



GAIL BORDEN PUBLIC LIBRARY DISTRICT

BOARD OF TRUSTEES MEETING

November 12, 2024

7:00 PM

Elgin Room

270 N. Grove Ave

Elgin, IL 60120

AGENDA

1. Call to Order
2. Public Comment
3. Comments for the Good of the Organization
4. Presentation of Annual Financial Report by Lauterbach & Amen
5. Action: Acceptance of Annual Financial Report for the year ending June 30, 2024
6. Action: Approval of Minutes 2
 - October 8, 2024, Truth in Taxation Public Hearing
 - October 8, 2024, Regular Board Meeting
7. Action: Treasurer's Report and Payment of Bills 10
 - Payment of bills for November 12, 2024, including the list of bills to be paid between November 12, 2024, and December 10, 2024, and all bills over \$10,000.
8. Correspondence
9. Reports:
 - A. Chief Executive Officer
10. Action: Resolution No. 2024-11-A 46
 - Resolution authorizing the finance director to act as a representative of the library with respect to T. Rowe Employer Sponsored Retirement Plan.
11. Action: Resolution No. 2024-11-B 50
 - Resolution to recognize and honor Mike Lee, President/CEO of KCT Credit Union, on the occasion of his retirement.
12. Action: Use of Special Reserve Funds 51
 - For the purpose of remodeling the Early Learning Center
13. Action: Furniture and Equipment for the Early Learning Center
14. Action: Everbrite Wall for the Early Learning Center
15. Action: Furniture and Equipment for the South Elgin Branch
16. Action: Camera System (Hardware & Software) for South Elgin Branch 52
 - For security and safety purposes.
17. Action: Access Control System - South Elgin Branch 54
 - Badging system for entry into building and staffing areas.
18. Special Board Meeting
 - To approve construction bids for Early Learning Center
19. Other
20. Decennial Committee on Local Government Efficiency Act Review of Report. 55
21. Adjournment 70

GAIL BORDEN PUBLIC LIBRARY DISTRICT

Truth In Taxation Public Hearing Minutes

270 N. Grove Ave., Elgin, IL

October 8, 2024

6:50 p.m.

President Bednar was physically present as well as Treasurer Prochot, Trustees Bedolla and Lara. Trustees, Garcia, Henderson and Symonds were absent. Chief Executive Officer, Carole Medal, various members of the public and staff were also present.

President Bednar called the meeting to order at 7:21pm. The meeting was delayed due to a lack of a quorum.

There were no comments from the public.

Prochot motioned to adjourn; seconded by Lara. A voice vote resulted in no nays.

Meeting adjourned at 7:22 pm.

Approved November 12, 2024

Tiffany Henderson, Secretary
Gail Borden Public Library District Board of Trustees

GAIL BORDEN PUBLIC LIBRARY DISTRICT

Board of Trustees Meeting Minutes

270 N. Grove Ave., Elgin, IL

October 8, 2024

7:00 p.m.

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President Bednar called the meeting to order at 7:22 p.m. The meeting was delayed due to a lack of a quorum.

The first order of business was approval of Trustee Symonds electronic attendance at the meeting. Bedolla motioned to allow Trustee Symonds to attend electronically due to unexpected childcare obligations; seconded by Prochot. A voice vote resulted in no nays.

Trustee Symonds joined the meeting electronically at 7:23 p.m.

Public Comment

Randy Hopp commented on the adoption of Gail Borden Public Library District succession plan.

Comments for the Good of the Organization

Hispanic Services partnered with the city for the Fiesta de Elgin. Comments from the Fiesta included, it was a great event that touched many hearts and was well organized. Keep doing it because it has been a long time since they celebrated this event in Elgin. The library received five new five-star Google reviews this month comments included: Amazing library with so many programs, great collections, librarians and volunteers. Great, quiet library with variety of books, computers, and children's toys. The staff is super friendly and always helpful. Comments from the Library Speakers Consortium Virtual Author Talk Program included: Excellent information. More historical webinars would be welcomed, thank you for offering these author webinars. Always excellent opportunities to learn new things. After a Preschool Storytime, a mom with a child who has a neurological disorder that makes it difficult for him to talk stated she appreciates storytime. Her child has made a lot of progress, and she thinks storytime played a role in it because he speaks up multiple times during the program to name animals and sing songs.

Bedolla motioned to approve the minutes of the September 10, 2024 Budget & Appropriation Public Hearing and the September 10, 2024 regular board meeting as presented; seconded by Lara. There was no discussion. Roll call resulted in 5 ayes (Bednar, Bedolla, Lara, Prochot, Symonds), 0 nays and 2 absent (Garcia, Henderson).

Treasurer Prochot moved to approve the payment of bills including the bills over \$10,000 as presented totaling \$434,601.94 and the revised list of bills to be paid prior to the next board meeting; seconded by Bedolla. There was no discussion. Roll call resulted in 5 ayes (Bednar, Bedolla, Lara, Prochot, Symonds), 0 nays and 2 absent (Garcia, Henderson).

Correspondence

A card from EPEL thanking the library for continuing to sponsor the getting ready for kindergarten family guide was read. A letter from State Representative Daniel Ugaste expressing his appreciation for Rakow branch's partnership with them for their Shred Event and Food Drive, which was a huge success was read.

Foundation Report

Director Janet Pritza reported that the Booksale was the second-highest sale with \$24,551.52. Judge Julio Valdez was appointed to the Foundation Board. Mike Lee shared that he is retiring and moving out of the state. KCT and Consumer Credit Union have committed to giving the Foundation \$20,000 for the next five years. CEO Medal's request for \$50,000 towards the Early Learning Center project was approved. The board also approved applying for the Bank of America's A. Montgomery Ward grant for the ELC and Elgin Cultural Art Commission Grant for upcoming exhibits. The Foundation reception will be December 6 to recognize people, who have been important to the Foundation, kick off the Olmec exhibit and to talk about the South Elgin Branch Expansion and need for donations.

CEO Report

The fall Renaissance Family Faire festival at Rakow was a successful event. The annual Hispanic Heritage Month Celebration kicked off Saturday with music and dance. Thank you to Trustee Lara for her participation and Mayor Kaptain for reading a proclamation. The Mobile Library Services department has officially moved into the Library Annex on Davis Road. The annual Bluff City Cemetery Walk was quite special as the library was featured for our 150th anniversary. Staff members portrayed historical figures including Alfred Church, Lewis Yarwood, and Library Directors Catherine Abbott and Cecil Harvey. Library staff participated in the Explorer 2024 event at the Now Arena, they spoke to hundreds of 8th graders from U46 about careers and soft skills. This event is a great example of the Library staff's vision and the original implementation of a program to introduce students to careers in manufacturing, which became so big that it is now organized by ACE and U-46 and has expanded to all careers.

Prochot motioned to approve Ordinance No. 2024-10-1: .02 Percent Building and Equipment; seconded by Lara. Sara Johnson, Director of Finance explained the ordinance. There was no discussion. Roll call resulted in 5 ayes (Bednar, Bedolla, Lara, Prochot, Symonds), 0 nays and 2 absent (Garcia, Henderson).

Prochot motioned to approve Ordinance No. 2024-10-2: Levy and Assessment of Taxes; seconded by Lara. Sara Johnson, Director of Finance explained the ordinance. There was no discussion. Roll call resulted in 5 ayes (Bednar, Bedolla, Lara, Prochot, Symonds), 0 nays and 2 absent (Garcia, Henderson).

Bedolla motioned to approve the Engberg Anderson Amendment to the contract for added plumbing and electrical scope for the Early Learning Center in the amount of \$8,000; seconded by Prochot. Trustee Symonds suggested to have softer lighting for the nursing room. There was no discussion. Roll call resulted in 5 ayes (Bednar, Bedolla, Lara, Prochot, Symonds), 0 nays and 2 absent (Garcia, Henderson).

Lara motioned to close the Main Library building at 4:00 pm on December 6, 2024, for a Foundation Event; seconded by Bedolla. There was no discussion. Roll call resulted in 5 ayes (Bednar, Bedolla, Lara, Prochot, Symonds), 0 nays and 2 absent (Garcia, Henderson).

Prochot motioned to adopt the Gail Borden Public Library District Succession Plan as presented; seconded by Lara. The Trustees thanked CEO Medal for the succession plan that they requested. There was no discussion. Roll call resulted in 5 ayes (Bednar, Bedolla, Lara, Prochot, Symonds), 0 nays and 2 absent (Garcia, Henderson).

There was no other.

Decennial Committee on Local Government Efficiency Act Review of Report

The committee members present included President Bednar, Trustees Prochot, Bedolla, Lara, Symonds, Chief Executive Officer Carole Medal, Chief Operating Officer – Facilities Management, Dave Considine, and Miriam Lytle. The committee members absent were Trustees Garcia and Henderson, Chief Operating Officer – Library Services, Sara Sabo, and Jenniffer Ford. The committee was asked to review the report for the November meeting. A discussion will be held at that time to address any suggestions, comments or changes. No action was taken. Lara motioned to adjourn; seconded by Bedolla. A voice vote resulted in no nays.

Meeting adjourned at 7:59 p.m.

Approved November 12, 2024

Tiffany Henderson, Secretary
Gail Borden Public Library District Board of Trustees

GAIL BORDEN PUBLIC LIBRARY DISTRICT

Board of Trustees Meeting Minutes

270 N. Grove Ave., Elgin, IL

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7:00 p.m.

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/s/ Tiffany Henderson

Tiffany Henderson, Secretary

Gail Borden Public Library District Board of Trustees

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/s/ Tiffany Henderson

Tiffany Henderson, Secretary

Gail Borden Public Library District Board of Trustees

GAIL BORDEN PUBLIC LIBRARY DISTRICT

BILLS TO BE PAID PRIOR TO 12/10/204

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
ALEXANDER PLUMBING		
REPAIR/MAINT BUILDING: DAVIS RD	60-42-200-9	\$ 518.00
AMERICAN LIBRARY ASSOCIATION		
DUES & MEMBERSHIPS	10-42-280-0	\$ 265.00
CABLE PLUS		
COMPUTER EQUIPMENT	10-45-500-0	\$ 4,050.00
CINTAS		
JANITORIAL SUPPLIES	10-43-370-0	\$ 1,409.82
DAILY HERALD		
LEGAL PUBLICATIONS	10-42-220-2	\$ 34.50
DEMCO		
CAPITAL IMPROVEMENTS	10-49-900-0	\$ 7,529.42
HOME DEPOT CREDIT		
BUILDING & GROUND SUPPLIES	60-43-320-0	\$ 92.16
LASER PRO		
OFFICE SUPPLIES: COMPUTERS	10-43-300-2	\$ 756.50
LIBRARY FURNITURE INTERNATIONAL		
SE EXPANSION	10-49-930-0	\$ 113,829.00
MIDWEST TAPE		
MATERIAL PROCESSING	10-42-265-0	\$ 740.85
PARAGON MICRO		
COMPUTER MAINTENANCE	10-42-255-2	\$ 822.80
STAPLES		
OFFICE SUPPLIES	10-43-300-1	\$ 46.40
TN MARKETING		
ELEC. RESOURCES: DATABASES	10-44-435-0	\$ 4,500.00
TODAY'S UNIFORMS		
WORK APPAREL	10-43-301-0	\$ 500.00
TONIES		
AUDIO VISUAL	10-44-420-*	\$ 456.00
TOWN SQUARE PUBLICATIONS		
PUBLIC RELATIONS: OTHER	10-42-222-2	\$ 490.00
UNIQUE MANAGEMENT		
COLLECTION AGENECY	10-42-215-0	\$ 1,329.75
VAUGHAN PLANTSCAPES		
REPAIR/MAINT OF GROUNDS	60-42-210-0	\$ 243.76
ZIEGLER ACE HARDWARE		
EXHIBITS, JANITORIAL, BLDG SUPPLIES	MULTIPLE	\$ 177.04

ESTIMATED BILLS ANTICIPATED TO BE PAID PRIOR TO 12/10/2024

DESCRIPTION		MAXIMUM AMT.
AMAZON		
MULTIPLE	MULTIPLE	\$ 10,000.00
ANCEL GLINK		
CONSULT & PROF FEES: LEGAL	10-42-225-1	\$ 10,000.00
AT&T		
ONLINE COMPUTER SERVICES	10-42-255-1	\$ 10,000.00
BLUE CROSS BLUE SHIELD		
HEALTH INSURANCE	10-41-110-0	\$ 120,000.00
CHASE		
DEBT CERTIFICATE PRINCIPAL/INTEREST	10-42-206-*	\$ 140,000.00
CITY OF ELGIN		
WATER & SEWER	10-42-202-*	\$ 9,000.00
COMCAST		
ONLINE COMPUTER SERVICES	10-42-255-1	\$ 1,000.00
COMCAST BUSINESS		
ONLINE COMPUTER SERVICES	10-42-255-1	\$ 9,000.00
COMED		
ELECTRICITY: SOUTH ELGIN	10-42-201-*	\$ 1,500.00
CRAIG ELLIOTT PIANO TUNING		
SMALL EQUIP. MAINT: AV	10-42-270-3	\$ 300.00
ENGBERG ANDERSON		
CAPITAL PROJECTS	10-49-900-0	\$ 16,000.00
ISOLVED		
HEALTH & DENTAL INSURANCE	10-41-110-0	\$ 2,000.00
KONICA MINOLTA		
COPIERS/LEASE/MAINT	10-42-245-*	\$ 3,500.00
KONICA MINOLTA BUSINESS SOLUTIONS		
COPIERS/LEASE/MAINT	10-42-245-*	\$ 7,500.00
LIMRICC		
UNEMPLOYMENT COMPENSATION INSURANCE	50-41-110-0	\$ 7,500.00
MACQUARIE EQUIPMENT CAPITAL		
TELEPHONE MAINT. & SERVICE	10-42-230-3	\$ 10,000.00
METLIFE		
LIFE INSURANCE	10-41-111-0	\$ 2,000.00
HEALTH & DENTAL INSURANCE	10-41-110-0	\$ 9,000.00
MID AMERICAN ENERGY/NEXTERA ENERGY		
ELECTRICITY	10-42-201-*	\$ 50,000.00
NICOR/CONSTELLATION ENERGY/VANGUARD		
NATURAL GAS	10-42-200-*	\$ 50,000.00
PARAGON MICRO		
COMPUTER MAINTENANCE	10-42-255-2	\$ 900.00
PEERLESS NETWORK		
TELEPHONE / LINE CHARGES	10-42-203-1	\$ 2,500.00
SPECTRUM VOIP		
TELEPHONE MAINT. & SERVICE	10-42-203-3	\$ 2,000.00
T-MOBILE		
COMPUTER MAINTENANCE	10-42-255-2	\$ 2,500.00
VERIZON WIRELESS		
ONLINE COMPUTER SERVICES	10-42-255-1/10-42-203-4	\$ 3,000.00
VILLAGE OF SOUTH ELGIN		
WATER & SEWER: SE	10-42-202-7	\$ 1,000.00
WASTE MANAGEMENT		
REPAIR./MAINT. OF BUILDING	60-42-200-*	\$ 6,000.00

GAIL BORDEN PUBLIC LIBRARY DISTRICT

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DEMCO		
CAPITAL IMPROVEMENTS	10-49-900-0	\$ 7,529.42
HOME DEPOT CREDIT		
BUILDING & GROUND SUPPLIES	60-43-320-0	\$ 92.16
LASER PRO		
OFFICE SUPPLIES: COMPUTERS	10-43-300-2	\$ 756.50
LIBRARY FURNITURE INTERNATIONAL		
SE EXPANSION	10-49-930-0	\$ 113,829.00
MIDWEST TAPE		
MATERIAL PROCESSING	10-42-265-0	\$ 740.85
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COMCAST		
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COMCAST BUSINESS		
ONLINE COMPUTER SERVICES	10-42-255-1	\$ 9,000.00
COMED		
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CRAIG ELLIOTT PIANO TUNING		
SMALL EQUIP. MAINT: AV	10-42-270-3	\$ 300.00
ENGBERG ANDERSON		
CAPITAL PROJECTS	10-49-900-0	\$ 16,000.00
ISOLVED		
HEALTH & DENTAL INSURANCE	10-41-110-0	\$ 2,000.00
KONICA MINOLTA		
COPIERS/LEASE/MAINT	10-42-245-*	\$ 3,500.00
KONICA MINOLTA BUSINESS SOLUTIONS		
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LIMRICC		
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MACQUARIE EQUIPMENT CAPITAL		
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NICOR/CONSTELLATION ENERGY/VANGUARD		
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ONLINE COMPUTER SERVICES	10-42-255-1/10-42-203-4	\$ 3,000.00
VILLAGE OF SOUTH ELGIN		
WATER & SEWER: SE	10-42-202-7	\$ 1,000.00
WASTE MANAGEMENT		
REPAIR./MAINT. OF BUILDING	60-42-200-*	\$ 6,000.00

GAIL BORDEN PUBLIC LIBRARY DISTRICT

RUN DATE: 11/07/24

PAGE: 1

RUN TIME: 02:27PM

BILLS PAID REPORT FOR NOVEMBER, 2024

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
1150 DAVIS RD, LLC (6735)	11/12/24 CK# 149669	\$9,866.67
120124C/D LEASE: DAVIS ROAD	10-42-204-9	9,866.67
4IMPRINT, INC. (5420)	11/12/24 CK# 149670	\$1,853.66
13167494 PUBLIC RELATIONS: GENERAL	10-42-222-2	1,853.66
ACENET, INC. (6044)	11/12/24 CK# 149737	\$25.80
587057 CC PYMT (6420) FOR ONLINE COMPUTER SVCS: ACCESS SVCS	10-42-255-3	25.80
ALDI (6374)	11/12/24 CK# 149741	\$12.64
700827 CC PYMT (6425) FOR PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	12.64
ALL WINDOW CLEANING SERVICE, INC. (172)	11/12/24 CK# 149671	\$1,850.00
46999 REPAIR/MAINT. OF BUILDING	60-42-200-0	1,850.00
ALTA LANGUAGE SERVICES, INC (6337)	11/12/24 CK# 149672	\$35.00
IS749482 CONSULT. & PROF. FEES:OTHER	10-42-225-2	35.00
AMAZON CAPITAL SERVICES (6460)	11/12/24 CK# 149673	\$3,976.35
1137-H733-PCNQ PUBLIC PROGRAMMING:YOUTH	10-42-230-2	8.78
1137-H733-PCNQ OFFICE SUPPLIES/GENERAL	10-43-300-1	38.78
1137-H733-Q134 AUDIO-VISUAL: YOUTH	10-44-420-2	-0.05
14FQ-1937-GLV4 BOOKS: ADULT	10-44-400-1	329.62
14FQ-1937-GLV4 BOOKS: YOUTH	10-44-400-2	116.95
14FQ-1937-GLV4 IN-HOUSE REFERENCE	10-44-400-4	18.17
14FQ-1937-GLV4 AUDIO-VISUAL: ADULT	10-44-420-1	601.33
14FQ-1937-GLV4 AUDIO-VISUAL: YOUTH	10-44-420-2	179.97
14FQ-1937-GLV4 AUDIO-VISUAL: BRANCH YOUTH	10-44-420-6	39.99
173L-V1FK-C1W3 PUBLIC RELATIONS: GENERAL	10-42-222-2	7.98
176W-PJHY-9G39 PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	12.99
17H1-DHXF-MXC7 OFFICE SUPPLIES/GENERAL	10-43-300-1	9.47
1CPN-7VHM-QK36 AUDIO-VISUAL: BRANCH YOUTH	10-44-420-6	-0.05
1MTR-17LC-C49K GRAPHICS SUPPLIES	10-43-330-0	103.38
1NLF-D1W9-PFPC BOOKS: ADULT	10-44-400-1	241.69
1NLF-D1W9-PFPC AUDIO-VISUAL: ADULT	10-44-420-1	87.99
1NLF-D1W9-PFPC AUDIO-VISUAL: YOUTH	10-44-420-2	448.92
1NLF-D1W9-PFPC AUDIO-VISUAL: BRANCH YOUTH	10-44-420-6	99.98
1RJG-J7HP-PXGF PUBLIC PROGRAMMING:HISPANIC SVCS	10-42-230-1	26.98
1RJG-J7HP-PXGF OFFICE SUPPLIES/GENERAL	10-43-300-1	42.30
1RJG-J7HP-PXGF OFFICE SUPPLIES/COMPUTER	10-43-300-2	350.85
1XKQ-YG19-C6W6 PUBLIC PROGRAMMING:YOUTH	10-42-230-2	51.67
1XKQ-YG19-C6W6 ARTS & CRAFTS SUPPLIES: YOUTH	10-43-330-1	16.17
1Y7F-VXQ6-FYR1 ARTS & CRAFTS SUPPLIES: PUBLIC SVCS	10-43-330-2	42.48
1Y7F-VXQ6-FYR1 JANITORIAL SUPPLIES	10-43-370-0	23.00
1Y7F-VXQ6-FYR1 BUILDING & GROUNDS SUPPLIES	60-43-320-0	24.49
1YKH-GXLY-QC7T PUBLIC RELATIONS: GENERAL	10-42-222-2	1,052.52
AMAZON CAPITAL SERVICES (6460)	11/12/24 CK# 149674	\$1,251.81
11ND-QWM1-6PNP ELECTRICAL SUPPLIES/BULBS	10-43-380-0	24.49
11ND-QWM1-6PNP COMPUTER EQUIPMENT	10-45-500-0	34.29
11ND-QWM1-6PNP BUILDING & GROUNDS SUPPLIES	60-43-320-0	15.29
1FYF-YMT1-6HVV FURNITURE AND FIXTURES	10-45-510-0	275.56
1JQP-DYVM-74QQ BOOKS: ADULT	10-44-400-1	84.54
1JQP-DYVM-74QQ AUDIO-VISUAL: ADULT	10-44-420-1	40.87
1KHM-NVVH-6NX4 TOYS & KITS: COMMUNITY SVCS FY25	10-44-440-2	45.66
1KHM-NVVH-6WJT PUBLIC RELATIONS: GENERAL	10-42-222-2	22.33
1KHM-NVVH-6WJT DUPLICATING: PAPER/COPY SHOP SUPPL	10-43-320-0	68.56
1M9G-N9LC-6HWD PUBLIC PROGRAMMING:YOUTH	10-42-230-2	27.97

GAIL BORDEN PUBLIC LIBRARY DISTRICT

RUN DATE: 11/07/24

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BILLS PAID REPORT FOR NOVEMBER, 2024

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
1M9G-N9LC-6HWD ARTS & CRAFTS SUPPLIES: YOUTH	10-43-330-1	58.53
1M9G-N9LC-6HWD TOYS & KITS: KIDSPACE	10-44-440-0	565.05
1Q1D-H67M-4PL7 BOOKS: ADULT	10-44-400-1	-11.33
AMAZON CAPITAL SERVICES (6460)	11/12/24 CK# 149675	\$4,074.60
147L-4LYV-N1PW ARTS & CRAFTS SUPPLIES: PUBLIC SVCS	10-43-330-2	-42.48
14LY-CV33-L3WH PUBLIC RELATIONS: GENERAL	10-42-222-2	33.97
14LY-CV33-L3WH GRAPHICS SUPPLIES	10-43-330-0	20.41
1C6Q-MDVD-L9DG VEHICLE MAINTENANCE: MOBILE SVCS	10-42-270-0	177.39
1C6Q-MDVD-L9DG FURNITURE AND FIXTURES	10-45-510-0	28.99
1FYR-LCTF-NQKM BUILDING & GROUNDS SUPPLIES	60-43-320-0	-24.49
1HJ9-9X6T-LCR7 PUBLIC PROGRAMMING:YOUTH	10-42-230-2	95.95
1HJ9-9X6T-LCR7 ARTS & CRAFTS SUPPLIES: YOUTH	10-43-330-1	59.44
1HJ9-9X6T-LCR7 TOYS & KITS: KIDSPACE	10-44-440-0	41.98
1JJW-N7W6-LK9F BOOKS: ADULT	10-44-400-1	222.98
1JJW-N7W6-LK9F BOOKS: YOUTH	10-44-400-2	44.49
1JJW-N7W6-LK9F BOOKS: BRANCH YOUTH	10-44-400-6	8.99
1JJW-N7W6-LK9F AUDIO-VISUAL: ADULT	10-44-420-1	45.93
1JJW-N7W6-LK9F AUDIO-VISUAL: YOUTH	10-44-420-2	109.97
1JJW-N7W6-LK9F AUDIO-VISUAL: BRANCH YOUTH	10-44-420-6	109.97
1VN4-MJCF-KQQ4 OFFICE SUPPLIES/GENERAL	10-43-300-1	51.34
1VN4-MJCF-KQQ4 ELECTRICAL SUPPLIES/BULBS	10-43-380-0	19.98
1VN4-MJCF-KQQ4 FURNITURE AND FIXTURES	10-45-510-0	162.50
1VN4-MJCF-KQQ4 AUDIO-VISUAL EQUIPMENT	10-45-530-0	2,650.71
1VN4-MJCF-KQQ4 BUILDING & GROUNDS SUPPLIES	60-43-320-0	66.02
1XDT-CYWF-L1PN OFFICE SUPPLIES/GENERAL	10-43-300-1	115.01
1XDT-CYWF-L1PN AUDIO-VISUAL EQUIPMENT	10-45-530-0	22.57
1XTL-DDYH-LN3V PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	52.98
AMERICAN AIRLINES (6473)	11/12/24 CK# 149733	\$35.00
274008 CC PYMT (6416) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	35.00
AMERICAN LIBRARY ASSOCIATION (242)	11/12/24 CK# 149676	\$630.00
0019392 CM DUES & MEMBERSHIPS	10-42-280-0	210.00
0192061 SS DUES & MEMBERSHIPS	10-42-280-0	210.00
1062916 RM DUES & MEMBERSHIPS	10-42-280-0	210.00
AMERICAN LIBRARY ASSOCIATION (242)	11/12/24 CK# 149739	\$79.00
26877 CC PYMT (6423) FOR CONTINUING ED: REGISTRATION/FEEES	10-42-290-1	79.00
AMERICAN LIBRARY ASSOCIATION (242)	11/12/24 CK# 149742	\$47.40
27004 CC PYMT (6427) FOR CONTINUING ED: REGISTRATION/FEEES	10-42-290-1	47.40
AMERICAN LIBRARY ASSOCIATION (242)	11/12/24 CK# 149743	\$395.00
10172024 CC PYMT (6428) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	395.00
AURORA TRAINING (6863)	11/12/24 CK# 149739	\$219.00
107478 CC PYMT (6423) FOR CONTINUING ED: REGISTRATION/FEEES	10-42-290-1	219.00
AVALON STRING QUARTET (6859)	11/12/24 CK# 149677	\$1,600.00
11172024 PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	1,600.00
AWAY NEW YORK (6868)	11/12/24 CK# 149732	\$186.47
R419462139 CC PYMT (6415) FOR MISCELLANEOUS	10-43-399-0	186.47
B & H PHOTO-VIDEO (5191)	11/12/24 CK# 149732	\$463.00
111810271 CC PYMT (6415) FOR GRAPHICS SUPPLIES	10-43-330-0	463.00
BAKER & TAYLOR L0332252 (5119)	11/12/24 CK# 149678	\$472.12
2038592139 BOOKS: YOUTH	10-44-400-2	121.59

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
BAKER & TAYLOR L0332252 (5119) CONTINUED ...		
2038592140 MATERIAL PROCESSING SERVICES	10-42-265-0	17.08
2038611086 BOOKS: YOUTH	10-44-400-2	137.65
2038611087 MATERIAL PROCESSING SERVICES	10-42-265-0	10.78
2038634593 BOOKS: ADULT	10-44-400-1	32.68
2038634593 BOOKS: YOUTH	10-44-400-2	76.44
2038634593 BOOKS: BRANCH YOUTH	10-44-400-6	25.99
2038634594 MATERIAL PROCESSING SERVICES	10-42-265-0	26.96
2038649568 BOOKS: YOUTH	10-44-400-2	21.41
2038649569 MATERIAL PROCESSING SERVICES	10-42-265-0	1.54
BAKER & TAYLOR L4230502 (5107)	11/12/24 CK# 149679	\$25,909.90
2038660111 MATERIAL PROCESSING SERVICES	10-42-265-0	113.80
2038551570 BOOKS: ADULT	10-44-400-1	276.97
2038551570 BOOKS: YOUTH	10-44-400-2	26.14
2038551570 BOOKS: BRANCH ADULT	10-44-400-5	119.55
2038551570 BOOKS: BRANCH YOUTH	10-44-400-6	18.40
2038551571 MATERIAL PROCESSING SERVICES	10-42-265-0	107.20
2038551572 BOOKS: ADULT	10-44-400-1	119.56
2038551572 BOOKS: YOUTH	10-44-400-2	18.40
2038551572 BOOKS: BRANCH ADULT	10-44-400-5	32.85
2038551573 MATERIAL PROCESSING SERVICES	10-42-265-0	46.00
2038551574 BOOKS: BRANCH ADULT	10-44-400-5	17.29
2038551575 MATERIAL PROCESSING SERVICES	10-42-265-0	4.30
2038559541 BOOKS: ADULT	10-44-400-1	325.33
2038559541 BOOKS: YOUTH	10-44-400-2	187.03
2038559541 BOOKS: BRANCH ADULT	10-44-400-5	82.53
2038559541 BOOKS: BRANCH YOUTH	10-44-400-6	101.49
2038559542 MATERIAL PROCESSING SERVICES	10-42-265-0	254.20
2038559543 BOOKS: ADULT	10-44-400-1	158.34
2038559543 BOOKS: YOUTH	10-44-400-2	63.40
2038559543 BOOKS: BRANCH ADULT	10-44-400-5	18.44
2038559543 BOOKS: BRANCH YOUTH	10-44-400-6	32.45
2038559544 MATERIAL PROCESSING SERVICES	10-42-265-0	94.00
2038559545 BOOKS: ADULT	10-44-400-1	47.30
2038559545 BOOKS: YOUTH	10-44-400-2	14.28
2038559546 MATERIAL PROCESSING SERVICES	10-42-265-0	20.20
2038559547 BOOKS: YOUTH	10-44-400-2	28.68
2038559548 MATERIAL PROCESSING SERVICES	10-42-265-0	18.20
2038564654 BOOKS: ADULT	10-44-400-1	57.47
2038564654 BOOKS: YOUTH	10-44-400-2	114.33
2038564654 BOOKS: BRANCH ADULT	10-44-400-5	97.95
2038564654 BOOKS: BRANCH YOUTH	10-44-400-6	55.41
2038564655 MATERIAL PROCESSING SERVICES	10-42-265-0	117.80
2038564656 BOOKS: ADULT	10-44-400-1	113.12
2038564656 BOOKS: YOUTH	10-44-400-2	33.73
2038564656 BOOKS: BRANCH YOUTH	10-44-400-6	11.52
2038564657 MATERIAL PROCESSING SERVICES	10-42-265-0	49.30
2038564658 BOOKS: ADULT	10-44-400-1	15.17
2038564658 BOOKS: YOUTH	10-44-400-2	10.84
2038564659 MATERIAL PROCESSING SERVICES	10-42-265-0	9.60
2038564660 BOOKS: YOUTH	10-44-400-2	21.79
2038564661 MATERIAL PROCESSING SERVICES	10-42-265-0	12.90

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
BAKER & TAYLOR L4230502 (5107) CONTINUED ...		
2038567999 BOOKS: ADULT	10-44-400-1	365.19
2038567999 BOOKS: YOUTH	10-44-400-2	136.68
2038567999 BOOKS: BRANCH ADULT	10-44-400-5	34.58
2038567999 BOOKS: BRANCH YOUTH	10-44-400-6	50.12
2038568000 MATERIAL PROCESSING SERVICES	10-42-265-0	163.10
2038568001 BOOKS: ADULT	10-44-400-1	34.58
2038568001 BOOKS: YOUTH	10-44-400-2	65.37
2038568001 BOOKS: BRANCH ADULT	10-44-400-5	114.48
2038568001 BOOKS: BRANCH YOUTH	10-44-400-6	13.76
2038568002 MATERIAL PROCESSING SERVICES	10-42-265-0	60.20
2038568003 BOOKS: BRANCH ADULT	10-44-400-5	16.72
2038568004 MATERIAL PROCESSING SERVICES	10-42-265-0	4.30
2038568005 BOOKS: YOUTH	10-44-400-2	15.26
2038568006 MATERIAL PROCESSING SERVICES	10-42-265-0	4.30
2038570758 BOOKS: ADULT	10-44-400-1	518.90
2038570758 BOOKS: YOUTH	10-44-400-2	540.14
2038570758 BOOKS: BRANCH ADULT	10-44-400-5	211.59
2038570758 BOOKS: BRANCH YOUTH	10-44-400-6	33.07
2038570759 MATERIAL PROCESSING SERVICES	10-42-265-0	400.10
2038570760 BOOKS: ADULT	10-44-400-1	211.59
2038570760 BOOKS: YOUTH	10-44-400-2	7.27
2038570760 BOOKS: BRANCH ADULT	10-44-400-5	25.94
2038570760 BOOKS: BRANCH YOUTH	10-44-400-6	23.37
2038570761 MATERIAL PROCESSING SERVICES	10-42-265-0	72.80
2038570762 BOOKS: YOUTH	10-44-400-2	7.27
2038570763 MATERIAL PROCESSING SERVICES	10-42-265-0	5.30
2038570764 BOOKS: YOUTH	10-44-400-2	18.53
2038570765 MATERIAL PROCESSING SERVICES	10-42-265-0	19.20
2038571517 BOOKS: ADULT	10-44-400-1	157.93
2038571517 BOOKS: YOUTH	10-44-400-2	377.49
2038571517 BOOKS: BRANCH ADULT	10-44-400-5	42.66
2038571517 BOOKS: BRANCH YOUTH	10-44-400-6	25.92
2038571518 MATERIAL PROCESSING SERVICES	10-42-265-0	235.30
2038571519 BOOKS: ADULT	10-44-400-1	42.64
2038571519 BOOKS: YOUTH	10-44-400-2	31.98
2038571520 MATERIAL PROCESSING SERVICES	10-42-265-0	22.50
2038571521 BOOKS: YOUTH	10-44-400-2	6.87
2038571522 MATERIAL PROCESSING SERVICES	10-42-265-0	4.30
2038571523 BOOKS: YOUTH	10-44-400-2	31.42
2038571524 MATERIAL PROCESSING SERVICES	10-42-265-0	13.90
2038573917 BOOKS: ADULT	10-44-400-1	524.37
2038573917 BOOKS: YOUTH	10-44-400-2	390.32
2038573917 BOOKS: BRANCH ADULT	10-44-400-5	29.07
2038573917 BOOKS: BRANCH YOUTH	10-44-400-6	25.85
2038573918 MATERIAL PROCESSING SERVICES	10-42-265-0	246.20
2038573919 BOOKS: ADULT	10-44-400-1	29.07
2038573919 BOOKS: YOUTH	10-44-400-2	51.40
2038573919 BOOKS: BRANCH YOUTH	10-44-400-6	75.43
2038573920 MATERIAL PROCESSING SERVICES	10-42-265-0	49.30
2038573921 BOOKS: BRANCH YOUTH	10-44-400-6	46.80
2038573922 MATERIAL PROCESSING SERVICES	10-42-265-0	12.90
2038573923 BOOKS: YOUTH	10-44-400-2	12.59

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
BAKER & TAYLOR L4230502 (5107) CONTINUED ...		
2038573923 BOOKS: BRANCH YOUTH	10-44-400-6	12.58
2038573924 MATERIAL PROCESSING SERVICES	10-42-265-0	8.60
2038582900 BOOKS: ADULT	10-44-400-1	322.04
2038582900 BOOKS: YOUTH	10-44-400-2	332.11
2038582900 BOOKS: BRANCH ADULT	10-44-400-5	92.03
2038582900 BOOKS: BRANCH YOUTH	10-44-400-6	33.19
2038582901 MATERIAL PROCESSING SERVICES	10-42-265-0	213.40
2038582902 BOOKS: ADULT	10-44-400-1	92.05
2038582902 BOOKS: YOUTH	10-44-400-2	40.06
2038582902 BOOKS: BRANCH ADULT	10-44-400-5	72.69
2038582903 MATERIAL PROCESSING SERVICES	10-42-265-0	49.30
2038582904 BOOKS: BRANCH ADULT	10-44-400-5	19.42
2038582905 MATERIAL PROCESSING SERVICES	10-42-265-0	5.30
2038582906 BOOKS: YOUTH	10-44-400-2	20.44
2038582906 BOOKS: BRANCH YOUTH	10-44-400-6	13.82
2038582907 MATERIAL PROCESSING SERVICES	10-42-265-0	17.20
2038585257 BOOKS: ADULT	10-44-400-1	477.17
2038585257 BOOKS: YOUTH	10-44-400-2	160.47
2038585257 BOOKS: BRANCH ADULT	10-44-400-5	89.65
2038585257 BOOKS: BRANCH YOUTH	10-44-400-6	99.26
2038585258 MATERIAL PROCESSING SERVICES	10-42-265-0	234.60
2038585259 BOOKS: ADULT	10-44-400-1	73.52
2038585259 BOOKS: YOUTH	10-44-400-2	66.20
2038585259 BOOKS: BRANCH ADULT	10-44-400-5	89.30
2038585260 MATERIAL PROCESSING SERVICES	10-42-265-0	61.20
2038585261 BOOKS: ADULT	10-44-400-1	16.13
2038585262 MATERIAL PROCESSING SERVICES	10-42-265-0	4.30
2038585263 BOOKS: YOUTH	10-44-400-2	33.06
2038585264 MATERIAL PROCESSING SERVICES	10-42-265-0	8.60
2038589037 BOOKS: ADULT	10-44-400-1	247.40
2038589037 BOOKS: YOUTH	10-44-400-2	76.51
2038589037 BOOKS: BRANCH ADULT	10-44-400-5	103.12
2038589037 BOOKS: BRANCH YOUTH	10-44-400-6	10.94
2038589038 MATERIAL PROCESSING SERVICES	10-42-265-0	139.00
2038589039 BOOKS: ADULT	10-44-400-1	103.13
2038589039 BOOKS: YOUTH	10-44-400-2	10.94
2038589040 MATERIAL PROCESSING SERVICES	10-42-265-0	31.10
2038589041 BOOKS: BRANCH ADULT	10-44-400-5	34.57
2038589042 MATERIAL PROCESSING SERVICES	10-42-265-0	8.60
2038591688 BOOKS: ADULT	10-44-400-1	353.56
2038591688 BOOKS: YOUTH	10-44-400-2	73.42
2038591689 MATERIAL PROCESSING SERVICES	10-42-265-0	113.50
2038591690 BOOKS: BRANCH YOUTH	10-44-400-6	21.34
2038591691 MATERIAL PROCESSING SERVICES	10-42-265-0	8.60
2038591692 BOOKS: BRANCH YOUTH	10-44-400-6	13.70
2038591693 MATERIAL PROCESSING SERVICES	10-42-265-0	4.30
2038594391 BOOKS: ADULT	10-44-400-1	78.79
2038594391 BOOKS: YOUTH	10-44-400-2	108.34
2038594391 BOOKS: BRANCH ADULT	10-44-400-5	16.72
2038594392 MATERIAL PROCESSING SERVICES	10-42-265-0	74.80
2038594393 BOOKS: ADULT	10-44-400-1	30.65
2038594393 BOOKS: BRANCH YOUTH	10-44-400-6	30.62

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
BAKER & TAYLOR L4230502 (5107) CONTINUED ...		
2038594394 MATERIAL PROCESSING SERVICES	10-42-265-0	22.50
2038594395 BOOKS: ADULT	10-44-400-1	13.93
2038594396 MATERIAL PROCESSING SERVICES	10-42-265-0	5.30
2038597898 BOOKS: ADULT	10-44-400-1	149.90
2038597898 BOOKS: YOUTH	10-44-400-2	34.96
2038597898 BOOKS: BRANCH YOUTH	10-44-400-6	23.32
2038597899 MATERIAL PROCESSING SERVICES	10-42-265-0	56.90
2038597900 BOOKS: YOUTH	10-44-400-2	10.65
2038597901 MATERIAL PROCESSING SERVICES	10-42-265-0	8.60
2038597902 BOOKS: YOUTH	10-44-400-2	12.67
2038597903 MATERIAL PROCESSING SERVICES	10-42-265-0	4.30
2038601110 BOOKS: ADULT	10-44-400-1	172.28
2038601110 BOOKS: YOUTH	10-44-400-2	120.29
2038601110 BOOKS: BRANCH ADULT	10-44-400-5	70.54
2038601110 BOOKS: BRANCH YOUTH	10-44-400-6	82.46
2038601112 BOOKS: ADULT	10-44-400-1	54.77
2038601112 BOOKS: YOUTH	10-44-400-2	70.59
2038601112 BOOKS: BRANCH ADULT	10-44-400-5	43.40
2038601113 MATERIAL PROCESSING SERVICES	10-42-265-0	53.60
2038601114 BOOKS: ADULT	10-44-400-1	15.78
2038601115 MATERIAL PROCESSING SERVICES	10-42-265-0	5.30
2038601116 BOOKS: YOUTH	10-44-400-2	74.77
2038601117 MATERIAL PROCESSING SERVICES	10-42-265-0	25.80
2038605330 BOOKS: ADULT	10-44-400-1	663.59
2038605330 BOOKS: YOUTH	10-44-400-2	248.17
2038605330 BOOKS: BRANCH ADULT	10-44-400-5	142.68
2038605330 BOOKS: BRANCH YOUTH	10-44-400-6	37.03
2038605331 MATERIAL PROCESSING SERVICES	10-42-265-0	303.80
2038605332 BOOKS: ADULT	10-44-400-1	142.69
2038605332 BOOKS: YOUTH	10-44-400-2	49.26
2038605332 BOOKS: BRANCH ADULT	10-44-400-5	21.85
2038605333 MATERIAL PROCESSING SERVICES	10-42-265-0	73.50
2038605336 BOOKS: YOUTH	10-44-400-2	19.87
2038605337 MATERIAL PROCESSING SERVICES	10-42-265-0	8.60
2038606078 MATERIAL PROCESSING SERVICES	10-42-265-0	74.80
2038607016 BOOKS: ADULT	10-44-400-1	72.25
2038607016 BOOKS: YOUTH	10-44-400-2	848.24
2038607016 BOOKS: BRANCH ADULT	10-44-400-5	44.39
2038607016 BOOKS: BRANCH YOUTH	10-44-400-6	223.87
2038607017 MATERIAL PROCESSING SERVICES	10-42-265-0	406.90
2038607018 BOOKS: ADULT	10-44-400-1	59.56
2038607018 BOOKS: YOUTH	10-44-400-2	164.50
2038607018 BOOKS: BRANCH YOUTH	10-44-400-6	29.07
2038607019 MATERIAL PROCESSING SERVICES	10-42-265-0	78.40
2038607020 BOOKS: YOUTH	10-44-400-2	26.76
2038607021 MATERIAL PROCESSING SERVICES	10-42-265-0	12.90
2038607022 BOOKS: YOUTH	10-44-400-2	51.10
2038607022 BOOKS: BRANCH YOUTH	10-44-400-6	14.53
2038607023 MATERIAL PROCESSING SERVICES	10-42-265-0	17.20
2038607573 BOOKS: YOUTH	10-44-400-2	176.77
2038607573 BOOKS: BRANCH ADULT	10-44-400-5	17.29
2038607573 BOOKS: BRANCH YOUTH	10-44-400-6	38.13

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
BAKER & TAYLOR L4230502 (5107) CONTINUED ...		
2038607574 MATERIAL PROCESSING SERVICES	10-42-265-0	65.50
2038607575 BOOKS: ADULT	10-44-400-1	17.28
2038607575 BOOKS: YOUTH	10-44-400-2	38.15
2038607576 MATERIAL PROCESSING SERVICES	10-42-265-0	17.20
2038610573 BOOKS: ADULT	10-44-400-1	378.19
2038610573 BOOKS: YOUTH	10-44-400-2	237.39
2038610573 BOOKS: BRANCH ADULT	10-44-400-5	145.26
2038610573 BOOKS: BRANCH YOUTH	10-44-400-6	43.06
2038610574 MATERIAL PROCESSING SERVICES	10-42-265-0	270.40
2038610575 BOOKS: ADULT	10-44-400-1	145.26
2038610575 BOOKS: YOUTH	10-44-400-2	35.80
2038610576 MATERIAL PROCESSING SERVICES	10-42-265-0	46.00
2038610577 BOOKS: YOUTH	10-44-400-2	7.27
2038610578 MATERIAL PROCESSING SERVICES	10-42-265-0	5.30
2038616461 BOOKS: ADULT	10-44-400-1	395.57
2038616461 BOOKS: YOUTH	10-44-400-2	167.79
2038616461 BOOKS: BRANCH ADULT	10-44-400-5	12.13
2038616461 BOOKS: BRANCH YOUTH	10-44-400-6	29.33
2038616462 MATERIAL PROCESSING SERVICES	10-42-265-0	219.80
2038616463 BOOKS: ADULT	10-44-400-1	12.13
2038616463 BOOKS: YOUTH	10-44-400-2	29.33
2038616463 BOOKS: BRANCH ADULT	10-44-400-5	60.28
2038616463 BOOKS: BRANCH YOUTH	10-44-400-6	29.21
2038616464 MATERIAL PROCESSING SERVICES	10-42-265-0	41.70
2038616465 BOOKS: BRANCH ADULT	10-44-400-5	19.42
2038616466 MATERIAL PROCESSING SERVICES	10-42-265-0	5.30
2038621000 BOOKS: ADULT	10-44-400-1	112.00
2038621000 BOOKS: YOUTH	10-44-400-2	282.31
2038621000 BOOKS: BRANCH ADULT	10-44-400-5	15.15
2038621000 BOOKS: BRANCH YOUTH	10-44-400-6	95.42
2038621001 MATERIAL PROCESSING SERVICES	10-42-265-0	195.90
2038621002 BOOKS: ADULT	10-44-400-1	15.14
2038621002 BOOKS: YOUTH	10-44-400-2	82.47
2038621002 BOOKS: BRANCH ADULT	10-44-400-5	34.01
2038621002 BOOKS: BRANCH YOUTH	10-44-400-6	7.88
2038621003 MATERIAL PROCESSING SERVICES	10-42-265-0	50.30
2038621004 BOOKS: YOUTH	10-44-400-2	12.99
2038621005 MATERIAL PROCESSING SERVICES	10-42-265-0	4.30
2038624265 BOOKS: ADULT	10-44-400-1	203.35
2038624265 BOOKS: YOUTH	10-44-400-2	131.42
2038624265 BOOKS: BRANCH ADULT	10-44-400-5	16.72
2038624266 MATERIAL PROCESSING SERVICES	10-42-265-0	122.80
2038624267 BOOKS: ADULT	10-44-400-1	16.72
2038624267 BOOKS: BRANCH ADULT	10-44-400-5	26.15
2038624267 BOOKS: BRANCH YOUTH	10-44-400-6	17.64
2038624268 MATERIAL PROCESSING SERVICES	10-42-265-0	18.20
2038629908 BOOKS: ADULT	10-44-400-1	432.86
2038629908 BOOKS: YOUTH	10-44-400-2	171.86
2038629908 BOOKS: BRANCH ADULT	10-44-400-5	65.50
2038629909 MATERIAL PROCESSING SERVICES	10-42-265-0	199.90
2038629910 BOOKS: ADULT	10-44-400-1	65.49
2038629911 MATERIAL PROCESSING SERVICES	10-42-265-0	19.20

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
BAKER & TAYLOR L4230502 (5107) CONTINUED ...		
2038634242 BOOKS: ADULT	10-44-400-1	219.51
2038634242 BOOKS: YOUTH	10-44-400-2	63.64
2038634242 BOOKS: BRANCH YOUTH	10-44-400-6	28.33
2038634243 MATERIAL PROCESSING SERVICES	10-42-265-0	81.40
2038634244 BOOKS: YOUTH	10-44-400-2	28.33
2038634244 BOOKS: BRANCH ADULT	10-44-400-5	26.16
2038634244 BOOKS: BRANCH YOUTH	10-44-400-6	11.52
2038634245 MATERIAL PROCESSING SERVICES	10-42-265-0	17.20
2038636945 BOOKS: ADULT	10-44-400-1	41.59
2038636945 BOOKS: YOUTH	10-44-400-2	75.12
2038636945 BOOKS: BRANCH ADULT	10-44-400-5	23.07
2038636945 BOOKS: BRANCH YOUTH	10-44-400-6	29.70
2038636946 MATERIAL PROCESSING SERVICES	10-42-265-0	64.20
2038636947 BOOKS: ADULT	10-44-400-1	23.07
2038636947 BOOKS: YOUTH	10-44-400-2	36.57
2038636947 BOOKS: BRANCH ADULT	10-44-400-5	108.07
2038636948 MATERIAL PROCESSING SERVICES	10-42-265-0	45.00
2038636951 BOOKS: YOUTH	10-44-400-2	6.87
2038636952 MATERIAL PROCESSING SERVICES	10-42-265-0	8.60
2038639581 BOOKS: ADULT	10-44-400-1	71.46
2038639581 BOOKS: YOUTH	10-44-400-2	120.54
2038639581 BOOKS: BRANCH ADULT	10-44-400-5	38.75
2038639581 BOOKS: BRANCH YOUTH	10-44-400-6	6.87
2038639582 MATERIAL PROCESSING SERVICES	10-42-265-0	66.50
2038639583 BOOKS: ADULT	10-44-400-1	38.75
2038639584 MATERIAL PROCESSING SERVICES	10-42-265-0	4.30
2038639585 BOOKS: YOUTH	10-44-400-2	6.87
2038639586 MATERIAL PROCESSING SERVICES	10-42-265-0	4.30
2038642379 BOOKS: ADULT	10-44-400-1	499.12
2038642379 BOOKS: YOUTH	10-44-400-2	16.98
2038642379 BOOKS: BRANCH ADULT	10-44-400-5	110.80
2038642379 BOOKS: BRANCH YOUTH	10-44-400-6	12.67
2038642380 MATERIAL PROCESSING SERVICES	10-42-265-0	181.10
2038642381 BOOKS: ADULT	10-44-400-1	139.32
2038642381 BOOKS: YOUTH	10-44-400-2	12.67
2038642382 MATERIAL PROCESSING SERVICES	10-42-265-0	44.70
2038644967 BOOKS: ADULT	10-44-400-1	172.78
2038644967 BOOKS: BRANCH ADULT	10-44-400-5	23.05
2038644968 MATERIAL PROCESSING SERVICES	10-42-265-0	55.60
2038644969 BOOKS: ADULT	10-44-400-1	23.06
2038644969 BOOKS: BRANCH ADULT	10-44-400-5	17.29
2038644970 MATERIAL PROCESSING SERVICES	10-42-265-0	14.90
2038644971 BOOKS: BRANCH ADULT	10-44-400-5	16.71
2038644972 MATERIAL PROCESSING SERVICES	10-42-265-0	4.30
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BAKER & TAYLOR L0620012 (5108)	11/12/24 CK# 149680	\$94.08
2038605065 BOOKS: YOUTH	10-44-400-2	34.00
2038619350 BOOKS: YOUTH	10-44-400-2	29.25
2038647676 BOOKS: YOUTH	10-44-400-2	14.52
2038657052 AUDIO-VISUAL: YOUTH	10-44-420-2	16.31
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BAKER AND TAYLOR L4229202 (394)	11/12/24 CK# 149681	\$3,679.41
2038547236 BOOKS: ADULT	10-44-400-1	50.99

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
BAKER AND TAYLOR L4229202 (394) CONTINUED ...		
2038547237 MATERIAL PROCESSING SERVICES	10-42-265-0	13.90
2038547238 BOOKS: BRANCH ADULT	10-44-400-5	102.04
2038547239 MATERIAL PROCESSING SERVICES	10-42-265-0	28.80
2038564654 BOOKS: YOUTH	10-44-400-2	30.60
2038566405 BOOKS: ADULT	10-44-400-1	504.87
2038566405 BOOKS: BRANCH ADULT	10-44-400-5	17.86
2038566406 MATERIAL PROCESSING SERVICES	10-42-265-0	107.90
2038566407 BOOKS: ADULT	10-44-400-1	36.06
2038566407 BOOKS: BRANCH ADULT	10-44-400-5	201.91
2038566408 MATERIAL PROCESSING SERVICES	10-42-265-0	31.10
2038566409 BOOKS: BRANCH ADULT	10-44-400-5	193.06
2038566410 MATERIAL PROCESSING SERVICES	10-42-265-0	31.10
2038566411 BOOKS: ADULT	10-44-400-1	14.54
2038566412 MATERIAL PROCESSING SERVICES	10-42-265-0	5.30
2038573841 BOOKS: ADULT	10-44-400-1	200.80
2038573841 BOOKS: BRANCH ADULT	10-44-400-5	16.72
2038573842 MATERIAL PROCESSING SERVICES	10-42-265-0	63.90
2038573843 BOOKS: BRANCH ADULT	10-44-400-5	16.72
2038573844 MATERIAL PROCESSING SERVICES	10-42-265-0	4.30
2038573845 BOOKS: ADULT	10-44-400-1	34.92
2038573845 BOOKS: BRANCH ADULT	10-44-400-5	234.81
2038573846 MATERIAL PROCESSING SERVICES	10-42-265-0	67.50
2038588920 BOOKS: ADULT	10-44-400-1	225.36
2038588920 BOOKS: BRANCH ADULT	10-44-400-5	16.72
2038588921 MATERIAL PROCESSING SERVICES	10-42-265-0	56.60
2038588922 BOOKS: ADULT	10-44-400-1	16.72
2038588922 BOOKS: BRANCH ADULT	10-44-400-5	21.32
2038588923 MATERIAL PROCESSING SERVICES	10-42-265-0	8.60
2038588924 BOOKS: BRANCH ADULT	10-44-400-5	61.52
2038588925 MATERIAL PROCESSING SERVICES	10-42-265-0	13.90
2038597898 BOOKS: BRANCH YOUTH	10-44-400-6	17.43
2038597900 BOOKS: YOUTH	10-44-400-2	17.43
2038606077 BOOKS: ADULT	10-44-400-1	259.74
2038606077 BOOKS: BRANCH ADULT	10-44-400-5	25.82
2038606079 BOOKS: ADULT	10-44-400-1	66.05
2038606079 BOOKS: BRANCH ADULT	10-44-400-5	75.15
2038606080 MATERIAL PROCESSING SERVICES	10-42-265-0	36.40
2038606081 BOOKS: ADULT	10-44-400-1	23.25
2038606081 BOOKS: BRANCH ADULT	10-44-400-5	99.95
2038606082 MATERIAL PROCESSING SERVICES	10-42-265-0	25.80
2038607770 BOOKS: ADULT	10-44-400-1	34.59
2038607770 BOOKS: YOUTH	10-44-400-2	57.56
2038607770 BOOKS: BRANCH YOUTH	10-44-400-6	10.94
2038607771 MATERIAL PROCESSING SERVICES	10-42-265-0	38.40
2038607772 BOOKS: YOUTH	10-44-400-2	10.94
2038607773 MATERIAL PROCESSING SERVICES	10-42-265-0	4.30
2038607774 BOOKS: ADULT	10-44-400-1	21.27
2038607775 MATERIAL PROCESSING SERVICES	10-42-265-0	5.30
2038610573 BOOKS: YOUTH	10-44-400-2	32.19
2038627908 BOOKS: ADULT	10-44-400-1	167.86
2038627909 MATERIAL PROCESSING SERVICES	10-42-265-0	42.70
2038627910 BOOKS: ADULT	10-44-400-1	33.68

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BAKER AND TAYLOR L4229202 (394) CONTINUED ...		
2038627910 BOOKS: BRANCH ADULT	10-44-400-5	69.61
2038627911 MATERIAL PROCESSING SERVICES	10-42-265-0	22.50
2038627912 BOOKS: BRANCH ADULT	10-44-400-5	41.51
2038627913 MATERIAL PROCESSING SERVICES	10-42-265-0	8.60
BALDWIN COOKE (399)	11/12/24 CK# 149682	\$251.16
7724769 OFFICE SUPPLIES/GENERAL	10-43-300-1	251.16
BARNAT CRISSY (6855)	11/12/24 CK# 149683	\$190.58
1006100824 CONFERENCES: ALL EXPENSES	10-42-290-3	190.58
BARRETT BARBARA (6569)	11/12/24 CK# 149684	\$175.00
11212024 PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	175.00
BAYCOM (6848)	11/12/24 CK# 149685	\$330.00
EQUIPINV 051866 COMPUTER EQUIPMENT	10-45-500-0	330.00
BAYSCAN TECHNOLOGIES (4610)	11/12/24 CK# 149737	\$1,704.17
19249 CC PYMT (6420) FOR OFFICE SUPPLIES/COMPUTER	10-43-300-2	1,704.17
BILLINGTON, CHARLES N. (4425)	11/12/24 CK# 149686	\$200.00
12072024 PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	200.00
BLICK ART MATERIALS (1043)	11/12/24 CK# 149732	\$328.16
32340867 CC PYMT (6415) FOR GRAPHICS SUPPLIES	10-43-330-0	256.52
3269598 CC PYMT (6415) FOR ARTS & CRAFTS SUPPLIES: YOUTH	10-43-330-1	71.64
BLICK ART MATERIALS (1043)	11/12/24 CK# 149735	\$126.33
8703 CC PYMT (6418) FOR EXHIBITS AND DISPLAYS	10-43-335-0	126.33
BLUE CAB (6874)	11/12/24 CK# 149733	\$35.11
5541 CC PYMT (6416) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	35.11
BP GLOBAL (6317)	11/12/24 CK# 149740	\$35.00
566854 CC PYMT (6424) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	35.00
BRITAIN'S EXPRESS OIL & LUBE (4669)	11/12/24 CK# 149687	\$55.34
481108 VEHICLE MAINTENANCE: FACILITIES	10-42-270-1	55.34
BRODART CO. (571)	11/12/24 CK# 149688	\$54.56
B6877032 BOOKS: YOUTH	10-44-400-2	54.56
CDW GOVERNMENT, INC. (842)	11/12/24 CK# 149689	\$798.80
AB2UR2H OFFICE SUPPLIES/COMPUTER	10-43-300-2	798.80
CHICAGO SUN-TIMES (5075)	11/12/24 CK# 149690	\$208.00
11192024 PERIODICALS	10-44-410-0	208.00
CHICAGO TRIBUNE (739)	11/12/24 CK# 149691	\$702.00
60051301 022024 PERIODICALS	10-44-410-0	702.00
CINTAS CORPORATION LOC. #355 (4662)	11/12/24 CK# 149692	\$7,904.62
1905108533 JANITORIAL SUPPLIES	10-43-370-0	89.99
1905193527 JANITORIAL SUPPLIES	10-43-370-0	79.04
1905213812 JANITORIAL SUPPLIES	10-43-370-0	164.80
4207672724 JANITORIAL SUPPLIES	10-43-370-0	806.00
4208214102 JANITORIAL SUPPLIES	10-43-370-0	57.54
4208215646 JANITORIAL SUPPLIES	10-43-370-0	1,375.56
4208949754 JANITORIAL SUPPLIES	10-43-370-0	108.13
4208950959 JANITORIAL SUPPLIES	10-43-370-0	1,638.36
4209645426 JANITORIAL SUPPLIES	10-43-370-0	111.94
4209645500 JANITORIAL SUPPLIES	10-43-370-0	57.54
4209647544 JANITORIAL SUPPLIES	10-43-370-0	1,557.12

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
CINTAS CORPORATION LOC. #355 (4662) CONTINUED ...		
4210265575 JANITORIAL SUPPLIES	10-43-370-0	224.40
4210384466 JANITORIAL SUPPLIES	10-43-370-0	57.54
4210386101 JANITORIAL SUPPLIES	10-43-370-0	1,576.66
CITY OF ELGIN (4698)	11/12/24 CK# 149693	\$22.08
0918 1016 WATER & SEWER: DAVIS ROAD	10-42-202-9	22.08
CLAUSS BROTHERS, INC (4808)	11/12/24 CK# 149694	\$385.00
28243 REPAIR/MAINT. OF GROUNDS	60-42-210-0	385.00
COLUNGA, CRISTINA (5491)	11/12/24 CK# 149695	\$150.00
10102024 PUBLIC PROGRAMMING:HISPANIC SVCS	10-42-230-1	150.00
COMCAST BUSINESS (5357)	11/12/24 CK# 149696	\$1,556.04
221787102 ONLINE COMPUTER SERVICES	10-42-255-1	1,556.04
COMPLETE CLEANING COMPANY, INC. (835)	11/12/24 CK# 149697	\$22,847.00
AW15666 REPAIR/MAINT. OF BLDG: RAKOW	60-42-200-5	935.00
AW15667 REPAIR/MAINT. OF BLDG: RAKOW	60-42-200-5	935.00
AW15845 GENERAL CLEANING SERVICE	10-42-235-0	2,950.00
AW15856 GENERAL CLEANING SERVICE	10-42-235-0	2,150.00
AW16835 GENERAL CLEANING SERVICE	10-42-235-0	720.00
AW17026 GENERAL CLEANING SERVICE	10-42-235-0	1,895.00
AW17028 REPAIR/MAINT. OF BUILDING	60-42-200-0	1,260.00
C28594 GENERAL CLEANING SERVICE: RAKOW	10-42-235-5	2,902.00
C28595 GENERAL CLEANING SERVICE	10-42-235-0	9,100.00
CONFERENCE FOOD & BEVERAGE (6685)	11/12/24 CK# 149732	\$172.42
10152024 CC PYMT (6415) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	3.04
1458 CC PYMT (6415) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	7.02
2291 CC PYMT (6415) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	23.00
2375 CC PYMT (6415) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	6.70
2670 CC PYMT (6415) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	46.13
353 CC PYMT (6415) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	24.86
841 CC PYMT (6415) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	23.67
914 CC PYMT (6415) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	23.00
936 CC PYMT (6415) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	15.00
CONFERENCE FOOD & BEVERAGE (6685)	11/12/24 CK# 149734	\$144.32
10025 CC PYMT (6417) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	62.41
50 CC PYMT (6417) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	24.23
50023 CC PYMT (6417) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	36.89
50B CC PYMT (6417) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	20.79
CONFERENCE FOOD & BEVERAGE (6685)	11/12/24 CK# 149737	\$34.95
116 CC PYMT (6420) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	14.95
117 CC PYMT (6420) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	20.00
CONFERENCE FOOD & BEVERAGE (6685)	11/12/24 CK# 149740	\$186.72
103921 CC PYMT (6424) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	13.75
1053 CC PYMT (6424) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	10.30
129688 CC PYMT (6424) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	37.61
208077 CC PYMT (6424) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	10.98
476197 CC PYMT (6424) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	41.62
48 CC PYMT (6424) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	22.08
487897 CC PYMT (6424) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	19.24
5246 CC PYMT (6424) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	5.67
566962 CC PYMT (6424) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	11.38

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CONFERENCE FOOD & BEVERAGE (6685) CONTINUED ...		
568743 CC PYMT (6424) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	14.09
CONFERENCE FOOD & BEVERAGE (6685)	11/12/24 CK# 149742	\$193.21
100023 CC PYMT (6427) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	21.00
100028 CC PYMT (6427) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	26.50
362841 CC PYMT (6427) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	47.61
398143 CC PYMT (6427) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	16.24
402940 CC PYMT (6427) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	11.89
94418 CC PYMT (6427) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	47.70
FECFJ CC PYMT (6427) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	22.27
CONFERENCE FOOD & BEVERAGE (6685)	11/12/24 CK# 149743	\$172.00
201 CC PYMT (6428) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	16.64
347416 CC PYMT (6428) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	139.14
383026 CC PYMT (6428) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	16.22
CONSIDINE, DAVID (4418)	11/12/24 CK# 149698	\$1,841.15
1028 1031 CONFERENCES: ALL EXPENSES	10-42-290-3	1,841.15
CORDOBA MARIA (6564)	11/12/24 CK# 149699	\$120.00
SEPT-OCT PUBLIC PROGRAMMING:HISPANIC SVCS	10-42-230-1	120.00
COSTCO (6866)	11/12/24 CK# 149732	\$38.32
195800 CC PYMT (6415) FOR FOOD & BEVERAGE: COMMUNITY SVCS	10-43-360-2	38.32
CROSBY CINDY LYNN (6338)	11/12/24 CK# 149700	\$290.20
11152024 PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	290.20
CRYSTAL CLEAR AQUARIUM MAINTENANCE (931)	11/12/24 CK# 149701	\$710.00
22668 ANIMAL CARE & FEEDING	10-43-340-0	355.00
22728 ANIMAL CARE & FEEDING	10-43-340-0	355.00
DANNY'S PIZZA (6381)	11/12/24 CK# 149739	\$28.08
365171 CC PYMT (6423) FOR FOOD & BEVERAGE: PUBLIC SVCS	10-43-360-1	28.08
DAVEY TREE EXPERT COMPANY (975)	11/12/24 CK# 149702	\$14,250.00
918936022 REPAIR/MAINT. OF GROUNDS	60-42-210-0	8,057.00
918936022 REPAIR/MAINT. OF GRDS: RAKOW	60-42-210-5	2,655.00
919006696 REPAIR/MAINT. OF GROUNDS	60-42-210-0	1,849.00
919006696 REPAIR/MAINT. OF GRDS: RAKOW	60-42-210-5	439.00
919006697 REPAIR/MAINT. OF GRDS: RAKOW	60-42-210-5	1,250.00
DEL CARMEN BAKERY (6867)	11/12/24 CK# 149732	\$200.00
98395 CC PYMT (6415) FOR FOOD & BEVERAGE: PUBLIC SVCS	10-43-360-1	200.00
DEMCO (1000)	11/12/24 CK# 149703	\$807.88
7548501 MATERIALS PROCESSING SUPPLIES	10-43-310-0	648.57
7550063 FURNITURE AND FIXTURES	10-45-510-0	159.31
DIGITAL OCEAN (6303)	11/12/24 CK# 149737	\$25.21
494366692 CC PYMT (6420) FOR ONLINE COMPUTER SVCS: ACCESS SVCS	10-42-255-3	25.21
DOE JOANNE (6856)	11/12/24 CK# 149704	\$184.84
1006100824 CONFERENCES: ALL EXPENSES	10-42-290-3	184.84
DOUBLE TREE (6397)	11/12/24 CK# 149737	\$478.80
97408217 CC PYMT (6420) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	478.80
DOUBLE TREE (6397)	11/12/24 CK# 149739	\$478.80
706708 CC PYMT (6423) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	478.80
DUO SECURITY, LLC (6066)	11/12/24 CK# 149733	\$360.00
11341497 CC PYMT (6416) FOR ONLINE COMPUTER SERVICES	10-42-255-1	360.00

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DYSON ANDRE (6854)	11/12/24 CK# 149705	\$104.01
1007101124 CONFERENCES: ALL EXPENSES	10-42-290-3	104.01
E. NORMAN SECURITY SYSTEMS, INC. 3 (4093)	11/12/24 CK# 149706	\$27,687.14
16924 RISK MANAGEMENT: FACILITIES	50-42-210-0	133.95
16949 CAPITAL IMPROVEMENTS	10-49-900-0	14,604.07
16950 CAPITAL IMPROVEMENTS	10-49-900-0	12,949.12
ECHO LIMO (6873)	11/12/24 CK# 149733	\$126.35
259952 CC PYMT (6416) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	126.35
ECONOMY DISPOSAL (6816)	11/12/24 CK# 149732	\$90.00
828176 CC PYMT (6415) FOR REPAIR/MAINT. OF BLDG: DAVIS ROAD	60-42-200-9	90.00
ELGIN AREA HISTORICAL SOCIETY (1146)	11/12/24 CK# 149707	\$125.00
11202024 PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	125.00
ELGIN COMMUNITY BIKES (6031)	11/12/24 CK# 149740	\$50.00
113 CC PYMT (6424) FOR VEHICLE MAINTENANCE: MOBILE SVCS	10-42-270-0	50.00
ELGIN HISPANIC NETWORK (1154)	11/12/24 CK# 149732	\$300.00
1976 CC PYMT (6415) FOR CONTINUING ED: REGISTRATION/FEES	10-42-290-1	300.00
ELGIN KEY & LOCK COMPANY (1155)	11/12/24 CK# 149708	\$31.00
241643 REPAIR/MAINT. OF BUILDING	60-42-200-0	6.00
241683 BUILDING & GROUNDS SUPPLIES	60-43-320-0	25.00
EMBASSY SUITES (6862)	11/12/24 CK# 149734	\$602.92
780042 CC PYMT (6417) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	602.92
EMBASSY SUITES (6862)	11/12/24 CK# 149739	\$198.64
92481881 CC PYMT (6423) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	198.64
ENGBERG ANDERSON, INC. (4014)	11/12/24 CK# 149709	\$17,753.75
23364400-7 CAPITAL IMPROVEMENTS	10-49-900-0	17,323.75
23364404-1 CONSULT. & PROF. FEES:OTHER	10-42-225-2	430.00
F.J. BERO & CO, INC (6368)	11/12/24 CK# 149710	\$3,462.92
59721 REPAIR/MAINT. OF BUILDING	60-42-200-0	3,462.92
FACEBOOK (6067)	11/12/24 CK# 149738	\$177.94
ERGBZBL6P2 CC PYMT (6421) FOR PUBLIC RELATIONS: GENERAL	10-42-222-2	19.66
WWKZXE87P2 CC PYMT (6421) FOR PUBLIC RELATIONS: GENERAL	10-42-222-2	158.28
FOX VALLEY FIRE & SAFETY (1329)	11/12/24 CK# 149711	\$10,404.00
IN00720051 CAPITAL IMPROVEMENTS	10-49-900-0	7,000.00
IN00720758 RISK MANAGEMENT: FACILITIES	50-42-210-0	1,404.00
IN00722304 CAPITAL IMPROVEMENTS	10-49-900-0	2,000.00
FRANK & SONS ENTERPRISES, INC (4545)	11/12/24 CK# 149712	\$2,260.00
2981 REPAIR/MAINT. OF GRDS: RAKOW	60-42-210-5	700.00
2982 REPAIR/MAINT. OF GROUNDS	60-42-210-0	1,560.00
FREEDOM SCIENTIFIC BLV GROUP LLC (6870)	11/12/24 CK# 149713	\$5,000.00
STDINV593517 COMPUTER MAINTENANCE	10-42-255-2	5,000.00
FUN EXPRESS, LLC (5754)	11/12/24 CK# 149734	\$40.53
618963 CC PYMT (6417) FOR PUBLIC PROGRAMMING:YOUTH	10-42-230-2	40.53
FUN EXPRESS, LLC (5754)	11/12/24 CK# 149737	\$28.91
331796 CC PYMT (6420) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	28.91
GARCIA XITLALI (6561)	11/12/24 CK# 149714	\$200.00
110224 PUBLIC PROGRAMMING:HISPANIC SVCS	10-42-230-1	200.00

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GILPATRICK, KAREN (5886) 062 CONSULT. & PROF. FEES:OTHER	11/12/24 CK# 149715 10-42-225-2	\$330.00 330.00
GIN CITY (6865) 2021102 CC PYMT (6427) FOR BOOKS: ADULT	11/12/24 CK# 149742 10-44-400-1	\$21.00 21.00
GOVERNMENT FINANCE OFFICERS ASSOCIATION (4884) 3165122 CONTINUING EDUCATION 3166326 CONTINUING ED: REGISTRATION/FEES	11/12/24 CK# 149716 10-42-290-1 10-42-290-1	\$170.00 85.00 85.00
GRAINGER (1449) 9277264819 BUILDING & GROUNDS SUPPLIES 9277574571 JANITORIAL SUPPLIES 9290028241 BUILDING & GROUNDS SUPPLIES 9298664690 BUILDING & GROUNDS SUPPLIES	11/12/24 CK# 149717 60-43-320-0 10-43-370-0 60-43-320-0 60-43-320-0	\$638.98 45.40 196.60 200.42 196.56
GRASSHOPPER (6074) 102024 CC PYMT (6416) FOR OFFICE SUPPLIES/COMPUTER	11/12/24 CK# 149733 10-43-300-2	\$20.47 20.47
GREAT LAKES SNOW AND POND SYSTEMS, INC (6390) 6999 REPAIR/MAINT. OF GROUNDS 6999 REPAIR/MAINT. OF GRDS: RAKOW	11/12/24 CK# 149718 60-42-210-0 60-42-210-5	\$9,645.00 7,395.00 2,250.00
GITAR CENTER (5215) 1429866 CC PYMT (6415) FOR AUDIO-VISUAL EQUIPMENT	11/12/24 CK# 149732 10-45-530-0	\$432.92 432.92
GUTIERREZ FERNANDO M. (6468) SEPT-OCT DIGITAL LIT CLASSES BILINGUAL	11/12/24 CK# 149719 10-42-230-7	\$850.00 850.00
HAGG PRESS (1505) 121695 PUBLIC RELATIONS: NEWSLETTER	11/12/24 CK# 149720 10-42-222-1	\$15,952.00 15,952.00
HELM SERVICE (5979) CHI147494C REPAIR/MAINT. OF HVAC CHI147533C REPAIR/MAINT. HVAC: RAKOW CHI147534C REPAIR/MAINT. OF HVAC CHI147535C REPAIR/MAINT. HVAC: RAKOW CHI199651 REPAIR/MAINT. OF HVAC	11/12/24 CK# 149721 60-42-220-0 60-42-220-5 60-42-220-0 60-42-220-5 60-42-220-0	\$5,327.92 2,330.42 260.92 2,017.75 348.83 370.00
HOBBY LOBBY (6133) 8088531 CC PYMT (6418) FOR EXHIBITS AND DISPLAYS	11/12/24 CK# 149735 10-43-335-0	\$19.51 19.51
HOBBY LOBBY (6133) 407891 CC PYMT (6423) FOR ARTS & CRAFTS SUPPLIES: PUBLIC SVCS	11/12/24 CK# 149739 10-43-330-2	\$94.95 94.95
HOBBY LOBBY (6133) 717435 CC PYMT (6424) FOR ARTS & CRAFTS SUPPLIES: COMM SVCS	11/12/24 CK# 149740 10-43-330-3	\$45.77 45.77
HODGE KIRK (6386) 122024 STORAGE/MOVING	11/12/24 CK# 149722 10-42-209-0	\$650.00 650.00
HOLBROOK THOMAS J. (6869) 111924 PUBLIC PROGRAMMING:COMMUNITY SVCS	11/12/24 CK# 149723 10-42-230-3	\$250.00 250.00
HOME DEPOT (6340) 1010 CC PYMT (6415) FOR JANITORIAL SUPPLIES 1010 CC PYMT (6415) FOR MAINTENANCE EQUIPMENT: UNDER \$1000	11/12/24 CK# 149732 10-43-370-0 60-45-500-2	\$174.88 79.97 94.91
HOME DEPOT CREDIT SERVICES (1617) 2017585 MISCELLANEOUS 4011542 ELECTRICAL SUPPLIES/BULBS 4018407 REPAIR/MAINT. OF BUILDING	11/12/24 CK# 149724 60-43-399-0 10-43-380-0 60-42-200-0	\$422.01 215.85 164.94 41.22

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HOPKINS FORD (5405)	11/12/24 CK# 149732	\$1,700.00
695903 CC PYMT (6415) FOR VEHICLE MAINTENANCE: FACILITIES	10-42-270-1	1,000.00
696122/2 CC PYMT (6415) FOR VEHICLE MAINTENANCE: FACILITIES	10-42-270-1	700.00
HUCKS (6861)	11/12/24 CK# 149734	\$26.73
392830 CC PYMT (6417) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	26.73
HUFFMAN, DEBORAH (1650)	11/12/24 CK# 149725	\$332.50
102024 CONSULT. & PROF. FEES:OTHER	10-42-225-2	332.50
HYATT REGENCY (6255)	11/12/24 CK# 149732	\$1,840.86
4459460801 CC PYMT (6415) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	1,840.86
ICONS8 LLC (6654)	11/12/24 CK# 149737	\$111.20
D201C8F8-0002 CC PYMT (6420) FOR ONLINE COMPUTER SVCS: ACCESS SVCS	10-42-255-3	111.20
ILLINOIS LIBRARY ASSOCIATION (3822)	11/12/24 CK# 149726	\$1,475.00
10312025 CM DUES & MEMBERSHIPS	10-42-280-0	250.00
299371 GBPLD DUES & MEMBERSHIPS	10-42-280-0	750.00
299474 ED DUES & MEMBERSHIPS	10-42-280-0	150.00
299493 DUES & MEMBERSHIPS	10-42-280-0	75.00
299584 RM DUES & MEMBERSHIPS	10-42-280-0	250.00
ILLINOIS SECRETARY OF STATE (4574)	11/12/24 CK# 149732	\$6.00
29633452 CC PYMT (6415) FOR CONTINGENCY	10-42-299-0	6.00
ILLINOIS STATE POLICE (4466)	11/12/24 CK# 149727	\$500.00
M5080479 110124 RISK MANAGEMENT: HR	50-42-210-1	500.00
INFORMATION TODAY INC. (1731)	11/12/24 CK# 149741	\$599.00
1074258 CC PYMT (6425) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	599.00
INFORMATION TODAY, INC. (1732)	11/12/24 CK# 149728	\$423.05
1780721-B1 BOOKS: ADULT	10-44-400-1	423.05
INNOVATION WIRELESS (5999)	11/12/24 CK# 149729	\$1,414.40
0011892 COMPUTER EQUIPMENT	10-45-500-0	1,414.40
J.M. IRRIGATION, INC. (1817)	11/12/24 CK# 149730	\$498.00
74934 REPAIR/MAINT. OF GROUNDS	60-42-210-0	498.00
JOANN (6320)	11/12/24 CK# 149739	\$27.63
44348 CC PYMT (6423) FOR ARTS & CRAFTS SUPPLIES: PUBLIC SVCS	10-43-330-2	27.63
KANOPY LLC (5682)	11/12/24 CK# 149731	\$744.00
2024-10-31 ELECTRONIC RESOURCES: STREAMING	10-44-435-3	744.00
KELLENBERGER ELECTRIC INC. (1880)	11/12/24 CK# 149744	\$713.00
31743-01 REPAIR/MAINT. OF BLDG: RAKOW	60-42-200-5	413.00
31752-01 REPAIR/MAINT. OF BLDG: RAKOW	60-42-200-5	300.00
KNICKERBOCKER ROOFING (4533)	11/12/24 CK# 149745	\$1,289.58
20119293 REPAIR/MAINT. OF BLDG: RAKOW	60-42-200-5	1,289.58
LAKESHORE LEARNING MATERIALS (1957)	11/12/24 CK# 149746	\$152.48
612560135 TOYS & KITS: COMMUNITY SVCS FY25	10-44-440-2	152.48
LASER PRO CO., INC. (1983)	11/12/24 CK# 149747	\$584.50
138476 OFFICE SUPPLIES/COMPUTER	10-43-300-2	150.00
138534 OFFICE SUPPLIES/COMPUTER	10-43-300-2	434.50
LEADERSHIP BRIEFINGS--BUS MGT DAILY (6871)	11/12/24 CK# 149748	\$179.00
ES-43786199 PERIODICALS	10-44-410-0	179.00
LIBRARYWORKS, INC. (6021)	11/12/24 CK# 149734	\$49.00
1329-2656 CC PYMT (6417) FOR CONTINUING ED: REGISTRATION/FEES	10-42-290-1	49.00

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
LYNGSOE SYSTEMS, INC. (4910)	11/12/24 CK# 149749	\$1,300.13
007309 COMPUTER MAINT: ACCESS SVCS	10-42-255-4	1,300.13
MAILGUN TECHNOLOGIES, INC (6058)	11/12/24 CK# 149737	\$80.00
70055986 CC PYMT (6420) FOR ONLINE COMPUTER SVCS: ACCESS SVCS	10-42-255-3	80.00
MARATHON SPORTSWEAR (6872)	11/12/24 CK# 149750	\$444.40
94945 PUBLIC RELATIONS: GENERAL	10-42-222-2	444.40
MARRIOTT (6309)	11/12/24 CK# 149743	\$589.97
48006 CC PYMT (6428) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	589.97
MARTIN AUTO SERVICE (6803)	11/12/24 CK# 149732	\$145.00
25178 CC PYMT (6415) FOR VEHICLE MAINTENANCE: FACILITIES	10-42-270-1	145.00
MARTINEZ MICHAEL (6174)	11/12/24 CK# 149751	\$100.00
10262024 PUBLIC PROGRAMMING:HISPANIC SVCS	10-42-230-1	100.00
MARTINEZ, BETTY 2 (4305)	11/12/24 CK# 149752	\$300.00
SEPT-OCT 2024 PUBLIC PROGRAMMING:HISPANIC SVCS	10-42-230-1	300.00
MEIJER (6188)	11/12/24 CK# 149741	\$23.96
701379 CC PYMT (6425) FOR PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	23.96
MENARDS (2224)	11/12/24 CK# 149741	\$37.92
700455 CC PYMT (6425) FOR PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	37.92
MIDWEST TAPE (2256)	11/12/24 CK# 149753	\$6,610.42
506129539 AUDIO-VISUAL: ADULT	10-44-420-1	79.29
506129821 AUDIO-VISUAL: ADULT	10-44-420-1	227.15
506129822 AUDIO-VISUAL: YOUTH	10-44-420-2	43.99
506129823 AUDIO-VISUAL: ADULT	10-44-420-1	53.98
506129823 AUDIO-VISUAL: YOUTH	10-44-420-2	77.94
506129824 AUDIO-VISUAL: YOUTH	10-44-420-2	73.46
506156751 AUDIO-VISUAL: ADULT	10-44-420-1	394.30
506156751 AUDIO-VISUAL: YOUTH	10-44-420-2	56.22
506156751 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	266.86
506156751 AUDIO-VISUAL: BRANCH YOUTH	10-44-420-6	37.48
506166649 AUDIO-VISUAL: ADULT	10-44-420-1	82.59
506166651 AUDIO-VISUAL: ADULT	10-44-420-1	151.42
506166652 AUDIO-VISUAL: ADULT	10-44-420-1	92.98
506166653 AUDIO-VISUAL: YOUTH	10-44-420-2	157.43
506166654 AUDIO-VISUAL: YOUTH	10-44-420-2	47.96
506187806 AUDIO-VISUAL: ADULT	10-44-420-1	997.80
506187806 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	699.41
506187807 AUDIO-VISUAL: ADULT	10-44-420-1	608.03
506187807 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	310.39
506199343 AUDIO-VISUAL: ADULT	10-44-420-1	172.96
506199345 AUDIO-VISUAL: ADULT	10-44-420-1	413.80
506199346 AUDIO-VISUAL: ADULT	10-44-420-1	30.74
506217742 AUDIO-VISUAL: ADULT	10-44-420-1	191.15
506217742 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	191.15
506228221 AUDIO-VISUAL: ADULT	10-44-420-1	65.35
506228223 AUDIO-VISUAL: ADULT	10-44-420-1	135.97
506228224 AUDIO-VISUAL: ADULT	10-44-420-1	437.80
506228225 AUDIO-VISUAL: ADULT	10-44-420-1	11.24
506228225 AUDIO-VISUAL: YOUTH	10-44-420-2	7.49
506254988 AUDIO-VISUAL: ADULT	10-44-420-1	407.88
506254988 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	109.45

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MIDWEST TAPE (2256) CONTINUED ... CM 505629898 AUDIO-VISUAL: ADULT	10-44-420-1	-23.24
MIDWEST TAPE / HOOPLA (6521) 506271637 ELECTRONIC RESOURCES: STREAMING	11/12/24 CK# 149754 10-44-435-3	\$20,419.08 20,419.08
MINNESOTA ASSOCIATION OF VOLUNTEERS (6534) 10136452 CC PYMT (6415) FOR CONTINUING ED: REGISTRATION/FEEES	11/12/24 CK# 149732 10-42-290-1	\$228.00 228.00
MONOPRICE, INC. (5237) 24335798 OFFICE SUPPLIES/COMPUTER 24338326 OFFICE SUPPLIES/COMPUTER	11/12/24 CK# 149755 10-43-300-2 10-43-300-2	\$243.34 170.70 72.64
MOORE, ANDREW (5330) 1007100824 CONFERENCES: ALL EXPENSES	11/12/24 CK# 149756 10-42-290-3	\$271.66 271.66
MOSIO (5256) 10433 ELECTRONIC RESOURCES: IN-HOUSE	11/12/24 CK# 149757 10-44-435-1	\$621.60 621.60
NASCO (2366) 659719 CC PYMT (6425) FOR PUBLIC PROGRAMMING:COMMUNITY SVCS	11/12/24 CK# 149741 10-42-230-3	\$74.95 74.95
NICOR GAS (2489) 10 2024 NATURAL GAS	11/12/24 CK# 149758 10-42-200-0	\$2,908.00 2,908.00
O'REILLY AUTO PARTS (6785) 256585 CC PYMT (6419) FOR VEHICLE MAINTENANCE: FACILITIES	11/12/24 CK# 149736 10-42-270-1	\$45.99 45.99
OCLC (4723) 1000410570 ELECTRONIC RESOURCES: EBOOKS/AUDIO 1000410729 ELECTRONIC RESOURCES: EBOOKS/AUDIO 1000410884 ELECTRONIC RESOURCES: EBOOKS/AUDIO	11/12/24 CK# 149759 10-44-435-2 10-44-435-2 10-44-435-2	\$16,242.52 5,624.58 626.73 9,991.21
ORIENTAL TRADING CO., INC. (2563) 733625792 CC PYMT (6415) FOR PUBLIC PROGRAMMING:COMMUNITY SVCS	11/12/24 CK# 149732 10-42-230-3	\$106.82 106.82
ORIENTAL TRADING CO., INC. (2563) 733137764 CC PYMT (6423) FOR PUBLIC PROGRAMMING:COMMUNITY SVCS	11/12/24 CK# 149739 10-42-230-3	\$110.97 110.97
OTIS ELEVATOR COMPANY (4788) 100401715621 REPAIR/MAINT. OF BUILDING	11/12/24 CK# 149760 60-42-200-0	\$1,225.23 1,225.23
OVERDRIVE, INC. (4535) 01018MA24341977 ELECTRONIC RESOURCES: EBOOKS/AUDIO	11/12/24 CK# 149761 10-44-435-2	\$4,661.82 4,661.82
PACK WILLIAM (6212) 11142024 PUBLIC PROGRAMMING:COMMUNITY SVCS	11/12/24 CK# 149762 10-42-230-3	\$325.00 325.00
PADDOCK PUBLICATIONS, INC. (5264) 309696 LEGAL PUBLICATIONS	11/12/24 CK# 149763 10-42-220-2	\$1,139.07 1,139.07
PARAGON MICRO INC. (4877) S5180863 COMPUTER MAINTENANCE S5182578 COMPUTER EQUIPMENT S5720667 COMPUTER MAINTENANCE	11/12/24 CK# 149764 10-42-255-2 10-45-500-0 10-42-255-2	\$12,992.54 3,519.84 8,649.90 822.80
PAYPAL, INC (6059) 401273A CC PYMT (6415) FOR CONTINUING ED: REGISTRATION/FEEES 461519 CC PYMT (6415) FOR CONTINUING ED: REGISTRATION/FEEES	11/12/24 CK# 149732 10-42-290-1 10-42-290-1	\$547.00 448.00 99.00
PAYPAL, INC (6059) 150666203 CC PYMT (6420) FOR ONLINE COMPUTER SVCS: ACCESS SVCS 28600D CC PYMT (6420) FOR CONTINUING ED: REGISTRATION/FEEES	11/12/24 CK# 149737 10-42-255-3 10-42-290-1	\$118.95 19.95 99.00
PAYPAL, INC (6059) 10232024 CC PYMT (6421) FOR PUBLIC RELATIONS: GENERAL	11/12/24 CK# 149738 10-42-222-2	\$24.00 24.00

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PEERLESS NETWORK, INC (6182)	11/12/24 CK# 149765	\$1,676.04
62374 TELEPHONE/LINE CHARGES	10-42-203-1	902.06
62861 TELEPHONE/LINE CHARGES	10-42-203-1	773.98
PEORIA CIVIC CENTER (6860)	11/12/24 CK# 149734	\$30.00
1001 CC PYMT (6417) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	10.00
7651 CC PYMT (6417) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	10.00
7687 CC PYMT (6417) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	10.00
PETTY CASH - SARA JOHNSON (4777)	11/12/24 CK# 149766	\$552.41
112024 PUBLIC RELATIONS: GENERAL	10-42-222-2	11.70
112024 PUBLIC PROGRAMMING:HISPANIC SVCS	10-42-230-1	35.60
112024 PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	214.41
112024 PUBLIC PROGRAMMING: STUDIO/INFO SVC	10-42-230-6	11.61
112024 CONTINUING EDUCATION:TRAVEL & MEALS	10-42-290-2	202.41
112024 SUPPLIES: WORK APPAREL	10-43-301-0	16.26
112024 ARTS & CRAFTS SUPPLIES: COMM SVCS	10-43-330-3	8.76
112024 FOOD & BEVERAGE: ADMIN	10-43-360-0	33.64
112024 TOYS & KITS: COMMUNITY SVCS FY25	10-44-440-2	6.48
112024 BUILDING & GROUNDS SUPPLIES	60-43-320-0	11.54
PITNEY BOWES INC. (4048)	11/12/24 CK# 149767	\$323.64
1026236301 POSTAGE & SHIPPING	10-42-210-0	323.64
PLAYAWAY PRODUCTS LLC (4273)	11/12/24 CK# 149768	\$37.99
477642 AUDIO-VISUAL: YOUTH	10-44-420-2	37.99
PLAYGROUND (6864)	11/12/24 CK# 149742	\$49.00
33528 CC PYMT (6427) FOR AUDIO-VISUAL: ADULT	10-44-420-1	49.00
PRINT LOOP (5053)	11/12/24 CK# 149732	-\$90.70
1014872 REF CC PYMT (6415) FOR SUPPLIES: WORK APPAREL	10-43-301-0	-90.70
PROQUEST LLC (2760)	11/12/24 CK# 149769	\$27,892.04
70849361 ELECTRONIC RESOURCES: DATABASES	10-44-435-0	27,892.04
RAILS (5481)	11/12/24 CK# 149770	\$120.00
13436 CONTINUING ED: REGISTRATION/FEES	10-42-290-1	120.00
REACTCRM (6875)	11/12/24 CK# 149738	\$8.00
1015 CC PYMT (6421) FOR CONTINGENCY	10-42-299-0	8.00
RELIANT CONTRACT GLASS, INC. (6010)	11/12/24 CK# 149771	\$4,315.00
5910002-001 REPAIR/MAINT. OF BUILDING	60-42-200-0	4,315.00
RESTORE PLUMBING AND DRAIN (5890)	11/12/24 CK# 149772	\$944.04
19597 REPAIR/MAINT. OF BUILDING	60-42-200-0	355.04
19657 REPAIR/MAINT. OF BUILDING	60-42-200-0	589.00
ROTARY CLUB OF ELGIN (3757)	11/12/24 CK# 149773	\$225.00
0222 CM DUES & MEMBERSHIPS	10-42-280-0	225.00
ROWMAN & LITTLEFIELD PUBL. GROUP (3739)	11/12/24 CK# 149774	\$388.71
12535730 BOOKS: ADULT	10-44-400-1	194.36
12535730 BOOKS: YOUTH	10-44-400-2	97.18
12535730 IN-HOUSE REFERENCE	10-44-400-4	97.17
RUSSO (6594)	11/12/24 CK# 149775	\$1,478.99
PSI20047803 VEHICLE MAINTENANCE: FACILITIES	10-42-270-1	675.29
SPI20852647 MAINTENANCE EQUIPMENT: UNDER \$1000	60-45-500-2	803.70
SAFEGARD EXTERMINATING CO. (2958)	11/12/24 CK# 149776	\$1,513.00
10-2859 REPAIR/MAINT. OF BUILDING	60-42-200-0	197.00

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
SAFEGARD EXTERMINATING CO. (2958) CONTINUED ...		
10-2860 REPAIR/MAINT. OF BLDG: RAKOW	60-42-200-5	67.00
103318 REPAIR/MAINT. OF BUILDING	60-42-200-0	195.00
103319 REPAIR/MAINT. OF BUILDING	60-42-200-0	495.00
103320 REPAIR/MAINT. OF BLDG: RAKOW	60-42-200-5	295.00
11-15089 REPAIR/MAINT. OF BUILDING	60-42-200-0	197.00
11-15090 REPAIR/MAINT. OF BLDG: RAKOW	60-42-200-5	67.00
SAM'S CLUB DIRECT (5057)	11/12/24 CK# 149777	\$417.22
000000 GVDGRG FOOD & BEVERAGE: ADMIN	10-43-360-0	20.33
000000 GVSHE PUBLIC PROGRAMMING:HISPANIC SVCS	10-42-230-1	158.04
000136 GVCNKM FOOD & BEVERAGE: COMMUNITY SVCS	10-43-360-2	24.48
001030 GVCUAW FOOD & BEVERAGE: PUBLIC SVCS	10-43-360-1	45.62
007167 GVEOOH FOOD & BEVERAGE: ADMIN	10-43-360-0	76.40
007215 GVNDP FOOD & BEVERAGE: COMMUNITY SVCS	10-43-360-2	36.57
008331 GVZ XU PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	55.78
SEBERT LANDSCAPING (6199)	11/12/24 CK# 149778	\$1,170.00
S593899 REPAIR/MAINT. OF GRDS: RAKOW	60-42-210-5	540.00
S593900 REPAIR/MAINT. OF GROUNDS	60-42-210-0	630.00
SENIOR TECH SERVICES, LLC (6858)	11/12/24 CK# 149779	\$200.00
12052024 DIGITAL LIT CLASSES BRANCHES	10-42-230-8	200.00
SHALES MC NUTT CONSTRUCTION (4170)	11/12/24 CK# 149780	\$430,508.02
1001 1031 2024 SE EXPANSION	10-49-930-0	430,508.02
SHRM (6127)	11/12/24 CK# 149732	\$75.00
10172024 CC PYMT (6415) FOR CONTINUING ED: REGISTRATION/FEES	10-42-290-1	75.00
SIDWELL COMPANY (3073)	11/12/24 CK# 149781	\$375.00
SIDXT0007874 PRINTING: OUTSIDE	10-42-240-0	375.00
SIGN UP GENIUS (6221)	11/12/24 CK# 149732	\$107.89
379381 CC PYMT (6415) FOR ELECTRONIC RESOURCES: DATABASES	10-44-435-0	107.89
SIGNUP.COM (6844)	11/12/24 CK# 149732	\$58.30
0242024 CC PYMT (6415) FOR COMPUTER MAINTENANCE	10-42-255-2	48.31
626687F3-0003 CC PYMT (6415) FOR COMPUTER MAINTENANCE	10-42-255-2	9.99
SOUTH ELGIN PROF CTR PHASE 2 CONDO (5393)	11/12/24 CK# 149782	\$3,014.46
NOVEMBER 2024 COMMON AREA MAINT: SO ELGIN	10-42-204-0	3,014.46
SPEEDWAY (6678)	11/12/24 CK# 149740	\$28.20
824987 CC PYMT (6424) FOR FUEL/GASOLINE: MOBILE SERVICES	10-43-350-1	28.20
SPOTIFY (6086)	11/12/24 CK# 149734	\$19.99
102024 CC PYMT (6417) FOR PUBLIC PROGRAMMING:YOUTH	10-42-230-2	19.99
STAPLES (3180)	11/12/24 CK# 149732	\$819.78
9983738048 CC PYMT (6415) FOR DUPLICATING: PAPER/COPY SHOP SUPPL	10-43-320-0	184.95
9983738238 CC PYMT (6415) FOR DUPLICATING: PAPER/COPY SHOP SUPPL	10-43-320-0	184.95
9983738332 CC PYMT (6415) FOR DUPLICATING: PAPER/COPY SHOP SUPPL	10-43-320-0	184.95
9983738458 CC PYMT (6415) FOR DUPLICATING: PAPER/COPY SHOP SUPPL	10-43-320-0	144.96
9983738539 CC PYMT (6415) FOR DUPLICATING: PAPER/COPY SHOP SUPPL	10-43-320-0	119.97
STAPLES (3180)	11/12/24 CK# 149783	\$259.92
6014998650 DUPLICATING: PAPER/COPY SHOP SUPPL	10-43-320-0	259.92
STUDIO GC (5252)	11/12/24 CK# 149784	\$7,429.40
21043.16 SE EXPANSION	10-49-930-0	6,219.48
21043A.08 SE EXPANSION	10-49-930-0	1,209.92

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CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
TANDY LEATHER (6843) 14309 CC PYMT (6425) FOR PUBLIC PROGRAMMING:COMMUNITY SVCS	11/12/24 CK# 149741 10-42-230-3	\$119.55 119.55
TARGET (6108) 386955 CC PYMT (6423) FOR ARTS & CRAFTS SUPPLIES: PUBLIC SVCS	11/12/24 CK# 149739 10-43-330-2	\$4.17 4.17
TARGET (6108) 216296 CC PYMT (6424) FOR FOOD & BEVERAGE: COMMUNITY SVCS 216318 CC PYMT (6424) FOR PUBLIC PROGRAMMING:COMMUNITY SVCS 379309 CC PYMT (6424) FOR PUBLIC PROGRAMMING:COMMUNITY SVCS 379309 CC PYMT (6424) FOR FOOD & BEVERAGE: COMMUNITY SVCS	11/12/24 CK# 149740 10-43-360-2 10-42-230-3 10-42-230-3 10-43-360-2	\$139.96 49.98 34.00 3.00 52.98
TODAY'S BUSINESS SOLUTIONS, INC. (3346) 103024-18 CONTINGENCY 17150 COMPUTER MAINTENANCE	11/12/24 CK# 149785 10-42-299-0 10-42-255-2	\$8,259.45 444.80 7,814.65
TOTALLY PROMOTIONAL (6135) 1956877 CC PYMT (6418) FOR PUBLIC RELATIONS: GENERAL	11/12/24 CK# 149735 10-42-222-2	\$866.00 866.00
TRANE (3371) 314931159 REPAIR/MAINT. OF HVAC	11/12/24 CK# 149786 60-42-220-0	\$7,684.00 7,684.00
UBER (6158) 10082024 CC PYMT (6415) FOR CONFERENCES: ALL EXPENSES FARGAN CC PYMT (6415) FOR CONFERENCES: ALL EXPENSES NODAR CC PYMT (6415) FOR CONFERENCES: ALL EXPENSES	11/12/24 CK# 149732 10-42-290-3 10-42-290-3 10-42-290-3	\$136.45 22.42 51.98 62.05
ULINE (4778) 184995302 MATERIALS PROCESSING SUPPLIES	11/12/24 CK# 149787 10-43-310-0	\$128.27 128.27
UNITED AIRLINES (6070) PRG2B9 CC PYMT (6428) FOR CONFERENCES: ALL EXPENSES	11/12/24 CK# 149743 10-42-290-3	\$286.95 286.95
VAUGHAN PLANTSCAPES, INC. (4296) 64957 REPAIR/MAINT. OF GROUNDS	11/12/24 CK# 149788 60-42-210-0	\$243.76 243.76
VILLAGE OF SOUTH ELGIN (5477) 10 2024 WATER & SEWER: SOUTH ELGIN	11/12/24 CK# 149789 10-42-202-7	\$90.20 90.20
VILLAGE OF SOUTH ELGIN (5477) 10 2024 B WATER & SEWER: SOUTH ELGIN	11/12/24 CK# 149790 10-42-202-7	\$112.67 112.67
VILLALOBOS, MADELEINE (5861) 1008101024 CONFERENCES: ALL EXPENSES	11/12/24 CK# 149791 10-42-290-3	\$599.25 599.25
VOLGISTICS (6071) 507906 CC PYMT (6415) FOR COMPUTER MAINTENANCE	11/12/24 CK# 149732 10-42-255-2	\$70.00 70.00
WALL STREET JOURNAL (3556) 10022024 CC PYMT (6415) FOR PERIODICALS	11/12/24 CK# 149732 10-44-410-0	\$659.88 659.88
WALMART (6075) 10676608 CC PYMT (6415) FOR AUDIO-VISUAL EQUIPMENT	11/12/24 CK# 149732 10-45-530-0	\$661.25 661.25
WALMART (6075) 486929 CC PYMT (6417) FOR PUBLIC PROGRAMMING:YOUTH 486929 CC PYMT (6417) FOR OFFICE SUPPLIES/GENERAL 486929 CC PYMT (6417) FOR FOOD & BEVERAGE: PUBLIC SVCS	11/12/24 CK# 149734 10-42-230-2 10-43-300-1 10-43-360-1	\$43.74 4.95 23.33 15.46
WAREHOUSE DIRECT OFFICE PRODUCTS (4897) 5810362-0 OFFICE SUPPLIES/GENERAL	11/12/24 CK# 149792 10-43-300-1	\$244.84 244.84
WEST SIDE ELECTRIC (6178) 300135048 ELECTRICAL SUPPLIES/BULBS 300135049 ELECTRICAL SUPPLIES/BULBS	11/12/24 CK# 149793 10-43-380-0 10-43-380-0	\$304.43 16.50 287.93

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BILLS PAID REPORT FOR NOVEMBER, 2024

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
WEX BANK (5012)	11/12/24 CK# 149794	\$873.60
100702562 FUEL/GASOLINE: FACILITES	10-43-350-0	420.93
100702562 FUEL/GASOLINE: MOBILE SERVICES	10-43-350-1	452.67
WILD GOOSE CHASE (3616)	11/12/24 CK# 149795	\$1,265.00
241756 REPAIR/MAINT. OF GRDS: RAKOW	60-42-210-5	1,265.00
WINDY CITY GHOSTBUSTERS LTD (6389)	11/12/24 CK# 149796	\$50.00
10162024 PUBLIC PROGRAMMING:YOUTH	10-42-230-2	50.00
WYNDHAM (6650)	11/12/24 CK# 149740	\$975.78
49102 CC PYMT (6424) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	975.78
ZIEGLER JEANIE (6857)	11/12/24 CK# 149797	\$689.42
1010101124 CONFERENCES: ALL EXPENSES	10-42-290-3	689.42
ZIEGLER'S ACE HARDWARE (111)	11/12/24 CK# 149798	\$854.45
174405/A MAINTENANCE EQUIPMENT: UNDER \$1000	60-45-500-2	38.93
174470/A JANITORIAL SUPPLIES	10-43-370-0	41.17
174473/A ELECTRICAL SUPPLIES/BULBS	10-43-380-0	9.99
174483/A BUILDING & GROUNDS SUPPLIES	60-43-320-0	19.14
174498/A MAINTENANCE EQUIPMENT: UNDER \$1000	60-45-500-2	22.78
174506/A BUILDING & GROUNDS SUPPLIES	60-43-320-0	18.76
174536/A JANITORIAL SUPPLIES	10-43-370-0	34.16
174560/A MAINTENANCE EQUIPMENT: UNDER \$1000	60-45-500-2	9.49
174563/A MAINTENANCE EQUIPMENT: UNDER \$1000	60-45-500-2	29.42
174595/A BUILDING & GROUNDS SUPPLIES	60-43-320-0	8.54
174598/A EXHIBITS AND DISPLAYS	10-43-335-0	67.43
174614/A BUILDING & GROUNDS SUPPLIES	60-43-320-0	8.54
174631/A MAINTENANCE EQUIPMENT: UNDER \$1000	60-45-500-2	49.34
174634/A JANITORIAL SUPPLIES	10-43-370-0	45.53
174660/A EXHIBITS AND DISPLAYS	10-43-335-0	30.55
174683/A BUILDING & GROUNDS SUPPLIES	60-43-320-0	17.25
174686/A BUILDING & GROUNDS SUPPLIES	60-43-320-0	5.30
174723/A JANITORIAL SUPPLIES	10-43-370-0	7.21
174728/A MISCELLANEOUS	60-43-399-0	15.93
174742/A JANITORIAL SUPPLIES	10-43-370-0	3.36
174744/A VEHICLE MAINTENANCE: MOBILE SVCS	10-42-270-0	37.98
174750/A BUILDING & GROUNDS SUPPLIES	60-43-320-0	8.54
174768/A SUPPLIES: WORK APPAREL	10-43-301-0	16.14
174779/A BUILDING & GROUNDS SUPPLIES	60-43-320-0	65.28
174787/A BUILDING & GROUNDS SUPPLIES	60-43-320-0	28.84
174794/A EXHIBITS AND DISPLAYS	10-43-335-0	5.28
174808/A BUILDING & GROUNDS SUPPLIES	60-43-320-0	67.38
174819/A BUILDING & GROUNDS SUPPLIES	60-43-320-0	12.50
174831/A BUILDING & GROUNDS SUPPLIES	60-43-320-0	9.49
174862/A BUILDING & GROUNDS SUPPLIES	60-43-320-0	83.18
174865/A JANITORIAL SUPPLIES	10-43-370-0	37.02
ZORO.COM (6116)	11/12/24 CK# 149732	\$2,162.27
6258814426 CC PYMT (6415) FOR MISCELLANEOUS	60-43-399-0	154.77
7291283182 CC PYMT (6415) FOR BUILDING & GROUNDS SUPPLIES	60-43-320-0	2,007.50

GAIL BORDEN PUBLIC LIBRARY DISTRICT
 BILLS PAID REPORT FOR NOVEMBER, 2024
 SUMMARY ALL FUNDS

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BANK ACCOUNT	BANK	DESCRIPTION	AMOUNT	
10-10-0	01	GENERAL FUND-CASH - GENERAL FUND	747,595.02	*
50-10-0	01	LIABILITY INS. FUND-CASH - LIAB. & RISK FUND	2,037.95	*
60-10-0	01	BUILDING & EQUIPMENT FUND-CASH - B & E FUND	65,664.26	*
TOTAL ALL FUNDS			815,297.23	**

NUMBER	DESCRIPTION	MONTH ACTIVITY	YEAR ACTIVITY	PRCT. USED	BUDGET AMOUNT	REMAINING
<u>GENERAL FUND</u>						
10-30	PROPERTY TAXES	4,626,504.91	7,383,256.45	43.03	17,156,500	9,773,243.55
10-31	REPLACEMENT TAXES	0.00	9,827.94	4.28	229,400	219,572.06
10-32	INTEREST EARNED	72,469.68	196,063.22	39.21	500,000	303,936.78
10-33	FINES AND FEES	16,023.89	54,434.57	25.26	215,500	161,065.43
10-34	MISCELLANEOUS INCOME	0.00	0.00	0.00	1,700	1,700.00
10-35	DEVELOPER FEES	3,229.61	3,229.61	2.69	120,000	116,770.39
10-36	GRANTS	0.00	0.00	0.00	222,600	222,600.00
10-39	MISCELLANEOUS	50,301.66	56,986.27	50.61	112,600	55,613.73
**TOTAL	GENERAL FUND	4,768,529.75	7,703,798.06	41.51	18,558,300	10,854,501.94
<u>I.M.R.F. FUND</u>						
20-30	PROPERTY TAXES	217,926.91	347,780.27	43.02	808,500	460,719.73
20-31	REPLACEMENT TAXES	0.00	349.07	4.31	8,100	7,750.93
**TOTAL	I.M.R.F. FUND	217,926.91	348,129.34	42.63	816,600	468,470.66
<u>SOCIAL SECURITY FUND</u>						
30-30	PROPERTY TAXES	212,473.91	339,078.80	41.99	807,500	468,421.20
**TOTAL	SOCIAL SECURITY FUND	212,473.91	339,078.80	41.99	807,500	468,421.20
<u>AUDIT FUND</u>						
40-30	PROPERTY TAXES	4,355.96	6,953.75	42.92	16,200	9,246.25
**TOTAL	AUDIT FUND	4,355.96	6,953.75	42.92	16,200	9,246.25
<u>LIABILITY INS. FUND</u>						
50-30	PROPERTY TAXES	87,167.54	139,112.14	43.03	323,300	184,187.86
**TOTAL	LIABILITY INS. FUND	87,167.54	139,112.14	43.03	323,300	184,187.86
<u>BUILDING & EQUIPMENT FUND</u>						
60-30	PROPERTY TAXES	217,926.91	347,780.27	44.13	788,000	440,219.73
**TOTAL	BUILDING & EQUIPMENT FUND	217,926.91	347,780.27	44.13	788,000	440,219.73
<u>BUILDING RESERVE FUND</u>						
90-32	INTEREST EARNED	4,302.76	12,398.55	82.66	15,000	2,601.45
**TOTAL	BUILDING RESERVE FUND	4,302.76	12,398.55	82.66	15,000	2,601.45
<u>GIFT FUND</u>						
98-39	MISCELLANEOUS	0.00	0.00	0.00	500,000	500,000.00
**TOTAL	GIFT FUND	0.00	0.00	0.00	500,000	500,000.00
GRAND TOTAL		5,512,683.74	8,897,250.91	40.77	21,824,900	12,927,649.09

RECAP BY FUND

NUMBER	DESCRIPTION	MONTH ACTIVITY	YEAR ACTIVITY	PRCT. USED	BUDGET AMOUNT	REMAINING
<u>FUND SUMMARY</u>						
10	GENERAL	4,768,529.75	7,703,798.06	41.51	18,558,300	10,854,501.94
20	I.M.R.F	217,926.91	348,129.34	42.63	816,600	468,470.66
30	SOCIAL SECURITY	212,473.91	339,078.80	41.99	807,500	468,421.20
40	AUDIT	4,355.96	6,953.75	42.92	16,200	9,246.25
50	LIABILITY INS.	87,167.54	139,112.14	43.03	323,300	184,187.86
60	BUILDING & EQUIPMENT	217,926.91	347,780.27	44.13	788,000	440,219.73
90	SPECIAL/BUILDING RESERVE	4,302.76	12,398.55	82.66	15,000	2,601.45
98	GIFT	0.00	0.00	0.00	500,000	500,000.00
	TOTALS ALL FUNDS	5,512,683.74	8,897,250.91	40.77	21,824,900	12,927,649.09

VT NUMBER	DESCRIPTION	MONTH ACTIVITY	YEAR ACTIVITY	PRCT. USED	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
<u>GENERAL FUND</u>								
<u>SALARIES & BENEFITS</u>								
10-41-100-0	SALARIES & WAGES/ADMINISTRATION	145,110.90	434,216.75	24.53	1,770,000	1,335,783.25	21.93	1,980,000
10-41-101-0	SALARIES & WAGES/LIBR. & SUPERV.	314,504.59	968,623.87	24.40	3,970,000	3,001,376.13	21.79	4,445,000
10-41-102-0	SALARIES & WAGES/SUPPORT	304,382.88	978,090.94	25.08	3,900,000	2,921,909.06	22.43	4,360,000
10-41-103-0	SALARIES & WAGES/MAINTENANCE	35,939.80	100,051.96	21.75	460,000	359,948.04	19.43	515,000
10-41-110-0	HEALTH, DENTAL & VISION INSURANCE	85,916.60	248,980.69	20.16	1,235,000	986,019.31	17.78	1,400,000
10-41-111-0	LIFE INSURANCE	795.06	3,258.78	33.25	9,800	6,541.22	27.16	12,000
*TOTAL	SALARIES & BENEFITS	886,649.83	2,733,222.99	24.09	11,344,800	8,611,577.01	21.50	12,712,000
<u>CONTRACTUAL SERVICES</u>								
10-42-200-0	NATURAL GAS	6,536.77	13,179.91	15.51	85,000	71,820.09	12.92	102,000
10-42-200-5	NATURAL GAS: RAKOW	49.51	97.62	2.17	4,500	4,402.38	1.81	5,400
10-42-200-7	NATURAL GAS: SOUTH ELGIN	91.46	274.66	6.54	4,200	3,925.34	5.39	5,100
10-42-200-9	NATURAL GAS: DAVIS ROAD	49.86	149.69	1.50	10,000	9,850.31	1.25	12,000
10-42-201-0	ELECTRICITY	39,415.63	115,846.71	43.72	265,000	149,153.29	36.43	318,000
10-42-201-5	ELECTRICITY: RAKOW	3,137.73	3,137.73	8.96	35,000	31,862.27	7.47	42,000
10-42-201-7	ELECTRICITY: SOUTH ELGIN	341.49	1,092.60	21.01	5,200	4,107.40	17.34	6,300
10-42-201-9	ELECTRICITY: DAVIS ROAD	387.07	1,126.46	11.26	10,000	8,873.54	9.39	12,000
10-42-202-0	WATER & SEWER	2,133.22	4,397.21	23.14	19,000	14,602.79	19.29	22,800
10-42-202-5	WATER & SEWER: RAKOW	533.13	1,070.44	19.46	5,500	4,429.56	16.22	6,600
10-42-202-7	WATER & SEWER: SOUTH ELGIN	456.94	876.07	22.46	3,900	3,023.93	19.05	4,600
10-42-202-9	WATER & SEWER: DAVIS ROAD	22.94	35.79	1.49	2,400	2,364.21	1.28	2,800
10-42-203-1	TELEPHONE/LINE CHARGES	902.06	4,223.81	24.27	17,400	13,176.19	20.31	20,800
10-42-203-3	TELEPHONE/MAINTENANCE & SERVICE	3,948.08	10,296.71	21.82	47,200	36,903.29	18.19	56,600
10-42-203-4	TELEPHONE: MOBILE	1,482.76	2,468.11	24.20	10,200	7,731.89	20.23	12,200
10-42-204-0	COMMON AREA MAINT: SO ELGIN	3,014.46	9,043.38	22.61	40,000	30,956.62	18.84	48,000
10-42-204-5	REAL ESTATE TAXES	0.00	0.00	0.00	5,500	5,500.00	0.00	6,600
10-42-204-9	LEASE: DAVIS ROAD	0.00	3,733.34	3.73	100,000	96,266.66	3.11	120,000
10-42-205-0	BANKING FEES	2,199.36	4,749.42	32.98	14,400	9,650.58	27.45	17,300
10-42-206-0	DEBT CERT PRINCIPAL	0.00	0.00	0.00	125,000	125,000.00	0.00	135,000
10-42-206-5	DEBT CERT INTEREST	0.00	0.00	0.00	9,200	9,200.00	0.00	10,000
10-42-209-0	STORAGE/MOVING	0.00	650.00	18.57	3,500	2,850.00	15.48	4,200
10-42-210-0	POSTAGE & SHIPPING	-52.70	2,921.80	16.23	18,000	15,078.20	13.53	21,600
10-42-215-0	COLLECTION AGENCY	1,713.03	3,220.08	21.47	15,000	11,779.92	17.89	18,000
10-42-220-2	LEGAL PUBLICATIONS	0.00	63.25	2.88	2,200	2,136.75	2.43	2,600
10-42-222-1	PUBLIC RELATIONS: NEWSLETTER	21,517.00	24,517.00	15.15	161,800	137,283.00	12.64	194,000
10-42-222-2	PUBLIC RELATIONS: GENERAL	727.23	2,224.17	7.67	29,000	26,775.83	6.39	34,800
10-42-225-1	CONSULT. & PROF. FEES:LEGAL	72.00	72.00	0.48	15,000	14,928.00	0.40	18,000
10-42-225-2	CONSULT. & PROF. FEES:OTHER	1,130.50	1,968.00	1.97	100,000	98,032.00	1.64	120,000
10-42-230-1	PUBLIC PROGRAMMING:HISPANIC SVCS	218.52	595.27	3.77	15,800	15,204.73	3.15	18,900
10-42-230-2	PUBLIC PROGRAMMING:YOUTH	277.96	3,187.12	14.16	22,500	19,312.88	11.80	27,000
10-42-230-3	PUBLIC PROGRAMMING:COMMUNITY SVCS	3,099.27	15,086.38	32.58	46,300	31,213.62	27.18	55,500
10-42-230-4	PUBLIC PROGRAMMING: TRANSLATION	0.00	0.00	0.00	2,500	2,500.00	0.00	3,000
10-42-230-5	DIGITAL LITERACY CLASSES	0.00	800.00	10.00	8,000	7,200.00	8.33	9,600
10-42-230-6	PUBLIC PROGRAMMING: STUDIO/INFO SVC	0.00	0.00	0.00	1,100	1,100.00	0.00	1,300
10-42-230-7	DIGITAL LIT CLASSES BILINGUAL	0.00	0.00	0.00	5,500	5,500.00	0.00	6,600
10-42-230-8	DIGITAL LIT CLASSES BRANCHES	150.00	150.00	3.13	4,800	4,650.00	2.63	5,700
10-42-235-0	GENERAL CLEANING SERVICE	14,310.00	35,510.00	18.48	192,200	156,690.00	15.39	230,700
10-42-235-5	GENERAL CLEANING SERVICE: RAKOW	2,902.00	8,706.00	18.29	47,600	38,894.00	15.22	57,200
10-42-235-7	GENERAL CLEANING SVC: SOUTH ELGIN	-1,385.66	2,962.34	6.22	47,600	44,637.66	5.18	57,200
10-42-235-9	GENERAL CLEANING SVC: DAVIS ROAD	0.00	0.00	0.00	12,000	12,000.00	0.00	14,400
10-42-240-0	PRINTING: OUTSIDE	0.00	1,664.88	10.28	16,200	14,535.12	8.54	19,500
10-42-245-0	COPIER LEASES	759.68	2,790.98	22.69	12,300	9,509.02	18.99	14,700
10-42-245-1	COPIER LEASES: PRAD	1,642.00	4,926.00	24.88	19,800	14,874.00	20.78	23,700
10-42-245-2	COPIER/VIEWSCAN MAINTENANCE	130.34	476.76	4.30	11,100	10,623.24	3.58	13,300

VT NUMBER	DESCRIPTION	MONTH ACTIVITY	YEAR ACTIVITY	PRCT. USED	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
10-42-245-3	COPIER MAINTENANCE: PRAD	0.00	1,697.56	7.16	23,700	22,002.44	5.98	28,400
10-42-246-0	SORTER LEASE	0.00	0.00	0.00	101,000	101,000.00	0.00	121,200
10-42-250-0	BINDING	0.00	0.00	0.00	1,500	1,500.00	0.00	1,800
10-42-255-1	ONLINE COMPUTER SERVICES	5,815.54	13,006.32	13.58	95,800	82,793.68	11.31	115,000
10-42-255-2	COMPUTER MAINTENANCE	10,169.86	57,052.34	21.09	270,500	213,447.66	17.58	324,500
10-42-255-3	ONLINE COMPUTER SVCS: ACCESS SVCS	-491.66	16,750.32	32.65	51,300	34,549.68	27.24	61,500
10-42-255-4	COMPUTER MAINT: ACCESS SVCS	2,675.00	31,536.85	19.37	162,800	131,263.15	16.14	195,400
10-42-260-0	COMPUTER CATALOG SERVICE	33.75	30,613.86	95.97	31,900	1,286.14	79.93	38,300
10-42-265-0	MATERIAL PROCESSING SERVICES	15,811.16	46,029.72	32.88	140,000	93,970.28	27.40	168,000
10-42-270-0	VEHICLE MAINTENANCE: MOBILE SVCS	293.39	563.39	2.82	20,000	19,436.61	2.35	24,000
10-42-270-1	VEHICLE MAINTENANCE: FACILITIES	395.54	408.83	4.09	10,000	9,591.17	3.41	12,000
10-42-270-2	SAMLL EQUIP MAINT.: OFFICE	0.00	0.00	0.00	3,600	3,600.00	0.00	4,400
10-42-270-3	SMALL EQUIP MAINT: A-V	0.00	0.00	0.00	2,800	2,800.00	0.00	3,400
10-42-275-0	PAYROLL PROCESSING	3,404.90	10,568.76	22.98	46,000	35,431.24	19.15	55,200
10-42-280-0	DUES & MEMBERSHIPS	417.00	7,350.00	36.75	20,000	12,650.00	30.63	24,000
10-42-290-1	CONTINUING ED: REGISTRATION/FEES	530.95	1,409.88	4.70	30,000	28,590.12	3.92	36,000
10-42-290-2	CONTINUING EDUCATION:TRAVEL & MEALS	259.82	1,119.95	28.00	4,000	2,880.05	23.33	4,800
10-42-290-3	CONFERENCES: ALL EXPENSES	4,021.18	6,430.01	10.72	60,000	53,569.99	8.93	72,000
10-42-290-4	CONTINUING ED: TAP	1,900.00	1,900.00	12.67	15,000	13,100.00	10.56	18,000
10-42-290-5	TELECOMMUTING EXPENSES	60.00	60.00	5.00	1,200	1,140.00	4.00	1,500
10-42-299-0	CONTINGENCY	0.00	109.57	2.19	5,000	4,890.43	1.83	6,000
*TOTAL	CONTRACTUAL SERVICES	157,210.07	514,899.05	18.90	2,724,500	2,209,600.95	15.83	3,253,000
	<u>SUPPLIES</u>							
10-43-300-1	OFFICE SUPPLIES/GENERAL	529.64	3,235.26	32.35	10,000	6,764.74	26.96	12,000
10-43-300-2	OFFICE SUPPLIES/COMPUTER	2,760.81	6,589.34	18.35	35,900	29,310.66	15.32	43,000
10-43-300-5	DIGITAL SERVICES MERCHANDISE	79.81	437.80	43.78	1,000	562.20	36.48	1,200
10-43-301-0	SUPPLIES: WORK APPAREL	496.59	1,147.24	17.65	6,500	5,352.76	14.71	7,800
10-43-305-0	VOLUNTEERS	79.84	237.04	3.49	6,800	6,562.96	2.89	8,200
10-43-310-0	MATERIALS PROCESSING SUPPLIES	322.17	1,636.69	8.80	18,600	16,963.31	7.34	22,300
10-43-320-0	DUPLICATING: PAPER/COPY SHOP SUPPL	952.96	2,089.93	11.94	17,500	15,410.07	9.95	21,000
10-43-330-0	GRAPHICS SUPPLIES	241.76	788.66	7.58	10,400	9,611.34	6.36	12,400
10-43-330-1	ARTS & CRAFTS SUPPLIES: YOUTH	263.91	1,241.46	31.04	4,000	2,758.54	25.86	4,800
10-43-330-2	ARTS & CRAFTS SUPPLIES: PUBLIC SVCS	4.99	4.99	0.17	3,000	2,995.01	0.14	3,600
10-43-330-3	ARTS & CRAFTS SUPPLIES: COMM SVCS	166.30	285.90	8.41	3,400	3,114.10	6.97	4,100
10-43-335-0	EXHIBITS AND DISPLAYS	4,098.06	4,965.73	14.03	35,400	30,434.27	11.68	42,500
10-43-340-0	ANIMAL CARE & FEEDING	355.00	1,065.00	24.77	4,300	3,235.00	20.88	5,100
10-43-350-0	FUEL/GASOLINE: FACILITES	345.73	844.06	12.99	6,500	5,655.94	10.82	7,800
10-43-350-1	FUEL/GASOLINE: MOBILE SERVICES	577.04	1,112.40	10.11	11,000	9,887.60	8.43	13,200
10-43-360-0	FOOD & BEVERAGE: ADMIN	195.45	295.49	4.05	7,300	7,004.51	3.36	8,800
10-43-360-1	FOOD & BEVERAGE: PUBLIC SVCS	150.28	199.71	3.99	5,000	4,800.29	3.33	6,000
10-43-360-2	FOOD & BEVERAGE: COMMUNITY SVCS	148.28	169.66	9.98	1,700	1,530.34	8.48	2,000
10-43-360-3	FOOD & BEVERAGE: PRAD	0.00	0.00	0.00	700	700.00	0.00	800
10-43-360-5	FOOD & BEVERAGE: ACCESS	0.00	0.00	0.00	300	300.00	0.00	400
10-43-360-6	FOOD & BEVERAGE: OTHER	87.84	158.34	6.33	2,500	2,341.66	5.28	3,000
10-43-370-0	JANITORIAL SUPPLIES	7,977.04	23,766.84	25.02	95,000	71,233.16	20.85	114,000
10-43-380-0	ELECTRICAL SUPPLIES/BULBS	322.34	1,257.51	12.58	10,000	8,742.49	10.48	12,000
10-43-399-0	MISCELLANEOUS	155.99	533.49	10.67	5,000	4,466.51	8.89	6,000
*TOTAL	SUPPLIES	20,311.83	52,062.54	17.25	301,800	249,737.46	14.38	362,000
	<u>MATERIALS</u>							
10-44-400-0	BOOKS: LEASING	80,992.80	80,992.80	101.11	80,100	-892.80	84.37	96,000
10-44-400-1	BOOKS: ADULT	9,521.53	18,590.20	10.90	170,500	151,909.80	9.09	204,600
10-44-400-2	BOOKS: YOUTH	3,794.64	9,551.37	10.24	93,300	83,748.63	8.53	112,000
10-44-400-4	IN-HOUSE REFERENCE	76.48	132.57	11.05	1,200	1,067.43	9.47	1,400
10-44-400-5	BOOKS: BRANCH ADULT	2,396.06	4,650.13	9.59	48,500	43,849.87	7.99	58,200

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VT NUMBER	DESCRIPTION	MONTH ACTIVITY	YEAR ACTIVITY	PRCT. USED	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
10-44-400-6	BOOKS: BRANCH YOUTH	641.81	1,659.14	9.65	17,200	15,540.86	8.02	20,700
10-44-410-0	PERIODICALS	0.00	199.00	1.57	12,700	12,501.00	1.31	15,200
10-44-410-5	PERIODICALS: BRANCH	130.00	130.00	3.25	4,000	3,870.00	2.71	4,800
10-44-420-1	AUDIO-VISUAL: ADULT	3,571.11	9,497.08	11.20	84,800	75,302.92	9.33	101,800
10-44-420-2	AUDIO-VISUAL: YOUTH	1,227.21	1,970.80	13.14	15,000	13,029.20	10.95	18,000
10-44-420-5	AUDIO-VISUAL: BRANCH ADULT	1,244.49	3,488.74	13.95	25,000	21,511.26	11.63	30,000
10-44-420-6	AUDIO-VISUAL: BRANCH YOUTH	687.01	855.70	10.07	8,500	7,644.30	8.39	10,200
10-44-430-0	DIGITIZATION AND PRESERVATION	0.00	0.00	0.00	17,000	17,000.00	0.00	20,400
10-44-435-0	ELECTRONIC RESOURCES: DATABASES	1,808.00	67,346.41	42.09	160,000	92,653.59	35.08	192,000
10-44-435-1	ELECTRONIC RESOURCES: IN-HOUSE	2,509.75	6,708.75	22.36	30,000	23,291.25	18.64	36,000
10-44-435-2	ELECTRONIC RESOURCES: EBOOKS/AUDIO	18,681.31	40,423.32	15.95	253,500	213,076.68	13.29	304,200
10-44-435-3	ELECTRONIC RESOURCES: STREAMING	20,847.24	65,717.02	22.63	290,400	224,682.98	18.86	348,400
10-44-435-4	ELECT RESOURCES: PLATFORM FEES	3,230.00	27,136.32	59.38	45,700	18,563.68	49.43	54,900
10-44-435-5	ELECT RESOURCES: PUBLIC RELATIONS	475.39	526.01	1.80	29,300	28,773.99	1.49	35,200
10-44-440-0	TOYS & KITS: KIDSPACE	273.10	2,158.63	19.10	11,300	9,141.37	15.99	13,500
10-44-440-1	GAMES: STUDIO	0.00	0.00	0.00	500	500.00	0.00	600
10-44-440-2	TOYS & KITS: COMMUNITY SVCS FY25	185.98	232.44	2.28	10,200	9,967.56	1.89	12,300
*TOTAL	MATERIALS	152,293.91	341,966.43	24.28	1,408,700	1,066,733.57	20.23	1,690,400
	<u>EQUIPMENT</u>							
10-45-500-0	COMPUTER EQUIPMENT	32,842.13	71,171.25	28.47	250,000	178,828.75	23.72	300,000
10-45-510-0	FURNITURE AND FIXTURES	7.59	7.59	0.01	67,000	66,992.41	0.01	80,500
10-45-520-0	OFFICE EQUIPMENT	123.74	123.74	0.62	20,100	19,976.26	0.51	24,200
10-45-530-0	AUDIO-VISUAL EQUIPMENT	282.85	658.66	4.22	15,600	14,941.34	3.52	18,700
10-45-540-0	SMALL LIBRARY EQUIPMENT	825.37	1,555.32	14.81	10,500	8,944.68	12.34	12,600
10-45-599-0	CONTINGENCY	0.00	0.00	0.00	5,000	5,000.00	0.00	6,000
*TOTAL	EQUIPMENT	34,081.68	73,516.56	19.97	368,200	294,683.44	16.63	442,000
	<u>CAPITAL IMPROVEMENTS</u>							
10-49-900-0	CAPITAL IMPROVEMENTS	73,602.75	95,303.34	18.60	512,500	417,196.66	14.66	650,000
10-49-930-0	SE EXPANSION	0.00	0.00	0.00	3,972,000	3,972,000.00	0.00	4,800,000
10-49-930-5	SE EXPANSION TECHNOLOGY	0.00	0.00	0.00	249,000	249,000.00	0.00	350,000
*TOTAL	CAPITAL IMPROVEMENTS	73,602.75	95,303.34	2.01	4,733,500	4,638,196.66	1.64	5,800,000
**TOTAL	GENERAL FUND	1324,150.07	3,810,970.91	18.25	20,881,500	17,070,529.09	15.71	24,259,400
	<u>I.M.R.F. FUND</u>							
	<u>SALARIES & BENEFITS</u>							
20-41-100-0	LIBRARY'S CONTRIBUTION TO IMRF	68,227.69	208,676.88	23.71	880,000	671,323.12	20.87	1,000,000
*TOTAL	SALARIES & BENEFITS	68,227.69	208,676.88	23.71	880,000	671,323.12	20.87	1,000,000
**TOTAL	I.M.R.F. FUND	68,227.69	208,676.88	23.71	880,000	671,323.12	20.87	1,000,000
	<u>SOCIAL SECURITY FUND</u>							
	<u>SALARIES & BENEFITS</u>							
30-41-100-0	LIBRARY'S CONTRIBUTION TO FICA	59,767.99	186,135.85	24.34	764,800	578,664.15	21.39	870,000
*TOTAL	SALARIES & BENEFITS	59,767.99	186,135.85	24.34	764,800	578,664.15	21.39	870,000
**TOTAL	SOCIAL SECURITY FUND	59,767.99	186,135.85	24.34	764,800	578,664.15	21.39	870,000
	<u>AUDIT FUND</u>							
	<u>CONTRACTUAL SERVICES</u>							
40-42-200-0	AUDIT EXPENSES	13,820.00	13,820.00	86.38	16,000	2,180.00	76.78	18,000
*TOTAL	CONTRACTUAL SERVICES	13,820.00	13,820.00	86.38	16,000	2,180.00	76.78	18,000
**TOTAL	AUDIT FUND	13,820.00	13,820.00	86.38	16,000	2,180.00	76.78	18,000

VT NUMBER	DESCRIPTION	MONTH ACTIVITY	YEAR ACTIVITY	PRCT. USED	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
<u>LIABILITY INS. FUND</u>								
<u>SALARIES & BENEFITS</u>								
50-41-100-0	WORKERS COMPENSATION INSURANCE	0.00	0.00	0.00	24,000	24,000.00	0.00	28,800
50-41-110-0	UNEMPLOYMENT COMPENSATION INSURANC	0.00	1,664.86	10.41	16,000	14,335.14	8.67	19,200
*TOTAL	SALARIES & BENEFITS	0.00	1,664.86	4.16	40,000	38,335.14	3.47	48,000
<u>CONTRACTUAL SERVICES</u>								
50-42-200-0	GENERAL INSURANCE	-45.00	-45.00	-0.03	160,000	160,045.00	-0.02	195,000
50-42-210-0	RISK MANAGEMENT: FACILITIES	3,353.70	10,975.19	16.38	67,000	56,024.81	13.38	82,000
50-42-210-1	RISK MANAGEMENT: HR	500.00	12,589.57	89.29	14,100	1,510.43	74.06	17,000
50-42-210-2	RISK MANAGEMENT: PROJECTS	0.00	0.00	0.00	90,500	90,500.00	0.00	109,000
*TOTAL	CONTRACTUAL SERVICES	3,808.70	23,519.76	7.09	331,600	308,080.24	5.84	403,000
**TOTAL	LIABILITY INS. FUND	3,808.70	25,184.62	6.78	371,600	346,415.38	5.58	451,000
<u>BUILDING & EQUIPMENT FUND</u>								
<u>CONTRACTUAL SERVICES</u>								
60-42-200-0	REPAIR/MAINT. OF BUILDING	10,900.33	35,375.50	16.01	221,000	185,624.50	13.34	265,200
60-42-200-5	REPAIR/MAINT. OF BLDG: RAKOW	1,221.91	4,577.99	11.17	41,000	36,422.01	9.30	49,200
60-42-200-7	REPAIR/MAINT. OF BLDG: SOUTH ELGIN	830.00	964.00	9.64	10,000	9,036.00	8.03	12,000
60-42-200-9	REPAIR/MAINT. OF BLDG: DAVIS ROAD	0.00	0.00	0.00	11,000	11,000.00	0.00	13,200
60-42-210-0	REPAIR/MAINT. OF GROUNDS	7,468.76	21,746.28	11.75	185,000	163,253.72	9.80	222,000
60-42-210-5	REPAIR/MAINT. OF GRDS: RAKOW	11,324.00	14,618.00	20.59	71,000	56,382.00	17.16	85,200
60-42-210-7	REPAIR/MAINT. OF GRDS: SOUTH ELGIN	0.00	0.00	0.00	2,500	2,500.00	0.00	3,000
60-42-210-9	REPAIR/MAINT. OF GRDS: DAVIS ROAD	0.00	0.00	0.00	2,500	2,500.00	0.00	3,000
60-42-220-0	REPAIR/MAINT. OF HVAC	4,348.17	14,895.59	10.72	139,000	124,104.41	8.93	166,800
60-42-220-5	REPAIR/MAINT. HVAC: RAKOW	1,609.75	2,201.83	7.22	30,500	28,298.17	6.02	36,600
60-42-220-7	REPAIR/MAINT. HVAC: SOUTH ELGIN	215.13	424.05	8.48	5,000	4,575.95	7.07	6,000
60-42-220-9	REPAIR/MAINT. HVAC: DAVIS ROAD	0.00	0.00	0.00	2,500	2,500.00	0.00	3,000
60-42-230-0	REPAIR/MAINT. OF OTHER MAINT. EQUIP	0.00	0.00	0.00	6,300	6,300.00	0.00	7,500
60-42-299-0	CONTINGENCY	440.00	440.00	0.88	50,000	49,560.00	0.73	60,000
*TOTAL	CONTRACTUAL SERVICES	38,358.05	95,243.24	12.25	777,300	682,056.76	10.21	932,700
<u>SUPPLIES</u>								
60-43-320-0	BUILDING & GROUNDS SUPPLIES	1,737.94	2,337.67	10.12	23,100	20,762.33	8.41	27,800
60-43-340-0	CHEMICALS/WATER TREATMENT	0.00	0.00	0.00	1,500	1,500.00	0.00	1,800
60-43-370-0	SIGNAGE	119.90	1,144.30	21.59	5,300	4,155.70	17.88	6,400
60-43-399-0	MISCELLANEOUS	42.72	1,288.72	25.77	5,000	3,711.28	21.48	6,000
*TOTAL	SUPPLIES	1,900.56	4,770.69	13.67	34,900	30,129.31	11.36	42,000
<u>EQUIPMENT</u>								
60-45-500-1	MAINTENANCE EQUIPMENT: MAJOR	0.00	0.00	0.00	23,200	23,200.00	0.00	27,800
60-45-500-2	MAINTENANCE EQUIPMENT: UNDER \$1000	273.75	273.75	5.48	5,000	4,726.25	4.56	6,000
60-45-599-0	MISCELLANEOUS	0.00	0.00	0.00	1,000	1,000.00	0.00	1,200
*TOTAL	EQUIPMENT	273.75	273.75	0.94	29,200	28,926.25	0.78	35,000
**TOTAL	BUILDING & EQUIPMENT FUND	40,532.36	100,287.68	11.92	841,400	741,112.32	9.93	1,009,700
<u>BUILDING RESERVE FUND</u>								
<u>CONTRACTUAL SERVICES</u>								
90-42-205-0	INVESTMENT FEES	150.76	444.93	24.72	1,800	1,355.07	17.80	2,500
*TOTAL	CONTRACTUAL SERVICES	150.76	444.93	24.72	1,800	1,355.07	17.80	2,500

VT NUMBER	DESCRIPTION	MONTH ACTIVITY	YEAR ACTIVITY	PRCT. USED	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
<u>CAPITAL IMPROVEMENTS</u>								
90-50-900-0	CAPITAL EXPENDITURES	0.00	0.00	0.00	700,000	700,000.00	0.00	749,900
*TOTAL	CAPITAL IMPROVEMENTS	0.00	0.00	0.00	700,000	700,000.00	0.00	749,900
**TOTAL	BUILDING RESERVE FUND	150.76	444.93	0.06	701,800	701,355.07	0.06	752,400
<u>GIFT FUND</u>								
<u>SUPPLIES</u>								
98-43-399-0	GIFT FUND EXPENSES	0.00	0.00	0.00	92,200	92,200.00	0.00	592,200
*TOTAL	SUPPLIES	0.00	0.00	0.00	92,200	92,200.00	0.00	592,200
**TOTAL	GIFT FUND	0.00	0.00	0.00	92,200	92,200.00	0.00	592,200
<u>FUND SUMMARY</u>								
10	GENERAL	1324,150.07	3,810,970.91	18.25	20,881,500	17,070,529.09	15.71	24,259,400
20	I.M.R.F	68,227.69	208,676.88	23.71	880,000	671,323.12	20.87	1,000,000
30	SOCIAL SECURITY	59,767.99	186,135.85	24.34	764,800	578,664.15	21.39	870,000
40	AUDIT	13,820.00	13,820.00	86.38	16,000	2,180.00	76.78	18,000
50	LIABILITY INS.	3,808.70	25,184.62	6.78	371,600	346,415.38	5.58	451,000
60	BUILDING & EQUIPMENT	40,532.36	100,287.68	11.92	841,400	741,112.32	9.93	1,009,700
90	SPECIAL/BUILDING RESERVE	150.76	444.93	0.06	701,800	701,355.07	0.06	752,400
98	GIFT	0.00	0.00	0.00	92,200	92,200.00	0.00	592,200
	TOTALS ALL FUNDS	1510,457.57	4,345,520.87	17.70	24,549,300	20,203,779.13	15.01	28,952,700

**GAIL BORDEN PUBLIC LIBRARY DISTRICT
NOVEMBER 2024 BOARD MEETING**

REVENUES				
	<u>Working Budget</u>	<u>Actual</u>		
Taxes	\$ 20,137,500	\$ 9,423,785		46.8%
Fines and Fees	\$ 215,500	\$ 54,435		25.3%
Misc Income	\$ 614,300	\$ 253,049		41.2%
Developer Fees	\$ 120,000	\$ 3,230		2.7%
Grants	\$ 222,600	\$ -		0.0%
Total Revenues	\$ 21,309,900	\$ 9,734,499	*	45.7%
EXPENDITURES				
	<u>Working Budget</u>	<u>Actual</u>		
Personnel	\$ 13,029,600	\$ 3,734,202	^	28.7%
Contractual Services	\$ 3,849,400	\$ 1,079,287		28.0%
Supplies	\$ 336,700	\$ 102,184		30.3%
Materials	\$ 1,408,700	\$ 526,830		37.4%
Equipment	\$ 397,400	\$ 114,377		28.8%
Capital Improvements	\$ 4,733,500	\$ 793,898		16.8%
Total Expenditures	\$ 23,755,300	\$ 6,350,778	**	26.7%

*tax receipts only through 11/07/2024

^payroll posted through 10/15/2024

**invoices posted through 11/07/2024

Personnel				
FY 2024 25				
	Full Time	Part Time	Total	FTE
OCTOBER	96	123	219	148.40
New Hires	0	0	0	0.00
Separations	0	5	5	2.67
Current	96	118	214	145.73
OCTOBER	Hours	# of Vol		
	846	124		
YTD (Jan-Dec 2024)	8,317	393	4.27	
YTD Value of Volunteer Hours				\$ 272,887

RESOLUTION NO. 2024-11-A

**RESOLUTION OF THE BOARD OF LIBRARY TRUSTEES OF THE
GAIL BORDEN PUBLIC LIBRARY DISTRICT,
KANE AND COOK COUNTIES, ILLINOIS
WITH RESPECT TO T. ROWE PRICE EMPLOYER SPONSORED
RETIREMENT PLAN**

WHEREAS, the District is determined to grant signing and authority to certain person described hereunder.

WHEREAS, the Board of Trustees is hereby authorized and approved to grant signing and authority to conduct business regarding the T. Rowe Price Employer Sponsored Retirement Plan named GAIL BORDEN PUB LIBRARY DIST 403(b) 67231

NOW, THEREFORE, BE IT RESOLVED by the Board of Library Trustees of the Gail Borden Public Library District, Kane and Cook Counties, Illinois, that the following person be granted such authority:

Name: Sara Johnson
Title: Director of Finance
Telephone Number:
Email Address:

Signature:

Adopted this 12th day of November 2024, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

Approved on this 12th day of November 2024.

President, Board of Library Trustees
Gail Borden Public Library District,
Kane and Cook Counties, Illinois

ATTEST:

Secretary, Board of Board of Library Trustees
Gail Borden Public Library District,
Kane and Cook Counties, Illinois

STATE OF ILLINOIS)
) SS
COUNTY OF KANE)

SECRETARY'S CERTIFICATION OF RESOLUTION

I, the undersigned, do hereby certify that I am the duly elected, qualified and acting Secretary of the Gail Borden Public Library District, Kane and Cook Counties, Illinois (the "District"), and that as such official I am the keeper of the records, files, and seal of The Board of Library Trustees of the District (the "Board").

I do further certify that attached hereto is a full, true, and complete copy of said Resolution No. 2024-11-A, fully entitled:

RESOLUTION OF THE BOARD OF LIBRARY TRUSTEES OF THE
GAIL BORDEN PUBLIC LIBRARY DISTRICT,
KANE AND COOK COUNTIES, ILLINOIS
WITH RESPECT TO T. ROWE PRICE EMPLOYER
SPONSORED RETIREMENT PLAN

Which Resolution was duly passed and adopted by the Board at a meeting of the Board held on November 12, 2024 and approved by the President of the District on November 12, 2024 and said Resolution has been duly filed with the undersigned as acting Secretary of the District and is now in full force and effect.

I do further certify that the deliberations of the Board on the adoption of said Resolution were conducted openly, that the vote on the adoption of said Resolution was taken openly, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Public Library District Act, as amended, and that the Board has complied with all of the provisions of said Acts and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the District, this 12th day of November 2024.

Secretary, Board of Library Trustees,
Gail Borden Public Library District,
Kane and Cook Counties, Illinois

RESOLUTION NO. 2024-11-A

**RESOLUTION OF THE BOARD OF LIBRARY TRUSTEES OF THE
GAIL BORDEN PUBLIC LIBRARY DISTRICT,
KANE AND COOK COUNTIES, ILLINOIS
WITH RESPECT TO T. ROWE PRICE EMPLOYER SPONSORED
RETIREMENT PLAN**

WHEREAS, the District is determined to grant signing and authority to certain person described hereunder.

WHEREAS, the Board of Trustees is hereby authorized and approved to grant signing and authority to conduct business regarding the T. Rowe Price Employer Sponsored Retirement Plan named GAIL BORDEN PUB LIBRARY DIST 403(b) 67231

NOW, THEREFORE, BE IT RESOLVED by the Board of Library Trustees of the Gail Borden Public Library District, Kane and Cook Counties, Illinois, that the following person be granted such authority:

Name: Sara Johnson
Title: Director of Finance
Telephone Number: 847 429 5980
Email Address: sjohnson@gailborden.info

Signature:

Adopted this 12th day of November 2024, pursuant to a roll call vote as follows:

AYES: 6
NAYS: 0
ABSENT: 1

Approved on this 12th day of November 2024.

/s/ Jean Bednar
President, Board of Library Trustees
Gail Borden Public Library District,
Kane and Cook Counties, Illinois

ATTEST:

/s/ Tiffany Henderson
Secretary, Board of Board of Library Trustees
Gail Borden Public Library District,
Kane and Cook Counties, Illinois

STATE OF ILLINOIS)
) SS
COUNTY OF KANE)

SECRETARY'S CERTIFICATION OF RESOLUTION

I, the undersigned, do hereby certify that I am the duly elected, qualified and acting Secretary of the Gail Borden Public Library District, Kane and Cook Counties, Illinois (the "District"), and that as such official I am the keeper of the records, files, and seal of The Board of Library Trustees of the District (the "Board").

I do further certify that attached hereto is a full, true, and complete copy of said Resolution No. 2024-11-A, fully entitled:

RESOLUTION OF THE BOARD OF LIBRARY TRUSTEES OF THE
GAIL BORDEN PUBLIC LIBRARY DISTRICT,
KANE AND COOK COUNTIES, ILLINOIS
WITH RESPECT TO T. ROWE PRICE EMPLOYER
SPONSORED RETIREMENT PLAN

Which Resolution was duly passed and adopted by the Board at a meeting of the Board held on November 12, 2024 and approved by the President of the District on November 12, 2024 and said Resolution has been duly filed with the undersigned as acting Secretary of the District and is now in full force and effect.

I do further certify that the deliberations of the Board on the adoption of said Resolution were conducted openly, that the vote on the adoption of said Resolution was taken openly, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Public Library District Act, as amended, and that the Board has complied with all of the provisions of said Acts and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the District, this 12th day of November 2024.

/s/ Tiffany Henderson
Secretary, Board of Library Trustees,
Gail Borden Public Library District,
Kane and Cook Counties, Illinois



Main Library
270 N. Grove Ave
Elgin, IL 60120

Rakow Branch
2751 W. Bowes Rd
Elgin, IL 60124

South Elgin Branch
127 S. McLean Blvd
South Elgin, IL 60177

Resolution
Honoring Mike Lee

WHEREAS, the Gail Borden Public Library District and the Gail Borden Public Library District Foundation would like to honor and recognize Mike Lee. He enthusiastically served as the President of the Gail Borden Public Library Foundation for two terms, and is currently the Vice President, making a huge positive difference for our Library and community.

WHEREAS, Mike Lee, as President/CEO of the KCT Credit Union, had the audacious and visionary idea to help our community by locating not-for-profit KCT branches in both the Main and South Elgin library branches.

WHEREAS, Mike Lee has been a strong advocate for financial literacy and recognizes its important relationship to literacy which the library promotes.

WHEREAS, KCT and Mike Lee offer an affinity card which has brought thousands of dollars to the library's Foundation.

WHEREAS, KCT and Mike Lee have sponsored many quality exhibits and events including being the premier sponsor of the El Trote 5 K Race and the Olmec Origins exhibit. They were sponsors of the summer reading program for many years, as well as supporting numerous other exhibits and more.

WHEREAS, KCT and Mike Lee have enhanced financial education in the community and the State of Illinois. Mike has served on the Bank On Illinois committee for several years, which aims to ensure that residents have access to a safe and affordable bank or credit union account, removing barriers that would prevent people from saving and banking.

NOW, THEREFORE, We, the Gail Borden Public Library Board of Trustees, do hereby proclaim our gratitude of the highest order to Mike Lee for being an invaluable friend and patron to the Gail Borden Public Library District and Foundation.

IN WITNESS WHEREOF, I have hereunto set my hand this
12th day of November 2024

/s/ Jean Bednar

Jean Bednar, President
Gail Borden Public Library District Board of Trustees

To: Board of Trustees
From: Carole Medal
Subj: Agenda Notes

Agenda #12: Approval of the use of Special Reserve Funds for the Early Learning Center:
Currently we have around \$730,000 in the Special Reserve Fund. Until we know what the bids will come in at, it is difficult to have a figure right now, but it could not exceed the amount available. We will be including some alternate bids which will help the bottom line if the core bids come in too high.

Agenda #13: Furniture and Equipment for the ELC:
We are still putting the final touches on this and will have the exact figure at the Board meeting. As of now, the quote is \$307,052.83. Demco (contractor) is a member of the government procurement Omnia group and therefore, we are not required to bid.

Agenda #14: The Everbrite Wall:
This is an activity wall for the ELC. Cost is \$17,692 including shipping. The Seigle Foundation is paying for about half of this cost.

Agenda #15: Furniture and Equipment for the South Elgin Branch:
The final quote on this is \$227,658.00. LFI (contractor) is a member of the government procurement TIPS group and therefore, we are not required to bid.

EXECUTIVE SUMMARY: Security Camera Equipment for South Elgin (2024)

BACKGROUND & HISTORY:

In September of 2020, we requested approval of \$189,926.00 for replacing our camera system from 2003. The Library Board approved this request, and we completed the initial installation at Main, the Rakow Branch and the South Elgin Branch in early 2021. The hardware (camera) manufacturer we selected at that time was Axis, and the software was Milestone. The integration vendor was e.Norman Security Systems (e.Norman), as they provided the lowest bid, and were also our security vendor prior to this project. e.Norman was most familiar with our buildings and had always provided exceptional pricing and service.

Since 2020, we have continued to use e.Norman to maintain our cameras at Main, the Rakow Branch and the South Elgin Branch. Although we have experienced very few problems with the Axis cameras and Milestone software, e.Norman has added a few cameras throughout as necessary, including adding cameras on the third floor at Main. The Milestone software has been upgraded as recommended, and overall, we have been very happy with the hardware, software and support from e.Norman.

In October 2024, we added security cameras to our Davis Street Mobile Annex location. As this addition required integration with our existing systems, we once again used e.Norman to complete the project.

SOUTH ELGIN EXPANSION PROJECT:

Before the actual construction began, we contacted e.Norman to look at the preliminary drawings and make recommendations on where the cameras should be located. They provided us with an initial count, as well as providing the actual type of camera to be used. After construction was underway, e.Norman did multiple walkthroughs of the site, working with Gail Borden IT staff and the electrician onsite to ensure that any conduit and/or electrical boxes were in place to accommodate the cameras. Low-voltage cabling for this project – which includes the cameras – is being done by a different vendor.

BID PROCESS:

As we got closer to when the cameras should be installed, it was clear that the amount of money for the hardware and software was going to exceed \$25,000.00. Therefore, a request was published regarding the total hardware and software costs. This bid also included a server for the camera data which will be recorded and maintained for 30 days – as with all our locations. The bid was available on October 29, 2024, and were due to Gail Borden by 10:30am on November 6, 2024.

There were very specific requirements in the bid package regarding equipment, certifications, service and support and licensing. Although we had several people requesting bidding documents, in the end, there were only 5 bidders on the project (and an additional that was submitted after the deadline):

Imperial Surveillance (Arlington Heights, IL)	\$53,667.23
e.Norman Security Systems, Inc. (Naperville, IL)	\$58,106.50
Blade Electric & Technologies, LLC. (Chicago, IL)	\$60,083.51

Ascend Electric Inc. (Elgin, IL)	\$62,621.65
Northern AV Group (Harvard, IL)	\$79,229.00

REQUEST:

Although they are not the lowest bid, the Information Technology Department respectfully requests that the Library Board approves the bid for the South Elgin Branch security equipment from e.Norman. e.Norman is our current provider of security services, is very familiar with the buildings, has done a lot of preliminary work, and has a proven track record of servicing the library. Part of the installation process involves programming of the cameras to work with the existing systems, maintaining the maintenance contracts for the hardware and software, and working directly with Axis and Milestone. Although it would be possible for another vendor to provide the equipment, we feel very comfortable with e.Norman performing the installation, programming and support. Therefore, please approve the spending of \$58,106.50 to be taken from the Operating Budget (10-49-930-5).

Respectfully submitted:

Brian P. Hoeg

Division Chief – Facilities & Building Operations

EXECUTIVE SUMMARY: Access Control System – South Elgin Branch

BACKGROUND:

In May of 2024, I requested that the Library Board approve the upgrade of our access control system from Pinnacle to Lenel OnGuard. This upgrade was for the Main Library and the Rakow Branch and was approved by the Board. This initial project was completed in June 2024. Since that time, we have installed the Lenel OnGuard system at our Davis Road location, and everything is working perfectly in all three (3) locations.

This request is to install the same Lenel OnGuard system at our South Elgin location. This project will include the installation of seven (7) BlueDiamond Mobile Enabled Card Readers, surge suppressors for strikes and programming of the readers into the existing system. This will also include a one (1) year warranty on parts and ninety (90) day labor warranty.

Please note that door hardware, electric strikes, conduit, and conduit boxes are being installed as part of the bid packaged from Ascend Electric for the South Elgin Branch expansion. Also, the cabling required for the system is being installed by another third-party vendor as part of the construction process.

RECOMMENDATION:

e.Norman Security Systems is currently our vendor for the badge access system. As such, I requested a quote to see what this equipment would cost. Since e.Norman Security System's quote for the hardware and software was over \$15,000.00, I requested quotes from two other trusted vendors. Both Blade Electric & Technologies and Ascend Electric have done work with Gail Borden, and they submitted the following quotes:

Blade Electric & Technologies: \$23,900.00

Ascend Electric: \$24,200.00

e.Norman Security Systems: \$18,805.53

Therefore, I recommend that the Library Board consider approving the quote from e.Norman Security Systems for \$18,805.53 for installing the Lenel OnGuard system at the South Elgin Branch. This amount will be taken from the Operating Budget (10-49-930-5).

Thank you for your consideration,

Respectfully Submitted: Brian P. Hoeg, Division Chief – Facilities & Building Operations

**COMPLIANCE WITH DECENNIAL COMMITTEES
ON LOCAL GOVERNMENT EFFICIENCY ACT**

Name of Library: Gail Borden Public Library District

Address of Main Library Office: 270 N. Grove Ave. Elgin, IL 60120

- Located in Kane County.
- Our county has eighteen (18) public libraries and three (3) special or academic libraries.
- The population of the territory in which our Library is located is 149,907 (as of 2020 census).
- We have 213 employees in the library (not including board members).
- Our annual budget for FY 2023-2024 is \$17,450,800.
- Our Library's equalized assessed valuation (EAV) for 2023 is \$.451781

Decennial Committee

Chief Executive Officer-Carole Medal

Chief Operating Officer, Library Services-Sara Sabo

Chief Operating Officer, Facilities Management, David Considine

Library Resident-Jennifer Ford, 550 Wilcox Ave., Elgin, IL 60123

Library Resident-Miriam Lytle, 436 N. Alfred Ave., Elgin, IL 60123

Board of Trustees

Jean Bednar-Board President

Amanda Garcia-Board Vice-President

Tiffany Henderson-Trustee, Secretary

Amy Prochot-Trustee, Treasurer

Laura Bedolla-Trustee

Elisa Lara-Trustee

Joy Symonds-Trustee

Dates that our Committee Met (50 ILCS 70/20)

First Meeting (must occur before June 10, 2023): May 9, 2023,

Second Meeting: October 8, 2024,

Third Meeting: November 12, 2024

Core Programs and Services Offered by Gail Borden Public Library District

These services support education, foster community engagement, and promote 21st century lifelong learning objectives to meet the needs of our community.

1. Book Lending and Collection Access: Access to various books, e-books, audiobooks, The Library of Things, magazines, and newspapers.
2. Reference and Information Services: Assistance with research, information inquiries, social services referrals, and access to databases and online resources.
3. Children's Programs: Storytimes, summer reading programs, STEM, and educational workshops designed to promote literacy and learning among young children.
4. Teen Programs: Activities and events aimed at engaging teenagers, including book clubs, creative workshops, digital media lab for video/music, and technology programs.
5. Adult Programs: Workshops, lectures, authors, book clubs, 3-D printing, coding, history, music, culture, career development, finance, health, language learning.
6. Family and Intergenerational Programs: Sunday Concert Series, family picnics, films, art and craft activities, themed festivals, preschool fairs, Welcome Baby, Veterans Voices, Memory Cafes.
7. Digital Services: Access to e-books, streaming services, and online learning platforms like Libby and OverDrive.
8. Computer and Technology Access: Public computers, free Wi-Fi, laptop dispenser, mobile hot spots, and technology training sessions for patrons of all ages.
9. Community Engagement: Hosting museum quality exhibits, cultural festivals, author fairs, job fairs, art displays, civic engagement, a butterfly garden, discussion of relevant topics and partnership participation at local events.
10. Mobile Library Services & Outreach: Services and programs designed to reach underserved populations, including nursing homes, daycares, schools, low socio-economic neighborhoods, partnered events.
11. Meeting and Study Spaces: Providing spaces for community meetings, programs, study groups, computer training center/areas, quiet reading, outdoor areas.
12. U.S. Passport Services and Illinois License Plate Renewal

Gail Borden Public Library District's Past 20 Years of Organizational Awards

2024

Martin Luther King Humanitarian Award

Multicultural Education Group-Community Impact Award

Library of America Latino Poetry \$1,200 grant from National Endowment for the Humanities

Comcast Internet Essentials grant

PLA DigitalLearn grant

Seigle Foundation grant for Early Learning Center renovation "Reimagine Play" via Library Foundation

2023

Elgin Image Award-Violins of Hope
Association of Bookmobile & Outreach Services-Community Impact Award
Housing & Urban Development \$2,391,407 federal grant for South Elgin Branch Expansion
Comcast Internet Essentials grant
Seigle Foundation and Palmer Foundation Violins of Hope grants via Library Foundation

2022

Library Journal 5 Star Library
Elgin Heritage Commission Mayor's Award – The Settlement: Elgin's African American History
Daily Herald – Reader's Choice Award
Daily Herald-Diversity in Business Award
Salvation Army-Silver Partner Award
Illinois Secretary of State Public Library Construction Grant \$906,798.46 awarded for South Elgin Branch but not State appropriated as of 2024
Comcast Internet Essentials grant

2021

Jerry Kline Community Impact Prize – Honorable Mention
Centro de Información – Partnership Award for 2020 Census & Pandemic Navigation Program
Daily Herald – Readers' Choice Award
American Library Association American Dream grant for English Learners career development
Comcast Internet Essentials grant
Grand Victoria Foundation via Library Foundation \$3,000 grant for Student Success Cards

2020

City of Elgin Police Awards Committee – Distinguished Community Service Award
AgeGuide of Northeastern Illinois \$2,600 mini-grant “StressBusters” for senior caregiver classes
Comcast Internet Essentials grant
Kane County Health Department grant for Covid-19 pandemic
Census 2020 grant

2019

City of Elgin Police Awards Committee – Distinguished Community Service Award
Daily Herald – Best of the Best Libraries
Comcast Internet Essentials grant

2018

Reflejos – AAHP National Award Winner (American Association of Hispanic Programs)
Elgin Image Award – New Citizens Recognition (2018) (partner w/Centro de Información)
Gerald M. Kline Family Foundation \$11,500 grant for English in the Workplace
Comcast Internet Essentials grant

2017

Elgin Area Chamber of Commerce & School District U-46 – Business Partner of the Year Award
Elgin Image Award – Hal Getzelman – International Space Station live chat at Library
Public Library Association National Library Legislative Day Video Contest
City of Elgin Police Awards Committee – Distinguished Community Service Award
Centro de Información Partnership Award
Library of Congress Literacy Awards Program \$5,600- Best Practice Honoree – Tales & Travel
Memories Project reaching people with dementia and their caregivers
RAILS Multitype Collaborative \$2,500 grant “English Tab Labs” (bilingual Spanish)

Vernon Library Supplies, Inc. \$5,000 grant “English for Work / Inglés para Trabajar”
Comcast Internet Essentials grant

2016

Public Library Association Demco Upstart Innovation Award – Gold Star Partners \$2,000
Comcast Internet Essentials \$10,000 grant
American Library Association American Dream \$5,000 grant “Hello Elgin, Hello English”
Florence B. and Cornelia A. Palmer Foundation \$6,000 grant via Foundation “La Flor de Roca” for a bilingual children's theater production

2015

Elgin Image Award – Food for Fines
Elgin Heritage Commission Mayor’s Award – Gail Borden Public Library 140th Anniversary
Comcast Internet Essentials grant

2014

Rosalinde Gilbert Innovations in Alzheimer’s Disease Caregiving Legacy Award \$20,000
Elgin Image Award – The Wall That Heals for The Big Read honoring Vietnam veterans
National Constitution Center & American Library Association traveling exhibit “Lincoln: The Constitution & The Civil War” National Endowment for the Humanities grant
Medical Library Association Midwest Chapter – Jean Williams Sayre Innovation Award – Tales & Travel Memories Project \$500
Center for Economic Progress George Bickford Award – Community Partner in Low-Income Tax Preparation
Kane County Health Department Parent Cafes (bilingual Spanish) \$200 mini-grant
Advocate Sherman Hospital Elgin Feast-ival \$1,600 mini-grant
American Library Association Carnegie-Whitney \$5,000 grant for Tales & Travel Memories
Gerald M. Kline Family Foundation \$6,000 grant for Outreach Technology Kits
Illinois Arts Council Artstour grant for performer Chris Vallillo
Comcast Internet Essentials grant

2013

Elgin Image Award – Summer Reading Program
National Endowment for the Arts \$15,000 grant for The Big Read
J.P. Morgan Chase Foundation \$15,900 grant for The Big Read
Comcast Internet Essentials \$11,000 grant for basic technology classes

2012

Elgin Area Chamber Elgin Development Group Workforce Award – Manufacture Your Future
American Library Association John Cotton Dana Public Relations Award – Soon to be Famous (Partner with RAILS)
Illinois Governor’s Hometown Award Governor’s Cup Finalist – Summer Reading Program 2012
Reforma Midwest Chapter – Outstanding Service to the Latino Community
Illinois DCEO Eliminate the Digital Divide grant
American Library Association & the Fetzer Institute Building Common Ground \$2,500 grant “From Turfs to Common Ground” on bullying, gangs and forgiveness (bilingual Spanish)

2011

Elgin Image Award – Census 2010
Elgin Hispanic Network – Organization of the Year
Elgin Area Chamber – Best Large Business Award
Illinois Library Association Excellence in Marketing & Public Relations – Most Creative Video Award
Club *Guadalupano* Les Lemke Memorial Award for Community Service
Elgin Image Award- Candidate Forum (Partner w/Coalition of Latino Organization)
Illinois DCEO Eliminate the Digital Divide grant “Tools for a New Economy”

2010

International Federation of Library Associations International Marketing Award (2nd place) – Story Tubes
Elgin Hispanic Network – Organization of the Year
Elgin Image Award – for National Medal Award by the Institute of Museum & Library Services
Census 2010 grant

2009

Institute of Museum and Library Services – National Medal
Public Library Association Polaris Innovation in Technology John Iliff Award – Story Tubes
North Suburban Library System Marketing Award – Dr. Torres Library Card Challenge
Elgin Heritage Commission Mayor’s Award – A Tapestry of Freedom
Elgin Image Award – Veterans History Project

2008

American Library Association John Cotton Dana Library Public Relations Award – SPACE: Dare to Dream
Elgin Heritage Commission Mayor’s Award – A Tapestry of Freedom for book, *Elgin: A Women's City* by E.C. Alft
Library Journal – Library of the Year Special Mention
North Suburban Library System Innovation Award – SPACE: Dare to Dream exhibition and programs including talking to the International Space Station astronauts live
YWCA Leadership Corporate Award
IL State Library LSTA \$68,000 grant for A Tapestry of Freedom exhibits and programs

2007

Downtown Neighborhood Association “Community’s Favorite Place” Award – Innovative programming and exhibits for residents of all ages.
Martin Luther King, Jr. Humanitarian Award – Black History Family Festival
Slow Global Warming Visionary Award – Programs and Initiatives related to climate change.

2006

American Library Association Marshall Cavendish Award for Excellence in Library Programming – GIANTS: African Dinosaurs exhibition and programs
Illinois Main Street Lieutenant Governor’s Award for Excellence in Downtown Revitalization – Dinosaurs on Parade
Illinois Library Association Highsmith Innovation Award – GIANTS: African Dinosaurs
North Suburban Library System - Library of the Year
Elgin Image Award – GIANTS: African Dinosaurs and Dinos on Parade
Frommer’s Best Library Display of travel books

2004

Elgin Image Award – New Main Library building which opened in 2003

Intergovernmental Agreements

We partner with or have Intergovernmental Agreements with the following other governments.

Entity: Electronic Content Consortium

Services Offered: Achieves economies of scale by jointing negotiating and purchasing electronic content as may be deemed appropriate and authorized by the member libraries.

Entity: LINKin (informal agreement)

Services Offered: Consortium of ten (10) public libraries that provide resource sharing of physical items.

Entity: CloudLink (informal agreement)

Services Offered: Consortia of public libraries that provide resource sharing of electronic content.

Intergovernmental agreements (IGAs) have provided numerous benefits to public libraries, particularly in Illinois. Here are some key advantages:

1. Resource Sharing: IGAs facilitate the sharing of resources among libraries, allowing them to pool collections, databases, and technology, which enhances access for all patrons.
2. Cost Savings: By collaborating on purchasing agreements, libraries can save money on materials, software, and services, making it easier to manage budgets and allocate funds more effectively.
3. Expanded Services: Libraries can offer a wider range of programs and services by partnering with local governments and organizations, such as joint educational programs or community events.
4. Increased Funding Opportunities: Collaborative efforts can strengthen grant applications and attract funding from state and federal sources, as joint initiatives often demonstrate broader community impact.
5. Streamlined Operations: IGAs can lead to more efficient administrative processes, such as shared staffing or combined outreach efforts, reducing redundancy and improving service delivery.
6. Enhanced Technology Access: Libraries can benefit from shared technology resources, such as integrated library systems or digital archives, which can improve patron services and operational efficiency.
7. Strengthened Community Connections: By working with other governmental entities, libraries can better align their services with community needs and priorities, fostering a stronger sense of

collaboration and engagement.

8. Joint Marketing Efforts: Collaborative marketing initiatives can increase the visibility and awareness of library services and programs, attracting more patrons.

Overall, intergovernmental agreements enable our library to enhance our service offerings, increase efficiency, and better meet the diverse needs of our communities.

Community Partnerships This is a sampling of more than 250 active partnerships in 2024.

ACE School District U-46 Alignment	Collaboration to improve schools/student
Advocate Sherman Hospital	Birth Registrar Baby's 1 st Library Card/Welcome Baby, public health programs
Agency on Aging (Northeast Illinois)	Grants, training, demographic support
Art for All	Exhibits
Bernie's Books	Books to summer readers
Centro de Informacion	Immigration, food pantry, referrals
City of Elgin	Multiple programs, exhibits, special events
City of Elgin Parks and Recreation	Community events, programs, bookmobile
Comcast	Grants for digital literacy classes
Elgin Area Men's Shed	Woodworking products for programs
Elgin Community College	Multiple events, programs, collaborations
Elgin Hispanic Network	The exhibit, program collaboration, volunteers
Elgin Historical Society & Museum	Exhibits, events, programs, publicity
Elgin Partnership for Early Learning	Multiple events, diaper giveaways, story times
Elgin Symphony Orchestra	Concerts, programs, education
Elgin Police Department	National Night Out, educational programs
Friends of the Fox River	Ecology exhibits, programs
Housing Authority of Elgin	Bookmobile stops collaboration on jobs, literacy, and Continuum of Care.
Housing & Urban Development Department	Federal funding for special projects
Gail Borden Public Library District Foundation	Book Sale volunteers, Funding/sponsorships, fiscal agent for some project grants
Illinois Board of Education	Continuing education credits for teachers at programs
Illinois School District U-46 – schools, teachers, students	Student Success Cards, Parents Nights, multiple services, story times, and events
Illinois State Library	Project grants, annual IPLAR funding
KTCredit Union	Financial literacy classes, events, exhibit sponsorships, rental space in 2 buildings
League of Women Voters	Public candidate forums, education
Literacy Connection	Adult literacy classes
Lord's Park Zoo	Storytimes for Families
Mexican Consulate (mobile unit)	Annual event for services to Mexican citizens
Organization of Mexicans in Elgin	Programs, events, exhibits, volunteers
Palmer Foundation	Grants for arts events and exhibits
Public Officials at Local, State, and Federal levels	Advocacy, grants, sponsorships, town halls
Seigle Foundation	Grants for programs, equipment
Village of South Elgin	Events, town halls, Branch grant support
Women on the Brink	Public summits on poverty, programs
YWCA Elgin	Multiple collaborations for families/women

Review of Laws, Policies, Rules and Procedures, Training Materials, and other Documents

We have reviewed the following, non-exhaustive list of laws, policies, training materials, and other documents applicable to the library to evaluate our compliance and to determine if any of the foregoing should be amended.

1. State laws applicable to Libraries.
2. Illinois Open Meetings Act (5 ILCS 120/1 *et seq.*)
3. Policy on public comment
4. Designation of OMA officer (5 ILCS 120/1.05(a))
5. All Board Members have completed OMA Training (5 ILCS 120/1.05(b))
6. Schedule of Regular Meetings of the Library Board (5 ILCS 120/2.03)
7. Illinois Freedom of Information Act (5 ILCS 140/1 *et seq.*)
8. Designation of FOIA Officer (5 ILCS 140/3.5(a))
9. FOIA Officer Training (5 ILCS 140/3.5(b))
10. Computation and Retention of FOIA Requests (5 ILCS 140/3.5(a))
11. Posting Other Required FOIA Information (5 ILCS 140/4(a); 5 ILCS 140/4(b))
12. List of Types or Categories of FOIA Records under Library Control (5 ILCS 140/5)
13. Periodic Meetings to Review Closed Meeting Minutes (5 ILCS 120/2.06(d))
14. IMRF Total Compensation Postings (5 ILCS 120/7.3)
15. Designation of Whistleblower Auditing Official (50 ILCS 105/4.1 *et seq.*)
16. All applicable officials have filed statements of economic interests (5 ILCS 420/4A-101; 5 ILCS 420/4A-101.5 *et seq.*)
17. Sexual harassment prevention training (775 ILCS 5/2-109(C))
18. Our Intergovernmental Agreements
19. Our budget and financial documents

20. State Ethics Laws, including, but not limited to the State Officials and Employees Ethics Act (5 ILCS 430/1-1 *et seq.*)
21. Reports on government efficiency, including “Local Government Efficiency and Size in Illinois: Counting Tax Revenues, Not Governments” by Wendell Cox (2016).

What Have We Done Well?

Innovative Programs or Services

1. Digital Equity and Technology for all ages: Digital literacy classes range from basic computer classes to coding and advanced 3-D printing. A full-time Digital Equity Manager drives the TechKnow Mobile for outreach. A Computer Center at Main, laptop dispensers, mobile hot spot check out, classes in English and Spanish, kits for check out endeavor to make access free and available for all.
2. Mobile Library Services: A fleet of vehicles (a bookmobile bus, the TechKnow Mobile, the Readership for Early Learning, a book bike) are housed at an annex building with outreach staff offices and collections. The staff serves all ages in underserved areas, at community events, and partnered locations such as laundromats.
3. STEAM Programs: Hosting science, technology, engineering, arts, and math workshops for children and teens.
4. Virtual Programming: Expanding online resources and programs, especially during the COVID-19 pandemic, including virtual story times and book clubs.
5. Volunteer Services: Staff manage more than 200 volunteers per year on average. Volunteers allow the Library to offer more to the community and benefit the individuals and organizations who contribute.
6. Museum-quality Exhibits: The Main building offers space for exhibits which attract thousands more visitors each year. Circulation of topics on exhibit themes skyrocket.
7. Social Services Referrals: A result after the pandemic, staff serve people in need as the socio-economic divide continues to widen. Free services include Lawyer in the Library and grant funded) tax preparation for low-income people.
8. Social Media: Robust FaceBook and YouTube presence engages people around the world, and other media outlets.
9. Hard-to-reach Audiences: Building trust is intentional and the reason why Census 2010 and 2020 asked the Library to coordinate efforts to reach residents, returning millions of dollars to the community by being counted.
10. Partnerships: Since 2005, the Library has engaged more than 600 partnerships and are central to making a sustainable impact with programs, events and services.
11. Branches: Over the past 20 years, the Library has added the LEED-certified Rakow Branch to serve the west side of the district, and the South Elgin Branch to serve residents in that area.
12. U.S. Passport Services: Application Acceptance Program at Main Library received commendations from the US Department of State for outstanding achievement of perfect score.
13. Illinois License Plate Renewal: Working with the Secretary of State, this easy walk-up service is available at Customer Services all the hours that the Main Library is open.

14. Multi-lingual and Diverse Staff: To represent and serve all our residents.
15. Staff Professional Development: Healthy, happy and well-trained employees are vital.
16. MarketPlace Approach: A refresh to address how people interact with their Library, front-facing shelving, displays, and self-service increased circulation of materials.
17. Library of Things: Collection of a wide variety of useful objects to check out.
18. River-side Eagle Watching: The Main Library is located on the Fox River. Check out binoculars for in-library use to observe abundant bird life, include the American Bald Eagle.
19. Civic Engagement: Kane County voter registration year-round, early voting and election polling place, partnered candidate forums, town hall meetings, naturalization classes, annual mobile Mexican Consulate registration event.
20. Special Needs Programs & Services: Dementia-friendly Elgin Area founding partner, young adult volunteers, outreach to more than two dozen senior and special needs living communities.
21. Student Success Card: Mobile Library Services bookmobile goes to highest-risk elementary and middle schools and shows improvement in students' test scores.
22. Responsive to New Opportunities: Staff are poised to accept unexpected opportunities, such as Violins of Hope, Robot Zoo, exhibits, displays, programs, authors, grants, new partnerships.
23. Gail Public Library District Foundation 501c3: Supports, programs and services through fundraising and grants. Gail Sales and annual book sales raises funds for exhibits and events.
24. Sunday Concert Series, Piano in the Lobby and Music: High quality classical musicians on stage (room seats 220), volunteer pianists in Main lobby, concerts on the outdoor state, partnership with Elgin Symphony Orchestra, Master Chorale, community bands and more.
25. Cultural Events: Elgin is among the most diverse cities in the nation. The Library reflects its community by hosting and participating in community-wide opportunities.

Ethics Ordinances

1. Adoption of Ethics Codes: Our Library has adopted an ethics ordinance to ensure transparency and accountability in governance and operations.
2. Conflict of Interest Policies: Implementing policies to prevent conflicts of interest among board members and staff.

Timely FOIA Compliance

1. FOIA Training: Providing regular training for staff on Freedom of Information Act (FOIA) compliance to ensure timely and accurate responses to requests.
2. Online FOIA Resources: Creating dedicated sections on library websites for FOIA requests and information.

Responsiveness to Public

1. Surveys and Feedback Mechanisms: Conducted community surveys to gather feedback on services and programs.
2. Public Forums: Hosting community meetings to discuss library needs and gather input on future initiatives.

New Intergovernmental Agreements

1. Shared Services Agreements: Collaborating with local governments or other libraries for shared services like cataloging, IT support, or outreach programs.
2. Joint Programming: Partnering with schools or community organizations for educational programs and events.

Increase in the Number of Library Patrons Served

1. Growth in Membership: Documenting an increase in library card sign-ups and overall patron visits, often bolstered by outreach and promotional efforts.
2. Usage of Digital Resources: Noting significant increases in the use of e-books, audiobooks, and online databases.

Achievements and Strengths

Enhanced Community Engagement: Successful implementation of programs that foster community connection.

Responsive Service: Strong responsiveness to community needs through adaptive programming and services.

Commitment to Diversity: Initiatives aimed at promoting inclusivity and representation within library services.

Emphasis on Return on Investment (ROI): Ongoing cost analysis to determine efficient ways of performing work and providing services.

Cost-sharing Partnerships: Such as the City of Elgin communicating vital information to residents by adding pages to the Library's bilingual bimonthly direct mail print newsletter.

What Inefficiencies Did We Identify/What are Our Next Steps?

Resources:

- Some collections or services may not be fully utilized by the community.
- Next Steps: Conduct surveys and focus groups to identify patron interests and adjust collections or programs accordingly.

Space Utilization:

- Library spaces in a 20+ year old building may not be effectively organized to meet current patron needs.
- Next Steps: Assess usage patterns and consider redesigning spaces to better accommodate activities and community needs.

Data-Driven Decision-Making:

- Decisions may be made without adequate data analysis, leading to ineffective programs.
- Next Steps: Implement data collection practices to assess program effectiveness and patron engagement, guiding future decisions.

Conclusion

By addressing these inefficiencies, our library can enhance its services, improve patron satisfaction, and foster greater community engagement. Regular assessments and community feedback will be essential for ongoing improvement.

What Can We Do Better or More Efficiently?

Improving efficiency and effectiveness in our library can lead to better services and enhanced patron satisfaction. Here are several strategies:

Leverage Technology

- Implement Integrated Library Systems: Upgrade to more advanced library management systems for streamlined cataloging, circulation, and patron management.
- Enhance Digital Offerings: Expand access to e-books, audiobooks, and online databases to meet the growing demand for digital content.

Enhance Community Engagement

- Conduct Regular Surveys: Gather feedback on services, programs, and collections to align offerings with community needs.
- Host Community Forums: Organize events to discuss library initiatives and gather input from patrons.

Optimize Resource Allocation

- Analyze Usage Data: Regularly review circulation and program attendance data to identify trends and adjust collections and services accordingly.
- Reevaluate Collections: Weed out outdated or underused materials and focus on acquiring resources that reflect community interests.

Enhance Accessibility

- Physical Accessibility Improvements: Ensure that library spaces are welcoming and accessible to all patrons, including those with disabilities.
- Outreach to Underserved Communities: Implement programs and services specifically designed to reach underserved populations.

Evaluate and Adapt Policies

- Regular Policy Reviews: Periodically review library policies to ensure they remain relevant and effective in addressing current needs.
- Ethics Training: Provide ongoing ethics training for staff and board members to foster transparency and accountability.

Focus on Professional Development

- Continuous Staff Training: Invest in ongoing professional development for staff to keep them updated on best practices and new technologies.
- Encourage Networking: Facilitate opportunities for staff to connect with peers in other libraries for idea-sharing and collaboration.

Studies on Governmental Efficiencies

In preparing this report, we reviewed studies on local government efficiency. These studies show that the average local government in Illinois serves 1800 residents compared to the national median of 2850 individuals.

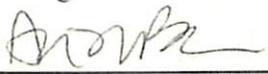
Blanke, Andy; Walzer, Norman. "Modernizing Local Public Service Delivery Systems; LEAP into the Future" *Illinois Municipal Policy Journal*, vol. 4, pp. 141-160.

"Considerations and Practices of Local Government Consolidation." *Chicago Metropolitan Agency for Planning*, www.cmap.illinois.gov.

Costin, Brian. Illinois Policy Institute, 2013, *Too Much Government: Illinois' Thousands of Local Governments*.

United States, Congress, Dodaro, Gene L. *Government Efficiency and Effectiveness: Opportunities to Reduce Fragmentation, Overlap, and Duplication and Achieve Other Financial Benefits: Testimony before the Committee on Oversight and Government Report, House of Representatives*

Note: This Report will be filed with the county (or counties) no later than 18 months after the first committee meeting.

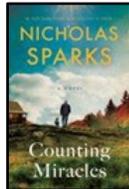
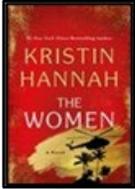
Submitted by: 
Chairperson, Decennial Efficiency Committee

Date of Committee Approval of Report: November 12, 2024

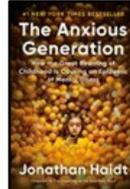
Access Services – October 2024

Collection Development | Customer Relations | Library Applications | Material Handling | Technical Services | Volunteer Services

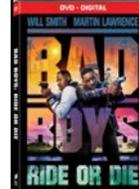
Top Adult Fiction



Top Adult Nonfiction



Top Adult DVD



Collection Development and Technical Services Departments

New Library of Things Items! Looking to enhance your promotional photos? Try out the Portable Photo Studio Tent for professional-quality shots to highlight items beautifully. And for aspiring artists, check out our new Light Up Drawing/Tracing Board! Perfect for tracing, sketching, or even dot art, this board lights up your canvas for precise detailing. (Currently in processing—coming soon!) These tools are perfect for adding a creative, polished touch to your projects—reserve them soon!



Update on Online Content Hoopla's new Bingepass, iNDIEFLIX, offers indie content from around the globe! Enjoy seven days of unlimited access to thought-provoking, quirky, and award-winning independent shorts, series, documentaries, and films—all with a single borrow. iNDIEFLIX provides classic, relevant, and enlightening content across a wide range of genres, perfect for curious minds and film enthusiasts alike. Dive into a world of unique storytelling and discover films you won't find anywhere else!



Exploring Hybrid Classification for a User-Friendly Library On October 1, 2024, Normal Public Library visited the Rakow Branch to observe its hybrid classification system, which combines BISAC (Book Industry Standards and Communications), a system often used in bookstores to organize materials by general subject, with the traditional Dewey Decimal System to improve user-friendliness. With an 85,000-item collection and in-house cataloging, they are exploring ways to adopt a custom classification approach without fully departing from Dewey. Rakow's model demonstrates the benefits of unique location codes for streamlined processing and data analysis, while emphasizing flexible but broad categories to accommodate diverse materials. Inspired by Rakow's approach, Normal Public Library plans to use it as a resource as they refine their own collection layout.

Customer Relations The library's Halloween Family Fun event delighted families with themed stories, activities, and trick-or-treating throughout the library. The day wrapped up with a costume parade, where children proudly displayed their costumes. Customer Relations staff joined in, dressing up and passing out treats, creating a fun, welcoming atmosphere for all.



Library Applications Kristina Johnston, Director of Library Applications, joined Dr. H. Sam Coy, Senior Solutions Consultant at Zendesk, in a webinar titled "Unlocking the Power of Zendesk for Public Libraries." They discussed how Gail Borden Public Library uses Zendesk to streamline IT and Maintenance ticketing, citing features like email-to-ticket conversions, mobile app access for 24/7 ticket

management, customizable views for support staff, and the ability to assign or collaborate on tickets across departments. Kristina provided practical recommendations, addressing questions from other libraries and fostering shared innovation—a testament to the collaborative spirit among public libraries looking to enhance their own support systems.

Volunteer Services

Professional Excellence in Volunteer Engagement Jeanie Ziegler has achieved the prestigious Certified Volunteer Administrator (CVA) credentials, an internationally recognized designation that highlights expertise in Volunteer Engagement. Earning the CVA requires demonstrating a strong command of core competencies within the volunteer management profession. This certification is a testament to Jeanie’s dedication and skill in leading volunteer initiatives and supporting our community. Maintaining this credential will involve continuous professional development, further enhancing her ability to innovate and excel in her role.

Empowering Volunteers through Self-Directed Teams Jeanie Ziegler, Director of Volunteer Services, recently presented on “Designing Self-Directed Volunteer Groups” at the Texas Volunteer Management Conference in Dallas, Texas. Inspired by our own Gail’s Sales and Life Enrichment Volunteer teams, Jeanie highlighted practical strategies to foster autonomy and empowerment among volunteers. The conference focused on empowering volunteers to take initiative and ownership of their roles—an approach that our volunteers exemplify daily. Their commitment and self-driven spirit underscore the success of this model, demonstrating the impact of empowered, independent teams in serving our community.

Veterans Voices The Gail Borden Public Library District’s Veterans Voices program, taking place November 11th – 15th, 2024, connects volunteer veterans with students, teachers, and the community, using personal stories to honor their contributions and bring their experiences to life. Several of our Volunteer Veterans participated in a panel discussion, which was recorded as a resource for classrooms to use throughout Veterans Day week. This recording enables students to hear directly from veterans, even when a personal visit isn’t possible, ensuring that veterans’ voices continue to educate and inspire young minds across the community.



5K Race The El Trote De Las Calacas /The Skeleton Trot is a USATF-certified 5K race and walk held on November 2, designed to celebrate community diversity and raise funds to support thousands of residents served by both School District U-46 and the Gail Borden Public Library District.

As a joint initiative with the U-46 Educational Foundation, the library’s Volunteer Services team coordinated volunteers and hosted three packet pick-up sessions in preparation for race day. These efforts helped ensure a successful event benefiting vital programs across both organizations. The course began at Gail Borden Public Library and led participants through Elgin’s historic northeast neighborhood and along the scenic Fox River bike path. By rallying community members around a shared cause, the event fostered unity and excitement for supporting local services.



-Respectfully, Robert Moffett, Division Chief of Access Services

Community Services – October 2024

Branch Library Services

Community Engagement

Mobile Library Services

Branch Library Services

We hosted 50 programs at the Rakow Branch! With the South Elgin Branch closed for expansion construction, all efforts have focused on increasing programs at Rakow. We also debuted **Preschool Drawing** classes.

The Rakow Play Area was transformed into a Farmer’s Market. Children enjoyed weighing fruits and vegetables and working the cash register.



Read & Explore: The Wild Robot Book Club held its last session. All participants were able to keep a copy of the book and were surprised with tickets to Marcus Theatre to see the movie! The children gave great reviews about the book club, and we plan to host a new book club with a different book in February.

Firefighter Chris from the South Elgin Fire Department was a special guest for Storytime. He read to the children and dressed in his full gear. The kids loved him!



The **Halloween Boo Bash** was a frightful hit with 200 people coming out in costumes for a variety of fun including Bozo buckets, hoop toss, tic-tac-toe, scavenger hunt, cornhole toss, storywalk from EPEL, crafts, scary feel-it boxes, photo op, and lots of candy!

This month, children enjoyed STEAM: Frankenstein meets Picasso Drawing, Creativity Corner: Doodle & Drop, STEAM: Bone Bridge Challenge, and Read to Rover. We have added an additional therapy dog, Shelby!

Adults visiting Rakow attended Device Advice, PhD Club, a series of Google Tools classes, a series of Computer 101 classes, and the Rakow Readers Book Club.

Community Engagement

FOOD was one of the highlights of October for the Community Engagement Team.

Global Neighbors—Greece

Bob Karas, local restaurateur, presented facts about Greece and then recalled stories of his youth growing up in restaurants and the building of his family’s business. Talented dancers from St. Sophia Greek Orthodox Church demonstrated folk dances, and best of all, generous samples of Bob’s Greek food fed 113 hungry attendees.



Sourdough Starter and Baking Basics - Lindsay Coombs of Pink Kitchen Breads guided and instructed 25 participants in the fine and forgiving art of creating a sourdough starter and then baking a delicious airy loaf of bread.

Cooking with Jen: Pasta e Fagioli Soup & Bread - Jen Paleracio of Lean Bella’s Kitchen teaching a virtual class on how to prepare Pasta Fagioli and cheesy garlic bread.

Elgin Image Award – Glenna Godinsky, Manager of Life Enrichment Services, accepted one of the Gamechanger awards on behalf of Dementia Friendly Elgin Area (DFEA), of which the library is a founding member organization. Elgin Public Museum’s Sharry Blazier nominated DFEA for the award.



Leslie Goddard, actress and historian, gave an outstanding performance as Louisa May Alcott to tie in with our 150th anniversary.

Sunday Afternoon Concert Series - The Rachel Velvikis Trio entertained 94 concert goers with a variety of pieces from the Renaissance to the Romantic eras, and even some ragtime!

Youth Resource Fair - State Representative Anna Moeller's office provided area youth opportunities to connect with volunteer organizations, enriching after-school programs, health and wellness resources, and career readiness.

Residents of Heritage Woods Memory Care and White Oaks Spring St. handed out treats to adorable tots who marched in the GBPL Halloween parades. Deep conversations about favorite costumes, candy, and fun in general were enjoyed by multiple generations. The Manager of Life Enrichment Services coordinates with the Early Literacy Services Manager to bring the seniors and children together.



Life Enrichment Statistics: 17 programs serving 340 people and 26 activity kits to 26 care communities.

Outside Groups Use of Meeting Rooms: 22 rooms used with a total attendance of 314.

Mobile Library Services

The **Bookmobile** started visiting our Student Success schools in October. We said goodbye to Washington Elementary (though these students are still receiving cards) and added Channing Elementary. We refined our process for checking out items for students, and it has been much faster and smoother. We also made few changes to our regular schedule.



Our **TechKnow Mobile** attended several Halloween events, including Elgin PD's Halloween Extravaganza where we saw over 2,000 people visit the Sprinter! We updated the software on all Chromebooks and refreshed the layout and shelving of the Sprinter. Our Manager of Digital Equity Services and Manager of Bookmobile Services also attended the virtual conference for the Association of Bookmobile and Outreach Services.

This month had several school visits and "Trunk or Treat" events. Our **Elementary School Engagement Coordinator** visited the Elgin Math and Science Academy, Coleman, and Lowrie Elementary School for a full week. We also participated in 2 Trunk or Treat events.

Home Services - We had many account registrations this month, as well as some returning customers. We have also participated in our second Public Safety program with Life Enrichment in the independent older adult communities. We also continue to attend monthly programs with Life Enrichment in the care communities.

Preschoolers have settled in their classrooms and teachers are ready to add more activities for the kids by welcoming our **ReaderShip** Early Literacy Coordinator to visit their classrooms. We attended the first two sessions of the Elgin Partnership for Early Learning's newest venture, "The Basics Launch Team." Over the next few months, the community launch team will work to increase the initiative's reach and impact. We are thrilled that Gail Borden has been one of the organizations selected to assist with this new endeavor.

Finally, our Director of Mobile Library Services attended the in-person conference for the Association of Bookmobile and Outreach Services, of which he is currently serving as a Board Member-at-Large and the co-chair of the Technology Committee.



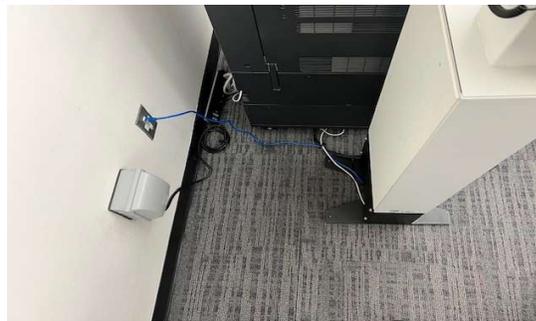
Facilities and Building Operations

Board Report

October 2024

MAINTENANCE:

- Inspected and replaced many of the internal/external parts of the toilet flush valves/and toilet parts at both the Main Branch and the Rakow Branch. Over time, the internal makings of these flush valves begin to break down, start to fail, and leak. Many of these flush valves/toilets needed new handles, diaphragms, toilet seats, and vacuum breakers. A lot of these toilets were found actively leaking, not working properly, or broken. They are now repaired and functioning properly with no leaks.
- Found several push start faucets, one regular handled faucet (handicap accessible sink in solo bathroom 1st floor, Main), and one janitor's closet faucet, and janitor closet vacuum breaker that have failed and needed new parts to stop leaking, running nonstop, or not turning on. They've been repaired and are functioning properly.
- In the Computer Center, installed three security boxes with locks that cover two gang outlets to prevent patrons from using them. Also organized the cords that were around those outlets, hung a power strip in the Digital Services office, removed the plexiglass shields (8) from the middle of the table, cleaned the adhesive off, and hung copy sign by copy machine.



- Secured the new laptop dispenser to the wall with security straps to prevent it from tipping in the event someone pulls on it.
- Repaired or replaced several broken tri-fold towel dispensers and made sure to replace any old-style air fresheners with the new style that doesn't require batteries. Also, 23 new covers are added to the toilet seat sanitizers in the bathroom stalls.
- Did the winterizing of the Main Branch and Rakow Branch which includes making sure all outside spigots are turned on/drained, lawn irrigation system blown out and shut down, all winter snow removal equipment prepared, salt ordered/delivered/ready to go, Main Branch humidifiers/ABC humidifiers are ready to go, snow melt system ready to go, and snow fence ready to go.
- Cleaned and/or replaced many rusted or dirty HVAC diffusers in both the Main Branch and Rakow Branch. Where needed, we've replaced with brand new plastic diffusers which are much easier to work with and will not rust.
- Seams on the gutters are repaired properly to prevent drips at the Rakow Branch. All the old patches that were compromised were scraped, wire brushed clean, and a very durable rubberized paint was applied.





- Started a long-term project to organize cords, remove broken/unused power strips, computer holders, and any other unneeded items at the public tables and areas where patrons can sit at both (all) branches.
- Extended the condensate line that drains into the Café janitors closet slop sink to prevent further erosion and used a concrete epoxy caulk to fill the large crack that was allowing water to leak out of the sink. Ran and no leaks.
- Refinished benches at Main Library - 18 total.



- Removed the refrigerator from book Mobile.
- Readership van got new struts, axles, CV joints, rear brakes, and wheel sensors and hubcaps
- Serviced Kubota - oil change and hydraulic fluid.
- F250 pickup work; changed headlights due to faded plastic beyond repair new bulbs. Discovered squirrel damage to wires which caused body control modules to go out. Also Replaced back brakes.

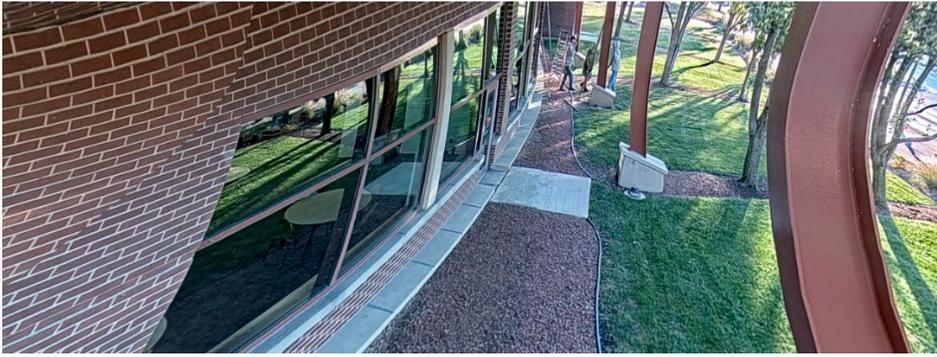
SECURITY:

Security Director:

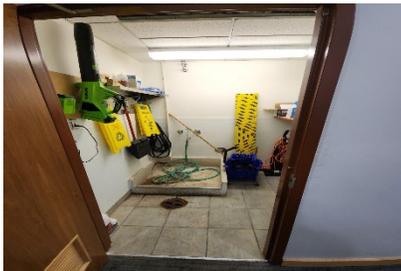
- Participated in professional development webinars.
- Complete Cleaning stripped and waxed floors at the main facility, and also cleaned inside and outside windows at Rakow Branch.



- Reliant Glass Company replaced a window on the South side of the main facility. Upon inspection and review of library surveillance cameras it was determined the crack most likely came from possible pebbles during the mowing operation or expanding and settling of the seams.



- The Elgin Fire Department conducted a surprise building inspection at 270 North Grove. The library passed with no discrepancies with a verbal assurance that some minor issues would be taken care of.
- Cintas installed dispensers at 1150 Davis Road. Utilizing the Cintas dispensers allows consistency of dispensers and products at all library facilities and inventory of supplies.
- Facilities staff cleaned and organized all janitorial closets and utility rooms the Main Facility and Rakow Branch.



Security Safety Manager:

- Continued monitoring of patrons and facilities. Assisted with setups and breakdowns of events.

Security Training Coordinator:

- Two new employee training sessions.
- Departmental training in Customer Relations

(Submitted by John Johnson – Director of Security)

INFORMATION TECHNOLOGY:

- Access control and security cameras have been installed and configured at Davis Road. Security System (this includes 360-degree motion detection, door contacts as well as 3 pin pads two at the man doors in the warehouses and 1 at the main office door) was completed. This vendor then will move from our Davis Rd location to our 127 Mclean to begin wiring for the security system there.
- The Unitrends appliances and agents have been updated to V10.8.5-1 resulting in enhanced agent behavior to improve resiliency when Windows systems undergo major updates. The update fixed an issue that prevented service child processes from timing out properly, which caused the agent to become unresponsive. In the File Browser, you can now select and download files from these directories. This update also resolved an issue with directory names containing apostrophes.

- Information Technology is working with DigiCorp to regenerate a new quote to replace our current backup system with Veeam. The new quote has Dell servers and will fall under current support licensing. IT has been testing Wasabi cloud storage as an additional offsite virtual backup option.
- Gail Borden Public Library will be holding off on replacing the current Board Mic system. However, the necessary connections will be added to the Grove and Elgin Rooms for easy adaptability in the future. IT is currently working with Mesa to make the necessary bid adjustments to go before the Board.
- ADA licensing was purchased so Information Technology can move forward with upgrading the ADA PC in the Computer Center to Windows 11. IT will purchase an Annual Library License through Vispero which supports a suite of ADA software from Freedom Scientific.
- Information Technology and KidSpace are working together to replace the iPads and cases for Patrons in KidSpace. They are currently reviewing iPad specs and different case options that will hopefully be in place around April or May in tandem with their remodel.
- We have updated PDQ Deploy and Inventory to version 19.3.626. This included no new features, however, did include several bug fixes.
- The Phish Alert button has long been configured to allow easy access to report suspicious email activity to IT when using the Outlook desktop application. This configuration was not compatible with New Outlook, so IT has now configured this feature to be available on New Outlook as well as the Outlook Web App.
- September server and workstation updates have been approved and installed.
- IT updated group policy to automatically deploy the new Information Services public printers.
- SmartDeploy has been updated to version 3.0.2030. Platform packs, answer files, deployment media and client installs have also been recreated or updated.
- IT has tested and began deploying Windows 11 version 24H2 for new builds.

(Input by Matt Lutzow – Director of Information Technology)

Report compiled and prepared by:

Brian P. Hoeg

Division Chief – Facilities and Building Operations



In our efforts to support library and community activities, communicate the library's value, and aid in fundraising, the Public Relations & Development team dedicated time in October to several important activities

This October, we spent valuable time was preparing for the November 2, El Trote de las Calacas 5K race and Festival. In addition to planning meetings, the team worked diligently to plan (with the U-46 Foundation team), promote the race, and produce items for the day of the event. It was a whopping success, with 897 registered and more than 3,000 people entering the building. The numbers prove that this is something our community really enjoyed and appreciated. Thank you to Library Trustee Elisa Lara for being a brilliant event MC. Thanks also to Board President Jean Bednar and Foundation President Karen Fox (and many more Library officials and staff members) for being key people in planning and execution. We also appreciate the numerous sponsorships and registrants from the race, as the Library Foundation funding will go toward exciting future exhibits and more for the Library and its community. [More photos here.](#)



THE COURIER-NEWS



New Olmec exhibit inspired by mysterious Mexican sculptures
The team also spent time preparing for the Olmec Origins exhibit that will kick off in mid-November. Similar to 2023's Alebrijes exhibit, these 33 beautifully-painted Olmec Heads were created by Mexican artists and celebrate the history and beautiful Mexican culture. PRAD has been busy promoting the exhibit and its November 13 Kick-off, which will feature Carlos Tortolero, Founder and President Emeritus of the National Museum of Mexican Art, and Fernando Ramirez, President of the Mexican Cultural Center of DuPage. We have also been busy planning a program with the youngest Olmec Head artist, Liz Gonzalez, along with student tours, a sponsor-driven scavenger hunt, and more during the Olmec Origins exhibit. The heads will be on display for customers and visitors throughout much of the winter, which gives customers a great



Mes de la Hispanidad 2024
Celebrando nuestras raíces
Main Library
Saturday, October 5
2 - 4 pm

opportunity to enjoy an indoor exhibit during the cold months, and gives new visitors a chance to see the Library for maybe the first time!

We supported the Hispanic Heritage Month in many ways including creating several of the traditional elements such as the poster, home slider, bookmarks, and agenda. WE also helped with Ofrenda pictures and more.



We also worked on preparing and executing the Elgin Image Awards this year. The livestream from the event has been viewed more than 2,130 times and has more than 110 reactions, comments and shares. This is a significant increase from last year's numbers, which shows that our social media traction is growing and we are getting more effective at social media marketing. The Elgin Image Awards are

important for our community because they shine a light on some of the people and organizations who are making Elgin a greater place to live, work, and be a part of. [Link to video here.](#)

Our Facebook channel reached around 84,000 people in October and our content had 5,700 interactions (a 90.2% increase from September). Customers clicked on 634 links we shared in October alone.



For Veterans Week, we edited a video of the Veterans Voices Panel Discussion. [This video](#) is to be presented at schools for the classrooms that do not have a Veteran visitor.

Some of the most popular posts this month were:

- A [promo for El Trote Race](#) before the registration cutoff – reached nearly 19,000 people and had 697 interactions and 134 link clicks on that one post alone.
- A photo of our [Community Ofrenda display](#) – reached 5,546 people and had 249 interactions.
- A photo thanking some of [our Book Sale volunteers](#) sharing the number of hours they put in for Book Sale – reached 4,750 people and had 110 interactions.
- [A Livestream when the Olmec](#) heads arrived, which had 8,660 plays and 129 interactions.

We continue to work on ongoing tasks including the print newsletter, weekly GailMail e-Newsletter, social media content, graphics tickets, copy tickets, and more. We closed 136 copy tickets this month, many of them related to Day of the Dead, Comic Book Mania, and the Elgin Image Awards booklet. We continue work on the Foundation's December 6 Reception as well as other fundraising ideas. We also continue to work on a number of small and large 2025 exhibits.

Respectfully submitted, Denise Raleigh, Division Chief

Public Services –October 2024

Digital & Information Services- Hispanic Services- KidSpace- -Studio 270

Digital & Information Services: This month, Digital Services handled an exceptional request involving over 1,200 pages of copies, processed in smaller print batches. We recommended a dedicated print shop for similar high-volume requests in the future.

Technology class attendance saw a strong recovery after a quiet September, with 129 attendees participating in sessions on Excel, online security, Google tools, and general device assistance.

Information Services was also active, conducting 20 one-on-one appointments for reference support, technology assistance, and more.

This month, we awarded one of our two available Career Online High School scholarships and hosted a middle school science class for reference support.

Abbott Middle School donated 22 yearbooks covering most years from 1964 to 1989.

We hosted our annual Local Authors Fair and collaborated with KidSpace for a Children’s Author Fair on the same day.

Finally, Information Services bid a heartfelt farewell to our Library Associate Fabian, who passed away on October 30.

Hispanic Services: Alongside regular programs and outreach, we celebrated Hispanic Heritage with 293 families, showcasing traditional music, dance, and art.



In collaboration with ESO, we supported their Day of the Dead concert by providing 71 Go Bilingual class members with free tickets.

The community Ofrenda for Day of the Dead continues to grow, with a successful and moving Grand Opening.

The Creative Artists Circle (CAL), a community of artists developed with the Gail Borden Library's support, now assists with Hispanic Services programming to enrich community cultural offerings.

We also partnered with the Chicago History Museum for Spanish-language outreach, hosting workshops on creating community vision boards, preserving heirlooms, and conserving family history.

The Hispanic Services team wrapped up the month by preparing for the Day of the Dead festival, which coincided with the Trote de las Calacas community race.



KidSpace: Comic Book Mania was an exciting day, complete with a time-travel themed Delorean car, tying in with our 150th year!



Our annual Halloween party and parade for preschoolers was a success with multiple departments collaborating to support trick-or-treating activities, volunteers, and even welcoming local senior center residents who enjoyed the parade. Our event had 200 in attendance on Wednesday, and 300 on Halloween!

We were touched when one long-term family of customers sent flowers to our preschool team and shared their appreciation for the various programs that we offer!

This month, we supported the Family Ofrendas programming with Hispanic Services.

We hosted a reference visit for Illinois State University School of Teaching to host student teachers.

Our rotting pumpkin experiment, Gustavo the Shy Ghost, was a hit in person and on social media!

Our K-Pop Afternoon for grades 6-12 has been popular. Additionally, our Zombie Escape Room for middle schoolers was also a hit! The Fall Teen Writing and Art Showcase was published, including submissions from 13 teens!

Librarian Katie led the third session (via Zoom) of a Storytime Training for children's department staff throughout Illinois. This program was done in partnership with RAILS Youth Services Managers

Studio 270/Digital Media Lab: Studio 270 hosted eight class visits from South Elgin High, Center House, and Summit School. Center House began their book club meetings in the Studio this semester.

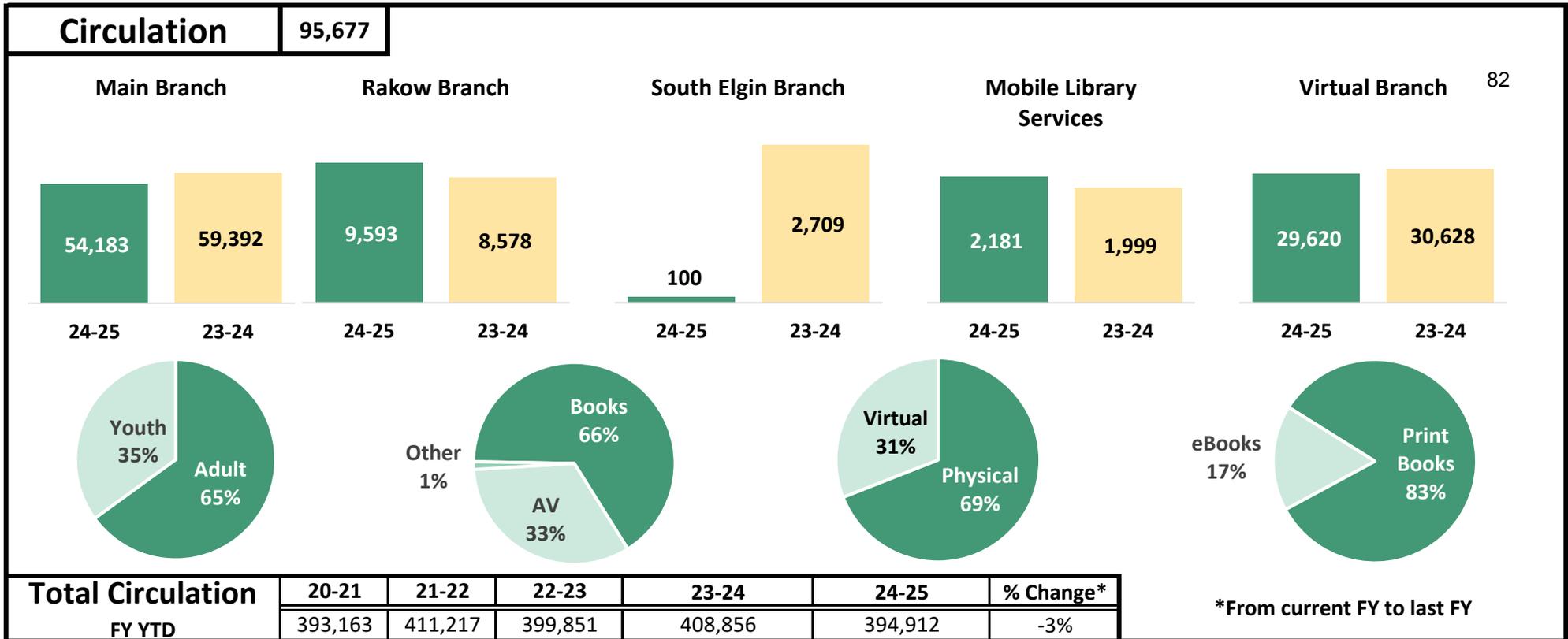
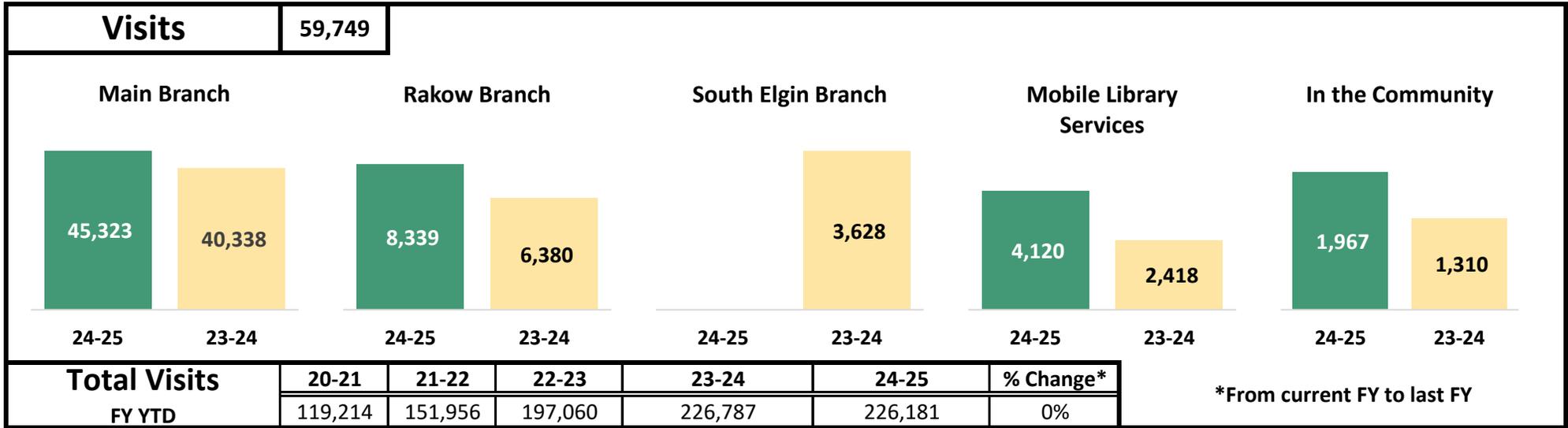
At Anna Moeller's Youth Resource Fair, we connected with many families to share library services for teens.

Our team participated in several conferences:

- Digital Media Manager Andre, attended the Audio Engineering Society Show, gaining resources and creating a video for BiblioBoard.
- At the Illinois Library Association conference, Digital Media Lab Assistant Andrew, co-presented "In the Studio: Audio Production for Patrons" alongside a former Studio user who is now employed at Schaumburg Library!

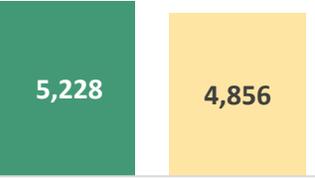
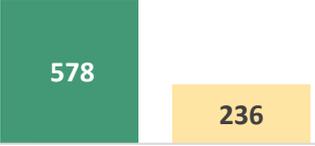
Volunteers supported various library activities, including outreach preparation, cleaning, and children's programs.





Library Cards	534					New to District	District Total	District + RBs Total	
						24-25	534	79,309	84,354
						23-24	573	72,966	78,846
						% Change	-7%	9%	7%
Total New Cards	21-22	22-23	23-24	24-25	% Change*				
FY YTD	2,618	2,645	2,739	2,614	-5%				

*From current FY to last FY

Program Attendance	7,773					
Main Branch	Rakow Branch		South Elgin Branch		In the Community	
						
	24-25	23-24	24-25	23-24	24-25	23-24
Total Attendance	20-21	21-22	22-23	23-24	24-25	% Change*
FY YTD	1,878	10,638	27,325	30,248	28,615	-5%

*From current FY to last FY

Program Sessions	In-Person	Virtual	Hybrid
	270	8	8

General Statistics	Volunteer Hours	Reference Questions	Passports	License Plate Renewals
	846	14,180	229	141

What affected the numbers this month	October 2nd (Virtual) Cooking with Jen	October 14th (Main) El Mago Magic Show	October 25th (ITC) Trunk or Treat - Century Oaks
October 1-31st (SEB) South Elgin Branch closed for expansion	October 4th (ITC) Trunk or Treat - Timber Trails	October 19th (Main) 15th Annual Comic Book Mania	October 28th (Rakow) Halloween Boo Bash
	October 5th (Main) Celebrating Hispanic Heritage Month	October 21st - 31st (Main) Early Voting	October 30th & 31st (Main) Halloween Parade & Party