

# Finance Agenda

**Date:** Thursday, May 4, 2023

**Meeting:** Committee of the Whole with Closed Session as per OMA and 5ILCS120/2c

**Time:** 6:00 PM

**Location:** District Office  
650 Dr. John Burkey Drive  
Door 2  
Algonquin, IL 60102

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**Mission Statement:** Our learning community will educate and empower all students always.

**Board of Education Members:** President, Mr. Paul Troy; Vice President, Mr. Sean Cratty; Secretary, Mrs. Melissa Maiorino; Mr. Rich Bobby; Mr. Andy Fekete; Mrs. Laura Murray

## Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (Mr. Bittman)  
Call to Order the Committee of the Whole meeting for **Thursday May 4, 2023**, at \_\_\_ p.m.  
A quorum must be met.  
**Roll Call: Ayes / Absent / Motion** \_\_\_\_\_  
**Members:** Mr. Cratty, Mr. Quagliano, Mr. Troy, Mrs. Murray, Mrs. Galligar, Mr. Bittman, Mr. Thompson
2. **Pledge of Allegiance** ( Mr. Bittman)
3. **Academic Spotlight** - (Dr. Zehr) 3  
Employee Recognition
4. **Public Comment** (Mr. Bittman)  
As per Policy 2:230, public comment can be made during this portion of the meeting. The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints.
5. **Revision and Adoption of the Agenda (A)** ( Mr. Bittman)  
Motion to adopt the agenda as presented or with changes.  
**Voice Call: Ayes / Nays / Motion** \_\_\_\_\_  
**Recommendation:** Seeking approval of the agenda. \_\_
6. **Finance Committee** (Mr. Quagliano-chair, Mr. Bittman, Mr. Thompson) 8
  1. **Payables (A)** (Mr. Altmayer) 8  
The Finance Committee is submitting the purchase orders at \$282,995.97; imprest checks at \$121,584.85; accounts payable at \$13,838.84; and disbursements issued at \$9,500,905.52; for review and seeking approval to move forward.
  2. **Monthly Fiscal Updates (R)** (Mr. Altmayer) 109  
Mr. Altmayer will provide the monthly fiscal updates and the Activity Fund Balance Report.
  3. **Revenue & Expenditures Report (R)** (Mr. Altmayer) 120  
Monthly report for review and comment.
  4. **Revenue Contract (A)** (Mr. Altmayer) 140  
Mr. Altmayer will seek approval of the fundraising contracts as presented.
7. **Building and Grounds (B&G) Committee** (Mr. Troy- chair, Mr. Quagliano, Mr. Cratty) 144
  1. **O&M Updates (R)** (Mr. Renkosik) 144  
Mr. Renkosik will report on O&M project updates.  
**Recommendation:** For informational purposes only.
  2. **Change Order No. 1 to Roof System Replacement Bid # 2022-68 (A)** (Mr. Renkosik) 153  
Mr. Renkosik will present the Roof System Replacement to the Board.

**Recommendation:** Seeking approval at the next Regular Meeting.

3. **Alarm Monitoring Services Contract (A)** (Mr. Renkosik) **156**  
Mr. Renkosik will present the Fox Valley Fire's proposal for a five-year contract for upgrading the burglar alarm to wireless communication and monitoring services for a five-year term.  
**Recommendation:** Seeking approval at the next Regular Meeting.
8. **Policy Committee** (Mr. Bittman-chair, Mr. Quagliano, Mrs. Murray)
  1. **Recommended Changes for Board Policy (A)** (Dr Rowe) **169**  
**PRESS Updates - March 2023, Issue 111**
9. **Curriculum and Instruction Committee** (Mr. Thompson-chair, Mrs. Galligar, Mr. Troy)
  1. **Regional Safe School Program (A)** (Ms. Lombard) **247**  
Ms. Lombard will present the resolution authorizing participation in the McHenry County Regional Safe School program.  
**Recommendation:** Seeking approval at the next Regular Meeting.
  2. **Partner for Prevention (A)** (Ms. Lombard) **249**  
Ms. Lombard will present the Partner for Prevention agreement to the Board.  
**Recommendation:** Seeking approval at the next Regular Board Meeting.
10. **Legislation Committee** (Mr. Bittman-chair, Mr. Quagliano, Mrs. Murray)
  1. **Legislation Updates (R)**  
Legislative updates will be given.
11. **Board of Education** ( Mr. Bittman)
  1. **Minutes (A)** **254**  
The following meeting minutes have been prepared for review and approval.  
**Recommendation:** Seeking approval of the Board at their next regular meeting.
12. **New Business**
13. **Closed Session / Roll Call (A)** ( Mr. Bittman)  
Move to enter into Closed Session at \_\_ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel; (2) Collective negotiating matters; (9) Student Disciplinary; (11) Litigation; (21) Discussion of minutes of meetings lawfully closed under this Act.  
**Roll Call: Ayes / Nays / Absent / Motion** \_\_
  1. **Exit Closed Session / Voice Call (A)** (Mr. Bittman)
14. **Resume in Public Session / Roll Call (A)** ( Mr. Bittman)  
Resume the Committee of the Whole meeting at \_\_ p.m.  
**Roll Call: Ayes / Absent / Motion** \_\_\_\_\_
15. **Adjournment (A)** ( Mr. Bittman)  
Motion to adjourn the meeting at \_\_ p.m.  
**Voice Call: Ayes / Nays / Motion** \_\_



**Huntley Community School District 158- Board of Education  
 Committee of the Whole Meeting – May 4, 2023  
 Academic Spotlight – Employee Recognition**

Staff members who are being recognized at the Committee of the Whole Meeting:

**Retirement**

Jeffrey	Beam
Laura	Brummer
Maggie	Campos
Margaret	Charpentier
Judith	Gallois
Julie	Henning
Cindy	Josephsen
Deborah	Kent
Shari	Kent
Jill	Lamb
Susan	Ludtke
Marlo	Madonia Scott
Shelly	Montello
Diane	Neumann
Cathie	O'Malley
Darlene	Pfaff
John	Robinson, Sr.
Debra	Salm
Jennifer	Silka
Gwendolyn	Taylor

**30 Years of Service**

Scott	Iddings
Diane	Jewell

**25 Years of Service**

Cynthia	Botterman
Matthew	Elder
Ryan	Frederick
Chad	Hanson
Pamela	Jorgensen
Chris	Karns
Valerie	Lindquist
Robin	Maxwell
Deborah	McGowan
Kayrn	Meyer
Emily	Moore
Karen	Suarez
Jennifer	Wilkinson

Staff members who are being recognized at their building:

**20 Years of Service**

Christine	Baran
Kara	Burg
Lynda	Byrne
Beverly	Cannalte

Janet	Christophersen
Nicole	Crome
Angela	Dachman
Valorie	Davis



**Huntley Community School District 158- Board of Education  
 Committee of the Whole Meeting – May 4, 2023  
 Academic Spotlight – Employee Recognition**

Jennifer	Dyer
Deardre	Dziwlik
Kate	Feinstein
Karen	Goldfarb
Amy	Goldstein
Kristopher	Grabner
Kimberly	Jakubowski
Dedra	Jereb
Jessica	Kapachinski
Michelle	Kish
Lori	Knasiak
Beth	Knott
Tina	Mendoza
Jeffrey	Mennenoh
Rebecca	Nickol

Shandon	Nixon
Cathy	Oddo
Amanda	Oltman
Donna	Owensby
Jennifer	Pate
Adam	Reed
Mary	Reilly
Jeanne	Richards
Kallie	Schaap
Judy	Taylor
Tiffany	Van Yzendoorn
Mary	Vlaming
Jacqueline	Walkington
Andrea	Wolfe-Schlosser

**15 Years of Service**

Lisa	Albanese
Remil	Babu
Matthew	Banas
Peggy	Bergquist
Marcus	Boynton
Mary	Conoboy
Melissa	Daughaday
Jaime	DeBlicck
Christopher	Duncan
Elizabeth	Fishman
Cynthia	Fitzgerald
Rita	Gore
Jeralynn	Gosser
Jill	Hajek
Carlie	Hall
Kathleen	Henn
Carrie	Hernandez

John	Jacob
Molly	Jarosz
Martha	Johnson-Neie
Laura	Kent
Joseph	Krausert
Lisa	Kunde
Amanda	Lemke
Jessica	Miller
Jennifer	Miller
Carolyn	Pagnotta
Alicia	Parker
Erin	Pawelko
Cliff	Pawlak
Jennifer	Piers
Timothy	Porsche
Mary	Price
Annette	Rizzo



**Huntley Community School District 158- Board of Education  
 Committee of the Whole Meeting – May 4, 2023  
 Academic Spotlight – Employee Recognition**

Jennifer	Rock
Thomas	Rodriguez
Lori	Roeser
Megan	Roggenbuck
Lori	Roleck
Maria	Romero
Elizabeth	Schlotman
Therese	Schwerzler
Catherine	Shamhart
Anne	Sharkey
George	Shephard
Deborah	Simboli

Penny	Smith
Holly	Spoeth
Ryan	Starnes
Steven	Sturm
Heather	Subleski
Bethany	Sund
Danielle	Tiedje
Sandra	Vitucci
Ahlea	Voltaire
Camille	Whiteside
Tamera	Wyman

**10 Years of Service**

Jaclynn	Avner
Christina	Bessey
Christina	Bidinger
Jennifer	Boyd
Christopher	Budzynski
Meighan	Butler
Gabriela	Cardenas
Kendra	Chesney
Christine	DeFrancesco
Amy	Disabato
Silvia	Forsythe
Suzanne	Gauger
Kateri	Gullifor
Dawn	Hamilton
Shannon	Heide
Clayton	Henricksen
Jody	Hilbrant
Amy	Janke

Dena	Jetel
Daniel	Kuehling
Ryan	Kunde
Karen	Larson
Lauren	Lesak
Jennifer	Levita
Shannon	Mansfield
Sarah	McGregory
Alan	Mino
Emily	Overly
Lisa	Peterson
Eileen	Schultz
Rebecca	Sisler
Tracy	Smoot
Dana	Turk
Denise	Wiktor
Amanda	Zuniga



**Huntley Community School District 158- Board of Education  
 Committee of the Whole Meeting – May 4, 2023  
 Academic Spotlight – Employee Recognition**

**5 Years of Service**

Griselda	Alejandro
Jackelyn	Allen
Saul	Amaya
Allison	Anderson
Caroline	Bachour
Beth	Basargin
Marcus	Belin
Anthony	Bialek
Zachary	Borring
Kari	Breese
Amy	Brittain
Joseph	Calomino
Dean	Carlson
Patricia	Carmona
Debra	Carroll
Margaret	Charpentier
Rebecca	Ciccione
Anne	Collins
Gibson	Danekas
Kristin	Domka
Erica	Duppler
Amanda	Easley
Herta	Eilers
Marcia	Fagan
Rebecca	Feld
Carolyn	Frasor
Denise	Gartzke
Noelle	Greene
Valerie	Hacker
Candy	Hasting
Julie	Henning
Kristen	Hilliard

Kimberly	Hulen
Angela	Imelda
Agnes	Jarzabek
William	Johnson
Evelyn	Kaske
Judy	Kinzie
Loida	Kozbiel
Wioletta	Krawcewicz
Kevin	Krivosik
Bonnie	Ladwig
Amy	MacCrimble
Nicholas	Margiotta
Michael	McGee
Kevin	Menendez
Madison	Miguel
Anne	Moersfelder
Cynthia	Murphy
Allison	Olsen
Juliann	Ossler
Kristie	Picchiatti
Cynthia	Rizzo
Haley	Sabie
Kelly	Schmidt
Haihong	Shi
David	Tedesco
Crystal	Thompson
Catherine	Trezek
Samantha	Turczyniak
Tracy	Walsh
Mary	Walz
Michelle	Zietlow
Hillary	Zurek



**Huntley Community School District 158- Board of Education  
Committee of the Whole Meeting – May 4, 2023  
Academic Spotlight – Employee Recognition**

**Employees Completing Four Successful Years of Continuous Service - Entering Tenure Status**

**CHESAK**

Elizabeth	Casas
Marisa	Hartzog

**CONLEY**

Nicholas	Lowe
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**ECC**

Sarah	Wille
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**HUNTLEY HIGH SCHOOL**

Lauren	Birkholz
Maureen	Chambers
Samantha	Green
Amanda	Hacker
Gregory	Kuhn
Basak	Pratt

**LEGGEE**

Valerie	Hartgraves
Samantha	Sarullo

**MACKEBEN**

Abbe	Colantonio
Kristine	Marks

**MARLOWE**

Shannon	Choklad
Jill	Cross

**MARTIN**

Allison	Carpenter
Amy	Havisto
Jeffrey	Rollins
Jennifer	Slad



# Huntley Community School District 158

650 Dr. John Burkey Drive  
Algonquin, Illinois 60102  
(847) 659-6158 • www.district158.org

To: Board of Education and Administration  
From: Mark Altmayer, Chief Financial Officer  
Date: May 4, 2023  
Subject: **Purchase Order Summary**  
Committee of the Whole Meeting, May 4, 2023  
Finance Committee

The following is an executive summary of the attached report titled “Purchase Orders” which is a listing of purchase orders issued from April 17, 2023 to April 28, 2023 for which administration is requesting Board Approval to issue payment once invoices have been received. Invoices which exceed an approved Purchase Order by \$100 or 10% of the Purchase Order (whichever is lower) will not be issued without additional Board approval.

Education Fund	\$	214,979.40
Operations & Maintenance Fund		15,367.60
Debt Service Fund		0.00
Transporation Fund		52,648.97
Municipal Retirement and Social Security Fund		0.00
Capital Projects Fund		0.00
Working Cash Fund		0.00
Fire Prevention and Safety Fund		0.00
Total	\$	<u>282,995.97</u>

At this time there is no Supplemental Purchase Order Summary for which Board approval is needed. Therefore, one will be provided in the packet for the upcoming Regular Board meeting. It will consist of an executive summary and an attached report titled “Purchase Orders” which will contain a listing of purchase orders issued for which Administration will request Board Approval to issue payment once invoices have been received.

### RECOMMENDATION

Administration requests that the Finance Committee recommends the Board of Education approve the Purchase Order Report at the May 18, 2023 Regular Board of Education meeting.



# Huntley Community School District 158

## P.O. Summary by Vendor (Custom)

From: 4/17/2023 to 4/28/2023

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P.O. #	Account Number	Account# Description	P.O. Date	Original Amount	State Account Number
<b>A Parts Warehouse</b>					
20232863	40-2554-410-00-79	Fleet Supplies	04/26/2023	825.00	40-2554-410-00-79
			<b>Total</b>	<b>\$825.00</b>	
<b>Airgas USA LLC</b>					
20232864	40-2552-490-00-79	Inventoriable Supplies	04/26/2023	208.73	40-2552-490-00-79
20232865	40-2552-490-00-79	Inventoriable Supplies	04/26/2023	384.02	40-2552-490-00-79
			<b>Total</b>	<b>\$592.75</b>	
<b>Albom &amp; Associates LLC</b>					
20232866	10-2213-310-00-79-600-14	Special Svcs Pur Svc	04/26/2023	44.48	10-2213-310-00-79-600-14
20232866	10-2213-310-00-79-600-14	Special Svcs Pur Svc	04/26/2023	55.60	10-2213-310-00-79-600-14
20232866	10-2213-310-00-79-600-14	Special Svcs Pur Svc	04/26/2023	55.60	10-2213-310-00-79-600-14
20232866	10-2213-310-00-79-600-14	Special Svcs Pur Svc	04/26/2023	66.72	10-2213-310-00-79-600-14
			<b>Total</b>	<b>\$222.40</b>	
<b>Alms, Greg</b>					
20232867	10-1200-310-92-79-600-14	IDEA General Purchased Service	04/26/2023	69.51	10-1200-310-92-79-600-14
20232867	10-1200-310-92-79-600-14	IDEA General Purchased Service	04/26/2023	0.00	10-1200-310-92-79-600-14
			<b>Total</b>	<b>\$69.51</b>	
<b>American Reading Company</b>					
20232859	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	04/25/2023	1,200.00	10-1800-410-84-79-605-14
20232859	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	04/25/2023	24.00	10-1800-410-84-79-605-14
20232859	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	04/25/2023	18.00	10-1800-410-84-79-605-14
20232859	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	04/25/2023	4,200.00	10-1800-410-84-79-605-14
20232859	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	04/25/2023	24.00	10-1800-410-84-79-605-14
20232859	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	04/25/2023	5,800.00	10-1800-410-84-79-605-14
20232859	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	04/25/2023	18.00	10-1800-410-84-79-605-14
20232859	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	04/25/2023	6.00	10-1800-410-84-79-605-14
20232859	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	04/25/2023	6.00	10-1800-410-84-79-605-14
20232859	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	04/25/2023	480.00	10-1800-410-84-79-605-14



# Huntley Community School District 158

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P.O. #	Account Number	Account# Description	P.O. Date	Original Amount	State Account Number
20232859	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	04/25/2023	36.00	10-1800-410-84-79-605-14
20232859	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	04/25/2023	480.00	10-1800-410-84-79-605-14
20232859	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	04/25/2023	6.00	10-1800-410-84-79-605-14
20232859	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	04/25/2023	18.00	10-1800-410-84-79-605-14
20232859	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	04/25/2023	6.00	10-1800-410-84-79-605-14
20232859	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	04/25/2023	10.00	10-1800-410-84-79-605-14
20232859	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	04/25/2023	36.00	10-1800-410-84-79-605-14
20232859	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	04/25/2023	36.00	10-1800-410-84-79-605-14
20232859	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	04/25/2023	36.00	10-1800-410-84-79-605-14
20232859	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	04/25/2023	36.00	10-1800-410-84-79-605-14
20232859	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	04/25/2023	36.00	10-1800-410-84-79-605-14
20232859	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	04/25/2023	36.00	10-1800-410-84-79-605-14
20232859	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	04/25/2023	36.00	10-1800-410-84-79-605-14
20232859	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	04/25/2023	36.00	10-1800-410-84-79-605-14
20232859	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	04/25/2023	36.00	10-1800-410-84-79-605-14
20232859	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	04/25/2023	36.00	10-1800-410-84-79-605-14
20232859	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	04/25/2023	24.00	10-1800-410-84-79-605-14
20232859	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	04/25/2023	36.00	10-1800-410-84-79-605-14
20232859	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	04/25/2023	36.00	10-1800-410-84-79-605-14
20232859	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	04/25/2023	440.00	10-1800-410-84-79-605-14
20232859	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	04/25/2023	18.00	10-1800-410-84-79-605-14
20232859	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	04/25/2023	5,600.00	10-1800-410-84-79-605-14
20232859	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	04/25/2023	36.00	10-1800-410-84-79-605-14
20232859	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	04/25/2023	36.00	10-1800-410-84-79-605-14
<b>Total</b>				<b>\$18,810.00</b>	

### Amita GlenOaks School

20232868	10-4220-670-00-79-600-14	Sp Ed Private Tuition	04/26/2023	0.00	10-4220-670-00-79-600-14
20232868	10-4220-670-00-79-600-14	Sp Ed Private Tuition	04/26/2023	1,670.58	10-4220-670-00-79-600-14
<b>Total</b>				<b>\$1,670.58</b>	

### AMS Store and Shred

20232869	10-2321-390-00-74-500-14	Purchased Service Supt	04/26/2023	90.00	10-2321-390-00-74-500-14
<b>Total</b>				<b>\$90.00</b>	

### Ancora Publishing



# Huntley Community School District 158

## P.O. Summary by Vendor (Custom)

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P.O. #	Account Number	Account# Description	P.O. Date	Original Amount	State Account Number
20232870	10-2212-310-00-79-505-25	Curr Gen Pur Svc PK-5	04/26/2023	2,613.00	10-2212-310-00-79-505-25
20232870	10-2212-310-00-79-505-14	Curriculum Gen Pur Svc 6-12	04/26/2023	3,387.00	10-2212-310-00-79-505-14
20232870			04/26/2023	0.00	
20232871	10-2212-310-00-79-505-14	Curriculum Gen Pur Svc 6-12	04/26/2023	3,387.00	10-2212-310-00-79-505-14
20232871			04/26/2023	0.00	
20232871	10-2212-310-00-79-505-25	Curr Gen Pur Svc PK-5	04/26/2023	2,613.00	10-2212-310-00-79-505-25
20232825			04/19/2023	0.00	
20232825	10-1100-421-00-74-500-14	Materials 6-12	04/19/2023	6,808.76	10-1100-421-00-74-500-14
20232825	10-1100-421-00-74-500-25	Materials PK-5	04/19/2023	5,252.82	10-1100-421-00-74-500-25
			<b>Total</b>	<b>\$24,061.58</b>	
<b>Anderson Lock Co Inc</b>					
20232860	20-2542-410-00-79	Supplies B & G	04/25/2023	3,943.30	20-2542-410-00-79
			<b>Total</b>	<b>\$3,943.30</b>	
<b>AnthroMed LLC</b>					
20232872	10-1101-310-00-79-605-14	Substitute Teacher-Contracted	04/26/2023	0.00	10-1101-310-00-79-605-14
20232872	10-1101-310-00-79-605-14	Substitute Teacher-Contracted	04/26/2023	2,372.45	10-1101-310-00-79-605-14
			<b>Total</b>	<b>\$2,372.45</b>	
<b>Aya Healthcare Inc</b>					
20232873	10-1101-310-00-79-605-14	Substitute Teacher-Contracted	04/26/2023	0.00	10-1101-310-00-79-605-14
20232873	10-1101-310-00-79-605-14	Substitute Teacher-Contracted	04/26/2023	10,344.60	10-1101-310-00-79-605-14
			<b>Total</b>	<b>\$10,344.60</b>	
<b>BMO Mastercard</b>					
20232929	10-1200-410-66-71-300-13	STEP Supplies	04/20/2023	353.84	10-1200-410-66-71-300-13
20232929	10-1200-410-66-71-300-13	STEP Supplies	04/20/2023	102.00	10-1200-410-66-71-300-13
			<b>Total</b>	<b>\$455.84</b>	
<b>Brents Mailing Equipment</b>					
20232874	10-2630-341-00-74-500-14	Postage Central Office	04/26/2023	1,200.00	10-2630-341-00-74-500-14
			<b>Total</b>	<b>\$1,200.00</b>	



# Huntley Community School District 158

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P.O. #	Account Number	Account# Description	P.O. Date	Original Amount	State Account Number
<b>CDW Government Inc</b>					
20232826	10-2220-490-00-71-100-13	Media Center Tech Leggee	04/19/2023	10.56	10-2220-490-00-71-100-13
20232826	10-2220-490-00-71-100-13	Media Center Tech Leggee	04/19/2023	119.00	10-2220-490-00-71-100-13
				<b>Total</b>	<b>\$129.56</b>
<b>Century Springs</b>					
20232875	10-1200-410-66-71-300-13	STEP Supplies	04/26/2023	0.00	10-1200-410-66-71-300-13
20232875	10-1200-410-66-71-300-13	STEP Supplies	04/26/2023	52.94	10-1200-410-66-71-300-13
				<b>Total</b>	<b>\$52.94</b>
<b>Christiansen, Ann</b>					
20232857	10-2642-410-00-74-500-14	Supplies Human Res	04/24/2023	2,348.29	10-2642-410-00-74-500-14
				<b>Total</b>	<b>\$2,348.29</b>
<b>Cintas Corporation No 2</b>					
20232876	10-2560-410-00-71-300-13	Cafe Supplies HS	04/26/2023	65.43	10-2560-410-00-71-300-13
20232876	10-2560-410-00-74-150-13	Cafe Supplies Conley	04/26/2023	19.88	10-2560-410-00-74-150-13
20232876	10-2560-410-00-74-150-13	Cafe Supplies Conley	04/26/2023	74.52	10-2560-410-00-74-150-13
20232876	10-2560-410-00-74-210-13	Cafe Supplies Heineman	04/26/2023	66.57	10-2560-410-00-74-210-13
20232876	10-2560-410-00-72-110-13	Cafe Supplies Chesak	04/26/2023	94.28	10-2560-410-00-72-110-13
20232876	10-2560-410-00-72-120-13	Cafe Supplies Martin	04/26/2023	77.14	10-2560-410-00-72-120-13
20232876	10-2560-415-00-74-210-13	Cafe Food Heineman	04/26/2023	86.54	10-2560-415-00-74-210-13
20232876	10-2560-410-00-71-100-13	Cafe Supplies Leggee	04/26/2023	30.73	10-2560-410-00-71-100-13
				<b>Total</b>	<b>\$515.09</b>
<b>Colley Elevator Co</b>					
20232877			04/26/2023	0.00	
20232877	20-2542-323-00-79	Repairs & Maint Buildings	04/26/2023	684.00	20-2542-323-00-79
				<b>Total</b>	<b>\$684.00</b>
<b>Contextual Learning Concepts LLC</b>					

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# Huntley Community School District 158

## P.O. Summary by Vendor (Custom)

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P.O. #	Account Number	Account# Description	P.O. Date	Original Amount	State Account Number
20232878	10-1130-390-67-71-300-13	PLTW Pur Svc 6-12	04/26/2023	1,895.00	10-1130-390-67-71-300-13
20232878			04/26/2023	0.00	
			<b>Total</b>	<b>\$1,895.00</b>	
<b>Crown Trophy</b>					
20232879	10-2321-410-00-74-500-14	Supplies Supt	04/26/2023	432.00	10-2321-410-00-74-500-14
			<b>Total</b>	<b>\$432.00</b>	
<b>Engler Callaway Baasten &amp; Sraga LLC</b>					
20232880	10-2310-318-00-74-500-14	Legal Board	04/26/2023	2,675.00	10-2310-318-00-74-500-14
			<b>Total</b>	<b>\$2,675.00</b>	
<b>Gordon Flesch Co Inc</b>					
20232881	10-2900-390-00-79-600-14	Copier Maintenance	04/26/2023	814.91	10-2900-390-00-79-600-14
20232881	10-2900-390-00-79-600-14	Copier Maintenance	04/26/2023	4,388.24	10-2900-390-00-79-600-14
20232881	10-2900-390-00-79-600-14	Copier Maintenance	04/26/2023	755.36	10-2900-390-00-79-600-14
20232881	10-2900-390-00-79-600-14	Copier Maintenance	04/26/2023	2,555.07	10-2900-390-00-79-600-14
20232882	10-2900-390-00-79-600-14	Copier Maintenance	04/26/2023	2,185.11	10-2900-390-00-79-600-14
20232882	10-2900-390-00-79-600-14	Copier Maintenance	04/26/2023	1,056.00	10-2900-390-00-79-600-14
20232882	10-2900-390-00-79-600-14	Copier Maintenance	04/26/2023	599.58	10-2900-390-00-79-600-14
20232882	10-2900-390-00-79-600-14	Copier Maintenance	04/26/2023	872.94	10-2900-390-00-79-600-14
20232882	10-2900-390-00-79-600-14	Copier Maintenance	04/26/2023	3,811.03	10-2900-390-00-79-600-14
20232881	10-2900-390-00-79-600-14	Copier Maintenance	04/26/2023	1,056.00	10-2900-390-00-79-600-14
			<b>Total</b>	<b>\$18,094.24</b>	
<b>Hayden Construction &amp; Service</b>					
20232883	20-2542-323-00-79	Repairs & Maint Buildings	04/26/2023	1,250.00	20-2542-323-00-79
20232883			04/26/2023	0.00	
			<b>Total</b>	<b>\$1,250.00</b>	
<b>Illinois Tollway Quarterly</b>					
20232885	40-2552-640-00-79	Dues & Fees	04/26/2023	1,469.95	40-2552-640-00-79
			<b>Total</b>	<b>\$1,469.95</b>	



# Huntley Community School District 158

## P.O. Summary by Vendor (Custom)

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P.O. #	Account Number	Account# Description	P.O. Date	Original Amount	State Account Number
<b>Illinois Tollway Violation</b>					
20232884	40-2552-640-00-79	Dues & Fees	04/26/2023	34.40	40-2552-640-00-79
			<b>Total</b>	<b>\$34.40</b>	
<b>Instrument Barn, The</b>					
20232886	10-1110-410-36-71-100-13	Orchestra Supplies Leggee	04/26/2023	185.00	10-1110-410-36-71-100-13
			<b>Total</b>	<b>\$185.00</b>	
<b>Jensens Plumbing &amp; Heating Inc</b>					
20232887			04/26/2023	0.00	
20232887	20-2542-323-00-79	Repairs & Maint Buildings	04/26/2023	594.00	20-2542-323-00-79
			<b>Total</b>	<b>\$594.00</b>	14
<b>Leach Enterprises Inc</b>					
20232888	40-2554-410-00-79	Fleet Supplies	04/26/2023	645.30	40-2554-410-00-79
			<b>Total</b>	<b>\$645.30</b>	
<b>Marianjoy Rehab Hospital &amp; Clinics</b>					
20232889	10-1200-310-92-79-600-14	IDEA General Purchased Service	04/26/2023	0.00	10-1200-310-92-79-600-14
20232889	10-1200-310-92-79-600-14	IDEA General Purchased Service	04/26/2023	852.00	10-1200-310-92-79-600-14
			<b>Total</b>	<b>\$852.00</b>	
<b>Maryville Academy (Psychiatric Hosp)</b>					
20232890	10-4220-670-00-79-600-14	Sp Ed Private Tuition	04/26/2023	2,492.58	10-4220-670-00-79-600-14
20232890	10-4220-670-00-79-600-14	Sp Ed Private Tuition	04/26/2023	0.00	10-4220-670-00-79-600-14
			<b>Total</b>	<b>\$2,492.58</b>	
<b>Menards Inc</b>					
20232824	20-2542-410-00-79	Supplies B & G	04/17/2023	5,092.08	20-2542-410-00-79
20232824	20-2540-341-00-79-605-14	Postage	04/17/2023	119.00	20-2540-341-00-79-605-14
			<b>Total</b>	<b>\$5,211.08</b>	



# Huntley Community School District 158

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P.O. #	Account Number	Account# Description	P.O. Date	Original Amount	State Account Number
<b>Midwest Media Educators Association</b>					
20232891	10-1130-335-00-71-300-13	Curriculum/FVC Competitions	04/26/2023	100.00	10-1130-335-00-71-300-13
			<b>Total</b>	<b>\$100.00</b>	
<b>National Lift Truck Inc</b>					
20232856			04/21/2023	0.00	
20232856	20-2542-323-00-79	Repairs & Maint Buildings	04/21/2023	925.04	20-2542-323-00-79
			<b>Total</b>	<b>\$925.04</b>	
<b>North American Corporation</b>					
20232892	20-2542-323-00-79	Repairs & Maint Buildings	04/26/2023	643.20	20-2542-323-00-79
20232892			04/26/2023	0.00	
			<b>Total</b>	<b>\$643.20</b>	15
<b>North Shore Transit Inc</b>					
20232893	40-2552-331-00-79	Contracted Transportation	04/26/2023	1,026.57	40-2552-331-00-79
			<b>Total</b>	<b>\$1,026.57</b>	
<b>Northwestern Illinois Association</b>					
20232894	10-4220-670-00-79-600-14	Sp Ed Private Tuition	04/26/2023	0.00	10-4220-670-00-79-600-14
20232894	10-4220-670-00-79-600-14	Sp Ed Private Tuition	04/26/2023	2,626.00	10-4220-670-00-79-600-14
20232894	10-4220-670-00-79-600-14	Sp Ed Private Tuition	04/26/2023	40,650.00	10-4220-670-00-79-600-14
			<b>Total</b>	<b>\$43,276.00</b>	
<b>Northwestern Memorial HealthCare</b>					
20232895	10-1500-311-00-71-300-13	Athletic Trainer Services	04/26/2023	16,000.00	10-1500-311-00-71-300-13
			<b>Total</b>	<b>\$16,000.00</b>	
<b>P &amp; M Distributors Inc</b>					
20232896	10-2560-415-00-71-300-13	Cafe Food HS	04/26/2023	609.10	10-2560-415-00-71-300-13
20232896	10-2560-415-00-71-300-13	Cafe Food HS	04/26/2023	288.90	10-2560-415-00-71-300-13
20232896	10-2560-415-00-72-220-13	Cafe Food Marlowe	04/26/2023	(351.00)	10-2560-415-00-72-220-13



# Huntley Community School District 158

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P.O. #	Account Number	Account# Description	P.O. Date	Original Amount	State Account Number
20232896	10-2560-415-00-72-220-13	Cafe Food Marlowe	04/26/2023	71.09	10-2560-415-00-72-220-13
20232896	10-2560-415-00-72-220-13	Cafe Food Marlowe	04/26/2023	1,016.73	10-2560-415-00-72-220-13
20232896	10-2560-415-00-72-220-13	Cafe Food Marlowe	04/26/2023	351.00	10-2560-415-00-72-220-13
<b>Total</b>				<b>\$1,985.82</b>	
<b>Pacific Learning Inc</b>					
20232861	10-1800-410-82-79-605-14	TBE/TPI Instructional Supplies	04/25/2023	550.98	10-1800-410-82-79-605-14
20232861	10-2210-390-82-79-605-14	T Bilingual Impr Inst Services	04/25/2023	6,218.87	10-2210-390-82-79-605-14
20232861	10-1100-410-75-79-600-14	ESSER III Instruc Supplies	04/25/2023	8,737.60	10-1100-410-75-79-600-14
<b>Total</b>				<b>\$15,507.45</b>	
<b>Pauly's Custom Apparel Co</b>					
20232897	10-1100-410-76-79-600-14	CURES Instruc Supplies	04/26/2023	125.75	10-1100-410-76-79-600-14
<b>Total</b>				<b>\$125.75</b>	
<b>Phonak Inc</b>					
20232862			04/25/2023	0.00	
20232862	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	04/25/2023	0.00	10-2150-410-92-79-605-14
20232862	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	04/25/2023	4,983.54	10-2150-410-92-79-605-14
<b>Total</b>				<b>\$4,983.54</b>	
<b>Pro Com Systems Inc</b>					
20232899	10-2546-323-00-79-600-14	Security Officer Repairs	04/26/2023	240.00	10-2546-323-00-79-600-14
20232898	10-2546-323-00-79-600-14	Security Officer Repairs	04/26/2023	375.00	10-2546-323-00-79-600-14
20232899			04/26/2023	0.00	
20232899	10-2546-323-00-79-600-14	Security Officer Repairs	04/26/2023	24.00	10-2546-323-00-79-600-14
20232899	10-2546-323-00-79-600-14	Security Officer Repairs	04/26/2023	250.00	10-2546-323-00-79-600-14
20232898	10-2546-323-00-79-600-14	Security Officer Repairs	04/26/2023	36.00	10-2546-323-00-79-600-14
20232898			04/26/2023	0.00	
20232898	10-2546-323-00-79-600-14	Security Officer Repairs	04/26/2023	240.00	10-2546-323-00-79-600-14
<b>Total</b>				<b>\$1,165.00</b>	
<b>Project Lead the Way</b>					



# Huntley Community School District 158

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P.O. #	Account Number	Account# Description	P.O. Date	Original Amount	State Account Number
20232827	10-1100-410-76-79-600-14	CURES Instruc Supplies	04/19/2023	25,578.00	10-1100-410-76-79-600-14
			<b>Total</b>	<b>\$25,578.00</b>	
<b>Quadient Inc</b>					
20232900	10-2630-341-00-74-500-14	Postage Central Office	04/26/2023	1,968.00	10-2630-341-00-74-500-14
			<b>Total</b>	<b>\$1,968.00</b>	
<b>Quest Food Management</b>					
20232901	10-2560-315-00-74-500-14	Coffee Bar Mgmt Fees-Quest	04/26/2023	3,000.00	10-2560-315-00-74-500-14
20232901	10-2560-310-00-71-300-13	Cafe Prof & Tech HS	04/26/2023	3,615.67	10-2560-310-00-71-300-13
20232901	10-2560-310-00-71-300-13	Cafe Prof & Tech HS	04/26/2023	1,373.95	10-2560-310-00-71-300-13
			<b>Total</b>	<b>\$7,989.62</b>	
<b>17</b>					
<b>Scholastic Inc</b>					
20232902	10-1100-421-00-74-500-14	Materials 6-12	04/26/2023	399.60	10-1100-421-00-74-500-14
20232902	10-1100-421-00-74-500-14	Materials 6-12	04/26/2023	39.96	10-1100-421-00-74-500-14
20232902			04/26/2023	0.00	
			<b>Total</b>	<b>\$439.56</b>	
<b>Schoolbells Ltd</b>					
20232858	40-2550-310-00-79	Prof & Tech Service Trans	04/24/2023	48,055.00	40-2550-310-00-79
			<b>Total</b>	<b>\$48,055.00</b>	
<b>SNA Depository</b>					
20232903	10-2561-640-00-79-600-14	Dir Food Service Dues & Fees	04/26/2023	166.00	10-2561-640-00-79-600-14
			<b>Total</b>	<b>\$166.00</b>	
<b>Thermosystems Building System</b>					
20232905			04/26/2023	0.00	
20232904	20-2542-410-00-79	Supplies B & G	04/26/2023	386.22	20-2542-410-00-79
20232904			04/26/2023	0.00	
20232905	20-2542-323-00-79	Repairs & Maint Buildings	04/26/2023	1,097.01	20-2542-323-00-79



# Huntley Community School District 158

## P.O. Summary by Vendor (Custom)

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P.O. #	Account Number	Account# Description	P.O. Date	Original Amount	State Account Number
				<b>Total</b>	\$1,483.23
<b>Village of Huntley</b>					
20232906	20-2546-310-00-71-305	Resource Officer	04/26/2023	195.00	20-2546-310-00-71-305
20232908			04/26/2023	0.00	
20232908	20-2546-310-00-71-305	Resource Officer	04/26/2023	162.50	20-2546-310-00-71-305
20232907			04/26/2023	0.00	
20232906			04/26/2023	0.00	
20232907	20-2546-310-00-71-305	Resource Officer	04/26/2023	276.25	20-2546-310-00-71-305
				<b>Total</b>	\$633.75
<b>WEPA Libros LLC</b>					
20232909	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	04/26/2023	419.44	10-1800-410-84-79-605-14
20232909	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	04/26/2023	687.64	10-1800-410-84-79-605-14
20232909	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	04/26/2023	783.64	10-1800-410-84-79-605-14
20232909	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	04/26/2023	796.15	10-1800-410-84-79-605-14
20232910	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	04/26/2023	199.79	10-1800-410-84-79-605-14
20232909	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	04/26/2023	681.24	10-1800-410-84-79-605-14
20232909	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	04/26/2023	786.33	10-1800-410-84-79-605-14
20232909	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	04/26/2023	742.57	10-1800-410-84-79-605-14
				<b>Total</b>	\$5,096.80
<b>Woodstock Community Unit School Dist 200</b>					
20232911	10-2410-491-00-72-120-13	Rebate Supplies Martin	04/26/2023	1,629.20	10-2410-491-00-72-120-13
				<b>Total</b>	\$1,629.20
				<b>Total</b>	<u>\$282,995.97</u>



# Huntley Community School District 158

650 Dr. John Burkey Drive  
Algonquin, Illinois 60102  
(847) 659-6158 • [www.district158.org](http://www.district158.org)

To: Board of Education and Administration

From: Mark Altmayer, Chief Financial Officer

Date: May 4, 2023

Subject: **Imprest Checks Issued**  
Committee of the Whole Meeting, May 4, 2023  
Finance Committee

The following is an executive summary of the attached report titled “Imprest Checks Issued” which is a listing of payments made as of April 28, 2023 for which the Board had not previously approved purchase orders. Therefore, Administration is requesting Board Approval acknowledging the issuance of payment:

Education Fund	\$ 6,265.76
Operations & Maintenance Fund	67,264.09
Debt Service Fund	0.00
Transporation Fund	48,055.00
Municipal Retirement and Social Security Fund	0.00
Capital Projects Fund	0.00
Working Cash Fund	0.00
Fire Prevention and Safety Fund	0.00
Total	<u>\$ 121,584.85</u>

**RECOMMENDATION**

Administration requests that the Finance Committee recommend the Board of Education approve the Imprest Checks Issued Report at the May 18, 2023 Regular Board meeting.



# Huntley Community School District 158

## Imprest Checks Issued

As of: 04/28/2023

Printed: 04/28/2023

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Vendor Name		Amount	State Account Number
P.O. Number	Description		
<b>Baker, Robert D</b>	Sports Officials HS	72.00	10-1500-319-00-71-300-13
		<u>\$72.00</u>	
<b>Bencko, Brandon</b>	Sports Officials HS	216.00	10-1500-319-00-71-300-13
		<u>\$216.00</u>	
<b>Beverly Lanes</b>	Sports Dues & Fees Heineman	80.00	10-1500-640-00-74-210-13
		<u>\$80.00</u>	
<b>Bowes, Jeffrey</b>	Sports Officials HS	175.00	10-1500-319-00-71-300-13
		<u>\$175.00</u>	
<b>Choklad, Scott</b>	Sports Officials HS	150.00	10-1500-319-00-71-300-13
	Sports Officials HS	112.50	10-1500-319-00-71-300-13
		<u>\$262.50</u>	
<b>Christiansen, Ann</b>			
0020232857	Supplies Human Res	2,348.29	10-2642-410-00-74-500-14
		<u>\$2,348.29</u>	
<b>Collis, Jeffrey</b>	Sports Officials HS	75.00	10-1500-319-00-71-300-13
		<u>\$75.00</u>	
<b>ComEd</b>	Electric	221.99	20-2540-466-00-79
	Electric	11,772.42	20-2540-466-00-79
		<u>\$11,994.41</u>	
<b>Franklin, James</b>	Sports Officials HS	72.00	10-1500-319-00-71-300-13
		<u>\$72.00</u>	
<b>Goraj, Timothy</b>	Sports Officials HS	150.00	10-1500-319-00-71-300-13
		<u>\$150.00</u>	
<b>IHSA</b>	Activities Fees	100.00	10-1543-640-00-71-305-13
	Activities Fees	100.00	10-1543-640-00-71-305-13
		<u>\$200.00</u>	
<b>Johnson, Larry</b>	Sports Officials HS	75.00	10-1500-319-00-71-300-13
		<u>\$75.00</u>	
<b>Kneip, Denny</b>	Sports Officials HS	75.00	10-1500-319-00-71-300-13
		<u>\$75.00</u>	
<b>Lake In The Hills Sanitary District</b>	Water/Sewer	360.00	20-2540-370-00-79
	Water/Sewer	432.00	20-2540-370-00-79
	Water/Sewer	432.00	20-2540-370-00-79
		<u>\$1,224.00</u>	



# Huntley Community School District 158

## Imprest Checks Issued

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Vendor Name		Amount	State Account Number
P.O. Number	Description		
	Sports Officials HS	72.00	10-1500-319-00-71-300-13
		<u>72.00</u>	
<b>Lee, Derek</b>			
	Sports Officials HS	75.00	10-1500-319-00-71-300-13
		<u>75.00</u>	
<b>Lupo, Michael</b>			
	Sports Officials HS	72.00	10-1500-319-00-71-300-13
	Sports Officials HS	72.00	10-1500-319-00-71-300-13
	Sports Officials HS	72.00	10-1500-319-00-71-300-13
	Sports Officials HS	144.00	10-1500-319-00-71-300-13
		<u>\$360.00</u>	
<b>Massie, Courtney</b>			
	Sports Officials HS	75.00	10-1500-319-00-71-300-13
		<u>75.00</u>	
<b>Massie, Scott</b>			
	Sports Officials HS	75.00	10-1500-319-00-71-300-13
	Sports Officials HS	75.00	10-1500-319-00-71-300-13
		<u>\$150.00</u>	
<b>Maurer, Lee</b>			
	Sports Officials HS	72.00	10-1500-319-00-71-300-13
		<u>72.00</u>	
<b>Moore, Kevin</b>			
	Sports Officials HS	75.00	10-1500-319-00-71-300-13
		<u>75.00</u>	
<b>Nemmers, Denis</b>			
	Sports Officials HS	75.00	10-1500-319-00-71-300-13
		<u>75.00</u>	
<b>Nicor Gas</b>			
	Natural Gas	2,143.84	20-2540-465-00-79
	Natural Gas	1,011.08	20-2540-465-00-79
	Natural Gas	1,062.27	20-2540-465-00-79
	Natural Gas	1,008.14	20-2540-465-00-79
	Natural Gas	1,010.49	20-2540-465-00-79
	Natural Gas	892.10	20-2540-465-00-79
	Natural Gas	898.82	20-2540-465-00-79
	Natural Gas	477.56	20-2540-465-00-79
	Natural Gas	953.68	20-2540-465-00-79
	Natural Gas	325.26	20-2540-465-00-79
		<u>\$9,783.24</u>	
<b>Nicor</b>			
	Natural Gas	208.27	20-2540-465-00-79
		<u>208.27</u>	
<b>Pacheco, Sara</b>			
	Athletic Fees - Marlowe	40.00	10-1796-225
		<u>40.00</u>	
<b>Person, Scott</b>			
	Sports Officials HS	216.00	10-1500-319-00-71-300-13
		<u>216.00</u>	
<b>Petty Cash-HHS SpEd</b>			
	IDEA Instructional Supplies	68.47	10-1200-410-92-79-600-14



# Huntley Community School District 158

## Imprest Checks Issued

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Vendor Name		Amount	State Account Number
P.O. Number	Description		
		\$68.47	
<b>Petty Cash-LIGHT</b>			
	STEP Purchased Services	49.00	10-1200-310-66-71-300-13
		\$49.00	
<b>Plaster, Tom</b>			
	Sports Officials HS	150.00	10-1500-319-00-71-300-13
		\$150.00	
<b>Rees, Frank Wayne</b>			
	Sports Officials HS	72.00	10-1500-319-00-71-300-13
		\$72.00	
<b>Savage, Gerald</b>			
	Sports Officials HS	72.00	10-1500-319-00-71-300-13
		\$72.00	
<b>Schoolbells Ltd</b>			
0020232858	Prof & Tech Service Trans	48,055.00	40-2550-310-00-79
		\$48,055.00	
<b>Siwek, Ted</b>			
	Sports Officials HS	112.50	10-1500-319-00-71-300-13
		\$112.50	
<b>Smigiel, Allan</b>			
	Sports Officials HS	72.00	10-1500-319-00-71-300-13
		\$72.00	
<b>Symmetry Energy Solutions</b>			
	Natural Gas	31,115.99	20-2540-465-00-79
		\$31,115.99	
<b>Thayer, Roger</b>			
	Sports Officials HS	143.00	10-1500-319-00-71-300-13
		\$143.00	
<b>VILLAGE OF ALGONQUIN</b>			
	Water/Sewer	518.20	20-2540-370-00-79
	Water/Sewer	1,178.86	20-2540-370-00-79
	Water/Sewer	924.76	20-2540-370-00-79
	Water/Sewer	1,026.40	20-2540-370-00-79
	Water/Sewer	10.00	20-2540-370-00-79
		\$3,658.22	
<b>Village of Huntley</b>			
	Water/Sewer	1,742.00	20-2540-370-00-79
	Water/Sewer	5,294.24	20-2540-370-00-79
	Water/Sewer	985.96	20-2540-370-00-79
	Water/Sewer	154.92	20-2540-370-00-79
	Water/Sewer	935.08	20-2540-370-00-79
	Water/Sewer	128.24	20-2540-370-00-79
	Water/Sewer	39.52	20-2540-370-00-79
		\$9,279.96	
<b>Warren, Mike</b>			
	Sports Officials HS	72.00	10-1500-319-00-71-300-13
	Sports Officials HS	72.00	10-1500-319-00-71-300-13
	Sports Officials HS	72.00	10-1500-319-00-71-300-13
		\$216.00	



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Vendor Name		Amount	State Account Number
P.O. Number	Description		
	Sports Officials HS	150.00	10-1500-319-00-71-300-13
	Sports Officials HS	150.00	10-1500-319-00-71-300-13
		<u>\$300.00</u>	
	<b>Report Total</b>	<u><u>\$121,584.85</u></u>	



# Huntley Community School District 158

650 Dr. John Burkey Drive  
Algonquin, Illinois 60102  
(847) 659-6158 • www.district158.org

To: Board of Education and Administration  
From: Mark Altmayer, Chief Financial Officer  
Date: May 4, 2023  
Subject: **Accounts Payable Report**  
Committee of the Whole Meeting, May 4, 2023  
Finance Committee

The following is an executive summary of the attached report titled “Accounts Payable” which is a listing of open accounts payable for which the Board has not approved purchase orders (i.e. employee reimbursements, refunds for fees, etc.) and therefore Administration is requesting Board Approval to issue payment:

Education Fund	\$	13,527.23
Operations & Maintenance Fund		311.61
Debt Service Fund		0.00
Transporation Fund		
Municipal Retirement and Social Security Fund		0.00
Capital Projects Fund		0.00
Working Cash Fund		0.00
Fire Prevention and Safety Fund		0.00
Total	\$	<u>13,838.84</u>

At this time there is no Supplemental Accounts Payable Report for which Board approval is needed. Therefore, one will be provided in the packet for the upcoming Regular Board meeting. It will consist of an executive summary and an attached report titled “Accounts Payable” which will include an additional listing of open accounts payable for which the Board has not approved purchase orders (i.e. employee reimbursements, refunds for fees, etc.) and therefore Administration will request Board Approval to issue payment.

## RECOMMENDATION

Administration requests that the Finance Committee recommend the Board of Education approve the Accounts Payable Report at the May 18, 2023 Regular Board meeting.



# Huntley Community School District 158

## Accounts Payable Report

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Vendor Name	Account Number	Description	Check Date	Amount	State Account Number
Avner, Jaclynn - 123338578					
	10-1400-410-09-71-300-13	Walmart- Foods class lab ingredients		17.59	10-1400-410-09-71-300-13
	10-1400-410-09-71-300-13	Jewel - Foods class lab ingredients		38.02	10-1400-410-09-71-300-13
	10-1400-410-09-71-300-13	Instacart-Jewel-Food Items for foods class		60.31	10-1400-410-09-71-300-13
	10-1400-410-09-71-300-13	Instacart-Meijer-Food Items for foods class		52.74	10-1400-410-09-71-300-13
	10-1400-410-09-71-300-13	Instacart-Jewel-Food Items for foods class		81.49	10-1400-410-09-71-300-13
	10-1400-410-09-71-300-13	Instacart-Jewel-Food Items for foods class		69.89	10-1400-410-09-71-300-13
	10-1400-410-09-71-300-13	Instacart-Jewel-Food Items for foods class		47.53	10-1400-410-09-71-300-13
	10-1400-410-09-71-300-13	Instacart-Jewel-Food Items for foods class		37.24	10-1400-410-09-71-300-13
	10-1400-410-09-71-300-13	Instacart-Jewel-Food Items for foods class		26.95	10-1400-410-09-71-300-13
	10-1400-410-09-71-300-13	Instacart-Meijer-Food Items for foods class		48.62	10-1400-410-09-71-300-13
	10-2213-415-00-71-300-13	Instacart-Jewel - Lunch and Learn		96.55	10-2213-415-00-71-300-13
	10-1400-410-09-71-300-13	Instacart-Jewel-Food Items for foods class		19.64	10-1400-410-09-71-300-13
				<u>\$596.57</u>	
Bessey, Christina - 123338643					
	10-1100-423-00-74-500-25	Amazon - Post-it tabs-Math Leader Supplies		44.82	10-1100-423-00-74-500-25
	10-1100-423-00-74-500-25	Amazon-File folders, post-it notes		100.03	10-1100-423-00-74-500-25
	10-1100-423-00-74-500-25	Amazon-post-it tabs-Math Leader Supplies		18.15	10-1100-423-00-74-500-25
	10-1100-423-00-74-500-25	Amazon-post-it tabs-Math Leader Supplies		29.10	10-1100-423-00-74-500-25
	10-1100-423-00-74-500-25	Amazon-Organizer/Storage bags-Math Leader Supplies		56.98	10-1100-423-00-74-500-25
				<u>\$249.08</u>	
Bowie, Jennifer - 1233396445					
	10-1100-423-00-74-500-25	Amazon - Ziploc bags-Math leader supp		11.36	10-1100-423-00-74-500-25
	10-1100-423-00-74-500-25	Amazon - Markers math leader supplies		19.86	10-1100-423-00-74-500-25
	10-1100-423-00-74-500-25	Amazon - Erasers math leader supplies		8.99	10-1100-423-00-74-500-25
	10-1100-423-00-74-500-25	Amazon - Misc Classroom supplies for math leader		132.54	10-1100-423-00-74-500-25
	10-1100-423-00-74-500-25	Amazon - Storage shelves math leader supplies		50.82	10-1100-423-00-74-500-25
				<u>\$223.57</u>	
Brancato,Suzanne - 32435					
	10-1100-423-00-74-500-25	Amazon - Binders, sheet protectors Math Leader sup		63.98	10-1100-423-00-74-500-25
	10-1100-423-00-74-500-25	Amazon - File folders - Math Leader Supplies		29.64	10-1100-423-00-74-500-25
	10-1100-423-00-74-500-25	Amazon - sheet protectors- Math Leader Supplies		151.75	10-1100-423-00-74-500-25
	10-1100-423-00-74-500-25	Amazon - Carpet spot markers-math supplies		4.63	10-1100-423-00-74-500-25

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# Huntley Community School District 158

## Accounts Payable Report

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Vendor Name	Account Number	Description	Check Date	Amount	State Account Number
				<u>\$250.00</u>	
Ceithaml, Patrick - 1233399197	20-2542-410-00-79	Red Wing - Work Shoes		100.00	20-2542-410-00-79
				<u>\$100.00</u>	
Devine, Rosemary - 1233400326	10-2130-310-00-79-600-14	Pre employment physical		89.00	10-2130-310-00-79-600-14
				<u>\$89.00</u>	
DeYoung, Jamie - 1233399769	10-2310-230-00-74-500-14	Tuition Reimbursement-DL-5847 Learning to Learn		390.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimbursement-DL-5034 Equitable Learning		390.00	10-2310-230-00-74-500-14
				<u>\$780.00</u>	
Goldstein, Amy - 31014	10-1100-423-00-74-500-25	Michaels craft organizer-Math Leader Supplies		22.44	10-1100-423-00-74-500-25
				<u>\$22.44</u>	
Gore, Elizabeth - 123338722	10-1100-423-00-74-500-25	Amazon-Sheet protectors, organizer Math Leader sup		207.40	10-1100-423-00-74-500-25
	10-1100-423-00-74-500-25	Amazon- Binders for math leaders supplies		42.99	10-1100-423-00-74-500-25
				<u>\$250.39</u>	
Gore, Rita - 123336843	10-2520-332-00-74-500-14	Daily Travel from Conley to Chesak-MAR/23		15.72	10-2520-332-00-74-500-14
	10-2520-332-00-74-500-14	Daily Travel from Conley to Chesak-FEB/23		36.68	10-2520-332-00-74-500-14
				<u>\$52.40</u>	
Hacker, Valerie - 1233398451	10-2310-230-00-74-500-14	Tuition Reimbursement-OL-5065-Vocab Learning		390.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimbursement-OL-5153-World Language		390.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimbursement-OL-5127-Proactive Classrm		390.00	10-2310-230-00-74-500-14
				<u>\$1,170.00</u>	
Hajek, Jill - 123337961	10-2310-230-00-74-500-14	Tuition Reimbursement-EDUC-715C-Fit for Life		390.00	10-2310-230-00-74-500-14
				<u>\$390.00</u>	
Hedrick, Emily - 1233399269					



# Huntley Community School District 158

## Accounts Payable Report

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Vendor Name	Account Number	Description	Check Date	Amount	State Account Number
	10-1100-423-00-74-500-25	Amazon - Storage bins, baskets, etc		73.87	10-1100-423-00-74-500-25
	10-1100-423-00-74-500-25	Amazon - Markers math leader supplies		5.99	10-1100-423-00-74-500-25
				<u>\$79.86</u>	
Hendriksen, Kristy - 1233400332					
	10-2310-230-00-74-500-14	Tuition Reimbursement-711T Learning Differences		260.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimbursement-714 E-What is in a grade		390.00	10-2310-230-00-74-500-14
				<u>\$650.00</u>	
Heward, Katie - 1233396535					
	10-2310-230-00-74-500-14	Tuition Reimbursement-EDUC-714E-Whats in a grade		390.00	10-2310-230-00-74-500-14
				<u>\$390.00</u>	
Jarosz, Margaret - 123335990					
	10-2310-230-00-74-500-14	Tuition Reimbursement-EDUC_717W How the brain lear		390.00	10-2310-230-00-74-500-14
				<u>\$390.00</u>	
Kampert, Lisa - 123335467					
	10-1100-423-00-74-500-25	Amazon - Color counters		8.95	10-1100-423-00-74-500-25
	10-1100-423-00-74-500-25	Michaels - Photo/craft keeper math leader supplies		44.97	10-1100-423-00-74-500-25
				<u>\$53.92</u>	
Kane, Jessica - 32476					
	10-1100-423-00-74-500-25	Amazon-Storage bins-math leader suppl		61.18	10-1100-423-00-74-500-25
	10-1100-423-00-74-500-25	Amazon-Markers-math leader supplies		29.04	10-1100-423-00-74-500-25
	10-1100-423-00-74-500-25	Amazon-Binder Clips-math leader supplies		9.99	10-1100-423-00-74-500-25
	10-1100-423-00-74-500-25	Amazon-File Folders-math leader supplies		35.98	10-1100-423-00-74-500-25
	10-1100-423-00-74-500-25	Amazon-Carpet Stickers-Math Leader Supplies		13.99	10-1100-423-00-74-500-25
	10-1100-423-00-74-500-25	Amazon-File folders-Math Leader Supplies		19.59	10-1100-423-00-74-500-25
	10-1100-423-00-74-500-25	Amazon-Wireless Remote-Math Leader Supplies		11.99	10-1100-423-00-74-500-25
	10-1100-423-00-74-500-25	Amazon-Cardstock paper-Math Leader Supplies		7.99	10-1100-423-00-74-500-25
	10-1100-423-00-74-500-25	Amazon-File folders-Math Leader Supplies		14.12	10-1100-423-00-74-500-25
	10-1100-423-00-74-500-25	Amazon-File folders-Math Leader Supplies		18.35	10-1100-423-00-74-500-25
	10-1100-423-00-74-500-25	Amazon-Sheet Protectors-Math Leader Supplies		27.98	10-1100-423-00-74-500-25
				<u>\$250.20</u>	
Komos, Laura - 32508					
	10-1100-423-00-74-500-25	Amazon storage bins-Math Leader Supplies		55.98	10-1100-423-00-74-500-25



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Vendor Name	Account Number	Description	Check Date	Amount	State Account Number
	10-1100-423-00-74-500-25	Amazon-Zipper Pouches-Math Leader Supplies		18.99	10-1100-423-00-74-500-25
				<u>\$74.97</u>	
Kresal, Nicole - 1233399070					
	10-1100-423-00-74-500-25	Amazon-Storage bins, binder clips for math leader		36.96	10-1100-423-00-74-500-25
	10-1100-423-00-74-500-25	Amazon-Storage storable boxes		146.36	10-1100-423-00-74-500-25
	10-1100-423-00-74-500-25	Amazon-Storage cart for math leader supplies		56.99	10-1100-423-00-74-500-25
				<u>\$240.31</u>	
Kunz, Donna - 06159					
	10-1100-410-72-79-600-14	NBCSN - Recertification Nat'l School of Nurses		255.00	10-1100-410-72-79-600-14
				<u>\$255.00</u>	
Lanham, Kimberly - 123335066					
	10-2310-230-00-74-500-14	Tuition Reimbursement-Microsoft Excel 2021		390.00	10-2310-230-00-74-500-14
				<u>\$390.00</u>	
Lardino, Candi - 32535					
	10-2310-230-00-74-500-14	Tuition Reimbursement-EDUC 5598P-41422 Culture		165.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimbursement-EDUC 5598P-41434-Trauma		165.00	10-2310-230-00-74-500-14
				<u>\$330.00</u>	
Letheby, Corey - 1233398164					
	20-2542-410-00-79	Red Wing - Work Shoes		100.00	20-2542-410-00-79
				<u>\$100.00</u>	
McLaughlin, Julie - 123336939					
	10-1100-423-00-74-500-25	Amazon-Math Leader Supplies		106.53	10-1100-423-00-74-500-25
				<u>\$106.53</u>	
McLaughlin, Tanya - 1233400295					
	10-2310-230-00-74-500-14	Tuition Reimbursement-EDUC 7187-Teach the teenage		390.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimbursement-EDUC 7135-Motivate Students		390.00	10-2310-230-00-74-500-14
				<u>\$780.00</u>	
Murphy, Kathy - 1233398370					
	10-2210-314-92-79-605-14	Providing Interoception Course		414.00	10-2210-314-92-79-605-14
	10-2210-314-92-79-605-14	Providing Interoception Based Supports Course		155.25	10-2210-314-92-79-605-14
				<u>\$569.25</u>	



# Huntley Community School District 158

## Accounts Payable Report

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Vendor Name	Account Number	Description	Check Date	Amount	State Account Number
O'Keefe, Stacy - 1233400333	10-2310-230-00-74-500-14	Tuition Reimbursement-5219-Building on Strengths		390.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimbursement-5833-Google Docs Spreadsheet		390.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimbursement-5131 SEL-Empathy/Bully Prev		390.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimbursement-Instructional Design Product		260.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimbursement-Foundations of Measurement		130.00	10-2310-230-00-74-500-14
				<u>\$1,560.00</u>	
Peisert, McKenzie - 1233400125	10-2310-230-00-74-500-14	Tuition Reimbursement-ED-5253 Cognition & Critical		390.00	10-2310-230-00-74-500-14
				<u>\$390.00</u>	
Radcliffe, Andrea - 1233400334	10-2310-230-00-74-500-14	Tuition Reimbursement-Reflective Practitioner		390.00	10-2310-230-00-74-500-14
				<u>\$390.00</u>	
Renkosik, Doug - 28443	20-2540-332-00-79	March Mileage 2023		111.61	20-2540-332-00-79
				<u>\$111.61</u>	
Rizzo, Annette - 123334128	10-2310-230-00-74-500-14	Tuition Reimbursement-EDUC715R-Food & Nutrition		390.00	10-2310-230-00-74-500-14
				<u>\$390.00</u>	
Rubio, Jacki - 1233400328	10-2213-415-00-79-600-14	Panera for Curriculum Planning Lunch		52.16	10-2213-415-00-79-600-14
				<u>\$52.16</u>	
Schmuhl, Jessica - 123337461	10-1120-410-09-72-220-13	Jewel- Frozen fruit and bananas		67.03	10-1120-410-09-72-220-13
	10-1120-410-09-72-220-13	Walmart-Flour & Milk		11.36	10-1120-410-09-72-220-13
				<u>\$78.39</u>	
Smith, Sandra - 123333701	10-1200-310-92-79-600-14	In District Travel Jan-Mar 2023		70.09	10-1200-310-92-79-600-14
	10-1200-310-92-79-600-14	Out of District Travel Jan-Mar 2023		13.10	10-1200-310-92-79-600-14
				<u>\$83.19</u>	
Sobey, Marta - 1233397680					



# Huntley Community School District 158

## Accounts Payable Report

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Vendor Name	Account Number	Description	Check_Date	Amount	State Account Number
	10-2310-230-00-74-500-14	Tuition Reimbursement-EDUC_717E-Creating Google Ap		390.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimbursement-EDUC_7171 Flipped Classroom		390.00	10-2310-230-00-74-500-14
	10-2310-230-00-74-500-14	Tuition Reimbursement-EDUC_717E Understanding & De		390.00	10-2310-230-00-74-500-14
				<u>\$1,170.00</u>	
Starnes, Sara - 123338276					
	10-2310-230-00-74-500-14	Tuition Reimbursement-EDUC_7175 Making Math Meanin		390.00	10-2310-230-00-74-500-14
				<u>\$390.00</u>	
Zaleski, Angela - 28071					
	10-2310-230-00-74-500-14	Tuition Reimbursement-EDUC_710B-So Stressed I Cou		390.00	10-2310-230-00-74-500-14
				<u>\$390.00</u>	
				<u>\$13,838.84</u>	
			<b>Report Total</b>		



# Huntley Community School District 158

650 Dr. John Burkey Drive  
Algonquin, Illinois 60102  
(847) 659-6158 • www.district158.org

To: Board of Education and Administration  
From: Mark Altmayer, Chief Financial Officer  
Date: May 4, 2023  
Subject: **Disbursements Issued**  
Committee of the Whole Meeting, May 4, 2023  
Finance Committee

The following is an executive summary of the attached report titled “Disbursements Issued” which is a listing of disbursements issued from April 3, 2022 to April 28, 2023.

Education Fund	\$ 8,779,541.70
Operations & Maintenance Fund	442,166.96
Debt Service Fund	0.00
Transporation Fund	161,595.28
Municipal Retirement and Social Security Fund	16.00
Capital Projects Fund	117,585.52
Working Cash Fund	0.00
Fire Prevention and Safety Fund	0.00
Total	<u>\$ 9,500,905.46</u>

## RECOMMENDATION

Administration requests that the Finance Committee recommend the Board of Education approve the Disbursements Issued Report at the May 18, 2023 Regular Board meeting.



# Huntley Community School District 158 Disbursements

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Vendor Name	Check #	Check Date	A.S.N.	Account# Description	Amount	P.O. #	State Account Number
<b>1ST Ayd Corporation</b>							
	66304	04/14/2023	40-2554-410-00-79	Fleet Supplies	187.52	23020677	40-2554-410-00-79
	66304	04/14/2023	40-2554-410-00-79	Fleet Supplies	364.65	23020677	40-2554-410-00-79
	66434	04/24/2023	40-2554-410-00-79	Fleet Supplies	238.90	23030677	40-2554-410-00-79
					\$791.07	<b>Payee Vendor Total</b>	
<b>3P Learning Inc</b>							
	66305	04/14/2023	10-1100-410-56-79-605-25	Rtl Materials PK-5	480.00	20232420	10-1100-410-56-79-605-25
	66305	04/14/2023	10-1100-410-56-79-605-25	Rtl Materials PK-5	840.00	20232420	10-1100-410-56-79-605-25
	66305	04/14/2023	10-1100-410-56-79-605-25	Rtl Materials PK-5	780.00	20232420	10-1100-410-56-79-605-25
					\$2,100.00	<b>Payee Vendor Total</b>	
<b>A Freedom Flag Co</b>							
	66435	04/24/2023	20-2542-410-00-79	Supplies B & G	674.55	20232767	20-2542-410-00-79
					\$674.55	<b>Payee Vendor Total</b>	
<b>A Parts Warehouse</b>							
	66436	04/24/2023	40-2554-410-00-79	Fleet Supplies	107.92	20232567	40-2554-410-00-79
					\$107.92	<b>Payee Vendor Total</b>	
<b>AbleNet Inc</b>							
	66306	04/14/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	360.00	20232124	10-1100-410-72-79-600-14
					\$360.00	<b>Payee Vendor Total</b>	
<b>ABM Industry Groups LLC</b>							
	66245	04/07/2023	20-2542-310-00-79	Custodial Contract Service	171,026.92	23040207	20-2542-310-00-79
	66437	04/24/2023	40-2550-321-00-79	Bus Sanitation	1,674.68	23100187	40-2550-321-00-79
	66437	04/24/2023	20-2542-319-00-79-605-14	Contractual Cust. Replacement	254.13	23110227	20-2542-319-00-79-605-14
	66437	04/24/2023	20-2542-320-00-79-605-14	Contractual Overtime	1,447.05	23020217	20-2542-320-00-79-605-14
	66437	04/24/2023	20-2542-320-00-79-605-14	Contractual Overtime	2,200.00	23030217	20-2542-320-00-79-605-14
	66437	04/24/2023	20-2542-320-00-79-605-14	Contractual Overtime	2,200.00	23040217	20-2542-320-00-79-605-14
	66437	04/24/2023	20-2542-320-00-79-605-14	Contractual Overtime	7,092.52	20232695	20-2542-320-00-79-605-14
					\$185,895.30	<b>Payee Vendor Total</b>	
<b>Accessibyte LLC</b>							
	66438	04/24/2023	10-1200-310-92-79-600-14	IDEA General Purchased Service	199.95	20231985	10-1200-310-92-79-600-14
					\$199.95	<b>Payee Vendor Total</b>	
<b>Accountable Healthcare St</b>							
	66307	04/14/2023	10-1101-310-00-79-605-14	Substitute Teacher-Contracted	2,975.55	23030637	10-1101-310-00-79-605-14



# Huntley Community School District 158 Disbursements

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Vendor Name	Check #	Check Date	A.S.N.	Account# Description	Amount	P.O. #	State Account Number
	66439	04/24/2023	10-2140-310-92-79-600-14	IDEA Psychological Services	2,975.55	20232576	10-2140-310-92-79-600-14
	66439	04/24/2023	10-1101-310-00-79-605-14	Substitute Teacher-Contracted	2,393.72	23040637	10-1101-310-00-79-605-14
					\$8,344.82	<b>Payee Vendor Total</b>	
<b>ACR Inc</b>							
	66440	04/24/2023	20-2549-323-00-74-600	Insurance Claim Repair	2,500.00	20232551	20-2549-323-00-74-600
					\$2,500.00	<b>Payee Vendor Total</b>	
<b>Acutrans</b>							
	66441	04/24/2023	10-1200-310-92-79-600-14	IDEA General Purchased Service	285.80	20232768	10-1200-310-92-79-600-14
					\$285.80	<b>Payee Vendor Total</b>	
<b>ADP LLC</b>							
	66308	04/14/2023	10-2520-310-00-74-500-14	Prof & Tech Fiscal	1,527.07	23040437	10-2520-310-00-74-500-14
	66308	04/14/2023	10-2520-310-00-74-500-14	Prof & Tech Fiscal	1,527.07	23040437	10-2520-310-00-74-500-14
	66308	04/14/2023	10-2520-310-00-74-500-14	Prof & Tech Fiscal	1,480.79	23040437	10-2520-310-00-74-500-14
	66308	04/14/2023	10-2520-310-00-74-500-14	Prof & Tech Fiscal	1,018.05	23040437	10-2520-310-00-74-500-14
	66308	04/14/2023	10-2520-310-00-74-500-14	Prof & Tech Fiscal	1,018.05	23040437	10-2520-310-00-74-500-14
	66308	04/14/2023	10-2520-310-00-74-500-14	Prof & Tech Fiscal	2,082.36	23040437	10-2520-310-00-74-500-14
	66308	04/14/2023	10-2520-310-00-74-500-14	Prof & Tech Fiscal	730.36	23040437	10-2520-310-00-74-500-14
	66308	04/14/2023	10-2520-310-00-74-500-14	Prof & Tech Fiscal	730.36	23040437	10-2520-310-00-74-500-14
	66308	04/14/2023	10-2520-310-00-74-500-14	Prof & Tech Fiscal	708.23	23040437	10-2520-310-00-74-500-14
	66308	04/14/2023	10-2520-310-00-74-500-14	Prof & Tech Fiscal	486.91	23040437	10-2520-310-00-74-500-14
	66308	04/14/2023	10-2520-310-00-74-500-14	Prof & Tech Fiscal	486.91	23040437	10-2520-310-00-74-500-14
	66308	04/14/2023	10-2520-310-00-74-500-14	Prof & Tech Fiscal	995.95	23040437	10-2520-310-00-74-500-14
	66308	04/14/2023	10-2520-310-00-74-500-14	Prof & Tech Fiscal	306.40	23040437	10-2520-310-00-74-500-14
	66308	04/14/2023	10-2520-310-00-74-500-14	Prof & Tech Fiscal	306.40	23040437	10-2520-310-00-74-500-14
	66308	04/14/2023	10-2520-310-00-74-500-14	Prof & Tech Fiscal	297.12	23040437	10-2520-310-00-74-500-14
	66308	04/14/2023	10-2520-310-00-74-500-14	Prof & Tech Fiscal	204.27	23040437	10-2520-310-00-74-500-14
	66308	04/14/2023	10-2520-310-00-74-500-14	Prof & Tech Fiscal	204.27	23040437	10-2520-310-00-74-500-14
	66308	04/14/2023	10-2520-310-00-74-500-14	Prof & Tech Fiscal	417.82	23040437	10-2520-310-00-74-500-14
					\$14,528.39	<b>Payee Vendor Total</b>	
<b>ADP Net Pay Wires</b>							
	202230110	04/10/2023	10103	Payroll Education Fund	2,396,641.08		10-114
	202312260	04/25/2023	10103	Payroll Education Fund	2,169,794.93		10-114
					\$4,566,436.01	<b>Payee Vendor Total</b>	
<b>ADP Tax Wires</b>							



# Huntley Community School District 158 Disbursements

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Vendor Name	Check #	Check Date	A.S.N.	Account# Description	Amount	P.O. #	State Account Number
	202341001	04/10/2023	10403	Garnish	0.00		10-432
	202341001	04/10/2023	10452	FED W/H Taxes Payable	251,968.60		10-481
	202341001	04/10/2023	10453	State W/H Taxes Payable	139,564.96		10-481
	202341001	04/10/2023	10458	Family Services	1,119.36		10-481
	202341001	04/10/2023	10464	Medicare	45,074.48		10-464
	202341001	04/10/2023	10470	Social Security - ER Payable	49,241.77		10-464
	202341001	04/10/2023	10471	Medicare - EE Payable	45,074.40		10-464
	202341001	04/10/2023	10472	Social Security - EE	49,241.67		10-464
	202341001	04/10/2023	10473	State Withholding - WI	1,851.05		10-492
	202341001	04/10/2023	10-2523-319-00-79-600-14	Banking Fees	(0.25)		10-2523-319-00-79-600-14
	202341001	04/10/2023	10475	AP Payroll Net Checks	(232.82)		10-475
	202341001	04/10/2023	10478	HSA Payable	3,153.91		10-481
	202342501	04/25/2023	10403	Garnish	137.50		10-432
	202342501	04/25/2023	10452	FED W/H Taxes Payable	246,273.82		10-481
	202342501	04/25/2023	10453	State W/H Taxes Payable	126,427.43		10-481
	202342501	04/25/2023	10458	Family Services	1,119.36		10-481
	202342501	04/25/2023	10464	Medicare	41,031.38		10-464
	202342501	04/25/2023	10470	Social Security - ER Payable	33,427.65		10-464
	202342501	04/25/2023	10471	Medicare - EE Payable	41,031.59		10-464
	202342501	04/25/2023	10472	Social Security - EE	33,427.45		10-464
	202342501	04/25/2023	10473	State Withholding - WI	1,968.44		10-492
	202342501	04/25/2023	10-2523-319-00-79-600-14	Banking Fees	0.11		10-2523-319-00-79-600-14
	202342501	04/25/2023	10475	AP Payroll Net Checks	0.00		10-475
	202342501	04/25/2023	10478	HSA Payable	3,153.91		10-481
					<u>\$1,114,055.77</u>	<b>Payee Vendor Total</b>	
<b>Advance Auto Parts</b>							
	66442	04/24/2023	40-2554-410-00-79	Fleet Supplies	42.48	23020717	40-2554-410-00-79
					<u>\$42.48</u>	<b>Payee Vendor Total</b>	
<b>Advantage Mechanical Inc</b>							
	66246	04/07/2023	20-2542-390-00-79	Other Purchased Service	4,695.96	23040317	20-2542-390-00-79
	66443	04/24/2023	20-2542-323-00-79	Repairs & Maint Buildings	2,078.00	20232586	20-2542-323-00-79
					<u>\$6,773.96</u>	<b>Payee Vendor Total</b>	
<b>Advocate Occc Health</b>							
	66444	04/24/2023	10-2642-390-00-74-500-14	Purchased Service Human Res	73.00	20232769	10-2642-390-00-74-500-14



# Huntley Community School District 158 Disbursements

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Vendor Name	Check #	Check Date	A.S.N.	Account# Description	Amount	P.O. #	State Account Number
					<b>\$73.00</b>	<b>Payee Vendor Total</b>	
<b>AHW LLC - Hampshire</b>							
	66445	04/24/2023	20-2543-410-00-79	Grounds Supplies	107.89	20232770	20-2543-410-00-79
					<b>\$107.89</b>	<b>Payee Vendor Total</b>	
<b>Air Products Equipment Co</b>							
	66446	04/24/2023	20-2542-410-00-79	Supplies B & G	300.00	20232771	20-2542-410-00-79
	66446	04/24/2023	20-2542-410-00-79	Supplies B & G	300.00	20232772	20-2542-410-00-79
					<b>\$600.00</b>	<b>Payee Vendor Total</b>	
<b>Alexander Leigh Center fo</b>							
	66447	04/24/2023	10-4220-670-00-79-600-14	Sp Ed Private Tuition	40,000.00	23021617	10-4220-670-00-79-600-14
	66447	04/24/2023	10-4220-670-00-79-600-14	Sp Ed Private Tuition	29,021.22	23031617	10-4220-670-00-79-600-14
					<b>\$69,021.22</b>	<b>Payee Vendor Total</b>	
<b>Alpha Baking Company Inc</b>							
	66247	04/07/2023	10-2560-415-00-71-300-13	Cafe Food HS	453.58	23031087	10-2560-415-00-71-300-13
	66247	04/07/2023	10-2560-415-00-71-300-13	Cafe Food HS	456.73	23031087	10-2560-415-00-71-300-13
	66247	04/07/2023	10-2560-415-00-71-300-13	Cafe Food HS	56.42	23021087	10-2560-415-00-71-300-13
	66247	04/07/2023	10-2560-415-00-71-300-13	Cafe Food HS	566.03	23021087	10-2560-415-00-71-300-13
	66247	04/07/2023	10-2560-415-00-71-100-13	Cafe Food Leggee	64.28	23031077	10-2560-415-00-71-100-13
	66247	04/07/2023	10-2560-415-00-71-100-13	Cafe Food Leggee	52.17	23031077	10-2560-415-00-71-100-13
	66247	04/07/2023	10-2560-415-00-71-100-13	Cafe Food Leggee	47.80	23031077	10-2560-415-00-71-100-13
	66247	04/07/2023	10-2560-415-00-71-100-13	Cafe Food Leggee	58.29	23031077	10-2560-415-00-71-100-13
	66247	04/07/2023	10-2560-415-00-72-220-13	Cafe Food Marlowe	236.60	23031117	10-2560-415-00-72-220-13
	66247	04/07/2023	10-2560-415-00-72-120-13	Cafe Food Martin	107.72	23031107	10-2560-415-00-72-120-13
	66247	04/07/2023	10-2560-415-00-72-120-13	Cafe Food Martin	122.16	23031107	10-2560-415-00-72-120-13
	66247	04/07/2023	10-2560-415-00-72-110-13	Cafe Food Chesak	28.68	23031097	10-2560-415-00-72-110-13
	66247	04/07/2023	10-2560-415-00-74-210-13	Cafe Food Heineman	63.34	23031147	10-2560-415-00-74-210-13
	66247	04/07/2023	10-2560-415-00-74-210-13	Cafe Food Heineman	104.20	23031147	10-2560-415-00-74-210-13
	66247	04/07/2023	10-2560-415-00-74-150-13	Cafe Food Conley	38.24	23031137	10-2560-415-00-74-150-13
	66247	04/07/2023	10-2560-415-00-74-150-13	Cafe Food Conley	38.24	23031137	10-2560-415-00-74-150-13
	66247	04/07/2023	10-2560-415-00-74-140-13	Cafe Food Mackeben	46.04	23031127	10-2560-415-00-74-140-13
	66247	04/07/2023	10-2560-415-00-74-140-13	Cafe Food Mackeben	33.02	23031127	10-2560-415-00-74-140-13
	66247	04/07/2023	10-2560-415-00-71-300-13	Cafe Food HS	597.72	23031087	10-2560-415-00-71-300-13
	66247	04/07/2023	10-2560-415-00-72-110-13	Cafe Food Chesak	47.80	23031097	10-2560-415-00-72-110-13
					<b>\$3,219.06</b>	<b>Payee Vendor Total</b>	



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Vendor Name	Check #	Check Date	A.S.N.	Account# Description	Amount	P.O. #	State Account Number
<b>AmeriGas</b>							
	66248	04/07/2023	40-2552-461-00-79	Propane	2,728.24	23030567	40-2552-461-00-79
	66248	04/07/2023	40-2552-461-00-79	Propane	618.96	23030567	40-2552-461-00-79
	66309	04/14/2023	40-2552-461-00-79	Propane	594.81	23030567	40-2552-461-00-79
	66309	04/14/2023	40-2552-461-00-79	Propane	223.11	23030567	40-2552-461-00-79
	66309	04/14/2023	40-2552-461-00-79	Propane	1,487.39	23030567	40-2552-461-00-79
	66309	04/14/2023	40-2552-461-00-79	Propane	1,040.73	23030567	40-2552-461-00-79
	66448	04/24/2023	40-2552-461-00-79	Propane	1,636.13	23030567	40-2552-461-00-79
	66448	04/24/2023	40-2552-461-00-79	Propane	1,635.98	23040567	40-2552-461-00-79
	66448	04/24/2023	40-2552-461-00-79	Propane	1,338.80	23030567	40-2552-461-00-79
	66448	04/24/2023	40-2552-461-00-79	Propane	743.55	23030567	40-2552-461-00-79
					\$12,047.70	<b>Payee Vendor Total</b>	
<b>Anderson Lock Co Inc</b>							
	992300192	04/20/2023	20-2542-310-00-79	Custodial Contract Service	3,142.00	20231653	20-2542-310-00-79
	992300192	04/20/2023	20-2542-329-00-79	Buildings - Small Projects	2,016.32	20232238	20-2542-329-00-79
	992300196	04/20/2023	20-2542-410-00-79	Supplies B & G	73.29	23120087	20-2542-410-00-79
					\$5,231.61	<b>Payee Vendor Total</b>	
<b>Anderson Pest Solutions</b>							
	66310	04/14/2023	20-2542-321-00-79	Sanitation/Exterminating	554.47	23040037	20-2542-321-00-79
					\$554.47	<b>Payee Vendor Total</b>	
<b>Annies Frozen Yogurt Inc</b>							
	66449	04/24/2023	10-2560-415-00-72-220-13	Cafe Food Marlowe	84.00	20232497	10-2560-415-00-72-220-13
	66449	04/24/2023	10-2560-415-00-72-220-13	Cafe Food Marlowe	40.00	20232497	10-2560-415-00-72-220-13
					\$124.00	<b>Payee Vendor Total</b>	
<b>AnthroMed LLC</b>							
	66450	04/24/2023	10-1101-310-00-79-605-14	Substitute Teacher-Contracted	2,351.82	20232542	10-1101-310-00-79-605-14
	66450	04/24/2023	10-1101-310-00-79-605-14	Substitute Teacher-Contracted	2,908.83	20232648	10-1101-310-00-79-605-14
	66450	04/24/2023	10-1101-310-00-79-605-14	Substitute Teacher-Contracted	2,950.09	20232577	10-1101-310-00-79-605-14
	66450	04/24/2023	10-1101-310-00-79-605-14	Substitute Teacher-Contracted	2,950.09	20232577	10-1101-310-00-79-605-14
	66450	04/24/2023	10-1101-310-00-79-605-14	Substitute Teacher-Contracted	2,970.72	20232773	10-1101-310-00-79-605-14
					\$14,131.55	<b>Payee Vendor Total</b>	
<b>Apple Inc</b>							
	66249	04/07/2023	10-1200-310-92-79-600-14	IDEA General Purchased Service	6,000.00	20232661	10-1200-310-92-79-600-14
	66249	04/07/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	2,940.00	20232334	10-1100-410-72-79-600-14



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Vendor Name	Check #	Check Date	A.S.N.	Account# Description	Amount	P.O. #	State Account Number
					\$8,940.00	<b>Payee Vendor Total</b>	
<b>Arctic Snow and Ice Contr</b>							
	66250	04/07/2023	20-2542-322-00-79-605-14	Snow Removal	175.00	23010247	20-2542-322-00-79-605-14
	66250	04/07/2023	20-2542-322-00-79-605-14	Snow Removal	5,875.00	23010247	20-2542-322-00-79-605-14
	66250	04/07/2023	20-2542-322-00-79-605-14	Snow Removal	3,575.00	23120247	20-2542-322-00-79-605-14
					\$9,625.00	<b>Payee Vendor Total</b>	
<b>Associated Electrical Con</b>							
	66311	04/14/2023	20-2542-329-00-79	Buildings - Small Projects	1,720.00	20232285	20-2542-329-00-79
					\$1,720.00	<b>Payee Vendor Total</b>	
<b>AT&amp;T 5080</b>							
	66452	04/24/2023	20-2540-340-00-79	Telephone - Districtwide	1,570.37	23040347	20-2540-340-00-79
					\$1,570.37	<b>Payee Vendor Total</b>	
<b>AT&amp;T</b>							
	66451	04/24/2023	20-2540-340-00-79	Telephone - Districtwide	2,630.68	23040327	20-2540-340-00-79
					\$2,630.68	<b>Payee Vendor Total</b>	
<b>Auto Glass Service</b>							
	66453	04/24/2023	40-2554-410-00-79	Fleet Supplies	325.00	20232639	40-2554-410-00-79
					\$325.00	<b>Payee Vendor Total</b>	
<b>Aya Healthcare Inc</b>							
	66454	04/24/2023	10-1101-310-00-79-605-14	Substitute Teacher-Contracted	3,262.50	20232543	10-1101-310-00-79-605-14
	66454	04/24/2023	10-1101-310-00-79-605-14	Substitute Teacher-Contracted	11,505.60	20232578	10-1101-310-00-79-605-14
					\$14,768.10	<b>Payee Vendor Total</b>	
<b>Babu, Remil</b>							
	66360	04/21/2023	40-2552-332-00-79	Transportation Travel	26.20	0	40-2552-332-00-79
	66360	04/21/2023	40-2552-332-00-79	Transportation Travel	15.24	0	40-2552-332-00-79
	66360	04/21/2023	40-2552-332-00-79	Transportation Travel	7.00	0	40-2552-332-00-79
					\$48.44	<b>Payee Vendor Total</b>	
<b>Baker, Robert D</b>							
	66286	04/14/2023	10-1500-319-00-71-300-13	Sports Officials HS	72.00	0	10-1500-319-00-71-300-13
					\$72.00	<b>Payee Vendor Total</b>	
<b>Basargin, Beth</b>							
	66361	04/21/2023	10-1200-310-92-79-600-14	IDEA General Purchased Service	79.91	0	10-1200-310-92-79-600-14
	66361	04/21/2023	10-1200-310-92-79-600-14	IDEA General Purchased Service	79.91	0	10-1200-310-92-79-600-14



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	66361	04/21/2023	10-1200-310-92-79-600-14	IDEA General Purchased Service	35.76	0	10-1200-310-92-79-600-14
					\$195.58	<b>Payee Vendor Total</b>	
<b>Belin, Marcus</b>							
	66362	04/21/2023	10-2410-332-00-71-300-13	Prin Travel HS	514.27	0	10-2410-332-00-71-300-13
					\$514.27	<b>Payee Vendor Total</b>	
<b>Benchmark Education Compa</b>							
	66251	04/07/2023	10-1800-410-82-79-605-14	TBE/TPI Instructional Supplies	260.70	20230210	10-1800-410-82-79-605-14
	66251	04/07/2023	10-1800-410-82-79-605-14	TBE/TPI Instructional Supplies	2,607.00	20230210	10-1800-410-82-79-605-14
	66312	04/14/2023	10-1100-421-00-74-500-25	Materials PK-5	355.00	20230909	10-1100-421-00-74-500-25
	66312	04/14/2023	10-1100-421-00-74-500-25	Materials PK-5	355.00	20230909	10-1100-421-00-74-500-25
	66312	04/14/2023	10-1100-421-00-74-500-25	Materials PK-5	355.00	20230909	10-1100-421-00-74-500-25
	66312	04/14/2023	10-1100-421-00-74-500-25	Materials PK-5	355.00	20230909	10-1100-421-00-74-500-25
	66312	04/14/2023	10-1100-421-00-74-500-25	Materials PK-5	340.00	20230909	10-1100-421-00-74-500-25
	66312	04/14/2023	10-1100-421-00-74-500-25	Materials PK-5	340.00	20230909	10-1100-421-00-74-500-25
					\$4,967.70	<b>Payee Vendor Total</b>	
<b>Bencko, Brandon</b>							
	66571	04/24/2023	10-1500-319-00-71-300-13	Sports Officials HS	216.00	0	10-1500-319-00-71-300-13
					\$216.00	<b>Payee Vendor Total</b>	
<b>Benefitfocus.com Inc</b>							
	66313	04/14/2023	10-2310-220-00-79-600-14	Support Serv-Gen Adm Insurance	1,834.93	23040197	10-2310-220-00-79-600-14
					\$1,834.93	<b>Payee Vendor Total</b>	
<b>Berg, Magen</b>							
	66363	04/21/2023	10-2310-230-00-74-500-14	Tuition Reimbursement	390.00	0	10-2310-230-00-74-500-14
					\$390.00	<b>Payee Vendor Total</b>	
<b>Bernard Food Industries</b>							
	66455	04/24/2023	10-2560-415-00-72-220-13	Cafe Food Marlowe	597.55	20232492	10-2560-415-00-72-220-13
	66455	04/24/2023	10-2560-415-00-72-220-13	Cafe Food Marlowe	597.55	20232492	10-2560-415-00-72-220-13
					\$1,195.10	<b>Payee Vendor Total</b>	
<b>Beverly Lanes</b>							
	66287	04/14/2023	10-1500-640-00-74-210-13	Sports Dues & Fees Heineman	80.00	0	10-1500-640-00-74-210-13
					\$80.00	<b>Payee Vendor Total</b>	
<b>Bidinger, Christina</b>							
	66364	04/21/2023	10-1110-410-00-71-100-13	Inst Supplies Leggee	44.71	0	10-1110-410-00-71-100-13



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					<b>\$44.71</b>	<b>Payee Vendor Total</b>	
<b>Bjorem Speech Publication</b>							
	66252	04/07/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	27.00	20231468	10-1100-410-72-79-600-14
	66252	04/07/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	335.00	20231468	10-1100-410-72-79-600-14
					<b>\$362.00</b>	<b>Payee Vendor Total</b>	
<b>Blazerworks</b>							
	66314	04/14/2023	10-1101-310-00-79-605-14	Substitute Teacher-Contracted	1,925.00	23030527	10-1101-310-00-79-605-14
	66314	04/14/2023	10-1101-310-00-79-605-14	Substitute Teacher-Contracted	3,410.00	23030527	10-1101-310-00-79-605-14
	66314	04/14/2023	10-1101-310-00-79-605-14	Substitute Teacher-Contracted	3,000.00	23030527	10-1101-310-00-79-605-14
	66314	04/14/2023	10-1101-310-00-79-605-14	Substitute Teacher-Contracted	3,398.44	23030527	10-1101-310-00-79-605-14
	66314	04/14/2023	10-1101-310-00-79-605-14	Substitute Teacher-Contracted	1,912.50	23030527	10-1101-310-00-79-605-14
	66314	04/14/2023	10-1101-310-00-79-605-14	Substitute Teacher-Contracted	487.50	23030527	10-1101-310-00-79-605-14
	66456	04/24/2023	10-1101-310-00-79-605-14	Substitute Teacher-Contracted	2,742.19	23040527	10-1101-310-00-79-605-14
	66456	04/24/2023	10-1101-310-00-79-605-14	Substitute Teacher-Contracted	2,400.00	23040527	10-1101-310-00-79-605-14
	66456	04/24/2023	10-1101-310-00-79-605-14	Substitute Teacher-Contracted	1,320.00	23040527	10-1101-310-00-79-605-14
	66456	04/24/2023	10-1101-310-00-79-605-14	Substitute Teacher-Contracted	975.00	23040527	10-1101-310-00-79-605-14
					<b>\$21,570.63</b>	<b>Payee Vendor Total</b>	
<b>Blu Petroleum</b>							
	66253	04/07/2023	40-2552-464-00-79	Diesel/Gasoline	2,486.34	23030827	40-2552-464-00-79
	66253	04/07/2023	40-2552-464-00-79	Diesel/Gasoline	3,710.87	23030827	40-2552-464-00-79
	66253	04/07/2023	40-2552-464-00-79	Diesel/Gasoline	873.27	23031647	40-2552-464-00-79
	66315	04/14/2023	40-2552-464-00-79	Diesel/Gasoline	935.22	23041647	40-2552-464-00-79
	66315	04/14/2023	40-2552-464-00-79	Diesel/Gasoline	4,341.92	23030827	40-2552-464-00-79
					<b>\$12,347.62</b>	<b>Payee Vendor Total</b>	
<b>Blue Cross Blue Shield</b>							
	202304030	04/03/2023	10-1100-220-00-79-600-14	Regular Programs Insurance	289,313.61	23020417	10-1100-220-00-79-600-14
	202304070	04/07/2023	10-1100-220-00-79-600-14	Regular Programs Insurance	600,197.89	23040417	10-1100-220-00-79-600-14
	202304250	04/25/2023	10-1100-220-00-79-600-14	Regular Programs Insurance	609,889.82	23040417	10-1100-220-00-79-600-14
	202304280	04/28/2023	10-1100-220-00-79-600-14	Regular Programs Insurance	280,336.34	23040417	10-1100-220-00-79-600-14
					<b>\$1,779,737.66</b>	<b>Payee Vendor Total</b>	
<b>Blumer, Elizabeth</b>							
	66365	04/21/2023	10-2212-332-00-74-500-25	Travel & Conf Curr PK-5	41.92	0	10-2212-332-00-74-500-25
					<b>\$41.92</b>	<b>Payee Vendor Total</b>	
<b>BMO Mastercard</b>							



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	202304031	04/03/2023	10-1500-332-00-71-300-13	Athletic Trips HS	14.00	20232363	10-1500-332-00-71-300-13
	202304031	04/03/2023	10-1500-332-00-71-300-13	Athletic Trips HS	255.36	20232363	10-1500-332-00-71-300-13
	202304031	04/03/2023	10-1500-332-00-71-300-13	Athletic Trips HS	9.00	20232363	10-1500-332-00-71-300-13
	202304031	04/03/2023	10-2660-410-00-79-600-14	Supplies Tech	5.99	20232364	10-2660-410-00-79-600-14
	202304031	04/03/2023	10-2660-410-00-79-600-14	Supplies Tech	8.78	20232364	10-2660-410-00-79-600-14
	202304031	04/03/2023	10-2660-410-00-79-600-14	Supplies Tech	72.46	20232364	10-2660-410-00-79-600-14
	202304031	04/03/2023	10-2660-410-00-79-600-14	Supplies Tech	33.28	20232364	10-2660-410-00-79-600-14
	202304031	04/03/2023	10-2660-410-00-79-600-14	Supplies Tech	77.40	20232364	10-2660-410-00-79-600-14
	202304031	04/03/2023	10-2660-410-00-79-600-14	Supplies Tech	77.97	20232364	10-2660-410-00-79-600-14
	202304031	04/03/2023	10-2660-319-61-79-600-14	Software Maintenance	29.00	20232364	10-2660-319-61-79-600-14
	202304031	04/03/2023	10-158	Activity Funds	500.00	20232365	10-120
	202304031	04/03/2023	10-158	Activity Funds	363.25	20232365	10-120
	202304031	04/03/2023	10-158	Activity Funds	32.00	20232365	10-120
	202304031	04/03/2023	10-158	Activity Funds	120.00	20232365	10-120
	202304031	04/03/2023	10-1100-421-00-74-500-25	Materials PK-5	324.01	20232366	10-1100-421-00-74-500-25
	202304031	04/03/2023	10-2213-415-00-74-500-25	Staff Dev Supplies PK-5	89.45	20232366	10-2213-415-00-74-500-25
	202304031	04/03/2023	10-2210-490-00-74-500-25	Curr Supplies PK-5	7.00	20232366	10-2210-490-00-74-500-25
	202304031	04/03/2023	10-2210-490-00-74-500-25	Curr Supplies PK-5	9.99	20232366	10-2210-490-00-74-500-25
	202304031	04/03/2023	10-2210-490-00-74-500-25	Curr Supplies PK-5	14.86	20232366	10-2210-490-00-74-500-25
	202304031	04/03/2023	10-2213-415-00-74-500-25	Staff Dev Supplies PK-5	62.70	20232366	10-2213-415-00-74-500-25
	202304031	04/03/2023	10-2213-415-00-74-500-14	Staff Dev Supplies 6-12	89.46	20232366	10-2213-415-00-74-500-14
	202304031	04/03/2023	10-2213-415-00-74-500-14	Staff Dev Supplies 6-12	357.38	20232366	10-2213-415-00-74-500-14
	202304031	04/03/2023	10-2213-415-00-74-500-14	Staff Dev Supplies 6-12	369.83	20232366	10-2213-415-00-74-500-14
	202304031	04/03/2023	10-1100-421-00-74-500-25	Materials PK-5	199.00	20232366	10-1100-421-00-74-500-25
	202304031	04/03/2023	10-2210-490-00-74-500-14	Supplies Curr & Inst 6-12	27.33	20232366	10-2210-490-00-74-500-14
	202304031	04/03/2023	10-1100-423-00-74-500-25	New Adoption PK-5	7.86	20232366	10-1100-423-00-74-500-25
	202304031	04/03/2023	10-2210-490-00-74-500-25	Curr Supplies PK-5	27.33	20232366	10-2210-490-00-74-500-25
	202304031	04/03/2023	10-2213-415-00-74-500-14	Staff Dev Supplies 6-12	512.86	20232366	10-2213-415-00-74-500-14
	202304031	04/03/2023	10-1100-421-00-74-500-25	Materials PK-5	5.59	20232366	10-1100-421-00-74-500-25
	202304031	04/03/2023	10-1100-421-00-74-500-25	Materials PK-5	5.15	20232366	10-1100-421-00-74-500-25
	202304031	04/03/2023	10-1100-423-00-74-500-25	New Adoption PK-5	18.38	20232366	10-1100-423-00-74-500-25
	202304031	04/03/2023	10-1100-421-00-74-500-25	Materials PK-5	5.59	20232366	10-1100-421-00-74-500-25
	202304031	04/03/2023	10-1100-423-00-74-500-25	New Adoption PK-5	76.12	20232366	10-1100-423-00-74-500-25
	202304031	04/03/2023	10-1100-423-00-74-500-25	New Adoption PK-5	102.76	20232366	10-1100-423-00-74-500-25
	202304031	04/03/2023	10-1100-423-00-74-500-25	New Adoption PK-5	205.52	20232366	10-1100-423-00-74-500-25



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	202304031	04/03/2023	10-1100-423-00-74-500-25	New Adoption PK-5	205.52	20232366	10-1100-423-00-74-500-25
	202304031	04/03/2023	10-1100-410-75-79-600-14	ESSER III Instruc Supplies	287.68	20232366	10-1100-410-75-79-600-14
	202304031	04/03/2023	10-1100-410-75-79-600-14	ESSER III Instruc Supplies	223.68	20232366	10-1100-410-75-79-600-14
	202304031	04/03/2023	10-1100-410-75-79-600-14	ESSER III Instruc Supplies	255.68	20232366	10-1100-410-75-79-600-14
	202304031	04/03/2023	10-1100-423-00-74-500-25	New Adoption PK-5	11.98	20232366	10-1100-423-00-74-500-25
	202304031	04/03/2023	10-1100-410-75-79-600-14	ESSER III Instruc Supplies	214.72	20232366	10-1100-410-75-79-600-14
	202304031	04/03/2023	10-1100-421-00-74-500-25	Materials PK-5	5.59	20232366	10-1100-421-00-74-500-25
	202304031	04/03/2023	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	56.48	20232367	10-1800-410-84-79-605-14
	202304031	04/03/2023	10-1800-310-84-79-605-14	Title III LIPLEPS Pur Svc	18.94	20232367	10-1800-310-84-79-605-14
	202304031	04/03/2023	10-1800-310-84-79-605-14	Title III LIPLEPS Pur Svc	26.40	20232367	10-1800-310-84-79-605-14
	202304031	04/03/2023	10-1800-310-84-79-605-14	Title III LIPLEPS Pur Svc	43.68	20232367	10-1800-310-84-79-605-14
	202304031	04/03/2023	10-1800-310-84-79-605-14	Title III LIPLEPS Pur Svc	78.94	20232367	10-1800-310-84-79-605-14
	202304031	04/03/2023	10-1800-310-84-79-605-14	Title III LIPLEPS Pur Svc	442.90	20232367	10-1800-310-84-79-605-14
	202304031	04/03/2023	10-1800-310-84-79-605-14	Title III LIPLEPS Pur Svc	29.00	20232367	10-1800-310-84-79-605-14
	202304031	04/03/2023	10-1800-310-84-79-605-14	Title III LIPLEPS Pur Svc	72.00	20232367	10-1800-310-84-79-605-14
	202304031	04/03/2023	10-1800-310-84-79-605-14	Title III LIPLEPS Pur Svc	35.00	20232367	10-1800-310-84-79-605-14
	202304031	04/03/2023	10-1800-310-84-79-605-14	Title III LIPLEPS Pur Svc	35.00	20232367	10-1800-310-84-79-605-14
	202304031	04/03/2023	10-2210-430-82-71-300-14	ESL Prof Library	677.77	20232367	10-2210-430-82-71-300-14
	202304031	04/03/2023	10-2213-415-00-79-600-14	Staff Dev Supplies Spec Svcs	151.84	20232367	10-2213-415-00-79-600-14
	202304031	04/03/2023	10-1800-310-84-79-605-14	Title III LIPLEPS Pur Svc	59.47	20232367	10-1800-310-84-79-605-14
	202304031	04/03/2023	10-1800-310-84-79-605-14	Title III LIPLEPS Pur Svc	30.75	20232367	10-1800-310-84-79-605-14
	202304031	04/03/2023	10-1800-310-84-79-605-14	Title III LIPLEPS Pur Svc	6.00	20232367	10-1800-310-84-79-605-14
	202304031	04/03/2023	10-1800-310-84-79-605-14	Title III LIPLEPS Pur Svc	566.90	20232367	10-1800-310-84-79-605-14
	202304031	04/03/2023	10-1800-310-84-79-605-14	Title III LIPLEPS Pur Svc	559.90	20232367	10-1800-310-84-79-605-14
	202304031	04/03/2023	10-2213-310-00-79-600-14	Special Svcs Pur Svc	0.99	20232367	10-2213-310-00-79-600-14
	202304031	04/03/2023	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	39.90	20232367	10-1800-410-84-79-605-14
	202304031	04/03/2023	10-1800-410-82-79-605-14	TBE/TPI Instructional Supplies	26.85	20232367	10-1800-410-82-79-605-14
	202304031	04/03/2023	10-1800-410-82-79-605-14	TBE/TPI Instructional Supplies	253.68	20232367	10-1800-410-82-79-605-14
	202304031	04/03/2023	10-1800-310-84-79-605-14	Title III LIPLEPS Pur Svc	40.00	20232367	10-1800-310-84-79-605-14
	202304031	04/03/2023	10-2213-415-00-79-600-14	Staff Dev Supplies Spec Svcs	37.99	20232367	10-2213-415-00-79-600-14
	202304031	04/03/2023	10-2520-410-00-74-500-14	Supplies Fiscal	43.82	20232368	10-2520-410-00-74-500-14
	202304031	04/03/2023	10-2520-410-00-74-500-14	Supplies Fiscal	9.59	20232368	10-2520-410-00-74-500-14
	202304031	04/03/2023	10-2321-410-00-74-500-14	Supplies Supt	1,709.57	20232369	10-2321-410-00-74-500-14
	202304031	04/03/2023	10-158	Activity Funds	89.98	20232369	10-120
	202304031	04/03/2023	10-158	Activity Funds	46.99	20232369	10-120



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	202304031	04/03/2023	10-1200-410-66-71-300-13	STEP Supplies	152.85	20232370	10-1200-410-66-71-300-13
	202304031	04/03/2023	10-1200-410-66-71-300-13	STEP Supplies	114.70	20232370	10-1200-410-66-71-300-13
	202304031	04/03/2023	10-1200-410-66-71-300-13	STEP Supplies	27.67	20232370	10-1200-410-66-71-300-13
	202304031	04/03/2023	10-1200-410-66-71-300-13	STEP Supplies	4.99	20232370	10-1200-410-66-71-300-13
	202304031	04/03/2023	10-2210-314-92-79-605-14	IDEA Impr of Instr-Staff Dev	430.92	20232370	10-2210-314-92-79-605-14
	202304031	04/03/2023	10-1200-410-66-71-300-13	STEP Supplies	5.99	20232370	10-1200-410-66-71-300-13
	202304031	04/03/2023	10-1200-410-66-71-300-13	STEP Supplies	6.99	20232370	10-1200-410-66-71-300-13
	202304031	04/03/2023	10-1200-410-66-71-300-13	STEP Supplies	43.96	20232370	10-1200-410-66-71-300-13
	202304031	04/03/2023	10-1200-410-66-71-300-13	STEP Supplies	102.05	20232370	10-1200-410-66-71-300-13
	202304031	04/03/2023	10-1200-410-66-71-300-13	STEP Supplies	110.39	20232370	10-1200-410-66-71-300-13
	202304031	04/03/2023	10-1200-410-66-71-300-13	STEP Supplies	19.64	20232370	10-1200-410-66-71-300-13
	202304031	04/03/2023	10-1200-410-66-71-300-13	STEP Supplies	120.27	20232370	10-1200-410-66-71-300-13
	202304031	04/03/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	(47.96)	20232370	10-1100-410-72-79-600-14
	202304031	04/03/2023	10-2210-410-92-79-600-14	IDEA Impr of Instruction Suppl	163.46	20232370	10-2210-410-92-79-600-14
	202304031	04/03/2023	10-2210-314-92-79-605-14	IDEA Impr of Instr-Staff Dev	287.28	20232370	10-2210-314-92-79-605-14
	202304031	04/03/2023	10-2210-314-92-79-605-14	IDEA Impr of Instr-Staff Dev	287.28	20232370	10-2210-314-92-79-605-14
	202304031	04/03/2023	10-2210-314-92-79-605-14	IDEA Impr of Instr-Staff Dev	430.92	20232370	10-2210-314-92-79-605-14
	202304031	04/03/2023	10-1200-410-66-71-300-13	STEP Supplies	77.61	20232370	10-1200-410-66-71-300-13
	202304031	04/03/2023	10-2210-314-92-79-605-14	IDEA Impr of Instr-Staff Dev	430.92	20232370	10-2210-314-92-79-605-14
	202304031	04/03/2023	10-1200-410-66-71-300-13	STEP Supplies	32.97	20232370	10-1200-410-66-71-300-13
	202304031	04/03/2023	10-2210-314-92-79-605-14	IDEA Impr of Instr-Staff Dev	559.91	20232370	10-2210-314-92-79-605-14
	202304031	04/03/2023	10-2210-314-92-79-605-14	IDEA Impr of Instr-Staff Dev	498.18	20232370	10-2210-314-92-79-605-14
	202304031	04/03/2023	10-2210-314-92-79-605-14	IDEA Impr of Instr-Staff Dev	430.92	20232370	10-2210-314-92-79-605-14
	202304031	04/03/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	260.36	20232370	10-1100-410-72-79-600-14
	202304031	04/03/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	45.10	20232370	10-1100-410-72-79-600-14
	202304031	04/03/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	31.98	20232370	10-1100-410-72-79-600-14
	202304031	04/03/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	105.30	20232370	10-1100-410-72-79-600-14
	202304031	04/03/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	84.19	20232370	10-1100-410-72-79-600-14
	202304031	04/03/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	56.50	20232370	10-1100-410-72-79-600-14
	202304031	04/03/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	66.49	20232370	10-1100-410-72-79-600-14
	202304031	04/03/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	25.79	20232370	10-1100-410-72-79-600-14
	202304031	04/03/2023	10-1200-410-66-71-300-13	STEP Supplies	88.42	20232370	10-1200-410-66-71-300-13
	202304031	04/03/2023	10-1200-410-66-71-300-13	STEP Supplies	19.69	20232370	10-1200-410-66-71-300-13
	202304031	04/03/2023	10-1200-410-66-71-300-13	STEP Supplies	22.80	20232370	10-1200-410-66-71-300-13
	202304031	04/03/2023	10-1200-410-66-71-300-13	STEP Supplies	7.99	20232370	10-1200-410-66-71-300-13



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	202304031	04/03/2023	10-1200-410-66-71-300-13	STEP Supplies	48.92	20232370	10-1200-410-66-71-300-13
	202304031	04/03/2023	10-1200-410-66-71-300-13	STEP Supplies	118.21	20232370	10-1200-410-66-71-300-13
	202304031	04/03/2023	10-1200-410-66-71-300-13	STEP Supplies	173.06	20232370	10-1200-410-66-71-300-13
	202304031	04/03/2023	10-1200-410-66-71-300-13	STEP Supplies	105.27	20232370	10-1200-410-66-71-300-13
	202304031	04/03/2023	10-1200-410-66-71-300-13	STEP Supplies	10.49	20232370	10-1200-410-66-71-300-13
	202304031	04/03/2023	10-1200-410-66-71-300-13	STEP Supplies	27.15	20232370	10-1200-410-66-71-300-13
	202304031	04/03/2023	10-1200-410-66-71-300-13	STEP Supplies	19.99	20232370	10-1200-410-66-71-300-13
	202304031	04/03/2023	10-1200-410-66-71-300-13	STEP Supplies	17.31	20232370	10-1200-410-66-71-300-13
	202304031	04/03/2023	10-1200-410-66-71-300-13	STEP Supplies	9.90	20232370	10-1200-410-66-71-300-13
	202304031	04/03/2023	10-1200-410-66-71-300-13	STEP Supplies	4.49	20232370	10-1200-410-66-71-300-13
	202304031	04/03/2023	10-1200-410-66-71-300-13	STEP Supplies	18.24	20232370	10-1200-410-66-71-300-13
	202304031	04/03/2023	10-1200-410-66-71-300-13	STEP Supplies	294.55	20232370	10-1200-410-66-71-300-13
	202304031	04/03/2023	10-1200-410-66-71-300-13	STEP Supplies	115.98	20232370	10-1200-410-66-71-300-13
	202304031	04/03/2023	10-2410-410-00-72-120-13	Office Supplies Martin	4.58	20232371	10-2410-410-00-72-120-13
	202304031	04/03/2023	10-158	Activity Funds	71.94	20232371	10-120
	202304031	04/03/2023	10-2410-410-00-72-120-13	Office Supplies Martin	27.36	20232371	10-2410-410-00-72-120-13
	202304031	04/03/2023	10-158	Activity Funds	67.66	20232371	10-120
	202304031	04/03/2023	10-2410-410-00-72-120-13	Office Supplies Martin	22.99	20232371	10-2410-410-00-72-120-13
	202304031	04/03/2023	10-1110-410-00-72-120-13	Inst Supplies Martin	10.79	20232371	10-1110-410-00-72-120-13
	202304031	04/03/2023	10-158	Activity Funds	474.00	20232371	10-120
	202304031	04/03/2023	10-1110-410-00-72-120-13	Inst Supplies Martin	7.96	20232371	10-1110-410-00-72-120-13
	202304031	04/03/2023	10-1110-410-00-72-120-13	Inst Supplies Martin	177.19	20232371	10-1110-410-00-72-120-13
	202304031	04/03/2023	10-1110-410-00-72-120-13	Inst Supplies Martin	16.95	20232371	10-1110-410-00-72-120-13
	202304031	04/03/2023	10-1110-410-00-72-120-13	Inst Supplies Martin	5.98	20232371	10-1110-410-00-72-120-13
	202304031	04/03/2023	10-2410-410-00-72-120-13	Office Supplies Martin	19.98	20232371	10-2410-410-00-72-120-13
	202304031	04/03/2023	10-1110-410-00-72-120-13	Inst Supplies Martin	25.98	20232371	10-1110-410-00-72-120-13
	202304031	04/03/2023	10-1110-410-00-72-120-13	Inst Supplies Martin	44.13	20232371	10-1110-410-00-72-120-13
	202304031	04/03/2023	10-1110-410-00-72-110-13	Inst Supplies Chesak	18.82	20232372	10-1110-410-00-72-110-13
	202304031	04/03/2023	10-1110-410-12-74-110-13	Music Supplies	58.98	20232372	10-1110-410-12-74-110-13
	202304031	04/03/2023	10-2220-430-00-72-110-13	Media Center Chesak	29.76	20232372	10-2220-430-00-72-110-13
	202304031	04/03/2023	10-1110-410-00-72-110-13	Inst Supplies Chesak	23.11	20232372	10-1110-410-00-72-110-13
	202304031	04/03/2023	10-1110-410-00-72-110-13	Inst Supplies Chesak	363.50	20232372	10-1110-410-00-72-110-13
	202304031	04/03/2023	10-1110-410-02-74-150-13	Art Supplies Conley	100.35	20232373	10-1110-410-02-74-150-13
	202304031	04/03/2023	10-1110-410-35-74-150-13	Conley Band Supplies	53.00	20232373	10-1110-410-35-74-150-13
	202304031	04/03/2023	10-1110-410-02-74-150-13	Art Supplies Conley	(107.70)	20232373	10-1110-410-02-74-150-13



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	202304031	04/03/2023	10-1500-332-00-71-300-13	Athletic Trips HS	204.47	20232374	10-1500-332-00-71-300-13
	202304031	04/03/2023	10-1500-332-00-71-300-13	Athletic Trips HS	212.45	20232374	10-1500-332-00-71-300-13
	202304031	04/03/2023	10-1500-332-00-71-300-13	Athletic Trips HS	117.72	20232374	10-1500-332-00-71-300-13
	202304031	04/03/2023	10-1500-332-00-71-300-13	Athletic Trips HS	61.00	20232374	10-1500-332-00-71-300-13
	202304031	04/03/2023	10-1500-332-00-71-300-13	Athletic Trips HS	204.47	20232374	10-1500-332-00-71-300-13
	202304031	04/03/2023	10-2213-415-00-71-300-13	HHS Staff Devel Supplies	40.00	20232375	10-2213-415-00-71-300-13
	202304031	04/03/2023	10-1400-410-09-71-300-13	Home Economics Supplies	40.78	20232375	10-1400-410-09-71-300-13
	202304031	04/03/2023	10-1130-490-02-71-300-13	High School Fine Arts/PAC Supplies	92.35	20232375	10-1130-490-02-71-300-13
	202304031	04/03/2023	10-1130-410-13-71-300-13	Science Supplies HS	484.12	20232375	10-1130-410-13-71-300-13
	202304031	04/03/2023	10-1130-410-67-71-300-13	PLTW Supplies 6-12	89.99	20232375	10-1130-410-67-71-300-13
	202304031	04/03/2023	10-1130-314-06-71-305-13	Alternative School	37.98	20232375	10-1130-314-06-71-305-13
	202304031	04/03/2023	10-1130-410-13-71-300-13	Science Supplies HS	49.95	20232375	10-1130-410-13-71-300-13
	202304031	04/03/2023	10-1130-410-13-71-300-13	Science Supplies HS	7.95	20232375	10-1130-410-13-71-300-13
	202304031	04/03/2023	10-1130-410-50-71-300-13	PE/Health/DE Supplies HS	169.99	20232375	10-1130-410-50-71-300-13
	202304031	04/03/2023	10-1130-323-00-71-300-13	Repairs HS	194.98	20232375	10-1130-323-00-71-300-13
	202304031	04/03/2023	10-2213-415-00-71-300-13	HHS Staff Devel Supplies	20.82	20232375	10-2213-415-00-71-300-13
	202304031	04/03/2023	10-158	Activity Funds	45.97	20232376	10-120
	202304031	04/03/2023	10-158	Activity Funds	12.99	20232376	10-120
	202304031	04/03/2023	10-2410-410-00-71-100-14	Copier Paper & Toner Leggee	174.58	20232376	10-2410-410-00-71-100-14
	202304031	04/03/2023	10-1500-332-00-72-220-13	Athletic Travel Marlowe	166.88	20232377	10-1500-332-00-72-220-13
	202304031	04/03/2023	10-1120-410-00-72-220-13	Inst Supplies Marlowe	254.33	20232377	10-1120-410-00-72-220-13
	202304031	04/03/2023	10-1500-332-00-72-220-13	Athletic Travel Marlowe	47.00	20232377	10-1500-332-00-72-220-13
	202304031	04/03/2023	10-1500-332-00-72-220-13	Athletic Travel Marlowe	153.51	20232377	10-1500-332-00-72-220-13
	202304031	04/03/2023	10-1500-332-00-72-220-13	Athletic Travel Marlowe	10.00	20232377	10-1500-332-00-72-220-13
	202304031	04/03/2023	10-1500-332-00-72-220-13	Athletic Travel Marlowe	10.00	20232377	10-1500-332-00-72-220-13
	202304031	04/03/2023	10-1120-410-00-72-220-13	Inst Supplies Marlowe	70.93	20232377	10-1120-410-00-72-220-13
	202304031	04/03/2023	10-1500-332-00-72-220-13	Athletic Travel Marlowe	74.70	20232377	10-1500-332-00-72-220-13
	202304031	04/03/2023	10-1120-410-50-72-220-13	PE Supplies Marlowe	436.52	20232377	10-1120-410-50-72-220-13
	202304031	04/03/2023	10-1120-410-00-72-220-13	Inst Supplies Marlowe	87.60	20232377	10-1120-410-00-72-220-13
	202304031	04/03/2023	10-1500-332-00-72-220-13	Athletic Travel Marlowe	222.88	20232377	10-1500-332-00-72-220-13
	202304031	04/03/2023	10-158	Activity Funds	22.49	20232377	10-120
	202304031	04/03/2023	10-1500-332-00-72-220-13	Athletic Travel Marlowe	177.48	20232377	10-1500-332-00-72-220-13
	202304031	04/03/2023	10-1120-490-02-72-220-13	Marlowe Fine Arts Supplies	195.06	20232377	10-1120-490-02-72-220-13
	202304031	04/03/2023	10-158	Activity Funds	28.45	20232377	10-120
	202304031	04/03/2023	10-158	Activity Funds	169.83	20232377	10-120



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	202304031	04/03/2023	10-158	Activity Funds	261.05	20232377	10-120
	202304031	04/03/2023	10-1120-490-02-72-220-13	Marlowe Fine Arts Supplies	25.96	20232377	10-1120-490-02-72-220-13
	202304031	04/03/2023	10-1500-332-00-72-220-13	Athletic Travel Marlowe	211.68	20232377	10-1500-332-00-72-220-13
	202304031	04/03/2023	10-1120-490-02-72-220-13	Marlowe Fine Arts Supplies	153.88	20232377	10-1120-490-02-72-220-13
	202304031	04/03/2023	10-158	Activity Funds	9.59	20232377	10-120
	202304031	04/03/2023	10-1120-490-02-72-220-13	Marlowe Fine Arts Supplies	105.23	20232377	10-1120-490-02-72-220-13
	202304031	04/03/2023	10-1120-490-02-72-220-13	Marlowe Fine Arts Supplies	23.02	20232377	10-1120-490-02-72-220-13
	202304031	04/03/2023	10-1120-490-02-72-220-13	Marlowe Fine Arts Supplies	12.99	20232377	10-1120-490-02-72-220-13
	202304031	04/03/2023	10-1120-410-00-72-220-13	Inst Supplies Marlowe	(2.06)	20232377	10-1120-410-00-72-220-13
	202304031	04/03/2023	10-1120-410-02-72-220-13	Art Supplies Marlowe	364.40	20232377	10-1120-410-02-72-220-13
	202304031	04/03/2023	10-1500-332-00-72-220-13	Athletic Travel Marlowe	57.13	20232377	10-1500-332-00-72-220-13
	202304031	04/03/2023	10-1120-490-02-72-220-13	Marlowe Fine Arts Supplies	26.40	20232377	10-1120-490-02-72-220-13
	202304031	04/03/2023	10-158	Activity Funds	49.96	20232378	10-120
	202304031	04/03/2023	10-158	Activity Funds	55.18	20232378	10-120
	202304031	04/03/2023	10-158	Activity Funds	310.30	20232378	10-120
	202304031	04/03/2023	10-158	Activity Funds	762.25	20232378	10-120
	202304031	04/03/2023	10-158	Activity Funds	50.00	20232379	10-120
	202304031	04/03/2023	10-1120-360-00-74-210-13	Printing Heineman	265.19	20232379	10-1120-360-00-74-210-13
	202304031	04/03/2023	10-1120-410-09-74-210-13	Home Ec Heineman	170.02	20232379	10-1120-410-09-74-210-13
	202304031	04/03/2023	10-158	Activity Funds	93.74	20232379	10-120
	202304031	04/03/2023	10-2410-410-00-74-210-13	Office Supplies Heineman	1.44	20232379	10-2410-410-00-74-210-13
	202304031	04/03/2023	10-1200-410-66-71-300-13	STEP Supplies	132.55	20232380	10-1200-410-66-71-300-13
	202304031	04/03/2023	10-2410-410-00-74-140-14	Copier Paper & Toner Mackeben	49.47	20232381	10-2410-410-00-74-140-14
	202304031	04/03/2023	10-1110-410-00-74-140-13	Inst Supplies Mackeben	869.97	20232381	10-1110-410-00-74-140-13
	202304031	04/03/2023	10-2410-410-00-74-140-14	Copier Paper & Toner Mackeben	(313.56)	20232381	10-2410-410-00-74-140-14
	202304031	04/03/2023	10-2410-410-00-74-140-14	Copier Paper & Toner Mackeben	(313.56)	20232381	10-2410-410-00-74-140-14
	202304031	04/03/2023	10-2410-410-00-74-140-14	Copier Paper & Toner Mackeben	167.30	20232381	10-2410-410-00-74-140-14
	202304031	04/03/2023	10-2410-410-00-74-140-13	Office Supplies Mackeben	33.77	20232381	10-2410-410-00-74-140-13
	202304031	04/03/2023	10-2410-410-00-74-210-14	Copier Paper & Toner Heineman	204.92	20232382	10-2410-410-00-74-210-14
	202304031	04/03/2023	10-2220-490-00-74-210-13	Media Center Tech Heineman	99.99	20232382	10-2220-490-00-74-210-13
	202304031	04/03/2023	10-1120-410-00-74-210-13	Inst Supplies Heineman	8.99	20232382	10-1120-410-00-74-210-13
	202304031	04/03/2023	10-1120-410-12-74-210-13	Chorus/Band Supplies Heineman	46.99	20232382	10-1120-410-12-74-210-13
	202304031	04/03/2023	10-1120-410-13-74-210-06	Heineman Science Supplies 6	84.99	20232382	10-1120-410-13-74-210-06
	202304031	04/03/2023	10-1125-410-73-79-600-14	ARP IDEA PS Instruc Supplies	39.92	20232383	10-1125-410-73-79-600-14
	202304031	04/03/2023	10-2213-415-00-72-165-13	Preschool Staff Devel Supplies	59.30	20232383	10-2213-415-00-72-165-13



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Vendor Name	Check #	Check Date	A.S.N.	Account# Description	Amount	P.O. #	State Account Number
	202304031	04/03/2023	10-1125-332-00-79-600-14	Travel Preschool	210.00	20232383	10-1125-332-00-79-600-14
	202304031	04/03/2023	10-1125-410-73-79-600-14	ARP IDEA PS Instruc Supplies	7.79	20232383	10-1125-410-73-79-600-14
	202304031	04/03/2023	10-1125-410-73-79-600-14	ARP IDEA PS Instruc Supplies	8.89	20232383	10-1125-410-73-79-600-14
	202304031	04/03/2023	10-1125-410-73-79-600-14	ARP IDEA PS Instruc Supplies	15.99	20232383	10-1125-410-73-79-600-14
	202304031	04/03/2023	10-1125-410-73-79-600-14	ARP IDEA PS Instruc Supplies	67.93	20232383	10-1125-410-73-79-600-14
	202304031	04/03/2023	10-1125-410-73-79-600-14	ARP IDEA PS Instruc Supplies	11.99	20232383	10-1125-410-73-79-600-14
	202304031	04/03/2023	10-1125-410-73-79-600-14	ARP IDEA PS Instruc Supplies	11.99	20232383	10-1125-410-73-79-600-14
	202304031	04/03/2023	10-2213-415-00-72-165-13	Preschool Staff Devel Supplies	106.96	20232383	10-2213-415-00-72-165-13
	202304031	04/03/2023	10-2213-415-00-72-165-13	Preschool Staff Devel Supplies	99.46	20232383	10-2213-415-00-72-165-13
	202304031	04/03/2023	10-2560-415-00-71-300-13	Cafe Food HS	203.85	20232384	10-2560-415-00-71-300-13
	202304031	04/03/2023	20-2542-410-00-79	Supplies B & G	391.29	20232385	20-2542-410-00-79
	202304031	04/03/2023	20-2540-410-00-79	Office Supplies B & G	20.99	20232385	20-2540-410-00-79
	202304031	04/03/2023	20-2542-410-00-79	Supplies B & G	104.88	20232385	20-2542-410-00-79
	202304031	04/03/2023	20-2543-410-00-79	Grounds Supplies	40.07	20232385	20-2543-410-00-79
	202304031	04/03/2023	20-2542-410-00-79	Supplies B & G	70.86	20232385	20-2542-410-00-79
	202304031	04/03/2023	20-2542-410-00-79	Supplies B & G	648.19	20232385	20-2542-410-00-79
	202304031	04/03/2023	10-158	Activity Funds	3,833.05	20232386	10-120
	202304031	04/03/2023	10-158	Activity Funds	120.51	20232386	10-120
	202304031	04/03/2023	10-158	Activity Funds	453.28	20232386	10-120
	202304031	04/03/2023	10-158	Activity Funds	169.53	20232386	10-120
	202304031	04/03/2023	10-1500-332-00-71-300-13	Athletic Trips HS	74.88	20232386	10-1500-332-00-71-300-13
	202304031	04/03/2023	10-1500-332-00-71-300-13	Athletic Trips HS	150.54	20232386	10-1500-332-00-71-300-13
	202304031	04/03/2023	10-1500-332-00-71-300-13	Athletic Trips HS	116.79	20232386	10-1500-332-00-71-300-13
	202304031	04/03/2023	10-1500-332-00-71-300-13	Athletic Trips HS	270.04	20232386	10-1500-332-00-71-300-13
	202304031	04/03/2023	10-158	Activity Funds	492.31	20232386	10-120
	202304031	04/03/2023	10-1500-332-00-71-300-13	Athletic Trips HS	106.54	20232386	10-1500-332-00-71-300-13
	202304031	04/03/2023	10-158	Activity Funds	20.00	20232386	10-120
	202304031	04/03/2023	10-1500-640-00-71-300-13	Sports Dues & Fees HS	17.55	20232386	10-1500-640-00-71-300-13
	202304031	04/03/2023	10-1500-332-00-71-300-13	Athletic Trips HS	270.04	20232386	10-1500-332-00-71-300-13
	202304031	04/03/2023	10-1500-332-00-71-300-13	Athletic Trips HS	270.04	20232386	10-1500-332-00-71-300-13
	202304031	04/03/2023	10-158	Activity Funds	105.00	20232386	10-120
	202304031	04/03/2023	10-1500-640-00-71-300-13	Sports Dues & Fees HS	32.50	20232386	10-1500-640-00-71-300-13
	202304031	04/03/2023	10-158	Activity Funds	(39.99)	20232386	10-120
	202304031	04/03/2023	10-1500-640-00-71-300-13	Sports Dues & Fees HS	17.55	20232386	10-1500-640-00-71-300-13
	202304031	04/03/2023	10-2642-350-00-74-500-14	Advertising Human Res	700.00	20232387	10-2642-350-00-74-500-14



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	202304031	04/03/2023	10-2660-410-00-79-600-14	Supplies Tech	157.71	20232443	10-2660-410-00-79-600-14
	202304031	04/03/2023	10-2660-319-61-79-600-14	Software Maintenance	199.98	20232443	10-2660-319-61-79-600-14
	202304031	04/03/2023	10-2660-319-61-79-600-14	Software Maintenance	21.21	20232443	10-2660-319-61-79-600-14
	202304031	04/03/2023	10-2660-410-00-79-600-14	Supplies Tech	162.00	20232443	10-2660-410-00-79-600-14
	202304031	04/03/2023	10-2114-410-00-74-500-14	Supplies Registration	10.79	20232443	10-2114-410-00-74-500-14
	202304031	04/03/2023	10-2660-410-00-79-600-14	Supplies Tech	31.71	20232443	10-2660-410-00-79-600-14
	202304031	04/03/2023	10-2660-410-00-79-600-14	Supplies Tech	21.70	20232443	10-2660-410-00-79-600-14
	202304031	04/03/2023	10-2660-410-00-79-600-14	Supplies Tech	6.99	20232443	10-2660-410-00-79-600-14
	202304031	04/03/2023	10-2660-410-00-79-600-14	Supplies Tech	76.92	20232443	10-2660-410-00-79-600-14
	202304031	04/03/2023	10-158	Activity Funds	300.53	20232444	10-120
	202304031	04/03/2023	10-158	Activity Funds	104.00	20232444	10-120
	202304031	04/03/2023	10-1120-490-02-72-220-13	Marlowe Fine Arts Supplies	99.95	20232444	10-1120-490-02-72-220-13
	202304031	04/03/2023	10-1120-490-02-72-220-13	Marlowe Fine Arts Supplies	85.80	20232444	10-1120-490-02-72-220-13
	202304031	04/03/2023	10-1120-490-02-72-220-13	Marlowe Fine Arts Supplies	59.96	20232444	10-1120-490-02-72-220-13
	202304031	04/03/2023	10-158	Activity Funds	380.60	20232444	10-120
	202304031	04/03/2023	10-158	Activity Funds	44.34	20232444	10-120
	202304031	04/03/2023	10-2210-490-00-74-500-14	Supplies Curr & Inst 6-12	59.43	20232445	10-2210-490-00-74-500-14
	202304031	04/03/2023	10-1100-423-00-74-500-25	New Adoption PK-5	366.93	20232445	10-1100-423-00-74-500-25
	202304031	04/03/2023	10-2213-415-00-74-500-25	Staff Dev Supplies PK-5	33.38	20232445	10-2213-415-00-74-500-25
	202304031	04/03/2023	10-2212-310-00-79-505-25	Curr Gen Pur Svc PK-5	280.50	20232445	10-2212-310-00-79-505-25
	202304031	04/03/2023	10-1100-423-00-74-500-25	New Adoption PK-5	38.85	20232445	10-1100-423-00-74-500-25
	202304031	04/03/2023	10-1100-423-00-74-500-25	New Adoption PK-5	29.97	20232445	10-1100-423-00-74-500-25
	202304031	04/03/2023	10-1100-410-75-79-600-14	ESSER III Instruc Supplies	405.71	20232445	10-1100-410-75-79-600-14
	202304031	04/03/2023	10-1100-410-75-79-600-14	ESSER III Instruc Supplies	41.97	20232445	10-1100-410-75-79-600-14
	202304031	04/03/2023	10-1100-423-00-74-500-25	New Adoption PK-5	257.74	20232445	10-1100-423-00-74-500-25
	202304031	04/03/2023	10-1100-423-00-74-500-25	New Adoption PK-5	111.68	20232445	10-1100-423-00-74-500-25
	202304031	04/03/2023	10-1100-423-00-74-500-25	New Adoption PK-5	6.99	20232445	10-1100-423-00-74-500-25
	202304031	04/03/2023	10-1100-423-00-74-500-25	New Adoption PK-5	6.99	20232445	10-1100-423-00-74-500-25
	202304031	04/03/2023	10-1100-423-00-74-500-25	New Adoption PK-5	244.62	20232445	10-1100-423-00-74-500-25
	202304031	04/03/2023	10-2213-415-00-74-500-14	Staff Dev Supplies 6-12	399.78	20232445	10-2213-415-00-74-500-14
	202304031	04/03/2023	10-1100-423-00-74-500-25	New Adoption PK-5	6.99	20232445	10-1100-423-00-74-500-25
	202304031	04/03/2023	10-2212-310-00-79-505-14	Curriculum Gen Pur Svc 6-12	363.58	20232445	10-2212-310-00-79-505-14
	202304031	04/03/2023	10-1100-423-00-74-500-25	New Adoption PK-5	258.21	20232445	10-1100-423-00-74-500-25
	202304031	04/03/2023	10-1100-423-00-74-500-25	New Adoption PK-5	289.86	20232445	10-1100-423-00-74-500-25
	202304031	04/03/2023	10-1100-423-00-74-500-25	New Adoption PK-5	41.94	20232445	10-1100-423-00-74-500-25



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	202304031	04/03/2023	10-1100-423-00-74-500-25	New Adoption PK-5	59.34	20232445	10-1100-423-00-74-500-25
	202304031	04/03/2023	10-1100-423-00-74-500-25	New Adoption PK-5	62.91	20232445	10-1100-423-00-74-500-25
	202304031	04/03/2023	10-1100-423-00-74-500-25	New Adoption PK-5	99.94	20232445	10-1100-423-00-74-500-25
	202304031	04/03/2023	10-1100-423-00-74-500-25	New Adoption PK-5	128.57	20232445	10-1100-423-00-74-500-25
	202304031	04/03/2023	10-1100-423-00-74-500-25	New Adoption PK-5	474.64	20232445	10-1100-423-00-74-500-25
	202304031	04/03/2023	10-2213-310-00-79-600-14	Special Svcs Pur Svc	96.00	20232446	10-2213-310-00-79-600-14
	202304031	04/03/2023	10-2210-332-82-79-605-14	Bilingual PD Travel & Conference	120.00	20232446	10-2210-332-82-79-605-14
	202304031	04/03/2023	10-1800-310-84-79-605-14	Title III LIPLEPS Pur Svc	1,229.25	20232446	10-1800-310-84-79-605-14
	202304031	04/03/2023	10-2213-410-00-79-600-14	Special Svcs Supplies	558.65	20232446	10-2213-410-00-79-600-14
	202304031	04/03/2023	10-2213-415-00-79-600-14	Staff Dev Supplies Spec Svcs	22.75	20232446	10-2213-415-00-79-600-14
	202304031	04/03/2023	10-2213-415-00-79-600-14	Staff Dev Supplies Spec Svcs	65.34	20232446	10-2213-415-00-79-600-14
	202304031	04/03/2023	10-1800-310-84-79-605-14	Title III LIPLEPS Pur Svc	11.84	20232446	10-1800-310-84-79-605-14
	202304031	04/03/2023	10-2213-410-00-79-600-14	Special Svcs Supplies	167.34	20232446	10-2213-410-00-79-600-14
	202304031	04/03/2023	10-1800-310-84-79-605-14	Title III LIPLEPS Pur Svc	45.00	20232446	10-1800-310-84-79-605-14
	202304031	04/03/2023	10-1800-410-82-79-605-14	TBE/TPI Instructional Supplies	23.96	20232446	10-1800-410-82-79-605-14
	202304031	04/03/2023	10-1800-310-84-79-605-14	Title III LIPLEPS Pur Svc	35.00	20232446	10-1800-310-84-79-605-14
	202304031	04/03/2023	10-2213-410-00-79-600-14	Special Svcs Supplies	6.73	20232446	10-2213-410-00-79-600-14
	202304031	04/03/2023	10-1100-410-76-79-600-14	CURES Instruc Supplies	8.97	20232446	10-1100-410-76-79-600-14
	202304031	04/03/2023	10-1100-410-76-79-600-14	CURES Instruc Supplies	166.95	20232446	10-1100-410-76-79-600-14
	202304031	04/03/2023	10-1100-410-76-79-600-14	CURES Instruc Supplies	19.98	20232446	10-1100-410-76-79-600-14
	202304031	04/03/2023	10-2213-332-00-79-600-14	Special Svcs Travel & Conf	60.91	20232446	10-2213-332-00-79-600-14
	202304031	04/03/2023	10-2213-410-00-79-600-14	Special Svcs Supplies	10.49	20232446	10-2213-410-00-79-600-14
	202304031	04/03/2023	10-2213-415-00-79-600-14	Staff Dev Supplies Spec Svcs	37.45	20232446	10-2213-415-00-79-600-14
	202304031	04/03/2023	10-1800-410-82-79-605-14	TBE/TPI Instructional Supplies	23.96	20232446	10-1800-410-82-79-605-14
	202304031	04/03/2023	10-1100-410-76-79-600-14	CURES Instruc Supplies	73.56	20232446	10-1100-410-76-79-600-14
	202304031	04/03/2023	10-1100-410-76-79-600-14	CURES Instruc Supplies	23.97	20232446	10-1100-410-76-79-600-14
	202304031	04/03/2023	10-2213-640-00-79-600-14	Special Svcs Dues & Fees	118.00	20232446	10-2213-640-00-79-600-14
	202304031	04/03/2023	10-1100-410-76-79-600-14	CURES Instruc Supplies	108.88	20232446	10-1100-410-76-79-600-14
	202304031	04/03/2023	10-2520-410-00-74-500-14	Supplies Fiscal	241.78	20232447	10-2520-410-00-74-500-14
	202304031	04/03/2023	10-2520-410-00-74-500-14	Supplies Fiscal	6.49	20232447	10-2520-410-00-74-500-14
	202304031	04/03/2023	10-2520-410-00-74-500-14	Supplies Fiscal	19.04	20232447	10-2520-410-00-74-500-14
	202304031	04/03/2023	10-2321-332-00-74-500-14	Travel Supt	364.64	20232448	10-2321-332-00-74-500-14
	202304031	04/03/2023	10-2310-410-00-74-500-14	Supplies Board	45.00	20232448	10-2310-410-00-74-500-14
	202304031	04/03/2023	10-2633-360-00-74-500-14	Communications Purch Services	17.27	20232448	10-2633-360-00-74-500-14
	202304031	04/03/2023	10-2321-390-00-74-500-14	Purchased Service Supt	11,000.00	20232448	10-2321-390-00-74-500-14



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	202304031	04/03/2023	10-2321-332-00-74-500-14	Travel Supt	364.64	20232448	10-2321-332-00-74-500-14
	202304031	04/03/2023	10-1200-410-66-71-300-13	STEP Supplies	33.98	20232449	10-1200-410-66-71-300-13
	202304031	04/03/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	213.37	20232449	10-1100-410-72-79-600-14
	202304031	04/03/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	3.50	20232449	10-1100-410-72-79-600-14
	202304031	04/03/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	365.00	20232449	10-1100-410-72-79-600-14
	202304031	04/03/2023	10-1200-410-66-71-300-13	STEP Supplies	48.92	20232449	10-1200-410-66-71-300-13
	202304031	04/03/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	278.48	20232449	10-1100-410-72-79-600-14
	202304031	04/03/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	109.90	20232449	10-1100-410-72-79-600-14
	202304031	04/03/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	289.70	20232449	10-1100-410-72-79-600-14
	202304031	04/03/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	41.94	20232449	10-1100-410-72-79-600-14
	202304031	04/03/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	59.75	20232449	10-1100-410-72-79-600-14
	202304031	04/03/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	39.16	20232449	10-1100-410-72-79-600-14
	202304031	04/03/2023	10-1200-410-66-71-300-13	STEP Supplies	8.99	20232449	10-1200-410-66-71-300-13
	202304031	04/03/2023	10-1200-410-66-71-300-13	STEP Supplies	19.67	20232449	10-1200-410-66-71-300-13
	202304031	04/03/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	152.92	20232449	10-1100-410-72-79-600-14
	202304031	04/03/2023	10-1200-410-66-71-300-13	STEP Supplies	15.86	20232449	10-1200-410-66-71-300-13
	202304031	04/03/2023	10-1200-410-66-71-300-13	STEP Supplies	181.83	20232449	10-1200-410-66-71-300-13
	202304031	04/03/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	351.51	20232449	10-1100-410-72-79-600-14
	202304031	04/03/2023	10-1200-410-66-71-300-13	STEP Supplies	130.96	20232449	10-1200-410-66-71-300-13
	202304031	04/03/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	351.51	20232449	10-1100-410-72-79-600-14
	202304031	04/03/2023	10-1200-410-66-71-300-13	STEP Supplies	13.99	20232449	10-1200-410-66-71-300-13
	202304031	04/03/2023	10-1200-410-66-71-300-13	STEP Supplies	190.54	20232449	10-1200-410-66-71-300-13
	202304031	04/03/2023	10-1200-410-66-71-300-13	STEP Supplies	25.99	20232449	10-1200-410-66-71-300-13
	202304031	04/03/2023	10-1200-410-66-71-300-13	STEP Supplies	283.80	20232449	10-1200-410-66-71-300-13
	202304031	04/03/2023	10-1200-410-66-71-300-13	STEP Supplies	10.99	20232449	10-1200-410-66-71-300-13
	202304031	04/03/2023	10-1200-410-66-71-300-13	STEP Supplies	12.50	20232449	10-1200-410-66-71-300-13
	202304031	04/03/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	351.51	20232449	10-1100-410-72-79-600-14
	202304031	04/03/2023	10-2633-360-00-74-500-14	Communications Purch Services	80.68	20232450	10-2633-360-00-74-500-14
	202304031	04/03/2023	10-2220-430-00-72-120-13	Media Center Martin	112.56	20232451	10-2220-430-00-72-120-13
	202304031	04/03/2023	10-1110-410-36-72-120-13	Orchestra Supplies Martin	145.99	20232451	10-1110-410-36-72-120-13
	202304031	04/03/2023	10-2410-410-00-72-120-13	Office Supplies Martin	17.12	20232451	10-2410-410-00-72-120-13
	202304031	04/03/2023	10-1110-410-00-72-120-13	Inst Supplies Martin	53.92	20232451	10-1110-410-00-72-120-13
	202304031	04/03/2023	10-2220-430-00-72-120-13	Media Center Martin	49.16	20232451	10-2220-430-00-72-120-13
	202304031	04/03/2023	10-2220-430-00-72-120-13	Media Center Martin	41.47	20232451	10-2220-430-00-72-120-13
	202304031	04/03/2023	10-2220-430-00-72-120-13	Media Center Martin	337.03	20232451	10-2220-430-00-72-120-13



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Vendor Name	Check #	Check Date	A.S.N.	Account# Description	Amount	P.O. #	State Account Number
	202304031	04/03/2023	10-158	Activity Funds	118.00	20232451	10-120
	202304031	04/03/2023	10-1110-410-00-72-110-13	Inst Supplies Chesak	33.98	20232452	10-1110-410-00-72-110-13
	202304031	04/03/2023	10-2410-410-00-72-110-13	Office Supplies Chesak	31.89	20232452	10-2410-410-00-72-110-13
	202304031	04/03/2023	10-2410-410-00-72-110-13	Office Supplies Chesak	39.85	20232452	10-2410-410-00-72-110-13
	202304031	04/03/2023	10-158	Activity Funds	38.97	20232452	10-120
	202304031	04/03/2023	10-158	Activity Funds	13.99	20232452	10-120
	202304031	04/03/2023	10-1110-410-00-72-110-13	Inst Supplies Chesak	36.24	20232452	10-1110-410-00-72-110-13
	202304031	04/03/2023	10-1110-410-35-74-150-13	Conley Band Supplies	17.96	20232453	10-1110-410-35-74-150-13
	202304031	04/03/2023	10-1110-410-00-74-150-13	Inst Supplies Conley	155.76	20232453	10-1110-410-00-74-150-13
	202304031	04/03/2023	10-158	Activity Funds	168.04	20232453	10-120
	202304031	04/03/2023	10-1110-410-00-74-150-13	Inst Supplies Conley	43.98	20232453	10-1110-410-00-74-150-13
	202304031	04/03/2023	10-1110-410-50-74-150-13	Conley PE Supplies	115.96	20232453	10-1110-410-50-74-150-13
	202304031	04/03/2023	10-2220-490-00-74-150-13	Media Center Tech Conley	(109.00)	20232453	10-2220-490-00-74-150-13
	202304031	04/03/2023	10-158	Activity Funds	660.00	20232454	10-120
	202304031	04/03/2023	10-1130-410-13-71-300-13	Science Supplies HS	467.91	20232455	10-1130-410-13-71-300-13
	202304031	04/03/2023	10-2410-410-00-71-300-13	Office Supplies HS	20.92	20232455	10-2410-410-00-71-300-13
	202304031	04/03/2023	10-1130-410-15-71-300-13	Social Studies Supplies HS	317.92	20232455	10-1130-410-15-71-300-13
	202304031	04/03/2023	10-1130-410-13-71-300-13	Science Supplies HS	36.45	20232455	10-1130-410-13-71-300-13
	202304031	04/03/2023	10-1130-410-13-71-300-13	Science Supplies HS	2.92	20232455	10-1130-410-13-71-300-13
	202304031	04/03/2023	10-1130-410-67-71-300-13	PLTW Supplies 6-12	44.83	20232455	10-1130-410-67-71-300-13
	202304031	04/03/2023	10-1130-490-02-71-300-13	High School Fine Arts/PAC Supplies	23.09	20232455	10-1130-490-02-71-300-13
	202304031	04/03/2023	10-2213-415-00-71-300-13	HHS Staff Devel Supplies	400.00	20232455	10-2213-415-00-71-300-13
	202304031	04/03/2023	10-2120-410-00-71-300-13	Supplies Counseling HS	53.42	20232455	10-2120-410-00-71-300-13
	202304031	04/03/2023	10-2223-410-00-79-600-14	Supplies PAC	153.36	20232455	10-2223-410-00-79-600-14
	202304031	04/03/2023	10-1130-410-00-71-300-13	Inst Supplies HS	161.94	20232455	10-1130-410-00-71-300-13
	202304031	04/03/2023	10-1130-410-13-71-300-13	Science Supplies HS	87.30	20232455	10-1130-410-13-71-300-13
	202304031	04/03/2023	10-1130-410-50-71-300-13	PE/Health/DE Supplies HS	15.99	20232455	10-1130-410-50-71-300-13
	202304031	04/03/2023	10-2220-430-00-71-300-13	Media Center HS	302.90	20232455	10-2220-430-00-71-300-13
	202304031	04/03/2023	10-2220-430-00-71-300-13	Media Center HS	32.50	20232455	10-2220-430-00-71-300-13
	202304031	04/03/2023	10-2220-430-00-71-300-13	Media Center HS	72.60	20232455	10-2220-430-00-71-300-13
	202304031	04/03/2023	10-1130-410-67-71-300-13	PLTW Supplies 6-12	240.50	20232455	10-1130-410-67-71-300-13
	202304031	04/03/2023	10-2410-410-00-71-100-14	Copier Paper & Toner Leggee	(89.79)	20232456	10-2410-410-00-71-100-14
	202304031	04/03/2023	10-1110-410-00-71-100-13	Inst Supplies Leggee	104.88	20232456	10-1110-410-00-71-100-13
	202304031	04/03/2023	10-1110-410-00-71-100-13	Inst Supplies Leggee	19.78	20232456	10-1110-410-00-71-100-13
	202304031	04/03/2023	10-2220-430-00-71-100-13	Media Center Leggee	38.79	20232456	10-2220-430-00-71-100-13



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	202304031	04/03/2023	10-158	Activity Funds	235.88	20232456	10-120
	202304031	04/03/2023	10-158	Activity Funds	188.93	20232456	10-120
	202304031	04/03/2023	10-158	Activity Funds	111.94	20232456	10-120
	202304031	04/03/2023	10-158	Activity Funds	26.76	20232456	10-120
	202304031	04/03/2023	10-158	Activity Funds	22.14	20232456	10-120
	202304031	04/03/2023	10-158	Activity Funds	13.00	20232456	10-120
	202304031	04/03/2023	10-158	Activity Funds	252.76	20232456	10-120
	202304031	04/03/2023	10-1120-410-09-72-220-13	Home Ec Marlowe	86.44	20232457	10-1120-410-09-72-220-13
	202304031	04/03/2023	10-1120-490-00-72-220-13	Instruc Coach/1:1 Supplies MMS	96.00	20232457	10-1120-490-00-72-220-13
	202304031	04/03/2023	10-1120-490-00-72-220-13	Instruc Coach/1:1 Supplies MMS	96.00	20232457	10-1120-490-00-72-220-13
	202304031	04/03/2023	10-1120-490-00-72-220-13	Instruc Coach/1:1 Supplies MMS	96.00	20232457	10-1120-490-00-72-220-13
	202304031	04/03/2023	10-1500-332-00-72-220-13	Athletic Travel Marlowe	(56.00)	20232457	10-1500-332-00-72-220-13
	202304031	04/03/2023	10-1500-332-00-72-220-13	Athletic Travel Marlowe	(44.80)	20232457	10-1500-332-00-72-220-13
	202304031	04/03/2023	10-1500-332-00-72-220-13	Athletic Travel Marlowe	(10.60)	20232457	10-1500-332-00-72-220-13
	202304031	04/03/2023	10-1500-335-00-72-220-13	Conference Travel Marlowe	75.00	20232457	10-1500-335-00-72-220-13
	202304031	04/03/2023	10-1500-335-00-72-220-13	Conference Travel Marlowe	75.00	20232457	10-1500-335-00-72-220-13
	202304031	04/03/2023	10-2213-415-00-72-220-13	Marlowe Staff Devel Supplies	37.98	20232457	10-2213-415-00-72-220-13
	202304031	04/03/2023	10-1120-410-00-72-220-13	Inst Supplies Marlowe	296.27	20232457	10-1120-410-00-72-220-13
	202304031	04/03/2023	10-1120-410-09-72-220-13	Home Ec Marlowe	194.32	20232457	10-1120-410-09-72-220-13
	202304031	04/03/2023	10-1120-410-09-72-220-13	Home Ec Marlowe	37.33	20232457	10-1120-410-09-72-220-13
	202304031	04/03/2023	10-1120-490-02-72-220-13	Marlowe Fine Arts Supplies	42.49	20232457	10-1120-490-02-72-220-13
	202304031	04/03/2023	10-1120-490-02-72-220-13	Marlowe Fine Arts Supplies	121.60	20232457	10-1120-490-02-72-220-13
	202304031	04/03/2023	10-1120-490-02-72-220-13	Marlowe Fine Arts Supplies	156.49	20232457	10-1120-490-02-72-220-13
	202304031	04/03/2023	10-1120-410-00-72-220-13	Inst Supplies Marlowe	(17.59)	20232457	10-1120-410-00-72-220-13
	202304031	04/03/2023	10-1120-410-13-72-220-07	Marlowe Science Supplies 7	261.71	20232457	10-1120-410-13-72-220-07
	202304031	04/03/2023	10-1120-490-02-72-220-13	Marlowe Fine Arts Supplies	49.95	20232457	10-1120-490-02-72-220-13
	202304031	04/03/2023	10-2410-410-00-72-220-13	Office Supplies Marlowe	80.91	20232457	10-2410-410-00-72-220-13
	202304031	04/03/2023	10-1120-410-13-72-220-07	Marlowe Science Supplies 7	66.80	20232457	10-1120-410-13-72-220-07
	202304031	04/03/2023	10-1120-490-00-72-220-13	Instruc Coach/1:1 Supplies MMS	90.79	20232457	10-1120-490-00-72-220-13
	202304031	04/03/2023	10-1120-410-00-72-220-13	Inst Supplies Marlowe	20.59	20232457	10-1120-410-00-72-220-13
	202304031	04/03/2023	10-1120-410-00-72-220-13	Inst Supplies Marlowe	5.66	20232457	10-1120-410-00-72-220-13
	202304031	04/03/2023	10-1120-410-00-72-220-13	Inst Supplies Marlowe	36.86	20232457	10-1120-410-00-72-220-13
	202304031	04/03/2023	10-1120-410-00-72-220-13	Inst Supplies Marlowe	341.70	20232457	10-1120-410-00-72-220-13
	202304031	04/03/2023	10-1120-490-02-72-220-13	Marlowe Fine Arts Supplies	26.88	20232457	10-1120-490-02-72-220-13
	202304031	04/03/2023	10-1120-410-00-72-220-13	Inst Supplies Marlowe	39.97	20232457	10-1120-410-00-72-220-13



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Vendor Name	Check #	Check Date	A.S.N.	Account# Description	Amount	P.O. #	State Account Number
	202304031	04/03/2023	10-2410-410-00-72-220-13	Office Supplies Marlowe	171.37	20232457	10-2410-410-00-72-220-13
	202304031	04/03/2023	10-1120-490-02-72-220-13	Marlowe Fine Arts Supplies	10.50	20232457	10-1120-490-02-72-220-13
	202304031	04/03/2023	10-1120-410-00-72-220-13	Inst Supplies Marlowe	66.00	20232457	10-1120-410-00-72-220-13
	202304031	04/03/2023	10-2410-410-00-72-220-13	Office Supplies Marlowe	94.84	20232457	10-2410-410-00-72-220-13
	202304031	04/03/2023	10-158	Activity Funds	339.98	20232458	10-120
	202304031	04/03/2023	10-1543-640-00-71-305-13	Activities Fees	160.00	20232458	10-1543-640-00-71-305-13
	202304031	04/03/2023	10-158	Activity Funds	6,501.75	20232458	10-120
	202304031	04/03/2023	10-1543-332-00-71-305-13	Activities Travel	67.51	20232458	10-1543-332-00-71-305-13
	202304031	04/03/2023	10-1543-332-00-71-305-13	Activities Travel	44.34	20232458	10-1543-332-00-71-305-13
	202304031	04/03/2023	10-1543-332-00-71-305-13	Activities Travel	37.95	20232458	10-1543-332-00-71-305-13
	202304031	04/03/2023	10-1543-332-00-71-305-13	Activities Travel	385.32	20232458	10-1543-332-00-71-305-13
	202304031	04/03/2023	10-158	Activity Funds	275.64	20232458	10-120
	202304031	04/03/2023	10-158	Activity Funds	138.18	20232458	10-120
	202304031	04/03/2023	10-1543-332-00-71-305-13	Activities Travel	385.32	20232458	10-1543-332-00-71-305-13
	202304031	04/03/2023	10-1543-332-00-71-305-13	Activities Travel	385.32	20232458	10-1543-332-00-71-305-13
	202304031	04/03/2023	10-1543-332-00-71-305-13	Activities Travel	385.32	20232458	10-1543-332-00-71-305-13
	202304031	04/03/2023	10-1543-332-00-71-305-13	Activities Travel	385.32	20232458	10-1543-332-00-71-305-13
	202304031	04/03/2023	10-158	Activity Funds	41.00	20232458	10-120
	202304031	04/03/2023	10-158	Activity Funds	42.29	20232458	10-120
	202304031	04/03/2023	10-1543-332-00-71-305-13	Activities Travel	385.32	20232458	10-1543-332-00-71-305-13
	202304031	04/03/2023	10-158	Activity Funds	219.12	20232458	10-120
	202304031	04/03/2023	10-158	Activity Funds	56.99	20232458	10-120
	202304031	04/03/2023	40-2554-410-00-79	Fleet Supplies	55.44	20232458	40-2554-410-00-79
	202304031	04/03/2023	10-158	Activity Funds	1,255.00	20232458	10-120
	202304031	04/03/2023	10-158	Activity Funds	18.80	20232458	10-120
	202304031	04/03/2023	10-158	Activity Funds	69.99	20232458	10-120
	202304031	04/03/2023	10-158	Activity Funds	37.99	20232458	10-120
	202304031	04/03/2023	10-158	Activity Funds	42.29	20232458	10-120
	202304031	04/03/2023	10-158	Activity Funds	108.16	20232458	10-120
	202304031	04/03/2023	10-158	Activity Funds	18.99	20232458	10-120
	202304031	04/03/2023	10-158	Activity Funds	77.97	20232458	10-120
	202304031	04/03/2023	10-158	Activity Funds	318.89	20232458	10-120
	202304031	04/03/2023	10-158	Activity Funds	135.54	20232458	10-120
	202304031	04/03/2023	10-158	Activity Funds	21.35	20232458	10-120



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	202304031	04/03/2023	10-158	Activity Funds	104.95	20232458	10-120
	202304031	04/03/2023	10-158	Activity Funds	238.92	20232458	10-120
	202304031	04/03/2023	10-158	Activity Funds	61.52	20232458	10-120
	202304031	04/03/2023	10-158	Activity Funds	2,023.50	20232459	10-120
	202304031	04/03/2023	10-2213-415-00-74-210-13	Heineman Staff Devel Supplies	15.00	20232459	10-2213-415-00-74-210-13
	202304031	04/03/2023	10-1200-410-66-71-300-13	STEP Supplies	239.40	20232460	10-1200-410-66-71-300-13
	202304031	04/03/2023	10-1200-410-66-71-300-13	STEP Supplies	286.43	20232460	10-1200-410-66-71-300-13
	202304031	04/03/2023	10-2210-314-92-79-605-14	IDEA Impr of Instr-Staff Dev	299.00	20232461	10-2210-314-92-79-605-14
	202304031	04/03/2023	10-158	Activity Funds	123.48	20232461	10-120
	202304031	04/03/2023	10-158	Activity Funds	341.55	20232461	10-120
	202304031	04/03/2023	10-2210-314-92-79-605-14	IDEA Impr of Instr-Staff Dev	300.00	20232461	10-2210-314-92-79-605-14
	202304031	04/03/2023	10-1110-410-00-74-140-13	Inst Supplies Mackeben	49.08	20232461	10-1110-410-00-74-140-13
	202304031	04/03/2023	10-1110-410-00-74-140-13	Inst Supplies Mackeben	643.32	20232461	10-1110-410-00-74-140-13
	202304031	04/03/2023	10-1110-410-00-74-140-13	Inst Supplies Mackeben	321.66	20232461	10-1110-410-00-74-140-13
	202304031	04/03/2023	10-158	Activity Funds	67.64	20232461	10-120
	202304031	04/03/2023	10-1110-410-00-74-140-13	Inst Supplies Mackeben	248.32	20232461	10-1110-410-00-74-140-13
	202304031	04/03/2023	10-1120-410-12-74-210-13	Chorus/Band Supplies Heineman	56.00	20232462	10-1120-410-12-74-210-13
	202304031	04/03/2023	10-2213-415-00-74-210-13	Heineman Staff Devel Supplies	79.38	20232462	10-2213-415-00-74-210-13
	202304031	04/03/2023	10-1120-410-12-74-210-13	Chorus/Band Supplies Heineman	55.00	20232462	10-1120-410-12-74-210-13
	202304031	04/03/2023	10-1120-410-13-74-210-08	Heineman Science Supplies 8	50.99	20232462	10-1120-410-13-74-210-08
	202304031	04/03/2023	10-1120-410-00-74-210-13	Inst Supplies Heineman	173.97	20232462	10-1120-410-00-74-210-13
	202304031	04/03/2023	10-1120-323-00-74-210-13	Repairs & Maintenance HMS	9.98	20232462	10-1120-323-00-74-210-13
	202304031	04/03/2023	10-2220-430-00-74-210-13	Media Center Heineman	229.95	20232462	10-2220-430-00-74-210-13
	202304031	04/03/2023	10-158	Activity Funds	130.20	20232462	10-120
	202304031	04/03/2023	10-1120-410-13-74-210-07	Heineman Science Supplies 7	121.91	20232462	10-1120-410-13-74-210-07
	202304031	04/03/2023	10-1125-410-73-79-600-14	ARP IDEA PS Instruc Supplies	38.95	20232463	10-1125-410-73-79-600-14
	202304031	04/03/2023	10-2213-415-00-72-165-13	Preschool Staff Devel Supplies	221.85	20232463	10-2213-415-00-72-165-13
	202304031	04/03/2023	10-1125-410-73-79-600-14	ARP IDEA PS Instruc Supplies	7.95	20232463	10-1125-410-73-79-600-14
	202304031	04/03/2023	10-1125-410-73-79-600-14	ARP IDEA PS Instruc Supplies	58.97	20232463	10-1125-410-73-79-600-14
	202304031	04/03/2023	10-2213-415-00-72-165-13	Preschool Staff Devel Supplies	576.69	20232463	10-2213-415-00-72-165-13
	202304031	04/03/2023	10-158	Activity Funds	38.46	20232463	10-120
	202304031	04/03/2023	10-1125-410-73-79-600-14	ARP IDEA PS Instruc Supplies	60.88	20232463	10-1125-410-73-79-600-14
	202304031	04/03/2023	10-1125-410-73-79-600-14	ARP IDEA PS Instruc Supplies	16.99	20232463	10-1125-410-73-79-600-14
	202304031	04/03/2023	10-1125-410-73-79-600-14	ARP IDEA PS Instruc Supplies	50.36	20232463	10-1125-410-73-79-600-14
	202304031	04/03/2023	10-2213-415-00-72-165-13	Preschool Staff Devel Supplies	127.53	20232463	10-2213-415-00-72-165-13



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	202304031	04/03/2023	10-1125-410-73-79-600-14	ARP IDEA PS Instruc Supplies	35.98	20232463	10-1125-410-73-79-600-14
	202304031	04/03/2023	10-2213-415-00-72-165-13	Preschool Staff Devel Supplies	90.83	20232463	10-2213-415-00-72-165-13
	202304031	04/03/2023	10-2561-332-00-79-605-14	Dir Food Service Travel	164.29	20232464	10-2561-332-00-79-605-14
	202304031	04/03/2023	20-2542-410-00-79	Supplies B & G	22.68	20232465	20-2542-410-00-79
	202304031	04/03/2023	20-2542-410-00-79	Supplies B & G	559.20	20232465	20-2542-410-00-79
	202304031	04/03/2023	20-2542-410-00-79	Supplies B & G	884.58	20232465	20-2542-410-00-79
	202304031	04/03/2023	20-2542-410-00-79	Supplies B & G	591.04	20232465	20-2542-410-00-79
	202304031	04/03/2023	10-2321-332-00-74-500-14	Travel Supt	14.00	20232466	10-2321-332-00-74-500-14
	202304031	04/03/2023	10-2321-440-00-74-500-14	Supt Periodicals	40.00	20232466	10-2321-440-00-74-500-14
	202304031	04/03/2023	10-2321-410-00-74-500-14	Supplies Supt	44.07	20232466	10-2321-410-00-74-500-14
	202304031	04/03/2023	10-158	Activity Funds	36.99	20232467	10-120
	202304031	04/03/2023	10-158	Activity Funds	20.57	20232467	10-120
	202304031	04/03/2023	10-158	Activity Funds	320.00	20232467	10-120
	202304031	04/03/2023	10-2642-410-00-74-500-14	Supplies Human Res	17.00	20232468	10-2642-410-00-74-500-14
	202304031	04/03/2023	10-2642-410-00-74-500-14	Supplies Human Res	19.99	20232468	10-2642-410-00-74-500-14
	202304031	04/03/2023	10-1130-314-06-71-305-13	Alternative School	129.55	20232501	10-1130-314-06-71-305-13
	202304031	04/03/2023	10-1400-410-09-71-300-13	Home Economics Supplies	7.41	20232501	10-1400-410-09-71-300-13
	202304031	04/03/2023	10-2660-410-00-79-600-14	Supplies Tech	42.10	20232502	10-2660-410-00-79-600-14
	202304031	04/03/2023	10-2660-410-00-79-600-14	Supplies Tech	18.98	20232502	10-2660-410-00-79-600-14
	202304031	04/03/2023	10-2660-410-00-79-600-14	Supplies Tech	16.65	20232502	10-2660-410-00-79-600-14
	202304031	04/03/2023	10-2660-410-00-79-600-14	Supplies Tech	21.48	20232502	10-2660-410-00-79-600-14
	202304031	04/03/2023	10-2114-410-00-74-500-14	Supplies Registration	609.27	20232502	10-2114-410-00-74-500-14
	202304031	04/03/2023	10-2660-410-00-79-600-14	Supplies Tech	137.61	20232502	10-2660-410-00-79-600-14
	202304031	04/03/2023	10-158	Activity Funds	32.70	20232503	10-120
	202304031	04/03/2023	10-158	Activity Funds	54.00	20232503	10-120
	202304031	04/03/2023	10-158	Activity Funds	45.99	20232503	10-120
	202304031	04/03/2023	10-158	Activity Funds	80.63	20232503	10-120
	202304031	04/03/2023	10-158	Activity Funds	32.98	20232503	10-120
	202304031	04/03/2023	10-158	Activity Funds	360.99	20232503	10-120
	202304031	04/03/2023	10-158	Activity Funds	117.46	20232503	10-120
	202304031	04/03/2023	10-158	Activity Funds	11.99	20232503	10-120
	202304031	04/03/2023	10-158	Activity Funds	8.99	20232503	10-120
	202304031	04/03/2023	10-158	Activity Funds	287.83	20232503	10-120
	202304031	04/03/2023	10-158	Activity Funds	149.90	20232503	10-120
	202304031	04/03/2023	10-158	Activity Funds	23.95	20232503	10-120



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	202304031	04/03/2023	10-1100-423-00-74-500-25	New Adoption PK-5	89.01	20232504	10-1100-423-00-74-500-25
	202304031	04/03/2023	10-1100-423-00-74-500-25	New Adoption PK-5	271.80	20232504	10-1100-423-00-74-500-25
	202304031	04/03/2023	10-1100-423-00-74-500-25	New Adoption PK-5	418.73	20232504	10-1100-423-00-74-500-25
	202304031	04/03/2023	10-2213-415-00-79-600-14	Staff Dev Supplies Spec Svcs	39.90	20232505	10-2213-415-00-79-600-14
	202304031	04/03/2023	10-2213-410-00-79-600-14	Special Svcs Supplies	637.80	20232505	10-2213-410-00-79-600-14
	202304031	04/03/2023	10-2213-332-00-79-600-14	Special Svcs Travel & Conf	3.00	20232505	10-2213-332-00-79-600-14
	202304031	04/03/2023	10-2213-410-00-79-600-14	Special Svcs Supplies	82.92	20232505	10-2213-410-00-79-600-14
	202304031	04/03/2023	10-2213-415-00-79-600-14	Staff Dev Supplies Spec Svcs	20.03	20232505	10-2213-415-00-79-600-14
	202304031	04/03/2023	10-2213-415-00-79-600-14	Staff Dev Supplies Spec Svcs	491.36	20232505	10-2213-415-00-79-600-14
	202304031	04/03/2023	10-3600-410-82-79-605-14	T Bilingual Com Svc Supplies	26.98	20232505	10-3600-410-82-79-605-14
	202304031	04/03/2023	10-3600-410-82-79-605-14	T Bilingual Com Svc Supplies	8.98	20232505	10-3600-410-82-79-605-14
	202304031	04/03/2023	10-2213-410-00-79-600-14	Special Svcs Supplies	637.80	20232505	10-2213-410-00-79-600-14
	202304031	04/03/2023	10-3600-410-82-79-605-14	T Bilingual Com Svc Supplies	10.97	20232505	10-3600-410-82-79-605-14
	202304031	04/03/2023	10-2520-410-00-74-500-14	Supplies Fiscal	20.97	20232506	10-2520-410-00-74-500-14
	202304031	04/03/2023	10-2520-410-00-74-500-14	Supplies Fiscal	19.98	20232506	10-2520-410-00-74-500-14
	202304031	04/03/2023	10-2520-410-00-74-500-14	Supplies Fiscal	27.50	20232506	10-2520-410-00-74-500-14
	202304031	04/03/2023	10-2212-410-00-74-500-14	Associate Supt Supplies	22.99	20232507	10-2212-410-00-74-500-14
	202304031	04/03/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	71.46	20232508	10-1100-410-72-79-600-14
	202304031	04/03/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	191.89	20232508	10-1100-410-72-79-600-14
	202304031	04/03/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	20.50	20232508	10-1100-410-72-79-600-14
	202304031	04/03/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	23.38	20232508	10-1100-410-72-79-600-14
	202304031	04/03/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	23.38	20232508	10-1100-410-72-79-600-14
	202304031	04/03/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	6.98	20232508	10-1100-410-72-79-600-14
	202304031	04/03/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	6.98	20232508	10-1100-410-72-79-600-14
	202304031	04/03/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	71.46	20232508	10-1100-410-72-79-600-14
	202304031	04/03/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	15.98	20232508	10-1100-410-72-79-600-14
	202304031	04/03/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	80.38	20232508	10-1100-410-72-79-600-14
	202304031	04/03/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	9.99	20232508	10-1100-410-72-79-600-14
	202304031	04/03/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	19.90	20232508	10-1100-410-72-79-600-14
	202304031	04/03/2023	10-2210-314-92-79-605-14	IDEA Impr of Instr-Staff Dev	430.92	20232508	10-2210-314-92-79-605-14
	202304031	04/03/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	14.99	20232508	10-1100-410-72-79-600-14
	202304031	04/03/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	603.00	20232508	10-1100-410-72-79-600-14
	202304031	04/03/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	15.98	20232508	10-1100-410-72-79-600-14
	202304031	04/03/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	53.98	20232508	10-1100-410-72-79-600-14
	202304031	04/03/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	9.99	20232508	10-1100-410-72-79-600-14



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	202304031	04/03/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	53.94	20232508	10-1100-410-72-79-600-14
	202304031	04/03/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	352.98	20232508	10-1100-410-72-79-600-14
	202304031	04/03/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	49.95	20232508	10-1100-410-72-79-600-14
	202304031	04/03/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	26.95	20232508	10-1100-410-72-79-600-14
	202304031	04/03/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	118.97	20232508	10-1100-410-72-79-600-14
	202304031	04/03/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	89.90	20232508	10-1100-410-72-79-600-14
	202304031	04/03/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	51.24	20232508	10-1100-410-72-79-600-14
	202304031	04/03/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	238.82	20232508	10-1100-410-72-79-600-14
	202304031	04/03/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	19.99	20232508	10-1100-410-72-79-600-14
	202304031	04/03/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	356.44	20232508	10-1100-410-72-79-600-14
	202304031	04/03/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	53.82	20232508	10-1100-410-72-79-600-14
	202304031	04/03/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	347.60	20232508	10-1100-410-72-79-600-14
	202304031	04/03/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	215.92	20232508	10-1100-410-72-79-600-14
	202304031	04/03/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	92.89	20232508	10-1100-410-72-79-600-14
	202304031	04/03/2023	10-1110-410-00-72-120-13	Inst Supplies Martin	113.09	20232509	10-1110-410-00-72-120-13
	202304031	04/03/2023	10-1110-410-00-72-120-13	Inst Supplies Martin	14.69	20232509	10-1110-410-00-72-120-13
	202304031	04/03/2023	10-1110-410-00-72-120-13	Inst Supplies Martin	42.95	20232509	10-1110-410-00-72-120-13
	202304031	04/03/2023	10-1110-410-00-72-120-13	Inst Supplies Martin	16.49	20232509	10-1110-410-00-72-120-13
	202304031	04/03/2023	10-2220-430-00-72-120-13	Media Center Martin	61.30	20232509	10-2220-430-00-72-120-13
	202304031	04/03/2023	10-158	Activity Funds	25.98	20232509	10-120
	202304031	04/03/2023	10-2210-314-92-79-605-14	IDEA Impr of Instr-Staff Dev	700.00	20232509	10-2210-314-92-79-605-14
	202304031	04/03/2023	10-1110-410-00-72-120-13	Inst Supplies Martin	(14.71)	20232509	10-1110-410-00-72-120-13
	202304031	04/03/2023	10-158	Activity Funds	459.35	20232509	10-120
	202304031	04/03/2023	10-158	Activity Funds	433.80	20232509	10-120
	202304031	04/03/2023	10-158	Activity Funds	128.71	20232509	10-120
	202304031	04/03/2023	10-158	Activity Funds	44.95	20232509	10-120
	202304031	04/03/2023	10-158	Activity Funds	15.98	20232509	10-120
	202304031	04/03/2023	10-158	Activity Funds	12.94	20232509	10-120
	202304031	04/03/2023	10-158	Activity Funds	433.80	20232509	10-120
	202304031	04/03/2023	10-1110-410-12-72-120-13	Music SuppliesMartin	293.16	20232509	10-1110-410-12-72-120-13
	202304031	04/03/2023	10-1110-410-00-72-120-13	Inst Supplies Martin	7.95	20232509	10-1110-410-00-72-120-13
	202304031	04/03/2023	10-1110-410-00-72-110-13	Inst Supplies Chesak	26.99	20232510	10-1110-410-00-72-110-13
	202304031	04/03/2023	10-1110-410-12-74-110-13	Music Supplies	163.98	20232510	10-1110-410-12-74-110-13
	202304031	04/03/2023	10-1110-410-36-74-150-13	Conley Orchestra Supplies	9.59	20232511	10-1110-410-36-74-150-13
	202304031	04/03/2023	10-1110-410-50-74-150-13	Conley PE Supplies	499.36	20232511	10-1110-410-50-74-150-13



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	202304031	04/03/2023	10-1110-410-36-74-150-13	Conley Orchestra Supplies	21.24	20232511	10-1110-410-36-74-150-13
	202304031	04/03/2023	10-1110-410-36-74-150-13	Conley Orchestra Supplies	13.80	20232511	10-1110-410-36-74-150-13
	202304031	04/03/2023	10-2410-490-00-71-300-13	HS Staff Recognition	75.96	20232512	10-2410-490-00-71-300-13
	202304031	04/03/2023	10-1400-410-09-71-300-13	Home Economics Supplies	6.59	20232512	10-1400-410-09-71-300-13
	202304031	04/03/2023	10-2213-415-00-71-300-13	HHS Staff Devel Supplies	279.55	20232512	10-2213-415-00-71-300-13
	202304031	04/03/2023	10-2410-410-00-71-300-13	Office Supplies HS	9.99	20232512	10-2410-410-00-71-300-13
	202304031	04/03/2023	10-1130-410-13-71-300-13	Science Supplies HS	77.35	20232512	10-1130-410-13-71-300-13
	202304031	04/03/2023	10-1130-410-00-71-300-13	Inst Supplies HS	445.99	20232512	10-1130-410-00-71-300-13
	202304031	04/03/2023	10-2410-410-00-71-300-13	Office Supplies HS	63.66	20232512	10-2410-410-00-71-300-13
	202304031	04/03/2023	10-2410-410-00-71-300-13	Office Supplies HS	9.89	20232512	10-2410-410-00-71-300-13
	202304031	04/03/2023	10-2410-410-00-71-300-13	Office Supplies HS	9.88	20232512	10-2410-410-00-71-300-13
	202304031	04/03/2023	10-1130-410-00-71-300-13	Inst Supplies HS	318.54	20232512	10-1130-410-00-71-300-13
	202304031	04/03/2023	10-2220-430-00-71-300-13	Media Center HS	17.60	20232512	10-2220-430-00-71-300-13
	202304031	04/03/2023	10-2220-430-00-71-300-13	Media Center HS	212.90	20232512	10-2220-430-00-71-300-13
	202304031	04/03/2023	10-2220-430-00-71-300-13	Media Center HS	15.99	20232512	10-2220-430-00-71-300-13
	202304031	04/03/2023	10-2220-430-00-71-300-13	Media Center HS	12.16	20232512	10-2220-430-00-71-300-13
	202304031	04/03/2023	10-2220-430-00-71-300-13	Media Center HS	11.94	20232512	10-2220-430-00-71-300-13
	202304031	04/03/2023	10-1130-410-15-71-300-13	Social Studies Supplies HS	29.16	20232512	10-1130-410-15-71-300-13
	202304031	04/03/2023	10-2220-430-00-71-300-13	Media Center HS	9.99	20232512	10-2220-430-00-71-300-13
	202304031	04/03/2023	10-2220-430-00-71-300-13	Media Center HS	14.00	20232512	10-2220-430-00-71-300-13
	202304031	04/03/2023	10-2220-430-00-71-300-13	Media Center HS	(32.50)	20232512	10-2220-430-00-71-300-13
	202304031	04/03/2023	10-1130-314-06-71-305-13	Alternative School	299.97	20232512	10-1130-314-06-71-305-13
	202304031	04/03/2023	10-1130-410-00-71-300-13	Inst Supplies HS	59.92	20232512	10-1130-410-00-71-300-13
	202304031	04/03/2023	10-2220-430-00-71-300-13	Media Center HS	300.79	20232512	10-2220-430-00-71-300-13
	202304031	04/03/2023	10-2410-410-00-71-100-13	Office Supplies Leggee	33.95	20232513	10-2410-410-00-71-100-13
	202304031	04/03/2023	10-2220-430-00-71-100-13	Media Center Leggee	133.88	20232513	10-2220-430-00-71-100-13
	202304031	04/03/2023	10-158	Activity Funds	180.84	20232513	10-120
	202304031	04/03/2023	10-1110-410-50-74-100-14	PE Supplies Leggee	110.49	20232513	10-1110-410-50-74-100-14
	202304031	04/03/2023	10-1110-410-00-71-100-13	Inst Supplies Leggee	14.19	20232513	10-1110-410-00-71-100-13
	202304031	04/03/2023	10-1110-410-50-74-100-14	PE Supplies Leggee	17.80	20232513	10-1110-410-50-74-100-14
	202304031	04/03/2023	10-1120-490-02-72-220-13	Marlowe Fine Arts Supplies	44.82	20232514	10-1120-490-02-72-220-13
	202304031	04/03/2023	10-2410-410-00-72-220-13	Office Supplies Marlowe	498.63	20232514	10-2410-410-00-72-220-13
	202304031	04/03/2023	10-1120-410-09-72-220-13	Home Ec Marlowe	123.78	20232514	10-1120-410-09-72-220-13
	202304031	04/03/2023	10-1120-410-09-72-220-13	Home Ec Marlowe	0.77	20232514	10-1120-410-09-72-220-13
	202304031	04/03/2023	10-1500-332-00-72-220-13	Athletic Travel Marlowe	125.57	20232514	10-1500-332-00-72-220-13



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	202304031	04/03/2023	10-1120-490-02-72-220-13	Marlowe Fine Arts Supplies	34.13	20232514	10-1120-490-02-72-220-13
	202304031	04/03/2023	10-2213-415-00-72-220-13	Marlowe Staff Devel Supplies	92.13	20232514	10-2213-415-00-72-220-13
	202304031	04/03/2023	10-1120-410-00-72-220-13	Inst Supplies Marlowe	667.21	20232514	10-1120-410-00-72-220-13
	202304031	04/03/2023	10-1120-410-09-72-220-13	Home Ec Marlowe	344.76	20232514	10-1120-410-09-72-220-13
	202304031	04/03/2023	10-1120-410-09-72-220-13	Home Ec Marlowe	169.32	20232514	10-1120-410-09-72-220-13
	202304031	04/03/2023	10-1120-410-00-72-220-13	Inst Supplies Marlowe	100.71	20232514	10-1120-410-00-72-220-13
	202304031	04/03/2023	10-1120-410-02-72-220-13	Art Supplies Marlowe	137.13	20232514	10-1120-410-02-72-220-13
	202304031	04/03/2023	10-1120-410-09-72-220-13	Home Ec Marlowe	49.21	20232514	10-1120-410-09-72-220-13
	202304031	04/03/2023	10-1120-410-00-72-220-13	Inst Supplies Marlowe	14.97	20232514	10-1120-410-00-72-220-13
	202304031	04/03/2023	10-1120-410-00-72-220-13	Inst Supplies Marlowe	496.47	20232514	10-1120-410-00-72-220-13
	202304031	04/03/2023	10-1120-410-00-72-220-13	Inst Supplies Marlowe	38.98	20232514	10-1120-410-00-72-220-13
	202304031	04/03/2023	10-2120-410-00-72-220-13	Supplies Guidance Marlowe	32.57	20232514	10-2120-410-00-72-220-13
	202304031	04/03/2023	10-1120-410-22-72-220-13	Tech Lab Supplies Marlowe	25.49	20232514	10-1120-410-22-72-220-13
	202304031	04/03/2023	10-2410-410-00-72-220-14	Copier Paper & Toner Marlowe	239.84	20232514	10-2410-410-00-72-220-14
	202304031	04/03/2023	10-2410-410-00-72-220-13	Office Supplies Marlowe	41.98	20232514	10-2410-410-00-72-220-13
	202304031	04/03/2023	10-1120-410-00-72-220-13	Inst Supplies Marlowe	8.99	20232514	10-1120-410-00-72-220-13
	202304031	04/03/2023	10-158	Activity Funds	554.27	20232515	10-120
	202304031	04/03/2023	10-158	Activity Funds	27.96	20232515	10-120
	202304031	04/03/2023	10-1130-490-02-71-300-13	High School Fine Arts/PAC Supplies	128.50	20232515	10-1130-490-02-71-300-13
	202304031	04/03/2023	10-158	Activity Funds	192.36	20232515	10-120
	202304031	04/03/2023	10-158	Activity Funds	269.95	20232515	10-120
	202304031	04/03/2023	10-158	Activity Funds	61.80	20232515	10-120
	202304031	04/03/2023	10-1543-332-00-71-305-13	Activities Travel	587.10	20232515	10-1543-332-00-71-305-13
	202304031	04/03/2023	10-158	Activity Funds	211.42	20232515	10-120
	202304031	04/03/2023	10-158	Activity Funds	104.70	20232515	10-120
	202304031	04/03/2023	10-158	Activity Funds	56.97	20232515	10-120
	202304031	04/03/2023	10-158	Activity Funds	15.98	20232515	10-120
	202304031	04/03/2023	10-158	Activity Funds	25.01	20232515	10-120
	202304031	04/03/2023	10-158	Activity Funds	97.94	20232515	10-120
	202304031	04/03/2023	10-158	Activity Funds	39.94	20232515	10-120
	202304031	04/03/2023	10-158	Activity Funds	66.49	20232515	10-120
	202304031	04/03/2023	10-158	Activity Funds	58.00	20232515	10-120
	202304031	04/03/2023	10-158	Activity Funds	28.49	20232515	10-120
	202304031	04/03/2023	10-158	Activity Funds	20.76	20232516	10-120
	202304031	04/03/2023	10-158	Activity Funds	78.00	20232516	10-120



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	202304031	04/03/2023	10-1500-332-00-74-210-13	Athletic Travel Heineman	81.70	20232516	10-1500-332-00-74-210-13
	202304031	04/03/2023	10-158	Activity Funds	405.00	20232516	10-120
	202304031	04/03/2023	10-1500-332-00-74-210-13	Athletic Travel Heineman	151.30	20232516	10-1500-332-00-74-210-13
	202304031	04/03/2023	10-158	Activity Funds	78.00	20232516	10-120
	202304031	04/03/2023	10-2212-410-00-74-500-14	Associate Supt Supplies	275.00	20232517	10-2212-410-00-74-500-14
	202304031	04/03/2023	10-2410-410-00-74-140-13	Office Supplies Mackeben	17.58	20232518	10-2410-410-00-74-140-13
	202304031	04/03/2023	10-158	Activity Funds	148.95	20232518	10-120
	202304031	04/03/2023	10-1110-410-00-74-140-13	Inst Supplies Mackeben	23.98	20232518	10-1110-410-00-74-140-13
	202304031	04/03/2023	10-2410-410-00-74-140-14	Copier Paper & Toner Mackeben	316.77	20232518	10-2410-410-00-74-140-14
	202304031	04/03/2023	10-1110-410-00-74-140-13	Inst Supplies Mackeben	13.02	20232518	10-1110-410-00-74-140-13
	202304031	04/03/2023	10-2213-415-00-74-140-13	Mackeben Staff Devel Supplies	177.86	20232518	10-2213-415-00-74-140-13
	202304031	04/03/2023	10-1110-410-00-74-140-13	Inst Supplies Mackeben	999.95	20232518	10-1110-410-00-74-140-13
	202304031	04/03/2023	10-158	Activity Funds	38.41	20232518	10-120
	202304031	04/03/2023	10-1110-410-00-74-140-13	Inst Supplies Mackeben	893.60	20232518	10-1110-410-00-74-140-13
	202304031	04/03/2023	10-1110-410-00-74-140-13	Inst Supplies Mackeben	491.40	20232518	10-1110-410-00-74-140-13
	202304031	04/03/2023	10-2410-491-00-74-140-13	Rebate Supplies Mackeben	1,306.14	20232518	10-2410-491-00-74-140-13
	202304031	04/03/2023	10-2220-430-00-74-140-13	Media Center Mackeben	29.95	20232518	10-2220-430-00-74-140-13
	202304031	04/03/2023	10-1110-410-00-74-140-13	Inst Supplies Mackeben	9.79	20232518	10-1110-410-00-74-140-13
	202304031	04/03/2023	10-158	Activity Funds	52.89	20232518	10-120
	202304031	04/03/2023	10-2410-410-00-74-140-13	Office Supplies Mackeben	21.04	20232518	10-2410-410-00-74-140-13
	202304031	04/03/2023	10-2410-410-00-74-210-13	Office Supplies Heineman	39.50	20232519	10-2410-410-00-74-210-13
	202304031	04/03/2023	10-158	Activity Funds	88.10	20232519	10-120
	202304031	04/03/2023	10-2213-415-00-74-210-13	Heineman Staff Devel Supplies	7.00	20232519	10-2213-415-00-74-210-13
	202304031	04/03/2023	10-1120-410-09-74-210-13	Home Ec Heineman	243.19	20232519	10-1120-410-09-74-210-13
	202304031	04/03/2023	10-2213-415-00-74-210-13	Heineman Staff Devel Supplies	46.78	20232519	10-2213-415-00-74-210-13
	202304031	04/03/2023	10-1120-410-13-74-210-07	Heineman Science Supplies 7	91.25	20232519	10-1120-410-13-74-210-07
	202304031	04/03/2023	10-1120-410-12-74-210-13	Chorus/Band Supplies Heineman	10.68	20232519	10-1120-410-12-74-210-13
	202304031	04/03/2023	10-2410-410-00-74-210-13	Office Supplies Heineman	15.94	20232519	10-2410-410-00-74-210-13
	202304031	04/03/2023	10-2220-430-00-74-210-13	Media Center Heineman	9.99	20232519	10-2220-430-00-74-210-13
	202304031	04/03/2023	10-2410-410-00-74-210-13	Office Supplies Heineman	15.99	20232519	10-2410-410-00-74-210-13
	202304031	04/03/2023	10-2220-430-00-74-210-13	Media Center Heineman	9.09	20232519	10-2220-430-00-74-210-13
	202304031	04/03/2023	10-1120-410-00-74-210-13	Inst Supplies Heineman	35.95	20232519	10-1120-410-00-74-210-13
	202304031	04/03/2023	10-1120-410-00-74-210-13	Inst Supplies Heineman	118.62	20232519	10-1120-410-00-74-210-13
	202304031	04/03/2023	10-1500-410-00-74-210-13	Training Supplies Heineman	44.44	20232519	10-1500-410-00-74-210-13
	202304031	04/03/2023	10-2220-430-00-74-210-13	Media Center Heineman	88.78	20232519	10-2220-430-00-74-210-13



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	202304031	04/03/2023	10-2220-430-00-74-210-13	Media Center Heineman	8.76	20232519	10-2220-430-00-74-210-13
	202304031	04/03/2023	10-1120-410-12-74-210-13	Chorus/Band Supplies Heineman	110.97	20232519	10-1120-410-12-74-210-13
	202304031	04/03/2023	10-1125-490-00-79-600-14	Supplies Preschool	15.22	20232520	10-1125-490-00-79-600-14
	202304031	04/03/2023	10-1125-410-73-79-600-14	ARP IDEA PS Instruc Supplies	56.44	20232520	10-1125-410-73-79-600-14
	202304031	04/03/2023	10-1125-490-00-79-600-14	Supplies Preschool	71.91	20232520	10-1125-490-00-79-600-14
	202304031	04/03/2023	10-2210-312-97-79-600-14	All Children Prof Dev	115.18	20232520	10-2210-312-97-79-600-14
	202304031	04/03/2023	10-2210-312-97-79-600-14	All Children Prof Dev	20.99	20232520	10-2210-312-97-79-600-14
	202304031	04/03/2023	10-2560-415-00-72-220-13	Cafe Food Marlowe	56.68	20232521	10-2560-415-00-72-220-13
	202304031	04/03/2023	10-2560-415-00-74-210-13	Cafe Food Heineman	56.72	20232521	10-2560-415-00-74-210-13
	202304031	04/03/2023	10-2560-415-00-74-210-13	Cafe Food Heineman	76.51	20232521	10-2560-415-00-74-210-13
	202304031	04/03/2023	10-2560-415-00-74-210-13	Cafe Food Heineman	76.51	20232521	10-2560-415-00-74-210-13
	202304031	04/03/2023	10-2560-415-00-74-210-13	Cafe Food Heineman	76.51	20232521	10-2560-415-00-74-210-13
	202304031	04/03/2023	10-2560-415-00-71-300-13	Cafe Food HS	189.77	20232521	10-2560-415-00-71-300-13
	202304031	04/03/2023	10-2560-410-00-74-150-13	Cafe Supplies Conley	24.48	20232521	10-2560-410-00-74-150-13
	202304031	04/03/2023	10-2560-415-00-71-300-13	Cafe Food HS	33.55	20232521	10-2560-415-00-71-300-13
	202304031	04/03/2023	20-2542-410-00-79	Supplies B & G	315.42	20232522	20-2542-410-00-79
	202304031	04/03/2023	20-2542-410-00-79	Supplies B & G	76.64	20232522	20-2542-410-00-79
	202304031	04/03/2023	20-2542-410-00-79	Supplies B & G	300.71	20232522	20-2542-410-00-79
	202304031	04/03/2023	20-2542-410-00-79	Supplies B & G	305.44	20232522	20-2542-410-00-79
	202304031	04/03/2023	20-2542-410-00-79	Supplies B & G	18.68	20232522	20-2542-410-00-79
	202304031	04/03/2023	10-158	Activity Funds	97.98	20232523	10-120
	202304031	04/03/2023	10-158	Activity Funds	58.72	20232523	10-120
	202304031	04/03/2023	10-158	Activity Funds	47.50	20232523	10-120
	202304031	04/03/2023	10-158	Activity Funds	107.98	20232523	10-120
	202304031	04/03/2023	10-158	Activity Funds	647.30	20232523	10-120
	202304031	04/03/2023	10-158	Activity Funds	899.50	20232523	10-120
	202304031	04/03/2023	10-158	Activity Funds	205.92	20232523	10-120
	202304031	04/03/2023	10-158	Activity Funds	92.06	20232523	10-120
	202304031	04/03/2023	10-158	Activity Funds	1,602.71	20232523	10-120
	202304031	04/03/2023	10-158	Activity Funds	290.72	20232523	10-120
	202304031	04/03/2023	10-2642-411-00-74-500-14	HR Employee Recognition	787.55	20232524	10-2642-411-00-74-500-14
	202304031	04/03/2023	10-2660-332-00-79-600-14	Travel Technology	23.01	20232615	10-2660-332-00-79-600-14
	202304031	04/03/2023	10-2660-410-00-79-600-14	Supplies Tech	99.99	20232615	10-2660-410-00-79-600-14
	202304031	04/03/2023	10-2660-410-00-79-600-14	Supplies Tech	(51.98)	20232615	10-2660-410-00-79-600-14
	202304031	04/03/2023	10-2660-332-00-79-600-14	Travel Technology	14.05	20232615	10-2660-332-00-79-600-14



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	202304031	04/03/2023	10-2660-332-00-79-600-14	Travel Technology	117.74	20232615	10-2660-332-00-79-600-14
	202304031	04/03/2023	10-1120-490-02-72-220-13	Marlowe Fine Arts Supplies	47.82	20232616	10-1120-490-02-72-220-13
	202304031	04/03/2023	10-158	Activity Funds	39.91	20232616	10-120
	202304031	04/03/2023	10-158	Activity Funds	121.00	20232616	10-120
	202304031	04/03/2023	10-1120-490-02-72-220-13	Marlowe Fine Arts Supplies	104.19	20232616	10-1120-490-02-72-220-13
	202304031	04/03/2023	10-2212-332-00-74-500-14	Travel & Conference Curr 6-12	45.00	20232617	10-2212-332-00-74-500-14
	202304031	04/03/2023	10-1100-423-00-74-500-25	New Adoption PK-5	77.69	20232617	10-1100-423-00-74-500-25
	202304031	04/03/2023	10-1100-423-00-74-500-25	New Adoption PK-5	79.69	20232617	10-1100-423-00-74-500-25
	202304031	04/03/2023	10-1100-423-00-74-500-25	New Adoption PK-5	96.84	20232617	10-1100-423-00-74-500-25
	202304031	04/03/2023	10-1130-410-67-71-300-13	PLTW Supplies 6-12	17.80	20232617	10-1130-410-67-71-300-13
	202304031	04/03/2023	10-1130-410-67-71-300-13	PLTW Supplies 6-12	23.99	20232617	10-1130-410-67-71-300-13
	202304031	04/03/2023	10-1130-410-67-71-300-13	PLTW Supplies 6-12	36.97	20232617	10-1130-410-67-71-300-13
	202304031	04/03/2023	10-1130-410-67-71-300-13	PLTW Supplies 6-12	75.53	20232617	10-1130-410-67-71-300-13
	202304031	04/03/2023	10-1100-423-00-74-500-25	New Adoption PK-5	173.23	20232617	10-1100-423-00-74-500-25
	202304031	04/03/2023	10-2210-490-00-74-500-14	Supplies Curr & Inst 6-12	59.43	20232617	10-2210-490-00-74-500-14
	202304031	04/03/2023	10-1130-410-67-71-300-13	PLTW Supplies 6-12	7.48	20232617	10-1130-410-67-71-300-13
	202304031	04/03/2023	10-2212-332-00-74-500-25	Travel & Conf Curr PK-5	367.90	20232617	10-2212-332-00-74-500-25
	202304031	04/03/2023	10-2212-332-00-74-500-25	Travel & Conf Curr PK-5	367.90	20232617	10-2212-332-00-74-500-25
	202304031	04/03/2023	10-2212-332-00-74-500-25	Travel & Conf Curr PK-5	367.90	20232617	10-2212-332-00-74-500-25
	202304031	04/03/2023	10-2212-332-00-74-500-25	Travel & Conf Curr PK-5	367.90	20232617	10-2212-332-00-74-500-25
	202304031	04/03/2023	10-1130-410-67-71-300-13	PLTW Supplies 6-12	24.41	20232617	10-1130-410-67-71-300-13
	202304031	04/03/2023	10-1130-410-67-71-300-13	PLTW Supplies 6-12	238.85	20232617	10-1130-410-67-71-300-13
	202304031	04/03/2023	10-1100-421-00-74-500-25	Materials PK-5	18.36	20232617	10-1100-421-00-74-500-25
	202304031	04/03/2023	10-2323-640-00-74-500-14	Dues & Fees Curr & Inst 6-12	419.00	20232617	10-2323-640-00-74-500-14
	202304031	04/03/2023	10-1100-423-00-74-500-25	New Adoption PK-5	48.69	20232617	10-1100-423-00-74-500-25
	202304031	04/03/2023	10-1100-421-00-74-500-25	Materials PK-5	64.26	20232617	10-1100-421-00-74-500-25
	202304031	04/03/2023	10-2210-490-00-74-500-25	Curr Supplies PK-5	21.99	20232617	10-2210-490-00-74-500-25
	202304031	04/03/2023	10-2210-490-00-74-500-25	Curr Supplies PK-5	21.99	20232617	10-2210-490-00-74-500-25
	202304031	04/03/2023	10-1100-421-00-74-500-25	Materials PK-5	7.99	20232617	10-1100-421-00-74-500-25
	202304031	04/03/2023	10-1100-421-00-74-500-25	Materials PK-5	7.99	20232617	10-1100-421-00-74-500-25
	202304031	04/03/2023	10-1100-421-00-74-500-25	Materials PK-5	42.66	20232617	10-1100-421-00-74-500-25
	202304031	04/03/2023	10-1100-421-00-74-500-25	Materials PK-5	15.98	20232617	10-1100-421-00-74-500-25
	202304031	04/03/2023	10-1100-410-75-79-600-14	ESSER III Instruc Supplies	463.71	20232617	10-1100-410-75-79-600-14
	202304031	04/03/2023	10-1100-410-75-79-600-14	ESSER III Instruc Supplies	481.11	20232617	10-1100-410-75-79-600-14
	202304031	04/03/2023	10-1100-410-75-79-600-14	ESSER III Instruc Supplies	434.71	20232617	10-1100-410-75-79-600-14



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	202304031	04/03/2023	10-1100-410-75-79-600-14	ESSER III Instruc Supplies	161.91	20232617	10-1100-410-75-79-600-14
	202304031	04/03/2023	10-1100-421-00-74-500-14	Materials 6-12	275.80	20232617	10-1100-421-00-74-500-14
	202304031	04/03/2023	10-1100-410-75-79-600-14	ESSER III Instruc Supplies	299.25	20232617	10-1100-410-75-79-600-14
	202304031	04/03/2023	10-1100-410-75-79-600-14	ESSER III Instruc Supplies	359.80	20232617	10-1100-410-75-79-600-14
	202304031	04/03/2023	10-1100-410-75-79-600-14	ESSER III Instruc Supplies	279.30	20232617	10-1100-410-75-79-600-14
	202304031	04/03/2023	10-1100-410-75-79-600-14	ESSER III Instruc Supplies	161.91	20232617	10-1100-410-75-79-600-14
	202304031	04/03/2023	10-2213-310-00-79-600-14	Special Svcs Pur Svc	20.00	20232618	10-2213-310-00-79-600-14
	202304031	04/03/2023	10-1600-410-89-79-605-14	Title I Supplies	4.00	20232618	10-1600-410-89-79-605-14
	202304031	04/03/2023	10-1100-410-76-79-600-14	CURES Instruc Supplies	38.97	20232618	10-1100-410-76-79-600-14
	202304031	04/03/2023	10-1600-410-89-79-605-14	Title I Supplies	3.00	20232618	10-1600-410-89-79-605-14
	202304031	04/03/2023	10-2213-415-00-79-600-14	Staff Dev Supplies Spec Svcs	176.54	20232618	10-2213-415-00-79-600-14
	202304031	04/03/2023	10-2213-415-00-79-600-14	Staff Dev Supplies Spec Svcs	39.25	20232618	10-2213-415-00-79-600-14
	202304031	04/03/2023	10-1600-410-89-79-605-14	Title I Supplies	6.00	20232618	10-1600-410-89-79-605-14
	202304031	04/03/2023	10-1800-310-84-79-605-14	Title III LIPLEPS Pur Svc	117.33	20232618	10-1800-310-84-79-605-14
	202304031	04/03/2023	10-1100-410-76-79-600-14	CURES Instruc Supplies	50.36	20232618	10-1100-410-76-79-600-14
	202304031	04/03/2023	10-1100-410-76-79-600-14	CURES Instruc Supplies	6.95	20232618	10-1100-410-76-79-600-14
	202304031	04/03/2023	10-1800-410-82-79-605-14	TBE/TPI Instructional Supplies	7.99	20232618	10-1800-410-82-79-605-14
	202304031	04/03/2023	10-2213-410-00-79-600-14	Special Svcs Supplies	32.95	20232618	10-2213-410-00-79-600-14
	202304031	04/03/2023	10-1800-310-84-79-605-14	Title III LIPLEPS Pur Svc	234.66	20232618	10-1800-310-84-79-605-14
	202304031	04/03/2023	10-1100-410-76-79-600-14	CURES Instruc Supplies	38.97	20232618	10-1100-410-76-79-600-14
	202304031	04/03/2023	10-2520-410-00-74-500-14	Supplies Fiscal	31.98	20232619	10-2520-410-00-74-500-14
	202304031	04/03/2023	10-2520-410-00-74-500-14	Supplies Fiscal	53.39	20232619	10-2520-410-00-74-500-14
	202304031	04/03/2023	10-2520-410-00-74-500-14	Supplies Fiscal	11.99	20232619	10-2520-410-00-74-500-14
	202304031	04/03/2023	10-2520-410-00-74-500-14	Supplies Fiscal	9.98	20232619	10-2520-410-00-74-500-14
	202304031	04/03/2023	10-158	Activity Funds	263.78	20232620	10-120
	202304031	04/03/2023	10-2546-490-00-79-600-14	Security Officer Supplies	1,153.00	20232620	10-2546-490-00-79-600-14
	202304031	04/03/2023	10-2210-314-92-79-605-14	IDEA Impr of Instr-Staff Dev	430.92	20232621	10-2210-314-92-79-605-14
	202304031	04/03/2023	10-2210-314-92-79-605-14	IDEA Impr of Instr-Staff Dev	430.92	20232621	10-2210-314-92-79-605-14
	202304031	04/03/2023	10-2210-314-92-79-605-14	IDEA Impr of Instr-Staff Dev	80.00	20232621	10-2210-314-92-79-605-14
	202304031	04/03/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	43.92	20232621	10-1100-410-72-79-600-14
	202304031	04/03/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	40.00	20232621	10-1100-410-72-79-600-14
	202304031	04/03/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	29.98	20232621	10-1100-410-72-79-600-14
	202304031	04/03/2023	10-1200-410-66-71-300-13	STEP Supplies	13.99	20232621	10-1200-410-66-71-300-13
	202304031	04/03/2023	10-158	Activity Funds	16.99	20232622	10-120
	202304031	04/03/2023	10-2410-640-00-72-120-13	Office Dues & Fees Martin	419.00	20232622	10-2410-640-00-72-120-13



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	202304031	04/03/2023	10-158	Activity Funds	15.98	20232622	10-120
	202304031	04/03/2023	10-158	Activity Funds	9.69	20232622	10-120
	202304031	04/03/2023	10-158	Activity Funds	19.99	20232622	10-120
	202304031	04/03/2023	10-158	Activity Funds	166.35	20232622	10-120
	202304031	04/03/2023	10-158	Activity Funds	28.14	20232622	10-120
	202304031	04/03/2023	10-158	Activity Funds	19.99	20232622	10-120
	202304031	04/03/2023	10-158	Activity Funds	90.90	20232622	10-120
	202304031	04/03/2023	10-2210-314-92-79-605-14	IDEA Impr of Instr-Staff Dev	175.00	20232622	10-2210-314-92-79-605-14
	202304031	04/03/2023	10-158	Activity Funds	44.96	20232622	10-120
	202304031	04/03/2023	10-158	Activity Funds	48.99	20232622	10-120
	202304031	04/03/2023	10-158	Activity Funds	10.59	20232622	10-120
	202304031	04/03/2023	10-1110-410-00-72-120-13	Inst Supplies Martin	12.95	20232622	10-1110-410-00-72-120-13
	202304031	04/03/2023	10-1110-410-00-72-120-13	Inst Supplies Martin	7.95	20232622	10-1110-410-00-72-120-13
	202304031	04/03/2023	10-2410-410-00-72-120-13	Office Supplies Martin	40.99	20232622	10-2410-410-00-72-120-13
	202304031	04/03/2023	10-2410-410-00-72-120-13	Office Supplies Martin	22.99	20232622	10-2410-410-00-72-120-13
	202304031	04/03/2023	10-1110-410-00-72-110-13	Inst Supplies Chesak	23.00	20232623	10-1110-410-00-72-110-13
	202304031	04/03/2023	10-1110-410-00-72-110-13	Inst Supplies Chesak	18.82	20232623	10-1110-410-00-72-110-13
	202304031	04/03/2023	10-158	Activity Funds	124.67	20232623	10-120
	202304031	04/03/2023	10-2220-430-00-72-110-13	Media Center Chesak	61.56	20232623	10-2220-430-00-72-110-13
	202304031	04/03/2023	10-2210-314-92-79-605-14	IDEA Impr of Instr-Staff Dev	600.00	20232624	10-2210-314-92-79-605-14
	202304031	04/03/2023	10-158	Activity Funds	89.17	20232624	10-120
	202304031	04/03/2023	10-2410-410-00-74-150-14	Copier Paper & Toner Conley	123.01	20232624	10-2410-410-00-74-150-14
	202304031	04/03/2023	10-158	Activity Funds	(9.02)	20232624	10-120
	202304031	04/03/2023	10-1110-410-00-74-150-13	Inst Supplies Conley	277.80	20232624	10-1110-410-00-74-150-13
	202304031	04/03/2023	10-2410-410-00-74-150-13	Office Supplies Conley	28.16	20232624	10-2410-410-00-74-150-13
	202304031	04/03/2023	10-1110-410-36-74-150-13	Conley Orchestra Supplies	7.99	20232624	10-1110-410-36-74-150-13
	202304031	04/03/2023	10-1110-410-00-74-150-13	Inst Supplies Conley	277.80	20232624	10-1110-410-00-74-150-13
	202304031	04/03/2023	10-2410-410-00-71-300-14	Copier Paper & Toner HS	29.49	20232625	10-2410-410-00-71-300-14
	202304031	04/03/2023	10-2410-490-00-71-300-13	HS Staff Recognition	61.36	20232625	10-2410-490-00-71-300-13
	202304031	04/03/2023	10-1400-410-09-71-300-13	Home Economics Supplies	13.00	20232625	10-1400-410-09-71-300-13
	202304031	04/03/2023	10-2213-415-00-71-300-13	HHS Staff Devel Supplies	164.88	20232625	10-2213-415-00-71-300-13
	202304031	04/03/2023	10-1130-332-00-71-300-13	Teacher Travel HS	882.90	20232625	10-1130-332-00-71-300-13
	202304031	04/03/2023	10-1130-332-00-71-300-13	Teacher Travel HS	882.90	20232625	10-1130-332-00-71-300-13
	202304031	04/03/2023	10-1400-410-09-71-300-13	Home Economics Supplies	80.51	20232625	10-1400-410-09-71-300-13
	202304031	04/03/2023	10-2120-410-00-71-300-13	Supplies Counseling HS	115.00	20232625	10-2120-410-00-71-300-13



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	202304031	04/03/2023	10-1130-410-67-71-300-13	PLTW Supplies 6-12	101.03	20232625	10-1130-410-67-71-300-13
	202304031	04/03/2023	10-2220-430-00-71-300-13	Media Center HS	44.99	20232625	10-2220-430-00-71-300-13
	202304031	04/03/2023	10-2410-410-00-71-300-14	Copier Paper & Toner HS	93.90	20232625	10-2410-410-00-71-300-14
	202304031	04/03/2023	10-2220-430-00-71-300-13	Media Center HS	14.99	20232625	10-2220-430-00-71-300-13
	202304031	04/03/2023	10-1130-410-67-71-300-13	PLTW Supplies 6-12	28.49	20232625	10-1130-410-67-71-300-13
	202304031	04/03/2023	10-2220-430-00-71-300-13	Media Center HS	55.99	20232625	10-2220-430-00-71-300-13
	202304031	04/03/2023	10-2410-410-00-71-300-14	Copier Paper & Toner HS	102.11	20232625	10-2410-410-00-71-300-14
	202304031	04/03/2023	10-2220-430-00-71-300-13	Media Center HS	17.99	20232625	10-2220-430-00-71-300-13
	202304031	04/03/2023	10-2220-430-00-71-300-13	Media Center HS	24.97	20232625	10-2220-430-00-71-300-13
	202304031	04/03/2023	10-2220-430-00-71-300-13	Media Center HS	31.05	20232625	10-2220-430-00-71-300-13
	202304031	04/03/2023	10-2220-430-00-71-300-13	Media Center HS	17.11	20232625	10-2220-430-00-71-300-13
	202304031	04/03/2023	10-2220-430-00-71-300-13	Media Center HS	35.82	20232625	10-2220-430-00-71-300-13
	202304031	04/03/2023	10-2220-430-00-71-300-13	Media Center HS	158.29	20232625	10-2220-430-00-71-300-13
	202304031	04/03/2023	10-1130-323-00-71-300-13	Repairs HS	78.99	20232625	10-1130-323-00-71-300-13
	202304031	04/03/2023	10-2410-410-00-71-300-13	Office Supplies HS	15.48	20232625	10-2410-410-00-71-300-13
	202304031	04/03/2023	10-1110-410-00-71-100-13	Inst Supplies Leggee	50.71	20232626	10-1110-410-00-71-100-13
	202304031	04/03/2023	10-158	Activity Funds	158.38	20232626	10-120
	202304031	04/03/2023	10-158	Activity Funds	67.91	20232626	10-120
	202304031	04/03/2023	10-1110-410-50-74-100-14	PE Supplies Leggee	(58.98)	20232626	10-1110-410-50-74-100-14
	202304031	04/03/2023	10-158	Activity Funds	35.97	20232626	10-120
	202304031	04/03/2023	10-1110-410-00-71-100-13	Inst Supplies Leggee	95.64	20232626	10-1110-410-00-71-100-13
	202304031	04/03/2023	10-158	Activity Funds	11.98	20232626	10-120
	202304031	04/03/2023	10-1110-410-00-71-100-13	Inst Supplies Leggee	85.84	20232626	10-1110-410-00-71-100-13
	202304031	04/03/2023	10-2410-410-00-71-100-14	Copier Paper & Toner Leggee	92.89	20232626	10-2410-410-00-71-100-14
	202304031	04/03/2023	10-1110-410-00-71-100-13	Inst Supplies Leggee	166.33	20232626	10-1110-410-00-71-100-13
	202304031	04/03/2023	10-1110-410-00-71-100-13	Inst Supplies Leggee	54.49	20232626	10-1110-410-00-71-100-13
	202304031	04/03/2023	10-1110-410-00-71-100-13	Inst Supplies Leggee	26.95	20232626	10-1110-410-00-71-100-13
	202304031	04/03/2023	10-1110-410-00-71-100-13	Inst Supplies Leggee	14.99	20232626	10-1110-410-00-71-100-13
	202304031	04/03/2023	10-1110-410-00-71-100-13	Inst Supplies Leggee	190.98	20232626	10-1110-410-00-71-100-13
	202304031	04/03/2023	10-1110-410-00-71-100-13	Inst Supplies Leggee	50.00	20232626	10-1110-410-00-71-100-13
	202304031	04/03/2023	10-1120-410-00-72-220-13	Inst Supplies Marlowe	274.50	20232627	10-1120-410-00-72-220-13
	202304031	04/03/2023	10-1120-410-09-72-220-13	Home Ec Marlowe	63.16	20232627	10-1120-410-09-72-220-13
	202304031	04/03/2023	10-2220-430-00-72-220-13	Media Center Marlowe	95.59	20232627	10-2220-430-00-72-220-13
	202304031	04/03/2023	10-2220-430-00-72-220-13	Media Center Marlowe	155.77	20232627	10-2220-430-00-72-220-13
	202304031	04/03/2023	10-1120-410-00-72-220-13	Inst Supplies Marlowe	20.99	20232627	10-1120-410-00-72-220-13



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	202304031	04/03/2023	10-1120-410-00-72-220-13	Inst Supplies Marlowe	190.95	20232627	10-1120-410-00-72-220-13
	202304031	04/03/2023	10-1120-410-00-72-220-13	Inst Supplies Marlowe	151.90	20232627	10-1120-410-00-72-220-13
	202304031	04/03/2023	10-1120-410-00-72-220-13	Inst Supplies Marlowe	39.99	20232627	10-1120-410-00-72-220-13
	202304031	04/03/2023	10-1120-490-00-72-220-13	Instruc Coach/1:1 Supplies MMS	76.78	20232627	10-1120-490-00-72-220-13
	202304031	04/03/2023	10-1120-410-00-72-220-13	Inst Supplies Marlowe	120.42	20232627	10-1120-410-00-72-220-13
	202304031	04/03/2023	10-1543-332-00-71-305-13	Activities Travel	46.38	20232628	10-1543-332-00-71-305-13
	202304031	04/03/2023	10-1543-332-00-71-305-13	Activities Travel	131.33	20232628	10-1543-332-00-71-305-13
	202304031	04/03/2023	10-1543-332-00-71-305-13	Activities Travel	131.33	20232628	10-1543-332-00-71-305-13
	202304031	04/03/2023	10-158	Activity Funds	1,043.87	20232628	10-120
	202304031	04/03/2023	10-158	Activity Funds	1,140.48	20232628	10-120
	202304031	04/03/2023	10-158	Activity Funds	1,140.48	20232628	10-120
	202304031	04/03/2023	10-158	Activity Funds	1,140.48	20232628	10-120
	202304031	04/03/2023	10-1543-332-00-71-305-13	Activities Travel	279.50	20232628	10-1543-332-00-71-305-13
	202304031	04/03/2023	10-1543-332-00-71-305-13	Activities Travel	131.33	20232628	10-1543-332-00-71-305-13
	202304031	04/03/2023	10-158	Activity Funds	165.00	20232628	10-120
	202304031	04/03/2023	10-158	Activity Funds	1,145.92	20232628	10-120
	202304031	04/03/2023	10-1543-332-00-71-305-13	Activities Travel	336.13	20232628	10-1543-332-00-71-305-13
	202304031	04/03/2023	10-158	Activity Funds	344.22	20232628	10-120
	202304031	04/03/2023	10-158	Activity Funds	333.54	20232628	10-120
	202304031	04/03/2023	10-1543-332-00-71-305-13	Activities Travel	131.33	20232628	10-1543-332-00-71-305-13
	202304031	04/03/2023	10-1543-332-00-71-305-13	Activities Travel	336.13	20232628	10-1543-332-00-71-305-13
	202304031	04/03/2023	10-158	Activity Funds	190.60	20232628	10-120
	202304031	04/03/2023	10-158	Activity Funds	1,140.48	20232628	10-120
	202304031	04/03/2023	10-1543-332-00-71-305-13	Activities Travel	131.33	20232628	10-1543-332-00-71-305-13
	202304031	04/03/2023	10-1130-490-02-71-300-13	High School Fine Arts/PAC Supplies	109.20	20232628	10-1130-490-02-71-300-13
	202304031	04/03/2023	10-1543-332-00-71-305-13	Activities Travel	131.33	20232628	10-1543-332-00-71-305-13
	202304031	04/03/2023	10-1543-332-00-71-305-13	Activities Travel	131.33	20232628	10-1543-332-00-71-305-13
	202304031	04/03/2023	10-1543-332-00-71-305-13	Activities Travel	131.33	20232628	10-1543-332-00-71-305-13
	202304031	04/03/2023	10-1543-332-00-71-305-13	Activities Travel	336.13	20232628	10-1543-332-00-71-305-13
	202304031	04/03/2023	10-158	Activity Funds	110.48	20232629	10-120
	202304031	04/03/2023	10-158	Activity Funds	69.27	20232629	10-120
	202304031	04/03/2023	10-158	Activity Funds	22.88	20232629	10-120
	202304031	04/03/2023	10-158	Activity Funds	29.95	20232629	10-120
	202304031	04/03/2023	10-158	Activity Funds	79.99	20232629	10-120
	202304031	04/03/2023	10-158	Activity Funds	64.00	20232629	10-120



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	202304031	04/03/2023	10-1200-410-66-71-300-13	STEP Supplies	165.02	20232630	10-1200-410-66-71-300-13
	202304031	04/03/2023	40-2552-332-00-79	Transportation Travel	385.32	20232631	40-2552-332-00-79
	202304031	04/03/2023	10-2213-415-00-74-140-13	Mackeben Staff Devel Supplies	65.86	20232632	10-2213-415-00-74-140-13
	202304031	04/03/2023	10-1110-410-00-74-140-13	Inst Supplies Mackeben	117.79	20232632	10-1110-410-00-74-140-13
	202304031	04/03/2023	10-2220-430-00-74-140-13	Media Center Mackeben	13.89	20232632	10-2220-430-00-74-140-13
	202304031	04/03/2023	10-2410-410-00-74-140-13	Office Supplies Mackeben	53.68	20232632	10-2410-410-00-74-140-13
	202304031	04/03/2023	10-2220-490-00-74-140-13	Media Center Tech Mackeben	9.00	20232632	10-2220-490-00-74-140-13
	202304031	04/03/2023	10-2220-490-00-74-140-13	Media Center Tech Mackeben	119.00	20232632	10-2220-490-00-74-140-13
	202304031	04/03/2023	10-158	Activity Funds	123.36	20232632	10-120
	202304031	04/03/2023	10-1120-410-12-74-210-13	Chorus/Band Supplies Heineman	418.81	20232633	10-1120-410-12-74-210-13
	202304031	04/03/2023	10-2410-410-00-74-210-14	Copier Paper & Toner Heineman	72.51	20232633	10-2410-410-00-74-210-14
	202304031	04/03/2023	10-1120-410-13-74-210-07	Heineman Science Supplies 7	22.18	20232633	10-1120-410-13-74-210-07
	202304031	04/03/2023	10-1120-410-13-74-210-07	Heineman Science Supplies 7	32.14	20232633	10-1120-410-13-74-210-07
	202304031	04/03/2023	10-1120-410-09-74-210-13	Home Ec Heineman	121.35	20232633	10-1120-410-09-74-210-13
	202304031	04/03/2023	10-1120-410-13-74-210-06	Heineman Science Supplies 6	59.19	20232633	10-1120-410-13-74-210-06
	202304031	04/03/2023	10-1120-410-06-74-210-13	Foreign Lang Supplies Heineman	18.98	20232633	10-1120-410-06-74-210-13
	202304031	04/03/2023	10-1120-410-09-74-210-13	Home Ec Heineman	30.44	20232633	10-1120-410-09-74-210-13
	202304031	04/03/2023	10-1120-410-12-74-210-13	Chorus/Band Supplies Heineman	259.98	20232633	10-1120-410-12-74-210-13
	202304031	04/03/2023	10-1120-410-09-74-210-13	Home Ec Heineman	0.64	20232633	10-1120-410-09-74-210-13
	202304031	04/03/2023	10-1120-410-12-74-210-13	Chorus/Band Supplies Heineman	56.00	20232633	10-1120-410-12-74-210-13
	202304031	04/03/2023	10-1120-410-00-74-210-13	Inst Supplies Heineman	66.85	20232633	10-1120-410-00-74-210-13
	202304031	04/03/2023	10-1120-410-00-74-210-13	Inst Supplies Heineman	35.00	20232633	10-1120-410-00-74-210-13
	202304031	04/03/2023	10-1120-410-13-74-210-06	Heineman Science Supplies 6	71.96	20232633	10-1120-410-13-74-210-06
	202304031	04/03/2023	10-1120-410-22-74-210-13	PLTW Supplies Heineman	246.82	20232633	10-1120-410-22-74-210-13
	202304031	04/03/2023	10-1120-410-06-74-210-13	Foreign Lang Supplies Heineman	77.91	20232633	10-1120-410-06-74-210-13
	202304031	04/03/2023	10-1120-410-06-74-210-13	Foreign Lang Supplies Heineman	12.99	20232633	10-1120-410-06-74-210-13
	202304031	04/03/2023	10-1120-410-06-74-210-13	Foreign Lang Supplies Heineman	11.99	20232633	10-1120-410-06-74-210-13
	202304031	04/03/2023	10-1120-410-12-74-210-13	Chorus/Band Supplies Heineman	120.00	20232633	10-1120-410-12-74-210-13
	202304031	04/03/2023	10-1120-410-22-74-210-13	PLTW Supplies Heineman	115.05	20232633	10-1120-410-22-74-210-13
	202304031	04/03/2023	10-1125-390-90-79-600-14	Purchased Serv Parent-Tot	200.00	20232634	10-1125-390-90-79-600-14
	202304031	04/03/2023	10-1125-490-00-79-600-14	Supplies Preschool	11.28	20232634	10-1125-490-00-79-600-14
	202304031	04/03/2023	10-1125-490-00-79-600-14	Supplies Preschool	25.22	20232634	10-1125-490-00-79-600-14
	202304031	04/03/2023	10-1125-490-00-79-600-14	Supplies Preschool	57.95	20232634	10-1125-490-00-79-600-14
	202304031	04/03/2023	10-1125-490-00-79-600-14	Supplies Preschool	14.39	20232634	10-1125-490-00-79-600-14
	202304031	04/03/2023	10-1125-490-00-79-600-14	Supplies Preschool	4.79	20232634	10-1125-490-00-79-600-14



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	202304031	04/03/2023	10-1125-490-00-79-600-14	Supplies Preschool	36.45	20232634	10-1125-490-00-79-600-14
	202304031	04/03/2023	10-1125-490-00-79-600-14	Supplies Preschool	29.95	20232634	10-1125-490-00-79-600-14
	202304031	04/03/2023	10-1125-490-00-79-600-14	Supplies Preschool	20.59	20232634	10-1125-490-00-79-600-14
	202304031	04/03/2023	10-1125-490-00-79-600-14	Supplies Preschool	11.98	20232634	10-1125-490-00-79-600-14
	202304031	04/03/2023	10-1125-490-00-79-600-14	Supplies Preschool	44.59	20232634	10-1125-490-00-79-600-14
	202304031	04/03/2023	10-1125-410-90-79-600-14	Supplies Parent-Tot	29.99	20232634	10-1125-410-90-79-600-14
	202304031	04/03/2023	10-1125-490-00-79-600-14	Supplies Preschool	16.98	20232634	10-1125-490-00-79-600-14
	202304031	04/03/2023	10-1125-410-90-79-600-14	Supplies Parent-Tot	27.89	20232634	10-1125-410-90-79-600-14
	202304031	04/03/2023	10-1125-490-00-79-600-14	Supplies Preschool	17.48	20232634	10-1125-490-00-79-600-14
	202304031	04/03/2023	10-1125-410-90-79-600-14	Supplies Parent-Tot	445.71	20232634	10-1125-410-90-79-600-14
	202304031	04/03/2023	10-1125-410-90-79-600-14	Supplies Parent-Tot	448.90	20232634	10-1125-410-90-79-600-14
	202304031	04/03/2023	10-1125-410-90-79-600-14	Supplies Parent-Tot	39.99	20232634	10-1125-410-90-79-600-14
	202304031	04/03/2023	10-1125-490-00-79-600-14	Supplies Preschool	17.49	20232634	10-1125-490-00-79-600-14
	202304031	04/03/2023	10-1125-490-00-79-600-14	Supplies Preschool	30.00	20232634	10-1125-490-00-79-600-14
	202304031	04/03/2023	10-1125-490-00-79-600-14	Supplies Preschool	158.16	20232634	10-1125-490-00-79-600-14
	202304031	04/03/2023	10-1125-490-00-79-600-14	Supplies Preschool	204.20	20232634	10-1125-490-00-79-600-14
	202304031	04/03/2023	10-1125-410-90-79-600-14	Supplies Parent-Tot	185.01	20232634	10-1125-410-90-79-600-14
	202304031	04/03/2023	10-2560-410-00-72-220-13	Cafe Supplies Marlowe	47.78	20232635	10-2560-410-00-72-220-13
	202304031	04/03/2023	10-2560-415-00-72-110-13	Cafe Food Chesak	50.00	20232635	10-2560-415-00-72-110-13
	202304031	04/03/2023	10-2560-415-00-71-100-13	Cafe Food Leggee	50.00	20232635	10-2560-415-00-71-100-13
	202304031	04/03/2023	10-2560-415-00-72-220-13	Cafe Food Marlowe	52.35	20232635	10-2560-415-00-72-220-13
	202304031	04/03/2023	10-2560-415-00-72-120-13	Cafe Food Martin	50.00	20232635	10-2560-415-00-72-120-13
	202304031	04/03/2023	20-2540-410-00-79	Office Supplies B & G	150.00	20232636	20-2540-410-00-79
	202304031	04/03/2023	20-2542-410-00-79	Supplies B & G	639.22	20232636	20-2542-410-00-79
	202304031	04/03/2023	20-2540-410-00-79	Office Supplies B & G	9.99	20232636	20-2540-410-00-79
	202304031	04/03/2023	20-2542-410-00-79	Supplies B & G	121.20	20232636	20-2542-410-00-79
	202304031	04/03/2023	10-158	Activity Funds	235.00	20232637	10-120
	202304031	04/03/2023	10-158	Activity Funds	20.99	20232637	10-120
	202304031	04/03/2023	10-158	Activity Funds	14.99	20232637	10-120
	202304031	04/03/2023	10-158	Activity Funds	144.30	20232637	10-120
	202304031	04/03/2023	10-158	Activity Funds	240.50	20232637	10-120
	202304031	04/03/2023	10-158	Activity Funds	462.49	20232637	10-120
	202304031	04/03/2023	10-158	Activity Funds	479.92	20232637	10-120
	202304031	04/03/2023	10-158	Activity Funds	265.00	20232637	10-120
	202304031	04/03/2023	10-158	Activity Funds	478.17	20232637	10-120



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	202304031	04/03/2023	10-158	Activity Funds	93.00	20232637	10-120
	202304031	04/03/2023	10-158	Activity Funds	11.98	20232637	10-120
	202304031	04/03/2023	10-2642-410-00-74-500-14	Supplies Human Res	71.48	20232638	10-2642-410-00-74-500-14
	202304031	04/03/2023	10-2642-411-00-74-500-14	HR Employee Recognition	113.97	20232638	10-2642-411-00-74-500-14
	202304031	04/03/2023	10-2130-220-00-79-600-14	Health Services Insurance	79.95	20232638	10-2130-220-00-79-600-14
					<b>\$163,372.31</b>	<b>Payee Vendor Total</b>	
<b>Bowes, Jeffrey</b>							
	66288	04/14/2023	10-1500-319-00-71-300-13	Sports Officials HS	175.00	0	10-1500-319-00-71-300-13
					<b>\$175.00</b>	<b>Payee Vendor Total</b>	
<b>Brase, Jessica</b>							
	66366	04/21/2023	10-2310-230-00-74-500-14	Tuition Reimbursement	390.00	0	10-2310-230-00-74-500-14
	66366	04/21/2023	10-1100-423-00-74-500-25	New Adoption PK-5	15.99	0	10-1100-423-00-74-500-25
	66366	04/21/2023	10-1100-423-00-74-500-25	New Adoption PK-5	176.74	0	10-1100-423-00-74-500-25
					<b>\$582.73</b>	<b>Payee Vendor Total</b>	
<b>Breese, Kari</b>							
	66367	04/21/2023	10-1200-332-00-79-600-14	Travel Sp Ed	405.84	0	10-1200-332-00-79-600-14
	66367	04/21/2023	10-1200-332-00-79-600-14	Travel Sp Ed	430.92	0	10-1200-332-00-79-600-14
					<b>\$836.76</b>	<b>Payee Vendor Total</b>	
<b>Brucker Company</b>							
	992300186	04/20/2023	20-2542-323-00-79	Repairs & Maint Buildings	1,675.00	20232354	20-2542-323-00-79
					<b>\$1,675.00</b>	<b>Payee Vendor Total</b>	
<b>BryMax Enterprises Inc</b>							
	66254	04/07/2023	10-2560-415-00-72-220-13	Cafe Food Marlowe	1,209.60	23031917	10-2560-415-00-72-220-13
					<b>\$1,209.60</b>	<b>Payee Vendor Total</b>	
<b>Budzynski, Christopher</b>							
	66368	04/21/2023	10-2660-332-00-79-600-14	Travel Technology	103.03	0	10-2660-332-00-79-600-14
	66368	04/21/2023	10-2660-332-00-79-600-14	Travel Technology	36.68	0	10-2660-332-00-79-600-14
					<b>\$139.71</b>	<b>Payee Vendor Total</b>	
<b>Build Capacity Consulting</b>							
	66457	04/24/2023	10-2212-314-83-79-505-14	Title II Prof Development	44,000.00	20232593	10-2212-314-83-79-505-14
					<b>\$44,000.00</b>	<b>Payee Vendor Total</b>	
<b>Building Technology Consu</b>							
	66458	04/24/2023	20-2540-310-00-79	Professional & Technical	3,677.50	20232696	20-2540-310-00-79



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					\$3,677.50	<b>Payee Vendor Total</b>	
<b>Camelot Therapeutic Schoo</b>							
	66316	04/14/2023	10-4220-670-00-79-600-14	Sp Ed Private Tuition	3,882.57	23020517	10-4220-670-00-79-600-14
	66316	04/14/2023	10-4220-670-00-79-600-14	Sp Ed Private Tuition	7,582.14	23020517	10-4220-670-00-79-600-14
					\$11,464.71	<b>Payee Vendor Total</b>	
<b>Canteen Refreshments</b>							
	66459	04/24/2023	10-2560-415-00-71-300-13	Cafe Food HS	911.25	20232597	10-2560-415-00-71-300-13
	66459	04/24/2023	10-2560-415-00-71-300-13	Cafe Food HS	31.24	20232652	10-2560-415-00-71-300-13
					\$942.49	<b>Payee Vendor Total</b>	
<b>Cariato, Rebecca</b>							
	66369	04/21/2023	10-2560-410-00-71-100-13	Cafe Supplies Leggee	63.00	0	10-2560-410-00-71-100-13
					\$63.00	<b>Payee Vendor Total</b>	
<b>Carle</b>							
	66460	04/24/2023	40-2550-310-00-79	Prof & Tech Service Trans	84.00	20232568	40-2550-310-00-79
					\$84.00	<b>Payee Vendor Total</b>	
<b>Carlson, Jennifer</b>							
	66370	04/21/2023	10-1400-410-09-71-300-13	Home Economics Supplies	19.97	0	10-1400-410-09-71-300-13
					\$19.97	<b>Payee Vendor Total</b>	
<b>Carolina Biological Suppl</b>							
	66255	04/07/2023	10-1130-410-13-71-300-13	Science Supplies HS	23.68	20231844	10-1130-410-13-71-300-13
	66255	04/07/2023	10-1130-410-13-71-300-13	Science Supplies HS	129.75	20231844	10-1130-410-13-71-300-13
					\$153.43	<b>Payee Vendor Total</b>	
<b>Carpenter, Allison</b>							
	66371	04/21/2023	10-2310-230-00-74-500-14	Tuition Reimbursement	390.00	0	10-2310-230-00-74-500-14
					\$390.00	<b>Payee Vendor Total</b>	
<b>Cassandra Strings</b>							
	66461	04/24/2023	10-1120-410-12-74-210-13	Chorus/Band Supplies Heineman	951.47	20232677	10-1120-410-12-74-210-13
	66461	04/24/2023	10-1120-410-12-74-210-13	Chorus/Band Supplies Heineman	134.99	20232774	10-1120-410-12-74-210-13
					\$1,086.46	<b>Payee Vendor Total</b>	
<b>Cavazos, Kimberly</b>							
	66372	04/21/2023	10-2210-314-92-79-605-14	IDEA Impr of Instr-Staff Dev	294.75	0	10-2210-314-92-79-605-14
					\$294.75	<b>Payee Vendor Total</b>	
<b>CDW Government Inc</b>							



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	66317	04/14/2023	10-2660-410-00-79-600-14	Supplies Tech	279.00	20232550	10-2660-410-00-79-600-14
	66317	04/14/2023	10-2660-410-00-79-600-14	Supplies Tech	279.00	20232550	10-2660-410-00-79-600-14
	66317	04/14/2023	10-2660-410-00-79-600-14	Supplies Tech	279.00	20232550	10-2660-410-00-79-600-14
	66317	04/14/2023	10-2660-410-00-79-600-14	Supplies Tech	42.83	20232550	10-2660-410-00-79-600-14
	66317	04/14/2023	10-2660-410-00-79-600-14	Supplies Tech	319.00	20232550	10-2660-410-00-79-600-14
					<b>\$1,198.83</b>	<b>Payee Vendor Total</b>	
<b>Ceisel, Donna</b>							
	66462	04/24/2023	10-1200-310-92-79-600-14	IDEA General Purchased Service	191.25	20232775	10-1200-310-92-79-600-14
					<b>\$191.25</b>	<b>Payee Vendor Total</b>	
<b>Center for Psychological</b>							
	66463	04/24/2023	10-2140-310-92-79-600-14	IDEA Psychological Services	600.00	20232580	10-2140-310-92-79-600-14
					<b>\$600.00</b>	<b>Payee Vendor Total</b>	
<b>Central DuPage Hospital</b>							
	66464	04/24/2023	10-4210-670-00-79-600-14	Reg Ed Out of District	210.00	20232699	10-4210-670-00-79-600-14
					<b>\$210.00</b>	<b>Payee Vendor Total</b>	
<b>Central States Bus Sales</b>							
	66256	04/07/2023	40-2554-410-00-79	Fleet Supplies	302.14	23010727	40-2554-410-00-79
	66318	04/14/2023	40-2554-410-00-79	Fleet Supplies	355.80	23010727	40-2554-410-00-79
	66318	04/14/2023	40-2554-410-00-79	Fleet Supplies	555.67	23030727	40-2554-410-00-79
	66318	04/14/2023	40-2554-410-00-79	Fleet Supplies	131.44	23020727	40-2554-410-00-79
	66318	04/14/2023	40-2554-410-00-79	Fleet Supplies	48.45	23040727	40-2554-410-00-79
	66318	04/14/2023	40-2554-410-00-79	Fleet Supplies	58.93	23040727	40-2554-410-00-79
	66318	04/14/2023	40-2554-410-00-79	Fleet Supplies	541.44	23040727	40-2554-410-00-79
	66318	04/14/2023	40-2554-410-00-79	Fleet Supplies	842.40	23030727	40-2554-410-00-79
	66318	04/14/2023	40-2554-410-00-79	Fleet Supplies	875.60	23040727	40-2554-410-00-79
	66318	04/14/2023	40-2554-410-00-79	Fleet Supplies	1,038.39	23030727	40-2554-410-00-79
	66465	04/24/2023	40-2554-410-00-79	Fleet Supplies	6,000.00	20232776	40-2554-410-00-79
	66465	04/24/2023	40-2554-410-00-79	Fleet Supplies	90.10	23040727	40-2554-410-00-79
	66465	04/24/2023	40-2554-410-00-79	Fleet Supplies	559.66	23030727	40-2554-410-00-79
	66318	04/14/2023	40-2554-410-00-79	Fleet Supplies	455.40	23020727	40-2554-410-00-79
					<b>\$11,855.42</b>	<b>Payee Vendor Total</b>	
<b>Century Springs</b>							
	66466	04/24/2023	10-1200-410-66-71-300-13	STEP Supplies	46.94	20232546	10-1200-410-66-71-300-13
	66466	04/24/2023	10-1200-410-66-71-300-13	STEP Supplies	49.75	20232547	10-1200-410-66-71-300-13



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	66466	04/24/2023	10-1200-310-66-71-300-13	STEP Purchased Services	45.75	20232548	10-1200-310-66-71-300-13
	66466	04/24/2023	10-2410-490-00-71-300-13	HS Staff Recognition	27.00	20232681	10-2410-490-00-71-300-13
	66466	04/24/2023	10-2410-490-00-71-300-13	HS Staff Recognition	27.00	20232681	10-2410-490-00-71-300-13
	66466	04/24/2023	10-2410-490-00-71-300-13	HS Staff Recognition	27.00	20232681	10-2410-490-00-71-300-13
	66466	04/24/2023	10-2410-490-00-71-300-13	HS Staff Recognition	30.96	20232681	10-2410-490-00-71-300-13
	66466	04/24/2023	10-2410-490-00-71-300-13	HS Staff Recognition	62.92	20232681	10-2410-490-00-71-300-13
	66466	04/24/2023	10-2410-490-00-71-300-13	HS Staff Recognition	8.99	20232681	10-2410-490-00-71-300-13
	66466	04/24/2023	10-1200-310-66-71-300-13	STEP Purchased Services	50.94	20232777	10-1200-310-66-71-300-13
	66466	04/24/2023	10-1200-310-66-71-300-13	STEP Purchased Services	20.00	20232777	10-1200-310-66-71-300-13
					<b>\$397.25</b>	<b>Payee Vendor Total</b>	
<b>Chicago Kiln Service Inc</b>							
	66467	04/24/2023	10-1120-410-02-72-220-13	Art Supplies Marlowe	95.00	20232678	10-1120-410-02-72-220-13
	66467	04/24/2023	10-1120-410-02-72-220-13	Art Supplies Marlowe	200.00	20232678	10-1120-410-02-72-220-13
					<b>\$295.00</b>	<b>Payee Vendor Total</b>	
<b>China Bistro Inc</b>							
	66468	04/24/2023	10-2560-415-00-71-300-13	Cafe Food HS	2,053.80	20232494	10-2560-415-00-71-300-13
	66468	04/24/2023	10-2560-415-00-71-100-13	Cafe Food Leggee	2,046.00	20232494	10-2560-415-00-71-100-13
	66468	04/24/2023	10-2560-415-00-72-220-13	Cafe Food Marlowe	2,046.00	20232494	10-2560-415-00-72-220-13
	66468	04/24/2023	10-2560-415-00-72-120-13	Cafe Food Martin	2,046.00	20232494	10-2560-415-00-72-120-13
	66468	04/24/2023	10-2560-415-00-72-110-13	Cafe Food Chesak	2,046.00	20232494	10-2560-415-00-72-110-13
	66468	04/24/2023	10-2560-415-00-74-210-13	Cafe Food Heineman	2,046.00	20232494	10-2560-415-00-74-210-13
	66468	04/24/2023	10-2560-310-00-71-300-13	Cafe Prof & Tech HS	2,046.00	20232494	10-2560-310-00-71-300-13
	66468	04/24/2023	10-2560-415-00-74-140-13	Cafe Food Mackeben	2,046.00	20232494	10-2560-415-00-74-140-13
					<b>\$16,375.80</b>	<b>Payee Vendor Total</b>	
<b>Choklad, Scott</b>							
	66289	04/14/2023	10-1500-319-00-71-300-13	Sports Officials HS	150.00	0	10-1500-319-00-71-300-13
	66289	04/14/2023	10-1500-319-00-71-300-13	Sports Officials HS	112.50	0	10-1500-319-00-71-300-13
					<b>\$262.50</b>	<b>Payee Vendor Total</b>	
<b>Christiansen, Ann</b>							
	66572	04/24/2023	10-2642-410-00-74-500-14	Supplies Human Res	2,348.29	20232857	10-2642-410-00-74-500-14
					<b>\$2,348.29</b>	<b>Payee Vendor Total</b>	
<b>CINTAS</b>							
	992300187	04/20/2023	40-2550-325-00-79	Rental Trans	193.31	23030757	40-2550-325-00-79
	992300187	04/20/2023	40-2550-325-00-79	Rental Trans	193.31	23030757	40-2550-325-00-79



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Vendor Name	Check #	Check Date	A.S.N.	Account# Description	Amount	P.O. #	State Account Number
	992300197	04/20/2023	40-2550-325-00-79	Rental Trans	185.90	23040757	40-2550-325-00-79
	992300197	04/20/2023	40-2550-325-00-79	Rental Trans	185.90	23040757	40-2550-325-00-79
	992300197	04/20/2023	40-2550-325-00-79	Rental Trans	185.90	23040757	40-2550-325-00-79
					<b>\$944.32</b>	<b>Payee Vendor Total</b>	
<b>Clare Woods Academy</b>							
	66319	04/14/2023	10-4220-670-00-79-600-14	Sp Ed Private Tuition	3,515.60	23030607	10-4220-670-00-79-600-14
					<b>\$3,515.60</b>	<b>Payee Vendor Total</b>	
<b>CLIC</b>							
	66469	04/24/2023	10-2310-318-00-74-500-14	Legal Board	19,736.32	20232653	10-2310-318-00-74-500-14
	66469	04/24/2023	10-2310-318-00-74-500-14	Legal Board	3,177.50	20232653	10-2310-318-00-74-500-14
					<b>\$22,913.82</b>	<b>Payee Vendor Total</b>	
<b>Collis, Jeffrey</b>							
	66573	04/24/2023	10-1500-319-00-71-300-13	Sports Officials HS	75.00	0	10-1500-319-00-71-300-13
					<b>\$75.00</b>	<b>Payee Vendor Total</b>	
<b>Comcast Business</b>							
	66471	04/24/2023	20-2540-340-00-79	Telephone - Districtwide	289.85	23040367	20-2540-340-00-79
	66570	04/24/2023	20-2540-340-00-79	Telephone - Districtwide	5.00	23040367	20-2540-340-00-79
					<b>\$294.85</b>	<b>Payee Vendor Total</b>	
<b>Comcast</b>							
	66470	04/24/2023	20-2540-340-00-79	Telephone - Districtwide	7,264.52	23041627	20-2540-340-00-79
					<b>\$7,264.52</b>	<b>Payee Vendor Total</b>	
<b>ComEd</b>							
	66574	04/24/2023	20-2540-466-00-79	Electric	221.99	0	20-2540-466-00-79
					<b>\$221.99</b>	<b>Payee Vendor Total</b>	
<b>Conserv FS Inc</b>							
	992300188	04/20/2023	20-2543-410-00-79	Grounds Supplies	95.00	20232423	20-2543-410-00-79
	992300188	04/20/2023	20-2543-410-00-79	Grounds Supplies	225.00	20232423	20-2543-410-00-79
	992300188	04/20/2023	20-2543-410-00-79	Grounds Supplies	285.00	20232423	20-2543-410-00-79
	992300188	04/20/2023	20-2543-410-00-79	Grounds Supplies	275.00	20232423	20-2543-410-00-79
	992300188	04/20/2023	20-2543-410-00-79	Grounds Supplies	1,350.00	20232423	20-2543-410-00-79
	992300188	04/20/2023	20-2543-410-00-79	Grounds Supplies	1,312.50	20232423	20-2543-410-00-79
	992300188	04/20/2023	20-2543-410-00-79	Grounds Supplies	594.37	20232423	20-2543-410-00-79
	992300188	04/20/2023	20-2543-410-00-79	Grounds Supplies	616.00	20232423	20-2543-410-00-79



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	992300188	04/20/2023	20-2543-410-00-79	Grounds Supplies	340.80	20232423	20-2543-410-00-79
	992300188	04/20/2023	20-2543-410-00-79	Grounds Supplies	1,220.00	20232423	20-2543-410-00-79
					\$6,313.67	<b>Payee Vendor Total</b>	
<b>Cornett, Brenda</b>							
	66373	04/21/2023	10-1200-310-66-71-300-13	STEP Purchased Services	95.89	0	10-1200-310-66-71-300-13
	66373	04/21/2023	10-1200-310-66-71-300-13	STEP Purchased Services	86.66	0	10-1200-310-66-71-300-13
					\$182.55	<b>Payee Vendor Total</b>	
<b>Cove School</b>							
	66472	04/24/2023	10-4220-670-00-79-600-14	Sp Ed Private Tuition	5,745.78	23031959	10-4220-670-00-79-600-14
					\$5,745.78	<b>Payee Vendor Total</b>	
<b>Cratty, Sean</b>							
	66374	04/21/2023	10-2310-332-00-74-500-14	Travel Board	112.35	0	10-2310-332-00-74-500-14
					\$112.35	<b>Payee Vendor Total</b>	
<b>Creager Press</b>							
	66473	04/24/2023	10-1110-410-00-72-120-13	Inst Supplies Martin	798.00	20232604	10-1110-410-00-72-120-13
					\$798.00	<b>Payee Vendor Total</b>	
<b>Crick Software</b>							
	66320	04/14/2023	10-1200-310-92-79-600-14	IDEA General Purchased Service	6,000.00	20230449	10-1200-310-92-79-600-14
					\$6,000.00	<b>Payee Vendor Total</b>	
<b>Crown Restrooms</b>							
	66474	04/24/2023	10-1120-390-00-74-210-13	Heineman Purchased Service	225.00	20232778	10-1120-390-00-74-210-13
					\$225.00	<b>Payee Vendor Total</b>	
<b>Cruz, Carmen</b>							
	66375	04/21/2023	10-2213-415-00-79-600-14	Staff Dev Supplies Spec Svcs	21.29	0	10-2213-415-00-79-600-14
					\$21.29	<b>Payee Vendor Total</b>	
<b>Crystal Lake School Distr</b>							
	66475	04/24/2023	10-4120-310-92-79-600-14	IDEA Payments to Other Districts	675.00	20232646	10-4120-310-92-79-600-14
	66475	04/24/2023	10-4120-310-92-79-600-14	IDEA Payments to Other Districts	525.00	20232779	10-4120-310-92-79-600-14
	66475	04/24/2023	10-4120-310-92-79-600-14	IDEA Payments to Other Districts	127.00	20232779	10-4120-310-92-79-600-14
					\$1,327.00	<b>Payee Vendor Total</b>	
<b>CT Veach Inc</b>							
	66476	04/24/2023	20-2543-320-00-79-600-14	Grounds Contract	19,845.14	23040157	20-2543-320-00-79-600-14
					\$19,845.14	<b>Payee Vendor Total</b>	



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<b>Custom Education Solution</b>							
	66321	04/14/2023	10-1800-410-82-79-605-14	TBE/TPI Instructional Supplies	12.47	20230211	10-1800-410-82-79-605-14
	66321	04/14/2023	10-1800-410-82-79-605-14	TBE/TPI Instructional Supplies	124.73	20230211	10-1800-410-82-79-605-14
					<b>\$137.20</b>	<b>Payee Vendor Total</b>	
<b>Dabe, Aimee</b>							
	66376	04/21/2023	10-1200-310-66-71-300-13	STEP Purchased Services	79.71	0	10-1200-310-66-71-300-13
	66376	04/21/2023	10-1200-310-66-71-300-13	STEP Purchased Services	71.39	0	10-1200-310-66-71-300-13
					<b>\$151.10</b>	<b>Payee Vendor Total</b>	
<b>Datamation Imaging Servic</b>							
	66322	04/14/2023	10-2660-390-00-79-600-14	Purchased Service Technology	125.00	23040397	10-2660-390-00-79-600-14
					<b>\$125.00</b>	<b>Payee Vendor Total</b>	
<b>DeFrancesco, Christina</b>							
	66377	04/21/2023	10-1543-332-00-71-305-13	Activities Travel	77.50	0	10-1543-332-00-71-305-13
	66377	04/21/2023	10-1543-332-00-71-305-13	Activities Travel	124.42	0	10-1543-332-00-71-305-13
					<b>\$201.92</b>	<b>Payee Vendor Total</b>	
<b>del Castillo, Rocio</b>							
	66378	04/21/2023	10-2213-410-00-79-600-14	Special Svcs Supplies	299.00	0	10-2213-410-00-79-600-14
	66378	04/21/2023	10-2213-410-00-79-600-14	Special Svcs Supplies	42.17	0	10-2213-410-00-79-600-14
	66378	04/21/2023	10-1100-310-76-79-600-14	CURES Instruc Pur Svcs	350.00	0	10-1100-310-76-79-600-14
	66378	04/21/2023	10-2213-410-00-79-600-14	Special Svcs Supplies	648.70	0	10-2213-410-00-79-600-14
					<b>\$1,339.87</b>	<b>Payee Vendor Total</b>	
<b>Delahanty, Eileen</b>							
	66379	04/21/2023	10-2630-332-00-74-500-14	Communications Travel	70.08	0	10-2630-332-00-74-500-14
					<b>\$70.08</b>	<b>Payee Vendor Total</b>	
<b>Doran, Joan</b>							
	66477	04/24/2023	10-1130-410-12-71-300-13	Music Supplies HS	325.00	20232526	10-1130-410-12-71-300-13
					<b>\$325.00</b>	<b>Payee Vendor Total</b>	
<b>Doran, Mikayla</b>							
	66380	04/21/2023	10-1100-423-00-74-500-25	New Adoption PK-5	129.92	0	10-1100-423-00-74-500-25
					<b>\$129.92</b>	<b>Payee Vendor Total</b>	
<b>Dreisilker Electric Motor</b>							
	992300189	04/20/2023	20-2542-410-00-79	Supplies B & G	150.00	20232484	20-2542-410-00-79
	992300189	04/20/2023	20-2542-410-00-79	Supplies B & G	786.40	20232484	20-2542-410-00-79



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					<b>\$936.40</b>	<b>Payee Vendor Total</b>	
<b>DuPage Federation on Huma</b>							
	66478	04/24/2023	10-1200-310-92-79-600-14	IDEA General Purchased Service	11.55	20232574	10-1200-310-92-79-600-14
	66478	04/24/2023	10-1200-310-92-79-600-14	IDEA General Purchased Service	59.64	20232574	10-1200-310-92-79-600-14
	66478	04/24/2023	10-2213-310-00-79-600-14	Special Svcs Pur Svc	271.17	20232574	10-2213-310-00-79-600-14
	66478	04/24/2023	10-1200-310-92-79-600-14	IDEA General Purchased Service	178.20	20232640	10-1200-310-92-79-600-14
	66478	04/24/2023	10-2213-310-00-79-600-14	Special Svcs Pur Svc	62.70	20232640	10-2213-310-00-79-600-14
	66478	04/24/2023	10-1200-310-92-79-600-14	IDEA General Purchased Service	55.00	20232640	10-1200-310-92-79-600-14
	66478	04/24/2023	10-2213-310-00-79-600-14	Special Svcs Pur Svc	188.94	20232640	10-2213-310-00-79-600-14
	66478	04/24/2023	10-2213-310-00-79-600-14	Special Svcs Pur Svc	59.40	20232780	10-2213-310-00-79-600-14
	66478	04/24/2023	10-2213-310-00-79-600-14	Special Svcs Pur Svc	165.00	20232780	10-2213-310-00-79-600-14
					<b>\$1,051.60</b>	<b>Payee Vendor Total</b>	
<b>Duyos, Julie</b>							
	66381	04/21/2023	10-2560-410-00-72-120-13	Cafe Supplies Martin	99.00	0	10-2560-410-00-72-120-13
					<b>\$99.00</b>	<b>Payee Vendor Total</b>	
<b>Easterseals</b>							
	66323	04/14/2023	10-4220-670-00-79-600-14	Sp Ed Private Tuition	15,329.88	23021557	10-4220-670-00-79-600-14
	66479	04/24/2023	10-2210-314-92-79-605-14	IDEA Impr of Instr-Staff Dev	6,000.00	20232581	10-2210-314-92-79-605-14
					<b>\$21,329.88</b>	<b>Payee Vendor Total</b>	
<b>Ebner, Kristen</b>							
	66163	04/18/2023	10-1200-310-92-79-600-14	IDEA General Purchased Service	(1,997.87)	20232609	10-1200-310-92-79-600-14
	66359	04/18/2023	10-1200-310-92-79-600-14	IDEA General Purchased Service	1,997.87	20232609	10-1200-310-92-79-600-14
					<b>\$0.00</b>	<b>Payee Vendor Total</b>	
<b>Edge Sports Apparel LLC</b>							
	66480	04/24/2023	10-2310-415-00-74-500-14	Leadership Supplies	180.00	20232598	10-2310-415-00-74-500-14
					<b>\$180.00</b>	<b>Payee Vendor Total</b>	
<b>Eds Automotive</b>							
	66324	04/14/2023	40-2550-310-00-79	Prof & Tech Service Trans	810.00	23010707	40-2550-310-00-79
					<b>\$810.00</b>	<b>Payee Vendor Total</b>	
<b>EMS LINQ Inc</b>							
	66481	04/24/2023	10-2520-310-00-74-500-14	Prof & Tech Fiscal	6,714.40	20232654	10-2520-310-00-74-500-14
					<b>\$6,714.40</b>	<b>Payee Vendor Total</b>	
<b>Engler Callaway Baasten &amp;</b>							



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	66482	04/24/2023	10-2310-318-00-74-500-14	Legal Board	2,300.00	20232610	10-2310-318-00-74-500-14
					<u>\$2,300.00</u>	<b>Payee Vendor Total</b>	
<b>Escudero, Michelle</b>							
	66382	04/21/2023	10-2561-332-00-79-605-14	Dir Food Service Travel	62.88	0	10-2561-332-00-79-605-14
	66382	04/21/2023	10-2561-332-00-79-605-14	Dir Food Service Travel	61.48	0	10-2561-332-00-79-605-14
					<u>\$124.36</u>	<b>Payee Vendor Total</b>	
<b>Everdriven Technologies L</b>							
	66257	04/07/2023	40-2552-331-00-79	Contracted Transportation	7,822.50	23040697	40-2552-331-00-79
	66257	04/07/2023	40-2552-331-00-79	Contracted Transportation	1,900.00	23040697	40-2552-331-00-79
	66325	04/14/2023	40-2552-331-00-79	Contracted Transportation	7,107.50	23040697	40-2552-331-00-79
	66483	04/24/2023	40-2552-331-00-79	Contracted Transportation	8,782.50	23040697	40-2552-331-00-79
					<u>\$25,612.50</u>	<b>Payee Vendor Total</b>	
<b>Fabis, Tammra</b>							
	66383	04/21/2023	10-2560-410-00-72-120-13	Cafe Supplies Martin	99.00	0	10-2560-410-00-72-120-13
					<u>\$99.00</u>	<b>Payee Vendor Total</b>	
<b>Fairway Golf Cars Inc</b>							
	66484	04/24/2023	10-1120-323-00-74-210-13	Repairs & Maintenance HMS	290.00	20232703	10-1120-323-00-74-210-13
					<u>\$290.00</u>	<b>Payee Vendor Total</b>	
<b>Fastsigns Crystal Lake</b>							
	66485	04/24/2023	10-1120-710-00-74-210-13	Heineman Non-Capitalized Eqpt	300.00	20232785	10-1120-710-00-74-210-13
	66485	04/24/2023	10-1120-710-00-74-210-13	Heineman Non-Capitalized Eqpt	866.61	20232785	10-1120-710-00-74-210-13
					<u>\$1,166.61</u>	<b>Payee Vendor Total</b>	
<b>FFP Fund IV Lessee2 LLC</b>							
	66326	04/14/2023	20-2540-466-00-79	Electric	14,602.47	0	20-2540-466-00-79
					<u>\$14,602.47</u>	<b>Payee Vendor Total</b>	
<b>Fiedler, Ron</b>							
	66486	04/24/2023	10-2410-410-00-74-210-13	Office Supplies Heineman	250.00	20232704	10-2410-410-00-74-210-13
					<u>\$250.00</u>	<b>Payee Vendor Total</b>	
<b>Fish, Christopher J</b>							
	66384	04/21/2023	10-1120-332-00-74-210-13	Teacher Travel Heineman	175.13	0	10-1120-332-00-74-210-13
	66384	04/21/2023	10-1120-332-00-74-210-13	Teacher Travel Heineman	244.71	0	10-1120-332-00-74-210-13
					<u>\$419.84</u>	<b>Payee Vendor Total</b>	
<b>Forbes, Mark</b>							



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	66385	04/21/2023	20-2540-332-00-79	Travel	24.10	0	20-2540-332-00-79
					\$24.10	<b>Payee Vendor Total</b>	
<b>Fox Valley Fire Safety</b>							
	992300193	04/20/2023	20-2542-390-00-79	Other Purchased Service	801.00	23040817	20-2542-390-00-79
					\$801.00	<b>Payee Vendor Total</b>	
<b>Frank Cooney Company</b>							
	66487	04/24/2023	10-2520-410-00-74-500-14	Supplies Fiscal	851.88	20232684	10-2520-410-00-74-500-14
	66487	04/24/2023	10-2520-410-00-74-500-14	Supplies Fiscal	23,674.12	20232485	10-2520-410-00-74-500-14
					\$24,526.00	<b>Payee Vendor Total</b>	
<b>Franklin, James</b>							
	66290	04/14/2023	10-1500-319-00-71-300-13	Sports Officials HS	72.00	0	10-1500-319-00-71-300-13
					\$72.00	<b>Payee Vendor Total</b>	
<b>Galloway, Emily</b>							
	66386	04/21/2023	10-2310-230-00-74-500-14	Tuition Reimbursement	390.00	0	10-2310-230-00-74-500-14
					\$390.00	<b>Payee Vendor Total</b>	
<b>General Parts LLC</b>							
	992300194	04/20/2023	10-2560-323-00-72-220-13	Cafe Repairs Marlowe	193.70	23031697	10-2560-323-00-72-220-13
	992300194	04/20/2023	10-2560-323-00-71-300-13	Cafe Repairs HS	267.95	23031667	10-2560-323-00-71-300-13
	992300194	04/20/2023	10-2560-323-00-71-300-13	Cafe Repairs HS	218.45	23031667	10-2560-323-00-71-300-13
	992300198	04/20/2023	10-2560-323-00-71-100-13	Cafe Repairs Leggee	2,352.57	23021657	10-2560-323-00-71-100-13
	992300198	04/20/2023	10-2560-323-00-72-220-13	Cafe Repairs Marlowe	549.47	23041697	10-2560-323-00-72-220-13
	992300198	04/20/2023	10-2560-323-00-72-220-13	Cafe Repairs Marlowe	59.45	23041697	10-2560-323-00-72-220-13
	992300198	04/20/2023	10-2560-323-00-71-100-13	Cafe Repairs Leggee	1,378.17	23031657	10-2560-323-00-71-100-13
	992300198	04/20/2023	10-2560-323-00-72-110-13	Cafe Repairs Chesak	193.70	23041677	10-2560-323-00-72-110-13
	992300198	04/20/2023	10-2560-323-00-74-150-13	Cafe Repairs Conley	1,017.33	23041717	10-2560-323-00-74-150-13
	992300198	04/20/2023	10-2560-323-00-71-300-13	Cafe Repairs HS	1,613.60	23031667	10-2560-323-00-71-300-13
	992300198	04/20/2023	10-2560-323-00-71-300-13	Cafe Repairs HS	1,967.83	23041667	10-2560-323-00-71-300-13
	992300198	04/20/2023	10-2560-323-00-74-140-13	Cafe Repairs Mackeben	1,587.16	23041707	10-2560-323-00-74-140-13
					\$11,399.38	<b>Payee Vendor Total</b>	
<b>GFC Leasing WI</b>							
	992300199	04/20/2023	10-2900-325-00-79-600-14	Copier Leases	6,421.44	23040617	10-2900-325-00-79-600-14
					\$6,421.44	<b>Payee Vendor Total</b>	
<b>Ginczycki, Michael</b>							



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Vendor Name	Check #	Check Date	A.S.N.	Account# Description	Amount	P.O. #	State Account Number
	66387	04/21/2023	10-1200-310-92-79-600-14	IDEA General Purchased Service	96.25	0	10-1200-310-92-79-600-14
	66387	04/21/2023	10-1200-310-92-79-600-14	IDEA General Purchased Service	136.90	0	10-1200-310-92-79-600-14
	66387	04/21/2023	10-1200-310-92-79-600-14	IDEA General Purchased Service	129.69	0	10-1200-310-92-79-600-14
	66387	04/21/2023	10-1200-310-92-79-600-14	IDEA General Purchased Service	129.69	0	10-1200-310-92-79-600-14
					\$492.53	<b>Payee Vendor Total</b>	
<b>Global Water Technology I</b>							
	66488	04/24/2023	20-2542-390-00-79	Other Purchased Service	943.00	20232655	20-2542-390-00-79
					\$943.00	<b>Payee Vendor Total</b>	
<b>Goraj, Timothy</b>							
	66291	04/14/2023	10-1500-319-00-71-300-13	Sports Officials HS	150.00	0	10-1500-319-00-71-300-13
					\$150.00	<b>Payee Vendor Total</b>	
<b>Gordon Food Service</b>							
	66258	04/07/2023	10-2560-410-00-71-300-13	Cafe Supplies HS	449.35	23031167	10-2560-410-00-71-300-13
	66258	04/07/2023	10-2560-410-00-71-300-13	Cafe Supplies HS	289.01	23031167	10-2560-410-00-71-300-13
	66258	04/07/2023	10-2560-410-00-71-300-13	Cafe Supplies HS	379.92	23031167	10-2560-410-00-71-300-13
	66258	04/07/2023	10-2560-410-00-71-300-13	Cafe Supplies HS	277.61	23031167	10-2560-410-00-71-300-13
	66258	04/07/2023	10-2560-410-00-71-300-13	Cafe Supplies HS	35.59	23031167	10-2560-410-00-71-300-13
	66258	04/07/2023	10-2560-410-00-71-300-13	Cafe Supplies HS	77.73	23031167	10-2560-410-00-71-300-13
	66258	04/07/2023	10-2560-410-00-71-300-13	Cafe Supplies HS	140.39	23031167	10-2560-410-00-71-300-13
	66258	04/07/2023	10-2560-410-00-71-300-13	Cafe Supplies HS	61.96	23031167	10-2560-410-00-71-300-13
	66258	04/07/2023	10-2560-410-00-71-300-13	Cafe Supplies HS	710.19	23031167	10-2560-410-00-71-300-13
	66258	04/07/2023	10-2560-410-00-71-300-13	Cafe Supplies HS	36.54	23031167	10-2560-410-00-71-300-13
	66258	04/07/2023	10-2560-410-00-71-300-13	Cafe Supplies HS	464.34	23031167	10-2560-410-00-71-300-13
	66258	04/07/2023	10-2560-410-00-71-100-13	Cafe Supplies Leggee	134.59	23031157	10-2560-410-00-71-100-13
	66258	04/07/2023	10-2560-410-00-71-100-13	Cafe Supplies Leggee	85.18	23031157	10-2560-410-00-71-100-13
	66258	04/07/2023	10-2560-410-00-71-100-13	Cafe Supplies Leggee	193.82	23031157	10-2560-410-00-71-100-13
	66258	04/07/2023	10-2560-410-00-71-100-13	Cafe Supplies Leggee	65.14	23031157	10-2560-410-00-71-100-13
	66258	04/07/2023	10-2560-410-00-71-100-13	Cafe Supplies Leggee	79.96	23031157	10-2560-410-00-71-100-13
	66258	04/07/2023	10-2560-410-00-71-100-13	Cafe Supplies Leggee	270.82	23031157	10-2560-410-00-71-100-13
	66258	04/07/2023	10-2560-410-00-72-220-13	Cafe Supplies Marlowe	505.80	23031197	10-2560-410-00-72-220-13
	66258	04/07/2023	10-2560-410-00-72-220-13	Cafe Supplies Marlowe	84.09	23031197	10-2560-410-00-72-220-13
	66258	04/07/2023	10-2560-410-00-72-220-13	Cafe Supplies Marlowe	526.07	23031197	10-2560-410-00-72-220-13
	66258	04/07/2023	10-2560-410-00-72-120-13	Cafe Supplies Martin	276.44	23031187	10-2560-410-00-72-120-13
	66258	04/07/2023	10-2560-410-00-72-120-13	Cafe Supplies Martin	142.34	23031187	10-2560-410-00-72-120-13
	66258	04/07/2023	10-2560-410-00-72-120-13	Cafe Supplies Martin	58.26	23031187	10-2560-410-00-72-120-13



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	66258	04/07/2023	10-2560-410-00-72-110-13	Cafe Supplies Chesak	33.83	23031177	10-2560-410-00-72-110-13
	66258	04/07/2023	10-2560-410-00-72-110-13	Cafe Supplies Chesak	236.62	23031177	10-2560-410-00-72-110-13
	66258	04/07/2023	10-2560-410-00-72-110-13	Cafe Supplies Chesak	197.35	23031177	10-2560-410-00-72-110-13
	66258	04/07/2023	10-2560-410-00-72-110-13	Cafe Supplies Chesak	165.14	23031177	10-2560-410-00-72-110-13
	66258	04/07/2023	10-2560-410-00-72-110-13	Cafe Supplies Chesak	172.33	23031177	10-2560-410-00-72-110-13
	66258	04/07/2023	10-2560-410-00-74-210-13	Cafe Supplies Heineman	480.10	23031227	10-2560-410-00-74-210-13
	66258	04/07/2023	10-2560-410-00-74-210-13	Cafe Supplies Heineman	113.04	23031227	10-2560-410-00-74-210-13
	66258	04/07/2023	10-2560-410-00-74-210-13	Cafe Supplies Heineman	94.81	23031227	10-2560-410-00-74-210-13
	66258	04/07/2023	10-2560-410-00-74-150-13	Cafe Supplies Conley	39.98	23031217	10-2560-410-00-74-150-13
	66258	04/07/2023	10-2560-410-00-74-150-13	Cafe Supplies Conley	397.03	23031217	10-2560-410-00-74-150-13
	66258	04/07/2023	10-2560-410-00-74-150-13	Cafe Supplies Conley	39.98	23031217	10-2560-410-00-74-150-13
	66258	04/07/2023	10-2560-410-00-74-140-13	Cafe Supplies Mackeben	378.53	23031207	10-2560-410-00-74-140-13
	66258	04/07/2023	10-2560-410-00-74-140-13	Cafe Supplies Mackeben	60.64	23031207	10-2560-410-00-74-140-13
	66258	04/07/2023	10-2560-415-00-71-300-13	Cafe Food HS	591.10	23031247	10-2560-415-00-71-300-13
	66258	04/07/2023	10-2560-415-00-71-300-13	Cafe Food HS	4,981.76	23031247	10-2560-415-00-71-300-13
	66258	04/07/2023	10-2560-415-00-71-300-13	Cafe Food HS	1,520.78	23031247	10-2560-415-00-71-300-13
	66258	04/07/2023	10-2560-415-00-71-300-13	Cafe Food HS	6,001.45	23031247	10-2560-415-00-71-300-13
	66258	04/07/2023	10-2560-415-00-71-300-13	Cafe Food HS	1,464.30	23031247	10-2560-415-00-71-300-13
	66258	04/07/2023	10-2560-415-00-71-300-13	Cafe Food HS	11.41	23031247	10-2560-415-00-71-300-13
	66258	04/07/2023	10-2560-415-00-71-300-13	Cafe Food HS	2,800.95	23031247	10-2560-415-00-71-300-13
	66258	04/07/2023	10-2560-415-00-71-300-13	Cafe Food HS	107.40	23031247	10-2560-415-00-71-300-13
	66258	04/07/2023	10-2560-415-00-71-300-13	Cafe Food HS	28.79	23031247	10-2560-415-00-71-300-13
	66258	04/07/2023	10-2560-415-00-71-300-13	Cafe Food HS	881.20	23031247	10-2560-415-00-71-300-13
	66258	04/07/2023	10-2560-415-00-71-300-13	Cafe Food HS	2,139.98	23031247	10-2560-415-00-71-300-13
	66258	04/07/2023	10-2560-415-00-71-300-13	Cafe Food HS	393.64	23031247	10-2560-415-00-71-300-13
	66258	04/07/2023	10-2560-415-00-71-300-13	Cafe Food HS	128.34	23031247	10-2560-415-00-71-300-13
	66258	04/07/2023	10-2560-415-00-71-300-13	Cafe Food HS	1,327.48	23031247	10-2560-415-00-71-300-13
	66258	04/07/2023	10-2560-415-00-71-300-13	Cafe Food HS	88.20	23031247	10-2560-415-00-71-300-13
	66258	04/07/2023	10-2560-415-00-71-300-13	Cafe Food HS	3,029.08	23031247	10-2560-415-00-71-300-13
	66258	04/07/2023	10-2560-415-00-71-300-13	Cafe Food HS	573.97	23031247	10-2560-415-00-71-300-13
	66258	04/07/2023	10-2560-415-00-71-300-13	Cafe Food HS	1,071.86	23031247	10-2560-415-00-71-300-13
	66258	04/07/2023	10-2560-415-00-71-300-13	Cafe Food HS	6,924.74	23031247	10-2560-415-00-71-300-13
	66258	04/07/2023	10-2560-415-00-71-300-13	Cafe Food HS	43.58	23031247	10-2560-415-00-71-300-13
	66258	04/07/2023	10-2560-415-00-71-300-13	Cafe Food HS	457.01	23031247	10-2560-415-00-71-300-13
	66258	04/07/2023	10-2560-415-00-71-300-13	Cafe Food HS	4,654.69	23031247	10-2560-415-00-71-300-13



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	66258	04/07/2023	10-2560-415-00-71-300-13	Cafe Food HS	(31.10)	23031247	10-2560-415-00-71-300-13
	66258	04/07/2023	10-2560-415-00-71-300-13	Cafe Food HS	(35.13)	23031247	10-2560-415-00-71-300-13
	66258	04/07/2023	10-2560-415-00-72-220-13	Cafe Food Marlowe	332.65	23031277	10-2560-415-00-72-220-13
	66258	04/07/2023	10-2560-415-00-72-220-13	Cafe Food Marlowe	2,840.76	23031277	10-2560-415-00-72-220-13
	66258	04/07/2023	10-2560-415-00-72-220-13	Cafe Food Marlowe	2,876.99	23031277	10-2560-415-00-72-220-13
	66258	04/07/2023	10-2560-415-00-72-220-13	Cafe Food Marlowe	(21.24)	23031277	10-2560-415-00-72-220-13
	66258	04/07/2023	10-2560-415-00-72-220-13	Cafe Food Marlowe	409.83	23031277	10-2560-415-00-72-220-13
	66258	04/07/2023	10-2560-415-00-72-220-13	Cafe Food Marlowe	2,441.50	23031277	10-2560-415-00-72-220-13
	66258	04/07/2023	10-2560-415-00-72-220-13	Cafe Food Marlowe	126.49	23031277	10-2560-415-00-72-220-13
	66258	04/07/2023	10-2560-415-00-72-220-13	Cafe Food Marlowe	2,757.75	23031277	10-2560-415-00-72-220-13
	66258	04/07/2023	10-2560-415-00-71-100-13	Cafe Food Leggee	1,619.25	23031237	10-2560-415-00-71-100-13
	66258	04/07/2023	10-2560-415-00-71-100-13	Cafe Food Leggee	1,502.91	23031237	10-2560-415-00-71-100-13
	66258	04/07/2023	10-2560-415-00-71-100-13	Cafe Food Leggee	203.68	23031237	10-2560-415-00-71-100-13
	66258	04/07/2023	10-2560-415-00-71-100-13	Cafe Food Leggee	59.12	23031237	10-2560-415-00-71-100-13
	66258	04/07/2023	10-2560-415-00-71-100-13	Cafe Food Leggee	2,058.56	23031237	10-2560-415-00-71-100-13
	66258	04/07/2023	10-2560-415-00-71-100-13	Cafe Food Leggee	2,320.84	23031237	10-2560-415-00-71-100-13
	66258	04/07/2023	10-2560-415-00-72-120-13	Cafe Food Martin	1,470.23	23031267	10-2560-415-00-72-120-13
	66258	04/07/2023	10-2560-415-00-72-120-13	Cafe Food Martin	341.89	23031267	10-2560-415-00-72-120-13
	66258	04/07/2023	10-2560-415-00-72-120-13	Cafe Food Martin	74.46	23031267	10-2560-415-00-72-120-13
	66258	04/07/2023	10-2560-415-00-72-120-13	Cafe Food Martin	260.88	23031267	10-2560-415-00-72-120-13
	66258	04/07/2023	10-2560-415-00-72-120-13	Cafe Food Martin	428.55	23031267	10-2560-415-00-72-120-13
	66258	04/07/2023	10-2560-415-00-72-120-13	Cafe Food Martin	108.46	23031267	10-2560-415-00-72-120-13
	66258	04/07/2023	10-2560-415-00-72-120-13	Cafe Food Martin	1,430.62	23031267	10-2560-415-00-72-120-13
	66258	04/07/2023	10-2560-415-00-72-120-13	Cafe Food Martin	2,204.67	23031267	10-2560-415-00-72-120-13
	66258	04/07/2023	10-2560-415-00-72-120-13	Cafe Food Martin	928.45	23031267	10-2560-415-00-72-120-13
	66258	04/07/2023	10-2560-415-00-72-110-13	Cafe Food Chesak	1,545.95	23031257	10-2560-415-00-72-110-13
	66258	04/07/2023	10-2560-415-00-72-110-13	Cafe Food Chesak	151.68	23031257	10-2560-415-00-72-110-13
	66258	04/07/2023	10-2560-415-00-72-110-13	Cafe Food Chesak	1,475.15	23031257	10-2560-415-00-72-110-13
	66258	04/07/2023	10-2560-415-00-72-110-13	Cafe Food Chesak	1,561.55	23031257	10-2560-415-00-72-110-13
	66258	04/07/2023	10-2560-415-00-72-110-13	Cafe Food Chesak	1,317.26	23031257	10-2560-415-00-72-110-13
	66258	04/07/2023	10-2560-415-00-74-210-13	Cafe Food Heineman	1,651.38	23031307	10-2560-415-00-74-210-13
	66258	04/07/2023	10-2560-415-00-74-210-13	Cafe Food Heineman	164.16	23031307	10-2560-415-00-74-210-13
	66258	04/07/2023	10-2560-415-00-74-210-13	Cafe Food Heineman	983.45	23031307	10-2560-415-00-74-210-13
	66258	04/07/2023	10-2560-415-00-74-210-13	Cafe Food Heineman	1,313.86	23031307	10-2560-415-00-74-210-13
	66258	04/07/2023	10-2560-415-00-74-210-13	Cafe Food Heineman	2,544.88	23031307	10-2560-415-00-74-210-13



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	66258	04/07/2023	10-2560-415-00-74-210-13	Cafe Food Heineman	53.65	23031307	10-2560-415-00-74-210-13
	66258	04/07/2023	10-2560-415-00-74-210-13	Cafe Food Heineman	401.86	23031307	10-2560-415-00-74-210-13
	66258	04/07/2023	10-2560-415-00-74-210-13	Cafe Food Heineman	206.02	23031307	10-2560-415-00-74-210-13
	66258	04/07/2023	10-2560-415-00-74-210-13	Cafe Food Heineman	2,094.35	23031307	10-2560-415-00-74-210-13
	66258	04/07/2023	10-2560-415-00-74-210-13	Cafe Food Heineman	188.16	23031307	10-2560-415-00-74-210-13
	66258	04/07/2023	10-2560-415-00-74-210-13	Cafe Food Heineman	410.29	23031307	10-2560-415-00-74-210-13
	66258	04/07/2023	10-2560-415-00-74-210-13	Cafe Food Heineman	2,433.45	23031307	10-2560-415-00-74-210-13
	66258	04/07/2023	10-2560-415-00-74-150-13	Cafe Food Conley	1,051.39	23031297	10-2560-415-00-74-150-13
	66258	04/07/2023	10-2560-415-00-74-150-13	Cafe Food Conley	537.00	23031297	10-2560-415-00-74-150-13
	66258	04/07/2023	10-2560-415-00-74-150-13	Cafe Food Conley	134.45	23031297	10-2560-415-00-74-150-13
	66258	04/07/2023	10-2560-415-00-74-150-13	Cafe Food Conley	1,249.76	23031297	10-2560-415-00-74-150-13
	66258	04/07/2023	10-2560-415-00-74-150-13	Cafe Food Conley	172.42	23031297	10-2560-415-00-74-150-13
	66258	04/07/2023	10-2560-415-00-74-150-13	Cafe Food Conley	1,649.02	23031297	10-2560-415-00-74-150-13
	66258	04/07/2023	10-2560-415-00-74-140-13	Cafe Food Mackeben	1,291.43	23031287	10-2560-415-00-74-140-13
	66258	04/07/2023	10-2560-415-00-74-140-13	Cafe Food Mackeben	1,061.29	23031287	10-2560-415-00-74-140-13
	66258	04/07/2023	10-2560-415-00-74-140-13	Cafe Food Mackeben	1,760.13	23031287	10-2560-415-00-74-140-13
	66258	04/07/2023	10-2560-415-00-74-140-13	Cafe Food Mackeben	883.33	23031287	10-2560-415-00-74-140-13
	66327	04/14/2023	10-1400-410-09-71-300-13	Home Economics Supplies	212.96	20230157	10-1400-410-09-71-300-13
	66489	04/24/2023	10-2560-415-97-79-600-14	All Children Snacks	1,549.97	20232611	10-2560-415-97-79-600-14
	66489	04/24/2023	10-1400-410-09-71-300-13	Home Economics Supplies	212.62	20230157	10-1400-410-09-71-300-13
	66258	04/07/2023	10-2560-410-00-74-210-13	Cafe Supplies Heineman	153.39	23031227	10-2560-410-00-74-210-13
	66258	04/07/2023	10-1400-410-09-71-300-13	Home Economics Supplies	212.62	20230157	10-1400-410-09-71-300-13
					\$104,316.18	<b>Payee Vendor Total</b>	
<b>Grainger</b>							
	66328	04/14/2023	20-2542-410-00-79	Supplies B & G	120.34	23100107	20-2542-410-00-79
	66490	04/24/2023	20-2542-410-00-79	Supplies B & G	46.02	23100107	20-2542-410-00-79
					\$166.36	<b>Payee Vendor Total</b>	
<b>Gullifor, Kateri</b>							
	66388	04/21/2023	10-1200-310-92-79-600-14	IDEA General Purchased Service	140.76	0	10-1200-310-92-79-600-14
					\$140.76	<b>Payee Vendor Total</b>	
<b>Hamwi, Rana Salom</b>							
	66491	04/24/2023	10-1200-310-92-79-600-14	IDEA General Purchased Service	300.00	20232649	10-1200-310-92-79-600-14
					\$300.00	<b>Payee Vendor Total</b>	
<b>Hayden Construction &amp; Ser</b>							



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	66492	04/24/2023	20-2542-323-00-79	Repairs & Maint Buildings	1,262.00	20232697	20-2542-323-00-79
	66492	04/24/2023	20-2542-323-00-79	Repairs & Maint Buildings	785.00	20232498	20-2542-323-00-79
					\$2,047.00	<b>Payee Vendor Total</b>	
<b>Heisler, Jill</b>							
	66389	04/21/2023	10-2310-230-00-74-500-14	Tuition Reimbursement	390.00	0	10-2310-230-00-74-500-14
					\$390.00	<b>Payee Vendor Total</b>	
<b>Hershey Creamery Company</b>							
	66262	04/07/2023	10-2560-415-00-74-210-13	Cafe Food Heineman	326.04	23031817	10-2560-415-00-74-210-13
	66262	04/07/2023	10-2560-415-00-74-210-13	Cafe Food Heineman	204.12	23031817	10-2560-415-00-74-210-13
					\$530.16	<b>Payee Vendor Total</b>	
<b>Hoffmann, Darleen</b>							
	66390	04/21/2023	10-2520-410-00-74-500-14	Supplies Fiscal	24.99	0	10-2520-410-00-74-500-14
					\$24.99	<b>Payee Vendor Total</b>	
<b>Home Depot Credit Service</b>							
	66329	04/14/2023	20-2542-410-00-79	Supplies B & G	394.53	23120067	20-2542-410-00-79
	66329	04/14/2023	20-2542-410-00-79	Supplies B & G	21.75	23120067	20-2542-410-00-79
	66329	04/14/2023	20-2542-410-00-79	Supplies B & G	23.33	23120067	20-2542-410-00-79
	66329	04/14/2023	20-2542-410-00-79	Supplies B & G	104.97	23120067	20-2542-410-00-79
	66329	04/14/2023	20-2542-410-00-79	Supplies B & G	31.42	23020067	20-2542-410-00-79
	66329	04/14/2023	20-2542-410-00-79	Supplies B & G	399.24	23120067	20-2542-410-00-79
	66329	04/14/2023	20-2542-410-00-79	Supplies B & G	1,600.00	23010067	20-2542-410-00-79
	66329	04/14/2023	20-2542-410-00-79	Supplies B & G	332.70	23020067	20-2542-410-00-79
	66329	04/14/2023	20-2542-410-00-79	Supplies B & G	618.00	23020067	20-2542-410-00-79
	66329	04/14/2023	20-2542-410-00-79	Supplies B & G	59.89	23020067	20-2542-410-00-79
	66329	04/14/2023	20-2542-410-00-79	Supplies B & G	121.30	23020067	20-2542-410-00-79
	66329	04/14/2023	20-2542-410-00-79	Supplies B & G	17.56	23020067	20-2542-410-00-79
	66329	04/14/2023	20-2542-410-00-79	Supplies B & G	8.60	23020067	20-2542-410-00-79
	66329	04/14/2023	20-2542-410-00-79	Supplies B & G	77.76	23020067	20-2542-410-00-79
	66329	04/14/2023	20-2542-410-00-79	Supplies B & G	5.53	23120067	20-2542-410-00-79
	66329	04/14/2023	20-2542-410-00-79	Supplies B & G	61.26	23120067	20-2542-410-00-79
					\$3,877.84	<b>Payee Vendor Total</b>	
<b>HR Green</b>							
	66330	04/14/2023	20-2540-310-00-79	Professional & Technical	23,448.42	20231192	20-2540-310-00-79
	66330	04/14/2023	20-2540-310-00-79	Professional & Technical	4,283.68	20231192	20-2540-310-00-79



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					\$27,732.10	<b>Payee Vendor Total</b>	
<b>Huntley Chamber of Commer</b>							
	66493	04/24/2023	10-2321-640-00-74-500-14	Dues & Fees Supt	800.00	20232480	10-2321-640-00-74-500-14
					\$800.00	<b>Payee Vendor Total</b>	
<b>Huntley Park District</b>							
	66494	04/24/2023	10-1200-310-92-79-600-14	IDEA General Purchased Service	400.00	20232545	10-1200-310-92-79-600-14
					\$400.00	<b>Payee Vendor Total</b>	
<b>IASB</b>							
	66495	04/24/2023	10-2310-410-00-74-500-14	Supplies Board	150.00	20232599	10-2310-410-00-74-500-14
					\$150.00	<b>Payee Vendor Total</b>	
<b>IASBO</b>							
	66496	04/24/2023	10-2520-332-00-74-500-14	Travel Fiscal	50.00	20232591	10-2520-332-00-74-500-14
					\$50.00	<b>Payee Vendor Total</b>	
<b>IESA</b>							
	66497	04/24/2023	10192	Prepaid Expenses	1,060.00	20232781	10-192
					\$1,060.00	<b>Payee Vendor Total</b>	
<b>IHSA</b>							
	66242	04/07/2023	10-1543-640-00-71-305-13	Activities Fees	100.00	0	10-1543-640-00-71-305-13
	66242	04/07/2023	10-1543-640-00-71-305-13	Activities Fees	100.00	0	10-1543-640-00-71-305-13
					\$200.00	<b>Payee Vendor Total</b>	
<b>Illinois Architectural GI</b>							
	66498	04/24/2023	20-2542-323-00-79	Repairs & Maint Buildings	3,612.00	20232534	20-2542-323-00-79
					\$3,612.00	<b>Payee Vendor Total</b>	
<b>Illinois Department of Pu</b>							
	66499	04/24/2023	10-2130-410-00-79-600-14	Supplies Health	60.00	20232687	10-2130-410-00-79-600-14
	66499	04/24/2023	10-2130-410-00-79-600-14	Supplies Health	60.00	20232587	10-2130-410-00-79-600-14
	66499	04/24/2023	10-2130-410-00-79-600-14	Supplies Health	60.00	20232587	10-2130-410-00-79-600-14
					\$180.00	<b>Payee Vendor Total</b>	
<b>Illinois Office of the St</b>							
	66500	04/24/2023	20-2542-390-00-79	Other Purchased Service	210.00	20232782	20-2542-390-00-79
	66500	04/24/2023	20-2542-390-00-79	Other Purchased Service	420.00	20232783	20-2542-390-00-79
					\$630.00	<b>Payee Vendor Total</b>	
<b>Illinois Tollway Violatio</b>							



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	66501	04/24/2023	40-2552-640-00-79	Dues & Fees	36.85	20232690	40-2552-640-00-79
	66501	04/24/2023	40-2552-640-00-79	Dues & Fees	34.40	20232535	40-2552-640-00-79
	66501	04/24/2023	40-2552-640-00-79	Dues & Fees	27.70	20232536	40-2552-640-00-79
	66501	04/24/2023	40-2552-640-00-79	Dues & Fees	38.00	20232705	40-2552-640-00-79
	66501	04/24/2023	40-2552-640-00-79	Dues & Fees	33.80	20232786	40-2552-640-00-79
					<b>\$170.75</b>	<b>Payee Vendor Total</b>	
<b>Instrument Barn, The</b>							
	66502	04/24/2023	10-1120-410-12-74-210-13	Chorus/Band Supplies Heineman	879.00	20232528	10-1120-410-12-74-210-13
	66502	04/24/2023	10-1120-410-12-74-210-13	Chorus/Band Supplies Heineman	609.95	20232656	10-1120-410-12-74-210-13
					<b>\$1,488.95</b>	<b>Payee Vendor Total</b>	
<b>Interstate Battery Center</b>							
	66331	04/14/2023	20-2542-410-00-79	Supplies B & G	140.55	23090077	20-2542-410-00-79
	66331	04/14/2023	20-2542-410-00-79	Supplies B & G	110.85	23100077	20-2542-410-00-79
					<b>\$251.40</b>	<b>Payee Vendor Total</b>	
<b>IXL Learning Inc</b>							
	66263	04/07/2023	10-1100-410-56-79-605-14	Rtl Materials 6-12	384.00	20231990	10-1100-410-56-79-605-14
	66263	04/07/2023	10-1100-410-56-79-605-14	Rtl Materials 6-12	(64.00)	20231990	10-1100-410-56-79-605-14
					<b>\$320.00</b>	<b>Payee Vendor Total</b>	
<b>Jacobson, Jessica</b>							
	66391	04/21/2023	10-2213-415-00-79-600-14	Staff Dev Supplies Spec Svcs	27.70	0	10-2213-415-00-79-600-14
					<b>\$27.70</b>	<b>Payee Vendor Total</b>	
<b>James Chrysler Dodge Jeep</b>							
	66503	04/24/2023	20-2545-323-00-79-600-14	Vehicle Repairs & Maintenance	59.90	20232669	20-2545-323-00-79-600-14
					<b>\$59.90</b>	<b>Payee Vendor Total</b>	
<b>Jensen, Julie</b>							
	66392	04/21/2023	10-1200-310-66-71-300-13	STEP Purchased Services	78.34	0	10-1200-310-66-71-300-13
					<b>\$78.34</b>	<b>Payee Vendor Total</b>	
<b>Jensens Plumbing &amp; Heatin</b>							
	66332	04/14/2023	40-2550-323-00-79	Repairs and Maintenance	2,600.00	20232286	40-2550-323-00-79
	66504	04/24/2023	20-2542-520-00-79	Building projects	23,191.20	20231757	20-2542-520-00-79
	66504	04/24/2023	20-2542-323-00-79	Repairs & Maint Buildings	434.13	20232787	20-2542-323-00-79
	66504	04/24/2023	20-2542-323-00-79	Repairs & Maint Buildings	1,178.64	20232787	20-2542-323-00-79
	66504	04/24/2023	20-2542-323-00-79	Repairs & Maint Buildings	589.00	20232788	20-2542-323-00-79



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					<b>\$27,992.97</b>	<b>Payee Vendor Total</b>	
<b>Jostens</b>							
	66505	04/24/2023	10-2120-410-00-71-300-13	Supplies Counseling HS	16.80	20232682	10-2120-410-00-71-300-13
					<b>\$16.80</b>	<b>Payee Vendor Total</b>	
<b>Juice LLC, The</b>							
	66264	04/07/2023	10-1100-421-00-74-500-14	Materials 6-12	300.00	20230992	10-1100-421-00-74-500-14
	66264	04/07/2023	10-1100-421-00-74-500-14	Materials 6-12	300.00	20230992	10-1100-421-00-74-500-14
					<b>\$600.00</b>	<b>Payee Vendor Total</b>	
<b>Kasper, Lita</b>							
	66393	04/21/2023	10-2210-314-92-79-605-14	IDEA Impr of Instr-Staff Dev	292.13	0	10-2210-314-92-79-605-14
					<b>\$292.13</b>	<b>Payee Vendor Total</b>	
<b>Kasprzak, Camille</b>							
	66506	04/24/2023	10-1101-310-00-79-605-14	Substitute Teacher-Contracted	1,035.00	20232650	10-1101-310-00-79-605-14
	66506	04/24/2023	10-2150-310-92-79-600-14	IDEA Sp Path & Audiology Serv	3,240.00	20232789	10-2150-310-92-79-600-14
					<b>\$4,275.00</b>	<b>Payee Vendor Total</b>	
<b>Kelly, Jill</b>							
	66394	04/21/2023	10-1200-310-92-79-600-14	IDEA General Purchased Service	54.37	0	10-1200-310-92-79-600-14
	66394	04/21/2023	10-1200-310-92-79-600-14	IDEA General Purchased Service	72.05	0	10-1200-310-92-79-600-14
					<b>\$126.42</b>	<b>Payee Vendor Total</b>	
<b>Kelso Burnett Co</b>							
	66507	04/24/2023	10-2546-323-00-79-600-14	Security Officer Repairs	20.00	20232670	10-2546-323-00-79-600-14
	66507	04/24/2023	10-2546-323-00-79-600-14	Security Officer Repairs	60.00	20232670	10-2546-323-00-79-600-14
	66507	04/24/2023	10-2546-323-00-79-600-14	Security Officer Repairs	600.00	20232670	10-2546-323-00-79-600-14
	66507	04/24/2023	10-2546-323-00-79-600-14	Security Officer Repairs	30.00	20232671	10-2546-323-00-79-600-14
	66507	04/24/2023	10-2546-323-00-79-600-14	Security Officer Repairs	300.00	20232671	10-2546-323-00-79-600-14
	66507	04/24/2023	10-1120-323-00-72-220-13	Repairs Marlowe	144.00	20232701	10-1120-323-00-72-220-13
	66507	04/24/2023	10-1120-323-00-72-220-13	Repairs Marlowe	2,000.00	20232701	10-1120-323-00-72-220-13
					<b>\$3,154.00</b>	<b>Payee Vendor Total</b>	
<b>Kempf, Thomas</b>							
	66395	04/21/2023	10-1130-314-06-71-305-13	Alternative School	28.44	0	10-1130-314-06-71-305-13
					<b>\$28.44</b>	<b>Payee Vendor Total</b>	
<b>Kent, Laura</b>							
	66396	04/21/2023	10-1200-310-92-79-600-14	IDEA General Purchased Service	151.31	0	10-1200-310-92-79-600-14



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					<b>\$151.31</b>	<b>Payee Vendor Total</b>	
<b>Kneip, Denny</b>							
	66575	04/24/2023	10-1500-319-00-71-300-13	Sports Officials HS	75.00	0	10-1500-319-00-71-300-13
					<b>\$75.00</b>	<b>Payee Vendor Total</b>	
<b>Komos, Laura</b>							
	66397	04/21/2023	10-2310-230-00-74-500-14	Tuition Reimbursement	390.00	0	10-2310-230-00-74-500-14
					<b>\$390.00</b>	<b>Payee Vendor Total</b>	
<b>Kopp, Emily</b>							
	66398	04/21/2023	10-2520-332-00-74-500-14	Travel Fiscal	62.88	0	10-2520-332-00-74-500-14
	66398	04/21/2023	10-2520-332-00-74-500-14	Travel Fiscal	62.88	0	10-2520-332-00-74-500-14
					<b>\$125.76</b>	<b>Payee Vendor Total</b>	
<b>Lake In The Hills Sanitar</b>							
	66243	04/07/2023	20-2540-370-00-79	Water/Sewer	360.00	0	20-2540-370-00-79
	66243	04/07/2023	20-2540-370-00-79	Water/Sewer	432.00	0	20-2540-370-00-79
	66243	04/07/2023	20-2540-370-00-79	Water/Sewer	432.00	0	20-2540-370-00-79
					<b>\$1,224.00</b>	<b>Payee Vendor Total</b>	
<b>Laman, Mike</b>							
	66292	04/14/2023	10-1500-319-00-71-300-13	Sports Officials HS	72.00	0	10-1500-319-00-71-300-13
					<b>\$72.00</b>	<b>Payee Vendor Total</b>	
<b>Laser Pro Company</b>							
	66333	04/14/2023	10-2410-410-00-74-150-14	Copier Paper & Toner Conley	115.00	20230021	10-2410-410-00-74-150-14
	66333	04/14/2023	10-2410-410-00-74-150-14	Copier Paper & Toner Conley	177.00	0	10-2410-410-00-74-150-14
					<b>\$292.00</b>	<b>Payee Vendor Total</b>	
<b>Leach Enterprises Inc</b>							
	992300190	04/20/2023	40-2554-410-00-79	Fleet Supplies	69.20	23030787	40-2554-410-00-79
	992300195	04/20/2023	40-2554-410-00-79	Fleet Supplies	1,929.81	23040787	40-2554-410-00-79
	992300195	04/20/2023	40-2554-410-00-79	Fleet Supplies	848.42	23040787	40-2554-410-00-79
	992300195	04/20/2023	40-2554-410-00-79	Fleet Supplies	721.84	23020787	40-2554-410-00-79
	992300195	04/20/2023	40-2554-410-00-79	Fleet Supplies	349.24	23040787	40-2554-410-00-79
	992300200	04/20/2023	40-2554-410-00-79	Fleet Supplies	643.27	23030787	40-2554-410-00-79
					<b>\$4,561.78</b>	<b>Payee Vendor Total</b>	
<b>LearnWell</b>							
	66508	04/24/2023	10-4210-670-00-79-600-14	Reg Ed Out of District	112.22	20232685	10-4210-670-00-79-600-14



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	66508	04/24/2023	10-4210-670-00-79-600-14	Reg Ed Out of District	112.22	20232685	10-4210-670-00-79-600-14
	66508	04/24/2023	10-4210-670-00-79-600-14	Reg Ed Out of District	112.22	20232685	10-4210-670-00-79-600-14
					\$336.66	<b>Payee Vendor Total</b>	
<b>Lee, Derek</b>							
	66576	04/24/2023	10-1500-319-00-71-300-13	Sports Officials HS	75.00	0	10-1500-319-00-71-300-13
					\$75.00	<b>Payee Vendor Total</b>	
<b>Lehman, Kristen</b>							
	66399	04/21/2023	10-2210-314-92-79-605-14	IDEA Impr of Instr-Staff Dev	291.48	0	10-2210-314-92-79-605-14
					\$291.48	<b>Payee Vendor Total</b>	
<b>Letheby, Corey</b>							
	66400	04/21/2023	20-2540-332-00-79	Travel	21.35	0	20-2540-332-00-79
					\$21.35	<b>Payee Vendor Total</b>	
<b>LGH Tutor Billing 5West</b>							
	66509	04/24/2023	10-4210-670-00-79-600-14	Reg Ed Out of District	126.00	20232700	10-4210-670-00-79-600-14
	66509	04/24/2023	10-4210-670-00-79-600-14	Reg Ed Out of District	441.00	20232700	10-4210-670-00-79-600-14
					\$567.00	<b>Payee Vendor Total</b>	
<b>Linden Oaks Tutoring Serv</b>							
	66510	04/24/2023	10-4210-670-00-79-600-14	Reg Ed Out of District	62.40	20232792	10-4210-670-00-79-600-14
	66510	04/24/2023	10-4210-670-00-79-600-14	Reg Ed Out of District	62.40	20232792	10-4210-670-00-79-600-14
	66510	04/24/2023	10-4210-670-00-79-600-14	Reg Ed Out of District	62.40	20232792	10-4210-670-00-79-600-14
	66510	04/24/2023	10-4210-670-00-79-600-14	Reg Ed Out of District	62.40	20232792	10-4210-670-00-79-600-14
	66510	04/24/2023	10-4210-670-00-79-600-14	Reg Ed Out of District	62.40	20232792	10-4210-670-00-79-600-14
	66510	04/24/2023	10-4210-670-00-79-600-14	Reg Ed Out of District	62.40	20232792	10-4210-670-00-79-600-14
					\$374.40	<b>Payee Vendor Total</b>	
<b>Lindquist, Valerie</b>							
	66401	04/21/2023	10-1130-332-00-71-300-13	Teacher Travel HS	49.78	0	10-1130-332-00-71-300-13
					\$49.78	<b>Payee Vendor Total</b>	
<b>LionHeart Critical Power</b>							
	66511	04/24/2023	20-2542-323-00-79	Repairs & Maint Buildings	348.86	20232582	20-2542-323-00-79
					\$348.86	<b>Payee Vendor Total</b>	
<b>Little City Foundation</b>							
	66512	04/24/2023	10-4220-670-00-79-600-14	Sp Ed Private Tuition	31,671.80	20232539	10-4220-670-00-79-600-14
	66512	04/24/2023	10-4220-670-00-79-600-14	Sp Ed Private Tuition	28,504.62	20232793	10-4220-670-00-79-600-14



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					<u>\$60,176.42</u>	<b>Payee Vendor Total</b>	
<b>Lombard, Jessica</b>							
	66402	04/21/2023	10-2321-332-00-74-500-14	Travel Supt	135.32	0	10-2321-332-00-74-500-14
					<u>\$135.32</u>	<b>Payee Vendor Total</b>	
<b>Lowes</b>							
	66513	04/24/2023	20-2542-410-00-79	Supplies B & G	2,171.36	20232794	20-2542-410-00-79
					<u>\$2,171.36</u>	<b>Payee Vendor Total</b>	
<b>LP Tutors Inc</b>							
	66514	04/24/2023	10-1200-310-92-79-600-14	IDEA General Purchased Service	330.00	20232795	10-1200-310-92-79-600-14
					<u>\$330.00</u>	<b>Payee Vendor Total</b>	
<b>Lupo, Michael</b>							
	66293	04/14/2023	10-1500-319-00-71-300-13	Sports Officials HS	72.00	0	10-1500-319-00-71-300-13
	66293	04/14/2023	10-1500-319-00-71-300-13	Sports Officials HS	72.00	0	10-1500-319-00-71-300-13
	66577	04/24/2023	10-1500-319-00-71-300-13	Sports Officials HS	144.00	0	10-1500-319-00-71-300-13
	66293	04/14/2023	10-1500-319-00-71-300-13	Sports Officials HS	72.00	0	10-1500-319-00-71-300-13
					<u>\$360.00</u>	<b>Payee Vendor Total</b>	
<b>Mangan, Michelle</b>							
	66515	04/24/2023	104020	Accounts Payable	2,636.43	20232592	10-431
					<u>\$2,636.43</u>	<b>Payee Vendor Total</b>	
<b>Marianjoy Rehab Hospital</b>							
	66516	04/24/2023	10-1200-310-92-79-600-14	IDEA General Purchased Service	907.00	20232583	10-1200-310-92-79-600-14
	66516	04/24/2023	10-1200-310-92-79-600-14	IDEA General Purchased Service	284.00	20232796	10-1200-310-92-79-600-14
					<u>\$1,191.00</u>	<b>Payee Vendor Total</b>	
<b>Marklund Children`s Home</b>							
	66334	04/14/2023	10-4220-670-00-79-600-14	Sp Ed Private Tuition	8,288.37	23020507	10-4220-670-00-79-600-14
	66334	04/14/2023	10-4220-670-00-79-600-14	Sp Ed Private Tuition	8,288.37	23020507	10-4220-670-00-79-600-14
	66334	04/14/2023	10-4220-670-00-79-600-14	Sp Ed Private Tuition	5,234.76	23120507	10-4220-670-00-79-600-14
					<u>\$21,811.50</u>	<b>Payee Vendor Total</b>	
<b>Maryville Academy (Psychi</b>							
	66517	04/24/2023	10-4220-670-00-79-600-14	Sp Ed Private Tuition	8,308.60	20232641	10-4220-670-00-79-600-14
					<u>\$8,308.60</u>	<b>Payee Vendor Total</b>	
<b>Massie, Courtney</b>							
	66578	04/24/2023	10-1500-319-00-71-300-13	Sports Officials HS	75.00	0	10-1500-319-00-71-300-13



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					<b>\$75.00</b>	<b>Payee Vendor Total</b>	
<b>Massie, Scott</b>							
	66579	04/24/2023	10-1500-319-00-71-300-13	Sports Officials HS	75.00	0	10-1500-319-00-71-300-13
	66579	04/24/2023	10-1500-319-00-71-300-13	Sports Officials HS	75.00	0	10-1500-319-00-71-300-13
					<b>\$150.00</b>	<b>Payee Vendor Total</b>	
<b>Maurer, Lee</b>							
	66294	04/14/2023	10-1500-319-00-71-300-13	Sports Officials HS	72.00	0	10-1500-319-00-71-300-13
					<b>\$72.00</b>	<b>Payee Vendor Total</b>	
<b>Maxim Healthcare Services</b>							
	66518	04/24/2023	10-1101-310-00-79-605-14	Substitute Teacher-Contracted	19,766.50	20232797	10-1101-310-00-79-605-14
	66518	04/24/2023	10-1101-310-00-79-605-14	Substitute Teacher-Contracted	16,051.50	20232797	10-1101-310-00-79-605-14
					<b>\$35,818.00</b>	<b>Payee Vendor Total</b>	
<b>McGrath Press</b>							
	66265	04/07/2023	10-2130-410-00-79-600-14	Supplies Health	300.33	20232344	10-2130-410-00-79-600-14
					<b>\$300.33</b>	<b>Payee Vendor Total</b>	
<b>McHenry County College</b>							
	66519	04/24/2023	10-1400-310-00-74-305-13	Voc Ed Tuition	16,072.78	20232688	10-1400-310-00-74-305-13
	66519	04/24/2023	10-1400-310-00-74-305-13	Voc Ed Tuition	25,687.25	20232798	10-1400-310-00-74-305-13
					<b>\$41,760.03</b>	<b>Payee Vendor Total</b>	
<b>McHenry Specialties</b>							
	66520	04/24/2023	10-1130-490-00-71-300-13	Instructional Coaching Supplies HS	25.00	20232486	10-1130-490-00-71-300-13
					<b>\$25.00</b>	<b>Payee Vendor Total</b>	
<b>MDC Environmental Serv</b>							
	66335	04/14/2023	20-2542-321-00-79	Sanitation/Exterminating	3,195.10	23040117	20-2542-321-00-79
					<b>\$3,195.10</b>	<b>Payee Vendor Total</b>	
<b>Media Leaders LLC</b>							
	66521	04/24/2023	10-1100-390-89-79-605-14	Title I Purchased Services	5,000.00	20232487	10-1100-390-89-79-605-14
	66521	04/24/2023	10-1100-390-89-79-605-14	Title I Purchased Services	7,000.00	20232642	10-1100-390-89-79-605-14
					<b>\$12,000.00</b>	<b>Payee Vendor Total</b>	
<b>Menards Inc</b>							
	66522	04/24/2023	20-2542-410-00-79	Supplies B & G	27.72	23100127	20-2542-410-00-79
	66522	04/24/2023	20-2542-410-00-79	Supplies B & G	152.45	23100127	20-2542-410-00-79
					<b>\$180.17</b>	<b>Payee Vendor Total</b>	



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<b>Metlife</b>							
	66266	04/07/2023	10-1100-220-00-79-600-14	Regular Programs Insurance	69,380.84	23041597	10-1100-220-00-79-600-14
					\$69,380.84	<b>Payee Vendor Total</b>	
<b>Metro Prep</b>							
	66336	04/14/2023	10-4220-670-00-79-600-14	Sp Ed Private Tuition	5,345.46	23021958	10-4220-670-00-79-600-14
	66336	04/14/2023	10-4220-670-00-79-600-14	Sp Ed Private Tuition	5,345.46	23021958	10-4220-670-00-79-600-14
	66336	04/14/2023	10-4220-670-00-79-600-14	Sp Ed Private Tuition	3,657.42	23021958	10-4220-670-00-79-600-14
	66523	04/24/2023	10-4220-670-00-79-600-14	Sp Ed Private Tuition	3,632.44	20232799	10-4220-670-00-79-600-14
	66523	04/24/2023	10-4220-670-00-79-600-14	Sp Ed Private Tuition	3,804.92	20232799	10-4220-670-00-79-600-14
					\$21,785.70	<b>Payee Vendor Total</b>	
<b>Midland Paper</b>							
	66267	04/07/2023	10-2410-410-00-74-140-14	Copier Paper & Toner Mackeben	3,515.20	20232357	10-2410-410-00-74-140-14
	66337	04/14/2023	10-2410-410-00-71-100-14	Copier Paper & Toner Leggee	1,757.60	20230440	10-2410-410-00-71-100-14
					\$5,272.80	<b>Payee Vendor Total</b>	
<b>Midwest Media Educators A</b>							
	66524	04/24/2023	10-1130-335-00-71-300-13	Curriculum/FVC Competitions	90.00	20232683	10-1130-335-00-71-300-13
					\$90.00	<b>Payee Vendor Total</b>	
<b>Midwest Transit Equip Kan</b>							
	66525	04/24/2023	40-2554-410-00-79	Fleet Supplies	387.68	20232601	40-2554-410-00-79
	66525	04/24/2023	40-2554-410-00-79	Fleet Supplies	753.85	20232601	40-2554-410-00-79
	66525	04/24/2023	40-2554-410-00-79	Fleet Supplies	3,511.00	20232800	40-2554-410-00-79
					\$4,652.53	<b>Payee Vendor Total</b>	
<b>Miller Hall &amp; Triggs LLC</b>							
	66268	04/07/2023	10-2310-318-00-74-500-14	Legal Board	2,383.00	23021527	10-2310-318-00-74-500-14
					\$2,383.00	<b>Payee Vendor Total</b>	
<b>Mino, Alan</b>							
	66403	04/21/2023	20-2540-640-00-79	Dues & Fees	60.00	0	20-2540-640-00-79
					\$60.00	<b>Payee Vendor Total</b>	
<b>Moore, Kevin</b>							
	66580	04/24/2023	10-1500-319-00-71-300-13	Sports Officials HS	75.00	0	10-1500-319-00-71-300-13
					\$75.00	<b>Payee Vendor Total</b>	
<b>Morrow, Jessica</b>							
	66404	04/21/2023	10-1100-423-00-74-500-25	New Adoption PK-5	149.89	0	10-1100-423-00-74-500-25



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					<u>\$149.89</u>	<b>Payee Vendor Total</b>	
<b>Music Theatre Internation</b>							
	66269	04/07/2023	10-1130-490-02-71-300-13	High School Fine Arts/PAC Supplies	58.64	20230725	10-1130-490-02-71-300-13
					<u>\$58.64</u>	<b>Payee Vendor Total</b>	
<b>NCPERS Group Life Ins</b>							
	66338	04/14/2023	50454	IMRF & SS (Board)	16.00	0	50-481
					<u>\$16.00</u>	<b>Payee Vendor Total</b>	
<b>Neff</b>							
	66270	04/07/2023	10-1500-411-00-71-300-13	Awards HS	3,543.75	20231035	10-1500-411-00-71-300-13
					<u>\$3,543.75</u>	<b>Payee Vendor Total</b>	
<b>Nemmers, Denis</b>							
	66581	04/24/2023	10-1500-319-00-71-300-13	Sports Officials HS	75.00	0	10-1500-319-00-71-300-13
					<u>\$75.00</u>	<b>Payee Vendor Total</b>	
<b>New England Center for Ch</b>							
	66339	04/14/2023	10-1200-310-92-79-600-14	IDEA General Purchased Service	733.95	23031057	10-1200-310-92-79-600-14
					<u>\$733.95</u>	<b>Payee Vendor Total</b>	
<b>Nicor Gas</b>							
	66582	04/24/2023	20-2540-465-00-79	Natural Gas	953.68	0	20-2540-465-00-79
	66582	04/24/2023	20-2540-465-00-79	Natural Gas	2,143.84	0	20-2540-465-00-79
	66582	04/24/2023	20-2540-465-00-79	Natural Gas	1,011.08	0	20-2540-465-00-79
	66582	04/24/2023	20-2540-465-00-79	Natural Gas	1,062.27	0	20-2540-465-00-79
	66582	04/24/2023	20-2540-465-00-79	Natural Gas	1,008.14	0	20-2540-465-00-79
	66582	04/24/2023	20-2540-465-00-79	Natural Gas	1,010.49	0	20-2540-465-00-79
	66582	04/24/2023	20-2540-465-00-79	Natural Gas	892.10	0	20-2540-465-00-79
	66582	04/24/2023	20-2540-465-00-79	Natural Gas	898.82	0	20-2540-465-00-79
	66582	04/24/2023	20-2540-465-00-79	Natural Gas	477.56	0	20-2540-465-00-79
					<u>\$9,457.98</u>	<b>Payee Vendor Total</b>	
<b>Nicor</b>							
	66244	04/07/2023	20-2540-465-00-79	Natural Gas	208.27	0	20-2540-465-00-79
					<u>\$208.27</u>	<b>Payee Vendor Total</b>	
<b>North American Corporatio</b>							
	66271	04/07/2023	20-2542-410-00-79	Supplies B & G	9,597.14	23040017	20-2542-410-00-79
	66340	04/14/2023	20-2542-410-00-79	Supplies B & G	3,539.25	23030017	20-2542-410-00-79



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	66526	04/24/2023	20-2542-410-00-79	Supplies B & G	199.70	23030017	20-2542-410-00-79
	66526	04/24/2023	20-2542-410-00-79	Supplies B & G	2,960.10	23030017	20-2542-410-00-79
					<b>\$16,296.19</b>	<b>Payee Vendor Total</b>	
<b>North Shore Transit Inc</b>							
	66527	04/24/2023	40-2552-331-00-79	Contracted Transportation	1,198.38	20232692	40-2552-331-00-79
					<b>\$1,198.38</b>	<b>Payee Vendor Total</b>	
<b>Northwestern Illinois Ass</b>							
	66528	04/24/2023	10-4220-670-00-79-600-14	Sp Ed Private Tuition	40,650.00	20232540	10-4220-670-00-79-600-14
	66528	04/24/2023	10-4220-670-00-79-600-14	Sp Ed Private Tuition	1,145.79	20232647	10-4220-670-00-79-600-14
					<b>\$41,795.79</b>	<b>Payee Vendor Total</b>	
<b>Norton, Gina</b>							
	66405	04/21/2023	10-1200-310-66-71-300-13	STEP Purchased Services	138.86	0	10-1200-310-66-71-300-13
	66405	04/21/2023	10-1200-310-66-71-300-13	STEP Purchased Services	110.89	0	10-1200-310-66-71-300-13
					<b>\$249.75</b>	<b>Payee Vendor Total</b>	
<b>Novak, Leah</b>							
	66406	04/21/2023	10-1543-332-00-71-305-13	Activities Travel	85.04	0	10-1543-332-00-71-305-13
					<b>\$85.04</b>	<b>Payee Vendor Total</b>	
<b>Omni Commercial Lighting</b>							
	66341	04/14/2023	20-2542-323-00-79	Repairs & Maint Buildings	555.84	23090177	20-2542-323-00-79
					<b>\$555.84</b>	<b>Payee Vendor Total</b>	
<b>On Target Sales</b>							
	66272	04/07/2023	10-1504-410-00-71-300-15	Baseball Boys Supplies HS	330.00	20231991	10-1504-410-00-71-300-15
	66272	04/07/2023	10-1504-410-00-71-300-15	Baseball Boys Supplies HS	1,625.00	20231991	10-1504-410-00-71-300-15
	66272	04/07/2023	10-1504-410-00-71-300-15	Baseball Boys Supplies HS	1,485.00	20231991	10-1504-410-00-71-300-15
					<b>\$3,440.00</b>	<b>Payee Vendor Total</b>	
<b>Ottosen DiNolfo Hasenbalg</b>							
	66273	04/07/2023	10-2310-318-00-74-500-14	Legal Board	916.50	23020797	10-2310-318-00-74-500-14
	66273	04/07/2023	10-2310-318-00-74-500-14	Legal Board	846.00	23020797	10-2310-318-00-74-500-14
					<b>\$1,762.50</b>	<b>Payee Vendor Total</b>	
<b>P &amp; M Distributors Inc</b>							
	66529	04/24/2023	10-2560-415-00-74-210-13	Cafe Food Heineman	273.82	20232495	10-2560-415-00-74-210-13
	66529	04/24/2023	10-2560-415-00-74-210-13	Cafe Food Heineman	434.34	20232495	10-2560-415-00-74-210-13
	66529	04/24/2023	10-2560-415-00-72-220-13	Cafe Food Marlowe	600.03	20232602	10-2560-415-00-72-220-13



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	66529	04/24/2023	10-2560-415-00-74-210-13	Cafe Food Heineman	320.36	20232602	10-2560-415-00-74-210-13
	66529	04/24/2023	10-2560-415-00-71-300-13	Cafe Food HS	724.54	20232612	10-2560-415-00-71-300-13
	66529	04/24/2023	10-2560-415-00-74-210-13	Cafe Food Heineman	198.41	20232612	10-2560-415-00-74-210-13
	66529	04/24/2023	10-2560-415-00-74-210-13	Cafe Food Heineman	67.00	20232643	10-2560-415-00-74-210-13
	66529	04/24/2023	10-2560-415-00-72-220-13	Cafe Food Marlowe	567.45	20232643	10-2560-415-00-72-220-13
					<b>\$3,185.95</b>	<b>Payee Vendor Total</b>	
<b>Pacheco, Sara</b>							
	66295	04/14/2023	10-1796-225	Athletic Fees - Marlowe	40.00	0	10-1796-225
					<b>\$40.00</b>	<b>Payee Vendor Total</b>	
<b>Paddock Publications Inc</b>							
	66530	04/24/2023	10-2633-360-00-74-500-14	Communications Purch Services	41.00	20232479	10-2633-360-00-74-500-14
	66530	04/24/2023	20-2540-350-00-79	Newspaper bids	149.50	20232698	20-2540-350-00-79
	66530	04/24/2023	20-2540-350-00-79	Newspaper bids	241.50	20232698	20-2540-350-00-79
	66530	04/24/2023	20-2540-350-00-79	Newspaper bids	151.80	20232698	20-2540-350-00-79
					<b>\$583.80</b>	<b>Payee Vendor Total</b>	
<b>PAHCS II Northwestern Med</b>							
	66342	04/14/2023	10-2130-220-00-79-600-14	Health Services Insurance	126.00	23041547	10-2130-220-00-79-600-14
	66342	04/14/2023	10-2130-220-00-79-600-14	Health Services Insurance	119.00	23041547	10-2130-220-00-79-600-14
	66531	04/24/2023	40-2550-310-00-79	Prof & Tech Service Trans	265.00	20232801	40-2550-310-00-79
	66531	04/24/2023	40-2550-310-00-79	Prof & Tech Service Trans	930.00	20232801	40-2550-310-00-79
	66342	04/14/2023	10-2130-220-00-79-600-14	Health Services Insurance	742.00	23041547	10-2130-220-00-79-600-14
					<b>\$2,182.00</b>	<b>Payee Vendor Total</b>	
<b>Parallel Learning Behavior</b>							
	66532	04/24/2023	10-2150-310-72-79-600-14	ARP IDEA Speech Svc	31,250.00	20232802	10-2150-310-72-79-600-14
	66532	04/24/2023	10-2150-310-72-79-600-14	ARP IDEA Speech Svc	15,625.00	20232802	10-2150-310-72-79-600-14
	66532	04/24/2023	10-2150-310-72-79-600-14	ARP IDEA Speech Svc	15,625.00	20232802	10-2150-310-72-79-600-14
	66532	04/24/2023	10-2150-310-72-79-600-14	ARP IDEA Speech Svc	15,625.00	20232802	10-2150-310-72-79-600-14
	66532	04/24/2023	10-2150-310-72-79-600-14	ARP IDEA Speech Svc	15,625.00	20232802	10-2150-310-72-79-600-14
	66532	04/24/2023	10-2150-310-72-79-600-14	ARP IDEA Speech Svc	15,625.00	20232802	10-2150-310-72-79-600-14
	66532	04/24/2023	10-2150-310-72-79-600-14	ARP IDEA Speech Svc	15,625.00	20232802	10-2150-310-72-79-600-14
	66532	04/24/2023	10-2150-310-72-79-600-14	ARP IDEA Speech Svc	15,625.00	20232802	10-2150-310-72-79-600-14
					<b>\$125,000.00</b>	<b>Payee Vendor Total</b>	
<b>Parkland Preparatory Acad</b>							
	66533	04/24/2023	10-4220-670-00-79-600-14	Sp Ed Private Tuition	1,727.18	20232644	10-4220-670-00-79-600-14
	66533	04/24/2023	10-4220-670-00-79-600-14	Sp Ed Private Tuition	4,008.60	20232644	10-4220-670-00-79-600-14



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	66533	04/24/2023	10-4220-670-00-79-600-14	Sp Ed Private Tuition	6,903.70	20232803	10-4220-670-00-79-600-14
					<b>\$12,639.48</b>	<b>Payee Vendor Total</b>	
<b>Partnering for Prevention</b>							
	66274	04/07/2023	10-2120-310-75-79-600-14	ESSER III Guidance Pur Svc	6,618.75	23041777	10-2120-310-75-79-600-14
	66274	04/07/2023	10-1500-390-00-71-300-13	Student Drug Testing	3,040.00	23041767	10-1500-390-00-71-300-13
					<b>\$9,658.75</b>	<b>Payee Vendor Total</b>	
<b>Patlin Inc</b>							
	66534	04/24/2023	40-2554-410-00-79	Fleet Supplies	144.76	20232659	40-2554-410-00-79
	66534	04/24/2023	40-2554-410-00-79	Fleet Supplies	120.68	20232706	40-2554-410-00-79
					<b>\$265.44</b>	<b>Payee Vendor Total</b>	
<b>Pauly's Custom Apparel Co</b>							
	66535	04/24/2023	10-1100-410-76-79-600-14	CURES Instruc Supplies	529.00	20232804	10-1100-410-76-79-600-14
					<b>\$529.00</b>	<b>Payee Vendor Total</b>	
<b>Peisert, McKenzie</b>							
	66410	04/21/2023	10-1120-332-00-74-210-13	Teacher Travel Heineman	164.25	0	10-1120-332-00-74-210-13
	66410	04/21/2023	10-1120-332-00-74-210-13	Teacher Travel Heineman	172.13	0	10-1120-332-00-74-210-13
					<b>\$336.38</b>	<b>Payee Vendor Total</b>	
<b>Pepsi-Cola Gen Bot Inc</b>							
	66275	04/07/2023	10-2560-415-00-71-300-13	Cafe Food HS	1,012.32	23031487	10-2560-415-00-71-300-13
	66275	04/07/2023	10-2560-415-00-71-300-13	Cafe Food HS	101.50	23031487	10-2560-415-00-71-300-13
	66275	04/07/2023	10-2560-415-00-71-300-13	Cafe Food HS	1,058.18	23031487	10-2560-415-00-71-300-13
	66275	04/07/2023	10-2560-415-00-71-300-13	Cafe Food HS	1,117.77	23031487	10-2560-415-00-71-300-13
	66275	04/07/2023	10-2560-415-00-71-300-13	Cafe Food HS	152.40	23031487	10-2560-415-00-71-300-13
	66275	04/07/2023	10-2560-415-00-71-300-13	Cafe Food HS	2,252.20	23031487	10-2560-415-00-71-300-13
	66275	04/07/2023	10-2560-415-00-71-300-13	Cafe Food HS	1,422.18	23031487	10-2560-415-00-71-300-13
	66275	04/07/2023	10-2560-415-00-71-300-13	Cafe Food HS	76.20	23031487	10-2560-415-00-71-300-13
					<b>\$7,192.75</b>	<b>Payee Vendor Total</b>	
<b>Person, Scott</b>							
	66583	04/24/2023	10-1500-319-00-71-300-13	Sports Officials HS	216.00	0	10-1500-319-00-71-300-13
					<b>\$216.00</b>	<b>Payee Vendor Total</b>	
<b>Perspectives Ltd</b>							
	66276	04/07/2023	10-2510-220-00-79-600-14	Direction of Business Serv Ins	1,326.00	23040277	10-2510-220-00-79-600-14
					<b>\$1,326.00</b>	<b>Payee Vendor Total</b>	



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Vendor Name	Check #	Check Date	A.S.N.	Account# Description	Amount	P.O. #	State Account Number
<b>Peterson, Kristin</b>							
	66407	04/21/2023	10-1200-310-66-71-300-13	STEP Purchased Services	69.95	0	10-1200-310-66-71-300-13
	66407	04/21/2023	10-1200-310-66-71-300-13	STEP Purchased Services	74.34	0	10-1200-310-66-71-300-13
	66407	04/21/2023	10-1200-310-66-71-300-13	STEP Purchased Services	123.56	0	10-1200-310-66-71-300-13
					<u>\$267.85</u>	<b>Payee Vendor Total</b>	
<b>Petty Cash-HHS SpEd</b>							
	66296	04/14/2023	10-1200-410-92-79-600-14	IDEA Instructional Supplies	68.47	0	10-1200-410-92-79-600-14
					<u>\$68.47</u>	<b>Payee Vendor Total</b>	
<b>Picchietti, Kristie</b>							
	66408	04/21/2023	10-2310-230-00-74-500-14	Tuition Reimbursement	390.00	0	10-2310-230-00-74-500-14
					<u>\$390.00</u>	<b>Payee Vendor Total</b>	
<b>Plaster, Tom</b>							
	66584	04/24/2023	10-1500-319-00-71-300-13	Sports Officials HS	150.00	0	10-1500-319-00-71-300-13
					<u>\$150.00</u>	<b>Payee Vendor Total</b>	
<b>Plerus</b>							
	66536	04/24/2023	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup	293.52	20232549	10-1100-410-72-79-600-14
					<u>\$293.52</u>	<b>Payee Vendor Total</b>	
<b>PlumbMaster Inc</b>							
	66537	04/24/2023	20-2542-410-00-79	Supplies B & G	177.30	20232527	20-2542-410-00-79
	66537	04/24/2023	20-2542-410-00-79	Supplies B & G	931.00	20232805	20-2542-410-00-79
					<u>\$1,108.30</u>	<b>Payee Vendor Total</b>	
<b>PMA Securities LLC</b>							
	66538	04/24/2023	10-2520-390-00-74-500-14	Purch Serv Fiscal	2,000.00	20232500	10-2520-390-00-74-500-14
					<u>\$2,000.00</u>	<b>Payee Vendor Total</b>	
<b>Pocztowski, Shaina</b>							
	66409	04/21/2023	10-1130-332-00-71-300-13	Teacher Travel HS	22.27	0	10-1130-332-00-71-300-13
	66409	04/21/2023	10-1130-332-00-71-300-13	Teacher Travel HS	43.23	0	10-1130-332-00-71-300-13
	66409	04/21/2023	10-1130-332-00-71-300-13	Teacher Travel HS	69.17	0	10-1130-332-00-71-300-13
					<u>\$134.67</u>	<b>Payee Vendor Total</b>	
<b>Pomps Tire Service Inc</b>							
	66539	04/24/2023	40-2554-410-00-79	Fleet Supplies	404.46	23030837	40-2554-410-00-79
	66539	04/24/2023	40-2554-410-00-79	Fleet Supplies	432.00	23030837	40-2554-410-00-79
					<u>\$836.46</u>	<b>Payee Vendor Total</b>	



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<b>Poncio Jordan, Johanna</b>							
	66411	04/21/2023	10-2213-415-00-79-600-14	Staff Dev Supplies Spec Svcs	22.11	0	10-2213-415-00-79-600-14
					\$22.11		<b>Payee Vendor Total</b>
<b>Quest Food Management</b>							
	66540	04/24/2023	10-2560-415-00-72-220-13	Cafe Food Marlowe	3,101.50	20232496	10-2560-415-00-72-220-13
	66540	04/24/2023	10-2560-310-00-71-300-13	Cafe Prof & Tech HS	1,178.57	20232496	10-2560-310-00-71-300-13
	66540	04/24/2023	10-2560-315-00-74-500-14	Coffee Bar Mgmt Fees-Quest	3,000.00	20232496	10-2560-315-00-74-500-14
					\$7,280.07		<b>Payee Vendor Total</b>
<b>Ratkowski, Kari</b>							
	66412	04/21/2023	10-2210-332-82-79-605-14	Bilingual PD Travel & Conference	66.81	0	10-2210-332-82-79-605-14
					\$66.81		<b>Payee Vendor Total</b>
<b>Redden, Scott</b>							
	66413	04/21/2023	20-2540-332-00-79	Travel	26.07	0	20-2540-332-00-79
					\$26.07		<b>Payee Vendor Total</b>
<b>Reed, Richard</b>							
	66414	04/21/2023	10-2561-332-00-79-605-14	Dir Food Service Travel	39.95	0	10-2561-332-00-79-605-14
	66414	04/21/2023	10-2561-410-00-79-605-14	Dir Food Service Supplies	26.50	0	10-2561-410-00-79-605-14
	66414	04/21/2023	10-2561-410-00-79-605-14	Dir Food Service Supplies	19.58	0	10-2561-410-00-79-605-14
					\$86.03		<b>Payee Vendor Total</b>
<b>Rees, Frank Wayne</b>							
	66297	04/14/2023	10-1500-319-00-71-300-13	Sports Officials HS	72.00	0	10-1500-319-00-71-300-13
					\$72.00		<b>Payee Vendor Total</b>
<b>Regional Office of Educat</b>							
	66541	04/24/2023	10-2642-350-00-74-500-14	Advertising Human Res	200.00	20232679	10-2642-350-00-74-500-14
					\$200.00		<b>Payee Vendor Total</b>
<b>Robles, Noel</b>							
	66542	04/24/2023	10-1100-310-76-79-600-14	CURES Instruc Pur Svcs	400.00	20232588	10-1100-310-76-79-600-14
	66542	04/24/2023	10-1100-310-76-79-600-14	CURES Instruc Pur Svcs	(150.00)	20232575	10-1100-310-76-79-600-14
	66542	04/24/2023	10-1100-310-76-79-600-14	CURES Instruc Pur Svcs	550.00	20232575	10-1100-310-76-79-600-14
					\$800.00		<b>Payee Vendor Total</b>
<b>Rodriguez, Tom</b>							
	66415	04/21/2023	10-2520-332-00-74-500-14	Travel Fiscal	11.00	0	10-2520-332-00-74-500-14
					\$11.00		<b>Payee Vendor Total</b>



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<b>Rollins, Kennedy</b>							
	66416	04/21/2023	10-2520-332-00-74-500-14	Travel Fiscal	225.69	0	10-2520-332-00-74-500-14
					<u>\$225.69</u>	<b>Payee Vendor Total</b>	
<b>Romero, Kathryn</b>							
	66228	04/03/2023	10475	AP Payroll Net Checks	1,274.58	0	10-475
					<u>\$1,274.58</u>	<b>Payee Vendor Total</b>	
<b>Route 47 Taxi Transportat</b>							
	66543	04/24/2023	40-2552-331-00-79	Contracted Transportation	4,900.00	20232693	40-2552-331-00-79
					<u>\$4,900.00</u>	<b>Payee Vendor Total</b>	
<b>Rubio, Jacki</b>							
	66417	04/21/2023	10-2213-415-00-79-600-14	Staff Dev Supplies Spec Svcs	39.98	0	10-2213-415-00-79-600-14
	66417	04/21/2023	10-2213-415-00-79-600-14	Staff Dev Supplies Spec Svcs	14.72	0	10-2213-415-00-79-600-14
	66417	04/21/2023	10-2213-415-00-79-600-14	Staff Dev Supplies Spec Svcs	31.59	0	10-2213-415-00-79-600-14
					<u>\$86.29</u>	<b>Payee Vendor Total</b>	
<b>Rush Truck Center Huntley</b>							
	66343	04/14/2023	40-2554-410-00-79	Fleet Supplies	1,257.06	23040747	40-2554-410-00-79
	66544	04/24/2023	40-2554-410-00-79	Fleet Supplies	761.51	20232603	40-2554-410-00-79
	66544	04/24/2023	40-2552-490-00-79	Inventoriable Supplies	6,570.20	20232488	40-2552-490-00-79
	66544	04/24/2023	40-2550-323-00-79	Repairs and Maintenance	5,762.55	20232570	40-2550-323-00-79
	66544	04/24/2023	40-2554-410-00-79	Fleet Supplies	135.90	20232571	40-2554-410-00-79
	66544	04/24/2023	40-2554-410-00-79	Fleet Supplies	586.88	20232571	40-2554-410-00-79
	66544	04/24/2023	40-2554-410-00-79	Fleet Supplies	182.82	20232571	40-2554-410-00-79
	66544	04/24/2023	40-2554-410-00-79	Fleet Supplies	440.34	20232571	40-2554-410-00-79
	66544	04/24/2023	40-2554-410-00-79	Fleet Supplies	85.80	23040747	40-2554-410-00-79
	66544	04/24/2023	40-2554-410-00-79	Fleet Supplies	57.01	23040747	40-2554-410-00-79
	66544	04/24/2023	40-2554-410-00-79	Fleet Supplies	58.75	23040747	40-2554-410-00-79
	66544	04/24/2023	40-2554-410-00-79	Fleet Supplies	811.85	20232571	40-2554-410-00-79
					<u>\$16,710.67</u>	<b>Payee Vendor Total</b>	
<b>Ryan, Debra</b>							
	66418	04/21/2023	10-1200-310-92-79-600-14	IDEA General Purchased Service	20.96	0	10-1200-310-92-79-600-14
					<u>\$20.96</u>	<b>Payee Vendor Total</b>	
<b>Sabie, Haley</b>							
	66419	04/21/2023	10-2310-230-00-74-500-14	Tuition Reimbursement	520.00	0	10-2310-230-00-74-500-14



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					<b>\$520.00</b>	<b>Payee Vendor Total</b>	
<b>Safety Kleen Systems Inc</b>							
	66344	04/14/2023	40-2550-310-00-79	Prof & Tech Service Trans	255.64	23111067	40-2550-310-00-79
	66344	04/14/2023	40-2550-310-00-79	Prof & Tech Service Trans	300.00	23101067	40-2550-310-00-79
					<b>\$555.64</b>	<b>Payee Vendor Total</b>	
<b>Salsana LLC</b>							
	66545	04/24/2023	10-3600-410-82-79-605-14	T Bilingual Com Svc Supplies	20.00	20232806	10-3600-410-82-79-605-14
	66545	04/24/2023	10-3600-410-82-79-605-14	T Bilingual Com Svc Supplies	240.00	20232806	10-3600-410-82-79-605-14
	66545	04/24/2023	10-1800-310-84-79-605-14	Title III LIPLEPS Pur Svc	3,000.00	20232807	10-1800-310-84-79-605-14
					<b>\$3,260.00</b>	<b>Payee Vendor Total</b>	
<b>Sara, Lindsay</b>							
	66420	04/21/2023	10-1200-310-66-71-300-13	STEP Purchased Services	21.81	0	10-1200-310-66-71-300-13
					<b>\$21.81</b>	<b>Payee Vendor Total</b>	
<b>Savage, Gerald</b>							
	66298	04/14/2023	10-1500-319-00-71-300-13	Sports Officials HS	72.00	0	10-1500-319-00-71-300-13
					<b>\$72.00</b>	<b>Payee Vendor Total</b>	
<b>Schaffter, Megan</b>							
	66421	04/21/2023	10-1100-423-00-74-500-25	New Adoption PK-5	40.09	0	10-1100-423-00-74-500-25
					<b>\$40.09</b>	<b>Payee Vendor Total</b>	
<b>Schaschwary, Page</b>							
	66422	04/21/2023	10-1400-410-62-71-300-13	Co-Op Supplies	83.19	0	10-1400-410-62-71-300-13
					<b>\$83.19</b>	<b>Payee Vendor Total</b>	
<b>Schmuhl, Jessica</b>							
	66423	04/21/2023	10-1120-410-09-72-220-13	Home Ec Marlowe	7.94	0	10-1120-410-09-72-220-13
	66423	04/21/2023	10-1120-410-09-72-220-13	Home Ec Marlowe	13.84	0	10-1120-410-09-72-220-13
	66423	04/21/2023	10-1120-410-09-72-220-13	Home Ec Marlowe	22.54	0	10-1120-410-09-72-220-13
	66423	04/21/2023	10-1120-410-09-72-220-13	Home Ec Marlowe	30.96	0	10-1120-410-09-72-220-13
					<b>\$75.28</b>	<b>Payee Vendor Total</b>	
<b>Schocks Towing</b>							
	66546	04/24/2023	40-2550-323-00-79	Repairs and Maintenance	425.00	20232808	40-2550-323-00-79
					<b>\$425.00</b>	<b>Payee Vendor Total</b>	
<b>School Health Corporation</b>							
	66547	04/24/2023	10-2130-410-00-79-600-14	Supplies Health	180.76	20230007	10-2130-410-00-79-600-14



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					<b>\$180.76</b>	<b>Payee Vendor Total</b>	
<b>School Specialty LLC</b>							
	992300191	04/20/2023	10-1120-710-00-74-210-13	Heineman Non-Capitalized Eqpt	1,334.97	20230020	10-1120-710-00-74-210-13
	992300191	04/20/2023	10-1120-710-00-74-210-13	Heineman Non-Capitalized Eqpt	2,669.93	20230327	10-1120-710-00-74-210-13
					<b>\$4,004.90</b>	<b>Payee Vendor Total</b>	
<b>Schoolbells Ltd</b>							
	66585	04/24/2023	40-2550-310-00-79	Prof & Tech Service Trans	48,055.00	20232858	40-2550-310-00-79
					<b>\$48,055.00</b>	<b>Payee Vendor Total</b>	
<b>Schuring &amp; Schuring Inc</b>							
	66345	04/14/2023	10-2560-415-00-74-140-13	Cafe Food Mackeben	213.46	23031367	10-2560-415-00-74-140-13
	66345	04/14/2023	10-2560-415-00-74-140-13	Cafe Food Mackeben	137.13	23031367	10-2560-415-00-74-140-13
	66345	04/14/2023	10-2560-415-00-74-140-13	Cafe Food Mackeben	213.46	23031367	10-2560-415-00-74-140-13
	66345	04/14/2023	10-2560-415-00-74-140-13	Cafe Food Mackeben	124.16	23031367	10-2560-415-00-74-140-13
	66345	04/14/2023	10-2560-415-00-74-140-13	Cafe Food Mackeben	227.70	23031367	10-2560-415-00-74-140-13
	66345	04/14/2023	10-2560-415-00-74-140-13	Cafe Food Mackeben	124.16	23031367	10-2560-415-00-74-140-13
	66345	04/14/2023	10-2560-415-00-74-140-13	Cafe Food Mackeben	60.81	23031367	10-2560-415-00-74-140-13
	66345	04/14/2023	10-2560-415-00-74-140-13	Cafe Food Mackeben	106.09	23031367	10-2560-415-00-74-140-13
	66345	04/14/2023	10-2560-415-00-74-150-13	Cafe Food Conley	184.97	23031377	10-2560-415-00-74-150-13
	66345	04/14/2023	10-2560-415-00-74-150-13	Cafe Food Conley	338.89	23031377	10-2560-415-00-74-150-13
	66345	04/14/2023	10-2560-415-00-74-150-13	Cafe Food Conley	244.50	23031377	10-2560-415-00-74-150-13
	66345	04/14/2023	10-2560-415-00-74-210-13	Cafe Food Heineman	241.95	23031387	10-2560-415-00-74-210-13
	66345	04/14/2023	10-2560-415-00-74-210-13	Cafe Food Heineman	153.93	23031387	10-2560-415-00-74-210-13
	66345	04/14/2023	10-2560-415-00-74-210-13	Cafe Food Heineman	120.34	23031387	10-2560-415-00-74-210-13
	66345	04/14/2023	10-2560-415-00-74-210-13	Cafe Food Heineman	243.22	23031387	10-2560-415-00-74-210-13
	66345	04/14/2023	10-2560-415-00-72-110-13	Cafe Food Chesak	260.02	23031373	10-2560-415-00-72-110-13
	66345	04/14/2023	10-2560-415-00-72-110-13	Cafe Food Chesak	183.69	23031373	10-2560-415-00-72-110-13
	66345	04/14/2023	10-2560-415-00-72-110-13	Cafe Food Chesak	216.01	23031373	10-2560-415-00-72-110-13
	66345	04/14/2023	10-2560-415-00-72-110-13	Cafe Food Chesak	169.45	23031373	10-2560-415-00-72-110-13
	66345	04/14/2023	10-2560-415-00-72-110-13	Cafe Food Chesak	276.81	23031373	10-2560-415-00-72-110-13
	66345	04/14/2023	10-2560-415-00-72-110-13	Cafe Food Chesak	155.20	23031373	10-2560-415-00-72-110-13
	66345	04/14/2023	10-2560-415-00-72-110-13	Cafe Food Chesak	169.45	23031373	10-2560-415-00-72-110-13
	66345	04/14/2023	10-2560-415-00-72-110-13	Cafe Food Chesak	260.02	23031373	10-2560-415-00-72-110-13
	66345	04/14/2023	10-2560-415-00-72-120-13	Cafe Food Martin	152.65	23031374	10-2560-415-00-72-120-13
	66345	04/14/2023	10-2560-415-00-72-120-13	Cafe Food Martin	152.65	23031374	10-2560-415-00-72-120-13
	66345	04/14/2023	10-2560-415-00-72-120-13	Cafe Food Martin	152.65	23031374	10-2560-415-00-72-120-13



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	66345	04/14/2023	10-2560-415-00-72-120-13	Cafe Food Martin	155.20	23031374	10-2560-415-00-72-120-13
	66345	04/14/2023	10-2560-415-00-72-120-13	Cafe Food Martin	152.65	23031374	10-2560-415-00-72-120-13
	66345	04/14/2023	10-2560-415-00-72-120-13	Cafe Food Martin	62.08	23031374	10-2560-415-00-72-120-13
	66345	04/14/2023	10-2560-415-00-72-120-13	Cafe Food Martin	152.65	23031374	10-2560-415-00-72-120-13
	66345	04/14/2023	10-2560-415-00-72-220-13	Cafe Food Marlowe	121.61	23031375	10-2560-415-00-72-220-13
	66345	04/14/2023	10-2560-415-00-72-220-13	Cafe Food Marlowe	121.61	23031375	10-2560-415-00-72-220-13
	66345	04/14/2023	10-2560-415-00-72-220-13	Cafe Food Marlowe	46.56	23031375	10-2560-415-00-72-220-13
	66345	04/14/2023	10-2560-415-00-72-220-13	Cafe Food Marlowe	107.37	23031375	10-2560-415-00-72-220-13
	66345	04/14/2023	10-2560-415-00-72-220-13	Cafe Food Marlowe	90.57	23031375	10-2560-415-00-72-220-13
	66345	04/14/2023	10-2560-415-00-71-100-13	Cafe Food Leggee	446.26	23031317	10-2560-415-00-71-100-13
	66345	04/14/2023	10-2560-415-00-71-100-13	Cafe Food Leggee	245.77	23031317	10-2560-415-00-71-100-13
	66345	04/14/2023	10-2560-415-00-71-100-13	Cafe Food Leggee	324.65	23031317	10-2560-415-00-71-100-13
	66345	04/14/2023	10-2560-415-00-71-100-13	Cafe Food Leggee	276.81	23031317	10-2560-415-00-71-100-13
	66345	04/14/2023	10-2560-415-00-71-100-13	Cafe Food Leggee	291.06	23031317	10-2560-415-00-71-100-13
	66345	04/14/2023	10-2560-415-00-71-100-13	Cafe Food Leggee	338.89	23031317	10-2560-415-00-71-100-13
	66345	04/14/2023	10-2560-415-00-71-300-13	Cafe Food HS	211.69	23031327	10-2560-415-00-71-300-13
	66345	04/14/2023	10-2560-415-00-71-300-13	Cafe Food HS	441.14	23031327	10-2560-415-00-71-300-13
	66345	04/14/2023	10-2560-415-00-71-300-13	Cafe Food HS	455.30	23031327	10-2560-415-00-71-300-13
	66345	04/14/2023	10-2560-415-00-71-300-13	Cafe Food HS	400.05	23031327	10-2560-415-00-71-300-13
	66345	04/14/2023	10-2560-415-00-71-300-13	Cafe Food HS	60.81	23031327	10-2560-415-00-71-300-13
	66345	04/14/2023	10-2560-415-00-71-300-13	Cafe Food HS	371.36	23031327	10-2560-415-00-71-300-13
	66345	04/14/2023	10-2560-415-00-71-300-13	Cafe Food HS	90.57	23031327	10-2560-415-00-71-300-13
					<b>\$9,848.03</b>	<b>Payee Vendor Total</b>	
<b>Seal of Illinois</b>							
	66548	04/24/2023	10-4220-670-00-79-600-14	Sp Ed Private Tuition	11,363.60	20232645	10-4220-670-00-79-600-14
	66548	04/24/2023	10-4220-670-00-79-600-14	Sp Ed Private Tuition	5,113.62	20232809	10-4220-670-00-79-600-14
					<b>\$16,477.22</b>	<b>Payee Vendor Total</b>	
<b>SEDOM of McHenry County</b>							
	66549	04/24/2023	10-4210-670-00-79-600-14	Reg Ed Out of District	720.00	20232810	10-4210-670-00-79-600-14
	66549	04/24/2023	10-4210-670-00-79-600-14	Reg Ed Out of District	720.00	20232810	10-4210-670-00-79-600-14
					<b>\$1,440.00</b>	<b>Payee Vendor Total</b>	
<b>Senase, Judith</b>							
	66550	04/24/2023	10-2150-310-92-79-600-14	IDEA Sp Path & Audiology Serv	875.00	20232584	10-2150-310-92-79-600-14
	66550	04/24/2023	10-2150-310-92-79-600-14	IDEA Sp Path & Audiology Serv	875.00	20232584	10-2150-310-92-79-600-14
	66550	04/24/2023	10-2150-310-92-79-600-14	IDEA Sp Path & Audiology Serv	875.00	20232811	10-2150-310-92-79-600-14



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Vendor Name	Check #	Check Date	A.S.N.	Account# Description	Amount	P.O. #	State Account Number
					<b>\$2,625.00</b>	<b>Payee Vendor Total</b>	
<b>Sherwin Williams Co</b>							
	66551	04/24/2023	20-2542-410-00-79	Supplies B & G	62.43	20232537	20-2542-410-00-79
	66551	04/24/2023	20-2542-410-00-79	Supplies B & G	47.77	20232707	20-2542-410-00-79
	66551	04/24/2023	20-2542-410-00-79	Supplies B & G	260.00	20232660	20-2542-410-00-79
					<b>\$370.20</b>	<b>Payee Vendor Total</b>	
<b>Sigler Family Eyecare</b>							
	66552	04/24/2023	10-2130-310-92-79-600-14	IDEA Health Services	533.53	20232812	10-2130-310-92-79-600-14
	66552	04/24/2023	10-2130-310-92-79-600-14	IDEA Health Services	553.50	20232812	10-2130-310-92-79-600-14
	66552	04/24/2023	10-2130-310-92-79-600-14	IDEA Health Services	473.50	20232813	10-2130-310-92-79-600-14
					<b>\$1,560.53</b>	<b>Payee Vendor Total</b>	
<b>Siwek, Ted</b>							
	66299	04/14/2023	10-1500-319-00-71-300-13	Sports Officials HS	112.50	0	10-1500-319-00-71-300-13
					<b>\$112.50</b>	<b>Payee Vendor Total</b>	
<b>Smigiel, Allan</b>							
	66300	04/14/2023	10-1500-319-00-71-300-13	Sports Officials HS	72.00	0	10-1500-319-00-71-300-13
					<b>\$72.00</b>	<b>Payee Vendor Total</b>	
<b>Smith, Carly</b>							
	66424	04/21/2023	10-1200-310-92-79-600-14	IDEA General Purchased Service	35.70	0	10-1200-310-92-79-600-14
					<b>\$35.70</b>	<b>Payee Vendor Total</b>	
<b>South Campus</b>							
	66347	04/14/2023	10-4220-670-00-79-600-14	Sp Ed Private Tuition	4,916.06	23031961	10-4220-670-00-79-600-14
	66347	04/14/2023	10-4220-670-00-79-600-14	Sp Ed Private Tuition	4,916.06	23031961	10-4220-670-00-79-600-14
	66347	04/14/2023	10-4220-670-00-79-600-14	Sp Ed Private Tuition	4,916.06	23031961	10-4220-670-00-79-600-14
					<b>\$14,748.18</b>	<b>Payee Vendor Total</b>	
<b>Specialty Floors Inc.</b>							
	66553	04/24/2023	20-2540-390-00-79	SEDOM Operations & Maintenance	1,620.00	20231493	20-2540-390-00-79
	66553	04/24/2023	20-2540-390-00-79	SEDOM Operations & Maintenance	1,947.00	20231493	20-2540-390-00-79
					<b>\$3,567.00</b>	<b>Payee Vendor Total</b>	
<b>Spoeth, Holly</b>							
	66425	04/21/2023	10-1200-310-66-71-300-13	STEP Purchased Services	58.30	0	10-1200-310-66-71-300-13
	66425	04/21/2023	10-1200-310-66-71-300-13	STEP Purchased Services	45.78	0	10-1200-310-66-71-300-13
					<b>\$104.08</b>	<b>Payee Vendor Total</b>	



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<b>Spotter Staffing LLC</b>							
	66348	04/14/2023	10-1101-310-00-79-605-14	Substitute Teacher-Contracted	2,812.50	23030647	10-1101-310-00-79-605-14
	66554	04/24/2023	10-1101-310-00-79-605-14	Substitute Teacher-Contracted	3,474.25	23040647	10-1101-310-00-79-605-14
					<b>\$6,286.75</b>	<b>Payee Vendor Total</b>	
<b>Stark &amp; Son Trenching Inc</b>							
	66555	04/24/2023	20-2543-323-00-79	Repairs-Grounds	2,568.00	20232538	20-2543-323-00-79
	66555	04/24/2023	20-2542-323-00-79	Repairs & Maint Buildings	2,701.10	20232538	20-2542-323-00-79
					<b>\$5,269.10</b>	<b>Payee Vendor Total</b>	
<b>Steiner Electric Company</b>							
	66349	04/14/2023	20-2542-410-00-79	Supplies B & G	250.07	23121637	20-2542-410-00-79
	66349	04/14/2023	20-2542-410-00-79	Supplies B & G	343.34	23011637	20-2542-410-00-79
	66349	04/14/2023	20-2542-410-00-79	Supplies B & G	230.96	23011637	20-2542-410-00-79
	66556	04/24/2023	20-2542-410-00-79	Supplies B & G	1,002.35	23021637	20-2542-410-00-79
					<b>\$1,826.72</b>	<b>Payee Vendor Total</b>	
<b>Stepping Stones Group</b>							
	66350	04/14/2023	10-1101-310-00-79-605-14	Substitute Teacher-Contracted	10,231.50	23031960	10-1101-310-00-79-605-14
					<b>\$10,231.50</b>	<b>Payee Vendor Total</b>	
<b>Sunrise Southwest LLC</b>							
	66557	04/24/2023	40-2552-331-00-79	Contracted Transportation	3,053.92	20232529	40-2552-331-00-79
	66557	04/24/2023	40-2552-331-00-79	Contracted Transportation	3,435.66	20232814	40-2552-331-00-79
					<b>\$6,489.58</b>	<b>Payee Vendor Total</b>	
<b>Sweetwater Sound Inc</b>							
	66558	04/24/2023	10-2220-490-00-74-150-13	Media Center Tech Conley	969.00	20232760	10-2220-490-00-74-150-13
	66558	04/24/2023	10-2220-490-00-74-150-13	Media Center Tech Conley	169.99	20232760	10-2220-490-00-74-150-13
					<b>\$1,138.99</b>	<b>Payee Vendor Total</b>	
<b>Talerico Martin Corp</b>							
	66277	04/07/2023	10-2560-415-00-71-300-13	Cafe Food HS	96.39	23030378	10-2560-415-00-71-300-13
	66277	04/07/2023	10-2560-415-00-71-300-13	Cafe Food HS	96.39	23030378	10-2560-415-00-71-300-13
	66277	04/07/2023	10-2560-415-00-71-300-13	Cafe Food HS	244.46	23030378	10-2560-415-00-71-300-13
	66277	04/07/2023	10-2560-415-00-71-300-13	Cafe Food HS	87.78	23030378	10-2560-415-00-71-300-13
	66277	04/07/2023	10-2560-415-00-71-300-13	Cafe Food HS	96.39	23030378	10-2560-415-00-71-300-13
	66277	04/07/2023	10-2560-415-00-71-300-13	Cafe Food HS	488.72	23030378	10-2560-415-00-71-300-13
	66277	04/07/2023	10-2560-415-00-71-300-13	Cafe Food HS	85.23	23030378	10-2560-415-00-71-300-13
	66277	04/07/2023	10-2560-415-00-71-300-13	Cafe Food HS	488.72	23030378	10-2560-415-00-71-300-13



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	66277	04/07/2023	10-2560-415-00-71-300-13	Cafe Food HS	96.39	23030378	10-2560-415-00-71-300-13
	66277	04/07/2023	10-2560-415-00-71-300-13	Cafe Food HS	496.37	23030378	10-2560-415-00-71-300-13
	66277	04/07/2023	10-2560-415-00-71-300-13	Cafe Food HS	80.91	23030378	10-2560-415-00-71-300-13
	66277	04/07/2023	10-2560-415-00-71-300-13	Cafe Food HS	80.91	23030378	10-2560-415-00-71-300-13
	66277	04/07/2023	10-2560-415-00-71-300-13	Cafe Food HS	486.93	23030378	10-2560-415-00-71-300-13
	66277	04/07/2023	10-2560-415-00-74-210-13	Cafe Food Heineman	121.32	23030377	10-2560-415-00-74-210-13
	66277	04/07/2023	10-2560-415-00-74-210-13	Cafe Food Heineman	187.50	23030377	10-2560-415-00-74-210-13
	66277	04/07/2023	10-2560-415-00-74-210-13	Cafe Food Heineman	121.32	23030377	10-2560-415-00-74-210-13
	66277	04/07/2023	10-2560-415-00-74-210-13	Cafe Food Heineman	121.32	23030377	10-2560-415-00-74-210-13
	66277	04/07/2023	10-2560-415-00-74-210-13	Cafe Food Heineman	121.32	23030377	10-2560-415-00-74-210-13
	66277	04/07/2023	10-2560-415-00-74-210-13	Cafe Food Heineman	121.32	23030377	10-2560-415-00-74-210-13
	66277	04/07/2023	10-2560-415-00-74-210-13	Cafe Food Heineman	121.32	23030377	10-2560-415-00-74-210-13
	66277	04/07/2023	10-2560-415-00-74-210-13	Cafe Food Heineman	121.32	23040377	10-2560-415-00-74-210-13
	66277	04/07/2023	10-2560-415-00-74-210-13	Cafe Food Heineman	121.32	23040377	10-2560-415-00-74-210-13
	66277	04/07/2023	10-2560-415-00-74-210-13	Cafe Food Heineman	121.32	23040377	10-2560-415-00-74-210-13
	66277	04/07/2023	10-2560-415-00-74-210-13	Cafe Food Heineman	121.32	23040377	10-2560-415-00-74-210-13
	66277	04/07/2023	10-2560-415-00-74-210-13	Cafe Food Heineman	121.32	23040377	10-2560-415-00-74-210-13
	66277	04/07/2023	10-2560-415-00-74-210-13	Cafe Food Heineman	121.32	23040377	10-2560-415-00-74-210-13
	66277	04/07/2023	10-2560-415-00-74-210-13	Cafe Food Heineman	121.32	23040377	10-2560-415-00-74-210-13
	66277	04/07/2023	10-2560-415-00-74-210-13	Cafe Food Heineman	121.32	23040377	10-2560-415-00-74-210-13
	66277	04/07/2023	10-2560-415-00-74-210-13	Cafe Food Heineman	121.32	23040377	10-2560-415-00-74-210-13
	66277	04/07/2023	10-2560-415-00-74-210-13	Cafe Food Heineman	121.32	23040377	10-2560-415-00-74-210-13
	66277	04/07/2023	10-2560-415-00-74-210-13	Cafe Food Heineman	121.32	23030377	10-2560-415-00-74-210-13
					<u>\$5,175.53</u>	<b>Payee Vendor Total</b>	
<b>Team Reil Inc</b>							
	66278	04/07/2023	10-1125-710-73-79-600-14	ARP IDEA PS NonCap	4,150.00	20231188	10-1125-710-73-79-600-14
	66278	04/07/2023	10-1125-710-73-79-600-14	ARP IDEA PS NonCap	410.00	20231188	10-1125-710-73-79-600-14
	66278	04/07/2023	10-1125-710-73-79-600-14	ARP IDEA PS NonCap	4,076.00	20231188	10-1125-710-73-79-600-14
	66278	04/07/2023	10-1125-710-73-79-600-14	ARP IDEA PS NonCap	1,700.00	20231188	10-1125-710-73-79-600-14
	66278	04/07/2023	10-1125-710-73-79-600-14	ARP IDEA PS NonCap	215.00	20231188	10-1125-710-73-79-600-14
	66278	04/07/2023	10-1125-710-73-79-600-14	ARP IDEA PS NonCap	5,876.00	20231188	10-1125-710-73-79-600-14
					<u>\$16,427.00</u>	<b>Payee Vendor Total</b>	
<b>Thayer, Roger</b>							
	66301	04/14/2023	10-1500-319-00-71-300-13	Sports Officials HS	143.00	0	10-1500-319-00-71-300-13
					<u>\$143.00</u>	<b>Payee Vendor Total</b>	



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<b>Therapy Staff Aequor Heal</b>							
	66351	04/14/2023	10-1101-310-00-79-605-14	Substitute Teacher-Contracted	7,746.00	23030547	10-1101-310-00-79-605-14
	66559	04/24/2023	10-1101-310-00-79-605-14	Substitute Teacher-Contracted	13,654.00	20232585	10-1101-310-00-79-605-14
	66559	04/24/2023	10-1101-310-00-79-605-14	Substitute Teacher-Contracted	6,921.00	20232815	10-1101-310-00-79-605-14
					\$28,321.00	<b>Payee Vendor Total</b>	
<b>Thiesse, Stacey</b>							
	66426	04/21/2023	10-2210-314-92-79-605-14	IDEA Impr of Instr-Staff Dev	265.93	0	10-2210-314-92-79-605-14
					\$265.93	<b>Payee Vendor Total</b>	
<b>Thomson Reuters</b>							
	66352	04/14/2023	10-2660-470-00-79-600-14	Software Technology	1,024.23	23040307	10-2660-470-00-79-600-14
					\$1,024.23	<b>Payee Vendor Total</b>	
<b>T-Mobile</b>							
	66560	04/24/2023	20-2540-340-00-79	Telephone - Districtwide	2,276.00	23040357	20-2540-340-00-79
					\$2,276.00	<b>Payee Vendor Total</b>	104
<b>Tyler Technologies Inc</b>							
	66561	04/24/2023	40-2550-310-00-79	Prof & Tech Service Trans	1,475.52	20232694	40-2550-310-00-79
					\$1,475.52	<b>Payee Vendor Total</b>	
<b>United Way of McHenry Co</b>							
	66353	04/14/2023	10461	United Way Payable	11.43	0	10-498
					\$11.43	<b>Payee Vendor Total</b>	
<b>Unity School Bus Parts, I</b>							
	66562	04/24/2023	40-2554-410-00-79	Fleet Supplies	254.53	20232816	40-2554-410-00-79
					\$254.53	<b>Payee Vendor Total</b>	
<b>Veregy</b>							
	66279	04/07/2023	60-2530-490-00-74-155	EV Infrastructure	98,658.19	20230541	60-2530-490-00-74-155
	66279	04/07/2023	60-2530-490-00-74-155	EV Infrastructure	18,927.39	20230541	60-2530-490-00-74-155
	66279	04/07/2023	20-2542-520-00-79	Building projects	22,551.75	20232274	20-2542-520-00-79
					\$140,137.33	<b>Payee Vendor Total</b>	
<b>Verizon Wireless</b>							
	66354	04/14/2023	20-2540-340-00-79	Telephone - Districtwide	5,207.65	23041607	20-2540-340-00-79
	66354	04/14/2023	20-2540-340-00-79	Telephone - Districtwide	126.44	23041607	20-2540-340-00-79
					\$5,334.09	<b>Payee Vendor Total</b>	

VILLAGE OF ALGONQUIN



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	66280	04/07/2023	20-2546-310-00-71-305	Resource Officer	10,289.21	23040137	20-2546-310-00-71-305
					<b>\$10,289.21</b>	<b>Payee Vendor Total</b>	
<b>Village of Huntley</b>							
	66563	04/24/2023	20-2546-310-00-71-305	Resource Officer	292.50	20232686	20-2546-310-00-71-305
	66563	04/24/2023	20-2546-310-00-71-305	Resource Officer	6,235.29	23041517	20-2546-310-00-71-305
	66563	04/24/2023	20-2546-310-00-71-305	Resource Officer	227.50	20232672	20-2546-310-00-71-305
					<b>\$6,755.29</b>	<b>Payee Vendor Total</b>	
<b>Village of Lake in the Hi</b>							
	66281	04/07/2023	20-2546-310-00-71-305	Resource Officer	6,527.00	23040687	20-2546-310-00-71-305
	66564	04/24/2023	20-2546-310-00-71-305	Resource Officer	19.80	20232525	20-2546-310-00-71-305
					<b>\$6,546.80</b>	<b>Payee Vendor Total</b>	
<b>Villalva, Jaime</b>							
	66427	04/21/2023	10-2310-230-00-74-500-14	Tuition Reimbursement	390.00	0	10-2310-230-00-74-500-14
					<b>\$390.00</b>	<b>Payee Vendor Total</b>	
<b>Virtual Connections Acade</b>							
	66355	04/14/2023	10-4220-670-00-79-600-14	Sp Ed Private Tuition	5,958.84	23031757	10-4220-670-00-79-600-14
	66355	04/14/2023	10-4220-670-00-79-600-14	Sp Ed Private Tuition	5,958.84	23031757	10-4220-670-00-79-600-14
					<b>\$11,917.68</b>	<b>Payee Vendor Total</b>	
<b>Visions LLC</b>							
	66565	04/24/2023	10-1101-310-00-79-605-14	Substitute Teacher-Contracted	1,015.88	20232651	10-1101-310-00-79-605-14
	66565	04/24/2023	10-1101-310-00-79-605-14	Substitute Teacher-Contracted	446.00	20232817	10-1101-310-00-79-605-14
					<b>\$1,461.88</b>	<b>Payee Vendor Total</b>	
<b>VSP of Illinois NFP</b>							
	66282	04/07/2023	10-2310-220-00-79-600-14	Support Serv-Gen Adm Insurance	11.88	23040457	10-2310-220-00-79-600-14
	66356	04/14/2023	10-2310-220-00-79-600-14	Support Serv-Gen Adm Insurance	7,603.16	23040457	10-2310-220-00-79-600-14
					<b>\$7,615.04</b>	<b>Payee Vendor Total</b>	
<b>Warren, Mike</b>							
	66586	04/24/2023	10-1500-319-00-71-300-13	Sports Officials HS	72.00	0	10-1500-319-00-71-300-13
	66302	04/14/2023	10-1500-319-00-71-300-13	Sports Officials HS	72.00	0	10-1500-319-00-71-300-13
	66302	04/14/2023	10-1500-319-00-71-300-13	Sports Officials HS	72.00	0	10-1500-319-00-71-300-13
					<b>\$216.00</b>	<b>Payee Vendor Total</b>	
<b>Waters, Kristiane</b>							
	66428	04/21/2023	10-1200-310-66-71-300-13	STEP Purchased Services	60.00	0	10-1200-310-66-71-300-13



# Huntley Community School District 158 Disbursements

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Vendor Name	Check #	Check Date	A.S.N.	Account# Description	Amount	P.O. #	State Account Number
					<b>\$60.00</b>	<b>Payee Vendor Total</b>	
<b>WEPA Libros LLC</b>							
	66566	04/24/2023	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	18.99	20232818	10-1800-410-84-79-605-14
	66566	04/24/2023	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	24.95	20232818	10-1800-410-84-79-605-14
	66566	04/24/2023	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	18.95	20232818	10-1800-410-84-79-605-14
	66566	04/24/2023	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	17.99	20232818	10-1800-410-84-79-605-14
	66566	04/24/2023	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	21.95	20232818	10-1800-410-84-79-605-14
	66566	04/24/2023	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	18.99	20232818	10-1800-410-84-79-605-14
	66566	04/24/2023	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	15.95	20232818	10-1800-410-84-79-605-14
	66566	04/24/2023	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	7.99	20232818	10-1800-410-84-79-605-14
	66566	04/24/2023	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	16.95	20232818	10-1800-410-84-79-605-14
	66566	04/24/2023	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	17.99	20232818	10-1800-410-84-79-605-14
	66566	04/24/2023	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	17.99	20232818	10-1800-410-84-79-605-14
	66566	04/24/2023	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	18.99	20232818	10-1800-410-84-79-605-14
	66566	04/24/2023	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	18.99	20232818	10-1800-410-84-79-605-14
	66566	04/24/2023	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	16.95	20232818	10-1800-410-84-79-605-14
	66566	04/24/2023	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	9.99	20232818	10-1800-410-84-79-605-14
	66566	04/24/2023	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	20.00	20232818	10-1800-410-84-79-605-14
	66566	04/24/2023	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	14.95	20232818	10-1800-410-84-79-605-14
	66566	04/24/2023	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	16.95	20232818	10-1800-410-84-79-605-14
	66566	04/24/2023	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	19.95	20232818	10-1800-410-84-79-605-14
	66566	04/24/2023	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	14.95	20232818	10-1800-410-84-79-605-14
	66566	04/24/2023	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	14.95	20232818	10-1800-410-84-79-605-14
	66566	04/24/2023	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	25.95	20232818	10-1800-410-84-79-605-14
	66566	04/24/2023	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	23.95	20232818	10-1800-410-84-79-605-14
	66566	04/24/2023	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	19.95	20232818	10-1800-410-84-79-605-14
	66566	04/24/2023	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	15.95	20232818	10-1800-410-84-79-605-14
	66566	04/24/2023	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	23.95	20232818	10-1800-410-84-79-605-14
	66566	04/24/2023	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	15.95	20232818	10-1800-410-84-79-605-14
	66566	04/24/2023	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	23.95	20232818	10-1800-410-84-79-605-14
	66566	04/24/2023	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	19.99	20232818	10-1800-410-84-79-605-14
	66566	04/24/2023	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	18.99	20232818	10-1800-410-84-79-605-14
	66566	04/24/2023	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	17.99	20232818	10-1800-410-84-79-605-14
	66566	04/24/2023	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	26.95	20232818	10-1800-410-84-79-605-14
	66566	04/24/2023	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	21.95	20232818	10-1800-410-84-79-605-14



# Huntley Community School District 158 Disbursements

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Vendor Name	Check #	Check Date	A.S.N.	Account# Description	Amount	P.O. #	State Account Number
	66566	04/24/2023	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	19.95	20232818	10-1800-410-84-79-605-14
	66566	04/24/2023	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	17.99	20232818	10-1800-410-84-79-605-14
	66566	04/24/2023	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	18.99	20232818	10-1800-410-84-79-605-14
	66566	04/24/2023	10-1800-410-84-79-605-14	Title III LIPLEPS Supplies	23.95	20232818	10-1800-410-84-79-605-14
	66566	04/24/2023	10-1800-410-82-79-605-14	TBE/TPI Instructional Supplies	1,170.94	20232819	10-1800-410-82-79-605-14
					<b>\$1,872.70</b>	<b>Payee Vendor Total</b>	
<b>West Music Company</b>							
	66283	04/07/2023	10-1110-410-00-74-140-13	Inst Supplies Mackeben	1.48	20231919	10-1110-410-00-74-140-13
	66283	04/07/2023	10-1110-410-00-74-140-13	Inst Supplies Mackeben	18.52	20231919	10-1110-410-00-74-140-13
	66283	04/07/2023	10-1110-410-00-74-140-13	Inst Supplies Mackeben	134.00	20231919	10-1110-410-00-74-140-13
	66283	04/07/2023	10-1110-410-00-74-140-13	Inst Supplies Mackeben	1,675.00	20231919	10-1110-410-00-74-140-13
					<b>\$1,829.00</b>	<b>Payee Vendor Total</b>	
<b>WEX BANK</b>							
	66284	04/07/2023	40-2552-464-00-79	Diesel/Gasoline	117.09	23030767	40-2552-464-00-79
	66284	04/07/2023	10-1500-332-00-71-300-13	Athletic Trips HS	219.51	23030777	10-1500-332-00-71-300-13
	66284	04/07/2023	10-1700-464-21-71-300-13	Driver Education Gasoline	541.75	23030777	10-1700-464-21-71-300-13
					<b>\$878.35</b>	<b>Payee Vendor Total</b>	
<b>Wilkinson, Jennifer</b>							
	66429	04/21/2023	10-2310-230-00-74-500-14	Tuition Reimbursement	390.00	0	10-2310-230-00-74-500-14
					<b>\$390.00</b>	<b>Payee Vendor Total</b>	
<b>Winkelman, Benjamin</b>							
	66303	04/14/2023	10-1500-319-00-71-300-13	Sports Officials HS	150.00	0	10-1500-319-00-71-300-13
	66303	04/14/2023	10-1500-319-00-71-300-13	Sports Officials HS	150.00	0	10-1500-319-00-71-300-13
					<b>\$300.00</b>	<b>Payee Vendor Total</b>	
<b>Winston Knolls Education</b>							
	66357	04/14/2023	10-4220-670-00-79-600-14	Sp Ed Private Tuition	5,298.73	23031747	10-4220-670-00-79-600-14
					<b>\$5,298.73</b>	<b>Payee Vendor Total</b>	
<b>Young, Logan</b>							
	66568	04/24/2023	10-1120-390-02-74-210-13	Heineman Fine Arts Pur Svc	300.00	20232680	10-1120-390-02-74-210-13
					<b>\$300.00</b>	<b>Payee Vendor Total</b>	
<b>Zacharias, Patricia</b>							
	66430	04/21/2023	10-1200-310-92-79-600-14	IDEA General Purchased Service	120.00	0	10-1200-310-92-79-600-14
					<b>\$120.00</b>	<b>Payee Vendor Total</b>	



# Huntley Community School District 158 Disbursements

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Vendor Name	Check #	Check Date	A.S.N.	Account# Description	Amount	P.O. #	State Account Number
<b>Zehr, Adam</b>							
	66431	04/21/2023	10-2310-230-00-74-500-14	Tuition Reimbursement	45.85	0	10-2310-230-00-74-500-14
	66431	04/21/2023	10-2310-230-00-74-500-14	Tuition Reimbursement	205.02	0	10-2310-230-00-74-500-14
	66431	04/21/2023	10-2310-230-00-74-500-14	Tuition Reimbursement	303.27	0	10-2310-230-00-74-500-14
					<u>\$554.14</u>	<b>Payee Vendor Total</b>	
<b>Zhao, Tianya</b>							
	66432	04/21/2023	10-2520-332-00-74-500-14	Travel Fiscal	75.98	0	10-2520-332-00-74-500-14
	66432	04/21/2023	10-2520-332-00-74-500-14	Travel Fiscal	61.57	0	10-2520-332-00-74-500-14
					<u>\$137.55</u>	<b>Payee Vendor Total</b>	
<b>Zieglers Ace Hardware</b>							
	66358	04/14/2023	20-2542-410-00-79	Supplies B & G	16.14	23010267	20-2542-410-00-79
	66569	04/24/2023	20-2542-410-00-79	Supplies B & G	19.98	23010267	20-2542-410-00-79
	66569	04/24/2023	20-2542-410-00-79	Supplies B & G	6.36	23010267	20-2542-410-00-79
	66569	04/24/2023	20-2542-410-00-79	Supplies B & G	21.72	23010267	20-2542-410-00-79
	66285	04/07/2023	20-2542-410-00-79	Supplies B & G	70.87	23120267	20-2542-410-00-79
					<u>\$135.07</u>	<b>Payee Vendor Total</b>	
<b>Zobott, Pamela</b>							
	66433	04/21/2023	10-1120-332-00-72-220-13	Teacher Travel Marlowe	46.50	0	10-1120-332-00-72-220-13
					<u>\$46.50</u>	<b>Payee Vendor Total</b>	
<b>Report Total</b>					<u>\$9,500,905.52</u>		



# Huntley Community School District 158

650 Dr. John Burkey Drive  
Algonquin, Illinois 60102  
(847) 659-6158 • www.district158.org

To: Board of Education and Administration

From: Mark Altmayer, Chief Financial Officer

Date: May 4, 2023

Subject: **Monthly Fiscal Updates**  
Board of Education Meeting, May 4, 2023

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Listed below are major tasks and/or projects the Fiscal Department has been working on during the month.

## GENERAL

During the month, Fiscal's primary projects included:

- ✓ **March month-end Close** - See the Preliminary Year-end Executive Summary
- ✓ **Budget & 5 Year Plan** - Continuing the process of accumulating data and resources for the District's FY24 Budget and 5 Year Plan.
- ✓ **Free Care Medicaid** - A 2014 change in federal CMS policy provided an opportunity to expand school-based services to ALL Medicaid-enrolled students. This is known as Free Care Policy Reversal and requires Illinois to submit a State Plan Amendment (SPA) to The Centers for Medicare & Medicaid Services (CMS) to remove restrictions in the Medicaid state plan. This SPA was approved during the month and will impact the district retroactively to July 1, 2021. Once we understand the financial implications of this SPA, we will share that information, as it may impact the current financials as well as the FY24 Budget.
- ✓ **ECC Base Stipend Increase** – Utilizing dollars associated with the Collective Bargaining Agreement (CBA), and in accordance with the CBA, the Extracurricular Committee and Administration are recommending a base salary stipend increase. – ***This recommendation will be shared and presented at the May Board Meeting as a separate action item.***
- ✓ **Parameters Resolution Series 2014 Bonds** – As discussed over the last several months, in an effort to create debt service savings, the District continues to move forward with an opportunity to refund the Series 2014 Bonds. As part of this process, we need to pass and approve a new parameter's resolution authorizing certain individuals on the Board and Administration to act on behalf of the District. – ***This recommendation will be shared and presented at the May Board Meeting as a separate action item.***
- ✓ **EPA and Volkswagen Grant Opportunity for Propane and/or Electric Buses** – During the month additional information came out at the State and Federal level regarding competitive grant funding opportunities to assist in our replacement of our aging buses. We are in the process of understanding the application process and will keep the board apprised moving forward.



# Huntley Community School District 158

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## SPECIFIC TASKS TO ADDRESS DURING JUNE 2023

- **June (TBD)** – Investigation and Ascertainment of Prevailing Rate of Wages: Requires a School Board to adopt a resolution establishing prevailing rates for its area, publicly post or keep available for inspection the prevailing rate of wages, file a certified copy of the resolution with the Secretary of State and the Department of Labor in Springfield no later than July 15 of each year, and publish a legal notice of its wage rate determination within 30 days of the filing (820 ILCS 130/9).
- **June (TBD)** – Prepare for Year-End Closing:
- **June 30** – Last day of the fiscal year for most Illinois school districts.

## COMING UP IN JULY 2023

- First day of the new fiscal year for most Illinois school districts
- Prevailing Wage: School districts must file a certified copy of the prevailing rate of wages with the Secretary of State and the Department of Labor in Springfield, and publish a legal notice of its wage rate determination within 30 days of the filing (820 ILCS 130/9).
- ESSA Site-Based Reporting data based on June 30 financials is submitted through IWAS.
- Begin initial submission of new TRS Pay-Period Reporting
- File IDEA Part B Grants Completion/Final Expenditure Report



# Huntley Community School District 158

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650 Dr. John Burkey Drive  
Algonquin, Illinois 60102  
(847) 659-6158 • [www.district158.org](http://www.district158.org)

To: Board of Education and Administration

From: Mark Altmayer, Chief Financial Officer

Date: May 4, 2023

Subject: **Activity Fund Balance Report**  
Committee of the Whole Meeting – May 4, 2023  
Finance Committee

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Presented for the Committee's review is the Activity Fund Balance Report as of March 31, 2023.



# Huntley Community School District 158

650 Dr. John Burkey Drive  
 Algonquin, Illinois 60102  
 (847) 659-6158 • www.district158.org

## March 31, 2023 Financial Executive Summary - Activity Accounts

The Month to Date results are as follows:

Activity Accounts by Building/Class	Beginning Balance	Revenues	Expenses	Ending Balance
District Office	\$ 90,967.86	\$ 6,704.74	\$ 307.53	\$ 97,365.07
Scholarships	18,580.89	-	-	18,580.89
Early Childhood	3,091.75	791.01	34.65	3,848.11
Mackeben	11,126.08	10.00	709.09	10,426.99
Heineman	51,895.61	3,160.99	6,629.80	48,426.80
Conley	18,586.49	553.99	395.56	18,744.92
Chesak	28,242.46	4,470.00	1,617.25	31,095.21
Leggee	25,820.95	587.83	773.39	25,635.39
Martin	46,386.05	12,633.40	18,218.53	40,800.92
Marlowe	83,900.58	8,025.00	4,386.69	87,538.89
High School Athletics	276,272.83	29,111.73	78,563.42	226,821.14
High School Activities	312,515.82	15,760.74	35,794.24	292,482.32
<b>Total All Funds</b>	<b>\$ 967,387.37</b>	<b>\$ 81,809.43</b>	<b>\$ 147,430.15</b>	<b>\$ 901,766.65</b>

The material transactions involving Revenues and Expenditures for the month are as follows:

District Office: The \$6,700 of revenue was from the St. Baldrick's fundraiser \$5,700, and Interest \$1,000. The (\$300) of expenditures was for the St. Baldrick's fundraiser lunch meeting.

Heineman: The majority of the \$3,200 of revenue was from Snow Hawks \$1,300, and 8th Grade Trips \$900. The majority of the (\$6,600) of expenditures was for Chorus/Band Hamilton performance tickets (\$3,000), Snow Hawks ski trips (\$1,400), 8th Grade IHMEC trip balance (\$1,000), and Girls Basketball supplies (\$800).

Marlowe: The majority of the \$8,000 of revenue was from PE for climbing wall activity \$5,100, and Snow Stangs ski trips \$2,500. The majority of the (\$4,400) of expenditures was for Yearbook staff apparel (\$2,400), and Chorus/Band solo & ensemble judge & supplies (\$700).

High School Athletics: The majority of the \$29,100 of revenue was from Baseball \$10,100, Girls Track \$6,700, Poms \$6,000, Athletics \$2,200, Girls Basketball \$1,300, Boys Volleyball \$1,300, and Boys Track \$800. The majority of the (\$78,600) of expenditures was for Poms IHSA State competition buses, apparel, meals, uniforms, jerseys, fundraising, & supplies (\$29,200), Boys Basketball apparel & team meals (\$7,300), Girls Volleyball jerseys, warm-ups, shoes, & apparel (\$7,200), Cheerleading IHSA State competition lodging, meals, & awards (\$5,800), Girls Basketball summer leagues registration, apparel, & shoes (\$4,900), Athletics scheduler database with training, support, & supplies (\$4,500), Girls Track equipment, invite officials, & supplies (\$4,200), Baseball uniform hats & coaches clinic lodging (\$2,900), Soccer uniforms & awards (\$3,800), Girls Lacrosse uniforms (\$3,500), and Football coaches clinic meals & annual video subscription (\$2,400).

High School Activities: The majority of the \$15,800 of revenue was from Journalism trip \$5,700, Marching Band \$4,200, PE outing \$2,100, Ski Club \$1,300, and Field Trips \$900. The majority of the (\$35,800) of expenditures was for Journalism newspaper printing cost and trip airfares (\$9,900), Ski Club trips (\$9,600), Student Council prom DJ balance and photobooth rentals (\$8,400), Marching Band/Colorguard choreography (\$2,100), Community Service Club graduation cords (\$700), Drama Club supplies (\$700), Social Studies Trips fundraising outing (\$700), Chess Team meals (\$700), Orchestis Club supplies (\$550), and Incubator Program supplies (\$500).

For further detail, see attached list of major cash expenditures and revenues received.



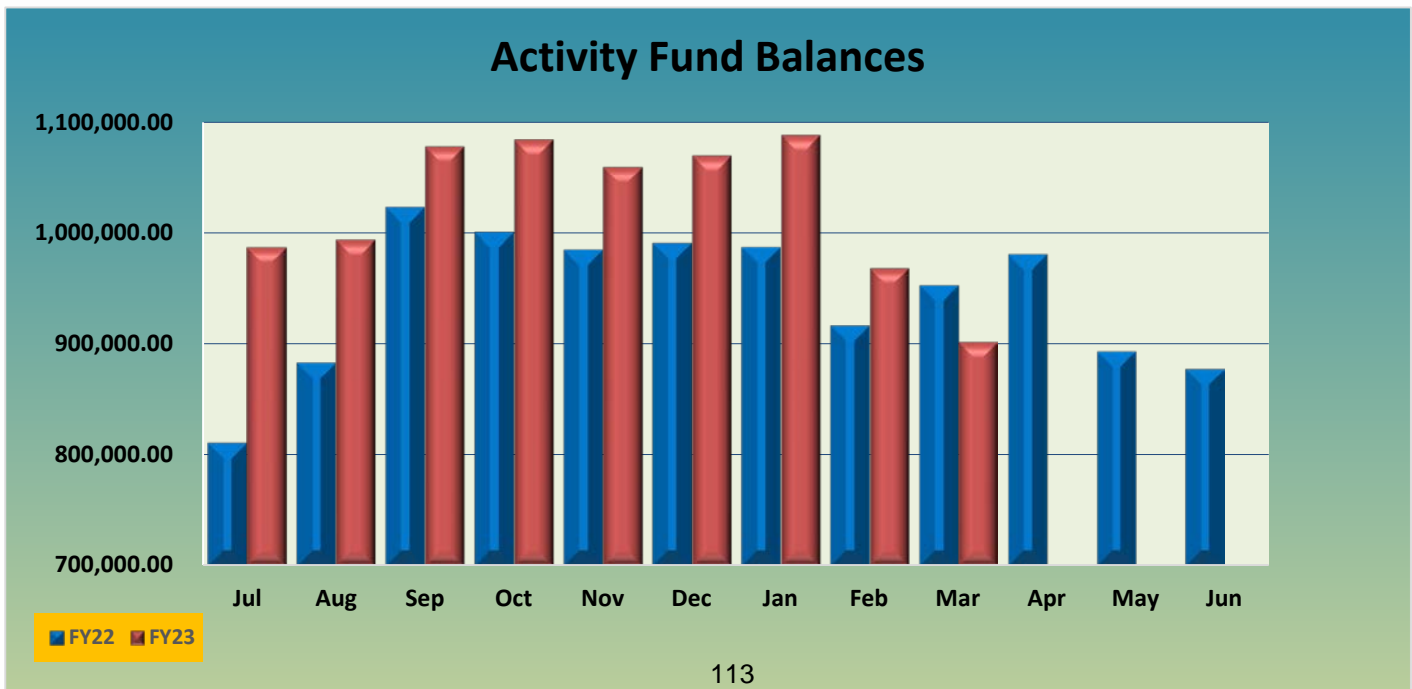
# Huntley Community School District 158

650 Dr. John Burkey Drive  
 Algonquin, Illinois 60102  
 (847) 659-6158 • www.district158.org

## March 31, 2023 Financial Executive Summary - Activity Accounts

Major transactions for the Month include:

Major Cash Expenditures		Description	Major Revenues Received	
Huntley Community School Dist 158	46,956.82	P-Card charges (1/21 - 2/20)	Martin Library	10,526.90
Edge Sports Apparel, The	21,756.00	Various athletic team apparel	HS Baseball	10,065.00
Varsity Spirit Fashions	11,639.10	HS Poms uniforms & backpacks	HS Girls Track	6,665.00
Scholastic Book Fairs	9,566.10	Martin Library book fair cost	HS Pom Poms	5,990.91
Admit One DJs Inc	4,995.00	HS Prom DJ balance due	HS Journalism	5,676.00
Woodstock CUSD # 200	4,200.00	Martin Challenger field trips depositions	District In & Out	5,673.00
World's Finest Chocolate Inc	3,775.00	HS Poms fundraising cost	Marlowe PE	5,080.00
Miquelon, Jennifer	3,600.10	HS Poms apparel & supplies reimb.	Chesak In & Out	4,470.00
Valley Athletics	3,354.82	HS Baseball uniform hats	HS Marching Band	4,224.00
Dundee Crown Feeder Basketball	3,200.00	HS Girls Basketball summer leagues	Marlowe Snow Stangs	2,525.00
rSchoolToday	2,968.00	HS Athletics scheduler database	HS Athletic Varsity	2,218.82
Shutterbox Entertainment	2,795.00	HS Prom photobooth rentals	HS PE	2,145.34
M-F Athletic Co LLC	2,380.00	HS Girls Track equipment	HS Ski Club	1,330.00
BSN Sports LLC	2,344.38	HS Boys/Girls Basketball apparel	HS Girls Basketball	1,306.00
Alpine Valley Resort	2,315.00	Heineman Snow Hawks ski trips	HS Boys Volleyball	1,286.00
AIA Services LLC	2,036.50	Martin 5th Grade shirts	Heineman Snow Hawks	1,255.00
Castle PrinTech	2,027.50	HS Newspaper printing cost	Martin Field Trips	1,148.00
Miquelon, Emma	2,000.00	HS Poms competition choreography	Interest/Service Charge	1,031.74
Broadway In Chicago	1,830.63	HMS Chorus/Band Hamilton tix	Martin In & Out	958.50
SperlingDesigns	1,750.00	HS Marching Band choreography	Heineman 8th Grade Trips	890.00
Weissman Designs for Dance	1,744.45	HS Poms apparel	HS Field Trips	855.00



# Fund Balance Report

Printed: 4/18/2023 8:59 AM

Huntley Community School District 158

Fund	Description	Month to Date		Year to Date		YTD Change	Fund Balance	
		Expense	Income	Expense	Income		Start of Year	Current
100	District In & Out	0.00	5,673.00	1,671.20	7,344.20	5,673.00	1,949.10	7,622.10
101	Interest/Service Charge	307.53	1,031.74	693.86	7,960.20	7,266.34	64,262.46	71,528.80
102	District Pepsi Account	0.00	0.00	3,042.86	311.77	(2,731.09)	10,036.54	7,305.45
104	Activity Food Service	0.00	0.00	0.00	0.00	0.00	3,726.24	3,726.24
105	District Recycling	0.00	0.00	0.00	0.00	0.00	5,124.57	5,124.57
111	Huntley Hootenanny	0.00	0.00	1,492.31	1,492.31	0.00	0.00	0.00
112	Foundation Grants	0.00	0.00	2,564.68	0.00	(2,564.68)	2,564.68	0.00
113	Schaffenegger Memorial	0.00	0.00	0.00	0.00	0.00	18,580.89	18,580.89
118	Gifted Program	0.00	0.00	2,500.00	0.00	(2,500.00)	2,500.00	0.00
1202	Mackeben Pop	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1203	Mackeben Recycling	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1204	Mackeben Art	435.22	0.00	2,009.56	1,639.27	(370.29)	3,650.43	3,280.14
1205	Mackeben Reading	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1209	Mackeben Field Trips	0.00	0.00	1,695.00	0.00	(1,695.00)	4,816.46	3,121.46
1210	Mackeben Library	0.00	10.00	8,367.69	5,399.78	(2,967.91)	5,230.15	2,262.24
1212	Mackeben Market Day	0.00	0.00	0.00	0.00	0.00	526.40	526.40
1240	Mackeben In & Out	273.87	0.00	2,610.52	404.20	(2,206.32)	3,443.07	1,236.75
1400	Heineman LRC	139.82	44.39	686.72	135.86	(550.86)	681.61	130.75
1401	Heineman Snow Hawks	2,337.00	1,255.00	16,223.00	18,245.00	2,022.00	2,241.02	4,263.02
1402	Heineman Play	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1403	Heineman Yearbook	0.00	0.00	12.89	25.00	12.11	1,115.66	1,127.77
1404	Heineman PBIS	215.63	273.60	215.63	273.60	57.97	1,672.15	1,730.12
1405	Heineman Service Club	0.00	0.00	0.00	0.00	0.00	0.11	0.11
1406	Heineman Chorus/Band	3,027.47	91.00	23,228.80	25,039.00	1,810.20	5,738.17	7,548.37
1407	Heineman Wrestling	66.33	0.00	66.33	162.17	95.84	35.81	131.65
1408	Heineman Cheerleading	53.96	0.00	1,549.01	995.00	(554.01)	912.95	358.94
1409	Heineman Track	0.00	0.00	0.00	0.00	0.00	820.54	820.54
1410	Heineman Charitable Contributions	0.00	0.00	230.00	1,000.00	770.00	1,196.85	1,966.85
1411	Heineman Cross Country	0.00	0.00	0.00	105.00	105.00	153.53	258.53
1412	Heineman Volleyball	0.00	0.00	1,032.00	1,047.00	15.00	95.43	110.43
1413	Heineman PE	0.00	0.00	5,758.50	6,778.00	1,019.50	1,705.11	2,724.61
1414	Heineman Student Council	0.00	0.00	558.96	1,535.00	976.04	906.00	1,882.04
1416	Heineman Poms	0.00	0.00	232.81	1,033.90	801.09	170.47	971.56
1417	Heineman Girls Basketball	827.50	0.00	827.50	831.00	3.50	22.16	25.66
1418	Heineman Outdoor Activity	0.00	0.00	21,961.34	22,895.00	933.66	6,700.31	7,633.97
1419	Heineman Athletics	0.00	0.00	1,570.74	1,957.50	386.76	1,254.62	1,641.38

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# Fund Balance Report

Printed: 4/18/2023 8:59 AM

Huntley Community School District 158

Fund	Description	Month to Date		Year to Date		YTD Change	Fund Balance	
		Expense	Income	Expense	Income		Start of Year	Current
1420	Heineman Boys Basketball	0.00	0.00	876.00	876.00	0.00	1,472.88	1,472.88
1421	Heineman Ecology Club	0.00	0.00	0.00	300.00	300.00	0.00	300.00
1422	Heineman Computer Lab	0.00	0.00	0.00	0.00	0.00	743.24	743.24
1423	Heineman Art Club	0.00	0.00	0.00	80.00	80.00	743.20	823.20
1425	Heineman Engineering Club	0.00	0.00	0.00	0.00	0.00	23.34	23.34
1440	Heineman In & Out	344.19	287.00	2,902.75	1,884.98	(1,017.77)	1,597.37	579.60
1441	Heineman Foods Club	0.00	48.00	388.91	390.00	1.09	1,308.65	1,309.74
1442	Heineman Board Game Club	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1461	Heineman 6th Grade Team 1	0.00	0.00	0.00	262.14	262.14	54.77	316.91
1462	Heineman 6th Grade Team 2	0.00	0.00	62.25	262.14	199.89	54.67	254.56
1471	Heineman 7th Grade Team 1	(491.10)	0.00	3,890.29	2,148.14	(1,742.15)	2,770.11	1,027.96
1472	Heineman 7th Grade Team 2	0.00	0.00	0.00	262.14	262.14	186.71	448.85
1480	Heineman 8th Grade Trips	0.00	890.00	0.00	890.00	890.00	4,636.54	5,526.54
1481	Heineman 8th Grade Team 1	0.00	0.00	1,008.00	1,271.14	263.14	84.68	347.82
1482	Heineman 8th Grade Team 2	1,040.00	272.00	1,050.00	1,384.14	334.14	1,591.72	1,925.86
1701	Conley School Store	0.00	0.00	108.39	0.00	(108.39)	1,142.82	1,034.43
1702	Conley Pop	0.00	0.00	112.51	20.86	(91.65)	176.62	84.97
1703	Conley Recycling	0.00	0.00	0.00	0.00	0.00	106.94	115,106.94
1704	Conley PBIS	0.00	0.00	0.00	0.00	0.00	2.00	2.00
1706	Conley Band	0.00	0.00	1,794.28	3,280.70	1,486.42	285.04	1,771.46
1707	Conley Jean Fund	0.00	0.00	0.00	0.00	0.00	19.24	19.24
1708	Conley Disc Golf Club	0.00	546.00	56.30	546.00	489.70	95.28	584.98
1709	Conley Field Trips	190.00	0.00	190.00	0.00	(190.00)	1,263.28	1,073.28
1710	Conley Library	193.35	7.99	5,564.45	8,501.64	2,937.19	4,244.26	7,181.45
1712	Conley Art	12.21	0.00	12.21	1,511.68	1,499.47	2,584.64	4,084.11
1713	Conley Yearbook	0.00	0.00	0.00	0.00	0.00	1,653.31	1,653.31
1740	Conley In & Out	0.00	0.00	3,315.10	1,512.50	(1,802.60)	2,951.35	1,148.75
195	LIGHT Program	0.00	0.00	0.00	0.00	0.00	1,506.34	1,506.34
196	Music Camps District-wide	0.00	0.00	0.00	0.00	0.00	0.00	0.00
198	MS Orchestra District-wide	0.00	0.00	0.00	0.00	0.00	551.57	551.57
199	Preschool	34.65	791.01	626.49	1,539.28	912.79	2,935.32	3,848.11
202	Chesak Pop	0.00	0.00	39.53	112.90	73.37	11.63	85.00
203	Chesak Recycling	0.00	0.00	0.00	0.00	0.00	171.34	171.34
204	Chesak Art	176.63	0.00	252.99	2,739.56	2,486.57	4,672.78	7,159.35
205	Chesak Yearbook	0.00	0.00	0.00	0.00	0.00	0.00	0.00
206	Chesak Music	805.62	0.00	805.62	42.60	(763.02)	4,109.67	3,346.65

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# Fund Balance Report

Printed: 4/18/2023 8:59 AM

Huntley Community School District 158

Fund	Description	Month to Date		Year to Date		YTD Change	Fund Balance	
		Expense	Income	Expense	Income		Start of Year	Current
209	Chesak Field Trips	0.00	0.00	0.00	0.00	0.00	0.00	0.00
210	Chesak Library	0.00	0.00	9,640.68	9,742.77	102.09	13,947.87	14,049.96
212	Chesak Dine & Share	0.00	0.00	0.00	0.00	0.00	796.70	796.70
240	Chesak In & Out	635.00	4,470.00	13,124.22	15,215.26	2,091.04	3,395.17	5,486.21
301	Leggee School Store	424.11	587.83	6,673.57	3,606.37	(3,067.20)	9,415.46	6,348.26
302	Leggee Pop	0.00	0.00	160.55	218.60	58.05	190.33	248.38
303	Leggee Recycling	0.00	0.00	0.00	0.00	0.00	15.92	15.92
304	Leggee Art	349.28	0.00	672.86	2,513.03	1,840.17	4,034.19	5,874.36
305	Leggee Chorus/Band	0.00	0.00	0.00	2,120.00	2,120.00	0.00	2,120.00
306	Leggee Fundraisers	0.00	0.00	0.00	0.00	0.00	8.00	8.00
307	Leggee Donations & Grants	0.00	0.00	0.00	0.00	0.00	2,440.52	2,440.52
308	Leggee Music	0.00	0.00	305.64	0.00	(305.64)	416.21	110.57
309	Leggee Field Trips	0.00	0.00	0.00	0.00	0.00	988.11	988.11
310	Leggee Library	0.00	0.00	7,116.68	10,136.56	3,019.88	15.00	3,034.88
311	Leggee Recreation	0.00	0.00	2,856.85	4,752.85	1,896.00	1,012.06	2,908.06
313	Leggee Yearbook	0.00	0.00	0.00	1,175.24	1,175.24	223.28	1,398.52
340	Leggee In & Out	0.00	0.00	1,335.22	86.00	(1,249.22)	1,389.03	139.81
400	Marlowe LRC	0.00	0.00	339.98	0.00	(339.98)	529.95	189.97
401	Marlowe Pop	394.05	0.00	3,444.39	1,179.68	(2,264.71)	2,778.30	513.59
402	Marlowe Fundraiser Funds	0.00	0.00	0.00	0.00	0.00	404.25	404.25
403	Marlowe Yearbook	2,444.85	0.00	3,532.93	1,707.40	(1,825.53)	5,596.67	3,771.14
404	Marlowe School Store	147.11	0.00	421.69	160.00	(261.69)	5,144.65	4,882.96
405	Marlowe Student Council	0.00	0.00	413.95	642.85	228.90	166.96	395.86
406	Marlowe Chorus/Band	729.12	0.00	60,406.01	64,666.00	4,259.99	12,923.90	17,183.89
407	Marlowe Wrestling	0.00	0.00	806.79	620.00	(186.79)	807.22	620.43
408	Marlowe Cheerleading	288.53	100.00	1,851.02	3,359.00	1,507.98	1,814.91	3,322.89
409	Marlowe Track	0.00	0.00	0.00	0.00	0.00	84.47	84.47
410	Marlowe Spanish Club	0.00	0.00	0.00	0.00	0.00	162.44	162.44
411	Marlowe Cross Country	0.00	0.00	7.28	0.00	(7.28)	14.71	7.43
412	Marlowe Volleyball	0.00	0.00	562.55	1,805.00	1,242.45	2,710.93	3,953.38
413	Marlowe Philanthropy	0.00	0.00	0.00	0.00	0.00	6,464.47	6,464.47
414	Marlowe Academic Club	0.00	0.00	0.00	40.00	40.00	1.68	41.68
415	Marlowe Play	0.00	0.00	40.00	0.00	(40.00)	46.37	6.37
416	Marlowe Service Club	0.00	0.00	153.86	0.00	(153.86)	1,397.70	1,243.84
417	Marlowe Girls Basketball	0.00	0.00	1,575.10	308.00	(1,267.10)	1,353.33	86.23
418	Marlowe Outdoor Activity	0.00	0.00	38,979.90	38,265.75	(714.15)	12,897.01	12,182.86

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# Fund Balance Report

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Huntley Community School District 158

Fund	Description	Month to Date		Year to Date		YTD Change	Fund Balance	
		Expense	Income	Expense	Income		Start of Year	Current
419	Marlowe Athletics	66.80	0.00	693.39	0.00	(693.39)	3,320.06	2,626.67
420	Marlowe Boys Basketball	316.23	0.00	1,163.25	0.00	(1,163.25)	14,835.07	13,671.82
421	Marlowe Snow Stangs	0.00	2,525.00	22,491.00	23,700.00	1,209.00	315.02	1,524.02
422	Marlowe Tech Lab	0.00	0.00	4.98	0.00	(4.98)	128.98	124.00
423	Marlowe Art Class	0.00	0.00	2,348.98	270.00	(2,078.98)	3,692.49	1,613.51
424	Marlowe PE	0.00	5,080.00	4,400.00	5,080.00	680.00	2,370.12	3,050.12
425	Marlowe Ecology	0.00	0.00	0.00	0.00	0.00	1,156.11	1,156.11
426	Marlowe Poms	0.00	0.00	6,941.26	610.00	(6,331.26)	9,414.65	3,083.39
427	Marlowe Musical	0.00	320.00	0.00	1,428.00	1,428.00	399.32	1,827.32
428	Marlowe Chess Club	0.00	0.00	0.00	0.00	0.00	0.00	0.00
440	Marlowe In & Out	0.00	0.00	444.36	25.00	(419.36)	783.66	364.30
441	Marlowe Foods Club	0.00	0.00	136.46	65.00	(71.46)	98.29	26.83
461	Marlowe 6th Grade	0.00	0.00	0.00	0.00	0.00	52.95	52.95
471	Marlowe 7th Grade	0.00	0.00	26.54	0.00	(26.54)	103.07	76.53
481	Marlowe 8th Grade	0.00	0.00	1,403.21	0.00	(1,403.21)	4,226.38	2,823.17
500	HS Leos Club	0.00	0.00	182.22	1,153.74	971.52	366.68	1,338.20
501	HS Raider Nation	0.00	0.00	0.00	0.00	0.00	0.00	0.00
502	HS Art	0.00	0.00	0.00	0.00	0.00	294.97	117,294.97
503	HS Yearbook	138.58	(66.00)	391.58	924.00	532.42	497.78	1,030.20
504	HS Girls Cross Country	0.00	0.00	0.00	0.00	0.00	0.00	0.00
505	HS Student Council	8,367.45	0.00	53,515.93	52,364.90	(1,151.03)	49,140.58	47,989.55
506	HS Chorus	0.00	0.00	21.00	0.00	(21.00)	488.60	467.60
507	HS Color Guards	0.00	0.00	0.00	0.00	0.00	0.00	0.00
508	HS Pop	0.00	130.95	2,229.73	1,757.12	(472.61)	902.13	429.52
509	HS Math Club	0.00	0.00	135.46	800.00	664.54	353.92	1,018.46
510	HS Girls Golf	0.00	0.00	6,199.40	4,776.75	(1,422.65)	4,721.72	3,299.07
511	HS Drama Club	666.73	0.00	6,635.16	7,829.87	1,194.71	1,092.47	2,287.18
512	HS Pom Poms	29,214.30	5,990.91	71,524.51	53,935.10	(17,589.41)	14,776.15	(2,813.26)
513	HS Ski Club	9,630.00	1,330.00	37,856.90	40,865.00	3,008.10	3,799.63	6,807.73
514	HS World Languages Club	100.40	0.00	100.40	0.00	(100.40)	769.86	669.46
515	HS Boys Track	500.00	750.00	7,343.50	5,845.00	(1,498.50)	6,717.71	5,219.21
516	HS Dean Activity	0.00	30.00	15,540.05	8,646.62	(6,893.43)	24,481.11	17,587.68
517	HS HOSA Medical Club	151.26	0.00	2,281.94	2,959.00	677.06	2,315.93	2,992.99
518	HS NHS	0.00	345.60	3,608.60	1,994.60	(1,614.00)	4,936.47	3,322.47
519	HS Co-Op (VICA)	0.00	0.00	1,000.00	0.00	(1,000.00)	10,698.38	9,698.38
520	HS Musical	0.00	0.00	562.35	1,000.00	437.65	585.02	1,022.67

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# Fund Balance Report

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Huntley Community School District 158

Fund	Description	Month to Date		Year to Date		YTD Change	Fund Balance	
		Expense	Income	Expense	Income		Start of Year	Current
521	HS Athletic Varsity	4,536.18	2,218.82	59,881.46	61,385.19	1,503.73	11,304.34	12,808.07
522	HS Girls Volleyball	7,189.00	0.00	39,099.50	37,955.56	(1,143.94)	9,821.20	8,677.26
523	HS Boys Golf	200.50	0.00	9,097.18	8,925.00	(172.18)	2,137.94	1,965.76
524	HS Softball	532.14	0.00	7,776.58	730.20	(7,046.38)	7,677.41	631.03
525	HS Baseball	3,850.75	10,065.00	13,308.36	16,204.15	2,895.79	4,445.85	7,341.64
526	HS Girls Basketball	4,851.33	1,306.00	22,963.16	22,140.36	(822.80)	3,148.52	2,325.72
527	HS Boys Basketball	7,320.57	0.00	31,832.51	39,860.00	8,027.49	4,877.75	12,905.24
528	HS Cheerleading	5,775.23	0.00	67,769.23	93,480.75	25,711.52	19,821.58	45,533.10
529	HS Wrestling	394.00	0.00	18,098.84	16,554.51	(1,544.33)	15,800.14	14,255.81
530	HS Boys Cross Country	0.00	0.00	3,332.76	3,642.50	309.74	1,928.08	2,237.82
531	HS FBLA	0.00	0.00	6,134.38	623.04	(5,511.34)	14,363.75	8,852.41
532	Heuck Memorial Scholarship	0.00	0.00	0.00	0.00	0.00	0.00	0.00
533	HS Speech	81.00	0.00	161.00	150.00	(11.00)	2,299.46	2,288.46
534	HS Academic Team	0.00	0.00	0.00	0.00	0.00	4.76	4.76
535	HS Journalism	9,854.49	5,676.00	39,845.94	50,611.13	10,765.19	7,641.01	18,406.20
536	HS Soccer	3,821.50	350.00	28,193.04	36,093.51	7,900.47	62,960.38	70,860.85
537	HS Field Trips	0.00	855.00	228.00	1,378.00	1,150.00	395.75	1,545.75
538	HS Football	2,399.43	0.00	139,289.10	143,900.50	4,611.40	11,833.73	16,445.13
539	HS Special Olympics	0.00	0.00	0.00	0.00	0.00	445.09	445.09
540	HS In & Out	180.58	0.00	28,282.03	30,716.22	2,434.19	1,955.67	4,389.86
541	HS Tech & Ind Arts	322.95	0.00	9,080.48	14,214.50	5,134.02	2,752.14	7,886.16
542	HS PE	85.66	2,145.34	39,895.51	37,871.10	(2,024.41)	32,597.24	30,572.83
543	HS Girls Track	4,235.82	6,665.00	15,745.79	14,807.01	(938.78)	11,635.54	10,696.76
544	HS Blooms Courtyard	0.00	0.00	0.00	0.00	0.00	540.90	540.90
545	HS Tennis	0.00	0.00	3,837.98	3,992.51	154.53	209.62	364.15
546	HS Media Center	0.00	0.00	0.00	0.00	0.00	1,727.25	1,727.25
547	HS Buddies Club	344.85	300.00	1,040.67	702.00	(338.67)	3,020.01	2,681.34
548	HS Robotics Club	146.05	0.00	9,683.49	9,795.00	111.51	6,767.21	6,878.72
549	HS Assessments	0.00	0.00	2,822.53	1,226.00	(1,596.53)	30,219.83	28,623.30
550	HS Community Service Club	681.40	0.00	681.40	0.00	(681.40)	2,795.26	2,113.86
551	HS Custom Designs	0.00	0.00	408.46	10.00	(398.46)	2,389.53	1,991.07
552	HS Orchesis Club	546.80	0.00	2,016.33	1,999.80	(16.53)	2,724.72	2,708.19
553	HS Recycling	123.42	68.80	819.40	159.80	(659.60)	1,051.00	391.40
554	HS Art Club	68.45	0.00	250.43	294.40	43.97	421.77	465.74
555	HS Boys Lacrosse	0.00	0.00	56.00	0.00	(56.00)	2,116.66	2,060.66
556	HS Marching Band	2,058.88	4,224.00	46,875.02	29,561.10	(17,313.92)	25,423.29	8,109.37

Specialized Data Systems, Inc.

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# Fund Balance Report

Printed: 4/18/2023 8:59 AM

Huntley Community School District 158

Fund	Description	Month to Date		Year to Date		YTD Change	Fund Balance	
		Expense	Income	Expense	Income		Start of Year	Current
557	HS Culinary Club	0.00	0.00	167.41	0.00	(167.41)	234.91	67.50
558	HS Fashion Club	31.69	0.00	125.93	259.20	133.27	407.24	540.51
559	HS Social Studies Trips	665.20	0.00	8,283.20	7,618.00	(665.20)	3,868.07	3,202.87
560	HS PBIS Raider Way	0.00	0.00	280.00	355.00	75.00	2,532.88	2,607.88
561	HS Girls Bowling	198.67	480.00	2,853.71	3,791.45	937.74	367.02	1,304.76
562	HS Swimming	0.00	0.00	10,583.58	10,701.00	117.42	1,131.07	1,248.49
563	HS Fishing Club	0.00	419.00	2,242.00	2,629.85	387.85	371.25	759.10
564	HS Science Club	0.00	0.00	48.52	0.00	(48.52)	3,271.49	3,222.97
565	HS Psychology Club	0.00	0.00	0.00	0.00	0.00	1,657.42	1,657.42
566	HS Horticulture Club	0.00	0.00	0.00	0.00	0.00	3,092.14	3,092.14
567	HS Orchestra	320.02	127.05	1,716.25	2,841.06	1,124.81	0.00	1,124.81
568	HS Medical Academy	0.00	175.00	2,509.71	2,540.00	30.29	219.72	250.01
569	HS Athletic Trainers	0.00	0.00	0.00	0.00	0.00	0.00	0.00
570	HS SES Program	0.00	0.00	0.00	0.00	0.00	714.90	714.90
571	HS Girls Lacrosse	3,544.00	0.00	6,770.50	4,793.50	(1,977.00)	9,428.70	7,451.70
572	HS Autos Club	64.80	0.00	1,823.71	3,465.05	1,641.34	186.18	1,827.52
573	HS Boys Volleyball	0.00	1,286.00	2,232.00	2,970.30	738.30	1,061.03	1,799.33
574	HS Life Skills	46.97	0.00	551.97	180.00	(371.97)	760.76	388.79
575	HS Job Skills	0.00	0.00	1,096.45	0.00	(1,096.45)	2,942.20	1,845.75
576	HS Chess Team	642.25	0.00	1,122.46	1,640.00	517.54	328.61	846.15
577	HS Boys Bowling	0.00	0.00	800.00	835.20	35.20	167.64	202.84
598	HS Incubator Pgm	474.36	0.00	474.36	5,000.00	4,525.64	29,485.70	34,011.34
599	HS Senior Class Gift	0.00	0.00	0.00	0.00	0.00	8,742.94	8,742.94
701	Martin School Store	735.61	0.00	1,285.71	836.76	(448.95)	4,699.79	4,250.84
702	Martin Pop	0.00	0.00	55.95	115.32	59.37	326.07	385.44
703	Martin Recycling	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704	Martin Art	0.00	0.00	2,649.72	1,982.70	(667.02)	9,549.06	8,882.04
706	Martin Band	0.00	0.00	1,847.13	3,960.00	2,112.87	723.94	2,836.81
709	Martin Fieldtrips	4,200.00	1,148.00	4,200.00	1,148.00	(3,052.00)	4,275.00	1,223.00
710	Martin Library	9,566.10	10,526.90	18,273.21	21,285.57	3,012.36	10,292.89	13,305.25
712	Martin Fundraising	2,758.32	0.00	2,758.32	1,875.99	(882.33)	6,173.18	5,290.85
713	Martin Yearbook	0.00	0.00	0.00	0.00	0.00	4,255.34	4,255.34
740	Martin In & Out	958.50	958.50	3,124.00	3,108.50	(15.50)	386.85	371.35
		<u>\$148,361.15</u>	<u>\$81,809.43</u>	<u>\$1,253,844.22</u>	<u>\$1,277,694.65</u>	<u>\$23,850.43</u>	<u>\$877,916.22</u>	<u>\$901,766.65</u>

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# Huntley Community School District 158

650 Dr. John Burkey Drive

Algonquin, Illinois 60102

(847) 659-6158 • www.district158.org

## March 2023 Financial Executive Summary

The March 2023 month and YTD results are as follows:

Operating Funds: 10, 20, 40, 50, and 70

	FY23 March	FY23 YTD	FY23 Budget	
Total Local	\$ 7,048,117	\$ 56,840,082	\$ 81,620,603	70%
Total State	3,978,970	25,719,775	\$ 33,973,821	76%
Total Federal	1,577,195	4,055,944	\$ 8,009,340	51%
Operating Revenues	<u>\$ 12,604,282</u>	<u>\$ 86,615,801</u>	<u>\$ 123,603,764</u>	70%
Salaries	\$ 5,964,552	\$ 55,110,634	\$ 73,946,957	75%
Employee Benefits	\$ 1,848,097	\$ 15,029,760	\$ 19,581,166	77%
Purchased Services	\$ 1,040,968	\$ 9,730,961	\$ 12,064,781	81%
Supplies & Materials	\$ 746,145	\$ 4,591,953	\$ 9,738,164	47%
Capital Outlay	\$ 3,349	\$ 1,167,987	\$ 3,615,966	32%
Other Objects	\$ 217,333	\$ 1,659,997	\$ 4,404,282	38%
Operating Expenses	<u>9,820,444</u>	<u>87,291,292</u>	<u>123,351,315</u>	71%
Net Operating Surplus (Deficit)	<u>\$ 2,783,838</u>	<u>\$ (675,491)</u>	<u>\$ 252,449</u>	

All Funds:

	FY23 March	FY23 YTD	FY23 Budget	
Total Revenues	\$ 13,905,144	\$ 95,676,216	\$ 135,470,455	71%
Total Expenses	9,820,994	99,210,636	136,204,163	73%
Net All Funds Surplus (Deficit)	<u>\$ 4,084,150</u>	<u>\$ (3,534,420)</u>	<u>\$ (733,708)</u>	

Primarily driven by Federal reimbursement less than budget, the District closed March with an operating net deficit of (\$675K). The majority of the revenue was due to recognition of monthly 2022 Levy as well as EBF, ESSER III and MCAT revenue. Total revenues are at 71% of budget, and total expenditures are at 73% of the budget.

March operating revenues of \$12.6M are primarily due to the recognition of \$6.8M levy 2022 property taxes, \$2.6M State Evidence Based Funding (EBF), and \$420k for March FY23 SpEd Private Facility Tuition, Regular and Special Ed Transportation. Local revenue includes \$271k student foodservice and \$120k CPPRT. State revenue includes \$60k Preschool for All. Federal revenues include \$1M ESSER III, \$303k IDEA, \$173k Title I, and \$89k is for the National School Lunch Program.

Approximately 80% of March operating expenditures cover salaries and benefits. Major expenditures making up the \$1M in operating Purchased Services was for the custodial contract (\$171k), contracted transportation (\$210k), substitute teacher contracted (\$82k), and snow removal (\$87k). The \$746k in Supplies and Materials includes cafe food (\$130k), ESSER III Instructional supplies (\$92), electricity (\$93k), natural gas (\$46K), building & grounds supplies (\$68k) and transportation fuel (\$38k). Capital Outlay of \$3k is for cafe equipment. The majority of the Other Objects is for special ed tuition.

The District began FY23 with \$60.7 million in cash and as of the end of March 2023, the cash balance approximated \$32.9 million. The District holds \$2.8M with BMO, \$12.2M through PMA, \$12.33M with UMB and \$5.56M with Fifth Third.

## March 2023 Financial Executive Summary

Major transactions for March 2023 include:

Non-Salary Major Cash Expenditures		Major Revenues Received/Recognized	
Blue Cross Blue Shield (Medical Ins)	\$ 1,251,325	Monthly Op Levy 2022 Recognition	\$6,852,083
ABM Industry Group (O&M)	\$ 173,664	Evidence Based Funding	\$2,667,609
BMO Mastercard (P-Card)	\$ 169,761	ESSER III	\$969,685
Gordon Food Service (Food purch)	\$ 99,497	Monthly MCAT Recognition	\$420,154
Arctic Snow and Ice (Snow removal)	\$ 87,125	IDEA Grant	\$303,097
Math Modernist (Math Curriculum)	\$ 85,185	Student Foodservice	\$271,818
ComEd (Electricity)	\$ 80,511	Title I	\$173,623
Blazerworks (Contract Staff)	\$ 76,227		
Byrne and Jones (Construction)	\$ 71,640		
Schoolbells Ltd. (Cont. Trans)	\$ 53,869		
CDW (Google Workspace)	\$ 46,601		
Everdriven Tech (Contracted Trans)	\$ 40,795		
Therapy Staff Aequor (Contract Staff)	\$ 40,086		
Blu Petroleum (Trans Fuel)	\$ 37,511		
Symmetry Energy (Natural Gas)	\$ 36,311		
Evans Marshall & Pease PC (Audit)	\$ 33,600		
Plumbers Paradise (Water Fountains)	\$ 32,657		

### March 2023 ISBE (State) Receivable

FY22 Other	\$1,005,861
FY23 Other	\$17,253
FY23 MCATs	\$1,081,861
<b>Total</b>	<b>\$2,104,975</b>

Monthly Insurance Update:

### Claims Paid

	Jan 2023	Feb 2023	Mar 2023	FY23 YTD
\$	1,341,375	\$ 990,459	\$ 1,248,281	\$ 4,607,749

Total

\$	1,341,375	\$ 990,459	\$ 1,248,281	\$ 4,607,749
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Settlement Costs - BC/BS

	255,099	289,184	280,336	1,954,253
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Average Monthly Claims

\$	949,840	\$ 952,165	\$ 971,664
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Based upon the last 12 months of claims

### Total Insurance Costs

\$	1,452,408	\$ 1,223,572	\$ 1,333,501	\$ 9,694,855
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Includes employee contributions

### FY23 Budget

**\$ 11,158,946**

March 2023 claims of \$1.2M compares to \$1.01M in March 2022. Average claims per month for FY23 (9 months) is \$971k and compares to \$794k for the same period in FY22, representing an approximate 18% increase over prior year. (These figures include stop loss credits of \$2.42M.) FY23 total health costs, including employee contributions, are \$9.7M which is tracking greater than budget due to an increase in large claims this year.

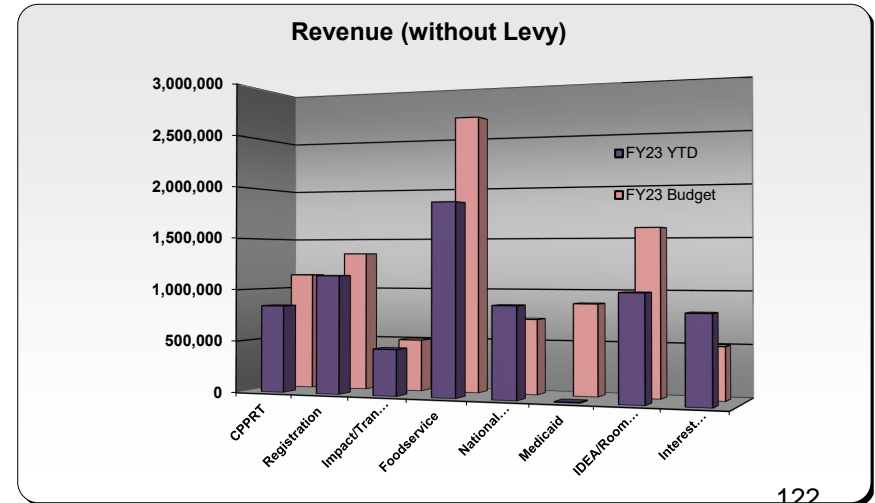
## March 2023 Dashboard

Revenue					
	Prior YTD	FY23 YTD	FY23 Budget	%	Variance
Operating Levies	50,536,586	51,336,954	72,586,563	71%	21,249,609
MCATs	3,233,240	3,367,254	4,469,835	75%	1,102,580
CPPRT	670,672	841,021	1,137,000	74%	295,979
Registration	510,138	1,136,918	1,350,367	84%	213,449
Impact/Transition Fees	687,260	443,446	500,000	89%	56,554
Foodservice	687,568	1,830,941	2,675,194	68%	844,253
National School Lunch	2,362,595	870,110	720,464	121%	(149,646)
Medicaid	271,284	7,112	875,000	1%	867,888
IDEA/Room & Board	798,154	998,332	1,591,650	63%	593,318
Interest Earnings-Total	17,751	823,405	500,000	165%	(323,405)

- Tracking with Budget
- Plus or minus 10 percent of Budget
- Unfavorable budget variance exceeding 10%

### Monthly Notes - Revenue

- ▶ The District continues to investigate Medicaid. Reimbursements from HFS are lagging. Year to date, HFS is reporting that we are still owed \$424,509.



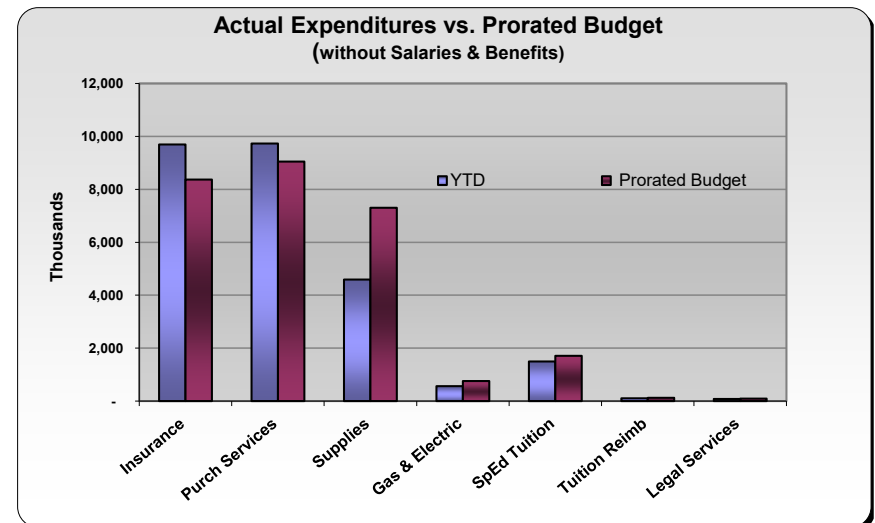
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Key Operating Expenditures					
	Prior YTD	FY23 YTD	FY23 Budget	%	Budget Bal.
Salaries & Benefits	64,809,902	70,140,394	93,354,170	75%	23,213,777
Insurance	7,321,983	9,694,855	11,158,946	87%	1,464,091
Purchased Services	8,070,008	9,730,961	12,064,781	81%	2,333,820
Supplies	4,624,816	4,591,953	9,738,164	47%	5,146,211
Gas & Electric	749,229	564,217	1,010,000	56%	445,783
SpEd Tuition	1,523,686	1,496,654	2,280,000	66%	783,346
Tuition Reimb	107,618	105,430	165,000	64%	59,570
Legal Services	120,719	80,598	125,000	64%	44,402

- Tracking with Budget
- Plus or minus 10 percent of Budget
- Unfavorable budget variance exceeding 10%

### Monthly Notes - Expenditures

- ▶ We continue to monitor insurance claims. During the month, the District reviewed calendar year 2022 claims and experience with BCBS confirming a significant increase in large claimants.

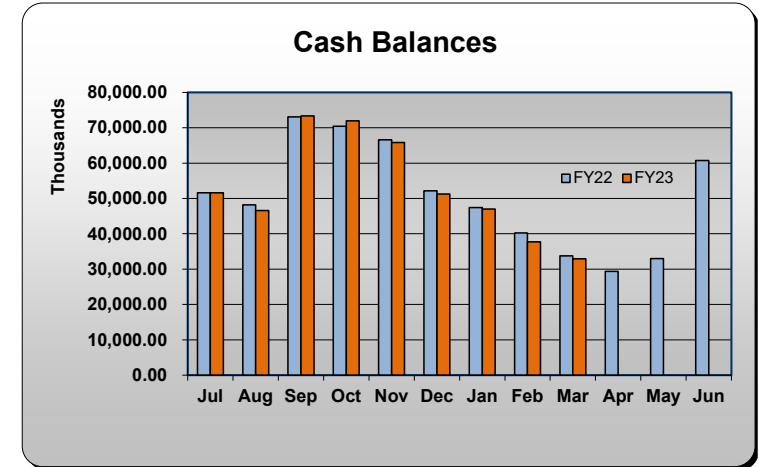


## March 2023 Dashboard

Balance Sheet - Cash Flow				
	Prior YTD	FY23 YTD	%	Variance
<b>Cash and Investments</b>	33,790,408	32,931,861	97%	(858,547)
A/R Total	1,578,293	2,513,449	159%	935,156
A/R State	1,244,518	2,277,744	183%	1,033,227
Deferred Revenue	62,551,556	66,323,544	106%	3,771,987
Contracts Payable	7,220,043	7,806,143	108%	586,099
Self Insurance Res.	2,487,781	2,487,781	100%	0

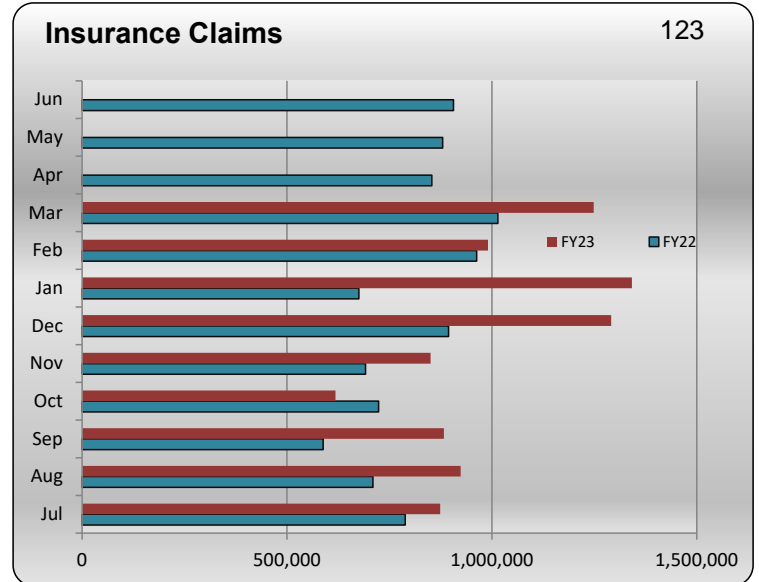
### Monthly Notes - Balance Sheet

- ▶ State Receivables are \$1M greater than PY primarily due to the IL EPA Grant.
- ▶ Deferred Revenue is \$4.2M greater than prior year primarily due to recognition of Levy 2022.
- ▶ Contracts Payable has been adjusted for 2023 summer payrolls.



FY22 AFR Data				
	FY22	FY21	%	Variance
Fund Balance to Revenue Ratio	0.33	0.35	93%	(0.03)
Expenditure to Revenue Ratio	1.01	0.98	98%	(0.02)
Days Cash on Hand	159.39	170.28	94%	(10.89)
Percent Short-Term Borrowing Max Rem	100.00	100.00	100%	0.00
Percent Long-Term Debt Margin Remain	57.69	58.52	99%	(0.83)
ISBE Rating	<b>3.45</b>	<b>3.80</b>	91%	(0.35)
Operating Expense per Pupil	13,831.00	12,616.00	110%	1,215.00
	<b>REVIEW</b>	<b>RECOGNITION</b>		

- ▶ The District ISBE rating fell to REVIEW in FY22 due to an increased Expenditure to Revenue Ratio compared to FY21. This is due to the budgeted operating deficit and is not unexpected.



**March 2023 Dashboard**

**Treasury Detail**

	Amount	Rates	Term
PMA Broker-Inv. Portfolio	9,496,474	0.501% to 4.24%	Mat. 9/24
PMA Broker - Other Funds	2,707,407	3.803% to 3.861%	
Fifth/Third	5,568,685	0.875% to 4.0%	Jan '23-'25
OakCreek	3,359	Security Deposit	
UMB	12,330,000	Escrow/Future Refunding	
Harris Bank (See Recon.)	2,825,936	1.48%	
<b>Cash Balance</b>	<b>32,931,860</b>		

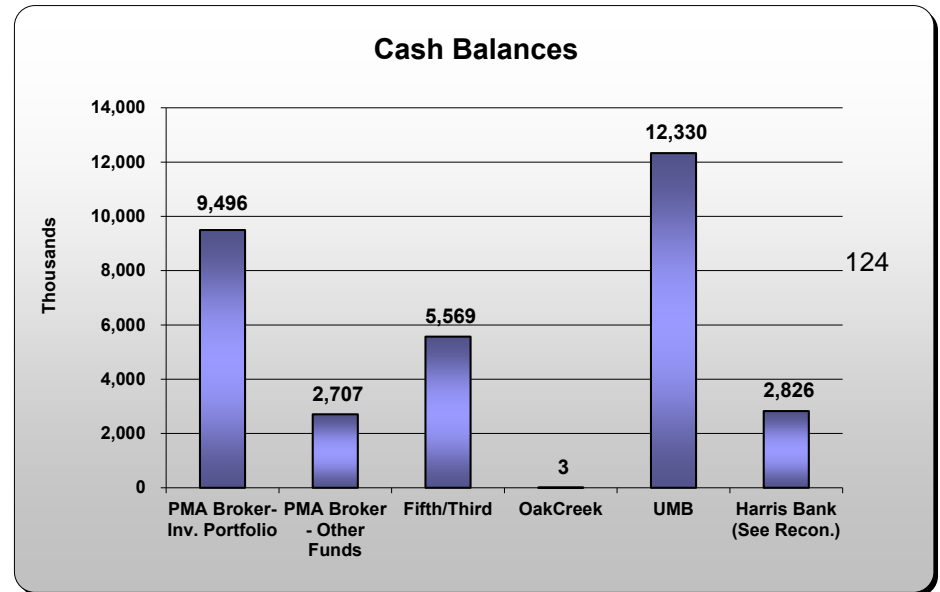
**Please see attached investment summary report from PMA, Fifth/Third & UMB.**

**Harris Bank Reconciliation**

March Harris Bank Balance	2,551,652.43
Student Activity Funds (Fund 10)	877,916.00
Plus Deposits in Transit	(766.38)
Less Outstanding Checks	(602,866.46)
<b>Ending Harris Bank Balance</b>	<b>2,825,935.59</b>

**Interest/Dividend Earnings**

	Harris	PMA	Total
January	3,793	77,749	81,541
February	2,556	20,402	22,958
March	33	14,338	14,371



# Revenue Report

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Huntley Community School District 158

Educational Fund 10						
Source of Revenue	1000	RECEIPTS/REVENUE FROM LOCAL SOURCES				
Source of Revenue	1100	Designated Levies				
Description	M.T.D. Revenue	Y.T.D. Revenue	Adopted Budget	Budget Balance	% of Budget Revenue	Account Number
1100 Designated Levies	5,031,950.00	40,863,050.75	(57,762,572.00)	(16,899,521.25)	70.74	
1200 Payments In Lieu Of Taxes	120,748.51	841,021.02	(972,550.00)	(131,528.98)	86.48	
1300 Tuition	8,158.55	42,627.45	(336,982.02)	(294,354.57)	12.65	
1500 Earnings On Investments	32.04	227,904.77	(160,226.67)	67,678.10	142.24	
1600 Food Service	271,817.58	1,830,941.23	(2,675,194.01)	(844,252.78)	68.57	
1700 District/School Activity Income	15,376.00	351,677.25	(2,393,613.14)	(2,041,935.89)	14.69	
1800 Textbook Income	4,165.49	1,136,917.95	(1,350,367.36)	(213,449.41)	84.19	
1900 Other Local Revenues	190,267.68	413,612.78	(395,623.70)	32,989.08	108.34	
<b>1000 RECEIPTS/REVENUE FROM LOCAL SOURCES</b>	<b>5,642,515.85</b>	<b>45,707,753.20</b>	<b>(66,047,128.90)</b>	<b>(20,324,375.70)</b>	<b>69.23</b>	* Source of Revenue
3001 General State Aide	2,667,608.51	21,195,740.51	(27,019,401.81)	(5,823,661.30)	78.45	
3100 Special Education	101,513.13	982,754.16	(1,249,494.04)	(266,739.88)	78.65	
3200 Career And Technical Education (Cte) - Tech Prep	0.00	0.00	(34,058.00)	(34,058.00)	0.00	
3300 Bilingual/StateFreeLunch/Dr Ed	8,908.90	27,322.10	(67,279.86)	(39,957.76)	40.61	
3500 Transportation - Reg/Voc/SpEd	0.00	0.00	0.00	0.00	0.00	
3700 Early Childhood	59,534.00	198,602.00	(292,033.02)	(93,431.02)	68.01	
3900 Other State Revenue	0.00	0.00	0.00	0.00	0.00	
<b>3000 RECEIPTS/REVENUE FROM STATE SOURCES</b>	<b>2,837,564.54</b>	<b>22,404,418.77</b>	<b>(28,662,266.73)</b>	<b>(6,257,847.96)</b>	<b>78.17</b>	* Source of Revenue
4100 Title V	0.00	0.00	0.00	0.00	0.00	
4200 Child Nutrition	92,590.81	870,110.28	(720,464.00)	149,646.28	120.77	
4300 Title I - Low Income	173,623.00	173,623.00	(180,696.00)	(7,073.00)	96.09	
4400 Title IV - Safe And Drug-Free Schools - Formula	0.00	0.00	(12,766.00)	(12,766.00)	0.00	
4620 Federal Special Education - IDEA Flow-Through/ Low	303,097.00	998,332.00	(1,591,650.14)	(593,318.14)	62.72	
4700 CTE	0.00	0.00	(38,361.00)	(38,361.00)	0.00	
4800 Federal - ARRA	0.00	0.00	(720,527.00)	(720,527.00)	0.00	
4900 Other Restricted Grants Received From Federal	1,007,884.64	2,013,878.24	(4,744,876.00)	(2,730,997.76)	42.44	
<b>4000 RECEIPTS/REVENUE FROM FEDERAL SOURCES</b>	<b>1,577,195.45</b>	<b>4,055,943.52</b>	<b>(8,009,340.14)</b>	<b>(3,953,396.62)</b>	<b>50.64</b>	* Source of Revenue
7100 Transfers From Various Funds	0.00	0.00	0.00	0.00	0.00	
7200 Proceeds From The Sale Of Bonds	0.00	0.00	0.00	0.00	0.00	
7300 Sale Or Compensation For Loss Of Fixed Assets	0.00	0.00	0.00	0.00	0.00	

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# Revenue Report

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Huntley Community School District 158

Educational Fund 10						
Source of Revenue	7000	SOURCES OF FUNDS				
Source of Revenue	7400	Transfers From Other Funds To Pay Principal On Cap				
Description	M.T.D. Revenue	Y.T.D. Revenue	Adopted Budget	Budget Balance Revenue	% of Budget	Account Number
7400 Transfers From Other Funds To Pay Principal On Cap	0.00	0.00	0.00	0.00	0.00	
7500 Transfers From Other Funds To Pay Interest On Capi	0.00	0.00	0.00	0.00	0.00	
7900 Isbe Loan Proceeds	0.00	0.00	0.00	0.00	0.00	
7000 SOURCES OF FUNDS	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
10 Educational Fund	<u>10,057,275.84</u>	<u>72,168,115.49</u>	<u>(102,718,735.77)</u>	<u>(30,535,620.28)</u>	<u>70.28</u>	Fund

# Revenue Report

Printed: 4/19/2023 1:32 PM  
Huntley Community School District 158

Operations & Maintenance Fund 20						
Source of Revenue	1000	RECEIPTS/REVENUE FROM LOCAL SOURCES				
Source of Revenue	1100	Designated Levies				
Description	M.T.D. Revenue	Y.T.D. Revenue	Adopted Budget	Budget Balance	% of Budget Revenue	Account Number
1100 Designated Levies	788,603.00	6,396,020.03	(9,052,505.00)	(2,656,484.97)	70.65	
1500 Earnings On Investments	881.20	131,599.41	(115,162.93)	16,436.48	114.27	
1900 Other Local Revenues	112,241.31	349,423.75	(280,000.00)	71,138.75	125.41	
<b>1000 RECEIPTS/REVENUE FROM LOCAL SOURCES</b>	<b>901,725.51</b>	<b>6,877,043.19</b>	<b>(9,447,667.93)</b>	<b>(2,568,909.74)</b>	<b>72.81</b>	* Source of Revenue
3001 General State Aide	0.00	0.00	(2,096,243.19)	(2,096,243.19)	0.00	
3900 Other State Revenue	0.00	50,000.00	0.00	50,000.00	0.00	
<b>3000 RECEIPTS/REVENUE FROM STATE SOURCES</b>	<b>0.00</b>	<b>50,000.00</b>	<b>(2,096,243.19)</b>	<b>(2,046,243.19)</b>	<b>2.39</b>	* Source of Revenue
4500	0.00	0.00	0.00	0.00	0.00	
4900 Other Restricted Grants Received From Federal	0.00	0.00	0.00	0.00	0.00	
<b>4000 RECEIPTS/REVENUE FROM FEDERAL SOURCES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	* Source of Revenue
7100 Transfers From Various Funds	0.00	0.00	0.00	0.00	0.00	
7200 Proceeds From The Sale Of Bonds	0.00	0.00	0.00	0.00	0.00	
7300 Sale Or Compensation For Loss Of Fixed Assets	0.00	0.00	0.00	0.00	0.00	
7900 Isbe Loan Proceeds	0.00	0.00	0.00	0.00	0.00	
<b>7000 SOURCES OF FUNDS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	* Source of Revenue
<b>20 Operations &amp; Maintenance Fund</b>	<b>901,725.51</b>	<b>6,927,043.19</b>	<b>(11,543,911.12)</b>	<b>(4,615,152.93)</b>	<b>60.02</b>	Fund

# Revenue Report

Printed: 4/19/2023 1:32 PM  
Huntley Community School District 158

Debt Service Fund or Fund Group 30						
Source of Revenue	1000	RECEIPTS/REVENUE FROM LOCAL SOURCES				
Source of Revenue	1100	Designated Levies				
Description	M.T.D. Revenue	Y.T.D. Revenue	Adopted Budget	Budget Balance Revenue	% of Budget	Account Number
1100 Designated Levies	1,016,684.00	8,305,020.45	(11,412,251.00)	(3,107,230.55)	72.77	
1500 Earnings On Investments	1,912.00	255,801.30	(89,118.67)	166,682.63	287.03	
1900 Other Local Revenues	0.00	0.00	0.00	0.00	0.00	
1000 RECEIPTS/REVENUE FROM LOCAL SOURCES	1,018,596.00	8,560,821.75	(11,501,369.67)	(2,940,547.92)	74.43	* Source of Revenue
7100 Transfers From Various Funds	0.00	0.00	0.00	0.00	0.00	
7200 Proceeds From The Sale Of Bonds	0.00	0.00	0.00	0.00	0.00	
7400 Transfers From Other Funds To Pay Principal On Cap	0.00	0.00	0.00	0.00	0.00	
7500 Transfers From Other Funds To Pay Interest On Capi	0.00	0.00	0.00	0.00	0.00	
7600 Transfers From Other Funds To Pay Principal On Rev	0.00	0.00	0.00	0.00	0.00	
7700 Transfers From Other Funds To Pay Interest On Reve	0.00	0.00	0.00	0.00	0.00	
7900 Isbe Loan Proceeds	0.00	0.00	0.00	0.00	0.00	
7000 SOURCES OF FUNDS	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
30 Debt Service Fund or Fund Group	1,018,596.00	8,560,821.75	(11,501,369.67)	(2,940,547.92)	74.43	Fund

# Revenue Report

Printed: 4/19/2023 1:32 PM  
Huntley Community School District 158

Transportation Fund 40							
Source of Revenue		RECEIPTS/REVENUE FROM LOCAL SOURCES					
Source of Revenue		Designated Levies					
Description	M.T.D. Revenue	Y.T.D. Revenue	Adopted Budget	Budget Balance	% of Budget Revenue	Account Number	
1100 Designated Levies	199,284.00	1,616,320.72	(2,287,602.00)	(671,281.28)	70.66		
1400 Transportation Fees	0.00	171.54	(69,699.93)	(69,528.39)	0.25		
1500 Earnings On Investments	489.65	65,526.40	(65,092.14)	434.26	100.67		
1900 Other Local Revenues	0.00	31,532.48	0.00	31,532.48	0.00		
<b>1000 RECEIPTS/REVENUE FROM LOCAL SOURCES</b>	<b>199,773.65</b>	<b>1,713,551.14</b>	<b>(2,422,394.07)</b>	<b>(708,842.93)</b>	<b>70.74</b>	*	Source of Revenue
3500 Transportation - Reg/Voc/SpEd	259,107.29	2,383,058.02	(3,215,311.00)	(832,252.98)	74.12		
3900 Other State Revenue	0.00	0.00	0.00	0.00	0.00		
<b>3000 RECEIPTS/REVENUE FROM STATE SOURCES</b>	<b>259,107.29</b>	<b>2,383,058.02</b>	<b>(3,215,311.00)</b>	<b>(832,252.98)</b>	<b>74.12</b>	*	Source of Revenue
7300 Sale Or Compensation For Loss Of Fixed Assets	0.00	0.00	0.00	0.00	0.00		
7900 Isbe Loan Proceeds	0.00	0.00	0.00	0.00	0.00		
<b>7000 SOURCES OF FUNDS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	*	Source of Revenue
<b>40 Transportation Fund</b>	<b>458,880.94</b>	<b>4,096,609.16</b>	<b>(5,637,705.07)</b>	<b>(1,541,095.91)</b>	<b>72.66</b>		Fund

# Revenue Report

Printed: 4/19/2023 1:32 PM  
Huntley Community School District 158

Municipal Retirement and Social Security Fund 50						
Source of Revenue	1000	RECEIPTS/REVENUE FROM LOCAL SOURCES				
Source of Revenue	1100	Designated Levies				
Description	M.T.D. Revenue	Y.T.D. Revenue	Adopted Budget	Budget Balance	% of Budget Revenue	Account Number
1100 Designated Levies	265,184.00	2,150,807.91	(3,044,081.00)	(893,273.09)	70.66	
1200 Payments In Lieu Of Taxes	0.00	0.00	(164,450.00)	(164,450.00)	0.00	
1500 Earnings On Investments	528.90	69,692.85	(40,056.70)	29,636.15	173.99	
1000 RECEIPTS/REVENUE FROM LOCAL SOURCES	<u>265,712.90</u>	<u>2,220,500.76</u>	<u>(3,248,587.70)</u>	<u>(1,028,086.94)</u>	<u>68.35</u>	* Source of Revenue
50 Municipal Retirement and Social Security Fund	<u>265,712.90</u>	<u>2,220,500.76</u>	<u>(3,248,587.70)</u>	<u>(1,028,086.94)</u>	<u>68.35</u>	Fund

# Revenue Report

Printed: 4/19/2023 1:32 PM  
Huntley Community School District 158

Capital Projects Fund or Fund Group 60						
Source of Revenue	1000	RECEIPTS/REVENUE FROM LOCAL SOURCES				
Source of Revenue	1500	Earnings On Investments				
Description	M.T.D. Revenue	Y.T.D. Revenue	Adopted Budget	Budget Balance Revenue	% of Budget	Account Number
1500 Earnings On Investments	10,452.11	62,394.82	(15,021.25)	47,373.57	415.38	
1900 Other Local Revenues	271,813.74	437,192.52	(350,000.00)	87,192.52	124.91	
1000 RECEIPTS/REVENUE FROM LOCAL SOURCES	282,265.85	499,587.34	(365,021.25)	134,566.09	136.87	* Source of Revenue
3900 Other State Revenue	0.00	0.00	0.00	0.00	0.00	
3000 RECEIPTS/REVENUE FROM STATE SOURCES	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
7100 Transfers From Various Funds	0.00	0.00	0.00	0.00	0.00	
7200 Proceeds From The Sale Of Bonds	0.00	0.00	0.00	0.00	0.00	
7300 Sale Or Compensation For Loss Of Fixed Assets	0.00	0.00	0.00	0.00	0.00	
7900 Isbe Loan Proceeds	0.00	0.00	0.00	0.00	0.00	
7000 SOURCES OF FUNDS	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
60 Capital Projects Fund or Fund Group	282,265.85	499,587.34	(365,021.25)	134,566.09	136.87	Fund

# Revenue Report

Printed: 4/19/2023 1:32 PM  
Huntley Community School District 158

Working Cash Fund 70								
Source of Revenue	1000	RECEIPTS/REVENUE FROM LOCAL SOURCES						
Source of Revenue	1100	Designated Levies						
Description	M.T.D. Revenue	Y.T.D. Revenue	Adopted Budget	Budget Balance	% of Budget Revenue	Account Number		
1100 Designated Levies	38,314.00	310,754.53	(439,803.00)	(129,048.47)	70.66			
1500 Earnings On Investments	74.95	10,479.59	(15,021.25)	(4,541.66)	69.77			
1000 RECEIPTS/REVENUE FROM LOCAL SOURCES	<u>38,388.95</u>	<u>321,234.12</u>	<u>(454,824.25)</u>	<u>(133,590.13)</u>	<u>70.63</u>	*	Source of Revenue	
70 Working Cash Fund	<u>38,388.95</u>	<u>321,234.12</u>	<u>(454,824.25)</u>	<u>(133,590.13)</u>	<u>70.63</u>		Fund	

# Revenue Report

Printed: 4/19/2023 1:32 PM  
Huntley Community School District 158

Fire Prevention and Safety Fund or Fund Group 90						
Source of Revenue	1000	RECEIPTS/REVENUE FROM LOCAL SOURCES				
Source of Revenue	1100	Designated Levies				
Description	M.T.D. Revenue	Y.T.D. Revenue	Adopted Budget	Budget Balance Revenue	% of Budget	Account Number
1100 Designated Levies	0.00	0.00	0.00	0.00	0.00	
1500 Earnings On Investments	0.01	5.69	(300.41)	(294.72)	1.89	
1000 RECEIPTS/REVENUE FROM LOCAL SOURCES	0.01	5.69	(300.41)	(294.72)	1.89	* Source of Revenue
90 Fire Prevention and Safety Fund or Fund Group	0.01	5.69	(300.41)	(294.72)	1.89	Fund
<b>Report Total:</b>	<b>13,022,846.00</b>	<b>94,793,917.50</b>	<b>(135,470,455.24)</b>	<b>(40,659,822.74)</b>	<b>69.99</b>	

# Expenditure Report - Board of Education

Printed: 4/19/2023 1:36 PM  
Huntley Community School District 158

Educational Fund 10								
Function	1000	INSTRUCTION						
Object	100	SALARIES						
Description	M.T.D. Activity	Y.T.D. Activity	Open Enc	Adopted Budget	Budget Balance	% of Budget	Account Number	
100 SALARIES	4,096,964.82	37,246,946.16	0.00	50,116,980.82	12,865,989.99	74.33		
200 EMPLOYEE BENEFITS	332,333.12	8,118,125.17	499,711.82	11,026,601.12	1,443,812.31	86.90		
300 PURCHASED SERVICES	288,759.02	1,905,433.09	1,007,468.97	1,957,113.92	(868,830.61)	139.55		
400 SUPPLIES & MATERIALS	219,835.92	1,419,732.25	567,445.41	3,265,254.00	818,732.25	71.53		
500 CAPITAL OUTLAY	15,249.97	16,612.91	0.00	20,000.00	10,487.09	61.30		
600 OTHER OBJECTS	2,584.12	46,940.82	100.00	2,017,689.00	1,970,140.58	2.36		
700 NON-CAPITALIZED EQUIPMENT	6,862.82	36,201.13	83,815.29	152,005.00	43,085.58	76.00		
<b>1000 INSTRUCTION</b>	<b>4,962,589.79</b>	<b>48,789,991.53</b>	<b>2,158,541.49</b>	<b>68,555,643.86</b>	<b>16,283,417.19</b>	<b>76.20</b>	* Function	
100 SALARIES	1,526,670.83	14,742,297.48	0.00	19,007,356.80	4,217,178.50	77.76		
200 EMPLOYEE BENEFITS	588,366.74	2,943,538.41	141,154.77	3,320,383.61	223,013.37	93.29		
300 PURCHASED SERVICES	233,196.18	3,240,262.07	598,150.85	4,381,242.57	777,098.48	83.75		
400 SUPPLIES & MATERIALS	206,577.72	1,609,193.77	577,946.86	3,362,067.00	996,837.51	70.65		
500 CAPITAL OUTLAY	10,936.64	78,569.87	11,168.48	57,000.00	(60,138.35)	303.17		
600 OTHER OBJECTS	3,947.50	65,794.75	25.00	97,374.00	29,798.25	69.40		
700 NON-CAPITALIZED EQUIPMENT	0.00	4,662.03	0.00	21,947.00	17,284.97	21.24		
<b>2000 SUPPORT SERVICES</b>	<b>2,569,695.61</b>	<b>22,684,318.38</b>	<b>1,328,445.96</b>	<b>30,247,370.98</b>	<b>6,201,072.73</b>	<b>79.74</b>	* Function	
100 SALARIES	5,433.76	68,536.53	0.00	83,000.00	11,463.47	85.67		
300 PURCHASED SERVICES	0.00	87,205.00	0.00	27,398.00	13,601.00	86.51		
400 SUPPLIES & MATERIALS	9,813.62	10,948.08	869.99	25,000.00	3,135.00	79.10		
<b>3000 COMMUNITY SERVICES</b>	<b>15,247.38</b>	<b>166,689.61</b>	<b>869.99</b>	<b>135,398.00</b>	<b>28,199.47</b>	<b>85.60</b>	* Function	
300 PURCHASED SERVICES	2,793.60	6,431.10	652.00	10,000.00	2,241.90	77.58		
600 OTHER OBJECTS	203,618.65	1,496,653.92	904,081.48	2,280,000.00	(294,159.25)	112.76		
<b>4000 PAYMENTS TO OTHER DISTRICTS AND GOVERNMENTAL UNITS</b>	<b>206,412.25</b>	<b>1,503,085.02</b>	<b>904,733.48</b>	<b>2,290,000.00</b>	<b>(291,917.35)</b>	<b>112.61</b>	* Function	
10 Educational Fund	7,753,945.03	73,144,084.54	4,392,590.92	101,228,412.84	22,220,772.04	78.12	Fund	

# Expenditure Report - Board of Education

Printed: 4/19/2023 1:36 PM  
Huntley Community School District 158

Operations & Maintenance Fund 20								
Function	2000	SUPPORT SERVICES						
Object	100	SALARIES						
Description	M.T.D. Activity	Y.T.D. Activity	Open Enc	Adopted Budget	Budget Balance	% of Budget	Account Number	
100 SALARIES	119,655.89	1,110,203.91	0.00	1,528,535.47	418,331.56	72.63		
200 EMPLOYEE BENEFITS	93,546.00	196,228.13	0.00	255,431.97	59,203.84	76.82		
300 PURCHASED SERVICES	404,397.76	3,399,087.25	736,233.75	4,824,779.67	302,634.81	93.61		
400 SUPPLIES & MATERIALS	218,017.99	1,001,008.21	127,555.69	2,200,843.00	943,599.17	55.51		
500 CAPITAL OUTLAY	72,389.55	747,758.43	4,930,292.75	2,538,966.00	(3,184,828.13)	225.44		
600 OTHER OBJECTS	223.00	3,822.31	0.00	3,000.00	(882.31)	129.41		
700 NON-CAPITALIZED EQUIPMENT	0.00	1,995.00	0.00	0.00	(1,995.00)	0.00		
<b>2000 SUPPORT SERVICES</b>	<b>908,230.19</b>	<b>6,460,103.24</b>	<b>5,794,082.19</b>	<b>11,351,556.11</b>	<b>(1,463,936.06)</b>	<b>113.09</b>	*	Function
600 OTHER OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00		
<b>5000 DEBT SERVICE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	*	Function
<b>20 Operations &amp; Maintenance Fund</b>	<b>908,230.19</b>	<b>6,460,103.24</b>	<b>5,794,082.19</b>	<b>11,351,556.11</b>	<b>(1,463,936.06)</b>	<b>113.09</b>		Fund

# Expenditure Report - Board of Education

Printed: 4/19/2023 1:36 PM  
Huntley Community School District 158

Debt Service Fund or Fund Group 30							
Function	5000	DEBT SERVICE					
Object	600	OTHER OBJECTS					
Description	M.T.D. Activity	Y.T.D. Activity	Open Enc	Adopted Budget	Budget Balance	% of Budget	Account Number
600 OTHER OBJECTS	550.00	11,447,073.90	0.00	11,600,187.88	153,113.98	98.68	
5000 DEBT SERVICE	550.00	11,447,073.90	0.00	11,600,187.88	153,113.98	98.68	* Function
30 Debt Service Fund or Fund Group	550.00	11,447,073.90	0.00	11,600,187.88	153,113.98	98.68	Fund

# Expenditure Report - Board of Education

Printed: 4/19/2023 1:36 PM  
Huntley Community School District 158

Transportation Fund 40								
Function	2000	SUPPORT SERVICES						
Object	100	SALARIES						
Description	M.T.D. Activity	Y.T.D. Activity	Open Enc	Adopted Budget	Budget Balance	% of Budget	Account Number	
100 SALARIES	215,826.54	1,942,649.75	0.00	3,037,131.59	1,063,152.84	64.63		
200 EMPLOYEE BENEFITS	568,157.09	1,301,272.74	0.00	1,706,324.70	401,380.96	76.43		
300 PURCHASED SERVICES	111,821.17	1,092,542.21	86,476.34	864,246.93	(354,274.01)	140.99		
400 SUPPLIES & MATERIALS	91,899.91	551,070.79	282,220.14	885,000.00	3,661.41	99.59		
500 CAPITAL OUTLAY	(95,226.98)	325,045.74	2,553,251.62	1,000,000.00	(1,878,297.36)	287.83		
600 OTHER OBJECTS	97.10	3,927.15	1,728.25	6,219.00	426.65	93.14		
2000 SUPPORT SERVICES	892,574.83	5,216,508.38	2,923,676.35	7,498,922.22	(763,949.51)	110.24	*	Function
40 Transportation Fund	892,574.83	5,216,508.38	2,923,676.35	7,498,922.22	(763,949.51)	110.24		Fund

# Expenditure Report - Board of Education

Printed: 4/19/2023 1:36 PM  
Huntley Community School District 158

Municipal Retirement and Social Security Fund 50								
Function	1000	INSTRUCTION						
Object	200	EMPLOYEE BENEFITS						
Description	M.T.D. Activity	Y.T.D. Activity	Open Enc	Adopted Budget	Budget Balance	% of Budget	Account Number	
200 EMPLOYEE BENEFITS	105,045.50	922,499.17	0.00	1,320,883.80	411,134.63	69.17		
1000 INSTRUCTION	105,045.50	922,499.17	0.00	1,320,883.80	411,134.63	69.17	*	Function
200 EMPLOYEE BENEFITS	159,764.07	1,539,957.12	0.00	1,951,540.36	411,583.24	78.91		
2000 SUPPORT SERVICES	159,764.07	1,539,957.12	0.00	1,951,540.36	411,583.24	78.91	*	Function
200 EMPLOYEE BENEFITS	884.12	8,139.06	0.00	0.00	(8,139.06)	0.00		
3000 COMMUNITY SERVICES	884.12	8,139.06	0.00	0.00	(8,139.06)	0.00	*	Function
50 Municipal Retirement and Social Security Fund	265,693.69	2,470,595.35	0.00	3,272,424.16	814,578.81	75.20	Fund	

# Expenditure Report - Board of Education

Printed: 4/19/2023 1:36 PM  
Huntley Community School District 158

Capital Projects Fund or Fund Group 60							
Function	2000	SUPPORT SERVICES					
Object	400	SUPPLIES & MATERIALS					
Description	M.T.D. Activity	Y.T.D. Activity	Open Enc	Adopted Budget	Budget Balance	% of Budget	Account Number
400 SUPPLIES & MATERIALS	0.00	0.00	624,387.42	741,973.00	0.00	100.00	
2000 SUPPORT SERVICES	0.00	0.00	624,387.42	741,973.00	0.00	100.00	* Function
600 OTHER OBJECTS	0.00	472,270.55	0.00	510,687.10	38,416.55	92.48	
5000 DEBT SERVICE	0.00	472,270.55	0.00	510,687.10	38,416.55	92.48	* Function
60 Capital Projects Fund or Fund Group	0.00	472,270.55	624,387.42	1,252,660.10	38,416.55	96.93	Fund
<b>Report Total:</b>	<b>9,820,993.74</b>	<b>99,210,635.96</b>	<b>13,734,736.88</b>	<b>136,204,163.31</b>	<b>20,998,995.81</b>	<b>84.60</b>	



# Huntley Community School District 158

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650 Dr. John Burkey Drive  
Algonquin, Illinois 60102  
(847) 659-6158 • [www.district158.org](http://www.district158.org)

To: Board of Education and Administration  
From: Mark Altmayer, Chief Financial Officer  
Date: May 4, 2023  
Subject: **Revenue Contract Approval**  
Committee of the Whole Meeting – May 4, 2023  
Finance Committee

---

Presented are Fundraising Contract and Agreement form for the organization listed below.

<u>Organization Benefited</u>	<u>Vendor</u>	<u>Net Revenue</u>
Heineman Library	Country Meats	\$1,000

## RECOMMENDATION

Administration requests that the Finance Committee recommends the Board of Education approve the contracts and agreements form at the May 18, 2023 Regular Board Meeting.

**Fundraising Authorization Form**  
Fiscal Services

All fundraising activities for school organizations require pre-approval. Please complete this form **in its entirety** and submit the form to your Building Principal a minimum of **45 days prior** to the desired starting date of the event. The Building Principal will then forward all documents to the Chief Financial Officer.

Today's Date: 3-24-2023 School: Heineman Middle School

Name of School Organization: Heineman Middle School Library

Sponsor / Coach's Name: Silvana Cantagallo Phone: 847-659-4357

Starting Date of Event: October 1<sup>st</sup> 2023 Ending Date of Event: December 22<sup>nd</sup> 2023

Anticipated Revenue and Approximate Value of Non-Monetary Items/Compensation: \$1,000.<sup>00</sup>

Type of Sale / Event: food/snack sale

Will a Vendor Be Used:  Yes\*  No \* Attach all contracts and agreements to this form.

Name of Vendor (if applicable): Country Meats

Type of Product or Service Provided by Vendor: Smoked Snack Sticks

How will compensation be used/distributed? all money will be used to purchase library books/materials

Name of Activity Account: HMS LRC Activity Account #: 1400

**Submit completed forms with attachments to the Chief Financial Officer. A signed copy will be returned to you indicating approval or non-approval for fundraisers which require Board approval (over \$1,000).**

Silvana P. Cantagallo  
Sponsor Signature

3-24-2023  
Date

Stephanie Mitchell  
Principal Signature – I certify that it is a minimum of 45 days prior to the desired starting date of the event

3/24/23  
Date

[Signature]  
Chief Financial Officer Signature

4-4-23  
Date

\* Public Act 94-0714 requires all contracts and agreements that pertain to goods and services that are intended to generate additional revenue and other remunerations for the school district in excess of \$1,000.00 be approved by the board.

Superintendent's Copy  Fiscal Services Copy

Date of Board Approval: \_\_\_\_\_



# ORDER TODAY!

**12+ amazing, smoked to perfection flavors for your fundraiser.**

- Please complete this form and send it to Country Meats at 5750 SW 1st Lane, Ocala, FL 34474 or fax it to us at 1-352-237-5620. You can also scan it and email us at customerservice@countrymeats.com
- Our order minimum is 1 case (6 bags). You can mix and match flavors to make the perfect case for your fundraiser.
- Each stick costs \$.75 and you sell them for \$1.50 or 2 sticks for \$3. You make \$113 per case - That's 50% PROFIT!
- Each case of 144 Smoked Snack Sticks costs \$108 + \$10 S&H = \$118. Each case also includes an additional 10 free Smoked Snack Sticks to help you offset shipping costs.
- (Alaska, Hawaii, and Puerto Rico have an added \$6 charge per case for additional handling required [total cost, \$124]. For these customers, we include 15 free sticks to help cover S&H)

Your Cost Per Case			
	Sticks	Cost	Total
Snack Sticks	144	\$ 0.75	\$ 108.00
FREE Sticks	10	\$ 0	\$ 0
S&H		\$ 10.00	\$ 10.00
			\$ 118.00

Your Sales Revenue Per Case			
	Sticks	You Sell For	Total
Snack Sticks	144	\$ 1.50	\$ 216.00
FREE Sticks	10	\$ 1.50	\$ 15.00
			\$ 231.00

**Your PROFIT Per Case Is \$113 - That's 50% PROFIT!**

School Name/Group Name/Troop or Pack #

Adult responsible for payment (print name)

Contact phone number

Email address

Address (No PO Boxes)

City

State

Zip Code

How did you hear about Country Meats?

Signature of adult responsible for payment

P.O. #

Date to Receive Order

Check box if you'd like free display boxes and posters with your order

	# of Bags	# of Cases
Sweet BBQ		
Sweet Annie Brown		
Bold Teriyaki		
Ghost Fire		
Hot Cajun		
Sweet Maple Bacon		
Original Smoked Hickory		
Country Delight		
Pepperoni		
Old #9		
Hot BBQ		
Chili Cheese		
Sweet Fire		
Pickle Stick		
Mango Habanero		

**Total # of Cases**

**COUNTRYMEATS.COM**

5750 SW 1st Lane | Ocala, FL 34474  
 (p) 1-800-277-8989 (f) 1-352-237-5620  
 customerservice@countrymeats.com

Scan Me for ONLINE Order Form





5750 SW 1st Lane  
Ocala, FL 34474  
1(800) 277-8989

# Invoice for FREE Sample

Contact Us  
(352) 237-5232  
Fax (352) 237-5620  
(800) 277-8989  
info@CountryMeats.com

Date	Invoice #
3/17/23	379679
Total: FREE Sample	

**Bill To**

Heineman Middle School  
Silvana Cantagallo  
725 Dr. John Burkey Drive  
Algonquin, IL 60102

**Ship To**

Silvana Cantagallo  
725 Dr. John Burkey Drive  
Algonquin, IL 60102

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project	
	Net 30	JAG	3/17/23	UPS		Fundraising	
Quantity	Item Code	Description			U/M	Price Each	Amount
1	A300 - Sample Pack	A Free Sample Pack!				0.00	0.00

Use Your unique User Name and Password at CountryMeats.com/Login . Here you will be able to see all of your: Orders, Payments, If it was Shipped, Tracking and More!

Monday-Friday 8:00 am to 4:00 pm EST | customerservice@countrymeats.com | Live Chat | My Account | Logout | Facebook | Twitter | YouTube | Instagram

**SIGN UP TO FUNDRAISE ANYWHERE WITH CONTACTLESS FUNDRAISING**

**VIEW ALL OF YOUR ORDERS**

**PAY INSTANTLY BY CREDIT CARD**

## MY ACCOUNT

MY ORDERS | MY CONTACTLESS FUNDRAISING | MY PROFILE

WELCOME, **Amelia**

Congratulations! You have already sold 462 yummy smores packs! That's 3 cases!

**Order #340138 on February 09, 2022**

PO #	No. of Cases	Total Price	Paid?
Sample		FREE!	N/A

PAY NOW VIEW/PRINT >

**Order #312137 on June 09, 2021**

PO #	No. of Cases	Total Price	Paid?
1		\$89.00	No

PAY NOW VIEW/PRINT > TRACK >

**ORDER NOW**

**LIVE CHAT WITH US**

**CHANGE YOUR PASSWORD AND VIEW OTHER PERSONAL INFO**

**ORDER DETAILS**

**TRACK YOUR ORDER**

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← Prev Next →



# Huntley Community School District 158

650 Dr. John Burkey Drive  
Algonquin, Illinois 60102

(847) 659-6158 • www.huntley158.org

DATE: May 4, 2023  
 TO: Building and Grounds Committee  
 FROM: Doug Renkosik, Director of Operations and Maintenance  
 RE: O & M Updates (R)  
 Building and Grounds Committee  
 Committee of the Whole, May 4, 2023

**Below is a recap of activities in the O&M Department that have taken place since the April 20, 2023, BOE meeting and highlights of upcoming events.**

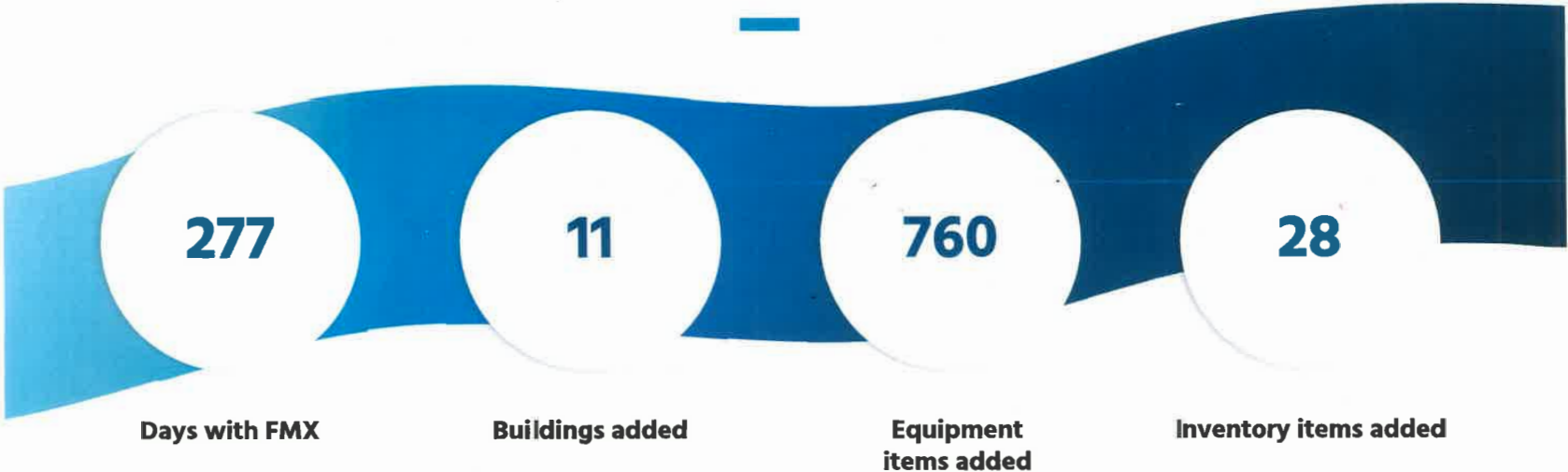
1. Continued coordination towards completion and closeout of the following capital projects:
  - a. Roof System Replacement Phase 4 at Huntley High School.
2. Coordinated design development for the following projects:
  - a. Curtain wall restoration and unit ventilator ductwork modifications at Huntley High School's two-story, 1996 section – *Specifications were released on March 23, 2023. Bids were opened on April 24, 2023.*
  - b. Huntley High School Foods Lab configuration and casework – *Bids were opened on March 30, 2023. Presentation to the Board is planned for April 6, 2023 COW meeting.*
3. Coordinated construction of the following capital improvement projects:
  - a. Guaranteed Energy savings contract RFP 2022-32 with Veregy to install the electrical distribution system and solar power array to support District 158's EV bus fleet initiative – *Existing electric service transformer at the Administration Transportation Center has been upgraded from a 350 kVA to a 1,000 kVa transformer over spring break. Notices have been posted and mailed to residents in the area adjacent to the new 195 kVA solar arrays installation and a Public Hearing at the Algonquin Village Hall occurred on April 10<sup>th</sup>. The Village of Algonquin Committee of the Whole voted to move the project forward to the May 2<sup>nd</sup> Board meeting for a full vote.*
  - b. Guaranteed Energy Savings Contract RFP 2022-32A DX cooling system replacements *DX Heat Pump inverters are in stock at the supplier's facility in preparation for the installation over the summer of 2023.*
  - c. Roof System Replacement Phase 5 at Huntley High School
  - d. Track Resurfacing at Heineman Middle School
  - e. Preheat system installation for Boiler Makeup Air serving Heineman boiler room *Roof curbs installation has commenced over spring break*
  - f. Asphalt Sealcoat newer pavement at Marlowe Middle School
  - g. Backstop netting system installation at Huntley High School's varsity baseball and softball diamonds – *the project is 95% complete at this time.*
  - h. Pavement Improvements in the D158 Transportation Center Bus lot

- i. Pavement Improvements at Reed Road Campus including connecting drive between Martin and Marlowe and Martin bus lot and receiving area
  - j. Community Solar installation at Reed Road Campus -. *Notices have been posted and mailed to residents in the area adjacent to the new 2.75 MW solar arrays installation and a Public Hearing was conducted at the Lake in The Hills Committee of the Whole meeting. The full Board voted to approve the installation at the April 27<sup>th</sup> Board meeting.*
4. Planning for GSF start-up of the new Custodial Services contract has started with an employee job fair on March 27th.

**ATTACHMENTS**

FMX Huntley business review

DR/jk

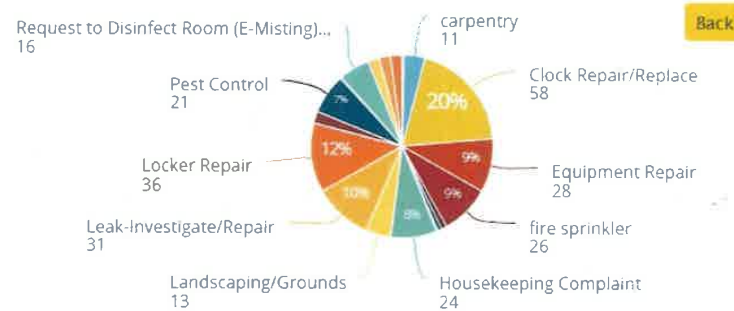
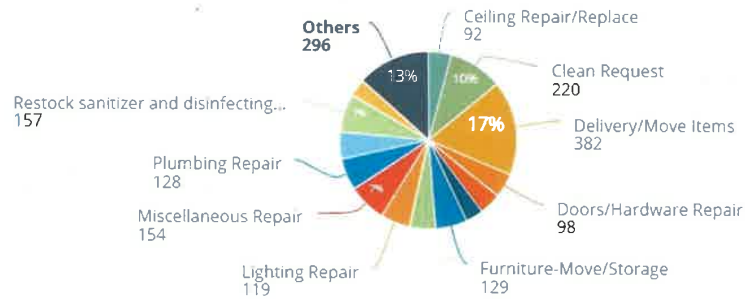
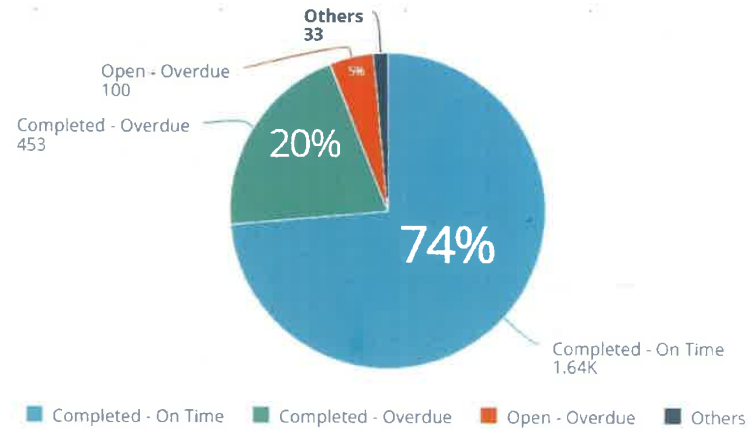


**MAINTENANCE REQUESTS-2023**

# Measuring Success

**Total Requests Created 2,221**

**Total Requests Completed 2,088**

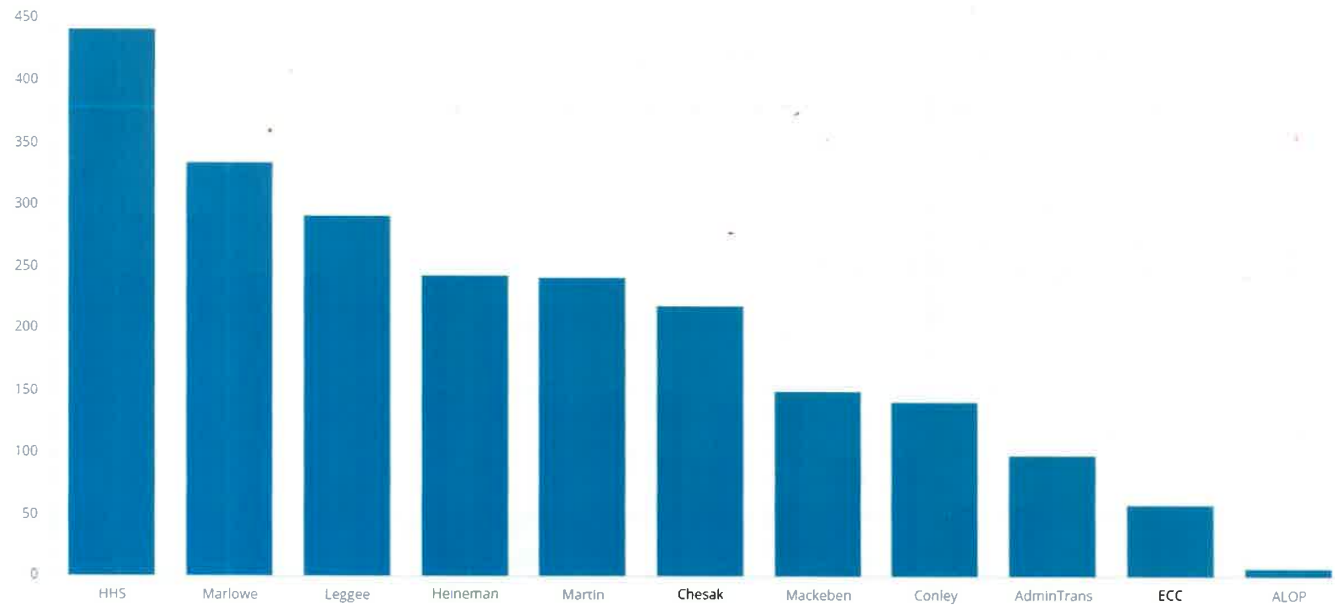


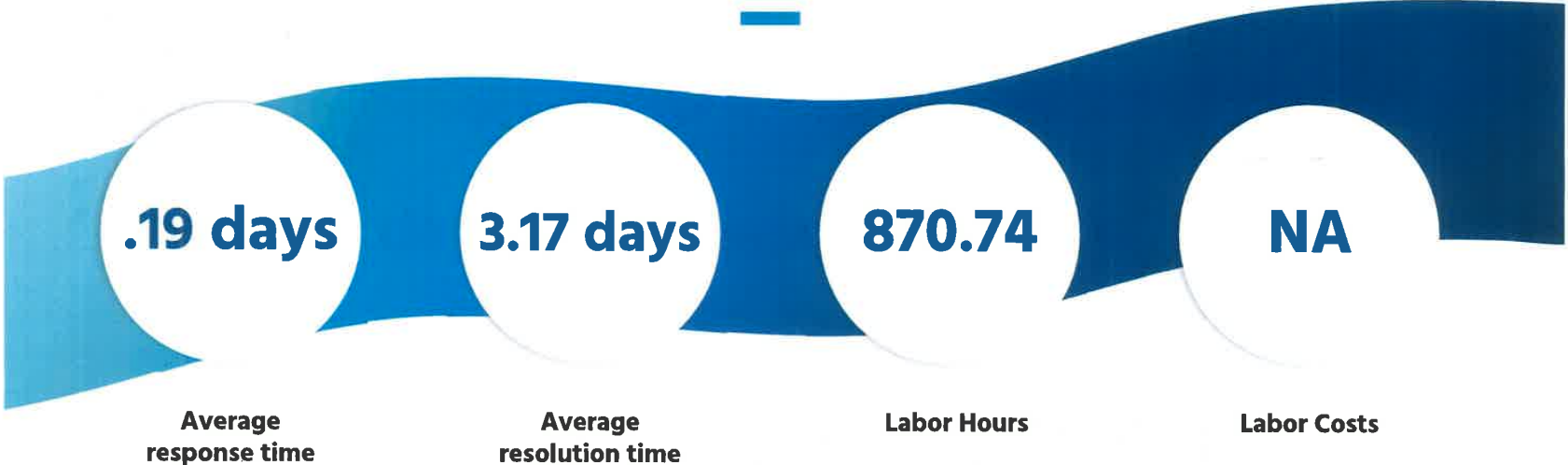
[Back](#)

### MAINTENANCE REQUESTS BY BUILDING

# Measuring Success

Requests by Building

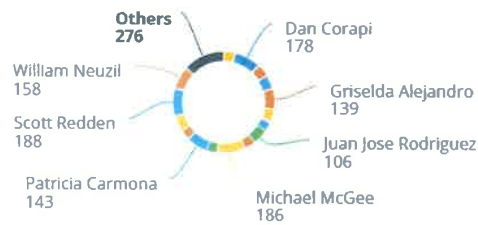




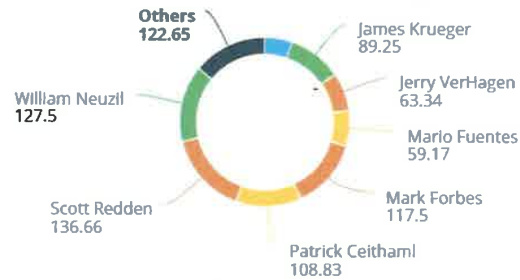
## MAINTENANCE REQUESTS BY TEAM PERFORMANCE

# Measuring Success

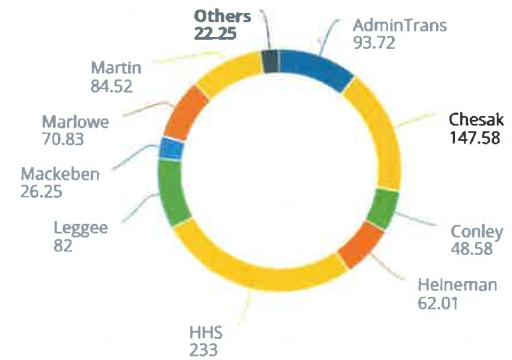
Resolutions by User



Labor Hours by User



Labor Hours by Building

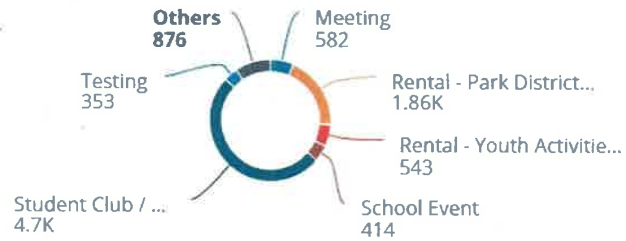


## SCHEDULE REQUESTS

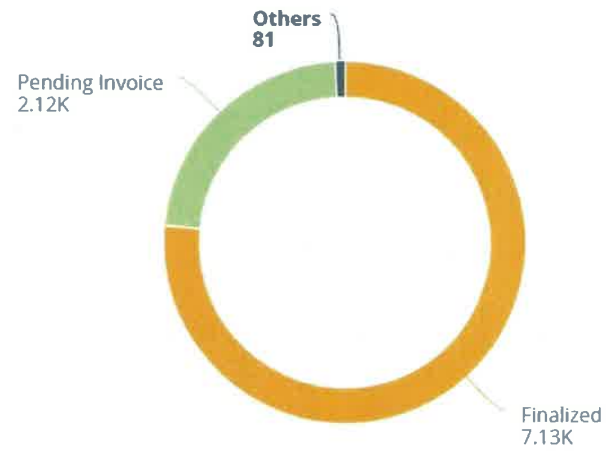
# Measuring Success

Total requests created: 9.33 k

Requests by Type



Requests by Current Status

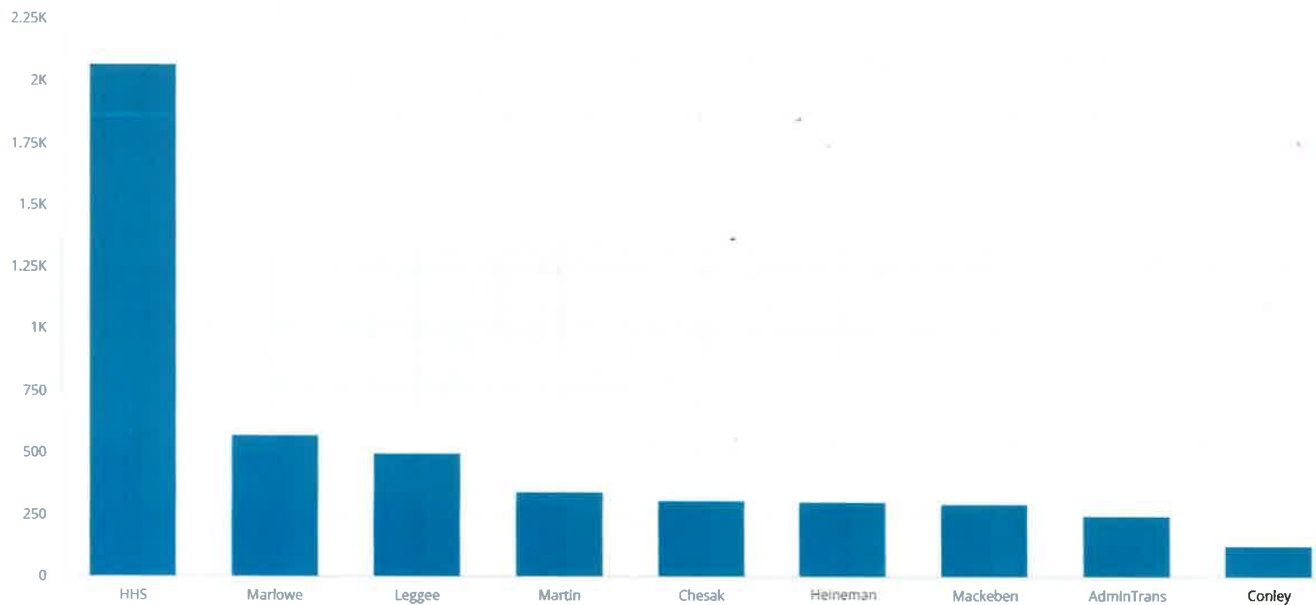


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### SCHEDULE REQUESTS BY BUILDING

# Measuring Success

Requests by Building





# Huntley Community School District 158

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650 Dr. John Burkey Drive  
Algonquin, Illinois 60102  
(847) 659-6158 • [www.huntley158.org](http://www.huntley158.org)

DATE: May 4, 2023  
TO: Building and Grounds Committee  
FROM: Doug Renkosik, Director of Operations and Maintenance  
RE: Change Order No. 1 to Roof System Replacement Bid # 2022-68 (A)  
Building and Grounds Committee  
Committee of the Whole, May 4, 2023  
Action Item

---

## Background:

At the August 4, 2021, Building and Grounds Committee meeting of the Board of Education, the Board of Education reviewed the FY22 Life Cycle report and Deferred Maintenance project list. Included in that list was the Phase 3 replacement of a portion of the flat, ballasted EPDM roof system at Huntley High School.

Bid Specifications for these projects were published on October 19, 2021.

Bids were opened for this project on November 17, 2021.

The Board of Education approved the award of the bid to Anthony Roofing, A Tecta America Company at their December 16, 2021 Regular Meeting.

As of the writing of this memo, the following warranted additional scope of work items were discovered during construction:

- Wet insulation was discovered in several areas of the roof systems which were replaced after inventoried by a D158 representative and an Anthony Roofing to assure the systems were promptly made weathertight.

In addition, the District is owed a credit for the background checks which the contractor's staff completed at the District 158 Office.

Attached is a proposed change order and breakdown sheet which summarized these expenses and the related change to the contract value.

## Recommendation:

The Administration recommend the Board of Education approve Change Order No. 1 to Anthony Roofing, A Tecta America Company, in the amount of \$10,570.30 as attached at the May 18, 2023 Board Meeting.

DR/jk

**CHANGE ORDER**

Owner ( )  
Contractor ( )

**PROJECT:** Roof Replacement and Restoration Bid # 2022-68 **CHANGE ORDER NUMBER:** 1  
Huntley High School

**DATE:** 5-18-23

**CONTRACT DATE:** 1-21-21

**TO:** Anthony Roofing, A Tecta America Company  
2555 White Oak Circle  
Aurora, IL 60502

The Contract is changed as follows: See attached spreadsheet for details

Total Additional Cost to the Contract Amount this Change Order Add \$10,570.30

Not valid until signed by the Owner and Contractor.

The original Contract Sum was .....	\$579,125.00
Net change by previously authorized Change Orders .....	\$ 0.00
The Contract Sum prior to this Change Order was.....	\$579,125.00
The Contract Sum will be increased by this Change Order in the amount of .....	\$ 10,570.30
The new Contract Sum including this Change Order will be .....	\$989,695.30

The Date of Substantial Completion as of the date of this Change Order therefore is unchanged.

NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which has been authorized by Construction Change Directive.

Anthony Roofing, A Tecta America Company

**CONTRACTOR**

2555 White Oak Circle

Aurora, IL 60502

**ADDRESS**

BY

  
**SIGNATURE**

BY

Tony Clauson  
**PRINT**

BY

President  
**TITLE**

DATE

4/27/23

Huntley Community School District 158

**OWNER**

650 Academic Dr.

Algonquin, IL 60102

**ADDRESS**

BY

\_\_\_\_\_  
**SIGNATURE**

BY

\_\_\_\_\_  
**PRINT**

BY

\_\_\_\_\_  
**TITLE**

DATE

\_\_\_\_\_

**Huntley High School roof restoration project**

**Anthony Roofing**

last edit 4/26/2023

Category	subtotal to date
replacement 3" insulation board	\$ -
replacement 2" insulation board	\$ -
replacement 1.5" insulation board	\$ 6,272.00
replacement tapered insulation board	\$ 480.00
other	
saddles at roof drains (3) at area M	\$ 2,500.00
restoration cost 220628 call to ACR	\$ (10,084.26)
restoration cost 220629.220705 call to ACR	\$ (34,503.68)
<b>gym floor restoration-sanding 17000 sf</b>	<b>\$ (120,350.00)</b>
background check credits	\$ (1,176.00)
<b>Total Cost tracked to date</b>	<b>\$ (156,861.94)</b>
Liberty Mutual partial pay received 1.18.23	\$ 47,082.24
Liberty Mutual partial pay received 3.???.23	\$ 120,350.00
Net balance at this time	\$ 10,570.30

Insulation Board type	unit cost \$psf
3" insulation board	\$ 8.25
2" insulation board	\$ 7.50
1.5" insulation board	\$ 7.00
tapered insul. Brd.	\$ 15.00

SUMMARY

ACR Invoice #3700 dated 7.11.22  
 ACR Invoice #3755 dated 7-27-22  
 stalker ESTIMATE received 230

24 employees \$49.00 each

date	Qty	replacement 3" insulation board	subtotal \$ at unit price - psf	Qty	replacement 2" insulation board	subtotal \$ at unit price - psf	Qty	replacement 1.5" insulation board	subtotal \$ at unit price - psf	Qty	replacement tapered insulation board	subtotal \$ at unit price - psf
6/27/2022	0	sheet 4' x 8'	\$ -	0	sheet 4' x 8'	\$ -	5	sheet 4' x 8'	\$ 1,120.00	0	sheet 4' x 4'	\$ -
6/28/2022	0	sheet 4' x 8'	\$ -	0	sheet 4' x 8'	\$ -	23	sheet 4' x 8'	\$ 5,152.00	2	sheet 4' x 4'	\$ 480.00
<b>subtotals</b>			\$ -			\$ -			\$ 6,272.00			\$ 480.00

**FIRE ALARM & SECURITY**



**RADIO MONITORING AGREEMENT**

**ONE COMPANY DOES IT ALL**

*Fire Alarm • 24-Hour Monitoring • Fire and Safety Products • Security • Engineered Fire Suppression • Sprinkler Service*

2730 Pinnacle Drive • Elgin, IL 60124 • Phone 847-695-5990 • Fax 847-695-3699 • www.foxvalleyfire.com • EOE M/F/D/V

**Bill To**  **Same**

Huntley CSD #158 \_\_\_\_\_  
 650 Dr John Burkey Drive \_\_\_\_\_  
 Accounts Payable \_\_\_\_\_  
 Algonquin, IL 60102 \_\_\_\_\_  
 Phone: \_\_\_\_\_ Cell \_\_\_\_\_  
 Contact Person: \_\_\_\_\_  
 Email: accountspayabl@district158.org  
 Email Invoices?  Yes  No

**Location Name & Address**

Huntley Consolidated School District #158 \_\_\_\_\_  
 650 Dr John Burkey Drive \_\_\_\_\_  
 Multiple Locations \_\_\_\_\_  
 Algonquin, IL 60102 \_\_\_\_\_  
 Phone: 847-659-6161 Cell \_\_\_\_\_  
 Contact Person: Doug Renkosik  
 Email: drenkosik@district158.org

**Fox Valley Fire & Safety Co., Inc.** to monitor the building fire alarm system as required by your local Fire Prevention Bureau.

Radios are the property of Fox Valley Fire & Safety.  
Associated cost is for the radio rental and monitoring.

**Radio Installation Requirements:**

1. The subscribers alarm system must be in good working order and free of any trouble conditions.
2. Two dry contact outputs. One dry contact programmed as an alarm activation. Another dry contact programmed as trouble activation. If supervisory is programmed for activation at the control unit, a third dry contact output shall be programmed for a supervisory condition.
3. If no dry contacts are available and no supervisory activation is required a reverse polarity module with filtered VDC must be supplied.
4. In the event the installer is unable to perform the installation due circumstances beyond their control and a return trip is necessary, an additional service trip charge will be invoiced at normal billable hours.

**Scheduling: Name and phone number of contact to schedule.**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Hours of Operation (M-F): \_\_\_\_\_  
 Lockbox: \_\_\_\_\_ Special Instructions: \_\_\_\_\_

A.	Fire Alarm Radio Rental and Monitoring Cost \$660.00 per year X 9	\$ <u>5,940.00 / year</u>
B.	Security Radio Monitoring Cost \$408.00 X 9	\$ <u>3,672.00 / year</u>
C.	Total Amount of Fire Alarm and Security Monitoring X 9	\$ <u>9,612.00 / year</u>
D.	Monthly Billing for Fire Alarm and Security Monitoring X 9	\$ <u>801.00 / month</u>

***Signature Indicates Acceptance of Above Information and Pricing***

**CUSTOMER APPROVAL**

**FOX VALLEY FIRE & SAFETY COMPANY**

By \_\_\_\_\_  
Authorized Agent

By \_\_\_\_\_  
Authorized Agent

Date \_\_\_\_\_ Title \_\_\_\_\_

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Date \_\_\_\_\_ Title \_\_\_\_\_



**SERVICE LOCATIONS & PARTY LIST INFORMATION**

\*FVFS to provide account number

	Name	Address	Account*
1.	Huntley High School	13719 Harmony Rd, Huntley	FV0647 / PG2794
2.	Chesak Elementary School	10910 Reed Rd, Lake in the Hills	FV0642 / PG2797
3.	Leggee Elementary School	13723 Harmony Rd, Huntley	FV0645 / PG2795
4.	Hannah Martin Elem School	10920 Reed Rd, Lake in the Hills	FV0649 / PG2796
5.	Transportation / Admin Building	650 Dr John Burkey Dr, Algonquin	FV0644 / PG2789
6.	Marion Conley Elementary School	750 Dr John Burkey Dr, Algonquin	FV0650 / PG2792
7.	Bernice Heineman Middle School	725 Dr John Burkey Dr, Algonquin	FV0646 / PG2791
8.	Marlowe Middle School	9625 Haligus Rd, Lake in the Hills	FV0648 / PG2793
9.	Mackeben Elementary School	800 Dr John Burkey Dr, Algonquin	FV0643 / PG2790
10.			
11.			
12.			
13.			
14.			
15.			

**All passwords must contain 3 - 10 characters, no spaces or symbols and is case sensitive.  
 If all passwords are left blank, the last 3 digits of the account number will be used as the passcode.**

	Contact Name / Email Address	Verbal Password (Required)	Cell Phone #	Optional Alternate #
1	Name			
	Email			
2	Name			Cell: Work: Home: Other:
	Email			
3	Name			Cell: Work: Home: Other:
	Email			
4	Name			Cell: Work: Home: Other:
	Email			
5	Name			Cell: Work: Home: Other:
	Email			

**To Cancel\* or Test an Alarm Call Emergency Central Station Monitoring:**

**855-751-4025** EM24 Main Line: 773-725-4000

You must give account # and passcode when calling in or to cancel a false alarm.

\*If your call to cancel is made after authorities are dispatched your local authorities may charge an emergency fee.

**Please make sure all property managers/maintenance or staff listed on the call list knows the monitoring center's phone#, account#, and passcode. Others that may need to know this information include: Vendors performing work in the building that have the potential of creating dust/smoke/paint fumes or other conditions that may trigger the fire alarm system into alarm. Anyone performing a routine test or fire drill.**

Fox Valley offers alarm system service, repair and inspection of your alarm equipment.

Call **847-695-5990** Fox Valley Fire & Safety

This number is 24 hours; Specify if you require emergency service.

Signature of Authorized Agent

Printed Name and Title

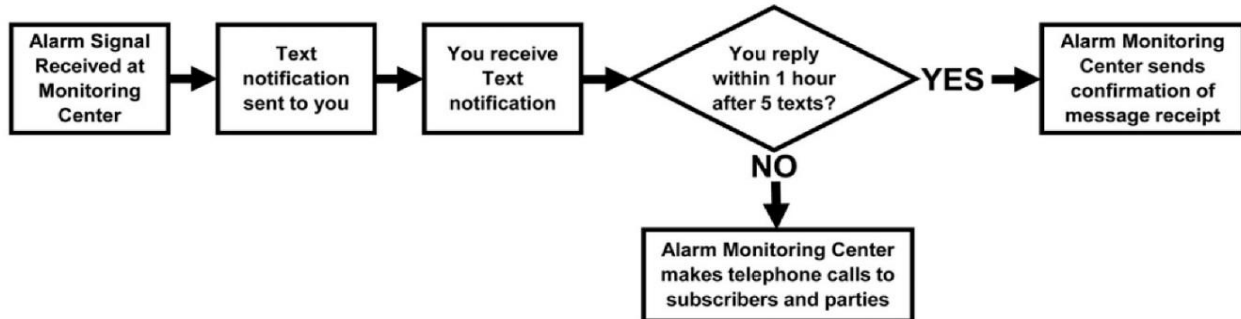
Date

**By Signing Above, All Non-Critical Signals From Your System Will Be Sent Via Text Message To Your Party List Members.**

See Guide on next page for details

## How 2-Way Text Notification Works

After a non-critical signal is received by the Alarm Monitoring Center, you will be notified via text up to five times in the first hour or until you or another subscriber acknowledges receipt of the notification. After the five text notifications, if no acknowledgement is received, the Alarm Monitoring Center will revert to notifying you and your parties via telephone. For delayed notification alarms, you will only be texted between 7:00 a.m. and 10:00 p.m. local time. To avoid phone calls, simply reply with a "YES" message.



### Instructions

1. Save 773-725-4000 into your mobile phone contacts to avoid texts being blocked by phone carriers.
2. Alarm Monitoring Center sends 5 texts within 1st 60 minutes of non-critical alarm. When you receive text notification, reply YES to avoid further text notifications or phone calls.
3. Texts will be sent in the following manner:
  - 00:00 (time of signal)
  - 00:05 minutes after signal
  - 00:20 minutes after signal
  - 00:45 minutes after signal
  - 01:00 hour after signal
4. After the fifth and final text, Alarm Monitoring Center will wait 15 additional minutes before commencing regular phone contact procedures.
5. Alarm Monitoring Center will log your text acknowledgement as "REACHED SMS ACK RECEIVED."
6. Alarm Monitoring Center will **not** send text notifications while your account is on **Test** or **Disregard**.

### Current alarm notifications included in 2-way text notification:

- LOW BATTERY
- COMMUNICATION FAILURE (delayed notification only)
- COMMUNICATION LINE 1 FAILED (delayed notification only)
- COMMUNICATION LINE 2 FAILED (delayed notification only)
- ~~SUPERVISORY ALARM (delayed notification only)~~
- POWER FAILURE (delayed notification only)
- TROUBLE ALARM (delayed notification only)
- ABNORMAL AUTOTEST
- NO AUTOTEST RECEIVED
- NO MONTHLY SIGNAL RECEIVED
- NO WEEKLY SIGNAL RECEIVED

The Alarm Monitoring Center will **never send you marketing or sales texts**. By updating the call list, you are permitting the Alarm Monitoring Center to send you non-marketing texts in compliance with the Telephone Consumer Protection Act.

- You may **pause** 2-way text notification at any time by sending a "Pause" message to 773-725-4000.
- You may **cancel** this service by sending a "Cancel" message to 773-725-4000.
- You may **re-enroll** by sending "Enroll" or "Re-enroll" to 773-725-4000.

**SUBSCRIBER SALES, SERVICE, AND MONITORING AGREEMENT (“Agreement”)**  
**TERMS AND CONDITIONS:**

The parties agree to the additional terms and conditions below:

**1. Monitoring Service.** Subscriber, at the location indicated on Page 1 of this Agreement (the “premises”), has contracted with Fox Valley Fire and Safety, (“FVF”) for some or all of the following: System Specifications, System Installation, System Service and Monitoring Alarm Signals sent from the Subscriber’s premises via communications media including, but not limited to, telephone lines, cellular devices, satellite technology, Internet, and/or radio telemetry and received by means of an alarm system or monitoring system (collectively hereinafter “System”) and to respond thereto by notifying the party (or parties) identified by the Subscriber. The parties agree that once FVF installs a properly operating system, FVF is NOT responsible and the Subscriber assumes full responsibility for all communications media used to transmit signals to the monitoring facility, subject to FVF replacing the same if FVF becomes aware the system is defective. Upon receipt of a signal from the System, FVF shall undertake commercially reasonable efforts to notify via telephone, text, and/or email, the party (or parties) that has been identified by Subscriber as the proper party to notify under the circumstances encountered.

**2. Waiver of Warranty: Exculpatory Clause.** Subscriber understands that FVF offers several levels of protection services and that the level described on Page 1 of this Agreement has been chosen by Subscriber after considering and balancing various levels of protection afforded and their related costs. Subscriber understands and agrees that: **FVF IS NOT AN INSURER**, and Subscriber is responsible for obtaining its own insurance policies covering real or personal property loss or damage and personal injury, including death. The payments hereunder are based solely on the value of the services as described herein and on Page 1 of this Agreement, and are unrelated to the value of any of Subscriber’s property, or the property of others located at Subscriber’s location, the value of which is known only by Subscriber. FVF is not liable for losses caused by the malfunction or non-function of the System or equipment or the monitoring, signal handling or dispatching services, except to the extent of its own negligence. SUBSCRIBER is aware that circumstances where service may not work include but are not limited to a proper surge suppression system or wireless backup system not being employed. **FVF MAKES NO GUARANTEE OR WARRANTY, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, THAT THE SERVICES SUPPLIED WILL AVERT OR PREVENT OCCURRENCES, OR THE CONSEQUENCES THEREFROM, WHICH THE SERVICES ARE DESIGNED TO DETECT, OR THAT THE EQUIPMENT SUPPLIED, OR ANY HARDWARE, SOFTWARE OR NETWORKS USED IN CONNECTION WITH THE SYSTEM SHALL CORRECTLY HANDLE THE PROCESSING OF ALARM SIGNALS, PROVIDED THAT FVF WILL INSTALL THE SYSTEM IN A WORKMANLIKE MANNER USING PERSONNEL FAMILIAR WITH THE SYSTEM.**

**3. Third Party Indemnification.** Since the parties agree that Subscriber retains the sole responsibility for protecting and insuring against losses to its own property and the property of others located on its premises and for the life and safety of all persons on its premises, Subscriber agrees to indemnify, defend and hold harmless FVF, its officers, employees, agents, subcontractors, suppliers, or representatives from and against all claims, lawsuits, and losses, including attorneys’ fees, by persons not a party to this Agreement, arising out of, or related to, the operation of the alarm system and/or monitoring system, whether due to malfunctioning or non-functioning of the System to the extent attributable to FVF’s negligence.

**4. Limitation of Liability: Liquidated Damages.** Subscriber acknowledges that it is impractical and extremely difficult to calculate actual damages, if any, which may proximately result from failure on the part of FVF to perform any of its obligations or responsibilities herein, including, but not limited to its specifications, installation, service, and/or monitoring service, the failure of the System to operate properly, by active or passive negligence, or by failure to perform any of the obligations herein, because of among other things: (a) the uncertain amount or value of Subscriber’s property or the property of others kept at the monitored location which may be lost, destroyed, damaged or otherwise affected by occurrences which the System and/or services are designed to detect; (b) the uncertainty of the response time of any individual or entity should any of these parties be dispatched as a result of a signal being received or an audible device sounding; (c) The inability to ascertain what portion, if any, of any loss would be proximately caused by FVF’s failure to perform or by its Systems’ failure to operate; or (d) the uncertain nature of occurrences which might cause injury or death to subscriber or any other person. **THEREFORE, SUBSCRIBER ACKNOWLEDGES AND AGREES THAT IF FVF IS FOUND LIABLE FOR ANY LOSS ARISING OUT OF, OR RELATED TO, THIS AGREEMENT, IN A COURT OF COMPETENT JURISDICTION, IRRESPECTIVE OF CAUSE, INCLUDING, BUT NOT LIMITED TO, WHETHER THE LOSS OR LIABILITY IS CAUSED BY FVF’S OWN NEGLIGENCE, FVF’S LIABILITY SHALL BE LIMITED TO AN AMOUNT EQUAL TO FVF’S INSURANCE COVERAGE APPLICABLE TO SUCH CLAIM.**

This sum shall be paid and received as either (1) liquidated damages and not as a penalty, or (2) as a limitation of liability approved and agreed upon by the parties. The payment of this amount shall be FVF’s sole and exclusive liability. Under no circumstances shall FVF be liable to Subscriber for consequential damages of any nature in excess of such amount, including, without limitation, to real or personal property, loss of property or revenue, cost of capital, costs of purchased or replaced goods, other economic loss or damages for personal injury or damages however occasioned, and whether alleged as caused by the installation, repair, design, sale, lease or failure of the monitoring equipment or service or the performance or nonperformance of obligations and responsibilities under this Agreement or breach of warranty or negligence, active, passive, joint, several or otherwise, strict liability, tort, or otherwise by FVF, its officers, employees, agents, subcontractors, suppliers, or representatives. Subscriber agrees to obtain insurance coverage adequate to protect Subscriber’s interest in light of the limitation of liability stated in this Agreement. If subscriber wishes FVF to increase the amount of the above limitation of liability or liquidated damages, Subscriber may inquire about obtaining an increase to this amount in exchange for the payment of an additional monthly charge, but such additional monthly charge shall not be construed as the responsibility of FVF to obtain and maintain insurance. The terms of this Section 4, Limitation of Liability: Liquidated Damages, shall survive the termination or expiration of this Agreement. FVF assumes no responsibility for any loss in excess of the liquidated damages allowed by this Section.

**5. Subscriber's Duties.** In addition to Subscriber's duty to indemnify, defend, and hold FVF, its officers, employees, agents, subcontractors, suppliers, or representatives harmless as provided above, Subscriber shall: (a) cooperate with FVF in the installation, operation, and maintenance of the System and agrees to follow all instructions and procedures which may be prescribed for the operation of the System, the rendering of services and the provision of monitoring for the premises; and (b) pay all charges made by any telephone company or other utility or communications organization for installation, leasing, and service charges of telephone lines or other communications technologies connecting Subscriber's premises to FVF. Subscriber acknowledges that notification signals from Subscriber's premises to FVF are transmitted over Subscriber's communications service and that in the event the communications service is out of order, disconnected, powered down, interfered with by Subscriber, or otherwise interrupted, signals from Subscriber's system will not be received by FVF during any such interruption and will not be known to FVF. Subscriber agrees that in the event the equipment or system continuously transmits signals reasonably determined by FVF to be false and/or excessive in number, Subscriber shall be subject to the additional costs and fees incurred by FVF in receiving and/or responding to the excessive signals.

**6. Taxes, Fees, Fines, Licenses and Permits.** (a) Subscriber agrees to pay all sales tax, use tax, property tax, utility tax, and other taxes required in connection with the equipment and services listed, including telephone company line charges or other communications technologies, if any. FVF shall have the right, at any time, to pass along to Subscriber any increases in the monthly charges which hereafter may be imposed on FVF by utility or government agencies relating to the service(s) provided under the terms of this Agreement, and Subscriber hereby agrees to pay the same. (b) Subscriber agrees to assume all responsibility for any false notifications or signals given by the System. Subscriber will indemnify, pay and defend FVF and its authorized contractors and subcontractors and hold each of them harmless from and against any responsibility or liability for payment of associated fines, penalties or other costs. (c) Subscriber shall comply with all laws and regulations relating to the equipment and its use and shall promptly pay when due all sales, use, property, excise and other taxes and all license and registration fees now or hereafter imposed by any government body or agency upon the equipment or its use. If Subscriber fails to maintain any required licenses or permits, FVF shall not be responsible for performing the services and may terminate the services with written notice to Subscriber.

**7. Payments/Increase in Service Charges.** Payment is required at the time services are rendered. The only exception to this rule is that a Subscriber may apply for a line of credit by completing and submitting a credit application to FVF. If a line of credit is approved by FVF, Subscriber shall be provided set terms in regards to establishing such a credit line. Whether a credit line is established or not, any payment which is more than forty five (45) days late shall be assessed a service fee of 1.5% per month (18% or maximum amount permissible by law annually whichever is less) on the total balance due and owing and said service fees will continue to be assessed to the entire account balance until such time as payment in full is made. The minimum charge that will be assessed to any late payments shall \$1.50. Accounts more than thirty (30) days delinquent are subject to a \$25.00 late fee and all credit privileges previously agreed to shall be suspended without notice. Any and all costs incurred by FVF in enforcing its rights under the terms of this Agreement shall be paid by Subscriber upon demand, including but not limited to attorney's fees, court costs, and expenses. FVF shall have the right to increase the Service Charges provided for in this Agreement by giving Subscriber thirty (30) days written notice in advance of the effective date of such increase. Charges for time and materials services are based upon FVF's service rates in effect at the time of the service, and are subject to change without notice. Notwithstanding the foregoing, the parties hereto shall comply with the requirements of the Illinois Local Government Prompt Payment Act as applicable

**8. Authorized Personnel & Emergency Information.** Subscriber agrees to furnish a written list of the names and telephone numbers of all persons to be notified in the event of a notification signal. Subscriber agrees to provide all changes, revisions and modifications to the above to FVF in writing in a timely manner.

**9. Assignees and/or Subcontractors of FVF.** FVF shall have the right to assign this Agreement in whole or in part to any other person, firm, or corporation and shall have the further right to subcontract any surveillance, monitoring, maintenance, emergency response, or other services which it may be required to perform hereunder. Subscriber acknowledges that this Agreement, and particularly those paragraphs relating to FVF's maximum liability and third party indemnification, shall inure to the benefit of and are applicable to any assignees and/or subcontractors of FVF, and that they bind Subscriber with respect to said assignees and/or subcontractors with the same force and effect as they bind Subscriber to FVF.

**10. Assignment by Subscriber.** Subscriber acknowledges that the sale or transfer of Subscriber's premises shall not relieve Subscriber of duties and obligations under this Agreement unless FVF agrees in writing to the transfer of the Agreement.

**11. Delay or Interruptions.** FVF assumes no liability for delay in the installations of the System or for interruption of monitoring services due to strikes, riots, floods, storms, earthquakes, fire, power failures, insurrections, interruption of availability of telephone cable, cellular, satellite, or radio service or any communications service through any other medium, malfunction or unavailability of the system related to data handling problems, delay of response time, acts of terrorism, acts of war whether through direct or indirect actions, irrespective of cause, acts of God, or for any other cause beyond the control of FVF, and will not be required to provide monitoring services to Subscriber while interruption of service due to any such cause may continue. FVF assumes no liability for delay of installation or services due to non-cooperation of the Subscriber or his agents in providing access to that area of installation or service on any device or devices of the Subscriber or of others to which FVF's equipment is attached. FVF shall not be obligated to perform any monitoring service hereunder during any time when the communications equipment and/or service shall not be working.

**12. Outside Charges.** Subscriber understands and accepts that FVF specifically denies any responsibility for charges associated with the notification or dispatching of anyone, including, but not limited to any government personnel or agencies, and if there are any charges incurred as a result of said notification or dispatch, said charges shall be the responsibility of Subscriber, whether requested or not and whether such entities were correctly or incorrectly notified by FVF, its agents, or subcontractors.

**13. Term/Cancellation.** The initial term of this Agreement shall be for a period of five(5) years ("Primary Term"), except where noted. In the event of early termination or cancellation by the Subscriber, the Subscriber will be liable for full payment

service charges and fees due for the remainder of the term. This Agreement may be cancelled by FVF or Subscriber at any time, upon a ten (10) day written notice, if false notifications and/or "runaway" signals of any category continue to occur, or if Subscriber fails to timely pay all amounts due and payable under this Agreement, or by Subscriber upon a ten (10) day written notice of FVF breach of this Agreement which remains uncured. Notwithstanding the foregoing, termination of this agreement shall comply with ordinances applicable to subscriber.

**14. Default/Termination.** In the event Subscriber fails to pay any amount due under this Agreement, Subscriber abuses the equipment or the use of the monitoring facility, Subscriber fails to comply with any of the terms and conditions hereof, Subscriber makes an assignment for the benefit of creditors, an order for relief is entered against Subscriber under any chapter of the National Bankruptcy Code, as amended, a receiver or trustee is appointed for all, or substantially all, the assets of Subscriber, or there is a dissolution or termination of existence of Subscriber, or if Subscriber is in default under this Agreement and such default continues for forty five (45) days after FVF gives Subscriber written notice of such default, in addition to any other remedies provided by law, FVF may pursue any one or more of the following remedies, which are cumulative and nonexclusive: (a) Terminate all services subscribed for hereunder by giving forty five (45) days written notice to Subscriber, without terminating this Agreement, and recover all amounts due to FVF; (b) Take possession of all FVF owned equipment wherever situated and for such purpose enter upon Subscriber's property without liability for so doing; (c) By notice to Subscriber, declare immediately due and payable all moneys to be paid by Subscriber during the Primary Term or, if the Primary Term has then expired, declare immediately due and payable all moneys to be paid during any Renewal Term then in effect, and Subscriber shall in any event remain fully liable for reasonable damages as provided by law and for all costs and expenses incurred by FVF on account of such default including all court costs and reasonable attorneys' fees. The waiver by FVF of a breach of any obligation of Subscriber shall not be deemed a waiver of such obligation or any subsequent breach of the same or any other obligation. The subsequent acceptance of payment hereunder by FVF shall not be deemed a waiver of any prior existing breach, regardless of FVF's knowledge of such prior existing breach at the time of acceptance of such payments.

**15. Conflict of Terms.** Should there arise a conflict of terms or conditions between this Agreement and a purchase order it is agreed that this Agreement shall be supreme and binding.

**16. One Year Limitation on Actions.** The parties agree that no suit or cause of action shall be brought against FVF more than one (1) year after the accrual of the cause of action therefore.

**17. Waiver of Subrogation.** Subscriber does hereby for itself and all other parties claiming under it, release and discharge FVF, its officers, employees, agents, subcontractors, suppliers, or representatives from and against all hazards covered by Subscriber's insurance, it being expressly agreed and understood that no insurance company or insurer will have any right of subrogation against FVF, its officers, employees, agents, subcontractors, suppliers, or representatives.

**18. Entire Agreement; Modification; Waiver.** This writing is intended by the parties as a final expression of their Agreement and as a complete and exclusive statement of the terms thereof. This Agreement supersedes all prior representations, understandings or agreements of the parties, written or oral, and shall constitute the sole terms and conditions of sale for all equipment and services. This Agreement can be modified only in writing, signed by the parties or their duly authorized representatives. No waiver of a breach of any term or condition of this Agreement shall be construed to be a waiver of any succeeding breach.

**19. Choice of Law; Venue.** The laws of State of Illinois shall govern the validity, enforceability and interpretation of the Agreement. It is agreed that any suit or action initiated as a result of this Agreement or in any way arising out of this Agreement or the Monitoring Services to be provided under this Agreement shall be brought in a court of competent jurisdiction within the State of Illinois. Subscriber and FVF irrevocably agree to waive their individual rights to a jury trial.

**20. Severability.** If any provision of this Agreement shall be held by a court of competent jurisdiction to be contrary to law, such provision shall be changed and interpreted so as to best accomplish the objectives of the original provision allowed by law and the remaining provisions of this Agreement shall remain in full force and effect.

**21. Representation and Warranty.** By signing this Agreement, Subscriber represents and warrants that he or she is above the age of eighteen and has the necessary capacity and authority to enter into this Agreement on behalf of the Subscriber, or for any other individual(s) or organization(s) that the signatory may legally bind to this Agreement.

**Subscriber Approval**

[Redacted Signature]

Authorized Agent

[Redacted Name]

Printed Name

[Redacted Title]

Title

[Redacted Date]

Date

**Fox Valley Fire & Safety**

[Redacted Signature]

Authorized Agent

[Redacted Name]

Printed Name

[Redacted Title]

Title

[Redacted Date]

Date



## Huntley Community School District 158

650 Dr. John Burkey Drive  
Algonquin, Illinois 60102  
(847) 659-6158 • [www.huntley158.org](http://www.huntley158.org)

DATE: May 4, 2023

TO: Building and Grounds Committee and Administration

FROM: Doug Renkosik, Director of Operations & Maintenance

RE: Alarm Monitoring Services Contract **(A)**  
Building and Grounds Committee  
Committee of the Whole, May 4, 202  
Action item

---

**Background:**

At the April 19, 2018, Board Meeting, the Board of Education approved a five-year contract for alarm monitoring services for its' intrusion control and fire alarm systems with Fox Valley Fire at an annual cost of \$9612.00.

That contract expires on May 6, 2023.

The existing monitoring services include wireless communication for the fire alarm only.

The Administration engaged Fox Valley Fire in consideration of a new contract that provides similar services that included wireless communication for the intrusion control systems as well. The Administration realized a potential savings of \$2,160 per year in telephone service charges by termination of the related phone line services.

Attached is Fox Valley Fire's proposal for a five-year contract for upgrading the burglar alarm to wireless communication and monitoring services for a five-year term.

**Recommendation:**

The Administration requests that the Building Committee recommend that the Board of Education award the contract to Fox Valley Fire at an annual cost of \$9,612.00 at the May 18, 2023, Regular Board Meeting.

DR/jk

# FIRE ALARM & SECURITY



# RADIO MONITORING AGREEMENT

**ONE COMPANY DOES IT ALL**

*Fire Alarm • 24-Hour Monitoring • Fire and Safety Products • Security • Engineered Fire Suppression • Sprinkler Service*

2730 Pinnacle Drive • Elgin, IL 60124 • Phone 847-695-5990 • Fax 847-695-3699 • www.foxvalleyfire.com • EOE M/F/D/V

**Bill To**  **Same**

Huntley CSD #158  
 650 Dr John Burkey Drive  
 Accounts Payable  
 Algonquin, IL 60102  
 Phone: \_\_\_\_\_ Cell \_\_\_\_\_  
 Contact Person: \_\_\_\_\_  
 Email: accountspayablr@district158.org  
 Email Invoices?  Yes  No

**Location Name & Address**

Huntley Consolidated School District #158  
 650 Dr John Burkey Drive  
 Multiple Locations  
 Algonquin, IL 60102  
 Phone: 847-659-6161 Cell \_\_\_\_\_  
 Contact Person: Doug Renkosik  
 Email: drenkosik@district158.org

**Fox Valley Fire & Safety Co., Inc.** to monitor the building fire alarm system as required by your local Fire Prevention Bureau.

Radios are the property of Fox Valley Fire & Safety.  
Associated cost is for the radio rental and monitoring.

**Radio Installation Requirements:**

1. The subscribers alarm system must be in good working order and free of any trouble conditions.
2. Two dry contact outputs. One dry contact programmed as an alarm activation. Another dry contact programmed as trouble activation. If supervisory is programmed for activation at the control unit, a third dry contact output shall be programmed for a supervisory condition.
3. If no dry contacts are available an no supervisory activation is required a reverse polarity module with filtered VDC must be supplied.
4. In the event the installer is unable to perform the installation due circumstances beyond their control and a return trip is necessary, an additional service trip charge will be invoiced at normal billable hours.

**Scheduling: Name and phone number of contact to schedule.**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Hours of Operation (M-F): \_\_\_\_\_  
 Lockbox: \_\_\_\_\_ Special Instructions: \_\_\_\_\_

A. Fire Alarm Radio Rental and Monitoring Cost \$660.00 per year X 9	\$ <u>5,940.00 / year</u>
B. Security Radio Monitoring Cost \$408.00 X 9	\$ <u>3,672.00 / year</u>
C. Total Amount of Fire Alarm and Security Monitoring X 9	\$ <u>9,612.00 / year</u>
D. Monthly Billing for Fire Alarm and Security Monitoring X 9	\$ <u>801.00 / month</u>

***Signature Indicates Acceptance of Above Information and Pricing***

**CUSTOMER APPROVAL**

**FOX VALLEY FIRE & SAFETY COMPANY**

By \_\_\_\_\_  
Authorized Agent

By \_\_\_\_\_  
Authorized Agent

Date \_\_\_\_\_ Title \_\_\_\_\_

Date \_\_\_\_\_ Title \_\_\_\_\_



**SERVICE LOCATIONS & PARTY LIST INFORMATION**

\*FVFS to provide account number

	Name	Address	Account*
1.	Huntley High School	13719 Harmony Rd, Huntley	FV0647 / PG2794
2.	Chesak Elementary School	10910 Reed Rd, Lake in the Hills	FV0642 / PG2797
3.	Leggee Elementary School	13723 Harmony Rd, Huntley	FV0645 / PG2795
4.	Hannah Martin Elem School	10920 Reed Rd, Lake in the Hills	FV0649 / PG2796
5.	Transportation / Admin Building	650 Dr John Burkey Dr, Algonquin	FV0644 / PG2789
6.	Marion Conley Elementary School	750 Dr John Burkey Dr, Algonquin	FV0650 / PG2792
7.	Bernice Heineman Middle School	725 Dr John Burkey Dr, Algonquin	FV0646 / PG2791
8.	Marlowe Middle School	9625 Haligus Rd, Lake in the Hills	FV0648 / PG2793
9.	Mackeben Elementary School	800 Dr John Burkey Dr, Algonquin	FV0643 / PG2790
10.			
11.			
12.			
13.			
14.			
15.			

All passwords must contain 3 - 10 characters, no spaces or symbols and is case sensitive.  
 If all passwords are left blank, the last 3 digits of the account number will be used as the passcode.

	Contact Name / Email Address	Verbal Password (Required)	Cell Phone #	Optional Alternate #
1	Name			
	Email			Cell: Work: Home: Other:
2	Name			
	Email			Cell: Work: Home: Other:
3	Name			
	Email			Cell: Work: Home: Other:
4	Name			
	Email			Cell: Work: Home: Other:
5	Name			
	Email			Cell: Work: Home: Other:

**To Cancel\* or Test an Alarm Call Emergency Central Station Monitoring:**

**855-751-4025** EM24 Main Line: 773-725-4000

You must give account # and passcode when calling in or to cancel a false alarm.

\*If your call to cancel is made after authorities are dispatched your local authorities may charge an emergency fee.

Please make sure all property managers/maintenance or staff listed on the call list knows the monitoring center's phone#, account#, and passcode. Others that may need to know this information include: Vendors performing work in the building that have the potential of creating dust/smoke/paint fumes or other conditions that may trigger the fire alarm system into alarm. Anyone performing a routine test or fire drill.

Fox Valley offers alarm system service, repair and inspection of your alarm equipment.

Call Fox Valley Fire & Safety  
**847-695-5990**

This number is 24 hours; Specify if you require emergency service.

\_\_\_\_\_  
 Signature of Authorized Agent

\_\_\_\_\_  
 Printed Name and Title

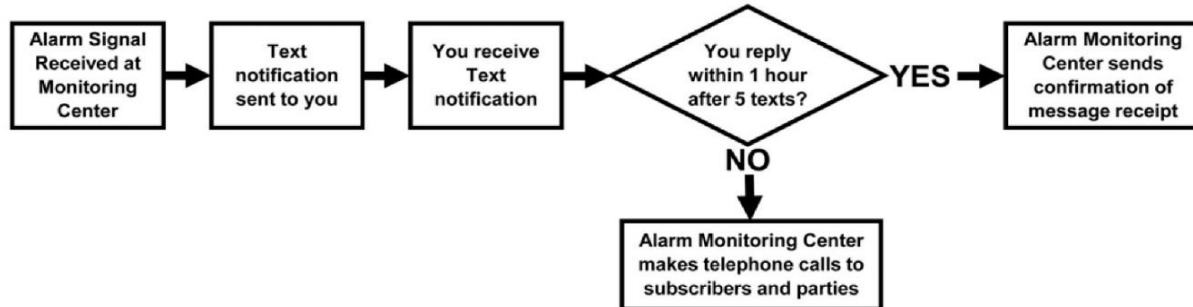
\_\_\_\_\_  
 Date

**By Signing Above, All Non-Critical Signals From Your System Will Be Sent Via Text Message To Your Party List Members.**

See Guide on next page for details

## How 2-Way Text Notification Works

After a non-critical signal is received by the Alarm Monitoring Center, you will be notified via text up to five times in the first hour or until you or another subscriber acknowledges receipt of the notification. After the five text notifications, if no acknowledgement is received, the Alarm Monitoring Center will revert to notifying you and your parties via telephone. For delayed notification alarms, you will only be texted between 7:00 a.m. and 10:00 p.m. local time. To avoid phone calls, simply reply with a "YES" message.



### Instructions

1. Save 773-725-4000 into your mobile phone contacts to avoid texts being blocked by phone carriers.
2. Alarm Monitoring Center sends 5 texts within 1st 60 minutes of non-critical alarm. When you receive text notification, reply YES to avoid further text notifications or phone calls.
3. Texts will be sent in the following manner:
  - 00:00 (time of signal)
  - 00:05 minutes after signal
  - 00:20 minutes after signal
  - 00:45 minutes after signal
  - 01:00 hour after signal
4. After the fifth and final text, Alarm Monitoring Center will wait 15 additional minutes before commencing regular phone contact procedures.
5. Alarm Monitoring Center will log your text acknowledgement as "REACHED SMS ACK RECEIVED."
6. Alarm Monitoring Center will **not** send text notifications while your account is on **Test** or **Disregard**.

### Current alarm notifications included in 2-way text notification:

- LOW BATTERY
- COMMUNICATION FAILURE (delayed notification only)
- COMMUNICATION LINE 1 FAILED (delayed notification only)
- COMMUNICATION LINE 2 FAILED (delayed notification only)
- SUPERVISORY ALARM (delayed notification only)
- POWER FAILURE (delayed notification only)
- TROUBLE ALARM (delayed notification only)
- ABNORMAL AUTOTEST
- NO AUTOTEST RECEIVED
- NO MONTHLY SIGNAL RECEIVED
- NO WEEKLY SIGNAL RECEIVED

The Alarm Monitoring Center will **never send you marketing or sales texts**. By updating the call list, you are permitting the Alarm Monitoring Center to send you non-marketing texts in compliance with the Telephone Consumer Protection Act.

- You may **pause** 2-way text notification at any time by sending a "Pause" message to 773-725-4000.
- You may **cancel** this service by sending a "Cancel" message to 773-725-4000.
- You may **re-enroll** by sending "Enroll" or "Re-enroll" to 773-725-4000.

**SUBSCRIBER SALES, SERVICE, AND MONITORING AGREEMENT ("Agreement")**  
**TERMS AND CONDITIONS:**

The parties agree to the additional terms and conditions below:

**1. Monitoring Service.** Subscriber, at the location indicated on Page 1 of this Agreement (the "premises"), has contracted with Fox Valley Fire and Safety, ("FVF") for some or all of the following: System Specifications, System Installation, System Service and Monitoring Alarm Signals sent from the Subscriber's premises via communications media including, but not limited to, telephone lines, cellular devices, satellite technology, Internet, and/or radio telemetry and received by means of an alarm system or monitoring system (collectively hereinafter "System") and to respond thereto by notifying the party (or parties) identified by the Subscriber. The parties agree that once FVF installs a properly operating system, FVF is NOT responsible and the Subscriber assumes full responsibility for all communications media used to transmit signals to the monitoring facility, subject to FVF replacing the same if FVF becomes aware the system is defective. Upon receipt of a signal from the System, FVF shall undertake commercially reasonable efforts to notify via telephone, text, and/or email, the party (or parties) that has been identified by Subscriber as the proper party to notify under the circumstances encountered.

**2. Waiver of Warranty: Exculpatory Clause.** Subscriber understands that FVF offers several levels of protection services and that the level described on Page 1 of this Agreement has been chosen by Subscriber after considering and balancing various levels of protection afforded and their related costs. Subscriber understands and agrees that: **FVF IS NOT AN INSURER**, and Subscriber is responsible for obtaining its own insurance policies covering real or personal property loss or damage and personal injury, including death. The payments hereunder are based solely on the value of the services as described herein and on Page 1 of this Agreement, and are unrelated to the value of any of Subscriber's property, or the property of others located at Subscriber's location, the value of which is known only by Subscriber. FVF is not liable for losses caused by the malfunction or non-function of the System or equipment or the monitoring, signal handling or dispatching services, except to the extent of its own negligence. SUBSCRIBER is aware that circumstances where service may not work include but are not limited to a proper surge suppression system or wireless backup system not being employed. **FVF MAKES NO GUARANTEE OR WARRANTY, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, THAT THE SERVICES SUPPLIED WILL AVERT OR PREVENT OCCURRENCES, OR THE CONSEQUENCES THEREFROM, WHICH THE SERVICES ARE DESIGNED TO DETECT, OR THAT THE EQUIPMENT SUPPLIED, OR ANY HARDWARE, SOFTWARE OR NETWORKS USED IN CONNECTION WITH THE SYSTEM SHALL CORRECTLY HANDLE THE PROCESSING OF ALARM SIGNALS, PROVIDED THAT FVF WILL INSTALL THE SYSTEM IN A WORKMANLIKE MANNER USING PERSONNEL FAMILIAR WITH THE SYSTEM.**

**3. Third Party Indemnification.** Since the parties agree that Subscriber retains the sole responsibility for protecting and insuring against losses to its own property and the property of others located on its premises and for the life and safety of all persons on its premises, Subscriber agrees to indemnify, defend and hold harmless FVF, its officers, employees, agents, subcontractors, suppliers, or representatives from and against all claims, lawsuits, and losses, including attorneys' fees, by persons not a party to this Agreement, arising out of, or related to, the operation of the alarm system and/or monitoring system, whether due to malfunctioning or non-functioning of the System to the extent attributable to FVF's negligence.

**4. Limitation of Liability: Liquidated Damages.** Subscriber acknowledges that it is impractical and extremely difficult to calculate actual damages, if any, which may proximately result from failure on the part of FVF to perform any of its obligations or responsibilities herein, including, but not limited to its specifications, installation, service, and/or monitoring service, the failure of the System to operate properly, by active or passive negligence, or by failure to perform any of the obligations herein, because of among other things: (a) the uncertain amount or value of Subscriber's property or the property of others kept at the monitored location which may be lost, destroyed, damaged or otherwise affected by occurrences which the System and/or services are designed to detect; (b) the uncertainty of the response time of any individual or entity should any of these parties be dispatched as a result of a signal being received or an audible device sounding; (c) The inability to ascertain what portion, if any, of any loss would be proximately caused by FVF's failure to perform or by its Systems' failure to operate; or (d) the uncertain nature of occurrences which might cause injury or death to subscriber or any other person. **THEREFORE, SUBSCRIBER ACKNOWLEDGES AND AGREES THAT IF FVF IS FOUND LIABLE FOR ANY LOSS ARISING OUT OF, OR RELATED TO, THIS AGREEMENT, IN A COURT OF COMPETENT JURISDICTION, IRRESPECTIVE OF CAUSE, INCLUDING, BUT NOT LIMITED TO, WHETHER THE LOSS OR LIABILITY IS CAUSED BY FVF'S OWN NEGLIGENCE, FVF'S LIABILITY SHALL BE LIMITED TO AN AMOUNT EQUAL TO FVF'S INSURANCE COVERAGE APPLICABLE TO SUCH CLAIM.**

This sum shall be paid and received as either (1) liquidated damages and not as a penalty, or (2) as a limitation of liability approved and agreed upon by the parties. The payment of this amount shall be FVF's sole and exclusive liability. Under no circumstances shall FVF be liable to Subscriber for consequential damages of any nature in excess of such amount, including, without limitation, to real or personal property, loss of property or revenue, cost of capital, costs of purchased or replaced goods, other economic loss or damages for personal injury or damages however occasioned, and whether alleged as caused by the installation, repair, design, sale, lease or failure of the monitoring equipment or service or the performance or nonperformance of obligations and responsibilities under this Agreement or breach of warranty or negligence, active, passive, joint, several or otherwise, strict liability, tort, or otherwise by FVF, its officers, employees, agents, subcontractors, suppliers, or representatives. Subscriber agrees to obtain insurance coverage adequate to protect Subscriber's interest in light of the limitation of liability stated in this Agreement. If subscriber wishes FVF to increase the amount of the above limitation of liability or liquidated damages, Subscriber may inquire about obtaining an increase to this amount in exchange for the payment of an additional monthly charge, but such additional monthly charge shall not be construed as the responsibility of FVF to obtain and maintain insurance. The terms of this Section 4, Limitation of Liability: Liquidated Damages, shall survive the termination or expiration of this Agreement. FVF assumes no responsibility for any loss in excess of the liquidated damages allowed by this Section.

**5. Subscriber's Duties.** In addition to Subscriber's duty to indemnify, defend, and hold FVF, its officers, employees, agents, subcontractors, suppliers, or representatives harmless as provided above, Subscriber shall: (a) cooperate with FVF in the installation, operation, and maintenance of the System and agrees to follow all instructions and procedures which may be prescribed for the operation of the System, the rendering of services and the provision of monitoring for the premises; and (b) pay all charges made by any telephone company or other utility or communications organization for installation, leasing, and service charges of telephone lines or other communications technologies connecting Subscriber's premises to FVF. Subscriber acknowledges that notification signals from Subscriber's premises to FVF are transmitted over Subscriber's communications service and that in the event the communications service is out of order, disconnected, powered down, interfered with by Subscriber, or otherwise interrupted, signals from Subscriber's system will not be received by FVF during any such interruption and will not be known to FVF. Subscriber agrees that in the event the equipment or system continuously transmits signals reasonably determined by FVF to be false and/or excessive in number, Subscriber shall be subject to the additional costs and fees incurred by FVF in receiving and/or responding to the excessive signals.

**6. Taxes, Fees, Fines, Licenses and Permits.** (a) Subscriber agrees to pay all sales tax, use tax, property tax, utility tax, and other taxes required in connection with the equipment and services listed, including telephone company line charges or other communications technologies, if any. FVF shall have the right, at any time, to pass along to Subscriber any increases in the monthly charges which hereafter may be imposed on FVF by utility or government agencies relating to the service(s) provided under the terms of this Agreement, and Subscriber hereby agrees to pay the same. (b) Subscriber agrees to assume all responsibility for any false notifications or signals given by the System. Subscriber will indemnify, pay and defend FVF and its authorized contractors and subcontractors and hold each of them harmless from and against any responsibility or liability for payment of associated fines, penalties or other costs. (c) Subscriber shall comply with all laws and regulations relating to the equipment and its use and shall promptly pay when due all sales, use, property, excise and other taxes and all license and registration fees now or hereafter imposed by any government body or agency upon the equipment or its use. If Subscriber fails to maintain any required licenses or permits, FVF shall not be responsible for performing the services and may terminate the services with written notice to Subscriber.

**7. Payments/Increase in Service Charges.** Payment is required at the time services are rendered. The only exception to this rule is that a Subscriber may apply for a line of credit by completing and submitting a credit application to FVF. If a line of credit is approved by FVF, Subscriber shall be provided set terms in regards to establishing such a credit line. Whether a credit line is established or not, any payment which is more than forty five (45) days late shall be assessed a service fee of 1.5% per month (18% or maximum amount permissible by law annually whichever is less) on the total balance due and owing and said service fees will continue to be assessed to the entire account balance until such time as payment in full is made. The minimum charge that will be assessed to any late payments shall \$1.50. Accounts more than thirty (30) days delinquent are subject to a \$25.00 late fee and all credit privileges previously agreed to shall be suspended without notice. Any and all costs incurred by FVF in enforcing its rights under the terms of this Agreement shall be paid by Subscriber upon demand, including but not limited to attorney's fees, court costs, and expenses. FVF shall have the right to increase the Service Charges provided for in this Agreement by giving Subscriber thirty (30) days written notice in advance of the effective date of such increase. Charges for time and materials services are based upon FVF's service rates in effect at the time of the service, and are subject to change without notice. Notwithstanding the foregoing, the parties hereto shall comply with the requirements of the Illinois Local Government Prompt Payment Act as applicable

**8. Authorized Personnel & Emergency Information.** Subscriber agrees to furnish a written list of the names and telephone numbers of all persons to be notified in the event of a notification signal. Subscriber agrees to provide all changes, revisions and modifications to the above to FVF in writing in a timely manner.

**9. Assignees and/or Subcontractors of FVF.** FVF shall have the right to assign this Agreement in whole or in part to any other person, firm, or corporation and shall have the further right to subcontract any surveillance, monitoring, maintenance, emergency response, or other services which it may be required to perform hereunder. Subscriber acknowledges that this Agreement, and particularly those paragraphs relating to FVF's maximum liability and third party indemnification, shall inure to the benefit of and are applicable to any assignees and/or subcontractors of FVF, and that they bind Subscriber with respect to said assignees and/or subcontractors with the same force and effect as they bind Subscriber to FVF.

**10. Assignment by Subscriber.** Subscriber acknowledges that the sale or transfer of Subscriber's premises shall not relieve Subscriber of duties and obligations under this Agreement unless FVF agrees in writing to the transfer of the Agreement.

**11. Delay or Interruptions.** FVF assumes no liability for delay in the installations of the System or for interruption of monitoring services due to strikes, riots, floods, storms, earthquakes, fire, power failures, insurrections, interruption of availability of telephone cable, cellular, satellite, or radio service or any communications service through any other medium, malfunction or unavailability of the system related to data handling problems, delay of response time, acts of terrorism, acts of war whether through direct or indirect actions, irrespective of cause, acts of God, or for any other cause beyond the control of FVF, and will not be required to provide monitoring services to Subscriber while interruption of service due to any such cause may continue. FVF assumes no liability for delay of installation or services due to non-cooperation of the Subscriber or his agents in providing access to that area of installation or service on any device or devices of the Subscriber or of others to which FVF's equipment is attached. FVF shall not be obligated to perform any monitoring service hereunder during any time when the communications equipment and/or service shall not be working.

**12. Outside Charges.** Subscriber understands and accepts that FVF specifically denies any responsibility for charges associated with the notification or dispatching of anyone, including, but not limited to any government personnel or agencies, and if there are any charges incurred as a result of said notification or dispatch, said charges shall be the responsibility of Subscriber, whether requested or not and whether such entities were correctly or incorrectly notified by FVF, its agents, or subcontractors.

**13. Term/Cancellation.** The initial term of this Agreement shall be for a period of five(5) years ("Primary Term"), except where noted. In the event of early termination or cancellation by the Subscriber, the Subscriber will be liable for full payment

service charges and fees due for the remainder of the term. This Agreement may be cancelled by FVF or Subscriber at any time, upon a ten (10) day written notice, if false notifications and/or "runaway" signals of any category continue to occur, or if Subscriber fails to timely pay all amounts due and payable under this Agreement, or by Subscriber upon a ten (10) day written notice of FVF breach of this Agreement which remains uncured. Notwithstanding the foregoing, termination of this agreement shall comply with ordinances applicable to subscriber.

**14. Default/Termination.** In the event Subscriber fails to pay any amount due under this Agreement, Subscriber abuses the equipment or the use of the monitoring facility, Subscriber fails to comply with any of the terms and conditions hereof, Subscriber makes an assignment for the benefit of creditors, an order for relief is entered against Subscriber under any chapter of the National Bankruptcy Code, as amended, a receiver or trustee is appointed for all, or substantially all, the assets of Subscriber, or there is a dissolution or termination of existence of Subscriber, or if Subscriber is in default under this Agreement and such default continues for forty five (45) days after FVF gives Subscriber written notice of such default, in addition to any other remedies provided by law, FVF may pursue any one or more of the following remedies, which are cumulative and nonexclusive: (a) Terminate all services subscribed for hereunder by giving forty five (45) days written notice to Subscriber, without terminating this Agreement, and recover all amounts due to FVF; (b) Take possession of all FVF owned equipment wherever situated and for such purpose enter upon Subscriber's property without liability for so doing; (c) By notice to Subscriber, declare immediately due and payable all moneys to be paid by Subscriber during the Primary Term or, if the Primary Term has then expired, declare immediately due and payable all moneys to be paid during any Renewal Term then in effect, and Subscriber shall in any event remain fully liable for reasonable damages as provided by law and for all costs and expenses incurred by FVF on account of such default including all court costs and reasonable attorneys' fees. The waiver by FVF of a breach of any obligation of Subscriber shall not be deemed a waiver of such obligation or any subsequent breach of the same or any other obligation. The subsequent acceptance of payment hereunder by FVF shall not be deemed a waiver of any prior existing breach, regardless of FVF's knowledge of such prior existing breach at the time of acceptance of such payments.

**15. Conflict of Terms.** Should there arise a conflict of terms or conditions between this Agreement and a purchase order it is agreed that this Agreement shall be supreme and binding.

**16. One Year Limitation on Actions.** The parties agree that no suit or cause of action shall be brought against FVF more than one (1) year after the accrual of the cause of action therefore.

**17. Waiver of Subrogation.** Subscriber does hereby for itself and all other parties claiming under it, release and discharge FVF, its officers, employees, agents, subcontractors, suppliers, or representatives from and against all hazards covered by Subscriber's insurance, it being expressly agreed and understood that no insurance company or insurer will have any right of subrogation against FVF, its officers, employees, agents, subcontractors, suppliers, or representatives.

**18. Entire Agreement: Modification; Waiver.** This writing is intended by the parties as a final expression of their Agreement and as a complete and exclusive statement of the terms thereof. This Agreement supersedes all prior representations, understandings or agreements of the parties, written or oral, and shall constitute the sole terms and conditions of sale for all equipment and services. This Agreement can be modified only in writing, signed by the parties or their duly authorized representatives. No waiver of a breach of any term or condition of this Agreement shall be construed to be a waiver of any succeeding breach.

**19. Choice of Law; Venue.** The laws of State of Illinois shall govern the validity, enforceability and interpretation of the Agreement. It is agreed that any suit or action initiated as a result of this Agreement or in any way arising out of this Agreement or the Monitoring Services to be provided under this Agreement shall be brought in a court of competent jurisdiction within the State of Illinois. Subscriber and FVF irrevocably agree to waive their individual rights to a jury trial.

**20. Severability.** If any provision of this Agreement shall be held by a court of competent jurisdiction to be contrary to law, such provision shall be changed and interpreted so as to best accomplish the objectives of the original provision allowed by law and the remaining provisions of this Agreement shall remain in full force and effect.

**21. Representation and Warranty.** By signing this Agreement, Subscriber represents and warrants that he or she is above the age of eighteen and has the necessary capacity and authority to enter into this Agreement on behalf of the Subscriber, or for any other individual(s) or organization(s) that the signatory may legally bind to this Agreement.

**Subscriber Approval**

\_\_\_\_\_

Authorized Agent

\_\_\_\_\_

Printed Name

\_\_\_\_\_

Title

\_\_\_\_\_

Date

**Fox Valley Fire & Safety**

\_\_\_\_\_

Authorized Agent

\_\_\_\_\_

Printed Name

\_\_\_\_\_

Title

\_\_\_\_\_

Date

# Policy Committee

650 Dr. John Burkey Drive · Algonquin, IL 60102 · (847) 659-6158 · Fax (847) 659-6125

TO: Board of Education and Cabinet Members

FROM: Dr. Scott Rowe, Superintendent  
Lorie Woods, Director of Administrative Services

DATE: May 4, 2023

RE: Recommended Changes for Board Policy  
PRESS Updates – March 2023, Issue 111

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## POLICY RECOMMENDATIONS

### **PRESS UPDATE – March 2023, Issue 111**

- **2:110**      **Qualifications, Term, and Duties of Board Officers**  
The policy, Legal References, and Cross References are updated in response to 105 ILCS 5/22-94, amended by P.A. 102-702, effective 7-1-23, requiring a sexual misconduct related employment history review (EHR) to be initiated prior to hiring an applicant who will have direct contact with children or students. Other continuous improvement updates are made to Legal References.
- **3:40**      **Superintendent**  
Policy updated with a minor style change.
- **4:60**      **Purchases and Contracts**  
The policy, Legal References and Cross References are updated in response to 105 ILCS 5/22-94, amended by P.A. 102-702, effective 7-1-23, requiring contractors to perform EHRs of contractor employees who will have direct contact with children or students.
- **5:30**      **Hiring Process and Criteria**  
The policy, Legal References, and Cross References are updated in response to 105 ILCS 5/22-94, amended by P.A. 102-702, effective 7-1-23, requiring districts to initiate an EHR prior to hiring an applicant who will have direct contact with children or students. Other continuous improvement updates are made in the policy.
- **5:90**      **Abused and Neglected Child Reporting**  
The policy, Legal References, and Cross References are updated in response to:
  1. 105 ILCS 5/22-85.10, added by P.A. 102-702, effective 7-1-23, requiring districts to develop procedures to notify the parents/guardians of a student with whom a district employee, agent, or contractor is alleged to have engaged in sexual conduct;
  2. 105 ILCS 5/10-21.9(e-5), amended by P.A. 102-702, effective 7-1-23, requiring superintendents to notify the State Superintendent of Education and applicable regional superintendent when there is reasonable cause to believe a license holder committed sexual misconduct as defined in 105 ILCS 5/22-85.5(c); and
  3. Continuous improvement.

- **5:125**            **Personal Technology and Social Media; Usage and Conduct**  
Policy is updated for continuous improvement.
- **5:150**            **Personnel Records**  
Policy and Legal References are updated in response to 105 ILCS 5/22-94(e), added by P.A. 102-702, effective 7-1-23, requiring a district to maintain as part of an employee’s personnel file a form including EHR information.
- **5:170**            **Copyright**  
The Legal References are updated in response to continuous improvement updates.
- **6:135**            **Accelerated Placement Program**  
Policy is updated in response to ISBE’s *Accelerated Placement Act FAQ* (September 2022).
- **6:230**            **Library Media Program**  
Policy is updated in response to subscriber and Ill. Council of School Attorneys member feedback regarding management of library book challenges.
- **8:20**             **Community Use of School Facilities**  
The Legal References and Cross References are updated in response to a five-year review.

**Recommendation**

Administration requests the Policy Committee recommend the above policies be moved forward for a first reading by the Board at the next BOE meeting.

Please contact me or Mrs. Woods with any questions and/or concerns.

LRW  
Attachments

# Update Memo

Please distribute to board members and appropriate staff.

# PRESS

## Policy Reference Education Subscription Service

### Contents

**Instructions**..... p. 1

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**PRESS Issue 111 Topic Bundles** ..... p. 2

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**Revisions to Policies, Administrative Procedures, and Exhibits (numerical table)** ..... p. 5

**Next Issue: Summer Five-Year Reviews**

This publication is designed to provide information only and is not a substitute for legal advice from the Board Attorney. If you have any questions, please contact Issue 111 Lead Debra Jacobson, Assistant General Counsel and Assistant **PRESS** Editor, 630/629-3776, ext. 1211, Kimberly Small, IASB General Counsel and **PRESS** Editor, 630/629-3776, ext. 1226, or Maryam Brotine, Assistant General Counsel and Assistant **PRESS** Editor, 630/629-3776, ext. 1219.

Please share this **PRESS** Update Memo with all board members and appropriate staff.

Two other important components of **PRESS** may be viewed and downloaded from **PRESS Online**: Committee Worksheets and the updated **Policy Reference Manual (PRM)** pages.



The Committee Worksheets, found by selecting a **PRESS Issue** at the top of the **PRESS Online** Table of Contents, show suggested changes to **PRESS** material by striking out deleted words and underscoring new words, a/k/a “tracked changes.”

Updated **PRM** pages can be found in the IASB POLICY REFERENCE MANUAL Table of Contents. For visual instruction about how to download **PRM** pages and use them to update your policy manual, please go to [www.iasb.com/policy/](http://www.iasb.com/policy/) to view the **PRESS** video tutorial located under the header entitled: **PRESS – Policy Reference Education Subscription Service**.

For answers to common questions about using **PRESS**, see [Q&A: Getting the Most Out of Your PRESS Subscription](#), now available on IASB’s website.

### Online Instructions

Please follow these four easy steps to log in to **PRESS**:

1. Go to [www.iasb.com](http://www.iasb.com) and click on the  button.
2. Enter your email address and password.
  - If you do not know your password, do not create a new account; reset your password using your district email address. Use the “forgot your password?” link. Make sure to check your spam folder for an email from [info@iasb.com](mailto:info@iasb.com), if you do not see it in your email inbox.
  - If you are still having difficulty logging in, please contact your District’s Superintendent or Administrative Assistant to make sure you are listed as an authorized user on the District Roster.
  - If you continue to have difficulty signing on to [www.iasb.com](http://www.iasb.com), please contact Michael Ifkovits at [mifkovits@iasb.com](mailto:mifkovits@iasb.com).
3. Click the  button on the top navigator bar. This will bring you to your account page
4. Under “**My Account Links**,” click on “**PRESS Login**.”

### PRESS Bundles

Each bundle summarizes the global reasons for changes to all materials that are listed.

Specific details about how each piece of material changed, e.g., legislation, administrative rules, **PRESS** Advisory Board feedback, quality assurance, five-year review items, etc., are explained in numerical order in the **Revisions to Policies, Administrative Procedures, and Exhibits** table beginning on p. 5.

Please spend time reviewing the **PRESS** Online Committee Worksheets for these materials, which will provide further, more on-the-spot detailed explanations in the footnotes, along with added comment boxes by the **PRESS** Editors when necessary.

Have feedback on **PRESS** materials?

Click on the **PRESS** Feedback Button, located on the header bar of **PRESS** Online. For answers to more immediate questions about **PRESS** content, please contact a **PRESS** editor directly.

## Faith's Law Trailer Bill

*Faith's Law*, P.A. 102-676, amended multiple state statutes to close significant legal loopholes related to combating grooming (see discussion on page 4 of the **PRESS** Issue 108 Update Memo). The *Faith's Law* trailer bill, P.A. 102-702, eff. 7-1-23, further addresses grooming and aims to end "passing the trash" – the cycle in which an employee engages in sexual misconduct, is dismissed, is hired by another employer unaware of the sexual misconduct, and then engages in sexual misconduct again. The *Faith's Law* trailer bill does this with legislative changes that include:

1. 105 ILCS 5/22-94, added by P.A. 102-702, eff. 7-1-23, requires districts and their third-party contractors to perform a sexual misconduct related employment history review (EHR) before hiring an applicant or assigning a contractor employee to a position that involves *direct contact with children or students*. The EHR is required for all permanent and temporary employment positions within a school, including substitute employees. The new EHR requirement is in addition to the *complete criminal history records check* that is already required for school employees and certain contractors (those who have direct, daily contact with students). Districts and their contractors must use templates developed by ISBE to initiate the EHR. Regarding contractors, consult the board attorney about management of the overlapping but different standards that trigger complete criminal history records checks and EHRs. See sample policy 4:60, *Purchases and Contracts*, at f/n 12, for more information.
2. 105 ILCS 5/22-85.10, added by P.A. 102-702, eff. 7-1-23, requires districts to develop procedures to notify the parents/guardians of a student with whom a district employee, agent, or contractor is alleged to have engaged in sexual misconduct. Parent/guardian notification procedures are also required when formal action is taken against the employee, including acceptance of the employee's resignation.
3. 105 ILCS 5/10-21.9(e-5), amended by P.A. 102-702, eff. 7-1-23, requires superintendents to notify the State Superintendent of Education and the regional superintendent of schools, in writing, when he or she has reasonable cause to believe that any license holder has committed an act of sexual misconduct as defined in 105 ILCS 5/22-85.5(c) and that act resulted in the license holder's dismissal or resignation.
4. 105 ILCS 5/21B-75(b), amended by P.A. 102-702, eff. 7-1-23, authorizes the State Superintendent of Education to initiate the suspension or revocation of any license, endorsement, or approval due to sexual misconduct as defined in 105 ILCS 5/22-85.5(c).
5. 820 ILCS 40/8, amended by P.A. 102-702, eff. 7-1-23, prohibits districts from deleting disciplinary reports, letters of reprimand, or other records of disciplinary action related to an incident or an attempted incident of sexual misconduct as defined in 105 ILCS 5/22-85.5(c).

## PRESS Terminology

What are the meanings of the "AP" and "E" after certain policy numbers?

The **PRESS** Policy Reference Manual (PRM) is an encyclopedia of sample board policies, administrative procedures, and exhibits. They are all in numerical order for easy reference. **PRESS** recommends that local school districts maintain separate board policy and administrative procedure manuals to help distinguish for the board, staff, students, parents, and community members, the distinction between board documents and staff documents, board work, and staff work.

**Policy.** The board develops policies with input from various sources like district administrators, the board attorney, and **PRESS** materials. The board then formally adopts the policies, often after more than one consideration.

**After adoption by the board, each policy should have an adoption date.**

**Administrative Procedures.** Administrative procedures are developed by the superintendent, administrators, and/or other district staff members. The staff develops the procedures that guide implementation of the policies. Administrative procedures are not adopted by the board, which allows the superintendent and staff the flexibility they need to keep the procedures current. **PRESS** sample procedures are numbered to correspond with the policies that they implement for easy reference. For example, policy 6:190's related administrative procedure is 6:190-AP.

**It is important to remember that administrative procedures do not require formal board adoption and are not included in a board policy manual.**

**Exhibits.** Both board policies and administrative procedures may have related exhibits. Exhibits provide information and forms intended to be helpful to the understanding or implementation of either a board policy or administrative procedure, and they do not require formal board adoption. **PRESS** sample exhibits are numbered to correspond to the related board policy or administrative procedure. For example, board policy 2:70 has a related exhibit numbered 2:70-E. Administrative procedure 7:340-AP1 has a related exhibit numbered 7:340-AP1, E.

**Exhibits labeled with an "E" may provide guidance for board work or staff work. Those providing guidance for board work should be dated for implementation by the board. Those providing guidance for the staff should be dated for implementation by the administrative staff.**

**Administrative procedures exhibits, always labeled with the "AP, E" format should be dated for implementation by the administrative staff.**

The following **PRESS** materials are updated in response to this legislation:

- 2:110, Qualifications, Term, and Duties of Board Officers
- 3:40, Superintendent
- 3:40-E, Checklist for Superintendent Employment Contract Negotiation Process
- 4:60, Purchases and Contracts
- 4:60-AP1, Purchases
- 4:60-AP3, Criminal History Records Check of Contractor Employees
- 4:60-AP4, Sexual Misconduct Related Employment History Review (EHR) of Contractor Employees - **NEW**
- 5:30, Hiring Process and Criteria
- 5:30-AP2, Investigations
- 5:30-AP3, Sexual Misconduct Related Employment History Review (EHR) - **NEW**
- 5:30-AP3, E, EHR Letter to Applicant's Current/Former Employer - **NEW**
- 5:90, Abused and Neglected Child Reporting
- 5:90-AP2, Parent/Guardian Notification of Sexual Misconduct - **NEW**

- 5:125, Personal Technology and Social Media; Usage and Conduct
- 5:150, Personnel Records
- 5:150-AP, Personnel Records
- 5:260, Student Teachers
- 7:190-AP6, Guidelines for Investigating Sexting Allegations - **REFORMATTED**

The **PRESS** editors extend their gratitude to the following individuals for their expert feedback on many pieces of **PRESS** material on *Faith's Law* trailer bill updates: **Dr. Kimberly C. Chambers**, Executive Director, Ill. Association of School Personnel Administrators, and Director of Human Resources, Adlai E. Stevenson High School District 125; **Cynthia L. DeCola**, Senior Counsel, Hodges, Loizzi, Eisenhammer, Rodick & Kohn, LLP; and **Charles Watkins**, Associate Director/General Counsel, Ill. Association of School Administrators.

## Accelerated Placement Program

In March 2021, 105 ILCS 5/14A-32(a-5) was amended to require that "by no later than the beginning of the 2023-2024 school year," district accelerated placement policies allow for a student's "automatic enrollment, in the following school term, into the next most rigorous level of advanced coursework offered by the high school" if the student meets or exceeds state standards in language arts, math, or science. Despite the law not specifying which grades it impacts, ISBE guidance limits its application to districts with grades

9-12. ISBE also clarified that having a policy in place by the beginning of the 2023-2024 school year means districts should use scores from the 2023-2024 school year to automatically enroll students during the 2024-2025 school year.

The following **PRESS** materials are updated in response to ISBE's guidance:

- 6:135, Accelerated Placement Program
- 6:135-AP, Accelerated Placement Program Procedures

## Library Media Program and Resources

In response to the resurgence of school library book challenges, as well as feedback from **PRESS** subscribers and Ill. Council of School Attorney (ICSA) members, we have revised the 6:230 suite of **PRESS** materials, including adding a new administrative procedure and exhibit objection form to help districts manage library resource objections in a consistent manner.

The following **PRESS** materials are updated:

- 6:230, Library Media Program
- 6:230-AP, Responding to Complaints About Library Media Resources - **NEW**
- 6:230-AP, E, Library Media Resource Objection Form - **NEW**

## Miscellaneous

The following **PRESS** materials are updated due to legislation, administrative rule and/or continuous improvement changes, including subscriber feedback. These are also detailed in the [Revisions to Policies, Administrative Procedures, and Exhibits Table](#) in numerical order beginning on p. 5.

The following **PRESS** materials are updated:

- 2:250-E2, Immediately Available District Public Records and Web-Posted Reports and Records
- 4:60-AP~~5~~, Federal and State Award Procurement Procedures - **RENUMBERED**
- 4:60-AP~~5~~, E~~1~~, Internal Procedures for Procurement Transactions - **RENUMBERED**
- 5:90-AP~~1~~, Coordination with Children's Advocacy Center - **RENUMBERED**

## PRM Five-Year Reviews

**PRESS** Editors have a quality assurance goal to ensure that a review of each piece of the 1400+ page IASB **PRESS PRM** occurs once every five years. The **PRM** contains approximately 465 separate pieces of material, including policies, administrative procedures, and related exhibits. These are also detailed in the [Revisions to Policies, Administrative Procedures, and Exhibits Table](#) in numerical order beginning on p. 5.

The following **PRESS** materials are updated in response to five-year reviews:

- 4:60-AP2, Third Party Non-Instructional Contracts
- 5:170, Copyright
- 7:180-AP1, E1, Resource Guide for Bullying Prevention
- 7:180-AP1, E2, Be a Hero by Reporting Bullying
- 7:180-AP1, E3, Memo to Staff Regarding Bullying

- 7:180-AP1, E4, Memo to Parents/Guardians Regarding Bullying
- 7:180-AP1, E5, Report Form for Bullying
- 7:180-AP1, E6, Interview Form for Bullying Investigation
- 7:180-AP1, E7, Response to Bullying
- 7:185-E, Memo to Parents/Guardians Regarding Teen Dating Violence
- 7:190-AP1, Student Handbook - Hazing Prohibited
- 8:20, Community Use of School Facilities

Please also spend time reviewing the **PRESS** Online Committee Worksheets for these materials, which will provide further, more on-the-spot detailed explanations in the footnotes, along with added comment boxes by the **PRESS** Editors when necessary.

## Progress Report — The contents of this table frequently change.

Topics	Our Response
<p><b>Federal Agency Releases K-12 Cybersecurity Report and Toolkit</b></p> <p>As required by the federal K-12 Cybersecurity Act of 2021, the Cybersecurity and Infrastructure Security Agency (CISA) has released a report on cybersecurity risks facing K-12 schools, which includes specific recommendations for schools, as well as an extensive toolkit aligned to the recommendations. The report and toolkit are available at: <a href="https://www.cisa.gov/protecting-our-future-cybersecurity-k-12">https://www.cisa.gov/protecting-our-future-cybersecurity-k-12</a>.</p>	<p>The 7:345 suite of <b>PRESS</b> materials will be updated with these resources in the fall 2023 <b>PRESS</b> issue.</p>
<p><b>Boards Need to Study and Decide Potential Opt-Out From Career Exploration and Development Requirements</b></p> <p>105 ILCS 5/10-20.83, added by P.A. 102-917, requires boards to adopt and commence certain career exploration and career development activities for grades 6-12 that are in alignment with State frameworks by 7-1-25, unless a board decides to opt out of all or part of the requirements of P.A. 102-917 by adopting a set of findings that considers six different factors. For an overview of the law's new requirements and opt-out process, see: <a href="http://edsystemsniu.org/governor-signs-hb3296-public-act-102-0917-advancing-on-pwr-act/">http://edsystemsniu.org/governor-signs-hb3296-public-act-102-0917-advancing-on-pwr-act/</a>.</p>	<p>Following the release of additional guidance and resources from the Ill. State Board of Education planned for 2023 and 2024, policy 6:60, <i>Curriculum Content</i>, will be updated in the fall 2024 <b>PRESS</b> Issue.</p>
<p><b>New Federal Laws Protect Pregnant and Nursing Employees</b></p> <p>On 12-29-22, the President signed two new laws that provide pregnant and nursing employees with greater legal protections. First, the Pregnant Workers Fairness Act (PWFA), eff. 6-27-23, requires covered employers to provide reasonable accommodations to pregnant employees, unless they would create an undue hardship for the employer. The EEOC is required to issue regulations within two years of the PWFA's enactment. See <a href="https://www.eeoc.gov/wysk/what-you-should-know-about-pregnant-workers-fairness-act">https://www.eeoc.gov/wysk/what-you-should-know-about-pregnant-workers-fairness-act</a>. Second, the PUMP for Mothers Nursing Act (PUMP Act) requires covered employers to provide both non-exempt <i>and</i> exempt employees with reasonable break time to nurse a child or express breast milk and provide a private space (other than a bathroom) to do so, for one year after a child's birth. The PUMP Act is currently in effect, except that remedies for violations are not effective until 4-28-23. See <a href="https://www.dol.gov/agencies/whd/pump-at-work">https://www.dol.gov/agencies/whd/pump-at-work</a>. Note that existing State laws already provide employees with protections very similar to the PWFA and PUMP Act; these new federal laws will provide employees with an additional avenue to seek remedies.</p>	<p>Affected <b>PRESS</b> materials, including 5:10, <i>Equal Employment Opportunity and Minority Recruitment</i> and 5:10-AP, <i>Workplace Accommodations for Nursing Mothers</i>, will be updated in <b>PRESS</b> Issue 112 (summer) or 113 (fall).</p>

# Revisions to Policies, Administrative Procedures, and Exhibits

Certain **PRM** materials in a **PRESS** Issue may be labeled in the **PRESS** Bundles, Revision Table and Committee Worksheets with one or more of the following categories:

**NEW.** This material is brand new to the **PRM**.

**RENUMBERED.** This material has been assigned a new number within the **PRM**, usually due to the addition of **NEW** material.

**RENAMED.** The title of the material has been amended.

**REWRITTEN.** The material has undergone significant revisions. To preserve the readability of the Committee Worksheets, suggested changes are not shown as tracked changes.

**REFORMATTED.** Non-substantive changes in formatting, e.g., list renumbering, have been applied for consistency throughout the **PRM**. To preserve the readability of the Committee Worksheets, such formatting changes are not reflected as tracked changes. This category is new beginning with **PRESS** Issue 111.

Number and Title	Revision Descriptions	
2:110, Qualifications, Term, and Duties of Board Officers	The policy, Legal References, Cross References, and footnote 10 are updated in response to 105 ILCS 5/22-94, amended by P.A. 102-702, eff. 7-1-23, requiring a sexual misconduct related employment history review (EHR) to be initiated prior to hiring an applicant that will have direct contact with children or students. Other continuous improvement updates are made to the Legal References and footnotes.	<input type="checkbox"/>
2:250-E2, Immediately Available District Public Records and Web-Posted Reports and Records	The exhibit is updated in response to 23 Ill.Admin.Code 207.20(b), requiring districts to post their attendance and truancy policies on their websites (if any), and for continuous improvement.	<input type="checkbox"/>
3:40, Superintendent	The policy is updated with a minor style change. Footnote 3 is updated in response to 105 ILCS 5/10-21.9(e-5), amended by P.A. 102-702, eff. 7-1-23, mandating a superintendent to notify the State Superintendent of Education and applicable regional superintendent of schools of any license holder believed to have committed sexual misconduct. Weblinks in the footnotes are also updated.	<input type="checkbox"/>
3:40-E, Checklist for Superintendent Employment Contract Negotiation Process	The exhibit is updated in response to 105 ILCS 5/22-94, added by P.A. 102-702, eff. 7-1-23, requiring a board to conduct an EHR when they hire an employee who will have direct contact with children or students, including a superintendent, and for continuous improvement.	<input type="checkbox"/>
4:60, Purchases and Contracts	The Legal References, Cross References, and footnotes are updated in response to 105 ILCS 5/22-94, added by P.A. 102-702, eff. 7-1-23, requiring contractors to perform EHRs of contractor employees who will have direct contact with children or students. The footnotes are also updated in response to 105 ILCS 5/10-20.21, amended by P.A. 102-1101, exempting food services contracts from the State law bidding procedure for contracts in excess of \$25,000, provided certain criteria are met, and for continuous improvement. A Cross Reference to 5:90, <i>Abused and Neglected Child Reporting</i> , is added.	<input type="checkbox"/>
4:60-AP1, Purchases	The procedure is updated in response to 105 ILCS 5/22-94, added by P.A. 102-702, eff. 7-1-23, requiring contractors to perform EHRs of contractor employees who will have direct contact with children or students, and for continuous improvement.	<input type="checkbox"/>
4:60-AP2, Third Party Non-Instructional Contracts	The procedure is unchanged.	<input type="checkbox"/>

## Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

<p>4:60-AP3, Criminal History Records Check of Contractor Employees</p>	<p>The procedure is updated in response to:</p> <ol style="list-style-type: none"> <li>1. 105 ILCS 5/22-94, added by P.A. 102-702, eff. 7-1-23, requiring contractors to perform EHRs of contractor employees who will have direct contact with children or students;</li> <li>2. 105 ILCS 5/10-21.9(c), amended by P.A. 102-552, adding homicide offenses to the list of offenses barring individuals from school district employment; and</li> <li>3. Continuous improvement.</li> </ol>	<input type="checkbox"/>
<p>4:60-AP4, Sexual Misconduct Related Employment History Review (EHR) of Contractor Employees</p>	<p><b>NEW.</b> The procedure is created in response to 105 ILCS 5/22-94, added by P.A. 102-702, eff. 7-1-23, requiring contractors to perform EHRs of contractor employees who will have direct contact with children or students.</p>	<input type="checkbox"/>
<p>4:60-AP<del>4</del><sup>5</sup>, Federal and State Award Procurement Procedures</p>	<p><b>RENUMBERED.</b> The procedure is renumbered in response to the creation of <b>NEW</b> 4:60-AP4, <i>Sexual Misconduct Related Employment History Review (EHR) of Contractor Employees</i>. The procedure is also updated in response to Ill. Criminal Code of 2012, 720 ILCS 5/33E-9, amended by P.A 102-1119, raising the threshold for when a board or designee must approve change orders at or above <del>\$102</del><sup>\$125</sup>,000, and for continuous improvement.</p>	<input type="checkbox"/>
<p>4:60-AP<del>4</del><sup>5</sup>, E<del>1</del>, Internal Procedures for Procurement Transactions</p>	<p><b>RENUMBERED.</b> The procedure is renumbered in response to the creation of <b>NEW</b> 4:60-AP4, <i>Sexual Misconduct Related Employment History Review (EHR) of Contractor Employees</i>. Minor style changes are also made to the procedure.</p>	<input type="checkbox"/>
<p>5:30, Hiring Process and Criteria</p>	<p>The policy, Legal References, Cross References, and footnotes are updated in response to 105 ILCS 5/22-94, added by P.A. 102-702, eff. 7-1-23, requiring districts to initiate an EHR prior to hiring an applicant who will have direct contact with children or students. Other continuous improvement updates are made in the policy and footnotes.</p>	<input type="checkbox"/>
<p>5:30-AP2, Investigations</p>	<p>The procedure is updated in response to 105 ILCS 5/10-21.9, amended by P.A. 102-702, eff. 7-1-23, requiring the superintendent to notify the State Superintendent of Education and applicable regional superintendent of schools of any license holder believed to have committed sexual misconduct; and for continuous improvement.</p>	<input type="checkbox"/>
<p>5:30-AP3, Sexual Misconduct Related Employment History Review (EHR)</p>	<p><b>NEW.</b> The procedure is created in response to 105 ILCS 5/22-94, added by P.A. 102-702, eff. 7-1-23, requiring districts to initiate an EHR prior to hiring an applicant who will have direct contact with children or students.</p>	<input type="checkbox"/>
<p>5:30-AP3, E, EHR Letter to Applicant's Current/Former Employer</p>	<p><b>NEW.</b> This exhibit is created for the reason stated in 5:30-AP3, <i>Sexual Misconduct Related Employment History Review (EHR)</i>, above.</p>	<input type="checkbox"/>
<p>5:90, Abused and Neglected Child Reporting</p>	<p>The policy, Legal References, Cross References, and footnotes are updated in response to:</p> <ol style="list-style-type: none"> <li>1. 105 ILCS 5/22-85.10, added by P.A. 102-702, eff. 7-1-23, requiring districts to develop procedures to notify the parents/guardians of a student with whom a district employee, agent, or contractor is alleged to have engaged in sexual misconduct;</li> <li>2. 105 ILCS 5/10-21.9(e-5), amended by P.A. 102-702, eff. 7-1-23, requiring superintendents to notify the State Superintendent of Education and applicable regional superintendent when there is reasonable cause to believe a license holder committed sexual misconduct as defined in 105 ILCS 5/22-85.5(c); and</li> <li>3. Continuous improvement.</li> </ol> <p>New footnote 2 explains distinctions between conduct prohibited by the Abused and Neglected Child Reporting Act, the Ill. Criminal Code of 2012, and the School Code. A Cross Reference to 4:60, <i>Purchases and Contracts</i>, is added.</p>	<input type="checkbox"/>

## Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

5:90-AP <sub>1</sub> , Coordination with Children’s Advocacy Center	<b>RENUMBERED.</b> The procedure is updated for continuous improvement and renumbered in response to the creation of <b>NEW</b> 5:90-AP <sub>2</sub> , <i>Parent/Guardian Notification of Sexual Misconduct</i> .	<input type="checkbox"/>
5:90-AP <sub>2</sub> , Parent/Guardian Notification of Sexual Misconduct	<b>NEW.</b> The procedure is created in response to 105 ILCS 5/22-85.10, added by P.A. 102-702, eff. 7-1-23, requiring districts to develop procedures to notify the parents/guardians of a student with whom a district employee, agent, or contractor is alleged to have engaged in sexual misconduct.	<input type="checkbox"/>
5:125, Personal Technology and Social Media; Usage and Conduct	The policy and footnotes are updated for continuous improvement. Footnote 1 is updated in response to 105 ILCS 5/21B-75, amended by P.A. 102-702, eff. 7-1-23, permitting the State Superintendent of Education to suspend or revoke any license, endorsement, or approval for sexual misconduct.	<input type="checkbox"/>
5:150, Personnel Records	The policy, Legal References, and footnotes are updated in response to 105 ILCS 5/22-94(e), added by P.A. 102-702, eff. 7-1-23, requiring a district to maintain as part of an employee’s personnel file a form including EHR information. The footnotes are also updated in response to: <ol style="list-style-type: none"> <li>1. Personnel Record Review Act (PRRA), 820 ILCS 40/8, amended by P.A. 102-702, eff. 7-1-23, requiring a district to share information related to an incident of sexual misconduct with a third party, even if the record is more than four years old; and</li> <li>2. Continuous improvement.</li> </ol>	<input type="checkbox"/>
5:150-AP, Personnel Records	The procedure is updated for the reasons stated in 5:150, <i>Personnel Records</i> , above.	<input type="checkbox"/>
5:170, Copyright	The policy is unchanged. A minor style change is made to Legal References. The footnotes are updated in response to a five-year review.	<input type="checkbox"/>
5:260, Student Teachers	The policy, Legal References and footnotes are updated in response to continuous improvement updates. Additionally, footnote 2 is updated in response to 105 ILCS 5/22-94, amended by P.A. 102-702, eff. 7-1-23, requiring district employees and contractors to undergo an EHR when they will have direct contact with children or students.	<input type="checkbox"/>
6:135, Accelerated Placement Program	The policy and footnote 10 are updated in response to ISBE’s <i>Accelerated Placement Act FAQ</i> (September 2022). Continuous improvement updates are also made to the footnotes.	<input type="checkbox"/>
6:135-AP, Accelerated Placement Program Procedures	The procedure is updated for continuous improvement. Footnote 15 is updated in response to ISBE’s <i>Accelerated Placement Act FAQ</i> (September 2022).	<input type="checkbox"/>
6:230, Library Media Program	The policy and footnotes are updated in response to subscriber and Ill. Council of School Attorneys member feedback regarding management of library book challenges.	<input type="checkbox"/>
6:230-AP, Responding to Complaints About Library Media Resources	<b>NEW.</b> The procedure is created for the reason stated in 6:230, <i>Library Media Program</i> , above.	<input type="checkbox"/>
6:230-AP, E, Library Media Resource Objection Form	<b>NEW.</b> The exhibit is created for the reason stated in 6:230, <i>Library Media Program</i> , above.	<input type="checkbox"/>

## Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

7:180-AP1, E1, Resource Guide for Bullying Prevention	The exhibit is updated in response to a five-year review.	<input type="checkbox"/>
7:180-AP1, E2, Be a Hero by Reporting Bullying	The exhibit is updated in response to a five-year review.	<input type="checkbox"/>
7:180-AP1, E3, Memo to Staff Regarding Bullying	The exhibit is updated in response to a five-year review.	<input type="checkbox"/>
7:180-AP1, E4, Memo to Parents/Guardians Regarding Bullying	The exhibit is updated in response to a five-year review.	<input type="checkbox"/>
7:180-AP1, E5, Report Form for Bullying	The exhibit is unchanged.	<input type="checkbox"/>
7:180-AP1, E6, Interview Form for Bullying Investigation	The exhibit is updated in response to a five-year review.	<input type="checkbox"/>
7:180-AP1, E7, Response to Bullying	The exhibit is updated in response to a five-year review.	<input type="checkbox"/>
7:185-E, Memo to Parents/Guardians Regarding Teen Dating Violence	The exhibit is updated in response to a five-year review.	<input type="checkbox"/>
7:190-AP1, Student Handbook - Hazing Prohibited	The exhibit is updated in response to a five-year review.	<input type="checkbox"/>
7:190-AP6, Guidelines for Investigating Sexting Allegations	<b>REFORMATTED.</b> The procedure is updated in response to 105 ILCS 5/21B-75, amended by P.A. 102-702, eff. 7-1-23, allowing the State Superintendent of Education to suspend or revoke a license, endorsement, or approval for sexual misconduct; and for continuous improvement.	<input type="checkbox"/>
8:20, Community Use of School Facilities	The Legal References, Cross References, and footnotes are updated in response to a five-year review.	<input type="checkbox"/>

### PRESS Issue 111 Trivia

177 PRM pages • 45,885 words • 42 PRM materials

## School Board

### Qualifications, Term, and Duties of Board Officers <sup>1</sup>

The School Board officers are: President, Vice President, Secretary, and Treasurer.<sup>2</sup> These officers are elected or appointed by the Board at its organizational meeting.

#### President <sup>3</sup>

The Board elects a President from its members for a two-year term. The duties of the President are to:

1. Preside at all meetings;
2. Focus the Board meeting agendas on appropriate content;
3. Make all Board committee appointments, unless specifically stated otherwise;<sup>4</sup>
4. Attend and observe any Board committee meeting at his or her discretion;<sup>5</sup>
5. Represent the Board on other boards or agencies;
6. Sign official District documents requiring the President's signature, including Board minutes and Certificate of Tax Levy;
7. Call special meetings of the Board;
8. Serve as the head of the public body for purposes of the Open Meetings Act and Freedom of Information Act;<sup>6</sup>

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> State law controls this policy's content. Selection of officers must be in open session. 5 ILCS 120/2. Board officer vacancies are discussed in *Answers to FAQs: Vacancies on the Board of Education*, Ill. Council of School Attorneys, [www.iasb.com/law/vacancies.cfm](http://www.iasb.com/law/vacancies.cfm).

<sup>2</sup> Districts governed by a board of directors have three officers: a president, clerk, and treasurer. The president and clerk must be board members. 105 ILCS 5/10-5. While there is no prohibition on a board member simultaneously serving in two officer positions, doing so may create either the appearance of impropriety or a compliance issue for purposes of fraud protocols. Consult the board attorney for further guidance and/or request that the board member consult his or her own attorney.

<sup>3</sup> 105 ILCS 5/10-13. The board by resolution may decrease to one year the term of office for the president. Of the listed duties, only the following are imposed by law: #1, preside at meetings (Id.); #6, sign minutes (105 ILCS 5/10-7) and sign certificate of tax levy (105 ILCS 5/17-11); #7, call special meetings (105 ILCS 5/10-16); and #8, serve as *head of the public body* for ~~the~~ Open Meetings Act (OMA) and ~~the~~ Freedom of Information Act (FOIA) purposes (5 ILCS 120/7(e)(2) and 140/2(e)).

<sup>4</sup> Alternatively, strike the "unless" clause and substitute: "subject to Board approval." Be sure this treatment is consistent with policy 2:150, *Committees*.

<sup>5</sup> Optional. A board that wants the president to participate in committee meetings may use the following alternative: "Be a member of all Board committees." Using this alternative, the president would be counted to determine the number of members that constitutes a quorum for each board committee meeting. If a board would like the superintendent to attend any or all meetings of a board committee, it should consider asking the superintendent to be a committee resource person (or other such title) rather than an ex-officio member of the board committee itself. That way, the superintendent will not count to determine the number of committee members that constitutes a quorum.

<sup>6</sup> The *head of the public body* or its attorney may request an advisory opinion from the Ill. Attorney General Public Access Counselor (PAC) concerning compliance with OMA or FOIA. 5 ILCS 120/3.5(h) and 5 ILCS 140/9.5(h). FOIA defines *head of the public body* to mean *president* or "such person's duly authorized designee." 5 ILCS 140/2(e). Preliminary drafts, recommendations, and other records in which opinions are expressed, or policies are formulated, lose this exemption from disclosure if a relevant portion of a requested record is publicly cited and identified by the *head of the public body*. 5 ILCS 140/7(1)(f).

9. Ensure that a quorum of the Board is physically present at all Board meetings, except as otherwise provided by the Open Meetings Act; <sup>7</sup>
10. Administer the oath of office to new Board members; <sup>8</sup>
11. Serve as or appoint the Board's official spokesperson to the media;
12. Except when the Board President is the subject of a complaint of sexual harassment, a witness, or otherwise conflicted, appoint a qualified outside investigator to conduct an independent review of allegations of sexual harassment made against a Board member by another Board member or elected official; and <sup>9</sup>
13. Ensure that ~~all the~~ fingerprint-based criminal history records information checks, ~~and/or~~ screenings, ~~and sexual misconduct related employment history reviews (EHRs)~~ required by State law and policy 5:30, *Hiring Process and Criteria*, are completed for the Superintendent. <sup>10</sup>

The President is permitted to participate in all Board meetings in a manner equal to all other Board members, including the ability to make and second motions.

The Vice President fills a vacancy in the Presidency. <sup>11</sup>

### Vice President <sup>12</sup>

The Board elects a Vice President from its members for a two-year term. The Vice President performs the duties of the President if:

1. The office of President is vacant;
2. The President is absent; or
3. The President is unable to perform the office's duties.

A vacancy in the Vice Presidency is filled by a special Board election.

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>7</sup> Optional. Requiring the president to monitor the presence of a quorum assists compliance with OMA's mandate that a quorum be physically present at all board meetings, except as otherwise provided by OMA. 5 ILCS 120/7, ~~amended by P.A. 101-640.~~

<sup>8</sup> Optional. Omit this duty if policy 2:80, *Board Member Oath and Conduct*, provides that the board member oath is given by other means.

<sup>9</sup> See [sample](#) policy 2:105, *Ethics and Gift Ban, Complaints of Sexual Harassment Made Against Board Members by Elected Officials* subhead. 5 ILCS 430/70-5, ~~amended by P.A. 101-221~~, requires school districts to amend their sexual harassment policies "to provide for a mechanism for reporting and independent review of allegations of sexual harassment made against an elected official of the governmental unit by another elected official of a governmental unit." If the board has chosen to have the Superintendent appoint an outside investigator in these cases (see 2:105, *Ethics and Gift Ban*, at f/n 12), remove item 12 from the list of board president duties and delete the Cross Reference to 2:105, *Ethics and Gift Ban*.

<sup>10</sup> See the subhead entitled **Screening** in [sample](#) policy 4:175, *Convicted Child Sex Offender; Screening; Notifications*, and [the subheads entitled Investigations and Sexual Misconduct Related Employment History Review in #n-12 of sample](#) policy 5:30, *Hiring Process and Criteria*.

<sup>11</sup> 105 ILCS 5/10-13.1 states that the "vice-president shall perform the duties of the president if there is a vacancy in the office of president or in case of the president's absence or inability to act ... ." However, an earlier enacted statute calls for the appointment of a *president pro tempore* if the president is absent from any meeting or refuses to perform his or her duties, and specifies that the "vice-president, if the board elects such officer, shall be appointed the president pro tempore." 105 ILCS 5/10-13. This policy resolves any confusion by implementing the latter enacted statute and stating that the vice president fills a vacancy in the presidency.

<sup>12</sup> 105 ILCS 5/10-13.1. The board by resolution may decrease to one year the term of office for the vice president.

### Secretary <sup>13</sup>

The Board elects a Secretary for a two-year term. The Secretary may be, but is not required to be, a Board member. The Secretary may receive reasonable compensation as determined by the Board before appointment. However, if the Secretary is a Board member, the compensation shall not exceed \$500 per year, as fixed by the Board at least 180 days before the beginning of the term.<sup>14</sup> The duties of the Secretary are to:

1. Keep minutes for all Board meetings, and keep the verbatim record for all closed Board meetings;
2. Mail meeting notification and agenda to news media who have officially requested copies;
3. Keep records of the Board's official acts, and sign them, along with the President, before submitting them to the Treasurer at such times as the Treasurer may require;
4. Report to the Treasurer on or before July 7, annually, such information as the Treasurer is required to include in the Treasurer's report to the Regional Superintendent;
5. Act as the local election official for the District;
6. Arrange public inspection of the budget before adoption;
7. Publish required notices;
8. Sign official District documents requiring the Secretary's signature; and
9. Maintain Board policy and such other official documents as directed by the Board.

The Secretary may delegate some or all of these duties, except when State law prohibits the delegation. The Board appoints a secretary pro tempore, who may or may not be a Board member, if the Secretary is absent from any meeting or refuses to perform the duties of the office. A permanent vacancy in the office of Secretary is filled by special Board election.

### Recording Secretary <sup>15</sup>

The Board may appoint a Recording Secretary who is a staff member. The Recording Secretary shall:

1. Assist the Secretary by taking the minutes for all open Board meetings;
2. Assemble Board meeting material and provide it, along with prior meeting minutes, to Board members before the next meeting; and
3. Perform the Secretary's duties, as assigned, except when State law prohibits the delegation.

In addition, the Recording Secretary or Superintendent receives notification from Board members who desire to attend a Board meeting by video or audio means. <sup>16</sup>

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>13</sup> 105 ILCS 5/10-14. The board by resolution may decrease to one year the term of office for the secretary. In districts governed by a board of directors, a clerk who is a board member performs these duties. 105 ILCS 5/10-5. The policy's provisions regarding compensation are required by 105 ILCS 5/10-14 (governs secretaries who are board members and non-board members) and by 50 ILCS 145/2 (governs secretaries who are board members).

Of the listed duties, only the following are imposed by law: #1, board meeting minutes (105 ILCS 5/10-7; see [sample policy 2:220, School Board Meeting Procedure](#), for the requirements for minutes); #3, records board's official acts and submits them to the treasurer (105 ILCS 5/10-7); #4, treasurer's report (105 ILCS 5/10-8); #5, local election official (see f/n 2 and 7 of policy 2:30, *School District Elections*); #6, public inspection of the budget (105 ILCS 5/17-1).

**Use this alternative for districts in suburban Cook County:** replace "Regional Superintendent" in item #4 with "appropriate Intermediate Service Center [Executive Director](#)."

<sup>14</sup> 105 ILCS 5/10-14 and 50 ILCS 145/2.

<sup>15</sup> This section is optional.

<sup>16</sup> To allow attendance by video or audio means, a board must adopt policy language conforming to the restrictions in OMA. 5 ILCS 120/2.01 and 120/7, ~~both amended by P.A. 101-640~~. See subhead **Quorum and Participation by Audio or Video Means** in policy 2:220, *School Board Meeting Procedure*, and its f/n 31.

## Treasurer <sup>17</sup>

The Treasurer of the Board shall be either a member of the Board who serves a one-year term or a non-Board member who serves at the Board's pleasure.<sup>18</sup> A Treasurer who is a Board member may not be compensated.<sup>19</sup> A Treasurer who is not a Board member may be compensated provided it is established before the appointment.<sup>20</sup> The Treasurer must: <sup>21</sup>

1. Be at least 21 years old;
2. Not be a member of the County Board of School Trustees; and
3. Have a financial background or related experience, or 12 credit hours of college-level accounting.

The Treasurer shall: <sup>22</sup>

1. Furnish a bond, which shall be approved by a majority of the full Board;
2. Maintain custody of school funds;
3. Maintain records of school funds and balances;
4. Prepare a monthly reconciliation report for the Superintendent and Board; and
5. Receive, hold, and expend District funds only upon the order of the Board.

A vacancy in the Treasurer's office is filled by Board appointment.

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>17</sup> This section is for: (1) districts in a Class I county (all counties except Cook Co.), or (2) a Class II county (Cook Co.) district that has withdrawn from the authority of the township treasurer or is located in a township in which the office of township treasurer was abolished. 105 ILCS 5/5-1 defines Class I county school units as districts in counties with less than 2,000,000 inhabitants. Those districts in Cook County (Class II county) under the authority of the trustees of schools of the township and the township treasurers should use this alternative: "Qualifications, appointment, and duties of the Treasurer for the School District shall be as provided in the School Code." See 105 ILCS 5/8-1(a) for how the township treasurer is appointed and the term of office; duties are found in 105 ILCS 5/8-2, 5/8-5, 5/8-6, 5/8-7, 5/8-16, and 5/8-17. For districts in a Class II county, in the Legal References insert "5/8-5" before "5/8-6" and insert "5/8-7" after "5/8-6."

<sup>18</sup> 105 ILCS 5/8-1(b). The treasurer's term of office is two years if the district is located in a Class II county (Cook Co.) that was under the jurisdiction and authority of the township treasurer and township trustees of schools at the time those offices were abolished. 105 ILCS 5/8-1(c). Those boards should use the following alternative:

The Treasurer of the Board shall serve a two-year term beginning and ending on the first day of July.

<sup>19</sup> 105 ILCS 5/8-1(b) and (c).

<sup>20</sup> 105 ILCS 5/8-3.

<sup>21</sup> Qualification #1 is required for treasurers in a Class I county or Class II county (Cook Co.) that withdrew from the authority of the township treasurer and township trustees of schools. 105 ILCS 5/8-1(b). This sample policy makes it applicable to Class II county (Cook Co.) districts that were under the authority of the township treasurer and township trustees of schools at the time those offices were abolished.

Qualification #2 is required for treasurers in a Class I county or Class II county (Cook Co.) that withdrew from the authority of the township treasurer and township trustees of schools. 105 ILCS 5/8-1(b). Districts in a Class II county (Cook Co.) that were under the authority of the township treasurer and township trustees of schools at the time those offices were abolished should replace this qualification as follows: "2. Not be the District Superintendent." 105 ILCS 5/8-1(c).

Qualification #3 is required for treasurers in a Class I county. 105 ILCS 5/8-1(d). This qualification should be replaced by the following for districts in a Class II county (Cook Co.): "Upon being appointed for his or her first term, be a certified public accountant or a certified chief school business official as defined in the School Code; experience as a township treasurer in a Class II county school before July 1, 1989 is deemed equivalent." 105 ILCS 5/8-1(e).

<sup>22</sup> 105 ILCS 5/8-2, 5/8-6, 5/8-7, and 5/8-16.

LEGAL REF.: ~~5 ILCS 120/7 and 420/4A-106.~~

105 ILCS 5/8-1, 5/8-2, 5/8-3, 5/8-6, 5/8-16, 5/8-17, 5/10-1, 5/10-5, 5/10-7, 5/10-8, 5/10-13, 5/10-13.1, 5/10-14, 5/10-16.5, 5/10-21.9, 5/17-1, ~~and 5/21B-85,~~ and 5/22-94.

5 ILCS 120/7, Open Meetings Act.

5 ILCS 420/4A-106, Ill. Governmental Ethics Act.

CROSS REF.: 2:80 (Board Member Oath and Conduct), 2:105 (Ethics and Gift Ban), 2:150 (Committees), 2:210 (Organizational School Board Meeting), 2:220 (School Board Meeting Procedure), 5:30 (Hiring Process and Criteria)

DRAFT

## **Board of Education**

### **Qualifications, Term, and Duties of Board Officers**

The Board officers are: President, Vice President, Secretary, and Treasurer. These officers are elected or appointed by the Board at its organizational meeting.

#### **President**

The Board elects a President from its members for a two-year term. The duties of the President are to:

1. Preside at all meetings;
2. Focus the Board meeting agendas on appropriate content;
3. Make all Board committee appointments, unless specifically stated otherwise;
4. Sign official District documents requiring the President's signature, including Board minutes and Certificate of Tax Levy;
5. Call special meetings of the Board;
6. Serve as the head of the public body for purposes of the Open Meetings Act and Freedom of Information Act;
7. Ensure that a quorum of the Board is physically present at all Board meetings, except as otherwise provided by the Open Meetings Act;
8. Administer the oath of office to new Board members;
9. Serve as or appoint the Board's official spokesperson to the media;
10. Except when the Board President is the subject of a complaint of sexual harassment, a witness, or otherwise conflicted, appoint a qualified outside investigator to conduct an independent review of allegations of sexual harassment made against a Board member by another Board member or elected official; and
11. Ensure that the fingerprint-based criminal history records information checks and/or screenings required by State law and policy 5:30, Hiring Process and Criteria, are completed for the Superintendent.

The President is permitted to participate in all Board meetings in a manner equal to all other Board members, including the ability to make and second motions.

The Vice President fills a vacancy in the Presidency.

#### **Vice President**

The Board elects a Vice President from its members for a two-year term. The Vice President performs the duties of the President if:

1. The office of President is vacant;
2. The President is absent; or
3. The President is unable to perform the office's duties.

A vacancy in the Vice Presidency is filled by a special Board election.

#### **Secretary**

The Board elects a Secretary for a two-year term. The Secretary may be, but is not required to be, a Board member. The Secretary may receive reasonable compensation as determined by the Board before appointment. However, if the Secretary is a Board member, the compensation shall not exceed \$500 per year, as fixed by the Board at least 180 days before the beginning of the term. The duties of the Secretary are to:

1. Keep minutes for all Board meetings and keep the verbatim record for all closed Board meetings;
2. Mail meeting notification and agenda to news media who have officially requested copies;
3. Keep records of the Board's official acts, and sign them, along with the President, before submitting them to the Treasurer at such times as the Treasurer may require;
4. Report to the Treasurer on or before July 7, annually, such information as the Treasurer is required to include in the Treasurer's report to the Regional Superintendent;
5. Act as the local election official for District elections;
6. Arrange public inspection of the budget before adoption;
7. Publish required notices;
8. Sign official District documents requiring the Secretary's signature; and
9. Maintain Board policy and such other official documents as directed by the Board.

The Secretary may delegate some or all of these duties, except when State law prohibits the delegation. The Board appoints a Secretary pro tempore, who may or may not be a Board member, if the Secretary is absent from any meeting or refuses to perform the duties of the office. A permanent vacancy in the office of Secretary is filled by special Board election.

#### **Recording Secretary**

The Board may appoint a Recording Secretary who is a staff member. The Recording Secretary shall:

1. Assist the Secretary by taking the minutes for all open Board meetings;
2. Assemble Board meeting material and provide it, along with prior meeting minutes, to Board members before the next meeting; and
3. Perform the Secretary's duties, as assigned, except when State law prohibits the delegation.

In addition, the Recording Secretary or Superintendent receives notification from Board members who desire to attend a Board meeting by video or audio means. All closed meeting minutes shall be recorded by the Recording Secretary or Superintendent.

#### **Treasurer**

The Treasurer of the Board shall be either a member of the Board who serves a one-year term or a non-Board member who serves at the Board's pleasure. A Treasurer who is a Board member may not be compensated. A Treasurer who is not a Board member may be compensated provided it is established before the appointment. The Treasurer must:

1. Be at least 21 years old;
2. Not be a member of the County Board of School Trustees; and
3. Have a financial background or related experience, or 12 credit hours of college-level accounting.

The Treasurer shall:

1. Furnish a bond, which shall be approved by a majority of the full Board;
2. Maintain custody of school funds;
3. Maintain records of school funds and balances;
4. Prepare a monthly reconciliation report for the Superintendent and Board; and
5. Receive, hold, and expend District funds only upon the order of the Board.

A vacancy in the Treasurer's office is filled by Board appointment.

LEGAL REF.: 5 ILCS 120/7 and 420/4A-106.  
105 ILCS 5/8-1, 5/8-2, 5/8-3, 5/8-6, 5/8-16, 5/8-17, 5/10-1, 5/10-5, 5/10-7, 5/10-8,  
5/10-13, 5/10-13.1, 5/10-14, 5/10-16.5, 5/10-21.9, 5/17-1, and 5/21B-85.

CROSS REF.: 2:80 (Board Member Oath and Conduct), 2:105 (Ethics and Gift Ban), 2:150  
(Committees), 2:210 (Organizational Board Meeting), 2:220 (Board Meeting  
Procedure)

ADOPTED: May 17, 2001

REVISED: March 17, 2022

CURRENT

## General School Administration

### Superintendent<sup>1</sup>

#### Duties and Authority

The Superintendent is the District's executive officer and is responsible for the administration and management of the District schools in accordance with School Board policies and directives, and State and federal law. District management duties include, without limitation, preparing, submitting, publishing, and posting reports and notifications as required by State and federal law,<sup>2</sup> including the special reporting responsibilities in policy 5:90, *Abused and Neglected Child Reporting*.<sup>3</sup> The Superintendent is authorized to develop administrative procedures and take other action as needed to implement Board policy and otherwise fulfill his or her responsibilities. The Superintendent may delegate to other District staff members the exercise of any powers and the discharge of any duties imposed upon the Superintendent by Board policies or by Board vote. The delegation of power or duty, however, shall not relieve the Superintendent of responsibility for the action that was delegated.<sup>4</sup>

#### Qualifications

The Superintendent must be of good character and of unquestionable morals and integrity. The Superintendent shall have the experience and the skills necessary to work effectively with the Board, District employees, students, and the community. The Superintendent must have and maintain a

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> State law controls this policy's content. Unless the district has only one school with fewer than four teachers, the board must employ a superintendent or a chief executive officer as allowed under specific circumstances. 105 ILCS 5/10-21.4. This statute assigns some specific duties to the superintendent including to: (1) make recommendations to the board concerning the budget, building plans, the locations of sites, the selection, retention, and dismissal of teachers and all other employees, the selection of textbooks, instructional material, and courses of study; (2) report to the board, Ill. State Board of Education (ISBE), and chief administrative official any employee named in an abused child report; and (3) keep or cause to be kept the records and accounts as directed and required by the board, aid in making reports required by the board, and perform such other duties as the board may delegate to him/her. 105 ILCS 5/10-16.7 requires boards to direct, through policy, the superintendent, in his or her charge of the district's administration.

ISBE is required, subject to an annual appropriation by the General Assembly, to establish a new superintendent mentoring program. With limited exceptions, any individual serving as a first-time superintendent in Illinois must participate in the mentoring program for two school years. 105 ILCS 5/2-3.53b. The ISBE-selected provider will assign a mentor to a new superintendent based on similarity of grade level or type of district, learning needs, and geographical proximity. The mentor must not be required to evaluate the new superintendent on the basis of the mentoring relationship.

<sup>2</sup> See 2:250-E2, *Immediately Available District Public Records and Web-Posted Reports and Records*, for an annotated list of documents and reports that must be posted on the district's website, if the district has a website. While not comprehensive, see the IASB's *Annual School Calendar* for the required reports that do not need web-posting, available on the IASB website at: [www.iasb.com/policy-services-and-school-law/illinois-laws-affecting-schools/annual-school-calendar/](http://www.iasb.com/policy-services-and-school-law/illinois-laws-affecting-schools/annual-school-calendar/) [www.iasb.com/pdf/schoolcal.pdf](http://www.iasb.com/pdf/schoolcal.pdf).

<sup>3</sup> 105 ILCS 5/10-21.9(e-5), amended by P.A.s 102-552 and 102-702. See the discussion in the f/ns tied to the text of the **Special Superintendent Responsibilities** subhead in [sample](#) policy 5:90, *Abused and Neglected Child Reporting*.

<sup>4</sup> This paragraph strengthens the policy's connection to the IASB's *Foundational Principles of Effective Governance*. See [www.iasb.com/principles.cfm](http://www.iasb.com/principles.cfm). It allows the superintendent broad delegation authority even when a policy fails to specifically provide for delegation.

Professional Educator License with a superintendent endorsement issued by the Illinois State Educator Preparation and Licensure Board. <sup>5</sup>

### Evaluation

The Board will evaluate, at least annually, the Superintendent's performance and effectiveness, using standards and objectives developed by the Superintendent and Board that are consistent with State law, the Board's policies, and the Superintendent's contract.<sup>6</sup> A specific time should be designated for a formal evaluation session with all Board members present. The evaluation should include a discussion of professional strengths as well as performance areas needing improvement.

The Superintendent shall annually present evidence of professional growth through attendance at educational conferences, in-service training, or similar continuing education pursuits. <sup>7</sup>

### Compensation and Benefits <sup>8</sup>

The Board and the Superintendent shall enter into an employment agreement that conforms to Board policy and State law. This contract shall govern the employment relationship between the Board and the Superintendent. The terms of the Superintendent's employment agreement, when in conflict with this policy, will control.

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>5</sup> 105 ILCS 5/21B-20 and 5/21B-25 govern Professional Educator Licenses and superintendent endorsements. See also 23 Ill.Admin.Code §§25.355 (superintendent endorsement) and 29.100 (Ill. Professional School Leader Standards).

<sup>6</sup> 105 ILCS 5/10-16.7 requires a board to evaluate the superintendent. See *The Superintendent Evaluation Process* at: [www.iasb.com/iasb/media/documents/superintendent-evaluation-process.pdf](http://www.iasb.com/iasb/media/documents/superintendent-evaluation-process.pdf) [www.iasb.com/training/superintendent-evaluation-process.pdf](http://www.iasb.com/training/superintendent-evaluation-process.pdf). While greater detail may be added to this paragraph (e.g., a timeline, self-evaluation provision, and discussion requirements), a board must be sure that the policy and the superintendent's contract are consistent.

<sup>7</sup> The reporting requirements in this paragraph are optional, but school boards must "require evaluators to participate in an in-service training on the evaluation of licensed personnel provided or approved by [ISBE] prior to undertaking any evaluation and at least once during each license renewal cycle." 105 ILCS 5/24A-3.

<sup>8</sup> According to 105 ILCS 5/10-23.8, a superintendent must be employed under either: (1) a one-year contract, in which case he or she gains and retains tenure rights; or (2) a multi-year performance-based contract, in which case he or she waives all tenure rights but does not lose any previously acquired tenure credit with the district. A multi-year performance-based contract must contain specific student performance and academic improvement goals and indicators; see 3:40-E, *Checklist for the Superintendent Employment Contract Negotiation Process*. Residency requirements, if desired, should be included in a superintendent's employment contract.

The employment contract should be *in writing* even though the School Code does not require it to be written. Contact the board attorney for assistance. An administrator who is not working under a written contract is presumed to have a contract of one year's duration. *Bd. of Educ. of Schaumburg Cmty. Consol. Sch. Dist. No. 54 v. TRS*, 368 Ill.Dec. 341 (4th Dist. 2013)(interpreting 105 ILCS 5/10-23.8a). The Ill. Statute of Frauds may make it impossible to execute an *oral* multi-year administrator contract or to *orally* extend a multi-year written contract. 740 ILCS 80/1.

The Open Meetings Act requires all Ill. Municipal Retirement Fund (IMRF) employers, which includes school boards, to: (1) within six business days after approving a budget, web-post each employee's total compensation package if it exceeds \$75,000 per year; and (2) at least six days before approval, web-post an employee's total compensation package if it is \$150,000 or more. 5 ILCS 120/7.3. Conflicting opinions concern whether school districts must comply with these posting requirements for their employees who do not participate in IMRF. Contact the board attorney for advice.

Annually by Oct. 1, each school board must report to ISBE the base salary and benefits of the superintendent, administrators, and teachers it employs. 105 ILCS 5/10-20.47. Before this annual reporting to ISBE, the information must be presented at a regular school board meeting and then posted on the district's website, if any.

LEGAL REF.: 105 ILCS 5/10-16.7, 5/10-20.47, 5/10-21.4, 5/10-21.9, 5/10-23.8, 5/21B-20, 5/21B-25, 5/24-11, and 5/24A-3.  
5 ILCS 120/7.3, Open Meetings Act.  
23 Ill.Admin.Code §§1.310, 1.705, and 25.355.

CROSS REF: 2:20 (Powers and Duties of the School Board; Indemnification), 2:130 (Board-Superintendent Relationship), 2:240 (Board Policy Development), 3:10 (Goals and Objectives), 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:30 (Hiring Process and Criteria), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:150 (Personnel Records), 5:210 (Resignations), 5:290 (Employment Termination and Suspensions)

DRAFT

## **General School Administration**

### **Superintendent**

#### **Duties and Authority**

The Superintendent is the District's executive officer and is responsible for the leadership, administration and management of the District schools in accordance with Board policies and directives, and State and federal law. District management duties include, without limitation, preparing, submitting, publishing, and posting reports and notifications as required by State and federal law, including the special reporting responsibilities in policy 5:90, *Abused and Neglected Child Reporting*. The Superintendent is authorized to develop administrative procedures and take other action as needed to implement Board policy and otherwise fulfill his or her responsibilities. The Superintendent may delegate to other District staff members the exercise of any powers and the discharge of any duties imposed upon the Superintendent by Board policies or by Board vote. The delegation of power or duty, however, shall not relieve the Superintendent of responsibility for the action that was delegated.

#### **Qualifications**

The Superintendent must be of good character and of unquestionable morals and integrity. The Superintendent shall have the experience and the skills necessary to work effectively with the Board, District employees, students, and the community. The Superintendent must have and maintain a Professional Educator License with a superintendent endorsement issued by the Illinois State Educator Preparation and Licensure Board.

#### **Evaluation**

The Board will evaluate, at least annually, the Superintendent's performance and effectiveness, using standards and objectives developed by the Superintendent and Board that are consistent with State law, the Board's policies and the Superintendent's contract. A specific time should be designated for a formal evaluation session with all Board members present. The evaluation should include a discussion of professional strengths as well as performance areas needing improvement.

The Superintendent shall annually present evidence of professional growth through attendance at educational conferences, in-service training, or similar continuing education pursuits.

#### **Compensation and Benefits**

The Board and the Superintendent shall enter into an employment agreement that conforms to Board policy and State law. This contract shall govern the employment relationship between the Board and the Superintendent. The terms of the Superintendent's employment agreement, when in conflict with this policy, will control.

LEGAL REF.: 105 ILCS 5/10-16.7, 5/10-20.47, 5/10-21.4, 5/10-21.9, 5/10-23.8, 5/21B-20, 5/21B-25, 5/24-11, and 5/24A-3.  
5 ILCS 120/7.3, Open Meetings Act.  
23 Ill. Admin. Code §§1.310, 1.705, and 25.355.

CROSS REF: 2:20 (Powers and Duties of the Board; Indemnification), 2:130 (Board-Superintendent Relationship), 2:240 (Board Policy Development), 3:10 (Goals and Objectives), 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:30 (Hiring Process and Criteria), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee ethics; Conduct; and Conflict of Interest), 5:150 (Personnel Records), 5:210 (Resignations), 5:290 (Employment Termination and Suspensions)

ADOPTED: May 17, 2001

REVISED: March 17, 2022

CURRENT

## Operational Services

### Purchases and Contracts <sup>1</sup>

The Superintendent shall manage the District's purchases and contracts in accordance with State law, the standards set forth in this policy, and other applicable School Board policies.

#### Standards for Purchasing and Contracting

All purchases and contracts shall be entered into in accordance with applicable federal and State law. The Board Attorney shall be consulted as needed regarding the legal requirements for purchases or contracts. All contracts shall be approved or authorized by the Board.

All purchases and contracts should support a recognized District function or purpose as well as provide for good quality products and services at the lowest cost, with consideration for service, reliability, and delivery promptness, and in compliance with State law.<sup>2</sup> No purchase or contract shall be made or entered into as a result of favoritism, extravagance, fraud, or corruption.

Adoption of the annual budget authorizes the Superintendent or designee to purchase budgeted supplies, equipment, and services, provided that State law is followed. Purchases of items outside budget parameters require prior Board approval, except in an emergency.<sup>3</sup>

When presenting a contract or purchase for Board approval, the Superintendent or designee shall ensure that it complies with applicable federal and State law, including but not limited to, those specified below:

1. Supplies, materials, or work involving an expenditure in excess of \$25,000 must comply with the State law bidding procedure, 105 ILCS 5/10-20.21, unless specifically exempted.<sup>4</sup>
2. Construction, lease, or purchase of school buildings must comply with State law and Board policy 4:150, *Facility Management and Building Programs*.

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> State law controls this policy's content. 105 ILCS 5/10-20.21, amended by P.A. ~~401-570~~, 102-1101, contains bidding plus other requirements. Other laws also govern district contracts. For example, the Prevailing Wage Act requires, among other things, that a district specify in all contracts for public works that the prevailing wage rate must be paid. 820 ILCS 130/. When a district awards work to a contractor without a public bid, contract, or project specification, the district must provide the contractor with written notice on the purchase order or a separate document indicating that not less than the prevailing rate of wages shall be paid to all laborers, workers, and mechanics performing work on the project. In addition, the district must notify all contractors of any rate changes by the Ill. Dept. of Labor (IDOL). 820 ILCS 130/4(~~fa-2~~). The law allows a district to discharge this duty by including the following language in all contracts: "Any prevailing rate of wages as they are revised by the Ill. Dept. of Labor (IDOL) shall apply to this contract. You are notified that any rate changes to the prevailing wage rate are available on IDOL's official website." 820 ILCS 130/4(l). See 4:60-E, *Notice to Contractors*, for sample language.

<sup>2</sup> This end statement should be amended according to local board discretion.

<sup>3</sup> An optional addition follows: "Notwithstanding the above, the Superintendent shall not commit to any single, non-customary purchase or expenditure, excluding personnel, of greater than \$ \_\_\_\_\_ without prior Board approval." This optional provision's intent is to provide an internal control as well as to keep the board involved when the district is making a large purchase or expenditure, e.g., copiers, computers, textbooks, or something that might not happen every year. It is intended to cover purchases/expenditures regardless of whether they were previously budgeted.

<sup>4</sup> See 4:60-API, *Purchases*, for bidding exemptions and the requirements for electronic bid opening. A board may set a lower bidding threshold by policy but should first seek its attorney's advice because such action may expand a board's vulnerability to a bidding challenge.

3. Guaranteed energy savings must comply with 105 ILCS 5/19b-1 *et seq.*
4. Third party non-instructional services must comply with 105 ILCS 5/10-22.34c. <sup>5</sup>
5. Goods and services that are intended to generate revenue and other remunerations for the District in excess of \$1,000, including without limitation vending machine contracts, sports and other attire, class rings, and photographic services, must comply with 105 ILCS 5/10-20.21(b-5). The Superintendent or designee shall keep a record of: (1) each vendor, product, or service provided, (2) the actual net revenue and non-monetary remuneration from each contract or agreement, and (3) how the revenue was used and to whom the non-monetary remuneration was distributed. The Superintendent or designee shall report this information to the Board by completing the necessary forms that must be attached to the District's annual budget. <sup>6</sup>
6. Any contract to purchase food with a bidder or offeror must comply with 105 ILCS 5/10-20.21(b-10). <sup>7</sup>
7. The purchase of paper and paper products must comply with 105 ILCS 5/10-20.19c and Board policy 4:70, *Resource Conservation*. <sup>8</sup>
8. Each contractor with the District is bound by each of the following:
  - a. In accordance with 105 ILCS 5/10-21.9(f): (1) prohibit any of its employees who is or was found guilty of a criminal offense listed in 105 ILCS 5/10-21.9(c) and 5/21B-80(c)<sup>9</sup> to have direct, daily contact at a District school or school-related activity with one or more student(s); (2) prohibits any of the contractor's employees from having direct, daily contact with one or more students if the employee was found guilty of any offense in 5/21B-80(b) (certain drug offenses) until seven years following the end of the employee's sentence for the criminal offense;<sup>10</sup> and (3) require each of its employees who will have direct, daily contact with student(s) to cooperate during the District's fingerprint-based criminal history records check on him or her. <sup>11</sup>
  - b. In accordance with 105 ILCS 5/22-94: (1) prohibit any of its employees from having direct contact with children or students if the contractor has not performed a sexual misconduct related employment history review (EHR) of the employee or if the District objects to the employee's assignment based on the employee's involvement in an instance of sexual misconduct as provided in 105 ILCS 5/22-94(j)(3), which the contractor is required to disclose; (2) discipline, up to and including termination or denial of employment, any employee who provides false information or willfully fails to disclose information required by the EHR; (3) maintain all records of EHRs and

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<sup>5</sup> Concerning collective bargaining requirements, see *McLean Co. Unit Dist. 5 v. AFSCME & IELRB*, 12 N.E.2d 3d 120 (4th Dist. 2014) (good faith bargaining on the decision to subcontract requires notice of the consideration of the subcontract before it is finalized; meeting with the union to provide an opportunity to discuss and explain the decision; providing information to the union; and giving consideration to any counterproposal the union makes).

<sup>6</sup> 105 ILCS 5/10-20.21(b-5).

<sup>7</sup> 105 ILCS 5/10-20.21(b-10).

<sup>8</sup> 105 ILCS 5/10-20.19c.

<sup>9</sup> 105 ILCS 5/10-21.9(c), ~~amended by P.A. 101-531~~; 105 ILCS 5/21B-80(c), ~~amended by P.A. 101-531~~.

<sup>10</sup> *Id.*

<sup>11</sup> The implementation process is in 4:60-AP3, *Criminal History Records Check of Contractor Employees*. See 5:30-AP2, *Investigations*, for a list of offenses which disqualify an individual from having direct, daily contact with one or more students until seven years following the end of the individual's sentence for the criminal offense.

provide the District access to such records upon request; and (4) refrain from entering into any agreements prohibited by 105 ILCS 5/22-94(g). <sup>12</sup>

a-c. In accordance with 105 ILCS 5/24-5: (1) concerning each new employee of a contractor that provides services to students or in schools, provide the District with evidence of physical fitness to perform the duties assigned and freedom from communicable disease ~~if the employee will have direct, daily contact with one or more student(s);~~ and (2) require any new or existing employee who ~~has and will have direct, daily contact with one or more~~ provides services to student(s) or in schools to complete additional health examinations as required by the District and be subject to additional health examinations, including tuberculosis screening, as required by the Ill. Dept.artment of Public Health rules or order of a local health official. <sup>13</sup>

9. ~~After 1-1-23, a~~Any pavement engineering project using a coal tar-based sealant product or high polycyclic aromatic hydrocarbon sealant product for pavement engineering-related use must comply with the Coal Tar Sealant Disclosure Act. <sup>14</sup>
10. Purchases made with federal or State awards must comply with 2 C.F.R. Part 200 and 30 ILCS 708/, as applicable, and any terms of the award. <sup>15</sup>

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>12</sup> 105 ILCS 5/22-94, added by P.A. 102-702, eff. 7-1-23. See 4:60-AP4, *Sexual Misconduct Related Employment History Review (EHR) of Contractor Employees*. For the definition of sexual misconduct, see 105 ILCS 5/22-85.5(c), added by P.A. 102-676, and sample policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest. Direct contact with children or students* is defined as “the possibility of care, supervision, guidance, or control of children or students or routine interaction with children or students.” 105 ILCS 5/22-94(b), added by P.A. 102-702, eff. 7-1-23. This standard, which triggers the EHR, appears on its face to be broader than the *direct, daily contact* standard that triggers the *complete criminal history records check* in 105 ILCS 5/10-21.9(f). See 5:30-AP2, *Investigations*, 4:60-AP3, *Criminal History Records Check of Contractor Employees*, and 4:60-AP4, *Sexual Misconduct Related Employment History Review (EHR) of Contractor Employees*, for more information. For example, a contracted night custodian who may have some passing, routine interaction with students who are on campus for afterschool events, but does not have direct, daily contact with students triggers an EHR but not necessarily a *complete criminal history records check*. It is less clear if the reverse scenario could arise where a *complete criminal history records check* under 105 ILCS 5/10-21.9(f) would be required but an EHR would not be required. For ease of administration, a district may wish to require contractors to undergo a *complete criminal history records check* whenever the obligation to conduct an EHR is triggered, and vice versa.

105 ILCS 5/22-94(g), added by P.A. 102-702, eff. 7-1-23, prohibits contractors from entering any agreement that: (1) has the effect of suppressing information concerning a pending or completed investigation in which an allegation of sexual misconduct was substantiated, (2) affects the ability of the contractor to report sexual misconduct to the appropriate authorities, or (3) requires the contractor to expunge information about allegations or findings of suspected sexual misconduct, unless an allegation is found to be false, unfounded, or unsubstantiated following an investigation.

<sup>13</sup> 105 ILCS 5/24-5, ~~amended by P.A. 101-81~~. P.A. 98-716, expanded the scope of 105 ILCS 5/24-5 by adding a definition of *employee* that includes contractors’ employees for whom a criminal history records check is required. Since Aug. 2014, the Ill. Dept. of Public Health (IDPH) has not required school employees to be screened for tuberculosis other than workers in child day care and preschool settings. 77 Ill.Admin.Code §696.140(a)(3). Before requesting a contractor’s employee for a health examination, contact the board attorney concerning this action’s legality under other personnel laws, including the Americans with Disabilities Act of 1990 (42 U.S.C. §12101 et seq.).

<sup>14</sup> 410 ILCS 170/10(b), added by P.A. 102-242, ~~eff. 1-1-23~~.

<sup>15</sup> 2 C.F.R. §§200.318-200.327; 30 ILCS 708/. The Grant Accountability and Transparency Act (GATA) adopts the federal uniform guidance for all grants, unless the Office of the Governor grants an exception. 30 ILCS 708/55; 44 Ill.Admin.Code §7000.60. For information about the scope of GATA as it pertains to grants administered by ~~ISBE~~the Ill. State Board of Education, see [www.isbe.net/gata](http://www.isbe.net/gata).

The Superintendent or designee shall: (1) execute the reporting and website posting mandates in State law concerning District contracts, and (2) monitor the discharge of contracts, contractors' performances, and the quality and value of services or products being provided. <sup>16</sup>

LEGAL REF.: 2 C.F.R. Part 200.  
105 ILCS 5/10-20.19c, 5/10-20.21, 5/10-21.9, 5/10-22.34c, 5/19b-1 et seq., [5/22-94](#),  
and 5/24-5.  
30 ILCS 708/, Grant Accountability and Transparency Act.  
410 ILCS 170/, Coal Tar Sealant Disclosure Act.  
820 ILCS 130/, Prevailing Wage Act.

CROSS REF.: 2:100 (Board Member Conflict of Interest), 4:70 (Resource Conservation), 4:150 (Facility Management and Building Programs), 4:175 (Convicted Child Sex Offender; Screening; Notifications), [5:90 \(Abused and Neglected Child Reporting\)](#)

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>16</sup> This is an optional provision. The numerous reporting and website posting mandates are in 2:250-E2, *Immediately Available District Public Records and Web-Posted Reports and Records*. As an alternative to the policy's default language, a board may insert the underscored:

The Superintendent or designee shall: (1) execute the reporting and website posting mandates in State law concerning District contracts and maintain a status report for monthly presentation to the Board, and (2) monitor the discharge of contracts, contractors' performances, and the quality and value of services or products being provided.

## **Operational Services**

### **Purchases and Contracts**

The Superintendent shall manage the District's purchases and contracts in accordance with State law, the standards set forth in this policy, and other applicable Board policies.

#### **Standards for Purchasing and Contracting**

All purchases and contracts shall be entered into in accordance with applicable federal and State law. The Board Attorney shall be consulted as needed regarding the legal requirements for purchases or contracts. All contracts shall be approved or authorized by the Board.

Before soliciting bids or awarding a contract for supplies, materials, equipment, or services, a certified education purchasing contract that is already available through a State education purchasing entity (as defined in the Education Purchasing Program, Article 28A of the School Code), an existing Federal purchasing contract, or national cooperative purchasing network, may be considered as a bid.

All purchases and contracts should support a recognized District function or purpose as well as provide for good quality products and services at the lowest cost, with consideration for service, reliability, and delivery promptness, and in compliance with State law. No purchase or contract shall be made or entered into as a result of favoritism, extravagance, fraud, or corruption.

Adoption of the annual budget authorizes the Superintendent or designee to purchase budgeted supplies, equipment, and services, provided that State law is followed. Purchases of items outside budget parameters require prior Board approval, except in an emergency.

When presenting a contract or purchase for Board approval, the Superintendent or designee shall ensure that it complies with applicable federal and State law, including but not limited to, those specified below:

1. Supplies, materials, or work involving an expenditure in excess of \$25,000 must comply with the State law bidding procedure, 105 ILCS 5/10-20.21, unless specifically exempted.
2. Repair, maintenance, remodeling, renovation, or construction, or a single project involving an expenditure not to exceed \$50,000 and not involving a change or increase in the size, type, or extent of an existing facility, 105 ILCS 5/10-20.21(xi).
3. Construction, lease, or purchase of school buildings must comply with State law and Board policy 4:150, *Facility Management and Building Programs*.
4. Guaranteed energy savings must comply with 105 ILCS 5/19b-1 et seq.
5. Third party non-instructional services must comply with 105 ILCS 5/10-22.34c.
6. Goods and services that are intended to generate revenue and other remunerations for the District in excess of \$1,000, including without limitation vending machine contracts, sports and other attire, class rings, and photographic services, must comply with 105 ILCS 5/10-20.21(b-5). The Superintendent or designee shall keep a record of: (1) each vendor, product, or service provided, (2) the actual net revenue and non-monetary remuneration from each contract or agreement, and (3) how the revenue was used and to whom the non-monetary remuneration was distributed. The Superintendent or designee shall report this information to the Board by completing the necessary forms that must be attached to the District's annual budget.
7. Any contract to purchase food with a bidder or offeror must comply with 105 ILCS 5/10-20.21(b-10).

- 8. The purchase of paper and paper products must comply with 105 ILCS 5/10-20.19c and board policy 4:70, *Resource Conservation*.
- 9. Each contractor with the District is bound by each of the following:
  - a. In accordance with 105 ILCS 5/10-21.9(f): (1) prohibit any of its employees who is or was found guilty of a criminal offense listed in 105 ILCS 5/10-21.9(c) and 5/21b-80(c) to have direct, daily contact at a District school or school-related activity with one more student(s); (2) prohibits any of the contractor’s employees from having direct daily contact with one or more students if the employee was found guilty of any offense in 5/21B-80(b) (certain drug offenses) until seven years following the end of the employee’s sentence for the criminal offense; and (3) require each of its employees who will have direct, daily contact with student(s) to cooperate during the District’s fingerprint-based criminal history records check on him or her.
  - b. In accordance with 105 ILCS 5/24-5: (1) concerning each new employee of a contractor that provides services to students or in schools provide the District with evidence of physical fitness to perform the duties assigned and freedom from communicable disease if the employee will have direct, daily contact with one or more student(s); and (2) require any new or existing employee who has and will have direct, daily contact with one or more student(s) to complete additional health examinations as required by the District and be subject to additional health examinations, including tuberculosis screening, as required by the Ill. Department of Public Health rules or order of a local health official.
- 10. After 1-1-23, any pavement engineering project using a coal tar-based sealant product or high polycyclic aromatic hydrocarbon sealant product for pavement engineering-related use must comply with the Coal Tar Sealant Disclosure Act.
- 11. Purchases made with federal or State awards must comply with 2 C.F.R. Part 200 and 30 ILCS 708/, as applicable, and any terms of the award.

The Superintendent or designee shall: (1) execute the reporting and website posting mandates in State law concerning District contracts, and (2) monitor the discharge of contracts, contractors’ performances, and the quality and value of services or products being provided.

LEGAL REF.: 2 C.F.R. Part 200.  
105 ILCS 5/10-20.19c, 5/10-20.21, 5/10-21.9, 5/10-22.34c, 5/19b-1 et seq., and 5/24-5.  
30 ILCS 708/, Grant Accountability and Transparency Act.  
410 ILCS 170/, Coal Tar Sealant Disclosure Act.  
820 ILCS 130/, Prevailing Wage Act.

CROSS REF.: 2:100 (Board Member Conflict of Interest), 4:70 (Resource Conservation), 4:150 (Facility Management and Expansion Programs), 4:175 (Convicted Child Sex Offender; Screening; Notifications)

ADOPTED: May 17, 2001

REVISED: March 17, 2022

## General Personnel

### Hiring Process and Criteria <sup>1</sup>

The District hires the most qualified personnel consistent with budget and staffing requirements and in compliance with School Board policy on equal employment opportunity and minority recruitment.<sup>2</sup> The Superintendent is responsible for recruiting personnel and making hiring recommendations to the Board.<sup>3</sup> If the Superintendent's recommendation is rejected, the Superintendent must submit another.<sup>4</sup> No individual will be employed who has been convicted of a criminal offense listed in 105 ILCS 5/21B-80(c).<sup>5</sup>

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> State or federal law controls this policy's content. This policy contains an item on which impact bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right.

<sup>2</sup> See policy 5:10, *Equal Employment Opportunity and Minority Recruitment*. Districts may not classify a job as either a *male* or *female* job. 29 C.F.R. §1604.5, 34 C.F.R. §106.55.

<sup>3</sup> Boards must consider the superintendent's recommendations concerning, among other things, "the selection, retention, and dismissal of employees." 105 ILCS 5/10-16.7. The board may want to use this alternative sentence:

All personnel decisions are made by the Board, but only on the recommendation of the Superintendent.

Subject to an applicable collective bargaining agreement in effect on 6-13-11, a board that fills a "new or vacant teaching position" must select a candidate based on: (1) certifications, (2) qualifications, (3) merit and ability (including performance evaluation, if available), and (4) relevant experience, provided that the length of continuing service with the district must not be considered a factor, unless all other factors are determined by the school district to be equal. 105 ILCS 5/24-1.5. The statute does not define "new or vacant teaching positions." The requirement does not apply to filling vacant positions under 105 ILCS 5/24-12 (reduction in force and recall). Consult the board attorney about these issues.

<sup>4</sup> An additional optional sentence follows:

The Superintendent may select personnel on a short-term basis for a specific project or emergency condition before the Board's approval.

<sup>5</sup> 775 ILCS 5/2-103.1, ~~added by P.A. 101-656~~, prohibits employers from using conviction records as a basis to refuse to hire or to take any adverse action against an applicant or employee unless: (1) otherwise authorized by law; (2) there is a *substantial relationship* between the criminal offense and the employment sought; or (3) granting the employment would involve an unreasonable risk to property or to the safety or welfare of specific individuals or the general public. For the disqualifying offenses listed in 105 ILCS 5/21B-80, amended by P.A. 102-552, a district does not have to show a *substantial relationship* between the offense and the position or that hiring or continuing to employ the person would involve an unreasonable risk. However, the Ill. Dept. of Human Rights (IDHR) interprets the Ill. Human Rights Act (IHRA) to still require the employer to notify the applicant of the disqualification pursuant to law and to afford the applicant at least five business days to respond in case the applicant wants to dispute the accuracy of the conviction record. *Id.* at 5/2-103.1(C). See IDHR's *Conviction Record Protection – Frequently Asked Questions* (March 2021), at:

<https://dhr.illinois.gov/conviction-record-protection-frequently-asked-questions.html>~~www2.illinois.gov/dhr/Pages/Conviction-Record-Protection-Frequently-Asked-Questions.aspx~~.

Attorneys have different opinions as to whether the IHRA requires the *interactive assessment* outlined in 775 ILCS 5/2-103.1(c), which includes preliminary and final notices, when a disqualifying offense listed in 105 ILCS 5/21B-80 is found in a conviction record; **consult the board attorney for guidance on this issue**. See administrative procedure 5:30-AP2, *Investigations*, and its footnotes for more detail regarding the IHRA notice provisions and the need for districts to also comply with the seven-day notification requirement in the Ill. Uniform Conviction Information Act, 20 ILCS 2635/7. **Note:** The protections of 775 ILCS 5/2-103.1 do not cover *unpaid interns*, which may include student teachers in the K-12 context. The definition of *employee* in the IHRA only extends to include unpaid interns for civil rights violations involving sexual harassment. 775 ILCS 5/2-101(A)(1)(c) and 5/2-102(D).

All applicants must complete a District application in order to be considered for employment. <sup>6</sup>

### Job Descriptions

The Board maintains the Superintendent's job description and directs, through policy, the Superintendent, in his or her charge of the District's administration. <sup>7</sup>

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105 ILCS 5/10-21.9(c), ~~amended P.A. 101-531~~; 105 ILCS 5/21B-80, amended by P.A.s ~~101-531 and~~ 102-552, allows individuals with criminal histories involving certain drug convictions to apply for or to reinstate their educator licenses seven years after their sentence for the criminal offense is completed. Consult the board attorney about whether the board wants to continue prohibiting employment for any individual who has a criminal history involving these exempted drug offenses.

For more discussion regarding criminal history records checks and screenings required by 105 ILCS 5/10-21.9, amended by P.A.s ~~101-531, 101-643, and~~ 102-552 and 102-702, eff. 7-1-23, see f/ns 5 and 6 in policy 4:175, *Convicted Child Sex Offender; Screening; Notifications*.

<sup>6</sup> Any person who applies for employment as a teacher, principal, superintendent, or other certificated employee who willfully makes a false statement on his or her application for employment, material to his or her qualifications for employment, which he or she does not believe to be true, is guilty of a Class A misdemeanor. 105 ILCS 5/22-6.5. District employment applications must contain a statement to this effect. Id. Each employment application for these positions must state the following (Id.):

Failure to provide requested employment or employer history which is material to the applicant's qualifications for employment or the provision of statements which the applicant does not believe to be true may be a Class A misdemeanor.

Many districts ask applicants about disqualifying criminal convictions on their employment applications or at another point before a job offer is made. State law does not expressly prohibit this practice; however, guidance issued by IDHR regarding implementation of 775 ILCS 5/1-103(G-5) and 5/2-103.1, ~~added by P.A. 101-656~~, states "[u]nless authorized by law, an employer is prohibited from inquiring about an applicant's conviction record prior to making a job offer to the applicant." See ~~IDHR's Conviction Record Protection – Frequently Asked Questions~~ guidance issued by IDHR (March 2021), at:

~~<https://dhr.illinois.gov/conviction-record-protection-frequently-asked-questions.html>~~~~[www2.illinois.gov/dhr/Pages/Conviction-Record-Protection-Frequently-Asked-Questions.aspx](http://www2.illinois.gov/dhr/Pages/Conviction-Record-Protection-Frequently-Asked-Questions.aspx)~~

While the School Code and Job Opportunities for Qualified Applicant Act do not prohibit districts from asking about disqualifying convictions before a job offer is made, it is unclear whether they affirmatively *authorize* such inquiries. The IDHR's guidance does not carry the force of law, but it may impact its handling of a discrimination charge based on a conviction record. It is also unclear if an applicant's mere disclosure of a disqualifying conviction on an application, absent results of a fingerprint-based criminal history records check, Ill. Sex Offender Registry check, or Violent Offender Against Youth Registry check, triggers the district's obligation to provide notice to the applicant under 775 ILCS 5/2-103.1(C); see also f/n 5, above. Consult the board attorney for advice on these issues and how they may affect application processes.

Any employer that asks applicants to record video interviews and uses an artificial intelligence (AI) analysis of the applicant-submitted videos must comply with the Artificial Intelligence Video Interview Act, 820 ILCS 42/, ~~added by P.A. 101-260~~. Employers should also be careful that use of AI, software, and algorithms to assess applicants does not violate the Americans with Disabilities Act (ADA) (42 U.S.C. §12101 et seq.). See *The Americans with Disabilities Act and the Use of Software, Algorithms, and Artificial Intelligence to Assess Job Applicants and Employees* technical assistance document issued by the U.S. Equal Employment Opportunity Commission (May 2022) at: [www.eeoc.gov/laws/guidance/americans-disabilities-act-and-use-software-algorithms-and-artificial-intelligence](http://www.eeoc.gov/laws/guidance/americans-disabilities-act-and-use-software-algorithms-and-artificial-intelligence). Given the rapidly changing technologies in this area, please consult the board attorney.

<sup>7</sup> 105 ILCS 5/10-16.7. The foundation for a productive employment relationship begins with a board's policy, a thoughtfully crafted employment contract and job description, and procedures for communications and ongoing assessment. See IASB's *Foundational Principles of Effective Governance*, **Principle 3. The board employs a superintendent**, at: [www.iasb.com/conference-training-and-events/training/training-resources/foundational-principles-of-effective-governance/](http://www.iasb.com/conference-training-and-events/training/training-resources/foundational-principles-of-effective-governance/).

See also 3:40-E, *Checklist for the Superintendent Employment Contract Negotiation Process*, for best practice discussions about establishing the board-superintendent employment relationship and contract.

The Superintendent shall develop and maintain a current comprehensive job description for each position or job category; however, a provision in a collective bargaining agreement or individual contract will control in the event of a conflict.<sup>8</sup>

### Investigations

The Superintendent or designee shall ensure that a fingerprint-based criminal history records check and a check of the Statewide Sex Offender Database and Violent Offender Against Youth Database is performed on each applicant as required by State law.<sup>9</sup> When the applicant is a successful superintendent candidate who has been offered employment by the Board, the Board President shall ensure that these checks are completed.<sup>10</sup> The Superintendent or designee, or if the applicant is a successful superintendent candidate, then the Board President shall notify an applicant if the applicant is identified in either database.<sup>11</sup> The School Code requires the Board President to keep a conviction

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<sup>8</sup> Job descriptions will become the basis for categorizing a teacher into one or more positions that the teacher is qualified to hold for reduction in force (RIF) dismissal and recall purposes. 105 ILCS 5/24-12(b). A board should consult with its attorney to review its current list of job descriptions and discuss the district's specific responsibilities.

A job description is evidence of a position's essential functions. 29 C.F.R. §1630.2(n). The ADA protects individuals who have a disability and are qualified, with reasonable accommodation, to perform the *essential functions* of the job. 42 U.S.C. §12101 *et seq.*, amended by the ADA Amendments Act (ADAAA), Pub. L. 110-325. Determining which functions are essential may be critical to determining if an individual with a disability is qualified. An individual is qualified to perform a job even though he or she is unable, due to a disability, to perform tasks which are incidental to the job. Only when an individual is unable to perform the *essential functions* of a job may a district deny the individual employment opportunities. 29 C.F.R. §1630.2(m). For a definition of essential functions see *Id.* at 1630.2(n). Whether a particular function is essential is a factual determination.

**Important:** The ADAAA made significant changes to the ADA's definition of disability that broadened the scope of coverage and overturned a series of U.S. Supreme Court decisions that made it difficult to prove that an impairment was a qualifying disability. There is information about the regulations and a link to them at: [www.eeoc.gov/laws/regulations/adaaa\\_fact\\_sheet.cfm](http://www.eeoc.gov/laws/regulations/adaaa_fact_sheet.cfm). Consult the board attorney regarding how these amendments impact the district's hiring processes.

<sup>9</sup> The policy's requirements on criminal records checks for applicants for employment are mandated by 105 ILCS 5/10-21.9, amended by P.A.s ~~101-72, 101-531, 101-643, and 102-552~~ and 102-702, *eff. 7-1-23*. See administrative procedure 5:30-AP2, *Investigations*, for the process, timing, and positions requiring criminal background investigation and what steps a district must take if it wants to disqualify an applicant based on a conviction record. The Statewide Sex Offender Database (a/k/a Sex Offender Registry) is available at: <https://isp.illinois.gov/Sor/Disclaimerwww.isp.state.il.us/sor>. The Statewide Murderer and Violent Offender Against Youth Database is available at: <https://isp.illinois.gov/MVOAY/Disclaimerwww.isp.state.il.us/emvo/>. For more discussion regarding criminal history records checks and screenings required by 105 ILCS 5/10-21.9, amended by P.A.s ~~101-531 and 101-643~~ 102-702, *eff. 7-1-23*, see f/n 5 in policy 4:175, *Convicted Child Sex Offender; Screening; Notifications*. See policy 4:60, *Purchases and Contracts*, for requirements concerning (1) criminal background checks of employees of contractors who have *direct, daily contact* with students and (2) *sexual misconduct related employment history reviews (EHRs) of employees of contractors of have direct contact with children or students*.

<sup>10</sup> *Id.* If a board wants to require additional background inquiries beyond the fingerprint-based criminal history records information check required by 105 ILCS 5/10-21.9, amended by P.A.s ~~101-72, 101-531, 101-643, and 102-552~~ and 102-702, *eff. 7-1-23*, and the EHR required by 105 ILCS 5/22-94, added by P.A. 102-702, *eff. 7-1-23*, including the federal *Rap Back Service* (20 ILCS 2630/3.3) and/or checks through consumer reporting agencies regulated by the Fair Credit Reporting Act (15 U.S.C. §1681 *et seq.*), consult the board attorney. For more detailed information, see the laws listed in sample exhibit 3:40-E, *Checklist for the Superintendent Employment Contract Negotiation Process*, under the checklist item entitled **Conditions of Employment**, in the **Other Background Check Laws** row.

<sup>11</sup> 105 ILCS 5/10-21.9(b), ~~amended by P.A.s 101-72 and 101-531~~, and 105 ILCS 5/21B-10. The School Code requires the board president to keep a conviction record confidential. It is impossible to know whether a fingerprint-based criminal history records check and a check of the Statewide Sex Offender and Violent Offender Against Youth Databases on a successful superintendent candidate will come back with a conviction record.

record confidential and share it only with the Superintendent, Regional Superintendent, State Superintendent, State Educator Preparation and Licensure Board, any other person necessary to the hiring decision, the Ill. ~~Dept. of~~ State Police and/or Statewide Sex Offender Database for purposes of clarifying the information, and/or the Teachers' Retirement System of the State of Illinois when required by law.<sup>12</sup> The Board reserves its right to authorize additional background inquiries beyond a fingerprint-based criminal history records check when it deems it appropriate to do so, in accordance with applicable laws.

Each newly hired employee must complete a U.S. Citizenship and Immigration Services Form as required by federal law.<sup>13</sup>

The District retains the right to discharge any employee whose criminal background investigation reveals a conviction for committing or attempting to commit any of the offenses outlined in 105 ILCS 5/21B-80<sup>14</sup> or who falsifies, or omits facts from, his or her employment application or other employment documents. If an indicated finding of abuse or neglect of a child has been issued by the Ill. Department of Children and Family Services or by a child welfare agency of another jurisdiction for any applicant for student teaching, applicant for employment, or any District employee, then the Board must consider that person's status as a condition of employment.<sup>15</sup>

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Therefore, in accordance with best practice (ensuring compliance and aligning with good governance principles), this policy does not assign a designee for the board president to complete this task. However, to balance the requirement to keep conviction records confidential with the practical implementation of ensuring a fingerprint-based criminal history records check and a check of the Statewide Sex Offender and Violent Offender Against Youth Databases are performed on each successful superintendent applicant, a board president may want to designate the duty to order these checks to the individuals otherwise listed in 105 ILCS 5/10-21.9(b), ~~amended by P.A.s 101-72 and 101-531~~. Those individuals include the board president, the superintendent or designee, regional superintendent (if the check was requested by the district), state superintendent of education, state Educator Preparation and Licensure Board, any other person necessary to the hiring decision, or for clarification purposes, the Ill. ~~Dept. of~~ State Police and/or Statewide Sex Offender Registry.

<sup>12</sup> *Id.* at 5/10-21.9(b), ~~amended by P.A.s 101-72 and 101-531~~ and 105 ILCS 5/21B-85, amended by P.A. 102-552. The School Code continues to define the board president's role in conducting criminal background investigations and receiving the results of these investigations, including the results for employees of district contractors. 105 ILCS 5/10-21.9. Many districts delegate this task in the hiring process to a human resources department.

105 ILCS 5/21B-85, amended by P.A. 102-552, requires a board to provide prompt written notice to the board of trustees of the Teachers' Retirement System of the State of Illinois (TRS) when it learns that any teacher has been convicted of a felony offense (which provides for a sentence of death or imprisonment for one year or more). The notice to TRS is limited to (1) the name of the license holder, (2) fact of conviction, (3) name and location of the court in which the conviction occurred, and (4) the assigned case number from the court. *Id.*

Use this alternative for districts in suburban Cook County: replace "Regional Superintendent" with "appropriate Intermediate Service Center ~~Executive Director~~."

For more discussion regarding responses to results obtained by criminal history records checks and screenings as required by 105 ILCS 5/10-21.9(e), amended by P.A.s ~~101-531 and 101-643~~ ~~102-702, eff. 7-1-23~~, see f/n 6 in policy 4:175, *Convicted Child Sex Offender; Screening; Notifications*.

<sup>13</sup> Immigration Reform and Control Act, 8 U.S.C. §1324a *et seq.* Consult with the board attorney regarding the district's rights and responsibilities under all Illinois laws if the district uses any electronic employment verification system, including *E-Verify* and/or the Basic Pilot Program. 820 ILCS 55/12. This statute urges employers who voluntarily use *E-Verify* (formerly known as the Basic Pilot/Employment Eligibility Verification Program) to consult the Ill. Dept. of Labor's website for current information on the accuracy of *E-Verify* and to review and understand their legal responsibilities relating to the use of any electronic employment verification systems. See f/n 2 in 5:150-AP, *Personnel Records*, for a more detailed discussion of *E-Verify* issues.

<sup>14</sup> See f/n 5, above.

<sup>15</sup> 105 ILCS 5/10-21.9(c) and (g), ~~amended by P.A. 101-531~~. See f/n 6 in 4:175, *Convicted Child Sex Offender; Screening; Notifications*, for further discussion.

The Superintendent shall ensure that the District does not engage in any investigation or inquiry prohibited by law and complies with each of the following: <sup>16</sup>

The District uses an applicant's credit history or report from a consumer reporting agency only when a satisfactory credit history is an established bona fide occupational requirement of a particular position.<sup>17</sup>

The District does not screen applicants based on their current or prior wages or salary histories, including benefits or other compensation, by requiring that the wage or salary history satisfy minimum or maximum criteria. <sup>18</sup>

The District does not request or require a wage or salary history as a condition of being considered for employment, being interviewed, continuing to be considered for an offer of employment, an offer of employment, or an offer of compensation. <sup>19</sup>

The District does not request or require an applicant to disclose wage or salary history as a condition of employment. <sup>20</sup>

The District does not ask an applicant or applicant's current or previous employers about wage or salary history, including benefits or other compensation. <sup>21</sup>

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<sup>16</sup> As an alternative to describing the prohibited investigations, a board may substitute this sentence:

The Superintendent shall ensure that the District does not engage in any investigation or inquiry prohibited by law, including without limitation, investigation into or inquiry concerning: (1) credit history or report unless a satisfactory credit history is an established bona fide occupational requirement of a particular position; (2) claim(s) made or benefit(s) received under Workers' Compensation Act; and (3) access to an employee's or applicant's social networking website, including a request for passwords to such sites.

The default policy provision and the alternative stated above – whichever is selected – may be made a prohibition rather than a duty of the superintendent; to do this, delete the stricken text as follows: “The Superintendent shall ensure that the District does not engage . . . .”

<sup>17</sup> Employee Credit Privacy Act, 820 ILCS 70/10. This Act allows inquiries into an applicant's credit history or credit report or ordering or obtaining an applicant's credit report from a consumer reporting agency when a satisfactory credit history is an *established bona fide occupational requirement* of a particular position. The Act identifies circumstances that permit a satisfactory credit history to be a job requirement, such as, the position's duties include custody of or unsupervised access to cash or marketable assets valued at \$2,500 or more.

<sup>18</sup> 820 ILCS 112/10(b-5), ~~added by P.A. 101-177~~. If an employer violates this subsection, the employee may recover in a civil action any damages incurred, special damages up to \$10,000, injunctive relief, and costs and reasonable attorney's fees. 820 ILCS 112/30(a-5), ~~added by P.A. 101-177~~.

<sup>19</sup> Id.

<sup>20</sup> Id.

<sup>21</sup> 820 ILCS 112/10(b-10), ~~added by P.A. 101-177~~. **Note:** Attorneys caution that using the exceptions in 820 ILCS 112/10(b-10)(1) and (2), ~~added by P.A. 101-177~~, may trigger litigation. Violating this subsection entitles an employee to recover in a civil action any damages incurred, special damages up to \$10,000, injunctive relief, and costs and reasonable attorney's fees. 820 ILCS 112/30(a-5), ~~added by P.A. 101-177~~.

A school board that wishes to preserve these exceptions should consult its board attorney; then they may supplement number 5 by adding the following after “compensation”:

unless the applicant's wage or salary history is a matter of public record, or is contained in a document completed by the applicant's current or former employer and then made available to the public by the employer, or then submitted or posted by the employer to comply with State or federal law; or the applicant is a current employee applying for a position with the same current employer.

The District does not ask an applicant or applicant's previous employers about claim(s) made or benefit(s) received under the Workers' Compensation Act. <sup>22</sup>

The District does not request of an applicant or employee access in any manner to his or her personal online account, such as social networking websites, including a request for passwords to such accounts. <sup>23</sup>

The District provides equal employment opportunities to all persons. See policy 5:10, *Equal Employment Opportunity and Minority Recruitment*.

#### Sexual Misconduct Related Employment History Review (EHR) <sup>24</sup>

Prior to hiring an applicant for a position involving direct contact with children or students, the Superintendent shall ensure that an EHR is performed as required by State law. When the applicant is a superintendent candidate, the Board President shall ensure that the EHR is initiated before a successful superintendent candidate is offered employment by the Board.

#### Physical Examinations <sup>25</sup>

Each new employee must furnish evidence of physical fitness to perform assigned duties and freedom from communicable disease. The physical fitness examination must be performed by a physician

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<sup>22</sup> Right to Privacy in the Workplace Act, 820 ILCS 55/10(a).

<sup>23</sup> Id. at 55/10(b)(6)(B) (commonly known as the *Facebook Password Law*). A *personal online account* is defined as an online account used primarily by a person for personal purposes. *Personal online account* does not include an account created, maintained, used, or accessed for the business purpose of a person's employer or prospective employer. Id. at 55/10(b)(5). Bracketed explanations follow the statutory language:

"Nothing in this subsection shall prohibit or restrict an employer from complying with a duty to screen employees or applicants prior to hiring...provided that the password, account information, or access sought by the employer only relates to an online account that:

(A) an employer supplies or pays; or

(B) an employee creates or maintains on behalf of under the direction of an employer in connection with that employee's employment."

[Based on this explanation, it is implausible that an applicant would have an account, service, or profile for business purposes of a school employer.]

The statute specifically permits an employer to: (1) maintain workplace policies governing the use of the employer's electronic equipment, including policies regarding Internet use, social networking site use, and electronic mail use; and (2) monitor usage of the employer's (district's) electronic equipment and electronic mail. The statute also states that it does *not prohibit* an employer from obtaining information about an applicant or an employee that is in the public domain or that is otherwise obtained in compliance with the statute. Finally, the statute does not apply to all types of personal technology that employees may use to communicate with students or other individuals, such as text messages on a personal phone. Consult the board attorney about these issues.

<sup>24</sup> 105 ILCS 5/22-94, added by P.A. 102-702, eff. 7-1-23. See administrative procedure 5:30-AP3, *Sexual Misconduct Related Employment History Review (EHR)*, for the process, timing, and positions requiring an EHR. See policy 4:60, *Purchases and Contracts*, and administrative procedure 4:60-AP4, *Sexual Misconduct Related Employment History Review (EHR) of Contractor Employees*, for EHR requirements for employees of contractors who have *direct contact with children or students*.

<sup>25</sup> 105 ILCS 5/24-5, amended by P.A. 101-84. According to this statute, a new or existing employee or substitute teacher employee may be subject to additional health examinations, including tuberculosis screening, as required by rules adopted by the Ill. Dept. of Public Health (IDPH) or by order of a local public health official. The IDPH does not require school employees to be screened for tuberculosis other than workers in child day care and preschool settings. 77 Ill.Admin.Code §696.140(a)(3).

The last sentence of the first paragraph exceeds State law requirements and may be deleted.

licensed in Illinois, or any other state, to practice medicine and surgery in any of its branches, a licensed advanced practice registered nurse, or a licensed physician assistant who has been delegated the authority by his or her supervising physician to perform health examinations. The employee must have the physical examination performed no more than 90 days before submitting evidence of it to the District.

Any employee may be required to have an additional examination by a physician who is licensed in Illinois to practice medicine and surgery in all its branches, a licensed advanced practice registered nurse, or a licensed physician assistant who has been delegated the authority by his or her supervising physician to perform health examinations, if the examination is job-related and consistent with business necessity.<sup>26</sup> The Board will pay the expenses of any such examination.

### Orientation Program

The District's staff will provide an orientation program for new employees to acquaint them with the District's policies and procedures, the school's rules and regulations, and the responsibilities of their position. Before beginning employment, each employee must sign the *Acknowledgement of Mandated Reporter Status* form as provided in policy 5:90, *Abused and Neglected Child Reporting*.

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Note that while examination by a spiritual leader/practitioner is sufficient for purposes of leaves, the statute does not permit an examination by a spiritual leader/practitioner for initial employment exams. This difference may present a constitutional issue; contact the board attorney for an opinion if an applicant wants to use an examination by a spiritual leader/practitioner.

Federal law limits pre-employment medical inquiries to whether the applicant is able to perform job-related functions; required medical examinations of applicants is forbidden. ADA, 42 U.S.C. §12112(d)(2); see also f/n 8 for an explanation regarding the ADA. Districts may condition an employment offer on taking and passing medical inquiries or physical exams, provided that all entering employees in the same classification receive the same conditional offer.

<sup>26</sup> The State law (105 ILCS 5/24-5, ~~amended by P.A. 101-81~~) allowing boards to require physicals of current employees "from time to time," is ~~been~~ superseded by the ADA, 42 U.S.C. §12112(d)(4). The ADA allows medical inquiries of current employees only when they are job-related and consistent with business necessity or part of a voluntary employee wellness program. *Id.* Districts may deny jobs to individuals with disabilities who pose a direct threat to the health or safety of others in the workplace, provided that a reasonable accommodation would not either eliminate the risk or reduce it to an acceptable level. 42 U.S.C. §12113; 29 C.F.R. §1630.2(r). See f/n 8 for an explanation regarding the ADA.

See f/n <sup>25</sup>4 for a discussion of examinations by spiritual leaders/practitioners.

- LEGAL REF.: 42 U.S.C. §12112, Americans with Disabilities Act; 29 C.F.R. Part 1630.  
15 U.S.C. § 1681 et seq., Fair Credit Reporting Act.  
8 U.S.C. §1324a et seq., Immigration Reform and Control Act.  
105 ILCS 5/10-16.7, 5/10-20.7, 5/10-21.4, 5/10-21.9, 5/10-22.34, 5/10-22.34b,  
5/21B-10, 5/21B-80, 5/21B-85, 5/22-6.5, 5/22-94, and 5/24-5.  
20 ILCS 2630/3.3, Criminal Identification Act.  
820 ILCS 55/, Right to Privacy in the Workplace Act.  
820 ILCS 70/, Employee Credit Privacy Act.  
Duldulao v. St. Mary of Nazareth Hospital, 136 Ill. App. 3d 763 (1st Dist. 1985),  
aff'd in part and remanded 115 Ill.2d 482 (Ill. 1987).  
Kaiser v. Dixon, 127 Ill. App. 3d 251 (2nd Dist. 1984).  
Molitor v. Chicago Title & Trust Co., 325 Ill. App. 124 (1st Dist. 1945).
- CROSS REF.: 2:260 (Uniform Grievance Procedure), 3:50 (Administrative Personnel Other Than  
the Superintendent), 4:60 (Purchases and Contracts), 4:175 (Convicted Child Sex  
Offender; Screening; Notifications), 5:10 (Equal Employment Opportunity and  
Minority Recruitment), 5:40 (Communicable and Chronic Infectious Disease),  
5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of  
Professional Conduct; and Conflict of Interest), 5:125 (Personal Technology and  
Social Media; Usage and Conduct), 5:220 (Substitute Teachers), 5:280 (Duties and  
Qualifications)

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## **General Personnel**

### **Hiring Process and Criteria**

The District hires the most qualified personnel consistent with budget and staffing requirements and in compliance with Board policy on equal employment opportunity and minority recruitment. The Superintendent is responsible for recruiting personnel and making hiring recommendations to the Board. If the Superintendent's recommendation is rejected, the Superintendent must submit another. No individual will be employed who has been convicted of a criminal offense listed in 105 ILCS 5/21B-80(c).

All applicants must complete a District application in order to be considered for employment.

### **Job Descriptions**

The Board maintains the Superintendent's job description and directs, through policy, the Superintendent, in his or her charge of the District's administration.

The Superintendent shall develop and maintain a current, comprehensive job description for each position or job category, however, a provision in a collective bargaining agreement or individual contract will control in the event of a conflict.

### **Investigations**

The Superintendent or designee shall ensure that a fingerprint-based criminal history records check and a check of the Statewide Sex Offender Database and Violent Offender Against Youth Database is performed on each applicant as required by State law. When the applicant is a successful superintendent candidate who has been offered employment by the Board, the Board President shall ensure that these checks are completed. The Superintendent or designee, or if the applicant is a successful superintendent candidate, then the Board President shall notify an applicant if the applicant is identified in either database. The School Code requires the Board President to keep a conviction record confidential and share it only with the Superintendent, Regional Superintendent, State Superintendent, State Educator Preparation and Licensure Board, or any other person necessary to the hiring decision, the Ill. Dept. of State Police and/or Statewide Sex Offender Database for purposes of clarifying the information, and/or the Teachers' Retirement System of the State of Illinois when required by law. The Board reserves its right to authorize additional background inquiries beyond a fingerprint-based criminal history records check when it deems it appropriate to do so, in accordance with applicable laws.

Each newly hired employee must complete a U.S. Citizenship and Immigration Services Form as required by federal law.

The District retains the right to discharge any employee whose criminal background investigation reveals a conviction for committing or attempting to commit any of the offenses outlined in 105 ILCS 5/21B-80 or who falsifies, or omits facts from, his or her employment application or other employment documents. If an indicated finding of abuse or neglect of a child has been issued by the Ill. Department of Children and Family Services or by a child welfare agency of another jurisdiction for any applicant for student teaching, applicant for employment, or any District employee, then the Board must consider that person's status as a condition of employment.

The Superintendent shall ensure that the District does not engage in any investigation or inquiry prohibited by law and complies with each of the following:

1. The District uses an applicant's credit history or report from a consumer reporting agency only when a satisfactory credit history is an established bona fide occupational requirement of a particular position.
2. The District does not screen applicants based on their current or prior wages or salary histories, including benefits or other compensation, by requiring that the wage or salary history satisfy minimum or maximum criteria.
3. The District does not request or require a wage or salary history as a condition of being considered for employment, being interviewed, continuing to be considered for an offer of employment, an offer of employment, or an offer of compensation.
4. The District does not request or require an applicant disclose wage or salary history as a condition of employment.
5. The District does not ask an applicant or applicant's current or previous employers about wage or salary history, including benefits or other compensation.
6. The District does not ask an applicant or applicant's previous employers about claim(s) made or benefit(s) received under the Workers' Compensation Act.
7. The District does not request of an applicant or employee access in any manner to his or her personal online account, such as social networking websites, including a request for passwords to such accounts.
8. The District provides equal employment opportunities to all persons. See policy 5:10, *Equal Employment Opportunity and Minority Recruitment*.

#### Physical Examinations

Each new employee must furnish evidence of physical fitness to perform assigned duties and freedom from communicable disease. The physical fitness examination must be performed by a physician licensed in Illinois, or any other state, to practice medicine and surgery in any of its branches, a licensed advanced practice registered nurse or a licensed physician assistant who has been delegated the authority by his or her supervising physician to perform health examinations. The employee must have the physical examination performed no more than 90 days before submitting evidence of it to the District.

Any employee may be required to have an additional examination by a physician who is licensed in Illinois to practice medicine and surgery in all its branches, a licensed advanced practice registered nurse or a licensed physician assistant who has been delegated the authority by his or her supervising physician to perform health examinations, if the examination is job-related and consistent with business necessity. The Board will pay the expenses of any such examination.

#### Drug Testing

The District is a drug-free workplace as provided in policy 5:50, *Drug- and Alcohol-Free Workplace, E-Cigarette, Tobacco, and Cannabis Prohibition*. Upon receipt of a contingent offer of employment, applicants must complete pre-employment drug testing which shows no positive result of cannabis, illegal drugs, or alcohol. Applicants to whom a contingent offer is made whose pre-employment drug test returns positive for illegal drugs or alcohol will be ineligible for employment and will have their contingent offer of employment revoked.

Applicants to whom a contingent offer is made whose pre-employment drug test returns positive for cannabis may be ineligible for employment and are subject to having their contingent offer of employment revoked. Applicants who test positive for cannabis will be afforded a reasonable opportunity to explain a positive result for cannabis. The District has sole discretion in determining whether to revoke the contingent offer of employment.

No applicant will be tested under this policy without his or her consent. However, the failure or refusal of any applicant for employment to consent to such testing will be treated as a failure to complete the application process, precluding any consideration of the applicant for employment.

*Cannabis* means marijuana, hashish, and other substances that are identified as including any parts of the plant *Cannabis sativa* and including derivatives or subspecies, such as *indica*, of all strains of cannabis, whether growing or not; the seeds thereof, the resin extracted from any part of the plant; and any compound, manufacture, salt, derivative, mixture, or preparation of the plant, its seeds, or resin, including tetrahydrocannabinol (THC) and all other naturally produced cannabinol derivatives, whether produced directly or indirectly by extraction; however, “cannabis” does not include the mature stalks of the plant, fiber produced from the stalks, oil or cake made from the seeds of the plant, any other compound, manufacture, salt, derivative, mixture, or preparation of the mature stalks (except the resin extracted from it), fiber, oil or cake, or the sterilized seed of the plant that is incapable of germination.

Orientation Program

The District's staff will provide an orientation program for new employees to acquaint them with the District's policies and procedures, the school's rules and regulations, and the responsibilities of their position. Before beginning employment, each employee must sign the *Acknowledgement of Mandated Reporter Status* form as provided in policy 5:90, *Abused and Neglected Child Reporting*.

LEGAL REF.: 42 U.S.C. §12112, Americans with Disabilities Act; 29 C.F.R. Part 1630.  
 15 U.S. C. §1681 et seq., Fair Credit Reporting Act.  
 8 U.S. C. §1324a et seq., Immigration Reform and Control Act.  
 105 ILCS 5/10-16.7, 5/10-20.7, 5/10-21.4, 5/10-21.9, 5/10-22.34, 5/10-22.34b,  
 5/21B-10, 5/21B-80, 5/21B-85, 5/22-6.5, and 5/24-5.  
 20 ILCS 2630/3.3, Criminal Identification Act.  
 820 ILCS 55/, Right to Privacy in the Workplace Act.  
 820 ILCS 70/, Employee Credit Privacy Act.  
 410 ILCS 705/10-50, Cannabis Regulation and Tax Act.  
 820 ILCS 112/10(b-5), Equal Pay Act.  
*Duldulao v. St. Mary of Nazareth Hospital*, 136 Ill. App. 3d 763 (1st Dist. 1985),  
*aff'd in part and remanded* 115 Ill. 2d 482 (Ill. 1987).  
*Kaiser v. Dixon*, 127 Ill. App. 3d 251 (2nd Dist. 1984).  
*Molitor v. Chicago Title & Trust Co.*, 325 Ill. App. 124 (1st Dist. 1945).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 3:50 (Administrative Personnel Other Than the Superintendent), 4:60 (Purchases and Contracts), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:40 (Communicable and Chronic Infectious Disease), 5:50 (Drug- and Alcohol-Free Workplace, E-Cigarette, Tobacco, and Cannabis Prohibition), 5:90 (Abused and Neglected Child Reporting), 5:125 (Personal Technology and Social Media; Usage and Conduct), 5:200 (Substitute Teachers), 5:280 (Duties and Qualifications)

ADOPTED: May 17, 2001

REVISED: March 17, 2022

## General Personnel

### Abused and Neglected Child Reporting<sup>1</sup>

Any District employee who suspects or receives knowledge that a student may be an abused or neglected<sup>2</sup> child or, for a student aged 18 through 22, an abused or neglected individual with a

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<sup>1</sup> State or federal law controls this policy’s content. The Abused and Neglected Child Reporting Act (ANCRA) (325 ILCS 5/) requires *education personnel* to immediately report ~~or cause a report to be made~~ to DCFS when they have reasonable cause to believe a child known to them in their professional or official capacities may be abused or neglected; *education personnel* includes school personnel (including administrators and certified and non-certified school employees) and educational advocates assigned to a child in accordance with the School Code. 325 ILCS 5/4(a)(4), ~~added by P.A. 101-564; ANCRA states that such personnel “may also notify the person in charge of [the] school[.]” 325 ILCS 5/4(e).~~ *Education personnel* also includes board members; however, ANCRA does not require them to directly report to DCFS and instead states that a board member “shall direct or cause the school board to direct the superintendent” to report to DCFS. 325 ILCS 5/4(a)(4), (d). See the [Special School Board Member Responsibilities](#) subhead, below, and sample policy 2:20, *Powers and Duties of the School Board: Indemnification*.

If the report involves an *adult student with a disability*, employees should expect DCFS to instruct them to call the Ill. Dept. of Human Services Office (DHS) office of the Inspector General’s statewide ~~24-hour~~24-hour toll-free telephone number at 1-800-368-1463. 325 ILCS 5/4.4a and 20 ILCS 1305/1-17(b). Reports involving an adult student with a disability may be made directly to DHS; however, for simplicity, and to preserve a superintendent’s duty to disclose certain reports involving an employee or former district employee (see discussion in f/n ~~2018~~ below) and the immunity for such disclosures, the sample policy directs the initial phone call to DCFS. [The Dept. of Human Services Act \(DHSA\) \(20 ILCS 1305/\)](#) allows a *required reporter* four hours to report after the initial discovery of the incident, allegation, or suspicion of any one or more of the following: mental abuse, physical abuse, sexual abuse, neglect, or financial exploitation. 20 ILCS 1305/1-17(k)(1). Only [employees are required reporters](#). 20 ILCS 1305/1-17(a).

~~Abuse and neglect are defined in 325 ILCS 5/3 and, for adult students with a disability in 20 ILCS 1305/1-17(b). Abuse may be generally understood as any physical or mental injury or sexual abuse inflicted on a child or adult student with a disability other than by accidental means or creation of a risk of such injury or abuse by a person who is responsible for the welfare of a child or adult student with a disability. Neglect may be generally understood as abandoning a child or adult student with a disability or failing to provide the proper support, education, medical, or remedial care required by law by one who is responsible for the child’s or adult student with a disability’s welfare.~~

Any person required by law to report abuse and neglect who willfully fails to report is guilty of a Class A misdemeanor. [325 ILCS 5/4\(m\) and 20 ILCS 1305/1-17\(k\)\(1\).](#)

A teaching license may be suspended ~~or revoked~~ for willful or negligent failure to report suspected child abuse or neglect as required by law ~~and for sexual misconduct~~. 105 ILCS 5/21B-75, amended by P.A.s ~~101-531 and 102-552 and 102-702, eff. 7-1-23, and 20 ILCS 1305/1-17(k)(1).~~ [20 ILCS 1305/1-17\(k\)\(1\) allows mandated reporters for adults with disabilities four hours to report after the initial discovery of the incident, allegation, or suspicion of any one or more of the following: mental abuse, physical abuse, sexual abuse, neglect, or financial exploitation.](#)

District employees who make a report in good faith receive immunity, except in cases of willful or wanton misconduct. See 325 ILCS 5/4 and 9. Further, for the purpose of any proceedings, civil or criminal, good faith of the person making the report is presumed. *Id.*

Every two years, each district within an Illinois county served by an accredited Children’s Advocacy Center (CAC) must review its sexual abuse investigation policies and procedures to ensure consistency with 105 ILCS 5/22-85, ~~added by P.A. 101-531.~~ 105 ILCS 5/10-20.71, ~~added by P.A. 101-531.~~ See sample policy 7:20, *Harassment of Students Prohibited*.

<sup>2</sup> [ANCRA covers abuse and neglect of children. 325 ILCS 5/3. DHSA covers abuse and neglect of adult students with a disability. 20 ILCS 1305/1-17\(b\).](#) ~~Abuse may be generally understood as any physical or mental injury or sexual abuse inflicted on a child or adult student with a disability other than by accidental means or creation of a risk of such injury or abuse by a person who is responsible for the welfare of a child or adult student with a disability. Neglect may be generally understood as abandoning a child or adult student with a disability or failing to provide the proper support, education, medical, or remedial care required by law by one who is responsible for the child’s or adult student with a disability’s welfare.~~

~~Abuse covered by ANCRA also includes grooming as defined in the Ill. Criminal Code of 2012 (720 ILCS 5/11-25). 325 ILCS 5/3(i), added by P.A. 102-676 (a/k/a Faith’s Law).~~

disability<sup>3</sup>-, shall: (1) immediately report or cause a report to be made to the Ill. Dept. of Children and Family Services (DCFS) on its Child Abuse Hotline 1-800-25-ABUSE (1-800-252-2873)(within Illinois); 1-217-524-2606 (outside of Illinois); or 1-800-358-5117 (TTY), and (2) follow directions given by DCFS concerning filing a written report within 48 hours with the nearest DCFS field office.<sup>4</sup> Any District employee who believes a student is in immediate danger of harm, shall first call 911. The employee shall also promptly notify the Superintendent or Building Principal that a report has been made.<sup>5</sup> The Superintendent or Building Principal shall immediately coordinate any necessary notifications to the student’s parent(s)/guardian(s) with DCFS, the applicable school resource officer (SRO), and/or local law enforcement.<sup>6</sup> *Negligent failure to report* occurs when a District employee personally observes an instance of suspected child abuse or neglect and reasonably believes, in his or her professional or official capacity, that the instance constitutes an act of child abuse or neglect under

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The School Code goes further and prohibits school employees from engaging in grooming behaviors and sexual misconduct. 105 ILCS 5/10-23.13(b), amended by P.A. 102-610 (a/k/a Erin’s Law); 105 ILCS 5/22-85.5(c), added by P.A. 102-676 (a/k/a Faith’s Law). To streamline implementation, sample policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*, defines prohibited grooming behaviors to include sexual misconduct and it explicitly prohibits employees from engaging in grooming, grooming behaviors, and sexual misconduct. While it is possible for low-level grooming behaviors and/or sexual misconduct to not amount to grooming prohibited by ANCRA, best practice is to report suspected grooming behaviors and sexual misconduct to DCFS.

<sup>3</sup> State child and disabled adult protection laws define the same class of individuals differently, but with the same goal: to protect an adult student with a disability, not living in a DCFS licensed facility, who is still finishing school with an Individual Education Plan (IEP). The Dept. of Human Services Act (DHS Act) defines “adult student with a disability” as an adult student, age 18 through 21, inclusive (through the day before the student’s 22nd birthday), with an IEP other than a resident of a facility licensed by DCFS. 20 ILCS 1305/1-17(b). However, 105 ILCS 5/14-1.02, amended by P.A. 102-172, provides that a student who turns 22 years old during the school year shall be eligible for IEP services through the end of the school year. This statutory definition is the basis for this sample policy’s language.

For elementary districts, delete the following phrase from the first sentence: “or, for a student aged 18 through 22, an abused or neglected individual with a disability, .”

<sup>4</sup> 325 ILCS 5/7, ~~amended by P.A. 101-583~~. For a board that wants to include what a DCFS report should contain, an optional sentence follows:

The report shall include, if known:

1. The name and address of the child, parent/guardian names, or other persons having custody;
2. The child’s age;
3. The child’s condition, including any evidence of previous injuries or disabilities; and
4. Any other information that the reporter believes may be helpful to DCFS for its investigation.

When two or more mandated reporters who work within the same workplace share a reasonable cause to believe that a student may be an abused or neglected child, one of them may be designated to make a single report. 325 ILCS 5/4(b). The report must include the name(s) and contact information for the other mandated reporter(s). Id.

<sup>5</sup> ANCRA states that mandated reporters “may also notify the person in charge of [the] school[.]” 325 ILCS 5/4(e). This sample policy makes the report to the superintendent or building principal mandatory to keep the administration informed. The administration may not force the staff member to change or modify his or her report.

<sup>6</sup> Optional. The sample policy makes coordination with DCFS, the SRO, and local law enforcement a step in the process of reporting, so the local agencies and school district are better able to prevent and manage the risks school officials and parents/guardians face when a DCFS report has been made, e.g., situations where parents/guardians, upon learning a DCFS report has been made involving their child(ren), commit an act of self-harm in response to the information.

For school districts in DuPage County, the DuPage County State’s Attorney (SAO), Regional Office of Education (ROE), Police Dept. (PD), and DCFS have created a *Model Policy Reporting Abuse and Neglect for School Officials in DuPage County*, at: [www.dupageroe.org/wp-content/uploads/Mandated\\_Reporting.pdf](http://www.dupageroe.org/wp-content/uploads/Mandated_Reporting.pdf). Consult the board attorney about this reporting policy – its intent is for school officials to immediately inform the SAO that a report to DCFS has been made to allow the SAO to investigate and prevent evidence spoliation. **Note:** The DuPage SAO, ROE, and PD lack authority under ANCRA over school officials to enforce compliance with this “model reporting policy;” only DCFS has the authority under ANCRA to enforce penalties under ANCRA, not the “model reporting policy.” The DuPage SAO, ROE, and PD did not consult school officials in the creation of its “model reporting policy.”

the Abused and Neglected Child Reporting Act (ANCRA) and he or she, without willful intent, fails to immediately report or cause a report to be made of the suspected abuse or neglect to DCFS.<sup>7</sup>

Any District employee who discovers child pornography on electronic and information technology equipment shall immediately report it to local law enforcement, the National Center for Missing and Exploited Children's CyberTipline 1-800-THE-LOST (1-800-843-5678) or online at [www.report.cybertip.org](http://www.report.cybertip.org) or [www.missingkids.org](http://www.missingkids.org). The Superintendent or Building Principal shall also be promptly notified of the discovery and that a report has been made.<sup>8</sup>

Any District employee who observes any act of hazing that does bodily harm to a student must report that act to the Building Principal, Superintendent, or designee who will investigate and take appropriate action. If the hazing results in death or great bodily harm, the employee must first make the report to law enforcement and then to the Superintendent or Building Principal. Hazing is defined as any intentional, knowing, or reckless act directed to or required of a student for the purpose of being initiated into, affiliating with, holding office in, or maintaining membership in any group, organization, club, or athletic team whose members are or include other students.<sup>9</sup>

Abused and Neglected Child Reporting Act (ANCRA), School Code, and Erin's Law Training

The Superintendent or designee shall provide staff development opportunities for District employees in the detection, reporting, and prevention of child abuse and neglect.<sup>10</sup>

All District employees shall:

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<sup>7</sup> 105 ILCS 5/10-23.12(c) (all district employees), added by P.A. 101-531; 105 ILCS 5/21B-75(b) (teachers), amended by P.A. 101-531.

<sup>8</sup> ANCRA requires an electronic and information technology equipment worker or the worker's employer to report a discovery of child pornography depicted on an item of electronic and information technology equipment. 325 ILCS 5/4.5(b). Consult the board attorney to determine whether any district employees fit the definition of an *electronic and information technology worker*, i.e., are "persons who in the scope and course of their employment or business install, repair, or otherwise service electronic and information technology equipment for a fee."

The paragraph exceeds the State requirements by requiring *all* district employees to report a discovery of child pornography on electronic and information technology equipment. This furthers the National Center for Missing and Exploited Children's public policy goal of "empowering the public to take immediate and direct action to enforce a zero tolerance policy regarding child sexual exploitation."

Similar to school personnel who are mandated reporters, electronic and information technology equipment workers and their employers have broad immunities from criminal, civil, or administrative liabilities when they report a discovery of child pornography as required under 325 ILCS 5/4.5(b), except for willful or wanton misconduct, e.g., knowingly filing a false report. Failure to report a discovery of child pornography is a business offense subject to a fine of \$1001. 325 ILCS 5/4.5(e).

<sup>9</sup> 720 ILCS 5/12C-50.1(b) creates a duty for *school officials* to report hazing. The term *school official* includes all school employees and volunteer coaches. 720 ILCS 5/12C-50.1(a). The duty to report hazing is triggered only when the employee/volunteer is fulfilling his or her responsibilities as a school official and observes hazing which results in bodily harm. 720 ILCS 5/12C-50.1(b). A report must be made to *supervising educational authorities*, which is not defined in the Act. *Id.* Common sense, however, would require the individual witnessing hazing to report it to the building principal or superintendent. Failure to report hazing is a Class B misdemeanor. 720 ILCS 5/12C-50.1(c). Failure to report hazing that resulted in death or great bodily harm is a Class A misdemeanor. *Id.* 7:190-AP1, *Hazing Prohibited*, uses the same definition of *hazing*; this definition is based on 720 ILCS 5/12C-50.

<sup>10</sup> While it is unclear whether this is a duty or power, 105 ILCS 5/10-23.12(a), amended by P.A. 100-413, authorizes boards "[t]o provide staff development for local school site personnel who work with pupils in grades kindergarten through 8, in the detection, reporting, and prevention of child abuse and neglect."

The drill during such training should be: "If in question, report."

1. Before beginning employment, sign the *Acknowledgement of Mandated Reporter Status* form provided by DCFS. The Superintendent or designee shall ensure that the signed forms are retained.
2. Complete mandated reporter training as required by law within three months of initial employment and at least every three years after that date. <sup>11</sup>
3. Complete an annual evidence-informed training related to child sexual abuse, grooming behaviors ([including sexual misconduct as defined in Faith's Law](#))<sup>12</sup>, and boundary violations as required by law and policy 5:100, *Staff Development Program*. <sup>13 14</sup>

### Alleged Incidents of Sexual Abuse; Investigations <sup>15</sup>

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in 720 ILCS 5/11-9.1A, that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity. <sup>16</sup>

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>11</sup> ANCRA also requires staff members, within three months of employment, to complete mandated reporter training, including a section on implicit bias and racial and ethnic sensitivity. 325 ILCS 5/4(j), amended by P.A. ~~s 101-564~~ and 102-604. This training must be completed again at least every three years. *Id.* The initial ANCRA three-month training requirement applies to the first time staff engage in their professional or official capacity. *Id.* While the law allows an extension to six months, it is unclear when such an extension is permissible. Consult the board attorney for guidance. As a best practice, to ensure compliance with the requirement in 105 ILCS 5/22-85(c), ~~added by P.A. 101-531~~, that mandated reporters annually review [Ill. State Board of Education \(ISBE\)](#) materials regarding notification of DCFS (see f/n ~~175~~, below), and to ease the administrative burden to track employee training schedules, a district may consider requiring annual training for all employees.

To reduce liability and align with best practices, ANCRA training for existing district employees appears prudent; however, consult the board attorney about:

1. Whether mandating existing employees to participate in ANCRA training is an item on which collective bargaining may be required. Any policy that impacts upon wages hours, and terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right.
2. How to comply with both the new ANCRA training requirements and whether compliance with them would also satisfy the School Code's more limited district-provided training requirement discussed in f/n ~~109~~ above.

<sup>12</sup> [Sexual misconduct under Faith's Law is defined in 105 ILCS 5/22-85.5\(c\), added by P.A. 102-676. See f/n 2, above, regarding the inclusion of sexual misconduct in the definition of grooming behaviors set forth in sample policy 5:120, \*Employee Ethics; Code of Professional Conduct; and Conflict of Interest.\*](#)

<sup>13</sup> [Erin's Law](#), 105 ILCS 5/10-23.13, amended by P.A. 102-610 ([a/k/a Erin's Law](#)). For additional *Erin's Law* requirements and definitions, see policies and the f/ns in 4:165, *Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors*; 5:100, *Staff Development Program*; 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*; and 6:60, *Curriculum Content*.

<sup>14</sup> 105 ILCS 5/10-23.12(b) permits DCFS to cooperate with school officials to distribute informational ANCRA materials in school buildings. The following optional sentence provides that information: "The Superintendent or designee will display DCFS-issued materials that list the DCFS toll-free telephone number and methods for making a report under ANCRA in a clearly visible location in each school building."

<sup>15</sup> Delete this subhead if your school district is not within a county served by an accredited CAC. 105 ILCS 5/22-85, ~~added by P.A. 101-531~~, governs the investigation of an *alleged incident of sexual abuse* of any child within any Illinois counties served by a CAC. For a map of accredited CACs, and to identify a CAC that may serve your district, see [www.childrensadvocacycentersofillinois.org/about/map](http://www.childrensadvocacycentersofillinois.org/about/map). The law is silent about investigations in counties without CACs.

<sup>16</sup> Though 105 ILCS 5/22-85(b), ~~added by P.A. 101-531~~, defines *alleged incident of sexual abuse*, its definition is circular, using the term *sexual abuse* without defining what that means. To provide boards with clarity, the definition of *sexual abuse* used in the Ill. Criminal Code of 2012 is used.

If a District employee reports an alleged incident of sexual abuse to DCFS<sup>17</sup> and DCFS accepts the report for investigation, DCFS will refer the matter to the local Children’s Advocacy Center (CAC).<sup>18</sup> The Superintendent or designee will implement procedures to coordinate with the CAC.

DCFS and/or the appropriate law enforcement agency will inform the District when its investigation is complete or has been suspended, as well as the outcome of its investigation.<sup>19</sup> The existence of a DCFS and/or law enforcement investigation will not preclude the District from conducting its own parallel investigation into the alleged incident of sexual abuse in accordance with policy 7:20, *Harassment of Students Prohibited*.

### Special Superintendent Responsibilities

The Superintendent shall execute the requirements in Board policy 5:150, *Personnel Records*, whenever another school district requests a reference concerning an applicant who is or was a District employee and was the subject of a report made by a District employee to DCFS.<sup>20</sup>

When the Superintendent has reasonable cause to believe that a license holder (1) committed an intentional act of abuse or neglect with the result of making a child an abused child or a neglected child under ANCRA or an act of sexual misconduct under Faith’s Law, and (2) that act resulted in the license holder’s dismissal or resignation from the District, ~~he or she~~ the Superintendent shall notify the State Superintendent and the Regional Superintendent in writing, providing the Ill. Educator Identification Number as well as a brief description of the misconduct alleged.<sup>21</sup> The Superintendent must make the

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>17</sup> 105 ILCS 5/22-85(c), ~~added by P.A. 101-531~~, provides that if a mandated reporter within a school has knowledge of an alleged incident of sexual abuse, the reporter must call the DCFS hotline immediately after obtaining the minimal information necessary to make a report, including the names of the affected parties and the allegations. It further requires ~~the Ill. State Board of Education (ISBE)~~ to make available materials detailing the information necessary to enable notification to DCFS of an alleged incident of sexual abuse, and that all mandated reporters annually review ISBE’s materials.

<sup>18</sup> 105 ILCS 5/22-85(d), ~~added by P.A. 101-531~~.

<sup>19</sup> 105 ILCS 5/22-85(j), (k), ~~added by P.A. 101-531~~.

<sup>20</sup> ANCRA requires a superintendent, upon being requested for a reference concerning an employee or former employee, to disclose to the requesting school district the fact that a district employee has made a report involving the conduct of the applicant or caused a report to be made to DCFS. 325 ILCS 5/4(d). When a report involves an adult student with a disability, DCFS must instruct mandated reporters making these reports to call the DHS’ Office of the Inspector General’s statewide 24 hour toll-free telephone number: 1-800-368-1463 (325 ILCS 5/4.4a) to make a report under the DHS Act.

The DHS Act (20 ILCS 1305/1-17(l)) then requires a determination of whether a report involving an adult student with a disability should be investigated under it or the Abuse of Adults with Disabilities Intervention Act (20 ILCS 2435), however that Act was repealed by P.A. 99-049 (eff. 7-1-13). The DHS Act does not outline a duty for the superintendent, upon being requested for a reference concerning an employee or former employee, to disclose to the requesting school district the fact that a district employee has made a report involving the conduct of the applicant or caused a report to be made to DHS involving an adult student with a disability.

Given the public policy behind the amendments to 325 ILCS 5/4, a reasonable interpretation of the law is that the superintendent’s duty to disclose now involves DHS reports concerning adult students with disabilities. However, with no mechanism requiring DHS to report back to the superintendent a *non-substantiated report* (DHS version of a DCFS *unfounded report*), a superintendent’s duty to disclose cannot end. Consult the board attorney about managing the duty to disclose reports that involve adult students with disabilities when DCFS redirects the reporter to DHS. For more information, see policy 5:150, *Personnel Records*.

See also f/n 4 of policy 5:150, *Personnel Records*, discussing the Elementary and Secondary Education Act’s (ESEA) (20 U.S.C. §7926) requirement that school policies must explicitly prohibit school districts from providing a recommendation of employment for an employee, contractor, or agent that a district knows, or has probable cause to believe, has engaged in sexual misconduct with a student or minor in violation of the law.

<sup>21</sup> Alternative for districts in suburban Cook County: replace “Regional Superintendent” with “appropriate Intermediate Educational Service Center Executive Director.”

report within 30 days of the dismissal or resignation and mail a copy of the notification to the license holder. <sup>22</sup>

The Superintendent shall develop procedures for notifying a student's parents/guardians when a District employee, contractor, or agent is alleged to have engaged in sexual misconduct with the student as defined in *Faith's Law*. The Superintendent shall also develop procedures for notifying the student's parents/guardians when the Board takes action relating to the employment of the employee, contractor, or agent following the investigation of sexual misconduct. Notification shall not occur when the employee, contractor, or agent alleged to have engaged in sexual misconduct is the student's parent/guardian, and/or when the student is at least 18 years of age or emancipated. <sup>23</sup>

The Superintendent shall execute the recordkeeping requirements of *Faith's Law*. <sup>24</sup>

#### Special School Board Member Responsibilities

Each individual Board member must, if an allegation is raised to the member during an open or closed Board meeting that a student is an abused child as defined in AN CRA, direct or cause the Board to direct the Superintendent or other equivalent school administrator to comply with AN CRA's requirements concerning the reporting of child abuse. <sup>25</sup>

If the Board determines that any District employee, other than an employee licensed under 105 ILCS 5/21B, has willfully or negligently failed to report an instance of suspected child abuse or neglect as required by AN CRA, the Board may dismiss that employee immediately. <sup>26</sup>

When the Board learns that a licensed teacher was convicted of any felony, it must promptly report it to the State agencies listed in policy 2:20, *Powers and Duties of the School Board; Indemnification*. <sup>27</sup>

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>22</sup> 105 ILCS 5/10-21.9(e-5), amended by P.A.s ~~101-531 and 102-552~~ and 102-702, eff. 7-1-23, requires these notifications and provides superintendents immunity from any liability, whether civil or criminal or that otherwise might result by complying with the statute.

<sup>23</sup> 105 ILCS 5/22-85.10, added by P.A. 102-702, eff. 7-1-23. See sample procedure 5:90-AP2, *Parent/Guardian Notification of Sexual Misconduct*.

<sup>24</sup> 105 ILCS 5/22-94(e), added by P.A. 102-702, eff. 7-1-23. See sample procedure 5:150-AP, *Personnel Records*.

<sup>25</sup> 325 ILCS 5/4(d). This statute makes board members mandatory child abuse reporters "to the extent required in accordance with other provisions of this section expressly concerning the duty of school board members to report suspected child abuse." Thus, a board member's duty is "to direct the superintendent or other equivalent school administrator to comply with the Act's requirements concerning the reporting of child abuse" whenever an "allegation is raised to a school board member during the course of an open or closed school board meeting that a child who is enrolled in the school district of which he or she is a board member is an abused child." Of course, any board member with reason to doubt that a report was or will be made should directly contact DCFS.

<sup>26</sup> 105 ILCS 5/10-23.12(c) ~~added by P.A. 101-531~~. See f/n 67, above, and f/n 3 in sample policy 2:20, *Powers and Duties of the School Board; Indemnification*.

<sup>27</sup> 105 ILCS 5/21B-85(a) and (b), amended by P.A. 102-552. Because felony charges often arise out of abuse and neglect investigation, this board duty is listed here for convenience. See the discussion in the f/ns tied to these duties in sample policy 2:20, *Powers and Duties of the School Board; Indemnification*.

LEGAL REF.: 20 U.S.C. §7926, Elementary and Secondary Education Act.  
105 ILCS 5/10-21.9, 5/10-23.13, ~~and~~ 5/21B-85, [5/22-85.5](#), and [5/22-85.10](#).  
20 ILCS 1305/1-1 et seq., Department of Human Services Act.  
325 ILCS 5/, Abused and Neglected Child Reporting Act.  
720 ILCS 5/12C-50.1, Criminal Code of 2012.

CROSS REF.: 2:20 (Powers and Duties of the School Board; Indemnification), 3:40 (Superintendent), 3:50 (Administrative Personnel Other Than the Superintendent), 3:60 (Administrative Responsibility of the Building Principal), [4:60 \(Purchases and Contracts\)](#), 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:150 (Personnel Records), 5:200 (Terms and Conditions of Employment and Dismissal), 5:290 (Employment Termination and Suspensions), 6:120 (Education of Children with Disabilities), 6:250 (Community Resource Persons and Volunteers), 7:20 (Harassment of Students Prohibited), 7:150 (Agency and Police Interviews)

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## **General Personnel**

### **Abused and Neglected Child Reporting**

Any District employee who suspects or receives knowledge that a student may be an abused or neglected child or, for a student aged 18 through 22, an abused or neglected individual with a disability, shall: (1) immediately report or cause a report to be made to the Ill. Dept. of Children and Family Services (DCFS) on its Child Abuse Hotline, 1-800-25-ABUSE (1-800-252-2873) (within Illinois); 1-217-524-2606 (outside of Illinois); or 1-800-358-5117 (TTY), and (2) follow directions given by DCFS concerning filing a written report within 48 hours with the nearest DCFS field office. Any District employee who believes a student is in immediate danger of harm, shall first call 911. The employee shall also promptly notify the Superintendent or Building Principal that a report has been made. The Superintendent or Building Principal shall immediately coordinate any necessary notifications to the student's parent(s)/guardian(s) with DCFS, the applicable school resource officer (SRO), and/or local law enforcement. *Negligent failure to report* occurs when a District employee personally observes an instance of suspected child abuse or neglect and reasonably believes, in his or her professional or official capacity, that the instance constitutes an act of child abuse or neglect under the Abused and Neglected Child Reporting Act (ANCRA) and he or she, without willful intent, fails to immediately report or cause a report to be made of the suspected abuse or neglect to DCFS.

Any District employee who discovers child pornography on electronic and information technology equipment shall immediately report it to local law enforcement, the National Center for Missing and Exploited Children's Cyber Tipline, 1-800-THE-LOST (1-800-843-5678), or online at [www.report.cybertip.org](http://www.report.cybertip.org) or [www.missingkids.org](http://www.missingkids.org). The Superintendent or Building Principal shall also be promptly notified of the discovery and that a report has been made.

Any District employee who observes any act of hazing that does bodily harm to a student must report that act to the Building Principal, superintendent, or designee who will investigate and take appropriate action. If the hazing results in death or great bodily harm, the employee must first make the report to law enforcement and then to the Superintendent or Building Principal. Hazing is defined as any intentional, knowing, or reckless act directed to or required of a student for the purpose of being initiated into, affiliating with, holding office in, or maintaining membership in any group, organization, club, or athletic team whose members are or include other students.

### **Abused and Neglected Child Reporting Act (ANCRA), School Code, and Erin's Law Training**

The Superintendent or designee shall provide staff development opportunities for school personnel working with students in grades kindergarten through 8, in the detection, reporting, and prevention of child abuse and neglect.

All District employees shall:

1. Before beginning employment, sign the *Acknowledgement of Mandated Reporter Status* form provided by (DCFS). The Superintendent or designee shall ensure that the signed forms are retained.
2. Complete mandated reporter training as required by law within three months of initial employment and at least every three years after that date.
3. Complete an annual evidence-informed training related to child sexual abuse, grooming behaviors, and boundary violations as required by law and policy 5:100, *Staff Development Program*.

### Alleged Incidents of Sexual Abuse; Investigations

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in 720 ILCS 5/11-9.1A, that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

If a District employee reports an alleged incident of sexual abuse to DCFS and DCFS accepts the report for investigation, DCFS will refer the matter to the local Children's Advocacy Center (CAC). The Superintendent or designee will implement procedures to coordinate with the CAC.

DCFS and/or the appropriate law enforcement agency will inform the District when its investigation is complete or has been suspended, as the outcome of its investigation. The existence of a DCFS and/or law enforcement investigation will not preclude the District from conducting its own parallel investigation into the alleged incident of sexual abuse in accordance with policy 7:20, *Harassment of Students Prohibited*.

### Special Superintendent Responsibilities

The Superintendent shall execute the requirements in Board policy 5:150, *Personnel Records*, whenever another school district requests a reference concerning an applicant who is or was a District employee and was the subject of a report made by a District employee to DCFS.

When the Superintendent has reasonable cause to believe that a license holder committed an intentional act of abuse or neglect with the result of making a child an abused child or a neglected child under ANCRA, and that act resulted in the license holder's dismissal or resignation from the District, he or she shall notify the State Superintendent and the Regional Superintendent in writing, providing the III. Educator Identification Number as well as a brief description of the misconduct alleged. The Superintendent must make the report within 30 days of the dismissal or resignation and mail a copy of the notification to the license holder.

### Special Board Member Responsibilities

Each individual Board member must, if an allegation is raised to the member during an open or closed Board meeting that a student is an abused child as defined in ANCRA, direct or cause the Board to direct the Superintendent or other equivalent school administrator to comply with ANCRA's requirements concerning the reporting of child abuse.

If the Board determines that any District employee, other than an employee licensed under 105 ILCS 5/21B, has willfully or negligently failed to report an instance of suspected child abuse or neglect as required by ANCRA, the Board may dismiss that employee immediately.

When the Board learns that a licensed teacher was convicted of a felony, it must promptly report it to the State agencies listed in policy 2:20, *Powers and Duties of the Board; Indemnification*.

- LEGAL REF.: 20 U.S.C. §7926, Elementary and Secondary Education Act.  
105 ILCS 5/10-21.9, 5/10-23.13, and 5/21B-85.  
20 ILCS 1305/1-1 et seq., Department of Human Services Act.  
325 ILCS 5/, Abused and Neglected Child Reporting Act.  
720 ILCS 5/12C-50.1, Criminal Code of 2012.
- CROSS REF.: 2:20 (Powers and Duties of the Board; Indemnification), 3:40 (Superintendent),  
3:50 (Administrative Personnel Other Than the Superintendent), 3:60  
(Administrative Responsibility of the Building Principal), 4:165 (Awareness and  
Prevention of Child Sexual Abuse and Grooming Behaviors), 5:20 (Workplace  
Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:100 (Staff  
Development Program), 5:120 (Employee Ethics; Conduct; and Conflict of  
Interest), 5:150 (Personnel Records), 5:200 (Terms and Conditions of  
Employment and Dismissal), 5:290 (Employment Terminations and  
Suspensions), 6:120 (Education of Children with Disabilities), 6:250  
(Community Resource Persons and Volunteers), 7:20 (Harassment of Students  
Prohibited), 7:150 (Agency and Police Interviews)
- ADOPTED: May 17, 2001
- REVISED: March 17, 2022

CURRENT

## General Personnel

### Personal Technology and Social Media; Usage and Conduct <sup>1</sup>

#### Definitions

**Includes** - Means “includes without limitation” or “includes, but is not limited to.”

**Social media** - Media for social interaction, using highly accessible ~~communication techniques through the use of~~ web-based and/or mobile technologies that allow users to turn communication into share content and/or engage in interactive ~~dialogue~~ communication through online communities.<sup>2</sup> This includes, but is not limited to, services such as *Facebook, LinkedIn, Twitter, Instagram, TikTok, Snapchat, and YouTube.* <sup>3</sup>

**Personal technology** - Any device that is not owned or leased by the District or otherwise authorized for District use and: (1) transmits sounds, images, text, messages, videos, or electronic information, (2) electronically records, plays, or stores information, or (3) accesses the Internet, or private communication or information networks. This includes ~~laptop computers (e.g., laptops, ultrabooks, and chromebooks), tablets (e.g. iPads®, Kindle®, Microsoft Surface®, and other Android® platform or Windows® devices), smartphones, e.g. iPhone®, BlackBerry®, Android® platform phones, and Windows Phone®), and other devices (e.g. iPod®).~~ <sup>4</sup>

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> This policy is optional. Consult the board attorney because personal technology, social media, and public employees’ First Amendment rights involve unprecedented and unsettled areas of the law. In addition, personal technology and social media platforms change continually.

Therefore, instead of prohibiting specific actions, this sample policy focuses on what will not change - maintaining appropriate behavior as outlined in 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*, the Ill. Educators’ Code of Ethics at 23 Ill.Admin.Code §22.20, and 105 ILCS 5/21B-75, amended by P.As. ~~401-531 and 102-552 and 102-702, eff. 7-1-23~~ (allows suspensions or revocations of licenses, endorsements, or approvals for abuse or neglect of a child, willful or negligent failure to report suspected child abuse or neglect, sexual misconduct as defined in 105 ILCS 5/22-85.5(c), immorality, and unprofessional conduct, among other things). *Immoral* has been defined by one court to mean “shameless conduct showing moral indifference to the opinions of the good and respectable members of the community.” See *Ahmad v. Bd. of Educ. of City of Chicago*, 36556 Ill.App.3d 155 (1st Dist. 2006).

Consult the board attorney when a board wants to prohibit more specific actions and/or specific speech, e.g., *friending* students on Facebook or similar social media, *tweeting* or otherwise communicating with students on Twitter or similar social media sites, and text messaging or emailing students. See also the discussion in *f/ns* ~~56 & 67~~ below.

This policy also contains an item on which collective bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right. When a policy’s subject matter is superseded by a bargaining agreement, the board policy can state, “Please refer to the applicable collective bargaining agreement(s).”

<sup>2</sup> Several definitions of social media exist, and a board may wish to use another definition or create its own with the board attorney. This sample policy’s definition is very broad. It is adapted from ~~a frequently cited Wikipedia definition at:~~ Merriam-Webster’s definition at: [www.merriam-webster.com/dictionary/social%20media](http://www.merriam-webster.com/dictionary/social%20media).

<sup>3</sup> Optional. A board may want to add other sites. As of ~~July 2021~~ January 2023, the publication *eBizMBA Inc.* lists the top four social networking sites as Facebook, YouTube, Instagram, and Twitter respectively.

<sup>4</sup> Optional.

## Usage and Conduct <sup>5</sup>

All District employees who use personal technology and/or social media shall: <sup>6</sup>

1. Adhere to the high standards for **Professional and Appropriate Conduct** required by policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*, at all times, regardless of the ever-changing social media and personal technology platforms available. This includes District employees posting images or private information about themselves or others in a manner readily accessible to students and other employees that is inappropriate as defined by policies 5:20, *Workplace Harassment Prohibited*; 5:100, *Staff Development Program*; 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*; 6:235, *Access to Electronic Networks*; and 7:20, *Harassment of Students Prohibited*; and the Ill. Code of Educator Ethics, 23 Ill.Admin.Code §22.20.
2. Choose a District-provided or supported method whenever possible to communicate with students and their parents/guardians.
3. Not interfere with or disrupt the educational or working environment, or the delivery of education or educational support services.
4. Inform their immediate supervisor if a student initiates inappropriate contact with them via any form of personal technology or social media.
5. Report instances of suspected abuse or neglect discovered through the use of social media or personal technology pursuant to a school employee's obligations under policy 5:90, *Abused and Neglected Child Reporting-Child Reporting*.
6. Not disclose ~~student record~~confidential information, including but not limited to school student records (e.g., student work, photographs of students, names of students, or any other personally identifiable information about students) or personnel records, in compliance with policy 5:130,

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>5</sup> Whether to discipline an employee for his or her speech is always highly fact sensitive and should always occur after a consultation with the board attorney. See f/n 1 and 127. The discipline will require careful balancing of the district's obligations to protect its students with employees' rights. Further, a board may not discipline its employees for discussing the terms and conditions of their employment with co-workers and others or otherwise interfere with their employees' efforts to work to improve the terms and conditions of their workplace. 29 U.S.C. §151 et seq. (Illinois courts have looked to the National Labor Relations Act for guidance on what is protected activity under the Ill. Educational Labor Relations Act, 115 ILCS 5/).

<sup>6</sup> The following list is optional and may contain items on which collective bargaining may be required. See f/n 1. To ensure that the listed expectations match local conditions, boards may want to initiate a conversation with the superintendent about these expectations. Expectations will be most effective when they reflect local conditions and circumstances. This conversation provides an additional opportunity for the board and superintendent to examine all current policies, collective bargaining agreements, and administrative procedures applicable to this subject. See f/n 62 of sample policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*, for more discussion about how to initiate this conversation, f/n 43 of sample policy 5:100, *Staff Development Program*, and the discussion in f/n 2 of sample policy 8:10, *Connection with the Community*, related to excluding followers and purging critics from social media accounts that are considered public forums (Knigh First Amendment Inst. at Columbia Univ. v. Trump, 302 F.Supp.3d 541 (S.D.N.Y. 2018)). Employee conduct issues may be subjects of mandatory collective bargaining, therefore consulting the board attorney should be a part of this process. After discussing these issues, the board may have further expectations and may choose to reflect those expectations here.

*Responsibilities Concerning Internal Information.* For District employees, proper approval may include implied consent under the circumstances. <sup>7</sup>

7. Refrain from using the District’s logos without permission and follow Board policy 5:170, *Copyright*, and all District copyright compliance procedures. <sup>8</sup>
8. Use personal technology and social media for personal purposes only during non-work times or hours. Any duty-free use must occur during times and places that the use will not interfere with job duties or otherwise be disruptive to the school environment or its operation. <sup>9</sup>
9. Assume all risks associated with the use of personal technology and social media at school or school-sponsored activities, including students’ viewing of inappropriate Internet materials through the District employee’s personal technology or social media. The Board expressly disclaims any responsibility for imposing content filters, blocking lists, or monitoring of its employees’ personal technology and social media. <sup>10</sup>
10. Be subject to remedial and any other appropriate disciplinary action for violations of this policy ranging from prohibiting the employee from possessing or using any personal technology or social media at school to dismissal and/or indemnification of the District for any losses, costs, or damages, including reasonable attorney fees, incurred by the District relating to, or arising out of, any violation of this policy. <sup>11</sup>

### Superintendent Responsibilities

The Superintendent shall: <sup>12</sup>

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>7</sup> Inherent dangers exist when district employees use personal technology and social media without understanding how the information is used within the chosen platform and what choices are available within the platform to control it. Some examples of laws that require the safekeeping of district and school records include: the Federal Educational Rights and Privacy Act, 20 U.S.C. §1232g, and the Ill. School Student Records Act, 105 ILCS 10/ (both prohibit the unauthorized disclosure of student school records); 5 ILCS 140/7 (exempts personnel information and other items such as school security and response plans and maps from disclosure); 45 C.F.R. §164.502 (protects the employees’ health information); and 820 ILCS 40/ (governs the release of an employee’s disciplinary action). For district employees, implied consent may be sufficient in some circumstances, e.g., teachers taking pictures of each other at a birthday party in the teachers’ lounge or at a social event off school grounds and later posting those pictures on social media.

<sup>8</sup> 17 U.S.C. §101 *et seq.*

<sup>9</sup> 105 ILCS 5/24-9; Fair Labor Standards Act, 29 U.S.C. §201 *et seq.* See also f/ns 1 and 56 above.

<sup>10</sup> The Children’s Internet Protection Act (CIPA) (47 U.S.C. §254(l)) requires school districts to maintain a policy and provide Internet access that protects against access to websites containing material that is obscene, pornographic, or harmful to minors. See sample policy 6:235, *Access to Electronic Networks*. Because a district cannot subject its employees’ usage of personal technology and social media to the same measures required under CIPA (i.e., content filters, blocking lists, or district monitoring of Internet website traffic for patterns of usage that could indicate inappropriate network usage), this statement seeks to balance the district’s duty by shifting responsibility for inappropriate behavior to the individual employee.

<sup>11</sup> The Ill. Human Rights Act makes it a civil rights violation to fail to take remedial action, or to fail to take appropriate disciplinary action against any employee, when the district knows that the employee committed or engaged in sexual harassment of a student. 775 ILCS 5/5A-102. Sexual harassment of a student is also prohibited by sample policy 7:20, *Harassment of Student Prohibited*, and of an employee by sample policy 5:20, *Workplace Harassment Prohibited*.

<sup>12</sup> 105 ILCS 5/10-16.7. The school board directs, through policy, the superintendent in his or her charge of the district’s administration. One logical method for a board to address the issue of district employees’ use of personal technology and social media is to include its expectations during its in-service trainings required by 105 ILCS 5/10-22.39. Many experts in social media risk management advocate training employees about the expectations concerning social media usage. For boards that do not want to include this as a part of the in-service, delete the phrase “during the in-service on educator ethics, teacher-student conduct, and school employee-student conduct required by Board policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest.*”

1. Inform District employees about this policy during the in-service on educator ethics, teacher-student conduct, and school employee-student conduct required by ~~Board~~-policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*.
2. Direct Building Principals to annually:
  - a. Provide their building staff with a copy of this policy.
  - b. Inform their building staff about the importance of maintaining high standards in their school relationships.
  - c. Remind their building staff that those who violate this policy will be subject to remedial and any other appropriate disciplinary action up to and including dismissal.
3. Build awareness of this policy with students, parents, and the community.
4. Ensure that neither the District, nor anyone on its behalf, commits an act prohibited by the Right to Privacy in the Workplace Act, 820 ILCS 55/10; i.e., the *Facebook Password Law*.<sup>13</sup>
5. Periodically review this policy and any implementing procedures with District employee representatives and electronic network system administrator(s) and present proposed changes to the Board.

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

Public employee First Amendment issues involve the balance between the importance of the speech and the district's interest in maintaining order and effective school operations. The First Amendment "does not entitle primary and secondary teachers, when conducting the education of captive audiences, to cover topics, or advocate viewpoints, that depart from the curriculum adopted by the school system." See *Mayer v. Monroe Cnty. Cmty. Sch. Corp.*, 474 F.3d 477 (7th Cir. 2007). Nor is the First Amendment likely to entitle a teacher to protection for purely personal speech that does not touch on a matter of public concern. See *Pickering v. High Sch. Dist. 205*, 391 U.S. 563 (1968). However, when public employees speak as private citizens on their own time about matters of public concern, they may face only those speech restrictions that are necessary for their employers to operate efficiently and effectively. *Garcetti v. Ceballos*, 547 U.S. 410 (2006).

<sup>13</sup> Right to Privacy in the Workplace Act, 820 ILCS 55/10(b) (also known as the *Facebook Password Law*). The exception for *professional accounts* is unlikely to be available to school districts; see the explanation in f/n ~~2449~~ in sample policy 5:30, *Hiring Process and Criteria*. The statute specifically permits an employer to: (1) maintain workplace policies governing the use of the employer's electronic equipment, including policies regarding Internet use, social networking site use, and electronic mail use; and (2) monitor usage of the employer's electronic equipment and electronic mail.

The statute does not prohibit an employer from (1) obtaining information about an applicant or an employee that is in the public domain or that is otherwise obtained in compliance with the statute, and (2) requesting or requiring an applicant or employee to share specific content that is reported to the employer to: (a) ensure compliance with laws and regulatory requirements, (b) investigate certain allegations as outlined in the law, and (c) prohibit certain outlined behaviors in the law. Finally, the statute does not apply to other types of personal technology that employees may use to communicate with students or other individuals, such as personal email or text messages on a personal phone. However, employers may access online accounts that the employer pays for or that an employee creates or maintains on behalf of the employer in connection with the employee's employment. Consult the board attorney about these issues.

LEGAL REF.: 105 ILCS 5/21B-75 and 5/21B-80.  
775 ILCS 5/5A-102, Ill. Human Rights Act.  
820 ILCS 55/10, Right to Privacy in the Workplace Act.  
23 Ill.Admin.Code §22.20, Code of Ethics for Ill. Educators.  
Garcetti v. Ceballos, 547 U.S. 410 (2006).  
Pickering v. High School Dist. 205, 391 U.S. 563 (1968).  
Mayer v. Monroe County Community School Corp., 474 F.3d 477 (7th Cir. 2007).

CROSS REF.: 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:130 (Responsibilities Concerning Internal Information), 5:150 (Personnel Records), 5:170 (Copyright), 5:200 (Terms and Conditions of Employment and Dismissal), 6:235 (Access to Electronic Networks), 7:20 (Harassment of Students Prohibited), 7:340 (Student Records)

DRAFT

## General Personnel

### Personal Technology and Social Media; Usage and Conduct

#### Definitions

**Includes** – Means “includes without limitation” or “includes, but is not limited to.”

**Social media** – Media for social interaction, using highly accessible communication techniques through the use of web-based and mobile technologies to turn communication into interactive dialogue. This includes, but is not limited to, services such as *Facebook, LinkedIn, Twitter, Instagram, Snapchat, and YouTube*.

**Personal technology** – Any device that is not owned or leased by the District or otherwise authorized for District use and: (1) transmits sounds, images, text, messages, videos, or electronic information, (2) electronically records, plays, or stores information, or (3) accesses the Internet, or private communication or information networks. This includes laptop computers, tablets, smartphones, and other devices.

#### Usage and Conduct

All District employees who use personal technology and/or social media shall:

1. Adhere to the high standards for Professional and Appropriate Conduct required by policy 5:120, *Employee Ethics; Conduct and Conflict of Interest*, at all times, regardless of the ever-changing social media and personal technology platforms available. This includes District employees posting images or private information about themselves or others in a manner readily accessible to students and other employees that is inappropriate as defined by policy 5:20, *Workplace Harassment Prohibited*; 5:100, *Staff Development Program*; 5:120, *Employee Ethics; Conduct; and Conflict of Interest*; 6:235, *Access to Electronic Networks*; 7:20, *Harassment of Students Prohibited*; and the Ill. Code of Educator Ethics, 23 Ill. Admin. Code §22.20.
2. Choose a District-provided or supported method whenever possible to communicate with students and their parents/guardians.
3. Not interfere with or disrupt the educational or working environment, or the delivery of education or educational support services.
4. Inform their immediate supervisor if a student initiates inappropriate contact with them via any form of personal technology or social media.
5. Report instances of suspected abuse or neglect discovered through the use of social media or person technology pursuant to a school employee’s obligations under policy 5:90, *Abused and Neglected Child Reporting*.
6. Not disclose student record information, including student work, photographs of students, names of students, or any other personally identifiable information about students, in compliance with policy 5:130, *Responsibilities Concerning Internal Information*. For District employees, proper approval may include implied consent under the circumstances.
7. Refrain from using the District’s logos without permission and follow Board policy 5:170, *Copyright*, and all District copyright compliance procedures.
8. Use personal technology and social media for personal purposes only during non-work times or hours. Any duty-free use must occur during times and places that the use will not interfere with job duties or otherwise be disruptive to the school environment or its operation.
9. Assume all risks associated with the use of personal technology and social media at school or school-sponsored activities, including students’ viewing of inappropriate Internet materials

through the District employee’s personal technology or social media. The Board expressly disclaims any responsibility for imposing content filters, blocking lists, or monitoring of its employees’ personal technology and social media.

10. Be subject to remedial and any other appropriate disciplinary action for violations of this policy ranging from prohibiting the employee from possessing or using any personal technology or social media at school to dismissal and/or indemnification of the District for any losses, costs, or damages, including reasonable attorney fees, incurred by the District relating to, or arising out of, any violation of this policy.

The Superintendent shall:

1. Inform District employees about this policy during the in-service on educator ethics, teacher-student conduct, and school employee-student conduct required by Board policy 5:120, *Employee Ethics; Conduct; and Conflict of Interest*.
2. Direct Building Principals to annually:
  - a. Provide their building staff with a copy of this policy.
  - b. Inform their building staff about the importance of maintaining high standards in their school relationships.
  - c. Remind their building staff that those who violate this policy will be subject to remedial and any other appropriate disciplinary action up to and including dismissal.
3. Build awareness of this policy with students, parents, and the community.
4. Ensure that neither the District, nor anyone on its behalf, commits an act prohibited by the Right to Privacy in the Workplace Act, 820 ILCS 55/10; i.e., the *Facebook Password Law*.
5. Periodically review this policy and any procedures with District employee representatives and electronic network system administrator(s) and present proposed changes to the Board.

LEGAL REF.: 105 ILCS 5/21B-75 and 5/21B-80.  
 775 ILCS 5/5A-102, Ill. Human Rights Act.  
 820 ILCS 55/10, Right to Privacy in the Workplace Act.  
 23 Ill. Admin. Code §22.20, Code of Ethics for Ill. Educators.  
 Garcetti v. Ceballos, 547 U.S. 410 (2006).  
 Pickering v. High School Dist. 205, 391 U.S. 563 (1968).  
 Mayer v. Monroe County Community School Corp., 474 F.3d 477 (7th Cir. 2007).

CROSS REF.: 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Conduct; and Conflict of Interest), 5:130 (Responsibilities Concerning Internal Information), 5:150 (Personnel Records), 5:170 (Copyright), 5:200 (Terms and Conditions of Employment and Dismissal), 6:235 (Access to Electronic Networks), 7:20 (Harassment of Students Prohibited), 7:340 (Student Records)

ADOPTED: October 20, 2011

REVISED: March 17, 2022

## General Personnel

### Personnel Records <sup>1</sup>

#### Maintenance and Access to Records

The Superintendent or designee shall manage the maintenance of personnel records in accordance with State and federal law and School Board policy. Records, as determined by the Superintendent, are retained for all employment applicants, employees, and former employees given the need for the District to document employment-related decisions, evaluate program and staff effectiveness, and comply with government recordkeeping and reporting requirements. Personnel records shall be maintained in the District's administrative office, under the Superintendent's direct supervision.

Access to personnel records is available as follows:

1. An employee will be given access to his or her personnel records according to State law and guidelines developed by the Superintendent. <sup>2</sup>
2. An employee's supervisor or other management employee who has an employment or business-related reason to inspect the record is authorized to have access.
3. Anyone having the respective employee's written consent may have access.
4. Access will be granted to anyone authorized by State or federal law to have access.
5. All other requests for access to personnel information are governed by Board policy 2:250, *Access to District Public Records*. <sup>3</sup>

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> State or federal law controls this policy's content. This policy contains an item on which collective bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right.

This policy is consistent with the minimum requirements of State law. The local collective bargaining agreement may contain provisions that exceed these requirements. When a policy's subject matter is superseded by a bargaining agreement, the board policy can state, "Please refer to the applicable collective bargaining agreement(s)."

<sup>2</sup> An employee has the right to view his or her personnel file contents, with a few exceptions. Ill. Personnel Record Review Act (PRRA), 820 ILCS 40/. Thus, personnel files should contain only factual and accurate job-related information. Additionally, 105 ILCS 5/22-94(c), a/k/a Faith's Law, added by P.A. 102-702, eff. 7-1-23, requires a district to maintain as part of an employee's personnel file a form including sexual misconduct related information; the form is completed at the time of separation of employment or at the request of the employee. See 5:150-AP, Personnel Records. Finally, in addition, the PRRA identifies records that may not be kept: a record of an employee's associations, political activities, publications, communications, or non-employment activities (820 ILCS 40/9, ~~amended by P.A. 101-531~~) and records identifying an employee as the subject of an investigation by the Ill. Dept. of Children and Family Services (DCFS) if the investigation resulted in an unfounded report as specified in the Abused and Neglected Child Reporting Act (820 ILCS 40/13). See f/n 5.

<sup>3</sup> Unless a specific exemption is available, personnel file information is available to anyone making a FOIA request. 5 ILCS 140/. Specific exemptions protect the following:

1. *Private information* meaning "unique identifiers, including a person's social security number, driver's license number, employee identification number, biometric identifiers, personal financial information, passwords or other access codes, medical records, home or personal telephone numbers, and personal email addresses. Private information also includes home address and personal license plates, except as otherwise provided by law or when compiled without possibility of attribution to any person." 5 ILCS 140/7(1)(b); 5 ILCS 140/2(c)-5.
2. *Personal information* "the disclosure of which would constitute a clearly unwarranted invasion of personal privacy." 5 ILCS 140/7(1)(c).

## Prospective Employer Inquiries Concerning a Current or Former Employee's Job Performance

The Superintendent or designee shall manage a process for responding to inquiries by a prospective employer concerning a current or former employee's job performance.<sup>4</sup> The Superintendent shall: <sup>5</sup>

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

3. *Information prohibited from being disclosed under the Illinois Educational Labor Relations Act (IELRA).* 5 ILCS 140/7.5(yy), ~~added by P.A. 101-620~~; 115 ILCS 5/3(d). The prohibitions in the IELRA overlap with some categories of private information identified in FOIA and include: (a) the employee's home address (including ZIP code and county); (b) the employee's date of birth; (c) the employee's home and personal phone number; (d) the employee's personal email address; (e) any information personally identifying employee membership or membership status in a labor organization or other voluntary association affiliated with a labor organization or a labor federation; and (f) e-mails or other communications between a labor organization and its members. Unless a specific exception in the IELRA applies, if a district receives a third-party request for any of these six categories of information about an employee, the district must provide the union with a copy of the written request (or written summary of an oral request), as well as a copy of the district's response within five business days of sending the response. If the employee is not in a bargaining unit, then these notices must be given directly to the employee. 115 ILCS 5/3(d). **Note:** It is best practice to maintain union-related documents, such as grievances, separately from an employee's personnel file.
4. *Information prohibited from being disclosed by the PRRA.* 5 ILCS 140/7.5(q). The PRRA prohibits the disclosure of a performance evaluation under FOIA. 820 ILCS 40/11. The treatment of a request for a disciplinary report, letter of reprimand, or other disciplinary action depends on the age and nature of the responsive record. If the responsive record is more than four years old and is not related to an incident or attempted incident of sexual abuse, ~~or~~ severe physical abuse, or sexual misconduct as defined in 105 ILCS 5/22-85.5(c), the request must be denied unless the disclosure is permitted by the Act. 5 ILCS 140/7.5(q); 820 ILCS 40/8, amended by P.A. ~~s-101-534~~ 102-702, eff. 7-1-23. If the responsive record is more than four years old and is related to an incident or an attempted incident of sexual abuse, ~~or~~ severe physical abuse, or sexual misconduct as defined in 105 ILCS 5/22-85.5(c), the request cannot be denied. 820 ILCS 40/8, amended by P.A. ~~s-101-534~~ 102-702, eff. 7-1-23. If the responsive record is four years old or less (regardless of its nature), the district should provide the record and must notify the employee in written form or through email, if available. 820 ILCS 40/7 and 40/8, amended by P.A. ~~s-101-534~~ 102-702, eff. 7-1-23.

The School Code prohibits the disclosure of school teacher, principal, and superintendent performance evaluations except as otherwise provided in the certified employee evaluation laws. 105 ILCS 5/24A-7.1. Finally, sexual misconduct employment history review (EHR) information received pursuant to 105 ILCS 5/22-94, added by P.A. 102-702, eff. 7-1-23, is not deemed a public record under the School Code. However, P.A. 102-702, eff. 7-1-23, did not specifically amend or reference FOIA. Districts should consult their board attorneys if they receive FOIA requests for EHR information regarding current or former employees.

The Health Insurance Portability and Accountability Act of 1996 (HIPAA) (Pub.L. 104-191) created national standards to protect individuals' medical records and other personal health information. If a district is a *covered entity* (i.e., offers a self-insured group health plan or flexible spending account), it must establish clear procedures to protect the employee's health information. 45 C.F.R. §164.502. Such districts should consult their attorneys and insurance provider for assistance.

<sup>4</sup> The Employment Record Disclosure Act (745 ILCS 46/10) provides conditional immunity to employers responding to a reference request; it states: "Any employer or authorized employee or agent acting on behalf of an employer who, upon inquiry by a prospective employer, provides truthful written or verbal information, or information that it believes in good faith is truthful, about a current or former employee's job performance is presumed to be acting in good faith and is immune from civil liability for the disclosure and the consequences of the disclosure." This immunity statute does not, however, create an exemption to the requirements in the PRRA. The PRRA requires an employer to give an employee written notice before divulging a "disciplinary report, letter of reprimand, or other disciplinary action to a third party." 820 ILCS 40/7. An employment application may contain a waiver of this notice. Id.

<sup>5</sup> 325 ILCS 5/4(d), ~~amended by P.A. 101-564~~, requires a superintendent, upon being asked for a reference concerning an employee or former employee, to disclose to the requesting school district the fact that a district employee has made a report involving the conduct of the applicant or caused a report to be made to DCFS. For more information, see 5:150-AP, *Personnel Records*.

1. Execute the requirements in the Abused and Neglected Child Reporting Act whenever another school district asks for a reference concerning an applicant who is or was a District employee and was the subject of a report made by a District employee to Ill. Dept. of Children and Family Services (DCFS); and
2. Comply with the federal law prohibiting the District from providing a recommendation of employment for an employee, contractor, or agent that District knows, or has probable cause to believe, has engaged in sexual misconduct with a student or minor in violation of the law,<sup>6</sup> but the Superintendent or designee may follow routine procedures regarding the transmission of administrative or personnel files for that employee.
3. Manage the District's responses to employer requests for sexual misconduct related employment history review (EHR) information in accordance with Faith's Law.<sup>7</sup>

When requested for information about an employee by an entity other than a prospective employer, the District will only confirm position and employment dates unless the employee has submitted a written request to the Superintendent or designee.

LEGAL REF.: 20 U.S.C. §7926.  
105 ILCS 5/22-94.  
 325 ILCS 5/4, Abused and Neglected Child Reporting Act.  
 745 ILCS 46/10, Employment Record Disclosure Act.  
 820 ILCS 40/, Personal Record Review Act.  
 23 Ill.Admin.Code §1.660.

CROSS REF.: 2:250 (Access to District Public Records), 5:90 (Abused and Neglected Child Reporting), 7:340 (Student Records)

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

Required by the Elementary and Secondary Education Act (ESEA) (20 U.S.C. §7926). On 6-27-2018, the U.S. Dept. of Education issued a *Dear Colleague Letter* stating that school policies must explicitly state this requirement. See the resources portion for the letter at: [www2.ed.gov/policy/elsec/leg/essa/index.html](http://www2.ed.gov/policy/elsec/leg/essa/index.html). See also [sample procedure 2:265-AP1, Title IX Sexual Harassment Response, at f/n 7.](#)

Consult the board attorney about what “or has probable cause to believe, has engaged in sexual misconduct” means. For guidance, [sample policy 5:90, Abused and Neglected Child Reporting](#), and its f/n 14 analysis define an “alleged incident of sexual abuse” as an incident of sexual abuse of a child, as defined in 720 ILCS 5/11-9.1A, that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

<sup>6</sup> Consult the board attorney in these situations for help about what the superintendent may or may not say. Questions exist whether the superintendent says nothing, provides a neutral reference, or whether a *recommendation* could mean positive or negative statements.

<sup>7</sup> [105 ILCS 5/22-94\(e\), added by P.A. 102-702, eff. 7-1-23.](#)

## General Personnel

### Personnel Records

#### Maintenance and Access to Records

**Please refer to the current “Agreement between Huntley Education Association (HEA) and the Board of Education (BOE) of Huntley Community School District 158” and “Agreement between Huntley Education Support Personnel Association (HESPA), IEA-NEA and the Board of Education Huntley Community School District 158.”**

#### **For employees not covered by these Agreements:**

The District maintains a complete personnel record for every current employee and former employee. The employees' personnel records shall be maintained under the Superintendent's direct supervision. An employee will be given access to his or her personnel records according to guidelines developed by the Superintendent.

Access to personnel records is available as follows:

1. An employee will be given access to his or her personnel records according to State law and guidelines developed by the Superintendent.
2. An employee's supervisor or other management employee who has an employment or business-related reason to inspect the record is authorized to have access.
3. Anyone having the respective employee's written consent may have access.
4. Access will be granted to anyone authorized by State or federal law to have access.
5. All other requests for access to personnel information are governed by Board policy 2:250, *Access to District Public Records*.

The Superintendent or designee shall manage the maintenance of personnel records in accordance with State and federal law and Board policy. Records, as determined by the Superintendent, are retained for all employment applicants, employees, and former employees given the need for the District to document employment-related decisions, evaluate program and staff effectiveness, and comply with government recordkeeping and reporting requirements. Personnel records shall be maintained in the District's administrative office, under the Superintendent or designee's direct supervision.

Access to personnel records is available as follows:

1. An employee will be given access to his or her personnel records according to State law and guidelines developed by the Superintendent.
2. An employee's supervisor or other management employee who has an employment or business-related reason to inspect the record is authorized to have access.
3. Anyone having the respective employee's written consent may have access.
4. Access will be granted to anyone authorized by State or federal law to have access.
5. All other requests for access to personnel information are governed by Board policy 2:250, *Access to District Public Records*.

#### Prospective Employer Inquiries Concerning a Current or Former Employee's Job Performance

The Superintendent or designee shall manage a process for responding to inquiries by a prospective employer concerning a current or former employee's job performance. The Superintendent shall:

1. Execute the requirements in the Abused and Neglected Child Reporting Act whenever another school district asks for a reference concerning an applicant who is or was a District employee and was the subject of a report made by a District employee to Ill. Dept. of Children and Family Services (DCFS); and
2. Comply with the federal law prohibiting the District from providing a recommendation of employment for an employee, contractor, or agent that District knows, or has probable cause to believe, has engaged in sexual misconduct with a student or minor in violation of the law, but the Superintendent or designee may follow routine procedures regarding the transmission of administrative or personnel files for that employee.

When requested for information about an employee by an entity other than a prospective employer, the District will only confirm position and employment dates unless the employee has submitted a written request to the Superintendent or designee.

LEGAL REF.: 20 U.S.C. §7926.  
325 ILCS 5/4, Abused and Neglected Child Reporting Act.  
745 ILCS 46/10, Employment Record Disclosure Act.  
820 ILCS 40/, Personnel Record Review Act.  
23 Ill. Admin. Code §1.660.

CROSS REF.: 2:250 (Access to District Public Records), 5:90 (Abused and Neglected Child Reporting), 7:340 (Student Records)

ADOPTED: May 17, 2001

REVISED: March 17, 2022

## General Personnel

### Copyright <sup>1</sup>

#### Works Made for Hire <sup>2</sup>

The Superintendent shall manage the development of instructional materials and computer programs by employees during the scope of their employment in accordance with State and federal laws and School Board policies. Whenever an employee is assigned to develop instructional materials and/or computer programs, or otherwise performs such work within the scope of his or her employment, it is assured the District shall be the owner of the copyright.

#### Copyright Compliance

While staff members may use appropriate supplementary materials, it is each staff member's responsibility to abide by the District's copyright compliance procedures and to obey the copyright laws. The District is not responsible for any violations of the copyright laws by its staff or students. A staff member should contact the Superintendent or designee whenever the staff member is uncertain about whether using or copying material complies with the District's procedures or is permissible under the law, or wants assistance on when and how to obtain proper authorization. No staff member shall, without first obtaining the permission of the Superintendent or designee, install or download any program on a District-owned computer. At no time shall it be necessary for a District staff member to violate copyright laws in order to properly perform his or her duties.

#### Copyright Infringement; Designation of District Digital Millennium Copyright Act (DMCA) Agent <sup>3</sup>

The employee listed below receives complaints about copyright infringement within the use of the District's online services. The Superintendent or designee will register this information with the federal Copyright Office as required by federal law.

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> State or federal law controls this policy's content. Creators of original materials, including materials posted on the Internet, are granted exclusive rights, known as *copyrights* (17 U.S.C. §101 *et seq.*). These exclusive rights include reproducing and publicly performing the work. Congress granted some exceptions to exclusive rights for schools, including §107 on fair use, §108 on library reproduction and archiving, §109 on first sale, and §110 on classroom performance and display. If not covered by an exception, the copyright owner's permission must be sought before a work can be copied or performed. The fine for failing to comply with copyright law is steep making the cost of consulting with the board attorney a bargain. [Fair use determinations are very fact specific. See 5:170-AP1, Copyright Compliance, for more information and resources, and consult the board attorney as needed for guidance.](#)

<sup>2</sup> In evaluating a work made for hire claim, courts consider a non-exhaustive list of factors, including: (1) the hiring party's right to control the manner and means by which the product is accomplished; (2) the skill required to create the material; (3) the location of the work; (4) the duration of the relationship between the parties; (5) whether the hiring party has the right to assign additional projects to the hired party; and (6) the provision of employee benefits. [Shanton v. St. Charles Community Unit Sch. Dist. 303](#), 2017 WL 4865536 (N.D.Ill. 2017)(citing [Community for Creative Non-Violence v. Reid](#), 490 U.S. 730 (1989)). [See also Works Made for Hire \(Circular 30\)](#), at: [www.copyright.gov/circs/circ30.pdf](http://www.copyright.gov/circs/circ30.pdf).

<sup>3</sup> Optional. Before using this text, **consult the board attorney to first identify whether the District is an online service provider (OSP) under the DMCA.** The DMCA is an amendment to 17 U.S.C. §101 *et seq.* The amendment provides limitations on OSP liability for storage, at the direction of a user, of copyrighted material residing on a system or network controlled or operated by or for the OSP. This liability limitation is called the *Safe Harbor Provision* (SHP). **If a district is an OSP, the SHP provision will only apply if the district designates, publicizes, and registers a DMCA Agent with the federal Copyright Office (at publication time, registration was \$6).**

**District DMCA Agent:**

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Name

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Address

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Email

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Telephone

LEGAL REF.: ~~Federal Copyright Law of 1976~~, 17 U.S.C. §101 ~~et seq.~~, Federal Copyright Law of 1976,  
105 ILCS 5/10-23.10.

CROSS REF.: 6:235 (Access to Electronic Networks)

DRAFT

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

Districts that may benefit from the SHP are those which operate or contract to operate the following types of websites: file and information sharing sites; blogs that allow guests to post content; social media sites; and other sites that accept, publish or host content created and submitted by other parties. For further steps to designate a DMCA agent, see 5:170-AP4, *Designation of District Digital Millennium Copyright Act (DMCA) Agent; Registration Process*.

## General Personnel

### Copyright

#### Works Made for Hire

The Superintendent shall manage the development of instructional materials and computer programs by employees during the scope of their employment in accordance with State and federal laws and Board policies. Whenever an employee is assigned to develop instructional materials and/or computer programs, or otherwise performs such work within the scope of his or her employment, it is assured the District shall be the owner of the copyright.

#### Copyright Compliance

While staff members may use appropriate supplementary materials, it is each staff member's responsibility to abide by the District's copyright compliance procedures and to obey the copyright laws. The District is not responsible for any violations of the copyright laws by its staff or students. A staff member should contact the Superintendent or designee whenever the staff member is uncertain about whether using or copying material complies with the District's procedures or is permissible under the law, or wants assistance on when and how to obtain proper authorization. No staff member shall, without first obtaining the permission of the Superintendent or designee, install or download any program on a District-owned computer. At no time shall it be necessary for a District staff member to violate copyright laws in order to properly perform his or her duties.

#### Copyright Infringement; Designation of District Digital Millennium Copyright Act (DMCA) Agent

The employee listed below receives complaints about copyright infringement within the use of the District's online services. The Superintendent or designee will register this information with the federal Copyright Office as required by federal law.

#### **District DMCA Agent:**

Dr. Chris Budzynski  
Huntley Community School District 158  
650 Dr. John Burkey Drive  
Algonquin, IL 60102  
[cbudzynski@district158.org](mailto:cbudzynski@district158.org)  
(847) 659-6158

LEGAL REF.: Federal Copyright Law of 1976, 17 U.S.C. §101 et seq.  
105 ILCS 5/10-23.10.

CROSS REF.: 6:235 (Access to Electronic Networks)

ADOPTED: May 17, 2001

REVISED: January 18, 2018

## Professional Personnel

### Student Teachers <sup>1</sup>

The Superintendent is authorized to accept students from university-approved teacher-training programs to do student teaching in the District. No individual who has been convicted of a criminal offense that would subject him or her to license suspension or revocation pursuant to Section 5/21B-80 of the School Code<sup>2</sup> or who has been found to be the perpetrator of sexual or physical abuse of a minor under 18 years of age pursuant to proceedings under Article II of the Juvenile Court Act of 1987 is permitted to student teach.

Before permitting an individual to student teach or begin a required internship in the District, the Superintendent or designee shall ensure that: <sup>3</sup>

1. The District performed a *105 ILCS 5/10-21.9(g) Check* as described below; and
2. The individual furnished evidence of physical fitness to perform assigned duties and freedom from communicable disease pursuant to 105 ILCS 5/24-5. <sup>4</sup>

A *105 ILCS 5/10-21.9(g) Check* shall include:

1. Fingerprint-based checks through (a) the Illinois State Police (ISP) for criminal history records information (CHRI) pursuant to the Uniform Conviction Information Act (20 ILCS 2635/1),

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> State or federal law controls this policy's content. This policy contains an item on which collective bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right.

This sample policy is consistent with the minimum requirements of State law. The local collective bargaining agreement may contain provisions which exceed these requirements. When a policy's subject matter is superseded by a bargaining agreement, the school board policy may state, "Please refer to the applicable collective bargaining agreement(s)."

<sup>2</sup> 105 ILCS 5/21B-80, amended by ~~P.A.s 101-531 and~~ 102-552. 105 ILCS 5/10-21.9, 5/21B-15, and 5/21B-80(b) carve out an exception allowing individuals with convictions involving certain drug offenses to obtain educator licensure or reinstate a license suspension/revocation seven years after the end of an individual's sentence for these certain drug offenses. See 5:30-AP2, *Investigations*, for a list of these carved-out drug offenses. [Consult the board attorney for guidance regarding whether student teachers or interns, who are typically unpaid, qualify as employees who must also undergo the sexual misconduct related employment history review \(EHR\) required by 105 ILCS 5/22-94, added by P.A. 102-702, eff. 7-1-23. Whether or not a student or intern is paid by a district may be determinative. See 5:30-AP3, \*Sexual Misconduct Related Employment History Review \(EHR\)\*. If a district has an agreement with a post-secondary institution for the placement of student interns, consult the board attorney regarding whether the institution qualifies as a contractor under 105 ILCS 5/22-94\(b\) that must perform an EHR of the intern. See 4:60-AP4, \*Sexual Misconduct Related Employment History Review \(EHR\) of Contractor Employees\*.](#)

<sup>3</sup> 105 ILCS 5/10-21.9(g), ~~amended by P.A. 101-531~~. A student teacher or individual beginning a required internship must undergo a fingerprint-based State and national criminal history records information check and checks of the Statewide Sex Offender Database and Statewide Murderer and Violent Offender Against Youth Database prior to participating in any field experiences in the school.

For boards that want to include students participating in any field or clinical experience, amend the introductory phrase to state "Before permitting an individual to student teach, ~~or~~ begin a required internship, ~~or participate in any field or clinical experience~~ in the District, ... ." For information about ~~screenings~~ or fingerprint-based criminal history records information checks for students doing field or clinical experience other than student teaching, see number two in the subhead titled **Screening Individuals Who are Likely to Have Contact with Students at School or School Events** in 4:175-AP1, *Criminal Offender Notification Laws; Screening*.

<sup>4</sup> 105 ILCS 5/24-5.

- and (b) the FBI national crime information databases pursuant to the Adam Walsh Child Protection and Safety Act (P.L. 109-248);
2. A check of the Illinois Sex Offender Registry (see the Sex Offender Community Notification Law (730 ILCS 152/101 et seq.); and
  3. A check of the Illinois Murderer and Violent Offender Against Youth Registry (Murderer and Violent Offender Against Youth ~~Community Notification Law~~Registration Act (730 ILCS 154/75-105).

The School Code requires each individual student teaching or beginning a required internship to provide the District with written authorization for, and pay the costs of, his or her 105 ILCS 5/10-21.9(g) check (including any applicable vendor's fees).<sup>5</sup> Upon receipt of this authorization and payment, the Superintendent or designee will submit the student teacher's name, sex, race, date of birth, social security number, fingerprint images, and other identifiers, as prescribed by the ~~Department of Ill.~~ State Police (ISP), to the ~~Department of State Police~~ISP.<sup>6</sup> The Superintendent or designee will provide each student teacher with a copy of his or her report.<sup>7</sup>

### Assignment

The Superintendent or designee shall be responsible for coordinating placements of all student teachers within the District. Student teachers should be assigned to supervising teachers whose qualifications are acceptable to the District and the students' respective colleges or universities.

LEGAL REF.: [34 U.S.C. §20901 et seq.](#), Adam Walsh Child Protection and Safety Act, P.L. 109-248.  
~~Uniform Conviction Information Act~~, 20 ILCS 2635/1, [Uniform Conviction Information Act](#).  
 105 ILCS 5/10-21.9, 5/10-22.34, and 5/24-5.

CROSS REF.: 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:190 (Teacher Qualifications)

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>5</sup> 105 ILCS 5/10-21.9(g), ~~amended by P.A. 101-531~~. See also 20 ILCS 2635/7(A)(1).

<sup>6</sup> 105 ILCS 5/10-21.9(g), ~~amended by P.A. 101-531~~. As a condition of employment, each school board must consider the status of a person to student teach who has an indicated finding of abuse or neglect of a child by the Ill. Dept. of Children and Family Services under the Abused and Neglected Child Reporting Act or by a child welfare agency of another jurisdiction. See f/n 6 in 4:175, *Convicted Child Sex Offender; Screening; Notifications*, for further discussion.

<sup>7</sup> 20 ILCS 2635/7(A)(2). *LiveScan* is the recommended equipment for criminal history records checks. The language in this policy does not distinguish whether the district uses an authorized LiveScan vendor or owns or leases its own LiveScan equipment. Delete "(including applicable vendor's fees)" if the district owns or leases its own LiveScan equipment.

For more guidance and information on navigating the records laws surrounding criminal history records checks, along with a LiveScan vendor directory, see [the Ill. State Board of Education](#)'s non-regulatory guidance document, *Criminal History Records Information (CHRI) Checks for Certified and Non-certified School Personnel*, available at: [www.isbe.net/Documents/guidance\\_chr.pdf](http://www.isbe.net/Documents/guidance_chr.pdf).

## Professional Personnel

### Student Teachers

The Superintendent is authorized to accept students from university-approved teacher-training programs to do student teaching in the District. No individual who has been convicted of a criminal offense that would subject him or her to license suspension or revocation pursuant to Section 5/21B-80 of the School Code or who has been found to be the perpetrator of sexual or physical abuse of a minor under 18 years of age pursuant to proceedings under Article II of the Juvenile Court Act of 1987 is permitted to student teach.

Before permitting an individual to student teach or being a required internship in the District, the Superintendent or designee shall ensure that:

1. The District performed a *105 ILCS 5/10-21.9(g) Check* as described below; and
2. The individual furnished evidence of physical fitness to perform assigned duties and freedom from communicable disease pursuant to 105 ILCS 5/24-5.

A *105 ILCS 5/10-21.9(g) Check* shall include:

1. Fingerprint-based checks through (a) the Illinois State Police (ISP) for criminal history records information (CHRI) pursuant to the Uniform Conviction Information Act (20 ILCS 2635/1), and (b) the FBI national crime information databases pursuant to the Adam Walsh Child Protection and Safety Act (P.L. 109-248);
2. A check of the Illinois Sex Offender Registry (see the Sex Offender Community Notification Law (730 ILCS 152-101 et seq.); and
3. A check of the Illinois Murderer and Violent Offender Against Youth Registry (Murderer and Violent Offender Against Youth Community Notification Law (730 ILCS 154/75-105).

The School Code requires each individual student teaching or beginning a required internship to provide the District with written authorization for, and pay the costs of, his or her 105 ILCS 5/10-21.9(g) check (including any applicable vendor's fees). Upon receipt of this authorization and payment, the Superintendent or designee will submit the student teacher's name, sex, race, date of birth, social security number, fingerprint images, and other identifiers, as prescribed by the Department of State Police, to the Department of State Police. The Superintendent or designee will provide each student teacher with a copy of his or her report.

### Assignment

The Superintendent or designee shall be responsible for coordinating placements of all student teachers within the District. Student teachers should be assigned to supervising teachers whose qualifications are acceptable to the District and the students' respective colleges or universities.

LEGAL REF.: Adam Walsh Child Protection and Safety Act, P.L. 109-248.  
Uniform Conviction Information Act, 20 ILCS 2635/1.  
105 ILCS 5/10-21.9, 5/10-22.34, and 5/24-5.

CROSS REF.: 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:190 (Teacher Qualifications)

ADOPTED: May 17, 2001

REVISED: January 19, 2017

## Instruction

### Accelerated Placement Program <sup>1</sup>

The District provides an Accelerated Placement Program (APP). The APP advances the District’s goal of providing educational programs with opportunities for each student to develop to his or her maximum potential.<sup>2</sup> The APP provides an educational setting with curriculum options usually reserved for students who are older or in higher grades than the student participating in the APP.<sup>3</sup> APP options include, but may not be limited to: (a) accelerating a student in a single subject; (b) other grade-level acceleration; and (c) early entrance to kindergarten or first grade.<sup>4</sup> Participation in the APP is open to all students who demonstrate high ability and who may benefit from accelerated placement. It is not limited to students who have been identified as gifted and talented.<sup>5</sup> Eligibility to participate in the District’s APP shall not be conditioned upon the protected classifications identified in School Board policy 7:10, *Equal Educational Opportunities*, or any factor other than the student’s identification as an accelerated learner. <sup>6</sup>

The Superintendent or designee shall implement an APP that includes:

1. Decision-making processes that are fair, equitable, and involve multiple individuals, e.g. District administrators, teachers, and school support personnel, and a student’s parent(s)/guardian(s); <sup>7</sup>
2. Notification processes that notify a student’s parent(s)/guardian(s) of a decision affecting a student’s participation in the APP; <sup>8</sup>

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> State law requires this subject matter be covered by policy and controls its content. 105 ILCS 5/14A (the Accelerated Placement Act (APA)); 23 Ill.Admin.Code Part 227. Ill. State Board of Education (ISBE) rules require this policy to be posted on the district website, if available. 23 Ill.Admin.Code §227.60(a). ISBE rules also require districts to annually report, by July 31, demographic information regarding students participating in accelerated placement. 23 Ill.Admin.Code §227.60(c).

<sup>2</sup> Optional. Ensure this statement matches the board’s current educational philosophy and objectives. See policy 6:10, *Educational Philosophy and Objectives*.

<sup>3</sup> 105 ILCS 5/14A-17; 23 Ill.Admin.Code §227.5.

<sup>4</sup> Id. For high school districts, delete “; and (c) early entrance to kindergarten or first grade” and insert the word “and” between (a) and (b).

Attorneys disagree whether the APA conflicts with 105 ILCS 5/10-20.12 (*School year – School age.*). The APA requires accelerated placement to include “early entrance to kindergarten or first grade.” 105 ILCS 5/14A-17. 105 ILCS 5/10-20.12 *permits* districts to offer early entrance to kindergarten or first grade “based upon an assessment of the student’s readiness to attend school.” 105 ILCS 5/10-20.12 also states that students may enter first grade early when they: (1) are assessed for readiness; (2) have attended a non-public preschool and continued their education at that school through kindergarten; (3) were taught in kindergarten by an appropriately certified teacher; and (4) will attain the age of 6 years on or before December 31. Id. See sample policy 7:50, *School Admissions and Student Transfers To and From Non-District Schools*. **Consult the board attorney for guidance.**

<sup>5</sup> 105 ILCS 5/14A-32(a)(1); 23 Ill.Admin.Code §227.5.

<sup>6</sup> 105 ILCS 5/14A-25.

<sup>7</sup> 105 ILCS 5/14A-32(a)(2) requires that the accelerated placement policy include “a fair and equitable decision-making process that involves multiple persons and includes a student’s parents or guardians” but does not specify what individuals are to be involved or limit those individuals to district employees. Amend this listing to align with the local board’s preference.

<sup>8</sup> Id. at (a)(3).

3. Assessment processes that include multiple valid, reliable indicators; and <sup>9</sup>
4. ~~By the fall of 2023, t~~The automatic enrollment, in the following school term, of a student into the next most rigorous level of advanced coursework offered by the high school if the student meets or exceeds State standards in English language arts, mathematics, or science on a State assessment administered under 105 ILCS 5/2-3.64a-5, as follows: <sup>10</sup>
  - a. A student who meets or exceeds State standards in English language arts shall be automatically enrolled into the next most rigorous level of advanced coursework in English, social studies, humanities, or related subjects.
  - b. A student who meets or exceeds State standards in mathematics shall be automatically enrolled into the next most rigorous level of advanced coursework in mathematics.
  - c. A student who meets or exceeds State standards in science shall be automatically enrolled into the next most rigorous level of advanced coursework in science.

The Superintendent or designee shall annually notify the community, parent(s)/guardian(s), students, and school personnel about the APP, the process for referring a student for possible evaluation for accelerated placement, and the methods used to determine whether a student is eligible for accelerated placement, including strategies to reach groups of students and families who have been historically underrepresented in accelerated placement programs and advanced coursework.<sup>11</sup> Notification may: (a) include varied communication methods, such as student handbooks and District or school websites; and (b) be provided in multiple languages, as appropriate. <sup>12</sup>

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>9</sup> *Id.* at (a)(4).

<sup>10</sup> Required ~~only for districts with grades 9-12~~ by 105 ILCS 5/14A-32(a-5), ~~added by P.A. 101-654 and~~ amended by P.A. 102-209, ~~for all districts, including elementary-only districts. Delete for elementary school districts.~~ Though not ~~set forth explicitly explained~~ in the statute, ~~ISBE asserts this provision is limited to “[d]istricts with grades 9-12.” See ISBE Accelerated Placement Policy Guidance for Districts Frequently Asked Questions (September 2022), at: [www.isbe.net/Documents/Accelerated-Placement-Act-FAQ.pdf](http://www.isbe.net/Documents/Accelerated-Placement-Act-FAQ.pdf). The FAQ further explains that districts must “have the automatic enrollment policy in place prior to the start of the school year 2023-24 and districts will use scores from that school year to automatically enroll students during school year 2024-25.”~~ *Id.*, ~~this is likely because State assessments in English language arts, mathematics, and science are required in grades 3 through 8 (105 ILCS 5/2-3.64a-5) and a student’s State assessment results may place the student in high school courses. Consult the board attorney about practical implementation issues for an elementary school district, e.g., what to do if the elementary school district does not have a program for students to enroll in high school courses (see sample policy 6:135, High School Credit for Students in Grade 7 or 8), or if the elementary school district would like to offer advanced coursework not offered by the high school.~~

A district must provide the parents/guardians of a student eligible for automatic enrollment with the option to instead enroll in alternative coursework that better aligns with the student’s postsecondary education or career goals. For a student entering grade 12, the next most rigorous level of advanced coursework in English language arts or mathematics must be a *dual credit course* (as defined in the Dual Credit Quality Act, 110 ILCS 27/5), an *Advanced Placement course* (as defined in the College and Career Success for All Students Act, 105 ILCS 302/10), or an International Baccalaureate course. The same is true for all other subjects, except that the next most rigorous level of advanced coursework may also include an honors class, an enrichment opportunity, a gifted program, or another program offered by the district. 105 ILCS 5/14A-32(a-5), ~~added by P.A. 101-654 and~~ amended by P.A. 102-209. See 6:135-AP, *Accelerated Placement Program Procedures*.

<sup>11</sup> Optional. 105 ILCS 5/14A-32(b)(1), ~~amended by P.A. 101-654,~~ permits, but does not require “procedures for annually informing the community at-large, including parents or guardians, community-based organizations, and providers of out-of-school programs, about the accelerated placement program and the methods used for the identification of children eligible for accelerated placement, including strategies to reach groups of students and families who have been historically underrepresented in accelerated placement programs and advanced coursework[.]”

<sup>12</sup> Optional. 105 ILCS 5/14A does not require this but it is a recommended best practice and aligns with sample policy 7:10, *Equal Educational Opportunities*.

LEGAL REF.: 105 ILCS 5/14A.  
23 Ill.Admin.Code Part 227, Gifted Education.

CROSS REF.: 6:10 (Educational Philosophy and Objectives), 6:130 (Program for the Gifted),  
7:10 (Equal Educational Opportunities), 7:50 (School Admissions and Student  
Transfers To and From Non-District Schools)

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## **Instruction**

### **Accelerated Placement Program**

The District provides an Accelerated Placement Program (APP). The APP advances the District's goal of providing educational programs with opportunities for each student to develop to his or her maximum potential. The APP provides an educational setting with curriculum options usually reserved for students who are older or in higher grades than the student participating in the APP. APP options include, but may not be limited to: (a) accelerating a student in a single subject; (b) other grade-level acceleration; and (c) early entrance to kindergarten or first grade. Participation in the APP is open to all students who demonstrate high ability and who may benefit from accelerated placement. It is not limited to students who have been identified as gifted and talented. Eligibility to participate in the District's APP shall not be conditioned upon the protected classifications identified in Board policy 7:10, *Equal Educational Opportunities*, or any factor other than the student's identification as an accelerated learner.

The Superintendent or designee shall implement an APP that includes:

1. Decision-making processes that are fair, equitable, and involve multiple individuals, e.g. District administrators, teachers, and school support personnel, and a student's parent(s)/guardian(s);
2. Notification processes that notify a student's parent(s)/guardian(s) of a decision affecting a student's participation in the APP; and
3. Assessment processes that include multiple valid, reliable indicators.

The Superintendent or designee shall annually notify the community, parent(s)/guardian(s), students, and school personnel about the APP, the process for referring a student for possible evaluation for accelerated placement, and the methods used to determine whether a student is eligible for accelerated placement. Notification may: (a) include varied communication methods, such as student handbooks and District or school websites; and (b) be provided in multiple languages, as appropriate.

LEGAL REF.: 105 ILCS 5/14A.  
23 Ill. Admin. Code Part 227, Gifted Education.

CROSS REF.: 6:10 (Educational Philosophy and Objectives), 6:130 (Program for the Gifted),  
7:10 (Equal Educational Opportunities), 7:50 (School Admissions and Student  
Transfers To and From Non-District Schools)

ADOPTED: June 18, 2020

## Instruction

### Library Media Program <sup>1</sup>

The Superintendent or designee shall manage the District’s library media program to comply with (1) State law and Ill. State Board of Education (ISBE) rule and (2) the following standards:

1. The program includes an organized collection of resources available to students and staff to supplement classroom instruction, foster reading for pleasure, enhance information literacy, and support research, as appropriate to students of all abilities in the grade levels served.
2. Financial resources for the program’s resources and supplies are allocated to meet students’ needs.
3. Students in all grades served have equitable access to library media resources.
4. The advice of an individual who is qualified according to ISBE rule is sought regarding the overall direction of the program, including the selection and organization of materials, provision of instruction in information and technology literacy, and structuring the work of library paraprofessionals.
5. Staff members are invited to recommend additions to the collection.

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> ISBE rule controls some aspects of this policy’s content; however, districts are not required to adopt a policy on any subject matter covered in it. Standards #1-4 restate requirements in 23 Ill.Admin.Code §1.420(o). Standard #2 implements the rule’s requirement that each “district’s annual budget shall include an identifiable allocation for resources and supplies for the program.” However, the rule allows a unit district serving fewer than 400 students or an elementary or high school district serving fewer than 200 students to forego the allocation requirement; thus, they may use the following alternative to standard #2: “Resources are sufficient to meet students’ needs.” Standards #5, ~~and #6,~~ and #7 may be customized or deleted, and other standards may be added. For optional Standard #7, the American Library Association’s (ALA) *Library Bill of Rights* includes the following:

1. Books and other library resources should be provided for the interest, information, and enlightenment of all people of the community the library serves. Materials should not be excluded because of the origin, background, or views of those contributing to their creation.
2. Libraries should provide materials and information presenting all points of view on current and historical issues. Materials should not be proscribed or removed because of partisan or doctrinal disapproval.
3. Libraries should challenge censorship in the fulfillment of their responsibility to provide information and enlightenment.
4. Libraries should cooperate with all persons and groups concerned with resisting abridgment of free expression and free access to ideas.
5. A person’s right to use a library should not be denied or abridged because of origin, age, background, or views.
6. Libraries which make exhibit spaces and meeting rooms available to the public they serve should make such facilities available on an equitable basis, regardless of the beliefs or affiliations of individuals or groups requesting their use.
7. All people, regardless of origin, age, background, or views, possess a right to privacy and confidentiality in their library use.
8. Libraries should advocate for, educate about, and protect people’s privacy, safeguarding all library use data, including personally identifiable information.

See <https://www.ala.org/advocacy/intfreedom/librarybill> and its interpretation for school libraries at: <https://www.ala.org/advocacy/intfreedom/librarybill/interpretations/accessresources>. The ALA’s interpretation of its *Library Bill of Rights* acknowledges that the educational level and program of the school necessarily shape the resources and services of a school library, but it states that the principles of the *Library Bill of Rights* apply equally to all libraries, including school libraries.

6. Students may freely select resource center materials as well as receive guided selection of materials appropriate to specific, planned learning experiences.

~~6-7.~~ The program is guided by the principles of the American Library Association's *Library Bill of Rights* and its interpretation for school libraries.

Parents/guardians, employees, and community members who believe that library media program resources violate rights guaranteed by any law or Board policy may file a complaint using Board policy 2:260, *Uniform Grievance Procedure*. <sup>2</sup>

The Superintendent or designee shall establish criteria consistent with this policy for the review of objections. Parents/guardians, employees, and community members with suggestions or complaints about library media program resources may complete a *Library Media Resource Objection Form*. The Superintendent or designee shall inform the parent/guardian, employee, or community member, as applicable, of the District's decision. <sup>3</sup>

LEGAL REF.: 23 Ill.Admin.Code §1.420(o).

CROSS REF.: 6:60 (Curriculum Content), 6:170 (Title I Programs), 6:210 (Instructional Materials)

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>2</sup> Limiting the scope of complainants in this policy to parents/guardians, employees, and community members aligns with sample policy 2:260, *Uniform Grievance Procedure*.

<sup>3</sup> The issue of school library book removals is an unsettled area of law that is often litigated; consult the board attorney for advice regarding challenges to school library books or other library resources. In the only U.S. Supreme Court case to address this issue, *Island Trees Union Free Sch. Dist. No. 26 v. Pico*, 457 U.S. 852 (1982), the Court issued a plurality (not a majority) opinion finding a board could not remove books it had characterized as "anti-American, anti-Christian, anti-Semitic, and just plain filthy," if the removal was motivated by partisan or political reasons; to do so would violate students' Constitutional right to receive information and ideas. Four dissenting justices, however, disagreed that students have a right to receive information and ideas under the First Amendment and would have deferred to the judgment of the local school board.

6:230

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## Instruction

### Library Media Program

The Superintendent or designee shall manage the District’s library media program to comply with (1) State law and Ill. State Board of Education (ISBE) rule, and (2) the following standards:

1. The program includes an organized collection of resources available to students and staff to supplement classroom instruction, foster reading for pleasure, enhance information literacy, and support research, as appropriate to students of all abilities in the grade levels served.
2. Financial resources for the program’s resources and supplies are allocated to meet students’ needs.
3. Students in all grades served have equitable access to library media resources.
4. The advise of an individual who is qualified according to ISBE rule is sought regarding the overall direction of the program, including the selection and organization of materials, provision of instruction in information and technology literacy, and structuring the work of library paraprofessionals.
5. Staff members are invited to recommend additions to the collection.
6. Students may freely select resource center materials as well as receive guided selection of materials appropriate to specific, planned learning experiences.

LEGAL REF.: 23 Ill. Admin. Code §1.420(o).

CROSS REF.: 6:60 (Curriculum Content); 6:170 (Title I Programs), 6:210 (Instructional Materials)

ADOPTED: January 22, 2009

REVISED: July 19, 2018

## Community Relations

### Community Use of School Facilities <sup>1</sup>

School facilities are available to community organizations during non-school hours when such use does not: (1) interfere with any school function or affect the safety of students or employees, or (2) affect the property or liability of the School District. The use of school facilities for school purposes has precedence over all other uses. The District reserves the right to cancel previously scheduled use of facilities by community organizations and other groups. The use of school facilities requires the prior approval of the Superintendent or designee and is subject to applicable procedures. <sup>2</sup>

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> State or federal law controls this policy's content. If a board wants to allow community organizations to use school facilities, it must adopt a policy. ~~(105 ILCS 5/10-20.410)~~. The policy must "prohibit such use if it interferes with any school functions or the safety of students or school personnel or affects the property or liability of the school district." This policy may be implemented using 8:20-E, ~~Exhibit—Application and Procedures for Use of School Facilities~~. A board should discuss the implications of any access to school facilities policy with its attorney.

This policy concerns an area that is frequently litigated because of its many complex legal and practical issues. The U.S. Constitution's Free Speech and Equal Protection Clauses, as well as the federal Equal Access Act, are triggered. As a general rule, school officials can avoid constitutional problems and still open facilities to community groups by treating requests to use school facilities according to uniform rules that do not discriminate against a group on the basis of its viewpoint.

~~Of course, a~~ board may avoid constitutional controversy over community use of its facilities by refusing to permit such use by all non-school groups (thereby creating a closed forum). A board may also avoid triggering the constitutional clauses and the Equal Access Act by allowing all non-school groups to use ~~of~~ its facilities (thereby creating an open forum). If the board creates an open forum, it may still impose reasonable time, place, and manner restrictions on the use as long as the restrictions are the same for all groups. However, practically speaking, it is difficult for a board to either completely close its facilities to non-school groups or to open its facilities to all non-school groups. Most boards decide to create a limited open forum.

This policy creates a limited open public forum by allowing public use of school facilities provided the use is consistent with the public interest. See *Widmar v. Vincent*, 454 U.S. 263 (1981). A public school district may not discriminate on the basis of a group's purpose, message, or goal. Thus, any restrictions on the use by non-school groups must not discriminate against speech on the basis of viewpoint. *Lamb's Chapel v. Center Moriches Union Free School District*, ~~413 S.Ct. 2141-508~~ U.S. 384 (1993); *Good News Club v. Milford Central School*, ~~421 S.Ct. 2093-533~~ U.S. 98 (2001). A board must show neutrality to all viewpoints.

A board runs afoul of showing viewpoint neutrality if it prohibits single sex youth organizations, even those that discriminate against homosexuals, to use school facilities. Note the U.S. Supreme Court refused to apply the N.J.'s public accommodation law to the Boy Scouts because forcing the Scouts to accept a homosexual as a member would violate the Scout's freedom of expressive association. *Boy Scouts of America v. Dale*, ~~420 S.Ct. 2446-530~~ U.S. 640 (2000).

This constitutional jurisprudence was codified as the Boy Scouts of America Equal Access Act. ~~(20 U.S.C. §7905)~~. Schools are prohibited from denying equal access to school facilities to the Boy Scouts or any other youth group "for reasons based on membership or leadership criteria or oath of allegiance to God and country."

See sample policy 7:330, *Student Use of Buildings - Equal Access*, for a discussion of the Equal Access Act, 20 U.S.C. §4071 *et seq.*

<sup>2</sup> However, at the request of election officers, any publicly owned building must be made available for use as a polling place. ~~(10 ILCS 5/11-4.1 and 5/19-2.2)~~. For the day of the election, a school district is encouraged to (a) close the school, or (b) hold a teachers institute on that day with students not in attendance. ~~(10 ILCS 5/11-4.1, amended by P.A. 98-773)~~. Election officers must place markers 100 horizontal feet from a polling room's voter entrance and, if the 100 feet marker ends within the building's interior, the markers must be placed outside of the building at each entrance used by voters. The area within where the markers are placed is a campaign free zone where electioneering is prohibited. The area on polling place property beyond the campaign free zone is a public forum for the time that the polls are open on an election day and may be used for campaigning and to place temporary signs ~~(Id.)~~. ~~10 ILCS 5/17-29~~. A child sex offender is permitted to vote early or by absentee ballot when his or her polling place is a school. ~~(10 ILCS 5/11-4.1)~~.

Persons on school premises must abide by the District's conduct rules at all times. <sup>3</sup>

Student groups, school-related organizations, government agencies, and non-profit organizations are granted the use of school facilities at no costs during regularly staffed hours.<sup>4</sup> Fees and costs shall apply during non-regularly staffed hours and to other organizations granted use of facilities at any time.<sup>5</sup> A fee schedule and other terms of use shall be prepared by the Superintendent and be subject to annual approval by the School Board.

LEGAL REF.: [Boy Scouts of America Equal Access Act](#), 20 U.S.C. §7905, [Boy Scouts of America Equal Access Act](#).  
10 ILCS 5/11-4.19-2.2, [Election Code](#).  
105 ILCS 5/10-20.410, 5/10-22.10, and 5/29-3.5.  
[Good News Club v. Milford Central School](#), [121 S.Ct. 2093](#) [533 U.S. 98](#) (2001).  
[Lamb's Chapel v. Center Moriches Union Free School District](#), [113 S.Ct. 2141](#) [508 U.S. 384](#) (1993).  
[Rosenberger v. Rector and Visitors of Univ. of Va.](#), 515 U.S. 819 (1995).

CROSS REF.: 7:330 (Student Use of Buildings - Equal Access), 8:25 (Advertising and Distributing Materials in Schools Provided by Non-School Related Entities), 8:30 (Visitors to and Conduct on School Property)

DRAFT

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>3</sup> See [sample](#) policy 8:30, *Visitors to and Conduct on School Property*.

<sup>4</sup> The decisions concerning facility-use fees are at the local board's discretion. However, the general rule applies: school officials can avoid constitutional problems by treating requests to use school facilities according to uniform rules that do not discriminate against a group on the basis of its viewpoint.

<sup>5</sup> This option adds an additional restriction: "Facilities and grounds will not be made available to individuals for personal or social reasons or to business enterprises for commercial gain."

This option recognizes that districts should require bodily injury liability insurance and property damage liability in specified amounts as recommended by the district's own insurance carrier: "All non-school sponsored groups, before using the facilities during non-regularly staffed hours, must provide a certificate of insurance naming the District as an *additional insured* or otherwise show proof of insurance."

## Community Relations

### Community Use of School Facilities

School facilities are available to community organizations during non-school hours when such use does not: (1) interfere any school-function or affect the safety of students or employees, or (2) affect the property or liability of the School District. The use of school facilities for school purposes has precedence over all other uses. The District reserves the right to cancel previously scheduled use of facilities by community organizations and other groups. The use of school facilities requires the prior approval of the Superintendent or designee and is subject to applicable procedures.

Persons on school premises must abide by the District’s conduct rules at all times.

Student groups, school-related organizations, government agencies, and non-profit organizations are granted the use of school facilities at no costs during regularly staffed hours. Fees and costs shall apply during non-regularly staffed hours and to other organizations granted use of facilities at any time. A fee schedule and other terms of use shall be prepared by the Superintendent or designee and be subject to annual approval by the Board of Education.

The Superintendent or designee shall develop procedures to manage community use of school facilities which shall be reviewed and approved by the Board. Such procedures shall include verification that the group maintains adequate coverage against personal injury and/or property loss. Use of school facilities requires the approval of the Superintendent or designee and is subject to the procedures.

All community groups whose purpose is to promote any political organization, cause, agenda, purpose and/or issue, or candidate for elective office or for or against any referendum question will be charged the appropriate rental fee.

LEGAL REF.:       Boy Scouts of America Equal Access Act, 20 U.S.C. §7905.  
                          10 ILCS 5/19-2.2.  
                          105 ILCS 5/10-20.40, 5/10-22.10, and 5/29-3.5.  
                          Good News Club v. Milford Central School, 121 S.Ct. 2093 (2001).  
                          Lamb’s Chapel v. Center Moriches Union Free School District, 113 S.Ct. 2141  
                          (1993).  
                          Rosenberger v. Rector and Visitors of Univ. of Va., 515 U.S. 819 (1995).

CROSS REF.:       7:330 (Student Use of Building - Equal Access), 8:25 (Advertising and  
                          Distributing Materials in Schools Provided by Non-School Related Entities), 8:30  
                          (Visitors to and Conduct on School Property)

ADOPTED:         May 17, 2001

REVISED:         December 15, 2016



# Huntley Community School District 158

650 Dr. John Burkey Drive  
Algonquin, Illinois 60102  
(847) 659-6158 • [www.district158.org](http://www.district158.org)

To: Curriculum and Instruction Committee  
Cc: Dr. Scott Rowe, Superintendent  
From: Jessica Lombard, Associate Superintendent  
Date: May 4, 2023  
Subject: Regional Safe School Program

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## Executive Summary

Huntley Community School District 158 has an Intergovernmental Agreement with the McHenry County Regional Office of Education for utilization of the McHenry County Regional Safe Schools Program. The Administration would like to extend the validity period of the current Intergovernmental Agreement to include July 1, 2023 to June 30, 2024. Enclosed you will find a Resolution Authorizing Participation through the McHenry County Regional Safe School Program and extending the validity period of the current agreement.

Funding for the Regional Safe School is presently included in the proposed FY24 budget. The combination of grant funds, generated state aid and School District fees will be needed to continue operation of our RSSP.

## Recommendation

It is the recommendation of Administration that the Curriculum and Instruction Committee move the resolution authorizing participation in the McHenry County Regional Safe School program by extending the validity period and adhering to all provisions of the existing Intergovernmental agreement, to the Regular Board of Education meeting on May 18, 2023 for approval

(Attachment)

**RESOLUTION**

**AUTHORIZING PARTICIPATION IN  
THE MCHENRY COUNTY REGIONAL SAFE SCHOOL PROGRAM**

**WHEREAS**, the Regional Superintendent of McHenry County, Illinois, has established the McHenry County Regional Safe School Program pursuant to Article 13A of The School Code: and

**WHEREAS**, in accordance with its Placement Policy and Guidelines, the McHenry County Regional Safe School Program will provide educational services to disruptive students enrolled in grades six (6) through twelve (12) in the McHenry County public schools, and

**WHEREAS**, the Board of Education of Consolidated School District No. 158, McHenry County, Illinois, finds it in the best interests of its educational program and the students it serves to participate in the McHenry County Regional Safe School Program; and

**WHEREAS**, participation in the McHenry County Regional Safe School Program is contingent upon adoption of the resolution extending the period of participation from July 1, 2023 through June 30, 2024.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education for Consolidated School District No. 158 of the County of McHenry, Illinois, does hereby:

1. Extend the validity period of the existing Intergovernmental Agreement between the McHenry County Regional Office of Education and the District for the McHenry County Regional Safe School Program from July 1, 2023 to June 30, 2024.
2. Agree to adhere to all provisions of the existing Intergovernmental Agreement and the Placement Policy as a part thereof.

**BE IT FURTHER RESOLVED** that the Secretary of the Board of Education is authorized and directed to forward a duly executed copy of this Resolution to the Regional Office of Education.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

AYES:

\_\_\_\_\_  
Superintendent

NAYES:

\_\_\_\_\_  
Board President

ABSENT:

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date



# Huntley Community School District 158

650 Dr. John Burkey Drive  
Algonquin, Illinois 60102  
(847) 659-6158 • [www.district158.org](http://www.district158.org)

To: Curriculum and Instruction Committee  
Cc: Dr. Scott Rowe, Superintendent  
From: Jessica Lombard, Associate Superintendent  
Date: May 4, 2023  
Subject: Partner for Prevention Drug and Alcohol Counseling Services

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## **Executive Summary**

In past years, Huntley District 158 has maintained a contract with Partnering for Prevention to provide substance abuse counseling, assessment, intervention, and referrals for students and families. The District is committed to continuing to provide these valuable supports for students who struggle with substance related issues, as these supports will assist both students and families. This contract has provided valuable services for students in need of these supports, and the partnership with this provider has been positive and effective. The proposed contract includes a total of 1,015 hours, billed at \$75.00 per hour, as detailed in the attached scope of work. The total cost for the year will be \$76,125, billed monthly at \$6,343.75. This is the same cost as the 2023-24 school year.

In order to continue to address student needs in this area, the District is recommending renewing the contract with Partnering for Prevention for the 2023-24 school year. The cost of this contract has been allocated in the ESSER III grant budget, as this expense aligns well with the student success and support purpose for the use of these federal funds.

**Recommendation** It is the recommendation of Administration that the Curriculum and Instruction Committee forward the Partner for Prevention contract to the May 18, 2023 Regular BOE meeting for approval.

## AGREEMENT

This Agreement is entered into this 1st day of July, 2023 by and between Partnering for Prevention, LLC, ("PFP"), an Illinois limited liability company, and its sole owner, Dawn Schoen, and Huntley Community School District 158, ("the School").

### RECITALS

Whereas, the School seeks to provide students at Huntley High School, Heineman Middle School, and Marlowe Middle School an alternative to expulsion for certain drug related offenses, and to offer students and families effective drug and alcohol prevention and assessment, intervention, treatment, and referral services; and

Whereas, PFP is a provider of drug and alcohol abuse prevention and treatment services and employs Dawn Schoen, a certified alcohol and drug counselor ("CADC") with 25 years of experience in addressing substance abuse prevention and treatment issues; and

Whereas, the School desires to have PFP provide drug and alcohol abuse prevention and treatment services to the School and its students;

Now therefore, in consideration of the mutual promises and covenants contained herein, the Parties agree as follows:

1. **Scope of Services.** PFP will make available the services of Schoen from July 1, 2023 through June 30, 2024 as follows:

-up to 10 hours per week at Huntley High School (located at 13719 Harmony Rd, Huntley, IL 60142), Heineman Middle School (located at 725 Dr. John Burkey Dr, Algonquin, IL 60102) and/or Marlowe Middle School (located at 9625 Haligus Road, Lake In The Hills, IL 60156) – Tuesdays and Thursdays from 10am to 3pm

-up to 10 hours per week at PFP Office (located at 453 Coventry Lane, Ste 103, Crystal Lake, IL 60014) – Tuesdays and Thursdays; times to be determined by need

-up to 5 hours per week, location as indicated, either in schools on Fridays or in office on Fridays or Saturdays – times to be determined by need

-PFP will also provide services outside of these days/hours and/or at different locations as indicated and when available, including telehealth services

Services will be delivered up to 25 hours per week while school is in session and up to 20 hours per week when school is not in session (Summer, Winter and Spring break). A total of 1,015 hours will be used to address needs of the school. The number of hours and/or specific days each week can change and/or be flexible to meet the needs when indicated and agreed upon by PFP. Schoen will communicate with the school if she will not be available during any given week (illness, vacation, etc). Delivery of services, In-person vs Telehealth, will be at the discretion of Schoen given the status of the ongoing Covid Pandemic.

Services to be provided include but are not limited to: assessment, intervention, therapy sessions (individual and/or family), consultation, drug screening and clinical documentation. Additional services (ie. consultation, the wellness center, prevention based programming, gathering and reporting of statistics) will be provided as requested by each School. Consultation and planning services as arranged between the administration and PFP can take place at any time during the length of this Agreement at the request of the School or PFP.

The clinical services provided by PFP are strictly to assess substance abuse symptoms and provide short and/or long-term intervention or level 1 treatment according to ASAM Criteria and Levels of Care; this will include referral with linkage to a higher level of care when indicated. Additionally, PFP will provide statistics to the school as requested on the number of students that accessed the services along with the outcome of services.

2. **Qualifications of Service Provider.** All services provided by PFP under this Agreement shall be provided by Dawn Schoen, who is a CADC in good standing and who has passed a criminal background check.

3. **Compensation.** PFP will be compensated as follows:

1. 1,015 hours at \$75.00 per hour. This includes, but is not limited to, time spent providing the services set forth in Paragraph 1.
2. Drug Screening: Drug screening testing will be determined and administered based on client need utilizing the following options with said associated expense to the school:

- Clinical laboratory Testing Services – SAP – 9-20, W/OPI, MDMA5, EXPBZ, TS: \$65.00
- Clinical laboratory Testing Services – SAP 10-20, W/OPI, MDMA5, EXPBZ, TS: \$65.00
- Clinical laboratory Testing Services – MSAP9-20-A+6A/MDA/FN: \$65.00
- Clinical laboratory Testing Services – SYNTHETIC STIMULANTS: \$65.00
- Clinical laboratory Testing Services – SYNTHETIC CANNABINOIDS II or III: \$65.00
- Clinical laboratory Testing Services – POC0040 OED A150 Saliva Alcohol Kit: \$30.00
- Clinical laboratory Testing Services – Anabolic Steroids Expand (21791N): \$105.00
- Clinical laboratory Testing Services – LSD Screen \$100.00
- Clinical laboratory Testing Services – LSD confirmation \$110.00 (only to be charged if LSD screen is positive)

The School shall only pay for drug screens used during treatment services or as requested. Drug Screening that takes place at the school or at PFP office will do so within the hours allotted per week. The school will be billed separately for the drug screen itself at the rate indicated above. Drug Screening that takes at the Quest Diagnostic Lab will be billed only for the drug screen itself at the rate indicated above. PFP will bill the school monthly for said completed drug screens.

The total compensation for services shall not exceed \$76,125.00 for the school year without written approval from the administration of the school. Drug Screen expenses will be billed as indicated above in addition to the compensation billed for services.

4. **Billing.** Compensation for services will be equally distributed over the 12 month agreement period and billed as such. PFP will bill the School on the first day of each month in the amount of \$6,343.75 for services. Each month will also include any drug screening that was completed in the prior month. Drug screening for the month of June 2024 will be billed on June 30, 2024. Payment is due to PFP within 30 days of invoice date.

5. **Term.** This Agreement shall be effective July 1, 2023 – June 30, 2024 unless earlier terminated in accordance with Section 6.

6. **Termination.** In the event Schoen loses her CADC certification, the Agreement shall terminate immediately. Further, either party shall have the right to terminate this Agreement at any time upon 120 days' written notice to the other party.

7. **Schoen Status.** Schoen is an employee of PFP and as such shall not be entitled to any rights and privileges established for employees of the School such as salary, vacation, sick leave with pay, paid days off, or any benefits offered to school employees. Nor shall she be entitled to severance pay or unemployment compensation upon termination of this Agreement. PFP enters into this Agreement as an independent contractor only, and the parties acknowledge that neither PFP nor Schoen is a representative, agent, official, or employee of the School. Nothing in this Agreement shall be construed to create a joint venture between PFP and the School.

8. **Responsibilities of the School.** To facilitate the services by PFP, the School shall:

a. The School will advise students of the services available and make appropriate referrals. Available services shall be limited to students of School District 158. Priority shall be given to students facing expulsion for certain drug offenses, who have elected to undergo drug and alcohol abuse treatment services as part of a Student Behavior Contract in lieu of receiving a recommendation of expulsion, pursuant to applicable School disciplinary policies and procedures. In the School's discretion, it may also refer students for services in non-disciplinary circumstances. Under Illinois law, students seeking services for alcohol or drug abuse as result of their behavior or of a family member, are entitled to an unlimited number of services without parental consent or permission. PFP will obtain parental consent/permission when it is indicated to be in the best interest of the student. Notwithstanding the foregoing, parental consent for services shall be required for any student receiving services pursuant to a Student Behavior Contract.

b. Provide information on each student as requested so to provide services, subject to the Illinois School Student Records Act, the Family Educational Rights and Privacy Act, or other State or federal laws pertaining to the confidentiality of student records.

c. Provide an appropriate space for Schoen to see students and a locked file cabinet/drawer for her to use in each space. Additionally, Schoen shall have access to a district network connection for internet computer use, use of the telephone, fax, and copier as needed. All access to School networks and devices shall be subject to the School's Internet Acceptable Use Policy, as well as any other policy regarding the use of electronic networks and devices.

d. Share Illinois Youth Survey data and other data relevant to programming and services completed. With the School's written consent PFP can release data.

e. Provide Schoen with a detailed written list of what statistics/information she is to track during course of this Agreement.

f. If desired, assist in the construction of identified outcomes and tools which will be used to evaluate if treatment will be considered successful/unsuccessful.

9. **Confidentiality.** All records generated by PFP in providing services to the School shall belong to PFP. PFP and Schoen shall comply with all state and federal laws, including 42 CFR Part 2, and other laws related to confidentiality of student records, including, but not limited to, the Illinois School Student Records Act, the Family Educational Rights and Privacy Act, and the Illinois Mental Health and Developmental Disabilities Confidentiality Act. In addition, and without regard to the foregoing, the parties agree that information will not be disseminated to the school unless a valid release exists allowing disclosure and PFP and Schoen will not share specific information regarding the counseling of students without the student's written consent, except in an emergency situation. The student and their family will sign an Authorization for Release of Information to allow PFP to inform the School if a student fails to complete any services as may be required by a Student Behavior Contract, or in any way violates the terms of the Student Behavior Contract.

10. **Student Mental Health Problems or Crisis Situation.** Students who exhibit mental health issues will be referred to the Schools Student Services Team and/or a mental health therapist. Any crisis situation with a student that arises while services are being provided at the school will be referred to the Schools Student Services Team or to a school administrator if a member of the Schools Student Services Team is not available.

11. **Professional Liability Insurance.** Prior to performing any services, PFP will provide to the school verification of its professional liability coverage in an amount of not less than \$1,000,000 per occurrence and \$1,000,000 annual aggregate which will cover the services PFP provides to the School. The School will indemnify, defend, and hold PFP and Schoen harmless as a result of any claim brought that was due to the negligence or omission of the school or any of its employees or agents. PFP will indemnify, defend, and hold the School harmless from any claim brought due to the negligence or omission of PFP or its employees. PFP will indemnify, defend, and hold harmless the School from any claim arising out of the performance of services to parents and guardians of students pursuant to paragraph 13 of this Agreement.

12. **Notices.** All notices shall be in writing and sent by mail or email to:

Partnering for Prevention, LLC  
Dawn Schoen  
801 W. Algonquin Rd. #7094  
Algonquin, IL 60102  
dawn@partneringforprevention.net

Huntley High School  
Att: Marcus Belin  
13719 Harmony Road  
Huntley, IL 60142  
email: \_mbelin@district158.org

13. **Additional Services.** In addition to those services provided for herein, PFP shall provide drug screening services to students whose parents or guardians request such services privately or in response to disciplinary action due to drug offenses. Such services will be provided at the parent or guardian's sole cost and expense, and PFP shall bill the parents or guardians directly for such costs and expense. The School shall have no obligation to pay for such services and shall not be liable for the results. Parents or guardians will have the option to obtain drug screening services through PFP, completed at a Quest Diagnostic location, at PFP office, Crystal Lake location, or at Huntley High School, for the following fee as indicated:


- Clinical laboratory Testing Services – SAP – 9-20, OPI, MDMA5, EXPBZ, TS: \$65.00
- Clinical laboratory Testing Services – SAP 10-20, W/OPI, MDMA5, EXPBZ, TS: \$65.00
- Clinical laboratory Testing Services – MSAP9-20-A+6A/MDA/FN: \$65.00
- Clinical laboratory Testing Services – SYNTHETIC STIMULANTS: \$65.00
- Clinical laboratory Testing Services – SYNTHETIC CANNABINOIDS II or III: \$65.00
- Clinical laboratory Testing Services – POC0040 OED A150 Saliva Alcohol Kit: \$30.00
- Clinical laboratory Testing Services – Anabolic Steroids Expand (21791N): \$125.00
- Clinical laboratory Testing Services – LSD Screen \$100.00
- Clinical laboratory Testing Services – LSD confirmation \$110.00 (only to be charged if LSD screen is positive)

(Note: SYNTHETIC STIMULANTS and/or SYNTHETIC CANNABINOIDS II or III completed in addition to a MSAP9-20-A+6/MDA/FN, SAP – 9-20, OPI, MDMA, EXPBZ, TS, or SAP 10-20, W/OPI, MDMA5, EXPBZ, TS will be added for the fee of \$50 each to the testing fee).

All drug screening completed as outlined above will be subject to a Drug Screen Intake Session fee of \$125.00. This session is to review Informed Consent, obtain signed Releases of Information, and collect information necessary to complete drug screen. Intake session fee includes follow up contact to provide drug screen results to client/client guardian. PFP utilizes Quest Diagnostics for all drug screen testing. Should said lab change, PFP will notify the School.

14. **Complete Agreement.** This Agreement which is incorporated herein and made a part hereof, reflects the complete agreement of the Parties related to the services of PFP and Schoen. The Agreement may only be modified in writing and signed by both Parties. It is not assignable and is enforceable under the laws of the State of Illinois in the Circuit Court of McHenry County, Illinois.

Executed this \_\_\_ day of March, 2023.

Partnering for Prevention, LLC:	_____	_____	_____
	Authorized Representative	Title	Date Signed
Huntley High School:		Principal	3-16-23
	Authorized Representative	Title	Date Signed

Huntley Community School District 158:

_____	_____	_____
Authorized Representative	Title	Date Signed

# Special Agenda

**Date:** Tuesday, May 2, 2023

**Meeting:** Special Meeting Agenda

**Time:** 6:00 PM

**Location:** District Office

650 Dr. John Burkey Drive

Algonquin, IL 60102

**Mission Statement:** Our learning community will inspire, challenge and empower all students always.

**Board of Education Members:** President, Mr. Anthony Quagliano; Vice President, Mr. Kevin Gentry; Secretary, Mr. Paul Troy; Mr. William Geheren; Mrs. Melissa Maiorino; Mr. Sean Cratty; Mr. Jonathan Dailey.

## Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (Mr. Quagliano)

Call to Order the Special Meeting for **Thursday May 2, 2023 at 6:00p.m.**

A quorum was met.

**Roll Call: Ayes 7/ Absent 0/ Motion Carried**

**Members:** Mr. Cratty, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mr. Dailey, Mr. Troy, Mrs. Maiorino

2. **Pledge of Allegiance** (Mr. Quagliano)

3. **Public Comment** -None

4. **Action Item (A)** (Mr Quagliano)

1. **Minutes (A)**

Seeking approval of board minutes as presented.

**Recommendation:** Seeking approval of the Board as presented.

**Mr. Quagliano moved, Mr. Dailey 2nd**

**Roll Call: Ayes 7/ Nays 0/ Motion Carried**

5. **Results of Canvass from the April 26,2023 Consolidated Election (R)** (Mr. Quagliano)

Discussion: The Canvass results from the McHenry County Clerk and Kane County Clerk were shared and seeking adoption of the results as presented (Policy 2:30). Motion and a 2nd required.

**Mr. Quagliano moved, Mr. Cratty 2nd**

**Roll Call: Ayes 6/ Nays 0/ Abstain 1/ Motion Carried**

**Oath of Office of New Board Members and Reaffirmation of Current Board Members (A)** (Mr. Quagliano)

As part of the Organizational Board of Education meeting (Policy 2:210), the school board members take an official oath according to P.A. 49-0881 and Policy 2:80 and adopt the Code of Conduct.

**Mrs. Galligar, Mrs. Murray, Mr. Thompson, and Mr. Bittman took the oath of office.**

6. **Adjourn Sine Die (A)** (Mr. Quagliano)

The Board follows Roberts Rules and the traditional of *adjourn sine die* before reorganizing. Motion to adjourn this portion of the meeting.

**Mr. Quagliano adjourned this portion of the meeting.**

**Voice Call: Ayes 7/ Nays 0/ Motion Carried**

7. **Seat New Board Members / Call to Order / Roll Call (A)**

Mr. Bittman resume the special meeting on Thursday, May 2, 2023 at 6:10 p.m. to seat the new members, election of officers, and set the meeting time and place for the 2023-2024 regular meetings (Policy 2:210). A quorum must be met.

**Roll Call: Ayes7/ Nays 0 / Absent 0/ Motion Carried**

8. **Nominations of Board of Education Officers** (President)

Nominations are in order for the Election of BOE Officers: President, Vice President, and Secretary. The Secretary naming Mrs. Stock to continue as the Recording Secretary of the Board. A motion and a second are required for election of officers.

**Roll Call: Ayes 7/ Nays 0/ Motion Carried**

**Mr. Bittman was nominated and excepted the President position. Mrs. Murray was nominated and excepted the Vice President position. Mrs. Galligar was nominated and excepted the Secretary**

*position.*

**9. Establish Regular Meetings 2023-2024 (A) (President)**

All school boards are required to hold regular meetings, establish a schedule for them and provide a public notice as required by the OMA. The administration is requesting the Board to continue with the 3rd Thursday of each month, except for November. Establish the meeting location in the Administrative Building in the Board Room, beginning at 6:00 p.m. (Policy 2:210) Motion and a 2nd required.

*Mr. Bittman moved, Mr. Quagliano 2<sup>nd</sup>*

*Voice Call: Ayes 7/ Nays 0/ Motion Carried*

**10. Mandatory Board Training (R) (President)**

State law requires any school board member either appointed or elected after to complete the four-hour Professional Development Leadership Training with the first year of his or her first term. In addition, a board member is required to complete training on the Performance Evaluation Reform Act (PERA). (Policy 2:120)

*The Board is set up on IASB, so they can complete their mandatory school board training.*

**11. Committee Structure 2023-2025 (D) (President)**

The Board President makes all Board committee appointments, subject to Board approval (Policy 2:150). Members are asked to submit three committee preferences to the President prior to the next regular meeting.

*The Board discussed appointments for the different committees. Nothing was confirmed. The Board will take action at the May 16, 2023 Regular Board Mtg.*

**12. Adjournment (A) (Mr. Quagliano)**

Motion to adjourn the meeting at 6:49 p.m.

*Voice Call: Ayes 7/ Nays 0/ Motion Carried*

**Submitted by:**

**Julie Stock, Board Operations**

**Gina Galligar, Board Secretary**

\_\_\_\_\_  
**President**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Secretary**

\_\_\_\_\_  
**Date**