

Special Agenda

Date: Thursday, March 4, 2021

Meeting: Special Meeting Agenda as per OMA and 5ILCS120/2c

Time: 6:00 PM

Location: District Office
650 Dr. John Burkey Drive
Algonquin, IL 60102

The meeting will be held in person in the Huntley 158 Board Room at District Office, 650 Dr. John Burkey Drive, Algonquin, IL. Following social distancing guidelines, there will be limited seating in the Board Room. Additional seating with remote viewing linkup will be available in the building. Public comment will be taken as normal during the meeting.

Mission Statement: Our learning community will inspire, challenge and empower all students always.

Board of Education Members: President, Mr. Anthony Quagliano; Vice President, Mr. Kevin Gentry; Secretary, Mr. Paul Troy; Mr. William Geheren; Mrs. Melissa Maiorino; Mrs. Lesli Melendy; Mr. Sean Cratty.

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (Mr. Quagliano)

Call to Order the Special Meeting for Thursday March 4, 2021 at ___ p.m.

A quorum must be met.

Roll Call: Ayes / Nays / Absent / Motion ___

Members: Mr. Cratty, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Melendy, Mr. Troy, Mrs. Maiorino

2. **Closed Session / Roll Call (A)** (Mr. Quagliano)

Move to enter into closed session at ___ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: **(1)** The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel; **(2)** Collective negotiating matters; **(11)** Litigation; **(14)** Discussion of minutes of meetings lawfully closed under this Act.

Members: Mr. Geheren, Mr. Cratty, Mr. Gentry, Mr. Quagliano, Mrs. Melendy, Mr. Troy, Mrs. Maiorino

Roll Call: Ayes / Nays / Absent / Motion _____

3. **Exit Closed Session / Voice Call (A)** (Mr. Quagliano)

4. **Resume in Public Session / Roll Call (A)** (Mr. Quagliano)

Resume the Committee of the Whole meeting at ___ p.m.

Roll Call: Ayes / Nays / Absent / Motion _____

5. **Pledge of Allegiance** (Mr. Quagliano)

6. **Public Comment** As per Policy 2:230, public comment can be made during this portion of the meeting. The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints.

7. **2020-21 Calendar Amendment (A)** (Ms. Lombard)

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Due to a scheduling change for the second dose clinic, at this time administration is recommending the following changes to the calendar: **Recommendation:** Seeking approval as presented.

Roll Call: Ayes / Nays / Absent / Motion ___

Members: Mr. Cratty, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Melendy, Mr. Troy, Mrs. Maiorino

8. **Memorandum of Understanding - Board of Education and HESPA (A)** (Dr. Zehr)

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Dr. Zehr will seek approval of the Board of the Memorandum of Understanding as presented.

Recommendation: Seeking approval as presented.

Roll Call: Ayes / Nays / Absent / Motion ___

Members: Mr. Cratty, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Melendy, Mr. Troy, Mrs. Maiorino

9. **Memorandum of Understanding - Board of Education and HESPA (A)** (Dr. Zehr)

Dr. Zehr will seek approval of the Board of the Memorandum of Understanding as presented.

Recommendation: Seeking approval as presented.

Roll Call: Ayes /Nays / Absent / Motion __

Members: Mr. Cratty, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Melendy, Mr. Troy, Mrs. Maiorino

10. **Adjournment (A)** (Mr. Quagliano)

Motion to adjourn the meeting at __ p.m.

Voice Call: Ayes / Nays / **Motion** __



Date: March 4, 2021
To: Board of Education
Cc: Dr. Scott Rowe, Superintendent
From: Jessica Lombard, Associate Superintendent
Subject: 2020-21 Calendar Amendment

Executive Summary

On February 18, 2021, the Board of Education approved a calendar revision for the 2020-21 school year, in conjunction with the COVID-19 vaccine clinics held at Huntley High School in February and March 2021.

Due to a scheduling change for the second dose clinic, at this time administration is recommending the following changes to the calendar:

- Change Thursday, March 11, 2021 to a student attendance day (B day for grades 6-12)
- Change Friday, March 12, 2021 to an Institute Day

While we recognize that another change to the school year calendar is not ideal for families, it is necessary to enable the county to efficiently provide vital second doses of the COVID-19 vaccine to educators throughout the county. The countywide clinic originally scheduled for March 11-12 is being condensed to a 1-day clinic on March 12. This change will both help streamline the county's vaccination rollout and minimize staff absences likely to result from side effects of the vaccine at our and other school districts in McHenry County.

This change will simply "flip" the currently scheduled student attendance day and Institute Day falling within the same week, and therefore is expected to pose little disruption to student instruction. As with any change in the schedule, the District and schools will be proactive in communicating this change to families and staff.

Therefore, we recommend this revision to help our education system endure this challenging pandemic and maximize student learning. We do anticipate this being the final change in the school calendar for the 2020-21 school year.

Calendars attached

Recommendation

Administration recommends that the Board of Education approve the amended 2020-21 school calendar as presented.



Huntley Community School District 158

650 Dr. John Burkey Drive, Algonquin, IL 60102

HUNTLEY
COMMUNITY SCHOOL DISTRICT 158

Schedule of Events 2020-2021 Calendar

Institute Days - No School for Students

Monday, August 17, 2020
Tuesday, October 13, 2020
Thursday, February 11, 2021
Thursday, March ~~11~~ 12, 2021

Remote/Hybrid Planning Days - No School for Students

Wednesday, August 19, 2020
Thursday, August 20, 2020
Friday, October 16, 2020
Monday, January 4, 2021
Friday, January 22, 2021

Non Attendance Days - No School

Wednesday, November 25, 2020 (Offices Closed)
Friday, February 12, 2021
Friday, April 2, 2021 (Offices Closed)

Waived Holidays - School in Session

Veterans Day – Wednesday, November 11, 2020
Casimir Pulaski Day – Monday, March 1, 2021

Holidays - No School / Offices Closed

Independence Day Observance – July 3, 2020
Labor Day – September 7, 2020
Columbus Day – October 12, 2020
Election Day – November 3, 2020
Thanksgiving Holiday – November 26 and 27, 2020
Christmas Holiday – December 24 and 25, 2020
New Year’s Holiday – December 31, 2020 and January 1, 2021
Dr. Martin Luther King’s Birthday – January 18, 2021
President’s Day – February 15, 2021
Memorial Day – May 31, 2021

Day of Remembrance - School In Session

Patriot Day – Friday, September 11, 2020

Parent Teacher Conferences

Monday, November 23, 2020 – 9:00 a.m. to 8:00 p.m.
Tuesday, November 24, 2020 – 7:00 a.m. to 12:00 p.m.

Winter Holiday Break

December 21, 2020 – January 1, 2021

Spring Break

March 29, 2021 – April 2, 2021

Miscellaneous

Friday, December 18, 2020 – Last day before winter break
Tuesday, January 5, 2021 – First day after winter break
Friday, March 26, 2021 – Last day before spring break
Monday, April 5, 2021 – First day after spring break

New Staff/Teacher Orientation Days

Thursday, August 13, 2020 – All New Staff
Friday, August 14, 2020 – New Teachers Only

12-Month Staff Floating Holidays / Offices Closed

July 2, 2020 – in lieu of Casimir Pulaski Day
November 25, 2020 – in lieu of Veteran’s Day

Open House Dates - TBD

School Begins

Friday, August 21, 2020 (All Grades – ECC thru Grade 12)

K-5 Grading Periods

November 13, 2020 – End of 1st Trimester (59 days)
February 26, 2021 – End of 2nd Trimester (56 days)
May 28, 2021 – End of 3rd Trimester (59 days)

Middle School Grading Periods

October 23, 2020 – End of 1st Quarter (45 days)
December 18, 2020 – End of 2nd Quarter (34 days)
March 12, 2021 – End of 3rd Quarter (46 days)
May 28, 2021 – End of 4th Quarter (49 days)

High School Grading Periods

December 18, 2020 – End of 1st Semester (79 days)
May 28, 2021 – End of 2nd Semester (95 days)

Heineman Middle School 8th Grade Promotion

Date and Time TBD

Marlowe Middle School 8th Grade Promotion

Date and Time TBD

Huntley High School Graduation

May 22, 2021 – Time TBD

* Student days = 174
* Teacher days = 180

(Exclusive of 2 floating SIP Days)



Huntley Community School District 158
650 Dr. John Burkey Drive, Algonquin, IL 60102

2020-2021 School Calendar

July 2020

S	M	T	W	T	F	S
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 2020

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2020

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 2020

S	M	T	W	T	F	S
			1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2020

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

De-

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January 2021

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 2021

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March 2021

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2021

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2021

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 2021

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

- July 2** Floating Holiday #1 (In Lieu of Pulaski Day) - No School / Offices Closed
- July 3** Independence Day Observation - No School / Offices Closed
- August 13** New Staff Orientation #1
- August 14** New Teacher Orientation #2
- August 17** Institute Day #1 - All Staff
- August 19-20** Remote/Hybrid Planning Days - No School for Students
- August 21** School Starts - All Grades (ECC thru Grade 12)
- September 7** Labor Day - No School / Offices Closed
- September 11** Patriot Day - School in Session
- October 12** Columbus Day - No School / Offices Closed
- October 13** Institute Day #2 - No School
- October 16** Remote/Hybrid Planning Day—No School for Students
6-8 Grade End of 1st Quarter - (40 days)
- November 3** Election Day - No School / Offices Closed
- November 11** Veteran's Day - School in Session
- November 13** K-5 Grade End of 1st Trimester - (59 days)
- November 23** Morning, Afternoon & Evening Conferences - No School
- November 24** Morning Conferences - No School
- November 25** Floating Holiday #2 (In Lieu of Veterans Day) - No School / Offices Closed
- November 26 - 27** Thanksgiving Holiday Break - No School / Offices Closed
- December 18** 6-8 Grade End of 2nd Quarter - (34 days)
9-12 Grade End of 1st Semester - (79 days)
Last Day of School Before Winter Break
Winter Break - No School thru January 1
- December 21** Christmas Holiday - Offices Closed
- December 24 - 25** New Year Holiday - Offices Closed
- Dec. 31 - Jan. 1**
- January 4** Remote/Hybrid Planning Day—No School for Students 5
- January 5** School Resumes After Winter Break
- January 18** Dr. Martin Luther King's Birthday - No School / Offices Closed
- January 22** Remote/Hybrid Planning Day—No School for Students
- February 12** Non-Attendance Day - No School
- February 15** Presidents' Day - No School / Offices Closed
- February 11** Institute Day #3 - No School
- February 16** K-5 Grade End of 2nd Trimester - (56 days)
- March 1** Casimir Pulaski Day - School in Session
- March 11-12** Institute Day #4 - No School
- March 12** 6-8 Grade End of 3rd Quarter - (46 days)
- March 26** Last Day of School Before Spring Break
- March 29 - April 2** Spring Break - No School thru April 2
- April 2** Non-Attendance Day - No School / Offices Closed
- April 5** School Resumes After Spring Break
- May 22** Huntley High School Graduation
- May 31** Memorial Day - Offices Closed
- June 7** K-5 Grade End of 3rd Trimester - (59 days)
6-8 Grade End of 4th Quarter - (49 days)
9-12 End of 2nd Semester - (95 days)
Last Day of School - if **all** 5 emergency days are used
- TBA** Middle School 8th Grade Promotions
* If no emergency days are used
Friday, May 28 would be the earliest last day of school

Student Days = 174
Teacher Days = 182

■ No School
■ No School / Offices Closed

BOE Approved: 10.17.19
Updated: 02.18.21



Huntley Community School District 158

650 Dr. John Burkey Drive
Algonquin, Illinois 60102
(847) 659-6158 • www.district158.org

Date: March 4, 2021

To: Board of Education

From: Adam Zehr, Assistant Superintendent for Human Resources

Re: Huntley Education Support Personnel Association (HESPA) Bus Driver
Retention Bonus Memorandum of Understanding

Executive Summary

Due to current public health regulations, school buses are limited to a capacity of 50 individuals. This has caused the District to operate more routes than usual in order to bus students to and from school. In addition, school districts are currently facing a shortage of bus drivers. Due to this shortage HESPA and the District administration have worked in a collaborative manner to create the attached Memorandum of Understanding in an effort to recruit and retain bus drivers.

Recommendation

Seeking the approval of the Board of the Memorandum of Understanding as presented.



Huntley Community School District 158

650 Dr. John Burkey Drive
Algonquin, Illinois 60102
(847) 659-6158 • www.district158.org

The Board of Education of Huntley Community School District No. 158 (“the Board”) and the Huntley Community School District 158 Education Support (“HESPA”) jointly referred to as (“Parties”) hereby enter into the following Memorandum of Understanding regarding school year 2020-2021 due to the current COVID-19 pandemic. The Board and HESPA are parties to a collective bargaining agreement (“CBA”) covering the 2019-2022 school years. Due to the ongoing COVID-19 pandemic, the parties agree to the following provisions contained in this Memorandum of Understanding.

1. Eligibility: A one-time retention bonus shall be available for staff members classified as a bus driver who meet all of the following eligibility criteria.
 - a. The bus driver must work at least forty (40) days during the 20-21 school year.
 - b. Unpaid days or leaves of absence, Medical leave and Worker’s Compensation leave days will not accrue towards the forty (40) day threshold.
 - c. Paid “earned benefit” days will accrue towards the forty (40) day threshold.
 - d. The bus driver must maintain employment at least through the end of the 20-21 school year as an active driver.
2. Retention Bonus: As a bus driver who qualifies as provided above, the following shall apply.
 - a. A bus driver shall receive a one-time payment of one-thousand (\$1,000) dollars, subject to applicable withholdings, on June 10, 2021.
3. This agreement shall sunset at the end of the 2020-2021 school year.

IN WITNESS WHEREOF, the Parties hereto have caused their signatures, or the signatures of their duly authorized representatives, to be set forth below on the 4th day of March, 2021.

Tammra Fabis, HESPA President

Date

Anthony Quagliano, Board of Education President

Date



Huntley Community School District 158

650 Dr. John Burkey Drive
Algonquin, Illinois 60102
(847) 659-6158 • www.district158.org

Date: March 4, 2021

To: Board of Education

From: Adam Zehr, Assistant Superintendent for Human Resources

Re: Huntley Education Support Personnel Association (HESPA) Bus Driver Sub-Contracting Memorandum of Understanding

Executive Summary

Due to current public health regulations, school buses are limited to a capacity of 50 individuals. This has caused the District to operate more routes than usual in order to bus students to and from school. In addition, school districts are currently facing a shortage of bus drivers. Due to this shortage HESPA and the District administration have worked in a collaborative manner to create the attached Memorandum of Understanding in an effort to fill vacant bus driver positions as necessary.

Recommendation

Seeking the approval of the Board of the Memorandum of Understanding as presented.



Huntley Community School District 158

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The Board of Education of Huntley Community School District No. 158 (“the Board”) and the Huntley Community School District 158 Education Support (“HESPA”) jointly referred to as (“Parties”) hereby enter into the following Memorandum of Understanding regarding school year 2020-2021 due to the current COVID-19 pandemic. The Board and HESPA are parties to a collective bargaining agreement (“CBA”) covering the 2019-2022 school years. Due to the ongoing COVID-19 pandemic, the parties agree to the following provisions contained in this Memorandum of Understanding.

1. The District shall seek sub-contracting services for bus drivers for the remainder of the 20-21 school year as necessary.
2. This agreement shall sunset at the end of the 2020-2021 school year.

IN WITNESS WHEREOF, the Parties hereto have caused their signatures, or the signatures of their duly authorized representatives, to be set forth below on the 4th day of March, 2021.

Tammra Fabis, HESPA President

Date

Anthony Quagliano, Board of Education President

Date