

## **Regular Meeting**

Wednesday, June 11, 2025 5:30 PM

Northland High School Room C113, 316 Main St E, Remer, MN 56672

### **1. Call to Order**

### **2. Pledge of Allegiance**

### **3. Mission Statement "Educate and inspire all learners to reach their full potential."**

### **4. Adoption of Agenda**

### **5. Recognitions**

### **6. Audience Recognition**

### **7. Consent items**

7.1. Approve the minutes from the Regular Meeting on May 14, 2025 and Special Meetings May, 27, 28, and June 2, 2025

7.2. Approve the Treasurer's Report and bills

7.3. Approve the resolution accepting gifts/donations to Northland Community Schools:  
Whereas the following; therefore, BE IT RESOLVED by the School Board of Northland Community Schools District 118, Remer, and State of Minnesota as follows: The Northland Community Schools - District 118 School Board does hereby accept the following gifts/donations -

- Emily Firemens Relief Association - \$500 for the Trap Team
- Mike Knapp - \$50 for the Trap Team
- First National Bank - \$100 for the Wrestling Team

7.4.

### **8. Reports**

#### **8.1. Early Education Report**

#### **8.2. Business Manager Report**

#### **8.3. Elementary Principal**

#### **8.4. Athletics/Activities Report**

#### **8.5. Facilities Report**

#### **8.6. Indian Education Report**

#### **8.7. CE Report**

#### **8.8. Dean of Students/ Behavioral Interventionist Report**

## 9. Superintendent Report

### 10. New Business

- 10.1. Approve the FY26 Budget
- 10.2. Approve 1st National Bank of Walker as official depository for 2025-2026
- 10.3. Approve Pemberton, Sorlie, Rufer, Kerschner, PLLP, as school attorneys for 2025-2026
- 10.4. Approve the Contract for Services between ISD #118 and ARCC for 2025-2026
- 10.5. Approve the Service Agreement between ARCC and ISD #118 for Business Manager Training Services from July 1, 2025 through December 31, 2025
- 10.6. Approve FY26 Lease Agreement between ISD #118 and Little Sand Group Homes with no changes to the terms
- 10.7. Approve the UNLC Lease Agreement for FY26 with no changes
- 10.8. Approve renewal of Special Education Programming Services Agreement with IASC for 2025-2026
- 10.9. Approve the Early Childhood Collaborative Agreement between Northland and NECC (Family Center) for 2025-2026
- 10.10. Approve the request from Mark Gravelle to adopt MSHSCTL requirements for students to participate and letter on the Trap Team
- 10.11. Approve resolution for the Designation of an Identified Official with Authority for Education Identity Access Management and for a proxy.

The Minnesota Department of Education (MDE), Professional Educator Licensing Standards Board (PELSB), and Office of Higher Education (OHE) require annual designation of an Identified Official with Authority (IOwA) for each local education agency that uses the Education Identity Access Management (EDIAM) system. The IOwA is responsible for authorizing, reviewing, and recertifying user access for their local education agency in accordance with the State of Minnesota Enterprise Identity and Access Management Standard, which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will authorize user access to State of Minnesota Education secure systems in accordance with the user's assigned job duties, and will revoke that user's access when it is no longer needed to perform their job duties. The Superintendent recommends the Board authorize Mary Yakibchuk,

myakibchuk@isd118.org, mary.yakibchuk to act as the Identified Official with Authority (IOwA) for Northland Community Schools 0118-01 and for Tina Anderson, tina.anderson, to act as proxy for Northland Community Schools 0118-01.

10.12. Call for bids for milk, propane and snow removal for 2025-2026 with a bid opening on July 8, 2025 at 2:00 p.m.

10.13. NREM negotiations update

10.14. Second Reading of Policy 421 - Gifts to Employees and School Board Members

10.15. Second Reading of Policy 422 - Policies Incorporated By Reference

10.16. Second Reading of Policy 424 - License Status

10.17. Second Reading of Policy 721 - Uniform Grant Guidance

## 11. **Personnel**

11.1. Approve unpaid vacation time for Ken Grabinski on the following dates:  
March 9th, 10th, 11th, 12th and 13th, 2026

11.2. Accept the resignation of Carter McLaughlin as Activities Director, effective June 30, 2025

11.3. Approve the hire of Karlys Gries as Elementary Special Education Teacher at MA+ 30, Step 10

11.4. Approve the hire of Brittany McClellan as High School Leadership Advisor

## 12. **Other school business which can legally be brought before the Board**

### 13. **Next Meeting Dates:**

- **Regular Meeting, July 9, 5:30 p.m.**
- **Work Session, July 23, 2025, 5:30 p.m.**

## 14. **Adjournment**

Northland Community Schools - ISD #118  
Regular Meeting Minutes Summary  
Wednesday, May 14, 2025  
Northland High School Room C113  
316 Main St E  
Remer, MN 56672

Aaron Ammerman: Absent, Linda Knox: Present, Terri Nystrom: Present, Jason Perkins: Present, Marc Ruyak: Present, Tyler Seifert: Absent, Bill Wake: Absent. Present: 4, Absent: 3. Tyler Seifert: Present. Present: 5, Absent: 2. Aaron Ammerman: Present. Present: 6, Absent: 1.

**1. Call to Order**

Board Chair Ruyak called the meeting to order at 5:30 p.m.

**2. Pledge of Allegiance**

**3. Mission Statement "Educate and inspire all learners to reach their full potential."**

**4. Adoption of Agenda**

Motion to adopt the agenda. This motion, made by Terri Nystrom and seconded by Linda Knox, Passed.

Aaron Ammerman: Absent, Bill Wake: Absent, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea

Yea: 5, Nay: 0, Absent: 2

**5. Recognitions**

5.1. Congratulations to Kathy Birt on her retirement

5.2. Congratulations to Mark Gravelle and Erin Diedrich, Sourcewell's 2024-2025 Teachers of Excellence award recipients

5.3. Congratulations to Northland Community School's 2024-2025 Teacher of the Year, Stacey McKinney

5.4. Congratulations to Julie Erpelding and Terri Julkowski, Sourcewell's 2024-2025 Pillars of Excellence award recipients

5.5. Congratulations to the Class of 2025's Valedictorian, Elizabeth Johnson and Salutatorian, Jamison Connors Knapp

5.6. The staff and students of Northland Community Schools would like to thank Prom Advisor, Chrissy Nihart and the 2025 Prom Committee and volunteers for their hard work putting together a successful Prom

**6. Audience Recognition**

**7. Consent items**

Motion to approve Consent items. This motion, made by Linda Knox and seconded by Terri Nystrom, Passed.

Aaron Ammerman: Absent, Bill Wake: Absent, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea

Yea: 5, Nay: 0, Absent: 2

- 7.1. Approve meeting minutes from the Regular Meeting on April 9, 2025
- 7.2. Approve the minutes from the Special Meeting held on April 22, 2025
- 7.3. Approve the minutes from the Special Meeting held on April 30, 2025
- 7.4. Approve Treasurer's Report and bills from April 2025
- 7.5. Approve the following policies with revisions that do not impact the substance of the policy:
  - 420 - Students and Employees with Sexually Transmitted Infections and Diseases, Other Communicable Diseases and Infectious Conditions
  - 423 - Employee-Student Relationships
  - 425 - Staff Development and Mentoring
  - 427 - Workload Limits for Certain Special Education Teachers

**7.6. Approve Fall Coaches for 2025-2026:**

- TBD - Football Head Coach
- TBD - Football Assistant
- TBD - Football Jr. High

**Approve Winter Coaches for 2025-2026:**

- TBD - Girls Basketball Head
- TBD - Girls Basketball Assistant
- Ray Dauphinais - Girls Basketball Jr. High
- Harold "Joe" Hagemaster - Basketball Girls Jr. High
- TBD - Basketball Boys Head
- TBD - Basketball Boys Assistant
- TBD - Basketball Boys Jr. High

**Approve Spring Coaches for 2025-2026:**

- Denise Stefan - Track Head Coach
- Tandy Kibbler - Track Assistant Coach

**7.7. Approve Advisors for 2025-2026**

- Abbie Newman - Knowledge Bowl
- CarrieAnn Mortenson - Knowledge Bowl
- Tristen Heller - Band
- Tina Anderson - Senior Class Advisor
- Leah Monroe - Drum Group
- Leah Monroe - Dance Group
- Leah Monroe - Quiz Bowl
- Jenny Swankier - Quiz Bowl
- TBD - High School Leadership
- Chrissy Nihart - Prom Coordinator
- Tandy Kibbler - Yearbook Advisor
- Terri Shepard - Elementary Student Leadership (co-advisor)
- Erin Diedrich - Elementary Student Leadership (co-advisor)

Terri Shepard - PBIS Coordinator  
 Carol Procopio - Mentor Coordinator  
 TBD - AVID Coordinator  
 Brenda Horner – Concessions Coordinator  
 Colby Gallagher - Robotics Head  
 Nate Sharp - Robotics Assistant  
 Carol Procopio - Junior High Leadership  
 Carter McLaughlin - Storm Activities Director

7.8. Approve the resolution accepting gifts/donations to Northland Community Schools: Whereas the following; therefore, BE IT RESOLVED by the School Board of Northland Community Schools District 118, Remer, and State of Minnesota as follows: The Northland Community Schools - District 118 School Board does hereby accept the following gifts/donations

Boy River HOBO Club - \$300 for Senior Class Trip  
 Hill City Firefighters Relief Association - \$500 for Trap Team  
 Boy River HOBO Club - \$300 for Youth Wrestling  
 David and Sharon Rouse - \$100 for the Trap Team  
 EPIC LLC - cost of snow removal at the Longville bus garage during the 2024-2025 school year

**8. Reports**

- 8.1. Early Education Report**
- 8.2. Business Manager Report**
- 8.3. Elementary Principal**
- 8.4. Athletics/Activities Report**
- 8.5. Facilities Report**
- 8.6. Indian Education Report**
- 8.7. CE Report**
- 8.8. Dean of Students/ Behavioral Interventionist Report**

**9. Superintendent Report**

**10. New Business**

Motion to approve the graduating class of 2025. This motion, made by Aaron Ammerman and seconded by Tyler Seifert, Passed.

Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea  
 Yea: 6, Nay: 0, Absent: 1

**10.1. Certify the graduating class of 2025**

Alexis Anderson	Christian Copeland	Adrienne Fenning
Trey Flowers	Pierce Harrison	Elizabeth Helmer

Danika Johnson	Elizabeth Johnson (Valedictorian)	Jamison Connors Knapp (Salutatorian)
Tucker Kovall	Raelynn Losh	Elijah Nystrom
Anthony Robinson	Hannah Schmitt	Michelle Sobolik
Jackson Tabaka	Landon White	

Motion to certify the Class of 2025. This motion, made by Aaron Ammerman and seconded by Tyler Seifert, Passed.

Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea  
Yea: 6, Nay: 0, Absent: 1

10.2. First Reading of Policy 421 - Gifts to Employees and School Board Members

No action

10.3. First Reading of Policy 422 - Policies Incorporated By Reference

No Action

10.4. First Reading of Policy 424 - License Status

No action

10.5. First reading of Policy 721 - Uniform Grant Guidance

No action

10.6. Discussion and possible approval regarding the addition of two Sped Para positions for the 2025-2026 school year

Approve adding two Sped Para positions for the 2025-2026 school year. This motion, made by Marc Ruyak and seconded by Tyler Seifert, Passed.

Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea  
Yea: 6, Nay: 0, Absent: 1

Motion to approve addition of two Sped Para positions. This motion, made by Marc Ruyak and seconded by Tyler Seifert, Withdrawn.

10.7. Discussion and possible approval regarding the addition of an ECSE teacher starting the 2025-2026 school year

Motion to approve addition of one ECSE teacher. This motion, made by Linda Knox and seconded by Tyler Seifert, Passed.

Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea  
Yea: 6, Nay: 0, Absent: 1

10.8. Approve the Co-op Agreement between Northland ISD #118 and Deer River ISD #317 for the Wrestling Program beginning the 2025-2026 school year

Motion to approve the Co-op Agreement between Northland ISD #118 and Deer River ISD #317 for the Wrestling Program beginning the 2025-2026 school year. This motion, made by

Linda Knox and seconded by Aaron Ammerman, Passed.  
Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea  
Yea: 6, Nay: 0, Absent: 1

10.9. Approve the 2025-2026 Early Childhood Calendar  
Motion to approve the 2025-2026 Early Childhood calendar. This motion, made by Terri Nystrom and seconded by Tyler Seifert, Passed.  
Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea  
Yea: 6, Nay: 0, Absent: 1

## 11. Personnel

11.1. Accept the resignation of Girls Basketball Head Coach, Stacey Johnson, effective immediately  
Motion to accept the resignation of Stacey Johnson as Girls Basketball Head Coach. This motion, made by Linda Knox and seconded by Tyler Seifert, Passed.  
Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea  
Yea: 6, Nay: 0, Absent: 1

11.2. Accept the resignation of Elementary Special Education teacher, Eddie Barron, effective the end of the 2024-2025 school year  
Motion to accept the resignation of Eddie Barron as Elementary Special Education Teacher. This motion, made by Aaron Ammerman and seconded by Jason Perkins, Passed.  
Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea  
Yea: 6, Nay: 0, Absent: 1

11.3. Accept the resignation of Katelyn Edstrom as AVID Coordinator effective June 4, 2025  
Motion to accept the resignation of Katelynn Edstrom as AVID Coordinator. This motion, made by Aaron Ammerman and seconded by Linda Knox, Passed.  
Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea  
Yea: 6, Nay: 0, Absent: 1

11.4. Approve the hire of Megan Beck as Special Education Teacher at BA+15, Step 5, beginning the 2025-2026 school year  
Motion to approve the hire of Megan Beck as Special Education Teacher at BA+15, Step 5. This motion, made by Aaron Ammerman and seconded by Terri Nystrom, Passed.  
Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea  
Yea: 6, Nay: 0, Absent: 1

11.5. Approve the hire of Aryanna Wetteland as Middle School/High School Science teacher at MA, Step 10, beginning the 2025-2026 school year  
Motion to approve the hire of Aryanna Wetteland as Science Teacher. This motion, made by Tyler Seifert and seconded by Linda Knox, Passed.  
Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Jason

Perkins: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea  
Yea: 6, Nay: 0, Absent: 1

11.6. Approve the hire of Danica Fairbanks as Preschool Teacher, at BA Step 1, beginning the 2025-2026 school year

Motion to approve the hire of Danica Fairbanks as Preschool Teacher at BA , Step 1. This motion, made by Aaron Ammerman and seconded by Jason Perkins, Passed.

Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea  
Yea: 6, Nay: 0, Absent: 1

11.7. Approve the hire of Ashley Magruder as Building Sub for the remainder of the 2024-2025 school year, effective May 5, 2025

Motion to approve the hire of Ashley Magruder as Building Sub for the remainder of the 2024-2025 school year. This motion, made by Linda Knox and seconded by Aaron Ammerman, Passed.

Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea  
Yea: 6, Nay: 0, Absent: 1

11.8. Approve the hire of Julie Erpelding as Bookkeeper II, effective July 1, 2025

Motion to approve the hire of Julie Erpelding as Bookkeeper II, effective July 1, 2025. This motion, made by Linda Knox and seconded by Tyler Seifert, Passed.

Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea  
Yea: 6, Nay: 0, Absent: 1

11.9. Approve closing the 0.5 Bookeeper I/0.5 Payroll Clerk positions previously held by Julie Erpelding

Motion to approve closing the Payroll Clerk/Bookkeeper I position. This motion, made by Aaron Ammerman and seconded by Tyler Seifert, Passed.

Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea  
Yea: 6, Nay: 0, Absent: 1

11.10. WHEREAS, Stephaney Williamson is a probationary teacher in Independent School District No. 118. BE IT RESOLVED, by the School Board of Independent School District No. 118, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of Stephaney Wiliamson, probationary teacher in Independent School District No. 118, is hereby terminated at the close of the 2024-2025 school year. BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of his/her contract as provided by law

Board Chair Ruyak introduced the following resolution and moved its adoption:.. This motion, made by Tyler Seifert and seconded by Aaron Ammerman, Passed.

Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea  
Yea: 6, Nay: 0, Absent: 1

11.11. Approve cutting the Dean/Behavior Interventionist position for the 2025-2026 school year

Motion to approve cutting the Dean/Behavior Interventionist position for the 2025-2026 school year. This motion, made by Linda Knox and seconded by Aaron Ammerman, Passed. Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea  
Yea: 6, Nay: 0, Absent: 1

11.12. Approve closing the Custodial/Maintenance Supervisor position, effective June 30, 2025

Motion to approve cutting the Custodial/Maintenance Supervisor position, effective June 30, 2025. This motion, made by Linda Knox and seconded by Jason Perkins, Passed. Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea  
Yea: 6, Nay: 0, Absent: 1

11.13. Approve posting for a Lead Custodian position

Motion to approve posting for a Lead Custodian position. This motion, made by Tyler Seifert and seconded by Aaron Ammerman, Passed. Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea  
Yea: 6, Nay: 0, Absent: 1

11.14. Approve posting for a 1.0 Kindergarten Para position

Motion to approve posting for a Kindergarten Para position. This motion, made by Aaron Ammerman and seconded by Tyler Seifert, Passed. Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea  
Yea: 6, Nay: 0, Absent: 1

## **12. Other school business which can legally be brought before the Board**

Special Meetings will be held on Tuesday, May

## **13. Next Meeting Dates:**

- Work Session, May 21, 2025, at 5:30 p.m. canceled due to Awards Banquet
- Special Meeting, May 27, 2025 at 7:30 a.m.
- Special Meeting, May 28, 2025 at 5:30 p.m.
- Special Meeting, May 29, 2025 at 5:30 p.m.
- Regular Meeting, June 11, 2025, 5:30 p.m.

## **14. Adjournment**

Board Chair Ruyak called for a motion to adjourn the meeting at 6:43 p.m. This motion, made by Linda Knox and seconded by Terri Nystrom, Passed.

Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea

Yea: 6, Nay: 0, Absent: 1

Visitors: Katelyn Delost (newspaper), Raina Boucher, Abbie Newman, Leah Monroe, Jill Myers, Kelly Holmied, Tristen Heller, Lisa Holm, CarrieAnn Mortenson, Julie Knapp, Nathaniel Sharp,

Brittany McClellan, Izabella Bishop, Scott Peterson, Kelly Riewer, Terry Gilbertson, Cheri Parkinson, Katekyn Edstrom, Stefaney Williamson

Tina Anderson, Recording Secretary

-----  
Linda Knox, Board Clerk

**Northland Community Schools ISD# 118**  
**FY 2025 Through May 2025**

2024-2025  
 EXP/REV Report  
 May 2025

<b>EXPENDITURES</b>	<b>Actual 2023-24 Expenses</b>	<b>Adopted Budget 2024-25 Expenses</b>	<b>YTD MAY 2023-24 Expenses</b>	<b>YTD MAY 2024-2025 Expenses</b>	<b>% of 2023-24 Budget</b>	<b>May FY '24 vs May FY '25 Difference</b>	<b>% of 2024-25 Budget</b>
<b>Fund</b>							
General Fund (01)	7,831,909	7,576,194	6,310,073	6,006,210	80.6%	(303,863)	79.3%
Administrative & Support Svc	727,546	720,399	657,021	676,005	90.3%	18,984	93.8%
Regular Instruction	3,437,368	3,349,098	2,600,659	2,654,444	75.7%	53,785	79.3%
Vocational Instruction	105,244	106,040	78,123	81,842	74.2%	3,718	77.2%
Special Education Inst	1,307,624	1,572,436	1,032,876	1,195,062	79.0%	162,186	76.0%
Instructional Support	389,100	417,367	330,837	371,061	85.0%	40,224	88.9%
Pupil Support	516,020	468,050	372,168	254,782	72.1%	(117,386)	54.4%
Sites & Buildings	1,294,150	879,804	1,183,531	701,586	91.5%	(481,945)	79.7%
Fiscal & Other Fixed Costs	54,858	63,000	54,858	71,428	100.0%	16,570	113.4%
Food Service (02)	348,989	377,146	307,958	328,987	88.2%	21,030	87.2%
Transportation (03)	663,562	732,216	626,749	797,189	94.5%	170,441	108.9%
Community Service (04)	271,552	270,255	230,249	193,041	84.8%	(37,208)	71.4%
Capital Outlay (05)	168,053	172,850	166,271	132,591	98.9%	(33,680)	76.7%
Construction (06)	392,281	80,000	380,767	69,779	97.1%	(310,988)	87.2%
Debt Service (07)	1,756,659	1,762,549	1,756,659	1,760,024	100.0%	3,365	99.9%
<b>Total</b>	<b>11,433,004</b>	<b>10,971,210</b>	<b>9,778,725</b>	<b>9,287,821</b>	<b>85.5%</b>	<b>(490,904)</b>	<b>84.7%</b>
<b>Total Funds 01, 03 &amp; 05</b>	<b>8,663,524</b>	<b>8,481,260</b>	<b>7,103,093</b>	<b>6,935,990</b>	<b>82.0%</b>	<b>(167,103)</b>	<b>81.8%</b>
<b>REVENUE</b>	<b>Actual 2023-24 Revenue</b>	<b>Budgeted 2024-25 Revenue</b>	<b>YTD MAY 2023-24 Revenue</b>	<b>YTD MAY 2024-2025 Revenue</b>	<b>% of 2023-24 Budget</b>	<b>May FY '24 vs May FY '25 Difference</b>	<b>% of 2024-25 Budget</b>
<b>Fund</b>							
General Fund (01)	7,989,857	7,639,802	7,768,075	8,173,738	97.2%	405,663	107.0%
Food Service (02)	322,847	299,520	248,973	276,768	77.1%	27,795	92.4%
Transportation (03)	328,910	365,470	6,898	(4,921)	2.1%	(11,819)	-1.3%
Community Service (04)	259,454	257,971	180,653	215,077	69.6%	34,424	83.4%
Capital Outlay (05)	233,129	264,448	-	-	0.0%	-	0.0%
Construction (06)	-	-	-	-	#DIV/0!	-	#DIV/0!
Debt Service (07) & (47)	1,783,892	1,762,731	627,450	65,909	35.2%	(561,540)	3.7%
Trust (08) & (25) & (10) & (18)	54	60	54	54	100.0%	-	89.5%
<b>Total</b>	<b>10,918,143</b>	<b>10,590,002</b>	<b>8,832,101</b>	<b>8,726,625</b>	<b>80.9%</b>	<b>(105,476)</b>	<b>82.4%</b>
<b>Total Funds 01, 03 &amp; 05</b>	<b>8,551,896</b>	<b>8,269,720</b>	<b>7,774,973</b>	<b>8,168,817</b>	<b>90.9%</b>	<b>393,844</b>	<b>98.8%</b>

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 05/01/2025-5/31/2025 Period: 202511-202511 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
chec	107664	5549		ACT		Check
			E 01	020 211 000 000 430	DISTRICT TESTING-ACCOMMODATIONS	\$197.00
			E 01	020 211 000 000 430	dISTRICT TESTING - PAPER	\$463.50
PO#:	Voucher #:	76194	Invoice	Invoice No: 31875	5/6/2025	Paid Amt: \$660.50
						Check Amount: \$660.50
chec	107665	3296		AMAZON.COM		Check
			E 01	020 255 000 000 430	Do It Mold Round Head Jig Sz: 1/32, 1/16	\$55.99
			E 01	020 255 000 000 430	Do it Mold Round Head Jig 1/8, 1/4 Oz with Ta	\$55.99
			E 01	020 255 000 000 430	Do It Mold Round Head Jig Size 1/2 Oz Do it M	\$55.99
			E 01	020 255 000 000 430	Do It Mold Round Head Jig Sz: 3/4 oz Collar	\$55.99
			E 01	020 255 000 000 430	Do It Hot Pot 2   Electric Melting Pot for Lead	\$78.99
			E 01	020 255 000 000 430	Pure Soft Lead Ingots (Pure 99.9%) for Castin	\$185.97
			E 01	020 255 000 000 430	Freight	\$12.99
PO#: 20793	Voucher #:	76185	Invoice	Invoice No: 11TK-MMMV-9HWH	5/6/2025	Paid Amt: \$501.91
			E 01	010 203 206 000 430	0399544070 Who Is Shaquille O'Neal? (Who \	\$6.50
			E 01	010 203 206 000 430	0448428563 Who Was Amelia Earhart?	\$5.79
			E 01	010 203 206 000 430	0448455862 Who Was Babe Ruth?	\$6.50
			E 01	010 203 206 000 430	0448458721 Who is J.K. Rowling?	\$4.00
			E 01	010 203 206 000 430	0593226372 Who Is Dwayne "The Rock" John	\$4.64
			E 01	010 203 206 000 430	0593387414 Who Is Tom Brady? (Who HQ Nc	\$5.57
			E 01	010 203 206 000 430	0593523474 Who Is Zendaya? (Who HQ Now	\$5.57
			E 01	010 203 206 000 430	0593889010 Who Is Ariana Grande? (Who HC	\$5.99
			E 01	010 203 206 000 430	1936024403 Carson Dellosa 36PC Traditional	\$7.85
			E 01	010 203 206 000 430	B07WNSH5Q5 Factory Direct Partners SoftSc	\$69.99
			E 01	010 203 206 000 430	B0D8R849RV Who Is Caitlin Clark? (Who HQ	\$5.57
			E 01	010 203 206 000 430	B0DSPKXQH5 VECELO Stacking Stools Set c	\$69.99
			E 01	010 203 206 000 430	Amazon Shipping Charge	\$0.00
PO#: 20799	Voucher #:	76138	Invoice	Invoice No: 1WND-XVF9-YGYP	5/6/2025	Paid Amt: \$197.96
			E 01	010 630 000 000 401	B0BLD2STL9 Generic Replacement SLX2 Bal	\$11.99
			E 01	010 630 000 000 401	Amazon Shipping Charge	\$0.00
PO#: 20796	Voucher #:	76139	Invoice	Invoice No: 1TC7-CPMC-14H1	5/6/2025	Paid Amt: \$11.99
			E 01	005 620 000 343 470	0439857775 Terror Trips (Goosebumps Graph	\$16.14
			E 01	005 620 000 343 470	0448487403 Worm Weather (Penguin Core C	\$3.99
			E 01	005 620 000 343 470	059322440X Who Was the Girl Warrior of Fra	\$7.29
			E 01	005 620 000 343 470	0593224469 Who Sparked the Montgomery B	\$6.20
			E 01	005 620 000 343 470	0593224655 Who Was a Daring Pioneer of the	\$6.67
			E 01	005 620 000 343 470	059322468X Who Was Accused in the Salem	\$7.19

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 05/01/2025-5/31/2025 Period: 202511-202511 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
chec	107665	3296		AMAZON.COM		Check
			E 01	005 620 000 343 470	0593225163 What Was the Turning Point of th	\$7.19
			E 01	005 620 000 343 470	059338458X Who Is Tibet's Exiled Leader?: TI	\$7.99
			E 01	005 620 000 343 470	0593384652 Who Was Her Own Work of Art?:	\$7.99
			E 01	005 620 000 343 470	0593385551 Who Was Raised to Be the Quee	\$7.99
			E 01	005 620 000 343 470	0593385918 Who Is the Man in the Air?: Mich	\$7.43
			E 01	005 620 000 343 470	0593430476 We Are Big Time: (A Graphic Nov	\$12.82
			E 01	005 620 000 343 470	0593644964 Magic Tree House Graphic Novel	\$22.13
			E 01	005 620 000 343 470	1250259630 Frizzy	\$8.87
			E 01	005 620 000 343 470	1338068288 Slappy Birthday to You (Goosebu	\$6.99
			E 01	005 620 000 343 470	1338068369 Attack of the Jack (Goosebumps	\$19.20
			E 01	005 620 000 343 470	1499118090 Stephen Curry: The Inspiring Sto	\$9.99
			E 01	005 620 000 343 470	1510772944 Glitterbutt the Farting Unicorn	\$17.32
			E 01	005 620 000 343 470	1534493360 The Firefly Summer	\$8.99
			E 01	005 620 000 343 470	1534496548 Duel	\$11.98
			E 01	005 620 000 343 470	1637312636 Muhammad Ali: A Kid's Book Abc	\$12.91
			E 01	005 620 000 343 470	1637386109 Justin Jefferson (Sports Supersta	\$12.99
			E 01	005 620 000 343 470	1665904844 The Honeybee (Classic Board Bc	\$7.29
			E 01	005 620 000 343 470	1736267361 Uh-OH! My Dragon's Hungry	\$12.99
			E 01	005 620 000 343 470	1953563562 The Ultimate Minnesota Vikings 1	\$10.99
			E 01	005 620 000 343 470	1960643703 Grumpy Guppy (Emotions Aquari	\$12.99
			E 01	005 620 000 343 470	B0CDNM83KY The Most Amazing Basketball	\$13.99
			E 01	005 620 000 343 470	B0CP3D8TG1 Godzilla: The Complete Monste	\$14.80
			E 01	005 620 000 343 470	B0DGQJPTFD All About Anthony Edwards: Ins	\$11.55
			E 01	005 620 000 343 470	B0DJFJKD4N Randy Moss: The Journey of th	\$14.00
			E 01	005 620 000 343 470	B0DJXT7PT7 JUSTIN JEFFERSON: Purple P	\$9.95
			E 01	005 620 000 343 470	B0DK9X2M35 Caitlin Clark: Basketball Dream	\$11.99
PO#: 20730	Voucher #:	76131	Invoice	Invoice No: 1HNT-V1XV-PQKY	5/6/2025	Paid Amt: \$350.80
			E 01	005 620 000 343 470	006308421X Drawn to Change the World Gra	\$9.27
			E 01	005 620 000 343 470	0316483117 Chez Bob (Chez Bob, 1)	\$10.47
			E 01	005 620 000 343 470	0593224434 Who Was the First Man on the M	\$7.19
			E 01	005 620 000 343 470	0593224493 Who Was the Voice of the Peopl	\$7.43
			E 01	005 620 000 343 470	0593224620 Who Was the Greatest?: Muham	\$6.79
			E 01	005 620 000 343 470	0593384628 Who Smashed Hollywood Barrier	\$7.43
			E 01	005 620 000 343 470	0593385861 What Made California the Golder	\$7.99
			E 01	005 620 000 343 470	0593462297 Mexikid: (Newbery Honor Award \	\$7.99
			E 01	005 620 000 343 470	1637312261 Michael Jordan: A Kid's Book Abc	\$12.91

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 05/01/2025-5/31/2025 Period: 202511-202511 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
chec	107665	3296		AMAZON.COM		Check		
			E 01	005 620 000 343 470	1637312776 Kobe Bryant: A Kid's Book About	\$12.24		
			E 01	005 620 000 343 470	B0CJL28KB9 Football & Family: The Justin Je	\$9.99		
			E 01	005 620 000 343 470	B0CWYPGL4S Anthony Edwards: The Inspirir	\$9.99		
			E 01	005 620 000 343 470	The Ultimate MN Vikings Trivia Book	\$10.99		
PO#: 20730	Voucher #:	76133	Invoice	Invoice No: 16JD-TCTC-3J73	5/6/2025	Paid Amt:	\$120.68	
			E 01	005 620 000 343 470	0760396833 The Totally Awesome World of C:	\$14.99		
PO#: 20730	Voucher #:	76134	Invoice	Invoice No: 16JD-TCTC-JTRP	5/6/2025	Paid Amt:	\$14.99	
			E 01	005 620 000 343 470	0062868373 Pete the Cat and the Easter Bas	\$6.38		
			E 01	005 620 000 343 470	0063046970 To Walk the Sky: How Iroquois St	\$19.33		
			E 01	005 620 000 343 470	0439841240 Creepy Creatures (Goosebumps	\$6.96		
PO#: 20730	Voucher #:	76132	Invoice	Invoice No: 1MNF-QL1Q-YXL4	5/6/2025	Paid Amt:	\$32.67	
			E 01	310 298 128 301 402	1338891782 I Survived the Great Alaska Earth	\$4.29		
			E 01	310 298 128 301 402	1404260307 The Battle of Iwo Jima: Guerilla V	\$15.05		
			E 01	310 298 128 301 402	163716842X American History for Kids: A Cap	\$22.27		
			E 01	310 298 128 301 402	173833595X Awesome Battles for Kids: The V	\$14.99		
			E 01	310 298 128 301 402	1947076469 Great Battles for Boys: Bunker Hi	\$25.99		
			E 01	310 298 128 301 402	B094T5SG5S Our Vietnam Wars: as told by 1	\$27.99		
			E 01	310 298 128 301 402	B0DDWCT798 Everything There Is to Know al	\$33.99		
			E 01	310 298 128 301 402	B0DRJDWKLW The Ultimate Military Trivia Bc	\$10.89		
PO#: 20746	Voucher #:	76135	Invoice	Invoice No: 1NLJ-JK6F-L3LK	5/6/2025	Paid Amt:	\$155.46	
			E 01	020 258 000 318 430	B09ZJRSZX9 Ice Fabrics Nylon Spandex Fabri	\$44.99		
			E 01	020 258 000 318 430	B09ZKC1Q2F Ice Fabrics Nylon Spandex Fab	\$66.99		
			E 01	020 258 000 318 430	B0CX51DBH9 Marbyraz Desk Organizer, Pen	\$11.10		
			E 01	020 258 000 318 430	B0DSRPRT28 Bias Tape, Double Fold 1/2 incl	\$15.99		
			E 01	020 258 000 318 430	Freight	\$0.49		
PO#: 20770	Voucher #:	76136	Invoice	Invoice No: 19MM-NHXT-9DX3	5/6/2025	Paid Amt:	\$139.56	
			E 01	020 258 000 318 430	B08DLDRRM1 8" x 8" 50 PCS 100% Cotton F	\$55.08		
			E 01	020 258 000 318 430	B08GJKWG6M 50pcs 10 x 10 inch Multicolor	\$39.54		
			E 01	020 258 000 318 430	B08PYBBYV8 Bias Tape Double Fold 1/2 inch	\$15.98		
			E 01	020 258 000 318 401	B08XYL4MJ8 QiMicody Fat Quarters Fabric B	\$19.98		
			E 01	020 258 000 318 401	B09139R42Z Bias Tape Double Fold 1/2 inch,	\$15.98		
			E 01	020 258 000 318 401	B099KP33BD SINGER Fabrics, 100% Cotton,	\$8.12		
			E 01	020 258 000 318 401	B09WCRX4NL Nylon Spandex Fabric   80% N	\$28.90		
			E 01	020 258 000 318 430	B0CJB1FHM3 Stylish FABRIC 60" Wide 100%	\$12.39		
			E 01	020 258 000 318 430	B0CVJ2GJX8 Generic 3-Yard Nylon Spandex	\$41.85		
			E 01	020 258 000 318 430	B0CY56NFL7 XSEINO 12 Rolls 8"x35"(20.5x9	\$22.08		

**ISD#118 Remer-Longville**  
**Detail Payment Register By Check**

Check Number: 0-2147483647 Payment Date: 05/01/2025-5/31/2025 Period: 202511-202511 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
chec	107665	3296		<b>AMAZON.COM</b>		<b>Check</b>	
			E 01	020 258 000 318 430	B0D7H9B77B Gianotter Desk Organizer for W	\$22.09	
			E 01	020 258 000 318 430	Amazon Shipping Charge	\$3.38	
<b>PO#:</b>	<b>20770</b>	<b>Voucher #:</b>	<b>76137</b>	Invoice	<b>Invoice No:</b> 1WXP-WY6Q-QTVX	<b>5/6/2025</b>	<b>Paid Amt: \$285.37</b>
							<b>Check Amount: \$1,811.39</b>
chec	107666	04084		<b>AMERICAN DISPOSAL</b>		<b>Check</b>	
			E 01	005 810 000 000 331	APRIL	\$1,562.11	
<b>PO#:</b>		<b>Voucher #:</b>	<b>76186</b>	Invoice	<b>Invoice No:</b> 540510469	<b>5/6/2025</b>	<b>Paid Amt: \$1,562.11</b>
							<b>Check Amount: \$1,562.11</b>
chec	107667	6173		<b>ANDYMARK INC</b>		<b>Check</b>	
			E 01	020 399 000 313 430	climber in a box 2 stage, am-4678	\$192.00	
			E 01	020 399 000 313 430	climber in a box 1 stage, am-4677	\$129.00	
			E 01	020 399 000 313 430	rev spark max, am-4261	\$920.00	
			E 01	020 399 000 313 430	rev neo brushless motor v1.1, am-4258a_16T	\$650.00	
			E 01	020 399 000 313 430	fedex groud shipping	\$26.34	
<b>PO#:</b>	<b>20795</b>	<b>Voucher #:</b>	<b>76140</b>	Invoice	<b>Invoice No:</b> EEA7AD3	<b>5/6/2025</b>	<b>Paid Amt: \$1,917.34</b>
							<b>Check Amount: \$1,917.34</b>
chec	107668	6730		<b>ANNALEE NIHART</b>		<b>Check</b>	
			E 01	310 298 192 301 402	PROM CHAPERONE	\$55.00	
<b>PO#:</b>		<b>Voucher #:</b>	<b>76193</b>	Invoice	<b>Invoice No:</b> PROM	<b>5/6/2025</b>	<b>Paid Amt: \$55.00</b>
							<b>Check Amount: \$55.00</b>
chec	107669	5502		<b>APG MEDIA of MN</b>		<b>Check</b>	
			E 01	005 110 000 000 380	Employment Ad	\$400.00	
<b>PO#:</b>		<b>Voucher #:</b>	<b>76198</b>	Invoice	<b>Invoice No:</b> WPI4000662-0425	<b>5/6/2025</b>	<b>Paid Amt: \$400.00</b>
							<b>Check Amount: \$400.00</b>
chec	107670	4977		<b>BOISE FORTE TRIBAL COUNCIL</b>		<b>Check</b>	
			E 01	020 211 000 320 369	Entry Fees/Student Travel	\$250.00	
<b>PO#:</b>		<b>Voucher #:</b>	<b>76203</b>	Invoice	<b>Invoice No:</b> Quiz Bowl Registrati	<b>5/6/2025</b>	<b>Paid Amt: \$250.00</b>
							<b>Check Amount: \$250.00</b>
chec	107671	05062	R	<b>CAPITAL ONE</b>		<b>Check</b>	
			E 01	310 298 192 301 402	Great Value Pineapple juice	\$7.94	
			E 01	310 298 192 301 402	Ginger ale- 2 liter	\$10.88	
			E 01	310 298 192 301 402	Gold extra fine glitter- 2.5 oz	\$3.63	
			E 01	310 298 192 301 402	9oz solo clear plastic cups	\$6.28	
			E 01	310 298 192 301 402	plastic table cloths- 9 ft- black	\$6.79	
			E 01	310 298 192 301 402	Clear plastic candy dish	\$3.48	

**ISD#118 Remer-Longville**  
**Detail Payment Register By Check**

Check Number: 0-2147483647 Payment Date: 05/01/2025-5/31/2025 Period: 202511-202511 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type			
chec	107671	05062	R	CAPITAL ONE		Check			
				E 01 310 298 192 301 402	6 oz strawberry jello		\$1.78		
PO#:	20774	Voucher #:	76196	Invoice	Invoice No: 405107550852707	5/6/2025		Paid Amt:	\$40.78
				E 01 310 298 192 301 402	onn 32 inch LED Roku smart TV 100012589		\$88.00		
				E 01 310 298 192 301 402	Gift Cards		\$90.00		
				E 01 310 298 192 301 402	Hello Hobby jumbo wood craft sticks- 75 pack		\$2.96		
				E 01 310 298 192 301 402	Apple Barrel craft paint		\$0.59		
				E 01 310 298 192 301 402	Hello Hobby 4 pc foam paint brushes		\$2.48		
PO#:	20775	Voucher #:	76195	Invoice	Invoice No: 405107549672687	5/6/2025		Paid Amt:	\$184.03
								Check Amount:	\$224.81
chec	107672	05948		CASS COUNTY AUDITOR/TREASURER		Check			
				E 01 005 110 000 000 896	Taxes/Special Assessments		\$500.00		
PO#:		Voucher #:	76141	Invoice	Invoice No: 2025 Property Tax	5/6/2025		Paid Amt:	\$500.00
								Check Amount:	\$500.00
chec	107673	2839		CENTRAL LAKES COLLEGE		Check			
				E 01 020 211 000 000 394	Megan Horn		\$783.00		
PO#:		Voucher #:	76033	Invoice	Invoice No: Spring 24-25	5/6/2025		Paid Amt:	\$783.00
								Check Amount:	\$783.00
chec	107674	2839		CENTRAL LAKES COLLEGE		Check			
				E 01 020 211 000 000 394	CIS Classes		\$6,000.00		
PO#:		Voucher #:	76034	Invoice	Invoice No: C10000007958	5/6/2025		Paid Amt:	\$6,000.00
								Check Amount:	\$6,000.00
chec	107675	6700	REMIT	CENTRAL MCGOWAN, INC		Check			
				E 03 005 760 000 720 420	Cylinder rentals		\$51.35		
PO#:		Voucher #:	76184	Invoice	Invoice No: 0000377086	5/6/2025		Paid Amt:	\$51.35
								Check Amount:	\$51.35
chec	107676	6464		CYNTHIA HORBACH		Check			
				E 04 500 505 000 321 305	Consulting Fees		\$350.00		
PO#:		Voucher #:	76165	Invoice	Invoice No: Sound Bowl Class	5/6/2025		Paid Amt:	\$350.00
								Check Amount:	\$350.00
chec	107677	03788	R	HILLYARD/HUTCHINSON		Check			
				E 02 005 770 000 701 401	Delimer dish liquid		\$457.52		
PO#:		Voucher #:	76146	Invoice	Invoice No: 605807030	5/6/2025		Paid Amt:	\$457.52
				E 01 005 810 000 000 420	Supplies: liners, top clean, papere towels		\$426.94		
PO#:		Voucher #:	76208	Invoice	Invoice No: 605813990	5/6/2025		Paid Amt:	\$426.94
								Check Amount:	\$884.46

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 05/01/2025-5/31/2025 Period: 202511-202511 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
chec	107678	01052		<b>HOLKERS DO IT BEST LUMBER</b>		<b>Check</b>
			E 01 020 255 000 000 430	Open PO for Supplies		\$12.88
<b>PO#:</b> 20739	<b>Voucher #:</b>	<b>76142</b>	Invoice	<b>Invoice No:</b> 2504-087831	<b>5/6/2025</b>	<b>Paid Amt: \$12.88</b>
			E 01 020 255 000 000 430	Open PO for Supplies		\$20.09
<b>PO#:</b> 20739	<b>Voucher #:</b>	<b>76144</b>	Invoice	<b>Invoice No:</b> 2503-086862	<b>5/6/2025</b>	<b>Paid Amt: \$20.09</b>
			E 01 020 255 000 000 430	Open PO for Supplies		\$55.38
<b>PO#:</b> 20739	<b>Voucher #:</b>	<b>76143</b>	Invoice	<b>Invoice No:</b> 2504-087020	<b>5/6/2025</b>	<b>Paid Amt: \$55.38</b>
			E 01 020 255 000 000 430	Open PO for Supplies		\$9.90
<b>PO#:</b> 20739	<b>Voucher #:</b>	<b>76145</b>	Invoice	<b>Invoice No:</b> 2504-087538	<b>5/6/2025</b>	<b>Paid Amt: \$9.90</b>
			E 01 005 810 000 000 420	Plywood		\$269.70
			E 01 005 810 000 000 420	1/2" CDX 4 Ply		\$85.65
<b>PO#:</b>	<b>Voucher #:</b>	<b>76206</b>	Invoice	<b>Invoice No:</b> 2504-087910	<b>5/6/2025</b>	<b>Paid Amt: \$355.35</b>
						<b>Check Amount: \$453.60</b>
chec	107679	4163		<b>IASC</b>		<b>Check</b>
			E 01 010 630 000 000 305	Consulting Fees		\$11,633.46
<b>PO#:</b>	<b>Voucher #:</b>	<b>76204</b>	Invoice	<b>Invoice No:</b> 3864	<b>5/6/2025</b>	<b>Paid Amt: \$11,633.46</b>
			E 01 010 403 000 740 396	L.BRINK		\$55.20
			E 01 010 411 000 740 396	L.BRINK		\$55.20
			E 01 010 412 000 740 396	L.BRINK		\$1,729.65
			E 01 010 407 000 740 396	K.WENHO		\$622.58
			E 01 010 411 000 740 396	K.WENHO		\$28.30
			E 01 010 412 000 740 396	K.WENHO		\$292.42
			E 01 010 411 000 740 396	C.WORLIE		\$55.20
			E 01 010 412 000 740 396	C.WORLIE		\$570.42
			E 01 010 407 000 740 396	C.WORLIE		\$1,214.43
			E 01 020 405 000 372 396	M.BRUXVORT		\$457.07
			E 01 020 406 000 740 396	K.FISCHER		\$217.24
			E 01 020 420 000 740 396	C.HANSEN		\$1,359.60
			E 01 005 400 000 372 305	S.GRZYBOWSKI		\$1,258.75
			E 01 005 400 000 372 305	S.HAMBLY		\$2,283.12
			E 01 010 403 000 740 397	BENEFITS		\$22.36
			E 01 020 405 000 740 397	BENEFITS		\$130.68
			E 01 020 406 000 740 397	BENEFITS		\$36.55
			E 01 020 407 000 740 397	BENEFITS		\$587.75
			E 01 020 411 000 740 397	BENEFITS		\$49.07
			E 01 010 412 000 740 397	BENEFITS		\$976.77
			E 01 010 420 000 740 397	BENEFITS		\$217.41

**ISD#118 Remer-Longville**  
**Detail Payment Register By Check**

Check Number: 0-2147483647 Payment Date: 05/01/2025-5/31/2025 Period: 202511-202511 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
chec	107679	4163		<b>IASC</b>		<b>Check</b>
			E 01	005 420 000 740 401	COOP SUPPLIES	\$1,463.05
			E 01	005 420 000 740 396	PAES LAB	\$425.16
			E 01	005 420 000 740 401	PAES SUPPLIES	\$8.69
<b>PO#:</b>	<b>Voucher #:</b>	<b>76205</b>	Invoice	<b>Invoice No:</b> 3881	<b>5/6/2025</b>	<b>Paid Amt: \$14,116.67</b>
						<b>Check Amount: \$25,750.13</b>
chec	107680	6355		<b>INTERQUEST DETECTION CANINES</b>		<b>Check</b>
			E 01	005 716 000 342 311	Other Contracted Security	\$400.00
<b>PO#:</b>	<b>Voucher #:</b>	<b>76197</b>	Invoice	<b>Invoice No:</b> April NM 2025	<b>5/6/2025</b>	<b>Paid Amt: \$400.00</b>
						<b>Check Amount: \$400.00</b>
chec	107681	5625		<b>IRONHIDE EQUIPMENT INC</b>		<b>Check</b>
			E 01	005 810 000 000 420	radiator hoses with shipping est	\$51.31
<b>PO#:</b> 20765	<b>Voucher #:</b>	<b>76147</b>	Invoice	<b>Invoice No:</b> 59400B	<b>5/6/2025</b>	<b>Paid Amt: \$51.31</b>
			E 01	005 810 000 000 420	fluids quote and shipping per AB 3-11-12 #589	\$410.50
<b>PO#:</b> 20701	<b>Voucher #:</b>	<b>76148</b>	Invoice	<b>Invoice No:</b> 58924B	<b>5/6/2025</b>	<b>Paid Amt: \$410.50</b>
						<b>Check Amount: \$461.81</b>
chec	107682	6044		<b>KAYLA FENNING</b>		<b>Check</b>
			E 01	310 298 192 301 402	PROM CHAPERONE	\$55.00
<b>PO#:</b>	<b>Voucher #:</b>	<b>76192</b>	Invoice	<b>Invoice No:</b> PROM	<b>5/6/2025</b>	<b>Paid Amt: \$55.00</b>
						<b>Check Amount: \$55.00</b>
chec	107683	6731		<b>KAYLEE ROSS</b>		<b>Check</b>
			E 01	310 298 192 301 402	PROM CHAPERONE	\$55.00
<b>PO#:</b>	<b>Voucher #:</b>	<b>76191</b>	Invoice	<b>Invoice No:</b> PROM	<b>5/6/2025</b>	<b>Paid Amt: \$55.00</b>
						<b>Check Amount: \$55.00</b>
chec	107684	6654	REMIT	<b>KIMBALL MIDWEST</b>		<b>Check</b>
			E 03	005 760 000 720 401	shop supplies	\$459.06
<b>PO#:</b> 20780	<b>Voucher #:</b>	<b>76202</b>	Invoice	<b>Invoice No:</b> 103311435	<b>5/6/2025</b>	<b>Paid Amt: \$459.06</b>
						<b>Check Amount: \$459.06</b>
chec	107685	5358		<b>L&amp;M SUPPLY INC</b>		<b>Check</b>
			E 01	310 298 160 301 402	AMMO & CLAY TARGETS	\$391.56
<b>PO#:</b>	<b>Voucher #:</b>	<b>76201</b>	Invoice	<b>Invoice No:</b> grr-05-10012367	<b>5/6/2025</b>	<b>Paid Amt: \$391.56</b>
			E 01	310 298 160 301 402	Ammo Top Gun Lite 8 Shot	\$268.70
			E 01	310 298 160 301 402	Ammo Super Target 12 Ga	\$238.68
			E 01	020 255 000 000 430	flap disc 4.5" x 60 grit	\$27.96

**ISD#118 Remer-Longville**  
**Detail Payment Register By Check**

Check Number: 0-2147483647 Payment Date: 05/01/2025-5/31/2025 Period: 202511-202511 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
chec	107685	5358		<b>L&amp;M SUPPLY INC</b>		<b>Check</b>
			E 01 020 255 000 000 430	7018 SMAW stick, 25 lb		\$94.99
<b>PO#:</b> 20813	<b>Voucher #:</b>	<b>76200</b>	Invoice	<b>Invoice No:</b> GRR-01-10008896	<b>5/6/2025</b>	<b>Paid Amt: \$630.33</b>
						<b>Check Amount: \$1,021.89</b>
chec	107686	6613		<b>MEDSURETY</b>		<b>Check</b>
			E 01 005 110 000 000 299	HSA		\$126.00
			E 01 005 110 000 000 299	FSA		\$25.00
<b>PO#:</b>	<b>Voucher #:</b>	<b>76190</b>	Invoice	<b>Invoice No:</b> 41216	<b>5/6/2025</b>	<b>Paid Amt: \$151.00</b>
						<b>Check Amount: \$151.00</b>
chec	107687	5222		<b>MRI Software LLC</b>		<b>Check</b>
			E 01 005 110 000 000 305	Matthew Moraczewski		\$10.00
			E 01 005 110 000 000 305	Laura Moraczewski		\$10.00
			E 01 005 110 000 000 305	Jessica Wolske		\$10.00
<b>PO#:</b>	<b>Voucher #:</b>	<b>76209</b>	Invoice	<b>Invoice No:</b> MRIUS2382277	<b>5/6/2025</b>	<b>Paid Amt: \$30.00</b>
						<b>Check Amount: \$30.00</b>
chec	107688	6436		<b>OPPORTUNITIES IN SCIENCE, INC</b>		<b>Check</b>
			E 01 010 206 000 433 369	Admission and Mineral Detectives Hands-On f		\$349.07
<b>PO#:</b> 20817	<b>Voucher #:</b>	<b>76207</b>	Invoice	<b>Invoice No:</b> 4111	<b>5/6/2025</b>	<b>Paid Amt: \$349.07</b>
						<b>Check Amount: \$349.07</b>
chec	107689	5796		<b>O'REILLY AUTO PARTS</b>		<b>Check</b>
			E 03 005 760 000 720 401	MISC Part		\$24.99
<b>PO#:</b> 20754	<b>Voucher #:</b>	<b>76149</b>	Invoice	<b>Invoice No:</b> 1533-261671	<b>5/6/2025</b>	<b>Paid Amt: \$24.99</b>
						<b>Check Amount: \$24.99</b>
chec	107690	06636		<b>PINE CONE PRESS CITIZEN</b>		<b>Check</b>
			E 01 005 110 000 000 380	2x8 Help Wanted		\$224.00
			E 01 005 110 000 000 380	3x7 Job Fair		\$294.00
<b>PO#:</b>	<b>Voucher #:</b>	<b>76199</b>	Invoice	<b>Invoice No:</b> stmt 4/29/25	<b>5/6/2025</b>	<b>Paid Amt: \$518.00</b>
						<b>Check Amount: \$518.00</b>
chec	107691	6724		<b>REMIT QUILL LLC</b>		<b>Check</b>
			E 01 005 110 000 000 401	District office supplies prior to FY26		\$103.00
<b>PO#:</b> 20740	<b>Voucher #:</b>	<b>76150</b>	Invoice	<b>Invoice No:</b> 43553626	<b>5/6/2025</b>	<b>Paid Amt: \$103.00</b>
			E 01 005 110 000 000 401	District office supplies prior to FY26		\$18.35
<b>PO#:</b> 20740	<b>Voucher #:</b>	<b>76151</b>	Invoice	<b>Invoice No:</b> 43562229	<b>5/6/2025</b>	<b>Paid Amt: \$18.35</b>
			E 01 005 110 000 000 401	District office supplies prior to FY26		\$7.28
<b>PO#:</b> 20740	<b>Voucher #:</b>	<b>76152</b>	Invoice	<b>Invoice No:</b> 43574304	<b>5/6/2025</b>	<b>Paid Amt: \$7.28</b>
						<b>Check Amount: \$128.63</b>

**ISD#118 Remer-Longville**  
**Detail Payment Register By Check**

Check Number: 0-2147483647 Payment Date: 05/01/2025-5/31/2025 Period: 202511-202511 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
chec	107692	05304		<b>SANDSTROM'S</b>		<b>Check</b>
			E 02	005 770 000 705 495	BREAKFAST MILK	\$144.00
			E 02	005 770 000 701 495	LUNCH MILK	\$240.00
<b>PO#:</b>	<b>Voucher #:</b>	<b>76167</b>	Invoice	<b>Invoice No:</b> 543001	<b>5/6/2025</b>	<b>Paid Amt: \$384.00</b>
			E 02	005 770 000 701 495	LUNCH MILK	\$85.72
			E 02	005 770 000 705 495	BREAKFAST MILK	\$36.00
<b>PO#:</b>	<b>Voucher #:</b>	<b>76166</b>	Invoice	<b>Invoice No:</b> 542592	<b>5/6/2025</b>	<b>Paid Amt: \$121.72</b>
						<b>Check Amount: \$505.72</b>
chec	107693	6633		<b>SHEP'S APPAREL</b>		<b>Check</b>
			E 01	310 298 114 301 402	Elementary Student Leadership T-Shirts For S	\$105.00
<b>PO#:</b> 20789	<b>Voucher #:</b>	<b>76154</b>	Invoice	<b>Invoice No:</b> ELEM. LEADERSHIP	<b>5/6/2025</b>	<b>Paid Amt: \$105.00</b>
			E 01	010 206 011 433 401	H.S. PBIS Student of Month T-Shirts--Black St	\$36.00
			E 01	010 206 011 433 401	H.S. PBIS Student of Month T-Shirts--Black Lc	\$40.00
<b>PO#:</b> 20789	<b>Voucher #:</b>	<b>76153</b>	Invoice	<b>Invoice No:</b> STUDENT OF THE MONTH	<b>5/6/2025</b>	<b>Paid Amt: \$76.00</b>
						<b>Check Amount: \$181.00</b>
chec	107694	6514		<b>SYSCO WESTERN MINNESOTA, INC</b>		<b>Check</b>
			E 02	005 770 000 705 490	BREAKFAST	\$423.93
			E 02	005 770 000 701 490	LUNCH	\$917.03
			E 02	005 770 000 706 490	FRUIT & VEGGIE	\$84.76
<b>PO#:</b>	<b>Voucher #:</b>	<b>76171</b>	Invoice	<b>Invoice No:</b> 253893510	<b>5/6/2025</b>	<b>Paid Amt: \$1,425.72</b>
			E 02	005 770 000 705 490	BREAKFAST	\$431.06
			E 02	005 770 000 701 490	LUNCH	\$680.77
			E 02	005 770 000 701 401	SUPPLIES	\$38.54
<b>PO#:</b>	<b>Voucher #:</b>	<b>76172</b>	Invoice	<b>Invoice No:</b> 253888442	<b>5/6/2025</b>	<b>Paid Amt: \$1,150.37</b>
			E 02	005 770 000 701 490	LUNCH	\$195.24
<b>PO#:</b>	<b>Voucher #:</b>	<b>76173</b>	Invoice	<b>Invoice No:</b> 253883070	<b>5/6/2025</b>	<b>Paid Amt: \$195.24</b>
			E 02	005 770 000 705 490	BREAKFAST	\$243.74
			E 02	005 770 000 701 490	LUNCH	\$830.93
			E 02	005 770 000 701 401	SUPPLIES	\$74.40
			E 02	005 770 000 706 490	FRUIT & VEGGIE	\$56.72
<b>PO#:</b>	<b>Voucher #:</b>	<b>76174</b>	Invoice	<b>Invoice No:</b> 253883069	<b>5/6/2025</b>	<b>Paid Amt: \$1,205.79</b>
			E 02	005 770 000 701 490	LUNCH	\$57.06
<b>PO#:</b>	<b>Voucher #:</b>	<b>76170</b>	Invoice	<b>Invoice No:</b> 253898831	<b>5/6/2025</b>	<b>Paid Amt: \$57.06</b>
			E 02	005 770 000 705 490	BREAKFAST	\$595.21
			E 02	005 770 000 701 490	LUNCH	\$819.51
			E 02	005 770 000 701 490	FRUIT & VEGGIE	\$105.88
<b>PO#:</b>	<b>Voucher #:</b>	<b>76175</b>	Invoice	<b>Invoice No:</b> 253877978	<b>5/6/2025</b>	<b>Paid Amt: \$1,520.60</b>

**ISD#118 Remer-Longville**  
**Detail Payment Register By Check**

Check Number: 0-2147483647 Payment Date: 05/01/2025-5/31/2025 Period: 202511-202511 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
chec	107694	6514		<b>SYSCO WESTERN MINNESOTA, INC</b>		<b>Check</b>		
			E 02	005 770 000 701 490	ITALIAN DRESSING	\$10.82		
<b>PO#:</b>	<b>Voucher #:</b>	<b>76168</b>	Credit	<b>Invoice No:</b> 253891013	<b>5/6/2025</b>	<b>Paid Amt:</b>	<b>(\$10.82)</b>	
			E 02	005 770 000 705 490	BREAKFAST	\$53.08		
			E 02	005 770 000 701 490	LUNCH	\$954.22		
			E 02	005 770 000 706 490	FRUIT & VEGGIE	\$253.88		
<b>PO#:</b>	<b>Voucher #:</b>	<b>76169</b>	Invoice	<b>Invoice No:</b> 253898830	<b>5/6/2025</b>	<b>Paid Amt:</b>	<b>\$1,261.18</b>	
						<b>Check Amount:</b>	<b>\$6,805.14</b>	
chec	107695	1166		<b>THUNDER ALLEY XL</b>		<b>Check</b>		
			E 01	310 298 192 301 402	Half of the bowling alley rental with black light-	\$309.34		
			E 01	310 298 192 301 402	Arcade	\$220.00		
<b>PO#:</b> 20771	<b>Voucher #:</b>	<b>76155</b>	Invoice	<b>Invoice No:</b> 40213	<b>5/6/2025</b>	<b>Paid Amt:</b>	<b>\$529.34</b>	
						<b>Check Amount:</b>	<b>\$529.34</b>	
chec	107696	01099		<b>UPPER LAKES FOODS, INC</b>		<b>Check</b>		
			E 02	005 770 000 706 490	FRUIT & VEGGIE	\$427.66		
<b>PO#:</b>	<b>Voucher #:</b>	<b>76181</b>	Invoice	<b>Invoice No:</b> 605076-00	<b>5/6/2025</b>	<b>Paid Amt:</b>	<b>\$427.66</b>	
			E 02	005 770 000 701 401	SUPPLIES	\$47.89		
<b>PO#:</b>	<b>Voucher #:</b>	<b>76176</b>	Invoice	<b>Invoice No:</b> 628127-00	<b>5/6/2025</b>	<b>Paid Amt:</b>	<b>\$47.89</b>	
			E 02	005 770 000 706 490	FRUIT & VEGGIE	\$470.85		
<b>PO#:</b>	<b>Voucher #:</b>	<b>76179</b>	Invoice	<b>Invoice No:</b> 605079-00	<b>5/6/2025</b>	<b>Paid Amt:</b>	<b>\$470.85</b>	
			E 02	005 770 000 705 490	BREAKFAST	\$785.78		
			E 02	005 770 000 701 490	LUNCH	\$289.42		
			E 02	005 770 000 701 490	SUPPLIES	\$31.97		
<b>PO#:</b>	<b>Voucher #:</b>	<b>76178</b>	Invoice	<b>Invoice No:</b> 630642-00	<b>5/6/2025</b>	<b>Paid Amt:</b>	<b>\$1,107.17</b>	
			E 02	005 770 000 701 490	LUNCH	\$891.28		
<b>PO#:</b>	<b>Voucher #:</b>	<b>76182</b>	Invoice	<b>Invoice No:</b> 605075-00	<b>5/6/2025</b>	<b>Paid Amt:</b>	<b>\$891.28</b>	
			E 02	005 770 000 705 490	BREAKFAST	\$474.39		
			E 02	005 770 000 701 490	LUNCH	\$510.66		
<b>PO#:</b>	<b>Voucher #:</b>	<b>76180</b>	Invoice	<b>Invoice No:</b> 611044-00	<b>5/6/2025</b>	<b>Paid Amt:</b>	<b>\$985.05</b>	
			E 02	005 770 000 706 490	FRUIT & VEGGIE	\$285.98		
<b>PO#:</b>	<b>Voucher #:</b>	<b>76177</b>	Invoice	<b>Invoice No:</b> 630643-00	<b>5/6/2025</b>	<b>Paid Amt:</b>	<b>\$285.98</b>	
						<b>Check Amount:</b>	<b>\$4,215.88</b>	
chec	107697	5581		<b>US FOODS INC</b>		<b>Check</b>		
			E 02	005 770 000 705 490	BREAKFAST	\$485.83		
			E 02	005 770 000 701 490	LUNCH	\$618.45		
			E 02	005 770 000 706 490	FRUIT & VEGGIE	\$31.96		

**ISD#118 Remer-Longville**  
**Detail Payment Register By Check**

Check Number: 0-2147483647 Payment Date: 05/01/2025-5/31/2025 Period: 202511-202511 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
chec	107697	5581		<b>US FOODS INC</b>		<b>Check</b>
			E 02	005 770 000 701 401	SUPPLIES	\$274.37
<b>PO#:</b>	<b>Voucher #:</b>	<b>76183</b>	Invoice	<b>Invoice No:</b> 5227477	<b>5/6/2025</b>	<b>Paid Amt: \$1,410.61</b>
						<b>Check Amount: \$1,410.61</b>
chec	107698	6660		<b>REMIT VESTIS GROUP INC</b>		<b>Check</b>
			E 02	005 770 000 701 401	Kitchen linens	\$24.14
<b>PO#:</b> 20686	<b>Voucher #:</b>	<b>76187</b>	Invoice	<b>Invoice No:</b> 2630419096	<b>5/6/2025</b>	<b>Paid Amt: \$24.14</b>
			E 03	005 760 000 720 401	Uniforms and shop towels	\$35.70
<b>PO#:</b> 20206	<b>Voucher #:</b>	<b>76188</b>	Invoice	<b>Invoice No:</b> 2630419098	<b>5/6/2025</b>	<b>Paid Amt: \$35.70</b>
			E 01	005 810 000 000 350	4 18" / 2 48" / 1 60" dry mops + 2	\$8.61
<b>PO#:</b> 20294	<b>Voucher #:</b>	<b>76156</b>	Invoice	<b>Invoice No:</b> 2630413971	<b>5/6/2025</b>	<b>Paid Amt: \$8.61</b>
			E 03	005 760 000 720 401	Uniforms and shop towels	\$34.38
<b>PO#:</b> 20206	<b>Voucher #:</b>	<b>76157</b>	Invoice	<b>Invoice No:</b> 2630413972	<b>5/6/2025</b>	<b>Paid Amt: \$34.38</b>
			E 02	005 770 000 701 401	Kitchen linens	\$24.14
<b>PO#:</b> 20686	<b>Voucher #:</b>	<b>76158</b>	Invoice	<b>Invoice No:</b> 2630413970	<b>5/6/2025</b>	<b>Paid Amt: \$24.14</b>
			E 02	005 770 000 701 401	Kitchen linens	\$24.14
<b>PO#:</b> 20686	<b>Voucher #:</b>	<b>76159</b>	Invoice	<b>Invoice No:</b> 2630411422	<b>5/6/2025</b>	<b>Paid Amt: \$24.14</b>
			E 03	005 760 000 720 401	Uniforms and shop towels	\$36.04
<b>PO#:</b> 20206	<b>Voucher #:</b>	<b>76160</b>	Invoice	<b>Invoice No:</b> 2630411424	<b>5/6/2025</b>	<b>Paid Amt: \$36.04</b>
			E 01	005 810 000 000 350	4 18" / 2 48" / 1 60" dry mops + 2	\$8.61
<b>PO#:</b> 20294	<b>Voucher #:</b>	<b>76161</b>	Invoice	<b>Invoice No:</b> 2630411423	<b>5/6/2025</b>	<b>Paid Amt: \$8.61</b>
			E 01	005 810 000 000 350	4 18" / 2 48" / 1 60" dry mops + 2	\$17.75
<b>PO#:</b> 20294	<b>Voucher #:</b>	<b>76189</b>	Invoice	<b>Invoice No:</b> 2630419097	<b>5/6/2025</b>	<b>Paid Amt: \$17.75</b>
			E 02	005 770 000 701 401	Kitchen linens	\$24.14
<b>PO#:</b> 20686	<b>Voucher #:</b>	<b>76162</b>	Invoice	<b>Invoice No:</b> 2630416498	<b>5/6/2025</b>	<b>Paid Amt: \$24.14</b>
			E 03	005 760 000 720 401	Uniforms and shop towels	\$36.09
<b>PO#:</b> 20206	<b>Voucher #:</b>	<b>76163</b>	Invoice	<b>Invoice No:</b> 2630416500	<b>5/6/2025</b>	<b>Paid Amt: \$36.09</b>
			E 01	005 810 000 000 350	4 18" / 2 48" / 1 60" dry mops + 2	\$8.61
<b>PO#:</b> 20294	<b>Voucher #:</b>	<b>76164</b>	Invoice	<b>Invoice No:</b> 2630416499	<b>5/6/2025</b>	<b>Paid Amt: \$8.61</b>
						<b>Check Amount: \$282.35</b>
chec	107699	6581		<b>ALYSSA ERICKSON</b>		<b>Check</b>
			E 04	500 505 000 321 305	Consulting Fees	\$480.00
<b>PO#:</b>	<b>Voucher #:</b>	<b>76260</b>	Invoice	<b>Invoice No:</b> DRIED FLORAL CLASS	<b>5/22/2025</b>	<b>Paid Amt: \$480.00</b>
						<b>Check Amount: \$480.00</b>
chec	107700	3296		<b>AMAZON.COM</b>		<b>Check</b>
			E 01	310 298 069 301 402	B00KL1ZDKK Otter Pops, Giant Original 5.5oz	\$38.65
			E 01	310 298 069 301 402	B07GW2QQWN Original Bunch O Balloons M	\$26.99

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 05/01/2025-5/31/2025 Period: 202511-202511 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
chec	107700	3296		AMAZON.COM		Check		
			E 01	310 298 069 301 402	B09VYY5TTL Car Wash Sponge, 3 Pack Extr	\$6.88		
			E 01	310 298 069 301 402	B0BH65VPP6 Tarps Heavy Duty Waterproof 2	\$67.27		
<b>PO#:</b> 20829	<b>Voucher #:</b>	<b>76234</b>	Invoice	<b>Invoice No:</b> 1CKY-CT77-3WPN	<b>5/22/2025</b>	<b>Paid Amt:</b>	<b>\$139.79</b>	
			E 01	020 255 000 000 430	PURE SOFT LEAD INGOTS	\$185.97		
			E 01	020 255 000 000 430	ELECTRIC MELTING POT	\$78.99		
<b>PO#:</b>	<b>Voucher #:</b>	<b>76235</b>	Invoice	<b>Invoice No:</b> 1T9T-1T6P-4WDP	<b>5/22/2025</b>	<b>Paid Amt:</b>	<b>\$264.96</b>	
			E 04	500 580 000 325 430	B01I0E418Y Colorations sidewalk chalk class	\$29.39		
			E 04	500 580 000 325 430	B09XR4PD8Q GINMIC Kids Sunglasses Bulk,	\$19.99		
			E 04	500 580 000 325 430	SHIPPING	\$11.99		
<b>PO#:</b> 20745	<b>Voucher #:</b>	<b>76266</b>	Invoice	<b>Invoice No:</b> 1DR4-H17N-RYC9	<b>5/22/2025</b>	<b>Paid Amt:</b>	<b>\$61.37</b>	
			E 01	005 720 000 000 401	B00DZFHLL8 120 Large Diameter Specula for	\$29.76		
			E 01	005 720 000 000 401	B01EEGYZYM 24 Boxes/case (Flex Strips 1x2	\$58.49		
			E 01	005 720 000 000 401	B07VHF8L76 Globe (144 Pack) Triple Antibioti	\$11.54		
			E 01	005 720 000 000 401	B08Y98BVDM MED PRIDE Non Latex Gloves	\$15.86		
			E 01	005 720 000 000 401	B095PMD8JG Amazon Basics Snack Storage	\$22.59		
			E 01	005 720 000 000 401	B09XMB9ZXB MP MOZZPAK Vomit Bags Disj	\$27.99		
			E 01	005 720 000 000 401	B0B2LLZ9C2 SIUQ 600 Pack 3 oz Paper Cup	\$43.58		
			E 01	005 720 000 000 401	B0BQ6NK2PS CURRAVAX Pill Bags BPA Fre	\$7.80		
			E 01	005 720 000 000 401	B0CMPXHT23 Lobtery (8 Pack) White Athletic	\$29.34		
			E 01	005 720 000 000 401	Amazon Shipping Charge	\$6.99		
<b>PO#:</b> 20808	<b>Voucher #:</b>	<b>76236</b>	Invoice	<b>Invoice No:</b> 16VJ-3QVP-H33M	<b>5/22/2025</b>	<b>Paid Amt:</b>	<b>\$253.94</b>	
			E 01	310 298 114 301 402	B0C1DK9V1L Zenovika Face Painting Kit for f	\$24.74		
			E 01	310 298 114 301 402	Amazon Shipping Charge	\$6.99		
<b>PO#:</b> 20783	<b>Voucher #:</b>	<b>76256</b>	Invoice	<b>Invoice No:</b> 1N1G-C691-141W	<b>5/22/2025</b>	<b>Paid Amt:</b>	<b>\$31.73</b>	
			E 01	010 050 000 000 401	B07DX1R3S6 Rack Em Racks 9083-B Univer	\$42.56		
			E 01	010 050 000 000 401	Amazon Shipping Charge	\$0.00		
<b>PO#:</b> 20825	<b>Voucher #:</b>	<b>76257</b>	Invoice	<b>Invoice No:</b> 14L1-HK3M-6TLN	<b>5/22/2025</b>	<b>Paid Amt:</b>	<b>\$42.56</b>	
			E 01	020 211 000 000 401	B07KB73KGT Srenta Gold Balloon Weights, f	\$19.99		
			E 01	020 211 000 000 401	B09BN9FQDZ CWK 8FT Stretch Spandex Tak	\$19.85		
			E 01	020 211 000 000 401	B0BJDTNFFZ CWK 6FT Stretch Spandex Tab	\$17.80		
			E 01	020 211 000 000 401	B0CRDVFYW4 Remuuly 2 Pcs Graduation Aw	\$14.99		
			E 01	020 211 000 000 401	B0CRDVHBZP Remuuly 2 Pcs Graduation Aw	\$13.99		
			E 01	020 211 000 000 401	B0DQT91FKS AYGXU Graduation Decoration:	\$17.99		
			E 01	020 211 000 000 401	B0DXT6C2L4 Suzile 20 Set Positive Gifts Incl	\$18.99		
			E 01	020 211 000 000 401	B0F2SQRJ1C Graduation Decorations Class c	\$9.99		
<b>PO#:</b> 20828	<b>Voucher #:</b>	<b>76238</b>	Invoice	<b>Invoice No:</b> 1M9G-DFYJ-4DKT	<b>5/22/2025</b>	<b>Paid Amt:</b>	<b>\$133.59</b>	

**ISD#118 Remer-Longville**  
**Detail Payment Register By Check**

Check Number: 0-2147483647 Payment Date: 05/01/2025-5/31/2025 Period: 202511-202511 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
chec	107700	3296		AMAZON.COM		Check
			E 01	020 220 000 000 430	0062498533 The Hate U Give: A Printz Honor	\$43.10
			E 01	020 220 000 000 430	0062742337 Damsel	\$28.77
			E 01	020 220 000 000 430	0062742361 Red Hood	\$20.97
			E 01	020 220 000 000 430	0147513650 Mosquitoland	\$48.04
			E 01	020 220 000 000 430	031631031X The Cruel Prince (The Folk of the	\$36.90
			E 01	020 211 000 000 430	0385737955 The Maze Runner (Book 1)	\$34.25
			E 01	020 211 000 000 430	054434068X The Giver Movie Tie-in Edition: A	\$33.75
			E 01	020 220 000 000 430	1250145457 Grace Year	\$35.10
			E 01	020 220 000 000 430	1250294622 Children of Blood and Bone (Legi	\$41.30
			E 01	020 220 000 000 430	1400341833 Women Who Wrote: Stories and	\$129.87
			E 01	020 220 000 000 430	144247243X Scythe (1) (Arc of a Scythe)	\$39.45
			E 01	020 220 000 000 430	Amazon Shipping Charge	\$6.99
<b>PO#: 20815</b>	<b>Voucher #:</b>	<b>76314</b>	Invoice	<b>Invoice No:</b> 17RQ-1LGX-KH4R	<b>5/22/2025</b>	<b>Paid Amt: \$498.49</b>
			E 01	020 258 000 318 401	B08XYL4MJ8 QiMicody Fat Quarters Fabric B	\$29.97
			E 01	020 258 000 318 430	B0CVJCPBW1 Generic 3-Yard Nylon Spande	\$41.85
			E 01	020 258 000 318 430	Freight	\$0.52
			E 01	020 258 000 318 401	Freight	\$0.38
<b>PO#: 20770</b>	<b>Voucher #:</b>	<b>76239</b>	Invoice	<b>Invoice No:</b> 1X61-TGFL-GCQ7	<b>5/22/2025</b>	<b>Paid Amt: \$72.72</b>
			E 01	310 298 069 000 401	B00645QOGY DUM DUMS Lollipops, Variety I	\$72.48
			E 01	310 298 069 000 401	B0722LVW3B DERMAL 24 Combo Pack A Co	\$16.99
			E 01	310 298 069 000 401	B075JCN2CH Dreampark Emoticon Keychain	\$28.79
			E 01	310 298 069 000 401	B07CZBF13W diasstro Lot of 100pcs Randor	\$11.94
			E 01	310 298 069 000 401	B07FZLDPQ1 Wankko 72 Pieces Vinyl Stretc	\$13.29
			E 01	310 298 069 000 401	B07PLQ65QW SCStyle Invisible Ink Pen 28Pc	\$29.38
			E 01	310 298 069 000 401	B07Q1HBR6 JPSOR 28 Pack Multicolor Pen	\$19.78
			E 01	310 298 069 000 401	B07SPC37YZ RUBFAC 36 Punch Balloons Pt	\$8.49
			E 01	310 298 069 000 401	B07VB5NH97 Neliblu Bulk Set of 2.5" Squishy	\$47.97
			E 01	310 298 069 000 401	B083F3NRK2 JOYIN 144 Pcs Slap Bracelets	\$16.99
			E 01	310 298 069 000 401	B08T67WM73 150 Pcs Cool Neon Sign Vinyl	\$7.40
			E 01	310 298 069 000 401	B09JYMXD6N Gwybkq Small Lined Notepads	\$27.99
			E 01	310 298 069 000 401	B09KXBZF7R SANNIX 50 Pieces Cartoon Cul	\$31.76
			E 01	310 298 069 000 401	B09NPF2M3Z Olansit 200 PCS Water Bottle	\$4.99
			E 01	310 298 069 000 401	B09PD554K9 DOPWQAA 100PCS Pop Fidge	\$22.99
			E 01	310 298 069 000 401	B09R4J6Y1V Gigilli 24 Pack Party Favors Fid	\$26.89
			E 01	310 298 069 000 401	B09TKMHQ77 Sotiff 60 Pieces Wacky Track I	\$49.98
			E 01	310 298 069 000 401	B09WLN6RJL AZEN 120 Pcs Mini Spring Part	\$18.99

# ISD#118 Remer-Longville

## Detail Payment Register By Check

**Check Number: 0-2147483647    Payment Date: 05/01/2025-5/31/2025    Period: 202511-202511    Void Status: N**

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
chec	107700	3296		AMAZON.COM		Check
			E 01	310 298 069 000 401	B09Y8QHPC7 Yunaking 130PCS Squishies M	\$25.99
			E 01	310 298 069 000 401	B09YSJLJFM Partywind 408 PCS Kids Tattoo:	\$9.99
			E 01	310 298 069 000 401	B09Z6KXQPS Honeydak 15 Pack Tumbler wit	\$32.49
			E 01	310 298 069 000 401	B0B25SFM3W GADMEXILY 100pcs Cartoon I	\$13.95
			E 01	310 298 069 000 401	B0B6HLNYJ7 Dshengoo 12 Pcs 5 Inch Mini B	\$41.97
			E 01	310 298 069 000 401	B0BMYGMD6 50 Pcs Frosty Bouncy Balls K	\$58.78
			E 01	310 298 069 000 401	B0BWKBVHS3 Classic Lollipops Bulk - 5 Pou	\$25.44
			E 01	310 298 069 000 401	B0BY7ZFD9 Teling 144 Pcs Scented Glitter	\$23.99
			E 01	310 298 069 000 401	B0CKPBDSXL AZEN 120 Pack Lip Balm, Nat	\$34.19
			E 01	310 298 069 000 401	B0CP1P5ZSH Liliful Spring Coloring Book Bul	\$27.99
			E 01	310 298 069 000 401	B0D7G654X7 Mifoci 20 Pieces Water Bottle B	\$37.99
<b>PO#: 20803</b>	<b>Voucher #:</b>	<b>76315</b>	Invoice	<b>Invoice No:</b> 131J-TFR9-3VMP	<b>5/22/2025</b>	<b>Paid Amt: \$789.86</b>
			E 01	010 206 000 433 401	B008ITCHX8 Regal Bingo Bulk Bingo Cards w	\$179.98
			E 01	010 206 000 433 401	B083QPVR5Z MR CHIPS Bingo Master Boarc	\$29.99
			E 01	010 206 000 433 401	Amazon Shipping Charge	\$6.99
<b>PO#: 20814</b>	<b>Voucher #:</b>	<b>76240</b>	Invoice	<b>Invoice No:</b> 1CH9-RNTN-G63F	<b>5/22/2025</b>	<b>Paid Amt: \$216.96</b>
			E 01	010 630 000 000 350	B001NTGUP6 APC UPS Battery Replacemen	\$55.99
			E 01	010 630 000 000 350	Amazon Shipping Charge	\$0.00
<b>PO#: 20816</b>	<b>Voucher #:</b>	<b>76241</b>	Invoice	<b>Invoice No:</b> 1QLQ-134T-47L1	<b>5/22/2025</b>	<b>Paid Amt: \$55.99</b>
			E 01	010 203 202 000 401	B00ONLRRJE Degree Women's Travel Deodc	\$22.97
			E 01	010 203 202 000 401	B07GCFRNKN Secret Antiperspirant and Deo	\$34.46
			E 01	010 203 202 000 401	B07GCG9ZVH Old Spice Aluminum Free Antip	\$68.74
			E 01	010 203 202 000 401	Amazon Shipping Charge	\$0.00
<b>PO#: 20818</b>	<b>Voucher #:</b>	<b>76242</b>	Invoice	<b>Invoice No:</b> 1WMR-9FFP-41H4	<b>5/22/2025</b>	<b>Paid Amt: \$126.17</b>
			E 01	010 203 013 161 430	EXPLORING NATURE ACTIVITY BOOK OFR	\$13.49
<b>PO#:</b>	<b>Voucher #:</b>	<b>76259</b>	Credit	<b>Invoice No:</b> 1CNK-JYNK-1RMK	<b>5/22/2025</b>	<b>Paid Amt: (\$13.49)</b>
			E 01	010 216 000 401 430	B094D541XW Amazon Basics 36-Pack AA Alk	\$13.87
			E 01	010 216 000 401 430	B09JGHGR6S Flutesan 24 Pieces Basic Calc	\$33.99
			E 01	010 216 000 401 430	Amazon Shipping Charge	\$0.00
<b>PO#: 20823</b>	<b>Voucher #:</b>	<b>76268</b>	Invoice	<b>Invoice No:</b> 1h6l-gdpk-3cdy	<b>5/22/2025</b>	<b>Paid Amt: \$47.86</b>
			E 01	020 258 000 318 430	B0CVJ4CWVK Generic 3-Yard Nylon Spande)	\$42.47
<b>PO#: 20770</b>	<b>Voucher #:</b>	<b>76271</b>	Invoice	<b>Invoice No:</b> 19QR-G73C-HK7P	<b>5/22/2025</b>	<b>Paid Amt: \$42.47</b>
			E 01	010 258 105 000 430	B0DNYZJ1HJ HOMiDEK Large Magnetic Bac	\$37.99
			E 01	010 258 105 000 430	Amazon Shipping Charge	\$0.00
<b>PO#: 20807</b>	<b>Voucher #:</b>	<b>76272</b>	Invoice	<b>Invoice No:</b> 1MCG-TPJ4-JVYL	<b>5/22/2025</b>	<b>Paid Amt: \$37.99</b>
			E 01	310 298 128 301 402	0008444765 Everything: World War II: Facts a	\$11.00

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 05/01/2025-5/31/2025 Period: 202511-202511 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
chec	107700	3296		AMAZON.COM		Check		
			E 01	310 298 128 301 402	0395978351 Curious George Goes Camping	\$4.79		
			E 01	310 298 128 301 402	0531221687 If You Were a Kid During the Am	\$7.95		
			E 01	310 298 128 301 402	0553521055 Hello, World! Backyard Bugs	\$8.08		
			E 01	310 298 128 301 402	0744070864 My First Garden: For Little Garde	\$10.00		
			E 01	310 298 128 301 402	1338752561 I Survived the Wellington Avalanc	\$4.19		
			E 01	310 298 128 301 402	1338825186 I Survived the American Revoluti	\$6.60		
			E 01	310 298 128 301 402	1338883046 I Survived the Battle of D-Day, 19	\$7.76		
			E 01	310 298 128 301 402	1338891804 I Survived the Black Death, 1348	\$6.50		
			E 01	310 298 128 301 402	1338896458 Dog Man: Big Jim Begins: A Gra	\$8.30		
			E 01	310 298 128 301 402	141697976X Rhyming Dust Bunnies	\$12.75		
			E 01	310 298 128 301 402	1426310439 National Geographic Kids Look a	\$6.99		
			E 01	310 298 128 301 402	1426311001 National Geographic Kids Everyt	\$12.95		
			E 01	310 298 128 301 402	1426318766 National Geographic Kids Look a	\$6.99		
			E 01	310 298 128 301 402	1426328443 National Geographic Kids Look a	\$7.99		
			E 01	310 298 128 301 402	1426332661 Stubby the War Dog: The True St	\$8.99		
			E 01	310 298 128 301 402	1426339259 In the Pond (National Geographic	\$4.99		
			E 01	310 298 128 301 402	1452119368 Up in the Garden and Down in th	\$12.38		
			E 01	310 298 128 301 402	1452145423 Over and Under the Pond: (Envi	\$12.89		
			E 01	310 298 128 301 402	1452161364 Up in the Garden and Down in th	\$7.99		
			E 01	310 298 128 301 402	145217461X The Hike: (Nature Book for Kids,	\$11.69		
			E 01	310 298 128 301 402	1465440275 World War II: Visual Encyclopedi	\$9.89		
			E 01	310 298 128 301 402	1479554650 Stubby the Dog Soldier: World W	\$9.29		
			E 01	310 298 128 301 402	1481459732 Bear Can't Sleep (The Bear Book	\$10.41		
			E 01	310 298 128 301 402	1638073279 Spies in the Civil War for Kids: A	\$12.59		
			E 01	310 298 128 301 402	1638079358 The History of the Civil War: A Hi	\$6.40		
			E 01	310 298 128 301 402	1638780668 ABC Bug Book for Kids	\$5.39		
			E 01	310 298 128 301 402	164638864X Little Wonders BUGS - Introducti	\$7.99		
			E 01	310 298 128 301 402	1648767745 World War II Q&A: 175 Fascinat	\$7.52		
			E 01	310 298 128 301 402	166593655X Bear Finds Eggs (The Bear Book	\$7.94		
			E 01	310 298 128 301 402	1950500713 My First Book of Growing Food: C	\$6.68		
			E 01	310 298 128 301 402	BOC9S7P1H3 Lets Explore: Vietnam: Filled wi	\$8.99		
			E 01	310 298 128 301 402	Amazon Shipping Charge	\$0.00		
PO#: 20746	Voucher #:	76275	Invoice	Invoice No:	17fw-kfnw-cxrt	5/22/2025	Paid Amt:	\$274.86
			E 01	010 411 000 740 433	1641520418 Thriving with ADHD Workbook fo	\$17.28		
			E 01	010 411 000 740 433	1641526173 Thriving with ADHD Workbook fo	\$36.68		
			E 01	010 411 000 740 433	BOB637VW9Z Konohan 8 Pieces 12-Digit Cal	\$26.99		

**ISD#118 Remer-Longville**  
**Detail Payment Register By Check**

Check Number: 0-2147483647 Payment Date: 05/01/2025-5/31/2025 Period: 202511-202511 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
chec	107700	3296		<b>AMAZON.COM</b>		<b>Check</b>
			E 01 010 411 000 740 433	B0BBLDH9K7 52 Essential Social Dilemmas:		\$24.74
			E 01 010 411 000 740 433	B0CXMT3NCH Choisyin Pencil Grips for Kids		\$8.99
			E 01 010 411 000 740 433	B0D59VQVQ3 TAOSHENG Silicone Pen Grip:		\$13.20
			E 01 010 411 000 740 433	B0DQCQVQ74L Uflognirz 50 Thriving with ADHI		\$13.99
			E 01 010 411 000 740 433	Amazon Shipping Charge		(\$4.32)
<b>PO#:</b> 20757	<b>Voucher #:</b>	<b>76276</b>	Invoice	<b>Invoice No:</b> 1NPX-FP6F-XTXN	<b>5/22/2025</b>	<b>Paid Amt: \$137.55</b>
			E 01 010 411 000 740 433	CHOISYIN PENCIL GRIPS		\$8.99
<b>PO#:</b>	<b>Voucher #:</b>	<b>76277</b>	Credit	<b>Invoice No:</b> 1XWY-DT4P-M93N	<b>5/22/2025</b>	<b>Paid Amt: (\$8.99)</b>
			E 01 010 216 000 401 430	B01B8R6PF2 Amazon Basics 100-Pack AA Al		\$51.68
			E 01 010 216 000 401 430	B09JGHGR6S Flutesan 24 Pieces Basic Calc		\$237.93
			E 01 010 216 000 401 430	Amazon Shipping Charge		\$0.00
<b>PO#:</b> 20824	<b>Voucher #:</b>	<b>76237</b>	Invoice	<b>Invoice No:</b> 1X39-D9XJ-3GTM	<b>5/22/2025</b>	<b>Paid Amt: \$289.61</b>
						<b>Check Amount: \$3,495.99</b>
chec	107701	6732		<b>ANGELA LEWANDOWSKI</b>		<b>Check</b>
			E 04 500 505 000 321 305	REFUND FOR CANCELED SWIM LESSONS		\$60.00
<b>PO#:</b>	<b>Voucher #:</b>	<b>76261</b>	Invoice	<b>Invoice No:</b> REFUND SWIM LESSONS	<b>5/22/2025</b>	<b>Paid Amt: \$60.00</b>
						<b>Check Amount: \$60.00</b>
chec	107702	6016		<b>AVID CENTER</b>		<b>Check</b>
			E 01 020 640 200 000 366	Registration Fees AVID San Diego		\$4,200.00
<b>PO#:</b> 20843	<b>Voucher #:</b>	<b>76274</b>	Invoice	<b>Invoice No:</b> Summer Institute	<b>5/22/2025</b>	<b>Paid Amt: \$4,200.00</b>
						<b>Check Amount: \$4,200.00</b>
chec	107703	6697		<b>BLUE CROSS BLUE SHIELD OF MINNESOTA</b>		<b>Check</b>
			E 01 010 203 000 000 291	ELEM RETIREE		\$962.91
			E 01 020 211 000 000 291	SEC RETIREE		\$1,778.63
			B 01 215 031	DISTRICT CONTRIBUTION		\$35,218.90
<b>PO#:</b>	<b>Voucher #:</b>	<b>76280</b>	Invoice	<b>Invoice No:</b> 250502111265	<b>5/22/2025</b>	<b>Paid Amt: \$37,960.44</b>
						<b>Check Amount: \$37,960.44</b>
chec	107704	6455		<b>BULK BOOKSTORE</b>		<b>Check</b>
			E 01 020 211 000 000 460	Holes - Mass Market Paperback - 9780440228		\$146.00
			E 01 020 211 000 000 460	Ender's Game - 9781250773012		\$147.25
			E 01 020 211 000 000 460	They Called Us Enemy		\$349.75
			E 01 020 211 000 000 460	Long Way Down - 9781481438261		\$165.50
			E 01 020 211 000 000 460	The Hunger Games (Hunger Games, Book Or		\$217.25
			E 01 020 211 000 000 460	The Outsiders - 9780142407332		\$243.50

**ISD#118 Remer-Longville**  
**Detail Payment Register By Check**

Check Number: 0-2147483647 Payment Date: 05/01/2025-5/31/2025 Period: 202511-202511 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
chec	107704	6455		<b>BULK BOOKSTORE</b>		<b>Check</b>	
			E 01 020 211 000 000 460	Night - 9780374500016		\$191.75	
PO#:	20782	Voucher #:	76243	Invoice	Invoice No: 201199	5/22/2025	Paid Amt: \$1,461.00
							Check Amount: \$1,461.00
chec	107705	1482		<b>CASS COUNTY SHERIFF'S DEPT</b>		<b>Check</b>	
			E 01 005 810 000 000 820	Radio Usage fee		\$485.45	
PO#:		Voucher #:	76283	Invoice	Invoice No: 2500806	5/22/2025	Paid Amt: \$485.45
							Check Amount: \$485.45
chec	107706	6700	REMIT	<b>CENTRAL MCGOWAN, INC</b>		<b>Check</b>	
			E 03 005 760 000 720 420	CYLINDER RENTAL		\$11.45	
PO#:		Voucher #:	76262	Invoice	Invoice No: 0000377087	5/22/2025	Paid Amt: \$11.45
							Check Amount: \$11.45
chec	107707	3663		<b>CLIMATE MAKERS INC</b>		<b>Check</b>	
			E 01 005 810 000 000 350	Circuit Board in EC Building - Parts		\$1,714.00	
			E 01 005 810 000 000 350	Estimated Labor costs		\$546.39	
PO#:	20821	Voucher #:	76227	Invoice	Invoice No: 123788	5/22/2025	Paid Amt: \$2,260.39
			E 01 005 810 000 000 350	CHANGE AND FLUSH CANISTERS		\$706.20	
PO#:		Voucher #:	76247	Invoice	Invoice No: 123735	5/22/2025	Paid Amt: \$706.20
							Check Amount: \$2,966.59
chec	107708	4397		<b>DELTA DENTAL OF MN</b>		<b>Check</b>	
			E 01 010 203 000 000 291	ELEM RETIREE		\$100.88	
			E 01 020 211 000 000 291	SEC RETIREE		\$148.82	
			E 01 005 020 000 000 291	ADMIN RETIREE		\$148.82	
			B 01 215 046	DISTRICT CONTRIBUTION		\$2,647.94	
PO#:		Voucher #:	76278	Invoice	Invoice No: RIS0006398167	5/22/2025	Paid Amt: \$3,046.46
							Check Amount: \$3,046.46
chec	107709	5392	REMIT	<b>GOODIN COMPANY</b>		<b>Check</b>	
			E 01 005 810 000 000 420	gaskets per quote 3942238-00		\$65.23	
			E 01 005 810 000 000 420	shipping est		\$12.63	
PO#:	20736	Voucher #:	76244	Invoice	Invoice No: 3943381-00	5/22/2025	Paid Amt: \$77.86
							Check Amount: \$77.86
chec	107710	06475		<b>HEARTLAND TIRE SERVICE INC</b>		<b>Check</b>	
			E 03 005 760 000 720 420	4 TIRES		\$1,543.40	
PO#:		Voucher #:	76233	Invoice	Invoice No: 15030108	5/22/2025	Paid Amt: \$1,543.40
							Check Amount: \$1,543.40

**ISD#118 Remer-Longville**  
**Detail Payment Register By Check**

Check Number: 0-2147483647 Payment Date: 05/01/2025-5/31/2025 Period: 202511-202511 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
chec	107711	5757		<b>HERITAGE EMBROIDERY &amp; DESIGN</b>		<b>Check</b>
			E 01	310 294 210 301 402	Sublimated Football Jersey (Large)	\$236.00
			E 01	310 294 210 301 402	Sublimated Football Jersey (XL)	\$295.00
			E 01	310 294 210 301 402	Shipping	\$25.00
			E 01	310 294 220 301 402	Sublimated Basketball Jersey (Large)	\$105.00
			E 01	310 294 220 301 402	Sublimated Basketball Jersey (XL)	\$105.00
			E 01	310 294 220 301 402	Shipping	\$25.00
PO#: 20720	Voucher #:	76246	Invoice	Invoice No: 101431	5/22/2025	Paid Amt: \$791.00
						Check Amount: \$791.00
chec	107712	03788	R	<b>HILLYARD/HUTCHINSON</b>		<b>Check</b>
			E 01	005 810 000 000 350	FLOW METER/TUBING FOR I SCRUB MACH	\$477.50
PO#:	Voucher #:	76245	Invoice	Invoice No: 700646534	5/22/2025	Paid Amt: \$477.50
						Check Amount: \$477.50
chec	107713	5590		<b>HOLDEN ELECTRIC</b>		<b>Check</b>
			E 01	005 810 000 000 350	elem gym south hoop replace switch with new	\$253.50
PO#: 20735	Voucher #:	76226	Invoice	Invoice No: 80105	5/22/2025	Paid Amt: \$253.50
			E 01	005 810 000 000 350	Exit light out New MEZZ Far east unit flashing	\$878.50
PO#: 20245	Voucher #:	76225	Invoice	Invoice No: 80097	5/22/2025	Paid Amt: \$878.50
						Check Amount: \$1,132.00
chec	107714	5140		<b>INSTITUTE FOR ENVIRONMENTAL ASSESSMENT</b>		<b>Check</b>
			E 05	005 865 000 352 305	7 normal site visits per std schedule	\$1,650.00
PO#: 20093	Voucher #:	76269	Invoice	Invoice No: 00058028	5/22/2025	Paid Amt: \$1,650.00
						Check Amount: \$1,650.00
chec	107715	5625		<b>IRONHIDE EQUIPMENT INC</b>		<b>Check</b>
			E 01	005 810 000 000 401	radiator for bobcat	\$650.54
PO#: 20801	Voucher #:	76251	Invoice	Invoice No: 59544B	5/22/2025	Paid Amt: \$650.54
						Check Amount: \$650.54
chec	107716	05691		<b>ISD #0113</b>		<b>Check</b>
			E 05	050 400 000 302 570	FY25 Qtr 4 Lease	\$21,250.00
PO#:	Voucher #:	76284	Invoice	Invoice No: 3510	5/22/2025	Paid Amt: \$21,250.00
						Check Amount: \$21,250.00
chec	107717	4643		<b>ISD #0317</b>		<b>Check</b>
			E 01	310 296 320 000 369	GBB 7th Grade Entry Fee	\$175.00
			E 01	310 296 320 000 369	GBB 8th Grade Entry Fee	\$175.00
PO#: 20687	Voucher #:	76255	Invoice	Invoice No: D.R INVITATIONAL	5/22/2025	Paid Amt: \$350.00
						Check Amount: \$350.00

**ISD#118 Remer-Longville**  
**Detail Payment Register By Check**

Check Number: 0-2147483647 Payment Date: 05/01/2025-5/31/2025 Period: 202511-202511 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
chec	107718	6478		<b>ITASCA ORCHESTRA AND STRINGS PROGRAM</b>		<b>Check</b>
			E 01	010 206 000 433 369 Tuition		\$2,600.00
			E 01	020 218 000 388 369 Tuition		\$2,670.00
<b>PO#:</b>	<b>Voucher #:</b>	<b>76285</b>	Invoice	<b>Invoice No:</b> 10741	<b>5/22/2025</b>	<b>Paid Amt: \$5,270.00</b>
						<b>Check Amount: \$5,270.00</b>
chec	107719	01098		<b>JOHNSON TELEPHONE CO</b>		<b>Check</b>
			E 01	005 010 000 000 320 APRIL		\$611.81
<b>PO#:</b>	<b>Voucher #:</b>	<b>76248</b>	Invoice	<b>Invoice No:</b> R0520 5/1/25	<b>5/22/2025</b>	<b>Paid Amt: \$611.81</b>
			E 01	040 810 000 000 320 LSGH Internet & Telephone		\$31.96
<b>PO#:</b>	<b>Voucher #:</b>	<b>76249</b>	Invoice	<b>Invoice No:</b> R4513-5/1/25	<b>5/22/2025</b>	<b>Paid Amt: \$31.96</b>
						<b>Check Amount: \$643.77</b>
chec	107720	6654	REMIT	<b>KIMBALL MIDWEST</b>		<b>Check</b>
			E 03	005 760 000 720 401 shop supplies		\$342.86
<b>PO#:</b> 20780	<b>Voucher #:</b>	<b>76250</b>	Invoice	<b>Invoice No:</b> 103341885	<b>5/22/2025</b>	<b>Paid Amt: \$342.86</b>
						<b>Check Amount: \$342.86</b>
chec	107721	5358		<b>L&amp;M SUPPLY INC</b>		<b>Check</b>
			E 01	310 298 160 301 402 AUMMUNITION		\$446.55
<b>PO#:</b>	<b>Voucher #:</b>	<b>76263</b>	Invoice	<b>Invoice No:</b> GRR-02-10016053	<b>5/22/2025</b>	<b>Paid Amt: \$446.55</b>
			E 01	310 298 160 301 402 Trap Shooting Supplies		\$41.00
<b>PO#:</b>	<b>Voucher #:</b>	<b>76264</b>	Credit	<b>Invoice No:</b> GRR-02-20016054	<b>5/22/2025</b>	<b>Paid Amt: (\$41.00)</b>
						<b>Check Amount: \$405.55</b>
chec	107722	01095		<b>LAKE COUNTRY POWER</b>		<b>Check</b>
			E 01	005 810 000 000 332 FOOTBALL LIGHTS		\$97.00
<b>PO#:</b>	<b>Voucher #:</b>	<b>76232</b>	Invoice	<b>Invoice No:</b> 10000176-4/1-5/1/25	<b>5/22/2025</b>	<b>Paid Amt: \$97.00</b>
			E 01	005 810 000 000 332 BOILER HOUSE		\$10,552.00
<b>PO#:</b>	<b>Voucher #:</b>	<b>76229</b>	Invoice	<b>Invoice No:</b> 90000204/205-4/2025	<b>5/22/2025</b>	<b>Paid Amt: \$10,552.00</b>
			E 01	005 810 000 000 332 ECFE BUILDING		\$785.00
<b>PO#:</b>	<b>Voucher #:</b>	<b>76230</b>	Invoice	<b>Invoice No:</b> 9000206-4/1-5/1/25	<b>5/22/2025</b>	<b>Paid Amt: \$785.00</b>
			E 01	005 810 000 000 332 FOOTBALL LIGHTS		\$55.00
<b>PO#:</b>	<b>Voucher #:</b>	<b>76228</b>	Invoice	<b>Invoice No:</b> 10000175-4/1-5/1/25	<b>5/22/2025</b>	<b>Paid Amt: \$55.00</b>
			E 01	005 810 000 000 332 MAIN SCHOOL		\$11,117.00
<b>PO#:</b>	<b>Voucher #:</b>	<b>76231</b>	Invoice	<b>Invoice No:</b> 90000203-4/1-5/1/25	<b>5/22/2025</b>	<b>Paid Amt: \$11,117.00</b>
						<b>Check Amount: \$22,606.00</b>
chec	107723	5700		<b>LEFTY'S TENT AND PARTY RENTAL</b>		<b>Check</b>
			E 01	310 292 082 301 402 Bouncy House for JR Hlgh		\$400.00

**ISD#118 Remer-Longville**  
**Detail Payment Register By Check**

Check Number: 0-2147483647 Payment Date: 05/01/2025-5/31/2025 Period: 202511-202511 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
chec	107723	5700		<b>LEFTY'S TENT AND PARTY RENTAL</b>		<b>Check</b>
			E 01 310 298 114 301 402	Bouncy house for Elem Carnival		\$951.34
<b>PO#:</b>	<b>Voucher #:</b>	<b>76312</b>	Invoice	<b>Invoice No:</b> 1197404	<b>5/22/2025</b>	<b>Paid Amt: \$1,351.34</b>
						<b>Check Amount: \$1,351.34</b>
chec	107724	5223		<b>MADISON NATIONAL LIFE</b>		<b>Check</b>
			B 01 215 036	DISTRICT CONTRIBUTION		\$1,088.19
<b>PO#:</b>	<b>Voucher #:</b>	<b>76281</b>	Invoice	<b>Invoice No:</b> MAY 2025	<b>5/22/2025</b>	<b>Paid Amt: \$1,088.19</b>
						<b>Check Amount: \$1,088.19</b>
chec	107725	1095		<b>MARCO TECHNOLOGIES LLC</b>		<b>Check</b>
			E 01 010 203 202 000 580	ELEMENTARY		\$559.78
			E 01 020 211 000 000 580	SECONDARY		\$559.78
			E 01 005 110 371 000 580	DISTRICT		\$559.78
<b>PO#:</b>	<b>Voucher #:</b>	<b>76265</b>	Invoice	<b>Invoice No:</b> 555271113	<b>5/22/2025</b>	<b>Paid Amt: \$1,679.34</b>
						<b>Check Amount: \$1,679.34</b>
chec	107726	4225		<b>MIDWEST BUS PARTS</b>		<b>Check</b>
			E 03 005 760 000 720 420	stock parts		\$127.98
<b>PO#:</b> 20781	<b>Voucher #:</b>	<b>76252</b>	Invoice	<b>Invoice No:</b> INV8270	<b>5/22/2025</b>	<b>Paid Amt: \$127.98</b>
			E 03 005 760 000 720 420	stock parts		\$209.66
<b>PO#:</b> 20781	<b>Voucher #:</b>	<b>76253</b>	Invoice	<b>Invoice No:</b> INV8594	<b>5/22/2025</b>	<b>Paid Amt: \$209.66</b>
						<b>Check Amount: \$337.64</b>
chec	107727	4065		<b>NORTHERN STAR COOPERATIVE</b>		<b>Check</b>
			E 03 005 760 000 720 444	DIESEL		\$5,186.90
			E 03 005 760 000 720 441	GAS		\$2,958.21
			E 03 005 760 000 720 366	FOOD-EMPLOYEE WILL REIMBURSE		\$6.49
<b>PO#:</b>	<b>Voucher #:</b>	<b>76267</b>	Invoice	<b>Invoice No:</b> STMT 4/30/2025	<b>5/22/2025</b>	<b>Paid Amt: \$8,151.60</b>
						<b>Check Amount: \$8,151.60</b>
chec	107728	5651		<b>OFFICE OF MNIT SERVICES</b>		<b>Check</b>
			E 01 005 810 000 000 320	Telephone		\$318.72
<b>PO#:</b>	<b>Voucher #:</b>	<b>76313</b>	Invoice	<b>Invoice No:</b> W25040755	<b>5/22/2025</b>	<b>Paid Amt: \$318.72</b>
						<b>Check Amount: \$318.72</b>
chec	107729	6734		<b>OLENAS, INC</b>		<b>Check</b>
			E 01 310 298 069 301 402	Pizza Fundraiser		\$1,274.00
<b>PO#:</b>	<b>Voucher #:</b>	<b>76311</b>	Invoice	<b>Invoice No:</b> 05212025	<b>5/22/2025</b>	<b>Paid Amt: \$1,274.00</b>
						<b>Check Amount: \$1,274.00</b>

**ISD#118 Remer-Longville**  
**Detail Payment Register By Check**

Check Number: 0-2147483647 Payment Date: 05/01/2025-5/31/2025 Period: 202511-202511 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
chec	107730	5796		<b>O'REILLY AUTO PARTS</b>		Check		
			E 03 005 760 000 720 401	MISC Part			\$475.40	
<b>PO#:</b>	20754	<b>Voucher #:</b>	<b>76286</b>	Invoice	<b>Invoice No:</b> 1533-261828	<b>5/22/2025</b>	<b>Paid Amt:</b>	<b>\$475.40</b>
			E 03 005 760 000 720 401	Heater Hose			\$16.20	
<b>PO#:</b>		<b>Voucher #:</b>	<b>76287</b>	Invoice	<b>Invoice No:</b> 1533-262311	<b>5/22/2025</b>	<b>Paid Amt:</b>	<b>\$16.20</b>
							<b>Check Amount:</b>	<b>\$491.60</b>
chec	107731	5276		<b>PERRIN MOBILE MEDICAL</b>		Check		
			E 03 005 760 000 720 430	TESTING			\$180.00	
<b>PO#:</b>		<b>Voucher #:</b>	<b>76270</b>	Invoice	<b>Invoice No:</b> 8860	<b>5/22/2025</b>	<b>Paid Amt:</b>	<b>\$180.00</b>
							<b>Check Amount:</b>	<b>\$180.00</b>
chec	107732	2035	REMIT	<b>PITNEY BOWES INC</b>		Check		
			E 01 005 110 000 000 329	Lease			\$450.00	
<b>PO#:</b>		<b>Voucher #:</b>	<b>76289</b>	Invoice	<b>Invoice No:</b> 3107216915	<b>5/22/2025</b>	<b>Paid Amt:</b>	<b>\$450.00</b>
							<b>Check Amount:</b>	<b>\$450.00</b>
chec	107733	04532		<b>POPPLERS MUSIC INC</b>		Check		
			E 01 020 206 011 433 350	Srl #255625A Yamaha Trumpet service (ultras			\$104.00	
<b>PO#:</b>	20806	<b>Voucher #:</b>	<b>76288</b>	Invoice	<b>Invoice No:</b> 3039200	<b>5/22/2025</b>	<b>Paid Amt:</b>	<b>\$104.00</b>
							<b>Check Amount:</b>	<b>\$104.00</b>
chec	107734	05304		<b>SANDSTROM'S</b>		Check		
			E 02 005 770 000 705 495	BREAKFAST MILK			\$78.00	
			E 02 005 770 000 701 495	LUNCH MILK			\$119.29	
<b>PO#:</b>		<b>Voucher #:</b>	<b>76302</b>	Invoice	<b>Invoice No:</b> 544505	<b>5/22/2025</b>	<b>Paid Amt:</b>	<b>\$197.29</b>
			E 02 005 770 000 701 495	LUNCH MILK			\$112.24	
<b>PO#:</b>		<b>Voucher #:</b>	<b>76299</b>	Invoice	<b>Invoice No:</b> 543402	<b>5/22/2025</b>	<b>Paid Amt:</b>	<b>\$112.24</b>
			E 02 005 770 000 705 495	BREAKFAST MILK			\$70.00	
			E 02 005 770 000 701 495	LUNCH MILK			\$128.22	
<b>PO#:</b>		<b>Voucher #:</b>	<b>76300</b>	Invoice	<b>Invoice No:</b> 543459	<b>5/22/2025</b>	<b>Paid Amt:</b>	<b>\$198.22</b>
			E 02 005 770 000 705 495	BREAKFAST MILK			\$98.72	
			E 02 005 770 000 701 495	LUNCH MILK			\$292.50	
<b>PO#:</b>		<b>Voucher #:</b>	<b>76301</b>	Invoice	<b>Invoice No:</b> 543921	<b>5/22/2025</b>	<b>Paid Amt:</b>	<b>\$391.22</b>
			E 02 005 770 000 705 495	BREAKFAST			\$140.00	
			E 02 005 770 000 701 495	LUNCH MILK			\$234.00	
<b>PO#:</b>		<b>Voucher #:</b>	<b>76303</b>	Invoice	<b>Invoice No:</b> 544917	<b>5/22/2025</b>	<b>Paid Amt:</b>	<b>\$374.00</b>
							<b>Check Amount:</b>	<b>\$1,272.97</b>
chec	107735	6514		<b>SYSCO WESTERN MINNESOTA, INC</b>		Check		
			E 02 005 770 000 705 490	BREAKFAST			\$442.22	

**ISD#118 Remer-Longville**  
**Detail Payment Register By Check**

Check Number: 0-2147483647 Payment Date: 05/01/2025-5/31/2025 Period: 202511-202511 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
chec	107735	6514		<b>SYSKO WESTERN MINNESOTA, INC</b>		<b>Check</b>		
			E 02	005 770 000 701 490	LUNCH	\$1,336.91		
			E 02	005 770 000 706 490	FRUIT & VEGGIE	\$133.81		
			E 02	005 770 000 701 401	SUPPLIES	\$49.75		
<b>PO#:</b>	<b>Voucher #:</b>	<b>76295</b>	Invoice	<b>Invoice No:</b> 253910252	<b>5/22/2025</b>	<b>Paid Amt:</b>	<b>\$1,962.69</b>	
			E 02	005 770 000 705 490	BREAKFAST	\$320.16		
			E 02	005 770 000 701 490	LUNCH	\$776.60		
			E 02	005 770 000 706 490	FRUIT & VEGGIE	\$131.28		
			E 02	005 770 000 706 490	SUPPLIES	\$194.55		
<b>PO#:</b>	<b>Voucher #:</b>	<b>76296</b>	Invoice	<b>Invoice No:</b> 253904770	<b>5/22/2025</b>	<b>Paid Amt:</b>	<b>\$1,422.59</b>	
			E 02	005 770 000 705 490	Food	\$15.63		
<b>PO#:</b>	<b>Voucher #:</b>	<b>76297</b>	Credit	<b>Invoice No:</b> 253917734	<b>5/22/2025</b>	<b>Paid Amt:</b>	<b>(\$15.63)</b>	
			E 02	005 770 000 705 490	Food	\$6.96		
<b>PO#:</b>	<b>Voucher #:</b>	<b>76298</b>	Credit	<b>Invoice No:</b> 253917733	<b>5/22/2025</b>	<b>Paid Amt:</b>	<b>(\$6.96)</b>	
						<b>Check Amount:</b>	<b>\$3,362.69</b>	
chec	107736	06131		<b>TREASURE BAY PRINTING</b>		<b>Check</b>		
			E 03	005 760 000 720 401	bus inspection forms	\$105.00		
<b>PO#:</b> 20805	<b>Voucher #:</b>	<b>76258</b>	Invoice	<b>Invoice No:</b> 280538	<b>5/22/2025</b>	<b>Paid Amt:</b>	<b>\$105.00</b>	
						<b>Check Amount:</b>	<b>\$105.00</b>	
chec	107737	01099		<b>UPPER LAKES FOODS, INC</b>		<b>Check</b>		
			E 02	005 770 000 705 490	BREAKFAST	\$77.86		
			E 02	005 770 000 701 490	LUNCH	\$476.11		
<b>PO#:</b>	<b>Voucher #:</b>	<b>76293</b>	Invoice	<b>Invoice No:</b> 650300-00	<b>5/22/2025</b>	<b>Paid Amt:</b>	<b>\$553.97</b>	
			E 02	005 770 000 705 490	BREAKFAST	\$374.14		
			E 02	005 770 000 701 490	LUNCH	\$643.81		
<b>PO#:</b>	<b>Voucher #:</b>	<b>76291</b>	Invoice	<b>Invoice No:</b> 533339-00	<b>5/22/2025</b>	<b>Paid Amt:</b>	<b>\$1,017.95</b>	
			E 02	005 770 000 706 490	FRUIT & VEGGIE	\$182.58		
<b>PO#:</b>	<b>Voucher #:</b>	<b>76292</b>	Invoice	<b>Invoice No:</b> 641078-00	<b>5/22/2025</b>	<b>Paid Amt:</b>	<b>\$182.58</b>	
			E 02	005 770 000 706 490	FRUIT & VEGGIE	\$335.02		
<b>PO#:</b>	<b>Voucher #:</b>	<b>76294</b>	Invoice	<b>Invoice No:</b> 650302-00	<b>5/22/2025</b>	<b>Paid Amt:</b>	<b>\$335.02</b>	
						<b>Check Amount:</b>	<b>\$2,089.52</b>	
chec	107738	5581		<b>US FOODS INC</b>		<b>Check</b>		
			E 02	005 770 000 705 490	BREAKFAST	\$362.31		
			E 02	005 770 000 701 490	LUNCH	\$400.55		
			E 02	005 770 000 701 401	SUPPLIES	\$114.57		

**ISD#118 Remer-Longville**  
**Detail Payment Register By Check**

Check Number: 0-2147483647 Payment Date: 05/01/2025-5/31/2025 Period: 202511-202511 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
chec	107738	5581		<b>US FOODS INC</b>		<b>Check</b>
			E 02	005 770 000 706 490	FRUIT & VEGGIE	\$67.92
<b>PO#:</b>	<b>Voucher #:</b>	<b>76290</b>	Invoice	<b>Invoice No:</b> 5621496	<b>5/22/2025</b>	<b>Paid Amt: \$945.35</b>
						<b>Check Amount: \$945.35</b>
chec	107739	6660		<b>REMIT VESTIS GROUP INC</b>		<b>Check</b>
			E 02	005 770 000 701 401	Kitchen linens	\$24.14
<b>PO#:</b> 20686	<b>Voucher #:</b>	<b>76304</b>	Invoice	<b>Invoice No:</b> 2630421682	<b>5/22/2025</b>	<b>Paid Amt: \$24.14</b>
			E 02	005 770 000 701 401	Kitchen linens	\$24.14
<b>PO#:</b> 20686	<b>Voucher #:</b>	<b>76305</b>	Invoice	<b>Invoice No:</b> 2630424186	<b>5/22/2025</b>	<b>Paid Amt: \$24.14</b>
			E 01	005 810 000 000 350	4 18" / 2 48" / 1 60" dry mops + 2	\$21.90
<b>PO#:</b> 20294	<b>Voucher #:</b>	<b>76306</b>	Invoice	<b>Invoice No:</b> 2630424187	<b>5/22/2025</b>	<b>Paid Amt: \$21.90</b>
			E 01	005 810 000 000 350	4 18" / 2 48" / 1 60" dry mops + 2	\$19.89
<b>PO#:</b> 20294	<b>Voucher #:</b>	<b>76307</b>	Invoice	<b>Invoice No:</b> 2630421683	<b>5/22/2025</b>	<b>Paid Amt: \$19.89</b>
			E 03	005 760 000 720 401	Uniforms and shop towels	\$17.56
<b>PO#:</b> 20206	<b>Voucher #:</b>	<b>76308</b>	Invoice	<b>Invoice No:</b> 2630391133	<b>5/22/2025</b>	<b>Paid Amt: \$17.56</b>
			E 03	005 760 000 720 401	Uniforms and shop towels	\$34.48
<b>PO#:</b> 20206	<b>Voucher #:</b>	<b>76309</b>	Invoice	<b>Invoice No:</b> 2630421684	<b>5/22/2025</b>	<b>Paid Amt: \$34.48</b>
			E 03	005 760 000 720 401	Uniforms and shop towels	\$36.48
<b>PO#:</b> 20206	<b>Voucher #:</b>	<b>76310</b>	Invoice	<b>Invoice No:</b> 2630424188	<b>5/22/2025</b>	<b>Paid Amt: \$36.48</b>
						<b>Check Amount: \$178.59</b>
chec	107740	6489		<b>VSP INSURANCE CO. (CT)</b>		<b>Check</b>
			B 01	215 032	DISTRICT CONTRIBUTION	\$63.62
<b>PO#:</b>	<b>Voucher #:</b>	<b>76279</b>	Invoice	<b>Invoice No:</b> 822885080	<b>5/22/2025</b>	<b>Paid Amt: \$63.62</b>
						<b>Check Amount: \$63.62</b>
chec	107741	3229		<b>WILLIAM V MacGILL &amp; CO</b>		<b>Check</b>
			E 01	005 720 000 000 401	Lice B Gone 2 oz lice treatment	\$236.16
<b>PO#:</b> 20811	<b>Voucher #:</b>	<b>76282</b>	Invoice	<b>Invoice No:</b> IN0899752	<b>5/22/2025</b>	<b>Paid Amt: \$236.16</b>
						<b>Check Amount: \$236.16</b>
chec	107742	5181		<b>AUL/MIDAMERICA ADMINISTRATIVE &amp; RETIREMENT SOLUTIONS INC</b>		<b>Check</b>
			E 01	005 020 000 000 251	Emp Sponser Hlth Reimb Arr	\$2,500.00
<b>PO#:</b>	<b>Voucher #:</b>	<b>76316</b>	Invoice	<b>Invoice No:</b> M.Doro Qtr 2	<b>5/29/2025</b>	<b>Paid Amt: \$2,500.00</b>
			E 01	005 020 000 000 251	Emp Sponser Hlth Reimb Arr	\$2,500.00
<b>PO#:</b>	<b>Voucher #:</b>	<b>76317</b>	Invoice	<b>Invoice No:</b> M.Wilke Qtr 2	<b>5/29/2025</b>	<b>Paid Amt: \$2,500.00</b>
						<b>Check Amount: \$5,000.00</b>
chec	107743	5955		<b>BALL CHAIN MFG CO INC</b>		<b>Check</b>
			E 01	010 206 000 433 401	Photo Etched Dog Tags (Eagle Pride Store Item)	\$240.00

# ISD#118 Remer-Longville

## Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 05/01/2025-5/31/2025 Period: 202511-202511 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
chec	107743	5955		<b>BALL CHAIN MFG CO INC</b>		<b>Check</b>
			E 01	010 206 000 433 401	Shipping	\$29.00
PO#: 20724	Voucher #:	76318	Invoice	Invoice No: 89858	5/29/2025	Paid Amt: \$269.00
						Check Amount: \$269.00
chec	107744	5905		<b>BLOOMERS GARDEN CENTER &amp; LANSCAPING INC</b>		<b>Check</b>
			E 04	500 585 000 332 401	Flowers and dirt	\$527.76
PO#: 20738	Voucher #:	76339	Invoice	Invoice No: 05222025	5/29/2025	Paid Amt: \$527.76
						Check Amount: \$527.76
chec	107745	6513		<b>COLONIAL LIFE</b>		<b>Check</b>
			B 01	215 032	District Contribution	\$1,266.32
PO#:	Voucher #:	76319	Invoice	Invoice No: May2025	5/29/2025	Paid Amt: \$1,266.32
						Check Amount: \$1,266.32
chec	107746	5757		<b>HERITAGE EMBROIDERY &amp; DESIGN</b>		<b>Check</b>
			E 01	310 296 320 000 401	Girls Legacy Basketballs	\$304.00
			E 01	310 296 320 000 401	Shipping	\$25.00
PO#: 20449	Voucher #:	76338	Invoice	Invoice No: 72350	5/29/2025	Paid Amt: \$329.00
						Check Amount: \$329.00
chec	107747	6355		<b>INTERQUEST DETECTION CANINES</b>		<b>Check</b>
			E 01	005 716 000 342 311	May 8th	\$400.00
PO#:	Voucher #:	76337	Invoice	Invoice No: May NM 2025	5/29/2025	Paid Amt: \$400.00
						Check Amount: \$400.00
chec	107748	02732	REMIT	<b>ISD #0318</b>		<b>Check</b>
			E 01	005 640 000 316 366	Brittany Frank	\$55.00
PO#:	Voucher #:	76320	Invoice	Invoice No: 0002500161	5/29/2025	Paid Amt: \$55.00
						Check Amount: \$55.00
chec	107749	2607		<b>LAKELAND PROMOTIONS</b>		<b>Check</b>
			E 01	310 298 093 301 402	Graduation t-shirts	\$375.24
PO#: 20839	Voucher #:	76336	Invoice	Invoice No: 00014053	5/29/2025	Paid Amt: \$375.24
						Check Amount: \$375.24
chec	107750	6667		<b>PARK &amp; PLAY USA, LLC</b>		<b>Check</b>
			E 01	005 810 000 000 420	181516P 2 Button 4 Prong Plug Pendant Switc	\$739.58
PO#: 20526	Voucher #:	76340	Invoice	Invoice No: 601332	5/29/2025	Paid Amt: \$739.58
						Check Amount: \$739.58
chec	107751	5932		<b>SAFARI NORTH WILDLIFE PARK</b>		<b>Check</b>
			E 01	010 206 000 433 369	student and staff admission	\$350.54
			E 01	310 298 114 301 402	Non staff chaperone	\$60.06

**ISD#118 Remer-Longville**  
**Detail Payment Register By Check**

Check Number: 0-2147483647 Payment Date: 05/01/2025-5/31/2025 Period: 202511-202511 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
chec	107751	5932		<b>SAFARI NORTH WILDLIFE PARK</b>		<b>Check</b>
			E 01	310 298 114 301 402	student and staffadmission	\$75.00
PO#: 20819	Voucher #:	76321	Invoice	Invoice No: 000117	5/29/2025	Paid Amt: \$485.60
						Check Amount: \$485.60
chec	107752	6146		<b>TC's FOODS INC</b>		<b>Check</b>
			E 02	005 770 000 701 490	Lunch	\$81.18
			E 02	005 770 000 701 401	Supplies	\$8.99
PO#:	Voucher #:	76324	Invoice	Invoice No: 271536	5/29/2025	Paid Amt: \$90.17
			E 02	005 770 000 701 490	lunch	\$7.87
PO#:	Voucher #:	76325	Invoice	Invoice No: 271655	5/29/2025	Paid Amt: \$7.87
			E 02	005 770 000 701 490	lunch	\$13.17
PO#:	Voucher #:	76335	Invoice	Invoice No: 274352	5/29/2025	Paid Amt: \$13.17
			E 02	005 770 000 701 490	Food	\$9.53
PO#:	Voucher #:	76327	Invoice	Invoice No: 270744	5/29/2025	Paid Amt: \$9.53
			E 02	005 770 000 701 490	Lunch	\$8.98
PO#:	Voucher #:	76328	Invoice	Invoice No: 270927	5/29/2025	Paid Amt: \$8.98
			E 02	005 770 000 701 490	Lunch	\$2.19
PO#:	Voucher #:	76329	Invoice	Invoice No: 272243	5/29/2025	Paid Amt: \$2.19
			E 02	005 770 000 701 490	Lunch	\$15.90
PO#:	Voucher #:	76330	Invoice	Invoice No: 271922	5/29/2025	Paid Amt: \$15.90
			E 02	005 770 000 701 490	Lunch	\$16.07
PO#:	Voucher #:	76331	Invoice	Invoice No: 272389	5/29/2025	Paid Amt: \$16.07
			E 02	005 770 000 701 490	Lunch	\$15.95
PO#:	Voucher #:	76332	Invoice	Invoice No: 272413	5/29/2025	Paid Amt: \$15.95
			E 02	005 770 000 701 490	Lunch	\$26.79
PO#:	Voucher #:	76333	Invoice	Invoice No: 274084	5/29/2025	Paid Amt: \$26.79
			E 02	005 770 000 701 490	Lunch	\$7.59
PO#:	Voucher #:	76326	Invoice	Invoice No: 271660	5/29/2025	Paid Amt: \$7.59
			E 02	005 770 000 701 490	Lunch	\$7.59
PO#:	Voucher #:	76334	Invoice	Invoice No: 274187	5/29/2025	Paid Amt: \$7.59
			E 01	020 605 000 320 490	Ceremonial protocol supplies-HS	\$72.31
PO#: 20802	Voucher #:	76322	Invoice	Invoice No: 272387	5/29/2025	Paid Amt: \$72.31
			E 02	005 770 000 701 490	lunch	\$13.59
PO#:	Voucher #:	76323	Invoice	Invoice No: 271413	5/29/2025	Paid Amt: \$13.59
						Check Amount: \$307.70
						Report Total: \$204,031.57

## ISD#118 Remer-Longville

### Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
16434	0118	chec														
Boy River Hobo Club donation			22861	Credit	A	05/20/25	10971	Check	1	NORTHLAND WRESTLING						
						0118	R 01 310 294	119 301 096		Wrestling					300.00	0.00
														Receipt Total:	\$300.00	\$0.00
Facility Use fee-Cenex			22862	Credit	A	05/20/25	10972	Check	1	COMMUNITY EDUATION						
						0118	R 04 500 505	305 321 040		Tuition fm Patrons					50.00	0.00
														Receipt Total:	\$50.00	\$0.00
M.Simek			22863	Credit	A	05/20/25	10973	Check	1	RETIRE/DEDUCT:						
						0118	E 01 020 211	000 000 291		Retired Emp Benefit					295.77	0.00
														Receipt Total:	\$295.77	\$0.00
Jacob, Hayden, Brooklyn, Trevor			22864	Credit	A	05/20/25	10974	Check	1	NORTHLAND TRAP SHOC						
						0118	R 01 310 298	160 301 096		Trap Shoot Donations/Fundr					200.00	0.00
														Receipt Total:	\$200.00	\$0.00
Candy fundraiser			22865	Credit	A	05/20/25	10975	Cash	1	BAND I						
						0118	R 01 310 298	410 301 096		Band Activity					239.00	0.00
														Receipt Total:	\$239.00	\$0.00
4/25 & 4/29			22866	Credit	A	05/20/25	10976	Cash	1	Food Service						
						0118	B 02 230 001			Deferred Revenue					80.45	0.00
														Receipt Total:	\$80.45	\$0.00
Candy Fundraiser			22867	Credit	A	05/20/25	10977	Cash	1	BAND I						
						0118	R 01 310 298	410 301 096		Band Activity					421.00	0.00
														Receipt Total:	\$421.00	\$0.00
4/30			22868	Credit	A	05/20/25	10978	Check	1	Food Service						
						0118	B 02 230 001			Deferred Revenue					41.00	0.00
														Receipt Total:	\$41.00	\$0.00
			22869	Credit	A	05/20/25	10979	Check	1	NORTHLAND AREA FAMIL						
						0118	B 04 115 000				2109	04/24/25	Invoice	91.16	91.16	0.00
														Receipt Total:	\$91.16	\$0.00
5/1			22870	Credit	A	05/20/25	10980	Check	1	Food Service						
						0118	B 02 230 001			Deferred Revenue					90.00	0.00
														Receipt Total:	\$90.00	\$0.00



## ISD#118 Remer-Longville

### Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
16435	0118	chec														
Rouse-Trap donation			22881	Credit	A	05/16/25	10991	Check	1	NORTHLAND TRAP SHOC						
						0118	R 01 310 298	160 301 096		Trap Shoot Donations/Fundr					100.00	0.00
														Receipt Total:	\$100.00	\$0.00
5/7			22882	Credit	A	05/16/25	10992	Cash	1	Food Service						
						0118	B 02 230 001			Deferred Revenue					7.00	0.00
														Receipt Total:	\$7.00	\$0.00
Pizza Fundraiser			22883	Credit	A	05/16/25	10993	Check	1	NORTHLAND STUDENT L						
						0118	R 01 310 298	069 301 096		Student PBIS Leadership Act					84.00	0.00
														Receipt Total:	\$84.00	\$0.00
5/8			22884	Credit	A	05/16/25	10994	Cash	1	Food Service						
						0118	B 02 230 001			Deferred Revenue					47.00	0.00
														Receipt Total:	\$47.00	\$0.00
5/9			22885	Credit	A	05/16/25	10995	Cash	1	Food Service						
						0118	B 02 230 001			Deferred Revenue					46.00	0.00
														Receipt Total:	\$46.00	\$0.00
Candy fundraiser			22886	Credit	A	05/16/25	10996	Cash	1	BAND I						
						0118	R 01 310 298	410 301 096		Band Activity					380.00	0.00
														Receipt Total:	\$380.00	\$0.00
Colonial Refund-A.Williams			22887	Credit	A	05/16/25	10997	Check	1	Miscellaneous Customer						
						0118	B 01 215 032			ER Cafe Plan Payroll Deduct					22.00	0.00
														Receipt Total:	\$22.00	\$0.00
5/12			22888	Credit	A	05/16/25	10998	Check	1	Food Service						
						0118	B 02 230 001			Deferred Revenue					84.00	0.00
														Receipt Total:	\$84.00	\$0.00
Staff Lounge			22889	Credit	A	05/16/25	10999	Cash	1	PEPSI BOTTLING GROUF						
						0118	R 01 310 298	114 301 096		Elem Student Activity					32.00	0.00
						0118	R 01 310 298	311 301 096		High School Student Activity					32.00	0.00
														Receipt Total:	\$64.00	\$0.00
			22890	Credit	A	05/16/25	11000	Check	1	COMMUNITY EDUATION						
						0118	R 04 500 505	305 321 040		Tuition fm Patrons					2,037.00	0.00
														Receipt Total:	\$2,037.00	\$0.00

## ISD#118 Remer-Longville

### Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
16435	0118	chec														
5/13			22891	Credit	A	05/16/25	11001	Check	1	Food Service						
						0118	B 02 230 001			Deferred Revenue					46.75	0.00
														Receipt Total:	\$46.75	\$0.00
5/14			22892	Credit	A	05/16/25	11002	Check	1	Food Service						
						0118	B 02 230 001			Deferred Revenue					152.00	0.00
														Receipt Total:	\$152.00	\$0.00
Colonial-T.Hensley			22893	Credit	A	05/16/25	11003	Check	1	Miscellaneous Customer						
						0118	B 01 215 032			ER Cafe Plan Payroll Deduct					10.38	0.00
														Receipt Total:	\$10.38	\$0.00
Messerli & Kramer			22894	Credit	A	05/16/25	11004	Check	1	Miscellaneous Customer						
						0118	R 01 005 000 000 000 099			Misc Revenue					15.00	0.00
														Receipt Total:	\$15.00	\$0.00
5/15			22895	Credit	A	05/16/25	11005	Check	1	Food Service						
						0118	B 02 230 001			Deferred Revenue					53.00	0.00
														Receipt Total:	\$53.00	\$0.00
Henry & Andrew Holter			22896	Credit	A	05/16/25	11006	Check	1	NORTHLAND TRAP SHOC						
						0118	R 01 310 298 160 301 096			Trap Shoot Donations/Fundr					100.00	0.00
														Receipt Total:	\$100.00	\$0.00
5/16			22897	Credit	A	05/16/25	11007	Cash	1	Food Service						
						0118	B 02 230 001			Deferred Revenue					69.00	0.00
														Receipt Total:	\$69.00	\$0.00
														<b>Deposit Total:</b>	<b>\$3,317.13</b>	<b>\$0.00</b>
16436	0118	chec														
Greater Twin Cities Pathway I			22898	Credit	A	05/16/25	05162025	Wire	1	Miscellaneous Customer						
						0118	R 04 500 582 000 338 040			Tuition fm Patrons-Pathways					7,179.25	0.00
														Receipt Total:	\$7,179.25	\$0.00
														<b>Deposit Total:</b>	<b>\$7,179.25</b>	<b>\$0.00</b>

## ISD#118 Remer-Longville

### Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
16437	0118	chec														
Greater Twin Cities -Pathway I			22899	Credit	A	05/22/25	05222025	Wire	1	Miscellaneous Customer						
						0118	R 04 500 582	000 338	040	Tuition fm Patrons-Pathways					25,127.39	0.00
														Receipt Total:	\$25,127.39	\$0.00
														<b>Deposit Total:</b>	<b>\$25,127.39</b>	<b>\$0.00</b>
16438	0118	chec														
Impact Aid payment			22900	Credit	A	05/28/25	05282025	Wire	1	Miscellaneous Customer						
						0118	R 01 005 000	000 175	506	Impact Aid					3,222.00	0.00
						0118	R 01 005 000	000 175	506	Impact Aid					63,432.00	0.00
														Receipt Total:	\$66,654.00	\$0.00
														<b>Deposit Total:</b>	<b>\$66,654.00</b>	<b>\$0.00</b>
16439	0118	chec														
Sourcwell payment			22901	Credit	A	05/31/25	05302025	Wire	1	SOURCEWELL						
						0118	R 01 005 000	200 000	099	SOURCEWELL FLOW THRU					750.00	0.00
														Receipt Total:	\$750.00	\$0.00
														<b>Deposit Total:</b>	<b>\$750.00</b>	<b>\$0.00</b>
16440	0118	chec														
Online food service payments			22902	Credit	A	05/31/25		Wire	1	Food Service						
						0118	B 02 230 001			Deferred Revenue					512.83	0.00
														Receipt Total:	\$512.83	\$0.00
														<b>Deposit Total:</b>	<b>\$512.83</b>	<b>\$0.00</b>
16441	0118	chec														
Tax Payment Cass County			22903	Credit	A	05/27/25	05272025	Wire	1	CASS COUNTY AUDITOR						
						0118	R 01 005 000	000 000	001	Taxes					808,668.78	0.00
														Receipt Total:	\$808,668.78	\$0.00
														<b>Deposit Total:</b>	<b>\$808,668.78</b>	<b>\$0.00</b>
16442	0118	2														
MEGS payment			22904	Credit	A	05/01/25	5/1/2025	Wire	1	Minn Dept of ED						
						0118	R 01 005 000	000 401	400	TITLE I					22,747.27	0.00
						0118	R 01 005 000	011 424	400	Federal Aids & Grant					2,000.00	0.00
						0118	R 01 005 000	000 433	400	Title IV					3,111.29	0.00

## ISD#118 Remer-Longville

### Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
16442	0118	2														
MEGS payment																
			22904	Credit	A	05/01/25	5/1/2025	Wire	1	Minn Dept of ED						
						0118	R 01 005 000	000 000	099	Misc Revenue					120.00	0.00
														Receipt Total:	\$27,978.56	\$0.00
														<b>Deposit Total:</b>	<b>\$27,978.56</b>	<b>\$0.00</b>
16443	0118	2														
Food Service Reim																
			22905	Credit	A	05/07/25	05072025	Wire	1	Minn Dept of ED						
						0118	R 02 005 770	000 701	471	Federal Lunch Aid					390.06	0.00
						0118	R 02 005 770	000 701	471	Federal Lunch Aid					1,906.96	0.00
						0118	R 02 005 770	000 701	472	Spec Asst-Need Ch					17,379.34	0.00
						0118	R 02 005 770	000 706	300	FRESH FRUIT/VEG GRANT					1,826.22	0.00
						0118	R 02 005 770	000 705	476	Federal Breakfast					9,675.88	0.00
						0118	R 02 005 770	000 703	300	STATE SPECIAL MILK					46.00	0.00
						0118	R 02 005 770	000 705	300	STATE BREAKFAST					541.74	0.00
														Receipt Total:	\$31,766.20	\$0.00
														<b>Deposit Total:</b>	<b>\$31,766.20</b>	<b>\$0.00</b>
16444	0118	2														
MA - IEP REV																
			22906	Credit	A	05/07/25	05072025	Wire	1	Minn Dept of ED						
						0118	R 01 005 000	000 372	071	Med Assist Fr Dept of HS					46.48	0.00
														Receipt Total:	\$46.48	\$0.00
														<b>Deposit Total:</b>	<b>\$46.48</b>	<b>\$0.00</b>
16445	0118	2														
MEGS reim																
			22907	Credit	A	05/08/25	MEGS	Wire	1	Minn Dept of ED						
						0118	R 01 005 000	011 424	400	Federal Aids & Grant					1,080.00	0.00
														Receipt Total:	\$1,080.00	\$0.00
														<b>Deposit Total:</b>	<b>\$1,080.00</b>	<b>\$0.00</b>
16446	0118	2														
IDEAS payment																
			22908	Credit	A	05/15/25	IDEAS	Wire	1	Minn Dept of ED						
						0118	R 01 005 000	000 740	360	Special Ed Aid					4,414.99	0.00
						0118	R 01 005 000	000 000	211	Gen Ed/Spar/Pen Adj Aid					310,558.24	0.00
														Receipt Total:	\$314,973.23	\$0.00
														<b>Deposit Total:</b>	<b>\$314,973.23</b>	<b>\$0.00</b>

## ISD#118 Remer-Longville

### Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount	
16447	0118	2															
MA IEP Rev			22909	Credit	A	05/21/25	MA	Wire	1	Minn Dept of ED							
						0118	R 01 005 000 000	372	071	Med Assist Fr Dept of HS							
															14,510.93	0.00	
															Receipt Total:	\$14,510.93	\$0.00
															<b>Deposit Total:</b>	<b>\$14,510.93</b>	<b>\$0.00</b>
16448	0118	2															
FIN 401 MEGs reim			22910	Credit	A	05/22/25	MEGS	Wire	1	Minn Dept of ED							
						0118	R 01 005 000 000	401	400	TITLE I							
															43,807.72	0.00	
															Receipt Total:	\$43,807.72	\$0.00
															<b>Deposit Total:</b>	<b>\$43,807.72</b>	<b>\$0.00</b>
16449	0118	2															
Misc State Rev			22911	Credit	A	05/27/25	05272025	Wire	1	Miscellaneous Customer							
						0118	R 01 005 000 000	000	099	Misc Revenue							
															2,500.00	0.00	
															Receipt Total:	\$2,500.00	\$0.00
															<b>Deposit Total:</b>	<b>\$2,500.00</b>	<b>\$0.00</b>
16450	0118	2															
MEGS Fin 433 Reim			22912	Credit	A	05/29/25	05292025	Wire	1	Minn Dept of ED							
						0118	R 01 005 000 000	433	400	Title IV							
															4,643.48	0.00	
															Receipt Total:	\$4,643.48	\$0.00
															<b>Deposit Total:</b>	<b>\$4,643.48</b>	<b>\$0.00</b>
16451	0118	2															
IDEAS payment			22913	Credit	A	05/31/25	IDEAS	Wire	1	Minn Dept of ED							
						0118	R 01 005 000 000	000	211	Gen Ed/Spar/Pen Adj Aid					158,695.65	0.00	
						0118	R 01 005 000 000	756	360	Special Ed Aid					1,578.24	0.00	
						0118	R 01 005 000 000	740	360	Special Ed Aid					45,417.39	0.00	
						0118	R 01 005 000 000	356	300	State Aids - Literacy Aid Curr					5,543.67	0.00	
															Receipt Total:	\$211,234.95	\$0.00
															<b>Deposit Total:</b>	<b>\$211,234.95</b>	<b>\$0.00</b>
															Report Total:	\$1,593,896.66	\$0.00

# Northland Community Schools

## Finance Report 5/31/2025

### First National Bank

<b>General Checking</b>	<b>\$1,253,128.20</b>
Money Market Account	\$37,266.89
CD/Scholarship      Carpenter      Matures 6/17/27	\$8,392.16
CD/Scholarship      Carpenter      Matures 6/17/27	\$15,155.36
CD/Scholarship      Felton      Matures 12/10/25	\$7,488.84
CD/Scholarship      Sepin      Matures 8/25/26	\$3,543.13
<b>Total Investments</b>	<b>\$71,846.38</b>
 <b>Total of all deposits at First National Bank</b>	 <b>\$1,324,974.58</b>
 MN Trust Account at PMA total Value	 \$1,869,565.07

### Accounts Payable Checks/Wires and Deposits by Fund

Fund #	Fund Description	Deposits	A/P Checks
01	General Fund	\$1,526,388.63	\$150,527.58
02	Food Service Fund	\$33,023.23	\$21,445.63
03	Transportation Fund	\$0.00	\$11,929.68
04	Community Ed Fund	\$34,484.80	\$1,570.29
05	Capital Fund	\$0.00	\$22,900.00
06	Construction Fund	\$0.00	\$0.00
07	Debt Redemption Fund	\$0.00	\$0.00
18	Scholarship Fund	\$0.00	\$0.00
<b>Total</b>		<b>\$1,593,896.66</b>	<b>\$208,373.18</b>

### May 2025 Payroll

	<b>Monthly Total</b>
Gross Payroll	\$408,877.73
Employer Benefits	\$86,808.97
Employer Taxes	\$29,374.92
<b>Total Cost of Payroll</b>	<b>\$525,061.62</b>

**Includes Payrolls:**

s202521    5/15/2025  
s202522    5/30/2025

	<b>Budget Information FY26</b>			
<b>Assumptions:</b>				
	Student Count / ADM =		314	
	Interest Earnings		\$100,000.00	
	Impact Aid Range		\$200,000.00	
	Tax Forfeited Sales		\$100,000.00	
	Special Education Revenue		\$1,128,600.00	
<b>Budget Currently:</b>				
	Does not include a bus or Type III vehicle			
	Does not include raises for Teachers or At Will Contracts			
	All New Staff taking highest health benefits			
	Superintendent & Personnel changes			
	PK Revenue from Leech Lake @ 135K with 45K to Fund 01 for para support			
	.4 of Elem Principal to Fund 04 for management of EC Spec Ed / PK / ECFE			
	Includes both Science and Social Studies Curriculum purchases			
	Does not include funding for ADSIS Grant Yet as funds are reimbursed 2nd Year			
<b>Expectations:</b>				
	This Budget will change and the board should look at adopting a revised one in			
	August. We will then be able to incorporate all the changes in personnel and any			
	legislative updates.			



Proposed FY26 Budget for Adoption June 11,2025				
				Proposed FY26
<b>Expenses</b>	<b>Fund Description</b>			
Fund 01	General Fund			\$7,700,066
Fund 02	Food Service			\$422,797
Fund 03	Transportation			\$648,202
Fund 04	Community Education			\$300,181
Fund 05	Capital and Health/Safety			\$93,000
Fund 06	Construction (from bond sale for LTFM)			\$80,000
Fund 07	Debt Service			\$1,761,107
	Total Expenses		\$0	\$11,005,353
<b>Revenue</b>				
Fund 01	General Fund			\$7,632,201
Fund 02	Food Service			\$267,700
Fund 03	Transportation			\$395,891
Fund 04	Community Education			\$282,175
Fund 05	Capital & Health/Safety			\$148,880
Fund 06	Construction (from Bond Sale LTFM)			\$0
Fund 07	Debt Service			\$1,796,963
Fund 18	Scholarship			\$0
	Total Revenue		\$0	\$10,523,810
	Report Total		\$0	-\$481,543 Deficit
	<b>Funds 01,03,05 Net</b>		\$0	-\$264,296 Deficit

# Arrowhead Regional Computing Consortium Historical Fee Comparison Northland Community Schools (Remer)

Fiscal Year	<u>25-26</u>	<u>24-25</u>	<u>23-24</u>	<u>22-23</u>	<u>21-22</u>
<b>Pupil Measurement Type</b>	Adjusted Pupil Units	Adjusted Pupil Units	Adjusted Pupil Units	Adjusted Pupil Units	Adjusted Pupil Units
<b>Pupil Units</b>	338.85	377.18	372.02	349.97	351.76
<b>Base Membership</b>	3,600	3,500	3,400	3,250	3,250
<b>Membership Dues</b>	1,694	1,792	1,674	1,487	1,495
<b>Total Membership Fees</b>	<u>5,294</u>	<u>5,292</u>	<u>5,074</u>	<u>4,737</u>	<u>4,745</u>
<b>Finance/UFARS Fees</b>	5,422	5,941	5,766	5,337	5,364
<b>Payroll/STAR Fees</b>	6,544	7,195	6,820	6,480	6,383
<b>Total Finance &amp; Payroll Fees</b>	<u>11,966</u>	<u>13,136</u>	<u>12,586</u>	<u>11,817</u>	<u>11,747</u>
<b>Campus Student Support</b>	5,973	5,830	5,829	5,725	5,726
<b>Total Student Fees</b>	<u>5,973</u>	<u>5,830</u>	<u>5,829</u>	<u>5,725</u>	<u>5,726</u>
<b>Total ARCC Services</b>	<u><b>23,233</b></u>	<u><b>24,258</b></u>	<u><b>23,489</b></u>	<u><b>22,279</b></u>	<u><b>22,218</b></u>
	<b>1 Year</b>	<b>5 Years</b>			
<b>\$ Change</b>	<b>-1,025</b>	<b>1,015</b>			
<b>% Change</b>	<b>-4.225%</b>	<b>4.57%</b>			



## **SPECIFIC SERVICES CONTRACT 2025-2026**

This contract, between the Arrowhead Regional Computing Consortium (hereinafter ARCC) and Independent School District No. 0118 – Northland (hereinafter MEMBER), outlines that:

WHEREAS, ARCC, pursuant to Minnesota Statutes 1974, Section 471.59, is empowered to exercise all functions common to its MEMBERS and as such is authorized to enter into contracts for service, and,

WHEREAS, MEMBER, has formally resolved to participate in specific services, and,

WHEREAS, ARCC is capable and responsible in providing such services,

THEREFORE, BE IT RESOLVED that the parties to this contract agree to the following provisions:

1. ARCC will take actions necessary and appropriate to accomplish the tasks as defined by the Joint Powers Agreement and its By-Laws to service the MEMBER'S needs.
  - a. Employ staff necessary to provide training\*, development, implementation, reporting and operational support of the services available, including:
    - Statewide Finance System (SMART Finance) software, development, training and support
    - Training, editing, reporting and submission of UFARS data to the Minnesota Department of Education
    - School finance procedures particular to the state of Minnesota
    - Statewide Personnel/Payroll System (SMART HR) software, development, training and support
    - Training, editing, reporting and submission of STAR data to the Minnesota Professional Educator Licensing and Standards Board
    - Assistance with the Affordable Care Act: tracking, compliance and reporting and assistance in providing employee wage theft statement to district employees
    - Training, editing, reporting and submission of MARSS and EdFi data from Infinite Campus, PowerSchool and other student information systems to the Minnesota Department of Education

- Training and support on submission of MCCC, Early Education, and other required student data from the Infinite Campus and PowerSchool student information system to the Minnesota Department of Education
- Downloading of statewide student test results from the Minnesota Department of Education and importing that data to the Infinite Campus Student Information System, third party integration
- Federal E-Rate support, Minnesota Telecom Equity Aid support

\*Training will include time appropriate meals and refreshments at no additional charge.

- b. Maintain appropriate records and procedures for backup of MEMBER’s data that is housed on secure servers at our regional partner cmERDC in Sauk Rapids, MN.
  - c. Provide consultation and advice to MEMBER for conversion and implementation of selected services.
  - d. Use all means available and appropriate to provide MEMBER with services and supplies at the least cost.
  - e. Maintain systems and services.
  - f. Maintain confidentiality of MEMBER’s data.
  - g. Employ safeguards to defend the security of data stored in said computer systems against unauthorized access and will respect the privacy of the MEMBER.
2. MEMBER agrees to follow guidelines for data input and control, turnaround time and other, as may be established by the ARCC Governance Board.
3. MEMBER will make payments for services and supplies invoiced, on the appropriate due dates.
- a. Selected services are:

<b>X</b>	<b>Finance/Accounting - Support and Training</b>
<b>X</b>	<b>Payroll/HR – Support and Training</b>
<b>X</b>	<b>Infinite Campus – Support, Training, MARSS, Ed Fi &amp; Other Mandated Reporting</b>
	<b>Power School – Support, Training, MARSS, EdFi &amp; Other Mandated Reporting</b>
	<b>MARSS/EdFi Support Only – No other Student Information System Support</b>

- b. Invoices for the above selected services will be due and payable on:  
July 1, 2025 and January 1, 2026.

c. Additional invoices, if any, during the year will contain detail sufficient to support the invoiced amounts of project services received and forms costs.

4. The ARCC Governance board has set 2025-2026 service rates, as follows:

<b>Membership Fee</b>	<b>\$3,600.00 plus \$5.00 per Adjusted Pupil Unit (APU), final prior year count</b>
<b>Finance/Accounting</b>	<b>\$16.00 per APU, final prior year count</b>
<b>Personnel/Payroll</b>	<b>Based on prior February 1 through January 31 usage \$55.00 per payroll processed, plus \$12.00 per APU, final prior year count</b>
<b>Student Records</b>	<b>Infinite Campus: \$11.50 per ADM Served, final prior year count, including \$5,550.00 minimum, plus \$1.30 per APU Campus Learning (required)</b> <b>Other Systems: \$2,450.00 MARSS editing/reporting</b>
<b>Bank Reconciliation</b>	<b>\$100 per hour</b>
<b>Project Services</b>	<b>\$125.00 per hour, upon request from MEMBER (example: report writing, data conversion, short and long term business manager and payroll services, Audit preparation/coordination etc.)</b>

5. The ARCC Governance Board retains the right to alter the established rates for computer services on or before June 30 of any year.

6. MEMBER understands that ARCC will assist them in filing for their federal discounts on telecommunication costs through the Universal Service Administrative Company (E-rates). Due to timing of the E-rate cycle, application for 2026-2027 discounts will be made in 2025-2026. A separate Letter of Agency details ARCC and MEMBER responsibility.

7. This contract shall be in effect on July 1, 2025, and shall remain in effect through June 30, 2026. Services selected in this contract allow for processing and reporting of 2024-2025 activity, as well as processing and reporting of 2024-2025 activity during the contract period.

8. A 180 day notice is required to terminate this contract.
9. MEMBER shall neither assign nor transfer services received under this contract without prior written approval of ARCC.
10. MEMBER agrees to indemnify and save and hold ARCC harmless from any and all claims or causes of action arising out of the performance of this contract by ARCC or ARCC staff or agents. This shall not be construed to bar any legal remedies MEMBER may have for ARCC's failure to fulfill its obligation pursuant to this contract.

IN WITNESS WHEREOF, the parties have caused this contract to be duly executed, intending to be bound thereby:

**ARCC:**

Meeting Date Approved: May 15, 2025

By: Eric Ankrum, Clerk/Treasurer of Board



**MEMBER:**

Meeting Date Approved: \_\_\_\_\_, 2025

By: \_\_\_\_\_ [Printed Name & Title of Signer]

\_\_\_\_\_ [Signature]



## **Contracted Business Manager Services**

### **Financial Management of the District's Finances including but not limited to:**

- Annual budget and budget management,
- Long range fiscal planning.
- Levy certification.
- Manage cash flow/investments.
- Reconcile bank statements in a timely manner.
- Reports financial information to the Superintendent and School Board.
- Create, edit, recommend policy changes related to Finance to the School Board.
- Work to create work flow procedures for Finance functions.
- Assists in contract negotiations by providing financial information.
- Develop and implement risk management strategies to minimize financial risks and liabilities.
- Manages state, federal and local grants.
- Completes all work for the annual financial audit, including coordination of work with the district's auditors.



**Arrowhead Regional Computing Consortium**  
 4884 Miller Trunk Hwy Ste 300  
 Hermantown Mn 55811  
 Ph 218.723.1700 Fax 218.723.1923

# INVOICE

Number	Date	Page
2121	07/01/2025	Pg 1 of 1

Ext Invoice No Ref:

Bill To: ISD #118  
 NORTHLAND COMMUNITY SCHOOLS  
 316 MAIN ST E  
 REMER MN 56672

Email: lbacklund@arcc.org  
 FY26 Membership billing

Customer	Cus Phone	Cus Fax	Terms	Due Date
1-1106			Due on Receipt	07/01/2025
ISD #118				

No.	SKU Code/Description/Comments	U/M	Units	Rate	Total
1	Base Membership Dues		1.00	3,600.00	3,600.00
2	APU Membership Dues		338.85	5.00	1,694.25
3	Finance/UFARS Dues		338.85	16.00	5,421.60
4	Payroll/STAR Dues		1.00	6,544.20	6,544.20
5	ARCC Infinite Campus Support		1.00	3,522.50	3,522.50
6	MARSS, EdFi, CRDC, MCCC Support		1.00	2,450.00	2,450.00

Each district may allocate up to 70.24% of this bill against Operating Capital revenue.

Invoice may be paid in two installments: 1/2 due July 1, 1/2 due January 1.

<b>Subtotal</b>	\$23,232.55
<b>Sales Tax</b>	\$0.00
<b>Invoice Total</b>	\$23,232.55
<b>Payment Received</b>	\$0.00
<b>Discounts Given</b>	\$0.00
<b>Balance Due</b>	\$23,232.55

Arrowhead Regional Computing Consortium  
 Statistic and Fee Change Analysis FY 2024-2025 vs 2025-2026  
**Northland Community Schools**

<b>Statistics</b>	<b>2025-2026</b>	<b>2024-2025</b>	<b>\$ Change</b>	<b>% Change</b>
Adjusted Pupil Units	338.85	377.18	-38.33	-10.16%
Payroll Runs Processed	28	33	-5	-15.15%
PR Forms Processed	2,345	2,370	-25	-1.05%
Average Daily Membership	325	350	-25	-7.14%

<b>Fee Legend</b>	<b>Unit Measurement</b>	<b>2025-2026</b>	<b>2024-2025</b>	<b>\$ Change</b>	<b>% Change</b>
Base Membership	Per Entity	\$3,600.00	\$3,500.00	\$100.00	2.86%
Membership Dues	Per Adjusted Pupil Unit	\$5.00	\$4.75	\$0.25	5.26%
Finance/UFARS Support	Per Adjusted Pupil Unit	\$16.00	\$15.75	\$0.25	1.59%
Payroll/STAR Support	Per Adjusted Pupil Unit	\$12.00	\$11.75	\$0.25	2.13%
Payroll Runs	Per Payroll Runs Processed	\$55.00	\$55.00	\$0.00	0.00%
Payroll Forms	Per Payroll Forms Processed	\$0.40	\$0.40	\$0.00	0.00%
Infinite Campus/MARSS Support	Per Adjusted Pupil Unit/Min \$5,550 + \$.80 Per APU	\$11.50	\$11.00	\$0.50	4.55%
Other SIS MARSS Support	Per Entity	\$2,450.00	\$2,450.00	\$0.00	0.00%
	Minimum	\$5,550.00	\$5,550.00	\$0.00	0.00%
	Per APU	\$1.30	\$0.80	\$0.50	62.50%

<b>Fees Billed</b>	<b>Unit Measurement</b>	<b>2025-2026</b>	<b>2024-2025</b>	<b>\$ Change</b>	<b>% Change</b>
Base Membership	Per Entity	\$3,600.00	\$3,500.00	\$100.00	2.86%
Membership Dues	Per Adjusted Pupil Unit	\$1,694.25	\$1,791.61	(\$97.36)	-5.43%
Finance/UFARS Support	Per Adjusted Pupil Unit	\$5,421.60	\$5,940.59	(\$518.99)	-8.74%
Payroll/STAR Support	Per Adjusted Pupil Unit	\$4,066.20	\$4,431.87	(\$365.67)	-8.25%
Payroll Runs	Per Payroll Runs Processed	\$1,540.00	\$1,815.00	(\$275.00)	-15.15%
Payroll Forms	Per Payroll Forms Processed	\$938.00	\$948.00	(\$10.00)	-1.05%
Infinite Campus/MARSS Support	Per Adjusted Pupil Unit/Min \$5,550 + \$.75 Per APU	\$5,972.50	\$5,830.00	\$142.50	2.44%
Other SIS MARSS Support	Per Entity	\$0.00	\$0.00	\$0.00	N/A
<b>Total</b>		<b>\$23,232.55</b>	<b>\$24,257.07</b>	<b>(\$1,024.52)</b>	<b>-4.22%</b>

<b>Analysis of Fee Changes</b>	<b>2025-2026</b>	<b>2024-2025</b>	<b>\$ Change</b>	<b>% Change</b>
Fees Charged per Entity	\$3,600.00	\$3,500.00	\$100.00	2.86%
Fees Charged on Pupil Units	\$17,154.55	\$17,994.07	(\$839.52)	-4.67%
Fees Charged on Payroll Usage	\$2,478.00	\$2,763.00	(\$285.00)	-10.31%
<b>Total Fee Change</b>	<b>\$23,232.55</b>	<b>\$24,257.07</b>	<b>(\$1,024.52)</b>	<b>-4.22%</b>





## 2025-2026 Summary of Services

ARCC has been providing administrative support and data processing services for the use of our member districts since 1975.

ARCC is governed by a board comprised of four (4) Superintendents, two (2) Business Managers, four (4) District School Board Members and one (1) district representative from the Instructional Management area. We encourage you to communicate with us throughout the year with suggestions on services you feel would assist you in the efficient operation of your district or cooperative.

### Finance

---

- 1) **SMART Finance Software Development, Training, Support and Processing** – SMART Finance is the software used to record financial data by the members of five RMIC's (Regional Management Information Center). We cooperatively invest in the development of SMART Finance software. We provide day-to-day application support, ongoing training for users, process application software upgrades, perform database upgrades and nightly backups, etc.
- 2) **Uniform Financial Accounting and Reporting Standards (UFARS) Training, Support, Editing and Reporting** – UFARS changes annually to meet both state and federal reporting requirements. We provide UFARS training for district staff and respond to questions as new or unique situations come up in the districts. At the end of the fiscal year we edit district account structure, cleanup errors and submit district UFARS files to the Minnesota Department of Education (MDE). We monitor reporting status to ensure that deadlines are met. We also provide representation on the UFARS Advisory Committee at MDE.
- 3) **Funding and Management Training** – We provide a series of training sessions addressing funding and financial management issues. Some sessions award professional development CEU credits/clock hours for Superintendents and Business Managers. Sessions include:
  - Profiles Session
  - Legislative Update
  - Property Tax Levy Session
  - Truth in Taxation Session
  - Fiscal Year-End Finance Session
  - Fiscal Year-End SMART Finance Work Day
  - Business Manager Brainstorm Meetings
  - UFARS and School Finance 101
  - SMART Finance Group & Individual Training
  - New Business Manager Group & Individual Training
  - Open Lab Work Days – to work individually with districts on the following:
    - Budget Preparation and Review
    - Property Tax and State Aids Year-End Reconciliation Assistance
    - Audit Preparation

4) **Miscellaneous Finance Support**

- **IRS Form 1099** - We answer questions, provide editing and training on filing IRS form 1099's, and submit the files electronically to the IRS.
- **Audit Assistance** – ARCC can assist districts with preparing requested audit workpapers.
- **Bank Reconciliation** – ARCC can provide districts with segregation of duties and reconcile bank statements. This also provides districts with timely reconciliation which can also be an audit finding. This supplemental service is billed at an hourly rate of \$100 per hour.
- **Shared Business Manager Services** – Districts can purchase available time to perform business manager functions which supplement district finance staff. This service can be used by districts during times of staff turnover, emergency or for large projects. Another request is to provide accounts payable processing in response to an emergency. These supplemental services are billed at an hourly rate of \$125 plus travel to a district site. This can be limited by ARCC's available staff resources.
- **Interview Assistance** – ARCC has a repository of interview questions and interview/selection scoring rubrics to assist districts in hiring for key administrative positions. Upon request, ARCC staff may also participate in the interview process.

## **PAYROLL**

- 1) **SMART Payroll/HR Software Development, Training, and Support** – Similar to SMART Finance, we cooperatively invest in the development of SMART Payroll/HR. We perform all application software upgrades, database upgrades and nightly backups of district databases, etc. We update tax tables and ensure that our system remains compliant with all state and federal laws. We provide in-depth application training, support and assistance for users, including setup of initial school year and year-end payoff payrolls.
- 2) **Staff Automated Reporting (STAR) Training, Support, Editing and Reporting** – As with UFARS, we provide district payroll staff with STAR training and field calls regarding new or unique situations. We edit district data, assist with clean up, and submit files annually to the Professional Educator Licensing and Standards Board (PELSB). We monitor STAR deadlines and coordinate regional STAR training with PELSB..
- 3) **Payroll Processing** – We process, print and distribute all regular, special and payoff payrolls, including requested reports. We also submit the payroll files to outside agencies, including:
  - Teachers Retirement Association (TRA)
  - Public Employees Retirement Association (PERA)
  - ACH (Direct Deposits), Quarterly Wage and Hour Report (MN Dept. of Economic Security)
  - W-2 Reporting (printing of forms and submission of files to the Social Security Administration and the Department of Revenue for Minnesota and Wisconsin)
  - IRS 1095 printing and submissions
  - The Minnesota New Hire Reporting for the state's child support enforcement division
  - Annual wage audit reports for submission to workers' compensation insurance companies
- 4) **Training** – ARCC staff provide the following training opportunities:
  - Fiscal Year End (spring)
  - SMART data for STAR Reporting (fall/winter)
  - Calendar Year End (late fall)
  - SMART HR 101 (year-round)
  - Budgeting Salaries and Benefits using SMART HR (year-round)
  - ACA Reporting Work Days (year-round)

- TimeTracker (time clock system)
  - SMART New Modules, this year highlighting:
    - Electronic certifications (employee assignments)
    - Electronic document storage and signing
    - Employees given the ability to change W4 and Direct Deposit accounts through eR
    - More onboarding options
    - Leave request/approval system
    - Ability to process employee reimbursements through eR
    - COBRA management
  - Veritime integration (year-round)
  - Wage Statement Work Days (year-round)
  - Earned Sick and Safe Time.
- 5) **OPEB Reporting** – ARCC staff work with district staff in extracting information from SMART HR in a standard format that allows an actuary to perform Other Post Employment Benefit analysis more efficiently.
- 6) **Affordable Care Act (ACA)** – The SMART HR/Payroll application complies with ACA requirements. ARCC staff work with district payroll staff to update files and generate required reports.
- 7) **Wage Statements** – The SMART HR/Payroll application complies with MN Department of Labor requirements. ARCC staff work with district payroll staff to generate required information to their employees on both their paychecks and Wage Statements.

## STUDENT

- 
- 1) **Minnesota Automated Reporting Student System (MARSS) and EdFi Training, Support, Editing and Reporting** – We provide district student staff with MARSS and EdFi training, field calls as new or unique situations arise, day-to-day phone support and offer district on-site visits. We work closely with district MARSS staff in regards to the editing of MARSS data, error corrections and the timely submission of files to MDE. We also coordinate a regional MARSS session with MDE staff.
- 2) **Minnesota Common Course Catalogue (MCCC)** – In partnership with MDE, ARCC provides training for districts on the MCCC and also assist them in getting their MCCC data correctly entered into Infinite Campus and subsequently submitted to MDE.
- 3) **Infinite Campus Installation, Conversion, Support and Processing** – Infinite Campus is the core student information system that ARCC supports. We provide day to day phone and email support; custom report writing and will schedule district site visits for in depth administrative support and training.
- 4) **Training** – ARCC offers targeted training for Infinite Campus users:
  - On Site Teacher Training (Must be scheduled in advance, cannot be scheduled the last two weeks of August and first two weeks of September)
  - Scheduling One on One (year-round)
  - Ad Hoc Report Writing Workshop (January)
  - Campus User Group (April and November)
  - Free and Reduced Lunch Application Management (August)
  - Week Long Infinite Campus Refresher (June)

- Point of Sale Cashier Training (August)
  - School Nurse Training (year-round)
  - MARSS (October)
  - Academic Planning
  - Course Scheduling
  - Teacher Tools/Engagement Check In
  - School Store and Activity Registration
  - Enhanced Survey Tools
  - School Counselor Training (year-round)
  - Messenger with Voice Module (year-round)
  - Electronic Payment Module (year-round)
  - Ed-Fi Conversion (spring)
- 5) **Civil Rights Data Collection** – Annually the federal government requires districts to submit data regarding compliance with various civil rights laws. ARCC provides Infinite Campus report templates that districts can customize to complete these reports. This would also be an option for any other data requested.
- 6) **Data** – Working with Infinite Campus and using Campus Learning, ARCC will coordinate automatic data transfer with third party vendors.

## OTHER / MISCELLANEOUS

---

- 1) **E-Mail Service** – ARCC maintains an email server that member districts can use. We have built a number of group e-mail accounts, or “aliases”, that allow customers to use a single e-mail address to contact a specific group of ARCC members. The following is a list of our group e-mail addresses:

### Superintendents

MASA 26	masa26supers@arcc.org
MASA 27	masa27supers@arcc.org
MASA 28	masa28supers@arcc.org
Region II Superintendents	reg2supersonly@arcc.org
Region II Superintendents & Directors	reg2supersandothers@arcc.org

### Principals

NE MN Association of Secondary	nemassp@arcc.org
NE MN Association of Elementary	nemespa@arcc.org

### Other

Region II Business Managers	r2busmgr@arcc.org
Region II E-Rate	r2erate@arcc.org
Region II Payroll Coordinators	r2pay@arcc.org
Region II Technology Users Group	tug@arcc.org

- 2) **Survey Services** – From time-to-time district administration wants to survey other districts in the area to see how they are handling a specific issue or to find out what regional compensation looks like for certain groups. ARCC works with the district wanting the data, creates a survey using Google Sheets and shares that survey with the impacted group. Some surveys are updated annually based on district need. A list of all surveys is maintained and made available upon request.

- 3) **Summer Superintendent Session** – ARCC hosts a 2-day session for Superintendents that cover relevant topics, school finance, legal issues, etc. ARCC applies for CEU clock hours for Superintendents who attend.
- 4) **Coordination of “Let’s Talk Thursday” Weekly Superintendent Zoom Meetings** – Originally started as a response to Covid, these weekly meetings have become a place to connect with each other and with administrators from school agencies such as the Minnesota School Boards Association, Minnesota Association of School Administrators, Minnesota Rural Education Association and other guests as necessary.
- 5) **Technology Users Group (TUG)** – ARCC coordinates regular meetings of district technology staff. The agenda is driven by member input and provides a professional development segment in the afternoon.
- 6) **District Administrative Assistant Group (DAAG)** – ARCC coordinates regular meetings of district administrative assistants. The agenda is driven by member input and provides a professional development segment.
- 7) **Assistance Obtaining Technology Funding** – ARCC supports districts in applying for E-Rate discounts and we assist districts with finding E-Rate form numbers for their Telecommunication Equity Aid application.
- 8) **Negotiated Group Pricing** – When beneficial for members, ARCC negotiates with vendors to provide group purchasing advantages on administrative software and supplies like checks, labels, payroll forms, etc.
- 9) **Fiscal Agent Services** – ARCC is available upon request to provide fiscal agent services for federal or state projects that serve some or all of our member districts.
- 10) **Miscellaneous Application Service Provider (ASP) Services and Third-Party Integration** – ARCC operates as an ASP for the Finance, Payroll and Student applications. We also work with a number of third-party vendors who integrate with supported software.
- 11) **Miscellaneous Agency Inquiries** – We can provide “anonymous questions” to agencies on behalf of members. This is beneficial when districts are considering different ways of doing things that may not be clearly defined.

# GOVERNANCE

Following are the current ARCC Governance Board members and their contact information. These individuals welcome your input. Participation of board members who are users of the services we provide is invaluable; our organization’s success is due greatly to the design of the ARCC Governance Board and the emphasis on representation from districts of all sizes.

## Category I: Largest Districts

Tim Riordan School Board Member Rock Ridge ISD #2909 P.O. Box 687, Virginia, MN 55792 218-780-5524 (C) tim.riordan@rrps.org	Richard Aldrich Superintendent Hibbing ISD #0701 800 E 21 <sup>st</sup> St, Hibbing, MN 55746 218-208-0848 (W) richard.aldrich@isd701.org
--	--

## Category II: Mid – Large Districts

Bob Rahja School Board Member Chisholm ISD #0099 405 NW 8 <sup>th</sup> Street, Chisholm, MN 55719 218-290-4317 (C) brahja@chisholm.k12.mn.us	Dan Stifter Superintendent Aitkin ISD #0001 306 2 <sup>nd</sup> St NW, Aitkin, MN 56431 218-924-2115 x 3420 (W) dstifter@isd1.org
--	--

## Category III: Small – Mid Districts

Barb Kalmi School Board Member Nashwauk-Keewatin ISD #0319 P.O. Box 508, Keewatin, MN 55753 218-969-2844 (C) bkalmi@isd319.org	Reggie Engebritson Superintendent Mountain Iron-Buhl ISD #0712 8659 Unity Drive, Mountain Iron, MN 55769 218-735-8271 x 1104 (W) renegebritson@isd712.org
---	--

## Category IV: Smallest Districts

Eric Ankrum School Board Member Wrenshall ISD #0100 207 Pioneer Ave, Wrenshall, MN 55797 218-384-4274 (W) eankrum@isd100.org	Peter Hardy Superintendent Nett Lake ISD #0707 600 E Harvey, Ely, MN 55731 218-969-1600 (C) phardy@isd707.org
---	--

## At Large: District Staff

Sheri Sanbeck Instructional Management Aitkin ISD #0001 306 2 <sup>nd</sup> St NW, Aitkin, MN 56431 218-924-2115 x 3404 (W) ssandbeck@isd1.org	Alex Kaczor Business Manager Hibbing ISD #0701 800 E 21 <sup>st</sup> St, Hibbing, MN 55746 218-208-0849 X 1 (W) alex.kaczor@isd701.org	Kristi Borglund Business Manager Cromwell-Wright ISD #095 5624 Hwy 210 Cromwell, MN 55726 218-644-3737 X1003 (W) kborglund@isd95.org
--	---	--

ARCC’s Executive Director, Cindy Lee Olson, welcomes questions or comments on any area of service. Ms. Olson’s contact information is: E-mail – [cindylee@arcc.org](mailto:cindylee@arcc.org), Phone – 218-723-1700 x101. Jennifer Smith will become the Executive Director starting August 1, 2024. Her E-mail – [jsmith@arcc.org](mailto:jsmith@arcc.org), phone 218-723-1700 x 113.

**Commercial Lease Agreement  
2025-2026**

This lease is made between:  
**Little Sand Group Homes**  
Herein called the Lessor and

**Independent School District #118**  
Herein called the Lessee.

Lessee hereby offers to lease from the Lessor and premises situated on County Road 4, Remer, County of Cass, and State of Minnesota, described as:

Little Sand Group Homes  
7646 Little Sand Lane NE  
Remer MN 56672

Upon the following TERMS and CONDITIONS:

**Term and Rent:** Lessor to lease to Lessee the above premises for a term of **twelve (12) months** commencing **July 1st, 2025** and terminating **June 30th, 2026** as provided herein. Lessee shall pay to Lessor, without deduction or offset and prior to notice or demand and for the use and occupancy of the leased premises, a monthly rental of **\$1050.00** payable in advance on the 1st day of each and every calendar month thereafter in advance.

(A) All rental payments shall be made to Lessor, at the following address:  
5910 Little Sand Lane NE, Remer MN 56672

**Use:** Lessee shall use and occupy the premises for: **Public School Class Rooms**, the premises shall be used for no other purpose. Lessor represents that the premises may lawfully be used for such purpose. The staff and residents of Little Sand Group Homes will have access to the building during the lease agreement - not to interfere with school hours.

**Maintenance and Repair of Premises:**

- The Lessor shall, at the Lessor's sole cost and expense, through the term of this Lease and any renewal term, maintain the Property fit for use as Public School Class Rooms, including the foundations, exterior walls, and roof of the premises, all plumbing, sewage, and electrical systems, as well as any HVA and/or heating and cooling systems serving the premises, as well as the water treatment system (including water softener), in good repair.
- The Tenant, at its own expense, shall maintain the interior of the premises at all times subject to ordinary wear and tear and damage by casualty and condemnation excepted, and in a clean, sanitary, and safe condition.

- **Alterations:** Lessee shall not, without first obtaining the written consent of Lessor, make any alterations, additions, or improvements, in, to, or about the premises. Lessor's written consent shall not be unreasonably withheld.

**Ordinances and Statutes:** Lessee shall, at Lessee's sole cost comply with all statutes, ordinances and requirements of all municipal, state and federal authorities now in force, pertaining to the use of said premises and shall faithfully observe in said use all municipal ordinances, state and federal statutes now in force or which may hereafter be in force and observe and maintain all Environmental standards.

**Assignment and Subletting:** Lessee shall not assign this lease or sublet any portion of the premises without prior written consent of the Lessor, which shall not be unreasonable, withheld. Any such assignment or subletting without consent shall be void and, at the option of the Lessor, may terminate this lease.

**Utilities:** The Lessee has agreed to have a phone line and internet connection run to the building at their costs and they will maintain the monthly bills. All applications and connections for necessary utility services on the demised premises shall be made in the name of the Lessor. The Lessor shall be solely liable for utility charges as they become due, including those for heat and electricity.

- Lessee's Indemnification. Lessee agrees to protect, indemnify, and save the Lessor harmless from and against any and all claims, and against any and all loss, cost, damage, or expense, including but without limitation, reasonably attorneys' fees, arising from:
  - Premises. Any injury or damage to any person or property sustained in or about the premises during the term of this Lease or any extension or renewal thereof; provided, however, Lessee's obligations under this Paragraph shall not apply to the extent caused by any entry in or around the premises by Lessor, its agents, contractors or employees (hereinafter "Lessor Entry") or caused by the negligence or willful misconduct of Landlord, its agents, contractors or employees, or Landlord's failure to maintain the premises as required by this Lease.
  - Negligence. Any injury or damage to any person or property to the extent caused by the negligence or willful misconduct of Lessee, its agents, contractors, or employees, however, Lessee's obligations under this Paragraph shall not apply to injury, death or damage resulting from any Lessor Entry to the extent caused by the negligence or willful misconduct of the Lessor, its agents, contractors or employees, or Lessor's failure to maintain the premises as required by this Lease.
  - Noncompliance. Noncompliance with any federal, state, or local laws, orders, and regulations.
  - Survival. This indemnity shall survive the expiration or earlier termination of this Lease for a period of two (2) years.
- Lessor's Indemnification. Lessor agrees to protect, indemnify, and save the Lessee harmless from and against any and all claims, and against any and all loss, cost, damage, or expense, including but without limitation, reasonably attorneys' fees, arising from:
  - Negligence. Any injury or damage to any person or property to the extent caused by the negligence or willful misconduct of Lessor, its agents, contractors, or employees; provided however, Lessor's obligations under this Paragraph shall not apply to injury or damage to the extent caused by the negligence or willful misconduct of Lessee, its agents, contractors, or employees.
  - Noncompliance. Noncompliance with any federal, state, or local laws, orders, and regulations.

- Representations and Warranties. Any breach of Lessor's covenants, representations, or warranties in this Lease.
- Survival. This indemnity shall survive the expiration or earlier termination of this Lease for a period of two (2) years.

**Insurance:** Lessee, at Lessee(s) sole cost and expense, but for the mutual benefit of Lessor and Lessee maintain public liability insurance, including liability against claims for personal injury, death, or property damage occurring in, upon, or about the premises and on any sidewalks directly adjacent to the premises. The limits of liability of such insurance shall meet the criteria and limits required by the School District #118.

**Insurance:** All such policies of insurance shall be issued in the name of the Lessee, with the Lessors named as additional insured. Evidence of the insurance of such policies shall be delivered to Lessor within thirty (30) days after the term of the Lease commences. Lessee shall obtain a written obligation on the part of each insurance company to notify Lessor in writing at least thirty (30) days prior to any cancellation or material change of coverage.

- **Casualty and Eminent Domain**

- **Casualty.** If the Premises, Building or other improvements on the Land shall be damaged or destroyed in whole or in part by fire or other casualty during the Lease term, unless this Lease is terminated as provided in this Section, Lessor shall promptly repair and restore the Premises, Building, or other improvements to a condition equal to its condition immediately prior to such damage or destruction and in conformity with and pursuant to all applicable requirements of law and duly constituted governmental authority. From the date of such casualty, until the Building is so repaired and restored, Rent and all other charges and items payable hereunder shall abate in such proportion as the part of the Premises destroyed or rendered untenable bears to the total Building. Lessor shall substantially complete any such repair and restoration within sixty (60) days after the casualty. If it reasonably appears that Lessor will be unable to substantially complete the repair and restoration within the 60-day period or if Lessor fails to substantially complete the repair and restoration of the Premises within the 60-day period, either Lessor or Lessee may terminate this Lease by giving thirty day (30) written notice to the non-terminate party at any time before the repair and restoration is substantially completed.
- **Eminent Domain.** If all of the Premises shall be taken by any public authority under the power of eminent domain or conveyed in lieu of condemnation, this Lease shall terminate as of the day possession is taken by the public authority, and Lessee shall pay Rent up to that date. If less than all of the Premises is taken and the taking would (a) materially interfere with Lessee's business in the Premises (in Lessee's reasonable judgment), or (b) would materially reduce available parking at the Premises in a manner that would interfere with Lessee's business operations (in Lessee's reasonable judgment), then Lessee shall have the option to terminate this Lease on the date the public authority takes possession, upon written notice to Lessor given within ninety days after the date of such taking.

**Default.** This should be added

- **By Lessee.** Lessee shall be deemed in default in the event Tenant shall: (i) fail to pay any Rent within ten business days after written notice of such default has been given to Tenant by

Landlord; or (ii) fail to perform any of the other terms, conditions or covenants of this Lease to be performed or observed by Lessee for more than thirty (30) days after written notice of such default has been given to Lessee by Lessor (or such other reasonable time to cure as necessary if such default is not susceptible to cure within thirty (30) days and Lessee, upon receipt of such notice, promptly and diligently attempts to effect such cure), or (iii) be declared insolvent or make any general assignment for the benefit of creditors, file or have filed against it a voluntary or involuntary petition in bankruptcy or a petition for reorganization or arrangement under any law relating to bankruptcy (unless, in the case of a petition filed against Lessee, the same is dismissed within sixty (60) days). In the event of a Lessee default (which remains uncured beyond applicable cure period), upon notice to Lessee and in addition to any other remedies available at law or in equity, Lessor may cure Lessee's default as provided in this Section below, terminate this Lease, or re-enter and recover possession of the Premises without affecting Lessee's liability for past Rent and other charges due or future Rent or other obligations under the Lease and other charges to accrue hereunder. In the event that Lessor re-acquires possession of the Premises as a consequence of any such default, Lessor shall use reasonable efforts to mitigate its damages, and any rents collected by Lessor from reletting the Premises shall be credited to the fulfillment of the agreements of Lessee under this Lease; provided, however, in no event shall Lessee have any right to any payment from Lessor of any sums received by Lessor as a result of any relating of the Premises in excess of the Rent payable by Lessee hereunder.

- **By Lessor.** Lessor shall be deemed in default in the event Lessor: (i) fails to pay real estate taxes when due; (ii) fails to maintain the Premises in a manner that does not allow the Lessee to operate its business to the extent required of Lessor by the terms of this Lease; (iii) fails to maintain the foundations, exterior walls, and roof of the Premises in good repair within thirty (30) days after written notice by Lessee to Lessor; (iv) fails to maintain all plumbing (including water softener/water treatment system), sewage, and electrical systems serving the Premises in good repair within thirty (30) days after written notice by Lessee to Lessor; (v) fails to maintain the HVAC and/or heating and cooling systems serving the Premises in good repair within thirty (30) days after written notice by Lessee to Lessor; (vi) fails to perform any of the other terms, conditions, or covenants of this Lease, including the Work Obligations, to be performed or observed by the Lessor for more than thirty (30) days after written notice of such default has been given to Lessor by Lessee (or such other reasonable time to cure as necessary if such default is not susceptible to cure within thirty (30) days and Lessor, upon receipt of such notice, promptly and diligently attempts to effect such cure); or (vii) be declared insolvent or make any general assignment for the benefit of creditors, file or have filed against it a voluntary or involuntary petition in bankruptcy or a petition for reorganization or arrangement under any law relating to bankruptcy.
- **Remedies Cumulative.** The rights and remedies of Landlord and Tenant under this Lease shall be cumulative and the exercise of any of them shall not be exclusive of any other right or remedy provided by this Lease or allowed by law.
- **Non-Waiver.** The waiver by Lessor or Lessee of any breach of any covenant of this Lease shall be limited to the particular instance and shall not operate or be deemed to waive any future breach of the same or any other covenant on the same or any other occasion, nor operate as a waiver of Lessor's right to enforce the payment of subsequent installments of rent or any of Lessor's or Lessee's rights under this Lease by such remedies as may be appropriate. No extension of time, forbearance, neglect, or waiver on the part of Lessor or Lessee with respect to any one or more of the covenants, terms, or conditions of this Lease, shall be construed as a waiver of any of the other covenants, terms, or conditions of this Lease, or as an estoppel against Lessor or Lessee.

## **Lessor's Representations and Warranties**

Lessor represents, warrants and covenants to Lessee that has full right and lawful authority to enter into and perform Lessor's obligations under this Lease for the initial term and all renewal terms, subject to the performance by Lessee of the terms and conditions of this Lease, Lessee shall peaceably have and enjoy, during the term hereof, the quiet and undisturbed possession of the Premises and all other rights of Lessee under this Lease for the term of this Lease without interference or interruption by Lessor or any other person or persons lawfully or equitably claiming by, through or under the Lessor. The foregoing representations and warranties shall survive the expiration or earlier termination of this Lease

**Notices** - All notices to be given by Lessor or Lessee shall be by either email or in writing and shall be personally delivered, sent registered or certified mail, postage prepaid, or sent by a nationally recognized courier service, to the other party at the address in this Section (or to such other address as may be designated by notice to the other party) and shall be deemed given upon the earlier of (i) personal delivery, (ii) the date that is five business days after mailing by U.S. Mail, (iii) the date of delivery by courier, or (iv) the date of refusal to accept service:

If to Lessor: Little Sand Group Homes  
Attn: \_\_\_\_\_  
7646 Little Sand Lane NE  
Remer, MN 56672

If to Lessee: Independent School District 118  
Attn: Pat Rendall, Superintendent  
316 Main St E  
Remer, MN 56672

**Security Deposit:** The Lessor does not require a security deposit.

**Option to Renew:** Provided that Lessee is not in default in the performance of this lease, Lessee shall have the option to renew the lease for an additional term of commencing at the expiration of the initial lease term. All of the terms and conditions of the lease shall apply during the renewal term.

**Subordination:** This lease is and shall be subordinated to all existing and future liens and encumbrances against the property.

**Counterparts/Facsimile Copies** - This Lease may be executed in counterparts, all of which taken together shall constitute one and the same instrument. Lessor and Lessee agree that facsimile or other electronic executed copies of this Lease shall be binding.

**Entire Agreement:** The foregoing constitutes the entire agreement between the parties and may be modified only by writing signed by both parties. The following Exhibits, if any, have been made a part of this lease before the party's execution hereof:

**LESSOR:** Little Sand Group Homes  
**Address:** 7646 Little Sand Lane NE  
Remer, MN 56672

**Signature:** Michelle Pepin

**Title:** Executive Director

**Dated:** 6/9/25

**LESSEE:** Independent School District #118  
**Address:** 316 Main St E  
Remer, MN 56672

**Signature:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Dated:** \_\_\_\_\_

## LEASE AGREEMENT

THIS LEASE AGREEMENT (“Lease”) is made and entered into by and between Independent School District No. 113, Walker-Hackensack-Akeley, a public corporation under the laws of the State of Minnesota, whose address is 301 4<sup>th</sup> Street, Walker, Minnesota 56484 (hereinafter “Lessor”) and the Up North Learning Center, a public corporation under the laws of the State of Minnesota, whose address is 5413 County 37 NW, Walker, MN 56484 formerly 5413 73<sup>rd</sup> Street NW, Walker, Minnesota 56484 (hereinafter “Tenant”).

WHEREAS, Lessor and Tenant desire to enter into a Lease Agreement whereby Tenant will lease the Up North Learning Center (“Leased Premises”) located at 5413 County 37 NW, Walker, Minnesota 56484; and

WHEREAS, the Tenant agrees to take said premises “as is.”

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein and other good and valuable consideration, Lessor hereby leases to Tenant, and Tenant leases from Lessor, the premises hereinafter contained, for the time period and upon the terms and conditions hereinafter set forth:

1. PREMISES. In consideration of the provisions contained in this Agreement, Lessor agrees to provide to the Tenant the Leased Premises for Tenant to conduct and operate a Level IV educational program. The space provided consists of approximately 17,000 square feet.
2. CHANGE IN PREMISES. Upon mutual agreement, appropriate and adequate spaces shall be adjusted to suit the needs of Lessor and Tenant. Any additional needs for space or revisions to the space leased as listed in this Agreement shall be modified or amended by an Agreement in writing and signed by Lessor and the Tenant.
3. LEASE TERM. This Lease shall be for a term of one year, commencing on September 1, 2025 and terminating on August 31, 2026.
4. ACCEPTANCE OF THE LEASED PREMISES. Tenant’s occupancy of the Leased Premises shall constitute conclusive evidence that the premises were, as of that date, in good, clean and tenantable condition, and as otherwise represented by the Lessor. It is understood and agreed that Lessor shall have a continued right to be on the Leased Premises for the purpose of custodial services and use of the Leased Premises at the times other than those specified for use by the Tenant.
5. RENT. Tenant shall pay to the Lessor during the Lease Term rent in the amount of \$425,000, which is \$85,000 annually per member district. Rent will be invoiced by on a quarterly basis and paid through a lease levy or direct payment as chosen by each member district.
6. USE. The Leased Premises shall be used and occupied by the Tenant for the purpose of running a Level IV Program and purposes incidental to said use, and for no other purposes. No part of the Leased Premises shall be used for any purpose that: constitutes a nuisance;

is illegal, offensive or termed hazardous by insurance companies; may make void or voidable any insurance on the building or increase the premiums therefor; or which might interfere with the general safety, comfort or convenience of Lessor and other occupants of the building.

7. ACCESS TO BUILDING. The Leased Premises identified hereto shall be made available to Tenant for operation of the Level IV Program from 8 a.m. to 3:30 p.m. on school days. Employees of Tenant may be provided access to the Leased Premises beyond the times set forth above, as mutually agreeable between the Lessor and Tenant for purposes of Tenant's normal business operations.
8. PARKING. Tenant shall have use of the Lessor's parking facilities as needed.
9. ALTERATIONS; APPROVALS. Tenant shall not make any alterations of or additions to the Leased Premises without prior written consent of Lessor. All plans, specifications, contractors, and laborers to be used for Tenants improvements must be approved in advance, in writing, by the Lessor.

At the termination of this Lease, Tenant shall, if the Lessor so elects, remove all alterations and additions erected by Tenant and restore the Leased Premises to their original condition; otherwise such improvements shall be delivered up to Lessor with the Leased Premises. All movable office furnishing and trade fixtures installed by Tenant may be removed by Tenant at the termination of this Lease if Tenant so elects, and shall be removed if required by Lessor. All such removals and restoration shall be accomplished in a good and workmanlike manner so as not to damage the primary structure or structural qualities of the Leased Premises. Personal property remaining in the Leased Premises at the expiration or termination of the Lease Term shall, at the option of Lessor, be deemed abandoned and become property of Lessor, and Lessor may dispose of the same as Lessor deems expedient.

10. ACCESS BY LESSOR.
  - A. Lessor and its agents and representative shall be entitled to keep keys to the Leased Premises and shall have the right to enter and inspect the Leased Premises at any reasonable time for the purpose of ascertaining the condition thereof or in order to make such repairs as may be required to be made by Lessor under the terms of this Lease or as Lessor may deem necessary. It is further provided that such entry shall not unreasonably interfere with Tenant's business operations.
  - B. The right of entry reserved shall not be deemed to impose any greater obligation on Lessor to clean, maintain, repair or change the Leased Premises than is specifically provided in this Lease. Lessor and its agents and representatives may at any time in case of emergency enter the Leased Premises and do such acts as Lessor may deem proper in order to protect the Leased Premises.

11. **SUBLETTING AND ASSIGNMENT.** Tenant shall not sublease the whole or any part of the Leased Premises without the prior written consent of Lessor, which consent may be given or withheld in the Lessor's sole and absolute discretion. Tenant shall not, voluntarily or by operation of law, assign, pledge or otherwise transfer this Lease without prior written consent of the Lessor, which consent may be given or withheld in Lessor's sole and absolute discretion.
12. **FIRE AND OTHER CASUALTY.** If the Leased Premises or a substantial part thereof is damaged or destroyed by fire or other casualty, Lessor or Tenant shall have the option, exercisable in their sole and absolute discretion by giving written notice to the other party within ninety (90) days after such damage or destruction, to terminate this Lease within thirty (30) days from the date said notice is given. If a portion of the Leased Premises is damaged by fire or other casualty and this Lease is not terminated pursuant to the preceding sentence, Lessor shall, at its expense, restore the Leased Premises, exclusive of any improvements or other changes made to the Leased Premises by the Tenant, to as near the condition which existed immediately prior to such damage or destruction as reasonable practicable, and all obligations for payment under this Lease Agreement shall abate during such period of time as the Leased Premises are un-tenantable in the proportion that the un-tenantable portion of the Leased Premises bears to the entire Leased Premises. Lessor shall not be responsible to Tenant for, and Tenant shall make no claim against Lessor for, any damage to or theft or destruction of any personal property, furniture, equipment, improvements or other changes made by Tenant in, on or about the Leased Premises, except for any such damage or destruction that is the direct result of any negligent or intentional act or omission of Lessor or its employees.
13. **INSURANCE; WAIVER OF SUBROGATION.** Tenant shall, at its own cost and expense, carry public liability insurance from an insurer acceptable to Lessor of not less than the statutory limitations pursuant to Minnesota Statutes Chapter 466. All policies of insurance shall name Lessor as an additional insured and loss payee and shall provide for not less than thirty (30) days written notice to Lessor before cancellation. Before taking possession of the Leased Premises, Tenant shall provide Lessor with a certificate of insurance noting the requirements set forth in this Paragraph, and otherwise acceptable to Lessor. Lessor and Tenant each hereby release the other from any and all liability or responsibility to the other or anyone claiming through or under them by way of subrogation or otherwise for any loss or damage to property caused by fire or any of the extended coverage casualties covered by the insurance maintained hereunder, provided, however that this release shall be applicable and in force and effect only with respect to loss or damage occurring during such times as the releasor's policies shall contain a clause or endorsement to the effect that may release shall not adversely affect or impair said policies or prejudice the right of the releasor to recover thereunder. The Lessor and Tenant shall cause their respective insurers to include such a clause or endorsement in their policies of insurance.

Tenant shall maintain property loss insurance for its personal property and business fixtures. Lessor shall maintain fire and extended coverage covering the real property.

14. INDEMNITY. To the extent allowable under Minnesota law, Tenant and Tenant's successors and assigns shall indemnify, hold harmless and defend Lessor and Lessor's successors and assigns from any claim or damage arising out of any injury, death or property damage occurring in, on or about the Leased Premises, to the Tenant or an employee, agent, customer or invitee of the Tenant, except to the extent such injury, death or property damage shall be the direct result of the negligent or intentional act or omission of the Lessor or its employees, agents or representatives. Indemnification under this paragraph shall be limited to injury, death or property damage resulting from the negligence, intentional act or omission of Tenant, its employees, independent contractors, business associates or affiliates, guests and invitees.
15. EVENTS OF DEFAULT. Each of the following shall constitute an "Event of Default" by Tenant under this Lease:
  - A. The failure by Tenant to pay any and all charges to be paid pursuant to this Lease within ten (10) days following the due date;
  - B. The insolvency or dissolution of Tenant, any transfer by the Tenant in fraud of creditors, or any assignment by the Tenant for the benefit of creditors;
  - C. The vacating or deserting by Tenant of all or any substantial portion of the Leased Premises;
  - D. The failure by Tenant to comply with any term, provision or covenant of this Lease and the failure by the Tenant to cure such failure within thirty (30) days after notice from Lessor.
16. REMEDIES. Upon the occurrence of any Event of Default, Lessor, at its option and in addition to all other rights and remedies available to Lessor by law or by the other provisions hereof, may:
  - A. terminate this Lease and all of Lessor's and Tenant's rights and obligations hereunder;  
or
  - B. declare this Lease forfeited and the Lease Term ended upon ten (10) days written notice to Tenant, and to reenter the Leased Premises, with or without process of law, using such reasonable force as may be necessary to remove all persons and chattels therefrom, and Lessor shall not be liable for damages by reason of such reentry or forfeiture.
17. NOTICE. Any notice or document required or permitted to be delivered hereunder shall be deemed to be delivered, whether actually received or not, when deposited in the United States mail, postage prepaid, certified or registered mail, addressed to the parties hereto at the addresses set forth below, or at such other address as they have previously designated in written notice delivered in accordance with this paragraph:

If to Lessor: Independent School District No. 113

If to Tenant: Up North Learning Center

Any notice or document required or permitted to be delivered hereunder by Lessor to Tenant also shall be deemed to be delivered if and when delivered personally to Tenant at the Leased Premises.

18. **RULES AND REGULATIONS.** Tenant shall observe such rules and regulations which from time to time may be promulgated by the Lessor for the general safety, comfort and convenience of Lessor, occupants and tenants.
19. **COMPLIANCE WITH LAWS, REGULATIONS, AND POLICIES.** Tenant shall abide by all federal, state, and local laws and regulations. Tenant agrees not to discriminate on the basis of race, color, sex, creed, national origin, disability, age, sexual orientation, status with regard to public assistance, or religion.
20. **WAIVER.** Any failure of Lessor to insist upon strict performance of any term, covenant or condition of this Lease, or to exercise any option herein contained, shall not be construed as a waiver or a relinquishment for the future of such term, covenant, condition or option, but the same shall continue and remain in full force and effect. The receipt by Lessor of any charges to be paid pursuant to this Lease with knowledge of a breach in any terms, covenants or conditions of this Lease to be kept or performed by Tenant shall not be deemed a waiver of such breach, and Lessor shall not be deemed to have waived any provision of this Lease unless expressed in writing and signed by Lessor.
21. **SURRENDER.** On the last day of the term of this Lease or on the sooner termination thereof, Tenant shall peaceably surrender the Leased Premises in good condition and repair consistent with the Tenant's duty to make repairs as provided herein. On or before the last day of the Lease Term or on the sooner termination thereof, Tenant shall at its expense remove all of t Tenant's personal property from the Leased Premises, and any property not removed shall be deemed abandoned. All alterations, additions and fixtures which have been made or installed upon the Leased Premises by either Lessor or Tenant shall remain as Lessor's property and shall be surrendered with the Lease Premises as a part thereof. Tenant shall promptly surrender all keys for the Leased Premises and the Building to Lessor at the place then fixed for payment of any charges and shall inform Lessor of combinations on any locks or safes on the Leased Premises.
22. **MISCELLANEOUS**
  - A. Words of any gender used in this Lease shall be held and construed to include any other gender, and words if the singular number shall be held to include the plural, unless the context otherwise requires.

- B. The terms, provisions, covenants and conditions contained in this Lease shall apply to, inure to the benefit of, and be binding upon the parties hereto and their respective legal representatives, successors and permitted assigns, except as otherwise herein expressly provided.
- C. If any clause or provision of this Lease is or becomes illegal, invalid or unenforceable because of present or future laws or any rule or regulations of any governmental body or entity or valid court order, then the remainder of this Lease shall not be affected thereby unless such illegality, invalidity or unenforceability is, in the sole discretion of the Lessor, essential to the rights of both parties, in which event Lessor shall have the right to terminate this Lease upon written notice to Tenant.
- D. The Lease does not create the relationship of principal and agent or of partnership or of joint venture or of any association between Lessor and Tenant, the sole relationship between Lessor and Tenant being that of lessor and tenant.
- E. Each term and each provision of this Lease performable by Tenant shall be construed to be both a covenant and a condition.
- F. The paragraph headings of this Lease are for convenience only and do not define, limit or construe the contents of such paragraphs.
- G. This Lease shall supersede all negotiations or other communications, written or verbal, regarding the terms and conditions of the relationship between Lessor and Tenant created hereby, and there are no agreements and conditions of the relationship between Lessor and Tenant created hereby, and there are not agreements between Lessor and Tenant, written or verbal, other than those expressed herein.
- H. This Lease can only be modified or amended by an Agreement in writing signed by Lessor and Tenant.
- I. This Agreement shall be construed in accordance with the laws of Minnesota.
- J. Each party represents and warrants to the other that the signatory of that party is authorized to enter into this Agreement for and on behalf of that party.

25. ENTIRE AGREEMENT. This agreement represents the entire understanding and agreement between the parties hereto and this lease agreement may not be altered, changed or amended, except by an instrument in writing, signed by all parties hereto.

IN WITNESS WHEREOF, the Lessor and the Tenant have executed this Lease Agreement on the respective dates set forth below.

LESSOR: INDEPENDENT SCHOOL DISTRICT NO. 113

By: [Signature]

Its Chair

By: [Signature]

Its Clerk

Dated: 6/9/25

TENANT: INDEPENDENT SCHOOL DISTRICT NO. \_\_\_\_\_

By: \_\_\_\_\_  
Its Chair

By: \_\_\_\_\_  
Its Clerk

Dated: \_\_\_\_\_

PLEASE INDICATE:

Walker-Hackensack-Akeley ISD #113 is to include the Tenant's lease payments in the MDE

Levy Information System: \_\_\_\_\_ YES      \_\_\_\_\_ NO

FY-26

**SPECIAL EDUCATION PROGRAM SERVICES AGREEMENT**  
(IASC Selling SPED Programming to Districts)

THIS AGREEMENT entered into between **INDEPENDENT SCHOOL DISTRICT NO. 6070, ITASCA AREA SCHOOLS COLLABORATIVE**, hereinafter referred to as "ISD 6070", and **INDEPENDENT SCHOOL DISTRICTS NO. 118 - NORTHLAND, NO. 002 - HILLCITY, NO. 316 – GREENWAY, NO. 317 – DEER RIVER, NO. 319 – NASHWAUK-KEEWATIN, AND NO. 698 – FLOODWOOD**, hereinafter referred to as "DISTRICT".

**RECITALS**

The parties hereto recite and declare:

- A. **ISD 6070** is a public educational entity operating under the laws of the State of Minnesota.
- B. **DISTRICT** is a public educational entity operating under the laws of the State of Minnesota.
- C. **DISTRICT** desires and agrees to purchase and obtain special education services from **ISD 6070**. **ISD 6070** desires and agrees to provide the special education services to **DISTRICT**, as set forth herein.

**FOR THE REASONS SET FORTH ABOVE, AND IN CONSIDERATION OF THE MUTUAL PROMISES OF THE PARTIES HERETO, THE PARTIES COVENANT AND AGREE AS FOLLOWS:**

**DURATION OF AGREEMENT.** The initial term of this Agreement shall commence on the 1<sup>st</sup> day of July, 2025 and shall continue in full force and effect until the 30<sup>th</sup> day of June, 2026 unless terminated, extended, or modified by mutual agreement.

**TERMINATION.** Any party to this agreement may withdraw from it by giving an advance one-year written notice of the party's intent to withdraw. One year notice is defined as an entire fiscal year, thus July 1 through June 30 unless agreed upon by both parties to separate sooner.

**SPECIAL EDUCATION SERVICES PROVIDED.** **ISD 6070** shall provide **DISTRICT** with the special education services consistent with Appendix A.

**PERSONNEL PERFORMING SPECIAL EDUCATION SERVICES.**

- A. **ISD 6070** agrees and represents that it shall have subjected any personnel assigned to perform services under this contract to both a criminal history and background check, and shall not assign anyone to perform services under this contract who has any record or history which would have a negative bearing on that individual's ability to properly and safely perform services under this contract or who might pose even the slightest risk to employees or students with whom he/she may come into contact.
- B. **ISD 6070** agrees and represents that all employees performing services as part of this agreement possess the credentials required by the State of Minnesota to provide said services.
- C. **ISD 6070** assumes full responsibility for its employee/personnel providing services hereunder, and will make all deductions required of employers by state, federal and local laws, including deductions for social security and withholding taxes; and shall maintain workers' compensation and liability insurance coverage for each.

FY-26

**REQUIRED HOURS OF SERVICES.** **ISD 6070** shall provide the services identified in Appendix A to **DISTRICT** as needed based on the needs of **DISTRICT** as agreed upon by **ISD 6070** Special Education Administration and **DISTRICT** Administration.

**CONSIDERATION FOR PROVIDING SPECIAL EDUCATION SERVICES.** In consideration for providing the services identified in Appendix A, **DISTRICT** shall compensate **ISD 6070** for actual costs in an amount proportionate to **DISTRICT**'s previous year end total Average Daily Membership (ADM). An approximation is identified in Appendix A, but **DISTRICT** will be billed based on actual costs incurred by **ISD 6070** for the provision of special education services, including but not limited to, salaries, benefits, equipment, and travel reimbursements.

**RELATIONSHIP OF THE PARTIES.**

- D. The overall conduct and control of the services performed under this agreement will lie with **ISD 6070**. However, **ISD 6070** agrees and represents that its employees/personnel shall perform said services in accordance with approved methods and procedures for such services and in conformity to federal and state law, rule and policy.
- E. Employees of **ISD 6070** are not to be considered as employees of **DISTRICT** for any purpose, and **ISD 6070** personnel/employees will not be entitled to any rights or benefits from **DISTRICT**.

**COMPLIANCE WITH POLICIES AND PROCEDURES.**

- F. **ISD 6070** agrees that its personnel/employees assigned to perform services under this contract shall fully comply with all policies and procedures of **DISTRICT**. Any deficiency, failure, or refusal on the part of any employee/personnel of **ISD 6070** with regard to compliance with the policies and procedures of **DISTRICT** shall be brought to the attention of **ISD 6070** both orally and in written form.
- G. **ISD 6070** agrees that its personnel/employees assigned to perform services under this contract shall conform to, and comply with, all federal and state laws dealing with the release and dissemination of data.
- H. **ISD 6070** agrees and represents that its employees will not perform any of the services contemplated and intended by this agreement after having used or consumed any alcoholic beverages, illegal drugs, or after misusing prescription drugs.
- I. The parties agree that any violation or non-compliance by personnel assigned by **ISD 6070** to perform services under this agreement shall be dealt with by **ISD 6070**. However, **DISTRICT** shall have the right to request removal of any such personnel/employee from performing services under this contract, and reassignment of services shall be determined by the Superintendents of **DISTRICT** and **ISD 6070** leadership.
- J. All written information, data, student records, personnel records and other data compiled or kept in conjunction with the services performed under this contract, or related thereto, will be subject to state and federal data practice laws and rules to the extent that each party to this contract complies with and safeguards its own data. Each party shall be responsible for its own wrongful acts with regard to the inappropriate or unlawful release of protected data, but shall be allowed and authorized to have access to each other's data to the extent necessary to perform services under this agreement.

FY-26

**LIABILITIES AND INDEMNIFICATION.**

- A. **ISD 6070** shall be solely liable for the actions, conduct, and/or wrongdoing, whether by omission or commission, of any of its personnel/employees assigned to perform services under this agreement and arising directly or indirectly from the performance of those services.
- B. **DISTRICT** shall be solely liable for the actions, conduct, and/or wrongdoing, whether by omission or commission, of any of its personnel/employees.

**DISPUTE RESOLUTION.** The parties agree that any and all disputes arising out of this Agreement shall be subject to binding arbitration through the Minnesota Bureau of Mediation Services. The parties agree that an arbitrator shall be selected from a list provided by the Minnesota Bureau of Mediation Service, and shall be conducted in accordance with its procedures. Under no circumstances shall the arbitrator render a decision that is outside the parameters and the specific terms and provisions of this Agreement, and the scope of the arbitration shall be limited to the specific dispute presented.

**TERMS TO BE EXCLUSIVE.** The entire agreement between the parties with respect to the services provided hereunder is contained in this Agreement. The provisions of this Agreement are for the benefit of the parties hereto and not for the benefit of any other person or legal entity.

**WAIVER OR MODIFICATION OF TERMS.** No waiver, alteration or modification of any of the terms and provisions of this Agreement shall be binding unless in written form and signed and executed by the authorized representatives of the parties hereto.

**REPRESENTATION OF AUTHORITY TO SIGN.** Each party represents and warrants that the person(s) signing and executing this agreement on its behalf has been properly authorized to do so by the governing board of each entity, and that such action taken is consistent with its own by-laws, rules, procedures, and in accordance with the laws of the state of Minnesota.

**IASC SPED Program Positions SY25-26**

<b>Service</b>	<b>FTE</b>	<b>Contract</b>	<b>Staff</b>	<b>Notes</b>
DHH Teacher and Mentorship	POS (.5)	ISD #318	Melissa King	Approx
PI Teacher and Mentorship	POS (.5)	ISD #318	Michelle Reichart	Approx
ASD Program Support	POS (.4)	ISD #318	Tracy Hutchinson	Approx
Due Process Specialist	1.0	ISD #6070	Sue Will	
Work Experience Coordinator	1.0	ISD #6070	Marie Sippola	
Physical Therapist	1.0	ISD #6070	Lisa Brink	
Occupational Therapist	1.0	ISD #6070	Courtney Worlie	
Certified Occupational Therapy Assistant	1.0	ISD #6070	Katie Wenko	
Evaluator	1.0	ISD #6070	Ariel Dowling	
Sped Director	.5	ISD #6070	Jackie Skelly	
Sped Coordinator	1.0	ISD #6070	Kristen Panchyshyn	
Admin Assistant	.74	ISD #6070	Sarah Zimmerman	
Vision	.45	NLC	Kathleen Fischer	
Audiology	.25	ISD #6070	Megan Bruxvort	
MA Billing Coordinator	1.0 FTE (208 days)	ISD #6070	Shauna Hambly	
ECSE Admin Asst.	POS	ISD #6070	Kate O'Brien	
ECSE-EC Director	0.20	ISD #6070	Darla Rahne	Purchase shared with Early EDge
MA Billing Data Clerk	1.0	ISD #6070	Shana Grzybowski	
IASC Registered Nurse	1.0 FTE (220 days)	ISD #6070	Carrissa Hansen	

FY-26

**SPECIAL EDUCATION PROGRAM SERVICES AGREEMENT**  
**SIGNATURE PAGE**

**DISTRICT:** 118.00

By \_\_\_\_\_

By \_\_\_\_\_

Its \_\_\_\_\_

Its \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

**ISD #6070, Itasca Area Schools Collaborative:**

By DocuSigned by:  
*Bill Hoft*  
312FDE8A23B4423... \_\_\_\_\_

By Signed by:  
*Jackie Skelly*  
D2B1EAF321AF4F0... \_\_\_\_\_

Its IASC Board chair

Its IASC Executive Director

Date 5/16/2025

Date 5/14/2025

## **TRAP AND SKEET LETTERING PROGRAM**

Northland Community and Hill City high schools, in conjunction with the Minnesota State High School Clay Target League (MSHSCTL), has developed an Independent be an equivalent to other varsity lettering requirements for this high school's sports.

### **OBJECTIVE OF THE PROGRAM**

1. To offer high school athletic status to shooting sport student athletes.
2. To recognize the accomplishments and time commitment of shooting sport student athletes with a varsity letter award to those who meet the requirements as defined by the high school. Official high school athletic recognition is important to college applicants.

### **QUALIFICATIONS AND REQUIREMENTS FOR LETTERING**

To be eligible for the Independent Provider Extra Curricular Lettering Program, the shooting sport student athlete must meet the following criteria:

1. Athlete must be a student of Northland Community School ISD 118 or Hill City High School ISD 002 in grades 8-12.
2. Home schooled athletes and surrounding areas athletes who are part of the team are also eligible.
3. Athlete must abide by their school district and Minnesota State High School Clay Target League activity requirements.
4. Athlete must average 20 or more points per round in competition play at the end of the season.
5. Athlete must not miss any competition weeks during the season.
6. Athlete must adhere to all school district rules, policies and requirements concerning student activities including, but not limited to, attendance, conduct, scholastic standing and other eligibility requirements.
7. Athlete may participate in the State Tournament.
8. Athlete must submit all necessary documentation and associated fees to the school's Lettering Coordinator by TBD. If a student athlete fails to adhere to the Qualification and Requirements for Lettering, the athlete forfeits the right to letter for that season.

### **PRESENTATION OF AWARDS**

Northland Community School and Hill City high school (or athletes' school) letters, shooting sport patch, bars, and certificate will be awarded to the qualifying recipients in trap. In addition, participating students will be invited to be included in the clay target team photo for the school's yearbook.

[Subject to change in accordance with the guidelines provided by the Minnesota state high school clay target.]

Orig. 1995  
Adopted: 8/21/97  
Revised: 5/05/25  
Approved:

## **421 GIFTS TO EMPLOYEES AND SCHOOL BOARD MEMBERS**

### **I. PURPOSE**

The purpose of this policy is to avoid the appearance of impropriety or the appearance of a conflict of interest with respect to gifts given to school district employees and school board members.

### **II. GENERAL STATEMENT OF POLICY**

- A. The school district recognizes that students, parents, and others may wish to show appreciation to school district employees. The policy of the school district, however, is to discourage gift-giving to employees and to encourage donors instead to write letters and notes of appreciation or to give small tokens of gratitude as memorabilia.
- B. A violation of this policy occurs when any employee solicits, accepts, or receives, either by direct or indirect means, a gift from a student, parent, or other individual or organization of greater than nominal value.
- C. A violation of this policy occurs when any employee solicits, accepts, or receives a gift from a person or entity doing business with or seeking to do business with the school district. Employees may accept items of insignificant value of a promotional or public relations nature or a plaque with a resale value of \$5 or less with an inscription recognizing an individual for an accomplishment. The superintendent has discretion to determine what value is "insignificant."
- D. Teachers may accept from publishers free samples of textbooks and related teaching materials.
- E. This policy applies only to gifts given to employees where the donor's relationship with the employee arises out of the employee's employment with the school district. It does not apply to gifts given to employees by personal friends, family members, other employees, or others unconnected to the employee's employment with the school district.
- F. An elected or appointed member of a school board, a school superintendent, a school principal, or a district school officer, including the school business official, may not accept a gift from an interested person.

### **III. DEFINITIONS**

- A. "Gift" means money, real or personal property, a service, a loan, a forbearance or forgiveness of indebtedness, or a promise of future employment that is given without something of equal or greater value being received in return.
- B. "Interested person" means a person or a representative of a person or association that has a direct financial interest in a decision that a school board member, a superintendent, a school principal, or a district school officer is authorized to make.

C. "Financial interest" means any ownership or control in an asset which has the potential to produce a monetary return.

#### **IV. PROCEDURES**

Any employee considering the acceptance of a gift shall confer with the administration for guidance related to the interpretation and application of this policy.

#### **V. VIOLATIONS**

Employees who violate the provisions of this policy may be subject to discipline, which may include reprimand, suspension, and/or termination or discharge.

**Legal References:** Minn. Stat. § 10A.07 (Conflicts of Interest)  
Minn. Stat. § 10A.071 (Prohibition of Gifts)  
Minn. Stat. § 15.43 (Acceptance of Advantage by State Employee; Penalty)  
Minn. Stat. § 471.895 (Certain Gifts by Interested Persons Prohibited)

**Cross References:** MSBA/MASA Model Policy 209 (Code of Ethics)  
MSBA/MASA Model Policy 210 (Conflict of Interest – School Board Members)  
MSBA/MASA Model Policy 306 (Administrator Code of Ethics)

Orig. 1995  
Adopted: 8/21/97  
Revised: 8/03, 5/04, 2/08, 05/05/25  
Approved: Rev.

Independent School District #1181 Policy 422

## 422 POLICIES INCORPORATED BY REFERENCE

### PURPOSE

Certain policies as contained in this policy reference manual are applicable to employees as well as to students. ~~In order to~~To avoid undue duplication, the school district provides notice by this section of the application and incorporation by reference of the following policies ~~which that~~ also apply to employees:

<del>Model Policy 102</del>	<del>Equal Educational Opportunity</del>
<del>Model Policy 103</del>	<del>Complaints – Students, Employees, Parents, Other Persons</del>
<del>Model Policy 206</del>	<del>Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Considerations</del>
<del>Model Policy 211</del>	<del>Criminal or Civil Action Against School District, School Board Member, Employee, or Student</del>
<del>Model Policy 305</del>	<del>Policy Implementation</del>
Model Policy 505	Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees
Model Policy 507	Corporal Punishment
Model Policy 510	Student Activities
Model Policy 511	Student Fundraising
Model Policy 517	Student Recruiting
Model Policy 518	DNR-DNI Orders
Model Policy 519	Interviews of Students by Outside Agencies
Model Policy 522	Title IX Sex Nondiscrimination Policy, Grievance Procedure and Process
Model Policy 524	Internet Acceptable Use and Safety Policy
Model Policy 525	Violence Prevention
Model Policy 535	Service Animals in Schools
<del>Model Policy 610</del>	<del>Field Trips</del>
<del>Model Policy 710</del>	<del>Extracurricular Transportation</del>
<del>Model Policy 711</del>	<del>Video Recording on School Buses</del>
<del>Model Policy 712</del>	<del>Video Surveillance Other Than on Buses</del>
<del>Model Policy 802</del>	<del>Disposition of Obsolete Equipment and Material</del>

Employees are charged with notice that the above cited policies are also applicable to employees; however, employees are also on notice that the provisions of the various policies speak for themselves and may be applicable although not specifically listed above.

**Legal References:** [None](#)

**Cross References:** [None](#)

Orig. 1999  
Adopted: 7/23  
~~Revised: 7/23~~, 05/05/25  
Approved:

Independent School District #118 Policy 424

## 424 LICENSE STATUS

*[Note: The provisions of this policy substantially reflect legal requirements.]*

### I. PURPOSE

The purpose of this policy is to ensure that qualified teachers are employed by the school district and to fulfill its duty to ascertain the licensure status of its teachers. A school board that employs a teacher who does not hold a valid teaching license or permit places itself at risk for a reduction in state aid. This policy does not negate a teacher's duty and responsibility to maintain a current and valid teaching license.

### II. GENERAL STATEMENT OF POLICY

- A. A qualified teacher is one holding a valid license to perform the particular service for which the teacher is employed by the school district.
- B. No person shall be a qualified teacher until the school district verifies, through the Minnesota education licensing system available on the Minnesota Professional Educator Licensing and Standards Board website, that the person is a qualified teacher consistent with state law.
- C. The school district has a duty to ascertain the licensure status of its teachers and ensure that the school district's teacher license files are up to date. The school district shall establish a procedure for annually reviewing its teacher license files to verify that every teacher's license is current and appropriate to the particular service for which the teacher is employed by the school district.
- D. The school district must annually report to the Professional Educator Licensing and Standards Board: (1) all new teacher hires and terminations, including layoffs, by race and ethnicity; and (2) the reasons for all teacher resignations and requested leaves of absence. The report must not include data that would personally identify individuals.

### III. PROCEDURE

- A. The superintendent or the superintendent's designee shall establish a schedule for the annual review of teacher licenses.
- B. Where it is discovered that a teacher's license will expire within one year from the date of the annual review, the superintendent or the superintendent's designee will advise the teacher in writing of the approaching expiration and that the teacher must complete the renewal process and file the license with the superintendent prior to

the expiration of the current license. However, failure to provide this notice does not relieve a teacher from his/her duty and responsibility of ensuring that his/her teaching license is valid, current and appropriate to his/her teaching assignment.

- C. If it is discovered that a teacher's license has expired, the superintendent will immediately investigate the circumstances surrounding the lack of license and will take appropriate action. The teacher shall be advised that the teacher's failure to have the license reinstated will constitute gross insubordination, inefficiency and willful neglect of duty which are grounds for immediate discharge from employment.
- D. The duty and responsibility of maintaining a current and valid teaching license appropriate to the teaching assignment as required by this policy shall remain with the teacher, notwithstanding the superintendent's failure to discover a lapsed license or license that does not support the teaching assignment. A teacher's failure to comply with this policy may be grounds for the teacher's immediate discharge from employment.

**Legal References:** Minn. Stat. § 122A.16 (Qualified Teacher Defined)  
Minn. Stat. § 122A.22 (District Verification of Teacher Licenses)  
Minn. Stat. § 122A.40, ~~Subd. 13~~ (Employment; Contracts; Termination – Immediate Discharge)  
Minn. Stat. § 127A.42 (Reduction of Aid for Violation of Law)  
*Vettleson v. Special Sch. Dist. No. 1*, 361 N.W.2d 425 (Minn. App. 1985)  
*Lucio v. School Bd. of Independent Sch. Dist. No. 625*, 574 N.W.2d 737 (Minn. App. 1998)  
*In the Matter of the Proposed Discharge of John R. Statz* (Christine D. VerPloeg), June 8, 1992, *affirmed*, 1993 WL 129639 (Minn. App. 1993)

**Cross References:** None

*Orig. 2016*

*Adopted: 2017*

*Revised: 2022, 06/24, 11/24*

*Approved: 01/22/25*

**721 UNIFORM GRANT GUIDANCE POLICY REGARDING FEDERAL REVENUE SOURCES**

**[NOTE: School districts are required by the federal Uniform Grant Guidance (UGG) regulations, 2 Code of Federal Regulations, Part 200, to have the policies that establish uniform administrative requirements, cost principles, and audit requirements for federal awards to non-federal entities including school districts. In June 2018, the United States Office of Management and Budget increased the threshold dollar amounts for both simplified acquisition costs (\$250,000) and micro-purchases (\$10,000).]**

**I. PURPOSE**

The purpose of this policy is to ensure compliance with the requirements of the federal Uniform Grant Guidance regulations by establishing uniform administrative requirements, cost principles, and audit requirements for federal grant awards received by the school district.

**II. DEFINITIONS**

**[NOTE: In October 2024, MSBA updated Article II to ensure that the definitions are presented in alphabetical order. School districts may choose whether to adopt this change.]**

- A. “Compensation for personal services” includes all remuneration, paid currently or accrued, for services of employees rendered during the period of performance under the federal award, including, but not necessarily limited to, wages and salaries. Compensation for personal services may also include fringe benefits which are addressed in 2 Code of Federal Regulations, section 200.431 (Compensation - Fringe Benefits).
- B. “Contract” means a legal instrument by which a non-federal entity purchases property or services needed to carry out the project or program under a federal award. The term, as used in 2 Code of Federal Regulations, Part 200, does not include a legal instrument, even if the non-federal entity considers it a contract, when the substance of the transaction meets the definition of a federal award or subaward.

- C. “Direct costs” are those costs that can be identified specifically with a particular final cost objective, such as a federal award, or other internally or externally funded activity, or that can be directly assigned to such activities relatively easily with a high degree of accuracy.
- D. “Equipment” means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost which exceeds the lesser of the capitalization level established by the non-federal entity for financial statement purposes, or \$10,000.
- E. “Federal award” has the meaning, depending on the context, in either paragraph 1. or 2. of this definition:
  - 1.
    - a. The federal financial assistance that a non-federal entity receives directly from a federal awarding agency or indirectly from a pass-through entity, as described in 2 Code of Federal Regulations, section 200.101 (Applicability); or
    - b. The cost-reimbursement contract under the federal Acquisition Regulations that a non-federal entity receives directly from a federal awarding agency or indirectly from a pass-through entity, as described in 2 Code of Federal Regulations, section 200.101 (Applicability).
  - 2. The instrument setting forth the terms and conditions. The instrument is the grant agreement, cooperative agreement, other agreement for assistance covered in paragraph (b) of 2 Code of Federal Regulations, section 200.40 (Federal Financial Assistance), or the cost-reimbursement contract awarded under the federal Acquisition Regulations.
  - 3. “Federal award” does not include other contracts that a federal agency uses to buy goods or services from a contractor or a contract to operate federal-government-owned, contractor-operated facilities.
- F. Grants
  - 1. “State-administered grants” are those grants that pass through a state agency such as the Minnesota Department of Education (MDE).
  - 2. “Direct grants” are those grants that do not pass through another agency such as MDE and are awarded directly by the federal awarding agency to the grantee organization. These grants are usually discretionary grants that are awarded by the U.S. Department of Education (DOE) or by another federal awarding agency.

**[NOTE: All requirements outlined in this policy apply to both direct grants and state-administered grants.]**

- G. “Non-federal entity” means a state, local government, Indian tribe, institution of higher education, or nonprofit organization that carries out a federal award as a recipient or subrecipient.
- H. “Post-retirement health plans” refer to costs of health insurance or health services not included in a pension plan covered by 2 Code of Federal Regulations, section 200.431(g) for retirees and their spouses, dependents, and survivors.
- I. Procurement Methods
1. “Procurement by micro-purchase” is the acquisition of supplies or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold (generally \$10,000, except as otherwise discussed in 48 Code of Federal Regulations, Subpart 2.1 or as periodically adjusted for inflation).  
  
**[NOTE: Minnesota school districts may choose to increase their federal micro-purchase threshold to \$25,000, which would align with the Minnesota limit. School districts choosing to adopt this increase must annually certify the higher threshold and the justification for using the higher threshold. Acceptable reasons for justification must meet *one* of the following criteria: (1) a qualification as a low-risk auditee, in accordance with the criteria established in 2 Code of Federal Regulations, section 200.520; (2) an annual internal institutional risk assessment to identify, mitigate, and manage financial risks; or (3) a higher threshold consistent with state law.]**
  2. “Procurement by small purchase procedures” are those relatively simple and informal procurement methods for securing services, supplies, or other property that do not cost more than \$175,000 (periodically adjusted for inflation).  
  
**[NOTE: Despite the federal government’s increase in the dollar cap for small purchases, Minnesota law limits the cap to \$175,000.]**
  3. “Procurement by sealed bids (formal advertising)” is a publicly solicited and a firm, fixed-price contract (lump sum or unit price) awarded to the responsible bidder whose bid, conforming to all the material terms and conditions of the invitation for bids, is the lowest in price.
  4. “Procurement by competitive proposals” is normally conducted with more than one source submitting an offer, and either a fixed-price or cost-reimbursement type contract is awarded. Competitive proposals are generally used when conditions are not appropriate for the use of sealed bids.
  5. “Procurement by noncompetitive proposals” is procurement through solicitation of a proposal from only one source.

- J. “Relocation costs” are costs incident to the permanent change of duty assignment (for an indefinite period or for a stated period not less than 12 months) of an existing employee or upon recruitment of a new employee.
- K. “Severance pay” is a payment in addition to regular salaries and wages by the non-federal entities to workers whose employment is being terminated.
- L. “Travel costs” are the expenses for transportation, lodging, subsistence, and related items incurred by employees who are in travel status on official business of the school district.

### **III. CONFLICT OF INTEREST**

#### **A. Employee Conflict of Interest**

No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. The employees, officers, and agents of the school district may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. However, the school district may set standards for situations in which the financial interest is not substantial or the gift is an unsolicited item of nominal value. The standards of conduct must provide for disciplinary actions to be applied for violations of such standards by employees, officers, or agents of the school district.

#### **B. Organizational Conflicts of Interest**

The school district is unable or appears to be unable to be impartial in conducting a procurement action involving the related organization because of relationships with a parent company, affiliate, or subsidiary organization.

#### **C. Disclosing Conflicts of Interest**

The school district must disclose in writing any potential conflict of interest to MDE in accordance with applicable federal awarding agency policies.

### **IV. ACCEPTABLE METHODS OF PROCUREMENT**

#### **A. General Procurement Standards**

The school district must use its own documented procurement procedures which reflect applicable state laws, provided that the procurements conform to the applicable federal law and the standards identified in the Uniform Grant Guidance.

- B. The school district must maintain oversight to ensure that contractors perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders.
- C. The school district's procedures must avoid acquisition of unnecessary or duplicative items. Consideration should be given to consolidating or breaking out procurements to obtain a more economical purchase. Where appropriate, an analysis will be made of lease versus purchase alternatives and any other appropriate analysis to determine the most economical approach.
- D. The school district must award contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources.
- E. The school district must maintain records sufficient to detail the history of procurement. These records will include, but are not necessarily limited to, the following: rationale for the method of procurement; selection of the contract type; contractor selection or rejection; and the basis for the contract price.
- F. The school district alone must be responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the school district of any contractual responsibilities under its contracts.
- G. The school district must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, veteran-owned businesses, and labor surplus area firms are considered.

**[NOTE: This change appears in the 2024 amended UGG.]**

H. Methods of Procurement

The school district must use one of the following methods of procurement:

1. Procurement by micro-purchases. To the extent practicable, the school district must distribute micro-purchases equitably among qualified suppliers. Micro-purchases may be awarded without soliciting competitive quotations if the school district considers the price to be reasonable.
2. Procurement by small purchase procedures. If small purchase procedures are used, price or rate quotations must be obtained from an adequate number of qualified sources.
3. Procurement by sealed bids (formal advertising).

4. Procurement by competitive proposals. If this method is used, the following requirements apply:
  - a. Requests for proposals must be publicized and identify all evaluation factors and their relative importance. Any response to publicized requests for proposals must be considered to the maximum extent practical;
  - b. Proposals must be solicited from an adequate number of qualified sources;
  - c. The school district must have a written method for conducting technical evaluations of the proposals received and for selecting recipients;
  - d. Contracts must be awarded to the responsible firm whose proposal is most advantageous to the program, with price and other factors considered; and
  - e. The school district may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method where price is not used as a selection factor can only be used in procurement of A/E professional services; it cannot be used to purchase other types of services, though A/E firms are a potential source to perform the proposed effort.
5. Procurement by noncompetitive proposals. Procurement by noncompetitive proposals may be used only when one or more of the following circumstances apply:
  - a. The item is available only from a single source;
  - b. The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;
  - c. The DOE or MDE expressly authorizes noncompetitive proposals in response to a written request from the school district; or
  - d. After solicitation of a number of sources, competition is determined inadequate.

I. Competition

The school district must have written procedures for procurement transactions. These procedures must ensure that all solicitations:

1. Incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured. Such description must

not, in competitive procurements, contain features which unduly restrict competition. The description may include a statement of the qualitative nature of the material, product, or service to be procured and, when necessary, must set forth those minimum essential characteristics and standards to which it must conform if it is to satisfy its intended use. Detailed product specifications should be avoided if at all possible. When making a clear and accurate description of the technical requirements is impractical or uneconomical, a “brand name or equivalent” description may be used as a means to define the performance or other salient requirements of procurement. The specific features of the named brand which must be met by offers must be clearly stated; and

2. Identify all requirements which the offerors must fulfill and all other factors to be used in evaluating bids or proposals.
- J. The school district must ensure that all prequalified lists of persons, firms, or products which are used in acquiring goods and services are current and include enough qualified sources to ensure maximum open and free competition. Also, the school district must not preclude potential bidders from qualifying during the solicitation period.
- K. Non-federal entities are prohibited from contracting with or making subawards under “covered transactions” to parties that are suspended or debarred or whose principals are suspended or debarred. “Covered transactions” include procurement contracts for goods and services awarded under a grant or cooperative agreement that are expected to equal or exceed \$25,000.
- L. All nonprocurement transactions entered into by a recipient (i.e., subawards to subrecipients), irrespective of award amount, are considered covered transactions, unless they are exempt as provided in 2 Code of Federal Regulations, section 180.215.

## V. **MANAGING EQUIPMENT AND SAFEGUARDING ASSETS**

### A. Property Standards

The school district must, at a minimum, provide the equivalent insurance coverage for real property and equipment acquired or improved with federal funds as provided to property owned by the non-federal entity. Federally owned property need not be insured unless required by the terms and conditions of the federal award. The school district must adhere to the requirements concerning real property, equipment, supplies, and intangible property set forth in 2 Code of Federal Regulations, sections 200.311, 200.314, and 200.315.

### B. Equipment

Management requirements.

Procedures for managing equipment (including replacement equipment), whether

acquired in whole or in part under a federal award, until disposition takes place will, at a minimum, meet the following requirements:

1. Property records must be maintained that include a description of the property; a serial number or other identification number; the source of the funding for the property (including the federal award identification number (FAIN)); who holds title; the acquisition date; the cost of the property; the percentage of the federal participation in the project costs for the federal award under which the property was acquired; the location, use, and condition of the property; and any ultimate disposition data, including the date of disposition and sale price of the property.
2. A physical inventory of the property must be taken and the results reconciled with the property records at least once every two years.
3. A control system must be developed to ensure adequate safeguards to prevent loss, damage, or theft of the property. Any loss, damage, or theft must be investigated.
4. Adequate maintenance procedures must be developed to keep property in good condition.
5. If the school district is authorized or required to sell the property, proper sales procedures must be established to ensure the highest possible return.

C. Cybersecurity

The school district must take reasonable cybersecurity and other measures to safeguard

1. Personally identifiable information;
2. Information that the federal agency or pass-through entity designates as sensitive; and
3. other information that the school district considers sensitive and is consistent with applicable Federal, State, local, and tribal laws regarding privacy and responsibility over confidentiality.

**[NOTE: See 2 CFR 200.303, which establishes internal controls that the school district must implement.]**

## VI. FINANCIAL MANAGEMENT REQUIREMENTS

A. Financial Management.

The school district's financial management systems, including records documenting compliance with federal statutes, regulations, and the terms and conditions of the federal award, must be sufficient to permit the preparation of reports required by general and program-specific terms and conditions; and the tracing of funds to a level of expenditures adequate to establish that such funds

have been used according to the federal statutes, regulations, and the terms and conditions of the federal award.

B. Payment

The school district must be paid in advance, provided it maintains or demonstrates the willingness to maintain both written procedures that minimize the time elapsing between the transfer of funds and disbursement between the school district and the financial management systems that meet the standards for fund control.

Advance payments to a school district must be limited to the minimum amounts needed and timed to be in accordance with the actual, immediate cash requirements of the school district in carrying out the purpose of the approved program or project. The timing and amount of advance payments must be as close as is administratively feasible to the actual disbursements by the non-federal entity for direct program or project costs and the proportionate share of any allowable indirect costs. The school district must make timely payment to contractors in accordance with the contract provisions.

C. Internal Controls

The school district must establish and maintain effective internal control over the federal award that provides reasonable assurance that the school district is managing the federal award in compliance with federal statutes, regulations, and the terms and conditions of the federal award. These internal controls should align with guidance in “Standards for Internal Control in the Federal Government” issued by the Comptroller General of the United States, or the “Internal Control Integrated Framework,” issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO).

The school district must comply with the United States Constitution, federal statutes, regulations, and the terms and conditions of the federal award, **including provisions to comply with Davis-Bacon Act per district procedures.**

The school district must evaluate and monitor the school district’s compliance with statutes, regulations, and the terms and conditions of the federal award.

The school district must take prompt action when instances of noncompliance are identified, including noncompliance identified in audit findings.

The school district must take reasonable measures to safeguard protected personally identifiable information considered sensitive consistent with applicable federal and state laws regarding privacy and obligations of confidentiality.

## VII. ALLOWABLE USE OF FUNDS AND COST PRINCIPLES

A. Allowable Use of Funds

The school district administration and board will enforce appropriate procedures and penalties for program, compliance, and accounting staff responsible for the allocation of federal grant costs based on their allowability and their conformity with federal cost principles to determine the allowability of costs.

B. Definitions

1. “Allowable cost” means a cost that complies with all legal requirements that apply to a particular federal education program, including statutes, regulations, guidance, applications, and approved grant awards.
2. “Education Department General Administrative Regulations (EDGAR)” means a compilation of regulations that apply to federal education programs. These regulations contain important rules governing the administration of federal education programs and include rules affecting the allowable use of federal funds (including rules regarding allowable costs, the period of availability of federal awards, documentation requirements, and grants management requirements). EDGAR can be accessed at:  
<http://www2.ed.gov/policy/fund/reg/edgarReg/edgar.html>.
3. “Omni Circular” or “2 Code of Federal Regulations, Part 200s” or “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards” means federal cost principles that provide standards for determining whether costs may be charged to federal grants.
4. “Advance payment” means a payment that a federal awarding agency or passthrough entity makes by any appropriate payment mechanism, including a predetermined payment schedule, before the non-federal entity disburses the funds for program purposes.

C. Allowable Costs

The following items are costs that may be allowable under the 2 Code of Federal Regulations, Part 200s under specific conditions:

1. Advisory councils;
2. Audit costs and related services;
3. Bonding costs;
4. Communication costs;
5. Compensation for personal services;
6. Depreciation and use allowances;

7. Employee morale, health, and welfare costs;
8. Equipment and other capital expenditures;
9. Gains and losses on disposition of depreciable property and other capital assets and substantial relocation of federal programs;
10. Insurance and indemnification;
11. Maintenance, operations, and repairs;
12. Materials and supplies costs;
13. Meetings and conferences;
14. Memberships, subscriptions, and professional activity costs;
15. Security costs;
16. Professional service costs;
17. Proposal costs;
18. Publication and printing costs;
19. Rearrangement and alteration costs;
20. Rental costs of building and equipment;
21. Training costs; and
22. Travel costs.

D. Costs Forbidden by Federal Law

2 Code of Federal Regulations, Part 200s and EDGAR identify certain costs that may never be paid with federal funds. The following list provides examples of such costs. If a cost is on this list, it may not be supported with federal funds. The fact that a cost is not on this list does not mean it is necessarily permissible. Other important restrictions apply to federal funds, such as those items detailed in the 2 Code of Federal Regulations, Part 200s; thus, the following list is not exhaustive:

1. Advertising and public relations costs (with limited exceptions), including promotional items and memorabilia, models, gifts, and souvenirs;
2. Alcoholic beverages;
3. Bad debts;
4. Contingency provisions (with limited exceptions);
5. Fundraising and investment management costs (with limited exceptions);
6. Donations;

7. Contributions;
8. Entertainment (amusement, diversion, and social activities and any associated costs);
9. Fines and penalties;
10. General government expenses (with limited exceptions pertaining to Indian tribal governments and Councils of Government (COGs));
11. Goods or services for personal use;
12. Interest, except interest specifically stated in 2 Code of Federal Regulations, section 200.441 as allowable;
13. Religious use;
14. The acquisition of real property (unless specifically permitted by programmatic statute or regulations, which is very rare in federal education programs);
15. Construction (unless specifically permitted by programmatic statute or regulations, which is very rare in federal education programs); and
16. Tuition charged or fees collected from students applied toward meeting matching, cost sharing, or maintenance of effort requirements of a program.

E. Program Allowability

1. Any cost paid with federal education funds must be permissible under the federal program that would support the cost.
2. Many federal education programs detail specific required and/or allowable uses of funds for that program. Issues such as eligibility, program beneficiaries, caps or restrictions on certain types of program expenses, other program expenses, and other program specific requirements must be considered when performing the programmatic analysis.
3. The two largest federal K-12 programs, Title I, Part A, and the Individuals with Disabilities Education Act (IDEA), do not contain a use of funds section delineating the allowable uses of funds under those programs. In those cases, costs must be consistent with the purposes of the program in order to be allowable.

F. Federal Cost Principles

1. The Omni Circular defines the parameters for the permissible uses of federal funds. While many requirements are contained in the Omni Circular, it includes five core principles that serve as an important guide

for effective grant management. These core principles require all costs to be:

- a. Necessary for the proper and efficient performance or administration of the program.
- b. Reasonable. An outside observer should clearly understand why a decision to spend money on a specific cost made sense in light of the cost, needs, and requirements of the program.
- c. Allocable to the federal program that paid for the cost. A program must benefit in proportion to the amount charged to the federal program – for example, if a teacher is paid 50% with Title I funds, the teacher must work with the Title I program/students at least 50% of the time. Recipients also need to be able to track items or services purchased with federal funds so they can prove they were used for federal program purposes.
- d. Authorized under state and local rules. All actions carried out with federal funds must be authorized and not prohibited by state and local laws and policies.
- e. Adequately documented. A recipient must maintain proper documentation so as to provide evidence to monitors, auditors, or other oversight entities of how the funds were spent over the lifecycle of the grant.

G. Program Specific Fiscal Rules

The Omni Circular also contains specific rules on selected items of costs. Costs must comply with these rules in order to be paid with federal funds.

1. All federal education programs have certain program specific fiscal rules that apply. Determining which rules apply depends on the program; however, rules such as supplement, not supplant, maintenance of effort, comparability, caps on certain uses of funds, etc., have an important impact when analyzing whether a particular cost is permissible.
2. Many state-administered programs require local education agencies (LEAs) to use federal program funds to supplement the amount of state, local, and, in some cases, other federal funds they spend on education costs and not to supplant (or replace) those funds. Generally, the “supplement, not supplant” provision means that federal funds must be used to supplement the level of funds from non-federal sources by providing additional services, staff, programs, or materials. In other words, federal funds normally cannot be used to pay for things that would otherwise be paid for with state or local funds (and, in some cases, with other federal funds).

3. Auditors generally presume supplanting has occurred in three situations:
  - a. School district uses federal funds to provide services that the school district is required to make available under other federal, state, or local laws.
  - b. School district uses federal funds to provide services that the school district provided with state or local funds in the prior year.
  - c. School district uses Title I, Part A, or Migrant Education Program funds to provide the same services to Title I or Migrant students that the school district provides with state or local funds to nonparticipating students.
4. These presumptions apply differently in different federal programs and also in schoolwide program schools. Staff should be familiar with the supplement not supplant provisions applicable to their program.

H. Approved Plans, Budgets, and Special Conditions

1. As required by the Omni Circular, all costs must be consistent with approved program plans and budgets.
2. Costs must also be consistent with all terms and conditions of federal awards, including any special conditions imposed on the school district's grants.

I. Training

1. The school district will provide training on the allowable use of federal funds to all staff involved in federal programs.
2. The school district will promote coordination between all staff involved in federal programs through activities, such as routine staff meetings and training sessions.

J. Employee Sanctions

Any school district employee who violates this policy will be subject to discipline, as appropriate, up to and including the termination of employment.

K. Mandatory Disclosures

The school district must promptly disclose whenever, in connection with the Federal award (including any activities or subawards thereunder), it has credible evidence of the commission of a violation of Federal criminal law involving fraud, conflict of interest, bribery, or gratuity violations found in 18 United States Code or a violation of the civil False Claims Act (31 United States Code, sections 3729–3733).

The disclosure must be made in writing to the Federal agency, the agency's Office of Inspector General, and pass-through entity (if applicable). School districts are also required to report matters related to recipient integrity and performance in accordance with Appendix XII of this part. Failure to make required disclosures can result in any of the remedies described in 2 Code of Federal Regulations, section 200.339.

## **VIII. COMPENSATION – PERSONAL SERVICES EXPENSES AND REPORTING**

### **A. Compensation – Personal Services**

Costs of compensation are allowable to the extent that they satisfy the specific requirements of the Uniform Grant Guidance and that the total compensation for individual employees:

1. Is reasonable for the services rendered and conforms to the established written policy of the school district consistently applied to both federal and non-federal activities; and
2. Follows an appointment made in accordance with a school district's written policies and meets the requirements of federal statute, where applicable.

Unless an arrangement is specifically authorized by a federal awarding agency, a school district must follow its written non-federal, entity-wide policies and practices concerning the permissible extent of professional services that can be provided outside the school district for non-organizational compensation.

### **B. Compensation – Fringe Benefits**

1. During leave.

The costs of fringe benefits in the form of regular compensation paid to employees during periods of authorized absences from the job, such as for annual leave, family-related leave, sick leave, holidays, court leave, military leave, administrative leave, and other similar benefits, are allowable if all of the following criteria are met:

- a. They are provided under established written leave policies;
  - b. The costs are equitably allocated to all related activities, including federal awards; and
  - c. The accounting basis (cash or accrual) selected for costing each type of leave is consistently followed by the school district.
2. The costs of fringe benefits in the form of employer contributions or expenses for social security; employee life, health, unemployment, and worker's compensation insurance (except as indicated in 2 Code of

Federal Regulations, section 200.447(d)); pension plan costs; and other similar benefits are allowable, provided such benefits are granted under established written policies. Such benefits must be allocated to federal awards and all other activities in a manner consistent with the pattern of benefits attributable to the individuals or group(s) of employees whose salaries and wages are chargeable to such federal awards and other activities and charged as direct or indirect costs in accordance with the school district's accounting practices.

3. Actual claims paid to or on behalf of employees or former employees for workers' compensation, unemployment compensation, severance pay, and similar employee benefits (e.g., post-retirement health benefits) are allowable in the year of payment provided that the school district follows a consistent costing policy.
4. Pension plan costs may be computed using a pay-as-you-go method or an acceptable actuarial cost method in accordance with the written policies of the school district.
5. Post-retirement costs may be computed using a pay-as-you-go method or an acceptable actuarial cost method in accordance with established written policies of the school district.
6. Costs of severance pay are allowable only to the extent that, in each case, severance pay is required by law; employer-employee agreement; established policy that constitutes, in effect, an implied agreement on the school district's part; or circumstances of the particular employment.

C. Insurance and Indemnification

Types and extent and cost of coverage are in accordance with the school district's policy and sound business practice.

D. Recruiting Costs

Short-term travel visa costs (as opposed to longer-term, immigration visas) may be directly charged to a federal award, so long as they are:

1. Critical and necessary for the conduct of the project;
2. Allowable under the cost principles set forth in the Uniform Grant Guidance;
3. Consistent with the school district's cost accounting practices and school district policy; and
4. Meeting the definition of "direct cost" in the applicable cost principles of the Uniform Grant Guidance.

E. Relocation Costs of Employees

Relocation costs are allowable, subject to the limitations described below, provided that reimbursement to the employee is in accordance with the school district's reimbursement policy.

F. Travel Costs

Travel costs may be charged on an actual cost basis, on a per diem or mileage basis in lieu of actual costs incurred, or on a combination of the two, provided the method used is applied to an entire trip and not to selected days of the trip, and results in charges consistent with those normally allowed in like circumstances in the school district's non-federally funded activities and in accordance with the school district's reimbursement policies.

Costs incurred by employees and officers for travel, including costs of lodging, other subsistence, and incidental expenses, must be considered reasonable and otherwise allowable only to the extent such costs do not exceed charges normally allowed by the school district in its regular operations according to the school district's written reimbursement and/or travel policies.

In addition, when costs are charged directly to the federal award, documentation must justify the following:

1. Participation of the individual is necessary to the federal award; and
2. The costs are reasonable and consistent with the school district's established travel policy.

Temporary dependent care costs above and beyond regular dependent care that directly results from travel to conferences is allowable provided the costs are:

1. A direct result of the individual's travel for the federal award;
2. Consistent with the school district's documented travel policy for all school district travel; and
3. Only temporary during the travel period.

**[NOTE: Noncompliance. If a school district fails to comply with federal statutes, regulations, or the terms and conditions of a federal award, the DOE or MDE may impose additional conditions, as described in 2 Code of Federal Regulations, section 200.208 (Specific Conditions). If the DOE or MDE determines that noncompliance cannot be remedied by imposing additional conditions, the DOE or MDE may take one or more of the following actions, as appropriate under the circumstances: 1) Temporarily withhold cash payments pending correction of the deficiency by the**

school district or more severe enforcement action by the DOE or MDE; 2) Disallow (that is, deny both use of funds and any applicable matching credit for) all or part of the cost of the activity or action not in compliance; 3) Wholly or partly suspend or terminate the federal award; 4) Initiate suspension or debarment proceedings as authorized under 2 Code of Federal Regulations, Part 180 and DOE regulations (or, in the case of MDE, recommend such a proceeding be initiated by the DOE); 5) Withhold further federal awards for the project or program; and/or 6) Take other remedies that may be legally available.]

**Legal References:** [2 C.F.R. § 200.1](#) (Definitions: Capital Assets)  
[2 C.F.R. § 200.112](#) (Conflict of Interest)  
[2 C.F.R. § 200.113](#) (Mandatory Disclosures)  
[2 C.F.R. § 200.205](#) (Federal Awarding Agency Review of Merit of Proposals)  
[2 C.F.R. § 200.214](#) (Suspension and Debarment)  
[2 C.F.R. § 200.300\(b\)](#) (Statutory and National Policy Requirements)  
[2 C.F.R. § 200.302](#) (Financial Management)  
[2 C.F.R. § 200.303](#) (Internal Controls)  
[2 C.F.R. § 200.305\(b\)\(1\)](#) (Federal Payment)  
[2 C.F.R. § 200.310](#) (Insurance Coverage)  
[2 C.F.R. § 200.311](#) (Real Property)  
[2 C.F.R. § 200.312](#) (Federally-owned and Exempt Property)  
[2 C.F.R. § 200.313\(d\)](#) (Equipment)  
[2 C.F.R. § 200.314](#) (Supplies)  
[2 C.F.R. § 200.315](#) (Intangible Property)  
[2 C.F.R. § 200.318](#) (General Procurement Standards)  
[2 C.F.R. § 200.319\(c\)](#) (Competition)  
[2 C.F.R. § 200.320](#) (Methods of Procurement to be Followed)  
[2 C.F.R. § 200.321](#) (Contracting with Small and Minority Businesses, Women’s Business Enterprises, and Labor Surplus Area Firms)  
[2 C.F.R. § 200.328](#) (Financial Reporting)  
[2 C.F.R. § 200.339](#) (Remedies for Noncompliance)  
[2 C.F.R. § 200.403\(c\)](#) (Factors Affecting Allowability of Costs)  
[2 C.F.R. § 200.430](#) (Compensation – Personal Services)  
[2 C.F.R. § 200.431](#) (Compensation – Fringe Benefits)  
[2 C.F.R. § 200.447](#) (Insurance and Indemnification)  
[2 C.F.R. § 200.463](#) (Recruiting Costs)  
[2 C.F.R. § 200.464](#) (Relocation Costs of Employees)  
[2 C.F.R. § 200.474](#) (Transportation Costs)  
[2 C.F.R. § 200.475](#) (Travel Costs)

**Cross References:** MSBA/MASA Model Policy 208 (Development, Adoption, and Implementation of Policies)  
MSBA/MASA Model Policy 210 (Conflict of Interest – School Board Members)

Budget)

MSBA/MASA Model Policy 412 (Expense Reimbursement)

MSBA/MASA Model Policy 701 (Establishment and Adoption of School District Budget)

MSBA/MASA Model Policy 701.1 (Modification of School District

MSBA/MASA Model Policy 702 (Accounting)

MSBA/MASA Model Policy 703 (Annual Audit)

# Northland Community Schools

## Contact Administration Procedure

### **Initiation of Contract**

Northland Community Schools most likely will hire an architect to design, bid and monitor major construction projects. When a contract is initialed, several items should be included in the bid process to ensure compliance with laws and regulations. These are requirements when using federal funds to pay for the projects, but should be incorporate as best practices.

When contracting with the architect, the district must review bid documents to ensure the architect has included provisions to address required Davis-Bacon Act and Copeland “Anti-Kickback” clauses in both the bid process and construction contract.

Additionally, the federal wage determinations need to be included in the bid specification and contracts.

### **Review of Contract**

Before the school board awards a contract, district office admin superintendent will review the bid documentation and contract with the architect to ensure requirements for Davis-Bacon are included. Prevailing wage requirements need to be included in the contracts for contractors and subcontractors to ensure pay wages are not less than those established for the locality of the project. The actual federal wage determination must be included in the bid specification and all contracts.

The district will provide training to district office staff led by a governmental, legal, or accounting unit with focus on Davis-Bacon requirements when a new contract is initiated. Most up to date requirements can be found at the following link:

<https://www.dol.gov/agencies/whd/government-contracts/construction>

### **Ensuring Compliance**

Ensuring compliance with the Davis-Bacon requirements is a shared responsibility. The district and contracted architects are responsible for ensuring that the applicable provisions are followed when using Federal education funds for eligible projects.

The district is responsible for including the applicable provisions in their contracts and for collecting the payroll data from the contractors. The district will spot monitoring to ensure contractors are doing what they said they would do.

Contractors are responsible for doing what they said they would do in their contracts and ensure that they are following the applicable provisions. Contractors will be required to submit weekly certified payroll documentation with all requests for bill payments.