

Regular Agenda

Date: Thursday, August 15, 2024

Meeting: Regular Meeting with Closed Session

Time: 6:00 PM

Location: District Office

650 Dr. John Burkey Drive

Door 2

Algonquin, IL 60102

Mission Statement: Our learning community will inspire, challenge and empower all students always.

Board of Education Members: President, Mr. Andrew Bittman; Vice President, Mrs. Laura Murray; Secretary, Mr. Paul Troy; Mr. Sean Cratty; Mr. Michael Thompson; Mr. Anthony Quagliano; Mrs. Dana Wiley

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. Call to Order / Roll Call (A) (Mr. Bittman)

Call to order the Regular Meeting at ____ p.m. A quorum must be met.

Roll Call: Ayes / Absent / Motion _____

Members: Mr. Bittman, Mr. Cratty, Mrs. Murray, Mr. Quagliano, Mr. Thompson, Mr. Troy, Mrs. Wiley

2. Closed Session / Roll Call (A) (Mr. Bittman)

Move to enter into closed session at ____:____ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: **(1)** The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel; **(9)** Student Disciplinary; **(11)** Litigation; **(14)** Discussion of minutes of meetings lawfully closed under this Act.

Members: Mr. Bittman, Mr. Cratty, Mrs. Murray, Mr. Quagliano, Mr. Thompson, Mr. Troy, Mrs. Wiley

Roll Call: Ayes / Nays / Absent / Motion _____

2.1. Exit or Suspend Closed Session / Voice Call (A)

Move to exit or suspend closed session at ____:____ p.m. and return to open session.

Voice Call: Ayes / Nays / Motion _____

3. Resume in Public Session / Roll Call (A) (Mr. Bittman) *approx. 7:00 p.m.*

Resume the Regular meeting at ____:____ p.m.

Members: Mr. Bittman, Mr. Cratty, Mrs. Murray, Mr. Quagliano, Mr. Thompson, Mr. Troy, Mrs. Wiley

Roll Call: Ayes / Absent / Motion _____

3.1. Action as Required / Roll Call (Mr. Bittman)

Will come from the Board.

Roll Call: Ayes / Nays / Absent / Motion _____

Action: Recommendation will come from the Board.

Members: Mr. Bittman, Mr. Cratty, Mrs. Murray, Mr. Quagliano, Mr. Thompson, Mr. Troy, Mrs. Wiley

4. Pledge of Allegiance (Mr. Bittman)

Mr. Bittman will lead us in the pledge.

5. Public Comment (Mr. Bittman)

As per Policy 2:230, public comment can be made during this portion of the meeting. The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints.

6. Revision and Adoption of the Agenda / Voice Call (A) (Mr. Bittman)

Move to adopt the agenda as presented (or with changes).

Action: Adoption of the Agenda.

Voice Call: Ayes / Nays / Motion _____

7. Superintendent's Report (R) (Ms. Lombard)

Updates will be provided at this time.

Recommendation: For informational purposes only

7.1. Donations (R) (Ms. Lombard)

Huntley Grid Iron Club - \$3,500 for Brownsburg Training Camp for Football

The following companies made donations to the Huntley High School Football Program:

Pro Insurance Group - \$600.00 check

Triple K & B Sport Bar - \$400 check
Huntley Grid Iron Club - \$1,900 check
Incredible Builders, Inc - \$600 check
Carlo Solutions Group LLC - \$400 check
Bricks & Ivy LLC - \$1,500 check

7.2. **Beginning of the Year Update (R)** (Ms. Lombard)

Updates will be provided at this time.

Recommendation: For informational purposes only.

8. **Assistant Superintendent Learning and Innovation (R)** (Dr. MacCrindle) 4

Updates will be provided at this time.

Recommendation: For informational purposes only.

9. **Chief Financial Officer/Treasurer (R)** (Mr. Altmayer)

Updates will be provided at this time.

Recommendation: For informational purposes only.

10. **Associate Superintendent of Human Resources (R)** (Dr. Zehr) 5

Updates will be provided at this time.

Recommendation: For informational purposes only.

11. **Assistant Superintendent of Special Services (R)** (Mrs. Gill)

Updates will be provided at this time.

Recommendation: For informational purposes only.

12. **Director of Communications and Public Engagement (R)** (Ms. Barr) 6

Updates will be provided at this time.

Recommendation: For informational purposes only.

12.1. **FOIA Requests (R)** (Ms. Barr) 7

A monthly report on the FOIA requests is provided in the packet.

13. **President's Report** (Mr. Bittman)

13.1. **Board Discussion (D)** (Mr. Bittman)

The Board will discuss new business items.

14. **Consent Agenda (A)** (Mr. Bittman)

The following Consent Agenda items have gone through the Committee of the Whole. Prior to adoption, revisions are presented here.

Roll Call: Ayes / Nays / Motion

Recommendation: Seeking approval and adoption of the Consent Agenda as follows:

14.1. **Policy Revision - First Reading** 8

Recommendation: The Policy Committee recommends the policies be moved forward for a second reading by the Board at the next Regular BOE meeting.

14.2. **Change Order # 1 to contract with DCG Roofing Solutions Inc. (A)** (Lindquist) 38

Mr. Lindquist will present the change order # 1 to contract for the Huntley High School roof.

Recommendation: Seeking to approve the change order # 1 with DCG Roofing Solutions Inc.

14.3. **Minutes (A) (Ms. Piemonte)** 44

The following minutes were previously reviewed and are presented for approval:

June 6, 2024, COW Meeting

June 6, 2024, Executive Closed Session

June 20, 2024, Regular BOE Meeting

June 20, 2024, Executive Closed Session

July 18, 2024, Regular BOE Meeting

July 18, 2024, Executive Closed Session

Recommendation: Seeking approval of the Board as presented.

14.4. **Payables (A)** (Mr. Altmayer) 55

Mr. Altmayer will seek approval of the Purchase Orders issued at \$668,749.99; Accounts Payable issued at \$834.90; Imprest issued at \$36,443.21 and Disbursements issued at \$3,260,717.60, as presented.

Recommendation: Seeking approval by the Board as presented.

15. **Action Items / Roll/ Voice Call** (Mr. Bittman)

Action items require a motion and a second; discussion if needed; and roll.

15.1. **2023-24 Strategic Planning Measures (A)** (Ms. Lombard) 56

Ms. Lombard will present the 2023-2024 Strategic Planning End of Year Measures and Indicators for approval.

Recommendation: Seeking approval by the Board as presented.

Roll Call: Ayes / Nays / Motion _____

15.2. **HR Personnel (A)** (Dr. Zehr)

71

Seeking approval of the personnel reports provided and reviewed by the Board, which include explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests, as presented.

Recommendation: Seeking approval by the Board as presented.

Roll Call: Ayes / Nays / Motion _____

15.3. **Intergovernmental Agreement with the Niles Township District for Special Education 807 to support the needs of one of our students. (A)** (Mrs. Gill)

76

Recommendations: Seeking approval as presented.

Roll Call: Ayes / Nays / Absent / Motion _____

15.4. **Supplemental Purchase Orders and Accounts Payable (A)** (Mr. Altmayer)

81

Administration recommends approval of the Supplemental Purchase Orders Report at \$4,592,273.68 and Supplemental Accounts Payable at \$25,352.56 as presented.

Recommendation: Seeking approval by the Board as presented.

Roll Call: Ayes / Nays / Motion _____

15.5. **Illinois EPA Grant Agreement – VW Electric Buses (A)** (Mr. Altmayer)

124

Mr. Altmayer will seek approval of the Grant Agreement between the State of Illinois, EPA and Huntley Community School District 158.

Recommendation: Seeking approval by the Board as presented.

Roll Call: Ayes / Nays / Motion _____

16. **Public Comment** (Mr. Bittman)

As per Policy 2:230, public comment can be made during this portion of the meeting. The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints.

17. **Adjournment (A)** (Mr. Bittman)

Members: Mr. Bittman, Mr. Cratty, Mrs. Murray, Mr. Quagliano, Mr. Thompson, Mr. Troy, Mrs. Wiley

Motion to adjourn the meeting at ____:__ p.m.

Voice Call: Ayes / Nays / Motion _____



Huntley Community School District 158

650 Academic Drive
Algonquin, Illinois 60102
(847) 659-6158 • www.huntley158.org

Date: August 15, 2024
To: Board of Education
From: Dr. Amy MacCrimble
Cc: Ms. Jessica Lombard, Superintendent
Subject: Curriculum Updates

Executive Summary

This memo aims to provide information on continued work within the Learning & Innovation Department over the past month.

New Teacher and Staff Institute Days

New Staff Support on August 8th and 9th focused on welcoming staff to Huntley 158, familiarizing them with their curriculum and resources, providing time with mentors and instructional coaches, and offering opportunities to settle into their buildings before the school year began.

We welcomed all staff back on August 12th and 13th in which staff were welcomed by Ms. Lombard and we aimed to:

- Communicate the focus for Huntley 158 during the 24-25 school year
- Reconnect and refocus at the building level
- Continue learning and support on behavior management practices
- Reset our focus on supporting student attendance
- Provide individualized staff preparation time
- Tailor support to staff based on needs (content-specific PLCs, job-alike meetings, trainings, etc.),

Initial feedback for these dates has been positive, but we look forward to hearing from staff as we survey them to determine the degree to which we met the intended goals.

Beginning of the Year Testing

Universal screeners give us a quick look at how students are doing in reading and math. The STAR assessment will be given to students in grades 1-11 from August 19th to 30th, and the AimsWeb assessment will be given to students in grades K-5 from September 3rd to 13th. For students needing extra help, we'll also use a diagnostic assessment to pinpoint specific areas where they need support.

The Satchel Pulse survey will measure student learning in relation to Illinois Social and Emotional Learning Standards and CASEL competencies. Teachers will complete the survey for students in grades K-5, while students in grades 6-12 will self-assess between September 9th and 20th. Families will receive results the week of October 7th and can provide input on the survey if desired. Families will be able to opt out of the Satchel Pulse Survey by submitting a form by Friday, August 30, 2024. A new opt-out form is required each year. Families will receive detailed information about this screener, including opt-out instructions, by August 22nd.

Recommendation

This report is for information only.



Huntley Community School District 158

650 Academic Drive
Algonquin, Illinois 60102
(847) 659-6158 • www.district158.org

Date: August 15, 2024
To: Human Resources Committee and Administration
From: Adam Zehr, Assistant Superintendent for Human Resources
Subject: Human Resources Updates

During the month of July Human Resources' primary projects included:

- Recruiting and hiring for the 24-25 school year
- Processing of new hires, transfer and resignations
- Continue to review enrollment to ensure proper staffing
- Processing summer credit reimbursement approval requests
- Recruitment of substitutes for 24-25 school year

Specific tasks to address for the month of August:

- Processing of new hires, transfers and resignations
- Orientation for substitutes
- Continue new hire orientations
- Mentor training
- Working with Alliant to review insurance rates
- Schedule and meet with the health insurance committee to review the 2025 renewal
- Prepare and activate the new salary schedule for certified staff members in the human resources and payroll systems for the September 10 payroll



Huntley Community School District 158

650 Dr. John Burkey Drive
Algonquin, Illinois 60102
(847) 659-6158 • www.district158.org

Date: 8/8/2024

To: Community Relations Committee

From: Denise Barr, Director of Communications and Public Engagement

Subject: Communication and Public Engagement Update

EXECUTIVE SUMMARY

Communications / Technology: Mass Notifications System Update

Test messages on the new mass notifications platform, School Messenger/Communicate, went out to staff, parents/guardians and students (grades 6-12) on Tuesday, August 6.

Messages were delivered via email, phone and text in a timely manner and we've received only a handful of inquiries from families. We are currently reviewing the delivery report to troubleshoot any messages that did not get delivered as intended. Principals, administrative assistants, and transportation have received training on the platform and will be sending out newsletters this week via School Messenger.

Communications: Website Update

The communications department is continuing to work toward setting up and transitioning to the new website via Finalsite with an estimated launch at the end of September.

Upcoming Events

- Open house (elementary and middle schools)
 - Mon., 8/12
- First days of school:
 - Wed., 8/14 - Grades 1-12 and LIGHT
 - Thurs., 8/15 - Kindergarten
 - Fri., 8/16 - ECC
- Martin Elementary School's Back-to-School Bash - Fri., 8/16
- PTAC meeting - Tues., 8/20
- HHS Back-to-School Night - Tues., 8/27

Recommendation: *This report is for informational purposes only.*

D158 FOIA Report as of 8/8/2024

Request #	Date Rec'd	Type	Requested by:	Request:	Status:	Date Completed:	Time Spent Preparing	Approx. Cost to D158	Notes
2024-18	7/3/24	Email	J Doe Anonymous	<p>Pursuant to the Freedom of Information Act, 5 U.S.C. 552a, and the Privacy Act 5 U.S.C. 552a), I hereby request access to/copies of the records listed below.</p> <p>I am requesting any and all information regarding violent and graphic images drawn during school hours at classroom desks, on paper, or on the whiteboard in the SES setting of Huntley High School between August 2022 and March 2023. The requested content includes, but is not limited to, images of planes flying into buildings, guns, bullets going through heads with oozing brains, heads cut open by ax/hatchet, school busses, sexual assaults, slitting throats, genitalia, and drug use.</p> <p>**The FOIA response should include:**</p> <ol style="list-style-type: none"> 1. Copies of all physical drawings, pictures of, or screenshots of the drawings. 2. Pictures of, or screenshots of drawings sent to administrator-level staff via text, email or other communication. 3. Any and all notifications or communications to, from, or between Huntley High School (HHS) staff, SES staff, SES teachers, SES aides, SES substitute teachers, SES paraprofessionals, campus security, campus supervisors, Marcus Belin, Adam Dean, Scott Rowe, SRO Kevin Choklad, any other Huntley Police officer or detective, assistant/associate principals (Shelly Kish, Danyce Letkewicz, Tom Kempf), counselors, social workers, deans (Justin Stroh, Jim Stotz, Alice Olinger, Chris Duncan), the school board president or any member(s) of the district 158 board of education regarding the drawings and staff concerns, recommendations or requests for safety. 4) Please also provide a copy of the thresholds, guidelines or parameters the district utilizes in assessing the credibility of threat or to measure the risk of violence. <p>**Additionally, please include:**</p> <ol style="list-style-type: none"> 1. Information on which law enforcement agency/agencies were notified, along with any responses received, including the date, time, and manner of notification (such as email, text messages, cell phone records, or landline records documenting the call or notification) and the scope of their investigation into the possibility of threat. Please provide agency/agencies investigative reports or recommendations. 2. Any and all reports notifying the Illinois State Police, Regional Superintendent, McHenry County Sheriff's Office and ISBE about the drawings on school premises. Include the date, time, and manner of notification (such as email, text messages, cell phone records, or landline records documenting the call or notification). <p>**The scope of this FOIA should include but not be limited to:**</p> <ol style="list-style-type: none"> 1. Emails (whether directly sent, cc'd, bcc'd, forwarded to/from, responded to/from). 2. Text messages. 3. Phone calls (internal, landline, personal and district-issued cell phones). 4. Physical copies. 5. Google Drive or any other shared drives or links, etc. 	Completed	7/23/24	17 hours	\$1,170	
2024-19	7/17/24	Email	Rylan Klatt/ McHenry Times	<p>I am a news reporter from McHenry Times, a media organization committed to providing comprehensive and accurate news coverage on local governmental affairs. I am requesting the following records under the Illinois Freedom of Information Act, 5 ILCS 140, preferably in electronic format:</p> <ul style="list-style-type: none"> - PDF copies of all school district vendor contracts/agreements valued at over \$1000 that will be in effect for the upcoming school year - PDF copies of all employment contracts and collective bargaining agreements for any full-time aide, janitorial staff member, teacher and principals. <p>As a member of the media, I am involved in gathering and reporting news to the public. Access to public records is essential for me to fulfill my professional responsibilities, which include holding public institutions accountable and providing transparency to the public. Given my role in disseminating information, I believe I am eligible for a fee waiver as a media professional.</p>	Completed	7/25/24	1 hour	\$60	

Policy Committee

650 Dr. John Burkey Drive · Algonquin, IL 60102 · (847) 659-6158 · Huntley158.org

TO: Board of Education and Cabinet Members

FROM: Jessica Lombard, Superintendent
Lorie Woods, Director of Administrative Services

DATE: August 15, 2024

RE: Policy Revision – First Reading

Upon review of the Board at the August 1, 2024 meeting, the following policies were revised as recommended by the Policy Committee.

This is the first reading of the following policies:

- **4:15 Identity Protection**
The Legal References and Cross References are updated in response to a five-year review.
- **4:40 Incurring Debt**
The Legal References are updated in response to a five-year review.
- **4:70 Resource Conservation**
The policy is updated in response to a five-year review.
- **4:80 Accounting and Audits**
The policy and Legal References are updated.
- **5:130 Responsibilities Concerning Internal Information**
The Legal References and Cross References are updated in response to a five-year review.
- **5:200 Terms and Conditions of Employment and Dismissal**
Legal References are updated in response to 105 ILCS 5/22-96, addressing short-term approvals for educators.
- **5:285 Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers**
Legal References are updated in response to a five-year review.
- **5:310 Compensatory Time-Off**
The Legal References are updated in response to a five-year review. Includes a minor style change.
- **6:140 Education of Homeless Children**
Legal References are updated in response to 23 Ill. Admin. Code §1.241, *Dispute Resolution for Students Experiencing Homelessness*, added by 47 Ill. Reg. 2411. Cross References updated to include 4:140, *Waiver of Student Fees*.
- **6:150 Home and Hospital Instruction**
The policy is updated in response to a five-year review.

- **7:170** **Vandalism**
Legal References are updated in response to a five-year review.

Recommendation

The Policy Committee recommends the above policies be moved forward for a second reading by the Board at the next Regular BOE meeting.

Please contact me or Mrs. Woods with any questions or concerns.

LRW
Attachments

Operational Services

Identity Protection

The collection, storage, use, and disclosure of social security numbers by the School District shall be consistent with State and federal laws. The goals for managing the District's collection, storage, use, and disclosure of social security numbers are to:

1. Limit all activities involving social security numbers to those circumstances that are authorized by State or Federal law.
2. Protect each social security number collected or maintained by the District from unauthorized disclosure.

The Superintendent is responsible for ensuring that the District complies with the Identity Protection Act, 5 ILCS 179/. Compliance measures shall include each of the following:

1. All employees having access to social security numbers in the course of performing their duties shall be trained to protect the confidentiality of social security numbers. Training should include instructions on the proper handling of information containing social security numbers from the time of collection through the destruction of the information.
2. Only employees who are required to use or handle information or documents that contain social security numbers shall have access to such information or documents.
3. Social security numbers requested from an individual shall be provided in a manner that makes the social security number easily redacted if the record is required to be released as part of a public records request.
4. When collecting a social security number or upon request by an individual, a statement of the purpose(s) for which the District is collecting and using the social security number shall be provided. The stated reason for collection of the social security number must be relevant to the documented purpose.
5. All employees must be advised of this policy's existence and a copy of the policy must be made available to each employee. The policy must also be made available to any member of the public, upon request.
6. If this policy is amended, employees will be advised of the existence of the amended policy and a copy of the amended policy will be made available to each employee.

No District employee shall collect, store, use, or disclose an individual's social security number unless specifically authorized by the Superintendent. This policy shall not be interpreted as a guarantee of the confidentiality of social security numbers and/or other personal information. The District will use best efforts to comply with this policy, but this policy should not be construed to convey any rights to protection of information not otherwise affordable by law.

Treatment of Personally Identifiable Information Under Grant Awards

The Superintendent ensures that the District takes reasonable measures to safeguard: (1) *protected personally identifiable information*, (2) other information that a federal awarding agency, pass-through agency or State awarding agency designates as sensitive, such as *personally identifiable information* (PII) and (3) information that the District considers to be sensitive consistent with applicable laws regarding privacy and confidentiality (collectively, *sensitive information*), when administering federal grant awards and State grant awards governed by the Grant Accountability and Transparency Act (30 ILCS 708/).

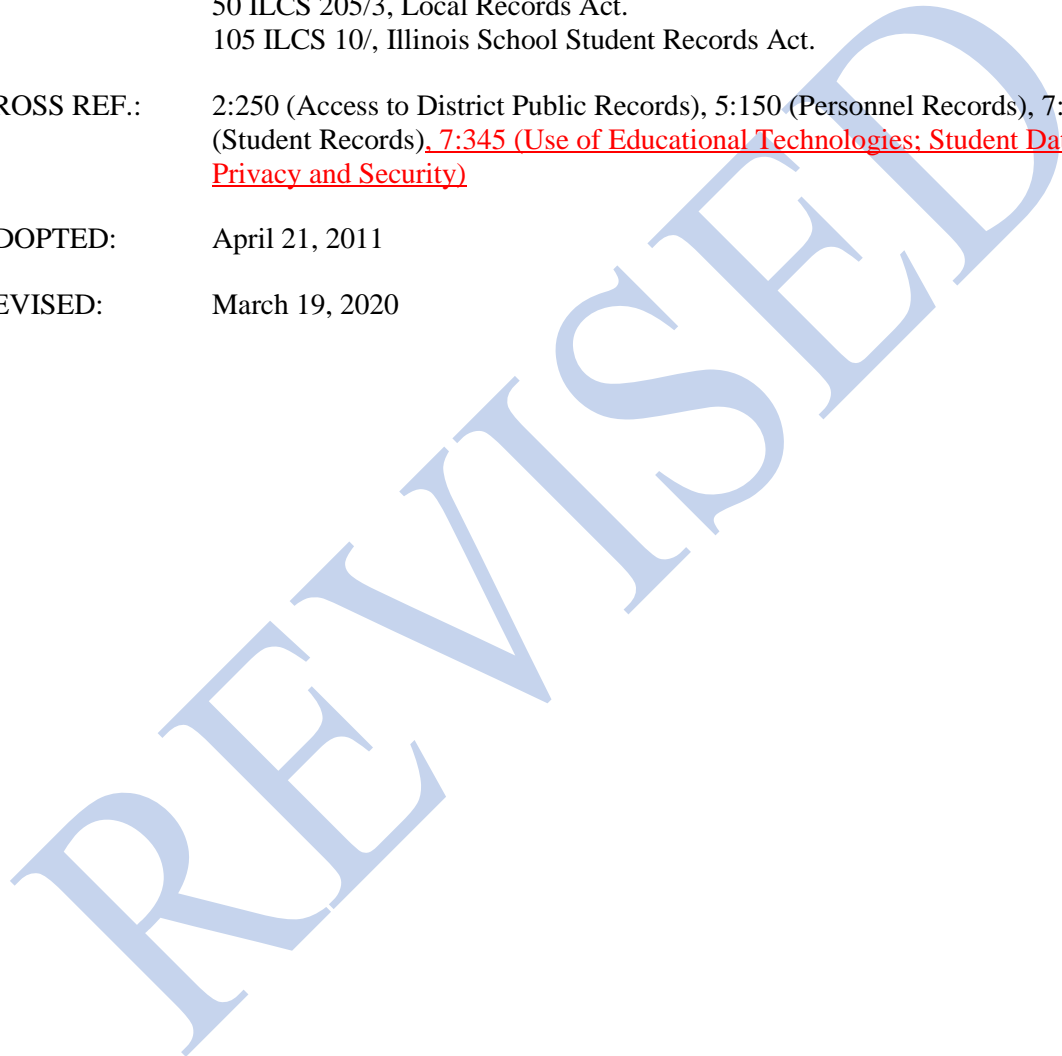
The Superintendent shall establish procedures for the identification, handling, storage, access, disposal and overall confidentiality of sensitive information. The Superintendent shall ensure that employees and contractors responsible for the administration of a federal or State award for the District receive regular training in the safeguarding of sensitive information. Employees mishandling sensitive information are subject to discipline, up to and including dismissal.

LEGAL REF.: 2 C.F.R. §200.303(e).
5 ILCS 179/, Identity Protection Act.
30 ILCS 708/, Grant Accountability and Transparency Act.
50 ILCS 205/3, Local Records Act.
105 ILCS 10/, Illinois School Student Records Act.

CROSS REF.: 2:250 (Access to District Public Records), 5:150 (Personnel Records), 7:340 (Student Records), [7:345 \(Use of Educational Technologies; Student Data Privacy and Security\)](#)

ADOPTED: April 21, 2011

REVISED: March 19, 2020



Operational Services

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CROSS REF.: 2:250 (Access to District Public Records), 5:150 (Personnel Records), 7:340 (Student Records)

ADOPTED: April 21, 2011

REVISED: March 19, 2020

CURRENT

Operational Services

Incurring Debt

The Superintendent or a designee shall provide notice to the Board of the District’s need to borrow money. The Superintendent or designee shall prepare all documents and notices necessary for the Board, at its discretion, to: (1) issue State Aid Anticipation Certificates, tax anticipation warrants, working cash fund bonds, bonds, notes, and other evidence of indebtedness, or (2) establish a line of credit with a bank or other financial institution. The Superintendent shall notify the III, State Board of Education before the District issues any form of long-term or short-term debt that will result in outstanding debt that exceeds 75% of the debt limit specified in State law.

Bond Issue Obligations

In connection with the Board’s issuance of bonds, the Superintendent shall be responsible for ensuring the District’s compliance with federal securities laws, including the anti-fraud provisions of the Securities Act of 1933, as amended and, if applicable, the continuing disclosure obligations under Rule 15c2-12 of the Securities Exchange Act of 1934, as amended.

Additionally, in connection with the Board’s issuance of bonds, the interest on which is excludable from *gross income* for federal income tax purposes, or which enable the District or bond holder to receive other federal tax benefits, the Board authorizes the Superintendent to establish written procedures for post-issuance compliance monitoring for such bonds to protect their tax-exempt (or tax-advantaged) status.

The Board may contract with outside professionals, such as bond counsel and/or a qualified financial consulting firm, to assist it in meeting the requirements of this subsection.

LEGAL REF.: ~~Securities Act of 1933~~, 15 U.S.C. §77a et seq., Securities Act of 1933.
~~Securities Exchange Act of 1934~~, 15 U.S.C. §78a et seq., Securities Exchange Act of 1934.
 17 C.F.R. §240.15c2-12.
~~Bond Authorization Act~~, 30 ILCS 305/2, Bond Authorization Act.
~~Bond Issue Notification Act~~, 30 ILCS 350/, Bond Issue Notification Act.
~~Local Government Debt Reform Act~~, 30 ILCS 350/, Local Government Debt Reform Act.
~~Tax Anticipation Note Act~~, 50 ILCS 420/, Tax Anticipation Note Act.
 105 ILCS 5/17-16, 5/17-17, 5/18-18, 5/19-1 et seq.

CROSS REF.: 4:10 (Fiscal and Business Management)

ADMIN. PROC.: 4:40-AP (Preparing and Updating Disclosures)

ADOPTED: May 17, 2001

REVISED: February 21, 2020

Operational Services

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LEGAL REF.: Securities Act of 1933, 15 U.S.C. §77a et seq.
 Securities Exchange Act of 1934, 15 U.S.C. §78a et seq.
 17 C.F.R. §240.15c2-12.
 Bond Authorization Act, 30 ILCS 305/2.
 Bond Issue Notification Act, 30 ILCS 350/.
 Local Government Debt Reform Act, 30 ILCS 350/.
 Tax Anticipation Note Act, 50 ILCS 420/.
 105 ILCS 5/17-16, 5/17-17, 5/18-18, 5/19-1 et seq.

CROSS REF.: 4:10 (Fiscal and Business Management)

ADMIN. PROC.: 4:40-AP (Preparing and Updating Disclosures)

ADOPTED: May 17, 2001

REVISED: February 21, 2020

Operational Services

Resource Conservation

The Superintendent or designee shall manage a program of energy and resource conservation for the District that includes:

1. Periodic review of procurement procedures and specifications to ensure that purchased products and supplies are reusable, durable, or made from recycled materials, if economically and practically feasible.
2. Purchasing recycled paper and paper products in amounts that will, at a minimum, meet the specifications in the School Code, if economically and practically feasible.
3. Periodic review of procedures on the reduction of solid waste generated by academic, administrative, and other institutional functions. These procedures shall: (a) require recycling the District’s waste stream, including landscape waste, computer paper, and white office paper, if economically and practically feasible; (b) include investigation of the feasibility of potential markets for other recyclable materials that are present in the district’s waste stream; and (c) ~~establish a goal for the be designed to achieve, before July 1, 2020, at least a 50% reduction in the amount of solid waste that is generated by the District, when it is economically and practically feasible to do so.~~
4. ~~Adherence to e~~Energy conservation measures.

LEGAL REF.: 105 ILCS 5/10-20.19c and 5/19b.

CROSS REF.: 4:60 (Purchases and Contracts), 4:150 (Facility Management and Building Programs)

ADOPTED: January 22, 2009

REVISED: July 21, 2022

Operational Services

Resource Conservation

The Superintendent or designee shall manage a program of energy and resource conservation for the District that includes:

1. Periodic review of procurement procedures and specifications to ensure that purchased products and supplies are reusable, durable, or made from recycled materials, if economically and practically feasible.
2. Purchasing recycled paper and paper products in amounts that will, at a minimum, meet the specifications in the School Code, if economically and practically feasible.
3. Periodic review of procedures on the reduction of solid waste generated by academic, administrative, and other institutional functions. These procedures shall: (a) require recycling the District’s waste stream, including landscape waste, computer paper, and white office paper, if economically and practically feasible; (b) include investigation of the feasibility of potential markets for other recyclable materials that are present in the district’s waste stream; and (c) be designed to achieve, before July 1, 2020, at least a 50% reduction in the amount of solid waste that is generated by the District.
4. Adherence to energy conservation measures.

LEGAL REF.: 105 ILCS 5/10-20.19c and 5/19b.

CROSS REF.: 4:60 (Purchases and Contracts), 4:150 (Facility Management and Building Programs)

ADOPTED: January 22, 2009

REVISED: July 21, 2022

Operational Services

Accounting and Audits

The District's accounting and audit services shall comply with the *Requirements for Accounting, Budgeting, Financial Reporting, and Auditing*, as adopted by the Ill. State Board of Education (ISBE), State and federal laws and regulations, and generally accepted accounting principles. Determination of liabilities and assets, prioritization of expenditures of governmental funds, and provisions for accounting disclosures shall be made in accordance with government accounting standards as directed by the auditor designated by the Board. The Superintendent, in addition to other assigned financial responsibilities, shall report monthly on the District's financial performance, both income and expense, in relation to the financial plan represented in the budget.

Annual Audit

At the close of each fiscal year, the Superintendent or designee shall arrange an audit of the District funds, accounts, statements, and other financial matters. The audit shall be performed by an independent certified public accountant designated by the Board and be conducted in conformance with prescribed standards and legal requirements. A complete and detailed written audit report shall be provided to each Board member and to the Superintendent. The Superintendent or designee shall annually, on or before October 15, submit an original and one copy of the audit to the Regional Superintendent of Schools.

Annual Financial Report

The Superintendent or designee shall annually prepare and submit the Annual Financial Report on a timely basis using the form adopted by ISBE. The Superintendent shall review and discuss the Annual Financial Report with the Board before it is submitted.

Inventories

The Superintendent or designee is responsible for establishing and maintaining accurate inventory records. The inventory record of supplies and equipment shall include a description of each item, quantity, location, purchase date and cost or estimated replacement cost, unless the supplies and equipment are acquired by the District pursuant to a federal or State grant award, in which case the inventory record shall also include the information required by 2 C.F.R. §200.313, if applicable. The Superintendent shall establish procedures for the management of property acquired by the District under grant awards that comply with federal and State law.

Capitalization Threshold

To be considered a capital asset for financial reporting purposes, a capital item must be at or above a capitalization threshold of \$5,000 and have an estimated useful life greater than one year.

Disposition of District Property

The Superintendent or designee shall notify the Board, as necessary, of the following so that the Board may consider its disposition: (1) District personal property (property other than buildings and land) that is no longer needed for school purposes, and (2) school sites, buildings, or other real estate that is unnecessary, unsuitable, or inconvenient. Notwithstanding the above, the Superintendent or designee may unilaterally dispose of personal property of a diminutive value. The Superintendent shall establish procedures for the disposition of property acquired by the District under grant awards that comply with federal and State law.

Taxable Fringe Benefits

The Superintendent or designee shall: (1) require that all use of District property or equipment by employees is for the District's convenience and best interests unless it is a Board-approved fringe benefit, and (2) ensure compliance with the Internal Revenue Service regulations regarding when to report an employee's personal use of District property or equipment as taxable compensation.

Controls for Revolving Funds and Petty Cash

Revolving funds and the petty cash system are established in Board policy 4:50, *Payment Procedures*. The Superintendent shall: (1) designate a custodian for each revolving fund and petty cash fund, (2) obtain a bond for each fund custodian, and (3) maintain the funds in compliance with this policy, State law, and ISBE rules. A check for the petty cash fund may be drawn payable to the designated petty cash custodian. Bank accounts for revolving funds are limited to a maximum balance of ~~\$500.00~~ **\$1,000**. All expenditures from these bank accounts must be directly related to the purpose for which the account was established and supported with documentation, including signed invoices or receipts. All deposits into these bank accounts must be accompanied with a clear description of their intended purpose. The Superintendent or designee shall include checks written to reimburse revolving funds on the Board's monthly listing of bills indicating the recipient and including an explanation.

Control Requirements for Checks

The Board must approve all bank accounts opened or established in the District's or a District school's name or with the District's Federal Employer Identification Number. All checks issued by the District must be signed by either the Treasurer or Superintendent, except for checks from accounts containing student activity funds or fiduciary funds and checks from revolving accounts may be signed by their respective account custodians.

Internal Controls

The Superintendent is primarily responsible for establishing and implementing a system of internal controls for safeguarding the District's financial condition; The Board, however, will oversee these safeguards. The control objectives are to ensure efficient business and financial practices, reliable financial reporting, and compliance with State law and Board policies, and to prevent losses from fraud, waste, and abuse, as well as employee error, misrepresentation by third parties, or other imprudent employee action.

The Superintendent or designee shall annually audit the District's financial and business operations for compliance with established internal controls and provide the results to the Board. The Board may from time-to-time engage a third-party to audit internal controls in addition to the annual audit.

LEGAL REF.: 2 C.F.R. §200 et seq.
30 ILCS 708/, Grant Accountability and Transparency Act, implemented by 44 Ill. Admin. Code 7000 et seq.
105 ILCS 5/2-3.27, 5/2-3.28, 5/3-7, 5/3-15.1, 5/5-22, 5/10-21.4, 5/10-20.19, 5/10-22.8 and 5/17-1 et seq.
23 Ill. Admin. Code Part 100.

CROSS REF.: 4:10 (Fiscal and Business Management), 4:50 (Payment Procedures), 4:55 (Use of Credit and Procurement Cards), 4:90 (Student Activity and Fiduciary Funds)

ADOPTED: May 17, 2001

REVISED: January 21, 2021

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ADOPTED: May 17, 2001

REVISED: January 21, 2021

General Personnel

Responsibilities Concerning Internal Information

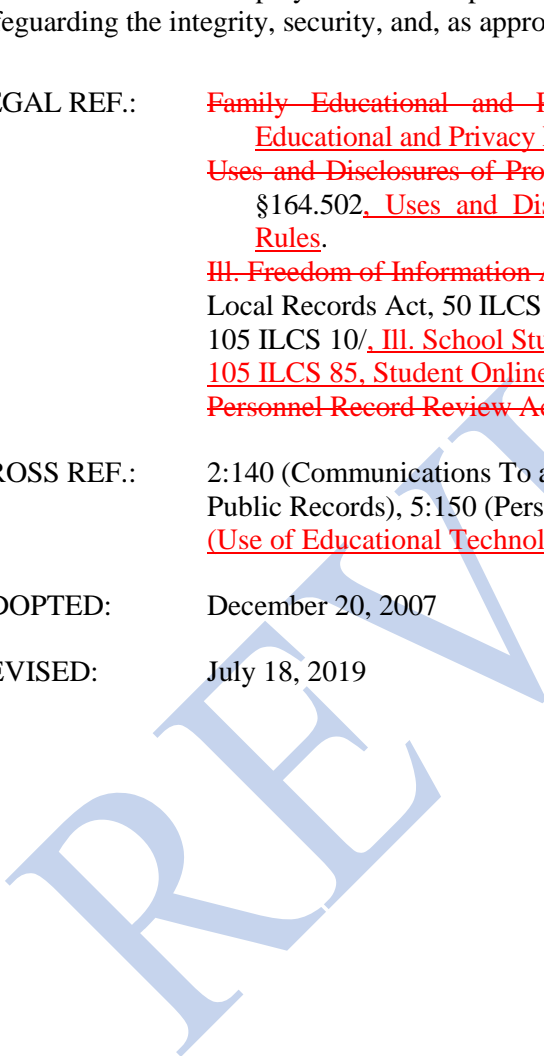
District employees are responsible for maintaining: (1) the integrity and security of all information, and (2) the privacy of confidential records, including but not limited to: student records, personnel records, and the minutes of, and material disclosed in, a closed Board meeting. Internal information is any information, oral or recorded in electronic or paper format, maintained by the District or used by the District or its employees. The Superintendent or designee shall manage procedures for safeguarding the integrity, security, and, as appropriate, confidentiality of internal information.

LEGAL REF.: ~~Family Educational and Privacy Rights Act, 20 U.S.C. §1232g, Family Educational and Privacy Rights Act.~~
~~Uses and Disclosures of Protected Health Information; General Rules, 45 C.F.R. §164.502, Uses and Disclosures of Protected Health Information; General Rules.~~
~~Ill. Freedom of Information Act, 5 ILCS 140/, Ill. Freedom of Information Act.~~
Local Records Act, 50 ILCS 205/, Local Records Act.
105 ILCS 10/, Ill. School Student Records Act.
105 ILCS 85, Student Online Personal Protection Act.
~~Personnel Record Review Act, 820 ILCS 40/, Personnel Record Review Act.~~

CROSS REF.: 2:140 (Communications To and From the Board), 2:250 (Access to District Public Records), 5:150 (Personnel Records), 7:340 (Student Records), 7:345 (Use of Educational Technologies; Student Data Privacy and Security)

ADOPTED: December 20, 2007

REVISED: July 18, 2019



General Personnel

Responsibilities Concerning Internal Information

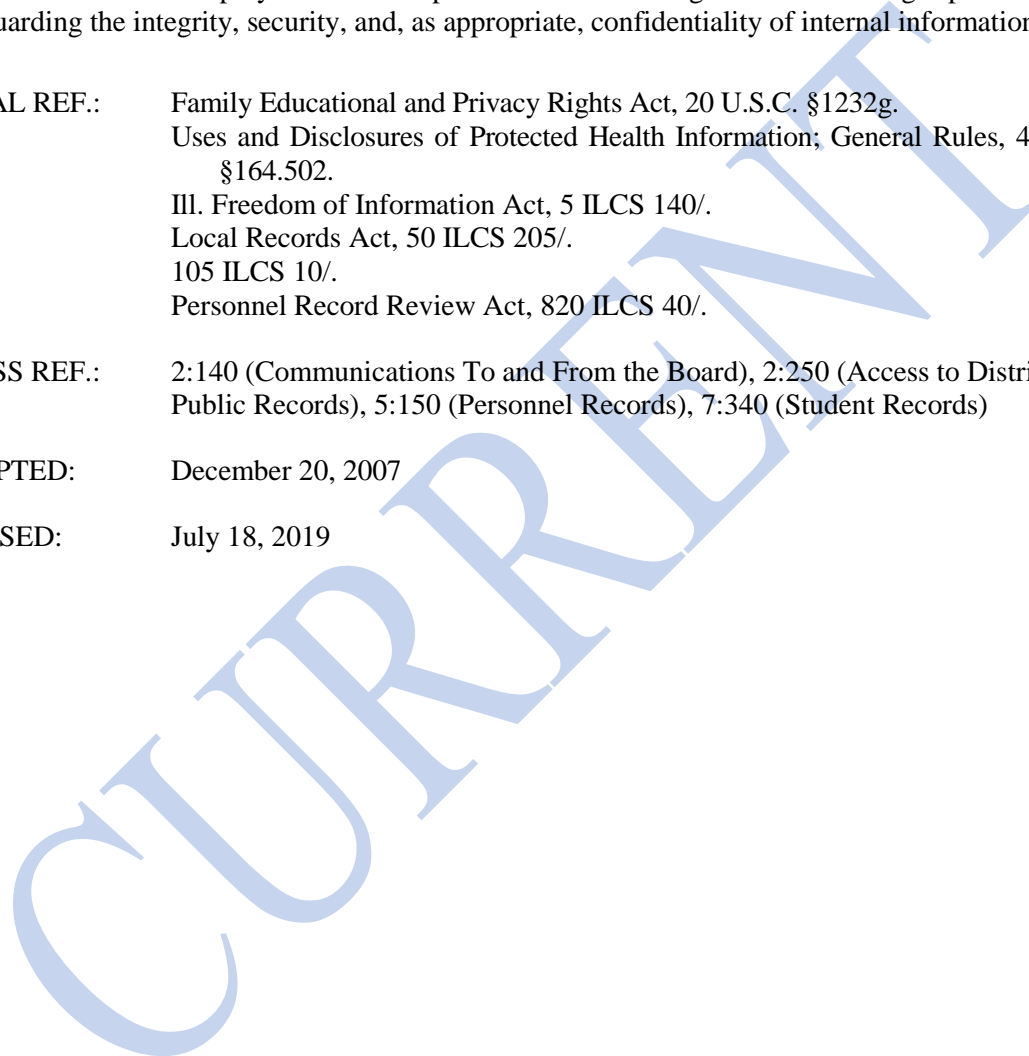
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 105 ILCS 10/.
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ADOPTED: December 20, 2007

REVISED: July 18, 2019



Professional Personnel

Terms and Conditions of Employment and Dismissal

The Board delegates authority and responsibility to the Superintendent to manage the terms and conditions for the employment of professional personnel. The Superintendent shall act reasonably and comply with State and federal law as well as any applicable individual employment contract or collective bargaining agreement in effect. The Superintendent is responsible for making dismissal recommendations to the Board consistent with the Board's goal of having a highly qualified, high performing staff.

School Year

Teachers shall work according to the school calendar adopted by the Board, which shall have a minimum of 176 student attendance days and a minimum of 180 teacher work days, including teacher institute days. Teachers are not required to work on legal school holidays unless the District has followed applicable State law that allows it to hold school or schedule teachers' institutes parent-teacher conferences, or staff development on the third Monday in January (the Birthday of Dr. Martin Luther King, Jr.); February 12 (the Birthday of President Abraham Lincoln); the first Monday in March (known as Casimir Pulaski's birthday); the second Monday in October (Columbus Day); and November 11 (Veterans Day).

School Day

Teachers are required to work the school day adopted by the Board. Teachers employed for at least four hours per day shall receive a duty-free lunch equivalent to the student lunch period, or 30 minutes, whichever is longer.

The District accommodates employees who are nursing mothers according to provisions in State and federal law.

Salary

Teachers shall be paid according to the salaries fixed by the Board, and in accordance with District policy 5:250, *Leaves of Absence*, but in no case less than the minimum salary provided by the School Code. Teachers shall be paid at least monthly on a 10- or 12-month basis.

Assignments and Transfers

The Superintendent is authorized to make teaching, study hall, extra class duty, and extracurricular assignments. In order of priority, except as otherwise provided by law, assignments shall be made based on the District's needs and best interests, employee qualifications, and employee desires.

School Social Worker Services Outside of District Employment

School social workers may not provide services outside of their District employment to any student(s) attending school in the District. *School social worker* has the meaning stated in 105 ILCS 5/14-1.09a.

Dismissal

The District will follow State law when dismissing a teacher.

Evaluation

The District's teacher evaluation system will be conducted under the plan developed pursuant to State law.

On an annual basis, the Superintendent will provide the Board with a written report which outlines the results of the District's teacher evaluation system.

LEGAL REF.: 29 U.S.C. §218(d), Pub. L. 117-328, Pump for Nursing Mothers Act.
42 U.S.C. §2000gg et seq, Pub. L. 117-328, Pregnant Workers Fairness Act.
105 ILCS 5/10-19, 5/10-19.05, 5/10-20.65, 5/14-1.09a, 5/22-9~~65~~, 5/22.4, 5/24-16.5, 5/24-2, 5/24-8, 5/24-9, 5/24-11, 5/24-12, 5/24-21, 5/24A-1 through 24A-20.
820 ILCS 260/, Nursing Mothers in the Workplace Act.
23 Ill. Admin. Code Parts 50 (Evaluation of Educator Licensed Employees) and 51 (Dismissal of Tenured Teachers).
Cleveland Bd. Of Educ. v. Loudermill, 470 U.S. 532 (1985).

CROSS REF.: 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest).
5:290 (Employment Termination and Suspensions), 6:20 (School Year Calendar and Day)

ADOPTED: May 17, 2001

REVISED: January 18, 2024

REVISED

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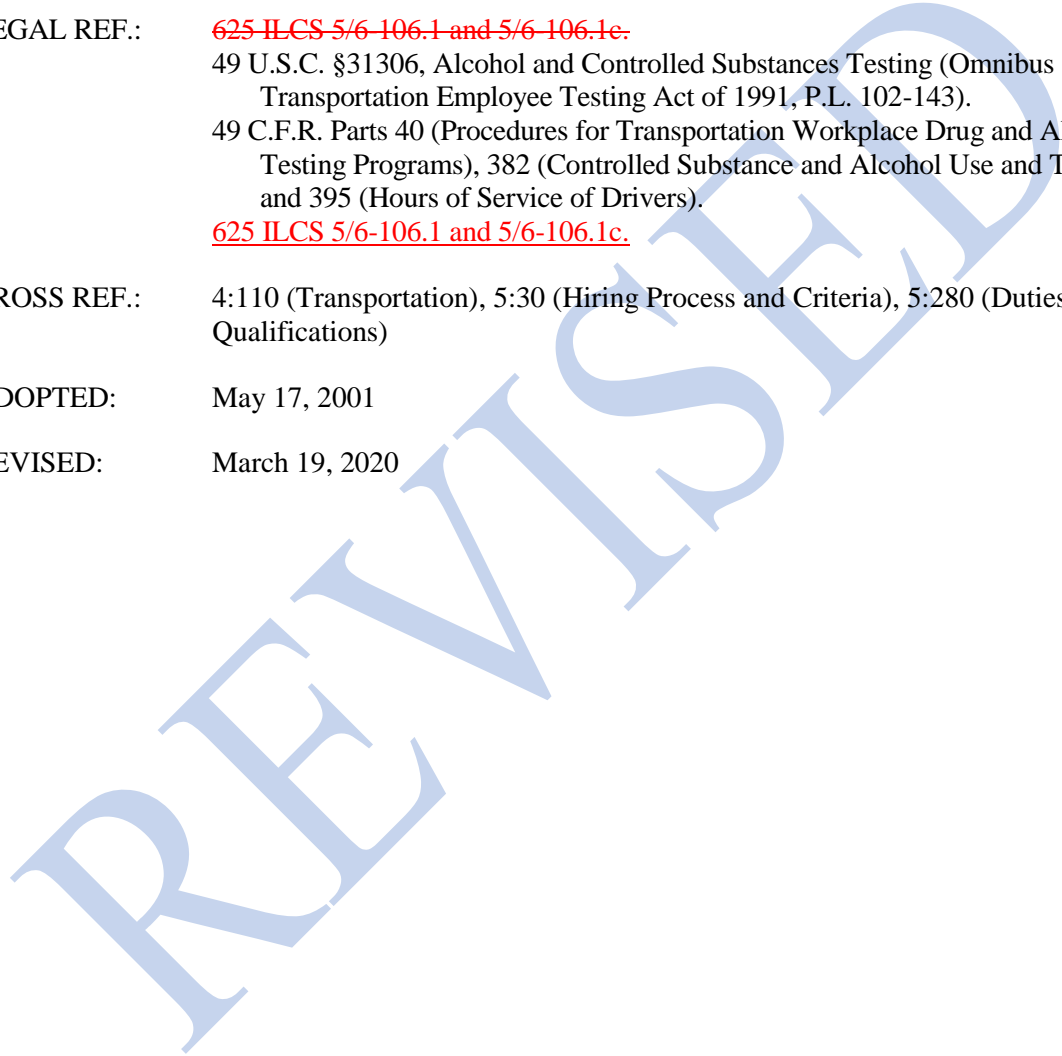
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Educational Support Personnel

Drug and Alcohol Testing For School Bus and Commercial Vehicle Drivers

The District shall adhere to State and federal law and regulations requiring a drug and alcohol testing program for school bus and commercial vehicle drivers. The Superintendent or designee shall manage a program to implement State and federal law defining the circumstances and procedures for the testing.

- LEGAL REF.: ~~625 ILCS 5/6-106.1 and 5/6-106.1e.~~
 49 U.S.C. §31306, Alcohol and Controlled Substances Testing (Omnibus Transportation Employee Testing Act of 1991, P.L. 102-143).
 49 C.F.R. Parts 40 (Procedures for Transportation Workplace Drug and Alcohol Testing Programs), 382 (Controlled Substance and Alcohol Use and Testing), and 395 (Hours of Service of Drivers).
~~625 ILCS 5/6-106.1 and 5/6-106.1c.~~
- CROSS REF.: 4:110 (Transportation), 5:30 (Hiring Process and Criteria), 5:280 (Duties and Qualifications)
- ADOPTED: May 17, 2001
- REVISED: March 19, 2020

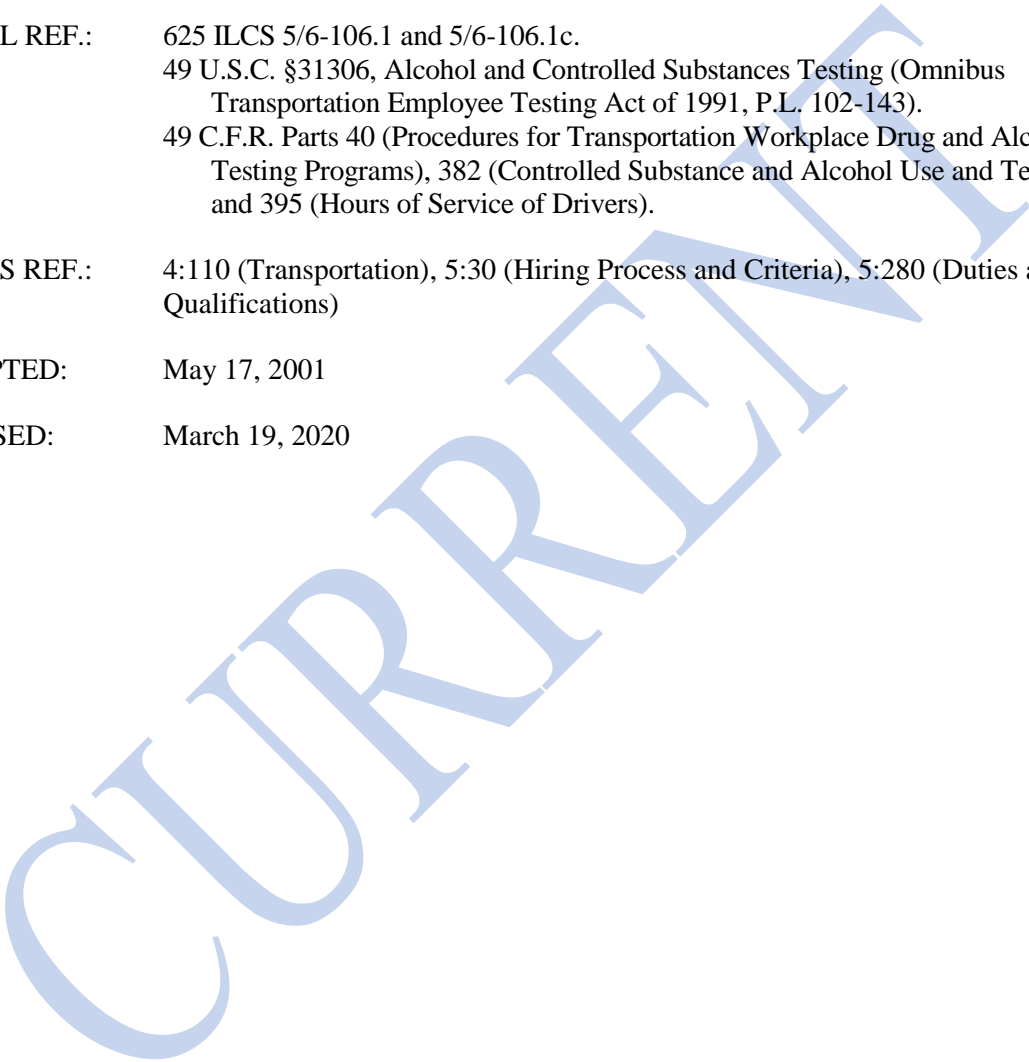


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- ADOPTED: May 17, 2001
- REVISED: March 19, 2020



Educational Support Personnel

Compensatory Time-Off

This policy governs the use of compensatory time-off by employees who: (1) are covered by the overtime provisions of the Fair Labor Standards Act, 29 U.S.C. § 201 et seq., and (2) are not represented by an exclusive bargaining representative.

Employees may be given 1-1/2 hours of compensatory time-off in lieu of cash payment for each hour of overtime worked. Other than as provided below, at no time may an employee’s accumulated compensatory time-off exceed 60 hours, which represents compensation for 40 hours of overtime. An employee whose work regularly includes public safety, emergency response, or seasonal activities may accumulate a maximum of 480 hours of compensatory time, which represents compensation for 320 hours of overtime. If an employee accrues the maximum number of compensatory time-off hours, the employee: (1) is paid for any additional overtime hours worked, at the rate of one and one-half times the employee's regular hourly rate of pay, and (2) does not accumulate compensatory time-off until the employee uses an equal amount of accrued time-off.

An employee who has accrued compensatory time-off shall be permitted to use such time in at least half-day components provided such requests do not unduly disrupt the District’s operations. The employee's supervisor must approve a request to use compensatory time-off.

Upon termination of employment, an employee will be paid for unused compensatory time at the higher of:

1. The average regular rate received by such employee during the last three years of employment; or
2. The final regular rate received by such employee.

Compensatory time-off is time during which the employee is not working and is, therefore, not counted as "hours worked" for purposes of overtime compensation.

Implementation

The Superintendent or designee shall implement this policy in accordance with the FLSA. In the event of a conflict between the policy and the FLSA, the latter shall control.

LEGAL REF.: ~~Fair Labor Standards Act~~, 29 U.S.C. §201 et seq., Fair Labor Standards Act, 29 C.F.R. Part 553.

CROSS REF.: 5:35 (Compliance with the Fair Labor Standards Act); 5:185 (Family and Medical Leave), 5:270 (Employment At-Will, Compensation, and Assignment).

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ADOPTED: May 17, 2001

REVISED: April 16, 2009

Instruction

Education of Homeless Children

Each child of a homeless individual and each homeless youth has equal access to the same free, appropriate public education as provided to other children and youths, including a public pre-school education. A *homeless child* is defined as provided in the McKinney-Vento Homeless Assistance Act and the Ill. Education for Homeless Children Act. The Superintendent or designee shall act as or appoint a Liaison for Homeless Children to coordinate this policy's implementation.

A homeless child may attend the District school that the child attended when permanently housed or in which the child was last enrolled. A homeless child living in any District school's attendance area may attend that school.

The Superintendent or designee shall review and revise rules or procedures that may act as barriers to the enrollment of homeless children and youths. In reviewing and revising such procedures, consideration shall be given to issues concerning transportation, immunization, residency, birth certificates, school records and other documentation, and guardianship. Transportation shall be provided in accordance with the McKinney-Vento Homeless Assistance Act and State law. The Superintendent or designee shall give special attention to ensuring the enrollment and attendance of homeless children and youths who are not currently attending school. If a child is denied enrollment or transportation under this policy, the Liaison for Homeless Children shall immediately refer the child or his or her parent/guardian to the ombudsperson appointed by the Regional Superintendent and provide the child or his or her parent/guardian with a written explanation for the denial. Whenever a child and his or her parent/guardian who initially share the housing of another person due to loss of housing, economic hardship, or a similar hardship continue to share the housing, the Liaison for Homeless Children shall, after the passage of 18 months and annually thereafter, conduct a review as to whether such hardship continues to exist in accordance with State law.

LEGAL REF.: 42 U.S.C. §11431 et seq., McKinney-Vento Homeless Assistance Act.
105 ILCS 45/, Ill. Education for Homeless Children Act.
[23 Ill. Admin. Code §1.241.](#)

CROSS REF.: 2:260 (Uniform Grievance Procedure), 4:110 (Transportation), [4:140 \(Waiver of Student Fees\)](#), 7:10 (Equal Educational Opportunities), 7:30 (Student Assignment and Intra-District Transfer), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:60 (Residence), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students)

ADMIN. PROC.: 6:140-AP (Education of Homeless Children)

ADOPTED: November 12, 2002

REVISED: July 21, 2022

Instruction

Education of Homeless Children

Each child of a homeless individual and each homeless youth has equal access to the same free, appropriate public education as provided to other children and youths, including a public pre-school education. A *homeless child* is defined as provided in the McKinney-Vento Homeless Assistance Act and the Ill. Education for Homeless Children Act. The Superintendent or designee shall act as or appoint a Liaison for Homeless Children to coordinate this policy's implementation.

A homeless child may attend the District school that the child attended when permanently housed or in which the child was last enrolled. A homeless child living in any District school's attendance area may attend that school.

The Superintendent or designee shall review and revise rules or procedures that may act as barriers to the enrollment of homeless children and youths. In reviewing and revising such procedures, consideration shall be given to issues concerning transportation, immunization, residency, birth certificates, school records and other documentation, and guardianship. Transportation shall be provided in accordance with the McKinney-Vento Homeless Assistance Act and State law. The Superintendent or designee shall give special attention to ensuring the enrollment and attendance of homeless children and youths who are not currently attending school. If a child is denied enrollment or transportation under this policy, the Liaison for Homeless Children shall immediately refer the child or his or her parent/guardian to the ombudsperson appointed by the Regional Superintendent and provide the child or his or her parent/guardian with a written explanation for the denial. Whenever a child and his or her parent/guardian who initially share the housing of another person due to loss of housing, economic hardship, or a similar hardship continue to share the housing, the Liaison for Homeless Children shall, after the passage of 18 months and annually thereafter, conduct a review as to whether such hardship continues to exist in accordance with State law.

LEGAL REF.: 42 U.S.C. §11431 et seq., McKinney-Vento Homeless Assistance Act.
105 ILCS 45/, Ill. Education for Homeless Children Act.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 4:110 (Transportation), 7:10 (Equal Educational Opportunities), 7:30 (Student Assignment and Intra-District Transfer), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:60 (Residence), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students)

ADMIN. PROC.: 6:140-AP (Education of Homeless Children)

ADOPTED: November 12, 2002

REVISED: July 21, 2022

Instruction

Home and Hospital Instruction

A student who is absent from school, or whose physician, physician assistant, or advanced practice registered nurse anticipates that the student will be absent from school, because of a medical condition may be eligible for instruction in the student's home or hospital. Eligibility shall be determined by State law and the Illinois State Board of Education rules governing (1) the continuum of placement options for students who have been identified for special education services or (2) the home and hospital instruction provisions for students who have not been identified for special education services. Appropriate educational services from qualified staff will begin no later than five school days after receiving a written statement from: (1) a physician licensed to practice medicine in all of its branches, (2) a licensed physician assistant, or (3) a licensed advanced practice registered nurse. Instructional or related services for a student receiving special education services will be determined by the student's individualized education program.

A student who is unable to attend school because of pregnancy will be provided home instruction, correspondence courses, or other courses of instruction (1) before the birth of the child when the student's physician, physician assistant, or advanced practice registered nurse indicates, in writing, that she is medically unable to attend regular classroom instruction, and (2) for up to three months after the child's birth or a miscarriage.

Periodic conferences will be held between appropriate school personnel, parent(s)/guardian(s) and hospital staff to coordinate course work and facilitate a student's return to school.

LEGAL REF.: 105 ILCS 5/10-19.05(e), 5/10-22.6a., 5/14-13.01, and 5/18-4.5.
23 Ill. Admin. Code §§1.520, 1.610, and 226.300.

CROSS REF.: 6:120 (Education of Children with Disabilities), 7:10 (Equal Educational Opportunity), 7:280 (Communicable and Chronic Infectious Disease)

ADOPTED: May 17, 2001

REVISED: March 19, 2020

Instruction

Home and Hospital Instruction

A student who is absent from school, or whose physician, physician assistant, or advanced practice registered nurse anticipates that the student will be absent from school, because of a medical condition may be eligible for instruction in the student’s home or hospital. Eligibility shall be determined by State law and the Illinois State Board of Education rules governing (1) the continuum of placement options for students who have been identified for special education services or (2) the home and hospital instruction provisions for students who have not been identified for special education services. Appropriate educational services from qualified staff will begin no later than five school days after receiving a written statement from: (1) a physician licensed to practice medicine in all of its branches, (2) a licensed physician assistant, or (3) a licensed advanced practice registered nurse. Instructional or related services for a student receiving special education services will be determined by the student’s individualized education program.

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23 Ill. Admin. Code §§1.520, 1.610, and 226.300.

CROSS REF.: 6:120 (Education of Children with Disabilities), 7:10 (Equal Educational Opportunity), 7:280 (Communicable and Chronic Infectious Disease)

ADOPTED: May 17, 2001

REVISED: March 19, 2020

Students

Vandalism

The Board will seek restitution from students and their parents/guardians for vandalism or other student acts that cause damage to school property.

The Parental Responsibility Law makes parents/guardians of unemancipated minors, 11 through 18 years of age, liable for actual damages, up to \$20,000 for malicious acts.

LEGAL REF.: 740 ILCS 115, [Parental Responsibility Law](#).

CROSS REF.: 7:130 (Student Rights and Responsibilities), 7:190 (Student Behavior).

ADOPTED: May 17, 2001

REVISED: October 16, 2014

REVISED

Students

Vandalism

The Board will seek restitution from students and their parents/guardians for vandalism or other student acts that cause damage to school property.

The Parental Responsibility Law makes parents/guardians of unemancipated minors, 11 through 18 years of age, liable for actual damages, up to \$20,000 for malicious acts.

LEGAL REF.: 740 ILCS 115.

CROSS REF.: 7:130 (Student Rights and Responsibilities), 7:190 (Student Behavior).

ADOPTED: May 17, 2001

REVISED: October 16, 2014

CURRENT

**CHANGE
ORDER**

Owner ()
Contractor ()

PROJECT: Roof System Replacement Bid # 2023-68
Huntley High School

CHANGE ORDER NUMBER: 1

DATE: 8-1-24

CONTRACT DATE: 1-2-24

TO: DCG Roofing Solutions, Inc.
2045 Janice Ave.
Melrose Park, IL 60160

The Contract is changed as follows:

See attached spreadsheet and backup detailing changes

Total Additional Cost to the Contract Amount this Change Order Add \$90,304.53

38

Not valid until signed by the Owner and Contractor.

The original Contract Sum was\$703,000.00
 Net change by previously authorized Change Orders\$ 0.00
 The Contract Sum prior to this Change Order was.....\$703,000.00
 The Contract Sum will be increased by this Change Order in the amount of\$ 90,304.53
 The new Contract Sum including this Change Order will be\$793,304.53
 The Date of Substantial Completion as of the date of this Change Order therefore is unchanged.

NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which has been authorized by Construction Change Directive.

DCG Roofing Solutions Inc.
CONTRACTOR
 2045 Janice Rd.
Melrose Park IL 60160
ADDRESS

Huntley Community School District 158
OWNER
 650 Dr. John Burkey Dr.
Algonquin, IL 60102
ADDRESS

BY 
SIGNATURE

BY _____
SIGNATURE

BY Dominic Dunlap
PRINT

BY _____
PRINT

BY President
TITLE

BY _____
TITLE

DATE August 5, 2024

DATE _____



Huntley Community School District 158

650 Dr. John Burkey Drive
Algonquin, Illinois 60102
(847) 659-6158 • www.huntley158.org

DATE: August 15, 2024
TO: Board of Education and Administration
FROM: Kevin Lindquist, Director of Operations & Maintenance
RE: Change Order 1 to Roof System Replacement and Repairs Bids # 2023-68 (A)
Board of Education, August 15, 2024
Action Item

Background:

At the August 3, 2023 Committee of the Whole meeting of the District 158 Board of Education, the Administration presented the Board with an updated O&M Life Cycle Deferred Maintenance capital projects report which included Phase 5 of roof system replacement and repairs at Huntley High School.

On October 23, 2023, a Bid Specification including Drawings for the referenced project was released.

A mandatory pre-bid meeting was held on November 7, 2023, at Huntley High School.

Bids were opened on November 28, 2023.

The Board of Education approved the award of the Bid with unit prices for removal and replacement material to DCG Roofing at their December 21, 2023, Board of Education meeting.

DCG has finished the project and the additional costs incurred from the change in scope is \$84,865. In addition, the final tally for replacement boards is \$5,439.53. The credit for background checks is \$600 making the total for Change Order 1, \$90,304.53. The attachment provides documentation and explanation of all costs incurred.

Recommendation:

The Administration recommends the Board of Education approve Change Order No. 1 to the agreement with DCG Roofing for \$90,304.53 at the August 15, 2024, Regular Board meeting.

KL/jk

CHANGE ORDER

Owner ()
Contractor ()

PROJECT: Roof System Replacement Bid # 2023-68
Huntley High School

CHANGE ORDER NUMBER: 1

DATE: 8-1-24

CONTRACT DATE: 1-2-24

TO: DCG Roofing Solutions, Inc.
2045 Janice Ave.
Melrose Park, IL 60160

The Contract is changed as follows:

See attached spreadsheet and backup detailing changes

Total Additional Cost to the Contract Amount this Change Order Add \$90,304.53 40

Not valid until signed by the Owner and Contractor.

The original Contract Sum was	\$703,000.00
Net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was.....	\$703,000.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 90,304.53
The new Contract Sum including this Change Order will be	\$793,304.53

The Date of Substantial Completion as of the date of this Change Order therefore is unchanged.

NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which has been authorized by Construction Change Directive.

DCG Roofing Solutions Inc.
CONTRACTOR
 2045 Janice Rd.
Melrose Park IL 60160
ADDRESS

Huntley Community School District 158
OWNER
 650 Dr. John Burkey Dr.
Algonquin, IL 60102
ADDRESS

BY  _____
SIGNATURE

BY _____
SIGNATURE

BY Dominic Dunlap
PRINT

BY _____
PRINT

BY President
TITLE

BY _____
TITLE

DATE August 5, 2024

DATE _____

Change Order cost items tracking

Huntley High School roof restoration project

DCG Roofing - HHS Roofing

last edit 7/15/2024	
Category	subtotal to date
replacement 2.5"/3" insulation board	\$ 1,094.17
replacement 2" insulation board	\$ 1,090.00
replacement 1.0"/1.5" insulation board	\$ 1,869.25
replacement tapered insulation board	\$ 1,986.11
change in scope-see DCG letter dated 7.12.24	\$ 84,865.00
background checks-details on separate worksheet	\$ (600.00)
Subtotal Cost tracked to date	\$ 90,304.53

Insulation Board type	unit cost \$psf
3" insulation board	\$ 6.50
2" insulation board	\$ 6.00
1.5" insulation board	\$ 5.00
tapered insul. Brd	\$ 10.00

15.00 employees \$40.00 each

Total Cost to D \$ 90,304.53

subtotals cost \$ 1,094.17 \$ 1,090.00 \$ 1,869.25 \$ 1,986.11

date	replacement 2.5"/3" insulation board					replacement 2" insulation board					replacement 1.0"/1.5" insulation board					replacement tapered insulation board				
	Qty	length (inches)	width (inches)	sf	subtotal \$	Qty	length (inches)	width (inches)	sf	subtotal \$	Qty	length (inches)	width (inches)	sf	subtotal \$	Qty	length (inches)	width (inches)	sf	subtotal \$
7/3/2024	1	48	48	16.00	\$ 104.00	1	48	24	8.00	\$ 48.00	1	48	96	32.00	\$ 160.00	1	48	48	16.00	\$ 160.00
7/3/2024	1	48	23	7.67	\$ 49.83	3	38	48	38.00	\$ 228.00	1	16	96	10.67	\$ 53.33	1	14	48	4.67	\$ 46.67
7/3/2024	1	48	27	9.00	\$ 58.50				0.00	\$ -	1	42	32	9.33	\$ 46.67	1	48	48	16.00	\$ 160.00
7/3/2024				0.00	\$ -				0.00	\$ -	1	48	48	16.00	\$ 80.00	1	48	24	8.00	\$ 80.00
7/3/2024				0.00	\$ -				0.00	\$ -	1	41	21	5.98	\$ 29.90	7	48	48	112.00	\$ 1,120.00
7/3/2024				0.00	\$ -				0.00	\$ -	1	48	51	17.00	\$ 85.00	1	44	38	11.61	\$ 116.11
7/3/2024				0.00	\$ -				0.00	\$ -	1	46	15	4.79	\$ 23.96	1	48	27	9.00	\$ 90.00
7/3/2024				0.00	\$ -				0.00	\$ -	1	42	16	4.67	\$ 23.33	2	48	32	21.33	\$ 213.33
7/3/2024				0.00	\$ -				0.00	\$ -	1	24	14	2.33	\$ 11.67				0.00	\$ -
7/3/2024				0.00	\$ -				0.00	\$ -	1	48	14	4.67	\$ 23.33				0.00	\$ -
7/3/2024				0.00	\$ -				0.00	\$ -	1	42.5	24	7.08	\$ 35.42				0.00	\$ -
7/3/2024				0.00	\$ -				0.00	\$ -	1	21	96	14.00	\$ 70.00				0.00	\$ -
7/3/2024				0.00	\$ -				0.00	\$ -	1	48	48	16.00	\$ 80.00				0.00	\$ -
7/3/2024				0.00	\$ -				0.00	\$ -	1	48	96	32.00	\$ 160.00				0.00	\$ -
7/3/2024				0.00	\$ -				0.00	\$ -	1	48	48	16.00	\$ 80.00				0.00	\$ -
7/3/2024				0.00	\$ -				0.00	\$ -	1	39	37	10.02	\$ 50.10				0.00	\$ -
7/3/2024				0.00	\$ -				0.00	\$ -	1	27	48	9.00	\$ 45.00				0.00	\$ -
7/3/2024				0.00	\$ -				0.00	\$ -	1	48	36	12.00	\$ 60.00				0.00	\$ -
7/3/2024				0.00	\$ -				0.00	\$ -	1	48	22	7.33	\$ 36.67				0.00	\$ -
7/3/2024				0.00	\$ -				0.00	\$ -	1	96	27	18.00	\$ 90.00				0.00	\$ -
7/3/2024				0.00	\$ -				0.00	\$ -	1	67	22	10.24	\$ 51.18				0.00	\$ -
7/3/2024				0.00	\$ -				0.00	\$ -	1	24	32	5.33	\$ 26.67				0.00	\$ -
7/3/2024				0.00	\$ -				0.00	\$ -	1	65	24.5	11.06	\$ 55.30				0.00	\$ -
7/3/2024				0.00	\$ -				0.00	\$ -	2	24	96	32.00	\$ 160.00				0.00	\$ -
7/3/2024				0.00	\$ -				0.00	\$ -	1	28	21	4.08	\$ 20.42				0.00	\$ -
7/3/2024				0.00	\$ -				0.00	\$ -	1	61	17	7.20	\$ 36.01				0.00	\$ -
7/3/2024				0.00	\$ -				0.00	\$ -	1	54	32	12.00	\$ 60.00				0.00	\$ -
7/3/2024				0.00	\$ -				0.00	\$ -	1	96	21	14.00	\$ 70.00				0.00	\$ -
7/3/2024				0.00	\$ -				0.00	\$ -	1	36	17	4.25	\$ 21.25				0.00	\$ -
7/3/2024				0.00	\$ -				0.00	\$ -	1	60	24	10.00	\$ 50.00				0.00	\$ -
7/3/2024				0.00	\$ -				0.00	\$ -	1	79	27	14.81	\$ 74.06				0.00	\$ -
7/26/2024	1	198	48	66.00	\$ 429.00	1	198	48	66.00	\$ 396.00				0.00	\$ -				0.00	\$ -
7/26/2024	1	40	24	6.67	\$ 43.33	1	40	24	6.67	\$ 40.00				0.00	\$ -				0.00	\$ -
7/26/2024	1	126	72	63.00	\$ 409.50	1	126	72	63.00	\$ 378.00				0.00	\$ -				0.00	\$ -

BACKGROUND CHECK CREDITS DUE

LAST EDIT 7.30.24

Company	Date printed	Name	tally
DCG Roof Solutions	7/1/2024	Misael Ruiz	1
DCG Roof Solutions	7/1/2024	Elkjaer Ruiz	2
DCG Roof Solutions	7/1/2024	Edgar Campo	3
DCG Roof Solutions	7/1/2024	Oscar Zuniga	4
DCG Roof Solutions	7/1/2024	Edgar Hernandez	5
DCG Roof Solutions	7/1/2024	Jose Alicandro	6
DCG Roof Solutions	7/1/2024	Jose DeJesus Flores	7
DCG Roof Solutions	7/1/2024	Francisco Anaya	8
DCG Roof Solutions	7/1/2024	Jose Moreno	9
DCG Roof Solutions	7/1/2024	Migel Zuniga	10
DCG Roof Solutions	7/1/2024	John Kapior	11
DCG Roof Solutions/Deitz Vac	6/25/2024	Arthur V Dietz	12
DCG Roof Solutions/Deitz Vac	6/25/2024	Jorge Ochoa	13
DCG Roof Solutions/Deitz Vac	6/25/2024	Jorge Ochoa Jr.	14
DCG Roof Solutions/Deitz Vac	6/26/2024	Dominguez, Brayan	15
DCG Roof Solutions	No show	Horracio Herrera	NA
DCG Roof Solutions	No show	Marco Reyes	NA
DCG Roof Solutions	No show	Javier Chagolla Aburto	NA
DCG Roof Solutions	No show	Jorge Enrique Dionicio	NA

Huntley Community School District 158 – Board of Education
Regular
June 6, 2024 Minutes

Meeting: Committee of the Whole with Closed Session as per OMA and 5ILCS120/2c

Time: 6:00 PM

Location: District Office, 650 Dr. John Burkey Drive, Door 2, Algonquin, IL 60102

Mission Statement: Our learning community will inspire, challenge and empower all students always.

Board of Education Members: President, Mr. Andrew Bittman; Vice President, Mrs. Laura Murray; Secretary, Mr. Paul Troy; Mr. Sean Cratty; Mr. Anthony Quagliano; Mr. Michael Thompson; Mrs. Dana Wiley

Minutes

1. **Call to Order / Roll Call (A)** (Mr. Bittman)

Called to Order the Committee of the Whole meeting for Thursday, June 6, 2024 at 6:02 p.m.

A quorum was met.

Roll Call: Ayes 5 / Absent 2 / Motion Carried

Members: Mr. Quagliano, ~~Mr. Troy, Mr. Cratty~~, Mr. Bittman, Mrs. Murray, Mrs. Wiley, Mr. Thompson
Mr. Troy entered at 6:04 p.m.

2. **Pledge of Allegiance** (Mr. Bittman)

3. **Student Recognition** (Mr. Bittman)

The following students were recognized by the Board of Education for their participation at the IESA State Track Meet:
From Heineman Middle School, Myla Wade: 4A 8th Grade Girl's 400M Run - 2nd Place. Rachel Hogan, Reagan Ellis, Myla Wade, Riley Galanis, Mya Ouimette: 4A 8th Grade Girl's 4x100M Relay - 4th Place

Presented by Katy McCrystal - Heineman Girl's Head Track Coach

From Marlowe Middle School, Joseph Zawacki won 5th place at State in the mile. Daniel Le, Anthony Madison, Mark Omoniyi, Leo Torres, & Hughston Walker won 8th place at State in the 4x4 relay.

Presented by William Johnson, Principal at Marlowe Middle School.

4. **Public Comment** (Mr. Bittman)

As per Policy 2:230, public comment can be made during this portion of the meeting. The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints.

No public comments were made.

5. **Revision and Adoption of the Agenda (A)** (Mr. Bittman)

Mr. Bittman moved and Mr. Quagliano seconded the motion to adopt the agenda as presented.

Recommendation: Sought approval of the agenda.

Voice Call: Ayes 6 / Nays 0 / Motion Carried

6. **Curriculum & Instruction (C&I) Committee** (Mr. Thompson-Chair, Mr. Troy, Mrs. Wiley)

6.1. **Curriculum Updates (R)** (Dr. MacCrindle)

Dr. MacCrindle provided Curriculum & Instruction updates.

Recommendation: For informational purposes only.

6.2. **Dual Credit Intergovernmental Agreement Between MCCEE and Huntley Community Consolidated School District 158 (R)** (Dr. MacCrindle)

Administration provided minor changes to the Intergovernmental Agreement approved in 2022.

Recommendation: For informational purposes only.

6.3. **Consolidated District Plan (A)** (Dr. MacCrindle)

Dr. MacCrindle presented the Consolidated District Plan, a state-mandated plan to guide the use of federal grants, for approval.

Recommendation: Sought approval of the Board of Education at their next meeting.

7. **Special Education Committee (R)** (Mrs. Wiley-Chair, Mrs. Murray, Mr. Troy)

8. **Finance Committee** (Mr. Quagliano-Chair, Mr. Bittman, Mr. Cratty)

8.1. **Payables (A)** (Mr. Altmayer)

The Finance Committee submitted the purchase orders at \$3,157,684.93; accounts payable at \$18,395.00; and disbursements issued at \$12,593,624.12; for review and sought approval to move forward.

Recommendation: Sought approval of the Board at their next Regular Meeting.

8.2. **Monthly Fiscal Updates (R)** (Mr. Altmayer)

Mr. Altmayer provided the monthly fiscal updates and the Activity Fund Balance Report.

8.3. **Revenue & Expenditures Report (R)** (Mr. Altmayer)

Mr. Altmayer provided the monthly report for review and comment.

8.4. **Revenue Contract (A)** (Mr. Altmayer)

Mr. Altmayer sought approval of the fundraising contracts as presented.

Recommendation: Sought approval of the Board at their next Regular Meeting.

8.5. **Signatories for Bank / Financial Accounts (A)** (Mr. Altmayer)

As per Policy 4.72, two signatories, the Treasurer and Superintendent, are required on Bank / Financial Accounts as indicated. The administration recommended that Mark Altmayer - CFO/Treasurer and Ms. Jessica Lombard - Superintendent, be approved as signatories for all bank / financial accounts.

Recommendation: Sought approval of the Board at their next Regular Meeting.

8.6. **Designation of Depositories (A)** (Mr. Altmayer)

In accordance with Illinois School Code 105ILCS 5/8-7, Administration provided a listing of official depositories for funds of the School District.

Recommendation: Sought approval of the Board at their next Regular Meeting.

8.7. **Notice of Appointment of Treasurer / Treasurer's Bond (A)** (Mr. Altmayer)

Administration sought renewal of Mr. Altmayer for appointment of Treasurer / Surety Bond for the 2024-2025 school year.

Recommendation: Sought approval of the Board at their next Regular Meeting.

9. **Human Resources (HR) Committee** (Mr. Cratty-Chair, Mr. Bittman, Mr. Thompson)

9.1. **25-26 School Calendar (A)** (Dr. Zehr)

Dr. Zehr sought approval of the Board of the 25-26 school calendar.

Recommendation: Sought approval of the Board at their next Regular Meeting.

10. **Building and Grounds (B&G) Committee** (Mr. Troy-Chair, Mr. Quagliano, Mr. Thompson)

10.1. **O&M Updates (R)** (Mr. Renkosik)

Mr. Renkosik reported on O&M project updates.

Recommendation: For informational purposes only.

11. **Legislation/Policy Committee** (Mr. Bittman-Chair, Mr. Quagliano, Mrs. Murray)

11.1. **Legislation Updates (R)**

Mr. Bittman gave legislative updates.

11.2. **Policy Updates** (Mr. Bittman-Chair, Mr. Quagliano, Mrs. Murray)

11.2.1. **Student Handbooks (A)** (Ms. Lombard)

Administration recommended approval of the 2024-25 Student Handbooks for all elementary schools, both middle schools, and the high school, as presented, including the Athletic Handbook.

Recommendation: Sought approval of the Board at their next Regular Meeting.

12. **Community Relations & Student Outreach** (Mrs. Murray-Chair, Mr. Cratty, Mrs. Wiley)

Recommendation: For informational purposes only.

12.1. **Communications and Community Engagement (R)** (Denise Barr)

Director of Communications and Public Engagement, Denise Barr provided updates on the mass notification system, website and "Raiders Read Together" Summer Reading Initiative.

Recommendation: For informational purposes only.

13. **Board of Education** (Mr. Bittman)

13.1. **Membership Renewal for IASB for 2024-25 (A)** (Ms. Lombard)

The annual IASB membership renewal is due July 1, 2024. The cost for the 2024-25 school year is \$17,734.

Administration recommended continuing membership for 2024-2025.

Recommendation: Sought approval of the Board at their next Regular Meeting.

13.2. **Membership Renewal for LUDA for 2024-25 (A)** (Ms. Lombard)

The annual LUDA membership renewal is due July 1, 2024. The cost for the 2024-25 school year is

\$5,924. Administration recommended continuing membership for 2024-25.

Recommendation: Sought approval of the Board at their next Regular Meeting.

13.3. Minutes (A)

The following meeting minutes were prepared for review and approval:

May 2, 2024 COW

May 16, 2024 BOE

May 16, 2024 Executive Closed Session

Recommendation: Sought approval of the Board at their next regular meeting.

14. Public Comment (Mr. Bittman)

As per Policy 2:230, public comment can be made during this portion of the meeting. The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints.

No public comments were made.

15. Closed Session / Roll Call (A) (Mr. Bittman)

Mr. Bittman moved and Mr. Quagliano seconded to enter into Closed Session at 8:13 p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel; (2) Collective negotiating matters; (9) Student Disciplinary; (11) Litigation; (21) Discussion of minutes of meetings lawfully closed under this Act.

Roll Call: Ayes 6 / Nays 0 / Absent 1 / Motion Carried

15.1. Exit Closed Session / Voice Call (A) (Mr. Bittman)

16. Resume in Public Session / Roll Call (A) (Mr. Bittman)

Resumed the Committee of the Whole meeting at 8:52p.m.

Mr. Quagliano, Mr. Troy, ~~Mr. Cratty~~, Mr. Bittman, Mrs. Murray, Mrs. Wiley, Mr. Thompson

Roll Call: Ayes 6 / Absent 1 / Motion Carried

No action items from closed session.

17. Adjournment (A) (Mr. Bittman)

Mr. Bittman moved and Mrs. Wiley seconded the motion to adjourn the meeting at 8:53 p.m.

Voice Call: Ayes 6 / Nays 0 / Motion Carried

Action: The Board meeting was adjourned.

Submitted by,
Sharon Piemonte, Board Operations
Paul Troy, Board Secretary

President Date
Andrew Bittman

Secretary Date
Paul Troy

Huntley Community School District 158 – Board of Education
Regular
June 20, 2024 Minutes

Meeting: Regular Meeting with Closed Session as per OMA and 5ILCS120/2c

Time: 6:00 PM

Location: District Office, 650 Dr. John Burkey Drive, Door 2, Algonquin, IL 60102

Mission Statement: Our learning community will inspire, challenge and empower all students always.

Board of Education Members: President, Mr. Andrew Bittman; Vice President, Mrs. Laura Murray; Secretary, Mr. Paul Troy; Mr. Sean Cratty; Mr. Anthony Quagliano; Mr. Michael Thompson; Mrs. Dana Wiley

Minutes

1. **Call to Order / Roll Call (A)** (Mr. Bittman)

Called to order the Regular Meeting at 6:02 p.m. A quorum was met.

Roll Call: Ayes 7 / Absent 0 / Motion carried

Members: Mr. Bittman, Mr. Cratty, Mrs. Murray, Mr. Quagliano, Mr. Thompson, Mr. Troy, Mrs. Wiley

2. **Closed Session / Roll Call (A)** (Mr. Bittman)

Mr. Bittman moved and Mr. Cratty seconded to enter into closed session at 6:03 p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: **(1)** The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel; **(14)** Discussion of minutes of meetings lawfully closed under this Act.

Members: Mr. Bittman, Mr. Cratty, Mrs. Murray, Mr. Quagliano, Mr. Thompson, Mr. Troy, Mrs. Wiley

Roll Call: Ayes 7 / Nays 0 / Absent 0 / Motion carried

2.1. **Exit or Suspend Closed Session / Voice Call (A)**

Mr. Bittman moved and Mr. Quagliano seconded to exit or suspend closed session at 6:25 p.m. and return to open session.

Voice Call: Ayes 7 / Nays 0 / Motion carries

3. **Resume in Public Session / Roll Call (A)** (Mr. Bittman) *approx. 7:00 p.m.*

Resumed the Regular meeting at 6:55 p.m.

Members: Mr. Bittman, Mr. Cratty, Mrs. Murray, Mr. Quagliano, Mr. Thompson, Mr. Troy, Mrs. Wiley

Roll Call: Ayes 7 / Absent 0 / Motion carries

3.1. **Action as Required / Roll Call** (Mr. Bittman)

No action came from the board.

4. **Pledge of Allegiance** (Mr. Bittman)

Joseph Zawacki from Marlowe Middle School led us in the pledge.

5. **Student Recognition** (Mr. Bittman)

The following students were recognized for their achievements:

The Huntley High School Girls Track and Field Team finished in 2nd place at the State Meet. The following athletes earned medals:

Sienna Robertson-5th place in Discus, Dominique Johnson-3rd place in Long Jump and 1st place in Triple Jump, Sophie Amin-2nd place in 100 Hurdles, 4x100 Relay team of Sophie Amin, Emmy Byers, K'Leigh Saenz, and Vicky Evtimov with 1st place, and 4x200 Relay of Dominique Johnson, Emmy Byers, K'Leigh Saenz, and Vicky Evtimov with 1st place.

Presented by Jason Monson, Huntley High School Girls Head Track Coach.

Miriam Archer, a student in Advanced CAD class, went to the State IDEA (Illinois Design Educators Association) competition for 3D Architecture. She placed 1st in the regional competition at MCC in March. She competed in the State competition and won 3rd place. She was among approximately twenty other regional 1st and 2nd place winners.

Presented by Dr. Belin, Huntley High School Principal.

The following students competed at the STATE level competition for Special Olympics Illinois in Athletics events, similar to Track & Field:

Luis Martinez-4th place in division M15 softball throw, Parker Goering-2nd place in division M16 softball throw, Chase

Goering-4th place in division M17 softball throw, Gabbi Ford-2nd place in division F6 50M run and 1st place division F8 softball throw.

Presented by Carly Smith, Head Coach and Jennifer Slad, Assistant Coach.

6. **Public Comment** (Mr. Bittman)

No public comments were made at this time.

7. **Revision and Adoption of the Agenda / Voice Call (A)** (Mr. Bittman)

Mr. Bittman moved and Mr. Quaglianilo seconded to adopt the agenda as presented.

Action: Adoption of the Agenda.

Voice Call: Ayes 7 / Nays 0 / Motion carried

8. **Superintendent's Report (R)** (Ms. Lombard)

Updates were provided by Ms. Lombard and discussed by the board.

9.

Recommendation: For informational purposes only

9.1. **Donations (R)** (Ms. Lombard)

Jimmy's Charhouse of Elgin - \$100.00 to Huntley High School Girls Bowling Team.

Gerald Hackemack - \$70.00 to Huntley High School Boys Swimming Team.

10. **Assistant Superintendent of Special Services (R)** (Mrs. Gill)

Updates were provided by Ms. Gill and discussed by the board.

Recommendation: For informational purposes only.

11. **Director of Communications and Public Engagement (R)** (Ms. Barr)

11.1. **FOIA Requests (R)** (Ms. Barr)

A monthly report on the FOIA requests were presented by Mr. Bittman.

12. **President's Report** (Mr. Bittman)

12.1. **B-Flation How Good Grades Can Sideline Parents (R)** (Mr. Bittman)

Mr. Bittman presented a Gallop Poll article which administration and the board discussed.

Recommendation: For informational purposes only.

12.2. **Huntley Education Association Annual Recap (R)** (Brad Aney)

Mr. Aney presented the HEA annual recap highlighting the districts strenghts and oppourtuntities for growth.

Recommendation: For informational purposes only.

12.3. **Board Discussion (D)** (Mr. Bittman)

No new business was discussed.

13. **Consent Agenda (A)** (Mr. Bittman)

All of the following Consent Agenda items went through the Committee of the Whole. Prior to adoption, revisions were presented. Mr. Bittman moved and Mr. Troy seconded to adopt the consent agenda as presented.

Roll Call: Ayes 7 / Nays 0 / Motion carried

Recommendation: Sought approval and adoption of the Consent Agenda as follows:

13.1. **Consolidated District Plan (A)** (Dr. MacCrindle)

Dr. MacCrindle sought approval of the Huntley 158 Consolidated District Plan, a state-mandated plan to guide the use of federal grants.

Recommendation: Sought approval of the Board as presented.

13.2. **Dual Credit Intergovernmental Agreement Between MCCEE and Huntley Community Consolidated School District 158 (A)** (Dr. MacCrindle)

Administration provided minor changes to the approved Intergovernmental Agreement with MCCEE.

Recommendation: Sought approval by the Board as presented.

13.3. **Elementary Literacy Materials (A)** (Dr. MacCrindle)

Dr. MacCrindle sought approval for year one of the roll-out of comprehensive literacy materials from Benchmark Education Company for \$155,295.00 for monolingual classrooms and \$182,259.00 for all Dual Language classrooms, which were placed on a 30-day review beginning on May 2, 2024.

Recommendation: Sought approval by the Board as presented.

13.4. **Payables (A)** (Mr. Altmayer)

Mr. Altmayer sought approval of the Purchase Orders issued at \$3,157,684.93; Accounts Payable issued at \$18,395.00; and Disbursements issued at \$12,593,624.12, as presented.

Recommendation: Sought approval by the Board as presented.

13.5. **Revenue Contracts (A)** (Mr. Altmayer)

Mr. Altmayer sought approval of the revenue contracts for various fundraising activities.

Recommendation: Sought approval of the revenue contracts as presented.

13.6. **Signatories for Bank / Financial Accounts (A)** (Mr. Altmayer)

As per Policy 4.72, two signatories, the Treasurer and Superintendent, are required on Bank / Financial Accounts as indicated. The administration recommended that Mark Altmayer - CFO/Treasurer and Ms. Jessica Lombard - Superintendent, be approved as signatories for all bank / financial accounts.

Recommendation: Sought approval of the Board as presented.

13.7. **Designation of Depositories (A)** (Mr. Altmayer)

In accordance with Illinois School Code 105ILCS 5/8-7, Administration provided a listing of official depositories for funds of the School District.

Recommendation: Sought approval of the Board as presented.

13.8. **Notice of Appointment of Treasurer / Treasurer's Bond (A)** (Mr. Altmayer)

Administration sought renewal of Mr. Altmayer for appointment of Treasurer / Surety Bond for the 2024-2025 school year.

Recommendation: Sought approval of the Board as presented.

13.9. **25-26 School Calendar (A)** (Dr. Zehr)

Dr. Zehr sought approval of the Board of the 25-26 school calendar.

Recommendation: Sought approval of the Board as presented.

13.10. **Membership Renewal for IASB for 2024-25 (A)** (Ms. Lombard)

The annual IASB membership renewal is due July 1, 2024. The cost for the 2024-25 school year is \$17,734. Administration recommended continuing membership for 2024-2025.

Recommendation: Sought approval of the Board as presented.

13.11. **Membership Renewal for LUDA for 2024-25 (A)** (Ms. Lombard)

The annual LUDA membership renewal is due July 1, 2024. The cost for the 2024-25 school year is \$5,924. Administration recommended continuing membership for 2024-25.

Recommendation: Sought approval of the Board as presented.

13.12. **MOU with Sun City (A)** (Ms. Lombard)

Administration sought approval of the memorandum of understanding with Sun City.

Recommendation: Sought approval as presented on June 6, 2024, Closed Session

13.13. **MOU with McHenry County College (A)** (Ms. Lombard)

Administration sought approval of the memorandum of understanding with McHenry County College.

Recommendation: Sought approval as presented on June 6, 2024, Closed Session

13.14. **Policy - Second Reading (A)** (Mr. Bittman)

At the May 16, 2024, BOE meeting, the Policy Committee recommended moving the policies forward for a second reading.

Recommendation: Sought approval of the second reading of the policies as presented.

13.15. **Minutes (A)**

The following minutes were presented for approval:

May 2, 2024, COW Meeting – reviewed at the June 6, 2024 COW meeting

May 2, 2024, Closed Session Confidential - reviewed during the May 16, 2024, Closed Session

May 16, 2024, Regular BOE Meeting – reviewed at the June 6, 2024 COW meeting

May 16, 2024, Closed Session Confidential – reviewed during the June 6, 2024, Closed Session

Recommendation: Sought approval of the Board as presented.

14. **Action Items / Roll/ Voice Call** (Mr. Bittman)

Action items required a motion and a second; discussion if needed; and a roll call.

14.1. **HR Personnel (A)** (Dr. Zehr)

Mr. Bittman moved and Mr. Cratty seconded the approval of the personnel reports provided and reviewed by the Board, which include explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests, as presented.

Recommendation: Sought approval by the Board as presented.

Roll Call: Ayes 7 / Nays 0 / Motion carried

14.2. **Tentative Draft of the FY25 Budget (A)** Mr. Altmayer

Mr. Altmayer presented the FY25 Tentative Budget & 5-Year Plan for the Board's review.

Mr. Quagliano moved and Mr. Troy seconded the approval of the Tentative Draft of the FY25 Budget.

Recommendation: Sought approval by the Board as presented.

Roll Call: Ayes 6 / Nays 1 / Motion carried

14.3. **Supplemental Purchase Orders and Accounts Payable (A)** (Mr. Altmayer)

Administration recommended approval of the Supplemental Purchase Orders Report at \$7,025,348.39 and Supplemental Accounts Payable at \$20,758.28 as presented. Mr. Bittman moved and Mr. Quagliano seconded approval of the Supplemental purchase Orders and Accounts Payables.

Recommendation: Sought approval by the Board as presented.

Roll Call: Ayes 7 / Nays 0 / Motion carried

14.4. **Bond Issuance - Parameters Resolution (A)** (Altmayer)

Mr. Altmayer presented the Resolution providing for the issue of not to exceed \$50,000,000 General Obligation Refunding School Bonds of the District for the purpose of refunding certain outstanding bonds of the District, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, authorizing the sale of said bonds to the purchaser thereof, and authorizing the execution of an escrow agreement in connection therewith. Mr. Bittman moved and Mr. Cratty seconded approval as presented.

Recommendation: Sought approval of the Board as presented.

Roll Call: Ayes 7 / Nays 0 / Motion carried

14.5. **Student Handbooks (A)** (Ms. Lombard)

Administration recommended approval of the 2024-25 Student Handbooks for all elementary schools, ECC, and both middle schools, including the Athletic Handbook. The high school student handbook was tabled for further amendments.

Recommendation: Sought approval of the Board as presented.

Roll Call: Ayes 7 / Nays 0 / Motion carried

14.6. **Kitchen Make-Up Air Unit Replacement at Huntley High School (A)** (Mr. Renkosik)

Mr. Renkosik presented the Cooperative Purchasing Network contract price for the replacement of the Kitchen Make-Up Air Unit at Huntley High School.

Recommendation: Sought approval of the Board as presented.

Roll Call: Ayes 7 / Nays 0 / Motion carried

15. **Public Comment** (Mr. Bittman)

No public comments were made at this time.

16. **Adjournment (A)** (Mr. Bittman)

Members: Mr. Bittman, Mr. Cratty, Mrs. Murray, Mr. Quagliano, Mr. Thompson, Mr. Troy, Mrs. Wiley
Mr Bittman moved and Mr. Quagliano seconded to adjourn the meeting at 9:13 p.m.

Voice Call: Ayes 7 / Nays 0 / Motion carried

Submitted by,
Sharon Piemonte, Board Operations
Paul Troy, Board Secretary

These minutes are subject to approval.

President Date

Secretary Date

Huntley Community School District 158 – Board of Education
Regular
July 18, 2024 Minutes

Meeting: Regular Meeting with Closed Session as per OMA and 5ILCS120/2c

Time: 6:00 PM

Location: District Office, 650 Dr. John Burkey Drive, Door 2, Algonquin, IL 60102

Mission Statement: Our learning community will inspire, challenge and empower all students always.

Board of Education Members: President, Mr. Andrew Bittman; Vice President, Mrs. Laura Murray; Secretary, Mr. Paul Troy; Mr. Sean Cratty; Mr. Anthony Quagliano; Mr. Michael Thompson; Mrs. Dana Wiley

Minutes

1. Call to Order / Roll Call (A) (Mr. Bittman)

Mr. Bittman called to order the Regular Meeting at 6:01 p.m. A quorum was met.

Roll Call: Ayes 7 / Absent 0 / Motion Carries

Members: Mr. Bittman, Mr. Cratty, Mrs. Murray, Mr. Quagliano, Mr. Thompson, Mr. Troy, Mrs. Wiley

2. Closed Session / Roll Call (A) (Mr. Bittman)

Mr. Bittman moved and Mr. Troy seconded to enter into closed session at 6:02 p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: **(1)** The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel; **(2)** Collective negotiating matters; **(14)** Discussion of minutes of meetings lawfully closed under this Act.

Members: Mr. Bittman, Mr. Cratty, Mrs. Murray, Mr. Quagliano, Mr. Thompson, Mr. Troy, Mrs. Wiley

Roll Call: Ayes 7 / Nays 0 / Absent 0 / Motion Carries

2.1. Exit or Suspend Closed Session / Voice Call (A)

Mr. Bittman moved and Mr. Quagliano seconded to exit or suspend closed session at 6:48 p.m. and return to open session.

Voice Call: Ayes 7 / Nays 0 / Motion Carries

3. Resume in Public Session / Roll Call (A) (Mr. Bittman) *approx. 7:00 p.m.*

Mr. Bittman resumed the Regular meeting at 6:55 p.m.

Members: Mr. Bittman, Mr. Cratty, Mrs. Murray, Mr. Quagliano, Mr. Thompson, Mr. Troy, Mrs. Wiley

Roll Call: Ayes 7 / Absent 0 / Motion Carries

3.1. Action as Required / Roll Call (Mr. Bittman)

No action came from the board.

Members: Mr. Bittman, Mr. Cratty, Mrs. Murray, Mr. Quagliano, Mr. Thompson, Mr. Troy, Mrs. Wiley

4. Pledge of Allegiance (Mr. Bittman)

Mr. Bittman led us in the pledge of allegiance.

5. Public Comment (Mr. Bittman)

No public comments were made at this time.

6. Revision and Adoption of the Agenda / Voice Call (A) (Mr. Bittman)

Mr. Bittman moved and Mr. Cratty seconded to adopt the agenda as presented.

Action: Adopted the Agenda.

Voice Call: Ayes 7 / Nays 0 / Motion Carries

7. Superintendent's Report (R) (Ms. Lombard)

Ms. Lombard provided updates at this time.

Recommendation: For informational purposes only

7.1. **Donations (R)** (Ms. Lombard)

Huntley American Legion Post 673 -\$500 check for the Huntley High School Band.

8. Assistant Superintendent Learning and Innovation (R) (Dr. MacCrimble)

Dr. MacCrimble provided updates at this time.

Recommendation: For informational purposes only.

9. Chief Financial Officer/Treasurer (R) (Mr. Altmayer)

Mr. Altmayer provided updates at this time including rebates, an overcharge and an electric bus grant.

Recommendation: For informational purposes only.

9.1. **Fiscal Services Reports (R)** (Mr. Altmayer)

Mr. Altmayer provided the Monthly Fiscal Updates and Activity Fund Balance Report.

Recommendation: For informational purposes only

9.2. **Revenue and Expenditure Report (R)** (Mr. Altmayer)

Mr. Altmayer presented the monthly report which was reviewed and discussed.

Recommendation: For informational purposes only.

10. Assistant Superintendent of Special Services (R) (Ms. Gill)

Ms. Gill provided Special Services updates at this time.

Recommendation: For informational purposes only.

11. Buildings and Grounds (R) (Mr. Renkosik)

Mr. Renkosik provided Buildings and Grounds updates at this time.

Recommendation: For informational purposes only.

12. Director of Communications and Public Engagement (R) (Ms. Barr)

Ms. Barr provided Communication updates at this time.

Recommendation: For informational purposes only.

12.1. **FOIA Requests (R)** (Ms. Barr)

A monthly report on the FOIA requests was provided.

13. President's Report (Mr. Bittman)

13.1. **Board Discussion (D)** (Mr. Bittman)

Mr. Bittman discussed policies.

14. Action Items / Roll/ Voice Call (Mr. Bittman)

Action items required a motion and a second; discussion if needed; and roll call.

14.1. **Student Handbooks (A)** (Ms. Lombard)

Administration recommend approval of the 2024-25 Student Handbooks for Huntley High School, including the Athletic Handbook. Mr. Bittman moved and Mr. Cratty seconded the approval.

Recommendation: Sought approval of the Board as presented.

Roll Call: Ayes 6 / Nays 1 / Motion Carries

14.2. **HR Personnel (A)** (Dr. Zehr)

Sought approval of the personnel reports provided and reviewed by the Board, which include explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests, as presented. Mr. Bittman moved and Mr. Cratty seconded the approval of the HR Personnel reports.

Recommendation: Sought approval by the Board as presented.

Roll Call: Ayes 7 / Nays 0 / Motion Carries

14.3. **Northwestern Medicine Wellness Statement of Work 2024 (A)** (Dr. Zehr)

Dr. Zehr sought approval of the Statement of Work. Mr. Bittman moved and Mr. Troy seconded the approval.

Recommendation: Sought approval of the Board as presented.

Roll Call: Ayes 7 / Nays 0 / Motion Carries

14.4. **Proposal for Continued Partnership with Build Capacity Consulting for 2024-2025 (A)**

(Dr. MacCrimble)

Dr. MacCrimble will present a contract with Build Capacity Consulting for continued partnership throughout the 2024-2025 school year in the amount of \$52,500. Mr. Quagliano moved and Mrs. Wiley seconded the approval.

Recommendation: Sought approval as presented.

Roll Call: Ayes 6 / Nays 1 / Motion Carries

14.5. **Visionary Properties Lease Agreement (A)** (Ms. Gill)

Ms. Gill sought approval of a lease with Visionary Properties in support of securing a school site for the LIGHT program. Mr. Bittman moved and Mrs. Murray seconded the approval.

Recommendation: Sought approval as presented.

Roll Call: Ayes 7 / Nays 0 / Motion Carries

14.6. **Easterseals Contract (A)** (Ms. Gill)

Ms. Gill sought approval of a contract with Easterseals in support of securing professional development and instructional tools for special education classrooms across the district. Mr. Bittman moved and Mr. Cratty seconded the approval.

Recommendation: Sought approval as presented.

Roll Call: Ayes 7 / Nays 0 / Motion Carries

14.7. **Payables (A)** (Mr. Altmayer)

Mr. Altmayer sought approval of the Purchase Orders issued at \$5,658,172.29; Accounts Payable issued at \$20,829.19; Imprest issued at \$239,878.54 and Disbursements issued at \$13,358,631.33, as presented. Mr. Bittman moved and Mr. Quagliano seconded approval of the payables issued, as presented.

Recommendation: Sought approval of the Board for payables issued, as presented.

Roll Call: Ayes 7 / Nays 0 / Motion Carries

14.8. **Revenue Contracts (A)** (Mr. Altmayer)

Mr. Altmayer sought approval of the revenue contracts for various fundraising activities. Mr. Bittman moved and Mr. Quagliano seconded the approval of the revenue contracts as presented.

Recommendation: Sought approval of the revenue contracts as presented.

Roll Call: Ayes 7 / Nays 0 / Motion Carries

14.9. **FY25 Budget Hearing (A)** (Mr. Altmayer)

The administration recommend the date and time of the Budget Hearing for the FY25 Budget. Mr. Bittman moved and Mr. Quagliano seconded the approval.

Recommendation: Spught approval of the Board as presented.

Roll Call: Ayes 7 / Nays 0 / Motion Carries

14.10. **IDOT Hazardous Busing Resolution (A)** (Mr. Altmayer)

The Illinois Department of Transportation (IDOT) constituting a Type I, Type II and Type III Hazard will be reviewed to transport students. Administration recommended by resolution the continuance of the Hazardous Busing Program for the District, as identified by school code 105ILCS 5/29-5.2.

Recommendation: Sought approval of the Board as presented.

Roll Call: Ayes 7 / Nays 0 / Motion Carries

14.11. **National School Lunch Rate Increase (A)** (Mr. Altmayer)

Administration recommended the Type A lunch rate increase from \$3.25 to \$3.35 as guided by Federal Regulations. Mr. Bittman moved and Mr. Troy seconded.

Recommendation: Sought approval of the Board as presented.

Roll Call: Ayes 7 / Nays 0 / Motion Carries

14.12. **Equipment Declared as Surplus (A)** (Mr. Altmayer)

Mr. Altmayer is requesting the approval of a list to be declared as surplus that are either non-functional or which have exceeded their useful life for the District. Mr. Bittman moved and Mr. Troy seconded.

Recommendation: Sought approval of the Board as presented.

Roll Call: Ayes 7 / Nays 0 / Motion Carries

14.13. **Minutes (A)** (Ms. Piemonte)

The following minutes were presented for review and were moved forward for approval at the next Regular BOE meeting.

June 6, 2024 COW

June 6, 2024 Executive Closed Session

June 20, 2024 BOE

June 20, 2024 Executive Closed Session

Recommendation: Sought approval of the Board as presented.

Roll Call: Ayes 7 / Nays 0 / Motion Carries

15. **Public Comment** (Mr. Bittman)

No public comments were made at this time.

16. **Adjournment (A)** (Mr. Bittman)

Members: Mr. Bittman, Mr. Cratty, Mrs. Murray, Mr. Quagliano, Mr. Thompson, Mr. Troy, Mrs. Wiley

Mr. Bittman moved and Mr. Thompson seconded to adjourn the meeting at 8:59 p.m.

Voice Call: Ayes 7 / Nays 0 / Motion Carries

Action: The Board meeting was adjourned.

Submitted by,
Sharon Piemonte, Board Operations
Paul Troy, Board Secretary

President Date
Andrew Bittman

Secretary Date
Paul Troy



Huntley Community School District 158

650 Dr. John Burkey Drive (formerly Academic Drive)
Algonquin, Illinois 60102
(847) 659-6158 • huntley158.org

To: Board of Education and Administration

From: Mark Altmayer, Chief Financial Officer

Date: August 15, 2024

Subject: **Payables Reports**
Board of Education Meeting, August 15, 2024
Finance Committee

The Administration is seeking to move the following reports forward for action at the next Board Meeting. All of the reports below were presented at the August 1, 2024 Committee of the Whole Meeting.

Purchase Orders - Purchase orders issued from July 11, 2024 to July 25, 2024 for which Administration is requesting Board Approval to issue payment once invoices have been received. Invoices which exceed an approved Purchase Order by \$100 or 10% of the Purchase Order (whichever is lower) will not be issued without additional Board approval. Purchase orders total \$668,749.99.

Accounts Payable - Open accounts payable for which the Board has not approved purchase orders (i.e. employee reimbursements, refunds for fees, etc.). Accounts payable total \$834.90.

Imprest Checks Issued - Payments made through July 25, 2024 for which the Board had not previously approved purchase orders. Imprest checks total \$36,443.21.

Disbursements Issued - Disbursements issued from July 11, 2024 to July 25, 2024. Disbursements issued total \$3,260,717.60.

RECOMMENDATION

The Finance Committee, which met on August 1, 2024, recommends the Board of Education approve the above-referenced Payables at the August 15, 2024 Regular Board meeting.



Huntley Community School District 158

650 Dr. John Burkey Drive
Algonquin, Illinois 60102
(847) 659-6158 • www.district158.org

Date: August 15, 2024
To: Board of Education
From: Jessica Lombard, Interim Superintendent
Subject: 2023-24 Strategic Planning Measures End of Year Report

Executive Summary

Huntley 158's Administration sets measures for school board approval in our annual pursuit to move toward attainment of the district's strategic planning goals. Each year the measures guide the work in the District as incremental steps towards continual improvement. At the conclusion of the school year, District Administration assesses performance against the measures set for the year. This past year the district made great strides in the progress and achievement of the identified measures of success, as set forth by the administration and board of education. One KPI that the district is awaiting final results on is KPI 4.1, "the district will meet or exceed state fiscal health guidelines and return to recognition status." The fiscal audit is scheduled to begin August 19th with a completion date of August 28th, thus the district will not know if we have met this goal or not until that time. For a number of the employee categories, there is a performance pay, paid out on the 1st paycheck of September, based on the Strategic Plan. This is the last board meeting prior to that September pay, in which the % of the plan met is determined and approved by the board, thus two percentages will be spelled out and based on the fiscal audit and KPI 4.1's result, the corresponding percentage will be utilized to calculate the performance pay for the September paycheck. An update on this percentage will be shared at the September Committee of the Whole on September 5, 2024.

If KPI 4.1 is achieved, the district will have met 24 of the 28 goals this past year, achieving 86%. If KPI 4.1 is not achieved the district will have met 23 of the 28, achieving 82%. While three of our academic goals were not fully achieved, growth and progress was made and the actions steps will be continuing into next school year. One goal was placed on pause to ensure additional voice in the development of a survey to be administered at the high school level next year, and will become one of our discussions/topics at the Parent Teacher Advisory Committee.

Recommendation:

The District Administration is seeking approval of the achievement of the annual growth measures by the Board of Education.

Strategic Plan Annual Goals -End of the year

Purpose: This document serves to share an end-of year update on the short term indicators for the 2023-24 school year, as they pertain to the Annual Goals as outlined in the Destination 158 Strategic Plan.

Context: This plan was discussed on August 17, 2023 and then revised and approved on September 21, 2023 and this report shares the indicators of the goals set in the year 4 of the 5 year strategic plan.

LONG TERM GOAL #1: All students achieve personal growth and development

* KPI 1.1: Increase the percentage of students meeting their projected proficiency on the Reading IAR assessment by 3-5%, through the utilization of consistent, accessible, and equitable Tier 1 curriculum, targeted professional development, and making data-informed instructional decisions.

* Status: Met

* Analysis: Intentional education for staff and administrators on the IAR assessment has been provided, followed by data analysis at the district, school, and classroom levels to identify and support students who need help meeting state expectations. Ongoing professional learning focuses on the Science of Reading, instructional practices, and job-specific training. Monthly District Leadership team meetings emphasize data use, modeled by various roles within Huntley 158. Training for teachers, admins, coaches, and facilitators on different assessments, their purposes, and data-driven decision-making has been implemented. An elementary literacy survey aligned with the Illinois Literacy Plan led to a review of literacy materials, with a pilot group of teacher leaders testing new materials next year. Student-centered coaching cycles for literacy and math improvement have been established, and Huntley University offers courses for continued professional development in literacy instruction.

* Evidence/Report/Presentation: The ECRA End of year reports demonstrate that the projected proficiency for the Reading IAR grew by 6%, demonstrating that this goal was achieved.

* KPI 1.2: Increase the percentage of students meeting their projected growth on their Reading IAR assessment by 3-5%, through the utilization of consistent, accessible, and equitable Tier 1 curriculum, targeted professional development, and making data-informed instructional decisions.

* Status: Met

* Analysis: The work in KPI 1.1 is aligned to this work, but an intentional focus on understanding if students are meeting their expected growth expectations has occurred. Building School Improvement Teams are looking at whether students are meeting their

expected growth in literacy, as measured by the STAR Standard Growth Percentile. Continued work on how to design WIN time while determining small group instruction will occur. A review of the middle school schedule resulted in establishing a FLEX time during study hall, to allow for additional time for reteaching and enrichment.

- * Evidence/Report/Presentation: The ECRA End of year reports demonstrate that the projected growth for the Reading IAR grew by 4% demonstrating achievement of this goal.
-

- * KPI 1.3: Increase the percentage of students meeting their projected proficiency on the Reading SAT assessment by 3-5%, through the utilization of consistent Tier 1 curriculum, targeted professional development, and making data-informed instructional decisions.

- * Status: Did Not Meet

- * Analysis: An in depth analysis of PSAT/NMSQT data has occurred with an intentional focus on the students who are meeting or approaching expectations. A correlation of these scores to STAR data has helped determine grade level gaps while informing the supports provided to students with specific skills. The development of an SAT skills study class is in the works as well as a targeted communication plan for families on the importance of the SAT, how it is utilized, etc. Data continues to be a focus at the monthly District Leadership team meetings and this process is modeled with different roles throughout Huntley 158. With the late Spring 2024 ISBE announcement for the state to shift from the SAT to the ACT as an accountability measure, the HHS team has been working through how to best support students during this transition.

- * Evidence/Report/Presentation: The ECRA End of year reports demonstrate that the projected proficiency for the Reading SAT goal was not achieved
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- * KPI 1.4: Increase the percentage of students meeting their projected proficiency on their Math IAR assessment by 3-5%, through the utilization of consistent, accessible, and equitable Tier 1 curriculum, targeted professional development, and making data-informed instructional decisions.

- * Status: Did Not Meet

- * Analysis: Intentional work in providing education to staff and administrators on the IAR assessment itself has occurred. This was followed up with an analysis of data at the district, school, and classroom level to identify students who are on the bubble and need a little more support to meet state expectations. Professional learning for all K-2 staff on Math Practices and shifts needed with the Illustrative Math curriculum for K-5 and Carnegie Math for 6-12 is ongoing. A specific focus on vocabulary and how that impacts students' math learning has been the focus at the 6-12 level. Teacher, admin, coach, and facilitator training on the different types of assessment in D158, their purpose, and best use has been implemented. Additionally, training on how to complete data sorts to

drive decision-making is being provided. Student-centered coaching cycles using data for the improvement of literacy and math have been established. Professional development for secondary math is focused on Algebraic Thinking, ensuring teachers have the tools and knowledge to enhance student understanding in this critical area.

- * Evidence/Report/Presentation: The ECRA End of year reports demonstrate that the projected proficiency for the Math IAR grew by 2% but the goal was not achieved.

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- * KPI 1.5: Increase the percentage of students meeting their projected growth on their Math IAR state tests by 3-5%, through the utilization of consistent, accessible, and equitable Tier 1 curriculum, targeted professional development, and making data-informed instructional decisions.

- * Status: Met

- * Analysis: The work in KPI 1.4 supports this goal. Teachers are analyzing students' individual growth scores to determine if they are meeting their expected growth. If they are not, conversations are had regarding what changes may need to be made for small groups and WIN time. A review of the middle school schedule resulted in establishing a FLEX time during study hall, to allow for additional time for reteaching and enrichment.

- * Evidence/Report/Presentation: The ECRA End of year reports demonstrate that the projected growth for the Math IAR grew by 3%, demonstrating achievement of this goal.

- * KPI 1.6: Increase the percentage of students meeting their projected proficiency on their Math SAT assessment by 3-5%, through the utilization of consistent, accessible, and equitable Tier 1 curriculum, targeted professional development, and making data-informed instructional decisions.

- * Status: Did Not Meet

- * Analysis: An in depth analysis of PSAT/NMSQT data has occurred with an intentional focus on the students who are meeting or approaching expectations. A correlation of these scores to STAR data has helped determine grade level gaps while informing the supports provided to students with specific skills. The development of an SAT skills study class is in the works as well as a targeted communication plan for families on the importance of the SAT, how it is utilized, etc. Data continues to be a focus at the monthly District Leadership team meetings and this process is modeled with different roles throughout Huntley 158. With the late Spring 2024 ISBE announcement for the state to shift from the SAT to the ACT as an accountability measure, the HHS team has been working through how to best support students during this transition.

- * Evidence/Report/Presentation: The ECRA End of year reports demonstrate that the projected proficiency for the Math SAT goal was not achieved.

- * KPI 1.7: The Special Services Department will develop and initiate a comprehensive review of the special education curriculum in reading and math, and subsequently, implement strategies to promote vertical alignment throughout the school district. A status update with actionable items will be shared at a board meeting prior to the end of the 2023-24 school year.
 - * Status: Met
 - * Analysis: As part of our comprehensive review of the special education curriculum for literacy and math, we identified three key areas of need for vertical and horizontal alignment. These areas include aligning our specially designed instruction (SDI) instructional tools, aligning our instructional practices across our continuum of instruction, and developing and aligning an alternative curriculum path for students requiring the most intensive support. We will adopt the Unique Learning Systems Curriculum for our Strategy-Ed and SNAP programs, expand IM math implementation in instructional classes across all elementary schools, and adopt universal curricular methods and tools in literacy and math (Unique Learning System). Additionally, we will engage in district-wide targeted professional development, including training on the Unique Learning System, Structured Teaching, and Circle of Courage.
 - * Evidence/Report/Presentation: Presented to board, staff and to Special Education Advisory Committee (SEAC) April-May, 2024
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- * KPI 1.8: Improve and implement the Multi-Tiered System of Supports (MTSS) structure integrating academics, behavior, and social-emotional learning (SEL), ensuring equitable support for all students. A presentation of the structure will be shared in an academic spotlight at a board meeting prior to the end of the 2023-24 school year.
 - * Status: Met
 - * Analysis: Throughout the 23-24 school year, an intentional reset of Tier 1 Classroom Management occurred in all buildings connected to the CHAMPS/STOIC framework. An intentional, consistent alignment of social emotional learning competencies has been articulated at the K-8 levels, ensuring explicit instruction of the Illinois SEL standards. Common definitions and responses have been drafted along with ongoing work on a behavior management plan with a representative team consisting of building and district administration. Various district stakeholders conducted a needs assessment to identify strengths and challenges in the current MTSS implementation, prioritize next steps, and drive strategic action planning. This assessment evaluated Huntley 158's success in Leadership, Infrastructure, Assessment & Data-Based Decision Making, Universal Tier, and Supplemental Intensive Tiers (see Appendix A for definitions). Priority needs were identified including: establish a district MTSS leadership team with clearly defined roles, meeting expectations, and structures and provide support on data-driven decision-making along with knowledge of the skills needed to lead

MTSS implementation effectively. This focus will lead to the development of an MTSS Action Plan, and supporting the Strategic Planning process.

- * Evidence/Report/Presentation: This information was shared throughout the school year as updates through curriculum memos, with a complete summary provided in the April 4, 2024 board meeting.

- * KPI 1.9: Develop a K-12 Literacy Action Plan aligned to the Illinois Literacy Plan, while continuing work on the K-5 literacy plan currently in place. The Learning and Innovation team will present this plan at a board meeting prior to the end of the 2023-24 school year.
 - * Status: Met
 - * Analysis: Staff engaged in unpacking the Illinois Literacy Plan while looking for areas of strength and areas for growth in our literacy practices in D158. A literacy leadership team across K-12 wrote a vision statement for literacy in D158 that is aligned to this plan. As the ELA/Literacy review is being built, it is being aligned to this plan as well as being informed by data. Considerations for special populations of students including multilingual and students with IEPs is a part of this process. Additionally, literacy teams at the K-12 level identified whether the current frameworks and materials met the goal. Decisions were made to move forward with a comprehensive program for K-5 teachers, beginning with a pilot team during the 24-25 school year, and the 6-12 teachers have been working to make a recommendation on materials throughout this summer. Finally continued professional learning needs were identified to support teachers throughout the 24-25 school year.
 - * Evidence/Report/Presentation: Linked is the Huntley 158 Literacy Vision Statement that was developed to guide the work. Updates were provided throughout the year, but specifically at the January 18, 2024 BOE and the May 2, 2024 COW meetings.

LONG TERM GOAL #2: All students are prepared to achieve their lifelong goals.

- * KPI 2.1: The Learning and Innovation Department will complete a comprehensive review of Multilingual programs (including Dual Language) and provide actionable recommendations for the delivery of multilingual services that promote language acquisition, equity, and student growth. A report will be provided at a board meeting prior to the end of the 2023-24 school year.
 - * Status: Met

- * Analysis: A leadership team reviewed the multilingual programs across Huntley 158. This team has disaggregated data to identify strengths and areas of growth with reading and math proficiency data, growth, and students' English Language progress to proficiency. Feedback was gathered from a variety of stakeholders in order to design a plan for next steps. Professional learning for Multilingual teachers on how to interpret ACCESS data, biliteracy best practice, and Guided Language Acquisition Development (GLAD) strategies has occurred. The Multilingual Parent Advisory Committee has been developed in order to ensure the voice of the Huntley 158 community. A curriculum was adopted for K-5 DUal Language, K-12 English Learners, as well as a Newcomer curriculum was selected.
 - * Evidence/Report/Presentation: An in-depth presentation was provided during the April 4, 2024 committee of the whole meeting, as well as curricular recommendations brought to the May 2, 2024 COW.
- * KPI 2.2: The Special Services Department will complete a comprehensive review of the school district's continuum of special education services and provide actionable recommendations for the delivery of special education services that promote inclusion, equity, and student growth. A report will be provided at a board meeting prior to the end of the 2023-24 school year.
- * Status: Met
 - * Analysis: As part of our comprehensive review of the special education continuum of service, we focused on establishing a common language for services and placement options, revising assessment criteria to support universal design for learning (UDL) and data-based decision-making, and evaluating staffing and professional development for specialized programs like SNAP, SES, and Strategy Ed. We reviewed state and district assessment data, IEP placement percentages, and special education program descriptions across the district, identifying areas needing targeted supports. We analyzed key academic and functional data points and universal learning strategies for skill development. We adopted comprehensive program descriptions, revised the data-based decision-making process, and developed a district-wide annual articulation plan. For self-contained programs, we maintained a student-to-staff ratio of no more than 8:1 at the elementary level and 13:1 at the secondary level, provided dedicated program aide support, shared resources, and allocated dedicated time for related service support. The co-taught program model ensures co-planning opportunities, equitable sorting/sectioning, shared resources, and consideration of grade levels and co-teaching partners.

Evidence/Report/Presentation:

Presented to board, staff and to Special Education Advisory Committee (SEAC) April-May, 2024

- * KPI 2.3: The Special Services department will lead a steering committee tasked with designing a comprehensive plan that outlines the necessary

steps for the implementation of the D158 Transition Center, securing a permanent location for the LIGHT Program. The recommendation will be provided at a board meeting prior to the end of the 2023-24 school year.

* Status: Met

* Analysis: The committee has outlined action steps to secure a permanent home for the LIGHT Program, incorporating input from students, parents, staff, board members, and administrators. They have considered restructuring the current program model and evaluated potential sites, engaging with resources from the National Technical Assistance Center on Transition (NTACT) and the Illinois Center for Transition and Work (ICTW). The committee is also addressing needs related to multiple sites and transportation, with the approval of two vehicles dedicated to the LIGHT program. To support education and training outcomes, the annual contract with McHenry County College (MCC) will be maintained, and the IGA to utilize Deicke Park for independent living outcomes will continue. The Vine Street property in Huntley will be used to support vocational and employment outcomes, while Marlowe Middle School will remain instrumental in coordinating transition and educational services. The adopted program model will focus on person-centered planning, rigorous outcomes, community-based instructional opportunities, and integrated related services. Additionally, the pursuit of competitive paid employment opportunities for all students and support for transitioning from education to adult services will be prioritized. The committee is also conducting a self-assessment to identify any additional program support needs.

Evidence/Report/Presentation: Presented to board, staff and to Special Education Advisory Committee (SEAC) April-May, 2024

* KPI 2.4: Evaluate, build, and implement career pathways that include work-based learning opportunities based on student interest, labor market data, and local industry support in order to prepare all learners for an ever-changing world.

* Status: Met

* Analysis: New opportunities for students have been identified and implemented this school year included the creation of the IT help desk and Networking assistance run by students, an internship with Practera for Cybersecurity, and the ABC influencer program. Interpretation of the Illinois Postsecondary and Career Expectations (PACE) framework is currently being developed with teachers and leadership. SchoolLinks experiences have been expanded and opportunities for the course guide and academic tracker is being explored. Middle School students are participating in School Link lessons during their day, as connected to the PACE framework. Students had the opportunity to complete online internships with

Practera for Cybersecurity which resulted in students evaluating the safety and security of websites and presenting the strengths and weaknesses that were found. Additionally, 47 students applied to participate in the Manufacturing Pathways Consortium rotational summer internship which will provide students the opportunity with a paid summer internships within McHenry County. Finally, Huntley 158 submitted documentation to ISBE to continue 9 pathway endorsements.

- * Evidence/Report/Presentation: Updates were provided during the June 6, 2024 Committee of the Whole Meeting
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- * KPI 2.5: Create and expand authentic, equitable, and personalized learning opportunities for all learners to provide innovative and real-world learning experiences with a focus on problem-based learning, experiential learning, career readiness, and career exploration.

- * Status: Met

- * Analysis: In efforts to establish a consistent and meaningful learning foundation for all students, an intentional focus on ensuring a guaranteed and viable curriculum has been our goal. An "Analysis to Action" process has been developed which will enable us to monitor student progress and tailor instruction effectively. Problem-Based Learning in mathematics cultivates critical thinking skills, while Work-Based Learning experiences bridge the gap between academic knowledge and practical application, preparing students for real-world challenges. The incorporation of global academies, youth residencies, and incubators fosters specialized skills and a sense of purpose. Additionally, students at the HS had the opportunity to work with the Huntley High School IT help desk to help connect their learning directly to giving back to Huntley 158. Additional dual credit courses were planned to be implemented as well as an increase in the number of teachers certified to teach dual credit courses in partnership with different grants available with McHenry County College and ISBE.

- * Evidence/Report/Presentation: Updates were provided throughout the school year, but specifically during the November 2, 2023 COW and the July 18, 2024 BOE meetings.
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LONG TERM GOAL #3: All students learn in environments that are safe, secure, and supportive.

- * KPI 3.1 Administer a fall Climate and Culture survey, identify two areas of growth related to staff support, and develop a targeted plan to increase satisfaction ratings by the end of the school year.
 - * Status: Met
 - * Analysis: The two identified areas of growth centered around district office administration visibility and staff member's opinions being heard by administration. The Human Resources Office will be conducting Stay Interviews throughout the spring in an effort to better understand these areas and to gain an understanding of why employees choose to be a part of Huntley #158.
 - * Evidence/Report/Presentation: The building administration recommended 56 employees to be a part of the stay interviews. When reviewing the list of employees, human resources identified 20 employees across multiple job categories offering an in-depth stay interview. Ten employees accepted the invitation to interview. These interviews lasted approximately 45 minutes to an hour. The most common theme throughout the interviews when speaking with certified teachers was the new compensation structure that was agreed upon in the most recent negotiations. In addition, the individuals being interviewed felt supported by their administration in the buildings. The targeted plan moving is to continue to meet with different employee stakeholders across the district to receive feedback on how to better improve the overall work environment. The Cabinet will continue to hold quarterly meetings with the executive leadership teams of the unions in order to receive feedback and solve any current or foreseeable issues.
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- * KPI 3.2: Using a comprehensive professional development model to ensure staff receive targeted professional development aligned to the strategic plan, the district will obtain feedback from staff members to monitor the plan's effectiveness.
 - * Status: Met
 - * Analysis: Choice professional learning sessions were implemented based on data and staff requests. Job specific training has been designed by instructional coaches, building and district administrators, and other resources. Feedback from staff via surveys and different meetings were incorporated in developing a professional development model that is differentiated to identified needs. These focuses are rooted in the SAMI analysis tool with a focus on the universal tier with an increase of rigor, specifically designed instruction (differentiation) and designing an educational environment supporting all students. Additionally, a comprehensive plan for providing all staff training on de-escalation within the CPI model occurred where all certified staff will be trained during the 24-25 school year and an increased number of support staff. This is possible due to meeting the goal of increasing the number of

certified CPI trainers, allowing for Huntley 158 to meet this requirement in a variety of different ways.

- * Evidence/Report/Presentation: Updates were provided during the June 6, 2024 Committee of the Whole Meeting.

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- * KPI 3.3: Decrease the percentage of students who are chronically absent by refining and implementing Multi-Tiered Systems of Support procedures. Goal to reduce chronic absenteeism by 4% from the 2022-23 school year (at time of the goal setting we were awaiting final attendance % based on the school report card.)
 - * Status: Met
 - * Analysis: An analysis of attendance data has been undertaken to pinpoint trends and areas for improvement. A comprehensive data quality review led to the removal of outdated codes, reducing errors in state reporting of absences. PTAC was engaged in learning, feedback cycles, and building a shared understanding around attendance issues and next steps. This included attendance data walks to understand absence drivers and the need for district-wide attendance policy updates. A common, district-wide attendance policy was developed, increasing the accuracy of attendance coding, particularly for unexcused absences, impacting data for the 24-25 school year. Professional learning content for school secretaries on updated absence policies and coding requirements is set for an August rollout. Additionally, training for district and building administrative teams on the Unified Insights data dashboard was provided, enabling accurate monitoring of chronically absent and at-risk students. The Risk Analysis tool within Unified Insights will help teams use predictive analytics to identify students trending in the wrong direction regarding attendance and other measures. An attendance playbook was drafted to guide processes, clarify definitions, and support students with attendance concerns.
 - * Evidence/Report/Presentation: Attendance data reported within Unified Insights shows that there was a 4% decrease in the chronic absenteeism data between the 22-23 to 23-24 school year. An updated report was presented during the August 1, 2024 COW.

 - * KPI 3.4: Conduct an assessment of the environment at the high school level through a biased based bullying survey with students to identify areas of concern and develop an action plan for improvement by the spring of 2024.
 - * Status: Continuing/Not met
 - * Analysis: Work continues with Prevent School Violence Illinois to update the student and staff surveys for the high school level. Due to a few unforeseen challenges in the late winter the student voice component and finalization of the surveys needed to be postponed. It was also decided that it was important to share the questions with parents ahead of time to review, similarly to the roll-out of the

Satchel Pulse. It was determined that the survey be administered in the Fall (October) with current students in which an action plan would be developed so that a roll out and communication was done effectively in order to gain open honest results. Data would be reviewed by the students on the Principal Advisory committee and the high school Parent committee, with discussion around creating a plan with action steps to address identified areas of concerns late Fall. This data and action plan would then be shared with the larger High School community.

- * Evidence/Report/Presentation: Continuing

- * KPI 3.5: Complete a comprehensive review of the school district's behavior management practices; including review of discipline data, expectations, interventions and supports, meaningful responses, re-engagement practices and professional development. The development of a revamped Student Code of Conduct, with administrative, staff, parental and student input will be completed to be fully implemented for the 2024-25 school year.
 - * Status: Met
 - * Analysis: A comprehensive system for reviewing discipline data was established through collaborative efforts with PK-12+ administrators. Common behavior terms and definitions were developed and aligned with PowerSchool Incident Management, ensuring consistency across the system. Training was provided on using a standardized approach for entering behavior data, and mid-year check-ins were conducted to ensure accurate and high-quality data entry. A specific process for responding to minor and major behaviors was created, offering clarity to administrators and staff. Additionally, a district-wide behavior task force is currently developing a timeline for implementing a comprehensive multi-tiered system (Tier 1-CHAMPS) to support all learners in accessing and benefiting from behavioral instruction, encompassing professional learning, decision-making resources, data analysis, Tier 2 interventions, and development of accessible tools/materials for educators.
 - * Evidence/Report/Presentation: August 2023 Behavior Management Presentation, Behavior Matrix, Student handbooks with updated Student Code of Conduct

- * KPI 3.6: Survey of all customers; including Staff and Administrators in all D158 facilities on the Indoor Environmental Quality in the facility space they occupy in the District. (Data will be utilized when determining focus on investing capital project dollars to best serve enhancement of the educational experience for students)
 - * Status: Met
 - * Analysis: Survey administered in December 2023. Themes and comments being analyzed to address short term and long term planning. Results to be shared soon.

- * Evidence/Report/Presentation: Presented the 158 Facilities Survey results during the OM report, during the March 14, 2024 Committee of the Whole meeting..

LONG TERM GOAL #4: The District remains sustainable to meet the needs of students and the community.

- * KPI 4.1: The District will meet or exceed State fiscal health guidelines and return to Recognition Status.
 - * Status: In Progress
 - * Analysis: To be determined based upon the FY24 preliminary financial results and audit.
 - * Evidence/Report/Presentation: The Audit is scheduled to start on August 19th, with estimated completion by August 28th with an estimated Profile Score Rating provided at that time.

- * KPI 4.2: Through a priority based framework, a process will be created and implemented in order to allocate resources to reflect the strategic goals of the district.
 - * Status: Met
 - * Analysis: This is part of the FY25 Budget and 5-Year Plan that has been presented.
 - * Evidence/Report/Presentation: Through the FY25 Budget combined with the HEA Collective Bargaining processes, we feel we have met this goal and have continued to allocate resources reflecting the strategic goals of the District.

- * KPI 4.3: The district will continue to identify and implement operational efficiencies throughout the District. A report of the efficiencies identified and implemented by the district will be shared with the Board in December and June in FY24.
 - * Status: Met
 - * Analysis: The District and its Departments have an Operational Efficiency document tracking all ideas in an effort to remain focused on this goal.
 - * Evidence/Report/Presentation: A detailed report and status update was shared with the Board in December, 2023, and follow up reports were provided to the Board via the monthly Fiscal Updates.

- * KPI 4.4: The Special Services Department will actively facilitate and engage families in district-wide special education-specific events, organizing a minimum of one event per month, fostering meaningful input, partnerships, and family involvement in the special education community; for example special olympics, parent-liaison led sessions.
 - * Status: Met
 - * Analysis:

The Special Services Department has created multiple opportunities for family engagement and currently leads 4 regularly scheduled events facilitated by the department. Additional events are also facilitated .

While there continue to be opportunities to improve family engagement, the Special Services Department has exceeded the goal expectations set for KPI 4.4, averaging 2+ events per month. The 4 events facilitated by the Special Services Department on a regular basis are:

1. Special Education Advisory Committee: (Once a month)

The purpose of SEAC is to create a platform for families to come together, collaborate, learn, and build connections as a dedicated community focused on special education

2. LIGHT Steering Committee: (Once a month)

The purpose of LSC Securing LIGHT is to secure program locations and evaluate the program for future development

3. Special Education Family Learning Series (Once a quarter) Informed by our Special Education Advisory Committee (SEAC), these events are designed to provide families an opportunity to come together and learn about a variety of topics related to special education.

4. Special Education Talks: Transitioning from School to Adult Services Targeted to support coaching, learning and access to resources that support the transition of students from educational services to adult services (post-secondary supports). Students are welcome to attend.

The committee has identified 5 key priorities for focus in special education family engagement including: communication, knowledge of special education, resources, culture/climate, and inclusion. The committee has prioritized work to be completed this school year and has completed many of the action steps in each of the 5 key areas of focus. The department continues to revise opportunities to improve engagement of families including offering virtual meeting times, adjusting meeting times/locations, etc...In addition to the regularly scheduled meetings, the department has established a Special Olympics team at the middle school level with plans to expand district wide.

Evidence/Report/Presentation: Presented to board, staff and to Special Education Advisory Committee (SEAC) April-May, 2024

- * KPI 4.5: Develop a needs-based support framework to guide decisions when determining staffing plan. This plan will be shared with the Board of Education in January of 2024, prior to staffing recommendations for the following year.
 - * Status: Met
 - * Analysis: The human resources office continues to review the staffing needs across the district based on student enrollment and program needs.. The framework will be presented at the February COW.
 - * Evidence/Report/Presentation: A staffing framework was developed and presented at the February 1, 2024 Committee of the Whole. This framework allows for the different departments across the district to analyze positions as they come open. It also allows for staff to be allocated appropriately based on the different needs of the buildings. This framework ultimately assists in guiding the decision making process as the district works to maintain an appropriate staffing level that is best for students and employees.

- * KPI 4.6: A comprehensive communication plan for the district will be constructed and presented to the Board of Education by the end of the 2023-24 school year.
 - * Status: Met
 - * Analysis: Fall 2023 parent communication survey results and Fall 2023 admin/admin asst communication survey results
 - * Evidence/Report/Presentation: Based on survey data, a comprehensive communications plan was presented at the March 14, 2024 board meeting. This plan will guide communication practices and priorities for the 2024-25 school year.

- * KPI 4.7: Engage families in two-way communication by establishing parent advisory committees at each school as well as a district parent advisory steering committee. Discussions at these committee meetings will assist in determining overall parent communication needs (i.e., Parent University topics), help inform decision-making and guide policy changes.
 - * Status: Met
 - * Analysis: Meetings held at district and school level
 - * Evidence/Report/Presentation: Four Parent Teacher Advisory Committee (PTAC) meetings were held during the 2023-24 school year. Important topics, such as student behavior, attendance and chronic absenteeism, were discussed. Feedback from the discussions was used to drive important updates to attendance procedures for the 2024-25 school year, as well as the new behavior matrix.

- * KPI 4.8: Leverage community partnerships to increase the number of school and district volunteers by 10 percent during the 2023-24 school year.
 - * Status: Met
 - * Analysis: Volunteer tracking sheet
 - * Evidence/Report/Presentation: Through the efforts of volunteer coordinator Eileen Delahanty, the number of volunteers in our schools increased 20 percent (exceeding our goal by 10 percent) during the 2023-24 school year. June 6, 2024 Board Memo

**Huntley Community School District 158 – Board of Education
Personnel Report
August 15, 2024**

Special Mention

We are deeply saddened to announce the passing of Judy Taylor. Judy worked in the district for 22 years as an Elementary Supervisor at Chesak Elementary School. Judy loved her job and will be dearly missed.

2024-2025 Staff Retirements

Theresa Haufe

- Teacher/Second Grade/Mackeben
- 19 Years of Service

Ellen Anderson-Ronzia

- Nurse/High School
- 9 Years of Service

Peggy Bergquist

- Paraprofessional/Heineman
- 16 Years of Service

Paul Benz

- Payroll Assistant/District Office
- 19 Years of Service

Certified

New Position	Location	Name	Salary	Effective Date
Teacher/Second Grade	Mackeben	Keyera Shaw (T)	B0/5 \$49,949.00	August 12, 2024
Teacher/Fourth Grade	Martin	Kristen McVeen (N)	M0/10 \$61,773.00	August 12, 2024
Teacher/Special Education	Chesak	Elizabeth Shields (T)	M0/1 \$49,464.00	August 12, 2024

Replacements	Location	Name	Salary	Effective Date
Teacher/Special Education	Chesak	Rachel Urbaszewski (T)	M0/16 \$73,976.00	August 12, 2024
Teacher/Dual Language	Chesak	Kathryn Jaklic (N)	M0/1 \$49,464.00	August 12, 2024
Teacher/First Grade	Mackeben	Dana Smith (N)	B24/9 \$57,644.00	August 12, 2024
Teacher/Music	Mackeben & Conley	Ashley Silerio (N)	B0/1 \$45,252.00	August 12, 2024
Teacher/PE	Mackeben & Conley	Joe Levita (N)	B0/2 \$46,383.00	August 12, 2024
Teacher/Fifth Grade Dual Language	Conley	Kylie Mulvey (N)	M0/7 \$57,363.00	August 12, 2024
Teacher/Band	Conley & Martin	Brittany Chally (N)	B0/3 \$47,542.00	August 12, 2024
Teacher/PE (Part Time)	Martin	Nicole Andrewson (N)	B0/2 \$22,268.43	August 13, 2024
Teacher/Fifth Grade	Martin	Amanda Brinkman (N)	M45/12 \$70,942.00	August 12, 2024

(N) = New Staff
(T) = Transfer of existing

**Huntley Community School District 158 – Board of Education
Personnel Report
August 15, 2024**

Teacher/Special Education	Leggee	Lesley Backofen (N)	M45/15 \$76,397.00	August 12, 2024
Teacher/Language Arts	Heineman	Neal Golyshko (N)	M36/9 \$64,427.00	August 12, 2024
Teacher/PE	Heineman	Payton Black (N)	B0/4 \$48,731.00	August 12, 2024
Instructional Coach	Heineman & Marlowe	Casey Veitch (T)	M36/13 \$73,283.52	August 12, 2024
Teacher/Special Education	Marlowe	Michele Heaphy (T)	B0/1 \$45,252.00	August 12, 2024
Teacher/Special Education	High School	Jake Roskopf (T)	B0/1 \$45,252.00	August 12, 2024
Teacher/Credit Recovery	High School	John Hoth (N)	M12/5 \$55,827.00	August 12, 2024
Teacher/Band	High School	Tyler Guthrie (N)	M0/6 \$55,964.00	August 12, 2024
Teacher/PE	High School	Zachary Borring (T)	B0/7 \$52,478.00	August 12, 2024
School Counselor	Marlowe	Tracy Bucaro (T)	M45/25 \$98,430.56	August 12, 2024

Resignations	Location	Name	Salary/Reason	Effective Date
Teacher/Fifth Grade	Martin	Amanda Oltman	\$81,692.39/Voluntary	May 23, 2024
Teacher/Band	Conley	Nicholas Lowe	\$46,028.64/Voluntary	May 23, 2024
Teacher/Band	High School	Daniel Jack	\$46,028.64/Voluntary	May 23, 2024
Teacher/Credit Recovery	High School	Evan Neilson	\$41,515.18/Voluntary	May 23, 2024
Teacher/Special Education	High School	Hannah Babineau	\$48,256.53/Voluntary	May 23, 2024
Teacher/Second Grade	Mackeben	Theresa Haufe	\$82,025.06/Retirement	May 23, 2025

HEA Retirement Incentive

Resignations	Location	Name	Effective Date: Last Day of School
Instructional Coach	Leggee	Jo Anne Heinz	2024-25 School Year

Educational Support

New Position	Location	Name	Salary	Effective Date
Paraprofessional	Chesak	Uzma Qureshi (N)	\$16.75 per hour	August 12, 2024
Paraprofessional	Chesak	Tom Fitzpatrick (N)	\$16.75 per hour	August 12, 2024
Paraprofessional	Martin	Raelyn Christiansen (N)	\$16.75 per hour	August 12, 2024
Paraprofessional	Marlowe	Kathy Burns (T)	\$17.20 per hour	August 12, 2024

**Huntley Community School District 158 – Board of Education
Personnel Report
August 15, 2024**

Elementary Supervisor	Leggee	Ashley Anderson (N)	\$15.50 per hour	August 12, 2024
Elementary Supervisor	Leggee	Nicole Zientek (N)	\$15.50 per hour	August 12, 2024
Elementary Supervisor	Leggee	Jamie Norup (N)	\$15.50 per hour	August 12, 2024
Cook	High School	Yohko Katz (N)	\$15.50 per hour	August 12, 2024
Cook	Chesak	April Shufelt (T)	\$16.42 per hour	August 12, 2024

Replacements	Location	Name	Salary	Effective Date
Elementary Supervisor	Martin	Kennedy Eggert (N)	\$15.50 per hour	August 12, 2024
Elementary Supervisor	Martin	Michele Holajn (N)	\$15.50 per hour	August 12, 2024
Elementary Supervisor	Leggee	Gail Townley (N)	\$15.50 per hour	August 12, 2024
Library Media Aide	Marlowe	Lisa McCallister (T)	\$20.38 per hour	August 12, 2024
Cook	Conley	Michelle Taylor (N)	\$15.50 per hour	August 12, 2024
Cook	Martin	Lori Smith Donovan (N)	\$15.50 per hour	August 12, 2024
Paraprofessional	Conley	Kenna Owensby (N)	\$16.75 per hour	August 12, 2024
Paraprofessional	Conley	Emily Kirwin (N)	\$16.75 per hour	August 12, 2024
Paraprofessional	Martin	Danielle Sundling (N)	\$16.75 per hour	August 12, 2024
Paraprofessional	High School	Jennifer Christiansen (N)	\$16.75 per hour	August 12, 2024
Campus Supervisor	High School	Cathy Watlock (T)	\$17.20 per hour	August 12, 2024
Head Technical Director/PAC	High School	Ron Bowden (N)	\$30.00 per hour	August 9, 2024
Administrative Assistant/ Special Services	District Office	Caron Prettyman (N)	\$17.00 per hour	July 29, 2024
Bus Driver	Transportation	Bernard Doyle (N)	\$25.00 per hour	August 12, 2024
Bus Driver	Transportation	Jon Roth (N)	\$21.50 per hour	August 12, 2024
Bus Driver	Transportation	Kristen Lang (N)	\$24.00 per hour	August 12, 2024
Bus Aide	Transportation	Melissa Rehberger (N)	\$15.50 per hour	August 12, 2024

Resignations	Location	Name	Salary/Reason	Effective Date
Nurse	High School	Ellen Anderson-Ronzia	\$38.30 per hour/ Retirement	September 6, 2024
Paraprofessional	Heineman	Peggy Bergquist	\$19.55 per hour/ Retirement	May 23, 2024
Paraprofessional	Marlowe	Kelly Knapik	\$17.72 per hour/ Voluntary	May 23, 2024

**Huntley Community School District 158 – Board of Education
Personnel Report
August 15, 2024**

Paraprofessional	ECC	Kaitlin Dollard	\$16.50 per hour/ Voluntary	May 22, 2024
Paraprofessional	Martin	Cindy Botterman	\$22.87 per hour/ Voluntary	May 23, 2024
Paraprofessional	Martin	Anna Bratton	\$17.51 per hour/ Voluntary	June 27, 2024
Paraprofessional	Leggee	Raquelle Anderson	\$16.50 per hour/ Voluntary	June 27, 2024
Elementary Supervisor	Conley	Lisa Stanley	\$16.42 per hour/ Voluntary	May 23, 2024
Cook	Mackeben	Caitlin Heide	\$16.42 per hour/ Voluntary	May 23, 2024
Campus Supervisor	High School	Karen Juarez	\$17.51 per hour/ Voluntary	May 23, 2024
Campus Supervisor	High School	Michelle Damico	\$17.51 per hour/ Voluntary	May 23, 2024
Bus Driver	Transportation	David Struthers	\$21.00 per hour/ Voluntary	May 23, 2024
Bus Driver	Transportation	Martin Ward	\$21.89 per hour/ Voluntary	May 23, 2024
Payroll Assistant	District Office	Paul Benz	\$27.55 per hour/ Retirement	August 7, 2024

Extra-Curricular

Sport/Activity	Home School	Name	Amount	Effective
Volleyball (Asst)	Out of District	Kylie Jenkins	\$4,235.00	2024-25 School Year
Leggee 5 th Grade Ambassador	Leggee	Julie McLaughlin	\$529.00	2024-25 School Year
Leggee Broadcast Club	Leggee	Gina Sample	\$2,787.00	2024-25 School Year
Leggee Chess Club	High School	Gerard Marchand	\$790.00	2024-25 School Year
Leggee Coding Club Facilitator	Leggee	Kelly Sul	\$1,178.00	2024-25 School Year
Leggee Robotics Club	Leggee	Gina Sample	\$790.00	2024-25 School Year
Leggee Yearbook Sponsor - .5	Leggee	Krysta Ricker	\$1,256.00	2024-25 School Year
Leggee Yearbook Sponsor - .5	Leggee	Lisa Martin	\$1,393.50	2024-25 School Year
Nurse Team Leader	Heineman	Caryn Hursey	\$3,000.00	2024-25 School Year
Homeless Liaison Team Lead	High School	Emily Smith	\$2,504.00	2024-25 School Year
Kindergarten Team Lead	Leggee	Kylie Davey	\$3,048.00	2024-25 School Year
First Grade Team Lead	Leggee	Jessica Weglarz	\$3,048.00	2024-25 School Year
Second Grade Team Lead	Leggee	Lisa Kunde	\$2,504.00	2024-25 School Year
Third Grade Team Lead	Leggee	Tammy Van Hiel	\$2,504.00	2024-25 School Year

**Huntley Community School District 158 – Board of Education
Personnel Report
August 15, 2024**

Fourth Grade Team Lead	Leggee	Trisha Marchand	\$3,048.00	2024-25 School Year
Fifth Grade Team Lead	Leggee	Chris Bessey	\$3,048.00	2024-25 School Year
Art Team Lead	Leggee	Cindy Rick	\$3,048.00	2024-25 School Year

Mandated Leaves

Type	Location	Number of Staff
FMLA	Conley	1
FMLA	Heineman	2
FMLA	Marlowe	1
FMLA	High School	2
FMLA	O&M	1
FMLA/Intermittent	Conley	1
FMLA/Intermittent	Martin	1
FMLA/Intermittent	High School	2

Non-Mandated Leaves

Type	Location	Number of Staff
Medical	Chesak	1
Medical	Marlowe	1
Medical	High School	1
Medical	Transportation	4
Medical/Intermittent	Leggee	1
One Year Personal Unpaid Leave of Absence for the 2024-25 School Year	Conley	1



Huntley Community School District 158

650 Academic Drive
Algonquin, Illinois 60102
(847) 659-6158 • www.district158.org

Date: August 15, 2024
To: Board of Education
From: Ms. Deanna Gill, Assistant Superintendent for Special Services
Cc: Ms. Jessica Lombard, Superintendent
Subject: Intergovernmental Agreement with Niles Township District for Special Education (NTDSE) 807

Executive Summary

IDEA mandates that a school district provide a Free and Appropriate Education (FAPE) in the Least Restrictive Environment (LRE). When a student is deemed eligible to receive special education services, a special education team determines how to best provide services for the student, at no cost to the family.

Special education encompasses a wide range of program settings, instructional strategies and educational interventions. IDEA requires school districts to provide students with planned educational programs which account for the students' disabilities, offer the opportunity for significant learning and allow the students to make meaningful educational progress.

IDEA recognizes that every child is able to learn, and requires educational opportunities to be provided for all. District 158 is proud to offer a continuum of special education services offered for all students in special education based on needs identified by the IEP team. The continuum is fluid and programming options are highly individualized for each student based on their unique strengths and areas of need. Students are educated in the least restrictive environment (LRE) in which they will be able to progress toward their IEP goals. An out-of-district placement is a step along this continuum.

Niles Township District for Special Education 807 (NTDSE) provides special education and related services to eligible students whose needs require more intensive support than can be provided in the district. A full continuum of programming is available from Early Childhood through 8th grade. Placement requires an IEP team meeting, recommendation and consideration of the least restrictive educational environment. NTDSE classrooms are located in one Morton Grove, IL at the Malloy Education Center.

Recommendation

Administration and the Special Services Department recommend that the attached Intergovernmental Agreement between Huntley Community School District 158 and NTDSE 807 be approved as presented.

**INTERGOVERNMENTAL AGREEMENT BETWEEN THE NILES TOWNSHIP
DISTRICT FOR SPECIAL EDUCATION 807 AND THE HUNTLEY COMMUNITY
SCHOOL DISTRICT 158 FOR THE PROVISION OF CERTAIN SPECIAL
EDUCATION SERVICES**

This Agreement dated this 1st day of July, 2024 by and between the Niles Township District for Special Education 807 (“NTDSE”), Cook County, Illinois, 8701 North Menard Avenue, Morton Grove, Illinois 60053, and the Huntley Community School District 158 (“School District”), 650 Dr. John Burkey Drive, IL 60102

RECITALS

WHEREAS, Article VII, Section 10, of the Constitution of the State of Illinois, and the *Intergovernmental Cooperation Act of 1973*, as amended, 5 ILCS 220/1 *et seq.*, authorize units of local government and school districts to contract among themselves to combine and transfer powers and functions by intergovernmental cooperation; and

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WHEREAS, Section 10-20.12(a) of the *School Code of Illinois (School Code)*, 105 ILCS 5/10-20.12(a), empowers a school board to admit non-resident pupils to its schools, provided the district of attendance assesses each non-resident pupil tuition in an amount at least equal to the per capita cost of maintaining the schools of the district; and

WHEREAS, Section 14-7.01 of the *School Code*, 105 ILCS 5/14-7.01, empowers a school district to permit students with disabilities who are residents of that district and who must attend school in another district due to their disabilities to pay tuition to that other district in behalf of such persons; and

WHEREAS, NTDSE and the School District have determined that it is in their best and mutual interests for the School District to send students to the programs operated by NTDSE.

NOW THEREFORE, in consideration of the mutual promises contained in this Agreement, the parties agree as follows:

1. Term.

Commencing August 21, 2024 through June 6, 2025, the School District may enroll eligible students in NTDSE’s LIFE Skills or ABLE (collectively “Special Education Services”) programs. NTDSE may, however, terminate the services hereunder for any student, if, in the sole opinion of NTDSE, NTDSE’s services are no longer necessary for that student, there is insufficient space at NTDSE for member district students, or the student’s conduct requires the student’s removal. In the event of such termination, NTDSE shall reimburse the School District for any prepaid tuition.

2. **Tuition.**

The estimated annual tuition for each student for the regular school year shall be Seventy thousand eight hundred thirty-eight dollars (\$70,838) per year (1.0 FTE). The School District shall pay such tuition to NTDSE upon receipt of invoice. Tuition for School District students which are admitted to NTDSE after the commencement of the school year shall be prorated based upon the percent of the school year remaining after enrollment. NTDSE has 1 (1.0 FTE) District 158 student registered for the 2024-25 regular school year beginning August 21, 2024. Should unforeseen circumstances occur (such as student death or relocation) NTDSE is not obligated to return the portion of the tuition for the school year the student did not complete.

3. **Services.**

NTDSE shall have sole discretion to determine whether a Student is eligible for Special Education Services based upon the student's IEP and such other documents NTDSE deems necessary. NTDSE shall provide Special Education Services to the students enrolled at NTDSE in accordance with the student's IEP. It shall be the School's responsibility, however, to prepare and maintain a proper and adequate IEP. NTDSE's responsibility to provide services shall be limited to Special Education Services as defined herein. Any other services required of a student shall be the sole responsibility of the School District.

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4. **Challenges to Services Provided.**

In the event that there is a dispute arising out of or related to services provided by NTDSE, the School District shall be responsible for all costs associated with the defense thereof, including, but not limited to, attorney's fees. Moreover, the School District waives any and all claims it may have against NTDSE for providing services to any student.

5. **Relationship of the Parties.**

Nothing in this Agreement shall be deemed to create any joint venture, cooperative, partnership or other relationships between the parties. Neither party shall have the power to bind or obligate the other except as to the extent expressly set forth in this Agreement.

6. **Indemnification.**

The School District shall defend, indemnify and hold harmless NTDSE, its employees, agents and Governing Board members from any and all causes of action, damages, whether to person or property, costs or losses arising out of or related to the services provided under this Agreement.

7. **Transportation.**

The School District shall be responsible for providing its students with transportation to and from the NTDSE classroom.

8. **Assignment.**

No part of this Agreement may be assigned by either of the parties hereto.

9. **Further Actions.**

The parties agree to take all actions necessary and desirable to comply with the provisions of this Agreement and its intent.

10. **Multiple Counterparts.**

This Agreement may be executed in multiple counterparts, each of which shall, for all purposes, constitute a duplicate original.

11. **Governing Law.**

This Agreement and the interpretation thereof shall be governed by the laws of the State of Illinois.

12. **Notices.**

Any and all notices required to be sent pursuant to the terms of this Agreement shall be personally delivered or sent via certified mail addressed as follows:

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For School District:

Jessica Lombard, Superintendent
Huntley Community School District 158
650 Dr. John Burkey Drive
Algonquin, IL 60102

For NTDSE:

Mrs. Tarin Kendrick, Executive Director
Niles Township District for Special Education 807
8701 North Menard Avenue
Morton Grove, Illinois 60053

13. **Authority.**

The individuals of the School District and NTDSE who have executed this Agreement represent and warrant that they have full power and lawful authority to execute this Agreement and perform and fulfill the obligations and responsibilities contemplated hereunder on behalf of and in the name of their respective parties.

14. **Severability.**

If any provision of this Agreement shall be found to be invalid or unenforceable, such finding shall in no way affect, impair or invalidate any other provision and such other provisions shall remain in full force and effect. Moreover, no provision of this Agreement shall be construed as contrary to law when it is possible to find an alternate construction that is consistent with law and with the parties' overall intent.

15. Complete Understanding.

This Agreement contains the entire agreement between the parties and cannot be modified or terminated except by a written instrument subsequently executed by the parties hereto. This Agreement and all terms and conditions herein shall apply to, be binding upon and inure to legal representatives, successors and assigns of both parties.

16. Waiver.

No waiver of any default of Party hereunder shall be implied from omission by Party to take any action on account of such default, and no express waiver shall affect any default other than the default specified in the express waiver and then only for the time and to the extent herein stated.

17. Remedies.

Any party required to engage the services of an attorney so as to enforce the terms hereof shall be entitled to the reasonable costs and expenses thereof, provided that said party prevails in obtaining the relief requested. For the purposes of this paragraph, services shall include, but are not limited to, the preparation of a demand letter, negotiation or the resolution of a dispute through any form of dispute resolution whatsoever. Additionally, any challenge to the validity or enforcement of this provision shall be subject to the terms hereof. For the purposes of this paragraph "prevails" shall mean the award or settlement to the claiming party of fifty-one percent (51%) of any money sought by said party.

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18. Student Records.

NTDSE shall maintain all student records and reports in accordance with NTDSE policies on student records, as well as applicable state and federal laws. All student records generated by NTDSE shall be the property of the District, however, NTDSE shall have access to such records so that it may provide any services required under this Agreement.

19. Amendments.

This Agreement may only be modified upon written agreement of the parties.

IN WITNESS WHEREOF, NTDSE and the School District have caused this Agreement to be executed on the day and year first above written.

By: _____
NTDSE Executive Director

By: _____
D158 Superintendent



Huntley Community School District 158

650 Dr. John Burkey Drive (formerly Academic Drive)
Algonquin, Illinois 60102
(847) 659-6158 • huntley158.org

To: Board of Education and Administration
From: Mark Altmayer, Chief Financial Officer
Date: August 15, 2024
Subject: **Supplemental Purchase Order Summary**
Board of Education Meeting, August 15, 2024
Action Items

The following is an updated executive summary of the attached report titled “Purchase Orders” which is a listing of purchase orders issued from July 25, 2024 to August 8, 2024, for which Administration is requesting Board Approval to issue payment once invoices have been received. Invoices which exceed an approved Purchase Order by \$100 or 10% of the Purchase Order (whichever is lower) will not be issued without additional Board approval.

Education Fund	\$ 2,745,908.65
Operations & Maintenance Fund	338,685.44
Debt Service Fund	1,336,099.76
Transporation Fund	171,579.83
Municipal Retirement and Social Security Fund	0.00
Capital Projects Fund	0.00
Working Cash Fund	0.00
Fire Prevention and Safety Fund	0.00
Total	<u>\$ 4,592,273.68</u>

RECOMMENDATION

Administration recommends the Board of Education approve the Supplemental Purchase Orders Report at the August 15, 2024 Regular Board meeting.



Huntley Community School District 158

P.O. Summary by Vendor (Custom)

From: 7/25/2024 to 8/8/2024

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P.O. #	Account Number	Account# Description	P.O. Date	Original Amount	State Account Number
Academic Therapy Publications					
20250273	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	07/25/2024	35.00	10-2150-410-92-79-605-14
20250273	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	07/25/2024	139.20	10-2150-410-92-79-605-14
20250273	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	07/25/2024	600.00	10-2150-410-92-79-605-14
20250273	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	07/25/2024	136.00	10-2150-410-92-79-605-14
20250273	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	07/25/2024	421.00	10-2150-410-92-79-605-14
20250273	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	07/25/2024	200.00	10-2150-410-92-79-605-14
			Total	\$1,531.20	
Accountable Healthcare Staffing Inc					
25080637	10-1101-310-00-79-605-14	Substitute Teacher-Contracted	08/01/2024	30,000.00	10-1101-310-00-79-605-14
			Total	\$30,000.00	82
Accurate Translation Bureau					
20250295	10-1200-410-92-79-600-14	IDEA Instructional Supplies	07/25/2024	260.00	10-1200-410-92-79-600-14
20250295	10-1200-332-00-79-600-14	Travel Sp Ed	07/25/2024	25.00	10-1200-332-00-79-600-14
20250295	10-1200-410-92-79-600-14	IDEA Instructional Supplies	07/25/2024	130.00	10-1200-410-92-79-600-14
			Total	\$415.00	
ADP LLC					
25080437	10-2520-310-00-74-500-14	Prof & Tech Fiscal	08/01/2024	9,000.00	10-2520-310-00-74-500-14
25080337	10-1100-220-00-79-600-14	Regular Programs Insurance	08/01/2024	2,100.00	10-1100-220-00-79-600-14
25080437	10-2520-310-00-74-500-14	Prof & Tech Fiscal	08/01/2024	12,600.00	10-2520-310-00-74-500-14
			Total	\$23,700.00	
Advantage Mechanical Inc					
25080027	20-2542-323-00-79	Repairs & Maint Buildings	08/01/2024	2,500.00	20-2542-323-00-79
25080317	20-2542-390-00-79	Other Purchased Service	08/01/2024	4,695.96	20-2542-390-00-79
			Total	\$7,195.96	
AFLAC Group					
25080427	10-2310-220-00-79-600-14	Support Serv-Gen Adm Insurance	08/01/2024	5,000.00	10-2310-220-00-79-600-14



Huntley Community School District 158

P.O. Summary by Vendor (Custom)

From: 7/25/2024 to 8/8/2024

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P.O. #	Account Number	Account# Description	P.O. Date	Original Amount	State Account Number
				Total	\$5,000.00
AIA Services LLC					
20250352	10-1130-410-00-71-300-13	Inst Supplies HS	08/07/2024	480.00	10-1130-410-00-71-300-13
				Total	\$480.00
Airgas USA LLC					
25080237	20-2542-410-00-79	Supplies B & G	08/01/2024	500.00	20-2542-410-00-79
				Total	\$500.00
Albom Translation Services					
20250353	10-2210-310-84-79-605-14	Title III LIPLEPS Pur Svcs	08/07/2024	236.84	10-2210-310-84-79-605-14
20250318	10-2210-310-84-79-605-14	Title III LIPLEPS Pur Svcs	08/02/2024	489.40	10-2210-310-84-79-605-14
				Total	\$726.24
Alexander Leigh Center for Autism					
25081617	10-4220-670-00-79-600-14	Sp Ed Private Tuition	08/01/2024	40,000.00	10-4220-670-00-79-600-14
				Total	\$40,000.00
Allendale Association					
20250296	10-4220-670-00-79-600-14	Sp Ed Private Tuition	07/25/2024	5,175.00	10-4220-670-00-79-600-14
				Total	\$5,175.00
Alpha Baking Company Inc					
25081117	10-2560-415-00-72-220-13	Cafe Food Marlowe	08/01/2024	1,000.00	10-2560-415-00-72-220-13
25081107	10-2560-415-00-72-120-13	Cafe Food Martin	08/01/2024	1,000.00	10-2560-415-00-72-120-13
25081097	10-2560-415-00-72-110-13	Cafe Food Chesak	08/01/2024	700.00	10-2560-415-00-72-110-13
25081087	10-2560-415-00-71-300-13	Cafe Food HS	08/01/2024	5,000.00	10-2560-415-00-71-300-13
25081077	10-2560-415-00-71-100-13	Cafe Food Leggee	08/01/2024	650.00	10-2560-415-00-71-100-13
25081137	10-2560-415-00-74-150-13	Cafe Food Conley	08/01/2024	600.00	10-2560-415-00-74-150-13
25081147	10-2560-415-00-74-210-13	Cafe Food Heineman	08/01/2024	800.00	10-2560-415-00-74-210-13
25081127	10-2560-415-00-74-140-13	Cafe Food Mackeben	08/01/2024	600.00	10-2560-415-00-74-140-13

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Huntley Community School District 158

P.O. Summary by Vendor (Custom)

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P.O. #	Account Number	Account# Description	P.O. Date	Original Amount	State Account Number
				Total	\$10,350.00
AmeriGas					
25080567	40-2552-461-00-79	Propane	08/01/2024	25,000.00	40-2552-461-00-79
				Total	\$25,000.00
Amita GlenOaks School					
25080497	10-4220-670-00-79-600-14	Sp Ed Private Tuition	08/01/2024	18,000.00	10-4220-670-00-79-600-14
				Total	\$18,000.00
Anderson Lock Co Inc					
25080087	20-2542-410-00-79	Supplies B & G	08/01/2024	1,000.00	20-2542-410-00-79
20250304	10-1130-323-00-71-300-13	Repairs HS	07/29/2024	1,271.20	10-1130-323-00-71-300-13
				Total	\$2,271.20
Anderson Pest Solutions					
25080037	20-2542-321-00-79	Sanitation/Exterminating	08/01/2024	582.19	20-2542-321-00-79
				Total	\$582.19
Anderson, Francesca					
20250354	10-2310-318-00-74-500-14	Legal Board	08/07/2024	2,250.00	10-2310-318-00-74-500-14
20250354	10-2310-318-00-74-500-14	Legal Board	08/07/2024	1,800.00	10-2310-318-00-74-500-14
				Total	\$4,050.00
AnthroMed LLC					
25080667	10-1101-310-00-79-605-14	Substitute Teacher-Contracted	08/01/2024	12,000.00	10-1101-310-00-79-605-14
				Total	\$12,000.00
Applied Maintenance					
20250396			08/08/2024	0.00	
20250396	40-2554-410-00-79	Fleet Supplies	08/08/2024	570.48	40-2554-410-00-79
				Total	\$570.48



Huntley Community School District 158

P.O. Summary by Vendor (Custom)

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P.O. #	Account Number	Account# Description	P.O. Date	Original Amount	State Account Number
ASHA					
20250332	10-2210-314-92-79-605-14	IDEA Impr of Instr-Staff Dev	08/02/2024	2,160.00	10-2210-314-92-79-605-14
			Total	\$2,160.00	
Associated Electrical Contractors					
25080057	20-2542-323-00-79	Repairs & Maint Buildings	08/01/2024	1,000.00	20-2542-323-00-79
			Total	\$1,000.00	
AT&T 5080					
25080347	20-2540-340-00-79	Telephone - Districtwide	08/01/2024	5,000.00	20-2540-340-00-79
			Total	\$5,000.00	
AT&T					
25080327	20-2540-340-00-79	Telephone - Districtwide	08/01/2024	10,000.00	20-2540-340-00-79
			Total	\$10,000.00	
Attainment Company Inc					
20250371	10-1200-410-92-79-600-14	IDEA Instructional Supplies	08/08/2024	159.00	10-1200-410-92-79-600-14
20250371	10-1200-410-92-79-600-14	IDEA Instructional Supplies	08/08/2024	20.35	10-1200-410-92-79-600-14
20250370	10-1200-410-92-79-600-14	IDEA Instructional Supplies	08/08/2024	18.35	10-1200-410-92-79-600-14
20250370	10-1200-410-92-79-600-14	IDEA Instructional Supplies	08/08/2024	299.00	10-1200-410-92-79-600-14
20250371	10-1200-410-92-79-600-14	IDEA Instructional Supplies	08/08/2024	149.00	10-1200-410-92-79-600-14
20250370	10-1200-410-92-79-600-14	IDEA Instructional Supplies	08/08/2024	29.00	10-1200-410-92-79-600-14
20250370	10-1200-410-92-79-600-14	IDEA Instructional Supplies	08/08/2024	39.00	10-1200-410-92-79-600-14
20250371	10-1200-410-92-79-600-14	IDEA Instructional Supplies	08/08/2024	99.00	10-1200-410-92-79-600-14
			Total	\$812.70	
Batteries Plus LLC					
25080257	20-2542-410-00-79	Supplies B & G	08/01/2024	250.00	20-2542-410-00-79
			Total	\$250.00	
Benchmark Education Company					



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20250372	10-1100-421-00-74-500-14	Materials 6-12	08/08/2024	495.00	10-1100-421-00-74-500-14
20250372	10-1100-421-00-74-500-14	Materials 6-12	08/08/2024	99.00	10-1100-421-00-74-500-14
20250372	10-1100-421-00-74-500-14	Materials 6-12	08/08/2024	495.00	10-1100-421-00-74-500-14
				Total	\$1,089.00
Benefitfocus.com Inc					
25080197	10-2310-220-00-79-600-14	Support Serv-Gen Adm Insurance	08/01/2024	2,000.00	10-2310-220-00-79-600-14
				Total	\$2,000.00
Bjorem Speech Publications					
20250373	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	08/08/2024	52.50	10-2150-410-92-79-605-14
20250373	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	08/08/2024	12.00	10-2150-410-92-79-605-14
20250373	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	08/08/2024	40.00	10-2150-410-92-79-605-14
20250333	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	08/02/2024	9.00	10-2150-410-92-79-605-14
20250333	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	08/02/2024	60.00	10-2150-410-92-79-605-14
				Total	\$173.50
Blazerworks					
25080527	10-1101-310-00-79-605-14	Substitute Teacher-Contracted	08/01/2024	30,000.00	10-1101-310-00-79-605-14
				Total	\$30,000.00
Blu Petroleum					
25080827	40-2552-464-00-79	Diesel/Gasoline	08/01/2024	40,000.00	40-2552-464-00-79
25081647	40-2552-464-00-79	Diesel/Gasoline	08/01/2024	4,000.00	40-2552-464-00-79
				Total	\$44,000.00
Blue Cross Blue Shield					
25080417	10-1100-220-00-79-600-14	Regular Programs Insurance	08/01/2024	1,400,000.00	10-1100-220-00-79-600-14
				Total	\$1,400,000.00
Brents Mailing Equipment					
20250345	10-2630-341-00-74-500-14	Postage Central Office	08/06/2024	5.00	10-2630-341-00-74-500-14



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20250345	10-2630-341-00-74-500-14	Postage Central Office	08/06/2024	265.00	10-2630-341-00-74-500-14
			Total	\$270.00	
Brucker Company					
25080297	20-2542-323-00-79	Repairs & Maint Buildings	08/01/2024	600.00	20-2542-323-00-79
			Total	\$600.00	
BryMax Enterprises Inc					
25081907	10-2560-415-00-71-300-13	Cafe Food HS	08/01/2024	1,000.00	10-2560-415-00-71-300-13
25081927	10-2560-415-00-74-210-13	Cafe Food Heineman	08/01/2024	1,000.00	10-2560-415-00-74-210-13
25081917	10-2560-415-00-72-220-13	Cafe Food Marlowe	08/01/2024	3,500.00	10-2560-415-00-72-220-13
			Total	\$5,500.00	
					87
Build Capacity Consulting LLC					
20250320	10-2212-314-83-79-505-14	Title II Prof Development	08/02/2024	115.24	10-2212-314-83-79-505-14
			Total	\$115.24	
Camelot Therapeutic Schools LLC					
25080517	10-4220-670-00-79-600-14	Sp Ed Private Tuition	08/01/2024	15,000.00	10-4220-670-00-79-600-14
			Total	\$15,000.00	
Canteen Refreshments					
20250355	10-2560-415-00-71-300-13	Cafe Food HS	08/07/2024	1,865.15	10-2560-415-00-71-300-13
			Total	\$1,865.15	
CDW Government Inc					
20250277	10-1200-410-92-79-600-14	IDEA Instructional Supplies	07/25/2024	300.00	10-1200-410-92-79-600-14
20250276	10-1200-410-92-79-600-14	IDEA Instructional Supplies	07/25/2024	300.00	10-1200-410-92-79-600-14
20250275	10-1200-410-92-79-600-14	IDEA Instructional Supplies	07/25/2024	300.00	10-1200-410-92-79-600-14
20250278	10-1200-410-92-79-600-14	IDEA Instructional Supplies	07/25/2024	300.00	10-1200-410-92-79-600-14
20250357	10-3000-710-92-79-600-14	IDEA Comm Serv Non Cap	08/07/2024	52.00	10-3000-710-92-79-600-14
20250279	10-1200-310-92-79-600-14	IDEA General Purchased Service	07/25/2024	160.00	10-1200-310-92-79-600-14



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P.O. #	Account Number	Account# Description	P.O. Date	Original Amount	State Account Number
20250274	10-3000-410-92-79-600-14	IDEA Comm Engage Supplies	07/25/2024	1,725.00	10-3000-410-92-79-600-14
20250274	10-3000-410-92-79-600-14	IDEA Comm Engage Supplies	07/25/2024	5,205.00	10-3000-410-92-79-600-14
20250356	10-3000-710-92-79-600-14	IDEA Comm Serv Non Cap	08/07/2024	394.00	10-3000-710-92-79-600-14
20250356	10-3000-710-92-79-600-14	IDEA Comm Serv Non Cap	08/07/2024	600.00	10-3000-710-92-79-600-14
20250356	10-3000-710-92-79-600-14	IDEA Comm Serv Non Cap	08/07/2024	459.60	10-3000-710-92-79-600-14
20250357	10-3000-710-92-79-600-14	IDEA Comm Serv Non Cap	08/07/2024	1,799.00	10-3000-710-92-79-600-14
Total				<u>\$11,594.60</u>	
Ceisel, Donna					
20250358	10-2130-310-92-79-600-14	IDEA Health Services	08/07/2024	255.00	10-2130-310-92-79-600-14
20250358	10-2130-310-92-79-600-14	IDEA Health Services	08/07/2024	127.50	10-2130-310-92-79-600-14
20250358	10-2130-310-92-79-600-14	IDEA Health Services	08/07/2024	127.50	10-2130-310-92-79-600-14
Total				<u>\$510.00</u>	88
Cengage Learning					
20250305	10-1130-420-00-71-300-13	HS Curriculum Textbooks	07/29/2024	1,255.91	10-1130-420-00-71-300-13
Total				<u>\$1,255.91</u>	
Central States Bus Sales Inc					
25080727	40-2554-410-00-79	Fleet Supplies	08/01/2024	4,000.00	40-2554-410-00-79
Total				<u>\$4,000.00</u>	
CentralReach LLC					
20250321	10-1200-310-66-71-300-13	STEP Purchased Services	08/02/2024	3,000.00	10-1200-310-66-71-300-13
20250321	10-1200-310-66-71-300-13	STEP Purchased Services	08/02/2024	750.00	10-1200-310-66-71-300-13
Total				<u>\$3,750.00</u>	
ChuBuddy LLC					
20250374	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	08/08/2024	29.98	10-2130-410-92-79-605-14
20250374	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	08/08/2024	69.98	10-2130-410-92-79-605-14
Total				<u>\$99.96</u>	
CINTAS					



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25080757	40-2550-325-00-79	Rental Trans	08/01/2024	2,000.00	40-2550-325-00-79
			Total	\$2,000.00	
Clare Woods Academy					
25080607	10-4220-670-00-79-600-14	Sp Ed Private Tuition	08/01/2024	6,000.00	10-4220-670-00-79-600-14
			Total	\$6,000.00	
Colley Elevator Co					
20250359	20-2542-323-00-79	Repairs & Maint Buildings	08/07/2024	244.00	20-2542-323-00-79
20250359			08/07/2024	0.00	
			Total	\$244.00	
Comcast Business					
25080367	20-2540-340-00-79	Telephone - Districtwide	08/01/2024	294.85	20-2540-340-00-79
			Total	\$294.85	
Comcast					
25081627	20-2540-340-00-79	Telephone - Districtwide	08/01/2024	24,000.00	20-2540-340-00-79
			Total	\$24,000.00	
Conserv FS Inc					
20250310	20-2543-410-00-79	Grounds Supplies	07/29/2024	870.90	20-2543-410-00-79
20250310	20-2543-410-00-79	Grounds Supplies	07/29/2024	3,200.00	20-2543-410-00-79
			Total	\$4,070.90	
Cove School					
25081959	10-4220-670-00-79-600-14	Sp Ed Private Tuition	08/01/2024	6,000.00	10-4220-670-00-79-600-14
			Total	\$6,000.00	
Crescent Electric Supply Co					
25080047	20-2542-410-00-79	Supplies B & G	08/01/2024	1,000.00	20-2542-410-00-79
			Total	\$1,000.00	

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Crystal Lake School District 47					
20250297	10-4120-310-92-79-600-14	IDEA Payments to Other Districts	07/25/2024	187.50	10-4120-310-92-79-600-14
20250297	10-4120-310-92-79-600-14	IDEA Payments to Other Districts	07/25/2024	675.00	10-4120-310-92-79-600-14
20250297	10-4120-310-92-79-600-14	IDEA Payments to Other Districts	07/25/2024	150.00	10-4120-310-92-79-600-14
20250297	10-4120-310-92-79-600-14	IDEA Payments to Other Districts	07/25/2024	56.25	10-4120-310-92-79-600-14
				Total	\$1,068.75
CT Veach Inc					
25080157	20-2543-320-00-79-600-14	Grounds Contract	08/01/2024	20,341.27	20-2543-320-00-79-600-14
				Total	\$20,341.27
Decker Equipment Inc					
90					
20250375	10-1200-410-92-79-600-14	IDEA Instructional Supplies	08/08/2024	644.09	10-1200-410-92-79-600-14
20250375	10-1200-410-92-79-600-14	IDEA Instructional Supplies	08/08/2024	1,789.75	10-1200-410-92-79-600-14
				Total	\$2,433.84
Discovery Center Museum of Rockford					
20250403	10-2212-310-00-79-505-14	Curriculum Gen Pur Svc 6-12	08/08/2024	825.00	10-2212-310-00-79-505-14
20250403			08/08/2024	0.00	
				Total	\$825.00
Easterseals					
25081557	10-4220-670-00-79-600-14	Sp Ed Private Tuition	08/01/2024	47,000.00	10-4220-670-00-79-600-14
25080597	10-2210-314-92-79-605-14	IDEA Impr of Instr-Staff Dev	08/01/2024	11,000.00	10-2210-314-92-79-605-14
20250298	10-2210-314-92-79-605-14	IDEA Impr of Instr-Staff Dev	07/25/2024	79.25	10-2210-314-92-79-605-14
20250298	10-2210-314-92-79-605-14	IDEA Impr of Instr-Staff Dev	07/25/2024	2,000.00	10-2210-314-92-79-605-14
				Total	\$60,079.25
EBLI LLC					
20250360	10-2210-314-92-79-605-14	IDEA Impr of Instr-Staff Dev	08/07/2024	3,000.00	10-2210-314-92-79-605-14
				Total	\$3,000.00



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Eds Testing Station and Automotive					
25080707	40-2550-310-00-79	Prof & Tech Service Trans	08/01/2024	1,000.00	40-2550-310-00-79
			Total	\$1,000.00	
Embrace Education					
20250361	10-2660-310-92-79-600-14	IDEA Data Processing Pur Svc	08/07/2024	20,051.00	10-2660-310-92-79-600-14
			Total	\$20,051.00	
EMS LINQ Inc					
20250322	10-2520-310-00-74-500-14	Prof & Tech Fiscal	08/02/2024	801.15	10-2520-310-00-74-500-14
			Total	\$801.15	
Encore Music Academy					
25081767	10-1200-310-66-71-300-13	STEP Purchased Services	08/01/2024	1,000.00	10-1200-310-66-71-300-13
			Total	\$1,000.00	
Fastsigns Crystal Lake					
20250362	10-1130-410-00-71-300-13	Inst Supplies HS	08/07/2024	1,120.00	10-1130-410-00-71-300-13
			Total	\$1,120.00	
Fisher Scientific					
20250325	10-1130-410-13-71-300-13	Science Supplies HS	08/02/2024	1,368.58	10-1130-410-13-71-300-13
			Total	\$1,368.58	
Flinn Scientific Inc					
20250346	10-1130-410-13-71-300-13	Science Supplies HS	08/06/2024	110.21	10-1130-410-13-71-300-13
20250326	10-1130-410-13-71-300-13	Science Supplies HS	08/02/2024	1,720.87	10-1130-410-13-71-300-13
20250326	10-1130-410-13-71-300-13	Science Supplies HS	08/02/2024	238.27	10-1130-410-13-71-300-13
20250346	10-1130-410-13-71-300-13	Science Supplies HS	08/06/2024	636.54	10-1130-410-13-71-300-13
			Total	\$2,705.89	
Fox Valley Fire Safety					



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25080097	20-2542-323-00-79	Repairs & Maint Buildings	08/01/2024	1,000.00	20-2542-323-00-79
25080817	20-2542-390-00-79	Other Purchased Service	08/01/2024	801.00	20-2542-390-00-79
Total				\$1,801.00	
General Parts LLC					
25081727	10-2560-323-00-74-210-13	Cafe Repairs Heineman	08/01/2024	7,500.00	10-2560-323-00-74-210-13
25081657	10-2560-323-00-71-100-13	Cafe Repairs Leggee	08/01/2024	5,000.00	10-2560-323-00-71-100-13
25081667	10-2560-323-00-71-300-13	Cafe Repairs HS	08/01/2024	5,000.00	10-2560-323-00-71-300-13
25081677	10-2560-323-00-72-110-13	Cafe Repairs Chesak	08/01/2024	5,000.00	10-2560-323-00-72-110-13
25081687	10-2560-323-00-72-120-13	Cafe Repairs Martin	08/01/2024	5,000.00	10-2560-323-00-72-120-13
25081697	10-2560-323-00-72-220-13	Cafe Repairs Marlowe	08/01/2024	7,500.00	10-2560-323-00-72-220-13
25081707	10-2560-323-00-74-140-13	Cafe Repairs Mackeben	08/01/2024	5,000.00	10-2560-323-00-74-140-13
25081717	10-2560-323-00-74-150-13	Cafe Repairs Conley	08/01/2024	5,000.00	10-2560-323-00-74-150-13
Total				\$45,000.00	
GFC Leasing WI					
25080617	10-2900-325-00-79-600-14	Copier Leases	08/01/2024	7,000.00	10-2900-325-00-79-600-14
Total				\$7,000.00	
Gopher Performance					
20250306	10-1120-410-50-72-220-13	PE Supplies Marlowe	07/29/2024	415.00	10-1120-410-50-72-220-13
20250306	10-1120-410-80-72-220-13	PBIS	07/29/2024	199.75	10-1120-410-80-72-220-13
20250306	10-1120-410-50-72-220-13	PE Supplies Marlowe	07/29/2024	86.07	10-1120-410-50-72-220-13
Total				\$700.82	
Gordon Flesch Co Inc					
20250351	10-2900-390-00-79-600-14	Copier Maintenance	08/06/2024	1,162.00	10-2900-390-00-79-600-14
20250351	10-2900-390-00-79-600-14	Copier Maintenance	08/06/2024	127.21	10-2900-390-00-79-600-14
20250351	10-2900-390-00-79-600-14	Copier Maintenance	08/06/2024	1,166.00	10-2900-390-00-79-600-14
20250351	10-2900-390-00-79-600-14	Copier Maintenance	08/06/2024	424.62	10-2900-390-00-79-600-14
20250351	10-2900-390-00-79-600-14	Copier Maintenance	08/06/2024	102.32	10-2900-390-00-79-600-14
Total				\$2,982.15	



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Gordon Food Service					
25081197	10-2560-410-00-72-220-13	Cafe Supplies Marlowe	08/01/2024	2,200.00	10-2560-410-00-72-220-13
25081247	10-2560-415-00-71-300-13	Cafe Food HS	08/01/2024	50,000.00	10-2560-415-00-71-300-13
25081227	10-2560-410-00-74-210-13	Cafe Supplies Heineman	08/01/2024	1,600.00	10-2560-410-00-74-210-13
20250350	10-1400-410-09-71-300-13	Home Economics Supplies	08/06/2024	5,000.00	10-1400-410-09-71-300-13
25081217	10-2560-410-00-74-150-13	Cafe Supplies Conley	08/01/2024	900.00	10-2560-410-00-74-150-13
25081187	10-2560-410-00-72-120-13	Cafe Supplies Martin	08/01/2024	1,200.00	10-2560-410-00-72-120-13
25081207	10-2560-410-00-74-140-13	Cafe Supplies Mackeben	08/01/2024	800.00	10-2560-410-00-74-140-13
25081177	10-2560-410-00-72-110-13	Cafe Supplies Chesak	08/01/2024	900.00	10-2560-410-00-72-110-13
25081237	10-2560-415-00-71-100-13	Cafe Food Leggee	08/01/2024	12,000.00	10-2560-415-00-71-100-13
25081157	10-2560-410-00-71-100-13	Cafe Supplies Leggee	08/01/2024	1,200.00	10-2560-410-00-71-100-13
25081257	10-2560-415-00-72-110-13	Cafe Food Chesak	08/01/2024	10,000.00	10-2560-415-00-72-110-13
25081307	10-2560-415-00-74-210-13	Cafe Food Heineman	08/01/2024	17,000.00	10-2560-415-00-74-210-13
25081297	10-2560-415-00-74-150-13	Cafe Food Conley	08/01/2024	7,000.00	10-2560-415-00-74-150-13
25081267	10-2560-415-00-72-120-13	Cafe Food Martin	08/01/2024	13,000.00	10-2560-415-00-72-120-13
25081167	10-2560-410-00-71-300-13	Cafe Supplies HS	08/01/2024	6,000.00	10-2560-410-00-71-300-13
25081277	10-2560-415-00-72-220-13	Cafe Food Marlowe	08/01/2024	20,000.00	10-2560-415-00-72-220-13
25081287	10-2560-415-00-74-140-13	Cafe Food Mackeben	08/01/2024	7,000.00	10-2560-415-00-74-140-13
			Total	\$155,800.00	
GSF USA Inc					
25080207	20-2542-310-00-79	Custodial Contract Service	08/01/2024	194,675.63	20-2542-310-00-79
25080187	40-2550-321-00-79	Bus Sanitation	08/01/2024	3,627.06	40-2550-321-00-79
25080227	20-2542-319-00-79-605-14	Contractual Cust. Replacement	08/01/2024	1,250.00	20-2542-319-00-79-605-14
25080217	20-2542-320-00-79-605-14	Contractual Overtime	08/01/2024	2,200.00	20-2542-320-00-79-605-14
			Total	\$201,752.69	
GSK Autism					
20250376	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	08/08/2024	116.00	10-2130-410-92-79-605-14
			Total	\$116.00	
Hand2mind					
20250280	10-1200-410-92-79-600-14	IDEA Instructional Supplies	07/25/2024	220.99	10-1200-410-92-79-600-14



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20250280	10-1200-410-92-79-600-14	IDEA Instructional Supplies	07/25/2024	220.99	10-1200-410-92-79-600-14
20250280	10-1200-410-92-79-600-14	IDEA Instructional Supplies	07/25/2024	237.99	10-1200-410-92-79-600-14
				Total	\$679.97
Hershey Creamery Company					
25081817	10-2560-415-00-74-210-13	Cafe Food Heineman	08/01/2024	2,000.00	10-2560-415-00-74-210-13
25081797	10-2560-415-00-71-300-13	Cafe Food HS	08/01/2024	2,000.00	10-2560-415-00-71-300-13
25081807	10-2560-415-00-72-220-13	Cafe Food Marlowe	08/01/2024	2,000.00	10-2560-415-00-72-220-13
				Total	\$6,000.00
Hinckley Springs					
20250363	10-2213-415-00-71-300-13	HHS Staff Devel Supplies	08/07/2024	182.89	10-2213-415-00-71-300-13
				Total	\$182.89
Home Depot Credit Services					
25080067	20-2542-410-00-79	Supplies B & G	08/01/2024	1,500.00	20-2542-410-00-79
				Total	\$1,500.00
Home Juice Corp					
25081787	10-2560-415-00-74-210-13	Cafe Food Heineman	08/01/2024	500.00	10-2560-415-00-74-210-13
				Total	\$500.00
Hopkins Grease Co					
20250364	20-2542-321-00-79	Sanitation/Exterminating	08/07/2024	295.00	20-2542-321-00-79
20250364	20-2542-321-00-79	Sanitation/Exterminating	08/07/2024	295.00	20-2542-321-00-79
20250364	20-2542-321-00-79	Sanitation/Exterminating	08/07/2024	295.00	20-2542-321-00-79
20250364	20-2542-321-00-79	Sanitation/Exterminating	08/07/2024	295.00	20-2542-321-00-79
20250364	20-2542-321-00-79	Sanitation/Exterminating	08/07/2024	250.00	20-2542-321-00-79
20250364	20-2542-321-00-79	Sanitation/Exterminating	08/07/2024	250.00	20-2542-321-00-79
20250364	20-2542-321-00-79	Sanitation/Exterminating	08/07/2024	250.00	20-2542-321-00-79
20250364	20-2542-321-00-79	Sanitation/Exterminating	08/07/2024	250.00	20-2542-321-00-79
				Total	\$2,180.00



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Huntley Collision Center					
20250365	10-1700-323-21-71-300-13	Driver Ed Repair & Maintenance	08/07/2024	1,661.00	10-1700-323-21-71-300-13
			Total	\$1,661.00	
ID Wholesaler					
20250301	10-2410-410-00-74-210-14	Copier Paper & Toner Heineman	07/25/2024	531.98	10-2410-410-00-74-210-14
			Total	\$531.98	
Illinois Tollway Violation					
20250397	40-2552-640-00-79	Dues & Fees	08/08/2024	42.90	40-2552-640-00-79
20250397			08/08/2024	0.00	
			Total	\$42.90	95
Image 360					
20250303	10-1500-411-00-71-300-13	Awards HS	07/29/2024	284.48	10-1500-411-00-71-300-13
			Total	\$284.48	
Instrument Barn, The					
20250302	10-1120-410-12-74-210-13	Chorus/Band Supplies Heineman	07/25/2024	4,060.00	10-1120-410-12-74-210-13
			Total	\$4,060.00	
Interstate Battery Center					
25080077	20-2542-410-00-79	Supplies B & G	08/01/2024	200.00	20-2542-410-00-79
			Total	\$200.00	
Kelso Burnett Co					
20250366	10-2546-390-00-79-600-14	Security Officer Gnl Purch Svc	08/07/2024	8,766.67	10-2546-390-00-79-600-14
20250366			08/07/2024	0.00	
			Total	\$8,766.67	
K-Log Inc					



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20250313	10-1200-410-66-71-300-13	STEP Supplies	07/29/2024	3,842.75	10-1200-410-66-71-300-13
20250312	10-1200-410-66-71-300-13	STEP Supplies	07/29/2024	2,188.80	10-1200-410-66-71-300-13
20250312	10-1200-410-66-71-300-13	STEP Supplies	07/29/2024	2,764.50	10-1200-410-66-71-300-13
20250313	10-1200-410-66-71-300-13	STEP Supplies	07/29/2024	228.00	10-1200-410-66-71-300-13
20250313	10-1200-410-66-71-300-13	STEP Supplies	07/29/2024	1,418.35	10-1200-410-66-71-300-13
20250312	10-1200-410-66-71-300-13	STEP Supplies	07/29/2024	724.85	10-1200-410-66-71-300-13
20250312	10-1200-410-66-71-300-13	STEP Supplies	07/29/2024	2,663.80	10-1200-410-66-71-300-13
20250312	10-1200-410-66-71-300-13	STEP Supplies	07/29/2024	2,612.56	10-1200-410-66-71-300-13
20250312	10-1200-410-66-71-300-13	STEP Supplies	07/29/2024	908.20	10-1200-410-66-71-300-13
20250312	10-1200-410-66-71-300-13	STEP Supplies	07/29/2024	2,661.90	10-1200-410-66-71-300-13
20250312	10-1200-410-66-71-300-13	STEP Supplies	07/29/2024	397.10	10-1200-410-66-71-300-13
20250313	10-1200-410-66-71-300-13	STEP Supplies	07/29/2024	936.41	10-1200-410-66-71-300-13
20250313	10-1200-410-66-71-300-13	STEP Supplies	07/29/2024	332.50	10-1200-410-66-71-300-13
20250312	10-1200-410-66-71-300-13	STEP Supplies	07/29/2024	1,402.20	10-1200-410-66-71-300-13
20250312			07/29/2024	0.00	
20250313	10-1200-410-66-71-300-13	STEP Supplies	07/29/2024	0.00	10-1200-410-66-71-300-13
Total				\$23,081.92	

Lakeshore Learning Materials

20250377	10-1200-410-92-79-600-14	IDEA Instructional Supplies	08/08/2024	24.95	10-1200-410-92-79-600-14
20250334	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	08/02/2024	14.99	10-2130-410-92-79-605-14
20250377	10-1200-410-92-79-600-14	IDEA Instructional Supplies	08/08/2024	48.99	10-1200-410-92-79-600-14
20250377	10-1200-410-92-79-600-14	IDEA Instructional Supplies	08/08/2024	24.95	10-1200-410-92-79-600-14
20250377	10-1200-410-92-79-600-14	IDEA Instructional Supplies	08/08/2024	48.99	10-1200-410-92-79-600-14
20250335	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	08/02/2024	17.85	10-2150-410-92-79-605-14
20250334	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	08/02/2024	65.98	10-2130-410-92-79-605-14
20250334	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	08/02/2024	19.98	10-2130-410-92-79-605-14
20250334	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	08/02/2024	29.99	10-2130-410-92-79-605-14
20250377	10-1200-410-92-79-600-14	IDEA Instructional Supplies	08/08/2024	48.99	10-1200-410-92-79-600-14
20250377	10-1200-410-92-79-600-14	IDEA Instructional Supplies	08/08/2024	48.99	10-1200-410-92-79-600-14
20250334	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	08/02/2024	39.99	10-2130-410-92-79-605-14
20250335	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	08/02/2024	119.00	10-2150-410-92-79-605-14
20250377	10-1200-410-92-79-600-14	IDEA Instructional Supplies	08/08/2024	24.59	10-1200-410-92-79-600-14
20250334	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	08/02/2024	19.99	10-2130-410-92-79-605-14



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20250334	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	08/02/2024	55.99	10-2130-410-92-79-605-14
		Total		<u>\$654.21</u>	
Leach Enterprises Inc					
25080787	40-2554-410-00-79	Fleet Supplies	08/01/2024	20,000.00	40-2554-410-00-79
		Total		<u>\$20,000.00</u>	
Learn By Doing Inc					
20250347	10-1130-310-00-71-300-13	General Pur Svcs HS	08/06/2024	8,203.00	10-1130-310-00-71-300-13
		Total		<u>\$8,203.00</u>	
LearnWell					
25081587	10-4210-670-00-79-600-14	Dist Hospital Instruct./Safe School	08/01/2024	8,000.00	10-4210-670-00-79-600-14
		Total		<u>\$8,000.00</u>	97
Lexia Voyager Sopris					
20250378	10-1200-310-92-79-600-14	IDEA General Purchased Service	08/08/2024	327.00	10-1200-310-92-79-600-14
20250378	10-1200-310-92-79-600-14	IDEA General Purchased Service	08/08/2024	1,180.00	10-1200-310-92-79-600-14
		Total		<u>\$1,507.00</u>	
Lincoln National Life					
25080447	10-2310-220-00-79-600-14	Support Serv-Gen Adm Insurance	08/01/2024	30,000.00	10-2310-220-00-79-600-14
		Total		<u>\$30,000.00</u>	
Little City Foundation					
25080587	10-4220-670-00-79-600-14	Sp Ed Private Tuition	08/01/2024	13,000.00	10-4220-670-00-79-600-14
		Total		<u>\$13,000.00</u>	
Lowe's Pro Supply					
25080107	20-2542-410-00-79	Supplies B & G	08/01/2024	1,000.00	20-2542-410-00-79
		Total		<u>\$1,000.00</u>	



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LRP Publication					
20250299	10-2210-314-92-79-605-14	IDEA Impr of Instr-Staff Dev	07/25/2024	6,807.00	10-2210-314-92-79-605-14
			Total	\$6,807.00	
M.O.V. Training Services LLC					
20250323	20-2540-640-00-79	Dues & Fees	08/02/2024	1,400.00	20-2540-640-00-79
20250323			08/02/2024	0.00	
			Total	\$1,400.00	
MakeMusic Inc					
20250281	10-2212-310-00-79-505-14	Curriculum Gen Pur Svc 6-12	07/25/2024	399.90	10-2212-310-00-79-505-14
20250281	10-2212-310-00-79-505-14	Curriculum Gen Pur Svc 6-12	07/25/2024	7,274.80	10-2212-310-00-79-505-14
			Total	\$7,674.70	98
Marcia Brenner Associates LLC					
20250367	10-2660-316-00-79-600-14	Student Information	08/07/2024	5,156.60	10-2660-316-00-79-600-14
			Total	\$5,156.60	
Marklund Children's Home					
25080507	10-4220-670-00-79-600-14	Sp Ed Private Tuition	08/01/2024	18,321.66	10-4220-670-00-79-600-14
25080507	10-4220-670-00-79-600-14	Sp Ed Private Tuition	08/01/2024	0.00	10-4220-670-00-79-600-14
25080507	10-4220-670-00-79-600-14	Sp Ed Private Tuition	08/01/2024	0.00	10-4220-670-00-79-600-14
25080507	10-4220-670-00-79-600-14	Sp Ed Private Tuition	08/01/2024	0.00	10-4220-670-00-79-600-14
25080507	10-4220-670-00-79-600-14	Sp Ed Private Tuition	08/01/2024	0.00	10-4220-670-00-79-600-14
			Total	\$18,321.66	
McGraw Hill School Education					
20250348			08/06/2024	0.00	
20250379	10-1200-410-92-79-600-14	IDEA Instructional Supplies	08/08/2024	105.40	10-1200-410-92-79-600-14
20250379	10-1200-410-92-79-600-14	IDEA Instructional Supplies	08/08/2024	639.52	10-1200-410-92-79-600-14
20250379	10-1200-410-92-79-600-14	IDEA Instructional Supplies	08/08/2024	210.80	10-1200-410-92-79-600-14
20250379	10-1200-410-92-79-600-14	IDEA Instructional Supplies	08/08/2024	296.80	10-1200-410-92-79-600-14



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20250379	10-1200-410-92-79-600-14	IDEA Instructional Supplies	08/08/2024	393.80	10-1200-410-92-79-600-14
20250348	10-1100-423-00-74-500-14	New Adoption 6-12	08/06/2024	269.07	10-1100-423-00-74-500-14
20250348	10-1100-423-00-74-500-14	New Adoption 6-12	08/06/2024	7,861.95	10-1100-423-00-74-500-14
20250379	10-1200-410-92-79-600-14	IDEA Instructional Supplies	08/08/2024	164.63	10-1200-410-92-79-600-14
				Total	\$9,941.97
McHenry County College					
20250282	10-1200-310-66-71-300-13	STEP Purchased Services	07/25/2024	10,800.00	10-1200-310-66-71-300-13
				Total	\$10,800.00
McHenry Specialties					
20250319	10-1500-411-00-71-300-13	Awards HS	08/02/2024	50.00	10-1500-411-00-71-300-13
20250319	10-1500-411-00-71-300-13	Awards HS	08/02/2024	320.50	10-1500-411-00-71-300-13
20250319	10-1500-411-00-71-300-13	Awards HS	08/02/2024	24.00	10-1500-411-00-71-300-13
				Total	\$394.50
McMaster Carr Supply Co					
25080287	20-2542-410-00-79	Supplies B & G	08/01/2024	700.00	20-2542-410-00-79
				Total	\$700.00
MCSEEP					
20250314	10-1110-410-00-74-140-13	Inst Supplies Mackeben	07/29/2024	720.00	10-1110-410-00-74-140-13
				Total	\$720.00
MDC Environmental Serv					
25080117	20-2542-321-00-79	Sanitation/Exterminating	08/01/2024	3,354.86	20-2542-321-00-79
				Total	\$3,354.86
Menards Inc					
25080127	20-2542-410-00-79	Supplies B & G	08/01/2024	1,000.00	20-2542-410-00-79
				Total	\$1,000.00
Mesirow Insurance Services Inc					

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25080467	10-1100-220-00-79-600-14	Regular Programs Insurance	08/01/2024	17,500.00	10-1100-220-00-79-600-14
		Total		\$17,500.00	
Metlife					
25081597	10-1100-220-00-79-600-14	Regular Programs Insurance	08/01/2024	75,000.00	10-1100-220-00-79-600-14
		Total		\$75,000.00	
Metro Prep					
25081958	10-4220-670-00-79-600-14	Sp Ed Private Tuition	08/01/2024	12,000.00	10-4220-670-00-79-600-14
		Total		\$12,000.00	
Midland Paper					
20250307	10-2410-410-00-71-300-14	Copier Paper & Toner HS	07/29/2024	40,000.00	10-2410-410-00-71-300-14
		Total		\$40,000.00	
Midwest Computer Products					
20250284	10-1200-310-92-79-600-14	IDEA General Purchased Service	07/25/2024	3,100.00	10-1200-310-92-79-600-14
20250284	10-1200-310-92-79-600-14	IDEA General Purchased Service	07/25/2024	4,980.00	10-1200-310-92-79-600-14
20250284	10-1200-310-92-79-600-14	IDEA General Purchased Service	07/25/2024	4,570.00	10-1200-310-92-79-600-14
20250283	10-1200-710-92-79-600-14	IDEA Instructional Non-Cap Eqp	07/25/2024	550.00	10-1200-710-92-79-600-14
20250283	10-1200-710-92-79-600-14	IDEA Instructional Non-Cap Eqp	07/25/2024	1,244.36	10-1200-710-92-79-600-14
20250283	10-1200-710-92-79-600-14	IDEA Instructional Non-Cap Eqp	07/25/2024	258.00	10-1200-710-92-79-600-14
20250283	10-1200-710-92-79-600-14	IDEA Instructional Non-Cap Eqp	07/25/2024	1,750.00	10-1200-710-92-79-600-14
20250283	10-1200-710-92-79-600-14	IDEA Instructional Non-Cap Eqp	07/25/2024	3,340.00	10-1200-710-92-79-600-14
20250283	10-1200-710-92-79-600-14	IDEA Instructional Non-Cap Eqp	07/25/2024	438.00	10-1200-710-92-79-600-14
		Total		\$20,230.36	
Midwest Mechanical Insulation LLC					
20250311	20-2542-323-00-79	Repairs & Maint Buildings	07/29/2024	1,695.00	20-2542-323-00-79
20250311	20-2542-323-00-79	Repairs & Maint Buildings	07/29/2024	1,495.00	20-2542-323-00-79
		Total		\$3,190.00	

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Midwest Transit Equip Kankakee

Specialized Data Systems, Inc.

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25080697	40-2550-323-00-79	Repairs and Maintenance	08/01/2024	5,000.00	40-2550-323-00-79
			Total	\$5,000.00	
Miller Hall & Triggs LLC					
25081527	10-2310-318-00-74-500-14	Legal Board	08/01/2024	5,000.00	10-2310-318-00-74-500-14
			Total	\$5,000.00	
N2Y Inc					
20250344	10-1200-310-92-79-600-14	IDEA General Purchased Service	08/05/2024	31,045.09	10-1200-310-92-79-600-14
			Total	\$31,045.09	
Nasco Education					
20250349	10-1110-410-02-72-110-13	Art Supplies Chesak	08/06/2024	277.38	10-1110-410-02-72-110-13
			Total	\$277.38	
Neuco					
25080147	20-2542-410-00-79	Supplies B & G	08/01/2024	1,000.00	20-2542-410-00-79
			Total	\$1,000.00	
New Connections Academy					
25080397	10-4220-670-00-79-600-14	Sp Ed Private Tuition	08/01/2024	12,000.00	10-4220-670-00-79-600-14
			Total	\$12,000.00	
Niles Township Dist for Spec Ed 807					
20250401	10-4220-670-00-79-600-14	Sp Ed Private Tuition	08/08/2024	70,838.00	10-4220-670-00-79-600-14
			Total	\$70,838.00	
North American Corporation					
25080017	20-2542-410-00-79	Supplies B & G	08/01/2024	12,000.00	20-2542-410-00-79
			Total	\$12,000.00	
Northwestern Medicine					

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25081547	10-2130-220-00-79-600-14	Health Services Insurance	08/01/2024	2,000.00	10-2130-220-00-79-600-14
25081547	10-2642-390-00-74-500-14	Purchased Service Human Res	08/01/2024	250.00	10-2642-390-00-74-500-14
		Total		\$2,250.00	
Old Will Knott Scales					
20250327	10-1130-410-13-71-300-13	Science Supplies HS	08/02/2024	19.70	10-1130-410-13-71-300-13
20250327	10-1130-410-13-71-300-13	Science Supplies HS	08/02/2024	684.80	10-1130-410-13-71-300-13
		Total		\$704.50	
Omni Commercial Lighting Service					
25080177	20-2542-323-00-79	Repairs & Maint Buildings	08/01/2024	1,000.00	20-2542-323-00-79
		Total		\$1,000.00	102
Ottosen DiNolfo Hasenbalg & Castaldo Ltd					
25080797	10-2310-318-00-74-500-14	Legal Board	08/01/2024	3,000.00	10-2310-318-00-74-500-14
		Total		\$3,000.00	
Parkland Preparatory Academy Inc					
25081960	10-4220-670-00-79-600-14	Sp Ed Private Tuition	08/01/2024	21,000.00	10-4220-670-00-79-600-14
		Total		\$21,000.00	
Partnering for Prevention LLC					
25081777	10-2210-310-68-79-600-14	ARP CP2 Imp Inst Pur Svc	08/01/2024	8,000.00	10-2210-310-68-79-600-14
		Total		\$8,000.00	
Pearson Clinical Assessments					
20250285	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	07/25/2024	999.00	10-2150-410-92-79-605-14
20250285	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	07/25/2024	46.00	10-2150-410-92-79-605-14
20250285	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	07/25/2024	82.00	10-2150-410-92-79-605-14
20250285	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	07/25/2024	400.00	10-2150-410-92-79-605-14
20250285	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	07/25/2024	301.00	10-2150-410-92-79-605-14
20250381	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	08/08/2024	12.24	10-2130-410-92-79-605-14



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20250380	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	08/08/2024	1,380.00	10-2130-410-92-79-605-14
20250380	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	08/08/2024	6,080.00	10-2130-410-92-79-605-14
20250285	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	07/25/2024	208.00	10-2150-410-92-79-605-14
20250381	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	08/08/2024	204.00	10-2130-410-92-79-605-14
20250380	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	08/08/2024	820.50	10-2130-410-92-79-605-14
20250285	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	07/25/2024	395.75	10-2150-410-92-79-605-14
20250285	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	07/25/2024	105.00	10-2150-410-92-79-605-14
20250380	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	08/08/2024	331.22	10-2130-410-92-79-605-14
				Total	\$11,364.71
Pepsi-Cola Gen Bot Inc					
25081487	10-2560-415-00-71-300-13	Cafe Food HS	08/01/2024	7,500.00	10-2560-415-00-71-300-13
				Total	\$7,500.00
Perspectives Ltd					
25080277	10-2510-220-00-79-600-14	Direction of Business Serv Ins	08/01/2024	1,326.00	10-2510-220-00-79-600-14
				Total	\$1,326.00
Pomps Tire Service Inc					
25080837	40-2554-410-00-79	Fleet Supplies	08/01/2024	5,000.00	40-2554-410-00-79
				Total	\$5,000.00
Pro Com Systems Inc					
25080557	10-2660-390-00-79-600-14	Purchased Service Technology	08/01/2024	2,000.00	10-2660-390-00-79-600-14
20250315	10-2546-323-00-79-600-14	Security Officer Repairs	07/29/2024	3,475.00	10-2546-323-00-79-600-14
20250316	10-2546-490-00-79-600-14	Security Officer Supplies	07/29/2024	1,987.00	10-2546-490-00-79-600-14
				Total	\$7,462.00
Pro Ed Inc					
20250286	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	07/25/2024	253.00	10-2150-410-92-79-605-14
20250286	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	07/25/2024	64.00	10-2150-410-92-79-605-14
20250336	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	08/02/2024	37.00	10-2150-410-92-79-605-14
20250286	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	07/25/2024	51.00	10-2150-410-92-79-605-14

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20250336	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	08/02/2024	71.00	10-2150-410-92-79-605-14
20250286	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	07/25/2024	40.00	10-2150-410-92-79-605-14
20250286	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	07/25/2024	32.00	10-2150-410-92-79-605-14
20250286	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	07/25/2024	48.00	10-2150-410-92-79-605-14
Total				\$596.00	
Project Lead the Way					
20250317	10-1130-390-67-71-300-13	PLTW Pur Svc 6-12	07/31/2024	1,200.00	10-1130-390-67-71-300-13
Total				\$1,200.00	
Rainbow Resource Center					
20250382	10-1200-410-92-79-600-14	IDEA Instructional Supplies	08/08/2024	39.00	10-1200-410-92-79-600-14
20250382	10-1200-410-92-79-600-14	IDEA Instructional Supplies	08/08/2024	48.75	10-1200-410-92-79-600-14
20250382	10-1200-410-92-79-600-14	IDEA Instructional Supplies	08/08/2024	48.75	10-1200-410-92-79-600-14
20250382	10-1200-410-92-79-600-14	IDEA Instructional Supplies	08/08/2024	48.75	10-1200-410-92-79-600-14
20250382	10-1200-410-92-79-600-14	IDEA Instructional Supplies	08/08/2024	48.75	10-1200-410-92-79-600-14
20250382	10-1200-410-92-79-600-14	IDEA Instructional Supplies	08/08/2024	48.75	10-1200-410-92-79-600-14
20250382	10-1200-410-92-79-600-14	IDEA Instructional Supplies	08/08/2024	97.50	10-1200-410-92-79-600-14
20250382	10-1200-410-92-79-600-14	IDEA Instructional Supplies	08/08/2024	48.75	10-1200-410-92-79-600-14
Total				\$429.00	
RehabMart LLC					
20250384	10-1200-410-92-79-600-14	IDEA Instructional Supplies	08/08/2024	114.57	10-1200-410-92-79-600-14
20250383	10-1200-410-92-79-600-14	IDEA Instructional Supplies	08/08/2024	114.57	10-1200-410-92-79-600-14
20250384	10-1200-410-92-79-600-14	IDEA Instructional Supplies	08/08/2024	368.08	10-1200-410-92-79-600-14
Total				\$597.22	
Research Institutes for					
20250287	10-2210-314-92-79-605-14	IDEA Impr of Instr-Staff Dev	07/25/2024	4,374.00	10-2210-314-92-79-605-14
20250287	10-2210-314-92-79-605-14	IDEA Impr of Instr-Staff Dev	07/25/2024	2,700.00	10-2210-314-92-79-605-14
20250287	10-2210-314-92-79-605-14	IDEA Impr of Instr-Staff Dev	07/25/2024	1,050.00	10-2210-314-92-79-605-14
Total				\$8,124.00	

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Revtrak, Inc.					
25080487	10-2523-319-00-79-600-14	Banking Fees	08/01/2024	10,000.00	10-2523-319-00-79-600-14
			Total	\$10,000.00	
Riley, Chris					
20250368	10-1400-323-00-71-300-13	Voc Ed Repairs HS	08/07/2024	252.50	10-1400-323-00-71-300-13
			Total	\$252.50	
Rush Truck Center Huntley					
25080747	40-2554-410-00-79	Fleet Supplies	08/01/2024	20,000.00	40-2554-410-00-79
			Total	\$20,000.00	
Savvas Learning Co LLC					
20250308	10-1130-420-00-71-300-13	HS Curriculum Textbooks	07/29/2024	1,998.00	10-1130-420-00-71-300-13
20250308	10-1130-420-00-71-300-13	HS Curriculum Textbooks	07/29/2024	2,676.40	10-1130-420-00-71-300-13
20250328	10-1130-420-00-71-300-13	HS Curriculum Textbooks	08/02/2024	12,727.80	10-1130-420-00-71-300-13
			Total	\$17,402.20	
Say It Right					
20250288	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	07/25/2024	99.99	10-2150-410-92-79-605-14
			Total	\$99.99	
Schocks Towing					
20250398			08/08/2024	0.00	
20250398	40-2550-323-00-79	Repairs and Maintenance	08/08/2024	800.00	40-2550-323-00-79
			Total	\$800.00	
School Datebooks					
20250404	10-1110-410-00-71-100-13	Inst Supplies Leggee	08/08/2024	244.35	10-1110-410-00-71-100-13
20250404	10-1110-410-00-71-100-13	Inst Supplies Leggee	08/08/2024	1,629.00	10-1110-410-00-71-100-13
			Total	\$1,873.35	



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School Health Corporation					
20250289	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	07/25/2024	300.00	10-2130-410-92-79-605-14
20250289	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	07/25/2024	154.99	10-2130-410-92-79-605-14
20250289	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	07/25/2024	2,780.99	10-2130-410-92-79-605-14
20250289	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	07/25/2024	154.99	10-2130-410-92-79-605-14
			Total	\$3,390.97	
Schoolbells Ltd					
25080657	40-2552-331-00-79	Contracted Transportation	08/01/2024	40,000.00	40-2552-331-00-79
			Total	\$40,000.00	
Schuring & Schuring Inc					
					106
25081397	10-2560-415-97-79-600-14	All Children Snacks	08/01/2024	150.00	10-2560-415-97-79-600-14
25081374	10-2560-415-00-72-120-13	Cafe Food Martin	08/01/2024	8,000.00	10-2560-415-00-72-120-13
25081387	10-2560-415-00-74-210-13	Cafe Food Heineman	08/01/2024	4,000.00	10-2560-415-00-74-210-13
25081377	10-2560-415-00-74-150-13	Cafe Food Conley	08/01/2024	5,000.00	10-2560-415-00-74-150-13
25081367	10-2560-415-00-74-140-13	Cafe Food Mackeben	08/01/2024	5,000.00	10-2560-415-00-74-140-13
25081373	10-2560-415-00-72-110-13	Cafe Food Chesak	08/01/2024	8,000.00	10-2560-415-00-72-110-13
25081375	10-2560-415-00-72-220-13	Cafe Food Marlowe	08/01/2024	4,000.00	10-2560-415-00-72-220-13
25081327	10-2560-415-00-71-300-13	Cafe Food HS	08/01/2024	7,000.00	10-2560-415-00-71-300-13
25081317	10-2560-415-00-71-100-13	Cafe Food Leggee	08/01/2024	6,000.00	10-2560-415-00-71-100-13
			Total	\$47,150.00	
Secretary of State 12					
25080957	40-2550-310-00-79	Prof & Tech Service Trans	08/01/2024	4.00	40-2550-310-00-79
			Total	\$4.00	
Secretary of State 10					
25080937	40-2550-310-00-79	Prof & Tech Service Trans	08/01/2024	4.00	40-2550-310-00-79
			Total	\$4.00	
Secretary of State 11					



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25080947	40-2550-310-00-79	Prof & Tech Service Trans	08/01/2024	4.00	40-2550-310-00-79
			Total	<u>4.00</u>	
Secretary of State 13					
25080967	40-2550-310-00-79	Prof & Tech Service Trans	08/01/2024	4.00	40-2550-310-00-79
			Total	<u>4.00</u>	
Secretary of State 1					
25080847	40-2550-310-00-79	Prof & Tech Service Trans	08/01/2024	4.00	40-2550-310-00-79
			Total	<u>4.00</u>	
Secretary of State 14					
25080977	40-2550-310-00-79	Prof & Tech Service Trans	08/01/2024	4.00	40-2550-310-00-79
			Total	<u>4.00</u>	107
Secretary of State 15					
25080987	40-2550-310-00-79	Prof & Tech Service Trans	08/01/2024	4.00	40-2550-310-00-79
			Total	<u>4.00</u>	
Secretary of State 16					
25080997	40-2550-310-00-79	Prof & Tech Service Trans	08/01/2024	4.00	40-2550-310-00-79
			Total	<u>4.00</u>	
Secretary of State 17					
25081007	40-2550-310-00-79	Prof & Tech Service Trans	08/01/2024	4.00	40-2550-310-00-79
			Total	<u>4.00</u>	
Secretary of State 18					
25081017	40-2550-310-00-79	Prof & Tech Service Trans	08/01/2024	4.00	40-2550-310-00-79
			Total	<u>4.00</u>	
Secretary of State 19					



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P.O. #	Account Number	Account# Description	P.O. Date	Original Amount	State Account Number
25081027	40-2550-310-00-79	Prof & Tech Service Trans	08/01/2024	4.00	40-2550-310-00-79
			Total	<u>4.00</u>	
Secretary of State 20					
25081037	40-2550-310-00-79	Prof & Tech Service Trans	08/01/2024	4.00	40-2550-310-00-79
			Total	<u>4.00</u>	
Secretary of State 2					
25080857	40-2550-310-00-79	Prof & Tech Service Trans	08/01/2024	4.00	40-2550-310-00-79
			Total	<u>4.00</u>	
Secretary of State 3					
25080867	40-2550-310-00-79	Prof & Tech Service Trans	08/01/2024	4.00	40-2550-310-00-79
			Total	<u>4.00</u>	108
Secretary of State 4					
25080877	40-2550-310-00-79	Prof & Tech Service Trans	08/01/2024	4.00	40-2550-310-00-79
			Total	<u>4.00</u>	
Secretary of State 5					
25080887	40-2550-310-00-79	Prof & Tech Service Trans	08/01/2024	4.00	40-2550-310-00-79
			Total	<u>4.00</u>	
Secretary of State 6					
25080897	40-2550-310-00-79	Prof & Tech Service Trans	08/01/2024	4.00	40-2550-310-00-79
			Total	<u>4.00</u>	
Secretary of State 7					
25080907	40-2550-310-00-79	Prof & Tech Service Trans	08/01/2024	4.00	40-2550-310-00-79
			Total	<u>4.00</u>	
Secretary of State 8					



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25080917	40-2550-310-00-79	Prof & Tech Service Trans	08/01/2024	4.00	40-2550-310-00-79
			Total	\$4.00	
Secretary of State 9					
25080927	40-2550-310-00-79	Prof & Tech Service Trans	08/01/2024	4.00	40-2550-310-00-79
			Total	\$4.00	
Sherwin Williams Co					
20250324	20-2542-410-00-79	Supplies B & G	08/02/2024	102.01	20-2542-410-00-79
20250324			08/02/2024	0.00	
			Total	\$102.01	
South Campus					109
25081961	10-4220-670-00-79-600-14	Sp Ed Private Tuition	08/01/2024	15,000.00	10-4220-670-00-79-600-14
			Total	\$15,000.00	
Southpaw Enterprises					
20250290	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	07/25/2024	429.00	10-2130-410-92-79-605-14
20250290	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	07/25/2024	76.00	10-2130-410-92-79-605-14
20250290	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	07/25/2024	187.00	10-2130-410-92-79-605-14
20250290	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	07/25/2024	15.95	10-2130-410-92-79-605-14
20250290	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	07/25/2024	89.00	10-2130-410-92-79-605-14
20250290	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	07/25/2024	1,000.00	10-2130-410-92-79-605-14
20250290	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	07/25/2024	3,750.00	10-2130-410-92-79-605-14
			Total	\$5,546.95	
Speech Corner LLC					
20250386	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	08/08/2024	50.00	10-2150-410-92-79-605-14
20250385	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	08/08/2024	27.99	10-2150-410-92-79-605-14
20250385	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	08/08/2024	21.99	10-2150-410-92-79-605-14
20250338	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	08/02/2024	27.99	10-2150-410-92-79-605-14
20250338	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	08/02/2024	8.99	10-2150-410-92-79-605-14
20250337	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	08/02/2024	7.99	10-2150-410-92-79-605-14



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20250338	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	08/02/2024	21.99	10-2150-410-92-79-605-14
20250385	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	08/08/2024	27.99	10-2150-410-92-79-605-14
20250338	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	08/02/2024	59.99	10-2150-410-92-79-605-14
20250338	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	08/02/2024	75.99	10-2150-410-92-79-605-14
20250338	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	08/02/2024	27.99	10-2150-410-92-79-605-14
20250337	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	08/02/2024	8.99	10-2150-410-92-79-605-14
20250386	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	08/08/2024	27.99	10-2150-410-92-79-605-14
20250386	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	08/08/2024	8.99	10-2150-410-92-79-605-14
20250339	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	08/02/2024	60.00	10-2150-410-92-79-605-14
20250339	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	08/02/2024	39.99	10-2150-410-92-79-605-14
20250339	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	08/02/2024	14.99	10-2150-410-92-79-605-14
20250339	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	08/02/2024	125.99	10-2150-410-92-79-605-14
20250339	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	08/02/2024	8.99	10-2150-410-92-79-605-14
20250338	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	08/02/2024	27.99	10-2150-410-92-79-605-14
20250386	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	08/08/2024	50.00	10-2150-410-92-79-605-14
Total				\$732.82	
Spotter Staffing LLC					
25080647	10-1101-310-00-79-605-14	Substitute Teacher-Contracted	08/01/2024	39,000.00	10-1101-310-00-79-605-14
Total				\$39,000.00	
Steiner Electric Company					
25081637	20-2542-410-00-79	Supplies B & G	08/01/2024	1,000.00	20-2542-410-00-79
Total				\$1,000.00	
Stuttering Therapy Resources					
20250291	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	07/25/2024	56.00	10-2150-410-92-79-605-14
20250291	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	07/25/2024	66.00	10-2150-410-92-79-605-14
Total				\$122.00	
Summit School Inc					
25081962	10-4220-670-00-79-600-14	Sp Ed Private Tuition	08/01/2024	12,000.00	10-4220-670-00-79-600-14
Total				\$12,000.00	

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Huntley Community School District 158

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P.O. #	Account Number	Account# Description	P.O. Date	Original Amount	State Account Number
Super Duper Publications					
20250388	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	08/08/2024	16.99	10-2150-410-92-79-605-14
20250388	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	08/08/2024	16.99	10-2150-410-92-79-605-14
20250292	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	07/25/2024	74.00	10-2150-410-92-79-605-14
20250388	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	08/08/2024	16.99	10-2150-410-92-79-605-14
20250388	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	08/08/2024	16.99	10-2150-410-92-79-605-14
20250388	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	08/08/2024	29.99	10-2150-410-92-79-605-14
20250292	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	07/25/2024	159.00	10-2150-410-92-79-605-14
20250388	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	08/08/2024	16.99	10-2150-410-92-79-605-14
20250387	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	08/08/2024	16.95	10-2150-410-92-79-605-14
20250340	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	08/02/2024	29.95	10-2150-410-92-79-605-14
20250340	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	08/02/2024	16.95	10-2150-410-92-79-605-14
20250340	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	08/02/2024	16.99	10-2150-410-92-79-605-14
20250340	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	08/02/2024	39.95	10-2150-410-92-79-605-14
20250387	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	08/08/2024	39.96	10-2150-410-92-79-605-14
20250387	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	08/08/2024	9.95	10-2150-410-92-79-605-14
20250340	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	08/02/2024	43.90	10-2150-410-92-79-605-14
20250341	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	08/02/2024	59.95	10-2150-410-92-79-605-14
20250388	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	08/08/2024	54.95	10-2150-410-92-79-605-14
20250341	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	08/02/2024	54.95	10-2150-410-92-79-605-14
Total				\$732.39	
Talerico Martin Corp					
25080387	10-2560-415-00-72-220-13	Cafe Food Marlowe	08/01/2024	1,000.00	10-2560-415-00-72-220-13
25080378	10-2560-415-00-71-300-13	Cafe Food HS	08/01/2024	10,000.00	10-2560-415-00-71-300-13
25080377	10-2560-415-00-74-210-13	Cafe Food Heineman	08/01/2024	2,500.00	10-2560-415-00-74-210-13
Total				\$13,500.00	
Talk to Me Technologies					
20250389	10-1200-540-92-79-600-14	IDEA Instruction Capital	08/08/2024	11,800.00	10-1200-540-92-79-600-14
20250389	10-1200-410-92-79-600-14	IDEA Instructional Supplies	08/08/2024	559.00	10-1200-410-92-79-600-14
20250389	10-1200-410-92-79-600-14	IDEA Instructional Supplies	08/08/2024	185.00	10-1200-410-92-79-600-14
20250389	10-1200-410-92-79-600-14	IDEA Instructional Supplies	08/08/2024	150.00	10-1200-410-92-79-600-14



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P.O. #	Account Number	Account# Description	P.O. Date	Original Amount	State Account Number
				Total	\$12,694.00
Teacher Synergy LLC					
20250343	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	08/05/2024	38.50	10-2150-410-92-79-605-14
20250343	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	08/05/2024	24.00	10-2150-410-92-79-605-14
20250343	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	08/05/2024	8.00	10-2150-410-92-79-605-14
20250343	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	08/05/2024	15.00	10-2150-410-92-79-605-14
				Total	\$85.50
Therapy Staff Aequor Healthcare					
25080547	10-1101-310-00-79-605-14	Substitute Teacher-Contracted	08/01/2024	20,000.00	10-1101-310-00-79-605-14
				Total	\$20,000.00
Thermosystems Building System					
20250369	20-2542-323-00-79	Repairs & Maint Buildings	08/07/2024	917.50	20-2542-323-00-79
20250402	20-2542-410-00-79	Supplies B & G	08/08/2024	945.00	20-2542-410-00-79
20250402			08/08/2024	0.00	
20250369			08/07/2024	0.00	
				Total	\$1,862.50
Thomson Reuters					
25080307	10-2660-319-61-79-600-14	Software Maintenance	08/01/2024	1,066.12	10-2660-319-61-79-600-14
				Total	\$1,066.12
TouchMath Acquisition LLC					
20250390	10-1200-410-92-79-600-14	IDEA Instructional Supplies	08/08/2024	36.00	10-1200-410-92-79-600-14
20250390	10-1200-410-92-79-600-14	IDEA Instructional Supplies	08/08/2024	120.00	10-1200-410-92-79-600-14
20250390	10-1200-410-92-79-600-14	IDEA Instructional Supplies	08/08/2024	120.00	10-1200-410-92-79-600-14
20250390	10-1200-410-92-79-600-14	IDEA Instructional Supplies	08/08/2024	120.00	10-1200-410-92-79-600-14
				Total	\$396.00
Transition Curriculum Inc					

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P.O. #	Account Number	Account# Description	P.O. Date	Original Amount	State Account Number
20250391	10-1200-310-66-71-300-13	STEP Purchased Services	08/08/2024	3,000.00	10-1200-310-66-71-300-13
			Total	\$3,000.00	
Uline					
20250293	10-1200-410-92-79-600-14	IDEA Instructional Supplies	07/25/2024	1,780.00	10-1200-410-92-79-600-14
20250293	10-1200-410-92-79-600-14	IDEA Instructional Supplies	07/25/2024	63.90	10-1200-410-92-79-600-14
			Total	\$1,843.90	
UMB Bank NA					
20250342	30-5220-620	Interest on Bonds	08/05/2024	113,280.00	30-5220-620
20250342	30-5220-620	Interest on Bonds	08/05/2024	89,913.00	30-5220-620
20250342	30-5220-620	Interest on Bonds	08/05/2024	572,058.63	30-5220-620
20250342	30-5220-620	Interest on Bonds	08/05/2024	141,555.56	30-5220-620
20250342	30-5220-620	Interest on Bonds	08/05/2024	419,292.57	30-5220-620
			Total	\$1,336,099.76	
Unity School Bus Parts, Inc					
20250399			08/08/2024	0.00	
20250399	40-2554-410-00-79	Fleet Supplies	08/08/2024	21.51	40-2554-410-00-79
20250399	40-2554-410-00-79	Fleet Supplies	08/08/2024	132.50	40-2554-410-00-79
			Total	\$154.01	
Verizon Wireless					
25081607	20-2540-340-00-79	Telephone - Districtwide	08/01/2024	7,000.00	20-2540-340-00-79
			Total	\$7,000.00	
VEX Robotics Inc					
20250329	10-1130-410-67-71-300-13	PLTW Supplies 6-12	08/02/2024	2,716.00	10-1130-410-67-71-300-13
20250331	10-1130-410-67-71-300-13	PLTW Supplies 6-12	08/02/2024	2,716.00	10-1130-410-67-71-300-13
20250330	10-1130-410-67-71-300-13	PLTW Supplies 6-12	08/02/2024	179.53	10-1130-410-67-71-300-13
20250331	10-1130-410-67-71-300-13	PLTW Supplies 6-12	08/02/2024	179.53	10-1130-410-67-71-300-13
20250329	10-1130-410-67-71-300-13	PLTW Supplies 6-12	08/02/2024	179.53	10-1130-410-67-71-300-13
20250330	10-1130-410-67-71-300-13	PLTW Supplies 6-12	08/02/2024	2,716.00	10-1130-410-67-71-300-13



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P.O. #	Account Number	Account# Description	P.O. Date	Original Amount	State Account Number
				Total	\$8,686.59
VILLAGE OF ALGONQUIN					
25080137	20-2546-310-00-71-305	Resource Officer	08/01/2024	10,195.28	20-2546-310-00-71-305
				Total	\$10,195.28
Village of Huntley					
25081517	20-2546-310-00-71-305	Resource Officer	08/01/2024	6,820.91	20-2546-310-00-71-305
				Total	\$6,820.91
Village of Lake in the Hills					
25080687	20-2546-310-00-71-305	Resource Officer	08/01/2024	6,527.00	20-2546-310-00-71-305
				Total	\$6,527.00
Virtual Connections Academy					
25081757	10-4220-670-00-79-600-14	Sp Ed Private Tuition	08/01/2024	23,000.00	10-4220-670-00-79-600-14
				Total	\$23,000.00
Visions LLC					
25081737	10-2130-310-92-79-600-14	IDEA Health Services	08/01/2024	12,000.00	10-2130-310-92-79-600-14
				Total	\$12,000.00
Visual Image Photography					
20250309	10-1500-411-00-71-300-13	Awards HS	07/29/2024	241.43	10-1500-411-00-71-300-13
				Total	\$241.43
VSP of Illinois NFP					
25080457	10-2310-220-00-79-600-14	Support Serv-Gen Adm Insurance	08/01/2024	10,000.00	10-2310-220-00-79-600-14
				Total	\$10,000.00
Wallingford Sales Company					
20250300	20-2542-410-00-79	Supplies B & G	07/25/2024	347.08	20-2542-410-00-79

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P.O. #	Account Number	Account# Description	P.O. Date	Original Amount	State Account Number
				Total	\$347.08
WEX BANK					
25080777	10-1700-464-21-71-300-13	Driver Education Gasoline	08/01/2024	2,000.00	10-1700-464-21-71-300-13
25080767	40-2552-464-00-79	Diesel/Gasoline	08/01/2024	300.00	40-2552-464-00-79
25080777	10-1500-332-00-71-300-13	Athletic Trips HS	08/01/2024	500.00	10-1500-332-00-71-300-13
				Total	\$2,800.00
Wilson Language Training					
20250392	10-1200-410-92-79-600-14	IDEA Instructional Supplies	08/08/2024	56.00	10-1200-410-92-79-600-14
20250392	10-1200-410-92-79-600-14	IDEA Instructional Supplies	08/08/2024	108.00	10-1200-410-92-79-600-14
20250394	10-1200-410-92-79-600-14	IDEA Instructional Supplies	08/08/2024	499.00	10-1200-410-92-79-600-14
20250392	10-1200-410-92-79-600-14	IDEA Instructional Supplies	08/08/2024	56.00	10-1200-410-92-79-600-14
20250392	10-1200-410-92-79-600-14	IDEA Instructional Supplies	08/08/2024	56.00	10-1200-410-92-79-600-14
20250392	10-1200-410-92-79-600-14	IDEA Instructional Supplies	08/08/2024	56.00	10-1200-410-92-79-600-14
20250393	10-1200-410-92-79-600-14	IDEA Instructional Supplies	08/08/2024	499.00	10-1200-410-92-79-600-14
				Total	\$1,330.00
Winston Knolls Education Group					
25081747	10-4220-670-00-79-600-14	Sp Ed Private Tuition	08/01/2024	6,500.00	10-4220-670-00-79-600-14
				Total	\$6,500.00
WPS					
20250294	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	07/25/2024	90.00	10-2150-410-92-79-605-14
20250294	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	07/25/2024	992.00	10-2150-410-92-79-605-14
20250294	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	07/25/2024	88.00	10-2150-410-92-79-605-14
20250294	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	07/25/2024	90.00	10-2150-410-92-79-605-14
20250395	10-2110-410-92-79-605-14	IDEA Social Work Supplies	08/08/2024	63.00	10-2110-410-92-79-605-14
20250395	10-2110-410-92-79-605-14	IDEA Social Work Supplies	08/08/2024	206.00	10-2110-410-92-79-605-14
20250395	10-2110-410-92-79-605-14	IDEA Social Work Supplies	08/08/2024	412.00	10-2110-410-92-79-605-14
				Total	\$1,941.00
Zero Card					

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25080477	10-1100-220-00-79-600-14	Regular Programs Insurance	08/01/2024	2,500.00	10-1100-220-00-79-600-14
			Total	<u>\$2,500.00</u>	
Zieglers Ace Hardware					
25080267	20-2542-410-00-79	Supplies B & G	08/01/2024	300.00	20-2542-410-00-79
20250400			08/08/2024	0.00	
20250400	40-2554-410-00-79	Fleet Supplies	08/08/2024	5.38	40-2554-410-00-79
			Total	<u>\$305.38</u>	
			Total	<u><u>\$4,592,273.68</u></u>	



Huntley Community School District 158

650 Dr. John Burkey Drive (formerly Academic Drive)
Algonquin, Illinois 60102
(847) 659-6158 • huntley158.org

To: Board of Education and Administration
From: Mark Altmayer, Chief Financial Officer
Date: August 15, 2024
Subject: **Supplemental Accounts Payable Report**
Board of Education Meeting, August 15, 2024
Action Items

The following is an updated executive summary of the attached report titled “Accounts Payable” which is a listing of open accounts payable for which the Board has not approved purchase orders (i.e. employee reimbursements, refunds for fees, etc.) and therefore Administration is requesting Board Approval to issue payment:

Education Fund	\$	25,352.56
Operations & Maintenance Fund		0.00
Debt Service Fund		0.00
Transportation Fund		0.00
Municipal Retirement and Social Security Fund		0.00
Capital Projects Fund		0.00
Working Cash Fund		0.00
Fire Prevention and Safety Fund		0.00
Total	\$	<u>25,352.56</u>

RECOMMENDATION

Administration recommends the Board of Education approve the Supplemental Accounts Payable Report at the August 15, 2024 Regular Board meeting.



Huntley Community School District 158

Accounts Payable Report

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Vendor Name	Account Number	Description	Check Date	Amount	State Account Number
Butler, Meighan - 1233400137	10-2310-230-00-74-500-14	Tuition Reimb-Technology Curriculum & Planning		420.00	10-2310-230-00-74-500-14
				<u>\$420.00</u>	
Calder, Emily - 1233398430	10-2310-230-00-74-500-14	Tuition Reimb-Technology Curriculum and Planning		420.00	10-2310-230-00-74-500-14
				<u>\$420.00</u>	
Cardenas, Gabriela - 123338933	10-2560-410-00-74-140-13	Servsafe food Protection Manger Certificate Exam		179.00	10-2560-410-00-74-140-13
				<u>\$179.00</u>	
Choklad, Shannon - 1233400740	10-2310-230-00-74-500-14	Tuition Reimb-Principles of Program Design & Imple		420.00	10-2310-230-00-74-500-14
				<u>\$420.00</u>	
Davila, Olivia - 1233400168	10-2310-230-00-74-500-14	Tuition Reimb-Restorative Practices for Teachers		140.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimb-Elementary Math Topics		140.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimb-Youth Mental Health		140.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimb-Innovative Teaching Strategies		140.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimb-Leadership Theories		140.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimb-Behavior and Goal Setting		140.00	10-2310-230-00-74-500-14
				<u>\$840.00</u>	
Disabato, Amy - 123338973	10-3000-710-92-79-600-14	Senory/Cooking and reinfor-Jewel, Meijer \$ Tree		83.10	10-3000-710-92-79-600-14
				<u>\$83.10</u>	
Domka, Kristin - 1233400461	10-2310-230-00-74-500-14	Tuition Reimb-Building Classroom Discipline		420.00	10-2310-230-00-74-500-14
				<u>\$420.00</u>	
Doubek, Robin - 123338275	10-2310-230-00-74-500-14	Tuition Reimb-I'm So Stressed I Could Scream		405.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimb-Motivating Students Who Don't Care		405.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimb-Coaching a Growth Mindset: Unleash		420.00	10-2310-230-00-74-500-14
				<u>\$1,230.00</u>	

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Accounts Payable Report

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Vendor Name	Account Number	Description	Check Date	Amount	State Account Number
Feld, Rebecca - 1233400261	10-2310-230-00-74-500-14	Tuition Reimb-Instructional Technology Practicum		420.00	10-2310-230-00-74-500-14
				<u>\$420.00</u>	
Finstein, Jeremy - 1233400759	10-2310-230-00-74-500-14	Tuition Reimb-Technology Curriculum & Planning		420.00	10-2310-230-00-74-500-14
				<u>\$420.00</u>	
Fisher, Stacy - 1233399869	10-2310-230-00-74-500-14	Tuition Reimb-The Differentiated Classroom		420.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimb-Motivating Students Who Don't Care		420.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimb-Effective Feedback to Improve Studen		420.00	10-2310-230-00-74-500-14
				<u>\$1,260.00</u>	
Galgay, Kathleen M. - 32655	10-2310-230-00-74-500-14	Tuition Reimb-How the Brain Learns to Read		405.00	10-2310-230-00-74-500-14
				<u>\$405.00</u>	
Gaudio, Jenna - 1233397682	10-1130-332-00-71-300-13	Teacher Travel HS-6/24-6/27/24 APSI @ Plainfield N		335.00	10-1130-332-00-71-300-13
				<u>\$335.00</u>	
Gibbs, Andrew - 1233400683	10-1120-410-00-74-210-13	Portillos Lunch for Admin Support		67.49	10-1120-410-00-74-210-13
				<u>\$67.49</u>	
Gopher Performance - 31811	10-1120-410-50-72-220-13	shipping		86.07	10-1120-410-50-72-220-13
	10-1120-410-80-72-220-13	Nitro Ball Set Ball		199.75	10-1120-410-80-72-220-13
	10-1120-410-50-72-220-13	28"L Bear Fiberglass Arrows with Plastic Vanes		415.00	10-1120-410-50-72-220-13
				<u>\$700.82</u>	
Green, Samantha - 1233399604	10-2310-230-00-74-500-14	Tuition Reimb-ADD/ADHD Strategies & Interventions		420.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimb-Building Classroom Discipline		420.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimb-Teaching Students w/Mild Disabilitie		420.00	10-2310-230-00-74-500-14
				<u>\$1,260.00</u>	
Haas, Heather - 123339363					

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Vendor Name	Account Number	Description	Check Date	Amount	State Account Number
	10-2310-230-00-74-500-14	Tuition Reimb-Motivating Students Who Don't Care		420.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimb-AnxietyPhobia Awareness for Educator		420.00	10-2310-230-00-74-500-14
				<u>\$840.00</u>	
Hacker, Valerie - 1233398451					
	10-2310-230-00-74-500-14	Tuition Reimb-Trust, humor, Praise & Connection		420.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimb-What Great Teachers Do		420.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimb-Building Better Lessons		420.00	10-2310-230-00-74-500-14
				<u>\$1,260.00</u>	
Hassels, Stacey - 32621					
	10-2310-230-00-74-500-14	Tuition Reimb-Conscious Discipline: Building Resil		140.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimb-Behavior and Goal Setting		140.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimb-Culture Perspective and Sensitivity		140.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimb-Youth Mental Health		140.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimb-Restorative Practices for Teachers		140.00	10-2310-230-00-74-500-14
				<u>\$700.00</u>	
Jenkins, Kyle - 1233399720					
	10-2310-230-00-74-500-14	Tuition Reimb-The Psychology of Sport & Exercise		420.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimb-Motivating Athletes		420.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimb-Soccer Basics		420.00	10-2310-230-00-74-500-14
				<u>\$1,260.00</u>	
Karouzos, Darcy - 32474					
	10-2310-230-00-74-500-14	Tuition Reimb-AL: Transforming the K-12 Classroom		420.00	10-2310-230-00-74-500-14
				<u>\$420.00</u>	
Kehler, Jessica - 1233397792					
	10-2310-230-00-74-500-14	Tuition Reimb-Effective Classroom Mgmt: Strategies		405.00	10-2310-230-00-74-500-14
				<u>\$405.00</u>	
Kresal, Nicole - 1233399070					
	10-2310-230-00-74-500-14	Tuition Reimb-Dealing w/Difficult Parents		405.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimb-How the Brain Learns to Read		405.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimb-Coaching a Growth Midset: Unleashing		420.00	10-2310-230-00-74-500-14
				<u>\$1,230.00</u>	

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Marks, Kristine - 1233399606

Specialized Data Systems, Inc.

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Vendor Name	Account Number	Description	Check Date	Amount	State Account Number
	10-2310-230-00-74-500-14	Tuition Reimb-Understanding Autism		420.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimb-Becoming A More Effective Teacher		420.00	10-2310-230-00-74-500-14
				<u>\$840.00</u>	
McGregory, Sarah - 123339421					
	10-2310-230-00-74-500-14	Tuition Reimb-Intervention Strategies for Educator		140.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimb-Innovative Teaching Strategies		140.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimb-Mastering Basic Math		140.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimb-Social Emotional Learning		140.00	10-2310-230-00-74-500-14
				<u>\$560.00</u>	
Meyer, Sara - 1233396297					
	10-2310-230-00-74-500-14	Tuition Reimb-Classroom Mgt. for Elementary Teache		420.00	10-2310-230-00-74-500-14
				<u>\$420.00</u>	
Moore, Emily - 32645					
	10-2310-230-00-74-500-14	Tuition Reimb-Bullying		420.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimb-Understanding/Dealing w/Difficult Pa		420.00	10-2310-230-00-74-500-14
				<u>\$840.00</u>	
Overly, Emily - 1233396446					
	10-2310-230-00-74-500-14	Tuition Reimb-Standards Driven Learning		420.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimb-Strengthening Literacy		420.00	10-2310-230-00-74-500-14
				<u>\$840.00</u>	
Pulli, Carrie L. - 32525					
	10-2310-230-00-74-500-14	Tuition Reimb-Motivating Student Who Don't Care		405.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimb-Classroom Mgmt for Elementary		405.00	10-2310-230-00-74-500-14
				<u>\$810.00</u>	
Rodriguez, Tom - 123335286					
	10-2520-332-00-74-500-14	Travel Fiscal-IASBO SBO Conf NIU-Naperville + Toll		45.75	10-2520-332-00-74-500-14
				<u>\$45.75</u>	
Salerno, Lauren - 32597					
	10-2310-230-00-74-500-14	Tuition Reimb-Effective Character Education		420.00	10-2310-230-00-74-500-14
				<u>\$420.00</u>	
Sample, Gina - 1233396044					

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Vendor Name	Account Number	Description	Check Date	Amount	State Account Number
	10-2310-230-00-74-500-14	Tuition Reimb-Social Emotional Learning		140.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimb-Elem Integrated STEM Ed		140.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimb-Innovative Teaching Strategies		140.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimb-STEM: Elementary Engineering Design		140.00	10-2310-230-00-74-500-14
				<u>\$560.00</u>	
Schmidt, Allison - 1233400687					
	10-2310-230-00-74-500-14	Tuition Reimb-Creating A Mindful Environment		420.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimb-Classroom Mgmt for Elementary		420.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimb-Creating a Google Apps Classroom		420.00	10-2310-230-00-74-500-14
				<u>\$1,260.00</u>	
Searle, Cara - 1233400466					
	10-2310-230-00-74-500-14	Tuition Reimb-Issues in Music Since 1950's		420.00	10-2310-230-00-74-500-14
				<u>\$420.00</u>	
Simmons, Kimberly - 1233400188					
	10-2310-230-00-74-500-14	Tuition Reimb-Working with Challenging Parents		420.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimb-Classroom Mgmt. For Elementary		420.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimb-Mindfulness in the 21st Century Clas		420.00	10-2310-230-00-74-500-14
				<u>\$1,260.00</u>	
Stewart, Danielle - 1233400440					
	10-2310-230-00-74-500-14	Tuition Reimb-Interventions for Students with Chal		420.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimb-Principles and Pracatices of Classro		420.00	10-2310-230-00-74-500-14
				<u>\$840.00</u>	
Vogt, Marlene - 1233397376					
	10-1200-332-00-79-600-14	Travel Sp Ed-Easterseals May 15 & 22, 2024 RT		121.40	10-1200-332-00-79-600-14
				<u>\$121.40</u>	
Yakimisky, Jennifer - 123337151					
	10-2310-230-00-74-500-14	Tuition Reimb-Elementary Writing Topics		140.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimb-What Every Teacher Should Know About		140.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimb-Dylexia: Reading & Writing Topics		140.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimb-Innovative Teaching Strategies		140.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimb-Restorative Practices for Teachers		140.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimb-Mastering Basic Math		140.00	10-2310-230-00-74-500-14



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Vendor Name	Account Number	Description	Check_Date	Amount	State Account Number
	10-2310-230-00-74-500-14	Tuition Reimb-Intervention Strategies for Educator		140.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimb-Trauma Informed Classroom		140.00	10-2310-230-00-74-500-14
				<u>\$1,120.00</u>	
			Report Total	<u><u>\$25,352.56</u></u>	



Huntley Community School District 158

650 Dr. John Burkey Drive (formerly Academic Drive)
Algonquin, Illinois 60102
(847) 659-6158 • huntley158.org

To: Board of Education and Administration

From: Mark Altmayer, Chief Financial Officer

Date: August 15, 2024

Subject: **Illinois EPA Grant Agreement – VW Electric Buses**
Committee of the Whole Meeting, August 15, 2024

Illinois Environmental Protection Agency (EPA) Volkswagen Grant Opportunity – As referenced at the last few Board Meetings, the District received the Notice of State Award (NOSA) indicating and confirming that funds will be awarded to the District for four electric buses approximating \$1.2M, covering 75% of the cost of four electric buses and the related charging equipment. As a result of this grant, the cost to the District would approximate \$85k per electric bus versus the current estimated cost of a propane or diesel bus of approximately \$155k-\$170k.

Attached is the Grant Agreement between the State of Illinois, EPA and Huntley Community School District 158 awarding the District funding for four electric buses and related charging stations, not to exceed \$1,192,044.

This agreement is very similar to the previous Illinois EPA Volkswagen Grant Agreement that we received several years ago.

Recommendation

Administration requests that the Board of Education approved the attached Grant Agreement between the State of Illinois, EPA and Huntley Community School District 158.



**GRANT AGREEMENT
BETWEEN**

**THE STATE OF ILLINOIS, ENVIRONMENTAL PROTECTION AGENCY
AND
HUNTLEY COMMUNITY SCHOOL DISTRICT 158**

The parties to this Grant Agreement (Agreement) are the State of Illinois (State), acting through the undersigned agency and Huntley Community School District 158 (Grantee) (collectively, the "Parties" and individually, a "Party"). The Agreement, consisting of the signature page, the parts listed below, and any additional exhibits or attachments referenced in this Agreement, constitute the entire agreement between the Parties. No promises, terms, or conditions not recited, incorporated or referenced herein, including prior agreements or oral discussions, are binding upon either Grantee or Grantor.

PART ONE - The Uniform Terms

Article I	Definitions
Article II	Award Information
Article III	Grantee Certifications and Representations
Article IV	Payment Requirements
Article V	Scope of Award Activities/Purpose of Award
Article VI	Budget
Article VII	Allowable Costs
Article VIII	Lobbying
Article IX	Maintenance and Accessibility of Records; Monitoring
Article X	Financial Reporting Requirements
Article XI	Performance Reporting Requirements
Article XII	Audit Requirements
Article XIII	Termination; Suspension; Non-compliance
Article XIV	Subcontracts/Subawards
Article XV	Notice of Change
Article XVI	Structural Reorganization and Reconstitution of Board Membership
Article XVII	Conflict of Interest
Article XVIII	Equipment or Property
Article XIX	Promotional Materials; Prior Notification
Article XX	Insurance
Article XXI	Lawsuits and Indemnification
Article XXII	Miscellaneous
Exhibit A	Project Description
Exhibit B	Deliverables or Milestones
Exhibit C	Contact Information
Exhibit D	Performance Measures and Standards
Exhibit E	Specific Conditions

PART TWO - Grantor-Specific Terms

PART THREE - Project-Specific Terms

The Parties or their duly authorized representatives hereby execute this Agreement.

Illinois Environmental Protection Agency

Huntley Community School District 158

By: _____
Signature of James Jennings, Title Interim Director

By: _____
Signature of Authorized Representative

By: N/A
Signature of Designee

Date: _____

Printed Name: _____

Printed Title: _____

Email: _____

Date: _____

Printed Name: N/A

Printed Title: N/A

By: _____
Signature of Second Grantor Approver, if applicable

By: _____
Signature of Second Grantee Approver, if applicable

Date: _____

Date: _____

Printed Name: Andrew Armstrong

Printed Name: _____

Printed Title: Chief Legal Counsel
Second Grantor Approver

Printed Title: _____

Email: _____

Second Grantee Approver
(optional at Grantee's discretion)

By: _____
Signature of Third Grantor Approver, if applicable

Date: _____

Printed Name: Jacob Poeschel

Printed Title: Chief Financial Officer
Third Grantor Approver

By: _____
Signature of Fourth Grantor Approver, if applicable

Date: _____

Printed Name: _____

Printed Title: _____
Fourth Grantor Approver

PART ONE - THE UNIFORM TERMS

**ARTICLE I
DEFINITIONS**

1.1. Definitions. Capitalized words and phrases used in this Agreement have the meanings stated in 2 CFR 200.1 unless otherwise stated below.

"Allowable Costs" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Award" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Budget" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Catalog of State Financial Assistance" or "CSFA" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Close-out Report" means a report from the Grantee allowing Grantor to determine whether all applicable administrative actions and required work have been completed, and therefore closeout actions can commence.

"Conflict of Interest" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Cooperative Research and Development Agreement" has the same meaning as in 15 USC 3710a.

"Direct Costs" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Financial Assistance" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"GATU" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Grant Agreement" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Grantee Compliance Enforcement System" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Grant Funds" means the Financial Assistance made available to Grantee through this Agreement.

"Grantee Portal" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Indirect Costs" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Indirect Cost Rate" means a device for determining in a reasonable manner the proportion of Indirect Costs each Program should bear. It is a ratio (expressed as a percentage) of the Indirect Costs to a Direct Cost base. If reimbursement of Indirect Costs is allowable under an Award, Grantor will not reimburse those Indirect Costs unless Grantee has established an Indirect Cost Rate covering the applicable activities and period of time, unless Indirect Costs are reimbursed at a fixed rate.

"Indirect Cost Rate Proposal" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Obligations" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Period of Performance" has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Prior Approval” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Profit” means an entity's total revenue less its operating expenses, interest paid, depreciation, and taxes. “Profit” is synonymous with the term “net revenue.”

“Program” means the services to be provided pursuant to this Agreement. "Program" is used interchangeably with "Project."

“Program Costs” means all Allowable Costs incurred by Grantee and the value of the contributions made by third parties in accomplishing the objectives of the Award during the Term of this Agreement.

“Related Parties” has the meaning set forth in Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 850-10-20.

“SAM” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“State-issued Award” means the assistance that a grantee receives directly from a State agency. The funding source of the State-issued Award can be federal pass-through, State or a combination thereof. "State-issued Award" does not include the following:

- contracts issued pursuant to the Illinois Procurement Code that a State agency uses to buy goods or services from a contractor or a contract to operate State government-owned, contractor-operated facilities;
- agreements that meet the definition of "contract" under 2 CFR 200.1 and 2 CFR 200.331, which a State agency uses to procure goods or services but are exempt from the Illinois Procurement Code due to an exemption listed under 30 ILCS 500/1-10, or pursuant to a disaster proclamation, executive order, or any other exemption permitted by law;
- amounts received for services rendered to an individual;
- Cooperative Research and Development Agreements;
- an agreement that provides only direct cash assistance to an individual;
- a subsidy;
- a loan;
- a loan guarantee; or
- insurance.

“Illinois Stop Payment List” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Unallowable Cost” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Unique Entity Identifier” or “UEI” has the same meaning as in 44 Ill. Admin. Code 7000.30.

**ARTICLE II
AWARD INFORMATION**

2.1. Term. This Agreement is effective on execution and expires on 1/31/2026 (the Term), unless terminated pursuant to this Agreement.

2.2. Amount of Agreement. Grant Funds (check one) must not exceed or are estimated to be \$1,192,044.00, of which \$0.00 are federal funds. Grantee accepts Grantor's payment as specified in this ARTICLE.

2.3. Payment. Payment will be made as follows (see additional payment requirements in ARTICLE IV; additional payment provisions specific to this Award may be included in **PART TWO** or **PART THREE**): Grantee shall be reimbursed up to \$1,192,044 as follows. Grantee shall be reimbursed 75 percent of the actual, eligible costs incurred for the purchase of four (4) new model year 2025 or newer Class 6 all-electric school buses under this Agreement, or \$1,058,061, whichever is less. In addition, Grantee shall be reimbursed 75 percent of the actual, eligible costs incurred for the purchase of necessary new charging equipment, or \$133,983, whichever is less.

ESTIMATED TOTAL PROJECT COST: \$1,589,392
ESTIMATED TOTAL COST OF VEHICLES: \$1,410,748
ESTIMATED TOTAL COST OF CHARGING EQUIPMENT: \$178,644

Grantor Share of Vehicle Cost (4 Buses): \$1,058,061 75% of TOTAL VEHICLE COSTS
Grantee Share of Vehicle Cost (4 Buses): \$352,687 25% of TOTAL VEHICLE COSTS

Grantor Share of Charging Equipment Cost: \$133,983 75% of TOTAL CHARGING EQUIPMENT COSTS
Grantee Share of Charging Equipment Cost: \$44,661 25% of TOTAL CHARGING EQUIPMENT COSTS

TOTAL GRANT AWARD: \$1,192,044
TOTAL GRANTEE SHARE: \$397,348

Only eligible costs will be reimbursed to Grantee from the Volkswagen Environmental Mitigation Trust ("Trust"). Eligible costs include the base price of the new buses, including items necessary to make the motors functional. Options, add-ons, upgrades, taxes, title, license, unrelated items, the cost to scrap the existing buses and engines, and Grantee's administrative costs are not costs that are eligible for reimbursement from the Trust. In addition, the eligible cost for the charging equipment is limited to the base price. The costs for options, other equipment, labor, taxes, fees, and make-ready site improvements for the charging equipment are not costs that are eligible for reimbursement from the Trust.

In reference to Part One, Article IV, paragraph 4.8, unless otherwise agreed by Grantor, Grantee will be reimbursed for approved, eligible costs following completion of the project, as described in Exhibit A, and approval of Grantee's reimbursement request by Grantor. Grantee must submit a Reimbursement Request to Grantor in accordance with Exhibit D. Unless otherwise agreed by Grantor, a request seeking reimbursement of eligible project costs must be received no later than the end of the period of performance as specified in Exhibit A, or earlier as specified in Exhibit B. After Grantor approves Grantee's Request for Reimbursement, Grantee will be reimbursed directly by the Trustee of the Volkswagen Environmental Mitigation Trust.

Grantee may use other funding from federal, state, or other sources as part or all of its mandatory cost share provided such other funding source does not place a restriction on this. However, Grantee may not combine funding from the Trust with other funding sources such that Grantee receives in excess of 100 percent funding for the project. Grantees may not use Trust funds to satisfy obligations that are mandated or required under federal law or regulation or by any court, consent order, decree, or agreement of any kind.

2.4. Award Identification Numbers. If applicable, the Federal Award Identification Number (FAIN) is N/A, the federal awarding agency is N/A, the Federal Award date is N/A. If applicable, the Assistance Listing Program Title is N/A

and Assistance Listing Number is N/A. The Catalog of State Financial Assistance (CFSA) Number is 532-10-1697 and the CSFA Name is Driving a Cleaner Illinois - Volkswagen.
If applicable, the State Award Identification Number (SAIN) is 1697-52938.

**ARTICLE III
GRANTEE CERTIFICATIONS AND REPRESENTATIONS**

3.1. Registration Certification. Grantee certifies that: (i) it is registered with SAM and H71WJXRS4TH1 is Grantee's correct UEI; (ii) it is in good standing with the Illinois Secretary of State, if applicable; and (iii) Grantee has successfully completed the annual registration and prequalification through the Grantee Portal.

Grantee must remain current with these registrations and requirements. If Grantee's status with regard to any of these requirements changes, or the certifications made in and information provided in the uniform grant application changes, Grantee must notify Grantor in accordance with ARTICLE XV.

3.2. Tax Identification Certification. Grantee certifies that: 366005127 is Grantee's correct federal employer identification number (FEIN) or Social Security Number. Grantee further certifies, if applicable: (a) that Grantee is not subject to backup withholding because (i) Grantee is exempt from backup withholding, or (ii) Grantee has not been notified by the Internal Revenue Service (IRS) that Grantee is subject to backup withholding as a result of a failure to report all interest or dividends, or (iii) the IRS has notified Grantee that Grantee is no longer subject to backup withholding; and (b) Grantee is a U.S. citizen or other U.S. person.
Grantee is doing business as a (check one):

- | | |
|--|--|
| <input type="checkbox"/> Individual
<input type="checkbox"/> Sole Proprietorship
<input type="checkbox"/> Partnership
<input type="checkbox"/> Corporation (includes Not For Profit)
<input type="checkbox"/> Medical Corporation
<input checked="" type="checkbox"/> Governmental Unit
<input type="checkbox"/> Estate or Trust | <input type="checkbox"/> Pharmacy-Non-Corporate
<input type="checkbox"/> Pharmacy/Funeral Home/Cemetery Corp.
<input type="checkbox"/> Tax Exempt
<input type="checkbox"/> Limited Liability Company (select applicable tax classification)
<input type="checkbox"/> P = partnership
<input type="checkbox"/> C = corporation |
|--|--|

If Grantee has not received a payment from the State of Illinois in the last two years, Grantee must submit a W-9 tax form with this Agreement.

3.3. **Compliance with Uniform Grant Rules.** Grantee certifies that it must adhere to the applicable Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, which are published in Title 2, Part 200 of the Code of Federal Regulations (2 CFR Part 200) and are incorporated herein by reference. 44 Ill. Admin. Code 7000.40(c)(1)(A). The requirements of 2 CFR Part 200 apply to the Grant Funds awarded through this Agreement, regardless of whether the original source of the funds is State or federal, unless an exception is noted in federal or State statutes or regulations. 30 ILCS 708/5(b).

3.4. **Representations and Use of Funds.** Grantee certifies under oath that (1) all representations made in this Agreement are true and correct and (2) all Grant Funds awarded pursuant to this Agreement must be used only for the purpose(s) described herein. Grantee acknowledges that the Award is made solely upon this certification and that any false statements, misrepresentations, or material omissions will be the basis for immediate termination of this Agreement and repayment of all Grant Funds.

3.5. **Specific Certifications.** Grantee is responsible for compliance with the enumerated certifications in this Paragraph to the extent that the certifications apply to Grantee.

(a) **Bribery.** Grantee certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, nor made an admission of guilt of such conduct which is a matter of record.

(b) **Bid Rigging.** Grantee certifies that it has not been barred from contracting with a unit of State or local government as a result of a violation of Paragraph 33E-3 or 33E-4 of the Criminal Code of 2012 (720 ILCS 5/33E-3 or 720 ILCS 5/33E-4, respectively).

(c) **Debt to State.** Grantee certifies that neither it, nor its affiliate(s), is/are barred from receiving an Award because Grantee, or its affiliate(s), is/are delinquent in the payment of any debt to the State, unless Grantee, or its affiliate(s), has/have entered into a deferred payment plan to pay off the debt.

(d) **International Boycott.** Grantee certifies that neither it nor any substantially owned affiliated company is participating or will participate in an international boycott in violation of the provision of the Anti-Boycott Act of 2018, Part II of the Export Control Reform Act of 2018 (50 USC 4841 through 4843), and the anti-boycott provisions set forth in Part 760 of the federal Export Administration Regulations (15 CFR Parts 730 through 774).

(e) **Discriminatory Club Dues or Fees.** Grantee certifies that it is not prohibited from receiving an Award because it pays dues or fees on behalf of its employees or agents, or subsidizes or otherwise reimburses employees or agents for payment of their dues or fees to any club which unlawfully discriminates (775 ILCS 25/2).

(f) **Pro-Children Act.** Grantee certifies that it is in compliance with the Pro-Children Act of 2001 in that it prohibits smoking in any portion of its facility used for the provision of health, day care, early childhood development services, education or library services to children under the age of eighteen (18) (except such portions of the facilities which are used for inpatient substance abuse treatment) (20 USC 7181-7184).

(g) **Drug-Free Workplace.** If Grantee is not an individual, Grantee certifies it will provide a drug free workplace pursuant to the Drug Free Workplace Act. 30 ILCS 580/3. If Grantee is an individual and this Agreement is valued at more than \$5,000, Grantee certifies it will not engage in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance during the performance of the Agreement. 30 ILCS 580/4. Grantee further certifies that if it is a recipient of federal pass-through funds, it is in compliance with government-wide requirements for a drug-free workplace as set forth in 41 USC 8103.

(h) **Motor Voter Law.** Grantee certifies that it is in full compliance with the terms and provisions of the National Voter Registration Act of 1993 (52 USC 20501 *et seq.*).

(i) **Clean Air Act and Clean Water Act.** Grantee certifies that it is in compliance with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 USC 7401 *et seq.*) and the Federal Water Pollution Control Act, as amended (33 USC 1251 *et seq.*).

(j) **Debarment.** Grantee certifies that it is not debarred, suspended, proposed for debarment or permanent inclusion on the Illinois Stop Payment List, declared ineligible, or voluntarily excluded from participation in this Agreement by any federal department or agency (2 CFR 200.205(a)), or by the State (30 ILCS 708/25(6)(G)).

(k) **Non-procurement Debarment and Suspension.** Grantee certifies that it is in compliance with Subpart C of 2 CFR Part 180 as supplemented by 2 CFR Part 376, Subpart C.

(l) **Health Insurance Portability and Accountability Act.** Grantee certifies that it is in compliance with the Health Insurance Portability and Accountability Act of 1996 (HIPAA) (Public Law No. 104-191, 45 CFR Parts 160, 162 and 164, and the Social Security Act, 42 USC 1320d-2 through 1320d-7), in that it may not use or disclose protected health information other than as permitted or required by law and agrees to use appropriate safeguards to prevent use or disclosure of the protected health information. Grantee must maintain, for a minimum of six (6) years, all protected health information.

(m) **Criminal Convictions.** Grantee certifies that:

(i) Neither it nor a managerial agent of Grantee (for non-governmental grantees only, this includes any officer, director or partner of Grantee) has been convicted of a felony under the Sarbanes-Oxley Act of 2002, nor a Class 3 or Class 2 felony under Illinois Securities Law of 1953, or that at least five (5) years have passed since the date of the conviction; and

(ii) It must disclose to Grantor all violations of criminal law involving fraud, bribery or gratuity violations potentially affecting this Award. Failure to disclose may result in remedial actions as stated in the Grant Accountability and Transparency Act. 30 ILCS 708/40. Additionally, if Grantee receives over \$10 million in total federal Financial Assistance, during the period of this Award, Grantee must maintain the currency of information reported to SAM regarding civil, criminal or administrative proceedings as required by 2 CFR 200.113 and Appendix XII of 2 CFR Part 200, and 30 ILCS 708/40.

(n) **Federal Funding Accountability and Transparency Act of 2006 (FFATA).** Grantee certifies that it is in compliance with the terms and requirements of 31 USC 6101 with respect to Federal Awards greater than or equal to \$30,000. A FFATA subaward report must be filed by the end of the month following the month in which the award was made.

(o) **Illinois Works Review Panel.** For Awards made for public works projects, as defined in the Illinois Works Jobs Program Act, Grantee certifies that it and any contractor(s) or subcontractor(s) that performs work using funds from this Award, must, upon reasonable notice, appear before and respond to requests for information from the Illinois Works Review Panel. 30 ILCS 559/20-25(d).

(p) **Anti-Discrimination.** Grantee certifies that its employees and subcontractors under subcontract made pursuant to this Agreement, must comply with all applicable provisions of State and federal laws and regulations pertaining to nondiscrimination, sexual harassment and equal employment opportunity including, but not limited to: Illinois Human Rights Act (775 ILCS 5/1-101 *et seq.*), including, without limitation, 44 Ill. Admin. Code 750-Appendix A, which is incorporated herein; Public Works Employment Discrimination Act (775 ILCS 10/1 *et seq.*); Civil Rights Act of 1964 (as amended) (42 USC 2000a - 2000h-6); Section 504 of the Rehabilitation Act of 1973 (29 USC 794); Americans with Disabilities Act of 1990 (as amended) (42 USC 12101 *et seq.*); and the Age Discrimination Act of 1975 (42 USC 6101 *et seq.*).

(q) **Internal Revenue Code and Illinois Income Tax Act.** Grantee certifies that it complies with all provisions of the federal Internal Revenue Code (26 USC 1), the Illinois Income Tax Act (35 ILCS 5), and all regulations and rules promulgated thereunder, including withholding provisions and timely deposits of employee taxes and unemployment insurance taxes.

ARTICLE IV PAYMENT REQUIREMENTS

4.1. **Availability of Appropriation; Sufficiency of Funds.** This Agreement is contingent upon and subject to the availability of sufficient funds. Grantor may terminate or suspend this Agreement, in whole or in part, without penalty or further payment being required, if (i) sufficient funds for this Agreement have not been appropriated or otherwise made available to Grantor by the State or the federal funding source, (ii) the Governor or Grantor reserves funds, or (iii) the Governor or Grantor determines that funds will not or may not be available for payment. Grantor must provide notice, in writing, to Grantee of any such funding failure and its election to terminate or suspend this Agreement as soon as practicable. Any suspension or termination pursuant to this Paragraph will be effective upon the date of the written notice unless otherwise indicated.

4.2. **Pre-Award Costs.** Pre-award costs are not permitted unless specifically authorized by Grantor in **Exhibit A, PART TWO** or **PART THREE** of this Agreement. If they are authorized, pre-award costs must be charged to the initial Budget Period of the Award, unless otherwise specified by Grantor. 2 CFR 200.458.

4.3. **Return of Grant Funds.** Grantee must liquidate all Obligations incurred under the Award within forty-five (45) days of the end of the Period of Performance, or in the case of capital improvement Awards, within forty-five (45) days of the end of the time period the Grant Funds are available for expenditure or obligation, unless Grantor permits a longer period in **PART TWO OR PART THREE**. Grantee must return to Grantor within forty-five (45) days of the end of the applicable time period as set forth in this Paragraph all remaining Grant Funds that are not expended or legally obligated.

4.4. **Cash Management Improvement Act of 1990.** Unless notified otherwise in **PART TWO** or **PART THREE**, Grantee must manage federal funds received under this Agreement in accordance with the Cash Management Improvement Act of 1990 (31 USC 6501 *et seq.*) and any other applicable federal laws or regulations. 2 CFR 200.305; 44 Ill. Admin. Code 7000.120.

4.5. **Payments to Third Parties.** Grantor will have no liability to Grantee when Grantor acts in good faith to redirect all or a portion of any Grantee payment to a third party. Grantor will be deemed to have acted in good faith when it is in possession of information that indicates Grantee authorized Grantor to intercept or redirect payments to a third party or when so ordered by a court of competent jurisdiction.

4.6. **Modifications to Estimated Amount.** If the Agreement amount is established on an estimated basis, then it may be increased by mutual agreement at any time during the Term. Grantor may decrease the estimated amount of this Agreement at any time during the Term if (i) Grantor believes Grantee will not use the funds during the Term, (ii) Grantor believes Grantee has used Grant Funds in a manner that was not authorized by this Agreement, (iii) sufficient funds for this Agreement have not been appropriated or otherwise made available to Grantor by the State or the federal funding source, (iv) the Governor or Grantor reserves funds, or (v) the Governor or Grantor determines that funds will or may not be available for payment. Grantee will be notified, in writing, of any adjustment of the estimated amount of this Agreement. In

the event of such reduction, services provided by Grantee under **Exhibit A** may be reduced accordingly. Grantor must pay Grantee for work satisfactorily performed prior to the date of the notice regarding adjustment. 2 CFR 200.308.

4.7. Interest.

(a) All interest earned on Grant Funds held by a Grantee will be treated in accordance with 2 CFR 200.305(b)(9), unless otherwise provided in **PART TWO** or **PART THREE**. Grantee must remit annually any amount due in accordance with 2 CFR 200.305(b)(9) or to Grantor, as applicable.

(b) Grant Funds must be placed in an insured account, whenever possible, that bears interest, unless exempted under 2 CFR 200.305(b)(8).

4.8. Timely Billing Required. Grantee must submit any payment request to Grantor within fifteen (15) days of the end of the quarter, unless another billing schedule is specified in **ARTICLE II, PART TWO**, or **PART THREE**. Failure to submit such payment request timely will render the amounts billed Unallowable Costs which Grantor cannot reimburse. In the event that Grantee is unable, for good cause, to submit its payment request timely, Grantee shall timely notify Grantor and may request an extension of time to submit the payment request. Grantor's approval of Grantee's request for an extension shall not be unreasonably withheld.

4.9. Certification. Pursuant to 2 CFR 200.415, each invoice and report submitted by Grantee (or subrecipient) must contain the following certification by an official authorized to legally bind Grantee (or subrecipient):

By signing this report [or payment request or both], I certify to the best of my knowledge and belief that the report [or payment request] is true, complete, and accurate; that the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the State or federal pass-through award; and that supporting documentation has been submitted as required by the grant agreement. I acknowledge that approval for any other expenditure described herein is considered conditional subject to further review and verification in accordance with the monitoring and records retention provisions of the grant agreement. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812; 30 ILCS 708/120).

ARTICLE V
SCOPE OF AWARD ACTIVITIES/PURPOSE OF AWARD

5.1. Scope of Award Activities/Purpose of Award. Grantee must perform as described in this Agreement, including as described in **Exhibit A** (Project Description), **Exhibit B** (Deliverables or Milestones), and **Exhibit D** (Performance Measures and Standards), as applicable. Grantee must further comply with all terms and conditions set forth in the Notice of State Award (44 Ill. Admin. Code 7000.360) which is incorporated herein by reference. All Grantor-specific provisions and programmatic reporting required under this Agreement are described in **PART TWO** (Grantor-Specific Terms). All Project-specific provisions and reporting required under this Agreement are described in **PART THREE** (Project-Specific Terms).

5.2. Scope Revisions. Grantee must obtain Prior Approval from Grantor whenever a scope revision is necessary for one or more of the reasons enumerated in 44 Ill. Admin. Code 7000.370(b)(2). All requests for scope revisions that require Grantor approval must be signed by Grantee's authorized representative and submitted to Grantor for approval. Expenditure of funds under a requested revision is prohibited and will not be reimbursed if expended before Grantor gives written approval. 2 CFR 200.308.

5.3. Specific Conditions. If applicable, specific conditions required after a risk assessment are included in **Exhibit E**. Grantee must adhere to the specific conditions listed therein. 44 Ill. Admin. Code 7000.340(e).

ARTICLE VI BUDGET

6.1. Budget. The Budget submitted by Grantee at application, or a revised Budget subsequently submitted and approved by Grantor, is considered final and is incorporated herein by reference.

6.2. Budget Revisions. Grantee must obtain Prior Approval, whether mandated or discretionary, from Grantor whenever a Budget revision, is necessary for one or more of the reasons enumerated in 44 Ill. Admin. Code 7000.370(b). All requests for Budget revisions that require Grantor approval must be signed by Grantee's authorized representative and submitted to Grantor for approval. Expenditure of funds under a requested revision is prohibited and will not be reimbursed if expended before Grantor gives written approval.

6.3. Notification. Within thirty (30) calendar days from the date of receipt of the request for Budget revisions, Grantor will review the request and notify Grantee whether the Budget revision has been approved, denied, or the date upon which a decision will be reached. 44 Ill. Admin. Code 7000.370(b)(7).

ARTICLE VII ALLOWABLE COSTS

7.1. Allowability of Costs; Cost Allocation Methods. The allowability of costs and cost allocation methods for work performed under this Agreement will be determined in accordance with 2 CFR Part 200 Subpart E and Appendices III, IV, V, and VII.

7.2. Indirect Cost Rate Submission.

(a) All grantees, except for Local Education Agencies (as defined in 34 CFR 77.1), must make an Indirect Cost Rate election in the Grantee Portal, even grantees that do not charge or expect to charge Indirect Costs. 44 Ill. Admin. Code 7000.420(e).

(i) Waived and de minimis Indirect Cost Rate elections will remain in effect until Grantee elects a different option.

(b) Grantee must submit an Indirect Cost Rate Proposal in accordance with federal and State regulations, in a format prescribed by Grantor. For grantees who have never negotiated an Indirect Cost Rate before, the Indirect Cost Rate Proposal must be submitted for approval no later than three months after the effective date of the Award. For grantees who have previously negotiated an Indirect Cost Rate, the Indirect Cost Rate Proposal must be submitted for approval within 180 days of Grantee's fiscal year end, as dictated in the applicable appendices, such as:

- (i) Appendix VII to 2 CFR Part 200 governs Indirect Cost Rate Proposals for state and Local Governments and Indian Tribes,
- (ii) Appendix III to 2 CFR Part 200 governs Indirect Cost Rate Proposals for public and private institutions of higher education,
- (iii) Appendix IV to 2 CFR Part 200 governs Indirect (F&A) Costs Identification and Assignment, and Rate Determination for Nonprofit Organizations, and
- (iv) Appendix V to 2 CFR Part 200 governs state/Local Governmentwide Central Service Cost Allocation Plans.

(c) A grantee who has a current, applicable rate negotiated by a cognizant federal agency must provide to Grantor a copy of its Indirect Cost Rate acceptance letter from the federal government and a copy of all documentation regarding the allocation methodology for costs used to negotiate that rate, e.g., without limitation, the cost policy statement or disclosure narrative statement. Grantor will accept that Indirect Cost Rate, up to any

statutory, rule-based or programmatic limit.

(d) A grantee who does not have a current negotiated rate, may elect to charge the de minimis rate as set forth in CFR 200.414(f), which may be used indefinitely. No documentation is required to justify the de minimis Indirect Cost Rate. 2 CFR 200.414(f).

7.3. Transfer of Costs. Cost transfers between Grants, whether as a means to compensate for cost overruns or for other reasons, are unallowable. 2 CFR 200.451.

7.4. Commercial Organization Cost Principles. The federal cost principles and procedures for cost analysis and the determination, negotiation and allowance of costs that apply to commercial organizations are set forth in 48 CFR Part 31.

7.5. Financial Management Standards. The financial management systems of Grantee must meet the following standards:

(a) **Accounting System**. Grantee organizations must have an accounting system that provides accurate, current, and complete disclosure of all financial transactions related to each state- and federally-funded Program. Accounting records must contain information pertaining to State and federal pass-through awards, authorizations, Obligations, unobligated balances, assets, outlays, and income. These records must be maintained on a current basis and balanced at least quarterly. Cash contributions to the Program from third parties must be accounted for in the general ledger with other Grant Funds. Third party in-kind (non-cash) contributions are not required to be recorded in the general ledger, but must be under accounting control, possibly through the use of a memorandum ledger. To comply with 2 CFR 200.305(b)(7)(i) and 30 ILCS 708/97, Grantee must use reasonable efforts to ensure that funding streams are delineated within Grantee's accounting system. 2 CFR 200.302.

(b) **Source Documentation**. Accounting records must be supported by such source documentation as canceled checks, bank statements, invoices, paid bills, donor letters, time and attendance records, activity reports, travel reports, contractual and consultant agreements, and subaward documentation. All supporting documentation must be clearly identified with the Award and general ledger accounts which are to be charged or credited.

(i) The documentation standards for salary charges to Grants are prescribed by 2 CFR 200.430, and in the cost principles applicable to the Grantee's organization.

(ii) If records do not meet the standards in 2 CFR 200.430, then Grantor may notify Grantee in **PART TWO, PART THREE** or **Exhibit E** of the requirement to submit personnel activity reports. 2 CFR 200.430(i)(8). Personnel activity reports must account on an after-the-fact basis for one hundred percent (100%) of the employee's actual time, separately indicating the time spent on the Award, other grants or projects, vacation or sick leave, and administrative time, if applicable. The reports must be signed by the employee, approved by the appropriate official, and coincide with a pay period. These time records must be used to record the distribution of salary costs to the appropriate accounts no less frequently than quarterly.

(iii) Formal agreements with independent contractors, such as consultants, must include a description of the services to be performed, the period of performance, the fee and method of payment, an itemization of travel and other costs which are chargeable to the agreement, and the signatures of both the contractor and an appropriate official of Grantee.

(iv) If third party in-kind (non-cash) contributions are used for Award purposes, the valuation of these contributions must be supported with adequate documentation.

(c) **Internal Control**. Grantee must maintain effective control and accountability for all cash, real and personal property, and other assets. Grantee must adequately safeguard all such property and must provide assurance that it is used solely for authorized purposes. Grantee must also have systems in place that provide reasonable assurance that the information is accurate, allowable, and compliant with the terms and conditions of this Agreement. 2 CFR 200.303.

(d) **Budget Control**. Grantee must maintain records of expenditures for each Award by the cost

categories of the approved Budget (including Indirect Costs that are charged to the Award), and actual expenditures are to be compared with budgeted amounts at least quarterly.

(e) **Cash Management.** Requests for advance payment must be limited to Grantee's immediate cash needs. Grantee must have written procedures to minimize the time elapsing between the receipt and the disbursement of Grant Funds to avoid having excess funds on hand. 2 CFR 200.305.

7.6 Profits. It is not permitted for any person or entity to earn a Profit from an Award. See, e.g., 2 CFR 200.400(g); see also 30 ILCS 708/60(a)(7).

7.7. Management of Program Income. Grantee is encouraged to earn income to defray Program Costs where appropriate, subject to 2 CFR 200.307.

ARTICLE VIII LOBBYING

8.1. Improper Influence. Grantee certifies that it will not use and has not used Grant Funds to influence or attempt to influence an officer or employee of any government agency or a member or employee of the State or federal legislature in connection with the awarding of any agreement, the making of any grant, the making of any loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment or modification of any agreement, grant, loan or cooperative agreement. Additionally, Grantee certifies that it has filed the required certification under the Byrd Anti-Lobbying Amendment (31 USC 1352), if applicable.

8.2. Federal Form LLL. If any federal funds, other than federally-appropriated funds, were paid or will be paid to any person for influencing or attempting to influence any of the above persons in connection with this Agreement, the undersigned must also complete and submit Federal Form LLL, Disclosure of Lobbying Activities Form, in accordance with its instructions.

8.3. Lobbying Costs. Grantee certifies that it is in compliance with the restrictions on lobbying set forth in 2 CFR 200.450. For any Indirect Costs associated with this Agreement, total lobbying costs must be separately identified in the Program Budget, and thereafter treated as other Unallowable Costs.

8.4. Procurement Lobbying. Grantee warrants and certifies that it and, to the best of its knowledge, its subrecipients have complied and will comply with Illinois Executive Order No. 1 (2007) (EO 1-2007). EO 1-2007 generally prohibits grantees and subcontractors from hiring the then-serving Governor's family members to lobby procurement activities of the State, or any other unit of government in Illinois including local governments, if that procurement may result in a contract valued at over \$25,000. This prohibition also applies to hiring for that same purpose any former State employee who had procurement authority at any time during the one-year period preceding the procurement lobbying activity.

8.5. Subawards. Grantee must include the language of this ARTICLE in the award documents for any subawards made pursuant to this Award at all tiers. All subrecipients are also subject to certification and disclosure. Pursuant to Appendix II(l) to 2 CFR Part 200, Grantee must forward all disclosures by contractors regarding this certification to Grantor.

8.6. Certification. This certification is a material representation of fact upon which reliance was placed to enter into this transaction and is a prerequisite for this transaction, pursuant to 31 USC 1352. Any person who fails to file the required certifications will be subject to a civil penalty of not less than \$10,000, and not more than \$100,000, for each such failure.

ARTICLE IX 137

MAINTENANCE AND ACCESSIBILITY OF RECORDS; MONITORING

9.1. Records Retention. Grantee must maintain for three (3) years from the date of submission of the final expenditure report, adequate books, all financial records and, supporting documents, statistical records, and all other records pertinent to this Award, adequate to comply with 2 CFR 200.334, unless a different retention period is specified in 2 CFR 200.334, 44 Ill. Admin. Code 7000.430(a) and (b) or **PART TWO** or **PART THREE**. If any litigation, claim or audit is started before the expiration of the retention period, the records must be retained until all litigation, claims or audit exceptions involving the records have been resolved and final action taken.

9.2. Accessibility of Records. Grantee, in compliance with 2 CFR 200.337 and 44 Ill. Admin. Code 7000.430(f), must make books, records, related papers, supporting documentation and personnel relevant to this Agreement available to authorized Grantor representatives, the Illinois Auditor General, Illinois Attorney General, any Executive Inspector General, Grantor's Inspector General, federal authorities, any person identified in 2 CFR 200.337, and any other person as may be authorized by Grantor (including auditors), by the State of Illinois or by federal statute. Grantee must cooperate fully in any such audit or inquiry.

9.3. Failure to Maintain Books and Records. Failure to maintain adequate books, records and supporting documentation, as described in this ARTICLE, will result in the disallowance of costs for which there is insufficient supporting documentation and also establishes a presumption in favor of the State for the recovery of any Grant Funds paid by the State under this Agreement for which adequate books, records and supporting documentation are not available to support disbursement.

9.4. Monitoring and Access to Information. Grantee must monitor its activities to assure compliance with applicable state and federal requirements and to assure its performance expectations are being achieved. Grantor will monitor the activities of Grantee to assure compliance with all requirements including appropriate programmatic rules, regulations, and guidelines that the Grantor promulgates or implements, and performance expectations of the Award. Grantee must timely submit all financial and performance reports, and must supply, upon Grantor's request, documents and information relevant to the Award. Grantor may make site visits as warranted by Program needs. 2 CFR 200.329; 200.332. Additional monitoring requirements may be in **PART TWO** or **PART THREE**.

ARTICLE X FINANCIAL REPORTING REQUIREMENTS

10.1. Required Periodic Financial Reports. Grantee must submit financial reports as requested and in the format required by Grantor no later than the dues date(s) specified in **PART TWO** or **PART THREE**. Grantee must submit quarterly reports with Grantor describing the expenditure(s) of the funds related thereto, unless more frequent reporting is required by the Grantee due to the funding source or pursuant to specific award conditions. 2 CFR 200.208. Any report required by 30 ILCS 708/125 may be detailed in **PART TWO** or **PART THREE**.

10.2. Financial Close-out Report.

(a) Grantee must submit a financial Close-out Report, in the format required by Grantor, by the due date specified in **PART TWO** or **PART THREE**, which must be no later than sixty (60) calendar days following the end of the Period of Performance for this Agreement or Agreement termination. The format of this financial Close-out Report must follow a format prescribed by Grantor. 2 CFR 200.344; 44 Ill. Admin. Code 7000.440(b).

(b) If an audit or review of Grantee occurs and results in adjustments after Grantee submits a Close-out Report, Grantee must submit a new financial Close-out Report based on audit adjustments, and immediately submit a refund to Grantor, if applicable. 2 CFR 200.345; 44 Ill. Admin. Code 7000.450.

10.3. Effect of Failure to Comply. Failure to comply with the reporting requirements in this Agreement may cause a delay or suspension of funding or require the return of improper payments or Unallowable Costs, and will be considered a material breach of this Agreement. Grantee's failure to comply with ARTICLE X, ARTICLE XI, or ARTICLE XVII will be

considered prima facie evidence of a breach and may be admitted as such, without further proof, into evidence in an administrative proceeding before Grantor, or in any other legal proceeding. Grantee should refer to the State Grantee Compliance Enforcement System for policy and consequences for failure to comply. 44 Ill. Admin. Code 7000.80.1.1.

ARTICLE XI PERFORMANCE REPORTING REQUIREMENTS

11.1. Required Periodic Performance Reports. Grantee must submit performance reports as requested and in the format required by Grantor no later than the due date(s) specified in **PART TWO** or **PART THREE**. 44 Ill. Admin. Code 7000.410. Grantee must report to Grantor on the performance measures listed in **Exhibit D**, **PART TWO** or **PART THREE** at the intervals specified by Grantor, which must be no less frequent than annually and no more frequent than quarterly, unless otherwise specified in **PART TWO**, **PART THREE**, or **Exhibit E** pursuant to specific award conditions. For certain construction-related Awards, such reports may be exempted as identified in **PART TWO** or **PART THREE**. 2 CFR 200.329.

11.2. Performance Close-out Report. Grantee must submit a performance Close-out Report, in the format required by Grantor by the due date specified in **PART TWO** or **PART THREE**, which must be no later than 60 calendar days following the end of the Period of Performance or Agreement termination. 2 CFR 200.344; 44 Ill. Admin. Code 7000.440(b).

11.3. Content of Performance Reports. Pursuant to 2 CFR 200.329(b) and (c), all performance reports must relate the financial data and accomplishments to the performance goals and objectives of this Award and also include the following: a comparison of actual accomplishments to the objectives of the Award established for the period; where the accomplishments can be quantified, a computation of the cost and demonstration of cost effective practices (e.g., through unit cost data); performance trend data and analysis if required; and reasons why established goals were not met, if appropriate. Additional content and format guidelines for the performance reports will be determined by Grantor contingent on the Award's statutory, regulatory and administrative requirements, and are included in **PART TWO** or **PART THREE** of this Agreement.

ARTICLE XII AUDIT REQUIREMENTS

12.1. Audits. Grantee is subject to the audit requirements contained in the Single Audit Act Amendments of 1996 (31 USC 7501-7507), Subpart F of 2 CFR Part 200, and the audit rules and policies set forth by the Governor's Office of Management and Budget. 30 ILCS 708/65(c); 44 Ill. Admin. Code 7000.90.

12.2. Consolidated Year-End Financial Reports (CYEFR). All grantees must complete and submit a CYEFR through the Grantee Portal, except those exempted by federal or State statute or regulation, as set forth in **PART TWO** or **PART THREE**. The CYEFR is a required schedule in Grantee's audit report if Grantee is required to complete and submit an audit report as set forth herein.

(a) Grantee's CYEFR must cover the same period as the audited financial statements, if required, and must be submitted in accordance with the audit schedule at 44 Ill. Admin. Code 7000.90. If Grantee is not required to complete audited financial statements, the CYEFR must cover Grantee's fiscal year and must be submitted within 6 months of the Grantee's fiscal year-end.

(b) The CYEFR must include an in relation to opinion from the auditor of the financial statements included in the audit.

(c) The CYEFR must follow a format prescribed by Grantor.

12.3. Entities That Are Not "For-Profit".

(a) This Paragraph applies to Grantees that are not “for-profit” entities.

(b) Single and Program-Specific Audits. If, during its fiscal year, Grantee expends at least the threshold amount as set out in 2 CFR 200.501(a) in federal Awards (direct federal and federal pass-through awards combined), Grantee must have a single audit or program-specific audit conducted for that year as required by 2 CFR 200.501 and other applicable sections of Subpart F of 2 CFR Part 200. The audit report packet must be completed as described in 2 CFR 200.512 (single audit) or 2 CFR 200.507 (program-specific audit), 44 Ill. Admin. Code 7000.90(h)(1) and the current GATA audit manual and submitted to the Federal Audit Clearinghouse, as required by 2 CFR 200.512. The results of peer and external quality control reviews, management letters issued by the auditors and their respective corrective action plans if significant deficiencies or material weaknesses are identified, and the CYEFR(s) must be submitted to the Grantee Portal at the same time the audit report packet is submitted to the Federal Audit Clearinghouse. The due date of all required submissions set forth in this Paragraph is the earlier of (i) thirty (30) calendar days after receipt of the auditor's report(s) or (ii) nine (9) months after the end of Grantee's audit period.

(c) Financial Statement Audit. If, during its fiscal year, Grantee expends less than the threshold amount as set out in 2 CFR 200.501(a) in federal Awards, Grantee is subject to the following audit requirements:

(i) If, during its fiscal year, Grantee expends at least the threshold amount as set out in 44 Ill. Admin. Code 7000.90(c)(1) in State-issued Awards, Grantee must have a financial statement audit conducted in accordance with the Generally Accepted Government Auditing Standards (GAGAS). Grantee may be subject to additional requirements in **PART TWO, PART THREE** or **Exhibit E** based on Grantee's risk profile.

(ii) If, during its fiscal year, Grantee expends less than the threshold amount as set out in 44 Ill. Admin. Code 7000.90(c)(1) in State-issued Awards, but expends at least the threshold amount as set out in 44 Ill. Admin. Code 7000.90(c)(2) or more in State-issued Awards, Grantee must have a financial statement audit conducted in accordance with the Generally Accepted Auditing Standards (GAAS).

(iii) If Grantee is a Local Education Agency (as defined in 34 CFR 77.1), Grantee must have a financial statement audit conducted in accordance with GAGAS, as required by 23 Ill. Admin. Code 100.110, regardless of the dollar amount of expenditures of State-issued Awards.

(iv) If Grantee does not meet the requirements in subsections 12.3(b) and 12.3(c)(i-iii) but is required to have a financial statement audit conducted based on other regulatory requirements, Grantee must submit those audits for review.

(v) Grantee must submit its financial statement audit report packet, as set forth in 44 Ill. Admin. Code 7000.90(h)(2) and the current GATA audit manual, to the Grantee Portal within the earlier of (i) thirty (30) calendar days after receipt of the auditor's report(s) or (ii) six (6) months after the end of Grantee's audit period.(i)

12.4. “For-Profit” Entities.

(a) This Paragraph applies to Grantees that are “for-profit” entities.

(b) Program-Specific Audit. If, during its fiscal year, Grantee expends at least the threshold amount as set out in 2 CFR 200.501(a) or more in federal pass-through funds from State-issued Awards, Grantee must have a program-specific audit conducted in accordance with 2 CFR 200.507. The auditor must audit federal pass-through programs with federal pass-through Awards expended that, in the aggregate, cover at least 50 percent (0.50) of total federal pass-through Awards expended. The audit report packet must be completed as described in 2 CFR 200.507 (program-specific audit), 44 Ill. Admin. Code 7000.90 and the current GATA audit manual, and must be submitted to the Grantee Portal. The due date of all required submissions set forth in this Paragraph is the earlier of (i) thirty (30) calendar days after receipt of the auditor's report(s) or (ii) nine (9) months after the end of Grantee's audit period.

(c) Financial Statement Audit. If, during its fiscal year, Grantee expends less than at least the threshold amount as set out in 2 CFR 200.501(a) in federal pass-through funds from State-issued Awards, Grantee must

follow all of the audit requirements in Paragraphs 12.3(c)(i)-(v), above.

(d) Publicly-Traded Entities. If Grantee is a publicly-traded company, Grantee is not subject to the single audit or program-specific audit requirements, but must submit its annual audit conducted in accordance with its regulatory requirements.

12.5. Performance of Audits. For those organizations required to submit an independent audit report, the audit must be conducted by the Illinois Auditor General (as required for certain governmental entities only), or a Certified Public Accountant or Certified Public Accounting Firm licensed in the State of Illinois or in accordance with Section 5.2 of the Illinois Public Accounting Act (225 ILCS 450/5.2). For all audits required to be performed subject to GAGAS or Generally Accepted Auditing Standards, Grantee must request and maintain on file a copy of the auditor's most recent peer review report and acceptance letter. Grantee must follow procedures prescribed by Grantor for the preparation and submission of audit reports and any related documents.

12.6. Delinquent Reports. When audit reports or financial statements required under this ARTICLE are prepared by the Illinois Auditor General, if they are not available by the above-specified due date, they must be provided to Grantor within thirty (30) days of becoming available. Grantee should refer to the State Grantee Compliance Enforcement System for the policy and consequences for late reporting. 44 Ill. Admin. Code 7000.80.

ARTICLE XIII TERMINATION; SUSPENSION; NON-COMPLIANCE

13.1. Termination.

(a) Either Party may terminate this Agreement, in whole or in part, upon thirty (30) calendar days' prior written notice to the other Party.

(b) If terminated by the Grantee, Grantee must include the reasons for such termination, the effective date, and, in the case of a partial termination, the portion to be terminated. If Grantor determines in the case of a partial termination that the reduced or modified portion of the Award will not accomplish the purposes for which the Award was made, Grantor may terminate the Agreement in its entirety. 2 CFR 200.340(a)(4).

(c) This Agreement may be terminated, in whole or in part, by Grantor:

(i) Pursuant to a funding failure under Paragraph 4.1;

(ii) If Grantee fails to comply with the terms and conditions of this or any Award, application or proposal, including any applicable rules or regulations, or has made a false representation in connection with the receipt of this or any Award; or

(iii) If the Award no longer effectuates the Program goals or agency priorities as set forth in **Exhibit A, PART TWO** or **PART THREE**.

13.2. Suspension. Grantor may suspend this Agreement, in whole or in part, pursuant to a funding failure under Paragraph 4.1 or if the Grantee fails to comply with terms and conditions of this or any Award. If suspension is due to Grantee's failure to comply, Grantor may withhold further payment and prohibit Grantee from incurring additional Obligations pending corrective action by Grantee or a decision to terminate this Agreement by Grantor. Grantor may allow necessary and proper costs that Grantee could not reasonably avoid during the period of suspension.

13.3. Non-compliance. If Grantee fails to comply with the U.S. Constitution, applicable statutes, regulations or the terms and conditions of this or any Award, Grantor may impose additional conditions on Grantee, as described in 2 CFR 200.208. If Grantor determines that non-compliance cannot be remedied by imposing additional conditions, Grantor may take one or more of the actions described in 2 CFR 200.339. The Parties must follow all Grantor policies and procedures

regarding non-compliance, including, but not limited to, the procedures set forth in the State Grantee Compliance Enforcement System. 44 Ill. Admin. Code 7000.80 and 7000.260.

13.4. Objection. If Grantor suspends or terminates this Agreement, in whole or in part, for cause, or takes any other action in response to Grantee's non-compliance, Grantee may avail itself of any opportunities to object and challenge such suspension, termination or other action by Grantor in accordance with any applicable processes and procedures, including, but not limited to, the procedures set forth in the State Grantee Compliance Enforcement System. 2 CFR 200.342; 44 Ill. Admin. Code 7000.80 and 7000.260.

13.5. Effects of Suspension and Termination.

(a) Grantor may credit Grantee for allowable expenditures incurred in the performance of authorized services under this Agreement prior to the effective date of a suspension or termination.

(b) Except as set forth in subparagraph (c), below, Grantee must not incur any costs or Obligations that require the use of Grant Funds after the effective date of a suspension or termination, and must cancel as many outstanding Obligations as possible.

(c) Costs to Grantee resulting from Obligations incurred by Grantee during a suspension or after termination of the Agreement are not allowable unless Grantor expressly authorizes them in the notice of suspension or termination or subsequently. However, Grantor may allow costs during a suspension or after termination if:

(i) The costs result from Obligations properly incurred before the effective date of suspension or termination, are not in anticipation of the suspension or termination, and the costs would be allowable if the Agreement was not suspended or terminated prematurely. 2 CFR 200.343.

13.6. Close-out of Terminated Agreements. If this Agreement is terminated, in whole or in part, the Parties must comply with all close-out and post-termination requirements of this Agreement. 2 CFR 200.340(d).

ARTICLE XIV SUBCONTRACTS/SUBAWARDS

14.1. Subcontracting/Subrecipients/Delegation. Grantee must not subcontract nor issue a subaward for any portion of this Agreement nor delegate any duties hereunder without Prior Approval of Grantor. The requirement for Prior Approval is satisfied if the subcontractor or subrecipient has been identified in the uniform grant application, such as, without limitation, a Project description, and Grantor has approved. Grantee must notify any potential subrecipient that the subrecipient must obtain and provide to the Grantee a Unique Entity Identifier prior to receiving a subaward. 2 CFR 25.300.

14.2. Application of Terms. If Grantee enters into a subaward agreement with a subrecipient, Grantee must notify the subrecipient of the applicable laws and regulations and terms and conditions of this Award by attaching this Agreement to the subaward agreement. The terms of this Agreement apply to all subawards authorized in accordance with Paragraph 14.1. 2 CFR 200.101(b)(2).

14.3. Liability as Guaranty. Grantee will be liable as guarantor for any Grant Funds it obligates to a subrecipient or subcontractor pursuant to this ARTICLE in the event Grantor determines the funds were either misspent or are being improperly held and the subrecipient or subcontractor is insolvent or otherwise fails to return the funds. 2 CFR 200.345; 30 ILCS 705/6; 44 Ill. Admin. Code 7000.450(a).

ARTICLE XV

NOTICE OF CHANGE

15.1. Notice of Change. Grantee must notify Grantor if there is a change in Grantee's legal status, FEIN, UEI, SAM registration status, Related Parties, senior management (for non-governmental grantees only) or address. If the change is anticipated, Grantee must give thirty (30) days' prior written notice to Grantor. If the change is unanticipated, Grantee must give notice as soon as practicable thereafter. Grantor reserves the right to take any and all appropriate action as a result of such change(s).

15.2. Failure to Provide Notification. To the extent permitted by Illinois law (see Paragraph 21.2), Grantee must hold harmless Grantor for any acts or omissions of Grantor resulting from Grantee's failure to notify Grantor as required by Paragraph 15.1.

15.3. Notice of Impact. Grantee must notify Grantor in writing of any event, including, by not limited to, becoming a party to litigation, an investigation, or transaction that may have a material impact on Grantee's ability to perform under this Agreement. Grantee must provide notice to Grantor as soon as possible, but no later than five (5) days after Grantee becomes aware that the event may have a material impact.

15.4. Effect of Failure to Provide Notice. Failure to provide the notice described in this ARTICLE is grounds for termination of this Agreement and any costs incurred after the date notice should have been given may be disallowed.

ARTICLE XVI STRUCTURAL REORGANIZATION AND RECONSTITUTION OF BOARD MEMBERSHIP

16.1. Effect of Reorganization. This Agreement is made by and between Grantor and Grantee, as Grantee is currently organized and constituted. Grantor does not agree to continue this Agreement, or any license related thereto, should Grantee significantly reorganize or otherwise substantially change the character of its corporate structure, business structure or governance structure. Grantee must give Grantor prior notice of any such action or changes significantly affecting its overall structure or, for non-governmental grantees only, management makeup (for example, a merger or a corporate restructuring), and must provide all reasonable documentation necessary for Grantor to review the proposed transaction including financial records and corporate and shareholder minutes of any corporation which may be involved. Grantor reserves the right to terminate the Agreement based on whether the newly organized entity is able to carry out the requirements of the Award. This ARTICLE does not require Grantee to report on minor changes in the makeup of its board membership or governance structure, as applicable. Nevertheless, **PART TWO** or **PART THREE** may impose further restrictions. Failure to comply with this ARTICLE constitutes a material breach of this Agreement.

ARTICLE XVII CONFLICT OF INTEREST

17.1. Required Disclosures. Grantee must immediately disclose in writing any potential or actual Conflict of Interest to Grantor. 2 CFR 200.113; 30 ILCS 708/35. 1.1.

17.2. Prohibited Payments. Payments made by Grantor under this Agreement must not be used by Grantee to compensate, directly or indirectly, any person currently holding an elective office in this State including, but not limited to, a seat in the General Assembly. In addition, where Grantee is not an instrumentality of the State of Illinois, as described in this Paragraph, Grantee must request permission from Grantor to compensate, directly or indirectly, any person employed by an office or agency of the State of Illinois. An instrumentality of the State of Illinois includes, without limitation, State departments, agencies, boards, and State universities. An instrumentality of the State of Illinois does not include, without limitation, units of Local Government and related entities.

17.3. Request for Exemption. Grantee may request written approval from Grantor for an exemption from Paragraph 17.2. Grantee acknowledges that Grantor is under no obligation to provide such exemption and that Grantor may grant an such exemption subject to additional terms and conditions as Grantor may require.

ARTICLE XVIII EQUIPMENT OR PROPERTY

18.1. Purchase of Equipment. For any equipment purchased in whole or in part with Grant Funds, if Grantor determines that Grantee has not met the conditions of 2 CFR 200.439, the costs for such equipment will be disallowed. Grantor must notify Grantee in writing that the purchase of equipment is disallowed.

18.2. Prohibition against Disposition/Encumbrance. Any equipment, material, or real property that Grantee purchases or improves with Grant Funds must not be sold, transferred, encumbered (other than original financing) or otherwise disposed of during the Award Term without Prior Approval of Grantor unless a longer period is required in **PART TWO** or **PART THREE** and permitted by 2 CFR Part 200 Subpart D. Use or disposition of real property acquired or improved using Grant Funds must comply with the requirements of 2 CFR 200.311. Real property, equipment, and intangible property that are acquired or improved in whole or in part using Grant Funds are subject to the provisions of 2 CFR 200.316. Grantor may require the Grantee to record liens or other appropriate notices of record to indicate that personal or real property has been acquired or improved with this Award and that use and disposition conditions apply to the property.

18.3. Equipment and Procurement. Grantee must comply with the uniform standards set forth in 2 CFR 200.310-200.316 governing the management and disposition of property, the cost of which was supported by Grant Funds. Any waiver from such compliance must be granted by either the President's Office of Management and Budget, the Governor's Office of Management and Budget, or both, depending on the source of the Grant Funds used. Additionally, Grantee must comply with the standards set forth in 2 CFR 200.317-200.326 to establish procedures to use Grant Funds for the procurement of supplies and other expendable property, equipment, real property and other services.

18.4. Equipment Instructions. Grantee must obtain disposition instructions from Grantor when equipment, purchased in whole or in part with Grant Funds, is no longer needed for their original purpose. Notwithstanding anything to the contrary contained in this Agreement, Grantor may require transfer of any equipment to Grantor or a third party for any reason, including, without limitation, if Grantor terminates the Award or Grantee no longer conducts Award activities. Grantee must properly maintain, track, use, store and insure the equipment according to applicable best practices, manufacturer's guidelines, federal and state laws or rules, and Grantor requirements stated herein.

18.5. Domestic Preferences for Procurements. In accordance with 2 CFR 200.322, as appropriate and to the extent consistent with law, Grantee must, to the greatest extent practicable under this Award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this Paragraph must be included in all subawards and in all contracts and purchase orders for work or products under this Award.

ARTICLE XIX PROMOTIONAL MATERIALS; PRIOR NOTIFICATION

19.1. Promotional and Written Materials. Use of Grant Funds for promotions is subject to the prohibitions for advertising or public relations costs in 2 CFR 200.421(e). In the event that Grant Funds are used in whole or in part to produce any written publications, announcements, reports, flyers, brochures or other written materials, Grantee must obtain Prior Approval for the use of those funds (2 CFR 200.467) and must include in these publications, announcements, reports, flyers, brochures and all other such material, the phrase "Funding provided in whole or in part by the [Grantor]." 2 CFR 200.467. Exceptions to this requirement must be requested, in writing, from Grantor and will be considered authorized only upon written notice thereof to Grantee.

19.2. Prior Notification/Release of Information. Grantee must notify Grantor ten (10) days prior to issuing public announcements or press releases concerning work performed pursuant to this Agreement, or funded in whole or in part by this Agreement, and must cooperate with Grantor in joint or coordinated releases of information.

ARTICLE XX INSURANCE

20.1. Maintenance of Insurance. Grantee must maintain in full force and effect during the Term of this Agreement casualty and bodily injury insurance, as well as insurance sufficient to cover the replacement cost of any and all real or personal property, or both, purchased or, otherwise acquired, or improved in whole or in part, with funds disbursed pursuant to this Agreement. 2 CFR 200.310. Additional insurance requirements may be detailed in **PART TWO** or **PART THREE**.

20.2. Claims. If a claim is submitted for real or personal property, or both, purchased in whole with funds from this Agreement and such claim results in the recovery of money, such money recovered must be surrendered to Grantor.

ARTICLE XXI LAWSUITS AND INDEMNIFICATION

21.1. Independent Contractor. Neither Grantee nor any employee or agent of Grantee acquires any employment rights with Grantor by virtue of this Agreement. Grantee must provide the agreed services and achieve the specified results free from the direction or control of Grantor as to the means and methods of performance. Grantee must provide its own equipment and supplies necessary to conduct its business; provided, however, that in the event, for its convenience or otherwise, Grantor makes any such equipment or supplies available to Grantee, Grantee's use of such equipment or supplies provided by Grantor pursuant to this Agreement is strictly limited to official Grantor or State of Illinois business and not for any other purpose, including any personal benefit or gain.

21.2. Indemnification and Liability.

(a) **Non-governmental entities.** This subparagraph applies only if Grantee is a non-governmental entity. Grantee must hold harmless Grantor against any and all liability, loss, damage, cost or expenses, including attorneys' fees, arising from the intentional torts, negligence or breach of contract of Grantee, with the exception of acts performed in conformance with an explicit, written directive of Grantor. Indemnification by Grantor is governed by the State Employee Indemnification Act (5 ILCS 350/.01 *et seq.*) as interpreted by the Illinois Attorney General. Grantor makes no representation that Grantee, an independent contractor, will qualify or be eligible for indemnification under said Act.

(b) **Governmental entities.** This subparagraph applies only if Grantee is a governmental unit as designated in Paragraph 3.2. Neither Party shall be liable for actions chargeable to the other Party under this Agreement including, but not limited to, the negligent acts and omissions of the other Party's agents, employees or subcontractors in the performance of their duties as described under this Agreement, unless such liability is imposed by law. This Agreement is not construed as seeking to enlarge or diminish any obligation or duty owed by one Party against the other or against a third party.

ARTICLE XXII MISCELLANEOUS

22.1. Gift Ban. Grantee is prohibited from giving gifts to State employees pursuant to the State Officials and Employees Ethics Act (5 ILCS 430/10-10) and Illinois Executive Order 15-09.

22.2. Assignment Prohibited. This Agreement must not be sold, assigned, or transferred in any manner by Grantee, to include an assignment of Grantee's rights to receive payment hereunder, and any actual or attempted sale, assignment, or transfer by Grantee without the Prior Approval of Grantor in writing renders this Agreement null, void and of no further effect.

22.3. Copies of Agreements upon Request. Grantee must, upon request by Grantor, provide Grantor with copies of contracts or other agreements to which Grantee is a party with any other State agency.

22.4. Amendments. This Agreement may be modified or amended at any time during its Term by mutual consent of the Parties, expressed in writing and signed by the Parties.

22.5. Severability. If any provision of this Agreement is declared invalid, its other provisions will remain in effect.

22.6. No Waiver. The failure of either Party to assert any right or remedy pursuant to this Agreement will not be construed as a waiver of either Party's right to assert such right or remedy at a later time or constitute a course of business upon which either Party may rely for the purpose of denial of such a right or remedy.

22.7. Applicable Law; Claims. This Agreement and all subsequent amendments thereto, if any, are governed and construed in accordance with the laws of the State of Illinois. Any claim against Grantor arising out of this Agreement must be filed exclusively with the Illinois Court of Claims. 705 ILCS 505/1 *et seq.* Grantor does not waive sovereign immunity by entering into this Agreement.

22.8. Compliance with Law. Grantee is responsible for ensuring that Grantee's Obligations and services hereunder are performed in compliance with all applicable federal and State laws, including, without limitation, federal regulations, State administrative rules, including but not limited to 44 Ill. Admin. Code Part 7000, laws and rules which govern disclosure of confidential records or other information obtained by Grantee concerning persons served under this Agreement, and any license requirements or professional certification provisions.

22.9. Compliance with Freedom of Information Act. Upon request, Grantee must make available to Grantor all documents in its possession that Grantor deems necessary to comply with requests made under the Freedom of Information Act. 5 ILCS 140/7(2).

22.10. Precedence.

(a) Except as set forth in subparagraph (b), below, the following rules of precedence are controlling for this Agreement: In the event there is a conflict between this Agreement and any of the exhibits or attachments hereto, this Agreement controls. In the event there is a conflict between **PART ONE** and **PART TWO** or **PART THREE** of this Agreement, **PART ONE** controls. In the event there is a conflict between **PART TWO** and **PART THREE** of this Agreement, **PART TWO** controls. In the event there is a conflict between this Agreement and relevant statute(s) or rule(s), the relevant statute(s) or rule(s) controls.

(b) Notwithstanding the provisions in subparagraph (a), above, if a relevant federal or state statute(s) or rule(s) requires an exception to this Agreement's provisions, or an exception to a requirement in this Agreement is granted by GATU, such exceptions must be noted in **PART TWO** or **PART THREE**, and in such cases, those requirements control.

22.11. Illinois Grant Funds Recovery Act. In the event of a conflict between the Illinois Grant Funds Recovery Act and the Grant Accountability and Transparency Act, the provisions of the Grant Accountability and Transparency Act control. 30 ILCS 708/80.

22.12. Headings. Articles and other headings contained in this Agreement are for reference purposes only and are not intended to define or limit the scope, extent or intent of this Agreement or any provision hereof.

22.13. Counterparts. This Agreement may be executed in one or more counterparts, each of which are considered to be one and the same agreement, binding on all Parties hereto, notwithstanding that all Parties are not signatories to the same counterpart. Duplicated signatures, signatures transmitted via facsimile, or signatures contained in a Portable Document Format (PDF) document are deemed original for all purposes.

22.14. Attorney Fees and Costs. Unless prohibited by law, if Grantor prevails in any proceeding to enforce the

terms of this Agreement, including any administrative hearing pursuant to the Grant Funds Recovery Act or the Grant Accountability and Transparency Act, Grantor has the right to recover reasonable attorneys' fees, costs and expenses associated with such proceedings.

22.15. Continuing Responsibilities. The termination or expiration of this Agreement does not affect: (a) the right of Grantor to disallow costs and recover funds based on a later audit or other review; (b) the obligation of the Grantee to return any funds due as a result of later refunds, corrections or other transactions, including, without limitation, final Indirect Cost Rate adjustments and those funds obligated pursuant to ARTICLE XIV; (c) the CYEFR(s); (d) audit requirements established in 44 Ill. Admin. Code 7000.90 and ARTICLE XII ; (e) property management and disposition requirements established in 2 CFR 200.310 through 2 CFR 200.316 and ARTICLE XVIII; or (f) records related requirements pursuant to ARTICLE IX. 44 Ill. Admin. Code 7000.440.

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EXHIBIT A

PROJECT DESCRIPTION

The project consists of the purchase of four (4) new model year 2025 or newer Class 6 all-electric school buses and charging equipment to replace Grantee's existing diesel-powered model year 2009 Class 6 school buses identified in the application or, if necessary, other eligible school buses acceptable to the Agency.

The new all-electric school buses and charging equipment must be received and placed into service by Grantee no later than the end of the period of performance. The replaced buses must be scrapped within 90 days of the in-service date of the new school buses or by the end of the period of performance, whichever occurs first. For purposes of this Agreement, "period of performance" means the time frame from the date of execution of this Agreement by the State through January 31, 2026. The period of performance shall not be interpreted to shorten the term of this Agreement as specified in Part One, Article II, paragraph 2.1, as certain obligations in this Agreement extend beyond the period of performance.

EXHIBIT B

DELIVERABLES OR MILESTONES

Description	Estimated Completion Dates
Enter into contract for purchase of new all-electric school buses and charging equipment	October 2024
Accept delivery of new all-electric school buses and charging equipment	November 2025
Place new all-electric school buses and charging equipment into service	January 2026
Scrap existing diesel school buses and engines	January 2026
Submit quarterly reports:	
July-September 2024	October 15, 2024*
October-December 2024	January 15, 2025
January-March 2025	April 15, 2025
April-June 2025	July 15, 2025
July-September 2025	October 15, 2025
October-December 2025	January 15, 2026**
Close-Out Report	January 31, 2026***
Request reimbursement of eligible project costs, including Close-Out Report	January 31, 2026***

*The first monthly report will be in effect in the quarter that the grant agreement is executed
 **Additional quarterly reports will be required if the project is not completed by the end of January 2026
 ***Or within 60 days of project completion, but no later than January 31, 2026

EXHIBIT C

CONTACT INFORMATION

CONTACTS FOR NOTIFICATION AND GRANT ADMINISTRATION:

Unless specified elsewhere, all notices required or desired to be sent by either Party must be sent to the persons listed below. Grantee must notify Grantor of any changes in its contact information listed below within five (5) business days from the effective date of the change, and Grantor must notify Grantee of any changes to its contact information as soon as practicable. The Party making a change must send any changes in writing to the contact for the other Party. No amendment to this Agreement is required if information in this Exhibit is changed.

FOR OFFICIAL GRANT NOTIFICATIONS

GRANTOR CONTACT

Name: Darwin Burkhart

Title: Public Service Administrator

Address: 1021 N. Grand Avenue East, Springfield, IL 62702

Additional Information

GRANTEE CONTACT

Name: Mark Altmayer

Title: Chief Financial Officer

Address: 650 Dr. John Burkey Dr., Algonquin, IL 60120

GRANTEE PAYMENT ADDRESS
(if different than the address above)

Address:

FOR GRANT ADMINISTRATION

GRANTOR CONTACT

Name: Darwin Burkhart

Title: Public Service Administrator

Address: 1021 N. Grand Avenue E, Springfield IL

Phone: 217/524-5008

TTY#: 217/782-9143

Email Address: Darwin.Burkhart@illinois.gov

GRANTEE CONTACT

Name: Mark Altmayer

Title: Chief Financial Officer

Address: 650 Dr. John Burkey Dr., Algonquin, IL

Phone: 847/659-6158

TTY#: _____

Email Address: Maltmayer@District158.org

EXHIBIT D

PERFORMANCE MEASURES AND STANDARDS

Under this Agreement, Grantee shall submit the following to Grantor.

1. Quarterly Reports as stated in Exhibit B of this Agreement. Grantor will provide the quarterly report template and Grantee must use the provided template in satisfying quarterly reporting requirements. Grantee must submit quarterly reports by the fifteenth (15th) of each month covering the previous calendar quarter and continuing through the final quarter in which Grantee performs any project work.
2. Upon proper scrappage, a scrappage certification, attached to this Agreement as Appendix A, submitted for each bus certifying that scrappage of the existing bus has occurred, along with evidence of appropriate disposal, including digital photos of the following: the engine tag showing the serial number, engine family number, and engine model year; the destroyed engine block; and the cut frame rails.
3. Unless otherwise agreed by Grantor, a request seeking reimbursement of eligible project costs no later than the end of the period of performance as specified in Exhibit A, or earlier as specified in Exhibit B. Unless otherwise agreed by Grantor, requests for reimbursement should not be submitted until completion of all project work. The Reimbursement Request Form attached to this Agreement as Appendix B must be used to seek reimbursement.
4. Grantee must submit a Close-Out Report to Grantor. The Close-Out Report must be submitted no later than the due date as specified in Exhibit B. Grantor will provide the Close-Out Report template. Grantee must use this template in satisfying close-out reporting requirements.
5. An annual certification, attached to this Agreement as Appendix C, for a period of five years from the in-service date of the new all-electric school buses certifying the buses operated at least 80 percent of their operational hours in McHenry County, the charging equipment has been maintained to support the new buses, and the buses served Chesak Elementary School, Mackeben Elementary School, Marlowe Middle School, and Huntley High School. If Grantee fails to provide the annual certification, Grantee may be required to reimburse Grantor for the amount of funds provided for the purchase of the new all-electric school buses and charging equipment in accordance with a straight-line month-to-month amortization over a five-year period. The annual certification must be submitted to Grantor each year within 30 days after the annual in-service anniversary date of the buses.

PERFORMANCE STANDARDS

1. Grantee must purchase and take delivery of the new all-electric school buses and charging equipment within the period of performance specified in Exhibit A. Unless otherwise agreed by Grantor, Grantee must be the owner of the new all-electric school buses and charging equipment for a minimum of five years after the in-service date of the buses. Grantee must maintain the charging equipment to support the new all-electric school buses.
2. Grantee must place the new all-electric school buses and charging equipment into service within the period of performance specified in Exhibit A.
3. The existing buses described in Exhibit A must be scrapped in accordance with the Trust, which requires the vehicle and engine to be rendered inoperable by cutting a three-inch hole in the engine block and disabling the chassis by cutting the vehicle's frame rails completely in half. Grantee must scrap the existing vehicles and engines within 90 days of the in-service date of the all-electric school buses or by the end of the period of performance, whichever occurs first.

4. Unless otherwise agreed by Grantor, at least 80 percent of the operational hours of the new all-electric school buses must be in McHenry County each year for a minimum of five years from their in-service date, the charging equipment must be maintained to support the new buses, and the buses must serve Chesak Elementary School, Mackeben Elementary School, Marlowe Middle School, and Huntley High School. If the new all-electric school buses and charging equipment are not operated and maintained in accordance with these requirements or a change is made to the certified configuration of the buses during this period, Grantee shall immediately notify Grantor and may be required to reimburse Grantor for the amount of funds provided for the purchase of the new all-electric school buses and charging equipment in accordance with straight-line month-to-month amortization over a five-year period.

EXHIBIT E
SPECIFIC CONDITIONS

Grantor may remove (or reduce) a Specific Condition included in this Exhibit by proving written notice to the Grantee, in accordance with established procedures for removing a Specific Condition.

Financial and Regulatory Reporting

Conditions:

Log indicating report submittal due dates and actual report submittal dates with explanation if late. Undertake all steps to adhere to GAAP, supply the Grantor contact with a plan for said steps, and restate all financial statements as necessary for the given fiscal year.

Corrective Action:

Grantee shall provide all required reports on-time and without error. In addition, the Grantee shall implement performance measures that tie to financial data if not currently in place. Condition may be removed upon request after one year.

PART TWO -GRANTOR-SPECIFIC TERMS

In addition to the uniform requirements in **PART ONE**, Grantor has the following additional requirements for its Grantee:

**ARTICLE XXIII
REPORTING**

23.1. Grantee shall file a Quarterly Periodic Financial Report (PFR) and Periodic Performance Report (PPR) for quarters ending March 31, June 30, September 30, and December 31 , with the Grantor describing the expenditure(s) of the funds and performance measures related thereto.

The first Periodic Financial Report (PFR) and Periodic Performance Report shall cover the reporting period after the effective date of the Agreement. a Quarterly reports must be submitted no later than 15 calendar days following the period covered by the report.

For the purpose of reconciliation, the Grantee must submit an annual Periodic Financial Report (PFR) for the period ending 6/30 (Grantee's Fiscal Year End date). This report should include the Grantee's entire Fiscal Year expenditures for this award. Reports must be submitted no later than 15 calendar days following the period covered by the report.

A Periodic Financial Report (PFR) and Periodic Performance Report (PPR) marked as "Final Report" must be submitted to Grantor 60 days after the end date of the Agreement. Failure to submit the required PFR and PPR reports may cause a delay or suspension of funding.

In addition to the aforementioned reporting requirements, Grantee shall submit the following reports:

See Additional Reports Required in Appendix A, B, & C

PART THREE -PROJECT-SPECIFIC TERMS

In addition to the uniform requirements in **PART ONE** and Grantor-Specific Terms in **PART TWO**, Grantor has the following additional requirements for this Project:

27.1. In reference to Part One, Article IV, paragraph 4.4 of this Agreement, funds received in accordance with this Agreement do not have to be managed in accordance with the Cash Management Improvement Act of 1990, as the Driving a Cleaner Illinois grant program is not subject to this Act.

27.2. In reference to Part One, Article IV, paragraph 4.8 of this Agreement, Grantee may not submit a payment request to Grantor until all project work has been completed in accordance with the schedule set forth in Exhibit B, meaning Grantee received the vehicles and charging equipment, placed the vehicles and charging equipment into service, and scrapped the replaced vehicles, unless otherwise agreed to by Grantor. The payment request must be submitted to Grantor no later than the end of the period of performance as specified in Exhibit A. After Grantor receives and approves the payment request from Grantee, Grantor will submit a funding request directing the Trustee of the Volkswagen Environmental Mitigation Trust to reimburse Grantee for the eligible project costs.

27.3 This Agreement is contingent upon and subject to approval by the Volkswagen Trustee.



**State of Illinois
UNIFORM GRANT BUDGET TEMPLATE**

State Agency: Illinois Environmental Protection Agency

Organization Name: Consolidated School District 158

Data Universal Number System (DUNS) Number (enter numbers only) : 047043096

Notice of Funding
Opportunity (NOFO) Number: 24-1697-06

Catalog of State Financial Assistance (CSFA) Number: 532-10-1697

CSFA Short Description: Driving a Cleaner Illinois - Volkswagen

Section A: State of Illinois Funds

Fiscal Year: FY 2024-2025

REVENUES			Total Revenue
State of Illinois Grant Requested			\$
Budget Expenditure Categories	OMB Uniform Guidance Federal Awards Reference 2 CFR 200		Total Expenditures
1. Personnel (Salary and Wages)	200.430	\$	
2. Fringe Benefits	200.431	\$	
3. Travel	200.474	\$	
4. Equipment	200.439	\$	1,192,044.00
5. Supplies	200.94	\$	
6. Contractual Services and Subawards	200.318 & 200.92	\$	
7. Consultant (Professional Service)	200.459	\$	
8. Construction		\$	
9. Occupancy (Rent and Utilities)	200.465	\$	
10. Research and Development (R&D)	200.87	\$	
11. Telecommunications		\$	
12. Training and Education	200.472	\$	
13. Direct Administrative Costs	200.413 (c)	\$	
14. Miscellaneous Costs		\$	
15. A. Grant Exclusive Line Item(s)		\$	
15. B. Grant Exclusive Line Item(s)		\$	
16. Total Direct Costs (add lines 1-15)	200.413	\$	1,192,044.00
17. Total Indirect Costs	200.414	\$	
Rate %:	<input type="text"/>		
Base:	<input type="text"/>		
18. Total Costs State Grant Funds (Lines 16 and 17)		\$	1,192,044.00
MUST EQUAL REVENUE TOTALS ABOVE			

Instructions
found at end of
document.



**State of Illinois
UNIFORM GRANT BUDGET TEMPLATE**

Organization Name: Consolidated School District 158

NOFO Number: 24-1697-06

SECTION A - Continued - Indirect Cost Rate Information

If your organization is requesting reimbursement for indirect costs on line 17 of the Budget Summary, please select one of the following options

1. Our Organization receives direct Federal funding and currently has a Negotiated Indirect Cost Rate Agreement (NICRA) with our Federal Cognizant Agency. A copy of this agreement will be provided to the State of Illinois' Indirect Cost Unit for review and documentation before reimbursement is allowed. This NICRA will be accepted by all State of Illinois agencies up to any statutory, rule-based or programmatic restrictions or limitations. **NOTE: (If this option is selected, please, provide basic Negotiated Indirect Cost Rate Agreement in area designated below.)**

Your organization may not have a Federally Negotiated Cost Rate Agreement. Therefore, in order for your organization to be reimbursed for the Indirect Costs from the State of Illinois your organization must either:

- a. Negotiate an Indirect Cost Rate with the State of Illinois' Indirect Cost Unit with guidance from your State Cognizant Agency on an annual basis;
- b. Elect to use the de minimis rate of 10% modified for total direct costs (MTDC) which may be used indefinitely on State of Illinois awards; or
- c. Use a Restricted Rate designated by programmatic or statutory policy (see Notice of Funding Opportunity for Restricted Rate Programs).

2a. Our Organizations currently has a Negotiated Indirect Cost Rate Agreement (NICRA) with the State of Illinois that will be accepted by all State of Illinois agencies up to any statutory, rule-based or programmatic restrictions or limitations. Our Organization is required to submit a new Indirect Cost Rate Proposal to the Indirect Cost Unit within 6 months after the close of each fiscal year [2 CFR 200, Appendix IV(C)(2)(c)]. **NOTE: (If this option is selected, please provide basic Indirect Cost Rate information in area designated below.)**

2b. Our Organization currently does not have a Negotiated Indirect Cost Rate Agreement (NICRA) with the State of Illinois. Our organization will submit our initial Indirect Cost Rate Proposal (ICRP) immediately after our Organization is advised that the State award will be made no later than three (3) months after the effective date of the State award [2 CFR 200 Appendix (C)(2)(b)]. The initial ICRP will be sent to the State of Illinois Indirect Cost unit. **Note: (Check with you State of Illinois Agency for information regarding reimbursement of indirect costs while your proposal is being negotiated.)**

3. Our Organization has never received a Negotiated Indirect Cost Rate Agreement from either the Federal government or the State of Illinois and elects to charge the de minimis rate of 10% modified total direct cost (MTDC) which may be used indefinitely on State of Illinois awards [2 CFR 200.414 (C)(4)(f) and 200.68.] **[Note: Your Organization must be eligible, see 2 CFR 200.414 (f), and submit documentation on the calculation of MTDC within your Budget Narrative under Indirect Costs.]**

4. For Restricted Rate Programs, our Organization is using a restricted indirect cost rate that:

- is included as a "Special Indirect Cost Rate" in the NICRA, pursuant to 2 CFR 200 Appendix IV(5); or
- complies with other statutory policies.

The Restricted Indirect Cost Rate is: _____ %

5. No reimbursement of Indirect Cost is being requested. (Please consult your program office regarding possible match requirements.)

Basic Negotiated Indirect Cost Rate Information (Use only if option 1 or 2(a), above is selected.)

Period Covered by NICRA: From: _____ To: _____ Approving Federal or State Agency: _____

Indirect Cost Rate: _____ % The Distribution Base Is: _____



State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

Organization Name: Consolidated School District 158

NOFO Number: 24-1697-06

Section B: Non-State of Illinois Funds

Fiscal Year: FY 2024-2025

REVENUES		Total Revenue
Grantee Match Requirement %:	(Agency to Populate)	
b) Cash		\$ 397,348.00
c) Non-Cash		\$
d) other Funding and Contributions		\$
Total Non-State Funds (lined b through d)		\$ 397,348.00
Budget Expenditure Categories	OMB Uniform Guidance Federal Awards Reference 2 CFR 200	Total Expenditures
1. Personnel (Salaries and Wages)	200.430	\$
2. Fringe Benefits	200.431	\$
3. Travel	200.474	\$
4. Equipment	200.439	\$ 397,348.00
5. Supplies	200.94	\$
6. Contractual Services and Subawards	200.318 & 200.92	\$
7. Consultant (Professional Services)	200.459	\$
8. Construction		\$
9. Occupancy (Rent and Utilities)	200.465	\$
10. Research and Development (R&D)	200.87	\$
11. Telecommunications		\$
12. Training and Education	200.472	\$
13. Direct Administrative Costs	200.413 (c)	\$
14. Miscellaneous Costs		\$
15. A. Grant Exclusive Line Item(s)		\$
15. B. Grant Exclusive Line Item(s)		\$
16. Total Direct Costs (add lines 1-15)	200.413	\$ 397,348.00
17. Total indirect Costs	200.414	\$
Rate %:		
Base:		
18. Total Costs State Grant Funds (Lines 16 and 17)		\$ 397,348.00
MUST EQUAL REVENUE TOTALS ABOVE		



**State of Illinois
UNIFORM GRANT BUDGET TEMPLATE**

FFATA Data Collection Form (if needed by agency)

Under FFATA, all sub-recipients who receive \$30,000 or more must provide the following information for federal reporting. Please fill out the following form accurately and completely.

4-digit extension if applicable:			
Sub-recipient DUNS:		Sub-recipient Parent Company DUNS:	
Sub-recipient Name:			
Sub-recipient DBA Name:			
Sub-recipient Street Address:			
City:	State:	Zip-Code:	Congressional District:
Sub-recipient Principal Place of Performance:			
City:	State:	Zip-Code:	Congressional District:
Contract Number (if known):	Award Amount:	Project Period: From:	Project Period: To:
State of Illinois Awarding Agency and Project Detail Description:			
Under certain circumstances, sub-recipient must provide names and total compensation of its top 5 highly compensated officials. Please answer the following questions and follow the instructions.			
Q1. In your business or organization's previous fiscal year, did your business or organization (including parent organization, all branches and affiliates worldwide) receive (1) 80% or more of your annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants and/or cooperative agreements and (2) \$25,000,000 or more in annual gross revenue from U.S. federal contracts, subcontracts, loans, grants, subgrants and/or cooperative agreements? Yes <input type="checkbox"/> If Yes, must answer Q2 below. No <input type="checkbox"/> If No, you are not required to provide data.			
Q2. Does the public have access to information about the compensation of the senior executives in your business or organization (including parent organization, all branches and all affiliates worldwide) through periodic reports filed under section 13(a) or 15(d) of the Security Exchange Act of 1934 (5 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue code of 1986 (i.e., on IRS Form 990)? Yes <input type="checkbox"/> No <input type="checkbox"/> If No, you must provide the data. Please fill out the rest of this form.			
Please provide names and total compensation of the top five officials:			
Name:			Amount:
Name:			Amount:
Name:			Amount:
Name:			Amount:
Name:			Amount:



**State of Illinois
UNIFORM GRANT BUDGET TEMPLATE**

1). Personnel (Salaries and Wages) (2 CFR 200.430)

List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project and length of time working on the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization. Include a description of the responsibilities and duties of each position in relationship to fulfilling the project goals and objectives in the narrative space provided below. Also, provide a justification and description of each position (including vacant positions). Relate each position specifically to program objectives. Personnel cannot exceed 100% of their time on all active projects.

Name	Position	Salary or Wage	Basis (Yr./Mo./Hr.)	% of Time	Length of Time	Personnel Cost	Add/Delete Row
				%			Add Delete
State Total							
				%			Add Delete
NON-State Total							
Total Personnel							
Personnel Narrative (State):							
Personnel Narrative (Non-State): (i.e. "Match" or "Other Funding")							



**State of Illinois
UNIFORM GRANT BUDGET TEMPLATE**

2). Fringe Benefits (2 CFR 200.431)

Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for the personnel listed in category (1) direct salaries and wages, and only for the percentage of time devoted to the project. Provide the fringe benefit rate used and a clear description of how the computation of fringe benefits was done. Provide both the annual (for multiyear awards) and total. If a fringe benefit rate is not used, show how the fringe benefits were computed for each position. The budget justification should be reflected in the budget description. Elements that comprise fringe benefits should be indicated.

	Name	Position(s)	Base	Rate (%)	Fringe Benefit Cost	Add/Delete Rows
				%		Add Delete
	State Total					
				%		Add Delete
	Non-State Total					
	Total Fringe Benefits					

Fringe Benefits Narrative (State):

Fringe Benefits Narrative (Non-State): (i.e. "Match" or "Other Funding")



**State of Illinois
UNIFORM GRANT BUDGET TEMPLATE**

3). Travel (2 CFR 200.474)

Travel should include: origin and destination, estimated costs and type of transportation, number of travelers, related lodging and per diem costs, brief description of the travel involved, its purpose, and explanation of how the proposed travel is necessary for successful completion of the project. In training projects, travel and meals for trainees should be listed separately. Show the number of trainees and unit cost involved. Identify the location of travel, if known; or if unknown, indicate "location to be determined." Indicate source of Travel Policies applied, Applicant or State of Illinois Travel Regulations. NOTE: Dollars requested in the travel category should be for staff travel only. Travel for consultants should be shown in the consultant category along with the consultant's fee. Travel for training participants, advisory committees, review panels and etc., should be itemized the same way as indicated above and placed in the "Miscellaneous" category.

Purpose of Travel/Items	Location	Cost Rate	Basis	Quantity	Number of Trips	Travel Cost	Add/Delete Row
							Add
							Delete
State Total							
							Add
							Delete
NON-State Total							
Total Travel							

Travel Narrative (State):

Travel Narrative (Non-State): (i.e.,e "Match" of "Other Funding")



**State of Illinois
UNIFORM GRANT BUDGET TEMPLATE**

4). Equipment (2 CFR 200.439)

Provide justification for the use of each item and relate them to specific program objectives. Provide both the annual (for multiyear awards) and total for equipment. Equipment is defined as an article of tangible personal property that has a useful life of more than one year and a per-unit acquisition cost which equals or exceeds the lesser of the capitalization level established by the non-Federal entity for financial statement purposes, or \$5,000. An applicant organization may classify equipment at a lower dollar value but cannot classify it higher than \$5,000. (Note: Organization's own capitalization policy for classification of equipment can be used). Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technical advances. Rented or leased equipment costs should be listed in the "Contractual" category. Explain how the equipment is necessary for the success of the project. Attach a narrative describing the procurement method to be used.

Item	Quantity	Cost Per Item	Equipment Cost	Add/Delete Rows
All-Electric School Buses LION Buses	4	\$264,515.25	\$1,058,061.00	Add Delete
Charging Infrastructure -Level 3 V2G Charging Station	4	\$33,495.75	\$133,983.00	Add Delete
State Total			\$1,192,044.00	
All-Electric School Buses LION Buses	4	\$88,171.75	\$352,687.00	Add Delete
Charging Infrastructure -Level 3 V2G Charging Station	4	\$11,165.25	\$44,661.00	Add Delete
Non-State Total			\$397,348.00	
Total Equipment			\$1,589,392.00	

Equipment Narrative (State):
 [On this form, itemize the quantities and costs for each of the following by category: Eligible costs for the all-electric school buses and necessary charging infrastructure. Delete this text and include brief narrative on the requested school buses and charging equipment]
 Equipment Narrative (Non-State): (i.e. "Match" or "Other Funding")
 The District is wanting to add 4 all electric lion buses and the needed level 3 v2g chargers to continue the district's focus on sustainability and reduction of carbon emissions!



**State of Illinois
UNIFORM GRANT BUDGET TEMPLATE**

5). Supplies (2 CFR 200.94)

List items by type (office supplies, postage, training materials, copying paper, and other expendable items such as books, hand held tape recorders) and show the basis for computation. Generally, supplies include any materials that are expendable or consumed during the course of the project.

	Item	Quantity/Duration	Cost Per Item	Supplies Cost	Add/Delete Rows
					Add
					Delete
	State Total				
					Add
					Delete
	Non-State Total				
	Total Supplies				

Supplies Narrative (State):
Supplies Narrative (Non-State): (i.e. "Match" or "Other Funding")



**State of Illinois
UNIFORM GRANT BUDGET TEMPLATE**

6). Contractual Services (2 CFR 200.318) & Subawards (200.92)

Provide a description of the product or service to be procured by contract and an estimate of the cost. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole contracts in excess of \$150,000 (See 2 CFR 200.88). NOTE : this budget category may include **subawards**. Provide separate budgets for each subaward or contract, regardless of the dollar value and indicate the basis for the cost estimates in the narrative. Describe products or services to be obtained and indicate the applicability or necessity of each to the project.

Please also note the differences between subaward, contract, and contractor (vendor):

- 1) Subaward (200.92) means an award provided by a pass-through entity to a sub-recipient for the sub-recipient to carry out part of a Federal/State award, including a portion of the scope of work or objectives. It does not include payments to a contractor or payments to an individual that is a beneficiary of a Federal/State program.
- 2) Contract (200.22) means a legal instrument by which a non-Federal entity purchases property or services needed to carry out the project or program under a Federal award. The term as used in this part does not include a legal instrument, even if the non-Federal entity considers it a contract, when the substance of the transaction meets the definition of a Federal award or subaward.
- 3) "Vendor" or "Contractor" is generally a dealer, distributor or other seller that provides supplies, expendable materials, or data processing services in support of the project activities.

Item	Contractual Services Cost	Add/Delete Rows
		Add
		Delete
		Add
		Delete
State Total		
		Add
		Delete
		Add
		Delete
Non-State Total		
Total Contractual Services		

Contractual Services Narrative (State):
Contractual Services Narrative (Non-State): (i.e. "Match" or "Other Funding")



**State of Illinois
UNIFORM GRANT BUDGET TEMPLATE**

7). Consultant Services and Expenses (2 CFR 200.459)

Consultant Services (Fees): For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project.
Consultant Expenses: List all expenses to be paid from the grant to the individual consultant in addition to their fees (i.e., travel, meals, lodging, etc.) Consultant—Indicate whether applicant's formal, written Procurement Policy or the Federal Acquisitions Policy is used.

Consultant Services (Fees)	Services Provided	Fee	Basis	Quantity	Consultant Services (Fee) Cost	Add/Delete Row
						Add Delete
State Total						
						Add Delete
NON-State Total						
Total Consultant Services (Fees)						

Consultant Services Narrative (State):

Consultant Services Narrative (Non-State):

Consultant Expenses - Items	Location	Cost Rate	Basis	Quantity	Number of Trips	Consultant Expenses Cost	Add/Delete Row
							Add Delete
State Total							
							Add Delete
NON-State Total							
Total Consultant Expenses							

Consultant Expenses Narrative (State):

Consultant Expenses Narrative (Non-State): (i.e. "Match" or "Other Funding")



**State of Illinois
UNIFORM GRANT BUDGET TEMPLATE**

8). Construction

Provide a description of the construction project and an estimate of the costs. As a rule, construction costs are not allowable unless with prior written approval. In some cases, minor repairs or renovations may be allowable. Consult with the program office before budgeting funds in this category. Estimated construction costs must be supported by documentation including drawings and estimates, formal bids, etc. As with all other costs, follow the specific requirements of the program, the terms and conditions of the award, and applicable regulations.

Purpose	Description of Work	Construction Cost	Add/Delete Rows
			Add
			Delete
	State Total		
			Add
			Delete
	Non-State Total		
	Total Construction		

Construction Narrative (State):

Construction Narrative (Non-State): (i.e. "Match" or "Other Funding")



**State of Illinois
UNIFORM GRANT BUDGET TEMPLATE**

9). Occupancy - Rent and Utilities (2 CFR 200.465)

List items and descriptions by major type and the basis of the computation. Explain how rental and utility expenses are allocated for distribution as an expense to the program/service. For example, provide the square footage and the cost per square foot rent and utility, and provide a monthly rental and utility cost and how many months to rent. **NOTE:** This budgetary line item is to be used for direct program rent and utilities, all other indirect or administrative occupancy costs should be listed in the indirect expense section of the Budget worksheet and narrative. Maintenance and repair costs may be included here if directly allocated to program.

Description	Quantity	Basis	Cost	Length of Time	Occupancy Cost	Add/Delete Row
						Add
						Delete
State Total						
						Add
						Delete
NON-State Total						
Total Occupancy - Rent and Utilities						
Occupancy - Rent and Utilities Narrative (State):						
Occupancy - Rent and Utilities Narrative (Non-State): (i.e. "Match" or "Other Funding")						



**State of Illinois
UNIFORM GRANT BUDGET TEMPLATE**

10). Research & Development (R&D) (2 CFR 200.87)

Definition: All research activities, both basic and applied, and all development activities that are performed by non-Federal entities directed toward the production of useful materials, devices, systems, or methods, including design and development of prototypes and processes. Provide a description of the research and development project and an estimate of the costs. Consult with the program office before budgeting funds in this category.

Purpose	Description of Work	Research and Development Cost	Add/Delete Rows
			Add
			Delete
State Total			
			Add
			Delete
Non-State Total			
Total Research and Development			

Research and Development Narrative (State):

Research and Development Narrative (Non-State): (i.e. "Match" or "Other Funding")



**State of Illinois
UNIFORM GRANT BUDGET TEMPLATE**

11). Telecommunications

List items and descriptions by major type and the basis of the computation. Explain how telecommunication expenses are allocated for distribution as an expense to the program/service. NOTE: This budgetary line item is to be used for direct program telecommunications, all other indirect or administrative telecommunication costs should be listed in the indirect expense section of the Budget worksheet and narrative.

Description	Quantity	Basis	Cost	Length of Time	Telecommunications Cost	Add/Delete Row
						Add Delete
State Total						
						Add Delete
NON-State Total						
Total Telecommunications						

Telecommunications Narrative (State):
Telecommunications Narrative (Non-State): (i.e. "Match" or "Other Funding")



**State of Illinois
UNIFORM GRANT BUDGET TEMPLATE**

12). Training and Education (2 CFR 200.472)

Describe the training and education cost associated with employee development. Include rental space for training (if required), training materials, speaker fees, substitute teacher fees, and any other applicable expenses related to the training. When training materials (pamphlets, notebooks, videos, and other various handouts) are ordered for specific training activities, these items should be itemized below.

Description	Quantity	Basis	Cost	Length of Time	Training and Education Cost	Add/Delete Row
						Add Delete
State Total						
						Add Delete
NON-State Total						
Total Training and Education						

Training and Education Narrative (State):
Training and Education Narrative (Non-State): (i.e. "Match" or "Other Funding")



**State of Illinois
UNIFORM GRANT BUDGET TEMPLATE**

13). Direct Administrative Costs (2 CFR 200.413 (c))

The salaries of administrative and clerical staff should normally be treated as indirect (F&A) costs. Direct charging of these costs may be appropriate only if all of the following conditions are met: (1) Administrative or clerical services are integral to a project or activity; (2) Individuals involved can be specifically identified with the project or activity; (3) Such costs are explicitly included in the budget or have the prior written approval of the State awarding agency; and (4) The costs are not also recovered as indirect costs.

Name	Position	Salary or Wage	Basis (Yr./Mo./Hr.)	% of Time	Length of Time	Direct Administrative Cost	Add/Delete Row
				%			Add Delete
State Total							
				%			Add Delete
NON-State Total							
Total Direct Administrative Costs							
Direct Administrative Costs Narrative (State):							
Direct Administrative Costs Narrative (Non-State): (i.e. "Match" or "Other Funding")							



**State of Illinois
UNIFORM GRANT BUDGET TEMPLATE**

14). Other or Miscellaneous Costs

This category contains items not included in the previous categories. List items by type of material or nature of expense, break down costs by quantity and cost per unit if applicable, state the necessity of other costs for successful completion of the project and exclude unallowable costs (e.g., Printing, Memberships & subscriptions, recruiting costs, etc.)

Description	Quantity	Basis	Cost	Length of Time	Other or Miscellaneous Cost	Add/Delete Row
						Add
						Delete
State Total						
						Add
						Delete
NON-State Total						
Total Other or Miscellaneous Costs						

Other or Miscellaneous Costs Narrative (State):

Other or Miscellaneous Costs Narrative (Non-State): (i.e. "Match" or "Other Funding")



**State of Illinois
UNIFORM GRANT BUDGET TEMPLATE**

15). GRANT EXCLUSIVE LINE ITEM

Grant Exclusive Line Item Description: _____

Costs directly related to the service or activity of the program that is an integral line item for budgetary purposes. To use this budgetary line item, an applicant must have Program approval. (Please cite reference per statute for unique costs directly related to the service or activity of the program). (Note: Use columns within table as needed for the item being reported. Leave blank those columns that are not applicable. This table does NOT auto-calculate each line. You must enter the line totals. The table will auto-calculate the State, Non-State, and Total Grant Exclusive Line Item amounts based on your line entries. The State, Non-State and Total Grant Exclusive Line Item amounts will NOT carry forward to the Budget Narrative Summary table. You will have to enter the State and Non-State Totals for ALL Grant Exclusive Line Items in the Budget Narrative Summary table. Use the "Add New Grant Exclusive Line Item" button below to add additional tables as needed.)

Description	Quantity	Basis	Cost	Length of Time	Grant Exclusive Line Item Cost	Add/Delete Row
						Add
						Delete
State Total						
						Add
						Delete
NON-State Total						
Total Grant Exclusive Line Item						

Grant Exclusive Line Item Narrative (State): _____

Grant Exclusive Line Item Narrative (Non-State): (i.e. "Match" or "Other Funding") _____

Add New Grant Exclusive Line Item	Delete Grant Exclusive Line Item
-----------------------------------	----------------------------------



**State of Illinois
UNIFORM GRANT BUDGET TEMPLATE**

16). Indirect Cost (2 CFR 200.414)

Provide the most recent indirect cost rate agreement information with the itemized budget. The applicable indirect cost rate(s) negotiated by the organization with the cognizant negotiating agency must be used in computing indirect costs (F&A) for a program budget. The amount for indirect costs should be calculated by applying the current negotiated indirect cost rate(s) to the approved base(s). After the amount of indirect costs is determined for the program, a breakdown of the indirect costs should be provided in the budget worksheet and narrative below.

Description	Base	Rate	Indirect Cost	Add/Delete Rows
				Add
				Delete
		State Total		
				Add
				Delete
		Non-State Total		
		Total Indirect Costs		
Indirect Costs Narrative (State):				
Indirect Costs Narrative (Non-State):				



State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

Budget Narrative Summary—When you have completed the budget worksheet, transfer the totals for each category to the spaces below to the uniform template provided (SECTION A & B). Verify the total costs and the total project costs. Indicate the amount of State requested funds and the amount of non-State funds that will support the project. (Note: The State, Non-State, and Total cost amounts for each line item below are auto-filled based upon the entries in the preceding budget tables 1-14 and 16. The State and Non-State Total amounts from Table 15 above, Grant Exclusive Line Item(s), must be entered into this table by hand due to the possibility of there being more than one Grant Exclusive Line Item table. Once the Grant Exclusive Line Item(s) amounts are entered into this table, the State Request amount, Non-State Amount and the Total Project Costs will be calculated automatically. It is imperative that the summary tables be completed accurately for the Budget Narrative Summary to be accurate.)

Budget Category	State	Non-State	Total
1. Personnel			
2. Fringe Benefits			
3. Travel			
4. Equipment	\$1,192,044.00	\$397,348.00	\$1,589,392.00
5. Supplies			
6. Contractual Services			
7. Consultant (Professional Services)			
8. Construction			
9. Occupancy (Rent and Utilities)			
10. Research and Development (R & D)			
11. Telecommunications			
12. Training and Education			
13. Direct Administrative Costs			
14. Other or Miscellaneous Costs			
15. GRANT EXCLUSIVE LINE ITEM(S)			
16. Indirect Costs			
State Request	\$1,192,044.00		
Non-State Amount		\$397,348.00	
TOTAL PROJECT COSTS			\$1,589,392.00



State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

For State Use Only

Grantee: Consolidated School District 158 Notice of Funding Opportunity (NOFO) Number: 24-1697-06
Data Universal Number System (DUNS) Number (enter numbers only): 047043096

Catalog of State Financial Assistance (CSFA) Number: 532-10-1697 CSFA Short Description: Driving a Cleaner Illinois - Volkswagen

Fiscal Year(s): _____

Initial Budget Request Amount: _____

Prior Written Approval for Expense Line Item: _____

Statutory Limits or Restrictions: _____

Checklist: _____

Final Budget Amount Approved: _____

Program Approval Name _____ Program Approval Signature [Signature] Date 7/17/2024

Fiscal & Administrative Approval Name _____ Fiscal & Administrative Approval Signature _____ Date _____

Budget Revision Approved: _____

Program Approval Name _____ Program Approval Signature _____ Date _____

Fiscal & Administrative Approval Signature _____ Fiscal & Administrative Approval Signature _____ Date _____

§200.308 Revision of budget and program plans

(e) The Federal/State awarding agency may, at its option, restrict the transfer of funds among direct cost categories or programs, functions and activities for Federal/State awards in which the Federal/State share of the project exceeds the Simplified Acquisition Threshold and the cumulative amount of such transfers exceeds or is expected to exceed 10 percent or \$1,000 per detail line item, whichever is greater of the total budget as last approved by the Federal/State awarding agency. The Federal/State awarding agency cannot permit a transfer that would cause any Federal/State appropriation to be used for purposes other than those consistent with the appropriation.

APPENDIX A

Scrappage Certification

Project Number: 2024-006

Grantee: Huntley CSD 158

This is to certify that within 90 days of the new vehicle being placed into service or by the end of the period of performance specified in Exhibit A of this Agreement, whichever occurs first, the existing vehicle identified below has been scrapped by rendering the vehicle and engine permanently inoperable by cutting a three-inch hole in the engine block and disabling the vehicle chassis by cutting the vehicle's frame rails completely in half. Included with this certification is evidence of appropriate disposal, including digital photos of the engine tag (showing serial number, engine family number, and engine model year), the destroyed engine block, and cut frame rails.

Scrapped Vehicle Information

Engine Serial Number: _____

Vehicle Identification Number: _____

Name of Registered Owner: _____

Date and Location of Vehicle Scrapping

Date of Scrappage: _____

Location of Scrappage: _____

Name of Scrapping Company: _____

Address of Scrapping Company: _____

Phone Number of Scrapping Company: _____

If the scrapped vehicle, engine and/or equipment are sold for income, proceeds from the sale are considered to be “program income” as that is defined by 2 CFR 300.80 and 44 Ill. Adm. Code 7000.20. Program income is subject to the requirements set forth in 2 CFR 200.307.

By signing this document, I certify to the best of my knowledge and belief that the document is true, complete, and accurate, and the expenditures are for the purposes and objectives set forth in the terms and conditions of the Federal or State award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative penalties for fraud, false statements, false claims, or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729 – 3730 and 3801 – 3812; 415 ILCS 5/44(h)(8)).

SIGNATURE OF AUTHORIZED REPRESENTATIVE

DATE

PRINTED NAME OF AUTHORIZED REPRESENTATIVE

TITLE OF AUTHORIZED REPRESENTATIVE

ADDRESS OF AUTHORIZED REPRESENTATIVE

PHONE OF AUTHORIZED REPRESENTATIVE

EMAIL OF AUTHORIZED REPRESENTATIVE

APPENDIX B

Reimbursement Request Form

Purchases made before the term of the Agreement between Grantee and Grantor are ineligible for reimbursement. Unless otherwise agreed by Grantor, reimbursement requests must include:

- 1) Final invoice(s).
- 2) Proof of payment. This must show payment in full for the purchased vehicles. Acceptable proof includes receipts, copies of canceled checks or other proof acceptable to Grantor;
- 3) Documentation of any income generated by the scrappage of the existing vehicles;
- 4) Proof of scrappage for all replaced vehicles. Proof of scrappage must include the completed scrappage certification attached to this Agreement as Appendix A and evidence of appropriate disposal, including digital photos of the following: the engine tag showing the serial number, engine family number, and engine model year; the destroyed engine block; and the cut frame rails; and
- 5) Close-Out Report.

GRANTEE CONTACT INFORMATION

Project Number: 2024-006

Grantee Name: Huntley CSD 158

Grantee Contact Person & Title: _____

Grantee Address: _____

Grantee Phone Number: _____

Grantee Email Address: _____

Grantee Fax Number: _____

Grantee TIN: _____

WIRE INFORMATION

Receiving Bank Name: _____

Receiving Bank Branch: _____

Receiving Bank Address: _____

Bank Swift ID: _____

National Routing Number: _____

Account Number: _____

Amount of Wire: _____

Message to Payee: _____

Instructions to Receiving Bank: _____

For Credit To: _____

Other Special Instructions: _____

By signing this document, I certify to the best of my knowledge and belief that the document is true, complete, and accurate, and the expenditures are for the purposes and objectives set forth in the terms and conditions of the Federal or State award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative penalties for fraud, false statements, false claims, or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729 – 3730 and 3801 – 3812; 415 ILCS 5/44(h)(8)).

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ADDRESS OF AUTHORIZED REPRESENTATIVE

PHONE OF AUTHORIZED REPRESENTATIVE

EMAIL OF AUTHORIZED REPRESENTATIVE

APPENDIX C

Annual Operational Certification

Project Number: 2024-006

Grantee: Huntley CSD 158

This is to certify that from [Month/Year] to [Month/Year], the all-electric school buses operated in McHenry County at least 80% of their operational hours and served Chesak Elementary School, Mackeben Elementary School, Marlowe Middle School, and Huntley High School. This document further certifies that the charging equipment for the all-electric school buses has been maintained during this time period.

By signing this document, I certify to the best of my knowledge and belief that the document is true, complete, and accurate, and the expenditures are for the purposes and objectives set forth in the terms and conditions of the Federal or State award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative penalties for fraud, false statements, false claims, or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729 – 3730 and 3801 – 3812; 415 ILCS 5/44(h)(8)).

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