

# Regular Agenda

**Date:** Thursday, October 17, 2024

**Meeting:** Regular Meeting with Closed Session as per OMA and 5ILCS120/2c

**Time:** 6:00 PM

**Location:** District Office  
650 Dr. John Burkey Drive  
Door 2  
Algonquin, IL 60102

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**Mission Statement:** Our learning community will inspire, challenge and empower all students always.

**Board of Education Members:** President, Mr. Paul Troy; Vice President, Mr. Sean Cratty; Secretary, Mrs. Melissa Maiorino; Mr. Andy Bittman; Mr. Rich Bobby; Mr. Andy Fekete; Mrs. Laura Murray

## Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (Mr. Bittman)  
Call to order the Regular Meeting at \_\_\_ p.m. A quorum must be met.  
**Roll Call: Ayes / Absent / Motion** \_\_\_\_\_  
**Members:** Mr. Bittman, Mr. Cratty, Mrs. Murray, Mr. Quagliano, Mr. Thompson, Mr. Troy, Mrs. Wiley
2. **Closed Session / Roll Call (A)** (Mr. Bittman)  
Move to enter into closed session at \_\_\_\_\_ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: **(1)** The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel; **(11)** Litigation; **(14)** Discussion of minutes of meetings lawfully closed under this Act.  
**Members:** Mr. Bittman, Mr. Cratty, Mrs. Murray, Mr. Quagliano, Mr. Thompson, Mr. Troy, Mrs. Wiley  
**Roll Call: Ayes / Nays / Absent / Motion** \_\_\_\_\_
  1. **Exit or Suspend Closed Session / Voice Call (A)**  
Move to exit or suspend closed session at \_\_\_ p.m. and return to open session.  
**Voice Call: Ayes / Nays / Motion** \_\_\_\_\_
3. **Resume in Public Session / Roll Call (A)** (Mr. Bittman) *approx. 7:00 p.m.*  
Resume the Regular meeting at \_\_\_\_\_ p.m.  
**Members:** Mr. Bittman, Mr. Cratty, Mrs. Murray, Mr. Quagliano, Mr. Thompson, Mr. Troy, Mrs. Wiley  
**Roll Call: Ayes / Absent / Motion** \_\_\_\_\_
  1. **Action as Required / Roll Call** (Mr. Bittman)  
Will come from the Board.  
**Roll Call: Ayes / Nays / Absent / Motion** \_\_\_\_\_  
**Action:** Recommendation will come from the Board.  
**Members:** Mr. Bittman, Mr. Cratty, Mrs. Murray, Mr. Quagliano, Mr. Thompson, Mr. Troy, Mrs. Wiley
4. **Pledge of Allegiance** (Mr. Bittman)  
The following eighth grade students from the Heineman Middle School Environmental Club will lead us in the pledge: Alexia Kennedy, Ava Partridge, and Anahi Favila.
5. **Public Comment** (Mr. Bittman)  
As per Policy 2:230, public comment can be made during this portion of the meeting. The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints.
6. **Revision and Adoption of the Agenda / Voice Call (A)** (Mr. Bittman)  
Move to adopt the agenda as presented (or with changes).  
**Action:** Adoption of the Agenda.  
**Voice Call: Ayes / Nays / Motion** \_\_\_\_\_
7. **Superintendent's Report (R)** (Ms. Lombard)  
Updates will be provided at this time.  
**Recommendation:** For informational purposes only 1

1. **Donations (R) (Ms. Lombard)**  
 Huntley High School Athletic Boosters made a \$1,000 check donation to the Huntley High School Boy's Golf Team.  
 Huntley Grid Iron Club made a \$514.67 check donation for helmets for the Huntley High School football team.
8. **Assistant Superintendent Learning and Innovation (R) (Dr. MacCrindle)** 7  
 Updates will be provided at this time.  
**Recommendation:** For informational purposes only.
9. **Director of Communications and Public Engagement (R) (Ms. Barr)**  
 Updates will be provided at this time.  
**Recommendation:** For informational purposes only.
1. **FOIA Requests (R) (Ms. Barr)** 9  
 A monthly report on the FOIA requests is provided in the packet.
10. **President's Report (Mr. Bittman)**  
 1. **Board Discussion (D) (Mr. Bittman)**  
 The Board will discuss new business items.
11. **Consent Agenda (A) (Mr. Bittman)**  
 The following Consent Agenda items have gone through the Committee of the Whole. Prior to adoption, revisions are presented here.  
**Roll Call: Ayes / Nays / Motion \_\_**  
**Recommendation:** Seeking approval and adoption of the Consent Agenda as follows:
  1. **Policy Revisions - First Reading (A) (Ms. Lombard)** 10  
**Recommendation:** The Policy Committee recommends policies 2:260, 2:265, 5:100, 7:20, and 7:185 be moved forward for a second reading by the Board at the December Committee of the Whole meeting.
  2. **Health Insurance Committee Recommendations 2025 (A) (Dr. Zehr)** 48  
 Dr. Zehr presented the Health Insurance Committee's recommendation for plans and rates for 2025.  
**Recommendation:** Seeking approval of the Board as presented.
  3. **Payables (A) (Mr. Altmayer)** 54  
 Mr. Altmayer will seek approval of the Purchase Orders issued at \$361,920.71; Accounts Payable issued at \$1,830.00; Imprest issued at \$8,513.61 and Disbursements issued at \$2,867,464.77, as presented.  
**Recommendation:** Seeking approval by the Board as presented.
  4. **Revenue Contracts (A) (Mr. Altmayer)** 55  
 Mr. Altmayer will seek approval of the revenue contracts for various fundraising activities.  
**Recommendation:** Seeking approval by the Board as presented.
  5. **Amendment No. 2 to Agreement between C.T. Veach Inc. for Grounds Management Services contract and Huntley School District 158 (A) (Mr. Lindquist)** 63  
 Mr. Lindquist presented Amendment No. 2 to the agreement between C.T. Veach Inc. and Huntley Community School District 158 for the Grounds Management Services contract.  
**Recommendation:** Seeking approval as presented.
  6. **Change Order No. 1 to Contract with Hargrave Builders for the Exterior Windows Repair Bid 2023-08 (A) (Lindquist)** 66  
 Mr. Lindquist will present Change order No. 1 to the contract with Hargave Builders for the exterior window repair bid 2023-08 contract.  
**Recommendation:** Seeking approval as presented.
  7. **Minutes (A) (Mr. Bittman)** 68  
 The following minutes are presented for approval.  
 September 5, 2024, Hearing  
 September 5, 2024, COW Meeting  
 September 5, 2024, Executive Closed Session Meeting  
 September 19, 2024, BOE Meeting  
 September 19, 2024, Executive Closed Session Meeting  
**Recommendation:** Seeking approval of the Board as presented.
12. **Action Items / Roll/ Voice Call (Mr. Bittman)**  
 Action items require a motion and a second; discussion if needed; and roll.
  1. **Secondary Literacy 9-12 Materials Recommendation<sup>2</sup> (A) (Dr. MacCrindle)**  
 Dr. MacCrindle is seeking approval for \$420,046.14 for the McGraw Hill StudySync materials for 9-

12th grade English, which were placed on 30 day review beginning on September 5, 2024.

**Recommendation:** Seeking approval as presented.

**Roll Call: Ayes / Nays / Motion** \_\_\_\_\_

2. **HR Personnel (A)** (Dr. Zehr) **80**

Seeking approval of the personnel reports provided and reviewed by the Board, which include explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests, as presented.

**Recommendation:** Seeking approval by the Board as presented.

**Roll Call: Ayes / Nays / Motion** \_\_\_\_\_

3. **Supplemental Purchase Orders and Accounts Payable (A)** (Mr. Altmayer) **83**

Administration recommends approval of the Supplemental Purchase Orders Report at \$3,233,016.12 and Supplemental Accounts Payable at \$14,761.68 as presented.

**Recommendation:** Seeking approval by the Board as presented.

**Roll Call: Ayes / Nays / Motion** \_\_\_\_\_

13. **Public Comment** (Mr. Bittman)

As per Policy 2:230, public comment can be made during this portion of the meeting. The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints.

14. **Adjournment (A)** (Mr. Bittman)

**Members:** Mr. Bittman, Mr. Cratty, Mrs. Murray, Mr. Quagliano, Mr. Thompson, Mr. Troy, Mrs. Wiley

Motion to adjourn the meeting at \_\_\_\_\_ p.m.

**Voice Call: Ayes / Nays / Motion** \_\_\_\_\_



# Huntley Community School District 158

650 Dr. John Burkey Drive  
Algonquin, Illinois 60102  
(847) 659-6158 • [www.huntley158.org](http://www.huntley158.org)

**Date:** October 17, 2024  
**To:** Board of Education  
**From:** Ms. Jessica Lombard, Superintendent  
**Subject:** **Superintendent Updates**

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This memo aims to provide information or highlight updates on various work or projects within the Superintendent's office or district as a whole.

## **Strategic Planning**

Invitations and information will be going out next week on the three (3) Portraits that will be developed to assist in driving a large portion of the Strategic Plan process. These are the:

- Portrait of a Graduate which will include voice and perspective from students, parents, staff, community and business leaders
- Portrait of the Learning Environment which will include voice and perspective from students, parents, staff, community and business leaders
- Portrait of a Work Environment which will include voice from staff and community/business leaders

The goal is to have these Portraits in a draft form by calendar year end and then push out to gather feedback on a larger scale.

## **Chronic Absenteeism/Attendance Campaign**

### **ADA by School** (Average Daily Attendance):

Chesak: 95.4%

Conley: 95.6%

ECC: 93.1%

Heineman: 95.8

Huntley High School: 94.2%

LIGHT: 93.5%

Leggee: 95.9%

Mackeben: 95.4%

Marlowe: 95.8%

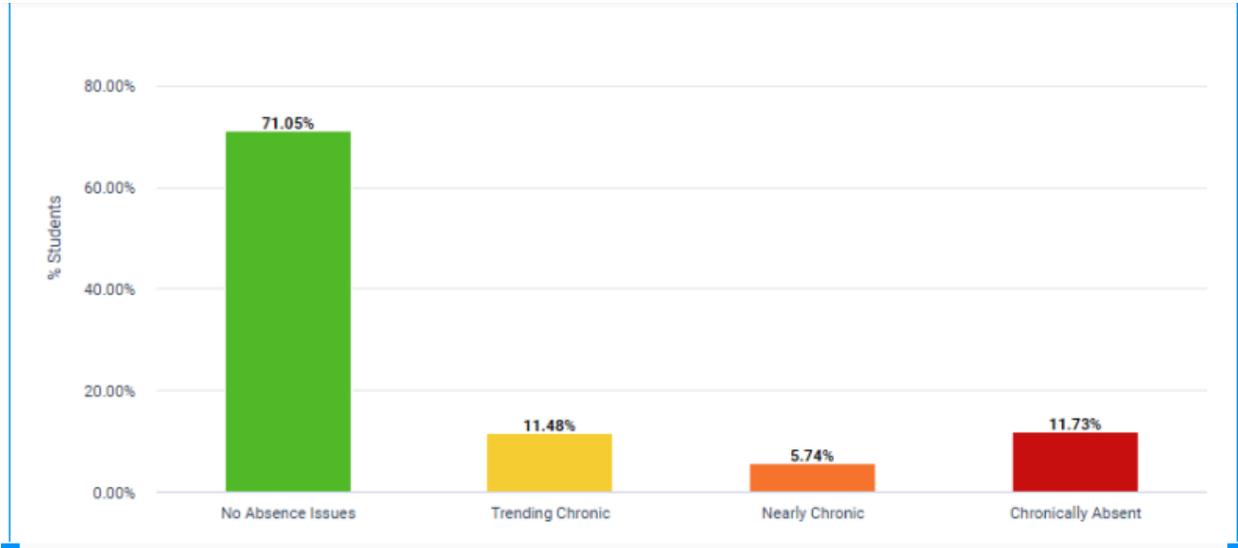
Martin: 96.2%

**ADA for the District:** 95.19%

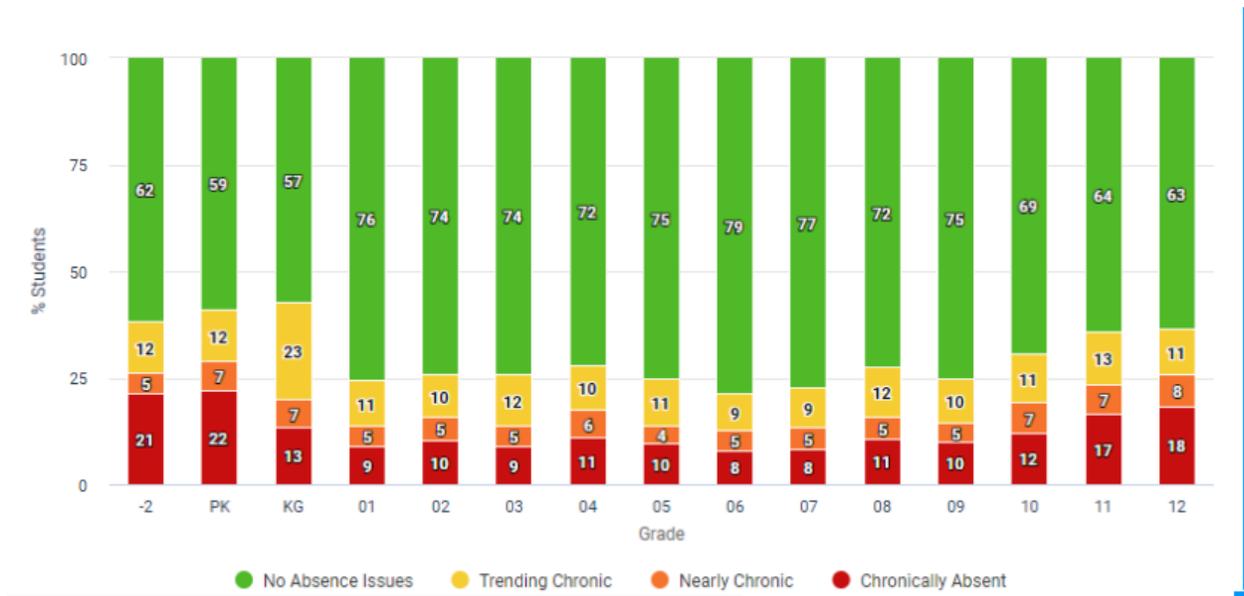
**District Chronically Absent:** 11.73% (LIGHT and ECC are not reported on School Report Card; however are included here.



## Students and their level of Absenteeism



## Grades and level of absenteeism



## **Institute Day:**

On Friday, October 11, 2024, certified staff and administrators were involved in a full day of professional development geared towards enhancing staff understanding of the district's goals, as well as strategies to enhance student learning and achievement. Special thank you to our Learning and Innovation Team for their hard work in setting up and leading this day.

## **LUDA**

On Thursday, October 10, 2024 I attended LUDA, the Large Unit District Association Fall conference. A main focus of this day was focused on AI and impacts on our schools, student learning, professional development, policy development, etc. The power of AI and the impact, if utilized and set up effectively is astounding. Our Learning and Innovation Team will continue to work in a committee setting, to develop policy, as well as ways to incorporate AI appropriately in our classrooms and work environment. This topic will also be discussed in our PTAC this school year with a recommendation on policy and procedures forthcoming.

## **Staff Shout out**

Mrs. Laura Jenkins, HHS Math teacher, has been selected to participate on one of ISBE's PDL Writing Teams. The working teams will help develop and define profiles of proficiency or performance level descriptors that will serve as the foundation for establishing new performance levels and cut scores for general education content assessments. Having an educator from Huntley ensures that our voice is heard in terms of assessment and proficiency as the state looks to ensure schools and the state have accurate information about student success. Way to go Laura!

## **IWAS**

The following IWAS reports were completed for ISBE:

- Quarterly Grant Expenditure Reports
- Draft AFR was submitted to ROE
- Immunization/Physical Exclusion reporting (Oct 15)- All students in compliance with state requirements
- School level Finance Surveys
- Mental Health Landscape Survey
- Attended Webinar on School Report Card

## **Recommendation**

This report is for information only.



# Huntley Community School District 158

650 Academic Drive  
Algonquin, Illinois 60102  
(847) 659-6158 • [www.huntley158.org](http://www.huntley158.org)

**Date:** October 17, 2024  
**To:** Board of Education  
**From:** Dr. Amy MacCrindle  
**Cc:** Ms. Jessica Lombard, Superintendent  
**Subject:** Curriculum Updates

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## **Executive Summary**

This memo aims to provide information on continued work within the Learning & Innovation Department over the past month.

## **State Accountability Ratings**

The 2024 school accountability designations from the state of Illinois will be released on October 30 via the Illinois Report Card website. These designations reflect each school's overall performance data, including results for different student groups across various accountability indicators. Schools will be classified as exemplary, commendable, targeted support, comprehensive support, or intensive support. The designations provide a picture of how schools are meeting student needs across a range of [academic and success indicators](#), which vary by grade level. Review these resources for a detailed explanation of the [designation process](#) and [accountability indicators](#)

## **Satchel Pulse Update**

The Fall Satchel Pulse Screener has been completed for K-5 students by staff and for 6-12 students directly. With 3% of K-12 students (269 individuals) opting out, results are now being shared with families via email, PowerSchool, and printed copies for K-5.

The screener assesses students' progress relative to the [Illinois Social and Emotional Learning Standards](#) and [CASEL](#) competencies, much like Aimsweb and STAR do for academics. At the school level, staff are using this data to identify strengths, target areas for growth, and inform interventions, classroom practices, and SEL programming. At the district level, aggregate data will guide decisions on resource allocation and professional development, helping to identify trends and ensure alignment with district goals. This allows us to take a proactive, data-driven approach to enhancing student well-being and overall success.

Next steps include continuing to use this information and gathering input from different stakeholders on these results. An update will be provided this Winter to the board regarding next steps with this pilot.

## **Evaluation of Programming for English Learners**

KPI 2.1 focuses on developing an actionable plan to enhance educational programming for diverse student groups. This fall, Mrs. Jacobson has initiated an in-depth evaluation of our English Learner (EL) programming to ensure it is effectively meeting the needs of all students. This evaluation includes analyzing current program structures, instructional strategies, and student outcomes to identify areas for improvement. By aligning our efforts with research-based best practices, we aim to strengthen the academic and linguistic support provided to our EL students.

A specific focus of the evaluation is ensuring equitable access to grade-level content while supporting language development. Mrs. Jacobson is collaborating with EL teachers, classroom teachers, building



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leaders, the MPAC and Dual Language Steering Committee families to gather feedback and examine how the current EL model supports students at varying levels of language proficiency. This work will inform a comprehensive plan for the district to provide more targeted language support, professional development, and family engagement opportunities, ensuring that all students are supported in their experiences here in Huntley 158.

## **Elementary Literacy Update**

This summer, the Board approved a slow rollout of the Benchmark Advance and Adelante materials for K-5 literacy instruction. Since then, teachers have been working to integrate the new materials into their classrooms. Initial feedback has been positive, with many teachers noting that the resources enhance student engagement, support literacy development, and make instruction more manageable by consolidating materials. Teachers working with students who have IEPs and English Learners have found it especially valuable, as the resources better connect learning to the classroom, making instruction more impactful. While there have been some challenges with adjusting to the new materials, these issues are being addressed through ongoing professional development and collaboration.

This week, the literacy team will meet with Mrs. Moan to provide further insight into the program's success and discuss areas for additional support. Their feedback will help refine our approach and ensure a smooth continuation of the rollout. We are planning to present a contract for the remaining literacy materials at the November 14th Board of Education meeting for approval. This next step will allow for full implementation and will continue to build a strong foundation for literacy across all grade levels, supporting KPIs 1.1 and 1.2.

## **Recommendation**

This report is for information only.

D158 FOIA Report as of 10/10/2024

Request #	Date Rec'd	Type	Requested by:	Request:	Status:	Date Completed:	Time Spent Preparing	Approx. Cost to D158	Notes
2024-26	9/1/24	Email	Smart Procure	<p>SmartProcure is submitting a commercial FOIA request to the Consolidated School District No. 158 for any and all purchasing records from 7/2/2024 to current. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable.</p> <p><b>The specific information requested from your record keeping system is:</b></p> <ol style="list-style-type: none"> <li>1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number</li> <li>2. Purchase date</li> <li>3. Line item details (Detailed description of the purchase)</li> <li>4. Line item quantity</li> <li>5. Line item price</li> <li>6. Vendor ID number, name, address, contact person and their email address</li> </ol>	Completed. Uploaded documents to link provided.	10/4/24	2	\$120	
2024-27	9/19/24	Email	O. Wang/McHenry Times	<p>I am a news reporter from McHenry Times, a media organization committed to providing comprehensive and accurate news coverage on local governmental affairs. I am requesting the following records under the Illinois Freedom of Information Act, 5 ILCS 140, preferably in electronic format:</p> <p><b>A PDF copy of student evacuation plan in the case of active shooting</b></p>	Completed.	9/26/24	0.5	\$30	

# Policy Committee

650 Dr. John Burkey Drive · Algonquin, IL 60102 · (847) 659-6158 · Huntley158.org

TO: Board of Education and Cabinet Members

FROM: Jessica Lombard, Superintendent  
Lorie Woods, Director of Administrative Services

DATE: October 17, 2024

RE: Policy Revisions - First Reading

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Upon review of the Board at the October 3, 2024 meeting, the following policies were revised as recommended by the Policy Committee.

This is the first reading of the following policies:

- **2:260 Uniform Grievance Procedure**  
Policy is updated in for continuous improvement and in response to final regulations implementing Title IX of the Education Amendments of 1972, requiring all Title IX sex discrimination complaints to be processed using policy 2:265, *Title IX Grievance Procedure*. Legal References are also updated.
- **2:265 Title IX Grievance Procedure -- REWRITTEN**  
The policy is updated in response to regulations implementing Title IX.
- **5:100 Staff Development Program**  
The policy and Administrative Procedure References are updated.
- **7:20 Harassment of Students Prohibited**  
The policy is updated in response to regulations implementing Title IX.
- **7:185 Teen Dating Violence Prohibited**  
The policy is updated in response to regulations implementing Title IX, and for continuous improvement.

## Recommendation

The Policy Committee recommends the policies be moved forward for a second reading by the Board at the next Regular BOE meeting.

Please contact me or Mrs. Woods with any questions or concerns.

LRW  
Attachments

## **Board of Education**

### **Uniform Grievance Procedure**

A student, parent/guardian, employee, or community member should notify any District Complaint Manager if he or she believes that the Board, its employees, or agents have violated his or her rights guaranteed by the State or federal Constitution, State or federal statute, or Board policy, or **have has** a complaint regarding any one of the following:

1. Title II of the Americans with Disabilities Act, 42 U.S.C. §12101 et seq.
- ~~2. Title IX of the Education Amendments of 1972, 20 U.S.C. §1681 et seq., excluding Title IX sexual harassment complaints governed by policy 2:265, Title IX Grievance Procedure.~~
3. Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. §791 et seq.
4. Discrimination and/or harassment on the basis of race, color, or national origin prohibited by the Illinois Human Rights Act, 775 ILCS 5/; Title VI of the Civil Rights Act of 1964, 42 U.S.C. §2000d et seq.; and/or Title VII of the Civil Rights Act of 1964, 42 U.S.C. §2000e et seq. (see Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*).
5. Title VII of the Civil Rights Act of 1964, 42 U.S.C. §2000e et seq. (see also number 4, above, for discrimination and/or harassment on the basis of race, color, or national origin).
6. Sexual harassment prohibited by the State Officials and Employees Ethics Act, 5 ILCS 430/70-5(a); Illinois Human Rights Act, 775 ILCS 5/; and Title VII of the Civil Rights Act of 1964, 42 U.S.C. §2000e et seq. (Title IX sexual harassment complaints are addressed under Board policy 2:265, *Title IX Grievance Procedure*).
7. Breastfeeding accommodations for students, 105 ILCS 5/10-20.60.
8. Bullying, 105 ILCS 5/27-23.7.
9. Misuse of funds received for services to improve educational opportunities for educationally disadvantaged or deprived children.
10. Curriculum, instructional materials, and/or programs.
11. Victims' Economic Security and Safety Act, 820 ILCS 180.
12. Illinois Equal Pay Act of 2003, 820 ILCS 112.
13. Provision of services to homeless students.
14. Illinois Whistleblower Act, 740 ILCS 174/1.
15. Misuse of genetic information prohibited by the Illinois Genetic Information Privacy Act, 410 ILCS 513/; and Titles I and II of the Genetic Information Nondiscrimination Act, 42 U.S.C. §2000ff et seq.
16. Employee Credit Privacy Act, 820 ILCS 70/.

The Complaint Manager will attempt to resolve complaints without resorting to this grievance procedure. If a formal complaint is filed under this policy, the Complaint Manager will address the complaint promptly and equitably. A student and/or parent/guardian filing a complaint under this policy may forego any informal suggestions and/or attempts to resolve it and may proceed directly to this grievance procedure. The Complaint Manager will not require a student or parent/guardian complaining of any form of harassment to attempt to resolve allegations directly with the accused (or the accused's parent(s)/guardian(s)); this includes mediation.

### Right to Pursue Other Remedies Not Impaired

The right of a person to prompt and equitable resolution of a complaint filed under this policy shall not be impaired by the person's pursuit of other remedies, e.g., criminal complaints, civil actions, etc. Use of this grievance procedure is not a prerequisite to the pursuit of other remedies and use of this grievance procedure does not extend any filing deadline related to the pursuit of other remedies. If a person is pursuing another remedy subject to a complaint under this policy, the District will continue with a simultaneous investigation under this policy.

### Deadlines

All deadlines under this policy may be extended by the Complaint Manager as he or she deems appropriate. As used in this policy, *school business days* means days on which the District's main office is open.

### Filing a Complaint

A person (hereinafter Complainant) who wishes to avail him or herself of this grievance procedure may do so by filing a complaint with any District Complaint Manager. The Complainant shall not be required to file a complaint with a particular Complaint Manager and may request a Complaint Manager of the same gender. The Complaint Manager may request the Complainant to provide a written statement regarding the nature of the complaint or require a meeting with a student's parent(s)/guardian(s). The Complaint Manager shall assist the Complainant as needed.

For any complaint alleging bullying and/or cyber-bullying of students, the Complaint Manager or designee shall process and review the complaint ~~according to~~ under Board policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*, in addition to any response required by this policy.

For any complaint alleging sex discrimination that, if true, would implicate Title IX of the Education Amendments of 1972 (20 U.S.C. §1681 et seq.), the Title IX Coordinator or designee shall process and review the complaint under Board policy 2:265, Title IX Grievance Procedure.

For any complaint alleging harassment on the basis of race, color, or national origin, the Nondiscrimination Coordinator or a Complaint Manager or designee shall process and review the complaint under Board policy 2:270, Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited, in addition to any response required by this policy.

For any complaint alleging sexual harassment or other violation of Board policy 5:20, *Workplace Harassment Prohibited*, the Nondiscrimination Coordinator or a Complaint Manager or designee shall process and review the complaint according to that policy, in addition to any response required by this policy, ~~2:260 and shall consider whether an investigation under Board policy 5:120, Employee Ethics; Code of Professional Conduct; and Conflict of Interest, should be initiated.~~

### Investigation Process

The Complaint Manager will investigate the complaint or appoint a qualified person to undertake the investigation on his or her behalf. The Complaint Manager shall ensure both parties have an equal opportunity to present evidence during an investigation. ~~If the Complainant is a student under 18 years of age, the Complaint Manager will notify his or her parent/guardian that they may attend any investigatory meetings in which their child is involved.~~ The complaint and identity of the Complainant will not be disclosed except (1) as required by law, this policy, or any collective bargaining agreement, (2) as necessary to fully investigate the complaint, or (3) as authorized by the Complainant.

The identity of any student witnesses will not be disclosed except: (1) as required by law, this policy, or any collective bargaining agreement, or (2) as necessary to fully investigate the complaint, or (3) as

authorized by the parent/guardian of the student witness, or by the student if the student is 18 years or age or older.

The Complaint Manager will inform, at regular intervals, the person(s) filing a complaint under this policy about the status of the investigation. Within 30 school business days after the date the complaint was filed, the Complaint Manager shall file a written report of his or her findings with the Superintendent. The Complaint Manager may request an extension of time from the Superintendent.

The Superintendent will keep the Board informed of all complaints.

If a complaint contains allegations involving the Superintendent or Board member(s), the written report shall be filed directly with the Board, which will make a decision in accordance with paragraph four of the following section of this policy.

Decision and Appeal

Within five school business days after receiving the Complaint Manager's report, the Superintendent shall ~~mail provide~~ his or her written decision to the Complainant and the accused ~~by registered mail, return receipt requested, and/or personal delivery~~ as well as to the Complaint Manager. All decisions shall be based upon the *preponderance of evidence* standard or clear and convincing evidence.

Within 10 school business days after receiving the Superintendent's decision, the Complainant or the accused may appeal the decision to the Board by making a written request to the Complaint Manager. The Complaint Manager shall promptly forward all materials relative to the complaint and appeal to the Board.

Within 30 school business days after an appeal of the Superintendent's decision, the Board shall affirm, reverse, or amend the Superintendent's decision or direct the Superintendent to gather additional information. Within five school business days after the Board's decision, the Superintendent shall inform the Complainant and the accused of the Board's action.

For complaints containing allegations involving the Superintendent or Board member(s), within 30 school business days after receiving the Complaint Manager's or outside investigator's report, the Board shall mail its written decision to the Complainant and the accused, ~~by registered mail, return receipt requested, and/or personal delivery~~ as well as to the Complaint Manager.

This policy shall not be construed to create an independent right to a hearing before the Superintendent or Board. The failure to strictly follow the timelines in this grievance procedure shall not prejudice any party.

Appointing Nondiscrimination Coordinator and Complaint Managers

The Superintendent shall appoint a Nondiscrimination Coordinator to manage the District's efforts to provide equal opportunity employment and educational opportunities and prohibit the harassment of employees, students, and others. The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.

The Superintendent shall appoint at least one Complaint Manager to administer this policy. If possible, the Superintendent will appoint two Complaint Managers, each of a different gender. The District's Nondiscrimination Coordinator may be appointed as one of the Complaint Managers.

The Superintendent shall insert into this policy and keep current the names, office addresses, email addresses, and telephone numbers of the Nondiscrimination Coordinators and Complaint Managers.

**Nondiscrimination Coordinators/Title IX Coordinators:**

Dr. Adam Zehr  
Assistant Superintendent Human Resources  
650 Dr. John Burkey Drive

Mrs. Karrie Baughman  
Director of Human Resources  
650 Dr. John Burkey Drive

Algonquin, IL 60102  
(847) 659-6150  
[azehr@district158.org](mailto:azehr@district158.org)

Algonquin, IL 60102  
(847) 659-6178  
[kbaughman@district158.org](mailto:kbaughman@district158.org)

**Complaint Managers:**

Dr. Amy MacCrindle  
Assistant Superintendent Learning & Innovation  
650 Dr. John Burkey Drive  
Algonquin, IL 60102  
(847) 659-6135  
[amaccrindle@district158.org](mailto:amaccrindle@district158.org)

Mrs. Karrie Baughman  
Director of Human Resources  
650 Dr. John Burkey Drive  
Algonquin, IL 60102  
(847) 659-6178  
[kbaughman@district158.org](mailto:kbaughman@district158.org)

Mrs. Deanna Gill  
Assistant Superintendent Special Services  
650 Dr. John Burkey Drive  
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(847) 659-6157  
[dgill@district158.org](mailto:dgill@district158.org)

Mr. Mark Altmayer  
Chief Financial Officer  
650 Dr. John Burkey Drive  
Algonquin, IL 60102  
(847) 659-6111  
[maltmayer@district158.org](mailto:maltmayer@district158.org)

LEGAL REF.: 8 U.S.C. §1324a et seq., Immigration Reform and Control Act.  
20 U.S.C. §1232g, Family Education Rights Privacy Act.  
20 U.S.C. §1400, The Individuals with Disabilities Education Act.  
20 U.S.C. §1681 et seq., Title IX of the Education Amendments; 34 C.F.R., Part 106.  
29 U.S.C. §206(d), Equal Pay Act.  
29 U.S.C. §621 et seq., Age Discrimination in Employment Act.  
29 U.S.C. §791 et seq., Rehabilitation Act of 1973.  
29 U.S.C. §2612, Family and Medical Leave Act.  
42 U.S.C. §2000d et seq., Title VI of the Civil Rights Act of 1964.  
42 U.S.C. §2000e et seq., Title VII of the Civil Rights Act of 1964.  
42 U.S.C. §2000ff et seq., Genetic Information Nondiscrimination Act.  
42 U.S.C. §11431 et seq., McKinney-Vento Homeless Assistance Act.  
42 U.S.C. § 12101 et seq., Americans With Disabilities Act, [28 C.F.R. Part 35](#).  
105 ILCS 5/2-3.8, 5/3-10, 5/10-20, 5/10-20.5, 5/10-20.7a, 5/10-20.60, 5/10-20.69, 5/10-20.75, 5/10-22.5, 5/22-19, 5/22-95 (final citation pending), 5/24-4, 5/27.-1, 5/27-23.7, and 45/1-15.  
5 ILCS 415/10(a)(2), Government Severance Pay Act.  
5 ILCS 430/70-5(a), State Officials and Employees Ethics Act.  
410 ILCS 513/, Ill. Genetic Information Privacy Act.  
740 ILCS 174/ Ill. Whistleblower Act.  
740 ILCS 175/, Ill. False Claims Act.  
775 ILCS 5/, Ill. Human Rights Act.  
[820 ILCS 70/, Employee Credit Privacy Act.](#)  
[820 ILCS 112/, Equal Pay Act of 2003.](#)  
820 ILCS 180, Victims' Economic Security and Safety Act, 56 Ill. Admin. Code Part 280.  
~~820 ILCS 112/, Equal Pay Act of 2003.~~  
~~820 ILCS 70/, Employee Credit Privacy Act.~~  
23 Ill. Admin. Code §§1.240, 200-40, 226.50, and 226.570.

CROSS REF.: 2:105 (Ethics and Gift Ban), 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:90 (Abused and Neglected Child Reporting), 6:120 (Education of Children with Disabilities), 6:140 (Education of Homeless Children), 6:170 (Title I Programs), 6:260 (Complaints About Curriculum, Instructional Materials, and Programs), 7:10 (Equal Educational Opportunities), 7:15 (Student and Family Privacy Rights), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:310 (Restrictions on Publications; Elementary Schools), 7:315 (Restrictions on Publications; High Schools), 8:70 (Accommodating Individuals with Disabilities), 8:95 (Parental Involvement), 8:110 (Public Suggestions and Concerns)

ADOPTED: May 17, 2001

REVISED: June 20, 2024

REVISED

## **Board of Education**

### **Uniform Grievance Procedure**

A student, parent/guardian, employee, or community member should notify any District Complaint Manager if he or she believes that the Board, its employees, or agents have violated his or her rights guaranteed by the State or federal Constitution, State or federal statute, or Board policy, or have a complaint regarding any one of the following:

1. Title II of the Americans with Disabilities Act, 42 U.S.C. §12101 et seq.
2. Title IX of the Education Amendments of 1972, 20 U.S.C. §1681 et seq., excluding Title IX sexual harassment complaints governed by policy 2:265, *Title IX Grievance Procedure*.
3. Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. §791 et seq.
4. Discrimination and/or harassment on the basis of race, color, or national origin prohibited by the Illinois Human Rights Act, 775 ILCS 5/; Title VI of the Civil Rights Act of 1964, 42 U.S.C. §2000d et seq.; and/or Title VII of the Civil Rights Act of 1964, 42 U.S.C. §2000e et seq. (see Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*).
5. Title VII of the Civil Rights Act of 1964, 42 U.S.C. §2000e et seq. (see also number 4, above, for discrimination and/or harassment on the basis of race, color, or national origin).
6. Sexual harassment prohibited by the State Officials and Employees Ethics Act, 5 ILCS 430/70-5(a); Illinois Human Rights Act, 775 ILCS 5/; and Title VII of the Civil Rights Act of 1964, 42 U.S.C. §2000e et seq. (Title IX sexual harassment complaints are addressed under Board policy 2:265, *Title IX Grievance Procedure*).
7. Breastfeeding accommodations for students, 105 ILCS 5/10-20.60.
8. Bullying, 105 ILCS 5/27-23.7.
9. Misuse of funds received for services to improve educational opportunities for educationally disadvantaged or deprived children.
10. Curriculum, instructional materials, and/or programs.
11. Victims' Economic Security and Safety Act, 820 ILCS 180.
12. Illinois Equal Pay Act of 2003, 820 ILCS 112.
13. Provision of services to homeless students.
14. Illinois Whistleblower Act, 740 ILCS 174/1.
15. Misuse of genetic information prohibited by the Illinois Genetic Information Privacy Act, 410 ILCS 513/; and Titles I and II of the Genetic Information Nondiscrimination Act, 42 U.S.C. §2000ff et seq.
16. Employee Credit Privacy Act, 820 ILCS 70/.

The Complaint Manager will attempt to resolve complaints without resorting to this grievance procedure. If a formal complaint is filed under this policy, the Complaint Manager will address the complaint promptly and equitably. A student and/or parent/guardian filing a complaint under this policy may forego any informal suggestions and/or attempts to resolve it and may proceed directly to this grievance procedure. The Complaint Manager will not require a student or parent/guardian complaining of any form of harassment to attempt to resolve allegations directly with the accused (or the accused's parents/guardians); this includes mediation.

### Right to Pursue Other Remedies Not Impaired

The right of a person to prompt and equitable resolution of a complaint filed under this policy shall not be impaired by the person's pursuit of other remedies, e.g., criminal complaints, civil actions, etc. Use of this grievance procedure is not a prerequisite to the pursuit of other remedies and use of this grievance procedure does not extend any filing deadline related to the pursuit of other remedies. If a person is pursuing another remedy subject to a complaint under this policy, the District will continue with a simultaneous investigation under this policy.

### Deadlines

All deadlines under this policy may be extended by the Complaint Manager as he or she deems appropriate. As used in this policy, *school business days* means days on which the District's main office is open.

### Filing a Complaint

A person (hereinafter Complainant) who wishes to avail him or herself of this grievance procedure may do so by filing a complaint with any District Complaint Manager. The Complainant shall not be required to file a complaint with a particular Complaint Manager and may request a Complaint Manager of the same gender. The Complaint Manager may request the Complainant to provide a written statement regarding the nature of the complaint or require a meeting with a student's parent(s)/guardian(s). The Complaint Manager shall assist the Complainant as needed.

For any complaint alleging bullying and/or cyber-bullying of students, the Complaint Manager shall process and review the complaint according to Board policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*, in addition to any response required by this policy. For any complaint alleging sexual harassment or other violation of Board policy 5:20, *Workplace Harassment Prohibited*, the Complaint Manager shall process and review the complaint according to that policy, in addition to any response required by this policy 2:260.

### Investigation Process

The Complaint Manager will investigate the complaint or appoint a qualified person to undertake the investigation on his or her behalf. The Complaint Manager shall ensure both parties have an equal opportunity to present evidence during an investigation. If the Complainant is a student under 18 years of age, the Complaint Manager will notify his or her parent/guardian that they may attend any investigatory meetings in which their child is involved. The complaint and identity of the Complainant will not be disclosed except (1) as required by law, this policy, or any collective bargaining agreement, (2) as necessary to fully investigate the complaint, or (3) as authorized by the Complainant.

The identity of any student witnesses will not be disclosed except: (1) as required by law, this policy, or any collective bargaining agreement, or (2) as necessary to fully investigate the complaint, or (3) as authorized by the parent/guardian of the student witness, or by the student if the student is 18 years or older.

The Complaint Manager will inform, at regular intervals, the person(s) filing a complaint under this policy about the status of the investigation. Within 30 school business days after the date the complaint was filed, the Complaint Manager shall file a written report of his or her findings with the Superintendent. The Complaint Manager may request an extension of time.

The Superintendent will keep the Board informed of all complaints.

If a complaint contains allegations involving the Superintendent or Board member(s), the written report shall be filed directly with the Board, which will make a decision in accordance with paragraph four of the following section of this policy.

Decision and Appeal

Within five school business days after receiving the Complaint Manager's report, the Superintendent shall mail his or her written decision to the Complainant and the accused by registered mail, return receipt requested, and/or personal delivery as well as to the Complaint Manager. All decisions shall be based upon the *preponderance of evidence* standard or clear and convincing evidence.

Within 10 school business days after receiving the Superintendent's decision, the Complainant or the accused may appeal the decision to the Board by making a written request to the Complaint Manager. The Complaint Manager shall promptly forward all materials relative to the complaint and appeal to the Board.

Within 30 school business days after an appeal of the Superintendent's decision, the Board shall affirm, reverse, or amend the Superintendent's decision or direct the Superintendent to gather additional information. Within five school business days after the Board's decision, the Superintendent shall inform the Complainant and the accused of the Board's action.

For complaints containing allegations involving the Superintendent or Board member(s), within 30 school business days after receiving the Complaint Manager's or outside investigator's report, the Board shall mail its written decision to the Complainant and the accused by registered mail, return receipt requested, and/or personal delivery as well as to the Complaint Manager.

This policy shall not be construed to create an independent right to a hearing before the Superintendent or Board. The failure to strictly follow the timelines in this grievance procedure shall not prejudice any party.

Appointing Nondiscrimination Coordinator and Complaint Managers

The Superintendent shall appoint a Nondiscrimination Coordinator to manage the District's efforts to provide equal opportunity employment and educational opportunities and prohibit the harassment of employees, students, and others. The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.

The Superintendent shall appoint at least one Complaint Manager to administer this policy. If possible, the Superintendent will appoint two Complaint Managers, each of a different gender. The District's Nondiscrimination Coordinator may be appointed as one of the Complaint Managers.

The Superintendent shall insert into this policy and keep current the names, office addresses, email addresses, and telephone numbers of the Nondiscrimination Coordinators and Complaint Managers.

**Nondiscrimination Coordinators/Title IX Coordinators:**

Dr. Adam Zehr  
Assistant Superintendent Human Resources  
650 Dr. John Burkey Drive  
Algonquin, IL 60102  
(847) 659-6150  
[azehr@district158.org](mailto:azehr@district158.org)

Mrs. Karrie Baughman  
Director of Human Resources  
650 Dr. John Burkey Drive  
Algonquin, IL 60102  
(847) 659-6178  
[kbaughman@district158.org](mailto:kbaughman@district158.org)

**Complaint Managers:**

Dr. Amy MacCrindle  
Assistant Superintendent Learning & Innovation  
650 Dr. John Burkey Drive  
Algonquin, IL 60102  
(847) 659-6135  
[amaccrindle@district158.org](mailto:amaccrindle@district158.org)

Mrs. Karrie Baughman  
Director of Human Resources  
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Algonquin, IL 60102  
(847) 659-6178  
[kbaughman@district158.org](mailto:kbaughman@district158.org)

Mrs. Deanna Gill  
Assistant Superintendent Special Services  
650 Dr. John Burkey Drive  
Algonquin, IL 60102  
(847) 659-6157  
[dgill@district158.org](mailto:dgill@district158.org)

Mr. Mark Altmayer  
Chief Financial Officer  
650 Dr. John Burkey Drive  
Algonquin, IL 60102  
(847) 659-6111  
[maltmayer@district158.org](mailto:maltmayer@district158.org)

LEGAL REF.: 8 U.S.C. §1324a et seq., Immigration Reform and Control Act.  
20 U.S.C. §1232g, Family Education Rights Privacy Act.  
20 U.S.C. §1400, The Individuals with Disabilities Education Act.  
20 U.S.C. §1681 et seq., Title IX of the Education Amendments; 34 C.F.R., Part 106.  
29 U.S.C. §206(d), Equal Pay Act.  
29 U.S.C. §621 et seq., Age Discrimination in Employment Act.  
29 U.S.C. §791 et seq., Rehabilitation Act of 1973.  
29 U.S.C. §2612, Family and Medical Leave Act.  
42 U.S.C. §2000d et seq., Title VI of the Civil Rights Act of 1964.  
42 U.S.C. §2000e et seq., Title VII of the Civil Rights Act of 1964.  
42 U.S.C. §2000ff et seq., Genetic Information Nondiscrimination Act.  
42 U.S.C. §11431 et seq., McKinney-Vento Homeless Assistance Act.  
42 U.S.C. § 12101 et seq., Americans With Disabilities Act.  
105 ILCS 5/2-3.8, 5/3-10, 5/10-20, 5/10-20.5, 5/10-20.7a, 5/10-20.60, 5/10-20.69, 5/10-20.75, 5/10-22.5, 5/22-19, 5/22-95 (final citation pending), 5/24-4, 5/27.-1, 5/27-23.7, and 45/1-15.  
5 ILCS 415/10(a)(2), Government Severance Pay Act.  
5 ILCS 430/70-5(a), State Officials and Employees Ethics Act.  
410 ILCS 513/, Ill. Genetic Information Privacy Act.  
740 ILCS 174/ Ill. Whistleblower Act.  
740 ILCS 175/, Ill. False Claims Act.  
775 ILCS 5/, Ill. Human Rights Act.  
820 ILCS 180, Victims' Economic Security and Safety Act, 56 Ill. Admin. Code Part 280.  
820 ILCS 112, Equal Pay Act of 2003.  
820 ILCS 70/, Employee Credit Privacy Act.  
23 Ill. Admin. Code §§1.240, 200-40, 226.50, and 226.570.

CROSS REF.: 2:105 (Ethics and Gift Ban), 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:90 (Abused and Neglected Child Reporting), 6:120 (Education of Children with Disabilities), 6:140 (Education of Homeless Children), 6:170 (Title I Programs), 6:260 (Complaints About Curriculum, Instructional Materials, and Programs), 7:10 (Equal Educational Opportunities), 7:15 (Student and Family Privacy Rights), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:310 (Restrictions on Publications; Elementary Schools), 7:315 (Restrictions on Publications; High Schools), 8:70 (Accommodating Individuals with Disabilities), 8:95 (Parental Involvement), 8:110 (Public Suggestions and Concerns)

ADOPTED: May 17, 2001

REVISED: June 20, 2024

CURRENT

**Board of Education**

**REWRITTEN**

**Title IX Grievance Procedure**

Discrimination on the basis of sex, including sex-based harassment, affects a student’s ability to learn and an employee’s ability to work. Providing an educational and workplace environment free from discrimination on the basis of sex is an important District goal.

The District does not discriminate on the basis of sex and prohibits sex discrimination in any education program or activity that it operates, as required by Title IX of the Education Amendments of 1972 (Title IX) and its implementing regulations (34 C.F.R. Part 106), including against applicants for employment, students, parents/guardians, employees, and third parties.

**Title IX Sexual Harassment Prohibited**

Sex discrimination as defined in Title IX (Title IX Sexual Harassment) is prohibited. A District employee, agent, or student violates this prohibition whenever that person engages in conduct on the basis of sex that causes another person to be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any education program or activity operated by the District. Title IX Sex Discrimination includes discrimination on the basis of sex stereotypes, sex characteristics, pregnancy or related conditions, sexual orientation, and/or gender identity.

Sex-based harassment is a form of Title IX Sex Discrimination. Sex-based harassment occurs whenever a person engages in conduct on the basis of sex that satisfies one or more of the following:

1. A District employee, agent, or other person authorized by the District to provide an aid, benefit, or service under the District’s education program or activity explicitly or impliedly conditions the provision of an aid, benefit, or service on a person’s participation in unwelcome sexual conduct; or
2. Unwelcome sex-based conduct that, based on the totality of the circumstances, is subjectively and objectively offensive and is so severe or pervasive that it denies a person’s ability to participate in or benefit from the District’s education program or activity; or
3. Sexual assault, dating violence, domestic violence, or stalking as defined in 34 C.F.R. §106.2.

**Definitions from 34 C.F.R. §106.2**

*Complainant* means: (1) a student or employee who is alleged to have been subjected to conduct that could constitute Title IX Sex Discrimination; or (2) a person other than a student or employee who is alleged to have been subjected to conduct that could constitute Title IX Sex Discrimination and who was participating or attempting to participate in the District’s education program or activity at the time of the alleged Title IX Sex Discrimination.

*Complaint* means an oral or written request to the District that objectively can be understood as a request for the District to investigate and make a determination about alleged discrimination under Title IX.

*Respondent* means a person who is alleged to have violated the District’s prohibition on Title IX Sex Discrimination.

*Retaliation* means intimidation, threats, coercion, or discrimination against any person by the District, a student, or an employee or other person authorized by the District to provide aid, benefit, or service under the District’s education program or activity, for the purpose of interfering with any right or privilege secured by Title IX or its regulations, or because the person has reported information, made a Complaint, or participated or refused to participate in any manner in an investigation, proceeding, or hearing under the Title IX regulations.

**Making a Report**

A person who wishes to make a report under this policy may make a report to the Title IX Coordinator, Nondiscrimination Coordinator, Building Principal, Assistant Principal, Dean of Students, a Complaint Manager, or any employee with whom the person is comfortable speaking.

School employees who receive information about conduct that reasonably may constitute Sex Discrimination under this policy shall promptly forward the report or information to the Title IX Coordinator. An employee who fails to promptly make or forward a report may be disciplined, up to and including discharge.

The Superintendent shall insert into this policy and keep current the name, office address, email address, and telephone number of the Title IX Coordinator.

**Nondiscrimination Coordinators/Title IX Coordinators:**

Dr. Adam Zehr  
Assistant Superintendent Human Resources  
650 Dr. John Burkey Drive  
Algonquin, IL 60102  
(847) 659-6150  
[azehr@district158.org](mailto:azehr@district158.org)

Mrs. Karrie Baughman  
Director of Human Resources  
650 Dr. John Burkey Drive  
Algonquin, IL 60102  
(847) 659-6178  
[kbaughman@district158.org](mailto:kbaughman@district158.org)

**Processing and Reviewing a Report or Complaint**

Upon receipt of a report of conduct that reasonably may constitute Title IX Sex Discrimination, the Title IX Coordinator and/or designee shall offer and coordinate supportive measures, as appropriate, for a Complainant.

Further, the Title IX Coordinator will analyze the report to identify and determine whether there is another or an additional appropriate method(s) for processing and reviewing it. For any report received, the Title IX Coordinator shall review Board policies 2:260, *Uniform Grievance Procedure*; 5:10, *Equal Employment Opportunity and Minority Recruitment*; 5:20, *Workplace Harassment Prohibited*; 5:90, *Abused and Neglected Child Reporting*; 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*; 7:10, *Equal Educational Opportunities*; 7:20, *Harassment of Students Prohibited*; 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*; 7:185, *Teen Dating Violence Prohibited*; and 7:190, *Student Behavior*, to determine if the allegations in the report require further action.

Reports of alleged Title IX Sex Discrimination will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain an educational program or activity that is productive, respectful, and free of Title IX Sex Discrimination.

**Title IX Complaint Grievance Process**

The Superintendent or designee shall implement procedures to ensure the prompt and equitable resolution of all Complaints according to a grievance process that fully complies with 34 C.F.R. §106.45. See the District's Title IX Complaint Grievance Process (Grievance Process) under administrative procedure 2:265-AP2, *Formal Title IX Complaint Grievance Process*.

**Enforcement**

Any District employee who is determined, at the conclusion of the Grievance Process, to have engaged in Title IX Sex Discrimination will be subject to disciplinary action up to and including discharge. Any third party who is determined, at the conclusion of the Grievance Process, to have engaged in Title IX Sex Discrimination will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent/guardian, invitee, etc. Any District student who is determined, at the conclusion of the Grievance Process, to have engaged in Title IX Sex

Discrimination will be subject to disciplinary action, including, but not limited to, suspension and expulsion consistent with student behavior policies. Any person making a knowingly false accusation regarding Title IX Sex Discrimination will likewise be subject to disciplinary action.

This policy does not increase or diminish the ability of the District or the parties to exercise any other rights under existing law.

Retaliation Prohibited

The District prohibits any form of retaliation, including peer retaliation, in its education program or activity. Any person should report claims of retaliation using Board policy 2:260, *Title IX Grievance Procedure*.

A student, employee, or other person authorized by the District to provide aid, benefit, or service under the District’s education program or activity who retaliates against others for reporting or complaining of violations of this policy or for participating in any manner under this policy will be subject to disciplinary action, up to and including discharge, with regard to employees, or suspension and expulsion, with regard to students.

LEGAL REF.: 20 U.S.C. §1681 et seq., Title IX of the Educational Amendments of 1972; 34 C.F.R. Part 106.  
Davis v. Monroe County Bd. of Educ., 526 U.S. 629 (1999).  
Gebser v. Lago Vista Independent Sch. Dist., 524 U.S. 274 (1998).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:200 (Terms and Conditions of Employment and Dismissal), 5:240 (Suspension), 5:290 (Employment Termination and Suspension), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 7:10 (Equal Educational Opportunities), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior)

ADOPTED: October 22, 2020

REVISED: June 20, 2024

## **Board of Education**

### **Title IX Grievance Procedure**

Sexual harassment affects a student's ability to learn and an employee's ability to work. Providing an educational and workplace environment free from sexual harassment is an important District goal. The District does not discriminate on the basis of sex in any of its education programs or activities, and it complies with Title IX of the Education Amendments of 1972 (Title IX) and its implementing regulations (34 C.F.R. Part 106) concerning everyone in the District's education programs and activities, including applicants for employment, students, parents/guardians, employees, and third parties.

### **Title IX Sexual Harassment Prohibited**

Sexual harassment as defined in Title IX (Title IX Sexual Harassment) is prohibited. Any person, including a District employee or agent, or student, engages in Title IX Sexual Harassment whenever that person engages in conduct on the basis of an individual's sex that satisfies one or more of the following:

1. A District employee conditions the provision of an aid, benefit, or service on an individual's participation in unwelcome sexual conduct; or
2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the District's educational program or activity; or
3. *Sexual assault* as defined in 20 U.S.C. §1092(f)(6)(A)(v), *dating violence* as defined in 34 U.S.C. §12291(a)(11), *domestic violence* as defined in 34 U.S.C. §12291(a)(12), or *stalking* as defined in 34 U.S.C. §12291(a)(36).

Examples of sexual harassment include, but are not limited to, touching, crude jokes or pictures, discussions of sexual experiences, teasing related to sexual characteristics, spreading rumors related to a person's alleged sexual activities, rape, sexual battery, sexual abuse, and sexual coercion.

### **Definitions from 34 C.F.R. §106.30**

*Complainant* means an individual who is alleged to be the victim of conduct that could constitute sexual harassment.

*Education program or activity* includes locations, events, or circumstances where the District has substantial control over both the *Respondent* and the context in which alleged sexual harassment occurs.

*Formal Title IX Sexual Harassment Complaint* means a document filed by a *Complainant* or signed by the Title IX Coordinator<sup>7</sup> alleging sexual harassment against a *Respondent* and requesting that the District investigate the allegation.

*Respondent* means an individual who has been reported to be the perpetrator of the conduct that could constitute sexual harassment.

*Supportive measures* mean non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the *Complainant* or the *Respondent* before or after the filing of a *Formal Title IX Sexual Harassment Complaint* or where no *Formal Title IX Sexual Harassment Complaint* has been filed.

**Title IX Sexual Harassment Prevention and Response**

The Superintendent or designee will ensure that the District prevents and responds to allegations of Title IX Sexual Harassment as follows:

1. Ensures that the District’s comprehensive health education program in Board policy 6:60, *Curriculum Content*, incorporates (a) age-appropriate sexual abuse and assault awareness and prevention programs in grades pre-K through 12, and (b) age-appropriate education about the warning signs, recognition, dangers, and prevention of teen dating violence in grades 7-12. This includes incorporating student social and emotional development into the District’s educational program as required by State law and in alignment with Board policy 6:65, *Student Social and Emotional Development*.
2. Incorporates education and training for school staff as recommended by the Superintendent, Title IX Coordinator, Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, or a Complaint Manager.
3. Notifies applicants for employment, students, parents/guardians, employees, and collective bargaining units of this policy and contact information for the Title IX Coordinator by, at a minimum, prominently displaying them on the District’s website, if any, and in each handbook made available to such persons.

**Making a Report**

A person who wishes to make a report under this Title IX Sexual Harassment grievance procedure may make a report to the Title IX Coordinator, Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any employee with whom the person is comfortable speaking. A person who wishes to make a report may choose to report to a person of the same gender.

School employees shall respond to incidents of sexual harassment by promptly making or forwarding the report to the Title IX Coordinator. An employee who fails to promptly make or forward a report may be disciplined, up to and including discharge.

The Superintendent shall insert into this policy and keep current the name, office address, email address, and telephone number of the Title IX Coordinator.

**Nondiscrimination Coordinators/Title IX Coordinators:**

Dr. Adam Zehr  
 Assistant Superintendent Human Resources  
 650 Dr. John Burkey Drive  
 Algonquin, IL 60102  
 (847) 659-6150  
[azehr@district158.org](mailto:azehr@district158.org)

Mrs. Karrie Baughman  
 Director of Human Resources  
 650 Dr. John Burkey Drive  
 Algonquin, IL 60102  
 (847) 659-6178  
[kbaughman@district158.org](mailto:kbaughman@district158.org)

**Processing and Reviewing a Report or Complaint**

Upon receipt of a report, the title IX Coordinator and/or designee will promptly contact the *Complainant* to: (1) discuss the availability of supportive measures, (2) consider the *Complainant’s* wishes with respect to *supportive measures*, (3) inform the *Complainant* of the availability of *supportive measures* with or without the filing of a *Formal Title IX Sexual Harassment Complaint*, and (4) explain to the *Complainant* the process for filing a *Formal Title IX Sexual Harassment Complaint*.

Further, the Title IX Coordinator will analyze the report to identify and determine whether there is another or an additional appropriate method(s) for processing and reviewing it. For any report received, the Title IX Coordinator shall review Board policies 2:260, *Uniform Grievance Procedure*; 5:20, *Workplace Harassment Prohibited*; 5:90, *Abused and Neglected Child Reporting*; 5:120,

*Employee Ethics; Code of Professional Conduct; and Conflict of Interest; 7:20, Harassment of Students Prohibited; 7:180, Prevention of and Response to Bullying, Intimidation, and Harassment; 7:185, Teen Dating Violence Prohibited; and 7:190, Student Behavior, to determine if the allegations in the report require further action.*

Reports of alleged sexual harassment will be confidential to the greatest extent practicable, subject to the District’s duty to investigate and maintain an educational program or activity that is productive, respectful, and free of sexual harassment.

Formal Title IX Sexual Harassment Complaint Grievance Process

When a *Formal Title IX Sexual Harassment Complaint* is filed, the Title IX Coordinator will investigate it or appoint a qualified person to undertake the investigation.

The Superintendent or designee shall implement procedures to ensure that all *Formal Title IX Sexual Harassment Complaints* are processed and reviewed according to a Title IX grievance process that fully complies with 34 C.F.R. §106.45. The District’s grievance process shall, at a minimum:

1. Treat *Complainants* and *Respondents* equitably by providing remedies to a *Complainant* where the *Respondent* is determined to be responsible for sexual harassment, and by following a grievance process that complies with 34 C.F.R. §106.45 before the imposition of any disciplinary sanctions or other actions against a *Respondent*.
2. Require an objective evaluation of all relevant evidence – including both inculpatory and exculpatory evidence – and provide that credibility determinations may not be based on a person’s status as a *Complainant, Respondent, or witness*.
3. Require that any individual designated by the District as a Title IX Coordinator, investigator, decision-maker, or any person designated by the District to facilitate an informal resolution process:
  - a. Not have a conflict of interest or bias for or against complainants or respondents generally or an individual *Complainant or Respondent*.
  - b. Receive training on the definition of sexual harassment, the scope of the District’s *education program or activity*, how to conduct an investigation and grievance process (including hearings, appeals, and informal resolution processes, as applicable), and how to serve impartially.
4. Require that any individual designated by the District as an investigator receiving training on issues of relevance to create an investigative report that fairly summarizes relevant evidence.
5. Require that any individual designated by the District as a decision-maker receive training on issues of relevance of questions and evidence, including when questions and evidence about the *Complainant’s* sexual predisposition or prior sexual behavior are not relevant.
6. Include a presumption that the *Respondent* is not responsible for the alleged conduct until a determination regarding responsibility is made at the conclusion of the grievance process.
7. Include reasonably prompt timeframes for conclusion of the grievance process.
8. Describe the range of possible disciplinary sanctions and remedies the District may implement following any determination of responsibility.
9. Base all decisions upon the *preponderance of evidence* standard.

10. Include the procedures and permissible bases for the *Complainant* and *Respondent* to appeal.
11. Describe the range of *supportive measures* available to *Complainants* and *Respondents*.
12. Not require, allow, rely upon, or otherwise use questions or evidence that constitute, or seek disclosure of, information protected under a legally recognized privilege, unless the person holding such privilege has waived the privilege.

Enforcement

Any District employee who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be subject to disciplinary action up to and including discharge. Any third party who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent, invitee, etc. Any District student who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be subject to disciplinary action, including, but not limited to, suspension and expulsion consistent with student behavior policies. Any person making a knowingly false accusation regarding sexual harassment will likewise be subject to disciplinary action.

This policy does not increase or diminish the ability of the District or the parties to exercise any other rights under existing law.

Retaliation Prohibited

The District prohibits any form of retaliation against anyone who, in good faith, has made a report or complaint, assisted, or participated or refused to participate in any manner in a proceeding under this policy. Any person should report claims of retaliation using Board policy 2:260, *Uniform Grievance Procedure*.

Any person who retaliates against others for reporting or complaining of violations of this policy or for participating in any manner under this policy will be subject to disciplinary action, up to and including discharge, with regard to employees, or suspension and expulsion, with regard to students.

LEGAL REF.: 20 U.S.C. §1681 et seq., Title IX of the Educational Amendments of 1972; 34 C.F.R. Part 106.  
 Davis v. Monroe County Bd. of Educ., 526 U.S. 629 (1999).  
 Gebser v. Lago Vista Independent Sch. Dist., 524 U.S. 274 (1998).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 7:10 (Equal Educational Opportunities), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior)

ADOPTED: October 22, 2020

REVISED: June 20, 2024

## **General Personnel**

### **Staff Development Program**

The Superintendent or designee shall implement a staff development program. The goal of the program shall be to update and improve the skills and knowledge of staff members in order to achieve and maintain a high level of job performance and satisfaction. Additionally, the development program for licensed staff members shall be designed to effectuate any School Improvement Plans so that student learning objectives meet or exceed goals established by the District and State.

### **Abused and Neglected Child Reporting Act (ANCRA) and Erin's Law Training**

The staff development program shall include the Abused and Neglected Child Reporting Act (ANCRA) mandated reporter training and training on the awareness and prevention of child sexual abuse and grooming behaviors (*Erin's Law*) as follows (see Board policies 4:165, *Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors*, and 5:90, *Abused and Neglected Child Reporting*):

1. Within three months of employment, each staff member must complete mandated reporter training from a provider or agency with expertise in recognizing and reporting child abuse. Mandated reporter training must be completed again at least every three years.
2. By January 31 of every year, all school personnel must complete evidence-informed training on preventing, reporting, and responding to child sexual abuse, grooming behaviors (including *sexual misconduct* as defined in *Faith's Law*), and boundary violations.

### **In-Service Training Requirements**

The staff development program shall provide, at a minimum, within six months of employment and renewed at least once every five years thereafter (unless required more frequently by other State or federal law), the in-service training of all District staff who work with pupils on:

1. Health conditions of students, including but not limited to training on:
  - a. ~~Chronic health conditions of students;~~
  - b. Anaphylactic reactions and management, conduct by a person with expertise on anaphylactic reactions and management;
  - c. Management of asthma, prevention of asthma symptoms, and emergency response in the school setting;
  - d. The basics of seizure recognition and first aid and emergency protocols, consistent with best practice guidelines issued by the Centers for Disease Control and Prevention;
  - e. The basics of diabetes care, how to identify when a diabetic student needs immediate or emergency medical attention, and whom to contact in case of emergency;
  - f. Current best practices regarding identification and treatment of attention deficit hyperactivity disorder; and
  - g. How to respond to an incident involving life-threatening bleeding, including use of a school's trauma bleeding control kit, if applicable.
2. Social-emotional learning. Training may include providing education to all school personnel about the content of the Illinois Social and Emotional Learning Standards, how they apply to everyday school interactions, and examples of how social-emotional learning can be integrated into instructional practices across all grades and subjects.

3. Developing cultural competency, including but not limited to understanding and reducing implicit bias, including *implicit racial bias* as defined in 105 ILCS 5/10-20.61 (implicit bias training).
4. Identifying warning signs of mental illness, trauma, and suicidal behavior in youth, along with appropriate intervention and referral techniques, including resources and guidelines as outlined in 105 ILCS 5/2-3.166 (*Ann Marie's Law*) and the definitions of trauma, trauma-responsive learning environments, and whole child as set forth in 105 ILCS 5/3-11.
5. Domestic and sexual violence and the needs of expectant and parenting youth, conducted by persons with expertise in domestic and sexual violence and the needs of expectant and parenting youth. Training shall include, but is not limited to:
  - a. Communicating with and listening to youth victims of domestic or sexual violence and expectant and parenting youth;
  - b. Connecting youth victims of domestic or sexual violence and expectant and parenting youth to appropriate in-school services and other agencies, programs, and services as needed;
  - c. Implementing the District's policies and procedures regarding such youth, including confidentiality; and
  - d. Procedures for responding to incidents of teen dating violence that take place at school, on school grounds, at school-sponsored activities, or in vehicles used for school-provided transportation as outlined in 105 ILCS 110/3.10 (see Board policy 7:185, *Teen Dating Violence Prohibited*).
6. Protections and accommodations for students, including but not limited to training on:
  - a. The federal Americans with Disabilities Act as it pertains to the school environment; and
  - b. Homelessness.
7. Educator ethics and responding to child sexual abuse and grooming behavior (see Board policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*); including but not limited to training on:
  - a. Teacher-student conduct;
  - b. School employee-student conduct; and
  - c. Evidence-informed training on preventing, recognizing, reporting, and responding to child sexual abuse and grooming as outlined in 105 ILCS 5/10-23.13 (*Erin's Law*).
8. Effective instruction in violence prevention and conflict resolution, conducted in accordance with the requirements of 105 ILCS 5/27-23.4 (violence prevention and conflict resolution education).

Additional Training Requirements

In addition, the staff development program shall include each of the following:

1. Ongoing professional development for teachers, administrators, school resource officers, and staff regarding the adverse consequences of school exclusion and justice-system involvement, effective classroom management strategies, culturally responsive discipline, the appropriate and available supportive services for the promotion of student attendance and engagement, and developmentally appropriate disciplinary methods that promote positive and healthy school climates.
2. Annual continuing education and/or training opportunities (professional standards) for school nutrition program directors, managers, and staff. Each school food authority's director shall

document compliance with this requirement by the end of each school year and maintain documentation for a three-year period.

3. All high school coaching personnel, including the head and assistant coaches, and athletic directors must obtain online concussion certification by completing online concussion awareness training in accordance with 105 ILCS 25/1.15. Coaching personnel and athletic directors hired on or after 8-19-14 must be certified before their position's start date.
4. The following individuals must complete concussion training as specified in the Youth Sports Concussion Safety Act: coaches and assistant coaches (whether volunteer or employee) of an interscholastic athletic activity; nurses, licensed and/or non-licensed healthcare professionals serving on the Concussion Oversight Team; athletic trainers; game officials of an interscholastic athletic activity; and physicians serving on the Concussion Oversight Team.
5. For school personnel who work with hazardous or toxic materials on a regular basis, training on the safe handling and use of such materials.
6. For delegated care aids performing services in connection with a student's seizure action plan, training in accordance with 105 ILCS 150/, the Seizure Smart School Act.
7. For delegated care aids performing services in connection with a student's diabetes care plan, training in accordance with 105 ILCS 145/, the Care of Students with Diabetes Act.
8. For all District staff, annual sexual harassment training.
9. Title IX requirements for training in accordance with 34 C.F.R. §106.8(d) as follows (see Board policy 2:265, *Title IX Grievance Procedure*):
  - ~~a. For all District staff, training on the definition of sexual harassment, the scope of the District's education program or activity, all relevant District policies and procedures, and the necessity to promptly forward all reports of sexual harassment to the Title IX Coordinator.~~
  - ~~b. For school personnel designated as Title IX coordinators, investigators, decision-makers, or informal resolution facilitators, training on the definition of sexual harassment, the scope of the District's education program or activity, how to conduct an investigation and grievance process (including hearings, appeals, and informal resolution processes, as applicable), and how to serve impartially.~~
  - ~~c. For school personnel designated as Title IX investigators, training on issues of relevance to create an investigative report that fairly summarizes relevant evidence.~~
  - ~~d. For school personnel designated as Title IX decision-makers, training on issues of relevance of questions and evidence, including when questions and evidence about a complainant's sexual predisposition or prior sexual behavior are not relevant.~~
10. Training for all District employees on the prevention of discrimination and harassment based on race, color, and national origin in school as part of new employee training and at least once every two years.
11. Training for at least one designated employee at each school about the Prioritization of Urgency of Need for Services (PUNS) database and steps required to register students for it.

The Superintendent shall develop protocols for administering youth suicide awareness and prevention education to staff consistent with Board policy 7:290, *Suicide and Depression Awareness and Prevention*.

- LEGAL REF.: 20 U.S.C. §1681 et seq., Title IX of the Educational Amendments of 1972; 34 C.F.R. Part 106.  
 42 U.S.C. §1758b, Pub. L. 111-296, Healthy, Hunger-Free Kids Act of 2010; 7 C.F.R. Parts 210 and 235.  
 105 ILCS 5/2-3.62, 5/2-3.166, 5/3-11, 5/10-20.17a, 5/10-20.61, 5/10-22.6(c-5), 5/10-22.39, 5/10-23.12, 5/10-23.13, 5/22-80(h), 5/22-95, and 5/24-5.  
 105 ILCS 25/1.15, Interscholastic Athletic Organization Act.  
[105 ILCS 145/25, Care of Students with Diabetes Act.](#)  
 105 ILCS 150/25, Seizure Smart School Act.  
 105 ILCS 110/3, Critical Health Problems and Comprehensive Health Education Act.  
 325 ILCS 5/4, Abused and Neglected Child Reporting Act.  
 745 ILCS 49/, Good Samaritan Act.  
 775 ILCS 5/2-109 [and 5/5A-103](#), Ill. Human Rights Act.  
 23 Ill. Admin. Code §§ 22.20, 226.800, and Part 525.  
 77 Ill. Admin. Code §527.800.
- CROSS REF.: 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment [on the Basis of Based-on](#) Race, Color, [and or](#) National Origin Prohibited), 3:40 (Superintendent), 3:50 (Administrative Personnel Other Than the Superintendent), 4:160 (Environmental Quality of Buildings and Grounds), 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:250 (Leaves of Absence), 6:15 (School Accountability), 6:20 (School Year Calendar and Day), 6:50 (School Wellness), 6:160 (English Learners), 7:10 (Equal Educational Opportunities), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:270 (Administering Medicines to Students), 7:285 (Anaphylaxis Prevention, Response, and Management Program), 7:290 (Suicide and Depression Awareness and Prevention), 7:305 (Student Athlete Concussions and Head Injuries)
- ADMIN. PROC.: 2:265-AP1 (Title IX Response), 2:265-AP2 (Formal Title IX Complaint Grievance Process), [2:265-AP3 \(Title IX Coordinator\)](#), 2:270-AP1 (Prevention and Response Program for Complaints of Discrimination and Harassment Based on Race, Color, and National Origin), 4:160-AP (Environmental Quality of Buildings and Grounds), 4:170-AP6 (Plan for Responding to a Medical Emergency at a Physical Fitness Facility with an AED), 5:100-AP1 (Staff Development Program), 5:120-AP2 (Employee Conduct Standards), 5:150-AP1 (Personnel Records), 6:120-AP4 (Care of Students with Diabetes), 7:250-AP1 (Measures to Control the Spread of Head Lice at School), 7:250-AP2 (Protocol for Responding to Students with Social, Emotional, or Mental Health Needs), 7:285-AP1 (Anaphylaxis Prevention, Response, and Management Program), 7:290-AP1 (Resource Guide for Implementation of Suicide and Depression Awareness and Prevention Program)
- ADOPTED: May 17, 2001
- REVISED: June 20, 2024

## **General Personnel**

### **Staff Development Program**

The Superintendent or designee shall implement a staff development program. The goal of the program shall be to update and improve the skills and knowledge of staff members in order to achieve and maintain a high level of job performance and satisfaction. Additionally, the development program for licensed staff members shall be designed to effectuate any School Improvement Plans so that student learning objectives meet or exceed goals established by the District and State.

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  - d. Procedures for responding to incidents of teen dating violence that take place at school, on school grounds, at school-sponsored activities, or in vehicles used for school-provided transportation as outlined in 105 ILCS 110/3.10 (see Board policy 7:185, *Teen Dating Violence Prohibited*).
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6. For delegated care aids performing services in connection with a student's seizure action plan, training in accordance with 105 ILCS 150/, the Seizure Smart School Act.
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9. Title IX requirements for training as follows (see Board policy 2:265, *Title IX Grievance Procedure*):
  - a. For all District staff, training on the definition of sexual harassment, the scope of the District's education program or activity, all relevant District policies and procedures, and the necessity to promptly forward all reports of sexual harassment to the Title IX Coordinator.
  - b. For school personnel designated as Title IX coordinators, investigators, decision-makers, or informal resolution facilitators, training on the definition of sexual harassment, the scope of the District's education program or activity, how to conduct an investigation and grievance process (including hearings, appeals, and informal resolution processes, as applicable), and how to serve impartially.
  - c. For school personnel designated as Title IX investigators, training on issues of relevance to create an investigative report that fairly summarizes relevant evidence.
  - d. For school personnel designated as Title IX decision-makers, training on issues of relevance of questions and evidence, including when questions and evidence about a complainant's sexual predisposition or prior sexual behavior are not relevant.
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 42 U.S.C. §1758b, Pub. L. 111-296, Healthy, Hunger-Free Kids Act of 2010; 7 C.F.R. Parts 210 and 235.  
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 105 ILCS 150/25, Seizure Smart School Act.  
 105 ILCS 110/3, Critical Health Problems and Comprehensive Health Education Act.  
 325 ILCS 5/4, Abused and Neglected Child Reporting Act.  
 745 ILCS 49/, Good Samaritan Act.  
 775 ILCS 5/2-109, Ill. Human Rights Act.  
 23 Ill. Admin. Code §§ 22.20, 226.800, and Part 525.  
 77 Ill. Admin. Code §527.800.

CROSS REF.: 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment Based on Race, Color, or National Origin Prohibited), 3:40 (Superintendent), 3:50 (Administrative Personnel Other Than the Superintendent), 4:160 (Environmental Quality of Buildings and Grounds), 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:250 (Leaves of Absence), 6:15 (School Accountability), 6:20 (School Year Calendar and Day), 6:50 (School Wellness), 6:160 (English Learners), 7:10 (Equal Educational Opportunities), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:270 (Administering Medicines to Students), 7:285 (Anaphylaxis Prevention, Response, and Management Program), 7:290 (Suicide and Depression Awareness and Prevention), 7:305 (Student Athlete Concussions and Head Injuries)

ADMIN. PROC.: 2:265-AP1 (Title IX Response), 2:265-AP2 (Formal Title IX Complaint Grievance Process), 2:270-AP1 (Prevention and Response Program for Complaints of Discrimination and Harassment Based on Race, Color, and National Origin), 4:160-AP (Environmental Quality of Buildings and Grounds), 4:170-AP6 (Plan for Responding to a Medical Emergency at a Physical Fitness Facility with an AED), 5:100-AP1 (Staff Development Program), 5:120-AP2 (Employee Conduct Standards), 5:150-AP1 (Personnel Records), 6:120-AP4 (Care of Students with Diabetes), 7:250-AP1 (Measures to Control the Spread of Head Lice at School), 7:250-AP2 (Protocol for Responding to Students with Social, Emotional, or Mental Health Needs), 7:285-AP1 (Anaphylaxis Prevention, Response, and Management Program), 7:290-AP1 (Resource Guide for Implementation of Suicide and Depression Awareness and Prevention Program)

ADOPTED: May 17, 2001

REVISED: June 20, 2024

## Students

### Harassment of Students Prohibited

No person, including a School District employee, ~~or~~ agent, or student, shall harass, intimidate, or bully a student on the basis of actual or perceived: race; color; national origin; military status; unfavorable discharge status from military service; sex; sexual orientation; gender identify; gender-related identity or expression; ancestry; age; religion; physical or mental disability; order of protection status; status of being homeless; actual or potential marital or parental status, including pregnancy; physical appearance; socioeconomic status; academic status; association with a person or group with one or more of the aforementioned actual or perceived characteristics; or any other distinguishing characteristic. The District will not tolerate harassing, intimidating conduct, or bullying whether verbal, physical, sexual, or visual, that affects the tangible benefits of education, that unreasonably interferes with a student’s educational performance, or that creates an intimidating, hostile, or offensive educational environment. Examples of prohibited conduct include name-calling, using derogatory slurs, stalking, sexual violence, causing psychological harm, threatening or causing physical harm, threatened or actual destruction of property, or wearing or possessing items depicting or implying hatred or prejudice of one of the characteristics stated above.

### Sexual Harassment Prohibited

The District shall provide an educational environment free of verbal, physical, or other conduct or communications constituting harassment on the basis of sex as defined and otherwise prohibited by State and federal law. See Board policies 2:265, *Title IX Grievance Procedure*, and 2:260, *Uniform Grievance Procedure*.

### Making a Report or Complaint

Students are encouraged to promptly report claims or ~~incidences~~ incidents of bullying, intimidation, harassment, sexual harassment, or any other prohibited conduct to, the student Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any employee with whom the student is comfortable speaking. A student may choose to report to an employee of the student's same gender.

Reports under this policy will be considered a report under Board policy 2:260, *Uniform Grievance Procedure*, and/or Board policy 2:265, *Title IX Grievance Procedure*. The Nondiscrimination Coordinator and/or Complaint Manager or designee shall process and review the report according to the appropriate grievance procedure. The Superintendent shall insert into this policy the names, office addresses, email addresses, and telephone numbers of the District’s current Nondiscrimination Coordinator and Complaint Managers.

### **Nondiscrimination Coordinators/Title IX Coordinators:**

Dr. Adam Zehr  
Assistant Superintendent Human Resources  
650 Dr. John Burkey Drive  
Algonquin, IL 60102  
(847) 659-6150  
[azehr@district158.org](mailto:azehr@district158.org)

Mrs. Karrie Baughman  
Director of Human Resources  
650 Dr. John Burkey Drive  
Algonquin, IL 60102  
(847) 659-6178  
[kbaughman@district158.org](mailto:kbaughman@district158.org)

**Complaint Managers:**

Dr. Amy MacCrindle  
Assistant Superintendent Learning & Innovation  
650 Dr. John Burkey Drive  
Algonquin, IL 60102  
(847) 659-6135  
[amaccrindle@district158.org](mailto:amaccrindle@district158.org)

Mrs. Karrie Baughman  
Director of Human Resources  
650 Dr. John Burkey Drive  
Algonquin, IL 60102  
(847) 659-6178  
[kbaughman@district158.org](mailto:kbaughman@district158.org)

Mrs. Deanna Gill  
Assistant Superintendent Special Services  
650 Dr. John Burkey Drive  
Algonquin, IL 60102  
(847) 659-6157  
[dgill@district158.org](mailto:dgill@district158.org)

Mr. Mark Altmayer  
Chief Financial Officer  
650 Dr. John Burkey Drive  
Algonquin, IL 60102  
(847) 659-6111  
[maltmayer@district158.org](mailto:maltmayer@district158.org)

The Superintendent shall use reasonable measures to inform staff members and students of this policy by including:

1. For students, age-appropriate information about the contents of this policy in the District's student handbook(s), on the District's website, and, if applicable, in any other areas where policies, rules, and standards of conduct are otherwise posted in each school.
2. For staff members, this policy in the appropriate employee handbook(s), if applicable, and/or in any other areas where policies, rules, and standards of conduct are otherwise made available to staff.

**Investigation Process**

Any District employee who receives a report or complaint of harassment must promptly forward the report or complaint to the Nondiscrimination Coordinator or a Complaint Manager. Any employee who fails to promptly comply may be disciplined, up to and including discharge.

Reports and complaints of harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain an educational environment that is productive, respectful, and free of unlawful discrimination, including harassment.

For any report or complaint alleging ~~sexual~~ sex-based harassment that, if true, would implicate Title IX of the Education Amendments of 1972 (20 U.S.C. §1681 et seq.), the Nondiscrimination Coordinator or designee shall consider whether action under Board policy 2:265, *Title IX Grievance Procedure*, should be initiated.

For any report or complaint alleging harassment on the basis of race, color, or national origin, the Nondiscrimination Coordinator or a Complaint Manager or designee shall investigate under Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*.

For any other alleged student harassment that does not require action under Board policies 2:265, *Title IX Grievance Procedure*, or 2:270, *Discrimination and Harassment on the Basis of Race, Color and National Origin Prohibited*, the Nondiscrimination Coordinator or a Complaint Manager or designee shall consider whether an investigation under Board policies 2:260, *Uniform Grievance Procedure*, and/or 7:190, *Student Behavior*, should be initiated, regardless of whether a written report or complaint is filed.

### Reports That Involve Alleged Incidents of Sexual Abuse of a Child by School Personnel

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in 720 ILCS 5/11-9.1A(b), that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

Any complaint alleging an incident of sexual abuse shall be processed and reviewed according to Board policy 5:90, *Abused and Neglected Child Reporting*. In addition to reporting the suspected abuse, the complaint shall also be processed under Board policy 2:265, *Title IX Grievance Procedure*, or Board policy 2:260, *Uniform Grievance Procedure*.

### Enforcement

Any District employee who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to disciplinary action up to and including discharge. Any third party who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent/guardian, invitee, etc. Any District student who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to disciplinary action, including but not limited to, suspension and expulsion consistent with the discipline policy. Any person making a knowingly false accusation regarding prohibited conduct will likewise be subject to disciplinary action.

### Retaliation Prohibited

Retaliation against any person for bringing complaints or providing information about harassment is prohibited (see Board policies 2:260, *Uniform Grievance Procedure*, 2:265, *Title IX Grievance Procedure*, and 2:270, *Discrimination and Harassment on the Basis of Race, Color and National Origin Prohibited*).

Students should report allegations of retaliation to the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

LEGAL REF.: 20 U.S.C. §1681 et seq., Title IX of the Educational Amendments of 1972; 34 C.F.R. Part 106.  
29 U.S.C. §791 et seq., Rehabilitation Act of 1973; 34 C.F.R. Part 104.  
42 U.S.C. §2000d, Title VI of the Civil Rights Act of 1964; C.F.R. Part 100.  
105 ILCS 5/10-20.12, 5/10-22.5, 5/10-23.13, 5/27-1 and 5/27-23.7.  
775 ILCS 5/1-101 et seq., Illinois Human Rights Act.  
23 Ill. Admin. Code §1.240 and Part 200.  
Davis v. Monroe County Bd. of Educ., 526 U.S. 629 (1999).  
Franklin v. Gwinnett Co. Public Schs., 503 U.S. 60 (1992).  
Gebser v. Lago Vista Independent Sch. Dist., 524 U.S. 274 (1998).  
West v. Derby Unified Sch. Dist. No. 260, 206 F.3d 1358 (10th Cir. 2000).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 7:10 (Equal Educational Opportunities), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:240 (Conduct Code for Participants in Extracurricular Activities).

ADOPTED: May 17, 2001

REVISED: June 20, 2024

REVISED

## **Students**

### **Harassment of Students Prohibited**

No person, including a School District employee or agent, or student, shall harass, intimidate, or bully a student on the basis of actual or perceived: race; color; national origin; military status; unfavorable discharge status from military service; sex; sexual orientation; gender identify; gender-related identity or expression; ancestry; age; religion; physical or mental disability; order of protection status; status of being homeless; actual or potential marital or parental status, including pregnancy; physical appearance; socioeconomic status; academic status; association with a person or group with one or more of the aforementioned actual or perceived characteristics; or any other distinguishing characteristic. The District will not tolerate harassing, intimidating conduct, or bullying whether verbal, physical, sexual, or visual, that affects the tangible benefits of education, that unreasonably interferes with a student's educational performance, or that creates an intimidating, hostile, or offensive educational environment. Examples of prohibited conduct include name-calling, using derogatory slurs, stalking, sexual violence, causing psychological harm, threatening or causing physical harm, threatened or actual destruction of property, or wearing or possessing items depicting or implying hatred or prejudice of one of the characteristics stated above.

### **Sexual Harassment Prohibited**

The District shall provide an educational environment free of verbal, physical, or other conduct or communications constituting harassment on the basis of sex as defined and otherwise prohibited by State and federal law. See Board policies 2:265, *Title IX Grievance Procedure*, and 2:260, *Uniform Grievance Procedure*.

### **Making a Report or Complaint**

Students are encouraged to promptly report claims or incidences of bullying, intimidation, harassment, sexual harassment, or any other prohibited conduct to, the student Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any employee with whom the student is comfortable speaking. A student may choose to report to an employee of the student's same gender.

Reports under this policy will be considered a report under Board policy 2:260, *Uniform Grievance Procedure*, and/or Board policy 2:265, *Title IX Grievance Procedure*. The Nondiscrimination Coordinator and/or Complaint Manager shall process and review the report according to the appropriate grievance procedure. The Superintendent shall insert into this policy the names, office addresses, email addresses, and telephone numbers of the District's current Nondiscrimination Coordinator and Complaint Managers.

### **Nondiscrimination Coordinators/Title IX Coordinators:**

Dr. Adam Zehr  
Assistant Superintendent Human Resources  
650 Dr. John Burkey Drive  
Algonquin, IL 60102  
(847) 659-6150  
[azehr@district158.org](mailto:azehr@district158.org)

Mrs. Karrie Baughman  
Director of Human Resources  
650 Dr. John Burkey Drive  
Algonquin, IL 60102  
(847) 659-6178  
[kbaughman@district158.org](mailto:kbaughman@district158.org)

**Complaint Managers:**

Dr. Amy MacCrindle  
Assistant Superintendent Learning & Innovation  
650 Dr. John Burkey Drive  
Algonquin, IL 60102  
(847) 659-6135  
[amaccrindle@district158.org](mailto:amaccrindle@district158.org)

Mrs. Karrie Baughman  
Director of Human Resources  
650 Dr. John Burkey Drive  
Algonquin, IL 60102  
(847) 659-6178  
[kbaughman@district158.org](mailto:kbaughman@district158.org)

Mrs. Deanna Gill  
Assistant Superintendent Special Services  
650 Dr. John Burkey Drive  
Algonquin, IL 60102  
(847) 659-6157  
[dgill@district158.org](mailto:dgill@district158.org)

Mr. Mark Altmayer  
Chief Financial Officer  
650 Dr. John Burkey Drive  
Algonquin, IL 60102  
(847) 659-6111  
[maltmayer@district158.org](mailto:maltmayer@district158.org)

The Superintendent shall use reasonable measures to inform staff members and students of this policy by including:

1. For students, age-appropriate information about the contents of this policy in the District's student handbook(s), on the District's website, and, if applicable, in any other areas where policies, rules, and standards of conduct are otherwise posted in each school.
2. For staff members, this policy in the appropriate employee handbook(s), if applicable, and/or in any other areas where policies, rules, and standards of conduct are otherwise made available to staff.

**Investigation Process**

Any District employee who receives a report or complaint of harassment must promptly forward the report or complaint to the Nondiscrimination Coordinator or a Complaint Manager. Any employee who fails to promptly comply may be disciplined, up to and including discharge.

Reports and complaints of harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain an educational environment that is productive, respectful, and free of unlawful discrimination, including harassment.

For any report or complaint alleging sexual harassment that, if true, would implicate Title IX of the Education Amendments of 1972 (20 U.S.C. §1681 et seq.), the Nondiscrimination Coordinator or designee shall consider whether action under Board policy 2:265, *Title IX Grievance Procedure*, should be initiated.

For any report or complaint alleging harassment on the basis of race, color, or national origin, the Nondiscrimination Coordinator or a Complaint Manager or designee shall investigate under Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*.

For any other alleged student harassment that does not require action under Board policies 2:265, *Title IX Grievance Procedure*, or 2:270, *Discrimination and Harassment on the Basis of Race, Color and National Origin Prohibited*, the Nondiscrimination Coordinator or a Complaint Manager or designee shall consider whether an investigation under Board policies 2:260, *Uniform Grievance Procedure*, and/or 7:190, *Student Behavior*, should be initiated, regardless of whether a written report or complaint is filed.

### Reports That Involve Alleged Incidents of Sexual Abuse of a Child by School Personnel

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in 720 ILCS 5/11-9.1A(b), that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

Any complaint alleging an incident of sexual abuse shall be processed and reviewed according to Board policy 5:90, *Abused and Neglected Child Reporting*. In addition to reporting the suspected abuse, the complaint shall also be processed under Board policy 2:265, *Title IX Grievance Procedure*, or Board policy 2:260, *Uniform Grievance Procedure*.

### Enforcement

Any District employee who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to disciplinary action up to and including discharge. Any third party who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent, invitee, etc. Any District student who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to disciplinary action, including but not limited to, suspension and expulsion consistent with the discipline policy. Any person making a knowingly false accusation regarding prohibited conduct will likewise be subject to disciplinary action.

### Retaliation Prohibited

Retaliation against any person for bringing complaints or providing information about harassment is prohibited (see Board policies 2:260, *Uniform Grievance Procedure*, 2:265, *Title IX Grievance Procedure*, and 2:270, *Discrimination and Harassment on the Basis of Race, Color and National Origin Prohibited*).

Students should report allegations of retaliation to the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

LEGAL REF.: 20 U.S.C. §1681 et seq., Title IX of the Educational Amendments of 1972; 34 C.F.R. Part 106.  
29 U.S.C. §791 et seq., Rehabilitation Act of 1973; 34 C.F.R. Part 104.  
42 U.S.C. §2000d, Title VI of the Civil Rights Act of 1964; C.F.R. Part 100.  
105 ILCS 5/10-20.12, 5/10-22.5, 5/10-23.13, 5/27-1 and 5/27-23.7.  
775 ILCS 5/1-101 et seq., Illinois Human Rights Act.  
23 Ill. Admin. Code §1.240 and Part 200.  
Davis v. Monroe County Bd. of Educ., 526 U.S. 629 (1999).  
Franklin v. Gwinnett Co. Public Schs., 503 U.S. 60 (1992).  
Gebser v. Lago Vista Independent Sch. Dist., 524 U.S. 274 (1998).  
West v. Derby Unified Sch. Dist. No. 260, 206 F.3d 1358 (10th Cir. 2000).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 7:10 (Equal Educational Opportunities), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:240 (Conduct Code for Participants in Extracurricular Activities).

ADOPTED: May 17, 2001

REVISED: June 20, 2024

CURRENT

## Students

### Teen Dating Violence Prohibited

Engaging in teen dating violence that takes place at school, on school property, at school-sponsored activities, or in vehicles used for school-provided transportation is prohibited. For purposes of this policy, the term *teen dating violence* occurs whenever a student who is 13 to 19 years of age uses or threatens to use physical, mental, or emotional abuse to control an individual in the dating relationship; or uses or threatens to use sexual violence in the dating relationship.

The Superintendent or designee shall develop and maintain a program to respond to incidents of teen dating violence that:

1. Fully implements and enforces each of the following Board policies:
  - a. 2:260, *Uniform Grievance Procedure*. This policy provides a method for any student, parent/guardian, employee, or community member to file a complaint if he or she believes that the Board, its employees, or its agents have violated his or her rights under the State or federal Constitution, State or federal statute, Board policy, or various enumerated bases.
  - b. 2:265, *Title IX Grievance Procedure*. This policy prohibits ~~any person~~ a District employee, agent, or student from engaging in ~~sexual~~ sex discrimination, including sex-based harassment, in violation of Title IX of the Education Amendments of 1972. Prohibited conduct includes but is not limited to sexual assault, dating violence, domestic violence, and stalking.
  - c. 7:20, *Harassment of Students Prohibited*. This policy prohibits any person, including a District employee, agent, or student, from harassing, intimidating, or bullying a student based on the student's actual or perceived characteristics of sex; sexual orientation; gender identity; and gender-related identity or expression (this policy includes more protected statuses).
  - d. 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*. This policy prohibits students from engaging in bullying, intimidation, and harassment at school, school-related events and electronically. Prohibited conduct includes threats, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying.
2. Encourages anyone with information about incidents of teen dating violence to report them to any of the following individuals:
  - a. Any school staff member. School staff shall respond to incidents of teen dating violence by following the District's established procedures for the prevention, identification, investigation, and response to bullying and school violence.
  - b. The Nondiscrimination Coordinator, Building Principal, Assistant Principal, Dean of Students, or a Complaint Manager identified in policy 7:20, *Harassment of Students Prohibited*.
3. Incorporates age-appropriate instruction in grades 7 through 12, in accordance with the District's comprehensive health education program in Board policy 6:60, *Curriculum Content*. This includes incorporating student social and emotional development into the District's educational program as required by State law and in alignment with Board policy 6:65, *Student Social and Emotional Development*.

4. Incorporates education for school staff, as recommended by the Nondiscrimination Coordinator, Building Principal, Assistant Principal, Dean of Students, or a Complaint Manager.
5. Notifies students and parents/guardians of this policy.

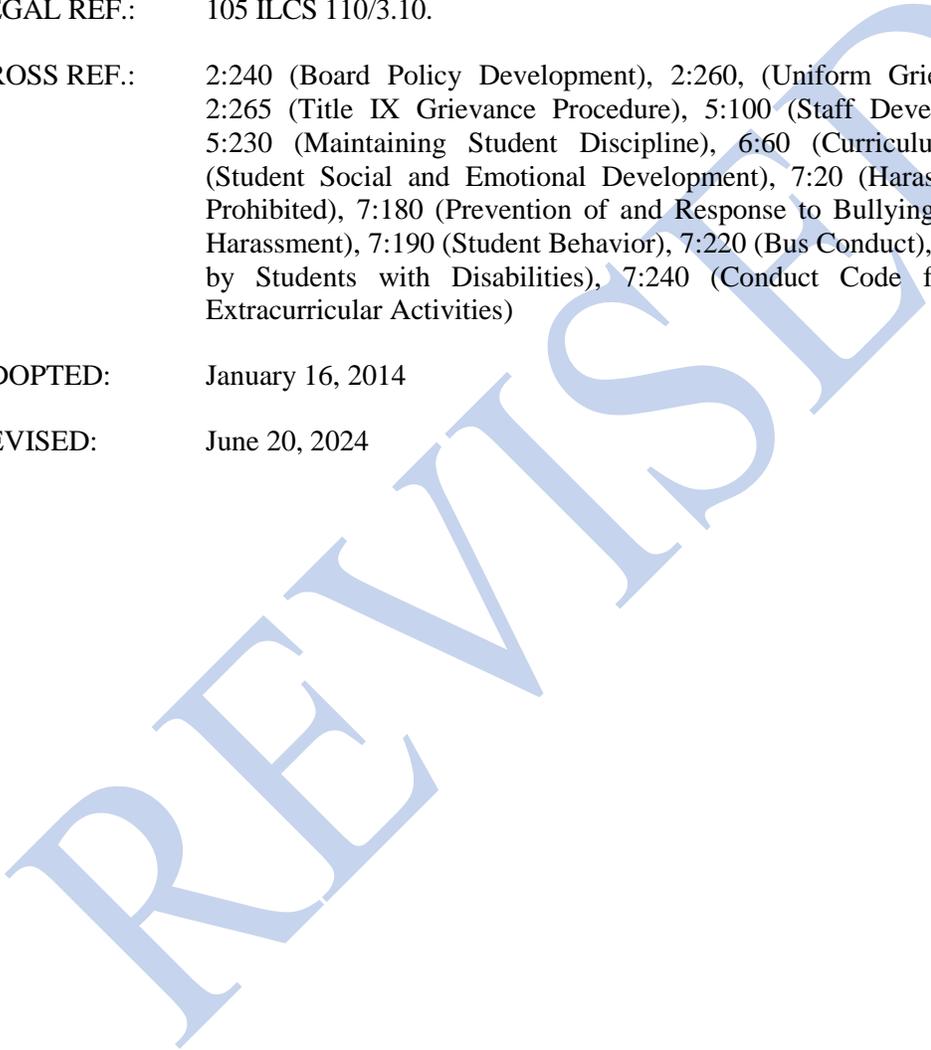
Incorporated  
by Reference: 7:180-AP1, (Prevention, Identification, Investigation, and Response to Bullying  
~~and School Violence~~)

LEGAL REF.: 105 ILCS 110/3.10.

CROSS REF.: 2:240 (Board Policy Development), 2:260, (Uniform Grievance Procedure), 2:265 (Title IX Grievance Procedure), 5:100 (Staff Development Program), 5:230 (Maintaining Student Discipline), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:190 (Student Behavior), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities)

ADOPTED: January 16, 2014

REVISED: June 20, 2024



## Students

### Teen Dating Violence Prohibited

Engaging in teen dating violence that takes place at school, on school property, at school-sponsored activities, or in vehicles used for school-provided transportation is prohibited. For purposes of this policy, the term *teen dating violence* occurs whenever a student who is 13 to 19 years of age uses or threatens to use physical, mental, or emotional abuse to control an individual in the dating relationship; or uses or threatens to use sexual violence in the dating relationship.

The Superintendent or designee shall develop and maintain a program to respond to incidents of teen dating violence that:

1. Fully implements and enforces each of the following Board policies:
  - a. 2:260, *Uniform Grievance Procedure*. This policy provides a method for any student, parent/guardian, employee, or community member to file a complaint if he or she believes that the Board, its employees, or its agents have violated his or her rights under the State or federal Constitution, State or federal statute, Board policy, or various enumerated bases.
  - b. 2:265, *Title IX Grievance Procedure*. This policy prohibits any person from engaging in sexual harassment in violation of Title IX of the Education Amendments of 1972. Prohibited conduct includes but is not limited to sexual assault, dating violence, domestic violence, and stalking.
  - c. 7:20, *Harassment of Students Prohibited*. This policy prohibits any person from harassing, intimidating, or bullying a student based on the student's actual or perceived characteristics of sex; sexual orientation; gender identity; and gender-related identity or expression (this policy includes more protected statuses).
  - d. 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*. This policy prohibits students from engaging in bullying, intimidation, and harassment at school, school-related events and electronically. Prohibited conduct includes threats, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying.
2. Encourages anyone with information about incidents of teen dating violence to report them to any of the following individuals:
  - a. Any school staff member. School staff shall respond to incidents of teen dating violence by following the District's established procedures for the prevention, identification, investigation, and response to bullying and school violence.
  - b. The Nondiscrimination Coordinator, Building Principal, Assistant Principal, Dean of Students, or a Complaint Manager identified in policy 7:20, *Harassment of Students Prohibited*.
3. Incorporates age-appropriate instruction in grades 7 through 12, in accordance with the District's comprehensive health education program in Board policy 6:60, *Curriculum Content*. This includes incorporating student social and emotional development into the District's educational program as required by State law and in alignment with Board policy 6:65, *Student Social and Emotional Development*.
4. Incorporates education for school staff, as recommended by the Nondiscrimination Coordinator, Building Principal, Assistant Principal, Dean of Students, or a Complaint Manager.
5. Notifies students and parents/guardians of this policy.

Incorporated  
by Reference: 7:180-AP1, (Prevention, Identification, Investigation, and Response to Bullying  
and School Violence)

LEGAL REF.: 105 ILCS 110/3.10.

CROSS REF.: 2:240 (Board Policy Development), 2:260, (Uniform Grievance Procedure),  
2:265 (Title IX Grievance Procedure), 5:100 (Staff Development), 5:230  
(Maintaining Student Discipline), 6:60 (Curriculum Content), 6:65 (Student  
Social and Emotional Development), 7:20 (Harassment of Students Prohibited),  
7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment),  
7:190 (Student Behavior), 7:220 (Bus Conduct), 7:230 (Misconduct by Students  
with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular  
Activities)

ADOPTED: January 16, 2014

REVISED: June 20, 2024

CURRENT

**Date:** October 17, 2024  
**To:** Board of Education  
**From:** Adam Zehr, Assistant Superintendent for Human Resources and The Health Insurance Committee  
**Subject:** Health Insurance Recommendations for 2025

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Over the past several months, Administration has been working closely with Alliant Insurance Services, our insurance broker/advisor, to finalize the benefits renewals for the policy year beginning January 1, 2025. The results of these efforts and the recommendation by the Health Insurance Committee follow:

**Medical Plan (Blue Cross Blue Shield):**

- The District will continue to offer PPO2, HMO, and HSA PPO plans as it has in the past.
- The expected total increase for 2025 is 16.4%

**Ancillary Plans – Dental, Vision, Life and Long-Term Disability:**

- Ancillary Plans
  - MetLife – Dental – year 3/3 (7% increase met the rate cap for 2025)
    - Rate cap of 8% for 2026 for adding Life and Disability
  - MetLife Basic Life and Long-Term Disability – New for 2025
  - MetLife Voluntary Life – New for 2025
    - The Lincoln Financial increase was quoted at 15.1%
    - The MetLife quote was a 1.7% increase
  - VSP Vision
  - Aflac Voluntary Accident
  - Aflac Voluntary Critical Illness

**Open Enrollment for 2025:** Open enrollment is projected to begin at the end of October.

**Recommendations:** Seeking approval of the Board at their next Regular Meeting as presented.

**HUNTLEY COMMUNITY SCHOOL DISTRICT 158  
2024 INSURANCE CONTRIBUTIONS**

**MEDICAL DEDUCTIONS FOR 24 PAY PERIODS**

<b>Employee Only</b>		
<b>BCO PPO</b>		
Plan Cost	\$513.66	
BOE Contribution	(\$433.04)	84%
<i>Balance Owed</i>	<u>\$80.62</u>	
<b>PPO Option 2</b>		
Plan Cost	\$455.83	
BOE Contribution	(\$433.04)	95%
<i>Balance Owed</i>	<u>\$22.79</u>	
<b>HMO Blue Advantage</b>		
Plan Cost	\$472.41	
BOE Contribution	(\$433.04)	92%
<i>Balance Owed</i>	<u>\$39.37</u>	
<b>HSA Compatible PPO</b>		
Plan Cost	\$409.42	
BOE Contribution	(\$433.04)	106%
<i>Balance Owed</i>	<u>**\$5.00** (\$23.62)</u>	

<b>Employee + 1</b>		
<b>BCO PPO</b>		
Plan Cost	\$932.06	
BOE Contribution	(\$646.07)	69%
<i>Balance Owed</i>	<u>\$285.99</u>	
<b>PPO Option 2</b>		
Plan Cost	\$833.86	
BOE Contribution	(\$646.07)	77%
<i>Balance Owed</i>	<u>\$187.79</u>	
<b>HMO Blue Advantage</b>		
Plan Cost	\$861.42	
BOE Contribution	(\$646.07)	75%
<i>Balance Owed</i>	<u>\$215.35</u>	
<b>HSA Compatible PPO</b>		
Plan Cost	\$751.29	
BOE Contribution	(\$646.07)	86%
<i>Balance Owed</i>	<u>\$105.22</u>	

9/26/2023

<b>Employee + Family</b>		
<b>BCO PPO</b>		
Plan Cost	\$1,340.25	
BOE Contribution	(\$934.43)	70%
<i>Balance Owed</i>	<u>\$405.82</u>	
<b>PPO Option 2</b>		
Plan Cost	\$1,154.46	
BOE Contribution	(\$934.43)	81%
<i>Balance Owed</i>	<u>\$220.03</u>	
<b>HMO Blue Advantage</b>		
Plan Cost	\$1,245.91	
BOE Contribution	(\$934.43)	75%
<i>Balance Owed</i>	<u>\$311.48</u>	
<b>HSA Compatible PPO</b>		
Plan Cost	\$1,046.72	
BOE Contribution	(\$934.43)	89%
<i>Balance Owed</i>	<u>\$112.29</u>	

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<b>DENTAL DEDUCTIONS</b>			<b>DENTAL DEDUCTIONS with APPLICABLE CREDIT</b>		
	<b>Low Plan</b>	<b>High Plan</b>		<b>Low Plan</b>	<b>High Plan</b>
Employee Only	\$21.02	\$26.51	Employee Only with HSA/PPO	\$5.00	\$5.00
Employee + 1	\$40.72	\$51.28	Employee + 1 with HSA/PPO	\$17.10	\$27.66
Employee + Family	\$72.10	\$92.72	Employee + Family with HSA/PPO	\$48.48	\$69.10

<b>VISION DEDUCTIONS / VSP</b>	
Employee Only	\$3.70
Employee + 1	\$7.40
Employee Family	\$11.90

**NOTE:** If you elect the HSA Compatible PPO Plan with single coverage you will pay the minimum of **\*\*\$5.00\*\*** per paycheck  
There will be a \$23.62 credit with this plan that can be used towards your dental election. Minimum deduction will be \$5.00 per paycheck

**HSA - Health Savings Account**

**HUNTLEY COMMUNITY SCHOOL DISTRICT 158  
2025 INSURANCE CONTRIBUTIONS**

**MEDICAL DEDUCTIONS FOR 24 PAY PERIODS**

<i>Employee Only</i>	
<b>BCO PPO</b>	
Plan Cost	\$585.21
BOE Contribution	(\$493.36) 84%
<b>Balance Owed</b>	<b>\$91.85</b>
<b>PPO Option 2</b>	
Plan Cost	\$519.33
BOE Contribution	(\$493.36) 95%
<b>Balance Owed</b>	<b>\$25.97</b>
<b>HMO Blue Advantage</b>	
Plan Cost	\$538.22
BOE Contribution	(\$493.36) 92%
<b>Balance Owed</b>	<b>\$44.86</b>
<b>HSA Compatible PPO</b>	
Plan Cost	\$466.45
BOE Contribution	(\$493.36) 106%
<b>Balance Owed</b>	<b>**\$5.00** (\$26.91)</b>

<i>Employee + 1</i>	
<b>BCO PPO</b>	
Plan Cost	\$1,061.90
BOE Contribution	(\$736.07) 69%
<b>Balance Owed</b>	<b>\$325.83</b>
<b>PPO Option 2</b>	
Plan Cost	\$950.02
BOE Contribution	(\$736.07) 77%
<b>Balance Owed</b>	<b>\$213.95</b>
<b>HMO Blue Advantage</b>	
Plan Cost	\$981.42
BOE Contribution	(\$736.07) 75%
<b>Balance Owed</b>	<b>\$245.35</b>
<b>HSA Compatible PPO</b>	
Plan Cost	\$855.94
BOE Contribution	(\$736.07) 86%
<b>Balance Owed</b>	<b>\$119.87</b>

9/16/2024

<i>Employee + Family</i>	
<b>BCO PPO</b>	
Plan Cost	\$1,526.95
BOE Contribution	(\$1,064.60) 70%
<b>Balance Owed</b>	<b>\$462.35</b>
<b>PPO Option 2</b>	
Plan Cost	\$1,315.28
BOE Contribution	(\$1,064.60) 81%
<b>Balance Owed</b>	<b>\$250.68</b>
<b>HMO Blue Advantage</b>	
Plan Cost	\$1,419.46
BOE Contribution	(\$1,064.60) 75%
<b>Balance Owed</b>	<b>\$354.86</b>
<b>HSA Compatible PPO</b>	
Plan Cost	\$1,192.53
BOE Contribution	(\$1,064.60) 89%
<b>Balance Owed</b>	<b>\$127.93</b>

50

<b>DENTAL DEDUCTIONS</b>			<b>DENTAL DEDUCTIONS with APPLICABLE CREDIT</b>		
	<b>Low Plan</b>	<b>High Plan</b>		<b>Low Plan</b>	<b>High Plan</b>
Employee Only	\$22.49	\$28.36	Employee Only with HSA/PPO	\$5.00	\$5.00
Employee +1	\$43.57	\$54.87	Employee + 1 with HSA/PPO	\$16.66	\$27.96
Employee + Family	\$77.14	\$99.21	Employee + Family with HSA/PPO	\$50.23	\$72.30

<b>VISION DEDUCTIONS / VSP</b>	
Employee Only	\$3.70
Employee + 1	\$7.40
Employee Family	\$11.90

**NOTE:** If you elect the HSA Compatible PPO Plan with single coverage you will pay the minimum of **\*\*\$5.00\*\*** per paycheck  
There will be a \$26.91 credit with this plan that can be used towards your dental election. Minimum deduction will be \$5.00 per paycheck

**HSA - Health Savings Account**

**Huntley Community School District 158  
2025 Insurance Contributions**

**MEDICAL DEDUCTIONS FOR 17 PAY PERIODS**

9/16/2024

<b>Employee Only</b>	
<b>BCO PPO</b>	
Plan Cost	\$826.18
BOE Contribution	(\$696.50)
<i>Balance Owed</i>	<u>\$129.68</u>
<b>PPO Option 2</b>	
Plan Cost	\$733.16
BOE Contribution	(\$696.50)
<i>Balance Owed</i>	<u>\$36.66</u>
<b>HMO Blue Advantage Option</b>	
Plan Cost	\$759.83
BOE Contribution	(\$696.50)
<i>Balance Owed</i>	<u>\$63.33</u>
<b>HSA Compatible PPO</b>	
Plan Cost	\$658.52
BOE Contribution	(\$696.50)
<i>Balance Owed</i>	<u>*7.06* (\$37.98)</u>

<b>Employee + One</b>	
<b>BCO PPO</b>	
Plan Cost	\$1,499.15
BOE Contribution	(\$1,039.15)
<i>Balance Owed</i>	<u>\$460.00</u>
<b>PPO Option 2</b>	
Plan Cost	\$1,341.20
BOE Contribution	(\$1,039.15)
<i>Balance Owed</i>	<u>\$302.05</u>
<b>HMO Blue Advantage Option</b>	
Plan Cost	\$1,385.53
BOE Contribution	(\$1,039.15)
<i>Balance Owed</i>	<u>\$346.38</u>
<b>HSA Compatible PPO</b>	
Plan Cost	\$1,208.39
BOE Contribution	(\$1,039.15)
<i>Balance Owed</i>	<u>\$169.24</u>

<b>Employee + Family</b>	
<b>BCO PPO</b>	
Plan Cost	\$2,155.69
BOE Contribution	(\$1,502.96)
<i>Balance Owed</i>	<u>\$652.73</u>
<b>PPO Option 2</b>	
Plan Cost	\$1,856.86
BOE Contribution	(\$1,502.96)
<i>Balance Owed</i>	<u>\$353.90</u>
<b>HMO Blue Advantage Option</b>	
Plan Cost	\$2,003.94
BOE Contribution	(\$1,502.96)
<i>Balance Owed</i>	<u>\$500.98</u>
<b>HSA Compatible PPO</b>	
Plan Cost	\$1,683.56
BOE Contribution	(\$1,502.96)
<i>Balance Owed</i>	<u>\$180.60</u>

<b>DENTAL DEDUCTIONS</b>		
	<b>LOW PLAN</b>	<b>HIGH PLAN</b>
Employee Only	\$31.74	\$40.04
Employee + 1	\$61.51	\$77.46
Employee + Family	\$108.90	\$140.05

<b>DENTAL DEDUCTIONS with APPLICABLE CREDIT</b>		
	<b>LOW PLAN</b>	<b>HIGH PLAN</b>
Employee Only with HSA/PPO	\$7.06	\$7.06
Employee + 1 with HSA/PPO	\$23.53	\$39.48
Family with HSA/PPO	\$70.92	\$102.07

<b>VISION DEDUCTIONS / VSP</b>	
Employee Only	\$5.22
Employee + 1	\$10.44
Employee + Family	\$16.80

**HSA - Health Savings Account**

**HUNTLEY COMMUNITY SCHOOL DISTRICT 158  
2025 INSURANCE CONTRIBUTIONS**

**DUAL MEDICAL DEDUCTIONS FOR 24 PAY PERIODS**

9/16/2024

<b>Employee + 1</b>	
<b>BCO PPO</b>	
Plan Cost	\$1,061.90
BOE Contribution	(\$1,229.43)
<i>Balance Owed</i>	<i>\$5.00</i>
	<i>(\$167.53)</i>
<b>PPO Option 2</b>	
Plan Cost	\$950.02
BOE Contribution	(\$1,229.43)
<i>Balance Owed</i>	<i>\$5.00</i>
	<i>(\$279.41)</i>
<b>HMO Blue Advantage</b>	
Plan Cost	\$981.42
BOE Contribution	(\$1,229.43)
<i>Balance Owed</i>	<i>\$5.00</i>
	<i>(\$248.01)</i>
<b>H S A Compatible PPO</b>	
Plan Cost	\$855.94
BOE Contribution	(\$1,229.43)
<i>Balance Owed</i>	<i>\$5.00</i>
	<i>(\$373.49)</i>

<b>Employee + Family</b>	
<b>BCO PPO</b>	
Plan Cost	\$1,526.95
BOE Contribution	(\$1,557.96)
<i>Balance Owed</i>	<i>\$5.00</i>
	<i>(\$31.01)</i>
<b>PPO Option 2</b>	
Plan Cost	\$1,315.28
BOE Contribution	(\$1,557.96)
<i>Balance Owed</i>	<i>\$5.00</i>
	<i>(\$242.68)</i>
<b>HMO Blue Advantage</b>	
Plan Cost	\$1,419.46
BOE Contribution	(\$1,557.96)
<i>Balance Owed</i>	<i>\$5.00</i>
	<i>(\$138.50)</i>
<b>H S A Compatible PPO</b>	
Plan Cost	\$1,192.53
BOE Contribution	(\$1,557.96)
<i>Balance Owed</i>	<i>\$5.00</i>
	<i>(\$365.43)</i>

<b>DENTAL DEDUCTIONS 24 PAYS</b>		
	<b>Low Plan</b>	<b>High Plan</b>
Employee Only	\$22.49	\$28.36
Employee +1	\$43.57	\$54.87
Employee + Family	\$77.14	\$99.21

<b>DENTAL COSTS with APPLICABLE CREDIT</b>		
	<b>Low Plan</b>	<b>High Plan</b>
Employee + 1 with BCO PPO	\$5.00	\$5.00
Employee +1 with PPO/2	\$5.00	\$5.00
Employee +1 with HMO Blue	\$5.00	\$5.00
Employee +1 with H S A PPO	\$5.00	\$5.00
Employee + Family with PPO/2	\$5.00	\$5.00
Employee + Family with HSA/PPO	\$5.00	\$5.00
Employee + Family with HMO Blue	\$5.00	\$5.00
Employee + Family with BCO PPO	\$46.13	\$68.20

<b>VISION DEDUCTIONS VSP FOR 24 PAYS</b>	
Employee Only	\$3.70
Employee + 1	\$7.40
Family	\$11.90

**H S A - Health Savings Account**

**HUNTLEY COMMUNITY SCHOOL DISTRICT 158  
2025 INSURANCE CONTRIBUTIONS**

**DUAL MEDICAL DEDUCTIONS FOR 17 PAY PERIODS**

9/16/2024

<b>Employee + 1</b>		
<b>BCO PPO</b>		
Plan Cost		\$1,499.15
BOE Contribution		(\$1,735.65)
<b>Balance Owed</b>	<b>\$7.06</b>	<b>(\$236.50)</b>
<b>PPO Option 2</b>		
Plan Cost		\$1,341.20
BOE Contribution		(\$1,735.65)
<b>Balance Owed</b>	<b>\$7.06</b>	<b>(\$394.45)</b>
<b>HMO Blue Advantage</b>		
Plan Cost		\$1,385.53
BOE Contribution		(\$1,735.65)
<b>Balance Owed</b>	<b>\$7.06</b>	<b>(\$350.12)</b>
<b>HSA Compatible PPO</b>		
Plan Cost		\$1,208.39
BOE Contribution		(\$1,735.65)
<b>Balance Owed</b>	<b>\$7.06</b>	<b>(\$527.26)</b>

<b>Employee + Family</b>		
<b>BCO PPO</b>		
Plan Cost		\$2,155.69
BOE Contribution		(\$2,199.46)
<b>Balance Owed</b>	<b>\$7.06</b>	<b>(\$43.77)</b>
<b>PPO Option 2</b>		
Plan Cost		\$1,856.86
BOE Contribution		(\$2,199.46)
<b>Balance Owed</b>	<b>\$7.06</b>	<b>(\$342.60)</b>
<b>HMO Blue Advantage</b>		
Plan Cost		\$2,003.94
BOE Contribution		(\$2,199.46)
<b>Balance Owed</b>	<b>\$7.06</b>	<b>(\$195.52)</b>
<b>HSA Compatible PPO</b>		
Plan Cost		\$1,683.56
BOE Contribution		(\$2,199.46)
<b>Balance Owed</b>	<b>\$7.06</b>	<b>(\$515.90)</b>

<b>DENTAL DEDUCTIONS</b>		
	<b>Low Plan</b>	<b>High Plan</b>
Employee Only	\$31.74	\$40.04
Employee + 1	\$61.51	\$77.46
Employee + Family	\$108.90	\$140.05
<b>DENTAL COSTS WITH APPLICABLE CREDIT</b>		
Employee + 1 with BCO PPO	\$7.06	\$7.06
Employee + 1 with PPO/2	\$7.06	\$7.06
Employee + 1 with HMO Blue	\$7.06	\$7.06
Employee + 1 with H S A PPO	\$7.06	\$7.06
Employee + Family with PPO/2	\$7.06	\$7.06
Employee + Family with HMO Blue	\$7.06	\$7.06
Employee + Family with HSA /PPO	\$7.06	\$7.06
Employee + Family with BCO PPO	\$65.13	\$96.28
<b>VISION DEDUCTIONS / VSP</b>		
Employee Only	\$5.22	
Employee + 1	\$10.44	
Family	\$16.80	

**HSA - Health Savings Account**



# Huntley Community School District 158

650 Dr. John Burkey Drive (formerly Academic Drive)  
Algonquin, Illinois 60102  
(847) 659-6158 • [huntley158.org](http://huntley158.org)

To: Board of Education and Administration

From: Mark Altmayer, Chief Financial Officer

Date: October 17, 2024

Subject: **Payables Reports**  
Board of Education Meeting, October 17, 2024  
Finance Committee

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The Administration is seeking to move the following reports forward for action at the next Board Meeting. All of the reports below were presented at the October 3, 2024 Committee of the Whole Meeting.

Purchase Orders - Purchase orders issued from September 12, 2024 to September 26, 2024 for which Administration is requesting Board Approval to issue payment once invoices have been received. Invoices which exceed an approved Purchase Order by \$100 or 10% of the Purchase Order (whichever is lower) will not be issued without additional Board approval. Purchase orders total \$361,920.71.

Accounts Payable - Open accounts payable for which the Board has not approved purchase orders (i.e. employee reimbursements, refunds for fees, etc.). Accounts payable total \$1,830.00.

Imprest Checks Issued - Payments made through September 26, 2024 for which the Board had not previously approved purchase orders. Imprest checks total \$8,513.61.

Disbursements Issued - Disbursements issued from August 29, 2024 to September 26, 2024. Disbursements issued total \$2,867,464.77.

## **RECOMMENDATION**

The Finance Committee, which met on October 3, 2024, recommends the Board of Education approve the above-referenced Payables at the October 17, 2024 Regular Board meeting.



# Huntley Community School District 158

650 Dr. John Burkey Drive (formerly Academic Drive)  
Algonquin, Illinois 60102  
(847) 659-6158 • huntley158.org

To: Board of Education and Administration  
From: Mark Altmayer, Chief Financial Officer  
Date: October 17, 2024  
Subject: **Revenue Contract Approval**  
Board of Education Meeting – October 17, 2024  
Finance Committee

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Presented are Fundraising/Crowdfunding Authorization forms for the organizations listed below.

<u>Organization Benefited</u>	<u>Vendor</u>	<u>Net Revenue</u>
Chesak Elementary	Literati Book Fair	\$3,500
HHS Student Council	McAllister's Deli	\$1,000
HHS Girls Basketball	Adrenaline Fundraising	\$4,000

## RECOMMENDATION

The Finance Committee, which met on October 3, 2024, recommends the Board of Education approve the Fundraising/Crowdfunding Authorization forms at the October 17, 2024 Regular Board Meeting.

### Fundraising Authorization Form Fiscal Services

All fundraising activities for school organizations require pre-approval. Please complete this form *in its entirety* and submit the form to your Athletic / Activities Director (as applicable) and Building Principal a minimum of **45 days prior** to the desired starting date of the event. The Building Principal will then forward all documents to the Chief Financial Officer.

Today's Date: 8-30-2024 School: Chesak

Name of School Organization: Literati Book Fair at Chesak Elementary

Sponsor / Coach's Name: Cheryl Higbee Phone: 847-659-5705

Starting Date of Event: 10-15-2024 Ending Date of Event: 10-18-2024

Anticipated Revenue and Approximate Value of Non-Monetary Items/Compensation: \$ 3,500.00

Type of Sale / Event: Book Fair

Will a Vendor Be Used:  Yes\*  No \* *Attach all contracts and agreements to this form.*

Name of Vendor (if applicable): Literati Book Fair

Type of Product or Service Provided by Vendor: Book Fair

Purpose of Fundraiser: To make money to purchase new books for library

Name of Activity Account: Chesak Library Activity Account #: 210

**Submit completed forms with attachments to the Chief Financial Officer. A signed copy will be returned to you indicating approval or non-approval for fundraisers which require Board approval (over \$1,000).**

Cheryl Higbee  
Sponsor Signature

9/3/24  
Date

\_\_\_\_\_  
Athletic / Activities Director Signature

\_\_\_\_\_  
Date

[Signature]  
Principal Signature – *I certify that it is a minimum of 45 days prior to the desired starting date of the event*

8.30.24  
Date

[Signature]  
Chief Financial Officer Signature

\_\_\_\_\_  
Date

\* Public Act 94-0714 requires all contracts and agreements that pertain to goods and services that are intended to generate additional revenue and other remunerations for the school district in excess of \$1,000.00 be approved by the board.

Superintendent's Copy  Fiscal Services Copy

Date of Board Approval: \_\_\_\_\_



# Literati Book Fairs

**Thank you for investing in the reading culture at your school and agreeing to host a Literati Book Fair!**

We look forward to partnering with you to help your students learn to love reading! A love of reading is critical to the success of all children, in school and in life. We are excited to bring Literati Book Fairs to your school and provide your students with access to books they want to read. Thank you for your partnership in this endeavor!

This Memo of Understanding outlines the terms of the partnership between CHESAK ELEMENTARY SCHOOL ("School") and Literati Book Fairs ("Literati"). School is scheduled to run a Literati Book Fair: 2024-10-14 - 2024-10-18.

## FAIR PLANNING

Literati will:	School will:
<ul style="list-style-type: none"> <li>Provide a Literati Event Coordinator to help you plan your fair from beginning to end.</li> </ul>	<ul style="list-style-type: none"> <li>Provide a Book Fair Coordinator who will be the primary contact between <b>School</b> and <b>Literati</b>. The Book Fair Coordinator will be responsible for recruiting and leading volunteers to assist with the fairs.</li> <li>Provide access to an electrical outlet and Ethernet or Wi-Fi.</li> </ul>

## FAIR DELIVERY AND PICK UP LOCATION

Literati will:	School will:
<ul style="list-style-type: none"> <li>Deliver your fair up to three days prior to the start date and pick up no later than three days after the end date.</li> </ul> <p><i>All <b>Literati</b> team members have passed a pre-employment background check and drug screen as a condition of employment.</i></p> <p><i>All <b>Literati</b> vehicles, owned or leased, will be properly insured in accordance with all applicable laws and regulations. All legally required documentation will be present on all vehicles.</i></p>	<ul style="list-style-type: none"> <li>Provide a location on the first floor of the school building or access to an elevator for upper-level delivery. This is necessary to safely deliver your fair.</li> <li>Ensure fair location provided has access to an electrical outlet.</li> </ul>

## MARKETING

Literati will:	School will:
<ul style="list-style-type: none"> <li>Provide creative and fun marketing materials to publicize and promote your fair.</li> <li>Provide ideas and strategies to build excitement and involvement at your fair to generate a successful and engaging literacy event.</li> </ul>	<ul style="list-style-type: none"> <li>Agree to promote the book fair through various communication channels (social media, school webpage, newsletters, provided print marketing, etc).</li> </ul>

## PRODUCT

Literati will:	School will:
<ul style="list-style-type: none"> <li>Partner with <b>School</b> to provide a fair that is appropriate to your enrollment, grade span, reading levels, and interests, with tabletop display selections that best fit your school community.</li> <li>Provide cases and pre-merchandised displays that will be simple to set up and display in your chosen location.</li> </ul>	<ul style="list-style-type: none"> <li>Agree that <b>Literati</b> will be the sole provider of books being sold during the scheduled fair date.</li> <li>Set up the fair upon delivery and repack upon completion.</li> <li>Return all unsold items.</li> <li>Provide the <b>Literati</b> cash registers access to a live Ethernet port or secure Wi-Fi network connection.</li> <li><b>Acknowledge the Literati Book Fair is not tax-exempt. Tax will need to be collected at time of purchase.</b></li> </ul>

## FINANCIAL PROCESS AND WRAP-UP

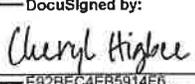
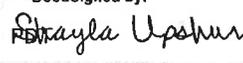
Literati will:	School will:
<ul style="list-style-type: none"> <li>Provide a Point-of-Sale System (POS), which will allow you to easily track sales and take multiple payment forms, including all major credit cards, cash, checks, and <b>Literati</b> gift cards.</li> <li>Walk you through all financial paperwork and assist <b>School</b> with choosing the best rewards.</li> </ul>	<ul style="list-style-type: none"> <li><b>Collect sales tax if required by state law.</b></li> <li>Complete fair closeout and remit payment within 10 business days of the fair.</li> <li>Complete a feedback survey providing <b>Literati</b> with a recap of improvement opportunities.</li> </ul>

## CUSTOMER REWARDS

Literati will:
<ul style="list-style-type: none"> <li>Provide <b>School</b> with the easiest fair setup, saving you time to dedicate to your students. <b>Literati</b> will provide expertly curated stories and artistic displays to spark imaginations, strengthen literacy skills, and inspire a school-wide passion for reading that will last well beyond your Book Fair week.</li> <li>Help you determine the best profit and rewards options based on the specific needs of your students. Speak with your Literati Representative for additional details.</li> </ul> <p><i>Literati reserves the right to update and modify the rewards program without notice. For the latest information, please talk to your Literati Representative.</i></p>

As this is your Book Fair, we would like to schedule time to review your fair to better understand the opportunities to serve you.

Please sign below and return to your Literati Representative to ensure your fair is scheduled. We appreciate the opportunity to be your partner on this literacy journey.

<p>DocuSigned by:          X _____  <small>EQ2BEC4EB5914F6...</small>        Book Fair Coordinator/School Principal</p>	<p>8/21/2023   9:30 AM        _____        Date</p>	<p>DocuSigned by:          X _____  <small>0F5C341EC7D2475...</small>        Literati Representative</p>	<p>8/21/2023   8:50 PM        _____        Date</p>
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F24 CHESAK ELEMENTARY SCHOOL Rebooking  
 \_\_\_\_\_  
 School Name

**This Memo of Understanding will expire 30 days from date sent.**

**Fundraising Authorization Form**  
Fiscal Services

All fundraising activities for school organizations require pre-approval. Please complete this form *in its entirety* and submit the form to your Athletic / Activities Director (as applicable) and Building Principal a minimum of **45 days prior** to the desired starting date of the event. The Building Principal will then forward all documents to the Chief Financial Officer.

Today's Date: 9/10/24 School: HHS

Name of School Organization: Student Council

Sponsor / Coach's Name: Becca Davison Phone: 6679

Starting Date of Event: 11/11/24 Ending Date of Event: 11/11/24

Anticipated Revenue and Approximate Value of Non-Monetary Items/Compensation: \$ 1,000.00 ✓

Type of Sale / Event: McAllister's Deli

Will a Vendor Be Used:  Yes\*  No \* *Attach all contracts and agreements to this form.*

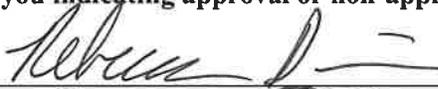
Name of Vendor (if applicable): McAllister's Deli in Algonquin, IL

Type of Product or Service Provided by Vendor: Fast Food

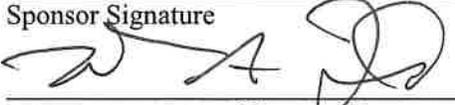
Purpose of Fundraiser: To raise some money to try and help offset the cost of prom

Name of Activity Account: HS Student Council Activity Account #: 505

**Submit completed forms with attachments to the Chief Financial Officer. A signed copy will be returned to you indicating approval or non-approval for fundraisers which require Board approval (over \$1,000).**

  
Sponsor Signature

9/10/24  
Date

  
Athletic / Activities Director Signature

9/10/24  
Date

Principal Signature – *I certify that it is a minimum of 45 days prior to the desired starting date of the event*

\_\_\_\_\_  
Date

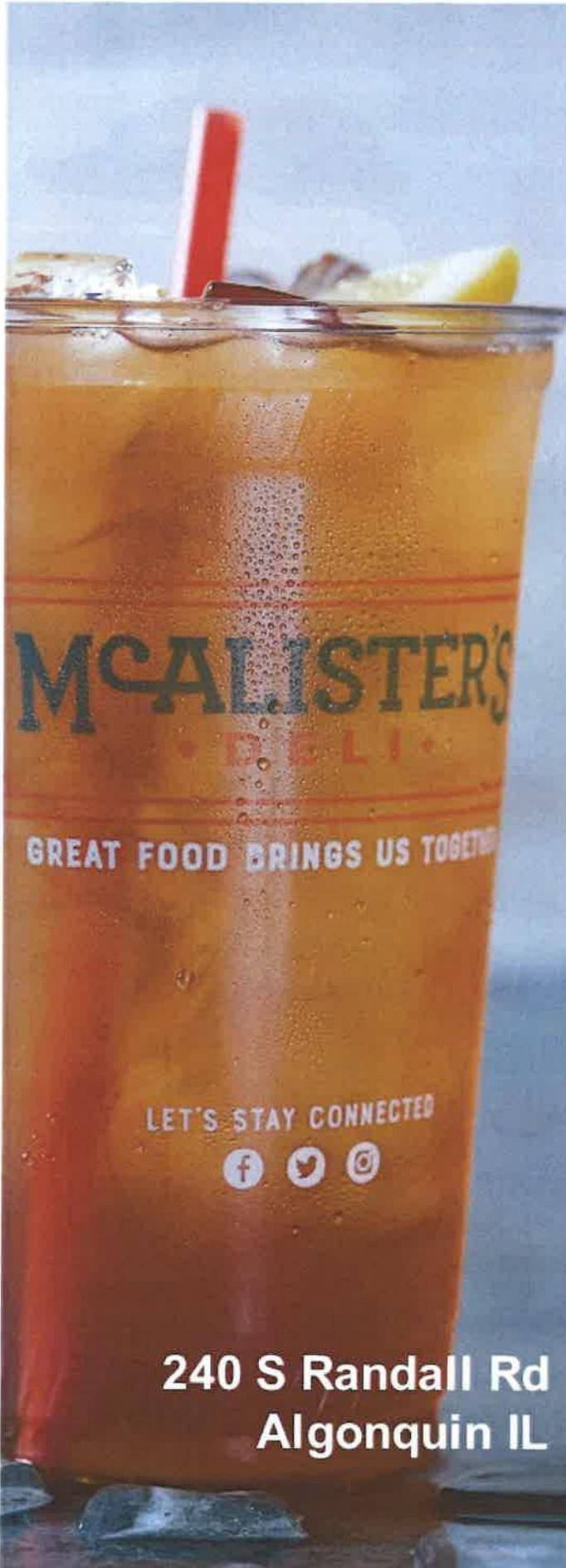
  
Chief Financial Officer Signature

9-22-24  
Date

\* Public Act 94-0714 requires all contracts and agreements that pertain to goods and services that are intended to generate additional revenue and other remunerations for the school district in excess of \$1,000.00 be approved by the board.

Superintendent's Copy  Fiscal Services Copy

Date of Board Approval: \_\_\_\_\_



**McALISTER'S**  
• DELI •

# CHARI*Tea*

• EVENT •

**Huntley High  
School Student  
Council**

**Nov. 11<sup>th</sup> 2024**

**10:30AM-9PM**

Please no coupons or discounts  
Please drop your receipt in the  
bin and we will donate 20% back  
Offer not valid on delivery

**240 S Randall Rd  
Algonquin IL**

**MCALISTERSDELI.COM**

   @MCALISTERSDELI

**Fundraising Authorization Form**  
Fiscal Services

All fundraising activities for school organizations require pre-approval. Please complete this form *in its entirety* and submit the form to your Athletic / Activities Director (as applicable) and Building Principal a minimum of **45 days prior** to the desired starting date of the event. The Building Principal will then forward all documents to the Chief Financial Officer.

Today's Date: 9/13/2024 School: Huntley High School

Name of School Organization: Girls Basketball

Sponsor / Coach's Name: Steve Raethz Phone: 630-220-1146

Starting Date of Event: 11/11/2014 Ending Date of Event: 12/2/2024

Anticipated Revenue and Approximate Value of Non-Monetary Items/Compensation: \$ 4,000.00 ✓

Type of Sale / Event: Selling gourmet popcorn

Will a Vendor Be Used:  Yes\*  No \* *Attach all contracts and agreements to this form.*

Name of Vendor (if applicable): Adrenaline Fundraising

Type of Product or Service Provided by Vendor: Selling gourmet popcorn on online purchasing platform

Purpose of Fundraiser: Earn money for girls basketball program to be used for equipment, player apparel, etc.

Name of Activity Account: Girls Basketball Activity Account #: 526

**Submit completed forms with attachments to the Chief Financial Officer. A signed copy will be returned to you indicating approval or non-approval for fundraisers which require Board approval (over \$1,000).**

Steve Raethz  
Sponsor Signature

9/13/24  
Date

[Signature]  
Athletic / Activities Director Signature

9/16/24  
Date

Principal Signature – *I certify that it is a minimum of 45 days prior to the desired starting date of the event*

\_\_\_\_\_  
Date

[Signature]  
Chief Financial Officer Signature

9-22-24  
Date

\* Public Act 94-0714 requires all contracts and agreements that pertain to goods and services that are intended to generate additional revenue and other remunerations for the school district in excess of \$1,000.00 be approved by the board.

Superintendent's Copy  Fiscal Services Copy 61 Date of Board Approval: \_\_\_\_\_

**Adrenaline Fundraiser Agreement  
(Raise 365)**

\_\_\_\_\_ d/b/a Adrenaline Fundraising ("Adrenaline" herein) and Organization identified below enter into the following Fundraiser Agreement ("Agreement") for the purpose of providing an Adrenaline Fundraising Program ("Program") designed to facilitate Organization's fundraising efforts, using the Raise 365 Platform.

1. **Program terms.** Adrenaline and Organization agree to use the Raise 365 Fundraiser system to facilitate the fundraiser. Organization and Adrenaline agree to the terms and conditions on the Raise 365 website. Organization agrees to the Date and Profit % stated below. In this agreement, "Profit %" means the percentage of the total funds raised that is payable to Organization.

2. **Adrenaline Obligations.**

- Adrenaline agrees to use its best efforts to assist Organization with its fundraising efforts.
- Adrenaline agrees, at its discretion, to provide training and incentives to individuals involved in the fundraising process along with program materials appropriate to facilitate Organization's fundraising efforts.
- Adrenaline Representative will deliver payment to Organization within a reasonable amount of time.

3. **Organization Obligations.**

- Organization confirms that it is not under a contractual obligation to participate in a competing non-Adrenaline fundraising program.
- Organization agrees to allow Adrenaline reasonable access to Organization's facilities at mutually agreed upon times in order to conduct the Program.

4. **Intellectual Property Ownership and Product Distribution.** Adrenaline retains all intellectual property rights associated with the products but agrees to license these rights for the limited purpose of conducting the Program. Organization agrees not to disclose any forms, materials, technical information or methods employed by Adrenaline or intellectual property rights owned by Adrenaline for any purpose except in association with the Program absent Adrenaline's express written consent.

5. **Authorization and Implementation.** Organization's representative hereby asserts that he/she understands the terms and conditions of the Agreement, agrees to be bound by them, and has the authority to bind Organization. Organization holds Adrenaline harmless of any liability regarding the actions of, and/or injuries to Program participants.

Adrenaline - Raise 365 Fundraiser				
Month	Day	Year	Time	Fundraiser Type
11	11	24	5pm	Popcorn

Profit Structure	
Total Raised	Profit %
	40
Total Raised	Profit %

**Length of Contract:** 1yr 2yr 3yr 4yr 5yr

<i>Steve Raetz</i>	Steve Raetz	HHS Varsity Girls Basketball	9/13/24
Authorized Organization Representative (Signature)	Print Name & Title	Coach	Date
<i>[Signature]</i>	Pete Ittersagen (President)		9-12-24
Authorized Adrenaline Representative (Signature)	Print Name & Title		Date

Information below is to be completed by Adrenaline sales representative				
School / Organization	Group	Number of Students	Adrenaline record number	
Huntley HS	Girls BBALL			
Address	City	State	Zip	
13719 Harmony Rd	Huntley	IL	60142	
Contact Name	Best time to contact	Contact Phone Number	Contact email address	
Steve Raetz				



# Huntley Community School District 158

650 Dr. John Burkey Drive  
Algonquin, Illinois 60102  
(847) 659-6158 • [www.huntley158.org](http://www.huntley158.org)

DATE: October 17, 2024

TO: Board of Education and Administration

FROM: Kevin Lindquist, Director of Operations & Maintenance

RE: Amendment No. 2 to Agreement with C.T. Veach Inc. for Grounds Management Services contract (A)  
Board of Education meeting, October 17, 2024  
Consent Agenda item

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## Background:

On February 7, 2019, the Board of Education approved awarding the grounds management Services agreement to C.T. Veach Inc. That agreement expired on November 15, 2021. Amendment No.1 was approved on October 21, 2021, which extended the agreement for three years. The amendment is set to expire on November 15, 2024. Services provided by C.T. Veach Inc. have been fine throughout the agreement.

The contract structure provides for extensions to the contract for up to seven additional years at the discretion of the Board of Education.

C.T. Veach has proposed a four-year extension at an annual increase of 3.4%.

Attached is the proposed Amendment No. 2 to the Grounds Management Services Agreement with C. T. Veach.

## Recommendation:

The Building & Grounds Committee met on October 3, 2024, and recommends that the Board of Education approve Amendment No. 2 to the Grounds Management Services Agreement with C. T. Veach as attached at their October 17, 2024, Regular Board Meeting.

KL/jk

**Amendment No. 2 to the contract between  
C.T. Veach Inc. and Huntley Community School District 158**

**SERVICE CONTRACT:** Grounds Management Services RFP # 2018-04

**CONTRACT DATE:** 2-7-19

**AMMENDMENT DATE:** 10-17-24

**DESCRIPTION OF CHANGES TO SERVICE CONTRACT SPECIFICATIONS WITH THIS COST ADJUSTMENT:**

1. Replaced section 4.D of the service agreement with the follow:  
At the sole discretion of Huntley Community School District 158, provided Successful Bidder has provided services satisfactorily to the Board of Education of Huntley Community School District 158, the service may be continued for up to seven successive one year terms beyond end of the original, three year contract term for a maximum contract length of ten years. Huntley Community School District 158 will notify the Bidder of intent to renew for continued service by February 1st prior to commencement of the next year. Any increase in price during any future considered renewal term shall be less than five percent (5%).
2. Extend the service agreement for four additional years with a revised expiration date of November 15, 2028 with an annual increase in cost of 3.4% per year over the present contract price of \$183,071.41 (for year 6 of amendment no. 1). That is to say a revised price of:
 

i. Year 7	- 3/15/25 thru 11/15/25	- \$189,295.00
ii. Year 8	- 3/15/26 thru 11/15/26	- \$195,731.00
iii. Year 9	- 3/15/27 thru 11/15/27	- \$202,385.00
iv. Year 10	- 3/15/28 thru 11/15/28	- \$209,267.00
3. The unit prices for additional service for the duration of the contract extension period shall be:
  - a. Additional labor hours assistance for District 158 Grounds Maintenance - \$48.00 per hour
  - b. Additional Mow of all general turf areas outside the contract season - \$5,850.00 per mow

*This document is not valid until signed by the Owner and Contractor.*

The Expiration Date of this Service Contract is changed to 11-15-28.

C.T. Veach Inc.  
\_\_\_\_\_  
**CONTRACTOR**

P.O. Box 694  
\_\_\_\_\_

Huntley, IL 60142  
\_\_\_\_\_  
**ADDRESS**

BY   
\_\_\_\_\_  
Signature

BY JUSTIN VEACH  
\_\_\_\_\_  
Printed Name

TITLE PRESIDENT  
\_\_\_\_\_

DATE SEPTEMBER 24, 2024  
\_\_\_\_\_

Huntley Community School District 158  
\_\_\_\_\_  
**OWNER**

650 Dr. Burkey Drive  
\_\_\_\_\_

Algonquin, IL 60102  
\_\_\_\_\_  
**ADDRESS**

BY \_\_\_\_\_  
Signature

BY \_\_\_\_\_  
Printed Name

TITLE \_\_\_\_\_

DATE \_\_\_\_\_

## C.T. Veach Inc.

P.O. Box 694  
Huntley, IL 60142  
847-669-5890

Date: September 12, 2024

To,  
Huntley School Board Dist. 158  
650 Dr. John Burkey Dr. Algonquin, IL 60102

Attn: Kevin Lindquist

C.T. Veach Inc. would like to extend the service contract an additional 4 years (2025-2028) to the Huntley School District, with 3.4% increases per season. This will include services that were in the original contract signed on February 7<sup>th</sup>, 2019. Additional man hours, for "extra" projects, will increase to \$48 an hour for the new 4 year period. In the event all turf areas need mowing, outside of the contract period, the district will be billed \$5,850 per occurrence.

Year 2025	\$189,295
Year 2026	\$195,731
Year 2027	\$202,385
Year 2028	\$209,267

Justin Veach



President



# Huntley Community School District 158

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650 Dr John Burkey Drive  
Algonquin, Illinois 60102  
(847) 659-6158 • [www.huntley158.org](http://www.huntley158.org)

DATE: October 17, 2024

TO: Building and Grounds Committee and Administration

FROM: Kevin Lindquist, Director of Operations & Maintenance

RE: Change Order No 1 to Contract with Hargrave Builders for Exterior Windows Repair Bid 2023-08 (A)  
Board of Education Meeting, October 17, 2024  
Consent Agenda

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Attached is a deductive change order to reconcile District 158's expenses for the Contractor employees' background checks and consulting services for the design of corrective measures in response to minor construction defects caused by one of Hargrave Builders' subcontractors.

**Recommendation:**

The Building & Grounds Committee met on October 3, 2024, and recommends that the Board of Education approve change order no. 1 to the contract with Hargrave Builders for \$2,131.00 credited to the District.

KL/jk

**CHANGE ORDER**

**Owner ( )**

**Contractor ( )**

**PROJECT:** Exterior Windows Repair Bid # 2023-68  
Huntley High School

**CHANGE ORDER NUMBER: 1**

**DATE: 10-17-24**

**CONTRACT DATE: 5-18-23**

**TO:** Hargrave Builders  
660 Schneider Dr.  
South Elgin, IL 60177

The Contract is changed as follows:

See the attached spreadsheet and backup detailing changes

Total Additional Cost to the Contract Amount this Change Order      Deduct \$2,131.00

Not valid until signed by the Owner and Contractor.

The original Contract Sum was .....	\$398,158.00
Net change by previously authorized Change Orders .....	\$ 0.00
The Contract Sum before this Change Order was.....	\$398,158.00
This Change Order will increase the Contract Sum in the amount of .....	(-\$ 2,131.00)
The new Contract Sum including this Change Order will be .....	\$396,027.00
The Date of Substantial Completion as of the date of this Change Order therefore is unchanged.	

NOTE: This summary does not reflect changes in the Contract Sum, Contract Time, or Guaranteed Maximum Price which the Construction Change Directive has authorized.

\_\_\_\_\_  
**Hargrave Builders**  
**CONTRACTOR**  
 660 Schneider Dr.  
 \_\_\_\_\_  
 South Elgin, IL 60177  
 \_\_\_\_\_  
**ADDRESS**

BY  \_\_\_\_\_  
**SIGNATURE**

BY Sam Gulbrandsen \_\_\_\_\_  
**PRINT**

BY Project Manager \_\_\_\_\_  
**TITLE**

DATE 9/17/24 \_\_\_\_\_

\_\_\_\_\_  
**Huntley Community School District 158**  
**OWNER**  
 650 Dr. John Burkey Dr.  
 \_\_\_\_\_  
 Algonquin, IL 60102  
 \_\_\_\_\_  
**ADDRESS**

BY \_\_\_\_\_  
**SIGNATURE**

BY \_\_\_\_\_  
**PRINT**

BY \_\_\_\_\_  
**TITLE**

DATE \_\_\_\_\_

# Hearing Minutes

**Date:** Thursday, September 5, 2024

**Meeting:** Budget Hearing

**Time:** 6:00 PM

**Location:** District Office

650 Dr. John Burkey Drive, Door 2

Algonquin, IL 60102

**Mission Statement:** Our learning community will inspire, challenge and empower all students always.

**Board of Education Members:** President, Mr. Andrew Bittman; Vice President, Mrs. Laura Murray; Secretary, Mr. Paul Troy; Mr. Sean Cratty; Mr. Michael Thompson; Mr. Anthony Quagliano; Mrs. Dana Wiley

## Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (Mr. Bittman)

Mr. Bittman called to order the Hearing Meeting on Thursday, September 5, 2024 at 6:01 p.m. A quorum was met.

**Roll Call: Ayes 7 / Absent 0 / Motion Carries**

**Members:** Mr. Bittman, Mr. Cratty (remotely by audio connection), Mrs. Murray, Mr. Quagliano, Mr. Thompson, Mr. Troy, Mrs. Wiley

2. **Pledge of Allegiance (R)** (Mr. Bittman)

The following Huntley High Five winners led us in the Pledge of Allegiance:

Chloe Olivares - 2nd grade at Chesak, Tyler Schneider - 3rd grade at Conley, Sophie Stauner - 2nd grade at Mackeben, Nora Kembrowski - 5th grade at Martin, Lola Winston - 4th grade at Leggee, Madeline Baitman - 8th grade at Heineman MS, Kendall Starks - 7th grade at Marlowe MS, Justin Perry - 10th grade at HHS and Kennedy Eggert in the Light Program.

3. **Budget Hearing (R)** (Mr. Altmayer)

The FY25 Budget Hearing Notice for Publication was given to the *Daily Herald* by the Board of Education of Huntley Community School District 158 of McHenry and Kane Counties, Illinois, and according to 105ILCS 5/17-1, the said budget was on file and conveniently available for public inspection on August 5, 2024, at 650 Dr. John Burkey Drive, Algonquin, Illinois in this school district for the past thirty days. Mr. Altmayer presented the Proposed FY25 Budget and highlighted the updates. The Board asked questions and discussed the budget.

4. **Public Comment (R)** (Mr. Bittman)

No public comments were made at this time.

5. **FY25 Budget (A)** (Mr. Altmayer)

Mr. Altmayer sought approval of the FY25 Budget as presented. Mr. Bittman moved and Mr. Thompson seconded to adopt the FY25 budget as presented, but reduce the property tax revenue line by \$405,000.

**Roll Call: Ayes 4 / Nays 3 / Motion Carries**

**Recommendation:** Sought approval of the Board as presented with a property tax revenue line item reduction of \$405,000.

6. **Adjournment (A)** (Bittman)

Mr. Bittman moved and Mr. Quagliano seconded to adjourn the meeting at 6:44 p.m.

**Voice Call: Ayes 7 / Nays 0 / Motion Carries**

Submitted by,  
Sharon Piemonte, Board Operations  
Paul Troy, Secretary

\_\_\_\_\_  
President  
Andrew Bittman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary  
Paul Troy

\_\_\_\_\_  
Date

# COW Meeting Minutes

**Date:** Thursday, September 5, 2024

**Meeting:** Committee of the Whole with Closed Session

**Time:** 6:15 PM

**Location:** District Office

650 Dr. John Burkey Drive, Door 2

Algonquin, IL 60102

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**Mission Statement:** Our learning community will inspire, challenge and empower all students always.

**Board of Education Members:** President, Mr. Andrew Bittman; Vice President, Mrs. Laura Murray; Secretary, Mr. Paul Troy; Mr. Sean Cratty; Mr. Michael Thompson; Mr. Anthony Quagliano; Mrs. Dana Wiley

## Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (Mr. Bittman)

Mr. Bittman called to Order the Committee of the Whole meeting for Thursday, September 5, 2024 at 6:45 p.m. A quorum was met.

**Roll Call: Ayes 7 / Absent 0 / Motion Carries**

**Members:** Mr. Bittman, Mrs. Murray, Mr. Cratty (Remote by an audio connection), Mrs. Wiley, Mr. Quagliano, Mr. Thompson, Mr. Troy

2. **Public Comment** (Mr. Bittman)

No public comments were made at this time.

3. **Revision and Adoption of the Agenda (A)** (Mr. Bittman)

Mr. Bittman moved and Mr. Quagliano seconded to adopt the agenda with changes, removing # 8 Legislation/Policy Committee.

**Recommendation:** Sought approval of the agenda with changes, removing # 8 Legislation/Policy Committee.

**Voice Call: Ayes 7 / Nays 0 / Motion Carries**

4. **Curriculum & Instruction (C&I) Committee** (Mr. Thompson-Chair, Mr. Troy, Mrs. Wiley)

4.1. **Secondary Literacy Plan Update and Recommendation for 9–12 Materials (A)** (Dr. MacCrimble)

Dr. MacCrimble provided an update of the progress with the Secondary Literacy Plan in alignment with the Illinois Literacy Plan, inclusive of materials recommendations for 9th-12th grade.

5. **Special Education Committee** (R) (Mrs. Wiley-Chair, Mrs. Murray, Mr. Troy)

Mrs. Gill provided an update on community engagement opportunities coordinated by the special services department.

**Recommendation:** This was for informational purposes only.

6. **Finance Committee** (Mr. Quagliano-Chair, Mr. Bittman, Mr. Cratty)

6.1. **Payables (A)** (Mr. Altmayer)

The Finance Committee submitted the purchase orders at \$378,416.09; imprest checks at \$189,889.58; accounts payable at \$12,893.45; and disbursements issued at \$7,677,002.67; for review and sought approval to move forward.

**Recommendation:** The Administration's sought approval from the BOE at their next Regular Meeting.

6.2. **Monthly Fiscal Updates (R)** (Mr. Altmayer)

Mr. Altmayer provided the monthly fiscal updates and the Activity Fund Balance Report.

**Recommendation:** For informational purposes only.

6.3. **Revenue Contract (A)** (Mr. Altmayer)

Mr. Altmayer sought approval of the fundraising contracts as presented.

**Recommendation:** The Administration sought to move forward the Revenue Contract for approval at the next Regular Meeting.

7. **Building and Grounds (B&G) Committee** (Mr. Troy-Chair, Mr. Quagliano, Mr. Thompson)

7.1. **O&M Updates (R)** (Mr. Lindquist)

Mr. Lindquist reported on O&M project updates.

**Recommendation:** For informational purposes only.

7.1.1. **Professional Services Agreement with HR Green for Summer 2025 Pavement Improvements Project (A)** (Mr. Lindquist)

Mr. Lindquist present the Professional Services Agreement with HR Green for the summer 2025 pavement improvement project.

**Recommendation:** Administration sought approval from the BOE at their next Regular Meeting.

8. **Legislation/Policy Committee** (Mr. Bittman-Chair, Mr. Quagliano, Mrs. Murray)

8.1. **Legislation Updates (R)** (Mr. Bittman)

8.2. **Policy Updates** (Ms. Lombard)

Agenda item # 8 was removed during the adoption of the agenda.

9. **Community Relations & Student Outreach Committee** (Mrs. Murray-Chair, Mr. Cratty, Mrs. Wiley)

**Recommendation:** For informational purposes only.

10. **Board of Education** (Mr. Bittman)

10.1. **Six Day Enrollment (R)** (Ms. Lombard)

Ms. Lombard provided the Board with the six-day enrollment numbers.

**Recommendation:** For informational purposes only.

10.2. **Strategic Planning Measures (A)** (Ms. Lombard)

Ms. Lombard presented the 2024/2025 Strategic Planning Measures and Indicators for approval.

**Recommendation:** The Administration's sought approval from the BOE at their next Regular Meeting.

Mr. Thompson exited at 7:44 p.m. and returned at 7:46 p.m.

10.3. **Minutes (A)** (Mr. Bittman)

The following meeting minutes were prepared for review.

August 15, 2024, Board of Education meeting

**Recommendation:** Sought to move the minutes from the August 15, 2024, Board of Education meeting forward to the next Board of Education meeting for approval.

11. **Public Comment** (Mr. Bittman)

No public comments were made at this time.

12. **Closed Session / Roll Call (A)** (Mr. Bittman)

Mr. Bittman moved and Mr. Quagliano moved to enter into Closed Session at 7:55 p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: (11) Litigation; (14) Discussion of minutes of meetings lawfully closed under this Act.

**Roll Call: Ayes 7 / Nays 0 / Absent 0 / Motion Carries**

12.1. **Exit Closed Session / Voice Call (A)** (Mr. Bittman)

13. **Resume in Public Session / Roll Call (A)** (Mr. Bittman)

Resumed the Committee of the Whole meeting at 9:06 p.m.

Mr. Quagliano, Mr. Troy, ~~Mr. Cratty~~, Mr. Bittman, Mrs. Murray, Mrs. Wiley, Mr. Thompson

**Roll Call: Ayes 6 / Absent 0 / Motion Carries**

14. **Adjournment (A)** (Mr. Bittman)

Mr. Bittman moved and Mrs. Wiley seconded to adjourn the meeting at 9:07 p.m.

**Voice Call: Ayes 6 / Nays 0 / Motion Carries**

Submitted by,  
Sharon Piemonte, Board Operations  
Paul Troy, Secretary

\_\_\_\_\_  
President  
Andrew Bittman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary  
Paul Troy

\_\_\_\_\_  
Date

# Regular Minutes

**Date:** Thursday, September 19, 2024

**Meeting:** Regular Meeting with Closed Session

**Time:** 6:00 PM

**Location:** District Office

650 Dr. John Burkey Drive

Door 2

Algonquin, IL 60102

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**Mission Statement:** Our learning community will inspire, challenge and empower all students always.

**Board of Education Members:** President, Mr. Andrew Bittman; Vice President, Mrs. Laura Murray; Secretary, Mr. Paul Troy; Mr. Sean Cratty; Mr. Michael Thompson; Mr. Anthony Quagliano; Mrs. Dana Wiley

## Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (Mr. Bittman)

Called to order the Regular Meeting at 5:59 p.m. A quorum was met.

**Roll Call: Ayes 6 / Absent 1 / Motion Carried**

**Members:** Mr. Bittman, Mr. Cratty, ~~Mrs. Murray~~, Mr. Quagliano, Mr. Thompson, Mr. Troy, Mrs. Wiley

2. **Closed Session / Roll Call (A)** (Mr. Bittman)

Mr. Bittman moved and Mr. Quagliano seconded to enter into closed session at 5:59 p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: **(1)** The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel; **(9)** Student Disciplinary; **(11)** Litigation; **(14)** Discussion of minutes of meetings lawfully closed under this Act.

**Members:** Mr. Bittman, Mr. Cratty, ~~Mrs. Murray~~, Mr. Quagliano, Mr. Thompson, Mr. Troy, Mrs. Wiley

**Roll Call: Ayes 6 / Nays 0 / Absent 1 / Motion Carried**

2.1. **Exit or Suspend Closed Session / Voice Call (A)**

Mr. Bittman moved and Mr. Quagliano seconded to exit or suspend closed session at 6:46 p.m. and return to open session.

**Voice Call: Ayes 7 / Nays 0 / Motion Carried**

3. **Resume in Public Session / Roll Call (A)** (Mr. Bittman) *approx. 7:00 p.m.*

Resumed the Regular meeting at 6:57 p.m.

**Members:** Mr. Bittman, Mr. Cratty, Mrs. Murray, Mr. Quagliano, Mr. Thompson, Mr. Troy, Mrs. Wiley

**Roll Call: Ayes 7 / Absent 0 / Motion Carried**

3.1. **Action as Required / Roll Call** (Mr. Bittman)

No action came from the Board.

4. **Pledge of Allegiance** (Mr. Bittman)

The following students from Marlowe Middle School's National Junior Honor Society led us in the pledge:

**Grace Huynh, Olivia Glanton, Kylie Borcz, Harini Pramodh, Omera Suleiman, Abigail Sarrault, and Maci Sarrault**

5. **Public Comment** (Mr. Bittman)

No public comments were made at this time.

6. **Revision and Adoption of the Agenda / Voice Call (A)** (Mr. Bittman)

Mr. Bittman moved and Mr. Quagliano seconded to adopt the agenda as presented.

**Action:** Adoption of the Agenda.

**Voice Call: Ayes 7 / Nays 0 / Motion Carried**

7. **Superintendent's Report** (R) (Ms. Lombard)

Updates were provided.

**Recommendation:** For informational purposes only

7.1. **Donations (R)** (Ms. Lombard)

The following donations were made to Huntley School District 158:  
Joseph Billitteri - \$100.00 check to the Huntley High School Girls Golf Team  
Christ United Methodist Church - Fifty backpacks with school supplies  
TEQ - Fifty backpacks with school supplies  
Brunch Cafe - \$250.00 check for Huntley High School Girls Bowling Team

8. **Assistant Superintendent Learning and Innovation (R)** (Dr. MacCrindle)

Updates were provided.

**Recommendation:** For informational purposes only.

8.1. **Curriculum Updates (R)** (Dr. MacCrindle)

Dr. MacCrindle provided the Learning and Innovation updates.

**Recommendation:** For informational purposes only.

9. **Associate Superintendent of Human Resources (R)** (Dr. Zehr)

Dr. Zehr provided the Human Resources updates.

**Recommendation:** For informational purposes only.

10. **Director of Communications and Public Engagement (R)** (Ms. Barr)

Ms. Barr provided the Communications and Public Engagement updates.

**Recommendation:** For informational purposes only.

10.1. **FOIA Requests (R)** (Ms. Barr)

A monthly report on the FOIA requests was provided in the packet.

11. **President's Report** (Mr. Bittman)

11.1. **Board Discussion (D)** (Mr. Bittman)

The Board did not discuss any new business items.

12. **Consent Agenda (A)** (Mr. Bittman)

The following Consent Agenda items have gone through the Committee of the Whole. Prior to adoption, revisions were presented. Mr. Bittman moved and Mrs. Murray seconded to approve the consent agenda items except for 12.5 Strategic Planning Measures, which was voted on separately.

**Roll Call: Ayes 7 / Nays 0 / Motion Carried**

**Recommendation:** Sought approval and adoption of the Consent Agenda as follows:

12.1. **Minutes (A)** (Mr. Bittman)

The following minutes are presented for approval.

August 1, 2024, COW Board of Education Meeting

August 15, 2024, Regular Board of Education Meeting

**Recommendation:** Sought approval of the Board as presented.

12.2. **Payables (A)** (Mr. Altmayer)

Mr. Altmayer sought approval of the Purchase Orders issued at \$378,416.09; Accounts Payable issued at \$12,893.45; Imprest issued at \$189,889.58 and Disbursements issued at \$7,677,002.67, as presented.

**Recommendation:** Sought approval of the Board as presented.

12.3. **Revenue Contracts (A)** (Mr. Altmayer)

Mr. Altmayer sought approval of the revenue contracts for various fundraising activities.

**Recommendation:** Sought approval of the Board as presented.

12.4. **Professional Services Agreement with HR Green for Summer 2025 Pavement Improvements Project (A)** (Mr. Lindquist) The Building Committee met on September 5, 2024, and recommended the Board of Education award the Summer 2025 Pavement Improvement Project to HR Green as attached.

**Recommendation:** Sought approval as presented.

12.5. **Strategic Planning Measures (A)** (Ms. Lombard)

Ms. Lombard presented the 2024/2025 Strategic Planning Measures and Indicators at the September 5, 2024, Committee of the Whole meeting. Mr. Bittman moved and Mrs. Wiley seconded to approve the Strategic Planning Measures with changes.

**Recommendation:** Sought approval by the Board with changes.

**Roll Call: Ayes 7 / Nays 0 / Motion Carried**

12.6. **Policy-Second Reading (A)** (Ms. Lombard)

**Recommendation:** Requested a second reading by the Board for Policies 4:15; 4:40; 4:70; 4:80; 5:130; 5:200; 5:285; 5:310; 6:140; 6:150; and 7:170 as presented on August 15, 2024.

13. **Action Items / Roll/ Voice Call** (Mr. Bittman)

Action items required a motion and a second; discussion if needed; and roll.

13.1. **HR Personnel (A)** (Dr. Zehr)

Sought approval of the personnel reports provided and reviewed by the Board, which include explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests, as presented. Mr. Bittman moved and Mrs. Murray seconded to approve the personnel reports as presented.

**Recommendation:** Sought approval by the Board as presented.

**Roll Call: Ayes 7 / Nays 0 / Motion Carried**

13.2. **Superintendent End of the Year Bonus (A)** (Mr. Bittman)

Mr. Bittman moved and Mr. Quagliano seconded to approve the Superintendent End of Year Bonus.

**Recommendation:** Sought approval by the Board as presented.

**Roll Call: Ayes 7 / Nays 0 / Motion Carried**

13.3. **Supplemental Purchase Orders and Accounts Payable (A)** (Mr. Altmayer)

Administration recommended approval of the Supplemental Purchase Orders Report at \$3,662,832.88 and Supplemental Accounts Payable at \$31,216.83 as presented. Mr. Bittman moved and Mr. Quagliano seconded to approve the Purchase Orders and Accounts Payable as presented.

**Recommendation:** Sought approval of the Board as presented.

**Roll Call: Ayes 7 / Nays / Motion Carried**

13.4. **Six Month Review of Executive Closed Session Minutes (A)** (Mr. Bittman)

The Board met in closed session for the six-month review, recommending the release of executive minutes as discussed in closed session. Mr. Bittman moved and Mr. Troy seconded the release of the executive minutes approved for release.

**Recommendation:** Sought approval of the Board as discussed in closed session.

**Roll Call: Ayes 7 / Nays 0 / Motion Carried**

14. **Public Comment** (Mr. Bittman)

No public comments were made at this time.

15. **Adjournment (A)** (Mr. Bittman)

**Members:** Mr. Bittman, Mr. Cratty, Mrs. Murray, Mr. Quagliano, Mr. Thompson, Mr. Troy, Mrs. Wiley

Mr. Bittman moved and Mr. Cratty seconded to adjourn the meeting at 7:26 p.m.

**Voice Call: Ayes 7 / Nays 0 / Motion Carried**

Submitted by,  
Sharon Piemonte, Board Operations  
Paul Troy, Secretary

\_\_\_\_\_  
President Date  
Andrew Bittman

\_\_\_\_\_  
Secretary Date  
Paul Troy



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# Huntley Community School District 158

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650 Dr. John Burkey Dr.

Algonquin, Illinois 60102

(847) 659-6158 • [www.huntley158.org](http://www.huntley158.org)

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**Date:** October 17, 2024

**To:** Board of Education

**From:** Dr. Amy MacCrimble, Assistant Superintendent for Learning and Innovation

**Cc:** Ms. Jessica Lombard, Superintendent

**Subject:** **Secondary Literacy Materials Recommendation**

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## **Executive Summary**

In alignment with the Huntley 158 curriculum review cycle and the ongoing work on the Literacy Action Plan, we recommended the purchase of StudySync (2021), high school literacy materials published by McGraw Hill. These materials were presented for a 30-day review at the September 5, 2024 Committee of the Whole (COW) meeting. Guided by the Huntley 158 Literacy Vision (see Appendix A) and the Illinois Literacy Plan (see Appendix B), this review took an integrated approach, focusing on the importance of supporting literacy standards across all classes, with a particular emphasis on English and Social Studies at that time.

## **Budgetary Considerations**

The 24-25 curriculum budget was developed to cover the costs of the StudySync Materials. The quote included in Appendix A is for \$420,046.14, which is 5% lower than what was presented at the September 5, 2024 Committee of the Whole due to enrollment projection adjustments.

## **Next Steps:**

- **2024-2025 School Year:** Continued professional learning for 6-12 literacy teachers in partnership with ROE 4. Staff will continue to use the current frameworks and materials.
- **Fall/Winter 2024:** Approval of materials and development of English Unit Frameworks; some teachers to begin using digital versions; crosswalk of informational and literature standards to ensure comprehensive literacy mapping across Social Studies and English.
- **Winter/Spring 2025:** Middle School Social Studies teachers integrate resources to build interdisciplinary connections; High School Social Studies revise frameworks to emphasize informational literacy standards and review materials; High School English teachers receive training on StudySync (2021) materials.
- **2025-2026 School Year:** Full implementation of the revised frameworks.

## **Recommendation**

Administration recommends that the Board of Education approves the selection of StudySync (2021) materials as presented for \$420,046.14..



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**QUOTE PREPARED FOR:**

Huntley Cons Sch Dist 158  
650 DR JOHN BURKEY DR  
ALGONQUIN, IL 60102-4423  
ACCOUNT NUMBER: 254882

**SUBSCRIPTION/DIGITAL CONTACT:**

Brian Truax  
btruax@district158.org  
8476596141

**CONTACT:**

Brian Truax  
btruax@district158.org  
8476596141

**SALES REP INFORMATION:**

Cathleen Gallagher  
cathleen.gallagher@mheducation.com  
(331) 313-7685

Section Summary	Value of All Materials	Free Materials	Product Subtotal
<a href="#">STUDYSYNC @ 2021, GRADE 9 (6 Year)</a>	\$107,668.20	(\$3,856.80)	\$103,811.40
<a href="#">STUDYSYNC @ 2021, GRADE 10 (6 Year)</a>	\$107,668.20	(\$3,856.80)	\$103,811.40
<a href="#">STUDYSYNC @ 2021, GRADE 11 (6 Year)</a>	\$107,668.20	(\$3,856.80)	\$103,811.40
<a href="#">STUDYSYNC @ 2021, GRADE 12 (6 Year)</a>	\$107,668.20	(\$3,856.80)	\$103,811.40
<a href="#">Professional Development</a>	\$12,000.00	(\$12,000.00)	\$0.00
<b>PRODUCT TOTAL*</b>	<b>\$442,672.80</b>	<b>(\$27,427.20)</b>	<b>\$415,245.60</b>
ESTIMATED S&H**			\$4,800.54
ESTIMATED TAX**			\$0.00
<b>GRAND TOTAL*</b>			<b>\$420,046.14</b>

\* Price firm for 90 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

\*\*Shipping and handling charges shown are only estimates. Actual shipping and handling charges will be applied at time of order. Taxes shown are only estimates. If applicable, actual tax charges will be applied at time of order.

Comments:

**PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER**

**SEND ORDER TO:**

McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605  
Email: orders\_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 09/30/2024

ACCOUNT NAME: Huntley Cons Sch Dist 158

EXPIRATION DATE: 12/29/2024

QUOTE NUMBER: CGALL-09302024100536-001

ACCOUNT #: 254882

PAGE #: 1



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Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
<b>STUDYSYNC © 2021, GRADE 9 (6 Year)</b>					
SINGLE BIND STUDYSYNC CORE ELA GRADE 9 STD (PRINT AND DIGITAL) STDNT 6 YR BDL Includes: Consumable Reading Writing Companion Units 1-6 (1 book, Ships Annually), plus a 6 year Student subscription.	978-0-07-703736-9	660	\$157.29	\$0.00	\$103,811.40
<b><u>TEACHER MATERIALS</u></b>					
STUDYSYNC CORE ELA GRADE 9 TEACHER EDITION PACKAGE VOLUMES 1 AND 2	978-0-07-703787-1	10	\$195.57	\$1,955.70	*Free Materials
STUDYSYNC GRADE 9 TEACHER ONLINE 6 YEAR SUBSCRIPTION	978-0-07-685296-3	10	\$161.16	\$1,611.60	*Free Materials
STUDYSYNC CORE ELA GRADE 9 UNIT POSTER SET	978-1-97-012666-2	10	\$28.95	\$289.50	*Free Materials
<b>TEACHER MATERIALS Subtotal:</b>				<b>\$3,856.80</b>	<b>\$0.00</b>
<b>STUDYSYNC © 2021, GRADE 9 (6 Year) Subtotal:</b>				<b>\$3,856.80</b>	<b>\$103,811.40</b>

**PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER**

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QUOTE NUMBER: CGALL-09302024100536-001

ACCOUNT #: 254882

PAGE #: 2



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Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
<b>STUDYSYNC © 2021, GRADE 10 (6 Year)</b>					
SINGLE BIND STUDYSYNC CORE ELA GRADE 10 STD (PRINT AND DIGITAL) STDNT 6 YR BDL Includes: Consumable Reading Writing Companion Units 1-6 (1 book, Ships Annually), plus a 6 year Student subscription.	978-0-07-703737-6	660	\$157.29	\$0.00	\$103,811.40
<b>TEACHER MATERIALS</b>					
STUDYSYNC CORE ELA GRADE 10 TEACHER EDITION PACKAGE VOLUMES 1 AND 2	978-0-07-703791-8	10	\$195.57	\$1,955.70	*Free Materials
STUDYSYNC GRADE 10 TEACHER ONLINE 6 YEAR SUBSCRIPTION	978-0-07-700788-1	10	\$161.16	\$1,611.60	*Free Materials
STUDYSYNC CORE ELA GRADE 10 UNIT POSTER SET	978-1-97-012667-9	10	\$28.95	\$289.50	*Free Materials
<b>TEACHER MATERIALS Subtotal:</b>				<b>\$3,856.80</b>	<b>\$0.00</b>
<b>STUDYSYNC © 2021, GRADE 10 (6 Year) Subtotal:</b>				<b>\$3,856.80</b>	<b>\$103,811.40</b>

<b>STUDYSYNC © 2021, GRADE 11 (6 Year)</b>					
SINGLE BIND STUDYSYNC CORE ELA GRADE 11 STD (PRINT AND DIGITAL) STDNT 6 YR BDL Includes: Volumes 1 & 2 of the consumable Reading Writing Companion (Ships Annually), plus a 6 year Student subscription.	978-0-07-703738-3	660	\$157.29	\$0.00	\$103,811.40
<b>TEACHER MATERIALS</b>					
STUDYSYNC CORE ELA GRADE 11 TEACHER EDITION PACKAGE VOLUMES 1 AND 2	978-0-07-703792-5	10	\$195.57	\$1,955.70	*Free Materials
STUDYSYNC GRADE 11 TEACHER ONLINE 6 YEAR SUBSCRIPTION	978-0-07-700794-2	10	\$161.16	\$1,611.60	*Free Materials
STUDYSYNC CORE ELA GRADE 11 UNIT POSTER SET	978-1-97-012668-6	10	\$28.95	\$289.50	*Free Materials
<b>TEACHER MATERIALS Subtotal:</b>				<b>\$3,856.80</b>	<b>\$0.00</b>
<b>STUDYSYNC © 2021, GRADE 11 (6 Year) Subtotal:</b>				<b>\$3,856.80</b>	<b>\$103,811.40</b>

**PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER**

**SEND ORDER TO:**

McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605  
 Email: orders\_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 09/30/2024

ACCOUNT NAME: Huntley Cons Sch Dist 158

EXPIRATION DATE: 12/29/2024

QUOTE NUMBER: CGALL-09302024100536-001

ACCOUNT #: 254882

PAGE #: 3



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Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
<b>STUDYSYNC © 2021, GRADE 12 (6 Year)</b>					
SINGLE BIND STUDYSYNC CORE ELA GRADE 12 STD (PRINT AND DIGITAL) STDNT 6 YR BDL Includes: Volumes 1 & 2 of the consumable Reading Writing Companion (Ships Annually), plus a 6 year Student subscription.	978-0-07-703739-0	660	\$157.29	\$0.00	\$103,811.40
<b>TEACHER MATERIALS</b>					
STUDYSYNC CORE ELA GRADE 12 TEACHER EDITION PACKAGE VOLUMES 1 AND 2	978-0-07-703796-3	10	\$195.57	\$1,955.70	*Free Materials
STUDYSYNC GRADE 12 TEACHER ONLINE 6 YEAR SUBSCRIPTION	978-0-07-700837-6	10	\$161.16	\$1,611.60	*Free Materials
STUDYSYNC CORE ELA GRADE 12 UNIT POSTER SET	978-1-97-012669-3	10	\$28.95	\$289.50	*Free Materials
<b>TEACHER MATERIALS Subtotal:</b>				<b>\$3,856.80</b>	<b>\$0.00</b>
<b>STUDYSYNC © 2021, GRADE 12 (6 Year) Subtotal:</b>				<b>\$3,856.80</b>	<b>\$103,811.40</b>
<b>Professional Development</b>					
PROF LRN HALF-DAY ONLINE TRAINING 2 HOUR SESSION GRADES 6-12 ELA	978-1-26-599302-3	4	\$1,500.00	\$6,000.00	*Free Materials
PROF LRN FULL DAY ONLINE TRAINING TWO 2 HOUR SESSIONS GRADES 6-12 ELA	978-1-26-422391-6	1	\$2,500.00	\$2,500.00	*Free Materials
PROFESSIONAL LEARNING ONSITE DAY 6-12 ELA	978-1-26-422392-3	1	\$3,500.00	\$3,500.00	*Free Materials
<b>Professional Development Subtotal:</b>				<b>\$12,000.00</b>	<b>\$0.00</b>

**PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER**

**SEND ORDER TO:**

McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605  
 Email: orders\_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 09/30/2024

ACCOUNT NAME: Huntley Cons Sch Dist 158

EXPIRATION DATE: 12/29/2024

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PAGE #: 4



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**QUOTE PREPARED FOR:**

Huntley Cons Sch Dist 158  
650 DR JOHN BURKEY DR  
ALGONQUIN, IL 60102-4423  
ACCOUNT NUMBER: 254882

**CONTACT:**

Brian Truax  
btruax@district158.org  
8476596141

VALUE OF ALL MATERIALS	\$442,672.80
FREE MATERIALS	(\$27,427.20)
<b>PRODUCT TOTAL*</b>	<b>\$415,245.60</b>
ESTIMATED SHIPPING & HANDLING**	\$4,800.54
ESTIMATED TAX**	\$0.00
<b>GRAND TOTAL</b>	<b>\$420,046.14</b>

**SUBSCRIPTION/DIGITAL CONTACT:**

Brian Truax  
btruax@district158.org  
8476596141

Comments:

\* Price firm for 90 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

\*\*Shipping and handling charges shown are only estimates. Actual shipping and handling charges will be applied at time of order. Taxes shown are only estimates. If applicable, actual tax charges will be applied at time of order.

Terms of Service:

By placing an order for digital products (the 'Subscribed Materials'), the entity that this price quote has been prepared for ('Subscriber') agrees to be bound by the Terms of Service and any specific provisions required by Subscriber's state law, each located in the applicable links below. Subject to Subscriber's payment of the fees set out above, McGraw Hill LLC hereby grants to Subscriber a non-exclusive, non-transferable license to allow only the number of Authorized Users that corresponds to the quantity of Subscribed Materials set forth above to access and use the Subscribed Materials under the terms described in the Terms of Service and any specific provisions required by Subscriber's state law, each located in the applicable links below. The subscription term for the Subscribed Materials shall be as set forth in the Product Description above. If no subscription term is specified, the initial term shall be one (1) year from the date of this price quote (the 'Initial Subscription Term'), and thereafter the Subscriber shall renew for additional one (1) year terms (each a 'Subscription Renewal Term'), provided MHE has chosen to renew the subscription and has sent an invoice for such Subscription Renewal Term to Subscriber.

[Terms Of Service](#)

[Provisions required by Subscriber State law](#)

ATTENTION: In our effort to protect our customer's data, we will no longer store credit card data in any manner within in our system. Therefore, as of April 30, 2016 we will no longer accept credit card orders via email, fax, or mail/package delivery. Credit card orders may be placed over the phone by calling the number listed above or via our websites by visiting [www.mheducation.com](http://www.mheducation.com) (or [www.mhecoast2coast.com](http://www.mhecoast2coast.com)).

School Purchase Order Number: \_\_\_\_\_

\_\_\_\_\_  
Name of School Official (Please Print)

\_\_\_\_\_  
Signature of School Official

**PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER**

SEND ORDER TO:

McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605  
Email: orders\_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 09/30/2024

ACCOUNT NAME: Huntley Cons Sch Dist 158

EXPIRATION DATE: 12/29/2024

QUOTE NUMBER: CGALL-09302024100536-001

ACCOUNT #: 254882

PAGE #: 5

**Huntley Community School District 158 – Board of Education  
Personnel Report  
October 17, 2024**

**2024-2025 Staff Retirements**

Patricia Zacharias

- Guidance Counselor/High School
- 15 Years of Service

**Certified**

Replacements	Location	Name	Salary	Effective Date
Teacher/Special Education	High School	Lisa Woodson (N)	M0/12 \$54,916.23 (Prorated to 154 Days)	September 20, 2024

Resignations	Location	Name	Salary/Reason	Effective Date
Guidance Counselor	High School	Patricia Zacharias	\$85,471.85/Retirement	May 23, 2025

**Educational Support**

New Position	Location	Name	Salary	Effective Date
Paraprofessional	Marlowe	Faith Bartter (N)	\$16.75 per hour	September 23, 2024
Cook	Marlowe	Wioleta Czerniawski (N)	\$15.50 per hour	September 19, 2024

Replacements	Location	Name	Salary	Effective Date
Paraprofessional	Marlowe	Jesal Desai (N)	\$16.75 per hour	October 1, 2024
Paraprofessional	Chesak	Zahie Lara (N)	\$16.75 per hour	October 2, 2024
Elementary Supervisor	Leggee	Natalia Lupa (N)	\$15.50 per hour	September 16, 2024
Elementary Supervisor	Leggee	Antoinette Golbach (N)	\$15.50 per hour	September 19, 2024
Elementary Supervisor	Conley	Ashley Anderson (T)	\$15.50 per hour	September 30, 2024
Campus Supervisor	Heineman	Lea Perna-Jean Louis (T)	\$17.51 per hour	October 4, 2024
Campus Supervisor	High School	Marc Llanes (N)	\$16.75 per hour	September 23, 2024
Campus Supervisor	High School	Philip Boehmke (N)	\$16.75 per hour	September 23, 2024
Cook	High School	Karen Brady (N)	\$15.50 per hour	September 26, 2024
Bus Driver	Transportation	Alicia Rodriguez (T)	\$21.50 per hour	September 23, 2024
Bus Driver	Transportation	Chad Hardwick (N)	\$21.50 per hour	September 20, 2024
Payroll Assistant	District Office	Kristyn Rodriguez (N)	\$27.00 per hour	September 23, 2024
Administrative Assistant/ Learning & Innovation	District Office	Diana Marvin (T)	\$22.88 per hour	September 23, 2024

(N) = New Staff

(T) = Transfer of existing

**Huntley Community School District 158 – Board of Education  
Personnel Report  
October 17, 2024**

<b>Resignations</b>	<b>Location</b>	<b>Name</b>	<b>Salary/Reason</b>	<b>Effective Date</b>
Cook	Mackeben	Gladys Benavides	\$15.90 per hour/ Voluntary	October 11, 2024
Elementary Supervisor	Conley	Alaina Kelly	\$15.90 per hour/ Voluntary	September 27, 2024
Elementary Supervisor	Mackeben	Senbagam Sabarinath	\$15.90 per hour/ Voluntary	October 10, 2024
Bus Aide	Transportation	Senbagam Sabarinath	\$15.50 per hour/ Voluntary	October 11, 2024
Bus Driver	Transportation	Clint Burman	\$21.63 per hour/ Voluntary	October 11, 2024

**Extra-Curricular**

<b>Sport/Activity</b>	<b>Home School</b>	<b>Name</b>	<b>Amount</b>	<b>Effective</b>
9 <sup>th</sup> Grade Class Sponsor	High School	Rebecca Davison	\$2,954.00	2024-25 School Year
11 <sup>th</sup> Grade Class Sponsor	High School	Courtney Fulton	\$2,282.00	2024-25 School Year
Art Exhibits	High School	Jillian Corapi	\$1,116.00	2024-25 School Year
Art Exhibits	High School	Valerie Kramer	\$1,116.00	2024-25 School Year
Art Exhibits	High School	Kate Isaacson	\$1,116.00	2024-25 School Year
Art Exhibits	High School	Bridget Regan	\$1,116.00	2024-25 School Year
Band Director	High School	Tyler Guthrie	\$3,607.00	2024-25 School Year
Choral Director	High School	Lauren Eakes Loving	\$3,314.00	2024-25 School Year
Musical Director (Assoc.) – Choreography	Out of District	Kyle Aiden	\$2,174.00	2024-25 School Year
Newspaper	High School	Dennis Brown	\$2,940.00	2024-25 School Year
Orchestra Director	High School	Jeff Rollins	\$3,646.00	2024-25 School Year
Red Raider Robotics (Asst)	High School	Gerry Marchand	\$1,737.00	2024-25 School Year
TV Production Sponsor	High School	Lauren Teeter	\$2,773.00	2024-25 School Year
Yearbook	High School	Lauren Teeter	\$2,940.00	2024-25 School Year
7 <sup>th</sup> Grade Volleyball (Asst)	Heineman	Jenna Boyd	\$2,206.00	2024-25 School Year
7 <sup>th</sup> Grade Volleyball (Head)	Out of District	Bridget Bethke	\$3,000.00	2024-25 School Year
8 <sup>th</sup> Grade Volleyball (Asst)	Heineman	Natalie Natale	\$2,206.00	2024-25 School Year
8 <sup>th</sup> Grade Volleyball (Head)	Heineman	Christopher Kang	\$4,017.00	2024-25 School Year
Cross Country (Asst)	Heineman	Christina Freund	\$2,448.00	2024-25 School Year

**Huntley Community School District 158 – Board of Education  
Personnel Report  
October 17, 2024**

Cross Country (Head)	Heineman	Kathleen McCrystal	\$4,017.00	2024-25 School Year
Disc Golf	Heineman	Todd Ary	\$1,295.00	2024-25 School Year

**Mandated Leaves**

Type	Location	Number of Staff
FMLA	Mackeben	1
FMLA	Heineman	1
FMLA	Marlowe	2
FMLA	High School	1
FMLA/Intermittent	Marlowe	1

**Non-Mandated Leaves**

Type	Location	Number of Staff
Medical	Martin	1
Two Weeks of Unpaid Leave after FMLA	Marlowe	1



# Huntley Community School District 158

650 Dr. John Burkey Drive (formerly Academic Drive)  
Algonquin, Illinois 60102  
(847) 659-6158 • huntley158.org

To: Board of Education and Administration

From: Mark Altmayer, Chief Financial Officer

Date: October 17, 2024

Subject: **Supplemental Purchase Order Summary**  
Board of Education Meeting, October 17, 2024  
Action Items

The following is an updated executive summary of the attached report titled “Purchase Orders” which is a listing of purchase orders issued from September 26, 2024 to October 10, 2024, for which Administration is requesting Board Approval to issue payment once invoices have been received. Invoices which exceed an approved Purchase Order by \$100 or 10% of the Purchase Order (whichever is lower) will not be issued without additional Board approval.

Education Fund	\$ 2,414,109.93
Operations & Maintenance Fund	638,421.12
Debt Service Fund	0.00
Transporation Fund	180,485.07
Municipal Retirement and Social Security Fund	0.00
Capital Projects Fund	0.00
Working Cash Fund	0.00
Fire Prevention and Safety Fund	0.00
Total	<u>\$ 3,233,016.12</u>

**RECOMMENDATION**

Administration recommends the Board of Education approve the Supplemental Purchase Orders Report at the October 17, 2024 Regular Board meeting.



# Huntley Community School District 158

## P.O. Summary by Vendor (Custom)

From: 9/26/2024 to 10/10/2024

Printed: 10/10/2024 1:58 PM

Page 1 of 34

P.O. #	Account Number	Account# Description	P.O. Date	Original Amount	State Account Number
<b>A Parts Warehouse</b>					
20250906	40-2554-410-00-79	Fleet Supplies	09/27/2024	95.88	40-2554-410-00-79
			<b>Total</b>	<b>\$95.88</b>	
<b>Accountable Healthcare Staffing Inc</b>					
25100637	10-1101-310-00-79-605-14	Substitute Teacher-Contracted	10/01/2024	30,000.00	10-1101-310-00-79-605-14
			<b>Total</b>	<b>\$30,000.00</b>	
<b>Accurate Translation Bureau</b>					
20250934	10-1200-310-92-79-600-14	IDEA General Purchased Service	10/03/2024	28.35	10-1200-310-92-79-600-14
20250934	10-1200-310-92-79-600-14	IDEA General Purchased Service	10/03/2024	100.00	10-1200-310-92-79-600-14
			<b>Total</b>	<b>\$128.35</b>	
<b>ADP LLC</b>					
25100437	10-2520-310-00-74-500-14	Prof & Tech Fiscal	10/01/2024	9,000.00	10-2520-310-00-74-500-14
25100337	10-1100-220-00-79-600-14	Regular Programs Insurance	10/01/2024	2,100.00	10-1100-220-00-79-600-14
25100437	10-2520-310-00-74-500-14	Prof & Tech Fiscal	10/01/2024	12,600.00	10-2520-310-00-74-500-14
			<b>Total</b>	<b>\$23,700.00</b>	
<b>Advantage Mechanical Inc</b>					
20250956	20-2542-323-00-79	Repairs & Maint Buildings	10/07/2024	797.50	20-2542-323-00-79
20250956			10/07/2024	0.00	
20250956	20-2542-323-00-79	Repairs & Maint Buildings	10/07/2024	2,452.50	20-2542-323-00-79
20250949	20-2542-323-00-79	Repairs & Maint Buildings	10/04/2024	1,075.00	20-2542-323-00-79
25100317	20-2542-390-00-79	Other Purchased Service	10/01/2024	5,121.77	20-2542-390-00-79
20250956	20-2542-323-00-79	Repairs & Maint Buildings	10/07/2024	1,814.50	20-2542-323-00-79
25100027	20-2542-323-00-79	Repairs & Maint Buildings	10/01/2024	2,500.00	20-2542-323-00-79
20250949			10/04/2024	0.00	
			<b>Total</b>	<b>\$13,761.27</b>	
<b>AFLAC Group</b>					
25100427	10-2310-220-00-79-600-14	Support Serv-Gen Adm Insurance	10/01/2024	5,000.00	10-2310-220-00-79-600-14



# Huntley Community School District 158

## P.O. Summary by Vendor (Custom)

From: 9/26/2024 to 10/10/2024

Printed: 10/10/2024 1:58 PM

Page 2 of 34

P.O. #	Account Number	Account# Description	P.O. Date	Original Amount	State Account Number
				<b>Total</b>	\$5,000.00
<b>AGParts Worldwide</b>					
20250927	10-1200-410-92-79-600-14	IDEA Instructional Supplies	10/02/2024	299.75	10-1200-410-92-79-600-14
				<b>Total</b>	\$299.75
<b>Airgas USA LLC</b>					
25100237	20-2542-410-00-79	Supplies B & G	10/01/2024	500.00	20-2542-410-00-79
				<b>Total</b>	\$500.00
<b>Airwall Installation Recovery Service</b>					
20250946			10/04/2024	0.00	
20250946	20-2542-323-00-79	Repairs & Maint Buildings	10/04/2024	2,258.00	20-2542-323-00-79
				<b>Total</b>	\$2,258.00
<b>Albom Translation Services</b>					
20250925	10-2210-310-84-79-605-14	Title III LIPLEPS Pur Svcs	09/27/2024	1,051.92	10-2210-310-84-79-605-14
				<b>Total</b>	\$1,051.92
<b>Alexander Leigh Center for Autism</b>					
25101617	10-4220-670-00-79-600-14	Sp Ed Private Tuition	10/01/2024	40,000.00	10-4220-670-00-79-600-14
				<b>Total</b>	\$40,000.00
<b>All Dressed Up Costumes</b>					
20251002	10-1130-490-02-71-300-13	High School Fine Arts/PAC Supplies	10/10/2024	7,428.75	10-1130-490-02-71-300-13
20251002	10-1130-490-02-71-300-13	High School Fine Arts/PAC Supplies	10/10/2024	(353.75)	10-1130-490-02-71-300-13
				<b>Total</b>	\$7,075.00
<b>Allendale Association</b>					
25100537	10-1101-310-00-79-605-14	Substitute Teacher-Contracted	10/01/2024	6,500.00	10-1101-310-00-79-605-14
				<b>Total</b>	\$6,500.00

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P.O. #	Account Number	Account# Description	P.O. Date	Original Amount	State Account Number
<b>Alpha Baking Company Inc</b>					
25101087	10-2560-415-00-71-300-13	Cafe Food HS	10/01/2024	5,000.00	10-2560-415-00-71-300-13
25101077	10-2560-415-00-71-100-13	Cafe Food Leggee	10/01/2024	650.00	10-2560-415-00-71-100-13
25101137	10-2560-415-00-74-150-13	Cafe Food Conley	10/01/2024	600.00	10-2560-415-00-74-150-13
25101107	10-2560-415-00-72-120-13	Cafe Food Martin	10/01/2024	1,000.00	10-2560-415-00-72-120-13
25101127	10-2560-415-00-74-140-13	Cafe Food Mackeben	10/01/2024	600.00	10-2560-415-00-74-140-13
25101097	10-2560-415-00-72-110-13	Cafe Food Chesak	10/01/2024	700.00	10-2560-415-00-72-110-13
25101117	10-2560-415-00-72-220-13	Cafe Food Marlowe	10/01/2024	1,000.00	10-2560-415-00-72-220-13
25101147	10-2560-415-00-74-210-13	Cafe Food Heineman	10/01/2024	800.00	10-2560-415-00-74-210-13
			<b>Total</b>	<b>\$10,350.00</b>	
<b>American Bottling Company</b>					
25101497	10-2560-415-00-72-220-13	Cafe Food Marlowe	10/01/2024	7,500.00	10-2560-415-00-72-220-13
			<b>Total</b>	<b>\$7,500.00</b>	86
<b>AmeriGas</b>					
25100567	40-2552-461-00-79	Propane	10/01/2024	25,000.00	40-2552-461-00-79
			<b>Total</b>	<b>\$25,000.00</b>	
<b>Amita GlenOaks School</b>					
25100497	10-4220-670-00-79-600-14	Sp Ed Private Tuition	10/01/2024	18,000.00	10-4220-670-00-79-600-14
			<b>Total</b>	<b>\$18,000.00</b>	
<b>Anderson Lock Co Inc</b>					
25100087	20-2542-410-00-79	Supplies B & G	10/01/2024	1,000.00	20-2542-410-00-79
20250928	20-2542-329-00-79	Buildings - Small Projects	10/02/2024	3,611.14	20-2542-329-00-79
20250928			10/02/2024	0.00	
			<b>Total</b>	<b>\$4,611.14</b>	
<b>Anderson Pest Solutions</b>					
25100037	20-2542-321-00-79	Sanitation/Exterminating	10/01/2024	582.19	20-2542-321-00-79
			<b>Total</b>	<b>\$582.19</b>	



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<b>Apple Inc</b>					
20250991	10-1200-310-92-79-600-14	IDEA General Purchased Service	10/08/2024	3,000.00	10-1200-310-92-79-600-14
			<b>Total</b>	<b>\$3,000.00</b>	
<b>Aramark Refreshment Services</b>					
20250957	10-2213-415-00-72-120-13	Martin Staff Devel Supplies	10/07/2024	99.77	10-2213-415-00-72-120-13
			<b>Total</b>	<b>\$99.77</b>	
<b>Arctic Snow and Ice Control Inc</b>					
25100247	20-2542-322-00-79-605-14	Snow Removal	10/01/2024	68,700.00	20-2542-322-00-79-605-14
			<b>Total</b>	<b>\$68,700.00</b>	
<b>Associated Electrical Contractors</b>					
25100057	20-2542-323-00-79	Repairs & Maint Buildings	10/01/2024	1,000.00	20-2542-323-00-79
			<b>Total</b>	<b>\$1,000.00</b>	
<b>AT&amp;T 5080</b>					
25100347	20-2540-340-00-79	Telephone - Districtwide	10/01/2024	5,000.00	20-2540-340-00-79
			<b>Total</b>	<b>\$5,000.00</b>	
<b>AT&amp;T</b>					
25100327	20-2540-340-00-79	Telephone - Districtwide	10/01/2024	10,000.00	20-2540-340-00-79
			<b>Total</b>	<b>\$10,000.00</b>	
<b>Attainment Company Inc</b>					
20250896	10-1200-410-92-79-600-14	IDEA Instructional Supplies	09/26/2024	34.75	10-1200-410-92-79-600-14
20250896	10-1200-410-92-79-600-14	IDEA Instructional Supplies	09/26/2024	695.00	10-1200-410-92-79-600-14
			<b>Total</b>	<b>\$729.75</b>	
<b>Batteries Plus LLC</b>					
25100257	20-2542-410-00-79	Supplies B & G	10/01/2024	250.00	20-2542-410-00-79



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				<b>Total</b>	\$250.00
<b>Benefitfocus.com Inc</b>					
25100197	10-2310-220-00-79-600-14	Support Serv-Gen Adm Insurance	10/01/2024	2,000.00	10-2310-220-00-79-600-14
				<b>Total</b>	\$2,000.00
<b>Blu Petroleum</b>					
25100827	40-2552-464-00-79	Diesel/Gasoline	10/01/2024	40,000.00	40-2552-464-00-79
25101647	40-2552-464-00-79	Diesel/Gasoline	10/01/2024	4,000.00	40-2552-464-00-79
				<b>Total</b>	\$44,000.00
<b>Blue Cross Blue Shield</b>					
25100417	10-1100-220-00-79-600-14	Regular Programs Insurance	10/01/2024	1,400,000.00	10-1100-220-00-79-600-14
				<b>Total</b>	\$1,400,000.00
<b>BMO Mastercard</b>					
20250966	10-1100-410-56-79-605-14	Rtl Materials 6-12	10/06/2024	334.80	10-1100-410-56-79-605-14
20250963	10-158	Activity Funds	10/06/2024	198.00	10-120
20250963	10-158	Activity Funds	10/06/2024	150.00	10-120
20250963	10-158	Activity Funds	10/06/2024	80.42	10-120
20250963	10-158	Activity Funds	10/06/2024	20.49	10-120
20250963	10-158	Activity Funds	10/06/2024	200.00	10-120
20250963	10-158	Activity Funds	10/06/2024	49.22	10-120
20250975	10-1110-410-00-72-110-13	Inst Supplies Chesak	10/06/2024	150.60	10-1110-410-00-72-110-13
20250980	20-2542-410-00-79	Supplies B & G	10/06/2024	369.60	20-2542-410-00-79
20250982	10-2220-490-00-74-140-13	Media Center Tech Mackeben	10/06/2024	39.00	10-2220-490-00-74-140-13
20250982	10-1110-323-00-74-140-13	Repairs & Maintenance Mackeben	10/06/2024	40.33	10-1110-323-00-74-140-13
20250982	10-1110-410-00-74-140-13	Inst Supplies Mackeben	10/06/2024	141.98	10-1110-410-00-74-140-13
20250982	10-1110-410-00-74-140-13	Inst Supplies Mackeben	10/06/2024	71.87	10-1110-410-00-74-140-13
20250982	10-1110-410-00-74-140-13	Inst Supplies Mackeben	10/06/2024	45.77	10-1110-410-00-74-140-13
20250982	10-1110-410-00-74-140-13	Inst Supplies Mackeben	10/06/2024	23.61	10-1110-410-00-74-140-13
20250982	10-1110-410-00-74-140-13	Inst Supplies Mackeben	10/06/2024	11.88	10-1110-410-00-74-140-13
20250981	10-2321-332-00-74-500-14	Travel Supt	10/06/2024	62.07	10-2321-332-00-74-500-14



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20250982	10-2213-415-00-74-140-13	Mackeben Staff Devel Supplies	10/06/2024	80.40	10-2213-415-00-74-140-13
20250975	10-1110-323-00-72-110-13	Repairs & Maintenance Chesak	10/06/2024	57.99	10-1110-323-00-72-110-13
20250982	10-2213-415-00-74-140-13	Mackeben Staff Devel Supplies	10/06/2024	114.71	10-2213-415-00-74-140-13
20250975	10-1110-410-02-72-110-13	Art Supplies Chesak	10/06/2024	85.24	10-1110-410-02-72-110-13
20250975	10-2410-640-00-72-110-13	Office Dues & Fees Chesak	10/06/2024	425.00	10-2410-640-00-72-110-13
20250975	10-2213-415-00-72-110-13	Chesak Staff Devel Supplies	10/06/2024	104.90	10-2213-415-00-72-110-13
20250975	10-2213-415-00-72-110-13	Chesak Staff Devel Supplies	10/06/2024	170.30	10-2213-415-00-72-110-13
20250981	10-2321-332-00-74-500-14	Travel Supt	10/06/2024	33.95	10-2321-332-00-74-500-14
20250981	10-2321-332-00-74-500-14	Travel Supt	10/06/2024	44.76	10-2321-332-00-74-500-14
20250980	20-2540-410-00-79	Office Supplies B & G	10/06/2024	90.00	20-2540-410-00-79
20250980	20-2542-410-00-79	Supplies B & G	10/06/2024	241.61	20-2542-410-00-79
20250966	10-1100-423-00-74-500-14	New Adoption 6-12	10/06/2024	111.98	10-1100-423-00-74-500-14
20250975	10-1110-410-00-72-110-13	Inst Supplies Chesak	10/06/2024	30.99	10-1110-410-00-72-110-13
20250984	10-1125-410-97-79-600-14	All Children Supplies	10/06/2024	12.21	10-1125-410-97-79-600-14
20250984	10-2210-410-95-79-600-14	ECE PD Supplies	10/06/2024	375.35	10-2210-410-95-79-600-14
20250984	10-158	Activity Funds	10/06/2024	40.38	10-120
20250984	10-1125-410-97-79-600-14	All Children Supplies	10/06/2024	144.68	10-1125-410-97-79-600-14
20250984	10-1125-410-97-79-600-14	All Children Supplies	10/06/2024	138.41	10-1125-410-97-79-600-14
20250984	10-2300-410-97-79-600-14	All Children Gen Admin Sup	10/06/2024	102.94	10-2300-410-97-79-600-14
20250984	10-1125-410-97-79-600-14	All Children Supplies	10/06/2024	39.39	10-1125-410-97-79-600-14
20250984	10-1125-410-97-79-600-14	All Children Supplies	10/06/2024	37.17	10-1125-410-97-79-600-14
20250984	10-1125-410-97-79-600-14	All Children Supplies	10/06/2024	36.30	10-1125-410-97-79-600-14
20250984	10-1125-410-90-79-600-14	Supplies Parent-Tot	10/06/2024	25.99	10-1125-410-90-79-600-14
20250982	10-1110-410-12-74-140-13	Mackeben Music Supplies	10/06/2024	299.00	10-1110-410-12-74-140-13
20250984	10-1125-410-97-79-600-14	All Children Supplies	10/06/2024	19.47	10-1125-410-97-79-600-14
20250980	20-2542-410-00-79	Supplies B & G	10/06/2024	187.99	20-2542-410-00-79
20250984	10-2300-410-97-79-600-14	All Children Gen Admin Sup	10/06/2024	10.99	10-2300-410-97-79-600-14
20250984	10-1125-410-97-79-600-14	All Children Supplies	10/06/2024	8.98	10-1125-410-97-79-600-14
20250984	10-2300-410-97-79-600-14	All Children Gen Admin Sup	10/06/2024	5.99	10-2300-410-97-79-600-14
20250984	10-1125-410-97-79-600-14	All Children Supplies	10/06/2024	(19.99)	10-1125-410-97-79-600-14
20250984	10-1125-410-97-79-600-14	All Children Supplies	10/06/2024	(24.99)	10-1125-410-97-79-600-14
20250982	10-2220-430-00-74-140-13	Media Center Mackeben	10/06/2024	2.50	10-2220-430-00-74-140-13
20250982	10-2410-410-00-74-140-14	Copier Paper & Toner Mackeben	10/06/2024	83.03	10-2410-410-00-74-140-14
20250982	10-2410-410-00-74-140-13	Office Supplies Mackeben	10/06/2024	18.63	10-2410-410-00-74-140-13



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20250982	10-2410-332-00-74-140-13	Principal Travel Mackeben	10/06/2024	398.10	10-2410-332-00-74-140-13
20250984	10-2300-410-97-79-600-14	All Children Gen Admin Sup	10/06/2024	22.74	10-2300-410-97-79-600-14
20250977	10-1110-410-00-71-100-13	Inst Supplies Leggee	10/06/2024	28.57	10-1110-410-00-71-100-13
20250980	20-2542-410-00-79	Supplies B & G	10/06/2024	74.92	20-2542-410-00-79
20250977	10-2210-314-92-79-605-14	IDEA Impr of Instr-Staff Dev	10/06/2024	200.00	10-2210-314-92-79-605-14
20250977	10-2220-430-00-71-100-13	Media Center Leggee	10/06/2024	270.21	10-2220-430-00-71-100-13
20250977	10-1110-410-02-71-100-13	Art Supplies Leggee	10/06/2024	240.41	10-1110-410-02-71-100-13
20250977	10-1110-410-35-71-100-13	Band Supplies Leggee	10/06/2024	89.77	10-1110-410-35-71-100-13
20250977	10-1110-410-12-72-100-13	Music Supplies Leggee	10/06/2024	58.47	10-1110-410-12-72-100-13
20250977	10-2213-415-00-71-100-13	Leggee Staff Devel Supplies	10/06/2024	36.62	10-2213-415-00-71-100-13
20250977	10-2220-430-00-71-100-13	Media Center Leggee	10/06/2024	34.51	10-2220-430-00-71-100-13
20250977	10-2410-410-00-71-100-13	Office Supplies Leggee	10/06/2024	33.58	10-2410-410-00-71-100-13
20250978	10-158	Activity Funds	10/06/2024	420.00	10-120
20250977	10-2410-410-00-71-100-13	Office Supplies Leggee	10/06/2024	28.62	10-2410-410-00-71-100-13
20250978	10-158	Activity Funds	10/06/2024	5.99	10-120
20250977	10-2220-490-00-71-100-13	Media Center Tech Leggee	10/06/2024	24.00	10-2220-490-00-71-100-13
20250977	10-2410-410-00-71-100-13	Office Supplies Leggee	10/06/2024	23.99	10-2410-410-00-71-100-13
20250977	10-2220-430-00-71-100-13	Media Center Leggee	10/06/2024	23.67	10-2220-430-00-71-100-13
20250977	10-1110-410-12-72-100-13	Music Supplies Leggee	10/06/2024	19.77	10-1110-410-12-72-100-13
20250977	10-1110-410-50-74-100-14	PE Supplies Leggee	10/06/2024	17.98	10-1110-410-50-74-100-14
20250977	10-1110-410-02-71-100-13	Art Supplies Leggee	10/06/2024	15.88	10-1110-410-02-71-100-13
20250977	10-2220-430-00-71-100-13	Media Center Leggee	10/06/2024	15.49	10-2220-430-00-71-100-13
20250977	10-2220-430-00-71-100-13	Media Center Leggee	10/06/2024	8.99	10-2220-430-00-71-100-13
20250977	10-2410-410-00-71-100-13	Office Supplies Leggee	10/06/2024	11.52	10-2410-410-00-71-100-13
20250977	10-2220-430-00-71-100-13	Media Center Leggee	10/06/2024	31.38	10-2220-430-00-71-100-13
20250978	10-158	Activity Funds	10/06/2024	3,639.65	10-120
20250980	20-2542-410-00-79	Supplies B & G	10/06/2024	35.98	20-2542-410-00-79
20250980	20-2542-410-00-79	Supplies B & G	10/06/2024	35.95	20-2542-410-00-79
20250980	20-2540-410-00-79	Office Supplies B & G	10/06/2024	31.99	20-2540-410-00-79
20250980	20-2542-410-00-79	Supplies B & G	10/06/2024	23.99	20-2542-410-00-79
20250978	10-158	Activity Funds	10/06/2024	48.00	10-120
20250978	10-158	Activity Funds	10/06/2024	164.85	10-120
20250978	10-158	Activity Funds	10/06/2024	56.88	10-120
20250978	10-158	Activity Funds	10/06/2024	497.88	10-120



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20250978	10-158	Activity Funds	10/06/2024	341.24	10-120
20250977	10-1110-410-50-74-100-14	PE Supplies Leggee	10/06/2024	148.80	10-1110-410-50-74-100-14
20250978	10-158	Activity Funds	10/06/2024	258.75	10-120
20250984	10-1125-390-90-79-600-14	Purchased Serv Parent-Tot	10/06/2024	200.00	10-1125-390-90-79-600-14
20250978	10-158	Activity Funds	10/06/2024	114.85	10-120
20250978	10-158	Activity Funds	10/06/2024	204.00	10-120
20250978	10-158	Activity Funds	10/06/2024	998.00	10-120
20250978	10-158	Activity Funds	10/06/2024	232.64	10-120
20250978	10-158	Activity Funds	10/06/2024	80.97	10-120
20250978	10-158	Activity Funds	10/06/2024	53.85	10-120
20250978	10-158	Activity Funds	10/06/2024	33.56	10-120
20250978	10-158	Activity Funds	10/06/2024	25.00	10-120
20250978	10-158	Activity Funds	10/06/2024	9.99	10-120
20250978	10-158	Activity Funds	10/06/2024	65.10	10-120
20250967	10-2520-410-00-74-500-14	Supplies Fiscal	10/06/2024	182.99	10-2520-410-00-74-500-14
20250984	10-2213-415-00-72-165-13	Preschool Staff Devel Supplies	10/06/2024	75.00	10-2213-415-00-72-165-13
20250966	10-2213-415-00-74-500-14	Staff Dev Supplies 6-12	10/06/2024	24.78	10-2213-415-00-74-500-14
20250966	10-2213-415-00-74-500-14	Staff Dev Supplies 6-12	10/06/2024	85.89	10-2213-415-00-74-500-14
20250966	10-2213-415-00-74-500-14	Staff Dev Supplies 6-12	10/06/2024	24.51	10-2213-415-00-74-500-14
20250966	10-2212-314-83-79-505-14	Title II Prof Development	10/06/2024	120.00	10-2212-314-83-79-505-14
20250966	10-2212-310-00-79-505-14	Curriculum Gen Pur Svc 6-12	10/06/2024	270.00	10-2212-310-00-79-505-14
20250966	10-2212-310-00-79-505-14	Curriculum Gen Pur Svc 6-12	10/06/2024	270.00	10-2212-310-00-79-505-14
20250966	10-2212-310-00-79-505-14	Curriculum Gen Pur Svc 6-12	10/06/2024	270.00	10-2212-310-00-79-505-14
20250966	10-1100-410-56-79-605-14	Rtl Materials 6-12	10/06/2024	160.00	10-1100-410-56-79-605-14
20250966	10-2213-415-00-74-500-14	Staff Dev Supplies 6-12	10/06/2024	18.98	10-2213-415-00-74-500-14
20250967	10-2520-410-00-74-500-14	Supplies Fiscal	10/06/2024	41.76	10-2520-410-00-74-500-14
20250966	10-2213-415-00-74-500-14	Staff Dev Supplies 6-12	10/06/2024	17.58	10-2213-415-00-74-500-14
20250967	10-2520-410-00-74-500-14	Supplies Fiscal	10/06/2024	862.85	10-2520-410-00-74-500-14
20250967	10-2520-332-00-74-500-14	Travel Fiscal	10/06/2024	1,688.69	10-2520-332-00-74-500-14
20250967	10-2520-410-00-74-500-14	Supplies Fiscal	10/06/2024	57.81	10-2520-410-00-74-500-14
20250967	10-2520-410-00-74-500-14	Supplies Fiscal	10/06/2024	37.95	10-2520-410-00-74-500-14
20250967	10-2520-410-00-74-500-14	Supplies Fiscal	10/06/2024	150.15	10-2520-410-00-74-500-14
20250967	10-2520-332-00-74-500-14	Travel Fiscal	10/06/2024	129.25	10-2520-332-00-74-500-14
20250968	10-2546-490-00-79-600-14	Security Officer Supplies	10/06/2024	9.69	10-2546-490-00-79-600-14



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20250968	10-2310-640-00-74-500-14	Dues & Fees Board	10/06/2024	32.00	10-2310-640-00-74-500-14
20250968	10-2310-640-00-74-500-14	Dues & Fees Board	10/06/2024	64.00	10-2310-640-00-74-500-14
20250967	10-2520-410-00-74-500-14	Supplies Fiscal	10/06/2024	17.98	10-2520-410-00-74-500-14
20250966	10-1100-423-00-74-500-14	New Adoption 6-12	10/06/2024	62.95	10-1100-423-00-74-500-14
20250966	10-1100-423-00-74-500-14	New Adoption 6-12	10/06/2024	9.97	10-1100-423-00-74-500-14
20250966	10-1100-423-00-74-500-14	New Adoption 6-12	10/06/2024	9.98	10-1100-423-00-74-500-14
20250966	10-1100-423-00-74-500-14	New Adoption 6-12	10/06/2024	9.99	10-1100-423-00-74-500-14
20250966	10-1100-423-00-74-500-14	New Adoption 6-12	10/06/2024	12.99	10-1100-423-00-74-500-14
20250966	10-1100-423-00-74-500-14	New Adoption 6-12	10/06/2024	29.24	10-1100-423-00-74-500-14
20250966	10-1100-423-00-74-500-14	New Adoption 6-12	10/06/2024	34.99	10-1100-423-00-74-500-14
20250966	10-1100-423-00-74-500-14	New Adoption 6-12	10/06/2024	41.79	10-1100-423-00-74-500-14
20250966	10-1100-423-00-74-500-14	New Adoption 6-12	10/06/2024	47.98	10-1100-423-00-74-500-14
20250966	10-1100-423-00-74-500-14	New Adoption 6-12	10/06/2024	51.99	10-1100-423-00-74-500-14
20250966	10-2212-332-00-74-500-14	Travel & Conference Curr 6-12	10/06/2024	344.33	10-2212-332-00-74-500-14
20250966	10-1100-423-00-74-500-14	New Adoption 6-12	10/06/2024	58.66	10-1100-423-00-74-500-14
20250968	10-2310-410-00-74-500-14	Supplies Board	10/06/2024	186.20	10-2310-410-00-74-500-14
20250966	10-1100-423-00-74-500-14	New Adoption 6-12	10/06/2024	63.97	10-1100-423-00-74-500-14
20250966	10-1100-423-00-74-500-14	New Adoption 6-12	10/06/2024	86.96	10-1100-423-00-74-500-14
20250966	10-1100-423-00-74-500-14	New Adoption 6-12	10/06/2024	91.96	10-1100-423-00-74-500-14
20250966	10-1100-423-00-74-500-14	New Adoption 6-12	10/06/2024	93.96	10-1100-423-00-74-500-14
20250966	10-1100-423-00-74-500-14	New Adoption 6-12	10/06/2024	97.96	10-1100-423-00-74-500-14
20250966	10-1100-423-00-74-500-14	New Adoption 6-12	10/06/2024	98.40	10-1100-423-00-74-500-14
20250966	10-1100-423-00-74-500-14	New Adoption 6-12	10/06/2024	107.96	10-1100-423-00-74-500-14
20250966	10-2210-310-84-79-605-14	Title III LIPLEPS Pur Svcs	10/06/2024	150.00	10-2210-310-84-79-605-14
20250977	10-158	Activity Funds	10/06/2024	11.99	10-120
20250966	10-1100-423-00-74-500-14	New Adoption 6-12	10/06/2024	53.98	10-1100-423-00-74-500-14
20250987	10-1110-410-00-74-150-13	Inst Supplies Conley	10/06/2024	27.51	10-1110-410-00-74-150-13
20250968	10-2310-640-00-74-500-14	Dues & Fees Board	10/06/2024	360.50	10-2310-640-00-74-500-14
20250987	10-1110-323-00-74-150-13	Repairs Conley	10/06/2024	40.38	10-1110-323-00-74-150-13
20250987	10-158	Activity Funds	10/06/2024	332.50	10-120
20250987	10-1110-410-12-74-150-13	Conley Music Supplies	10/06/2024	59.31	10-1110-410-12-74-150-13
20250987	10-1110-410-00-74-150-13	Inst Supplies Conley	10/06/2024	51.98	10-1110-410-00-74-150-13
20250987	10-2130-410-00-79-600-14	Supplies Health	10/06/2024	49.75	10-2130-410-00-79-600-14
20250987	10-2410-410-00-74-150-13	Office Supplies Conley	10/06/2024	44.25	10-2410-410-00-74-150-13



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20250987	10-1110-410-12-74-150-13	Conley Music Supplies	10/06/2024	38.08	10-1110-410-12-74-150-13
20250987	10-2220-430-00-74-150-13	Media Center Conley	10/06/2024	36.09	10-2220-430-00-74-150-13
20250988	10-2660-319-61-79-600-14	Software Maintenance	10/06/2024	8.46	10-2660-319-61-79-600-14
20250987	10-1110-410-00-74-150-13	Inst Supplies Conley	10/06/2024	29.70	10-1110-410-00-74-150-13
20250988	10-2660-410-00-79-600-14	Supplies Tech	10/06/2024	20.88	10-2660-410-00-79-600-14
20250987	10-158	Activity Funds	10/06/2024	19.99	10-120
20250987	10-1110-410-12-74-150-13	Conley Music Supplies	10/06/2024	18.99	10-1110-410-12-74-150-13
20250987	10-158	Activity Funds	10/06/2024	18.49	10-120
20250987	10-1110-410-00-74-150-13	Inst Supplies Conley	10/06/2024	15.98	10-1110-410-00-74-150-13
20250987	10-158	Activity Funds	10/06/2024	12.13	10-120
20250984	10-2213-415-00-72-165-13	Preschool Staff Devel Supplies	10/06/2024	140.81	10-2213-415-00-72-165-13
20250984	10-2213-415-00-72-165-13	Preschool Staff Devel Supplies	10/06/2024	77.06	10-2213-415-00-72-165-13
20250984	10-1125-410-97-79-600-14	All Children Supplies	10/06/2024	55.23	10-1125-410-97-79-600-14
20250984	10-2560-415-97-79-600-14	All Children Snacks	10/06/2024	46.29	10-2560-415-97-79-600-14
20250987	10-1110-410-00-74-150-13	Inst Supplies Conley	10/06/2024	35.99	10-1110-410-00-74-150-13
20250989	10-2642-411-00-74-500-14	HR Employee Recognition	10/06/2024	183.90	10-2642-411-00-74-500-14
20250984	10-1125-390-97-79-600-14	All Children Purchased Service	10/06/2024	504.00	10-1125-390-97-79-600-14
20250970	10-2633-360-00-74-500-14	Communications Purch Services	10/06/2024	501.92	10-2633-360-00-74-500-14
20250970	10-2633-360-00-74-500-14	Communications Purch Services	10/06/2024	608.00	10-2633-360-00-74-500-14
20250970	10-2633-360-00-74-500-14	Communications Purch Services	10/06/2024	1,475.00	10-2633-360-00-74-500-14
20250989	10-2642-390-00-74-500-14	Purchased Service Human Res	10/06/2024	130.00	10-2642-390-00-74-500-14
20250989	10-2642-410-00-74-500-14	Supplies Human Res	10/06/2024	51.76	10-2642-410-00-74-500-14
20250987	10-158	Activity Funds	10/06/2024	129.52	10-120
20250989	10-2642-410-00-74-500-14	Supplies Human Res	10/06/2024	12.99	10-2642-410-00-74-500-14
20250968	10-2310-640-00-74-500-14	Dues & Fees Board	10/06/2024	360.50	10-2310-640-00-74-500-14
20250989	10-2642-332-00-74-500-14	Travel Human Res	10/06/2024	393.10	10-2642-332-00-74-500-14
20250989	10-2642-410-00-74-500-14	Supplies Human Res	10/06/2024	46.21	10-2642-410-00-74-500-14
20250989	10-2642-350-00-74-500-14	Advertising Human Res	10/06/2024	250.00	10-2642-350-00-74-500-14
20250989	10-2630-410-00-74-500-14	Communications Supplies	10/06/2024	39.98	10-2630-410-00-74-500-14
20250989	10-2642-410-00-74-500-14	Supplies Human Res	10/06/2024	24.07	10-2642-410-00-74-500-14
20250988	10-2660-319-61-79-600-14	Software Maintenance	10/06/2024	29.00	10-2660-319-61-79-600-14
20250988	10-2660-410-00-79-600-14	Supplies Tech	10/06/2024	191.99	10-2660-410-00-79-600-14
20250988	10-2660-410-00-79-600-14	Supplies Tech	10/06/2024	128.69	10-2660-410-00-79-600-14
20250988	10-2660-410-00-79-600-14	Supplies Tech	10/06/2024	44.10	10-2660-410-00-79-600-14



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20250988	10-2660-410-00-79-600-14	Supplies Tech	10/06/2024	29.15	10-2660-410-00-79-600-14
				<b>Total</b>	\$27,607.28
<b>Brucker Company</b>					
20250924	20-2542-410-00-79	Supplies B & G	09/27/2024	18,063.10	20-2542-410-00-79
25100297	20-2542-323-00-79	Repairs & Maint Buildings	10/01/2024	600.00	20-2542-323-00-79
				<b>Total</b>	\$18,663.10
<b>BryMax Enterprises Inc</b>					
25101927	10-2560-415-00-74-210-13	Cafe Food Heineman	10/01/2024	1,000.00	10-2560-415-00-74-210-13
25101917	10-2560-415-00-72-220-13	Cafe Food Marlowe	10/01/2024	3,500.00	10-2560-415-00-72-220-13
25101907	10-2560-415-00-71-300-13	Cafe Food HS	10/01/2024	1,000.00	10-2560-415-00-71-300-13
				<b>Total</b>	\$5,500.00
<b>Build Capacity Consulting LLC</b>					
20250995	10-2212-314-83-79-505-14	Title II Prof Development	10/08/2024	136.03	10-2212-314-83-79-505-14
20250995	10-2212-314-83-79-505-14	Title II Prof Development	10/08/2024	118.59	10-2212-314-83-79-505-14
				<b>Total</b>	\$254.62
<b>Camelot Therapeutic Schools LLC</b>					
25100517	10-4220-670-00-79-600-14	Sp Ed Private Tuition	10/01/2024	25,000.00	10-4220-670-00-79-600-14
				<b>Total</b>	\$25,000.00
<b>Canteen Refreshments</b>					
20250907	10-2560-415-00-71-300-13	Cafe Food HS	09/27/2024	156.29	10-2560-415-00-71-300-13
				<b>Total</b>	\$156.29
<b>CDW Government Inc</b>					
20250960			10/07/2024	0.00	
20250926	10-1200-410-92-79-600-14	IDEA Instructional Supplies	10/01/2024	300.00	10-1200-410-92-79-600-14
20250960	10-2210-490-00-74-500-14	Supplies Curr & Inst 6-12	10/07/2024	775.00	10-2210-490-00-74-500-14
				<b>Total</b>	\$1,075.00

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<b>Ceisel, Donna</b>					
20250935	10-2130-310-92-79-600-14	IDEA Health Services	10/03/2024	297.50	10-2130-310-92-79-600-14
20250935	10-2130-310-92-79-600-14	IDEA Health Services	10/03/2024	340.00	10-2130-310-92-79-600-14
20250935	10-2130-310-92-79-600-14	IDEA Health Services	10/03/2024	212.50	10-2130-310-92-79-600-14
20250935	10-2130-310-92-79-600-14	IDEA Health Services	10/03/2024	212.50	10-2130-310-92-79-600-14
20250935	10-2130-310-92-79-600-14	IDEA Health Services	10/03/2024	148.75	10-2130-310-92-79-600-14
			<b>Total</b>	<b>\$1,211.25</b>	
<b>Central States Bus Sales Inc</b>					
25100727	40-2554-410-00-79	Fleet Supplies	10/01/2024	4,000.00	40-2554-410-00-79
			<b>Total</b>	<b>\$4,000.00</b>	
<b>CINTAS</b>					
25100757	40-2550-325-00-79	Rental Trans	10/01/2024	2,000.00	40-2550-325-00-79
			<b>Total</b>	<b>\$2,000.00</b>	
<b>Clare Woods Academy</b>					
25100607	10-4220-670-00-79-600-14	Sp Ed Private Tuition	10/01/2024	6,000.00	10-4220-670-00-79-600-14
			<b>Total</b>	<b>\$6,000.00</b>	
<b>Clarity Assessments LLC</b>					
20251012	10-2140-310-92-79-600-14	IDEA Psychological Services	10/10/2024	1,800.00	10-2140-310-92-79-600-14
			<b>Total</b>	<b>\$1,800.00</b>	
<b>Colley Elevator Co</b>					
20250908			09/27/2024	0.00	
20250908	20-2542-323-00-79	Repairs & Maint Buildings	09/27/2024	244.00	20-2542-323-00-79
			<b>Total</b>	<b>\$244.00</b>	
<b>Comcast Business</b>					
20250936	20-2540-340-00-79	Telephone - Districtwide	10/03/2024	177.85	20-2540-340-00-79
25100367	20-2540-340-00-79	Telephone - Districtwide	10/01/2024	294.85	20-2540-340-00-79

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				<b>Total</b>	\$472.70
<b>Comcast</b>					
25101627	20-2540-340-00-79	Telephone - Districtwide	10/01/2024	24,000.00	20-2540-340-00-79
				<b>Total</b>	\$24,000.00
<b>Cove School</b>					
25101959	10-4220-670-00-79-600-14	Sp Ed Private Tuition	10/01/2024	6,500.00	10-4220-670-00-79-600-14
				<b>Total</b>	\$6,500.00
<b>Crescent Electric Supply Co</b>					
25100047	20-2542-410-00-79	Supplies B & G	10/01/2024	1,000.00	20-2542-410-00-79
				<b>Total</b>	\$1,000.00
<b>CT Veach Inc</b>					
25100157	20-2543-320-00-79-600-14	Grounds Contract	10/01/2024	20,341.27	20-2543-320-00-79-600-14
				<b>Total</b>	\$20,341.27
<b>Dynamism Inc</b>					
20250897	10-1400-410-10-71-300-13	Ind Arts Supplies	09/26/2024	247.84	10-1400-410-10-71-300-13
20250992	10-1120-410-00-74-210-13	Inst Supplies Heineman	10/08/2024	2,499.00	10-1120-410-00-74-210-13
20250992	10-1120-410-00-74-210-13	Inst Supplies Heineman	10/08/2024	(74.97)	10-1120-410-00-74-210-13
				<b>Total</b>	\$2,671.87
<b>Easterseals</b>					
25100597	10-2210-314-92-79-605-14	IDEA Impr of Instr-Staff Dev	10/01/2024	11,000.00	10-2210-314-92-79-605-14
25101557	10-4220-670-00-79-600-14	Sp Ed Private Tuition	10/01/2024	47,000.00	10-4220-670-00-79-600-14
				<b>Total</b>	\$58,000.00
<b>Edge Sports Apparel LLC</b>					
20250958	10-1558-410-00-71-300-13	VEI Supplies HS	10/07/2024	765.00	10-1558-410-00-71-300-13
20251003	10-1558-410-00-71-300-13	VEI Supplies HS	10/10/2024	1,000.00	10-1558-410-00-71-300-13

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				<b>Total</b>	\$1,765.00
<b>Eds Rental Inc</b>					
20250909	10-1130-410-00-71-300-13	Inst Supplies HS	09/27/2024	1,566.75	10-1130-410-00-71-300-13
				<b>Total</b>	\$1,566.75
<b>Eds Testing Station and Automotive</b>					
25100707	40-2550-310-00-79	Prof & Tech Service Trans	10/01/2024	1,000.00	40-2550-310-00-79
				<b>Total</b>	\$1,000.00
<b>Everyday Speech LLC</b>					
20250993	10-2150-310-92-79-600-14	IDEA Sp Path & Audiology Serv	10/08/2024	5,775.49	10-2150-310-92-79-600-14
20250993	10-2110-310-92-79-600-14	IDEA Social Work Pur Svc	10/08/2024	12,000.00	10-2110-310-92-79-600-14
				<b>Total</b>	\$17,775.49
<b>Exceptional Innovations Inc</b>					
20250990	10-1200-410-66-71-300-13	STEP Supplies	10/07/2024	119.00	10-1200-410-66-71-300-13
				<b>Total</b>	\$119.00
<b>Fastsigns Carpentersville</b>					
20250923	10-1200-410-66-71-300-13	STEP Supplies	09/27/2024	153.65	10-1200-410-66-71-300-13
20250923	10-1200-410-66-71-300-13	STEP Supplies	09/27/2024	510.64	10-1200-410-66-71-300-13
				<b>Total</b>	\$664.29
<b>Flinn Scientific Inc</b>					
20250898	10-1130-410-13-71-300-13	Science Supplies HS	09/26/2024	604.99	10-1130-410-13-71-300-13
20250898	10-1130-410-13-71-300-13	Science Supplies HS	09/26/2024	63.55	10-1130-410-13-71-300-13
				<b>Total</b>	\$668.54
<b>Follett Content Solutions LLC</b>					
20250947	10-1600-410-89-79-605-14	Title I Supplies	10/04/2024	(475.50)	10-1600-410-89-79-605-14
20250947	10-1600-410-89-79-605-14	Title I Supplies	10/04/2024	521.10	10-1600-410-89-79-605-14

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				<b>Total</b>	\$45.60
<b>Follett Software LLC</b>					
20250929	10-1100-421-00-74-500-14	Materials 6-12	10/02/2024	2,400.00	10-1100-421-00-74-500-14
				<b>Total</b>	\$2,400.00
<b>Fox Valley Fire Safety</b>					
25100817	20-2542-390-00-79	Other Purchased Service	10/01/2024	801.00	20-2542-390-00-79
25100097	20-2542-323-00-79	Repairs & Maint Buildings	10/01/2024	1,000.00	20-2542-323-00-79
				<b>Total</b>	\$1,801.00
<b>General Parts LLC</b>					
25101667	10-2560-323-00-71-300-13	Cafe Repairs HS	10/01/2024	5,000.00	10-2560-323-00-71-300-13
25101677	10-2560-323-00-72-110-13	Cafe Repairs Chesak	10/01/2024	5,000.00	10-2560-323-00-72-110-13
25101687	10-2560-323-00-72-120-13	Cafe Repairs Martin	10/01/2024	5,000.00	10-2560-323-00-72-120-13
25101657	10-2560-323-00-71-100-13	Cafe Repairs Leggee	10/01/2024	5,000.00	10-2560-323-00-71-100-13
25101707	10-2560-323-00-74-140-13	Cafe Repairs Mackeben	10/01/2024	5,000.00	10-2560-323-00-74-140-13
25101697	10-2560-323-00-72-220-13	Cafe Repairs Marlowe	10/01/2024	7,500.00	10-2560-323-00-72-220-13
25101717	10-2560-323-00-74-150-13	Cafe Repairs Conley	10/01/2024	5,000.00	10-2560-323-00-74-150-13
25101727	10-2560-323-00-74-210-13	Cafe Repairs Heineman	10/01/2024	7,500.00	10-2560-323-00-74-210-13
				<b>Total</b>	\$45,000.00
<b>GFC Leasing WI</b>					
25100617	10-2900-325-00-79-600-14	Copier Leases	10/01/2024	7,000.00	10-2900-325-00-79-600-14
				<b>Total</b>	\$7,000.00
<b>Gill Athletics Inc</b>					
20250902	10-1500-410-00-71-300-13	Training/Athletic Supplies HS	09/27/2024	6,903.44	10-1500-410-00-71-300-13
				<b>Total</b>	\$6,903.44
<b>Global Water Technology Inc</b>					
20250910	20-2542-390-00-79	Other Purchased Service	09/27/2024	966.60	20-2542-390-00-79

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20250910			09/27/2024	0.00	
20250910			09/27/2024	0.00	
<b>Total</b>				<u>\$966.60</u>	

### Gordon Food Service

25101157	10-2560-410-00-71-100-13	Cafe Supplies Leggee	10/01/2024	1,200.00	10-2560-410-00-71-100-13
25101167	10-2560-410-00-71-300-13	Cafe Supplies HS	10/01/2024	6,000.00	10-2560-410-00-71-300-13
25101177	10-2560-410-00-72-110-13	Cafe Supplies Chesak	10/01/2024	900.00	10-2560-410-00-72-110-13
25101287	10-2560-415-00-74-140-13	Cafe Food Mackeben	10/01/2024	7,000.00	10-2560-415-00-74-140-13
25101307	10-2560-415-00-74-210-13	Cafe Food Heineman	10/01/2024	17,000.00	10-2560-415-00-74-210-13
25101277	10-2560-415-00-72-220-13	Cafe Food Marlowe	10/01/2024	20,000.00	10-2560-415-00-72-220-13
25101297	10-2560-415-00-74-150-13	Cafe Food Conley	10/01/2024	7,000.00	10-2560-415-00-74-150-13
25101237	10-2560-415-00-71-100-13	Cafe Food Leggee	10/01/2024	12,000.00	10-2560-415-00-71-100-13
25101227	10-2560-410-00-74-210-13	Cafe Supplies Heineman	10/01/2024	1,600.00	10-2560-410-00-74-210-13
25101217	10-2560-410-00-74-150-13	Cafe Supplies Conley	10/01/2024	900.00	10-2560-410-00-74-150-13
25101247	10-2560-415-00-71-300-13	Cafe Food HS	10/01/2024	50,000.00	10-2560-415-00-71-300-13
25101257	10-2560-415-00-72-110-13	Cafe Food Chesak	10/01/2024	10,000.00	10-2560-415-00-72-110-13
25101267	10-2560-415-00-72-120-13	Cafe Food Martin	10/01/2024	13,000.00	10-2560-415-00-72-120-13
25101207	10-2560-410-00-74-140-13	Cafe Supplies Mackeben	10/01/2024	800.00	10-2560-410-00-74-140-13
25101197	10-2560-410-00-72-220-13	Cafe Supplies Marlowe	10/01/2024	2,200.00	10-2560-410-00-72-220-13
25101187	10-2560-410-00-72-120-13	Cafe Supplies Martin	10/01/2024	1,200.00	10-2560-410-00-72-120-13
<b>Total</b>				<u>\$150,800.00</u>	

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### Grainger

20250911	20-2542-410-00-79	Supplies B & G	09/27/2024	182.67	20-2542-410-00-79
20250911			09/27/2024	0.00	
<b>Total</b>				<u>\$182.67</u>	

### GSF USA Inc

25100187	40-2550-321-00-79	Bus Sanitation	10/01/2024	3,627.06	40-2550-321-00-79
25100207	20-2542-310-00-79	Custodial Contract Service	10/01/2024	194,675.63	20-2542-310-00-79
25100227	20-2542-319-00-79-605-14	Contractual Cust. Replacement	10/01/2024	1,250.00	20-2542-319-00-79-605-14
25100217	20-2542-320-00-79-605-14	Contractual Overtime	10/01/2024	2,200.00	20-2542-320-00-79-605-14



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				<b>Total</b>	\$201,752.69
<b>Hagg Press Inc</b>					
20250937	10-1200-410-66-71-300-13	STEP Supplies	10/03/2024	100.00	10-1200-410-66-71-300-13
				<b>Total</b>	\$100.00
<b>Hayden Construction and Service Co</b>					
20250912	20-2542-323-00-79	Repairs & Maint Buildings	09/27/2024	1,850.00	20-2542-323-00-79
20250912			09/27/2024	0.00	
				<b>Total</b>	\$1,850.00
<b>Hershey Creamery Company</b>					
25101817	10-2560-415-00-74-210-13	Cafe Food Heineman	10/01/2024	2,000.00	10-2560-415-00-74-210-13
25101807	10-2560-415-00-72-220-13	Cafe Food Marlowe	10/01/2024	2,000.00	10-2560-415-00-72-220-13
25101797	10-2560-415-00-71-300-13	Cafe Food HS	10/01/2024	2,000.00	10-2560-415-00-71-300-13
				<b>Total</b>	\$6,000.00
<b>Hinckley Springs</b>					
20250950	10-2213-415-00-71-300-13	HHS Staff Devel Supplies	10/04/2024	242.84	10-2213-415-00-71-300-13
				<b>Total</b>	\$242.84
<b>Hoffmann, Darleen</b>					
20250996	10-2520-310-92-79-605-14	IDEA Fiscal Pur Svcs	10/08/2024	3,680.00	10-2520-310-92-79-605-14
				<b>Total</b>	\$3,680.00
<b>Home Depot Credit Services</b>					
25100067	20-2542-410-00-79	Supplies B & G	10/01/2024	1,500.00	20-2542-410-00-79
				<b>Total</b>	\$1,500.00
<b>Home Juice Corp</b>					
25101787	10-2560-415-00-74-210-13	Cafe Food Heineman	10/01/2024	500.00	10-2560-415-00-74-210-13
				<b>Total</b>	\$500.00

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<b>HR Green</b>					
20250900			09/26/2024	0.00	
20250900	20-2540-310-00-79	Professional & Technical	09/26/2024	156,281.00	20-2540-310-00-79
20250900			09/26/2024	0.00	
			<b>Total</b>	<b>\$156,281.00</b>	
<b>Huntley Park District</b>					
20251013	10-1200-310-66-71-300-13	STEP Purchased Services	10/10/2024	999.00	10-1200-310-66-71-300-13
20251013	10-1200-310-66-71-300-13	STEP Purchased Services	10/10/2024	162.00	10-1200-310-66-71-300-13
			<b>Total</b>	<b>\$1,161.00</b>	
<b>IDville</b>					
					101
20250930	10-2410-410-00-71-300-14	Copier Paper & Toner HS	10/02/2024	900.00	10-2410-410-00-71-300-14
20250930	10-2410-410-00-71-300-14	Copier Paper & Toner HS	10/02/2024	45.00	10-2410-410-00-71-300-14
			<b>Total</b>	<b>\$945.00</b>	
<b>Illinois School For The Deaf</b>					
25101057	10-1200-310-92-79-600-14	IDEA General Purchased Service	10/01/2024	500.00	10-1200-310-92-79-600-14
			<b>Total</b>	<b>\$500.00</b>	
<b>Interactive Health Technologies</b>					
20250903			09/27/2024	0.00	
20250903	10-2212-310-00-79-505-14	Curriculum Gen Pur Svc 6-12	09/27/2024	447.00	10-2212-310-00-79-505-14
			<b>Total</b>	<b>\$447.00</b>	
<b>Interstate Battery Center</b>					
25100077	20-2542-410-00-79	Supplies B & G	10/01/2024	200.00	20-2542-410-00-79
			<b>Total</b>	<b>\$200.00</b>	
<b>J.W. Pepper &amp; Son Inc</b>					
20251009	10-1130-410-12-71-300-13	Music Supplies HS	10/10/2024	50.00	10-1130-410-12-71-300-13



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20251009	10-1130-410-12-71-300-13	Music Supplies HS	10/10/2024	56.22	10-1130-410-12-71-300-13
20251009	10-1130-410-12-71-300-13	Music Supplies HS	10/10/2024	50.00	10-1130-410-12-71-300-13
				<b>Total</b>	\$156.22
<b>Jensens Plumbing &amp; Heating Inc</b>					
20250913	20-2542-323-00-79	Repairs & Maint Buildings	09/27/2024	802.25	20-2542-323-00-79
20251004	20-2542-323-00-79	Repairs & Maint Buildings	10/10/2024	733.74	20-2542-323-00-79
20250951			10/04/2024	0.00	
20250951	20-2542-323-00-79	Repairs & Maint Buildings	10/04/2024	457.94	20-2542-323-00-79
20251004			10/10/2024	0.00	
				<b>Total</b>	\$1,993.93
<b>Jones, Kristin</b>					
102					
20251017	10-1120-410-12-72-220-13	Chorus/Band Supplies Marlowe	10/10/2024	350.00	10-1120-410-12-72-220-13
				<b>Total</b>	\$350.00
<b>JRLX Inc</b>					
20251010	10-2223-490-00-79-600-14	PAC Invent Supplies	10/10/2024	21,080.00	10-2223-490-00-79-600-14
				<b>Total</b>	\$21,080.00
<b>Klein Thorpe &amp; Jenkins Ltd</b>					
20251011	10-2310-318-00-74-500-14	Legal Board	10/10/2024	78.00	10-2310-318-00-74-500-14
				<b>Total</b>	\$78.00
<b>Leach Enterprises Inc</b>					
25100787	40-2554-410-00-79	Fleet Supplies	10/01/2024	20,000.00	40-2554-410-00-79
				<b>Total</b>	\$20,000.00
<b>LearnWell</b>					
25101587	10-4210-670-00-79-600-14	Dist Hospital Instruct./Safe School	10/01/2024	8,000.00	10-4210-670-00-79-600-14
				<b>Total</b>	\$8,000.00
<b>Lincoln National Life</b>					



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P.O. #	Account Number	Account# Description	P.O. Date	Original Amount	State Account Number
25100447	10-2310-220-00-79-600-14	Support Serv-Gen Adm Insurance	10/01/2024	30,000.00	10-2310-220-00-79-600-14
		<b>Total</b>		<b>\$30,000.00</b>	
<b>Little City Foundation</b>					
25100587	10-4220-670-00-79-600-14	Sp Ed Private Tuition	10/01/2024	13,000.00	10-4220-670-00-79-600-14
		<b>Total</b>		<b>\$13,000.00</b>	
<b>Lowes Pro Supply</b>					
25100107	20-2542-410-00-79	Supplies B & G	10/01/2024	1,000.00	20-2542-410-00-79
		<b>Total</b>		<b>\$1,000.00</b>	
<b>Marklund Children's Home</b>					
20250952	10-4220-670-00-79-600-14	Sp Ed Private Tuition	10/04/2024	8,262.80	10-4220-670-00-79-600-14
20250945	10-4220-670-00-79-600-14	Sp Ed Private Tuition	10/03/2024	10,359.00	10-4220-670-00-79-600-14
25100507	10-4220-670-00-79-600-14	Sp Ed Private Tuition	10/01/2024	31,500.00	10-4220-670-00-79-600-14
20250945	10-4220-670-00-79-600-14	Sp Ed Private Tuition	10/03/2024	676.91	10-4220-670-00-79-600-14
		<b>Total</b>		<b>\$50,798.71</b>	
<b>McHenry Specialties</b>					
20250997	10-2223-323-00-79-600-14	PAC Repairs	10/08/2024	40.00	10-2223-323-00-79-600-14
20251008	10-1130-410-33-71-305-13	Academies Supplies	10/10/2024	85.00	10-1130-410-33-71-305-13
		<b>Total</b>		<b>\$125.00</b>	
<b>McMaster Carr Supply Co</b>					
25100287	20-2542-410-00-79	Supplies B & G	10/01/2024	700.00	20-2542-410-00-79
		<b>Total</b>		<b>\$700.00</b>	
<b>MDC Environmental Serv</b>					
25100117	20-2542-321-00-79	Sanitation/Exterminating	10/01/2024	3,522.69	20-2542-321-00-79
		<b>Total</b>		<b>\$3,522.69</b>	
<b>Menards Inc</b>					

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P.O. #	Account Number	Account# Description	P.O. Date	Original Amount	State Account Number
25100127	20-2542-410-00-79	Supplies B & G	10/01/2024	1,000.00	20-2542-410-00-79
			<b>Total</b>	<b>\$1,000.00</b>	
<b>Metlife</b>					
25101597	10-1100-220-00-79-600-14	Regular Programs Insurance	10/01/2024	75,000.00	10-1100-220-00-79-600-14
			<b>Total</b>	<b>\$75,000.00</b>	
<b>MHS Inc</b>					
20250893	10-2140-410-92-79-605-14	IDEA Psychological Supplies	09/26/2024	200.00	10-2140-410-92-79-605-14
20250893	10-2140-410-92-79-605-14	IDEA Psychological Supplies	09/26/2024	100.00	10-2140-410-92-79-605-14
20250893	10-2140-410-92-79-605-14	IDEA Psychological Supplies	09/26/2024	750.00	10-2140-410-92-79-605-14
			<b>Total</b>	<b>\$1,050.00</b>	
<b>104</b>					
<b>Midwest Transit Equip Kankakee</b>					
25100697	40-2550-323-00-79	Repairs and Maintenance	10/01/2024	5,000.00	40-2550-323-00-79
			<b>Total</b>	<b>\$5,000.00</b>	
<b>Miller Hall &amp; Triggs LLC</b>					
25101527	10-2310-318-00-74-500-14	Legal Board	10/01/2024	5,000.00	10-2310-318-00-74-500-14
			<b>Total</b>	<b>\$5,000.00</b>	
<b>National Lift Truck Inc</b>					
20251014	20-2540-310-00-79	Professional & Technical	10/10/2024	1,990.00	20-2540-310-00-79
20251014			10/10/2024	0.00	
			<b>Total</b>	<b>\$1,990.00</b>	
<b>NCS Pearson Inc.</b>					
20250894	10-2140-410-92-79-605-14	IDEA Psychological Supplies	09/26/2024	85.10	10-2140-410-92-79-605-14
20250894	10-2140-410-92-79-605-14	IDEA Psychological Supplies	09/26/2024	10.00	10-2140-410-92-79-605-14
			<b>Total</b>	<b>\$95.10</b>	
<b>Neuco</b>					



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25100147	20-2542-410-00-79	Supplies B & G	10/01/2024	1,000.00	20-2542-410-00-79
			<b>Total</b>	<b>\$1,000.00</b>	
<b>Neuro Educational Specialist</b>					
20250998	10-2210-314-92-79-605-14	IDEA Impr of Instr-Staff Dev	10/08/2024	3,000.00	10-2210-314-92-79-605-14
			<b>Total</b>	<b>\$3,000.00</b>	
<b>New Connections Academy</b>					
25100397	10-4220-670-00-79-600-14	Sp Ed Private Tuition	10/01/2024	12,000.00	10-4220-670-00-79-600-14
20250919	10-4220-670-00-79-600-14	Sp Ed Private Tuition	09/27/2024	146.16	10-4220-670-00-79-600-14
			<b>Total</b>	<b>\$12,146.16</b>	
<b>NIIPC</b>					
20250914	10-2560-640-00-71-100-13	Cafe Dues & Fees Leggee	09/27/2024	200.00	10-2560-640-00-71-100-13
20250914	10-2560-640-00-72-220-13	Cafe Dues & Fees Marlowe	09/27/2024	200.00	10-2560-640-00-72-220-13
20250914	10-2560-640-00-72-120-13	Cafe Dues & Fees Martin	09/27/2024	200.00	10-2560-640-00-72-120-13
20250914	10-2560-640-00-72-110-13	Cafe Dues & Fees Chesak	09/27/2024	200.00	10-2560-640-00-72-110-13
20250914	10-2560-640-00-74-210-13	Cafe Dues & Fees Heineman	09/27/2024	200.00	10-2560-640-00-74-210-13
20250914	10-2560-640-00-74-150-13	Cafe Dues & Fees Conley	09/27/2024	200.00	10-2560-640-00-74-150-13
20250914	10-2560-640-00-74-140-13	Cafe Dues & Fees Mackeben	09/27/2024	200.00	10-2560-640-00-74-140-13
20250914	10-2560-640-00-71-300-13	Cafe Dues & Fees HS	09/27/2024	200.00	10-2560-640-00-71-300-13
			<b>Total</b>	<b>\$1,600.00</b>	
<b>North American Corporation</b>					
25100017	20-2542-410-00-79	Supplies B & G	10/01/2024	12,000.00	20-2542-410-00-79
			<b>Total</b>	<b>\$12,000.00</b>	
<b>Northwestern Medicine</b>					
25101547	10-2130-220-00-79-600-14	Health Services Insurance	10/01/2024	2,000.00	10-2130-220-00-79-600-14
25101547	10-2642-390-00-74-500-14	Purchased Service Human Res	10/01/2024	250.00	10-2642-390-00-74-500-14
			<b>Total</b>	<b>\$2,250.00</b>	
<b>Omni Commercial Lighting Service</b>					

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25100177	20-2542-323-00-79	Repairs & Maint Buildings	10/01/2024	1,000.00	20-2542-323-00-79
				<b>Total</b>	\$1,000.00
<b>OrangeQC LLC</b>					
20250915			09/27/2024	0.00	
20250915			09/27/2024	0.00	
20250915	20-2542-390-00-79	Other Purchased Service	09/27/2024	7,200.00	20-2542-390-00-79
				<b>Total</b>	\$7,200.00
<b>Ottosen DiNolfo Hasenbalg &amp; Castaldo Ltd</b>					
25100797	10-2310-318-00-74-500-14	Legal Board	10/01/2024	3,000.00	10-2310-318-00-74-500-14
				<b>Total</b>	\$3,000.00
106					
<b>P &amp; M Distributors Inc</b>					
20250953	10-2560-415-00-72-220-13	Cafe Food Marlowe	10/04/2024	106.56	10-2560-415-00-72-220-13
20250953	10-2560-415-00-72-220-13	Cafe Food Marlowe	10/04/2024	740.25	10-2560-415-00-72-220-13
				<b>Total</b>	\$846.81
<b>Parkland Preparatory Academy Inc</b>					
25101960	10-4220-670-00-79-600-14	Sp Ed Private Tuition	10/01/2024	21,000.00	10-4220-670-00-79-600-14
				<b>Total</b>	\$21,000.00
<b>Partnering for Prevention LLC</b>					
25101777	10-3600-390-82-79-605-14	Community Svcs Purchased Svcs	10/01/2024	8,000.00	10-3600-390-82-79-605-14
				<b>Total</b>	\$8,000.00
<b>Peachie Speechie</b>					
20251015	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	10/10/2024	29.00	10-2150-410-92-79-605-14
20251015	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	10/10/2024	2.90	10-2150-410-92-79-605-14
				<b>Total</b>	\$31.90
<b>Pearson Clinical Assessments</b>					



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P.O. #	Account Number	Account# Description	P.O. Date	Original Amount	State Account Number
20250932	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	10/03/2024	19.08	10-2130-410-92-79-605-14
20250932	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	10/03/2024	318.00	10-2130-410-92-79-605-14
		<b>Total</b>		<b>\$337.08</b>	
<b>Pepsi-Cola Gen Bot Inc</b>					
25101487	10-2560-415-00-71-300-13	Cafe Food HS	10/01/2024	7,500.00	10-2560-415-00-71-300-13
		<b>Total</b>		<b>\$7,500.00</b>	
<b>Perspectives Ltd</b>					
25100277	10-2510-220-00-79-600-14	Direction of Business Serv Ins	10/01/2024	1,326.00	10-2510-220-00-79-600-14
		<b>Total</b>		<b>\$1,326.00</b>	
<b>Pomps Tire Service Inc</b>					
25100837	40-2554-410-00-79	Fleet Supplies	10/01/2024	5,000.00	40-2554-410-00-79
		<b>Total</b>		<b>\$5,000.00</b>	
<b>Prairie Farms Rockford</b>					
25101387	10-2560-415-00-74-210-13	Cafe Food Heineman	10/01/2024	4,000.00	10-2560-415-00-74-210-13
25101367	10-2560-415-00-74-140-13	Cafe Food Mackeben	10/01/2024	5,000.00	10-2560-415-00-74-140-13
25101377	10-2560-415-00-74-150-13	Cafe Food Conley	10/01/2024	5,000.00	10-2560-415-00-74-150-13
25101327	10-2560-415-00-71-300-13	Cafe Food HS	10/01/2024	7,000.00	10-2560-415-00-71-300-13
25101397	10-2560-415-97-79-600-14	All Children Snacks	10/01/2024	150.00	10-2560-415-97-79-600-14
25101317	10-2560-415-00-71-100-13	Cafe Food Leggee	10/01/2024	6,000.00	10-2560-415-00-71-100-13
25101373	10-2560-415-00-72-110-13	Cafe Food Chesak	10/01/2024	8,000.00	10-2560-415-00-72-110-13
25101374	10-2560-415-00-72-120-13	Cafe Food Martin	10/01/2024	8,000.00	10-2560-415-00-72-120-13
25101375	10-2560-415-00-72-220-13	Cafe Food Marlowe	10/01/2024	4,000.00	10-2560-415-00-72-220-13
		<b>Total</b>		<b>\$47,150.00</b>	
<b>Prentke Romich Co</b>					
20250895	10-1200-310-92-79-600-14	IDEA General Purchased Service	09/26/2024	49.99	10-1200-310-92-79-600-14
		<b>Total</b>		<b>\$49.99</b>	
<b>Pro Com Systems Inc</b>					

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P.O. #	Account Number	Account# Description	P.O. Date	Original Amount	State Account Number
25100557	10-2660-390-00-79-600-14	Purchased Service Technology	10/01/2024	2,000.00	10-2660-390-00-79-600-14
20251016			10/10/2024	0.00	
20251016	10-2546-390-00-79-600-14	Security Officer Gnl Purch Svc	10/10/2024	2,686.00	10-2546-390-00-79-600-14
<b>Total</b>				<b>\$4,686.00</b>	
<b>Project Lead the Way</b>					
20250938			10/03/2024	0.00	
20250961	10-1130-410-67-71-300-13	PLTW Supplies 6-12	10/07/2024	45.00	10-1130-410-67-71-300-13
20250938	10-1130-390-67-71-300-13	PLTW Pur Svc 6-12	10/03/2024	1,000.00	10-1130-390-67-71-300-13
<b>Total</b>				<b>\$1,045.00</b>	
<b>Quadient Leasing USA</b>					
20250999	10-2630-341-00-74-500-14	Postage Central Office	10/08/2024	492.00	10-2630-341-00-74-500-14
20250999	10-2630-341-00-74-500-14	Postage Central Office	10/08/2024	492.00	10-2630-341-00-74-500-14
<b>Total</b>				<b>\$984.00</b>	
<b>Quinlan &amp; Fabish Music Co</b>					
20251005	10-1130-410-12-71-300-13	Music Supplies HS	10/10/2024	44.50	10-1130-410-12-71-300-13
20250939	10-1110-410-00-71-100-13	Inst Supplies Leggee	10/03/2024	312.00	10-1110-410-00-71-100-13
20250962	10-1120-323-02-72-220-13	Instrument Repair Marlowe	10/07/2024	200.00	10-1120-323-02-72-220-13
20251005	10-1130-410-12-71-300-13	Music Supplies HS	10/10/2024	401.23	10-1130-410-12-71-300-13
20251005	10-1130-410-12-71-300-13	Music Supplies HS	10/10/2024	118.73	10-1130-410-12-71-300-13
20250962	10-1120-323-02-72-220-13	Instrument Repair Marlowe	10/07/2024	200.00	10-1120-323-02-72-220-13
20250962	10-1120-323-02-72-220-13	Instrument Repair Marlowe	10/07/2024	280.00	10-1120-323-02-72-220-13
20251005	10-1130-410-12-71-300-13	Music Supplies HS	10/10/2024	96.00	10-1130-410-12-71-300-13
20250959	10-1120-323-02-72-220-13	Instrument Repair Marlowe	10/07/2024	5,920.49	10-1120-323-02-72-220-13
<b>Total</b>				<b>\$7,572.95</b>	
<b>Regional Office of Education</b>					
20251006	10-4210-670-00-79-600-14	Dist Hospital Instruct./Safe School	10/10/2024	900.00	10-4210-670-00-79-600-14
<b>Total</b>				<b>\$900.00</b>	
<b>Remkes Garage LLC</b>					

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P.O. #	Account Number	Account# Description	P.O. Date	Original Amount	State Account Number
20250916	40-2550-323-00-79	Repairs and Maintenance	09/27/2024	110.21	40-2550-323-00-79
				<b>Total</b>	\$110.21
<b>Revtrak, Inc.</b>					
25100487	10-2523-319-00-79-600-14	Banking Fees	10/01/2024	10,000.00	10-2523-319-00-79-600-14
				<b>Total</b>	\$10,000.00
<b>Rush Truck Center Huntley</b>					
25100747	40-2554-410-00-79	Fleet Supplies	10/01/2024	20,000.00	40-2554-410-00-79
				<b>Total</b>	\$20,000.00
<b>Safeway Tuckpointing Co</b>					
20251000			10/08/2024	0.00	
20251000	20-2542-323-00-79	Repairs & Maint Buildings	10/08/2024	6,000.00	20-2542-323-00-79
				<b>Total</b>	\$6,000.00
<b>Scholastic Inc</b>					
20250940	10-2220-430-00-71-100-13	Media Center Leggee	10/03/2024	3.00	10-2220-430-00-71-100-13
20250940	10-2220-430-00-71-100-13	Media Center Leggee	10/03/2024	29.95	10-2220-430-00-71-100-13
				<b>Total</b>	\$32.95
<b>Scholastic Magazines</b>					
20250931	10-1200-410-66-71-300-13	STEP Supplies	10/02/2024	99.90	10-1200-410-66-71-300-13
20250931	10-1200-410-66-71-300-13	STEP Supplies	10/02/2024	99.90	10-1200-410-66-71-300-13
20250931	10-1200-410-66-71-300-13	STEP Supplies	10/02/2024	29.97	10-1200-410-66-71-300-13
20250931	10-1200-410-66-71-300-13	STEP Supplies	10/02/2024	99.90	10-1200-410-66-71-300-13
				<b>Total</b>	\$329.67
<b>School Health Corporation</b>					
20250933	10-2546-490-00-79-600-14	Security Officer Supplies	10/03/2024	303.90	10-2546-490-00-79-600-14
				<b>Total</b>	\$303.90

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### Schoolbells Ltd

Specialized Data Systems, Inc.

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P.O. #	Account Number	Account# Description	P.O. Date	Original Amount	State Account Number
25100657	40-2552-331-00-79	Contracted Transportation	10/01/2024	50,000.00	40-2552-331-00-79
			<b>Total</b>	<b>\$50,000.00</b>	
<b>Seal of Illinois</b>					
25101537	10-4210-670-00-79-600-14	Dist Hospital Instruct./Safe School	10/01/2024	8,000.00	10-4210-670-00-79-600-14
20250941	10-4220-670-00-79-600-14	Sp Ed Private Tuition	10/03/2024	13,170.00	10-4220-670-00-79-600-14
			<b>Total</b>	<b>\$21,170.00</b>	
<b>Secretary of State 12</b>					
25100957	40-2550-310-00-79	Prof & Tech Service Trans	10/01/2024	4.00	40-2550-310-00-79
			<b>Total</b>	<b>\$4.00</b>	
<b>Secretary of State 10</b>					
25100937	40-2550-310-00-79	Prof & Tech Service Trans	10/01/2024	4.00	40-2550-310-00-79
			<b>Total</b>	<b>\$4.00</b>	
<b>Secretary of State 11</b>					
25100947	40-2550-310-00-79	Prof & Tech Service Trans	10/01/2024	4.00	40-2550-310-00-79
			<b>Total</b>	<b>\$4.00</b>	
<b>Secretary of State 13</b>					
25100967	40-2550-310-00-79	Prof & Tech Service Trans	10/01/2024	4.00	40-2550-310-00-79
			<b>Total</b>	<b>\$4.00</b>	
<b>Secretary of State 1</b>					
25100847	40-2550-310-00-79	Prof & Tech Service Trans	10/01/2024	4.00	40-2550-310-00-79
			<b>Total</b>	<b>\$4.00</b>	
<b>Secretary of State 14</b>					
25100977	40-2550-310-00-79	Prof & Tech Service Trans	10/01/2024	4.00	40-2550-310-00-79
			<b>Total</b>	<b>\$4.00</b>	

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<b>Secretary of State 15</b>					
25100987	40-2550-310-00-79	Prof & Tech Service Trans	10/01/2024	4.00	40-2550-310-00-79
			<b>Total</b>	<u>4.00</u> \$4.00	
<b>Secretary of State 16</b>					
25100997	40-2550-310-00-79	Prof & Tech Service Trans	10/01/2024	4.00	40-2550-310-00-79
			<b>Total</b>	<u>4.00</u> \$4.00	
<b>Secretary of State 17</b>					
25101007	40-2550-310-00-79	Prof & Tech Service Trans	10/01/2024	4.00	40-2550-310-00-79
			<b>Total</b>	<u>4.00</u> \$4.00	
<b>Secretary of State 18</b>					
25101017	40-2550-310-00-79	Prof & Tech Service Trans	10/01/2024	4.00	40-2550-310-00-79
			<b>Total</b>	<u>4.00</u> \$4.00	
<b>Secretary of State 19</b>					
25101027	40-2550-310-00-79	Prof & Tech Service Trans	10/01/2024	4.00	40-2550-310-00-79
			<b>Total</b>	<u>4.00</u> \$4.00	
<b>Secretary of State 20</b>					
25101037	40-2550-310-00-79	Prof & Tech Service Trans	10/01/2024	4.00	40-2550-310-00-79
			<b>Total</b>	<u>4.00</u> \$4.00	
<b>Secretary of State 2</b>					
25100857	40-2550-310-00-79	Prof & Tech Service Trans	10/01/2024	4.00	40-2550-310-00-79
			<b>Total</b>	<u>4.00</u> \$4.00	
<b>Secretary of State 3</b>					
25100867	40-2550-310-00-79	Prof & Tech Service Trans	10/01/2024	4.00	40-2550-310-00-79
			<b>Total</b>	<u>4.00</u> \$4.00	



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P.O. #	Account Number	Account# Description	P.O. Date	Original Amount	State Account Number
<b>Secretary of State 4</b>					
25100877	40-2550-310-00-79	Prof & Tech Service Trans	10/01/2024	4.00	40-2550-310-00-79
			<b>Total</b>	<b>\$4.00</b>	
<b>Secretary of State 5</b>					
25100887	40-2550-310-00-79	Prof & Tech Service Trans	10/01/2024	4.00	40-2550-310-00-79
			<b>Total</b>	<b>\$4.00</b>	
<b>Secretary of State 6</b>					
25100897	40-2550-310-00-79	Prof & Tech Service Trans	10/01/2024	4.00	40-2550-310-00-79
			<b>Total</b>	<b>\$4.00</b>	
<b>Secretary of State 7</b>					
25100907	40-2550-310-00-79	Prof & Tech Service Trans	10/01/2024	4.00	40-2550-310-00-79
			<b>Total</b>	<b>\$4.00</b>	
<b>Secretary of State 8</b>					
25100917	40-2550-310-00-79	Prof & Tech Service Trans	10/01/2024	4.00	40-2550-310-00-79
			<b>Total</b>	<b>\$4.00</b>	
<b>Secretary of State 9</b>					
25100927	40-2550-310-00-79	Prof & Tech Service Trans	10/01/2024	4.00	40-2550-310-00-79
			<b>Total</b>	<b>\$4.00</b>	
<b>Senase, Judith</b>					
20251001	10-2150-310-92-79-600-14	IDEA Sp Path & Audiology Serv	10/08/2024	925.00	10-2150-310-92-79-600-14
			<b>Total</b>	<b>\$925.00</b>	
<b>Service Printing Corporation</b>					
20251007	10-1520-410-30-71-305-13	HS Newspaper Supplies	10/10/2024	2,825.54	10-1520-410-30-71-305-13
			<b>Total</b>	<b>\$2,825.54</b>	



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P.O. #	Account Number	Account# Description	P.O. Date	Original Amount	State Account Number
<b>Sherwin Williams Co</b>					
20250942	20-2542-410-00-79	Supplies B & G	10/03/2024	59.54	20-2542-410-00-79
20250942			10/03/2024	0.00	
			<b>Total</b>	<b>\$59.54</b>	
<b>South Campus</b>					
25101961	10-4220-670-00-79-600-14	Sp Ed Private Tuition	10/01/2024	15,000.00	10-4220-670-00-79-600-14
20250920	10-4220-670-00-79-600-14	Sp Ed Private Tuition	09/27/2024	94.56	10-4220-670-00-79-600-14
20250921	10-4220-670-00-79-600-14	Sp Ed Private Tuition	09/27/2024	94.56	10-4220-670-00-79-600-14
			<b>Total</b>	<b>\$15,189.12</b>	
<b>Special Education Services</b>					
20250954	10-4220-670-00-79-600-14	Sp Ed Private Tuition	10/04/2024	9,074.00	10-4220-670-00-79-600-14
			<b>Total</b>	<b>\$9,074.00</b>	
<b>113</b>					
<b>Stark &amp; Son Trenching Inc</b>					
20250904	20-2543-323-00-79	Repairs-Grounds	09/27/2024	11,958.45	20-2543-323-00-79
20250904			09/27/2024	0.00	
			<b>Total</b>	<b>\$11,958.45</b>	
<b>Steiner Electric Company</b>					
25101637	20-2542-410-00-79	Supplies B & G	10/01/2024	1,000.00	20-2542-410-00-79
			<b>Total</b>	<b>\$1,000.00</b>	
<b>Summit School Inc</b>					
25101962	10-4220-670-00-79-600-14	Sp Ed Private Tuition	10/01/2024	14,000.00	10-4220-670-00-79-600-14
			<b>Total</b>	<b>\$14,000.00</b>	
<b>Talerico Martin Corp</b>					
25100387	10-2560-415-00-72-220-13	Cafe Food Marlowe	10/01/2024	1,000.00	10-2560-415-00-72-220-13
25100377	10-2560-415-00-74-210-13	Cafe Food Heineman	10/01/2024	2,500.00	10-2560-415-00-74-210-13
25100378	10-2560-415-00-71-300-13	Cafe Food HS	10/01/2024	10,000.00	10-2560-415-00-71-300-13



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				<b>Total</b>	\$13,500.00
<b>Tenant Sales and Service</b>					
20250948			10/04/2024	0.00	
20250948	20-2542-410-00-79	Supplies B & G	10/04/2024	744.66	20-2542-410-00-79
				<b>Total</b>	\$744.66
<b>Therapy Staff Aequor Healthcare</b>					
25100547	10-1101-310-00-79-605-14	Substitute Teacher-Contracted	10/01/2024	20,000.00	10-1101-310-00-79-605-14
				<b>Total</b>	\$20,000.00
<b>Thermosystems Building System</b>					
20250994	20-2542-323-00-79	Repairs & Maint Buildings	10/08/2024	19,672.10	20-2542-323-00-79
20250994			10/08/2024	0.00	
				<b>Total</b>	\$19,672.10
<b>Thomson Reuters</b>					
25100307	10-2660-319-61-79-600-14	Software Maintenance	10/01/2024	1,066.12	10-2660-319-61-79-600-14
				<b>Total</b>	\$1,066.12
<b>Touchsource LLC</b>					
20250943	10-1130-310-00-71-300-13	General Pur Svcs HS	10/03/2024	389.00	10-1130-310-00-71-300-13
				<b>Total</b>	\$389.00
<b>TPI Tyler Press Inc</b>					
20250944	10-1200-410-00-79-600-14	Supplies Sp Ed	10/03/2024	59.95	10-1200-410-00-79-600-14
				<b>Total</b>	\$59.95
<b>Tremco/Weatherproofing Tech Inc</b>					
20250922			09/27/2024	0.00	
20250922	20-2542-323-00-79	Repairs & Maint Buildings	09/27/2024	4,361.00	20-2542-323-00-79
				<b>Total</b>	\$4,361.00

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<b>Tribe Country Farms Inc</b>					
20250955	10-2560-415-00-71-300-13	Cafe Food HS	10/04/2024	108.00	10-2560-415-00-71-300-13
20250955	10-2560-415-00-74-210-13	Cafe Food Heineman	10/04/2024	60.75	10-2560-415-00-74-210-13
20250955	10-2560-415-00-72-220-13	Cafe Food Marlowe	10/04/2024	74.25	10-2560-415-00-72-220-13
		<b>Total</b>		<b>\$243.00</b>	
<b>Unity School Bus Parts, Inc</b>					
20250917	40-2554-410-00-79	Fleet Supplies	09/27/2024	265.92	40-2554-410-00-79
		<b>Total</b>		<b>\$265.92</b>	
<b>University of Oregon</b>					
20250899	10-1200-310-92-79-600-14	IDEA General Purchased Service	09/26/2024	49.99	10-1200-310-92-79-600-14
		<b>Total</b>		<b>\$49.99</b>	115
<b>Verizon Wireless</b>					
25101607	20-2540-340-00-79	Telephone - Districtwide	10/01/2024	7,000.00	20-2540-340-00-79
		<b>Total</b>		<b>\$7,000.00</b>	
<b>VILLAGE OF ALGONQUIN</b>					
25100137	20-2546-310-00-71-305	Resource Officer	10/01/2024	9,807.48	20-2546-310-00-71-305
		<b>Total</b>		<b>\$9,807.48</b>	
<b>Village of Huntley</b>					
25101517	20-2546-310-00-71-305	Resource Officer	10/01/2024	6,201.67	20-2546-310-00-71-305
		<b>Total</b>		<b>\$6,201.67</b>	
<b>Village of Lake in the Hills</b>					
25100687	20-2546-310-00-71-305	Resource Officer	10/01/2024	6,527.00	20-2546-310-00-71-305
		<b>Total</b>		<b>\$6,527.00</b>	
<b>Virtual Connections Academy</b>					



# Huntley Community School District 158

## P.O. Summary by Vendor (Custom)

From: 9/26/2024 to 10/10/2024

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P.O. #	Account Number	Account# Description	P.O. Date	Original Amount	State Account Number
25101757	10-4220-670-00-79-600-14	Sp Ed Private Tuition	10/01/2024	23,000.00	10-4220-670-00-79-600-14
		<b>Total</b>		<u>\$23,000.00</u>	
<b>VSP of Illinois NFP</b>					
25100457	10-2310-220-00-79-600-14	Support Serv-Gen Adm Insurance	10/01/2024	10,000.00	10-2310-220-00-79-600-14
		<b>Total</b>		<u>\$10,000.00</u>	
<b>WEX BANK</b>					
25100777	10-1700-464-21-71-300-13	Driver Education Gasoline	10/01/2024	2,000.00	10-1700-464-21-71-300-13
25100777	10-1500-332-00-71-300-13	Athletic Trips HS	10/01/2024	500.00	10-1500-332-00-71-300-13
25100767	40-2552-464-00-79	Diesel/Gasoline	10/01/2024	300.00	40-2552-464-00-79
		<b>Total</b>		<u>\$2,800.00</u>	
116					
<b>WPS</b>					
20250901	10-2130-310-92-79-600-14	IDEA Health Services	09/26/2024	78.00	10-2130-310-92-79-600-14
20250901	10-2130-310-92-79-600-14	IDEA Health Services	09/26/2024	312.00	10-2130-310-92-79-600-14
		<b>Total</b>		<u>\$390.00</u>	
<b>Zero Card</b>					
25100477	10-1100-220-00-79-600-14	Regular Programs Insurance	10/01/2024	2,500.00	10-1100-220-00-79-600-14
		<b>Total</b>		<u>\$2,500.00</u>	
<b>Zieglers Ace Hardware</b>					
25100267	20-2542-410-00-79	Supplies B & G	10/01/2024	300.00	20-2542-410-00-79
20250918	40-2554-410-00-79	Fleet Supplies	09/27/2024	6.00	40-2554-410-00-79
		<b>Total</b>		<u>\$306.00</u>	
		<b>Total</b>		<u><u>\$3,233,016.12</u></u>	



# Huntley Community School District 158

650 Dr. John Burkey Drive (formerly Academic Drive)  
Algonquin, Illinois 60102  
(847) 659-6158 • huntley158.org

To: Board of Education and Administration

From: Mark Altmayer, Chief Financial Officer

Date: October 17, 2024

Subject: **Supplemental Accounts Payable Report**  
Board of Education Meeting, October 17, 2024  
Action Items

The following is an updated executive summary of the attached report titled “Accounts Payable” which is a listing of open accounts payable for which the Board has not approved purchase orders (i.e. employee reimbursements, refunds for fees, etc.) and therefore Administration is requesting Board Approval to issue payment:

Education Fund	\$	14,685.17
Operations & Maintenance Fund		76.51
Debt Service Fund		0.00
Transporation Fund		0.00
Municipal Retirement and Social Security Fund		0.00
Capital Projects Fund		0.00
Working Cash Fund		0.00
Fire Prevention and Safety Fund		0.00
Total	\$	<u>14,761.68</u>

**RECOMMENDATION**

Administration recommends the Board of Education approve the Supplemental Accounts Payable Report at the October 17, 2024 Regular Board meeting.



# Huntley Community School District 158

## Accounts Payable Report

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Vendor Name	Account Number	Description	Check Date	Amount	State Account Number
Altmayer, Mark - 123335471	10-2520-410-00-74-500-14	Supplies Fiscal-Payroll Meeting & Ed Found Pizza		210.00	10-2520-410-00-74-500-14
	10-2520-332-00-74-500-14	Travel Fiscal-Meal Eagle Inst and Aug 24 Mileage		41.04	10-2520-332-00-74-500-14
				<u>\$251.04</u>	
Babcock, Barbara - 1233400353	10-2560-410-00-72-220-13	Cafe Supplies Marlowe-Work Shoes & Pants		40.96	10-2560-410-00-72-220-13
				<u>\$40.96</u>	
Basargin, Beth - 1233398634	10-1200-332-00-79-600-14	Vision Itinerant Travel-Sept/2024		253.93	10-1200-332-00-79-600-14
				<u>\$253.93</u>	
Boskey, Katricia - 1233395894	10-2210-314-92-79-605-14	IASSW Conf Registration 10/17-10/18/24		340.00	10-2210-314-92-79-605-14
	10-2210-640-92-79-605-14	IASSW 24/25 Membership Renewal		90.00	10-2210-640-92-79-605-14
				<u>\$430.00</u>	
Brinkman, Amanda - 123339411	10-1100-423-00-74-500-14	New Adoption 6-12-Math Leader Supplies		244.68	10-1100-423-00-74-500-14
				<u>\$244.68</u>	
Broskow, Tami - 123334893	10-2210-640-92-79-605-14	IASSW 24/25 Membership Renewal		90.00	10-2210-640-92-79-605-14
	10-2210-314-92-79-605-14	IASSW Conference Reg for 10/17 & 10/18/24		340.00	10-2210-314-92-79-605-14
				<u>\$430.00</u>	
Contereras, Cara - 1233401038	10-1110-410-00-71-100-13	IASSW 24/25 Membership Renewal		90.00	10-1110-410-00-71-100-13
				<u>\$90.00</u>	
Cook, Krista - 1233399128	10-2210-314-92-79-605-14	IASSW Conference Reg for 10/18/24		200.00	10-2210-314-92-79-605-14
	10-2210-640-92-79-605-14	IASSW 24/25 Membership Renewal		90.00	10-2210-640-92-79-605-14
				<u>\$290.00</u>	
Cornett, Brenda - 1233400062	10-1200-332-00-79-600-14	Travel Sp Ed-September 2024 Mileage		79.39	10-1200-332-00-79-600-14
				<u>\$79.39</u>	



# Huntley Community School District 158

## Accounts Payable Report

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Vendor Name	Account Number	Description	Check Date	Amount	State Account Number
Corpolongo, Mary Beth - 123333336	10-2560-410-00-74-210-13	Cafe Supplies Heineman-Work Pants & Shoes		90.28	10-2560-410-00-74-210-13
				<u>\$90.28</u>	
Dabe, Aimee - 1233400268	10-1200-332-00-79-600-14	Travel Sp Ed-September 2024 Mileage		82.28	10-1200-332-00-79-600-14
				<u>\$82.28</u>	
Daffron, Jerry - 1233400186	10-2560-410-00-71-100-13	Cafe Supplies Leggee Work Pants		98.92	10-2560-410-00-71-100-13
				<u>\$98.92</u>	
Delahanty, Eileen - 26307	10-2630-332-00-74-500-14	Communications Travel-September 2024		50.25	10-2630-332-00-74-500-14
				<u>\$50.25</u>	
Desai, Phalguni - 32494	10-1101-314-00-79-605-14	Homebound Tutoring 9/12/24		8.98	10-1101-314-00-79-605-14
				<u>\$8.98</u>	
Disanti, Kylie - 1233400988	10-2210-640-92-79-605-14	IASSW 24/25 Membership Renewal		90.00	10-2210-640-92-79-605-14
				<u>\$90.00</u>	
Duncan, Chris - 123334368	10-1130-314-06-71-305-13	Alternative School Project Supplies		35.22	10-1130-314-06-71-305-13
				<u>\$35.22</u>	
Escudero, Michelle - 1233399849	10-2561-332-00-79-605-14	Dir Food Service Travel-September 2024 Mileage		61.64	10-2561-332-00-79-605-14
	10-2561-332-00-79-605-14	Work Shoes 2 pair		100.00	10-2561-332-00-79-605-14
				<u>\$161.64</u>	
Feinstein, Kate - 33567	10-1101-314-00-79-605-14	Homebound Tutoring 9/12/24		8.17	10-1101-314-00-79-605-14
	10-1101-314-00-79-605-14	Homebound Tutoring 9/11/24		9.38	10-1101-314-00-79-605-14
	10-1101-314-00-79-605-14	Homebound Tutoring-Oct 2, 2024 Mileage		9.38	10-1101-314-00-79-605-14
	10-1101-314-00-79-605-14	Homebound Tutoring 9/23 & 9/25/24		13.53	10-1101-314-00-79-605-14
	10-1101-314-00-79-605-14	Homebound Tutoring-9/16/24		8.17	10-1101-314-00-79-605-14

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# Huntley Community School District 158

## Accounts Payable Report

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Vendor Name	Account Number	Description	Check Date	Amount	State Account Number
	10-1101-314-00-79-605-14	Homebound Tutoring-9/18/24		9.38	10-1101-314-00-79-605-14
				<u>\$58.01</u>	
Franklin, Lisa - 1233396640	10-2210-640-92-79-605-14	ASHA 2025 Membership Dues		250.00	10-2210-640-92-79-605-14
				<u>\$250.00</u>	
Garza, Delia - 1233400642	10-1100-410-98-79-600-14	Univ of Phoenix Resource Fee Supplies		195.00	10-1100-410-98-79-600-14
				<u>\$195.00</u>	
Gaylor, Deborah - 1233400737	10-2520-410-00-74-500-14	Supplies Fiscal-Doug Renkosik Retirement Cupcakes		29.20	10-2520-410-00-74-500-14
				<u>\$29.20</u>	
Ginczycki, Michael - 123336875	10-1110-332-00-71-100-13	Teacher Travel Leggee-APE August 2024 Mileage		88.44	10-1110-332-00-71-100-13
				<u>\$88.44</u>	
Golovin, Jennifer - 123338187	10-1200-332-00-79-600-14	Travel Sp Ed-August 2024 Mileage		44.15	10-1200-332-00-79-600-14
				<u>\$44.15</u>	
Hacker, Amanda - 1233399899	10-2210-640-92-79-605-14	IASSW 24/25 Membership Renewal		90.00	10-2210-640-92-79-605-14
	10-2210-314-92-79-605-14	IASSW Conf Registration 10/17-10/18/24		340.00	10-2210-314-92-79-605-14
				<u>\$430.00</u>	
Jenkins, Laura - 123333700	10-1130-332-00-71-300-13	NCTM Conf Parking and Meal for 2-9/27/24		67.50	10-1130-332-00-71-300-13
				<u>\$67.50</u>	
Johnson, Samantha - 1233396854	10-1101-314-00-79-605-14	Homebound Tutoring-Oct 2-4, 2024 Mileage		14.47	10-1101-314-00-79-605-14
	10-1101-314-00-79-605-14	Homebound Tutoring 9/16/24		14.47	10-1101-314-00-79-605-14
				<u>\$28.94</u>	
Kelly, Amie - 123337563	10-2210-640-92-79-605-14	IASSW 24/25 Membership Renewal		90.00	10-2210-640-92-79-605-14

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# Huntley Community School District 158

## Accounts Payable Report

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Vendor Name	Account Number	Description	Check Date	Amount	State Account Number
				\$90.00	
Kelly, Jill - 123338719	10-1200-332-00-79-600-14	Travel Sp Ed-Hearing Itinerant Travel Sept 2024		153.00	10-1200-332-00-79-600-14
				\$153.00	
Kish, Shelly - 123334797	10-2410-332-00-71-300-13	Prin Travel HS-ACT Conference 9/13/24		61.24	10-2410-332-00-71-300-13
				\$61.24	
Kozbiel, Loida - 1233400227	10-2210-640-92-79-605-14	IL Dept of Financial & Prof Regulation Renewal		60.00	10-2210-640-92-79-605-14
				\$60.00	
Krawczyk, Robin - 1233396914	10-2560-410-00-74-150-13	Cafe Supplies Conley-Halloween Decor		16.32	10-2560-410-00-74-150-13
	10-2560-415-00-74-150-13	Cafe Food Conley		16.88	10-2560-415-00-74-150-13
				\$33.20	
Krebs, Patricia - 1233397899	10-1101-314-00-79-605-14	Homebound Tutoring Huntley Library Mileage 9/25/24		4.15	10-1101-314-00-79-605-14
				\$4.15	
Landvick, Matthew - 1233396232	10-1500-335-00-71-300-13	Conference Travel HS-August 2024 Mileage		119.93	10-1500-335-00-71-300-13
	10-1500-335-00-71-300-13	Conference Travel HS-September 2024 Mileage		104.65	10-1500-335-00-71-300-13
				\$224.58	
Lauinger, Brad - 1233398702	10-2660-332-00-79-600-14	Travel Technology-August 2024 Mileage		27.47	10-2660-332-00-79-600-14
				\$27.47	
Lulo Ochoa, Indra - 1233401037	10-2560-410-00-72-120-13	Cafe Supplies Martin-Work Shoes and Shirts		97.00	10-2560-410-00-72-120-13
				\$97.00	
Mays, Gina - 1233401029	10-2210-314-92-79-605-14	IASSW Conf Registration 10/17-10/18/24		340.00	10-2210-314-92-79-605-14
				\$340.00	

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# Huntley Community School District 158

## Accounts Payable Report

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Vendor Name	Account Number	Description	Check Date	Amount	State Account Number
Meyer, Anna - 28963	10-2520-332-00-74-500-14	Travel Fiscal-McHenry County Clerk Office		26.33	10-2520-332-00-74-500-14
				<u>\$26.33</u>	
Miguel, Madison - 1233397813	10-2310-230-00-74-500-14	Tuition Reimb-AG in the Classroom		200.00	10-2310-230-00-74-500-14
				<u>\$200.00</u>	
Mitchell, Stephanie - 1233400738	10-2213-415-00-71-100-13	Leggee Staff Devel Supplies		116.38	10-2213-415-00-71-100-13
				<u>\$116.38</u>	
Nowak, Donna - 1233401028	10-1120-410-09-74-210-13	Home Ec Heineman-Walmart Foods Reimbursement		117.55	10-1120-410-09-74-210-13
				<u>\$117.55</u>	
Parker, Danielle - 1233401041	10-1130-332-00-71-300-13	NCTM Conf, Hotel, Parking & Meals 9/25-9/27/24		581.66	10-1130-332-00-71-300-13
				<u>\$581.66</u>	
Peterson, Kristin - 123338962	10-1200-332-00-79-600-14	Travel Sp Ed-August 2024 Mileage		51.66	10-1200-332-00-79-600-14
				<u>\$51.66</u>	
Primus, Mike - 1233400590	10-2660-332-00-79-600-14	Travel Technology-September 2024 Mileage		50.79	10-2660-332-00-79-600-14
				<u>\$50.79</u>	
Ramirez, Savannah - 1233400565	10-1130-332-00-71-300-13	IASSW 24/25 Membership Renewal & 2 Day Conf		430.00	10-1130-332-00-71-300-13
				<u>\$430.00</u>	
Redden, Scott - 1233399930	20-2540-332-00-79	Travel-September 2024 Mileage		76.51	20-2540-332-00-79
				<u>\$76.51</u>	
Reed, Richard - 1233398410	10-2561-332-00-79-605-14	Dir Food Service Travel-September 2024 Mileage		65.66	10-2561-332-00-79-605-14
				<u>\$65.66</u>	

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# Huntley Community School District 158

## Accounts Payable Report

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Vendor Name	Account Number	Description	Check Date	Amount	State Account Number
Rewerts, Suzanne - 123337735	10-1200-332-00-79-600-14	Travel Sp Ed-Sept 24-27, 2024 Mileage		33.64	10-1200-332-00-79-600-14
	10-1200-332-00-79-600-14	Travel Sp Ed-Sept 3-6, 2024 Mileage		26.53	10-1200-332-00-79-600-14
	10-1200-332-00-79-600-14	Travel Sp Ed-Aug 28-30, 2024 Mileage		18.09	10-1200-332-00-79-600-14
	10-1200-332-00-79-600-14	Travel Sp Ed-Sep 24-27, 2024 Mileage		33.64	10-1200-332-00-79-600-14
	10-1200-332-00-79-600-14	Travel Sp Ed-Sep 9-13, 2024 Mileage		40.74	10-1200-332-00-79-600-14
	10-1200-332-00-79-600-14	Travel Sp Ed-Sep 16-17, 2024 Mileage		14.20	10-1200-332-00-79-600-14
				<u>\$166.84</u>	
Rick, Cindy - 1233401017	10-2310-230-00-74-500-14	Tuition Reimb-Integrating AI in the Classroom		420.00	10-2310-230-00-74-500-14
				<u>\$420.00</u>	
Roskopf, Jake - 1233401036	10-1100-410-98-79-600-14	Rep Instr Supplies Textbooks for class		197.74	10-1100-410-98-79-600-14
	10-2210-230-98-79-600-14	Teacher Vacancy Tuit Reimb-Summer Term NLU		3,205.00	10-2210-230-98-79-600-14
				<u>\$3,402.74</u>	
Ryan, Debra - 123336268	10-1200-332-00-79-600-14	Travel Sp Ed-Infinitec Meeting & Sept Mileage		35.78	10-1200-332-00-79-600-14
				<u>\$35.78</u>	
Sanchez, Kirsten - 1233397793	10-2210-230-98-79-600-14	Teacher Vacancy Tuit Reimb-ACCT5003 Bus Mgmt		803.85	10-2210-230-98-79-600-14
				<u>\$803.85</u>	
Schubert, Elizabeth - 1233400185	10-2560-410-00-71-300-13	Cafe Supplies HS-Work Shoes		100.00	10-2560-410-00-71-300-13
				<u>\$100.00</u>	
Schwerzler, Therese - 123338008	10-2410-332-00-71-300-13	Prin Travel HS-September 2024 Mileage		23.05	10-2410-332-00-71-300-13
				<u>\$23.05</u>	
Scianna, Brittany - 1233401035	10-1101-314-00-79-605-14	Homebound Tutoring 10/04/24		9.38	10-1101-314-00-79-605-14
	10-1101-314-00-79-605-14	Homebound Tutoring 9/25/24		9.38	10-1101-314-00-79-605-14
	10-1101-314-00-79-605-14	Homebound Tutoring 9/10 & 9/17/24		9.38	10-1101-314-00-79-605-14

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# Huntley Community School District 158

## Accounts Payable Report

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Vendor Name	Account Number	Description	Check Date	Amount	State Account Number
				\$28.14	
Secor, Whitney - 1233399169	10-1100-423-00-74-500-14	Target - Math Leader supplies		47.37	10-1100-423-00-74-500-14
				\$47.37	
Severin, Nicole - 1233400441	10-1200-332-00-79-600-14	Travel Sp Ed-August 2024 Mileage		68.41	10-1200-332-00-79-600-14
				\$68.41	
Smith Donovan, Lori - 1233401042	10-2560-410-00-72-120-13	Cafe Supplies Martin-Work Pants		79.98	10-2560-410-00-72-120-13
				\$79.98	
Smith, Carly - 1233398503	10-2210-640-92-79-605-14	ASHA 24/25 Membership Dues		250.00	10-2210-640-92-79-605-14
				\$250.00	
Smith, Emily - 1233401039	10-1200-332-00-79-600-14	Travel Sp Ed-September 2024 Mileage		59.50	10-1200-332-00-79-600-14
				\$59.50	
Sparks, Alyse - 1233401030	10-1200-332-00-79-600-14	Travel Sp Ed-September 2024 Mileage		231.35	10-1200-332-00-79-600-14
	10-1200-332-00-79-600-14	Travel Sp Ed-August 2024 Mileage		13.80	10-1200-332-00-79-600-14
	10-2210-640-92-79-605-14	IDEA Other Objects-ISPA Membership		125.00	10-2210-640-92-79-605-14
				\$370.15	
Spoeth, Holly - 123334104	10-1200-332-00-79-600-14	Travel Sp Ed-September 2024 Mileage		84.35	10-1200-332-00-79-600-14
				\$84.35	
Tanke, Amanda - 1233401040	10-2210-314-92-79-605-14	IASSW Conference Reg for 10/17 & 10/18/24		340.00	10-2210-314-92-79-605-14
	10-2210-640-92-79-605-14	IASSW 24/25 Membership Renewal		90.00	10-2210-640-92-79-605-14
	10-1200-332-00-79-600-14	Travel Sp Ed-Mileage 5/28/24-9/13/24		101.90	10-1200-332-00-79-600-14
				\$531.90	
Tountas, Alma - 1233398515	10-2560-410-00-74-210-13	Cafe Supplies Heineman-Work Pants & Shoes		94.97	10-2560-410-00-74-210-13



# Huntley Community School District 158

## Accounts Payable Report

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Vendor Name	Account Number	Description	Check Date	Amount	State Account Number
				\$94.97	
Truax, Brian - 1233397492	10-2212-332-00-74-500-14	NASSP Conf 7/14-7/17/24 Hotel & Checked Bag Fee		1,160.01	10-2212-332-00-74-500-14
				\$1,160.01	
Vege, Allena - 1233400689	10-2560-410-00-71-300-13	Cafe Supplies HS-Work Shoes		56.24	10-2560-410-00-71-300-13
				\$56.24	
Viers, Lora - 1233401034	10-2520-332-00-74-500-14	Travel Fiscal-August 2024 Mileage		36.85	10-2520-332-00-74-500-14
				\$36.85	
Wedoff, Nick - 1233396043	10-1130-332-00-71-300-13	Teacher Travel HS-September 2024 Mileage		74.24	10-1130-332-00-71-300-13
				\$74.24	
Weigand, Andrew - 1233396533	10-1400-410-10-71-300-13	Travel Tolls, Meal and Parking for IMTS Conf		114.79	10-1400-410-10-71-300-13
				\$114.79	
Wyman, Tamera - 1233395952	10-1101-314-00-79-605-14	Homebound Tutoring 9/16/24		9.38	10-1101-314-00-79-605-14
	10-1101-314-00-79-605-14	Homebound Tutoring 9/17/24		9.38	10-1101-314-00-79-605-14
	10-1101-314-00-79-605-14	Homebound Tutoring 9/19/24		7.77	10-1101-314-00-79-605-14
				\$26.53	
				<b>Report Total</b>	
				<b>\$14,761.68</b>	

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