

Committee of the Whole Agenda

Date: Thursday, May 5, 2016

Meeting: Committee of the Whole with a closed session as per OMA and 5ILCS120/2c

Time: 6:05 PM

Location: Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois
Immediately following the special meeting.

Mission Statement: Our learning community will inspire, challenge and empower all students always.

Board of Education Members: President, Mr. Donald Drzal; Vice-President, Mr. Michael Fleck; Secretary, Mrs. Kimberly Skaja; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano; Mr. Paul Troy

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President, Mr. Drzal)

Call to Order the Committee of the Whole meeting for Thursday, May 5, 2016 at _ p.m. A quorum must be met. **Roll Call:** Ayes / Absent / **Motion** _

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

2. **Pledge of Allegiance**

The Pledge was stated at the Special meeting held prior to the Committee of the Whole.

3. **Academic Spotlight** (Ms. Lombard)

Tenure staff, retirees and others will be recognized by the Board of Education at this time.

4. **Public Comment**

The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints. A form is available at the agenda table. Please submit, prior to the meeting to the Board President or Secretary.

5. **Revision and Adoption of the Agenda (A)** (Mr. Drzal)

Motion to adopt the agenda as presented or with changes. **Voice Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the agenda.

6. **Curriculum & Instruction (C&I) Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)

6. 1. **McHenry County Regional Safe School Program (A)** (Mr. Awrey)

Administration is recommending renewal of the McHenry County Regional Safe School Program (RSSP) by Resolution for the 2016-2017 school year.

Recommendation: Seeking approval of the Board at their next regular meeting.

6. 2. **Student Handbooks (A)** (Mr. Awrey)

Administration is recommending approval of the 2016-2017 Student Handbooks for all of the elementary schools, both middle schools, and high school, as presented; including the Athletic Handbooks.

Recommendation: Seeking approval of the Board at their next regular meeting.

6. 3. **Overnight Trips Projected for 2016-2017 (R)** (Dr. Schlichter)

A list of the proposed field trips for the 2016-17 school year, will be shared by Dr. Schlichter.

Recommendation: For informational purposes only.

6. 4. **Materials Adoption (A)** (Dr. Schlichter)

Administration will propose the materials for adoption as specified for new HHS courses, for approval of implementation in the 2016-2017 school year. The materials will be on display for 30 days, beginning May 6, 2016.

Recommendation: Seeking approval of the Board at their June 16, 2016 regular meeting.

6. 5. **Pearson Agreement Amendment (A)** (Dr. Schlichter)

The District has a multi-year agreement with Pearson Education, Inc. Do to the changing enrollment numbers, material projections have shifted requiring an amendment to the Agreement. To ensure accuracy, Dr. Schlichter will propose approval of the Amendment to the Pearson Agreement for the 2016-2017 school year.

Recommendation: Seeking approval of the Board at their next regular meeting.

7. **Finance Committee** (Mr. Quagliano-chair, Mr. Gentry, Mr. Fleck)

7. 1. **Payables (A)** (Mr. Altmayer)

Mr. Altmayer will seek approval of the purchase orders at \$808,994.24; Imprest checks at \$203,092.77; and disbursements issued at \$2,059,584.01.

Recommendation: Seeking approval of the Board at their next regular meeting.

7. 2. **Revenue & Expenditures Report (R)** (Mr. Altmayer)

The monthly revenue and expenditures report are for review and comment.

Recommendation: For informational purposes only.

7. 3. **Fiscal Reports (R)** (Mr. Altmayer)

Mr. Altmayer will report on the monthly fiscal updates and paid activity funds.

Recommendation: For informational purposes only.

7. 4. **Revenue Contracts as Fund Raisers (A)** (Mr. Altmayer)

Mr. Altmayer will seek approval of the revenue contracts for various fund raising activities.

Recommendation: Seeking approval of the Board at their next regular meeting.

7. 5. **Signatories for Bank / Financial Accounts (A)** (Mr. Altmayer)

As per Policy 4:72, two signatories, the Treasurer and Superintendent, are required on Bank / Financial Accounts as indicated. Administration is recommending that Mark Altmayer - CFO/Treasurer and Dr. John Burkey - Superintendent, be approved as signatories for all bank / financial accounts.

Recommendation: Seeking approval of the Board at their next regular meeting.

7. 6. **Notice of Appointment of Treasurer / Treasurer's Bond (A)** (Mr. Altmayer)

Administration will seek renewal of Mr. Altmayer for appointment of Treasurer / Surety Bond for the 2016-2017 school year.

Recommendation: Seeking approval of the Board at their next regular meeting.

7. 7. **IDOT Hazardous Busing Resolution (A)** (Mr. Awrey, Mr. Altmayer)

The Illinois Department of Transportation (IDOT) constituting a Type I, Type II and Type III Hazard will be reviewed to transport students. Administration is recommending by resolution for Continuance of the Hazardous Busing Program for Huntley Community SD158, as identified by school code 105ILCS 5/29-5.2.

Recommendation: Seeking approval of the Board at their next regular meeting.

8. **Human Resources (HR) Committee** (Mr. Gentry-chair, Mr. Troy, Mr. Drzal)

8. 1. **2016-2017 Advantage Behavioral Health LLC Agreement (A)** (Ms. Lombard)

Administration is recommending renewal of the agreement with Advantage Behavioral Health LLC, to provide the Employee Assistance Program (EAP), for the 2016-2017 school year.

Recommendation: Seeking approval of the Board at their next regular meeting.

8. 2. **Monthly Human Resources Updates (R)** (Ms. Lombard)

Ms. Lombard will report on the monthly Human Resources updates.

Recommendation: For informational purposes only.

9. **Building and Grounds (B&G) Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Fleck)

9. 1. **CTS Group Service Agreement (A)** (Mr. Renkosik)

Mr. Renkosik will seek approval of the CTS Group Service Agreement, dated 4.19.16. The proposed service agreement is to extend the phone support services and EPA Energy Star database updating portion of the existing contract for three more years.

Recommendation: Seeking approval of the Board at their next regular meeting.

9. 2. **Ten Year Life Safety - Eight Surveys (A)** (Mr. Renkosik)
Mr. Renkosik will seek approval of the Ten Year Life Safety Survey reports completed by Wold Architects and Engineers, as complete, and the remedial measures shall be funded from the 20 fund (O&M) budget.
Recommendation: Seeking approval of the Board at their next regular meeting.
9. 3. **Huntley High School (HHS) Construction Update (R)** (Mr. Renkosik)
Mr. Renkosik will report on the construction of the HHS Additions and renovations project.
Recommendation: For informational purposes only.
9. 4. **Operations & Maintenance (O&M) Updates (R)** (Mr. Renkosik)
Mr. Renkosik will report on the O&M project updates.
Recommendation: For informational purposes only.
10. **Legislation Committee** (Mr. Fleck -chair, Mr. Quagliano, Mr. Geheren)
10. 1. **Legislation Updates (D)** (Mr. Fleck)
Legislative updates will be given.
Recommendation: For informational purposes only.
10. 2. **Board of Education** (Mr. Drzal)
10. 2. 1. **Board of Education Minutes (A)** (Mrs. Fettes)
The draft minutes of the BOE Regular Meeting April 21, 2016 are being recommended for approval.
Recommendation: Seeking approval of the Board at their next regular meeting.
10. 2. 2. **Approval of Legal Counsel (A)** (Dr. Burkey)
Dr. Burkey will seek approval of the annual list of attorneys used by the District and their rates for 2016-2017 fiscal year.
Recommendation: Seeking approval of the Board at their next regular meeting.
10. 2. 3. **IASB Delegate Assembly (D) (A)** (Mr. Drzal)
The application for the IASB Delegate Assembly proposed statements are due by June 24, 2016 which are presented at the Triple I Conference in November 19, 2016. Mr. Drzal will lead discussion.
Recommendation: Seeking direction from the Committee.
11. **Closed Session / Roll Call (A)** (Mr. Drzal)
Motion to enter into closed session at _ p.m. as indicated in the Opens Meeting Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body; (2) Collective Negotiating Matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; (11) Litigation; (21) Discussion of minutes of meetings lawfully closed under this Act whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated; and the verbatim record may be destroyed as indicated per law (5ILCS120/2.06 (c)). **Roll Call:** Ayes / Nays/ Absent / **Motion** _
Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy
11. 1. **Exit Closed Session / Voice Call (A)** (Mr. Drzal)
Move to exit closed session at _ p.m. and return to open session. **Voice Call:** Ayes / Nays/ **Motion** _
12. **Resume in Public Session / Roll Call (A)** (Mr. Drzal)
Resume the Committee of the Whole meeting at _ p.m. **Roll Call:** Ayes / Absent / **Motion** _
Members: Mrs. Skaja, Mr. Gentry, Mr. Drzal, Mr. Geheren, Mr. Fleck, Mr. Quagliano, Mr. Troy
13. **Adjournment (A)** (Mr. Drzal)
Motion to adjourn the meeting at _ p.m. **Voice Call:** Ayes / Nays / **Motion** _