

Reorganization Meeting

Tuesday, January 2, 2024 6:00 PM

Board Room 209, 205 2nd Street South, Long Prairie, Minnesota 56347

A. **Call to Order and Pledge of Allegiance**

B. **Roll Call**

C. **Adoption of the Agenda**

D. **Election of Officers**

E. **Consent Agenda**

E.1. Designate Official Newspaper

E.2. Designate Official Depository

E.3. Approve Investment Locations

E.4. Annual Policy Review

E.5. Electronic Fund Transfers

E.6. Superintendent Authorization

E.7. IOWA Designation

E.8. Bills

E.9. Board Norms

E.10. Overnight Trips - Wrestling

E.11. Resolution Directing the Administration
to Make Recommendations for Reductions in
Programs and Positions and the Reasons Therefore

E.12. 24-25 Finalized Calendar

E.13. Resolution Establishing Combined Polling
Places for Multiple Precincts

E.14. Long-Term Substitute Teacher Contract

F. **New Business**

F.1. Appointments

F.1.a. Negotiations

F.1.b. Finance

F.1.c. Executive

F.1.d. Community Ed. Committee

F.1.e. Meet and Confer

F.1.f. Safety, Security, and Building

F.1.g. Representative on Public Health Advisory
Committee

F.1.h. MN State HS League

F.1.i. Stakeholders Group

F.1.j. Grow Your Own Committee

F.1.k. Freshwater Representative

F.2. 2023 School Board Compensation

F.3. Selection of legal counsel

F.4. Set the Regular School Board Meeting Schedule

G. **Adjourn**

Consent Agenda Notes 01/02/2024

E.1 – Designate Official Newspaper –Long Prairie Leader

E.2 –Designate Official Depositories –

- A. Payroll – American Heritage National Bank
- B. Accounts Payable – MN National Bank

E.3 – Approve Investment Locations

- A. American Heritage National Bank of Long Prairie
- B. MN National Bank of Long Prairie
- C. Mid-Central Federal Savings Bank of Long Prairie
- D. MN School Districts Liquid Asset Fund
- E. Central MN Credit Union
- F. PMA Financial Network

E.4 – Policy Review

Annually, the board should review the following

- A. Open Meeting Policy 205 – available on the district website
- B. Code of Ethics Policy 209 – available on the district website
- C. Conflict of interest Policy 210 – available on the district website

The following policies require annual review and are available on the district website

- D. Policy 506 – Student Discipline
- E. Policy 514 – Bullying Prohibition
- F. Policy 515 – Protection and Privacy of Student Records
- G. Policy 520 – Student Surveys
- H. Policy 522 – Student Sex Nondiscrimination
- I. Policy 524 – Internet Acceptable Use of Safety
- J. Policy 526 – Hazing Prohibition
- K. Policy 529 – Staff Notice of Violent Behavior of a Student
- L. Policy 533 – Wellness
- M. 202 School Board Officers
- N. 203 Operation of the School Board
- O. 203.5 School Board Meeting Agenda
- P. 203.6 Consent Agendas
- Q. 203.9 School Board Action on Resolutions
- R. 205 Open Meetings and Close Meetings

E.5 – Authorize District Office Personnel to Make Electronic Transfers

E.6 – Superintendent Authorization

- A. Use of facsimile signatures of Board officers on school district checks after Board authorization
- B. Contact legal assistance

C. Employ day and specialized labor as needed

D. Work with Fiscal Auditor to make year-end transfers to eliminate any operating fund deficiencies

E. Make decisions and take action as needed to enforce the approved policies of the school district

E.7 – Designation of an Identified Official with Authority for Education Identify Management (IOWA)

- the board authorizes Daniel Ludvigson, superintendent (dludvigson@lpge.k12.mn.us) for Long Prairie-Grey Eagle Public School #2753-01

E.8 – Bills – See attachment

E.9 – Board Norms – See attachment of the standards of behavior set by the board for board members

E. 10 – Overnight Trips – Wrestling – January 5 – overnight in Wabasso for January 6 tournament. The club will be paying for the lodging for the team, so it costs the school district nothing to send them on an overnight trip. This overnight approval was not in the previously requested overnights. Girls Wrestling December 28th/29th

E. 11 – Resolution Directing the Administration to Make Recommendations for reductions in Programs and Positions and Reasons Therefore – this is procedural in case it is necessary.

E.12 – 24-25 Finalized Calendar – I did not make any changes to the preliminary calendar. If there are requested changes we can pull it off and discuss further.

Long Prairie-Grey Eagle School District #2753



Norms developed by the board will be reviewed at the beginning of each board meeting and a copy will be provided to each board member. Board members will be proactive in addressing boardmanship, which deviates from established norms, and will self-assess personal adherence to the norms upon the conclusion of each meeting.



Representation Productivity Professionalism Unity

Decisions Will Be Based Upon LPGE Mission Statement & What's Best for Our Students/Stakeholders (Representation)

- “LPGE will be an innovative progressive leader in education. We will ensure that every student is a confident, responsible global citizen with a passion for learning. This will be accomplished through: state of the art facilities, dynamic positive relationships, and a rigorous engaging curriculum, in partnership with parents and the community.”
- Board will act as good stewards of tax dollars.
- The board will act in the interest of all students

Efficient Use of Meeting Time (Productivity)

- Board members will prepare accordingly for meetings.
- Begin on time, use time wisely, and end on time.
- Engage in meaningful discussion that focuses on the issue at hand and utilizes time effectively
- Effectively use parliamentary procedure for meetings.

All Board Members Will Conduct Themselves In A Professional Manner (Professionalism)

- Make thoughtful contributions to discussions.
- Actively listen to those sharing their points of view.
- Strive to value all opinions.

All Board Members Function as a Unit Representing All Stakeholders (Unity)

- Represent understanding that decisions are made by the board as whole
- Respect the decisions made by the board outside of the board room
- Work to build a positive rapport with all stakeholders when discussing school issues both in and outside the board room

LONG PRAIRIE-GREY EAGLE PUBLIC SCHOOLS 2024-25 SCHOOL CALENDAR

AUGUST/SEPTEMBER	
Workshop Days	26 27 28 29 30
26-29	2 3 4 5 6
28 Open House	9 10 11 12 13
2 First Day Ka - 12	16 17 18 19 20
3 First Day Kb	23 24 25 26 27
	30

October					17-18 No School
	1	2	3	4	
7	8	9	10	11	
14	15	16	17	18	
21	22	23	24	25	
28	29	30	31		

Staff 4 Contract 21

Contract 21

NOVEMBER	
1 End of 1st Qtr	1
4 No School Staff D	4 5 6 7 8
14 PT Conferences	11 12 13 14 15
21 PT Conferences	18 19 20 21 22
28-29 Thanksgiving	25 26 27 28 29

DECEMBER					20 1:00 Dismissal No School 23-31
2	3	4	5	6	
9	10	11	12	13	
16	17	18	19	20	
23	24	25	26	27	
30	31				

Staff 1 Contract 18

Contract 15

JANUARY	
1 No School	1 2 3
17 End of 1st Sem.	6 7 8 9 10
20 No School PD	13 14 15 16 17
	20 21 22 23 24
	27 28 29 30 31

FEBRUARY					14 PD Day 17 President's Day
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	

Staff 1 Contract 21

Staff 1 Contract 18

MARCH	
7 PT Conferences	3 4 5 6 7
21 End of 3rd Qtr	10 11 12 13 14
24 PD Day	17 18 19 20 21
	24 25 26 27 28
	31

APRIL					18-21 Spring Break
	1	2	3	4	
7	8	9	10	11	
14	15	16	17	18	
21	22	23	24	25	
28	29	30			

Staff 1 Contract 20

Contract 20

MAY	
23	1 2
Graduation 7:00	5 6 7 8 9
26 No School	12 13 14 15 16
30 1:00 Dismissal	19 20 21 22 23
3 End of 4th Qtr	26 27 28 29 30

JUNE					175 8 2 PTC 185
2	3	4	5	6	
9	10	11	12	13	
16	17	18	19	20	
23	24	25	26	27	
30					

Contract 21

Important Dates: First Day of School: Sept. 2 for gr. Ka-12 & Sept. 3 for Kb Last Day of School is May 30 - Dismissal at 1:00 Last Day for Seniors & Graduation is May 24th Student days shown by light blue, staff only by light purple, Gray indicates no school	Legend	PD	School	Closed	Holiday

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION ESTABLISHING COMBINED POLLING PLACES
FOR MULTIPLE PRECINCTS AND
DESIGNATING HOURS DURING WHICH THE POLLING
PLACES WILL REMAIN OPEN FOR VOTING
FOR SCHOOL DISTRICT ELECTIONS NOT HELD
ON THE DAY OF A STATEWIDE ELECTION

BE IT RESOLVED by the School Board of Independent School District No.2753, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities.

2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place for several precincts for school elections not held on the day of a statewide election. The following combined polling places are established to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election:

COMBINED POLLING PLACE: Long Prairie City Hall
615 Lake St. South
Long Prairie, MN 56347

Long Prairie City Hall

Bruce Township, Burleene Township, Gordon Township, Hartford Township, Iona Township, Kandota Township, Leslie Township, Little Elk Township, Little Sauk Township, Long Prairie City, Long Prairie Township, Reynolds Township & Round Prairie Township all located in Todd County

COMBINED POLLING PLACE: Grey Eagle City Hall
202 Woodman Street S.
Grey Eagle, MN 56336

Grey Eagle City Hall

Elmdale Township & Swanville Township all located in Morrison County
Millwood Township all located in Stearns County
Birchdale Township, Burnhamville Township, Burtrum City, Grey Eagle City & Grey Eagle Township all located in Todd County

3. Pursuant to Minnesota Statutes, Section 205A.09, the polling places will remain open for voting for school district elections not held on the same day as a statewide election between the hours of 10:00 o'clock a.m. and 8:00 o'clock p.m.

4. The clerk is directed to file a certified copy of this resolution with the county auditors of each of the counties in which the school district is located in whole or in part within 30 days after its adoption.

5. As required by Minnesota Statutes, Section 204B.16, Subdivision 1a, the clerk is hereby authorized and directed to give written notice of new polling place locations to each affected household with at least one registered voter in the school district whose school district polling place location has been changed. The notice must be a nonforwardable notice mailed at least twenty-five (25) days before the date of the first election to which it will apply. A notice that

is returned as undeliverable must be forwarded immediately to the appropriate County Auditor, who shall change the registrant's status to "challenged" in the statewide registration system.

The motion for the adoption of the foregoing Resolution was duly seconded by School Board member Lux and upon vote being taken thereon, the following voted in favor thereof: _____,

_____, _____, _____, _____, _____, _____,

and the following voted against the same: _____, _____, _____,

_____, _____, _____, _____,

Whereupon said resolution was _____

Dated: January _____, 2024

ATTEST:

Chair

District Clerk

**TEACHER CONTRACT FOR MINNESOTA
PUBLIC SCHOOL DISTRICTS**

The School Board of Independent School District No. 2753 of the State of Minnesota, Long Prairie-Grey Eagle, Minnesota, enters into this agreement, pursuant to M.S. 125.12 as amended, with **Tyler Cebulla**, a legally qualified and licensed teacher who agrees to teach in the public schools of said district as a teacher for the school year **2023-24**.

The following provisions shall apply and are a part of this contract.

1. **Basic Services:** Said teacher shall faithfully perform the services prescribed by the school board or its designated representative, whether or not such services are specifically described in this contract, abide by the rules and regulations as established by the school board and State Board of Education, and any additions or amendments thereto, for the annual salary indicated below, and agrees to teach for the school district as assigned in such grades or subjects for which the teacher has the necessary license.
2. **Duration:** This contract is subject to the provisions of M.S. 122A.40 as amended and to all laws, rules and regulations of the State of Minnesota relevant to qualification, licensure, employment, termination and discharge for cause of teachers. Thereafter this contract shall remain in full force and effect except if modified by mutual consent of the school board and the teacher or unless terminated as provided by law, or by written resignation pursuant to M.S. 122A.40.
3. **Duty Year:** The teacher's duty year and vacation days shall be as adopted by the school board, and the teacher agrees to teach on those legal holidays on which the school board is authorized to conduct school if the school board so determines. In the event a duty day is lost due to any emergency, the teacher agrees to perform duties on such other day in lieu thereof as determined by the school board.
4. **Additional Services:** The school board, or its designated representative, may assign the teacher to extracurricular, co-curricular, or other assignments, subject to established compensation for such services which exceed the services authorized in paragraph 1. Said extracurricular, co-curricular or other assignments may be described in paragraph 6 of this contract or by letter of assignment, together with a recitation of the compensation, if any, to be paid for said assignment. The school board, or its designated representative, may make any additions or amendments during the duty year as shall be necessary. Said extracurricular, co-curricular, or other assignments and compensation, if any, for such assignment shall not become a part of the teacher's Continuing Contract rights unless the words "continuing contract" are recorded immediately following the assignment.
5. **Reference:** This contract shall be subject to the agreement between the school district and the exclusive representative if any, and the provisions of the Public Employment Labor Relations Act as amended.
6. **Special Provisions:** (Insert here any other contractual provisions).
 - Tyler Cebulla agrees to work starting January 03, 2024 through May 31, 2024. Benefits will be prorated per the contract and days will be rounded up.

In addition, said teacher agrees to perform the following additional services for the additional salary indicated.

Additional Service	Additional Compensation
1.	\$
2.	\$
3.	\$

7. **In Consideration** thereof, the school board agrees to pay said teacher the following salary for 2024

\$	\$24,330.27	For basic services as per master agreement
\$		For additional services as set forth in paragraph 6
\$		Total salary, exclusive of fringe benefits

Such salary shall be paid as authorized and in such installments during the term of the year as may be determined by appropriate school board regulation. This contract shall be effective only after it has been authorized by the school board in appropriate action, recorded in its minutes, and executed by the parties.

IN WITNESS THEREOF I have subscribed my signature this _____ day of _____, _____
Teacher _____

IN WITNESS THEREOF WE have subscribed our signatures this _____ day of _____, _____
INDEPENDENT SCHOOL DISTRICT NO. 2753
Chairperson _____
Clerk _____

New Business 01/03/2023

F.1 Appointments –

- A. Negotiations** – currently Stacy Lux, Chuck Wolf, and Linda Gohman
- B. Finance** – currently Chuck Wolf.
- C. Executive** – currently Linda Gohman, Tanja Levin, and Kelly Lemke. Chair is a defacto member.
- D. Community Education** – Current – Lisa Wright
- E. Meet and Confer** – currently Steven Hinson and Kelly Lemke
- F. Safety, Security, and Building** – Current – Steven Hinson and Chuck Wolf
- G. Representative on Public Health Advisory Committee** – Current – Tanja Lavin
- H. MN State HS League** – Current – Tanja Levin
- I. Stakeholders Group** – Stacy Lux and Linda Gohman
- J. Grow Your Own** – Linda Gohman
- K. Freshwater Representative** – Chuck Wulf (wishes to remain this representative)

F.2 School Board Compensation – If a change wants to be made to School Board Compensation it would be done here.

F.3 Selection of Legal Counsel – currently Pemberton Law

F.4 Set the Regular School Board Meeting Schedule – presently it is every third Monday unless that falls on a holiday and then it is the fourth Monday. I do recommend moving it to Wednesday as it avoids conflicts with the city's meeting schedule and has less conflicts with activity schedules.

Board Meeting Dates 2024

January	22
February	26
March	18
April	15
May	20
June	17
July	22
August	19
September	16
October	21
November	18
December	16
January	02

Daft 1**Draft 2**

January	17
February	21
March	20
April	24
May	22
June	26
July	17
August	21
September	18
October	23
November	20
December	18
January	02