

## Regular Meeting Agenda

**Date:** Thursday, December 15, 2016

**Meeting:** Regular Meeting with Closed Session as per OMA and 5ILCS120/2c

**Time:** 6:00 PM

**Location:** Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

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**Mission Statement:** Our learning community will inspire, challenge and empower all students always.

**Board of Education Members:** President, Mr. Donald Drzal; Vice-President, Mr. Michael Fleck; Secretary, Mrs. Kimberly Skaja; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano; Mr. Paul Troy

### Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President, Mr. Drzal)

Call to Order the Regular Board of Education meeting for Thursday, December 15, 2016 at \_\_\_\_ p.m. A quorum must be met. Roll Call: Ayes ( ) Absent ( ) Mr. Quagliano, Mr. Gentry, Mr. Geheren, Mr. Troy, Mr. Fleck, Mrs. Skaja, Mr. Drzal

2. **Closed Session / Roll Call (A)** (Mr. Drzal)

Motion to enter into closed session at \_ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel; (2) Collective negotiating matters; (9) Student Disciplinary; (11) Litigation; (21) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review as mandated; and the verbatim record may be destroyed.

**Roll Call:** Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy Ayes / Nays / Absent / **Motion** \_

2. 1. **Exit or Suspend Closed Session / Voice Call (A)**

Motion to exit or suspend closed session at \_ p.m. and return to open session. **Voice Call:** Ayes / Nays / **Motion** \_

3. **Resume in Public Session / Roll Call (A)** (President) *approx. 7:00 p.m.*

Resume the Regular December 15, 2016 meeting at \_ p.m. **Roll Call:** Ayes / Absent / **Motion** \_  
Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

3. 1. **Action as Required of the Board / Roll/Voice Call (A)** (President)

Will come from the Board. **Roll/Voice Call:** Ayes / Nays / **Motion** \_

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

4. **Suspend Regular Meeting (A)** (Mr. Drzal) *(approx. 7:00 p.m.)*

Motion to suspend the regular meeting at \_ p.m. to hold the Levy Hearing. **Voice Call:** Ayes / Nays / **Motion** \_  
The Levy Hearing is scheduled at 7:00 p.m.

5. **Waiver Hearing - Statement of Affairs Application (A)** (At Approximately 7:00 p.m.)

6. **Levy Hearing (A)** (At Approximately 7:05 p.m.)

7. **Resume Regular Meeting (A)** (President)

Resume the Regular Meeting at \_\_\_\_ p.m. **Roll Call:** Ayes / Absent / **Motion** \_

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

8. **Pledge of Allegiance**

Principal, Mrs. Zayas, and Chesak Elementary students who will be leading the Pledge are Joanna Fialek, Brady Overhage, Cameron Wiczorek, Olivia Steele, Morgan Firek and Javin Sever.

9. **Public Comment as per Policy 2:230** (Mr. Drzal)

The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints. A form is available at the agenda table. Please submit, prior to the meeting to the

Board President or Secretary.

10. **Revision and Adoption of the Agenda (A)** (Mr. Drzal)  
Motion to adopt the agenda as presented or with changes. **Voice Call:** Ayes / Nays / **Motion** \_\_\_  
**Recommendation:** Adoption of the Agenda.
11. **Curriculum and Instruction Report** (Dr. Schlichter)
12. **Associate Superintendent Report** (Mr. Awrey)  
Updates will be given at this time.  
**Recommendation:** For informational purposes only.
13. **Fiscal Services Report** (Mr. Altmayer)  
Updates will be given at this time.  
**Recommendation:** For informational purposes only.
14. **Human Resources Report** (Mr. Zehr)  
Updates will be given at this time.  
**Recommendation:** For informational purposes only.
15. **Community Relations & Student Outreach** (Mrs. Skaja-chair, Mr. Drzal, Mr. Geheren)
16. **Superintendent's Report** (Dr. Burkey)
  16. 1. **Donations, Gifts and Grants (R)**  
The monthly donations, gifts and grants will be acknowledged at this time.  
**Recommendation:** For acknowledgement by the Board.
17. **President's Report** (Mr. Drzal)
18. **Consent Agenda / Action / Roll Call** (Mr. Drzal)  
All of the following Consent Agenda items have gone through the Committee of the Whole. Prior to adoption, revisions are presented here. **Roll Call:** Ayes / Nays / **Motion** \_  
Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy  
**Recommendation:** Seeking approval and adoption of the Consent Agenda items as presented.
  18. 1. **Minutes (A)** (Mrs. Nottolini)  
Seeking approval of the following minutes of the Committee of the Whole Nov. 3, 2016 and the Regular Nov. 10, 2016 meetings as presented at the meeting.  
**Recommendation:** Seeking approval of the Board of the above minutes as presented.
  18. 2. **Closed Executive Session Minutes (A)** (Mrs. Nottolini)  
Seeking approval of the Closed Executive Session meeting minutes: Committee of the Whole Closed Session meeting minutes June 23, 2014, Regular Meeting Closed Session October 17, 2013, Regular Meeting Closed Session September 19, 2013, Regular Meeting Closed Session July 18, 2013, Committee of the Whole Closed Session July 11, 2013, Committee of the Whole Closed Session April 4, 2013, Committee of the Whole Closed Session March 7, 2013 and Committee of the Whole Closed Session February 23, 2012 as presented during closed session.  
**Recommendation:** Seeking approval of the Board of the executive minutes listed above, as presented in Closed Session.
  18. 3. **Human Resources (HR) Personnel and Addendum Reports** (Mr. Zehr)  
Seeking approval of the personnel reports provided and reviewed by the Board which includes explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests as presented.  
**Recommendation:** Seeking approval of the personnel reports as presented.
  18. 4. **Policy Committee** (Mr. Drzal-chair, Mrs. Skaja, Mr. Troy)
    18. 4. 1. **Requested Changes & PRESS Update - October 2016, Issue 93 (A)** (Mr. Awrey)  
At the December 1, 2016 Committee of the Whole, the Policy Committee recommended first reading of Policies: Discussion and action recommended of the PRESS updates for first reading,

include policies: 20 Board Member Development; 2:125 Board Member Compensation; Expenses, 2:200 Types of School Board Meetings; 2:220 School Board Meeting Procedure; 2:250 Access to District Public Records; 4:10 Fiscal and Business Management, 4:55 Use of Credit and Procurement Cards, 4:60 Purchases and Contracts, 4:110 Transportation, 4:130 Free and Reduced-Price Food Services, 4:170 Safety, 4:175 Convicted Child Sex Offender; (\*Criminal Background Check and/or Screen) ing; Notifications, 5:10 Equal Employment Opportunity and Minority Recruitment; 5:30 Hiring Process and Criteria; 5:60 Expenses; 5:100 Staff Development Program; 5:125 Personal Technology and Social Media; Usage and Conduct; 5:185 Family and Medical Leave; 5:190 Teacher Qualifications; 5:250 Leaves of Absence; 5:260 Student Teachers; 5:280 Duties and Qualifications; 5:330 Sick Days, Vacation, Holidays and Leaves; 6:15 School Accountability; 6:50 School Wellness; 6:60 Curriculum Content; 6:140 Education of Homeless Children; 6:145 Migrant Students; 6:160 English Learners; 6:170 Title 1 Programs; 6:310 High School Credit for Non-District Experiences; Course Substitutions; Re-entering Students; 6:340 Student Testing and Assessment Program; 7:15 Student and Family Privacy Rights; 7:30 Student Assignment and Intra-District Transfer; 7:50 School Admissions and Student Transfers to and From Non-District Schools; 7:60 Residence; 7:70 Attendance and Truancy; 7:190 Student (\*Discipline) Behavior; 7:250 Student Support Services; 7:260 Exemption from Physical (\*Activity) Education; 7:270 Administering Medicines to Students; 7:305 Student Athlete Concussions and Head Injuries; 7:310 Restrictions on Publications; Elementary Schools; 7:315 Restrictions on Publications; High School--NEW; 7:340 Student Records; 8:30 Visitors to and Conduct on School Property; 8:70 Accommodating Individuals with Disabilities. Note: (\*) indicates those words should have a strike through on them.)

**Recommendation:** Seeking approval of the Board for first reading of the above policies, as presented.

18. 5. **Finance Committee** (Mr. Quagliano-chair, Mr. Fleck, Mr. Gentry)

18. 5. 1. **Payables** (Mr. Altmayer)

At the December 1, 2016 Committee of the Whole, the Finance Committee recommended approval of the purchase orders at \$279,268.65; Imprest checks at \$157,909.83; accounts payable at \$2,536.71; and disbursements at \$2,756,855.38 as issued.

**Recommendation:** Seeking approval of the Board of the Payables as presented.

18. 5. 2. **Revenue Contract Approval (A)** (Mr. Altmayer)

Mr. Altmayer seeks the Board's approval of various fund raiser contract agreements submitted from the schools.

**Recommendation:** Seeking approval of the Board as presented.

18. 6. **Building and Grounds (B&G) Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Fleck)

18. 6. 1. **Amendment #1 to Snow Removal Services Contract with Tovar Snow Professionals (A)** (Mr. Renkosik)

At the December 1, 2016 Meeting, The Building Committee recommended approval of Amendment #1 to the Snow Removal Services Contract with Tovar Snow Professionals for Board approval at the next Regular Board Meeting.

**Recommendation:** Seeking approval of the Board at the meeting.

19. **Items Removed from Consent Agenda (A)** (Mr. Drzal)

Items removed from the Consent Agenda are discussed separately and may require a roll call vote.

**Roll / Voice Call:** Ayes / Nays / **Motion** \_

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

20. **Action Items / Roll Call (A)** (Mr. Drzal)

(Action items may or may not have gone through committee and require separate action.)

20. 1. **Photo Bid Amendment with Lifetouch National School Studios (A)** (Mr. Awrey)

Administration seeks the Board's approval of the Photo Bid Amendment with Lifetouch National School Studios at the meeting.

**Recommendation:** Seeking approval of the Board at the meeting.

20. 2. **Supplemental Purchase Orders and Supplemental Accounts Payables (A)** (Mr. Altmayer)

Administration recommends approval of the Supplemental Purchase Orders Report at \$2,054,805.31 and the Supplemental Accounts Payable Report at \$12,309.56, as presented. **Roll Call:** Ayes / Nays / **Motion** \_\_

**Recommendation:** Seeking approval of the Board of Supplementals as presented.

20. 3. **Levy 2016 - Property Tax Extension (A)** (Mr. Altmayer)

At the November 10, 2016 Committee of the Whole, the Finance Committee recommended to hold a Tax Levy Hearing on December 15, 2016, seeking approval of the 2016 Levy extension, presented at the Levy Hearing. **Roll Call:** Ayes / Nays / **Motion** \_

**Recommendation:** Seeking approval of the Board of extending the 2016 Levy as presented.

20. 4. **Application for Waiver of School Code 105ILCS 5/10-17 Statement of Affairs (A)** (Mr. Altmayer)

The Waiver Hearing was held separate from the regular meeting. Mr. Altmayer is seeking approval of Application of Waiver of School Code 105ILCS 5/10-17 Statement of Affairs for the 2017-2018 school year, as presented. **Roll Call:** Ayes ( ) / Nays ( ) / **Motion** \_

**Recommendation:** Seeking approval of the Board at the meeting.

21. **Public Comment** (Mr. Drzal)

22. **Adjournment (A)** (Mr. Drzal)

Motion to adjourn the meeting at \_\_ p.m. **Voice Call:** Ayes / Nays / **Motion** \_\_