

## Committee of the Whole Agenda

**Date:** Thursday, June 2, 2016

**Meeting:** Committee of the Whole with a closed session as per OMA and 5ILCS120/2c

**Time:** 6:00 PM

**Location:** Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

**NOTE:** The Board will enter into closed session first and return to open session approximately at 7:00 p.m.

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**Mission Statement:** Our learning community will inspire, challenge and empower all students always.

**Board of Education Members:** President, Mr. Donald Drzal; Vice-President, Mr. Michael Fleck; Secretary, Mrs. Kimberly Skaja; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano; Mr. Paul Troy

### Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President, Mr. Drzal)

Motion to Call to Order the Committee of the Whole meeting for Thursday, June 2, 2015 at \_\_ p.m. A quorum must be met. **Roll Call:** Ayes / Absent / **Motion** \_\_

**Members:** Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

2. **Closed Session / Roll Call (A)** (Mr. Drzal)

Move to enter into closed session at \_\_ p.m. as indicated in the Opens Meeting Act and 5ILCS120/2c for discussion of (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel, (2) Collective Bargaining Negotiations, (11) Litigation, (21) Discussion of minutes of meetings lawfully closed under this Act. **Roll Call:** Ayes / Nays/ Absent / **Motion** \_\_

**Members:** Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

2. 1. **Exit Closed Session / Voice Call (A)** (Mr. Drzal)

Motion to exit closed session at \_\_ p.m. and return to open session. **Voice Call:** Ayes / Nays/ **Motion** \_\_

3. **Resume in Public Session / Roll Call (A)** (Mr. Drzal) (Approximately 7:00 p.m.)

Motion to resume the Committee of the Whole meeting at \_\_ p.m. **Roll Call:** Ayes / Absent / **Motion** \_\_

**Members:** Mrs. Skaja, Mr. Gentry, Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Quagliano, Mr. Troy

4. **Pledge of Allegiance** (Mr. Drzal)

5. **Academic Spotlight** (Dr. Schlichter)

Dr. Schlichter will present the McHenry County College / Huntley High School placement project celebrations.

**Recommendation:** For informational purposes only.

6. **Public Comment**

As per Policy 2:230, the members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints. A form is available at the agenda table. Please submit, prior to the meeting to the Board President or Secretary.

7. **Revision and Adoption of the Agenda (A)** (Mr. Drzal)

Motion to adopt the agenda as presented or with changes.

**Voice Call:** Ayes / Nays / **Motion** \_\_

8. **Curriculum and Instruction Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)

8. 1. **2015-2016 Calendar Update (R)** (Mr. Awrey)

Mr. Awrey will update the Committee on the 2015-2016 school calendar adjustment.

**Recommendation:** For informational purposes only.

8. 2. **2017-2018 School Calendar (A)** (Mr. Awrey)

Mr. Awrey will present the 2017-2018 School Calendar for approval.

**Recommendation:** Seeking approval of the Board at their next regular meeting.

8. 3. **Raptor: Visitor Management System (R)** (Mr. Dean)

Mr. Dean will present Raptor: Visitor Management System being introduced at all Huntley Community School District 158 buildings.

**Recommendation:** For informational purposes only.

8. 4. **2016-2017 Bell Times (A)** (Dr. Schlichter)

Dr. Schlichter will propose the 2016-2017 bill times for approval.

**Recommendation:** Seeking approval of the Board at their next regular meeting.

9. **Finance Committee** (Mr. Quagliano-chair, Mr. Fleck, Mr. Gentry)

9. 1. **Payables (A)** (Mr. Altmayer)

Mr. Altmayer will present the purchase orders at \$457,377.13; Imprest checks at \$120,556.38; accounts payable at \$484.99; and disbursements issued at \$2,808,452.99; for approval.

**Recommendation:** Seeking approval of the Board at their next regular meeting.

9. 2. **Revenue & Expenditures Report (R)** (Mr. Altmayer)

The monthly Revenue and Expenditures Report is for review.

**Recommendation:** For informational purposes only.

9. 3. **Fiscal Reports (R)** (Mr. Altmayer)

The monthly fiscal update and Paid Activity Fund reports are provided by Mr. Altmayer.

**Recommendation:** For informational purposes only.

9. 4. **Prevailing Wage Act - Resolution (A)** (Mr. Altmayer)

As per the Prevailing Wage Act (820ILCS130), Mr. Altmayer will seek the annual approval of the Prevailing Wage Resolution and direction for publication of notice as required by the State law and the Illinois Department of Labor regulations.

**Recommendation:** Seeking approval of the Board at their next regular meeting.

9. 5. **Designation of Depositories (A)** (Mr. Altmayer)

In accordance to Illinois School Code 105ILCS 5/8-7, Administration provides a listing of official depositories for funds of the School District, seeking resolution listing the named financial institutions.

**Recommendation:** Seeking approval of the Board at their next regular meeting.

9. 6. **Revenue Contract Approval (A)** (Mr. Altmayer)

Mr. Altmayer will present the various fund raiser contract agreements submitted from schools, for approval.

**Recommendation:** Seeking approval of the Board at their next regular meeting.

9. 7. **2015-2016 Extra-Curricular Committee Recommendations (A)** (Mr. Awrey, Dr. Burkey)

The Huntley Extra-Curricular Committee reviewed the stipend schedules seeking to implement an adjustment identified at or below 90% of the Fox Valley Conference (FVC) average for the 2016-17 school year. Administration is recommending approval.

**Recommendation:** Seeking approval of the Board at their next regular meeting.

10. **Human Resources (HR) Committee** (Mr. Gentry-chair, Mr. Troy, Mr. Geheren)

10. 1. **FY17 Salary Rate Change Recommendation - Non-Union Employees (A)** (Ms. Lombard)

Ms. Lombard is recommending the salary rate change of non-union employees as presented, for the 2016-2017 school year.

**Recommendation:** Seeking approval of the Board at their next regular meeting.

10. 2. **Monthly HR Report (R)** (Ms. Lombard)

Ms. Lombard will provide the monthly Human Resources project updates.

**Recommendation:** For informational purposes only.

11. **Building and Grounds (B&G) Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Fleck)

11. 1. **Huntley High School Additions and Renovations Project (R)** (Mr. Renkosik)

Mr. Renkosik will report on the construction of the Huntley HS building project.

**Recommendation:** For informational purposes only.

11. 2. **Time America Service Agreement (A)** (Mr. Renkosik)  
Mr. Renkosik will propose a renewal for the Support Agreement with Time America, of the installed system which D158 now owns, for one more year, at a cost of \$1,085.00.  
**Recommendation:** Seeking approval of the Board at their next regular meeting.
11. 3. **Cafe` Table Procurement for Huntley High School (A)** (Mr. Renkosik)  
Mr. Renkosik will propose approval to purchase (4) fiberglass booths and (6) fiberglass booths with tables from Lowrey McDonnell Company, at a cost of \$32,787.00, in accordance with their proposal dated March 31, 2016.  
**Recommendation:** Seeking approval of the Board at their next regular meeting.
11. 4. **Operations & Maintenance (O&M) Updates (R)** (Mr. Renkosik)  
Mr. Renkosik will provide on O&M projects updates.  
**Recommendation:** For informational purposes only.
12. **Legislation Committee** (Mr. Fleck-chair, Mr. Drzal, Mr. Quagliano)
  12. 1. **Legislation Updates (R)** (Mr. Fleck)  
Mr. Fleck will provide updates on current legislation.  
**Recommendation:** For informational purposes only.
13. **Board of Education** (President-Mr. Drzal)
  13. 1. **Membership Renewals with IASB and LUDA for 2016-2017 (A)** (Dr. Burkey)  
The annual membership renewals are due July 1, 2016 for IASB (Illinois Association of School Boards) at \$11,338.00 and LUDA (Large Unit District Association) \$3,000. Administration is recommending continuing both memberships for 2016-2017.  
**Recommendation:** Seeking approval of the Board at their next regular meeting.
  13. 2. **Board of Education - Minute Review (A)** (Mrs. Fettes)  
The following draft minutes are available for review and comment: Regular May 19, 2016, seeking to move forward for approval as presented.  
**Recommendation:** Seeking approval of the Board at their next regular meeting.
  13. 3. **Establish Regular Meetings 2016-2017 (A)** (Dr. Burkey)  
All school boards are required to hold regular meetings, establish a schedule for them and provide a public notice as required by the OMA. Administration is requesting of the Board to continue with the 3rd Thursday of each month, except for November. Establish the meeting location at the Administrative Building in the Board Room, beginning at 6:00 p.m. (Policy 2:210)  
**Recommendation:** Seeking approval of the Board at their next regular meeting.
  13. 4. **Strategic Plan Indicators 2015-2016 - Final Report (A)** (Dr. Burkey)  
The Board of Education approved the District's Strategic Plan indicators for the 2015-2016 in June 2015. Administration is seeking final approval of the goals indicators as presented.  
**Recommendation:** Seeking approval of the Board at their next regular meeting.
  13. 5. **Designation of Newspaper (R)** (Dr. Burkey)  
For affirmation of the Board for continuance with the Daily Herald as the official newspaper of Huntley Community School District 158.  
**Recommendation:** For affirmation to continue with the Daily Herald as the official newspaper of HCSD158.
14. **Adjournment (A)** (Mr. Drzal)  
Move to adjourn the meeting at \_\_\_ p.m. **Voice Call:** Ayes / Nays / **Motion** \_\_\_  
**Action:** Adjournment of the Committee of the Whole meeting.