



**GAIL BORDEN PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING**

May 14, 2024

7:00 PM

Elgin Room

270 N. Grove Ave

Elgin, IL 60120

AGENDA

1. Call to Order
2. Public Comment
3. Comments for the Good of the Organization
4. Action: Approval of Minutes 2
 April 9, 2024, Regular Board Meeting
5. Action: Treasurer's Report and Payment of Bills 6
 Payment of bills for May 14, 2024, including the list of bills to be paid
 between May 14, 2024 and June 11, 2024, and all bills over \$10,000.
6. Correspondence
7. Reports:
 - A. Chief Executive Officer
 - B. Action: Security Report 40
8. Action: End panels for new teen collection shelving 41
9. Action: Access Control System Upgrade 42
 Allows Key-card access to "staff only" areas
10. Action: Mechanical Test and Balance 44
 Air Handling Unit 2 North and Air Handling Unit 2 South.
11. Action: Policies Required by Federal Grant 46
 1. Budget Development
 2. Program Performance Monitoring and Reporting
 3. Preparation for On-Site Monitoring
12. Action: Close South Elgin Branch (SEB) Library During Construction
 SEB will undergo an expansion increasing from 4,300 sq ft to 12,000 sq ft.
13. Other
14. Action: Executive Session: Statutory Section 5ILCS 120/2 (c) 1
 For the purpose of discussing CEO Performance
15. Action: Items from Executive Session
16. Adjournment 51

GAIL BORDEN PUBLIC LIBRARY DISTRICT

Board of Trustees Meeting Minutes

270 N. Grove Ave., Elgin, IL

April 9, 2024

7:00 p.m.

President Bednar was physically present as well as Secretary Henderson, Trustees Garcia, and Symonds. Trustees Bedolla, Lara and Prochot were absent. Chief Executive Officer, Carole Medal, and various members of the public and staff were also present.

President Bednar called the meeting to order at 7:06 p.m.

The first order of business was approval of Trustee Bedolla's electronic attendance at the meeting. Henderson motioned to allow Trustee Bedolla to attend the meeting electronically due to employment purposes; seconded by Symonds. A voice vote resulted in no nays.

Trustee Bedolla joined the meeting electronically at 7:07 p.m.

Public Comment

Randy Hopp commented that it was National Poetry Month and National Library Workers Day.

Comments for the Good of the Organization

Customers commented that this is the best library ever and you can actually do things here. A program attendee said: "I want to thank you, thank you, thank you for all the wonderful programs and especially when you offer them virtually. It is so nice to be able to watch them from home and you do such a great job." Mobile Library Service staff received an email thanking them for their visits. The library received 4 new 5-star reviews. Studio 270 received a review stating staff was great at helping and he can't wait to come back to use the Digital Media Lab again.

Symonds motioned to approve the March 12, 2024, board meeting minutes; seconded by Garcia. There was no discussion. Roll call resulted in 5 ayes (Bednar, Bedolla, Garcia, Henderson, Symonds), 0 nays and 2 absent (Lara, Prochot).

Garcia moved to approve the payment of bills including the bills over \$10,000 as presented totaling \$476,575.85 and the revised list of bills to be paid prior to the next board meeting; seconded by Symonds. There was no discussion. Roll call resulted in 5 ayes (Bednar, Bedolla, Garcia, Henderson, Symonds), 0 nays and 2 absent (Lara, Prochot).

Correspondence

A thank you card that included a donation for the 150th Anniversary and in honor of CEO Medal and Staff was read.

Foundation Report

The Foundation board met on April 2. The March Booksale had a total of \$22,000 in sales. There was a discussion regarding the very successful 150th anniversary event held on March 19. Funds were approved for the continuation of Welcome Baby for another two years and for the May

150th Special BabyFest Book Challenge. The Foundation sponsored a table for the YWCA Leadership Luncheon on May 9. Carole Medal has been nominated in the Arts category, Tish Calhamer, Director of Community Engagement was nominated in the Education category and Foundation Director Linda Siete will be the guest speaker. The Day of the Dead 5K race planning continues. The Foundation agreed to be a sponsor in the Literacy Connection Spelling Bee.

Chief Executive Officer

In honor of National Library Workers Day, staff received a small appreciation item from the board. The 150th Anniversary event on March 19 was a success, and we continue to receive positive feedback. On June 8, the library will host an Old Towne Fair and kickoff summer reading. The Bookmobile is celebrating their 5th anniversary with drawings, giveaways and fun surprises. The Rakow Branch will be celebrating their 15th anniversary in August. Rakow Branch was recognized by the MonarchWatch as a certified Monarch Waystation. The Triumph of the Spirit: Jewish Athletes Before, During and After the Holocaust exhibit is on display. Congratulations to Hispanic Services Department for receiving the Latino Poetry grant from the Library of America. The IT department is reviewing updating the AV technology in all the meeting rooms for the next year budget.

Henderson motioned to accept the Security Report; seconded by Garcia. There was no discussion. Roll call resulted in 5 ayes (Bednar, Bedolla, Garcia, Henderson, Symonds), 0 nays and 2 absent (Lara, Prochot).

Symonds motioned to accept the proposal from Rose Paving, LLC in the amount of \$19,279.68; seconded by Garcia. There was no discussion. Roll call resulted in 5 ayes (Bednar, Bedolla, Garcia, Henderson, Symonds), 0 nays and 2 absent (Lara, Prochot).

Henderson motioned to approve the Anti-Fraud and the Internal Control Standards Policies; seconded by Symonds. There was no discussion. Roll call resulted in 5 ayes (Bednar, Bedolla, Garcia, Henderson, Symonds), 0 nays and 2 absent (Lara, Prochot).

The Early Literacy Services presentation was postponed.

Other

Trustee Bednar thanked everyone who worked on the Booksale.

Henderson motioned to adjourn; seconded by Symonds. A voice vote resulted in no nays.

Meeting adjourned at 7:32 p.m.

Approved May 14, 2024

Tiffany Henderson, Secretary
Gail Borden Public Library District Board of Trustees

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Tiffany Henderson, Secretary
Gail Borden Public Library District Board of Trustees

GAIL BORDEN PUBLIC LIBRARY DISTRICT

BILLS TO BE PAID PRIOR TO 06/11/2024

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
4IMPRINT		
PUBLIC RELATIONS: GENERAL	10-42-222-2	\$ 1,247.27
A.S.A.P GARAGE DOOR REPAIR		
CAPITAL PROJECTS	10-49-900-0	\$ 2,668.00
BHFX DIGITAL IMAGING		
MISCELLANEOUS	10-42-299-0	\$ 7.49
CINTAS		
JANITORIAL SUPPLIES	10-43-370-0	\$ 307.03
COMPLETE CLEANING		
GENERAL CLEANING	10-42-235-0	\$ 3,323.00
REPAIR/MAINT. OF BUILDING: RAKOW	60-42-200-5	\$ 935.00
HOME DEPOT		
CAPITAL PROJECTS	10-49-900-0	\$ 467.28
BUILDING & GROOUNDS SUPPLIES	60-43-320-0	\$ 74.99
LECTORUM PUBLICATIONS		
BOOKS	10-44-400-*	\$ 1,408.21
MIDWEST FIRST AID		
RISK MANAGEMENT: FACILITIES	50-42-210-0	\$ 73.51
PARAGON MICRO		
COMPUTER EQUIPMENT	10-45-500-0	\$ 177.99
COMPUTER MAINTENANCE	10-42-255-2	\$ 822.80
RBW STRATEGY		
CONSULTING AND PROF. FEES: OTHER	10-42-225-2	\$ 6,500.00
RUSSO		
VEHICLE MAINTENANCE	10-42-270-1	\$ 1,049.47
SOUND INCORPORATED		
TELEPHONE MAINT. & SERVICE	10-42-203-3	\$ 595.00
STUDIO GC		
SE EXPANSION	10-49-930-0	\$ 5,229.00
ZIEGLER ACE HARDWARE		
MAINT EQUIPMENT UNDER 1K	60-45-500-2	\$ 20.88
BUILDING & GROUND SUPPLIES	60-43-320-0	\$ 14.61
ELECTRICAL SUPPLIES & BULBS	10-43-380-0	\$ 13.51

ESTIMATED BILLS ANTICIPATED TO BE PAID PRIOR TO 06/11/2024

DESCRIPTION		MAXIMUM AMT.
AMAZON		
MULTIPLE	MULTIPLE	\$ 5,000.00
ANCEL GLINK		
CONSULT & PROF FEES: LEGAL	10-42-225-1	\$ 10,000.00
AT&T		
ONLINE COMPUTER SERVICES	10-42-255-1	\$ 10,000.00
BLUE CROSS BLUE SHIELD		
HEALTH INSURANCE	10-41-110-0	\$ 120,000.00
CITY OF ELGIN		
WATER & SEWER	10-42-202-*	\$ 9,000.00
COMCAST		
ONLINE COMPUTER SERVICES	10-42-255-1	\$ 1,000.00
COMCAST BUSINESS		
ONLINE COMPUTER SERVICES	10-42-255-1	\$ 9,000.00
COMED		
ELECTRICITY	10-42-201-*	\$ 1,000.00
CRAIG ELLIOTT PIANO TUNING		
SMALL EQUIP. MAINT: AV	10-42-270-3	\$ 300.00
DAVIS ROAD		
LEASE	10-42-204-9	\$ 12,000.00
ISOLVED		
HEALTH & DENTAL INSURANCE	10-41-110-0	\$ 2,000.00
KONICA MINOLTA		
COPIERS/LEASE/MAINT	10-42-245-*	\$ 3,500.00
KONICA MINOLTA BUSINESS SOLUTIONS		
COPIERS/LEASE/MAINT	10-42-245-*	\$ 5,000.00
COPIER FOR DAVIS ROAD	10-45-520-0	\$ 4,500.00
METLIFE		
LIFE INSURANCE	10-41-111-0	\$ 2,000.00
HEALTH & DENTAL INSURANCE	10-41-110-0	\$ 9,000.00
MEXICAN CULTURAL CENTER OF DUPAGE		
EXHIBITS	10-43-335-0	\$ 15,000.00
NICOR		
NATURAL GAS	10-42-200-*	\$ 7,500.00
PEERLESS NETWORK		
TELEPHONE / LINE CHARGES	10-42-203-1	\$ 25,000.00
T-MOBILE		
COMPUTER MAINTENANCE	10-42-255-2	\$ 2,500.00
VANGUARD		
NATURAL GAS: MAIN	10-42-200-0	\$ 50,000.00
VERIZON WIRELESS		
ONLINE COMPUTER SERVICES	10-42-255-1/10-42-203-4	\$ 3,000.00
VILLAGE OF SOUTH ELGIN		
WATER & SEWER: SE	10-42-202-7	\$ 1,000.00
WASTE MANAGEMENT		
REPAIR./MAINT. OF BUILDING	60-42-200-*	\$ 6,000.00
VENDOR TBD- FEDERAL GRANT SUPPORT		
CONSULTING/LEGAL PUBLICATION/OTHER		\$ 10,000.00

GAIL BORDEN PUBLIC LIBRARY DISTRICT

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VENDOR TBD- FEDERAL GRANT SUPPORT		
CONSULTING/LEGAL PUBLICATION/OTHER		\$ 10,000.00

GAIL BORDEN PUBLIC LIBRARY DISTRICT

BILLS OVER \$10,000

5/14/2024

DESCRIPTION	CHECK NUMBER		AMOUNT
BAKER & TAYLOR	MULTIPLE	\$	31,740.87
BOOKS & MATERIALS			
COMPLETE CLEANING	148722	\$	17,515.00
GENERAL CLEANING			
HAGG PRESS	148743	\$	21,488.00
NEWSLETTER			
HELM SERVICE	148746	\$	30,034.67
REPAIR/MAINTENACE: HVAC			
INNOVATIVE INTERFACES	148752	\$	31,849.42
ONLINE COMPUTER SERVICES: ACCESS SRVS			
LIBRARY FURNITURE INTERNATIONAL	148771/2	\$	20,117.00
FURNITURE & FIXTURES			
MIDAMERICA ENERGY	148774	\$	21,300.54
ELECTRICITY			
MIDWEST TAPE/HOOPLA	148775/6	\$	25,215.82
ELECTONIC RESOURCES:STREAMING			
OCLC	148780	\$	14,150.60
EBOOKS			
SHALES MCNUTT	148795	\$	14,973.00
CAPITAL PROJECTS			
	NUMBER OF CHECKS		
	122	\$	385,161.58

GAIL BORDEN PUBLIC LIBRARY DISTRICT

RUN DATE: 05/09/24

PAGE: 1

RUN TIME: 03:51PM

BILLS PAID REPORT FOR MAY, 2024

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
1150 DAVIS RD, LLC (6735)	05/14/24 CK# 148692	\$3,733.34
050124 C/D LEASE: DAVIS ROAD	10-42-204-9	1,866.67
060124 C/D LEASE: DAVIS ROAD	10-42-204-9	1,866.67
123 PRINT (6504)	05/14/24 CK# 148759	\$254.80
P2743296 CC PYMT (6418) FOR PRINTING: OUTSIDE	10-42-240-0	254.80
4IMPRINT, INC. (5420)	05/14/24 CK# 148693	\$542.09
12391823 VOLUNTEERS	10-43-305-0	542.09
ADVOCATE OCC HEALTH (5883)	05/14/24 CK# 148694	\$32.00
856905 RISK MANAGEMENT: HR	50-42-210-1	32.00
AFFORDABLE PARTY TENT RENTALS INC (5193)	05/14/24 CK# 148695	\$165.80
06132024 DEP PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	165.80
AFFORDABLE PARTY TENT RENTALS INC (5193)	05/14/24 CK# 148696	\$165.80
06262024 DEP PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	165.80
AIRBNB (6770)	05/14/24 CK# 148767	\$902.79
RCMDKZ9WJB CC PYMT (6428) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	902.79
ALEXANDER PLUMBING (6778)	05/14/24 CK# 148697	\$1,020.00
10219 REPAIR/MAINT. OF BUILDING	60-42-200-0	1,020.00
ALL WINDOW CLEANING SERVICE, INC. (172)	05/14/24 CK# 148698	\$3,500.00
46094 REPAIR/MAINT. OF BUILDING	60-42-200-0	3,300.00
46128 REPAIR/MAINT. OF BUILDING	60-42-200-0	200.00
ALLPOSTERS (6577)	05/14/24 CK# 148766	\$1,277.89
638753 CC PYMT (6427) FOR AUDIO-VISUAL: ADULT	10-44-420-1	1,277.89
AMAZON (4156)	05/14/24 CK# 148766	\$242.19
9608247 CC PYMT (6427) FOR ELECTRONIC RESOURCES: EBOOKS	10-44-435-2	242.19
AMAZON CAPITAL SERVICES (6460)	05/14/24 CK# 148699	\$347.93
17V1-XDHM-F94K PUBLIC PROGRAMMING:HISPANIC SVCS	10-42-230-1	-49.24
1D31-GQGC-4QYF BOOKS/ADULT	10-44-400-1	176.31
1D31-GQGC-4QYF AUDIO-VISUAL/ADULT	10-44-420-1	14.99
1F1C-Y7T3-4V7D VOLUNTEERS	10-43-305-0	14.96
1F1C-Y7T3-4V7D ARTS & CRAFTS SUPPLIES: COMM SVCS	10-43-330-3	33.04
1YPC-JDT6-41KC GRAPHICS SUPPLIES	10-43-330-0	157.87
AMAZON CAPITAL SERVICES (6460)	05/14/24 CK# 148700	\$773.53
11D9-X9PL-LGQC PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	175.34
19H6-RF9T-KDJK PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	31.60
19H6-RF9T-KDJK VEHICLE MAINTENANCE: MOBILE SVCS	10-42-270-0	21.48
19H6-RF9T-KDYJ PUBLIC RELATIONS: GENERAL	10-42-222-2	38.99
1C3Y-3GLL-HQPP PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	25.99
1C3Y-3GLL-HQPP VOLUNTEERS	10-43-305-0	54.99
1D69-477W-HLCV PUBLIC PROGRAMMING:YOUTH	10-42-230-2	44.43
1D69-477W-HLCV OFFICE SUPPLIES/GENERAL	10-43-300-1	65.26
1D69-477W-HLCV ARTS & CRAFTS SUPPLIES: YOUTH	10-43-330-1	74.26
1D69-477W-HLCV TOYS & KITS: KIDSPACE	10-44-440-0	128.54
1JKN-1WWX-KPHR BOOKS/ADULT	10-44-400-1	32.02
1JKN-1WWX-KPHR BOOKS/ADULT: BRANCH	10-44-400-5	25.16
1JKN-1WWX-KPHR AUDIO-VISUAL/ADULT	10-44-420-1	27.48
1PQQ-DLX4-H3XF SMALL LIBRARY EQUIPMENT	10-45-540-0	27.99
AMAZON CAPITAL SERVICES (6460)	05/14/24 CK# 148701	\$1,487.05
17KT-64CC-FYL7 BOOKS: ADULT	10-44-400-1	326.03
17KT-64CC-FYL7 AUDIO-VISUAL: ADULT	10-44-420-1	79.98

GAIL BORDEN PUBLIC LIBRARY DISTRICT

RUN DATE: 05/09/24

PAGE: 2

RUN TIME: 03:51PM

BILLS PAID REPORT FOR MAY, 2024

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
17KT-64CC-FYL7 AUDIO-VISUAL: YOUTH	10-44-420-2	59.96
1FHX-NM4N-GP3R PUBLIC RELATIONS: GENERAL	10-42-222-2	86.70
1FHX-NM4N-GP3R PUBLIC PROGRAMMING:HISPANIC SVCS	10-42-230-1	89.45
1FHX-NM4N-GP3R OFFICE SUPPLIES/GENERAL	10-43-300-1	48.45
1FHX-NM4N-GP3R COMPUTER EQUIPMENT	10-45-500-0	94.97
1FHX-NM4N-HDRM GRAPHICS SUPPLIES	10-43-330-0	290.18
1FHX-NM4N-HDRM EXHIBITS AND DISPLAYS	10-43-335-0	119.99
1QLD-JGPR-GHM4 SMALL LIBRARY EQUIPMENT	10-45-540-0	95.18
1WWL-CFLW-H7VC PUBLIC PROGRAMMING:YOUTH	10-42-230-2	132.07
1WWL-CFLW-H7VC ARTS & CRAFTS SUPPLIES: YOUTH	10-43-330-1	44.70
1WWL-CFLW-H7VC TOYS & KITS: KIDSPACE	10-44-440-0	19.39
AMAZON CAPITAL SERVICES (6460)	05/14/24 CK# 148702	\$4,335.11
13QG-M7JK-GWJT PUBLIC RELATIONS: GENERAL	10-42-222-2	36.68
13QG-M7JK-GWJT AUDIO-VISUAL EQUIPMENT	10-45-530-0	2,667.10
14DR-3NWF-JYTC BOOKS: ADULT	10-44-400-1	203.36
14DR-3NWF-JYTC AUDIO-VISUAL: ADULT	10-44-420-1	76.96
14DR-3NWF-JYTC AUDIO-VISUAL: YOUTH	10-44-420-2	34.99
1DPT-GQ1H-GXX6 OFFICE SUPPLIES/GENERAL	10-43-300-1	73.98
1DPT-GQ1H-GXX6 DIGITAL SERVICES MERCHANDISE	10-43-300-5	267.99
1DPT-GQ1H-GXX6 MISCELLANEOUS	10-43-399-0	57.98
1DPT-GQ1H-GXX6 COMPUTER EQUIPMENT	10-45-500-0	114.99
1DPT-GQ1H-GXX6 SMALL LIBRARY EQUIPMENT	10-45-540-0	270.00
1PWY-FLNP-K6JF OFFICE SUPPLIES/GENERAL	10-43-300-1	91.26
1RGQ-MDK6-JNKL PUBLIC PROGRAMMING:YOUTH	10-42-230-2	148.93
1RGQ-MDK6-JNKL ARTS & CRAFTS SUPPLIES: YOUTH	10-43-330-1	42.20
1RGQ-MDK6-JNKL FOOD & BEVERAGE: PUBLIC SVCS	10-43-360-1	19.20
1RGQ-MDK6-JNKL TOYS & KITS: KIDSPACE	10-44-440-0	229.49
AMERICAN KIDNEY FOUNDATION (6773)	05/14/24 CK# 148756	\$100.00
834587 CC PYMT (6415) FOR MISCELLANEOUS	10-43-399-0	100.00
AMERICAN LIBRARY ASSOCIATION (242)	05/14/24 CK# 148703	\$656.00
1159140 ML DUES & MEMBERSHIPS	10-42-280-0	247.00
1227572 EC DUES & MEMBERSHIPS	10-42-280-0	247.00
2079051 AB DUES & MEMBERSHIPS	10-42-280-0	162.00
AMERICAN LIBRARY ASSOCIATION (242)	05/14/24 CK# 148756	\$1,003.10
042024 LN CC PYMT (6415) FOR CONTINUING ED: REGISTRATION/FEES	10-42-290-1	79.00
1218284 CC PYMT (6415) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	410.00
206014 BB CC PYMT (6415) FOR DUES & MEMBERSHIPS	10-42-280-0	232.00
22770 CC PYMT (6415) FOR CONTINUING ED: REGISTRATION/FEES	10-42-290-1	116.10
2375524 CB CC PYMT (6415) FOR DUES & MEMBERSHIPS	10-42-280-0	166.00
AMICI-KOZI, MARY (4390)	05/14/24 CK# 148704	\$4,532.50
05012024 CONSULT. & PROF. FEES:OTHER	10-42-225-2	4,532.50
APPLE INC. (5203)	05/14/24 CK# 148759	\$216.99
MLDZS6GXKS CC PYMT (6418) FOR ELECT RESOURCES: PUBLIC RELATIONS	10-44-435-5	216.99
APPLE INC. (5203)	05/14/24 CK# 148761	\$105.19
W1335932475 CC PYMT (6420) FOR COMPUTER MAINTENANCE	10-42-255-2	105.19
ASSURED PARTNERS (6518)	05/14/24 CK# 148705	\$5,714.00
12598 WORKERS COMPENSATION INSURANCE	50-41-100-0	5,714.00
BAK, DONALD (5869)	05/14/24 CK# 148706	\$200.00
05022024 DIGITAL LIT CLASSES BRANCHES	10-42-230-8	200.00

GAIL BORDEN PUBLIC LIBRARY DISTRICT

RUN DATE: 05/09/24

PAGE: 3

RUN TIME: 03:51PM

BILLS PAID REPORT FOR MAY, 2024

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
BAKER & TAYLOR L0332252 (5119)	05/14/24 CK# 148707	\$1,008.99
2038203980 BOOKS/YOUTH	10-44-400-2	259.29
2038203981 MATERIAL PROCESSING SERVICES	10-42-265-0	122.26
2038215289 BOOKS/ADULT	10-44-400-1	66.66
2038215289 BOOKS/YOUTH	10-44-400-2	24.46
2038215289 BOOKS/YOUTH: BRANCH	10-44-400-6	12.23
2038215290 MATERIAL PROCESSING SERVICES	10-42-265-0	18.42
2038223626 BOOKS: ADULT	10-44-400-1	36.32
2038223627 MATERIAL PROCESSING SERVICES	10-42-265-0	10.53
2038249414 BOOKS: YOUTH	10-44-400-2	122.32
2038249415 MATERIAL PROCESSING SERVICES	10-42-265-0	21.20
2038266044 BOOKS: YOUTH	10-44-400-2	256.02
2038266044 BOOKS: BRANCH YOUTH	10-44-400-6	12.23
2038266045 MATERIAL PROCESSING SERVICES	10-42-265-0	47.05
BAKER & TAYLOR L4230502 (5107)	05/14/24 CK# 148708	\$21,851.66
2038133261 BOOKS/ADULT	10-44-400-1	170.14
2038133261 BOOKS/YOUTH	10-44-400-2	140.68
2038133262 MATERIAL PROCESSING SERVICES	10-42-265-0	108.20
2038163954 BOOKS/ADULT	10-44-400-1	20.18
2038163954 BOOKS/YOUTH	10-44-400-2	71.84
2038163954 BOOKS/YOUTH: BRANCH	10-44-400-6	38.20
2038163955 MATERIAL PROCESSING SERVICES	10-42-265-0	34.40
2038163956 BOOKS/YOUTH	10-44-400-2	122.15
2038163956 BOOKS/YOUTH: BRANCH	10-44-400-6	21.31
2038163957 MATERIAL PROCESSING SERVICES	10-42-265-0	48.30
2038163958 BOOKS/YOUTH	10-44-400-2	24.06
2038163959 MATERIAL PROCESSING SERVICES	10-42-265-0	8.60
2038173269 BOOKS/YOUTH	10-44-400-2	16.28
2038173269 BOOKS/ADULT: BRANCH	10-44-400-5	52.28
2038173269 BOOKS/YOUTH: BRANCH	10-44-400-6	46.07
2038173270 MATERIAL PROCESSING SERVICES	10-42-265-0	36.40
2038173271 BOOKS/YOUTH	10-44-400-2	31.65
2038173271 BOOKS/YOUTH: BRANCH	10-44-400-6	12.67
2038173272 MATERIAL PROCESSING SERVICES	10-42-265-0	18.20
2038173273 BOOKS/YOUTH: BRANCH	10-44-400-6	30.32
2038173274 MATERIAL PROCESSING SERVICES	10-42-265-0	8.60
2038177410 BOOKS/YOUTH	10-44-400-2	23.40
2038177410 BOOKS/YOUTH: BRANCH	10-44-400-6	12.10
2038177411 MATERIAL PROCESSING SERVICES	10-42-265-0	18.20
2038177412 BOOKS/YOUTH: BRANCH	10-44-400-6	26.70
2038177413 MATERIAL PROCESSING SERVICES	10-42-265-0	13.90
2038180216 BOOKS/ADULT	10-44-400-1	266.49
2038180216 BOOKS/YOUTH	10-44-400-2	656.91
2038180216 BOOKS/YOUTH: BRANCH	10-44-400-6	14.52
2038180217 MATERIAL PROCESSING SERVICES	10-42-265-0	339.90
2038180218 BOOKS/YOUTH: BRANCH	10-44-400-6	24.89
2038180219 MATERIAL PROCESSING SERVICES	10-42-265-0	14.90
2038180220 BOOKS/YOUTH	10-44-400-2	14.52
2038180220 BOOKS/YOUTH: BRANCH	10-44-400-6	21.68
2038180221 MATERIAL PROCESSING SERVICES	10-42-265-0	13.90
2038180222 BOOKS/YOUTH: BRANCH	10-44-400-6	27.19
2038180223 MATERIAL PROCESSING SERVICES	10-42-265-0	4.30

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
BAKER & TAYLOR L4230502 (5107) CONTINUED ...		
2038181972 BOOKS/ADULT	10-44-400-1	293.49
2038181972 BOOKS/YOUTH	10-44-400-2	99.60
2038181972 BOOKS/ADULT: BRANCH	10-44-400-5	53.53
2038181972 BOOKS/YOUTH: BRANCH	10-44-400-6	15.28
2038181973 MATERIAL PROCESSING SERVICES	10-42-265-0	152.60
2038181974 BOOKS/ADULT	10-44-400-1	53.53
2038181974 BOOKS/YOUTH	10-44-400-2	7.64
2038181974 BOOKS/ADULT: BRANCH	10-44-400-5	53.89
2038181975 MATERIAL PROCESSING SERVICES	10-42-265-0	33.10
2038181976 BOOKS/YOUTH	10-44-400-2	7.64
2038181976 BOOKS/YOUTH: BRANCH	10-44-400-6	25.28
2038181977 MATERIAL PROCESSING SERVICES	10-42-265-0	12.90
2038185336 BOOKS: ADULT	10-44-400-1	244.71
2038185336 BOOKS: YOUTH	10-44-400-2	120.72
2038185336 BOOKS: BRANCH ADULT	10-44-400-5	17.28
2038185336 BOOKS: BRANCH YOUTH	10-44-400-6	16.31
2038185337 MATERIAL PROCESSING SERVICES	10-42-265-0	114.50
2038185338 BOOKS: ADULT	10-44-400-1	41.49
2038185338 BOOKS: YOUTH	10-44-400-2	16.31
2038185338 BOOKS: BRANCH YOUTH	10-44-400-6	9.68
2038185339 MATERIAL PROCESSING SERVICES	10-42-265-0	17.20
2038185340 BOOKS: BRANCH ADULT	10-44-400-5	24.22
2038185340 BOOKS: BRANCH YOUTH	10-44-400-6	10.31
2038185341 MATERIAL PROCESSING SERVICES	10-42-265-0	9.60
2038185342 BOOKS: BRANCH ADULT	10-44-400-5	24.21
2038185343 MATERIAL PROCESSING SERVICES	10-42-265-0	4.30
2038189104 BOOKS/ADULT	10-44-400-1	227.95
2038189104 BOOKS/YOUTH	10-44-400-2	702.15
2038189104 BOOKS/YOUTH: BRANCH	10-44-400-6	9.70
2038189105 MATERIAL PROCESSING SERVICES	10-42-265-0	362.00
2038189106 BOOKS: YOUTH	10-44-400-2	4.84
2038189106 BOOKS: BRANCH YOUTH	10-44-400-6	36.87
2038189107 MATERIAL PROCESSING SERVICES	10-42-265-0	18.20
2038189108 BOOKS: YOUTH	10-44-400-2	4.85
2038189108 BOOKS: BRANCH YOUTH	10-44-400-6	12.99
2038189109 MATERIAL PROCESSING SERVICES	10-42-265-0	9.60
2038192356 BOOKS/ADULT	10-44-400-1	194.96
2038192356 BOOKS/YOUTH	10-44-400-2	109.18
2038192356 BOOKS/YOUTH: BRANCH	10-44-400-6	21.14
2038192357 MATERIAL PROCESSING SERVICES	10-42-265-0	105.60
2038192358 BOOKS/YOUTH	10-44-400-2	9.68
2038192358 BOOKS/ADULT: BRANCH	10-44-400-5	31.29
2038192358 BOOKS/YOUTH: BRANCH	10-44-400-6	10.36
2038192359 MATERIAL PROCESSING SERVICES	10-42-265-0	18.20
2038192360 BOOKS/YOUTH	10-44-400-2	11.47
2038192360 BOOKS/YOUTH: BRANCH	10-44-400-6	10.36
2038192361 MATERIAL PROCESSING SERVICES	10-42-265-0	8.60
2038194779 BOOKS/ADULT	10-44-400-1	282.61
2038194779 BOOKS/YOUTH	10-44-400-2	132.13
2038194779 BOOKS/ADULT: BRANCH	10-44-400-5	16.14
2038194780 MATERIAL PROCESSING SERVICES	10-42-265-0	67.50
2038194781 BOOKS/ADULT	10-44-400-1	16.14

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
BAKER & TAYLOR L4230502 (5107) CONTINUED ...		
2038194781 BOOKS/YOUTH	10-44-400-2	25.91
2038194781 BOOKS/ADULT: BRANCH	10-44-400-5	86.18
2038194782 MATERIAL PROCESSING SERVICES	10-42-265-0	31.10
2038194785 BOOKS/YOUTH	10-44-400-2	25.91
2038194786 MATERIAL PROCESSING SERVICES	10-42-265-0	4.30
2038197422 BOOKS/ADULT	10-44-400-1	88.43
2038197422 BOOKS/YOUTH	10-44-400-2	140.24
2038197422 BOOKS/YOUTH: BRANCH	10-44-400-6	10.36
2038197423 MATERIAL PROCESSING SERVICES	10-42-265-0	81.40
2038197424 BOOKS: BRANCH ADULT	10-44-400-5	26.89
2038197425 MATERIAL PROCESSING SERVICES	10-42-265-0	4.30
2038197426 BOOKS: YOUTH	10-44-400-2	10.36
2038197427 MATERIAL PROCESSING SERVICES	10-42-265-0	4.30
2038199463 BOOKS/ADULT	10-44-400-1	197.91
2038199463 BOOKS/YOUTH	10-44-400-2	144.87
2038199463 BOOKS/YOUTH: BRANCH	10-44-400-6	87.39
2038199464 MATERIAL PROCESSING SERVICES	10-42-265-0	92.00
2038199465 BOOKS/YOUTH	10-44-400-2	87.39
2038199465 BOOKS/YOUTH: BRANCH	10-44-400-6	19.12
2038199466 MATERIAL PROCESSING SERVICES	10-42-265-0	17.20
2038203501 BOOKS/ADULT	10-44-400-1	184.76
2038203501 BOOKS/YOUTH	10-44-400-2	208.08
2038203501 BOOKS/YOUTH: BRANCH	10-44-400-6	56.54
2038203502 MATERIAL PROCESSING SERVICES	10-42-265-0	152.90
2038203503 BOOKS: YOUTH	10-44-400-2	10.94
2038203503 BOOKS: BRANCH YOUTH	10-44-400-6	52.86
2038203504 MATERIAL PROCESSING SERVICES	10-42-265-0	23.50
2038203505 BOOKS: YOUTH	10-44-400-2	45.61
2038203505 BOOKS: BRANCH YOUTH	10-44-400-6	10.94
2038203506 MATERIAL PROCESSING SERVICES	10-42-265-0	17.20
2038203507 BOOKS: BRANCH YOUTH	10-44-400-6	17.33
2038203508 MATERIAL PROCESSING SERVICES	10-42-265-0	4.30
2038206525 BOOKS: ADULT	10-44-400-1	337.69
2038206525 BOOKS: YOUTH	10-44-400-2	185.65
2038206525 BOOKS: BRANCH ADULT	10-44-400-5	77.00
2038206525 BOOKS: BRANCH YOUTH	10-44-400-6	92.80
2038206526 MATERIAL PROCESSING SERVICES	10-42-265-0	212.80
2038206527 BOOKS: ADULT	10-44-400-1	77.00
2038206527 BOOKS: YOUTH	10-44-400-2	28.39
2038206527 BOOKS: BRANCH ADULT	10-44-400-5	67.59
2038206527 BOOKS: BRANCH YOUTH	10-44-400-6	14.53
2038206528 MATERIAL PROCESSING SERVICES	10-42-265-0	51.30
2038206529 BOOKS: YOUTH	10-44-400-2	50.56
2038206530 MATERIAL PROCESSING SERVICES	10-42-265-0	12.90
2038206531 BOOKS: YOUTH	10-44-400-2	13.86
2038206532 MATERIAL PROCESSING SERVICES	10-42-265-0	4.30
2038209112 BOOKS: ADULT	10-44-400-1	158.31
2038209112 BOOKS: YOUTH	10-44-400-2	181.39
2038209112 BOOKS: BRANCH ADULT	10-44-400-5	12.11
2038209112 BOOKS: BRANCH YOUTH	10-44-400-6	23.73
2038209113 MATERIAL PROCESSING SERVICES	10-42-265-0	115.80
2038209114 BOOKS: ADULT	10-44-400-1	12.11

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
BAKER & TAYLOR L4230502 (5107) CONTINUED ...		
2038209114 BOOKS: YOUTH	10-44-400-2	21.87
2038209114 BOOKS: BRANCH ADULT	10-44-400-5	69.75
2038209115 MATERIAL PROCESSING SERVICES	10-42-265-0	32.10
2038209116 BOOKS: YOUTH	10-44-400-2	22.59
2038209117 MATERIAL PROCESSING SERVICES	10-42-265-0	8.60
2038209118 BOOKS: YOUTH	10-44-400-2	10.36
2038209119 MATERIAL PROCESSING SERVICES	10-42-265-0	4.30
2038211713 BOOKS/ADULT	10-44-400-1	56.36
2038211713 BOOKS/YOUTH	10-44-400-2	49.82
2038211713 BOOKS/YOUTH: BRANCH	10-44-400-6	11.52
2038211714 MATERIAL PROCESSING SERVICES	10-42-265-0	31.10
2038211715 BOOKS: YOUTH	10-44-400-2	11.52
2038211716 MATERIAL PROCESSING SERVICES	10-42-265-0	4.30
2038213231 BOOKS: ADULT	10-44-400-1	221.25
2038213231 BOOKS: YOUTH	10-44-400-2	111.87
2038213232 MATERIAL PROCESSING SERVICES	10-42-265-0	161.60
2038213233 BOOKS: BRANCH YOUTH	10-44-400-6	15.77
2038213234 MATERIAL PROCESSING SERVICES	10-42-265-0	10.60
2038217493 BOOKS: ADULT	10-44-400-1	211.51
2038217493 BOOKS: YOUTH	10-44-400-2	90.62
2038217493 BOOKS: BRANCH YOUTH	10-44-400-6	25.09
2038217494 MATERIAL PROCESSING SERVICES	10-42-265-0	82.40
2038217495 BOOKS: BRANCH YOUTH	10-44-400-6	12.99
2038217496 MATERIAL PROCESSING SERVICES	10-42-265-0	4.30
2038217497 BOOKS: YOUTH	10-44-400-2	12.10
2038217497 BOOKS: BRANCH YOUTH	10-44-400-6	12.99
2038217498 MATERIAL PROCESSING SERVICES	10-42-265-0	8.60
2038217499 BOOKS: YOUTH	10-44-400-2	12.99
2038217500 MATERIAL PROCESSING SERVICES	10-42-265-0	4.30
2038220212 BOOKS: ADULT	10-44-400-1	160.31
2038220212 BOOKS: YOUTH	10-44-400-2	110.07
2038220212 BOOKS: BRANCH ADULT	10-44-400-5	157.77
2038220212 BOOKS: BRANCH YOUTH	10-44-400-6	24.76
2038220213 MATERIAL PROCESSING SERVICES	10-42-265-0	138.00
2038220214 BOOKS: ADULT	10-44-400-1	157.78
2038220214 BOOKS: YOUTH	10-44-400-2	10.36
2038220214 BOOKS: BRANCH YOUTH	10-44-400-6	39.11
2038220215 MATERIAL PROCESSING SERVICES	10-42-265-0	58.90
2038220216 BOOKS: YOUTH	10-44-400-2	14.40
2038220217 MATERIAL PROCESSING SERVICES	10-42-265-0	4.30
2038223507 BOOKS: ADULT	10-44-400-1	72.04
2038223507 BOOKS: YOUTH	10-44-400-2	15.18
2038223507 BOOKS: BRANCH ADULT	10-44-400-5	37.47
2038223507 BOOKS: BRANCH YOUTH	10-44-400-6	10.36
2038223508 MATERIAL PROCESSING SERVICES	10-42-265-0	39.70
2038223509 BOOKS: ADULT	10-44-400-1	37.47
2038223509 BOOKS: YOUTH	10-44-400-2	10.36
2038223510 MATERIAL PROCESSING SERVICES	10-42-265-0	12.90
2038226795 BOOKS: ADULT	10-44-400-1	430.81
2038226795 BOOKS: YOUTH	10-44-400-2	466.68
2038226795 BOOKS: BRANCH ADULT	10-44-400-5	47.78
2038226795 BOOKS: BRANCH YOUTH	10-44-400-6	105.08

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
BAKER & TAYLOR L4230502 (5107) CONTINUED ...		
2038226796 MATERIAL PROCESSING SERVICES	10-42-265-0	368.30
2038226797 BOOKS: ADULT	10-44-400-1	47.78
2038226797 BOOKS: YOUTH	10-44-400-2	66.97
2038226797 BOOKS: BRANCH ADULT	10-44-400-5	50.69
2038226798 MATERIAL PROCESSING SERVICES	10-42-265-0	48.30
2038226799 BOOKS: YOUTH	10-44-400-2	28.16
2038226799 BOOKS: BRANCH YOUTH	10-44-400-6	37.70
2038226800 MATERIAL PROCESSING SERVICES	10-42-265-0	21.50
2038226801 BOOKS: ADULT	10-44-400-1	13.32
2038226801 BOOKS: YOUTH	10-44-400-2	24.46
2038226801 BOOKS: BRANCH YOUTH	10-44-400-6	38.72
2038226802 MATERIAL PROCESSING SERVICES	10-42-265-0	26.80
2038227764 BOOKS: YOUTH	10-44-400-2	254.88
2038227764 BOOKS: BRANCH YOUTH	10-44-400-6	159.19
2038227765 MATERIAL PROCESSING SERVICES	10-42-265-0	134.30
2038227766 BOOKS: YOUTH	10-44-400-2	57.40
2038227766 BOOKS: BRANCH ADULT	10-44-400-5	17.29
2038227767 MATERIAL PROCESSING SERVICES	10-42-265-0	25.80
2038227768 BOOKS: YOUTH	10-44-400-2	79.00
2038227768 BOOKS: BRANCH YOUTH	10-44-400-6	13.00
2038227769 MATERIAL PROCESSING SERVICES	10-42-265-0	30.10
2038227770 BOOKS: YOUTH	10-44-400-2	22.79
2038227771 MATERIAL PROCESSING SERVICES	10-42-265-0	8.60
2038231163 BOOKS: ADULT	10-44-400-1	297.36
2038231163 BOOKS: YOUTH	10-44-400-2	161.93
2038231163 BOOKS: BRANCH ADULT	10-44-400-5	17.28
2038231163 BOOKS: BRANCH YOUTH	10-44-400-6	48.37
2038231164 MATERIAL PROCESSING SERVICES	10-42-265-0	162.80
2038231165 BOOKS: ADULT	10-44-400-1	29.39
2038231165 BOOKS: YOUTH	10-44-400-2	50.99
2038231165 BOOKS: BRANCH ADULT	10-44-400-5	33.43
2038231166 MATERIAL PROCESSING SERVICES	10-42-265-0	35.40
2038231167 BOOKS: BRANCH YOUTH	10-44-400-6	10.36
2038231168 MATERIAL PROCESSING SERVICES	10-42-265-0	4.30
2038231169 BOOKS: YOUTH	10-44-400-2	12.67
2038231170 MATERIAL PROCESSING SERVICES	10-42-265-0	4.30
2038235302 BOOKS: ADULT	10-44-400-1	247.12
2038235302 BOOKS: YOUTH	10-44-400-2	281.20
2038235302 BOOKS: BRANCH ADULT	10-44-400-5	82.61
2038235302 BOOKS: BRANCH YOUTH	10-44-400-6	82.42
2038235303 MATERIAL PROCESSING SERVICES	10-42-265-0	226.00
2038235304 BOOKS: ADULT	10-44-400-1	82.59
2038235304 BOOKS: YOUTH	10-44-400-2	34.82
2038235304 BOOKS: BRANCH ADULT	10-44-400-5	61.35
2038235304 BOOKS: BRANCH YOUTH	10-44-400-6	10.84
2038235305 MATERIAL PROCESSING SERVICES	10-42-265-0	52.60
2038235306 BOOKS: YOUTH	10-44-400-2	25.92
2038235306 BOOKS: BRANCH YOUTH	10-44-400-6	32.53
2038235307 MATERIAL PROCESSING SERVICES	10-42-265-0	21.50
2038235308 BOOKS: YOUTH	10-44-400-2	21.69
2038235309 MATERIAL PROCESSING SERVICES	10-42-265-0	8.60
2038238257 BOOKS: ADULT	10-44-400-1	192.98

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
BAKER & TAYLOR L4230502 (5107) CONTINUED ...		
2038238257 BOOKS: YOUTH	10-44-400-2	163.54
2038238257 BOOKS: BRANCH ADULT	10-44-400-5	50.41
2038238257 BOOKS: BRANCH YOUTH	10-44-400-6	22.09
2038238258 MATERIAL PROCESSING SERVICES	10-42-265-0	127.40
2038238259 BOOKS: ADULT	10-44-400-1	50.41
2038238259 BOOKS: YOUTH	10-44-400-2	41.01
2038238259 BOOKS: BRANCH ADULT	10-44-400-5	13.95
2038238260 MATERIAL PROCESSING SERVICES	10-42-265-0	37.40
2038238261 BOOKS: YOUTH	10-44-400-2	52.37
2038238262 MATERIAL PROCESSING SERVICES	10-42-265-0	12.90
2038238263 BOOKS: YOUTH	10-44-400-2	82.99
2038238264 MATERIAL PROCESSING SERVICES	10-42-265-0	25.80
2038240730 BOOKS: ADULT	10-44-400-1	137.52
2038240730 BOOKS: YOUTH	10-44-400-2	839.11
2038240730 BOOKS: BRANCH ADULT	10-44-400-5	34.57
2038240730 BOOKS: BRANCH YOUTH	10-44-400-6	135.85
2038240731 MATERIAL PROCESSING SERVICES	10-42-265-0	312.30
2038240732 BOOKS: ADULT	10-44-400-1	34.57
2038240732 BOOKS: YOUTH	10-44-400-2	58.96
2038240732 BOOKS: BRANCH YOUTH	10-44-400-6	42.17
2038240733 MATERIAL PROCESSING SERVICES	10-42-265-0	43.00
2038240734 BOOKS: YOUTH	10-44-400-2	76.89
2038240734 BOOKS: BRANCH YOUTH	10-44-400-6	41.02
2038240735 MATERIAL PROCESSING SERVICES	10-42-265-0	43.00
2038244769 BOOKS: ADULT	10-44-400-1	258.00
2038244769 BOOKS: YOUTH	10-44-400-2	183.65
2038244769 BOOKS: BRANCH YOUTH	10-44-400-6	71.78
2038244770 MATERIAL PROCESSING SERVICES	10-42-265-0	161.50
2038244771 BOOKS: BRANCH YOUTH	10-44-400-6	27.40
2038244772 MATERIAL PROCESSING SERVICES	10-42-265-0	8.60
2038244773 BOOKS: YOUTH	10-44-400-2	36.50
2038244773 BOOKS: BRANCH YOUTH	10-44-400-6	14.52
2038244774 MATERIAL PROCESSING SERVICES	10-42-265-0	18.20
2038244775 BOOKS: YOUTH	10-44-400-2	35.28
2038244776 MATERIAL PROCESSING SERVICES	10-42-265-0	13.90
2038251742 BOOKS: ADULT	10-44-400-1	307.42
2038251742 BOOKS: YOUTH	10-44-400-2	215.24
2038251742 BOOKS: BRANCH ADULT	10-44-400-5	184.92
2038251742 BOOKS: BRANCH YOUTH	10-44-400-6	44.46
2038251743 MATERIAL PROCESSING SERVICES	10-42-265-0	219.70
BAKER & TAYLOR L0620012 (5108) 05/14/24 CK# 148709 \$152.47		
2038212629 BOOKS/ADULT: BRANCH	10-44-400-5	28.92
2038232922 BOOKS: BRANCH ADULT	10-44-400-5	9.64
2038270139 BOOKS: YOUTH	10-44-400-2	113.91
BAKER & TAYLOR L4234202 (5110) 05/14/24 CK# 148710 \$12.55		
2038159754 BOOKS: ADULT	10-44-400-1	7.25
2038159755 MATERIAL PROCESSING SERVICES	10-42-265-0	5.30
BAKER AND TAYLOR L4229202 (394) 05/14/24 CK# 148711 \$8,715.20		
2038154816 BOOKS/ADULT	10-44-400-1	136.57
2038154817 MATERIAL PROCESSING SERVICES	10-42-265-0	26.80
2038171540 BOOKS/ADULT	10-44-400-1	1,215.42

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
BAKER AND TAYLOR L4229202 (394) CONTINUED ...		
2038171540 BOOKS/YOUTH	10-44-400-2	67.88
2038171540 BOOKS/ADULT: BRANCH	10-44-400-5	243.74
2038171541 MATERIAL PROCESSING SERVICES	10-42-265-0	373.30
2038171542 BOOKS/ADULT	10-44-400-1	275.88
2038171542 BOOKS/ADULT: BRANCH	10-44-400-5	70.92
2038171543 MATERIAL PROCESSING SERVICES	10-42-265-0	81.40
2038171544 BOOKS/ADULT	10-44-400-1	12.11
2038171544 BOOKS/YOUTH	10-44-400-2	21.31
2038171545 MATERIAL PROCESSING SERVICES	10-42-265-0	9.60
2038175649 BOOKS/ADULT	10-44-400-1	74.71
2038175649 BOOKS/ADULT: BRANCH	10-44-400-5	68.58
2038175650 MATERIAL PROCESSING SERVICES	10-42-265-0	35.40
2038175651 BOOKS/ADULT	10-44-400-1	68.57
2038175652 MATERIAL PROCESSING SERVICES	10-42-265-0	17.20
2038193188 BOOKS/ADULT	10-44-400-1	1,181.41
2038193188 BOOKS/YOUTH	10-44-400-2	71.47
2038193188 BOOKS/ADULT: BRANCH	10-44-400-5	311.13
2038193189 MATERIAL PROCESSING SERVICES	10-42-265-0	422.30
2038193190 BOOKS: ADULT	10-44-400-1	311.19
2038193190 BOOKS: YOUTH	10-44-400-2	8.56
2038193190 BOOKS: BRANCH ADULT	10-44-400-5	48.95
2038193191 MATERIAL PROCESSING SERVICES	10-42-265-0	101.60
2038193192 BOOKS: YOUTH	10-44-400-2	17.64
2038193193 MATERIAL PROCESSING SERVICES	10-42-265-0	9.60
2038196146 BOOKS/ADULT	10-44-400-1	117.03
2038196146 BOOKS/YOUTH	10-44-400-2	14.53
2038196146 BOOKS/ADULT: BRANCH	10-44-400-5	33.43
2038196147 MATERIAL PROCESSING SERVICES	10-42-265-0	46.00
2038196148 BOOKS/ADULT	10-44-400-1	33.43
2038196149 MATERIAL PROCESSING SERVICES	10-42-265-0	8.60
2038209859 BOOKS: ADULT	10-44-400-1	531.57
2038209859 BOOKS: YOUTH	10-44-400-2	42.30
2038209859 BOOKS: BRANCH ADULT	10-44-400-5	180.93
2038209860 MATERIAL PROCESSING SERVICES	10-42-265-0	216.10
2038209861 BOOKS: ADULT	10-44-400-1	223.97
2038209861 BOOKS: YOUTH	10-44-400-2	7.74
2038209861 BOOKS: BRANCH ADULT	10-44-400-5	16.72
2038209862 MATERIAL PROCESSING SERVICES	10-42-265-0	71.80
2038224130 BOOKS: ADULT	10-44-400-1	356.58
2038224130 BOOKS: YOUTH	10-44-400-2	7.74
2038224130 BOOKS: BRANCH ADULT	10-44-400-5	113.58
2038224131 MATERIAL PROCESSING SERVICES	10-42-265-0	118.80
2038224132 BOOKS: ADULT	10-44-400-1	113.56
2038224132 BOOKS: YOUTH	10-44-400-2	7.74
2038224132 BOOKS: BRANCH ADULT	10-44-400-5	17.28
2038224133 MATERIAL PROCESSING SERVICES	10-42-265-0	38.70
2038224134 BOOKS: ADULT	10-44-400-1	26.64
2038224135 MATERIAL PROCESSING SERVICES	10-42-265-0	10.60
2038233734 BOOKS: ADULT	10-44-400-1	219.12
2038233734 BOOKS: YOUTH	10-44-400-2	13.76
2038233734 BOOKS: BRANCH ADULT	10-44-400-5	161.96
2038233735 MATERIAL PROCESSING SERVICES	10-42-265-0	105.90

GAIL BORDEN PUBLIC LIBRARY DISTRICT

RUN DATE: 05/09/24

PAGE: 10

RUN TIME: 03:51PM

BILLS PAID REPORT FOR MAY, 2024

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
BAKER AND TAYLOR L4229202 (394) CONTINUED ...		
2038233736 BOOKS: ADULT	10-44-400-1	161.97
2038233736 BOOKS: BRANCH ADULT	10-44-400-5	20.18
2038233737 MATERIAL PROCESSING SERVICES	10-42-265-0	43.00
2038239721 BOOKS: ADULT	10-44-400-1	160.43
2038239721 BOOKS: BRANCH ADULT	10-44-400-5	48.09
2038239722 MATERIAL PROCESSING SERVICES	10-42-265-0	58.60
2038239723 BOOKS: ADULT	10-44-400-1	48.09
2038239723 BOOKS: BRANCH ADULT	10-44-400-5	17.29
2038239724 MATERIAL PROCESSING SERVICES	10-42-265-0	18.20
BIBLIOTHECA, LLC (5448)	05/14/24 CK# 148712	\$3,839.90
INV-US75249 MATERIALS PROCESSING SUPPLIES	10-43-310-0	3,839.90
BIG APPLE BAGEL (467)	05/14/24 CK# 148713	\$134.97
065876 FOOD & BEVERAGE: ADMIN	10-43-360-0	134.97
BOOK PAGE (4591)	05/14/24 CK# 148714	\$2,880.00
S82525 PERIODICALS	10-44-410-0	2,880.00
CDW GOVERNMENT, INC. (842)	05/14/24 CK# 148715	\$693.00
QT40124 OFFICE SUPPLIES/COMPUTER	10-43-300-2	211.20
QT62874 OFFICE SUPPLIES/COMPUTER	10-43-300-2	481.80
CENTRO DE INFORMACION (706)	05/14/24 CK# 148756	\$113.99
1PHHD CC PYMT (6415) FOR CONTINUING ED: REGISTRATION/FEES	10-42-290-1	113.99
CHARACTERS IO, LLC (6732)	05/14/24 CK# 148759	\$195.70
4112024 CC PYMT (6418) FOR PUBLIC RELATIONS: GENERAL	10-42-222-2	97.85
4162024 CC PYMT (6418) FOR PUBLIC RELATIONS: GENERAL	10-42-222-2	97.85
CHASE (5598)	05/14/24 CK# 148716	\$5,146.22
0000002953 DEBT CERT INTEREST	10-42-206-5	5,146.22
CHICAGO DOCK & DOOR (6509)	05/14/24 CK# 148717	\$2,466.66
14921805 REPAIR/MAINT. OF BLDG: SOUTH ELGIN	60-42-200-7	2,466.66
CHICAGO SUN-TIMES (5075)	05/14/24 CK# 148718	\$548.00
05192024 PERIODICALS: BRANCH	10-44-410-5	548.00
CINTAS CORPORATION LOC. #355 (4662)	05/14/24 CK# 148719	\$7,774.34
1904818449 JANITORIAL SUPPLIES	10-43-370-0	67.50
4188940924 JANITORIAL SUPPLIES	10-43-370-0	631.24
4189462283 JANITORIAL SUPPLIES	10-43-370-0	307.03
4189587519 JANITORIAL SUPPLIES	10-43-370-0	57.54
4189589338 JANITORIAL SUPPLIES	10-43-370-0	1,514.94
4190175925 JANITORIAL SUPPLIES	10-43-370-0	184.58
4190305620 JANITORIAL SUPPLIES	10-43-370-0	57.54
4190307654 JANITORIAL SUPPLIES	10-43-370-0	1,623.62
4191013946 JANITORIAL SUPPLIES	10-43-370-0	57.54
4191015828 JANITORIAL SUPPLIES	10-43-370-0	1,342.86
4191742196 JANITORIAL SUPPLIES	10-43-370-0	108.13
4191742282 JANITORIAL SUPPLIES	10-43-370-0	385.54
4191744104 JANITORIAL SUPPLIES	10-43-370-0	1,436.28
CLICKUP (6239)	05/14/24 CK# 148761	\$84.00
40124 CC PYMT (6420) FOR ONLINE COMPUTER SVCS: ACCESS SVCS	10-42-255-3	84.00
CLIFF SOPER COMPANY, INC. (5398)	05/14/24 CK# 148720	\$857.50
102981S REPAIR/MAINT. OF HVAC	60-42-220-0	857.50

GAIL BORDEN PUBLIC LIBRARY DISTRICT

RUN DATE: 05/09/24

PAGE: 11

RUN TIME: 03:51PM

BILLS PAID REPORT FOR MAY, 2024

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
COLUNGA, CRISTINA (5491)	05/14/24 CK# 148721	\$100.00
05202024 PUBLIC PROGRAMMING:YOUTH	10-42-230-2	100.00
COMPLETE CLEANING COMPANY, INC. (835)	05/14/24 CK# 148722	\$17,515.00
AW15660 REPAIR/MAINT. OF BLDG: RAKOW	60-42-200-5	935.00
AW16388 GENERAL CLEANING SERVICE	10-42-235-0	2,950.00
C27092 GENERAL CLEANING SVC: SOUTH ELGIN	10-42-235-7	2,090.00
C27093 GENERAL CLEANING SERVICE: RAKOW	10-42-235-5	2,790.00
C27094 GENERAL CLEANING SERVICE	10-42-235-0	8,750.00
COMPUTYPE, INC (4719)	05/14/24 CK# 148723	\$777.85
697635 MATERIALS PROCESSING SUPPLIES	10-43-310-0	777.85
CONFERENCE FOOD & BEVERAGE (6685)	05/14/24 CK# 148758	\$385.41
042024 CC PYMT (6417) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	385.41
CONFERENCE FOOD & BEVERAGE (6685)	05/14/24 CK# 148764	\$360.44
042024C CC PYMT (6424) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	360.44
CONFERENCE FOOD & BEVERAGE (6685)	05/14/24 CK# 148766	\$84.76
042024 B CC PYMT (6427) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	84.76
CONFERENCE FOOD & BEVERAGE (6685)	05/14/24 CK# 148767	\$217.28
042024D CC PYMT (6428) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	217.28
CONNECTIFY (6764)	05/14/24 CK# 148762	\$99.99
386514 CC PYMT (6421) FOR ELECT RESOURCES: PUBLIC RELATIONS	10-44-435-5	99.99
CRYSTAL CLEAR AQUARIUM MAINTENANCE (931)	05/14/24 CK# 148724	\$355.00
22362 ANIMAL CARE & FEEDING	10-43-340-0	355.00
CRYSTAL LAKE STRIKERS DRUMLINE, INC (6758)	05/14/24 CK# 148725	\$500.00
06102024 PUBLIC PROGRAMMING:YOUTH	10-42-230-2	500.00
DANNY'S PIZZA (6381)	05/14/24 CK# 148756	\$31.08
23 CC PYMT (6415) FOR FOOD & BEVERAGE: PUBLIC SVCS	10-43-360-1	31.08
DAVEY TREE EXPERT COMPANY (975)	05/14/24 CK# 148726	\$2,027.00
918453239 REPAIR/MAINT. OF GRDS: RAKOW	60-42-210-5	2,027.00
DEMCO (1000)	05/14/24 CK# 148727	\$172.16
7472823 MATERIALS PROCESSING SUPPLIES	10-43-310-0	172.16
DEMCO (1000)	05/14/24 CK# 148758	\$120.00
4052024 CC PYMT (6417) FOR TOYS & KITS: KIDSPACE	10-44-440-0	120.00
DIGITAL OCEAN (6303)	05/14/24 CK# 148761	\$24.99
479564024 CC PYMT (6420) FOR ONLINE COMPUTER SVCS: ACCESS SVCS	10-42-255-3	24.99
DREISILKER ELECTRIC MOTORS, INC. (6443)	05/14/24 CK# 148728	\$499.00
11063 REPAIR/MAINT. OF HVAC	60-42-220-0	499.00
DUNAT, AMY (5741)	05/14/24 CK# 148729	\$50.00
04132024 PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	50.00
DUNN, STEVE (4907)	05/14/24 CK# 148730	\$360.00
504 CONSULT. & PROF. FEES:OTHER	10-42-225-2	360.00
DUO SECURITY, LLC (6066)	05/14/24 CK# 148756	\$360.00
11178527 CC PYMT (6415) FOR ONLINE COMPUTER SERVICES	10-42-255-1	360.00
E. NORMAN SECURITY SYSTEMS, INC. 3 (4093)	05/14/24 CK# 148731	\$561.45
16596 RISK MANAGEMENT: FACILITIES	50-42-210-0	133.95
16611 RISK MANAGEMENT: FACILITIES	50-42-210-0	427.50

GAIL BORDEN PUBLIC LIBRARY DISTRICT

RUN DATE: 05/09/24

PAGE: 12

RUN TIME: 03:51PM

BILLS PAID REPORT FOR MAY, 2024

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
EBAY (6126)	05/14/24 CK# 148757	\$37.98
02-11404-50686 CC PYMT (6416) FOR AUDIO-VISUAL EQUIPMENT	10-45-530-0	37.98
ELGIN HISTORY MUSEUM (5896)	05/14/24 CK# 148732	\$125.00
05232024 PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	125.00
ELGIN HISTORY MUSEUM (5896)	05/14/24 CK# 148733	\$125.00
05282024 PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	125.00
ELGIN KEY & LOCK COMPANY (1155)	05/14/24 CK# 148734	\$262.45
240585 CAPITAL IMPROVEMENTS	10-49-900-0	164.55
240678 BUILDING & GROUNDS SUPPLIES	60-43-320-0	97.90
ENGBERG ANDERSON, INC. (4014)	05/14/24 CK# 148735	\$5,736.09
23364501-3 CONSULT. & PROF. FEES:OTHER	10-42-225-2	3,139.84
23364501-4 CONSULT. & PROF. FEES:OTHER	10-42-225-2	2,596.25
ENGINEERED COMPONENTS COMPANY (6755)	05/14/24 CK# 148736	\$1,500.00
040124 C/D CAPITAL IMPROVEMENTS	10-49-900-0	1,500.00
ETHIC ROOFING CO (6025)	05/14/24 CK# 148737	\$1,520.00
1402 REPAIR/MAINT. OF BUILDING	60-42-200-0	760.00
1402 REPAIR/MAINT. OF BLDG: RAKOW	60-42-200-5	760.00
EXXON MOBIL (1223)	05/14/24 CK# 148767	\$47.17
893836 CC PYMT (6428) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	47.17
FACEBOOK (6067)	05/14/24 CK# 148762	\$480.44
3U3M2 CC PYMT (6421) FOR PUBLIC RELATIONS: GENERAL	10-42-222-2	200.00
7PF5A4C7P2 CC PYMT (6421) FOR PUBLIC RELATIONS: GENERAL	10-42-222-2	75.00
8251019 CC PYMT (6421) FOR PUBLIC RELATIONS: GENERAL	10-42-222-2	75.00
ASMEF3L6P2 CC PYMT (6421) FOR PUBLIC RELATIONS: GENERAL	10-42-222-2	75.00
KFN584Q3M2 CC PYMT (6421) FOR PUBLIC RELATIONS: GENERAL	10-42-222-2	48.51
SXV8P344M2 CC PYMT (6421) FOR PUBLIC RELATIONS: GENERAL	10-42-222-2	6.93
FOX VALLEY FIRE & SAFETY (1329)	05/14/24 CK# 148738	\$3,905.99
IN00674049 RISK MANAGEMENT: FACILITIES	50-42-210-0	180.00
IN00678130 RISK MANAGEMENT: FACILITIES	50-42-210-0	417.99
IN00678131 RISK MANAGEMENT: FACILITIES	50-42-210-0	323.00
IN00680037 CAPITAL IMPROVEMENTS	10-49-900-0	2,400.00
IN00683038 REPAIR/MAINT. OF BUILDING	60-42-200-0	585.00
FRANK & SONS ENTERPRISES, INC (4545)	05/14/24 CK# 148739	\$2,260.00
2730 REPAIR/MAINT. OF GRDS: RAKOW	60-42-210-5	700.00
2731 REPAIR/MAINT. OF GROUNDS	60-42-210-0	1,560.00
FUEL MART (6768)	05/14/24 CK# 148764	\$12.22
5278065 CC PYMT (6424) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	12.22
FUN EXPRESS, LLC (5754)	05/14/24 CK# 148756	\$84.59
730542165 CC PYMT (6415) FOR PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	84.59
GILPATRICK, KAREN (5886)	05/14/24 CK# 148740	\$435.00
055 CONSULT. & PROF. FEES:OTHER	10-42-225-2	435.00
GOOGLE, LLC (6091)	05/14/24 CK# 148761	\$25.00
64489 CC PYMT (6420) FOR ONLINE COMPUTER SVCS: ACCESS SVCS	10-42-255-3	25.00
GOVERNMENT FINANCE OFFICERS ASSOCIATION (4884)	05/14/24 CK# 148741	\$280.00
2489509 DUES & MEMBERSHIPS	10-42-280-0	280.00
GRAINGER (1449)	05/14/24 CK# 148742	\$250.25
9055071089 BUILDING & GROUNDS SUPPLIES	60-43-320-0	-150.00
9081263072 BUILDING & GROUNDS SUPPLIES	60-43-320-0	283.98

GAIL BORDEN PUBLIC LIBRARY DISTRICT

RUN DATE: 05/09/24

PAGE: 13

RUN TIME: 03:51PM

BILLS PAID REPORT FOR MAY, 2024

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
GRAINGER (1449) CONTINUED ...		
9081461932 MISCELLANEOUS	60-43-399-0	10.84
9089115316 BUILDING & GROUNDS SUPPLIES	60-43-320-0	17.54
9096273843 BUILDING & GROUNDS SUPPLIES	60-43-320-0	87.89
GRASSHOPPER (6074)	05/14/24 CK# 148756	\$20.18
4292024 CC PYMT (6415) FOR OFFICE SUPPLIES/COMPUTER	10-43-300-2	20.18
HAGG PRESS (1505)	05/14/24 CK# 148743	\$21,488.00
120220 PUBLIC RELATIONS: NEWSLETTER	10-42-222-1	21,488.00
HANNA'S BAKERY (6775)	05/14/24 CK# 148756	\$290.00
2406 CC PYMT (6415) FOR VOLUNTEERS	10-43-305-0	290.00
HD SUPPLY FORMALY HOME DEPOT PRO (6777)	05/14/24 CK# 148744	\$605.18
799535836 JANITORIAL SUPPLIES	10-43-370-0	235.80
800002958 JANITORIAL SUPPLIES	10-43-370-0	195.86
801884776 JANITORIAL SUPPLIES	10-43-370-0	173.52
HEDSTROM DOUANGCHAY (4233)	05/14/24 CK# 148745	\$150.00
05292024 PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	150.00
HELM SERVICE (5979)	05/14/24 CK# 148746	\$30,034.67
CHI146827C REPAIR/MAINT. OF HVAC	60-42-220-0	3,683.67
CHI146849C REPAIR/MAINT. HVAC: SOUTH ELGIN	60-42-220-7	208.92
CHI146850C REPAIR/MAINT. HVAC: RAKOW	60-42-220-5	253.33
CHI146851C REPAIR/MAINT. OF HVAC	60-42-220-0	1,959.00
CHI146852C REPAIR/MAINT. HVAC: RAKOW	60-42-220-5	338.75
CHI147114C REPAIR/MAINT. HVAC: SOUTH ELGIN	60-42-220-7	208.92
CHI147115C REPAIR/MAINT. HVAC: RAKOW	60-42-220-5	253.33
CHI147116C REPAIR/MAINT. OF HVAC	60-42-220-0	1,959.00
CHI147117C REPAIR/MAINT. HVAC: RAKOW	60-42-220-5	338.75
CHI147138C REPAIR/MAINT. OF HVAC	60-42-220-0	3,831.00
CHI196238 REPAIR/MAINT. HVAC: RAKOW	60-42-220-5	370.00
CHI196595 REPAIR/MAINT. HVAC: RAKOW	60-42-220-5	985.00
CHI196596 REPAIR/MAINT. OF HVAC	60-42-220-0	650.00
CHI196706 CONTINGENCY	60-42-299-0	14,995.00
HERTZ (6772)	05/14/24 CK# 148767	\$507.08
111776630 CC PYMT (6428) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	477.10
4292024 CC PYMT (6428) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	29.98
HODGE KIRK (6386)	05/14/24 CK# 148747	\$650.00
062024 STORAGE/MOVING	10-42-209-0	650.00
HOME DEPOT CREDIT SERVICES (1617)	05/14/24 CK# 148748	\$154.85
31978 BUILDING & GROUNDS SUPPLIES	60-43-320-0	111.29
6014953 BUILDING & GROUNDS SUPPLIES	60-43-320-0	43.56
HUFFMAN, DEBORAH (1650)	05/14/24 CK# 148749	\$245.00
42024 CONSULT. & PROF. FEES:OTHER	10-42-225-2	245.00
HYATT REGENCY (6255)	05/14/24 CK# 148758	\$1,532.40
1236302501 CC PYMT (6417) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	799.20
518390701 CC PYMT (6417) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	733.20
ILLINOIS LIBRARY ASSOCIATION (3822)	05/14/24 CK# 148750	\$575.00
282793 AG DUES & MEMBERSHIPS	10-42-280-0	75.00
282800 AP DUES & MEMBERSHIPS	10-42-280-0	75.00
282925 EL DUES & MEMBERSHIPS	10-42-280-0	75.00
283019 JS DUES & MEMBERSHIPS	10-42-280-0	75.00

GAIL BORDEN PUBLIC LIBRARY DISTRICT

RUN DATE: 05/09/24

PAGE: 14

RUN TIME: 03:51PM

BILLS PAID REPORT FOR MAY, 2024

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
ILLINOIS LIBRARY ASSOCIATION (3822) CONTINUED ...		
283070 LB DUES & MEMBERSHIPS	10-42-280-0	75.00
284623 CB DUES & MEMBERSHIPS	10-42-280-0	200.00
ILLINOIS STATE POLICE SERVICES FUND (4037)	05/14/24 CK# 148751	\$200.00
M5080479 042024 RISK MANAGEMENT: HR	50-42-210-1	200.00
INNOVATIVE INTERFACES, INC. (1737)	05/14/24 CK# 148752	\$31,849.42
INV-INC36476 ONLINE COMPUTER SVCS: ACCESS SVCS	10-42-255-3	31,767.67
INV-INC36925 COMPUTER CATALOG SERVICE	10-42-260-0	81.75
J.M. IRRIGATION, INC. (1817)	05/14/24 CK# 148753	\$865.00
70470 REPAIR/MAINT. OF GROUNDS	60-42-210-0	865.00
JAMF SOFTWARE, LLC (5811)	05/14/24 CK# 148757	\$520.00
100919433 CC PYMT (6416) FOR COMPUTER MAINTENANCE	10-42-255-2	520.00
JGR COMMERCIAL SOLUTIONS, INC. (5460)	05/14/24 CK# 148760	\$116.00
5302 CC PYMT (6419) FOR BUILDING & GROUNDS SUPPLIES	60-43-320-0	116.00
KANE COUNTY TREASURER (4440)	05/14/24 CK# 148754	\$4,964.72
0634176049 2023 REAL ESTATE TAXES	10-42-204-5	4,964.72
KANOPY LLC (5682)	05/14/24 CK# 148755	\$602.00
398962-PPU ELECTRONIC RESOURCES: STREAMING	10-44-435-3	602.00
KELE INC (6761)	05/14/24 CK# 148760	\$77.98
INV3752927 CC PYMT (6419) FOR REPAIR/MAINT. OF HVAC	60-42-220-0	77.98
KELLENBERGER ELECTRIC INC. (1880)	05/14/24 CK# 148768	\$450.00
31561-01 CAPITAL IMPROVEMENTS	10-49-900-0	450.00
KRISTYN'S CLASSROOM KITCHEN (5909)	05/14/24 CK# 148769	\$150.00
05222024 PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	150.00
LAFARGE FOX RIVER STONE (6762)	05/14/24 CK# 148760	\$12.31
126269513 CC PYMT (6419) FOR BUILDING & GROUNDS SUPPLIES	60-43-320-0	12.31
LAFCON (6774)	05/14/24 CK# 148756	\$271.82
0WVMA1T8 CC PYMT (6415) FOR CONTINUING ED: REGISTRATION/FEEES	10-42-290-1	271.82
LASER PRO CO., INC. (1983)	05/14/24 CK# 148770	\$2,142.00
136891 OFFICE SUPPLIES/COMPUTER	10-43-300-2	962.00
137000 OFFICE SUPPLIES/COMPUTER	10-43-300-2	277.00
137037 OFFICE SUPPLIES/COMPUTER	10-43-300-2	903.00
LAZ'S PARKING (6771)	05/14/24 CK# 148767	\$75.00
10056720 CC PYMT (6428) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	34.00
10057579 CC PYMT (6428) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	10.00
4082024 CC PYMT (6428) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	19.00
459145109 CC PYMT (6428) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	12.00
LIBRARY FURNITURE INTERNATIONAL, INC (4706)	05/14/24 CK# 148771	\$10,058.50
9272 DEP FURNITURE AND FIXTURES	10-45-510-0	10,058.50
LIBRARY FURNITURE INTERNATIONAL, INC (4706)	05/14/24 CK# 148772	\$10,058.50
9272 FINAL FURNITURE AND FIXTURES	10-45-510-0	10,058.50
LIBRARYWORKS, INC. (6021)	05/14/24 CK# 148756	\$49.00
1236-9406 CC PYMT (6415) FOR CONTINUING ED: REGISTRATION/FEEES	10-42-290-1	49.00
LOVE'S (6769)	05/14/24 CK# 148764	\$46.00
519623 CC PYMT (6424) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	46.00
LOVE'S (6769)	05/14/24 CK# 148767	\$42.64
60909 CC PYMT (6428) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	42.64

GAIL BORDEN PUBLIC LIBRARY DISTRICT

RUN DATE: 05/09/24

PAGE: 15

RUN TIME: 03:51PM

BILLS PAID REPORT FOR MAY, 2024

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
M13 GRAPHICS (6283)	05/14/24 CK# 148759	\$50.19
986918 CC PYMT (6418) FOR PUBLIC RELATIONS: GENERAL	10-42-222-2	50.19
MAILGUN TECHNOLOGIES, INC (6058)	05/14/24 CK# 148761	\$80.00
60376558 CC PYMT (6420) FOR ONLINE COMPUTER SVCS: ACCESS SVCS	10-42-255-3	80.00
MARTHA MARTINEZ (6327)	05/14/24 CK# 148773	\$246.87
04242024 CONTINUING EDUCATION:TRAVEL & MEALS	10-42-290-2	246.87
MENARDS (2224)	05/14/24 CK# 148760	\$154.19
379528 CC PYMT (6419) FOR ELECTRICAL SUPPLIES/BULBS	10-43-380-0	37.96
379532 CC PYMT (6419) FOR JANITORIAL SUPPLIES	10-43-370-0	55.84
906229 CC PYMT (6419) FOR JANITORIAL SUPPLIES	10-43-370-0	53.07
906245 CC PYMT (6419) FOR MATERIALS PROCESSING SUPPLIES	10-43-310-0	7.32
MIDAMERICA ENERGY SERVICES, LLC (6048)	05/14/24 CK# 148774	\$21,300.54
12050642 ELECTRICITY	10-42-201-0	18,671.71
12054481 ELECTRICITY: SOUTH ELGIN	10-42-201-7	343.52
12059094 ELECTRICITY: RAKOW	10-42-201-5	2,285.31
MIDWEST TAPE (2256)	05/14/24 CK# 148775	\$5,945.85
505294450 AUDIO-VISUAL/ADULT	10-44-420-1	258.61
505294450 AUDIO-VISUAL/ADULT: BRANCH	10-44-420-5	173.90
505307656 AUDIO-VISUAL/ADULT	10-44-420-1	81.99
505307658 AUDIO-VISUAL/ADULT	10-44-420-1	119.97
505307659 AUDIO-VISUAL/ADULT	10-44-420-1	68.22
505311470 AUDIO-VISUAL/YOUTH	10-44-420-2	41.22
505311471 AUDIO-VISUAL/ADULT: BRANCH	10-44-420-5	128.17
505311472 AUDIO-VISUAL/ADULT: BRANCH	10-44-420-5	26.24
505326465 AUDIO-VISUAL: ADULT	10-44-420-1	341.11
505326465 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	194.92
505339924 AUDIO-VISUAL: YOUTH	10-44-420-2	124.98
505339925 AUDIO-VISUAL: ADULT	10-44-420-1	34.99
505339926 AUDIO-VISUAL: ADULT	10-44-420-1	100.45
505339926 AUDIO-VISUAL: YOUTH	10-44-420-2	12.74
505339927 AUDIO-VISUAL: ADULT	10-44-420-1	26.23
505339929 AUDIO-VISUAL: ADULT	10-44-420-1	5.24
505343930 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	46.48
505343931 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	29.99
505365547 AUDIO-VISUAL: ADULT	10-44-420-1	836.68
505365547 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	443.08
505381710 AUDIO-VISUAL: ADULT	10-44-420-1	99.67
505381712 AUDIO-VISUAL: YOUTH	10-44-420-2	127.98
505381713 AUDIO-VISUAL: ADULT	10-44-420-1	172.96
505381713 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	39.99
505381714 AUDIO-VISUAL: ADULT	10-44-420-1	120.69
505381715 AUDIO-VISUAL: ADULT	10-44-420-1	200.96
505381716 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	103.46
505381717 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	89.97
505403979 AUDIO-VISUAL: ADULT	10-44-420-1	184.39
505403979 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	137.91
505413783 AUDIO-VISUAL: ADULT	10-44-420-1	65.96
505413785 AUDIO-VISUAL: ADULT	10-44-420-1	65.22
505413786 AUDIO-VISUAL: ADULT	10-44-420-1	106.98
505413787 AUDIO-VISUAL: ADULT	10-44-420-1	11.24
505413788 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	67.46

GAIL BORDEN PUBLIC LIBRARY DISTRICT

RUN DATE: 05/09/24

PAGE: 16

RUN TIME: 03:51PM

BILLS PAID REPORT FOR MAY, 2024

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
MIDWEST TAPE (2256) CONTINUED ...		
505424123 AUDIO-VISUAL: ADULT	10-44-420-1	868.95
505424123 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	386.85
MIDWEST TAPE / HOOPLA (6521)	05/14/24 CK# 148776	\$19,269.97
505410634 ELECTRONIC RESOURCES: STREAMING	10-44-435-3	19,269.97
MOTION ARRAY (6745)	05/14/24 CK# 148762	\$29.99
1205514 CC PYMT (6421) FOR ELECT RESOURCES: PUBLIC RELATIONS	10-44-435-5	29.99
MR FUEL (6767)	05/14/24 CK# 148764	\$35.50
99220002 CC PYMT (6424) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	35.50
NATIONAL LIFT TRUCK, INC. (3896)	05/14/24 CK# 148777	\$1,241.95
IV240410832 REPAIR/MAINT. OF OTHER MAINT. EQUIP	60-42-230-0	1,241.95
NEWEGG (6342)	05/14/24 CK# 148757	\$36.07
567508653 CC PYMT (6416) FOR COMPUTER EQUIPMENT	10-45-500-0	36.07
NICOR GAS (2489)	05/14/24 CK# 148778	\$178.18
040205022024 NATURAL GAS: RAKOW	10-42-200-5	178.18
NORTHWEST ELECTRIC MOTOR CO (6763)	05/14/24 CK# 148760	\$954.87
802284 CC PYMT (6419) FOR REPAIR/MAINT. OF HVAC	60-42-220-0	954.87
NORTHWEST HISPANIC CHAMBER (6776)	05/14/24 CK# 148756	\$311.97
9447320925 CC PYMT (6415) FOR DUES & MEMBERSHIPS	10-42-280-0	311.97
O'CONNOR KEVIN (6756)	05/14/24 CK# 148779	\$250.00
05302024 PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	250.00
OCLC (4723)	05/14/24 CK# 148780	\$14,150.60
1000369367 ELECTRONIC RESOURCES: EBOOKS	10-44-435-2	7,906.68
1000369368 ELECTRONIC RESOURCES: EBOOKS	10-44-435-2	6,064.95
1000369369 ELECTRONIC RESOURCES: EBOOKS	10-44-435-2	178.97
OTIS ELEVATOR COMPANY (4788)	05/14/24 CK# 148781	\$1,187.78
100401523902 REPAIR/MAINT. OF BUILDING	60-42-200-0	1,187.78
OVERDRIVE, INC. (4535)	05/14/24 CK# 148782	\$2,915.39
01018MA24135174 ELECTRONIC RESOURCES: EBOOKS	10-44-435-2	2,915.39
PANERA (6348)	05/14/24 CK# 148763	\$136.47
24269269 CC PYMT (6423) FOR FOOD & BEVERAGE: ACCESS	10-43-360-5	136.47
PARAGON MICRO INC. (4877)	05/14/24 CK# 148783	\$2,502.79
S5158224 COMPUTER EQUIPMENT	10-45-500-0	1,679.99
S5718110 COMPUTER MAINTENANCE	10-42-255-2	822.80
PAYPAL, INC (6059)	05/14/24 CK# 148761	\$19.95
144379796 CC PYMT (6420) FOR ONLINE COMPUTER SVCS: ACCESS SVCS	10-42-255-3	19.95
PDQ.COM CORPORATION (5728)	05/14/24 CK# 148757	\$2,700.00
PDQ-11754 CC PYMT (6416) FOR COMPUTER MAINTENANCE	10-42-255-2	2,700.00
PDQ.COM CORPORATION (5728)	05/14/24 CK# 148784	\$3,780.00
PDQ-14444 COMPUTER MAINTENANCE	10-42-255-2	3,780.00
PETERSEN LAURIE (6759)	05/14/24 CK# 148785	\$200.00
06062024 PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	200.00
PETTY CASH - SARA JOHNSON (4777)	05/14/24 CK# 148786	\$770.70
04162024 PUBLIC PROGRAMMING:YOUTH	10-42-230-2	33.59
04162024 PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	131.85
04162024 CONTINUING EDUCATION:TRAVEL & MEALS	10-42-290-2	258.61
04162024 CONFERENCES: ALL EXPENSES	10-42-290-3	90.08

GAIL BORDEN PUBLIC LIBRARY DISTRICT

RUN DATE: 05/09/24

PAGE: 17

RUN TIME: 03:51PM

BILLS PAID REPORT FOR MAY, 2024

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
PETTY CASH - SARA JOHNSON (4777) CONTINUED ...		
04162024 VOLUNTEERS	10-43-305-0	17.98
04162024 ARTS & CRAFTS SUPPLIES: PUBLIC SVCS	10-43-330-2	9.49
04162024 ARTS & CRAFTS SUPPLIES: COMM SVCS	10-43-330-3	44.24
04162024 FOOD & BEVERAGE: ADMIN	10-43-360-0	87.92
04162024 FOOD & BEVERAGE: PUBLIC SVCS	10-43-360-1	34.94
04162024 AUDIO-VISUAL: ADULT	10-44-420-1	10.00
04162024 RISK MANAGEMENT: HR	50-42-210-1	42.00
04162024 BUILDING & GROUNDS SUPPLIES	60-43-320-0	10.00
PITNEY BOWES INC. (4048)	05/14/24 CK# 148787	\$49.72
1025245060 POSTAGE & SHIPPING	10-42-210-0	49.72
PLAYAWAY/FINDAWAY WORLD, LLC (4273)	05/14/24 CK# 148788	\$282.96
458475 AUDIO-VISUAL/YOUTH	10-44-420-2	74.99
458489 AUDIO-VISUAL/YOUTH	10-44-420-2	74.99
458654 AUDIO-VISUAL: YOUTH	10-44-420-2	66.49
458654 AUDIO-VISUAL: BRANCH YOUTH	10-44-420-6	66.49
RAILS (5481)	05/14/24 CK# 148789	\$1,640.00
12179 ELECTRONIC RESOURCES: STREAMING	10-44-435-3	1,640.00
RAUSCH, STACY (5373)	05/14/24 CK# 148790	\$768.88
0402 0405 CONFERENCES: ALL EXPENSES	10-42-290-3	768.88
RED ROOF INN (6766)	05/14/24 CK# 148764	\$1,255.86
262-500123 CC PYMT (6424) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	650.43
4042024 CC PYMT (6424) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	605.43
RELISH CATERING KITCHEN (6722)	05/14/24 CK# 148756	\$216.50
MU0208341888 CC PYMT (6415) FOR VOLUNTEERS	10-43-305-0	216.50
ROTARY CLUB OF ELGIN (3757)	05/14/24 CK# 148791	\$225.00
0182 C. MEDAL DUES & MEMBERSHIPS	10-42-280-0	225.00
RYAN AILEEN (6701)	05/14/24 CK# 148792	\$1,275.00
2023-24 SPRING CONTINUING ED: TAP	10-42-290-4	1,275.00
SAFEGARD EXTERMINATING CO. (2958)	05/14/24 CK# 148793	\$634.00
04-3324 REPAIR/MAINT. OF BUILDING	60-42-200-0	197.00
04-3325 REPAIR/MAINT. OF BLDG: RAKOW	60-42-200-5	60.00
04-3326 REPAIR/MAINT. OF BLDG: SOUTH ELGIN	60-42-200-7	60.00
05-828 REPAIR/MAINT. OF BUILDING	60-42-200-0	197.00
05-829 REPAIR/MAINT. OF BLDG: RAKOW	60-42-200-5	60.00
05-830 REPAIR/MAINT. OF BLDG: SOUTH ELGIN	60-42-200-7	60.00
SAM'S CLUB DIRECT (5057)	05/14/24 CK# 148794	\$659.13
001554 GUGRJA FOOD & BEVERAGE: ADMIN	10-43-360-0	210.72
003815 GUGMVP FOOD & BEVERAGE: COMMUNITY SVCS	10-43-360-2	19.98
005066 GUIIHI FOOD & BEVERAGE: ADMIN	10-43-360-0	90.90
007129 GUGJZH FOOD & BEVERAGE: ADMIN	10-43-360-0	26.94
007616 GUILFY FOOD & BEVERAGE: ADMIN	10-43-360-0	113.82
007747 GUIMDV FOOD & BEVERAGE: ADMIN	10-43-360-0	196.77
SHALES MC NUTT CONSTRUCTION (4170)	05/14/24 CK# 148795	\$14,973.00
80-522-01 CAPITAL IMPROVEMENTS	10-49-900-0	14,973.00
SHELL (6682)	05/14/24 CK# 148756	\$50.00
1210474842 CC PYMT (6415) FOR PUBLIC PROGRAMMING:COMMUNITY SVCS	10-42-230-3	50.00
SHELL (6682)	05/14/24 CK# 148767	\$43.73
540413 CC PYMT (6428) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	43.73

GAIL BORDEN PUBLIC LIBRARY DISTRICT

RUN DATE: 05/09/24

PAGE: 18

RUN TIME: 03:51PM

BILLS PAID REPORT FOR MAY, 2024

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
SIGN UP GENIUS (6221) 59B68894-0003 CC PYMT (6415) FOR ONLINE COMPUTER SERVICES	05/14/24 CK# 148756 10-42-255-1	\$9.99 9.99
SIGNS BY TOMORROW (3081) 22538 PRINTING: OUTSIDE	05/14/24 CK# 148796 10-42-240-0	\$112.06 112.06
SONESTA (6554) 1228 CC PYMT (6428) FOR CONFERENCES: ALL EXPENSES 1229 CC PYMT (6428) FOR CONFERENCES: ALL EXPENSES 937 CC PYMT (6428) FOR CONFERENCES: ALL EXPENSES	05/14/24 CK# 148767 10-42-290-3 10-42-290-3 10-42-290-3	\$2,805.96 935.32 935.32 935.32
SOUTH ELGIN PROF CTR PHASE 2 CONDO (5393) 05012024 COMMON AREA MAINT: SO ELGIN	05/14/24 CK# 148797 10-42-204-0	\$3,014.46 3,014.46
SPOTIFY (6086) 42024 CC PYMT (6417) FOR PUBLIC PROGRAMMING:YOUTH	05/14/24 CK# 148758 10-42-230-2	\$16.99 16.99
STAPLES BUSINESS CREDIT (3180) 6001416055 OFFICE SUPPLIES/GENERAL 6001416056 DUPLICATING: PAPER/COPY SHOP SUPPL 6001416057 DUPLICATING: PAPER/COPY SHOP SUPPL	05/14/24 CK# 148798 10-43-300-1 10-43-320-0 10-43-320-0	\$2,635.39 117.76 -46.19 2,563.82
SUPPLY HOUSE (6102) 18621388 CC PYMT (6419) FOR REPAIR/MAINT. OF HVAC 18637990 CC PYMT (6419) FOR REPAIR/MAINT. OF HVAC 18710508 CC PYMT (6419) FOR BUILDING & GROUNDS SUPPLIES 18750690 CC PYMT (6419) FOR BUILDING & GROUNDS SUPPLIES 18879639 CC PYMT (6419) FOR REPAIR/MAINT. OF HVAC	05/14/24 CK# 148760 60-42-220-0 60-42-220-0 60-43-320-0 60-43-320-0 60-42-220-0	\$5,430.05 3,170.71 453.12 340.60 320.44 1,145.18
SWAN LIBRARY SERVICES (6146) 11121 LOST & PAID MATERIALS	05/14/24 CK# 148799 10-33-1-4	\$61.14 61.14
TECH REPUBLIC (6254) 63832 CC PYMT (6416) FOR DUES & MEMBERSHIPS	05/14/24 CK# 148757 10-42-280-0	\$99.00 99.00
TEMU (6584) 4302024 CC PYMT (6425) FOR PUBLIC PROGRAMMING:COMMUNITY SVCS	05/14/24 CK# 148765 10-42-230-3	\$78.51 78.51
THE FUN ONES MOONJUMP, INC (6734) 84670 FINAL PUBLIC PROGRAMMING:COMMUNITY SVCS	05/14/24 CK# 148800 10-42-230-3	\$245.00 245.00
TICKETMASTER (6760) 04242024 CC PYMT (6418) FOR PUBLIC RELATIONS: GENERAL	05/14/24 CK# 148759 10-42-222-2	\$672.51 672.51
TODAY'S BUSINESS SOLUTIONS, INC. (3346) 041624-84 CONTINGENCY 16241 COMPUTER MAINTENANCE	05/14/24 CK# 148801 10-42-299-0 10-42-255-2	\$1,417.20 283.20 1,134.00
TOTALLY PROMOTIONAL (6135) Q1879193 CC PYMT (6418) FOR PUBLIC RELATIONS: GENERAL	05/14/24 CK# 148759 10-42-222-2	\$300.20 300.20
UNIQUE MANAGEMENT SERVICES, INC. (3648) 6124577 COLLECTION AGENCY 6125715 COLLECTION AGENCY	05/14/24 CK# 148802 10-42-215-0 10-42-215-0	\$2,452.65 1,211.55 1,241.10
UNIVERSAL CARPET (6741) 361 CAPITAL IMPROVEMENTS	05/14/24 CK# 148803 10-49-900-0	\$6,274.00 6,274.00
UPCYCLE PRODUCTS (6765) 18536 CC PYMT (6425) FOR SMALL LIBRARY EQUIPMENT	05/14/24 CK# 148765 10-45-540-0	\$73.84 73.84
VAUGHAN PLANTSCAPES, INC. (4296) 64397 REPAIR/MAINT. OF GROUNDS	05/14/24 CK# 148804 60-42-210-0	\$243.76 243.76

GAIL BORDEN PUBLIC LIBRARY DISTRICT

RUN DATE: 05/09/24

PAGE: 19

RUN TIME: 03:51PM

BILLS PAID REPORT FOR MAY, 2024

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
VERDE ENERGY EFFICIENCY EXPERTS (5795) INV23272 CAPITAL IMPROVEMENTS	05/14/24 CK# 148805 10-49-900-0	\$4,136.90 4,136.90
VERY SMART PEOPLE, LLC (6671) 05182024 PUBLIC PROGRAMMING:COMMUNITY SVCS	05/14/24 CK# 148806 10-42-230-3	\$250.00 250.00
VOLGISTICS (6071) 42024 CC PYMT (6415) FOR ONLINE COMPUTER SERVICES	05/14/24 CK# 148756 10-42-255-1	\$70.00 70.00
VSP OF ILLINOIS (2257) 820272916 HEALTH, DENTAL & VISION INSURANCE	05/14/24 CK# 148807 10-41-110-0	\$2,280.36 2,280.36
WALSWORTH GAYLE (6757) 05182024 PUBLIC PROGRAMMING:COMMUNITY SVCS	05/14/24 CK# 148808 10-42-230-3	\$325.00 325.00
WASTE MANAGEMENT (3571) 0118604-2819-9 REPAIR/MAINT. OF BUILDING	05/14/24 CK# 148809 60-42-200-0	\$119.00 119.00
WEX BANK (5012) 96890685 FUEL/GASOLINE: FACILITES 96890685 FUEL/GASOLINE: MOBILE SERVICES	05/14/24 CK# 148810 10-43-350-0 10-43-350-1	\$677.92 374.41 303.51
WILD GOOSE CHASE (3616) 240441 REPAIR/MAINT. OF GRDS: RAKOW 240442 REPAIR/MAINT. OF GROUNDS	05/14/24 CK# 148811 60-42-210-5 60-42-210-0	\$1,846.00 581.00 1,265.00
ZIEGLER'S ACE HARDWARE (111) 171723/A JANITORIAL SUPPLIES 172027/A GRAPHICS SUPPLIES 172032/A BUILDING & GROUNDS SUPPLIES 172094/A BUILDING & GROUNDS SUPPLIES 172115/A BUILDING & GROUNDS SUPPLIES 172130/A BUILDING & GROUNDS SUPPLIES 172150/A BUILDING & GROUNDS SUPPLIES 172152/A BUILDING & GROUNDS SUPPLIES 172211/A BUILDING & GROUNDS SUPPLIES 172220/A BUILDING & GROUNDS SUPPLIES 172225/A BUILDING & GROUNDS SUPPLIES	05/14/24 CK# 148812 10-43-370-0 10-43-330-0 60-43-320-0 60-43-320-0 60-43-320-0 60-43-320-0 60-43-320-0 60-43-320-0 60-43-320-0 60-43-320-0 60-43-320-0	\$203.00 8.84 16.14 21.74 32.24 5.69 12.34 42.72 44.05 13.79 3.56 1.89
ZOHO CORPORATION (5695) 2403168 COMPUTER MAINTENANCE	05/14/24 CK# 148813 10-42-255-2	\$512.00 512.00

GAIL BORDEN PUBLIC LIBRARY DISTRICT

BILLS PAID REPORT FOR MAY, 2024

RUN DATE: 05/09/24

SUMMARY ALL FUNDS

RUN TIME: 03:51PM

BANK ACCOUNT	BANK	DESCRIPTION	AMOUNT	
10-10-0	01	GENERAL FUND-CASH - GENERAL FUND	318,566.59	*
50-10-0	01	LIABILITY INS. FUND-CASH - LIAB. & RISK FUND	7,470.44	*
60-10-0	01	BUILDING & EQUIPMENT FUND-CASH - B & E FUND	59,124.55	*
TOTAL ALL FUNDS			385,161.58	**

VT NUMBER	DESCRIPTION	MONTH ACTIVITY	YEAR ACTIVITY	PRCT. USED	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
<u>GENERAL FUND</u>								
<u>SALARIES & BENEFITS</u>								
10-41-100-0	SALARIES & WAGES/ADMINISTRATION	145,320.83	1,273,311.71	73.82	1,725,000	451,688.29	67.02	1,900,000
10-41-101-0	SALARIES & WAGES/LIBR. & SUPERV.	295,812.09	2,767,458.59	73.12	3,785,000	1,017,541.41	66.36	4,170,200
10-41-102-0	SALARIES & WAGES/SUPPORT	295,011.03	2,653,596.69	71.82	3,695,000	1,041,403.31	65.18	4,071,000
10-41-103-0	SALARIES & WAGES/MAINTENANCE	38,071.03	283,024.64	69.88	405,000	121,975.36	63.34	446,800
10-41-110-0	HEALTH, DENTAL & VISION INSURANCE	86,037.87	839,768.37	68.00	1,235,000	395,231.63	55.98	1,500,000
10-41-111-0	LIFE INSURANCE	821.24	8,093.45	82.59	9,800	1,706.55	67.45	12,000
*TOTAL	SALARIES & BENEFITS	861,074.09	7,825,253.45	72.09	10,854,800	3,029,546.55	64.67	12,100,000
<u>CONTRACTUAL SERVICES</u>								
10-42-200-0	NATURAL GAS	9,607.70	60,532.13	75.67	80,000	19,467.87	61.77	98,000
10-42-200-5	NATURAL GAS: RAKOW	1,160.84	2,927.91	68.09	4,300	1,372.09	56.31	5,200
10-42-200-7	NATURAL GAS: SOUTH ELGIN	0.00	1,395.05	33.22	4,200	2,804.95	27.35	5,100
10-42-201-0	ELECTRICITY	18,969.71	191,957.91	76.78	250,000	58,042.09	63.56	302,000
10-42-201-5	ELECTRICITY: RAKOW	3,014.50	18,359.88	52.46	35,000	16,640.12	42.70	43,000
10-42-201-7	ELECTRICITY: SOUTH ELGIN	473.81	3,646.29	70.12	5,200	1,553.71	57.88	6,300
10-42-202-0	WATER & SEWER	1,406.94	13,717.39	72.20	19,000	5,282.61	59.64	23,000
10-42-202-5	WATER & SEWER: RAKOW	514.68	3,558.31	71.17	5,000	1,441.69	59.31	6,000
10-42-202-7	WATER & SEWER: SOUTH ELGIN	211.34	2,412.64	100.53	2,400	-12.64	83.19	2,900
10-42-203-1	TELEPHONE/LINE CHARGES	5,376.59	20,794.79	28.41	73,200	52,405.21	23.36	89,000
10-42-203-3	TELEPHONE/MAINTENANCE & SERVICE	1,190.00	5,960.88	43.51	13,700	7,739.12	36.13	16,500
10-42-203-4	TELEPHONE: MOBILE	107.68	4,930.93	51.90	9,500	4,569.07	41.09	12,000
10-42-204-0	COMMON AREA MAINT: SO ELGIN	3,014.46	27,130.14	74.95	36,200	9,069.86	60.29	45,000
10-42-204-5	REAL ESTATE TAXES	0.00	0.00	0.00	5,000	5,000.00	0.00	6,000
10-42-204-9	RENT: MOBILE SVCS SPACE	9,866.67	9,866.67	0.00	0	-9,866.67	0.00	0
10-42-205-0	BANKING FEES	1,353.32	10,698.87	84.91	12,600	1,901.13	66.87	16,000
10-42-206-0	DEBT CERT PRINCIPAL	0.00	125,000.00	100.00	125,000	0.00	95.42	131,000
10-42-206-5	DEBT CERT INTEREST	0.00	6,955.88	56.10	12,400	5,444.12	49.68	14,000
10-42-209-0	STORAGE/MOVING	650.00	7,014.00	83.50	8,400	1,386.00	69.45	10,100
10-42-210-0	POSTAGE & SHIPPING	-26.35	10,125.89	63.29	16,000	5,874.11	50.63	20,000
10-42-215-0	COLLECTION AGENCY	1,132.75	10,378.71	86.49	12,000	1,621.29	69.19	15,000
10-42-220-2	LEGAL PUBLICATIONS	41.40	1,934.87	96.74	2,000	65.13	77.39	2,500
10-42-222-1	PUBLIC RELATIONS: NEWSLETTER	6,494.00	81,430.00	50.89	160,000	78,570.00	42.41	192,000
10-42-222-2	PUBLIC RELATIONS: GENERAL	1,357.71	13,155.14	49.64	26,500	13,344.86	41.11	32,000
10-42-225-1	CONSULT. & PROF. FEES:LEGAL	384.00	11,171.50	74.48	15,000	3,828.50	62.06	18,000
10-42-225-2	CONSULT. & PROF. FEES:OTHER	14,500.50	65,086.00	43.39	150,000	84,914.00	36.16	180,000
10-42-230-1	PUBLIC PROGRAMMING:HISPANIC SVCS	495.00	7,892.63	71.75	11,000	3,107.37	56.38	14,000
10-42-230-2	PUBLIC PROGRAMMING:YOUTH	2,086.05	15,355.93	73.12	21,000	5,644.07	59.06	26,000
10-42-230-3	PUBLIC PROGRAMMING:COMMUNITY SVCS	3,360.09	26,143.78	60.80	43,000	16,856.22	50.47	51,800
10-42-230-4	PUBLIC PROGRAMMING: TRANSLATION	300.00	1,065.49	53.27	2,000	934.51	44.40	2,400
10-42-230-5	DIGITAL LITERACY CLASSES	0.00	1,700.00	34.00	5,000	3,300.00	28.33	6,000
10-42-230-6	PUBLIC PROGRAMMING: STUDIO/INFO SVC	22.45	173.88	14.49	1,200	1,026.12	10.23	1,700
10-42-230-7	DIGITAL LIT CLASSES BILINGUAL	680.00	3,060.00	55.64	5,500	2,440.00	45.67	6,700
10-42-230-8	DIGITAL LIT CLASSES BRANCHES	0.00	1,000.00	13.33	7,500	6,500.00	10.31	9,700
10-42-235-0	GENERAL CLEANING SERVICE	8,750.00	128,939.68	70.46	183,000	54,060.32	58.08	222,000
10-42-235-5	GENERAL CLEANING SERVICE: RAKOW	2,790.00	29,015.00	60.96	47,600	18,585.00	48.36	60,000
10-42-235-7	GENERAL CLEANING SVC: SOUTH ELGIN	2,090.00	21,970.00	46.16	47,600	25,630.00	36.62	60,000
10-42-240-0	PRINTING: OUTSIDE	0.00	4,474.69	47.10	9,500	5,025.31	37.29	12,000
10-42-245-0	COPIER LEASES	1,015.65	9,040.00	74.71	12,100	3,060.00	61.08	14,800
10-42-245-1	COPIER LEASES: PRAD	1,642.00	14,778.00	74.64	19,800	5,022.00	61.58	24,000
10-42-245-2	COPIER/VIEWSCAN MAINTENANCE	313.71	5,988.94	26.62	22,500	16,511.06	22.18	27,000
10-42-245-3	COPIER MAINTENANCE: PRAD	0.00	13,452.17	63.75	21,100	7,647.83	52.96	25,400
10-42-250-0	BINDING	0.00	706.73	47.12	1,500	793.27	35.34	2,000
10-42-255-1	ONLINE COMPUTER SERVICES	8,511.12	65,797.29	70.83	92,900	27,102.71	57.22	115,000
10-42-255-2	COMPUTER MAINTENANCE	2,249.51	217,745.58	75.08	290,000	72,254.42	62.21	350,000

VT NUMBER	DESCRIPTION	MONTH ACTIVITY	YEAR ACTIVITY	PRCT. USED	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
10-42-255-3	ONLINE COMPUTER SVCS: ACCESS SVCS	156.42	31,279.63	51.53	60,700	29,420.37	41.71	75,000
10-42-255-4	COMPUTER MAINT: ACCESS SVCS	92,906.08	150,915.82	95.58	157,900	6,984.18	79.43	190,000
10-42-260-0	COMPUTER CATALOG SERVICE	69.00	30,326.35	98.46	30,800	473.65	77.76	39,000
10-42-265-0	MATERIAL PROCESSING SERVICES	6,380.79	91,356.62	76.13	120,000	28,643.38	61.73	148,000
10-42-270-0	VEHICLE MAINTENANCE: MOBILE SVCS	0.00	23,713.50	118.57	20,000	-3,713.50	91.21	26,000
10-42-270-1	VEHICLE MAINTENANCE: FACILITIES	0.00	3,586.74	35.87	10,000	6,413.26	25.62	14,000
10-42-270-2	SAMLL EQUIP MAINT.: OFFICE	0.00	2,888.70	61.46	4,700	1,811.30	50.68	5,700
10-42-270-3	SMALL EQUIP MAINT: A-V	1,512.18	2,032.18	88.36	2,300	267.82	72.58	2,800
10-42-275-0	PAYROLL PROCESSING	4,140.86	32,391.16	77.68	41,700	9,308.84	63.51	51,000
10-42-280-0	DUES & MEMBERSHIPS	1,199.00	15,662.67	78.31	20,000	4,337.33	65.26	24,000
10-42-290-1	CONTINUING ED: REGISTRATION/FEES	908.94	12,034.66	30.09	40,000	27,965.34	25.07	48,000
10-42-290-2	CONTINUING EDUCATION:TRAVEL & MEALS	257.54	2,543.86	31.80	8,000	5,456.14	25.44	10,000
10-42-290-3	CONFERENCES: ALL EXPENSES	1,510.26	19,812.76	36.02	55,000	35,187.24	29.14	68,000
10-42-290-4	CONTINUING ED: TAP	0.00	2,770.00	26.38	10,500	7,730.00	19.79	14,000
10-42-290-5	TELECOMMUTING EXPENSES	0.00	405.00	20.25	2,000	1,595.00	16.88	2,400
10-42-299-0	CONTINGENCY	435.16	1,674.22	33.48	5,000	3,325.78	27.90	6,000
*TOTAL	CONTRACTUAL SERVICES	224,584.06	1,701,835.44	67.67	2,515,000	813,164.56	55.89	3,045,000
<u>SUPPLIES</u>								
10-43-300-1	OFFICE SUPPLIES/GENERAL	541.12	5,565.26	55.65	10,000	4,434.74	48.39	11,500
10-43-300-2	OFFICE SUPPLIES/COMPUTER	2,680.66	20,414.71	61.49	33,200	12,785.29	52.35	39,000
10-43-300-5	DIGITAL SERVICES MERCHANDISE	39.89	528.60	52.86	1,000	471.40	48.05	1,100
10-43-301-0	SUPPLIES: WORK APPAREL	0.00	3,892.74	59.89	6,500	2,607.26	51.22	7,600
10-43-305-0	VOLUNTEERS	0.00	1,027.95	15.81	6,500	5,472.05	13.53	7,600
10-43-310-0	MATERIALS PROCESSING SUPPLIES	1,265.57	10,635.29	57.18	18,600	7,964.71	48.34	22,000
10-43-320-0	DUPLICATING: PAPER/COPY SHOP SUPPL	1,038.13	8,486.90	58.53	14,500	6,013.10	49.92	17,000
10-43-330-0	GRAPHICS SUPPLIES	844.40	4,818.65	47.24	10,200	5,381.35	40.16	12,000
10-43-330-1	ARTS & CRAFTS SUPPLIES: YOUTH	191.10	2,550.76	63.77	4,000	1,449.24	54.27	4,700
10-43-330-2	ARTS & CRAFTS SUPPLIES: PUBLIC SVCS	0.00	397.92	17.30	2,300	1,902.08	14.47	2,750
10-43-330-3	ARTS & CRAFTS SUPPLIES: COMM SVCS	0.00	1,204.08	57.34	2,100	895.92	49.15	2,450
10-43-335-0	EXHIBITS AND DISPLAYS	39.98	8,630.27	28.77	30,000	21,369.73	24.52	35,200
10-43-340-0	ANIMAL CARE & FEEDING	0.00	2,825.00	65.70	4,300	1,475.00	56.50	5,000
10-43-350-0	FUEL/GASOLINE: OTHER	297.94	2,655.73	44.26	6,000	3,344.27	37.40	7,100
10-43-350-1	FUEL/GASOLINE: MOBILE SERVICES	513.14	2,724.30	34.05	8,000	5,275.70	28.98	9,400
10-43-360-0	FOOD & BEVERAGE: ADMIN	2,225.71	3,084.82	45.37	6,800	3,715.18	38.56	8,000
10-43-360-1	FOOD & BEVERAGE: PUBLIC SVCS	740.55	1,365.15	50.56	2,700	1,334.85	44.04	3,100
10-43-360-2	FOOD & BEVERAGE: COMMUNITY SVCS	-482.04	1,038.46	43.27	2,400	1,361.54	38.46	2,700
10-43-360-3	FOOD & BEVERAGE: PRAD	0.00	492.46	98.49	500	7.54	89.54	550
10-43-360-5	FOOD & BEVERAGE: ACCESS	32.87	32.87	10.96	300	267.13	9.39	350
10-43-360-6	FOOD & BEVERAGE: OTHER	54.96	338.44	13.54	2,500	2,161.56	12.09	2,800
10-43-370-0	JANITORIAL SUPPLIES	7,623.58	67,819.64	80.74	84,000	16,180.36	67.28	100,800
10-43-380-0	ELECTRICAL SUPPLIES/BULBS	502.34	3,939.61	39.40	10,000	6,060.39	34.26	11,500
10-43-399-0	MISCELLANEOUS	225.00	1,941.93	38.84	5,000	3,058.07	33.48	5,800
*TOTAL	SUPPLIES	18,374.90	156,411.54	57.63	271,400	114,988.46	48.88	320,000
<u>MATERIALS</u>								
10-44-400-0	BOOKS: LEASING	0.00	98,125.47	99.12	99,000	874.53	83.16	118,000
10-44-400-1	BOOKS/ADULT	9,975.60	91,337.86	62.56	146,000	54,662.14	52.34	174,500
10-44-400-2	BOOKS/YOUTH	7,637.44	53,044.58	57.66	92,000	38,955.42	48.22	110,000
10-44-400-4	IN-HOUSE REFERENCE	51.00	728.28	56.02	1,300	571.72	48.55	1,500
10-44-400-5	BOOKS/ADULT: BRANCH	2,001.57	19,369.18	64.56	30,000	10,630.82	54.56	35,500
10-44-400-6	BOOKS/YOUTH: BRANCH	1,790.77	10,578.01	55.67	19,000	8,421.99	47.22	22,400
10-44-410-0	PERIODICALS	781.20	3,995.21	27.55	14,500	10,504.79	23.50	17,000
10-44-410-5	PERIODICALS: BRANCH	218.40	2,067.47	41.35	5,000	2,932.53	35.65	5,800
10-44-420-1	AUDIO-VISUAL/ADULT	4,383.00	52,543.75	52.02	101,000	48,456.25	44.15	119,000
10-44-420-2	AUDIO-VISUAL/YOUTH	2,006.49	7,999.59	53.33	15,000	7,000.41	47.06	17,000

VT NUMBER	DESCRIPTION	MONTH ACTIVITY	YEAR ACTIVITY	PRCT. USED	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
10-44-420-3	TOYS & KITS: COMM SERVICES	0.00	1,659.79	75.44	2,200	540.21	66.39	2,500
10-44-420-5	AUDIO-VISUAL/ADULT: BRANCH	1,789.66	16,617.97	57.30	29,000	12,382.03	50.36	33,000
10-44-420-6	AUDIO-VISUAL/YOUTH: BRANCH	739.08	2,842.39	43.73	6,500	3,657.61	37.90	7,500
10-44-430-0	DIGITIZATION AND PRESERVATION	0.00	11,137.32	65.51	17,000	5,862.68	55.69	20,000
10-44-435-0	ELECTRONIC RESOURCES: DATABASES	9,180.71	149,615.16	99.74	150,000	384.84	84.05	178,000
10-44-435-1	ELECTRONIC RESOURCES: IN-HOUSE	182.79	24,050.63	96.20	25,000	949.37	82.93	29,000
10-44-435-2	ELECTRONIC RESOURCES: EBOOKS	17,536.39	139,199.76	66.29	210,000	70,800.24	55.68	250,000
10-44-435-3	ELECTRONIC RESOURCES: STREAMING	19,111.59	181,320.61	84.34	215,000	33,679.39	71.95	252,000
10-44-435-4	ELECT RESOURCES: PLATFORM FEES	0.00	53,564.57	100.87	53,100	-464.57	86.39	62,000
10-44-435-5	ELECT RESOURCES: PUBLIC RELATIONS	0.00	22,593.09	75.56	29,900	7,306.91	66.45	34,000
10-44-440-0	TOYS & KITS: KIDSPACE	336.79	4,135.01	45.94	9,000	4,864.99	38.64	10,700
10-44-440-1	GAMES: STUDIO	0.00	178.94	35.79	500	321.06	29.82	600
*TOTAL	MATERIALS	77,722.48	946,704.64	74.54	1,270,000	323,295.36	63.11	1,500,000
	<u>EQUIPMENT</u>							
10-45-500-0	COMPUTER EQUIPMENT	15,053.32	166,432.47	71.49	232,800	66,367.53	59.65	279,000
10-45-510-0	FURNITURE AND FIXTURES	5,670.00	86,463.29	43.23	200,000	113,536.71	36.07	239,700
10-45-520-0	OFFICE EQUIPMENT	0.00	5,910.07	29.26	20,200	14,289.93	24.63	24,000
10-45-530-0	AUDIO-VISUAL EQUIPMENT	241.70	4,597.13	22.76	20,200	15,602.87	19.15	24,000
10-45-540-0	SMALL LIBRARY EQUIPMENT	364.10	2,292.22	37.58	6,100	3,807.78	31.40	7,300
10-45-599-0	CONTINGENCY	0.00	276.20	5.52	5,000	4,723.80	4.60	6,000
*TOTAL	EQUIPMENT	21,329.12	265,971.38	54.92	484,300	218,328.62	45.86	580,000
	<u>CAPITAL IMPROVEMENTS</u>							
10-49-900-0	CAPITAL IMPROVEMENTS	26,512.50	73,396.32	17.84	411,500	338,103.68	12.23	600,000
10-49-930-0	SE EXPANSION	3,629.77	9,074.43	0.69	1,321,500	1,312,425.57	0.50	1,820,000
10-49-940-0	HUD GRANT SE EXPEND	0.00	2,290.00	0.00	0	-2,290.00	0.00	0
*TOTAL	CAPITAL IMPROVEMENTS	30,142.27	84,760.75	4.89	1,733,000	1,648,239.25	3.50	2,420,000
**TOTAL	GENERAL FUND	1233,226.92	10,980,937.20	64.11	17,128,500	6,147,562.80	55.00	19,965,000
	<u>I.M.R.F. FUND</u>							
	<u>SALARIES & BENEFITS</u>							
20-41-100-0	LIBRARY'S CONTRIBUTION TO IMRF	66,103.09	597,415.19	72.41	825,000	227,584.81	64.59	925,000
*TOTAL	SALARIES & BENEFITS	66,103.09	597,415.19	72.41	825,000	227,584.81	64.59	925,000
**TOTAL	I.M.R.F. FUND	66,103.09	597,415.19	72.41	825,000	227,584.81	64.59	925,000
	<u>SOCIAL SECURITY FUND</u>							
	<u>SALARIES & BENEFITS</u>							
30-41-100-0	LIBRARY'S CONTRIBUTION TO FICA	57,985.04	522,654.65	72.59	720,000	197,345.35	63.74	820,000
*TOTAL	SALARIES & BENEFITS	57,985.04	522,654.65	72.59	720,000	197,345.35	63.74	820,000
**TOTAL	SOCIAL SECURITY FUND	57,985.04	522,654.65	72.59	720,000	197,345.35	63.74	820,000
	<u>AUDIT FUND</u>							
	<u>CONTRACTUAL SERVICES</u>							
40-42-200-0	AUDIT EXPENSES	0.00	15,400.00	96.25	16,000	600.00	85.56	18,000
*TOTAL	CONTRACTUAL SERVICES	0.00	15,400.00	96.25	16,000	600.00	85.56	18,000
**TOTAL	AUDIT FUND	0.00	15,400.00	96.25	16,000	600.00	85.56	18,000

VT NUMBER	DESCRIPTION	MONTH ACTIVITY	YEAR ACTIVITY	PRCT. USED	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
<u>LIABILITY INS. FUND</u>								
<u>SALARIES & BENEFITS</u>								
50-41-100-0	WORKERS COMPENSATION INSURANCE	0.00	0.00	0.00	32,000	32,000.00	0.00	38,500
50-41-110-0	UNEMPLOYMENT COMPENSATION INSURANC	0.00	4,945.74	30.91	16,000	11,054.26	25.76	19,200
*TOTAL	SALARIES & BENEFITS	0.00	4,945.74	10.30	48,000	43,054.26	8.57	57,700
<u>CONTRACTUAL SERVICES</u>								
50-42-200-0	GENERAL INSURANCE	0.00	-200.00	-0.14	140,000	140,200.00	-0.12	171,500
50-42-210-0	RISK MANAGEMENT: FACILITIES	8,087.01	52,852.93	96.80	54,600	1,747.07	80.57	65,600
50-42-210-1	RISK MANAGEMENT: HR	100.00	5,844.00	49.53	11,800	5,956.00	41.15	14,200
50-42-210-2	RISK MANAGEMENT: PROJECTS	0.00	14,966.09	49.89	30,000	15,033.91	41.57	36,000
*TOTAL	CONTRACTUAL SERVICES	8,187.01	73,463.02	31.08	236,400	162,936.98	25.57	287,300
**TOTAL	LIABILITY INS. FUND	8,187.01	78,408.76	27.57	284,400	205,991.24	22.73	345,000
<u>BUILDING & EQUIPMENT FUND</u>								
<u>CONTRACTUAL SERVICES</u>								
60-42-200-0	REPAIR/MAINT. OF BUILDING	20,787.14	154,197.99	78.27	197,000	42,802.01	65.34	236,000
60-42-200-5	REPAIR/MAINT. OF BLDG: RAKOW	1,652.87	22,453.71	61.69	36,400	13,946.29	51.50	43,600
60-42-200-7	REPAIR/MAINT. OF BLDG: SOUTH ELGIN	672.00	3,594.50	35.95	10,000	6,405.50	30.21	11,900
60-42-210-0	REPAIR/MAINT. OF GROUNDS	7,638.76	104,783.33	65.49	160,000	55,216.67	54.63	191,800
60-42-210-5	REPAIR/MAINT. OF GRDS: RAKOW	3,185.00	46,237.80	80.41	57,500	11,262.20	67.21	68,800
60-42-210-7	REPAIR/MAINT. OF GRDS: SOUTH ELGIN	0.00	0.00	0.00	2,500	2,500.00	0.00	2,900
60-42-220-0	REPAIR/MAINT. OF HVAC	14,182.88	107,663.58	82.82	130,000	22,336.42	69.02	156,000
60-42-220-5	REPAIR/MAINT. HVAC: RAKOW	592.08	18,945.73	62.12	30,500	11,554.27	51.76	36,600
60-42-220-7	REPAIR/MAINT. HVAC: SOUTH ELGIN	208.92	2,106.31	42.13	5,000	2,893.69	35.11	6,000
60-42-230-0	REPAIR/MAINT. OF OTHER MAINT. EQUIP	0.00	0.00	0.00	6,300	6,300.00	0.00	7,500
60-42-299-0	CONTINGENCY	0.00	13,954.00	27.91	50,000	36,046.00	23.26	60,000
*TOTAL	CONTRACTUAL SERVICES	48,919.65	473,936.95	69.17	685,200	211,263.05	57.72	821,100
<u>SUPPLIES</u>								
60-43-320-0	BUILDING & GROUNDS SUPPLIES	2,103.03	17,180.46	74.37	23,100	5,919.54	62.02	27,700
60-43-320-5	BUILDING & GRNDS SUPPL: RAKOW	-347.95	0.00	0.00	0	0.00	0.00	0
60-43-320-7	BUILDING & GRNDS SUPPL: SOUTH ELGIN	-91.64	0.00	0.00	0	0.00	0.00	0
60-43-340-0	CHEMICALS/WATER TREATMENT	0.00	0.00	0.00	1,500	1,500.00	0.00	1,800
60-43-370-0	SIGNAGE	0.00	402.16	7.59	5,300	4,897.84	6.38	6,300
60-43-399-0	MISCELLANEOUS	88.31	1,431.62	28.63	5,000	3,568.38	24.26	5,900
*TOTAL	SUPPLIES	1,751.75	19,014.24	54.48	34,900	15,885.76	45.60	41,700
<u>EQUIPMENT</u>								
60-45-500-2	MAINTENANCE EQUIPMENT: UNDER \$1000	203.91	3,763.01	75.26	5,000	1,236.99	62.72	6,000
60-45-510-0	FURNITURE & FIXTURES	0.00	1,097.80	0.00	0	-1,097.80	0.00	0
60-45-599-0	MISCELLANEOUS	0.00	618.90	61.89	1,000	381.10	51.58	1,200
*TOTAL	EQUIPMENT	203.91	5,479.71	91.33	6,000	520.29	76.11	7,200
**TOTAL	BUILDING & EQUIPMENT FUND	50,875.31	498,430.90	68.64	726,100	227,669.10	57.29	870,000
<u>BUILDING RESERVE FUND</u>								
<u>CONTRACTUAL SERVICES</u>								
90-42-205-0	INVESTMENT FEES	135.08	1,150.93	0.00	0	-1,150.93	0.00	0
*TOTAL	CONTRACTUAL SERVICES	135.08	1,150.93	0.00	0	-1,150.93	0.00	0

VT NUMBER	DESCRIPTION	MONTH ACTIVITY	YEAR ACTIVITY	PRCT. USED	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
<u>CAPITAL IMPROVEMENTS</u>								
90-50-900-0	CAPITAL EXPENDITURES	0.00	0.00	0.00	500,000	500,000.00	0.00	710,400
*TOTAL	CAPITAL IMPROVEMENTS	0.00	0.00	0.00	500,000	500,000.00	0.00	710,400
**TOTAL	BUILDING RESERVE FUND	135.08	1,150.93	0.23	500,000	498,849.07	0.16	710,400
<u>BRANCH BUILDING PROJECT FUND</u>								
<u>CONTRACTUAL SERVICES</u>								
95-42-201-0	CONSTRUCTION EXPENSES	0.00	0.00	0.00	2,391,500	2,391,500.00	0.00	2,566,500
*TOTAL	CONTRACTUAL SERVICES	0.00	0.00	0.00	2,391,500	2,391,500.00	0.00	2,566,500
**TOTAL	BRANCH BUILDING PROJECT FUND	0.00	0.00	0.00	2,391,500	2,391,500.00	0.00	2,566,500
<u>GIFT FUND</u>								
<u>SUPPLIES</u>								
98-43-399-0	GIFT FUND EXPENSES	0.00	4,428.43	5.87	75,500	71,071.57	0.74	600,500
*TOTAL	SUPPLIES	0.00	4,428.43	5.87	75,500	71,071.57	0.74	600,500
**TOTAL	GIFT FUND	0.00	4,428.43	5.87	75,500	71,071.57	0.74	600,500
<u>FUND SUMMARY</u>								
10	GENERAL	1233,226.92	10,980,937.20	64.11	17,128,500	6,147,562.80	55.00	19,965,000
20	I.M.R.F	66,103.09	597,415.19	72.41	825,000	227,584.81	64.59	925,000
30	SOCIAL SECURITY	57,985.04	522,654.65	72.59	720,000	197,345.35	63.74	820,000
40	AUDIT	0.00	15,400.00	96.25	16,000	600.00	85.56	18,000
50	LIABILITY INS.	8,187.01	78,408.76	27.57	284,400	205,991.24	22.73	345,000
60	BUILDING & EQUIPMENT	50,875.31	498,430.90	68.64	726,100	227,669.10	57.29	870,000
90	SPECIAL/BUILDING RESERVE	135.08	1,150.93	0.23	500,000	498,849.07	0.16	710,400
95	BRANCH BUILDING PROJECT	0.00	0.00	0.00	2,391,500	2,391,500.00	0.00	2,566,500
98	GIFT	0.00	4,428.43	5.87	75,500	71,071.57	0.74	600,500
	TOTALS ALL FUNDS	1416,512.45	12,698,826.06	56.02	22,667,000	9,968,173.94	47.35	26,820,400

NUMBER	DESCRIPTION	MONTH ACTIVITY	YEAR ACTIVITY	PRCT. USED	BUDGET AMOUNT	REMAINING
<u>GENERAL FUND</u>						
10-30	PROPERTY TAXES	1,939,104.29	10,143,491.38	63.25	16,037,100	5,893,608.62
10-31	REPLACEMENT TAXES	27,309.41	256,583.02	68.72	373,400	116,816.98
10-32	INTEREST EARNED	46,787.59	437,729.04	240.51	182,000	-255,729.04
10-33	FINES AND FEES	21,338.18	160,300.51	81.79	196,000	35,699.49
10-34	MISCELLANEOUS INCOME	0.00	1,752.52	109.53	1,600	-152.52
10-35	DEVELOPER FEES	3,000.77	28,673.39	35.84	80,000	51,326.61
10-36	GRANTS	0.00	221,112.83	88.45	250,000	28,887.17
10-39	MISCELLANEOUS	4,204.00	89,424.98	81.00	110,400	20,975.02
**TOTAL	GENERAL FUND	2,041,744.24	11,339,067.67	65.81	17,230,500	5,891,432.33
<u>I.M.R.F. FUND</u>						
20-30	PROPERTY TAXES	104,816.00	549,161.43	63.22	868,600	319,438.57
20-31	REPLACEMENT TAXES	969.98	9,113.37	78.56	11,600	2,486.63
**TOTAL	I.M.R.F. FUND	105,785.98	558,274.80	63.43	880,200	321,925.20
<u>SOCIAL SECURITY FUND</u>						
30-30	PROPERTY TAXES	86,203.80	451,274.66	63.09	715,300	264,025.34
**TOTAL	SOCIAL SECURITY FUND	86,203.80	451,274.66	63.09	715,300	264,025.34
<u>AUDIT FUND</u>						
40-30	PROPERTY TAXES	1,959.02	10,312.95	63.27	16,300	5,987.05
**TOTAL	AUDIT FUND	1,959.02	10,312.95	63.27	16,300	5,987.05
<u>LIABILITY INS. FUND</u>						
50-30	PROPERTY TAXES	36,244.68	188,037.69	63.44	296,400	108,362.31
**TOTAL	LIABILITY INS. FUND	36,244.68	188,037.69	63.44	296,400	108,362.31
<u>BUILDING & EQUIPMENT FUND</u>						
60-30	PROPERTY TAXES	90,122.27	478,102.27	62.39	766,300	288,197.73
**TOTAL	BUILDING & EQUIPMENT FUND	90,122.27	478,102.27	62.39	766,300	288,197.73
<u>BUILDING RESERVE FUND</u>						
90-32	INTEREST EARNED	1,391.13	26,175.31	261.75	10,000	-16,175.31
**TOTAL	BUILDING RESERVE FUND	1,391.13	26,175.31	261.75	10,000	-16,175.31
<u>BRANCH BUILDING PROJECT FUND</u>						
95-32	INTEREST EARNED	0.00	0.00	0.00	175,000	175,000.00
95-37	GRANTS RECEIVED	0.00	0.00	0.00	2,391,500	2,391,500.00
**TOTAL	BRANCH BUILDING PROJECT FUND	0.00	0.00	0.00	2,566,500	2,566,500.00
<u>GIFT FUND</u>						
98-39	MISCELLANEOUS	555.00	21,203.13	21.20	100,000	78,796.87
**TOTAL	GIFT FUND	555.00	21,203.13	21.20	100,000	78,796.87
GRAND TOTAL		2,364,006.12	13,072,448.48	57.89	22,581,500	9,509,051.52

NUMBER	DESCRIPTION	MONTH ACTIVITY	YEAR ACTIVITY	PRCT. USED	BUDGET AMOUNT	REMAINING
<u>FUND SUMMARY</u>						
10	GENERAL	2,041,744.24	11,339,067.67	65.81	17,230,500	5,891,432.33
20	I.M.R.F	105,785.98	558,274.80	63.43	880,200	321,925.20
30	SOCIAL SECURITY	86,203.80	451,274.66	63.09	715,300	264,025.34
40	AUDIT	1,959.02	10,312.95	63.27	16,300	5,987.05
50	LIABILITY INS.	36,244.68	188,037.69	63.44	296,400	108,362.31
60	BUILDING & EQUIPMENT	90,122.27	478,102.27	62.39	766,300	288,197.73
90	SPECIAL/BUILDING RESERVE	1,391.13	26,175.31	261.75	10,000	-16,175.31
95	BRANCH BULIDING PROJECT	0.00	0.00	0.00	2,566,500	2,566,500.00
98	GIFT	555.00	21,203.13	21.20	100,000	78,796.87
	TOTALS ALL FUNDS	2,364,006.12	13,072,448.48	57.89	22,581,500	9,509,051.52

**GAIL BORDEN PUBLIC LIBRARY DISTRICT
MAY 2024 BOARD MEETING**

REVENUES				
	<u>Working Budget</u>		<u>Actual</u>	
Taxes	\$ 19,085,000	\$	12,086,077	63.3%
Fines and Fees	\$ 196,000	\$	160,301	81.8%
Misc Income	\$ 294,000	\$	524,125	178.3%
Developer Fees	\$ 80,000	\$	33,454	41.8%
Grants	\$ 250,000	\$	221,113	88.4%
Total Revenues	<u>\$ 19,905,000</u>	<u>\$</u>	<u>13,025,070 *</u>	<u>65.4%</u>
EXPENDITURES				
	<u>Working Budget</u>		<u>Actual</u>	
Personnel	\$ 12,447,800	\$	9,984,619	80.2%
Contractual Services	\$ 3,452,600	\$	2,796,461	81.0%
Supplies	\$ 306,300	\$	233,290	76.2%
Materials	\$ 1,270,000	\$	1,098,072	86.5%
Equipment	\$ 490,300	\$	355,153	72.4%
Capital Improvements	\$ 1,733,000	\$	136,916	7.9%
Total Expenditures	<u>\$ 19,700,000</u>	<u>\$</u>	<u>14,604,511 **</u>	<u>74.1%</u>

*tax receipts only through 04/30/2024

**invoices posted through 05/08/2024

Personnel				
FY 2023 24				
	Full Time	Part Time	Total	FTE
APRIL	92	127	219	153.48
New Hires	1	1	2	1.75
Separations	1	3	4	1.81
Current	92	125	217	153.42
APRIL	Hours	# of Vol		
	719	106		
YTD (Jan-Dec 2024)	3,340	224	1.71	
YTD Value of Volunteer Hours				\$ 106,199



Main Library
270 N. Grove Ave
Elgin, IL 60120

Rakow Branch
2751 W. Bowes Rd
Elgin, IL 60124

South Elgin Branch
127 S. McLean Blvd
South Elgin, IL 60177

Security Report						
#	Incident Date	Type of Incident	Location	Recommended Susp. Term	Police Called	Susp. Thru
232	4/22/2024	Alarming and Disturbing Behavior Failure to Follow Staff Directives Issued a Permanent barred notice from the Elgin Police Department Illinois Compiled Statues: Disorderly Conduct: 720ILCS 5/26-1 Criminal Damage to State Supported Property: 720ILCS 5/214 Assault: 720ILCS 5/12-1 Battery: 720ILCS 5/12-3	Main	Permanent	Yes	Permanent
233	4/22/2024	Alarming and Disturbing Behavior Failure to Follow Staff Directives Issued a barred notice from the Elgin Police Department	Main	One Year	Yes	4/22/2025

End Panels for New Teen Collection Shelves

At the February meeting, the Board approved purchasing new shelving for the teen collection.

We will need new end panels to fit this A-frame shelving. After reviewing different options and finding a product that is not cost prohibitive, we are recommending going with a frosted acrylic panel provided by LFI.

Cost	\$14,812
Installation* and Freight	\$ 5,305
Total	\$20,117

(*includes prevailing wage)

EXECUTIVE SUMMARY: Access Control System Upgrade - 2024

BACKGROUND:

An access control system is the system (hardware and software) that allows authorized personnel to enter controlled, restricted, or secure spaces by presenting an access credential to a credential reader. Gail Borden Public Library has been using a legacy access control system for many years. This system incorporates hardware that has been discontinued, so the boards and system components we need to keep the system operational are all refurbished and can often be unreliable. In addition, the system software that we are using is called Pinnacle, which is still supported, but is limited in its functionality, security, and integration with other platforms.

Fortunately, the card reader hardware which controls unlocking each door is industry-standard HID-compliant. This means that ID cards, also called prox. cards, proximity cards & access control cards, will work with these readers. HID cards use RFID embedded technology, which has changed little in the past several years. Since this card swipe hardware contains no actual technology that can be compromised, we will be leaving these in place.

WHY UPGRADE?

It is understandable that some organizations take the (false) view that physical access control systems can stand the test of time. But regardless of whether the hardware is still functioning within its parameters, a decades-old system could cost our organization more than you think. Not upgrading and maintaining an access control system can leave the library vulnerable to security data breaches, potential theft of intellectual property, and compliance violations. Access Control for both physical and cyber systems is critical, but some organizations rely on outdated technology and communication protocols. Outdated legacy systems can make libraries a prime target for cyber-attacks and potential data breaches. Libraries can no longer assume that they are too small or unimportant for hackers and cyber thieves to target. Criminal enterprises consider many types of smaller businesses – including libraries - to be low-risk, high reward targets.

Top 5 Risks of Using Outdated Legacy Technology

Unfortunately, using outdated technology comes with a much bigger risk than just pain and frustration. Aging legacy systems are more vulnerable to cybersecurity risks and the reputational damage and financial repercussions that can arise from these cybersecurity breaches. Organizations that strategically invest in replacing their outdated legacy systems can avoid the outlined risks and improve productivity and security.

Another added benefit of changing over to Lenel OnGuard is that it will be able to communicate with our Video Management System Milestone. The OnGuard system delivers solutions that seamlessly unify access control and video monitoring. Seamless integration between the XProtect video recording system and the OnGuard access control system. The LenelS2 and Milestone strategic partnership brings together two industry leaders in access control and video surveillance providing a best-in-class integrated security solution. We can eliminate barriers by combining the superior scalability of the OnGuard access control system with the actionable

insights of XProtect video in one seamless solution. This gives us the ability to stream video and events from the Milestone XProtect recorder and view on any OnGuard client.

The Sooner the Better

While organizations today are aggressively improving their cyber strategies and defenses, physical access controls are often overlooked. Criminals and malicious insiders will always attempt to find the weak link in an organization's security defenses. Organizations need a platform that is flexible enough to support multiple applications for managing not only physical access to buildings and spaces, but for managing logical access such as computer login.

The sooner an organization begins the transition away from legacy systems and devices, the sooner it can close security gaps. A well-planned transition strategy can reduce organizational resistance and build management support.

RECOMMENDATION:

e.Norman Security Systems has been a partner with Gail Borden Library for many years. They have installed and maintained our existing security systems, and they have always provided aggressive pricing to keep our business. e.Norman Security Systems has provided a price of \$24,952.25 to upgrade the card access system at Main and the Rakow Branch. The card access system at the South Elgin Branch and the Mobile Library Services Annex will be addressed later. Those locations will be added to the existing system. IT would like to recommend that we accept the quote of \$24,952.25 to be taken from the Capital Project budget.

Thank you for your consideration,

Respectfully Submitted: Brian P. Hoeg, Division Chief – Facilities & Building Operations

EXECUTIVE SUMMARY:

Mechanical Test and Balance (MTAB) 2024 for Air Handling Unit 2 North and Air Handling Unit 2 South.

BACKGROUND:

During the construction of the Main Facility, the heating, ventilation, and air conditioning (HVAC) system were installed to meet or surpass required standards. This included the essential task of measuring and adjusting airflow and water flows to align with design specifications. These measurements are integral for the efficient functioning of the Building Automation System (BAS), as they provide the necessary parameters for optimal airflow throughout the building.

Over the past few years, we have been progressively replacing and upgrading the Variable Air Volume (VAV) boxes at the Main Facility. The replacement work on the second floor has been completed, and manual adjustments have been made on the BAS to maintain comfort levels in the building. However, certain adjustments to the system have sometimes resulted in adverse effects on other parts of the building. Our HVAC contractor, Helm Service, has advised conducting a mechanical test and balance (MTAB) on the second floor to accommodate all the new VAV units and account for construction changes over the past two decades.

WHAT IS MTAB:

The Mechanical Testing, Adjusting, and Balancing process involves using test instruments, sensors, and monitors to ensure appropriate temperatures, airflow, and other characteristics within the HVAC system. This process is necessary for optimizing HVAC systems in buildings to ensure occupant comfort, energy efficiency, indoor air quality, and manufacturing processes.

MTAB work typically includes testing, measurement, and establishing performance benchmarks. Key activities involve quantifying air and hydronic flow rates, verifying heat transfer performance, and adjusting ventilation and air exchange rates. Once completed, this information is programmed into the Building Automation System (BAS) to achieve the best airflow for the building, resulting in more precise modifications to the system.

EQUALIS GROUP / BID PROCESS:

A preliminary quote was requested from Helm Service in early 2024 to estimate the cost of this project. Upon receiving the initial quote, Helm Service informed us of their partnership in a public sector cooperative platform called the Equalis Group, where they have been accepted as a HVAC vendor. Public sector entities have three compliant avenues for spending taxpayer dollars:

1. Conducting standalone bids RFPs / RFQs.
2. Purchasing through state term contracts.
3. Buying through competitively solicited cooperative agreements like the Equalis Group or other government procurement programs.

The Equalis Group delivers compliant, publicly procured cooperative agreements that Public Sector entities across the country can utilize to *a)* quickly acquire the products and services they need; *b)* receive better pricing through the collective buying power of Equalis Group Members; and *c)* save time through Equalis Group's legal and compliant alternative to conducting their own resource-consuming solicitation process. Equalis Group issued an RFP for HVAC Installers & Energy Management Services in January 2002, and Helm Group was selected as a member of this publicly procured contract vehicle. After researching the Equalis Group, Gail Borden Public Library District recently joined to capture the benefits from cooperative contract membership while ensuring the best pricing. Additionally, Helm Services uses the Equalis Group platform with other public schools and libraries throughout the State of Illinois.

Helm Service's proposal was for \$32,713.00 to perform work on the 2 North Air Handling Unit, and the 2 South Air Handling Unit. This includes:

1. 2 Air Handler Units (2 North and 2 South).
2. 2 Return Fans and 2 Supply Fans.
3. 42 Variable Air Volume (VAV) Boxes.
4. 262 Registers, Grilles, and Diffusers.
5. Includes support labor from a Helm programmer to adjust and calibrate as per the readings.

RECOMMENDATION:

Due to Helm Service being our primary vendor for HVAC systems, and due to Helm Service being an awarded vendor for the Equalis Group, we recommend accepting their quote for \$32,713.00.

Thank you for your consideration,

Respectfully Submitted: Brian P. Hoeg, Division Chief – Facilities & Building Operations

This policy establishes the internal processes necessary to ensure consistency and uniformity in cost estimating and budget development. This policy applies to all employees, officers, and contractors doing business with GBPLD and to all sources and uses of funding received by GBPLD.

Requirements

- Budget development processes shall be properly documented, measured, and managed to ensure accuracy, financial transparency, strict compliance with generally accepted accounting principles (GAAP), reporting requirements, and continuous improvement.
- Budget development practices must comply with all applicable government laws and regulations.
- Estimating, budgeting, and accounting practices must be consistent with those practices used for accumulating and reporting costs.
- Estimating, budgeting, and accounting practices must comply with generally recognized and government approved cost principles and accounting standards (GAAP).
- Illinois Statutes are followed in determining timing and final dates of action.
 - The GBPLD Fiscal Year is July 1 through June 30.

Responsibilities

- GBPLD Managers will project departmental needs for the upcoming fiscal year and report to their Division Chiefs.
- Division Chiefs will consolidate their departments' budget information and submit to the Director of Finance (DOF).
- The DOF will prepare the District budget for review by Cabinet.
- Cabinet will balance the proposed budget with anticipated tax revenues and make final decisions for line-item cuts.
 - Cabinet must include Division Chiefs, the Chief Executive Officer, and both Chief Operating Officers.
- Preliminary draft budget will be presented at the June Board of Trustees meeting and approved at the July Board meeting.
- Budget appropriation document will be approved in September of the same FY.

(5/2024)

This policy is designed to establish the techniques and procedures to properly ensure adequate monitoring of program performance and the reporting of project activities sufficient to assure compliance with the program and fiscal requirements of the project and demonstrate project accomplishment. This policy applies to all employees, officers, and contractors doing business with GBPLD.

Requirements

Performance Monitoring

- GBPLD will ensure that all grant activities are conducted in a timely manner, and in accordance with the award agreement.
- GBPLD will assess internal continuing capacity to implement the approved project.
- GBPLD will identify potential problem areas to assist in complying with applicable laws and regulations.

Reporting

- GBPLD will prepare and submit all reports required by funding sources in a timely and accurate manner in accordance with the provided instructions.
- GBPLD will maintain legible copies of documentation that will set forth details sufficient for a proper pre-audit and post-audit review.
- GBPLD will submit written reports on progress and outcomes of the project as described in the approved project. Progress reports may include updates on
 - Tasks – Specific activities that are required to be performed to complete the Project Narrative/Scope of Work goals and objectives.
 - Deliverables - Products and/or services that directly relate to a task specified in the Scope of Work. Deliverables must be quantifiable, measurable, and verifiable.
 - Performance Metrics – Pre-established performance expectations for the delivery of services or production of resources.

Responsibilities

Performance Monitoring

- The Director of Finance and Director of Grants will oversee project activities to ensure total compliance with 2 CFR 200, Uniform Administrative Requirements, applicable Cost Principals and Audit Requirements for Federal Awards, applicable federal program statutes and regulations, and the terms and conditions of award agreements.
- The Director of Finance and Director of Grants will assist in resolving compliance problems through discussion, negotiation, and the provision of technical assistance and training.

- The Director of Finance and Director of Grants will provide adequate follow-up measures to ensure that performance and compliance deficiencies are corrected and not repeated.

Reporting

- The Director of Finance prepares and the Director of Grants reviews the SF-425 report to ensure it is completed on time and complies with the OMB Form Instructions, using cumulative financial data from the sponsor's payment system and the GBPLD financial system to complete the report. The Chief Executive Officer will review and approve the SF-425.
- Research staff is responsible for ensuring all performance/programmatic reporting complies with established federal requirements as well as any additional requirements set forth by the Grant Award Notice or Special Conditions. The Director of Grants will review and approve programmatic reporting before submission to the sponsor.

(5/2024)

This policy is designed to establish the techniques and procedures to properly prepare, comply, and cooperate with any inspections, reviews, investigations, or audits deemed necessary. Grants awarded by the federal government are subject to on-site monitoring and/or audits. This policy applies to all employees, officers, and contractors doing business with the GBPLD.

Pre-Monitoring

In preparation for the reviews, the Director of Grants will perform the following pre-monitoring tasks:

- Become thoroughly familiar with the program;
- Develop a clear understanding of the governing statutes, regulations, and official guidance.
- Review and analyze reports, available data, and financial information, from previous monitoring reports and issues;
- Determine the programs/areas/functions to be reviewed;
- Determine the data or information to be submitted prior to monitoring (if any);
- Prepare the staff members who will need to be consulted during the monitoring; and
- Finalize the schedule for conducting the monitoring tasks and the anticipated time frames.

On-Site Monitoring

On-site reviews involve monitoring overall program administration and can include examining information and materials provided to the awarding agency by GBPLD to track performance and identify potential problem areas. The monitoring event is designed to assess and document compliance with the requirements based on:

- File reviews to determine the accuracy of the information, using both automated and manual data and reports submitted by GBPLD; and
- Interviews with staff to clarify and determine the accuracy of the information.

The documents reviewed include activity status reports, if applicable, monthly review of the project schedule, monthly project updates, and financial information to assess performance and look for indicators of performance or compliance problems. In addition, GBPLD may submit progress reports that include the activity showing the progress, accomplishments, barriers, and spending patterns against planned activities and accomplishments.

Post-Monitoring

At the end of the review, the monitoring agency will provide GBPLD with a formal written notification of the results of the monitoring review. The letter will outline any concerns, findings, recognize successes, and the deadline for a written response to correct actions. An important and fundamental principle of the monitoring process is the documentation of deficiencies when there

is evidence that a statute, regulation, or requirement has been violated but it retains discretion in identifying appropriate corrective action(s) to resolve deficiencies. An equally fundamental principle is that GBPLD has a process to respond to and resolve deficiencies.

Identified monitoring deficiencies require corrective action. The corrective action responsibility rests both with the awarding agency and GBPLD. GBPLD has a responsibility to determine, or assist the awarding agency in determining, the reason a requirement was violated or provide evidence of compliance.

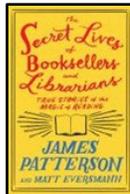
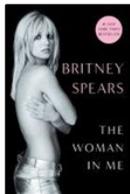
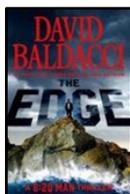
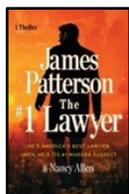
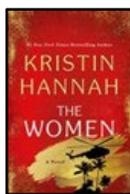
A key piece of effective monitoring is the ability to identify the root cause(s) of any identified deficiencies, or whether the problem is an isolated occurrence or systemic. Such knowledge leads to the development of optimal corrective actions. In some cases, GBPLD may need to determine appropriate action if compliance is not possible.

(5/2024)

Access Services – April 2024

Collection Development | Customer Relations | Library Applications | Material Handling | Technical Services

Top Adult Fiction



Top Adult Nonfiction



Collection Development and Technical Services Departments

The [World Language Collection](#) at Main Library is located on the second floor, next to the Spanish collection. Including Spanish, we offer books in ten languages and this month twenty-five new Hindi and Gujarati books were added to the growing collection.

Kits at Rakow



Nature Ranger kits are a component of the Nature Rangers program at the Rakow branch and is an initiative that is aimed at encouraging children to explore nature in the library service area. The kits are backpacks that contain themed items such as: insect discovery, tree exploration, or birds.



F.A.N Club

Do you have trouble keeping track of when the next new title from your favorite popular author is coming out? You can sign up for [F.A.N. club](#) so that we automatically place a hold on books from the most popular authors James Patterson, John Grisham, David Baldacci, Sandra Brown, and Janet Evanovich and more.



Customer Relations Department

The solar eclipse day was super busy! The gate count was 1,937 April 8 and we handled 361 phone calls from 9:00-3:00PM, inquiring mostly about the availability of solar eclipse glasses. When we ran out, we directed customers where to go to find a pair so that they could safely view the eclipse. Fun times! 😊

Library Applications

The implementation team completed the final draft of the new catalog configuration. A link was sent to all staff to solicit feedback. Staff comments and suggestions are extremely important. One of the best advantages of Aspen Discovery is the ability to customize the experience to how our customer uses the catalog.

Library of Things
Adult
Youth
En español
24/7 eLibrary

All Library of Things
Arts & Crafts
Home
Entertainment
Technology
Assistive Devices

Library of Things » All Library of Things

Covers Grid

 Umbrella	 Chromebook	 Nintendo Switch	 Electric knife sharpener
 Autel next generation OBDII &...	 P2 electric inflator	 Kodak ultra mini portable projector	 HealthSmart digital blood pressure...

Narrow Your Results

- > Available Now At
- > Audience
- > Language
- > 24/7 eLibrary
- > Format
- > Series
- > Subject
- > Publication Date
- > Added in the Last
- > Fiction / Nonfiction
- > Shelf Location
- > Fountas & Pinnell Level
- > Lexile
- > AR Point Value
- > AR Reading Level
- > AR Interest Level

Home > Browse > Catalog Search > Showing 1 - 20 of 14,930

Sort by

Hide Covers Covers List



1) Spring

Author: Vallepur, Shalini
Series: Seasons and you

<input type="button" value="Book"/>	<input checked="" type="button" value="On Shelf"/>	<input type="button" value="Place Hold"/>
<input type="button" value="Show Edition"/>	Main Branch - Youth(J) Nonfiction 508.2 Vallepur 1 available Where is it?	

<input type="button" value="eBook"/>	<input checked="" type="button" value="Available Online"/>	<input type="button" value="Check Out Hoopla"/>
<input type="button" value="Show Edition"/>		

When the days start to get longer and the sun shines a little warmer, we know spring is on the way! Sometimes rainy and cool, sometimes warm and sunny, spring is the time when baby animals are born and when plants start to reach from the soil to the sky. Readers ready to come out of hibernation find out all about how to dress in spring, holidays celebrated then, and what weather to expect, among other interesting facts about the season. Written with...



2) Spring

Author: Brundle, Harriet
Series: Seasons of the Year



-Respectfully, Robert Moffett, Division Chief of Access Services

Community Services – April 2024

Branch Library Services

Community Engagement

Mobile Library Services

Branch Library Services

“Do you have eclipse glasses?” was the #1 question leading up to the April 8 Solar Eclipse. About 300 people joined us for the **Eclipse Viewing Party** at the Rakow Branch with Mark Wagner, President of the Fox Valley Astronomical Society, who brought telescopes for people to see the eclipse. The event was featured in the Daily Herald.

We participated in **Week of the Young Child** by offering a special Let’s Play Friday at the Rakow Branch in which kids played in an obstacle course outside, used the rice table, played with Play-doh, and painted.



Nature Rangers presents Earth Day Festival was held on April 27 at the Rakow Branch. Over 100 people joined us for a performance from The Firefly Theater, crafts, games, nature walks with Wild Ones, and representatives from Elgin Sustainability Commission and SavATree.

Branch Staff attended the Elgin Earth Summit hosted by the City of Elgin to promote **Nature Rangers** and our educational nature programs.



Grade school kids enjoyed **Full STEAM Ahead Lego Challenge, Creativity Corner: Newspaper Painting, and Read to Rover**. During the **Great Garbage Challenge** program, kids were challenged with making something out of (clean) garbage...everything from boxes to bottles to containers. They were highly creative!

Rakow Readers met in person to discuss *The House is on Fire* by Rachel Beanland. Adults also enjoyed a performance by vocal group **Nothing But Treble, Device Advice, Spring Cleaning with Essential Oils, and Garden Chat Discussion Group**.

The South Elgin Branch hosted a variety of programs including a **Microsoft Excel class, A Beginner’s Guide to Soap Making, Coffee with the Mayor, and EngAge Café**. We also hosted a visit from the architect and designer to finalize the new furniture and finishes for the expansion.

Staff handed out 375 craft kits for all ages, which included a Spring Wreath, Foam Airplanes, and Origami Flowers.

Community Engagement

The Community Connection Coordinator is part of the 2023-2024 cohort of the **Elgin Area Leadership Academy**. Her team project, “The Healing Power of Creativity” is an art exhibit created by individuals in recovery from mental health challenges. Most of the exhibit is on display at ECC with a component installed at the Main Library which will remain up through the end of May, Mental Health Awareness Month.

The library partnered with the AAUW branches of Elgin and Schaumburg, Schaumburg Township PL, and the Elgin-area LWV to produce an informative program on book bans and censorship. Joyce McIntosh of the Freedom To Read Foundation was the keynote speaker. 62 people attended.



Lao Connections Café - Hosted by Roll-N Donut’s Douangchay Hedstrom, this latest group reaches out to Laotian/Thai seniors. The Manager of Life Enrichment was guest speaker, sharing relaxation techniques for family members caring for loved ones, including watercolor painting. Information about dementia awareness training, Memory Café, EngAGE Café, and other library programs was shared to the group.

That's in Illinois? Exploring Illinois State Park System - 81 people were interested in learning about the Illinois State Parks not realizing we have about 150 of them! Retired nurse/travel lover Celeste Brown was delighted to come out to share her insights on the 85 state parks she has visited so far and showcase our wonderful Illinois landscape.

We had our final **Sunday Afternoon Concert** for the season with Millikin University's School of Music Hollis Prize Winner Recital. This year's winner was clarinetist Victor Lawton.

On Earth Day, "Woodcomber" Corey from the Kane County Wild Ones presented a lunchtime program on native vs. invasive species, followed by a hike around the library.



We started our first **Community Sewing Circle** with the goal to welcome sewers of all skill levels to learn, create, and connect. The enthusiastic participants enjoyed and appreciated the opportunity and would like to continue this as a monthly event!

Popular Chicago-area jazz pianist Chris White joined us for an entertaining concert of jazz favorites. The audience so enjoyed his performance, we asked him to come back for an encore with his trio's Charlie Brown holiday concert in December. Stay tuned!

Community Engagement is helping Sherman Hospital staff launch a lunchtime book club, focusing on fiction and non-fiction about nursing, illness, patient care, Big Pharma, etc. Six hospital staff chatted about Catherine Newman's *We All Want Impossible Things*.

Mobile Library Services

Happy 5th Anniversary to our Bookmobile! April officially saw our Bookmobile service hit its 5-year mark, and we made sure to celebrate all month. On the bus, staff wore party hats, gave away squishy bookmobile miniatures, and customers entered to win prizes. We also held a "Bookmobile Open House" at the Main Library, and our Manager of Bookmobile Services and Director of Mobile Library Services were interviewed by PRAD Staff on a Facebook Live event.



Our **Digital Equity Team** streamlined the interior layout of the Sprinter to better accommodate our workflow. We attended Elgin Police Department's annual Heroes Unite Autism Acceptance program, connecting with over 130 customers. We also thank our Manager of Digital Equity Services for serving on the committee that planned and facilitated our Staff Training Day, which was an enriching day for all our staff.



Our **ReaderShip Early Literacy Coordinator** visited a new location, the Learning Hills. Not only did they enjoy our visit, but they also signed up to participate in Gold Star Partners this Summer. We also attended the Lincoln Elementary and Preschool's literacy night and brought the Sprinter along to make a few new library cards. Our EPEL Stops also continue to be a huge hit with many new families signing up for library cards, expressing their amazement with how much the library has to offer, and signing up for 1000 Books Before Kindergarten.

For our **Elementary School Engagement Coordinator**, April was an eventful month of preparing for a week full of book talks and Storytimes for Lords Park Elementary. We had a wonderful experience and interacted with 590 kids. We also had the chance to attend an event at the Boys and Girls Club of South Elgin with our Manager of Digital Equity Services and we interacted with families who checked out and signed up for library cards.

Home Services continues to work with our Digital Equity team at Elgin Manor and Hanover Landing with increasing attendance at both places. We also held a library card and home service sign up desk at Heritage Woods of South Elgin. We did a short presentation for the Highland Oaks residents on home services and the history of the library on their bus.



Facilities and Building Operations

Board Report

April 2024

MAINTENANCE:

April was a very busy month for the Maintenance Department, as we continued several projects and tasks, and started some new ones. Taking care of four (4) buildings is a big task with a small staff, so teamwork is the name of the game to get things done. Each day brings new challenges, so part of the day is spent maintaining the buildings, part is spent on new projects, and part is spent managing our many vendors who work with us to make it all happen. Probably the biggest project started this month was the construction and cleanup of the Gail Borden Public Library Mobile Services Annex at 1150 Davis Road. Much of the work will be performed by our staff, or they will be coordinating with our vendors. Some of the work in progress included:

- Constructing a server closet to accommodate the networking and other equipment which will be used by the staff at David Road.
- Adding a sink for the break / kitchen area, as well as other plumbing work for a water station. Needed to open walls to check existing location of plumbing.
- Upgrading the electrical panels which feed the office areas and adding electrical circuits in the office for workstations and the new server closer.
- Installing cabinets for a break / kitchen area.
- Correcting the seal at the bottom of the warehouse overhead doors.
- Installing additional fire extinguishers to meet / exceed code.



Other projects this month:



- Completed the rebuilding of the deck in the Administration office kitchen area.
- Helm Service replaced humidifier parts at Rakow Branch.
- Frosted the door windows on an office door in Administration office.
- Fixed a broken light on the Main staircase.
- Removed plows on the Ford F-250, Kubota and stabilized snowblowers. Put away for another year.
- Repaired stone walkway at the Rakow Branch.
- Removed carpet, replaced with laminate floor study rooms at Main.
- Sebort Landscaping installed decorative crushed granite at the Main Facility.



- Davey Tree put down new compost at the Main Facility.
- Replaced blower motor on boiler #1 and purchased a spare motor for the boiler blowers.
- Helm Service and Fox Valley Fire & Safety work together at Rakow Branch to correct a fan shutoff issue with fire system.
- Industrial Waste Management Chemical tested the Rakow system water. They cleaned out the glycol tank and provided us with a 30-gallon barrel of correct glycol.



- Working on correcting issues with Eva's new VAV/Reheat.

SECURITY:

Security Director:

- Attended webinar "Accountability at Work".
- Working with vendor on pricing of routine cleaning supplies.
- Working with contractor for possible radio repeater and programming upgrade. Will pass information and suggestion to the Division Chief once all info is gathered.

Security Training Coordinator:

- Monthly training for the month of April 2024 – Radio Procedures/Communicating with Security.
- Two new employee training sessions have been completed.
- Completed and received approval for presentation for Staff Day.

Security Safety Manager:

- Watched webinar Ryan Dowd "Migrants". Continued janitorial duties and monitoring of safety and security of facilities and patrons/staff.
- Continue monitoring and suggestions safety and maintenance activities.

(Submitted by John Johnson – Director of Security)

INFORMATION TECHNOLOGY:

- We have updated PDQ Deploy and Inventory to version 19.3.538.0.
- March server and workstation updates have been approved.
- IT is in the process of updating the failover cluster that handles file, DHCP and print duties for the library. This is a multistep process that requires some testing at each step to check for various issues and maintain availability of these services throughout the upgrade process.
- KaneGIS has been updated to version 60.
- The majority of Gail Borden Staff have been upgraded to Windows 11. Information Technology will refocus on the remainder of the Public facing computers. All the OPAC's have been upgraded. We will be purchasing more PCs to complete this project at the start of the new budget season.
- Information Technology and Information Services worked together to reposition the Genealogy area. This move made room for new shelving for Studio 270. In addition, this move gave the staff at the Information



Desk the ability to have a direct line of sight to the Genealogy Area to better serve our Patrons.

- Information Technology has been working on configuring the JAMF PRO trial. The staff have learned how profiles affect and administer the different Apple products that are deployed to the Staff and Patrons. JAMF Pro because of non-for-profit pricing, will cost less and provide an extra level of control over the organization's devices. Gail Borden will officially transition over to JAMF Pro after the start of the new budget season.
- Met with ATT at "annex" location for site survey, obtained release for ATT to bring fiber onto premise. Working with building management on bringing fiber from DEMARC to our unit.
- Continue working with our vendors on further ironing out details (call flows, number porting) for migration day.
- Working on 2024-2025 budget

(Input by Matt Lutzow – Director of Information Technology)

Report compiled and prepared by:

Brian P. Hoeg

Division Chief – Facilities and Building Operations

Public Relations & Development Board Report

April, 2024

In our efforts to support library and community activities, land the library value message and support fundraising, Public Relations & Development spent time in April on many valuable activities.

Keeping Our Community Engaged

National Library Week

The team filmed customers of all ages to capture their favorite memories of the library. The stories ranged from finding the right book to finding the right job and reflect the positive impact that the library has on the community.

<https://www.gailborden.info/library-info/2881-national-library-week>



Passionate Readers

PRAD continues to film members of the community and staff about the book that made them fall in love with reading. We will gather 150 stories to help celebrate the library's anniversary.

<https://www.gailborden.info/library-info/2881-national-library-week>



Triumph of the Spirit: Jewish Athletes Before, During and After the Holocaust

PRAD collaborated with JCC Chicago to set up this photo exhibit that tells the stories of courageous Jewish athletes during the Holocaust. We are preparing a May 16 program that will be presented by Neil Keller, who will bring personal items of Jewish athletes and talk about the stories behind them.

[gailborden.info/growinghope](https://www.gailborden.info/growinghope)



I think I can, I know I can . . . READ! 150 Years of Reading! Summer Reading Challenge

PRAD animated the Summer Reading logo that is being used in GailMail, Summer Reading videos and other platforms to draw attention to the excitement of summer reading. The team completed the black & white log, Gold Star Partner posters, informational flyer and Beanstack headers. Logs were finalized and placed as an insert in the May-June print newsletter. About 13,000 logs were printed in house for distribution to U-46 grade schools. Also, the team is designing 3 computer games to enhance summer reading. The team is working on elements for the Bumblee Express, a ride-on train that will offer free rides on certain days.

<https://www.gailborden.info/read2024>



150th Anniversary Exhibit

The team is designing and creating this exhibit that features interactive activities about the history of the library along with eye-catching artifacts and fascinating facts.

<https://www.gailborden.info/150>

The PRAD Team Engaged the Community in a Variety of Ways During April

Our content reached more than 76,000 people and Facebook reels 36,000 plays. The most popular reel is the \$1.50 KCT piggy bank promo (English ad currently has 27,000 plays and 64 engagements), followed by our “Save Money by Streaming” reel, which organically has over 6,100 plays and 83 engagements. Other popular posts:

- A photo of Grisel, Tish and Margaret with their service pins on staff day (reached over 3,000 people with over 290 engagements)
- A photo behind the Main Library of tulips starting to blossom (reached nearly 7,000 people and received 168 engagements)
- A question asking customers “What book could you read again and again and never tire of?” (which reached over 3,700 people and engaged 120).

Other Ways We Kept Our Community Engaged in April

- The police dog photo event was a success with many people checking out books to get their photo taken with the canine cop character.
- A reel in English and Spanish promoted another way for people in the community to celebrate and save: purchasing a KCT piggy bank for \$1.50 and putting \$10 in the pig earns customers a \$5 contribution from KCT into a child’s account.
- PRAD set up poetry month displays and the dancing people panels with their updated library cards, as well as the Awakenings exhibit, which focuses on mental health awareness.
- The team filmed a Facebook Live and reel to promote the bookmobile’s 5th anniversary. The reel reached 1,670 individuals and garnered 640 views.
- The team took photos of the Rakow branch's solar eclipse program. With hundreds of attendees, the event was a huge success, providing a memorable experience.
- PRAD re-designed the look of 1000 Books Before Kindergarten with animals and muted tones. The program encourages young children to be introduced to reading.
- The team is preparing for the summer exhibit, Storyland: A Trip Through Childhood Favorites, that uses beloved children’s books to stimulate early literacy.

We continue to work on the May 25 Open Elgin Museum Crawl with Trolley, 150th Anniversary Summer Exhibit, 4th of July parade float (and more) with the Library as Grand Marshall, the Nov. 4 El Trote de las Calacas 5K Foundation run partnered with the U-46 Educational Foundation, a fall Olmec exhibit, a Barbie exhibit for 2025, a movie costume exhibit for 2025 and more.

Respectfully submitted, Denise Raleigh, Division Chief



Public Services –April 2024

Digital & Information Services- Hispanic Services- KidSpace- -Studio 270

Digital & Info Services: An interesting transaction in the Computer Center saw our staff converting an HWP file (Hanword document file; originally known as Hangul word processing) to a Word document using a cloud converter. HWP is a file format in Korea; Hangul is the Korean alphabet/character set. Our talented staff was able to assist this customer!

Our new Genealogy & Local History Librarian jumped right in and, with our Information Services Manager, gave a presentation for a group of visiting students. Our Career Services Librarian helped at the “Career and Technical School Fair” held at ECC. Our Librarian’s saw 18 individual reference appointments this month, to provide more in-depth assistance.

Social Services handled 37 cases and saw a wide range of needs from housing to senior assistance, navigating government website and more. Many of our visitors are so grateful that the library has a resource like this.

Hispanic Services: We greeted 40 newcomers to Elgin at the U-46 Welcome Center of which 21 took home a library card! We also attended “Day of the Child” event hosted by U-46 as well as a 2nd community-driven event hosted by Padres con Poder.

While we are continuing our ongoing classes such as *Citizenship* and *English Conversation*, we are expanding our reach into the Hispanic Community with a focus on First Generation and GenZ & Millennials. Patrons have expressed that the programs have given them a “space to hang out” at the library. We offered Gen Z & Millennial Loteria this month and will be offering one program monthly.

We are excited for a new Walking Club at the library hosted by our own trustee Elisa Lara. The group will be meeting regularly right outside of the library.

KidSpace: Walking into the Youth Room, you may have seen 249 bunnies on the walls of the Creation Station during the 3rd annual “Bunnies in Disguise” scavenger hunt. Kids enjoyed coloring disguises on their bunny pictures and naming them.

K-Pop Afternoon is a fun group for Middle-High School students. We have been lucky to receive donations of albums, autographs, and other prizes to the joy of the program participants!



We were joined by Rep. Anna Moeller for “Read Along the River”.

We were happy to receive \$3000 in funding from the Library Foundation to support “BabyFest Book Challenge: 150th Anniversary Edition.” Families will read 150 books to their babies during the month of May. Three KidSpace Librarians attended the Public Library Association Conference.

Our Elementary School Librarian worked with Starnet, U-46, and Astronomers Without Borders to distribute more than 3000 solar eclipse glasses/viewers and established a glasses recycling program afterwards.

Studio 270/DML: We saw 10 class visits this month. We gamed, did crafts, and U46’s Center House hosted their book club in the Studio.

We visited South Elgin High School to work with Beacon Academy and work with them on student projects.

Fifty teens came to the Teen Job Fair. Even Materials Handling had a table to collect potential applications for future Page positions.

Our Biblioboard contributions have been growing with submissions from local artists. We have added a few new videos as well as an ebook by an award-winning local author titled “Addio, Love Monster”.

This month our teens volunteered for 23 hours, including helping in KidSpace, assisting with the book sale, preparing crafts and even ran games at Rakow’s Earth Day event. This was also the first month our teen volunteers assisted with the Spanish language computer classes.

Public Services: Each of our departments participated in our Staff Training Day and enjoyed learning more about Elgin’s past, present and future as we celebrate our 150th year!

Public Services had 6 Librarians from Info Services & KidSpace attend the Public Library Association conference in Columbus, Ohio.

-Respectfully submitted,

Margaret Peebles, Division Chief of Public Services



Volunteer Services – April 2024

On April 19th, volunteers were treated to a presentation featuring Leslie Goddard’s portrayal of Julia Child, followed by a buffet luncheon in honor of Volunteer Appreciation Month. Over 11,000 volunteer hours were served in 2023, in a variety of ways: shelf reading, home delivery, lifestyle enrichment, Gail’s Sales, Read to Rover, genealogy

assistance transcribers, scanning assistance, computer class and other technology assistance. The talents of our wonderful volunteers are extensive. And let’s not forget about our younger Volunteers, Teen Volunteers, and Vocational Program volunteers. Kudos to all of them for all their help and dedication to the library!

On April 27th, Gail Borden once again hosted VolunteerPallooza, an event designed to allow the community to explore local volunteer opportunities. We had 17 community organizations participate in this year’s event.

Independent Sector, a national organization that brings together a diverse community of changemakers, nonprofits, foundations, and corporations, increased the “Value of the Volunteer” from \$31.80 to \$33.49 per hour.

The first “All-Volunteer” event took place this month. This event is designed for all of our age groups of volunteers to

understand the scope of the Volunteer Services program.

Middle-school students were able to work side-by-side with high-schoolers, allowing the “idea” to continue to volunteer in high-school. High schoolers can act as mentors to the middle-school student as well as learning that volunteering can become a life-long hobby. Adults learn that Gail Borden is committed to our volunteer program, and they can be a role model for all.

Volunteer Services Manager, Jeanie Ziegler, was a remote guest speaker at University of North Carolina’s Library and Information Science class. The students spent time asking questions related to volunteering and management of volunteers. We also discussed self-directed volunteer groups and how Gail Borden Library has several examples of this: *Gail’s Sales* and our *Lifestyle Enrichment Team*.

Jeanie also spent an afternoon at Judon University conducting mock-interviews for the RISE Program, offering students valuable experience in business interactions. Judson students currently volunteer 6 hours per week during the Spring semester as part of the Vocational Volunteer program.



Volunteer Services by the Numbers:

- Volunteer Hours: 719
- Number of Volunteers: 106
- Volunteer FTE 4.43
- Value of Volunteer: \$22,880.
- Independent Sector Value Figure: Increased to \$33.49 as of 4/2024.

CYTD:

- CYTD Volunteer Hours: 3,340
- CYTD Number of Volunteers: 224
- CYTD Volunteer FTE 1.71
- Value of Volunteer: \$106,198.66

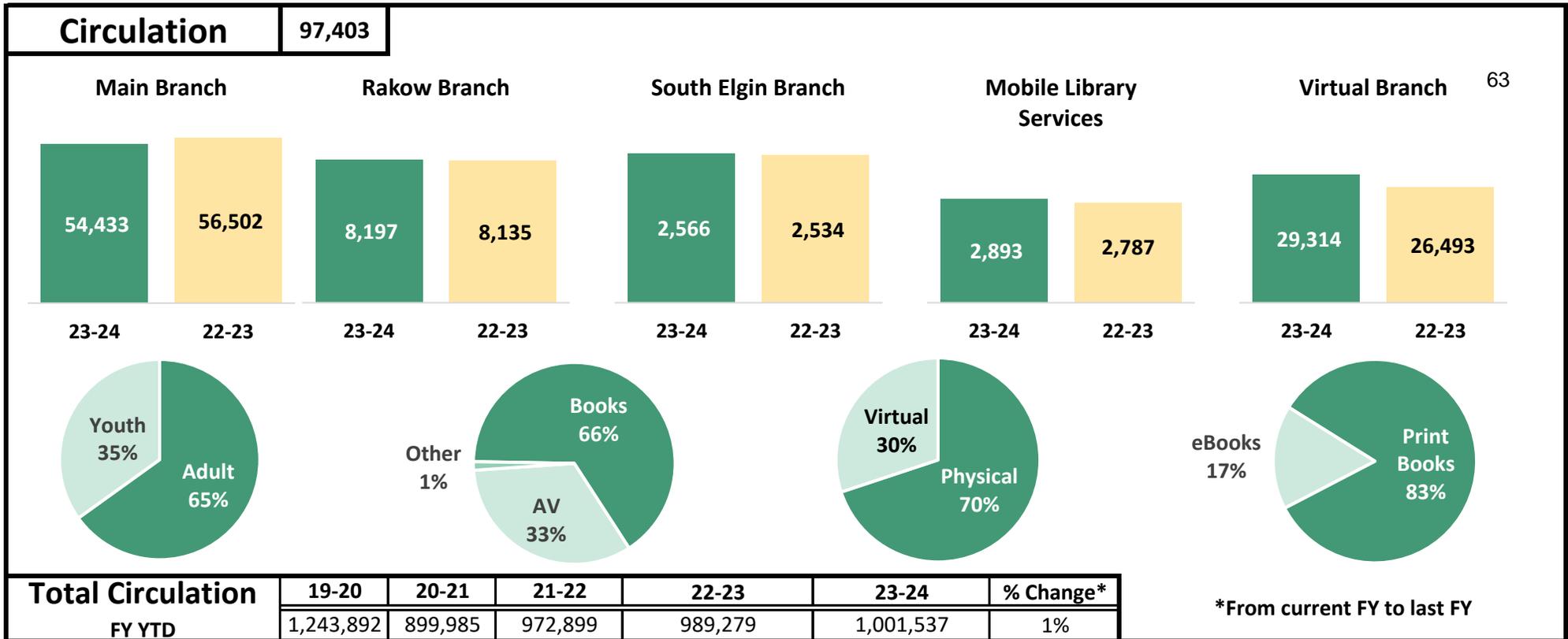
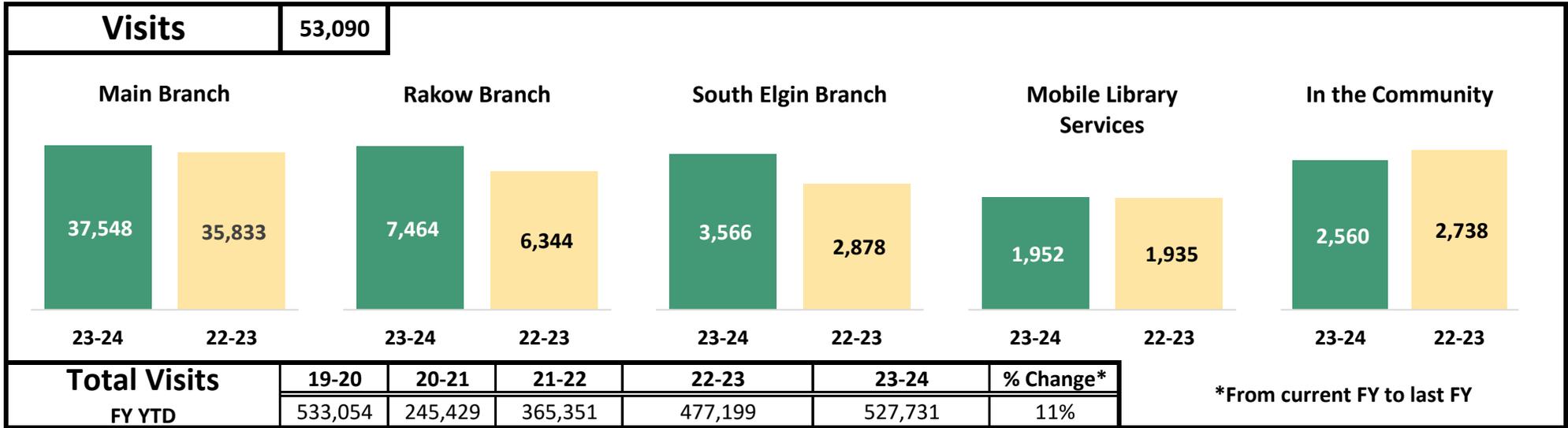
FYTD:

- FYTD Volunteer Hours: 9,086
- FYTD Number of Volunteers: 378
- FYTD Volunteer FTE: 4.66
- Value of Volunteer FYTD: \$288,934.18

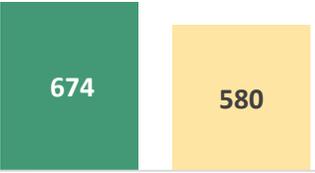
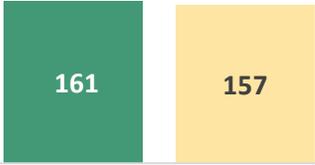
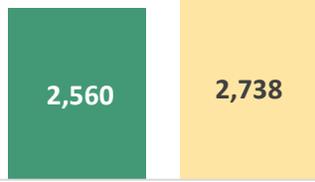
Respectfully Submitted,

Jeanie Ziegler

Manager of Volunteer Services



Library Cards	537				New to District	District Total	District + RBs Total
		23-24	537		76,155	82,420	
		22-23	439		69,319	74,776	
		% Change	22%		10%	10%	
Total New Cards	21-22	22-23	23-24	% Change*			
FY YTD	4,918	5,643	6,106	8%	*From current FY to last FY		

Program Attendance	7,156							
	Main Branch		Rakow Branch		South Elgin Branch		In the Community	
								
	23-24	22-23	23-24	22-23	23-24	22-23	23-24	22-23
Total Attendance	19-20	20-21	21-22	22-23	23-24	% Change*	*From current FY to last FY	
FY YTD	82,777	7,800	23,332	58,626	63,912	9%		

Program Sessions	In-Person	Virtual	Hybrid
	282	6	9

General Statistics	Volunteer Hours	Reference Questions	Passports	License Plate Renewals
	719	13,090	229	101

What affected the numbers this month	<p>April 8th (Rakow) Eclipse Viewing Event</p> <p>April 18th (Virtual) 100 Historias en Espanol</p> <p>April 26th (All Facilities) Closed for Staff Training</p>	<p>April 27th (ITC) U-46 Day of the Child</p> <p>April 28th (Main) Let's Celebrate Children's Day 2 sessions</p>
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