

## Regular Meeting Agenda

**Date:** Thursday, April 20, 2017

**Meeting:** Regular Meeting with Closed Session as per OMA and 5ILCS120/2c

**Time:** 6:00 PM

**Location:** Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

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**Mission Statement:** Our learning community will inspire, challenge and empower all students always.

**Board of Education Members:** President, Mr. Donald Drzal; Vice-President, Mr. Michael Fleck; Secretary, Mrs. Kimberly Skaja; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano; Mr. Paul Troy

### Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President, Mr. Drzal)

Call to Order the Regular Meeting of the Board of Education for Thursday, April 20, 2017 at \_\_\_ p.m.

**Roll Call:** Ayes / Absent / **Motion** \_ A quorum must be met.

**Members:** Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

2. **Closed Session / Roll Call (A)** (Mr. Drzal)

Move to enter into Closed Session at \_\_\_ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body; (2) Collective Negotiating Matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; (9) Student Disciplinary; (11) Litigation; (21) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by body of the minutes or semi-annual review of the minutes as mandated; and the verbatim record may be destroyed as indicated per law (5ILCS120/2.06 (c)).

**Roll Call:** Ayes / Nays / Absent / **Motion** \_

**Members:** Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Fleck, Mr. Gentry, Mr. Quagliano, Mrs. Skaja

2. 1. **Exit or Suspend Closed Session / Voice Call (A)** (Mr. Drzal)

Motion to exit or suspend Closed Session at \_ p.m. and return to Open Session. **Voice Call:** Ayes / Nays / **Motion** \_

3. **Resume in Public Session / Roll Call (A)** (President) *approx. 7:00 p.m.*

Resume the Regular meeting at \_\_\_ p.m. **Roll Call:** Ayes / Absent / **Motion** \_\_

**Members:** Mrs. Skaja, Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mr. Fleck

3. 1. **Action as required / Roll Call** (President)

Will come from the Board. **Roll Call:** Ayes / Nays / **Motion** \_\_

**Members:** Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

4. **Pledge of Allegiance** (Mr. Drzal)

The following Huntley High School students leading the Pledge are Deepa Dhillon, Bryshawna Walker, Emma Kubelka and Maddy Moffett.

5. **Student Recognition by the Board** (Mr. Awrey)

Students achieving State recognition is acknowledged by the Board of Education.

**Recommendation:** Acknowledgement by the Board will be given.

5. 1. **Young Authors** (Ms. Laura Brummer, Ms. Tammy Carpenter, Ms. Christy Gibbs)

The Young Author's District representatives Laura Brummer, Tammy Carpenter, and Christy Gibbs will introduce the Illinois Language and Literacy Council's 43rd Annual Young Authors' Conference Winners: Leggee Elementary (K-2) Cara Murphy and Alexia Manuel's *The Two Good Friends*, Leggee Elementary (3-5) Faith Rasmussen's *The Winter Cat Soul*, Conley Elementary (3-5) Isabella Wasniewski's *The Magical Rainbow Path*, Mackeben Elementary (K-2) Victoria Hristov's *Who Got Their Fingernails*

*Painted?*, Chesak Elementary (K-2) Trent Vanyzendoorn's *Fire Dog, Spot Dog*, Martin Elementary (3-5) Peyton Bellenie's *Narissa's Whales*, Heineman Middle School (6-8) Kate Rogala's *Silver Hearts*, Marlowe Middle School (6-8) Ellie Armstrong's *Don't Play with Fire*.

5. 2. **IESA State Wrestling Tournament**

5. 2. 1. **Marlowe Middle School (MMS) IESA Wrestling Tournament** (Ms. Castans)

Ms. Castans, Associate Principal / MMS Athletic Director, will introduce Michael Skoupas and Alex Pena who placed in their weight division at the IESA Wrestling State Tournament.

5. 3. **ILMEA All-State Band** (Mr. Carter)

Mr. Carter, Huntley High School Band Director, will introduce Rebekah Green, who achieved All-State Honors Orchestra, Peyton Kerley was recognized as a Future Music Educator and Matt Rodriguez was also recognized as a Future Music Educator.

6. **Public Comment** (President)

The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints. A form is available at the agenda table. Please submit, prior to the meeting to the Board President or Secretary.

7. **Revision and Adoption of the Agenda / Voice Call (A)** (President)

Move to adopt the agenda as presented (or with changes). **Voice Call:** Ayes / Nays / **Motion** \_\_  
**Action:** Adoption of the Agenda.

8. **Associate Superintendent's Report (R)** (Mr. Awrey)

Updates will be given at this time.

**Recommendation:** For informational purposes only.

9. **Associate Superintendent's Report (R)** (Ms. Lombard)

Updates will be given at this time.

**Recommendation:** For informational purposes only.

10. **Curriculum and Instruction Report (R)** (Dr. Schlichter)

Updates will be given at this time.

**Recommendation:** For informational purposes only.

11. **Fiscal Services Report (R)** (Mr. Altmayer)

Updates will be given at this time.

**Recommendation:** For informational purposes only.

12. **Human Resources (HR) Report (R)** (Mr. Zehr)

Updates will be given at this time.

**Recommendation:** For informational purposes only.

13. **Community Relations & Student Outreach Report (R)** (Mr. Armstrong)

13. 1. **Freedom of Information Act Requests (FOIA)** (R)

A report on monthly FOIA requests is provided.

**Recommendation:** For informational purposes only.

14. **Superintendent's Report** (Dr. Burkey)

14. 1. **Donations, Gifts and Grants (R)**

A report for acknowledgement by the Board, of the donations, gifts and grants given to the District during the month, is provided.

**Recommendation:** For informational purposes only.

15. **President's Report** (Mr. Drzal)

16. **Consent Agenda / Action / Roll Call** (Mr. Drzal)

All of the following Consent Agenda items have gone through the Committee of the Whole. Prior to adoption, revisions are presented here. **Roll Call:** Ayes / Nays / **Motion** \_\_

**Recommendation:** Seeking approval and adoption of the Consent Agenda as follows:

**Members:** Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mrs. Skaja, Mr. Quagliano, Mr. Troy

16. 1. **Regular Meeting Minutes for March 16, 2017 (A)** (Mrs. Nottolini)

The following draft Board meeting minutes are for approval: March 16, 2017 Regular Board Meeting, as presented.

**Recommendation:** Seeking approval of the minutes as presented at the meeting.

16. 2. **Closed Session Minutes (A)** (Mrs. Nottolini)

Seeking approval of the Closed Session minutes of the March 16, 2017 Regular Meeting as presented at the Closed Session meeting.

**Recommendation:** Seeking approval of the Closed Session Minutes as presented in Closed Session at the meeting.

16. 3. **Substitute Pay Rates (A)** (Mr. Zehr)

At the April 6, 2017 Committee of the Whole, Mr. Zehr will presented recommended changes for the Substitute Teachers pay rate for approval at the meeting.

**Recommendation:** Seeking approval of the Board for recommended substitute rates as presented.

16. 4. **HR Personnel and Addendum Reports (A)** (Mr. Zehr)

Seeking approval of the personnel reports provided and reviewed by the Board which includes explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests as presented.

**Recommendation:** Seeking approval of the personnel action items as presented.

16. 5. **Curriculum & Instruction (C&I) Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)

16. 5. 1. **IHSA Annual Renewal (A)** (Mr. Awrey)

At the April 6, 2017 Committee of the Whole, the C&I Committee recommended the renewal of Illinois High School Association (IHSA) membership of Huntley High School (HHS) for the 2017-2018 school year.

**Recommendation:** Seeking approval of the Board of the 2017-2018 IHSA membership of Huntley High School as presented.

16. 5. 2. **IESA Annual Renewal (A)** (Mr. Awrey)

At the April 6, 2017 Committee of the Whole, the C&I Committee recommended the renewal of IESA membership for both Heineman and Marlowe Middle Schools for the 2017-2018 school year.

16. 5. 3. **Hanover Research Agreement (A)** (Dr. Schlichter)

At the April 6, 2017 Committee of the Whole Meeting Dr. Schlichter presented a proposal of a contract with Hanover Research, an information services and research firm for approval by the BOE at the meeting.

**Recommendation:** Seeking approval of the Board at the meeting.

16. 5. 4. **Literacy Review Report (A)** (Dr. Schlichter)

At the March 2, 2017 Committee of the Whole Meeting, the C & I Committee recommended approval of the literacy materials for the 2017-2018 school year.

**Recommendation:** Seeking approval of the Board at the meeting.

16. 6. **Policy Committee** (Mr. Drzal-chair, Mrs. Skaja, Mr. Troy)

16. 6. 1. **Policy Revision – First Readings**

**Recommended and Requested Change (A)** (Mr. Awrey)

At the 4/6/17 Committee of the Whole meeting, the Policy Committee recommended a change to Policy 7:190, Student Behavior; and requested a change to Policy 6:190, Extracurricular and Co-Curricular Activities, for a first reading as presented.

**PRESS Update – November 2015, Issue 90 (A)** (Mr. Awrey)

At the 4/6/17 Committee of the Whole meeting, the Policy Committee recommended a first reading of the following policies: Policy 6:310, High School Credit for Non-District Experiences;

Course Substitutions; Re-Entering Students; Policy 6:315 High School Credit for Students in Grade 7 or 8 – NEW; and Policy 6:320, High School Credit for Proficiency.

**PRESS Update – March 2017, Issue 94 (A)** (Mr. Awrey)

At the 4/6/17 Committee of the Whole meeting, the Policy Committee recommended a first reading of the following policies: Policy 2:100, Board Member Conflict of Interest; Policy 3:70 Succession of Authority, 4:15 Identity Protection, 4:180 Pandemic Preparedness, 5:120 Ethics and Conduct, 5:210 Resignations, 5:230 Maintaining Student Discipline, 5:285 Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers, 5:300 Schedules and Employment Year, 6:70 Teaching About Religions, 7:100 Health, Eye and Dental Examinations; Immunizations, and Exclusion of Students.

**Recommendation:** Seeking a second reading of the Board at their next Regular meeting.

16. 7. **Finance Committee** (Mr. Quagliano-chair, Mr. Gentry, Mr. Fleck)

16. 7. 1. **Payables (A)** (Mr. Altmayer)

At the 4/6/17 Committee of the Whole, the Finance Committee recommended approval of the Purchase Orders at \$484,749.02; Accounts Payable at \$8,638.70; Imprest checks at \$231,508.35; and Disbursements issued at \$9,679,839.71, as presented.

**Recommendation:** Seeking approval of the Board of the payables as issued and presented.

16. 7. 2. **Bus Bid #2017-07 Recommendation (A)** (Mr. Altmayer)

At the April 6, 2017 Committee of the Whole, District Administration and the Finance Committee recommended the Board approve the revised bus purchase price of the Bus Bid #2017-07 at the meeting.

**Recommendation:** Seeking the Board's approval at the meeting.

16. 7. 3. **Bid #2017-71 HHS Band Uniforms (A)** (Mr. Carter)

At the April 6, 2017 Committee of the Whole, administration recommends the Board award Bid #2017-71 - Band Uniforms for Huntley High School to Fred J. Miller, Inc. at a cost of \$75,780.00.

**Recommendation:** Seeking approval of the Board at the meeting.

16. 7. 4. **Annual Audit Engagement Letter (A)** (Mr. Altmayer)

At the April 6, Committee of the Whole Meeting, Administration recommends that the Board approve the two (2) year engagement letter for the Annual Audit from Evans, Marshall & Pease P. C. at the meeting.

**Recommendation:** Seeking approval of the Board at the meeting.

16. 8. **Building and Grounds (B&G) Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Fleck)

16. 8. 1. **Co-op Buy of a Tractor with a Loader Bucket (A)** (Mr. Renkosik)

At the April 6, 2017 Committee of the Whole Meeting Administration recommends the Board approve the procurement of John Deere Tractor with accessories from Buck Brothers Quotation No. 14838942 as shown in their attached proposal dated March 1, 2017 at NJPA contract pricing provided in the amount of \$35,689.04 as outlined at the April 20, 2017 Regular Board Meeting.

**Recommendation:** Seeking approval of the Board at the meeting.

16. 8. 2. **Asphalt Crackfill, Sealcoat, and Traffic Paint Bid # 2017-43 (A)** (Mr. Renkosik)

At the April 6, 2017 Committee of the Whole meeting Administration recommends the Board award the Base Bid and Alternative Bid #1 for Asphalt Crackfill, Sealcoat and Traffic Paint Bid #2017-43 to Denler, Inc., in the amount of \$53,930.00 at the meeting.

**Recommendation:** Seeking approval of the Board at the meeting.

16. 8. 3. **Replacement of Floor Finish Bid #2017-29a (A)** (Mr. Renkosik)

At the April 6, 2017 Committee of the Whole, Administration recommends the Board award the Base Bid and the Alternate Bid and recognize all unit prices from Johnson Floors bid in the total amount of \$140,473.00 at the meeting.

**Recommendation:** Seeking approval of the Board at the meeting.

16. 8. 4. **MSDS Online Subscription (A)** (Mr. Renkosik)

At the April 6, 2017 the Committee of the Whole Meeting, Administration recommends the Board of Education approve a three year subscription agreement with MSDS Online as presented in the MSDS Online customer order form dated 2-23-17 attached at the meeting.

**Recommendation:** Seeking approval of the Board at the meeting.

16. 8. 5. **Roof Systems Replacement and Repairs Bid # 2017-68 (A)** (Mr. Renkosik)

The Building Committee met on April 6, 2017 and recommends the Board of Education award the bids as follows at the April 20, 2017 Regular Board Meeting:

- Base Bid for Leggee Roof System Repair and Replacement Bid # 2017-68 to L. Marshall Inc. at the cost of \$1,326,200.00 and reject all unit prices except the unit price for expansion joint replacement.
- Base Bid and all unit prices for Martin Roof System Replacement and Chesak Roof System Repair and Replacement Bid # 2017-68a to All American Exterior Solutions at the cost of \$1,499,000.00.

**Recommendation:** Seeking approval of the Board at the meeting.

16. 8. 6. **Gym Floors Recoating and Refinishing Bid # 2017-29 (A)** (Mr. Renkosik)

The Building Committee met on April 6, 2017 and recommends the Board of Education award the combined bid to Stalker Sports Floors in the amount of \$38,150.00 as outlined at the April 20, 2017 Regular Board Meeting.

**Recommendation:** Seeking approval of the Board at the meeting.

17. **Items Removed from the Consent Agenda (A)** (Mr. Drzal)

Items removed from the Consent Agenda are discussed separately and may require a roll call vote.

**Roll Call:** Ayes / Nays / **Motion** \_\_\_

**Members:** Mr. Quagliano, Mr. Gentry, Mrs. Skaja, Mr. Fleck, Mr. Troy, Mr. Drzal, Mr. Geheren

18. **Action Items / Roll Call (A)** (Mr. Drzal)

(Action items may or may not have gone through committee and require separate action.)

18. 1. **Supplemental Purchase Orders and Supplemental Accounts Payable (A)** (Mr. Altmayer)

Mr. Altmayer provided the Supplemental Purchase Orders Report at \$2,050,327.40 and the Supplemental Accounts Payable Report at \$3,040.48 for approval. **Roll Call:** Ayes / Nays / **Motion** \_

**Recommendation:** Seeking approval of the Supplemental Reports as presented.

18. 2. **Ice Melt Bid #2017-40 (A)** (Mr. Renkosik)

Mr. Renkosik will provide the bid results, seeking approval of Bid #2017-49 Ice Melt award to Mid-American Salt, LLC at a cost of \$ \$19,208.64 as outlined at the meeting. **Roll Call:** Ayes / Nays /

**Motion** \_

**Recommendation:** Seeking approval of the Board to award Bid #2017-40 Ice Melt to Mid-American Salt, LLC at a cost of \$ \$19,208.64 as outlined at the meeting.

18. 3. **Conley Chiller and Roof-top Unit Replacement Bid #2017-38 (A)** (Mr. Renkosik)

The Administration recommends the Board of Education award the bid to

\_\_\_\_\_ in the amount of \_\_\_\_\_ as outlined at the April 20, 2017 Regular Board Meeting.

**Recommendation:** Seeking approval of the Board at the meeting.

18. 4. **Coop Buy of Carpet Tile (A)** (Mr. Renkosik)

The Administration recommends the Board of Education approve the procurement of carpet tile from Interface in the amount of \$112,813.00 as outlined in the attached Interface Quotation # AUZA-AMMM68V for a NJPA Cooperative buy at the meeting.

**Recommendation:** Seeking approval of the Board at the meeting.

18. 5. **Potential Disciplinary Action Regarding Student #2017-03 (A)** (Mr. Drzal)

Administration will present their recommendation regarding potential Disciplinary Action regarding

Student #2017-03 as discussed in Closed Session.

**Recommendation:** Seeking approval in Open Session as presented.

18. 6. **Potential Disciplinary Action Regarding Student #2017-04 (A)** (Mr. Drzal)

Administration will present their recommendation regarding potential Disciplinary Action regarding Student #2017-04 as discussed in Closed Session.

**Recommendation:** Seeking approval in Open Session as presented.

18. 7. **Potential Disciplinary Action Regarding Student #2017-05 (A)** (Mr. Drzal)

Administration will present their recommendation regarding potential Disciplinary Action regarding Student #2017-05 as discussed in Closed Session.

**Recommendation:** Seeking approval in Open Session as presented.

19. **Public Comment** (Mr. Drzal)

20. **Adjournment (A)** (Mr. Drzal)

Motion to adjourn the meeting at \_\_ p.m. **Voice Call:** Ayes / Nays / **Motion** \_\_