

## Regular Meeting Agenda

**Date:** Thursday, March 17, 2016

**Meeting:** Regular Meeting with Closed Session as per OMA and 5ILCS120/2c

**Time:** 6:00 PM

**Location:** Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

---

**Mission Statement:** Our learning community will inspire, challenge and empower all students always.

**Board of Education Members:** President, Mr. Donald Drzal; Vice-President, Mr. Michael Fleck; Secretary, Mrs. Kimberly Skaja; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano; Mr. Paul Troy

### Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President Mr. Drzal)

Call to Order the Thursday, March 17, 2016 Regular meeting of the Board of Education at \_\_ p.m.

**Roll Call:** Ayes / Absent / **Motion** \_ A quorum must be met.

**Members:** Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

2. **Closed Session / Roll Call (A)** (Mr. Drzal)

Move to enter into closed session at \_\_ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body; (2) Collective Negotiating Matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; (9) Student Disciplinary; (21) Discussion of minutes of meetings lawfully closed under this Act whether for purposes of approval by the body of the minutes. **Roll Call:** Ayes / Nays / Absent / **Motion** \_

**Members:** Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Fleck, Mr. Gentry, Mr. Quagliano, Mrs. Skaja

2. 1. **Exit or Suspend Closed Session / Voice Call (A)**

Move to exit or suspend closed session at \_\_ p.m. and return to open session.

**Voice Call:** Ayes / Nays / **Motion** \_

3. **Resume in Public Session / Roll Call (A)** (President) *approx. 7:00 p.m.*

Resume the regular meeting at \_\_ p.m. **Roll Call:** Ayes / Absent / **Motion** \_

**Members:** Mrs. Skaja, Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mr. Fleck

3. 1. **Action as required / Roll Call** (President)

Will come from the Board. **Roll Call:** Ayes / Nays / **Motion** \_

**Members:** Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

4. **Pledge of Allegiance**

The following Heineman Middle School students from the Service Club, will lead the Pledge: John Carrington-Warren, Cade Dees, Jacklyn Fiandaca, John Fiandaca, Abigail Tatosian, Brett Warren, and Vincent Wise.

5. **Public Comment**

The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints. A form is available at the agenda table. Please submit, prior to the meeting to the Board President or Secretary.

6. **Revision and Adoption of the Agenda / Voice Call (A)** (President)

Move to adopt the agenda as presented (or with changes). **Voice Call:** Ayes / Nays / **Motion** \_

7. **Associate Superintendent's Report** (Mr. Awrey)

Updates will be given at this time.

**Recommendation:** For informational purposes only.

8. **Curriculum & Instruction Report** (Dr. Schlichter)

Updates will be given at this time.

**Recommendation:** For informational purposes only.

9. **Fiscal Services Report** (Mr. Altmayer)

Updates will be given at this time.

**Recommendation:** For informational purposes only.

10. **Human Resources (HR) Report** (Ms. Lombard)

Updates will be given at this time.

**Recommendation:** For informational purposes only.

11. **Superintendent's Report** (Dr. Burkey)

11. 1. **Donations, Gifts, and Grants** (R)

A report is provided of the donations, gifts and grants given to the District during the month.

**Recommendation:** For acknowledgement by the Board.

12. **President's Report** (Mr. Drzal)

13. **Consent Agenda / Action / Roll Call** (Mr. Drzal)

All of the following Consent Agenda items have gone through the Committee of the Whole. Prior to adoption, revisions are presented here. **Roll Call: Ayes / Nays / Motion \_**

**Recommendation:** Seeking approval and adoption of the Consent Agenda as follows:

**Members:** Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mrs. Skaja, Mr. Quagliano, Mr. Troy

13. 1. **Minutes (A)** (Mrs. Fettes)

The Board meeting minutes for approval of: Regular February 18, 2016, Committee of the Whole March 3, 2016 and Special Meeting March 3, 2016, as presented.

**Recommendation:** Seeking approval of the minutes listed above, as presented.

13. 2. **Closed Executive Session Minutes (A)** (Mrs. Fettes)

Seeking approval of the closed executive session meeting minutes of Regular February 18, 2016, as presented during closed session.

**Recommendation:** Approval of the executive minutes as discussed in closed session.

13. 3. **HR Personnel and Addendum Reports (A)** (Ms. Lombard)

Seeking approval of the personnel reports provided and reviewed by the Board which includes explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests as presented.

**Recommendation:** Seeking approval of the personnel action items as presented.

13. 4. **Curriculum and Instruction Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)

13. 4. 1. **Gifted Review Proposal (A)** (Dr. Schlichter)

At the 3.3.16 Committee of the Whole, the C&I Committee recommended approval of the 2016-2017 School year Gifted Program Proposal.

**Recommendation:** Seeking approval of the Board of the 2016-2017 Gifted Program Proposal, as presented.

13. 4. 2. **Math Proposal and Materials Adoption (A)** (Dr. Schlichter)

At the 2.4.18 Committee of the Whole, the C&I Committee recommended adoption of the 2016-17 school year, the math proposal and materials. The materials have been on display for more than 30 days in accordance with the Illinois School Code guidelines.

**Recommendation:** Seeking approval of the Board for adoption of the 2016-2017 math proposal and materials, as presented.

13. 5. **Finance Committee** (Mr. Quagliano-chair, Mr. Fleck, Mr. Gentry)

13. 5. 1. **Payables** (Mr. Altmayer)

At the 3.3.16 Committee of the Whole, the Finance Committee recommended approval of the payables issued as follows: Purchase Orders at \$413,527.13; Imprest checks at \$93,245.48; and Disbursements at \$3,858,202.78, as presented.

**Recommendation:** Seeking approval of the Board of the payables as issued, as presented.

13. 5. 2. **Transportation Bus Bid #2016-07 (A)** (Mr. Awrey, Mrs. Hooper)  
 At the 3.3.16 Committee of the Whole, the Finance Committee recommended approval of the Transportation Bus Bid #2016-07, awarding Midwest Transit, Option #1 price reflects an annual payment of \$17,471.00 per bus x 7 units = \$558,375.00 after trade. These New 2017 buses are equipped with Hydraulic Brakes and comes with a (5) five year warrantee.  
**Recommendation:** Seeking approval of the Board of Option #1 of Bid #2016-07 to Midwest Transit, for the seven 77 passenger buses, as presented.
13. 6. **Human Resources (HR) Committee** (Mr. Gentry-chair, Mr. Troy, Mr. Geheren)
13. 6. 1. **Resolution #2016-03-02 Notice of Reduction in Extra Contract Days** (Ms. Lombard)  
 At the 3.3.16 Committee of the Whole, the HR Committee recommended approval per contract, the elimination of all extra contract days outside the standard 182 days by Resolution #2016-03-02 Notice of Reduction in Extra Contract Days.  
**Recommendation:** Seeking approval of the Board to adopt Resolution #2016-03-02 as presented, giving Notice of Reduction in extra Contract Days, as per contract.
13. 6. 2. **Job Description - Registration Department (A)** (Ms. Lombard)  
 At the 3.3.16 Committee of the Whole, the HR Committee recommended approval of District Registrar and Assistant Registrar job descriptions to accurately reflect their current duties and responsibilities as proposed.  
**Recommendation:** Seeking approval of the Board to approve the proposed District Registrar and Assistant Registrar job descriptions as presented.
13. 7. **Buildings & Grounds (B&G) Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Fleck)
13. 7. 1. **Renewal of Authorization of Emergency Repairs (A)** (Mr. Renkosik)  
 At the 3.3.16 Committee of the Whole, the B&G Committee recommended authorization to Administration to expend up to \$25,000.00, to include emergency repairs for HVAC equipment emergency, as well as repairs due to a sprinkler system failure, through March 17, 2017.  
**Recommendation:** Seeking approval of the Board for renewal of authorization of emergency repairs to expend up to \$25,000.00, as presented.
13. 7. 2. **HHS Additions and Renovations Change Orders (A)** (Mr. Renkosik)  
 At the 3.3.16 Committee of the Whole, the B&G Committee recommended approval of the proposed Change Orders to trade contractor's contracts for the HHS additions and renovations; as presented in the letter from Lamp Inc. and Wold Architects, dated 2.19.16, in total amount of \$1,791.00 for Bid Release One contracts and the total amount of \$881.00 for Bid Release Two contracts.  
**Recommendation:** Seeking approval of the Board of the proposed changed orders to trade contractor's contracts for the HHS additional and renovations, as presented.
13. 7. 3. **Bid #2016-29 Gym Floor Recoating and Refinishing (A)** (Mr. Renkosik)  
 At the 3.3.16 Committee of the Whole, the B&G Committee recommended approval of the Gym Floor Recoating and Refinishing Bid #2016-29, seeking award to Stalker Sports Flooring in the amount of \$64,510.12.  
**Recommendation:** Seeking approval of the Board as presented, awarding Stalker Sports Flooring in the amount of \$64,510.12 for Bid #2016-29 Gym Floor Recoating and Refinishing.
13. 7. 4. **Huntley High School Furniture Procurement Adjustments (A)** (Mr. Renkosik)  
 At the 3.3.16 Committee of the Whole, the B&G Committee recommended the HHS Furniture procurement adjustments as recommended by Lowery McDonnell Company (LMC) proposal, dated February 2, 2016, in the amount of \$14,220.25.  
**Recommendation:** Seeking approval of the Board for the HHS Furniture procurement adjustment as recommended by LMC, in the amount of \$14,200.25.
13. 7. 5. **Trane Company Proposal (A)** (Mr. Renkosik)  
 At the 3.3.16 Committee of the Whole, the B&G Committee recommended approval of Trane

Company's proposal letter dated February 20, 2016, for repairs of Huntley HS east chiller as outlined.

**Recommendation:** Seeking approval of the Board for repairs identified in the 2.20.16 letter from Trane Company for HHS east chiller.

14. **Items Removed from the Consent Agenda (A)** (Mr. Drzal)

Items removed from the Consent Agenda are discussed separately and may require a roll call vote. **Roll Call:** Ayes / Nays / **Motion** \_

**Members:** Mr. Quagliano, Mr. Gentry, Mrs. Skaja, Mr. Fleck, Mr. Troy, Mr. Drzal, Mr. Geheren

15. **Action Items / Roll Call (A)** (Mr. Drzal)

(Action items may or may not have gone through committee and require separate action.)

15. 1. **Supplemental Purchase Orders and Supplemental Accounts Payable (A)** (Mr. Altmayer)

Mr. Altmayer provided the Supplement Purchase Orders Report at \$2,071,275.48 and the Supplemental Accounts Payable Report at \$12,776.07, for approval. **Roll Call:** Ayes/Nays/ **Motion** \_

**Recommendation:** Seeking approval of the Supplemental Reports as presented.

15. 2. **Resolution #2016-03-03 Authorizing Notice of Reduction of Hours (A)** (Ms. Lombard)

Administration will seek approval and adoption of Resolution #2016-03-03 Authorizing Notice of Reduction of Hours for Educational Support Personnel, pursuant to Section 10-23.5 of the Illinois School Code. **Roll Call:** Ayes / Nays / **Motion** \_

**Recommendation:** Seeking approval of the Board to adopt Resolution #2016-03-03 as presented.

15. 3. **Resolution #2016-03-04 Authorizing Notice of Reduction of Support Personnel (A)** (Ms. Lombard)

Administration will seek approval and adoption of Resolution #2016-03-04 Authorizing Notice of Reduction of Educational Support Personnel, pursuant to Section 10-23.5 of the Illinois School Code.

**Roll Call:** Ayes / Nays / **Motion** \_

**Recommendation:** Seeking approval of the Board to adopt Resolution #2016-03-04 as presented.

16. **Public Comment** (Mr. Drzal)

17. **Adjournment (A)** (Mr. Drzal)

Motion to adjourn the meeting at \_\_ p.m. **Voice Call:** Ayes / Nays / **Motion** \_