District No. 2753 for a term beginning on the first Monday in January, 2025 and expiring on the first Monday in January, 2029.

**OATH OF OFFICE**

I swear/affirm that I will support the Constitution of the United States and of this state, and that I will discharge faithfully the duties of the office of school board member of Independent School District No. 2753 to the best of my judgment and ability.

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature

STATE OF MINNESOTA    )  
  ) ss.  
COUNTY OF TODD        )

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 2024 by \_\_\_\_\_.

Name of Candidate

\_\_\_\_\_  
Notary Public

**ACCEPTANCE OF OFFICE  
AND OATH OF OFFICE**

To: Lori Hollenkamp

The following acceptance and oath of office must be filed with the School District Clerk within thirty (30) days of the date of mailing or personal service of the certificate of election.

**ACCEPTANCE OF OFFICE**

I hereby accept the office of School Board member of Independent School District No. 2753 for a term beginning on the first Monday in January, 2025 and expiring on the first Monday in January, 2029.

**OATH OF OFFICE**

I swear/affirm that I will support the Constitution of the United States and of this state, and that I will discharge faithfully the duties of the office of school board member of Independent School District No. 2753 to the best of my judgment and ability.

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature

STATE OF MINNESOTA    )  
  ) ss.  
COUNTY OF TODD        )

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2024 by \_\_\_\_\_.

Name of Candidate

\_\_\_\_\_  
Notary Public



**CERTIFICATE OF ELECTION  
(Full 4 Year Term)**

This is to certify as follows:

1. The School Board of Independent School District No. 2753 on November 13, 2024, canvassed the general election of School Board members held on November 5, 2024.

2. Thomas Zastrow received the largest number of votes cast for the office of School Board member of Independent School District No. 2753 for a full four (4) year term.

3. There are four (4) full four (4) year term vacancies on the School Board caused by expiration of term on the first Monday in January next following the election.

4. Therefore, Thomas Zastrow is elected to the office of School Board member of Independent School District No. 2753 for a full four (4) year term beginning on the first Monday in January, 2025 and expiring on the first Monday in January, 2029.

By authority of the School Board of Independent School District No. 2753, pursuant to resolution dated November 13, 2024.

Dated \_\_\_\_\_

\_\_\_\_\_  
Board Chair

Dated \_\_\_\_\_

\_\_\_\_\_  
Clerk

**CERTIFICATE OF ELECTION  
(Full 4 Year Term)**

This is to certify as follows:

1. The School Board of Independent School District No. 2753 on November 13, 2024, canvassed the general election of School Board members held on November 5, 2024.

2. Chuck Wolf received the second largest number of votes cast for the office of School Board member of Independent School District No. 2753 for a full four (4) year term.

3. There are four (4) full four (4) year term vacancies on the School Board caused by expiration of term on the first Monday in January next following the election.

4. Therefore, Chuck Wolf is elected to the office of School Board member of Independent School District No. 2753 for a full four (4) year term beginning on the first Monday in January, 2025 and expiring on the first Monday in January, 2029.

By authority of the School Board of Independent School District No. 2753, pursuant to resolution dated November 13, 2024.

Dated \_\_\_\_\_

\_\_\_\_\_  
Board Chair

Dated \_\_\_\_\_

\_\_\_\_\_  
Clerk

**CERTIFICATE OF ELECTION  
(Full 4 Year Term)**

This is to certify as follows:

1. The School Board of Independent School District No. 2753 on November 13, 2024, canvassed the general election of School Board members held on November 5, 2024.
2. Linda Gohman received the third largest number of votes cast for the office of School Board member of Independent School District No. 2753 for a full four (4) year term.
3. There are four (4) full four (4) year term vacancies on the School Board caused by expiration of term on the first Monday in January next following the election.
4. Therefore, Linda Gohman is elected to the office of School Board member of Independent School District No. 2753 for a full four (4) year term beginning on the first Monday in January, 2025 and expiring on the first Monday in January, 2029.

By authority of the School Board of Independent School District No. 2753, pursuant to resolution dated November 13, 2024.

Dated \_\_\_\_\_

\_\_\_\_\_  
Board Chair

Dated \_\_\_\_\_

\_\_\_\_\_  
Clerk

**CERTIFICATE OF ELECTION  
(Full 4 Year Term)**

This is to certify as follows:

1. The School Board of Independent School District No. 2753 on November 13, 2024, canvassed the general election of School Board members held on November 5, 2024.
2. Lori (Leyk) Hollenkamp received the fourth largest number of votes cast for the office of School Board member of Independent School District No. 2753 for a full four (4) year term.
3. There are four (4) full four (4) year term vacancies on the School Board caused by expiration of term on the first Monday in January next following the election.
4. Therefore, Lori (Leyk) Hollenkamp is elected to the office of School Board member of Independent School District No. 2753 for a full four (4) year term beginning on the first Monday in January, 2025 and expiring on the first Monday in January, 2029.

By authority of the School Board of Independent School District No. 2753, pursuant to resolution dated November 13, 2024.

Dated \_\_\_\_\_

\_\_\_\_\_  
Board Chair

Dated \_\_\_\_\_

\_\_\_\_\_  
Clerk

**CERTIFICATE OF ELECTION  
(2 Year Term)**

This is to certify as follows:

1. The School Board of Independent School District No. 2753 on November 13, 2024, canvassed the special election held on November 5, 2024 to fill a vacancy in term of School Board member expiring January 4, 2027.

2. Jeremiah Zahnow received the largest number of votes cast for the office of school board member of Independent School District No. 2753 for a vacancy in term expiring January 4, 2027.

3. Therefore, Jeremiah Zahnow is elected to the office of school board member of Independent School District No. 2753 for the remainder of the term expiring January 4, 2027.

By authority of the School Board of Independent School District No. 2753, pursuant to resolution dated November 13, 2024.

Dated \_\_\_\_\_

\_\_\_\_\_  
Board Chair

Dated \_\_\_\_\_

\_\_\_\_\_  
Clerk

November 7, 2024

Superintendent Froke,

Phase 1 of your IAQ (indoor air quality/HVAC) project has gone very well. We are eager to get bid documents out for phase 2 to ensure the most competitive bids for your district. Prior to you joining LPGE, I met regularly with Superintendent Ludvigson to provide updates, answer questions, and to ensure proactive communication. In one of our last meetings, Daniel and I discussed an idea from our design team that would ultimately save the district an estimated \$385,000 by moving equipment from the roof to a designated indoor space.

The cost savings would come from not having to:

- Implement significant structural reinforcement to the roof for the heavy equipment
- Build a sound wall

This change in design would also be more aesthetically desirable by keeping clunky mechanical systems out of eyesight from the main entrance of the building.

While the cost savings is \$385,000 there was a significant redesign which totaled \$75,000. The net savings of approximately \$300,000 could then be used to tackle other important alternates that have been identified and approved by Daniel in previous page turns, along with providing added contingency.

On September 13, 2024, I explained this Daniel and he provided a verbal commitment to execute this change order. Following our conversation, the change order was sent to Mr. Ludvigson via DocuSign on October 9, 2024. Around the same time, the district made a leadership change and the agreed upon change order has yet to be finalized. We are hoping to have the change order signed as soon as possible to move forward with bid documents and procurement process.

Please let me know if you have further questions.

Sincerely,

Joshua Evenson  
Senior Project Manager