



**GAIL BORDEN PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING**

April 8, 2025

7:00 PM

Elgin Room

270 N. Grove Ave

Elgin, IL 60120

AGENDA

1. Call to Order	
2. Public Comment	
3. Comments for the Good of the Organization	2
4. Action: Approval of Minutes	4
March 11, 2025 Regular Board Meeting	
5. Action: Treasurer's Report and Payment of Bills	6
Payment of bills for April 8, 2025, including the list of bills to be paid between April 8, 2025 and May 13, 2025, and all bills over \$10,000.	
6. Correspondence	
7. Reports:	
A. Foundation	
B. Chief Executive Officer	
C. Action: Security Report	36
8. Action: Parking Lot Seal Coating Project at Main Library	37
9. Action: South Elgin Branch Audio Visual Equipment	38
To be installed in expanded branch library	
10. Action: Furniture moving and installation	39
Main Library 1st Floor Workroom	
11. Action: Social Media Policy	40
12. Action: Reference Services Policy	41
13. Other	
14. Adjournment	42



In Person

- A customer expressed great satisfaction with the new laptop dispensers on the second floor, stating that they have “opened up the possibilities for her and her siblings to study in areas in the library they feel more comfortable in, rather than being limited to one area.”
- A customer, who was a reciprocal borrower, moved in district and was so happy when she realized she can register as a regular patron. She said excitedly, "I can check out new movies! I can put a book on hold! I can use your online resources!" She went on to say that she used to be a librarian in a small town, and we have the best library she's ever been in. And that her husband would have been in heaven sitting in the River Room.
- A customer commented after checking items out at the Main Library Customer Service Desk: “I just love this library so much!!! This is one of my favorite places to be!!”
- A visitor from Chicago, looking to register as a reciprocal borrower, praised the library, stating, "what a fabulous library this is and that he travels a lot and visits many libraries." He went on to say, "This is the best library I've ever been to and seen and I'm telling all my friends to come and visit GBPL. I hope the library will not lose funding and will continue to do great displays!!"
- A customer purchased \$50 of children's books from the book sale. She commented that she checks books out all the time so normally she wouldn't buy so many, but she wants to surround her children with books and literature she loves. She said she hopes there will always be libraries but is worried about current legislation and wants to own books as well just in case. She said she loves our library.
- A customer commented: ""I came from a big city, but this is quite a library! I have not seen anything like it!"
- The “Art for All” group holds monthly member meetings at the Main Library and offered the following feedback after holding their March 27, 2025, meeting:

Thank you so very much!!

Our meeting this last March 27th was great thanks to the video projector which served us so well.

I walked in and it was all set powered on and perfect.

Thank you. This is first class service.

I spent 20 years in college level media support, and this is what we always strived for and to walk into this was truly a delight.

Thank you again.

Google | 8 new 5-star reviews

- Moved away and realized how much I took this library for granted. It has all the amenities one could wish for and accessibility.



- The employees in the computer center were very polite and helpful.
- Great place with a large selection of CDs. Nice views of the Fox River, too.
- They have a nice kids area. Facility is always clean, and the staff is very friendly. My kids love coming here. (Rakow Branch)
- “We got our baby passport service in the main library. Very helpful and very good service. We done very quick and go home. My son also got a chance to play Lego there” (Main Library)

LSC (Library Speakers Consortium) Virtual Author Talk Program

- After the March 20, 2025, program “How Women’s Liberation Transformed America: In Conversation with Clara Bingham”, an attendee scored it 10/10 and commented:

This was my first webinar. The author was superb. I learned things that I didn't know about the Women's Liberation Movement. Thank you for experience. I will be thinking about topics that I may want to learn more about and let you know.

GAIL BORDEN PUBLIC LIBRARY DISTRICT

Board of Trustees Meeting Minutes

270 N. Grove Ave., Elgin, IL

March 11, 2025

7:00 p.m.

President Bednar was physically present as well as Vice-President Garcia, Trustees Lara, Symonds and Prochot. Trustees Bedolla and Henderson were absent. Chief Executive Officer Carole Medal and various members of the public and staff were also present.

President Bednar called the meeting to order at 7:01p.m.

Symonds motioned to allow Trustee Bedolla to attend the meeting electronically due to employment purposes; seconded by Lara. A voice vote resulted in no nays.

Trustee Bedolla joined the meeting at 7:02 p.m.

There were no public comments.

A moment of silence was held in honor of former Trustee Randy Hopp.

Comments for the Good of the Organization were read.

Prochot motioned to approve the minutes of the February 11, 2025, board meeting; seconded by Symonds. There was no discussion. Roll call resulted in 6 ayes (Bednar, Bedolla, Garcia, Lara, Prochot, Symonds), 0 nays, and 1 absent (Henderson).

Treasurer Prochot moved to approve the payment of bills including the bills over \$10,000 as presented totaling \$358,928.31 and the revised list of bills to be paid prior to the next board meeting; seconded by Garcia. There was no discussion. Roll call resulted in 6 ayes (Bednar, Bedolla, Garcia, Lara, Prochot, Symonds), 0 nays, and 1 absent (Henderson).

There was no correspondence.

CEO Report

The Barbie Superstar Era exhibit will close on March 31. In early April, the Glitz, Glamour, and Gorgeous exhibit will open and run through May. The Honoring Risé Jones Tribute program filled the community rooms and provided a moving experience. Work at the South Elgin Branch is ongoing, with a target grand opening date set for June 7. KidSpace is expected to open on Tuesday, May 13, and there are hopes to move to Phase II by the end of the year, budget permitting. Additionally, Gail Sales' soffit has been updated to match the Market Place. Desk staff can now communicate with customers in their preferred languages using new AI translators that supports over 200 languages. The library received two awards: Certificate of Appreciation from Senior Servies Associates for "Invaluable Support and Services Rendered During 2024", and the 2024 Bronze Partner Award from the Salvation Army "For Helping Others During the Christmas Season."

Prochot motioned to approve the security report; seconded by Symonds. There was no discussion. Roll call resulted in 6 ayes (Bednar, Bedolla, Garcia, Lara, Prochot, Symonds), 0 nays, and 1 absent (Henderson).

The board reviewed the Social Media Policy draft. It was explained that the policy should not be too specific but more explanatory. The board commented that the most important points were covered. There was a question regarding if the policy applied to staff. Staff will continue to research and will bring the policy back to the board for approval.

Prochot motioned to approve the SMC Lyngsoe sorting system construction cost not to exceed \$50,000; seconded by Symonds. Brian Hoeg, Division Chief of Facilities & Building Operations explained the necessary work. Construction at the Rakow branch will begin after the staff from the South Elgin branch have returned to work there. Roll call resulted in 6 ayes (Bednar, Bedolla, Garcia, Lara, Prochot, Symonds), 0 nays, and 1 absent (Henderson).

Other

Trustee Bednar commented on the wonderful program presented by former Trustee John Kokoris on the Shawnee National Forest.

Prochot motioned to adjourn; seconded by Lara. A voice vote resulted in no nays.

Meeting adjourned at 7:31 p.m.

Approved April 8, 2025

Tiffany Henderson, Secretary
Gail Borden Public Library District Board of Trustees

GAIL BORDEN PUBLIC LIBRARY DISTRICT

BILLS TO BE PAID PRIOR TO 05/13/2025

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
ALL WINDOW CLEANING SERVICES		
REPAIR/MAINTENANCE OF BUILDING	60-42-200-0	\$ 3,500.00
CHICAGO METRO FIRE PREVENTION CO		
RISK MANAGEMENT: FACILITIES	50-42-210-0	\$ 892.50
CINTAS		
JANITORIAL SUPPLIES	10-43-370-0	\$ 332.53
DAILY HERALD		
LEGAL PUBLICATION	10-42-220-2	\$ 34.50
DEMCO		
MATERIALS PROCESSING SUPPLIES	10-43-310-0	\$ 227.20
ETHIC ROOFING CO		
REPAIR/MAINTENANCE BLDG	10-42-200-0/5	\$ 1,520.00
FJ BERO & COMPANY INC PLUMBING		
REPAIR/MAINTENANCE BLDG: RAKOW	10-42-200-5	\$ 226.74
GRAINGER		
JANITORIAL SUPPLIES	10-43-370-0	\$ 281.81
HD SUPPLY		
JANITORIAL SUPPLIES	10-43-370-0	\$ 359.47
ILLINOIS LIBRARY ASSOCIATION		
DUES AND MEMBERSHIPS	10-42-280-0	\$ 250.00
LAKESHORE LEARNING		
TOYS AND KITS: YOUTH	10-44-440-0	\$ 587.00
LASERPRO COMPANY, INC		
OFFICE SUPPLIES: COMPUTER	10-43-300-2	\$ 760.00
LIBRARY FURNITURE INTERNATIONAL		
SE EXPANSION	10-49-930-0	\$ 113,829.00
MIDWEST TAPE		
MATERIAL PROCESSING SERVICES	10-42-265-0	\$ 404.12
MOKENA LOT CLEANERS LLC		
REPAIR/MAINTENANCE OF BUILDING: SE	60-42-200-7	\$ 500.00
OCLC, INC		
ELECTRONIC RESOURCES: EBOOKS	10-44-435-2	\$ 15,562.69
PDQ.COM CORPORATION		
COMPUTER MAINTENANCE	10-42-255-2	\$ 850.50
REYES, IGNACIO		
PUBLIC PROGRAMMING: YOUTH	10-42-230-2	\$ 600.00
ROLL N DONUT CAFÉ/DOUANGCHAY'S KITCHEN		
FOOD AND BEVERAGE	10-43-360-0/2	\$ 240.30
ROTARY CLUB OF ELGIN		
DUES AND MEMBERSHIPS	10-42-280-0	\$ 225.00
SAFEGARD EXTERMINATOR COMPANY		
REPAIR/MAINTENANCE OF BUILDING	60-42-200-*	\$ 340.00
SAFETY KLEEN SYSTEMS INC		
JANITORIAL SUPPLIES	10-43-370-0	\$ 559.36
STAPLES ADVANTAGE		
GENERAL OFFICE SUPPLIES	10-43-300-1	\$ 38.78

ESTIMATED BILLS ANTICIPATED TO BE PAID PRIOR TO 05/13/2025

DESCRIPTION		MAXIMUM AMT.
AMAZON		
MULTIPLE	MULTIPLE	\$ 10,000.00
ANCEL GLINK		
CONSULT & PROF FEES: LEGAL	10-42-225-1	\$ 10,000.00
AT&T		
ONLINE COMPUTER SERVICES	10-42-255-1	\$ 10,000.00
BLUE CROSS BLUE SHIELD		
HEALTH INSURANCE	10-41-110-0	\$ 120,000.00
CITY OF ELGIN		
WATER & SEWER	10-42-202-*	\$ 9,000.00
COMCAST		
ONLINE COMPUTER SERVICES	10-42-255-1	\$ 1,000.00
COMCAST BUSINESS		
ONLINE COMPUTER SERVICES	10-42-255-1	\$ 9,000.00
COMED/NEXTERA		
ELECTRICITY	10-42-201-*	\$ 52,000.00
CRAIG ELLIOTT PIANO TUNING		
SMALL EQUIP. MAINT: AV	10-42-270-3	\$ 300.00
ISOLVED		
HEALTH & DENTAL INSURANCE	10-41-110-0	\$ 2,000.00
KONICA MINOLTA		
COPIERS/LEASE/MAINT	10-42-245-*	\$ 7,000.00
KONICA MINOLTA BUSINESS SOLUTIONS		
COPIERS/LEASE/MAINT	10-42-245-*	\$ 7,500.00
KRUEGER INTERNATIONAL		
FURNITURE AND FIXTURES	10-45-510-0	\$ 20,000.00
LIMRICC		
UNEMPLOYMENT INSURANCE	50-41-110-0	\$ 10,000.00
LRS		
REPAIR./MAINT. OF BUILDING	60-42-200-9	\$ 1,500.00
MACQUARIE EQUIPMENT CAPITAL		
TELEPHONE MAINT. & SERVICE	10-42-230-3	\$ 10,000.00
METLIFE		
LIFE INSURANCE	10-41-111-0	\$ 2,000.00
HEALTH & DENTAL INSURANCE	10-41-110-0	\$ 9,000.00
MIDWEST TAPE/HOOPLA		
EBOOKS	10-44-435-*	\$ 30,000.00
NICOR/CONSTELLATION ENERGY		
NATURAL GAS	10-42-200-*	\$ 50,000.00
PEERLESS NETWORK		
TELEPHONE / LINE CHARGES	10-42-203-1	\$ 2,500.00
RCB AWARDS		
CONTINGENCY	10-45-599-0	\$ 4,000.00
SCHNEIDER, PHILLIP		
CONFERENCES: ALL EXPENSES	10-42-290-3	\$ 900.00
SHOCKEY JEWELERS		
MISC.	10-43-399-0	\$ 50.00
SPECTRUM VOIP		
TELEPHONE MAINT. & SERVICE	10-42-203-3	\$ 2,000.00
T-MOBILE		
COMPUTER MAINTENANCE	10-42-255-2	\$ 2,500.00
TOWN & COUNTRY GARDENS		
MISC.	10-43-399-0	\$ 80.00
VERIZON WIRELESS		
ONLINE COMPUTER SERVICES	10-42-255-1/10-42-203-4	\$ 3,000.00
VILLAGE OF SOUTH ELGIN		
WATER & SEWER: SE	10-42-202-7	\$ 1,000.00
VSP VISION		
HEALTH & DENTAL INSURANCE	10-41-110-0	\$ 3,500.00
WASTE MANAGEMENT		
REPAIR./MAINT. OF BUILDING	60-42-200-*	\$ 6,000.00

GAIL BORDEN PUBLIC LIBRARY DISTRICT

RUN DATE: 04/03/25

PAGE: 1

RUN TIME: 02:13PM

BILLS PAID REPORT FOR APRIL, 2025

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
1150 DAVIS RD, LLC (6735)	04/08/25 CK# 150493	\$9,866.67
050125C/D LEASE: DAVIS ROAD	10-42-204-9	9,866.67
4IMPRINT, INC. (5420)	04/08/25 CK# 150494	\$1,256.09
13528959 PUBLIC RELATIONS: GENERAL	10-42-222-2	259.16
13626695 PUBLIC RELATIONS: GENERAL	10-42-222-2	309.38
29111524 VOLUNTEERS	10-43-305-0	687.55
ABOS (5873)	04/08/25 CK# 150549	\$49.00
7843 CC PYMT (6424) FOR DUES & MEMBERSHIPS	10-42-280-0	49.00
ACCO BRANDS USA LLC (5217)	04/08/25 CK# 150544	\$32.55
W2302525354 CC PYMT (6418) FOR GRAPHICS SUPPLIES	10-43-330-0	32.55
AMAZON CAPITAL SERVICES (6460)	04/08/25 CK# 150495	\$3,306.02
11NL-XH3V-T717 COMPUTER EQUIPMENT	10-45-500-0	-15.98
14QQ-6CVC-CFKH EXHIBITS AND DISPLAYS	10-43-335-0	-15.99
16CV-346T-DX1V GRAPHICS SUPPLIES	10-43-330-0	170.36
16CV-346T-DX1V EXHIBITS AND DISPLAYS	10-43-335-0	3,335.71
16FJ-LF33-3PDV COMPUTER EQUIPMENT	10-45-500-0	-2,039.88
16VV-6KFR-GRXT EXHIBITS AND DISPLAYS	10-43-335-0	-109.99
1CMT-DXRG-FJQR COMPUTER EQUIPMENT	10-45-500-0	-17.97
1CMX-RDLQ-DL6M PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	6.95
1CMX-RDLQ-DL6M OFFICE SUPPLIES/GENERAL	10-43-300-1	11.39
1CQQ-JWF3-F4GM BOOKS: ADULT	10-44-400-1	1,079.17
1CQQ-JWF3-F4GM BOOKS: YOUTH	10-44-400-2	34.76
1CQQ-JWF3-F4GM BOOKS: BRANCH ADULT	10-44-400-5	98.05
1CQQ-JWF3-F4GM AUDIO-VISUAL: YOUTH	10-44-420-2	175.41
1CQQ-JWF3-F4GM AUDIO-VISUAL: BRANCH YOUTH	10-44-420-6	44.47
1FW3-FL7L-DM7C PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	24.08
1KYM-JNGV-F1L3 MATERIALS PROCESSING SUPPLIES	10-43-310-0	62.99
1LVV-QY6M-FQGL COMPUTER EQUIPMENT	10-45-500-0	-9.88
1Q9P-J7HN-DJD3 PUBLIC PROGRAMMING:YOUTH	10-42-230-2	27.49
1X1P-3Q93-DR7K OFFICE SUPPLIES/GENERAL	10-43-300-1	25.90
1X1P-3Q93-DR7K CONTINGENCY	10-45-599-0	372.25
1X1P-3Q93-DR7K BUILDING & GROUNDS SUPPLIES	60-43-320-0	66.49
1YX7-XQKL-FL99 COMPUTER EQUIPMENT	10-45-500-0	-19.76
AMAZON CAPITAL SERVICES (6460)	04/08/25 CK# 150496	\$1,883.29
141H-MQTD-VLX9 EXHIBITS AND DISPLAYS	10-43-335-0	-109.99
14W4-7HLV-QFVV OFFICE SUPPLIES/GENERAL	10-43-300-1	64.62
14W4-7HLV-QJYJ OFFICE SUPPLIES/GENERAL	10-43-300-1	38.98
14W4-7HLV-QJYJ OFFICE SUPPLIES/COMPUTER	10-43-300-2	201.55
14W4-7HLV-QJYJ AUDIO-VISUAL EQUIPMENT	10-45-530-0	82.30
16VV-6KFR-Q977 GRAPHICS SUPPLIES	10-43-330-0	95.97
16VV-6KFR-Q977 OFFICE EQUIPMENT	10-45-520-0	872.98
1NMF-X7GF-RHCC MISCELLANEOUS	10-43-399-0	151.96
1TJ3-N9PP-R7X6 BOOKS: ADULT	10-44-400-1	282.95
1TJ3-N9PP-R7X6 IN-HOUSE REFERENCE	10-44-400-4	39.00
1TJ3-N9PP-R7X6 BOOKS: BRANCH ADULT	10-44-400-5	71.98
1TJ3-N9PP-R7X6 AUDIO-VISUAL: YOUTH	10-44-420-2	69.99
1V9C-44CR-RJTG OFFICE SUPPLIES/GENERAL	10-43-300-1	21.99
1WPJ-WLYV-TG6X AUDIO-VISUAL: YOUTH	10-44-420-2	-0.99
AMAZON CAPITAL SERVICES (6460)	04/08/25 CK# 150497	\$3,745.02
19H3-KYQC-RT3T EXHIBITS AND DISPLAYS	10-43-335-0	668.22
19H3-KYQC-RT3T BUILDING & GROUNDS SUPPLIES	60-43-320-0	56.02

GAIL BORDEN PUBLIC LIBRARY DISTRICT

RUN DATE: 04/03/25

PAGE: 2

RUN TIME: 02:13PM

BILLS PAID REPORT FOR APRIL, 2025

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
1CVY-H7XJ-RDMQ OFFICE SUPPLIES/GENERAL	10-43-300-1	15.33
1F17-P73H-Q1KY PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	281.88
1F17-P73H-Q1KY MATERIALS PROCESSING SUPPLIES	10-43-310-0	139.98
1F17-P73H-Q1KY TOYS & KITS: COMMUNITY SVCS FY25	10-44-440-2	45.55
1JFN-MXG3-QYJ1 PUBLIC PROGRAMMING:YOUTH	10-42-230-2	18.99
1JFN-MXG3-QYJ1 BOOKS: ADULT	10-44-400-1	174.92
1JFN-MXG3-QYJ1 BOOKS: YOUTH	10-44-400-2	12.09
1JFN-MXG3-QYJ1 BOOKS: BRANCH YOUTH	10-44-400-6	68.24
1JFN-MXG3-QYJ1 AUDIO-VISUAL: YOUTH	10-44-420-2	199.86
1JFN-MXG3-QYJ1 AUDIO-VISUAL: BRANCH YOUTH	10-44-420-6	69.99
1XYX-HNMQ-R76W PUBLIC PROGRAMMING:YOUTH	10-42-230-2	377.98
1XYX-HNMQ-R76W OFFICE SUPPLIES/GENERAL	10-43-300-1	88.21
1XYX-HNMQ-R76W ARTS & CRAFTS SUPPLIES: YOUTH	10-43-330-1	54.46
1XYX-HNMQ-R76W TOYS & KITS: KIDSPACE	10-44-440-0	1,473.30
AMAZON CAPITAL SERVICES (6460)	04/08/25 CK# 150498	\$4,656.14
16H9-TY6N-1QJR BOOKS: ADULT	10-44-400-1	-3.98
17W1-6NFF-L6MQ GRAPHICS SUPPLIES	10-43-330-0	-49.99
1D1X-F3DN-11LR GRAPHICS SUPPLIES	10-43-330-0	358.37
1D1X-F3DN-11LR EXHIBITS AND DISPLAYS	10-43-335-0	59.93
1DDW-XYN3-WW3F EXHIBITS AND DISPLAYS	10-43-335-0	-9.49
1GT9-31FY-1D3Q OFFICE SUPPLIES/GENERAL	10-43-300-1	26.68
1HPN-NC4F-1QV6 PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	319.92
1HPN-NC4F-1QV6 SMALL LIBRARY EQUIPMENT	10-45-540-0	119.68
1M33-YNM4-1F6V PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	184.69
1M33-YNM4-1F6V OFFICE SUPPLIES/GENERAL	10-43-300-1	34.88
1MJM-MWHF-1976 ARTS & CRAFTS SUPPLIES: YOUTH	10-43-330-1	95.51
1MJM-MWHF-1976 MISCELLANEOUS	10-43-399-0	24.68
1MJM-MWHF-1976 TOYS & KITS: KIDSPACE	10-44-440-0	3,173.79
1PQC-CNCQ-1GV9 PUBLIC PROGRAMMING:HISPANIC SVCS	10-42-230-1	66.40
1PQC-CNCQ-1GV9 OFFICE SUPPLIES/GENERAL	10-43-300-1	16.49
1PQC-CNCQ-1GV9 JANITORIAL SUPPLIES	10-43-370-0	65.99
1R6C-MNKF-H7KK EXHIBITS AND DISPLAYS	10-43-335-0	-9.49
1VLG-1C7C-176H BOOKS: ADULT	10-44-400-1	186.24
1VLG-1C7C-176H BOOKS: YOUTH	10-44-400-2	31.33
1VLG-1C7C-176H BOOKS: BRANCH ADULT	10-44-400-5	25.99
1VLG-1C7C-176H BOOKS: BRANCH YOUTH	10-44-400-6	18.00
1VYR-YCCK-HJTF EXHIBITS AND DISPLAYS	10-43-335-0	-9.49
1VYR-YCCK-LQKG AUDIO-VISUAL: YOUTH	10-44-420-2	-69.99
AMERICAN LIBRARY ASSOCIATION (242)	04/08/25 CK# 150541	\$210.00
4206794 CC PYMT (6415) FOR DUES & MEMBERSHIPS	10-42-280-0	210.00
AMERICAN LIBRARY ASSOCIATION (242)	04/08/25 CK# 150552	\$430.00
1690040 CC PYMT (6427) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	430.00
AMERICAN LIBRARY ASSOCIATION (242)	04/08/25 CK# 150553	\$430.00
1580005 CC PYMT (6428) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	430.00
ASSURED PARTNERS (6518)	04/08/25 CK# 150499	\$171,665.00
13175 GENERAL INSURANCE	50-42-200-0	20,867.00
13176 GENERAL INSURANCE	50-42-200-0	12,905.00
13177 GENERAL INSURANCE	50-42-200-0	90,182.00
13178 WORKERS COMPENSATION INSURANCE	50-41-100-0	19,775.00
13179 GENERAL INSURANCE	50-42-200-0	5,577.00
13180 GENERAL INSURANCE	50-42-200-0	11,597.00

GAIL BORDEN PUBLIC LIBRARY DISTRICT

RUN DATE: 04/03/25

PAGE: 3

RUN TIME: 02:13PM

BILLS PAID REPORT FOR APRIL, 2025

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
ASSURED PARTNERS (6518) CONTINUED ... 13181 GENERAL INSURANCE	50-42-200-0	10,762.00
ATWOOD KATHRYN (6936) 03202025 PUBLIC PROGRAMMING:COMMUNITY SVCS	04/08/25 CK# 150500 10-42-230-3	\$300.00 300.00
AUDIO ENGINEERING (6698) 132891 CC PYMT (6415) FOR DUES & MEMBERSHIPS	04/08/25 CK# 150541 10-42-280-0	\$125.00 125.00
AURORA SIGN CO (5852) 250243-1 SIGNAGE 250277-1 SIGNAGE	04/08/25 CK# 150501 60-43-370-0 60-43-370-0	\$750.00 375.00 375.00
AUTO ZONE (6165) 499693 CC PYMT (6419) FOR REPAIR/MAINT. OF OTHER MAINT. EQUIP	04/08/25 CK# 150545 60-42-230-0	\$14.35 14.35
BAKER & TAYLOR L0332252 (5119) 2038933967 BOOKS: YOUTH 2038933968 MATERIAL PROCESSING SERVICES 2038942475 BOOKS: YOUTH 2038942476 MATERIAL PROCESSING SERVICES	04/08/25 CK# 150502 10-44-400-2 10-42-265-0 10-44-400-2 10-42-265-0	\$1,370.13 646.98 215.25 406.89 101.01
BAKER & TAYLOR L4230502 (5107) 003313122 MATERIAL PROCESSING SERVICES 003313122 BOOKS: YOUTH 2038881677 BOOKS: BRANCH ADULT 2038881678 MATERIAL PROCESSING SERVICES 2038881679 BOOKS: YOUTH 2038881680 MATERIAL PROCESSING SERVICES 2038894139 BOOKS: ADULT 2038894139 BOOKS: YOUTH 2038894139 BOOKS: BRANCH ADULT 2038894139 BOOKS: BRANCH YOUTH 2038894140 MATERIAL PROCESSING SERVICES 2038894141 BOOKS: ADULT 2038894141 BOOKS: BRANCH ADULT 2038894142 MATERIAL PROCESSING SERVICES 2038894143 BOOKS: ADULT 2038894143 BOOKS: BRANCH ADULT 2038894144 MATERIAL PROCESSING SERVICES 2038894145 BOOKS: YOUTH 2038894146 MATERIAL PROCESSING SERVICES 2038897434 BOOKS: ADULT 2038897434 BOOKS: YOUTH 2038897434 BOOKS: BRANCH ADULT 2038897435 MATERIAL PROCESSING SERVICES 2038897436 BOOKS: ADULT 2038897437 MATERIAL PROCESSING SERVICES 2038899747 BOOKS: ADULT 2038899748 MATERIAL PROCESSING SERVICES 2038904033 BOOKS: ADULT 2038904033 BOOKS: BRANCH ADULT 2038904033 BOOKS: BRANCH YOUTH 2038904034 MATERIAL PROCESSING SERVICES 2038904035 BOOKS: ADULT 2038904035 BOOKS: YOUTH 2038904035 BOOKS: BRANCH ADULT	04/08/25 CK# 150503 10-42-265-0 10-44-400-2 10-44-400-5 10-42-265-0 10-44-400-2 10-42-265-0 10-44-400-1 10-44-400-2 10-44-400-5 10-44-400-6 10-42-265-0 10-44-400-1 10-44-400-5 10-42-265-0 10-44-400-1 10-44-400-5 10-42-265-0 10-44-400-2 10-42-265-0 10-44-400-1 10-44-400-5 10-42-265-0 10-44-400-1 10-44-400-5 10-42-265-0 10-44-400-1 10-44-400-5 10-44-400-6 10-42-265-0 10-44-400-1 10-44-400-5 10-44-400-1 10-42-265-0 10-44-400-1 10-44-400-5 10-44-400-6 10-42-265-0 10-44-400-1 10-44-400-2 10-44-400-5	\$8,487.15 -10.60 -14.26 17.29 4.30 9.93 5.30 688.11 174.49 88.37 28.77 271.70 88.35 30.57 32.10 18.20 88.35 27.80 28.80 19.20 226.84 12.67 101.77 98.30 101.77 28.80 45.20 8.60 71.27 66.45 25.34 45.00 15.16 12.67 51.30

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
BAKER & TAYLOR L4230502 (5107) CONTINUED ...		
2038904036 MATERIAL PROCESSING SERVICES	10-42-265-0	22.50
2038904037 BOOKS: ADULT	10-44-400-1	51.30
2038904038 MATERIAL PROCESSING SERVICES	10-42-265-0	12.90
2038904039 BOOKS: YOUTH	10-44-400-2	12.67
2038904040 MATERIAL PROCESSING SERVICES	10-42-265-0	4.30
2038908716 BOOKS: ADULT	10-44-400-1	176.86
2038908716 BOOKS: YOUTH	10-44-400-2	7.88
2038908716 BOOKS: BRANCH ADULT	10-44-400-5	41.50
2038908716 BOOKS: BRANCH YOUTH	10-44-400-6	23.64
2038908717 MATERIAL PROCESSING SERVICES	10-42-265-0	66.20
2038908718 BOOKS: ADULT	10-44-400-1	41.51
2038908718 BOOKS: YOUTH	10-44-400-2	7.88
2038908719 MATERIAL PROCESSING SERVICES	10-42-265-0	14.90
2038908720 BOOKS: YOUTH	10-44-400-2	7.88
2038908721 MATERIAL PROCESSING SERVICES	10-42-265-0	5.30
2038908722 BOOKS: YOUTH	10-44-400-2	7.88
2038908723 MATERIAL PROCESSING SERVICES	10-42-265-0	5.30
2038910942 BOOKS: ADULT	10-44-400-1	230.61
2038910942 BOOKS: YOUTH	10-44-400-2	28.50
2038910942 BOOKS: BRANCH ADULT	10-44-400-5	140.84
2038910943 MATERIAL PROCESSING SERVICES	10-42-265-0	108.20
2038910944 BOOKS: ADULT	10-44-400-1	124.13
2038910944 BOOKS: BRANCH ADULT	10-44-400-5	76.57
2038910945 MATERIAL PROCESSING SERVICES	10-42-265-0	52.60
2038910946 BOOKS: ADULT	10-44-400-1	16.71
2038910946 BOOKS: BRANCH ADULT	10-44-400-5	33.43
2038910946 BOOKS: BRANCH YOUTH	10-44-400-6	482.03
2038910947 MATERIAL PROCESSING SERVICES	10-42-265-0	226.10
2038913954 BOOKS: ADULT	10-44-400-1	132.89
2038913954 BOOKS: YOUTH	10-44-400-2	15.98
2038913954 BOOKS: BRANCH ADULT	10-44-400-5	67.29
2038913954 BOOKS: BRANCH YOUTH	10-44-400-6	31.96
2038913955 MATERIAL PROCESSING SERVICES	10-42-265-0	58.90
2038913956 BOOKS: ADULT	10-44-400-1	48.27
2038913956 BOOKS: YOUTH	10-44-400-2	15.99
2038913956 BOOKS: BRANCH ADULT	10-44-400-5	19.01
2038913957 MATERIAL PROCESSING SERVICES	10-42-265-0	17.20
2038913958 BOOKS: ADULT	10-44-400-1	19.01
2038913958 BOOKS: YOUTH	10-44-400-2	15.99
2038913959 MATERIAL PROCESSING SERVICES	10-42-265-0	8.60
2038916955 BOOKS: ADULT	10-44-400-1	78.24
2038916955 BOOKS: BRANCH ADULT	10-44-400-5	17.26
2038916956 MATERIAL PROCESSING SERVICES	10-42-265-0	22.50
2038916957 BOOKS: ADULT	10-44-400-1	17.26
2038916958 MATERIAL PROCESSING SERVICES	10-42-265-0	4.30
2038922589 BOOKS: ADULT	10-44-400-1	281.60
2038922589 BOOKS: BRANCH ADULT	10-44-400-5	60.74
2038922590 MATERIAL PROCESSING SERVICES	10-42-265-0	82.70
2038922591 BOOKS: ADULT	10-44-400-1	43.45
2038922591 BOOKS: BRANCH ADULT	10-44-400-5	34.58
2038922592 MATERIAL PROCESSING SERVICES	10-42-265-0	17.20
2038922593 BOOKS: ADULT	10-44-400-1	17.29

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
BAKER & TAYLOR L4230502 (5107) CONTINUED ...		
2038922593 BOOKS: BRANCH ADULT	10-44-400-5	43.45
2038922594 MATERIAL PROCESSING SERVICES	10-42-265-0	12.90
2038925007 BOOKS: ADULT	10-44-400-1	97.16
2038925007 BOOKS: YOUTH	10-44-400-2	14.52
2038925007 BOOKS: BRANCH ADULT	10-44-400-5	79.73
2038925008 MATERIAL PROCESSING SERVICES	10-42-265-0	57.60
2038925009 BOOKS: ADULT	10-44-400-1	79.73
2038925009 BOOKS: BRANCH ADULT	10-44-400-5	36.70
2038925010 MATERIAL PROCESSING SERVICES	10-42-265-0	35.10
2038925011 BOOKS: BRANCH ADULT	10-44-400-5	97.28
2038925012 MATERIAL PROCESSING SERVICES	10-42-265-0	24.50
2038928429 BOOKS: ADULT	10-44-400-1	219.07
2038928429 BOOKS: BRANCH ADULT	10-44-400-5	52.25
2038928430 MATERIAL PROCESSING SERVICES	10-42-265-0	64.20
2038928431 BOOKS: ADULT	10-44-400-1	52.25
2038928431 BOOKS: BRANCH ADULT	10-44-400-5	38.70
2038928432 MATERIAL PROCESSING SERVICES	10-42-265-0	18.20
2038928433 BOOKS: BRANCH ADULT	10-44-400-5	33.80
2038928434 MATERIAL PROCESSING SERVICES	10-42-265-0	9.60
2038937293 BOOKS: ADULT	10-44-400-1	367.17
2038937293 BOOKS: YOUTH	10-44-400-2	14.40
2038937293 BOOKS: BRANCH ADULT	10-44-400-5	228.11
2038937293 BOOKS: BRANCH YOUTH	10-44-400-6	28.80
2038937294 MATERIAL PROCESSING SERVICES	10-42-265-0	161.80
2038937295 BOOKS: ADULT	10-44-400-1	171.59
2038937295 BOOKS: YOUTH	10-44-400-2	14.40
2038937295 BOOKS: BRANCH ADULT	10-44-400-5	56.50
2038937296 MATERIAL PROCESSING SERVICES	10-42-265-0	56.90
2038937297 BOOKS: ADULT	10-44-400-1	56.49
2038937297 BOOKS: YOUTH	10-44-400-2	14.40
2038937297 BOOKS: BRANCH ADULT	10-44-400-5	33.43
2038937298 MATERIAL PROCESSING SERVICES	10-42-265-0	25.80
2038944289 BOOKS: ADULT	10-44-400-1	272.30
2038944290 MATERIAL PROCESSING SERVICES	10-42-265-0	68.50
2038944291 BOOKS: BRANCH ADULT	10-44-400-5	17.28
2038944292 MATERIAL PROCESSING SERVICES	10-42-265-0	4.30
2038944293 BOOKS: BRANCH ADULT	10-44-400-5	17.29
2038944294 MATERIAL PROCESSING SERVICES	10-42-265-0	4.30
2038960853 BOOKS: ADULT	10-44-400-1	95.64
2038960853 BOOKS: YOUTH	10-44-400-2	12.67
2038960854 MATERIAL PROCESSING SERVICES	10-42-265-0	32.10
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BAKER & TAYLOR L0620012 (5108)	04/08/25 CK# 150504	\$531.64
2038934765 BOOKS: YOUTH	10-44-400-2	40.00
2038981656 AUDIO-VISUAL: YOUTH	10-44-420-2	392.58
2038981656 AUDIO-VISUAL: BRANCH YOUTH	10-44-420-6	99.06
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BAKER AND TAYLOR L4229202 (394)	04/08/25 CK# 150505	\$11,065.23
2038884507 BOOKS: ADULT	10-44-400-1	39.44
2038884507 BOOKS: YOUTH	10-44-400-2	45.77
2038884507 BOOKS: BRANCH YOUTH	10-44-400-6	21.36
2038884508 MATERIAL PROCESSING SERVICES	10-42-265-0	36.40
2038884509 BOOKS: YOUTH	10-44-400-2	21.36

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
BAKER AND TAYLOR L4229202 (394) CONTINUED ...		
2038884509 BOOKS: BRANCH YOUTH	10-44-400-6	11.42
2038884510 MATERIAL PROCESSING SERVICES	10-42-265-0	12.90
2038884511 BOOKS: BRANCH YOUTH	10-44-400-6	91.24
2038884512 MATERIAL PROCESSING SERVICES	10-42-265-0	40.70
2038884513 BOOKS: BRANCH YOUTH	10-44-400-6	11.41
2038884514 MATERIAL PROCESSING SERVICES	10-42-265-0	4.30
2038887113 BOOKS: ADULT	10-44-400-1	167.27
2038887113 BOOKS: YOUTH	10-44-400-2	122.92
2038887113 BOOKS: BRANCH ADULT	10-44-400-5	33.42
2038887113 BOOKS: BRANCH YOUTH	10-44-400-6	38.86
2038887114 MATERIAL PROCESSING SERVICES	10-42-265-0	106.90
2038887115 BOOKS: ADULT	10-44-400-1	46.43
2038887115 BOOKS: YOUTH	10-44-400-2	24.34
2038887115 BOOKS: BRANCH ADULT	10-44-400-5	17.29
2038887115 BOOKS: BRANCH YOUTH	10-44-400-6	45.10
2038887116 MATERIAL PROCESSING SERVICES	10-42-265-0	42.70
2038887117 BOOKS: ADULT	10-44-400-1	17.29
2038887117 BOOKS: BRANCH YOUTH	10-44-400-6	15.29
2038887118 MATERIAL PROCESSING SERVICES	10-42-265-0	8.60
2038887119 BOOKS: YOUTH	10-44-400-2	14.52
2038887120 MATERIAL PROCESSING SERVICES	10-42-265-0	4.30
2038890445 BOOKS: ADULT	10-44-400-1	253.01
2038890445 BOOKS: YOUTH	10-44-400-2	46.50
2038890445 BOOKS: BRANCH ADULT	10-44-400-5	122.73
2038890446 MATERIAL PROCESSING SERVICES	10-42-265-0	117.20
2038890447 BOOKS: ADULT	10-44-400-1	61.07
2038890447 BOOKS: BRANCH ADULT	10-44-400-5	74.99
2038890448 MATERIAL PROCESSING SERVICES	10-42-265-0	33.10
2038890449 BOOKS: ADULT	10-44-400-1	58.53
2038890449 BOOKS: BRANCH ADULT	10-44-400-5	16.46
2038890450 MATERIAL PROCESSING SERVICES	10-42-265-0	13.90
2038894212 BOOKS: ADULT	10-44-400-1	136.14
2038894212 BOOKS: YOUTH	10-44-400-2	108.45
2038894212 BOOKS: BRANCH ADULT	10-44-400-5	98.18
2038894212 BOOKS: BRANCH YOUTH	10-44-400-6	97.50
2038894213 MATERIAL PROCESSING SERVICES	10-42-265-0	117.10
2038894214 BOOKS: ADULT	10-44-400-1	98.18
2038894214 BOOKS: YOUTH	10-44-400-2	39.41
2038894214 BOOKS: BRANCH YOUTH	10-44-400-6	41.63
2038894215 MATERIAL PROCESSING SERVICES	10-42-265-0	48.30
2038894216 BOOKS: YOUTH	10-44-400-2	14.53
2038894216 BOOKS: BRANCH ADULT	10-44-400-5	34.57
2038894216 BOOKS: BRANCH YOUTH	10-44-400-6	14.52
2038894217 MATERIAL PROCESSING SERVICES	10-42-265-0	17.20
2038899877 BOOKS: ADULT	10-44-400-1	184.83
2038899877 BOOKS: YOUTH	10-44-400-2	229.29
2038899877 BOOKS: BRANCH YOUTH	10-44-400-6	76.62
2038899878 MATERIAL PROCESSING SERVICES	10-42-265-0	174.70
2038899879 BOOKS: ADULT	10-44-400-1	29.70
2038899879 BOOKS: YOUTH	10-44-400-2	65.65
2038899879 BOOKS: BRANCH YOUTH	10-44-400-6	48.55
2038899880 MATERIAL PROCESSING SERVICES	10-42-265-0	54.60

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
BAKER AND TAYLOR L4229202 (394) CONTINUED ...		
2038899881 BOOKS: BRANCH YOUTH	10-44-400-6	52.41
2038899882 MATERIAL PROCESSING SERVICES	10-42-265-0	17.20
2038899883 BOOKS: ADULT	10-44-400-1	13.93
2038899883 BOOKS: YOUTH	10-44-400-2	10.95
2038899884 MATERIAL PROCESSING SERVICES	10-42-265-0	9.60
2038902252 BOOKS: ADULT	10-44-400-1	26.16
2038902252 BOOKS: YOUTH	10-44-400-2	44.35
2038902252 BOOKS: BRANCH ADULT	10-44-400-5	24.21
2038902252 BOOKS: BRANCH YOUTH	10-44-400-6	47.66
2038902253 MATERIAL PROCESSING SERVICES	10-42-265-0	44.00
2038902254 BOOKS: ADULT	10-44-400-1	24.21
2038902254 BOOKS: YOUTH	10-44-400-2	14.53
2038902254 BOOKS: BRANCH ADULT	10-44-400-5	26.16
2038902254 BOOKS: BRANCH YOUTH	10-44-400-6	10.27
2038902255 MATERIAL PROCESSING SERVICES	10-42-265-0	18.20
2038902256 BOOKS: YOUTH	10-44-400-2	10.27
2038902256 BOOKS: BRANCH YOUTH	10-44-400-6	51.82
2038902257 MATERIAL PROCESSING SERVICES	10-42-265-0	27.80
2038902258 BOOKS: YOUTH	10-44-400-2	22.86
2038902258 BOOKS: BRANCH YOUTH	10-44-400-6	68.05
2038902259 MATERIAL PROCESSING SERVICES	10-42-265-0	48.00
2038916790 BOOKS: ADULT	10-44-400-1	351.72
2038916790 BOOKS: YOUTH	10-44-400-2	150.52
2038916790 BOOKS: BRANCH ADULT	10-44-400-5	61.56
2038916790 BOOKS: BRANCH YOUTH	10-44-400-6	46.63
2038916791 MATERIAL PROCESSING SERVICES	10-42-265-0	179.70
2038916792 BOOKS: ADULT	10-44-400-1	128.34
2038916792 BOOKS: YOUTH	10-44-400-2	42.39
2038916793 MATERIAL PROCESSING SERVICES	10-42-265-0	52.30
2038916794 BOOKS: ADULT	10-44-400-1	12.13
2038916794 BOOKS: YOUTH	10-44-400-2	4.24
2038916794 BOOKS: BRANCH ADULT	10-44-400-5	30.34
2038916794 BOOKS: BRANCH YOUTH	10-44-400-6	19.89
2038916795 MATERIAL PROCESSING SERVICES	10-42-265-0	25.50
2038916796 BOOKS: ADULT	10-44-400-1	19.33
2038916796 BOOKS: BRANCH YOUTH	10-44-400-6	16.36
2038916797 MATERIAL PROCESSING SERVICES	10-42-265-0	20.20
2038923017 BOOKS: ADULT	10-44-400-1	297.65
2038923017 BOOKS: YOUTH	10-44-400-2	293.40
2038923017 BOOKS: BRANCH ADULT	10-44-400-5	17.28
2038923017 BOOKS: BRANCH YOUTH	10-44-400-6	10.94
2038923018 MATERIAL PROCESSING SERVICES	10-42-265-0	169.10
2038923019 BOOKS: ADULT	10-44-400-1	17.28
2038923019 BOOKS: YOUTH	10-44-400-2	10.95
2038923019 BOOKS: BRANCH ADULT	10-44-400-5	26.15
2038923020 MATERIAL PROCESSING SERVICES	10-42-265-0	12.90
2038923021 BOOKS: BRANCH ADULT	10-44-400-5	26.15
2038923021 BOOKS: BRANCH YOUTH	10-44-400-6	269.28
2038923022 MATERIAL PROCESSING SERVICES	10-42-265-0	92.30
2038925886 BOOKS: ADULT	10-44-400-1	593.97
2038925886 BOOKS: YOUTH	10-44-400-2	34.65
2038925886 BOOKS: BRANCH ADULT	10-44-400-5	18.44

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
BAKER AND TAYLOR L4229202 (394) CONTINUED ...		
2038925886 BOOKS: BRANCH YOUTH	10-44-400-6	35.40
2038925887 MATERIAL PROCESSING SERVICES	10-42-265-0	175.40
2038925888 BOOKS: ADULT	10-44-400-1	18.44
2038925888 BOOKS: YOUTH	10-44-400-2	20.13
2038925888 BOOKS: BRANCH YOUTH	10-44-400-6	19.37
2038925889 MATERIAL PROCESSING SERVICES	10-42-265-0	22.50
2038925890 BOOKS: YOUTH	10-44-400-2	15.28
2038925891 MATERIAL PROCESSING SERVICES	10-42-265-0	8.60
2038928486 BOOKS: YOUTH	10-44-400-2	61.62
2038928487 MATERIAL PROCESSING SERVICES	10-42-265-0	21.50
2038938397 BOOKS: ADULT	10-44-400-1	465.88
2038938397 BOOKS: YOUTH	10-44-400-2	144.45
2038938397 BOOKS: BRANCH ADULT	10-44-400-5	110.11
2038938397 BOOKS: BRANCH YOUTH	10-44-400-6	112.74
2038938398 MATERIAL PROCESSING SERVICES	10-42-265-0	208.80
2038938399 BOOKS: ADULT	10-44-400-1	62.23
2038938399 BOOKS: YOUTH	10-44-400-2	92.16
2038938399 BOOKS: BRANCH ADULT	10-44-400-5	64.86
2038938399 BOOKS: BRANCH YOUTH	10-44-400-6	5.46
2038938400 MATERIAL PROCESSING SERVICES	10-42-265-0	65.20
2038938401 BOOKS: ADULT	10-44-400-1	47.88
2038938401 BOOKS: YOUTH	10-44-400-2	6.06
2038938401 BOOKS: BRANCH ADULT	10-44-400-5	18.44
2038938401 BOOKS: BRANCH YOUTH	10-44-400-6	71.81
2038938402 MATERIAL PROCESSING SERVICES	10-42-265-0	41.70
2038938403 BOOKS: ADULT	10-44-400-1	26.04
2038938403 BOOKS: YOUTH	10-44-400-2	31.95
2038938403 BOOKS: BRANCH YOUTH	10-44-400-6	60.94
2038938404 MATERIAL PROCESSING SERVICES	10-42-265-0	49.00
2038946657 BOOKS: ADULT	10-44-400-1	470.90
2038946657 BOOKS: YOUTH	10-44-400-2	505.52
2038946657 BOOKS: BRANCH ADULT	10-44-400-5	265.42
2038946657 BOOKS: BRANCH YOUTH	10-44-400-6	9.68
2038946658 MATERIAL PROCESSING SERVICES	10-42-265-0	343.40
2038946661 BOOKS: ADULT	10-44-400-1	69.14
2038946661 BOOKS: BRANCH ADULT	10-44-400-5	58.52
2038946662 MATERIAL PROCESSING SERVICES	10-42-265-0	25.80
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BENSON JULIE (6937)	04/08/25 CK# 150506	\$145.00
04102025 PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	145.00
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BIP66, LLC (6942)	04/08/25 CK# 150507	\$68,709.00
10815 COMPUTER EQUIPMENT	10-45-500-0	3,040.00
10816 CAPITAL IMPROVEMENTS	10-49-900-0	65,669.00
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BLADE ELECTRIC & TECHNOLOGIES LLC (5934)	04/08/25 CK# 150508	\$28,632.00
5765 SE EXPANSION TECHNOLOGY	10-49-930-5	7,860.00
5803 SE EXPANSION TECHNOLOGY	10-49-930-5	20,772.00
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CANVA (6234)	04/08/25 CK# 150543	\$119.40
65704835 CC PYMT (6417) FOR PUBLIC PROGRAMMING:YOUTH	10-42-230-2	119.40
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CDW GOVERNMENT, INC. (842)	04/08/25 CK# 150509	\$435.39
AD1157J COMPUTER EQUIPMENT	10-45-500-0	100.05
AD2367H OFFICE SUPPLIES/COMPUTER	10-43-300-2	303.15

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PAGE: 9

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BILLS PAID REPORT FOR APRIL, 2025

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
CDW GOVERNMENT, INC. (842) CONTINUED ...		
AD2367H COMPUTER EQUIPMENT	10-45-500-0	18.64
AD2394N COMPUTER EQUIPMENT	10-45-500-0	13.55
CENGAGE LEARNING INC (1368)	04/08/25 CK# 150510	\$4,291.36
87055829 ELECTRONIC RESOURCES: EBOOKS/AUDIO	10-44-435-2	4,291.36
CENTRO DE INFORMACION (706)	04/08/25 CK# 150541	\$130.00
3282025 CC PYMT (6415) FOR CONTINUING ED: REGISTRATION/FEES	10-42-290-1	130.00
CHICAGO SUN-TIMES (5075)	04/08/25 CK# 150511	\$548.00
354806 4302025 PERIODICALS: BRANCH	10-44-410-5	548.00
CINCO BOOKS CORP (6838)	04/08/25 CK# 150512	\$3,576.21
51058 BOOKS: ADULT	10-44-400-1	1,098.11
51059 BOOKS: YOUTH	10-44-400-2	779.20
51081 BOOKS: YOUTH	10-44-400-2	713.20
51082 BOOKS: YOUTH	10-44-400-2	985.70
CINTAS CORPORATION LOC. #355 (4662)	04/08/25 CK# 150513	\$5,796.60
1905548255 JANITORIAL SUPPLIES	10-43-370-0	56.00
4220775550B JANITORIAL SUPPLIES	10-43-370-0	1.18
4223485403 JANITORIAL SUPPLIES	10-43-370-0	108.13
4223646922 JANITORIAL SUPPLIES	10-43-370-0	97.10
4223648851 JANITORIAL SUPPLIES	10-43-370-0	806.00
4224269662 JANITORIAL SUPPLIES	10-43-370-0	57.54
4224271541 JANITORIAL SUPPLIES	10-43-370-0	1,377.64
4224384363 JANITORIAL SUPPLIES	10-43-370-0	45.51
4224976473 JANITORIAL SUPPLIES	10-43-370-0	57.54
4224978446 JANITORIAL SUPPLIES	10-43-370-0	1,586.66
4225131181 JANITORIAL SUPPLIES	10-43-370-0	42.68
4225720405 JANITORIAL SUPPLIES	10-43-370-0	57.54
4225722235 JANITORIAL SUPPLIES	10-43-370-0	1,503.08
CLICKUP (6239)	04/08/25 CK# 150546	\$84.00
32325 CC PYMT (6420) FOR ONLINE COMPUTER SVCS: ACCESS SVCS	10-42-255-3	84.00
COLORED ORGANICS (6945)	04/08/25 CK# 150543	\$309.97
346352 CC PYMT (6417) FOR TOYS & KITS: KIDSPACE	10-44-440-0	309.97
COMMERS CUSTOM JEWELERS (5266)	04/08/25 CK# 150514	\$1,237.30
001-18336 MISCELLANEOUS	10-43-399-0	1,237.30
COMPLETE CLEANING COMPANY, INC. (835)	04/08/25 CK# 150515	\$23,622.00
AW17205 GENERAL CLEANING SERVICE	10-42-235-0	2,150.00
AW17217 REPAIR/MAINT. OF BUILDING	60-42-200-0	4,565.00
AW17223 REPAIR/MAINT. OF BLDG: RAKOW	60-42-200-5	2,780.00
AW17227 GENERAL CLEANING SERVICE: RAKOW	10-42-235-5	1,190.00
AW17233 REPAIR/MAINT. OF BLDG: RAKOW	60-42-200-5	935.00
C29821 GENERAL CLEANING SERVICE: RAKOW	10-42-235-5	2,902.00
C29822 GENERAL CLEANING SERVICE	10-42-235-0	9,100.00
CONFERENCE FOOD & BEVERAGE (6685)	04/08/25 CK# 150543	\$124.66
184 CC PYMT (6417) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	77.22
248587 CC PYMT (6417) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	47.44
CONFERENCE FOOD & BEVERAGE (6685)	04/08/25 CK# 150546	\$129.22
031303172025 CC PYMT (6420) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	129.22
CONFERENCE FOOD & BEVERAGE (6685)	04/08/25 CK# 150547	\$49.79
3312025 CC PYMT (6421) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	49.79

GAIL BORDEN PUBLIC LIBRARY DISTRICT

RUN DATE: 04/03/25

PAGE: 10

RUN TIME: 02:13PM

BILLS PAID REPORT FOR APRIL, 2025

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
CONFERENCE FOOD & BEVERAGE (6685)	04/08/25 CK# 150551	\$68.73
239500 CC PYMT (6426) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	23.27
239508 CC PYMT (6426) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	20.95
248563 CC PYMT (6426) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	24.51
CONFERENCE FOOD & BEVERAGE (6685)	04/08/25 CK# 150552	\$119.65
105 CC PYMT (6427) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	10.80
1166 CC PYMT (6427) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	13.50
529656 CC PYMT (6427) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	23.64
553743 CC PYMT (6427) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	28.30
566681 CC PYMT (6427) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	25.60
9010110 CC PYMT (6427) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	17.81
CONSTANT CONTACT (5729)	04/08/25 CK# 150544	\$474.00
3262025 CC PYMT (6418) FOR ELECT RESOURCES: PUBLIC RELATIONS	10-44-435-5	474.00
CONSTRUCTIVE PLAYTHINGS (6456)	04/08/25 CK# 150543	\$107.49
FDAYKMIO CC PYMT (6417) FOR TOYS & KITS: KIDSPACE	10-44-440-0	107.49
COURIER NEWS (5321)	04/08/25 CK# 150516	\$521.25
44251521 030926 PERIODICALS	10-44-410-0	521.25
CRAIN'S (6222)	04/08/25 CK# 150541	\$225.00
56FA010A-0003 CC PYMT (6415) FOR PERIODICALS	10-44-410-0	225.00
DEMCO (1000)	04/08/25 CK# 150517	\$1,379.16
7616388 MATERIALS PROCESSING SUPPLIES	10-43-310-0	321.81
7624140 MATERIALS PROCESSING SUPPLIES	10-43-310-0	626.40
7625811 MATERIALS PROCESSING SUPPLIES	10-43-310-0	430.95
DIGICORP, INC. (5694)	04/08/25 CK# 150518	\$3,899.30
354071 CAPITAL IMPROVEMENTS	10-49-900-0	3,899.30
DIGIPALOOZA (6954)	04/08/25 CK# 150552	\$299.00
EXGE4VD CC PYMT (6427) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	299.00
DIGITAL OCEAN (6303)	04/08/25 CK# 150546	\$25.21
506421130 CC PYMT (6420) FOR ONLINE COMPUTER SVCS: ACCESS SVCS	10-42-255-3	25.21
DOLLAR TREE (6171)	04/08/25 CK# 150549	\$39.33
464604 CC PYMT (6424) FOR PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	39.33
DUO SECURITY, LLC (6066)	04/08/25 CK# 150542	\$360.00
11477669 CC PYMT (6416) FOR ONLINE COMPUTER SERVICES	10-42-255-1	360.00
E. NORMAN SECURITY SYSTEMS, INC. 3 (4093)	04/08/25 CK# 150519	\$125.70
17252 RISK MANAGEMENT: FACILITIES	50-42-210-0	125.70
ELGIN SYMPHONY ORCHESTRA (1165)	04/08/25 CK# 150520	\$200.00
03042025 ML CONTINUING ED: REGISTRATION/FEES	10-42-290-1	200.00
ENGBERG ANDERSON, INC. (4014)	04/08/25 CK# 150521	\$1,705.30
23364403-12 CAPITAL IMPROVEMENTS	10-49-900-0	1,205.30
23364404-5 CONSULT. & PROF. FEES:OTHER	10-42-225-2	500.00
ETHIC ROOFING CO (6025)	04/08/25 CK# 150522	\$4,580.00
1550 REPAIR/MAINT. OF BUILDING	60-42-200-0	3,720.00
1550 REPAIR/MAINT. OF BLDG: RAKOW	60-42-200-5	860.00
ETSY (6109)	04/08/25 CK# 150543	\$47.74
3634368616 CC PYMT (6417) FOR TOYS & KITS: KIDSPACE	10-44-440-0	47.74
ETSY (6109)	04/08/25 CK# 150544	\$42.33
3631883890 CC PYMT (6418) FOR PUBLIC RELATIONS: GENERAL	10-42-222-2	42.33

GAIL BORDEN PUBLIC LIBRARY DISTRICT

RUN DATE: 04/03/25

PAGE: 11

RUN TIME: 02:13PM

BILLS PAID REPORT FOR APRIL, 2025

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
FACEBOOK (6067)	04/08/25 CK# 150547	\$194.86
1799664 CC PYMT (6421) FOR PUBLIC RELATIONS: GENERAL	10-42-222-2	79.92
588P4ML6P2 CC PYMT (6421) FOR PUBLIC RELATIONS: GENERAL	10-42-222-2	20.07
W4JL3LQ6P2 CC PYMT (6421) FOR PUBLIC RELATIONS: GENERAL	10-42-222-2	94.87
FARONICS (3812)	04/08/25 CK# 150523	\$1,914.78
INUS0230204 COMPUTER MAINTENANCE	10-42-255-2	1,914.78
FED EX (1253)	04/08/25 CK# 150524	\$2,861.11
8-810-55531 EXHIBITS AND DISPLAYS	10-43-335-0	2,861.11
FOX VALLEY FIRE & SAFETY (1329)	04/08/25 CK# 150525	\$180.00
IN00760125 RISK MANAGEMENT: FACILITIES	50-42-210-0	180.00
FRANK & SONS ENTERPRISES, INC (4545)	04/08/25 CK# 150526	\$2,260.00
3081 REPAIR/MAINT. OF GRDS: RAKOW	60-42-210-5	700.00
3082 REPAIR/MAINT. OF GROUNDS	60-42-210-0	1,560.00
GILPATRICK, KAREN (5886)	04/08/25 CK# 150527	\$1,110.00
067 CONSULT. & PROF. FEES:OTHER	10-42-225-2	1,110.00
GONZALEZ JULIO (6943)	04/08/25 CK# 150528	\$150.00
04262025 PUBLIC PROGRAMMING:HISPANIC SVCS	10-42-230-1	150.00
GRAINGER (1449)	04/08/25 CK# 150529	\$3,185.53
9425860443 BUILDING & GROUNDS SUPPLIES	60-43-320-0	2,907.47
9434953916 JANITORIAL SUPPLIES	10-43-370-0	76.80
9437847594 REPAIR/MAINT. OF BUILDING	60-42-200-0	37.60
9441957975 BUILDING & GROUNDS SUPPLIES	60-43-320-0	61.81
9447704439 JANITORIAL SUPPLIES	10-43-370-0	42.69
9450297644 JANITORIAL SUPPLIES	10-43-370-0	59.16
GRASSHOPPER (6074)	04/08/25 CK# 150542	\$20.26
032025 CC PYMT (6416) FOR OFFICE SUPPLIES/COMPUTER	10-43-300-2	20.26
GREAT PRETENDERS (6946)	04/08/25 CK# 150543	\$135.94
47582 CC PYMT (6417) FOR TOYS & KITS: KIDSPACE	10-44-440-0	135.94
HD SUPPLY FORMALY HOME DEPOT PRO (6777)	04/08/25 CK# 150530	\$212.93
854604725 JANITORIAL SUPPLIES	10-43-370-0	69.90
854841053 JANITORIAL SUPPLIES	10-43-370-0	90.62
854841061 JANITORIAL SUPPLIES	10-43-370-0	52.41
HELM SERVICE (5979)	04/08/25 CK# 150531	\$9,025.00
CHI201977 REPAIR/MAINT. OF HVAC	60-42-220-0	9,025.00
HINCAPIE JANICE P. (6939)	04/08/25 CK# 150532	\$250.00
04152025 PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	250.00
HODGE KIRK (6386)	04/08/25 CK# 150533	\$650.00
MAY RENT STORAGE/MOVING	10-42-209-0	650.00
HOUSE OF DOORS, INC. (4029)	04/08/25 CK# 150534	\$306.25
23861 REPAIR/MAINT. OF BUILDING	60-42-200-0	306.25
HUFFMAN, DEBORAH (1650)	04/08/25 CK# 150535	\$682.50
032025 CONSULT. & PROF. FEES:OTHER	10-42-225-2	682.50
ILLINOIS LIBRARY ASSOCIATION (3822)	04/08/25 CK# 150536	\$150.00
307619 CB DUES & MEMBERSHIPS	10-42-280-0	150.00
ILLINOIS STATE POLICE (4466)	04/08/25 CK# 150537	\$200.00
M5080479 032025 RISK MANAGEMENT: HR	50-42-210-1	200.00

GAIL BORDEN PUBLIC LIBRARY DISTRICT

RUN DATE: 04/03/25

PAGE: 12

RUN TIME: 02:13PM

BILLS PAID REPORT FOR APRIL, 2025

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
INGRAM (1734)	04/08/25 CK# 150538	\$12,675.33
63156667 BOOKS: ADULT	10-44-400-1	813.09
63156667 BOOKS: YOUTH	10-44-400-2	151.80
63156667 BOOKS: BRANCH YOUTH	10-44-400-6	443.59
63156727 BOOKS: ADULT	10-44-400-1	94.14
63156727 BOOKS: YOUTH	10-44-400-2	117.51
63156727 BOOKS: BRANCH ADULT	10-44-400-5	120.06
63157362 BOOKS: BRANCH YOUTH	10-44-400-6	13.19
63157363 BOOKS: ADULT	10-44-400-1	98.33
63157363 BOOKS: YOUTH	10-44-400-2	29.96
63157364 PUBLIC PROGRAMMING:YOUTH	10-42-230-2	32.75
63157364 BOOKS: ADULT	10-44-400-1	22.18
63157364 BOOKS: YOUTH	10-44-400-2	535.22
63158549 BOOKS: YOUTH	10-44-400-2	11.66
63158549 BOOKS: BRANCH YOUTH	10-44-400-6	11.66
63158550 BOOKS: ADULT	10-44-400-1	281.88
63158550 BOOKS: YOUTH	10-44-400-2	864.46
63158550 BOOKS: BRANCH ADULT	10-44-400-5	72.86
63159108 BOOKS: ADULT	10-44-400-1	159.48
63159108 BOOKS: BRANCH ADULT	10-44-400-5	64.43
63159109 BOOKS: ADULT	10-44-400-1	539.35
63159109 BOOKS: BRANCH ADULT	10-44-400-5	93.23
63159323 BOOKS: ADULT	10-44-400-1	66.99
63159323 BOOKS: BRANCH ADULT	10-44-400-5	34.90
63159324 PUBLIC PROGRAMMING:YOUTH	10-42-230-2	354.48
63159324 BOOKS: YOUTH	10-44-400-2	1,344.91
63160529 BOOKS: YOUTH	10-44-400-2	36.72
63160530 BOOKS: YOUTH	10-44-400-2	41.21
63160531 BOOKS: ADULT	10-44-400-1	44.97
63160532 BOOKS: ADULT	10-44-400-1	31.64
63160532 BOOKS: YOUTH	10-44-400-2	31.62
63160532 BOOKS: BRANCH ADULT	10-44-400-5	15.82
63160533 BOOKS: ADULT	10-44-400-1	32.76
63160533 BOOKS: BRANCH ADULT	10-44-400-5	32.76
63160534 BOOKS: YOUTH	10-44-400-2	96.19
63160534 BOOKS: BRANCH YOUTH	10-44-400-6	17.53
63160583 BOOKS: ADULT	10-44-400-1	35.38
63160583 BOOKS: BRANCH ADULT	10-44-400-5	35.38
63160584 BOOKS: ADULT	10-44-400-1	76.80
63160584 BOOKS: BRANCH ADULT	10-44-400-5	38.40
63160585 BOOKS: ADULT	10-44-400-1	32.97
63160585 BOOKS: YOUTH	10-44-400-2	9.74
63160585 BOOKS: BRANCH ADULT	10-44-400-5	54.43
63160585 BOOKS: BRANCH YOUTH	10-44-400-6	9.74
63163453 BOOKS: ADULT	10-44-400-1	48.03
63163453 BOOKS: BRANCH ADULT	10-44-400-5	16.01
63163454 BOOKS: ADULT	10-44-400-1	397.41
63163454 BOOKS: BRANCH ADULT	10-44-400-5	119.10
67795897 BOOKS: YOUTH	10-44-400-2	10.79
67795898 BOOKS: YOUTH	10-44-400-2	65.03
67795899 BOOKS: YOUTH	10-44-400-2	53.56
67795899 BOOKS: BRANCH YOUTH	10-44-400-6	36.68
67795900 BOOKS: ADULT	10-44-400-1	16.39

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
INGRAM (1734) CONTINUED ...		
67795901 BOOKS: YOUTH	10-44-400-2	11.30
67795902 BOOKS: YOUTH	10-44-400-2	28.32
67795903 BOOKS: ADULT	10-44-400-1	33.89
67795903 BOOKS: BRANCH ADULT	10-44-400-5	15.82
67795904 BOOKS: YOUTH	10-44-400-2	5.99
67795904 BOOKS: BRANCH YOUTH	10-44-400-6	5.99
67795905 BOOKS: ADULT	10-44-400-1	141.22
67795905 BOOKS: YOUTH	10-44-400-2	15.97
67795905 BOOKS: BRANCH ADULT	10-44-400-5	106.20
67795905 BOOKS: BRANCH YOUTH	10-44-400-6	5.24
67795906 BOOKS: ADULT	10-44-400-1	203.40
67795907 BOOKS: ADULT	10-44-400-1	32.76
67795907 BOOKS: YOUTH	10-44-400-2	22.47
67795907 BOOKS: BRANCH ADULT	10-44-400-5	16.38
67795907 BOOKS: BRANCH YOUTH	10-44-400-6	11.23
67795908 BOOKS: ADULT	10-44-400-1	85.44
67795908 BOOKS: YOUTH	10-44-400-2	302.51
67795908 BOOKS: BRANCH ADULT	10-44-400-5	64.90
67795908 BOOKS: BRANCH YOUTH	10-44-400-6	194.30
67795909 BOOKS: YOUTH	10-44-400-2	78.68
67795909 BOOKS: BRANCH YOUTH	10-44-400-6	51.37
67795910 BOOKS: ADULT	10-44-400-1	2,540.98
67795910 BOOKS: YOUTH	10-44-400-2	11.29
67795910 BOOKS: BRANCH YOUTH	10-44-400-6	33.01
67796896 BOOKS: YOUTH	10-44-400-2	34.16
67796897 BOOKS: YOUTH	10-44-400-2	17.54
67796898 BOOKS: YOUTH	10-44-400-2	11.69
67796899 BOOKS: ADULT	10-44-400-1	15.26
67796900 BOOKS: ADULT	10-44-400-1	49.72
67796900 BOOKS: BRANCH ADULT	10-44-400-5	16.39
67796901 BOOKS: ADULT	10-44-400-1	31.37
67796901 BOOKS: YOUTH	10-44-400-2	40.88
67796901 BOOKS: BRANCH YOUTH	10-44-400-6	29.64
67796902 BOOKS: BRANCH YOUTH	10-44-400-6	28.91
67796903 BOOKS: ADULT	10-44-400-1	69.27
67796904 BOOKS: YOUTH	10-44-400-2	26.96
67798084 BOOKS: YOUTH	10-44-400-2	12.74
67798085 BOOKS: YOUTH	10-44-400-2	24.92
67798086 BOOKS: ADULT	10-44-400-1	14.97
67798086 BOOKS: BRANCH ADULT	10-44-400-5	14.97
67798087 BOOKS: ADULT	10-44-400-1	18.07
67798088 BOOKS: ADULT	10-44-400-1	18.64
67798088 BOOKS: YOUTH	10-44-400-2	12.40
67798088 BOOKS: BRANCH ADULT	10-44-400-5	18.64
67798088 BOOKS: BRANCH YOUTH	10-44-400-6	12.40
67798089 BOOKS: BRANCH YOUTH	10-44-400-6	17.44
67798090 BOOKS: ADULT	10-44-400-1	33.90
67798091 BOOKS: ADULT	10-44-400-1	21.58
67798091 BOOKS: BRANCH ADULT	10-44-400-5	21.58
67798092 BOOKS: YOUTH	10-44-400-2	90.32
67800154 BOOKS: YOUTH	10-44-400-2	21.28
67800155 BOOKS: YOUTH	10-44-400-2	16.88

GAIL BORDEN PUBLIC LIBRARY DISTRICT

RUN DATE: 04/03/25

PAGE: 14

RUN TIME: 02:13PM

BILLS PAID REPORT FOR APRIL, 2025

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
INGRAM (1734) CONTINUED ...		
67800156 BOOKS: ADULT	10-44-400-1	14.99
67800157 BOOKS: BRANCH YOUTH	10-44-400-6	55.03
67800158 BOOKS: ADULT	10-44-400-1	32.40
67800159 BOOKS: YOUTH	10-44-400-2	29.97
67800160 BOOKS: ADULT	10-44-400-1	15.26
86772784 BOOKS: BRANCH ADULT	10-44-400-5	-16.39
86937936 BOOKS: ADULT	10-44-400-1	-14.99
87215642 BOOKS: ADULT	10-44-400-1	-11.29
J.C. MUSIC, INC (6938)	04/08/25 CK# 150539	\$250.00
04222025 PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	250.00
KANOPY LLC (5682)	04/08/25 CK# 150540	\$795.00
446367-PPU ELECTRONIC RESOURCES: STREAMING	10-44-435-3	795.00
KAPLAN EARLY LEARNING COMPANY (1871)	04/08/25 CK# 150543	\$147.02
W3855044 CC PYMT (6417) FOR TOYS & KITS: KIDSPACE	10-44-440-0	147.02
KOFFLER SALES (6952)	04/08/25 CK# 150541	\$71.08
499925 CC PYMT (6415) FOR BUILDING & GROUNDS SUPPLIES	60-43-320-0	71.08
LA Z BOY (6948)	04/08/25 CK# 150548	\$590.99
85-77874 CC PYMT (6423) FOR CAPITAL IMPROVEMENTS	10-49-900-0	590.99
LAKESHORE LEARNING MATERIALS (1957)	04/08/25 CK# 150554	\$59.99
90490849 TOYS & KITS: KIDSPACE	10-44-440-0	59.99
LASER PRO CO., INC. (1983)	04/08/25 CK# 150555	\$338.50
139730 OFFICE SUPPLIES/COMPUTER	10-43-300-2	100.00
139817 OFFICE SUPPLIES/COMPUTER	10-43-300-2	238.50
LE TOY VAN (6944)	04/08/25 CK# 150543	\$322.60
LTV11833 CC PYMT (6417) FOR TOYS & KITS: KIDSPACE	10-44-440-0	322.60
LED LIGHTING WHOLESALE (6103)	04/08/25 CK# 150541	\$440.75
234755 CC PYMT (6415) FOR ELECTRICAL SUPPLIES/BULBS	10-43-380-0	105.95
234955 CC PYMT (6415) FOR ELECTRICAL SUPPLIES/BULBS	10-43-380-0	334.80
LESLIE GODDARD PRESENTS, LLC (6941)	04/08/25 CK# 150556	\$400.00
04232025 VOLUNTEERS	10-43-305-0	400.00
LIGHTINABOX (6949)	04/08/25 CK# 150541	\$148.80
83082462 CC PYMT (6415) FOR ELECTRICAL SUPPLIES/BULBS	10-43-380-0	148.80
LULZBOT (6950)	04/08/25 CK# 150541	\$79.69
522865 CC PYMT (6415) FOR AUDIO-VISUAL EQUIPMENT	10-45-530-0	79.69
M13 GRAPHICS (6283)	04/08/25 CK# 150544	\$135.72
1050166 CC PYMT (6418) FOR PUBLIC RELATIONS: GENERAL	10-42-222-2	50.42
1053801 CC PYMT (6418) FOR PUBLIC RELATIONS: GENERAL	10-42-222-2	85.30
MAILGUN TECHNOLOGIES, INC (6058)	04/08/25 CK# 150546	\$80.00
77746243 CC PYMT (6420) FOR ONLINE COMPUTER SVCS: ACCESS SVCS	10-42-255-3	80.00
MARRIOTT (6309)	04/08/25 CK# 150543	\$645.12
84946 CC PYMT (6417) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	161.28
84947 CC PYMT (6417) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	161.28
84948 CC PYMT (6417) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	322.56
MARRIOTT (6309)	04/08/25 CK# 150546	\$691.02
27180 CC PYMT (6420) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	691.02

GAIL BORDEN PUBLIC LIBRARY DISTRICT

RUN DATE: 04/03/25

PAGE: 15

RUN TIME: 02:13PM

BILLS PAID REPORT FOR APRIL, 2025

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
MARRIOTT (6309)	04/08/25 CK# 150550	\$322.56
86116800 CC PYMT (6425) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	161.28
86116806 CC PYMT (6425) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	161.28
MARRIOTT (6309)	04/08/25 CK# 150551	\$322.56
84950 CC PYMT (6426) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	161.28
84951 CC PYMT (6426) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	161.28
MARRIOTT (6309)	04/08/25 CK# 150552	\$691.02
49890 CC PYMT (6427) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	691.02
MARTIN AUTO SERVICE (6803)	04/08/25 CK# 150545	\$95.00
27974 CC PYMT (6419) FOR VEHICLE MAINTENANCE: FACILITIES	10-42-270-1	95.00
MEDAL, CAROLE (2206)	04/08/25 CK# 150557	\$394.34
03312025 CONTINUING EDUCATION:TRAVEL & MEALS	10-42-290-2	394.34
MENARDS (2224)	04/08/25 CK# 150550	\$61.49
609181 CC PYMT (6425) FOR PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	20.17
609181 CC PYMT (6425) FOR TOYS & KITS: COMMUNITY SVCS FY25	10-44-440-2	41.32
MGS RENTALS, LLC (6834)	04/08/25 CK# 150550	\$298.50
15738 CC PYMT (6425) FOR PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	213.00
15739 CC PYMT (6425) FOR PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	85.50
MIDWEST FIRST AID & SAFETY LLC (6609)	04/08/25 CK# 150558	\$138.16
1821 RISK MANAGEMENT: FACILITIES	50-42-210-0	138.16
MIDWEST TAPE (2256)	04/08/25 CK# 150559	\$7,135.38
506844523 AUDIO-VISUAL: ADULT	10-44-420-1	166.42
506844523 AUDIO-VISUAL: YOUTH	10-44-420-2	37.48
506844524 AUDIO-VISUAL: ADULT	10-44-420-1	67.99
506844524 AUDIO-VISUAL: YOUTH	10-44-420-2	247.95
506844525 AUDIO-VISUAL: ADULT	10-44-420-1	14.99
506844527 AUDIO-VISUAL: ADULT	10-44-420-1	84.98
506844528 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	87.72
506844529 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	158.19
506850804 AUDIO-VISUAL: ADULT	10-44-420-1	1,084.80
506850804 AUDIO-VISUAL: YOUTH	10-44-420-2	296.15
506850804 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	573.50
506850804 AUDIO-VISUAL: BRANCH YOUTH	10-44-420-6	145.45
506878716 AUDIO-VISUAL: ADULT	10-44-420-1	27.88
506878718 AUDIO-VISUAL: ADULT	10-44-420-1	202.39
506878719 AUDIO-VISUAL: ADULT	10-44-420-1	42.99
506878750 AUDIO-VISUAL: ADULT	10-44-420-1	1,031.84
506878751 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	161.92
506878752 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	23.24
506887991 AUDIO-VISUAL: ADULT	10-44-420-1	221.18
506887991 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	153.70
506887993 AUDIO-VISUAL: YOUTH	10-44-420-2	116.20
506887993 AUDIO-VISUAL: BRANCH YOUTH	10-44-420-6	69.72
506910742 AUDIO-VISUAL: ADULT	10-44-420-1	150.68
506910743 AUDIO-VISUAL: ADULT	10-44-420-1	87.98
506910744 AUDIO-VISUAL: ADULT	10-44-420-1	67.99
506910745 AUDIO-VISUAL: ADULT	10-44-420-1	38.22
506910747 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	67.48
506910748 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	46.48
506937698 AUDIO-VISUAL: ADULT	10-44-420-1	272.90

GAIL BORDEN PUBLIC LIBRARY DISTRICT

RUN DATE: 04/03/25

PAGE: 16

RUN TIME: 02:13PM

BILLS PAID REPORT FOR APRIL, 2025

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
MIDWEST TAPE (2256) CONTINUED ...		
506937698 AUDIO-VISUAL: YOUTH	10-44-420-2	425.11
506937698 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	140.95
506937698 AUDIO-VISUAL: BRANCH YOUTH	10-44-420-6	154.45
506962253 AUDIO-VISUAL: ADULT	10-44-420-1	398.83
506962253 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	267.63
MONNIT (5592)	04/08/25 CK# 150542	\$70.00
112558 CC PYMT (6416) FOR COMPUTER MAINTENANCE	10-42-255-2	70.00
NEW YORK TIMES (2455)	04/08/25 CK# 150541	\$1,338.90
03 2025 CC PYMT (6415) FOR PERIODICALS	10-44-410-0	1,338.90
OTIS ELEVATOR COMPANY (4788)	04/08/25 CK# 150560	\$5,053.46
100401841953 REPAIR/MAINT. OF BUILDING	60-42-200-0	1,225.23
100401873139 REPAIR/MAINT. OF BUILDING	60-42-200-0	1,225.23
CY16428001 REPAIR/MAINT. OF BUILDING	60-42-200-0	1,109.00
CY19625001 REPAIR/MAINT. OF BUILDING	60-42-200-0	1,494.00
OVERDRIVE, INC. (4535)	04/08/25 CK# 150561	\$4,584.53
01018MA25104305 ELECTRONIC RESOURCES: EBOOKS/AUDIO	10-44-435-2	4,584.53
PADDOCK PUBLICATIONS (4642)	04/08/25 CK# 150562	\$682.02
819401 02272026 PERIODICALS	10-44-410-0	682.02
PARAGON MICRO INC. (4877)	04/08/25 CK# 150563	\$23,984.74
S5200374 COMPUTER EQUIPMENT	10-45-500-0	1,594.99
S5200376 COMPUTER EQUIPMENT	10-45-500-0	1,629.99
S5200644 SE EXPANSION TECHNOLOGY	10-49-930-5	20,759.76
PAYPAL, INC (6059)	04/08/25 CK# 150541	\$150.00
EXXVDUSYP CC PYMT (6415) FOR CONTINUING ED: REGISTRATION/FEES	10-42-290-1	150.00
PAYPAL, INC (6059)	04/08/25 CK# 150546	\$19.95
155957441 CC PYMT (6420) FOR ONLINE COMPUTER SVCS: ACCESS SVCS	10-42-255-3	19.95
PETTY CASH - SARA JOHNSON (4777)	04/08/25 CK# 150564	\$298.40
04 2025 PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	104.98
04 2025 CONTINUING EDUCATION:TRAVEL & MEALS	10-42-290-2	152.97
04 2025 ARTS & CRAFTS SUPPLIES: COMM SVCS	10-43-330-3	17.80
04 2025 TOYS & KITS: COMMUNITY SVCS FY25	10-44-440-2	22.65
PITNEY BOWES GLOBAL FINANCIAL SERVICES (2685)	04/08/25 CK# 150565	\$362.76
3107136622 SMALL EQUIP MAINT.: OFFICE	10-42-270-2	362.76
PITNEY BOWES RESERVE ACCOUNT (4146)	04/08/25 CK# 150566	\$2,500.00
03172025 POSTAGE & SHIPPING	10-42-210-0	2,500.00
PLAYAWAY PRODUCTS LLC (4273)	04/08/25 CK# 150567	\$1,913.03
492973 AUDIO-VISUAL: BRANCH YOUTH	10-44-420-6	778.95
494795 AUDIO-VISUAL: YOUTH	10-44-420-2	50.34
494795 AUDIO-VISUAL: BRANCH YOUTH	10-44-420-6	1,083.74
RALPH HELM INC. (2804)	04/08/25 CK# 150568	\$148.22
404824 REPAIR/MAINT. OF OTHER MAINT. EQUIP	60-42-230-0	148.22
READING GROUP CHOICES (6201)	04/08/25 CK# 150552	\$13.04
899AA-W-28430 CC PYMT (6427) FOR BOOKS: ADULT	10-44-400-1	13.04
RELISH CATERING KITCHEN (6722)	04/08/25 CK# 150569	\$2,200.00
E21566 VOLUNTEERS	10-43-305-0	2,200.00
REVERSO (6822)	04/08/25 CK# 150541	\$9.99
3132025 CC PYMT (6415) FOR ELECTRONIC RESOURCES: IN-HOUSE	10-44-435-1	9.99

GAIL BORDEN PUBLIC LIBRARY DISTRICT

RUN DATE: 04/03/25

PAGE: 17

RUN TIME: 02:13PM

BILLS PAID REPORT FOR APRIL, 2025

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
RULYS RENTALS LLC (6573)	04/08/25 CK# 150570	\$310.00
04282025 PUBLIC PROGRAMMING:YOUTH	10-42-230-2	310.00
SAFETY-KLEEN SYSTEMS INC. (5261)	04/08/25 CK# 150571	\$716.86
96722704 JANITORIAL SUPPLIES	10-43-370-0	586.12
96884813 JANITORIAL SUPPLIES	10-43-370-0	130.74
SAM'S CLUB DIRECT (5057)	04/08/25 CK# 150572	\$17.96
001930 GVONMI FOOD & BEVERAGE: COMMUNITY SVCS	10-43-360-2	17.96
SCHOOL OUTFITTERS (5078)	04/08/25 CK# 150543	\$304.97
W5794716 CC PYMT (6417) FOR TOYS & KITS: KIDSPACE	10-44-440-0	304.97
SCHREINER GREG (6940)	04/08/25 CK# 150573	\$6,609.00
04082025 EXHIBITS AND DISPLAYS	10-43-335-0	6,609.00
SCHREINER GREG (6940)	04/08/25 CK# 150574	\$2,000.00
04132025 PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	2,000.00
SEBERT LANDSCAPING (6199)	04/08/25 CK# 150575	\$2,160.00
S598419 REPAIR/MAINT. OF GROUNDS	60-42-210-0	1,080.00
S598421 REPAIR/MAINT. OF GRDS: RAKOW	60-42-210-5	1,080.00
SENIOR TECH SERVICES, LLC (6858)	04/08/25 CK# 150576	\$250.00
05082025 DIGITAL LIT CLASSES BRANCHES	10-42-230-8	250.00
SHALES MC NUTT CONSTRUCTION (4170)	04/08/25 CK# 150577	\$298,664.75
03 2025 SE SE EXPANSION	10-49-930-0	192,879.25
0301 03312025 CAPITAL IMPROVEMENTS	10-49-900-0	105,785.50
SOUTH ELGIN PROF CTR PHASE 2 CONDO (5393)	04/08/25 CK# 150578	\$3,014.46
APRIL 2025 COMMON AREA MAINT: SO ELGIN	10-42-204-0	3,014.46
SOUTHWEST AIRLINES (6250)	04/08/25 CK# 150553	\$317.48
4GZ3VL CC PYMT (6428) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	317.48
SPOTIFY (6086)	04/08/25 CK# 150543	\$19.99
032025 CC PYMT (6417) FOR PUBLIC PROGRAMMING:YOUTH	10-42-230-2	19.99
STAPLES (3180)	04/08/25 CK# 150541	\$1,031.76
9929233510 CC PYMT (6415) FOR DUPLICATING: PAPER/COPY SHOP SUPPL	10-43-320-0	214.95
9929233543 CC PYMT (6415) FOR DUPLICATING: PAPER/COPY SHOP SUPPL	10-43-320-0	214.95
9929233587 CC PYMT (6415) FOR DUPLICATING: PAPER/COPY SHOP SUPPL	10-43-320-0	214.95
9929233641 CC PYMT (6415) FOR DUPLICATING: PAPER/COPY SHOP SUPPL	10-43-320-0	214.95
9929233662 CC PYMT (6415) FOR DUPLICATING: PAPER/COPY SHOP SUPPL	10-43-320-0	171.96
STAPLES (3180)	04/08/25 CK# 150579	\$491.41
7004619554 OFFICE SUPPLIES/GENERAL	10-43-300-1	234.57
7654707841 DUPLICATING: PAPER/COPY SHOP SUPPL	10-43-320-0	256.84
SUPERSPACE (6947)	04/08/25 CK# 150543	\$374.00
47158 CC PYMT (6417) FOR TOYS & KITS: KIDSPACE	10-44-440-0	374.00
SWEETWATER SOUND (6281)	04/08/25 CK# 150541	\$57.23
L2139727940 CC PYMT (6415) FOR AUDIO-VISUAL EQUIPMENT	10-45-530-0	57.23
TARGET (6108)	04/08/25 CK# 150543	\$48.26
992526 CC PYMT (6417) FOR TOYS & KITS: KIDSPACE	10-44-440-0	48.26
TARGET (6108)	04/08/25 CK# 150548	\$401.79
3611222 CC PYMT (6423) FOR MATERIALS PROCESSING SUPPLIES	10-43-310-0	79.29
444637 CC PYMT (6423) FOR FOOD & BEVERAGE: ADMIN	10-43-360-0	83.85
450577 CC PYMT (6423) FOR FOOD & BEVERAGE: ADMIN	10-43-360-0	176.73
451031 CC PYMT (6423) FOR VOLUNTEERS	10-43-305-0	32.25

GAIL BORDEN PUBLIC LIBRARY DISTRICT

RUN DATE: 04/03/25

PAGE: 18

RUN TIME: 02:13PM

BILLS PAID REPORT FOR APRIL, 2025

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
TARGET (6108) CONTINUED ...		
451031 CC PYMT (6423) FOR FOOD & BEVERAGE: ADMIN	10-43-360-0	29.67
TARGET (6108)	04/08/25 CK# 150549	\$177.29
481453 CC PYMT (6424) FOR SMALL LIBRARY EQUIPMENT	10-45-540-0	69.99
481472 CC PYMT (6424) FOR OFFICE SUPPLIES/GENERAL	10-43-300-1	23.87
827026 CC PYMT (6424) FOR PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	36.46
827026 CC PYMT (6424) FOR FOOD & BEVERAGE: COMMUNITY SVCS	10-43-360-2	46.97
TARGET (6108)	04/08/25 CK# 150552	\$130.18
331393 CC PYMT (6427) FOR AUDIO-VISUAL: YOUTH	10-44-420-2	33.06
612587 CC PYMT (6427) FOR AUDIO-VISUAL: YOUTH	10-44-420-2	-33.06
796128 CC PYMT (6427) FOR AUDIO-VISUAL: YOUTH	10-44-420-2	65.09
796128 CC PYMT (6427) FOR AUDIO-VISUAL: BRANCH YOUTH	10-44-420-6	65.09
TIGERLILY MUSIC (5953)	04/08/25 CK# 150580	\$500.00
04182025 PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	500.00
TODAY'S UNIFORMS INC. (5402)	04/08/25 CK# 150581	\$207.20
276219 SUPPLIES: WORK APPAREL	10-43-301-0	207.20
TRUDOOR (6953)	04/08/25 CK# 150541	\$297.98
E256498 CC PYMT (6415) FOR BUILDING & GROUNDS SUPPLIES	60-43-320-0	297.98
U S POSTMASTER (4528)	04/08/25 CK# 150582	\$6,300.00
042025 PUBLIC RELATIONS: NEWSLETTER	10-42-222-1	6,300.00
UBER (6158)	04/08/25 CK# 150546	\$213.16
03152025 CC PYMT (6420) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	97.85
03152025B CC PYMT (6420) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	57.91
3122025 CC PYMT (6420) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	57.40
ULINE (4778)	04/08/25 CK# 150583	\$549.77
190270129 BUILDING & GROUNDS SUPPLIES	60-43-320-0	250.78
190300925 GRAPHICS SUPPLIES	10-43-330-0	-94.17
190747846 PUBLIC RELATIONS: GENERAL	10-42-222-2	145.99
190967633 GRAPHICS SUPPLIES	10-43-330-0	247.17
UNIQUE PHOTO (6139)	04/08/25 CK# 150541	\$320.00
W0001402542 CC PYMT (6415) FOR OFFICE SUPPLIES/GENERAL	10-43-300-1	320.00
UNITED AIRLINES (6070)	04/08/25 CK# 150547	\$483.97
4331282 CC PYMT (6421) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	483.97
UPS (5342)	04/08/25 CK# 150541	\$25.89
0000Y74056105 CC PYMT (6415) FOR POSTAGE & SHIPPING	10-42-210-0	25.89
VAUGHAN PLANTSCAPES, INC. (4296)	04/08/25 CK# 150584	\$243.76
65653 REPAIR/MAINT. OF GROUNDS	60-42-210-0	243.76
VISTA PRINT (6513)	04/08/25 CK# 150550	\$195.54
85M6F8KF CC PYMT (6425) FOR PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	195.54
VOLGISTICS (6071)	04/08/25 CK# 150541	\$70.00
525058 CC PYMT (6415) FOR COMPUTER MAINTENANCE	10-42-255-2	70.00
WALMART (6075)	04/08/25 CK# 150551	\$33.37
324255 CC PYMT (6426) FOR PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	33.37
WEX BANK (5012)	04/08/25 CK# 150585	\$768.08
103863521 FUEL/GASOLINE: FACILITES	10-43-350-0	320.42
103863521 FUEL/GASOLINE: MOBILE SERVICES	10-43-350-1	447.66

GAIL BORDEN PUBLIC LIBRARY DISTRICT

RUN DATE: 04/03/25

PAGE: 19

RUN TIME: 02:13PM

BILLS PAID REPORT FOR APRIL, 2025

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
WILD GOOSE CHASE (3616)	04/08/25 CK# 150586	\$1,846.00
250761 REPAIR/MAINT. OF BLDG: RAKOW	60-42-200-5	581.00
250762 REPAIR/MAINT. OF BUILDING	60-42-200-0	1,265.00
WT.COX INFORMATION SERVICES (5041)	04/08/25 CK# 150587	\$5,635.05
3147215 PERIODICALS	10-44-410-0	4,863.24
3147216 PERIODICALS: BRANCH	10-44-410-5	597.38
3147217 PERIODICALS: BRANCH	10-44-410-5	174.43
WYNN (6951)	04/08/25 CK# 150541	\$144.52
45FG03LIC CC PYMT (6415) FOR PUBLIC RELATIONS: GENERAL	10-42-222-2	144.52
ZIEGLER'S ACE HARDWARE (111)	04/08/25 CK# 150549	\$53.15
856373 CC PYMT (6424) FOR VEHICLE MAINTENANCE: MOBILE SVCS	10-42-270-0	53.15
ZIEGLER'S ACE HARDWARE (111)	04/08/25 CK# 150588	\$301.42
176328/A EXHIBITS AND DISPLAYS	10-43-335-0	12.52
176441/A BUILDING & GROUNDS SUPPLIES	60-43-320-0	7.21
176484/A BUILDING & GROUNDS SUPPLIES	60-43-320-0	6.56
176500/A BUILDING & GROUNDS SUPPLIES	60-43-320-0	4.36
176517/A JANITORIAL SUPPLIES	10-43-370-0	13.29
176532/A REPAIR/MAINT. OF BUILDING	60-42-200-0	36.08
176552/A EXHIBITS AND DISPLAYS	10-43-335-0	13.29
176559/A EXHIBITS AND DISPLAYS	10-43-335-0	26.58
176589/A JANITORIAL SUPPLIES	10-43-370-0	14.92
176623/A BUILDING & GROUNDS SUPPLIES	60-43-320-0	104.43
176639/A BUILDING & GROUNDS SUPPLIES	60-43-320-0	45.48
176643/A BUILDING & GROUNDS SUPPLIES	60-43-320-0	16.70
ZOHO CORPORATION (5695)	04/08/25 CK# 150589	\$512.00
5020011119 COMPUTER MAINTENANCE	10-42-255-2	512.00
ZORO.COM (6116)	04/08/25 CK# 150541	\$237.98
WB9352967557 CC PYMT (6415) FOR MISCELLANEOUS	10-43-399-0	237.98

GAIL BORDEN PUBLIC LIBRARY DISTRICT

BILLS PAID REPORT FOR APRIL, 2025

PAGE: 20

RUN DATE: 04/03/25

SUMMARY ALL FUNDS

RUN TIME: 02:13PM

BANK ACCOUNT	BANK	DESCRIPTION	AMOUNT	
10-10-0	01	GENERAL FUND-CASH - GENERAL FUND	591,571.47	*
50-10-0	01	LIABILITY INS. FUND-CASH - LIAB. & RISK FUND	172,308.86	*
60-10-0	01	BUILDING & EQUIPMENT FUND-CASH - B & E FUND	38,637.09	*
TOTAL ALL FUNDS			802,517.42	**

VT NUMBER	DESCRIPTION	MONTH ACTIVITY	YEAR ACTIVITY	PRCT. USED	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
<u>GENERAL FUND</u>								
<u>SALARIES & BENEFITS</u>								
10-41-100-0	SALARIES & WAGES/ADMINISTRATION	132,376.20	1,145,604.30	64.72	1,770,000	624,395.70	57.86	1,980,000
10-41-101-0	SALARIES & WAGES/LIBR. & SUPERV.	316,820.89	2,512,756.06	63.29	3,970,000	1,457,243.94	56.53	4,445,000
10-41-102-0	SALARIES & WAGES/SUPPORT	310,865.14	2,546,664.32	65.30	3,900,000	1,353,335.68	58.41	4,360,000
10-41-103-0	SALARIES & WAGES/MAINTENANCE	38,472.86	291,702.19	63.41	460,000	168,297.81	56.64	515,000
10-41-110-0	HEALTH, DENTAL & VISION INSURANCE	80,680.54	723,250.38	58.56	1,235,000	511,749.62	51.66	1,400,000
10-41-111-0	LIFE INSURANCE	828.11	7,382.43	75.33	9,800	2,417.57	61.52	12,000
*TOTAL	SALARIES & BENEFITS	880,043.74	7,227,359.68	63.71	11,344,800	4,117,440.32	56.85	12,712,000
<u>CONTRACTUAL SERVICES</u>								
10-42-200-0	NATURAL GAS	12,972.70	63,585.70	74.81	85,000	21,414.30	62.34	102,000
10-42-200-5	NATURAL GAS: RAKOW	697.33	1,916.75	42.59	4,500	2,583.25	35.50	5,400
10-42-200-7	NATURAL GAS: SOUTH ELGIN	350.13	1,287.88	30.66	4,200	2,912.12	25.25	5,100
10-42-200-9	NATURAL GAS: DAVIS ROAD	1,070.97	2,954.88	29.55	10,000	7,045.12	24.62	12,000
10-42-201-0	ELECTRICITY	17,327.86	226,573.21	85.50	265,000	38,426.79	71.25	318,000
10-42-201-5	ELECTRICITY: RAKOW	0.00	18,946.44	54.13	35,000	16,053.56	45.11	42,000
10-42-201-7	ELECTRICITY: SOUTH ELGIN	662.19	2,855.84	54.92	5,200	2,344.16	45.33	6,300
10-42-201-9	ELECTRICITY: DAVIS ROAD	481.00	3,615.66	36.16	10,000	6,384.34	30.13	12,000
10-42-202-0	WATER & SEWER	1,528.16	13,127.31	69.09	19,000	5,872.69	57.58	22,800
10-42-202-5	WATER & SEWER: RAKOW	651.15	3,786.95	68.85	5,500	1,713.05	57.38	6,600
10-42-202-7	WATER & SEWER: SOUTH ELGIN	0.00	1,939.46	49.73	3,900	1,960.54	42.16	4,600
10-42-202-9	WATER & SEWER: DAVIS ROAD	23.42	162.78	6.78	2,400	2,237.22	5.81	2,800
10-42-203-1	TELEPHONE/LINE CHARGES	907.00	11,776.28	67.68	17,400	5,623.72	56.62	20,800
10-42-203-3	TELEPHONE/MAINTENANCE & SERVICE	3,488.39	26,483.46	56.11	47,200	20,716.54	46.79	56,600
10-42-203-4	TELEPHONE: MOBILE	107.78	4,382.01	42.96	10,200	5,817.99	35.92	12,200
10-42-204-0	COMMON AREA MAINT: SO ELGIN	3,014.46	24,115.68	60.29	40,000	15,884.32	50.24	48,000
10-42-204-5	REAL ESTATE TAXES	0.00	0.00	0.00	5,500	5,500.00	0.00	6,600
10-42-204-9	LEASE: DAVIS ROAD	9,866.67	53,066.69	53.07	100,000	46,933.31	44.22	120,000
10-42-205-0	BANKING FEES	1,311.75	10,759.49	74.72	14,400	3,640.51	62.19	17,300
10-42-206-0	DEBT CERT PRINCIPAL	0.00	125,000.00	100.00	125,000	0.00	92.59	135,000
10-42-206-5	DEBT CERT INTEREST	0.00	5,374.63	58.42	9,200	3,825.37	53.75	10,000
10-42-209-0	STORAGE/MOVING	650.00	5,200.00	148.57	3,500	-1,700.00	123.81	4,200
10-42-210-0	POSTAGE & SHIPPING	2,501.34	11,117.48	61.76	18,000	6,882.52	51.47	21,600
10-42-215-0	COLLECTION AGENCY	1,398.70	10,843.98	72.29	15,000	4,156.02	60.24	18,000
10-42-220-2	LEGAL PUBLICATIONS	0.00	1,919.92	87.27	2,200	280.08	73.84	2,600
10-42-222-1	PUBLIC RELATIONS: NEWSLETTER	6,300.00	65,776.00	40.65	161,800	96,024.00	33.91	194,000
10-42-222-2	PUBLIC RELATIONS: GENERAL	885.18	14,291.97	49.28	29,000	14,708.03	41.07	34,800
10-42-225-1	CONSULT. & PROF. FEES:LEGAL	0.00	1,911.00	12.74	15,000	13,089.00	10.62	18,000
10-42-225-2	CONSULT. & PROF. FEES:OTHER	5,598.40	14,272.58	14.27	100,000	85,727.42	11.89	120,000
10-42-230-1	PUBLIC PROGRAMMING:HISPANIC SVCS	141.01	3,037.86	19.23	15,800	12,762.14	16.07	18,900
10-42-230-2	PUBLIC PROGRAMMING:YOUTH	1,379.85	8,918.28	39.64	22,500	13,581.72	33.03	27,000
10-42-230-3	PUBLIC PROGRAMMING:COMMUNITY SVCS	3,404.01	30,537.71	65.96	46,300	15,762.29	55.02	55,500
10-42-230-4	PUBLIC PROGRAMMING: TRANSLATION	0.00	0.00	0.00	2,500	2,500.00	0.00	3,000
10-42-230-5	DIGITAL LITERACY CLASSES	0.00	800.00	10.00	8,000	7,200.00	8.33	9,600
10-42-230-6	PUBLIC PROGRAMMING: TEEN-INFO SVCS	0.00	123.63	11.24	1,100	976.37	9.51	1,300
10-42-230-7	DIGITAL LIT CLASSES BILINGUAL	0.00	1,360.00	24.73	5,500	4,140.00	20.61	6,600
10-42-230-8	DIGITAL LIT CLASSES BRANCHES	200.00	700.00	14.58	4,800	4,100.00	12.28	5,700
10-42-235-0	GENERAL CLEANING SERVICE	9,100.00	111,915.00	58.23	192,200	80,285.00	48.51	230,700
10-42-235-5	GENERAL CLEANING SERVICE: RAKOW	2,902.00	25,996.00	54.61	47,600	21,604.00	45.45	57,200
10-42-235-7	GENERAL CLEANING SVC: SOUTH ELGIN	0.00	2,962.34	6.22	47,600	44,637.66	5.18	57,200
10-42-235-9	GENERAL CLEANING SVC: DAVIS ROAD	0.00	0.00	0.00	12,000	12,000.00	0.00	14,400
10-42-240-0	PRINTING: OUTSIDE	0.00	2,039.88	12.59	16,200	14,160.12	10.46	19,500
10-42-245-0	COPIER LEASES	1,015.65	7,935.22	64.51	12,300	4,364.78	53.98	14,700
10-42-245-1	COPIER LEASES: PRAD	1,642.00	13,136.00	66.34	19,800	6,664.00	55.43	23,700
10-42-245-2	COPIER/VIEWSCAN MAINTENANCE	398.05	5,696.40	51.32	11,100	5,403.60	42.83	13,300

VT NUMBER	DESCRIPTION	MONTH ACTIVITY	YEAR ACTIVITY	PRCT. USED	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
10-42-245-3	COPIER MAINTENANCE: PRAD	609.63	9,079.23	38.31	23,700	14,620.77	31.97	28,400
10-42-246-0	SORTER LEASE	0.00	103,126.00	102.10	101,000	-2,126.00	85.09	121,200
10-42-250-0	BINDING	0.00	0.00	0.00	1,500	1,500.00	0.00	1,800
10-42-255-1	ONLINE COMPUTER SERVICES	3,060.74	51,936.17	54.21	95,800	43,863.83	45.16	115,000
10-42-255-2	COMPUTER MAINTENANCE	11,311.64	122,636.98	45.34	270,500	147,863.02	37.79	324,500
10-42-255-3	ONLINE COMPUTER SVCS: ACCESS SVCS	462.44	20,224.80	39.42	51,300	31,075.20	32.89	61,500
10-42-255-4	COMPUTER MAINT: ACCESS SVCS	25,284.53	62,500.51	38.39	162,800	100,299.49	31.99	195,400
10-42-260-0	COMPUTER CATALOG SERVICE	0.00	30,963.29	97.06	31,900	936.71	80.84	38,300
10-42-265-0	MATERIAL PROCESSING SERVICES	3,635.76	73,251.08	52.32	140,000	66,748.92	43.60	168,000
10-42-270-0	VEHICLE MAINTENANCE: MOBILE SVCS	7,532.79	13,060.20	65.30	20,000	6,939.80	54.42	24,000
10-42-270-1	VEHICLE MAINTENANCE: FACILITIES	279.86	7,422.72	74.23	10,000	2,577.28	61.86	12,000
10-42-270-2	SAMLL EQUIP MAINT.: OFFICE	551.74	1,777.26	49.37	3,600	1,822.74	40.39	4,400
10-42-270-3	SMALL EQUIP MAINT: A-V	635.00	1,020.00	36.43	2,800	1,780.00	30.00	3,400
10-42-275-0	PAYROLL PROCESSING	3,289.09	29,020.37	63.09	46,000	16,979.63	52.57	55,200
10-42-280-0	DUES & MEMBERSHIPS	755.00	13,630.00	68.15	20,000	6,370.00	56.79	24,000
10-42-290-1	CONTINUING ED: REGISTRATION/FEES	675.68	5,867.15	19.56	30,000	24,132.85	16.30	36,000
10-42-290-2	CONTINUING EDUCATION:TRAVEL & MEALS	381.26	4,497.16	112.43	4,000	-497.16	93.69	4,800
10-42-290-3	CONFERENCES: ALL EXPENSES	2,217.88	26,086.19	43.48	60,000	33,913.81	36.23	72,000
10-42-290-4	CONTINUING ED: TAP	0.00	6,082.00	40.55	15,000	8,918.00	33.79	18,000
10-42-290-5	TELECOMMUTING EXPENSES	0.00	275.00	22.92	1,200	925.00	18.33	1,500
10-42-299-0	CONTINGENCY	375.28	6,572.65	131.45	5,000	-1,572.65	109.54	6,000
*TOTAL	CONTRACTUAL SERVICES	153,035.47	1,531,231.11	56.20	2,724,500	1,193,268.89	47.07	3,253,000
<u>SUPPLIES</u>								
10-43-300-1	OFFICE SUPPLIES/GENERAL	652.54	8,028.94	80.29	10,000	1,971.06	66.91	12,000
10-43-300-2	OFFICE SUPPLIES/COMPUTER	2,282.44	22,736.17	63.33	35,900	13,163.83	52.87	43,000
10-43-300-5	DIGITAL SERVICES MERCHANDISE	158.97	596.77	59.68	1,000	403.23	49.73	1,200
10-43-301-0	SUPPLIES: WORK APPAREL	43.29	4,253.19	65.43	6,500	2,246.81	54.53	7,800
10-43-305-0	VOLUNTEERS	0.00	395.13	5.81	6,800	6,404.87	4.82	8,200
10-43-310-0	MATERIALS PROCESSING SUPPLIES	624.09	3,807.30	20.47	18,600	14,792.70	17.07	22,300
10-43-320-0	DUPLICATING: PAPER/COPY SHOP SUPPL	1,426.60	6,965.98	39.81	17,500	10,534.02	33.17	21,000
10-43-330-0	GRAPHICS SUPPLIES	1,420.10	4,565.72	43.90	10,400	5,834.28	36.82	12,400
10-43-330-1	ARTS & CRAFTS SUPPLIES: YOUTH	354.89	2,159.65	53.99	4,000	1,840.35	44.99	4,800
10-43-330-2	ARTS & CRAFTS SUPPLIES: PUBLIC SVCS	0.00	142.49	4.75	3,000	2,857.51	3.96	3,600
10-43-330-3	ARTS & CRAFTS SUPPLIES: COMM SVCS	206.69	948.97	27.91	3,400	2,451.03	23.15	4,100
10-43-335-0	EXHIBITS AND DISPLAYS	6,812.93	20,391.28	57.60	35,400	15,008.72	47.98	42,500
10-43-340-0	ANIMAL CARE & FEEDING	355.00	2,840.00	66.05	4,300	1,460.00	55.69	5,100
10-43-350-0	FUEL/GASOLINE: FACILITES	393.73	2,595.32	39.93	6,500	3,904.68	33.27	7,800
10-43-350-1	FUEL/GASOLINE: MOBILE SERVICES	344.46	2,867.12	26.06	11,000	8,132.88	21.72	13,200
10-43-360-0	FOOD & BEVERAGE: ADMIN	0.00	3,421.38	46.87	7,300	3,878.62	38.88	8,800
10-43-360-1	FOOD & BEVERAGE: PUBLIC SVCS	34.08	2,291.25	45.83	5,000	2,708.75	38.19	6,000
10-43-360-2	FOOD & BEVERAGE: COMMUNITY SVCS	29.46	725.58	42.68	1,700	974.42	36.28	2,000
10-43-360-3	FOOD & BEVERAGE: PRAD	14.18	221.60	31.66	700	478.40	27.70	800
10-43-360-5	FOOD & BEVERAGE: ACCESS	0.00	0.00	0.00	300	300.00	0.00	400
10-43-360-6	FOOD & BEVERAGE: OTHER	0.00	222.86	8.91	2,500	2,277.14	7.43	3,000
10-43-370-0	JANITORIAL SUPPLIES	8,347.19	68,436.29	72.04	95,000	26,563.71	60.03	114,000
10-43-380-0	ELECTRICAL SUPPLIES/BULBS	0.00	3,252.04	32.52	10,000	6,747.96	27.10	12,000
10-43-399-0	MISCELLANEOUS	145.00	2,250.08	45.00	5,000	2,749.92	37.50	6,000
*TOTAL	SUPPLIES	23,645.64	164,115.11	54.38	301,800	137,684.89	45.34	362,000
<u>MATERIALS</u>								
10-44-400-0	BOOKS: LEASING	0.00	81,259.88	101.45	80,100	-1,159.88	84.65	96,000
10-44-400-1	BOOKS: ADULT	12,057.62	73,772.60	43.27	170,500	96,727.40	36.06	204,600
10-44-400-2	BOOKS: YOUTH	5,955.09	40,784.83	43.71	93,300	52,515.17	36.42	112,000
10-44-400-4	IN-HOUSE REFERENCE	0.00	344.69	28.72	1,200	855.31	24.62	1,400
10-44-400-5	BOOKS: BRANCH ADULT	2,777.33	19,527.59	40.26	48,500	28,972.41	33.55	58,200

VT NUMBER	DESCRIPTION	MONTH ACTIVITY	YEAR ACTIVITY	PRCT. USED	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
10-44-400-6	BOOKS: BRANCH YOUTH	1,096.33	8,247.12	47.95	17,200	8,952.88	39.84	20,700
10-44-410-0	PERIODICALS	0.00	2,756.48	21.70	12,700	9,943.52	18.13	15,200
10-44-410-5	PERIODICALS: BRANCH	0.00	778.08	19.45	4,000	3,221.92	16.21	4,800
10-44-420-1	AUDIO-VISUAL: ADULT	3,472.20	42,999.77	50.71	84,800	41,800.23	42.24	101,800
10-44-420-2	AUDIO-VISUAL: YOUTH	25.76	8,132.90	54.22	15,000	6,867.10	45.18	18,000
10-44-420-5	AUDIO-VISUAL: BRANCH ADULT	925.89	10,725.08	42.90	25,000	14,274.92	35.75	30,000
10-44-420-6	AUDIO-VISUAL: BRANCH YOUTH	0.00	2,692.31	31.67	8,500	5,807.69	26.40	10,200
10-44-430-0	DIGITIZATION AND PRESERVATION	5,657.00	6,699.02	39.41	17,000	10,300.98	32.84	20,400
10-44-435-0	ELECTRONIC RESOURCES: DATABASES	9,388.60	128,538.94	80.34	160,000	31,461.06	66.95	192,000
10-44-435-1	ELECTRONIC RESOURCES: IN-HOUSE	3,732.00	18,597.24	61.99	30,000	11,402.76	51.66	36,000
10-44-435-2	ELECTRONIC RESOURCES: EBOOKS/AUDIO	22,416.87	133,950.64	52.84	253,500	119,549.36	44.03	304,200
10-44-435-3	ELECTRONIC RESOURCES: STREAMING	24,322.59	173,891.63	59.88	290,400	116,508.37	49.91	348,400
10-44-435-4	ELECT RESOURCES: PLATFORM FEES	0.00	35,636.32	77.98	45,700	10,063.68	64.91	54,900
10-44-435-5	ELECT RESOURCES: PUBLIC RELATIONS	5,573.67	23,958.29	81.77	29,300	5,341.71	68.06	35,200
10-44-440-0	TOYS & KITS: KIDSPACE	314.18	3,711.98	32.85	11,300	7,588.02	27.50	13,500
10-44-440-1	GAMES: TEEN SVCS	240.08	240.08	48.02	500	259.92	40.01	600
10-44-440-2	TOYS & KITS: COMMUNITY SVCS FY25	183.55	941.01	9.23	10,200	9,258.99	7.65	12,300
*TOTAL	MATERIALS	98,138.76	818,186.48	58.08	1,408,700	590,513.52	48.40	1,690,400
	<u>EQUIPMENT</u>							
10-45-500-0	COMPUTER EQUIPMENT	30,589.82	130,801.52	52.32	250,000	119,198.48	43.60	300,000
10-45-510-0	FURNITURE AND FIXTURES	0.00	11,749.11	17.54	67,000	55,250.89	14.60	80,500
10-45-520-0	OFFICE EQUIPMENT	3,935.44	4,428.26	22.03	20,100	15,671.74	18.30	24,200
10-45-530-0	AUDIO-VISUAL EQUIPMENT	0.00	4,443.10	28.48	15,600	11,156.90	23.76	18,700
10-45-540-0	SMALL LIBRARY EQUIPMENT	2,088.21	4,413.69	42.04	10,500	6,086.31	35.03	12,600
10-45-599-0	CONTINGENCY	109.99	347.99	6.96	5,000	4,652.01	5.80	6,000
*TOTAL	EQUIPMENT	36,723.46	156,183.67	42.42	368,200	212,016.33	35.34	442,000
	<u>CAPITAL IMPROVEMENTS</u>							
10-49-900-0	CAPITAL IMPROVEMENTS	11,720.53	162,904.20	31.79	512,500	349,595.80	25.06	650,000
10-49-930-0	SE EXPANSION	603,875.98	2,310,283.98	58.16	3,972,000	1,661,716.02	48.13	4,800,000
10-49-930-5	SE EXPANSION TECHNOLOGY	10,539.86	45,618.82	18.32	249,000	203,381.18	13.03	350,000
*TOTAL	CAPITAL IMPROVEMENTS	626,136.37	2,518,807.00	53.21	4,733,500	2,214,693.00	43.43	5,800,000
**TOTAL	GENERAL FUND	1817,723.44	12,415,883.05	59.46	20,881,500	8,465,616.95	51.18	24,259,400
	<u>I.M.R.F. FUND</u>							
	<u>SALARIES & BENEFITS</u>							
20-41-100-0	LIBRARY'S CONTRIBUTION TO IMRF	72,671.22	560,009.34	63.64	880,000	319,990.66	56.00	1,000,000
*TOTAL	SALARIES & BENEFITS	72,671.22	560,009.34	63.64	880,000	319,990.66	56.00	1,000,000
**TOTAL	I.M.R.F. FUND	72,671.22	560,009.34	63.64	880,000	319,990.66	56.00	1,000,000
	<u>SOCIAL SECURITY FUND</u>							
	<u>SALARIES & BENEFITS</u>							
30-41-100-0	LIBRARY'S CONTRIBUTION TO FICA	59,945.34	489,063.68	63.95	764,800	275,736.32	56.21	870,000
*TOTAL	SALARIES & BENEFITS	59,945.34	489,063.68	63.95	764,800	275,736.32	56.21	870,000
**TOTAL	SOCIAL SECURITY FUND	59,945.34	489,063.68	63.95	764,800	275,736.32	56.21	870,000
	<u>AUDIT FUND</u>							
	<u>CONTRACTUAL SERVICES</u>							
40-42-200-0	AUDIT EXPENSES	0.00	15,820.00	98.88	16,000	180.00	87.89	18,000
*TOTAL	CONTRACTUAL SERVICES	0.00	15,820.00	98.88	16,000	180.00	87.89	18,000
**TOTAL	AUDIT FUND	0.00	15,820.00	98.88	16,000	180.00	87.89	18,000

VT NUMBER	DESCRIPTION	MONTH ACTIVITY	YEAR ACTIVITY	PRCT. USED	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
<u>LIABILITY INS. FUND</u>								
<u>SALARIES & BENEFITS</u>								
50-41-100-0	WORKERS COMPENSATION INSURANCE	0.00	0.00	0.00	24,000	24,000.00	0.00	28,800
50-41-110-0	UNEMPLOYMENT COMPENSATION INSURANC	416.23	2,982.70	18.64	16,000	13,017.30	15.53	19,200
*TOTAL	SALARIES & BENEFITS	416.23	2,982.70	7.46	40,000	37,017.30	6.21	48,000
<u>CONTRACTUAL SERVICES</u>								
50-42-200-0	GENERAL INSURANCE	0.00	5.00	0.00	160,000	159,995.00	0.00	195,000
50-42-210-0	RISK MANAGEMENT: FACILITIES	909.32	21,584.53	32.22	67,000	45,415.47	26.32	82,000
50-42-210-1	RISK MANAGEMENT: HR	200.00	12,980.57	92.06	14,100	1,119.43	76.36	17,000
50-42-210-2	RISK MANAGEMENT: PROJECTS	0.00	53,952.55	59.62	90,500	36,547.45	49.50	109,000
*TOTAL	CONTRACTUAL SERVICES	1,109.32	88,522.65	26.70	331,600	243,077.35	21.97	403,000
**TOTAL	LIABILITY INS. FUND	1,525.55	91,505.35	24.62	371,600	280,094.65	20.29	451,000
<u>BUILDING & EQUIPMENT FUND</u>								
<u>CONTRACTUAL SERVICES</u>								
60-42-200-0	REPAIR/MAINT. OF BUILDING	6,812.54	120,371.62	54.47	221,000	100,628.38	45.39	265,200
60-42-200-5	REPAIR/MAINT. OF BLDG: RAKOW	1,985.34	23,423.57	57.13	41,000	17,576.43	47.61	49,200
60-42-200-7	REPAIR/MAINT. OF BLDG: SOUTH ELGIN	0.00	1,409.00	14.09	10,000	8,591.00	11.74	12,000
60-42-200-9	REPAIR/MAINT. OF BLDG: DAVIS ROAD	234.70	4,200.50	38.19	11,000	6,799.50	31.82	13,200
60-42-210-0	REPAIR/MAINT. OF GROUNDS	10,398.76	98,166.82	53.06	185,000	86,833.18	44.22	222,000
60-42-210-5	REPAIR/MAINT. OF GRDS: RAKOW	2,831.00	43,417.30	61.15	71,000	27,582.70	50.96	85,200
60-42-210-7	REPAIR/MAINT. OF GRDS: SOUTH ELGIN	0.00	0.00	0.00	2,500	2,500.00	0.00	3,000
60-42-210-9	REPAIR/MAINT. OF GRDS: DAVIS ROAD	0.00	76.00	3.04	2,500	2,424.00	2.53	3,000
60-42-220-0	REPAIR/MAINT. OF HVAC	4,348.17	76,434.60	54.99	139,000	62,565.40	45.82	166,800
60-42-220-5	REPAIR/MAINT. HVAC: RAKOW	2,814.81	16,658.30	54.62	30,500	13,841.70	45.51	36,600
60-42-220-7	REPAIR/MAINT. HVAC: SOUTH ELGIN	0.00	639.22	12.78	5,000	4,360.78	10.65	6,000
60-42-220-9	REPAIR/MAINT. HVAC: DAVIS ROAD	0.00	2,669.00	106.76	2,500	-169.00	88.97	3,000
60-42-230-0	REPAIR/MAINT. OF OTHER MAINT. EQUIP	540.00	540.00	8.57	6,300	5,760.00	7.20	7,500
60-42-299-0	CONTINGENCY	0.00	440.00	0.88	50,000	49,560.00	0.73	60,000
*TOTAL	CONTRACTUAL SERVICES	29,965.32	388,445.93	49.97	777,300	388,854.07	41.65	932,700
<u>SUPPLIES</u>								
60-43-320-0	BUILDING & GROUNDS SUPPLIES	1,225.41	11,199.73	48.48	23,100	11,900.27	40.29	27,800
60-43-340-0	CHEMICALS/WATER TREATMENT	847.24	847.24	56.48	1,500	652.76	47.07	1,800
60-43-370-0	SIGNAGE	210.39	3,747.79	70.71	5,300	1,552.21	58.56	6,400
60-43-399-0	MISCELLANEOUS	20.91	2,350.91	47.02	5,000	2,649.09	39.18	6,000
*TOTAL	SUPPLIES	2,303.95	18,145.67	51.99	34,900	16,754.33	43.20	42,000
<u>EQUIPMENT</u>								
60-45-500-1	MAINTENANCE EQUIPMENT: MAJOR	0.00	7,500.00	32.33	23,200	15,700.00	26.98	27,800
60-45-500-2	MAINTENANCE EQUIPMENT: UNDER \$1000	215.12	2,695.41	53.91	5,000	2,304.59	44.92	6,000
60-45-599-0	MISCELLANEOUS	0.00	0.00	0.00	1,000	1,000.00	0.00	1,200
*TOTAL	EQUIPMENT	215.12	10,195.41	34.92	29,200	19,004.59	29.13	35,000
**TOTAL	BUILDING & EQUIPMENT FUND	32,484.39	416,787.01	49.53	841,400	424,612.99	41.28	1,009,700
<u>BUILDING RESERVE FUND</u>								
<u>CONTRACTUAL SERVICES</u>								
90-42-205-0	INVESTMENT FEES	153.86	1,198.44	66.58	1,800	601.56	47.94	2,500
*TOTAL	CONTRACTUAL SERVICES	153.86	1,198.44	66.58	1,800	601.56	47.94	2,500

VT NUMBER	DESCRIPTION	MONTH ACTIVITY	YEAR ACTIVITY	PRCT. USED	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
<u>CAPITAL IMPROVEMENTS</u>								
90-50-900-0	CAPITAL EXPENDITURES	0.00	0.00	0.00	700,000	700,000.00	0.00	749,900
*TOTAL	CAPITAL IMPROVEMENTS	0.00	0.00	0.00	700,000	700,000.00	0.00	749,900
**TOTAL	BUILDING RESERVE FUND	153.86	1,198.44	0.17	701,800	700,601.56	0.16	752,400
<u>GIFT FUND</u>								
<u>SUPPLIES</u>								
98-43-399-0	GIFT FUND EXPENSES	0.00	85,590.73	92.83	92,200	6,609.27	14.45	592,200
*TOTAL	SUPPLIES	0.00	85,590.73	92.83	92,200	6,609.27	14.45	592,200
**TOTAL	GIFT FUND	0.00	85,590.73	92.83	92,200	6,609.27	14.45	592,200
<u>FUND SUMMARY</u>								
10	GENERAL	1817,723.44	12,415,883.05	59.46	20,881,500	8,465,616.95	51.18	24,259,400
20	I.M.R.F	72,671.22	560,009.34	63.64	880,000	319,990.66	56.00	1,000,000
30	SOCIAL SECURITY	59,945.34	489,063.68	63.95	764,800	275,736.32	56.21	870,000
40	AUDIT	0.00	15,820.00	98.88	16,000	180.00	87.89	18,000
50	LIABILITY INS.	1,525.55	91,505.35	24.62	371,600	280,094.65	20.29	451,000
60	BUILDING & EQUIPMENT	32,484.39	416,787.01	49.53	841,400	424,612.99	41.28	1,009,700
90	SPECIAL/BUILDING RESERVE	153.86	1,198.44	0.17	701,800	700,601.56	0.16	752,400
98	GIFT	0.00	85,590.73	92.83	92,200	6,609.27	14.45	592,200
	TOTALS ALL FUNDS	1984,503.80	14,075,857.60	57.34	24,549,300	10,473,442.40	48.62	28,952,700

NUMBER	DESCRIPTION	MONTH ACTIVITY	YEAR ACTIVITY	PRCT. USED	BUDGET AMOUNT	REMAINING
<u>GENERAL FUND</u>						
10-30	PROPERTY TAXES	593,487.16	8,782,757.85	51.19	17,156,500	8,373,742.15
10-31	REPLACEMENT TAXES	0.00	148,640.82	64.80	229,400	80,759.18
10-32	INTEREST EARNED	36,210.71	473,226.86	94.65	500,000	26,773.14
10-33	FINES AND FEES	22,247.19	151,397.71	70.25	215,500	64,102.29
10-34	MISCELLANEOUS INCOME	1,817.29	1,817.29	106.90	1,700	-117.29
10-35	DEVELOPER FEES	23,236.55	60,108.19	50.09	120,000	59,891.81
10-36	GRANTS	0.00	0.00	0.00	222,600	222,600.00
10-39	MISCELLANEOUS	10,814.00	81,971.19	72.80	112,600	30,628.81
**TOTAL	GENERAL FUND	687,812.90	9,699,919.91	52.27	18,558,300	8,858,380.09
<u>I.M.R.F. FUND</u>						
20-30	PROPERTY TAXES	27,955.44	413,702.20	51.17	808,500	394,797.80
20-31	REPLACEMENT TAXES	0.00	5,279.46	65.18	8,100	2,820.54
**TOTAL	I.M.R.F. FUND	27,955.44	418,981.66	51.31	816,600	397,618.34
<u>SOCIAL SECURITY FUND</u>						
30-30	PROPERTY TAXES	27,256.13	403,351.42	49.95	807,500	404,148.58
**TOTAL	SOCIAL SECURITY FUND	27,256.13	403,351.42	49.95	807,500	404,148.58
<u>AUDIT FUND</u>						
40-30	PROPERTY TAXES	559.39	8,272.10	51.06	16,200	7,927.90
**TOTAL	AUDIT FUND	559.39	8,272.10	51.06	16,200	7,927.90
<u>LIABILITY INS. FUND</u>						
50-30	PROPERTY TAXES	11,183.16	165,481.52	51.19	323,300	157,818.48
**TOTAL	LIABILITY INS. FUND	11,183.16	165,481.52	51.19	323,300	157,818.48
<u>BUILDING & EQUIPMENT FUND</u>						
60-30	PROPERTY TAXES	27,955.44	413,702.20	52.50	788,000	374,297.80
**TOTAL	BUILDING & EQUIPMENT FUND	27,955.44	413,702.20	52.50	788,000	374,297.80
<u>BUILDING RESERVE FUND</u>						
90-32	INTEREST EARNED	2,199.45	25,661.64	171.08	15,000	-10,661.64
**TOTAL	BUILDING RESERVE FUND	2,199.45	25,661.64	171.08	15,000	-10,661.64
<u>GIFT FUND</u>						
98-39	MISCELLANEOUS	10,000.00	10,760.00	2.15	500,000	489,240.00
**TOTAL	GIFT FUND	10,000.00	10,760.00	2.15	500,000	489,240.00
GRAND TOTAL		794,921.91	11,146,130.45	51.07	21,824,900	10,678,769.55

NUMBER	DESCRIPTION	MONTH ACTIVITY	YEAR ACTIVITY	PRCT. USED	BUDGET AMOUNT	REMAINING
<u>FUND SUMMARY</u>						
10	GENERAL	687,812.90	9,699,919.91	52.27	18,558,300	8,858,380.09
20	I.M.R.F	27,955.44	418,981.66	51.31	816,600	397,618.34
30	SOCIAL SECURITY	27,256.13	403,351.42	49.95	807,500	404,148.58
40	AUDIT	559.39	8,272.10	51.06	16,200	7,927.90
50	LIABILITY INS.	11,183.16	165,481.52	51.19	323,300	157,818.48
60	BUILDING & EQUIPMENT	27,955.44	413,702.20	52.50	788,000	374,297.80
90	SPECIAL/BUILDING RESERVE	2,199.45	25,661.64	171.08	15,000	-10,661.64
98	GIFT	10,000.00	10,760.00	2.15	500,000	489,240.00
	TOTALS ALL FUNDS	794,921.91	11,146,130.45	51.07	21,824,900	10,678,769.55



Main Library
270 N. Grove Ave
Elgin, IL 60120

Rakow Branch
2751 W. Bowes Rd
Elgin, IL 60124

South Elgin Branch
127 S. McLean Blvd
South Elgin, IL 60177

Security Report						
#	Incident Date	Type of Incident	Location	Recommended Susp. Term	Police Called	Susp. Thru
248	3/16/2025	Alarming and Disturbing behavior requiring police intervention Failure to Follow staff directives	Main	1 Year Barred by EPD	Yes	3/16/2026

Executive Summary
Seal Coating Project
Main Facility

As part of the ongoing parking lot preventative maintenance program, the Maintenance Department, in collaboration with qualified pavement contractors, conducts annual evaluations to assess pavement conditions and identify necessary repairs. Currently, the parking lot remains in overall good condition given its age, reflecting the effectiveness of the existing maintenance program. However, due to increased vehicular traffic and the impact of recent winter weather, signs of expected wear and deterioration have begun to emerge, necessitating targeted repairs to preserve its long-term integrity.

Scope of Work

The proposed maintenance work includes the following:

- Crack Sealing – Approximately 4,000 linear feet of cracks will be sealed to prevent water infiltration and further pavement deterioration.
- Sealcoating – A protective sealcoat will be applied to approximately 140,000 square feet of asphalt pavement to enhance durability and extend the lifespan of the surface.
- Parking Lot Markings – Re-striping of 315 parking bays, as well as repainting of all curbs, directional arrows, stop bars, and crosswalk lines to improve visibility and ensure compliance with traffic safety standards.

Submitted Proposals

The following proposals have been received for the parking lot maintenance work:

- Rose Paving – \$19,993.66
- Everest Paving – \$23,231.30
- Maul Paving – \$26,042.50

At this time, we respectfully request that the Gail Borden Public Library District Board of Trustees approve the proposal from Rose Paving, LLC in the amount of \$19,993.66 to complete the outlined scope of work.

History

Rose Paving, LLC brings over 45 years of experience serving Chicago and the surrounding suburbs. They have successfully completed various pavement preventative maintenance and repair projects for the Gail Borden Public Library District Board, consistently delivering high-quality work at competitive pricing. Their proven track record of safety and reliability ensures that the project will be executed to the highest standards.

Respectfully submitted,

Dave Considine
Chief Operating Officer
Facilities Management

EXECUTIVE SUMMARY: South Elgin Branch Audio Visual Equipment 2025

BACKGROUND & HISTORY:

When the South Elgin Branch opened in July 2016, the Hoffer Room would be the only meeting space which could accommodate programs. Audio-Visual (A/V) technology was installed, including a projector and screen, 6 speakers, wireless connection capabilities and hard-wired connections. These capabilities were sufficient to handle most programs, and the South Elgin staff were able to self-support all programs with little to no intervention from Information Technology.

In the fall of 2024 when construction started at the South Elgin Branch, the existing A/V equipment was removed with the intention of reusing it in the newly renovated Hoffer Room. We anticipated that new equipment would be needed for the new Activity Room, so this was included in the overall projected budget for South Elgin technology.

As we are coming closer to completion of the South Elgin Branch expansion, I invited 22tones – BIP66, LLC. to look at the required A/V technology at South Elgin. As you may remember, 22tones is the company which recently was awarded the work for upgrading the A/V in the Elgin and Grove Rooms at the Main library. When they looked at the equipment which was removed from the Hoffer Room, they determined that at eight (8) years old, it was just simply not in our best interest to reuse this equipment. The only piece that they felt could be reused was the projector screen.

In the Activity Room, several options were discussed, but 22tones felt the option of using a large LCD display would work better than using a projector and screen. The lighting in the room, the size of the room and anticipated requirements were all considered when making original recommendations. I requested some budgetary numbers from 22tones based on our conversations, and it quickly added up to over \$25,000.00.

BID PROCESS:

Since the budgetary amount was over \$25,000.00, we were required to request public bids. The bid document was released on Monday, March 24, 2025. The bids were due at 10:30am on Wednesday, April 2, 2025, and in total we received 2 bids - one for \$29,733.89 and another for \$41,041.00.

Although the cheaper bid looks attractive, I have extensively looked over the two bids to compare their submissions. Unfortunately, the lower bid does not contain a detailed breakdown of components like the higher bidder, so it is difficult to say that Gail Borden Library would be receiving the same high-level components. I have requested a line-by-line detailed breakdown of components from the lower bidder and expect to have more information before the board meeting.

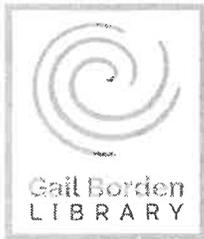
REQUEST:

Until I receive more detailed information from the lowest bidder, I cannot recommend a company to award the work. If I receive the needed information before the board meeting and determine the low bidder's work is acceptable, I will make that recommendation at the meeting. Otherwise, we will need to proceed with the other higher bidder to meet the timeline at the South Elgin Branch.

Respectfully submitted:

Brian P. Hoeg

Division Chief – Facilities & Building Operations



Main Library
270 N. Grove Ave
Elgin, IL 60120

Rakow Branch
2751 W. Bowes Rd
Elgin, IL 60124

South Elgin Branch
127 S. McLean Blvd
South Elgin, IL 60177

TO: Gail Borden Public Library Board of Trustees
FROM: Sara Sabo, Chief Operating Officer, Library Services
RE: 1E Workroom Staff Furniture Move and Installation
Date: April 8, 2025

Executive Summary: Moving and Installing Furniture in the Library's First Floor Workroom

Objective:

This project aims to relocate and install new furniture in the library's first-floor workroom to enhance functionality and organization.

Scope of Work: To be completed by KI (Krueger International)

- **Furniture Selection:** The furniture, manufactured by KI and sourced from the Mount Prospect Public Library, has been stored at our Davis Road facility, awaiting installation.
- **Furniture Removal:** KI will remove existing furniture in the 1E Workroom and recycle it. The cost of this removal is included in the move price.
- **Installation:** The KI furniture will be installed and arranged to optimize space, improve functionality, and address ergonomic and electrical needs.

Timeline:

The project is expected to be completed within seven days, with minimal disruption to library operations. During installation, staff will be provided with alternate workspaces. The plan is to complete the project by the end of June 2025.

Budget:

- **\$12,074.30** for additional parts and panels needed to complete the setup.
- **\$24,500.00** for removing old furniture and relocating over-stored furniture from the Davis Rd. facility and installing it at Main.
- **Grand Total: \$36,574.30**

Conclusion:

This project will significantly enhance the workroom's functionality, creating a more productive environment for staff.

**Social Media Policy
Gail Borden Public Library District**

This policy establishes guidelines for the use of and interaction with Gail Borden Public Library District (GBPLD) social media channels. The purpose of this policy is to ensure that the library's social media presence is used responsibly, professionally, and in a way that promotes a positive image of the library while serving our community.

Guidelines --

Monitoring: Social media content is maintained and monitored by Library staff during most Library operating hours.

Respectful Communication: All posts, comments, and interactions on Gail Borden Library social media platforms should be respectful and civil. Disrespectful or inappropriate content, including hate speech, harassment, or offensive language, may be removed in accordance with each platform's community standards.

Comments: Comments expressed by individuals on social media platforms do not reflect the views or positions of the library, its employees or its Board. Social media users should exercise their own judgment about the quality and accuracy of information on social media platforms.

No Advertising:

The library's social media platforms are not for personal or commercial advertising. Promotional posts from outside organizations may be shared by the library on a case-by-case basis.

Content: Library staff will share content in alignment with the library's mission to inform, educate, and engage the community.

Privacy: Library staff will respect the privacy of individuals. Staff will not post or share personal information about library patrons, staff, or anyone else without their consent.

Compliance:

The library's social media presence will comply with all applicable laws and will follow any guidelines set by the library's governing body.

Any content that is removed by Library staff based on the criteria defined above shall be retained by staff pursuant to the records retention schedule.

By following these guidelines, the library aims to foster an inclusive and informative online environment for the community.

Reference Services Policy
Gail Borden Public Library District

This policy establishes guidelines for reference staff in delivering reference services to customers and answering questions about the library's reference services. Library staff providing reference services will receive ongoing training in research methods, library resources, customer service, and technology to ensure they are knowledgeable, effective, and responsive. The library will strive to provide reference assistance in languages that reflect the diversity of the community. Service is provided to all customers regardless of age, race, sex, social and economic status, religion, or ability. All reference inquiries will be treated with the utmost confidentiality in accordance with library privacy policies. Reference services are available regardless of library district residency.

Reference services are provided at designated service desks during all open hours at the Main Library and branches. Requests for information may be made in person, by telephone, by electronic means, and through mail.

All attempts will be made to answer questions at the time the request is made and to work within the customer's time requirements. Staff will determine when all reasonable sources have been exhausted and if the number of queries is excessive. Requests for more extensive help and/or training require a one-on-one appointment, made in advance with a staff member. While staff will gather the appropriate sources for the customer, the customer is responsible for analyzing the material.

Staff will not provide the following kinds of assistance, which are deemed to be beyond the scope of the library's service responsibilities.

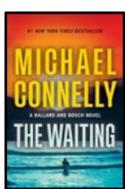
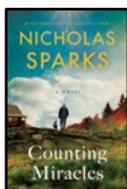
- Interpretation, advice, or personal recommendations in any area other than the use of Library resources. This includes, but is not limited to, legal, medical, financial, or tax advice.
- Critiquing or editing customer documents.
- Completing forms (including online forms) or entering any personal information.
- Online shopping, price comparisons, and other personal business.
- Appraisal or valuation information.

This Reference Service Policy will be reviewed annually to ensure it remains aligned with the library's mission and evolving community needs.

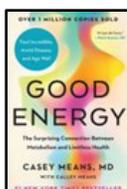
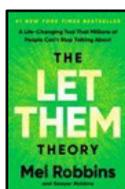
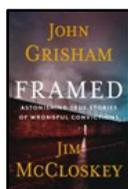
Access Services – March 2025

Collection Development | Customer Relations | Library Applications | Material Handling | Technical Services | Volunteer Services

Top Adult Fiction



Top Adult Nonfiction



Top Family DVD



Collection Development and Technical Services Departments **Gearing Up for the Next Battle of the Books!**

March was filled with excitement as the 2024-2025 [Battle of the Books](#) season wrapped up, and the Youth Collection Manager finalized the selections for the 2025-2026 season. Watch for the new titles in KidSpace soon and get ready for another year of great reading adventures!



Instant Access to the Hunger Games Prequel!

Eager for the next installment of the Hunger Games series? The eBook & eAudio versions of Sunrise on the Reaping are available as instant checkouts on hoopla! With instant, the odds will ever be in your favor.

Customer Relations

Team Collaboration and Support

The Customer Relations team continues to be highly collaborative! Several members volunteered 29 hours to cover "Barbie Exhibit" shifts, 3 hours for emergency computer center shifts, and one helped at Branch Library Services during a meeting. This hands-on experience enhances our team's ability to assist with customer inquiries on exhibits, computer services, and branch library services.

Library Applications & Technical Services

Librarians Kristina Johnston and Alissa Medows attended the annual Innovative Users Group (IUG) Conference, a gathering for users of the Sierra and Polaris ILS. Kristina explored emerging technologies and industry trends to help shape our library's long-term strategy, while Alissa focused on learning tips and tricks to optimize Sierra and gaining insight into upcoming features that will enhance its functionality. Both attendees engaged with exhibitors showcasing complementary products and took advantage of networking opportunities to connect with other library professionals and vendors. These relationships provide access to a vast collective knowledge base, helping our library adapt and improve the services we offer to our community.

Volunteer Services

Barbie Exhibit Ambassadors: A Welcoming Presence

Volunteers, alongside staff, played a crucial role as Barbie Exhibit Ambassadors, warmly welcoming visitors to this highly anticipated display. Given the exhibit's collectible value, room monitoring was essential. Volunteers covered 166 of the 276 available shifts (66%), ensuring the exhibit remained accessible during library hours. The joy and amazement on visitors' faces as they entered the exhibit

were a highlight.

Spring Book Sale Success

March brought another successful Spring Book Sale, with teen volunteers assisting in the set-up. A strong show of support was evident on preview night, with 100 attendees backing our Foundation. The children's book section shared the spotlight with Barbie-themed photo ops, providing a well-rounded experience for visitors. Beyond in-person sales, eBay sales soared past \$3,000 for the month.



Volunteer Support Across the Library

From the Battle of the Books (BOB) final event in KidSpace to branch and department support, volunteers made a meaningful impact throughout the library. Their contributions ensured smooth operations and enhanced customer experiences.

Teen Volunteers: Focused and Impactful

Teens took on key roles beyond book sale set-up, including reviewing problem slips in media materials. They verified that feedback slips were enclosed, sending any flagged items to Tech Services for further inspection. This quality check ensures a seamless experience for patrons. At the end of their shifts, teens received Community Impact statements—a tangible reminder of the difference they make.



-Respectfully, Robert Moffett, Division Chief of Access Services

Community Services – March 2025

Branch Library Services

Community Engagement

Mobile Library Services

Community Engagement

Barbie: The History of America's Most Famous Doll, presented by Leslie Goddard, and **Meet Ruth Handler: Barbie's Creator**, portrayed by Lynn Rymarz, delighted and informed large audiences. The programs explored Barbie's impact on almost seven decades of American childhood, society, and history.



We screened the 2023 box office smash **Barbie** to an enthusiastic pink-clad crowd of 40. The stunning coffee table book seen in the photo was given away in a drawing, won by one of the very excited twins pictured.



Several CE Team members served as room hosts for the **Barbie** exhibit, engaging guests in discussion about their childhood Barbies.

CE Team Barbie is having the best day ever!

The Sunday Afternoon Concert featured pianist Pei-I Wang performing the fiendishly difficult, virtuosic music of famed composer Sergei Rachmaninoff. Did you know Rachmaninoff himself performed in Elgin? He played a concert at the First Methodist Church of Elgin in 1942.

Two CE Team members attended ECC's **Glow Up Health & Wellness Fair**, sharing health-related library resources with students, faculty, and community members. Approximately 400 people stopped by our table and valuable community connections were made with new staff at Open Door Clinic, Chinese Mutual Aid Association, and Elgin Parks & Recreation.

Memory Café - Life Enrichment reported a record-breaking attendance for the Elgin Area Memory Café - 75 in attendees! Sharry Blazier and three board members from the Elgin Public Museum gave a quirky, fact-filled history of the museum. South Elgin Police Officer Jim Creighton upheld his annual tradition of serenading us with bagpipes for St. Patrick's Day! Agencies interested in establishing their own Memory Cafés frequently visit to learn from our model; in March, representatives from the Kendall County Health Department and Senior Services-Aurora joined us.



789 were served by Life Enrichment in March. The spring theme was "Butterflies/Ladybugs/Bees & More Garden Friends".

Outside Groups Use of Meeting Rooms: A total of 18 rooms used with 230 in attendance.

Mobile Library Services

The **Bookmobile** is actively engaging the community. We launched our Bookmobile Reading Challenge and look forward to celebrating finishers in April with small book-related prizes. The Manager of Bookmobile Services stepped in for a Readership storytime and got some kids excited about the library and reading. As we gear up for summer, we are introducing new toys, STEM activities, new service locations, Gold Star Partners, and plenty of community events.

TechKnow Mobile staff continued summer program planning and made 22+ stops with the Sprinter. Special events included literacy nights at Lincoln Elementary and Hillcrest Elementary.





The **ReaderShip** Early Literacy Coordinator visited Hillcrest Elementary, Lincoln Elementary, and the North End Youth Center. At the North End Youth Center’s Career Day, alongside the Elementary School Engagement Coordinator, they discussed career opportunities at the library. EPEL Playgroups shared information about library programs and services while offering participants the chance to sign up for library cards. The Basics Launch Team wrapped up its preparations, and with the program launching in April, the library will play a key role in its success through its children's area and outreach services.

For **Home Services**, our collaboration with Life Enrichment has continued into March with the new “Pollinator” Program. We visited three care communities reaching out to 72 customers and gaining new sign-ups for delivery service. PADS has requested a deposit collection to start in early April. We continue to work with Digital Equity to reach our customers in the care communities with Device Advice and provide a Sprinter stop at Hanover Landing.

Our Elementary School Engagement Coordinator had an impressive month, interacting with over 1,100 children - the highest number of interactions in a single month this school year! She also secured two new Gold Star Partners for the summer reading challenge.



We began an exciting new chapter by training our Mobile Library Service Associate to drive the Bookmobile! Adding another driver to our team will enhance our department’s flexibility and service offerings.

Branch Library Services

Our Branch Early Literacy Associate engaged over 400 little ones at the Rakow Branch with programs such as Bounce & Rhyme Storytimes, Budding Bookworms Storytimes, Move n’ Play, Preschool Drawing, and Fun with Playdoh. During Crafty Preschoolers, they read *Put Me in the Zoo* and made bear puppets with colorful spots.



The **Illinois Storm Chasers** delivered a thrilling presentation on Storm Science, sharing gripping tornado and storm-chasing stories. Kids interacted with an electrostatic generator!!

In **STEAM: Erupting Lemons**, children determined that lemons and key limes produced the most exciting “eruptions.”

Creativity Corner: Shamrock Shenanigans featured stations for weaving a rainbow and stamping marshmallows.



We wrapped up the month with **Doodle and Drop**, a No School Day drop-in program where kids practiced drawing.

The **Seed Starting** class drew both new and seasoned gardeners. Adults also enjoyed a performance of **Notable Women in American Song** and a lecture on **The Irish in America**.



We had an outstanding turnout for **Meet Ruth Handler**, the creator of **Barbie**, with one guest arriving dressed as “Weird Barbie!”

*Respectfully submitted by:
Ana Devine, Division Chief of Community Services*

Facilities and Building Operations

Board Report

March 2025

MAINTENANCE:

- After extensive research on non-functioning decorative lights (7) in the Marketplace area of the Main Branch, we finally found a way to rewire them with a new power supply and eliminate an obsolete sensor to illuminate them properly once again. Retaining the aesthetically pleasing lights designed for that area and not replacing them was crucial to preserve their appealing appearance as intended.



- In preparation for the new sorters in July, we began the pre-construction work at the Main Branch which included masonry, electrical, and carpentry work. Sorter installation will begin in July 2025.



- As part of our due diligence in checking the buildings and reviewing staff work orders, we found that several toilets in both the Main Branch and the Rakow Branch were leaking or not functioning properly. We successfully rebuilt and repaired all toilets in need of attention.

- Having the branches' "OPEN/CLOSED" signs functioning properly is immensely important for the day-to-day operations of the library. It was brought to our attention that the "OPEN" signs at the Main Branch were losing illumination and needed to be addressed. We had both the north and south side "OPEN" signs replaced under warranty and they are now functioning and illuminating properly.



- Ensuring that exterior doors function properly is important for security, egress, and safety at all the Branches. We were informed that on two separate occasions, the revolving door and the south door at the main entrance of the Main Branch were not functioning correctly. Upon inspection, we found that they needed some repairs, tightening, and oil to achieve the necessary functionality required.



Cafe - Before



Cafe - After

- We received a request from the Café in the Main Branch that their coffee machine drain lines were not draining properly and were leaking onto the floor. Upon examination, we found that the "daylight drain" and rubber drain lines were not properly aligned, were not long enough, and were clogged. Before any repairs were made, we rodded out the PVC drain line and cleared it of any clogs. Then, we added an extension to the PVC drain and ensured the rubber lines were installed correctly. Once this was fixed, we also changed the water filter for the coffee machine supply line.

- During our daily checks of the bathrooms and janitor's closets, we found another mop basin in the

Main Branch 1st-floor janitor's closet with cracks and in need of repair. We performed the same type of repair as before, adding a drain hose, using concrete epoxy, and ensuring the basin is fully sealed.

- Having a functioning hydraulic door closer is very important for ADA compliance, safety, security, and overall convenience. We were informed that one of the closers on the double doors separating the two areas of the Administration department in the Main Branch was broken and no longer worked. We ordered the appropriate door closer for that door and installed it. It now opens and closes properly, as well as locks open, as it was originally intended to do without a door stop.
- A work order was received indicating that there was a minor leak in the Rakow Branch mechanical room, coming from the water main to the building. Upon inspecting the leak, we found that a ½" plug on one of the main shutoff valves was in poor condition and required replacement. We cleaned the area of all rust, installed a brass plug, and ensured all valves were turned back on without any leaks.
- To continue with appropriate recycling, we properly disposed of approximately 40 fluorescent light bulbs and a 55-gallon drum of old paint with external companies. This is an ongoing project, and we will maintain this diligent recycling throughout the year to establish the necessary paper trail.
- We had around 50 setups to complete during the month of March, including several large events such as Kane County early voting, the semi-annual book sale, and U-46 dual language parents' informational meetings. This does not include the amount of work involved in breaking these setups down and ensuring the areas are cleaned before and after.



(Input by Andrew Kolba – Maintenance Manager)

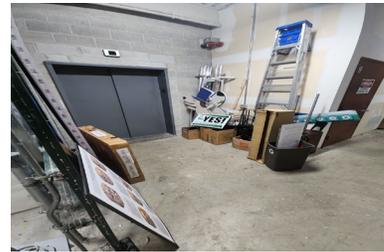
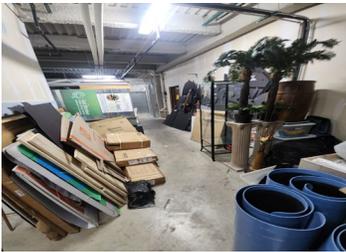
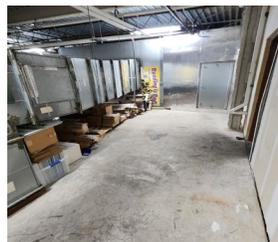
SECURITY:

Security Director:

- March 4th and 5th - All Window Cleaners cleaned windows throughout the main facility interior and exterior.



- Finished up the main facility third-floor penthouse declutter project, rearranged/organized several areas. We now have clear vision and access to all egress points, emergency panels - equipment, gauges and HVAC equipment service points. Trip and tilt hazards have been eliminated, immediate areas around heaters and sprinkler heads cleared. Recommendations initially were brought to our attention by the library insurance company and Elgin Fire Department when they conduct unannounced building inspections. We familiarized ourselves with building codes and OSHA standards ensuring that we would be in compliance as an extra measure.



- Complete Cleaning cleaned windows at the Rakow Branch



- Watched webinar - "OC Pepper Spray: What Librarians Need to Know About This Self-Defense Tool" with Dr. Steve Albrecht.

Security Manager:

- Attended webinar Mental Illness short course. Continue monitoring facilities regarding policies and violations.

Security Training Coordinator:

- One new employee completed training.
- Monthly Security training: Tornado Procedures (including walk-through of procedures) – Information Services staff (20 staff attended). Hispanic Services staff (all staff attended)
- Handling Special Situations (Tornado, Fire, Code Adam, Blue Point; with walk-through of emergency exits) - KCT staff

- Submitted articles to ILA Reporter; submitted two articles and column proposal. Magazine does not allow simultaneous submissions, so I must await a response before sending them to PLA or similar.
- Attended webinar (Ryan Dowd) on Mental Health and Homelessness.
- Continued work/revisions on outline/proposal for possible Security presentation at ILA or ALA

(Input by John Johnson – Director of Security)

INFORMATION TECHNOLOGY:



- Information Technology added four more PCs to KidSpace for their patrons to use this month. Two PCs were repurposed from the old ELC side of their department. This completes their total of eight PCs which have Windows 11, Microsoft Office Suite, internet browsers, and educational games for our patrons.
- The print server at Main has been replaced. This was our oldest running server and the last running Windows Server 2012R2, which is no longer supported.
- Rebuilt the South Elgin Branch servers during construction. The virtual host server is now running Server 2022 (up from Server 2019) as well as the virtual domain controller and the Windows Update server.
- IT purchased a new physical server that has been configured as a Domain Controller for the South Elgin Branch. Having physical and virtual domain controllers on site allows for higher availability.
- February server and workstation updates have been approved.
- PDQ Deploy and Inventory have been updated to version 19.4.56.0
- Completed updating all Deep Freeze clients to version 9. The server was updated last month, and the client update process was still underway as we entered March.
- Reinstalled Switches into South Elgin branch.
- Worked with Comcast to re-terminate and bring up internet circuit.
- The BSS SoundWeb London BLU-100 Signal Processor was replaced in the Meadows room due to failure this month. Our new vendor 22 Tones came out fortunately was able to pull the configuration file from the old processor, then configured the replacement processor. Additional adjustments were made to the programming to get all the floor mics to work. Once everything was configured, the audio sound was restored to the room.



- Installed 3 old and 4 new access points at South Elgin
- Worked with vendor on NVR for South Elgin.
- In Studio 270 three Mac Mini's were upgraded and rebuilt to the new macOS Sequoia. macOS Sequoia introduces new features to help be more productive and creative on a Mac including Apple Intelligence. This completes the upgrade of the Mac Lab in Studio 270.
- Our Veeam servers were updated to 12.3.1 this month. This patched a vulnerability to domain-joined backup servers. In addition, we had to disable the data deduplication feature in Windows Server 2025 because it was competing with Veeam's data deduplication feature causing high ram usage.



- Everything is booked for the AV Equipment Refresh in April for the Grove and Elgin Rooms. A few programs were relocated between April 21-25. 22 Tones has tested all the equipment in their studio to ensure smooth installation.

(Input by Matt Lutzow – Director of Information Technology)

Report compiled and prepared by:

Brian P. Hoeg

Division Chief – Facilities and Building Operations

Public Relations and Development

In our efforts to support library and community activities, communicate library value, and aid in fundraising, the Public Relations & Development team focused on several key initiatives in March.

Exciting Exhibits & Displays

We had the “best month ever” hosting the **Barbie™ Superstar Era Exhibit** throughout March. This dazzling exhibit featured hundreds of iconic Barbie dolls from the Superstar Era, playsets and more. The collection room was visited by 8,332 people and the photo ops in the Lobby saw thousands more throughout the month. The team enhanced the exhibit with larger-than-life photo ops in the Main Lobby, a popular iPad dress-up game (which was played 3,106 times totaling 136 hours of play time), an interactive screen for visitors to share their Barbie memories, gallery wall panels detailing the History of Barbie, Barbie book crates and more.



Progress and preparation continued for April’s **Glitz-Glamour-Gorgeous Exhibit** kickoff, with the team planning, setting up and enhancing each mannequin’s outfits. Research and written pieces were created to share fun tidbits about the movies, actors and/or designers. After seeing how popular the iPad dress-up game from Barbie was, the team swiftly moved to repurpose its elements to offer a similar game for this exhibit. Additional materials, including handouts, posters, guest table signage, giveaways and more were also designed.



Projects, Planning & Preparation

Through social media videos and photos, promotional posters, paid ads, e-Newsletters, installing the beloved Book Arch and more, the team supported and promoted the Foundation Book Sale. This sale is a staple for our community and brings in so many people from other towns (and other states!) to the Library. This sale also helps advance the Foundation in its efforts to support exhibits and literacy initiatives for the community.



The team worked with the Summer Reading committee to develop the “**Power Up – Read!**” **Summer Reading Challenge** logo and supplemental materials to promote and enhance the summer reading challenge.

The progress continues for the Main Library **Baby Garden** adaptation for the KidSpace remodel. In addition, the team has been collaborating with KidSpace on the **Grand Opening event** planning, details and promotion. This event will highlight the reimagined space, allowing exciting customers to explore its new features, participate in fun giveaways and more.

As the South Elgin Branch gets closer to opening, PRAD is working hard on promoting and securing naming opportunities. The team is working on building signage and creating a communication plan for the reopening event. This will be a huge event for the SEB community as many are excited for its reopening and new features.

Notable Numbers

As print newspaper rapidly declines, our social media channels continue to grow in importance to stay relevant and current in effective customer communication and promotion.

For the month of March (compared to Feb), our Facebook and Instagram **engagements totaled 8,400 (a 419% increase)** and had **433,000 views (168% increase)**.

Our top social media posts this month were:

- [Book Arch](#) received 56,195 views and 2,488 interactions
- [Book Sale Sneak Peak](#) received 24,494 views and 146 interactions
- [We love our amazing team](#) staff pic received 21,561 views and 518 interactions.

Enhancing Education

PRAD staff got numerous takeaways from the Social Media Marketing World Conference, which focused on implementing effective AI strategies to audit existing marketing and enhance future campaigns, changing content to stay on top of recent algorithm changes (across numerous platforms) and maximizing video strategy.

Foundation, News & More

The team spent time finalizing details, securing catering, and creating and ordering giveaways for the **Foundation Donor Luncheon**, which will highlight big Library donors and volunteers. The Luncheon will also feature an exciting in-depth look at the costumes from *Glitz-Glamour-Gorgeous* by Greg Schreiner, owner and collector of the exhibit. Work also continues towards the 150th Commemorative Book and the 2025 El Trote 5K Race/Walk.

- *Respectfully submitted, Natalie Kiburg, Division Chief of Public Relations & Development*



Hispanic Services

During the two sessions of *Hora de Práctica*, participants **practiced typing in Spanish and formal letter writing**. Many inquired about online resources for typing practice and job applications. The attendees expressed their sincere **gratitude** for Pedro's patience throughout the sessions.

The **Go Bilingual** class initially met behind the elevators with just seven students, but interest quickly grew, and the group expanded to 15 students eager to learn. Given the **success and enthusiasm** surrounding the class, the teacher has requested to continue holding sessions in this location, starting with the new class schedule in the fall.



Fourteen Level 5 ESL students at Elgin Community College learned about library resources and services. **Nine students signed up for library cards** and one student shared, "*I've never been to the library, but I've heard nothing but great things about it and that you offer so many resources.*" Students and instructors expressed an interest in organizing a class tour of the library. A virtual visit for a Level 2 ESL class ended up extending to two hours, as staff stayed until 9PM to answer all inquiries. A significant number of students were unfamiliar with the library's physical layout, which **sparked their curiosity**. They particularly enjoyed learning about the library's history, the origins of its name, and the range of services it offers.

Information & Digital Services

Rebecca collaborated with the Elgin Area Chamber of Commerce and presented at one of their meetings to **highlight the library's business resources** including a monthly Business Book for the newsletter.

James coordinated with a staff member at Ella Johnson Library to assist a customer who wanted resources about registering a historic home.

Christine met with staff from Elgin Partnership for Early Learning (EPEL) along with members of Hispanic Services, to discuss the possibility of **incorporating EPEL'S newly launched "Basics" initiative in the waiting area of the Passport Desk**.

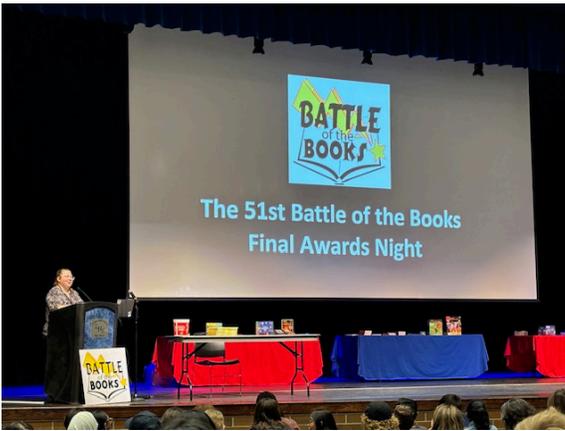
Social Services encountered numerous seniors seeking employment or financial assistance. The escalating cost of food and housing is a significant factor, making it unaffordable for many.

Computer Center was nearly or completely full several times. Staff observed a significant spike in longer customer interactions and questions.

KidSpace

A fun **Barbie-themed Fashionista Storytime** and photo-op was held, supporting the current exhibit.





Librarian Niki hosted the **51st Battle of the Books Final Event** held at Larkin High School. At this event one of the authors is invited to speak and the traveling trophies are awarded to the top performing teams.

Popular *Learning-at-Home* kits expanded to include **eight new bilingual math kits**.

Staff offered use of ear defenders for special education visitors during unexpected fire alarm activity. Our in-house sensory kits came in very handy that day!

Natasha assisted the local SEEN Network, a group who supports children with disabilities, with a **curated list of 110 inclusive books**. She received a glowing response: *“Natasha, This is absolutely wonderful! Truly fantastic! I think what you have gathered and how you have organized is perfect for what we need. Thank you for all of your efforts in helping us gather resources for local parents!”*

Teen Services

Catherine and Billie met with the librarian at **Kenyon Woods Middle School**. They scheduled times for Teen Services librarians to visit Kenyon Woods to promote books and library services. They also discussed making a slideshow orientation to the library for Kenyon Woods students.

Catherine and Billie also visited **Ellis Middle School** to promote library services and provide activities for students who signed up to participate during their lunch periods. The visits reached a total of **137 students and staff members**.

DIY Cinnamoroll Charms attracted six participants - three of them were visiting Studio 270 for the first time! Each attendee chose one of three craft options: stuffed felt keychains, polymer clay minifigures, and Perler beads shapes.

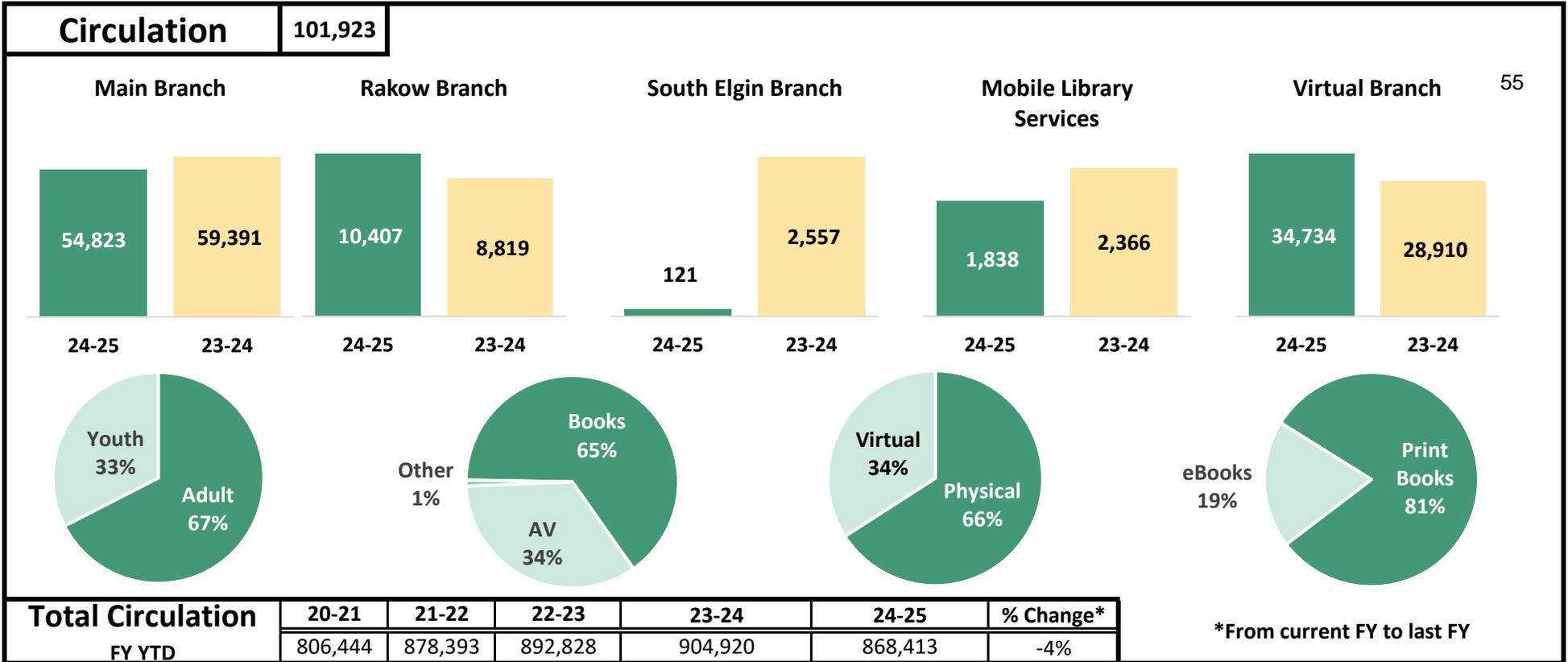
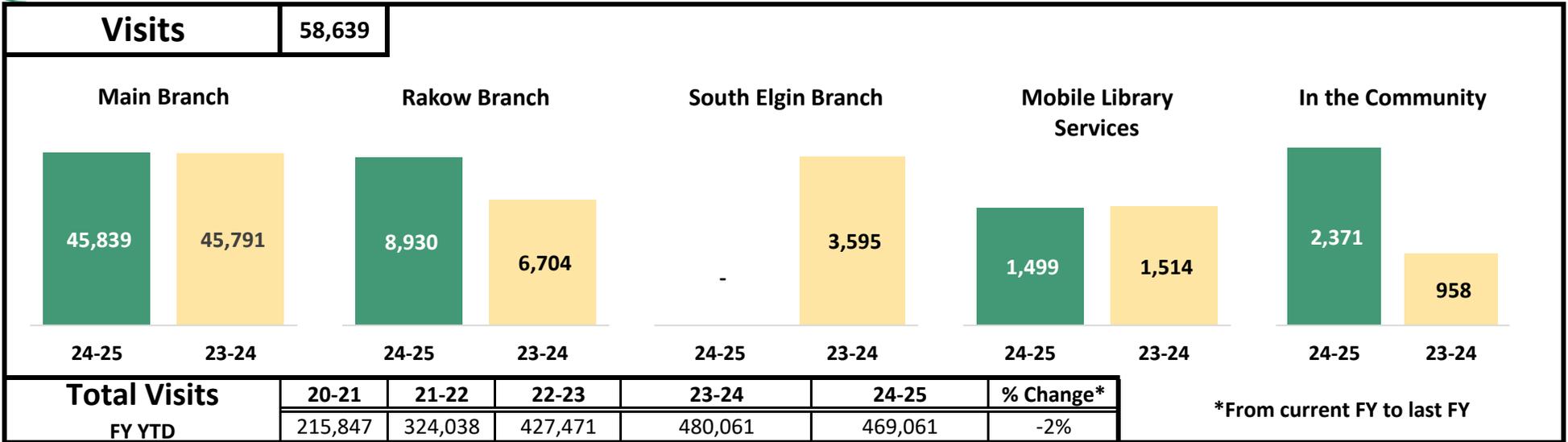


This month has been productive with audio recording, editing, and podcasting. One patron has been **actively developing his audio engineering and mixing skills**, with Andre facilitating Zoom sessions to provide guidance. He has taken the initiative to record at home and refine his work in the Digital Media Lab.

Andre also met with Aron to film him reading his **original poem, dedicated to Gail Borden’s 150th anniversary**. We will collaborate on editing and present the final video on a new Biblioboard Collections Module, which will showcase poetry works curated by Aron and Andre.

March saw the publication of the thirty-eighth Teen Writing and Art Showcase. This issue featured work by six local teens. It also included “ads” for software available in the Studio and for teen books recently added to the library’s collection.

-Respectfully submitted by Melissa Bernasek, Division Chief of Public Services



Library Cards	692				New to District	District Total	District + RBs Total
			24-25	692	79,842	84,882	
			23-24	634	75,723	81,908	
			% Change	9%	5%	4%	
Total New Cards	21-22	22-23	23-24	24-25	% Change*		
FY YTD	4,489	5,204	5,569	5,033	-10%	*From current FY to last FY	

Program Attendance	5,265						
Main Branch	Rakow Branch		South Elgin Branch		In the Community		
2,287	4,571	607	270	-	234	2,371	958
24-25	23-24	24-25	23-24	24-25	23-24	24-25	23-24
							56
Total Attendance	20-21	21-22	22-23	23-24	24-25	% Change*	
FY YTD	6,209	19,846	51,632	56,756	56,170	-1%	*From current FY to last FY

Program Sessions	In-Person	Virtual	Hybrid
	216	8	7

General Statistics	Volunteer Hours	Reference Questions	Passports	License Plate Renewals
	1,143	11,955	253	114

What affected the numbers this month	<u>March 4 - 31 (Main)</u> Barbie Exhibit	<u>March 5 (Virtual)</u> Blazing a Trail to Capitol Hill	<u>March 17 - 31 (Main)</u> Early Voting
	<u>March 5 (ITC)</u> Hillcrest Elementary Outreach	<u>March 11 (ITC)</u> Highland Elementary Math Night	<u>March 19 - 23 (Main)</u> Semi-Annual Book Sale