



**GAIL BORDEN PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING**

February 11, 2025

7:00 PM

Elgin Room

270 N. Grove Ave

Elgin, IL 60120

AGENDA

1. Call to Order
2. Public Comment
3. Comments for the Good of the Organization
4. Action: Approval of Minutes 2
 January 14, 2025 Regular Board Meeting
5. Action: Treasurer's Report and Payment of Bills 5
 Payment of bills for February 11, 2025, including the list of bills to be paid
 between February 11, 2025 and March 11, 2025, and all bills over \$10,000.
6. Correspondence 31
7. Reports:
 - A. Foundation
 - B. Chief Executive Officer
 - C. Action: Security Report 32
8. South Elgin Branch Update presented by SMC
9. Discussion of Proposed Resolution 2025-2-A : Sustained Public Access to 33
 Video-Recorded Open Meetings
10. Action: Purchase of 12 Laptops & Adapters 38
 For the South Elgin Branch Laptop dispenser.
11. Action: Close the Library District on May 2, 2025 for Staff Training Day
12. Other
13. Adjournment 39

GAIL BORDEN PUBLIC LIBRARY DISTRICT

Board of Trustees Meeting Minutes

270 N. Grove Ave., Elgin, IL

January 14, 2025

7:00 p.m.

President Bednar was physically present as well as Secretary Henderson, Trustees, Lara and Symonds. Trustees Bedolla, Garcia and Prochot were absent. Chief Executive Officer Carole Medal and various members of the public and staff were also present.

President Bednar called the meeting to order at 7:04 p.m.

The first order of business was approval of Trustee Prochot electronic attendance at the meeting. Lara motioned to allow Trustee Prochot to attend the meeting electronically due to illness; seconded by Symonds. A voice vote resulted in no nays.

Treasurer Prochot joined the meeting at 7:05 p.m.

There were no public comments.

Comments for the Good of the Organization

A customer stopped by the Customer Service desk to express how much he appreciates our fabulous team. The library received 6 new 5-Star Google reviews this month. Comments included “I always enjoy coming here. Friendly staff, clean facility, ample parking and they are always doing something interesting at the library, like art projects. Keep it up!” The following feedback was received after the program “Unearthed: Exploring the Smithsonian National Gem Collection with Dr. Jeffrey Post. Two attendees scored it 10/10, and one of them also commented: “Keep up the great work! GBPL is the best library around!”

Symonds motioned to approve the minutes of the December 10, 2024, Regular board meeting and the December 19, 2024, Special Board meeting; seconded by Henderson. There was no discussion. Roll call resulted in 5 ayes (Bednar, Henderson, Lara, Prochot, Symonds), 0 nays, 2 absent (Bedolla, Garcia).

Treasurer Prochot moved to approve the payment of bills including the bills over \$10,000 as presented totaling \$850,632.74 and the revised list of bills to be paid prior to the next board meeting; seconded by Symonds. There was no discussion. Roll call resulted in 5 ayes (Bednar, Henderson, Lara, Prochot, Symonds), 0 nays, 2 absent (Bedolla, Garcia).

There was no correspondence.

CEO Report

The construction work on the South Elgin Branch continues. Main library staff are preparing for the closure and remodeling of the Early Learning Center in KidSpace. Due to pre-construction electrical work that needs to be done, the entire department will be closed for four days before

the official work begins. During the four-day closure, a selection of books will be available in front of the gateway. KidSpace will reopen January 25, but the Early Learning Center will remain closed until the remodel is completed. The exhibit ABC: Awesome Black Creativity which showcases both contemporary and historical black creatives through Legos will be on display through the end of February. The library will also have stations where children can enjoy playing with Legos. A special program will be held on Martin Luther King Jr. Day featuring the builders of ABC: Awesome Black Creativity, Dave Kaleta and Richard Dryden, who appeared on Lego Masters in 2021. The library received a \$10,000 grant from AT&T through the Public Library Association to host digital literacy workshops and provide computer classes in both Spanish and English. The library is also partnering with ECC on an intern program “Future Workforce Leaders” funded by the Workforce Innovation and Opportunity Act. The initiative aims to help young people explore various career paths by providing them with valuable work experience. The library recently welcomed six new Vocational Volunteers bringing the total number in this team to ten. This is a valuable partnership with local schools and universities for students with disabilities. The new Division Chief of Public Relations and Development, Natalie Kiburg was introduced.

Henderson motioned to approve the security report; seconded by Symonds. There was no discussion. Roll call resulted in 5 ayes (Bednar, Henderson, Lara, Prochot, Symonds), 0 nays, 2 absent (Bedolla, Garcia).

Henderson motioned to approve \$20,479.84 for the purchase of sixteen desktop computers from Paragon Micro; seconded by Lara. Trustee Henderson inquired about the procedure of recycling the computers. Brian Hoeg, Division Chief of Facilities & Building explained the process for integrating the new computers, cascading older ones and the proper disposal procedures. Roll call resulted in 5 ayes (Bednar, Henderson, Lara, Prochot, Symonds), 0 nays, 2 absent (Bedolla, Garcia).

Symonds motioned to approve the Unattended Children and Vulnerable Adults policy; seconded by Henderson. Sara Sabo, Chief Operating Officer – Library Services, explained the policy. There was no discussion. Roll call resulted in 5 ayes (Bednar, Henderson, Lara, Prochot, Symonds), 0 nays, 2 absent (Bedolla, Garcia).

Lara motioned to approve updates to Personnel Policies, 3.10.2 Background Checks, 6.05.4 Voting Time, 7.10 Professional Memberships and Activities as presented; seconded by Symonds. Following a discussion regarding whether the last sentence of the 6.05.4 Voting Time policy should be included, roll call resulted in 4 ayes (Bednar, Henderson, Lara, Prochot), 1 nay (Symonds), 2 absent (Bedolla, Garcia).

Henderson motioned to release the closed minutes and erase the audio recording of the February 14, 2023 closed session and retain the closed minutes of the November 14, 2023, and June 11, 2024 closed sessions; seconded by Lara. Following a discussion regarding releasing all the closed minutes, roll call resulted in 4 ayes (Bednar, Henderson, Lara, Prochot), 1 nay (Symonds), 2 absent (Bedolla, Garcia).

Draft

Henderson motioned to erase the recordings of all the virtual meetings that were held under disaster proclamations from June 29, 2020 thru February 8, 2022 as allowed by law; seconded by Lara. Following a discussion on retaining them for transparency purposes, roll call resulted in 4 ayes (Bednar, Henderson, Lara, Prochot), 1 nay (Symonds), 2 absent (Bedolla, Garcia).

The application for the Illinois Public Library Per Capita Grant for 2025 was reviewed.

Other

Trustee Lara thanked all staff who contributed to the successful event of the Three Kings celebration event. Trustee Symonds commented her family attended the event and thoroughly enjoyed it.

Lara motioned to adjourn; seconded by Symonds. A voice vote resulted in no nays.

Meeting adjourned at 7:38 pm.

Approved February 11, 2025

Tiffany Henderson, Secretary
Gail Borden Public Library District Board of Trustees

GAIL BORDEN PUBLIC LIBRARY DISTRICT

BILLS TO BE PAID PRIOR TO 3/11/2025

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
AURORA SIGN CO.		
CAPITAL IMPROVEMENTS	10-49-900-0	\$ 5,805.00
REPAIR/MAINT. OF OTHER MAINT EQUIP.	60-42-230-0	\$ 540.00
CINTAS		
JANITORIAL SUPPLIES	10-43-370-0	\$ 2,823.29
DEMCO		
SMALL LIBRARY EQUIPMENT	10-45-540-0	\$ 93.40
E. NORMAN		
COMPUTER MAINTENANCE	10-42-255-2	\$ 1,053.00
RISK MANAGEMENT: FACILITIES	50-42-210-0	\$ 133.95
ENGBERG ANDERSON		
CAPITAL IMPROVEMENTS	10-49-900-0	\$ 4,314.28
CONSULT/PROF FEES: OTHER	10-42-225-2	\$ 513.40
GRAINGER		
MISC. BATTERIES	60-43-399-0	\$ 20.91
GROVE FOR LIBRARIES		
ONLINE COMPUTER SERVICES: ACCESS SER.	10-42-255-3	\$ 300.00
HIGHER EDUCATION PUBLICATION		
BOOKS/ADULT	10-44-400-1	\$ 92.00
IWM CORPORATION		
CHEMICALS/WATER TREATMENT	60-43-340-0	\$ 847.24
KEVIN'S PIANO MOVERS		
SMALL EQUIP. MAINTENANCE: AV	10-42-270-3	\$ 500.00
LASER PRO		
OFFICE SUPPLIES: COMPUTER	10-43-300-2	\$ 632.50
JALEN LITTLE		
PUBLIC PROGRAMMING COMM. SERV.	10-42-230-3	\$ 100.00
PARTIES WITH CHARACTER		
PUBLIC PROGRAMMING: YOUTH	10-42-230-2	\$ 380.00
ANGELES RODRIGUEZ		
PUBLIC PROGRAMMING: YOUTH	10-42-230-2	\$ 100.00
SAFEGARD EXTERMINATING		
REPAIR/MAINT. OF BUILDING	60-42-200*	\$ 340.00
SAFETY-KLEEN		
REPAIR/MAINT. OF BUILDING	60-42-200-0	\$ 738.49
SHALES MCNUTT		
SE EXPANSION	10-49-930-0	\$ 603,875.98
TOAST OF THE FOX CLUB		
CONTINUING ED: REGISTRATION & FEES	10-42-290-1	\$ 90.00
ULINE		
GRAPHIC SUPPLIES	10-43-330-0	\$ 509.11
UNIQUE MANAGEMENT		
COLLECTION AGENCY	10-42-215-0	\$ 1,398.70
VALUE LINE INSTITUTIONAL SALES		
ELECTRONIC RESOURCES DATABASE	10-44-435-0	\$ 7,150.00
VAUGHAN PLANTSCAPES		
REPAIR/MAINT. OF GROUNDS	60-42-210-0	\$ 243.76
ZIEGLER'S ACE HARDWARE		
BLDG & GROUND SUPPLIES	5 60-43-320-0	\$ 52.01
MATERIALS PROCESSING SUPPLIES	10-43-310-0	\$ 17.04
JANITORIAL SUPPLIES	10-43-370-0	\$ 8.72

ESTIMATED BILLS ANTICIPATED TO BE PAID PRIOR TO 3/11/2025

DESCRIPTION		MAXIMUM AMT.
AMAZON		
MULTIPLE	MULTIPLE	\$ 10,000.00
ANCEL GLINK		
CONSULT & PROF FEES: LEGAL	10-42-225-1	\$ 10,000.00
AT&T		
ONLINE COMPUTER SERVICES	10-42-255-1	\$ 10,000.00
BLUE CROSS BLUE SHIELD		
HEALTH INSURANCE	10-41-110-0	\$ 120,000.00
CITY OF ELGIN		
WATER & SEWER	10-42-202-*	\$ 9,000.00
COMCAST		
ONLINE COMPUTER SERVICES	10-42-255-1	\$ 1,000.00
COMCAST BUSINESS		
ONLINE COMPUTER SERVICES	10-42-255-1	\$ 9,000.00
COMED/NEXTERA		
ELECTRICITY	10-42-201-*	\$ 52,000.00
CRAIG ELLIOTT PIANO TUNING		
SMALL EQUIP. MAINT: AV	10-42-270-3	\$ 300.00
ISOLVED		
HEALTH & DENTAL INSURANCE	10-41-110-0	\$ 2,000.00
SARA SU JONES		
PUBLIC PROGRAMMING COMM. SERV.	10-42-230-3	\$ 500.00
KONICA MINOLTA		
COPIERS/LEASE/MAINT	10-42-245-*	\$ 7,000.00
OFFICE EQUIPMENT	10-45-520-0	\$ 4,000.00
KONICA MINOLTA BUSINESS SOLUTIONS		
COPIERS/LEASE/MAINT	10-42-245-*	\$ 7,500.00
LIMRICC		
UNEMPLOYMENT INSURANCE	50-41-110-0	\$ 10,000.00
LRS		
REPAIR./MAINT. OF BUILDING	60-42-200-9	\$ 1,500.00
MACQUARIE EQUIPMENT CAPITAL		
TELEPHONE MAINT. & SERVICE	10-42-230-3	\$ 10,000.00
METLIFE		
LIFE INSURANCE	10-41-111-0	\$ 2,000.00
HEALTH & DENTAL INSURANCE	10-41-110-0	\$ 9,000.00
NICOR/CONSTELLATION ENERGY		
NATURAL GAS	10-42-200-*	\$ 50,000.00
PARAGON MICRO		
COMPUTER EQUIPMENT	10-45-500-0	\$ 13,000.00
PEERLESS NETWORK		
TELEPHONE / LINE CHARGES	10-42-203-1	\$ 2,500.00
SPECTRUM VOIP		
TELEPHONE MAINT. & SERVICE	10-42-203-3	\$ 2,000.00
T-MOBILE		
COMPUTER MAINTENANCE	10-42-255-2	\$ 2,500.00
VERIZON WIRELESS		
ONLINE COMPUTER SERVICES	10-42-255-1/10-42-203-4	\$ 3,000.00
VILLAGE OF SOUTH ELGIN		
WATER & SEWER: SE	10-42-202-7	\$ 1,000.00
VSP VISION		
HEALTH & DENTAL INSURANCE	10-41-110-0	\$ 3,500.00
WASTE MANAGEMENT		
REPAIR./MAINT. OF BUILDING	60-42-200-*	\$ 6,000.00

GAIL BORDEN PUBLIC LIBRARY DISTRICT

RUN DATE: 02/06/25

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BILLS PAID REPORT FOR FEBRUARY, 2025

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
1150 DAVIS RD, LLC (6735) 030125C/D LEASE: DAVIS ROAD	02/11/25 CK# 150181 10-42-204-9	\$9,866.67 9,866.67
4IMPRINT, INC. (5420) 13418535 PUBLIC RELATIONS: GENERAL	02/11/25 CK# 150182 10-42-222-2	\$412.27 412.27
ACCO BRANDS USA LLC (5217) 4729903408 SAMLL EQUIP MAINT.: OFFICE	02/11/25 CK# 150183 10-42-270-2	\$551.74 551.74
ADVANTAGE ARCHIVES, LLC (6039) 41855 DIGITIZATION AND PRESERVATION	02/11/25 CK# 150184 10-44-430-0	\$5,657.00 5,657.00
ALIVE (6017) 3632643 JZ CC PYMT (6415) FOR CONTINUING ED: REGISTRATION/FEEES	02/11/25 CK# 150226 10-42-290-1	\$75.00 75.00
ALL WINDOW CLEANING SERVICE, INC. (172) 47263 REPAIR/MAINT. OF BUILDING	02/11/25 CK# 150185 60-42-200-0	\$1,850.00 1,850.00
AMAZON (4156) 4925854 CC PYMT (6427) FOR ELECTRONIC RESOURCES: EBOOKS/AUDIO	02/11/25 CK# 150236 10-44-435-2	\$50.00 50.00
AMAZON CAPITAL SERVICES (6460) 14NH-46PL-WJ7H PUBLIC PROGRAMMING:COMMUNITY SVCS 16MG-1NG1-34JV EXHIBITS AND DISPLAYS 197L-YPK1-1LKP ARTS & CRAFTS SUPPLIES: COMM SVCS 1DQF-NPDV-3PW1 PUBLIC PROGRAMMING:YOUTH 1DQF-NPDV-3PW1 TOYS & KITS: KIDSPACE 1FTJ-631G-1CNG MATERIALS PROCESSING SUPPLIES 1FTJ-631G-1CNG BOOKS: ADULT 1FTJ-631G-1CNG BOOKS: YOUTH 1FTJ-631G-1CNG AUDIO-VISUAL: ADULT 1JL6-67DH-1TQN OFFICE SUPPLIES/GENERAL 1JL6-67DH-1TQN SMALL LIBRARY EQUIPMENT	02/11/25 CK# 150186 10-42-230-3 10-43-335-0 10-43-330-3 10-42-230-2 10-44-440-0 10-43-310-0 10-44-400-1 10-44-400-2 10-44-420-1 10-43-300-1 10-45-540-0	\$2,212.78 103.92 22.99 6.49 134.78 55.68 29.65 258.71 53.37 69.98 17.13 1,460.08
AMAZON CAPITAL SERVICES (6460) 11C7-1XQQ-XC4Y PUBLIC PROGRAMMING:YOUTH 11C7-1XQQ-XC4Y ARTS & CRAFTS SUPPLIES: YOUTH 1K4N-V3QR-V3J4 OFFICE SUPPLIES/GENERAL 1MRC-3WH4-PT7C OFFICE SUPPLIES/GENERAL 1MRC-3WH4-PT7C MATERIALS PROCESSING SUPPLIES 1MRC-3WH4-PT7C BOOKS: ADULT 1MRC-3WH4-PT7C BOOKS: BRANCH ADULT 1MRC-3WH4-PT7C AUDIO-VISUAL: ADULT 1QJ7-96ND-WW3F OFFICE SUPPLIES/GENERAL 1QJ7-96ND-WW3F JANITORIAL SUPPLIES 1QJ7-96ND-WW3F GAMES: STUDIO 1QJ7-96ND-WW3F SMALL LIBRARY EQUIPMENT	02/11/25 CK# 150187 10-42-230-2 10-43-330-1 10-43-300-1 10-43-300-1 10-43-310-0 10-44-400-1 10-44-400-5 10-44-420-1 10-43-300-1 10-43-370-0 10-44-440-1 10-45-540-0	\$1,482.44 37.77 105.13 55.11 14.69 26.97 483.34 68.46 134.19 190.69 45.51 240.08 80.50
AMAZON CAPITAL SERVICES (6460) 1CMK-YKCL-6MJT MATERIALS PROCESSING SUPPLIES 1CMK-YKCL-6MJT BOOKS: ADULT 1CMK-YKCL-6MJT AUDIO-VISUAL: ADULT 1H4G-MKLJ-6GXC GRAPHICS SUPPLIES 1H4G-MKLJ-6GXC EXHIBITS AND DISPLAYS 1NHT-7MRF-6779 PUBLIC PROGRAMMING:COMMUNITY SVCS 1NYY-RCDH-4Y4G AUDIO-VISUAL: ADULT 1P61-RTVN-6CTD PUBLIC PROGRAMMING:YOUTH 1QD3-4DRM-6GQ1 OFFICE SUPPLIES/GENERAL 1QD3-4DRM-6GQ1 DIGITAL SERVICES MERCHANDISE	02/11/25 CK# 150188 10-43-310-0 10-44-400-1 10-44-420-1 10-43-330-0 10-43-335-0 10-42-230-3 10-44-420-1 10-42-230-2 10-43-300-1 10-43-300-5	\$1,284.55 49.99 224.09 150.92 174.12 79.99 24.99 -13.51 54.98 12.76 158.97

GAIL BORDEN PUBLIC LIBRARY DISTRICT

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BILLS PAID REPORT FOR FEBRUARY, 2025

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
1QD3-4DRM-6GQ1 COMPUTER EQUIPMENT	10-45-500-0	83.58
1XP3-YYHW-61W1 PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	100.12
1XP3-YYHW-61W1 TOYS & KITS: COMMUNITY SVCS FY25	10-44-440-2	183.55
AMAZON CAPITAL SERVICES (6460)	02/11/25 CK# 150189	\$1,531.55
164J-HWKR-HYH6 PUBLIC RELATIONS: GENERAL	10-42-222-2	25.84
193K-TLW9-JQ3F SMALL LIBRARY EQUIPMENT	10-45-540-0	446.23
19WP-N9QW-KX1L PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	49.98
1KQL-4QT1-KVJ9 COMPUTER EQUIPMENT	10-45-500-0	315.97
1KQL-4QT1-KVJ9 MAINTENANCE EQUIPMENT: UNDER \$1000	60-45-500-2	215.12
1MN7-1R99-L63C PUBLIC PROGRAMMING:YOUTH	10-42-230-2	206.87
1MN7-1R99-L63C ARTS & CRAFTS SUPPLIES: YOUTH	10-43-330-1	39.18
1MN7-1R99-L63C SIGNAGE	60-43-370-0	47.99
1XRG-99NY-KV3F BOOKS: ADULT	10-44-400-1	165.42
1XRG-99NY-KV3F BOOKS: YOUTH	10-44-400-2	18.95
AMERICAN LIBRARY ASSOCIATION (242)	02/11/25 CK# 150190	\$195.00
2035779 PS DUES & MEMBERSHIPS	10-42-280-0	195.00
AMERICAN LIBRARY ASSOCIATION (242)	02/11/25 CK# 150226	\$257.40
28980 TC CC PYMT (6415) FOR CONTINUING ED: REGISTRATION/FEES	10-42-290-1	47.40
4197375 CC PYMT (6415) FOR DUES & MEMBERSHIPS	10-42-280-0	210.00
AMERICAN LIBRARY ASSOCIATION (242)	02/11/25 CK# 150228	\$71.10
29386 CC PYMT (6417) FOR CONTINUING ED: REGISTRATION/FEES	10-42-290-1	71.10
APPLE INC. (5203)	02/11/25 CK# 150227	\$4,808.00
AAA3274854 CC PYMT (6416) FOR COMPUTER EQUIPMENT	10-45-500-0	4,808.00
ARMODILO DISPLAY SOLUTIONS (6914)	02/11/25 CK# 150227	\$4,686.55
26840 CC PYMT (6416) FOR COMPUTER EQUIPMENT	10-45-500-0	4,686.55
AUTO ZONE (6165)	02/11/25 CK# 150230	\$279.86
248396 CC PYMT (6419) FOR VEHICLE MAINTENANCE: FACILITIES	10-42-270-1	279.86
BAKER & TAYLOR L0332252 (5119)	02/11/25 CK# 150191	\$27.35
2038817732 BOOKS: YOUTH	10-44-400-2	21.89
2038817733 MATERIAL PROCESSING SERVICES	10-42-265-0	5.46
BAKER & TAYLOR L4230502 (5107)	02/11/25 CK# 150192	\$14,199.11
2038769067 BOOKS: ADULT	10-44-400-1	32.85
2038769067 BOOKS: YOUTH	10-44-400-2	37.95
2038769067 BOOKS: BRANCH ADULT	10-44-400-5	23.04
2038769068 MATERIAL PROCESSING SERVICES	10-42-265-0	25.80
2038778245 BOOKS: ADULT	10-44-400-1	143.55
2038778245 BOOKS: YOUTH	10-44-400-2	29.49
2038778245 BOOKS: BRANCH ADULT	10-44-400-5	101.27
2038778246 MATERIAL PROCESSING SERVICES	10-42-265-0	73.80
2038778247 BOOKS: ADULT	10-44-400-1	81.85
2038778247 BOOKS: BRANCH ADULT	10-44-400-5	19.42
2038778248 MATERIAL PROCESSING SERVICES	10-42-265-0	27.80
2038778249 BOOKS: ADULT	10-44-400-1	19.42
2038778249 BOOKS: BRANCH ADULT	10-44-400-5	17.29
2038778250 MATERIAL PROCESSING SERVICES	10-42-265-0	9.60
2038780821 BOOKS: ADULT	10-44-400-1	58.26
2038780821 BOOKS: YOUTH	10-44-400-2	47.23
2038780821 BOOKS: BRANCH ADULT	10-44-400-5	63.97
2038780821 BOOKS: BRANCH YOUTH	10-44-400-6	40.06
2038780822 MATERIAL PROCESSING SERVICES	10-42-265-0	63.20

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
BAKER & TAYLOR L4230502 (5107) CONTINUED ...		
2038780823 BOOKS: ADULT	10-44-400-1	39.75
2038780823 BOOKS: YOUTH	10-44-400-2	49.84
2038780823 BOOKS: BRANCH ADULT	10-44-400-5	40.93
2038780823 BOOKS: BRANCH YOUTH	10-44-400-6	25.36
2038780824 MATERIAL PROCESSING SERVICES	10-42-265-0	44.00
2038780825 BOOKS: ADULT	10-44-400-1	24.21
2038780826 MATERIAL PROCESSING SERVICES	10-42-265-0	5.30
2038782818 BOOKS: ADULT	10-44-400-1	193.23
2038782818 BOOKS: YOUTH	10-44-400-2	48.13
2038782818 BOOKS: BRANCH ADULT	10-44-400-5	33.40
2038782819 MATERIAL PROCESSING SERVICES	10-42-265-0	68.50
2038782820 BOOKS: ADULT	10-44-400-1	33.39
2038782821 MATERIAL PROCESSING SERVICES	10-42-265-0	8.60
2038786976 BOOKS: ADULT	10-44-400-1	256.77
2038786976 BOOKS: YOUTH	10-44-400-2	26.72
2038786976 BOOKS: BRANCH ADULT	10-44-400-5	108.09
2038786977 MATERIAL PROCESSING SERVICES	10-42-265-0	95.30
2038786978 BOOKS: ADULT	10-44-400-1	108.09
2038786979 MATERIAL PROCESSING SERVICES	10-42-265-0	27.80
2038786980 BOOKS: BRANCH ADULT	10-44-400-5	30.28
2038786981 MATERIAL PROCESSING SERVICES	10-42-265-0	10.60
2038792558 BOOKS: ADULT	10-44-400-1	318.10
2038792558 BOOKS: YOUTH	10-44-400-2	123.04
2038792558 BOOKS: BRANCH ADULT	10-44-400-5	100.87
2038792558 BOOKS: BRANCH YOUTH	10-44-400-6	7.27
2038792559 MATERIAL PROCESSING SERVICES	10-42-265-0	156.20
2038792560 BOOKS: ADULT	10-44-400-1	70.79
2038792560 BOOKS: BRANCH ADULT	10-44-400-5	30.08
2038792561 MATERIAL PROCESSING SERVICES	10-42-265-0	26.80
2038792562 BOOKS: ADULT	10-44-400-1	30.09
2038792562 BOOKS: YOUTH	10-44-400-2	7.27
2038792563 MATERIAL PROCESSING SERVICES	10-42-265-0	13.90
2038795430 BOOKS: ADULT	10-44-400-1	325.30
2038795430 BOOKS: YOUTH	10-44-400-2	124.58
2038795430 BOOKS: BRANCH ADULT	10-44-400-5	121.83
2038795430 BOOKS: BRANCH YOUTH	10-44-400-6	42.87
2038795431 MATERIAL PROCESSING SERVICES	10-42-265-0	172.40
2038795432 BOOKS: ADULT	10-44-400-1	96.65
2038795432 BOOKS: YOUTH	10-44-400-2	24.32
2038795432 BOOKS: BRANCH ADULT	10-44-400-5	25.18
2038795433 MATERIAL PROCESSING SERVICES	10-42-265-0	35.40
2038795434 BOOKS: ADULT	10-44-400-1	25.18
2038795434 BOOKS: YOUTH	10-44-400-2	13.83
2038795434 BOOKS: BRANCH ADULT	10-44-400-5	36.71
2038795435 MATERIAL PROCESSING SERVICES	10-42-265-0	18.20
2038795436 BOOKS: YOUTH	10-44-400-2	27.49
2038795437 MATERIAL PROCESSING SERVICES	10-42-265-0	8.60
2038800402 BOOKS: ADULT	10-44-400-1	453.85
2038800402 BOOKS: YOUTH	10-44-400-2	163.49
2038800402 BOOKS: BRANCH ADULT	10-44-400-5	150.95
2038800402 BOOKS: BRANCH YOUTH	10-44-400-6	12.23
2038800403 MATERIAL PROCESSING SERVICES	10-42-265-0	199.20

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
BAKER & TAYLOR L4230502 (5107) CONTINUED ...		
2038800404 BOOKS: ADULT	10-44-400-1	109.11
2038800404 BOOKS: YOUTH	10-44-400-2	12.23
2038800404 BOOKS: BRANCH ADULT	10-44-400-5	80.56
2038800405 MATERIAL PROCESSING SERVICES	10-42-265-0	39.70
2038800406 BOOKS: ADULT	10-44-400-1	41.81
2038800406 BOOKS: BRANCH ADULT	10-44-400-5	58.21
2038800407 MATERIAL PROCESSING SERVICES	10-42-265-0	17.20
2038803127 BOOKS: ADULT	10-44-400-1	229.54
2038803127 BOOKS: YOUTH	10-44-400-2	29.77
2038803127 BOOKS: BRANCH ADULT	10-44-400-5	34.58
2038803127 BOOKS: BRANCH YOUTH	10-44-400-6	23.84
2038803128 MATERIAL PROCESSING SERVICES	10-42-265-0	86.70
2038803129 BOOKS: ADULT	10-44-400-1	34.58
2038803129 BOOKS: YOUTH	10-44-400-2	23.84
2038803129 BOOKS: BRANCH ADULT	10-44-400-5	79.62
2038803130 MATERIAL PROCESSING SERVICES	10-42-265-0	35.40
2038803131 BOOKS: BRANCH ADULT	10-44-400-5	17.29
2038803132 MATERIAL PROCESSING SERVICES	10-42-265-0	4.30
2038809726 BOOKS: ADULT	10-44-400-1	618.58
2038809726 BOOKS: YOUTH	10-44-400-2	221.53
2038809726 BOOKS: BRANCH ADULT	10-44-400-5	108.75
2038809726 BOOKS: BRANCH YOUTH	10-44-400-6	115.05
2038809727 MATERIAL PROCESSING SERVICES	10-42-265-0	325.60
2038809728 BOOKS: ADULT	10-44-400-1	108.75
2038809728 BOOKS: YOUTH	10-44-400-2	83.41
2038809729 MATERIAL PROCESSING SERVICES	10-42-265-0	56.90
2038809732 BOOKS: YOUTH	10-44-400-2	31.65
2038809732 BOOKS: BRANCH YOUTH	10-44-400-6	14.40
2038809733 MATERIAL PROCESSING SERVICES	10-42-265-0	12.90
2038812260 BOOKS: ADULT	10-44-400-1	76.67
2038812260 BOOKS: YOUTH	10-44-400-2	14.77
2038812260 BOOKS: BRANCH ADULT	10-44-400-5	11.63
2038812260 BOOKS: BRANCH YOUTH	10-44-400-6	15.28
2038812261 MATERIAL PROCESSING SERVICES	10-42-265-0	47.00
2038812262 BOOKS: ADULT	10-44-400-1	11.63
2038812262 BOOKS: YOUTH	10-44-400-2	7.64
2038812263 MATERIAL PROCESSING SERVICES	10-42-265-0	8.60
2038812266 BOOKS: YOUTH	10-44-400-2	7.64
2038812267 MATERIAL PROCESSING SERVICES	10-42-265-0	4.30
2038816076 BOOKS: ADULT	10-44-400-1	268.44
2038816076 BOOKS: YOUTH	10-44-400-2	112.02
2038816076 BOOKS: BRANCH ADULT	10-44-400-5	217.36
2038816076 BOOKS: BRANCH YOUTH	10-44-400-6	12.23
2038816077 MATERIAL PROCESSING SERVICES	10-42-265-0	140.30
2038816078 BOOKS: ADULT	10-44-400-1	217.35
2038816078 BOOKS: YOUTH	10-44-400-2	12.23
2038816079 MATERIAL PROCESSING SERVICES	10-42-265-0	30.10
2038816080 BOOKS: BRANCH ADULT	10-44-400-5	41.81
2038816081 MATERIAL PROCESSING SERVICES	10-42-265-0	4.30
2038820117 BOOKS: ADULT	10-44-400-1	231.25
2038820117 BOOKS: YOUTH	10-44-400-2	56.39
2038820117 BOOKS: BRANCH ADULT	10-44-400-5	67.34

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
BAKER & TAYLOR L4230502 (5107) CONTINUED ...		
2038820118 MATERIAL PROCESSING SERVICES	10-42-265-0	102.60
2038820119 BOOKS: ADULT	10-44-400-1	51.21
2038820119 BOOKS: BRANCH ADULT	10-44-400-5	49.56
2038820120 MATERIAL PROCESSING SERVICES	10-42-265-0	21.50
2038820121 BOOKS: ADULT	10-44-400-1	16.14
2038820121 BOOKS: BRANCH ADULT	10-44-400-5	17.29
2038820122 MATERIAL PROCESSING SERVICES	10-42-265-0	8.60
2038823421 BOOKS: ADULT	10-44-400-1	464.64
2038823421 BOOKS: YOUTH	10-44-400-2	251.19
2038823421 BOOKS: BRANCH ADULT	10-44-400-5	137.40
2038823421 BOOKS: BRANCH YOUTH	10-44-400-6	12.59
2038823422 MATERIAL PROCESSING SERVICES	10-42-265-0	253.50
2038823423 BOOKS: ADULT	10-44-400-1	84.39
2038823423 BOOKS: YOUTH	10-44-400-2	12.59
2038823423 BOOKS: BRANCH ADULT	10-44-400-5	53.01
2038823424 MATERIAL PROCESSING SERVICES	10-42-265-0	40.70
2038823425 BOOKS: ADULT	10-44-400-1	53.01
2038823425 BOOKS: BRANCH ADULT	10-44-400-5	30.63
2038823426 MATERIAL PROCESSING SERVICES	10-42-265-0	22.50
2038823428 MATERIAL PROCESSING SERVICES	10-42-265-0	4.30
2038827466 BOOKS: ADULT	10-44-400-1	487.61
2038827466 BOOKS: YOUTH	10-44-400-2	99.95
2038827466 BOOKS: BRANCH ADULT	10-44-400-5	93.36
2038827466 BOOKS: BRANCH YOUTH	10-44-400-6	29.69
2038827467 MATERIAL PROCESSING SERVICES	10-42-265-0	181.00
2038827468 BOOKS: ADULT	10-44-400-1	60.50
2038827468 BOOKS: YOUTH	10-44-400-2	15.29
2038827468 BOOKS: BRANCH ADULT	10-44-400-5	32.86
2038827468 BOOKS: BRANCH YOUTH	10-44-400-6	9.70
2038827469 MATERIAL PROCESSING SERVICES	10-42-265-0	31.10
2038827470 BOOKS: ADULT	10-44-400-1	32.86
2038827470 BOOKS: YOUTH	10-44-400-2	14.40
2038827471 MATERIAL PROCESSING SERVICES	10-42-265-0	12.90
2038830091 BOOKS: ADULT	10-44-400-1	318.87
2038830091 BOOKS: YOUTH	10-44-400-2	40.85
2038830091 BOOKS: BRANCH ADULT	10-44-400-5	108.05
2038830091 BOOKS: BRANCH YOUTH	10-44-400-6	48.01
2038830092 MATERIAL PROCESSING SERVICES	10-42-265-0	146.60
2038830093 BOOKS: ADULT	10-44-400-1	40.91
2038830093 BOOKS: YOUTH	10-44-400-2	34.88
2038830093 BOOKS: BRANCH ADULT	10-44-400-5	103.46
2038830094 MATERIAL PROCESSING SERVICES	10-42-265-0	44.00
2038830095 BOOKS: ADULT	10-44-400-1	67.17
2038830095 BOOKS: YOUTH	10-44-400-2	13.13
2038830095 BOOKS: BRANCH ADULT	10-44-400-5	36.29
2038830096 MATERIAL PROCESSING SERVICES	10-42-265-0	31.10
2038830097 BOOKS: BRANCH YOUTH	10-44-400-6	13.13
2038830098 MATERIAL PROCESSING SERVICES	10-42-265-0	4.30
2038839095 BOOKS: ADULT	10-44-400-1	177.19
2038839095 BOOKS: YOUTH	10-44-400-2	37.58
2038839095 BOOKS: BRANCH ADULT	10-44-400-5	18.43
2038839095 BOOKS: BRANCH YOUTH	10-44-400-6	26.26

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
BAKER & TAYLOR L4230502 (5107) CONTINUED ...		
2038839096 MATERIAL PROCESSING SERVICES	10-42-265-0	64.50
2038839097 BOOKS: ADULT	10-44-400-1	18.44
2038839097 BOOKS: YOUTH	10-44-400-2	13.13
2038839097 BOOKS: BRANCH ADULT	10-44-400-5	34.58
2038839098 MATERIAL PROCESSING SERVICES	10-42-265-0	17.20
2038839099 BOOKS: BRANCH ADULT	10-44-400-5	18.44
2038839099 BOOKS: BRANCH YOUTH	10-44-400-6	13.13
2038839100 MATERIAL PROCESSING SERVICES	10-42-265-0	8.60
2038839101 BOOKS: YOUTH	10-44-400-2	13.13
2038839102 MATERIAL PROCESSING SERVICES	10-42-265-0	4.30
2038842472 BOOKS: ADULT	10-44-400-1	173.78
2038842472 BOOKS: YOUTH	10-44-400-2	14.52
2038842472 BOOKS: BRANCH ADULT	10-44-400-5	62.47
2038842473 MATERIAL PROCESSING SERVICES	10-42-265-0	68.50
2038842474 BOOKS: ADULT	10-44-400-1	20.17
2038842474 BOOKS: BRANCH ADULT	10-44-400-5	42.29
2038842475 MATERIAL PROCESSING SERVICES	10-42-265-0	12.90
2038842476 BOOKS: ADULT	10-44-400-1	57.46
2038842477 MATERIAL PROCESSING SERVICES	10-42-265-0	13.90
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BAKER & TAYLOR L0620012 (5108)	02/11/25 CK# 150193	\$36.68
2038783765 BOOKS: YOUTH	10-44-400-2	14.52
2038812834 BOOKS: YOUTH	10-44-400-2	7.64
2038843357 AUDIO-VISUAL: YOUTH	10-44-420-2	14.52
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BAKER AND TAYLOR L4229202 (394)	02/11/25 CK# 150194	\$2,507.04
2038765719 BOOKS: YOUTH	10-44-400-2	25.17
2038765720 MATERIAL PROCESSING SERVICES	10-42-265-0	8.60
2038780202 BOOKS: ADULT	10-44-400-1	254.09
2038780202 BOOKS: YOUTH	10-44-400-2	89.89
2038780202 BOOKS: BRANCH YOUTH	10-44-400-6	48.33
2038780203 MATERIAL PROCESSING SERVICES	10-42-265-0	113.20
2038780204 BOOKS: ADULT	10-44-400-1	18.20
2038780204 BOOKS: YOUTH	10-44-400-2	38.54
2038780204 BOOKS: BRANCH ADULT	10-44-400-5	41.82
2038780205 MATERIAL PROCESSING SERVICES	10-42-265-0	26.80
2038780206 BOOKS: YOUTH	10-44-400-2	9.79
2038780207 MATERIAL PROCESSING SERVICES	10-42-265-0	4.30
2038781323 BOOKS: ADULT	10-44-400-1	29.12
2038781323 BOOKS: YOUTH	10-44-400-2	140.19
2038781323 BOOKS: BRANCH YOUTH	10-44-400-6	14.52
2038781324 MATERIAL PROCESSING SERVICES	10-42-265-0	74.80
2038781325 BOOKS: YOUTH	10-44-400-2	14.52
2038781325 BOOKS: BRANCH YOUTH	10-44-400-6	19.85
2038781326 MATERIAL PROCESSING SERVICES	10-42-265-0	19.20
2038781327 BOOKS: BRANCH YOUTH	10-44-400-6	14.52
2038781328 MATERIAL PROCESSING SERVICES	10-42-265-0	4.30
2038793729 BOOKS: ADULT	10-44-400-1	127.99
2038793729 BOOKS: YOUTH	10-44-400-2	37.71
2038793729 BOOKS: BRANCH YOUTH	10-44-400-6	10.60
2038793730 MATERIAL PROCESSING SERVICES	10-42-265-0	59.60
2038793731 BOOKS: ADULT	10-44-400-1	28.51
2038793731 BOOKS: YOUTH	10-44-400-2	10.60

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
BAKER AND TAYLOR L4229202 (394) CONTINUED ...		
2038793731 BOOKS: BRANCH YOUTH	10-44-400-6	11.51
2038793732 MATERIAL PROCESSING SERVICES	10-42-265-0	19.20
2038807146 BOOKS: ADULT	10-44-400-1	95.80
2038807146 BOOKS: YOUTH	10-44-400-2	304.35
2038807146 BOOKS: BRANCH YOUTH	10-44-400-6	153.49
2038807147 MATERIAL PROCESSING SERVICES	10-42-265-0	192.90
2038807148 BOOKS: ADULT	10-44-400-1	12.74
2038807148 BOOKS: YOUTH	10-44-400-2	123.52
2038807148 BOOKS: BRANCH YOUTH	10-44-400-6	42.57
2038807149 MATERIAL PROCESSING SERVICES	10-42-265-0	56.90
2038807150 BOOKS: YOUTH	10-44-400-2	29.98
2038807150 BOOKS: BRANCH YOUTH	10-44-400-6	15.29
2038807151 MATERIAL PROCESSING SERVICES	10-42-265-0	12.90
2038807152 BOOKS: BRANCH YOUTH	10-44-400-6	12.20
2038807153 MATERIAL PROCESSING SERVICES	10-42-265-0	4.30
2038824476 BOOKS: YOUTH	10-44-400-2	76.69
2038824476 BOOKS: BRANCH YOUTH	10-44-400-6	23.54
2038824477 MATERIAL PROCESSING SERVICES	10-42-265-0	34.40
BLICK ART MATERIALS (1043)	02/11/25 CK# 150228	\$210.58
32957883 CC PYMT (6417) FOR ARTS & CRAFTS SUPPLIES: YOUTH	10-43-330-1	210.58
BLICK ART MATERIALS (1043)	02/11/25 CK# 150235	\$74.29
32874461 CC PYMT (6425) FOR GRAPHICS SUPPLIES	10-43-330-0	74.29
BLUE BOX (6915)	02/11/25 CK# 150229	\$14.18
907554500 CC PYMT (6418) FOR FOOD & BEVERAGE: PRAD	10-43-360-3	14.18
CANVA (6234)	02/11/25 CK# 150228	\$88.00
43776844 CC PYMT (6417) FOR PUBLIC PROGRAMMING:YOUTH	10-42-230-2	88.00
CDW GOVERNMENT, INC. (842)	02/11/25 CK# 150195	\$673.07
AC11Z5I OFFICE SUPPLIES/COMPUTER	10-43-300-2	304.52
AC24E3V COMPUTER EQUIPMENT	10-45-500-0	215.88
AC2CV9K OFFICE SUPPLIES/COMPUTER	10-43-300-2	152.67
CENTRAL STATES BUS SALES, INC (6111)	02/11/25 CK# 150196	\$7,513.02
IN645584 VEHICLE MAINTENANCE: MOBILE SVCS	10-42-270-0	7,513.02
CINCO BOOKS CORP (6838)	02/11/25 CK# 150197	\$4,508.65
50965 BOOKS: ADULT	10-44-400-1	737.36
50966 BOOKS: YOUTH	10-44-400-2	1,405.30
50987 BOOKS: YOUTH	10-44-400-2	1,091.59
50988 BOOKS: ADULT	10-44-400-1	1,274.40
CINTAS CORPORATION LOC. #355 (4662)	02/11/25 CK# 150198	\$5,440.29
1905386819 JANITORIAL SUPPLIES	10-43-370-0	56.84
1905402907 JANITORIAL SUPPLIES	10-43-370-0	30.00
4209645426 CR JANITORIAL SUPPLIES	10-43-370-0	-8.43
4216898987 JANITORIAL SUPPLIES	10-43-370-0	57.54
4217763166 JANITORIAL SUPPLIES	10-43-370-0	103.51
4217764441 JANITORIAL SUPPLIES	10-43-370-0	806.00
4218418990 REPAIR/MAINT. OF BLDG: RAKOW	60-42-200-5	57.54
4218420649 JANITORIAL SUPPLIES	10-43-370-0	1,290.76
4218502725 JANITORIAL SUPPLIES	10-43-370-0	44.33
4219140909 JANITORIAL SUPPLIES	10-43-370-0	57.54
4219142411 JANITORIAL SUPPLIES	10-43-370-0	1,526.66

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CINTAS CORPORATION LOC. #355 (4662) CONTINUED ...		
4219228530 JANITORIAL SUPPLIES	10-43-370-0	44.33
4219878201 JANITORIAL SUPPLIES	10-43-370-0	57.54
4219879972 JANITORIAL SUPPLIES	10-43-370-0	1,271.80
4219960355 JANITORIAL SUPPLIES	10-43-370-0	44.33
CIVICPLUS (6197)	02/11/25 CK# 150199	\$4,740.47
322688 ELECT RESOURCES: PUBLIC RELATIONS	10-44-435-5	4,740.47
CLICKUP (6239)	02/11/25 CK# 150231	\$37.28
012925 CC PYMT (6420) FOR ONLINE COMPUTER SVCS: ACCESS SVCS	10-42-255-3	37.28
COMPLETE CLEANING COMPANY, INC. (835)	02/11/25 CK# 150200	\$14,087.00
AW15669 REPAIR/MAINT. OF BLDG: RAKOW	60-42-200-5	935.00
AW17581 REPAIR/MAINT. OF BUILDING	60-42-200-0	1,150.00
C29329 GENERAL CLEANING SERVICE: RAKOW	10-42-235-5	2,902.00
C29330 GENERAL CLEANING SERVICE	10-42-235-0	9,100.00
CONFERENCE FOOD & BEVERAGE (6685)	02/11/25 CK# 150237	\$190.84
01272025 CC PYMT (6428) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	190.84
CONSTANT CONTACT (5729)	02/11/25 CK# 150229	\$474.00
1737781200 CC PYMT (6418) FOR ELECT RESOURCES: PUBLIC RELATIONS	10-44-435-5	474.00
CONSTANT CONTACT (5729)	02/11/25 CK# 150232	\$316.00
1132025 CC PYMT (6421) FOR ELECT RESOURCES: PUBLIC RELATIONS	10-44-435-5	316.00
CROUCH CAROLYN (6920)	02/11/25 CK# 150201	\$200.00
03052025 PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	200.00
CRYSTAL CLEAR AQUARIUM MAINTENANCE (931)	02/11/25 CK# 150202	\$855.44
22890 ANIMAL CARE & FEEDING	10-43-340-0	355.00
7593742 MATERIALS PROCESSING SUPPLIES	10-43-310-0	167.72
7597059 MATERIALS PROCESSING SUPPLIES	10-43-310-0	332.72
DANNY'S PIZZA (6381)	02/11/25 CK# 150226	\$34.08
382501 CC PYMT (6415) FOR FOOD & BEVERAGE: PUBLIC SVCS	10-43-360-1	34.08
DAVEY TREE EXPERT COMPANY (975)	02/11/25 CK# 150203	\$1,495.00
919131058 REPAIR/MAINT. OF GROUNDS	60-42-210-0	1,495.00
DIGITAL OCEAN (6303)	02/11/25 CK# 150231	\$25.21
501251699 CC PYMT (6420) FOR ONLINE COMPUTER SVCS: ACCESS SVCS	10-42-255-3	25.21
DISPLAYS2GO (6078)	02/11/25 CK# 150229	\$3,136.13
210188597 CC PYMT (6418) FOR EXHIBITS AND DISPLAYS	10-43-335-0	3,136.13
DRYDEN RICHARD (6910)	02/11/25 CK# 150204	\$150.00
01202024B FINAL EXHIBITS AND DISPLAYS	10-43-335-0	150.00
DUO SECURITY, LLC (6066)	02/11/25 CK# 150227	\$360.00
11421687 CC PYMT (6416) FOR ONLINE COMPUTER SERVICES	10-42-255-1	360.00
E-RATE FUNDING SOLUTIONS LLC (5403)	02/11/25 CK# 150205	\$4,500.00
250108 CONSULT. & PROF. FEES:OTHER	10-42-225-2	4,500.00
ELGIN HISTORY MUSEUM (5896)	02/11/25 CK# 150206	\$125.00
02202025 PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	125.00
ELGIN KEY & LOCK COMPANY (1155)	02/11/25 CK# 150207	\$28.72
250100 RISK MANAGEMENT: FACILITIES	50-42-210-0	28.72
F.J. BERO & CO, INC (6368)	02/11/25 CK# 150208	\$347.45
59950 REPAIR/MAINT. OF BUILDING	60-42-200-0	347.45

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FACEBOOK (6067)	02/11/25 CK# 150232	\$306.05
5006737 CC PYMT (6421) FOR PUBLIC RELATIONS: GENERAL	10-42-222-2	106.05
898111 CC PYMT (6421) FOR PUBLIC RELATIONS: GENERAL	10-42-222-2	200.00
FELDMAN MARILEE (6921)	02/11/25 CK# 150209	\$175.00
02182025 PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	175.00
FOROUGH, CYRUS (4137)	02/11/25 CK# 150210	\$500.00
02232025 PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	500.00
FOX VALLEY FIRE & SAFETY (1329)	02/11/25 CK# 150211	\$1,883.00
IN00738271 RISK MANAGEMENT: FACILITIES	50-42-210-0	180.00
IN00741778 RISK MANAGEMENT: FACILITIES	50-42-210-0	410.00
IN00743556 REPAIR/MAINT. OF BUILDING	60-42-200-0	1,293.00
GALLUP STORE (6063)	02/11/25 CK# 150226	\$39.98
1022-5292 PA CC PYMT (6415) FOR CONTINUING ED: REGISTRATION/FEES	10-42-290-1	19.99
1239-3828 CC PYMT (6415) FOR CONTINUING ED: REGISTRATION/FEES	10-42-290-1	19.99
GILPATRICK, KAREN (5886)	02/11/25 CK# 150212	\$375.00
065 CONSULT. & PROF. FEES:OTHER	10-42-225-2	375.00
GLOBE PEQUOT PUBLISHING GROUP (6911)	02/11/25 CK# 150213	\$240.41
12580652 BOOKS: ADULT	10-44-400-1	240.41
GODDARD, LESLIE (4739)	02/11/25 CK# 150214	\$400.00
03062025 PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	400.00
GRAINGER (1449)	02/11/25 CK# 150215	\$162.40
9363819674 SIGNAGE	60-43-370-0	162.40
GRAMMERLY (6800)	02/11/25 CK# 150226	\$144.00
83705065 CC PYMT (6415) FOR ELECTRONIC RESOURCES: IN-HOUSE	10-44-435-1	144.00
GRASSHOPPER (6074)	02/11/25 CK# 150227	\$20.39
1272025 CC PYMT (6416) FOR OFFICE SUPPLIES/COMPUTER	10-43-300-2	20.39
GREAT LAKES SNOW AND POND SYSTEMS, INC (6390)	02/11/25 CK# 150216	\$9,645.00
7165 REPAIR/MAINT. OF GROUNDS	60-42-210-0	7,395.00
7165 REPAIR/MAINT. OF GRDS: RAKOW	60-42-210-5	2,250.00
HELM SERVICE (5979)	02/11/25 CK# 150217	\$7,162.98
CHI147727C REPAIR/MAINT. HVAC: RAKOW	60-42-220-5	260.92
CHI147728C REPAIR/MAINT. OF HVAC	60-42-220-0	2,017.75
CHI147729C REPAIR/MAINT. HVAC: RAKOW	60-42-220-5	348.83
CHI147753C REPAIR/MAINT. OF HVAC	60-42-220-0	2,330.42
CHI200929 REPAIR/MAINT. HVAC: RAKOW	60-42-220-5	2,205.06
HODGE KIRK (6386)	02/11/25 CK# 150218	\$650.00
MARCH RENT STORAGE/MOVING	10-42-209-0	650.00
HOLMES, GEORGE (5686)	02/11/25 CK# 150219	\$325.00
02122025 PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	325.00
HOME DEPOT (6340)	02/11/25 CK# 150226	\$614.46
WG80243640 CC PYMT (6415) FOR BUILDING & GROUNDS SUPPLIES	60-43-320-0	504.50
WJ74384038 CC PYMT (6415) FOR PUBLIC PROGRAMMING:YOUTH	10-42-230-2	109.96
HUFFMAN, DEBORAH (1650)	02/11/25 CK# 150220	\$210.00
12025 CONSULT. & PROF. FEES:OTHER	10-42-225-2	210.00
ILLINOIS LIBRARY ASSOCIATION (3822)	02/11/25 CK# 150221	\$150.00
302321 RL DUES & MEMBERSHIPS	10-42-280-0	150.00

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DESCRIPTION	ACCOUNT NUMBER	AMOUNT
ILLINOIS LIBRARY ASSOCIATION (3822)	02/11/25 CK# 150226	\$250.00
302250 MV CC PYMT (6415) FOR DUES & MEMBERSHIPS	10-42-280-0	150.00
303107 TC CC PYMT (6415) FOR CONTINUING ED: REGISTRATION/FEES	10-42-290-1	100.00
INFORMATION TODAY INC. (1731)	02/11/25 CK# 150226	\$599.00
1075626 CC PYMT (6415) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	599.00
INGRAM (1734)	02/11/25 CK# 150222	\$2,020.28
67776115 BOOKS: YOUTH	10-44-400-2	30.93
67776116 BOOKS: ADULT	10-44-400-1	13.00
67776116 BOOKS: YOUTH	10-44-400-2	9.75
67776117 BOOKS: YOUTH	10-44-400-2	28.24
67776117 BOOKS: BRANCH YOUTH	10-44-400-6	85.68
67778300 BOOKS: YOUTH	10-44-400-2	14.69
67778301 BOOKS: ADULT	10-44-400-1	49.14
67778302 BOOKS: ADULT	10-44-400-1	15.82
67778303 BOOKS: BRANCH YOUTH	10-44-400-6	36.80
67778304 BOOKS: ADULT	10-44-400-1	108.05
67778304 BOOKS: BRANCH ADULT	10-44-400-5	16.95
67779950 BOOKS: YOUTH	10-44-400-2	27.03
67779951 BOOKS: ADULT	10-44-400-1	122.75
67779951 BOOKS: BRANCH ADULT	10-44-400-5	42.43
67779952 BOOKS: ADULT	10-44-400-1	276.55
67779952 BOOKS: BRANCH ADULT	10-44-400-5	30.48
67780746 BOOKS: YOUTH	10-44-400-2	58.21
67780747 BOOKS: BRANCH YOUTH	10-44-400-6	10.16
67780748 BOOKS: YOUTH	10-44-400-2	25.98
67780749 BOOKS: ADULT	10-44-400-1	16.39
67780750 BOOKS: ADULT	10-44-400-1	51.13
67780750 BOOKS: YOUTH	10-44-400-2	34.42
67780750 BOOKS: BRANCH ADULT	10-44-400-5	23.39
67781670 BOOKS: ADULT	10-44-400-1	34.64
67781671 BOOKS: YOUTH	10-44-400-2	123.54
67781671 BOOKS: BRANCH YOUTH	10-44-400-6	59.48
67782759 BOOKS: BRANCH ADULT	10-44-400-5	16.79
67782760 BOOKS: YOUTH	10-44-400-2	14.29
67782761 BOOKS: ADULT	10-44-400-1	202.56
67782761 BOOKS: YOUTH	10-44-400-2	59.00
67782761 BOOKS: BRANCH ADULT	10-44-400-5	58.10
67784112 BOOKS: ADULT	10-44-400-1	91.15
67784112 BOOKS: BRANCH ADULT	10-44-400-5	20.33
67784113 BOOKS: YOUTH	10-44-400-2	10.49
67784114 BOOKS: ADULT	10-44-400-1	18.08
67784115 BOOKS: YOUTH	10-44-400-2	107.17
67784115 BOOKS: BRANCH YOUTH	10-44-400-6	76.69
INNOVATIVE INTERFACES, INC. (1737)	02/11/25 CK# 150223	\$25,284.53
INV-INC38777 COMPUTER MAINT: ACCESS SVCS	10-42-255-4	25,284.53
INSTRUMENTL INC (6703)	02/11/25 CK# 150233	\$3,588.00
A2FF843F-0002 CC PYMT (6423) FOR ELECTRONIC RESOURCES: IN-HOUSE	10-44-435-1	3,588.00
JOSTONS (6918)	02/11/25 CK# 150226	\$103.99
W102396680 CC PYMT (6415) FOR BOOKS: ADULT	10-44-400-1	103.99
KALETA DAVID (6909)	02/11/25 CK# 150224	\$150.00
01202024A FINAL EXHIBITS AND DISPLAYS	10-43-335-0	150.00

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KANOPY LLC (5682)	02/11/25 CK# 150225	\$857.00
437225 ELECTRONIC RESOURCES: STREAMING	10-44-435-3	857.00
KEURIG (6315)	02/11/25 CK# 150226	\$109.99
654765331 CC PYMT (6415) FOR CONTINGENCY	10-45-599-0	109.99
KNICKERBOCKER ROOFING (4533)	02/11/25 CK# 150238	\$925.80
20119531 REPAIR/MAINT. OF BLDG: RAKOW	60-42-200-5	925.80
KODO (6529)	02/11/25 CK# 150228	\$258.50
YXTNPWF7F CC PYMT (6417) FOR TOYS & KITS: KIDSPACE	10-44-440-0	258.50
KOKORIS JOHN (6912)	02/11/25 CK# 150239	\$250.00
02272025 PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	250.00
KOLLUM, JASON (4875)	02/11/25 CK# 150240	\$247.50
04032025 DEP PUBLIC PROGRAMMING:YOUTH	10-42-230-2	247.50
LASER PRO CO., INC. (1983)	02/11/25 CK# 150241	\$1,060.50
139282 OFFICE SUPPLIES/COMPUTER	10-43-300-2	350.00
139336 OFFICE SUPPLIES/COMPUTER	10-43-300-2	375.50
139337 OFFICE SUPPLIES/COMPUTER	10-43-300-2	335.00
LOPEZ, CELIA (5340)	02/11/25 CK# 150242	\$125.00
02132025 PUBLIC PROGRAMMING:HISPANIC SVCS	10-42-230-1	125.00
LYONS JOHN (6913)	02/11/25 CK# 150243	\$250.00
03092025 PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	250.00
M13 GRAPHICS (6283)	02/11/25 CK# 150229	\$103.29
2183917 CC PYMT (6418) FOR PUBLIC RELATIONS: GENERAL	10-42-222-2	103.29
MAILGUN TECHNOLOGIES, INC (6058)	02/11/25 CK# 150231	\$80.00
75377310 CC PYMT (6420) FOR ONLINE COMPUTER SVCS: ACCESS SVCS	10-42-255-3	80.00
MAYFLOWER CAB CO (6917)	02/11/25 CK# 150237	\$20.40
1232025 CC PYMT (6428) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	20.40
MICHAELS (6060)	02/11/25 CK# 150235	\$149.88
4007289 CC PYMT (6425) FOR ARTS & CRAFTS SUPPLIES: COMM SVCS	10-43-330-3	149.88
MIDWEST FIRST AID & SAFETY LLC (6609)	02/11/25 CK# 150244	\$156.65
1648 RISK MANAGEMENT: FACILITIES	50-42-210-0	156.65
MIDWEST TAPE (2256)	02/11/25 CK# 150245	\$2,888.32
506586801 AUDIO-VISUAL: ADULT	10-44-420-1	108.98
506608448 AUDIO-VISUAL: ADULT	10-44-420-1	207.65
506608448 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	122.94
506614387 AUDIO-VISUAL: ADULT	10-44-420-1	26.68
506614389 AUDIO-VISUAL: ADULT	10-44-420-1	22.49
506614550 AUDIO-VISUAL: ADULT	10-44-420-1	34.99
506629110 AUDIO-VISUAL: ADULT	10-44-420-1	37.48
506629110 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	37.48
506648906 AUDIO-VISUAL: ADULT	10-44-420-1	45.72
506666517 AUDIO-VISUAL: ADULT	10-44-420-1	41.24
506676320 AUDIO-VISUAL: ADULT	10-44-420-1	26.23
506676322 AUDIO-VISUAL: ADULT	10-44-420-1	17.99
506676322 AUDIO-VISUAL: YOUTH	10-44-420-2	11.24
506702002 AUDIO-VISUAL: ADULT	10-44-420-1	1,422.98
506702002 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	765.47
60098931 CREDIT AUDIO-VISUAL: ADULT	10-44-420-1	-41.24

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MIDWEST TAPE / HOOPLA (6521) 506691069 ELECTRONIC RESOURCES: STREAMING	02/11/25 CK# 150246 10-44-435-3	\$23,465.59 23,465.59
MNI (6022) H42528-00 BOOKS: ADULT	02/11/25 CK# 150247 10-44-400-1	\$423.90 423.90
MONOPRICE, INC. (5237) 24443185 OFFICE SUPPLIES/COMPUTER	02/11/25 CK# 150248 10-43-300-2	\$111.86 111.86
NIX PLAY (6916) 325966 CC PYMT (6421) FOR GRAPHICS SUPPLIES	02/11/25 CK# 150232 10-43-330-0	\$379.73 379.73
NORTHWEST HISPANIC CHAMBER (6776) 11533524823 CC PYMT (6415) FOR CONTINUING ED: REGISTRATION/FEES	02/11/25 CK# 150226 10-42-290-1	\$55.20 55.20
OCLC (4723) 1000042124 ELECTRONIC RESOURCES: EBOOKS/AUDIO 1000421062 ELECTRONIC RESOURCES: EBOOKS/AUDIO 1000421132 ELECTRONIC RESOURCES: EBOOKS/AUDIO	02/11/25 CK# 150249 10-44-435-2 10-44-435-2 10-44-435-2	\$17,725.89 -674.27 12,254.17 6,145.99
ORIENTAL TRADING CO., INC. (2563) 735537176 CC PYMT (6418) FOR PUBLIC RELATIONS: GENERAL 735711205 CC PYMT (6418) FOR PUBLIC RELATIONS: GENERAL	02/11/25 CK# 150229 10-42-222-2 10-42-222-2	\$142.73 69.74 72.99
OTIS ELEVATOR COMPANY (4788) 100401811910 REPAIR/MAINT. OF BUILDING	02/11/25 CK# 150250 60-42-200-0	\$1,225.23 1,225.23
OVERDRIVE, INC. (4535) 01018MA25035122 ELECTRONIC RESOURCES: EBOOKS/AUDIO	02/11/25 CK# 150251 10-44-435-2	\$4,640.98 4,640.98
PARAGON MICRO INC. (4877) S5190763 COMPUTER EQUIPMENT S5194420 COMPUTER MAINTENANCE	02/11/25 CK# 150252 10-45-500-0 10-42-255-2	\$24,005.69 20,479.84 3,525.85
PAYPAL, INC (6059) 153844782 CC PYMT (6420) FOR ONLINE COMPUTER SVCS: ACCESS SVCS	02/11/25 CK# 150231 10-42-255-3	\$19.95 19.95
PETTY CASH - SARA JOHNSON (4777) 01312024 CONTINUING EDUCATION:TRAVEL & MEALS 01312024 CONFERENCES: ALL EXPENSES 01312024 EXHIBITS AND DISPLAYS 01312024 MISCELLANEOUS 01312024 BUILDING & GROUNDS SUPPLIES	02/11/25 CK# 150253 10-42-290-2 10-42-290-3 10-43-335-0 10-43-399-0 60-43-320-0	\$230.75 143.53 12.48 7.48 45.00 22.26
PITNEY BOWES RESERVE ACCOUNT (4146) 01302025 POSTAGE & SHIPPING	02/11/25 CK# 150254 10-42-210-0	\$2,500.00 2,500.00
REAL VNC LTD (4789) INV00645963 COMPUTER MAINTENANCE	02/11/25 CK# 150255 10-42-255-2	\$4,500.00 4,500.00
REFORMA (2850) 110D805D MV CC PYMT (6415) FOR DUES & MEMBERSHIPS	02/11/25 CK# 150226 10-42-280-0	\$50.00 50.00
SAM'S CLUB (2972) 438450 CC PYMT (6424) FOR ARTS & CRAFTS SUPPLIES: COMM SVCS	02/11/25 CK# 150234 10-43-330-3	\$50.32 50.32
SAM'S CLUB DIRECT (5057) 004911 GVJZTF FOOD & BEVERAGE: COMMUNITY SVCS	02/11/25 CK# 150256 10-43-360-2	\$29.46 29.46
SENIOR TECH SERVICES, LLC (6858) 02202024 DIGITAL LIT CLASSES BRANCHES	02/11/25 CK# 150257 10-42-230-8	\$200.00 200.00
SHALES MC NUTT CONSTRUCTION (4170) 24-021-03 CAPITAL IMPROVEMENTS	02/11/25 CK# 150258 10-49-900-0	\$1,601.25 1,601.25

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SHAW, RANDY (5711) 012025 EXHIBITS AND DISPLAYS	02/11/25 CK# 150259 10-43-335-0	\$401.86 401.86
SHERATON (6552) 2047133 CC PYMT (6428) FOR CONFERENCES: ALL EXPENSES	02/11/25 CK# 150237 10-42-290-3	\$1,121.20 1,121.20
SIGNS BY TOMORROW (3081) 31606 EXHIBITS AND DISPLAYS	02/11/25 CK# 150260 10-43-335-0	\$2,589.89 2,589.89
SOUTH ELGIN PROF CTR PHASE 2 CONDO (5393) FEBRUARY 2025 COMMON AREA MAINT: SO ELGIN	02/11/25 CK# 150261 10-42-204-0	\$3,014.46 3,014.46
SPOTIFY (6086) 01 2025 CC PYMT (6417) FOR PUBLIC PROGRAMMING:YOUTH	02/11/25 CK# 150228 10-42-230-2	\$19.99 19.99
STAPLES (3180) 9927706289 CC PYMT (6415) FOR DUPLICATING: PAPER/COPY SHOP SUPPL 9927706333 CC PYMT (6415) FOR DUPLICATING: PAPER/COPY SHOP SUPPL 9927706358 CC PYMT (6415) FOR DUPLICATING: PAPER/COPY SHOP SUPPL 9927706381 CC PYMT (6415) FOR DUPLICATING: PAPER/COPY SHOP SUPPL 9927706410 CC PYMT (6415) FOR DUPLICATING: PAPER/COPY SHOP SUPPL 9927706442 CC PYMT (6415) FOR DUPLICATING: PAPER/COPY SHOP SUPPL	02/11/25 CK# 150226 10-43-320-0 10-43-320-0 10-43-320-0 10-43-320-0 10-43-320-0 10-43-320-0	\$1,426.60 209.95 209.95 209.95 209.95 209.95 376.85
STAPLES (3180) 7649546427 OFFICE SUPPLIES/GENERAL	02/11/25 CK# 150262 10-43-300-1	\$55.28 55.28
STEPANOVA, TATYANA (4138) 02232025 PUBLIC PROGRAMMING:COMMUNITY SVCS	02/11/25 CK# 150263 10-42-230-3	\$500.00 500.00
TARGET (6108) 154450 CC PYMT (6415) FOR PUBLIC PROGRAMMING:HISPANIC SVCS	02/11/25 CK# 150226 10-42-230-1	\$16.01 16.01
TARGET (6108) 396560 CC PYMT (6424) FOR OFFICE SUPPLIES/GENERAL 643763 CC PYMT (6424) FOR SMALL LIBRARY EQUIPMENT	02/11/25 CK# 150234 10-43-300-1 10-45-540-0	\$24.88 16.88 8.00
TARGET (6108) 60823276 CC PYMT (6427) FOR BOOKS: ADULT	02/11/25 CK# 150236 10-44-400-1	\$104.90 104.90
TODAY'S BUSINESS SOLUTIONS, INC. (3346) 127271 CONTINGENCY	02/11/25 CK# 150264 10-42-299-0	\$348.00 348.00
TOUGH TALKS (6919) 1272025 CC PYMT (6415) FOR CONTINUING ED: REGISTRATION/FEES	02/11/25 CK# 150226 10-42-290-1	\$197.00 197.00
TRALIAN OPERATING, LLC (5743) INV015536 RISK MANAGEMENT: HR	02/11/25 CK# 150265 50-42-210-1	\$95.00 95.00
TUBEBUDDY (6205) 136783 CC PYMT (6421) FOR ELECT RESOURCES: PUBLIC RELATIONS	02/11/25 CK# 150232 10-44-435-5	\$43.20 43.20
TUMBLEWEED PRESS INC. (3856) 118960 ELECTRONIC RESOURCES: DATABASES	02/11/25 CK# 150266 10-44-435-0	\$2,238.60 2,238.60
U S POSTMASTER (4528) 02 2025 PUBLIC RELATIONS: NEWSLETTER	02/11/25 CK# 150267 10-42-222-1	\$6,300.00 6,300.00
ULINE (4778) 188185013 GRAPHICS SUPPLIES	02/11/25 CK# 150268 10-43-330-0	\$248.67 248.67
UNIQUE PHOTO (6139) W0001398864 CC PYMT (6415) FOR OFFICE SUPPLIES/GENERAL	02/11/25 CK# 150226 10-43-300-1	\$290.00 290.00
UNITED AIRLINES (6070) D34D18 PS CC PYMT (6415) FOR CONFERENCES: ALL EXPENSES	02/11/25 CK# 150226 10-42-290-3	\$273.96 273.96

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DESCRIPTION	ACCOUNT NUMBER	AMOUNT
UPS (5342)	02/11/25 CK# 150269	\$28.54
0000Y74056035 POSTAGE & SHIPPING	10-42-210-0	28.54
VOLGISTICS (6071)	02/11/25 CK# 150226	\$70.00
518082 CC PYMT (6415) FOR COMPUTER MAINTENANCE	10-42-255-2	70.00
WALMART (6075)	02/11/25 CK# 150229	\$112.83
11860437 CC PYMT (6418) FOR EXHIBITS AND DISPLAYS	10-43-335-0	112.83
WEX BANK (5012)	02/11/25 CK# 150270	\$738.19
102595105 FUEL/GASOLINE: FACILITES	10-43-350-0	393.73
102595105 FUEL/GASOLINE: MOBILE SERVICES	10-43-350-1	344.46
WILD GOOSE CHASE (3616)	02/11/25 CK# 150271	\$1,846.00
241755 REPAIR/MAINT. OF GRDS: RAKOW	60-42-210-5	581.00
250167 REPAIR/MAINT. OF GROUNDS	60-42-210-0	1,265.00
ZIEGLER'S ACE HARDWARE (111)	02/11/25 CK# 150272	\$960.64
044813/L BUILDING & GROUNDS SUPPLIES	60-43-320-0	19.17
076337/G BUILDING & GROUNDS SUPPLIES	60-43-320-0	11.18
175725/A BUILDING & GROUNDS SUPPLIES	60-43-320-0	3.41
175726/A EXHIBITS AND DISPLAYS	10-43-335-0	39.48
175727/A GRAPHICS SUPPLIES	10-43-330-0	34.18
175728/A BUILDING & GROUNDS SUPPLIES	60-43-320-0	37.24
175734/A BUILDING & GROUNDS SUPPLIES	60-43-320-0	68.36
175742/A BUILDING & GROUNDS SUPPLIES	60-43-320-0	128.76
175747/A EXHIBITS AND DISPLAYS	10-43-335-0	4.54
175750/A BUILDING & GROUNDS SUPPLIES	60-43-320-0	60.54
175764/A BUILDING & GROUNDS SUPPLIES	60-43-320-0	52.79
175773/A JANITORIAL SUPPLIES	10-43-370-0	7.21
175797/A JANITORIAL SUPPLIES	10-43-370-0	12.51
175803/A BUILDING & GROUNDS SUPPLIES	60-43-320-0	6.64
175811/A REPAIR/MAINT. OF BUILDING	60-42-200-0	11.37
175829/A VEHICLE MAINTENANCE: MOBILE SVCS	10-42-270-0	19.77
175833/A JANITORIAL SUPPLIES	10-43-370-0	52.02
175849/A JANITORIAL SUPPLIES	10-43-370-0	15.18
175861/A BUILDING & GROUNDS SUPPLIES	60-43-320-0	12.34
175872/A EXHIBITS AND DISPLAYS	10-43-335-0	49.38
175880/A BUILDING & GROUNDS SUPPLIES	60-43-320-0	24.68
175892/A BUILDING & GROUNDS SUPPLIES	60-43-320-0	40.14
175916/A BUILDING & GROUNDS SUPPLIES	60-43-320-0	65.52
175948/A BUILDING & GROUNDS SUPPLIES	60-43-320-0	12.95
175958/A BUILDING & GROUNDS SUPPLIES	60-43-320-0	45.93
175970/A EXHIBITS AND DISPLAYS	10-43-335-0	68.36
175977/A BUILDING & GROUNDS SUPPLIES	60-43-320-0	56.99

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 SUMMARY ALL FUNDS

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BANK ACCOUNT	BANK	DESCRIPTION	AMOUNT	
10-10-0	01	GENERAL FUND-CASH - GENERAL FUND	238,159.67	*
50-10-0	01	LIABILITY INS. FUND-CASH - LIAB. & RISK FUND	870.37	*
60-10-0	01	BUILDING & EQUIPMENT FUND-CASH - B & E FUND	29,543.28	*
TOTAL ALL FUNDS			268,573.32	**

VT NUMBER	DESCRIPTION	MONTH ACTIVITY	YEAR ACTIVITY	PRCT. USED	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
<u>GENERAL FUND</u>								
<u>SALARIES & BENEFITS</u>								
10-41-100-0	SALARIES & WAGES/ADMINISTRATION	145,110.93	869,549.53	49.13	1,770,000	900,450.47	43.92	1,980,000
10-41-101-0	SALARIES & WAGES/LIBR. & SUPERV.	306,775.47	1,883,566.89	47.45	3,970,000	2,086,433.11	42.37	4,445,000
10-41-102-0	SALARIES & WAGES/SUPPORT	296,439.81	1,911,406.04	49.01	3,900,000	1,988,593.96	43.84	4,360,000
10-41-103-0	SALARIES & WAGES/MAINTENANCE	34,787.27	213,528.87	46.42	460,000	246,471.13	41.46	515,000
10-41-110-0	HEALTH, DENTAL & VISION INSURANCE	87,214.63	559,770.11	45.33	1,235,000	675,229.89	39.98	1,400,000
10-41-111-0	LIFE INSURANCE	828.11	5,717.76	58.34	9,800	4,082.24	47.65	12,000
*TOTAL	SALARIES & BENEFITS	871,156.22	5,443,539.20	47.98	11,344,800	5,901,260.80	42.82	12,712,000
<u>CONTRACTUAL SERVICES</u>								
10-42-200-0	NATURAL GAS	10,111.74	38,331.14	45.10	85,000	46,668.86	37.58	102,000
10-42-200-5	NATURAL GAS: RAKOW	302.95	619.38	13.76	4,500	3,880.62	11.47	5,400
10-42-200-7	NATURAL GAS: SOUTH ELGIN	266.61	882.58	21.01	4,200	3,317.42	17.31	5,100
10-42-200-9	NATURAL GAS: DAVIS ROAD	634.90	1,001.08	10.01	10,000	8,998.92	8.34	12,000
10-42-201-0	ELECTRICITY	17,431.83	191,565.11	72.29	265,000	73,434.89	60.24	318,000
10-42-201-5	ELECTRICITY: RAKOW	3,276.42	15,503.20	44.29	35,000	19,496.80	36.91	42,000
10-42-201-7	ELECTRICITY: SOUTH ELGIN	112.52	1,617.13	31.10	5,200	3,582.87	25.67	6,300
10-42-201-9	ELECTRICITY: DAVIS ROAD	672.80	2,606.22	26.06	10,000	7,393.78	21.72	12,000
10-42-202-0	WATER & SEWER	1,386.56	10,099.86	53.16	19,000	8,900.14	44.30	22,800
10-42-202-5	WATER & SEWER: RAKOW	571.76	2,718.55	49.43	5,500	2,781.45	41.19	6,600
10-42-202-7	WATER & SEWER: SOUTH ELGIN	407.48	1,735.46	44.50	3,900	2,164.54	37.73	4,600
10-42-202-9	WATER & SEWER: DAVIS ROAD	67.35	139.36	5.81	2,400	2,260.64	4.98	2,800
10-42-203-1	TELEPHONE/LINE CHARGES	1,677.14	9,253.88	53.18	17,400	8,146.12	44.49	20,800
10-42-203-3	TELEPHONE/MAINTENANCE & SERVICE	3,137.35	19,783.20	41.91	47,200	27,416.80	34.95	56,600
10-42-203-4	TELEPHONE: MOBILE	1,482.78	4,166.45	40.85	10,200	6,033.55	34.15	12,200
10-42-204-0	COMMON AREA MAINT: SO ELGIN	3,014.46	18,086.76	45.22	40,000	21,913.24	37.68	48,000
10-42-204-5	REAL ESTATE TAXES	0.00	0.00	0.00	5,500	5,500.00	0.00	6,600
10-42-204-9	LEASE: DAVIS ROAD	9,866.67	33,333.35	33.33	100,000	66,666.65	27.78	120,000
10-42-205-0	BANKING FEES	1,606.24	7,978.69	55.41	14,400	6,421.31	46.12	17,300
10-42-206-0	DEBT CERT PRINCIPAL	0.00	125,000.00	100.00	125,000	0.00	92.59	135,000
10-42-206-5	DEBT CERT INTEREST	0.00	5,374.63	58.42	9,200	3,825.37	53.75	10,000
10-42-209-0	STORAGE/MOVING	650.00	3,900.00	111.43	3,500	-400.00	92.86	4,200
10-42-210-0	POSTAGE & SHIPPING	2,479.71	8,618.20	47.88	18,000	9,381.80	39.90	21,600
10-42-215-0	COLLECTION AGENCY	1,398.70	7,623.03	50.82	15,000	7,376.97	42.35	18,000
10-42-220-2	LEGAL PUBLICATIONS	443.90	1,919.92	87.27	2,200	280.08	73.84	2,600
10-42-222-1	PUBLIC RELATIONS: NEWSLETTER	6,300.00	46,469.00	28.72	161,800	115,331.00	23.95	194,000
10-42-222-2	PUBLIC RELATIONS: GENERAL	5,294.03	12,527.75	43.20	29,000	16,472.25	36.00	34,800
10-42-225-1	CONSULT. & PROF. FEES:LEGAL	1,599.00	1,839.00	12.26	15,000	13,161.00	10.22	18,000
10-42-225-2	CONSULT. & PROF. FEES:OTHER	1,320.00	5,150.50	5.15	100,000	94,849.50	4.29	120,000
10-42-230-1	PUBLIC PROGRAMMING:HISPANIC SVCS	200.69	2,115.69	13.39	15,800	13,684.31	11.19	18,900
10-42-230-2	PUBLIC PROGRAMMING:YOUTH	182.68	7,369.73	32.75	22,500	15,130.27	27.30	27,000
10-42-230-3	PUBLIC PROGRAMMING:COMMUNITY SVCS	2,602.63	24,061.31	51.97	46,300	22,238.69	43.35	55,500
10-42-230-4	PUBLIC PROGRAMMING: TRANSLATION	0.00	0.00	0.00	2,500	2,500.00	0.00	3,000
10-42-230-5	DIGITAL LITERACY CLASSES	0.00	800.00	10.00	8,000	7,200.00	8.33	9,600
10-42-230-6	PUBLIC PROGRAMMING: STUDIO/INFO SVC	0.00	123.63	11.24	1,100	976.37	9.51	1,300
10-42-230-7	DIGITAL LIT CLASSES BILINGUAL	0.00	850.00	15.45	5,500	4,650.00	12.88	6,600
10-42-230-8	DIGITAL LIT CLASSES BRANCHES	0.00	350.00	7.29	4,800	4,450.00	6.14	5,700
10-42-235-0	GENERAL CLEANING SERVICE	18,200.00	83,215.00	43.30	192,200	108,985.00	36.07	230,700
10-42-235-5	GENERAL CLEANING SERVICE: RAKOW	2,902.00	17,412.00	36.58	47,600	30,188.00	30.44	57,200
10-42-235-7	GENERAL CLEANING SVC: SOUTH ELGIN	0.00	2,962.34	6.22	47,600	44,637.66	5.18	57,200
10-42-235-9	GENERAL CLEANING SVC: DAVIS ROAD	0.00	0.00	0.00	12,000	12,000.00	0.00	14,400
10-42-240-0	PRINTING: OUTSIDE	0.00	2,039.88	12.59	16,200	14,160.12	10.46	19,500
10-42-245-0	COPIER LEASES	1,015.65	5,903.92	48.00	12,300	6,396.08	40.16	14,700
10-42-245-1	COPIER LEASES: PRAD	1,642.00	9,852.00	49.76	19,800	9,948.00	41.57	23,700
10-42-245-2	COPIER/VIEWSCAN MAINTENANCE	1,104.38	4,346.07	39.15	11,100	6,753.93	32.68	13,300

VT NUMBER	DESCRIPTION	MONTH ACTIVITY	YEAR ACTIVITY	PRCT. USED	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
10-42-245-3	COPIER MAINTENANCE: PRAD	2,716.53	8,469.60	35.74	23,700	15,230.40	29.82	28,400
10-42-246-0	SORTER LEASE	0.00	0.00	0.00	101,000	101,000.00	0.00	121,200
10-42-250-0	BINDING	0.00	0.00	0.00	1,500	1,500.00	0.00	1,800
10-42-255-1	ONLINE COMPUTER SERVICES	8,906.24	43,008.91	44.89	95,800	52,791.09	37.40	115,000
10-42-255-2	COMPUTER MAINTENANCE	131.96	91,264.67	33.74	270,500	179,235.33	28.12	324,500
10-42-255-3	ONLINE COMPUTER SVCS: ACCESS SVCS	2,125.16	19,637.20	38.28	51,300	31,662.80	31.93	61,500
10-42-255-4	COMPUTER MAINT: ACCESS SVCS	2,675.00	35,511.98	21.81	162,800	127,288.02	18.17	195,400
10-42-260-0	COMPUTER CATALOG SERVICE	0.00	30,963.29	97.06	31,900	936.71	80.84	38,300
10-42-265-0	MATERIAL PROCESSING SERVICES	4,878.56	64,253.98	45.90	140,000	75,746.02	38.25	168,000
10-42-270-0	VEHICLE MAINTENANCE: MOBILE SVCS	2,535.55	3,699.31	18.50	20,000	16,300.69	15.41	24,000
10-42-270-1	VEHICLE MAINTENANCE: FACILITIES	0.00	4,251.92	42.52	10,000	5,748.08	35.43	12,000
10-42-270-2	SAMLL EQUIP MAINT.: OFFICE	0.00	862.76	23.97	3,600	2,737.24	19.61	4,400
10-42-270-3	SMALL EQUIP MAINT: A-V	135.00	135.00	4.82	2,800	2,665.00	3.97	3,400
10-42-275-0	PAYROLL PROCESSING	3,328.36	20,625.36	44.84	46,000	25,374.64	37.36	55,200
10-42-280-0	DUES & MEMBERSHIPS	831.00	11,015.00	55.08	20,000	8,985.00	45.90	24,000
10-42-290-1	CONTINUING ED: REGISTRATION/FEES	499.00	4,781.37	15.94	30,000	25,218.63	13.28	36,000
10-42-290-2	CONTINUING EDUCATION:TRAVEL & MEALS	293.82	3,099.85	77.50	4,000	900.15	64.58	4,800
10-42-290-3	CONFERENCES: ALL EXPENSES	2,387.98	21,794.77	36.32	60,000	38,205.23	30.27	72,000
10-42-290-4	CONTINUING ED: TAP	0.00	1,900.00	12.67	15,000	13,100.00	10.56	18,000
10-42-290-5	TELECOMMUTING EXPENSES	0.00	160.00	13.33	1,200	1,040.00	10.67	1,500
10-42-299-0	CONTINGENCY	-8.00	6,085.37	121.71	5,000	-1,085.37	101.42	6,000
*TOTAL	CONTRACTUAL SERVICES	134,799.09	1,110,765.34	40.77	2,724,500	1,613,734.66	34.15	3,253,000
	<u>SUPPLIES</u>							
10-43-300-1	OFFICE SUPPLIES/GENERAL	393.25	6,981.53	69.82	10,000	3,018.47	58.18	12,000
10-43-300-2	OFFICE SUPPLIES/COMPUTER	2,985.98	18,129.98	50.50	35,900	17,770.02	42.16	43,000
10-43-300-5	DIGITAL SERVICES MERCHANDISE	0.00	437.80	43.78	1,000	562.20	36.48	1,200
10-43-301-0	SUPPLIES: WORK APPAREL	742.20	3,601.65	55.41	6,500	2,898.35	46.18	7,800
10-43-305-0	VOLUNTEERS	74.77	311.81	4.59	6,800	6,488.19	3.80	8,200
10-43-310-0	MATERIALS PROCESSING SUPPLIES	165.74	2,731.16	14.68	18,600	15,868.84	12.25	22,300
10-43-320-0	DUPLICATING: PAPER/COPY SHOP SUPPL	1,453.09	5,539.38	31.65	17,500	11,960.62	26.38	21,000
10-43-330-0	GRAPHICS SUPPLIES	152.89	2,330.05	22.40	10,400	8,069.95	18.79	12,400
10-43-330-1	ARTS & CRAFTS SUPPLIES: YOUTH	120.53	1,761.70	44.04	4,000	2,238.30	36.70	4,800
10-43-330-2	ARTS & CRAFTS SUPPLIES: PUBLIC SVCS	10.75	142.49	4.75	3,000	2,857.51	3.96	3,600
10-43-330-3	ARTS & CRAFTS SUPPLIES: COMM SVCS	89.84	500.13	14.71	3,400	2,899.87	12.20	4,100
10-43-335-0	EXHIBITS AND DISPLAYS	5,874.90	11,471.12	32.40	35,400	23,928.88	26.99	42,500
10-43-340-0	ANIMAL CARE & FEEDING	355.00	2,130.00	49.53	4,300	2,170.00	41.76	5,100
10-43-350-0	FUEL/GASOLINE: FACILITES	241.14	1,896.68	29.18	6,500	4,603.32	24.32	7,800
10-43-350-1	FUEL/GASOLINE: MOBILE SERVICES	380.76	2,263.08	20.57	11,000	8,736.92	17.14	13,200
10-43-360-0	FOOD & BEVERAGE: ADMIN	0.00	482.89	6.61	7,300	6,817.11	5.49	8,800
10-43-360-1	FOOD & BEVERAGE: PUBLIC SVCS	335.09	934.42	18.69	5,000	4,065.58	15.57	6,000
10-43-360-2	FOOD & BEVERAGE: COMMUNITY SVCS	144.76	591.58	34.80	1,700	1,108.42	29.58	2,000
10-43-360-3	FOOD & BEVERAGE: PRAD	207.42	207.42	29.63	700	492.58	25.93	800
10-43-360-5	FOOD & BEVERAGE: ACCESS	0.00	0.00	0.00	300	300.00	0.00	400
10-43-360-6	FOOD & BEVERAGE: OTHER	0.00	210.87	8.43	2,500	2,289.13	7.03	3,000
10-43-370-0	JANITORIAL SUPPLIES	7,777.98	49,764.40	52.38	95,000	45,235.60	43.65	114,000
10-43-380-0	ELECTRICAL SUPPLIES/BULBS	121.59	3,117.17	31.17	10,000	6,882.83	25.98	12,000
10-43-399-0	MISCELLANEOUS	551.46	1,859.78	37.20	5,000	3,140.22	31.00	6,000
*TOTAL	SUPPLIES	22,179.14	117,397.09	38.90	301,800	184,402.91	32.43	362,000
	<u>MATERIALS</u>							
10-44-400-0	BOOKS: LEASING	163.33	81,156.13	101.32	80,100	-1,056.13	84.54	96,000
10-44-400-1	BOOKS: ADULT	14,206.32	51,558.46	30.24	170,500	118,941.54	25.20	204,600
10-44-400-2	BOOKS: YOUTH	5,769.52	29,841.60	31.98	93,300	63,458.40	26.64	112,000
10-44-400-4	IN-HOUSE REFERENCE	0.00	344.69	28.72	1,200	855.31	24.62	1,400
10-44-400-5	BOOKS: BRANCH ADULT	3,945.92	13,918.21	28.70	48,500	34,581.79	23.91	58,200

VT NUMBER	DESCRIPTION	MONTH ACTIVITY	YEAR ACTIVITY	PRCT. USED	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
10-44-400-6	BOOKS: BRANCH YOUTH	868.67	5,883.65	34.21	17,200	11,316.35	28.42	20,700
10-44-410-0	PERIODICALS	0.00	2,756.48	21.70	12,700	9,943.52	18.13	15,200
10-44-410-5	PERIODICALS: BRANCH	659.88	778.08	19.45	4,000	3,221.92	16.21	4,800
10-44-420-1	AUDIO-VISUAL: ADULT	11,951.23	33,753.77	39.80	84,800	51,046.23	33.16	101,800
10-44-420-2	AUDIO-VISUAL: YOUTH	809.38	6,723.66	44.82	15,000	8,276.34	37.35	18,000
10-44-420-5	AUDIO-VISUAL: BRANCH ADULT	2,319.57	8,579.26	34.32	25,000	16,420.74	28.60	30,000
10-44-420-6	AUDIO-VISUAL: BRANCH YOUTH	305.93	2,245.29	26.42	8,500	6,254.71	22.01	10,200
10-44-430-0	DIGITIZATION AND PRESERVATION	0.00	0.00	0.00	17,000	17,000.00	0.00	20,400
10-44-435-0	ELECTRONIC RESOURCES: DATABASES	0.00	101,845.34	63.65	160,000	58,154.66	53.04	192,000
10-44-435-1	ELECTRONIC RESOURCES: IN-HOUSE	269.89	14,865.24	49.55	30,000	15,134.76	41.29	36,000
10-44-435-2	ELECTRONIC RESOURCES: EBOOKS/AUDIO	17,251.63	96,321.89	38.00	253,500	157,178.11	31.66	304,200
10-44-435-3	ELECTRONIC RESOURCES: STREAMING	21,369.07	128,597.94	44.28	290,400	161,802.06	36.91	348,400
10-44-435-4	ELECT RESOURCES: PLATFORM FEES	8,500.00	35,636.32	77.98	45,700	10,063.68	64.91	54,900
10-44-435-5	ELECT RESOURCES: PUBLIC RELATIONS	246.61	4,916.62	16.78	29,300	24,383.38	13.97	35,200
10-44-440-0	TOYS & KITS: KIDSPACE	254.77	3,158.83	27.95	11,300	8,141.17	23.40	13,500
10-44-440-1	GAMES: STUDIO	0.00	0.00	0.00	500	500.00	0.00	600
10-44-440-2	TOYS & KITS: COMMUNITY SVCS FY25	247.99	710.05	6.96	10,200	9,489.95	5.77	12,300
*TOTAL	MATERIALS	89,139.71	623,591.51	44.27	1,408,700	785,108.49	36.89	1,690,400
	<u>EQUIPMENT</u>							
10-45-500-0	COMPUTER EQUIPMENT	4,343.62	99,938.92	39.98	250,000	150,061.08	33.31	300,000
10-45-510-0	FURNITURE AND FIXTURES	5,596.98	7,659.40	11.43	67,000	59,340.60	9.51	80,500
10-45-520-0	OFFICE EQUIPMENT	0.00	492.82	2.45	20,100	19,607.18	2.04	24,200
10-45-530-0	AUDIO-VISUAL EQUIPMENT	0.00	4,443.10	28.48	15,600	11,156.90	23.76	18,700
10-45-540-0	SMALL LIBRARY EQUIPMENT	323.70	2,288.49	21.80	10,500	8,211.51	18.16	12,600
10-45-599-0	CONTINGENCY	0.00	238.00	4.76	5,000	4,762.00	3.97	6,000
*TOTAL	EQUIPMENT	10,264.30	115,060.73	31.25	368,200	253,139.27	26.03	442,000
	<u>CAPITAL IMPROVEMENTS</u>							
10-49-900-0	CAPITAL IMPROVEMENTS	-3,275.00	133,270.30	26.00	512,500	379,229.70	20.50	650,000
10-49-930-0	SE EXPANSION	504,193.85	1,255,352.15	31.61	3,972,000	2,716,647.85	26.15	4,800,000
10-49-930-5	SE EXPANSION TECHNOLOGY	0.00	0.00	0.00	249,000	249,000.00	0.00	350,000
*TOTAL	CAPITAL IMPROVEMENTS	500,918.85	1,388,622.45	29.34	4,733,500	3,344,877.55	23.94	5,800,000
**TOTAL	GENERAL FUND	1628,457.31	8,798,976.32	42.14	20,881,500	12,082,523.68	36.27	24,259,400
	<u>I.M.R.F. FUND</u>							
	<u>SALARIES & BENEFITS</u>							
20-41-100-0	LIBRARY'S CONTRIBUTION TO IMRF	66,892.85	412,541.11	46.88	880,000	467,458.89	41.25	1,000,000
*TOTAL	SALARIES & BENEFITS	66,892.85	412,541.11	46.88	880,000	467,458.89	41.25	1,000,000
**TOTAL	I.M.R.F. FUND	66,892.85	412,541.11	46.88	880,000	467,458.89	41.25	1,000,000
	<u>SOCIAL SECURITY FUND</u>							
	<u>SALARIES & BENEFITS</u>							
30-41-100-0	LIBRARY'S CONTRIBUTION TO FICA	57,014.02	367,338.44	48.03	764,800	397,461.56	42.22	870,000
*TOTAL	SALARIES & BENEFITS	57,014.02	367,338.44	48.03	764,800	397,461.56	42.22	870,000
**TOTAL	SOCIAL SECURITY FUND	57,014.02	367,338.44	48.03	764,800	397,461.56	42.22	870,000
	<u>AUDIT FUND</u>							
	<u>CONTRACTUAL SERVICES</u>							
40-42-200-0	AUDIT EXPENSES	2,000.00	15,820.00	98.88	16,000	180.00	87.89	18,000
*TOTAL	CONTRACTUAL SERVICES	2,000.00	15,820.00	98.88	16,000	180.00	87.89	18,000
**TOTAL	AUDIT FUND	2,000.00	15,820.00	98.88	16,000	180.00	87.89	18,000

VT NUMBER	DESCRIPTION	MONTH ACTIVITY	YEAR ACTIVITY	PRCT. USED	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
<u>LIABILITY INS. FUND</u>								
<u>SALARIES & BENEFITS</u>								
50-41-100-0	WORKERS COMPENSATION INSURANCE	0.00	0.00	0.00	24,000	24,000.00	0.00	28,800
50-41-110-0	UNEMPLOYMENT COMPENSATION INSURANC	0.00	2,566.47	16.04	16,000	13,433.53	13.37	19,200
*TOTAL	SALARIES & BENEFITS	0.00	2,566.47	6.42	40,000	37,433.53	5.35	48,000
<u>CONTRACTUAL SERVICES</u>								
50-42-200-0	GENERAL INSURANCE	0.00	5.00	0.00	160,000	159,995.00	0.00	195,000
50-42-210-0	RISK MANAGEMENT: FACILITIES	3,597.90	16,653.72	24.86	67,000	50,346.28	20.31	82,000
50-42-210-1	RISK MANAGEMENT: HR	-330.00	12,780.57	90.64	14,100	1,319.43	75.18	17,000
50-42-210-2	RISK MANAGEMENT: PROJECTS	26,399.36	53,952.55	59.62	90,500	36,547.45	49.50	109,000
*TOTAL	CONTRACTUAL SERVICES	29,667.26	83,391.84	25.15	331,600	248,208.16	20.69	403,000
**TOTAL	LIABILITY INS. FUND	29,667.26	85,958.31	23.13	371,600	285,641.69	19.06	451,000
<u>BUILDING & EQUIPMENT FUND</u>								
<u>CONTRACTUAL SERVICES</u>								
60-42-200-0	REPAIR/MAINT. OF BUILDING	14,014.12	96,846.82	43.82	221,000	124,153.18	36.52	265,200
60-42-200-5	REPAIR/MAINT. OF BLDG: RAKOW	4,106.58	19,444.61	47.43	41,000	21,555.39	39.52	49,200
60-42-200-7	REPAIR/MAINT. OF BLDG: SOUTH ELGIN	445.00	1,409.00	14.09	10,000	8,591.00	11.74	12,000
60-42-200-9	REPAIR/MAINT. OF BLDG: DAVIS ROAD	2,028.02	3,731.86	33.93	11,000	7,268.14	28.27	13,200
60-42-210-0	REPAIR/MAINT. OF GROUNDS	2,033.76	71,643.80	38.73	185,000	113,356.20	32.27	222,000
60-42-210-5	REPAIR/MAINT. OF GRDS: RAKOW	1,225.00	35,505.30	50.01	71,000	35,494.70	41.67	85,200
60-42-210-7	REPAIR/MAINT. OF GRDS: SOUTH ELGIN	0.00	0.00	0.00	2,500	2,500.00	0.00	3,000
60-42-210-9	REPAIR/MAINT. OF GRDS: DAVIS ROAD	0.00	0.00	0.00	2,500	2,500.00	0.00	3,000
60-42-220-0	REPAIR/MAINT. OF HVAC	20,042.32	53,975.26	38.83	139,000	85,024.74	32.36	166,800
60-42-220-5	REPAIR/MAINT. HVAC: RAKOW	2,585.41	13,233.74	43.39	30,500	17,266.26	36.16	36,600
60-42-220-7	REPAIR/MAINT. HVAC: SOUTH ELGIN	0.00	639.22	12.78	5,000	4,360.78	10.65	6,000
60-42-220-9	REPAIR/MAINT. HVAC: DAVIS ROAD	2,669.00	2,669.00	106.76	2,500	-169.00	88.97	3,000
60-42-230-0	REPAIR/MAINT. OF OTHER MAINT. EQUIP	0.00	0.00	0.00	6,300	6,300.00	0.00	7,500
60-42-299-0	CONTINGENCY	0.00	440.00	0.88	50,000	49,560.00	0.73	60,000
*TOTAL	CONTRACTUAL SERVICES	49,149.21	299,538.61	38.54	777,300	477,761.39	32.12	932,700
<u>SUPPLIES</u>								
60-43-320-0	BUILDING & GROUNDS SUPPLIES	1,220.06	8,483.34	36.72	23,100	14,616.66	30.52	27,800
60-43-340-0	CHEMICALS/WATER TREATMENT	0.00	0.00	0.00	1,500	1,500.00	0.00	1,800
60-43-370-0	SIGNAGE	2,301.00	3,445.30	65.01	5,300	1,854.70	53.83	6,400
60-43-399-0	MISCELLANEOUS	0.00	1,963.48	39.27	5,000	3,036.52	32.72	6,000
*TOTAL	SUPPLIES	3,521.06	13,892.12	39.81	34,900	21,007.88	33.08	42,000
<u>EQUIPMENT</u>								
60-45-500-1	MAINTENANCE EQUIPMENT: MAJOR	0.00	7,500.00	32.33	23,200	15,700.00	26.98	27,800
60-45-500-2	MAINTENANCE EQUIPMENT: UNDER \$1000	478.21	2,480.29	49.61	5,000	2,519.71	41.34	6,000
60-45-599-0	MISCELLANEOUS	0.00	0.00	0.00	1,000	1,000.00	0.00	1,200
*TOTAL	EQUIPMENT	478.21	9,980.29	34.18	29,200	19,219.71	28.52	35,000
**TOTAL	BUILDING & EQUIPMENT FUND	53,148.48	323,411.02	38.44	841,400	517,988.98	32.03	1,009,700
<u>BUILDING RESERVE FUND</u>								
<u>CONTRACTUAL SERVICES</u>								
90-42-205-0	INVESTMENT FEES	147.97	891.21	49.51	1,800	908.79	35.65	2,500
*TOTAL	CONTRACTUAL SERVICES	147.97	891.21	49.51	1,800	908.79	35.65	2,500

VT NUMBER	DESCRIPTION	MONTH ACTIVITY	YEAR ACTIVITY	PRCT. USED	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
<u>CAPITAL IMPROVEMENTS</u>								
90-50-900-0	CAPITAL EXPENDITURES	0.00	0.00	0.00	700,000	700,000.00	0.00	749,900
*TOTAL	CAPITAL IMPROVEMENTS	0.00	0.00	0.00	700,000	700,000.00	0.00	749,900
**TOTAL	BUILDING RESERVE FUND	147.97	891.21	0.13	701,800	700,908.79	0.12	752,400
<u>GIFT FUND</u>								
<u>SUPPLIES</u>								
98-43-399-0	GIFT FUND EXPENSES	0.00	85,338.80	92.56	92,200	6,861.20	14.41	592,200
*TOTAL	SUPPLIES	0.00	85,338.80	92.56	92,200	6,861.20	14.41	592,200
**TOTAL	GIFT FUND	0.00	85,338.80	92.56	92,200	6,861.20	14.41	592,200
<u>FUND SUMMARY</u>								
10	GENERAL	1628,457.31	8,798,976.32	42.14	20,881,500	12,082,523.68	36.27	24,259,400
20	I.M.R.F	66,892.85	412,541.11	46.88	880,000	467,458.89	41.25	1,000,000
30	SOCIAL SECURITY	57,014.02	367,338.44	48.03	764,800	397,461.56	42.22	870,000
40	AUDIT	2,000.00	15,820.00	98.88	16,000	180.00	87.89	18,000
50	LIABILITY INS.	29,667.26	85,958.31	23.13	371,600	285,641.69	19.06	451,000
60	BUILDING & EQUIPMENT	53,148.48	323,411.02	38.44	841,400	517,988.98	32.03	1,009,700
90	SPECIAL/BUILDING RESERVE	147.97	891.21	0.13	701,800	700,908.79	0.12	752,400
98	GIFT	0.00	85,338.80	92.56	92,200	6,861.20	14.41	592,200
	TOTALS ALL FUNDS	1837,327.89	10,090,275.21	41.10	24,549,300	14,459,024.79	34.85	28,952,700

NUMBER	DESCRIPTION	MONTH ACTIVITY	YEAR ACTIVITY	PRCT. USED	BUDGET AMOUNT	REMAINING
<u>GENERAL FUND</u>						
10-30	PROPERTY TAXES	8,058.49	8,181,610.63	47.69	17,156,500	8,974,889.37
10-31	REPLACEMENT TAXES	12,571.40	115,273.17	50.25	229,400	114,126.83
10-32	INTEREST EARNED	56,698.29	389,117.69	77.82	500,000	110,882.31
10-33	FINES AND FEES	15,997.88	108,204.85	50.21	215,500	107,295.15
10-34	MISCELLANEOUS INCOME	0.00	0.00	0.00	1,700	1,700.00
10-35	DEVELOPER FEES	1,092.12	36,871.64	30.73	120,000	83,128.36
10-36	GRANTS	0.00	0.00	0.00	222,600	222,600.00
10-39	MISCELLANEOUS	805.00	66,857.19	59.38	112,600	45,742.81
**TOTAL	GENERAL FUND	95,223.18	8,897,935.17	47.95	18,558,300	9,660,364.83
<u>I.M.R.F. FUND</u>						
20-30	PROPERTY TAXES	379.59	385,385.94	47.67	808,500	423,114.06
20-31	REPLACEMENT TAXES	446.51	4,094.30	50.55	8,100	4,005.70
**TOTAL	I.M.R.F. FUND	826.10	389,480.24	47.70	816,600	427,119.76
<u>SOCIAL SECURITY FUND</u>						
30-30	PROPERTY TAXES	370.09	375,743.50	46.53	807,500	431,756.50
**TOTAL	SOCIAL SECURITY FUND	370.09	375,743.50	46.53	807,500	431,756.50
<u>AUDIT FUND</u>						
40-30	PROPERTY TAXES	7.60	7,705.49	47.56	16,200	8,494.51
**TOTAL	AUDIT FUND	7.60	7,705.49	47.56	16,200	8,494.51
<u>LIABILITY INS. FUND</u>						
50-30	PROPERTY TAXES	151.85	154,154.02	47.68	323,300	169,145.98
**TOTAL	LIABILITY INS. FUND	151.85	154,154.02	47.68	323,300	169,145.98
<u>BUILDING & EQUIPMENT FUND</u>						
60-30	PROPERTY TAXES	379.59	385,385.94	48.91	788,000	402,614.06
**TOTAL	BUILDING & EQUIPMENT FUND	379.59	385,385.94	48.91	788,000	402,614.06
<u>BUILDING RESERVE FUND</u>						
90-32	INTEREST EARNED	3,825.42	20,764.07	138.43	15,000	-5,764.07
**TOTAL	BUILDING RESERVE FUND	3,825.42	20,764.07	138.43	15,000	-5,764.07
<u>GIFT FUND</u>						
98-39	MISCELLANEOUS	260.00	285.00	0.06	500,000	499,715.00
**TOTAL	GIFT FUND	260.00	285.00	0.06	500,000	499,715.00
GRAND TOTAL		101,043.83	10,231,453.43	46.88	21,824,900	11,593,446.57

NUMBER	DESCRIPTION	MONTH ACTIVITY	YEAR ACTIVITY	PRCT. USED	BUDGET AMOUNT	REMAINING
<u>FUND SUMMARY</u>						
10	GENERAL	95,223.18	8,897,935.17	47.95	18,558,300	9,660,364.83
20	I.M.R.F	826.10	389,480.24	47.70	816,600	427,119.76
30	SOCIAL SECURITY	370.09	375,743.50	46.53	807,500	431,756.50
40	AUDIT	7.60	7,705.49	47.56	16,200	8,494.51
50	LIABILITY INS.	151.85	154,154.02	47.68	323,300	169,145.98
60	BUILDING & EQUIPMENT	379.59	385,385.94	48.91	788,000	402,614.06
90	SPECIAL/BUILDING RESERVE	3,825.42	20,764.07	138.43	15,000	-5,764.07
98	GIFT	260.00	285.00	0.06	500,000	499,715.00
	TOTALS ALL FUNDS	101,043.83	10,231,453.43	46.88	21,824,900	11,593,446.57

**GAIL BORDEN PUBLIC LIBRARY DISTRICT
FEBRUARY 2024 BOARD MEETING**

REVENUES				
	<u>Working Budget</u>	<u>Actual</u>		
Taxes	\$ 20,137,500	\$ 9,652,791		47.9%
Fines and Fees	\$ 215,500	\$ 108,205		50.2%
Misc Income	\$ 614,300	\$ 455,975		74.2%
Developer Fees	\$ 120,000	\$ 36,872		30.7%
Grants	\$ 222,600	\$ -		0.0%
Total Revenues	\$ 21,309,900	\$ 10,253,842	*	48.1%
EXPENDITURES				
	<u>Working Budget</u>	<u>Actual</u>		
Personnel	\$ 13,029,600	\$ 6,767,301	^	51.9%
Contractual Services	\$ 3,849,400	\$ 1,961,585		51.0%
Supplies	\$ 336,700	\$ 176,998		52.6%
Materials	\$ 1,408,700	\$ 809,752		57.5%
Equipment	\$ 397,400	\$ 162,350		40.9%
Capital Improvements	\$ 4,733,500	\$ 1,894,272		40.0%
Total Expenditures	\$ 23,755,300	\$ 11,772,257	**	49.6%

*tax receipts only through 02/06/25

^payroll posted through 01/15/25

**invoices posted through 02/06/25

Personnel				
FY 2024 2025				
	Full Time	Part Time	Total	FTE
JANUARY 2025	96	119	215	145.89
New Hires	0	2	2	1.23
Separations	1	2	3	1.96
Current	95	119	214	145.16
JANUARY 2025				
	Hours	# of Vol		
	701	94		
YTD (Jan-Dec 2025)	701	94		4.32
YTD Value of Volunteer Hours			\$	23,501

From: Margaret Peebles <mpeebles@gailborden.info>

Sent: Thursday, February 6, 2025 9:21 AM

To: Carole Medal <cmedal@gailborden.info>; Sara Sabo <ssabo@gailborden.info>

Subject: impactful comment

Hi—I just wanted to share this impactful comment from a U46 library parapro. It moved Niki to tears! 😊

Hello Niki,

I want to thank you and everyone at the B.O.B. board for the hard work you all put into the book selections.

I have been going through Ontarioville's collection looking for books to highlight in the library, and I have found that MANY of the books I am pulling have been books selected for B.O.B. over the past 20 years. The students have been enthusiastically checking out books like "Pies to Nowhere", "Landed", "Dreamers"... and the girls in the library were fighting over "Jovita Wore Pants" after I read it aloud to them. I see all of the thought and care that go into these selections, and I hope you all know you are making a big impact not only with the B.O.B. students, but with all of the students who have access to these books because of your selections. And it has given some quiet hope to them all because they know the type of people who choose these titles are the type of people who love them and will always fight for them, and there are more of us than they often realize.

Thank you again for all you do.



Main Library
270 N. Grove Ave
Elgin, IL 60120

Rakow Branch
2751 W. Bowes Rd
Elgin, IL 60124

South Elgin Branch
127 S. McLean Blvd
South Elgin, IL 60177

Security Report						
#	Incident Date	Type of Incident	Location	Recommended Susp. Term	Police Called	Susp. Thru
245	1/24/2025	Alarming and Disturbing Behavior Failure to Follow Staff Directives	Main	3 Months	No	4/24/2025
246	1/25/2025	Alarming and Disturbing Behavior Public Intoxication Failure to Follow Staff Directives	Main	1 Year	No	1/25/2026

Executive Summary: Video-Recorded Board Meetings

By: Joy Symonds, Trustee

In June 2023, the Gail Borden Library Board of Trustees began live-streaming public meetings via the online software platform CivicPlus. To date, the livestream link to CivicPlus is only posted on Board Book for the month following the board meeting. Once meeting minutes are approved, the video link vanishes from Board Book.

Previous video from board meetings can still be accessed from the Gail Borden Civic Plus Streaming Portal Page, but there is no clear direction for how to access it.

Currently, it can be accessed by clicking the back arrow in the upper left-hand corner of the most recently streamed meeting video. It can also be accessed via the portal's direct link (<https://gailborden.portal.civicclerk.com/>), but it does not appear that this link is publicly posted anywhere.

In addition to Board Meetings since June 2023, the CivicPlus portal currently houses recordings of many library programs of public interest, including candidate forums, Gospel Fest, Poetry Alive, Violins of Hope, International Women's Day, historical programs, and many more.

To improve public access, I recommended we post the direct link to Civic Plus in perpetuity with each corresponding Board Book entry, beginning with June 2023. This ensures meeting videos will be directly connected with all supporting documents (agenda, minutes, etc.). (No supporting documents are currently posted in the Civic Plus Portal.)

Maintaining permanent public access to meeting videos improves accessibility for a broader audience, including those with mobility issues, shift work, caregiving or child care responsibilities, or other limitations that do not allow them to attend in person or view a livestream on a specific date and time.

To further improve transparency and accessibility, I recommend all public Board meetings from June 2023 and onward also be posted on YouTube, joining the governing bodies at RAILS, the City of Elgin, Districts U-46 and 301, and the Kane County Commission, all of whom stream and post their meetings on YouTube.

Records Retention

As long as comments are turned off, the use social media does not create "new" records to be managed.

According to the Illinois Secretary of State Records Management Division:

“The social media platform is a venue, or portal for displaying copies of records, but is not in and of itself a record.”

– *Managing Social Media & the State and Local Records Acts: A Quick Guide for Social Media Policy and Management, February 2023*

Should Library Administration determine a specific policy for social media records retention is warranted, there are samples [in the guide cited above](#). Civic Plus also provides expert [guidance](#) on social media compliance with state records retention laws.

Thank you in advance for your commitments to transparency and good governance.

Draft

RESOLUTION NO. 2025-2-A

RESOLUTION OF THE BOARD OF LIBRARY TRUSTEES OF THE GAIL BORDEN PUBLIC LIBRARY DISTRICT, KANE AND COOK COUNTIES, ILLINOIS WITH RESPECT TO SUSTAINED PUBLIC ACCESS TO VIDEO-RECORDED OPEN MEETINGS OF THE BOARD OF LIBRARY TRUSTEES

WHEREAS, James Madison, the father of our federal Constitution, wrote that “consent of the governed” requires that the people be able to “arm themselves with the power which knowledge gives,” and

WHEREAS, every citizen in our participatory democracy has an inherent right to access government meetings and public records; and

WHEREAS, an open and accessible government is vital to establishing and maintaining the people’s trust and confidence in their government and in the government’s ability to effectively serve its citizens; and

WHEREAS, the protection of every person’s right of access to public records and government meetings is a high priority of the Board of Trustees for the Gail Borden Public Library District, and

WHEREAS, the Board of Trustees for the Gail Borden Public Library District is committed to openness and transparency in all aspects of its operations and seeks to set a standard in this regard; and

WHEREAS, the Board of Trustees for the Gail Borden Public Library District recognizes our Library District’s reputation as a leader in virtual programming;

WHEREAS, the Board of Trustees for the Gail Borden Public Library District recognizes video-recorded library programming with substantial public interest remains accessible on the Library’s YouTube page after the event is complete;

WHEREAS, the Board of Trustees for the Gail Borden Public Library District provides public streaming of all Board meetings to enhance accessibility for a broader audience, including those with mobility issues, shift work, caregiving or child care responsibilities, or other limitations that do not allow them to attend in person or view a livestream;

WHEREAS, governing bodies that serve our district’s patrons already stream and maintain sustained access to video-recordings of public meetings on YouTube, including the Kane County Commission, School District U-46, Central Unit School District 301, City of Elgin, and the Village of Hoffman Estates;

Draft

WHEREAS, Reaching Across Illinois Library System (RAILS), a regional governing organization to which the district belongs, streams and maintains sustained access to video-recordings of its public meetings on YouTube,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees for the Gail Borden Public Library District to pledges to uphold the democratic ideals of open and accessible government by posting and retaining all video-recorded and livestreamed Board meetings held since June 2023 to the Gail Borden Public Library Board of Trustees section on the library website, accompanying all relevant meeting materials, including agendas, minutes, and any additional documentation currently made public via the platform Board Book and video portal CivicPlus, as well as on the District's YouTube Channel on a specific Board of Trustees Meetings playlist currently hosted at www.youtube.com/GailBordenPL.

Adopted this 11th day of February 2025, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

Approved on this 11th day of February 2025.

President, Board of Library Trustees
Gail Borden Public Library District,
Kane and Cook Counties, Illinois

ATTEST:

Secretary, Board of Board of Library Trustees
Gail Borden Public Library District,
Kane and Cook Counties, Illinois

EXECUTIVE SUMMARY: Laptops for D-Tech SMART Charge Laptop Locker – South Elgin Branch 2025

BACKGROUND:

In December 2024, the Library Board approved the purchase of a 24-bay D-Tech SMART Charge Laptop Locker for the South Elgin Branch. The laptop locker will be the main method for patrons to check out technology for usage within the library.

The laptop locker has been ordered, and we will be expecting delivery of this equipment by the end of April. The next step for us is to order the laptops that will be used with the laptop locker. Murphy Security Solutions customizes each laptop locker specifically for the type of laptop(s) or tablets that are used in their machines. As such, Murphy Security Solutions will require that we provide them with the appropriate power supplies to be integrated into the laptop locker.

DESCRIPTION:

The laptops we are requesting are Dell Latitude 5550 units with Intel Core Ultra 7 165U processors, 16GB RAM, 512GB SSD Drive and integrated HD graphics. They are robust laptops that we have purchased previously for staff and are more than capable of meeting the needs of our patrons.

Although the laptop locker accommodates 24 units, we had only budgeted for 12 laptops when we put together the fiscal year 2024-2025 budget. Therefore, we request the purchase of the 12 laptops at this time and will purchase the additional 12 laptops later or next budget year. The requested amount also includes the additional power supply units that I mentioned need to be incorporated into the unit.

RECOMMENDATION:

The Information Technology Department is respectfully requesting the approval to purchase twelve (12) Dell Latitude 5550 laptops and twelve (12) Dell USB-C power adapters for the D-Tech Laptop Locker. This purchase is \$20,759.76 which is included in the 2024-2025 Operating Budget under line 10-49-930-5.

Thank you for your consideration,

Respectfully Submitted: Brian P. Hoeg, Division Chief – Facilities & Building Operations

Access Services – January 2025

Collection Development | Customer Relations | Library Applications | Material Handling | Technical Services | Volunteer Services

Top Adult Fiction



Top Youth Books



Top Family DVD

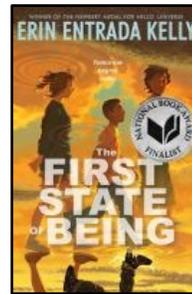
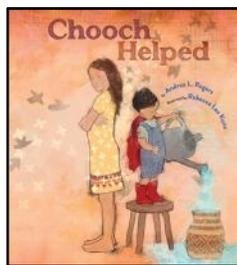
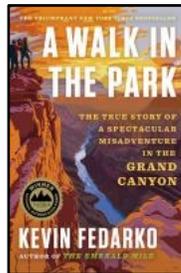
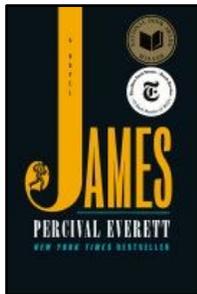


Collection Development and Technical Services Departments

Digital Collection News

Hoopla has launched SeasonPass, allowing users to check out an entire season of a show with just one borrow. Enjoy favorites like *Midsomer Murders*, *Inspector Lynley Mysteries*, *Shakespeare & Hathaway*, *Absolutely Fabulous*, and more. As interest grows, expect additional seasons and shows to be added.

Top librarian-selected titles were announced, including the Carnegie Medals for Fiction and Nonfiction, along with numerous youth media awards. One of the many wonders of books is their ability to offer fresh perspectives. *Huckleberry Finn* gained new life in 2024 with Percival Everett’s *James* (Carnegie Medal winner for Adult Fiction) and David Walker’s graphic novel *Big Jim and the White Boy: An American Classic Reimagined* (an Alex Awards honoree).



Carnegie Medal Fiction	Carnegie Medal Nonfiction	Caldecott	Newbery	Printz
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Meeting Patron Needs: Trends in Material Requests

The Material Request Form (MRF) allows customers to suggest titles not found in the library catalog, helping us better meet community interests. From January 2024 to January 2025, we have received 1,228 AV requests, 3,342 print requests, and 1,603 cloudLibrary/Kindle requests. In January, print material requests reached 345, making it the highest month on record for the past year—a **21.5% increase** over the previous high of 284 in April 2024. Additionally, AV and cloudLibrary/Kindle requests remained steady, reflecting ongoing patron interest across all formats.

Library Applications

Staff configured our ILS and created custom forms to allow our customers to choose to receive emailed circulation notices in Spanish or English. English remains the default, but customers can click the link at the bottom of a notice to access the simple form to change the language. The [2023 American Community Survey](#) reported that 42.8% of Elgin residents speak Spanish in their home. Having a Spanish language option for our notices allows us to better communicate with a significant portion of our community.

 <p>Cambie el Lenguaje del Correo Electrónico de Notificación de la Biblioteca a Español</p> <p>Una vez enviado, recibirá recordatorios de fecha de vencimiento, notificaciones atrasadas y correos electrónicos de notificación de retención en Español.</p> <p>El número de su Tarjeta de Biblioteca: <input type="text" value="Ingrese los 14 dígitos"/> <small>[Debe tener 14 dígitos.]</small></p> <p>Su número de PIN de la Tarjeta de Biblioteca: <input type="text" value="Ingrese PIN"/> <small>[PIN debe tener 4 dígitos.]</small></p> <p>ENVIAR</p>	 <p>John Smith, TUS ARTÍCULOS ESTÁN LISTOS PARA SER RECOGIDOS</p> <p>La sucursal de South Elgin está cerrada para la construcción de expansión. Las reservas de la sucursal South Elgin pueden recogerse ahora en la sucursal Rakow.</p>  <p>Título: Harry Potter and the Goblet of Fire Autor: by Rowling, J. K. Código de barras: 114567325 Lugar para recoger: Traverwood Fecha para recoger: 10-28-2023</p> <p>Si tiene alguna pregunta, por favor llámenos al (847) 429-4690</p> <p>INGRESE A SU CUENTA</p> <p>HORARIOS Y DIRECCIONES</p> <p>HORARIO DEL BIBLIOBÚS</p> <p> https://gailborden.info/ <small>Click to receive these notices in English.</small></p>
<p>Si tiene alguna pregunta, por favor llámenos al (847) 429-4697</p> <p>INGRESE A SU CUENTA</p> <p>HORARIOS Y DIRECCIONES</p> <p>HORARIOS DEL BIBLIOBÚS</p>	

Volunteer Services

Expanding Volunteer Services: A New Year, A New Structure

Volunteer Services now oversees all aspects of volunteering at the library. The *Volunteers* program (previously managed by KidSpace) and the Studio 270 Volunteer Corps have merged into a unified “Teen Volunteers” group, providing a unified approach to teen engagement.

Supporting Cultural Celebrations

Volunteers played a vital role in our annual Día de los Reyes (Three Kings Celebration), warmly welcoming the community to this cherished tradition. They assisted with crafts, served as greeters, distributed “to-go” treats, and helped manage crowd flow, ensuring a smooth and festive experience for all.

Enhancing Safety and Engagement: Volunteer Support for the ABC Exhibit

To maintain a safe and engaging environment, volunteers have been assisting our Public Relations team by monitoring the ABC Exhibit. The "Creativity Corner" can only be opened when monitored, and volunteers contributed 50 hours of service in January to support this effort. Additionally, Olmec tours remain available throughout February, offering continued opportunities for volunteer involvement.

-Respectfully, Robert Moffett, Division Chief of Access Services

Community Services – January 2025

Branch Library Services

Community Engagement

Mobile Library Services

Branch Library Services

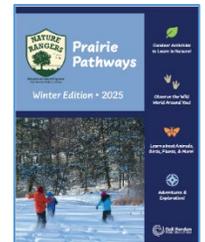
Little Miss Ann gave a fun musical performance for families. The kids loved singing and dancing! Children also enjoyed 24 Storytimes, 4 Move n’ Plays, and 3 Preschool Drawing programs this month.



Children enjoyed **STEAM: Winter Pine Tree Painting** where they learned to paint with the color wheel. **Creativity Corner: Northern Lights Art** allowed children to craft with bleeding tissue paper. **STEAM: Geometric People Art** focused on pop artist Kevin Haring’s art.

Trucker and Shelby, therapy dogs, visited 20 children throughout the month and were patient listeners while the children practiced their reading.

Nature Rangers is now presented as an eMagazine titled *Prairie Pathways*. It includes educational articles, activity ideas, and inspiration for families to go outside and learn in nature. The current issue is now available at www.gailborden.info/naturerangers.



The **Great Boodini** delighted families with juggling, lasers, and jokes.

Adults attended a two-part **Financial Resolutions** class provided by KCT Credit Union. The two-part **Get to Know Your iPad** class had many participants asking for tips. The **Rakow Readers Book Club** offered a hybrid set-up for the first time. Nine participants in the Shales Living Room at Rakow were joined by two new readers on Zoom. This was made possible using the Meeting Owl tech.

Community Engagement



Liang-He Piano Duo - music lovers enjoyed the talented two-piano team on a cold Sunday afternoon. We may be one of the few libraries in the area with two pianos, making this concert a rare treat!

Mobile DMV - Anna Moeller’s office sponsored this event, which brought DMV services such as driver’s license renewal and Real ID to the library. There were 45 spots open, of which 33 were filled. Special thanks go to IT for accommodating the DMV’s particular tech needs for this event.

Best Winter Hikes in Elgin & Kane County - Corey Begalka, a self-described “Wood-Comber” and member of Wild Ones of Greater Kane County, presented an engaging program on his picks for hiking trails in our area and discussed weather gear needed during the winter months.



Civic Awareness Program with Paul Lisnek from WGN-TV - We joined a consortium of Illinois libraries for a hybrid program initiated by Schaumburg Township Library and the League of Women Voters--Palatine Area. Around 700 folks joined together (including 42 from GBPL) for this lively and informative program featuring WGN-TV’s Chief Political Analyst Paul Lisnek.

MLK Breakfast & Food Drive - Board Secretary Tiffany Henderson and her husband Larry shared a table with library staff at the 40th annual prayer breakfast commemorating the life and legacy of Dr. Martin Luther King, Jr. The Main Library lobby was a donation site for the food drive; around 35 lbs. of food was collected for Food For Greater Elgin.

Pictured l to r: Glenna Godinsky, Tiffany Henderson, Ana Devine, Madeleine Villalobos, Larry Henderson, Tish Calhamer.



Life Enrichment - “Big Bands” was the January theme for Life Enrichment programs, featuring the talents of volunteer Sonia and her partner/dance instructor John. They showed off fancy footwork at various senior communities.

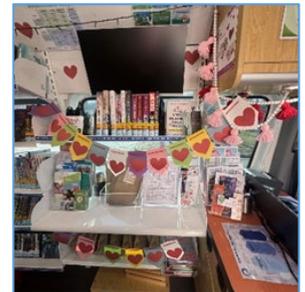
Fox River Crossing residents love bingo and the information about library services provided in between games. Several residents have signed up for Home Services, too.

Outside Groups Use of Meeting Rooms: A total of 29 rooms used with 322 in attendance.

Mobile Library Services

The **Bookmobile** received some unexpected maintenance issues in January. While this caused the bus to be off the road, and we had to cancel two of our school visits, we were able to use the Sprinter for our weekly stops. Cold weather caused us to also cancel our stops for two days to keep everyone safe.

Our **TechKnow Mobile** team continues to refine our schedule to reach more patrons, including adding new services, promoting the service at key community meetings, and reaching out to new locations. This month we held our first **Device Advice** at The Sheridan and had our first lobby stop visit at The Greens of Elgin, both of which were very well received and will continue in the future. We also decorated the inside of the Sprinter with a Valentine’s Day theme.



For the **ReaderShip**, the EPEL playgroup continues to provide a valuable opportunity to foster early literacy and a love for the library. As our families grow, we have welcomed two newborn siblings into the storytime group, further strengthening our community of young learners. The Basics of Greater Elgin outreach team has identified specific areas to pilot the Basics initiative. Team members have begun establishing connections to support implementation.

Our Elementary School Engagement Coordinator visited Clinton Elementary School this month where she saw every grade for a total of 485 students! It was also nice to get to meet the students and interact with them as they were checking out books from their school library.

Home Services - This month we attended Life Enrichment’s “Big Band” program at Fox River Crossing, Aperion Elgin, Sheridan Assisted Living and Center City. We have also continued our collaboration with Digital Equity in providing Device Advice at the Sheridan Assisted Living once a month in addition to the monthly Hanover Landing Sprinter stop.



Sample of an adorable craft kits available on the Bookmobile in January.

Respectfully submitted by: Ana Devine, Division Chief of Community Services

Facilities and Building Operations

Board Report

January 2025

MAINTENANCE:

- With the staff break room at the Main Branch getting upgraded dishwashers last month, we decided it was important to have more efficient faucets added to those kitchen sinks in that area as well. These faucets allow for easier rinsing of dishes and helps to ensure the sinks are clean in between uses.
- In conjunction with the construction in the ELC Department at the Main Branch, we removed and stored all the hanging signs in the Youth Department.
- Maintaining cooler temperatures in a server room are crucial because servers generate a significant amount of heat during operation, and if it's not properly cooled, this heat can lead to component damage, malfunctions, data loss, and ultimately server downtime; essentially, maintaining a cool environment ensures the reliable and continuous operation of critical server equipment. After doing PM of the Rakow Branch server room AC unit we had it diagnosed and repaired to ensure the proper temperature required.



- We have several folding partition walls (movable walls) at the Main Branch that are very important and essential tools for events. Given the frequency of use of these folding partition walls, we remain proactive with preventative maintenance on them for ease of use and safety reasons. The PM on these walls is performed once a year, which was done this January, to ensure they function properly and safely.
- We had around 30 setups to do during the month of January with several very large and important events like “Three Kings”, Mobile DMV, and the MLK food drive. These do not include the amount of work that goes into breaking these setups back down and ensuring the areas are cleaned after.
- With winter fully upon us we have dealt with some snow events and several days in sub-zero temps. Between our outside snow removal contractor and the maintenance crew we have cleaned around 4” of snow in the month of January. Maintaining clean walkways, parking lots, and entrances is extremely important to keep patrons and staff safe during these cold and snowy months.
- An immense amount of work has been done to clean and organize the maintenance areas at the Main Branch. The main shop, the lower garage shop, and the rear storage area were all very important spots in need of a deep clean. Having these areas clean and organized helps with productivity and ease of mind when looking for tools or attic stock.



- While working cohesively with PRAD, we have been working very hard on cleaning and organizing the 3rd floor of the Main Branch. Ensuring all the mechanical devices and points of egress are accessible and free of storage is very important for safety and organization.

(Input by Andrew Kolba – Maintenance Manager)

SECURITY:

Security Director:

- The overnight cleaning service detailed cleaned carpet in the youth.



- Fox Valley Fire and Safety completed the annual fire equipment inspection, which included testing all alarms, strobes, and detectors.

- Saturday February 1st protestors staged at the intersection of Kimball and Grove. Security was aware of the scheduled protest and adjusted manpower accordingly. Security contacted ROPE Officer



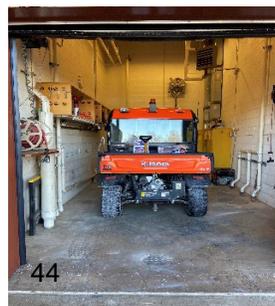
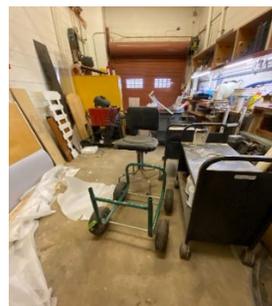
Alva who assured us that EPD would have a presence in the area. While there was extra vehicular traffic in the library parking lot, there was no negative impact on library services.



- At the recommendation from the last building fire inspection, we have started working in collaboration with library departments in reorganizing and decluttering the third floor of the main

facility. This is to eliminate fire and trip hazards, staying up to code with sprinkler accessibility, and unobstructed access to emergency equipment, doors, panels and gauges.

- Ongoing clean-up project throughout the main facility, the small maintenance bay was reorganized. Maintenance is now able to utilize the area for its intended use of parking the Kubota. Also completed proper storage of hazardous and flammable chemicals in accordance with Fire, Building and OSHA safety standards.



Security Safety Manager:

- Security and Safety monitoring all around.
- Assistance with setups throughout.
- Watched webinars updates on safety and security.

Security Training Coordinator:

- Two new employee training sessions have been completed.
- Monthly Security training – no monthly training scheduled for January.

(Input by John Johnson – Director of Security)

INFORMATION TECHNOLOGY:

- Information Technology met with 22 Tones to review the plan for upgrading the Audio Equipment in the Elgin and Grove rooms. PRAD was involved in the meeting to ensure their needs are addressed. 22 Tones drafted a plan and I.T. is currently reviewing the plan.



- As KidSpace is going under renovations, Information Technology has set up a temporary desk for the KidSpace staff to operate one half of the area. IT also removed and stored PCs and accessories that were in the former Early Learning Center.

- Working in tandem with KidSpace, Information Technology purchased new iPads and Armodillo Spere cases with rotation abilities to be mounted on the

desks. Maintenance will work with IT to mount the cases. Once mounted, the new iPads will be configured and the table deployed. After the first table is deployed, the next table of iPads will be removed to be serviced by Maintenance and IT. This new design will have a much cleaner look and resolve the issues of damaged cables.



- The final order of PCs for the Windows 11 project has been delivered. Information Technology has begun the process of imaging and replacing the remaining PCs in the Computer Center. Once replaced this will conclude the project well before the October 2025 deadline.
- The server for Gail Borden's new Veeam backup system is being configured by Digicorp and is set to be delivered in early February. The installation and operation should be running by mid-February. We will keep our Main Unitrends appliance for the past year file restores.
- Unitrends appliances were updated 10.8.7. The Windows agent now includes built-in detection of Windows build version changes. Upon detecting a build change, the agent automatically performs a full backup of all critical volumes during the next scheduled backup. While a full backup is performed for critical volumes, the backup type will still be classified as "incremental" since non-critical volumes will continue to undergo standard incremental backups. This enhancement aims to improve the resilience of recoveries following Windows operating system updates. This update also fixed an issue that could have caused cold copy failures to cold copy cloud providers under certain circumstances. This update also resolved an issue introduced in 10.8.6 that could have caused hot copy failures.
- Studio 270 Mac lab is in the process of being updated to the new Sequoia OS. iPADS that are compatible have been updated to iOS 18.1. Both Rakow and South Elgin Branches will be receiving new Square stands and new iPads next month. Information Technology is hoping to minimize costs by keeping the existing peripherals while keeping up to date with the latest iPad iOS and Square app.

- IT has completed another step in our SAN migration. New hardware is now in use for network storage.
- IT worked with Lyngsoe to address several issues concerning the Spantech portion of the sorter at the main library. After several part replacements and a few adjustments, the Spantech is functioning properly.
- Our Windows Deployment Service server was nearing its hardware service expiration date. IT uses this to quickly deploy new and replacement computers to staff and public stations. A new virtual machine has been built to take over these services and we have nearly completed migrating to all clients to report to this new server.
- We are beginning to test Server 2025 and will be evaluating this release to replace Server 2022 with new server builds.

(Input by Matt Lutzow – Director of Information Technology)

Report compiled and prepared by:

Brian P. Hoeg

Division Chief – Facilities and Building Operations

Public Relations and Development

January 2025

In our efforts to support library and community activities, communicate the library's value, and aid in fundraising, the Public Relations & Development team dedicated time in January to several important activities.

Exciting Exhibits & Events

We hit 2025 running as we refreshed exhibits and displays throughout the Library. The **ABC: Awesome Black Creativity** exhibit was installed on the first floor and kicked off on January 15 to allow customers an additional, exciting element to engage with throughout the ELC construction. This [creative exhibit](#) uses LEGO® bricks to depict contemporary and historical black creativities in an A-Z series. It was created by the DuPage Children's Museum in partnership with Richard Dryden and Dave Kaleta. The PRAD team added supplementary pieces to engage visitors, such as additional building blocks and the green screen photo op featuring LEGO® designs.

We hosted exhibit creators Dryden and Kaleta for a **special MLK Day program**. When we got the last-minute call that Richard's flight had been cancelled due to weather, we swiftly sprang into action in order to set up a virtual element that would allow him to still participate and engage with visitors, despite the distance. About 100 excited attendees arrived to hear the former *LEGO® Masters* speak about the process for building the exhibit and ask their questions. They also participated in a LEGO® workshop and got ideas from the creators. We also hosted a **LEGO® Showcase for Kids** to give them the chance to show off a special project and share more about their creations with others.

The **Olmec Origins Exhibit** heads were moved entirely upstairs to the second floor and the scavenger hunt was refreshed to provide customers with a new, exciting experience each time they visit. The Olmec iPad game remained downstairs to engage little customers and had 4,068 plays in January. We also coordinated the installation of a project by Judson University Department of Architecture Students entitled **Future Visions for a Library** in the River Room throughout January.

In addition, many levels of logistics, research, design and production are in the works for March's **Barbie exhibit** along with the **Glitz, Glamour, Gorgeous exhibit** that will be



displayed this April-May. As always, we aim to enhance the user experience with interactive elements such as photo-ops, buttons, engaging games and more.

Customer Communications & Project Planning

We collaborated on multiple elements to **communicate ELC construction** and closing information in a timely, effective manner to customers. This plan consisted of various messages, directional signage, messaging about collections and available items, Gail's Sales temporarily moving, and so much more. This new space will provide customers with a new, dynamic and engaging space for our littlest learners.



We also worked on a wall design for the new Baby Garden at the South Elgin Branch that will feel “larger than life” once completed and feature characters from Peter Rabbit. The wall will have a calming feel that also allows for engagement, such as searching for bugs and other elements hidden within the imagery.

Notable Numbers

With a drastic decline in recent newspaper readership, our social media channels are more important than ever for effective communication with customers.

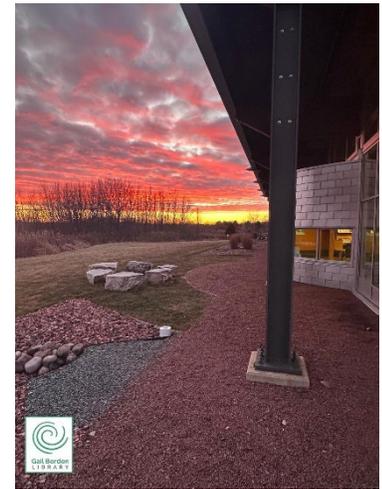
- We **reached over 100,000 people** in January on our social media platforms and our content had **more than 213,335 views** for the month. **Link clicks totaled 1,100 (a 236% increase from December)**. Top social media posts this month were:

- [Beautiful sunset view](#) from the Rakow Branch, which was viewed 15,560 times and had 287 interactions.

- [ABC: Awesome Black Creativity promo video](#), which has been viewed 19,231 times and has 140 interactions.

- Implementing new strategies on our weekly e-Newsletter resulted in **51,822 total opens** (a 6.5% increase from December) for the 4 January emails.

- The Graphics Department **completed 134 Graphics Tickets** in January. A total of **92 Copy Tickets** were completed. These included ABC exhibit promotional materials, citizenship and language group materials, updated 24/7 eLibrary booklets, and more. These promotional materials help inform and educate customers of the plethora of Library offerings for all.



Foundation, News & More

We continue to prepare for registration opening for the 2025 El Trote 5k race, along with other marketing components. We are working on marketing the South Elgin Branch naming opportunities as that project gets closer to completion. We are also working on the Foundation's 150th Commemorative Book and rescheduling the Foundation reception.

- *Respectfully submitted, Natalie Kiburg, Division Chief of Public Relations & Development*

Public Services – January 2025

Hispanic Services Information & Digital Services KidSpace Teen Services

Hispanic Services

Library Associate Pedro Aranda responded to a request for assistance from Career Services Librarian Rebecca Lapinski. They worked together to provide a customer with **Spanish languages resources for launching a small business in Elgin**. Additionally, the customer was invited to attend technology classes. The **"Know Your Rights" program**, presented by the YWCA of Elgin, educated the community about law enforcement warrants, identification, and entry scenarios, empowering attendees with knowledge about their rights.

Hispanic Services' celebration of **Three Kings Day was attended by 873 participants**. Families enjoyed a bilingual story time, live music from Xitlali Garcia and Edgar Huerta, and traditional treats like "rosca" bread and warm "Atole de nuez." With the help of **21 volunteers**, staff ensured a smooth event, managing crafts, photo ops, and clean-up. It was a collaborative and enjoyable experience for everyone involved.

"Thank you for thinking of every detail, like providing stroller parking—it was much appreciated!"



James McManamon – McDonald's representative and library volunteer who served as a greeter for the event. McDonald's donated 700 coupons for hot chocolate.

Information & Digital Services

A librarian in England emailed on behalf of a customer who was looking for an Illinois court case from the 1920s. Genealogy & Local History Librarian James McAdams explained to her how to find the county circuit courts and local newspapers. Technology Librarian Phil Schneider helped customers with broken 40-year-old speakers, and they were able to save them from the dump! **Phone calls and requests for information in Spanish increased considerably over last January.**



1,015
total phone calls

- 373 at Info. Desk
- 642 at Passport Desk

a **32% increase** over JAN-24



172
number of transactions in Spanish

- 66 at Info. Desk
- 106 at Passport Desk

a **27% increase** over JAN-24

An undocumented woman requested help from Social Services Manager Martha Martinez. Up until November, the woman and her husband were employed and cover all expenses for themselves, their two children, and a sibling. Her husband suddenly became ill and was hospitalized for weeks. She cannot afford his medical care and has no assistance. The woman shared that she had been turned away everywhere she went. **The library's Social Services was the first place that opened the door to her.**

Computer Center staff noticed a sharp **uptick in customers making copies of personal documents** like IDs, passports, and birth certificates. Technology class attendance in January was nearly double that of December.

KidSpace

The entire KidSpace area was closed from January 22-24th as demolition began on the Early Learning space. KidSpace staff were available at a table in the rotunda and had several carts of books for browsing. The team said a **fond farewell to the climber**, which has been in place since the library opened. Our desk team worked hard on setting up a **temporary desk in the youth space and creating one service point** which we will continue in the new remodel. Customers are now being routed through the Computer Center and Sally Lee meeting rooms to reach the youth area. Picture book bins were moved into the Sally Lee Room during construction; however, we do have some **highlighted seasonal themes, displays and book bins** so our youngest readers can still browse for books.

Early literacy programs, such as "123 Go" and "Storymix for Birth-6," continued successfully. The fourth round of **Battle of the Books (BOB)** featured **37 teams and over 600 participants!**



We received a nice email from the mother of one of our Kid Librarian participants who stated that her daughter "had a great time setting up and was very excited to show everyone!"



Teen Services

On January 1st, the Studio 270 Department became the **Teen Services** department. With this change, the **Studio 270 welcomed students from 7th -12th grades** to enjoy the space. Teen Services staff added programming and outreach to Middle School to their responsibilities.

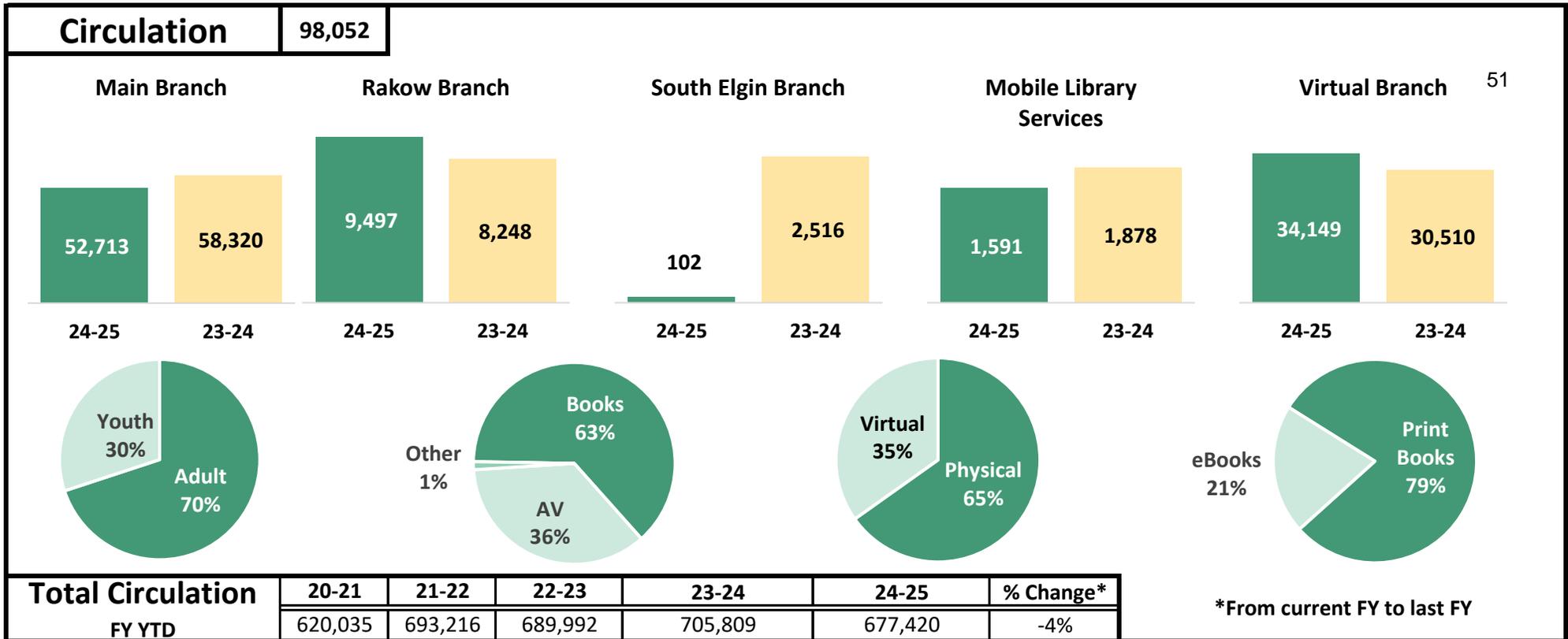
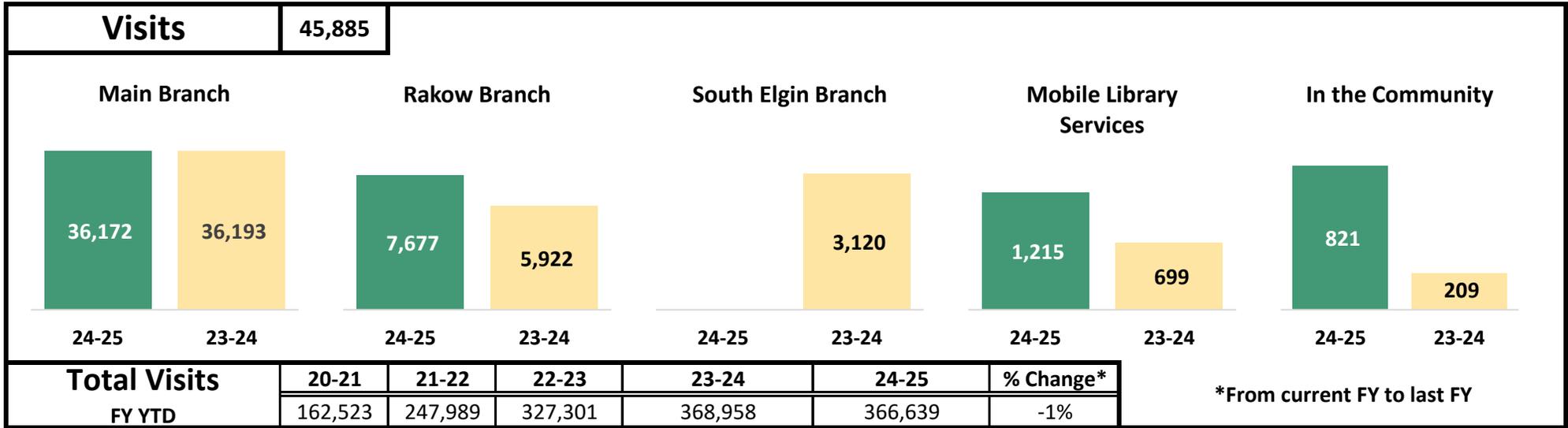
Studio 270 hosted **10 special education class visits for 119 students** from Center House, South Elgin High School. One busy day, two classes were scheduled to visit at the same time. During the visit they spotted a third class at the library and invited some of the students to join, making it our **largest visit at 30 students and teachers.**



Director of Teen Services Billie Moffett and Teen Services Librarian Catherine Blair met with the librarian at Ellis Middle School to review strategies for future visits, student abilities and readiness for library visits, and arranged outreach visits to the school in March.

Twenty music fans attended K-Pop Afternoon for Grades 6-12. **Manga and Anime Club for Grades 6-12 attracted 27 participants - a post-pandemic (and possibly all-time) record!**

One regular Digital Media Lab customer was seeking ways to fund their creative output. Digital Media Lab Assistant Andrew Moore informed them about the Elgin Cultural Arts Commission. The **patron wrote a grant proposal**, which was presented to the Commission and approved. This month they received funding to work on a **community-based music project, utilizing the DML** to produce much of the project.



Library Cards	517					New to District	District Total	District + RBs Total	
						24-25	517	78,912	83,819
						23-24	594	73,635	79,689
						% Change	-13%	7%	5%
Total New Cards	21-22	22-23	23-24	24-25	% Change*				
FY YTD	3,578	3,980	4,274	3,903	-9%				

*From current FY to last FY

Program Attendance	3,920					
Main Branch		Rakow Branch		South Elgin Branch		In the Community
	2,557	4,929	542	198	149	821
	24-25	23-24	24-25	23-24	24-25	23-24
						52
Total Attendance	20-21	21-22	22-23	23-24	24-25	% Change*
FY YTD	3,706	14,975	42,255	46,099	47,168	2%

*From current FY to last FY

Program Sessions	In-Person	Virtual	Hybrid
	176	11	5

General Statistics	Volunteer Hours	Reference Questions	Passports	License Plate Renewals
	701	11,952	266	78

What affected the numbers this month	January 1st-31st (Main) Olmec Exhibit	January 13,14,15,16,17 (ITC) Clinton Elementary Outreach	January 15th-31st (Main) ABC Exhibit
January 1st (all facilities) Closed - New Years	January 4th (Main) Three Kings Celebration	January 14th & 16th (Virtual) Battle of the Books Meet	