

## Regular Meeting Agenda

**Date:** Thursday, February 23, 2017

**Meeting:** Regular Meeting with Closed Session as per OMA and 5ILCS120/2c

**Time:** 6:00 PM

**Location:** Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

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**Mission Statement:** Our learning community will inspire, challenge and empower all students always.

**Board of Education Members:** President, Mr. Donald Drzal; Vice-President, Mr. Michael Fleck; Secretary, Mrs. Kimberly Skaja; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano; Mr. Paul Troy

### Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President Mr. Drzal)

Call to Order the Thursday, February 23, 2017 Board of Education's Regular meeting at \_\_\_ p.m. A quorum must be met.

**Roll Call:** Ayes / Absent / **Motion** \_

**Members:** Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

2. **Closed Session / Roll Call (A)** (Mr. Drzal)

Move to enter into Closed Session at \_\_\_ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel; (2) Collective negotiating matters; (9) Student Disciplinary; (11) Litigation; (21) Discussion of minutes of meetings lawfully closed under this Act. **Roll Call:** Ayes / Nays / Absent / **Motion** \_

**Members:** Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Fleck, Mr. Gentry, Mr. Quagliano, Mrs. Skaja

2. 1. **Exit or Suspend Closed Session / Voice Call (A)**

Move to exit or suspend Closed Session at \_\_\_ p.m. and return to Open Session.

**Voice Call:** Ayes / Nays / **Motion** \_

3. **Resume in Public Session / Roll Call (A)** (Mr. Drzal) *approx. 7:00 p.m.*

Resume the Regular Meeting at \_\_\_ p.m. **Roll Call:** Ayes / Absent / **Motion** \_

**Members:** Mrs. Skaja, Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mr. Fleck

3. 1. **Action as required / Roll Call** (Mr. Drzal)

Will come from the Board. **Roll Call:** Ayes / Nays / Absent / **Motion** \_

**Members:** Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

**Action:** Recommendation will come from the Board.

4. **Pledge of Allegiance** (Mr. Drzal)

Marlowe Middle School Principal, Mr. Soltesz has the following students from Marlowe Middle School leading the Pledge: Jacob Richardson, Luke Bucaro, Andrew Burkey, Amanda Brooks and Keely Alfano.

5. **Student Recognition by the Board of Education** (Mr. Awrey)

Mr. Rozanski, HHS Athletic Director, will recognize the the Huntley High School Varsity Dance Coach, Chrissy Amling, and the following members of the HHS Varsity Dance Team who took 2nd in the IHSA Dance Competition at State: Lauren Apa, Micaela Klemenzenz, Makenzie Kloppenburg, Hannah Nicolin, Madison Vrugt, Tara Zubowicz, Sydney Magit, Giana Penuela, Alexis Urban, Emily Kambitsis, Emily Vitellara, Carson Garris, Emma Miquelon, Maddie Fitzgerald, Julia Coleman, Bri Shoemaker, Sofia Taranis, Allie Hart, Carly Vitellaro, and Rachel Sawyer.

**Recommendation:** For informational purposes only.

6. **Public Comment** (President)

As per Policy 2:230, public comment can be made during this portion of the meeting. (Forms are available at the agenda table and should be submitted prior to the meeting to the President or Secretary.)

7. **Revision and Adoption of the Agenda / Voice Call (A)** (Mr. Drzal)

Move to adopt the agenda as presented (or with changes). **Voice Call:** Ayes / Nays / **Motion** \_\_

**Action:** Adoption of the Agenda.

8. **Associate Superintendent's Report (R)** (Mr. Awrey)  
Updates will be given at this time.  
**Recommendation:** For informational purposes only.
9. **Associate Superintendent's Report (R)** (Ms. Lombard)  
Updates will be given at this time.  
**Recommendation:** For informational purposes only.
10. **Curriculum & Instruction Report (R)** (Dr. Schlichter)  
Updates will be given at this time.  
**Recommendation:** For informational purposes only.
11. **Fiscal Reports (R)** (Mr. Altmayer)  
Updates will be given at this time.  
**Recommendation:** For informational purposes only.
12. **Human Resources (HR) Report (R)** (Mr. Zehr)  
Updates will be given at this time.  
**Recommendation:** For informational purposes only.
13. **Community Relations & Student Outreach** (Mrs. Skaja-chair, Mr. Drzal, Mr. Geheren)
  13. 1. **Freedom of Information Act (FOIA) Requests (R)** (Mr. Armstrong)  
A monthly report on FOIA requests are provided in the packet.  
**Recommendation:** For informational purposes only.
14. **Superintendent's Report** (Dr. Burkey)
  14. 1. **Donations, Gifts, and Grants** (Dr. Burkey)  
A report is provided of the donations, gifts and grants given to the District during the month.  
**Recommendation:** For acknowledgement by the Board.
15. **President's Report** (Mr. Drzal)
16. **Consent Agenda / Roll Call** (Mr. Drzal)  
The following items have gone through the Committee and require action. **Roll Call:** Ayes / Nays / **Motion** \_
  16. 1. **Minutes (A)** (Mrs. Nottolini)  
Seeking approval of the following minutes as presented: Regular Meeting on January 19, 2017, Committee of the Whole Meeting on February 2, 2017 as presented.  
**Recommendation:** Seeking approval of the Board of the minutes as presented.
  16. 2. **Closed Executive Session Minutes (A)** (Mrs. Nottolini)  
Seeking approval of the Closed Executive Session meeting minutes for: January 19, 2017, as presented during closed session.  
**Recommendation:** Approval of the Board for Executive minutes as presented in Closed Session at the Regular Meeting.
  16. 3. **HR Personnel and Addendum Reports (A)** (Mr. Zehr)  
Seeking approval of the personnel reports provided and reviewed by the Board, which includes explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests, as presented.  
**Recommendation:** Seeking approval of the Board of the personnel action items as presented.
  16. 4. **Curriculum & Instruction (C&I) Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)
    16. 4. 1. **Summer School (A)** (Dr. Schlichter)  
At the February 2, 2017 Committee of the Whole, the C&I Committee recommended approval of the 2017 Summer School proposal as presented.  
**Recommendation:** Seeking approval of the Board of the 2017 Summer School proposal as

presented.

16. 4. 2. **International Field Trip to China (A)** (Dr Schlichter)  
At the February 2, 2017 Committee of the Whole, the C&I Committee recommended approval of the International field trip to China in June of 2018.  
**Recommendation:** Seeking approval of the Board at the meeting.
16. 5. **Policy Committee** (Mr. Drzal - Chair, Mrs. Skaja, Mr. Troy)
  16. 5. 1. **P. R. E. S. S. Policy Revision for Policy 7:280 (A)** (Mr. Awrey)  
At the January 19 2017, the Policy Committee recommended the PRESS Policy 7:280 Communicable and Chronic Infectious Disease be revised in keeping with the School District's goal to maintain an accurate and legally responsible policy and moved forward for a first reading by the Board at the next Regular meeting.  
**Recommendation:** Seeking a second reading at the next Regular meeting.
16. 6. **Finance Committee** (Mr. Quagliano-chair, Mr. Fleck, Mr. Gentry)
  16. 6. 1. **Payables (A)** (Mr. Altmayer)  
At the February 2, 2017 Committee of the Whole, the Finance Committee recommended approval of the purchase orders at \$238,551.41; Imprest checks at \$245,435.14; accounts payable at \$503.00 and disbursements issued at \$949,847.86, as presented.  
**Recommendation:** Seeking approval of the Board of the Payables as presented.
  16. 6. 2. **Establish the Fiscal Year by Resolution #2017-02-01 (A)** (Mr. Altmayer)  
At the February 2, 2017 Committee of the Whole, the Finance Committee recommended approval to establish a fiscal year for Huntley Community School District 158 as per 105ILCS 5/17-1, for the period of July 1, 2017 through June 30, 2018, by resolution.  
**Recommendation:** Seeking approval of the Board to adopt Resolution #2017-02-01 to establish the fiscal year 2017-2018, as presented.
  16. 6. 3. **Designation of Person to Prepare a Tentative Budget - Resolution #2017-02-02 (A)** (Mr. Altmayer)  
At the February 2, 2017 Committee of the Whole, the Finance Committee recommended the appointment of Mr. Altmayer as designated person to prepare a Tentative Budget of the Board by resolution.  
**Recommendation:** Seeking approval of the Board to adopt Resolution #2017-02-02 appointment of Mr. Altmayer as designation of person to prepare a tentative budget of the Board.
16. 7. **Building and Grounds (B&G) Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Fleck)
  16. 7. 1. **Access Control Engineering Consulting Services with Convergent Technologies (A)** (Mr. Dean)  
At the February 2, 2017 Committee of the Whole, the Building and Grounds Committee recommended approval of the Access Control Engineering Consulting Services with Convergent Technologies Proposal as presented.  
**Recommendation:** Seeking approval of the Board at the meeting.
  16. 7. 2. **Johnson Controls, Inc. Planned Service Agreement (A)** (Mr. Renkosik)  
At the February 2, 2017 Committee of the Whole, the Building and Grounds Committee recommended approval of the Johnson Controls, Inc. Planned Service Agreement as presented.  
**Recommendation:** Seeking approval of the Board as presented at the meeting.
  16. 7. 3. **Proposal to Modify and Extend the Grounds Management Service Agreement (A)** (Mr. Renkosik)  
At the February 2, 2017 Committee of the Whole, the Building and Grounds Committee recommended approval of Blackstone Landscaping's Proposal to Modify and Extend the Grounds Management Service Agreement with a two year extension as presented.  
**Recommendation:** Seeking approval of the Board to approve a two year extension of Blackstone Landscaping with modifications to the service agreement as outlined at the

meeting.

17. **Items Removed from the Consent Agenda (A)** (Mr. Drzal)

Items removed from the Consent Agenda are discussed separately and may require a roll call vote.

18. **Action Items / Roll Call (A)** (Mr. Drzal)

(Action items may or may not have gone through committee and require separate action.)

18. 1. **Supplemental Purchase Orders and Supplemental Accounts Payable (A)** (Mr. Altmayer)

Mr. Altmayer will seek approval of the Supplemental Purchase Orders Report at \$2,243,826.76 and the Supplemental Accounts Payable Report at \$25,727.69, as presented. **Roll Call: Ayes / Nays / Motion \_**  
**Recommendation:** Seeking approval of the Board of the Supplemental Purchase Orders and Supplement Accounts Payable as presented.

18. 2. **Equipment Declared as Surplus (A)** (Mr. Altmayer)

The Finance Committee is recommending the approval of a list of items to be Declared as Surplus that are either non-functional or it has exceeded its useful life for the District, as presented.

**Recommendation:** Seeking approval of the Board to approve the surplus list as presented.

18. 3. **FY18 Budget - Draft One - Summary Memorandum (A)** (Mr. Altmayer)

Mr. Altmayer will present the FY18 budget draft one summary memorandum.

**Recommendation:** Seeking approval of the Board at their next regular meeting.

18. 4. **Extra-Curricular Stipends (A)** (Mr. Altmayer)

Administration recommends the Board of Education approve the step and category schedules and related extracurricular changes, for the 2016-2017 school year, as an addendum to the HEA contract.

**Recommendation:** Seeking the Board's approval as presented.

18. 5. **Tennis Court Remediation Settlement Agreement (A)** (Mr. Renkosik)

Administration seeks the Board's approval of the Settlement Agreement as presented and discussed in Closed Session.

**Recommendation:** Seeking approval of the Board at the meeting.

19. **Public Comment** (Mr. Drzal)

20. **Adjournment (A)** (Mr. Drzal)

Motion to adjourn the meeting at \_\_ p.m. **Voice Call: Ayes / Nays / Motion \_**