

Regular Meeting Agenda

Date: Thursday, May 18, 2017

Meeting: Regular Meeting with Closed Session as per OMA and 5ILCS120/2c

Time: 6:00 PM

Location: Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

Mission Statement: Our learning community will inspire, challenge and empower all students always.

Board of Education Members: President, Mr. Donald Drzal; Vice-President, Mr. Michael Fleck; Secretary, Mr. Paul Troy; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano; Mrs. Lesli Melendy

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President, Mr. Drzal)

Call to Order the Board of Education regular meeting of Thursday, May 18, 2017 at __ p.m.

Roll Call: Ayes / Absent / **Motion** _A quorum must be met.

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Melendy, Mr. Troy

2. **Closed Session / Roll Call (A)** (Mr. Drzal)

Move to enter into closed session at __ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel, (2) Collective Bargaining, (11) Litigation, (21) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by body of the minutes or semi-annual review of the minutes as mandated; and the verbatim record may be destroyed as indicated per law (5ILCS120/2.06 (c)).

Roll Call: Ayes / Nays / Absent / **Motion** _

Members: Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Fleck, Mr. Gentry, Mr. Quagliano, Mrs. Melendy

2. 1. **Exit or Suspend Closed Session / Voice Call (A)**

Move to exit or suspend Closed Session at __ p.m. and return to Open Session.

Voice Call: Ayes / Nays / **Motion** _

3. **Resume in Public Session / Roll Call (A)** (President) *approx. 7:00 p.m.*

Resume the Regular meeting at __ p.m. **Roll Call:** Ayes / Absent / **Motion** _

Members: Mrs. Melendy, Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mr. Fleck

3. 1. **Action as required / Roll Call** (President)

Will come from the Board. **Roll Call:** Ayes / Nays / **Motion** _

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Melendy, Mr. Troy

4. **Pledge of Allegiance** (Mr. Drzal)

Principal, Ms. Hoyou will introduce the following Mackeben Elementary students who will be leading the Pledge: Dane Peterson, Olivia Pontious, Josh Brady, Tyler Murray, Kate Coleson, Alex Growney, Riley Viera, Gina Patel and Andon Grandziel.

5. **Academic Spotlight - Student Recognition** (Mr. Awrey)

5. 1. **Huntley High School Journalism Team** (Mr. Brown)

Mr. Brown will introduce the following HHS Journalism Team achieving fourth in State as a team: Courtney Thomas, Ryan O'Sullivan, Madison Barr, Emily Kindl. Mr. Brown will also introduce Maddy Moffett who was named to the Illinois Journalism Education Association's All State Team.

Recommendation: Students will be recognized by the Board of Education for their achievements.

5. 2. **HHS Students Awarded National Championship by CIRT (A)** (Mr. Awrey)

Mr. Awrey will introduce HHS students awarded national championship by Construction Industry Round Table (CIRT).

6. **Public Comment** (President)

As per Policy 2:230, public comment can be made during this portion of the meeting.

(Forms are available at the agenda table and should be submitted prior to the meeting to the President or Secretary.)

7. **Revision and Adoption of the Agenda / Voice Call (A)** (President)
Move to adopt the agenda as presented (or with changes). **Voice Call:** Ayes / Nays / **Motion** ___
Action: Adoption of the Agenda.
8. **Associate Superintendent's Report** (Mr. Awrey)
Updates will be given at this time.
Recommendation: For informational purposes only.
9. **Associate Superintendent's Report (A)** (Ms. Lombard)
Updates will be given at this time.
10. **Chief Academic Officer** (Dr. Schlichter)
Updates will be given at this time.
Recommendation: For informational purposes only.
11. **Fiscal Services Report** (Mr. Altmayer)
Updates will be given at this time.
Recommendation: For informational purposes only.
12. **Human Resources (HR) Report** (Mr. Zehr)
Updates will be given at this time.
Recommendation: For informational purposes only.
13. **Community Relations & Student Outreach** (Mrs. Melendy-chair, Mr. Drzal, Mr. Geheren)
 13. 1. **Freedom of Information Act Requests (FOIA)** (R) (Mr. Armstrong)
A report on monthly FOIA requests is provided.
Recommendation: For informational purposes only.
14. **Superintendent's Report** (Dr. Burkey)
 14. 1. **Donations, Gifts and Grants (R)** (Dr. Burkey)
The report of donations, gifts and grants given to the District during the month.
Recommendation: For acknowledgement by the Board.
15. **President's Report** (Mr. Drzal)
16. **Consent Agenda / Action / Roll Call** (Mr. Drzal)
All of the following Consent Agenda items have gone through the Committee of the Whole. Prior to adoption, revisions are presented here. **Roll Call:** Ayes / Nays / **Motion** ___
Recommendation: Seeking approval and adoption of the Consent Agenda as follows:
Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mrs. Melendy, Mr. Quagliano, Mr. Troy
 16. 1. **Minutes (A)** (Mrs. Nottolini)
The following draft Board meeting minutes are for approval: April 6, 2017 COW Meeting and April 20, 2017 Regular Meeting as presented.
Recommendation: Seeking approval of the Board of the meeting minutes listed above, as presented.
 16. 2. **HR Personnel and Addendum Reports (A)** (Mr. Zehr)
Seeking approval of the personnel reports provided and reviewed by the Board which includes explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests as presented.
Recommendation: Seeking approval of the personnel action items as presented.
 16. 3. **Job Description Updates (A)** (Mr. Zehr)
At the May 4, 2017 Committee of the Whole, the Committee recommended the Job Descriptions be approved at the meeting.
Recommendation: Seeking approval of the Board at the meeting.
 16. 3. 1. **Job Description - K-8 Music Team Leader (A)** (Mr. Zehr)

At the May 4, 2017 Committee of the Whole, the Committee recommended the K-8 Job Description be approved at the meeting.

Recommendation: Seeking approval of the Board at the meeting.

16. 3. 2. **Job Description - LIGHT Team Leader (A)** (Mr. Zehr)

At the May 4, 2017 Committee of the Whole, the Committee recommended the LIGHT Team Leader Job Description be approved at the meeting.

Recommendation: Seeking approval of the Board at the meeting.

16. 3. 3. **Job Description - Middle School Team Leader (A)** (Mr. Zehr)

At the May 4, 2017 Committee of the Whole, the Committee recommended the Middle School Team Leader Job Description be approved at the meeting.

Recommendation: Seeking approval of the Board at the meeting.

16. 3. 4. **Job Description - O.T./P.T. Team Leader (A)** (Mr. Zehr)

At the May 4, 2017 Committee of the Whole, the Committee recommended the O. T. / P. T. Team Leader Job Description be approved at the meeting.

Recommendation: Seeking approval of the Board at the meeting.

16. 3. 5. **Job Description - P. E./Drivers Ed/Health Team Leader (A)** (Mr. Zehr)

At the May 4, 2017 Committee of the Whole, the Committee recommended the P. E. / Drivers Ed / Health Team Leader Job Description be approved at the meeting.

Recommendation: Seeking approval of the Board at meeting.

16. 3. 6. **Job Description - Psych Team Leader (A)** (Mr. Zehr)

At the May 4, 2017 Committee of the Whole, the Committee recommended the Psych Team Leader Job Description be approved at the meeting.

Recommendation: Seeking approval of the Board at meeting.

16. 3. 7. **Job Description - Social Worker Team Leader (A)** (Mr. Zehr)

At the May 4, 2017 Committee of the Whole, the Committee recommended the Social Worker Team Leader Job Description be approved at the meeting.

Recommendation: Seeking approval of the Board at meeting.

16. 3. 8. **Job Description - Speech Pathologist Team Leader (A)** (Mr. Zehr)

At the May 4, 2017 Committee of the Whole, the Committee recommended the Speech Pathologist Team Leader Job Description be approved at the meeting.

Recommendation: Seeking approval of the meeting.

16. 4. **Policy Committee** (Mr. Drzal-chair, Mrs. Melendy, Mr. Troy)

16. 4. 1. **Policy Revision – Second Readings (A)** (Mr. Awrey)

At the April 20, 2017 Regular meeting, Administration recommended approval of the following Policies: Policy 2:100 Board Member Conflict of Interest, Policy 3:70 Success of Authority, Policy 4:15 Identity Protection, Policy 4:180 Pandemic Preparedness, Policy 5:120 Ethics and Conduct, Policy 5:210 Resignations and Retirement, Policy 5:230 Maintaining Student Discipline, Policy 5:285 Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers, Policy 5:300 Schedules and Employment Year, Policy 6:70 Teaching About Religions, Policy 6:190 Extracurricular and Co-Curricular Activities, Policy 6:310 High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students, Policy 6:315 High School Credit for Students in Grade 7 & 8, Policy 6:320 High School Credit for Proficiency, Policy 7:100 Health, Eye, and Dental Examinations; Immunizations and Exclusion of Students, 7:190 Student Behavior.

Recommendation: Seeking the Board to approve the above policies as a second reading.

16. 5. **Finance Committee** (Mr. Quagliano-chair, Mr. Gentry, Mr. Fleck)

16. 5. 1. **Payables (A)** (Mr. Altmayer)

At the May 4, 2017 Committee of the Whole, the Finance Committee recommended approval of the issued payables as presented: Purchase Orders issued at \$2,253,674.34, Accounts

Payable at \$779,04, Imprest checks issued at \$199,621.58 and Disbursements issued at \$6,633,106.19.

Recommendation: Seeking approval of the Payables as presented.

16. 5. 2. **Revenue Contracts as Fund Raisers (A)** (Mr. Altmayer)
At the May 4, 2017 Committee of the Whole, the Fiscal Committee recommended approval of the revenue contract as a fund raiser from vendor Scholastic Book Fairs, benefiting Leggee Elementary at net revenue of \$5,000.
Recommendation: Seeking approval of the Board of the revenue contract with Scholastic Book Fairs as presented.
16. 5. 3. **Signatories for Bank / Financial Accounts (A)** (Mr. Altmayer)
At the May 4 2017 Committee of the Whole, the Finance Committee recommended approval of two signatories; Mark Altmayer, CFO/Treasurer and Dr. John Burkey, Superintendent, for all bank / financial accounts.
Recommendation: Seeking approval of the Board that Mark Altmayer and Dr. John Burkey be approved as signatories for all bank / financial accounts, as presented.
16. 5. 4. **Notice of Appointment of Treasurer / Treasurer's Bond (A)** (Mr. Altmayer)
At the May 4, 2017 Committee of the Whole, the Finance Committee recommended renewal of Mark Altmayer for appointment of Treasurer / Treasurer's Bond for the 2017-2018 school year.
Recommendation: Seeking approval of the Board for appointment of Mark Altmayer as Treasurer / Treasurer's Bond for the FY18, as presented.
16. 6. **Building and Grounds (B&G) Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Fleck)
 16. 6. 1. **Change Order No. 4 to contract with Plote Construction (A)** (Mr. Renkosik)
At the May 4, 2017 Committee of the Whole meeting, the Committee recommended the Change Order No. 4 with Plote Construction for approval at the meeting.
Recommendation: Seeking approval of Change Order No. 4 with Plote Construction at the meeting.
 16. 6. 2. **Time America Service Agreement (A)** (Mr. Renkosik)
At the May 4, 2017 Committee of the Whole meeting, the Committee recommended the Annual Support Agreement from Time America to renew the support of the installed system the District uses now for one more year at a cost of \$1,085.00 noting that the agreement represents a zero increase in cost for approval at the meeting.
Recommendation: Seeking approval of the Board for the Time America Service Agreement at a cost of \$1085.00 at the meeting.
 16. 6. 3. **Water Treatment Services Contract (A)** (Mr. Renkosik)
At the May 4, 2017 Committee of the Whole meeting, the Committee recommended the seven year contract renewal with Global Water Technology, Inc that expires at the end of August 2017 for approval at the meeting.
Recommendation: Seeking the Board's approval of the Global Water Technology, Inc. seven year contract renewal at the meeting.
16. 7. **Board of Education** (President, Mr. Drzal)
 16. 7. 1. **Approval of Legal Counsel (A)** (Dr. Burkey)
At the May 4, 2017 Committee of the Whole, the Committee recommended approval of the list of attorneys used by the District and their rates for the 2017-2018 school year.
Recommendation: Seeking approval of the Board of the list of attorneys used by the District and their rates for FY18, as presented.
 16. 7. 2. **IASB 2017 Delegate Assembly (A)** (Mr. Drzal)
At the May 4, 2017 Committee of the Whole, the Committee proposed to submit to IASB 2017 Delegate Assembly, a Statement of Resolution on Waiver of Statement of Affairs.
Recommendation: Seeking approval of the Board to submit Statement of Resolution proposal

to IASB 2017 Delegate Assembly, as presented.

17. **Items Removed from the Consent Agenda (A)** (Mr. Drzal)

Items removed from the Consent Agenda are discussed separately and may require a roll call vote.

Roll Call: Ayes / Nays / **Motion** __

Members: Mr. Quagliano, Mr. Gentry, Mrs. Melendy, Mr. Fleck, Mr. Troy, Mr. Drzal, Mr. Geheren

18. **Action Items / Roll Call (A)** (Mr. Drzal)

(Action items may or may not have gone through committee and require separate action.)

18. 1. **Building and Grounds (B&G) Committee** (Mr. Troy - Chair, Mr. Quagliano, Mr. Fleck)

18. 1. 1. **Masonry and Flashing Repairs Bid #2017-41 (A)** (Mr. Renkosik)

Mr. Renkosik will present the bid results for the Masonry and Flashing Repairs Bid #2017-41 for approval at the meeting.

Recommendation: Seeking approval of the Board for the Masonry and Flashing Repairs Bid #2017-41 at the meeting.

18. 1. 2. **Change Order No. 1 to Contract with L. Marshall Inc. for the Leggee Roof Replacement Bid #2017-68 (A)** (Mr. Renkosik)

Mr. Renkosik will present the Change Order No. 1 to the Contract with L. Marshall Inc for approval at the meeting.

Recommendation: Seeking approval of the Board at the meeting.

18. 2. **Centegra - Statement of Work - Health Evaluation Services (A)** (Mr. Zehr)

Mr. Zehr will present a Statement of Work for Health Evaluation Services with Centegra. This is an effort to improve the health of our medical insurance plan members and reduce the overall cost of the plan through increased wellness.

Recommendation: Seeking approval of the Board at the meeting.

18. 3. **Supplemental Purchase Orders and Supplemental Accounts Payable (A)** (Mr. Altmayer)

Mr. Altmayer will seek approval of the Supplemental Purchase Orders Report at \$3,640,892.69 and the Supplemental Accounts Payable Report at \$14,924.55, as presented. **Roll Call:** Ayes / Nays / **Motion** __

Recommendation: Seeking approval of the Supplemental Reports as presented.

18. 4. **Curriculum & Instruction (C&I) Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Melendy)

18. 4. 1. **Resolution #2017-05-02 McHenry County Regional Safe School (A)** (Mr. Awrey)

At the May 4, 2017 the Committee of the Whole, the Committee recommended renewal by resolution of the McHenry County Regional Safe School Program for the 2017-2018 school year.

Roll Call: Ayes / Nays / **Motion** _

Recommendation: Seeking approval of Resolution #2017-05-02 McHenry County Regional Safe School, as presented.

18. 4. 2. **Student Handbooks (A)** (Mr. Awrey)

At the May 4, 2017 Committee of the Whole meeting, the Committee recommended approval of the 2017-2018 Student Handbooks for all of the elementary schools, both middle schools, and high school as presented; including the Athletic Handbooks. **Roll Call:** Ayes / Nays / **Motion**

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Recommendation: Seeking approval of the Board of the 2017-2018 Student Handbooks and Athletic Handbooks for Pre K -12 grades, as presented.

18. 5. **Human Resources Committee** (Mr. Gentry-chair, Mr. Troy, Mr. Geheren)

18. 5. 1. **2017-2018 Advantage Behavioral Health LLC Agreement (A)** (Mr. Zehr)

At the May 4, 2017 Committee of the Whole, the Committee recommended the renewal of the agreement with Advantage Behavioral Health EAP for the 2017-2018 school year, at the total cost of \$12,960.00. **Roll Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board to renew the agreement with Advantage Behavioral Health EAP for the 2017-2018 school year, as presented.

18. 6. **Board of Education (A)** (Mr. Drzal)

18. 6. 1. **Board of Education Special Meeting and Committee of the Whole Minutes (A)** (Mrs. Nottolini)

The draft minutes of the April 27, 2017 Special Meeting and the May 4, 2017 Committee of the Whole Meeting are being recommended for review and approval of the Board at the meeting.

Recommendation: Seeking approval of the Board at the meeting.

19. **Public Comment** (Mr. Drzal)

20. **Adjournment (A)** (Mr. Drzal)

Motion to adjourn the meeting at __ p.m. **Voice Call:** Ayes / Nays / **Motion** __