

Regular Agenda

Date: Thursday, November 12, 2020

Meeting: Regular Meeting with Closed Session as per OMA and 5ILCS120/2c

Time: 6:00 PM

Location: District Office
650 Dr. John Burkey Drive
Algonquin, IL 60102

Public comment will be taken as normal during the meeting. In addition, public comment will be accepted via email to superintendent@district158.org prior to the meeting. Comments submitted by email must be received by 5:00 p.m. and must include "Public Comment" in the subject line of the email to be read aloud during the public comment portion of the meeting.

Mission Statement: Our learning community will inspire, challenge and empower all students always.

Board of Education Members: President, Mr. Anthony Quagliano; Vice President, Mr. Kevin Gentry; Secretary, Mr. Paul Troy; Mr. William Geheren; Mrs. Melissa Maiorino; Mrs. Lesli Melendy; Mr. Shawn Cratty.

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (Mr. Quagliano)

Call to order the November 12, 2020

Regular Meeting at __ p.m. A quorum must be met.

Roll Call: Ayes / Absent / **Motion** _____

Members: Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Melendy, Mr. Troy, Mrs. Maiorino, Mr. Cratty

2. **Closed Session / Roll Call (A)** (Mr. Quagliano)

Move to enter into closed session at __ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: **(1)**

The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel; **(2)**

Collective negotiating matters; **(14)** Discussion of minutes of meetings lawfully closed under this Act.

Members: Mr. Geheren, Mr. Cratty, Mr. Gentry, Mr. Quagliano, Mrs. Melendy, Mr. Troy, Mrs. Maiorino

Roll Call: Ayes / Nays / Absent / **Motion** _____

1. **Exit or Suspend Closed Session / Voice Call (A)**

Move to exit or suspend closed session at __ p.m. and return to open session.

Voice Call: Ayes / Nays / **Motion** _____

3. **Resume in Public Session / Roll Call (A)** (Mr. Quagliano) *approx. 7:00 p.m.*

Resume the Regular meeting at __ p.m.

Roll Call: Ayes / Absent / **Motion** _____

Members: Mrs. Melendy, Mr. Troy, Mrs. Maiorino, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mr. Cratty

1. **Action as Required / Roll Call** (Mr. Quagliano)

Will come from the Board.

Roll Call: Ayes / Nays / Absent / **Motion** _____

Members: Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Melendy, Mr. Troy, Mrs. Maiorino, Mr. Cratty

4. **Pledge of Allegiance** (Mr. Quagliano)

5. **Public Comment** (Mr. Quagliano)

As per Policy 2:230, public comment can be made during this portion of the meeting. The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints. Public comment will be taken as normal during the meeting. In addition, public comment will be accepted via email to superintendent@district158.org prior to the meeting. Comments submitted by email must be received by 5:00 p.m. and must include "Public Comment" in the subject line of the email to be read aloud during the public comment portion of the meeting.

6. **Revision and Adoption of the Agenda / Voice Call (A)** (Mr. Quagliano)

Move to adopt the agenda as presented (or with changes).

Voice Call: Ayes / Nays / **Motion** _____

7. **Associate Superintendent's Report (R)** (Ms. Lombard)

Updates will be provided at this time.

Recommendation: For informational purposes only.

8. **Assistant Superintendent Learning and Innovation (R)** (Dr. Schlichter)

Updates will be provided at this time.

Recommendation: For informational purposes only.

9. **Chief Financial Officer/Treasurer (R)** (Mr. Altmayer)

Updates will be provided at this time.

Recommendation: For informational purposes only.

10. **Assistant Superintendent of HR Report (R)** (Dr. Zehr)

Updates will be provided at this time.

Recommendation: For informational purposes only.

11. **Chief Technology Officer (R)** (Dr. Budzynski)

Updates will be provided at this time.

Recommendation: For informational purposes only.

12. **Assistant Superintendent of Special Services (R)** (Dr. del Castillo)

Updates will be provided at this time.

Recommendation: For informational purposes only.

13. **Superintendent Report (R)** (Dr. Rowe)

Updates will be provided at this time.

Recommendation: For informational purposes only.

14. **President's Report (R)** (Mr. Quagliano)

Updates will be provided at this time.

Recommendation: For informational purposes only.

15. **Community Relations & Student Outreach** (Mrs. Melendy-chair, Mr. Geheren, Mrs. Maiorino)

1. **Freedom of Information Act (FOIA) Requests (R)**

A monthly report on the FOIA requests is provided in the packet.

Recommendation: For informational purposes only.

16. **Legislation Committee** (Mr. Cratty-chair, Mrs. Melendy, Mrs. Maiorino)

1. **Legislative Updates (R)** (Mr. Cratty)

Mr. Cratty will provide legislative updates.

17. **Consent Agenda /Roll/ Voice Call** (Mr. Quagliano)

Action items require a motion and a second; discussion if needed; and roll or voice call.

1. **Board of Education** (Mr. Quagliano)

1. **Minutes (A)**

The following minutes are presented for approval:

Voice Call: Ayes / Nays / **Motion** _____

Recommendation: Seeking approval of the Board as presented.

2. **MOU with Willow Creek Church (A)** (Dr. Rowe)

Administration is seeking approval of the memorandum of understanding with Willow Creek Church.

Recommendation: Seeking approval as presented.

2. **Human Resources Committee** (Mr. Gentry-chair, Mrs. Melendy, Mr. Quagliano)

1. **HR Personnel (A)** (Mr. Zehr)

Seeking approval of the personnel reports provided and reviewed by the Board, which include explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests, as presented.

Roll Call: Ayes / Nays / **Motion** _____

Recommendation: Seeking approval as presented.

3. **Finance Committee** (Mr. Quagliano-chair, Mr. Cratty, Mr. Gentry)

4

12

1. **Payables (A)** (Mr. Altmayer) 18
 Mr. Altmayer will seek approval of the Purchase Orders issued at \$318,060.93; Accounts Payable issued at \$1,234.29; Imprest issued at \$58,786.29 and Disbursements issued at \$1,409,731.87, as presented.
Roll Call: Ayes / Nays / **Motion** ___
2. **Revenue Contracts (A)** (Mr. Altmayer) 19
 Mr. Altmayer will seek approval of the revenue contracts for various fundraising activities.
Roll Call: Ayes / Nays / **Motion** ___
4. **Curriculum Committee** (Mr. Geheren-chair, Mr. Gentry, Mr. Troy) 23
 1. **HHS Course Proposals for 2021-2022 (A)** (Dr. Schlichter) 23
 The proposed HHS courses for implementation in the 2020-2021 school year are presented for approval.
Recommendation: Seeking approval as presented.
2. **Contract with the Consortium on Reaching Excellence (A)** (Dr. Schlichter) 37
 Dr. Schlichter will present a contract with the Consortium on Reaching Excellence to deliver professional development services in elementary literacy in a train the trainer model.
Recommendation: Seeking approval as presented.
18. **Action Items/Roll Call (A)** (Mr. Quagliano) 47
 (Action items may or may not have gone through committee and required separate action)
 1. **Supplemental Purchase Orders and Supplemental Accounts Payable (A)** (Mr. Altmayer) 47
 Mr. Altmayer will seek approval of the Supplemental Purchase Orders Report at \$2,037,994.29 and the Supplemental Accounts Payable Report at \$6,912.71.
Roll Call: Ayes / Absent / **Motion** _____
Members: Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Melendy, Mr. Troy, Mrs. Maiorino, Mr. Cratty
2. **Amendment No.1 to Agreement between CTS Group and HCSD158 Guaranteed Energy Savings RFP 2020-32 (A)** (Mr. Renkosik) 71
 Mr. Renkosik will present the Amendment No.1 to Agreement between CTS Group and HCSD158 for Guaranteed Energy Savings RFP 2020-32
Recommendation: Seeking approval as presented.
Roll Call: Ayes / Absent / **Motion** _____
Members: Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Melendy, Mr. Troy, Mrs. Maiorino, Mr. Cratty
3. **2020 Delegate Assembly (A)** (Mr. Quagliano)
 Mr. Quagliano will lead discussion of the 2020 IASB Delegate Assembly Proposals and Resolutions. Members will convey and debate their position on proposed resolutions.
Roll Call: Ayes / Nays / Absent / **Motion** _____
19. **Adjournment (A)** (Mr. Quagliano)
 Motion to adjourn the meeting at ___ p.m
Voice Call: Ayes / Nays / **Motion** _____

Regular Agenda

Date: Thursday, October 22, 2020

Meeting: Regular Meeting with Closed Session as per OMA and 5ILCS120/2c

Time: 6:00 PM

Location: District Office
650 Dr. John Burkey Drive
Algonquin, IL 60102

The meeting will be held in person at the District Office, 650 Dr. John Burkey Drive, Algonquin, IL. In keeping with public health guidelines, limited seating will be available in the Board Room. Overflow seating with a live stream of the meeting will be available in the building. Public comment will be taken as normal during the meeting. In addition, public comment will be accepted via email to superintendent@district158.org prior to the meeting. Comments submitted by email must be received by 5:00 p.m. and must include "Public Comment" in the subject line of the email to be read aloud during the public comment portion of the meeting.

Mission Statement: Our learning community will inspire, challenge and empower all students always.

Board of Education Members: President, Mr. Anthony Quagliano; Vice President, Mr. Kevin Gentry; Secretary, Mr. Paul Troy; Mr. William Geheren; Mrs. Melissa Maiorino; Mrs. Lesli Melendy; Mr. Sean Cratty.

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. Call to Order / Roll Call

Call to order the October 22, 2020

Regular Meeting at 6:01 p.m. A quorum must be met.

Roll Call: Ayes 5 /Nays 0 /Absent 2/Motion Carried

Absent: Mr. Cratty and Mrs. Maiorino

Members: Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Melendy, Mr. Troy, Mrs. Maiorino, Mr. Cratty

2. Closed Session / Roll Call

Move to enter into closed session at 6:02p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: **(1)** The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel;

(2) Collective negotiating matters; **(14)** Discussion of minutes of meetings lawfully closed under this Act.

Members: Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Melendy, Mr. Troy, Mrs. Maiorino, Mr. Cratty

Roll Call: Ayes 5 /Nays 0 /Absent 2 /Motion Carried

Mrs. Maiorino entered the room @ 6:20

1. Exit or Suspend Closed Session / Voice Call

Move to exit closed session at 6:41 p.m. and return to open session.

Roll Call: Ayes 6 /Nays 0 /Absent 1-Mr. Cratty /Motion Carried

3. Resume in Public Session / Roll Call

Resume the Regular meeting at 7:00 p.m.

Roll Call: Ayes 6 /Nays 0 /Absent 1-Mr. Cratty /Motion Carried

Members: Mrs. Melendy, Mr. Troy, Mrs. Maiorino, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mr. Cratty

1. Action as Required / Roll Call

No – Action from Closed Session

4. Pledge of Allegiance

5. Public Comment

There was one inperson Public Comment M. Rojek, Mr. Armstrong read the other Public Comments aloud to the Board. The following people emailed public comments. Kim Fekete, Megan Ellingson, Amanda Lemke, M. Frystak, Kelly Rice, Cynthia Murphy, C. Coss, Meliss – Tim Trakes, Dan Moersfelder, Courtney Polite, Amanda Standifer, Michelle Diversey and Katie Johnon.

6. Revision and Adoption of the Agenda / Voice Call

The Agenda was adopted with the following changes.

Removal of 7, 8, 9, 11, 12, 16 - Motion Carried 6-0₄

Mr. Quagliano moved, Mrs. Melendy 2nd

7. Associate Superintendent's Report – None
8. Assistant Superintendent Learning and Innovation -None
9. Chief Financial Officer/Treasurer -None
10. Assistant Superintendent of HR Report

Dr. Zehr has the Salary report ready. It will be on the website shortly.

11. Chief Technology Officer -None
12. Assistant Superintendent of Special Services -None
13. Superintendent Report - None
14. President's Report -None
15. Community Relations & Student Outreach

1. Freedom of Information Act (FOIA) Requests

Mr. Armstrong presented the monthly FOIA requests.

16. Remote Learning Survey Results

Dr. Rowe shared details of the Remote Learning Survey results with the board. Survey results may be found on the District Website.

Legislation Committee - Removed

17. Consent Items All of the following Consent Agenda Items have gone through the Committee of the Whole. Prior to the adoptions, revisions are presented here.

Roll Call: Mr. Quagliano, Mr. Troy, Mrs. Melendy, Mr. Gentry, Mr. Cratty, Mr. Geheren, Mrs. Maiorino.

Mr. Quagliano moved, Mr. Troy 2nd – Motion Carried 6-0

1. Board of Education

1. Minutes

The following minutes were approved as presented. Minutes and closed session minutes of the Board's September 3 Special Meeting, September 3 COW, September 17 Regular Meeting, and October 1 Special Meeting.

Recommendation: Seeking approval of the Board as presented.

2. Human Resources Committee

1. HR Personnel

Dr. Zehr sought approval of the personnel reports provided and reviewed by the Board, which include explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests, as presented.

Action: Approved as presented

2. Health Insurance Rate Recommendations for 2021

Dr. Zehr sought approval of the health insurance rates for 2021 as presented.

Action: Approved as presented

3. Finance Committee

1. Payables

Mr. Altmayer sought approval of the Purchase Orders issued at \$2,552,128.14; Accounts Payable issued at \$1,580.27; Imprest issued at \$83,849.44 and Disbursements issued at \$4,028,388.82, as presented.

Action: Approved as presented.

2. Revenue Contracts

Mr. Altmayer sought approval of the revenue contracts for various fundraising activities.

Action: Approved as presented

4. Buildings and Grounds Committee

1. HHS Fine Arts Addition Construction Trade Contracts Reconciliation

Mr. Renkosik sought approval of the Fine Arts Addition Construction Trade Contracts Reconciliation.

Action: Approved as presented

5. Curriculum Committee

1. Amended 2020-2021 Calendar for Remote Learning Planning Day #3

Ms. Lombard is sought approval of the updated School Calendar reflecting Remote Learning Planning Day #3.

Action: Approved as approved

2. **2021-2022 School Calendar**

The Board approved the 2021-2022 school year calendar as presented. The calendar has the first day of school as August 18, 2021 for Grades 1-12 and August 19, 2021 for ECC and Kindergarten students. The earliest last day of school would fall on May 27, 2022, if no emergency days are used. The calendar can be found at <https://meetings.boardbook.org/Public/Agenda/1422?meeting=402520>.

Action: Approved as presented

6. **Policy**

1. **Policy Update**

Second reading of policy updates as recommended by PRESS

Administration requests the Policy Committee recommend the above policies be approved as a second reading by the Board.

Action: Approved as presented

18. **Action Items / Roll Call**

(Action items may or may not have gone through committee and require separate action.)

1. **HEA MOU**

A memorandum of understanding with the Huntley Education Association regarding evaluations of certified staff members in light of the COVID-19 pandemic

Mr. Quagliano moved, Mr. Gentry 2nd

Action: Approved as presented

Roll Call: Ayes 6 /Nays 0 /Absent 1- Mr. Cratty / Motion Carried

2. **FY2020 Audit and Annual Financial Report (AFR)**

The Board approved the FY20 Audit Report (Annual Financial Report) as presented by Chief Financial Officer Mark Altmayer and Chris Scalet, CPA, partner at the accounting firm of Evans, Marshall, and Pease. The audit was received with no material findings noted. The report noted that the District maintains among the lowest per student spending rates in the area and has maintained the State's Board of Education's highest financial rating. The District's 3.8 Financial Recognition Profile score is reflective of its operational controls, low spending, and favorable debt management efforts that have been made over the past several years. The full audit report can be found on the District website Fiscal Services page

Mr. Quagliano moved, Mr. Gentry 2nd

Action: Approved as presented

Roll Call: Ayes 6 /Nays 0 /Absent 1- Mr. Cratty / Motion Carried

Extra-Curricular Committee Recommendations

The Board approved and accepted the recommendations by the ECC and requests that the ECC develop a process to review all stipends positions in an attempt to keep stipends and the overall expense to the district neutral.

Mr. Quagliano moved, Mrs. Maiorino 2nd

Action: Approved - with changes

Roll Call: Ayes 6 /Nays 0 /Absent 1- Mr. Cratty / Motion Carried

Supplemental Purchase Orders

Mr. Altmayer will seek approval of the Supplemental Purchase Orders Report at \$318,326.67.

Mr. Quagliano moved, Mr. Gentry 2nd

Action: Approved as presented

Roll Call: Ayes 6 /Nays 0 /Absent 1- Mr. Cratty / Motion Carried

19. **Adjournment**

Motion to adjourn the meeting at 8:55 p.m.

Mr. Quagliano moved, Mrs. Melendy 2nd

Voice Call: Ayes 6 / Nays 0 / Absent – Mr. Cratty Motion Carried

Finance Agenda

Date: Thursday, October 8, 2020

Meeting: Special Meeting with Closed Session as per OMA and 5ILCS120/2c

Time: 6:00 PM

Location: District Office

650 Dr. John Burkey Drive

Algonquin, IL 60102

The meeting will be held in person in the Huntley 158 Board Room at District Office, 650 Dr. John Burkey Drive, Algonquin, IL. Following social distancing guidelines, there will be limited seating in the Board Room. Additional seating with remote viewing linkup will be available in the building. Public comment will be taken as normal during the meeting. In addition, public comment will be accepted via email to superintendent@district158.org prior to the meeting. Comments must be submitted by email by 5:00 p.m. and include "Public Comment" in the subject line of the email to be read aloud during the public comment portion of the meeting.

Mission Statement: Our learning community will inspire, challenge and empower all students always.

Board of Education Members: President, Mr. Anthony Quagliano; Vice President, Mr. Kevin Gentry; Secretary, Mr. Paul Troy; Mr. William Geheren; Mrs. Melissa Maiorino; Mrs. Lesli Melendy; Mr. Sean Cratty.

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. Call to Order / Roll Call

Call to Order the Committee of the Whole meeting for Thursday, October 8, 2020 at 6:16p.m.

A quorum must be met.

Roll Call: Ayes 7/ Absent 0 / Motion Carried

2. Pledge of Allegiance

3. Public Comment

See attached list

4. Community Relations & Student Outreach

1. District 158 COVID-19 Dashboard

Dr. Rowe shared the new District 158 COVID-19 Dashboard.

The dashboard displays current data on the number of positive COVID-19 cases in District 158 schools, the McHenry County Health Department School Decision Matrix, countywide public health metrics, decision making timelines and data, and links to other helpful information regarding the pandemic.

5. Curriculum & Instruction (C&I) Committee

1. Amended 2020-2021 Calendar for Remote Learning Planning Day #3 (A) (Ms. Lombard)

Ms. Lombard gave an update on the Remote Learning Planning Day #3.

Recommendation: Seeking approval as presented.

2. 2021-2022 School Calendar

The Board was presented with a draft version of the 2021-2022 school year calendar. The draft calendar has the first day of school as August 18, 2021 for Grades 1-12 and August 19, 2021 for ECC and Kindergarten students.

The calendar will come to the Board for approval at its next regular meeting on October 22. The draft calendar can be viewed at <https://meetings.boardbook.org/Public/Agenda/1422?meeting=402519>.

Recommendation: Seeking approval as presented.

Secondary Return to School Update

Dr. Rowe shared the District Secondary Return to School Update.

Superintendent Scott Rowe presented a hybrid learning plan for students in middle and high school. The plan calls for students in grades 6-12 to have the option to remain in Remote Learning OR to attend in person for full days, two days a week (M/T or Th/F). In addition, the plan:

- Allows for high fidelity to public health guidelines
- Maintains current block schedule
- In-person students will be divided into two groups:
 - o Group A in-person full day on Monday & Tuesday
 - o Group B in-person full day on Thursday & Friday
 - o ALL students will be fully remote

on Wednesdays • Siblings within the same school will be placed to attend on same days • Selections will be maintained for the length of the hybrid period • Requests to switch from Remote to Hybrid can be made at semester. • Requests to switch from Hybrid to Remote can be made at any time. After a robust discussion, the Board has asked the District to pause the rollout of the presented plan to allow for additional discussion at a Special Meeting to be held next week on October 15.

6. Finance Committee

1. Payables

The Finance Committee submitted the purchase orders at \$2,552,128.14; imprest checks at \$83,849.44; accounts payable at \$1,580.27; and disbursements issued at \$4,028,388.82; for review and seeking approval to move forward.

2. Monthly Fiscal Updates

Mr. Altmayer provided the monthly fiscal updates and the Activity Fund Balance Report.

Recommendation: For informational purposes only.

3. Revenue & Expenditures Report

The monthly Revenue and Expenditure report was presented review and comment.

4. Revenue Contract

Mr. Altmayer sought approval of the fundraising contracts as presented.

7. Human Resources (HR) Committee

1. Monthly Human Resources Updates

Dr. Zehr provided the monthly Human Resources updates to the Board.

Recommendation: For informational purposes only.

2. Health Insurance Rate Recommendations for 2021

Dr. Zehr presented the health insurance rates for 2021 to the Board.

Recommendation: Seeking approval of the Board at their next regular meeting

8. Building and Grounds (B&G) Committee

1. O&M Updates

Mr. Renkosik reported on O&M project updates.

2. HHS Fine Arts Addition Construction Update

Mr. Renkosik update the Board on the HHS Fine Arts Addition.

Recommendation: For informational purposes only.

3. HHS Fine Arts Addition Construction Trade Contracts Reconciliation

Mr. Renkosik presented the Fine Arts Addition Construction Trade Contracts Reconciliation.

Recommendation: Seeking approval as presented.

9. Legislation Committee

1. Legislation Updates

Mrs. Melendy gave brief Legislative updates.

Recommendation: For informational purposes only.

10. Board of Education

1. Minutes (A)

The following meeting minutes were prepared for review and approval :Regular Meeting and Closed Session Minutes for Sept. 3, 2020 Special Mtg, Sept 3, 2020 COW, Sept. 17, 2020 Regular Meeting, Closed Session Minutes for Sept. 17, 2020, October 1, 2020 Special Meeting.

Recommendation: Seeking approval of the Board at their next regular meeting.

11. Closed Session / Roll Call

Move to enter into Closed Session at 11:12 p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel; (2) Collective negotiating matters;

12. Roll Call: Ayes 7 / Nays 0/ Absent 0 / Motion Carried

Members: Mr. Troy, Mr. Geheren, Mr. Cratty, Mr. Gentry, Mr. Quagliano, Mrs. Melendy, Mrs. Maiorino

1. **Exit Closed Session / Voice Call (A)**

Move to exit closed session at 12:25p.m. and return to open session.

Voice Call: Ayes 7 / Nays 0/ Motion Carried

13. **Resume in Public Session / Roll Call**

Resume the Committee of the Whole meeting at 12:29 p.m.

Roll Call: Ayes 7/ Absent 0 / Motion Carried

Members: Mrs. Melendy, Mr. Gentry, Mrs. Maiorino, Mr. Geheren, Mr. Cratty, Mr. Quagliano, Mr. Troy

14. **Adjournment**

Motion to adjourn the meeting at 12:30 a.m.

Mr. Qaugliano moved, Mr. Geheren 2nd - Pass

Voice Call: Ayes 7/ Nays 0/ Motion Carried

Special Agenda

Date: Thursday, October 15, 2020

Meeting: Special Meeting with Closed Session as per OMA and 5ILCS120/2c

Time: 6:00 PM

Location: District Office
650 Dr. John Burkey Drive
Algonquin, IL 60102

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Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (Mr. Quagliano)

Call to order the October 15, 2020 Special Meeting at 6:04 p.m. A quorum must be met.

Roll Call: Ayes 7 / Absent 0 / **Motion Carried**

Mr. Geheren is Remote

Mrs. Maiorino arrived @ 6:06

2. **Pledge of Allegiance**

3. **Public Comment**

Carrie Schumacher and Sarah Vertucci were in person for public comment. The following were read aloud:

C. Gorman, F. Podraza, C. Stewart, J. Podraza, B. Burek, K. Swanson, T. Dees, N. Miller, J. Kovach, D. Floss, T. Bell, C. Bauhmann, A. Meridan, S. Wiczorek, A. Engling, A. Moresfleder, L. Cross, K. Fekete, B. Smith, D. Bittman, J. Cross, K. Barnes.

Secondary Return to In-Person Learning Update

Dr. Rowe presented a modified 6th-12th grade return to in-person learning update for discussion.

4. **Closed Session / Roll Call**

Move to enter into closed session at 8:57 p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of:

(1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel; **(2)**

Collective negotiating matters.

Members: Mr. Geheren, Mr. Cratty, Mr. Gentry, Mr. Quagliano, Mrs. Melendy, Mr. Troy, Mrs. Maiorino

Roll Call: Ayes 7 / Nays 0 / Absent 0 / **Motion Carried**

1. **Exit or Suspend Closed Session / Voice Call (A)**

Move to exit or suspend closed session at 9:44p.m. and return to open session.

Voice Call: Ayes 7 / Nays 0 / **Motion Carried**

5. **Resume in Public Session / Roll Call**

Resume the Regular meeting at 9:44 p.m.

Roll Call: Ayes 7 / Absent 0 / **Motion Carried**

1. **Action as Required / Roll Call**

No Action from Closed Session

6. **Adjournment**

Motion to adjourn the meeting at 9:44 p.m. **Mr. Quagliano moved, Mrs. Melendy 2nd**

Voice Call: Ayes 7 / Nays 0 / **Motion Carried**

**Huntley Community School District 158 – Board of Education
Personnel Report
November 12, 2020**

Special Mention

We are deeply saddened to announce the passing of Sandi Slider. Sandi worked in the district for 16 years as Payables Coordinator in the Fiscal Department. Sandi loved her job and will be dearly missed.

Educational Support

Replacements	Location	Name	Salary	Effective Date
Dean’s Assistant	High School	Lisa Koenen (N)	\$16.66 per hour	October 26, 2020
Dean’s Assistant	High School	James Buss (N)	\$13.11 per hour	October 26, 2020
1:1 Aide	High School	Lisa Ericson (N)	\$15.48 per hour	October 26, 2020
Technician 2	Chesak	Patrick Ceithaml (N)	\$36.06 per hour	November 16, 2020
RtI Aide	Marlowe	Amy Huber (T)	\$13.27 per hour	November 16, 2020

Resignations	Location	Name	Salary/Reason	Effective Date
Dean’s Assistant	High School	Ryan Ruthenberg	\$16.66 per hour/Voluntary	October 8, 2020
Lunch/Recess Supervisor	Chesak	Robin Smith	\$14.50 per hour/Voluntary	October 19, 2020
Bus Driver	Transportation	Michael Myhre	\$19.24 per hour/Voluntary	October 26, 2020
Bus Driver	Transportation	Kimberlyn Nasser	\$19.24 per hour/Voluntary	October 22, 2020
Bus Aide	Transportation	Laura Quintero	\$12.19 per hour/Voluntary	October 30, 2020
Mobile Tech	Heineman	Nick Pengiel	\$13.23 per hour/Voluntary	October 30, 2020

Extra-Curricular

Sport/Activity	Name	Amount	Effective
Dance/Poms-(Head)	Amling, Christine	\$6,720.00	2020-2021 SY
Basketball-Girls (Asst.)	Andrea, Nicholas	\$5,435.00	2020-2021 SY
Football (Asst.)	Aney, Bradley	\$6,277.00	2020-2021 SY
Football (Asst.)	Beam, Jeffrey	\$6,277.00	2020-2021 SY
Basketball-Boys (Head)	Benson, William	\$8,523.00	2020-2021 SY
Wrestling (Head)	Bertelsman, Benjamin	\$7,904.00	2020-2021 SY
Football (Asst.)	Borring, Zachary	\$4,579.00	2020-2021 SY
Football (Asst.)	Bussone, Jared	\$4,579.00	2020-2021 SY
Softball (Asst.)	Bussone, Jared	\$4,089.00	2020-2021 SY

**Huntley Community School District 158 – Board of Education
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Cheerleading - Asst Coach Varsity	Cariato, Payton	\$4,089.00	2020-2021 SY
Basketball-Boys (Asst. - .50 FTE)	Danekas, Gibson	\$2,289.50	2020-2021 SY
Football (Asst.)	Danekas, Gibson	\$4,579.00	2020-2021 SY
Track-Boys (Asst.)	Ernst, Andrew	\$4,960.00	2020-2021 SY
Football (Asst.)	Fahey, Gavin	\$4,579.00	2020-2021 SY
Softball (Asst.)	Feld, Rebecca	\$4,089.00	2020-2021 SY
Cheerleading - Head Varsity Coach	Fowler, Renee	\$7,558.00	2020-2021 SY
Football (Asst. - .75 FTE)	Francis, Matthew	\$3,434.25	2020-2021 SY
Track-Girls (Asst.)	Gallaughner, Bradley	\$6,011.00	2020-2021 SY
Football (Asst. - .25 FTE)	Garifo, Kyle	\$1,050.75	2020-2021 SY
Track-Girls (Asst.)	Garza, Jennifer	\$6,011.00	2020-2021 SY
Football (Asst. - .75 FTE)	Ginczycki, Michael	\$4,959.00	2020-2021 SY
Cheerleading - Asst Coach - (Head JV)	Henn, Savannah	\$4,089.00	2020-2021 SY
Basketball-Girls (Asst.)	Henricksen, Clayton	\$6,277.00	2020-2021 SY
Basketball-Boys (Asst.)	Heward, Chris	\$6,612.00	2020-2021 SY
Baseball (Head)	Jakubowski, Andrew	\$7,904.00	2020-2021 SY
Basketball-Boys (Asst. - .50 FTE)	Jenkins, Kyle	\$3,138.50	2020-2021 SY
Track-Boys (Asst.)	Kaplan, Matthew	\$6,011.00	2020-2021 SY
Baseball (Asst.)	Klein, Christopher	\$4,089.00	2020-2021 SY
Wrestling (Asst.)	Lachel, Erik	\$5,747.00	2020-2021 SY
Football (Asst. - .25 FTE)	Lackovic, Jake	\$1,050.75	2020-2021 SY
Baseball (Asst.)	Landvick, Matthew	\$4,089.00	2020-2021 SY
Softball (Asst.)	Langton, Matthew	\$5,747.00	2020-2021 SY
Soccer-Boys (Head)	Lewandowski, Matthew	\$7,904.00	2020-2021 SY
Soccer-Girls (Head)	Lewandowski, Matthew	\$7,558.00	2020-2021 SY
Track-Boys (Head)	Maxedon, Christopher	\$7,904.00	2020-2021 SY
Lacrosse Boys (Asst)	McCamant, Joseph	\$4,960.00	2020-2021 SY
Football (Asst.)	Milazzo, Matthew	\$4,203.00	2020-2021 SY

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Track-Girls (Head)	Monson, Jason	\$6,584.00	2020-2021 SY
Baseball (Asst.)	Morehart, Derek	\$6,011.00	2020-2021 SY
Volleyball (Head)	Naymola, Karen	\$7,904.00	2020-2021 SY
Football (Asst.)	Naymola, Michael	\$6,277.00	2020-2021 SY
Track-Boys (Asst.)	Naymola, Michael	\$4,960.00	2020-2021 SY
Softball (Asst.)	Odarczenko, Patrick	\$5,747.00	2020-2021 SY
Baseball (Asst.)	Pawlak, Cliff	\$6,011.00	2020-2021 SY
Football (Asst.)	Pawlak, Cliff	\$6,612.00	2020-2021 SY
Softball (Head)	Petryniec, Mark	\$7,904.00	2020-2021 SY
Volleyball (Asst.)	Pfaff, Christina	\$5,747.00	2020-2021 SY
Soccer-Boys (Asst.)	Philpot, Edward	\$4,960.00	2020-2021 SY
Soccer-Girls (Asst.)	Philpot, Edward	\$4,960.00	2020-2021 SY
Basketball-Girls (Head)	Raethz, Steven	\$8,908.00	2020-2021 SY
Basketball-Boys (Asst.)	Regan, Daniel	\$5,435.00	2020-2021 SY
Soccer-Boys (Asst.)	Regan, Daniel	\$4,960.00	2020-2021 SY
Soccer-Girls (Asst.)	Regan, Daniel	\$4,960.00	2020-2021 SY
Football (Asst.)	Reinke, Paul	\$6,277.00	2020-2021 SY
Dance/Poms Asst	Reyes-Smith, Alexandria	\$3,491.00	2020-2021 SY
Basketball-Girls (Asst.)	Russell, Michelle	\$6,277.00	2020-2021 SY
Baseball (Asst.)	Rusmann, Harry	\$4,089.00	2020-2021 SY
Football (Asst.)	Sebestyen, Michael	\$4,579.00	2020-2021 SY
Football (Asst.)	Slattery, Michael	\$6,612.00	2020-2021 SY
Cheerleading - Asst Coach - (Head Freshman)	Smith, Donatella	\$4,089.00	2020-2021 SY
Soccer-Boys (Asst.)	Sobey, Marta	\$4,960.00	2020-2021 SY
Soccer-Girls (Asst.)	Sobey, Marta	\$4,960.00	2020-2021 SY
Volleyball (Asst.)	Soltesz, Henry	\$6,011.00	2020-2021 SY
Basketball-Boys (Asst.)	Starnes, Ryan	\$6,612.00	2020-2021 SY
Track-Boys (Asst.)	Towne, Jack	\$6,011.00	2020-2021 SY

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Bowling-Boys	Wagner, Jacob	\$4,230.00	2020-2021 SY
Football (Asst.)	Wright, Jason	\$4,203.00	2020-2021 SY
Volleyball (Asst.)	Zimmerman, Michael	\$3,738.00	2020-2021 SY
Football (Head)	Zimolzak, Matthew	\$7,395.00	2020-2021 SY
11 th Grade Class Sponsor	Avner, Jaclyn	\$2,401.00	2020-2021 SY
Baking Club	Avner, Jaclyn	\$1,058.00	2020-2021 SY
Newspaper	Brown, Dennis	\$2,401.00	2020-2021 SY
Student Council Sponsor	Davison, Rebecca	\$2,401.00	2020-2021 SY
Thespian Society	DeFrancisco, Christine	\$1,134.00	2020-2021 SY
Brush & Quill (Literary) Club	Downing, Lisa	\$765.00	2020-2021 SY
Speech (Asst.)	Fahnestock, Keaton	\$1,532.00	2020-2021 SY
Mock Trial Sponsor	Fuhrer, Cindy	\$1,257.00	2020-2021 SY
12 th Grade Class Sponsor	Fulling, Maggie	\$2,401.00	2020-2021 SY
Speech (Head)	George, Tom	\$4,095.00	2020-2021 SY
Chess Club	Glowaty, Nicholas	\$1,134.00	2020-2021 SY
Math Team Head	Hagen, Laura	\$2,401.00	2020-2021 SY
Red Raider Robotics/Engineering Club - Head Coach	Henk, Amanda	\$1,699.00	2020-2021 SY
Zoology Club	Henn, Kathy	\$765.00	2020-2021 SY
NHS Advisor	Lyons, Melanie	\$2,401.00	2020-2021 SY
Student Council Assistant	Miller, Karen	\$2,401.00	2020-2021 SY
Art Club	Regan, Bridget	\$1,257.00	2020-2021 SY
Spanish Club	Robles, Amanda	\$765.00	2020-2021 SY
Band (Jazz)	Rohde, Rick	\$2,518.00	2020-2021 SY
Community Service Club	Sara, Lindsay	\$2,401.00	2020-2021 SY
Future Business Leaders of America (FBLA) Sponsor	Schaschwary, Page	\$2,166.00	2020-2021 SY
NHS Advisor	Schneider, Cindy	\$2,092.00	2020-2021 SY
Scholastic Bowl (Head)	Sharkey, Anne	\$2,401.00	2020-2021 SY
Orchesis (Dance) Head	Strupek, Samantha	\$1,532.00	2020-2021 SY

**Huntley Community School District 158 – Board of Education
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TV Production Sponsor	Teeter, Lauren	\$2,092.00	2020-2021 SY
Yearbook	Teeter, Lauren	\$2,401.00	2020-2021 SY
Scholastic Bowl (Assistant)	Tuleo, Allison	\$1,532.00	2020-2021 SY
Buddies Club	Vanek, Shannon	\$1,586.00	2020-2021 SY
Red Raider Robotics - Assistant Coach	Zietlow, Michelle	\$1,134.00	2020-2021 SY
Conley 5th Grade Choir Sponsor	Carpenter, Allison	\$1,058.00	2020-2021 SY
Conley Broadcast Club	Golyshko, Christine	\$2,092.00	2020-2021 SY
Yearbook	Baser, Robert	\$2,401.00	2020-2021 SY
Foods Club Sponsor	Curran, Sandra	\$1,759.00	2020-2021 SY
8th Grade Boys Basketball (Head)	Fish, Christopher	\$3,639.00	2020-2021 SY
Ecology Club - .5FTE	Franklin, Lisa	\$879.50	2020-2021 SY
Service Club (Head)	Franklin, Lisa	\$2,401.00	2020-2021 SY
8th Grade Boys Basketball (Asst)	Gallaughan, Bradley	\$2,655.00	2020-2021 SY
Band Director	Jorgensen, Pam	\$2,890.00	2020-2021 SY
Ecology Club - .5FTE	Jorgensen, Pam	\$879.50	2020-2021 SY
7th Grade Boys Basketball (Head)	Kang, Christopher	\$3,639.00	2020-2021 SY
Cheerleading 8th Grade	Mansfield, Shannon	\$3,331.25	2020-2021 SY
Chorus Director	Moore, Emily	\$2,890.00	2020-2021 SY
Honors Choir	Moore, Emily	\$1,699.00	2020-2021 SY
Spanish Club	Petryniec, LynnAnn	\$849.00	2020-2021 SY
7th Grade Boys Basketball (Asst)	Pettyjohn, Matthew	\$2,217.33	2020-2021 SY
Band Director	Rohde, Rick	\$2,890.00	2020-2021 SY
Jazz Band Director	Rohde, Rick	\$1,174.00	2020-2021 SY
Poms (Head)	Schlueter, Jennifer	\$3,024.25	2020-2021 SY
Student Council Advisor	Smith, Beverly	\$2,890.00	2020-2021 SY
Cheerleading 7th Grade	Thennisch, Madison	\$2,717.25	2020-2021 SY
Art Club	Vitucci, Sandra	\$1,759.00	2020-2021 SY
Orchestra Director	Whitaker, Laura	\$2,433.00	2020-2021 SY

**Huntley Community School District 158 – Board of Education
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7th Grade Boys Basketball (Asst)	Amaya, Saul	\$1,998.33	2020-2021 SY
Student Council Advisor	Baltzersen, Tricia	\$2,890.00	2020-2021 SY
Band Director	Camarda, Anthony	\$2,890.00	2020-2021 SY
7th Grade Boys Basketball (Head)	Hagberg, Andrew	\$2,717.25	2020-2021 SY
Police Explorers	Hanfland, John	\$1,058.00	2020-2021 SY
Gay Straight Alliance (GSA)	Knight, Amy	\$715.00	2020-2021 SY
Newspaper Club	Legis Portincaso, Marisol	\$849.00	2020-2021 SY
Spanish Club	Legis Portincaso, Marisol	\$849.00	2020-2021 SY
Chorus Director	Lindsay, Jennifer	\$2,890.00	2020-2021 SY
Honors Choir	Lindsay, Jennifer	\$1,759.00	2020-2021 SY
Poms (Head)	Moran, Sarah	\$2,717.25	2020-2021 SY
8th Grade Boys Basketball (Head)	Ream, Andrew	\$3,639.00	2020-2021 SY
8th Grade Boys Basketball (Asst)	Reed, Adam	\$2,655.00	2020-2021 SY
Cheerleading (Head)	Ruffolo, Mary	\$3,331.25	2020-2021 SY
Cheerleading (Head)	Schmuhl, Jessica	\$3,331.25	2020-2021 SY
Foods Club Sponsor	Schmuhl, Jessica	\$1,759.00	2020-2021 SY
Band Director	Sukel, Casey	\$2,698.00	2020-2021 SY
Jazz Band	Sukel, Casey	\$1,174.00	2020-2021 SY
Chamber Orchestra	Ward, Emily	\$1,481.00	2020-2021 SY
Orchestra Director	Ward, Emily	\$2,698.00	2020-2021 SY

Mandated Leaves

Type	Location	Number of Staff
FMLA Intermittent	Chesak	1
FMLA Intermittent	Conley	1
FMLA	District Office	1

Non-Mandated Leaves

Type	Location	Number of Staff
Medical	Transportation	1
Medical	Marlowe	1
Medical	Martin	1



Huntley Community School District 158

650 Dr. John Burkey Drive
Algonquin, Illinois 60102
(847) 659-6158 • www.district158.org

To: Board of Education and Administration

From: Mark Altmayer, Chief Financial Officer

Date: November 12, 2020

Subject: **Payables Reports**
Board of Education Meeting, November 12, 2020
Finance Committee

The Administration is seeking to move the following reports forward for action at the next Board Meeting. All of the reports below were presented at the November 5, 2020 Committee of the Whole Meeting.

Purchase Orders - Purchase orders issued from October 19, 2020 to October 30, 2020 for which Administration is requesting Board Approval to issue payment once invoices have been received. Invoices which exceed an approved Purchase Order by \$100 or 10% of the Purchase Order (whichever is lower) will not be issued without additional Board approval. Purchase orders total \$318,060.93.

Accounts Payable - Open accounts payable for which the Board has not approved purchase orders (i.e. employee reimbursements, refunds for fees, etc.). Accounts payable total \$1,234.29.

Imprest Checks Issued - Payments made through October 30, 2020 for which the Board had not previously approved purchase orders. Imprest checks total \$58,786.29.

Disbursements Issued - Disbursements issued from October 5, 2020 to October 30, 2020. Disbursements issued total \$1,409,731.87.

RECOMMENDATION

The Finance Committee, which met on November 5, 2020 recommends the Board of Education approve the above referenced Payables at the November 12, 2020 Regular Board meeting.



Huntley Community School District 158

650 Dr. John Burkey Drive
Algonquin, Illinois 60102
(847) 659-6158 • www.district158.org

To: Board of Education and Administration

From: Anna Meyer, Administrative Assistant

Date: November 12, 2020

Subject: **Revenue Contract Approval**
Committee of the Whole Meeting – November 12, 2020
Finance Committee

Presented are Fundraising Contract and Agreement form for the organization listed below.

<u>Organization Benefited</u>	<u>Vendor</u>	<u>Net Revenue</u>
Martin Elementary	Art to Remember	\$1,000

RECOMMENDATION

The Finance Committee, which met on November 5, 2020, recommends the Board of Education approve the contracts and agreements form at the November 12, 2020 Regular Board Meeting.

Fund Raising Authorization Form
Fiscal Services

All fund raising activities for school organizations require pre-approval. Please complete this form **in its entirety** and submit the form to your building principal a minimum of **45 days prior** to the desired starting date of the event. The Principal will then forward all documents to the Chief Financial Officer.

Today's Date: 9/17/20 School: Martin Elementary

Name of School Organization: Art class

Sponsor / Coach's Name: Monica Dase Phone: 847-852-5442

Starting Date of Event: 11/1/20 Ending Date of Event: 1/15/21

Anticipated Revenue and Approximate Value of Non-Monetary Items/Compensation: \$ 500⁰⁰-1000⁰⁰?

Type of Sale / Event: Purchase personalized items w/ artwork

Will a Vendor Be Used: Yes* No * Attach all contracts and agreements to this form.

Name of Vendor (if applicable): ART TO REMEMBER

Type of Product or Service Provided by Vendor: items personalized w/ artwork

How will compensation be used/distributed? all funds raised will purchase art supplies, all purchases go to students

Name of Activity Account: ART activity - Martin Activity Account #: 704

Submit completed forms with attachments to the Chief Financial Officer. A signed copy will be returned to you indicating approval or non-approval for fundraisers which require Board approval (over \$1,000).

Monica Dase
Sponsor Signature

9/17/20
Date

Michele Happel
Principal Signature - I certify that it is a minimum of 45 days prior to the desired starting date of the event

9/18/20
Date

Chief Financial Officer Signature

Date

* Public Act 94-0714 requires all contracts and agreements that pertain to goods and services that are intended to generate additional revenue and other remunerations for the school district in excess of \$1,000.00 be approved by the school board.

Superintendent's Copy Fiscal Services Copy

Date of Board Approval: _____

Program Confirmation Form Martin Elementary

Please review the dates and details below, sign the form, and return it to AtR via fax or email. Alternatively, you may send an email acknowledgement that the information is correct. Please inform us of any changes prior to the start of your program.

Program Schedule	
First day of school	NA
AtR ships starter kit to school	NA
School emails class lists to AtR	9/15/2020
School sends artwork to AtR	NA
Personalized order forms arrive at school	NA
Teacher hands out order forms to students	NA
Order & payment deadline for parents	11/13/2020
Main orders arrive / Online only closes	11/16/2020
Approximate date products ship to school	NA
Late order deadline	1/1/2021
Last day of school	12/18/2020

School Information	
AtR ID #:	1591
Shipping Address:	10920 Reed Road
City:	Lake in The Hills
State:	IL
Zip Code:	60156
UPS Shipping Days:	1
School Phone:	847-659-5300
School Coordinator:	Monica Dase
School Coordinator Email:	mdase@district158.org
Add'l School Contact:	
# of Enrolled Students:	850

AtR Contact & Billing Info	
AtR Program Coordinator:	Lori Dahlby
Email:	Lori@ArtToRemember.com
Phone:	1-800-895-8777
Program Type:	A2R
Starting Profit Percentage:	25%
Online Only Program:	Yes
Ship to Home Only Program:	No
Refund Check Payable to: (if applicable)	Martin Elementary
Invoice Recipient:	Monica Dase
Invoice Email:	mdase@district158.org

School Information on Order Form	
Questions please contact:	Monica Dase
Email:	mdase@district158.org
Phone:	
Checks payable to:	Art To Remember
Message from the school:	
Thank you for your order! Proceeds from this fundraiser will support our art program.	

School Profit	
Every School Receives a Guaranteed Minimum of 25% of Gross Sales Schools can increase their School Profit as Follows:	
Incentive Goal [^]	Add'l Profit %
Class List Received within 14 Calendar Days of FDOS [°]	1.0%
Artwork Received within 42 Calendar Days of FDOS [°]	2.0%
Artwork Received within 56 Calendar Days of FDOS [°]	1.0%
Participation > 20% and < 25%	1.0%
Participation > 25% and < 30%	2.0%
Participation > 30% and < 40%	3.0%
Participation > 40% and < 50%	4.0%
Participation > 50%	5.0%

School Breaks

[°] First Day of School

[^] Incentive goals are NOT cumulative, i.e., Schools may qualify for 1 Artwork Received Goal and 1 Participation Goal

* Participation % = Number of School Orders / # of Students Submitting Artwork

On the reverse side are additional Terms and Conditions including information about sales tax, purchase orders, timely delivery, late art, late order policy and free shipping restrictions. Please sign, date, and return this page to verify accuracy and your understanding of the information contained on this page and shown in Terms and Conditions.

Signature

21

Date

Art to Remember ("AtR") Terms & Conditions

1. **Sales Tax / School Commission.** AtR will collect and remit all required sales taxes for online orders. Your school will earn a commission (*i.e.*, profit) as set forth on page 1 of this Order Confirmation. AtR will send the commission check within 30 days of your school's program end date.
2. **Purchase Orders.** If a P.O. is required, please inform your AtR Program Coordinator, or contact our accounting department at accounting@arttoremember.com.
3. **Stay on Schedule.** Timely delivery of your products depends on the accuracy of the information on page one of this Program Confirmation Form and your adherence to the program schedule. We have reserved production time for your school based on this schedule. Changes to your school's schedule must be promptly communicated to your AtR Program Coordinator. The order delivery date on your schedule is approximate, however, adhering to your schedule guarantees delivery of your main order before your school's winter/summer break. If your artwork or orders arrive after your scheduled date, production of your products may be delayed and AtR cannot guarantee delivery before semester break.
4. **Late Orders.** Unless doing an Online Only Program, gather late orders together and send them to AtR in one group. We will ship one (1) group of late orders at no charge. ***No specific delivery date can be promised for late orders.*** Additional late orders will incur normal shipping charges. Families wishing to purchase products after your school's program has been closed can place orders online at Order.ArtToRemember.com.
5. **Out-of-Program Orders.** Families can purchase keepsake products on AtR's website after your school's program has closed. If your school signs up for an AtR fundraiser during the next school year, it will receive 15% of all out-of-program orders associated with your school.
6. **Shipments received at District Warehouse.** If shipments to your school must be routed through your district warehouse, promptly notify your AtR Program Coordinator and we will adjust the shipping times in your schedule.
7. **Free Shipping.** AtR offers free shipping within the 48 contiguous states for initial orders and one group of late orders. Orders shipped outside the 48 contiguous states and late orders after the first batch are subject to shipping charges. Please consult with your AtR Program Coordinator for additional information.

Send Artwork and Orders to:
9425 E. 59th Street Indianapolis, IN 46216

Send Purchase Orders to:
Fax: (866) 754-8840 Email: Accounting@ArtToRemember.com

Send Payments and other Mail to:
9425 E. 59th Street Indianapolis, IN 46216



Huntley Community School District 158

650 Academic Drive
Algonquin, Illinois 60102
(847) 659-6158 • www.district158.org

Date: November 12, 2020
To: Board of Education
From: Dr. Erika Schlichter, Assistant Superintendent for Curriculum and Instruction
Cc: Dr. Scott Rowe, Superintendent
Subject: **HHS New Course Proposals 2021-22**

Executive Summary

The following courses have been proposed by Huntley High School for implementation during the 2021-22 school year. The proposals have been reviewed through a process including HHS department chair recommendation, HHS administrative recommendation, and District administrative approval.

The courses are now submitted for discussion by the Curriculum and Instruction Committee. The attached table contains a summary of course names and the rationale for approval. The attached packet includes the detailed proposals submitted by HHS Administration.

Recommendation

Administration and the Curriculum Committee request that the Board approve the HHS Course Proposals for 2021-22 as presented.

HHS Course Proposals for 2021-22

	Course Title	Dept	Credits	Rationale for Recommendation
Course Proposals - Engineering Academy				
1	Culinary Basics	CTE	Semester/ 0.5 Credits	This is a name change from Foods and Nutrition 1 to Culinary Basics to flow with future courses (Culinary Arts I Dual Credit and Culinary Arts II Dual Credit).
2	Symphonic Orchestra	Fine Arts	Year/ 1.0 Credits	This course is the highest performing orchestra ensemble at HHS. It is open to any student wishing to perform at the highest level of their musical abilities on a string instrument.
3	Dual Credit General Education Statistics	Math	Semester/ 0.5 Credits	This will be a semester class that will pair with a semester of College Algebra to cover both the Associate of Arts and Associate of Science requirements at McHenry County College.

COURSE PROPOSAL FORM

DATE	9/9/2020
NAME OF COURSE	Culinary Basics
DEPARTMENT	CTE
GRADE IN WHICH COURSE IS OFFERED	9-12
COURSE DESCRIPTION	<p>Food and nutrition is a foundational training course for the everyday cook. This course focuses on safety and sanitation, recipe reading, basic measurements and conversions, equipment classification, basic knife skills. Topics covered include, fruits and vegetables, quick breads, meat and poultry, dairy, vegetarianism, fats and chocolate, basic nutrition, and meal planning.</p> <p>This course proposal represents a name change from Foods and Nutrition I to Culinary Basics. This name change will create a course sequence with Culinary Basics, Culinary II Dual Credit (current course) and Culinary II Dual Credit (current course).</p>
PREREQUISITES	None
PROPOSED CREDIT	<p>The proposed course is a (right click on the box to choose your option):</p> <p><input checked="" type="checkbox"/> Semester Course</p> <p><input type="checkbox"/> Full Year Course</p> <p>Credit Will Apply to (Subject Area): <input style="width: 150px;" type="text" value="Elective"/></p>
STAFFING IMPLICATIONS (Required certifications, whether educational or vocational; potential impact on overall FTE)	<p style="text-align: right;">Endorsment Required: <input style="width: 100px;" type="text" value="FACS"/></p> <p style="text-align: right;">Additional Certifications Required: <input style="width: 100px;" type="text"/></p> <p style="text-align: right;">Potential Impact on FTE: <input style="width: 100px;" type="text" value="none"/></p>
TEXTBOOK OR ONLINE MATERIAL NEEDED	<p>Check all options that apply (right click on the box to check yes):</p> <p>This course will require online materials for students</p> <p><input type="checkbox"/> Yes</p> <p><input checked="" type="checkbox"/> No</p> <p>This course will require a classroom set of materials for students</p> <p><input type="checkbox"/> Yes</p>

No
 This course will require each individual student to have a textbook
 Yes
 No

For all items with a “yes” check mark, provide the following (link any available websites, quotes, etc.):

Title of Book/Online Resource:

ISBN of Book/Online Resource:

If the previous two questions were left blank:

There are no answers to the two previous questions, but textbook and/or online material is needed. Resources will be selected and approved by February 28th (right click on the box to check).

ANTICIPATED TECHNOLOGY NEEDS
 (hardware, software, lab needs, other)

None

COST OF COURSE
 (include materials and technology needs listed in previous boxes)

Start Up Costs (link any available websites, quotes, etc.)

Item	Total Approximate Cost

Recurring/Consumable Costs (link any available websites, quotes, etc.)

Item	Total Approximate Cost (Per Year)
Food	\$400 per section/semester

Membership Fees (i.e. - PLTW, Geometry in Construction, etc.)

Initial Cost:

Included Services:

Reocuring Cost:

Included Services:

FACILITY NEEDS	<p>Check the box that applies (right click on the box to check):</p> <p><input checked="" type="checkbox"/> Class will run in existing facility space - no facility upgrades are needed</p> <p><input type="checkbox"/> Class will require facility upgrades</p> <p>If facility upgrades are needed, explain necessary upgrades. Provide cost estimates if available (link any available websites, quotes, etc.).</p>
TEACHER TRAINING	<p>Check the box that applies (right click on the box to check):</p> <p><input checked="" type="checkbox"/> Training is not required</p> <p><input type="checkbox"/> Training is required</p> <p>If teacher training is needed, provide explanation and cost estimates (link any available websites, quotes, etc.).</p>

RUBRIC FOR EVALUATION OF NEW COURSE REQUESTS:

Each course will be evaluated according to the following criteria. It will be evaluated through three levels: the department chair, the associate principal, and the curriculum department. It must pass through each filter to progress toward approval.

CRITERIA	DEPARTMENT CHAIR	ASSOCIATE PRINCIPAL	CURRICULUM DEPARTMENT
The proposed course is part of an existing Academy roll-out plan.	No	No	
The proposed course is related to an existing Academy.	No	No	
The proposed course is PLTW, AP or Dual Credit.	No	No	
The proposed course fills an identified learning need or gap in the course sequence.	Yes	Yes	
The proposed course addresses identified student interests to provide additional opportunities (provide rationale and data).	Yes	Yes	
RECOMMENDED (Yes/No)	Yes	Yes 27	

NOTES:

Name change only.

COURSE PROPOSAL FORM

DATE	September 25, 2020
NAME OF COURSE	Symphonic Orchestra
DEPARTMENT	Fine Arts
GRADE IN WHICH COURSE IS OFFERED	10-12
COURSE DESCRIPTION	This course is the highest performing orchestra ensemble at HHS. It is open to any student wishing to perform at the highest level of their musical abilities on a string instrument. Symphonic Orchestra students will apply the basic fundamentals of tone production, technique, and performance factors at the highest level. Students are required to participate in two concerts per semester along with festivals and special rehearsals. This course may be repeated. Because added wind players are not available during the regular class period, there will be after school rehearsals with the full ensemble. Dates are to be determined.
PREREQUISITES	Concert Orchestra and placement audition
PROPOSED CREDIT	<p>The proposed course is a (right click on the box to choose your option):</p> <p><input type="checkbox"/> Semester Course</p> <p><input checked="" type="checkbox"/> Full Year Course</p> <p>Credit Will Apply to (Subject Area): <input style="width: 150px;" type="text" value="Fine Arts"/></p>
STAFFING IMPLICATIONS (Required certifications, whether educational or vocational; potential impact on overall FTE)	<p style="text-align: right;">Endorsment Required: <input style="width: 150px;" type="text" value="Type 10 (Music)"/></p> <p style="text-align: right;">Additional Certifications Required: <input style="width: 150px;" type="text" value="none"/></p> <p style="text-align: right;">Potential Impact on FTE: <input style="width: 150px;" type="text" value="New Orchestra teacher position needed"/></p>
TEXTBOOK OR ONLINE MATERIAL NEEDED	<p>Check all options that apply (right click on the box to check yes):</p> <p>This course will require online materials for students</p> <p><input type="checkbox"/> Yes</p> <p><input checked="" type="checkbox"/> No</p> <p>This course will require a classroom set of materials for students</p> <p><input type="checkbox"/> Yes</p> <p><input checked="" type="checkbox"/> No</p> <p>This course will require each individual student to have a textbook</p>

Yes

No

For all items with a “yes” check mark, provide the following (link any available websites, quotes, etc.):

Title of Book/Online Resource:

ISBN of Book/Online Resource:

If the previous two questions were left blank:

There are no answers to the two previous questions, but textbook and/or online material is needed. Resources will be selected and approved by February 28th (right click on the box to check).

ANTICIPATED TECHNOLOGY NEEDS
(hardware, software, lab needs, other)

None.

COST OF COURSE
(include materials and technology needs listed in previous boxes)

Start Up Costs (link any available websites, quotes, etc.)

Item	Total Approximate Cost
Concert Music	\$1000

Recurring/Consumable Costs (link any available websites, quotes, etc.)

Item	Total Approximate Cost (Per Year)
Concert Music	\$500
Instrument Repairs	\$500

	<p>Membership Fees (i.e. - PLTW, Geometry in Construction, etc.)</p> <p>Initial Cost: <input type="text"/></p> <p>Included Services: <input type="text"/></p> <p>Reoccurring Cost: <input type="text"/></p> <p>Included Services: <input type="text"/></p>
FACILITY NEEDS	<p>Check the box that applies (right click on the box to check):</p> <p><input checked="" type="checkbox"/> Class will run in existing facility space - no facility upgrades are needed</p> <p><input type="checkbox"/> Class will require facility upgrades</p> <p>If facility upgrades are needed, explain necessary upgrades. Provide cost estimates if available (link any available websites, quotes, etc.).</p>
TEACHER TRAINING	<p>Check the box that applies (right click on the box to check):</p> <p><input checked="" type="checkbox"/> Training is not required</p> <p><input type="checkbox"/> Training is required</p> <p>If teacher training is needed, provide explanation and cost estimates (link any available websites, quotes, etc.).</p>

RUBRIC FOR EVALUATION OF NEW COURSE REQUESTS:

Each course will be evaluated according to the following criteria. It will be evaluated through three levels: the department chair, the associate principal, and the curriculum department. It must pass through each filter to progress toward approval.

CRITERIA	DEPARTMENT CHAIR	ASSOCIATE PRINCIPAL	CURRICULUM DEPARTMENT
The proposed course is part of an existing Academy roll-out plan.	Yes	Yes	
The proposed course is related to an existing Academy.	Yes	Yes	
The proposed course is PLTW, AP or Dual Credit.	No	No	
The proposed course fills an identified learning need or gap in the course sequence.	Yes	Yes	
The proposed course addresses identified student interests to provide additional opportunities (provide rationale and data).	Yes	Yes	
RECOMMENDED (Yes/No)	Yes	Yes	
NOTES:			

COURSE PROPOSAL FORM

DATE	10/8/2020
NAME OF COURSE	Dual Credit General Education Statistics
DEPARTMENT	Math
GRADE IN WHICH COURSE IS OFFERED	12
COURSE DESCRIPTION	<p>General Education Statistics covers elementary statistics to meet the general education requirement at MCC. Students acquire a reasonable level of statistical literacy and reasoning in this hands-on course. They learn to use statistics to analyze and develop solutions for professional, societal and even personal problems.</p> <p>This semester course will pair with a semester of College Algebra so students can complete 6 hours of MCC credit, covering both the AA and AS requirements.</p>
PREREQUISITES	Course qualification per MCC guidelines - 1) Qualifying SAT score (TBD by MCC) or 2) Successful completion of Intermediate Algebra w/ grade of C in both semesters or 3) Qualifying Aleks placement test score (TBD by MCC).
PROPOSED CREDIT	<p>The proposed course is a (right click on the box to choose your option):</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Semester Course <input type="checkbox"/> Full Year Course <p>Credit Will Apply to (Subject Area): <input style="width: 150px;" type="text" value="Math"/></p>
STAFFING IMPLICATIONS (Required certifications, whether educational or vocational; potential impact on overall FTE)	<p style="text-align: right;">Endorsment Required: <input style="width: 150px;" type="text" value="BS in Mathematics"/></p> <p style="text-align: right;">Additional Certifications Required: <input style="width: 150px;" type="text" value="at least 16 credit hours towards master's degree in mathematics"/></p> <p style="text-align: right;">Potential Impact on FTE: <input style="width: 150px;" type="text" value="None"/></p>
TEXTBOOK OR ONLINE MATERIAL NEEDED	<p>Check all options that apply (right click on the box to check yes):</p> <p>This course will require online materials for students</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <p>This course will require a classroom set of materials for students</p> <ul style="list-style-type: none"> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

This course will require each individual student to have a textbook

Yes

No

For all items with a “yes” check mark, provide the following (link any available websites, quotes, etc.):

Title of Book/Online Resource:

ISBN of Book/Online Resource:

If the previous two questions were left blank:

- There are no answers to the two previous questions, but textbook and/or online material is needed. Resources will be selected and approved by February 28th (right click on the box to check).

ANTICIPATED TECHNOLOGY NEEDS (hardware, software, lab needs, other)

-Per MCC, a graphing calculator (TI-83 or TI-84) is required for the course. Content material can be accessed electronically (book, assessments, presentations). Materials are open-sourced, and will be provided from MCC free of charge.

COST OF COURSE (include materials and technology needs listed in previous boxes)

Start Up Costs (link any available websites, quotes, etc.)

Item	Total Approximate Cost

Recurring/Consumable Costs (link any available websites, quotes, etc.)

Item	Total Approximate Cost (Per Year)

Membership Fees (i.e. - PLTW, Geometry in Construction, etc.)

Initial Cost:

Included Services:

Reocuring Cost:

Included Services:

FACILITY NEEDS

Check the box that applies (right click on the box to check):

- Class will run in existing facility space - no facility upgrades are needed

	<p><input type="checkbox"/> Class will require facility upgrades</p> <p>If facility upgrades are needed, explain necessary upgrades. Provide cost estimates if available (link any available websites, quotes, etc.).</p>
TEACHER TRAINING	<p>Check the box that applies (right click on the box to check):</p> <ul style="list-style-type: none"> <input type="checkbox"/> Training is not required <input type="checkbox"/> Training is required <p>If teacher training is needed, provide explanation and cost estimates (link any available websites, quotes, etc.).</p>

RUBRIC FOR EVALUATION OF NEW COURSE REQUESTS:

Each course will be evaluated according to the following criteria. It will be evaluated through three levels: the department chair, the associate principal, and the curriculum department. It must pass through each filter to progress toward approval.

CRITERIA	DEPARTMENT CHAIR	ASSOCIATE PRINCIPAL	CURRICULUM DEPARTMENT
The proposed course is part of an existing Academy roll-out plan.		No	
The proposed course is related to an existing Academy.		No	
The proposed course is PLTW, AP or Dual Credit.	x	Yes	
The proposed course fills an identified learning need or gap in the course sequence.		Yes	
The proposed course addresses identified student interests to provide additional opportunities (provide rationale and data).	x	Yes	
RECOMMENDED (Yes/No)	Yes	Yes	
NOTES:	This course will pair with a semester of College Algebra to cover 6 hours of MCC credit for both the AA and AS requirements.		



Huntley Community School District 158

650 Academic Drive
Algonquin, Illinois 60102
(847) 659-6158 • www.district158.org

Date: November 12, 2020
To: Board of Education
From: Dr. Erika Schlichter, Assistant Superintendent for Curriculum and Instruction
Cc: Dr. Scott Rowe, Superintendent
Subject: Consortium on Reaching Excellence Contract

Executive Summary

During the course of the past two years, District 158 has developed, designed and implemented rigorous standards-based literacy instruction organized via interdisciplinary units. In addition to designing rigorous curriculum, we are committed to supporting high quality instructional practices via professional learning for staff. The Consortium on Reaching Excellence provides professional learning related to science-based reading instruction, which will serve as a key support to staff as we progress with improvement efforts in elementary literacy.

The attached contract would allow 15 staff members to participate in an Online Reading Academy which would enable them to become trainers for an internal D158 Elementary Reading Academy that would impact instruction for all students. The Train the Trainers model will allow for maximum flexibility and support that can be implemented in all elementary buildings across the district.

The total cost of the contract for the Train the Trainers model, including all necessary materials, is \$17,225. Funds have been allocated within the ESEA Title 2 federal grant to cover these costs.

Recommendation

Administration and the Curriculum Committee request that the Board approve the contract with the Consortium for Reaching Excellence forward for approval as presented.

AGREEMENT FOR SERVICES

This Agreement for Services, effective **October 23, 2020** is between Consortium on Reaching Excellence in Education, Inc.® (herein referred to as “CORE”) and Huntley Community School District 158, (hereto referred to as “Client”) with the following terms and conditions:

1. The term of the Project is from December 10, 2020 through May 30, 2021.
2. CORE will conduct the scope of work defined in CORE Scope of Work No. R20-050 Exhibit A, for a price of \$17,225.00. This price includes all labor and associated expenses including supplies, and subcontracting expenses. If the Client requests that CORE perform services other than the services specified in CORE’s Scope of Work No. R20-050 or that CORE perform such services in a manner other than as specified therein, or if Client asks that CORE **make changes to any of the scheduled training dates less than 21 days in advance of the date**, CORE will agree to such requests only upon the express written agreement to pay to CORE additional fees, and to pay additional costs and expenses, if any, resulting from CORE’s compliance with such request. Paragraph 7 below sets forth the additional fees, costs, and expenses for such changes.
3. The number of participants listed in the Scope of Work is the contracted limit. If Client requires an increase the number of participants, CORE must be notified **at least 21 days** in advance to request any necessary additional instructors and materials. Upon Client change request, CORE will determine if service can be rendered and if so, require changes to the contract cost to be added as an amendment. Materials cannot be guaranteed to be on hand for the training event if ordered less than 21 days prior to a training session. CORE reserves the right to refuse training services to participant counts greater than the SOW quantity.
4. Cost and schedule commitments contained in CORE’s Scope of Work shall be subject to re-negotiation in the event of unreasonable delays caused by the Client or for delays caused by unpredictable occurrences such as fire, floods, strikes, riots, unavailability of labor or materials or services, process shutdown, acts of God, of terrorism, of war or of the public enemy, or acts or regulation of any governmental agency. Work stoppage or interruptions caused by any of the above may result in additional cost (requiring a change in scope) beyond that identified in CORE’s Scope of Work for performance of the Project, entitling CORE to an adjustment to the cost and/or schedule.
5. Payment – Payment on this contract is due according to the payment schedule outlined in Exhibit B. In the event Client does not pay within 30 days of date payment is due, CORE has the right to charge a late fee of 1.0% of the outstanding payment due per month starting from the original date the payment was due.
6. **Additional charges for rescheduling or canceling work.** This Agreement represents a firm commitment between Client and CORE for the services and participant counts agreed upon in Exhibit A on the dates set forth therein. If Client decides to make one or more changes, the following schedule of additional fees and charges is agreed upon by the parties to this Agreement:
 - a. Canceling or changing any instructor day(s) or reduction of participant count seven (7) or fewer days in advance of the scheduled date(s) agreed upon in Exhibit A (or subsequently confirmed): Client will pay a Cancellation Fee equal to fifty percent (50%) of the instruction

fees for each instructor day/county so canceled or changed. This fee will be invoiced within 10 days of the cancellation/change and will be payable upon receipt.

- b. Canceling or changing any instructor day(s) or reduction of participant count between eight (8) and twenty-one (21) days in advance of the scheduled date(s) agreed upon in Exhibit A (or subsequently confirmed): Client will pay a Cancellation Fee equal to twenty-five percent (25%) of the instruction fees for each instructor day/count so canceled or changed. This fee will be invoiced within 10 days of the cancellation/change and will be payable upon receipt.

7. Indemnification

- a. CORE shall indemnify and fully hold harmless the Client, its officers, employees, and agents, from and against any and all claims, actions, damages, judgement, liabilities, costs, including reasonable attorneys' fees or expenses, and including all claims for injuries or damages to persons and/or property, which result from the negligent acts or omission of CORE, its officers, employees, and/or agents in the execution of this agreement.
- b. Client shall indemnify and fully hold harmless CORE, its officers, employees and agents, from and against any and all claims, actions, damages, judgement, liabilities, costs, including reasonable attorneys fees or expenses, and including all claims for injuries or damages to persons and/or property, which result from the negligent acts or omission of Client, its officers, employees, and/or agents in the execution of this agreement.

8. Standard of Care

- a. While performing services under this agreement, CORE shall exercise the degree of care and skill ordinarily exercised under similar circumstances by members of the consulting profession performing the kind of services to be performed thereunder.
- b. Except for the express promise set forth in subparagraph a., above, regarding CORE's standard of care, CORE neither makes, nor offers, nor shall CORE be liable to Client for any express, or implied warranties with respect to the performance of CORE's services. Estimates of costs, approvals, recommendations, opinions, and decisions by CORE are made on the basis of CORE's experience, qualifications, and professional judgment and are not guaranteed. Client hereby waives the implied warranties of merchantability and fitness for a particular purpose.

9. CORE materials, trainings, training guides and remote delivery sessions and online recordings of CORE workshops are protected by copyright and the exclusive property of CORE. Client agrees to uphold and protect CORE's copyrights as outlined in Exhibit C.

10. Client agrees that CORE has the authority to use its name as a Client and a general description of the Project as a reference for other prospective clients.


11. CORE has in effect insurance covering all risks associated with its business in such amounts as are customary in its industry, and is not aware of any pending or threatened claims, liabilities, or litigations against it.

12. Client agrees to not directly or indirectly solicit any of CORE's employees or agents to leave their work with CORE to join Client's organization as an employee or an Independent Contractor for the period commencing with the contract effective date and ending one year after the contract end date without express written consent of a CORE corporate officer and payment of consideration in the form of a "finder's fee" defined by CORE.

13. Miscellaneous

- a. This contract supersedes any and all agreements, either oral or written, between the parties hereto with respect to the rendering of services by CORE for Client and contains all of the covenants and agreements between the parties with respect to the rendering of such services in any manner whatsoever. Each party to this Contract acknowledges that no representations, inducements, promises, or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which are not embodied herein, and that no other contract, statement, or promise not contained in this contract shall be valid or binding. Any modification of this Contract will be effective only if it is in writing signed by the party to be charged.
- b. This Agreement shall be deemed to have been executed and delivered within the State of California, and the rights and obligations of the parties hereunder shall be construed and enforced in accordance with, and governed by, the laws of the State of California without regard to principles of conflict of laws. Venue shall lie in Alameda County, California.
- c. CORE retains the right to retract this contract offer if not duly executed by client within 21 of the effective date, and/or 21 days or less prior to first service date.
- d. In the event of litigation in connection with or concerning the subject matter of this Agreement, the prevailing party shall be entitled to recover all costs and expenses incurred by such party in connection therewith, including reasonable attorney’s fees.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed as of the first date written above.

CORE	CLIENT
Signature: 	Signature:
Name: Mark Simmons	Name:
Title: Chief Operating Officer	Title:
Date: 10/22/2020	Date:
Tax ID: 94-3264308	Tax ID:

1. CORE Certified Trainer Program — Elementary Reading Academy Training of Trainers

Prerequisite: Prior completion of either the Online Elementary Reading Academy or the face-to-face Reading Academy

Designed for school districts, this 16-session intensive training led by two consultants will prepare attendees to present the Face-to Face (or a remote version) of CORE Elementary Reading Academy to district teachers. During the training, participants will be responsible for presenting, asking questions, and working interactively to prepare. The presenter will focus on challenging content within the Academy and effective presentation methodology. Included within the four days will be a targeted review of selected assessments in *Assessing Reading: Multiple Measures*. Presenters will make connections explicit to special education, English learners, and other target populations. Attendees should bring core and intervention texts.

Outcomes/Deliverables

The local district will have a cadre of knowledgeable and skillful presenters of the CORE Reading Academy.

The district will build capacity and save money by being able deliver high-quality content from the CORE Reading Academy using CORE’s materials, instructor scripts, and PowerPoint presentations.

Format

Sixteen 90-minute online sessions, to be set up as needed

Possible Course Schedule Options

- Two 90-minute sessions per day for a total of eight days
- One 90-minute session per day for 16 days
- A combination of the two options above (between 8-16 days)

Materials

Participants receive the following:

- Training of Trainers Participant Resource Guide
- The Instructor Guide, which contains agendas and presentation scripts, and Participant Resource Guide from the Face-to-Face Elementary Reading Academy
- PowerPoint presentation slides
- online access to two CORE instructional videos: *Blending Routines* and *Foundational Skills*.

Participants bring materials from the prerequisite OERA course to the Training of Trainers, including:

- *Teaching Reading Sourcebook, 3rd edition*,
- *Assessing Reading: Multiple Measures, Revised 2nd edition*

2. Licenses: Following successful completion of the training event and the on-site follow-up, districts/schools receive licenses to redeliver CORE events.

For redelivery the client will be purchasing the books and participants guides and access to two videos for each participant through a licensed arrangement.

Note: Highly recommended to also contract for some follow-up to observe and support your trainers as they start to redeliver the training.

District redelivery licensed material sets:

Number of Material Sets	Discount	Price per Unit with Shipping
under 25	0%	\$170.00
26 to 50	5%	\$161.50
51 to 100	10%	\$153.00
101 to 250	15%	\$144.50
251 to 400	20%	\$136.00
401 +	25%	\$127.50

DATA Request if Checked

____ Please note as part of this project, CORE requests student performance data including progress monitoring data summaries and/or end of year outcome data. Data is to be provided without student names and should be grade summaries. Thank you in advance.

State and National Data Studies

Data from students and teachers will become part of statewide and national studies.

Cost Analysis

Service	Consultant/License/ Registration	Materials
1. Remote Reading Academy Training of Trainers, 1 Lead and 1 co-facilitator; 16, 90-minute sessions		Reading Academy Instructor IG and PRG, PRG for the TOT (Participants will take the OERA prior to the TOT); access to two CORE videos Subtotal: \$1,875 Shipping & Handling: \$150 Total: \$2,025
Total Consultant/Expenses	\$15,200	Total Materials: \$2,025

Grand Total Cost: \$17,225

Note: For all above services, references to specific CORE Consultants are based on information known at the time of this SOW. CORE cannot guarantee that the named consultants will perform all services, or perform in the capacity identified above. CORE reserves the right to provide alternate qualified consultants based on business circumstances.

Exhibit B
Payment Fee Schedule

R20-050

Huntley Community School District 158
Amy McCrindle
Director of Curriculum
650 Dr. John Burkey Drive
Algonquin, IL 60102
(847) 659-6158

CONTRACT COST	
CONSULTANT & EXPENSES	\$15,200.00
MATERIALS	\$2,025.00
TOTAL	\$17,225.00

PAYMENT SCHEDULE	
PAYMENT DUE DATE	AMOUNT DUE
January 31, 2021	\$9,625.00
March 31, 2021	\$7,600.00
TOTAL	\$17,225.00

Refer to Exhibit A for service dates. Please reference Scope of Work number above on all Purchase Orders and payments.

Please submit Purchase Order(s) to:

CORE
Attn: Client Services
orders@corelearn.com

Exhibit C
SCOPE OF WORK #R20-050

AGREEMENT FOR NON-DISCLOSURE AND USE OF CORE MATERIALS

All CORE materials are protected by copyright. Use of CORE materials is restricted to client training provided by CORE. Written permission to copy any part of CORE materials must be obtained in advance from CORE before any CORE materials may be copied. No part of CORE materials may be used in any way by an unauthorized user.

CORE materials may be reviewed by school administrators in connection with CORE trainings and will be received by CORE trainees, but no information contained herein may be used for profit or dissemination.

I certify and acknowledge that I have carefully read this Agreement and that I understand and will fully and faithfully comply with such provisions, and will not allow any other unauthorized individual to view any CORE material without first showing them a copy of this notice and obtaining their signature(s) on a separate Agreement for Non-Disclosure and Use of CORE Materials, and forwarding the signed agreement to CORE at **orders@corelearn.com**.

“Huntley Community School District 158” agrees that it will be responsible for carrying out the provisions set forth in this agreement and will be legally liable for any failure to comply with these requirements.

Name of School District Representative: _____

Title of School District Representative: _____

Authorized Signature: _____

Date: _____



Huntley Community School District 158

650 Dr. John Burkey Drive
Algonquin, Illinois 60102
(847) 659-6158 • www.district158.org

To: Board of Education and Administration

From: Mark Altmayer, Chief Financial Officer

Date: November 12, 2020

Subject: **Supplemental Accounts Payable Report**
Board of Education Meeting, November 12, 2020
Action Items

The following is an updated executive summary of the attached report titled "Accounts Payable" which is a listing of open accounts payable for which the Board has not approved purchase orders (i.e. employee reimbursements, refunds for fees, etc.) and therefore Administration is requesting Board Approval to issue payment:

Education Fund	\$	6,614.71
Operations & Maintenance Fund		298.00
Debt Service Fund		0.00
Transporation Fund		0.00
Municipal Retirement and Social Security Fund		0.00
Capital Projects Fund		0.00
Working Cash Fund		0.00
Fire Prevention and Safety Fund		0.00
Total	\$	<u>6,912.71</u>

RECOMMENDATION

Administration recommends the Board of Education approve the Supplemental Accounts Payable Report at the November 12, 2020 Regular Board meeting.



Huntley Community School District #158 Accounts Payable Report

Printed: 11/9/2020
Page 1 of 3

Vendor Name	A.S.N.	Description	Amount	State Account Number
Blake, Paula	10-2310-230-00-74-500-14	Tuition Reimbursement	375.00	10-2310-230-00-74-500-14
		Total	<u>\$375.00</u>	
Bowie, Jennifer	10-2310-230-00-74-500-14	Tuition Reimbursement	390.00	10-2310-230-00-74-500-14
		Total	<u>\$390.00</u>	
Deak, Donald	10-2660-332-00-79-600-14	Travel Technology	69.23	10-2660-332-00-79-600-14
		Total	<u>\$69.23</u>	
DeMosteyrin, Cristina	10-1611-225 10-1811	Student Food Svc - Marlowe Textbook Fees	0.76 190.00	10-1611-225 10-1811
		Total	<u>\$190.76</u>	
Erling, David	10-1611-105 10-1811	Student Food Svc - Leggee Textbook Fees	11.30 155.00	10-1611-105 10-1811
		Total	<u>\$166.30</u>	
Fish, Christopher J	10-2310-230-00-74-500-14	Tuition Reimbursement	375.00	10-2310-230-00-74-500-14
		Total	<u>\$375.00</u>	
Goldberg, Amy	10-2310-230-00-74-500-14	Tuition Reimbursement	375.00	10-2310-230-00-74-500-14
		Total	<u>\$375.00</u>	
Greene, Noelle	10-2310-230-00-74-500-14	Tuition Reimbursement	390.00	10-2310-230-00-74-500-14
		Total	<u>\$390.00</u>	
Heinz, JoAnne	10-2310-230-00-74-500-14	Tuition Reimbursement	375.00	10-2310-230-00-74-500-14
		Total	<u>\$375.00</u>	
Kasch, Jennifer Bower	10-1200-310-66-71-300-13	STEP Purchased Services	42.49	10-1200-310-66-71-300-13
		Total	<u>\$42.49</u>	
Krzyzak, Amanda	10-2310-230-00-74-500-14	Tuition Reimbursement	375.00	10-2310-230-00-74-500-14
		Total	<u>\$375.00</u>	



Huntley Community School District #158 Accounts Payable Report

Printed: 11/9/2020
Page 2 of 3

Vendor Name	A.S.N.	Description	Amount	State Account Number
Lemke, Amanda	10-1200-310-92-79-600-14	IDEA General Purchased Service	230.00	10-1200-310-92-79-600-14
		Total	<u>\$230.00</u>	
Lesak, Lauren	10-2310-230-00-74-500-14	Tuition Reimbursement	337.00	10-2310-230-00-74-500-14
		Total	<u>\$337.00</u>	
Letheby, Corey	20-2540-640-00-79	Dues & Fees	298.00	20-2540-640-00-79
		Total	<u>\$298.00</u>	
Marturano, Amy	10-1995	Kunos-Lost/Damaged/Insurance	178.00	10-1995
		Total	<u>\$178.00</u>	
Mertz, Patti	10-1611-215	Student Food Svc - Heineman	19.65	10-1611-215
		Total	<u>\$19.65</u>	
Miranda, Amy	10-1611-215	Student Food Svc - Heineman	14.35	10-1611-215
		Total	<u>\$14.35</u>	
Nelson, Carina	10-1611-115	Student Food Svc - Chesak	39.80	10-1611-115
	10-1811	Textbook Fees	310.00	10-1811
		Total	<u>\$349.80</u>	
Palomino, Juilana	10-1611-145	Student Food Svc - Mackeben	79.00	10-1611-145
		Total	<u>\$79.00</u>	
Perez, Ashley	10-1611-305	Student Food Svc - HS	80.00	10-1611-305
	10-1811	Textbook Fees	190.00	10-1811
		Total	<u>\$270.00</u>	
Pizzo, Jillian	10-2310-230-00-74-500-14	Tuition Reimbursement	390.00	10-2310-230-00-74-500-14
		Total	<u>\$390.00</u>	



Huntley Community School District #158 Accounts Payable Report

Printed: 11/9/2020
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Vendor Name	A.S.N.	Description	Amount	State Account Number	
Reed, Richard	10-2560-415-00-72-220-13	Cafe Food Marlowe	25.06	10-2560-415-00-72-220-13	
	10-2561-332-00-79-605-14	Dir Food Service Travel	42.84	10-2561-332-00-79-605-14	
	10-2561-410-00-79-605-14	Dir Food Service Supplies	125.88	10-2561-410-00-79-605-14	
	Total			\$193.78	
Scamarcia, Maleena	10-1611-145	Student Food Svc - Mackeben	10.00	10-1611-145	
	Total			\$10.00	
Senne, Molli	10-1611-145	Student Food Svc - Mackeben	24.50	10-1611-145	
	Total			\$24.50	
Surak-Roesner, Linda	10-1110-332-00-71-100-13	Teacher Travel Leggee	4.60	10-1110-332-00-71-100-13	
	Total			\$4.60	
Swanson, Kelli	10-2310-230-00-74-500-14	Tuition Reimbursement	390.00	10-2310-230-00-74-500-14	
	Total			\$390.00	
Teeter, Phil	10-1200-310-92-79-600-14	IDEA General Purchased Service	45.90	10-1200-310-92-79-600-14	
	Total			\$45.90	
Tran, Thoi	10-1811-125	Registration Fee Martin	155.00	10-1811-125	
	Total			\$155.00	
Trebek, Kelli	10-1611-125	Student Food Svc - Martin	19.35	10-1611-125	
	Total			\$19.35	
Weigand, Andrew	10-2310-230-00-74-500-14	Tuition Reimbursement	780.00	10-2310-230-00-74-500-14	
	Total			\$780.00	
	Total			\$6,912.71	



Huntley Community School District 158

650 Dr. John Burkey Drive
Algonquin, Illinois 60102
(847) 659-6158 • www.district158.org

To: Board of Education and Administration
From: Mark Altmayer, Chief Financial Officer
Date: November 12, 2020
Subject: **Supplemental Purchase Order Summary**
Board of Education Meeting, November 12, 2020
Action Items

The following is an updated executive summary of the attached report titled “Purchase Orders” which is a listing of purchase orders issued from October 30, 2020 to November 9, 2020, for which Administration is requesting Board Approval to issue payment once invoices have been received. Invoices which exceed an approved Purchase Order by \$100 or 10% of the Purchase Order (whichever is lower) will not be issued without additional Board approval.

Education Fund	\$ 1,603,965.91
Operations & Maintenance Fund	370,478.38
Debt Service Fund	0.00
Transporation Fund	63,550.00
Municipal Retirement and Social Security Fund	0.00
Capital Projects Fund	0.00
Working Cash Fund	0.00
Fire Prevention and Safety Fund	0.00
Total	<u>\$ 2,037,994.29</u>

RECOMMENDATION

Administration recommends the Board of Education approve the Supplemental Purchase Orders Report at the November 12, 2020 Regular Board meeting.



Huntley Community School District #158

Purchase Orders Report

From October 30, 2020 to November 9, 2020

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P.O.#	Vendor Name	A.S.N.	Description	Amount	P.O. Date	State Account Number
0021110677	1ST Ayd Corporation	40-2554-410-00-79	Fleet Supplies	500.00	11/1/2020	40-2554-410-00-79
			Total	\$500.00		
0021110187	ABM Industry Groups LLC	40-2550-321-00-79	Bus Sanitation	2,970.00	11/1/2020	40-2550-321-00-79
			Total	\$2,970.00		
0021110207	ABM Industry Groups LLC	20-2542-310-00-79	Custodial Contract Service	138,215.21	11/1/2020	20-2542-310-00-79
			Total	\$138,215.21		
0021110217	ABM Industry Groups LLC	20-2542-320-00-79-605-14	Contractual Overtime	2,200.00	11/1/2020	20-2542-320-00-79-605-14
			Total	\$2,200.00		
0021110227	ABM Industry Groups LLC	20-2542-319-00-79-605-14	Contractual Cust. Replacement	1,250.00	11/1/2020	20-2542-319-00-79-605-14
			Total	\$1,250.00		
0021110637	Accountable Healthcare Staffing Inc	10-2140-310-00-79-600-14	Psychological Services	10,000.00	11/1/2020	10-2140-310-00-79-600-14
			Total	\$10,000.00		
0021110337	ADP LLC	10-1100-220-00-79-600-14	Regular Programs Insurance	2,000.00	11/1/2020	10-1100-220-00-79-600-14
			Total	\$2,000.00		
0021110437	ADP LLC	10-2520-310-00-74-500-14	Prof & Tech Fiscal	4,500.00	11/1/2020	10-2520-310-00-74-500-14
		10-2520-310-00-74-500-14	Prof & Tech Fiscal	6,600.00	11/1/2020	10-2520-310-00-74-500-14
		10-2520-310-00-74-500-14	Prof & Tech Fiscal	3,200.00	11/1/2020	10-2520-310-00-74-500-14
		10-2520-310-00-74-500-14	Prof & Tech Fiscal	4,400.00	11/1/2020	10-2520-310-00-74-500-14
			Total	\$18,700.00		
0021110717	Advance Auto Parts	40-2554-410-00-79	Fleet Supplies	2,000.00	11/1/2020	40-2554-410-00-79
			Total	\$2,000.00		
0020211150	Advantage Mechanical Inc	20-2542-323-00-79	Repairs & Maint Buildings	1,451.00	11/4/2020	20-2542-323-00-79
		20-2542-323-00-79	Repairs & Maint Buildings	2,575.00	11/4/2020	20-2542-323-00-79
		20-2542-323-00-79	Repairs & Maint Buildings	2,273.00	11/4/2020	20-2542-323-00-79
		20-2542-323-00-79	Repairs & Maint Buildings	1,604.00	11/4/2020	20-2542-323-00-79
		20-2542-323-00-79	Repairs & Maint Buildings	825.50	11/4/2020	20-2542-323-00-79
		20-2542-323-00-79	Repairs & Maint Buildings	5,656.60	11/4/2020	20-2542-323-00-79
		20-2542-323-00-79	Repairs & Maint Buildings	1,303.00	11/4/2020	20-2542-323-00-79
			Total	\$15,688.10		



Huntley Community School District #158

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P.O.#	Vendor Name	A.S.N.	Description	Amount	P.O. Date	State Account Number
0021110027	Advantage Mechanical Inc	20-2542-323-00-79	Repairs & Maint Buildings	2,500.00	11/1/2020	20-2542-323-00-79
			Total	<u>\$2,500.00</u>		
0021110317	Advantage Mechanical Inc	20-2542-390-00-79	Other Purchased Service	4,695.96	11/1/2020	20-2542-390-00-79
			Total	<u>\$4,695.96</u>		
0021110427	AFLAC Group	10-2310-220-00-79-600-14	Support Serv-Gen Adm Insurance	4,500.00	11/1/2020	10-2310-220-00-79-600-14
			Total	<u>\$4,500.00</u>		
0021110237	Airgas USA LLC	20-2542-410-00-79	Supplies B & G	500.00	11/1/2020	20-2542-410-00-79
			Total	<u>\$500.00</u>		
0021111617	Alexander Leigh Center for Autism	10-4220-670-00-79-600-14	Sp Ed Private Tuition	35,200.00	11/1/2020	10-4220-670-00-79-600-14
			Total	<u>\$35,200.00</u>		
0021111077	Alpha Baking Company Inc	10-2560-415-00-71-100-13	Cafe Food Leggee	650.00	11/1/2020	10-2560-415-00-71-100-13
			Total	<u>\$650.00</u>		
0021111087	Alpha Baking Company Inc	10-2560-415-00-71-300-13	Cafe Food HS	1,500.00	11/1/2020	10-2560-415-00-71-300-13
			Total	<u>\$1,500.00</u>		
0021111097	Alpha Baking Company Inc	10-2560-415-00-72-110-13	Cafe Food Chesak	700.00	11/1/2020	10-2560-415-00-72-110-13
			Total	<u>\$700.00</u>		
0021111107	Alpha Baking Company Inc	10-2560-415-00-72-120-13	Cafe Food Martin	1,000.00	11/1/2020	10-2560-415-00-72-120-13
			Total	<u>\$1,000.00</u>		
0021111117	Alpha Baking Company Inc	10-2560-415-00-72-220-13	Cafe Food Marlowe	1,000.00	11/1/2020	10-2560-415-00-72-220-13
			Total	<u>\$1,000.00</u>		
0021111127	Alpha Baking Company Inc	10-2560-415-00-74-140-13	Cafe Food Mackeben	600.00	11/1/2020	10-2560-415-00-74-140-13
			Total	<u>\$600.00</u>		
0021111137	Alpha Baking Company Inc	10-2560-415-00-74-150-13	Cafe Food Conley	600.00	11/1/2020	10-2560-415-00-74-150-13
			Total	<u>\$600.00</u>		



Huntley Community School District #158

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P.O.#	Vendor Name	A.S.N.	Description	Amount	P.O. Date	State Account Number
0021111147	Alpha Baking Company Inc	10-2560-415-00-74-210-13	Cafe Food Heineman	800.00	11/1/2020	10-2560-415-00-74-210-13
			Total	<u>\$800.00</u>		
0021110647	Amita GlenOaks School	10-4220-670-00-79-600-14	Sp Ed Private Tuition	4,147.91	11/1/2020	10-4220-670-00-79-600-14
		10-4220-670-00-79-600-14	Sp Ed Private Tuition	4,303.11	11/1/2020	10-4220-670-00-79-600-14
			Total	<u>\$8,451.02</u>		
0020211165	Amplified IT	10-2660-390-00-79-600-14	Purchased Service Technology	23,040.00	11/6/2020	10-2660-390-00-79-600-14
		10-2660-390-00-79-600-14	Purchased Service Technology	500.00	11/6/2020	10-2660-390-00-79-600-14
		10-2660-390-00-79-600-14	Purchased Service Technology	-500.00	11/6/2020	10-2660-390-00-79-600-14
		10-2660-390-00-79-600-14	Purchased Service Technology	-9,216.00	11/6/2020	10-2660-390-00-79-600-14
			Total	<u>\$13,824.00</u>		
0020211146	Anderson Lock Co Inc	20-2542-323-00-79	Repairs & Maint Buildings	3,752.40	11/4/2020	20-2542-323-00-79
			Total	<u>\$3,752.40</u>		
0021110087	Anderson Lock Co Inc	20-2542-410-00-79	Supplies B & G	1,000.00	11/1/2020	20-2542-410-00-79
			Total	<u>\$1,000.00</u>		
0021110037	Anderson Pest Solutions	20-2542-321-00-79	Sanitation/Exterminating	554.47	11/1/2020	20-2542-321-00-79
			Total	<u>\$554.47</u>		
0021110667	AnthroMed LLC	10-2150-310-00-79-600-14	Sp Path & Audiology Serv	12,000.00	11/1/2020	10-2150-310-00-79-600-14
			Total	<u>\$12,000.00</u>		
0020211147	Apple Inc	10-1200-310-92-79-600-14	IDEA General Purchased Service	3,000.00	11/4/2020	10-1200-310-92-79-600-14
			Total	<u>\$3,000.00</u>		
0021110807	Applied Maintenance	40-2554-410-00-79	Fleet Supplies	350.00	11/1/2020	40-2554-410-00-79
			Total	<u>\$350.00</u>		
0021111960	Arlyn Day School Inc	10-4220-670-00-79-600-14	Sp Ed Private Tuition	6,000.00	11/1/2020	10-4220-670-00-79-600-14
			Total	<u>\$6,000.00</u>		
0021110057	Associated Electrical Contractors	20-2542-323-00-79	Repairs & Maint Buildings	1,000.00	11/1/2020	20-2542-323-00-79
			Total	<u>\$1,000.00</u>		



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P.O.#	Vendor Name	A.S.N.	Description	Amount	P.O. Date	State Account Number
0021110327	AT&T	20-2540-340-00-79	Telephone - Districtwide	10,000.00	11/1/2020	20-2540-340-00-79
			Total	<u>\$10,000.00</u>		
0021110367	AT&T Long Distance	20-2540-340-00-79	Telephone - Districtwide	3,000.00	11/1/2020	20-2540-340-00-79
			Total	<u>\$3,000.00</u>		
0020211136	Attainment Company	10-1200-410-92-79-600-14	IDEA Instructional Supplies	99.00	11/2/2020	10-1200-410-92-79-600-14
			Total	<u>\$99.00</u>		
0021110257	Batteries Plus LLC	20-2542-410-00-79	Supplies B & G	250.00	11/1/2020	20-2542-410-00-79
			Total	<u>\$250.00</u>		
0021110197	Benefitfocus.com Inc	10-2310-220-00-79-600-14	Support Serv-Gen Adm Insurance	1,700.00	11/1/2020	10-2310-220-00-79-600-14
			Total	<u>\$1,700.00</u>		
0020211137	Blick Art Materials	10-1200-410-92-79-600-14	IDEA Instructional Supplies	57.69	11/2/2020	10-1200-410-92-79-600-14
			Total	<u>\$57.69</u>		
0021110827	Blu Petroleum	40-2552-464-00-79	Diesel/Gasoline	40,000.00	11/1/2020	40-2552-464-00-79
			Total	<u>\$40,000.00</u>		
0021111647	Blu Petroleum	40-2552-464-00-79	Diesel/Gasoline	2,000.00	11/1/2020	40-2552-464-00-79
			Total	<u>\$2,000.00</u>		
0021110417	Blue Cross Blue Shield	10-1100-220-00-79-600-14	Regular Programs Insurance	850,000.00	11/1/2020	10-1100-220-00-79-600-14
			Total	<u>\$850,000.00</u>		



Huntley Community School District #158

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P.O.#	Vendor Name	A.S.N.	Description	Amount	P.O. Date	State Account Number
0020211168	BMO Mastercard	10-1200-410-92-79-600-14	IDEA Instructional Supplies	47.02	11/6/2020	10-1200-410-92-79-600-14
		10-1200-410-92-79-600-14	IDEA Instructional Supplies	389.00	11/6/2020	10-1200-410-92-79-600-14
		10-1200-410-92-79-600-14	IDEA Instructional Supplies	360.40	11/6/2020	10-1200-410-92-79-600-14
		10-1200-410-92-79-600-14	IDEA Instructional Supplies	113.80	11/6/2020	10-1200-410-92-79-600-14
		10-1200-410-92-79-600-14	IDEA Instructional Supplies	81.03	11/6/2020	10-1200-410-92-79-600-14
		10-1200-410-92-79-600-14	IDEA Instructional Supplies	50.96	11/6/2020	10-1200-410-92-79-600-14
		10-1200-410-92-79-600-14	IDEA Instructional Supplies	40.79	11/6/2020	10-1200-410-92-79-600-14
		10-1200-410-92-79-600-14	IDEA Instructional Supplies	32.97	11/6/2020	10-1200-410-92-79-600-14
		10-1200-410-92-79-600-14	IDEA Instructional Supplies	29.56	11/6/2020	10-1200-410-92-79-600-14
		10-1200-410-92-79-600-14	IDEA Instructional Supplies	12.32	11/6/2020	10-1200-410-92-79-600-14
		10-1200-410-92-79-600-14	IDEA Instructional Supplies	7.85	11/6/2020	10-1200-410-92-79-600-14
		10-1200-410-92-79-600-14	IDEA Instructional Supplies	1.46	11/6/2020	10-1200-410-92-79-600-14
		10-1200-410-92-79-600-14	IDEA Instructional Supplies	-360.40	11/6/2020	10-1200-410-92-79-600-14
		10-1200-410-92-79-600-14	IDEA Instructional Supplies	59.70	11/6/2020	10-1200-410-92-79-600-14
		10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	49.98	11/6/2020	10-2130-410-92-79-605-14
		10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	186.80	11/6/2020	10-2130-410-92-79-605-14
		10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	11.58	11/6/2020	10-2130-410-92-79-605-14
		10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	29.99	11/6/2020	10-2150-410-92-79-605-14
		10-2210-640-92-79-605-14	IDEA Other Objects	1,080.00	11/6/2020	10-2210-640-92-79-605-14
					Total	<u>\$2,224.81</u>
0020211169	BMO Mastercard	10-1100-421-00-74-500-14	Materials K-12	34.99	11/6/2020	10-1100-421-00-74-500-14
		10-1100-421-00-74-500-14	Materials K-12	399.60	11/6/2020	10-1100-421-00-74-500-14
		10-1100-421-00-74-500-14	Materials K-12	159.91	11/6/2020	10-1100-421-00-74-500-14
		10-1100-421-00-74-500-14	Materials K-12	32.33	11/6/2020	10-1100-421-00-74-500-14
		10-1100-423-00-74-500-14	New Adoption	7.05	11/6/2020	10-1100-423-00-74-500-14
		10-2210-490-00-74-500-14	Supplies Curr & Inst	29.10	11/6/2020	10-2210-490-00-74-500-14
		10-2212-310-00-79-505-14	Curriculum Gen Pur Svc	766.40	11/6/2020	10-2212-310-00-79-505-14
					Total	<u>\$1,429.38</u>
0020211170	BMO Mastercard	10-1200-310-92-79-600-14	IDEA General Purchased Service	89.88	11/6/2020	10-1200-310-92-79-600-14
		10-2210-640-92-79-605-14	IDEA Other Objects	2,381.00	11/6/2020	10-2210-640-92-79-605-14
		10-2210-640-92-79-605-14	IDEA Other Objects	1,810.00	11/6/2020	10-2210-640-92-79-605-14
			Total	<u>\$4,280.88</u>		
0020211148	Boom Learning	10-1200-410-66-71-300-13	STEP Supplies	303.80	11/4/2020	10-1200-410-66-71-300-13
			Total	<u>\$303.80</u>		
0021110297	Brucker Company	20-2542-410-00-79	Supplies B & G	600.00	11/1/2020	20-2542-410-00-79
			Total	<u>\$600.00</u>		



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P.O.#	Vendor Name	A.S.N.	Description	Amount	P.O. Date	State Account Number
0021111907	BryMax Enterprises Inc	10-2560-415-00-71-300-13	Cafe Food HS	1,000.00	11/1/2020	10-2560-415-00-71-300-13
			Total	<u>\$1,000.00</u>		
0021111917	BryMax Enterprises Inc	10-2560-415-00-72-220-13	Cafe Food Marlowe	1,000.00	11/1/2020	10-2560-415-00-72-220-13
			Total	<u>\$1,000.00</u>		
0021111927	BryMax Enterprises Inc	10-2560-415-00-74-210-13	Cafe Food Heineman	1,000.00	11/1/2020	10-2560-415-00-74-210-13
			Total	<u>\$1,000.00</u>		
0020211157	Building Technology Consultants PC	20-2540-310-00-79	Professional & Technical	1,268.25	11/5/2020	20-2540-310-00-79
			Total	<u>\$1,268.25</u>		
0021110517	Camelot Schools LLC	10-4220-670-00-79-600-14	Sp Ed Private Tuition	5,833.34	11/1/2020	10-4220-670-00-79-600-14
		10-4220-670-00-79-600-14	Sp Ed Private Tuition	29,166.65	11/1/2020	10-4220-670-00-79-600-14
			Total	<u>\$34,999.99</u>		
0020211173	CDW Government	10-2660-410-00-79-600-14	Supplies Tech	939.73	11/6/2020	10-2660-410-00-79-600-14
		10-2660-410-00-79-600-14	Supplies Tech	435.19	11/6/2020	10-2660-410-00-79-600-14
		10-2660-410-00-79-600-14	Supplies Tech	1,204.88	11/6/2020	10-2660-410-00-79-600-14
		10-2660-410-00-79-600-14	Supplies Tech	70.77	11/6/2020	10-2660-410-00-79-600-14
			Total	<u>\$2,650.57</u>		
0021110727	Central States Bus Sales Inc	40-2554-410-00-79	Fleet Supplies	2,500.00	11/1/2020	40-2554-410-00-79
			Total	<u>\$2,500.00</u>		
0020211151	CINTAS	20-2542-323-00-79	Repairs & Maint Buildings	52.95	11/4/2020	20-2542-323-00-79
			Total	<u>\$52.95</u>		
0021110757	CINTAS Corporation	40-2550-325-00-79	Rental Trans	800.00	11/1/2020	40-2550-325-00-79
			Total	<u>\$800.00</u>		
0020211140	Clarity Assessments LLC	10-2140-310-92-79-600-14	IDEA Psychological Services	7,177.60	11/2/2020	10-2140-310-92-79-600-14
			Total	<u>\$7,177.60</u>		
0021110587	Classroom Connection Day School	10-4220-670-00-79-600-14	Sp Ed Private Tuition	8,500.00	11/1/2020	10-4220-670-00-79-600-14
			Total	<u>\$8,500.00</u>		



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P.O.#	Vendor Name	A.S.N.	Description	Amount	P.O. Date	State Account Number
0021111962	Clinical Connections	10-4220-670-00-79-600-14	Sp Ed Private Tuition	1,000.00	11/1/2020	10-4220-670-00-79-600-14
			Total	<u>\$1,000.00</u>		
0021111627	Comcast	20-2540-340-00-79	Telephone - Districtwide	24,000.00	11/1/2020	20-2540-340-00-79
			Total	<u>\$24,000.00</u>		
0021110537	Connections Day School	10-4220-670-00-79-600-14	Sp Ed Private Tuition	25,000.00	11/1/2020	10-4220-670-00-79-600-14
			Total	<u>\$25,000.00</u>		
0021110277	CPC Inc. / Facility Tree	20-2542-390-00-79	Other Purchased Service	748.80	11/1/2020	20-2542-390-00-79
			Total	<u>\$748.80</u>		
0020211166	CPI (Crisis Prevention Institute, Inc.)	10-2210-640-92-79-605-14	IDEA Other Objects	150.00	11/6/2020	10-2210-640-92-79-605-14
			Total	<u>\$150.00</u>		
0021110047	Crescent Electric Supply Co	20-2542-410-00-79	Supplies B & G	1,000.00	11/1/2020	20-2542-410-00-79
			Total	<u>\$1,000.00</u>		
0021110157	CT Veach Inc	20-2543-320-00-79-600-14	Grounds Contract	17,589.00	11/1/2020	20-2543-320-00-79-600-14
			Total	<u>\$17,589.00</u>		
0021110397	Datamation Imaging Services Corp	10-2660-390-00-79-600-14	Purchased Service Technology	200.00	11/1/2020	10-2660-390-00-79-600-14
			Total	<u>\$200.00</u>		
0021111557	Easterseals	10-4220-670-00-79-600-14	Sp Ed Private Tuition	17,000.00	11/1/2020	10-4220-670-00-79-600-14
			Total	<u>\$17,000.00</u>		
0021110707	Eds Automotive	40-2550-310-00-79	Prof & Tech Service Trans	850.00	11/1/2020	40-2550-310-00-79
			Total	<u>\$850.00</u>		
0020211138	Flocabulary Inc	10-1110-410-00-72-120-13	Inst Supplies Martin	2,500.00	11/2/2020	10-1110-410-00-72-120-13
			Total	<u>\$2,500.00</u>		
0021110097	Fox Valley Fire Safety	20-2542-323-00-79	Repairs & Maint Buildings	1,000.00	11/1/2020	20-2542-323-00-79
			Total	<u>\$1,000.00</u>		



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0021110817	Fox Valley Fire Safety	20-2542-390-00-79	Other Purchased Service	801.00	11/1/2020	20-2542-390-00-79
			Total	<u>\$801.00</u>		
0021111657	General Parts LLC	10-2560-323-00-71-100-13	Cafe Repairs Leggee	1,250.00	11/1/2020	10-2560-323-00-71-100-13
			Total	<u>\$1,250.00</u>		
0021111667	General Parts LLC	10-2560-323-00-71-300-13	Cafe Repairs HS	2,100.00	11/1/2020	10-2560-323-00-71-300-13
			Total	<u>\$2,100.00</u>		
0021111677	General Parts LLC	10-2560-323-00-72-110-13	Cafe Repairs Chesak	1,250.00	11/1/2020	10-2560-323-00-72-110-13
			Total	<u>\$1,250.00</u>		
0021111687	General Parts LLC	10-2560-323-00-72-120-13	Cafe Repairs Martin	1,250.00	11/1/2020	10-2560-323-00-72-120-13
			Total	<u>\$1,250.00</u>		
0021111697	General Parts LLC	10-2560-323-00-72-220-13	Cafe Repairs Marlowe	1,250.00	11/1/2020	10-2560-323-00-72-220-13
			Total	<u>\$1,250.00</u>		
0021111707	General Parts LLC	10-2560-323-00-74-140-13	Cafe Repairs Mackeben	1,250.00	11/1/2020	10-2560-323-00-74-140-13
			Total	<u>\$1,250.00</u>		
0021111717	General Parts LLC	10-2560-323-00-74-150-13	Cafe Repairs Conley	1,250.00	11/1/2020	10-2560-323-00-74-150-13
			Total	<u>\$1,250.00</u>		
0021111727	General Parts LLC	10-2560-323-00-74-210-13	Cafe Repairs Heineman	1,250.00	11/1/2020	10-2560-323-00-74-210-13
			Total	<u>\$1,250.00</u>		
0021111827	Get Fresh Produce Inc	10-2560-415-00-71-100-13	Cafe Food Leggee	1,000.00	11/1/2020	10-2560-415-00-71-100-13
			Total	<u>\$1,000.00</u>		
0021111837	Get Fresh Produce Inc	10-2560-415-00-71-300-13	Cafe Food HS	1,500.00	11/1/2020	10-2560-415-00-71-300-13
			Total	<u>\$1,500.00</u>		
0021111847	Get Fresh Produce Inc	10-2560-415-00-72-110-13	Cafe Food Chesak	1,000.00	11/1/2020	10-2560-415-00-72-110-13
			Total	<u>\$1,000.00</u>		



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0021111857	Get Fresh Produce Inc	10-2560-415-00-72-120-13	Cafe Food Martin	1,000.00	11/1/2020	10-2560-415-00-72-120-13
			Total	<u>\$1,000.00</u>		
0021111867	Get Fresh Produce Inc	10-2560-415-00-72-220-13	Cafe Food Marlowe	1,500.00	11/1/2020	10-2560-415-00-72-220-13
			Total	<u>\$1,500.00</u>		
0021111877	Get Fresh Produce Inc	10-2560-415-00-74-140-13	Cafe Food Mackeben	1,000.00	11/1/2020	10-2560-415-00-74-140-13
			Total	<u>\$1,000.00</u>		
0021111887	Get Fresh Produce Inc	10-2560-415-00-74-150-13	Cafe Food Conley	1,000.00	11/1/2020	10-2560-415-00-74-150-13
			Total	<u>\$1,000.00</u>		
0021111897	Get Fresh Produce Inc	10-2560-415-00-74-210-13	Cafe Food Heineman	1,500.00	11/1/2020	10-2560-415-00-74-210-13
			Total	<u>\$1,500.00</u>		
0021110617	GFC Leasing WI	10-2900-325-00-79-600-14	Copier Leases	5,906.93	11/1/2020	10-2900-325-00-79-600-14
			Total	<u>\$5,906.93</u>		
0020211158	Global Water Technology Inc	20-2542-410-00-79	Supplies B & G	282.14	11/5/2020	20-2542-410-00-79
			Total	<u>\$282.14</u>		
0021111157	Gordon Food Service	10-2560-410-00-71-100-13	Cafe Supplies Leggee	1,200.00	11/1/2020	10-2560-410-00-71-100-13
			Total	<u>\$1,200.00</u>		
0021111167	Gordon Food Service	10-2560-410-00-71-300-13	Cafe Supplies HS	6,000.00	11/1/2020	10-2560-410-00-71-300-13
			Total	<u>\$6,000.00</u>		
0021111177	Gordon Food Service	10-2560-410-00-72-110-13	Cafe Supplies Chesak	900.00	11/1/2020	10-2560-410-00-72-110-13
			Total	<u>\$900.00</u>		
0021111187	Gordon Food Service	10-2560-410-00-72-120-13	Cafe Supplies Martin	1,200.00	11/1/2020	10-2560-410-00-72-120-13
			Total	<u>\$1,200.00</u>		
0021111197	Gordon Food Service	10-2560-410-00-72-220-13	Cafe Supplies Marlowe	2,200.00	11/1/2020	10-2560-410-00-72-220-13
			Total	<u>\$2,200.00</u>		



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0021111207	Gordon Food Service	10-2560-410-00-74-140-13	Cafe Supplies Mackeben	800.00	11/1/2020	10-2560-410-00-74-140-13
			Total	<u>\$800.00</u>		
0021111217	Gordon Food Service	10-2560-410-00-74-150-13	Cafe Supplies Conley	900.00	11/1/2020	10-2560-410-00-74-150-13
			Total	<u>\$900.00</u>		
0021111227	Gordon Food Service	10-2560-410-00-74-210-13	Cafe Supplies Heineman	1,600.00	11/1/2020	10-2560-410-00-74-210-13
			Total	<u>\$1,600.00</u>		
0021111237	Gordon Food Service	10-2560-415-00-71-100-13	Cafe Food Leggee	12,000.00	11/1/2020	10-2560-415-00-71-100-13
			Total	<u>\$12,000.00</u>		
0021111247	Gordon Food Service	10-2560-415-00-71-300-13	Cafe Food HS	50,000.00	11/1/2020	10-2560-415-00-71-300-13
			Total	<u>\$50,000.00</u>		
0021111257	Gordon Food Service	10-2560-415-00-72-110-13	Cafe Food Chesak	10,000.00	11/1/2020	10-2560-415-00-72-110-13
			Total	<u>\$10,000.00</u>		
0021111267	Gordon Food Service	10-2560-415-00-72-120-13	Cafe Food Martin	13,000.00	11/1/2020	10-2560-415-00-72-120-13
			Total	<u>\$13,000.00</u>		
0021111277	Gordon Food Service	10-2560-415-00-72-220-13	Cafe Food Marlowe	20,000.00	11/1/2020	10-2560-415-00-72-220-13
			Total	<u>\$20,000.00</u>		
0021111287	Gordon Food Service	10-2560-415-00-74-140-13	Cafe Food Mackeben	7,000.00	11/1/2020	10-2560-415-00-74-140-13
			Total	<u>\$7,000.00</u>		
0021111297	Gordon Food Service	10-2560-415-00-74-150-13	Cafe Food Conley	7,000.00	11/1/2020	10-2560-415-00-74-150-13
			Total	<u>\$7,000.00</u>		
0021111307	Gordon Food Service	10-2560-415-00-74-210-13	Cafe Food Heineman	17,000.00	11/1/2020	10-2560-415-00-74-210-13
			Total	<u>\$17,000.00</u>		
0021110107	Grainger	20-2542-410-00-79	Supplies B & G	500.00	11/1/2020	20-2542-410-00-79
			Total	<u>\$500.00</u>		



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0020211159	Graphic Edge	10-1130-490-00-71-300-13	Instructional Coaching Supplies HS	209.75	11/5/2020	10-1130-490-00-71-300-13
			Total	<u>\$209.75</u>		
0021111797	Hershey Creamery Company	10-2560-415-00-71-300-13	Cafe Food HS	2,000.00	11/1/2020	10-2560-415-00-71-300-13
			Total	<u>\$2,000.00</u>		
0021111807	Hershey Creamery Company	10-2560-415-00-72-220-13	Cafe Food Marlowe	2,000.00	11/1/2020	10-2560-415-00-72-220-13
			Total	<u>\$2,000.00</u>		
0021111817	Hershey Creamery Company	10-2560-415-00-74-210-13	Cafe Food Heineman	2,000.00	11/1/2020	10-2560-415-00-74-210-13
			Total	<u>\$2,000.00</u>		
0021110067	Home Depot Credit Services	20-2542-410-00-79	Supplies B & G	1,500.00	11/1/2020	20-2542-410-00-79
			Total	<u>\$1,500.00</u>		
0021111767	Home Juice Corp	10-2560-415-00-71-300-13	Cafe Food HS	500.00	11/1/2020	10-2560-415-00-71-300-13
			Total	<u>\$500.00</u>		
0021111777	Home Juice Corp	10-2560-415-00-72-220-13	Cafe Food Marlowe	500.00	11/1/2020	10-2560-415-00-72-220-13
			Total	<u>\$500.00</u>		
0021111787	Home Juice Corp	10-2560-415-00-74-210-13	Cafe Food Heineman	500.00	11/1/2020	10-2560-415-00-74-210-13
			Total	<u>\$500.00</u>		
0020211171	IASBO	10-2520-332-00-74-500-14	Travel Fiscal	199.00	11/6/2020	10-2520-332-00-74-500-14
			Total	<u>\$199.00</u>		
0021110077	Interstate Battery Center	20-2542-410-00-79	Supplies B & G	200.00	11/1/2020	20-2542-410-00-79
			Total	<u>\$200.00</u>		
0020211145	Kelso Burnett Co	10-2546-323-00-79-600-14	Security Officer Repairs	1,555.00	11/4/2020	10-2546-323-00-79-600-14
			Total	<u>\$1,555.00</u>		
0021111537	Klein Thorpe & Jenkins Ltd	10-2310-318-00-74-500-14	Legal Board	7,000.00	11/1/2020	10-2310-318-00-74-500-14
			Total	<u>\$7,000.00</u>		



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0020211141	Laser Pro Company	10-2410-410-00-74-210-14	Copier Paper & Toner Heineman	122.00	11/2/2020	10-2410-410-00-74-210-14
			Total	<u>\$122.00</u>		
0020211160	Laser Pro Company	10-2410-410-00-74-210-14	Copier Paper & Toner Heineman	356.40	11/5/2020	10-2410-410-00-74-210-14
			Total	<u>\$356.40</u>		
0021110787	Leach Enterprises Inc	40-2554-410-00-79	Fleet Supplies	2,500.00	11/1/2020	40-2554-410-00-79
			Total	<u>\$2,500.00</u>		
0021110447	Lincoln National Life	10-2310-220-00-79-600-14	Support Serv-Gen Adm Insurance	90,000.00	11/1/2020	10-2310-220-00-79-600-14
			Total	<u>\$90,000.00</u>		
0021110497	Little City Foundation	10-4220-670-00-79-600-14	Sp Ed Private Tuition	18,000.00	11/1/2020	10-4220-670-00-79-600-14
			Total	<u>\$18,000.00</u>		
0020211155	LMC	10-1110-410-00-72-110-13	Inst Supplies Chesak	9,100.00	11/5/2020	10-1110-410-00-72-110-13
			Total	<u>\$9,100.00</u>		
0021111959	Manthey, Denise N	10-2130-310-00-79-600-14	Health Services	4,000.00	11/1/2020	10-2130-310-00-79-600-14
			Total	<u>\$4,000.00</u>		
0021110507	Marklund Children's Home	10-4220-670-00-79-600-14	Sp Ed Private Tuition	24,000.00	11/1/2020	10-4220-670-00-79-600-14
			Total	<u>\$24,000.00</u>		
0021110287	McMaster Carr Supply Co	20-2542-410-00-79	Supplies B & G	700.00	11/1/2020	20-2542-410-00-79
			Total	<u>\$700.00</u>		
0021110117	MDC Environmental Serv	20-2542-321-00-79	Sanitation/Exterminating	2,342.75	11/1/2020	20-2542-321-00-79
			Total	<u>\$2,342.75</u>		
0021110127	Menards Inc	20-2542-410-00-79	Supplies B & G	1,000.00	11/1/2020	20-2542-410-00-79
			Total	<u>\$1,000.00</u>		
0021110467	Mesirow Insurance Services Inc	10-1100-220-00-79-600-14	Regular Programs Insurance	16,500.00	11/1/2020	10-1100-220-00-79-600-14
			Total	<u>\$16,500.00</u>		



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0020211142	MidAmerica Books	10-2220-430-00-72-110-13	Media Center Chesak	423.50	11/2/2020	10-2220-430-00-72-110-13
			Total	<u>\$423.50</u>		
0021111527	Miller Hall & Triggs	10-2310-318-00-74-500-14	Legal Board	8,000.00	11/1/2020	10-2310-318-00-74-500-14
			Total	<u>\$8,000.00</u>		
0020211167	Neff	10-1500-411-00-71-300-13	Awards HS	203.45	11/6/2020	10-1500-411-00-71-300-13
			Total	<u>\$203.45</u>		
0021110147	Neuco	20-2542-410-00-79	Supplies B & G	1,000.00	11/1/2020	20-2542-410-00-79
			Total	<u>\$1,000.00</u>		
0021110607	New Connections Academy	10-4220-670-00-79-600-14	Sp Ed Private Tuition	12,000.00	11/1/2020	10-4220-670-00-79-600-14
			Total	<u>\$12,000.00</u>		
0021110547	New Hope Academy	10-4220-670-00-79-600-14	Sp Ed Private Tuition	5,000.00	11/1/2020	10-4220-670-00-79-600-14
			Total	<u>\$5,000.00</u>		
0021111547	Northwestern Medicine	10-2130-220-00-79-600-14 10-2642-390-00-74-500-14	Health Services Insurance Purchased Service Human Res	500.00 250.00	11/1/2020 11/1/2020	10-2130-220-00-79-600-14 10-2642-390-00-74-500-14
			Total	<u>\$750.00</u>		
0021110167	Office Depot	20-2540-410-00-79	Office Supplies B & G	187.50	11/1/2020	20-2540-410-00-79
			Total	<u>\$187.50</u>		
0021110177	Omni Commercial Lighting Service	20-2542-323-00-79	Repairs & Maint Buildings	1,000.00	11/1/2020	20-2542-323-00-79
			Total	<u>\$1,000.00</u>		
0020211139	Oriental Trading Company	10-1200-410-92-79-600-14	IDEA Instructional Supplies	44.83	11/2/2020	10-1200-410-92-79-600-14
			Total	<u>\$44.83</u>		
0021110797	Ottosen DiNolfo	10-2310-318-00-74-500-14	Legal Board	3,000.00	11/1/2020	10-2310-318-00-74-500-14
			Total	<u>\$3,000.00</u>		
0021111487	Pepsi-Cola Gen Bot Inc	10-2560-415-00-71-300-13	Cafe Food HS	7,500.00	11/1/2020	10-2560-415-00-71-300-13
			Total	<u>\$7,500.00</u>		



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0020211161	PlumbMaster Inc	20-2542-410-00-79	Supplies B & G	131.73	11/5/2020	20-2542-410-00-79
			Total	<u>\$131.73</u>		
0020211154	PowerSchool Group LLC	10-2660-316-00-79-600-14	Student Information	984.73	11/4/2020	10-2660-316-00-79-600-14
			Total	<u>\$984.73</u>		
0021110557	Pro Com Systems Inc	10-2660-390-00-79-600-14	Purchased Service Technology	2,000.00	11/1/2020	10-2660-390-00-79-600-14
			Total	<u>\$2,000.00</u>		
0020211156	Quality Saw & Seal Inc	20-2543-329-00-79	Grounds - Small Projects	20,000.00	11/5/2020	20-2543-329-00-79
			Total	<u>\$20,000.00</u>		
0021110487	Revtrak, Inc.	10-2523-319-00-79-600-14	Banking Fees	10,000.00	11/1/2020	10-2523-319-00-79-600-14
			Total	<u>\$10,000.00</u>		
0021110737	Rush Truck Center Huntley	40-2550-323-00-79	Repairs and Maintenance	2,000.00	11/1/2020	40-2550-323-00-79
			Total	<u>\$2,000.00</u>		
0021110747	Rush Truck Center Huntley	40-2554-410-00-79	Fleet Supplies	3,000.00	11/1/2020	40-2554-410-00-79
			Total	<u>\$3,000.00</u>		
0021111637	Russo Power Equipment	20-2543-410-00-79	Grounds Supplies	1,500.00	11/1/2020	20-2543-410-00-79
			Total	<u>\$1,500.00</u>		
0021111067	Safety Kleen Systems Inc	40-2550-310-00-79	Prof & Tech Service Trans	200.00	11/1/2020	40-2550-310-00-79
			Total	<u>\$200.00</u>		
0020211143	Scholastic Inc	10-1120-410-00-72-220-13	Inst Supplies Marlowe	106.29	11/2/2020	10-1120-410-00-72-220-13
			Total	<u>\$106.29</u>		
0021111317	Schuring & Schuring	10-2560-415-00-71-100-13	Cafe Food Leggee	6,000.00	11/1/2020	10-2560-415-00-71-100-13
			Total	<u>\$6,000.00</u>		
0021111327	Schuring & Schuring	10-2560-415-00-71-300-13	Cafe Food HS	7,000.00	11/1/2020	10-2560-415-00-71-300-13
			Total	<u>\$7,000.00</u>		



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0021111367	Schuring & Schuring	10-2560-415-00-74-140-13	Cafe Food Mackeben	5,000.00	11/1/2020	10-2560-415-00-74-140-13
			Total	<u>\$5,000.00</u>		
0021111373	Schuring & Schuring	10-2560-415-00-72-110-13	Cafe Food Chesak	8,000.00	11/1/2020	10-2560-415-00-72-110-13
			Total	<u>\$8,000.00</u>		
0021111374	Schuring & Schuring	10-2560-415-00-72-120-13	Cafe Food Martin	8,000.00	11/1/2020	10-2560-415-00-72-120-13
			Total	<u>\$8,000.00</u>		
0021111375	Schuring & Schuring	10-2560-415-00-72-220-13	Cafe Food Marlowe	4,000.00	11/1/2020	10-2560-415-00-72-220-13
			Total	<u>\$4,000.00</u>		
0021111377	Schuring & Schuring	10-2560-415-00-74-150-13	Cafe Food Conley	5,000.00	11/1/2020	10-2560-415-00-74-150-13
			Total	<u>\$5,000.00</u>		
0021111387	Schuring & Schuring	10-2560-415-00-74-210-13	Cafe Food Heineman	4,000.00	11/1/2020	10-2560-415-00-74-210-13
			Total	<u>\$4,000.00</u>		
0021111397	Schuring & Schuring	10-2560-415-97-79-600-14	All Children Snacks	150.00	11/1/2020	10-2560-415-97-79-600-14
			Total	<u>\$150.00</u>		
0021110957	Secretary of State 12	40-2550-310-00-79	Prof & Tech Service Trans	4.00	11/1/2020	40-2550-310-00-79
			Total	<u>\$4.00</u>		
0021110947	Secretary of State 11	40-2550-310-00-79	Prof & Tech Service Trans	4.00	11/1/2020	40-2550-310-00-79
			Total	<u>\$4.00</u>		
0021110967	Secretary of State 13	40-2550-310-00-79	Prof & Tech Service Trans	4.00	11/1/2020	40-2550-310-00-79
			Total	<u>\$4.00</u>		
0021110977	Secretary of State 14	40-2550-310-00-79	Prof & Tech Service Trans	4.00	11/1/2020	40-2550-310-00-79
			Total	<u>\$4.00</u>		
0021110987	Secretary of State 15	40-2550-310-00-79	Prof & Tech Service Trans	4.00	11/1/2020	40-2550-310-00-79
			Total	<u>\$4.00</u>		



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P.O.#	Vendor Name	A.S.N.	Description	Amount	P.O. Date	State Account Number
0021110997	Secretary of State 16	40-2550-310-00-79	Prof & Tech Service Trans	4.00	11/1/2020	40-2550-310-00-79
			Total	<u>\$4.00</u>		
0021111007	Secretary of State 17	40-2550-310-00-79	Prof & Tech Service Trans	4.00	11/1/2020	40-2550-310-00-79
			Total	<u>\$4.00</u>		
0021111017	Secretary of State 18	40-2550-310-00-79	Prof & Tech Service Trans	4.00	11/1/2020	40-2550-310-00-79
			Total	<u>\$4.00</u>		
0021111027	Secretary of State 19	40-2550-310-00-79	Prof & Tech Service Trans	4.00	11/1/2020	40-2550-310-00-79
			Total	<u>\$4.00</u>		
0021111037	Secretary of State 20	40-2550-310-00-79	Prof & Tech Service Trans	4.00	11/1/2020	40-2550-310-00-79
			Total	<u>\$4.00</u>		
0021110847	Secretary of State1	40-2550-310-00-79	Prof & Tech Service Trans	4.00	11/1/2020	40-2550-310-00-79
			Total	<u>\$4.00</u>		
0021110937	Secretary of State10	40-2550-310-00-79	Prof & Tech Service Trans	4.00	11/1/2020	40-2550-310-00-79
			Total	<u>\$4.00</u>		
0021110857	Secretary of State2	40-2550-310-00-79	Prof & Tech Service Trans	4.00	11/1/2020	40-2550-310-00-79
			Total	<u>\$4.00</u>		
0021110867	Secretary of State3	40-2550-310-00-79	Prof & Tech Service Trans	4.00	11/1/2020	40-2550-310-00-79
			Total	<u>\$4.00</u>		
0021110877	Secretary of State4	40-2550-310-00-79	Prof & Tech Service Trans	4.00	11/1/2020	40-2550-310-00-79
			Total	<u>\$4.00</u>		
0021110887	Secretary of State5	40-2550-310-00-79	Prof & Tech Service Trans	4.00	11/1/2020	40-2550-310-00-79
			Total	<u>\$4.00</u>		
0021110897	Secretary of State6	40-2550-310-00-79	Prof & Tech Service Trans	4.00	11/1/2020	40-2550-310-00-79
			Total	<u>\$4.00</u>		



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P.O.#	Vendor Name	A.S.N.	Description	Amount	P.O. Date	State Account Number
0021110907	Secretary of State7	40-2550-310-00-79	Prof & Tech Service Trans	4.00	11/1/2020	40-2550-310-00-79
			Total	<u>\$4.00</u>		
0021110917	Secretary of State8	40-2550-310-00-79	Prof & Tech Service Trans	4.00	11/1/2020	40-2550-310-00-79
			Total	<u>\$4.00</u>		
0021110927	Secretary of State9	40-2550-310-00-79	Prof & Tech Service Trans	4.00	11/1/2020	40-2550-310-00-79
			Total	<u>\$4.00</u>		
0020211162	Sherwin Williams Co	20-2542-410-00-79	Supplies B & G	130.36	11/5/2020	20-2542-410-00-79
			Total	<u>\$130.36</u>		
0020211175	Spectrum Center Inc	10-4220-670-00-79-600-14	Sp Ed Private Tuition	4,334.40	11/6/2020	10-4220-670-00-79-600-14
			Total	<u>\$4,334.40</u>		
0020211163	Synchronous Energy Solutions	20-2540-310-00-79	Professional & Technical	1,200.00	11/5/2020	20-2540-310-00-79
			Total	<u>\$1,200.00</u>		
0021110377	Talerico Martin Corp	10-2560-415-00-74-210-13	Cafe Food Heineman	1,000.00	11/1/2020	10-2560-415-00-74-210-13
			Total	<u>\$1,000.00</u>		
0021110378	Talerico Martin Corp	10-2560-415-00-71-300-13	Cafe Food HS	2,000.00	11/1/2020	10-2560-415-00-71-300-13
			Total	<u>\$2,000.00</u>		
0021110387	Talerico Martin Corp	10-2560-415-00-72-220-13	Cafe Food Marlowe	1,000.00	11/1/2020	10-2560-415-00-72-220-13
			Total	<u>\$1,000.00</u>		
0020211149	Teacher Synergy LLC	10-1200-310-92-79-600-14	IDEA General Purchased Service	137.99	11/4/2020	10-1200-310-92-79-600-14
			Total	<u>\$137.99</u>		
0020211144	Teeter, Phil	10-1200-310-92-79-600-14	IDEA General Purchased Service	45.90	11/2/2020	10-1200-310-92-79-600-14
			Total	<u>\$45.90</u>		
0021110307	Thomson Reuters	10-2660-470-00-79-600-14	Software Technology	967.00	11/1/2020	10-2660-470-00-79-600-14
			Total	<u>\$967.00</u>		



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P.O.#	Vendor Name	A.S.N.	Description	Amount	P.O. Date	State Account Number
0020211174	T-Mobile	20-2540-340-00-79	Telephone - Districtwide	2,737.66	11/6/2020	20-2540-340-00-79
			Total	<u>\$2,737.66</u>		
0021110357	T-Mobile	20-2540-340-00-79	Telephone - Districtwide	1,000.00	11/1/2020	20-2540-340-00-79
			Total	<u>\$1,000.00</u>		
0021110247	Tovar Snow Professional	20-2542-322-00-79-605-14	Snow Removal	56,000.00	11/1/2020	20-2542-322-00-79-605-14
			Total	<u>\$56,000.00</u>		
0021110837	Tredroc Tire Services	40-2554-410-00-79	Fleet Supplies	3,400.00	11/1/2020	40-2554-410-00-79
			Total	<u>\$3,400.00</u>		
0021111607	Verizon Wireless	20-2540-340-00-79	Telephone - Districtwide	7,000.00	11/1/2020	20-2540-340-00-79
			Total	<u>\$7,000.00</u>		
0021110137	Village of Algonquin	20-2546-310-00-71-305	Resource Officer HS	9,749.33	11/1/2020	20-2546-310-00-71-305
			Total	<u>\$9,749.33</u>		
0021111517	Village of Huntley	20-2546-310-00-71-305	Resource Officer HS	5,360.20	11/1/2020	20-2546-310-00-71-305
			Total	<u>\$5,360.20</u>		
0021110687	Village of Lake in the Hills	20-2546-310-00-71-305	Resource Officer HS	5,245.00	11/1/2020	20-2546-310-00-71-305
			Total	<u>\$5,245.00</u>		
0021111757	Virtual Connections Academy	10-4220-670-00-79-600-14	Sp Ed Private Tuition	5,000.00	11/1/2020	10-4220-670-00-79-600-14
			Total	<u>\$5,000.00</u>		
0021110457	VSP of Illinois NFP	10-2310-220-00-79-600-14	Support Serv-Gen Adm Insurance	8,000.00	11/1/2020	10-2310-220-00-79-600-14
			Total	<u>\$8,000.00</u>		
0020211152	WeatherGuard Roofing Company	20-2542-323-00-79	Repairs & Maint Buildings	2,457.21	11/4/2020	20-2542-323-00-79
			Total	<u>\$2,457.21</u>		
0020211153	WeatherGuard Roofing Company	20-2542-323-00-79	Repairs & Maint Buildings	2,288.36	11/4/2020	20-2542-323-00-79
			Total	<u>\$2,288.36</u>		



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P.O.#	Vendor Name	A.S.N.	Description	Amount	P.O. Date	State Account Number
0021110767	WEX BANK	40-2552-464-00-79	Diesel/Gasoline	300.00	11/1/2020	40-2552-464-00-79
			Total	<u>\$300.00</u>		
0021110777	WEX BANK	10-1700-464-21-71-300-13	Driver Education Gasoline	2,000.00	11/1/2020	10-1700-464-21-71-300-13
		10-1700-464-21-71-300-13	Driver Education Gasoline	30.00	11/1/2020	10-1700-464-21-71-300-13
			Total	<u>\$2,030.00</u>		
0021111747	Winston Knolls Education Group	10-4220-670-00-79-600-14	Sp Ed Private Tuition	6,500.00	11/1/2020	10-4220-670-00-79-600-14
			Total	<u>\$6,500.00</u>		
0020211164	Wold Architects and Engineers	10-2546-390-00-79-600-14	Security Officer Gnl Purch Svc	4,890.00	11/5/2020	10-2546-390-00-79-600-14
			Total	<u>\$4,890.00</u>		
0020211172	Wold Architects and Engineers	20-2540-310-00-79	Professional & Technical	15,000.00	11/6/2020	20-2540-310-00-79
			Total	<u>\$15,000.00</u>		
0021110657	Woodstock Community Unit School Dist	10-4220-670-00-79-600-14	Sp Ed Private Tuition	30,000.00	11/1/2020	10-4220-670-00-79-600-14
			Total	<u>\$30,000.00</u>		
0021110477	Zero Card	10-1100-220-00-79-600-14	Regular Programs Insurance	2,500.00	11/1/2020	10-1100-220-00-79-600-14
			Total	<u>\$2,500.00</u>		
0021110267	Zieglers Ace Hardware	20-2542-410-00-79	Supplies B & G	300.00	11/1/2020	20-2542-410-00-79
			Total	<u>\$300.00</u>		
0021111047	Zieglers Ace Hardware	40-2554-410-00-79	Fleet Supplies	100.00	11/1/2020	40-2554-410-00-79
			Total	<u>\$100.00</u>		
			Total	<u>\$2,037,994.29</u>		



Huntley Community School District 158

650 Academic Drive
Algonquin, Illinois 60102
(847) 659-6158 • www.district158.org

DATE: November 12, 2020
TO: Board of Education and Administration
FROM: Doug Renkosik, Director of Operations & Maintenance
RE: Amendment No. 1 to Agreement Between CTS Group and HCSD158 for Guaranteed Energy Savings RFP 2020-32 (A)
Board of Education Meeting November 12, 2020
Action Item

Background:

On July 9, 2020 the District 158 Board of Education approved the award of the Guaranteed Energy Savings RFP # 2020-32 Contract to the CTS Group. That agreement included the award of ECM-1 and ECM-2 (lighting retrofits at Heinemann , Leggee, and Martin Schools and installation of Demand Control Ventilation controls on all eight schools’ kitchen exhaust hoods.).

Upon further review, the Administration sees value to considering ECM-3 from their proposal for two reasons:

- Installation of Orchestrate software system with Grid Cap (Demand Management) enhancement to D158’s digital HVAC building automation system for added energy cost savings
- Incorporate update of D158’s legacy Niagara Tridium AX 3 HVAC control systems hardware which is:
 - The backbone of D158’s HVAC building automation systems which is in need replacement due to reliability issues (on this 2010 digital hardware).
 - The heart of
 - On the verge of obsolescence; Tridium announced the last update for Niagara Tridium AX 3.8 in Q1 2020.

In addition, the Administration recognizes value to consideration in moving this project forward at this time to avoid price increases on some of the hardware which take place in early December 2020.

Attached CTS’s detailed outline of the ECM3 (; Energy Conservation Measure 3,) opportunity.

Recommendation:

The Administration recommends the Board of Education approve Amendment No. 1 to the agreement between the CTS Group and Huntley community School District 158 for adding ECM-3 as outlined in CTS’s proposal dated November 6, 2020 as attached at the November 12, 2020 Regular Board Meeting.

DR/jw



November 6, 2020

Mr. Doug Renkosik
Director of Operations and Maintenance
Huntley Community Unit School District #158
650 Dr. John Burkey Drive
Algonquin, IL 60102

Re: District Wide JACE Controls Upgrade(N4) & Orchestrate with Demand Management Proposal

Mr. Doug Renkosik,

Per our conversation, CTS has provided our proposal below for upgrading the JACE Controllers (N4) throughout the District along with the addition of the Orchestrate Platform with Demand Management Control. This combined proposal provides the newest version of Jace Controllers, along with Guaranteed Savings associated with controlling your demand costs through the Orchestrate/Gridcap system. I have attached the description of the Orchestrate Platform with Gridcap/Demand Management that was included in our recent RFP proposal for consideration. We believe this combined with the necessary JACE controls upgrade provides the district with an attractive project payback within 10 years.

Note: The JACE Controllers are expected to increase in price if ordered after December 8th. The pricing below assumes that in Year 1 the order is placed with CTS prior to December 8th, but we have included the price increase in Year 2.

As your preferred Qualified Provider, competitively selected by the District in July of 2020, the CTS Group has provided the following turn-key proposal. This proposal is a guaranteed price with no change orders unless requested by the District.

JACE Controller, Database, and Web Supervisor Upgrade:

- CTS will provide the following upgrades:
 - Existing Database Upgrade
 - Web Supervisor Upgrade
 - Installation of all new JACES
 - Replacing any necessary I/O modules
 - Re-connection of all existing I/O points to new I/O modules and connecting the new I/O modules to the new JACES

Items Excluded:

- Additional panel cleanup beyond the necessary work to ensure any wires moved are done so in a neat and workmanlike manner.
- Additional Panduit covers. CTS will identify and make the District aware of any missing Panduit covers prior to completing work.
- Premium time

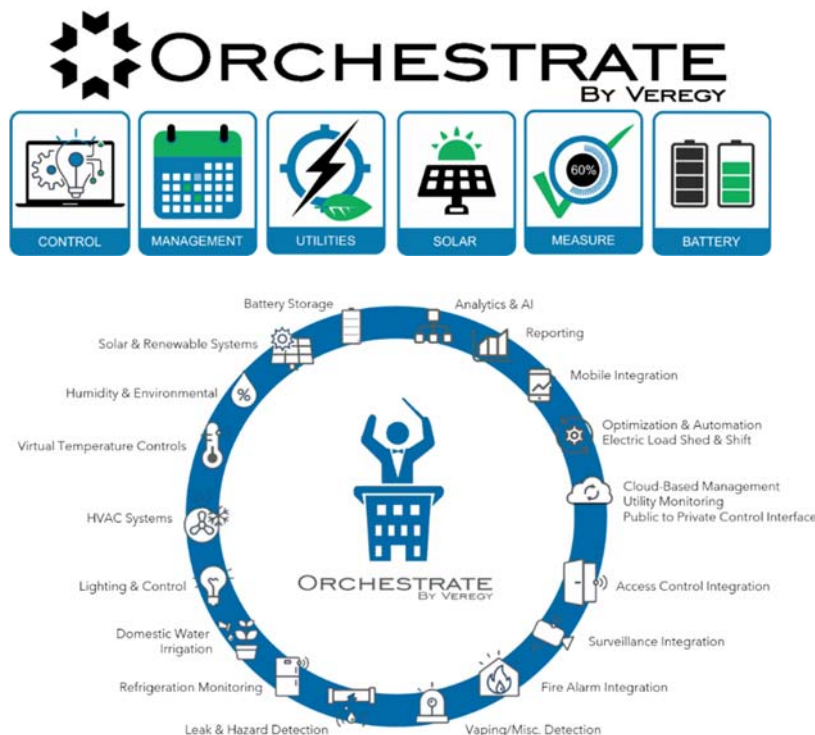
Orchestrate Platform with Demand Management (Gridcap) Application

CTS recommends providing and installing the following Orchestrate Platform along with our Demand Management (Gridcap) Application. This along with our JACE Controls Upgrade will provide the district with a payback of less than 10 years. The annual savings will be guaranteed.

CTS recommends the following scope of work:

- **Orchestrate Platform:** CTS will provide all hardware, software, and engineering support to implement the Orchestrate software integration platform.

The Orchestrate Platform offers an integrated solution to tie all of your building and control systems together called Orchestrate. The system allows for a single point of access for all of your control and automation technologies as well as ancillary products outside of energy systems such as work order management, facilities scheduling, and surveillance. With this proposal we have only provided the Demand Management Application (Gridcap) mentioned in our next bullet point, but the district may decide to implement other applications at any time in the future. Additional detail is provided following this scope description.



mjames@ctsgroup.com