

Regular Meeting Agenda

Date: Thursday, April 21, 2016

Meeting: Regular Meeting with Closed Session as per OMA and 5ILCS120/2c

Time: 6:00 PM

Location: Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

Mission Statement: Our learning community will inspire, challenge and empower all students always.

Board of Education Members: President, Mr. Donald Drzal; Vice-President, Mr. Michael Fleck; Secretary, Mrs. Kimberly Skaja; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano; Mr. Paul Troy

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President, Mr. Drzal)

Call to Order the Regular Meeting of the Board of Education for Thursday, April 21, 2016 at __ p.m.

Roll Call: Ayes / Absent / **Motion** _ A quorum must be met.

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

2. **Closed Session / Roll Call (A)** (Mr. Drzal)

Move to enter into closed session at __ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body; (2) Collective Negotiating Matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; (9) Student Disciplinary; (11) Litigation; (21) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by body of the minutes or semi-annual review of the minutes as mandated; and the verbatim record may be destroyed as indicated per law (5ILCS120/2.06 (c)).

Roll Call: Ayes / Nays / Absent / **Motion** _

Members: Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Fleck, Mr. Gentry, Mr. Quagliano, Mrs. Skaja

2. 1. **Exit or Suspend Closed Session / Voice Call (A)** (Mr. Drzal)

Motion to exit or suspend closed session at _ p.m. and return to open session. **Voice Call:** Ayes / Nays / **Motion** _

3. **Resume in Public Session / Roll Call (A)** (President) *approx. 7:00 p.m.*

Resume the regular meeting at __ p.m. **Roll Call:** Ayes / Absent / **Motion** __

Members: Mrs. Skaja, Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mr. Fleck

3. 1. **Action as required / Roll Call** (President)

Will come from the Board. **Roll Call:** Ayes / Nays / **Motion** __

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

4. **Pledge of Allegiance** (Mr. Drzal)

The following Huntley High School students leading the Pledge are Rebekah Green, Cameron McCall and Kyle Carberry.

5. **Student Recognition by the Board** (Mr. Awrey)

Students achieving State recognition is acknowledged by the Board of Education.

Recommendation: Acknowledgement by the Board will be given.

5. 1. **Young Authors** (Ms. Laura Brummer, Ms. Tammy Carpenter, Ms. Christy Gibbs)

The Young Author's District representatives Laura Brummer, Tammy Carpenter, and Christy Gibbs will introduce the Illinois Language and Literacy Council's 42nd Annual Young Authors' Conference Winners: Olivia Archer, Leggee 5th grade; Kevin Kapoor, Leggee 2nd grade; Arianna Amador, Mackeben Kindergarten; Isabella Fusco, Conley 3rd grade; Ava Burns, Martin 4th grade; Keely Fewell, Chesak 2nd grade; Kimberlyn Bjurstrom, Heineman 6th grade; and Ellie Armstrong, Marlowe 6th

grade.

5. 2. **IESA State Wrestling Tournament**

5. 2. 1. **Heineman Middle School (HMS) IESA Wrestling Tournament** (Mr. Garza)

Ed Garza, Associate Principal / Athletic Director, will introduce HMS student Daniel Valeria who placed 3rd and Matthew Burba placed 6th, in their weight division at the IESA Wrestling State Tournament.

5. 2. 2. **Marlowe Middle School (MMS) IESA Wrestling Tournament** (Mr. Soltesz)

Henry Soltesz / Athletic Director at MMS will introduce David Ferrante and Sam Spencer, are both State Champion in their weight division at the IESA Wrestling State Tournament.

5. 3. **ILMEA All-State Band** (Mr. Carter)

Philip Carter, Band Director at Huntley High School (HHS) will introduce Rebekah Green, who place 3rd chair in the State Honor Band.

5. 4. **IHSA Contest Theatre** (Mr. Rowe, Ms. DeFrancesco, Mr. Wallace)

Presenters are Principal Rowe, Sponsor Christine DeFrancesco and Sponsor James Wallace introducing the IHSA Contest Theatre 1st place Drama Technical Performance and 5th place Drama Performance students being recognized, are: Leslie Allen, Robert Allen, Bijan Arevalo, Marisa Bowman, Sophia Calderone, Kathleen Feeley, Kaylee Fleury, Brooke Harper, Ben Johnson, Jacob Lopez, Frank Mete, Ava Novak, Justin Panacchia, Ali Shafer, Noah Simmons, Joshua Szeszol, Jason Trejo, and Kate Urosevich.

6. **Public Comment** (President)

The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints. A form is available at the agenda table. Please submit, prior to the meeting to the Board President or Secretary.

7. **Revision and Adoption of the Agenda / Voice Call (A)** (President)

Move to adopt the agenda as presented (or with changes). **Voice Call:** Ayes / Nays / **Motion** __

Action: Adoption of the Agenda.

8. **Associate Superintendent's Report** (Mr. Awrey)

Updates will be given at this time.

Recommendation: For informational purposes only.

9. **Curriculum and Instruction Report** (Ms. Schlichter)

Updates will be given at this time.

Recommendation: For informational purposes only.

10. **Fiscal Services Report** (Mr. Altmayer)

Updates will be given at this time.

Recommendation: For informational purposes only.

11. **Human Resources (HR) Report** (Ms. Lombard)

Updates will be given at this time.

Recommendation: For informational purposes only.

12. **Community Relations & Student Outreach Report** (R) (Mr. Armstrong)

12. 1. **Freedom of Information Act Requests (FOIA)** (R)

A report on monthly FOIA requests is provided.

Recommendation: For informational purposes only.

13. **Superintendent's Report** (Dr. Burkey)

13. 1. **Donations, Gifts and Grants (R)**

A report for acknowledgement by the Board, of the donations, gifts and grants given to the District during the month, is provided.

Recommendation: For informational purposes only.

14. **President's Report** (Mr. Drzal)

15. **Consent Agenda / Action / Roll Call** (Mr. Drzal)

All of the following Consent Agenda items have gone through the Committee of the Whole. Prior to adoption, revisions are presented here. **Roll Call: Ayes / Nays / Motion** __

Recommendation: Seeking approval and adoption of the Consent Agenda as follows:

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mrs. Skaja, Mr. Quagliano, Mr. Troy

15. 1. **Minutes (A)** (Mrs. Fettes)

The following draft Board meeting minutes are for approval: Regular March 17, 2016 and Committee of the Whole April 7, 2016, as presented.

Recommendation: Seeking approval of the minutes as presented.

15. 2. **Closed Executive Session Minutes (A)** (Mrs. Fettes)

Seeking approval of the closed executive session meeting minutes of Regular March 21, 2016, as presented during closed session.

Recommendation: Seeking approval of the 3.21.16 executive minutes as presented in closed session.

15. 3. **HR Personnel and Addendum Reports (A)**(Ms. Lombard)

Seeking approval of the personnel reports provided and reviewed by the Board which includes explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests as presented.

Recommendation: Seeking approval of the personnel action items as presented.

15. 4. **Curriculum & Instruction (C&I) Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)

15. 4. 1. **IESA Membership Renewal (A)** (Mr. Awrey)

At the 4.7.16 Committee of the Whole, the C&I Committee recommended the renewal of the IESA Membership for both middle schools for the 2016-2017 school year.

Recommendation: Seeking approval of the Board of the 2016-2017 IESA membership for both middle schools as presented.

15. 4. 2. **IHSA Annual Renewal (A)** (Mr. Awrey)

At the 4.7.16 Committee of the Whole, the C&I Committee recommended the renewal of Illinois High School Association (IHSA) membership of Huntley High School (HHS) for the 2016-2017 school year.

Recommendation: Seeking approval of the Board of the 2016-2017 IHSA membership of Huntley High School as presented.

15. 4. 3. **Proposal to Replace Class Rank with the Latin Honor System at HHS (A)** (Dr. Schlichter)

At the 4.7.16 Committee of the Whole, The C&I Committee agreed with administration's recommendation to replace the HHS class rank System of Honors with the Latin System of Honors; proposing to adopt the Latin Honor System at Huntley High School.

Recommendation: Seeking approval of the Board at their next regular meeting.

15. 5. **Policy Committee** (Mr. Drzal-chair, Mrs. Skaja, Mr. Troy)

15. 5. 1. **P.R.E.S.S. Update - February 2016, Issue 91 (A)** (Mr. Awrey)

At the 4.7.16 Committee of the Whole, the Policy Committee recommended the PRESS policy updates changes to: Policy 4:60 Purchases and Contracts; Policy 6:130 Program for the Gifted, Policy 6:300 Graduation Requirements, Policy 7:150 Agency and Police Interviews, Policy 7:190 Student Behavior (formerly Student Discipline) Renamed, Policy 7:200 Suspension Procedures, Policy 7:210 Expulsion Procedures, Policy 7:220 Bus Conduct, Policy 7:230 Misconduct by Student with Disabilities, Policy 7:240 Conduct Code for Participants in Extra-Curricular Activities, and Policy 7:305 Student Athlete Concussions and Head Injuries, as presented.

Recommendation: Seeking a first reading of the Board at their next regular meeting.

15. 6. **Finance Committee** (Mr. Quagliano-chair, Mr. Gentry, Mr. Fleck)

15. 6. 1. **Payables (A)** (Mr. Altmayer)

At the 4.2.15 Committee of the Whole, the Finance Committee recommended approval of the Purchase Orders at \$808,994.24; Accounts Payable at \$1,967.05; Imprest checks at

\$214,153.14; and Disbursements issued at \$9,527,248.22, as presented.

Recommendation: Seeking approval of the Board of the payables as issued and presented.

15. 6. 2. **Equipment Declared as Surplus (A)** (Mr. Altmayer)

At the 4.7.16 Committee of the Whole meeting, the Finance Committee recommended approval of a list of items to be Declared as Surplus that are either non-functional or it has exceeded its useful life for the District, as presented.

Recommendation: Seeking approval of the Board at their next regular meeting.

15. 6. 3. **Revenue Contracts as Fund Raisers**

At the 4.7.16 Committee of the Whole, the Finance Committee gave approval of the vendor contract with Scholastic Book Fair benefiting Leggee Elementary at net revenue of \$2,000.00, as presented.

Recommendation: Seeking approval of the Board of the Scholastic Book Fair revenue contract benefiting Leggee Elementary, as presented.

15. 6. 4. **FY17 Budget - Draft One (A)** (Mr. Altmayer)

At the 4.7.16 Committee of the Whole meeting, the Finance Committee recommended approval of draft one of the FY17 Budget as presented.

Recommendation: Seeking approval of the Board at their next regular meeting.

15. 7. **Building and Grounds (B&G) Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Fleck)

15. 7. 1. **HHS Additions and Renovations Change Orders (A)** (Mr. Renkosik)

At the 4.7.16 Committee of the Whole, the B&G Committee recommended approval of the proposed Change Orders to trade contractor's contracts for the HS additions and renovations, as presented in the letter from Lamp Inc., dated March 21, 2016, and Wold AE's letter dated March 22, 2016: in a total credit of \$3,701.00 (a cost reduction) for Bid release 1 contracts and the total amount of \$4,076.00 (an additional cost) for Bid Release 2 contracts, as presented.

Recommendation: Seeking approval of the Board of the proposed change orders to trade contractor's contracts for the HS additions and renovations as presented for Bid Release 1 and Bid Release 2.

15. 7. 2. **Bid #2016- 19 Asphalt Playground Construction (A)** (Mr. Renkosik)

At the 4.17.16 Committee of the Whole, the B&G Committee recommended approval of the Base Bid for the Asphalt Playground Construction Bid #2016-19, awarding Champion Paving at the total cost of \$56,000.00, as presented.

Recommendation: Seeking approval of the Board at their next regular meeting.

15. 7. 3. **Bid #2016-68 Roof System Replacements and Restoration (A)** (Mr. Renkosik)

At the 4.7.16 Committee of the Whole meeting, the B&G Committee recommended approval of the Roof System Replacements and Restoration Bid #2016-68 for work at Huntley High School; awarding of the following Base Bids: Base Bid #1 to G.E. Riddiford Roofing at the bid price of \$1,041,454.00; Base Bid #2 to All-American Exterior Solutions at a bid price of \$98,800.00; and Base Bid # 3 to Weatherguard Roofing at a bid price of \$26,300.00, as presented.

Recommendation: Seeking approval of the Board at their next regular meeting.

15. 7. 4. **Cafe' Table Procurement for Leggee Elementary (A)** (Mr. Renkosik)

At the 4.7.16 Committee of the Whole, the B&G Committee recommended approval to purchase 16 replacement folding cafeteria tables from School Specialty at a cost of \$20,845.92; in accordance with their Proposal #7780396901 dated March 15, 2016, as presented.

Recommendation: Seeking approval of the Board at their next regular meeting.

16. **Items Removed from the Consent Agenda (A)** (Mr. Drzal)

Items removed from the Consent Agenda are discussed separately and may require a roll call vote.

Roll Call: Ayes / Nays / Motion ___

Members: Mr. Quagliano, Mr. Gentry, Mrs. Skaja, Mr. Fleck, Mr. Troy, Mr. Drzal, Mr. Geheren

17. **Action Items / Roll Call (A)** (Mr. Drzal)

(Action items may or may not have gone through committee and require separate action.)

17. 1. **Supplemental Purchase Orders and Supplemental Accounts Payable (A)** (Mr. Altmayer)

Mr. Altmayer provided the Supplemental Purchase Orders Report at \$1,996,372.76 and the Supplemental Accounts Payable Report at \$9,729.99, for approval. **Roll Call:** Ayes / Nays / **Motion** _
Recommendation: Seeking approval of the Supplemental Reports as presented.

17. 2. **Job Descriptions - Associate Superintendent (A)** (Dr. Burkey)

Administration recommends the approval of the Associate Superintendent job descriptions as presented. The job description was last updated a number of years ago and needs to better reflect current duties and responsibilities as proposed for the 2016-2017 school year. **Voice Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board to adopt the two Associate Superintendent Job Descriptions as presented.

17. 3. **Ice Melt Bid #2016-40 (A)** (Mr. Renkosik)

Mr. Renkosik will provide the bid results, seeking approval of Bid #2015-49 Ice Melt award to Tru-Green Lawn Care at a cost of \$32,503.68. **Roll Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board to award Bid #2015-40 Ice Melt to Tru-Green Lawn Care as outlined, at a cost of \$32,503.68.

18. **Public Comment** (Mr. Drzal)

19. **Adjournment (A)** (Mr. Drzal)

Motion to adjourn the meeting at ___ p.m. **Voice Call:** Ayes / Nays / **Motion** ___