

Committee of the Whole Agenda

Date: Thursday, June 7, 2018

Meeting: Committee of the Whole with a closed session as per OMA and 5ILCS120/2c

Time: 6:00 PM

Location: Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

Mission Statement: Our learning community will inspire, challenge and empower all students always.

Board of Education Members: President, Mr. Michael Fleck; Secretary, Mr. Paul Troy; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano; Mrs. Lesli Melendy

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (Mr. Fleck)

Motion to Call to Order the Committee of the Whole meeting for Thursday, June 7, 2018 at ___ p.m. A quorum must be met. **Roll Call:** Ayes / Absent / **Motion** __

Members: Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Melendy, Mr. Troy

2. **Pledge of Allegiance** (Mr. Fleck)

3. **Student Recognition by the Board of Education (R)** (Mr. Awrey)

The following students from Heineman and Marlowe will be recognized by the Board of Education: Zach Stewart, Anthony Lorenzo, Evan Gronewold, Jake Leonard, Emmanuel Tinajero, Eddie Diaz and Allyson Panzloff.

Recommendation: Acknowledgement by the Board will be given

3. 1. **IESA State Track Meet- Heineman Middle School** - (Mr. Litchfield)

Mr. Litchfield will introduce Ms. Katy McCrystal who will present Allyson Panzloff. Allyson achieved a 3rd place in 7th grade girls discus throw with a throw of 92' 7.5" at the IESA Class AA State Track Meet.

3. 2. **IESA State Track Meet - / Marlowe Middle School** (Ms. Castans)

Ms. Castans will present Mrs. Garza the Marlowe track coach who will introduce the 8th grade boys 4x200 relay team, that placed 5th in state with a time of 1:38.6 : Zach Stewart, Anthony Lorenzo, Evan Gronewold, Jake Leonard and Emmanuel Tinajero. The 8th grade boys 4x400 relay team, placed 5th in the state with a time of 3:44.9 : Anthony Lorenzo, Evan Gronewold, Eddie Diaz, Jake Leonard and Emmanuel Tinajero.

4. **Public Comment**

As per Policy 2:230, the members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints. A form is available at the agenda table. Please submit, prior to the meeting to the Board President or Secretary.

5. **Revision and Adoption of the Agenda (A)** (Mr. Fleck)

Motion to adopt the agenda as presented or with changes.

Voice Call: Ayes / Nays / **Motion** __

6. **Curriculum and Instruction Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Melendy)

6. 1. **International Field Trip to Rome/Athens (A)** (Dr. Schlichter)

Dr. Schlichter will seek approval of an International field trip to Rome and Athens for spring break 2019.

Recommendation: Seeking Board approval at the next regular meeting.

6. 2. **Report Card Adjustment 3rd-5th Grades (R)** (Dr. Schlichter)

Dr. Schlichter will report on proposed improvements for the 3rd through 5th grade report cards for the 2018-19 school year.

Recommendation: For informational purposes only.

7. **Policy Committee** (Mrs. Melendy, Mr. Troy)

7. 1. **PRESS Update - May/June 2018, Issue 98 (D) (A)** (Mr. Awrey)

Discussion and action recommended for a first reading of the PRESS updates for policies: 2:105 Ethics and Gift Ban; 4:80 Accounting and Audits; 4:140 Waiver of Student Fees; 6:60 Curriculum Content; 6:120 Education of Children with Disabilities; 6:130 Program for the Gifted; 6:135 Accelerated Placement Program -- NEW; 6:220 Bring Your Own Technology (BYOT) Program; Responsible Use and Conduct; 6:230 Library Media Program; 6:240 Field Trips; 6:250 Community Resource Persons and Volunteers; 7:50 School Admissions and Student Transfers To and From Non-District Schools; 7:330 Student Use of Buildings - Equal Access; 8:25 Advertising and Distributing Materials in Schools Provided by Non-School Related Entities.

Recommendation: Administration requests that the Policy Committee recommend the above policies be moved forward for a first reading by the Board at the next regular BOE meeting

8. **Finance Committee** (Mr. Quagliano-chair, Mr. Fleck, Mr. Gentry)

8. 1. **Payables (A)** (Mr. Altmayer)

Mr. Altmayer will present the purchase orders at \$6,098,321.53; Imprest checks at \$27,419.29; and disbursements issued at \$8,180,896.54 for approval.

Recommendation: Seeking approval of the Board at their next regular meeting.

8. 2. **Revenue & Expenditures Report (R)** (Mr. Altmayer)

The monthly Revenue and Expenditures Report is for review.

Recommendation: For informational purposes only.

8. 3. **Fiscal Reports (R)** (Mr. Altmayer)

The Monthly Fiscal Update and Paid Activity Fund reports are provided by Mr. Altmayer.

Recommendation: For informational purposes only.

8. 4. **Revenue Contracts as Fund Raisers (A)** (Mr. Altmayer)

Mr. Altmayer will seek approval of the revenue contracts for various fund raising activities.

Recommendation: Seeking approval of the Board at their next regular meeting.

8. 5. **Prevailing Wage Act - Resolution (A)** (Mr. Altmayer)

As per the Prevailing Wage Act (820ILCS130), Mr. Altmayer will seek the annual approval of the Prevailing Wage Resolution and direction for publication of notice as required by the State law and the Illinois Department of Labor Regulations.

Recommendation: Seeking approval of the BOE at the next regular meeting.

8. 6. **Designation of Depositories (A)** (Mr. Altmayer)

In accordance with Illinois School Code 105ILCS 5/8-7, Administration provides a listing of official depositories for funds of the School District. Seeking approval of the resolution in accordance with 105ILCS 5/8-7.

Recommendation: Seeking approval of the Board at their next regular meeting.

8. 7. **Signatories for Bank / Financial Accounts (A)** (Mr. Altmayer)

As per Policy 4:72, two signatories, the Treasurer and Superintendent, are required on Bank / Financial Accounts as indicated. Administration is recommending that Mark Altmayer - CFO/Treasurer and Dr. Scott Rowe - Superintendent, be approved as signatories for all bank / financial accounts.

Recommendation: Seeking approval of the Board at their next regular meeting.

8. 8. **Notice of Appointment of Treasurer / Treasurer's Bond (A)** (Mr. Altmayer)

Administration will seek renewal of Mr. Altmayer for appointment of Treasurer / Surety Bond for the 2018-2019 school year.

Recommendation: Seeking approval of the Board at their next regular meeting.

8. 9. **Equipment Declared as Surplus (A)** (Mr. Altmayer)

Administration is recommending the approval of a list of items to be Declared as Surplus that are either non-functional or it has exceeded its useful life for the District as presented.

Recommendation: Seeking approval of the Board at their next regular meeting.

8. 10. **National School Lunch Rate Increase (A)** (Mr. Altmayer)
Administration recommends the Type A lunch rate increase from \$2.85 to \$2.90 as required by Federal Regulations.
Recommendation: Seeking approval of the Board to adopt the Type A Lunch Rates as presented for the 2018-2019 School Year.
8. 11. **IDOT Hazardous Busing Resolution (A)** (Mr. Altmayer)
The Illinois Department of Transportation (IDOT) constituting a Type I, Type II and Type III Hazard will be reviewed to transport students. Administration is recommending by resolution the Continuance of the Hazardous Busing Program for the District, as identified by school code 105ILCS 5/29-5.2.
Recommendation: Seeking approval of the Board at their next regular meeting
9. **Human Resources (HR) Committee** (Mr. Gentry-chair, Mr. Troy, Mr. Geheren)
9. 1. **FY19 Salary Rate Change Recommendation - Non-Union Employees (A)** (Mr. Zehr)
Mr. Zehr is recommending the salary rate change of non-union employees as presented, for the 2018-2019 school year.
Recommendation: Seeking approval of the Board at their next regular meeting.
9. 2. **Monthly HR Report (R)** (Mr. Zehr)
Mr. Zehr will provide the monthly Human Resources project updates.
Recommendation: For informational purposes only.
9. 3. **Behavior Specialist Strategist Job Description - (A)** (Mr. Zehr)
The Administration has created a position entitled Behavioral Special Strategist. This position was established for the purposes of implementing behavioral supports and changes with students; providing supportive interventions to teachers, students, and families; complying with Federal, State, and District policies, regulations, and/or procedures.
Recommendation: The Administration is recommending the Human Resources Committee move the proposal for the job description of Behavioral Specialist Strategist forward for approval at the regular Board of Education meeting on June 21, 2018.
10. **Building and Grounds (B&G) Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Fleck)
10. 1. **Operations & Maintenance (O&M) Updates (R)** (Mr. Renkosik)
Mr. Renkosik will provide on O&M projects updates.
Recommendation: For informational purposes only.
10. 2. **Key Less Entryway System Enhancements RFP# 2018-30 (A)** (Mr. Renkosik)
Mr. Renkosik and Mr. Dean will present the Key less Entry way System Enhancements RFP # 2018-30
Recommendation: The Administration requests that the Building Committee recommend to the Board of Education award Key less Entryway System Enhancements RFP # 2018-30 to Pro Com Solutions in the amount of \$424,523.00 at the June 21, 2018 Regular Board Meeting.
10. 3. **Guaranteed Energy Savings contract RFP# 2018-32 (A)** (Mr. Renkosik)
The Board of Education has expressed interest in pursuing a solar photo-voltaic installation as a renewable energy resource to supplement its' energy procurement portfolio. Recent legislation and improvements in manufacturing have made the proposition a bit more attractive than when last considered in 2014.
Recommendation: The Administration requests that the Building Committee recommend to the Board of Education approve the agreements with Forefront Power in their final format the June 21, 2018 regular board meeting.
10. 4. **Paper and Hand Soap Procurement Agreement (A)** (Mr. Renkosik)
As a part of the revised model of the Custodial Services Contract which was awarded to ABM Education last month, the School District will buy paper products including toilet paper and roll towels.
Recommendation:The Administration requests that the Building Committee recommend to the Board of Education award the agreement to NA Corp. as outlined in the attached documents at the June 21, 2018 regular board meeting.

11. **Legislation Committee** (Mr. Fleck-chair, Mr. Quagliano)
 11. 1. **Legislation Updates (R)** (Mr. Fleck)
Mr. Fleck will provide updates on current legislation.
Recommendation: For informational purposes only.
12. **Board of Education** (President-Mr. Fleck)
 12. 1. **Membership Renewals with IASB and LUDA for 2018-2019 (A)** (Dr. Hawk)
The annual membership renewals are due July 1, 2018 for IASB (Illinois Association of School Boards) at \$11,963.00 and LUDA (Large Unit District Association) \$3,000.00 Administration is recommending continuing both memberships for 2018-2019.
Recommendation: Seeking approval of the Board at their next regular meeting.
 12. 2. **Board of Education - Minute Review (A)** (Mrs. Stock)
The following draft minutes are available for review and comment: May 7, 2018, COW May 17, 2018 Budget Special Meeting, and May 17, 2018 Regular Mtg. seeking to move forward for approval as presented.
Recommendation: Seeking approval of the Board at their next regular meeting.
 12. 3. **Board of Education Closed Session Minutes (A)** (Mrs. Stock)
Seeking approval of the Board of the April 20, 2017.
Recommendation: Seeking approval of the Board at the next regular meeting.
 12. 4. **Establish Regular Meetings 2018-2019 (A)** (Dr. Hawk)
All school boards are required to hold Regular meetings, establish a schedule for them and provide a public notice as required by the OMA. Administration is requesting of the Board to continue with the 3rd Thursday of each month, except for November. To allow Board Members to attend the Triple I conference. Establish the meeting location at the Administrative Building in the Board Room, beginning at 6:00 p.m. (Policy 2:210) The BOE will be holding Committee of The Whole Meetings the first Thursday of each month with the exception of July, January and October meeting will be October 11th to allow staff to attend the LUDA Conference.
Recommendation: Seeking approval of the Board at their next regular meeting.
 12. 5. **Strategic Plan Indicators 2018 - 2019 Final Report (A)** (Dr. Hawk)
The Board of Education approved the District's Strategic Plan indicators for the 2018-2019. Administration is seeking final approval of the goals indicators as presented.
Recommendation: Seeking approval of the Board at their next regular meeting.
 12. 6. **Designation of Newspaper (R)** (Dr. Hawk)
For affirmation of the Board for continuance with the Daily Herald as the official newspaper of Huntley Community School District 158.
Recommendation: For affirmation to continue with the Daily Herald as the official newspaper of Huntley Community School District 158.
 12. 7. **Board Vacancy (R) (Mr. Fleck)**
Board Vacancy Announcement - 30 day posting which will close on June 23rd with selection to be made July 19, 2018. Board Policy # 105 ILCS 5/10-10 and 5/10-11.
Recommendation: Seeking Board Approval on July 19, 2018.
 12. 8. **Reorganization of the Board (R)** (Mr. Fleck)
Discussion of the reorganization process including Board Policy 5 ILCS 120/7 and 420/4A-106. 105 ILCS 5/8-1, 5/8-2, 5/8-3, 5/8-6, 5/8-16, 5/8-17, 5/10-1, 5/10-5, 5/10-7, 5/10-8, 5/10-13, 5/10-13.1, 5/10-14, 5/10-16.5, and 5/17-1.
Recommendation: Seeking Board Approval on July 19, 2018
 12. 9. **Closed Session / Roll Call (A)** (Mr. Fleck)
Move to enter into closed session at ___ p.m. as indicated in the Opens Meeting Act and 5ILCS120/2c for discussion of (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel, (2) Collective Bargaining Negotiations, (11) Litigation, (21) Discussion of

minutes of meetings lawfully closed under this Act. **Roll Call:** Ayes / Nays/ Absent / **Motion** ___
Members: Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Melendy, Mr. Troy

12. 9. 1. **Exit Closed Session / Voice Call (A)** (Mr. Fleck)

Motion to exit closed session at ___ p.m. and return to open session. **Voice Call:** Ayes / Nays/ **Motion** ___

12. 10. **Resume in Public Session / Roll Call (A)** (Mr. Fleck) (Approximately 7:00 p.m.)

Motion to resume the Committee of the Whole meeting at ___ p.m. **Roll Call:** Ayes / Absent / **Motion** ___
Members: Mrs. Melendy, Mr. Gentry, Mr. Fleck, Mr. Geheren, Mr. Quagliano, Mr. Troy

13. **Adjournment (A)** (Mr.Fleck)

Move to adjourn the meeting at ___ p.m. **Voice Call:** Ayes / Nays / **Motion** ___

Action: Adjournment of the Committee of the Whole meeting.