



**GAIL BORDEN PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING**

July 9, 2024

7:00 PM

Elgin Room

270 N. Grove Ave

Elgin, IL 60120

AGENDA

1. Call to Order	
2. Public Comment	
3. Comments for the Good of the Organization	
4. Action: Approval of Minutes	2
June 11, 2024, Regular Board Meeting	
June 11, 2024, Closed Session Minutes	
5. Action: Treasurer's Report and Payment of Bills	8
Payment of bills for July 9,2024, including the list of bills to be paid between July 9,2024, and August 13, 2024, and all bills over \$10,000.	
6. Correspondence	
7. Reports:	
A. Chief Executive Officer	
8. Action: HUD Grant Amendment	41
Change from construction to program	
9. Action: Amend the Amendment to AIA Document A134-2019 between Gail Borden Public Library and Shales McNutt LLC. Remove HUD Grant Construction Funding.	
10. Action: South Elgin Branch Expansion Construction Bids	47
a. # 06A - General Trades	
b. # 08A - Glass & Glazing	
c. # 09A - Acoustical Ceiling	
d. # 09C - Flooring	
e. # 09E - Painting	
f. # 21A - Fire Protection	
g. # 22A - Plumbing	
h. # 23A - HVAC	
i. # 26A - Electric	
11. Consideration of FY 2024-2025 Working Budget	
A. Action: Resolution No. 2024-7-A: Preparation of Tentative Budget and Appropriation	50
B. Action: Resolution No. 2024-7-B: Tentative Working Budget	54
Resolution will be distributed at the meeting	
12. Action: Review Closed Session Minutes - Distributed at Meeting	66
Closed minutes must be reviewed every 6 months by the Board of Trustees to determine if they can be released or not and the tape erased.	
13. Other	
14. Adjournment	70

GAIL BORDEN PUBLIC LIBRARY DISTRICT

Board of Trustees Meeting Minutes

270 N. Grove Ave., Elgin, IL

June 11, 2024

7:00 p.m.

President Bednar was physically present as well as Secretary Henderson, Trustees Bedolla, Garcia, Lara and Prochot. Trustee Symonds was absent. Chief Executive Officer, Carole Medal, and various members of the public and staff were also present.

President Bednar called the meeting to order at 7:01 p.m.

Public Comment

Randy Hopp commented on the Executive Session.

Britney Alonzo, an undergraduate from Aurora University with plans to attend library school was introduced by President Bednar. Britney will be interning in various departments throughout the library for a total of 200 hours.

Comments for the Good of the Organization

Customers expressed their gratitude to staff for all the assistance they receive during the Device Advice program. The library received 6 new 5-star reviews. Comments included that the library is a place for books on fun decorations for different topics like holidays, history. The library also has an extensive collection of prints, audio, and digital information, staff is always helpful.

Prochot motioned to approve the May 14, 2024, board meeting minutes; seconded by Lara. There was no discussion. Roll call resulted in 6 ayes (Bednar, Bedolla, Garcia, Henderson, Lara, Prochot), 0 nays and 1 absent (Symonds).

Treasurer Prochot moved to approve the payment of bills including the bills over \$10,000 as presented totaling \$ 251,529.24 and the revised list of bills to be paid prior to the next board meeting; seconded by Henderson. There was no discussion. Roll call resulted in 6 ayes (Bednar, Bedolla, Garcia, Henderson, Lara, Prochot), 0 nays and 1 absent (Symonds).

Correspondence

A letter from Sean Loftus, Director of Chicago Passport Agency, United States Department of State was read thanking the library for the continued passport application acceptance services and for supporting Representative Krishnamoorthi's acceptance event on May 18. Another letter from Representative Raja Krishnamoorthi was read as well, thanking the library staff for collaborating with his office to host the passport fair. Additionally, a letter from the Secretary of State was read, awarding Gail Borden Public Library District the Per Capita Grant in the amount of \$222,611.90.

Foundation Report

The Olmec Trails exhibit with the Mexican Cultural Center was approved. This month, one of the giant heads arrived, a total of 33 heads will be installed by October. The Foundation is

joining forces with U-46 to run the Day of the Dead 5K race on November 2. The board talked about possible future foundation members.

Chief Executive Officer Report

The Old Towne Fair event was another successful 150th anniversary program with 1,722 attendees with 87 signing up for summer reading. Staff received numerous compliments, and a customer wrote that the celebration was amazing, perfectly organized and was the most memorable day as a family. Thank you to Niki Marabotti, Grade School Services Manager for her excellent project management for this event. Niki secured city permits, worked with the Elgin Police Department, oversaw the making of all the signage and led a team of staff who secured the games, performances, food, tents, petting zoo, and carousel. We had staff, volunteers and the Elgin Police Department Explorers group working at the event. Thank you to the Library Foundation for sponsoring the Old Town Fair and funding most of the 150th events. Staff continue to promote our “I think I can, I know I can... Read” - 150 years of reading summer reading challenge. We already have 2,048 signups and more participants are expected through Gold Star partners. The Bumblebee Express Train will be here June 14 and June 28 from 2:00-5:30 pm for train rides. The Minnesota’s Children’s Museum *Classic Children’s Stories* exhibit and the 150th Anniversary exhibit are drawing a lot of attendance with a 33% increase to date. June is Pride month and in keeping with our history theme the Pride exhibit showcases 150 years of LGBTQ+ authors. We continue reaching our community and promoting programs with “Open Book” the Gail Borden Library talk show on WRMN 1410 radio, Mondays at 1 p.m. sponsored by KCT Credit Union. By participating in the Open Elgin Museum Tour we had 754 people visit the library by trolley. The library hosted the first passport fair sponsored by the Office of Congressman Raja Krishnamoorthi. The new phone system has been installed, with the switchover going smoothly. A kitchen and a server room have been installed at the annex at Davis Road as we continue the renovation. Sarah Vetter, Community Connections Coordinator graduated from the Elgin Area Leadership Academy.

The agenda item regarding the South Elgin Expansion Construction Bids was postponed due to unanswered questions regarding the bids and grant requirements.

Review: Operating Budget for FY 2024-2025

CEO Medal provided a brief overview of the operating budget and explained how the annex at David Road will be budgeted in the future. The salary line has increased a 5.1% due to raises in July, with the next raise being in July 2025. We have already met the State’s minimum wage requirement. Risk Management projects went up 200%, includes projects like enhancing security cameras, and badge access for all locations. The working budget will be voted on in July and the final budget in September.

Garcia motioned to approve Ordinance 2024-6-1: Public Meeting Ordinance; seconded by Prochot. It was suggested to have a meeting at the South Elgin Branch if it is possible in the future. There was no discussion. Roll call resulted in 6 ayes (Bednar, Bedolla, Garcia, Henderson, Lara, Prochot), 0 nays and 1 absent (Symonds).

Lara motioned to approve participation by the Gail Borden Public Library District in the Illinois State Library Non-Resident Fee program; seconded by Garcia. CEO Medal explained the

program. There was no discussion. Roll call resulted in 6 ayes (Bednar, Bedolla, Garcia, Henderson, Lara, Prochot), 0 nays and 1 absent (Symonds).

Other

Trustees that attended the fair describe the memorable moments they enjoyed and the memories they created with their families. They were amazed by the decorations, games, food, and all-planned activities. The board congratulated and applauded the staff for this exceptional event. Trustee Lara thanked staff that promoted the library's programs on the radio show "Al Dia con Elisa."

Henderson motioned to go into Executive Session: Statutory Section 5ILCS 120/2(c) 1-personnel; seconded by Bedolla. There was no discussion. Roll call resulted in 6 ayes (Bednar, Bedolla, Garcia, Henderson, Lara, Prochot), 0 nays and 1 absent (Symonds).

Entered closed session at 7:59 p.m.

Trustee Symonds entered the closed session at 8:17 p.m.

Returned to the regular meeting at 9:41 p.m.

Garcia motioned to give CEO Carole Medal a raise of 5% to her current salary of \$220,019 to be retroactive to January 1, 2024; seconded by Henderson. The board thanked CEO Medal for her wonderful leadership. Roll call resulted in 7 ayes (Bednar, Bedolla, Garcia, Henderson, Lara, Prochot, Symonds), 0 nays.

Garcia motioned to adjourn; seconded by Bedolla. A voice vote resulted in no nays.

Meeting adjourned at 9:42 p.m.

Approved July 9, 2024

Tiffany Henderson, Secretary
Gail Borden Public Library District Board of Trustees

GAIL BORDEN PUBLIC LIBRARY DISTRICT

Board of Trustees Meeting Minutes

270 N. Grove Ave., Elgin, IL

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Garcia motioned to adjourn; seconded by Bedolla. A voice vote resulted in no nays.

Meeting adjourned at 9:42 p.m.

Approved July 9, 2024

/s/Tiffany Henderson

Tiffany Henderson, Secretary

Gail Borden Public Library District Board of Trustees

GAIL BORDEN PUBLIC LIBRARY DISTRICT

BILLS TO BE PAID PRIOR TO 08/13/2024

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
ALEXANDER PLUMBING		
CAPITAL IMPROVEMENTS	10-49-900-0	\$ 3,914.00
ALL WINDOW CLEANING SERVICES		
REPAIR./MAINT. OF BUILDING	60-42-200-0	\$ 3,500.00
BALLARD, JILL		
DIGITAL LITERACY CLASSES	10-42-230-5	\$ 150.00
BATTERIES PLUS		
MISCELLANEOUS/BLDG GROUNDS SUPPLIES	60-43-399-0/60-43-320-0	\$ 941.24
CDW GOVERNMENT		
COMPUTER EQUIPMENT	10-45-500-0	\$ 1,871.56
CINTAS		
JANITORIAL SUPPLIES	10-43-370-0	\$ 57.54
CITY OF ELGIN		
PUBLIC PROGRAMMING: COMMUNITY SERVICES	10-42-230-3	\$ 3,000.00
CRYSTAL CLEAR AQUARIUM MAINTENANCE		
ANIMAL CARE & FEEDING	10-43-340-0	\$ 710.00
DEVINE, ANA		
CONFERENCES: ALL EXPENSES	10-42-290-3	\$ 1,510.99
DIN, TAHA		
DIGITAL LITERACY CLASSES	10-42-230-5	\$ 600.00
ENGBERG ANDERSON, INC		
CONSULTING & PROF FEES: OTHER	10-42-225-2	\$ 838.75
ETHIC ROOFING		
REPAIR./MAINT. OF BUILDING	60-42-200-*	\$ 1,520.00
HOME DEPOT CREDIT SERVICES		
JANITORIAL SUPPLIES	10-43-370-0	\$ 262.46
MIDWEST TAPE		
MATERIAL PROCESSING SERVICE	10-42-265-0	\$ 276.93
OCLC INC		
ELECTRONIC RESOURCES: EBOOKS	10-44-435-2	\$ 7,025.53
RYAN, ARON		
CONTINUING EDUCATION: TAP	10-42-290-4	\$ 1,275.00
SAFEGUARD EXTERMINATOR COMPANY		
REPAIR./MAINT. OF BUILDING	60-42-200-*	\$ 331.00
STAPLES ADVANTAGE		
OFFICE SUPPLIES	10-43-300-1	\$ 140.66
ULINE		
JANITORIAL SUPPLIES	10-43-370-0	\$ 186.98
UNIQUE MANAGEMENT SERVICES, INC		
COLLECTION AGENCY	10-42-215-0	\$ 1,467.65
WORLD BOOK, INC		
ELECTRONIC RESOURCES: DATABASES	10-44-435-0	\$ 6,770.00

ESTIMATED BILLS ANTICIPATED TO BE PAID PRIOR TO 08/13/2024

DESCRIPTION		MAXIMUM AMT.
AMAZON		
MULTIPLE	MULTIPLE	\$ 10,000.00
ANCEL GLINK		
CONSULT & PROF FEES: LEGAL	10-42-225-1	\$ 10,000.00
AT&T		
ONLINE COMPUTER SERVICES	10-42-255-1	\$ 10,000.00
BLUE CROSS BLUE SHIELD		
HEALTH INSURANCE	10-41-110-0	\$ 120,000.00
CITY OF ELGIN		
WATER & SEWER	10-42-202-*	\$ 9,000.00
COMCAST		
ONLINE COMPUTER SERVICES	10-42-255-1	\$ 1,000.00
COMCAST BUSINESS		
ONLINE COMPUTER SERVICES	10-42-255-1	\$ 9,000.00
COMED		
ELECTRICITY: SOUTH ELGIN	10-42-201-*	\$ 1,000.00
CRAIG ELLIOTT PIANO TUNING		
SMALL EQUIP. MAINT: AV	10-42-270-3	\$ 300.00
ISOLVED		
HEALTH & DENTAL INSURANCE	10-41-110-0	\$ 2,000.00
KARDS, INC		
VEHICLE MAINTENANCE: MOBILE SVCS	10-42-270-0	\$ 10,000.00
KONICA MINOLTA		
COPIERS/LEASE/MAINT	10-42-245-*	\$ 3,500.00
KONICA MINOLTA BUSINESS SOLUTIONS		
COPIERS/LEASE/MAINT	10-42-245-*	\$ 7,500.00
LIMRICC		
UNEMPLOYMENT COMPENSATION INSURANCE	50-41-110-0	\$ 7,500.00
MACQUARIE EQUIPMENT CAPITAL		
TELEPHONE MAINT. & SERVICE	10-42-230-3	\$ 10,000.00
METLIFE		
LIFE INSURANCE	10-41-111-0	\$ 2,000.00
HEALTH & DENTAL INSURANCE	10-41-110-0	\$ 9,000.00
MID AMERICAN ENERGY/NEXTERA ENERGY/COMED		
ELECTRICITY	10-42-201-*	\$ 75,000.00
MIDWEST TAPE/HOOPLA		
ELECTRONIC RESOURCES: EBOOKS/STREAMING	10-44-435-*	\$ 25,000.00
NICOR/CONSTELLATION ENERGY/VANGUARD		
NATURAL GAS	10-42-200-*	\$ 75,000.00
PEERLESS NETWORK		
TELEPHONE / LINE CHARGES	10-42-203-1	\$ 2,500.00
SPECTRUM VOIP		
TELEPHONE MAINT. & SERVICE	10-42-203-3	\$ 2,000.00
STUDIO GC		
SE EXPANSION	10-49-930-0	\$ 15,000.00
T-MOBILE		
COMPUTER MAINTENANCE	10-42-255-2	\$ 2,500.00
VERIZON WIRELESS		
ONLINE COMPUTER SERVICES	10-42-255-1/10-42-203-4	\$ 3,000.00
WASTE MANAGEMENT		
REPAIR./MAINT. OF BUILDING	60-42-200-*	\$ 6,000.00

GAIL BORDEN PUBLIC LIBRARY DISTRICT

BILLS TO BE PAID PRIOR TO 08/13/2024

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
ALEXANDER PLUMBING		
CAPITAL IMPROVEMENTS	10-49-900-0	\$ 3,914.00
ALL WINDOW CLEANING SERVICES		
REPAIR./MAINT. OF BUILDING	60-42-200-0	\$ 3,500.00
BALLARD, JILL		
DIGITAL LITERACY CLASSES	10-42-230-5	\$ 150.00
BATTERIES PLUS		
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ETHIC ROOFING		
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JANITORIAL SUPPLIES	10-43-370-0	\$ 262.46
MIDWEST TAPE		
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T-MOBILE		
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VERIZON WIRELESS		
ONLINE COMPUTER SERVICES	10-42-255-1/10-42-203-4	\$ 3,000.00
WASTE MANAGEMENT		
REPAIR./MAINT. OF BUILDING	60-42-200-*	\$ 6,000.00

GAIL BORDEN PUBLIC LIBRARY DISTRICT

BILLS OVER \$10,000

7/9/2024

DESCRIPTION	CHECK NUMBER	AMOUNT
BAKER & TAYLOR BOOKS & MATERIALS	MULTIPLE	\$ 28,663.50
BYWATER SOLUTIONS LLC ONLINE COMPUTER SVCS: ACCESS SVCS	149086	\$ 16,500.00
COMPLETE CLEANING GENERAL CLEANING	149028/149088	\$ 16,326.00
E. NORMAN RISK MGT: FACILITIES/ CAPITAL IMPVMT/ COMPU EQUIP	149116/149118	\$ 39,016.72
FOX VALLEY FIRE & SAFETY RISK MGT: FACILITIES/ CAPITAL IMPVMT/ REPAIR-MAINT BLDG	MULTIPLE	\$ 21,296.10
HAGG PRESS NEWSLETTER	149036	\$ 16,102.00
ILLINOIS COMMUNICATIONS SALES INC RISK MANAGEMENT	149042	\$ 14,480.00
INNOVATIVE INTERFACES, INC COMPUTER CATALOG SERVICE	149096	\$ 12,360.00
MIDAMERICA ENERGY ELECTRICITY	149064	\$ 28,987.43
OCLC ELECTRONIC RESOURCES: EBOOKS	149100	\$ 18,143.61
RAILS ELECTRONIC RESOURCES: PLATFORM FEES	149106	\$ 14,005.32
SEBERT LANDSCAPING REPAIR-MAINT OF GROUNDS	149073	\$ 17,550.00
ZENDESK, INC COMPUTER MAINTENANCE	149114	\$ 16,466.16
NUMBER OF CHECKS	115	\$ 405,750.14

GAIL BORDEN PUBLIC LIBRARY DISTRICT

BILLS OVER \$10,000

7/9/2024

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BYWATER SOLUTIONS LLC ONLINE COMPUTER SVCS: ACCESS SVCS	149086	\$ 16,500.00
COMPLETE CLEANING GENERAL CLEANING	149028/149088	\$ 16,326.00
E. NORMAN RISK MGT: FACILITIES/ CAPITAL IMPVMT/ COMPU EQUIP	149116/149118	\$ 39,016.72
FOX VALLEY FIRE & SAFETY RISK MGT: FACILITIES/ CAPITAL IMPVMT/ REPAIR-MAINT BLDG	MULTIPLE	\$ 21,296.10
HAGG PRESS NEWSLETTER	149036	\$ 16,102.00
ILLINOIS COMMUNICATIONS SALES INC RISK MANAGEMENT	149042	\$ 14,480.00
INNOVATIVE INTERFACES, INC COMPUTER CATALOG SERVICE	149096	\$ 12,360.00
MIDAMERICA ENERGY ELECTRICITY	149064	\$ 28,987.43
OCLC ELECTRONIC RESOURCES: EBOOKS	149100	\$ 18,143.61
RAILS ELECTRONIC RESOURCES: PLATFORM FEES	149106	\$ 14,005.32
SEBERT LANDSCAPING REPAIR-MAINT OF GROUNDS	149073	\$ 17,550.00
ZENDESK, INC COMPUTER MAINTENANCE	149114	\$ 16,466.16
NUMBER OF CHECKS	115	\$ 405,750.14

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DESCRIPTION	ACCOUNT NUMBER	AMOUNT
ACENET, INC. (6044)	07/09/24 CK# 149053	\$15.50
583494 CC PYMT (6420) FOR ONLINE COMPUTER SVCS: ACCESS SVCS	10-25-6	15.50
AIRBNB (6770)	07/09/24 CK# 149058	\$779.57
0610 CC PYMT (6428) FOR CONFERENCES: ALL EXPENSES	10-25-6	779.57
ALTA LANGUAGE SERVICES, INC (6337)	07/09/24 CK# 149012	\$66.00
IS727431 CONSULT. & PROF. FEES:OTHER	10-25-6	66.00
AMAZON CAPITAL SERVICES (6460)	07/09/24 CK# 149013	\$1,504.98
11WV-CCPM-HKM6 MATERIALS PROCESSING SUPPLIES	10-25-6	14.99
11WV-CCPM-HKM6 BOOKS: YOUTH	10-25-6	15.28
11WV-CCPM-HKM6 AUDIO-VISUAL: YOUTH	10-25-6	23.00
11WV-CCPM-HKM6 BOOKS: BRANCH YOUTH	10-25-6	30.56
11WV-CCPM-HKM6 AUDIO-VISUAL: BRANCH YOUTH	10-25-6	49.99
11WV-CCPM-HKM6 AUDIO-VISUAL: ADULT	10-25-6	73.08
11WV-CCPM-HKM6 BOOKS: ADULT	10-25-6	358.63
1614-9JV7-JJLL OFFICE SUPPLIES/GENERAL	10-25-6	79.00
17GM-JMFD-JR73 FURNITURE AND FIXTURES	10-25-6	233.96
17GM-JMFD-K7F7 EXHIBITS AND DISPLAYS	10-25-6	96.19
17YX-WTDR-KCCC BOOKS: ADULT	10-25-6	-9.99
1H99-GPKM-H1NT TOYS & KITS: COMM SERVICES	10-25-6	69.33
1JPJ-CK34-JRV7 MISCELLANEOUS	10-25-6	37.99
1KPG-FCYT-1XTL COMPUTER EQUIPMENT	10-25-6	396.00
1VNT-W63M-JY99 PUBLIC PROGRAMMING:YOUTH	10-25-6	36.97
AMAZON CAPITAL SERVICES (6460)	07/09/24 CK# 149014	\$1,560.61
13R7-QWJ9-P69W BOOKS: ADULT	10-25-6	-0.01
14PW-CPVY-J7XW BOOKS: BRANCH ADULT	10-25-6	35.18
14PW-CPVY-J7XW IN-HOUSE REFERENCE	10-25-6	54.95
14PW-CPVY-J7XW AUDIO-VISUAL: ADULT	10-25-6	93.40
14PW-CPVY-J7XW BOOKS: ADULT	10-25-6	245.73
14T6-F1FT-JNFV BOOKS: ADULT	10-25-6	-57.00
1DGW-7VLW-ND3C OFFICE SUPPLIES/GENERAL	10-25-6	-28.99
1DLM-34NP-WYXC ARTS & CRAFTS SUPPLIES: COMM SVCS	10-25-6	49.47
1DLM-34NP-WYXC PUBLIC PROGRAMMING:COMMUNITY SVCS	10-25-6	89.99
1HFP-G4J7-MNC1 ARTS & CRAFTS SUPPLIES: YOUTH	10-25-6	177.72
1HFP-G4J7-MNC1 TOYS & KITS: KIDSPACE	10-25-6	232.30
1HFP-G4J7-MNC1 PUBLIC PROGRAMMING:YOUTH	10-25-6	554.48
1PM9-11WG-NC19 SMALL LIBRARY EQUIPMENT	10-25-6	53.70
1RJ3-3WJ3-4VRK MISCELLANEOUS	10-25-6	-41.99
1TPL-JCR3-J3MG ARTS & CRAFTS SUPPLIES: PUBLIC SVCS	10-25-6	41.69
1TPL-JCR3-J3MG OFFICE SUPPLIES/GENERAL	10-25-6	59.99
AMAZON CAPITAL SERVICES (6460)	07/09/24 CK# 149015	\$2,144.74
1KG1-39JD-DXF4 ARTS & CRAFTS SUPPLIES: PUBLIC SVCS	10-25-6	-4.99
1NHQ-HPGM-F3DQ VOLUNTEERS	10-25-6	68.26
1NHQ-HPGM-F3DQ SMALL LIBRARY EQUIPMENT	10-25-6	307.29
1NHQ-HPGM-F3DQ ARTS & CRAFTS SUPPLIES: PUBLIC SVCS	10-25-6	972.46
1T6R-KCMR-FGPL ARTS & CRAFTS SUPPLIES: COMM SVCS	10-25-6	21.89
1T6R-KCMR-FGPL PUBLIC PROGRAMMING:COMMUNITY SVCS	10-25-6	189.55
1VY1-CIXY-DX9Y OFFICE SUPPLIES/GENERAL	10-25-6	42.78
1WFG-6TPF-DM41 BOOKS: BRANCH ADULT	10-25-6	27.67
1WFG-6TPF-DM41 BOOKS: ADULT	10-25-6	76.61
1WFG-6TPF-DM41 AUDIO-VISUAL: ADULT	10-25-6	408.12
1XGW-RTKP-FLNX EXHIBITS AND DISPLAYS	10-25-6	35.10

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DESCRIPTION	ACCOUNT NUMBER	AMOUNT
2038298301 MATERIAL PROCESSING SERVICES	10-25-6	8.60
2038299754 BOOKS: BRANCH YOUTH	10-25-6	37.36
2038299754 BOOKS: BRANCH ADULT	10-25-6	103.17
2038299754 BOOKS: YOUTH	10-25-6	149.62
2038299754 BOOKS: ADULT	10-25-6	542.97
2038299755 MATERIAL PROCESSING SERVICES	10-25-6	222.40
2038299756 BOOKS: BRANCH ADULT	10-25-6	109.95
2038299756 BOOKS: ADULT	10-25-6	145.80
2038299757 MATERIAL PROCESSING SERVICES	10-25-6	71.50
2038299758 BOOKS: ADULT	10-25-6	12.11
2038299758 BOOKS: BRANCH ADULT	10-25-6	23.02
2038299758 BOOKS: YOUTH	10-25-6	37.36
2038299759 MATERIAL PROCESSING SERVICES	10-25-6	24.50
2038299760 BOOKS: ADULT	10-25-6	15.75
2038299760 BOOKS: BRANCH ADULT	10-25-6	40.20
2038299761 MATERIAL PROCESSING SERVICES	10-25-6	15.90
2038302477 BOOKS: BRANCH ADULT	10-25-6	34.55
2038302477 BOOKS: BRANCH YOUTH	10-25-6	61.05
2038302477 BOOKS: YOUTH	10-25-6	252.65
2038302477 BOOKS: ADULT	10-25-6	321.48
2038302478 MATERIAL PROCESSING SERVICES	10-25-6	202.50
2038302479 BOOKS: BRANCH YOUTH	10-25-6	25.48
2038302479 BOOKS: YOUTH	10-25-6	25.99
2038302479 BOOKS: ADULT	10-25-6	34.54
2038302480 MATERIAL PROCESSING SERVICES	10-25-6	25.80
2038302481 BOOKS: BRANCH YOUTH	10-25-6	23.75
2038302481 BOOKS: YOUTH	10-25-6	35.06
2038302482 MATERIAL PROCESSING SERVICES	10-25-6	21.50
2038302483 BOOKS: BRANCH YOUTH	10-25-6	13.76
2038302483 BOOKS: YOUTH	10-25-6	29.81
2038302484 MATERIAL PROCESSING SERVICES	10-25-6	12.90
2038306116 BOOKS: BRANCH ADULT	10-25-6	30.57
2038306116 BOOKS: BRANCH YOUTH	10-25-6	55.05
2038306116 BOOKS: YOUTH	10-25-6	380.62
2038306116 BOOKS: ADULT	10-25-6	429.40
2038306117 MATERIAL PROCESSING SERVICES	10-25-6	332.30
2038306118 BOOKS: YOUTH	10-25-6	14.40
2038306118 BOOKS: BRANCH YOUTH	10-25-6	20.63
2038306118 BOOKS: ADULT	10-25-6	30.56
2038306118 BOOKS: BRANCH ADULT	10-25-6	34.00
2038306119 MATERIAL PROCESSING SERVICES	10-25-6	35.10
2038306120 BOOKS: LEASING	10-25-6	12.13
2038306120 BOOKS: BRANCH YOUTH	10-25-6	14.39
2038306120 BOOKS: YOUTH	10-25-6	40.67
2038306121 MATERIAL PROCESSING SERVICES	10-25-6	26.80
2038309332 BOOKS: ADULT	10-25-6	42.49
2038309332 BOOKS: YOUTH	10-25-6	50.64
2038309333 MATERIAL PROCESSING SERVICES	10-25-6	30.10
2038309334 BOOKS: BRANCH YOUTH	10-25-6	12.23
2038309334 BOOKS: YOUTH	10-25-6	43.91
2038309335 MATERIAL PROCESSING SERVICES	10-25-6	21.50
2038314225 BOOKS: BRANCH ADULT	10-25-6	17.29
2038314225 BOOKS: BRANCH YOUTH	10-25-6	74.68

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BAKER & TAYLOR L4230502 (5107) CONTINUED ...		
2038314225 BOOKS: ADULT	10-25-6	127.10
2038314225 BOOKS: YOUTH	10-25-6	317.24
2038314226 MATERIAL PROCESSING SERVICES	10-25-6	196.30
2038314227 BOOKS: BRANCH YOUTH	10-25-6	7.27
2038314227 BOOKS: ADULT	10-25-6	17.29
2038314227 BOOKS: BRANCH ADULT	10-25-6	18.73
2038314227 BOOKS: YOUTH	10-25-6	48.77
2038314228 MATERIAL PROCESSING SERVICES	10-25-6	26.80
2038314229 BOOKS: BRANCH YOUTH	10-25-6	6.67
2038314229 BOOKS: YOUTH	10-25-6	25.92
2038314230 MATERIAL PROCESSING SERVICES	10-25-6	13.90
2038314231 BOOKS: ADULT	10-25-6	12.13
2038314232 MATERIAL PROCESSING SERVICES	10-25-6	5.30
2038318639 BOOKS: BRANCH ADULT	10-25-6	30.07
2038318639 BOOKS: BRANCH YOUTH	10-25-6	64.09
2038318639 BOOKS: YOUTH	10-25-6	102.14
2038318639 BOOKS: ADULT	10-25-6	327.46
2038318640 MATERIAL PROCESSING SERVICES	10-25-6	173.10
2038318641 BOOKS: YOUTH	10-25-6	4.24
2038318641 BOOKS: ADULT	10-25-6	44.02
2038318641 BOOKS: BRANCH ADULT	10-25-6	85.30
2038318642 MATERIAL PROCESSING SERVICES	10-25-6	41.70
2038318643 BOOKS: BRANCH YOUTH	10-25-6	12.60
2038318643 BOOKS: YOUTH	10-25-6	59.85
2038318644 MATERIAL PROCESSING SERVICES	10-25-6	33.10
2038321583 BOOKS: BRANCH ADULT	10-25-6	34.57
2038321583 BOOKS: BRANCH YOUTH	10-25-6	71.08
2038321583 BOOKS: YOUTH	10-25-6	216.79
2038321583 BOOKS: ADULT	10-25-6	435.99
2038321584 MATERIAL PROCESSING SERVICES	10-25-6	254.50
2038321585 BOOKS: BRANCH ADULT	10-25-6	19.02
2038321585 BOOKS: YOUTH	10-25-6	44.66
2038321585 BOOKS: ADULT	10-25-6	46.68
2038321586 MATERIAL PROCESSING SERVICES	10-25-6	31.10
2038321587 BOOKS: YOUTH	10-25-6	46.00
2038321588 MATERIAL PROCESSING SERVICES	10-25-6	12.90
2038321589 BOOKS: YOUTH	10-25-6	9.79
2038321590 MATERIAL PROCESSING SERVICES	10-25-6	4.30
2038324264 BOOKS: BRANCH YOUTH	10-25-6	8.64
2038324264 BOOKS: BRANCH ADULT	10-25-6	19.42
2038324264 BOOKS: ADULT	10-25-6	189.97
2038324264 BOOKS: YOUTH	10-25-6	511.35
2038324265 MATERIAL PROCESSING SERVICES	10-25-6	221.70
2038324266 BOOKS: BRANCH ADULT	10-25-6	10.92
2038324266 BOOKS: ADULT	10-25-6	19.42
2038324266 BOOKS: BRANCH YOUTH	10-25-6	21.82
2038324266 BOOKS: YOUTH	10-25-6	86.65
2038324267 MATERIAL PROCESSING SERVICES	10-25-6	40.70
2038324268 BOOKS: YOUTH	10-25-6	8.64
2038324268 BOOKS: BRANCH YOUTH	10-25-6	11.46
2038324269 MATERIAL PROCESSING SERVICES	10-25-6	8.60
2038324270 BOOKS: YOUTH	10-25-6	90.74

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BAKER & TAYLOR L4230502 (5107) CONTINUED ...		
2038324271 MATERIAL PROCESSING SERVICES	10-25-6	32.10
2038327214 BOOKS: BRANCH YOUTH	10-25-6	41.20
2038327214 BOOKS: ADULT	10-25-6	63.00
2038327214 BOOKS: BRANCH ADULT	10-25-6	64.43
2038327214 BOOKS: YOUTH	10-25-6	228.95
2038327215 MATERIAL PROCESSING SERVICES	10-25-6	179.10
2038327216 BOOKS: YOUTH	10-25-6	35.09
2038327216 BOOKS: ADULT	10-25-6	64.43
2038327217 MATERIAL PROCESSING SERVICES	10-25-6	26.80
2038327218 BOOKS: YOUTH	10-25-6	6.11
2038327219 MATERIAL PROCESSING SERVICES	10-25-6	4.30
2038332260 BOOKS: BRANCH YOUTH	10-25-6	44.92
2038332260 BOOKS: BRANCH ADULT	10-25-6	174.70
2038332260 BOOKS: YOUTH	10-25-6	212.37
2038332260 BOOKS: ADULT	10-25-6	446.11
2038332261 MATERIAL PROCESSING SERVICES	10-25-6	272.40
2038332262 BOOKS: YOUTH	10-25-6	32.82
2038332262 BOOKS: ADULT	10-25-6	174.70
2038332263 MATERIAL PROCESSING SERVICES	10-25-6	48.30
2038332264 BOOKS: YOUTH	10-25-6	12.10
2038332265 MATERIAL PROCESSING SERVICES	10-25-6	4.30
2038332266 BOOKS: YOUTH	10-25-6	4.24
2038332267 MATERIAL PROCESSING SERVICES	10-25-6	5.30
2038334810 BOOKS: BRANCH YOUTH	10-25-6	13.25
2038334810 BOOKS: BRANCH ADULT	10-25-6	34.01
2038334810 BOOKS: YOUTH	10-25-6	208.82
2038334810 BOOKS: ADULT	10-25-6	444.73
2038334811 MATERIAL PROCESSING SERVICES	10-25-6	214.10
2038334812 BOOKS: ADULT	10-25-6	34.01
2038334812 BOOKS: BRANCH ADULT	10-25-6	67.13
2038334813 MATERIAL PROCESSING SERVICES	10-25-6	26.80
2038334814 BOOKS: YOUTH	10-25-6	13.25
2038334814 BOOKS: LEASING	10-25-6	17.57
2038334815 MATERIAL PROCESSING SERVICES	10-25-6	9.60
2038338287 BOOKS: BRANCH YOUTH	10-25-6	56.57
2038338287 BOOKS: YOUTH	10-25-6	110.05
2038338287 BOOKS: BRANCH ADULT	10-25-6	183.37
2038338287 BOOKS: ADULT	10-25-6	604.88
2038338288 MATERIAL PROCESSING SERVICES	10-25-6	320.40
2038338289 BOOKS: YOUTH	10-25-6	8.64
2038338289 BOOKS: BRANCH ADULT	10-25-6	22.42
2038338289 BOOKS: ADULT	10-25-6	183.34
2038338290 MATERIAL PROCESSING SERVICES	10-25-6	63.20
2038338291 BOOKS: BRANCH YOUTH	10-25-6	27.68
2038338291 BOOKS: YOUTH	10-25-6	47.93
2038338292 MATERIAL PROCESSING SERVICES	10-25-6	33.10
2038340297 BOOKS: BRANCH ADULT	10-25-6	38.58
2038340297 BOOKS: ADULT	10-25-6	144.38
2038340297 BOOKS: BRANCH YOUTH	10-25-6	291.84
2038340297 BOOKS: YOUTH	10-25-6	399.76
2038340298 MATERIAL PROCESSING SERVICES	10-25-6	287.20
2038340299 BOOKS: BRANCH ADULT	10-25-6	10.92

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BAKER & TAYLOR L4230502 (5107) CONTINUED ...		
2038340299 BOOKS: ADULT	10-25-6	38.58
2038340299 BOOKS: BRANCH YOUTH	10-25-6	65.42
2038340299 BOOKS: YOUTH	10-25-6	146.53
2038340301 BOOKS: BRANCH YOUTH	10-25-6	43.02
2038340301 BOOKS: YOUTH	10-25-6	145.35
2038340302 MATERIAL PROCESSING SERVICES	10-25-6	72.80
2038340303 BOOKS: BRANCH YOUTH	10-25-6	10.94
2038340304 MATERIAL PROCESSING SERVICES	10-25-6	4.30
2038340893 BOOKS: ADULT	10-25-6	31.09
2038340893 BOOKS: BRANCH YOUTH	10-25-6	113.23
2038340893 BOOKS: YOUTH	10-25-6	441.67
2038340894 MATERIAL PROCESSING SERVICES	10-25-6	190.20
2038340895 BOOKS: BRANCH YOUTH	10-25-6	95.47
2038340895 BOOKS: YOUTH	10-25-6	113.23
2038340896 MATERIAL PROCESSING SERVICES	10-25-6	68.80
2038340897 BOOKS: BRANCH YOUTH	10-25-6	69.57
2038340898 MATERIAL PROCESSING SERVICES	10-25-6	21.50
2038340899 BOOKS: BRANCH YOUTH	10-25-6	10.36
2038340900 MATERIAL PROCESSING SERVICES	10-25-6	4.30
2038344147 BOOKS: BRANCH YOUTH	10-25-6	11.46
2038344147 BOOKS: YOUTH	10-25-6	57.11
2038344147 BOOKS: ADULT	10-25-6	490.41
2038344148 MATERIAL PROCESSING SERVICES	10-25-6	160.80
2038344149 BOOKS: YOUTH	10-25-6	14.17
2038344149 BOOKS: BRANCH ADULT	10-25-6	197.98
2038344150 MATERIAL PROCESSING SERVICES	10-25-6	56.90
2038344151 BOOKS: YOUTH	10-25-6	25.64
2038344152 MATERIAL PROCESSING SERVICES	10-25-6	13.90
2038348259 BOOKS: BRANCH YOUTH	10-25-6	9.79
2038348259 BOOKS: YOUTH	10-25-6	88.87
2038348259 BOOKS: BRANCH ADULT	10-25-6	173.65
2038348259 BOOKS: ADULT	10-25-6	333.92
2038348260 MATERIAL PROCESSING SERVICES	10-25-6	174.40
2038348261 BOOKS: YOUTH	10-25-6	9.79
2038348261 BOOKS: ADULT	10-25-6	173.65
2038348262 MATERIAL PROCESSING SERVICES	10-25-6	48.30
2038348263 BOOKS: BRANCH YOUTH	10-25-6	17.58
2038348264 MATERIAL PROCESSING SERVICES	10-25-6	4.30
2038350730 BOOKS: BRANCH YOUTH	10-25-6	47.28
2038350730 BOOKS: BRANCH ADULT	10-25-6	47.87
2038350730 BOOKS: YOUTH	10-25-6	165.10
2038350730 BOOKS: ADULT	10-25-6	200.87
2038350731 MATERIAL PROCESSING SERVICES	10-25-6	162.80
2038350732 BOOKS: YOUTH	10-25-6	10.36
2038350732 BOOKS: ADULT	10-25-6	47.87
2038350733 MATERIAL PROCESSING SERVICES	10-25-6	12.90
2038350734 BOOKS: BRANCH ADULT	10-25-6	10.94
2038350734 BOOKS: YOUTH	10-25-6	36.94
2038350735 MATERIAL PROCESSING SERVICES	10-25-6	17.20
2038352384 BOOKS: BRANCH YOUTH	10-25-6	42.46
2038352384 BOOKS: BRANCH ADULT	10-25-6	51.86
2038352384 BOOKS: YOUTH	10-25-6	106.95

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BAKER & TAYLOR L4230502 (5107) CONTINUED ...		
2038352384 BOOKS: ADULT	10-25-6	174.52
2038352385 MATERIAL PROCESSING SERVICES	10-25-6	105.20
2038352386 BOOKS: YOUTH	10-25-6	16.00
2038352386 BOOKS: BRANCH YOUTH	10-25-6	17.33
2038352386 BOOKS: ADULT	10-25-6	51.86
2038352387 MATERIAL PROCESSING SERVICES	10-25-6	25.80
2038352388 BOOKS: BRANCH YOUTH	10-25-6	16.00
2038352388 BOOKS: YOUTH	10-25-6	17.33
2038352389 MATERIAL PROCESSING SERVICES	10-25-6	12.90
2038352390 BOOKS: YOUTH	10-25-6	9.13
2038352391 MATERIAL PROCESSING SERVICES	10-25-6	4.30
2038355126 BOOKS: BRANCH YOUTH	10-25-6	14.52
2038355126 BOOKS: YOUTH	10-25-6	64.34
2038355126 BOOKS: ADULT	10-25-6	249.39
2038355126 BOOKS: BRANCH ADULT	10-25-6	260.65
2038355127 MATERIAL PROCESSING SERVICES	10-25-6	161.80
2038355128 BOOKS: YOUTH	10-25-6	14.52
2038355128 BOOKS: BRANCH ADULT	10-25-6	71.97
2038355128 BOOKS: ADULT	10-25-6	260.65
2038355129 MATERIAL PROCESSING SERVICES	10-25-6	83.70
2038359450 BOOKS: BRANCH YOUTH	10-25-6	24.88
2038359450 BOOKS: YOUTH	10-25-6	125.51
2038359450 BOOKS: BRANCH ADULT	10-25-6	193.97
2038359450 BOOKS: ADULT	10-25-6	326.66
2038359451 MATERIAL PROCESSING SERVICES	10-25-6	170.40
2038359452 BOOKS: BRANCH YOUTH	10-25-6	14.40
2038359452 BOOKS: ADULT	10-25-6	209.13
2038359453 MATERIAL PROCESSING SERVICES	10-25-6	39.70
2038359454 BOOKS: LEASING	10-25-6	15.17
2038359454 BOOKS: YOUTH	10-25-6	24.89
2038359455 MATERIAL PROCESSING SERVICES	10-25-6	13.90
2038362557 BOOKS: BRANCH YOUTH	10-25-6	71.44
2038362557 BOOKS: YOUTH	10-25-6	125.85
2038362557 BOOKS: BRANCH ADULT	10-25-6	169.35
2038362557 BOOKS: ADULT	10-25-6	443.67
2038362558 MATERIAL PROCESSING SERVICES	10-25-6	243.60
2038362559 BOOKS: YOUTH	10-25-6	20.14
2038362559 BOOKS: BRANCH YOUTH	10-25-6	24.12
2038362559 BOOKS: BRANCH ADULT	10-25-6	119.24
2038362559 BOOKS: ADULT	10-25-6	214.85
2038362560 MATERIAL PROCESSING SERVICES	10-25-6	92.00
2038362561 BOOKS: YOUTH	10-25-6	51.31
2038362562 MATERIAL PROCESSING SERVICES	10-25-6	17.20
2038365210 BOOKS: BRANCH YOUTH	10-25-6	23.19
2038365210 BOOKS: BRANCH ADULT	10-25-6	47.02
2038365210 BOOKS: YOUTH	10-25-6	161.46
2038365210 BOOKS: ADULT	10-25-6	354.37
2038365211 MATERIAL PROCESSING SERVICES	10-25-6	195.30
2038365212 BOOKS: YOUTH	10-25-6	15.55
2038365212 BOOKS: ADULT	10-25-6	37.93
2038365213 MATERIAL PROCESSING SERVICES	10-25-6	13.90
2038365214 BOOKS: ADULT	10-25-6	9.10

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DESCRIPTION	ACCOUNT NUMBER	AMOUNT
BAKER & TAYLOR L4230502 (5107) CONTINUED ...		
2038365214 BOOKS: YOUTH	10-25-6	32.82
2038365215 MATERIAL PROCESSING SERVICES	10-25-6	13.90
208340300 MATERIAL PROCESSING SERVICES	10-25-6	91.00
2098298295 MATERIAL PROCESSING SERVICES	10-25-6	161.80
2098298299 MATERIAL PROCESSING SERVICES	10-25-6	17.20
BAKER & TAYLOR L0620012 (5108)	07/09/24 CK# 149020	\$235.86
2038369154 AUDIO-VISUAL: YOUTH	10-25-6	183.84
2038390079 AUDIO-VISUAL: YOUTH	10-25-6	52.02
BAKER AND TAYLOR L4229202 (394)	07/09/24 CK# 149021	\$2,734.03
2038255959 BOOKS: YOUTH	10-25-6	131.78
2038255959 BOOKS: ADULT	10-25-6	544.15
2038255960 MATERIAL PROCESSING SERVICES	10-25-6	180.10
2038255961 BOOKS: YOUTH	10-25-6	30.98
2038255961 BOOKS: ADULT	10-25-6	51.57
2038255962 MATERIAL PROCESSING SERVICES	10-25-6	24.50
2038255963 BOOKS: ADULT	10-25-6	12.96
2038255964 MATERIAL PROCESSING SERVICES	10-25-6	5.30
2038272005 BOOKS: BRANCH ADULT	10-25-6	18.44
2038272005 BOOKS: YOUTH	10-25-6	42.60
2038272005 BOOKS: ADULT	10-25-6	315.14
2038272006 MATERIAL PROCESSING SERVICES	10-25-6	106.60
2038272007 BOOKS: YOUTH	10-25-6	7.74
2038272007 BOOKS: ADULT	10-25-6	18.44
2038272008 MATERIAL PROCESSING SERVICES	10-25-6	8.60
2038316402 BOOKS: ADULT	10-25-6	592.37
2038316403 MATERIAL PROCESSING SERVICES	10-25-6	165.20
2038316404 BOOKS: BRANCH ADULT	10-25-6	17.29
2038316405 MATERIAL PROCESSING SERVICES	10-25-6	4.30
2038346074 BOOKS: BRANCH ADULT	10-25-6	18.81
2038346074 BOOKS: YOUTH	10-25-6	26.94
2038346074 BOOKS: ADULT	10-25-6	119.93
2038346075 MATERIAL PROCESSING SERVICES	10-25-6	53.30
2038346076 BOOKS: BRANCH ADULT	10-25-6	17.29
2038346076 BOOKS: ADULT	10-25-6	18.82
2038346077 MATERIAL PROCESSING SERVICES	10-25-6	9.60
2038375423 BOOKS: YOUTH	10-25-6	18.40
2038375423 BOOKS: ADULT	10-25-6	96.17
2038375424 MATERIAL PROCESSING SERVICES	10-25-6	38.40
2038375425 BOOKS: BRANCH ADULT	10-25-6	28.71
2038375426 MATERIAL PROCESSING SERVICES	10-25-6	9.60
BALLARD, JILL A. (4030)	07/09/24 CK# 149022	\$300.00
24-006 DIGITAL LIT CLASSES BRANCHES	10-25-6	300.00
BLICK ART MATERIALS (1043)	07/09/24 CK# 149048	\$192.39
31623864 CC PYMT (6415) FOR GRAPHICS SUPPLIES	10-25-6	192.39
BRITAIN'S EXPRESS OIL & LUBE (4669)	07/09/24 CK# 149023	\$69.29
471912 VEHICLE MAINTENANCE: FACILITIES	10-25-6	69.29
BRODART CO. (571)	07/09/24 CK# 149024	\$1,249.48
B6803458 MATERIAL PROCESSING SERVICES	10-25-6	13.29
B6803459 BOOKS: YOUTH	10-25-6	14.41
B6803466 BOOKS: YOUTH	10-25-6	125.95

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BRODART CO. (571) CONTINUED ...		
B6803467 MATERIAL PROCESSING SERVICES	10-25-6	70.88
B6806321 BOOKS: YOUTH	10-25-6	587.05
B6807225 BOOKS: YOUTH	10-25-6	10.51
B6807226 MATERIAL PROCESSING SERVICES	10-25-6	4.75
B6807233 BOOKS: YOUTH	10-25-6	52.24
B6807234 MATERIAL PROCESSING SERVICES	10-25-6	26.58
B6807354 BOOKS: YOUTH	10-25-6	13.58
B6807355 MATERIAL PROCESSING SERVICES	10-25-6	9.50
B6808854 BOOKS: YOUTH	10-25-6	138.34
B6808855 MATERIAL PROCESSING SERVICES	10-25-6	75.31
B6809902 BOOKS: YOUTH	10-25-6	60.32
B6811621 BOOKS: YOUTH	10-25-6	34.08
B6811739 BOOKS: YOUTH	10-25-6	12.69
BYWATER SOLUTIONS, LLC (6795)	07/09/24 CK# 149025	\$9,000.00
8261 ONLINE COMPUTER SVCS: ACCESS SVCS	10-25-6	9,000.00
CDW GOVERNMENT, INC. (842)	07/09/24 CK# 149026	\$16,632.96
RR50307 COMPUTER EQUIPMENT	10-25-6	2,399.07
RS37613 OFFICE SUPPLIES/COMPUTER	10-25-6	709.49
RT33268 COMPUTER EQUIPMENT	10-25-6	790.01
RT96220 COMPUTER EQUIPMENT	10-25-6	3,148.30
RV14195 COMPUTER EQUIPMENT	10-25-6	370.09
RV21775 COMPUTER EQUIPMENT	10-25-6	7,818.30
RW24484 COMPUTER EQUIPMENT	10-25-6	1,397.70
CHARACTERS IO, LLC (6732)	07/09/24 CK# 149051	\$215.27
996 CC PYMT (6418) FOR PUBLIC RELATIONS: GENERAL	10-25-6	215.27
CHEMWORLD.COM (6802)	07/09/24 CK# 149052	\$479.99
160476 CC PYMT (6419) FOR CONTINGENCY	60-25-6	479.99
CHILDREN'S DYSLEXIA CENTER (6801)	07/09/24 CK# 149048	\$100.00
112985163 CC PYMT (6415) FOR MISCELLANEOUS	10-25-6	100.00
CINTAS CORPORATION LOC. #355 (4662)	07/09/24 CK# 149027	\$4,882.82
1904929241 JANITORIAL SUPPLIES	10-25-6	100.00
4195345830 JANITORIAL SUPPLIES	10-25-6	1,288.04
4195503691 JANITORIAL SUPPLIES	10-25-6	631.24
4195904128 JANITORIAL SUPPLIES	10-25-6	184.58
4196027141 JANITORIAL SUPPLIES	10-25-6	57.54
4196028634 JANITORIAL SUPPLIES	10-25-6	1,311.12
4196752156 JANITORIAL SUPPLIES	10-25-6	57.54
4196753904 JANITORIAL SUPPLIES	10-25-6	1,252.76
CITY OF ELGIN (776)	07/09/24 CK# 149051	\$25.00
2650969 CC PYMT (6418) FOR PUBLIC RELATIONS: GENERAL	10-25-6	25.00
COMPLETE CLEANING COMPANY, INC. (835)	07/09/24 CK# 149028	\$2,150.00
AW15827 REPAIR/MAINT. OF BLDG: SOUTH ELGIN	60-25-6	1,530.00
AW15831 GENERAL CLEANING SVC: SOUTH ELGIN	10-25-6	620.00
CONSTANT CONTACT (5729)	07/09/24 CK# 149048	\$2,769.05
62024 CC PYMT (6415) FOR ELECT RESOURCES: PUBLIC RELATIONS	10-25-6	2,769.05
DASHER PRINTING SERVICES, INC. (4516)	07/09/24 CK# 149029	\$2,500.03
1569 PRINTING: OUTSIDE	10-25-6	2,500.03

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DEMCO (1000)	07/09/24 CK# 149030	\$201.87
7493241 MATERIALS PROCESSING SUPPLIES	10-25-6	201.87
DIGITAL OCEAN (6303)	07/09/24 CK# 149053	\$25.22
484680359 CC PYMT (6420) FOR ONLINE COMPUTER SVCS: ACCESS SVCS	10-25-6	25.22
DOMINOES (6285)	07/09/24 CK# 149054	\$49.35
119 CC PYMT (6421) FOR FOOD & BEVERAGE: PRAD	10-25-6	49.35
DUO SECURITY, LLC (6066)	07/09/24 CK# 149048	\$360.00
11232961 CC PYMT (6415) FOR ONLINE COMPUTER SERVICES	10-25-6	360.00
E. NORMAN SECURITY SYSTEMS, INC. 3 (4093)	07/09/24 CK# 149116	\$34,931.02
16714 CAPITAL IMPROVEMENTS	10-25-6	24,952.25
16715 COMPUTER EQUIPMENT	10-25-6	9,978.77
ELGIN KEY & LOCK COMPANY (1155)	07/09/24 CK# 149032	\$38.50
240875 BUILDING & GROUNDS SUPPLIES	60-25-6	38.50
FACEBOOK (6067)	07/09/24 CK# 149054	\$575.55
5Y6P2 CC PYMT (6421) FOR PUBLIC RELATIONS: GENERAL	10-25-6	75.00
664M2 CC PYMT (6421) FOR PUBLIC RELATIONS: GENERAL	10-25-6	50.55
6C7P2 CC PYMT (6421) FOR PUBLIC RELATIONS: GENERAL	10-25-6	175.00
6L7P2 CC PYMT (6421) FOR PUBLIC RELATIONS: GENERAL	10-25-6	75.00
DECNH CC PYMT (6421) FOR PUBLIC RELATIONS: GENERAL	10-25-6	75.00
T2ZDZ CC PYMT (6421) FOR PUBLIC RELATIONS: GENERAL	10-25-6	125.00
FLICKR (6302)	07/09/24 CK# 149054	\$71.99
3340517 CC PYMT (6421) FOR ELECT RESOURCES: PUBLIC RELATIONS	10-25-6	71.99
FOX VALLEY FIRE & SAFETY (1329)	07/09/24 CK# 149117	\$19,936.00
IN00693332 RISK MANAGEMENT: FACILITIES	50-25-6	193.00
IN00693334 RISK MANAGEMENT: FACILITIES	50-25-6	293.00
IN00693344 CAPITAL IMPROVEMENTS	10-25-6	19,450.00
FOX VALLEY FIRE & SAFETY (1329)	07/09/24 CK# 149120	\$1,180.10
IN00696944 RISK MANAGEMENT: FACILITIES	50-25-6	319.70
IN00696946 RISK MANAGEMENT: FACILITIES	50-25-6	535.70
IN00696949 RISK MANAGEMENT: FACILITIES	50-25-6	324.70
GILPATRICK, KAREN (5886)	07/09/24 CK# 149034	\$450.00
058 CONSULT. & PROF. FEES:OTHER	10-25-6	450.00
GOOGLE, LLC (6091)	07/09/24 CK# 149054	\$182.04
4339342 CC PYMT (6421) FOR PUBLIC RELATIONS: GENERAL	10-25-6	32.05
6262024 CC PYMT (6421) FOR PUBLIC RELATIONS: GENERAL	10-25-6	50.00
67243 CC PYMT (6421) FOR ELECT RESOURCES: PUBLIC RELATIONS	10-25-6	99.99
GOVERNMENT FINANCE OFFICERS ASSOCIATION (4884)	07/09/24 CK# 149048	\$35.00
804556 CC PYMT (6415) FOR CONTINUING ED: REGISTRATION/FEES	10-25-6	35.00
GRAINGER (1449)	07/09/24 CK# 149035	\$696.23
9147197991 ELECTRICAL SUPPLIES/BULBS	10-25-6	44.48
9157980674 CAPITAL IMPROVEMENTS	10-25-6	560.24
9158425653 JANITORIAL SUPPLIES	10-25-6	91.51
GRAMMERLY (6800)	07/09/24 CK# 149048	\$144.00
77062563 CC PYMT (6415) FOR ELECTRONIC RESOURCES: IN-HOUSE	10-25-6	144.00
GRASSHOPPER (6074)	07/09/24 CK# 149048	\$20.27
62024 CC PYMT (6415) FOR OFFICE SUPPLIES/COMPUTER	10-25-6	20.27
HAGG PRESS (1505)	07/09/24 CK# 149036	\$16,102.00
120660 PUBLIC RELATIONS: NEWSLETTER	10-25-6	16,102.00

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HD SUPPLY FORMALY HOME DEPOT PRO (6777)	07/09/24 CK# 149037	\$636.62
811397074 JANITORIAL SUPPLIES	10-25-6	95.36
811397082 JANITORIAL SUPPLIES	10-25-6	329.16
811634534 JANITORIAL SUPPLIES	10-25-6	55.30
812330777 JANITORIAL SUPPLIES	10-25-6	95.36
812330785 JANITORIAL SUPPLIES	10-25-6	61.44
HELM SERVICE (5979)	07/09/24 CK# 149038	\$5,090.42
CHI147274C REPAIR/MAINT. HVAC: SOUTH ELGIN	60-25-6	208.92
CHI147275C REPAIR/MAINT. HVAC: RAKOW	60-25-6	253.33
CHI147276C REPAIR/MAINT. OF HVAC	60-25-6	1,959.00
CHI147277C REPAIR/MAINT. HVAC: RAKOW	60-25-6	338.75
CHI147289C REPAIR/MAINT. OF HVAC	60-25-6	2,330.42
HOBBY LOBBY (6133)	07/09/24 CK# 149055	\$49.24
891148 CC PYMT (6424) FOR PUBLIC PROGRAMMING:COMMUNITY SVCS	10-25-6	49.24
HOLIAN INSULATION COMPANY (6804)	07/09/24 CK# 149039	\$1,385.00
45618 REPAIR/MAINT. OF BUILDING	60-25-6	1,385.00
HOME DEPOT (6340)	07/09/24 CK# 149051	\$627.32
304166639 CC PYMT (6418) FOR EXHIBITS AND DISPLAYS	10-25-6	339.36
73202823 CC PYMT (6418) FOR EXHIBITS AND DISPLAYS	10-25-6	287.96
HOME DEPOT CREDIT SERVICES (1617)	07/09/24 CK# 149040	\$268.42
4011297 CAPITAL IMPROVEMENTS	10-25-6	188.51
7524142 BUILDING & GROUNDS SUPPLIES	60-25-6	79.91
HUFFMAN, DEBORAH (1650)	07/09/24 CK# 149041	\$280.00
62024 CONSULT. & PROF. FEES:OTHER	10-25-6	280.00
IDEA (6622)	07/09/24 CK# 149052	\$76.98
0627 CC PYMT (6419) FOR CAPITAL IMPROVEMENTS	10-25-6	76.98
ILLINOIS COMMUNICATIONS SALES, INC. (5981)	07/09/24 CK# 149042	\$14,480.00
101025821-1 RISK MANAGEMENT: PROJECTS	50-25-6	13,840.00
101026872-1 RISK MANAGEMENT: FACILITIES	50-25-6	640.00
ILLINOIS LIBRARY ASSOCIATION (3822)	07/09/24 CK# 149043	\$400.00
282960 GL DUES & MEMBERSHIPS	10-25-6	150.00
282991 DUES & MEMBERSHIPS	10-25-6	250.00
ILLINOIS TOLLWAY (6169)	07/09/24 CK# 149048	\$50.00
34462 CC PYMT (6415) FOR CONTINUING EDUCATION:TRAVEL & MEALS	10-25-6	50.00
INGRAM (1734)	07/09/24 CK# 149044	\$1,592.17
67719192 BOOKS: BRANCH ADULT	10-25-6	131.65
67719192 BOOKS: ADULT	10-25-6	733.19
67722106 BOOKS: BRANCH ADULT	10-25-6	121.40
67722106 BOOKS: ADULT	10-25-6	605.93
INNOVATIVE INTERFACES, INC. (1737)	07/09/24 CK# 149045	\$45.75
INV-INC37381 COMPUTER CATALOG SERVICE	10-25-6	45.75
J.M. IRRIGATION, INC. (1817)	07/09/24 CK# 149046	\$45.00
72721 REPAIR/MAINT. OF GROUNDS	60-25-6	45.00
JAMF SOFTWARE, LLC (5811)	07/09/24 CK# 149049	\$520.00
100954306 CC PYMT (6416) FOR COMPUTER MAINTENANCE	10-25-6	520.00
JEWEL-OSCO (1632)	07/09/24 CK# 149048	\$15.43
204973 CC PYMT (6415) FOR FOOD & BEVERAGE: ADMIN	10-25-6	15.43

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JEWEL-OSCO (1632) 38684 CC PYMT (6418) FOR FOOD & BEVERAGE: PRAD	07/09/24 CK# 149051 10-25-6	\$30.02 30.02
JOOMLA (6305) BI63431844 CC PYMT (6420) FOR ONLINE COMPUTER SVCS: ACCESS SVCS	07/09/24 CK# 149053 10-25-6	\$39.73 39.73
KANOPY LLC (5682) 406361 ELECTRONIC RESOURCES: STREAMING	07/09/24 CK# 149047 10-25-6	\$678.00 678.00
KARDS INC. (5818) 4296 CC PYMT (6415) FOR VEHICLE MAINTENANCE: MOBILE SVCS	07/09/24 CK# 149048 10-25-6	\$3,329.96 3,329.96
LAKESHORE LEARNING MATERIALS (1957) 10422303 PUBLIC PROGRAMMING:COMMUNITY SVCS 10422303 TOYS & KITS: COMM SERVICES	07/09/24 CK# 149059 10-25-6 10-25-6	\$196.34 73.93 122.41
LASER PRO CO., INC. (1983) 137430 OFFICE SUPPLIES/COMPUTER 137465 OFFICE SUPPLIES/COMPUTER	07/09/24 CK# 149060 10-25-6 10-25-6	\$1,163.50 758.50 405.00
LECTORUM PUBLICATIONS, INC. (2004) 940502 BOOKS: YOUTH 940502 BOOKS: ADULT	07/09/24 CK# 149061 10-25-6 10-25-6	\$157.01 32.13 124.88
LEXIS NEXIS MATTHEW BENDER (2024) 68610 CC PYMT (6415) FOR CONTINGENCY	07/09/24 CK# 149048 10-25-6	\$15.00 15.00
LIBRARYWORKS, INC. (6021) 1625-3300 CC PYMT (6415) FOR CONTINUING ED: REGISTRATION/FEES	07/09/24 CK# 149048 10-25-6	\$49.00 49.00
LOGIX TRANSPORTATION, INC (6794) 365269A EXHIBITS AND DISPLAYS	07/09/24 CK# 149062 10-25-6	\$1,950.00 1,950.00
MAILGUN TECHNOLOGIES, INC (6058) 64491634 CC PYMT (6420) FOR ONLINE COMPUTER SVCS: ACCESS SVCS	07/09/24 CK# 149053 10-25-6	\$80.00 80.00
MARTIN AUTO SERVICE (6803) 23019 CC PYMT (6419) FOR VEHICLE MAINTENANCE: FACILITIES	07/09/24 CK# 149052 10-25-6	\$1,284.41 1,284.41
MEDAL, CAROLE (2206) JUNE CONTINUING EDUCATION:TRAVEL & MEALS	07/09/24 CK# 149063 10-25-6	\$234.07 234.07
MENARDS (2224) 44831 CC PYMT (6419) FOR BUILDING & GROUNDS SUPPLIES 44899 CC PYMT (6419) FOR ELECTRICAL SUPPLIES/BULBS 9111 CC PYMT (6419) FOR BUILDING & GROUNDS SUPPLIES 97033 CC PYMT (6419) FOR ELECTRICAL SUPPLIES/BULBS 97059 CC PYMT (6419) FOR BUILDING & GROUNDS SUPPLIES	07/09/24 CK# 149052 60-25-6 10-25-6 60-25-6 10-25-6 60-25-6	\$390.80 147.67 44.53 46.27 78.58 73.75
MENARDS (2224) 99989 CC PYMT (6425) FOR MISCELLANEOUS	07/09/24 CK# 149056 60-25-6	\$18.09 18.09
MICHAELS (6060) 553913 CC PYMT (6415) FOR PUBLIC PROGRAMMING:COMMUNITY SVCS	07/09/24 CK# 149048 10-25-6	\$59.56 59.56
MICHAELS (6060) 789516 CC PYMT (6425) FOR PUBLIC PROGRAMMING:COMMUNITY SVCS 933502 CC PYMT (6425) FOR PUBLIC PROGRAMMING:COMMUNITY SVCS	07/09/24 CK# 149056 10-25-6 10-25-6	\$151.60 131.62 19.98
MIDAMERICAN ENERGY SERVICES, LLC (6048) 12088852 ELECTRICITY 12092272 ELECTRICITY: SOUTH ELGIN	07/09/24 CK# 149064 10-25-6 10-25-6	\$28,987.43 28,575.34 412.09
MIDWEST TAPE (2256) 505573252 AUDIO-VISUAL: BRANCH ADULT	07/09/24 CK# 149065 10-25-6	\$5,488.85 44.99

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MIDWEST TAPE (2256) CONTINUED ...		
505573252 AUDIO-VISUAL: ADULT	10-25-6	84.98
505573253 AUDIO-VISUAL: ADULT	10-25-6	58.75
505573255 AUDIO-VISUAL: ADULT	10-25-6	40.48
505573256 AUDIO-VISUAL: BRANCH ADULT	10-25-6	44.99
505573257 AUDIO-VISUAL: ADULT	10-25-6	22.49
505573258 AUDIO-VISUAL: BRANCH ADULT	10-25-6	155.92
505573259 AUDIO-VISUAL: BRANCH ADULT	10-25-6	78.72
505603155 AUDIO-VISUAL: BRANCH ADULT	10-25-6	138.68
505603155 AUDIO-VISUAL: ADULT	10-25-6	231.66
505609154 AUDIO-VISUAL: YOUTH	10-25-6	48.71
505609154 AUDIO-VISUAL: ADULT	10-25-6	86.21
505609155 AUDIO-VISUAL: ADULT	10-25-6	111.07
505609157 AUDIO-VISUAL: ADULT	10-25-6	34.99
505609158 AUDIO-VISUAL: ADULT	10-25-6	94.99
505609159 AUDIO-VISUAL: ADULT	10-25-6	8.99
505609660 AUDIO-VISUAL: BRANCH ADULT	10-25-6	53.23
505620463 AUDIO-VISUAL: BRANCH ADULT	10-25-6	301.36
505620463 AUDIO-VISUAL: ADULT	10-25-6	570.49
505637907 AUDIO-VISUAL: YOUTH	10-25-6	299.14
505637908 AUDIO-VISUAL: ADULT	10-25-6	113.98
505647690 AUDIO-VISUAL: ADULT	10-25-6	60.72
505647691 AUDIO-VISUAL: BRANCH ADULT	10-25-6	128.18
505647692 AUDIO-VISUAL: BRANCH ADULT	10-25-6	104.96
505657522 AUDIO-VISUAL: BRANCH ADULT	10-25-6	299.85
505657522 AUDIO-VISUAL: ADULT	10-25-6	414.80
505676047 AUDIO-VISUAL: ADULT	10-25-6	137.97
505676049 AUDIO-VISUAL: ADULT	10-25-6	26.24
505676100 AUDIO-VISUAL: ADULT	10-25-6	62.98
505676101 AUDIO-VISUAL: BRANCH ADULT	10-25-6	115.44
505676102 AUDIO-VISUAL: BRANCH ADULT	10-25-6	24.74
505691810 AUDIO-VISUAL: BRANCH ADULT	10-25-6	530.04
505691810 AUDIO-VISUAL: ADULT	10-25-6	958.11
MINECRAFT STORE (6796)	07/09/24 CK# 149050	\$40.09
452124573 CC PYMT (6417) FOR TOYS & KITS: KIDSPACE	10-25-6	40.09
MOBILE BEACON (5646)	07/09/24 CK# 149057	\$600.00
20240603-1057 CC PYMT (6427) FOR AUDIO-VISUAL: ADULT	10-25-6	600.00
MYBIRDBUDDY (6788)	07/09/24 CK# 149056	\$91.76
171497 CC PYMT (6425) FOR PUBLIC PROGRAMMING:COMMUNITY SVCS	10-25-6	31.77
171498 CC PYMT (6425) FOR PUBLIC PROGRAMMING:COMMUNITY SVCS	10-25-6	59.99
OBENAUF AUCTION (6726)	07/09/24 CK# 149052	\$253.12
13335-174484 CC PYMT (6419) FOR CAPITAL IMPROVEMENTS	10-25-6	253.12
OVERDRIVE, INC. (4535)	07/09/24 CK# 149066	\$2,922.04
01018MA24197335 ELECTRONIC RESOURCES: EBOOKS/AUDIO	10-25-6	2,922.04
PARADE FLOAT (6797)	07/09/24 CK# 149051	\$171.96
54163 CC PYMT (6418) FOR EXHIBITS AND DISPLAYS	10-25-6	171.96
PARTY CITY (6062)	07/09/24 CK# 149048	\$63.05
218888 CC PYMT (6415) FOR VOLUNTEERS	10-25-6	63.05
PARTY CITY (6062)	07/09/24 CK# 149050	\$180.00
903050332 CC PYMT (6417) FOR PUBLIC PROGRAMMING:YOUTH	10-25-6	180.00

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PRIOR YEAR BILLS PAID REPORT FOR JULY, 2024

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DESCRIPTION	ACCOUNT NUMBER	AMOUNT
PAYPAL, INC (6059) 146447663 CC PYMT (6420) FOR ONLINE COMPUTER SVCS: ACCESS SVCS	07/09/24 CK# 149053 10-25-6	\$19.95 19.95
PETTY CASH - SARA JOHNSON (4777) PC JUNE 30 FOOD & BEVERAGE: PUBLIC SVCS PC JUNE 30 PUBLIC PROGRAMMING:YOUTH PC JUNE 30 PUBLIC PROGRAMMING:HISPANIC SVCS PC JUNE 30 TOYS & KITS: COMM SERVICES PC JUNE 30 PUBLIC PROGRAMMING:COMMUNITY SVCS PC JUNE 30 CONTINUING EDUCATION:TRAVEL & MEALS	07/09/24 CK# 149067 10-25-6 10-25-6 10-25-6 10-25-6 10-25-6 10-25-6	\$244.87 11.78 20.00 21.60 28.17 71.97 91.35
PITNEY BOWES GLOBAL FINANCIAL SEEVICES (2685) 3106696233 SAMLL EQUIP MAINT.: OFFICE	07/09/24 CK# 149068 10-25-6	\$362.76 362.76
PLAYAWAY/FINDAWAY WORLD, LLC (4273) 466141 AUDIO-VISUAL: BRANCH YOUTH 466141 AUDIO-VISUAL: YOUTH	07/09/24 CK# 149069 10-25-6 10-25-6	\$132.98 66.49 66.49
RAY SCHRIEBER DISPOSAL (6183) 662 CC PYMT (6419) FOR REPAIR/MAINT. OF BUILDING	07/09/24 CK# 149052 60-25-6	\$400.00 400.00
READING GROUP CHOICES (6201) 27633 CC PYMT (6427) FOR BOOKS: ADULT	07/09/24 CK# 149057 10-25-6	\$12.49 12.49
REINKE INTERIOR SUPPLY COMPANY (5076) 3627 CAPITAL IMPROVEMENTS	07/09/24 CK# 149070 10-25-6	\$264.80 264.80
RESTORE PLUMBING AND DRAIN (5890) 18815 REPAIR/MAINT. OF BLDG: RAKOW	07/09/24 CK# 149121 60-25-6	\$998.50 998.50
RIEKE OFFICE INTERIORS (4766) 70867 FURNITURE AND FIXTURES	07/09/24 CK# 149122 10-25-6	\$1,190.00 1,190.00
ROLL N DONUT/DOUANGCHAY'S KITCHEN (6088) 34 FOOD & BEVERAGE: COMMUNITY SVCS 35 FOOD & BEVERAGE: ADMIN	07/09/24 CK# 149071 10-25-6 10-25-6	\$195.00 60.00 135.00
SAM'S CLUB DIRECT (5057) 005001 GUOUWN FOOD & BEVERAGE: ADMIN GUOTYW FURNITURE AND FIXTURES GUQJGW DUES & MEMBERSHIPS GUQWDE FOOD & BEVERAGE: ADMIN	07/09/24 CK# 149072 10-25-6 10-25-6 10-25-6 10-25-6	\$420.24 85.30 159.96 155.00 19.98
SEBERT LANDSCAPING (6199) S580188 REPAIR/MAINT. OF GRDS: RAKOW S580189 REPAIR/MAINT. OF GROUNDS	07/09/24 CK# 149073 60-25-6 60-25-6	\$17,550.00 8,825.00 8,725.00
SIGN UP GENIUS (6221) 59B68894-0004 CC PYMT (6415) FOR ONLINE COMPUTER SERVICES	07/09/24 CK# 149048 10-25-6	\$9.99 9.99
SKILLPATH SEMINARS (4250) 6042024 CC PYMT (6417) FOR CONTINUING ED: REGISTRATION/FEEES	07/09/24 CK# 149050 10-25-6	\$199.00 199.00
SPOTIFY (6086) 62024 CC PYMT (6417) FOR PUBLIC PROGRAMMING:YOUTH	07/09/24 CK# 149050 10-25-6	\$16.99 16.99
STAPLES BUSINESS CREDIT (3180) 7634351691 DUPLICATING: PAPER/COPY SHOP SUPPL	07/09/24 CK# 149074 10-25-6	\$1,380.70 1,380.70
SUPPLY HOUSE (6102) 19199413 CC PYMT (6419) FOR BUILDING & GROUNDS SUPPLIES	07/09/24 CK# 149052 60-25-6	\$124.78 124.78
TARGET (6108) 218563 CC PYMT (6415) FOR VOLUNTEERS	07/09/24 CK# 149048 10-25-6	\$65.79 65.79

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PRIOR YEAR BILLS PAID REPORT FOR JULY, 2024

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DESCRIPTION	ACCOUNT NUMBER	AMOUNT
TARGET (6108)	07/09/24 CK# 149055	\$80.90
891846 CC PYMT (6424) FOR PUBLIC PROGRAMMING:COMMUNITY SVCS	10-25-6	30.95
907496 CC PYMT (6424) FOR MISCELLANEOUS	10-25-6	28.00
909624 CC PYMT (6424) FOR PUBLIC PROGRAMMING:COMMUNITY SVCS	10-25-6	21.95
THREAD UP (6799)	07/09/24 CK# 149051	\$33.87
5106414 CC PYMT (6418) FOR EXHIBITS AND DISPLAYS	10-25-6	33.87
TODAY'S UNIFORMS INC. (5402)	07/09/24 CK# 149075	\$453.45
17786 SUPPLIES: WORK APPAREL	10-25-6	129.75
259586 SUPPLIES: WORK APPAREL	10-25-6	164.85
259867 SUPPLIES: WORK APPAREL	10-25-6	158.85
TOWN AND COUNTRY GARDENS (3359)	07/09/24 CK# 149076	\$60.99
3461087992 VOLUNTEERS	10-25-6	60.99
UDEMY (6170)	07/09/24 CK# 149053	\$81.95
773D3D CC PYMT (6420) FOR CONTINUING ED: REGISTRATION/FEES	10-25-6	31.98
773D3DB CC PYMT (6420) FOR CONTINUING ED: REGISTRATION/FEES	10-25-6	49.97
ULINE (4778)	07/09/24 CK# 149077	\$560.66
179680235 MATERIALS PROCESSING SUPPLIES	10-25-6	373.68
179945821 JANITORIAL SUPPLIES	10-25-6	186.98
UNITED AIRLINES (6070)	07/09/24 CK# 149058	\$-195.25
0610 CC PYMT (6428) FOR CONFERENCES: ALL EXPENSES	10-25-6	-195.25
VILLAGE OF SOUTH ELGIN (5477)	07/09/24 CK# 149078	\$450.53
9265012701 0630 WATER & SEWER: SOUTH ELGIN	10-25-6	92.67
9265013101 0630 WATER & SEWER: SOUTH ELGIN	10-25-6	357.86
VOLGISTICS (6071)	07/09/24 CK# 149048	\$70.00
494289 CC PYMT (6415) FOR ONLINE COMPUTER SERVICES	10-25-6	70.00
WEX BANK (5012)	07/09/24 CK# 149079	\$797.44
98026236 FUEL/GASOLINE: FACILITES	10-25-6	350.68
98026236 FUEL/GASOLINE: MOBILE SERVICES	10-25-6	446.76
YUMPU (6301)	07/09/24 CK# 149054	\$239.40
616063 CC PYMT (6421) FOR ELECT RESOURCES: PUBLIC RELATIONS	10-25-6	239.40
ZIEGLER'S ACE HARDWARE (111)	07/09/24 CK# 149080	\$370.47
172782 BUILDING & GROUNDS SUPPLIES	60-25-6	38.43
172789/A BUILDING & GROUNDS SUPPLIES	60-25-6	44.42
172804/A MAINTENANCE EQUIPMENT: UNDER \$1000	60-25-6	9.49
172805/A JANITORIAL SUPPLIES	10-25-6	85.63
172864/A BUILDING & GROUNDS SUPPLIES	60-25-6	37.99
172875/A BUILDING & GROUNDS SUPPLIES	60-25-6	18.03
172886/A BUILDING & GROUNDS SUPPLIES	60-25-6	5.69
172941/A JANITORIAL SUPPLIES	10-25-6	27.33
172977/A VEHICLE MAINTENANCE: MOBILE SVCS	10-25-6	94.92
172979/A BUILDING & GROUNDS SUPPLIES	60-25-6	8.54

GAIL BORDEN PUBLIC LIBRARY DISTRICT
 PRIOR YEAR BILLS PAID REPORT FOR JULY, 2024
 SUMMARY ALL FUNDS

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BANK ACCOUNT	BANK	DESCRIPTION	AMOUNT
10-10-0	01	GENERAL FUND-CASH - GENERAL FUND	209,763.33 *
50-10-0	01	LIABILITY INS. FUND-CASH - LIAB. & RISK FUND	16,146.10 *
60-10-0	01	BUILDING & EQUIPMENT FUND-CASH - B & E FUND	28,170.47 *
TOTAL ALL FUNDS			254,079.90 **

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BILLS PAID REPORT FOR JULY, 2024

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
1150 DAVIS RD, LLC (6735) 080124C/D LEASE: DAVIS ROAD	07/09/24 CK# 149081 10-42-204-9	\$1,866.67 1,866.67
ABSOLUTE SCIENCE (6805) 080724 PUBLIC PROGRAMMING:COMMUNITY SVCS	07/09/24 CK# 149082 10-42-230-3	\$375.00 375.00
AFFORDABLE PARTY TENT RENTALS INC (5193) 27986464 PUBLIC PROGRAMMING:COMMUNITY SVCS	07/09/24 CK# 149083 10-42-230-3	\$248.70 248.70
AMERICAN LIBRARY ASSOCIATION (242) 2091559 DUES & MEMBERSHIPS FLORES 2156599 DUES & MEMBERSHIPS	07/09/24 CK# 149084 10-42-280-0 10-42-280-0	\$447.00 215.00 232.00
BAKER & TAYLOR L4230502 (5107) 2038381763 BOOKS: ADULT 2038381763 BOOKS: YOUTH 2038381763 BOOKS: BRANCH ADULT 2038381763 BOOKS: BRANCH YOUTH 2038381764 MATERIAL PROCESSING SERVICES	07/09/24 CK# 149085 10-44-400-1 10-44-400-2 10-44-400-5 10-44-400-6 10-42-265-0	\$413.33 133.06 78.95 83.29 20.73 97.30
BYWATER SOLUTIONS, LLC (6795) 8266 ONLINE COMPUTER SVCS: ACCESS SVCS	07/09/24 CK# 149086 10-42-255-3	\$16,500.00 16,500.00
CINTAS CORPORATION LOC. #355 (4662) 4197492038 JANITORIAL SUPPLIES	07/09/24 CK# 149087 10-43-370-0	\$1,742.87 1,742.87
CINTAS CORPORATION LOC. #355 (4662) 4197490242 JANITORIAL SUPPLIES 4197490293 JANITORIAL SUPPLIES	07/09/24 CK# 149123 10-43-370-0 10-43-370-0	\$493.67 108.13 385.54
COMPLETE CLEANING COMPANY, INC. (835) C27591 GENERAL CLEANING SVC: SOUTH ELGIN C27592 GENERAL CLEANING SERVICE: RAKOW C27593 GENERAL CLEANING SERVICE	07/09/24 CK# 149088 10-42-235-7 10-42-235-5 10-42-235-0	\$14,176.00 2,174.00 2,902.00 9,100.00
DECISION SYSTEMS COMPANY (988) 2024054 COMPUTER MAINTENANCE	07/09/24 CK# 149089 10-42-255-2	\$4,004.00 4,004.00
E. NORMAN SECURITY SYSTEMS, INC. 3 (4093) 16682 RISK MANAGEMENT: FACILITIES 16712 RISK MANAGEMENT: FACILITIES	07/09/24 CK# 149118 50-42-210-0 50-42-210-0	\$4,085.70 3,960.00 125.70
FARONICS (3812) INUS0225808 COMPUTER MAINTENANCE	07/09/24 CK# 149091 10-42-255-2	\$1,974.00 1,974.00
FOX VALLEY FIRE & SAFETY (1329) IN00693843 RISK MANAGEMENT FACILITIES	07/09/24 CK# 149119 50-42-210-0	\$180.00 180.00
FOY-VARGAS, LACY (6806) 072324 PUBLIC PROGRAMMING:COMMUNITY SVCS	07/09/24 CK# 149093 10-42-230-3	\$100.00 100.00
FRANK & SONS ENTERPRISES, INC (4545) 2826 REPAIR/MAINT. OF GRDS: RAKOW 2827 REPAIR/MAINT. OF GROUNDS	07/09/24 CK# 149124 60-42-210-5 60-42-210-0	\$2,260.00 700.00 1,560.00
HODGE KIRK (6386) AUGUST STORAGE/MOVING	07/09/24 CK# 149094 10-42-209-0	\$650.00 650.00
HR SOURCE (5857) FY25-60806 DUES & MEMBERSHIPS	07/09/24 CK# 149095 10-42-280-0	\$2,020.00 2,020.00
INNOVATIVE INTERFACES, INC. (1737) INV-INC37114 COMPUTER CATALOG SERVICE	07/09/24 CK# 149096 10-42-260-0	\$12,360.00 12,360.00

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BILLS PAID REPORT FOR JULY, 2024

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
METLIFE - GROUP BENEFITS (5660)	07/09/24 CK# 149097	\$7,851.39
KMO5946801 HEALTH, DENTAL & VISION INSURANCE	10-41-110-0	7,013.75
KMO5946801 LIFE INSURANCE	10-41-111-0	837.64
MEYER, BRETT (6807)	07/09/24 CK# 149098	\$240.00
072724 PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	240.00
MURPHY SECURITY SOLUTIONS LLC (5417)	07/09/24 CK# 149099	\$2,595.00
15118 COMPUTER MAINT: ACCESS SVCS	10-42-255-4	2,595.00
OCLC INC (4751)	07/09/24 CK# 149100	\$18,143.61
1000389482 COMPUTER CATALOG SERVICE	10-42-260-0	18,143.61
OTIS ELEVATOR COMPANY (4788)	07/09/24 CK# 149101	\$1,187.78
100401586000 REPAIR/MAINT. OF BUILDING	60-42-200-0	1,187.78
PARAGON MICRO INC. (4877)	07/09/24 CK# 149102	\$2,880.78
S5165626 COMPUTER MAINTENANCE	10-42-255-2	1,028.99
S5165627 COMPUTER MAINTENANCE	10-42-255-2	1,028.99
S5719261 COMPUTER MAINTENANCE	10-42-255-2	822.80
PEERLESS NETWORK, INC (6182)	07/09/24 CK# 149103	\$774.53
54469 TELEPHONE/LINE CHARGES	10-42-203-1	774.53
PEREPELICINII IULIAN (6670)	07/09/24 CK# 149104	\$300.00
080824 PUBLIC PROGRAMMING:YOUTH	10-42-230-2	300.00
PITNEY BOWES RESERVE ACCOUNT (4146)	07/09/24 CK# 149105	\$3,000.00
22549174 POSTAGE & SHIPPING	10-42-210-0	3,000.00
RAILS (5481)	07/09/24 CK# 149106	\$14,005.32
12319 ELECT RESOURCES: PLATFORM FEES	10-44-435-4	14,005.32
ROTARY CLUB OF ELGIN (3757)	07/09/24 CK# 149107	\$225.00
MEDAL 0205 DUES & MEMBERSHIPS	10-42-280-0	225.00
ROTARY CLUB OF ELGIN (3757)	07/09/24 CK# 149125	\$225.00
192 CONSIDINE DUES & MEMBERSHIPS	10-42-280-0	225.00
SOUTH ELGIN PROF CTR PHASE 2 CONDO (5393)	07/09/24 CK# 149108	\$3,014.46
JULY 2024 COMMON AREA MAINT: SO ELGIN	10-42-204-0	3,014.46
T-REXPLORERS LLC (5595)	07/09/24 CK# 149109	\$490.00
071824 PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	490.00
TRALIAN OPERATING, LLC (5743)	07/09/24 CK# 149110	\$4,631.00
INV009488 RISK MANAGEMENT: HR	50-42-210-1	4,631.00
TUTOR.COM INC. (5482)	07/09/24 CK# 149126	\$8,930.00
000018802 ELECTRONIC RESOURCES: DATABASES	10-44-435-0	8,930.00
UNIVERSITY OF ILLINOIS (3933)	07/09/24 CK# 149111	\$150.00
071224 PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	150.00
VICKERY TAPE & LABEL COMPANY (5509)	07/09/24 CK# 149112	\$321.41
62710 MATERIALS PROCESSING SUPPLIES	10-43-310-0	321.41
VSP OF ILLINOIS (2257)	07/09/24 CK# 149113	\$2,313.41
820671802 JULY HEALTH, DENTAL & VISION INSURANCE	10-41-110-0	2,313.41
ZENDESK, INC. (5987)	07/09/24 CK# 149114	\$16,466.16
INV11720508 COMPUTER MAINTENANCE	10-42-255-2	16,466.16
ZIEGLER'S ACE HARDWARE (111)	07/09/24 CK# 149115	\$28.45
173039 JANITORIAL SUPPLIES	10-43-370-0	28.45

GAIL BORDEN PUBLIC LIBRARY DISTRICT

BILLS PAID REPORT FOR JULY, 2024

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SUMMARY ALL FUNDS

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BANK ACCOUNT	BANK	DESCRIPTION	AMOUNT
10-10-0	01	GENERAL FUND-CASH - GENERAL FUND	139,325.76 *
50-10-0	01	LIABILITY INS. FUND-CASH - LIAB. & RISK FUND	8,896.70 *
60-10-0	01	BUILDING & EQUIPMENT FUND-CASH - B & E FUND	3,447.78 *
TOTAL ALL FUNDS			151,670.24 **

NUMBER	DESCRIPTION	MONTH ACTIVITY	YEAR ACTIVITY	PRCT. USED	BUDGET AMOUNT	REMAINING
<u>GENERAL FUND</u>						
10-30	PROPERTY TAXES	826,568.03	10,970,059.41	68.40	16,037,100	5,067,040.59
10-31	REPLACEMENT TAXES	58,888.60	339,829.83	91.01	373,400	33,570.17
10-32	INTEREST EARNED	40,468.14	523,591.80	287.69	182,000	-341,591.80
10-33	FINES AND FEES	18,355.37	197,428.76	100.73	196,000	-1,428.76
10-34	MISCELLANEOUS INCOME	0.00	1,752.52	109.53	1,600	-152.52
10-35	DEVELOPER FEES	3,837.85	103,541.31	129.43	80,000	-23,541.31
10-36	GRANTS	0.00	221,112.83	88.45	250,000	28,887.17
10-39	MISCELLANEOUS	6,496.46	102,781.51	93.10	110,400	7,618.49
**TOTAL	GENERAL FUND	954,614.45	12,460,097.97	72.31	17,230,500	4,770,402.03
<u>I.M.R.F. FUND</u>						
20-30	PROPERTY TAXES	39,265.90	588,427.33	67.74	868,600	280,172.67
20-31	REPLACEMENT TAXES	2,091.62	12,070.15	104.05	11,600	-470.15
**TOTAL	I.M.R.F. FUND	41,357.52	600,497.48	68.22	880,200	279,702.52
<u>SOCIAL SECURITY FUND</u>						
30-30	PROPERTY TAXES	37,890.38	489,165.04	68.39	715,300	226,134.96
**TOTAL	SOCIAL SECURITY FUND	37,890.38	489,165.04	68.39	715,300	226,134.96
<u>AUDIT FUND</u>						
40-30	PROPERTY TAXES	781.52	11,094.47	68.06	16,300	5,205.53
**TOTAL	AUDIT FUND	781.52	11,094.47	68.06	16,300	5,205.53
<u>LIABILITY INS. FUND</u>						
50-30	PROPERTY TAXES	15,566.15	203,603.84	68.69	296,400	92,796.16
50-39	MISCELLANEOUS	8,258.05	8,258.05	0.00	0	-8,258.05
**TOTAL	LIABILITY INS. FUND	23,824.20	211,861.89	71.48	296,400	84,538.11
<u>BUILDING & EQUIPMENT FUND</u>						
60-30	PROPERTY TAXES	38,904.75	517,007.02	67.47	766,300	249,292.98
**TOTAL	BUILDING & EQUIPMENT FUND	38,904.75	517,007.02	67.47	766,300	249,292.98
<u>BUILDING RESERVE FUND</u>						
90-32	INTEREST EARNED	2,793.95	33,064.20	330.64	10,000	-23,064.20
**TOTAL	BUILDING RESERVE FUND	2,793.95	33,064.20	330.64	10,000	-23,064.20
<u>BRANCH BUILDING PROJECT FUND</u>						
95-32	INTEREST EARNED	0.00	0.00	0.00	175,000	175,000.00
95-37	GRANTS RECEIVED	0.00	0.00	0.00	2,391,500	2,391,500.00
**TOTAL	BRANCH BUILDING PROJECT FUND	0.00	0.00	0.00	2,566,500	2,566,500.00
<u>GIFT FUND</u>						
98-39	MISCELLANEOUS	0.00	21,203.13	21.20	100,000	78,796.87
**TOTAL	GIFT FUND	0.00	21,203.13	21.20	100,000	78,796.87
GRAND TOTAL		1,100,166.77	14,343,991.20	63.52	22,581,500	8,237,508.80

GAIL BORDEN PUBLIC LIBRARY DISTRICT
 REVENUE ACCUM FOR MAY, 2024
 RECAP BY FUND

NUMBER	DESCRIPTION	MONTH ACTIVITY	YEAR ACTIVITY	PRCT. USED	BUDGET AMOUNT	REMAINING
<u>FUND SUMMARY</u>						
10	GENERAL	954,614.45	12,460,097.97	72.31	17,230,500	4,770,402.03
20	I.M.R.F	41,357.52	600,497.48	68.22	880,200	279,702.52
30	SOCIAL SECURITY	37,890.38	489,165.04	68.39	715,300	226,134.96
40	AUDIT	781.52	11,094.47	68.06	16,300	5,205.53
50	LIABILITY INS.	23,824.20	211,861.89	71.48	296,400	84,538.11
60	BUILDING & EQUIPMENT	38,904.75	517,007.02	67.47	766,300	249,292.98
90	SPECIAL/BUILDING RESERVE	2,793.95	33,064.20	330.64	10,000	-23,064.20
95	BRANCH BULIDING PROJECT	0.00	0.00	0.00	2,566,500	2,566,500.00
98	GIFT	0.00	21,203.13	21.20	100,000	78,796.87
	TOTALS ALL FUNDS	1,100,166.77	14,343,991.20	63.52	22,581,500	8,237,508.80

VT NUMBER	DESCRIPTION	MONTH ACTIVITY	YEAR ACTIVITY	PRCT. USED	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
<u>GENERAL FUND</u>								
<u>SALARIES & BENEFITS</u>								
10-41-100-0	SALARIES & WAGES/ADMINISTRATION	145,320.81	1,563,953.37	90.66	1,725,000	161,046.63	82.31	1,900,000
10-41-101-0	SALARIES & WAGES/LIBR. & SUPERV.	306,829.87	3,378,641.69	89.26	3,785,000	406,358.31	81.02	4,170,200
10-41-102-0	SALARIES & WAGES/SUPPORT	324,050.03	3,283,750.88	88.87	3,695,000	411,249.12	80.66	4,071,000
10-41-103-0	SALARIES & WAGES/MAINTENANCE	32,593.71	355,152.53	87.69	405,000	49,847.47	79.49	446,800
10-41-110-0	HEALTH, DENTAL & VISION INSURANCE	82,147.10	1,004,016.00	81.30	1,235,000	230,984.00	66.93	1,500,000
10-41-111-0	LIFE INSURANCE	829.44	9,744.13	99.43	9,800	55.87	81.20	12,000
*TOTAL	SALARIES & BENEFITS	891,770.96	9,595,258.60	88.40	10,854,800	1,259,541.40	79.30	12,100,000
<u>CONTRACTUAL SERVICES</u>								
10-42-200-0	NATURAL GAS	6,997.50	76,695.16	95.87	80,000	3,304.84	78.26	98,000
10-42-200-5	NATURAL GAS: RAKOW	178.18	3,370.92	78.39	4,300	929.08	64.83	5,200
10-42-200-7	NATURAL GAS: SOUTH ELGIN	89.40	1,424.58	33.92	4,200	2,775.42	27.93	5,100
10-42-200-9	NATURAL GAS: DAVIS ROAD	216.72	216.72	0.00	0	-216.72	0.00	0
10-42-201-0	ELECTRICITY	18,671.71	235,105.02	94.04	250,000	14,894.98	77.85	302,000
10-42-201-5	ELECTRICITY: RAKOW	2,285.31	23,045.13	65.84	35,000	11,954.87	53.59	43,000
10-42-201-7	ELECTRICITY: SOUTH ELGIN	460.83	4,852.82	93.32	5,200	347.18	77.03	6,300
10-42-201-9	ELECTRICITY: DAVIS ROAD	290.42	463.78	0.00	0	-463.78	0.00	0
10-42-202-0	WATER & SEWER	2,122.93	17,263.19	90.86	19,000	1,736.81	75.06	23,000
10-42-202-5	WATER & SEWER: RAKOW	541.49	5,077.68	101.55	5,000	-77.68	84.63	6,000
10-42-202-7	WATER & SEWER: SOUTH ELGIN	0.00	2,623.24	109.30	2,400	-223.24	90.46	2,900
10-42-203-1	TELEPHONE/LINE CHARGES	1,880.96	24,558.46	33.55	73,200	48,641.54	27.59	89,000
10-42-203-3	TELEPHONE/MAINTENANCE & SERVICE	595.00	8,121.88	59.28	13,700	5,578.12	49.22	16,500
10-42-203-4	TELEPHONE: MOBILE	107.62	6,521.17	68.64	9,500	2,978.83	54.34	12,000
10-42-204-0	COMMON AREA MAINT: SO ELGIN	3,014.46	33,159.06	91.60	36,200	3,040.94	73.69	45,000
10-42-204-5	REAL ESTATE TAXES	4,964.72	4,964.72	99.29	5,000	35.28	82.75	6,000
10-42-204-9	LEASE: DAVIS ROAD	3,733.34	13,600.01	0.00	0	-13,600.01	0.00	0
10-42-205-0	BANKING FEES	1,269.14	13,223.03	104.94	12,600	-623.03	82.64	16,000
10-42-206-0	DEBT CERT PRINCIPAL	0.00	125,000.00	100.00	125,000	0.00	95.42	131,000
10-42-206-5	DEBT CERT INTEREST	5,146.22	12,102.10	97.60	12,400	297.90	86.44	14,000
10-42-209-0	STORAGE/MOVING	650.00	8,314.00	98.98	8,400	86.00	82.32	10,100
10-42-210-0	POSTAGE & SHIPPING	-2.98	12,622.91	78.89	16,000	3,377.09	63.11	20,000
10-42-215-0	COLLECTION AGENCY	2,452.65	12,831.36	106.93	12,000	-831.36	85.54	15,000
10-42-220-2	LEGAL PUBLICATIONS	0.00	1,934.87	96.74	2,000	65.13	77.39	2,500
10-42-222-1	PUBLIC RELATIONS: NEWSLETTER	18,188.00	105,818.00	66.14	160,000	54,182.00	55.11	192,000
10-42-222-2	PUBLIC RELATIONS: GENERAL	3,108.68	16,787.44	63.35	26,500	9,712.56	52.46	32,000
10-42-225-1	CONSULT. & PROF. FEES:LEGAL	277.50	7,662.00	51.08	15,000	7,338.00	42.57	18,000
10-42-225-2	CONSULT. & PROF. FEES:OTHER	17,808.59	101,504.59	67.67	150,000	48,495.41	56.39	180,000
10-42-230-1	PUBLIC PROGRAMMING:HISPANIC SVCS	125.36	8,022.04	72.93	11,000	2,977.96	57.30	14,000
10-42-230-2	PUBLIC PROGRAMMING:YOUTH	274.83	17,204.18	81.92	21,000	3,795.82	66.17	26,000
10-42-230-3	PUBLIC PROGRAMMING:COMMUNITY SVCS	2,822.37	32,352.81	75.24	43,000	10,647.19	62.46	51,800
10-42-230-4	PUBLIC PROGRAMMING: TRANSLATION	0.00	1,347.49	67.37	2,000	652.51	56.15	2,400
10-42-230-5	DIGITAL LITERACY CLASSES	0.00	1,700.00	34.00	5,000	3,300.00	28.33	6,000
10-42-230-6	PUBLIC PROGRAMMING: STUDIO/INFO SVC	0.00	173.88	14.49	1,200	1,026.12	10.23	1,700
10-42-230-7	DIGITAL LIT CLASSES BILINGUAL	0.00	3,060.00	55.64	5,500	2,440.00	45.67	6,700
10-42-230-8	DIGITAL LIT CLASSES BRANCHES	200.00	1,950.00	26.00	7,500	5,550.00	20.10	9,700
10-42-235-0	GENERAL CLEANING SERVICE	15,023.00	165,205.68	90.28	183,000	17,794.32	74.42	222,000
10-42-235-5	GENERAL CLEANING SERVICE: RAKOW	2,790.00	35,785.00	75.18	47,600	11,815.00	59.64	60,000
10-42-235-7	GENERAL CLEANING SVC: SOUTH ELGIN	2,090.00	27,470.00	57.71	47,600	20,130.00	45.78	60,000
10-42-240-0	PRINTING: OUTSIDE	366.86	5,357.95	56.40	9,500	4,142.05	44.65	12,000
10-42-245-0	COPIER LEASES	1,015.65	11,071.30	91.50	12,100	1,028.70	74.81	14,800
10-42-245-1	COPIER LEASES: PRAD	1,642.00	18,062.00	91.22	19,800	1,738.00	75.26	24,000
10-42-245-2	COPIER/VIEWSCAN MAINTENANCE	313.62	6,957.28	30.92	22,500	15,542.72	25.77	27,000
10-42-245-3	COPIER MAINTENANCE: PRAD	0.00	15,610.32	73.98	21,100	5,489.68	61.46	25,400
10-42-250-0	BINDING	0.00	706.73	47.12	1,500	793.27	35.34	2,000

VT NUMBER	DESCRIPTION	MONTH ACTIVITY	YEAR ACTIVITY	PRCT. USED	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
10-42-255-1	ONLINE COMPUTER SERVICES	3,877.31	76,073.18	81.89	92,900	16,826.82	66.15	115,000
10-42-255-2	COMPUTER MAINTENANCE	10,396.79	229,924.22	79.28	290,000	60,075.78	65.69	350,000
10-42-255-3	ONLINE COMPUTER SVCS: ACCESS SVCS	32,001.61	63,532.33	104.67	60,700	-2,832.33	84.71	75,000
10-42-255-4	COMPUTER MAINT: ACCESS SVCS	0.00	150,915.82	95.58	157,900	6,984.18	79.43	190,000
10-42-260-0	COMPUTER CATALOG SERVICE	81.75	30,476.35	98.95	30,800	323.65	78.14	39,000
10-42-265-0	MATERIAL PROCESSING SERVICES	7,278.46	105,465.85	87.89	120,000	14,534.15	71.26	148,000
10-42-270-0	VEHICLE MAINTENANCE: MOBILE SVCS	21.48	23,734.98	118.67	20,000	-3,734.98	91.29	26,000
10-42-270-1	VEHICLE MAINTENANCE: FACILITIES	1,049.47	4,636.21	46.36	10,000	5,363.79	33.12	14,000
10-42-270-2	SAMLL EQUIP MAINT.: OFFICE	0.00	3,251.46	69.18	4,700	1,448.54	57.04	5,700
10-42-270-3	SMALL EQUIP MAINT: A-V	0.00	2,282.18	99.23	2,300	17.82	81.51	2,800
10-42-275-0	PAYROLL PROCESSING	3,302.51	39,016.60	93.56	41,700	2,683.40	76.50	51,000
10-42-280-0	DUES & MEMBERSHIPS	2,544.97	19,128.64	95.64	20,000	871.36	79.70	24,000
10-42-290-1	CONTINUING ED: REGISTRATION/FEES	629.91	19,088.97	47.72	40,000	20,911.03	39.77	48,000
10-42-290-2	CONTINUING EDUCATION:TRAVEL & MEALS	609.50	3,574.64	44.68	8,000	4,425.36	35.75	10,000
10-42-290-3	CONFERENCES: ALL EXPENSES	9,714.77	36,110.29	65.66	55,000	18,889.71	53.10	68,000
10-42-290-4	CONTINUING ED: TAP	1,275.00	5,320.00	50.67	10,500	5,180.00	38.00	14,000
10-42-290-5	TELECOMMUTING EXPENSES	0.00	660.00	33.00	2,000	1,340.00	27.50	2,400
10-42-299-0	CONTINGENCY	460.10	2,193.03	43.86	5,000	2,806.97	36.55	6,000
*TOTAL	CONTRACTUAL SERVICES	194,955.71	2,046,285.25	81.36	2,515,000	468,714.75	67.20	3,045,000
	<u>SUPPLIES</u>							
10-43-300-1	OFFICE SUPPLIES/GENERAL	443.95	6,496.28	64.96	10,000	3,503.72	56.49	11,500
10-43-300-2	OFFICE SUPPLIES/COMPUTER	2,855.18	30,553.93	92.03	33,200	2,646.07	78.34	39,000
10-43-300-5	DIGITAL SERVICES MERCHANDISE	267.99	796.59	79.66	1,000	203.41	72.42	1,100
10-43-301-0	SUPPLIES: WORK APPAREL	0.00	4,093.59	62.98	6,500	2,406.41	53.86	7,600
10-43-305-0	VOLUNTEERS	1,136.52	4,425.75	68.09	6,500	2,074.25	58.23	7,600
10-43-310-0	MATERIALS PROCESSING SUPPLIES	4,815.62	16,657.92	89.56	18,600	1,942.08	75.72	22,000
10-43-320-0	DUPLICATING: PAPER/COPY SHOP SUPPL	2,517.63	12,196.48	84.11	14,500	2,303.52	71.74	17,000
10-43-330-0	GRAPHICS SUPPLIES	477.18	6,517.38	63.90	10,200	3,682.62	54.31	12,000
10-43-330-1	ARTS & CRAFTS SUPPLIES: YOUTH	183.02	3,148.85	78.72	4,000	851.15	67.00	4,700
10-43-330-2	ARTS & CRAFTS SUPPLIES: PUBLIC SVCS	185.47	642.50	27.93	2,300	1,657.50	23.36	2,750
10-43-330-3	ARTS & CRAFTS SUPPLIES: COMM SVCS	77.28	1,309.94	62.38	2,100	790.06	53.47	2,450
10-43-335-0	EXHIBITS AND DISPLAYS	15,119.99	23,788.26	79.29	30,000	6,211.74	67.58	35,200
10-43-340-0	ANIMAL CARE & FEEDING	355.00	3,535.00	82.21	4,300	765.00	70.70	5,000
10-43-350-0	FUEL/GASOLINE: FACILITES	374.41	3,179.75	53.00	6,000	2,820.25	44.79	7,100
10-43-350-1	FUEL/GASOLINE: MOBILE SERVICES	303.51	3,383.58	42.29	8,000	4,616.42	36.00	9,400
10-43-360-0	FOOD & BEVERAGE: ADMIN	862.04	6,084.61	89.48	6,800	715.39	76.06	8,000
10-43-360-1	FOOD & BEVERAGE: PUBLIC SVCS	308.64	1,847.34	68.42	2,700	852.66	59.59	3,100
10-43-360-2	FOOD & BEVERAGE: COMMUNITY SVCS	76.21	1,134.51	47.27	2,400	1,265.49	42.02	2,700
10-43-360-3	FOOD & BEVERAGE: PRAD	0.00	547.88	109.58	500	-47.88	99.61	550
10-43-360-5	FOOD & BEVERAGE: ACCESS	186.92	219.79	73.26	300	80.21	62.80	350
10-43-360-6	FOOD & BEVERAGE: OTHER	0.00	338.44	13.54	2,500	2,161.56	12.09	2,800
10-43-370-0	JANITORIAL SUPPLIES	8,804.30	87,172.28	103.78	84,000	-3,172.28	86.48	100,800
10-43-380-0	ELECTRICAL SUPPLIES/BULBS	51.47	5,676.42	56.76	10,000	4,323.58	49.36	11,500
10-43-399-0	MISCELLANEOUS	157.98	3,139.26	62.79	5,000	1,860.74	54.13	5,800
*TOTAL	SUPPLIES	39,560.31	226,886.33	83.60	271,400	44,513.67	70.90	320,000
	<u>MATERIALS</u>							
10-44-400-0	BOOKS: LEASING	0.00	98,125.47	99.12	99,000	874.53	83.16	118,000
10-44-400-1	BOOKS: ADULT	13,342.73	115,486.94	79.10	146,000	30,513.06	66.18	174,500
10-44-400-2	BOOKS: YOUTH	8,756.00	75,526.81	82.09	92,000	16,473.19	68.66	110,000
10-44-400-4	IN-HOUSE REFERENCE	0.00	728.28	56.02	1,300	571.72	48.55	1,500
10-44-400-5	BOOKS: BRANCH ADULT	2,818.38	24,249.55	80.83	30,000	5,750.45	68.31	35,500
10-44-400-6	BOOKS: BRANCH YOUTH	1,954.08	14,100.82	74.21	19,000	4,899.18	62.95	22,400
10-44-410-0	PERIODICALS	2,880.00	13,621.33	93.94	14,500	878.67	80.13	17,000
10-44-410-5	PERIODICALS: BRANCH	548.00	3,671.52	73.43	5,000	1,328.48	63.30	5,800

VT NUMBER	DESCRIPTION	MONTH ACTIVITY	YEAR ACTIVITY	PRCT. USED	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
10-44-420-1	AUDIO-VISUAL: ADULT	6,757.24	68,669.97	67.99	101,000	32,330.03	57.71	119,000
10-44-420-2	AUDIO-VISUAL: YOUTH	618.34	11,781.41	78.54	15,000	3,218.59	69.30	17,000
10-44-420-3	TOYS & KITS: COMM SERVICES	0.00	2,001.68	90.99	2,200	198.32	80.07	2,500
10-44-420-5	AUDIO-VISUAL: BRANCH ADULT	1,868.42	20,394.23	70.32	29,000	8,605.77	61.80	33,000
10-44-420-6	AUDIO-VISUAL: BRANCH YOUTH	66.49	4,135.87	63.63	6,500	2,364.13	55.14	7,500
10-44-430-0	DIGITIZATION AND PRESERVATION	0.00	11,137.32	65.51	17,000	5,862.68	55.69	20,000
10-44-435-0	ELECTRONIC RESOURCES: DATABASES	0.00	149,615.16	99.74	150,000	384.84	84.05	178,000
10-44-435-1	ELECTRONIC RESOURCES: IN-HOUSE	0.00	24,050.63	96.20	25,000	949.37	82.93	29,000
10-44-435-2	ELECTRONIC RESOURCES: EBOOKS	17,308.18	174,969.38	83.32	210,000	35,030.62	69.99	250,000
10-44-435-3	ELECTRONIC RESOURCES: STREAMING	21,511.97	222,570.85	103.52	215,000	-7,570.85	88.32	252,000
10-44-435-4	ELECT RESOURCES: PLATFORM FEES	0.00	53,564.57	100.87	53,100	-464.57	86.39	62,000
10-44-435-5	ELECT RESOURCES: PUBLIC RELATIONS	346.97	22,970.05	76.82	29,900	6,929.95	67.56	34,000
10-44-440-0	TOYS & KITS: KIDSPACE	1,626.80	6,036.52	67.07	9,000	2,963.48	56.42	10,700
10-44-440-1	GAMES: STUDIO	0.00	178.94	35.79	500	321.06	29.82	600
*TOTAL	MATERIALS	80,403.60	1,117,587.30	88.00	1,270,000	152,412.70	74.51	1,500,000
	<u>EQUIPMENT</u>							
10-45-500-0	COMPUTER EQUIPMENT	2,104.01	179,916.04	77.28	232,800	52,883.96	64.49	279,000
10-45-510-0	FURNITURE AND FIXTURES	20,117.00	154,543.99	77.27	200,000	45,456.01	64.47	239,700
10-45-520-0	OFFICE EQUIPMENT	4,187.94	10,098.01	49.99	20,200	10,101.99	42.08	24,000
10-45-530-0	AUDIO-VISUAL EQUIPMENT	2,705.08	7,302.21	36.15	20,200	12,897.79	30.43	24,000
10-45-540-0	SMALL LIBRARY EQUIPMENT	499.00	3,346.94	54.87	6,100	2,753.06	45.85	7,300
10-45-599-0	CONTINGENCY	0.00	276.20	5.52	5,000	4,723.80	4.60	6,000
*TOTAL	EQUIPMENT	29,613.03	355,483.39	73.40	484,300	128,816.61	61.29	580,000
	<u>CAPITAL IMPROVEMENTS</u>							
10-49-900-0	CAPITAL IMPROVEMENTS	33,041.22	125,790.67	30.57	411,500	285,709.33	20.97	600,000
10-49-930-0	SE EXPANSION	7,519.00	19,497.25	1.48	1,321,500	1,302,002.75	1.07	1,820,000
10-49-940-0	HUD GRANT SE EXPEND	-2,290.00	0.00	0.00	0	0.00	0.00	0
*TOTAL	CAPITAL IMPROVEMENTS	38,270.22	145,287.92	8.38	1,733,000	1,587,712.08	6.00	2,420,000
**TOTAL	GENERAL FUND	1274,573.83	13,486,788.79	78.74	17,128,500	3,641,711.21	67.55	19,965,000
	<u>I.M.R.F. FUND</u>							
	<u>SALARIES & BENEFITS</u>							
20-41-100-0	LIBRARY'S CONTRIBUTION TO IMRF	68,043.69	732,936.11	88.84	825,000	92,063.89	79.24	925,000
*TOTAL	SALARIES & BENEFITS	68,043.69	732,936.11	88.84	825,000	92,063.89	79.24	925,000
**TOTAL	I.M.R.F. FUND	68,043.69	732,936.11	88.84	825,000	92,063.89	79.24	925,000
	<u>SOCIAL SECURITY FUND</u>							
	<u>SALARIES & BENEFITS</u>							
30-41-100-0	LIBRARY'S CONTRIBUTION TO FICA	60,839.18	643,282.39	89.34	720,000	76,717.61	78.45	820,000
*TOTAL	SALARIES & BENEFITS	60,839.18	643,282.39	89.34	720,000	76,717.61	78.45	820,000
**TOTAL	SOCIAL SECURITY FUND	60,839.18	643,282.39	89.34	720,000	76,717.61	78.45	820,000
	<u>AUDIT FUND</u>							
	<u>CONTRACTUAL SERVICES</u>							
40-42-200-0	AUDIT EXPENSES	0.00	15,400.00	96.25	16,000	600.00	85.56	18,000
*TOTAL	CONTRACTUAL SERVICES	0.00	15,400.00	96.25	16,000	600.00	85.56	18,000
**TOTAL	AUDIT FUND	0.00	15,400.00	96.25	16,000	600.00	85.56	18,000

VT NUMBER	DESCRIPTION	MONTH ACTIVITY	YEAR ACTIVITY	PRCT. USED	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
<u>LIABILITY INS. FUND</u>								
<u>SALARIES & BENEFITS</u>								
50-41-100-0	WORKERS COMPENSATION INSURANCE	5,714.00	23,983.00	74.95	32,000	8,017.00	62.29	38,500
50-41-110-0	UNEMPLOYMENT COMPENSATION INSURANC	0.00	10,023.34	62.65	16,000	5,976.66	52.20	19,200
*TOTAL	SALARIES & BENEFITS	5,714.00	34,006.34	70.85	48,000	13,993.66	58.94	57,700
<u>CONTRACTUAL SERVICES</u>								
50-42-200-0	GENERAL INSURANCE	0.00	136,177.00	97.27	140,000	3,823.00	79.40	171,500
50-42-210-0	RISK MANAGEMENT: FACILITIES	1,555.95	54,971.13	100.68	54,600	-371.13	83.80	65,600
50-42-210-1	RISK MANAGEMENT: HR	274.00	6,139.00	52.03	11,800	5,661.00	43.23	14,200
50-42-210-2	RISK MANAGEMENT: PROJECTS	0.00	14,966.09	49.89	30,000	15,033.91	41.57	36,000
*TOTAL	CONTRACTUAL SERVICES	1,829.95	212,253.22	89.79	236,400	24,146.78	73.88	287,300
**TOTAL	LIABILITY INS. FUND	7,543.95	246,259.56	86.59	284,400	38,140.44	71.38	345,000
<u>BUILDING & EQUIPMENT FUND</u>								
<u>CONTRACTUAL SERVICES</u>								
60-42-200-0	REPAIR/MAINT. OF BUILDING	11,606.22	187,207.95	95.03	197,000	9,792.05	79.33	236,000
60-42-200-5	REPAIR/MAINT. OF BLDG: RAKOW	3,126.18	34,341.34	94.34	36,400	2,058.66	78.76	43,600
60-42-200-7	REPAIR/MAINT. OF BLDG: SOUTH ELGIN	2,586.66	7,011.16	70.11	10,000	2,988.84	58.92	11,900
60-42-210-0	REPAIR/MAINT. OF GROUNDS	3,933.76	113,498.85	70.94	160,000	46,501.15	59.18	191,800
60-42-210-5	REPAIR/MAINT. OF GRDS: RAKOW	3,308.00	51,407.80	89.40	57,500	6,092.20	74.72	68,800
60-42-210-7	REPAIR/MAINT. OF GRDS: SOUTH ELGIN	0.00	0.00	0.00	2,500	2,500.00	0.00	2,900
60-42-220-0	REPAIR/MAINT. OF HVAC	19,241.03	134,371.16	103.36	130,000	-4,371.16	86.14	156,000
60-42-220-5	REPAIR/MAINT. HVAC: RAKOW	2,539.16	23,237.97	76.19	30,500	7,262.03	63.49	36,600
60-42-220-7	REPAIR/MAINT. HVAC: SOUTH ELGIN	417.84	2,733.07	54.66	5,000	2,266.93	45.55	6,000
60-42-230-0	REPAIR/MAINT. OF OTHER MAINT. EQUIP	1,241.95	1,241.95	19.71	6,300	5,058.05	16.56	7,500
60-42-299-0	CONTINGENCY	14,995.00	28,949.00	57.90	50,000	21,051.00	48.25	60,000
*TOTAL	CONTRACTUAL SERVICES	62,995.80	584,000.25	85.23	685,200	101,199.75	71.12	821,100
<u>SUPPLIES</u>								
60-43-320-0	BUILDING & GROUNDS SUPPLIES	1,559.13	20,752.17	89.84	23,100	2,347.83	74.92	27,700
60-43-340-0	CHEMICALS/WATER TREATMENT	0.00	0.00	0.00	1,500	1,500.00	0.00	1,800
60-43-370-0	SIGNAGE	0.00	510.11	9.62	5,300	4,789.89	8.10	6,300
60-43-399-0	MISCELLANEOUS	37.22	1,968.12	39.36	5,000	3,031.88	33.36	5,900
*TOTAL	SUPPLIES	1,596.35	23,230.40	66.56	34,900	11,669.60	55.71	41,700
<u>EQUIPMENT</u>								
60-45-500-2	MAINTENANCE EQUIPMENT: UNDER \$1000	20.88	4,674.71	93.49	5,000	325.29	77.91	6,000
60-45-599-0	MISCELLANEOUS	0.00	0.00	0.00	1,000	1,000.00	0.00	1,200
*TOTAL	EQUIPMENT	20.88	4,674.71	77.91	6,000	1,325.29	64.93	7,200
**TOTAL	BUILDING & EQUIPMENT FUND	64,613.03	611,905.36	84.27	726,100	114,194.64	70.33	870,000
<u>BUILDING RESERVE FUND</u>								
<u>CONTRACTUAL SERVICES</u>								
90-42-205-0	INVESTMENT FEES	141.35	1,437.91	0.00	0	-1,437.91	0.00	0
*TOTAL	CONTRACTUAL SERVICES	141.35	1,437.91	0.00	0	-1,437.91	0.00	0
<u>CAPITAL IMPROVEMENTS</u>								
90-50-900-0	CAPITAL EXPENDITURES	0.00	0.00	0.00	500,000	500,000.00	0.00	710,400
*TOTAL	CAPITAL IMPROVEMENTS	0.00	0.00	0.00	500,000	500,000.00	0.00	710,400
**TOTAL	BUILDING RESERVE FUND	141.35	1,437.91	0.29	500,000	498,562.09	0.20	710,400

VT NUMBER	DESCRIPTION	MONTH ACTIVITY	YEAR ACTIVITY	PRCT. USED	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
<u>BRANCH BUILDING PROJECT FUND</u>								
<u>CONTRACTUAL SERVICES</u>								
95-42-201-0	CONSTRUCTION EXPENSES	0.00	0.00	0.00	2,391,500	2,391,500.00	0.00	2,566,500
*TOTAL	CONTRACTUAL SERVICES	0.00	0.00	0.00	2,391,500	2,391,500.00	0.00	2,566,500
**TOTAL	BRANCH BUILDING PROJECT FUND	0.00	0.00	0.00	2,391,500	2,391,500.00	0.00	2,566,500
<u>GIFT FUND</u>								
<u>SUPPLIES</u>								
98-43-399-0	GIFT FUND EXPENSES	0.00	4,483.43	5.94	75,500	71,016.57	0.75	600,500
*TOTAL	SUPPLIES	0.00	4,483.43	5.94	75,500	71,016.57	0.75	600,500
**TOTAL	GIFT FUND	0.00	4,483.43	5.94	75,500	71,016.57	0.75	600,500
<u>FUND SUMMARY</u>								
10	GENERAL	1274,573.83	13,486,788.79	78.74	17,128,500	3,641,711.21	67.55	19,965,000
20	I.M.R.F	68,043.69	732,936.11	88.84	825,000	92,063.89	79.24	925,000
30	SOCIAL SECURITY	60,839.18	643,282.39	89.34	720,000	76,717.61	78.45	820,000
40	AUDIT	0.00	15,400.00	96.25	16,000	600.00	85.56	18,000
50	LIABILITY INS.	7,543.95	246,259.56	86.59	284,400	38,140.44	71.38	345,000
60	BUILDING & EQUIPMENT	64,613.03	611,905.36	84.27	726,100	114,194.64	70.33	870,000
90	SPECIAL/BUILDING RESERVE	141.35	1,437.91	0.29	500,000	498,562.09	0.20	710,400
95	BRANCH BUILDING PROJECT	0.00	0.00	0.00	2,391,500	2,391,500.00	0.00	2,566,500
98	GIFT	0.00	4,483.43	5.94	75,500	71,016.57	0.75	600,500
	TOTALS ALL FUNDS	1475,755.03	15,742,493.55	69.45	22,667,000	6,924,506.45	58.70	26,820,400

**GAIL BORDEN PUBLIC LIBRARY DISTRICT
JULY 2024 BOARD MEETING**

REVENUES				
	<u>Working Budget</u>		<u>Actual</u>	
Taxes	\$ 19,085,000		\$ 19,209,938	100.7%
Fines and Fees	\$ 196,000		\$ 197,429	100.7%
Misc Income	\$ 294,000		\$ 628,126	213.6%
Developer Fees	\$ 80,000		\$ 103,541	129.4%
Grants	\$ 250,000		\$ 221,113	88.4%
Total Revenues	<u>\$ 19,905,000</u>		<u>\$ 20,360,147 *</u>	<u>102.3%</u>

EXPENDITURES				
	<u>Working Budget</u>		<u>Actual</u>	
Personnel	\$ 12,447,800		\$ 12,034,153	96.7%
Contractual Services	\$ 3,452,600		\$ 3,161,757	91.6%
Supplies	\$ 306,300		\$ 287,112	93.7%
Materials	\$ 1,270,000		\$ 1,236,893	97.4%
Equipment	\$ 490,300		\$ 411,482	83.9%
Capital Improvements	\$ 1,733,000		\$ 251,210	14.5%
Total Expenditures	<u>\$ 19,700,000</u>		<u>\$ 17,382,607 **</u>	<u>88.2%</u>

*tax receipts only through 06/30/2024--Other receipts through 05/31

**invoices posted through 07/05/24

Personnel				
FY 2023 24				
	Full Time	Part Time	Total	FTE
JUNE	92	132	224	156.61
New Hires	0	7	7	3.52
Separations	2	1	3	2.48
Current	90	138	228	157.65

JUNE	Hours	# of Vol	
	842	105	
YTD (Jan-Dec 2024)	4,817	265	2.47
YTD Value of Volunteer Hours			\$ 155,686



Main Library
270 N. Grove Ave
Elgin, IL 60120

Rakow Branch
2751 W. Bowes Rd
Elgin, IL 60124

South Elgin Branch
127 S. McLean Blvd
South Elgin, IL 60177

July 9, 2024

Re: B-23-CP-IL-0562 Gail Borden Public Library

Guidy Paul, HUD Grant Officer
HUD's Office of Economic Development - Congressional Grants Division

Dear Guidy,

Please accept this Letter of Amendment to the FY 2023 Community Project Funding Grant Agreement B-23-CP-IL-0562 to change from Gail Borden Public Library's South Elgin Branch Expansion project, which was approved by HUD on February 15, 2024. Please see the attached Amended Narrative and Budget.

The goals of the Changing Lives program are to meet people where they are in their lives to develop and implement viable strategies for improved housing security, economic, career opportunities while alleviating isolation. The target audience is principally very-low, low-and moderate-income persons. By leveraging Continuum of Care partnerships, this program extends the Library's social infrastructure by weaving together services and reaching those who need a hand today so that they can lend a hand tomorrow. Together, with partners, citizens, and HUD funding, we can indeed change our community for better – one child at a time, one family at a time, one life at a time in this place we call home. The CPF program will reach thousands of people of all ages and is designed with sustainability and using HUD's Community Engagement methodology. Currently, the Library works with more than 150 partner organizations including public housing agencies and past HUD grantees.

The Gail Borden Public Library District Boards of Trustee voted on this Amendment on at the Board meeting held on July 9, 2024.

Sincerely,

Alaska Jean Bednar, President

CC: Carole Medal, CEO



Recipient of the National Medal for Museum and Library Services,
the nation's highest honor for libraries.

CHANGING LIVES

Executive Summary HUD Grant Amendment

July 9, 2024

Amended Narrative The goals of the Changing Lives program are to meet people where they are in their lives to develop and implement viable strategies for improved housing security, economic and career opportunities. The target audience is principally very-low, low- and moderate-income persons. By leveraging Continuum of Care partnerships, this program extends the Library's social infrastructure by weaving together services and reaching those who need a hand today so that they can lend a hand tomorrow. Along with partners and citizen participation, HUD with the Library's organizational talent can indeed change our community for better – one child at a time, one family at a time, one life at a time in this place we call home.

The program design is guided by HUD requirements, The Community Engagement Toolkit: Building Purpose and Participation, published by the U.S. Department of Housing and Urban Development, Office of Community Planning and Development (CE Toolkit), and Asset-Based Community Development (ABCD), a proven methodology that empowers participants to exercise their skills, experience, and strengths toward reaching a greater community potential with proven sustainability. The project is predicated on belief that all people have something to contribute, and it is the power of community that allows projects and leadership to evolve through scaffolding, networking, and shared vision.

Amended Budget Justification The CPF's \$2,391,407 will be allocated for allowable costs through 2030 as follows:

- 71% for salary/benefits for three new full-time positions: Project Manager, a Program Instructor, and a Project Assistant with 3% cost of living increases each year.
- 23% for a mobile training and resource center will be flexible space on wheels, with a wheelchair lift, work/training areas, Wi-Fi, and Makerspace. The Makerspace onboard will reflect community interest based on Community Engagement feedback.
- 10% for training materials, contracted special instruction, vehicle maintenance.

The Library will fund \$1,282,375 in-kind from its 2024 through 2030 budgets. Currently estimated, the whole project cost is \$3,673,782 over a six-year period.

Changing Lives Project Timeline & Activities

“Centering shared values in the community engagement process can help ensure that the design of places, programs and plans contributes to the outcome that reflect diverse community needs.” *(CE Toolkit, page 5)*

Phase	Goals	Timeframe	Activities
Phase 1	Initial Planning	October 2024 through September 2025	Identify and invite Section 8 partners, businesses, key influencers. Form project team and community advisory committees; meet regularly in person and virtually. Order vehicle and Makerspace equipment. Hire and onboard bilingual Spanish project manager. Host community conversations. Brainstorm ideas. Host professional development for team and new staff. Design survey instruments and management tools for tracking. Translate. Comment period. Logic Model. Pilot. Evaluate. Interpret as needed in various languages.
Phase 2	Plan Development	October 2025 through December 2025	Consultation with PHAs. Together, draft the Action Plan and Citizens Participation Plan. Publish Plans for public. Listen and Learn from Stakeholder input and Comment Period. Hire Program Instructor. Develop Webpage, classes/training, public calendar, and app. Identify barriers for participation. Pilot management/tracking tools.
Phase 3	Plan Finalization	January through Feb 2026	Hold Bilingual Public Hearings. Comment period. Publish Plans. Comment period. Hire program assistant. Launch app and website.
Phase 4	Program Launch	March 2026	Feature programs in newsletters, website banners, calendars of events, and on social media for public awareness of events. Vehicle on regular schedule.
Phase 5	Implementation of Programs and Tracking	March 2026 through-May 2030	Full array of programs offered in various locations. Track participants, progress, feedback, #s, testimonials. Host 2030 US Census event to increase likelihood that “hard to count” are being counted.
Phase 6	Evaluation	January through June 2030	Project teams meets to evaluate partner, participant and community outputs and outcomes. Respect “ripple effect” in community as achievements flourish.
Phase 7	Grant Close-out, Reporting & Publishing	June 2030 through	Seek opportunities for news and professional journal articles nationwide. Complete posting materials online

		December 2030	with Creative Commons trademark for fair use. DRGR and grant Close.
Phase 8	Sharing	2029 through 2030	Present webinars and at professional conferences on lessons gained and program replication

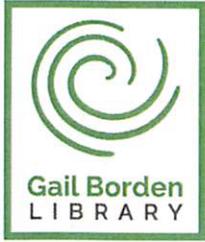
“Importantly, successful engagement can only be possible if it is institutions whose aim is to nourish a vibrant culture of propelling communities towards a prosperous future.” (CE Toolkit, page 5)
 The Library will work with the City of Elgin and Kane County who are CDBG grantees and many other partners in the Continuum of Care community.

Respectfully submitted,
 Miriam Anderson Lytle, Director of Grants

Draft

Gail Borden Public Library Programmatic Project - 6 year budget (FY 2024-2030)

EDI: CPF FY 2023			
Division	Gail Borden Public Library Operating Budget FY2023-2030	Federal Grant (HUD Krishnamoorthi) (B-23-CP-IL-0562)	Totals
Costs			
a. Personnel (Direct Labor 6 yrs)	\$ 962,500	\$ 1,126,600	\$ 2,089,100
b. Fringe Benefits	\$ 306,875	\$ 435,441	\$ 742,316
c. Travel	\$ 1,500	\$ 19,000	\$ 20,500
d. Equipment	\$ 7,500	\$ 549,000	\$ 556,500
e. Supplies	\$ 500	\$ 150,366	\$ 150,866
f. Contractual	\$ 1,500	\$ 89,000	\$ 90,500
h. Other Direct Costs	\$ 2,000	\$ 22,000	\$ 24,000
Whole Project Grant Total	\$ 1,282,375	\$2,391,407	\$ 3,673,782
Division Details			
a. Personnel (Direct Labor)	3 full-time positions 100% dedicated to this program 2025-2030		
b. Fringe Benefits	Family healthcare, IMRF pension, Social Security plus paid vacation, sick, holiday, floating & personal		
c. Travel	to/from sites, meetings, conferences		
d. Equipment	Mobile training and resource center, equipped, ADA accessible, large commercial type vehicle		
e. Supplies	Makerspace, class materials, resources, laptops, tablets		
f. Contractual	Web, app development, area subject program instructors, vehicle paint and wrap		
h. Other Direct Costs	Professional memberships, conference fees, CDL, insurance, maintenance		
INDIRECT COSTS 0% charged to project			



Main Library
270 N. Grove Ave
Elgin, IL 60120

Rakow Branch
2751 W. Bowes Rd
Elgin, IL 60124

South Elgin Branch
127 S. McLean Blvd
South Elgin, IL 60177

July 11, 2024

Re: B-23-CP-IL-0562 Gail Borden Public Library

Guidy Paul, HUD Grant Officer
HUD's Office of Economic Development - Congressional Grants Division

Dear Guidy,

Please accept this Letter of Amendment to the FY 2023 Community Project Funding Grant Agreement B-23-CP-IL-0562 to change from Gail Borden Public Library's South Elgin Branch Expansion project, which was approved by HUD on February 15, 2024. The Amended Narrative and Budget will follow.

The goals of the Changing Lives program are to meet people where they are in their lives to develop and implement viable strategies for improved housing security, economic, career opportunities while alleviating isolation. The target audience is principally very-low, low-and moderate-income persons. By leveraging Continuum of Care partnerships, this program extends the Library's social infrastructure by weaving together services and reaching those who need a hand today so that they can lend a hand tomorrow. Together, with partners, citizens, and HUD funding, we can indeed change our community for better – one child at a time, one family at a time, one life at a time in this place we call home. The CPF program will reach thousands of people of all ages and is designed with sustainability and using HUD's Community Engagement methodology. Currently, the Library works with more than 150 partner organizations including public housing agencies and past HUD grantees.

The Gail Borden Public Library District Boards of Trustee voted on this Amendment on at the Board meeting held on July 9, 2024.

Sincerely,

Alaska Jean Bednar, President

CC: Carole Medal, CEO



46
Recipient of the National Medal for Museum and Library Services,
the nation's highest honor for libraries.



July 3, 2024

Ms. Carole Medal
Chief Executive Officer
Gail Borden Public Library
270 N Grove Ave
Elgin, IL 60120

Re: Gail Borden Public Library – South Elgin Branch Build Out #2

Subject: Recommendation to Award Bids

Dear Ms. Medal,

Based on the bids received on May 30, 2024, for the Gail Borden Public Library –South Elgin Branch Build Out #2, we recommend awarding contracts to the following firms listed below. The total bid amounts below include the following Alternates: 1a, 2, 3, 4, 5, 6 & 8:

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Bid Package	Firm, No. of Bids Received	Total bid w/ Alts 1a, 2, 3, 4, 5, 6 & 8
06A General Trades	Hargrave Builders (3 bids)	\$648,200
08A Glass & Glazing	CAD Glazing (3 bids)	\$184,580
09A Acoustical Ceiling	Alpine Acoustics (2 bids)	\$165,000
09C Flooring	Douglas Floor Covering (5 bids)	\$182,400
09E Painting	D.E.S. Painting (7 bids)	\$60,050
21A Fire Protection	Automatic Fire Systems (3 bids)	\$206,422
22A Plumbing	Joe Bero Plumbing (5 bids)	\$152,700
23A HVAC	Hartwig Mechanical (8 bids)	\$477,500
26A Electrical	Ascend Electric (8 bids)	\$455,505

Total = \$2,532,357

With respect to these bid packages, we have reviewed the bids with each firm and confirmed that they appear to understand the scope, schedule, and requirements of the work. Each firm was pre-qualified for this work and has successfully completed similar work on other projects. We recommend approval of their bids as the lowest responsible bids.

Please indicate the library's approval of the above by signing below and returning a copy to our office. If you have any questions, please do not hesitate to call.

Sincerely,
SMC Construction Services

Brooke Irving
Assistant Project Manager

Approved:
Gail Borden Public Library District

Date: _____

Cc: Carole Medal, Gail Borden Public Library
Darren Schreter, Studio GC Architecture + Interiors
Elizabeth Veatch, Studio GC Architecture + Interiors
John Shales, SMC Construction Services
Chris Damsch, SMC Construction Services

Gail Borden Public Library District
 South Elgin Build Out #2
 Bid Day Budget - Lowest Bidder Overall
 7/3/2024

Gail Borden Public Library District
 South Elgin Build Out #2
 Bid Day Budget - Lowest Bidder Overall
 7/3/2024

Trade	Base Bid	Base Bid w/ proposed staff recommended Alternates 1a, 2, 3, 4, 5, 6 & 8	Alternate #1 Light Fixture in Room 100, 105 & 108	Alternate #1a Ceiling & Light Fixtures in Room 100, 105 & 108	Alternate #2 Existing Toilet Rooms 101 & 102 Wall and Floor Finishes	Alternate #3 Credit Union Tenant Space Renovation	Alternate #4 Sprinkler Replacement	Alternate #4a Nitrogen System for Attic Dry Sprinkler System	Alternate #5 Existing Toilet Rooms 101 & 102 Plumbing Fixtures	Alternate #6 Mechanical System Controllers	Alternate #7 Floor Finishes	Alternate #8 Acoustical Wall Panel Finish	Voluntary Alternate
BP-06A General Trades - Hargrave	\$ 581,450	\$ 648,200	\$ -	\$ -	\$ 14,000	\$ 58,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (6,050)	
BP-08A Glass & Glazing - CAD Glazing	\$ 161,010	\$ 184,580				\$ 23,570							
BP-09A Acoustical Ceiling - Alpine Acoustics	\$ 110,000	\$ 165,000		\$ 46,650	\$ 1,850	\$ 6,500							
BP-09C Flooring - Douglas Flooring	\$ 147,900	\$ 182,400			\$ 22,500	\$ 12,000					\$ 24,000		
BP-09E Painting - DES Painting	\$ 54,000	\$ 60,050		\$ 1,050		\$ 5,000							
BP-21A Fire Protection - Automatic	\$ 52,469	\$ 206,422				\$ 4,624	\$ 108,342	\$ 13,881					\$ 27,106
BP-22A Plumbing - Joe Bero	\$ 146,400	\$ 152,700							\$ 6,300				
BP-23A HVAC - Hartwig Mechanical	\$ 389,000	\$ 477,500	\$ -	\$ -	\$ -	\$ 54,500	\$ -	\$ -	\$ -	\$ 34,000	\$ -	\$ -	\$ -
BP-26A Electrical - Ascend Electric	\$ 340,230	\$ 455,505	\$ 82,628	\$ 82,628	\$ 1,275	\$ 30,972		\$ 400					
Subtotal	\$ 1,982,459	\$ 2,532,357	\$ 82,628	\$ 130,328	\$ 39,625	\$ 195,966	\$ 108,342	\$ 14,281	\$ 6,300	\$ 34,000	\$ 24,000	\$ (6,050)	\$ 27,106
Construction Contingency 10%	\$ 198,246	\$ 253,236	\$ 8,263	\$ 13,033	\$ 3,963	\$ 19,597	\$ 10,834	\$ 1,428	\$ 630	\$ 3,400	\$ 2,400		\$ 2,711
Subtotal	\$ 2,180,705	\$ 2,785,593	\$ 90,891	\$ 143,361	\$ 43,588	\$ 215,563	\$ 119,176	\$ 15,709	\$ 6,930	\$ 37,400	\$ 26,400	\$ (6,050)	\$ 29,817
CM Supervision	\$ 300,372	\$ 300,372											
CM General Requirements	\$ 56,698	\$ 72,425	\$ 2,363	\$ 3,727	\$ 1,133	\$ 5,605	\$ 3,099	\$ 408	\$ 180	\$ 972	\$ 686		\$ 775
CM Fee & Ins	\$ 147,933	\$ 180,515	\$ 4,772	\$ 7,526	\$ 2,288	\$ 11,317	\$ 6,257	\$ 825	\$ 364	\$ 1,964	\$ 1,386		\$ 1,565
CM Precon	\$ 31,880	\$ 31,880											
FFE Costs	\$ 270,000	\$ 270,000											
Moving	\$ -	\$ -											
Permit Allowance	\$ 10,000	\$ 10,000											
Architect Fees	\$ 263,448	\$ 320,929	\$ 8,626	\$ 13,606	\$ 4,137	\$ 20,459	\$ 11,311	\$ 1,491	\$ 658	\$ 3,550	\$ 2,506		\$ 2,830
Subtotal	\$ 3,261,036	\$ 3,971,715	\$ 106,652	\$ 168,221	\$ 51,146	\$ 252,943	\$ 139,842	\$ 18,433	\$ 8,132	\$ 43,885	\$ 30,978	\$ (6,050)	\$ 34,987

Gail Borden Public Library District
 South Elgin Build Out #2
 Bid Day Budget - Lowest Bidder Overall
 7/3/2024

Gail Borden Public Library District
 South Elgin Build Out #2
 Bid Day Budget - Lowest Bidder Overall
 7/3/2024

Trade	Proposed 8/15/2023	Base Bid	Base Bid w/ proposed staff recommended Alternates 1a, 2, 3, 4, 5, 6 & 8	Alternate #1	Alternate #1a	Alternate #2	Alternate #3	Alternate #4	Alternate #4a	Alternate #5	Alternate #6	Alternate #7	Alternate #8	Voluntary Alternate
				Light Fixture in Room 100, 105 & 108	Ceiling & Light Fixtures in Room 100, 105 & 108	Existing Toilet Rooms 101 & 102 Wall and Floor Finishes	Credit Union Tenant Space Renovation	Sprinkler Replacement	Nitrogen System for Attic Dry Sprinkler System	Existing Toilet Rooms 101 & 102 Plumbing Fixtures	Mechanical System Controllers	Floor Finishes	Acoustical Wall Panel Finish	
BP-06A General Trades - Hargrave	\$ 583,800	\$ 581,450	\$ 648,200	\$ -	\$ -	\$ 14,000	\$ 58,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (6,050)	
BP-08A Glass & Glazing - CAD Glazing	\$ 155,000	\$ 161,010	\$ 184,580				\$ 23,570							
BP-09A Acoustical Ceiling - Alpine Acoustics	\$ 181,810	\$ 110,000	\$ 165,000		\$ 46,650	\$ 1,850	\$ 6,500							
BP-09C Flooring - Douglas Flooring	\$ 159,280	\$ 147,900	\$ 182,400			\$ 22,500	\$ 12,000					\$ 24,000		
BP-09E Painting - DES Painting	\$ 110,484	\$ 54,000	\$ 60,050		\$ 1,050		\$ 5,000							
BP-21A Fire Protection - Automatic	\$ 42,200	\$ 52,469	\$ 206,422				\$ 4,624	\$ 108,342	\$ 13,881					\$ 27,106
BP-22A Plumbing - Joe Bero	\$ 163,000	\$ 146,400	\$ 152,700							\$ 6,300				
BP-23A HVAC - Hartwig Mechanical	\$ 475,000	\$ 389,000	\$ 477,500	\$ -	\$ -	\$ -	\$ 54,500	\$ -	\$ -	\$ -	\$ 34,000	\$ -	\$ -	\$ -
BP-26A Electrical - Ascend Electric	\$ 620,000	\$ 340,230	\$ 455,505	\$ 82,628	\$ 82,628	\$ 1,275	\$ 30,972		\$ 400					
Subtotal	\$ 2,490,574	\$ 1,982,459	\$ 2,532,357	\$ 82,628	\$ 130,328	\$ 39,625	\$ 195,966	\$ 108,342	\$ 14,281	\$ 6,300	\$ 34,000	\$ 24,000	\$ (6,050)	\$ 27,106
Construction Contingency 10%	\$ 249,057	\$ 198,246	\$ 253,236	\$ 8,263	\$ 13,033	\$ 3,963	\$ 19,597	\$ 10,834	\$ 1,428	\$ 630	\$ 3,400	\$ 2,400		\$ 2,711
Subtotal	\$ 2,739,631	\$ 2,180,705	\$ 2,785,593	\$ 90,891	\$ 143,361	\$ 43,588	\$ 215,563	\$ 119,176	\$ 15,709	\$ 6,930	\$ 37,400	\$ 26,400	\$ (6,050)	\$ 29,817
CM Supervision	\$ 269,500	\$ 300,372	\$ 300,372											
CM General Requirements	\$ 71,230	\$ 56,698	\$ 72,425	\$ 2,363	\$ 3,727	\$ 1,133	\$ 5,605	\$ 3,099	\$ 408	\$ 180	\$ 972	\$ 686		\$ 775
CM Fee & Ins	\$ 172,744	\$ 147,933	\$ 180,515	\$ 4,772	\$ 7,526	\$ 2,288	\$ 11,317	\$ 6,257	\$ 825	\$ 364	\$ 1,964	\$ 1,386		\$ 1,565
CM Precon	\$ 21,880	\$ 31,880	\$ 31,880											
FFE Costs	\$ 210,000	\$ 270,000	\$ 270,000											
Moving	\$ -	\$ -	\$ -											
Permit Allowance	\$ 10,000	\$ 10,000	\$ 10,000											
Architect Fees	\$ 307,099	\$ 263,448	\$ 320,929	\$ 8,626	\$ 13,606	\$ 4,137	\$ 20,459	\$ 11,311	\$ 1,491	\$ 658	\$ 3,550	\$ 2,506		\$ 2,830
Subtotal	\$ 3,802,085	\$ 3,261,036	\$ 3,971,715	\$ 106,652	\$ 168,221	\$ 51,146	\$ 252,943	\$ 139,842	\$ 18,433	\$ 8,132	\$ 43,885	\$ 30,978	\$ (6,050)	\$ 34,987

RESOLUTION NO. 2024-7-A

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
GAIL BORDEN PUBLIC LIBRARY DISTRICT,
KANE AND COOK COUNTIES, ILLINOIS
APPROVING PREPARATION AND MAKING AVAILABLE
A TENTATIVE BUDGET AND APPROPRIATION ORDINANCE
FISCAL YEAR JULY 1, 2024– JUNE 30, 2025**

WHEREAS, the Board of Library Trustees (the “Board”) of the Gail Borden Public Library District, Kane and Cook Counties, Illinois (the “District”) desires to prepare and make conveniently available to the public the District’s Tentative Budget and Appropriation Ordinance for the District’s fiscal year beginning July 1, 2024 and ending June 30, 2025.

NOW, THEREFORE, BE IT RESOLVED that the Tentative Budget and Appropriation Ordinance of the Gail Borden Public Library District, Kane and Cook Counties, Illinois for the fiscal year beginning July 1, 2024 and ending June 30, 2025 shall be prepared and made conveniently available for public inspection at the library at 270 N. Grove Avenue, Elgin, Illinois by the Board’s Treasurer and the Library Administrator not less than thirty (30) days before the public hearing on such Tentative Budget and Appropriation Ordinance, which public hearing is to be at a Special Board Meeting of the District, notice of which is given by the posting hereof, at 6:50 p.m. on Tuesday, September 10, 2024 at the library facilities at 270 N. Grove Avenue, Elgin, Illinois and published notice of which public hearing shall also be given at least thirty (30) days before such public hearing, as provided by law.

FURTHER RESOLVED that the Resolution shall be effective upon its approval, posting and publication, as provided by law.

Passed by the Board of Library Trustees of the Gail Borden Public Library District, Kane and Cook Counties, Illinois this 9th day of July 2024 by a vote of:

AYES:

NAYS:

ABSENT:

Approved this 9th day of July 2024

President, Board of Library Trustees
Gail Borden Public library District
Kane and Cook Counties, Illinois

Attest:

Secretary Board of Library Trustees
Gail Borden Public Library District
Kane and Cook Counties, Illinois

RESOLUTION NO. 2024-7-A

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
GAIL BORDEN PUBLIC LIBRARY DISTRICT,
KANE AND COOK COUNTIES, ILLINOIS
APPROVING PREPARATION AND MAKING AVAILABLE
A TENTATIVE BUDGET AND APPROPRIATION ORDINANCE
FISCAL YEAR JULY 1, 2024– JUNE 30, 2025**

WHEREAS, the Board of Library Trustees (the “Board”) of the Gail Borden Public Library District, Kane and Cook Counties, Illinois (the “District”) desires to prepare and make conveniently available to the public the District’s Tentative Budget and Appropriation Ordinance for the District’s fiscal year beginning July 1, 2024 and ending June 30, 2025.

NOW, THEREFORE, BE IT RESOLVED that the Tentative Budget and Appropriation Ordinance of the Gail Borden Public Library District, Kane and Cook Counties, Illinois for the fiscal year beginning July 1, 2024 and ending June 30, 2025 shall be prepared and made conveniently available for public inspection at the library at 270 N. Grove Avenue, Elgin, Illinois by the Board’s Treasurer and the Library Administrator not less than thirty (30) days before the public hearing on such Tentative Budget and Appropriation Ordinance, which public hearing is to be at a Special Board Meeting of the District, notice of which is given by the posting hereof, at 6:50 p.m. on Tuesday, September 10, 2024 at the library facilities at 270 N. Grove Avenue, Elgin, Illinois and published notice of which public hearing shall also be given at least thirty (30) days before such public hearing, as provided by law.

FURTHER RESOLVED that the Resolution shall be effective upon its approval, posting and publication, as provided by law.

Passed by the Board of Library Trustees of the Gail Borden Public Library District, Kane and Cook Counties, Illinois this 9th day of July 2024 by a vote of:

AYES:	6
NAYS:	0
ABSENT:	1

Approved this 9th day of July 2024

/s/ Jean Bednar
President, Board of Library Trustees
Gail Borden Public library District
Kane and Cook Counties, Illinois

Attest:

/s/ Tiffany Henderson
Secretary Board of Library Trustees
Gail Borden Public Library District
Kane and Cook Counties, Illinois

RESOLUTION NO. 2024-7-B

**RESOLUTION OF THE BOARD OF LIBRARY TRUSTEES OF THE
GAIL BORDEN PUBLIC LIBRARY DISTRICT,
KANE AND COOK COUNTIES, ILLINOIS
WITH RESPECT TO THE OPERATING BUDGET FOR
FISCAL YEAR JULY 1, 2024 THROUGH JUNE 30, 2025**

WHEREAS, the Administration of the District has prepared a proposed operating budget for the District for the Fiscal Year, which is attached hereto; and

WHEREAS, the Administration seeks the District's approval of said operating budget and the District's Authorization to make expenditures as contemplated therein.

NOW, THEREFORE, BE IT RESOLVED by the Board of Library Trustees of the Gail Borden Public Library District, Kane and Cook Counties, Illinois, that:

1. The operating budget attached hereto is hereby approved; and
2. The District's Administration is hereby authorized to make the expenditures contemplated in the attached operating budget.

Adopted this 9th day of July 2024, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

Approved on this 9th day of July 2024.

President, Board of Library Trustees
Gail Borden Public Library District,
Kane and Cook Counties, Illinois

ATTEST:

Secretary, Board of Board of Library Trustees
Gail Borden Public Library District,
Kane and Cook Counties, Illinois

STATE OF ILLINOIS)
) SS
COUNTY OF KANE)

SECRETARY'S CERTIFICATION OF RESOLUTION

I, the undersigned, do hereby certify that I am the duly elected, qualified and acting Secretary of the Gail Borden Public Library District, Kane and Cook Counties, Illinois (the "District"), and that as such official I am the keeper of the records, files, and seal of The Board of Library Trustees of the District (the "Board").

I do further certify that attached hereto is a full, true, and complete copy of said Resolution No. 2024-7-B, fully entitled:

RESOLUTION OF THE BOARD OF LIBRARY TRUSTEES OF THE
GAIL BORDEN PUBLIC LIBRARY DISTRICT,
KANE AND COOK COUNTIES, ILLINOIS
WITH RESPECT TO THE OPERATING BUDGET FOR
FISCAL YEAR JULY 1, 2024 THROUGH JUNE 30, 2025

Which Resolution was duly passed and adopted by the Board at a meeting of the Board held on July 9, 2024 and approved by the President of the District on July 9, 2024 and said Resolution has been duly filed with the undersigned as acting Secretary of the District and is now in full force and effect.

I do further certify that the deliberations of the Board on the adoption of said Resolution were conducted openly, that the vote on the adoption of said Resolution was taken openly, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Public Library District Act, as amended, and that the Board has complied with all of the provisions of said Acts and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the District, this 9th day of July 2024.

Secretary, Board of Library Trustees,
Gail Borden Public Library District,
Kane and Cook Counties, Illinois

Operating Budget DRAFT FY25

SJ 070524

ACCOUNT #s	DESCRIPTION	2023-2024 Budget	2023-2024 Expenditures	2024-2025 Budget	%Change
GENERAL FUND			<i>AS OF 07/05/2024</i>		
10-41-100-0	SALARIES & WAGES: ADMINISTRATION	1,725,000	1,714,518		
10-41-101-0	SALARIES & WAGES: LIBR. & SUPERV.	3,785,000	3,691,159		
10-41-102-0	SALARIES & WAGES: SUPPORT	3,695,000	3,607,346		
10-41-103-0	SALARIES & WAGES: MAINTENANCE	405,000	389,819		
	TOTAL SALARIES	9,610,000	9,402,842	10,100,000	5.10%
10-41-110-0	HEALTH & DENTAL INSURANCE	1,235,000	1,080,991	1,235,000	0.00%
10-41-111-0	LIFE INSURANCE	9,800	9,744	9,800	0.00%
* TOTAL	PERSONNEL EXPENDITURES	10,854,800	10,493,576	11,344,800	4.51%
10-42-200-0	NATURAL GAS	80,000	83,999	85,000	6.25%
10-42-200-5	NATURAL GAS: RAKOW	4,300	3,440	4,500	4.65%
10-42-200-7	NATURAL GAS: SE	4,200	1,425	4,200	0.00%
10-42-200-9	NATURAL GAS: DAVIS ROAD	**NEW**	265	10,000	100.00%
10-42-201-0	ELECTRICITY	250,000	287,174	265,000	6.00%
10-42-201-5	ELECTRICITY: RAKOW	35,000	25,505	35,000	0.00%
10-42-201-7	ELECTRICITY: SE	5,200	5,610	5,200	0.00%
10-42-201-9	ELECTRICITY: DAVIS ROAD	**NEW**	803	10,000	100.00%
10-42-202-0	WATER & SEWER	19,000	19,033	19,000	0.00%
10-42-202-5	WATER & SEWER: RAKOW	5,000	5,562	5,500	10.00%
10-42-202-7	WATER & SEWER: SE	2,400	3,350	3,900	62.50%
10-42-202-9	WATER & SEWER: DAVIS ROAD	**NEW**	29	2,400	100.00%
10-42-203-1	TELEPHONE/LINE CHARGES	73,200	29,713	17,400	-76.23%
10-42-203-3	TELEPHONE/MAINT & SERVICE	13,700	11,913	47,200	244.53%
10-42-203-4	TELEPHONE: MOBILE	9,500	6,629	10,200	7.37%
10-42-204-0	COMMON AREA MAINT: SOUTH ELGIN	36,200	36,174	40,000	10.50%
10-42-204-5	REAL ESTATE TAXES	5,000	4,965	5,500	10.00%
10-42-204-9	LEASE: DAVIS ROAD	**NEW**	15,467	100,000	100.00%
10-42-205-0	BANKING FEES	12,600	13,223	14,400	14.29%
10-42-206-0	DEBT CERTIFICATE PRINCIPAL	125,000	125,000	125,000	0.00%
10-42-206-5	DEBT CERTIFICATE INTEREST	12,400	12,102	9,200	-25.81%
10-42-209-0	STORAGE/MOVING	8,400	8,964	3,500	-58.33%
10-42-210-0	POSTAGE & SHIPPING	16,000	12,623	18,000	12.50%
10-42-215-0	COLLECTION AGENCY	12,000	13,984	15,000	25.00%
10-42-220-2	LEGAL PUBLICATIONS	2,000	1,935	2,200	10.00%
10-42-222-1	PUBLIC RELATIONS: NEWSLETTER	160,000	128,120	161,800	1.13%
10-42-222-2	PUBLIC RELATIONS: OTHER	26,500	17,721	29,000	9.43%
10-42-225-1	CONSULT. & PROF. FEES: LEGAL	15,000	7,734	15,000	0.00%
10-42-225-2	CONSULT. & PROF. FEES: OTHER	150,000	109,776	100,000	-33.33%
10-42-230-1	PUBLIC PROGRAMMING: HISPANIC SERVICES	11,000	10,134	15,800	43.64%
10-42-230-2	PUBLIC PROGRAMMING: YOUTH	21,000	19,047	22,500	7.14%
10-42-230-3	PUBLIC PROGRAMMING: COMM SVCS	43,000	36,739	46,300	7.67%
10-42-230-4	PUBLIC PROGRAMMING: TRANSLATION	2,000	1,563	2,500	25.00%
10-42-230-5	DIGITAL LITERACY CLASSES	5,000	1,700	8,000	60.00%
10-42-230-6	PUBLIC PROGRAMMING: INFO SVCS/ STUDIO	1,200	174	1,100	-8.33%
10-42-230-7	DIGITAL LITERACY CLASSES-BILINGUAL	5,500	4,760	5,500	0.00%
10-42-230-8	DIGITAL LITERACY CLASSES-BRANCHES	7,500	3,000	4,800	-36.00%
10-42-235-0	GENERAL CLEANING SERVICE	183,000	177,099	192,200	5.03%
10-42-235-5	GENERAL CLEANING SERV: RAKOW	47,600	38,575	47,600	0.00%

Operating Budget DRAFT FY25

SJ 070524

ACCOUNT #s	DESCRIPTION	2023-2024	2023-2024	2024-2025	%Change
		Budget	Expenditures	Budget	
10-42-235-7	GENERAL CLEANING SERV: SE	47,600	30,180	47,600	0.00%
10-42-235-9	GENERAL CLEANING SERV: DAVIS ROAD	**NEW**	**NEW**	12,000	100.00%
10-42-240-0	PRINTING: OUTSIDE	9,500	7,858	16,200	70.53%
10-42-245-0	COPIERS-LEASES	12,100	12,087	12,300	1.65%
10-42-245-1	COPIERS-LEASES: PRAD	19,800	19,704	19,800	0.00%
10-42-245-2	COPIER/VIEWSCAN MAINTENANCE	22,500	7,552	11,100	-50.67%
10-42-245-3	COPIER MAINTENANCE: PRAD	21,100	18,911	23,700	12.32%
10-42-246-0	SORTER LEASE	**NEW**	**NEW**	101,000	100.00%
10-42-250-0	BINDING	1,500	1,756	1,500	0.00%
10-42-255-1	ON-LINE COMPUTER SVCS	92,900	78,983	95,800	3.12%
10-42-255-2	COMPUTER MAINTENANCE	290,000	240,397	270,500	-6.72%
10-42-255-3	ON-LINE COMPUTER SVCS: ACCESS SVCS	60,700	74,838	51,300	-15.49%
10-42-255-4	COMPUTER MAINTENANCE: ACCESS SVCS	157,900	153,591	162,800	3.10%
10-42-260-0	COMPUTER CATALOG SERVICE	30,800	30,583	31,900	3.57%
10-42-265-0	MATERIAL PROCESSING SERVICE	120,000	117,976	140,000	16.67%
10-42-270-0	VEHICLE MAINTENANCE: MOBILE SERVICES	20,000	27,351	20,000	0.00%
10-42-270-1	VEHICLE MAINTENANCE: FACILITIES	10,000	5,990	10,000	0.00%
10-42-270-2	SMALL EQUIP MAINT: OFFICE	4,700	3,614	3,600	-23.40%
10-42-270-3	SMALL EQUIP MAINT: A-V	2,300	2,282	2,800	21.74%
10-42-275-0	PAYROLL PROCESSING	41,700	42,609	46,000	10.31%
10-42-280-0	DUES & MEMBERSHIPS	20,000	20,875	20,000	0.00%
10-42-290-1	CONTINUING ED: REGISTRATION & FEES	40,000	21,713	30,000	-25.00%
10-42-290-2	CONTINUING ED: TRAVEL & MEALS	8,000	4,300	4,000	-50.00%
10-42-290-3	CONFERENCES: ALL EXPENSES	55,000	38,260	60,000	9.09%
10-42-290-4	CONTINUING ED: TAP	10,500	7,855	15,000	42.86%
10-42-290-5	TELECOMMUTING EXPENSES	2,000	660	1,200	-40.00%
10-42-299-0	CONTINGENCY	5,000	2208	5,000	0.00%
* TOTAL	CONTRACTUAL EXPENDITURES	2,515,000	2,257,160	2,724,500	8.33%
10-43-300-1	OFFICE SUPPLIES: GENERAL	10,000	7,452	10,000	0.00%
10-43-300-2	OFFICE SUPPLIES: COMPUTER	33,200	32,929	35,900	8.13%
10-43-300-5	DIGITAL SERVICES MERCHANDISE	1,000	797	1,000	0.00%
10-43-301-0	SUPPLIES: WORK APPAREL	6,500	4,659	6,500	0.00%
10-43-305-0	VOLUNTEERS	6,500	4,704	6,800	4.62%
10-43-310-0	MATERIALS PROCESSING SUPPLIES	18,600	17,843	18,600	0.00%
10-43-320-0	DUPLICATING: PAPER/COPY SHOP SUPPLIES	14,500	16,574	17,500	20.69%
10-43-330-0	GRAPHICS SUPPLIES	10,200	8,582	10,400	1.96%
10-43-330-1	ARTS & CRAFTS SUPPLIES: YOUTH	4,000	3,749	4,000	0.00%
10-43-330-2	ARTS & CRAFTS SUPPLIES: PUBLIC SVCS	2,300	1,720	3,000	30.43%
10-43-330-3	ARTS & CRAFTS SUPPLIES: COMM SVCS	2,100	1,699	3,400	61.90%
10-43-335-0	EXHIBITS AND DISPLAYS	30,000	27,142	35,400	18.00%
10-43-340-0	ANIMAL CARE & FEEDING	4,300	3,890	4,300	0.00%
10-43-350-0	FUEL/GASOLINE: FACILITIES	6,000	3,716	6,500	8.33%

Operating Budget DRAFT FY25

SJ 070524

ACCOUNT #s	DESCRIPTION	2023-2024	2023-2024	2024-2025	%Change
		Budget	Expenditures	Budget	
10-43-350-1	FUEL/GASOLINE: MOBILE SERVICES	8,000	4,173	11,000	37.50%
10-43-360-0	FOOD & BEVERAGE	15,200	11,739	17,500	15.13%
10-43-370-0	JANITORIAL SUPPLIES	84,000	100,844	95,000	13.10%
10-43-380-0	ELECTRICAL SUPPLIES/BULBS	10,000	5,182	10,000	0.00%
10-43-399-0	MISCELLANEOUS	5,000	3,328	5,000	0.00%
* TOTAL	SUPPLIES EXPENDITURES	271,400	260,721	301,800	11.20%
10-44-400-0	BOOKS: LEASING	99,000	98,202	80,100	-19.09%
10-44-400-1	BOOKS: ADULT	146,000	137,879	170,500	16.78%
10-44-400-2	BOOKS: YOUTH	92,000	88,895	93,300	1.41%
10-44-400-4	IN-HOUSE REFERENCE	1,300	1,033	1,200	-7.69%
10-44-400-5	BOOKS: ADULT BRANCH	30,000	28,874	48,500	61.67%
10-44-400-6	BOOKS: YOUTH BRANCH	19,000	17,278	17,200	-9.47%
10-44-410-0	PERIODICALS	14,500	13,720	12,700	-12.41%
10-44-410-5	PERIODICALS: BRANCH	5,000	4,348	4,000	-20.00%
10-44-420-1	AUDIO-VISUAL: ADULT	101,000	79,790	84,800	-16.04%
10-44-420-2	AUDIO-VISUAL: YOUTH	15,000	14,202	15,000	0.00%
10-44-420-3	TOYS & KITS: COMM SVCS	2,200	2,255	MOVED	
10-44-420-5	AUDIO-VISUAL: ADULT BRANCH	29,000	23,912	25,000	-13.79%
10-44-420-6	AUDIO-VISUAL: YOUTH BRANCH	6,500	4,931	8,500	30.77%
10-44-430-0	DIGITIZATION AND PRESERVATION	17,000	17,263	17,000	0.00%
10-44-435-0	ELECTRONIC RESOURCES: DATABASES	150,000	149,615	160,000	6.67%
10-44-435-1	ELECTRONIC RESOURCES: IN HOUSE	25,000	26,445	30,000	20.00%
10-44-435-2	ELECTRONIC RESOURCES: EBOOKS	210,000	196,296	253,500	20.71%
10-44-435-3	ELECTRONIC RESOURCES: STREAMING SVCS	215,000	243,049	290,400	35.07%
10-44-435-4	ELECTRONIC RESOURCES: PLATFORM FEES	53,100	53,565	45,700	-13.94%
10-44-435-5	ELECTRONIC RESOURCES: PUBLIC RELATIONS	29,900	26,180	29,300	-2.01%
10-44-440-0	TOYS & KITS: YOUTH	9,000	8,981	11,300	25.56%
10-44-440-1	GAMES: STUDIO	500	179	500	0.00%
10-44-440-2	TOYS & KITS: COMM SVCS	**NEW**	**NEW**	10,200	363.64%
* TOTAL	MATERIALS EXPENDITURES	1,270,000	1,236,893	1,408,700	10.92%
10-45-500-0	COMPUTER EQUIPMENT	232,800	213,251	250,000	7.39%
10-45-510-0	FURNITURE AND FIXTURES	200,000	171,040	67,000	-66.50%
10-45-520-0	OFFICE EQUIPMENT	20,200	10,098	20,100	-0.50%
10-45-530-0	AUDIO-VISUAL EQUIPMENT	20,200	7,980	15,600	-22.77%
10-45-540-0	SMALL LIBRARY EQUIPMENT	6,100	3,984	10,500	72.13%
10-45-599-0	CONTINGENCY	5,000	276	5,000	0.00%
*TOTAL	EQUIPMENT EXPENDITURES	484,300	406,630	368,200	-23.97%
10-49-900-0	CAPITAL IMPROVEMENTS	411,500	231,713	512,500	24.54%
10-49-930-0	SE EXPANSION EXPENDITURES	1,321,500	19,497	3,972,000	200.57%
10-49-930-5	SE TECHNOLOGY	**NEW**	**NEW**	249,000	100.00%
*TOTAL	CAPITAL IMPROVEMENT EXPENDITURES	1,733,000	251,210	4,733,500	173.14%
	GENERAL FUND EXPENDITURES	17,128,500	14,906,190	20,881,500	21.91%

Operating Budget DRAFT FY25

SJ 070524

ACCOUNT #s	DESCRIPTION	2023-2024	2023-2024	2024-2025	%Change
		Budget	Expenditures	Budget	
20-41-100-0	I.M.R.F. FUND EXPENDITURES	825,000	801,620	880,000	6.67%
30-41-100-0	SOCIAL SECURITY FUND EXPENDITURES	720,000	704,950	764,800	6.22%
40-42-200-0	AUDIT FUND EXPENDITURES	16,000	15,400	16,000	0.00%
LIABILITY INSURANCE FUND					
50-41-100-0	WORKERS COMPENSATION INSURANCE	32,000	23,983	24,000	-25.00%
50-41-110-0	UNEMPLOYMENT COMPENSATION INSURANCE	16,000	10,023	16,000	0.00%
50-42-200-0	GENERAL INSURANCE	140,000	136,177	160,000	14.29%
50-42-210-0	RISK MANAGEMENT: FACILITIES	54,600	60,809	67,000	22.71%
50-42-210-1	RISK MANAGEMENT : HR	11,800	6,139	14,100	19.49%
50-42-210-2	RISK MANAGEMENT: PROJECTS	30,000	28,806	90,500	201.67%
	LIABILITY INSURANCE FUND EXPENDITURES	284,400	265,937	371,600	30.66%
BUILDING & EQUIPMENT FUND					
60-42-200-0	REPAIR/MAINT. OF BUILDING	197,000	203,444	221,000	12.18%
60-42-200-5	REPAIR/MAINT. BLDG RAKOW	36,400	38,206	41,000	12.64%
60-42-200-7	REPAIR/MAINT BLDG: SE	10,000	8,601	10,000	0.00%
60-42-200-9	REPAIR/MAINT BLDG: DAVIS ROAD	**NEW**	**NEW**	11,000	100.00%
60-42-210-0	REPAIR/MAINT. OF GROUNDS	160,000	130,122	185,000	15.63%
60-42-210-5	REPAIR/MAINT GROUNDS: RAKOW	57,500	61,873	71,000	23.48%
60-42-210-7	REPAIR/MAINT GROUNDS: SE	2,500	-	2,500	0.00%
60-42-210-9	REPAIR/MAINT GROUNDS: DAVIS ROAD	**NEW**	**NEW**	2,500	100.00%
60-42-220-0	REPAIR/MAINT. OF HVAC	130,000	156,198	139,000	6.92%
60-42-220-5	REPAIR/MAINT HVAC: RAKOW	30,500	24,422	30,500	0.00%
60-42-220-7	REPAIR/MAINT HVAC: SE	5,000	3,151	5,000	0.00%
60-42-220-9	REPAIR/MAINT HVAC: DAVIS ROAD	**NEW**	**NEW**	2,500	100.00%
60-42-230-0	REPAIR/MAINT. OF OTHER MAINT. EQUIP	6,300	1,242	6,300	0.00%
60-42-299-0	CONTINGENCY	50,000	30,008	50,000	0.00%
* TOTAL	CONTRACTUAL EXPENDITURES	685,200	657,266	777,300	13.44%
60-43-320-0	BLDG. & GROUNDS SUPPLIES	23,100	22,624	23,100	0.00%
60-43-340-0	CHEMICALS/WATER TREATMENT	1,500	1,202	1,500	0.00%
60-43-370-0	SIGNAGE	5,300	580	5,300	0.00%
60-43-399-0	MISCELLANEOUS	5,000	1,986	5,000	0.00%
* TOTAL	SUPPLIES EXPENDITURES	34,900	26,392	34,900	0.00%
60-45-500-1	MAINTENANCE EQUIPMENT: MAJOR	-	-	23,200	100.00%
60-45-500-2	MAINTENANCE EQUIPMENT:UNDR 1000	5,000	4,777	5,000	0.00%
60-45-599-0	MISCELLANEOUS	1,000	74	1,000	0.00%
* TOTAL	EQUIPMENT EXPENDITURES	6,000	4,851	29,200	386.67%
TOTAL	BUILDING & EQUIP. FUND EXPENDITURES	726,100	688,510	841,400	15.88%
TOTAL	OPERATING BUDGET	19,700,000	17,382,608	23,755,300	20.59%

RESOLUTION NO. 2024-7-B

**RESOLUTION OF THE BOARD OF LIBRARY TRUSTEES OF THE
GAIL BORDEN PUBLIC LIBRARY DISTRICT,
KANE AND COOK COUNTIES, ILLINOIS
WITH RESPECT TO THE OPERATING BUDGET FOR
FISCAL YEAR JULY 1, 2024 THROUGH JUNE 30, 2025**

WHEREAS, the Administration of the District has prepared a proposed operating budget for the District for the Fiscal Year, which is attached hereto; and

WHEREAS, the Administration seeks the District's approval of said operating budget and the District's Authorization to make expenditures as contemplated therein.

NOW, THEREFORE, BE IT RESOLVED by the Board of Library Trustees of the Gail Borden Public Library District, Kane and Cook Counties, Illinois, that:

1. The operating budget attached hereto is hereby approved; and
2. The District's Administration is hereby authorized to make the expenditures contemplated in the attached operating budget.

Adopted this 9th day of July 2024, pursuant to a roll call vote as follows:

AYES: 6

NAYS: 0

ABSENT: 1

Approved on this 9th day of July 2024.

/s/ Jean Bednar
President, Board of Library Trustees
Gail Borden Public Library District,
Kane and Cook Counties, Illinois

ATTEST:

/s/ Tiffany Henderson
Secretary, Board of Board of Library Trustees
Gail Borden Public Library District,
Kane and Cook Counties, Illinois

STATE OF ILLINOIS)
) SS
COUNTY OF KANE)

SECRETARY'S CERTIFICATION OF RESOLUTION

I, the undersigned, do hereby certify that I am the duly elected, qualified and acting Secretary of the Gail Borden Public Library District, Kane and Cook Counties, Illinois (the "District"), and that as such official I am the keeper of the records, files, and seal of The Board of Library Trustees of the District (the "Board").

I do further certify that attached hereto is a full, true, and complete copy of said Resolution No. 2024-7-B, fully entitled:

RESOLUTION OF THE BOARD OF LIBRARY TRUSTEES OF THE
GAIL BORDEN PUBLIC LIBRARY DISTRICT,
KANE AND COOK COUNTIES, ILLINOIS
WITH RESPECT TO THE OPERATING BUDGET FOR
FISCAL YEAR JULY 1, 2024 THROUGH JUNE 30, 2025

Which Resolution was duly passed and adopted by the Board at a meeting of the Board held on July 9, 2024 and approved by the President of the District on July 9, 2024 and said Resolution has been duly filed with the undersigned as acting Secretary of the District and is now in full force and effect.

I do further certify that the deliberations of the Board on the adoption of said Resolution were conducted openly, that the vote on the adoption of said Resolution was taken openly, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Public Library District Act, as amended, and that the Board has complied with all of the provisions of said Acts and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the District, this 9th day of July 2024.

/s/ Tiffany Henderson
Secretary, Board of Library Trustees,
Gail Borden Public Library District,
Kane and Cook Counties, Illinois

Operating Budget FY25

SJ 070524

ACCOUNT #s	DESCRIPTION	2023-2024 Budget	2023-2024 Expenditures	2024-2025 Budget
GENERAL FUND			AS OF 07/05/2024	
10-41-100-0	SALARIES & WAGES: ADMINISTRATION	1,725,000	1,714,518	
10-41-101-0	SALARIES & WAGES: LIBR. & SUPERV.	3,785,000	3,691,159	
10-41-102-0	SALARIES & WAGES: SUPPORT	3,695,000	3,607,346	
10-41-103-0	SALARIES & WAGES: MAINTENANCE	405,000	389,819	
	TOTAL SALARIES	9,610,000	9,402,842	10,100,000
10-41-110-0	HEALTH & DENTAL INSURANCE	1,235,000	1,080,991	1,235,000
10-41-111-0	LIFE INSURANCE	9,800	9,744	9,800
* TOTAL	PERSONNEL EXPENDITURES	10,854,800	10,493,576	11,344,800
10-42-200-0	NATURAL GAS	80,000	83,999	85,000
10-42-200-5	NATURAL GAS: RAKOW	4,300	3,440	4,500
10-42-200-7	NATURAL GAS: SE	4,200	1,425	4,200
10-42-200-9	NATURAL GAS: DAVIS ROAD	**NEW**	265	10,000
10-42-201-0	ELECTRICITY	250,000	287,174	265,000
10-42-201-5	ELECTRICITY: RAKOW	35,000	25,505	35,000
10-42-201-7	ELECTRICITY: SE	5,200	5,610	5,200
10-42-201-9	ELECTRICITY: DAVIS ROAD	**NEW**	803	10,000
10-42-202-0	WATER & SEWER	19,000	19,033	19,000
10-42-202-5	WATER & SEWER: RAKOW	5,000	5,562	5,500
10-42-202-7	WATER & SEWER: SE	2,400	3,350	3,900
10-42-202-9	WATER & SEWER: DAVIS ROAD	**NEW**	29	2,400
10-42-203-1	TELEPHONE/LINE CHARGES	73,200	29,713	17,400
10-42-203-3	TELEPHONE/MAINT & SERVICE	13,700	11,913	47,200
10-42-203-4	TELEPHONE: MOBILE	9,500	6,629	10,200
10-42-204-0	COMMON AREA MAINT: SOUTH ELGIN	36,200	36,174	40,000
10-42-204-5	REAL ESTATE TAXES	5,000	4,965	5,500
10-42-204-9	LEASE: DAVIS ROAD	**NEW**	15,467	100,000
10-42-205-0	BANKING FEES	12,600	13,223	14,400
10-42-206-0	DEBT CERTIFICATE PRINCIPAL SOUTH ELGIN	125,000	125,000	125,000
10-42-206-5	DEBT CERTIFICATE INTEREST SOUTH ELGIN	12,400	12,102	9,200
10-42-209-0	STORAGE/MOVING	8,400	8,964	3,500
10-42-210-0	POSTAGE & SHIPPING	16,000	12,623	18,000
10-42-215-0	COLLECTION AGENCY	12,000	13,984	15,000
10-42-220-2	LEGAL PUBLICATIONS	2,000	1,935	2,200
10-42-222-1	PUBLIC RELATIONS: NEWSLETTER	160,000	128,120	161,800
10-42-222-2	PUBLIC RELATIONS: OTHER	26,500	17,721	29,000
10-42-225-1	CONSULT. & PROF. FEES: LEGAL	15,000	7,734	15,000
10-42-225-2	CONSULT. & PROF. FEES: OTHER	150,000	109,776	100,000
10-42-230-1	PUBLIC PROGRAMMING: HISPANIC SERVICES	11,000	10,134	15,800
10-42-230-2	PUBLIC PROGRAMMING: YOUTH	21,000	19,047	22,500
10-42-230-3	PUBLIC PROGRAMMING: COMM SVCS	43,000	36,739	46,300
10-42-230-4	PUBLIC PROGRAMMING: TRANSLATION	2,000	1,563	2,500
10-42-230-5	DIGITAL LITERACY CLASSES	5,000	1,700	8,000
10-42-230-6	PUBLIC PROGRAMMING: INFO SVCS/ STUDIO	1,200	174	1,100
10-42-230-7	DIGITAL LITERACY CLASSES-BILINGUAL	5,500	4,760	5,500

Operating Budget FY25

SJ 070524

ACCOUNT #s	DESCRIPTION	2023-2024 Budget	2023-2024 Expenditures	2024-2025 Budget
10-42-230-8	DIGITAL LITERACY CLASSES-BRANCHES	7,500	3,000	4,800
10-42-235-0	GENERAL CLEANING SERVICE	183,000	177,099	192,200
10-42-235-5	GENERAL CLEANING SERV: RAKOW	47,600	38,575	47,600
10-42-235-7	GENERAL CLEANING SERV: SE	47,600	30,180	47,600
10-42-235-9	GENERAL CLEANING SERV: DAVIS ROAD	**NEW**	**NEW**	12,000
10-42-240-0	PRINTING: OUTSIDE	9,500	7,858	16,200
10-42-245-0	COPIERS-LEASES	12,100	12,087	12,300
10-42-245-1	COPIERS-LEASES: PRAD	19,800	19,704	19,800
10-42-245-2	COPIER/VIEWSCAN MAINTENANCE	22,500	7,552	11,100
10-42-245-3	COPIER MAINTENANCE: PRAD	21,100	18,911	23,700
10-42-246-0	SORTER LEASE	**NEW**	**NEW**	101,000
10-42-250-0	BINDING	1,500	1,756	1,500
10-42-255-1	ON-LINE COMPUTER SVCS	92,900	78,983	95,800
10-42-255-2	COMPUTER MAINTENANCE	290,000	240,397	270,500
10-42-255-3	ON-LINE COMPUTER SVCS: ACCESS SVCS	60,700	74,838	51,300
10-42-255-4	COMPUTER MAINTENANCE: ACCESS SVCS	157,900	153,591	162,800
10-42-260-0	COMPUTER CATALOG SERVICE	30,800	30,583	31,900
10-42-265-0	MATERIAL PROCESSING SERVICE	120,000	117,976	140,000
10-42-270-0	VEHICLE MAINTENANCE: MOBILE SERVICES	20,000	27,351	20,000
10-42-270-1	VEHICLE MAINTENANCE: FACILITIES	10,000	5,990	10,000
10-42-270-2	SMALL EQUIP MAINT: OFFICE	4,700	3,614	3,600
10-42-270-3	SMALL EQUIP MAINT: A-V	2,300	2,282	2,800
10-42-275-0	PAYROLL PROCESSING	41,700	42,609	46,000
10-42-280-0	DUES & MEMBERSHIPS	20,000	20,875	20,000
10-42-290-1	CONTINUING ED: REGISTRATION & FEES	40,000	21,713	30,000
10-42-290-2	CONTINUING ED: TRAVEL & MEALS	8,000	4,300	4,000
10-42-290-3	CONFERENCES: ALL EXPENSES	55,000	38,260	60,000
10-42-290-4	CONTINUING ED: TAP	10,500	7,855	15,000
10-42-290-5	TELECOMMUTING EXPENSES	2,000	660	1,200
10-42-299-0	CONTINGENCY	5,000	2208	5,000
* TOTAL	CONTRACTUAL EXPENDITURES	2,515,000	2,257,160	2,724,500
10-43-300-1	OFFICE SUPPLIES: GENERAL	10,000	7,452	10,000
10-43-300-2	OFFICE SUPPLIES: COMPUTER	33,200	32,929	35,900
10-43-300-5	DIGITAL SERVICES MERCHANDISE	1,000	797	1,000
10-43-301-0	SUPPLIES: WORK APPAREL	6,500	4,659	6,500
10-43-305-0	VOLUNTEERS	6,500	4,704	6,800
10-43-310-0	MATERIALS PROCESSING SUPPLIES	18,600	17,843	18,600
10-43-320-0	DUPLICATING: PAPER/COPY SHOP SUPPLIES	14,500	16,574	17,500
10-43-330-0	GRAPHICS SUPPLIES	10,200	8,582	10,400
10-43-330-1	ARTS & CRAFTS SUPPLIES: YOUTH	4,000	3,749	4,000
10-43-330-2	ARTS & CRAFTS SUPPLIES: PUBLIC SVCS	2,300	1,720	3,000
10-43-330-3	ARTS & CRAFTS SUPPLIES: COMM SVCS	2,100	1,699	3,400
10-43-335-0	EXHIBITS AND DISPLAYS	30,000	27,142	35,400
10-43-340-0	ANIMAL CARE & FEEDING	4,300	3,890	4,300
10-43-350-0	FUEL/GASOLINE: FACILITIES	6,000	3,716	6,500

Operating Budget FY25

SJ 070524

ACCOUNT #s	DESCRIPTION	2023-2024 Budget	2023-2024 Expenditures	2024-2025 Budget
10-43-350-1	FUEL/GASOLINE: MOBILE SERVICES	8,000	4,173	11,000
10-43-360-0	FOOD & BEVERAGE	15,200	11,739	17,500
10-43-370-0	JANITORIAL SUPPLIES	84,000	100,844	95,000
10-43-380-0	ELECTRICAL SUPPLIES/BULBS	10,000	5,182	10,000
10-43-399-0	MISCELLANEOUS	5,000	3,328	5,000
* TOTAL	SUPPLIES EXPENDITURES	271,400	260,721	301,800
10-44-400-0	BOOKS: LEASING	99,000	98,202	80,100
10-44-400-1	BOOKS: ADULT	146,000	137,879	170,500
10-44-400-2	BOOKS: YOUTH	92,000	88,895	93,300
10-44-400-4	IN-HOUSE REFERENCE	1,300	1,033	1,200
10-44-400-5	BOOKS: ADULT BRANCH	30,000	28,874	48,500
10-44-400-6	BOOKS: YOUTH BRANCH	19,000	17,278	17,200
10-44-410-0	PERIODICALS	14,500	13,720	12,700
10-44-410-5	PERIODICALS: BRANCH	5,000	4,348	4,000
10-44-420-1	AUDIO-VISUAL: ADULT	101,000	79,790	84,800
10-44-420-2	AUDIO-VISUAL: YOUTH	15,000	14,202	15,000
10-44-420-3	TOYS & KITS: COMM SVCS	2,200	2,255	MOVED
10-44-420-5	AUDIO-VISUAL: ADULT BRANCH	29,000	23,912	25,000
10-44-420-6	AUDIO-VISUAL: YOUTH BRANCH	6,500	4,931	8,500
10-44-430-0	DIGITIZATION AND PRESERVATION	17,000	17,263	17,000
10-44-435-0	ELECTRONIC RESOURCES: DATABASES	150,000	149,615	160,000
10-44-435-1	ELECTRONIC RESOURCES: IN HOUSE	25,000	26,445	30,000
10-44-435-2	ELECTRONIC RESOURCES: EBOOKS	210,000	196,296	253,500
10-44-435-3	ELECTRONIC RESOURCES: STREAMING SVCS	215,000	243,049	290,400
10-44-435-4	ELECTRONIC RESOURCES: PLATFORM FEES	53,100	53,565	45,700
10-44-435-5	ELECTRONIC RESOURCES: PUBLIC RELATIONS	29,900	26,180	29,300
10-44-440-0	TOYS & KITS: YOUTH	9,000	8,981	11,300
10-44-440-1	GAMES: STUDIO	500	179	500
10-44-440-2	TOYS & KITS: COMM SVCS	**NEW**	**NEW**	10,200
* TOTAL	MATERIALS EXPENDITURES	1,270,000	1,236,893	1,408,700
10-45-500-0	COMPUTER EQUIPMENT	232,800	213,251	250,000
10-45-510-0	FURNITURE AND FIXTURES	200,000	171,040	67,000
10-45-520-0	OFFICE EQUIPMENT	20,200	10,098	20,100
10-45-530-0	AUDIO-VISUAL EQUIPMENT	20,200	7,980	15,600
10-45-540-0	SMALL LIBRARY EQUIPMENT	6,100	3,984	10,500
10-45-599-0	CONTINGENCY	5,000	276	5,000
*TOTAL	EQUIPMENT EXPENDITURES	484,300	406,630	368,200
10-49-900-0	CAPITAL IMPROVEMENTS	411,500	231,713	512,500
10-49-930-0	SE EXPANSION EXPENDITURES	1,321,500	19,497	3,972,000
10-49-930-5	SE TECHNOLOGY	**NEW**	**NEW**	249,000
*TOTAL	CAPITAL IMPROVEMENT EXPENDITURES	1,733,000	251,210	4,733,500
	GENERAL FUND EXPENDITURES	17,128,500	14,906,190	20,881,500

Operating Budget FY25

SJ 070524

ACCOUNT #s	DESCRIPTION	2023-2024 Budget	2023-2024 Expenditures	2024-2025 Budget
20-41-100-0	I.M.R.F. FUND EXPENDITURES	825,000	801,620	880,000
30-41-100-0	SOCIAL SECURITY FUND EXPENDITURES	720,000	704,950	764,800
40-42-200-0	AUDIT FUND EXPENDITURES	16,000	15,400	16,000
LIABILITY INSURANCE FUND				
50-41-100-0	WORKERS COMPENSATION INSURANCE	32,000	23,983	24,000
50-41-110-0	UNEMPLOYMENT COMPENSATION INSURANCE	16,000	10,023	16,000
50-42-200-0	GENERAL INSURANCE	140,000	136,177	160,000
50-42-210-0	RISK MANAGEMENT: FACILITIES	54,600	60,809	67,000
50-42-210-1	RISK MANAGEMENT : HR	11,800	6,139	14,100
50-42-210-2	RISK MANAGEMENT: PROJECTS	30,000	28,806	90,500
	LIABILITY INSURANCE FUND EXPENDITURES	284,400	265,937	371,600
BUILDING & EQUIPMENT FUND				
60-42-200-0	REPAIR/MAINT. OF BUILDING	197,000	203,444	221,000
60-42-200-5	REPAIR/MAINT. BLDG RAKOW	36,400	38,206	41,000
60-42-200-7	REPAIR/MAINT BLDG: SE	10,000	8,601	10,000
60-42-200-9	REPAIR/MAINT BLDG: DAVIS ROAD	**NEW**	**NEW**	11,000
60-42-210-0	REPAIR/MAINT. OF GROUNDS	160,000	130,122	185,000
60-42-210-5	REPAIR/MAINT GROUNDS: RAKOW	57,500	61,873	71,000
60-42-210-7	REPAIR/MAINT GROUNDS: SE	2,500	-	2,500
60-42-210-9	REPAIR/MAINT GROUNDS: DAVIS ROAD	**NEW**	**NEW**	2,500
60-42-220-0	REPAIR/MAINT. OF HVAC	130,000	156,198	139,000
60-42-220-5	REPAIR/MAINT HVAC: RAKOW	30,500	24,422	30,500
60-42-220-7	REPAIR/MAINT HVAC: SE	5,000	3,151	5,000
60-42-220-9	REPAIR/MAINT HVAC: DAVIS ROAD	**NEW**	**NEW**	2,500
60-42-230-0	REPAIR/MAINT. OF OTHER MAINT. EQUIP	6,300	1,242	6,300
60-42-299-0	CONTINGENCY	50,000	30,008	50,000
* TOTAL	CONTRACTUAL EXPENDITURES	685,200	657,266	777,300
60-43-320-0	BLDG. & GROUNDS SUPPLIES	23,100	22,624	23,100
60-43-340-0	CHEMICALS/WATER TREATMENT	1,500	1,202	1,500
60-43-370-0	SIGNAGE	5,300	580	5,300
60-43-399-0	MISCELLANEOUS	5,000	1,986	5,000
* TOTAL	SUPPLIES EXPENDITURES	34,900	26,392	34,900
60-45-500-1	MAINTENANCE EQUIPMENT: MAJOR	-	-	23,200
60-45-500-2	MAINTENANCE EQUIPMENT:UNDR 1000	5,000	4,777	5,000
60-45-599-0	MISCELLANEOUS	1,000	74	1,000
* TOTAL	EQUIPMENT EXPENDITURES	6,000	4,851	29,200
TOTAL	BUILDING & EQUIP. FUND EXPENDITURES	726,100	688,510	841,400
TOTAL	OPERATING BUDGET	19,700,000	17,382,608	23,755,300

MINUTES OF CLOSED MEETING
GAIL BORDEN PUBLIC LIBRARY DISTRICT
270 N. Grove Avenue
Elgin, IL 60120
Grove Room

Released
7/9/2024

CONFIDENTIAL

DATE: February 11, 2020

TIME: 7:28 pm

MEMBERS	PRESENT	ABSENT	MEMBERS	PRESENT	ABSENT
Ms. Bednar	<u>X</u>	___	Ms. Henderson	<u>X</u>	___
Ms. Garcia	<u>X</u>	___	Ms. Kruger	<u>X</u>	___
Mr. Gross	<u>X</u>	___	Ms. Moylan	<u>X</u>	___
Ms. Harkin	<u>X</u>	___			

NON- MEMBERS IN ATTENDANCE: Sara Sabo, Dave Considine, Eva Arciuch, Margaret Pebbles, Nancy Rizzo

APPLICABLE STATUTORY SECTION: 5 ILCS 120/2 (c) 11 – Litigation affecting the Library pending on Administrative Tribunal.

SUBJECT MATTER DISCUSSED: Litigation regarding a former employee’s disability discrimination complaint that is going before an Administrative Tribunal.

RECORD OF VOTE:

Harkin motioned to return to open session: seconded by Moylan.

A voice vote resulted in 7 ayes, 0 nays .

Returned to open session at 8:03 pm.

July 14, 2020
Date Approved


Secretary
Gail Borden Public Library District Board of Trustees

MINUTES OF EXECUTIVE SESSION
GAIL BORDEN PUBLIC LIBRARY DISTRICT
 270 N. Grove Avenue
 Elgin, IL 60120
 Grove Room

Released
7/9/2024
CONFIDENTIAL

DATE: October 12, 2021

TIME: 8:01

MEMBERS	PRESENT	ABSENT	MEMBERS	PRESENT	ABSENT
Ms. Bednar	X		Mr. Kokoris	X	
Ms. Garcia		X	Ms. Prochot	X	
Mr. Gross	X		Ms. Symonds	X	
Ms. Henderson	X				

NON- MEMBERS IN ATTENDANCE: CEO Medal, COO Sara Sabo, Nancy Rizzo

APPLICABLE STATUTORY SECTION: 5 ILCS 120/2 (c) 11: Litigation affecting the Library pending on Administrative Tribunal.

SUBJECT MATTER DISCUSSED: CEO Medal gave an update on the litigation of a past employee's disability complaint that is before an Administrative Tribunal and the offer of a settlement that the CHUBB Attorney is considering making.

RECORD OF VOTE:

Gross motioned to return to open session: seconded by Symonds

Roll Call: Bednar Y Garcia A Gross Y Henderson Y

Kokoris Y Prochot Y Symonds Y

Returned to open session at 8:13 p.m.

December 14, 2021
 Approved: November 9, 2021



Secretary

MINUTES OF EXECUTIVE SESSION
GAIL BORDEN PUBLIC LIBRARY DISTRICT
270 N. Grove Avenue
Elgin, IL 60120
Grove Room

Released
7/9/2024
CONFIDENTIAL

DATE: September 13, 2022

TIME: 7:56 p.m.

MEMBERS	PRESENT	ABSENT	MEMBERS	PRESENT	ABSENT
Ms. Bednar	X		Mr. Kokoris		X
Ms. Garcia	X		Ms. Prochot	X	
Ms. Henderson	X		Ms. Symonds	X	

NON- MEMBERS IN ATTENDANCE: Carole Medal, Sara Sabo, Margaret Peebles,
Nancy Rizzo

APPLICABLE STATUTORY SECTION: 5ILCS 120/2 (c) (11) – Litigation: Gradziel and
5ILCS 120/2 (c) (3) – Selection of a person to fill a public office

SUBJECT MATTER DISCUSSED: 120/2 (c) (11): An update on the progress of the litigation
and a discussion on the settlement amount that CEO, Carole Medal, would have the authority to
accept on behalf of the library during the upcoming hearing.

Sara Sabo and Margaret Peebles left the meeting
120/2 (c) (3): A discussion on the qualifications of each of the trustee candidates took place.

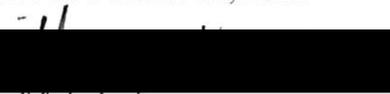
RECORD OF VOTE:

Trustee Henderson motioned to return to open session: seconded by Trustee Prochot.

A voice vote resulted in 5 ayes,

Returned to open session at 8:39 p.m.

Approved October 11, 2022

Secretary 

MINUTES OF EXECUTIVE SESSION
GAIL BORDEN PUBLIC LIBRARY DISTRICT
270 N. Grove Avenue
Elgin, IL 60120
Grove Room

Released
7/9/2024
CONFIDENTIAL

DATE: October 11, 2022

TIME: 8:14 p.m.

MEMBERS	PRESENT	ABSENT	MEMBERS	PRESENT	ABSENT
Ms. Bednar	<u> X </u>	<u> </u>	Mr. Kokoris	<u> X </u>	<u> </u>
Ms. Bedolla	<u> X </u>	<u> </u>	Ms. Prochot	<u> X </u>	<u> </u>
Ms. Garcia	<u> X </u>	<u> </u>	Ms. Symonds	<u> X </u>	<u> </u>
Ms. Henderson	<u> X </u>	<u> </u>			

NON- MEMBERS IN ATTENDANCE: Carole Medal, Nancy Rizzo

APPLICABLE STATUTORY SECTION: 5ILCS 120/2 (c) 11 – Litigation: Grzadziel

SUBJECT MATTER DISCUSSED: CEO Medal explained the final outcome of the litigation including the settlement amount of \$55,000. See attachment for detailed breakdown.

RECORD OF VOTE:

Henderson motioned to return to open session: seconded by Kokoris.

Voice vote resulted in 7 ayes.

Returned to open session at 8:23 p.m.

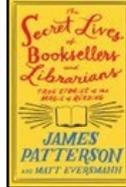
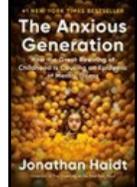
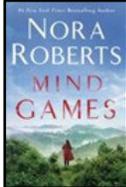
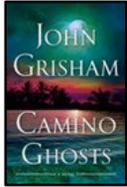
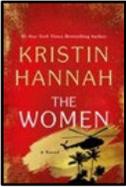
Approved November 7, 2022


Secretary

Access Services – June 2024

Collection Development | Customer Relations | Library Applications | Material Handling | Technical Services

Top Adult Fiction



Top Adult Nonfiction

Top Family DVD



Collection Development and Technical Services Departments

Lift Standing Aid

Staff added a Lift Standing Aid to the Library of Things collection that helps people with mobility issues stand up either independently or with assistance. Customers can use the device to safely exit beds, chairs, sofas, car seats, or bathtubs.



Get Motivated to Work Out at Home!

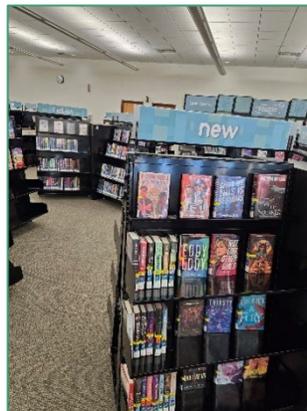
A new BingePass has been released on hoopla called, Get Healthy U TV! Customers can transform their homes into the ultimate fitness studio with a diverse range of workouts led by expert trainers. They can choose from accessible categories like strength, cardio, kickboxing, barre, bodyweight, low impact, yoga, and more. No matter their fitness level, there is something for everyone.

Open Book Radio Show

On June 17, Collection Services Staff were the guests on the local radio program, Open Book, discussing Library of Things, Tiny Tech, games and more! You can access a recording of a portion of the discussion at <https://www.youtube.com/live/k1OPwn0icGk>.

New Teen Shelving

The new shelving for the Teen collection has arrived and it looks fabulous! The shelves are Marketplace height and provide for a great browsing experience and better visibility in the Teen area.



Library Applications

The July-August newsletter invited customers to try our new catalog at <https://www.gailborden.info/new-catalog>. Our customers will appreciate the ability to checkout and manage holds from CloudLibrary, Hoopla, and Libby directly from the catalog. They will also find that related events appear in the catalog search results bringing more information about relevant library resources in one place. The Aspen Implementation Team chose customized filters that suit how our collection is organized and based on how our community uses the catalog. Customers will no longer need to login to a separate system to view or manage ILL resources. The implementation team used the customization features to provide more appropriate and precise language in the interface. Staff configured connections to vendors for directly loading cloudLibrary, Hoopla, and Libby records, which saves staff time and delivers more up to date information. We are very excited to finally be able to offer the frequently requested ability to link accounts to easily manage the whole household's checkouts, holds, and fines. Furthermore, the new catalog will continue to provide favorites like freezing and thawing holds and online fee payment. We are confident that the flexibility of the new catalog will enable us to provide a library catalog that fits our community no matter what changes may come.

-Respectfully, Kristina Johnston on behalf of Robert Moffett, Division Chief of Access Services

Community Services – June 2024

Branch Library Services

Community Engagement

Mobile Library Services



Open Book with Gail Borden Library talk show on WRMN 1410 radio is picking up momentum. In June, listeners learned about programs and services in KidSpace, Branch Services, Volunteer Services, Public Programs, Collection Services, and Mobile Services. The program is sponsored by KCT Credit Union and can also be viewed at:

<https://www.youtube.com/@WRMNRadio>.



150th Anniversary Old Towne Fair and Summer Reading Kickoff—June 8th:

Community Engagement enjoyed the 150th Anniversary Old Towne Fair on June 8th. We played a variety of roles from Hot Dog Wrangler to Bubble Clown to Practitioners of the Bibliographic Arts. The torrential downpour that began around 3:30 p.m. did not dampen our spirits; we simply moved most of the fun inside! It was a wonderful event despite the inclement weather, and our fairgoers exclaimed over the fun games, the friendly people, and that special feeling of belonging to a community.



Home Services celebrated Juneteenth at the City of Elgin's Juneteenth festival in the aptly-named Festival Park. Books were given away to delighted tots, people complimented the library and its services, and everyone had a good time.

Branch Library Services

Fun in the sun (or partial cloud cover) ruled at the Branches in June, as well as all manner of inflatables!



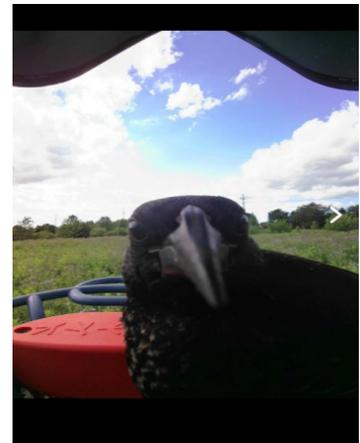
Kids brought their Dads to the South Elgin Branch for Dad & Me Storytime. The kids taught them a few familiar Storytime songs, listed to stories, and then painted and decorated birdhouses together. Let's Play Friday at SEB kicked off this summer with an inflatable playground and sensory play activities. Children visiting Camp Rakow enjoyed fishing, camping, grilling, and making s'mores. The South Elgin Branch Play Area has been transformed into an Ice Cream Parlor.

Outdoor Fun was our culminating children's program for the fiscal year with a large inflatable obstacle course set up at the Rakow Branch. Kids loved running through the inflatable and sliding down the big slide. They also enjoyed Hoola hoops, yard games, and popsicles! After an elementary program, we heard one of our young patrons say, "This library gives me

such inspiration that I want to write a book."

The Rakow Branch had a utility issues and had to close on the morning of June 6 until it was fixed around 11am.

The Rakow Branch has a new Bird Buddy Birdfeeder with a camera. Whenever a bird visits the feeder, we get a notification and the app identifies the bird. This bird is telling us we need to refill the seed!



Community Engagement

Laurie Petersen, editor of the *American Institute of Architects' AIA Guide to Chicago* gave an excellent presentation on the rich history of the Chicago River and its latest amenities, including the exciting Riverwalk! 59 people enjoyed this virtual program live, with at least 31 more viewing the recording afterwards as of this writing.

Dementia-Friendly Elgin Area Global Picnic—June 14th:

Life Enrichment Memory Café participants were joined by GBPLD Hispanic Services' Cafecito entre' Amigos and Chinese Mutual Aid Association to establish a pipeline of trust, information, and resources/services for those living with dementia and their care partners. There was plenty of delicious international fare representing the US, Latin America, and Asia; conversation, and even salsa dancing! 85 people attended.

Life Enrichment Adds 28th Location--Marison Mill Apts., South Elgin.

During National Night Out last year, two Marison Mills residents stopped by the DFEA table to explain the needs of fellow residents who are living with dementia without support or resources. The initial visit this month brought programming and library card sign-ups as Life Enrichment collaborated with Homes Services.



Mobile Library Services



Vehicle vignettes:

With our Sprinter van still in the shop, our Bookmobile bus was fully booked this month. Our new schedule of Summer Daytime Stops adds 17 stops to our existing schedule, and with the bus visiting our 4 weekly Summer Learning on the Go sites the bus had nearly 100 stops in June. It also collaborated with our ReaderShip Early Literacy Coordinator to attend Mobile Story Times at local parks, hosted our second STEAM On Wheels program, and had its wheels repainted.

The ReaderShip also collaborated with the Book Bike to provide this year's first Stories Under the Hickory Tree program at Lords Park Zoo. The Book Bike also visited the weekly Adventures in the Zoo event at the Elgin Public Museum, as well as visiting the Elgin Farmers Market on Fridays. We also had several of our Mobile Library Services team members help with the library's Old Towne Fair to kick off our Summer Reading Program and organize a new Loteria program aimed at bilingual young adults.

Gold Star Partners:

For our Elementary School Engagement Coordinator, summer is the season of Gold Star Partners, visiting 25 different community partners to engage their children in our mobile Summer Reading Program.



Respectfully submitted by,
Tish Calhamer, on behalf of Ana Devine and the Community Services Division

July 3, 2024

Facilities and Building Operations

Board Report

June 2024

MAINTENANCE:

The Maintenance Department remained busy in June working on the Davis Road location, as well as tending to projects and tickets at the other locations. We said “goodbye” to one of our full-time staff members in June, so we have been operating down a person as we look to hire a replacement. The other members of the team have been doing a great job staying on top of things, but we only have so much staffing and time to keep things running. Some of the highlights from Davis Road this month include:

- Completed the custom kitchen area including cabinets, countertops, vinyl base, sink and refrigerator. Also completed matching cabinet area in staff area.



- Installed a new paddle latch on the front door to ensure that the door remains locked and requires key access.

- Self-performed demolition of the ceiling area in the staff areas to remove old

insulation and ceiling tiles. The ceiling will be redone after the low-voltage (network) cable and electrical work is completed.

- Have been working with Associated Electrical to complete electrical work in the staff areas. Need to work coordinate a time to complete the work – possibly in the second week of July.
- Completed additional work on walls to allow plumbing to be completed.
- Installed plywood in server room for networking equipment rack to be installed. Patched and painted the server room closet.



Other projects:

- Maintenance and Security have been working together to self-perform carpet cleaning throughout Main, South Elgin and the Rakow Branch. Areas that are not able to be cleaned thoroughly are escalated to Complete Cleaning (see Security report section).
- “All Hands” for the library’s 150th Celebration event on June 8th. Maintenance staff assisted with much pre-event setting up, massive cleanup and performing a variety of tasks to make the event a success. Also assisted with getting things moved indoors when it started to rain. Kudos to the entire Maintenance staff for all their hard work for this event!
- Installation of a new fill pot for our boiler.
- Holain insulated the 1st floor boiler room water heater and the 2nd Floor men’s janitor closet water heater, after being replaced.
- Working with IT on redoing outlets in the main server room and labeling all equipment and circuits. We discovered a problem with the outlets in the server room when we had an outage earlier in the spring. This project will distribute the load of the equipment to not overload any circuit.
- Fox Valley continues to work on upgrading the fire alarm equipment throughout the Main Library.

- Waiting for quote from Helm Services for some minor repairs prior to continuing the balancing project at 270.

SECURITY:

Security Director:

- On June 8th, carpet, chairs and floors cleaned at South Elgin Branch by Complete Cleaning.



- Enhanced Radio Connection: Upgraded our radios to a digital system and installed new repeaters at all locations, including preparation for Davis Road integration.



- Facility and Grounds: Maintenance and Security staff have increased the cleaning of the bathrooms, walkthroughs of the building and grounds. They have been working hard to maintain the cleanliness and operational needs of the buildings. They have been working hard to maintain the cleanliness and operational needs of the buildings and will continue to put

our best foot forward. Our staff does daily power washing of the facility, National Power Wash was onsite on Sunday (June 23rd) to do a full power washing of the front of the Main facility.

- With temperatures consistently reaching into the mid 90's, Facilities noticed the lawn and trees looking distressed. We contacted our lawn maintenance contractor "Davey Tree" to water the lawns at the main facility and Rakow Branch.

Security Training Coordinator:

- Five employees provided new employee Security Orientation training, combining the new system developed with HR staff.
- June was a month that was scheduled without monthly staff training to allow for vacation time.
- Attended webinar presented by Ryan Dowd/Homeless Training; Unattended Children; How to Talk to Parents About Their Children's Behavior.

Security Safety Manager:

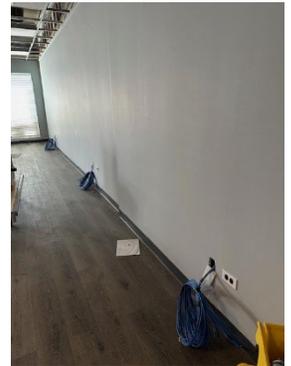
- Attended webinar "Unattended Children in Library". Continued duties as assigned.

(Submitted by John Johnson – Director of Security)

INFORMATION TECHNOLOGY:

- The Information Technology Department is currently working on migrating all Apple related devices from the Jamf Plus Mobile Device Manager to Jamf Pro. The Libraries Non-for-Profit status makes this transition more cost effective with increasing administrative capabilities. The transition has begun with moving the iPads in KidSpace. We have 60 days to move all the Apple devices to the new MDM.
- Swapped out the Uninterruptible Power Supply (UPS) in the Eagle Room.

- Worked with AVI-SPL to upgrade firmware to the Crestron touch pads in both the Fox and Eagle rooms.
- This month IT has begun and nearly finished our card access system upgrade. This includes sunsetting our old physical access hardware and software known as Pinnacle and moving into the 21st century with new hardware and software Lenel OnGuard. With the help of our vendor, we were able to replace all the aging serial controllers with new IP controllers. We are also phasing in new more secure badge readers on the exterior of our buildings (Main, Rakow, South Elgin and Davis Road to follow) The decision was also made that we would like to begin to print on our IDs a printer and new cards have arrived, and we will begin working with those involved as soon as we finish the first phase.
- Work continues at Davis Road. ATT has completed their installation for fiber and has been extended all the way to our unit. Low voltage has been pulled and begun being trimmed in. The Server Closet (MDF) at Davis Road is also almost complete and we have the rack installed. All equipment has been received and we have begun configuring it for when construction is completed.
- We continue to find small issues with the new phone system however we are working closely with SpectrumVoIP and have been able to resolve these issues. The old phone system equipment has been retired and we are currently working on clearing it out of the server cabinet.
- Working internally with maintenance we are planning to add/move a couple circuits in our MDF. This work will be completed either before or after working hours.
- IT has also decommissioned our old Shoretel server. It was one of the last servers running Windows Server 2012R2, which reached end of life last October. We have one server left to replace, which is our print server. This will be completed after our SAN project is completed.
- IT had already "pre-seeded" most of the data from the old SAN to the new SAN. We are currently monitoring replication in preparation for the changeover.
- We are currently building a new virtual host server that will reside at 1150 Davis. This will be handling file/print duties as well as hosting a domain controller.
- PDQ Deploy and Inventory has been updated to version 19.3.570.0.
- When we replaced our Cluster this past month, we noticed a speed decrease after the new configuration. IT worked to resolve this with a new switch configuration.
- May server and workstation updates have been approved.



(Input by Matt Lutzow – Director of Information Technology)

Report compiled and prepared by:

Brian P. Hoeg

Division Chief – Facilities and Building Operations

Public Relations & Development Board Report

June, 2024

In our efforts to support library and community activities, land the library value message and support fundraising, Public Relations & Development spent time in June on many valuable activities.

Keeping Our Community Engaged

I think I can, I know I can . . .READ! 150 Years of Reading! Summer Reading Challenge

The Bumblebee Express took visitors of all ages around the lobby on June 14 and 28. About 400 climbed aboard to take a tour of the exhibits in the lobby including the tunnel, Storyland, 150th Anniversary Exhibit and more on June 14. Attendance on June 14 was up 32% over the prior Friday and 13% over the second Friday in June 2023. Also on that day, about 200 yo-yos were given to children who checked out books while the Bumblebee Express was running.

<https://gailborden.info/150>

Digital games with themes related to interactive games and designed by PRAD have been popular with Library visitors—the Igloo has been played 2,391 times, the Crayon game 3,202, and the Coal car 4,652.

Storyland Exhibit

Families have been busy with interactive activities from three classic children's books, *The Tale of Peter Rabbit*, *The Snowy Day* and *Where's Spot?*

<https://gailborden.info/150#Storyland>

Gail Borden Library's 150th Anniversary Exhibit

The PRAD team designed and created "Experience 150 Years of Gail Borden Public Library: Artifacts & Anecdotes" Exhibit on the second floor of the library. This exhibit not only focuses on Gail Borden Library history but also on how the hardworking people of Elgin developed this community throughout the years.

PRIDE Exhibit

The Library's 2024 Pride exhibit highlighting 150 years of LGBTQ+ authors was designed and created by PRAD. A Facebook Live event about the exhibit reached more than 2,700 people and received 125 reactions.

<https://www.facebook.com/gailbordenpubliclibrary/videos/1184805139374315>

Old Towne Fair & Summer Reading Kickoff.

The Prad team made more than 100 signs and placed them both outside and inside the Library as well as designed and printed 3,500 maps for the event. PRAD's promo efforts helped place articles in the [Courier-News](#) and [Daily Herald](#).



The PRAD Team Engaged the Community in a Variety of Ways During June

PRAD's videos were watched more than 45,700 times this month (a 34% increase from May), and our video engagement surpassed 1,200 (a 46.5% increase from May). The most-watched video was the Summer Reading Challenge promo in Spanish with Elisa Lara and Karla Jimenez, which has more than 10,300 views and 169 engagements.

Photos of the Old Towne Fair, one of the most popular posts, reached more than 10,260 people and had 194 interactions. Another high-performing post has been the promo for the first Bumblebee Express, reaching 7,300 people and garnering 315 interactions. <https://gbpl.info/fairphotos>



Other Ways We Kept Our Community Engaged in June

- **Passionate Readers**—PRAD continues to film members of the community and staff about the book that made them fall in love with reading. <https://www.gailborden.info/library-info/3311-150-passionate-readers>
- The Prad team made more than 100 signs and placed them both outside and inside the Library as well as designed and printed 3,500 maps for the June 8 **Old Towne Fair & Summer Reading Kickoff**.
- PRAD coordinated the **Photo with Olaf** event and gave out about 150 yo-yos to children who checked out books.
- The Team is coordinating the Library's presence in the **Elgin 4th of July Parade** including decorating book carts, arranging for the loan of a tractor, hay wagon and Model A, creating signage and graphics for vehicle decals, and coordinating the Library's position within the parade route.



We continue to work on the 4th of July parade float and other Gail Borden elements of the parade as well as the Olmec exhibit.



A small group of Prad staff and Gail Borden Foundation members have been meeting with U-46 staff and U-46 Foundation members to create a joint Inaugural 2024 - Día de Muertos Carrera y Festival/ Day of the Dead Race & Festival for November 2, 2024. Running of the skeletons, artistically decorated cultural Olmec heads, huge Catrina puppets, an ofrenda (display for honoring loved ones), live music, and food will kick off the Day of the Dead Festival. El Trote De Las Calacas (the Skeleton Trot), a USATF-certified 5K race (and walk) steps off amid music and fanfare at 8 a.m. on a course that begins at the Gail Borden

Public Library at 270 N. Grove Ave., Elgin, and winds through Elgin's historic northeast neighborhood and scenic bike path along the Fox River. gailborden.info/trote

Respectfully submitted, *Denise Raleigh*, Division Chief, Public Relations & Development

Public Services –June 2024

Digital & Information Services- Hispanic Services- KidSpace- -Studio 270

Digital & Information Services: Our Genealogy Librarian and the COO of Library Services drove to downtown Chicago to pick up 22 boxes of microfilm (3000+ reels) from the Chicago Tribune’s printing facility which is shutting down. The reels contain the entire runs of the *Elgin Courier-News* and the *Chicago American/Herald/Today*.

Social Services saw 39 cases this month. The most common requests for assistance were in the following order: technology, immigration, forms, employment, housing, and legal referrals. We were pleased to be able to close some of our long-open cases. We have received profuse “thank you” from the clients involved.

Hispanic Services: Along with our usually full slate of programming, we celebrated our last *Spanish Café* by visiting Lords Park Zoo, where speakers practice Spanish conversation in real-life situations. With that class, we now will take a summer hiatus from our weekly Spanish Café as well as our weekly Computer Classes.

We “test drove” a new voting program in June and realized that our patrons are interested in attending if it is part of a bigger program, so we brought our voting booths to the New Citizen Recognition Ceremony at the city. Our voting programs are in conjunction with our new partner, the Northwest Hispanic Chamber of Commerce. The League of Women Voters were also able to register several new voters that day!

We always enjoy working with the library’s Volunteer Coordinator to help celebrate our Spanish-speaking volunteers at their own appreciation celebration. This year we had a luau theme!

KidSpace: This month alone, we offered 67 programs in KidSpace and saw 4,173 in attendance!

Our most popular program was the *Old Fashioned Fair & Summer Reading Kickoff* with around 1700 people! This program involved nearly everyone in KidSpace from planning to hosting. Our Family Engagement Manager is a talented balloon artist, and her festive sculptures helped decorate the event! Rain did not even put a damper on the days’ events which included a petting zoo, games, stilt



walker, carousel and much more!! Fun was had by all and close to 90 registered for the Summer Reading Challenge at this kick-off event.

We started a *Kid Librarian program*, where kids are invited to sing-up for a time slot and make displays of their favorite books. Visitors are enjoying their recommendations.

With summer upon us, our rooms are increasingly active. We opened *Patio Play* and increased our self-directed activities offering in-house fun like scavenger hunts, crafts, and more in both English and Spanish. We hosted two outdoor Family Picnics.

Studio 270/DML: New teen shelving was installed this month and we have already noticed an uptick in browsing these engaging, pinwheeled shelves with several face-out displays and are excited to merchandise this collection!

Teens participated in several fun programs this month, including a four-week series on sewing and an *Open Mic Night*. Seven of our teen volunteers assisted with the *150th Old Time Fair and Summer Reading Kickoff event*.

We welcomed back the YWCA. We host the group weekly so they may work in the Studio and Digital Media Lab. Ecker Center's "Teen Lead" program visited us, held a book discussion. "Youth Build Elgin" also held a class visit and received a tour of the library.

We had 20 Digital Media Lab appointments, with 14 unique users. Audio recording, editing, and podcasting have been the most popular.

-Respectfully submitted, Margaret Peebles, Division Chief of Public Services



A message left in KidSpace

Volunteer Services – June 2024

Summer means lots of activities at Gail Borden, and volunteers are helping wherever possible. In preparation for the 150th Anniversary Old Towne Fair celebration, volunteers spent over 50 hours preparing for the June 8th event. Volunteers helped in advance by assembling Summer Reading coupon prizes, as well as on the day of the event by running games and face painting!

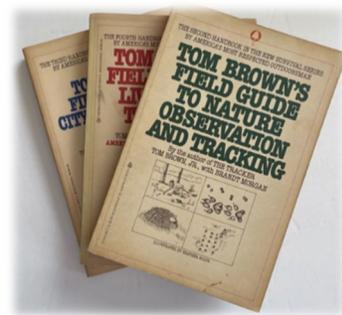


Gail's Sales held a Pop-Up Sale to support our summer reading initiatives. There were 246 free book coupons redeemed during June.

Volunteer Services was featured on *Open Book* on WRMN Radio on June 10th. The segment allowed us to highlight the many opportunities that we have for individuals to volunteer, and to share with the community how important this role is to Gail Borden.



On June 29th, we celebrated our Spanish-speaking volunteers with a festive beach party. We continue to grow our Hispanic Services team, resulting in additional programming which translates to additional volunteer opportunities. This team of volunteers helps us with computer and other classes, prepares informational material bags for outreach programs. As a non-Spanish speaker, I am humbled by this group of volunteers. I am treated with such warmth and respect, and while there is the obvious language barrier, the fact that we both **want** to communicate allows us to figure out a way to do so. We are fortunate to have this team representing the library.



June eBay Sales

SELLER: GAILBORDENFOUNDATION270

JUNE 2024

122

PACKAGES SHIPPED

\$2,075

SALES

- Treason for my daily bread By Nikhil Lebedev, 1977 \$45
- Lee Harvey Oswald by Judith Vary Baker Volume 1 & 2, 2006 \$50
- Tom Brown's Field Guide Series Lot of 3 City, living w/ the Earth, Nature...\$30.
- SIGNED Copy Postmortem 1969 Harold Weisberg JFK assassination PB \$60
- Nikon F Three Volume Hardcover Set by Uli Koch: Cameras, Lenses, Accessories \$190
- Sphero Bolt K002ROW Robot \$70
- The Hunting of the Snark Lewis Carroll Macmillan 1897 #332/333 \$125

- Number of Volunteers: 105
- Volunteer FTE 5.18
- Value of Volunteer: \$28,215.26.
- Independent Sector Value Figure: \$33.49 as of 4/24

CYTD:

- CYTD Volunteer Hours: 4,817
- CYTD Number of Volunteers: 265
- CYTD Volunteer FTE 2.47
- Value of Volunteer: \$155,686.

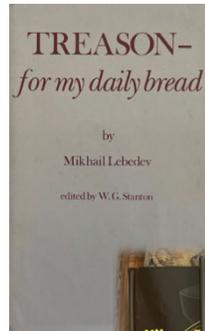
FYTD:

- FYTD Volunteer Hours: 10,543
- FYTD Number of Volunteers: 416
- FYTD Volunteer FTE: 5.41
- Value of Volunteer FYTD: \$337,718.94

Respectfully Submitted,

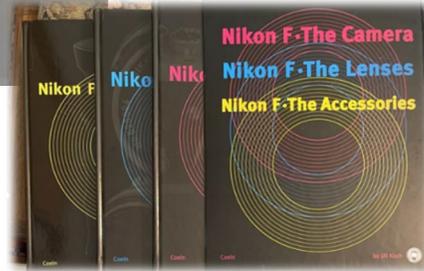
Jeanie Ziegler

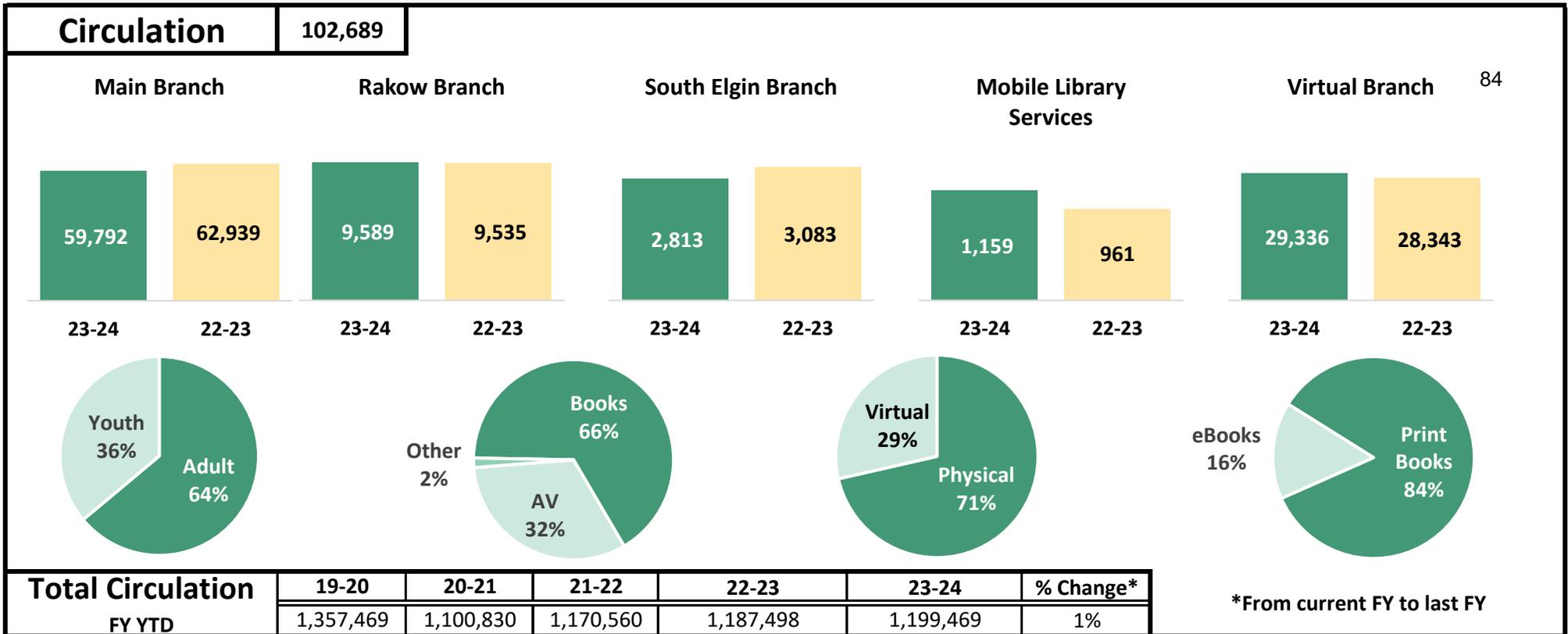
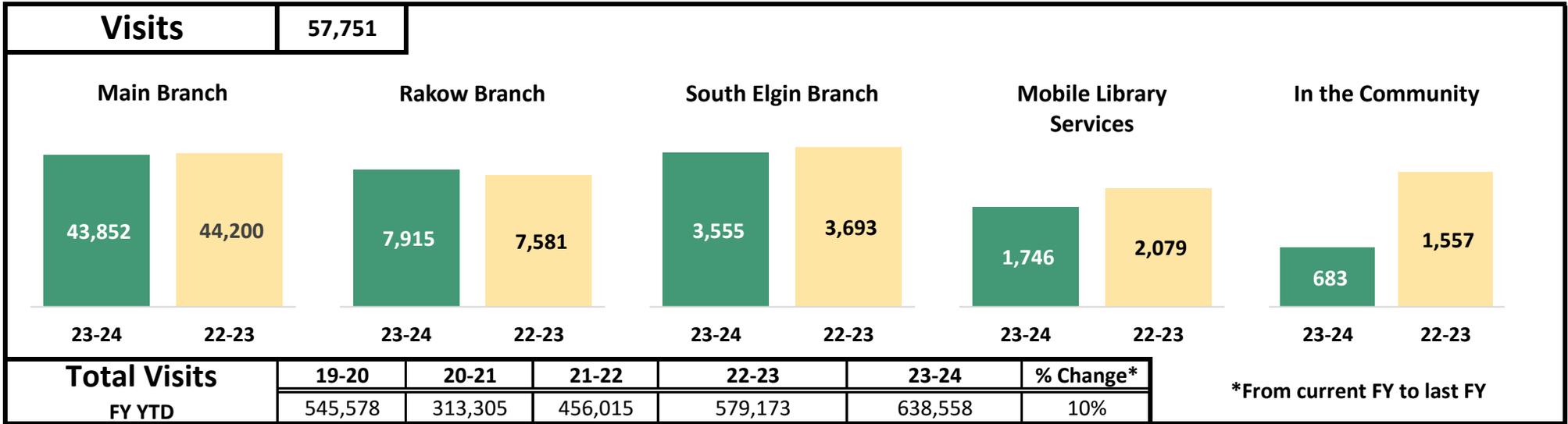
Director of Volunteer Services



Volunteer Services by the Numbers:

- Volunteer Hours: 842





Library Cards	584				New to District	District Total	District + RBs Total
		23-24	22-23	% Change	584	77,105	83,511
					675	70,407	75,995
					-13%	10%	10%
Total New Cards	21-22	22-23	23-24	% Change*			
FY YTD	6,050	6,783	7,157	6%	*From current FY to last FY		

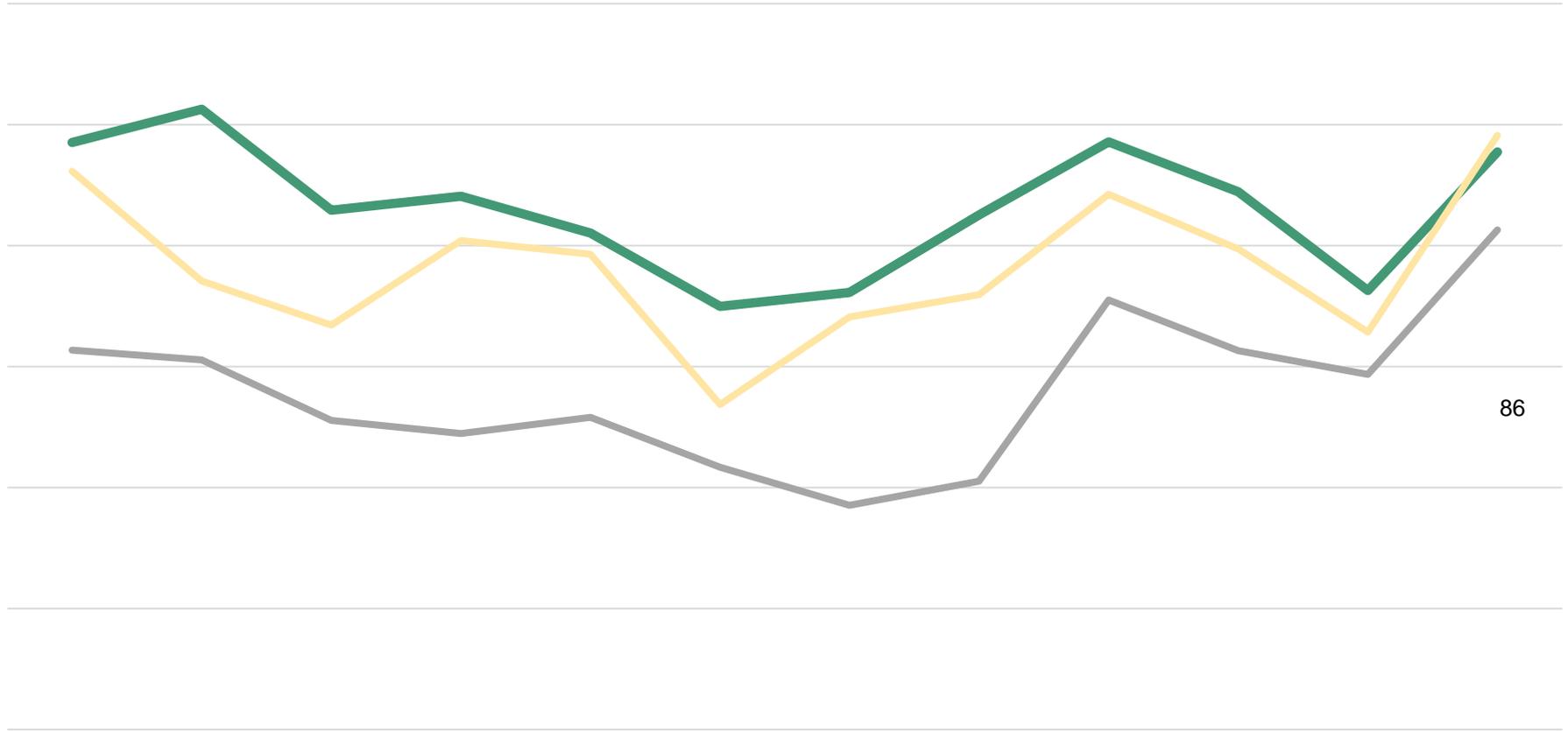
Program Attendance	6,409					
Main Branch		Rakow Branch		South Elgin Branch		In the Community
	5,198	4,980	391	475	137	249
						683
						1,557
						85
	23-24	22-23	23-24	22-23	23-24	22-23
Total Attendance	19-20	20-21	21-22	22-23	23-24	% Change*
FY YTD	82,844	10,784	30,572	70,111	74,814	7%
						*From current FY to last FY

Program Sessions	In-Person	Virtual	Hybrid
	235	5	8

General Statistics	Volunteer Hours	Reference Questions	Passports	License Plate Renewals
	842	11,694	2,527	125

What affected the numbers this month			
June 1 - 30 (All Facilities) Summer Reading Challenge	June 5, 12, 19 & 26 (Main) Play on the Patio	June 8 (Main) 150th Anniversary Fair	June 14 - 16 (Main) Pop-up Book Sale

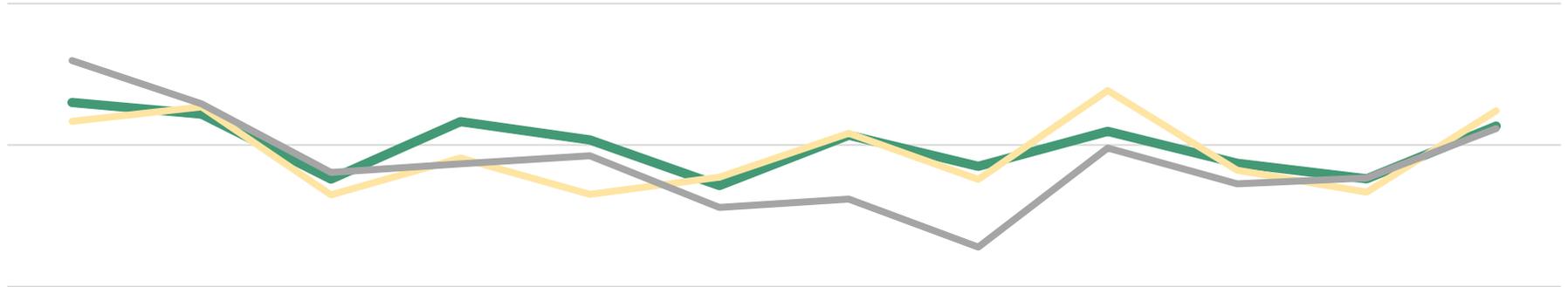
**Visits
Three Year Comparison**



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	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
23-24	58,516	61,272	52,925	54,074	51,046	44,982	46,143	52,541	58,562	54,454	46,292	57,751
22-23	56,152	47,069	43,429	50,410	49,279	36,866	44,096	45,936	54,234	49,728	42,864	59,110
21-22	41,359	40,567	35,552	34,478	35,802	31,688	28,543	30,534	45,515	41,313	39,365	51,299

Circulation Three Year Comparison



	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
23-24	106,016	104,367	95,167	103,306	100,707	94,267	101,404	96,974	101,926	97,403	95,243	102,689
22-23	103,338	105,380	92,952	98,181	93,038	95,453	101,650	95,129	107,707	96,451	93,358	104,861
21-22	111,942	105,819	96,129	97,327	98,497	91,163	92,339	85,576	99,601	94,506	95,347	102,314