

Regular Agenda

Date: Thursday, May 18, 2023

Meeting: Regular Meeting with Closed Session

Time: 6:00 PM

Location: District Office

650 Dr. John Burkey Drive

Algonquin, IL 60102

Mission Statement: Our learning community will inspire, challenge and empower all students always.

Board of Education Members: President, Mr. Andrew Bittman; Vice President, Ms. Laura Murray; Secretary, Ms. Gina Galligar; Mr. Sean Cratty; Mr. Michael Thompson; Mr. Paul Troy; Mr. Anthony Quagliano.

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (Mr. Bittman)

Call to order the Regular Meeting at ___ p.m. A quorum must be met.

Roll Call: Ayes / Absent / Motion _____

Members: Mr. Quagliano, Mr. Troy, Mr. Cratty, Mr. Bittman, Mrs. Murray, Mrs. Galligar, Mr. Thompson

2. **Closed Session / Roll Call (A)** (Mr. Bittman)

Move to enter into closed session at ___ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: **(1)** The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel; **(2)** Collective negotiating matters; **(9)** Student Disciplinary; **(11)** Litigation; **(14)** Discussion of minutes of meetings lawfully closed under this Act.

Members: Mr. Quagliano, Mr. Troy, Mr. Cratty, Mr. Bittman, Mrs. Murray, Mrs. Galligar, Mr. Thompson

Roll Call: Ayes / Nays / Absent / Motion _____

1. **Exit or Suspend Closed Session / Voice Call (A)**

Move to exit or suspend closed session at ___ p.m. and return to open session.

Voice Call: Ayes / Nays / Motion _____

3. **Resume in Public Session / Roll Call (A)** (Mr. Bittman) *approx. 7:00 p.m.*

Resume the Regular meeting at ___ p.m.

Members: Mr. Quagliano, Mr. Troy, Mr. Cratty, Mr. Bittman, Mrs. Murray, Mrs. Galligar, Mr. Thompson

Roll Call: Ayes / Absent / Motion _____

1. **Action as Required / Roll Call** (Mr. Bittman)

Will come from the Board.

Roll Call: Ayes / Nays / Absent / Motion _____

Action: Recommendation will come from the Board.

Members: Mr. Quagliano, Mr. Troy, Mr. Cratty, Mr. Bittman, Mrs. Murray, Mrs. Galligar, Mr. Thompson

4. **Pledge of Allegiance** (Mr. Bittman)

5. **Public Comment** (Mr. Bittman)

As per Policy 2:230, public comment can be made during this portion of the meeting. The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints.

6. **Revision and Adoption of the Agenda / Voice Call (A)** (Mr. Bittman)

Move to adopt the agenda as presented (or with changes).

Action: Adoption of the Agenda.

Voice Call: Ayes / Nays / Motion _____

7. **Superintendent's Report** (Dr. Rowe)

Updates will be provided at this time.

Recommendation: For informational purposes only.

1. **HHS Athletic Improvements (R)** (Dr. Rowe)

Dr. Rowe will share athletic capital enhancement planning and engage the board in discussion surrounding priority and gather feedback on the projects.

8. **Special Education** (Gina Gallicar-Chair, Mrs. Murray, Mr. Troy)

1. **LIGHT Program Update (R)** (Dr. Rowe)

Dr. Rowe will update the board on discussions surrounding the LIGHT program and WOLD architects will be present to share renovation planning updates.

9. **Associate Superintendent's Report (R)** (Ms. Lombard) 6
Updates will be provided at this time.
Recommendation: For informational purposes only.
10. **Assistant Superintendent Elementary Learning and Innovation (R)** (Dr. MacCrimble)
Updates will be provided at this time.
Recommendation: For informational purposes only.
11. **Chief Financial Officer/Treasurer (R)** (Mr. Altmayer) 8
1. **High School Cafe Storage Area (R)** (Mr. Altmayer)
Mr. Altmayer will present a report on the expanded storage area related to the High School Café.
Recommendation: For informational purposes only.
2. **Electric Buses and Infrastructure Update (R)** (Mr. Altmayer) 10
Mr. Altmayer will present information regarding the District's previously approved Electric Bus Purchase and the related EV Infrastructure.
Recommendation: For informational purposes only.
12. **Community Relations & Student Outreach** (Mrs. Murray-chair, Mr. Thompson, Mr. Cratty) 66
1. **Freedom of Information Act (FOIA) Requests (R)**
A monthly report on the FOIA requests is provided in the packet.
Recommendation: For informational purposes only.
13. **Legislation Committee** (Mr. Bittman-chair, Mr. Quagliano, Mrs. Murray)
Recommendation: For informational purposes only.
1. **Legislative Updates (R)** (Mr. Bittman)
Mr. Bittman will provide legislative updates.
14. **President's Report** (Mr. Bittman)
Updates will be provided at this time.
Recommendation: For informational purposes only.
15. **Consent Agenda (A)** (Mr. Bittman)
All of the following Consent Agenda items have gone through the Committee of the Whole. Prior to adoption, revisions are presented here.
Roll Call: Ayes / Nays / Motion ____
Recommendation: Seeking approval and adoption of the Consent Agenda as follows:
1. **Finance Committee** (Mr. Quagliano-chair, Mr. Bittman, Mr. Thompson) 67
1. **Payables (A)** (Mr. Altmayer)
Mr. Altmayer will seek approval of the Purchase Orders issued at \$282,995.97; Accounts Payable issued at \$13,838.84; Imprest issued at \$121,584.85 and Disbursements issued at \$9,500,905.52, as presented.
2. **Revenue Contracts (A)** (Mr. Altmayer) 68
Mr. Altmayer will seek approval of the revenue contracts for various fundraising activities.
2. **Human Resources Committee** (Mr. Cratty-chair, Mr. Bittman, Mrs. Galligar) 72
1. **HR Personnel (A)** (Dr. Zehr)
Seeking approval of the personnel reports provided and reviewed by the Board, which include explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests, as presented.
3. **Board of Education** (Mr. Bittman) 80
1. **Minutes (A)**
The following minutes are presented for approval.
4. **Curriculum Committee** (Mr. Thompson, Mrs. Galligar, Mr. Troy) 82
1. **Partner for Prevention (A)** (Ms. Lombard)
At the Committee of the Whole meeting, on May 4, 2023, the Curriculum and Instruction Committee recommended moving the contract with Partnering for Prevention forward to the May 18th, 2023 Regular Board of Education meeting for approval.
2. **Regional Safe School Program (A)** (Ms. Lombard) 87
At the Committee of the Whole meeting, on May 4, 2023, the Curriculum and Instruction

Committee recommended moving the Intergovernmental Agreement extension resolution for utilization of the McHenry County Regional Safe Schools Program, forward to the May 18th, 2023 Regular Board of Education meeting for approval.

5. **Buildings and Grounds Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Cratty) **89**
 1. **Alarm Monitoring Services Contract (A)** (Mr. Renkosik) **96**

At the Committee of the Whole meeting, on May 4, 2023, the Curriculum and Instruction Committee recommended moving the Intergovernmental Agreement extension resolution for utilization of the McHenry County Regional Safe Schools Program, forward to the May 18th, 2023 Regular Board of Education meeting for approval.
 2. **Change Order No. 1 to Roof System Replacement Bid # 2022-68 (A)** (Mr. Renkosik) **96**

The Building & Grounds Committee met on May 4, 2023 and requested the Board of Education approve Change Order No.1 to Anthony Roofing, A Tecta America Company, in the amount of \$10,570.30 as attached at the May 18, 2023 Board Meeting.
6. **Policy Committee** (Mr. Bittman, Mr. Quagliano, Mrs. Murray) **99**
 1. **Recommended Changes for Board Policy (A)** (Dr Rowe) **99**

PRESS Updates - March 2023, Issue 111
At the Committee of the Whole meeting on May 4, 2023, the Policy Committee recommended moving the PRESS Updates forward for a First Reading at the May 18, 2023 Regular Board of Education meeting for approval.
Recommended Changes for Board Policy
16. **Action Items / Roll/ Voice Call** (Mr. Bittman)
Action items require a motion and a second; discussion if needed; and roll or voice call.
 1. **Buildings and Grounds Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Cratty) **150**
 1. **Exterior Window Repairs Bid # 2023-08 (A)** (Mr. Renkosik) **150**

Mr. Renkosik will present the Exterior Window Repair Bid 2023-08
Recommendation: Seeking approval as presented.
Roll Call: Ayes / Nays / Motion _____
 2. **Finance Committee** (Mr. Quagliano-chair, Mr. Bittman, Mr. Thompson) **155**
 1. **Supplemental Purchase Orders (A)** (Mr. Altmayer) **155**

Administration recommends approval of the Supplemental Purchase Orders Report at \$3,381,422.18 and Supplemental Accounts Payable at \$9,785.12 as presented.
Roll Call: Ayes / Nays / Motion _____
Recommendation: Seeking approval by the Board as presented.
 2. **Bond Issuance - 2023 Forward Refunding Parameters Resolution (A)** (Mr. Altmayer) **217**

Mr. Altmayer will present a Resolution amending a resolution previously approved by the Board providing for the issue of not to exceed \$7,500,000 General Obligation Refunding School Bonds of the District for the purpose of extending the time period during which said bonds may be sold.
Recommendation: Seeking approval of the Board as presented.
Roll Call: Ayes / Nays / Motion _____
 3. **Extracurricular Base Salary Increase (A)** (Mr. Altmayer) **228**

The Huntley Extra-Curricular Committee reviewed and recommended a change to the activity salary schedule for the 2023-2024 school year.
Recommendation: Seeking approval of the Board as presented.
Roll Call: Ayes / Nays / Motion _____
 4. **Equipment Declared as Surplus - Buses (A)** (Mr. Altmayer) **230**

Mr. Altmayer is requesting the approval of a list of items to be declared as surplus that are either non-functional or which have exceeded their useful life for the District.
Recommendation: Seeking approval of the Board as presented.
Roll Call: Ayes / Nays / Motion _____
 17. **Human Resources Committee** (Mr. Cratty-chair, Mr. Bittman, Mrs. Galligar) **232**
 1. **HESPA MOU Paraprofessionals ESY (A)** (Dr. Zehr) **232**

Dr. Zehr will seek the approval of the MOU.
Recommendation: Seeking approval as presented.
Roll Call: Ayes / Nays / Motion _____

2. **HESPA MOU Nurses ESY (A)** (Dr. Zehr) **233**
Dr. Zehr will seek the approval of the MOU.
Recommendation: Seeking approval as presented.
Roll Call: Ayes / Nays / Motion _____

3. **HESPA Job Descriptions (A)** (Dr. Zehr) **234**
Dr. Zehr will seek the approval of the job descriptions.
Recommendation: Seeking approval as presented.
Roll Call: Ayes / Nays / Motion _____

4. **Multi Year Contract for Associate Superintendent & Interim Superintendent (A) (Dr. Rowe)** **277**
The board will consider a 5-year contract for Ms. Jessica Lombard as Associate Superintendent with a provision she serve as Interim Superintendent for the 2023/2024 school year.

18. **New Business**

19. **Adjournment (A)** (Mr. Bittman)

Members: Mr. Quagliano, Mr. Troy, Mr. Cratty, Mr. Bittman, Mrs. Murray, Mrs. Galligar, Mr. Thompson
Motion to adjourn the meeting at ___ p.m.

Voice Call: Ayes / Nays / Motion _____



Huntley Community School District 158

650 Academic Drive
Algonquin, Illinois 60102
(847) 659-6158 • www.district158.org

Date: May 18, 2023

To: Board of Education

From: Dr. Scott Rowe, Superintendent

Subject: LIGHT Program Update

Executive Summary

Due to program growth LIGHT transitioned during the 2020/2021 school year from a primary home location of HHS, with some satellite offices and learning spaces at Conley, MCC, and MMS to the entire program being housed at MMS. Since this transition a conversation has been ongoing regarding the need for a permanent home for the LIGHT program affording it the continued opportunity to learn together in one location while being separated from a middle school setting. District Administration will guide the board through a brief discussion surrounding the decision to transition to MMS. In 2022 District Administration presented options for the board to consider to build a stand alone facility, acquire and renovate an existing structure in the community, and expand on a current D158 facility. Earlier this school year the Board of Education charged District Administration with further investigation of returning LIGHT to the high school and expanding on to a portion of the building. Since then District Administration has met regularly with staff in the program, and WOLD architects to build out this idea. Wold architects will be present to share an update on our progress.

Recommendation

District Administration is seeking to update the board and engage in discussion about the core planning group design progress and the financial options moving forward to make the LIGHT transition to a permanent home a reality.



Huntley Community School District 158

650 Academic Drive
 Algonquin, Illinois 60102
 (847) 659-6158 • www.district158.org

Date: May 18, 2023
 To: Board of Education
 CC: Dr. Scott Rowe, Superintendent
 From: Jessica Lombard, Associate Superintendent
 Subject: Final 2022-2023 Public School Calendar

Below, please find the Final 2022-2023 Public School Calendar that was submitted to ISBE for Huntley Community School District 158. For information purposes only. Final school calendars can be submitted to the ROE and ISBE after May 1st, 2023; District 158 submitted the calendar on May 15, 2023.

Calendar for 44-063-1580-22-0000 Huntley Comm Sch Dist 158

Total Days of Attendance: 176

July 2022							August 2022							September 2022						
Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun
				1	2	3						30	31				1 X	2 X	3	4
4 HOL	5	6	7	8	9	10	1	2	3	4	5	6	7	5 HOL	6 X	7 X	8 X	9 X	10	11
11	12	13	14	15	16	17	8	9	10	11	12	13	14	12 X	13 X	14 X	15 X	16 X	17	18
18	19	20	21	22	23	24	15 TI	16 TI	17 X	18 X	19 X	20	21	19 X	20 X	21 X	22 XHS	23 X	24	25
25	26	27	28	29	30	31	22 X	23 X	24 X	25 X	26 X	27	28	26 X	27 X	28 X	29 X	30 X	1	2
					6	7	29 X	30 X	31 X			3	4						8	9
July Atnd: 0 Accum: 0							Aug Atnd: 11 Accum: 11							Sept Atnd: 21 Accum: 32						
October 2022							November 2022							December 2022						
Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun
					1	2		1 X	2 X	3 X	4 X	5	6				1 X	2 X	3	4
3 X	4 X	5 X	6 X	7 X	8	9	7 X	8 HOL	9 X	10 X	11 X	12	13	5 X	6 X	7 X	8 X	9 X	10	11
10 HOL	11 TI	12 X	13 X	14 X	15	16	14 X	15 X	16 X	17 X	18 X	19	20	12 X	13 X	14 X	15 X	16 X	17	18
17 X	18 X	19 X	20 X	21 X	22	23	21 FPT	22 FPT	23 NIA	24 HOL	25 NIA	26	27	19 X	20 X	21 XHS	22 NIA	23 NIA	24	25 HOL
24 X	25 X	26 X	27 X	28 X	29	30	28 X	29 X	30 X			3	4	26 NIA	27 NIA	28 NIA	29 NIA	30 NIA	31	1
31 X					5	6						10	11						7	8
Oct Atnd: 19 Accum: 51							Nov Atnd: 18 Accum: 69							Dec Atnd: 15 Accum: 84						



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January 2023							February 2023							March 2023						
Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun
					31	1 HOL			1 X	2 X	3 X	4	5			1 X	2 X	3 X	4	5
2 NIA	3 NIA	4 X	5 X	6 X	7	8	6 X	7 X	8 X	9 X	10 X	11	12 HOL	6 X	7 X	8 X	9 XHS	10 X	11	12
9 X	10 X	11 X	12 X	13 X	14	15	13 X	14 X	15 X	16 X	17 NIA	18	19	13 X	14 X	15 X	16 X	17 X	18	19
16 HOL	17 X	18 X	19 X	20 X	21	22	20 NIA	21 TI	22 X	23 X	24 X	25	26	20 X	21 X	22 X	23 X	24 X	25	26
23 X	24 X	25 X	26 XHS	27 X	28	29	27 X	28 X				4	5	27 NIA	28 NIA	29 NIA	30 NIA	31 NIA	1	2
30 X	31 X				4	5						11	12						8	9

Jan Atnd: 19

Accum: 103

Feb Atnd: 17

Accum: 120

Mar Atnd: 18

Accum: 138

April 2023							May 2023							June 2023						
Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun
					1	2						29	30				1	2	3	4
3 X	4 X	5 X	6 X	7 NIA	8	9	1 X	2 X	3 X	4 X	5 X	6	7	5	6	7	8	9	10	11
10 X	11 X	12 X	13 X	14 X	15	16	8 X	9 X	10 X	11 X	12 X	13	14	12	13	14	15	16	17	18
17 X	18 X	19 X	20 XHS	21 X	22	23	15 X	16 X	17 X	18 X	19 X	20	21	19 HOL	20	21	22	23	24	25
24 X	25 X	26 X	27 X	28 X	29	30	22 X	23 X	24 X	25 XHS	26	27	28	26	27	28	29	30	1	2
					6	7	29 HOL	30	31			3	4						8	9

Apr Atnd: 19

Accum: 157

May Atnd: 19

Accum: 176

June Atnd: 0

Accum: 176

Calendar Legend - Totals for the Year

[Go to one page legend for printing](#)

For 44-063-1580-22-0000 Huntley Comm Sch Dist 158

Calendar Code	Code Description	No. of Days	Totals
X	Pupil Attendance Day	168	
XHS	Half-Day School Improvement Program	6	
FPT	Full-Day Parent/Teacher Conference	2	
			Total Days Toward Pupil Attendance: 176
TI	Teacher Institute/Workshop	4	
			Total Calendar Days: 180
HOL	Holiday	11	
NIA	Not in Attendance	19	

Calendar for 44-063-1580-22-0000 Huntley Comm Sch Dist 158



Huntley Community School District 158

650 Dr. John Burkey Drive
Algonquin, Illinois 60102
(847) 659-6158 • www.district158.org

To: Board of Education and Administration

From: Mark Altmayer, Chief Financial Officer

Date: May 18, 2023

Subject: **High School Café Storage Area**
Board of Education Meeting, May 18, 2023

Due to a significant increase in demand and usage, last month the High School expanded its storage area related to the High School Café.

Background

The High School Café/Coffee Shop opened in November, 2021. When the Café opened, the District's Food Services Department planned dry goods and refrigerated storage space to accommodate sales in the ranges of \$1,000.00 - \$1,600.00 daily. From November 2021 to May of 2022 sales ranged from \$800.00 - \$1,500.00 daily. During the higher volume sales days, the District couldn't meet the health department requirements for boxes to not be stored on the floor in the original storage space. In addition, during those high-volume days, there was not enough refrigeration and freezer space for the Café, so we found that the staff was spending a lot of time running back and forth to the main high school kitchen for supplies through-out the day.

During the current school year, the Café expanded its offerings, supplying new menu items per the request of our students. As a result of this as well as an increase in the general popularity of the Café, sales have increased to approximately \$2,500 per day. Due to the increase in sales and demand, additional storage was needed so that the District can comply with the Health Department as well as provide an area for additional refrigeration, freezer and food preparation.

The storage area is adjacent to the Café in a space that was generally not being used during the day, other than to store boxes and carts full of Café food and supplies.

The Storage area construction consisted of a two-wall construction, electrical work as well as a door frame and door. The construction of the space was done internally by the Operations & Maintenance Department, with the needed electric being outsourced. The following outlines the Operation's and Maintenance cost.



Huntley Community School District 158

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Company/Equipment	Date	Amt
Associated Electric- Outlets	4/7/2023	\$ 1,720
Anderson Lock- Door & Frame	3/30/2023	\$ 3,079
Home Depot- Construction Material	various	\$ 1,020
		<u>\$ 5,819</u>

In addition to the needed space, the District purchased the single door freezer, a double door refrigerator and a stainless-steel prep table. This purchase was made from the District's Food Services Equipment budget. After reviewing several quotes, the following was purchased.

Company/Equipment	Date	Amt
TriMark Refridgerator	2/15/2023	\$ 5,810
TriMark Freezer	2/15/2023	\$ 5,226
Stainless Steel Prep Table		\$ 300
		<u>\$ 11,336</u>

For informational purposes only. If you have any questions in advance of the meeting, please let me know.



HUNTLEY
COMMUNITY SCHOOL DISTRICT 158

Huntley Community School District 158

650 Dr. John Burkey Drive
Algonquin, Illinois 60102
(847) 659-6158 • www.district158.org

To: Board of Education and Administration

From: Mark Altmayer, Chief Financial Officer

Date: May 18, 2023

Subject: **Electric Buses and EV Infrastructure Update**
Board of Education Meeting, May 18, 2023

Please see the attached previous board meeting documents regarding the District's Electric Bus Purchase and the related EV Infrastructure. A presentation will be given during the meeting summarizing these items as well as providing a status update.

If you have any questions, please let me know.

For informational purposes only



Huntley Community School District 158

650 Dr. John Burkey Drive
Algonquin, Illinois 60102
(847) 659-6158 • www.district158.org

To: Board of Education and Administration

From: Mark Altmayer, Chief Financial Officer

Date: April 21, 2022

Subject: **Electric Buses Purchase**
Board of Education Meeting, April 21, 2022
Finance Committee

On January 19th, the Illinois EPA Director John J. Kim today announced more than \$4.2 million in grant awards for 17 electric buses to school districts and student transportation companies in the Chicago and Metro-East regions. Of the total \$4.2 million in funding, Huntley Community School District was awarded \$1.04 million for the purchase of 4 of the 17-electric school buses. The award covers 75% of the estimated cost for each bus and related charging station. Thus, the District is responsible for the remaining 25%.

The grant awards are funded by VW Settlement dollars provided through Illinois EPA's Driving a Cleaner Illinois Program. The District has received the grant award agreement. As part of that Grant Agreement, we have included the Grant Award Budget Template outlining the award.

As discussed in prior Board Meetings, we have been working with the Bus-2-Grid team in an effort to maximize the use of the grant funds. In addition, as a result of the grant, we continue to review our infrastructure (parking lot design for charging stations, additional pavement for additional electric vehicles and buses, and the potential for additional solar specifically within the transportation lot.) We will continue to keep the Board apprised on that front.

This memorandum is a request to move forward with the purchase of 4 electric Blue Bird Buses, as part of a Sourcewell Coop purchase.

Sourcewell is a cooperative purchasing coop that utilizes the buying power of more than 50,000 government, education, and nonprofit organizations. Sourcewell holds hundreds of competitively solicited cooperative contracts ready for use, including a contract with Central States Bus Sales, Inc. for Blue Bird for electric buses. We have been a member of Sourcewell since January 2014.

The Sourcewell / Central States quote is attached. Please note, the buses come with a 5-year bumper to bumper warranty through the Sourcewell pricing as noted on the quote and equipment summary. In addition, the attached pricing does include Blue Birds five (5) year extended warranty, for which we feel is appropriate based upon the cost of this equipment. These buses will include the same equipment as our current fleet that are drivers are accustomed to.

The EV bus quotation through Sourcewell is attached. The quote is for four 72 passenger EV Blue Bird buses at \$336,479 each, totaling \$1,345,916. In addition, we have attached a brochure on the 2023 EV Bus from Blue Bird.

Grant Information

Per the intergovernmental Grant Agreement for the electric bus purchase award, The Illinois EPA will cover 75% of the cost of each bus, up to \$251,465.25 as outlined in the Uniform Grant Budget Template. Thus, with the cost of each bus being \$336,479, the District will receive the maximum reimbursement of \$251,465 per bus, as this amount represents 74.73% of the cost of the bus. Please see the attached Uniform Grant Budget Template as part of this award.

Thus, as a result and in accordance with the grant, the District will receive reimbursement of \$1,005,861 and will pay the remainder of \$340,055 or \$85,013 per bus, which will come out of the FY23 Transportation Fund budget.

RECOMMENDATION

Administration recommends the Board of Education approve the purchase of 4 electric buses through Sourcewell, totaling \$1,345,916.



EV Bus Quotation through Sourcewell
Huntley Community School District 158
Algonquin, IL

We appreciate the opportunity to assist you in your transportation needs. The following is a purchase quote through Sourcewell for four (4) 2023 Blue Bird EV Vision 72 passenger school buses.

Blue Bird EV Vision 72 Passenger School Buses

\$336,479.00 each
X4 units: \$1,345,916.00

****quote meets current bus specifications****

Above pricing includes, but is not limited to:

- Preparation, delivery, lettering, inspection sticker, title, license, and all fees to make bus route ready.
- See attached equipment summary for more information.

Sincerely,

Ken Muehlfelder
Regional Sales Manager
Central States Bus Sales, Inc.

Central States Bus Sales, Inc.

30 Baseline Road. Oswego, IL 60543
630-556-3130 • FAX: 866-300-8893 • 800-376-1644
"The Bus Experts" www.centralstatesbus.com

2023 Blue Bird EV Vision 72 Passenger

- *EV Powerdrive System
- *23,000LB Rear Axle
- *Battery Insulation
- *Fr+Rr Tow Hooks
- *Balanced Wheels Fr+Rr
- *(1) Group Battery 700 CCA
- *Front Charge Port Door
- *Electronic Stability Control

- * Battery Sys, High Volt 155 kw
- *10,000LB Front Springs
- *Battery Disconnect
- *Tires 11R HWY/M+S
- *4 Wheel Aligned
- *Hyd Brakes
- *60 kw DC Fast Charging
- *Software Core 2

- *12,000LB Front Axle
- *23,000LB Rear Springs
- *Governor 65 MPH
- *8.25x22.5 Hub Piloted
- *Park Brake Interlock
- *Dust Shields Fr.+RR
- *Alert, Pedestrian Noise Generator

-CONSTRUCTION and SAFETY-

- *Colorado Rack Test Certified
- *2 Emergency Roof Hatches
- *Child Check System
- *Triangles
- *Side Panels 16GA, 25 3/4Skirt
- *Orange Drivers Belt w/ Buz/Warn

- *Kentucky Pole Test Certified
- *112 db Backing Alarm
- *Noise Cancel Switch
- *First Aid Kit
- *Insulated Stepwell

- *4 Push Out Windows
- *LED Flashing Strobe Light
- *Fire Extinguisher
- *Body Fluid Kit
- *Insulated Body/Bows

-BODY EXTERIOR-

- *Dark Tinted Windows
- *Bell Mounts X-Views
- *Key lock for Entry Door
- *Folding Cowl Steps
- *White Roof

- *Fr+Rr Mud Flaps
- *Duel Air Stop Arm
- *Cowl Elec Door Key
- *WS Grip Handles
- *Elec Crossing Arm

- *Remote Heated Mirrors
- * (4) HD Rub Rails
- *Wet Arm W/S Wipers
- *Elec Entrance Door
- *All LED Exterior Lights

-BODY INTERIOR-

- *Tilt and Telescope Steering Wheel
- *Roof Bow Cavity Insulation
- *50,000 BTU Stepwell Heater
- *Console Mounted Storage Box
- *5/8" treated Subfloor
- *Driver's Dome LED Light
- *LED Stepwell Light
- *BB Keyed Ignitions
- *Gray Fire Block Seats
- *Full Acoustic Headliner
- *Certificate Holder
- *Video/Camera Pre-wire

- * Fore and Aft Grab Rails
- *2 Auxiliary Fans
- *50,000 BTU Rear Heater
- *Integrated Cup holder
- *Heavy Rubber Gray Floor
- *Dual Row Dome LED Lights
- *AM/FM/MP3/PA System
- *Slide Lock Rear Door
- *Belt Ready Seats
- *Cloth Driver Seat
- *Barrier Pocket
- *All LED Interior Lights

- *Insulated Firewall
- *90,000 BTU Main Heater
- *Locking Dash Glove Box
- *77" Headroom
- *Gray Studded Steps
- *Rear Domes Switched
- *8 Interior Speakers
- *Pre-Trip Light
- *RH/LH Modesty Panel
- *Driver's Armrest
- *Overhead Storage Cmpt.
- *Override Emergency Switch

-PAINT & DECALS-

- *White Painted Roof
- *Gray Grill
- *3M "SB" Signs Fr+Rr
- *Bus #'s (4) Locations

- *EV Green Logo
- *Black W/L Background
- *3M Tape Perimeter all Exits
- *Black Rubrails

- *Sound Cancel Coating
- *3M Refl Tape Sides/Rear
- *Window Stop Lines

-WARRANTY: Warranty info is attached

*5 year 100k drivetrain Warranty *5 year Bluebird extended body warranty *8 year battery warranty

-Extras-

*Districts owned cameras and 2-way radios uninstalled and reinstalled into the new buses.



**State of Illinois
UNIFORM GRANT BUDGET TEMPLATE**

4). Equipment (2 CFR 200.439)

Provide justification for the use of each item and relate them to specific program objectives. Provide both the annual (for multiyear awards) and total for equipment. Equipment is defined as an article of tangible personal property that has a useful life of more than one year and a per-unit acquisition cost which equals or exceeds the lesser of the capitalization level established by the non-Federal entity for financial statement purposes, or \$5,000. An applicant organization may classify equipment at a lower dollar value but cannot classify it higher than \$5,000. (Note: Organization's own capitalization policy for classification of equipment can be used). Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technical advances. Rented or leased equipment costs should be listed in the "Contractual" category. Explain how the equipment is necessary for the success of the project. Attach a narrative describing the procurement method to be used.

Item	Quantity	Cost Per Item	Equipment Cost	Add/Delete Rows	
				Add	Delete
Electric School Bus	4	\$251,465.25	\$1,005,861.00	Add	Delete
Charging equipment	1	\$36,750.00	\$36,750.00	Add	Delete
State Total			\$1,042,611.00		
Electric School Bus	4	\$83,821.75	\$335,287.00	Add	Delete
Charging equipment	1	\$12,250.00	\$12,250.00	Add	Delete
Non-State Total			\$347,537.00		
Total Equipment			\$1,390,148.00		

16

Equipment Narrative (State):
Illinois EPA shall provide \$1,042,611 in Volkswagen funding for the purchase of four electric school buses and necessary new charging equipment.

Equipment Narrative (Non-State): (i.e. "Match" or "Other Funding")
Consolidated School District #158 shall provide a cash match of \$347,537 for the purchase of four electric school buses and necessary new charging equipment.

BLUE BIRD VISION - ELECTRIC



Technical Specification Highlights

CAPACITY	Multiple floor plans available with passenger seating up to 72	TIRE SIZE	11R22.5 (G)
EXTERIOR WIDTH	96"	BRAKES	Air brakes 5" front and 7" rear
INTERIOR WIDTH	90 3/4"	SUSPENSION	Front - 10,000 lb. parabolic springs Rear - 23,000 lb. leaf springs
AISLE WIDTH	Varies by floor plan	STEERING	Tilting/telescoping steering
SKIRT LENGTH	25 3/4"	FRONT AXLE	10,000 lb.
INTERIOR HEADROOM	77"	REAR AXLE	23,000 lb.
OVERALL HEIGHT	123"	WHEEL CUT	50°
WHEELBASE	252" / 273"	GVWR	Up to 33,000 lb.
BATTERIES	155 kWh Li-ION NMC/ G cell	MILES PER CHARGE	Up to 120 miles
ENTRANCE DOOR	27" wide x 78" high / double "full view" outward opening	RECHARGE TIME	Standard CCS1 connector with AC and DC Fast Charging capabilities: - Level 2 charging in approx. 8hrs - Level 3 (DCFC) charging in approx. 3hrs
PROPULSION SYSTEM	Cummins PowerDrive 7000		
MOTOR	TM4® SUMO™		

BLUE BIRD VISION ELECTRIC SPECIFICATIONS

Chassis

- 100,000 psi steel frame rails 10 1/8" high x 3" flanges x 1/4" thick
- Cummins PowerDrive 7000 propulsion system, Utilizing an electric motor, 315 peak horsepower, 2,400ft-lbs peak torque
- 155 kWh Lithium ion NMC/G cell between frame rails
- 620 Nominal Voltage
- Up to 120 miles per charge dependent on drive cycle, driver behavior, accessories and HVAC usage
- 11R22.5 (G) tires
- Large, easy to read gauges
- 10,000 lb. front axle with 10,000 lb. parabolic spring suspension
- 23,000 lb. rear axle with leaf spring suspension
- Rubber coolant hoses
- Anti-lock brakes
- 15" steel front bumper
- Tilting/telescoping steering column
- Group-31 12v battery
- "Huck Spin" fasteners on all permanent frame fixtures



Durability

- All parts are pre-primed or thoroughly rust-proofed after fabrication and before assembly
- Entire underbody (body skirt and floor) is undercoated before mounting on chassis
- Exterior surfaces are painted with heat-cured polyurethane
- Interior surfaces are painted with high-quality, hot-sprayed, baked-on enamel
- 1/8" Smooth black rubber flooring, 3/16" ribbed rubber aisle
- Rubber cooling hoses
- Rubber molded wheelhouse
- "Huck Spin" frame fasteners

Safety

- 4-wheel anti-lock brakes
- Single halogen headlights
- Driver's three-point seat belt with adjustable 7 1/2" pillar loop
- Outward-opening entrance door with 1,350 square-inch tempered safety glass
- Best driver's line of sight in the school bus industry for a Type C product
- Flat and convex rearview mirrors
- Crossview mirrors
- Electric horn with high and low note
- Blue Bird's unitized construction of the passenger compartment
- 15" steel front bumper, 12" steel rear bumper
- 8.25 x 22.5 Disc, hub-piloted steel wheels
- Certified to Colorado Rack and Load and Kentucky Pole testing
- Sound generator enabled with speeds less than 20mph

Driver Ergonomics

- "Best-in-class" driver visibility
- Power steering with tilting/telescoping column
- Large, easy to read gauges
- Backlit, easy to reach switch panel with rocker switches
- Electric, intermittent, single switch windshield wipers
- 3-point seat belt with 7 1/2" vertical adjustment
- Fully adjustable driver's seat
- Wraparound dash

Strength

- 14-gauge steel, hat shaped posts and roof bows
- Rigid 16-gauge steel roof longitudinal internal structural members
- 16-gauge, channeled interior steel window headers
- Riveted and welded construction
- Four full-length, 16-gauge exterior side rub rails
- 20-gauge fluted exterior side panels
- 22-gauge interior galvalume side panels
- 14-gauge steel floor panels
- 100,000 psi steel chassis frame, 1/4" thick with permanent fixtures and attached with "Huck Spin" fasteners

Serviceability

- Chassis multiplex wiring
- Large work space under hood
- Easy hood assist
- Body wiring terminal is easily accessible through exterior electrical compartment
- Wiring is color coded and continuously numbered for easy identification
- Fused circuit protection
- Grease fittings on emergency door hinges
- Easy-opening, outward opening entrance door; features long-lasting, oil-impregnated, bronze pivotal bearings
- Body wiring is encased in "easy to access" ABS molding above passenger windows

Optional Features

- Front and rear air ride suspension available on 273" wheelbase only
- Roof or skirt mounted HV self contained A/C
- Wheelchair lift is available as right side rear mount only
- Driver side tool compartment
- Driver side mid-mount luggage compartment
- Stepwell area heater, front of bus heaters and rear bus heaters

Comfort & Convenience

- 77" headroom at aisle, front to rear
- 12" Split-sash, tempered windows
- Tinted windshield
- 90,000 btu front heater and defroster
- Full "panoramic" cockpit view
- Full body insulation
- Acoustic headlining (Driver's section)
- Efficiency meter

Dimensions

Headroom	77"
Width Exterior	96"
Width Interior	90 3/4"
Skirt Length	25 3/4"
Overall Length	393" - 477"
Overall Height	123" excluding options
Wheelbase/Passenger Capacity	252" = 66 273" = 72

Specifications, features, illustrations and equipment shown in this brochure are based upon the latest available information at the time of printing. Although descriptions are believed to be correct, accuracy cannot be guaranteed. Blue Bird Body Company reserves the right to make changes at any time without notice. Some features mentioned herein are not available in all models. Please see your Blue Bird Dealer for details. Blue Bird Body Company does not represent or warrant that its products are fit for a particular purpose. Purchaser must independently determine the suitability of the Blue Bird products for their particular application. All images contained herein are either owned by Blue Bird Body Company or used under a valid license. All trademarks used herein are registered trademarks of Blue Bird Body Company. It is a violation of federal law to reproduce these images without express written permission from Blue Bird Body Company. SS-EVCV SPECS-0920 © 2020 Blue Bird Corporation



BLUE BIRD



Huntley Community School District 158

650 Academic Drive
Algonquin, Illinois 60102
(847) 659-6158 • www.district158.org

DATE: June 16, 2022
TO: Board of Education and Administration
FROM: Doug Renkosik, Director of Operations & Maintenance
RE: Base Contract with Veregy for Electrical Infrastructure for D158's EV Bus Initiative (A)
RFP Guaranteed Energy Savings Contract RFP #2022-32
Board of Education, June 16, 2022
Action Item

Background:

On January 19, 2022, Governor Pritzker announced the approval of the distribution of grant funding for EV school buses which included 4 buses for Huntley School District 158. In addition to the buses, the state will include \$44,000 for chargers for D158.

As the Administration began to understand more about this opportunity more questions developed that the School District needed answers to in order to decide on the best approach regarding the installation of the electrical infrastructure and the impact on its electrical distribution infrastructure.

It was decided that the best approach would be the issuance of an RFP for a Guaranteed Energy Savings Contract which asked the responders to provide some analysis on the return on investment for the following installation considerations:

- Should we consider level 2 or Level 3 chargers
- Should we consider adding additional on-site solar power generation infrastructure to offset the additional power demand and if so what size of installation
- Should we consider installation of the electrical infrastructure with the vision of a minimum additional 8 EV buses (for a future fleet total of 12 EV buses) with the first installation

A Guaranteed Energy Savings Contract RFP was released on March 18, 2022.

Three responses were received and opened on April 25, 2022.

A summary of the Responses is attached.

The evaluation committee met on March 25, 2022, after each completed a blind grading of each proposal according to the Evaluation Criteria in the RFP. The grading was summarized and shared with all on March 25, 2022, and it was clear that all agreed that Veregy provided the most on-target and detailed response to District 158 RFP.

During the interviews with the three proposers, the District was made aware of the need to have some Level 3 charger capability on-site if a bus should come back from a route with the need for a quick charger before it's afternoon or extra-curricular route. To meet that goal, the Administration recommends a base contract with Veregy which outlines the project goals and documents the cost for the three chargers; two dual port Level 2 chargers and one dual port Level 3 charger along with 5 year, extended parts and labor warranties. As a point of

clarification, the addition of the one Level 3 charger and the extended warranties on the chargers was an upgrade that had to be added to the Veregy recommended Phase 1 proposal (which is why the contract amount in the attached agreement is \$69,585 more than the numbers presented in the attached tally sheet.)

In recent weeks, the Administration also learned that Bluebird is forecasting delivery of the 4 EV buses in November of 2022. Therefore, the Administration recommends the charging stations for the RFP be ordered ASAP. To meet that goal, the Administration recommends a base contract with Veregy which outlines the project goals and documents the cost for the three chargers; two dual port Level 2 chargers and one dual port Level 3 charger along with 5 year, extended parts and labor warranties to be approved at the June 16, 2022 Regular Board meeting. The Administration has a goal of finalizing the details on the remaining electrical infrastructure (with consideration of additions to the solar production infrastructure on-site) be finalized and presented to the Board of consideration soon afterward with a goal of the July 21, 2022 Board of Education meeting if at all possible.

In the meantime, the Administration is planning to temporarily install the three dual port chargers near the south end of the Transportation Service Center while the site improvements are finalized for the permanent installation location.

Recommendation:

The Administration recommends the Board of Education approve the Base Agreement with Veregy as attached at their June 16, 2022, Regular Board Meeting.

DR/jk

	A	B	C	D	E
1	Summary of Proposals to HCSD158				
2	RFP Guaranteed Energy Savings Contract 2022-32				
3	Item Description	Veregy	Ameresco	Forefront	
4	experience w EV Bus installations	13 yrs, In-House staff	engineer hired 2021 from Tesla (2013-2021), installation in MA in 2018, installation in MAC airport 4 chargers 2014	Forefront partnered with inCharge for this proposal. InCharge has hundreds of clients	
5	experience w Solar installations	11 yrs, over 90, up to 13MW	8 yrs, many	Very large operational presence	
6	included detail analysis of EV bus operational savings	Yes, \$7,806 per bus per year with average route	none provided	none provided	
7	provided electrical infrastructure for 12 EV uses and support solar in Phase 1 offer including site lighting	Phase1 offer has solar to support first 4 buses	Yes	yes w solar in PPA or large scale community solar	
8	provided EV bus charging proposal as requested	Phase 1: one dual port Level 2 AC charger and two single port bidirectional Level 3 DC fast charger Phase 2: eight single port bidirectional Level 3 DC fast chargers	Phase 1: two single port Level 2 AC charger and two single port bidirectional Level 3 DC fast charger Phase 2: eight single port bidirectional Level 3 DC fast chargers	Phase 1: two single port Level 2 AC charger and two single port bidirectional Level 3 DC fast charger Phase 2: eight single port bidirectional Level 3 DC fast chargers	
9	provided alternative phase 1 - EV bus charging w electrical infrastructure for phase 2 proposal as requested	Phase 1: two dual port Level 2 AC charger Phase 2: three dual port Level 2 AC charger and two single port, bidirectional Level 3 DC fast chargers	Phase 1: two single port Level 2 AC charger and two single port bidirectional Level 3 DC fast charger Phase 2: eight single port bidirectional Level 3 DC fast chargers and replace the two level 2 chargers from Phase 1 with level 3 chargers	Phase 1: two single port Level 2 AC charger and two single port bidirectional Level 3 DC fast charger Phase 2: eight single port Level 2 AC fast chargers	
10	Provided theoretical V2G revenue analysis as requested in proposal	Yes, estimate revenue over 10 years at \$31,613.00	no data provided	none provided	
11	solar installation proposal	Phase 1: solar to offset 4 EV buses 60.0 kW-ac Phase2: Solar to offset 8 EV buses 120 kW-ac	solar to offset all 12 buses in Phase 1	PPA to offset 12 buses installed in phase 1 or community solar installed	
12	solar maintenance and Measurement & Verification included	yes for year1 thru 6	available upon request, but not included in analysis	yes, since PPA	
13	Solar ownership model	Pre-paid Solar Purchase Agreement	D158 owns and collects, Ameresco will assist with credits collection for a fee	PPA or community solar lease on D158 property with first right to some of the power	

	A	B	C	D	E
14	Item Description	Veregy	Ameresco	Forefront	
15	Cumulative Cashflow Analysis:	Phase 1 Veregy recommended Solution: Cash Option with SPA for solar 20 yr. - \$817,663	using base line utility rate on in at meter for 20 years - \$259,776	EVCS w solar for phase 1 and 2 for 20 years - (-\$1,136,655 w \$0.519 fixed 20 yr PPA rate) a loss	
16			using base line utility rate on in at meter for 25 years - \$488,210	EVCS w solar for phase 1 and 2 for 20 years - (-\$2,599,684 w \$0.0820 fixed 20 yr. PPA rate) a loss	
17		Phase 1 Veregy recommended Solution: Cash Option with SPA for solar 30 yr. - \$1,149,649		many other scenarios provided with varying PPA rates and	
18		Phase 1 Veregy recommended Solution: Finance Option with SPA for solar 20 yr. - \$692,307		using Ameresco calculated on-peak and off-peak rates for 20 years - \$689,237	
19				using Ameresco calculated on-peak and off-peak rates for 25 years - \$1,015,748	
20		Phase 1 Veregy recommended Solution: Finance Option with SPA for solar 30 yr. - \$1,009,776			
21			Phase 1 Veregy recommended Solution: Solar Financed Option 20 yr. - \$656,920		
22		Phase 1 Veregy recommended Solution: Solar Financed Option 30 yr. - \$971,828			

	A	B	C	D	E
23	Item Description	Veregy	Ameresco	Forefront	
24	construction cost - Phase 1- D158 model EV electrical infrastructure	\$459,550	NA	\$507,203	
25	construction cost - Phase 1- recommended alternative model EV electrical infrastructure	\$341,783	NA	NA	
26	Solar base proposal - Phase1	\$518,564	NA	PPA	
27	construction cost - Phase 2- D158 model EV electrical infrastructure	\$571,557	NA	\$318,900	
28	construction cost - Phase 2- recommended model EV electrical infrastructure	\$218,236	NA	\$112,681	
29	Solar base proposal - Phase 2	\$354,346	NA	PPA or Community Solar	
30	total cost phase 1 and 2 w Solar D158 model	\$1,904,017	\$ 2,165,495	PPA or Community Solar	
31	total cost phase 1 and 2 w Solar Responder model	\$1,432,929	\$ 1,429,995	PPA or Community Solar	
32					
33	Special Notes		1. Offered an alternative approach to electricity procurement of balance of load at a forecasted lower rate	1. offer to build a large scale community solar on north Square Barn Campus	
34			2. Energy Savings would be stipulated with no M&V		
35			3. Microgrid controls proposed to manage when buses draw power from the grid		

VEREGY AGREEMENT with Huntley Community School District #158

CUSTOMER NAME: Huntley Community School District 158

DATE OF SUBMISSION: June 16, 2022

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ATTACHMENT A THE WORK (SCOPE-OF-WORK)

ATTACHMENT B THE INSTALLATION SCHEDULE

ATTACHMENT C PAYMENT SCHEDULE

ATTACHMENT D ENERGY GUARANTEE

ATTACHMENT E SCHEDULE OF SAVINGS

ATTACHMENT F PROJECT ACCEPTANCE

Note Regarding Modifications Made to this Agreement: Provisions in the printed document that are not to be included in the agreement may be deleted by striking through the word, sentence or paragraph to be omitted. It is recommended that unwanted provisions not be made illegible. The parties should be clearly aware of the material deleted from the standard form. **Do not make any modifications to this Agreement unless approval to do so has been granted. Changes may be made only by deletion as explained above, or, by addendum.**

ARTICLE 1 GENERAL PROVISIONS

- 1.1** This Agreement, including all Attachments, Exhibits, and Schedules referenced herein (hereinafter the "Agreement") is made this day of June 16, 2022 (the "Effective Date") by and between Control Technology and Solutions, LLC, a Missouri limited liability company and VEREGY, LLC all doing business as "VERGY" and collectively referred to herein as "ESCOE" with a principal place of business at (16647 Chesterfield Grove Road, Suite 200, Chesterfield, MO 63005), and Board of Education of Huntley Community School District 158 ("CUSTOMER") with a principal place of business at 650 Dr. John Burkey Dr., Algonquin, IL 60102, (collectively the "Parties").
- 1.2** **EXTENT OF AGREEMENT:** This Agreement, including all attachments and exhibits hereto, represents the entire agreement between CUSTOMER and ESCOE and supersedes all prior negotiations, representations or agreements. This Agreement shall not be superseded by any provisions of the documents for construction and may be amended only by written instrument signed by both CUSTOMER and ESCOE. None of the provisions of this Agreement shall be modified, altered, changed or voided by any subsequent Purchase Order issued by CUSTOMER, which relates to the subject matter of this Agreement.
- 1.3** As used in this Agreement, the term "Work" means the construction and services required by the Contract Documents, whether completed or partially completed, and includes all other labor, materials, equipment and services provided or to be provided by ESCOE to fulfill ESCOE's obligations, as described in Attachment A and otherwise set forth in the Contract Documents. The Work may constitute the whole or a part of the Project. The Work specifically excludes certain design and construction, which are the subject of separate agreements between CUSTOMER and parties other than ESCOE.
- 1.4** The Project is the total construction of which the Work performed by ESCOE under this Agreement may be the whole or a part.
- 1.5** The Contract Documents consist of this Agreement, its attachments, exhibits, schedules, and addenda.
- 1.6** Installation Schedule means that schedule set out in Attachment B describing the Parties' intentions respecting the times by which the components or aspects of the Work therein set forth shall be installed and/or ready for acceptance or beneficial use by CUSTOMER.

ARTICLE 2 ESCOE'S RESPONSIBILITIES

2.1 ESCOE Services

- 2.1.1** ESCOE shall be responsible for construction of the Project.
- 2.1.2** ESCOE will assist in securing permits necessary for the Work. CUSTOMER shall pay such proper and legal fees to public officers and others as may be necessary to the due and faithful performance of the Work and which may arise incidental to the fulfilling of these specifications.

2.2 Responsibilities with Respect to the Work

- 2.2.1** ESCOE will provide construction supervision, inspection, labor, materials, tools, construction equipment and subcontracted items necessary for the execution and completion of the Work.
- 2.2.2** ESCOE shall keep the premises in an orderly fashion and free from unnecessary accumulation of waste materials or rubbish caused by its operations. If ESCOE damages property not needed for the Work, ESCOE shall repair the property to its pre-existing condition unless CUSTOMER directs otherwise. At the completion of the Work, ESCOE shall remove waste material supplied by ESCOE under this Agreement as well as all its tools, construction equipment, machinery and surplus material. ESCOE shall dispose of all waste materials or rubbish caused by its operations. ESCOE shall be responsible for disposal of toxic or hazardous materials removed from the facilities, such as ~~25~~ fluorescent lights, potential polychlorinated

biphenyl containing light ballasts and mercury-containing controls. ESCOE shall give all notices and comply with all laws and ordinances legally enacted as of the date of execution of the Agreement governing the execution of the Work. Provided, however, that ESCOE shall not be responsible nor liable for the violation of any code, law or ordinance caused by CUSTOMER or existing in CUSTOMER's property prior to the commencement of the Work.

- 2.2.3 ESCOE shall comply with all applicable federal, state and municipal laws and regulations that regulate the health and safety of its workers while providing the Work, and shall take such measures as required by those laws and regulations to prevent injury and accidents to other persons on, about or adjacent to the site of the Work. It is understood and agreed, however, that ESCOE shall have no responsibility for elimination or abatement of health or safety hazards created or otherwise resulting from activities at the site of the Work carried on by persons not in a contractual relationship with ESCOE, including CUSTOMER, CUSTOMER's contractors or subcontractors, CUSTOMER's tenants or CUSTOMER's visitors. CUSTOMER agrees to cause its contractors, subcontractors and tenants to comply fully with all applicable federal, state and municipal laws and regulations governing health and safety and to comply with all reasonable requests and directions of ESCOE for the elimination or abatement of any such health or safety hazards at the site of the work.
- 2.2.4 ESCOE shall pay not less than the prevailing hourly rate of wages, and the generally prevailing rate of hourly wages for legal holiday and overtime work, as determined by the Illinois Department of Labor to all laborers, workers, and mechanics performing work under this Agreement.
- 2.2.5 ESCOE shall, at its sole cost and expense, meet the requirements for background checks set forth in the Guaranteed Energy Savings Contract – RFP #2022-32.
- 2.2.6 ESCOE shall comply with the provisions of the Employment of Illinois Workers on Public Works Act.

2.3 Patent Indemnity

- 2.3.1 ESCOE shall, at its expense, defend or, at its option, settle any suit that may be instituted against CUSTOMER for alleged infringement of any United States patents related to the hardware manufactured and provided by ESCOE, provided that:
 - 1. Such alleged infringement consists only in the use of such hardware by itself and not as part of, or in combination with, any other devices, parts or software not provided by ESCOE hereunder;
 - 2. CUSTOMER gives ESCOE immediate notice in writing of any such suit and permits ESCOE, through counsel of its choice, to answer the charge of infringement and defend such suit; and
 - 3. CUSTOMER gives ESCOE all needed information, assistance and authority, at ESCOE's expense, to enable ESCOE to defend such suit.
- 2.3.2 If such a suit has occurred, or in ESCOE's opinion is likely to occur, ESCOE may, at its election and expense: obtain for CUSTOMER the right to continue using such equipment; or replace, correct or modify it so that it is not infringing; or remove such equipment and grant CUSTOMER a credit therefore, as depreciated.
- 2.3.3 In the case of a final award of damages in any such suit, ESCOE will pay such award. ESCOE shall not, however, be responsible for any settlement made without its written consent.
- 2.3.4 This article states ESCOE's total liability and CUSTOMER's sole remedy for any actual or alleged infringement of any patent by the hardware manufactured and provided by ESCOE hereunder. In no event shall ESCOE be liable for any indirect, special or consequential damages resulting from any such actual or alleged infringement, except as set forth in this section 2.3.

2.4 Warranties and Completion

- 2.4.1 ESCOE warrants CUSTOMER good and clear title to all equipment and materials furnished to CUSTOMER pursuant to this Agreement free and clear of liens and encumbrances. ESCOE hereby warrants that all such equipment and materials shall be of good quality and shall be free from defects in materials and workmanship, including installation and setup, for a period of two (2) years from the date of beneficial use or substantial completion of the equipment or portion of the Work in question, provided that no repairs, substitutions, modifications, or additions have been made, except by ESCOE or with ESCOE's written permission, and provided that after delivery such equipment or materials have not been subjected by non-ESCOE personnel to accident, neglect, misuse, or use in violation of any instructions supplied by ESCOE. ESCOE's sole liability hereunder shall be to repair promptly or replace defective equipment or materials, at CUSTOMER'S option and at ESCOE's expense. Any defect on work or materials shall be replaced or corrected to the satisfaction of the customer within fourteen (14) days upon notification by customer at no cost to customer. The limited warranty contained in this Section 2.4.1 shall constitute the exclusive remedy of CUSTOMER and the exclusive liability of ESCOE for any breach of any warranty related to the equipment and materials furnished

by ESCOE pursuant to this Agreement.

- 2.4.2 In addition to the warranty set forth in Section 2.4.1 above, ESCOE shall, at CUSTOMER's request, assign to CUSTOMER any and all manufacturer's or installer's warranties for equipment or materials not manufactured by ESCOE and provided as part of the Work, to the extent that such third-party warranties are assignable and extend beyond the two (2) year limited warranty set forth in Section 2.4.1.
- 2.4.3 The warranties set forth herein are exclusive, and ESCOE expressly disclaims all other warranties, whether written or oral, implied or statutory, including but not limited to, any warranties of merchantability and fitness for a particular purpose, with respect to the equipment and materials provided hereunder. ESCOE shall not be liable for any special, indirect, incidental or consequential damages arising from, or relating to, this limited warranty or its breach.
- 2.4.4 ESCOE's warranty excludes remedy for damage or defect caused by abuse, modifications not executed by ESCOE, improper or insufficient maintenance, if required by manufacturer, or improper operation.

2.5 Hazardous Materials

- 2.5.1 ESCOE and its subcontractors shall not be required to handle, remove, come into contact with, dispose of, or otherwise work with hazardous materials existing on the project site at the date of this Agreement or resulting, either directly or indirectly, from any acts or omissions of CUSTOMER, its employees, agents or assigns, or any of its other contractors or subcontractors. "Hazardous materials" as used herein includes all hazardous or toxic substances or materials as may be so designated by federal, state or local governmental entities. "Hazardous materials" shall also include fungus and mold. If, during the performance of the Work, the presence of hazardous materials is discovered or reasonably suspected, ESCOE shall notify CUSTOMER of such discovery or suspicion and shall be permitted to immediately cease all work which requires contact with or exposure to such hazardous materials, until the CUSTOMER has made arrangements for the removal of the same. ESCOE shall be entitled to an extension of the Contract Time for ceasing work pursuant to this Section.
- 2.5.2 To the extent permitted by law CUSTOMER shall indemnify, defend, and hold ESCOE and its respective officers, directors, employees, agents and subcontractors (collectively the "Indemnified Parties"), harmless from, against, and in respect of any and all rights, claims, demands, liabilities, obligations, orders, assessments, interest, penalties, fines, settlement payments, costs, expenses and damages, including, without limitation, reasonable legal fees and out-of-pocket expenses ("Damages") imposed upon or incurred by any Indemnified Party and that arise from claims asserted by third parties or by CUSTOMER concerning any Hazardous Materials; provided that the Damages are not the direct result of any act or omission of ESCOE or its agents.
- 2.5.3 Unless prior to the execution of this Agreement, ESCOE received written notification from CUSTOMER of the existence of Hazardous Materials on the site, and said notice included a description of the Hazardous Materials, and the quantity and location of the Hazardous Materials, CUSTOMER is hereby representing to ESCOE that CUSTOMER is not aware of any Hazardous Materials present at the site.
- 2.5.4 If the structure(s) where the Contract Work is to be performed was built before 1978, CUSTOMER understands that it may contain lead paint. CUSTOMER also understands that the only way to know whether lead paint is present is to have one or more paint samples in the work area tested. CUSTOMER authorizes, upon request of ESCOE, those tests to be done by ESCOE and agrees to pay ESCOE for the costs of those tests, in addition to the Contract Price. Alternatively, as a condition of accepting this Contract, CUSTOMER agrees to provide ESCOE with documentation demonstrating, to ESCOE's reasonable satisfaction, that:
 - (1) the areas where the Contract Work is to be performed has been tested and determined to be lead free by a certified risk assessor, certified lead inspector or certified renovator;
 - (2) the areas where the Contract Work is to be performed is paint free; and/or
 - (3) the areas where the Contract Work is to be performed were built after 1977.
- 2.5.5 ESCOE shall indemnify, defend, and hold CUSTOMER and its respective officers, directors, employees, agents and subcontractors (collectively the "Indemnified Parties"), harmless from, against, and in respect of any and all rights, claims, demands, liabilities, obligations, orders, assessments, interest, penalties, fines, settlement payments, costs, expenses and damages, including, without limitation, reasonable legal fees and out-of-pocket expenses ("Damages") imposed upon or incurred by any Indemnified Party and that arise from claims asserted by third parties or by ESCOE concerning any Hazardous Materials that were brought to the project site by ESCOE or its subcontractors.

ARTICLE 3 CUSTOMER'S RESPONSIBILITIES

- 3.1 CUSTOMER shall provide ESCOE full information regarding the requirements for the Work.
- 3.2 CUSTOMER shall designate a representative who shall be fully acquainted with the Work, and who has

- authority to approve changes in the scope of the Work and render decisions promptly.
- 3.3** CUSTOMER shall furnish to ESCOE all information regarding legal limitations, utility locations and other information reasonably pertinent to this Agreement, the Work and the Project.
- 3.4** CUSTOMER shall secure and pay for all necessary approvals, easements, assessments, permits and charges required for the construction, use or occupancy of permanent structures or for permanent changes in existing facilities, including charges for legal and auditing services.
- 3.5** If CUSTOMER becomes aware of any fault or defect in the Work, it shall give prompt written notice thereof to ESCOE, however, the CUSTOMER's failure to give timely notice within (14) days of the date of discovery of the defect in the work shall not relieve ESCOE of its responsibilities under Section 2.4 WARRANTIES AND COMPLETION of this AGREEMENT.
- 3.6** The services and information required by the above paragraphs shall be furnished with reasonable promptness at CUSTOMER's expense and ESCOE shall be entitled to rely upon the accuracy and the completeness thereof.
- 3.7** Prior to the commencement of the Work and at such future times as ESCOE shall reasonably deem appropriate, CUSTOMER shall furnish evidence in a form satisfactory to ESCOE that sufficient funds are available and committed to pay for the Work. Unless such evidence is furnished, ESCOE is not required to commence or continue any Work. Further, if CUSTOMER does not provide such evidence, ESCOE may stop work upon fifteen (15) days notice to CUSTOMER. The failure of ESCOE to insist upon the providing of this evidence at any one time shall not be a waiver of CUSTOMER's obligation to make payments pursuant to this Agreement, nor shall it be a waiver of ESCOE's right to request or insist that such evidence be provided at a later date.
- 3.8** CUSTOMER shall comply with all applicable federal, state and municipal laws and regulations governing occupational health and safety in the areas where ESCOE will perform services and/or perform the Work. CUSTOMER represents and warrants that, except as otherwise disclosed in this Agreement, in the areas where ESCOE will undertake Work or provide services, there are no: (a) materials or substances classified as toxic or hazardous either (i) on or within the walls, floors, ceilings or other structural components, or (ii) otherwise located in the work area, including asbestos or presumed asbestos-containing materials, formaldehyde, containers or pipelines containing petroleum products or hazardous substances, etc.; (b) situations subject to special precautions or equipment required by federal, state or local health or safety regulations; or (c) unsafe working conditions. CUSTOMER shall notify ESCOE of any changes or updates that occur during the course of the Agreement. If any such materials, situations or conditions, whether disclosed or not, are in fact discovered by ESCOE or others and provide an unsafe condition for the performance of the Work or services, the discovery of the material, situation or condition shall constitute a cause beyond ESCOE's reasonable control and ESCOE shall have the right to cease or not commence the Work until the area has been made safe by CUSTOMER or CUSTOMER's representative, at CUSTOMER's expense. To the fullest extent allowed by law, customer shall indemnify and hold ESCOE harmless from and against any and all claims and costs of whatever nature, including but not limited to, consultants' and attorneys' fees, damages for bodily injury and property damage, fines, penalties, cleanup costs and costs associated with delay or work stoppage, that in any way results from or arises under the breach of the representations and warranties in this section, the existence of mold or a hazardous substance at a site, or the occurrence or existence of the situations or conditions described in this section, whether or not customer provides ESCOE advance notice of the existence or occurrence and regardless of when the hazardous substance or occurrence is discovered or occurs. Nothing in this section shall be construed to require that customer indemnify and hold harmless ESCOE from claims and costs resulting from the negligent use by ESCOE of any hazardous substance brought to the site by ESCOE (and customer acknowledges that ESCOE may bring to the site lubricants or other materials that are routinely used in performing maintenance and that may be classified as hazardous).
- 3.9** In addition to the price set forth in Article 6 of this Agreement, CUSTOMER shall pay any present and future taxes or any other governmental charges now or hereafter imposed by existing or future laws with respect to the sale, transfer, use, ownership or possession of the Work provided hereunder, excluding taxes on ESCOE's net income.
- 3.10** ESCOE shall be entitled to rely on the accuracy of the information furnished by CUSTOMER. The CUSTOMER shall furnish information and services required of CUSTOMER by the Contract Documents with reasonable promptness.

ARTICLE 4 SUBCONTRACTS

- 4.1** At its option, ESCOE may subcontract some or all of the Work subject to the District's approval of all subcontractors. Approval will not be unreasonably withheld. Names and qualifications of subcontractors must be submitted at least three weeks in advance of subcontractor scheduled start date, unless otherwise agreed by the parties.

- 4.2 A Subcontractor is a person or entity who has a direct contract with ESCOE to provide work, labor and materials in connection with the Work. The term Subcontractor does NOT include any separate contractors employed by CUSTOMER or such separate contractors' subcontractors.
- 4.3 For the purposes of this Agreement, no contractual relationship shall exist between CUSTOMER and any Subcontractor. ESCOE shall be responsible for the management of its Subcontractors in their performance of their Work.
- 4.4 CUSTOMER shall not hire any of ESCOE's Subcontractors without the prior written approval of ESCOE.

ARTICLE 5 INSTALLATION AND ACCEPTANCE

- 5.1 The Work to be performed under this Agreement shall be commenced and substantially completed as set forth in the Installation Schedule attached hereto as Attachment B.
- 5.2 If ESCOE is delayed at any time in the progress of performing its obligations under this Agreement by any act of neglect of CUSTOMER or of any employee or agent of CUSTOMER or any contractor employed by CUSTOMER; or by changes ordered or requested by CUSTOMER in the Work performed pursuant to this Agreement; or by labor disputes, fire, unusual delay in transportation or deliveries, adverse weather conditions or other events or occurrences which could not be reasonably anticipated; or unavoidable casualties; or any other problem beyond ESCOE's reasonable control (an "Excusable Delay"), then the time for performance of the obligations affected by such Excusable Delay shall be extended by the period of any delay actually incurred as a result thereof.

In the event of significant delay or price increase of material, or equipment occurring during the performance of the Agreement through no fault of Veregy, the Contract Price, time of completion or contract requirements shall be equitably adjusted by change order in accordance with the procedures of the Agreement. A change in price of an item of material, equipment, or energy will be considered significant when the price of an item increases 15% or more between the date of this Agreement and the date of purchase.

- 5.3 ESCOE shall provide Delivery and Acceptance Certificates in a form acceptable to CUSTOMER and ESCOE (the "Delivery and Acceptance Certificates") for the Work provided pursuant to the Schedule identified in Attachment F. Upon receipt of each Delivery and Acceptance Certificate, CUSTOMER shall promptly inspect the Work performed by ESCOE identified therein and execute each such Delivery and Acceptance Certificate as soon as reasonably possible, but in no event later than ten (10) days after delivery of the same by ESCOE, unless CUSTOMER provides ESCOE with a written statement identifying specific material performance deficiencies that it wishes ESCOE to correct. ESCOE will use reasonably diligent efforts to correct all such material deficiencies and will give written notice to CUSTOMER when all such items have been corrected. The Parties intend that a final Delivery and Acceptance Certificate will be executed for the Work as soon as all Work is installed and operating. Execution and delivery by CUSTOMER of such final Delivery and Acceptance Certificate with respect to the Work shall constitute "Final Acceptance" of such Work performed by ESCOE pursuant to the Installation Schedule.
- 5.4 **Payment Verification** Prior to final acceptance of all energy conservation measures by the District, ESCOE shall provide Waivers of Lien as verification of payment in full for services rendered. ESCOE shall provide a schedule of values during the project. All final waivers must state "Paid in Full" in place of a dollar amount. Final payment will not be released until final waivers marked "Paid in Full" are submitted.

ARTICLE 6 PRICE AND PAYMENT

6.1 Price

- 6.1.1 The price for the Work is four hundred eleven thousand, three hundred and sixty-eight Dollars (\$411,368), subject to the adjustments set forth in Articles 5 and 7.
- 6.1.2 The price is based upon laws, codes and regulations in existence as of the date this Agreement is executed. Any future changes after commencement of the work in or to applicable laws, codes and regulations affecting the cost of the Work shall be the responsibility of CUSTOMER and shall entitle ESCOE to an equitable adjustment in the price and schedule.
- 6.1.3 The price will be modified for delays caused by CUSTOMER and for Changes in the Work, all pursuant to Article 7.
- 6.1.4 The license fees for all licensed software are included in the price to be paid by CUSTOMER as identified in this Article 6.
- 6.1.5 If, at any time, CUSTOMER requests overtime work which requires overtime or premium pay, ESCOE shall be entitled to add such premium or overtime pay to the Contract Price, plus ESCOE's overhead and profit,

subject to the review and approval of CUSTOMER.

- 6.1.6** The Contract Price does not include the items of work specifically excluded in Attachment A. If CUSTOMER requests ESCOE to perform any of the work expressly excluded in said Attachment, the cost for this additional work, plus ESCOE's overhead and profit, shall be added to the Contract Price.

6.2 Payment

- 6.2.1** Upon execution of this Agreement, CUSTOMER shall pay or cause to be paid to ESCOE the full price for the Work, in accordance with the Payment Schedule, Attachment C. Payment shall be made net forty five (45) days of invoice date.
- 6.2.2** Payments due and unpaid shall bear interest from the date payment is due at the rate of 1 ½% per month, compounded monthly or the maximum amount permissible per law; whichever is less. In the event that Customer failed to pay ESCOE any sums due, Customer shall pay ESCOE all attorney's fees incurred by ESCOE in collecting amounts owed to ESCOE under this Agreement. If a progress payment is not paid by the due date, ESCOE reserves the right (without further notice) to immediately stop work until the progress payment then due is made, increased by the amount of ESCOE's costs of shutdown, delay and startup and, in such event, ESCOE will not be liable or responsible for any damages, costs or delays whatsoever due to such work stoppage. ESCOE reserves the right (without further notice) to terminate this Agreement altogether if work is stopped for thirty (30) or more days (whether or not consecutive days) because of a failure to make progress payments, and, in such event, also reserves the right to recover payment for all work executed and losses from stoppage of the work including reasonable overhead and profit.

ARTICLE 7 CHANGES IN THE PROJECT

- 7.1** A Change Order is a written order signed by CUSTOMER and ESCOE authorizing a change in the Work or adjustment in the price, or a change to the Installation Schedule described in Attachment B. Each Change Order shall describe the change in the work, the amount of adjustment, if any, to the Contract Price, and the extent of any adjustment to the completion date.
- 7.2** CUSTOMER may request ESCOE to submit proposals for changes in the Work.
- 7.3 Claims for Concealed or Unknown Conditions:** The Contract Price has been based on normal site conditions, without allowance for any additional work that might be caused by unanticipated site conditions. If conditions are encountered at the site that are (1) subsurface or otherwise concealed physical conditions which differ materially from those indicated in the Contract Documents, or (2) unknown physical conditions of an unusual nature, which differ materially from those ordinarily found to exist and generally recognized as inherent in construction activities of the character provided for in the Contract Documents, then notice by the observing party shall be given to the other party promptly before conditions are disturbed and in no event later than twenty-one (21) days after first observance of the conditions, and, if appropriate, an equitable adjustment to the Contract Price and Installation Schedule shall be made by a Change Order. Said adjustment in Contract Price shall include ESCOE's overhead and profit. If agreement cannot be reached by the Parties, the party seeking an adjustment in the Price or Installation Schedule may assert a claim in accordance with Paragraph 7.4.
- 7.4** If ESCOE wishes to make a claim for an increase in the Contract Price or an extension in the Installation Schedule, it shall give CUSTOMER written notice thereof within fourteen days (14) after the occurrence of the event giving rise to such claim. This notice shall be given by ESCOE before proceeding to execute the Work, upon approval by CUSTOMER to proposal of work except in an emergency endangering life or property, in which case ESCOE shall have the authority to act, in its discretion, to prevent threatened damage, injury or loss. Claims arising from delay shall be made within fourteen days (14) after the delay. Increases based upon design and estimating costs with respect to possible changes requested by CUSTOMER shall be made within fourteen days (14) after the decision is made not to proceed with the change. No such claim shall be valid unless so made. If CUSTOMER and ESCOE cannot agree on the amount of the adjustment in the Price, or the Installation Schedule, it shall be determined pursuant to the provisions of Article 12. Any change in the Price or the Installation Schedule resulting from such claim shall be authorized by Change Order.
- 7.5 Emergencies** In any emergency affecting the safety of persons or property, ESCOE shall act, at its discretion, to prevent threatened damage, injury or loss. Any increase in the Price or extension of time claimed by ESCOE on account of emergency work shall be determined as provided in Section 7.4.
- 7.6 Minor Changes** ESCOE shall, with CUSTOMER's approval, have the authority to make minor changes in the Work so long as they do not result in a material alteration or modification or cause an adjustment to the Contract Price or an extension of the Contract Time.

ARTICLE 8 INSURANCE, INDEMNITY, WAIVER OF SUBROGATION, AND LIMITATION OF LIABILITY

8.1 Indemnity

8.1.1 ESCOE agrees to indemnify and hold CUSTOMER, and CUSTOMER's consultants, agents and employees harmless from all claims for bodily injury and property damages [other than the Work itself and other property insured under Paragraph 8.4] to the extent such claims result from or arise under ESCOE's negligent actions or willful misconduct in its performance of the Work, nothing in this article shall be construed or understood to alter the limitations of liability contained in this article, article 2, or the indemnification contained in section 3.8. Except as otherwise

provided herein, ESCOE's obligation, if any, to indemnify the CUSTOMER does not extend to losses sustained in whole or in part as a result of the CUSTOMER's (or its agent's) acts or omissions.

8.1.2 To the extent permitted by law, CUSTOMER shall indemnify and hold harmless ESCOE and ESCOE's consultants, agents, and employees from and against all claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of, or resulting from, any negligent act or omission of CUSTOMER or CUSTOMER's contractors, consultants, agents or employees.

8.1.3 CUSTOMER shall require any other contractor who may have a contract on this project with CUSTOMER to perform work in the areas where Work will be performed under this Agreement to agree to indemnify CUSTOMER and ESCOE and hold them harmless from all claims for bodily injury and property damage [other than property insured under Paragraph 8.4] that may arise from that contractor's operations. Such provisions shall be in a form satisfactory to ESCOE.

8.2 Contractor's Liability Insurance

8.2.1 ESCOE shall purchase and maintain such insurance as will protect it from claims that may arise out of or result from ESCOE's operations under this Agreement. ESCOE shall name the Customer as an additional insured. All insurance will meet customer's requirements set forth in the RFP document; Guaranteed Energy Savings Contract – RFP #2022-32.

8.2.2 The Commercial General Liability Insurance shall include premises-operations (including explosion, collapse and underground coverage), elevators, independent contractors, completed operations, and blanket contractual liability on all written contracts, all including broad form property damage coverage.

8.2.3 ESCOE's Commercial General and Automobile Liability Insurance, as required by Subparagraphs 8.2.1 and 8.2.2, shall be written for not less than limits of liability as outlined in the RFP document; Guaranteed Energy Savings Contract – RFP #2022-32.

8.2.4 ESCOE shall maintain at all times during the performance of the Work and Services hereunder, Worker's Compensation Insurance in accordance with the laws of the State in which the Work is performed.

8.3. CUSTOMER's Liability Insurance

8.3.1 CUSTOMER shall be responsible for purchasing and maintaining its own liability insurance and, at its option, may purchase and maintain such insurance as will protect it against claims that may arise from operations under this Agreement.

8.4 Insurance to Protect Project

8.4.1 CUSTOMER shall purchase and maintain replacement property insurance for the length of time to complete the Project. This insurance shall include as named additional insureds ESCOE and ESCOE's Subcontractors and Sub-subcontractors and shall include, at a minimum, coverage for fire, windstorm, flood, earthquake, theft, vandalism, malicious mischief, transit, collapse, testing, and damage resulting from defective design, workmanship, or material in the existing facilities, CUSTOMER will increase limits of coverage, if necessary, to reflect estimated replacement costs. CUSTOMER will be responsible for any coinsurance penalties or deductibles. If the Work covers an addition to or is adjacent to an existing building, ESCOE and its Subcontractors and Sub-subcontractors shall be named additional insureds under CUSTOMER's Property Insurance covering such building and its contents.

8.4.1.1 If CUSTOMER finds it necessary to occupy or use a portion or portions of the Facilities prior to Substantial Completion thereof, such occupancy shall not commence prior to a time mutually agreed to by CUSTOMER and ESCOE and to which the insurance company or companies providing the property insurance have consented by endorsement to the policy or policies. This insurance shall not be canceled or lapsed on account of such partial occupancy. Consent of ESCOE and of the insurance company or

companies to such occupancy or use shall not be unreasonably withheld.

8.4.2 CUSTOMER shall purchase and maintain such insurance as will protect CUSTOMER and ESCOE against loss of use of CUSTOMER's property due to those perils insured pursuant to Subparagraph 8.4.1. Such policy will provide coverage for expenses of expediting materials, continuing overhead of CUSTOMER and ESCOE, necessary labor expense including overtime, loss of income by CUSTOMER and other determined exposures. Exposures of CUSTOMER and ESCOE shall be determined by mutual agreement and separate limits of coverage fixed for each item.

8.4.3 ESCOE and CUSTOMER shall provide Certificate(s) of Insurance to each other before work on the Project begins. All insurance coverage(s) must be with a carrier rated A or better by one of the National Insurance Rating Agencies such as A.M. Best or if customer is self-insured then a certificate of self-insurance shall be provided. ESCOE and customer will be given sixty (60) days notice of cancellation, nonrenewal, or any endorsements restricting or reducing coverage. ESCOE will maintain a file of sub-contractors insurance certificates evidencing compliance with these requirements. All insurers shall be licensed by the State of Illinois and rated A-Vu or better by A.M. Best or comparable rating service or be an authorized Risk Retention Group acceptable to the School District.

8.5 Property Insurance Loss Adjustment

8.5.1 Any insured loss shall be adjusted with CUSTOMER and ESCOE and made payable to CUSTOMER and ESCOE as trustees for the insureds, as their interests may appear, subject to any applicable mortgagee clause.

8.5.2 Upon the occurrence of an insured loss, monies received will be deposited in a separate account and the trustees shall make distribution in accordance with the agreement of the parties in interest, or in the absence of such agreement, in accordance with an arbitration award pursuant to Article 12. If the trustees are unable to agree between themselves on the settlement of the loss, such dispute shall also be submitted to arbitration pursuant to Article 12.

8.7 Limitation of Liability

8.7.1 In no event shall ESCOE be liable for any special, incidental, indirect, speculative, remote, or consequential damages arising from, relating to, or connected with the work, equipment, materials, or any goods or services provided hereunder. The CUSTOMER waives claims against ESCOE for consequential damages arising out of or relating to this Agreement. This waiver includes damages incurred by CUSTOMER for rental expenses, for losses of use, income, profit, financing, business and reputation, and for loss of management or employee productivity or of the services of such persons.

ARTICLE 9 TERMINATION OF THE AGREEMENT

9.1 If ESCOE defaults in or fails or neglects to carry forward the Work in accordance with this Agreement, CUSTOMER may provide notice in writing of its intention to terminate this Agreement to ESCOE. If ESCOE, following receipt of such written notice, neglects to cure or correct the identified deficiencies within Seven (7) business days, CUSTOMER may provide a second written notice. If ESCOE has not, within Seven (7) business days after receipt of such notice, acted to remedy and make good such deficiencies, CUSTOMER may terminate this Agreement and take possession of the site together with all materials thereon, and move to complete the Work itself expeditiously. If the expense to finish the work exceeds the unpaid balance of the contract sum, ESCOE shall pay the difference to CUSTOMER.

9.2 If CUSTOMER fails to make payments as they become due, or otherwise defaults or breaches its obligations under this Agreement, ESCOE may give written notice to CUSTOMER of ESCOE's intention to terminate this Agreement. If, within fourteen (14) days following receipt of such notice, CUSTOMER fails to make the payments then due, or otherwise fails to cure or perform its obligations, ESCOE may, by written notice to CUSTOMER, terminate this Agreement and recover from CUSTOMER payment for Work executed and for losses sustained for materials, tools, construction equipment and machinery, including but not limited to, reasonable overhead, profit and applicable damages.

ARTICLE 10 ASSIGNMENT AND GOVERNING LAW

10.1 This Agreement shall be governed by the law of the State where the Work is performed and subject to the jurisdiction of the circuit court of McHenry County, Illinois.

10.2 Neither party to the Agreement shall assign this Agreement or sublet it as a whole without the written consent of the other party. Such consent shall not be reasonably withheld, except that ESCOE may assign to another party the right to receive payments due under this Agreement. ESCOE may enter into subcontracts for the Work, subject to the

District's approval per Section 4.1.

ARTICLE 11 MISCELLANEOUS PROVISIONS

11.1 The Table of Contents and headings in this Agreement are for information and convenience only and do not modify the obligations of this Agreement.

11.2 Confidentiality. As used herein, the term "CONFIDENTIAL INFORMATION" shall mean any information in readable form or in machine readable form, including software supplied to CUSTOMER by ESCOE that has been identified or labeled as "Confidential" and/or "Proprietary" or with words of similar import. CONFIDENTIAL INFORMATION shall also mean any information that is disclosed orally and is designated as "Confidential" and/or "Proprietary" or with words of similar import at the time of disclosure and is reduced to writing, marked as "Confidential" and/or "Proprietary" or with words of similar import, and supplied to the receiving party within ten (10) days of disclosure. All rights in and to CONFIDENTIAL INFORMATION and to any proprietary and/or novel features contained in CONFIDENTIAL INFORMATION disclosed are reserved by the disclosing party; and the party receiving such disclosure will not use the CONFIDENTIAL INFORMATION for any purpose except in the performance of this Agreement and will not disclose any of the CONFIDENTIAL INFORMATION to benefit itself or to damage the disclosing party. This prohibition includes any business information (strategic plans, etc.) that may become known to either party. Each party shall, upon request of the other party or upon completion or earlier termination of this Agreement, return the other party's CONFIDENTIAL INFORMATION and all copies thereof. Notwithstanding the foregoing provisions, neither party shall be liable for any disclosure or use of information disclosed or communicated by the other party if the information: (a) is publicly available pursuant to the provisions of the Open Meetings Act (OMA) and the Freedom of Information Act (FOIA) at the time of disclosure or later becomes publicly available other than through breach of this Agreement; or (b) is known to the receiving party at the time of disclosure; or (c) is subsequently rightfully obtained from a third party on an unrestricted basis; or (d) is approved for release in writing by an authorized representative of the disclosing party; or (e) is otherwise required by law. The obligation of this Article shall survive any expiration, cancellation or termination of this Agreement.

11.3 If any provision is held illegal, invalid or unenforceable, the remaining provisions of this Agreement shall be construed and interpreted to achieve the purposes of the Parties.

11.4 Risk of loss for all equipment and materials provided by ESCOE hereunder shall transfer to CUSTOMER upon delivery to CUSTOMER's Facilities from ESCOE or its Subcontractor and title shall pass upon final acceptance or final payment by CUSTOMER to ESCOE, whichever occurs later.

11.5 Final notice or other communications required or permitted hereunder shall be sufficiently given if personally delivered to the person specified below, or if sent by registered or certified mail, return receipt requested, postage prepaid, addressed as follows:

To ESCOE:

Veregy, LLC
Attention: Albert Willis
16647 Chesterfield Grove Road, Suite 200
Chesterfield, MO 63005

To
CUSTOMER:

Huntley Community
School District 158
650 Dr. John Burkey Dr.
Algonquin, IL 60102
Attn: Director of Operations and Maintenance

- 11.6 Waiver.** Customer or ESCOE's failure to insist upon the performance or fulfillment of any of each party's obligations under this Agreement shall not be deemed or construed as a waiver or relinquishment of the future performance of any such right or obligation hereunder.
- 11.7** If any provision of this Agreement or the application thereof to any circumstances shall be held to be invalid or unenforceable, then the remaining provisions of this Agreement or the application thereof to other circumstances shall not be affected hereby and shall be valid and enforceable to the fullest extent permitted by law.
- 11.8 Performance/Payment Bond.** ESCOE shall furnish a performance bond and payment bond covering the construction of the work in an amount equal to the contract price prior to commencement of work in a form acceptable to CUSTOMER.
- 11.9** The bond identified in Section 11.8 shall cover only the performance and payment exposure associated with the performance of the construction portion of the work.
- 11.10 Ambiguities.** The parties have each had the opportunity to review and negotiate the terms of this Agreement, and any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not apply in the interpretation of this Agreement.
- 11.11 Headings.** The section headings contained herein are intended for convenience and reference only, and are not a part of this Agreement.
- 11.12 Authority to Enter into this Contract.** The persons signing the Agreement on behalf of the parties are authorized to execute and accept contracts of this nature.
- 11.13 CUSTOMER Representations.** To the extent applicable, ESCOE and CUSTOMER warrant that they have the necessary power and authority to enter into this Agreement and this Agreement has been duly authorized by its duly elected representatives. This Agreement is a legal, valid and binding obligation of ESCOE and CUSTOMER.

ARTICLE 12 ARBITRATION

- 12.1** The Parties agree that any controversy or claim between ESCOE and CUSTOMER arising out of or relating to this Agreement, or the breach thereof, at the sole discretion of CUSTOMER shall be settled by arbitration, conducted in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association at a location specified by CUSTOMER. The arbitration will be conducted at a mutually agreeable location. Any award rendered by the arbitrator shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

ARTICLE 13 LIMIT OF LIABILITY – FIRE AND/OR SECURITY SYSTEMS

- 13.1** The parties agree that ESCOE is not an insurer; that the fire and/or security system and/or Service purchased herein is designed only to reduce the risk of loss; that CUSTOMER chose such system and/or Service from several levels of protection offered by ESCOE; that ESCOE will not be held liable for any loss, whether in tort or contract, which may arise from the failure of the system and/or Service; and that customer will indemnify, defend and save ESCOE harmless from any and all loss, claims, actions, causes of actions or expense, including attorneys' fees, arising from the actual or alleged malfunction or non-function of the system and/or service. The parties further agree that this Agreement shall not confer any rights on the part of any person or entity not a party hereto, whether as a third-party beneficiary or otherwise. Because it is extremely difficult to assess actual damages arising from the failure of a system and/or service, the parties agree that if any liability is imposed on ESCOE for damages or personal injury to either customer or any third party, such liability shall be limited to an aggregate amount not to exceed the value of the system installed. This sum shall be paid either as (i) liquidated damages and not as a penalty, or (ii) a limitation of liability agreed upon by the parties. No suit or action shall be brought against ESCOE more than one (1) year after the accrual of the cause of action thereof.

ARTICLE 14 GOVERNING LAW

This Agreement and the performance thereof shall be governed, interpreted, construed, and regulated by the laws of the State of Illinois. Any litigation concerning this Agreement shall be conducted in the courts located in McHenry County, and the parties hereto agree to the venue and personal jurisdiction of these courts.

APPROVALS:

The parties hereby execute this Agreement as of the date first set forth herein by the signatures of their duly authorized representatives:

Veregy, LLC

By _____

Name _____

Title _____

Date _____

Customer _____

By _____

Name _____

Title _____

Date _____

ATTACHMENT A TO CONTRACT SCOPE OF WORK

ESCOE includes the following requirements taken from District 158 RFP #2022-32

Grant Services: Provide assistance with processing of Applications for Grants, Incentives, and Rebates from all available sources as a part of the proposed Guaranteed Energy Savings Projects.

Professional Engineer Services: ESCOE will provide a Professional Engineer licensed in the State of Illinois who shall, at a minimum:

- Review and approve design of energy conservation measures under this contract
- Process all building permits necessary for the project
- Review of all commissioning efforts as outlined below herein
- Process all occupancy permits necessary for the project
- Review and approve ESCOE's annual audit of energy savings under this contract during the payback period

As a part of the Guaranteed Energy Savings Contract, ESCOE's Professional Engineer providing the services listed above shall also gain consensus on designs with the School District's Architect of record; consensus shall not be unreasonably withheld.

The School District's Architect of Record's time will be funded by the School District for these outlined service.

Construction Management: ESCOE will be required to work with current facilities management personnel in order to coordinate construction and provide appropriate training in operations and maintenance of all installed improvements. The District requires a full time on-site Construction Superintendent during the construction. No equipment or other improvements will be installed that would require the District to hire additional personnel unless contract negotiations produce an explicit exemption for a specific installation. Maintenance responsibilities shall be retained by the District, but at their discretion, they can negotiate for maintenance services with ESCOE.

Commissioning: ESCOE will be required to commission all new equipment, building systems and control programs installed as a part of the project. Commission shall include:

- Start-up of all new building control equipment whenever available from a qualified representative of the manufacturer of said equipment
- Functional performance testing of all new control systems and reprogrammed control systems
- Delivery of written documentation of all above referenced commissioning efforts to the District

Training: ESCOE will provide training on system to staff during or following system start-up.

O&M Manuals: At least two hard copies and one electronic (pdf) version of the operation and maintenance manuals for each site will be provided for all equipment replacements and/or upgrades. Completeness of delivered manuals are subject to approve of District.

As-Built Drawings: Where applicable, ESCOE must provide two hard copies and one electronic (pdf) version of "as built" and record drawings (or such electronic equivalents as may be agreed to with District) of all existing and modified conditions associated with the project, conforming to typical engineering standards. These should include controls drawings and operating manuals within 30 days of completed project installation.

District Inspection: District retains the right to have its representative visit the site during the audit and implementation phases of the project, and to attend relevant on-site or off-site meetings of ESCOE and or its subcontractors. District will have the right to inspect, test and approve the materials and work conducted in the facilities during construction and operation.

Final Approval of District: District retains final approval over the scope of work and all end use conditions.

Ownership of Drawings, Reports and Materials: All drawings, reports and materials prepared

by ESCOE specifically in performance of this contract shall become the property of District and will be delivered to District as needed, required or upon completion of construction.

Project Scope Development

The Energy Conservation Measures (ECMs) identified below represent the projects that were evaluated and are being proposed by VEREGY for the Huntley School District 158.

SCOPE OF WORK

Huntley CSD 158 is in the process of purchasing four (4) Bluebird Vision battery electric school buses that are to be delivered in the Fall of 2022 and the long-term goal of Huntley CSD #158 is to purchase eight more buses for a total of twelve Electric Buses for the district.

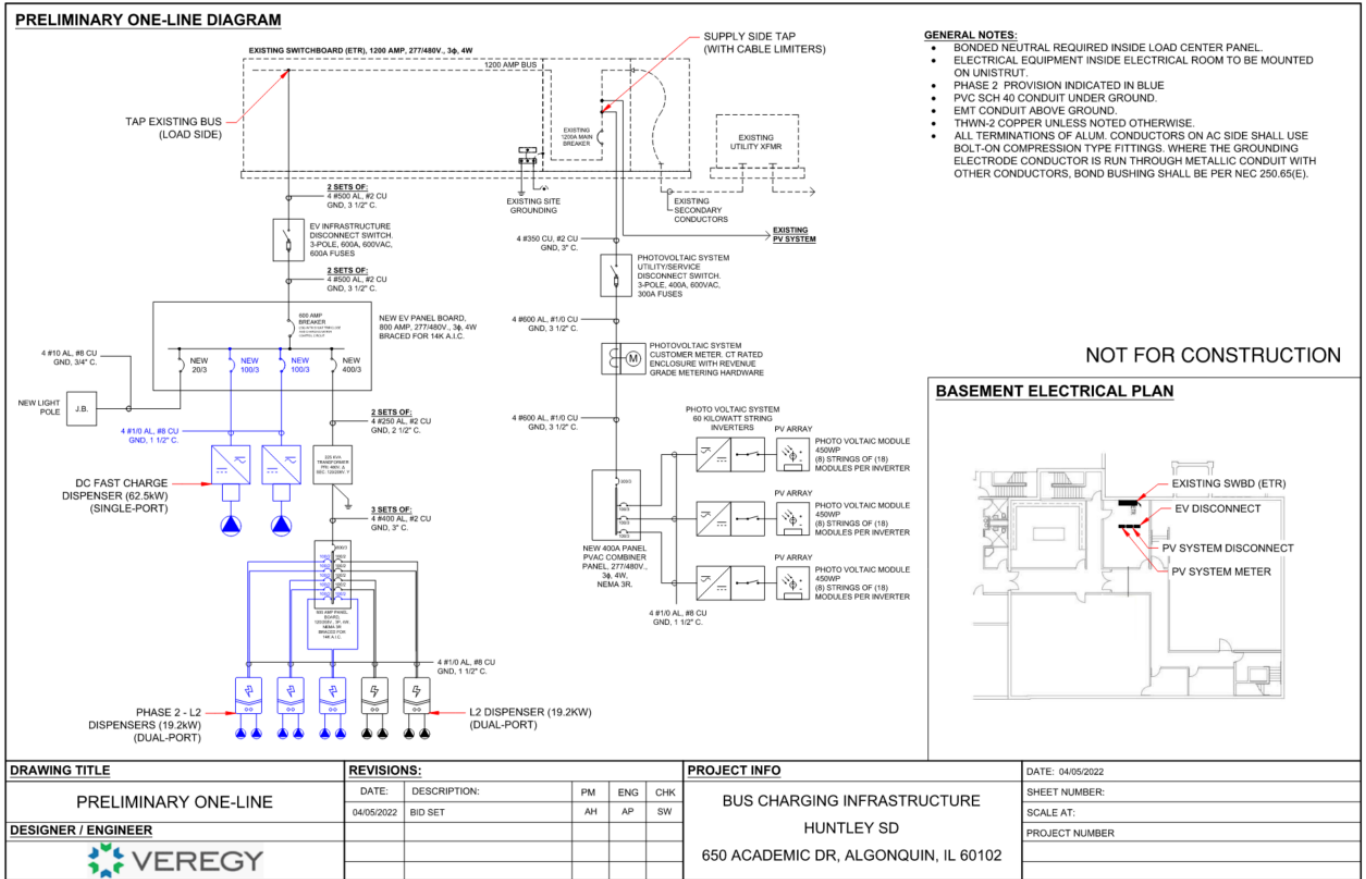
Veregy will provide the following scope of work as a Phase-1 of the project:

I. EV Charging Electrical Infrastructure Design & Installation

The EV infrastructure will be connected to the existing 1200 amp switchgear (ETR) using existing taps in bus.

- Veregy will install new 600 A disconnect switch
- Install new EV Panel board; 800 amps, 277/480V, 3-ph
- New light pole 20amps will be connected to the new EV panel board
- Install new (1) 225 kVA transformers to the EV panel board
- Install new 800 amps, 120/208V panel board at the transformer output
- Install (2) level-2 chargers, 100amp each will be connected to the new 800amps panel board
- Additional capacity to install (3) more level-2 chargers, 100 amps each to the new 800amps panel for future installation
- Additional capacity to install (2) more level-3 chargers, 100 amps each to the new 800amps panel for future installation
- Included appropriate wiring, circuits, and connectors for the chargers needed
- Included pull strings in the expansion conduit needed
- To avoid a significant disruption to existing parking lots, Veregy will include directional boring from the main SES to the parking lane where the chargers will be installed.
- Veregy will include asphalt/concrete removal and restoration for new concrete pads for two chargers.
- Veregy will install one (1) light pole with LED head to maintain 1 fc light level. This will include Supply & install the base, electrical conduits, wires and connections for the light pole.

Electrical one-line diagram:



II. EV Charging Stations Installation

- Veregy will supply & install (2) Level-2, dual port pedestal chargers (19.2kW, 80A) as mentioned above.
- Install underground conduits from electrical panel to the charger
- Appropriate wiring, circuits, and connectors for the chargers needed
- Asphalt/concrete removal and restoration for new concrete pads for the chargers as required.
- Veregy will **supply (1) Level-3, single port charger** (Charger only; installation & necessary electrical upgrades are NOT included)
- Engineering necessary for accommodating additional Level-3 charger
- Charging Stations include Five (5) year ChargePoint Assure parts and labor warranty.

Exclusions:

- Installation of Level-3, single port charger
- Any necessary electrical upgrades to accommodate additional charging stations outside of those listed in scope above and shown on the single line diagram

ATTACHMENT B TO CONTRACT INSTALLATION SCHEDULE

The Project Team estimates mobilization in September 2022 to begin the EV scope of work. Mobilization and installation of projects are not to be interruptive to district activities. It is also Veregy's intent to not hinder the preparation of the buildings for the start of school.

The project completion date is contingent upon many factors including but not limited to:

- Timely delivery on the part of the school district
- Timely delivery of schedules

A detailed project schedule will be completed by the Veregy Project Manager in collaboration with the District.

**ATTACHMENT C CONTRACT
PAYMENT SCHEDULE**

1. The following is the payment schedule for the project.

Construction of the Project

The project shall be invoiced on a monthly basis for the work completed and equipment ordered for the project. These progress invoices shall be submitted on the last day of each month. All invoices shall be billed as net forty-five (45) days.

A mobilization fee will be due upon contract execution for 10% of the contract price.

ATTACHMENT D ENERGY GUARANTEE

When used in this Agreement, the following capitalized words shall have the meanings ascribed to them below:

1. DEFINITIONS

"Baseline Period" is the period of time which defines the Baseline Usage and is representative of the facilities' operations, consumption, and usage that is used as the benchmark for determining cost avoidance.

"Baseline Usage or Demand" the calculated or measured energy usage (demand) by a piece of equipment or a site prior to the implementation of the ECMs. Baseline physical conditions, such as equipment counts, nameplate date, and control strategies, will typically be determined through surveys, inspections, and/or metering at the site.

"Energy and Operational Cost avoidance Guarantee Practices" are those practices identified in Attachment E, intended to achieve avoided costs in energy and/or operating expenses.

"Energy Costs" may include the cost of electricity and fuels to operate HVAC equipment, facility mechanical and lighting systems, and energy management systems, and the cost of water and sewer usage, as applicable.

"ECM" the Energy Conservation Measure (ECM) is the installation of equipment or systems, or modification of equipment or systems as described in Attachment A.

"Facilities" shall mean those buildings where the energy and operational cost savings will be realized.

"F.E.M.P." shall mean the Federal Energy Management Program of the U.S. Department of Energy and its Measurement and Verification Guidelines for Federal Energy Projects (DOE/GO-10096-248, February 1996, or later versions). The F.E.M.P. guidelines classify measurement and verification approaches as Option A, Option B, Option C, and Option D. The F.E.M.P. guidelines are based on the International Performance Measurement and Verification Protocol (I.P.M.V.P.) and are written to be fully consistent with it. It is intended to be used by Federal procurement teams consisting of contracting and technical specialists. The focus of F.E.M.P. guidelines is on choosing the M&V option and method most appropriate for specific projects.

"Financing Document" refers to that document executed between CUSTOMER and a third-party financing entity providing for payments from CUSTOMER to third-party financing entity.

"Final Project Acceptance" refers to the CUSTOMER acceptance of the installation of the ECMs as described in Attachment A.

"First Guarantee Year" is defined as the period beginning on the first (1st) day of the month following the date of Final Retrofit Acceptance of the Work installed and ending on the day prior to the first (1st) anniversary thereof.

"Guarantee Period" is defined as the period beginning on the first (1st) day of the First Guarantee Year and ending on the last day of the final Guarantee Year.

"Guarantee Year" is defined as the First Guarantee Year and each of the successive twelve (12) month periods commencing on the anniversary of the commencement of the First Guarantee Year throughout the Term of this Agreement.

"Guaranteed Savings" is defined as the amount of avoided Energy and Operational Costs necessary to pay for the cost of the Work incurred by CUSTOMER in each Guarantee Year (as identified in Section 3.1 hereof).

"I.P.M.V.P." International Performance Measurement and Verification Protocol (July 1997, or later version) provides an overview of current best practice techniques available for measurement and verification of performance contracts. This document is the basis for the F.E.M.P. protocol and is fully consistent with it. The techniques are classified as Option A, Option B, Option C, and Option D.

"Measurement and Verification Plan" (M&V Plan) is defined as the plan providing details on how the Guarantee Savings will be verified.

"Operational Costs" shall include the cost of operating and maintaining the facilities, such as, but not limited to, the cost of inside and outside labor to repair and maintain Covered Systems and Equipment, the cost of custodial supplies, the cost of replacement parts, the cost of deferred maintenance, the cost of lamp and ballast disposal, and the cost of new capital equipment.

"Option A" is a verification approach that is designed for project in which the potential to perform needs to be verified, but the actual performance can be stipulated based on the results of the "potential to perform and generate savings" verification and engineering calculations. Option A involves procedures for verifying that:

- Baseline conditions have been properly defined; and
- The equipment and/or systems that were contracted to be installed have been installed; and
- The installed equipment components or systems meet the specifications of the contract in terms of quantity, quality, and rating; and
- The installed equipment is operating and performing in accordance with the specifications in the contract and meeting all functional tests; and
- The installed equipment components or systems *continue, during the term of the contract*, to meet the specifications of the contract in terms of quantity, quality and rating, and operation and functional performance.

"Option B" is for projects in which the potential to perform and generate Savings needs to be verified; and actual performance during the term of the contract needs to be measured (verified). Option B involves procedures for verifying the same items as Option A plus verifying actual achieved energy savings during the term of the contract. Performance verification techniques involve engineering calculations with metering and monitoring.

"Option C" is also for projects in which the potential to perform needs to be verified and actual performance during the term of the contract needs to be verified. Option C involves procedures for verifying the same items as Option A plus verifying actual achieved energy savings during the term of the contract. Performance verification techniques involve utility whole building meter analysis and/or computer simulation calibrated with utility billing data.

"Option D" is a verification technique where calibrated simulations of the baseline energy use and/or calibrated simulations of the post-installation energy consumption are used to measure Savings from the Energy Conservation Measures. Option D can involve measurements of energy use both before and after the Retrofit for specific equipment or energy end use as needed to calibrate the simulation program. Periodic inspections of the equipment may also be warranted. Energy consumption is calculated by developing calibrated hourly simulation models of whole-building energy use, or equipment sub-systems in the baseline mode and in the post-installation mode and comparing the simulated annual differences for either an average year or for conditions that correspond to the specific year during either the baseline or post-installation period.

"Retrofit" is the work provided by ESCOE as defined by the

"ECMs". **"Savings"** is defined as avoided, defrayed, or

reallocated costs. **"Term"** shall have the meaning as defined in

Section 2 hereof.

"Total Guarantee Year Savings" is defined as the summation of avoided Energy and Operational Costs realized by facilities in each Guarantee Year as a result of the Retrofit provided by ESCOE as well as Excess Savings, if any, carried forward from previous years.

"Two-Year Savings Shortfall" shall mean the combined Savings Shortfall (as defined in Section 3.1.5) for the First Guaranty Year and the Second Guaranty Year.

1. TERM AND TERMINATION

- 1.1 Guarantee Term.** The Term of this Guarantee Period shall commence on the first (1st) day of the month following the date of Final Project Acceptance of the Work installed pursuant to this agreement and shall terminate at the end of the Guarantee Period unless terminated earlier as provided for herein. The Term of this Guarantee Period is defined in Section 1 of Attachment E.
- 1.2 Guarantee Termination.** Should this Agreement be terminated in whole or in part for any reason prior to the end of the Term, the Guaranteed Savings for the Guarantee Year in which such termination becomes effective shall be prorated as of the effective date of such termination, with a reasonable adjustment for seasonal fluctuations in Energy and Operational Costs, and the Guaranteed Savings for all subsequent Guarantee Years shall be null and void.

2. SAVINGS GUARANTEE

2.1 Guaranteed Savings. ESCOE guarantees to CUSTOMER that the identified Facilities will realize the total energy and operational cost avoidance through the combined value of all ECMs over the Term of the contract as defined in Section 1 of Attachment E. In no event shall the savings guarantee provided herein exceed the total installation, maintenance, and financing costs for the Work under this Agreement. Notwithstanding any other provision of this Agreement required savings reconciliation or verification, the Total Guarantee Year Savings in each Guarantee Year are stipulated and agreed to by both parties to this Agreement to equal the Energy Costs and Operational Cost Avoidance amounts set forth in Attachment E (Schedule of Savings), and shall be deemed realized upon the date of final Project Acceptance.

3.2.1 Acceptance of Guarantee Reconciliation. At the end of the first Guarantee Year the CUSTOMER will have forty- five (45) days to review the guarantee savings reconciliation report and provide written notice to ESCOE of non- acceptance of the Guarantee Savings for that Guarantee Year. Failure to provide written notice within forty-five

(45) days of the receipt of the guarantee savings reconciliation report will deem it accepted by CUSTOMER. If the annual guarantee savings have been met after the first year, the guarantee will be deemed realized for the entire guarantee term.

3.2.2 Guarantee Savings Reconciliation. Guarantee Savings will be determined in accordance with the methodology(s), operating parameters, formulas, and constants as described below and/or defined in Attachment E and/or additional methodologies defined by ESCOE that may be negotiated with CUSTOMER at any time. For reconciliation of Guarantee Savings employing the method of utility bill analysis consistent with F.E.M.P. Option C. Energy usage for the Facilities for such Guarantee Year will be summarized and compared with the adjusted Baseline Period energy usage for the Facilities through the use of energy accounting software. The difference between the adjusted Baseline Period energy usage and the Guarantee Year energy usage will be multiplied by the applicable energy rate as defined in Attachment E, to calculate the Energy Cost avoidance. Energy Cost avoidance may also include, but are not limited to, Savings from demand charges, power factor correction, taxes, ratchet charges, rate changes and other utility tariff charges that are reduced as a result of the ESCOE involvement. A Baseline Period will be specified (Section 1 of Attachment E) for the purpose of utility bill analysis. AND/OR for those energy audits employing the method consistent with I.P.M.V.P. and/or F.E.M.P. Options A and/or B: For each ECM, ESCOE will employ an M&V Plan which may be comprised of any or all of the following elements:

1. Pre-retrofit model of energy consumption or demand
2. Post-retrofit measured energy consumption
3. Post-retrofit measured demand and time-of-use
4. Post-retrofit energy and demand charges
5. Sampling plan
6. Stipulated Values

The value of the energy savings will be derived from the measured data and engineering formulae included herein, and the applicable energy charges during each Guarantee Year. In some cases, energy usage and/or demand will be calculated from measured variables that directly relate to energy consumption, demand or cost, such as, but not limited to, measured flow, temperature, current, voltage, enthalpy or pressure.

AND/OR for those energy audits employing the method consistent with I.P.M.V.P. and/or F.E.M.P. Option D:

For each Energy Conservation measure, ESCOE will employ an M&V Plan which may be comprised of any or all of the following elements:

1. Pre-retrofit model of energy consumption or demand
2. Post-retrofit model of energy consumption or demand

3. Post-retrofit measured energy consumption
4. Post-retrofit measured demand and time-of-use
5. Post-retrofit energy and demand charges
6. Sampling Plan
7. Stipulated values

The value of the energy savings will be derived from a calibrated simulation of either the whole building or of subsystems in the building to determine the difference in the performance of the specific equipment being replaced. This method may entail as needed one-time measurements of the performance of the energy consuming systems in the building in order to calibrate the simulation model. Energy usage for the Facilities for such Guarantee Year will be derived through the use of simulation programs.

The value of the energy savings will be derived from a calibrated simulation of either the whole building or of subsystems in the building to determine the difference in the performance of the specific equipment being replaced. This method may entail as needed one-time measurements of the performance of the energy consuming systems in the building in order to calibrate the simulation model. Energy usage for the Facilities for such Guarantee Year will be derived through the use of simulation programs.

- 3.3 **Operational Cost Avoidance.** The agreed-upon Operational Cost Avoidance as described in Attachment E (Schedule of Savings) will be deemed realized upon execution of this Agreement and will begin to accrue on the date of the completion and acceptance of each Retrofit improvement. These Savings are representative of information provided by the CUSTOMER consisting of either whole or partial budgeted operational costs and as such, it is hereby understood and agreed that the CUSTOMER is wholly responsible for assuring that these budgeted Operational Costs are accurate and achievable.
- 3.4 **Base Year Adjustments.** Baseline Period shall be adjusted to reflect: changes in occupied square footage; changes in energy-consuming equipment; changes in the Facilities; changes in Energy and Operational Cost Avoidance Guarantee Practices adversely affecting energy consumption and/or demonstrated operational changes; changes in weather between the Baseline Period and the Guarantee Year; and documented or otherwise conclusively established metering errors for the Baseline Period and/or any Guarantee Year adversely affecting energy usage measurement.
- 3.4.1 **Facility Operational Changes.** Except in the case of emergencies CUSTOMER agrees it will not, without the consent of an Authorized Representative of ESCOE: make any significant deviations from the applicable Energy and Operational Cost Avoidance Guarantee Practices; put any system or item of equipment in a permanent "on" position, if the same would constitute a deviation from the applicable Energy and Operational Cost Avoidance Guarantee Practices; or assume manual control of any energy management system or item of equipment, if the same would constitute a deviation from the applicable Energy and Operational Cost Avoidance Guarantee Practices.
- 3.4.2 **Hours and Practices.** To achieve these energy savings, ESCOE and CUSTOMER agree upon the operating practices listed in Attachment E.
- 3.4.3 **Activities and Events Adversely Impacting Savings.** CUSTOMER shall promptly notify ESCOE of any activities known to CUSTOMER which adversely impact: ESCOE's ability to realize the Guaranteed Savings and ESCOE shall be entitled to reduce its Guaranteed Savings by the amount of any such adverse impact to the extent that such adverse impact is beyond ESCOE's reasonable control.
- 3.5 **Guarantee Adjustment.** ESCOE's Guaranteed Savings obligations under this Agreement are contingent upon: (1) CUSTOMER following the Energy and Operational Cost Avoidance Guarantee Practices set forth herein and in Attachment E;
- (2) no alterations or additions being made by CUSTOMER to any of the Covered systems and Equipment without prior notice to and agreement by ESCOE;
 - (3) CUSTOMER sending all current utility bills to ESCOE within two (2) weeks after receipt by CUSTOMER, if CUSTOMER fails to provide current utility bills for a period of time in excess of six (6) months ESCOE may, at its sole discretion, deem the Guarantee Savings obligation met during that period and any successive periods, and
 - (4) ESCOE's ability to render services not being impaired by circumstances beyond its control. To the extent CUSTOMER defaults in or fails to perform fully any of its obligations under this Agreement, ESCOE may, in its sole discretion, adjust its Guaranteed Savings obligation; provided, however, that no adjustment hereunder shall be effective unless ESCOE has first provided CUSTOMER with written notice of CUSTOMER's default(s) or failure(s) to perform and CUSTOMER has failed to cure its default(s) to perform within thirty (30) days after the date of such notice.

The bond provided for the construction of the project only covers the performance of materials and workmanship for the completion of said construction work, not the energy guarantee. **CUSTOMER Inspections.** CUSTOMER retains

the right to have its representative visit the site during the audit and implementation phases of the project, and to attend relevant on-site or off-site meetings of ESCOE and/or its subcontractors. CUSTOMER will have the right to inspect, test and approve the materials and work in the facilities during construction and operation.

ATTACHMENT E SCHEDULE OF SAVINGS

SCHEDULE OF SAVINGS

1. Schedule of Savings

The total energy and operational cost avoidance over the Term of the contract is equal to or greater than \$839,000 as defined in the following:

Year	Avoided Diesel & Maintenance Costs
1	\$ 31,224.00
2	\$ 32,160.72
3	\$ 33,125.54
4	\$ 34,119.31
5	\$ 35,142.89
6	\$ 36,197.17
7	\$ 37,283.09
8	\$ 38,401.58
9	\$ 39,553.63
10	\$ 40,740.24
11	\$ 41,962.45
12	\$ 43,221.32
13	\$ 44,517.96
14	\$ 45,853.50
15	\$ 47,229.10
16	\$ 48,645.97
17	\$ 50,105.35
18	\$ 51,608.51
19	\$ 53,156.77
20	\$ 54,751.47
	\$ 839,000.57

or the sum of the Retrofit and Support Costs for such Guarantee Year, whichever is less. Provided further, in no event shall the savings guarantee provided herein exceed the total installation, maintenance, and financing costs for the Work under this Agreement.

The Term of this contract is for 20 years from the date of Final Project Acceptance

The Baseline Period is defined as to Jan 2021 to Dec 2021.

VEREGY and the customer agree that the energy savings for each will be based on a 3% escalation factor for the costs of utilities. The utility rates for the audit reports will be based on an annual escalation of not less than 3% or the actual utility rate in the current year whichever is higher.

1.1 Energy Savings. The annual guarantee of energy cost avoidance is the sum of the below listed ECMs. The savings are based on the listed Energy and operational Cost Avoidance Guarantee Practices contained in Section 1.3 herein.

ECM Description

ECM #1: Install (4) EV charging stations for the EV Buses to replace (4) diesel buses

1.2 Operational Cost Savings. The annual guarantee of operational cost avoidance strategies are listed below. The Savings are based on the listed Energy and Operational Cost Avoidance Guarantee practices contained in Section 1.3 herein. The operational cost savings identified below are deemed satisfied upon contract execution.

Operational Savings Description

ECM #1: Operational savings will include eliminate diesel costs and the maintenance costs from (4) EV Buses

1.3 Energy and Operational Cost Avoidance Guarantee Practices:

1.3.1 BASELINE Operating Parameters: are the facility(s) and system(s) operations measured and/or observed before commencement of the Work. The data summarized will be used in the calculation of the baseline energy consumption and/or demand and for calculating baseline adjustments for changes in facility operation that occur during the Guarantee Period. VEREGY and CUSTOMER agree that the operating parameters specified in this section are representative of equipment operating characteristics during the Base Year specified in this Agreement. The following data was collected with the assistance of Dale Point.

Baseline Operating Parameters:

- Number of buses = 4
- Daily no of trips = 8
- Miles per trip = 30 miles
- Number of days/yr operation = 180 days/yr
- Diesel fuel usage = 6 miles/gal

1.3.2 PROPOSED Operating Parameters of the facility(s) and system(s) after completion of Work. The data summarized will be used in the calculation of the post-retrofit energy consumption and/or demand. VEREGY and CUSTOMER agree that the proposed operating parameters specified in this section are representative of equipment operating characteristics during the Guarantee Period specified in this Agreement.

- Electrical energy usage = 136 kWh/100 miles

1.3.3 Operational Cost Avoidance. The following methodologies and/or calculations were used in determining the Operational Costs and/or avoided costs due to the Retrofit implementation. This section is to document standard formulas and/or a brief explanation of how the Operational Cost Savings is supposed to be generated.

Type of Route	Quantity of Buses Used Daily	Daily # of Trips	Miles Per Trip	Average Miles Per Day	Annual Miles for Diesel Bus Fleet (180 days/yr)	Average Miles Per Bus Annually	Total Fleet Fuel Usage (gal/yr) 6 mile/gal	Avg. Energy Usage Per Day (kWh)	Annual Energy Usage (kWh)
AM/PM/After School Trip Totals	4	8	30	240	43,200	10,800	7,200	326	58,752
Blended Utility Rate	\$ 0.077	Per kWh blended rate \$/kWh							
Estimate Energy Cost	\$ 4,524	4 Buses Total \$/yr							
Diesel Cost Per Gal	\$ 4.11	Based on Energy.gov Calculation							
Total Diesel Fuel Costs	\$ 29,592	Diesel Fleet (4 Buses)							
Total Energy/Fuel Savings	\$ 25,068	Providing 4 buses Converted Electric							
Energy/Fuel Savings Per Bus	\$ 6,267	Per Bus (\$/yr)							
Diesel Bus Maintenance Cost Per Mile	\$ 0.25	Based on national average published in AASA - The School Superintendent Associations							
Annual Diesel Bus Maintenance Cost Per Bus	\$ 2,700	Based on Lifecycle Cost Comparison of Diesel vs. BEB (53% more expensive) - Blue Bird							
Battery Electric Bus Maintenance Cost Per Mile	\$ 0.1075	Based on Lifecycle Cost Comparison of Diesel vs. BEB (57% savings) - Blue Bird							
Annual Battery Electric Bus Maintenance Per Bus	\$ 1,161	Based on annual miles travelled per bus							
Maintenance Savings Per Bus (Diesel vs. BEB)	\$ 1,539	Annual Maintenance Savings (\$/yr)							
Total Savings (Fuel/Maint) Per Battery Electric Bus	\$ 7,806	Annual Savings \$/yr per Bus							
Total Savings for all Buses (\$/yr)	\$ 31,224	Total Annual Savings \$/yr							
Calculation Assumptions: Fuel usage for diesel bus based on 6 miles per gallon fuel economy for a diesel bus (per Blue Bird MPG rating for Class D bus); Energy usage for Battery Electric Bus (BEB) based on 136kWh/100 miles (per Blue Bird BEB Specification);									

1.3.4 Other energy and operating savings measures taken include the following: None.

1.4 Guarantee Savings Measurement and Verification Plan

1.4.1 Measurement and Verification Methodology(s)

Energy Conservation Measure	Electric Savings Verification Method	Fuel Savings Verification Method	Other Utility Savings Verification Method
ECM #1: EV Chargers for the EV Buses to replace diesel buses	OPTION – A(STIPULATED)	OPTION – A(STIPULATED)	N/A

1.4.2 Energy Cost Avoidance: The following describes the Measurement and Verification procedures, formulas, and stipulated values which may be used in the calculation of the energy cost avoidance. The calculation of energy cost avoidance is based upon the utility rate paid during the Guarantee Year, or the Baseline Period utility rate, whichever is higher and/or as defined heretofore. Energy cost avoidance may also include, but is not limited to, Savings from demand charges, power factor correction, taxes, ratchet charges, rate changes and other utility tariff charges that are reduced as a result of the VEREGY involvement.

1.4.3 Constants: The following constants and/or stipulated values are agreed to be reasonable and may be used in the calculation of the energy cost avoidance.

**ATTACHMENT F CONSTRUCTION
PROJECT ACCEPTANCE FORM**

FINAL DELIVERY AND ACCEPTANCE CERTIFICATE

Project Name _____

Agreement Effective Date: _____

Scope-of-Work (SOW) Item/Energy Conservation Measure (ECM):

To: VEREGY

Reference is made to the above listed Agreement between the undersigned and VEREGY and to the Scope of Work as defined in Attachment A herein. In connection therewith, we confirm to you the following:

1. The Scope of Work (SOW) Item/ Energy Conservation Measure (ECM) referenced above and also listed in Attachment A of the Agreement has been demonstrated to the satisfaction of the Owner's Representative as being substantially complete, including all punch list items generated during the Project Acceptance Procedure.
2. All of the Work has been delivered to and received by the undersigned and that said Work has been examined and /or tested and is in good operating order and condition and is in all respects satisfactory to the undersigned and as represented, and that said Work has been accepted by the undersigned and complies with all terms of the Agreement. Consequently, you are hereby authorized to invoice for the Final Payment, as defined in Attachment C, The Payment Schedule.

Owner Name: _____

By: _____
(Authorized Signature)

(Printed Name and Title)

(Date)



Huntley CSD #158

July 21, 2022

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Huntley Project Goals

Why Veregy?

Veregy Recommendations

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General Discussion

Veregy Project Team Member Introductions:

- Michele James, Lead Account Manager
- Arash Habibi-Soureh, Solar Project Engineer
- Josh Pottebaum, Project Manager
- Bob Smith, Director of Sales, Midwest
- Wes Walker, CEO



Huntley CSD #158 District Goal

Develop Long-term Solutions for Lower Energy & Operational Expenses District Wide

Huntley CSD #158 EV/Solar RFP Goals

Select the most Qualified ESCO for Development & Implementation of a Turnkey Solution that meets the following:

- ✓ Electrical Infrastructure & Charging Stations for Twelve (12) Electric Buses, and Solar Arrays to offset usage
- ✓ Solutions that provide the best long-term value to the district in lowering energy and operational expenses.
- ✓ Implementation Plans to meet desired timeline of EV Bus utilization.



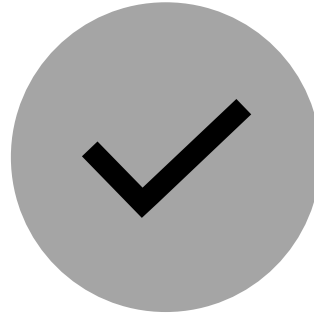
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Why Veregy?



VEREGY PROJECT TEAM &
COMPANY EXPERIENCE



HUNTLEY EV/SOLAR PROJECT
SOLUTION



PROVEN PARTNER OF
HUNTLEY SCHOOL DISTRICT

EV Charging Infrastructure – Contract Approved 6/16/22

- Electrical Infrastructure to accommodate Charging for 12 EV buses



EV Charging Solution – Contract Approved 6/16/22

- Two (2) dual port, Level 2 AC Chargers (4 total charging ports)
- One (1) single port, Level 3 DC Fast Charger (1 charging port)
 - Equipment Only



Solar Array – Consider Approval 7/21/22

- Solar to offset Twelve (12) Buses

Veregy Recommended Solution

- Two (2) dual port, Level 2 AC Chargers (4 total charging ports)
 - Recommended Charger: ChargePoint CP6021 (19.2kW, 80A)
- One (1) single port, Level 3 DC Fast Chargers (1 charging port)
 - Recommended Charger: ChargePoint CPE250 (62.5kW)



ChargePoint CP6021 (19.2kW, 80A)



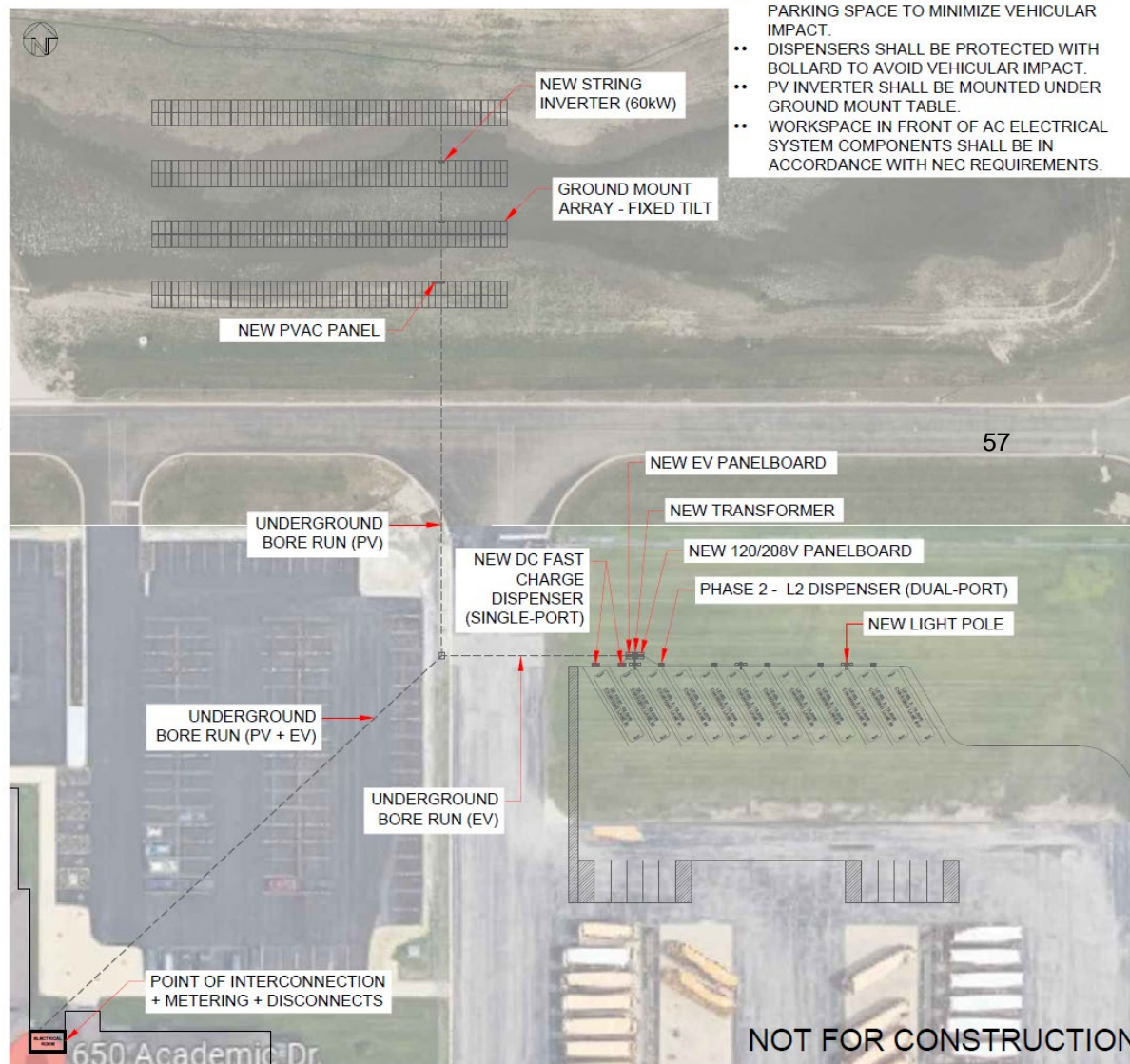
ChargePoint CP6021 (19.2kW, 80A)



The EV infrastructure will be connected to the existing 1200 amp switchboard (ETR) using existing taps in bus.

- Veregy will install new 600 A disconnect switch
- New light pole 20amps will be connected to the new EV panel board
- Install One(1) Level-3 charger, 100amps will be connected to the EV panel board
- Install new (1) 225 kVA transformers to the EV panel board
- Install new 800 amps, 120/208V panel board at the transformer output
- Install (2) level-2 chargers, 100amp each will be connected to the new 800amps panel board
- Additional capacity to install (3) more level-2 chargers, 100 amps each to the new 800amps panel for future installation, and (1) more level-3 charger to the New EV Panel Board
- Note: Veregy is requesting data from Com-ed to Verify 1200 amp service capacity is sufficient, as well as existing Com-ed Transformer.

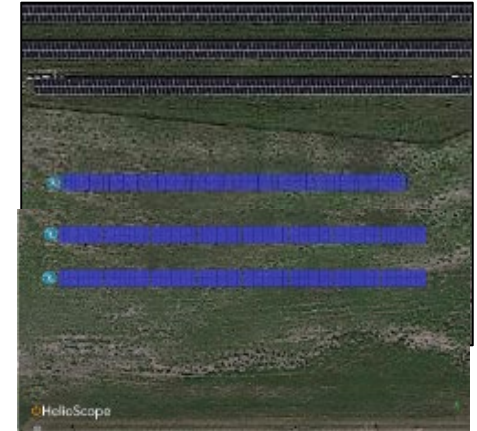
ENLARGED SITE PLAN:
SCALE = 1/32" = 1'-0"



Veregy Proposed Solar Ground Mount Solution

Summary of proposed solar projects for Huntley SD 158:

- **Ground-Mount Solar Array to Offset Energy for Twelve (12) Electric Buses**
 - 194.4 kWdc /180.0 kWac Ground-Mount solar system
 - Type of Ground-Mount: Pile-Driven, 30 degrees
 - Year 1 Production: 290,153 kWh
 - Calculated Electric Bus Energy Usage (80% available utilization, 180 School Days): 267,840 kWh
 - Electric Bus Energy Offset: 105%



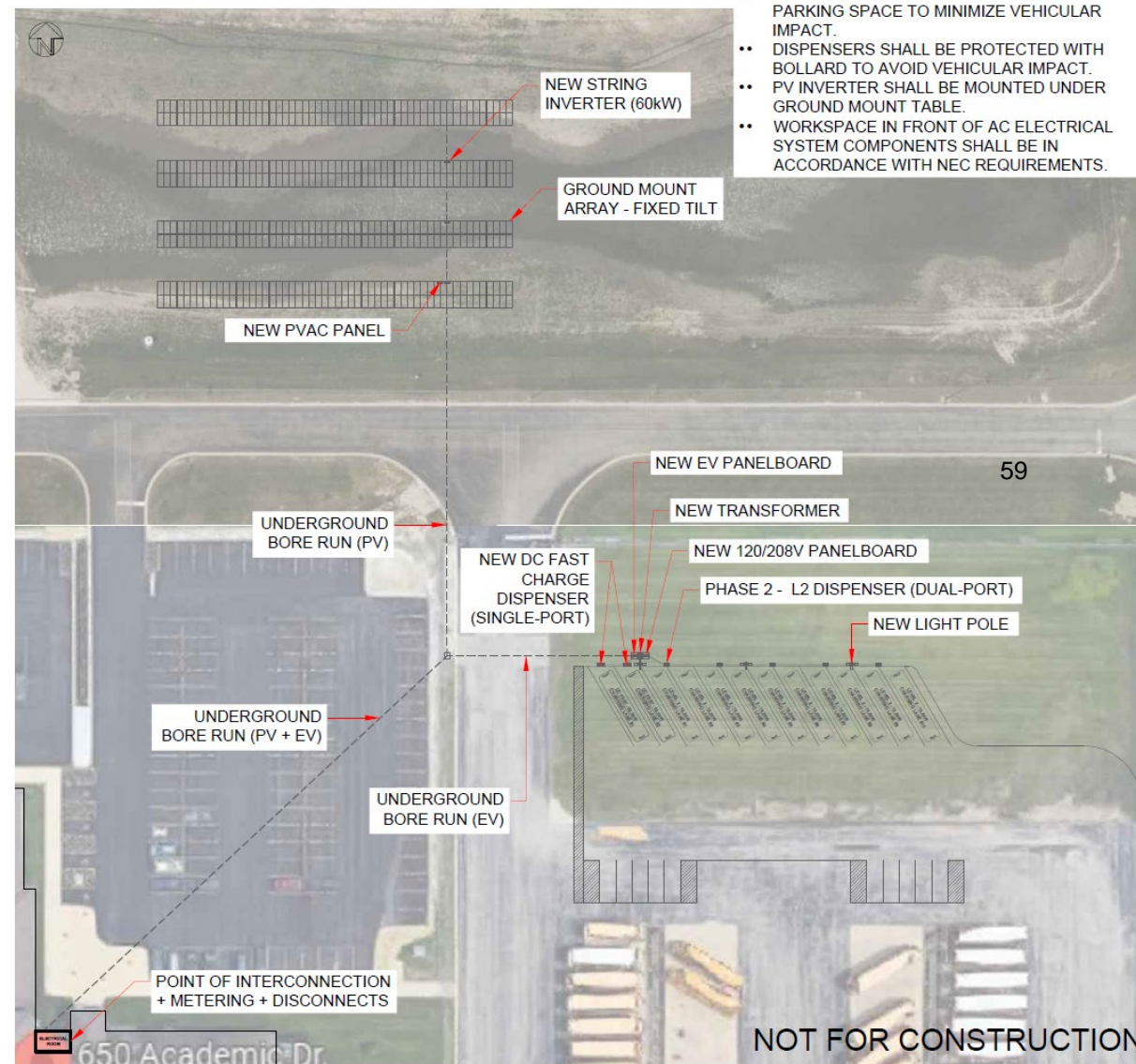
Option	Energy Charge per Bus (80% charging)	Number of Buses	School Days per Year	Annual Energy Usage	Rate (\$/kwh)	Annual Solar Revenue
Phase 1	124 kWh	12	180	267,840 kWh	\$0.077	\$20,624/year

Solar PV infrastructure connected to the existing 1200 amps switchboard (ETR) upstream of the existing 120amps main breaker.

- New 400amp disconnect switch
- Install PV meter (revenue grade)
- Install new 400amps 277/280V panel
- Install (3) 60 kW each string inverters
- Install (432) 450WP PV modules to each inverter
- Pull strings in the expansion conduit needed
- Directional boring included
- All underground conduits shall be PVC – Schedule 40
- All above ground conduit shall be RGS or IMC
- PV cable shall be rated as sunlight resistant 2000v rated
- Furnish and install all racking
- Furnish & install all associated protective devices
- Professional Engineer stamped design and drawings
- PV commissioning
- Install 6’ Galvanized Chain Link Fencing
- Provide and Install (1) 8’ Double Gate

- Note: Veregy is requesting data from Com-ed to Verify 1200 amp service capacity is sufficient, as well as existing Com-ed Transformer.

ENLARGED SITE PLAN:
SCALE = 1/32" = 1'-0"



NOTES:

- DISPENSERS SHALL BE PEDESTAL MOUNTED.
- DISPENSERS SHALL BE MOUNTED OUTSIDE PARKING SPACE TO MINIMIZE VEHICULAR IMPACT.
- DISPENSERS SHALL BE PROTECTED WITH BOLLARD TO AVOID VEHICULAR IMPACT.
- PV INVERTER SHALL BE MOUNTED UNDER GROUND MOUNT TABLE.
- WORKSPACE IN FRONT OF AC ELECTRICAL SYSTEM COMPONENTS SHALL BE IN ACCORDANCE WITH NEC REQUIREMENTS.

Generation category. The initial capacity allocation (by Megawatt ‘MW’-AC) and block prices for each Block/category upon the December 14, 2021 reopening are as indicated in the following table:

- Group B (ComEd, PJM Territory)
- Public Schools Category
 - 180 kW-AC
 - \$47.56/MWh Price
 - Total incentive amount \$178,232

Group B (ComEd, and Rural Electric Cooperatives and Municipal Utilities located in PJM)	Small DG	<=25 kW	\$64.56	-	-	\$64.56	-	
	Large DG	>25-100 kW	-	\$55.73	-	-	\$58.84	
		>100-200 kW	-	\$45.66	-	-	\$48.06	
		>200-500 kW	-	\$40.83	-	-	\$42.51	
		>500-5000 kW	-	\$37.91	-	-	\$39.37	
	Traditional Community Solar	<=10 kW	-	\$94.94	-	-	-	
		>10-25 kW	-	\$87.72	-	-	-	
		>25-100 kW	-	\$74.83	-	-	-	
		>100-200 kW	-	\$66.46	-	-	-	
		>200-500 kW	-	\$62.45	-	-	-	
		>500-2000 kW	-	\$59.89	-	-	60	
	Public Schools (DG Only)	Co-located systems >2MW in aggregate		-	\$55.68	-	-	-
		<=25 kW	-	-	\$64.79	-	-	
		>25-100 kW	-	-	\$58.05	-	-	
		>100-200 kW	-	-	\$47.56	-	-	
		>200-500 kW	-	-	\$42.53	-	-	
	Community Driven Community Solar	>500-5000 kW	-	-	\$39.49	-	-	
		<=10 kW	-	-	\$94.94	-	-	
		>10-25 kW	-	-	\$87.72	-	-	
		>25-100 kW	-	-	\$74.83	-	-	
		>100-200 kW	-	-	\$66.46	-	-	
	Equity Eligible Contractor Projects (DG Only)	>200-500 kW	-	-	\$62.45	-	-	
		>500-5000 kW	-	-	\$59.89	-	-	
		<=25 kW	-	-	\$64.56	-	-	
>25-100 kW		-	-	\$55.73	-	-		
Equity Eligible Contractor Projects (DG Only)	>100-200 kW	-	-	\$45.66	-	-		
	>200-500 kW	-	-	\$40.83	-	-		
	>500-5000 kW	-	-	\$37.91	-	-		

Huntley Project Costs	Project Costs	SPA Tax Incentive	Annual Savings	Incentives	Depreciation Total
Solar Ground Mount (194.4 kw) Pricing	\$ 872,909.00	\$ 130,936.35	\$ 20,624.00	\$ 226,832.00	\$ 595,749
EV Infrastructure & Charging (Existing Contract)	\$ 411,398.00		\$ 31,224.00	\$ 44,000.00	\$ 287,455
Cash Flow Analysis	9 Year Cumulative	20 Year Cumulative	30 Year Cumulative		
Solar Ground Mount & EV Infrastructure & Charge Stations	\$ 62,315	\$ 1,023,074	\$ 1,539,835		

Solar Purchase Agreement (SPA), Cash Option - Phase #1															Charging Solution, Charging Infrastructure, & Solar Installation for 12 buses				
Year	Solar Revenue	Smart Inverter Rebate	SREC	V Charger Incentiv	EV Bus Savings	Depreciation Reimbursed (EV)	Depreciation Reimbursed (Solar)	Total Savings	SREC Collateral Payment	Cash Payment (EV)	Cash Payment(Solar)	Solar Service	Insurance	Annual Cash Flow	Year	Cumulative Cash Flow			
Construction Savings	\$ 20,624	\$ 48,600	\$ 35,677	\$ 44,000.00	\$ 31,224.00	\$ 20,055.00	\$ 28,369	\$ 228,549	\$ 29,466	\$ 411,398	\$ 741,972.97	\$ -	\$ -	\$ (954,288)	0	\$ (954,288)			
1	\$ 20,892		\$ 24,822		\$ 31,536.24	\$ 20,055.00	\$ 28,369	\$ 125,674				\$ -	\$ -	\$ 125,674	1	\$ (828,614)			
2	\$ 21,054		\$ 24,822		\$ 31,851.60	\$ 20,055.00	\$ 28,369	\$ 126,151				\$ -	\$ -	\$ 126,151	2	\$ (702,462)			
3	\$ 21,213		\$ 24,822		\$ 32,170.12	\$ 20,055.00	\$ 28,369	\$ 126,629				\$ -	\$ -	\$ 126,629	3	\$ (575,833)			
4	\$ 21,370		\$ 24,822		\$ 32,491.82	\$ 20,055.00	\$ 28,369	\$ 127,108				\$ -	\$ -	\$ 127,108	4	\$ (448,725)			
5	\$ 21,524		\$ 24,822		\$ 32,816.74	\$ 20,055.00	\$ 28,369	\$ 127,587				\$ -	\$ -	\$ 127,587	5	\$ (321,139)			
6	\$ 21,675		\$ -		\$ 33,144.91	\$ 20,055.00	\$ 28,369	\$ 103,244				\$ 7,144	\$ 660	\$ 95,440	6	\$ (225,699)			
7	\$ 21,824		\$ -		\$ 33,476.35	\$ 20,055.00	\$ 28,369	\$ 103,724				\$ 7,323	\$ 676	\$ 95,725	7	\$ (129,974)			
8	\$ 21,970		\$ -		\$ 33,811.12	\$ 20,055.00	\$ 28,369	\$ 104,205				\$ 7,506	\$ 693	\$ 96,006	8	\$ (33,968)			
9	\$ 22,113		\$ -		\$ 34,149.23	\$ 20,055.00	\$ 28,369	\$ 104,686				\$ 7,693	\$ 710	\$ 96,282	9	\$ 62,315			
10	\$ 22,253		\$ -		\$ 34,490.72	\$ 20,055.00	\$ 28,369	\$ 105,168				\$ 7,886	\$ 728	\$ 96,554	10	\$ 158,869			
11	\$ 22,391		\$ -		\$ 34,835.63	\$ 6,685.00	\$ 28,369	\$ 92,281				\$ 8,083	\$ 746	\$ 83,452	11	\$ 242,321			
12	\$ 22,527		\$ -		\$ 35,183.98	\$ 6,685.00	\$ 28,369	\$ 92,765				\$ 8,285	\$ 765	\$ 83,715	12	\$ 326,036			
13	\$ 22,659		\$ -		\$ 35,535.82	\$ 6,685.00	\$ 28,369	\$ 93,249				\$ 8,492	\$ 784	\$ 83,973	13	\$ 410,009			
14	\$ 22,789		\$ 18,444		\$ 35,891.18	\$ 6,685.00	\$ 28,369	\$ 112,178				\$ 8,704	\$ 804	\$ 102,670	14	\$ 512,679			
15	\$ 22,916				\$ 36,250.09	\$ 6,685.00	\$ 28,369	\$ 94,220				\$ 8,922	\$ 824	\$ 84,475	15	\$ 597,154			
16	\$ 23,041				\$ 36,612.60	\$ 6,685.00	\$ 28,369	\$ 94,708				\$ 9,145	\$ 844	\$ 84,718	16	\$ 681,872			
17	\$ 23,163				\$ 36,978.72	\$ 6,685.00	\$ 28,369	\$ 95,196				\$ 9,374	\$ 865	\$ 84,956	17	\$ 766,828			
18	\$ 23,282				\$ 37,348.51	\$ 6,685.00	\$ 28,369	\$ 95,685				\$ 9,608	\$ 887	\$ 85,189	18	\$ 852,018			
19	\$ 23,398				\$ 37,721.99	\$ 6,685.00	\$ 28,369	\$ 96,174				\$ 9,848	\$ 909	\$ 85,417	19	\$ 937,435			
20	\$ 23,512				\$ 38,099.21	\$ 6,685.00	\$ 28,369	\$ 96,666				\$ 10,095	\$ 932	\$ 85,639	20	\$ 1,023,074			
21	\$ 23,623				\$ 38,480.21			\$ 62,104				\$ 10,347	\$ 955	\$ 50,802	21	\$ 1,073,875			
22	\$ 23,732				\$ 38,865.01			\$ 62,597				\$ 10,606	\$ 979	\$ 51,012	22	\$ 1,124,888			
23	\$ 23,838				\$ 39,253.66			\$ 63,091				\$ 10,871	\$ 1,004	\$ 51,217	23	\$ 1,176,105			
24	\$ 23,941				\$ 39,646.19			\$ 63,587				\$ 11,142	\$ 1,029	\$ 51,416	24	\$ 1,227,521			
25	\$ 24,041				\$ 40,042.66			\$ 64,084				\$ 11,421	\$ 1,054	\$ 51,609	25	\$ 1,279,130			
26	\$ 24,139				\$ 40,443.08			\$ 64,582				\$ 11,707	\$ 1,081	\$ 51,795	26	\$ 1,330,924			
27	\$ 24,234				\$ 40,847.51			\$ 65,082				\$ 11,999	\$ 1,108	\$ 51,975	27	\$ 1,382,899			
28	\$ 24,327				\$ 41,255.99			\$ 65,583				\$ 12,299	\$ 1,135	\$ 52,148	28	\$ 1,435,047			
29	\$ 24,416				\$ 41,668.55			\$ 66,085				\$ 12,607	\$ 1,164	\$ 52,314	29	\$ 1,487,362			
30	\$ 24,503				\$ 42,085.23			\$ 66,589				\$ 12,922	\$ 1,193	\$ 52,474	30	\$ 1,539,835			
Totals	\$ 706,984	\$ 48,600	\$ 178,232		\$ 1,128,209	\$ 287,455	\$ 595,749	\$ 2,989,229	\$ 29,466	\$ 411,398	\$ 741,973	\$ 244,029	\$ 22,528	\$ 1,539,835					

Assuming Availability for Utility and Tariff

SPA will provide Solar Service for the first 6 Years

Project Size (kW-DC) - 12 Buses
194.4

Solar Degradation
0.5%

Budget Sale Price (EV Infrastructure & Charging Stations)
\$ 411,398 Original Contract Price

Budget Sale Price (Solar - 12 Buses)
\$ 872,909

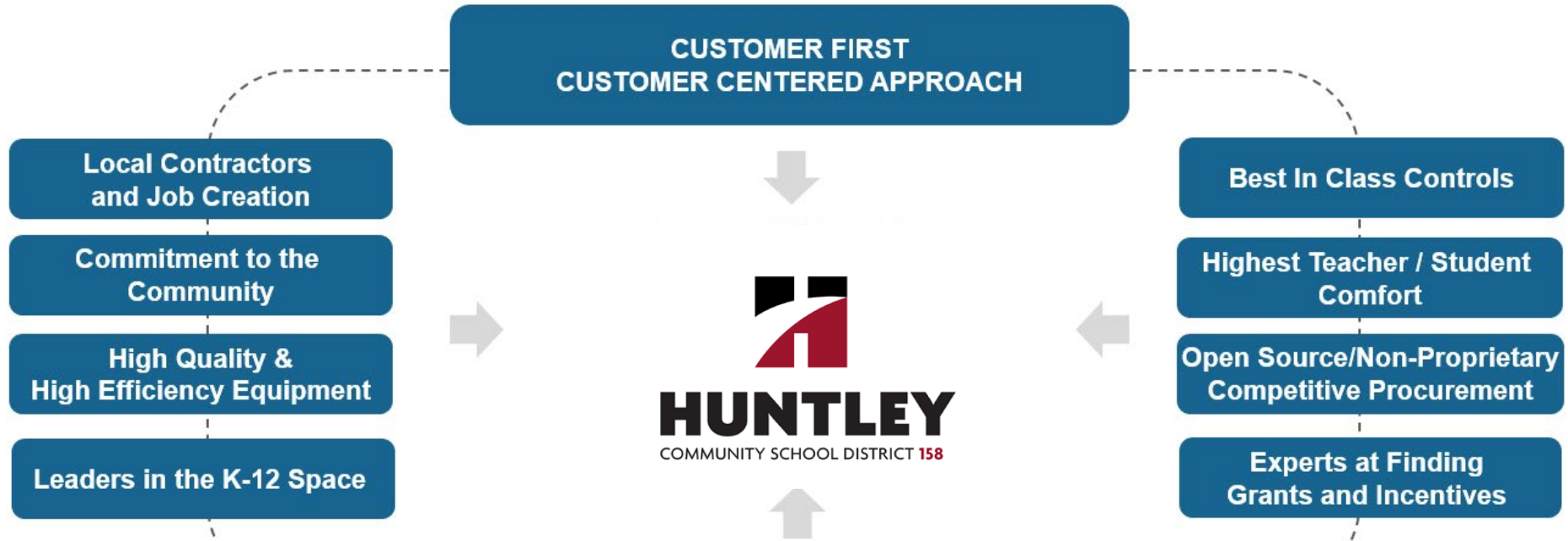
15% Back through SPA
\$ 741,973

Utility Escalation
1.0%

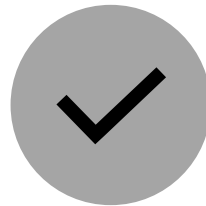
Solar Service | Insurance Escalation
2.5%

- Veregy EV Contract Approval June 16, 2022
- Veregy Solar Contract Review/Approval July 21, 2022
- Phase I Project Implementation
 - EV Infrastructure & Charging Stations November 2022
 - Solar Ground Mount(pending Interconnection App) May 2023

Why Veregy?



VEREGY TEAM & COMPANY EXPERIENCE



HUNTLEY PROJECT SOLUTION



PROVEN PARTNER OF HUNTLEY SCHOOL DISTRICT



Q & A

Huntley Community School District 158
 Regular Board of Education Meeting - May 18, 2023
 Freedom of Information Act Requests

Request #	Date Rec'd	Type	Requested by:	Request:	Status:	Date Completed:	Time Spent Preparing	Approx. Cost to D158	Notes
2023-72	4/12/23	Email	Janie Jordan	"Pursuant to the state open records law, 5 Ill. Comp. Stat. 140/1 to 140/11.5, I write to request access to and a copy of a listing of all Huntley Community School District 158's employee's first and last names, e-mail address, title/position, and primary campus/department location. Please provide this information in an electronic format such as Excel or .csv format to this email address if possible. If your agency does not maintain these public records, please let me know who does and include the proper custodian's name and address."	Completed	4/19/23	1.5	\$53	
2023-73	4/17/23	Email	Jackie Uhler	"Under the Illinois Freedom of Information Act, I would like to request the yearly budget totals and actual expenditures for football field upkeep/maintenance/care/repairs for the football field for the high school in District 158 for the past 5 years. I would also request any cost benefit analysis conducted prior to the installation/selection to install the turf field that was done to assist with the decision to install the turf field and the actual total cost for the installation of the new turf field."	Completed	4/24/23	2	\$70	



Huntley Community School District 158

650 Dr. John Burkey Drive
Algonquin, Illinois 60102
(847) 659-6158 • www.district158.org

To: Board of Education and Administration

From: Mark Altmayer, Chief Financial Officer

Date: May 18, 2023

Subject: **Payables Reports**
Board of Education Meeting, May 18, 2023
Finance Committee

The Administration is seeking to move the following reports forward for action at the next Board Meeting. All of the reports below were presented at the May 4, 2023 Committee of the Whole Meeting.

Purchase Orders - Purchase orders issued from April 17, 2023 to April 28, 2023 for which Administration is requesting Board Approval to issue payment once invoices have been received. Invoices which exceed an approved Purchase Order by \$100 or 10% of the Purchase Order (whichever is lower) will not be issued without additional Board approval. Purchase orders total \$282,995.97.

Accounts Payable - Open accounts payable for which the Board has not approved purchase orders (i.e. employee reimbursements, refunds for fees, etc.). Accounts payable total \$13,838.84.

Imprest Checks Issued - Payments made through May 4, 2023 for which the Board had not previously approved purchase orders. Imprest checks total \$121,584.85.

Disbursements Issued - Disbursements issued from April 3, 2023 to April 28, 2023. Disbursements issued total \$9,500,905.52.

RECOMMENDATION

The Finance Committee, which met on May 4, 2023, recommends the Board of Education approve the above referenced Payables at the May 18, 2023 Regular Board meeting.



Huntley Community School District 158

650 Dr. John Burkey Drive
Algonquin, Illinois 60102
(847) 659-6158 • www.district158.org

To: Board of Education and Administration
From: Mark Altmayer, Chief Financial Officer
Date: May 18, 2023
Subject: **Revenue Contract Approval**
Board of Education Meeting – May 18, 2023
Finance Committee

Presented are Fundraising Contract and Agreement form for the organization listed below.

<u>Organization Benefited</u>	<u>Vendor</u>	<u>Net Revenue</u>
Heineman Library	Country Meats	\$1,000

RECOMMENDATION

The Finance Committee recommends the Board of Education approve the contracts and agreements form at the May 18, 2023 Regular Board Meeting.

Fundraising Authorization Form Fiscal Services

All fundraising activities for school organizations require pre-approval. Please complete this form **in its entirety** and submit the form to your Building Principal a minimum of **45 days prior** to the desired starting date of the event. The Building Principal will then forward all documents to the Chief Financial Officer.

Today's Date: 3-24-2023 School: Heineman Middle School

Name of School Organization: Heineman Middle School Library

Sponsor / Coach's Name: Silvana Cantagallo Phone: 847-659-4357

Starting Date of Event: October 1st 2023 Ending Date of Event: December 22nd 2023

Anticipated Revenue and Approximate Value of Non-Monetary Items/Compensation: \$1,000.⁰⁰

Type of Sale / Event: food/snack sale

Will a Vendor Be Used: Yes* No * Attach all contracts and agreements to this form.

Name of Vendor (if applicable): Country Meats

Type of Product or Service Provided by Vendor: Smoked Snack Sticks

How will compensation be used/distributed? all money will be used to purchase library books/materials

Name of Activity Account: HMS LRC Activity Account #: 1400

Submit completed forms with attachments to the Chief Financial Officer. A signed copy will be returned to you indicating approval or non-approval for fundraisers which require Board approval (over \$1,000).

Silvana P. Cantagallo
Sponsor Signature

3-24-2023
Date

Stephanie Mitchell
Principal Signature – I certify that it is a minimum of 45 days prior to the desired starting date of the event

3/24/23
Date

[Signature]
Chief Financial Officer Signature

4-4-23
Date

* Public Act 94-0714 requires all contracts and agreements that pertain to goods and services that are intended to generate additional revenue and other remunerations for the school district in excess of \$1,000.00 be approved by the board.

Superintendent's Copy Fiscal Services Copy

Date of Board Approval: _____



ORDER TODAY!

12+ amazing, smoked to perfection flavors for your fundraiser.

- Please complete this form and send it to Country Meats at 5750 SW 1st Lane, Ocala, FL 34474 or fax it to us at 1-352-237-5620. You can also scan it and email us at customerservice@countrymeats.com
- Our order minimum is 1 case (6 bags). You can mix and match flavors to make the perfect case for your fundraiser.
- Each stick costs \$.75 and you sell them for \$1.50 or 2 sticks for \$3. You make \$113 per case - That's 50% PROFIT!
- Each case of 144 Smoked Snack Sticks costs \$108 + \$10 S&H = \$118. Each case also includes an additional 10 free Smoked Snack Sticks to help you offset shipping costs.
- (Alaska, Hawaii, and Puerto Rico have an added \$6 charge per case for additional handling required [total cost, \$124]. For these customers, we include 15 free sticks to help cover S&H.)

Your Cost Per Case			
	Sticks	Cost	Total
Snack Sticks	144	\$ 0.75	\$ 108.00
FREE Sticks	10	\$ 0	\$ 0
S&H		\$ 10.00	\$ 10.00
			\$ 118.00

Your Sales Revenue Per Case			
	Sticks	You Sell For	Total
Snack Sticks	144	\$ 1.50	\$ 216.00
FREE Sticks	10	\$ 1.50	\$ 15.00
			\$ 231.00

Your PROFIT Per Case Is \$113 - That's 50% PROFIT!

School Name/Group Name/Troop or Pack #

Adult responsible for payment (print name)

Contact phone number

Email address

Address (No PO Boxes)

City

State

Zip Code

How did you hear about Country Meats?

Signature of adult responsible for payment

P.O. #

Date to Receive Order

Check box if you'd like free display boxes and posters with your order

	# of Bags	# of Cases
Sweet BBQ		
Sweet Annie Brown		
Bold Teriyaki		
Ghost Fire		
Hot Cajun		
Sweet Maple Bacon		
Original Smoked Hickory		
Country Delight		
Pepperoni		
Old #9		
Hot BBQ		
Chili Cheese		
Sweet Fire		
Pickle Stick		
Mango Habanero		

Total # of Cases

COUNTRYMEATS.COM

5750 SW 1st Lane | Ocala, FL 34474
 (p) 1-800-277-8989 (f) 1-352-237-5620
 customerservice@countrymeats.com

Scan Me for ONLINE
Order Form





5750 SW 1st Lane
 Ocala, FL 34474
 1(800) 277-8989

Invoice for FREE Sample

Contact Us
 (352) 237-5232
 Fax (352) 237-5620
 (800) 277-8989
 info@CountryMeats.com

Date	Invoice #
3/17/23	379679
Total: FREE Sample	

Bill To

Heineman Middle School
 Silvana Cantagallo
 725 Dr. John Burkey Drive
 Algonquin, IL 60102

Ship To

Silvana Cantagallo
 725 Dr. John Burkey Drive
 Algonquin, IL 60102

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project	
	Net 30	JAG	3/17/23	UPS		Fundraising	
Quantity	Item Code	Description			U/M	Price Each	Amount
1	A300 - Sample Pack	A Free Sample Pack!				0.00	0.00

Use Your unique User Name and Password at CountryMeats.com/Login . Here you will be able to see all of your: Orders, Payments, If it was Shipped, Tracking and More!

Monday-Friday 8:00 am to 4:00 pm EST | customerservice@countrymeats.com | Live Chat | My Account | Logout | Facebook | Twitter | YouTube | Instagram

MY ACCOUNT

SIGN UP TO FUNDRAISE ANYWHERE WITH CONTACTLESS FUNDRAISING

VIEW ALL OF YOUR ORDERS

PAY INSTANTLY BY CREDIT CARD

ORDER NOW

LIVE CHAT WITH US

CHANGE YOUR PASSWORD AND VIEW OTHER PERSONAL INFO

ORDER DETAILS

TRACK YOUR ORDER

MY ORDERS | MY CONTACTLESS FUNDRAISING | MY PROFILE

WELCOME, **Amelia!**
 Congratulations! You have already sold 462 yummy smores packs! That's 3 cases!

Order #340138 on February 09, 2022

PO #	No. of Cases	Total Price	Paid?
	Sample	FREE!	N/A

PAY NOW | VIEW/PRINT >

Order #312137 on June 09, 2021

PO #	No. of Cases	Total Price	Paid?
	1	\$89.00	No

PAY NOW | VIEW/PRINT > | TRACK >

← Prev | Next →

**Huntley Community School District 158 – Board of Education
Personnel Report
May 18, 2023**

2022-2023 Staff Retirements

Karen Zeis

- Paraprofessional/Heineman
- 17 Years of Service

Cindy Josephsen

- Paraprofessional/Marlowe
- 22 Years of Service

Lisa Prokuski

- Cook/High School
- 14 Years of Service

Pamela Stone

- Teacher/Math/High School
- 17 Years of Service

Administration

New Position	Location	Name	Salary	Effective Date
Director of Human Resources	District Office	Karrie Baughman (T)	\$103,000	July 1, 2023

Replacements	Location	Name	Salary	Effective Date
Assistant Principal	Marlowe	Jillian Pearce (N)	\$74,500.00	July 1, 2023
Dean of Students	High School	Shawn Murphy (N)	\$85,162.08	July 1, 2023

Resignations	Location	Name	Salary/Reason	Effective Date
Director of Operations & Maintenance	District Office	Douglas Renkosik	\$149,917.37/Retirement	November 17, 2024

Certified

New Position	Location	Name	Salary	Effective Date
Teacher/Kindergarten	Mackeben	Kimberly Hopkins (T)	M24 \$93,191.05	August 14, 2023
Teacher/First Grade	Leggee	Miranda Hansen (T)	B0 \$41,515.18	August 14, 2023
Teacher/Special Education	High School	Kalie Jarka (N)	M0 \$55,375.89	August 14, 2023
Teacher/ESL	High School	Angela Meas (N)	B0 \$42,968.51	August 14, 2023
Social Worker	High School	Savannah Ramirez (T)	M24 \$53,782.48	August 14, 2023
Social Worker	High School	Kim Kowalski (T)	M24 \$70,824.74	August 14, 2023

**Huntley Community School District 158 – Board of Education
Personnel Report
May 18, 2023**

Social Worker	ECC	Jenny Conway (N)	M24 \$87,056.63	August 14, 2023
Teacher/Dual Language	TBD	Mercedes Knapp (N)	M0 \$49,945.73	August 14, 2023
Teacher/Dual Language	TBD	Cassady Parquette (N)	B0 \$44,472.31	August 14, 2023
Teacher/Dual Language	TBD	Viktoriia Matviiv (N)	B0 \$40,306.00	August 14, 2023

Replacements	Location	Name	Salary	Effective Date
Teacher/Special Education	Chesak	Janice Riley (T)	M45 \$112,244.62	August 14, 2023
Teacher/Special Education	Conley	Samantha Green (T)	M12 \$50,944.83	August 14, 2023
Teacher/Special Education	High School	Stevie Burton (N)	B0 \$40,306.00	August 14, 2023

Change in Assignment, Status or Position	Location	Name	Salary	Effective Date
Teacher/First Grade	Chesak	Marie Gusciara (T)	M0 \$46,625.01	August 14, 2023
Teacher/Third Grade	Conley	Michelle Randall (T)	B0 \$42,968.51	August 14, 2023
Teacher/First Grade	Mackeben	Marisa Hartzog (T)	M0 \$49,945.73	August 14, 2023
Teacher/Third Grade	Martin	Karlene Ernat (T)	M45 \$66,456.63	August 14, 2023
Teacher/Fourth Grade	Martin	Cindy Schaefers (T)	M36 \$74,765.64	August 14, 2023

Resignations	Location	Name	Salary/Reason	Effective Date
Social Worker	Mackeben	Nichol Speciale	\$61,694.00/Voluntary	May 25, 2023
Teacher/Fourth Grade	Martin	Lisa Albanese	\$63,366.00/Voluntary	May 25, 2023
Teacher/Fifth Grade	Martin	Sarah Goodlow	\$71,536.00/Voluntary	May 25, 2023
Teacher/ Creative Communications	Heineman	Caitlin Hacker	\$45,267.00/Voluntary	May 25, 2023
Teacher/Special Education	High School	Matthew Pettyjohn	\$55,935.00/Voluntary	May 25, 2023
Teacher/Special Education	High School	Cheryl Konie	\$87,727.44/Voluntary	May 25, 2023
Teacher/Science	High School	Alex Hernandez	\$43,177.00/Voluntary	May 25, 2023
Teacher/PE/Health	High School	DeAnna SeLander	\$22,829.45/Voluntary	May 25, 2023
Teacher/Band	High School	Kevin Krivosik	\$49,547.00/Voluntary	May 25, 2023
Teacher/Math	High School	Pamela Stone	\$68,758.00/Retirement	May 25, 2023

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HEA Retirement Incentive

Resignations	Location	Name	Effective Date: Last Day of School
Teacher/Fifth Grade	Conley	Edie Gogny	2026-27 School Year
Teacher/Fifth Grade	Leggee	Julie McLaughlin	2026-27 School Year
Teacher/Second Grade	Chesak	Suzanne Brancato	2026-27 School Year
Instructional Technology TOSA	District Office	Robin Maxwell	2026-27 School Year

Educational Support

Replacements	Location	Name	Salary	Effective Date
Bus Driver	Transportation	Edward Weisenburger (N)	\$20.00 per hour	April 26, 2023
Bus Driver	Transportation	Daniel Walker (N)	\$20.00 per hour	May 2, 2023
Bus Aide	Transportation	Rachel Quinn (N)	\$15.00 per hour	TBD
Elementary Supervisor	Mackeben	Gia Santillo (N)	\$15.00 per hour	May 5, 2023
Secretary	High School	Nancy Stone (N)	\$18.00 per hour	May 9, 2023
Paraprofessional	Chesak	Paige Schlotman (N)	\$16.50 per hour	August 14, 2023
Cook	Chesak	Gladys Benavides (T)	\$15.25 per hour	August 7, 2023
Cook	Leggee	Yesenia Leon (T)	\$15.25 per hour	August 7, 2023

Resignations	Location	Name	Salary/Reason	Effective Date
Paraprofessional	ECC	Caryn Kambitsis	\$18.27 per hour/Voluntary	June 29, 2023
Paraprofessional	Chesak	Traza Shahid	\$16.00 per hour/Voluntary	May 25, 2023
Paraprofessional	Chesak	Wendy Ottens	\$16.00 per hour/Voluntary	June 29, 2023
Paraprofessional	Heineman	Karen Zeis	\$19.95 per hour/Retirement	May 25, 2023
Paraprofessional	Marlowe	Cindy Josephsen	\$21.78 per hour/Retirement	May 25, 2023
Cook	High School	Lisa Prokuski	\$16.26 per hour/Retirement	May 25, 2023
Elementary Supervisor	Chesak	Colin Doyle	\$15.00 per hour/Voluntary	May 25, 2023
Elementary Supervisor	Conley	Agnes Jarzabek	\$15.00 per hour/Voluntary	May 14, 2023
Elementary Supervisor	Leggee	Megan Shaw	\$15.00 per hour/Voluntary	May 3, 2023

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Extra-Curricular

Sport/Activity	Home School	Name	Amount	Effective
Musical Director (Asst.) Pit	Out of District	Erik Scheele	\$1,685.00	2022-23 School Year
Conley Robotics Club (Trial Yr 2)	Conley	Brandi Wargo	\$500.00	2022-23 School Year
Martin Robotics Club (Trial Yr 2)	Martin	Ben Riebock	\$500.00	2022-23 School Year
Chess Club (Trial Yr 1)	Marlowe	Jacob Halvorson	\$300.00	2022-23 School Year
Chinese Language & Culture Club (Trial Yr 1)	High School	Tianya Zhao	\$300.00	2022-23 School Year
Coding Club (Trial Yr 2)	Marlowe	Anne Moersfelder	\$500.00	2022-23 School Year
National Jr. Honor Society (Trial Yr 1)	Marlowe	Michelle Kenefick	\$150.00	2022-23 School Year
National Jr. Honor Society (Trial Yr 1)	Marlowe	Pamela Zobott	\$150.00	2022-23 School Year
Robotics Co-Sponsor (Trial Yr 2)	Marlowe	Lori Knasiak	\$250.00	2022-23 School Year
Robotics Co-Sponsor (Trial Yr 2)	Marlowe	Jennifer Rodriguez	\$250.00	2022-23 School Year
Boys Volleyball (Trial Yr 1)	High School	Gerard Marchand	\$300.00	2022-23 School Year
Executive Director/Huntley 158 Education Foundation	District Office	Angela Kossaris	\$6,000.00	2023-24 School Year

Extended Days

Name	Job Title	Location	Extra Days 2023-2024
Donna Kunz	Nurse-HEA	HHS	2
Maggie Rodriguez	Nurse-HEA	Mackeben	5
Jen Farr	Nurse-HESPA	Marlowe	5
Juliann Ossler	Nurse-HESPA	Leggee	7.5
Amy Butler	Nurse-HESPA	Leggee	2.5
Heidi Fish	Nurse-HESPA	Martin	5
Janet Roskopf	Nurse-HESPA	Marlowe	5
Caryn Hursey	Nurse-HESPA	Heineman	6
Deb Simboli	Nurse-HESPA	Chesak	5
Ellen Anderson-Ronzia	Nurse-HESPA	High School	6
Lindsie Teson	Nurse-HESPA	High School	6
Holly Bahling	Nurse-HESPA	High School	6
Debi Ryan	SLP/AT	Martin	3

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Sandra Smith	Assistive Technology Facilitator	Martin	3
Jenni Browne	MTSS Facilitator	Conley	2
Christina Bidinger	MTSS Facilitator	Leggee	2
Amy Knight	Guidance Counselor	Marlowe	5
Katie Wuich	Guidance Counselor	Marlowe	5
Paul Nordan	Guidance Counselor	Heineman	5
Shannon Mansfield	Guidance Counselor	Heineman	5
Tamra Schuring	Guidance Counselor	Marlowe	5
Robin Maxwell	Instructional Technology TOSA	DO	25
Carolyn Frasor	Guidance Counselor	HHS	3
Julie Atchley	Guidance Counselor	HHS	3
Laura Martens	Guidance Counselor	HHS	3
Maureen Chambers	Guidance Counselor	HHS	3
Patricia Zacharias	Guidance Counselor	HHS	3
James Messina	Guidance Counselor	HHS	8
Samantha Skubak	Guidance Counselor	HHS	3
Toni Klein	Guidance Counselor	HHS	8
Karen Miller	Guidance Counselor	HHS	8
Danielle Rewiako	Guidance Counselor	HHS	8
Noelle Greene	Guidance Counselor	HHS	3
Jennifer Raines	MTSS Facilitator	Martin	2
Christine Laird	MTSS Facilitator	Chesak	2
Kerry Miller	MTSS Facilitator	Marlowe	2
Samantha Rosenthal	MTSS Facilitator	Mackeben	2
Page Schaschwary	Teacher/Business	HHS	20
Stephen Styers	Teacher/Math	HHS	10.11
Greg Kuhn	MTSS Facilitator	HHS	2
Craig Jahnke	MTSS Facilitator	HHS	2

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Summer Positions

Position	Name	Amount	Effective Dates
ESY Self-Contained Teacher/Secondary	Stevie Burton	\$3,240.00 / Session	June 5 – 29, 2023
ESY Self-Contained Teacher/Secondary	Kimberly Simmons	\$3,240.00 / Session	June 5 – 29, 2023
ESY Self-Contained Teacher/Secondary	Alexa Saylor	\$3,240.00 / Session	June 5 – 29, 2023
ESY Self-Contained Teacher/Secondary	Tom Milbratz	\$3,240.00 / Session	June 5 – 29, 2023
ESY Self-Contained Teacher/Secondary	Kailey Baran	\$3,240.00 / Session	June 5 – 29, 2023
ESY Self-Contained Teacher/Pre-K	Kevin Ross	\$3,240.00 / Session	June 5 – 29, 2023
ESY Self-Contained Teacher/Elementary	Samantha Riesen	\$3,240.00 / Session	June 5 – 29, 2023
ESY Self-Contained Teacher/Elementary	Travis Awrey	\$3,240.00 / Session	June 5 – 29, 2023
ESY Self-Contained Teacher/Elementary	Brianna Baird	\$3,240.00 / Session	June 5 – 29, 2023
ESY Self-Contained Teacher/Elementary	Ashley Vial	\$3,240.00 / Session	June 5 – 29, 2023
ESY Self-Contained Teacher/Elementary	Jennifer Slad	\$3,240.00 / Session	June 5 – 29, 2023
ESY Self-Contained Teacher/Elementary	Margaret Hoffman	\$3,240.00 / Session	June 5 – 29, 2023
ESY Self-Contained Teacher/Elementary	Jennifer Boyd	\$3,240.00 / Session	June 5 – 29, 2023
ESY Instructional Teacher/Elementary	James Garvalia	\$3,240.00 / Session	June 5 – 29, 2023
ESY Instructional Teacher/Elementary	Shelby Hernandez	\$3,240.00 / Session	June 5 – 29, 2023
ESY Instructional Teacher/Elementary	Allison Olsen	\$3,240.00 / Session	June 5 – 29, 2023
ESY Paraprofessional	Trisha Bond	\$25.00 per hour	June 5 – 29, 2023
ESY Paraprofessional	Ilana Horner	\$25.00 per hour	June 5 – 29, 2023
ESY Paraprofessional	Melissa Stanley	\$25.00 per hour	June 5 – 29, 2023
ESY Paraprofessional	Marcie Nosek	\$25.00 per hour	June 5 – 29, 2023
ESY Paraprofessional	Peggy Fricilone	\$25.00 per hour	June 5 – 29, 2023
ESY Paraprofessional	Cynthia Murphy	\$25.00 per hour	June 5 – 29, 2023
ESY Paraprofessional	Tamara Soto-Cordero	\$25.00 per hour	June 5 – 29, 2023
ESY Paraprofessional	Hillary Zurek	\$25.00 per hour	June 5 – 29, 2023
ESY Paraprofessional	Alison Meindl	\$25.00 per hour	June 5 – 29, 2023
ESY Paraprofessional	Lynnette Pace	\$25.00 per hour	June 5 – 29, 2023

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ESY Paraprofessional	Breanna Bogucki	\$25.00 per hour	June 5 – 29, 2023
ESY Paraprofessional	Wendy Ottens	\$25.00 per hour	June 5 – 29, 2023
ESY Paraprofessional	Stella Duchon	\$25.00 per hour	June 5 – 29, 2023
ESY Paraprofessional	Jake Roskopf	\$25.00 per hour	June 5 – 29, 2023
ESY Paraprofessional	Kathi Schuldt	\$25.00 per hour	June 5 – 29, 2023
ESY Paraprofessional	Denise Zamudio	\$25.00 per hour	June 5 – 29, 2023
ESY Paraprofessional	Angela Imelda	\$25.00 per hour	June 5 – 29, 2023
Teacher/Dual Language	Viktoriiia Matviiv	\$3,240.00 / Session	June 5 – 29, 2023
Teacher/Multilingual	Maria Boada Mendez	\$3,240.00 / Session	June 5 – 29, 2023
Paraprofessional/Elementary	Stephanie Celosky	\$25.00 per hour	June 5 – 29, 2023
Secretary	Rosemary Devine	\$15.00 per hour	June 5 – 29, 2023
Nurse	Juliann Ossler	\$45.00 per hour	June 5 – 29, 2023
Summer Success Teacher/Elementary	Gina Sample	\$45.00 per hour	June 5 – August 11, 2023
Summer Success Teacher/Elementary	Emily Hedrick	\$45.00 per hour	June 5 – August 11, 2023
Summer Success Teacher/Elementary	Stacy Gross	\$45.00 per hour	June 5 – August 11, 2023
Summer Success Teacher/Elementary	Heather Fitte	\$45.00 per hour	June 5 – August 11, 2023
Summer Success Teacher/Elementary	Graham Davis	\$45.00 per hour	June 5 – August 11, 2023

Resignations	Name	Salary/Reason	Effective Date
ESY Speech Language Pathologist	Tess Grigsby	\$3,240 / Session/ Voluntary	Never Started
Paraprofessional/Elementary	Kathleen Michel	\$16.00 per hour/ Voluntary	Never Started

**Huntley Community School District 158 – Board of Education
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Mandated Leaves

Type	Location	Number of Staff
FMLA	ECC	2
FMLA	Mackeben	1
FMLA	Leggee	1
FMLA	Heineman	4
FMLA	Marlowe	1
FMLA	High School	1

Non-Mandated Leaves

Type	Location	Number of Staff
Medical/Intermittent	Martin	1

Special Agenda

Date: Tuesday, May 2, 2023

Meeting: Special Meeting Agenda

Time: 6:00 PM

Location: District Office

650 Dr. John Burkey Drive

Algonquin, IL 60102

Mission Statement: Our learning community will inspire, challenge and empower all students always.

Board of Education Members: President, Mr. Anthony Quagliano; Vice President, Mr. Kevin Gentry; Secretary, Mr. Paul Troy; Mr. William Geheren; Mrs. Melissa Maiorino; Mr. Sean Cratty; Mr. Jonathan Dailey.

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (Mr. Quagliano)

Call to Order the Special Meeting for **Thursday May 2, 2023 at 6:00p.m.**

A quorum was met.

Roll Call: Ayes 7/ Absent 0/ Motion Carried

Members: Mr. Cratty, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mr. Dailey, Mr. Troy, Mrs. Maiorino

2. **Pledge of Allegiance** (Mr. Quagliano)

3. **Public Comment** -None

4. **Action Item (A)** (Mr Quagliano)

1. **Minutes (A)**

Seeking approval of board minutes as presented.

Recommendation: Seeking approval of the Board as presented.

Mr. Quagliano moved, Mr. Dailey 2nd

Roll Call: Ayes 7/ Nays 0/ Motion Carried

5. **Results of Canvass from the April 26,2023 Consolidated Election (R)** (Mr. Quagliano)

Discussion: The Canvass results from the McHenry County Clerk and Kane County Clerk were shared and seeking adoption of the results as presented (Policy 2:30). Motion and a 2nd required.

Mr. Quagliano moved, Mr. Cratty 2nd

Roll Call: Ayes 6/ Nays 0/ Abstain 1/ Motion Carried

Oath of Office of New Board Members and Reaffirmation of Current Board Members (A) (Mr. Quagliano)

As part of the Organizational Board of Education meeting (Policy 2:210), the school board members take an official oath according to P.A. 49-0881 and Policy 2:80 and adopt the Code of Conduct.

Mrs. Galligar, Mrs. Murray, Mr. Thompson, and Mr. Bittman took the oath of office.

6. **Adjourn Sine Die (A)** (Mr. Quagliano)

The Board follows Roberts Rules and the traditional of *adjourn sine die* before reorganizing. Motion to adjourn this portion of the meeting.

Mr. Quagliano adjourned this portion of the meeting.

Voice Call: Ayes 7/ Nays 0/ Motion Carried

7. **Seat New Board Members / Call to Order / Roll Call (A)**

Mr. Bittman resume the special meeting on Thursday, May 2, 2023 at 6:10 p.m. to seat the new members, election of officers, and set the meeting time and place for the 2023-2024 regular meetings (Policy 2:210). A quorum must be met.

Roll Call: Ayes7/ Nays 0 / Absent 0/ Motion Carried

8. **Nominations of Board of Education Officers** (President)

Nominations are in order for the Election of BOE Officers: President, Vice President, and Secretary. The Secretary naming Mrs. Stock to continue as the Recording Secretary of the Board. A motion and a second are required for election of officers.

Roll Call: Ayes 7/ Nays 0/ Motion Carried

Mr. Bittman was nominated and accepted the President position. Mrs. Murray was nominated and accepted the Vice President position. Mrs. Galligar was nominated and accepted the Secretary

position.

9. Establish Regular Meetings 2023-2024 (A) *(President)*

All school boards are required to hold regular meetings, establish a schedule for them and provide a public notice as required by the OMA. The administration is requesting the Board to continue with the 3rd Thursday of each month, except for November. Establish the meeting location in the Administrative Building in the Board Room, beginning at 6:00 p.m. (Policy 2:210) Motion and a 2nd required.

Mr. Bittman moved, Mr. Quagliano 2nd

Voice Call: Ayes 7/ Nays 0/ Motion Carried

10. Mandatory Board Training (R) *(President)*

State law requires any school board member either appointed or elected after to complete the four-hour Professional Development Leadership Training with the first year of his or her first term. In addition, a board member is required to complete training on the Performance Evaluation Reform Act (PERA). (Policy 2:120)

The Board is set up on IASB, so they can complete their mandatory school board training.

11. Committee Structure 2023-2025 (D) *(President)*

The Board President makes all Board committee appointments, subject to Board approval (Policy 2:150). Members are asked to submit three committee preferences to the President prior to the next regular meeting.

The Board discussed appointments for the different committees. Nothing was confirmed. The Board will take action at the May 18, 2023 Regular Board Mtg.

12. Adjournment (A) *(Mr. Quagliano)*

Motion to adjourn the meeting at 6:49 p.m.

Voice Call: Ayes 7/ Nays 0/ Motion Carried

Submitted by:

Julie Stock, Board Operations

Gina Galligar, Board Secretary

President

Date

Secretary

Date



Huntley Community School District 158

650 Dr. John Burkey Drive
Algonquin, Illinois 60102
(847) 659-6158 • www.district158.org

To: Board of Education
Cc: Dr. Scott Rowe, Superintendent
From: Jessica Lombard, Associate Superintendent
Date: May 18, 2023
Subject: Partner for Prevention Drug and Alcohol Counseling Services

At the Committee of the Whole meeting, on May 4, 2023, the Curriculum and Instruction Committee recommended moving the contract with Partnering for Prevention forward to the May 18th, 2023 Regular Board of Education meeting for approval.

Executive Summary

In past years, Huntley District 158 has maintained a contract with Partnering for Prevention to provide substance abuse counseling, assessment, intervention, and referrals for students and families. The District is committed to continuing to provide these valuable supports for students who struggle with substance related issues, as these supports will assist both students and families. This contract has provided valuable services for students in need of these supports, and the partnership with this provider has been positive and effective. The proposed contract includes a total of 1,015 hours, billed at \$75.00 per hour, as detailed in the attached scope of work. The total cost for the year will be \$76,125, billed monthly at \$6,343.75. This is the same cost as the 2023-24 school year.

In order to continue to address student needs in this area, the District is recommending renewing the contract with Partnering for Prevention for the 2023-24 school year. The cost of this contract has been allocated through grant dollars, as this expense aligns well with the student success and support purpose for the use of these federal funds.

Recommendation Seeking approval as presented

AGREEMENT

This Agreement is entered into this 1st day of July, 2023 by and between Partnering for Prevention, LLC, ("PFP"), an Illinois limited liability company, and its sole owner, Dawn Schoen, and Huntley Community School District 158, ("the School").

RECITALS

Whereas, the School seeks to provide students at Huntley High School, Heineman Middle School, and Marlowe Middle School an alternative to expulsion for certain drug related offenses, and to offer students and families effective drug and alcohol prevention and assessment, intervention, treatment, and referral services; and

Whereas, PFP is a provider of drug and alcohol abuse prevention and treatment services and employs Dawn Schoen, a certified alcohol and drug counselor ("CADC") with 25 years of experience in addressing substance abuse prevention and treatment issues; and

Whereas, the School desires to have PFP provide drug and alcohol abuse prevention and treatment services to the School and its students;

Now therefore, in consideration of the mutual promises and covenants contained herein, the Parties agree as follows:

1. **Scope of Services.** PFP will make available the services of Schoen from July 1, 2023 through June 30, 2024 as follows:

-up to 10 hours per week at Huntley High School (located at 13719 Harmony Rd, Huntley, IL 60142), Heineman Middle School (located at 725 Dr. John Burkey Dr, Algonquin, IL 60102) and/or Marlowe Middle School (located at 9625 Haligus Road, Lake In The Hills, IL 60156) – Tuesdays and Thursdays from 10am to 3pm

-up to 10 hours per week at PFP Office (located at 453 Coventry Lane, Ste 103, Crystal Lake, IL 60014) – Tuesdays and Thursdays; times to be determined by need

-up to 5 hours per week, location as indicated, either in schools on Fridays or in office on Fridays or Saturdays – times to be determined by need

-PFP will also provide services outside of these days/hours and/or at different locations as indicated and when available, including telehealth services

Services will be delivered up to 25 hours per week while school is in session and up to 20 hours per week when school is not in session (Summer, Winter and Spring break). A total of 1,015 hours will be used to address needs of the school. The number of hours and/or specific days each week can change and/or be flexible to meet the needs when indicated and agreed upon by PFP. Schoen will communicate with the school if she will not be available during any given week (illness, vacation, etc). Delivery of services, In-person vs Telehealth, will be at the discretion of Schoen given the status of the ongoing Covid Pandemic.

Services to be provided include but are not limited to: assessment, intervention, therapy sessions (individual and/or family), consultation, drug screening and clinical documentation. Additional services (ie. consultation, the wellness center, prevention based programming, gathering and reporting of statistics) will be provided as requested by each School. Consultation and planning services as arranged between the administration and PFP can take place at any time during the length of this Agreement at the request of the School or PFP.

The clinical services provided by PFP are strictly to assess substance abuse symptoms and provide short and/or long-term intervention or level 1 treatment according to ASAM Criteria and Levels of Care; this will include referral with linkage to a higher level of care when indicated. Additionally, PFP will provide statistics to the school as requested on the number of students that accessed the services along with the outcome of services.

2. **Qualifications of Service Provider.** All services provided by PFP under this Agreement shall be provided by Dawn Schoen, who is a CADC in good standing and who has passed a criminal background check.

3. **Compensation.** PFP will be compensated as follows:

1. 1,015 hours at \$75.00 per hour. This includes, but is not limited to, time spent providing the services set forth in Paragraph 1.
2. Drug Screening: Drug screening testing will be determined and administered based on client need utilizing the following options with said associated expense to the school:

- Clinical laboratory Testing Services – SAP – 9-20, W/OPI, MDMA5, EXPBZ, TS: \$65.00
- Clinical laboratory Testing Services – SAP 10-20, W/OPI, MDMA5, EXPBZ, TS: \$65.00
- Clinical laboratory Testing Services – MSAP9-20-A+6A/MDA/FN: \$65.00
- Clinical laboratory Testing Services – SYNTHETIC STIMULANTS: \$65.00
- Clinical laboratory Testing Services – SYNTHETIC CANNABINOIDS II or III: \$65.00
- Clinical laboratory Testing Services – POC0040 OED A150 Saliva Alcohol Kit: \$30.00
- Clinical laboratory Testing Services – Anabolic Steroids Expand (21791N): \$105.00
- Clinical laboratory Testing Services – LSD Screen \$100.00
- Clinical laboratory Testing Services – LSD confirmation \$110.00 (only to be charged if LSD screen is positive)

The School shall only pay for drug screens used during treatment services or as requested. Drug Screening that takes place at the school or at PFP office will do so within the hours allotted per week. The school will be billed separately for the drug screen itself at the rate indicated above. Drug Screening that takes at the Quest Diagnostic Lab will be billed only for the drug screen itself at the rate indicated above. PFP will bill the school monthly for said completed drug screens.

The total compensation for services shall not exceed \$76,125.00 for the school year without written approval from the administration of the school. Drug Screen expenses will be billed as indicated above in addition to the compensation billed for services.

4. **Billing.** Compensation for services will be equally distributed over the 12 month agreement period and billed as such. PFP will bill the School on the first day of each month in the amount of \$6,343.75 for services. Each month will also include any drug screening that was completed in the prior month. Drug screening for the month of June 2024 will be billed on June 30, 2024. Payment is due to PFP within 30 days of invoice date.

5. **Term.** This Agreement shall be effective July 1, 2023 – June 30, 2024 unless earlier terminated in accordance with Section 6.

6. **Termination.** In the event Schoen loses her CADC certification, the Agreement shall terminate immediately. Further, either party shall have the right to terminate this Agreement at any time upon 120 days' written notice to the other party.

7. **Schoen Status.** Schoen is an employee of PFP and as such shall not be entitled to any rights and privileges established for employees of the School such as salary, vacation, sick leave with pay, paid days off, or any benefits offered to school employees. Nor shall she be entitled to severance pay or unemployment compensation upon termination of this Agreement. PFP enters into this Agreement as an independent contractor only, and the parties acknowledge that neither PFP nor Schoen is a representative, agent, official, or employee of the School. Nothing in this Agreement shall be construed to create a joint venture between PFP and the School.

8. **Responsibilities of the School.** To facilitate the services by PFP, the School shall:

a. The School will advise students of the services available and make appropriate referrals. Available services shall be limited to students of School District 158. Priority shall be given to students facing expulsion for certain drug offenses, who have elected to undergo drug and alcohol abuse treatment services as part of a Student Behavior Contract in lieu of receiving a recommendation of expulsion, pursuant to applicable School disciplinary policies and procedures. In the School's discretion, it may also refer students for services in non-disciplinary circumstances. Under Illinois law, students seeking services for alcohol or drug abuse as result of their behavior or of a family member, are entitled to an unlimited number of services without parental consent or permission. PFP will obtain parental consent/permission when it is indicated to be in the best interest of the student. Notwithstanding the foregoing, parental consent for services shall be required for any student receiving services pursuant to a Student Behavior Contract.

b. Provide information on each student as requested so to provide services, subject to the Illinois School Student Records Act, the Family Educational Rights and Privacy Act, or other State or federal laws pertaining to the confidentiality of student records.

c. Provide an appropriate space for Schoen to see students and a locked file cabinet/drawer for her to use in each space. Additionally, Schoen shall have access to a district network connection for internet computer use, use of the telephone, fax, and copier as needed. All access to School networks and devices shall be subject to the School's Internet Acceptable Use Policy, as well as any other policy regarding the use of electronic networks and devices.

d. Share Illinois Youth Survey data and other data relevant to programming and services completed. With the School's written consent PFP can release data.

e. Provide Schoen with a detailed written list of what statistics/information she is to track during course of this Agreement.

f. If desired, assist in the construction of identified outcomes and tools which will be used to evaluate if treatment will be considered successful/unsuccessful.

9. **Confidentiality.** All records generated by PFP in providing services to the School shall belong to PFP. PFP and Schoen shall comply with all state and federal laws, including 42 CFR Part 2, and other laws related to confidentiality of student records, including, but not limited to, the Illinois School Student Records Act, the Family Educational Rights and Privacy Act, and the Illinois Mental Health and Developmental Disabilities Confidentiality Act. In addition, and without regard to the foregoing, the parties agree that information will not be disseminated to the school unless a valid release exists allowing disclosure and PFP and Schoen will not share specific information regarding the counseling of students without the student's written consent, except in an emergency situation. The student and their family will sign an Authorization for Release of Information to allow PFP to inform the School if a student fails to complete any services as may be required by a Student Behavior Contract, or in any way violates the terms of the Student Behavior Contract.

10. **Student Mental Health Problems or Crisis Situation.** Students who exhibit mental health issues will be referred to the Schools Student Services Team and/or a mental health therapist. Any crisis situation with a student that arises while services are being provided at the school will be referred to the Schools Student Services Team or to a school administrator if a member of the Schools Student Services Team is not available.

11. **Professional Liability Insurance.** Prior to performing any services, PFP will provide to the school verification of its professional liability coverage in an amount of not less than \$1,000,000 per occurrence and \$1,000,000 annual aggregate which will cover the services PFP provides to the School. The School will indemnify, defend, and hold PFP and Schoen harmless as a result of any claim brought that was due to the negligence or omission of the school or any of its employees or agents. PFP will indemnify, defend, and hold the School harmless from any claim brought due to the negligence or omission of PFP or its employees. PFP will indemnify, defend, and hold harmless the School from any claim arising out of the performance of services to parents and guardians of students pursuant to ⁸⁵ paragraph 13 of this Agreement.

12. **Notices.** All notices shall be in writing and sent by mail or email to:

Partnering for Prevention, LLC
Dawn Schoen
801 W. Algonquin Rd. #7094
Algonquin, IL 60102
dawn@partneringforprevention.net

Huntley High School
Att: Marcus Belin
13719 Harmony Road
Huntley, IL 60142
email: _mbelin@district158.org

13. **Additional Services.** In addition to those services provided for herein, PFP shall provide drug screening services to students whose parents or guardians request such services privately or in response to disciplinary action due to drug offenses. Such services will be provided at the parent or guardian's sole cost and expense, and PFP shall bill the parents or guardians directly for such costs and expense. The School shall have no obligation to pay for such services and shall not be liable for the results. Parents or guardians will have the option to obtain drug screening services through PFP, completed at a Quest Diagnostic location, at PFP office, Crystal Lake location, or at Huntley High School, for the following fee as indicated:


- Clinical laboratory Testing Services – SAP – 9-20, OPI, MDMA5, EXPBZ, TS: \$65.00
- Clinical laboratory Testing Services – SAP 10-20, W/OPI, MDMA5, EXPBZ, TS: \$65.00
- Clinical laboratory Testing Services – MSAP9-20-A+6A/MDA/FN: \$65.00
- Clinical laboratory Testing Services – SYNTHETIC STIMULANTS: \$65.00
- Clinical laboratory Testing Services – SYNTHETIC CANNABINOIDS II or III: \$65.00
- Clinical laboratory Testing Services – POC0040 OED A150 Saliva Alcohol Kit: \$30.00
- Clinical laboratory Testing Services – Anabolic Steroids Expand (21791N): \$125.00
- Clinical laboratory Testing Services – LSD Screen \$100.00
- Clinical laboratory Testing Services – LSD confirmation \$110.00 (only to be charged if LSD screen is positive)

(Note: SYNTHETIC STIMULANTS and/or SYNTHETIC CANNABINOIDS II or III completed in addition to a MSAP9-20-A+6/MDA/FN, SAP – 9-20, OPI, MDMA, EXPBZ, TS, or SAP 10-20, W/OPI, MDMA5, EXPBZ, TS will be added for the fee of \$50 each to the testing fee).

All drug screening completed as outlined above will be subject to a Drug Screen Intake Session fee of \$125.00. This session is to review Informed Consent, obtain signed Releases of Information, and collect information necessary to complete drug screen. Intake session fee includes follow up contact to provide drug screen results to client/client guardian. PFP utilizes Quest Diagnostics for all drug screen testing. Should said lab change, PFP will notify the School.

14. **Complete Agreement.** This Agreement which is incorporated herein and made a part hereof, reflects the complete agreement of the Parties related to the services of PFP and Schoen. The Agreement may only be modified in writing and signed by both Parties. It is not assignable and is enforceable under the laws of the State of Illinois in the Circuit Court of McHenry County, Illinois.

Executed this ___ day of March, 2023.

Partnering for Prevention, LLC:	_____	_____	_____
	Authorized Representative	Title	Date Signed
Huntley High School:		Principal	3-16-23
	Authorized Representative	Title	Date Signed

Huntley Community School District 158:

_____	_____	_____
Authorized Representative	Title	Date Signed

RESOLUTION

**AUTHORIZING PARTICIPATION IN
THE MCHENRY COUNTY REGIONAL SAFE SCHOOL PROGRAM**

WHEREAS, the Regional Superintendent of McHenry County, Illinois, has established the McHenry County Regional Safe School Program pursuant to Article 13A of The School Code: and

WHEREAS, in accordance with its Placement Policy and Guidelines, the McHenry County Regional Safe School Program will provide educational services to disruptive students enrolled in grades six (6) through twelve (12) in the McHenry County public schools, and

WHEREAS, the Board of Education of Consolidated School District No. 158, McHenry County, Illinois, finds it in the best interests of its educational program and the students it serves to participate in the McHenry County Regional Safe School Program; and

WHEREAS, participation in the McHenry County Regional Safe School Program is contingent upon adoption of the resolution extending the period of participation from July 1, 2023 through June 30, 2024.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education for Consolidated School District No. 158 of the County of McHenry, Illinois, does hereby:

1. Extend the validity period of the existing Intergovernmental Agreement between the McHenry County Regional Office of Education and the District for the McHenry County Regional Safe School Program from July 1, 2023 to June 30, 2024.
2. Agree to adhere to all provisions of the existing Intergovernmental Agreement and the Placement Policy as a part thereof.

BE IT FURTHER RESOLVED that the Secretary of the Board of Education is authorized and directed to forward a duly executed copy of this Resolution to the Regional Office of Education.

ADOPTED this _____ day of _____, 2023.

AYES:

Superintendent

NAYES:

Board President

ABSENT:

Board Secretary

Date



Huntley Community School District 158

650 Dr. John Burkey Drive
Algonquin, Illinois 60102
(847) 659-6158 • www.district158.org

To: Board of Education
Cc: Dr. Scott Rowe, Superintendent
From: Jessica Lombard, Associate Superintendent
Date: May 18, 2023
Subject: Regional Safe School Program

At the Committee of the Whole meeting, on May 4, 2023, the Curriculum and Instruction Committee recommended moving the Intergovernmental Agreement extension resolution for utilization of the McHenry County Regional Safe Schools Program, forward to the May 18th, 2023 Regular Board of Education meeting for approval.

Executive Summary

Huntley Community School District 158 has an Intergovernmental Agreement with the McHenry County Regional Office of Education for utilization of the McHenry County Regional Safe Schools Program. The Administration would like to extend the validity period of the current Intergovernmental Agreement to include July 1, 2023 to June 30, 2024. Enclosed you will find a Resolution Authorizing Participation through the McHenry County Regional Safe School Program and extending the validity period of the current agreement.

Funding for the Regional Safe School is presently included in the proposed FY24 budget. The combination of grant funds, generated state aid and School District fees will be needed to continue operation of our RSSP.

Recommendation

Seeking approval as presented.

(Attachment)



Huntley Community School District 158

650 Dr. John Burkey Drive
Algonquin, Illinois 60102
(847) 659-6158 • www.huntley158.org

DATE: May 18, 2023
TO: Board of Education and Administration
FROM: Doug Renkosik, Director of Operations & Maintenance
RE: Alarm Monitoring Services Contract (A)
Board of Education, May 18, 2023
Consent Agenda item

Background:

At the April 19, 2018, Board Meeting, the Board of Education approved a five-year contract for alarm monitoring services for its' intrusion control and fire alarm systems with Fox Valley Fire at an annual cost of \$9612.00.

That contract expires on May 6, 2023.

The existing monitoring services include wireless communication for the fire alarm only.

The Administration engaged Fox Valley Fire in consideration of a new contract that provides similar services that included wireless communication for the intrusion control systems as well. The Administration realized a potential savings of \$2,160 per year in telephone service charges by termination of the related phone line services.

Attached is Fox Valley Fire's proposal for a five-year contract for upgrading the burglar alarm to wireless communication and monitoring services for a five-year term.

Recommendation:

The Building and Grounds Committee met on May 4, 2023 and recommend that the Board of Education award the contract to Fox Valley Fire at an annual cost of \$9,612.00 at the May 18, 2023, Regular Board Meeting.

DR/jk

FIRE ALARM & SECURITY



RADIO MONITORING AGREEMENT

ONE COMPANY DOES IT ALL

Fire Alarm • 24-Hour Monitoring • Fire and Safety Products • Security • Engineered Fire Suppression • Sprinkler Service

2730 Pinnacle Drive • Elgin, IL 60124 • Phone 847-695-5990 • Fax 847-695-3699 • www.foxvalleyfire.com • EOE M/F/D/V

Bill To **Same**
 Huntley CSD #158
 650 Dr John Burkey Drive
 Accounts Payable
 Algonquin, IL 60102
 Phone: _____ Cell _____
 Contact Person: _____
 Email: accountspayablr@district158.org
 Email Invoices? Yes No

Location Name & Address
 Huntley Consolidated School District #158
 650 Dr John Burkey Drive
 Multiple Locations
 Algonquin, IL 60102
 Phone: 847-659-6161 Cell _____
 Contact Person: Doug Renkosik
 Email: drenkosik@district158.org

Fox Valley Fire & Safety Co., Inc. to monitor the building fire alarm system as required by your local Fire Prevention Bureau.

Radios are the property of Fox Valley Fire & Safety.
 Associated cost is for the radio rental and monitoring.

Radio Installation Requirements:

1. The subscribers alarm system must be in good working order and free of any trouble conditions.
2. Two dry contact outputs. One dry contact programmed as an alarm activation. Another dry contact programmed as trouble activation. If supervisory is programmed for activation at the control unit, a third dry contact output shall be programmed for a supervisory condition.
3. If no dry contacts are available an no supervisory activation is required a reverse polarity module with filtered VDC must be supplied.
4. In the event the installer is unable to perform the installation due circumstances beyond their control and a return trip is necessary, an additional service trip charge will be invoiced at normal billable hours.

Scheduling: Name and phone number of contact to schedule.

Name: _____ Phone: _____ Hours of Operation (M-F): _____
 Lockbox: _____ Special Instructions: _____

A. Fire Alarm Radio Rental and Monitoring Cost \$660.00 per year X 9	\$ <u>5,940.00 / year</u>
B. Security Radio Monitoring Cost \$408.00 X 9	\$ <u>3,672.00 / year</u>
C. Total Amount of Fire Alarm and Security Monitoring X 9	\$ <u>9,612.00 / year</u>
D. Monthly Billing for Fire Alarm and Security Monitoring X 9	\$ <u>801.00 / month</u>

Signature Indicates Acceptance of Above Information and Pricing

CUSTOMER APPROVAL

FOX VALLEY FIRE & SAFETY COMPANY

By _____
 Authorized Agent

By _____
 Authorized Agent

Date _____ Title _____

Date _____ Title _____



SERVICE LOCATIONS & PARTY LIST INFORMATION

*FVFS to provide account number

	Name	Address	Account*
1.	Huntley High School	13719 Harmony Rd, Huntley	FV0647 / PG2794
2.	Chesak Elementary School	10910 Reed Rd, Lake in the Hills	FV0642 / PG2797
3.	Leggee Elementary School	13723 Harmony Rd, Huntley	FV0645 / PG2795
4.	Hannah Martin Elem School	10920 Reed Rd, Lake in the Hills	FV0649 / PG2796
5.	Transportation / Admin Building	650 Dr John Burkey Dr, Algonquin	FV0644 / PG2789
6.	Marion Conley Elementary School	750 Dr John Burkey Dr, Algonquin	FV0650 / PG2792
7.	Bernice Heineman Middle School	725 Dr John Burkey Dr, Algonquin	FV0646 / PG2791
8.	Marlowe Middle School	9625 Haligus Rd, Lake in the Hills	FV0648 / PG2793
9.	Mackeben Elementary School	800 Dr John Burkey Dr, Algonquin	FV0643 / PG2790
10.			
11.			
12.			
13.			
14.			
15.			

All passwords must contain 3 - 10 characters, no spaces or symbols and is case sensitive.
 If all passwords are left blank, the last 3 digits of the account number will be used as the passcode.

	Contact Name / Email Address	Verbal Password (Required)	Cell Phone #	Optional Alternate #
1	Name			Cell: Work: Home: Other:
	Email			
2	Name			Cell: Work: Home: Other:
	Email			
3	Name			Cell: Work: Home: Other:
	Email			
4	Name			Cell: Work: Home: Other:
	Email			
5	Name			Cell: Work: Home: Other:
	Email			

To Cancel* or Test an Alarm Call Emergency Central Station Monitoring:

855-751-4025 EM24 Main Line: 773-725-4000

You must give account # and passcode when calling in or to cancel a false alarm.

*If your call to cancel is made after authorities are dispatched your local authorities may charge an emergency fee.

Please make sure all property managers/maintenance or staff listed on the call list knows the monitoring center's phone#, account#, and passcode. Others that may need to know this information include: Vendors performing work in the building that have the potential of creating dust/smoke/paint fumes or other conditions that may trigger the fire alarm system into alarm. Anyone performing a routine test or fire drill.

Fox Valley offers alarm system service, repair and inspection of your alarm equipment.

Call Fox Valley Fire & Safety
847-695-5990

This number is 24 hours; Specify if you require emergency service.

 Signature of Authorized Agent

 Printed Name and Title

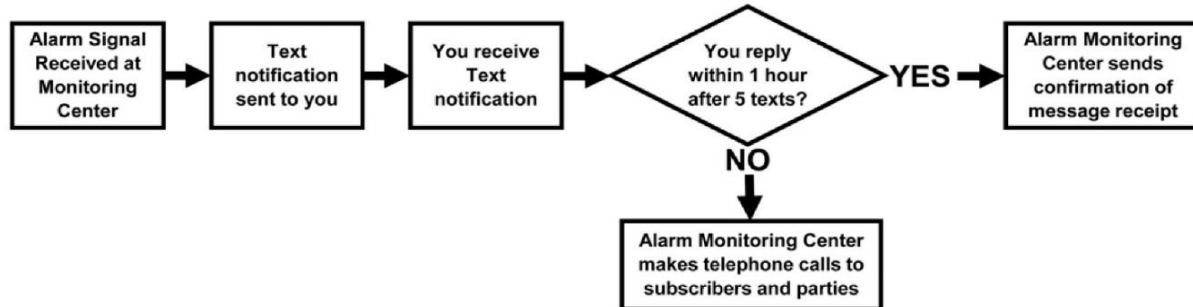
 Date

By Signing Above, All Non-Critical Signals From Your System Will Be Sent Via Text Message To Your Party List Members.

See Guide on next page for details

How 2-Way Text Notification Works

After a non-critical signal is received by the Alarm Monitoring Center, you will be notified via text up to five times in the first hour or until you or another subscriber acknowledges receipt of the notification. After the five text notifications, if no acknowledgement is received, the Alarm Monitoring Center will revert to notifying you and your parties via telephone. For delayed notification alarms, you will only be texted between 7:00 a.m. and 10:00 p.m. local time. To avoid phone calls, simply reply with a "YES" message.



Instructions

1. Save 773-725-4000 into your mobile phone contacts to avoid texts being blocked by phone carriers.
2. Alarm Monitoring Center sends 5 texts within 1st 60 minutes of non-critical alarm. When you receive text notification, reply YES to avoid further text notifications or phone calls.
3. Texts will be sent in the following manner:
 - 00:00 (time of signal)
 - 00:05 minutes after signal
 - 00:20 minutes after signal
 - 00:45 minutes after signal
 - 01:00 hour after signal
4. After the fifth and final text, Alarm Monitoring Center will wait 15 additional minutes before commencing regular phone contact procedures.
5. Alarm Monitoring Center will log your text acknowledgement as "REACHED SMS ACK RECEIVED."
6. Alarm Monitoring Center will **not** send text notifications while your account is on **Test** or **Disregard**.

Current alarm notifications included in 2-way text notification:

- LOW BATTERY
- COMMUNICATION FAILURE (delayed notification only)
- COMMUNICATION LINE 1 FAILED (delayed notification only)
- COMMUNICATION LINE 2 FAILED (delayed notification only)
- SUPERVISORY ALARM (delayed notification only)
- POWER FAILURE (delayed notification only)
- TROUBLE ALARM (delayed notification only)
- ABNORMAL AUTOTEST
- NO AUTOTEST RECEIVED
- NO MONTHLY SIGNAL RECEIVED
- NO WEEKLY SIGNAL RECEIVED

The Alarm Monitoring Center will **never send you marketing or sales texts**. By updating the call list, you are permitting the Alarm Monitoring Center to send you non-marketing texts in compliance with the Telephone Consumer Protection Act.

- You may **pause** 2-way text notification at any time by sending a "Pause" message to 773-725-4000.
- You may **cancel** this service by sending a "Cancel" message to 773-725-4000.
- You may **re-enroll** by sending "Enroll" or "Re-enroll" to 773-725-4000.

SUBSCRIBER SALES, SERVICE, AND MONITORING AGREEMENT ("Agreement")
TERMS AND CONDITIONS:

The parties agree to the additional terms and conditions below:

1. Monitoring Service. Subscriber, at the location indicated on Page 1 of this Agreement (the "premises"), has contracted with Fox Valley Fire and Safety, ("FVF") for some or all of the following: System Specifications, System Installation, System Service and Monitoring Alarm Signals sent from the Subscriber's premises via communications media including, but not limited to, telephone lines, cellular devices, satellite technology, Internet, and/or radio telemetry and received by means of an alarm system or monitoring system (collectively hereinafter "System") and to respond thereto by notifying the party (or parties) identified by the Subscriber. The parties agree that once FVF installs a properly operating system, FVF is NOT responsible and the Subscriber assumes full responsibility for all communications media used to transmit signals to the monitoring facility, subject to FVF replacing the same if FVF becomes aware the system is defective. Upon receipt of a signal from the System, FVF shall undertake commercially reasonable efforts to notify via telephone, text, and/or email, the party (or parties) that has been identified by Subscriber as the proper party to notify under the circumstances encountered.

2. Waiver of Warranty: Exculpatory Clause. Subscriber understands that FVF offers several levels of protection services and that the level described on Page 1 of this Agreement has been chosen by Subscriber after considering and balancing various levels of protection afforded and their related costs. Subscriber understands and agrees that: **FVF IS NOT AN INSURER**, and Subscriber is responsible for obtaining its own insurance policies covering real or personal property loss or damage and personal injury, including death. The payments hereunder are based solely on the value of the services as described herein and on Page 1 of this Agreement, and are unrelated to the value of any of Subscriber's property, or the property of others located at Subscriber's location, the value of which is known only by Subscriber. FVF is not liable for losses caused by the malfunction or non-function of the System or equipment or the monitoring, signal handling or dispatching services, except to the extent of its own negligence. SUBSCRIBER is aware that circumstances where service may not work include but are not limited to a proper surge suppression system or wireless backup system not being employed. **FVF MAKES NO GUARANTEE OR WARRANTY, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, THAT THE SERVICES SUPPLIED WILL AVERT OR PREVENT OCCURRENCES, OR THE CONSEQUENCES THEREFROM, WHICH THE SERVICES ARE DESIGNED TO DETECT, OR THAT THE EQUIPMENT SUPPLIED, OR ANY HARDWARE, SOFTWARE OR NETWORKS USED IN CONNECTION WITH THE SYSTEM SHALL CORRECTLY HANDLE THE PROCESSING OF ALARM SIGNALS, PROVIDED THAT FVF WILL INSTALL THE SYSTEM IN A WORKMANLIKE MANNER USING PERSONNEL FAMILIAR WITH THE SYSTEM.**

3. Third Party Indemnification. Since the parties agree that Subscriber retains the sole responsibility for protecting and insuring against losses to its own property and the property of others located on its premises and for the life and safety of all persons on its premises, Subscriber agrees to indemnify, defend and hold harmless FVF, its officers, employees, agents, subcontractors, suppliers, or representatives from and against all claims, lawsuits, and losses, including attorneys' fees, by persons not a party to this Agreement, arising out of, or related to, the operation of the alarm system and/or monitoring system, whether due to malfunctioning or non-functioning of the System to the extent attributable to FVF's negligence.

4. Limitation of Liability: Liquidated Damages. Subscriber acknowledges that it is impractical and extremely difficult to calculate actual damages, if any, which may proximately result from failure on the part of FVF to perform any of its obligations or responsibilities herein, including, but not limited to its specifications, installation, service, and/or monitoring service, the failure of the System to operate properly, by active or passive negligence, or by failure to perform any of the obligations herein, because of among other things: (a) the uncertain amount or value of Subscriber's property or the property of others kept at the monitored location which may be lost, destroyed, damaged or otherwise affected by occurrences which the System and/or services are designed to detect; (b) the uncertainty of the response time of any individual or entity should any of these parties be dispatched as a result of a signal being received or an audible device sounding; (c) The inability to ascertain what portion, if any, of any loss would be proximately caused by FVF's failure to perform or by its Systems' failure to operate; or (d) the uncertain nature of occurrences which might cause injury or death to subscriber or any other person. **THEREFORE, SUBSCRIBER ACKNOWLEDGES AND AGREES THAT IF FVF IS FOUND LIABLE FOR ANY LOSS ARISING OUT OF, OR RELATED TO, THIS AGREEMENT, IN A COURT OF COMPETENT JURISDICTION, IRRESPECTIVE OF CAUSE, INCLUDING, BUT NOT LIMITED TO, WHETHER THE LOSS OR LIABILITY IS CAUSED BY FVF'S OWN NEGLIGENCE, FVF'S LIABILITY SHALL BE LIMITED TO AN AMOUNT EQUAL TO FVF'S INSURANCE COVERAGE APPLICABLE TO SUCH CLAIM.**

This sum shall be paid and received as either (1) liquidated damages and not as a penalty, or (2) as a limitation of liability approved and agreed upon by the parties. The payment of this amount shall be FVF's sole and exclusive liability. Under no circumstances shall FVF be liable to Subscriber for consequential damages of any nature in excess of such amount, including, without limitation, to real or personal property, loss of property or revenue, cost of capital, costs of purchased or replaced goods, other economic loss or damages for personal injury or damages however occasioned, and whether alleged as caused by the installation, repair, design, sale, lease or failure of the monitoring equipment or service or the performance or nonperformance of obligations and responsibilities under this Agreement or breach of warranty or negligence, active, passive, joint, several or otherwise, strict liability, tort, or otherwise by FVF, its officers, employees, agents, subcontractors, suppliers, or representatives. Subscriber agrees to obtain insurance coverage adequate to protect Subscriber's interest in light of the limitation of liability stated in this Agreement. If subscriber wishes FVF to increase the amount of the above limitation of liability or liquidated damages, Subscriber may inquire about obtaining an increase to this amount in exchange for the payment of an additional monthly charge, but such additional monthly charge shall not be construed as the responsibility of FVF to obtain and maintain insurance. The terms of this Section 4, Limitation of Liability: Liquidated Damages, shall survive the termination or expiration of this Agreement. FVF assumes no responsibility for any loss in excess of the liquidated damages allowed by this Section.

5. Subscriber's Duties. In addition to Subscriber's duty to indemnify, defend, and hold FVF, its officers, employees, agents, subcontractors, suppliers, or representatives harmless as provided above, Subscriber shall: (a) cooperate with FVF in the installation, operation, and maintenance of the System and agrees to follow all instructions and procedures which may be prescribed for the operation of the System, the rendering of services and the provision of monitoring for the premises; and (b) pay all charges made by any telephone company or other utility or communications organization for installation, leasing, and service charges of telephone lines or other communications technologies connecting Subscriber's premises to FVF. Subscriber acknowledges that notification signals from Subscriber's premises to FVF are transmitted over Subscriber's communications service and that in the event the communications service is out of order, disconnected, powered down, interfered with by Subscriber, or otherwise interrupted, signals from Subscriber's system will not be received by FVF during any such interruption and will not be known to FVF. Subscriber agrees that in the event the equipment or system continuously transmits signals reasonably determined by FVF to be false and/or excessive in number, Subscriber shall be subject to the additional costs and fees incurred by FVF in receiving and/or responding to the excessive signals.

6. Taxes, Fees, Fines, Licenses and Permits. (a) Subscriber agrees to pay all sales tax, use tax, property tax, utility tax, and other taxes required in connection with the equipment and services listed, including telephone company line charges or other communications technologies, if any. FVF shall have the right, at any time, to pass along to Subscriber any increases in the monthly charges which hereafter may be imposed on FVF by utility or government agencies relating to the service(s) provided under the terms of this Agreement, and Subscriber hereby agrees to pay the same. (b) Subscriber agrees to assume all responsibility for any false notifications or signals given by the System. Subscriber will indemnify, pay and defend FVF and its authorized contractors and subcontractors and hold each of them harmless from and against any responsibility or liability for payment of associated fines, penalties or other costs. (c) Subscriber shall comply with all laws and regulations relating to the equipment and its use and shall promptly pay when due all sales, use, property, excise and other taxes and all license and registration fees now or hereafter imposed by any government body or agency upon the equipment or its use. If Subscriber fails to maintain any required licenses or permits, FVF shall not be responsible for performing the services and may terminate the services with written notice to Subscriber.

7. Payments/Increase in Service Charges. Payment is required at the time services are rendered. The only exception to this rule is that a Subscriber may apply for a line of credit by completing and submitting a credit application to FVF. If a line of credit is approved by FVF, Subscriber shall be provided set terms in regards to establishing such a credit line. Whether a credit line is established or not, any payment which is more than forty five (45) days late shall be assessed a service fee of 1.5% per month (18% or maximum amount permissible by law annually whichever is less) on the total balance due and owing and said service fees will continue to be assessed to the entire account balance until such time as payment in full is made. The minimum charge that will be assessed to any late payments shall \$1.50. Accounts more than thirty (30) days delinquent are subject to a \$25.00 late fee and all credit privileges previously agreed to shall be suspended without notice. Any and all costs incurred by FVF in enforcing its rights under the terms of this Agreement shall be paid by Subscriber upon demand, including but not limited to attorney's fees, court costs, and expenses. FVF shall have the right to increase the Service Charges provided for in this Agreement by giving Subscriber thirty (30) days written notice in advance of the effective date of such increase. Charges for time and materials services are based upon FVF's service rates in effect at the time of the service, and are subject to change without notice. Notwithstanding the foregoing, the parties hereto shall comply with the requirements of the Illinois Local Government Prompt Payment Act as applicable

8. Authorized Personnel & Emergency Information. Subscriber agrees to furnish a written list of the names and telephone numbers of all persons to be notified in the event of a notification signal. Subscriber agrees to provide all changes, revisions and modifications to the above to FVF in writing in a timely manner.

9. Assignees and/or Subcontractors of FVF. FVF shall have the right to assign this Agreement in whole or in part to any other person, firm, or corporation and shall have the further right to subcontract any surveillance, monitoring, maintenance, emergency response, or other services which it may be required to perform hereunder. Subscriber acknowledges that this Agreement, and particularly those paragraphs relating to FVF's maximum liability and third party indemnification, shall inure to the benefit of and are applicable to any assignees and/or subcontractors of FVF, and that they bind Subscriber with respect to said assignees and/or subcontractors with the same force and effect as they bind Subscriber to FVF.

10. Assignment by Subscriber. Subscriber acknowledges that the sale or transfer of Subscriber's premises shall not relieve Subscriber of duties and obligations under this Agreement unless FVF agrees in writing to the transfer of the Agreement.

11. Delay or Interruptions. FVF assumes no liability for delay in the installations of the System or for interruption of monitoring services due to strikes, riots, floods, storms, earthquakes, fire, power failures, insurrections, interruption of availability of telephone cable, cellular, satellite, or radio service or any communications service through any other medium, malfunction or unavailability of the system related to data handling problems, delay of response time, acts of terrorism, acts of war whether through direct or indirect actions, irrespective of cause, acts of God, or for any other cause beyond the control of FVF, and will not be required to provide monitoring services to Subscriber while interruption of service due to any such cause may continue. FVF assumes no liability for delay of installation or services due to non-cooperation of the Subscriber or his agents in providing access to that area of installation or service on any device or devices of the Subscriber or of others to which FVF's equipment is attached. FVF shall not be obligated to perform any monitoring service hereunder during any time when the communications equipment and/or service shall not be working.

12. Outside Charges. Subscriber understands and accepts that FVF specifically denies any responsibility for charges associated with the notification or dispatching of anyone, including, but not limited to any government personnel or agencies, and if there are any charges incurred as a result of said notification or dispatch, said charges shall be the responsibility of Subscriber, whether requested or not and whether such entities were correctly or incorrectly notified by FVF, its agents, or subcontractors.

13. Term/Cancellation. The initial term of this Agreement shall be for a period of five(5) years ("Primary Term"), except where noted. In the event of early termination or cancellation by the Subscriber, the Subscriber will be liable for full payment

service charges and fees due for the remainder of the term. This Agreement may be cancelled by FVF or Subscriber at any time, upon a ten (10) day written notice, if false notifications and/or "runaway" signals of any category continue to occur, or if Subscriber fails to timely pay all amounts due and payable under this Agreement, or by Subscriber upon a ten (10) day written notice of FVF breach of this Agreement which remains uncured. Notwithstanding the foregoing, termination of this agreement shall comply with ordinances applicable to subscriber.

14. Default/Termination. In the event Subscriber fails to pay any amount due under this Agreement, Subscriber abuses the equipment or the use of the monitoring facility, Subscriber fails to comply with any of the terms and conditions hereof, Subscriber makes an assignment for the benefit of creditors, an order for relief is entered against Subscriber under any chapter of the National Bankruptcy Code, as amended, a receiver or trustee is appointed for all, or substantially all, the assets of Subscriber, or there is a dissolution or termination of existence of Subscriber, or if Subscriber is in default under this Agreement and such default continues for forty five (45) days after FVF gives Subscriber written notice of such default, in addition to any other remedies provided by law, FVF may pursue any one or more of the following remedies, which are cumulative and nonexclusive: (a) Terminate all services subscribed for hereunder by giving forty five (45) days written notice to Subscriber, without terminating this Agreement, and recover all amounts due to FVF; (b) Take possession of all FVF owned equipment wherever situated and for such purpose enter upon Subscriber's property without liability for so doing; (c) By notice to Subscriber, declare immediately due and payable all moneys to be paid by Subscriber during the Primary Term or, if the Primary Term has then expired, declare immediately due and payable all moneys to be paid during any Renewal Term then in effect, and Subscriber shall in any event remain fully liable for reasonable damages as provided by law and for all costs and expenses incurred by FVF on account of such default including all court costs and reasonable attorneys' fees. The waiver by FVF of a breach of any obligation of Subscriber shall not be deemed a waiver of such obligation or any subsequent breach of the same or any other obligation. The subsequent acceptance of payment hereunder by FVF shall not be deemed a waiver of any prior existing breach, regardless of FVF's knowledge of such prior existing breach at the time of acceptance of such payments.

15. Conflict of Terms. Should there arise a conflict of terms or conditions between this Agreement and a purchase order it is agreed that this Agreement shall be supreme and binding.

16. One Year Limitation on Actions. The parties agree that no suit or cause of action shall be brought against FVF more than one (1) year after the accrual of the cause of action therefore.

17. Waiver of Subrogation. Subscriber does hereby for itself and all other parties claiming under it, release and discharge FVF, its officers, employees, agents, subcontractors, suppliers, or representatives from and against all hazards covered by Subscriber's insurance, it being expressly agreed and understood that no insurance company or insurer will have any right of subrogation against FVF, its officers, employees, agents, subcontractors, suppliers, or representatives.

18. Entire Agreement: Modification; Waiver. This writing is intended by the parties as a final expression of their Agreement and as a complete and exclusive statement of the terms thereof. This Agreement supersedes all prior representations, understandings or agreements of the parties, written or oral, and shall constitute the sole terms and conditions of sale for all equipment and services. This Agreement can be modified only in writing, signed by the parties or their duly authorized representatives. No waiver of a breach of any term or condition of this Agreement shall be construed to be a waiver of any succeeding breach.

19. Choice of Law; Venue. The laws of State of Illinois shall govern the validity, enforceability and interpretation of the Agreement. It is agreed that any suit or action initiated as a result of this Agreement or in any way arising out of this Agreement or the Monitoring Services to be provided under this Agreement shall be brought in a court of competent jurisdiction within the State of Illinois. Subscriber and FVF irrevocably agree to waive their individual rights to a jury trial.

20. Severability. If any provision of this Agreement shall be held by a court of competent jurisdiction to be contrary to law, such provision shall be changed and interpreted so as to best accomplish the objectives of the original provision allowed by law and the remaining provisions of this Agreement shall remain in full force and effect.

21. Representation and Warranty. By signing this Agreement, Subscriber represents and warrants that he or she is above the age of eighteen and has the necessary capacity and authority to enter into this Agreement on behalf of the Subscriber, or for any other individual(s) or organization(s) that the signatory may legally bind to this Agreement.

Subscriber Approval

Authorized Agent

Printed Name

Title

Date

Fox Valley Fire & Safety

Authorized Agent

Printed Name

Title

Date



Huntley Community School District 158

650 Dr. John Burkey Drive
Algonquin, Illinois 60102
(847) 659-6158 • www.huntley158.org

DATE: May 18, 2023
TO: Board of Education and Administration
FROM: Doug Renkosik, Director of Operations and Maintenance
RE: Change Order No. 1 to Roof System Replacement Bid # 2022-68 (A)
Board of Education, May 18, 2023
Consent Agenda Item

Background:

At the August 4, 2021, Building and Grounds Committee meeting of the Board of Education, the Board of Education reviewed the FY22 Life Cycle report and Deferred Maintenance project list. Included in that list was the Phase 3 replacement of a portion of the flat, ballasted EPDM roof system at Huntley High School.

Bid Specifications for these projects were published on October 19, 2021.

Bids were opened for this project on November 17, 2021.

The Board of Education approved the award of the bid to Anthony Roofing, A Tecta America Company at their December 16, 2021 Regular Meeting.

As of the writing of this memo, the following warranted additional scope of work items were discovered during construction:

- Wet insulation was discovered in several areas of the roof systems which were replaced after inventoried by a D158 representative and an Anthony Roofing to assure the systems were promptly made weathertight.

In addition, the District is owed a credit for the background checks which the contractor's staff completed at the District 158 Office.

Attached is a proposed change order and breakdown sheet which summarized these expenses and the related change to the contract value.

Recommendation:

The Building & Grounds Committee met on May 4, 2023 and requests the Board of Education approve Change Order No. 1 to Anthony Roofing, A Tecta America Company, in the amount of \$10,570.30 as attached at the May 18, 2023 Board Meeting.

**CHANGE
ORDER**

Owner ()

Contractor ()

PROJECT: Roof Replacement and Restoration Bid # 2022-68 **CHANGE ORDER NUMBER: 1**
Huntley High School

DATE: 5-18-23

CONTRACT DATE: 1-21-21

TO: Anthony Roofing, A Tecta America Company
2555 White Oak Circle
Aurora, IL 60502

The Contract is changed as follows: See attached spreadsheet for details

Total Additional Cost to the Contract Amount this Change Order Add \$10,570.30

Not valid until signed by the Owner and Contractor.

The original Contract Sum was	\$579,125.00
Net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was.....	\$579,125.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 10,570.30
The new Contract Sum including this Change Order will be	\$589,695.30

The Date of Substantial Completion as of the date of this Change Order therefore is unchanged.

NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which has been authorized by Construction Change Directive.

Anthony Roofing, A Tecta America Company

Huntley Community School District 158

CONTRACTOR

OWNER

2555 White Oak Circle

650 Academic Dr.

Aurora, IL 60502

Algonquin, IL 60102

ADDRESS

ADDRESS

BY Tony Clausen
SIGNATURE

BY _____
SIGNATURE

BY Tony Clausen
PRINT

BY _____
PRINT

BY President
TITLE

BY _____
TITLE

DATE 5/8/2023

DATE _____

Huntley High School roof restoration project

Anthony Roofing

last edit 4/26/2023

Category	subtotal to date
replacement 3" insulation board	\$ -
replacement 2" insulation board	\$ -
replacement 1.5" insulation board	\$ 6,272.00
replacement tapered insulation board	\$ 480.00
other	
saddles at roof drains (3) at area M	\$ 2,500.00
restoration cost 220628 call to ACR	\$ (10,084.26)
restoration cost 220629.220705 call to ACR	\$ (34,503.68)
gym floor restoration-sanding 17000 sf	\$ (120,350.00)
background check credits	\$ (1,176.00)
Total Cost tracked to date	\$ (156,861.94)

Insulation Board type	unit cost \$psf
3" insulation board	\$ 8.25
2" insulation board	\$ 7.50
1.5" insulation board	\$ 7.00
tapered insul. Brd.	\$ 15.00

SUMMARY

Liberty Mutual partial pay received 1.18.23 \$ 47,082.24
 Liberty Mutual partial pay received 3.??23 \$ 120,350.00
 Net balance at this time \$ 10,570.30

ACR Invoice #3700 dated 7.11.22
 ACR Invoice #3755 dated 7-27-22
 stalker ESTIMATE received 230
 24 employees \$49.00 each

date	Qty	replacement 3" insulation board	subtotal \$ at unit price - psf	Qty	replacement 2" insulation board	subtotal \$ at unit price - psf	Qty	replacement 1.5" insulation board	subtotal \$ at unit price - psf	Qty	replacement tapered insulation board	subtotal \$ at unit price - psf
6/27/2022	0	sheet 4' x 8'	\$ -	0	sheet 4' x 8'	\$ -	5	sheet 4' x 8'	\$ 1,120.00	0	sheet 4' x 4'	\$ -
6/28/2022	0	sheet 4' x 8'	\$ -	0	sheet 4' x 8'	\$ -	23	sheet 4' x 8'	\$ 5,152.00	2	sheet 4' x 4'	\$ 480.00
subtotals			\$ -			\$ -			\$ 6,272.00			\$ 480.00

Policy Committee

650 Dr. John Burkey Drive · Algonquin, IL 60102 · (847) 659-6158 · Fax (847) 659-6125

TO: Board of Education and Cabinet Members
FROM: Dr. Scott Rowe, Superintendent
Lorie Woods, Director of Administrative Services
DATE: May 18, 2023
RE: PRESS Policy Revision – First Reading

Upon review of the Board at the May 4, 2023 meeting, the following policies were revised in keeping with the School District's goal to maintain accurate and legally responsible policy.

This is the first reading of the following policies:

- **2:110** **Qualifications, Term, and Duties of Board Officers**
The policy, Legal References, and Cross References are updated in response to 105 ILCS 5/22-94, amended by P.A. 102-702, effective 7-1-23, requiring a sexual misconduct related employment history review (EHR) to be initiated prior to hiring an applicant who will have direct contact with children or students. Other continuous improvement updates are made to Legal References.
- **3:40** **Superintendent**
Legal References updated.
- **4:60** **Purchases and Contracts**
The policy, Legal References and Cross References are updated in response to 105 ILCS 5/22-94, amended by P.A. 102-702, effective 7-1-23, requiring contractors to perform EHRs of contractor employees who will have direct contact with children or students.
- **5:30** **Hiring Process and Criteria**
The policy, Legal References, and Cross References are updated in response to 105 ILCS 5/22-94, amended by P.A. 102-702, effective 7-1-23, requiring districts to initiate an EHR prior to hiring an applicant who will have direct contact with children or students. Other continuous improvement updates are made in the policy.
- **5:90** **Abused and Neglected Child Reporting**
The policy, Legal References, and Cross References are updated in response to:
 1. 105 ILCS 5/22-85.10, added by P.A. 102-702, effective 7-1-23, requiring districts to develop procedures to notify the parents/guardians of a student with whom a district employee, agent, or contractor is alleged to have engaged in sexual conduct;
 2. 105 ILCS 5/10-21.9(e-5), amended by P.A. 102-702, effective 7-1-23, requiring superintendents to notify the State Superintendent of Education and applicable regional superintendent when there is reasonable cause to believe a license holder committed sexual misconduct as defined in 105 ILCS 5/22-85.5(c); and
 3. Continuous improvement.
- **5:125** **Personal Technology and Social Media; Usage and Conduct**
Policy is updated for continuous improvement.

- **5:150** **Personnel Records**
Policy and Legal References are updated in response to 105 ILCS 5/22-94(e), added by P.A. 102-702, effective 7-1-23, requiring a district to maintain as part of an employee’s personnel file a form including EHR information.
- **5:170** **Copyright**
The Legal References are updated in response to continuous improvement updates.
- **5:260** **Student Teachers**
Nonsubstantive changes to Policy. Legal References updated in response to continuous improvement updates.
- **6:135** **Accelerated Placement Program**
Policy is updated in response to ISBE’s *Accelerated Placement Act FAQ* (September 2022).
- **6:230** **Library Media Program**
Policy is updated in response to subscriber and Ill. Council of School Attorneys member feedback regarding management of library book challenges.
- **8:20** **Community Use of School Facilities**
The Legal References and Cross References are updated in response to a five-year review.

Recommendation

Administration requests the Policy Committee recommend the above policies be moved forward for a second reading by the Board at the next BOE meeting.

Please feel free to contact me or Mrs. Woods with any questions and/or concerns.

LRW
Attachments

Board of Education

Qualifications, Term, and Duties of Board Officers

The Board officers are: President, Vice President, Secretary, and Treasurer. These officers are elected or appointed by the Board at its organizational meeting.

President

The Board elects a President from its members for a two-year term. The duties of the President are to:

1. Preside at all meetings;
2. Focus the Board meeting agendas on appropriate content;
3. Make all Board committee appointments, unless specifically stated otherwise;
4. Sign official District documents requiring the President's signature, including Board minutes and Certificate of Tax Levy;
5. Call special meetings of the Board;
6. Serve as the head of the public body for purposes of the Open Meetings Act and Freedom of Information Act;
7. Ensure that a quorum of the Board is physically present at all Board meetings, except as otherwise provided by the Open Meetings Act;
8. Administer the oath of office to new Board members;
9. Serve as or appoint the Board's official spokesperson to the media;
10. Except when the Board President is the subject of a complaint of sexual harassment, a witness, or otherwise conflicted, appoint a qualified outside investigator to conduct an independent review of allegations of sexual harassment made against a Board member by another Board member or elected official; and
11. Ensure that all the fingerprint-based criminal history records information checks, and/or screenings, and sexual misconduct related employment history reviews (EHRs) required by State law and policy 5:30, Hiring Process and Criteria, are completed for the Superintendent.

The President is permitted to participate in all Board meetings in a manner equal to all other Board members, including the ability to make and second motions.

The Vice President fills a vacancy in the Presidency.

Vice President

The Board elects a Vice President from its members for a two-year term. The Vice President performs the duties of the President if:

1. The office of President is vacant;
2. The President is absent; or
3. The President is unable to perform the office's duties.

A vacancy in the Vice Presidency is filled by a special Board election.

Secretary

The Board elects a Secretary for a two-year term. The Secretary may be, but is not required to be, a Board member. The Secretary may receive reasonable compensation as determined by the Board before appointment. However, if the Secretary is a Board member, the compensation shall not exceed \$500 per year, as fixed by the Board at least 180 days before the beginning of the term. The duties of the Secretary are to:

1. Keep minutes for all Board meetings and keep the verbatim record for all closed Board meetings;
2. Mail meeting notification and agenda to news media who have officially requested copies;
3. Keep records of the Board's official acts, and sign them, along with the President, before submitting them to the Treasurer at such times as the Treasurer may require;
4. Report to the Treasurer on or before July 7, annually, such information as the Treasurer is required to include in the Treasurer's report to the Regional Superintendent;
5. Act as the local election official for District elections;
6. Arrange public inspection of the budget before adoption;
7. Publish required notices;
8. Sign official District documents requiring the Secretary's signature; and
9. Maintain Board policy and such other official documents as directed by the Board.

The Secretary may delegate some or all of these duties, except when State law prohibits the delegation. The Board appoints a Secretary pro tempore, who may or may not be a Board member, if the Secretary is absent from any meeting or refuses to perform the duties of the office. A permanent vacancy in the office of Secretary is filled by special Board election.

Recording Secretary

The Board may appoint a Recording Secretary who is a staff member. The Recording Secretary shall:

1. Assist the Secretary by taking the minutes for all open Board meetings;
2. Assemble Board meeting material and provide it, along with prior meeting minutes, to Board members before the next meeting; and
3. Perform the Secretary's duties, as assigned, except when State law prohibits the delegation.

In addition, the Recording Secretary or Superintendent receives notification from Board members who desire to attend a Board meeting by video or audio means. All closed meeting minutes shall be recorded by the Recording Secretary or Superintendent.

Treasurer

The Treasurer of the Board shall be either a member of the Board who serves a one-year term or a non-Board member who serves at the Board's pleasure. A Treasurer who is a Board member may not be compensated. A Treasurer who is not a Board member may be compensated provided it is established before the appointment. The Treasurer must:

1. Be at least 21 years old;
2. Not be a member of the County Board of School Trustees; and
3. Have a financial background or related experience, or 12 credit hours of college-level accounting.

The Treasurer shall:

1. Furnish a bond, which shall be approved by a majority of the full Board;
2. Maintain custody of school funds;
3. Maintain records of school funds and balances;
4. Prepare a monthly reconciliation report for the Superintendent and Board; and
5. Receive, hold, and expend District funds only upon the order of the Board.

A vacancy in the Treasurer's office is filled by Board appointment.

LEGAL REF.: ~~5 ILCS 120/7 and 420/4A-106.~~
105 ILCS 5/8-1, 5/8-2, 5/8-3, 5/8-6, 5/8-16, 5/8-17, 5/10-1, 5/10-5, 5/10-7, 5/10-8,
5/10-13, 5/10-13.1, 5/10-14, 5/10-16.5, 5/10-21.9, 5/17-1, ~~and 5/21B-85, and~~
~~5/22-94.~~
5 ILCS 120/7, Open Meetings Act.
5 ILCS 420-4A-106, Ill. Governmental Ethics Act.

CROSS REF.: 2:80 (Board Member Oath and Conduct), 2:105 (Ethics and Gift Ban), 2:150
(Committees), 2:210 (Organizational Board Meeting), 2:220 (Board Meeting
Procedure), 5:30 (Hiring Process and Criteria)

ADOPTED: May 17, 2001

REVISED: March 17, 2022

REVISED

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9. Serve as or appoint the Board's official spokesperson to the media;
10. Except when the Board President is the subject of a complaint of sexual harassment, a witness, or otherwise conflicted, appoint a qualified outside investigator to conduct an independent review of allegations of sexual harassment made against a Board member by another Board member or elected official; and
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4. Report to the Treasurer on or before July 7, annually, such information as the Treasurer is required to include in the Treasurer's report to the Regional Superintendent;
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105 ILCS 5/8-1, 5/8-2, 5/8-3, 5/8-6, 5/8-16, 5/8-17, 5/10-1, 5/10-5, 5/10-7, 5/10-8,
5/10-13, 5/10-13.1, 5/10-14, 5/10-16.5, 5/10-21.9, 5/17-1, and 5/21B-85.

CROSS REF.: 2:80 (Board Member Oath and Conduct), 2:105 (Ethics and Gift Ban), 2:150
(Committees), 2:210 (Organizational Board Meeting), 2:220 (Board Meeting
Procedure)

ADOPTED: May 17, 2001

REVISED: March 17, 2022

CURRENT

General School Administration

Superintendent

Duties and Authority

The Superintendent is the District's executive officer and is responsible for the leadership, administration and management of the District schools in accordance with Board policies and directives, and State and federal law. District management duties include, without limitation, preparing, submitting, publishing, and posting reports and notifications as required by State and federal law, including the special reporting responsibilities in policy 5:90, *Abused and Neglected Child Reporting*. The Superintendent is authorized to develop administrative procedures and take other action as needed to implement Board policy and otherwise fulfill his or her responsibilities. The Superintendent may delegate to other District staff members the exercise of any powers and the discharge of any duties imposed upon the Superintendent by Board policies or by Board vote. The delegation of power or duty, however, shall not relieve the Superintendent of responsibility for the action that was delegated.

Qualifications

The Superintendent must be of good character and of unquestionable morals and integrity. The Superintendent shall have the experience and the skills necessary to work effectively with the Board, District employees, students, and the community. The Superintendent must have and maintain a Professional Educator License with a superintendent endorsement issued by the Illinois State Educator Preparation and Licensure Board.

Evaluation

The Board will evaluate, at least annually, the Superintendent's performance and effectiveness, using standards and objectives developed by the Superintendent and Board that are consistent with State law, the Board's policies, and the Superintendent's contract. A specific time should be designated for a formal evaluation session with all Board members present. The evaluation should include a discussion of professional strengths as well as performance areas needing improvement.

The Superintendent shall annually present evidence of professional growth through attendance at educational conferences, in-service training, or similar continuing education pursuits.

Compensation and Benefits

The Board and the Superintendent shall enter into an employment agreement that conforms to Board policy and State law. This contract shall govern the employment relationship between the Board and the Superintendent. The terms of the Superintendent's employment agreement, when in conflict with this policy, will control.

LEGAL REF.: 105 ILCS 5/10-16.7, 5/10-20.47, 5/10-21.4, 5/10-21.9, 5/10-23.8, 5/21B-20, 5/21B-25, 5/24-11, and 5/24A-3.
5 ILCS 120/7.3, Open Meetings Act.
23 Ill. Admin. Code §§1.310, 1.705, and 25.355.

CROSS REF: 2:20 (Powers and Duties of the Board; Indemnification), 2:130 (Board-Superintendent Relationship), 2:240 (Board Policy Development), 3:10 (Goals and Objectives), 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:30 (Hiring Process and Criteria), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Conduct; and Conflict of Interest), 5:150 (Personnel Records), 5:210 (Resignations), 5:290 (Employment Termination and Suspensions)

ADOPTED: May 17, 2001

REVISED: March 17, 2022

REVISED

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ADOPTED: May 17, 2001

REVISED: March 17, 2022

CURRENT

Operational Services

Purchases and Contracts

The Superintendent shall manage the District's purchases and contracts in accordance with State law, the standards set forth in this policy, and other applicable Board policies.

Standards for Purchasing and Contracting

All purchases and contracts shall be entered into in accordance with applicable federal and State law. The Board Attorney shall be consulted as needed regarding the legal requirements for purchases or contracts. All contracts shall be approved or authorized by the Board.

Before soliciting bids or awarding a contract for supplies, materials, equipment, or services, a certified education purchasing contract that is already available through a State education purchasing entity (as defined in the Education Purchasing Program, Article 28A of the School Code), an existing Federal purchasing contract, or national cooperative purchasing network, may be considered as a bid.

All purchases and contracts should support a recognized District function or purpose as well as provide for good quality products and services at the lowest cost, with consideration for service, reliability, and delivery promptness, and in compliance with State law. No purchase or contract shall be made or entered into as a result of favoritism, extravagance, fraud, or corruption.

Adoption of the annual budget authorizes the Superintendent or designee to purchase budgeted supplies, equipment, and services, provided that State law is followed. Purchases of items outside budget parameters require prior Board approval, except in an emergency.

When presenting a contract or purchase for Board approval, the Superintendent or designee shall ensure that it complies with applicable federal and State law, including but not limited to, those specified below:

1. Supplies, materials, or work involving an expenditure in excess of \$25,000 must comply with the State law bidding procedure, 105 ILCS 5/10-20.21, unless specifically exempted.
2. Repair, maintenance, remodeling, renovation, or construction, or a single project involving an expenditure not to exceed \$50,000 and not involving a change or increase in the size, type, or extent of an existing facility, 105 ILCS 5/10-20.21(xi).
3. Construction, lease, or purchase of school buildings must comply with State law and Board policy 4:150, *Facility Management and Building Programs*.
4. Guaranteed energy savings must comply with 105 ILCS 5/19b-1 et seq.
5. Third party non-instructional services must comply with 105 ILCS 5/10-22.34c.
6. Goods and services that are intended to generate revenue and other remunerations for the District in excess of \$1,000, including without limitation vending machine contracts, sports and other attire, class rings, and photographic services, must comply with 105 ILCS 5/10-20.21(b-5). The Superintendent or designee shall keep a record of: (1) each vendor, product, or service provided, (2) the actual net revenue and non-monetary remuneration from each contract or agreement, and (3) how the revenue was used and to whom the non-monetary remuneration was distributed. The Superintendent or designee shall report this information to the Board by completing the necessary forms that must be attached to the District's annual budget.
7. Any contract to purchase food with a bidder or offeror must comply with 105 ILCS 5/10-20.21(b-10).

8. The purchase of paper and paper products must comply with 105 ILCS 5/10-20.19c and board policy 4:70, *Resource Conservation*.
9. Each contractor with the District is bound by each of the following:
 - a. In accordance with 105 ILCS 5/10-21.9(f): (1) prohibit any of its employees who is or was found guilty of a criminal offense listed in 105 ILCS 5/10-21.9(c) and 5/21b-80(c) to have direct, daily contact at a District school or school-related activity with one more student(s); (2) prohibits any of the contractor’s employees from having direct daily contact with one or more students if the employee was found guilty of any offense in 5/21B-80(b) (certain drug offenses) until seven years following the end of the employee’s sentence for the criminal offense; and (3) require each of its employees who will have direct, daily contact with student(s) to cooperate during the District’s fingerprint-based criminal history records check on him or her.
 - b. In accordance with 105 ILCS 5/22-94: (1) prohibit any of its employees from having direct contact with children or students if the contract has not performed a sexual misconduct related employment history review (EHR) of the employee or if the District objects to the employee’s assignment based on the employee’s involvement in an instance of sexual misconduct as provided in 105 ILCS 5/22-94(j)(3), which the contractor is required to disclose; (2) discipline, up to and including termination or denial of employment, any employee who provides false information or willfully fails to disclose information required by the EHR; (3) maintain all records of EHRs and provide the District access to such records upon request; and (4) refrain from entering into any agreements prohibited by 105 ILCS 5/22-94(g).
 - c. In accordance with 105 ILCS 5/24-5: (1) concerning each new employee of a contractor that provides services to students or in schools provide the District with evidence of physical fitness to perform the duties assigned and freedom from communicable disease ~~if the employee will have direct, daily contact with one or more student(s);~~ and (2) require any new or existing employee who ~~has and will have direct, daily contact with one or more~~ provides services to student(s) or in schools to complete additional health examinations as required by the District and be subject to additional health examinations, including tuberculosis screening, as required by the Ill. ~~Dept. Department~~ of Public Health rules or order of a local health official.
10. ~~After 1-1-23, any~~ Any pavement engineering project using a coal tar-based sealant product or high polycyclic aromatic hydrocarbon sealant product for pavement engineering-related use must comply with the Coal Tar Sealant Disclosure Act.
11. Purchases made with federal or State awards must comply with 2 C.F.R. Part 200 and 30 ILCS 708/, as applicable, and any terms of the award.

The Superintendent or designee shall: (1) execute the reporting and website posting mandates in State law concerning District contracts, and (2) monitor the discharge of contracts, contractors’ performances, and the quality and value of services or products being provided.

LEGAL REF.: 2 C.F.R. Part 200.
 105 ILCS 5/10-20.19c, 5/10-20.21, 5/10-21.9, 5/10-22.34c, 5/19b-1 et seq.,
5/22-94, and 5/24-5.
 30 ILCS 708/, Grant Accountability and Transparency Act.
 410 ILCS 170/, Coal Tar Sealant Disclosure Act.
 820 ILCS 130/, Prevailing Wage Act.

CROSS REF.: 2:100 (Board Member Conflict of Interest), 4:70 (Resource Conservation), 4:150 (Facility Management and Expansion Programs), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:90 (Abused and Neglected Child Reporting)

ADOPTED: May 17, 2001

REVISED: March 17, 2022

REVISED

Operational Services

Purchases and Contracts

The Superintendent shall manage the District's purchases and contracts in accordance with State law, the standards set forth in this policy, and other applicable Board policies.

Standards for Purchasing and Contracting

All purchases and contracts shall be entered into in accordance with applicable federal and State law. The Board Attorney shall be consulted as needed regarding the legal requirements for purchases or contracts. All contracts shall be approved or authorized by the Board.

Before soliciting bids or awarding a contract for supplies, materials, equipment, or services, a certified education purchasing contract that is already available through a State education purchasing entity (as defined in the Education Purchasing Program, Article 28A of the School Code), an existing Federal purchasing contract, or national cooperative purchasing network, may be considered as a bid.

All purchases and contracts should support a recognized District function or purpose as well as provide for good quality products and services at the lowest cost, with consideration for service, reliability, and delivery promptness, and in compliance with State law. No purchase or contract shall be made or entered into as a result of favoritism, extravagance, fraud, or corruption.

Adoption of the annual budget authorizes the Superintendent or designee to purchase budgeted supplies, equipment, and services, provided that State law is followed. Purchases of items outside budget parameters require prior Board approval, except in an emergency.

When presenting a contract or purchase for Board approval, the Superintendent or designee shall ensure that it complies with applicable federal and State law, including but not limited to, those specified below:

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2. Repair, maintenance, remodeling, renovation, or construction, or a single project involving an expenditure not to exceed \$50,000 and not involving a change or increase in the size, type, or extent of an existing facility, 105 ILCS 5/10-20.21(xi).
3. Construction, lease, or purchase of school buildings must comply with State law and Board policy 4:150, *Facility Management and Building Programs*.
4. Guaranteed energy savings must comply with 105 ILCS 5/19b-1 et seq.
5. Third party non-instructional services must comply with 105 ILCS 5/10-22.34c.
6. Goods and services that are intended to generate revenue and other remunerations for the District in excess of \$1,000, including without limitation vending machine contracts, sports and other attire, class rings, and photographic services, must comply with 105 ILCS 5/10-20.21(b-5). The Superintendent or designee shall keep a record of: (1) each vendor, product, or service provided, (2) the actual net revenue and non-monetary remuneration from each contract or agreement, and (3) how the revenue was used and to whom the non-monetary remuneration was distributed. The Superintendent or designee shall report this information to the Board by completing the necessary forms that must be attached to the District's annual budget.
7. Any contract to purchase food with a bidder or offeror must comply with 105 ILCS 5/10-20.21(b-10).

- 8. The purchase of paper and paper products must comply with 105 ILCS 5/10-20.19c and board policy 4:70, *Resource Conservation*.
- 9. Each contractor with the District is bound by each of the following:
 - a. In accordance with 105 ILCS 5/10-21.9(f): (1) prohibit any of its employees who is or was found guilty of a criminal offense listed in 105 ILCS 5/10-21.9(c) and 5/21b-80(c) to have direct, daily contact at a District school or school-related activity with one more student(s); (2) prohibits any of the contractor’s employees from having direct daily contact with one or more students if the employee was found guilty of any offense in 5/21B-80(b) (certain drug offenses) until seven years following the end of the employee’s sentence for the criminal offense; and (3) require each of its employees who will have direct, daily contact with student(s) to cooperate during the District’s fingerprint-based criminal history records check on him or her.
 - b. In accordance with 105 ILCS 5/24-5: (1) concerning each new employee of a contractor that provides services to students or in schools provide the District with evidence of physical fitness to perform the duties assigned and freedom from communicable disease if the employee will have direct, daily contact with one or more student(s); and (2) require any new or existing employee who has and will have direct, daily contact with one or more student(s) to complete additional health examinations as required by the District and be subject to additional health examinations, including tuberculosis screening, as required by the Ill. Department of Public Health rules or order of a local health official.
- 10. After 1-1-23, any pavement engineering project using a coal tar-based sealant product or high polycyclic aromatic hydrocarbon sealant product for pavement engineering-related use must comply with the Coal Tar Sealant Disclosure Act.
- 11. Purchases made with federal or State awards must comply with 2 C.F.R. Part 200 and 30 ILCS 708/, as applicable, and any terms of the award.

The Superintendent or designee shall: (1) execute the reporting and website posting mandates in State law concerning District contracts, and (2) monitor the discharge of contracts, contractors’ performances, and the quality and value of services or products being provided.

LEGAL REF.: 2 C.F.R. Part 200.
105 ILCS 5/10-20.19c, 5/10-20.21, 5/10-21.9, 5/10-22.34c, 5/19b-1 et seq., and 5/24-5.
30 ILCS 708/, Grant Accountability and Transparency Act.
410 ILCS 170/, Coal Tar Sealant Disclosure Act.
820 ILCS 130/, Prevailing Wage Act.

CROSS REF.: 2:100 (Board Member Conflict of Interest), 4:70 (Resource Conservation), 4:150 (Facility Management and Expansion Programs), 4:175 (Convicted Child Sex Offender; Screening; Notifications)

ADOPTED: May 17, 2001

REVISED: March 17, 2022

General Personnel

Hiring Process and Criteria

The District hires the most qualified personnel consistent with budget and staffing requirements and in compliance with Board policy on equal employment opportunity and minority recruitment. The Superintendent is responsible for recruiting personnel and making hiring recommendations to the Board. If the Superintendent's recommendation is rejected, the Superintendent must submit another. No individual will be employed who has been convicted of a criminal offense listed in 105 ILCS 5/21B-80(c).

All applicants must complete a District application in order to be considered for employment.

Job Descriptions

The Board maintains the Superintendent's job description and directs, through policy, the Superintendent, in his or her charge of the District's administration.

The Superintendent shall develop and maintain a current, comprehensive job description for each position or job category, however, a provision in a collective bargaining agreement or individual contract will control in the event of a conflict.

Investigations

The Superintendent or designee shall ensure that a fingerprint-based criminal history records check and a check of the Statewide Sex Offender Database and Violent Offender Against Youth Database is performed on each applicant as required by State law. When the applicant is a successful superintendent candidate who has been offered employment by the Board, the Board President shall ensure that these checks are completed. The Superintendent or designee, or if the applicant is a successful superintendent candidate, then the Board President shall notify an applicant if the applicant is identified in either database. The School Code requires the Board President to keep a conviction record confidential and share it only with the Superintendent, Regional Superintendent, State Superintendent, State Educator Preparation and Licensure Board, or any other person necessary to the hiring decision, the Ill. ~~Dept. of~~ State Police and/or Statewide Sex Offender Database for purposes of clarifying the information, and/or the Teachers' Retirement System of the State of Illinois when required by law. The Board reserves its right to authorize additional background inquiries beyond a fingerprint-based criminal history records check when it deems it appropriate to do so, in accordance with applicable laws.

Each newly hired employee must complete a U.S. Citizenship and Immigration Services Form as required by federal law.

The District retains the right to discharge any employee whose criminal background investigation reveals a conviction for committing or attempting to commit any of the offenses outlined in 105 ILCS 5/21B-80 or who falsifies, or omits facts from, his or her employment application or other employment documents. If an indicated finding of abuse or neglect of a child has been issued by the Ill. Department of Children and Family Services or by a child welfare agency of another jurisdiction for any applicant for student teaching, applicant for employment, or any District employee, then the Board must consider that person's status as a condition of employment.

The Superintendent shall ensure that the District does not engage in any investigation or inquiry prohibited by law and complies with each of the following:

1. The District uses an applicant's credit history or report from a consumer reporting agency only when a satisfactory credit history is an established bona fide occupational requirement of a particular position.
2. The District does not screen applicants based on their current or prior wages or salary histories, including benefits or other compensation, by requiring that the wage or salary history satisfy minimum or maximum criteria.
3. The District does not request or require a wage or salary history as a condition of being considered for employment, being interviewed, continuing to be considered for an offer of employment, an offer of employment, or an offer of compensation.
4. The District does not request or require an applicant disclose wage or salary history as a condition of employment.
5. The District does not ask an applicant or applicant's current or previous employers about wage or salary history, including benefits or other compensation.
6. The District does not ask an applicant or applicant's previous employers about claim(s) made or benefit(s) received under the Workers' Compensation Act.
7. The District does not request of an applicant or employee access in any manner to his or her personal online account, such as social networking websites, including a request for passwords to such accounts.
8. The District provides equal employment opportunities to all persons. See policy 5:10, *Equal Employment Opportunity and Minority Recruitment*.

Sexual Misconduct Related Employment History Review (EHR)

Prior to hiring an applicant for a position involving direct contact with children or students, the Superintendent shall ensure that an EHR is performed as required by State law. When the applicant is a superintendent candidate, the Board President shall ensure that the EHR is initiated before a successful superintendent candidate is offered employment by the Board.

Physical Examinations

Each new employee must furnish evidence of physical fitness to perform assigned duties and freedom from communicable disease. The physical fitness examination must be performed by a physician licensed in Illinois, or any other state, to practice medicine and surgery in any of its branches, a licensed advanced practice registered nurse or a licensed physician assistant who has been delegated the authority by his or her supervising physician to perform health examinations. The employee must have the physical examination performed no more than 90 days before submitting evidence of it to the District.

Any employee may be required to have an additional examination by a physician who is licensed in Illinois to practice medicine and surgery in all its branches, a licensed advanced practice registered nurse or a licensed physician assistant who has been delegated the authority by his or her supervising physician to perform health examinations, if the examination is job-related and consistent with business necessity. The Board will pay the expenses of any such examination.

Drug Testing

The District is a drug-free workplace as provided in policy 5:50, *Drug- and Alcohol-Free Workplace, E-Cigarette, Tobacco, and Cannabis Prohibition*. Upon receipt of a contingent offer of employment, applicants must complete pre-employment drug testing which shows no positive result of cannabis, illegal drugs, or alcohol. Applicants to whom a contingent offer is made whose pre-employment drug test returns positive for illegal drugs or alcohol will be ineligible for employment and will have their contingent offer of employment revoked.

Applicants to whom a contingent offer is made whose pre-employment drug test returns positive for cannabis may be ineligible for employment and are subject to having their contingent offer of employment revoked. Applicants who test positive for cannabis will be afforded a reasonable opportunity to explain a positive result for cannabis. The District has sole discretion in determining whether to revoke the contingent offer of employment.

No applicant will be tested under this policy without his or her consent. However, the failure or refusal of any applicant for employment to consent to such testing will be treated as a failure to complete the application process, precluding any consideration of the applicant for employment.

Cannabis means marijuana, hashish, and other substances that are identified as including any parts of the plant *Cannabis sativa* and including derivatives or subspecies, such as *Indica*, of all strains of cannabis, whether growing or not; the seeds thereof, the resin extracted from any part of the plant; and any compound, manufacture, salt, derivative, mixture, or preparation of the plant, its seeds, or resin, including tetrahydrocannabinol (THC) and all other naturally produced cannabinol derivatives, whether produced directly or indirectly by extraction; however, "cannabis" does not include the mature stalks of the plant, fiber produced from the stalks, oil or cake made from the seeds of the plant, any other compound, manufacture, salt, derivative, mixture, or preparation of the mature stalks (except the resin extracted from it), fiber, oil or cake, or the sterilized seed of the plant that is incapable of germination.

Orientation Program

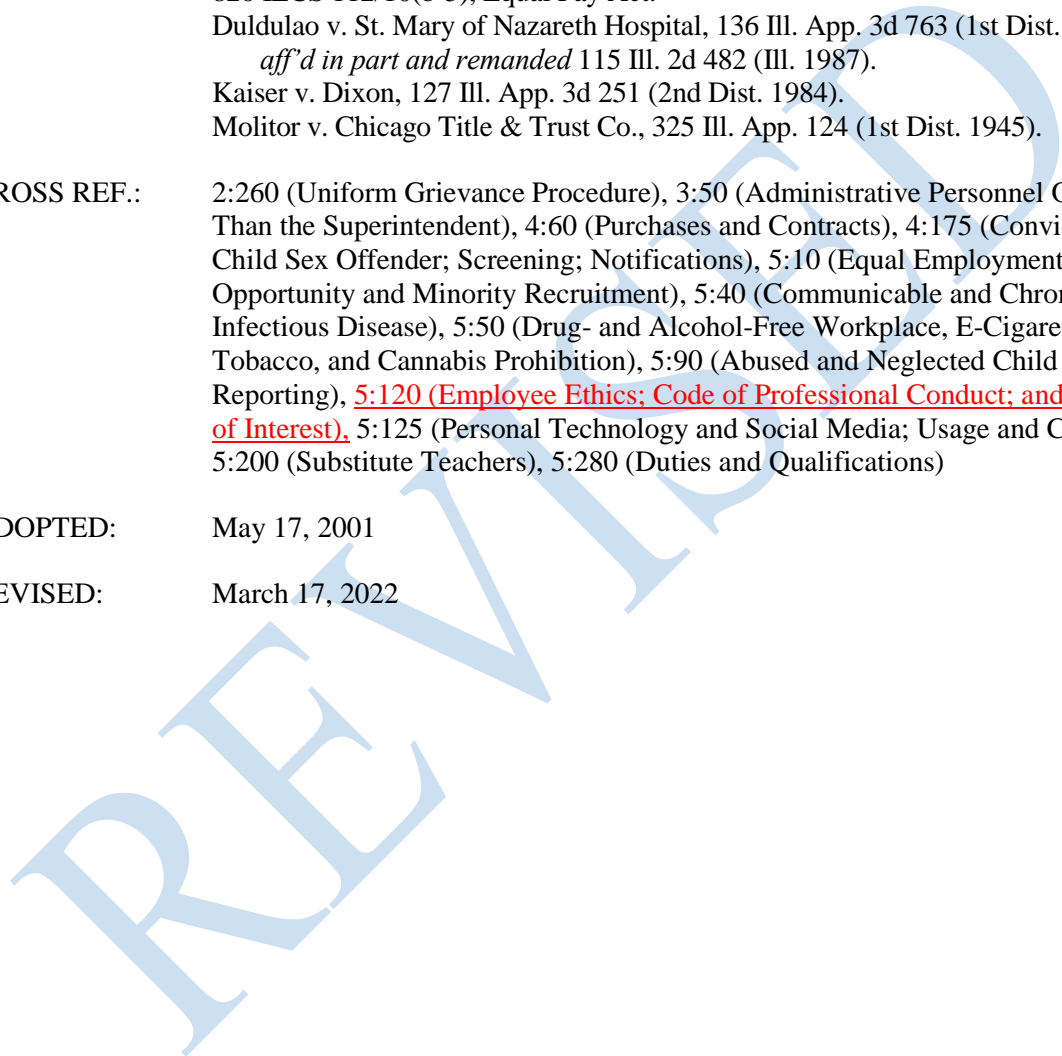
The District's staff will provide an orientation program for new employees to acquaint them with the District's policies and procedures, the school's rules and regulations, and the responsibilities of their position. Before beginning employment, each employee must sign the *Acknowledgement of Mandated Reporter Status* form as provided in policy 5:90, *Abused and Neglected Child Reporting*.

LEGAL REF.: 42 U.S.C. §12112, Americans with Disabilities Act; 29 C.F.R. Part 1630.
 15 U.S. C. §1681 et seq., Fair Credit Reporting Act.
 8 U.S. C. §1324a et seq., Immigration Reform and Control Act.
 105 ILCS 5/10-16.7, 5/10-20.7, 5/10-21.4, 5/10-21.9, 5/10-22.34, 5/10-22.34b,
 5/21B-10, 5/21B-80, 5/21B-85, 5/22-6.5, 5/22-94, and 5/24-5.
 20 ILCS 2630/3.3, Criminal Identification Act.
 820 ILCS 55/, Right to Privacy in the Workplace Act.
 820 ILCS 70/, Employee Credit Privacy Act.
 410 ILCS 705/10-50, Cannabis Regulation and Tax Act.
 820 ILCS 112/10(b-5), Equal Pay Act.
 Duldulao v. St. Mary of Nazareth Hospital, 136 Ill. App. 3d 763 (1st Dist. 1985),
aff'd in part and remanded 115 Ill. 2d 482 (Ill. 1987).
 Kaiser v. Dixon, 127 Ill. App. 3d 251 (2nd Dist. 1984).
 Molitor v. Chicago Title & Trust Co., 325 Ill. App. 124 (1st Dist. 1945).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 3:50 (Administrative Personnel Other Than the Superintendent), 4:60 (Purchases and Contracts), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:40 (Communicable and Chronic Infectious Disease), 5:50 (Drug- and Alcohol-Free Workplace, E-Cigarette, Tobacco, and Cannabis Prohibition), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:125 (Personal Technology and Social Media; Usage and Conduct), 5:200 (Substitute Teachers), 5:280 (Duties and Qualifications)

ADOPTED: May 17, 2001

REVISED: March 17, 2022



General Personnel

Hiring Process and Criteria

The District hires the most qualified personnel consistent with budget and staffing requirements and in compliance with Board policy on equal employment opportunity and minority recruitment. The Superintendent is responsible for recruiting personnel and making hiring recommendations to the Board. If the Superintendent's recommendation is rejected, the Superintendent must submit another. No individual will be employed who has been convicted of a criminal offense listed in 105 ILCS 5/21B-80(c).

All applicants must complete a District application in order to be considered for employment.

Job Descriptions

The Board maintains the Superintendent's job description and directs, through policy, the Superintendent, in his or her charge of the District's administration.

The Superintendent shall develop and maintain a current, comprehensive job description for each position or job category, however, a provision in a collective bargaining agreement or individual contract will control in the event of a conflict.

Investigations

The Superintendent or designee shall ensure that a fingerprint-based criminal history records check and a check of the Statewide Sex Offender Database and Violent Offender Against Youth Database is performed on each applicant as required by State law. When the applicant is a successful superintendent candidate who has been offered employment by the Board, the Board President shall ensure that these checks are completed. The Superintendent or designee, or if the applicant is a successful superintendent candidate, then the Board President shall notify an applicant if the applicant is identified in either database. The School Code requires the Board President to keep a conviction record confidential and share it only with the Superintendent, Regional Superintendent, State Superintendent, State Educator Preparation and Licensure Board, or any other person necessary to the hiring decision, the Ill. Dept. of State Police and/or Statewide Sex Offender Database for purposes of clarifying the information, and/or the Teachers' Retirement System of the State of Illinois when required by law. The Board reserves its right to authorize additional background inquiries beyond a fingerprint-based criminal history records check when it deems it appropriate to do so, in accordance with applicable laws.

Each newly hired employee must complete a U.S. Citizenship and Immigration Services Form as required by federal law.

The District retains the right to discharge any employee whose criminal background investigation reveals a conviction for committing or attempting to commit any of the offenses outlined in 105 ILCS 5/21B-80 or who falsifies, or omits facts from, his or her employment application or other employment documents. If an indicated finding of abuse or neglect of a child has been issued by the Ill. Department of Children and Family Services or by a child welfare agency of another jurisdiction for any applicant for student teaching, applicant for employment, or any District employee, then the Board must consider that person's status as a condition of employment.

The Superintendent shall ensure that the District does not engage in any investigation or inquiry prohibited by law and complies with each of the following:

1. The District uses an applicant's credit history or report from a consumer reporting agency only when a satisfactory credit history is an established bona fide occupational requirement of a particular position.
2. The District does not screen applicants based on their current or prior wages or salary histories, including benefits or other compensation, by requiring that the wage or salary history satisfy minimum or maximum criteria.
3. The District does not request or require a wage or salary history as a condition of being considered for employment, being interviewed, continuing to be considered for an offer of employment, an offer of employment, or an offer of compensation.
4. The District does not request or require an applicant disclose wage or salary history as a condition of employment.
5. The District does not ask an applicant or applicant's current or previous employers about wage or salary history, including benefits or other compensation.
6. The District does not ask an applicant or applicant's previous employers about claim(s) made or benefit(s) received under the Workers' Compensation Act.
7. The District does not request of an applicant or employee access in any manner to his or her personal online account, such as social networking websites, including a request for passwords to such accounts.
8. The District provides equal employment opportunities to all persons. See policy 5:10, *Equal Employment Opportunity and Minority Recruitment*.

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Each new employee must furnish evidence of physical fitness to perform assigned duties and freedom from communicable disease. The physical fitness examination must be performed by a physician licensed in Illinois, or any other state, to practice medicine and surgery in any of its branches, a licensed advanced practice registered nurse or a licensed physician assistant who has been delegated the authority by his or her supervising physician to perform health examinations. The employee must have the physical examination performed no more than 90 days before submitting evidence of it to the District.

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Orientation Program

The District's staff will provide an orientation program for new employees to acquaint them with the District's policies and procedures, the school's rules and regulations, and the responsibilities of their position. Before beginning employment, each employee must sign the *Acknowledgement of Mandated Reporter Status* form as provided in policy 5:90, *Abused and Neglected Child Reporting*.

LEGAL REF.: 42 U.S.C. §12112, Americans with Disabilities Act; 29 C.F.R. Part 1630.
 15 U.S. C. §1681 et seq., Fair Credit Reporting Act.
 8 U.S. C. §1324a et seq., Immigration Reform and Control Act.
 105 ILCS 5/10-16.7, 5/10-20.7, 5/10-21.4, 5/10-21.9, 5/10-22.34, 5/10-22.34b,
 5/21B-10, 5/21B-80, 5/21B-85, 5/22-6.5, and 5/24-5.
 20 ILCS 2630/3.3, Criminal Identification Act.
 820 ILCS 55/, Right to Privacy in the Workplace Act.
 820 ILCS 70/, Employee Credit Privacy Act.
 410 ILCS 705/10-50, Cannabis Regulation and Tax Act.
 820 ILCS 112/10(b-5), Equal Pay Act.
Duldulao v. St. Mary of Nazareth Hospital, 136 Ill. App. 3d 763 (1st Dist. 1985),
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Molitor v. Chicago Title & Trust Co., 325 Ill. App. 124 (1st Dist. 1945).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 3:50 (Administrative Personnel Other Than the Superintendent), 4:60 (Purchases and Contracts), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:40 (Communicable and Chronic Infectious Disease), 5:50 (Drug- and Alcohol-Free Workplace, E-Cigarette, Tobacco, and Cannabis Prohibition), 5:90 (Abused and Neglected Child Reporting), 5:125 (Personal Technology and Social Media; Usage and Conduct), 5:200 (Substitute Teachers), 5:280 (Duties and Qualifications)

ADOPTED: May 17, 2001

REVISED: March 17, 2022

General Personnel

Abused and Neglected Child Reporting

Any District employee who suspects or receives knowledge that a student may be an abused or neglected child or, for a student aged 18 through 22, an abused or neglected individual with a disability, shall: (1) immediately report or cause a report to be made to the Ill. Dept. of Children and Family Services (DCFS) on its Child Abuse Hotline, 1-800-25-ABUSE (1-800-252-2873) (within Illinois); 1-217-524-2606 (outside of Illinois); or 1-800-358-5117 (TTY), and (2) follow directions given by DCFS concerning filing a written report within 48 hours with the nearest DCFS field office. Any District employee who believes a student is in immediate danger of harm, shall first call 911. The employee shall also promptly notify the Superintendent or Building Principal that a report has been made. The Superintendent or Building Principal shall immediately coordinate any necessary notifications to the student's parent(s)/guardian(s) with DCFS, the applicable school resource officer (SRO), and/or local law enforcement. *Negligent failure to report* occurs when a District employee personally observes an instance of suspected child abuse or neglect and reasonably believes, in his or her professional or official capacity, that the instance constitutes an act of child abuse or neglect under the Abused and Neglected Child Reporting Act (ANCRA) and he or she, without willful intent, fails to immediately report or cause a report to be made of the suspected abuse or neglect to DCFS.

Any District employee who discovers child pornography on electronic and information technology equipment shall immediately report it to local law enforcement, the National Center for Missing and Exploited Children's Cyber Tipline, 1-800-THE-LOST (1-800-843-5678), or online at www.report.cybertip.org or www.missingkids.org. The Superintendent or Building Principal shall also be promptly notified of the discovery and that a report has been made.

Any District employee who observes any act of hazing that does bodily harm to a student must report that act to the Building Principal, superintendent, or designee who will investigate and take appropriate action. If the hazing results in death or great bodily harm, the employee must first make the report to law enforcement and then to the Superintendent or Building Principal. Hazing is defined as any intentional, knowing, or reckless act directed to or required of a student for the purpose of being initiated into, affiliating with, holding office in, or maintaining membership in any group, organization, club, or athletic team whose members are or include other students.

Abused and Neglected Child Reporting Act (ANCRA), School Code, and Erin's Law Training

The Superintendent or designee shall provide staff development opportunities for school personnel working with students in grades kindergarten through 8, in the detection, reporting, and prevention of child abuse and neglect.

All District employees shall:

1. Before beginning employment, sign the *Acknowledgement of Mandated Reporter Status* form provided by (DCFS). The Superintendent or designee shall ensure that the signed forms are retained.
2. Complete mandated reporter training as required by law within three months of initial employment and at least every three years after that date.
3. Complete an annual evidence-informed training related to child sexual abuse, grooming behaviors (including sexual misconduct as defined in Faith's Law), and boundary violations as required by law and policy 5:100, *Staff Development Program*.

Alleged Incidents of Sexual Abuse; Investigations

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in 720 ILCS 5/11-9.1A, that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

If a District employee reports an alleged incident of sexual abuse to DCFS and DCFS accepts the report for investigation, DCFS will refer the matter to the local Children's Advocacy Center (CAC). The Superintendent or designee will implement procedures to coordinate with the CAC.

DCFS and/or the appropriate law enforcement agency will inform the District when its investigation is complete or has been suspended, as the outcome of its investigation. The existence of a DCFS and/or law enforcement investigation will not preclude the District from conducting its own parallel investigation into the alleged incident of sexual abuse in accordance with policy 7:20, *Harassment of Students Prohibited*.

Special Superintendent Responsibilities

The Superintendent shall execute the requirements in Board policy 5:150, *Personnel Records*, whenever another school district requests a reference concerning an applicant who is or was a District employee and was the subject of a report made by a District employee to DCFS.

When the Superintendent has reasonable cause to believe that a license holder (1) committed an intentional act of abuse or neglect with the result of making a child an abused child or a neglected child under ANCRA or an act of sexual misconduct under Faith's Law, and (2) that act resulted in the license holder's dismissal or resignation from the District, ~~he or she~~ the Superintendent shall notify the State Superintendent and the Regional Superintendent in writing, providing the Ill. Educator Identification Number as well as a brief description of the misconduct alleged. The Superintendent must make the report within 30 days of the dismissal or resignation and mail a copy of the notification to the license holder.

The Superintendent shall develop procedures for notifying a student's parents/guardians when a District employee, contractor, or agent is alleged to have engaged in sexual misconduct with the student as defined in Faith's Law. The Superintendent shall also develop procedures for notifying the student's parents/guardians when the Board takes action relating to the employment of the employee, contractor, or agent following the investigation of sexual misconduct. Notification shall not occur when the employ9ee, contractor, or agent alleged to have engaged in sexual misconduct is the student's parent/guardian, and/or when the student is at least 18 years of age or emancipated.

The Superintendent shall execute the recordkeeping requirements of Faith's Law.

Special Board Member Responsibilities

Each individual Board member must, if an allegation is raised to the member during an open or closed Board meeting that a student is an abused child as defined in ANCRA, direct or cause the Board to direct the Superintendent or other equivalent school administrator to comply with ANCRA's requirements concerning the reporting of child abuse.

If the Board determines that any District employee, other than an employee licensed under 105 ILCS 5/21B, has willfully or negligently failed to report an instance of suspected child abuse or neglect as required by ANCRA, the Board may dismiss that employee immediately.

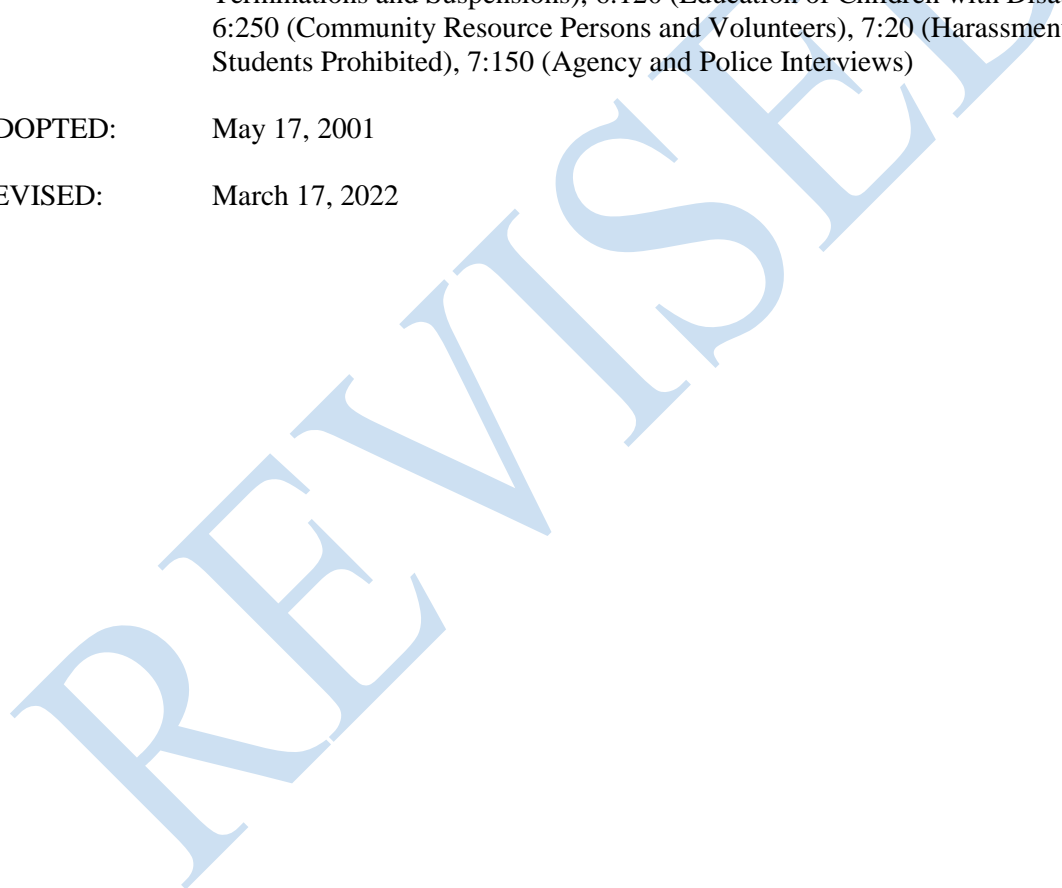
When the Board learns that a licensed teacher was convicted of a felony, it must promptly report it to the State agencies listed in policy 2:20, *Powers and Duties of the Board; Indemnification*.

LEGAL REF.: 20 U.S.C. §7926, Elementary and Secondary Education Act.
 105 ILCS 5/10-21.9, 5/10-23.13, ~~and~~ 5/21B-85, 5/22-85.5, and 5/22-85.10.
 20 ILCS 1305/1-1 et seq., Department of Human Services Act.
 325 ILCS 5/, Abused and Neglected Child Reporting Act.
 720 ILCS 5/12C-50.1, Criminal Code of 2012.

CROSS REF.: 2:20 (Powers and Duties of the Board; Indemnification), 3:40 (Superintendent),
 3:50 (Administrative Personnel Other Than the Superintendent), 3:60
 (Administrative Responsibility of the Building Principal), 4:60 (Purchases and
 Contracts), 4:165 (Awareness and Prevention of Child Sexual Abuse and
 Grooming Behaviors), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring
 Process and Criteria), 5:100 (Staff Development Program), 5:120 (Employee
 Ethics; Conduct; and Conflict of Interest), 5:150 (Personnel Records), 5:200
 (Terms and Conditions of Employment and Dismissal), 5:290 (Employment
 Terminations and Suspensions), 6:120 (Education of Children with Disabilities),
 6:250 (Community Resource Persons and Volunteers), 7:20 (Harassment of
 Students Prohibited), 7:150 (Agency and Police Interviews)

ADOPTED: May 17, 2001

REVISED: March 17, 2022



General Personnel

Abused and Neglected Child Reporting

Any District employee who suspects or receives knowledge that a student may be an abused or neglected child or, for a student aged 18 through 22, an abused or neglected individual with a disability, shall: (1) immediately report or cause a report to be made to the Ill. Dept. of Children and Family Services (DCFS) on its Child Abuse Hotline, 1-800-25-ABUSE (1-800-252-2873) (within Illinois); 1-217-524-2606 (outside of Illinois); or 1-800-358-5117 (TTY), and (2) follow directions given by DCFS concerning filing a written report within 48 hours with the nearest DCFS field office. Any District employee who believes a student is in immediate danger of harm, shall first call 911. The employee shall also promptly notify the Superintendent or Building Principal that a report has been made. The Superintendent or Building Principal shall immediately coordinate any necessary notifications to the student's parent(s)/guardian(s) with DCFS, the applicable school resource officer (SRO), and/or local law enforcement. *Negligent failure to report* occurs when a District employee personally observes an instance of suspected child abuse or neglect and reasonably believes, in his or her professional or official capacity, that the instance constitutes an act of child abuse or neglect under the Abused and Neglected Child Reporting Act (ANCRA) and he or she, without willful intent, fails to immediately report or cause a report to be made of the suspected abuse or neglect to DCFS.

Any District employee who discovers child pornography on electronic and information technology equipment shall immediately report it to local law enforcement, the National Center for Missing and Exploited Children's Cyber Tipline, 1-800-THE-LOST (1-800-843-5678), or online at www.report.cybertip.org or www.missingkids.org. The Superintendent or Building Principal shall also be promptly notified of the discovery and that a report has been made.

Any District employee who observes any act of hazing that does bodily harm to a student must report that act to the Building Principal, superintendent, or designee who will investigate and take appropriate action. If the hazing results in death or great bodily harm, the employee must first make the report to law enforcement and then to the Superintendent or Building Principal. Hazing is defined as any intentional, knowing, or reckless act directed to or required of a student for the purpose of being initiated into, affiliating with, holding office in, or maintaining membership in any group, organization, club, or athletic team whose members are or include other students.

Abused and Neglected Child Reporting Act (ANCRA), School Code, and Erin's Law Training

The Superintendent or designee shall provide staff development opportunities for school personnel working with students in grades kindergarten through 8, in the detection, reporting, and prevention of child abuse and neglect.

All District employees shall:

1. Before beginning employment, sign the *Acknowledgement of Mandated Reporter Status* form provided by (DCFS). The Superintendent or designee shall ensure that the signed forms are retained.
2. Complete mandated reporter training as required by law within three months of initial employment and at least every three years after that date.
3. Complete an annual evidence-informed training related to child sexual abuse, grooming behaviors, and boundary violations as required by law and policy 5:100, *Staff Development Program*.

Alleged Incidents of Sexual Abuse; Investigations

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in 720 ILCS 5/11-9.1A, that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

If a District employee reports an alleged incident of sexual abuse to DCFS and DCFS accepts the report for investigation, DCFS will refer the matter to the local Children's Advocacy Center (CAC). The Superintendent or designee will implement procedures to coordinate with the CAC.

DCFS and/or the appropriate law enforcement agency will inform the District when its investigation is complete or has been suspended, as the outcome of its investigation. The existence of a DCFS and/or law enforcement investigation will not preclude the District from conducting its own parallel investigation into the alleged incident of sexual abuse in accordance with policy 7:20, *Harassment of Students Prohibited*.

Special Superintendent Responsibilities

The Superintendent shall execute the requirements in Board policy 5:150, *Personnel Records*, whenever another school district requests a reference concerning an applicant who is or was a District employee and was the subject of a report made by a District employee to DCFS.

When the Superintendent has reasonable cause to believe that a license holder committed an intentional act of abuse or neglect with the result of making a child an abused child or a neglected child under ANCRA, and that act resulted in the license holder's dismissal or resignation from the District, he or she shall notify the State Superintendent and the Regional Superintendent in writing, providing the III. Educator Identification Number as well as a brief description of the misconduct alleged. The Superintendent must make the report within 30 days of the dismissal or resignation and mail a copy of the notification to the license holder.

Special Board Member Responsibilities

Each individual Board member must, if an allegation is raised to the member during an open or closed Board meeting that a student is an abused child as defined in ANCRA, direct or cause the Board to direct the Superintendent or other equivalent school administrator to comply with ANCRA's requirements concerning the reporting of child abuse.

If the Board determines that any District employee, other than an employee licensed under 105 ILCS 5/21B, has willfully or negligently failed to report an instance of suspected child abuse or neglect as required by ANCRA, the Board may dismiss that employee immediately.

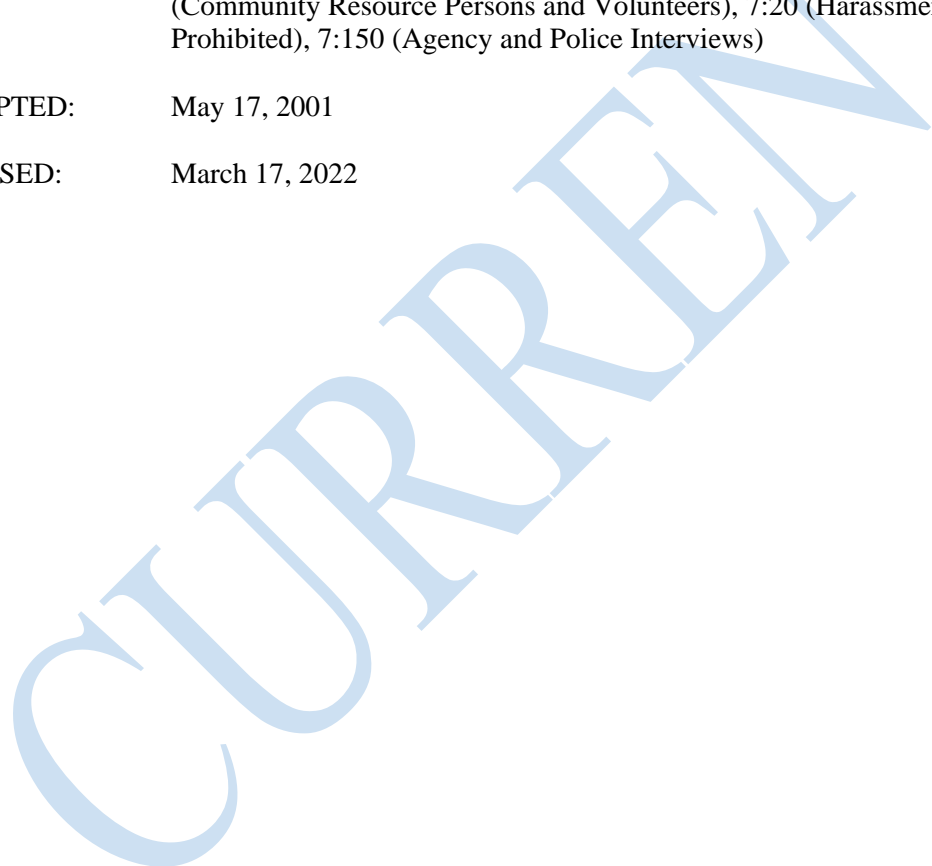
When the Board learns that a licensed teacher was convicted of a felony, it must promptly report it to the State agencies listed in policy 2:20, *Powers and Duties of the Board; Indemnification*.

LEGAL REF.: 20 U.S.C. §7926, Elementary and Secondary Education Act.
105 ILCS 5/10-21.9, 5/10-23.13, and 5/21B-85.
20 ILCS 1305/1-1 et seq., Department of Human Services Act.
325 ILCS 5/, Abused and Neglected Child Reporting Act.
720 ILCS 5/12C-50.1, Criminal Code of 2012.

CROSS REF.: 2:20 (Powers and Duties of the Board; Indemnification), 3:40 (Superintendent),
3:50 (Administrative Personnel Other Than the Superintendent), 3:60
(Administrative Responsibility of the Building Principal), 4:165 (Awareness and
Prevention of Child Sexual Abuse and Grooming Behaviors), 5:20 (Workplace
Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:100 (Staff
Development Program), 5:120 (Employee Ethics; Conduct; and Conflict of
Interest), 5:150 (Personnel Records), 5:200 (Terms and Conditions of
Employment and Dismissal), 5:290 (Employment Terminations and
Suspensions), 6:120 (Education of Children with Disabilities), 6:250
(Community Resource Persons and Volunteers), 7:20 (Harassment of Students
Prohibited), 7:150 (Agency and Police Interviews)

ADOPTED: May 17, 2001

REVISED: March 17, 2022



General Personnel

Personal Technology and Social Media; Usage and Conduct

Definitions

Includes – Means “includes without limitation” or “includes, but is not limited to.”

Social media – Media for social interaction, using highly accessible ~~communication techniques through the use of~~ web-based and/or mobile technologies that allow users to turn communication into share content and/or engage in interactive ~~dialogue~~ communication through online communities. This includes, but is not limited to, services such as *Facebook, LinkedIn, Twitter, Instagram, TikTok, Snapchat, and YouTube*.

Personal technology – Any device that is not owned or leased by the District or otherwise authorized for District use and: (1) transmits sounds, images, text, messages, videos, or electronic information, (2) electronically records, plays, or stores information, or (3) accesses the Internet, or private communication or information networks. This includes ~~laptop~~ computers, tablets, smartphones, and other devices.

Usage and Conduct

All District employees who use personal technology and/or social media shall:

1. Adhere to the high standards for Professional and Appropriate Conduct required by ~~policy~~ policies 5:120, *Employee Ethics; Conduct and Conflict of Interest*, at all times, regardless of the ever-changing social media and personal technology platforms available. This includes District employees posting images or private information about themselves or others in a manner readily accessible to students and other employees that is inappropriate as defined by policy 5:20, *Workplace Harassment Prohibited*; 5:100, *Staff Development Program*; 5:120, *Employee Ethics; Conduct; and Conflict of Interest*; 6:235, *Access to Electronic Networks*; and 7:20, *Harassment of Students Prohibited*; and the Ill. Code of Educator Ethics, 23 Ill. Admin. Code §22.20.
2. Choose a District-provided or supported method whenever possible to communicate with students and their parents/guardians.
3. Not interfere with or disrupt the educational or working environment, or the delivery of education or educational support services.
4. Inform their immediate supervisor if a student initiates inappropriate contact with them via any form of personal technology or social media.
5. Report instances of suspected abuse or neglect discovered through the use of social media or person technology pursuant to a school employee’s obligations under policy 5:90, *Abused and Neglected Child Reporting*.
6. Not disclose ~~student record~~ confidential information, including but not limited to school student records (e.g., student work, photographs of students, names of students, or any other personally identifiable information about students) or personnel records, in compliance with policy 5:130, *Responsibilities Concerning Internal Information*. For District employees, proper approval may include implied consent under the circumstances.
7. Refrain from using the District’s logos without permission and follow Board policy 5:170, *Copyright*, and all District copyright compliance procedures.
8. Use personal technology and social media for personal purposes only during non-work times or hours. Any duty-free use must occur during times and places that the use will not interfere with job duties or otherwise be disruptive to the school environment or its operation.

9. Assume all risks associated with the use of personal technology and social media at school or school-sponsored activities, including students' viewing of inappropriate Internet materials through the District employee's personal technology or social media. The Board expressly disclaims any responsibility for imposing content filters, blocking lists, or monitoring of its employees' personal technology and social media.
10. Be subject to remedial and any other appropriate disciplinary action for violations of this policy ranging from prohibiting the employee from possessing or using any personal technology or social media at school to dismissal and/or indemnification of the District for any losses, costs, or damages, including reasonable attorney fees, incurred by the District relating to, or arising out of, any violation of this policy.

Superintendent Responsibilities

The Superintendent shall:

1. Inform District employees about this policy during the in-service on educator ethics, teacher-student conduct, and school employee-student conduct required by Board policy 5:120, *Employee Ethics; Conduct; and Conflict of Interest*.
2. Direct Building Principals to annually:
 - a. Provide their building staff with a copy of this policy.
 - b. Inform their building staff about the importance of maintaining high standards in their school relationships.
 - c. Remind their building staff that those who violate this policy will be subject to remedial and any other appropriate disciplinary action up to and including dismissal.
3. Build awareness of this policy with students, parents, and the community.
4. Ensure that neither the District, nor anyone on its behalf, commits an act prohibited by the Right to Privacy in the Workplace Act, 820 ILCS 55/10; i.e., the *Facebook Password Law*.
5. Periodically review this policy and any implementing procedures with District employee representatives and electronic network system administrator(s) and present proposed changes to the Board.

- LEGAL REF.: 105 ILCS 5/21B-75 and 5/21B-80.
775 ILCS 5/5A-102, Ill. Human Rights Act.
820 ILCS 55/10, Right to Privacy in the Workplace Act.
23 Ill. Admin. Code §22.20, Code of Ethics for Ill. Educators.
Garcetti v. Ceballos, 547 U.S. 410 (2006).
Pickering v. High School Dist. 205, 391 U.S. 563 (1968).
Mayer v. Monroe County Community School Corp., 474 F.3d 477 (7th Cir. 2007).
- CROSS REF.: 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:100 (Staff Development Program), 5:120 (Employee Ethics; [Code of Professional](#) Conduct; and Conflict of Interest), 5:130 (Responsibilities Concerning Internal Information), 5:150 (Personnel Records), 5:170 (Copyright), 5:200 (Terms and Conditions of Employment and Dismissal), 6:235 (Access to Electronic Networks), 7:20 (Harassment of Students Prohibited), 7:340 (Student Records)
- ADOPTED: October 20, 2011
- REVISED: March 17, 2022

General Personnel

Personal Technology and Social Media; Usage and Conduct

Definitions

Includes – Means “includes without limitation” or “includes, but is not limited to.”

Social media – Media for social interaction, using highly accessible communication techniques through the use of web-based and mobile technologies to turn communication into interactive dialogue. This includes, but is not limited to, services such as *Facebook, LinkedIn, Twitter, Instagram, Snapchat, and YouTube*.

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Usage and Conduct

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1. Adhere to the high standards for Professional and Appropriate Conduct required by policy 5:120, *Employee Ethics; Conduct and Conflict of Interest*, at all times, regardless of the ever-changing social media and personal technology platforms available. This includes District employees posting images or private information about themselves or others in a manner readily accessible to students and other employees that is inappropriate as defined by policy 5:20, *Workplace Harassment Prohibited*; 5:100, *Staff Development Program*; 5:120, *Employee Ethics; Conduct; and Conflict of Interest*; 6:235, *Access to Electronic Networks*; 7:20, *Harassment of Students Prohibited*; and the Ill. Code of Educator Ethics, 23 Ill. Admin. Code §22.20.
2. Choose a District-provided or supported method whenever possible to communicate with students and their parents/guardians.
3. Not interfere with or disrupt the educational or working environment, or the delivery of education or educational support services.
4. Inform their immediate supervisor if a student initiates inappropriate contact with them via any form of personal technology or social media.
5. Report instances of suspected abuse or neglect discovered through the use of social media or person technology pursuant to a school employee’s obligations under policy 5:90, *Abused and Neglected Child Reporting*.
6. Not disclose student record information, including student work, photographs of students, names of students, or any other personally identifiable information about students, in compliance with policy 5:130, *Responsibilities Concerning Internal Information*. For District employees, proper approval may include implied consent under the circumstances.
7. Refrain from using the District’s logos without permission and follow Board policy 5:170, *Copyright*, and all District copyright compliance procedures.
8. Use personal technology and social media for personal purposes only during non-work times or hours. Any duty-free use must occur during times and places that the use will not interfere with job duties or otherwise be disruptive to the school environment or its operation.
9. Assume all risks associated with the use of personal technology and social media at school or school-sponsored activities, including students’ viewing of inappropriate Internet materials

through the District employee’s personal technology or social media. The Board expressly disclaims any responsibility for imposing content filters, blocking lists, or monitoring of its employees’ personal technology and social media.

10. Be subject to remedial and any other appropriate disciplinary action for violations of this policy ranging from prohibiting the employee from possessing or using any personal technology or social media at school to dismissal and/or indemnification of the District for any losses, costs, or damages, including reasonable attorney fees, incurred by the District relating to, or arising out of, any violation of this policy.

The Superintendent shall:

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2. Direct Building Principals to annually:
 - a. Provide their building staff with a copy of this policy.
 - b. Inform their building staff about the importance of maintaining high standards in their school relationships.
 - c. Remind their building staff that those who violate this policy will be subject to remedial and any other appropriate disciplinary action up to and including dismissal.
3. Build awareness of this policy with students, parents, and the community.
4. Ensure that neither the District, nor anyone on its behalf, commits an act prohibited by the Right to Privacy in the Workplace Act, 820 ILCS 55/10; i.e., the *Facebook Password Law*.
5. Periodically review this policy and any procedures with District employee representatives and electronic network system administrator(s) and present proposed changes to the Board.

LEGAL REF.: 105 ILCS 5/21B-75 and 5/21B-80.
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ADOPTED: October 20, 2011

REVISED: March 17, 2022

General Personnel

Personnel Records

Maintenance and Access to Records

Please refer to the current “Agreement between Huntley Education Association (HEA) and the Board of Education (BOE) of Huntley Community School District 158” and “Agreement between Huntley Education Support Personnel Association (HESPA), IEA-NEA and the Board of Education Huntley Community School District 158.”

For employees not covered by these Agreements:

The District maintains a complete personnel record for every current employee and former employee. The employees' personnel records shall be maintained under the Superintendent's direct supervision. An employee will be given access to his or her personnel records according to guidelines developed by the Superintendent.

Access to personnel records is available as follows:

1. An employee will be given access to his or her personnel records according to State law and guidelines developed by the Superintendent.
2. An employee's supervisor or other management employee who has an employment or business-related reason to inspect the record is authorized to have access.
3. Anyone having the respective employee's written consent may have access.
4. Access will be granted to anyone authorized by State or federal law to have access.
5. All other requests for access to personnel information are governed by Board policy 2:250, *Access to District Public Records*.

The Superintendent or designee shall manage the maintenance of personnel records in accordance with State and federal law and Board policy. Records, as determined by the Superintendent, are retained for all employment applicants, employees, and former employees given the need for the District to document employment-related decisions, evaluate program and staff effectiveness, and comply with government recordkeeping and reporting requirements. Personnel records shall be maintained in the District's administrative office, under the Superintendent or designee's direct supervision.

Access to personnel records is available as follows:

1. An employee will be given access to his or her personnel records according to State law and guidelines developed by the Superintendent.
2. An employee's supervisor or other management employee who has an employment or business-related reason to inspect the record is authorized to have access.
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5. All other requests for access to personnel information are governed by Board policy 2:250, *Access to District Public Records*.

Prospective Employer Inquiries Concerning a Current or Former Employee's Job Performance

The Superintendent or designee shall manage a process for responding to inquiries by a prospective employer concerning a current or former employee's job performance. The Superintendent shall:

1. Execute the requirements in the Abused and Neglected Child Reporting Act whenever another school district asks for a reference concerning an applicant who is or was a District employee and was the subject of a report made by a District employee to Ill. Dept. of Children and Family Services (DCFS); and
2. Comply with the federal law prohibiting the District from providing a recommendation of employment for an employee, contractor, or agent that District knows, or has probable cause to believe, has engaged in sexual misconduct with a student or minor in violation of the law, but the Superintendent or designee may follow routine procedures regarding the transmission of administrative or personnel files for that employee.
3. Manage the District’s responses to employer requests for sexual misconduct related employment history review (EHR) information in accordance with Faith’s Law.

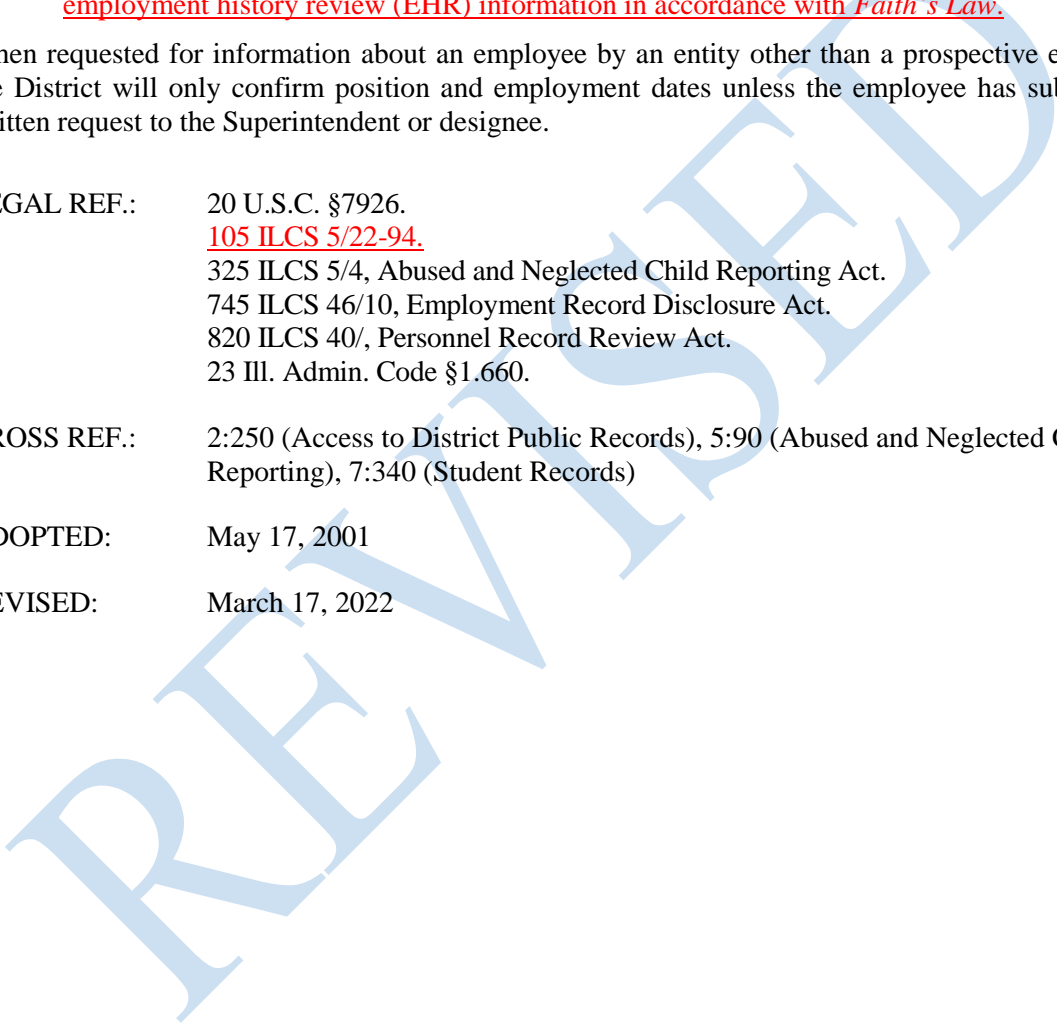
When requested for information about an employee by an entity other than a prospective employer, the District will only confirm position and employment dates unless the employee has submitted a written request to the Superintendent or designee.

LEGAL REF.: 20 U.S.C. §7926.
105 ILCS 5/22-94.
 325 ILCS 5/4, Abused and Neglected Child Reporting Act.
 745 ILCS 46/10, Employment Record Disclosure Act.
 820 ILCS 40/, Personnel Record Review Act.
 23 Ill. Admin. Code §1.660.

CROSS REF.: 2:250 (Access to District Public Records), 5:90 (Abused and Neglected Child Reporting), 7:340 (Student Records)

ADOPTED: May 17, 2001

REVISED: March 17, 2022



General Personnel

Personnel Records

Maintenance and Access to Records

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The Superintendent or designee shall manage the maintenance of personnel records in accordance with State and federal law and Board policy. Records, as determined by the Superintendent, are retained for all employment applicants, employees, and former employees given the need for the District to document employment-related decisions, evaluate program and staff effectiveness, and comply with government recordkeeping and reporting requirements. Personnel records shall be maintained in the District's administrative office, under the Superintendent or designee's direct supervision.

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2. An employee's supervisor or other management employee who has an employment or business-related reason to inspect the record is authorized to have access.
3. Anyone having the respective employee's written consent may have access.
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Prospective Employer Inquiries Concerning a Current or Former Employee's Job Performance

The Superintendent or designee shall manage a process for responding to inquiries by a prospective employer concerning a current or former employee's job performance. The Superintendent shall:

1. Execute the requirements in the Abused and Neglected Child Reporting Act whenever another school district asks for a reference concerning an applicant who is or was a District employee and was the subject of a report made by a District employee to Ill. Dept. of Children and Family Services (DCFS); and
2. Comply with the federal law prohibiting the District from providing a recommendation of employment for an employee, contractor, or agent that District knows, or has probable cause to believe, has engaged in sexual misconduct with a student or minor in violation of the law, but the Superintendent or designee may follow routine procedures regarding the transmission of administrative or personnel files for that employee.

When requested for information about an employee by an entity other than a prospective employer, the District will only confirm position and employment dates unless the employee has submitted a written request to the Superintendent or designee.

LEGAL REF.: 20 U.S.C. §7926.
325 ILCS 5/4, Abused and Neglected Child Reporting Act.
745 ILCS 46/10, Employment Record Disclosure Act.
820 ILCS 40/, Personnel Record Review Act.
23 Ill. Admin. Code §1.660.

CROSS REF.: 2:250 (Access to District Public Records), 5:90 (Abused and Neglected Child Reporting), 7:340 (Student Records)

ADOPTED: May 17, 2001

REVISED: March 17, 2022

General Personnel

Copyright

Works Made for Hire

The Superintendent shall manage the development of instructional materials and computer programs by employees during the scope of their employment in accordance with State and federal laws and Board policies. Whenever an employee is assigned to develop instructional materials and/or computer programs, or otherwise performs such work within the scope of his or her employment, it is assured the District shall be the owner of the copyright.

Copyright Compliance

While staff members may use appropriate supplementary materials, it is each staff member's responsibility to abide by the District's copyright compliance procedures and to obey the copyright laws. The District is not responsible for any violations of the copyright laws by its staff or students. A staff member should contact the Superintendent or designee whenever the staff member is uncertain about whether using or copying material complies with the District's procedures or is permissible under the law, or wants assistance on when and how to obtain proper authorization. No staff member shall, without first obtaining the permission of the Superintendent or designee, install or download any program on a District-owned computer. At no time shall it be necessary for a District staff member to violate copyright laws in order to properly perform his or her duties.

Copyright Infringement; Designation of District Digital Millennium Copyright Act (DMCA) Agent

The employee listed below receives complaints about copyright infringement within the use of the District's online services. The Superintendent or designee will register this information with the federal Copyright Office as required by federal law.

District DMCA Agent:

Dr. Chris Budzynski
 Huntley Community School District 158
 650 Dr. John Burkey Drive
 Algonquin, IL 60102
cbudzynski@district158.org
 (847) 659-6158

LEGAL REF.: ~~Federal Copyright Law of 1976~~, 17 U.S.C. §101 et seq., Federal Copyright Law of 1976,
 105 ILCS 5/10-23.10.

CROSS REF.: 6:235 (Access to Electronic Networks)

ADOPTED: May 17, 2001

REVISED: January 18, 2018

General Personnel

Copyright

Works Made for Hire

The Superintendent shall manage the development of instructional materials and computer programs by employees during the scope of their employment in accordance with State and federal laws and Board policies. Whenever an employee is assigned to develop instructional materials and/or computer programs, or otherwise performs such work within the scope of his or her employment, it is assured the District shall be the owner of the copyright.

Copyright Compliance

While staff members may use appropriate supplementary materials, it is each staff member's responsibility to abide by the District's copyright compliance procedures and to obey the copyright laws. The District is not responsible for any violations of the copyright laws by its staff or students. A staff member should contact the Superintendent or designee whenever the staff member is uncertain about whether using or copying material complies with the District's procedures or is permissible under the law, or wants assistance on when and how to obtain proper authorization. No staff member shall, without first obtaining the permission of the Superintendent or designee, install or download any program on a District-owned computer. At no time shall it be necessary for a District staff member to violate copyright laws in order to properly perform his or her duties.

Copyright Infringement; Designation of District Digital Millennium Copyright Act (DMCA) Agent

The employee listed below receives complaints about copyright infringement within the use of the District's online services. The Superintendent or designee will register this information with the federal Copyright Office as required by federal law.

District DMCA Agent:

Dr. Chris Budzynski
Huntley Community School District 158
650 Dr. John Burkey Drive
Algonquin, IL 60102
cbudzynski@district158.org
(847) 659-6158

LEGAL REF.: Federal Copyright Law of 1976, 17 U.S.C. §101 et seq.
105 ILCS 5/10-23.10.

CROSS REF.: 6:235 (Access to Electronic Networks)

ADOPTED: May 17, 2001

REVISED: January 18, 2018

Professional Personnel

Student Teachers

The Superintendent is authorized to accept students from university-approved teacher-training programs to do student teaching in the District. No individual who has been convicted of a criminal offense that would subject him or her to license suspension or revocation pursuant to Section 5/21B-80 of the School Code or who has been found to be the perpetrator of sexual or physical abuse of a minor under 18 years of age pursuant to proceedings under Article II of the Juvenile Court Act of 1987 is permitted to student teach.

Before permitting an individual to student teach or being a required internship in the District, the Superintendent or designee shall ensure that:

1. The District performed a *105 ILCS 5/10-21.9(g) Check* as described below; and
2. The individual furnished evidence of physical fitness to perform assigned duties and freedom from communicable disease pursuant to 105 ILCS 5/24-5.

A *105 ILCS 5/10-21.9(g) Check* shall include:

1. Fingerprint-based checks through (a) the Illinois State Police (ISP) for criminal history records information (CHRI) pursuant to the Uniform Conviction Information Act (20 ILCS 2635/1), and (b) the FBI national crime information databases pursuant to the Adam Walsh Child Protection and Safety Act (P.L. 109-248);
2. A check of the Illinois Sex Offender Registry (see the Sex Offender Community Notification Law (730 ILCS 152-101 et seq.); and
3. A check of the Illinois Murderer and Violent Offender Against Youth Registry (Murderer and Violent Offender Against Youth ~~Community Notification Law~~ Registration Act (730 ILCS 154/75-105).

The School Code requires each individual student teaching or beginning a required internship to provide the District with written authorization for, and pay the costs of, his or her 105 ILCS 5/10-21.9(g) check (including any applicable vendor's fees). Upon receipt of this authorization and payment, the Superintendent or designee will submit the student teacher's name, sex, race, date of birth, social security number, fingerprint images, and other identifiers, as prescribed by the ~~Department of Ill.~~ State Police (ISP), to the ~~Department of State Police~~ ISP. The Superintendent or designee will provide each student teacher with a copy of his or her report.

Assignment

The Superintendent or designee shall be responsible for coordinating placements of all student teachers within the District. Student teachers should be assigned to supervising teachers whose qualifications are acceptable to the District and the students' respective colleges or universities.

LEGAL REF.: 34 U.S.C. §20901 et seq., Adam Walsh Child Protection and Safety Act, P.L. 109-248.
~~Uniform Conviction Information Act,~~ 20 ILCS 2635/1, Uniform Conviction Information Act.
105 ILCS 5/10-21.9, 5/10-22.34, and 5/24-5.

CROSS REF.: 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:190 (Teacher Qualifications)

ADOPTED: May 17, 2001

REVISED: January 19, 2017

REVISED

Professional Personnel

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LEGAL REF.: Adam Walsh Child Protection and Safety Act, P.L. 109-248.
Uniform Conviction Information Act, 20 ILCS 2635/1.
105 ILCS 5/10-21.9, 5/10-22.34, and 5/24-5.

CROSS REF.: 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:190 (Teacher Qualifications)

ADOPTED: May 17, 2001

REVISED: January 19, 2017

Instruction

Accelerated Placement Program

The District provides an Accelerated Placement Program (APP). The APP advances the District's goal of providing educational programs with opportunities for each student to develop to his or her maximum potential. The APP provides an educational setting with curriculum options usually reserved for students who are older or in higher grades than the student participating in the APP. APP options include, but may not be limited to: (a) accelerating a student in a single subject; (b) other grade-level acceleration; and (c) early entrance to kindergarten or first grade. Participation in the APP is open to all students who demonstrate high ability and who may benefit from accelerated placement. It is not limited to students who have been identified as gifted and talented. Eligibility to participate in the District's APP shall not be conditioned upon the protected classifications identified in Board policy 7:10, *Equal Educational Opportunities*, or any factor other than the student's identification as an accelerated learner.

The Superintendent or designee shall implement an APP that includes:

1. Decision-making processes that are fair, equitable, and involve multiple individuals, e.g. District administrators, teachers, and school support personnel, and a student's parent(s)/guardian(s);
2. Notification processes that notify a student's parent(s)/guardian(s) of a decision affecting a student's participation in the APP; ~~and~~
3. Assessment processes that include multiple valid, reliable indicators; ~~and~~
4. The automatic enrollment, in the following school term, of a student into the next most rigorous level of advanced coursework offered by the high school if the student meets or exceeds State standards in English language arts, mathematics, or science on a State assessment administered under 105 ILCS 5/2-3.64a-5, as follows:
 - a. A student who meets or exceeds State standards in English language arts shall be automatically enrolled into the next most rigorous level of advanced coursework in English, social studies, humanities, or related subjects.
 - b. A student who meets or exceeds State standards in mathematics shall be automatically enrolled into the next most rigorous level of advanced coursework in mathematics.
 - c. A student who meets or exceeds State standards in science shall be automatically enrolled into the next most rigorous level of advanced coursework in science.

The Superintendent or designee shall annually notify the community, parent(s)/guardian(s), students, and school personnel about the APP, the process for referring a student for possible evaluation for accelerated placement, and the methods used to determine whether a student is eligible for accelerated placement. Notification may: (a) include varied communication methods, such as student handbooks and District or school websites; and (b) be provided in multiple languages, as appropriate.

LEGAL REF.: 105 ILCS 5/14A.
23 Ill. Admin. Code Part 227, Gifted Education.

CROSS REF.: 6:10 (Educational Philosophy and Objectives), 6:130 (Program for the Gifted),
7:10 (Equal Educational Opportunities), 7:50 (School Admissions and Student
Transfers To and From Non-District Schools)

ADOPTED: June 18, 2020

REVISED:

REVISED

Instruction

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7:10 (Equal Educational Opportunities), 7:50 (School Admissions and Student
Transfers To and From Non-District Schools)

ADOPTED: June 18, 2020

Instruction

Library Media Program

The Superintendent or designee shall manage the District’s library media program to comply with (1) State law and Ill. State Board of Education (ISBE) rule, and (2) the following standards:

1. The program includes an organized collection of resources available to students and staff to supplement classroom instruction, foster reading for pleasure, enhance information literacy, and support research, as appropriate to students of all abilities in the grade levels served.
2. Financial resources for the program’s resources and supplies are allocated to meet students’ needs.
3. Students in all grades served have equitable access to library media resources.
4. The advise of an individual who is qualified according to ISBE rule is sought regarding the overall direction of the program, including the selection and organization of materials, provision of instruction in information and technology literacy, and structuring the work of library paraprofessionals.
5. Staff members are invited to recommend additions to the collection.
6. Students may freely select resource center materials as well as receive guided selection of materials appropriate to specific, planned learning experiences.
7. The program is guided by the principles of the American Library Association’s *Library Bill of Rights* and its interpretation for school libraries.

Parents/guardians, employees, and community members who believe that library media program resources violate rights guaranteed by any law or Board policy may file a complaint using Board policy 2:260, *Uniform Grievance Procedure*.

The Superintendent or designee shall establish criteria consistent with this policy for the review of objections. Parents/guardians, employees, and community members with suggestions or complaints about library media program resources may complete a *Library Media Resource Objection Form*. The Superintendent or designee shall inform the parent/guardian, employee, or community member, as applicable, of the District’s decision.

LEGAL REF.: 23 Ill. Admin. Code §1.420(o).

CROSS REF.: 6:60 (Curriculum Content); 6:170 (Title I Programs), 6:210 (Instructional Materials)

ADOPTED: January 22, 2009

REVISED: July 19, 2018

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CROSS REF.: 6:60 (Curriculum Content); 6:170 (Title I Programs), 6:210 (Instructional Materials)

ADOPTED: January 22, 2009

REVISED: July 19, 2018

Community Relations

Community Use of School Facilities

School facilities are available to community organizations during non-school hours when such use does not: (1) interfere any school-function or affect the safety of students or employees, or (2) affect the property or liability of the School District. The use of school facilities for school purposes has precedence over all other uses. The District reserves the right to cancel previously scheduled use of facilities by community organizations and other groups. The use of school facilities requires the prior approval of the Superintendent or designee and is subject to applicable procedures.

Persons on school premises must abide by the District’s conduct rules at all times.

Student groups, school-related organizations, government agencies, and non-profit organizations are granted the use of school facilities at no costs during regularly staffed hours. Fees and costs shall apply during non-regularly staffed hours and to other organizations granted use of facilities at any time. A fee schedule and other terms of use shall be prepared by the Superintendent or designee and be subject to annual approval by the Board of Education.

The Superintendent or designee shall develop procedures to manage community use of school facilities which shall be reviewed and approved by the Board. Such procedures shall include verification that the group maintains adequate coverage against personal injury and/or property loss. Use of school facilities requires the approval of the Superintendent or designee and is subject to the procedures.

All community groups whose purpose is to promote any political organization, cause, agenda, purpose and/or issue, or candidate for elective office or for or against any referendum question will be charged the appropriate rental fee.

LEGAL REF.: ~~Boy Scouts of America Equal Access Act~~, 20 U.S.C. §7905, Boy Scouts of America Equal Access Act.
 10 ILCS ~~5/19-2.2~~ 5/19-11-4.1, Election Code.
 105 ILCS 5/10-20.40, 5/10-22.10, and 5/29-3.5.
 Good News Club v. Milford Central School, ~~121 S.Ct. 2093~~ 533 U.S. 98 (2001).
 Lamb’s Chapel v. Center Moriches Union Free School District, ~~113 S.Ct. 2141~~ 508 U.S. 384 (1993).
 Rosenberger v. Rector and Visitors of Univ. of Va., 515 U.S. 819 (1995).

CROSS REF.: 7:330 (Student Use of Buildings - Equal Access), 8:25 (Advertising and Distributing Materials in Schools Provided by Non-School Related Entities), 8:30 (Visitors to and Conduct on School Property)

ADOPTED: May 17, 2001

REVISED: December 15, 2016

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 (Visitors to and Conduct on School Property)

ADOPTED: May 17, 2001

REVISED: December 15, 2016



Huntley Community School District 158

650 Dr John Burkey Drive
 Algonquin, Illinois 60102
 (847) 659-6158 • www.huntley158.org

DATE: May 18, 2023

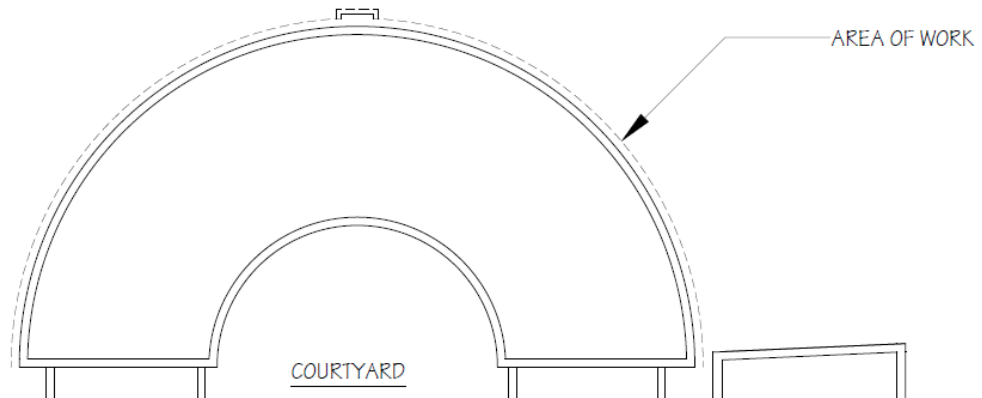
TO: Board of Education and Administration

FROM: Doug Renkosik, Director of Operations & Maintenance

RE: Exterior Windows Repair Bid 2023-08 (A)
 Board of Education, May 18, 2023
 Action Item

Background:

Over the years since the construction of the original section of Huntley High School, water leaks have been reported during heavier rains with driving winds in the following area with specific locations depending on the direction of the wind. Water was being discovered on the polymer window sills on the exterior block walls on the first floor of the school on the interior side after some major storm events.



Investigation of the source continued as time permitted. Because of the low frequency of calls and no risk of interior environmental impact to all inert building materials in the area of influence, in depth investigation was not a high priority.

Additionally, the team discovered that the higher frequency of failing seals on insulated glazed panels was probably due to the lack of weeps in the exterior decorative aluminum horizontal mullion cover plates, which did not allow relief of water infiltration.

Last year, the team found that the volume of water being redirected down the walls was getting into the cells of the block below the first-floor window sills. This was causing damage to the exterior wythe of cement block units. Two examples are shown in the following pictures:

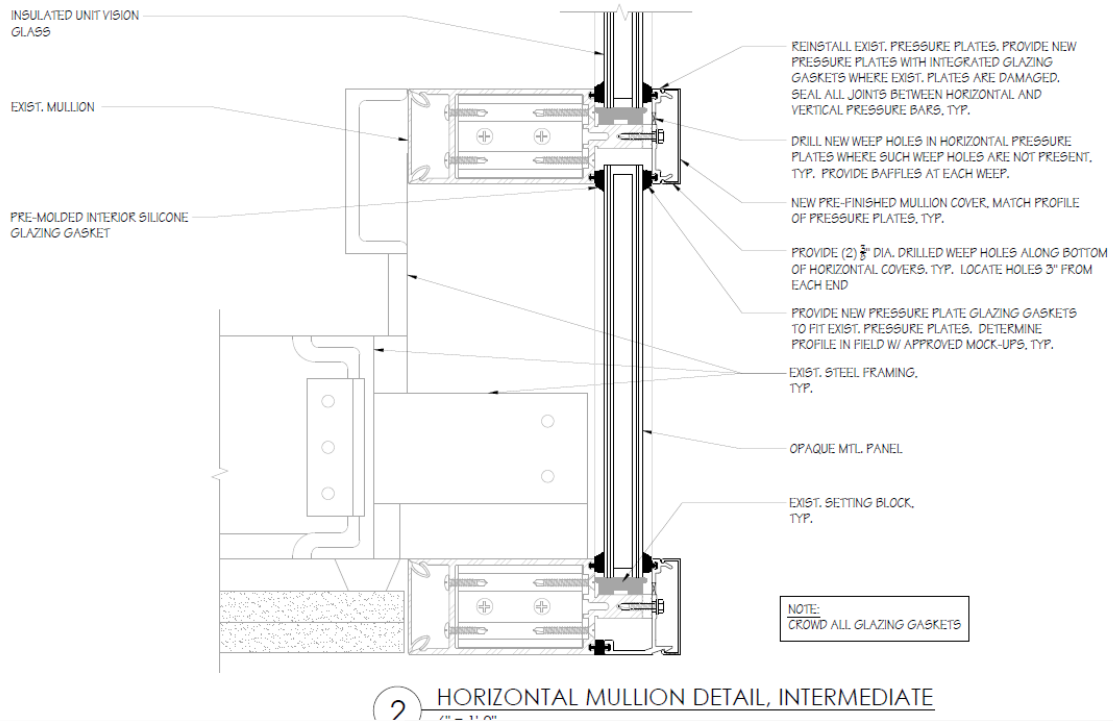


The discovery of this block degradation suggests the following of water being sent down the aluminum curtain wall system was greater than what had been observed on the window sills. Therefore, water testing was conducted to determine how the water was getting into the block wall below.

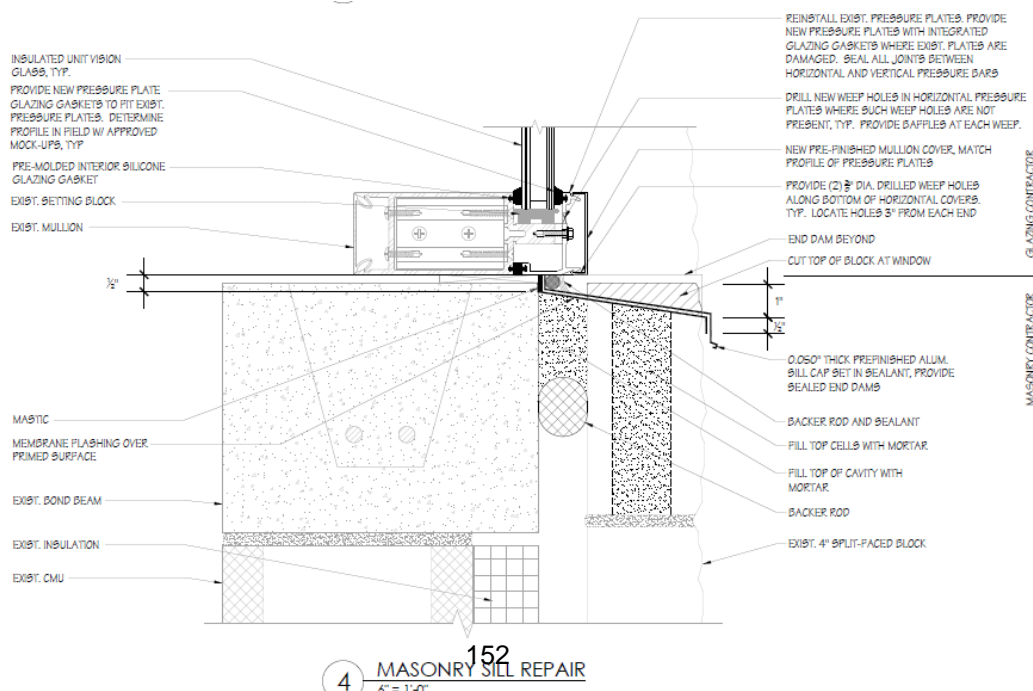
This investigative process uncovered that three key flaws in the original installation are contributing to this water infiltration. Furthermore, the remediation of one of these three flaws would provide a very low-cost opportunity to enhance the number of controlled amounts of outside area being delivered into the occupied spaces while this work took place. As we all learned during the COVID19 pandemic, the introduction of more fresh air into the occupied spaces is highly preferred where practical.

A set of bid specifications and drawings were put together to address all these concerns. Below are three diagrams with key details of the construction plan provided to help explain some of what is involved in the remediation of these key areas of concern:

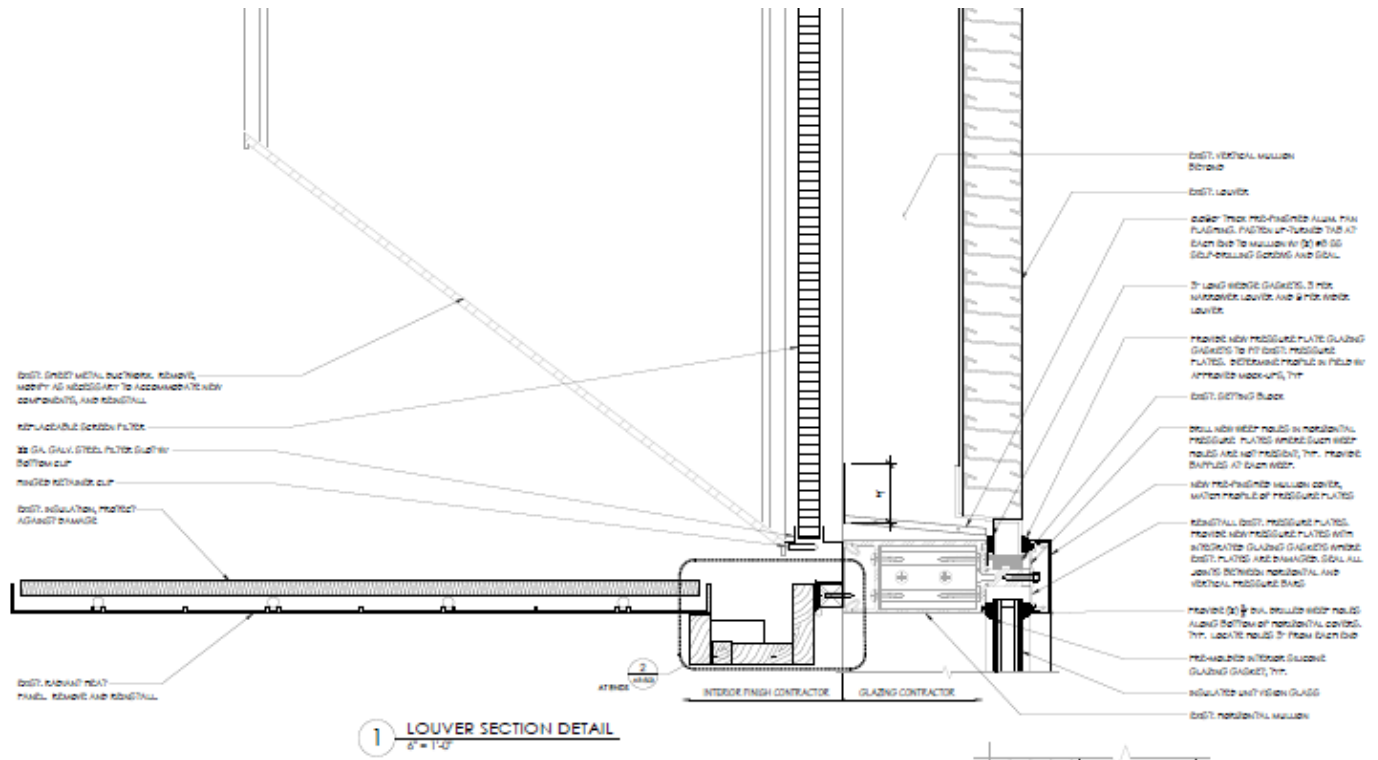
1. Replace all horizontal mullion cover plates with new pieces which have the manufacturer recommended number of weeps in them for direct drainage.



2. Reconstruct the flashing detail at the first-floor window sill to direct the infiltrated water away from the exterior building line.



3. Reconstruct the flashing detail at the sill of the panels of the curtain wall system (in the plenum space above the ceiling at the top of each floor level) where the fresh air intake louver systems are in the curtain wall systems. The temporary removal of both the radiant ceiling panels at the back face of the window and the ductwork allows access to the back face of these louvers to remove them for flashing revisions. This enables the bug screen material to be replaced and made accessible for better maintenance and increase airflow.



The project was released for bid on March 23, 2023. This bid specification also included an allowance for the replacement of up to 18 pieces of failed insulated glazed units with a total square footage no more than 108 square feet.

The bid opening was conducted on April 24, 2023. A summary of the results is included on the last page of this document.

Recommendation:

The Administration recommends the Board of Education approve the award of the Base Bid to Hargrave Builders for Exterior Window Repairs Bid 2023-08 at a total cost of \$398,158.00 and all the unit prices at their May 18, 2023, Regular Board Meeting.

Huntley Community School District 158

Bid Tally Sheet

Exterior Window Repairs Bid 2023-08 Huntley High Scho Bid Opening - April 24, 2023 2:30 pm

								Base Bid	Alternate Bid	Unit price	Unit price	Unit price
Bidder	Bid Bond	Addendum noted	Cert. Eligibility to Bid	Certificate of IDHR	Cert. of IL. Prev. Wage	Hold Harmless Agreement	Reference List	Exterior Window repairs including all labor, equipment, and materials to complete work	Additional cost to replace all glazed units in the curtain wall system scope of work	Deducting one curtain wall opening from scope of work	Adding or deducting a glazed unit replacement from the allowance with size no larger than 6 square foot	Unit price for adding or deducting one replacement CMU split face block from the allowance
Hargrave	10%	X	X	X	X	X	X	\$ 398,158.00	\$ 126,000.00	\$ 23,500.00	\$ 600.00	\$ 80.00
Mark Industries								No	Bid			
BTC								No	Bid			
Illinois Architectural Glass								No	Bid			
Safeway Tuckpointing Co.								No	Bid			
Advantage Mechanical								No	Bid			



Huntley Community School District 158

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Algonquin, Illinois 60102
(847) 659-6158 • www.district158.org

To: Board of Education and Administration

From: Mark Altmayer, Chief Financial Officer

Date: May 18 ,2023

Subject: **Supplemental Purchase Order Summary**
Board of Education Meeting, May 18, 2023
Action Items

The following is an updated executive summary of the attached report titled “Purchase Orders” which is a listing of purchase orders issued from April 8, 2023 to May 16, 2023, for which Administration is requesting Board Approval to issue payment once invoices have been received. Invoices which exceed an approved Purchase Order by \$100 or 10% of the Purchase Order (whichever is lower) will not be issued without additional Board approval.

Education Fund	\$ 2,693,532.73
Operations & Maintenance Fund	487,883.15
Debt Service Fund	0.00
Transporation Fund	200,006.30
Municipal Retirement and Social Security Fund	0.00
Capital Projects Fund	0.00
Working Cash Fund	0.00
Fire Prevention and Safety Fund	0.00
Total	<u>\$ 3,381,422.18</u>

RECOMMENDATION

Administration recommends the Board of Education approve the Supplemental Purchase Orders Report at the May 18, 2023 Regular Board meeting.



Huntley Community School District 158

P.O. Summary by Vendor (Custom)

From: 4/28/2023 to 5/16/2023

Printed: 5/16/2023 9:30 AM

Page 1 of 55

P.O. #	Account Number	Account# Description	P.O. Date	Original Amount	State Account Number
1ST Ayd Corporation					
23050677	40-2554-410-00-79	Fleet Supplies	05/01/2023	500.00	40-2554-410-00-79
			Total	\$500.00	
A Parts Warehouse					
20232952	40-2552-490-00-79	Inventoriable Supplies	05/02/2023	24.00	40-2552-490-00-79
			Total	\$24.00	
ABM Industry Groups LLC					
					156
23050187	40-2550-321-00-79	Bus Sanitation	05/01/2023	3,990.00	40-2550-321-00-79
20232986	20-2542-320-00-79-605-14	Contractual Overtime	05/03/2023	8,823.74	20-2542-320-00-79-605-14
20232986			05/03/2023	0.00	
23050227	20-2542-319-00-79-605-14	Contractual Cust. Replacement	05/01/2023	1,250.00	20-2542-319-00-79-605-14
23050207	20-2542-310-00-79	Custodial Contract Service	05/01/2023	171,036.92	20-2542-310-00-79
23050217	20-2542-320-00-79-605-14	Contractual Overtime	05/01/2023	2,200.00	20-2542-320-00-79-605-14
			Total	\$187,300.66	
Accountable Healthcare Staffing Inc					
23050637	10-1101-310-00-79-605-14	Substitute Teacher-Contracted	05/01/2023	20,000.00	10-1101-310-00-79-605-14
			Total	\$20,000.00	
Acutrans					
20233022	10-1200-310-92-79-600-14	IDEA General Purchased Service	05/03/2023	321.70	10-1200-310-92-79-600-14
20233022	10-1200-310-92-79-600-14	IDEA General Purchased Service	05/03/2023	0.00	10-1200-310-92-79-600-14
			Total	\$321.70	
ADP LLC					
23050437	10-2520-310-00-74-500-14	Prof & Tech Fiscal	05/01/2023	3,300.00	10-2520-310-00-74-500-14
23050437	10-2520-310-00-74-500-14	Prof & Tech Fiscal	05/01/2023	2,200.00	10-2520-310-00-74-500-14
23050437	10-2520-310-00-74-500-14	Prof & Tech Fiscal	05/01/2023	4,500.00	10-2520-310-00-74-500-14
23050437	10-2520-310-00-74-500-14	Prof & Tech Fiscal	05/01/2023	2,200.00	10-2520-310-00-74-500-14
23050437	10-2520-310-00-74-500-14	Prof & Tech Fiscal	05/01/2023	3,300.00	10-2520-310-00-74-500-14



Huntley Community School District 158

P.O. Summary by Vendor (Custom)

From: 4/28/2023 to 5/16/2023

Printed: 5/16/2023 9:30 AM

Page 2 of 55

P.O. #	Account Number	Account# Description	P.O. Date	Original Amount	State Account Number
23050337	10-1100-220-00-79-600-14	Regular Programs Insurance	05/01/2023	2,000.00	10-1100-220-00-79-600-14
23050437	10-2520-310-00-74-500-14	Prof & Tech Fiscal	05/01/2023	3,200.00	10-2520-310-00-74-500-14
				Total	\$20,700.00
Advance Auto Parts					
23050717	40-2554-410-00-79	Fleet Supplies	05/01/2023	2,000.00	40-2554-410-00-79
				Total	\$2,000.00
Advantage Mechanical Inc					
23050317	20-2542-390-00-79	Other Purchased Service	05/01/2023	4,695.96	20-2542-390-00-79
23050027	20-2542-323-00-79	Repairs & Maint Buildings	05/01/2023	2,500.00	20-2542-323-00-79
20232953	20-2542-323-00-79	Repairs & Maint Buildings	05/02/2023	3,398.00	20-2542-323-00-79
20240002			05/15/2023	0.00	
20240002			05/15/2023	0.00	
20240002	20-2542-329-00-79	Buildings - Small Projects	05/15/2023	7,875.00	20-2542-329-00-79
20232953	20-2542-323-00-79	Repairs & Maint Buildings	05/02/2023	1,964.00	20-2542-323-00-79
20232953	20-2542-323-00-79	Repairs & Maint Buildings	05/02/2023	2,128.50	20-2542-323-00-79
20232953	20-2542-323-00-79	Repairs & Maint Buildings	05/02/2023	3,335.00	20-2542-323-00-79
20232953	20-2542-323-00-79	Repairs & Maint Buildings	05/02/2023	2,854.00	20-2542-323-00-79
				Total	\$28,750.46
AFLAC Group					
23050427	10-2310-220-00-79-600-14	Support Serv-Gen Adm Insurance	05/01/2023	5,000.00	10-2310-220-00-79-600-14
				Total	\$5,000.00
Airgas USA LLC					
23050237	20-2542-410-00-79	Supplies B & G	05/01/2023	500.00	20-2542-410-00-79
20233145	20-2542-410-00-79	Supplies B & G	05/15/2023	5.20	20-2542-410-00-79
20233094			05/12/2023	0.00	
20233094	20-2542-410-00-79	Supplies B & G	05/12/2023	195.60	20-2542-410-00-79
				Total	\$700.80
Airwall Installation Recovery Service					

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20240003			05/15/2023	0.00	
20240003	20-2542-390-00-79	Other Purchased Service	05/15/2023	5,430.00	20-2542-390-00-79
20240003			05/15/2023	0.00	
20240003			05/15/2023	0.00	
			Total	\$5,430.00	
Alexander Leigh Center for Autism					
23051617	10-4220-670-00-79-600-14	Sp Ed Private Tuition	05/01/2023	40,000.00	10-4220-670-00-79-600-14
			Total	\$40,000.00	
Aloha Chicago Entertainment					
20233095	10-1100-310-76-79-600-14	CURES Instruc Pur Svcs	05/12/2023	450.00	10-1100-310-76-79-600-14
			Total	\$450.00	
Alpha Baking Company Inc					
23051147	10-2560-415-00-74-210-13	Cafe Food Heineman	05/01/2023	800.00	10-2560-415-00-74-210-13
23051137	10-2560-415-00-74-150-13	Cafe Food Conley	05/01/2023	600.00	10-2560-415-00-74-150-13
23051127	10-2560-415-00-74-140-13	Cafe Food Mackeben	05/01/2023	600.00	10-2560-415-00-74-140-13
23051107	10-2560-415-00-72-120-13	Cafe Food Martin	05/01/2023	1,000.00	10-2560-415-00-72-120-13
23051097	10-2560-415-00-72-110-13	Cafe Food Chesak	05/01/2023	700.00	10-2560-415-00-72-110-13
23051087	10-2560-415-00-71-300-13	Cafe Food HS	05/01/2023	1,500.00	10-2560-415-00-71-300-13
23051077	10-2560-415-00-71-100-13	Cafe Food Leggee	05/01/2023	650.00	10-2560-415-00-71-100-13
23051117	10-2560-415-00-72-220-13	Cafe Food Marlowe	05/01/2023	1,000.00	10-2560-415-00-72-220-13
			Total	\$6,850.00	
American Reading Company					
20233093	10-1100-310-75-79-600-14	ESSER III Instruc Pur Svcs	05/12/2023	5,000.00	10-1100-310-75-79-600-14
20233093	10-2210-310-75-79-600-14	ESSER III Impr Instruc Pur Svc	05/12/2023	20,500.00	10-2210-310-75-79-600-14
			Total	\$25,500.00	
AmeriGas					
23050567	40-2552-461-00-79	Propane	05/01/2023	25,000.00	40-2552-461-00-79
			Total	\$25,000.00	



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Amita GlenOaks School					
20233115	10-4220-670-00-79-600-14	Sp Ed Private Tuition	05/15/2023	0.00	10-4220-670-00-79-600-14
20232954	10-4220-670-00-79-600-14	Sp Ed Private Tuition	05/02/2023	4,733.31	10-4220-670-00-79-600-14
20233115	10-4220-670-00-79-600-14	Sp Ed Private Tuition	05/15/2023	5,290.17	10-4220-670-00-79-600-14
20232954	10-4220-670-00-79-600-14	Sp Ed Private Tuition	05/02/2023	0.00	10-4220-670-00-79-600-14
				Total	\$10,023.48
Anderson Lock Co Inc					
20233106			05/15/2023	0.00	159
20233106			05/15/2023	0.00	
23050087	20-2542-410-00-79	Supplies B & G	05/01/2023	1,000.00	20-2542-410-00-79
20233089			05/11/2023	0.00	
20233106	20-2542-329-00-79	Buildings - Small Projects	05/15/2023	3,037.77	20-2542-329-00-79
20233089	20-2542-410-00-79	Supplies B & G	05/11/2023	1,700.00	20-2542-410-00-79
				Total	\$5,737.77
Anderson Pest Solutions					
20233017	20-2542-323-00-79	Repairs & Maint Buildings	05/03/2023	6,525.00	20-2542-323-00-79
20233017			05/03/2023	0.00	
20233017			05/03/2023	0.00	
23050037	20-2542-321-00-79	Sanitation/Exterminating	05/01/2023	554.47	20-2542-321-00-79
				Total	\$7,079.47
Angelilli, Kelly					
23051962	10-1200-310-92-79-600-14	IDEA General Purchased Service	05/01/2023	500.00	10-1200-310-92-79-600-14
				Total	\$500.00
AnthroMed LLC					
20232955	10-1200-310-92-79-600-14	IDEA General Purchased Service	05/02/2023	0.00	10-1200-310-92-79-600-14
20232955	10-1200-310-92-79-600-14	IDEA General Purchased Service	05/02/2023	2,888.20	10-1200-310-92-79-600-14
20233116	10-1101-310-00-79-605-14	Substitute Teacher-Contracted	05/15/2023	2,888.20	10-1101-310-00-79-605-14
20233116	10-1101-310-00-79-605-14	Substitute Teacher-Contracted	05/15/2023	0.00	10-1101-310-00-79-605-14



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20233023	10-1101-310-00-79-605-14	Substitute Teacher-Contracted	05/03/2023	0.00	10-1101-310-00-79-605-14
20233023	10-1101-310-00-79-605-14	Substitute Teacher-Contracted	05/03/2023	2,888.20	10-1101-310-00-79-605-14
Total				\$8,664.60	
Applied Maintenance					
23050807	40-2554-410-00-79	Fleet Supplies	05/01/2023	350.00	40-2554-410-00-79
Total				\$350.00	
Aramark Refreshment Services					
20233029	10-2213-415-00-72-120-13	Martin Staff Devel Supplies	05/03/2023	182.05	10-2213-415-00-72-120-13
20232985	10-1120-323-00-74-210-13	Repairs & Maintenance HMS	05/03/2023	156.03	10-1120-323-00-74-210-13
Total				\$338.08	160
Associated Electrical Contractors					
23050057	20-2542-323-00-79	Repairs & Maint Buildings	05/01/2023	1,000.00	20-2542-323-00-79
Total				\$1,000.00	
AT&T 5080					
23050347	20-2540-340-00-79	Telephone - Districtwide	05/01/2023	5,000.00	20-2540-340-00-79
Total				\$5,000.00	
AT&T					
23050327	20-2540-340-00-79	Telephone - Districtwide	05/01/2023	10,000.00	20-2540-340-00-79
Total				\$10,000.00	
Attainment Company					
20233090	10-1200-410-92-79-600-14	IDEA Instructional Supplies	05/11/2023	0.00	10-1200-410-92-79-600-14
20233090			05/11/2023	0.00	
20233090	10-1200-410-92-79-600-14	IDEA Instructional Supplies	05/11/2023	695.00	10-1200-410-92-79-600-14
Total				\$695.00	
Auto Glass Service					



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20233096	40-2550-323-00-79	Repairs and Maintenance	05/12/2023	325.00	40-2550-323-00-79
		Total		\$325.00	
Auto Tech Centers Inc					
20233097	20-2545-323-00-79-600-14	Vehicle Repairs & Maintenance	05/12/2023	215.20	20-2545-323-00-79-600-14
		Total		\$215.20	
Avanzando LLC					
20232956	10-2210-390-82-79-605-14	T Bilingual Impr Inst Services	05/02/2023	1,000.00	10-2210-390-82-79-605-14
20232956	10-2210-390-82-79-605-14	T Bilingual Impr Inst Services	05/02/2023	2,000.00	10-2210-390-82-79-605-14
		Total		\$3,000.00	161
Aya Healthcare Inc					
20233117	10-1101-310-00-79-605-14	Substitute Teacher-Contracted	05/15/2023	7,425.00	10-1101-310-00-79-605-14
20233117	10-1101-310-00-79-605-14	Substitute Teacher-Contracted	05/15/2023	0.00	10-1101-310-00-79-605-14
		Total		\$7,425.00	
Barr Mechanical Sales Inc					
20233038	20-2542-390-00-79	Other Purchased Service	05/05/2023	1,991.00	20-2542-390-00-79
20233038			05/05/2023	0.00	
		Total		\$1,991.00	
Batteries Plus LLC					
23050257	20-2542-410-00-79	Supplies B & G	05/01/2023	250.00	20-2542-410-00-79
		Total		\$250.00	
Bellmore, Steve					
20232957	10-1500-319-00-72-220-13	Sports Officials Marlowe	05/02/2023	150.00	10-1500-319-00-72-220-13
		Total		\$150.00	
Benchmark Education Company					
20233077	10-1100-421-00-74-500-25	Materials PK-5	05/10/2023	560.00	10-1100-421-00-74-500-25



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20233078	10-1100-421-00-74-500-25	Materials PK-5	05/10/2023	540.00	10-1100-421-00-74-500-25
20233078	10-1100-421-00-74-500-25	Materials PK-5	05/10/2023	1,440.00	10-1100-421-00-74-500-25
20233078	10-1100-421-00-74-500-25	Materials PK-5	05/10/2023	640.00	10-1100-421-00-74-500-25
20233078	10-1100-421-00-74-500-25	Materials PK-5	05/10/2023	1,440.00	10-1100-421-00-74-500-25
20233078	10-1100-421-00-74-500-25	Materials PK-5	05/10/2023	640.00	10-1100-421-00-74-500-25
20233078	10-1100-421-00-74-500-25	Materials PK-5	05/10/2023	420.00	10-1100-421-00-74-500-25
20233078	10-1100-421-00-74-500-25	Materials PK-5	05/10/2023	840.00	10-1100-421-00-74-500-25
20233078	10-1100-421-00-74-500-25	Materials PK-5	05/10/2023	1,260.00	10-1100-421-00-74-500-25
20233077	10-1100-421-00-74-500-25	Materials PK-5	05/10/2023	1,260.00	10-1100-421-00-74-500-25
20233078			05/10/2023	0.00	
20233077	10-1100-421-00-74-500-25	Materials PK-5	05/10/2023	560.00	10-1100-421-00-74-500-25
20233077	10-1100-421-00-74-500-25	Materials PK-5	05/10/2023	2,520.00	10-1100-421-00-74-500-25
20233077	10-1100-421-00-74-500-25	Materials PK-5	05/10/2023	2,520.00	10-1100-421-00-74-500-25
20233077	10-1100-421-00-74-500-25	Materials PK-5	05/10/2023	2,520.00	10-1100-421-00-74-500-25
20233077	10-1100-421-00-74-500-25	Materials PK-5	05/10/2023	165.00	10-1100-421-00-74-500-25
20233077	10-1100-421-00-74-500-25	Materials PK-5	05/10/2023	1,170.00	10-1100-421-00-74-500-25
20233077	10-1100-421-00-74-500-25	Materials PK-5	05/10/2023	1,260.00	10-1100-421-00-74-500-25
20233077	10-1100-421-00-74-500-25	Materials PK-5	05/10/2023	1,404.50	10-1100-421-00-74-500-25
20233080	10-1100-421-00-74-500-25	Materials PK-5	05/10/2023	3,780.00	10-1100-421-00-74-500-25
20233077	10-1100-421-00-74-500-25	Materials PK-5	05/10/2023	2,520.00	10-1100-421-00-74-500-25
20233079	10-1100-421-00-74-500-25	Materials PK-5	05/10/2023	4,200.00	10-1100-421-00-74-500-25
20233081			05/10/2023	0.00	
20233081	10-1100-421-00-74-500-25	Materials PK-5	05/10/2023	310.50	10-1100-421-00-74-500-25
20233081	10-1100-421-00-74-500-25	Materials PK-5	05/10/2023	2,940.00	10-1100-421-00-74-500-25
20233081	10-1100-421-00-74-500-25	Materials PK-5	05/10/2023	165.00	10-1100-421-00-74-500-25
20233080	10-1100-421-00-74-500-25	Materials PK-5	05/10/2023	976.50	10-1100-421-00-74-500-25
20233077			05/10/2023	0.00	
20233080	10-1100-421-00-74-500-25	Materials PK-5	05/10/2023	330.00	10-1100-421-00-74-500-25
20233080	10-1100-421-00-74-500-25	Materials PK-5	05/10/2023	660.00	10-1100-421-00-74-500-25
20233079	10-1100-421-00-74-500-25	Materials PK-5	05/10/2023	2,160.00	10-1100-421-00-74-500-25
20233079	10-1100-421-00-74-500-25	Materials PK-5	05/10/2023	4,200.00	10-1100-421-00-74-500-25
20233079	10-1100-421-00-74-500-25	Materials PK-5	05/10/2023	3,360.00	10-1100-421-00-74-500-25
20233080			05/10/2023	0.00	
20233079	10-1100-421-00-74-500-25	Materials PK-5	05/10/2023	960.00	10-1100-421-00-74-500-25



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20233080	10-1100-421-00-74-500-25	Materials PK-5	05/10/2023	3,240.00	10-1100-421-00-74-500-25
20233079	10-1100-421-00-74-500-25	Materials PK-5	05/10/2023	800.00	10-1100-421-00-74-500-25
20233079	10-1100-421-00-74-500-25	Materials PK-5	05/10/2023	1,800.00	10-1100-421-00-74-500-25
20233079	10-1100-421-00-74-500-25	Materials PK-5	05/10/2023	1,572.00	10-1100-421-00-74-500-25
20233079			05/10/2023	0.00	
20233080	10-1100-421-00-74-500-25	Materials PK-5	05/10/2023	1,755.00	10-1100-421-00-74-500-25
		Total		<u>\$56,888.50</u>	
Benefitfocus.com Inc					
23050197	10-2310-220-00-79-600-14	Support Serv-Gen Adm Insurance	05/01/2023	1,750.00	10-2310-220-00-79-600-14
		Total		<u>\$1,750.00</u>	163
Bilingual Speech Solutions					
20232958	10-2150-310-92-79-600-14	IDEA Sp Path & Audiology Serv	05/02/2023	0.00	10-2150-310-92-79-600-14
20232958	10-2150-310-92-79-600-14	IDEA Sp Path & Audiology Serv	05/02/2023	881.25	10-2150-310-92-79-600-14
		Total		<u>\$881.25</u>	
Blazerworks					
23050527	10-1101-310-00-79-605-14	Substitute Teacher-Contracted	05/01/2023	50,000.00	10-1101-310-00-79-605-14
		Total		<u>\$50,000.00</u>	
Blu Petroleum					
23050827	40-2552-464-00-79	Diesel/Gasoline	05/01/2023	40,000.00	40-2552-464-00-79
23051647	40-2552-464-00-79	Diesel/Gasoline	05/01/2023	2,000.00	40-2552-464-00-79
		Total		<u>\$42,000.00</u>	
Blue Cross Blue Shield					
23050417	10-1100-220-00-79-600-14	Regular Programs Insurance	05/01/2023	1,000,000.00	10-1100-220-00-79-600-14
		Total		<u>\$1,000,000.00</u>	
BMI Audit Services					
20233155	10-2520-390-00-74-500-14	Purch Serv Fiscal	05/16/2023	2,400.00	10-2520-390-00-74-500-14



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				Total	\$2,400.00
BMO Mastercard					
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	24.98	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	19.86	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	19.86	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	19.86	10-1100-423-00-74-500-25
20232991	10-2210-490-00-74-500-14	Supplies Curr & Inst 6-12	05/02/2023	27.29	10-2210-490-00-74-500-14
20232991	10-2212-332-00-74-500-25	Travel & Conf Curr PK-5	05/02/2023	39.00	10-2212-332-00-74-500-25
20232991	10-2212-332-00-74-500-25	Travel & Conf Curr PK-5	05/02/2023	323.50	10-2212-332-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	19.86	10-1100-423-00-74-500-25
20232991	10-2213-415-00-74-500-25	Staff Dev Supplies PK-5	05/02/2023	182.77	10-2213-415-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	14.54	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	8.06	10-1100-423-00-74-500-25
20232991	10-2213-415-00-74-500-25	Staff Dev Supplies PK-5	05/02/2023	19.61	10-2213-415-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	6.99	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	195.17	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	69.18	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	11.99	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	188.49	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	19.86	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	13.38	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	19.86	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	17.99	10-1100-423-00-74-500-25
20232992	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	05/02/2023	129.98	10-1800-410-84-79-605-14
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	11.99	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	107.07	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	35.00	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	13.38	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	126.96	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	164.39	10-1100-423-00-74-500-25
20232992	10-1100-410-76-79-600-14	CURES Instruc Supplies	05/02/2023	19.88	10-1100-410-76-79-600-14
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	4.96	10-1100-423-00-74-500-25
20232993	10-2520-410-00-74-500-14	Supplies Fiscal	05/02/2023	99.18	10-2520-410-00-74-500-14

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20232993	10-2520-410-00-74-500-14	Supplies Fiscal	05/02/2023	250.64	10-2520-410-00-74-500-14
20232993	10-2520-410-00-74-500-14	Supplies Fiscal	05/02/2023	52.47	10-2520-410-00-74-500-14
20232993	10-2520-410-00-74-500-14	Supplies Fiscal	05/02/2023	34.98	10-2520-410-00-74-500-14
20232992	10-2210-332-82-79-605-14	Bilingual PD Travel & Conference	05/02/2023	590.00	10-2210-332-82-79-605-14
20232992	10-2213-415-00-79-600-14	Staff Dev Supplies Spec Svcs	05/02/2023	264.01	10-2213-415-00-79-600-14
20232992	10-2213-415-00-79-600-14	Staff Dev Supplies Spec Svcs	05/02/2023	91.07	10-2213-415-00-79-600-14
20232992	10-2213-415-00-79-600-14	Staff Dev Supplies Spec Svcs	05/02/2023	377.95	10-2213-415-00-79-600-14
20232992	10-2210-332-82-79-605-14	Bilingual PD Travel & Conference	05/02/2023	30.00	10-2210-332-82-79-605-14
20232992	10-2210-332-82-79-605-14	Bilingual PD Travel & Conference	05/02/2023	60.00	10-2210-332-82-79-605-14
20232992	10-1100-410-76-79-600-14	CURES Instruc Supplies	05/02/2023	11.99	10-1100-410-76-79-600-14
20232992	10-2213-310-00-79-600-14	Special Svcs Pur Svc	05/02/2023	0.99	10-2213-310-00-79-600-14
20232991	10-2213-415-00-74-500-25	Staff Dev Supplies PK-5	05/02/2023	33.38	10-2213-415-00-74-500-25
20232992	10-1100-410-76-79-600-14	CURES Instruc Supplies	05/02/2023	88.94	10-1100-410-76-79-600-14
20232992	10-2213-410-00-79-600-14	Special Svcs Supplies	05/02/2023	(19.98)	10-2213-410-00-79-600-14
20232992	10-2213-410-00-79-600-14	Special Svcs Supplies	05/02/2023	7.22	10-2213-410-00-79-600-14
20232992	10-1100-410-76-79-600-14	CURES Instruc Supplies	05/02/2023	38.79	10-1100-410-76-79-600-14
20232992	10-1100-410-76-79-600-14	CURES Instruc Supplies	05/02/2023	11.99	10-1100-410-76-79-600-14
20232992	10-1100-410-76-79-600-14	CURES Instruc Supplies	05/02/2023	42.63	10-1100-410-76-79-600-14
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	56.22	10-1100-423-00-74-500-25
20232992	10-1100-410-76-79-600-14	CURES Instruc Supplies	05/02/2023	38.79	10-1100-410-76-79-600-14
20232992	10-1100-410-76-79-600-14	CURES Instruc Supplies	05/02/2023	42.63	10-1100-410-76-79-600-14
20232991	10-1610-410-00-79-600-14	Supplies Summer School	05/02/2023	81.79	10-1610-410-00-79-600-14
20232991	10-1610-410-00-79-600-14	Supplies Summer School	05/02/2023	201.85	10-1610-410-00-79-600-14
20232991	10-2212-332-00-74-500-25	Travel & Conf Curr PK-5	05/02/2023	92.85	10-2212-332-00-74-500-25
20232992	10-2210-332-82-79-605-14	Bilingual PD Travel & Conference	05/02/2023	60.00	10-2210-332-82-79-605-14
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	56.99	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	20.95	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	60.00	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	13.47	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	27.98	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	55.44	10-1100-423-00-74-500-25
20232991	10-1100-410-75-79-600-14	ESSER III Instruc Supplies	05/02/2023	223.84	10-1100-410-75-79-600-14
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	143.99	10-1100-423-00-74-500-25
20232991	10-1610-410-00-79-600-14	Supplies Summer School	05/02/2023	252.93	10-1610-410-00-79-600-14



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20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	34.94	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	5.98	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	31.92	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	143.64	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	14.39	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	21.99	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	12.29	10-1100-423-00-74-500-25
20232990	10-158	Activity Funds	05/02/2023	8.00	10-120
20232988	10-2212-332-00-74-500-14	Travel & Conference Curr 6-12	05/02/2023	164.16	10-2212-332-00-74-500-14
20232988	10-1130-310-00-71-300-13	General Pur Svcs HS	05/02/2023	144.00	10-1130-310-00-71-300-13
20232989	10-2660-410-00-79-600-14	Supplies Tech	05/02/2023	112.00	10-2660-410-00-79-600-14
20232989	10-2660-319-61-79-600-14	Software Maintenance	05/02/2023	29.00	10-2660-319-61-79-600-14
20232990	10-158	Activity Funds	05/02/2023	9.89	10-120
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	26.37	10-1100-423-00-74-500-25
20232990	10-158	Activity Funds	05/02/2023	15.83	10-120
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	34.93	10-1100-423-00-74-500-25
20232991	10-1100-421-00-74-500-25	Materials PK-5	05/02/2023	136.29	10-1100-421-00-74-500-25
20232991	10-2210-490-00-74-500-25	Curr Supplies PK-5	05/02/2023	33.75	10-2210-490-00-74-500-25
20232991	10-2210-490-00-74-500-25	Curr Supplies PK-5	05/02/2023	327.11	10-2210-490-00-74-500-25
20232991	10-1100-421-00-74-500-25	Materials PK-5	05/02/2023	43.96	10-1100-421-00-74-500-25
20232991	10-1100-421-00-74-500-25	Materials PK-5	05/02/2023	14.99	10-1100-421-00-74-500-25
20232991	10-1100-421-00-74-500-25	Materials PK-5	05/02/2023	22.48	10-1100-421-00-74-500-25
20232990	10-158	Activity Funds	05/02/2023	59.97	10-120
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	181.73	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	17.24	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	25.50	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	127.34	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	19.88	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	28.92	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	13.38	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	184.50	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	13.38	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	45.00	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	7.49	10-1100-423-00-74-500-25

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20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	26.37	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	28.92	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	15.99	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	60.55	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	52.98	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	127.87	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	96.25	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	11.98	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	60.86	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	13.38	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	42.70	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	164.02	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	18.98	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	48.96	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	208.35	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	188.79	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	26.37	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	15.96	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	79.93	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	130.89	10-1100-423-00-74-500-25
20232991	10-1100-423-00-74-500-25	New Adoption PK-5	05/02/2023	215.15	10-1100-423-00-74-500-25
20233051	10-2223-410-00-79-600-14	Supplies PAC	05/07/2023	250.00	10-2223-410-00-79-600-14
20233049	10-1110-410-00-72-110-13	Inst Supplies Chesak	05/07/2023	159.99	10-1110-410-00-72-110-13
20233052	10-158	Activity Funds	05/07/2023	86.97	10-120
20233052	10-1110-410-00-71-100-13	Inst Supplies Leggee	05/07/2023	28.89	10-1110-410-00-71-100-13
20233052	10-1110-410-00-71-100-13	Inst Supplies Leggee	05/07/2023	41.64	10-1110-410-00-71-100-13
20233051	10-1400-410-09-71-300-13	Home Economics Supplies	05/07/2023	27.76	10-1400-410-09-71-300-13
20233051	10-1400-410-09-71-300-13	Home Economics Supplies	05/07/2023	68.80	10-1400-410-09-71-300-13
20233051	10-2410-410-00-71-300-13	Office Supplies HS	05/07/2023	21.24	10-2410-410-00-71-300-13
20233051	10-2410-410-00-71-300-13	Office Supplies HS	05/07/2023	17.20	10-2410-410-00-71-300-13
20233051	10-2120-410-00-71-300-13	Supplies Counseling HS	05/07/2023	50.00	10-2120-410-00-71-300-13
20233051	10-2410-490-00-71-300-13	HS Staff Recognition	05/07/2023	16.70	10-2410-490-00-71-300-13
20233051	10-2410-490-00-71-300-13	HS Staff Recognition	05/07/2023	18.13	10-2410-490-00-71-300-13
20233052	10-1110-410-00-71-100-13	Inst Supplies Leggee	05/07/2023	75.92	10-1110-410-00-71-100-13



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20233051	10-1130-490-02-71-300-13	High School Fine Arts/PAC Supplies	05/07/2023	21.99	10-1130-490-02-71-300-13
20233054	10-158	Activity Funds	05/07/2023	750.00	10-120
20233051	10-1130-490-02-71-300-13	High School Fine Arts/PAC Supplies	05/07/2023	30.59	10-1130-490-02-71-300-13
20233051	10-1130-490-02-71-300-13	High School Fine Arts/PAC Supplies	05/07/2023	216.08	10-1130-490-02-71-300-13
20233050	10-158	Activity Funds	05/07/2023	72.01	10-120
20233050	10-158	Activity Funds	05/07/2023	249.92	10-120
20233050	10-2213-415-00-74-150-13	Conley Staff Devel Supplies	05/07/2023	904.00	10-2213-415-00-74-150-13
20233049	10-158	Activity Funds	05/07/2023	14.88	10-120
20233049	10-1110-410-00-72-110-13	Inst Supplies Chesak	05/07/2023	43.05	10-1110-410-00-72-110-13
20233049	10-2220-430-00-72-110-13	Media Center Chesak	05/07/2023	106.79	10-2220-430-00-72-110-13
20233049	10-1110-410-00-72-110-13	Inst Supplies Chesak	05/07/2023	137.98	10-1110-410-00-72-110-13
20233049	10-158	Activity Funds	05/07/2023	328.10	10-120
20233013	10-158	Activity Funds	05/02/2023	89.97	10-120
20233051	10-2213-415-00-71-300-13	HHS Staff Devel Supplies	05/07/2023	400.00	10-2213-415-00-71-300-13
20233058	10-2220-430-00-74-210-13	Media Center Heineman	05/07/2023	(1.56)	10-2220-430-00-74-210-13
20233060	20-2542-410-00-79	Supplies B & G	05/07/2023	1,481.94	20-2542-410-00-79
20233059	10-2560-415-95-79-600-14	ECE Snacks	05/07/2023	41.48	10-2560-415-95-79-600-14
20233059	10-158	Activity Funds	05/07/2023	38.46	10-120
20233059	10-2210-312-97-79-600-14	All Children Prof Dev	05/07/2023	63.45	10-2210-312-97-79-600-14
20233059	10-2210-312-97-79-600-14	All Children Prof Dev	05/07/2023	50.97	10-2210-312-97-79-600-14
20233058	10-1120-410-09-74-210-13	Home Ec Heineman	05/07/2023	62.44	10-1120-410-09-74-210-13
20233058	10-1500-412-00-74-210-13	Uniforms Heineman	05/07/2023	572.26	10-1500-412-00-74-210-13
20233058	10-1500-412-00-74-210-13	Uniforms Heineman	05/07/2023	(52.02)	10-1500-412-00-74-210-13
20233058	10-2410-410-00-74-210-13	Office Supplies Heineman	05/07/2023	158.91	10-2410-410-00-74-210-13
20233058	10-1120-410-50-74-210-13	PE Supplies Heineman	05/07/2023	22.20	10-1120-410-50-74-210-13
20233058	10-2213-415-00-74-210-13	Heineman Staff Devel Supplies	05/07/2023	38.94	10-2213-415-00-74-210-13
20233052	10-158	Activity Funds	05/07/2023	38.97	10-120
20233058	10-2213-415-00-74-210-13	Heineman Staff Devel Supplies	05/07/2023	12.83	10-2213-415-00-74-210-13
20233048	10-158	Activity Funds	05/07/2023	554.00	10-120
20233058	10-2213-415-00-74-210-13	Heineman Staff Devel Supplies	05/07/2023	16.99	10-2213-415-00-74-210-13
20233058	10-2220-430-00-74-210-13	Media Center Heineman	05/07/2023	33.98	10-2220-430-00-74-210-13
20233057	10-158	Activity Funds	05/07/2023	30.00	10-120
20233056	10-1200-410-66-71-300-13	STEP Supplies	05/07/2023	207.54	10-1200-410-66-71-300-13
20233055	10-158	Activity Funds	05/07/2023	44.98	10-120



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20233055	10-158	Activity Funds	05/07/2023	235.00	10-120
20233054	10-158	Activity Funds	05/07/2023	496.54	10-120
20233054	10-158	Activity Funds	05/07/2023	389.97	10-120
20233054	10-158	Activity Funds	05/07/2023	124.98	10-120
20233054	10-158	Activity Funds	05/07/2023	215.00	10-120
20233054	10-158	Activity Funds	05/07/2023	135.36	10-120
20233058	10-2213-415-00-74-210-13	Heineman Staff Devel Supplies	05/07/2023	26.91	10-2213-415-00-74-210-13
20233014	10-2630-410-00-74-500-14	Communications Supplies	05/02/2023	44.42	10-2630-410-00-74-500-14
20233049	10-1110-410-00-72-110-13	Inst Supplies Chesak	05/07/2023	344.95	10-1110-410-00-72-110-13
20233043	10-1100-421-00-74-500-25	Materials PK-5	05/07/2023	486.75	10-1100-421-00-74-500-25
20233043	10-1100-421-00-74-500-25	Materials PK-5	05/07/2023	486.75	10-1100-421-00-74-500-25
20233043	10-1100-421-00-74-500-25	Materials PK-5	05/07/2023	486.75	10-1100-421-00-74-500-25
20233043	10-1100-421-00-74-500-25	Materials PK-5	05/07/2023	486.75	10-1100-421-00-74-500-25
20233043	10-1100-421-00-74-500-25	Materials PK-5	05/07/2023	177.00	10-1100-421-00-74-500-25
20233041	10-2660-319-61-79-600-14	Software Maintenance	05/07/2023	22.46	10-2660-319-61-79-600-14
20233041	10-2114-410-00-74-500-14	Supplies Registration	05/07/2023	116.89	10-2114-410-00-74-500-14
20233015	10-2213-410-00-79-600-14	Special Svcs Supplies	05/02/2023	35.00	10-2213-410-00-79-600-14
20233015	10-2213-410-00-79-600-14	Special Svcs Supplies	05/02/2023	35.00	10-2213-410-00-79-600-14
20233015	10-2213-410-00-79-600-14	Special Svcs Supplies	05/02/2023	710.49	10-2213-410-00-79-600-14
20233043	10-1100-423-00-74-500-25	New Adoption PK-5	05/07/2023	19.86	10-1100-423-00-74-500-25
20233015	10-2213-410-00-79-600-14	Special Svcs Supplies	05/02/2023	40.25	10-2213-410-00-79-600-14
20233043	10-1100-423-00-74-500-25	New Adoption PK-5	05/07/2023	18.38	10-1100-423-00-74-500-25
20233014	10-2130-220-00-79-600-14	Health Services Insurance	05/02/2023	79.95	10-2130-220-00-79-600-14
20233014	10-2642-350-00-74-500-14	Advertising Human Res	05/02/2023	330.00	10-2642-350-00-74-500-14
20233014	10-2642-350-00-74-500-14	Advertising Human Res	05/02/2023	700.00	10-2642-350-00-74-500-14
20233014	10-2642-411-00-74-500-14	HR Employee Recognition	05/02/2023	40.30	10-2642-411-00-74-500-14
20233014	10-2642-411-00-74-500-14	HR Employee Recognition	05/02/2023	170.10	10-2642-411-00-74-500-14
20233013	10-158	Activity Funds	05/02/2023	290.50	10-120
20233013	10-158	Activity Funds	05/02/2023	301.50	10-120
20233013	10-1500-335-00-71-300-13	Conference Travel HS	05/02/2023	836.56	10-1500-335-00-71-300-13
20233005	10-1200-410-66-71-300-13	STEP Supplies	05/02/2023	71.47	10-1200-410-66-71-300-13
20233013	10-1500-335-00-71-300-13	Conference Travel HS	05/02/2023	14.79	10-1500-335-00-71-300-13
20232995	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	05/02/2023	10.73	10-1100-410-72-79-600-14
20233015	10-2213-410-00-79-600-14	Special Svcs Supplies	05/02/2023	168.00	10-2213-410-00-79-600-14



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20233043	10-2213-415-00-74-500-25	Staff Dev Supplies PK-5	05/07/2023	(13.24)	10-2213-415-00-74-500-25
20233048	10-158	Activity Funds	05/07/2023	554.00	10-120
20233048	10-1110-410-00-72-120-13	Inst Supplies Martin	05/07/2023	44.90	10-1110-410-00-72-120-13
20233047	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	05/07/2023	79.92	10-1100-410-72-79-600-14
20233047	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	05/07/2023	9.59	10-1100-410-72-79-600-14
20233047	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	05/07/2023	21.99	10-1100-410-72-79-600-14
20233047	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	05/07/2023	17.81	10-1100-410-72-79-600-14
20233047	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	05/07/2023	125.99	10-1100-410-72-79-600-14
20233047	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	05/07/2023	263.87	10-1100-410-72-79-600-14
20233045	10-2520-332-00-74-500-14	Travel Fiscal	05/07/2023	182.85	10-2520-332-00-74-500-14
20233044	10-2213-415-00-79-600-14	Staff Dev Supplies Spec Svcs	05/07/2023	162.99	10-2213-415-00-79-600-14
20233044	10-2213-415-00-79-600-14	Staff Dev Supplies Spec Svcs	05/07/2023	87.47	10-2213-415-00-79-600-14
20233043	10-1100-421-00-74-500-25	Materials PK-5	05/07/2023	486.75	10-1100-421-00-74-500-25
20233043	10-1100-423-00-74-500-25	New Adoption PK-5	05/07/2023	39.90	10-1100-423-00-74-500-25
20233060	20-2542-410-00-79	Supplies B & G	05/07/2023	14.49	20-2542-410-00-79
20233043	10-2212-310-00-79-505-25	Curr Gen Pur Svc PK-5	05/07/2023	280.50	10-2212-310-00-79-505-25
20233043	10-1100-423-00-74-500-25	New Adoption PK-5	05/07/2023	24.42	10-1100-423-00-74-500-25
20233043	10-1100-423-00-74-500-25	New Adoption PK-5	05/07/2023	138.99	10-1100-423-00-74-500-25
20233043	10-1100-423-00-74-500-25	New Adoption PK-5	05/07/2023	35.00	10-1100-423-00-74-500-25
20233043	10-1100-423-00-74-500-25	New Adoption PK-5	05/07/2023	60.45	10-1100-423-00-74-500-25
20233043	10-1100-423-00-74-500-25	New Adoption PK-5	05/07/2023	65.94	10-1100-423-00-74-500-25
20233043	10-1100-423-00-74-500-25	New Adoption PK-5	05/07/2023	152.18	10-1100-423-00-74-500-25
20233043	10-1100-423-00-74-500-25	New Adoption PK-5	05/07/2023	5.99	10-1100-423-00-74-500-25
20233043	10-1100-423-00-74-500-25	New Adoption PK-5	05/07/2023	18.97	10-1100-423-00-74-500-25
20233043	10-1100-423-00-74-500-25	New Adoption PK-5	05/07/2023	41.99	10-1100-423-00-74-500-25
20233043	10-1100-423-00-74-500-25	New Adoption PK-5	05/07/2023	19.48	10-1100-423-00-74-500-25
20233043	10-1100-423-00-74-500-25	New Adoption PK-5	05/07/2023	23.94	10-1100-423-00-74-500-25
20233131	10-2190-410-00-71-300-12	Graduation Supplies HHS	05/14/2023	4.62	10-2190-410-00-71-300-12
20233060	20-2542-410-00-79	Supplies B & G	05/07/2023	67.99	20-2542-410-00-79
20233135	10-158	Activity Funds	05/14/2023	257.76	10-120
20233134	10-158	Activity Funds	05/14/2023	59.60	10-120
20233134	10-158	Activity Funds	05/14/2023	53.92	10-120
20233134	10-158	Activity Funds	05/14/2023	78.18	10-120
20233134	10-158	Activity Funds	05/14/2023	773.76	10-120

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20233134	10-158	Activity Funds	05/14/2023	103.51	10-120
20233134	10-158	Activity Funds	05/14/2023	21.97	10-120
20233134	10-158	Activity Funds	05/14/2023	22.55	10-120
20233134	10-158	Activity Funds	05/14/2023	173.96	10-120
20233134	10-158	Activity Funds	05/14/2023	(23.72)	10-120
20233135	10-158	Activity Funds	05/14/2023	46.75	10-120
20233131	10-2213-415-00-71-300-13	HHS Staff Devel Supplies	05/14/2023	51.98	10-2213-415-00-71-300-13
20233135	10-1120-410-08-74-210-13	Health Supplies Heineman	05/14/2023	94.35	10-1120-410-08-74-210-13
20233131	10-1400-410-62-71-300-13	Co-Op Supplies	05/14/2023	224.38	10-1400-410-62-71-300-13
20233131	10-2213-415-00-71-300-13	HHS Staff Devel Supplies	05/14/2023	105.00	10-2213-415-00-71-300-13
20233131	10-158	Activity Funds	05/14/2023	35.94	10-120
20233131	10-2410-490-00-71-300-13	HS Staff Recognition	05/14/2023	135.94	10-2410-490-00-71-300-13
20233131	10-1130-323-00-71-300-13	Repairs HS	05/14/2023	84.54	10-1130-323-00-71-300-13
20233131	10-2190-410-00-71-300-12	Graduation Supplies HHS	05/14/2023	44.95	10-2190-410-00-71-300-12
20233131	10-2190-410-00-71-300-12	Graduation Supplies HHS	05/14/2023	134.85	10-2190-410-00-71-300-12
20233131	10-2190-410-00-71-300-12	Graduation Supplies HHS	05/14/2023	5.99	10-2190-410-00-71-300-12
20233129	10-158	Activity Funds	05/14/2023	321.19	10-120
20233129	10-2210-314-92-79-605-14	IDEA Impr of Instr-Staff Dev	05/14/2023	175.00	10-2210-314-92-79-605-14
20233128	10-158	Activity Funds	05/14/2023	21.00	10-120
20233134	10-158	Activity Funds	05/14/2023	106.00	10-120
20233139	10-1120-323-00-74-210-13	Repairs & Maintenance HMS	05/14/2023	(0.61)	10-1120-323-00-74-210-13
20233143	10-2642-410-00-74-500-14	Supplies Human Res	05/14/2023	94.15	10-2642-410-00-74-500-14
20233143	10-2642-410-00-74-500-14	Supplies Human Res	05/14/2023	13.64	10-2642-410-00-74-500-14
20233143	10-2630-410-00-74-500-14	Communications Supplies	05/14/2023	27.99	10-2630-410-00-74-500-14
20233141	20-2542-410-00-79	Supplies B & G	05/14/2023	15.81	20-2542-410-00-79
20233141	20-2542-410-00-79	Supplies B & G	05/14/2023	26.90	20-2542-410-00-79
20233139	10-158	Activity Funds	05/14/2023	124.94	10-120
20233139	10-158	Activity Funds	05/14/2023	40.61	10-120
20233139	10-158	Activity Funds	05/14/2023	1.59	10-120
20233139	10-2220-490-00-74-210-13	Media Center Tech Heineman	05/14/2023	39.00	10-2220-490-00-74-210-13
20233139	10-2213-415-00-74-210-13	Heineman Staff Devel Supplies	05/14/2023	90.96	10-2213-415-00-74-210-13
20233139	10-2213-415-00-74-210-13	Heineman Staff Devel Supplies	05/14/2023	30.96	10-2213-415-00-74-210-13
20233135	10-158	Activity Funds	05/14/2023	45.25	10-120
20233139	10-2410-410-00-74-210-13	Office Supplies Heineman	05/14/2023	181.98	10-2410-410-00-74-210-13



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20233128	10-158	Activity Funds	05/14/2023	97.93	10-120
20233139	10-1120-323-00-74-210-13	Repairs & Maintenance HMS	05/14/2023	139.69	10-1120-323-00-74-210-13
20233138	10-158	Activity Funds	05/14/2023	43.18	10-120
20233138	10-158	Activity Funds	05/14/2023	480.00	10-120
20233138	10-158	Activity Funds	05/14/2023	38.41	10-120
20233136	10-1200-410-66-71-300-13	STEP Supplies	05/14/2023	205.17	10-1200-410-66-71-300-13
20233136	10-1200-410-66-71-300-13	STEP Supplies	05/14/2023	90.99	10-1200-410-66-71-300-13
20233136	10-1200-410-66-71-300-13	STEP Supplies	05/14/2023	234.95	10-1200-410-66-71-300-13
20233136	10-1200-410-66-71-300-13	STEP Supplies	05/14/2023	37.98	10-1200-410-66-71-300-13
20233136	10-1200-410-66-71-300-13	STEP Supplies	05/14/2023	102.38	10-1200-410-66-71-300-13
20233136	10-1200-410-66-71-300-13	STEP Supplies	05/14/2023	195.00	10-1200-410-66-71-300-13
20233135	10-158	Activity Funds	05/14/2023	56.49	10-120
20233139	10-2213-415-00-74-210-13	Heineman Staff Devel Supplies	05/14/2023	25.98	10-2213-415-00-74-210-13
20232996	10-158	Activity Funds	05/02/2023	64.67	10-120
20233122	10-1100-423-00-74-500-25	New Adoption PK-5	05/14/2023	28.34	10-1100-423-00-74-500-25
20233122	10-1100-423-00-74-500-25	New Adoption PK-5	05/14/2023	19.86	10-1100-423-00-74-500-25
20233122	10-1100-423-00-74-500-25	New Adoption PK-5	05/14/2023	36.90	10-1100-423-00-74-500-25
20233122	10-1100-423-00-74-500-25	New Adoption PK-5	05/14/2023	175.07	10-1100-423-00-74-500-25
20233122	10-2210-490-00-74-500-14	Supplies Curr & Inst 6-12	05/14/2023	40.25	10-2210-490-00-74-500-14
20233120	10-2660-319-61-79-600-14	Software Maintenance	05/14/2023	65.34	10-2660-319-61-79-600-14
20233120	10-2660-319-61-79-600-14	Software Maintenance	05/14/2023	145.85	10-2660-319-61-79-600-14
20233119	10-2213-415-00-71-300-13	HHS Staff Devel Supplies	05/14/2023	42.88	10-2213-415-00-71-300-13
20233119	10-2213-415-00-71-300-13	HHS Staff Devel Supplies	05/14/2023	108.70	10-2213-415-00-71-300-13
20233119	10-2213-415-00-71-300-13	HHS Staff Devel Supplies	05/14/2023	49.57	10-2213-415-00-71-300-13
20233119	10-2213-415-00-71-300-13	HHS Staff Devel Supplies	05/14/2023	35.57	10-2213-415-00-71-300-13
20233128	10-158	Activity Funds	05/14/2023	268.72	10-120
20232996	10-158	Activity Funds	05/02/2023	64.67	10-120
20233122	10-1100-423-00-74-500-25	New Adoption PK-5	05/14/2023	167.52	10-1100-423-00-74-500-25
20233063	10-2642-411-00-74-500-14	HR Employee Recognition	05/07/2023	359.80	10-2642-411-00-74-500-14
20233062	10-158	Activity Funds	05/07/2023	87.32	10-120
20233062	10-158	Activity Funds	05/07/2023	378.82	10-120
20233062	10-158	Activity Funds	05/07/2023	30.57	10-120
20233062	10-158	Activity Funds	05/07/2023	69.90	10-120
20233061	10-2321-410-00-74-500-14	Supplies Supt	05/07/2023	490.79	10-2321-410-00-74-500-14



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20233060	20-2542-410-00-79	Supplies B & G	05/07/2023	43.20	20-2542-410-00-79
20233060	20-2542-410-00-79	Supplies B & G	05/07/2023	270.67	20-2542-410-00-79
20233060	20-2540-640-00-79	Dues & Fees	05/07/2023	10.00	20-2540-640-00-79
20233060	20-2540-640-00-79	Dues & Fees	05/07/2023	222.88	20-2540-640-00-79
20233013	10-158	Activity Funds	05/02/2023	375.00	10-120
20233043	10-2212-310-00-79-505-14	Curriculum Gen Pur Svc 6-12	05/07/2023	363.58	10-2212-310-00-79-505-14
20233127	10-2213-415-00-72-120-13	Martin Staff Devel Supplies	05/14/2023	81.00	10-2213-415-00-72-120-13
20233060	20-2542-410-00-79	Supplies B & G	05/07/2023	1,574.91	20-2542-410-00-79
20233128	10-158	Activity Funds	05/14/2023	225.21	10-120
20233128	10-158	Activity Funds	05/14/2023	19.99	10-120
20233128	10-158	Activity Funds	05/14/2023	234.00	10-120
20233128	10-158	Activity Funds	05/14/2023	37.64	10-120
20233128	10-158	Activity Funds	05/14/2023	33.99	10-120
20233128	10-2410-410-00-72-110-13	Office Supplies Chesak	05/14/2023	7.38	10-2410-410-00-72-110-13
20233128	10-1110-410-00-72-110-13	Inst Supplies Chesak	05/14/2023	275.96	10-1110-410-00-72-110-13
20233128	10-158	Activity Funds	05/14/2023	22.99	10-120
20233128	10-158	Activity Funds	05/14/2023	48.12	10-120
20233127	10-158	Activity Funds	05/14/2023	67.32	10-120
20233122	10-1100-423-00-74-500-25	New Adoption PK-5	05/14/2023	19.98	10-1100-423-00-74-500-25
20233127	10-2213-415-00-72-120-13	Martin Staff Devel Supplies	05/14/2023	64.78	10-2213-415-00-72-120-13
20233122	10-1100-423-00-74-500-25	New Adoption PK-5	05/14/2023	16.98	10-1100-423-00-74-500-25
20233124	10-2520-332-00-74-500-14	Travel Fiscal	05/14/2023	561.96	10-2520-332-00-74-500-14
20233124	10-2520-332-00-74-500-14	Travel Fiscal	05/14/2023	365.70	10-2520-332-00-74-500-14
20233122	10-1610-410-00-79-600-14	Supplies Summer School	05/14/2023	359.00	10-1610-410-00-79-600-14
20233122	10-2213-415-00-74-500-25	Staff Dev Supplies PK-5	05/14/2023	202.87	10-2213-415-00-74-500-25
20233122	10-1100-423-00-74-500-25	New Adoption PK-5	05/14/2023	64.87	10-1100-423-00-74-500-25
20233122	10-1100-423-00-74-500-25	New Adoption PK-5	05/14/2023	98.23	10-1100-423-00-74-500-25
20233122	10-1100-423-00-74-500-25	New Adoption PK-5	05/14/2023	79.00	10-1100-423-00-74-500-25
20233122	10-1100-423-00-74-500-25	New Adoption PK-5	05/14/2023	64.87	10-1100-423-00-74-500-25
20233122	10-1100-423-00-74-500-25	New Adoption PK-5	05/14/2023	52.02	10-1100-423-00-74-500-25
20233122	10-1100-423-00-74-500-25	New Adoption PK-5	05/14/2023	66.61	10-1100-423-00-74-500-25
20233122	10-1100-423-00-74-500-25	New Adoption PK-5	05/14/2023	33.99	10-1100-423-00-74-500-25
20233128	10-158	Activity Funds	05/14/2023	107.00	10-120
20233127	10-158	Activity Funds	05/14/2023	230.30	10-120



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20232997	10-2410-410-00-72-110-13	Office Supplies Chesak	05/02/2023	11.65	10-2410-410-00-72-110-13
20233013	10-1500-335-00-71-300-13	Conference Travel HS	05/02/2023	52.29	10-1500-335-00-71-300-13
20232999	10-158	Activity Funds	05/02/2023	175.85	10-120
20232998	10-1110-410-36-74-150-13	Conley Orchestra Supplies	05/02/2023	49.66	10-1110-410-36-74-150-13
20232998	10-2410-410-00-74-150-13	Office Supplies Conley	05/02/2023	(32.86)	10-2410-410-00-74-150-13
20232998	10-158	Activity Funds	05/02/2023	192.33	10-120
20232997	10-158	Activity Funds	05/02/2023	66.53	10-120
20232997	10-158	Activity Funds	05/02/2023	20.90	10-120
20232997	10-158	Activity Funds	05/02/2023	24.14	10-120
20232997	10-158	Activity Funds	05/02/2023	24.14	10-120
20232997	10-158	Activity Funds	05/02/2023	33.85	10-120
20232997	10-158	Activity Funds	05/02/2023	20.90	10-120
20233000	10-1130-323-00-71-300-13	Repairs HS	05/02/2023	32.99	10-1130-323-00-71-300-13
20232997	10-1110-410-00-72-110-13	Inst Supplies Chesak	05/02/2023	199.00	10-1110-410-00-72-110-13
20233000	10-1130-323-00-71-300-13	Repairs HS	05/02/2023	19.00	10-1130-323-00-71-300-13
20232997	10-158	Activity Funds	05/02/2023	166.52	10-120
20232997	10-2220-490-00-72-110-13	Media Center Tech Chesak	05/02/2023	22.69	10-2220-490-00-72-110-13
20232997	10-158	Activity Funds	05/02/2023	8.99	10-120
20232997	10-158	Activity Funds	05/02/2023	139.79	10-120
20232997	10-158	Activity Funds	05/02/2023	7.99	10-120
20232997	10-1110-410-50-72-110-13	PE Supplies Chesak	05/02/2023	85.76	10-1110-410-50-72-110-13
20232997	10-1110-410-00-72-110-13	Inst Supplies Chesak	05/02/2023	65.85	10-1110-410-00-72-110-13
20232997	10-2410-491-00-72-110-13	Rebate Supplies Chesak	05/02/2023	(14.55)	10-2410-491-00-72-110-13
20232997	10-2410-491-00-72-110-13	Rebate Supplies Chesak	05/02/2023	31.78	10-2410-491-00-72-110-13
20232997	10-158	Activity Funds	05/02/2023	75.98	10-120
20232996	10-158	Activity Funds	05/02/2023	64.68	10-120
20232997	10-158	Activity Funds	05/02/2023	169.18	10-120
20233000	10-1130-410-33-71-305-13	Academies Supplies	05/02/2023	49.99	10-1130-410-33-71-305-13
20233000	10-1400-410-09-71-300-13	Home Economics Supplies	05/02/2023	7.98	10-1400-410-09-71-300-13
20233013	10-1500-335-00-71-300-13	Conference Travel HS	05/02/2023	34.74	10-1500-335-00-71-300-13
20233000	10-2120-410-00-71-300-13	Supplies Counseling HS	05/02/2023	129.00	10-2120-410-00-71-300-13
20233000	10-1130-490-02-71-300-13	High School Fine Arts/PAC Supplies	05/02/2023	288.96	10-1130-490-02-71-300-13
20233000	10-1130-490-02-71-300-13	High School Fine Arts/PAC Supplies	05/02/2023	201.25	10-1130-490-02-71-300-13
20233000	10-1130-490-02-71-300-13	High School Fine Arts/PAC Supplies	05/02/2023	114.99	10-1130-490-02-71-300-13



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20233000	10-2223-410-00-79-600-14	Supplies PAC	05/02/2023	11.29	10-2223-410-00-79-600-14
20233000	10-2223-410-00-79-600-14	Supplies PAC	05/02/2023	140.76	10-2223-410-00-79-600-14
20233000	10-2223-410-00-79-600-14	Supplies PAC	05/02/2023	99.86	10-2223-410-00-79-600-14
20233000	10-2223-410-00-79-600-14	Supplies PAC	05/02/2023	243.59	10-2223-410-00-79-600-14
20233000	10-2223-410-00-79-600-14	Supplies PAC	05/02/2023	213.06	10-2223-410-00-79-600-14
20233000	10-1400-410-09-71-300-13	Home Economics Supplies	05/02/2023	77.19	10-1400-410-09-71-300-13
20233000	10-2223-410-00-79-600-14	Supplies PAC	05/02/2023	251.40	10-2223-410-00-79-600-14
20232996	10-1110-410-00-72-120-13	Inst Supplies Martin	05/02/2023	78.03	10-1110-410-00-72-120-13
20233000	10-1130-410-05-71-300-13	English Supplies HS	05/02/2023	37.97	10-1130-410-05-71-300-13
20233000	10-2190-410-00-71-300-12	Graduation Supplies HHS	05/02/2023	50.94	10-2190-410-00-71-300-12
20233000	10-1130-490-02-71-300-13	High School Fine Arts/PAC Supplies	05/02/2023	22.99	10-1130-490-02-71-300-13
20233000	10-1130-490-02-71-300-13	High School Fine Arts/PAC Supplies	05/02/2023	19.87	10-1130-490-02-71-300-13
20233000	10-1130-490-02-71-300-13	High School Fine Arts/PAC Supplies	05/02/2023	213.06	10-1130-490-02-71-300-13
20233000	10-1130-490-02-71-300-13	High School Fine Arts/PAC Supplies	05/02/2023	113.20	10-1130-490-02-71-300-13
20233000	10-1130-490-02-71-300-13	High School Fine Arts/PAC Supplies	05/02/2023	9.90	10-1130-490-02-71-300-13
20233000	10-1130-490-02-71-300-13	High School Fine Arts/PAC Supplies	05/02/2023	139.97	10-1130-490-02-71-300-13
20233000	10-1130-490-02-71-300-13	High School Fine Arts/PAC Supplies	05/02/2023	69.41	10-1130-490-02-71-300-13
20233000	10-1130-490-02-71-300-13	High School Fine Arts/PAC Supplies	05/02/2023	68.59	10-1130-490-02-71-300-13
20233000	10-1130-490-02-71-300-13	High School Fine Arts/PAC Supplies	05/02/2023	148.25	10-1130-490-02-71-300-13
20233000	10-2223-410-00-79-600-14	Supplies PAC	05/02/2023	237.30	10-2223-410-00-79-600-14
20232995	10-1200-410-92-79-600-14	IDEA Instructional Supplies	05/02/2023	333.40	10-1200-410-92-79-600-14
20232996	10-1110-410-00-72-120-13	Inst Supplies Martin	05/02/2023	78.23	10-1110-410-00-72-120-13
20232996	10-1110-410-00-72-120-13	Inst Supplies Martin	05/02/2023	36.98	10-1110-410-00-72-120-13
20232996	10-1110-410-00-72-120-13	Inst Supplies Martin	05/02/2023	88.09	10-1110-410-00-72-120-13
20232996	10-2210-314-92-79-605-14	IDEA Impr of Instr-Staff Dev	05/02/2023	158.00	10-2210-314-92-79-605-14
20232996	10-2210-314-92-79-605-14	IDEA Impr of Instr-Staff Dev	05/02/2023	99.00	10-2210-314-92-79-605-14
20232996	10-2210-314-92-79-605-14	IDEA Impr of Instr-Staff Dev	05/02/2023	178.00	10-2210-314-92-79-605-14
20232995	10-2210-314-92-79-605-14	IDEA Impr of Instr-Staff Dev	05/02/2023	3.90	10-2210-314-92-79-605-14
20232995	10-2210-314-92-79-605-14	IDEA Impr of Instr-Staff Dev	05/02/2023	19.00	10-2210-314-92-79-605-14
20232995	10-2210-314-92-79-605-14	IDEA Impr of Instr-Staff Dev	05/02/2023	73.00	10-2210-314-92-79-605-14
20232995	10-2210-314-92-79-605-14	IDEA Impr of Instr-Staff Dev	05/02/2023	11.47	10-2210-314-92-79-605-14
20232995	10-2210-314-92-79-605-14	IDEA Impr of Instr-Staff Dev	05/02/2023	46.00	10-2210-314-92-79-605-14
20232996	10-1110-410-00-72-120-13	Inst Supplies Martin	05/02/2023	4.66	10-1110-410-00-72-120-13
20232995	10-2210-410-92-79-600-14	IDEA Impr of Instruction Suppl	05/02/2023	634.87	10-2210-410-92-79-600-14



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20232996	10-158	Activity Funds	05/02/2023	110.47	10-120
20232995	10-2210-314-92-79-605-14	IDEA Impr of Instr-Staff Dev	05/02/2023	23.00	10-2210-314-92-79-605-14
20232995	10-2210-314-92-79-605-14	IDEA Impr of Instr-Staff Dev	05/02/2023	35.17	10-2210-314-92-79-605-14
20232995	10-2210-314-92-79-605-14	IDEA Impr of Instr-Staff Dev	05/02/2023	30.00	10-2210-314-92-79-605-14
20232995	10-2210-314-92-79-605-14	IDEA Impr of Instr-Staff Dev	05/02/2023	30.00	10-2210-314-92-79-605-14
20232995	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	05/02/2023	60.95	10-1100-410-72-79-600-14
20232995	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	05/02/2023	8.96	10-1100-410-72-79-600-14
20232995	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	05/02/2023	188.29	10-1100-410-72-79-600-14
20232995	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	05/02/2023	58.79	10-1100-410-72-79-600-14
20232995	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	05/02/2023	101.91	10-1100-410-72-79-600-14
20232995	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	05/02/2023	992.85	10-1100-410-72-79-600-14
20232995	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	05/02/2023	103.80	10-1100-410-72-79-600-14
20232995	10-2210-314-92-79-605-14	IDEA Impr of Instr-Staff Dev	05/02/2023	42.66	10-2210-314-92-79-605-14
20232996	10-1110-410-00-72-120-13	Inst Supplies Martin	05/02/2023	10.50	10-1110-410-00-72-120-13
20233000	10-2190-410-00-71-300-12	Graduation Supplies HHS	05/02/2023	127.80	10-2190-410-00-71-300-12
20232996	10-1110-410-12-72-120-13	Music SuppliesMartin	05/02/2023	252.85	10-1110-410-12-72-120-13
20232996	10-2410-491-00-72-120-13	Rebate Supplies Martin	05/02/2023	(318.00)	10-2410-491-00-72-120-13
20232996	10-1110-332-00-72-120-13	Teacher Travel Martin	05/02/2023	318.00	10-1110-332-00-72-120-13
20232996	10-2220-430-00-72-120-13	Media Center Martin	05/02/2023	34.94	10-2220-430-00-72-120-13
20232996	10-1110-410-12-72-120-13	Music SuppliesMartin	05/02/2023	133.02	10-1110-410-12-72-120-13
20232996	10-1110-410-12-72-120-13	Music SuppliesMartin	05/02/2023	33.29	10-1110-410-12-72-120-13
20232996	10-1110-410-00-72-120-13	Inst Supplies Martin	05/02/2023	2.71	10-1110-410-00-72-120-13
20232996	10-1110-410-00-72-120-13	Inst Supplies Martin	05/02/2023	8.99	10-1110-410-00-72-120-13
20232996	10-1110-410-00-72-120-13	Inst Supplies Martin	05/02/2023	16.99	10-1110-410-00-72-120-13
20232996	10-1110-410-00-72-120-13	Inst Supplies Martin	05/02/2023	71.50	10-1110-410-00-72-120-13
20232996	10-158	Activity Funds	05/02/2023	35.00	10-120
20232996	10-1110-410-00-72-120-13	Inst Supplies Martin	05/02/2023	214.64	10-1110-410-00-72-120-13
20232996	10-158	Activity Funds	05/02/2023	11.98	10-120
20232996	10-1110-410-00-72-120-13	Inst Supplies Martin	05/02/2023	8.95	10-1110-410-00-72-120-13
20232996	10-1110-410-00-72-120-13	Inst Supplies Martin	05/02/2023	187.26	10-1110-410-00-72-120-13
20232996	10-1110-410-00-72-120-13	Inst Supplies Martin	05/02/2023	50.98	10-1110-410-00-72-120-13
20232996	10-1110-410-00-72-120-13	Inst Supplies Martin	05/02/2023	125.83	10-1110-410-00-72-120-13
20232996	10-1110-410-00-72-120-13	Inst Supplies Martin	05/02/2023	52.79	10-1110-410-00-72-120-13
20232996	10-1110-410-00-72-120-13	Inst Supplies Martin	05/02/2023	119.78	10-1110-410-00-72-120-13



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20232996	10-1110-410-00-72-120-13	Inst Supplies Martin	05/02/2023	29.00	10-1110-410-00-72-120-13
20232996	10-1110-410-00-72-120-13	Inst Supplies Martin	05/02/2023	11.98	10-1110-410-00-72-120-13
20232996	10-1110-410-00-72-120-13	Inst Supplies Martin	05/02/2023	14.98	10-1110-410-00-72-120-13
20232996	10-1110-410-00-72-120-13	Inst Supplies Martin	05/02/2023	16.49	10-1110-410-00-72-120-13
20232996	10-1110-410-00-72-120-13	Inst Supplies Martin	05/02/2023	41.82	10-1110-410-00-72-120-13
20232996	10-1110-410-00-72-120-13	Inst Supplies Martin	05/02/2023	36.10	10-1110-410-00-72-120-13
20232996	10-1110-410-00-72-120-13	Inst Supplies Martin	05/02/2023	40.22	10-1110-410-00-72-120-13
20233008	10-1120-410-13-74-210-07	Heineman Science Supplies 7	05/02/2023	30.98	10-1120-410-13-74-210-07
20233000	10-1130-410-33-71-305-13	Academies Supplies	05/02/2023	11.34	10-1130-410-33-71-305-13
20233009	10-2300-410-97-79-600-14	All Children Gen Admin Sup	05/02/2023	13.88	10-2300-410-97-79-600-14
20233009	10-2210-312-97-79-600-14	All Children Prof Dev	05/02/2023	215.26	10-2210-312-97-79-600-14
20233009	10-2560-415-95-79-600-14	ECE Snacks	05/02/2023	38.66	10-2560-415-95-79-600-14
20233009	10-3100-410-97-79-605-24	All Children Parental Supplies	05/02/2023	287.84	10-3100-410-97-79-605-24
20233009	10-3100-410-97-79-605-24	All Children Parental Supplies	05/02/2023	564.71	10-3100-410-97-79-605-24
20233009	10-2300-410-97-79-600-14	All Children Gen Admin Sup	05/02/2023	6.93	10-2300-410-97-79-600-14
20233008	10-158	Activity Funds	05/02/2023	63.02	10-120
20233008	10-1120-410-09-74-210-13	Home Ec Heineman	05/02/2023	100.70	10-1120-410-09-74-210-13
20233008	10-1120-410-09-74-210-13	Home Ec Heineman	05/02/2023	5.41	10-1120-410-09-74-210-13
20233008	10-1120-410-09-74-210-13	Home Ec Heineman	05/02/2023	41.98	10-1120-410-09-74-210-13
20233009	10-2210-312-97-79-600-14	All Children Prof Dev	05/02/2023	34.99	10-2210-312-97-79-600-14
20233008	10-2213-415-00-74-210-13	Heineman Staff Devel Supplies	05/02/2023	147.23	10-2213-415-00-74-210-13
20233009	10-2210-312-97-79-600-14	All Children Prof Dev	05/02/2023	13.44	10-2210-312-97-79-600-14
20233008	10-1120-410-13-74-210-07	Heineman Science Supplies 7	05/02/2023	154.93	10-1120-410-13-74-210-07
20233007	10-158	Activity Funds	05/02/2023	147.84	10-120
20233007	10-158	Activity Funds	05/02/2023	29.37	10-120
20233005	10-1200-410-66-71-300-13	STEP Supplies	05/02/2023	42.56	10-1200-410-66-71-300-13
20233004	10-1120-410-13-74-210-07	Heineman Science Supplies 7	05/02/2023	115.20	10-1120-410-13-74-210-07
20233004	10-158	Activity Funds	05/02/2023	91.50	10-120
20233004	10-158	Activity Funds	05/02/2023	67.25	10-120
20233004	10-158	Activity Funds	05/02/2023	30.37	10-120
20233004	10-158	Activity Funds	05/02/2023	119.50	10-120
20233000	10-1400-410-09-71-300-13	Home Economics Supplies	05/02/2023	71.96	10-1400-410-09-71-300-13
20233004	10-2410-410-00-74-210-13	Office Supplies Heineman	05/02/2023	21.97	10-2410-410-00-74-210-13
20233008	10-2220-490-00-74-210-13	Media Center Tech Heineman	05/02/2023	85.99	10-2220-490-00-74-210-13



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20233009	10-2560-415-95-79-600-14	ECE Snacks	05/02/2023	42.24	10-2560-415-95-79-600-14
20233011	20-2542-410-00-79	Supplies B & G	05/02/2023	694.88	20-2542-410-00-79
20233011	20-2542-410-00-79	Supplies B & G	05/02/2023	71.24	20-2542-410-00-79
20233011	20-2542-410-00-79	Supplies B & G	05/02/2023	1,227.40	20-2542-410-00-79
20233011	20-2542-410-00-79	Supplies B & G	05/02/2023	328.65	20-2542-410-00-79
20233011	20-2542-410-00-79	Supplies B & G	05/02/2023	30.00	20-2542-410-00-79
20233011	20-2542-410-00-79	Supplies B & G	05/02/2023	41.00	20-2542-410-00-79
20233010	10-2560-415-00-71-300-13	Cafe Food HS	05/02/2023	67.64	10-2560-415-00-71-300-13
20233010	10-2560-410-00-74-210-13	Cafe Supplies Heineman	05/02/2023	16.50	10-2560-410-00-74-210-13
20233010	10-2560-410-00-72-220-13	Cafe Supplies Marlowe	05/02/2023	23.47	10-2560-410-00-72-220-13
20233010	10-2560-410-00-71-300-13	Cafe Supplies HS	05/02/2023	314.95	10-2560-410-00-71-300-13
20233009	10-2560-415-97-79-600-14	All Children Snacks	05/02/2023	58.50	10-2560-415-97-79-600-14
20233009	10-2210-312-97-79-600-14	All Children Prof Dev	05/02/2023	17.98	10-2210-312-97-79-600-14
20233009	10-2560-415-95-79-600-14	ECE Snacks	05/02/2023	39.64	10-2560-415-95-79-600-14
20233004	10-158	Activity Funds	05/02/2023	29.99	10-120
20233009	10-2560-415-95-79-600-14	ECE Snacks	05/02/2023	43.75	10-2560-415-95-79-600-14
20233009	10-2210-312-97-79-600-14	All Children Prof Dev	05/02/2023	21.61	10-2210-312-97-79-600-14
20233009	10-1125-390-90-79-600-14	Purchased Serv Parent-Tot	05/02/2023	200.00	10-1125-390-90-79-600-14
20233009	10-1125-390-97-79-600-14	All Children Purchased Service	05/02/2023	245.00	10-1125-390-97-79-600-14
20233009	10-2300-410-97-79-600-14	All Children Gen Admin Sup	05/02/2023	207.24	10-2300-410-97-79-600-14
20233009	10-158	Activity Funds	05/02/2023	7.95	10-120
20233009	10-1125-390-97-79-600-14	All Children Purchased Service	05/02/2023	360.00	10-1125-390-97-79-600-14
20233009	10-1125-390-97-79-600-14	All Children Purchased Service	05/02/2023	386.91	10-1125-390-97-79-600-14
20233009	10-2560-415-95-79-600-14	ECE Snacks	05/02/2023	40.05	10-2560-415-95-79-600-14
20233009	10-2210-312-97-79-600-14	All Children Prof Dev	05/02/2023	49.99	10-2210-312-97-79-600-14
20233009	10-2210-312-97-79-600-14	All Children Prof Dev	05/02/2023	5.17	10-2210-312-97-79-600-14
20233009	10-2213-415-00-72-165-13	Preschool Staff Devel Supplies	05/02/2023	70.19	10-2213-415-00-72-165-13
20233001	10-158	Activity Funds	05/02/2023	28.99	10-120
20233004	10-158	Activity Funds	05/02/2023	49.95	10-120
20233002	10-1120-410-00-72-220-13	Inst Supplies Marlowe	05/02/2023	113.27	10-1120-410-00-72-220-13
20233004	10-158	Activity Funds	05/02/2023	279.00	10-120
20233002	10-1120-410-00-72-220-13	Inst Supplies Marlowe	05/02/2023	10.95	10-1120-410-00-72-220-13
20233002	10-1120-410-00-72-220-13	Inst Supplies Marlowe	05/02/2023	459.36	10-1120-410-00-72-220-13
20233002	10-1120-410-00-72-220-13	Inst Supplies Marlowe	05/02/2023	11.99	10-1120-410-00-72-220-13

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20233002	10-1120-410-00-72-220-13	Inst Supplies Marlowe	05/02/2023	9.14	10-1120-410-00-72-220-13
20233001	10-1110-410-00-71-100-13	Inst Supplies Leggee	05/02/2023	176.00	10-1110-410-00-71-100-13
20233001	10-1110-410-00-71-100-13	Inst Supplies Leggee	05/02/2023	191.28	10-1110-410-00-71-100-13
20233001	10-158	Activity Funds	05/02/2023	107.84	10-120
20233001	10-1110-410-00-71-100-13	Inst Supplies Leggee	05/02/2023	83.96	10-1110-410-00-71-100-13
20233002	10-1120-410-00-72-220-13	Inst Supplies Marlowe	05/02/2023	49.48	10-1120-410-00-72-220-13
20233001	10-158	Activity Funds	05/02/2023	33.08	10-120
20233002	10-1120-410-00-72-220-13	Inst Supplies Marlowe	05/02/2023	40.33	10-1120-410-00-72-220-13
20233001	10-2410-410-00-71-100-14	Copier Paper & Toner Leggee	05/02/2023	92.89	10-2410-410-00-71-100-14
20233001	10-1110-410-00-71-100-13	Inst Supplies Leggee	05/02/2023	122.82	10-1110-410-00-71-100-13
20233001	10-1110-410-00-71-100-13	Inst Supplies Leggee	05/02/2023	14.48	10-1110-410-00-71-100-13
20233001	10-1110-410-00-71-100-13	Inst Supplies Leggee	05/02/2023	12.01	10-1110-410-00-71-100-13
20233001	10-1110-410-00-71-100-13	Inst Supplies Leggee	05/02/2023	40.18	10-1110-410-00-71-100-13
20233001	10-2410-410-00-71-100-14	Copier Paper & Toner Leggee	05/02/2023	62.99	10-2410-410-00-71-100-14
20233001	10-158	Activity Funds	05/02/2023	359.51	10-120
20233001	10-158	Activity Funds	05/02/2023	59.99	10-120
20233001	10-1110-410-00-71-100-13	Inst Supplies Leggee	05/02/2023	37.17	10-1110-410-00-71-100-13
20233001	10-1110-410-00-71-100-13	Inst Supplies Leggee	05/02/2023	75.11	10-1110-410-00-71-100-13
20233000	10-1130-490-02-71-300-13	High School Fine Arts/PAC Supplies	05/02/2023	230.49	10-1130-490-02-71-300-13
20233001	10-158	Activity Funds	05/02/2023	139.98	10-120
20233003	10-158	Activity Funds	05/02/2023	176.13	10-120
20233004	10-158	Activity Funds	05/02/2023	9.99	10-120
20233003	10-158	Activity Funds	05/02/2023	174.24	10-120
20233003	10-158	Activity Funds	05/02/2023	106.86	10-120
20233003	10-158	Activity Funds	05/02/2023	162.52	10-120
20233003	10-158	Activity Funds	05/02/2023	494.53	10-120
20233003	10-158	Activity Funds	05/02/2023	(70.00)	10-120
20233003	10-158	Activity Funds	05/02/2023	497.34	10-120
20233003	10-1543-332-00-71-305-13	Activities Travel	05/02/2023	1,958.87	10-1543-332-00-71-305-13
20233003	10-158	Activity Funds	05/02/2023	176.13	10-120
20233003	10-158	Activity Funds	05/02/2023	176.13	10-120
20233003	10-158	Activity Funds	05/02/2023	176.13	10-120
20233002	10-1120-410-00-72-220-13	Inst Supplies Marlowe	05/02/2023	59.99	10-1120-410-00-72-220-13
20233003	10-158	Activity Funds	05/02/2023	176.13	10-120



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20233003	10-158	Activity Funds	05/02/2023	28.99	10-120
20233003	10-158	Activity Funds	05/02/2023	65.96	10-120
20233003	10-158	Activity Funds	05/02/2023	176.13	10-120
20233003	10-158	Activity Funds	05/02/2023	176.13	10-120
20233003	10-158	Activity Funds	05/02/2023	630.00	10-120
20233003	10-158	Activity Funds	05/02/2023	2,387.54	10-120
20233003	10-158	Activity Funds	05/02/2023	176.13	10-120
20233003	10-158	Activity Funds	05/02/2023	28.99	10-120
20233003	10-158	Activity Funds	05/02/2023	21.40	10-120
20233003	10-158	Activity Funds	05/02/2023	35.68	10-120
				Total	\$70,678.75

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Brucker Company

23050297	20-2542-323-00-79	Repairs & Maint Buildings	05/01/2023	600.00	20-2542-323-00-79
				Total	\$600.00

BryMax Enterprises Inc

23051907	10-2560-415-00-71-300-13	Cafe Food HS	05/01/2023	1,000.00	10-2560-415-00-71-300-13
23051917	10-2560-415-00-72-220-13	Cafe Food Marlowe	05/01/2023	1,000.00	10-2560-415-00-72-220-13
23051927	10-2560-415-00-74-210-13	Cafe Food Heineman	05/01/2023	1,000.00	10-2560-415-00-74-210-13
				Total	\$3,000.00

Building Technology Consultants PC

20233066	20-2540-310-00-79	Professional & Technical	05/09/2023	630.00	20-2540-310-00-79
20233066			05/09/2023	0.00	
20233066			05/09/2023	0.00	
				Total	\$630.00

Butcher on the Block

20233146	10-2210-312-97-79-600-14	All Children Prof Dev	05/15/2023	570.00	10-2210-312-97-79-600-14
				Total	\$570.00

Camelot Therapeutic Schools LLC



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23050517	10-4220-670-00-79-600-14	Sp Ed Private Tuition	05/01/2023	15,000.00	10-4220-670-00-79-600-14
				Total	\$15,000.00
Canteen Refreshments					
20233018	10-2560-410-00-71-300-13	Cafe Supplies HS	05/03/2023	62.50	10-2560-410-00-71-300-13
20233018	10-2560-410-00-71-300-13	Cafe Supplies HS	05/03/2023	330.00	10-2560-410-00-71-300-13
				Total	\$392.50
Cassandra Strings					
20233098	10-1110-410-36-74-150-13	Conley Orchestra Supplies	05/12/2023	47.49	10-1110-410-36-74-150-13
20233098	10-1110-410-36-74-150-13	Conley Orchestra Supplies	05/12/2023	87.50	10-1110-410-36-74-150-13
20232959	10-1130-410-12-71-300-13	Music Supplies HS	05/02/2023	69.90	10-1130-410-12-71-300-13
				Total	\$204.89
CDW Government Inc					
20232947	10-2660-490-00-79-600-14	Inventoriable Equipment Tech	05/02/2023	88,122.16	10-2660-490-00-79-600-14
20232947	10-2660-490-00-79-600-14	Inventoriable Equipment Tech	05/02/2023	51,358.72	10-2660-490-00-79-600-14
20232947	10-2660-490-00-79-600-14	Inventoriable Equipment Tech	05/02/2023	46,032.16	10-2660-490-00-79-600-14
20232946	10-2660-470-00-79-600-14	Software Technology	05/02/2023	3,073.68	10-2660-470-00-79-600-14
20232947	10-2660-490-00-79-600-14	Inventoriable Equipment Tech	05/02/2023	0.00	10-2660-490-00-79-600-14
20233032	10-1110-410-00-71-100-13	Inst Supplies Leggee	05/03/2023	119.00	10-1110-410-00-71-100-13
20232947	10-2660-490-00-79-600-14	Inventoriable Equipment Tech	05/02/2023	16,959.19	10-2660-490-00-79-600-14
20232947	10-2660-490-00-79-600-14	Inventoriable Equipment Tech	05/02/2023	349.56	10-2660-490-00-79-600-14
20233034	10-2220-490-00-74-150-13	Media Center Tech Conley	05/04/2023	870.10	10-2220-490-00-74-150-13
20232947	10-2660-490-00-79-600-14	Inventoriable Equipment Tech	05/02/2023	56,388.15	10-2660-490-00-79-600-14
20232947	10-2660-490-00-79-600-14	Inventoriable Equipment Tech	05/02/2023	36,546.06	10-2660-490-00-79-600-14
20232947	10-2660-490-00-79-600-14	Inventoriable Equipment Tech	05/02/2023	36,546.06	10-2660-490-00-79-600-14
20232947	10-2660-490-00-79-600-14	Inventoriable Equipment Tech	05/02/2023	792.40	10-2660-490-00-79-600-14
20232942	40-2550-410-00-79	Office Supplies	05/01/2023	193.03	40-2550-410-00-79
20233032	10-1110-410-00-71-100-13	Inst Supplies Leggee	05/03/2023	10.56	10-1110-410-00-71-100-13
				Total	\$337,360.83

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Center for Psychological Services



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20233118	10-2140-310-92-79-600-14	IDEA Psychological Services	05/15/2023	0.00	10-2140-310-92-79-600-14
20233118	10-2140-310-92-79-600-14	IDEA Psychological Services	05/15/2023	600.00	10-2140-310-92-79-600-14
				Total	\$600.00
Central States Bus Sales Inc					
23050727	40-2554-410-00-79	Fleet Supplies	05/01/2023	2,500.00	40-2554-410-00-79
				Total	\$2,500.00
Century Springs					
20232960	10-2410-490-00-71-300-13	HS Staff Recognition	05/02/2023	30.96	10-2410-490-00-71-300-13
20232960	10-2410-490-00-71-300-13	HS Staff Recognition	05/02/2023	30.96	10-2410-490-00-71-300-13
20232960	10-2410-490-00-71-300-13	HS Staff Recognition	05/02/2023	30.96	10-2410-490-00-71-300-13
20232960	10-2410-490-00-71-300-13	HS Staff Recognition	05/02/2023	22.97	10-2410-490-00-71-300-13
20232960	10-2410-490-00-71-300-13	HS Staff Recognition	05/02/2023	27.00	10-2410-490-00-71-300-13
20232960	10-2410-490-00-71-300-13	HS Staff Recognition	05/02/2023	27.00	10-2410-490-00-71-300-13
20232960	10-2410-490-00-71-300-13	HS Staff Recognition	05/02/2023	27.00	10-2410-490-00-71-300-13
				Total	\$196.85
CharacterStrong					
20233091	10-1130-410-85-79-605-14	Title IV Supplies	05/11/2023	15,000.00	10-1130-410-85-79-605-14
				Total	\$15,000.00
Chicago Kiln Service Inc					
20232948	10-1130-410-00-71-300-13	Inst Supplies HS	05/02/2023	10,756.00	10-1130-410-00-71-300-13
				Total	\$10,756.00
CINTAS					
23050757	40-2550-325-00-79	Rental Trans	05/01/2023	800.00	40-2550-325-00-79
				Total	\$800.00
Clare Woods Academy					
20233024	10-4220-670-00-79-600-14	Sp Ed Private Tuition	05/03/2023	0.00	10-4220-670-00-79-600-14

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23050607	10-4220-670-00-79-600-14	Sp Ed Private Tuition	05/01/2023	6,000.00	10-4220-670-00-79-600-14
20233024	10-4220-670-00-79-600-14	Sp Ed Private Tuition	05/03/2023	3,722.40	10-4220-670-00-79-600-14
		Total		\$9,722.40	
Clarity Assessments LLC					
23050497	10-1101-310-00-79-605-14	Substitute Teacher-Contracted	05/01/2023	6,000.00	10-1101-310-00-79-605-14
		Total		\$6,000.00	
CLIC					
20232961	10-2310-318-00-74-500-14	Legal Board	05/02/2023	15,082.00	10-2310-318-00-74-500-14
20232961	10-2310-318-00-74-500-14	Legal Board	05/02/2023	2,916.61	10-2310-318-00-74-500-14
		Total		\$17,998.61	183
ClientFirst Technology Consulting					
20232962	10-2660-390-00-79-600-14	Purchased Service Technology	05/02/2023	903.75	10-2660-390-00-79-600-14
		Total		\$903.75	
Colley Elevator Co					
20233110	20-2542-323-00-79	Repairs & Maint Buildings	05/15/2023	228.00	20-2542-323-00-79
20233110	20-2542-323-00-79	Repairs & Maint Buildings	05/15/2023	228.00	20-2542-323-00-79
20233110	20-2542-323-00-79	Repairs & Maint Buildings	05/15/2023	228.00	20-2542-323-00-79
		Total		\$684.00	
Comcast Business					
23050367	20-2540-340-00-79	Telephone - Districtwide	05/01/2023	294.85	20-2540-340-00-79
		Total		\$294.85	
Comcast					
23051627	20-2540-340-00-79	Telephone - Districtwide	05/01/2023	24,000.00	20-2540-340-00-79
		Total		\$24,000.00	
Committee for Children					



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20233107	10-1100-410-74-79-600-14	ARP M-V Homeless Instruc Sup	05/15/2023	9,032.00	10-1100-410-74-79-600-14
			Total	\$9,032.00	
Cove School					
23051959	10-4220-670-00-79-600-14	Sp Ed Private Tuition	05/01/2023	6,000.00	10-4220-670-00-79-600-14
			Total	\$6,000.00	
Crescent Electric Supply Co					
23050047	20-2542-410-00-79	Supplies B & G	05/01/2023	1,000.00	20-2542-410-00-79
			Total	\$1,000.00	184
Crown Restrooms					
20233153	10-1120-390-00-74-210-13	Heineman Purchased Service	05/16/2023	38.57	10-1120-390-00-74-210-13
			Total	\$38.57	
CT Veach Inc					
23050157	20-2543-320-00-79-600-14	Grounds Contract	05/01/2023	19,845.14	20-2543-320-00-79-600-14
			Total	\$19,845.14	
Curriculum Associates LLC					
20233021	10-2210-390-82-79-605-14	T Bilingual Impr Inst Services	05/03/2023	15,586.67	10-2210-390-82-79-605-14
20233021			05/03/2023	0.00	
20233021	10-2210-390-82-79-605-14	T Bilingual Impr Inst Services	05/03/2023	14,125.42	10-2210-390-82-79-605-14
			Total	\$29,712.09	
Datamation Imaging Services Corp					
23050397	10-2660-390-00-79-600-14	Purchased Service Technology	05/01/2023	200.00	10-2660-390-00-79-600-14
20233148	10-2660-390-00-79-600-14	Purchased Service Technology	05/15/2023	125.00	10-2660-390-00-79-600-14
			Total	\$325.00	
DuPage Federation on Human Services					
20233111	10-2213-310-00-79-600-14	Special Svcs Pur Svc	05/15/2023	163.35	10-2213-310-00-79-600-14



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				Total	\$163.35
Easterseals					
23050597	10-2210-314-92-79-605-14	IDEA Impr of Instr-Staff Dev	05/01/2023	5,000.00	10-2210-314-92-79-605-14
23051557	10-4220-670-00-79-600-14	Sp Ed Private Tuition	05/01/2023	42,000.00	10-4220-670-00-79-600-14
				Total	\$47,000.00
Eds Automotive					
23050707	40-2550-310-00-79	Prof & Tech Service Trans	05/01/2023	850.00	40-2550-310-00-79
				Total	\$850.00
Emotional ABCs Inc					
20232963	10-1200-310-92-79-600-14	IDEA General Purchased Service	05/02/2023	171.00	10-1200-310-92-79-600-14
20232963	10-1200-310-92-79-600-14	IDEA General Purchased Service	05/02/2023	0.00	10-1200-310-92-79-600-14
				Total	\$171.00
Engler Callaway Baasten & Sraga LLC					
20233156	10-2310-318-00-74-500-14	Legal Board	05/16/2023	9,275.00	10-2310-318-00-74-500-14
				Total	\$9,275.00
Everdriven Technologies LLC					
23050697	40-2552-331-00-79	Contracted Transportation	05/01/2023	30,000.00	40-2552-331-00-79
20232964	40-2552-331-00-79	Contracted Transportation	05/02/2023	8,927.50	40-2552-331-00-79
				Total	\$38,927.50
Fastsigns Crystal Lake					
20233154	10-2190-410-00-71-300-12	Graduation Supplies HHS	05/16/2023	36.25	10-2190-410-00-71-300-12
				Total	\$36.25
Fox Valley Fire Safety					
23050097	20-2542-323-00-79	Repairs & Maint Buildings	05/01/2023	1,000.00	20-2542-323-00-79
23050817	20-2542-390-00-79	Other Purchased Service	05/01/2023	801.00	20-2542-390-00-79

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				Total	\$1,801.00
Frank Cooney Company					
20233092	10-2520-410-00-74-500-14	Supplies Fiscal	05/11/2023	11,000.00	10-2520-410-00-74-500-14
				Total	\$11,000.00
Fun and Function					
20232949			05/02/2023	0.00	
20232949	10-1200-410-92-79-600-14	IDEA Instructional Supplies	05/02/2023	0.00	10-1200-410-92-79-600-14
20232949	10-1200-410-92-79-600-14	IDEA Instructional Supplies	05/02/2023	278.42	10-1200-410-92-79-600-14
				Total	\$278.42
G & J Services Inc					
20240004			05/15/2023	0.00	
20240004	20-2542-323-00-79	Repairs & Maint Buildings	05/15/2023	1,400.00	20-2542-323-00-79
20240004			05/15/2023	0.00	
20240004	20-2542-323-00-79	Repairs & Maint Buildings	05/15/2023	10,800.00	20-2542-323-00-79
20240004	20-2542-323-00-79	Repairs & Maint Buildings	05/15/2023	5,400.00	20-2542-323-00-79
				Total	\$17,600.00
General Parts LLC					
23051687	10-2560-323-00-72-120-13	Cafe Repairs Martin	05/01/2023	5,000.00	10-2560-323-00-72-120-13
23051657	10-2560-323-00-71-100-13	Cafe Repairs Leggee	05/01/2023	5,000.00	10-2560-323-00-71-100-13
23051677	10-2560-323-00-72-110-13	Cafe Repairs Chesak	05/01/2023	5,000.00	10-2560-323-00-72-110-13
23051667	10-2560-323-00-71-300-13	Cafe Repairs HS	05/01/2023	5,000.00	10-2560-323-00-71-300-13
23051697	10-2560-323-00-72-220-13	Cafe Repairs Marlowe	05/01/2023	5,000.00	10-2560-323-00-72-220-13
23051727	10-2560-323-00-74-210-13	Cafe Repairs Heineman	05/01/2023	5,000.00	10-2560-323-00-74-210-13
23051707	10-2560-323-00-74-140-13	Cafe Repairs Mackeben	05/01/2023	5,000.00	10-2560-323-00-74-140-13
23051717	10-2560-323-00-74-150-13	Cafe Repairs Conley	05/01/2023	5,000.00	10-2560-323-00-74-150-13
				Total	\$40,000.00
GFC Leasing WI					
23050617	10-2900-325-00-79-600-14	Copier Leases	05/01/2023	6,421.44	10-2900-325-00-79-600-14

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				Total	\$6,421.44
Gill Athletics Inc					
20232945	10-1500-410-00-74-210-13	Training Supplies Heineman	05/02/2023	1,307.00	10-1500-410-00-74-210-13
				Total	\$1,307.00
Global Water Technology Inc					
20233112			05/15/2023	0.00	
20232941	20-2542-410-00-79	Supplies B & G	05/01/2023	505.50	20-2542-410-00-79
20232941			05/01/2023	0.00	
20233112	20-2542-410-00-79	Supplies B & G	05/15/2023	543.41	20-2542-410-00-79
				Total	\$1,048.91
Gordon Flesch Co Inc					
20233037	10-2410-410-00-72-220-14	Copier Paper & Toner Marlowe	05/05/2023	126.22	10-2410-410-00-72-220-14
				Total	\$126.22
Gordon Food Service					
23051187	10-2560-410-00-72-120-13	Cafe Supplies Martin	05/01/2023	1,200.00	10-2560-410-00-72-120-13
23051167	10-2560-410-00-71-300-13	Cafe Supplies HS	05/01/2023	6,000.00	10-2560-410-00-71-300-13
23051227	10-2560-410-00-74-210-13	Cafe Supplies Heineman	05/01/2023	1,600.00	10-2560-410-00-74-210-13
23051157	10-2560-410-00-71-100-13	Cafe Supplies Leggee	05/01/2023	1,200.00	10-2560-410-00-71-100-13
23051177	10-2560-410-00-72-110-13	Cafe Supplies Chesak	05/01/2023	900.00	10-2560-410-00-72-110-13
23051287	10-2560-415-00-74-140-13	Cafe Food Mackeben	05/01/2023	7,000.00	10-2560-415-00-74-140-13
20233152	10-2560-415-97-79-600-14	All Children Snacks	05/15/2023	6.05	10-2560-415-97-79-600-14
20233152	10-2560-415-97-79-600-14	All Children Snacks	05/15/2023	304.16	10-2560-415-97-79-600-14
20233151	10-2560-415-95-79-600-14	ECE Snacks	05/15/2023	6.05	10-2560-415-95-79-600-14
20233151	10-2560-415-95-79-600-14	ECE Snacks	05/15/2023	97.92	10-2560-415-95-79-600-14
23051297	10-2560-415-00-74-150-13	Cafe Food Conley	05/01/2023	7,000.00	10-2560-415-00-74-150-13
20233152	10-2560-415-97-79-600-14	All Children Snacks	05/15/2023	83.75	10-2560-415-97-79-600-14
23051277	10-2560-415-00-72-220-13	Cafe Food Marlowe	05/01/2023	20,000.00	10-2560-415-00-72-220-13
23051267	10-2560-415-00-72-120-13	Cafe Food Martin	05/01/2023	13,000.00	10-2560-415-00-72-120-13
23051257	10-2560-415-00-72-110-13	Cafe Food Chesak	05/01/2023	10,000.00	10-2560-415-00-72-110-13

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23051247	10-2560-415-00-71-300-13	Cafe Food HS	05/01/2023	50,000.00	10-2560-415-00-71-300-13
23051197	10-2560-410-00-72-220-13	Cafe Supplies Marlowe	05/01/2023	2,200.00	10-2560-410-00-72-220-13
23051307	10-2560-415-00-74-210-13	Cafe Food Heineman	05/01/2023	17,000.00	10-2560-415-00-74-210-13
23051237	10-2560-415-00-71-100-13	Cafe Food Leggee	05/01/2023	12,000.00	10-2560-415-00-71-100-13
23051217	10-2560-410-00-74-150-13	Cafe Supplies Conley	05/01/2023	900.00	10-2560-410-00-74-150-13
23051207	10-2560-410-00-74-140-13	Cafe Supplies Mackeben	05/01/2023	800.00	10-2560-410-00-74-140-13
Total				<u>\$151,297.93</u>	
Grainger					
23050107	20-2542-410-00-79	Supplies B & G	05/01/2023	500.00	20-2542-410-00-79
Total				<u>\$500.00</u>	188
Gray, Shelley					
20233150	10-1500-319-00-74-210-13	Sports Officials Heineman	05/15/2023	210.00	10-1500-319-00-74-210-13
Total				<u>\$210.00</u>	
Hamwi, Rana Salom					
20233025	10-1200-310-92-79-600-14	IDEA General Purchased Service	05/03/2023	0.00	10-1200-310-92-79-600-14
20233025	10-1200-310-92-79-600-14	IDEA General Purchased Service	05/03/2023	150.00	10-1200-310-92-79-600-14
Total				<u>\$150.00</u>	
Hayden Construction & Service					
20233072	20-2542-390-00-79	Other Purchased Service	05/09/2023	4,020.00	20-2542-390-00-79
20240005			05/15/2023	0.00	
20233072			05/09/2023	0.00	
20233072			05/09/2023	0.00	
20240005			05/15/2023	0.00	
20240005			05/15/2023	0.00	
20240005	20-2542-323-00-79	Repairs & Maint Buildings	05/15/2023	25,680.00	20-2542-323-00-79
Total				<u>\$29,700.00</u>	
Hershey Creamery Company					
23051807	10-2560-415-00-72-220-13	Cafe Food Marlowe	05/01/2023	2,000.00	10-2560-415-00-72-220-13



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23051817	10-2560-415-00-74-210-13	Cafe Food Heineman	05/01/2023	2,000.00	10-2560-415-00-74-210-13
23051797	10-2560-415-00-71-300-13	Cafe Food HS	05/01/2023	2,000.00	10-2560-415-00-71-300-13
		Total		\$6,000.00	
Home Depot Credit Services					
23050067	20-2542-410-00-79	Supplies B & G	05/01/2023	1,500.00	20-2542-410-00-79
		Total		\$1,500.00	
Home Juice Corp					
23051787	10-2560-415-00-74-210-13	Cafe Food Heineman	05/01/2023	500.00	10-2560-415-00-74-210-13
		Total		\$500.00	189
Illinois Architectural Glass					
20232950			05/02/2023	0.00	
20232950	20-2542-323-00-79	Repairs & Maint Buildings	05/02/2023	1,677.00	20-2542-323-00-79
		Total		\$1,677.00	
Illinois Tollway Violation					
20233099	40-2552-640-00-79	Dues & Fees	05/12/2023	27.70	40-2552-640-00-79
		Total		\$27.70	
Industrial Door Company					
20233019			05/03/2023	0.00	
20233019	20-2542-323-00-79	Repairs & Maint Buildings	05/03/2023	775.00	20-2542-323-00-79
		Total		\$775.00	
Instrumentalist Awards LLC					
20232965	10-1543-410-00-71-305-13	Activities Awards	05/02/2023	363.00	10-1543-410-00-71-305-13
		Total		\$363.00	
Interstate Battery Center					
20240006	20-2542-410-00-79	Supplies B & G	05/15/2023	1,357.20	20-2542-410-00-79



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23050077	20-2542-410-00-79	Supplies B & G	05/01/2023	200.00	20-2542-410-00-79
			Total	\$1,557.20	
Jensens Plumbing & Heating Inc					
20232938	20-2542-323-00-79	Repairs & Maint Buildings	04/28/2023	2,100.00	20-2542-323-00-79
			Total	\$2,100.00	
JJ Keller & Associates Inc					
20233067	40-2550-310-00-79	Prof & Tech Service Trans	05/09/2023	612.00	40-2550-310-00-79
			Total	\$612.00	190
Johnson, Emily					
20233030	10-1120-390-02-74-210-13	Heineman Fine Arts Pur Svc	05/03/2023	300.00	10-1120-390-02-74-210-13
			Total	\$300.00	
Jones, Kristin					
20233031	10-1120-390-02-74-210-13	Heineman Fine Arts Pur Svc	05/03/2023	300.00	10-1120-390-02-74-210-13
			Total	\$300.00	
Kasprzak, Camille					
20232966	10-2150-310-92-79-600-14	IDEA Sp Path & Audiology Serv	05/02/2023	0.00	10-2150-310-92-79-600-14
20232966	10-2150-310-92-79-600-14	IDEA Sp Path & Audiology Serv	05/02/2023	2,430.00	10-2150-310-92-79-600-14
			Total	\$2,430.00	
Kendall Hunt Publishing					
20232943	10-1100-423-00-74-500-25	New Adoption PK-5	05/01/2023	160.00	10-1100-423-00-74-500-25
20232943	10-1100-423-00-74-500-25	New Adoption PK-5	05/01/2023	2,430.00	10-1100-423-00-74-500-25
20232943	10-1100-423-00-74-500-25	New Adoption PK-5	05/01/2023	1,520.00	10-1100-423-00-74-500-25
20232943	10-1100-423-00-74-500-25	New Adoption PK-5	05/01/2023	3,510.00	10-1100-423-00-74-500-25
20232943	10-1100-423-00-74-500-25	New Adoption PK-5	05/01/2023	160.00	10-1100-423-00-74-500-25
20232943	10-1100-423-00-74-500-25	New Adoption PK-5	05/01/2023	3,240.00	10-1100-423-00-74-500-25
			Total	\$11,020.00	



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Klein Thorpe & Jenkins Ltd					
23051537	10-2310-318-00-74-500-14	Legal Board	05/01/2023	7,000.00	10-2310-318-00-74-500-14
			Total	\$7,000.00	
Leach Enterprises Inc					
23050787	40-2554-410-00-79	Fleet Supplies	05/01/2023	3,000.00	40-2554-410-00-79
			Total	\$3,000.00	
Libraries First					
20232967	10-2220-430-00-71-300-13	Media Center HS	05/02/2023	140.00	10-2220-430-00-71-300-13
			Total	\$140.00	
Lincoln National Life					
23050447	10-2310-220-00-79-600-14	Support Serv-Gen Adm Insurance	05/01/2023	30,000.00	10-2310-220-00-79-600-14
			Total	\$30,000.00	
Little City Foundation					
20233026	10-4220-670-00-79-600-14	Sp Ed Private Tuition	05/03/2023	0.00	10-4220-670-00-79-600-14
20233026	10-4220-670-00-79-600-14	Sp Ed Private Tuition	05/03/2023	28,504.62	10-4220-670-00-79-600-14
			Total	\$28,504.62	
Mandala South Asian Performing Arts					
20232968	10-1100-310-76-79-600-14	CURES Instruc Pur Svcs	05/02/2023	800.00	10-1100-310-76-79-600-14
			Total	\$800.00	
Marklund Children`s Home					
23050507	10-4220-670-00-79-600-14	Sp Ed Private Tuition	05/01/2023	0.00	10-4220-670-00-79-600-14
23050507	10-4220-670-00-79-600-14	Sp Ed Private Tuition	05/01/2023	9,000.00	10-4220-670-00-79-600-14
23050507	10-4220-670-00-79-600-14	Sp Ed Private Tuition	05/01/2023	9,000.00	10-4220-670-00-79-600-14
23050507	10-4220-670-00-79-600-14	Sp Ed Private Tuition	05/01/2023	0.00	10-4220-670-00-79-600-14
23050507	10-4220-670-00-79-600-14	Sp Ed Private Tuition	05/01/2023	0.00	10-4220-670-00-79-600-14
			Total	\$18,000.00	

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McHenry County Collector					
20233149	10-2310-318-00-74-500-14	Legal Board	05/15/2023	3,453.42	10-2310-318-00-74-500-14
20233149	10-2310-318-00-74-500-14	Legal Board	05/15/2023	1,401.58	10-2310-318-00-74-500-14
20233149	10-2310-318-00-74-500-14	Legal Board	05/15/2023	699.08	10-2310-318-00-74-500-14
			Total	\$5,554.08	
McHenry Specialties					
20232969	10-2190-410-00-71-300-12	Graduation Supplies HHS	05/02/2023	150.00	10-2190-410-00-71-300-12
20233102	10-1130-410-33-71-305-13	Academies Supplies	05/12/2023	278.50	10-1130-410-33-71-305-13
20232970	10-1130-410-33-71-305-13	Academies Supplies	05/02/2023	45.00	10-1130-410-33-71-305-13
20232969	10-1400-410-62-71-300-13	Co-Op Supplies	05/02/2023	50.00	10-1400-410-62-71-300-13
20232969	10-2190-410-00-71-300-12	Graduation Supplies HHS	05/02/2023	375.00	10-2190-410-00-71-300-12
20233113	10-1543-410-00-71-305-13	Activities Awards	05/15/2023	9.00	10-1543-410-00-71-305-13
20233100	10-1130-410-33-71-305-13	Academies Supplies	05/12/2023	37.00	10-1130-410-33-71-305-13
20233100	10-1130-410-33-71-305-13	Academies Supplies	05/12/2023	670.50	10-1130-410-33-71-305-13
20233101	10-1130-410-33-71-305-13	Academies Supplies	05/12/2023	99.00	10-1130-410-33-71-305-13
			Total	\$1,714.00	
McMaster Carr Supply Co					
23050287	20-2542-410-00-79	Supplies B & G	05/01/2023	700.00	20-2542-410-00-79
			Total	\$700.00	
MDC Environmental Serv					
23050117	20-2542-321-00-79	Sanitation/Exterminating	05/01/2023	3,195.10	20-2542-321-00-79
			Total	\$3,195.10	
Menards Inc					
20233064	10-1130-490-02-71-300-13	High School Fine Arts/PAC Supplies	05/08/2023	722.22	10-1130-490-02-71-300-13
23050127	20-2542-410-00-79	Supplies B & G	05/01/2023	1,000.00	20-2542-410-00-79
20233064	10-1130-490-02-71-300-13	High School Fine Arts/PAC Supplies	05/08/2023	119.50	10-1130-490-02-71-300-13
			Total	\$1,841.72	

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Mesirow Insurance Services Inc					
23050467	10-1100-220-00-79-600-14	Regular Programs Insurance	05/01/2023	16,500.00	10-1100-220-00-79-600-14
			Total	<u>\$16,500.00</u>	
Metlife					
23051597	10-1100-220-00-79-600-14	Regular Programs Insurance	05/01/2023	75,000.00	10-1100-220-00-79-600-14
			Total	<u>\$75,000.00</u>	
Metro Prep					
23051958	10-4220-670-00-79-600-14	Sp Ed Private Tuition	05/01/2023	12,000.00	10-4220-670-00-79-600-14
			Total	<u>\$12,000.00</u>	193
Midwest Transit Equip Kankakee					
20232971	40-2550-323-00-79	Repairs and Maintenance	05/02/2023	108.65	40-2550-323-00-79
20232973	40-2552-490-00-79	Inventoriable Supplies	05/02/2023	392.51	40-2552-490-00-79
20232972	40-2552-490-00-79	Inventoriable Supplies	05/02/2023	70.25	40-2552-490-00-79
			Total	<u>\$571.41</u>	
Miller Hall & Triggs LLC					
23051527	10-2310-318-00-74-500-14	Legal Board	05/01/2023	8,000.00	10-2310-318-00-74-500-14
			Total	<u>\$8,000.00</u>	
MSDSonline Inc					
20232974	20-2542-390-00-79	Other Purchased Service	05/02/2023	8,178.35	20-2542-390-00-79
20232974			05/02/2023	0.00	
20232974			05/02/2023	0.00	
			Total	<u>\$8,178.35</u>	
Music Theatre International					
20233039	10192	Prepaid Expenses	05/05/2023	1,985.00	10-192
20233039			05/05/2023	0.00	
			Total	<u>\$1,985.00</u>	



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National Lift Truck Inc					
20232975	20-2542-323-00-79	Repairs & Maint Buildings	05/02/2023	143.69	20-2542-323-00-79
20232975	20-2542-323-00-79	Repairs & Maint Buildings	05/02/2023	114.95	20-2542-323-00-79
20232975			05/02/2023	0.00	
20232975	20-2542-323-00-79	Repairs & Maint Buildings	05/02/2023	243.98	20-2542-323-00-79
20232975	20-2542-323-00-79	Repairs & Maint Buildings	05/02/2023	204.43	20-2542-323-00-79
		Total		\$707.05	
NCS Pearson Inc.					
					194
20232944	10-2212-310-00-79-505-25	Curr Gen Pur Svc PK-5	05/01/2023	1,085.27	10-2212-310-00-79-505-25
20232944	10-2212-310-00-79-505-14	Curriculum Gen Pur Svc 6-12	05/01/2023	1,406.73	10-2212-310-00-79-505-14
		Total		\$2,492.00	
Neuco					
23050147	20-2542-410-00-79	Supplies B & G	05/01/2023	1,000.00	20-2542-410-00-79
		Total		\$1,000.00	
New England Center for Children					
23051057	10-1200-310-92-79-600-14	IDEA General Purchased Service	05/01/2023	733.95	10-1200-310-92-79-600-14
		Total		\$733.95	
North American Corporation					
23050017	20-2542-410-00-79	Supplies B & G	05/01/2023	12,000.00	20-2542-410-00-79
		Total		\$12,000.00	
Northwestern Medicine					
23051547	10-2642-390-00-74-500-14	Purchased Service Human Res	05/01/2023	250.00	10-2642-390-00-74-500-14
23051547	10-2130-220-00-79-600-14	Health Services Insurance	05/01/2023	2,000.00	10-2130-220-00-79-600-14
		Total		\$2,250.00	
Nutri-Link Technologies Inc					



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20233103	10-2560-640-00-72-220-13	Cafe Dues & Fees Marlowe	05/12/2023	297.50	10-2560-640-00-72-220-13
20233103	10-2560-640-00-71-100-13	Cafe Dues & Fees Leggee	05/12/2023	297.50	10-2560-640-00-71-100-13
20233103	10-2560-640-00-72-120-13	Cafe Dues & Fees Martin	05/12/2023	297.50	10-2560-640-00-72-120-13
20233103	10-2560-415-00-72-220-13	Cafe Food Marlowe	05/12/2023	297.50	10-2560-415-00-72-220-13
20233103	10-2560-640-00-74-210-13	Cafe Dues & Fees Heineman	05/12/2023	297.50	10-2560-640-00-74-210-13
20233103	10-2560-640-00-74-150-13	Cafe Dues & Fees Conley	05/12/2023	297.50	10-2560-640-00-74-150-13
20233103	10-2560-640-00-74-140-13	Cafe Dues & Fees Mackeben	05/12/2023	297.50	10-2560-640-00-74-140-13
20233103	10-2560-640-00-71-300-13	Cafe Dues & Fees HS	05/12/2023	297.50	10-2560-640-00-71-300-13
				Total	\$2,380.00
					195
Office Depot					
23050167	20-2540-410-00-79	Office Supplies B & G	05/01/2023	187.50	20-2540-410-00-79
				Total	\$187.50
Omni Commercial Lighting Service					
23050177	20-2542-323-00-79	Repairs & Maint Buildings	05/01/2023	1,000.00	20-2542-323-00-79
				Total	\$1,000.00
Oticon Inc					
20233082	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	05/10/2023	1,740.00	10-2150-410-92-79-605-14
20233082	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	05/10/2023	0.00	10-2150-410-92-79-605-14
20233082			05/10/2023	0.00	
				Total	\$1,740.00
Ottosen DiNolfo Hasenbalg & Castaldo Ltd					
23050797	10-2310-318-00-74-500-14	Legal Board	05/01/2023	3,000.00	10-2310-318-00-74-500-14
				Total	\$3,000.00
Pakkos Enterprises					
20232939	10-2410-491-00-71-300-13	Rebate Supplies High School	05/01/2023	2,076.53	10-2410-491-00-71-300-13
20232939	10-2213-415-00-71-300-13	HHS Staff Devel Supplies	05/01/2023	4,063.47	10-2213-415-00-71-300-13
				Total	\$6,140.00



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Parkland Preparatory Academy Inc					
20233027	10-4220-670-00-79-600-14	Sp Ed Private Tuition	05/03/2023	8,017.20	10-4220-670-00-79-600-14
20233027	10-4220-670-00-79-600-14	Sp Ed Private Tuition	05/03/2023	0.00	10-4220-670-00-79-600-14
			Total	\$8,017.20	
Partnering for Prevention LLC					
23051777	10-2120-310-75-79-600-14	ESSER III Guidance Pur Svc	05/01/2023	8,000.00	10-2120-310-75-79-600-14
23051767	10-1500-390-00-71-300-13	Student Drug Testing	05/01/2023	3,150.00	10-1500-390-00-71-300-13
			Total	\$11,150.00	196
Pearl, Terri					
20233016	10-1120-390-02-74-210-13	Heineman Fine Arts Pur Svc	05/03/2023	300.00	10-1120-390-02-74-210-13
			Total	\$300.00	
Pepsi-Cola Gen Bot Inc					
23051487	10-2560-415-00-71-300-13	Cafe Food HS	05/01/2023	7,500.00	10-2560-415-00-71-300-13
			Total	\$7,500.00	
Perspectives Ltd					
23050277	10-2510-220-00-79-600-14	Direction of Business Serv Ins	05/01/2023	1,326.00	10-2510-220-00-79-600-14
			Total	\$1,326.00	
PlumbMaster Inc					
20232987	20-2542-410-00-79	Supplies B & G	05/03/2023	1,862.00	20-2542-410-00-79
20232987			05/03/2023	0.00	
			Total	\$1,862.00	
Pomps Tire Service Inc					
23050837	40-2554-410-00-79	Fleet Supplies	05/01/2023	3,400.00	40-2554-410-00-79
			Total	\$3,400.00	
Porter Pipe & Supply					



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20232976			05/02/2023	0.00	
20232976	20-2542-410-00-79	Supplies B & G	05/02/2023	185.46	20-2542-410-00-79
				Total	\$185.46
Pro Com Systems Inc					
20233065			05/08/2023	0.00	
20233065	10-2546-323-00-79-600-14	Security Officer Repairs	05/08/2023	24,943.00	10-2546-323-00-79-600-14
23050557	10-2660-390-00-79-600-14	Purchased Service Technology	05/01/2023	2,000.00	10-2660-390-00-79-600-14
				Total	\$26,943.00
					197
Quinlan & Fabish Music Co					
20232977	10-1130-410-12-71-300-13	Music Supplies HS	05/02/2023	212.00	10-1130-410-12-71-300-13
20232977	10-1130-410-12-71-300-13	Music Supplies HS	05/02/2023	187.00	10-1130-410-12-71-300-13
20232978	10-1110-410-36-71-100-13	Orchestra Supplies Leggee	05/02/2023	56.98	10-1110-410-36-71-100-13
20232978	10-1110-410-36-71-100-13	Orchestra Supplies Leggee	05/02/2023	63.98	10-1110-410-36-71-100-13
20232978	10-1110-410-36-71-100-13	Orchestra Supplies Leggee	05/02/2023	56.98	10-1110-410-36-71-100-13
20232978	10-1110-410-36-71-100-13	Orchestra Supplies Leggee	05/02/2023	51.98	10-1110-410-36-71-100-13
20232977	10-1130-410-12-71-300-13	Music Supplies HS	05/02/2023	177.00	10-1130-410-12-71-300-13
				Total	\$805.92
Radi-Link Inc					
20233040	40-2552-490-00-79	Inventoriable Supplies	05/08/2023	1,700.00	40-2552-490-00-79
				Total	\$1,700.00
Revtrak, Inc.					
23050487	10-2523-319-00-79-600-14	Banking Fees	05/01/2023	10,000.00	10-2523-319-00-79-600-14
				Total	\$10,000.00
Rex Radiator & Welding Co					
20233073	40-2550-323-00-79	Repairs and Maintenance	05/10/2023	595.00	40-2550-323-00-79
				Total	\$595.00
Riddiford Roofing Company					



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20233104	20-2542-323-00-79	Repairs & Maint Buildings	05/12/2023	2,485.72	20-2542-323-00-79
20233104			05/12/2023	0.00	
20233104			05/12/2023	0.00	
			Total	\$2,485.72	
Rockford T-shirt Company					
20232979	10-2410-410-00-74-210-13	Office Supplies Heineman	05/02/2023	1,746.63	10-2410-410-00-74-210-13
			Total	\$1,746.63	
Route 47 Taxi Transportation Inc					
					198
20232980	40-2552-331-00-79	Contracted Transportation	05/02/2023	6,300.00	40-2552-331-00-79
			Total	\$6,300.00	
Rush Truck Center Huntley					
23050737	40-2550-323-00-79	Repairs and Maintenance	05/01/2023	2,000.00	40-2550-323-00-79
23050747	40-2554-410-00-79	Fleet Supplies	05/01/2023	5,000.00	40-2554-410-00-79
			Total	\$7,000.00	
Sadlier-Oxford					
20233086			05/10/2023	0.00	
20233086	10-1100-410-75-79-600-14	ESSER III Instruc Supplies	05/10/2023	5.57	10-1100-410-75-79-600-14
20233087	10-2213-410-00-79-600-14	Special Svcs Supplies	05/10/2023	63.60	10-2213-410-00-79-600-14
20233084			05/10/2023	0.00	
20233087	10-2213-410-00-79-600-14	Special Svcs Supplies	05/10/2023	0.00	10-2213-410-00-79-600-14
20233083			05/10/2023	0.00	
20233087			05/10/2023	0.00	
20233087	10-2213-410-00-79-600-14	Special Svcs Supplies	05/10/2023	3.18	10-2213-410-00-79-600-14
20233087	10-2213-410-00-79-600-14	Special Svcs Supplies	05/10/2023	2,558.40	10-2213-410-00-79-600-14
20233087	10-2213-410-00-79-600-14	Special Svcs Supplies	05/10/2023	(63.60)	10-2213-410-00-79-600-14
20233084			05/10/2023	0.00	
20233087	10-2213-410-00-79-600-14	Special Svcs Supplies	05/10/2023	320.00	10-2213-410-00-79-600-14
20233087	10-2213-410-00-79-600-14	Special Svcs Supplies	05/10/2023	2,926.17	10-2213-410-00-79-600-14
20233086			05/10/2023	0.00	



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20233085			05/10/2023	0.00	
20233087	10-2213-410-00-79-600-14	Special Svcs Supplies	05/10/2023	2,878.20	10-2213-410-00-79-600-14
20233085			05/10/2023	0.00	
20233087	10-2213-410-00-79-600-14	Special Svcs Supplies	05/10/2023	430.96	10-2213-410-00-79-600-14
20233083	10-2213-410-00-79-600-14	Special Svcs Supplies	05/10/2023	0.00	10-2213-410-00-79-600-14
20233083	10-2213-410-00-79-600-14	Special Svcs Supplies	05/10/2023	3,198.00	10-2213-410-00-79-600-14
20233083	10-2213-410-00-79-600-14	Special Svcs Supplies	05/10/2023	159.90	10-2213-410-00-79-600-14
20233083			05/10/2023	0.00	
20233084	10-1100-410-75-79-600-14	ESSER III Instruc Supplies	05/10/2023	4,237.35	10-1100-410-75-79-600-14
20233084	10-1100-410-75-79-600-14	ESSER III Instruc Supplies	05/10/2023	0.00	10-1100-410-75-79-600-14
20233084	10-1100-410-75-79-600-14	ESSER III Instruc Supplies	05/10/2023	211.87	10-1100-410-75-79-600-14
20233085	10-1100-410-75-79-600-14	ESSER III Instruc Supplies	05/10/2023	2,158.65	10-1100-410-75-79-600-14
20233085	10-1100-410-75-79-600-14	ESSER III Instruc Supplies	05/10/2023	2,478.45	10-1100-410-75-79-600-14
20233086	10-1100-410-75-79-600-14	ESSER III Instruc Supplies	05/10/2023	635.55	10-1100-410-75-79-600-14
20233085	10-1100-410-75-79-600-14	ESSER III Instruc Supplies	05/10/2023	2,318.55	10-1100-410-75-79-600-14
20233085	10-1100-410-75-79-600-14	ESSER III Instruc Supplies	05/10/2023	2,638.35	10-1100-410-75-79-600-14
20233085	10-1100-410-75-79-600-14	ESSER III Instruc Supplies	05/10/2023	0.00	10-1100-410-75-79-600-14
20233085	10-1100-410-75-79-600-14	ESSER III Instruc Supplies	05/10/2023	2.38	10-1100-410-75-79-600-14
20233085	10-1100-410-75-79-600-14	ESSER III Instruc Supplies	05/10/2023	47.70	10-1100-410-75-79-600-14
20233085	10-1100-410-75-79-600-14	ESSER III Instruc Supplies	05/10/2023	(47.70)	10-1100-410-75-79-600-14
20233085	10-1100-410-75-79-600-14	ESSER III Instruc Supplies	05/10/2023	270.00	10-1100-410-75-79-600-14
20233085	10-1100-410-75-79-600-14	ESSER III Instruc Supplies	05/10/2023	490.82	10-1100-410-75-79-600-14
20233086	10-1100-410-75-79-600-14	ESSER III Instruc Supplies	05/10/2023	111.30	10-1100-410-75-79-600-14
20233086	10-1100-410-75-79-600-14	ESSER III Instruc Supplies	05/10/2023	590.00	10-1100-410-75-79-600-14
20233086	10-1100-410-75-79-600-14	ESSER III Instruc Supplies	05/10/2023	0.00	10-1100-410-75-79-600-14
20233086	10-1100-410-75-79-600-14	ESSER III Instruc Supplies	05/10/2023	3,677.70	10-1100-410-75-79-600-14
20233086	10-1100-410-75-79-600-14	ESSER III Instruc Supplies	05/10/2023	4,717.05	10-1100-410-75-79-600-14
20233086	10-1100-410-75-79-600-14	ESSER III Instruc Supplies	05/10/2023	3,837.60	10-1100-410-75-79-600-14
20233086	10-1100-410-75-79-600-14	ESSER III Instruc Supplies	05/10/2023	(111.30)	10-1100-410-75-79-600-14
Total				\$40,744.70	

Safety Kleen Systems Inc

23051067	40-2550-310-00-79	Prof & Tech Service Trans	05/01/2023	200.00	40-2550-310-00-79
Total				\$200.00	

Specialized Data Systems, Inc.

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Savvas Learning Co LLC					
20233108	10-2213-410-00-79-600-14	Special Svcs Supplies	05/15/2023	592.00	10-2213-410-00-79-600-14
20233109	10-2213-410-00-79-600-14	Special Svcs Supplies	05/15/2023	3,330.00	10-2213-410-00-79-600-14
20233109	10-2213-410-00-79-600-14	Special Svcs Supplies	05/15/2023	9,990.00	10-2213-410-00-79-600-14
20233108			05/15/2023	0.00	
20233108	10-2213-410-00-79-600-14	Special Svcs Supplies	05/15/2023	3,700.00	10-2213-410-00-79-600-14
20233109	10-2213-410-00-79-600-14	Special Svcs Supplies	05/15/2023	1,420.80	10-2213-410-00-79-600-14
20233109			05/15/2023	0.00	
20233108	10-2213-410-00-79-600-14	Special Svcs Supplies	05/15/2023	3,700.00	10-2213-410-00-79-600-14
20233109	10-2213-410-00-79-600-14	Special Svcs Supplies	05/15/2023	4,440.00	10-2213-410-00-79-600-14
			Total	\$27,172.80	
Schocks Towing					
20233074	40-2550-323-00-79	Repairs and Maintenance	05/10/2023	225.00	40-2550-323-00-79
			Total	\$225.00	
Schoolbells Ltd					
23050657	40-2552-331-00-79	Contracted Transportation	05/01/2023	55,000.00	40-2552-331-00-79
			Total	\$55,000.00	
Schuring & Schuring Inc					
23051374	10-2560-415-00-72-120-13	Cafe Food Martin	05/01/2023	8,000.00	10-2560-415-00-72-120-13
23051317	10-2560-415-00-71-100-13	Cafe Food Leggee	05/01/2023	6,000.00	10-2560-415-00-71-100-13
23051377	10-2560-415-00-74-150-13	Cafe Food Conley	05/01/2023	5,000.00	10-2560-415-00-74-150-13
23051327	10-2560-415-00-71-300-13	Cafe Food HS	05/01/2023	7,000.00	10-2560-415-00-71-300-13
23051387	10-2560-415-00-74-210-13	Cafe Food Heineman	05/01/2023	4,000.00	10-2560-415-00-74-210-13
23051367	10-2560-415-00-74-140-13	Cafe Food Mackeben	05/01/2023	5,000.00	10-2560-415-00-74-140-13
23051375	10-2560-415-00-72-220-13	Cafe Food Marlowe	05/01/2023	4,000.00	10-2560-415-00-72-220-13
23051397	10-2560-415-97-79-600-14	All Children Snacks	05/01/2023	150.00	10-2560-415-97-79-600-14
23051373	10-2560-415-00-72-110-13	Cafe Food Chesak	05/01/2023	8,000.00	10-2560-415-00-72-110-13
			Total	\$47,150.00	

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20233028	10-4220-670-00-79-600-14	Sp Ed Private Tuition	05/03/2023	0.00	10-4220-670-00-79-600-14
20233028	10-4220-670-00-79-600-14	Sp Ed Private Tuition	05/03/2023	5,397.71	10-4220-670-00-79-600-14
			Total	\$5,397.71	
Seam Group LLC					
20240001			05/15/2023	0.00	
20240001			05/15/2023	0.00	
20240001	20-2542-390-00-79	Other Purchased Service	05/15/2023	5,370.00	20-2542-390-00-79
			Total	\$5,370.00	201
Secretary of State 12					
23050957	40-2550-310-00-79	Prof & Tech Service Trans	05/01/2023	4.00	40-2550-310-00-79
			Total	\$4.00	
Secretary of State 11					
23050947	40-2550-310-00-79	Prof & Tech Service Trans	05/01/2023	4.00	40-2550-310-00-79
			Total	\$4.00	
Secretary of State 13					
23050967	40-2550-310-00-79	Prof & Tech Service Trans	05/01/2023	4.00	40-2550-310-00-79
			Total	\$4.00	
Secretary of State 14					
23050977	40-2550-310-00-79	Prof & Tech Service Trans	05/01/2023	4.00	40-2550-310-00-79
			Total	\$4.00	
Secretary of State 15					
23050987	40-2550-310-00-79	Prof & Tech Service Trans	05/01/2023	4.00	40-2550-310-00-79
			Total	\$4.00	
Secretary of State 16					



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23050997	40-2550-310-00-79	Prof & Tech Service Trans	05/01/2023	4.00	40-2550-310-00-79
			Total	<u>4.00</u>	
Secretary of State 17					
23051007	40-2550-310-00-79	Prof & Tech Service Trans	05/01/2023	4.00	40-2550-310-00-79
			Total	<u>4.00</u>	
Secretary of State 18					
23051017	40-2550-310-00-79	Prof & Tech Service Trans	05/01/2023	4.00	40-2550-310-00-79
			Total	<u>4.00</u>	202
Secretary of State 19					
23051027	40-2550-310-00-79	Prof & Tech Service Trans	05/01/2023	4.00	40-2550-310-00-79
			Total	<u>4.00</u>	
Secretary of State 20					
23051037	40-2550-310-00-79	Prof & Tech Service Trans	05/01/2023	4.00	40-2550-310-00-79
			Total	<u>4.00</u>	
Secretary of State10					
23050937	40-2550-310-00-79	Prof & Tech Service Trans	05/01/2023	4.00	40-2550-310-00-79
			Total	<u>4.00</u>	
Secretary of State1					
23050847	40-2550-310-00-79	Prof & Tech Service Trans	05/01/2023	4.00	40-2550-310-00-79
			Total	<u>4.00</u>	
Secretary of State2					
23050857	40-2550-310-00-79	Prof & Tech Service Trans	05/01/2023	4.00	40-2550-310-00-79
			Total	<u>4.00</u>	
Secretary of State3					



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23050867	40-2550-310-00-79	Prof & Tech Service Trans	05/01/2023	4.00	40-2550-310-00-79
			Total	<u>4.00</u>	
Secretary of State4					
23050877	40-2550-310-00-79	Prof & Tech Service Trans	05/01/2023	4.00	40-2550-310-00-79
			Total	<u>4.00</u>	
Secretary of State5					
23050887	40-2550-310-00-79	Prof & Tech Service Trans	05/01/2023	4.00	40-2550-310-00-79
			Total	<u>4.00</u>	203
Secretary of State6					
23050897	40-2550-310-00-79	Prof & Tech Service Trans	05/01/2023	4.00	40-2550-310-00-79
			Total	<u>4.00</u>	
Secretary of State7					
23050907	40-2550-310-00-79	Prof & Tech Service Trans	05/01/2023	4.00	40-2550-310-00-79
			Total	<u>4.00</u>	
Secretary of State8					
23050917	40-2550-310-00-79	Prof & Tech Service Trans	05/01/2023	4.00	40-2550-310-00-79
			Total	<u>4.00</u>	
Secretary of State9					
23050927	40-2550-310-00-79	Prof & Tech Service Trans	05/01/2023	4.00	40-2550-310-00-79
			Total	<u>4.00</u>	
SEDOM of McHenry County					
20232981	10-4210-670-00-79-600-14	Reg Ed Out of District	05/02/2023	760.00	10-4210-670-00-79-600-14
20232981	10-4210-670-00-79-600-14	Reg Ed Out of District	05/02/2023	760.00	10-4210-670-00-79-600-14
			Total	<u>\$1,520.00</u>	



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Sherwin Williams Co					
20233114			05/15/2023	0.00	
20233114	20-2542-410-00-79	Supplies B & G	05/15/2023	42.53	20-2542-410-00-79
			Total	\$42.53	
South Campus					
23051961	10-4220-670-00-79-600-14	Sp Ed Private Tuition	05/01/2023	15,000.00	10-4220-670-00-79-600-14
			Total	\$15,000.00	
					204
Southpaw Enterprises					
20233088	10-1200-410-92-79-600-14	IDEA Instructional Supplies	05/10/2023	0.00	10-1200-410-92-79-600-14
20233088	10-1200-410-92-79-600-14	IDEA Instructional Supplies	05/10/2023	334.00	10-1200-410-92-79-600-14
20233088	10-1200-410-92-79-600-14	IDEA Instructional Supplies	05/10/2023	46.76	10-1200-410-92-79-600-14
			Total	\$380.76	
Spotter Staffing LLC					
23050647	10-1101-310-00-79-605-14	Substitute Teacher-Contracted	05/01/2023	30,000.00	10-1101-310-00-79-605-14
			Total	\$30,000.00	
Steiner Electric Company					
23051637	20-2542-410-00-79	Supplies B & G	05/01/2023	1,000.00	20-2542-410-00-79
			Total	\$1,000.00	
Stepping Stones Group					
23051960	10-1101-310-00-79-605-14	Substitute Teacher-Contracted	05/01/2023	30,000.00	10-1101-310-00-79-605-14
			Total	\$30,000.00	
Sunbelt Staffing LLC					
23050537	10-1101-310-00-79-605-14	Substitute Teacher-Contracted	05/01/2023	30,000.00	10-1101-310-00-79-605-14
			Total	\$30,000.00	
Sunrise Southwest LLC					



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20233075	40-2552-331-00-79	Contracted Transportation	05/10/2023	3,435.66	40-2552-331-00-79
				Total	\$3,435.66
Talerico Martin Corp					
23050378	10-2560-415-00-71-300-13	Cafe Food HS	05/01/2023	10,000.00	10-2560-415-00-71-300-13
23050377	10-2560-415-00-74-210-13	Cafe Food Heineman	05/01/2023	2,500.00	10-2560-415-00-74-210-13
23050387	10-2560-415-00-72-220-13	Cafe Food Marlowe	05/01/2023	1,000.00	10-2560-415-00-72-220-13
				Total	\$13,500.00
Therapy Staff Aequor Healthcare					
205					
23050547	10-1101-310-00-79-605-14	Substitute Teacher-Contracted	05/01/2023	20,000.00	10-1101-310-00-79-605-14
				Total	\$20,000.00
Thermosystems Building System					
20233020			05/03/2023	0.00	
20233020	20-2542-323-00-79	Repairs & Maint Buildings	05/03/2023	17,812.00	20-2542-323-00-79
20232982			05/02/2023	0.00	
20233020			05/03/2023	0.00	
20233020			05/03/2023	0.00	
20232982	20-2542-323-00-79	Repairs & Maint Buildings	05/02/2023	849.12	20-2542-323-00-79
20233105			05/12/2023	0.00	
20233069			05/09/2023	0.00	
20233069	20-2542-410-00-79	Supplies B & G	05/09/2023	107.62	20-2542-410-00-79
20233068			05/09/2023	0.00	
20233068	20-2542-323-00-79	Repairs & Maint Buildings	05/09/2023	910.00	20-2542-323-00-79
20233105	20-2542-390-00-79	Other Purchased Service	05/12/2023	6,107.75	20-2542-390-00-79
				Total	\$25,786.49
Thomson Reuters					
23050307	10-2660-470-00-79-600-14	Software Technology	05/01/2023	1,066.12	10-2660-470-00-79-600-14
				Total	\$1,066.12

T-Mobile



Huntley Community School District 158

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P.O. #	Account Number	Account# Description	P.O. Date	Original Amount	State Account Number
23050357	20-2540-340-00-79	Telephone - Districtwide	05/01/2023	6,000.00	20-2540-340-00-79
				Total	\$6,000.00
Trane					
20233147	20-2542-323-00-79	Repairs & Maint Buildings	05/15/2023	689.00	20-2542-323-00-79
				Total	\$689.00
TruGreen					
20240007	20-2543-410-00-79	Grounds Supplies	05/15/2023	14,584.32	20-2543-410-00-79
20240007			05/15/2023	0.00	206
20240007			05/15/2023	0.00	
				Total	\$14,584.32
Uline					
20233033	20-2542-410-00-79	Supplies B & G	05/04/2023	1,033.20	20-2542-410-00-79
20233033	20-2542-410-00-79	Supplies B & G	05/04/2023	78.61	20-2542-410-00-79
20233033			05/04/2023	0.00	
				Total	\$1,111.81
UPS Store #6063					
20233076	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	05/10/2023	0.00	10-1100-410-72-79-600-14
20233076	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	05/10/2023	725.90	10-1100-410-72-79-600-14
				Total	\$725.90
Ventris Learning LLC					
20233144	10-1100-410-56-79-605-25	Rtl Materials PK-5	05/15/2023	325.50	10-1100-410-56-79-605-25
20233144	10-1100-410-56-79-605-25	Rtl Materials PK-5	05/15/2023	4,340.00	10-1100-410-56-79-605-25
				Total	\$4,665.50
Verizon Wireless					
23051607	20-2540-340-00-79	Telephone - Districtwide	05/01/2023	7,000.00	20-2540-340-00-79
				Total	\$7,000.00



Huntley Community School District 158

P.O. Summary by Vendor (Custom)

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P.O. #	Account Number	Account# Description	P.O. Date	Original Amount	State Account Number
VILLAGE OF ALGONQUIN					
23050137	20-2546-310-00-71-305	Resource Officer	05/01/2023	9,807.48	20-2546-310-00-71-305
			Total	\$9,807.48	
Village of Huntley					
23051517	20-2546-310-00-71-305	Resource Officer	05/01/2023	6,201.67	20-2546-310-00-71-305
20233071	20-2546-310-00-71-305	Resource Officer	05/09/2023	325.00	20-2546-310-00-71-305
20233071			05/09/2023	0.00	
20233070	20-2546-310-00-71-305	Resource Officer	05/09/2023	536.25	20-2546-310-00-71-305
20233070			05/09/2023	0.00	
			Total	\$7,062.92	207
Village of Lake in the Hills					
20232951			05/02/2023	0.00	
20232951	20-2543-530-00-79	Improvements not Buildings	05/02/2023	2,000.00	20-2543-530-00-79
20232951			05/02/2023	0.00	
23050687	20-2546-310-00-71-305	Resource Officer	05/01/2023	6,527.00	20-2546-310-00-71-305
			Total	\$8,527.00	
Virtual Connections Academy					
23051757	10-4220-670-00-79-600-14	Sp Ed Private Tuition	05/01/2023	15,000.00	10-4220-670-00-79-600-14
20232983	10-4220-670-00-79-600-14	Sp Ed Private Tuition	05/02/2023	6,659.88	10-4220-670-00-79-600-14
20232983	10-4220-670-00-79-600-14	Sp Ed Private Tuition	05/02/2023	0.00	10-4220-670-00-79-600-14
			Total	\$21,659.88	
Vista Higher Learning					
20233035	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	05/04/2023	4,223.95	10-1800-410-84-79-605-14
20233035	10-2210-390-82-79-605-14	T Bilingual Impr Inst Services	05/04/2023	7,796.82	10-2210-390-82-79-605-14
20233036	10-2210-390-82-79-605-14	T Bilingual Impr Inst Services	05/04/2023	2,400.00	10-2210-390-82-79-605-14
			Total	\$14,420.77	
VSP of Illinois NFP					



Huntley Community School District 158

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P.O. #	Account Number	Account# Description	P.O. Date	Original Amount	State Account Number
23050457	10-2310-220-00-79-600-14	Support Serv-Gen Adm Insurance	05/01/2023	8,000.00	10-2310-220-00-79-600-14
			Total	\$8,000.00	
WeatherGuard Roofing Company					
20240008			05/15/2023	0.00	
20240008			05/15/2023	0.00	
20240008			05/15/2023	0.00	
20240008	20-2542-323-00-79	Repairs & Maint Buildings	05/15/2023	7,200.00	20-2542-323-00-79
			Total	\$7,200.00	
WEX BANK					
23050777	10-1700-464-21-71-300-13	Driver Education Gasoline	05/01/2023	2,000.00	10-1700-464-21-71-300-13
23050767	40-2552-464-00-79	Diesel/Gasoline	05/01/2023	300.00	40-2552-464-00-79
23050777	10-1500-332-00-71-300-13	Athletic Trips HS	05/01/2023	500.00	10-1500-332-00-71-300-13
			Total	\$2,800.00	
Winston Knolls Education Group					
23051747	10-4220-670-00-79-600-14	Sp Ed Private Tuition	05/01/2023	6,500.00	10-4220-670-00-79-600-14
			Total	\$6,500.00	
Yale Center for Emotional Intelligence					
20232984	10-2212-310-00-79-505-14	Curriculum Gen Pur Svc 6-12	05/02/2023	1,000.00	10-2212-310-00-79-505-14
20232984			05/02/2023	0.00	
			Total	\$1,000.00	
Zero Card					
23050477	10-1100-220-00-79-600-14	Regular Programs Insurance	05/01/2023	2,500.00	10-1100-220-00-79-600-14
			Total	\$2,500.00	
Zieglers Ace Hardware					
23050267	20-2542-410-00-79	Supplies B & G	05/01/2023	300.00	20-2542-410-00-79
23051047	40-2554-410-00-79	Fleet Supplies	05/01/2023	100.00	40-2554-410-00-79

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<i>P.O. #</i>	<i>Account Number</i>	<i>Account# Description</i>	<i>P.O. Date</i>	<i>Original Amount</i>	<i>State Account Number</i>
			Total	\$400.00	
			Total	<u>\$3,381,422.18</u>	



Huntley Community School District 158

650 Dr. John Burkey Drive
Algonquin, Illinois 60102
(847) 659-6158 • www.district158.org

To: Board of Education and Administration

From: Mark Altmayer, Chief Financial Officer

Date: May 18, 2023

Subject: **Supplemental Accounts Payable Report**
Board of Education Meeting, May 18, 2023
Action Items

The following is an updated executive summary of the attached report titled “Accounts Payable” which is a listing of open accounts payable for which the Board has not approved purchase orders (i.e. employee reimbursements, refunds for fees, etc.) and therefore Administration is requesting Board Approval to issue payment:

Education Fund	\$	9,720.93
Operations & Maintenance Fund		64.19
Debt Service Fund		0.00
Transporation Fund		0.00
Municipal Retirement and Social Security Fund		0.00
Capital Projects Fund		0.00
Working Cash Fund		0.00
Fire Prevention and Safety Fund		0.00
	Total	\$ 9,785.12

RECOMMENDATION

Administration recommends the Board of Education approve the Supplemental Accounts Payable Report at the May 18, 2023 Regular Board meeting.



Huntley Community School District 158

Accounts Payable Report

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Vendor Name	Account Number	Description	Check Date	Amount	State Account Number
Basargin, Beth - 1233398634	10-1200-310-92-79-600-14	April Vision Itinerant SS 3 sessions		119.87	10-1200-310-92-79-600-14
	10-1200-310-92-79-600-14	April McHenry County College Vision Svc 3 sessions		35.76	10-1200-310-92-79-600-14
				<u>\$155.63</u>	
Bley, Lindsay - 1233397972	10-1225-410-95-79-600-14	Amazon-Rhino valley walker bag for student		29.99	10-1225-410-95-79-600-14
				<u>\$29.99</u>	
Carlson, Jennifer - 1233400312	10-1400-410-09-71-300-13	Food for culinary lab		49.90	10-1400-410-09-71-300-13
				<u>\$49.90</u>	
Castans, Rita M - 123334728	10-2213-410-00-79-600-14	United Airlines check bag fee		35.00	10-2213-410-00-79-600-14
	10-2213-410-00-79-600-14	Lunch at Wolfgang Puck Exp O`Hare		25.74	10-2213-410-00-79-600-14
	10-2213-410-00-79-600-14	Dinner - Pizza Hut		9.74	10-2213-410-00-79-600-14
	10-2213-410-00-79-600-14	Lunch - Outback Steakhouse		44.95	10-2213-410-00-79-600-14
	10-2213-410-00-79-600-14	Cab ride		33.09	10-2213-410-00-79-600-14
	10-2213-410-00-79-600-14	Cab ride		37.31	10-2213-410-00-79-600-14
				<u>\$185.83</u>	
Cornett, Brenda - 1233400062	10-1200-310-66-71-300-13	STEP Purchased Services-April Mileage		85.94	10-1200-310-66-71-300-13
				<u>\$85.94</u>	
Dabe, Aimee - 1233400268	10-1200-310-66-71-300-13	STEP Purchased Services-April Mileage		101.26	10-1200-310-66-71-300-13
				<u>\$101.26</u>	
del Castillo, Rocio - 1233397109	10-2213-410-00-79-600-14	LINQ-Hotel stay for Rita Castans for conference		276.65	10-2213-410-00-79-600-14
				<u>\$276.65</u>	
Delahanty, Eileen - 26307	10-2630-332-00-74-500-14	Communications Travel-April 2023 Mileage		34.06	10-2630-332-00-74-500-14
				<u>\$34.06</u>	
Doubek, Robin - 123338275					

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Huntley Community School District 158

Accounts Payable Report

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Vendor Name	Account Number	Description	Check Date	Amount	State Account Number
	10-2310-230-00-74-500-14	Tuition Reimbursement-EDUC 717E-Crating Google App		390.00	10-2310-230-00-74-500-14
	10-1110-332-00-71-100-13	Teacher Travel Leggee-Leggee to Mackeben		18.34	10-1110-332-00-71-100-13
	10-1110-332-00-71-100-13	Teacher Travel Leggee-Leggee to Mackeben		18.34	10-1110-332-00-71-100-13
	10-2310-230-00-74-500-14	Tuition Reimbursement-EDUC 718L-Tech Tools		390.00	10-2310-230-00-74-500-14
				<u>\$816.68</u>	
Escatel, Eduardo - 1233399734					
	10-2520-332-00-74-500-14	Travel Fiscal-February Mileage 2023		44.54	10-2520-332-00-74-500-14
	10-2520-332-00-74-500-14	Travel Fiscal-March Mileage 2023		44.54	10-2520-332-00-74-500-14
				<u>\$89.08</u>	
Escudero, Michelle - 1233399849					212
	10-2561-332-00-79-605-14	Dir Food Service Travel-April 2023 Mileage		60.26	10-2561-332-00-79-605-14
				<u>\$60.26</u>	
Feld, Rebecca - 1233400261					
	10-2310-230-00-74-500-14	Tuition Reimbursement-AEP880 Cultural Div		390.00	10-2310-230-00-74-500-14
				<u>\$390.00</u>	
Fowler, Renee - 123337570					
	10-2310-230-00-74-500-14	Tuition Reimbursement-EDUC_715Y-Roosevelt Man of V		390.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimbursement-EDUC_717B-Donner Party		390.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimbursement-EDUC_715N-Abraham Lincoln		390.00	10-2310-230-00-74-500-14
				<u>\$1,170.00</u>	
Galgay, Kathleen M. - 32655					
	10-1100-423-00-74-500-25	Amazon - Math leader supplies		16.98	10-1100-423-00-74-500-25
	10-1100-423-00-74-500-25	Amazon - Math leader supp-Storage Cart		230.37	10-1100-423-00-74-500-25
				<u>\$247.35</u>	
Ginczycki, Michael - 123336875					
	10-2520-332-00-74-500-14	Travel Fiscal-April 2023 APE Travel		129.69	10-2520-332-00-74-500-14
				<u>\$129.69</u>	
Gullifor, Kateri - 123339409					
	10-1200-310-92-79-600-14	April 2023 Mileage		140.76	10-1200-310-92-79-600-14
				<u>\$140.76</u>	
Hulen, Kimberly - 1233397553					



Huntley Community School District 158

Accounts Payable Report

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Vendor Name	Account Number	Description	Check Date	Amount	State Account Number
	10-2210-640-92-79-605-14	ASHA 2023 Certification Renewal Dues		225.00	10-2210-640-92-79-605-14
				<u>\$225.00</u>	
Isaacson, Katherine - 1233396460					
	10-1130-410-02-71-300-13	Art Supplies HS-Walmart-Student Photography		30.02	10-1130-410-02-71-300-13
	10-1130-410-02-71-300-13	Art Supplies HS-Walmart-Student Photography		20.16	10-1130-410-02-71-300-13
	10-1130-410-02-71-300-13	Art Supplies HS-Walmart-Student Photography		43.74	10-1130-410-02-71-300-13
	10-1130-410-02-71-300-13	Art Supplies HS-Walmart-Student Photography		6.00	10-1130-410-02-71-300-13
	10-1130-410-02-71-300-13	Art Supplies HS-Walmart-Student Photography		15.44	10-1130-410-02-71-300-13
	10-1130-332-00-71-300-13	Rockford art museum artwork pickup		61.18	10-1130-332-00-71-300-13
	10-1130-332-00-71-300-13	2023 FVC Art Show Reception at MCC		15.07	10-1130-332-00-71-300-13
				<u>\$191.61</u>	
James, Cynthia - 1233399835					
	10-1200-310-66-71-300-13	April 2023 Mileage for Light Program		17.42	10-1200-310-66-71-300-13
				<u>\$17.42</u>	
Jenkins, Laura - 123333700					
	10-1543-332-00-71-305-13	ICTM State Match Contest meal for 3 @ Pizza Ranch		50.97	10-1543-332-00-71-305-13
				<u>\$50.97</u>	
Jensen, Julie - 1233399616					
	10-1200-310-66-71-300-13	STEP Purchased Services-April 2023 Mileage		351.01	10-1200-310-66-71-300-13
				<u>\$351.01</u>	
Johnson, Catherine M - 123333791					
	10-1100-423-00-74-500-25	Amazon Math leader supplies		52.69	10-1100-423-00-74-500-25
	10-1100-423-00-74-500-25	Amazon Math leader supplies		171.10	10-1100-423-00-74-500-25
				<u>\$223.79</u>	
Kampert, Lisa - 123335467					
	10-1100-423-00-74-500-25	Amazon file folders math leader supplies		17.77	10-1100-423-00-74-500-25
	10-1100-423-00-74-500-25	Amazon-Paper, containers zipper pouches		171.23	10-1100-423-00-74-500-25
	10-1100-423-00-74-500-25	Amazon-Ziplock Quart freezer bags		6.99	10-1100-423-00-74-500-25
				<u>\$195.99</u>	
Kelly, Jill - 123338719					
	10-1200-310-92-79-600-14	April Hearing Itinerant Travel		88.03	10-1200-310-92-79-600-14

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Huntley Community School District 158

Accounts Payable Report

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Vendor Name	Account Number	Description	Check Date	Amount	State Account Number
				<u>\$88.03</u>	
Kennedy, Michael - 1233400130	10-2212-332-00-74-500-14	Pace Symposium Travel to Springfield & Back		291.48	10-2212-332-00-74-500-14
				<u>\$291.48</u>	
Kish, Shelly - 123334797	10-2212-332-00-74-500-14	Travel & Conference-PaCE Training Springfield		299.99	10-2212-332-00-74-500-14
				<u>\$299.99</u>	
Knight, Amy - 1233396646	10-2410-410-00-72-220-14	FedEx Color printing for counseling games		78.40	10-2410-410-00-72-220-14
				<u>\$78.40</u>	214
Knotts, Heath - 27234	10-2520-332-00-74-500-14	Travel Fiscal-Chesak to Mackeben		15.00	10-2520-332-00-74-500-14
	10-2520-332-00-74-500-14	Travel Fiscal-Chesak to Mackeben		31.44	10-2520-332-00-74-500-14
	10-2520-332-00-74-500-14	Travel Fiscal-Chesak to Mackeben		7.86	10-2520-332-00-74-500-14
				<u>\$54.30</u>	
Kopp, Emily - 1233400074	10-2520-332-00-74-500-14	Travel Fiscal-April 2023 Mileage		74.67	10-2520-332-00-74-500-14
				<u>\$74.67</u>	
Krivosik, Kevin - 1233397348	10-2310-230-00-74-500-14	Tuition Reimbursement-MUSE601 Music Theory Princip		390.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimbursement-MUSE610 Music Teaching & Lea		390.00	10-2310-230-00-74-500-14
				<u>\$780.00</u>	
Kunde, Lisa - 123337941	10-1100-423-00-74-500-25	Walmart - organizer for math leader supplies		10.98	10-1100-423-00-74-500-25
	10-1100-423-00-74-500-25	Walmart - organizer for math leader supplies		21.96	10-1100-423-00-74-500-25
				<u>\$32.94</u>	
Norton, Gina - 1233399615	10-1200-310-66-71-300-13	April Mileage		98.38	10-1200-310-66-71-300-13
				<u>\$98.38</u>	
Pagnotta, Carolyn - 123336450	10-2210-312-97-79-600-14	Travel to and from ASCD Preschool Conf-Scahumburg		39.04	10-2210-312-97-79-600-14



Huntley Community School District 158

Accounts Payable Report

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Vendor Name	Account Number	Description	Check Date	Amount	State Account Number
				\$39.04	
Pocztowski, Shaina - 1233396502	10-2213-410-00-79-600-14	Sheraton Birmingham, AL Spring Conf		710.49	10-2213-410-00-79-600-14
				\$710.49	
Ratkowski, Kari - 30293	10-2210-332-82-79-605-14	Bilingual PD Travel & Conference		66.81	10-2210-332-82-79-605-14
				\$66.81	
Reilly, Mary L - 32598	10-1100-423-00-74-500-25	Amazon-Shelving unit math leaders supplies		69.99	10-1100-423-00-74-500-25
				\$69.99	215
Renkosik, Doug - 28443	20-2540-332-00-79	Mileage for month of April 2023		64.19	20-2540-332-00-79
				\$64.19	
Ricker, Krysta - 123339104	10-1110-332-00-71-100-13	Teacher Travel Leggee-April 10-May 5		30.62	10-1110-332-00-71-100-13
				\$30.62	
Rodriguez, Tom - 123335286	10-2520-332-00-74-500-14	IASBO Annual Conf @ Peoria Civic Center		168.99	10-2520-332-00-74-500-14
	10-2520-332-00-74-500-14	Courtyard by Marriot - Beverage/Soda		6.57	10-2520-332-00-74-500-14
	10-2520-332-00-74-500-14	Dinner @ Hoops Pizza Pub 5/3/23		22.00	10-2520-332-00-74-500-14
	10-2520-332-00-74-500-14	Hospitality Peoria Chiefs baseball outing 5/4/23		60.00	10-2520-332-00-74-500-14
				\$257.56	
Ryan, Debra - 123336268	10-1200-310-92-79-600-14	April in district travel to Martin/HHS		27.51	10-1200-310-92-79-600-14
				\$27.51	
Sara, Lindsay - 1233396237	10-1200-310-66-71-300-13	STEP Purchased Services- MCC to HHS to MCC		17.29	10-1200-310-66-71-300-13
	10-1200-310-66-71-300-13	STEP Purchased Services- MCC to HHS to MCC		17.29	10-1200-310-66-71-300-13
				\$34.58	
Schmuhl, Jessica - 123337461	10-1120-410-09-72-220-13	Walmart - Pizza toppings for home ec		24.97	10-1120-410-09-72-220-13



Huntley Community School District 158

Accounts Payable Report

Printed: 5/15/2023 1:54 PM

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Vendor Name	Account Number	Description	Check Date	Amount	State Account Number
	10-1120-410-09-72-220-13	Walmart - Avacados for home ec		8.68	10-1120-410-09-72-220-13
				<u>\$33.65</u>	
Schwerzler, Therese - 123338008	10-2410-332-00-71-300-13	Prin Travel HS-March & April Travel for HS		17.36	10-2410-332-00-71-300-13
				<u>\$17.36</u>	
Spoeth, Holly - 123334104	10-1200-310-66-71-300-13	STEP Purchased Services-April Mileage		65.96	10-1200-310-66-71-300-13
				<u>\$65.96</u>	
Truax, Brian - 1233397492	10-2213-410-00-79-600-14	Sheraton Birmingham, AL Spring Conf		753.89	10-2213-410-00-79-600-14
	10-2213-410-00-79-600-14	Uber ride from hotel to airport		19.99	10-2213-410-00-79-600-14
	10-2213-410-00-79-600-14	O'Hare airport parking		60.00	10-2213-410-00-79-600-14
	10-2213-410-00-79-600-14	Travel to and from airport for conference		46.51	10-2213-410-00-79-600-14
				<u>\$880.39</u>	
Ulrich, Samantha - 1233400229	10-2310-230-00-74-500-14	Tuition Reimbursement-AEP 880-Cultural Diversity		390.00	10-2310-230-00-74-500-14
				<u>\$390.00</u>	
Zhao, Tianya - 1233396007	10-2520-332-00-74-500-14	Travel Fiscal-April 2023 Mileage		79.91	10-2520-332-00-74-500-14
				<u>\$79.91</u>	
				<u>Report Total</u>	
				<u><u>\$9,785.12</u></u>	

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Huntley Community School District 158

650 Academic Drive
Algonquin, Illinois 60102
(847) 659-6158 • www.district158.org

To: Board of Education and Administration

From: Mark Altmayer, Chief Financial Officer

Date: May 18, 2023

Subject: **Bond Issuance Opportunity - Parameters Resolution - AMENDED**
Board of Education Meeting, May 18, 2023

In September 2022, the Board approved a Parameter’s Resolution related to the 2023 Forward Rate Lock (for which we did) and an opportunity to refund the Series 2014 Bonds. The resolution provided that the (i) President of the Board or the Vice President of the Board and (ii) the Superintendent or Chief Financial Officer of the District (the “Designated Representatives”) are hereby authorized to proceed without any further authorization or direction from the Board, not later than the 15th day of March, 2023.

This is a resolution to amend that previous resolution, modifying the resolution and expiration date as follows:

RESOLUTION amending a resolution previously approved by the Board providing for the issue of not to exceed \$7,500,000 General Obligation Refunding School Bonds of the District for the purpose of extending the time period during which said bonds may be sold.

In addition, the Resolution notes the following: In addition, as part of the Board’s approval, we will need to assign a few Board Members to be part of this process as noted below.

“The designated representatives of the District, the same being (i) _____ or _____ and (ii) the Superintendent or Chief Financial Officer of the District (the “Designated Representatives”), are hereby authorized to proceed not later than November 18, 2023, without any further authorization or direction from the Board, to sell the Bonds upon the terms as prescribed in this Resolution...”

Recommendation:

Administration requests the Board adopt the amended parameters resolution attached.

MINUTES of a regular public meeting of the Board of Education of Huntley Community School District 158, McHenry and Kane Counties, Illinois, held at the District Office, 650 John Burkey Drive, Algonquin, Illinois, in said School District at 6:00 o'clock P.M., on the 18th day of May, 2023.

* * *

The meeting was called to order by the President, and upon the roll being called, _____, the President, and the following members were physically present at said location: _____

The following members were allowed by a majority of the members of the Board of Education in accordance with and to the extent allowed by rules adopted by the Board of Education to attend the meeting by video or audio conference: _____

No member was not permitted to attend the meeting by video or audio conference.

The following members were absent and did not participate in the meeting in any manner or to any extent whatsoever: _____

The President announced that the next item for consideration was a resolution amending a resolution previously approved by the Board of Education of the District authorizing the issuance of not to exceed \$7,500,000 General Obligation Refunding School Bonds for the purpose of refunding certain outstanding bonds of the District. The President then explained that the resolution extends the time period during which the refunding bonds authorized pursuant to the original resolution may be issued.

Whereupon Member _____ presented and the Secretary read by title a resolution as follows, a copy of which was provided to each member of the Board of Education prior to said meeting and to everyone in attendance at said meeting who requested a copy

RESOLUTION amending a resolution previously approved by the Board providing for the issue of not to exceed \$7,500,000 General Obligation Refunding School Bonds of the District for the purpose of extending the time period during which said bonds may be sold.

* * *

WHEREAS, on the 15th day of September, 2022, the Board of Education (the “*Board*”) of Huntley Community School District 158, McHenry and Kane Counties, Illinois (the “*District*”) adopted a resolution entitled:

RESOLUTION providing for the issue of not to exceed \$7,500,000 General Obligation Refunding School Bonds of Huntley Community School District 158, McHenry and Kane Counties, Illinois, for the purpose of refunding certain outstanding bonds of said School District, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, authorizing the sale of said bonds to the purchasers thereof, and authorizing the execution of certain escrow agreements in connection therewith.

(the “*Initial Resolution*”); and

WHEREAS, on the 16th day of March, 2023, the Board adopted a resolution entitled:

RESOLUTION amending a resolution approved by the Board on September 15, 2022, providing for the issue of not to exceed \$7,500,000 General Obligation Refunding School Bonds of the District.

(together with the Initial Resolution, the “*Original Resolution*”); and

WHEREAS, the Original Resolution provides for the issuance of General Obligation Refunding School Bonds (the “*Bonds*”) of the District for the purpose of refunding certain outstanding obligations of the District, in one or more series; and

WHEREAS, the Original Resolution delegates the authority of the Board to sell the Bonds, without further authorization or direction from the Board, to certain Designated Representatives (as defined in the Original Resolution) of the District; and

WHEREAS, such delegation to the Designated Representatives in the Original Resolution required that the Bonds be sold on or before the reorganization of the Board following the April 4, 2023, consolidated election; and

WHEREAS, the Bonds were not sold pursuant to said authority, and said authority under the Original Resolution has now expired; and

WHEREAS, the Board hereby finds and determines that it remains necessary and for the best interests of the District that the Bonds be sold for the purposes set forth in the Original Resolution, and, therefore, it is necessary to amend the provisions of the Original Resolution to extend the delegation of said authority to sell the Bonds:

NOW, THEREFORE, Be It and It Is Hereby Resolved by the Board of Education of Huntley Community School District 158, McHenry and Kane Counties, Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

Section 2. Amendment of Original Resolution; Affirmation of Original Resolution. The first paragraph of Section 8 of the Original Resolution is hereby amended to authorize the extension of the time period during which the Designated Representatives are authorized to agree to the sale of the Bonds by replacing said first paragraph of Section 8 in its entirety with the following:

“The designated representatives of the District, the same being (i) _____ or _____ and (ii) the Superintendent or Chief Financial Officer of the District (the “*Designated Representatives*”), are hereby authorized to proceed not later than November 18, 2023, without any further authorization or direction from the Board, to sell the Bonds upon the terms as prescribed in this Resolution. The Bonds hereby authorized shall be executed as in this Resolution provided as soon after the delivery of a Bond Notification as may be, and thereupon be deposited with the School Treasurer, and, after authentication thereof by the Bond Registrar, be delivered by the School Treasurer to the purchaser thereof (each, a “*Purchaser*”),

upon receipt of the purchase price therefor, the same being not less than 99.00% of the principal amount of the Bonds, per series (exclusive of original issue discount, if any), plus accrued interest to date of delivery, if any.”

Except as amended by this Resolution, all provisions of the Original Resolution shall remain in full force and effect as if adopted on the date hereof.

Section 4. Severability. If any section, paragraph, clause or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

Section 5. Repealer and Effective Date. All resolutions or other proceedings in conflict herewith be, to the extent of such conflict, hereby repealed, and this Resolution be effective forthwith upon its adoption.

Adopted May 18, 2023.

President, Board of Education

Secretary, Board of Education

Member _____ moved and Member _____
seconded the motion that said resolution as presented and read by title be adopted.

After a full discussion thereof, the President directed that the roll be called for a vote upon the motion to adopt said resolution.

Upon the roll being called, the following members voted AYE: _____

The following members voted NAY: _____

Whereupon the President declared the motion carried and said resolution adopted, approved and signed the same in open meeting and directed the Secretary to record the same in the records of the Board of Education of Huntley Community School District 158, McHenry and Kane Counties, Illinois, which was done.

Other business not pertinent to the adoption of said resolution was duly transacted at the meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

Secretary, Board of Education

STATE OF ILLINOIS)
) SS
COUNTY OF MCHENRY)

CERTIFICATION OF MINUTES AND RESOLUTION

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Education of Huntley Community School District 158, McHenry and Kane Counties, Illinois (the “Board”), and as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the 18th day of May, 2023, insofar as same relates to the adoption of a resolution entitled:

RESOLUTION amending a resolution previously approved by the Board providing for the issue of not to exceed \$7,500,000 General Obligation Refunding School Bonds of the District for the purpose of extending the time period during which said bonds may be sold.

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review during the entire 48-hour period preceding said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the School Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 18th day of May, 2023.

Secretary, Board of Education

STATE OF ILLINOIS)
) SS
COUNTY OF MCHENRY)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting School Treasurer who receives the taxes of Huntley Community School District 158, McHenry and Kane Counties, Illinois (the “*District*”), and as such official I do further certify that on the 18th day of May, 2023, there was filed in my office a duly certified copy of a resolution entitled:

RESOLUTION amending a resolution previously approved by the Board providing for the issue of not to exceed \$7,500,000 General Obligation Refunding School Bonds of the District for the purpose of extending the time period during which said bonds may be sold.

duly adopted by the Board of Education of the District on the 18th day of May, 2023, and that the same has been deposited in the official files and records of my office.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 18th day of May, 2023.

School Treasurer



Huntley Community School District 158

650 Dr. John Burkey Drive
 Algonquin, Illinois 60102
 (847) 659-6158 • www.district158.org

To: Board of Education and Administration

From: Extracurricular Committee
 Mark Altmayer, CFO

Date: May 18, 2023

Subject: **2023-2024 Extracurricular Committee Recommendation**
 Board of Education Meeting, May 18, 2023

In April, the Board approved the additional, amended, eliminated and trial activity extracurricular stipends leaving approximately \$31k to be used to increase base salaries within the extracurricular and athletic salary schedules. The remaining balance of \$31,289 will increase base stipends by 2.55%. Please see the summary and chart below for further details.

Per the Collective Bargaining Agreement (CBA):

7) On an annual basis, the Board of Education is providing the Extracurricular Committee additional funds to be used at the Committee's discretion. These funds can be used for new additional activities or athletic stipends, activity or athletic lane changes, and/or an increase to the base schedules for high school athletics/activities or middle school athletics/activities. The additional funds by year are as follows:

a) School Year 2023-2024 - \$35,000

8) On an annual basis, the Committee is encouraged to analyze all stipends being paid to make sure that the dollars being spent are maximizing opportunities for students. If the Committee decides to eliminate a stipend and/or a stipend position, these eliminated stipend dollars can be added to the pool of funds above for new additional stipends, activity or athletic lane changes, and/or an increase to the base schedules for high school athletics/activities, middle school athletics/activities. The committee will present a recommendation to the Board of Education by the end of April each year.

Summary

Per the CBA, in summary, the Extracurricular Committee recommends the following increase to base stipends.

Summary Totals	Financial Impact
Contractual Funds per CBA	\$35,000
Stipend Eliminations	\$24,651
Less:	
Amendments	-\$2,346
Additional Stipend Positions	-\$15,716
Trial Activities	-\$10,300
	228
Remaining Funds	\$31,289



Huntley Community School District 158

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RECOMMENDATION

The Extracurricular Committee and Administration recommends the Board of Education approve the increase in extracurricular and athletic base salaries by 2.55% as noted above and in accordance with the HEA Collective Bargaining Agreement.



Huntley Community School District 158

650 Dr. John Burkey Drive
Algonquin, Illinois 60102
(847) 659-6158 • www.district158.org

To: Board of Education and Administration
From: Mark Altmayer, Chief Financial Officer
Date: May 18, 2023
Subject: **Equipment Declared as Surplus - Buses**
Board of Education Meeting, May 18, 2023
Action Item

Please consider the attached list of equipment for surplus. The equipment listed is either non-functional or it has exceeded its useful life for the District.

Attached is a list of eight 2009 Buses that we are declaring as surplus, that need to be removed from the Transportation lot in advance of the Summer transportation lot paving project. These buses were being held for future potential trade-ins related to the future receipt of funding whereby older model diesel buses need to be destroyed as part of receiving that funding. i.e. DERA/EPA/VW Settlement. The District will still have several 2009 and 2010 models that can be used for this purpose.

These buses have been sitting on our lot this past year and are currently inoperable, and based upon discussions with our Lead Mechanic, the cost for us to have them repaired for trade-ins has become much more than their salvage value, approximating \$1000 to \$2,000. One of our bus providers has agreed to allow us to strip these buses of valuable parts and they will haul these buses off the lot at no cost to the District.

RECOMMENDATION

The Finance Committee recommends the Board of Education approve the attached list of surplus buses at the May 18, 2023 Board of Education Meeting.

PLATE #	Bus #	Year	Cap	Manufacture	Vin#	Acquis date	Current Mileage
64460SB	911	2009	77	IC	4DRBUSKP59B09543	7/1/2008	103,427
64459SB	912	2009	77	IC	4DRBUSKP79B09543	7/1/2008	117,302
64458SB	913	2009	77	IC	4DRBUSKP99B09543	7/1/2008	113,735
64457SB	914	2009	77	IC	4DRBUSKP09B09543	7/1/2008	109,258
64471SB	915	2009	77	IC	4DRBUSKP29B09543	7/1/2008	136,201
64456SB	916	2009	77	IC	4DRBUSKP49B09543	7/1/2008	106,067
71906SB	921	2011	77	IC	4DRBUSKP9BB34095	8/5/2010	92,980
71907SB	922	2011	77	IC	4DRBUSKP0BB34095	8/5/2010	96,515



Huntley Community School District 158

650 Dr. John Burkey Drive
Algonquin, Illinois 60102
(847) 659-6158 • www.huntley158.org

Memorandum of Understanding

Between the Board of Education of Huntley Community School District 158 (“the Board”) and The Huntley Educational Support Personnel Association (“HESPA”).

The Board of Education of Huntley Community School District No. 158 (“the Board”) and the Huntley Community School District 158 Education Support (“HESPA”) jointly referred to as (“Parties”) hereby enter into the following Memorandum of Understanding. The Board and HESPA are parties to a collective bargaining agreement (“CBA”) covering the 2022-2025 school years.

Paraprofessionals will be paid at a rate of \$25.00 per hour for working Extended School Year (ESY)/Summer School. Any extra stipends stated in the HESPA Collective Bargaining Agreement will not be applicable during ESY/Summer School, this includes longevity.

The hygiene stipend of \$0.50 per hour will be applied per the HESPA collective bargaining agreement.

IN WITNESS WHEREOF, the Parties hereto have caused their signatures, or the signatures of their duly authorized representatives, to be set forth below on the 18th day of May, 2023.

Tammra Fabis, HESPA President Date

Andrew Bittman, Board of Education President Date



Huntley Community School District 158

650 Dr. John Burkey Drive
Algonquin, Illinois 60102
(847) 659-6158 • www.huntley158.org

Memorandum of Understanding

Between the Board of Education of Huntley Community School District 158 (“the Board”) and The Huntley Educational Support Personnel Association (“HESPA”).

The Board of Education of Huntley Community School District No. 158 (“the Board”) and the Huntley Community School District 158 Education Support (“HESPA”) jointly referred to as (“Parties”) hereby enter into the following Memorandum of Understanding. The Board and HESPA are parties to a collective bargaining agreement (“CBA”) covering the 2022-2025 school years.

HESPA nurses will be paid at a rate equal to what is stated in the Huntley Education Association (HEA) Collective Bargaining Agreement for working Extended School Year (ESY)/Summer School. Any extra stipends stated in the HESPA Collective Bargaining Agreement will not be applicable during ESY/Summer School, this includes longevity.

Summer school nurses will be paid \$3,240 per summer session. A typical summer session will be defined as sixteen (16) four and a half (4.5) hours days. This equates to \$45.00 per hour. In the event that the summer schedule requires this typical session to be adjusted to a comparable schedule (i.e. fifteen (15) four hours and forty-eight minutes days /4.8 hours) the staff would still receive the same rate of pay; \$45.00 per hour. All other summer programming will be paid at a pro-rated amount of \$45.00 per hour.

IN WITNESS WHEREOF, the Parties hereto have caused their signatures, or the signatures of their duly authorized representatives, to be set forth below on the 18th day of May, 2023.

Tammra Fabis, HESPA President

Date

Andrew Bittman, Board of Education President

Date

Huntley Community School District 158
Job Description – Administrative Assistant

Job Title: Administrative Assistant
Department: Building/District office
Reports To: Assigned Administrator
FLSA Status: Non-Exempt
Prepared by: HESPA and Administration
Prepared Date: 2023
Approved Date: May 18, 2023

Essential Duties and Responsibilities include the following;

- Works closely with their direct supervisor and team to assure completion of all office responsibilities related to the assigned location
- Greets visitors to school, determines nature of business, and directs visitors to destination
- Provides positive public relations with multiple stakeholders across the district and community
- Answers telephone to provide information, take message, or transfer calls
- Knowledgeable of the school district's policies and procedures
- Completes all necessary reports as requested by the direct supervisor
- Drafts memos, letters, procedures, and correspondences as needed
- Maintains financial records as requested
- Maintains an accurate schedule of appointments and meetings
- Places necessary orders of materials and supplies
- Maintains strict confidentiality
- Prepares and processes requisitions and purchase orders as needed
- Maintains the necessary filing systems in the assigned office
- Assists with the filing as necessary
- Assists with maintaining inventories as necessary
- Attends meetings as necessary
- Other specific duties may be assigned based on the building or department in which the position is assigned as appropriate

Qualifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Education and/or Experience:

High school diploma or equivalent preferred

Huntley Community School District 158
Job Description – Administrative Assistant

Language Skills:

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of employees.

Mathematical Skills:

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.

Reasoning Ability:

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

Computer Skills:

To perform this job successfully, an individual should have knowledge of Microsoft and Google applications. Computer literacy and competent in the use of existing technology

Certificates, Licenses, Registrations:

Valid Illinois Driver's License and any other requirements for the position.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The employee must occasionally lift and/or move up to 50 pounds. The ability to sit or stand for long durations.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment varies.

Employee Signature

Date

Huntley Community School District 158
Job Description – Assistant Registrar

Job Title: Assistant Registrar
Department: Technology
Reports To: Chief Technology Officer
FLSA Status: Non-Exempt
Prepared by: HESPA and Administration
Prepared Date: 2023
Approved Date: May 18, 2023

Essential Duties and Responsibilities include the following;

- Greet and assist parents and students that come into the Registration Office
- Assists in executing annual student registration process for new, returning and Kindergarten students
- Assist with maintaining both paper and electronic archiving of student records
- Assists in recording answers to personal history queries such as date of birth, district residency and change of address to enroll persons to the school district
- Assists with student withdrawals
- Assists with student address changes
- Accepts cash and check registration payments, processes credit card payments and refunds registration fees as needed
- Retrieves materials for qualified personnel upon request
- Responsible for invoicing for registration payments
- Sends medical report of new students to appropriate building nurse
- Monitors student update mailbox and adjusts student information system accordingly
- Monitors webstore mailbox and completes transcript/immunization requests regularly
- Assists with the management of permanent records for graduated and withdrawn students including electronic archive of student permanent files
- Files new student forms, residency forms, payment forms and withdrawal forms
- Other specific duties may be assigned based on the building or department in which the position is assigned as appropriate

Qualifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Education and/or Experience:

High school diploma or equivalent preferred.

Huntley Community School District 158
Job Description – Assistant Registrar

Language Skills:

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of employees.

Mathematical Skills:

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.

Reasoning Ability:

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

Computer Skills:

To perform this job successfully, an individual should have knowledge of Microsoft and Google applications. Computer literacy and competent in the use of existing technology

Certificates, Licenses, Registrations:

Valid Illinois Driver's License and any other requirements for the position.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The employee must occasionally lift and/or move up to 50 pounds. The ability to sit or stand for long durations.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment varies.

Employee Signature

Date

Huntley Community School District 158
Job Description – Bus Driver

Job Title: Bus Driver
Department: Transportation
Reports To: Director of Transportation
FLSA Status: Non-Exempt
Prepared by: HESPA and Administration
Prepared Date: 2023
Approved Date: May 18, 2023

Essential Duties and Responsibilities include the following;

- Drives daily routes and / or approved trips, as assigned, and transport only authorized students and passengers
- Performs daily pre-trip inspection of both the outside and inside of assigned bus. Maintain cleanliness of the assigned bus, and keep the bus free of debris
- Maintains order and control while driving, and correct student behavior. Report students to the Principal and transportation office, when necessary
- Regulates heating, lighting, and ventilating systems for passenger comfort
- Complies with local traffic regulations, and school district guidelines
- Maintains and keeps current any licenses and permits required for driving a school bus
- Reports delays or accidents immediately via radio to the Transportation Department
- Assists and cooperates with any investigation or reports which need completion after any incident and/or accident
- Observes mandatory safety regulations for school buses, including but not limited to safety drills
- Reports any mechanical problems immediately to the mechanic on duty or Director of Transportation
- Completes necessary trip reporting
- Follows the approved schedule on field trips, and cooperating with the chaperones in maintaining good discipline and control
- Attends various department or district meetings as required
- Must satisfactorily complete training necessary for Bus evacuation, First Aid, and CPR as required
- Other specific duties may be assigned based on the building or department in which the position is assigned as appropriate

Qualifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Education and/or Experience:

High school diploma or equivalent preferred

Language Skills:

Huntley Community School District 158
Job Description – Bus Driver

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of employees.

Mathematical Skills:

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.

Reasoning Ability:

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations. Should be able to effectively read maps.

Computer Skills:

To perform this job successfully, an individual should have knowledge of Microsoft and Google applications. Computer literacy and competent in the use of existing technology

Certificates, Licenses, Registrations:

Valid Illinois Driver's License and any other requirements for the position
CDL License
Valid Bus Permit
Maintains IDOT requirements for bus driver licensure

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand; use hands to finger, handle, or feel and reach with hands and arms. The employee is occasionally required to walk; sit; climb or balance; stoop, kneel, crouch, or crawl; talk or hear and smell. The employee must frequently lift and/or move up to 50 pounds and in an emergency may be required to move up to 100 pounds. Specific vision abilities required by this job include close vision and depth perception.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment varies.

Employee Signature

Date

Huntley Community School District 158
Job Description – Campus Supervisor

Job Title: Campus Supervisor
Department: Building
Reports To: Assigned Administrator
FLSA Status: Non-Exempt
Prepared by: HESPA and Administration
Prepared Date: 2023
Approved Date: May 18, 2023

Essential Duties and Responsibilities include the following:

- Assist with outside buses, traffic and parking lot duty
- Assist with supervision, which includes monitoring and being visible in the halls, cafeteria and other common areas, addressing student behaviors as they occur
- Support the administration in maintaining a safe and orderly environment. This may include assisting with attendance and tardy counts
- Promote and maintain appropriate and positive relationships with students and staff
- Appropriately handle confidential information when assisting with student discipline and situations
- Enforce school rules and policies and report any non-compliant behavior or infractions.
- Respond to situations in an effective and efficient manner
- Assist with In-School Intervention and Detention supervision, during the day and/or after school as assigned
- Assist with the review of video footage as directed or assigned by administration.
- Trained in and utilize, when necessary, non-violent crisis prevention techniques to deescalate volatile situations
- Assist administration with discipline investigations as directed
- Job duties may be performed in varying weather conditions
- Other specific duties may be assigned based on the building or department in which the position is assigned as appropriate

Qualifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Education and/or Experience:

High school diploma or equivalent preferred.

Huntley Community School District 158
Job Description – Campus Supervisor

Language Skills:

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of employees.

Mathematical Skills:

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.

Reasoning Ability:

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

Computer Skills:

To perform this job successfully, an individual should have knowledge of Microsoft and Google applications. Computer literacy and competent in the use of existing technology

Certificates, Licenses, Registrations:

Valid Illinois Driver's License and any other requirements for the position.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The employee must occasionally lift and/or move up to 50 pounds. The ability to sit or stand for long durations.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment varies.

Employee Signature

Date

Huntley Community School District 158
Job Description – Cook

Job Title: Cook
Department: Food Services
Reports To: Director of Food Services
FLSA Status: Non-Exempt
Prepared by: HESPA and Administration
Prepared Date: 2023
Approved Date: May 18, 2023

Essential Duties and Responsibilities include the following;

- Attends required district/state staff development training.
- Serves food to students and staff in an efficient and pleasant manner.
- Maintains cleanliness and functional operation of equipment.
- Performs food preparation duties with the cooperation of other kitchen workers, if necessary.
- Assists with clean-up of kitchen and food preparation equipment.
- Assists with clean-up of food service areas.
- Wear appropriate safety apparel as required.
- May be required to work in varying conditions such as cold, hot, humid, wet, etc.
- Assists with cashier responsibilities as required
- Other specific duties may be assigned based on the building or department in which the position is assigned as appropriate.

Qualifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Education and/or Experience:

High school diploma or equivalent preferred.

Language Skills:

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of employees.

Mathematical Skills:

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.

Reasoning Ability:

Huntley Community School District 158
Job Description – Cook

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

Computer Skills:

To perform this job successfully, an individual should have knowledge of Microsoft and Google applications. Computer literacy and competent in the use of existing technology

Certificates, Licenses, Registrations:

Valid Illinois Driver's License and any other requirements for the position.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The employee must occasionally lift and/or move up to 50 pounds. The ability to sit or stand for long durations.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment varies.

Employee Signature

Date

Huntley Community School District 158
Job Description – Cook Team Lead

Job Title: Cook Team Lead
Department: Food Services
Reports To: Director of Food Services
FLSA Status: Non-Exempt
Prepared by: HESPA and Administration
Prepared Date: 2023
Approved Date: May 18, 2023

Essential Duties and Responsibilities include the following;

- Has primary responsibility for ordering, food preparation, inventory control, daily reports, sanitation, food and labor cost containment, portion controls, working with volunteers
- Interacts with the Food Services Director, building administration, teachers and students on a regular basis
- Post students' daily lunch account deposits to appropriate platform and submit the deposit to the building office per district procedure
- Supervises and instructs kitchen personnel in the safe, proper and efficient use of all kitchen equipment
- Maintains the highest standards of safety and cleanliness in the kitchen
- Responsible for receiving commodity delivery to ensure food safety and accuracy
- Prepares food according to a planned menu supplied by the Director of Food Services
- Reports immediately to the Food Service Director regarding any accidents or personnel concerns
- Communicates effectively with all stakeholders
- Oversees the overall operation of the assigned kitchen
- Administrative ability and understanding of the technical aspects of menu planning
- Must possess current "Food Service Manager Certification"
- Requisitions scheduled maintenance and repairs of kitchen equipment as needed
- Works directly with the appropriate County and State agencies regarding food safety inspections at location assigned
- Monitors locations staff's mandated continuing education training as required by statute
- Makes adjustments to location staff schedules to cover staffing shortages
- Other specific duties may be assigned based on the building or department in which the position is assigned as appropriate.

Qualifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Education and/or Experience:

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Huntley Community School District 158
Job Description – Cook Team Lead

High school diploma or equivalent preferred.

Language Skills:

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of employees.

Mathematical Skills:

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.

Reasoning Ability:

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

Computer Skills:

To perform this job successfully, an individual should have knowledge of Microsoft and Google applications. Computer literacy and competent in the use of existing technology

Certificates, Licenses, Registrations:

Valid Illinois Driver's License and any other requirements for the position.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The employee must occasionally lift and/or move up to 50 pounds. The ability to sit or stand for long durations.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment varies.

Employee Signature

Date

Huntley Community School District 158
Job Description – Custodian

Job Title: Custodian
Department: Operation and Maintenance (OM)
Reports To: Director and Assistant Director OM
FLSA Status: Non-Exempt
Prepared by: HESPA and Administration
Prepared Date: 2023
Approved Date: May 18, 2023

Essential Duties and Responsibilities include the following;

- Primary point of contact with Principal, Building Staff and the General Public for building issues
- Maintain the building cleanliness
- Facilitate appropriate access to the buildings for the school day and before/after school activities
- Assure the heating cooling systems are functioning as required
- Responds to requests from staff within the building; to investigate and resolve and /or call the technician assigned to the campus or Operations and Maintenance office for assistance as the need arises
- Monitor custodial contractor performance as necessary. Communicates concerns to the cleaning contractor's representative on-site when problems arise
- Assists in the maintaining of the cafeteria functionality and cleanliness
- Process work orders and reports as required
- Participate in preventative maintenance of building components as assigned by the Operations and Maintenance Office
- Effectively communicates with the necessary stakeholders for building activities
- Job duties may be performed in varying weather conditions
- Assists with snow and ice removal as required
- Other specific duties may be assigned based on the building or department in which the position is assigned as appropriate

Qualifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Education and/or Experience:

High school diploma or equivalent preferred

Huntley Community School District 158
Job Description – Custodian

Language Skills:

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of employees.

Mathematical Skills:

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.

Reasoning Ability:

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

Computer Skills:

To perform this job successfully, an individual should have knowledge of Microsoft and Google applications. Computer literacy and competent in the use of existing technology

Certificates, Licenses, Registrations:

Valid Illinois Driver's License and any other requirements for the position.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The employee must occasionally lift and/or move up to 50 pounds. The ability to sit or stand for long durations.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment varies.

Employee Signature

Date

Huntley Community School District 158
Job Description – Custodian Team Lead

Job Title: Custodian Team Lead
Department: Operation and Maintenance (OM)
Reports To: Director and Assistant Director OM
FLSA Status: Non-Exempt
Prepared by: HESPA and Administration
Prepared Date: 2023
Approved Date: May 18, 2023

Essential Duties and Responsibilities include the following;

- Responds to requests from staff within the building; to investigate and resolve and /or call the Technician assigned to campus or Operations and Maintenance Office for assistance as the need arises
- Assists with management of safety and security of occupants in the building under the direction of the Principal and/or the Operations and Maintenance Office
- Provide custodial contractor housekeeping performance surveillance
- Communicates concerns to custodial contractor's management representative on-site when problems arise.
- Assist with custodial services in lunch room care for lunch program delivery as needed
- Processes work orders, building inspection reports, equipment reading logs and building work requests received from the Building Staff, Building Principal, Technician assigned to campus, Assist. Director, and Director of O&M. through verbal, paper and /or computerized format
- Participate in preventative maintenance of physical plant components as assigned by the Operations and Maintenance Office.
- Communicates with building staff and organizers related to coordination of planning, setup and custodial care for special functions at the assigned building with district personnel and outside organizations in response to authorized facility use documentation
- Other specific duties may be assigned based on the building or department in which the position is assigned as appropriate

Qualifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Education and/or Experience:

High school diploma or equivalent preferred

Language Skills:

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of employees.

Huntley Community School District 158
Job Description – Custodian Team Lead

Mathematical Skills:

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.

Reasoning Ability:

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

Computer Skills:

To perform this job successfully, an individual should have knowledge of Microsoft and Google applications. Computer literacy and competent in the use of existing technology

Certificates, Licenses, Registrations:

Valid Illinois Driver's License and any other requirements for the position.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The employee must occasionally lift and/or move up to 50 pounds. The ability to sit or stand for long durations.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment varies.

Employee Signature

Date

Huntley Community School District 158
Job Description – Maintenance

Job Title: Maintenance
Department: Operation and Maintenance (OM)
Reports To: Director and Assistant Director OM
FLSA Status: Non-Exempt
Prepared by: HESPA and Administration
Prepared Date: 2023
Approved Date: May 18, 2023

Essential Duties and Responsibilities include the following:

- Maintains and repairs all components of the buildings and grounds including, but not limited to:
 - Motors, pumps, and ventilation equipment
 - Plumbing systems
 - Kitchen equipment
 - Turf and landscaping
 - Lighting systems
 - Parking lot and driveways including snow removal
 - Window systems
 - Carpentry and cabinet work
 - Door systems
 - Roof systems
 - Playground equipment
 - Furniture and other educational equipment
 - Masonry
 - Landscaping equipment
 - Snow and ice removal equipment
 - Some vehicle maintenance
- Custodial care for facilities when the need arises in situations including, but not limited to, emergency situations and/or as a substitute for absent custodians
- Processing Work Requisitions through verbal, paper and/or computerized format
- Provides a lead role while working with Buildings and Grounds staff in other job classifications to manage the District's Preventative Maintenance program
- Works with contractors who may be hired to assist the District in its maintenance program and repairs.
- Ability to respond to need for emergency repairs and snow removal tasks at any hour of the day or night as the need arises.
- Participates in the District's Facilities Equipment Preventative Maintenance program
- Participates in D158 O&M Department's weekend On-Call rotation program
- Job duties may be performed in varying weather conditions

Huntley Community School District 158
Job Description – Maintenance

- Other specific duties may be assigned based on the building or department in which the position is assigned as appropriate

Qualifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Education and/or Experience:

High school diploma or equivalent preferred.

Language Skills:

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of employees.

Mathematical Skills:

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.

Reasoning Ability:

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

Computer Skills:

To perform this job successfully, an individual should have knowledge of Microsoft and Google applications. Computer literacy and competent in the use of existing technology

Certificates, Licenses, Registrations:

Valid Illinois Driver's License and any other requirements for the position.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The employee must occasionally lift and/or move up to 50 pounds. The ability to sit or stand for long durations.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment varies.

Employee Signature

Date

Huntley Community School District 158
Job Description – Maintenance Grounds

Job Title: Maintenance Grounds
Department: Operation and Maintenance (OM)
Reports To: Director and Assistant Director OM
FLSA Status: Non-Exempt
Prepared by: HESPA and Administration
Prepared Date: 2023
Approved Date: May 18, 2023

Essential Duties and Responsibilities include the following;

- Primary point of contact with Athletic Director for the maintenance of the athletic facilities
- Lock and unlock assigned athletic areas/equipment and prepare for athletic events; ensure areas are ready to receive occupants
- Able to respond to requests from athletic department; to investigate and resolve and /or call the Technician assigned to campus or Operations and Maintenance office for assistance as the need arises
- Assists with management of safety and security of occupants in the building under the direction of the Athletic Director and/or the Operations and Maintenance Office
- Grounds Maintenance contractor performance surveillance
- Communicates concerns to Grounds Management’s representative on-site when problems arise
- Assists with athletic events
- Assist with processing work orders, building inspection reports, equipment reading logs and building work requests received from the Building Staff, Building Principal, Technician assigned to campus, Assist. Director, and Director of O&M. through verbal, paper and /or computerized format
- Participate in Preventative Maintenance of physical plant components as assigned by the Operations and Maintenance Office or Athletic Director
- Communication with building staff and organizers related to coordination of planning, setup and take down for special functions at the assigned building with District personnel and outside organizations in response to authorized facility use documentation (processed by others)
- Management of a good appearance for the assigned areas
- Assists with being actively involved in custodial and housekeeping work within the physical plant as required
- Assists with snow and ice removal as required
- Job duties may be performed in varying weather conditions
- Other specific duties may be assigned based on the building or department in which the position is assigned as appropriate.

Huntley Community School District 158
Job Description – Maintenance Grounds

Qualifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Education and/or Experience:

High school diploma or equivalent preferred.

Language Skills:

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of employees.

Mathematical Skills:

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.

Reasoning Ability:

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

Computer Skills:

To perform this job successfully, an individual should have knowledge of Microsoft and Google applications. Computer literacy and competent in the use of existing technology

Certificates, Licenses, Registrations:

Valid Illinois Driver's License and any other requirements for the position.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The employee must occasionally lift and/or move up to 50 pounds. The ability to sit or stand for long durations.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment varies.

Employee Signature

Date

Huntley Community School District 158
Job Description – Mechanic

Job Title: Mechanic
Department: Transportation
Reports To: Director of Transportation
FLSA Status: Non-Exempt
Prepared by: HESPA and Administration
Prepared Date: 2023
Approved Date: May 18, 2023

Essential Duties and Responsibilities include the following;

- Diagnose, remove, and assemble body and chassis components from any vehicle; clean, inspect, rebuild, and assemble new or original parts; reinstall components and make necessary adjustments
- Diagnose potential vehicle malfunctions (e.g. using computer diagnostic equipment) for the purpose of determining needed repairs and/or replacement
- Perform tune-ups
- Replaces and repairs brakes, steering repairs, electrical repairs, air conditioning, and heat repairs
- Replace or repair minor body parts, floors, fenders, and dents
- Service buses for maintenance
- Performs minor repairs as requested on daily vehicle inspection reports in a timely fashion
- Tire repairs; lube oil and filter changes; minor electrical repairs (bulbs, flashers, fuses); mirror replacement; minor road service
- Maintains maintenance and repair computer and paper records on vehicles as required.
- Performs tire work (e.g. changing) for the purpose of ensuring all buses and equipment are operating on safe tires
- Responds to emergency situations during and outside regular work hours for the purpose of resolving immediate safety concerns, including emergency breakdowns
- Assists in the starting of vehicles during winter months
- Coordinates with the Director of Transportation on warranty and recall service and yearly bus specs and bids
- Inspect and repair vehicles prior to Registry of Motor Vehicle inspections
- Maintain inventory of parts and supplies
- Must satisfactorily complete training necessary for Bus evacuation, First Aid, and CPR as required
- Job duties may be performed in varying weather conditions
- Other specific duties may be assigned based on the building or department in which the position is assigned as appropriate.

Huntley Community School District 158
Job Description – Mechanic

Qualifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Education and/or Experience:

High school diploma or equivalent preferred.

Language Skills:

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of employees.

Mathematical Skills:

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.

Reasoning Ability:

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations. Should be able to effectively read maps.

Computer Skills:

To perform this job successfully, an individual should have knowledge of Microsoft and Google applications. Computer literacy and competent in the use of existing technology

Certificates, Licenses, Registrations:

Valid Illinois Driver's License and any other requirements for the position

CDL License

Valid Bus Permit

Maintains IDOT requirements for bus driver licensure

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand; use hands to finger, handle, or feel and reach with hands and arms. The employee is occasionally required to walk; sit; climb or balance; stoop, kneel, crouch, or crawl; talk or hear and smell. The employee must frequently lift and/or move up to 50 pounds and in an emergency may be required to move up to 100 pounds. Specific vision abilities required by this job include close vision and depth perception.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment varies.

Employee Signature

Date

Huntley Community School District 158
Job Description – Paraprofessional

Job Title: Paraprofessional
Department: Special Services – Assigned Building
Reports To: Assigned Administrator
FLSA Status: Non-Exempt
Prepared by: HESPA and Administration
Prepared Date: 2023
Approved Date: May 18, 2023

Essential Duties and Responsibilities include the following;

- Works with the Special Education teacher to implement modifications of tests, classroom assignments, classroom activities, in a variety of educational/classroom settings per the IEP
- Assists the Special Education teacher to implement modifications and accommodations to assist students with achieving success of IEP goals, for example reading questions aloud, prompting or providing cues
- Works with the Special Education teacher to redirect student behavior as needed per IEP, in a variety of educational/classroom settings, utilizing a variety of behavior management techniques
- Works with students to reinforce material initially introduced by the teacher, reinforce concepts/lessons, read tests, assist with homework as directed in one on one or small group settings, under the direction of the Special Education teacher, using the hierarchy of prompts/supports
- Assists student(s) during group activities, fieldtrips, and lunch/recess in accordance with the IEP
- Assists students throughout the day, inside and outside the classroom, as directed by the IEP and supervisor
- Attends regular education classes with students who may be transitioned for one or more classes
- Assists with Data Collection on Special Education students per the IEP or needed for IEP decisions as directed
- Communicates with Special Education and Regular Education teacher regarding any special needs, concerns, progress of individual students
- Participates in staff development training programs, faculty meetings, and special events as assigned
- Assists the teacher with non-instructional classroom duties as appropriate; such as preparing copies or materials for use with special education students
- Assists students with arrival and departure organization, for example assignment notebooks, packing backpack, gathering materials
- Assists with student supervision as directed
- May be required to assist students with hygiene in accordance with the IEP
- If assigned to a 1:1 position, works with the student according to the IEP

Huntley Community School District 158
Job Description – Paraprofessional

- Other specific duties may be assigned based on the building or department in which the position is assigned as appropriate

Qualifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Education and/or Experience:

Completion of appropriate courses needed to obtain a Illinois Paraprofessional License or Equivalent.

Language Skills:

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of employees.

Mathematical Skills:

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.

Reasoning Ability:

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

Computer Skills:

To perform this job successfully, an individual should have knowledge of Microsoft and Google applications. Computer literacy and competent in the use of existing technology

Certificates, Licenses, Registrations:

Valid Illinois Driver's License and any other requirements for the position.

Valid Illinois Paraprofessional License or equivalent.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The employee must occasionally lift and/or move up to 50 pounds. The ability to sit or stand for long durations.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment varies.

Employee Signature

Date

Huntley Community School District 158
Job Description – Paraprofessional Media

Job Title: Paraprofessional - Media
Department: Assigned Building
Reports To: Assigned Administrator
FLSA Status: Non-Exempt
Prepared by: HESPA and Administration
Prepared Date: 2023
Approved Date: May 18, 2023

Essential Duties and Responsibilities include the following;

- Processes and organizes and shelve books, materials and equipment
- Enters and update data for circulation needs
- Prepares correspondence and reports as requested by the administration
- Assists with storage, maintenance and circulation of all learning resource center program materials
- Assists with annual inventories and withdrawal of materials
- Assists in preparing exhibits and displays
- Assists in use and maintenance of equipment
- Assume responsibility of student supervision as needed in the learning resource center
- Participates in work-related support training and activities
- Helps maintain an attractive and inviting school environment
- Promotes a positive relationship with students, staff and community
- Maintains learning resources center’s automated circulation system
- Assists in the locating of material as requested by staff and students
- Manages the circulation desk and checkout as needed by classes
- Repairs damaged or aging materials as needed
- Distributes overdue notices and maintain a record of payments
- Assists with promotional programs i.e. book fair
- Other specific duties may be assigned based on the building or department in which the position is assigned as appropriate

Qualifications:

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Huntley Community School District 158
Job Description – Paraprofessional Media

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. >

Education and/or Experience:

Completion of appropriate courses needed to obtain a Illinois Paraprofessional License or Equivalent.

Language Skills:

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of employees.

Mathematical Skills:

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.

Reasoning Ability:

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

Computer Skills:

To perform this job successfully, an individual should have knowledge of Microsoft and Google applications. Computer literacy and competent in the use of existing technology

Certificates, Licenses, Registrations:

Valid Illinois Driver's License and any other requirements for the position.

Valid Illinois Paraprofessional License or equivalent.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The employee must occasionally lift and/or move up to 50 pounds. The ability to sit or stand for long durations.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment varies.

Employee Signature

Date

Huntley Community School District 158
Job Description – Paraprofessional Multi-Tiered Systems of Support (MTSS)

Job Title: Paraprofessional - MTSS
Department: Assigned Building
Reports To: Assigned Administrator
FLSA Status: Non-Exempt
Prepared by: HESPA and Administration
Prepared Date: 2023
Approved Date: May 18, 2023

Essential Duties and Responsibilities include the following;

- Work with individual students or small groups to reinforce identified skills/goals through scientifically based interventions
- Push in to classrooms to support and work with individual students or small groups to reinforce identified skills as needed
- Collect data and assist with progress monitoring of individual students through assessments determined by the MTSS team
- Prepare instructional materials while following planned interventions
- Participate in training or professional learning as appropriate
- Collaborate and communicate with members of the MTSS team
- Function in compliance with state law, board policy, and administrative procedure
- Maintain confidentiality with student information and records
- Assist teachers in maintaining discipline and other functions
- Perform various clerical duties that are directly related to their position
- Other specific duties may be assigned based on the building or department in which the position is assigned as appropriate

Qualifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Education and/or Experience:

Completion of appropriate courses needed to obtain an Illinois Paraprofessional License or Equivalent.

Language Skills:

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of employees.

Mathematical Skills:

260

Huntley Community School District 158
Job Description – Paraprofessional Multi-Tiered Systems of Support (MTSS)

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.

Reasoning Ability:

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

Computer Skills:

To perform this job successfully, an individual should have knowledge of Microsoft and Google applications. Computer literacy and competent in the use of existing technology

Certificates, Licenses, Registrations:

Valid Illinois Driver's License and any other requirements for the position
Valid Illinois Paraprofessional License or equivalent

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The employee must occasionally lift and/or move up to 50 pounds. The ability to sit or stand for long durations.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment varies.

Employee Signature

Date

Huntley Community School District 158
Job Description – Registered Nurse

Job Title: Registered Nurse
Department: Health Services
Reports To: Principal of Assigned School
FLSA Status: Non-Exempt
Prepared by: HESPA and Administration
Prepared Date: 2023
Approved Date: May 18, 2023

Essential Duties and Responsibilities include the following;

- Provides direct professional nursing services, first aid, illness, and emergency care to students and staff in response to the nursing assessment and in accordance with professional standards, school policy and procedures, and state and local mandates
- Develops plans for student care based on the nursing process, which includes assessment, interventions, and identification of outcomes and evaluation of care
- The school nurse provides health related education to students and staff in individual and group settings and provides consultation to other school professionals, including food service personnel, physical education teachers, coaches, and counselors

Provide leadership in promoting health and safety, including a healthy environment including:

- Monitoring of immunizations
- Managing communicable diseases
- Assessing the school environment for safety to prevent injury and spearheading infection control measures
- Participate in the development of school safety plans

Provide quality health care and intervene with actual and potential health problems. Responsible for:

- Medication administration with appropriate documentation
- Health care procedures
- Development of Individualized Healthcare Plans (IHPs) in nursing language to direct nursing care for students as well as Emergency Care Plans (ECPs) written in lay language to guide the response of unlicensed personnel in a health-related emergency.
- Vision hearing and hearing screenings as required by ISBE and IDPH
- Maintain accurate health records including immunizations, physicals and medical conditions
- Completes accident/incident reports for students

Provides health services, information and counseling in an effective and positive manner to enhance the health and wellness of the school community:

- Maintains confidentiality regarding all school and health-related issues
- Maintains a medical record of student/staff visits and student health files
- Maintains the daily environment of the health office facility and supplies
- Utilizes existing technology effectively in the performance of duties
- Makes appropriate assessment and referrals for suspected abuse/neglect as a mandated reporter

Huntley Community School District 158
Job Description – Registered Nurse

- Maintains communication with all stakeholders
- Compiles data for the McHenry County Department of Health for statistical purposes
- Pursue professional development to provide the best possible care for the student population

Additional responsibilities for a School Nurse with Illinois IEP Privileges PK -21: Participation in student's Individual Educational Program (IEP) including determining the medical, school health, and/or school nurse services that should be provided during the school day and developing a proposed plan that provides for specific accommodations, modifications, or interventions to be implemented when educationally relevant medical findings are the result of the review, which shall include annual goals, short-term objectives, and ongoing evaluation.

Qualifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactory. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Education and/or Experience:

Baccalaureate Degree required or Associate Degree Nurse in a BSN completion program
Associate Degree Nurse with previous School Nurse experience
Minimum 2 years' experience in a clinical setting

Language Skills:

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of employees of organization.

Mathematical Skills:

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.

Reasoning Ability:

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

Computer Skills:

To perform this job successfully, an individual should have knowledge of Microsoft and Google applications. Computer literacy and competency in use of existing technology

Certificates, Licenses, Registrations:

Current Registered Nurse licensure in State of Illinois
Current CPR program completion
Illinois Certification as a Vision and Hearing screening technician preferred
Non-PEL Registered Nurse – IEP Privileges PK-21 preferred

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The employee must occasionally lift and/or move up to 50 pounds. The ability to sit or stand for long durations.

Huntley Community School District 158
Job Description – Registered Nurse

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment varies.

Employee Signature

Date

Huntley Community School District 158
Job Description – Nurse Team Lead

Job Title: Nurse Team Lead
Department: Health Services
Reports To: Assigned Administrator
FLSA Status: Non-Exempt
Prepared by: HESPA and Administration
Prepared Date: 2023
Approved Date: May 18, 2023

Essential Duties and Responsibilities include the following:

- Coordinate annual district state reports as mandated
- Implement, review and assist in updating district policies and procedures regarding health services and medication administration
- Observe the administration and maintenance of student health records, significant conditions and reactions, and notifies Administration of problematic treatments and significant incidents
- Infection control (procedures, letters) for outbreaks as they occur
- Hearing machine calibration annually (May)
- Sharps (biohazard) disposal; ensure district is following regulated disposal procedure and keep accurate records for district waste
- Collaborate with district administration on recommendations on staffing, placements, etc.
- Integrates evidence and research findings into nursing practice by using current evidence-based nursing knowledge, including nursing findings to guide practice
- Identifies clinical problems and participates in data collections
- Collaborates with stakeholders (administration, colleagues, parents, health care providers, community)
- Functions as a liaison between school, families, community, MCDH
- Advocates for school health when working with multidisciplinary teams (i.e. Wellness team, MCDH, District Safety team)
- Demonstrates leadership in professional settings
- Participates in district teams/committees, ie: Concussion Oversight Team, Wellness Committee
- Be familiar with and utilize information from the ANA, NASN, IASN and ISBE to maintain best practice
- Assist with orienting new nurses and sub-nurse
- Other specific duties may be assigned based on the building or department in which the position is assigned as appropriate

Huntley Community School District 158
Job Description – Nurse Team Lead

Additional responsibilities for a School Nurse with Illinois IEP Privileges PK -21: Participation in student's Individual Educational Program (IEP) including determining the medical, school health, and/or school nurse services that should be provided during the school day and developing a proposed plan that provides for specific accommodations, modifications, or interventions to be implemented when educationally relevant medical findings are the result of the review, which shall include annual goals, short-term objectives, and ongoing evaluation.

Qualifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactory. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Education and/or Experience:

Baccalaureate Degree required or Associate Degree Nurse in a BSN completion program
Associate Degree Nurse with previous School Nurse experience
Minimum 2 years' experience in a clinical setting

Language Skills:

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of employees of organization.

Mathematical Skills:

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.

Reasoning Ability:

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

Computer Skills:

To perform this job successfully, an individual should have knowledge of Microsoft and Google applications. Computer literacy and competency in use of existing technology

Certificates, Licenses, Registrations:

Current Registered Nurse licensure in State of Illinois
Current CPR program completion
Illinois Certification as a Vision and Hearing screening technician preferred
Non-PEL Registered Nurse – IEP Privileges PK-21 preferred

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The employee must occasionally lift and/or move up to 50 pounds. The ability to sit or stand for long durations.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment varies.

Employee Signature

266

Date

Huntley Community School District 158
Job Description – Paraprofessional Job Coach

Job Title: Paraprofessional Job Coach
Department: Special Services
Reports To: Assigned Administrator
FLSA Status: Non-Exempt
Prepared by: HESPA and Administration
Prepared Date: 2023
Approved Date: May 18, 2023

Essential Duties and Responsibilities include the following;

- Supervise training sites, monitor student progress, task analysis and train students in areas of employability
- Provide support to students placed in the community including site visits, feedback on work performance, problem resolution and instruction in appropriate work behavior
- Assist students and employers to establish natural support systems on the job and in the community
- Provide employers with information that will assist students to improve their work performance
- Works as a liaison between student, parents, teachers and employers to obtain and maintain jobs
- Monitor student job locations for the purpose of ensuring compliance with pertinent child labor laws, insurance guidelines and safety
- Assist teachers and related staff to developing and monitoring IEP goals and the development of vocational skills
- Attends meetings as necessary
- Prepare a variety of reports to communicate information to teachers, staff and parents
- Assist students in the development of vocational skills (e.g. work requirements, composing resumes, interviewing skills, self-determination, etc.) for the purpose of enhancing their readiness for employment.
- Completes on-the-job evaluations for students on a regular/daily basis
- Other specific duties may be assigned based on the building or department in which the position is assigned as appropriate

Qualifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Education and/or Experience:

Completion of appropriate courses needed to obtain a Illinois Paraprofessional License or Equivalent.

Language Skills:

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of employees.

Mathematical Skills:

Huntley Community School District 158
Job Description – Paraprofessional Job Coach

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.

Reasoning Ability:

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

Computer Skills:

To perform this job successfully, an individual should have knowledge of Microsoft and Google applications. Computer literacy and competent in the use of existing technology

Certificates, Licenses, Registrations:

Valid Illinois Driver's License and any other requirements for the position.

Valid Illinois Paraprofessional License or equivalent.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The employee must occasionally lift and/or move up to 50 pounds. The ability to sit or stand for long durations.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment varies.

Employee Signature

Date

Huntley Community School District 158
Job Description – Router/Dispatcher

Job Title: Router/Dispatcher
Department: Transportation
Reports To: Director of Transportation
FLSA Status: Non-Exempt
Prepared by: HESPA and Administration
Prepared Date: 2023
Approved Date: May 18, 2023

Essential Duties and Responsibilities include the following;

- Communicates regularly and professionally with parents on bus stop changes or concerns
- Communicates regularly with staff on route changes and student enrollment changes
- Explains route information to sub drivers
- Daily placement of rotating sub drivers on resource sheet
- Knowledge of the necessary technology utilized in the transportation department
- Assists and cooperates with any investigation or reports, which need completion after any incident and/or accident
- Coordinate with other departments and outside sources for the scheduling of all trips (athletic, field and special needs, etc.)
- Other specific duties may be assigned based on the building or department in which the position is assigned as appropriate

Qualifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Education and/or Experience:

High school diploma or equivalent preferred.

Language Skills:

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of employees.

Mathematical Skills:

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.

Reasoning Ability:

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

Huntley Community School District 158
Job Description – Router/Dispatcher

Computer Skills:

To perform this job successfully, an individual should have knowledge of Microsoft and Google applications. Computer literacy and competent in the use of existing technology

Certificates, Licenses, Registrations:

Valid Illinois Driver's License and any other requirements for the position.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The employee must occasionally lift and/or move up to 50 pounds. The ability to sit or stand for long durations.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment varies.

Employee Signature

Date

Huntley Community School District 158
Job Description – Secretary

Job Title: Secretary
Department: Building/District office
Reports To: Assigned Administrator
FLSA Status: Non-Exempt
Prepared by: HESPA and Administration
Prepared Date: 2023
Approved Date: May 18, 2023

Essential Duties and Responsibilities include the following;

- Works closely with their director supervisor and team to assure completion of all office responsibilities related to the assigned location
- Greets visitors to school, determines nature of business, directs visitors to destination, and processes personal information through the district’s security system to ensure building safety
- Provides positive public relations with multiple stakeholders across the district and community
- Answers telephone to provide information, take message, or transfer calls
- Knowledgeable of the school district’s policies and procedures
- Completes all necessary reports as requested by the direct supervisor
- Maintains financial records as requested
- Draft communications as needed
- Places necessary orders of materials and supplies
- Maintains strict confidentiality
- Prepares and processes requisitions and purchase orders as needed
- Maintains the necessary filing systems in the assigned office
- Assists with the filing as necessary
- Assists with maintaining inventories as necessary.
- Attends meetings as necessary
- Other specific duties may be assigned based on the building or department in which the position is assigned as appropriate

Qualifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Education and/or Experience:

High school diploma or equivalent preferred.

Huntley Community School District 158
Job Description – Secretary

Language Skills:

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of employees.

Mathematical Skills:

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.

Reasoning Ability:

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

Computer Skills:

To perform this job successfully, an individual should have knowledge of Microsoft and Google applications. Computer literacy and competent in the use of existing technology

Certificates, Licenses, Registrations:

Valid Illinois Driver's License and any other requirements for the position.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The employee must occasionally lift and/or move up to 50 pounds. The ability to sit or stand for long durations.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment varies.

Employee Signature

Date

Huntley Community School District 158
Job Description – Student Assistant/Bus Aide

Job Title: Student Assistant/Bus Aide
Department: Transportation
Reports To: Director of Transportation
FLSA Status: Non-Exempt
Prepared by: HESPA and Administration
Prepared Date: 2023
Approved Date: May 18, 2023

Essential Duties and Responsibilities include the following;

- Supervises students on the bus
- Assist students getting to their assigned seats and secured in their seat

- Assists with wheelchair loading and unloading
- Understands mechanical function and safely operate wheelchair lifts
- Assist with maintaining positive student behavior
- Interacts effectively with students and staff

- Maintains a positive interaction with all stakeholders

- Trained in and utilize, when necessary, non-violent crisis prevention techniques to deescalate volatile situations
- Job duties may be performed in varying weather conditions

- Other specific duties may be assigned based on the building or department in which the position is assigned as appropriate

Qualifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Education and/or Experience:

High school diploma or equivalent preferred.

Language Skills:

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of employees.

Mathematical Skills:

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.

Huntley Community School District 158
Job Description – Student Assistant/Bus Aide

Reasoning Ability:

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

Computer Skills:

To perform this job successfully, an individual should have knowledge of Microsoft and Google applications. Computer literacy and competent in the use of existing technology

Certificates, Licenses, Registrations:

Valid Illinois Driver's License and any other requirements for the position.

Physical Demands:

While performing the duties of this job, the employee is frequently required to stand; use hands to finger, handle, or feel and reach with hands and arms. The employee is occasionally required to walk; sit; climb or balance; stoop, kneel, crouch, or crawl; talk or hear and smell. The employee must frequently lift and/or move up to 50 pounds and in an emergency may be required to move up to 100 pounds. Specific vision abilities required by this job include close vision and depth perception.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment varies.

Employee Signature

Date

Huntley Community School District 158
Job Description – Van Driver

Job Title: Van Driver
Department: Transportation
Reports To: Director of Transportation
FLSA Status: Non-Exempt
Prepared by: HESPA and Administration
Prepared Date: 2023
Approved Date: May 18, 2023

Essential Duties and Responsibilities include the following;

- Must pass written exam at DMV for a Class B Endorsement 10 or less passenger van
- Road test at DMV for
 1. Under hoods
 2. Pre-trips
 3. Skills
 4. Behind the Wheel
- Take the 8 hours Initial class through the Regional Superintendent Office
- Complete the Map 21 federal guideline program
- Pass an IDOT physical examination
- Drive daily routes and / or approved trips, as assigned, and transport only authorized students and passengers.
- Drive daily routes and / or approved trips, as assigned, and transport only authorized students and passengers.
- Perform daily pre-trip inspection of both the outside and inside of assigned vehicle. Maintain cleanliness of the assigned vehicle, and keep free of debris.
- Maintain order and control while driving, and correct student behavior. Report students to the Principal and transportation office, when necessary
- Regulate heating, lighting, and ventilating systems for passenger comfort
- Comply with local traffic regulations, and school district guidelines
- Other duties may be assigned

Qualifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Education and/or Experience:

High school diploma or equivalent preferred.

Language Skills:

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of employees.

Mathematical Skills:

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.

Reasoning Ability:

Huntley Community School District 158
Job Description – Van Driver

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

Computer Skills:

To perform this job successfully, an individual should have knowledge of Microsoft and Google applications. Computer literacy and competent in the use of existing technology

Certificates, Licenses, Registrations:

Valid Illinois Driver's License and any other requirements for the position.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The employee must occasionally lift and/or move up to 50 pounds. The ability to sit or stand for long durations.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment varies.

Employee Signature

Date

**ASSOCIATE SUPERINTENDENT
EMPLOYMENT CONTRACT
2023-2028**

THIS CONTRACT is made this 18th day of May, 2023 between the BOARD OF EDUCATION OF HUNTLEY COMMUNITY SCHOOL DISTRICT NO. 158, MCHENRY AND KANE COUNTIES, ILLINOIS, hereinafter referred to as the "Board" and **Jessica Lombard**, hereinafter referred to as the "Associate Superintendent" or "Interim Superintendent" as applicable. This contract shall be effective July 1, 2023 and shall replace any prior employment contract between the parties.

A. EMPLOYMENT AND COMPENSATION

1. The Board hereby employs the Associate Superintendent for the term commencing on July 1, 2023, and terminating on June 30, 2028. The base annual salary of the Associate Superintendent shall be one hundred eighty three thousand four hundred eleven dollars and fifty seven cents. (**\$183,411.57**) for the 2023-2024 school year. The base annual salary shall be increased by the percentage equal to that of the Board approved administrator raises per annum for successive years of the Contract.

Additionally, the board hereby employs Jessica Lombard as Interim Superintendent for the term commencing July 1, 2023, and terminating on June 30, 2024. The additional compensation to be paid will be thirty six thousand five hundred and eighty eight dollars and 43 cents (\$36,588.43). During this interim period the duties and responsibilities shall be those incidental to the office of the Superintendent of Schools, those set forth in the job description, those duties contained in Board Policy, as adopted, the attainment of the student performance and academic improvement goals set forth in this Agreement, those obligations imposed by the laws of the State of Illinois upon the Superintendent, and to perform other professional duties customarily performed by a Superintendent of Schools as from time to time may be assigned to the Superintendent by the Board. The Interim Superintendent shall have charge of the administration of the School District under the policies of the board. She shall direct and assign, place and transfer all employees, and shall organize and administer the affairs of the School District as best serves the School District consistent with Board Policy. She shall, from time to time, suggest regulations, rules and procedures deemed necessary for the well-ordering of the School District.

The salary shall be payable in equal installments, in accordance with the rules of the Board governing payments of other certified staff members for the professional staff in the District; and the Associate Superintendent hereby accepts employment upon the terms and conditions hereinafter set forth.

2. In addition to the salary paid by the Board as expressed in Section A,1., the Board shall pick up and pay, on the Associate Superintendent's behalf, the Associate Superintendent's entire nine percent (9.0%) contribution to the Illinois Teachers' Retirement System pension fund ("TRS") during the term of this Agreement. It is the intention of the parties to qualify all such payments picked up and paid by the Board on the Associate Superintendent's behalf as employer payments pursuant to Section 414(h) of the *Internal Revenue Code of 1986*, as amended. The Associate Superintendent shall have no right or claim to the funds so remitted, except as they may subsequently become available upon retirement or resignation from the Illinois Teachers' Retirement System. Both parties acknowledge that the Associate

Superintendent did not have the option of choosing to receive the contributed amounts directly, instead of having such contributions paid by the Board to the Illinois Teachers' Retirement System, and further acknowledge that such contributions are made as a condition of employment to secure the Associate Superintendent's future services, knowledge and experience.

The Board will pick up and pay on behalf of the Associate Superintendent his/her entire contribution to the Teachers' Health Insurance Security ("THIS") fund. The Board will remit THIS contribution to the TRS as the funds' collection agent. In accordance with Section 10-23.8 and 10-23.8a of the Illinois School Code, this Agreement is performance-based linked to student performance and academic improvement of the District. The Associate Superintendent shall strive to meet the goals during the term of this Agreement. The parties agree the goals and indicators are linked to student performance and academic improvement of the District.

3. Annually the Associate Superintendent, with the assistance of her administrative team, shall:
 - (a) evaluate student performance, which shall include but not be limited to student performance on standardized tests such as performance on the applicable state assessment test, completion of the curriculum, attendance and dropout rates;
 - (b) review the curriculum and instructional services of the District; and
 - (c) report to the Board on her findings as to (i) student performance and (ii) recommendations, if any, for curriculum or instructional changes as a result of her evaluation of student performance.

In addition, the parties agree the Associate Superintendent and Board shall develop specific goals for the Associate Superintendent that are designed to enhance District-wide student performance and academic improvement as well as the indicators to measure same. The goals and indicators shall be reduced to writing and become an amendment to this Agreement. The Associate Superintendent shall provide the Board with a draft proposal for the goals and indicators by the October board meeting for the first year of the contract and by the July board meeting for each successive year of the contract. After review of the Associate Superintendent's proposed goals, the Board shall establish any additional goals as the Board finds appropriate.

4. Any salary or other adjustment or modification made during the life of this Contract shall be in the form of a written amendment and shall become a part of this Contract, but such adjustment or modification shall not be construed as a new Contract with the Associate Superintendent, nor as an extension of the termination date of this Contract.
5. During the term of this Contract, the Associate Superintendent shall hold a valid and properly registered certificate issued by the State of Illinois Teachers' Certification Board qualifying her to act as Associate Superintendent in the School District.
6. The Associate Superintendent represents that he/she is not under Contract with any other school district for any portion of the term covered by this Contract. The Associate Superintendent further represents that all information provided to the District in the process of application for employment was true and complete.

B. **BENEFITS**

1. The Board will provide the Associate Superintendent with the following benefits:
 - a. Full family hospitalization and medical insurance, and group dental insurance, as provided under any program effective in the District. Where the Contract is not renewed, full family hospitalization and medical insurance and group dental insurance will be terminated on June 30, 2028. In the event the Associate Superintendent's Contract is renewed there will be no break in insurance coverage between the end of the current Contract and the start of the subsequent Contract. In the event that any health reform legislation or other law shall prohibit, otherwise restrict, or result in a penalty or other cost to the Board from providing the insurance benefit herein described, the Board retains the right to limit participation of the Associate Superintendent and her beneficiaries in the district Health Plans to the same terms and conditions provided to other certified employees. In such event, the monetary equivalent of the difference in premium cost for the Associated Superintendent's elected coverage shall be paid to the Associate Superintendent as salary to the extent that any such additional payment does not result in a penalty or other cost to the Board from TRS.
 - b. Term life insurance in the amount of \$250,000.00. Additional life insurance may be purchased at the expense of the individual.
 - c. Long Term Disability (LTD), the Board shall provide and pay the premiums for LTD as provided to certified members of the professional staff.
2. The Board shall reimburse the Associate Superintendent for reasonable monthly expenses incurred in the performance of his/her duties. Substantiation of all expenses incurred pursuant to this provision shall be made by the Associate Superintendent in accordance with the regulations of the *Internal Revenue Code*, as amended. Approved mileage shall be reimbursed at the recognized IRS rate.
3. The Associate Superintendent shall be entitled to all legal school holidays specified on the Board-approved school calendar.
4. The Associate Superintendent shall be entitled to a paid vacation of twenty (20) working days annually, exclusive of legal holidays. Vacation shall be taken, subject to the approval of the Superintendent. During the 2023-2024 school year, vacation in excess of five (5) consecutive school days occurring during the student attendance year shall be subject to prior approval of the Board President. Up to ten (10) unused vacation days may carry over to a subsequent contract year.
5. Unused carryover vacation days shall be transferred to sick leave days on July 1st of the following school year.
6. The Associate Superintendent shall be granted sick leave, as defined in Section 24-6 of the *School Code*, of fourteen (14) working days per year which may be accumulated up to 340 days. Up to 40 days of unused sick leave not reported to TRS for service credit will be reimbursed at \$15.00 per day upon retirement, payable after the final paycheck.

7. The Associate Superintendent shall be entitled to personal days of two (2) working days per year, exclusive of legal holidays, which if not used, will accumulate up to 4 days per year. Any unused personal days over 4 will transfer to sick balance on July 1st of each year.
8. The Associate Superintendent shall be entitled to two (2) bereavement leave days per school term without loss of pay. If more than two (2) days of bereavement leave are necessary, such days will be deducted from the Associate Superintendent's accumulated sick leave.
9. The District complies with the Illinois School Code of Illinois Section 10-20.7 and provides further that there shall be no loss in salary or benefits due to jury duty.
10. The Associate Superintendent shall be entitled to membership in one professional organization of his/her choice at District expense.
11. The Associate Superintendent is expected to attend appropriate professional meetings at the local and state levels, and, subject to prior Board approval, at the national level. All reasonable expenses incurred shall be paid by the Board.
12. From the annual salary stated in paragraph A.1 of this Contract, the Associate Superintendent may authorize a salary reduction in order that the Board may purchase an annuity policy for the Associate Superintendent as described in Section 403 (b) or Section 457 of the *Internal Revenue Code*.
13. The Associate Superintendent is encouraged to participate in local civic and fraternal organizations in the interest of promoting a better understanding of the District and its concerns. Subject to its prior approval, the Board shall pay the dues incurred through membership of one (1) such organization.
14. The Associate Superintendent shall be allowed such other privileges, leaves, and fringe benefits as are commonly extended to other District certified professional personnel.
15. The Board of Education feels that the successful implementation of the District Strategic Plan is vital. If all elements of the Strategic Plan are addressed appropriately, then the Board feels there should be a performance bonus. This Strategic Plan performance pay will be calculated using the same methodology as that used for the HESPA employees.

C. **POWERS AND DUTIES**

1. The Associate Superintendent shall supervise the operation of attendance centers as the Board or Superintendent shall determine necessary and shall as his/her primary responsibility the improvement of instruction. The Associate Superintendent shall also assume administrative responsibilities and instructional leadership, under the supervision and direction of the Superintendent and in accordance with the laws of the State of Illinois and the policies, rules and regulations of the Board for the planning, operation and evaluation of the education program of his/her assigned attendance area.
2. The Associate Superintendent shall submit recommendations, as requested, to the Superintendent concerning the appointment, retention, promotion and assignment of all personnel assigned to his/her attendance centers and shall keep such other registers, records and other reports as may be directed by the Superintendent and the Board or required by law.
3. The Associate Superintendent shall devote his/her time, attention, and energy to the business of the School District and related professional activities. The Associate Superintendent, with the permission of the Board, may attend university courses, seminars, or other professional growth activities; serve as a consultant to another district or educational agency for a short-term duration without loss of salary; lecture; and engage in writing activities and speaking engagements. The Associate Superintendent may not jeopardize the functioning of the School District by any lengthy and conspicuous absence for such professional activities.

D. **RE-APPOINTMENT**

1. The Board and Associate Superintendent may mutually agree to extend the employment of the Associate Superintendent. In such event, the Board shall take specific action to discontinue this Contract and enter into a new contract of employment.
2. In the event the Board determines not to extend the employment of the Associate Superintendent, this Contract shall expire on June 30, 2028. The Associate Superintendent shall receive notice of intent not to renew his/her employment in accordance with the requirements of the *School Code*.

E. **TERMINATION**

1. This employment Contract may be terminated during its term by:
 - a. Mutual agreement;
 - b. Permanent disability (inability to perform essential job functions with or without reasonable accommodation);
 - c. Discharge for cause; or
 - d. Death.

2. Discharge for cause during the term of this Contract shall be for any conduct, act, or failure to act by the Associate Superintendent which is detrimental to the best interests of the School District. Reasons for discharge for cause shall be given in writing to the Associate Superintendent, who shall be entitled to notice and a hearing before the Board to discuss such causes. If the Associate Superintendent chooses to be accompanied by legal counsel, she shall bear any costs therein involved. The Board hearing shall be conducted in executive session.
3. The termination and/or reclassification at the end of the term of this Contract shall be as provided by law.
4. This Contract is only for the period stated and the Associate Superintendent agrees that the execution of this Contract does not create any expectancy of continued employment as Associate Superintendent for the School District beyond the date of employment specified in this Contract, that any continuation of employment beyond the expiration date of this Contract is vested solely in the Board and that no tenure rights to any continued employment as Associate Superintendent accrue to the Associate Superintendent by the nature of this Contract for any period beyond the expiration date specified in this Contract.

F. **NOTICE**

Any notice required to be given under this Contract shall be deemed sufficient if it is in writing and sent by mail to the last known residence of the Associate Superintendent or the President of the Board.

G. **COMPLETE UNDERSTANDING**

This Contract contains the complete understanding between the parties with respect to the subject matter hereof and supersedes any prior Contracts or understandings between them as of the effective date of this Agreement.

H. **DISSOLUTION OF PRIOR CONTRACTS**

By entering into this Contract, the parties hereto agree that all predecessor contracts shall be null and void and shall be superseded by the terms of this Contract as of the effective date of this contract.

I. **SEVERABILITY CLAUSE**

If any provision of this Contract is held to be invalid, void or unenforceable, in whole or in part, the remaining provisions of the Contract shall not be affected thereby and shall continue in full force and effect.

J. **CONTRACTUAL CAPACITY**

The Parties agree that each has entered into this Contract voluntarily and knowingly and with the full and complete authority and contractual capacity to do so.

K. **APPLICABLE LAW**

This Contract shall be governed by the laws of the State of Illinois.

L. **EXECUTION**

This Contract may be executed in multiple counterparts, and a set of counterparts bearing the signatures of each party hereto shall constitute the Contract as if the Parties had signed a single document.

IN WITNESS WHEREOF, the parties have executed this Contract on the date written above.

**BOARD OF EDUCATION OF
HUNTLEY COMMUNITY SCHOOL
DISTRICT 158, MCHENRY AND KANE
COUNTIES, ILLINOIS**

**Jessica Lombard,
Associate Superintendent**

By: _____
Andrew Bittman, President

ATTEST:

By: _____
Gina Galligar, Secretary