

Regular Meeting Agenda

Date: Thursday, May 19, 2016

Meeting: Regular Meeting with Closed Session as per OMA and 5ILCS120/2c

Time: 6:00 PM

Location: Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

Mission Statement: Our learning community will inspire, challenge and empower all students always.

Board of Education Members: President, Mr. Donald Drzal; Vice-President, Mr. Michael Fleck; Secretary, Mrs. Kimberly Skaja; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano; Mr. Paul Troy

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President, Mr. Drzal)

Call to Order the Board of Education regular meeting of Thursday, May 19, 2016 at __ p.m.

Roll Call: Ayes / Absent / **Motion** _A quorum must be met.

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

2. **Closed Session / Roll Call (A)** (Mr. Drzal)

Move to enter into closed session at __ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel, (2) Collective Bargaining, (11) Litigation, (21) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by body of the minutes or semi-annual review of the minutes as mandated; and the verbatim record may be destroyed as indicated per law (5ILCS120/2.06 (c)).

Roll Call: Ayes / Nays / Absent / **Motion** _

Members: Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Fleck, Mr. Gentry, Mr. Quagliano, Mrs. Skaja

2. 1. **Exit or Suspend Closed Session / Voice Call (A)**

Move to exit or suspend closed session at __ p.m. and return to open session.

Voice Call: Ayes / Nays / **Motion** _

3. **Resume in Public Session / Roll Call (A)** (President) *approx. 7:00 p.m.*

Resume the regular meeting at __ p.m. **Roll Call:** Ayes / Absent / **Motion** _

Members: Mrs. Skaja, Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mr. Fleck

3. 1. **Action as required / Roll Call** (President)

Will come from the Board. **Roll Call:** Ayes / Nays / **Motion** _

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

4. **Pledge of Allegiance** (Mr. Drzal)

Principal, Ms. Hoyou will introduce the following Mackeben Elementary students who will be leading the Pledge: Charles Felde, Viveka Forsythe, and Rehman Kader.

5. **Academic Spotlight - Student Recognition** (Mr. Awrey)

Mr. Awrey will introduce.

5. 1. **Huntley High School Journalism Team** (Mr. Brown)

Mr. Brown will introduce the following Journalism Team achieving 8th in State overall: Camille Paddock - 2nd in Feature Writing, Jess Espinoza & Bri Governale - 2nd in Yearbook Theme, Bri Governale - 5th in Yearbook layout, Mawa Iqbal - 6th in News Writing, and Devin Martin - IJEA All State Journalism Team.

Recommendation: Students will be recognized by the Board of Education for their achievements.

6. **Public Comment** (President)

As per Policy 2:230, public comment can be made during this portion of the meeting.

(Forms are available at the agenda table and should be submitted prior to the meeting to the President or Secretary.)

7. **Revision and Adoption of the Agenda / Voice Call (A)** (President)

Move to adopt the agenda as presented (or with changes). **Voice Call:** Ayes / Nays / **Motion** __
Action: Adoption of the Agenda.

8. **Associate Superintendent's Report** (Mr. Awrey)

Updates will be given at this time.

Recommendation: For informational purposes only.

9. **Chief Academic Officer** (Dr. Schlichter)

Updates will be given at this time.

Recommendation: For informational purposes only.

10. **Fiscal Services Report** (Mr. Altmayer)

Updates will be given at this time.

Recommendation: For informational purposes only.

11. **Human Resources (HR) Report** (Ms. Lombard)

Updates will be given at this time.

Recommendation: For informational purposes only.

12. **Community Relations & Student Outreach** (Mrs. Skaja-chair, Mr. Drzal, Mr. Geheren)

12. 1. **Freedom of Information Act Requests (FOIA)** (R) (Mr. Armstrong)

A report on monthly FOIA requests is provided.

Recommendation: For informational purposes only.

13. **Superintendent's Report** (Dr. Burkey)

13. 1. **Donations, Gifts and Grants (R)** (Dr. Burkey)

The report of donations, gifts and grants given to the District during the month.

Recommendation: For acknowledgement by the Board.

14. **President's Report** (Mr. Drzal)

15. **Consent Agenda / Action / Roll Call** (Mr. Drzal)

All of the following Consent Agenda items have gone through the Committee of the Whole. Prior to adoption, revisions are presented here. **Roll Call:** Ayes / Nays / **Motion** __

Recommendation: Seeking approval and adoption of the Consent Agenda as follows:

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mrs. Skaja, Mr. Quagliano, Mr. Troy

15. 1. **Minutes (A)** (Mrs. Fettes)

The following draft Board meeting minutes are for approval: Regular April 21, 2016, Special May 5, 2016 and Committee of the Whole May 5, 2016, as presented.

Recommendation: Seeking approval of the Board of the meeting minutes listed above, as presented.

15. 2. **Closed Executive Session Minutes (A)** (Mrs. Fettes)

Seeking approval of the closed executive session meeting minutes: Regular April 21, 2016 and Committee of the Whole April 7, 2016 and May 5, 2016, as presented during closed session.

Recommendation: Approval of the executive minutes as discussed in closed session.

15. 3. **Six-month Review of Executive Session Minutes and Destruction of Recordings (A)**The six-month review of executive session closed minutes by the Board, as per Policy 2:220, includes destruction of recordings as allowable by law, in closed session.

Recommendation: Seeking approval of the Board as recommended in closed session.

15. 4. **HR Personnel and Addendum Reports (A)** (Ms. Lombard)

Seeking approval of the personnel reports provided and reviewed by the Board which includes explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests as presented.

Recommendation: Seeking approval of the personnel action items as presented.

15. 5. **Policy Committee** (Mr. Drzal-chair, Mrs. Skaja, Mr. Troy)

15. 5. 1. **Policy Revision Requests - Second Reading** (Mr. Awrey)

At the 4.21.16 regular meeting, the Board approved the following policies for first reading and submitted for a second reading: Policy 4:60 Purchases and Contracts, Policy 6:130 Program for the Gifted, Policy 6:300 Graduation Requirements, Policy 7:150 Agency and Police Interviews, Policy 7:190 Student Behavior, Policy 7:200 Suspension Procedures, Policy 7:210 Expulsion Procedures, Policy 7:220 Bus Conduct, Policy 7:230 Misconduct by Students with Disabilities, Policy 7:240 Conduct Code for Participants in Extra-Curricular Activities, and Policy 7:305 Student Athlete Concussions and Head Injuries.

Recommendation: Seeking approval of the Board for second reading of the policies as presented.

15. 6. **Finance Committee** (Mr. Quagliano-chair, Mr. Gentry, Mr. Fleck)

15. 6. 1. **Payables (A)** (Mr. Altmayer)

At the 5.7.15 Committee of the Whole, the Finance Committee recommended approval of the issued payables as presented: Imprest checks issued at \$203,092.77 and disbursements issued at \$2,059,584.01.

Recommendation: Seeking approval of the payables as presented.

15. 6. 2. **Revenue Contracts as Fund Raisers (A)** (Mr. Altmayer)

At the 5.5.16 Committee of the Whole, the Fiscal Committee recommended approval of the revenue contract as a fund raiser from vendor Art to Remember, benefiting Martin Elementary at net revenue of \$3,000.00.

Recommendation: Seeking approval of the Board of the revenue contract with Art to Remember, as presented.

15. 6. 3. **Signatories for Bank / Financial Accounts (A)** (Mr. Altmayer)

At the 5.5.16 Committee of the Whole, the Finance Committee recommended approval of two signatories; Mark Altmayer, CFO/Treasurer and Dr. John Burkey, Superintendent, for all bank / financial accounts.

Recommendation: Seeking approval of the Board that Mark Altmayer and Dr. John Burkey be approved as signatories for all bank / financial accounts, as presented.

15. 6. 4. **Notice of Appointment of Treasurer / Treasurer's Bond (A)** (Mr. Altmayer)

At the 5.5.16 Committee of the Whole, the Finance Committee recommended renewal of Mark Altmayer for appointment of Treasurer / Treasurer's Bond for the 2016-2017 school year.

Recommendation: Seeking approval of the Board for appointment of Mark Altmayer as Treasurer / Treasurer's Bond for the FY17, as presented.

15. 6. 5. **Resolution #2016-05-01 IDOT Hazardous Busing (A)** (Mr. Awrey)

At the 5.7.15 Committee of the Whole, the Finance Committee recommended renewal of the Illinois Department of Transportation (IDOT) constituting a Type I, Type II and Type II Hazardous Busing to transport students as identified in 105ILCS 5/29-5.2 for the 2015-2016 school year by resolution.

Recommendation: Seeking approval of the Board to adopt Resolution #2015-05-01 IDOT Hazardous Busing as presented, for the 2016-2017 school year.

15. 7. **Building and Grounds (B&G) Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Fleck)

15. 7. 1. **CTS Service Agreement (A)** (Mr. Renkosik)

At the 5.5.16 Committee of the Whole, the Finance Committee recommended approval of the proposed CTS Service Agreement to extend the phone support services and EPA energy Star database updating portion of the existing contract for three more years, as indicated.

Recommendation: Seeking approval of the Board to extend the CTS Service Agreement for three more years, as presented.

15. 7. 2. **Ten Year Life Safety - Eight Surveys (A)** (Mr. Renkosik)

At the 5.5.16 Committee of the Whole, the B&G Committee recommended approval of the Ten Year Life Safety - eight surveys completed by Wold Architects and Engineers, as complete and

the remedial measures shall be funded from the 20 fund (O&M) budget.

Recommendation: Seeking approval of the Board, the reports from Wold Architects as complete and that the remedial measures shall be funded from the 20 fund (O&M) budget, completing the Ten Year Life Safety report, as presented.

15. 8. **Board of Education** (President, Mr. Drzal)

15. 8. 1. **Approval of Legal Counsel (A)** (Dr. Burkey)

At the 5.7.15 Committee of the Whole, the Committee recommended approval of the list of attorneys used by the District and their rates for the 2016-2017 school year.

Recommendation: Seeking approval of the Board of the list of attorneys used by the District and their rates for FY17, as presented.

15. 8. 2. **IASB 2016 Delegate Assembly (A)** (Mr. Drzal)

At the 5.5.16 Committee of the Whole, the Committee proposed to submit to IASB 2016 Delegate Assembly, a Statement of Resolution on Waiver of Statement of Affairs.

Recommendation: Seeking approval of the Board to submit Statement of Resolution proposal to IASB 2016 Delegate Assembly, as presented.

16. **Items Removed from the Consent Agenda (A)** (Mr. Drzal)

Items removed from the Consent Agenda are discussed separately and may require a roll call vote.

Roll Call: Ayes / Nays / **Motion** __

Members: Mr. Quagliano, Mr. Gentry, Mrs. Skaja, Mr. Fleck, Mr. Troy, Mr. Drzal, Mr. Geheren

17. **Action Items / Roll Call (A)** (Mr. Drzal)

(Action items may or may not have gone through committee and require separate action.)

17. 1. **Supplemental Purchase Orders and Supplemental Accounts Payable (A)** (Mr. Altmayer)

Mr. Altmayer will seek approval of the Supplemental Purchase Orders Report at \$2,963,199.91 and the Supplemental Accounts Payable Report at \$16,268.93, as presented. **Roll Call:** Ayes / Nays / **Motion** __

Recommendation: Seeking approval of the Supplemental Reports as presented.

17. 2. **Payables - Purchase Orders (A)** (Mr. Altmayer)

At the 5.7.16 Committee of the Whole, the Finance Committee recommends approval of the purchase orders at \$301,9353.71, as presented. **Roll Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board of the Purchase Orders, as presented.

17. 3. **Curriculum & Instruction (C&I) Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)

17. 3. 1. **Resolution #2016-05-02 McHenry County Regional Safe School (A)** (Mr. Awrey)

At the 5.5.16 Committee of the Whole, the Committee recommended renewal by resolution of the McHenry County Regional Safe School Program for the 2016-2017 school year. **Roll Call:**

Ayes / Nays / **Motion** _

Recommendation: Seeking approval of Resolution #2016-05-02 McHenry County Regional Safe School, as presented.

17. 3. 2. **Student Handbooks (A)** (Mr. Awrey)

At the 5.5.16 Committee of the Whole meeting, the Committee recommended approval of the 2016-2017 Student Handbooks for all of the elementary schools, both middle schools, and high school as presented; including the Athletic Handbooks. **Roll Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board of the 2016-2017 Student Handbooks and Athletic Handbooks for PreK -12 grades, as presented.

17. 3. 3. **Pearson Agreement Amendment (A)** (Dr. Schlichter)

At the 5.5.16 Committee of the Whole, the Committee recommended approval of the Amendment to the Pearson Agreement, for the 2016-2017 school year as presented. **Roll Call:**

Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board of the amendment to the Pearson Agreement as presented, for the 2016-2017 school year.

17. 4. **Human Resources Committee** (Mr. Gentry-chair, Mr. Troy, Mr. Geheren)

17. 4. 1. **2016-2017 Advantage Behavioral Health LLC Agreement (A)** (Ms. Lombard)

At the 5.5.16 Committee of the Whole, the Committee recommended the renewal of the agreement with Advantage Behavioral Health EAP for the 2016-2017 school year, at the total cost of \$12,960.00. **Roll Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board to renew the agreement with Advantage Behavioral Health EAP for the 2016-2017 school year, as presented.

17. 5. **Board of Education (A)** (Mr. Drzal)

17. 5. 1. **Huntley Education Association (HEA) Addendum to the Contract (A)** (Ms. Lombard)

All summer school program compensation pay was changed in the current contract and the Behind the Wheel portion was overlooked. This will bring all summer school pay to the same hourly rate of pay.

Recommendation: Seeking approval of the Board to approve the HEA Addendum, Article IV: Salary and Fringe Benefits V. Driver Education; for Driver Education instruction (Behind the Wheel) beyond the contract day, the teacher will be paid \$34.72 per student contact hour.

18. **Public Comment** (Mr. Drzal)

19. **Adjournment (A)** (Mr. Drzal)

Motion to adjourn the meeting at __ p.m. **Voice Call:** Ayes / Nays / **Motion** __