

Regular Meeting Agenda

Date: Thursday, August 20, 2015

Meeting: Regular Meeting with Closed Session as per OMA and 5ILCS120/2c

Time: 6:00 PM

Location: Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

Mission Statement: Our learning community will inspire, challenge and empower all students always.

Board of Education Members: President, Mr. Donald Drzal; Vice-President, Mr. Michael Fleck; Secretary, Mrs. Kimberly Skaja; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano; Mr. Paul Troy

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President Mr. Drzal)

Motion the Call to Order the August 20, 2015 Regular meeting of the Board of Education at ___ p.m. A quorum must be met.

Roll Call: Ayes / Absent / **Motion** __

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

2. **Closed Session / Roll Call (A)** (Mr. Drzal)

Move to enter into closed session at ___ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel, (2) Collective negotiating matters, and (21) Discussion of minutes of meetings lawfully closed under this Act.

Roll Call: Ayes / Nays / Absent / **Motion** __

Members: Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Fleck, Mr. Gentry, Mr. Quagliano, Mrs. Skaja

2. 1. **Exit or Suspend Closed Session / Voice Call (A)** (Mr. Drzal)

Motion to exit or suspend closed session at ___ p.m. and return to open session. **Voice Call:** Ayes / Nays / **Motion** __

3. **Resume in Public Session / Roll Call (A)** (President) *approx. 7:00 p.m.*

Motion to Resume the regular meeting at ___ p.m. **Roll Call:** Ayes / Absent / **Motion** __

Members: Mr. Fleck, Mrs. Skaja, Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano

3. 1. **Action as required / Roll Call** (President)

If required at this time, Motion will come from the Board. **Roll/Voice Call:** Ayes / Nays / **Motion** __

Members: Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy, Mr. Fleck

4. **Pledge of Allegiance**

5. **Public Comment** (Mr. Drzal)

As per Policy 2:230, public comment can be made during this portion of the meeting.

(Forms are available at the agenda table and should be submitted prior to the meeting to the President or Secretary.)

6. **Revision and Adoption of the Agenda / Voice Call (A)** (Mr. Drzal)

Move to adopt the agenda as presented (or with changes). **Voice Call:** Ayes / Nays / **Motion** __

7. **Associate Superintendent's Report** (Mr. Awrey)

Mr. Awrey will report on updates.

Recommendation: For informational purposes only.

8. **Curriculum & Instruction (C&I) Report** (Dr. Schlichter)

Dr. Schlichter will report on C&I updates.

Recommendation: For informational purposes only.

9. **Human Resources (HR) Report** (Ms. Lombard)

Ms. Lombard will report on HR updates.

Recommendation: For informational purposes only.

10. **Fiscal Report** (Mr. Altmayer)

Mr. Altmayer will report on updates.

Recommendation: For informational purposes only.

11. **Superintendent's Report** (Dr. Burkey)

Updates will be given at this time.

11. 1. **Donations, Gifts and Grants (R)** (Dr. Burkey)

A report is provided of donations given to the district.

Recommendation: For informational purposes only.

11. 2. **Freedom of Information Act (FOIA) Requests** (Mr. Armstrong)

A monthly report on the FOIA requests is provided in the packet.

Recommendation: For informational purposes only.

12. **President's Report** (Mr. Drzal)

13. **Consent Items (A) / Roll Call** (President, Mr. Drzal)

All of the following Consent Agenda items have gone through the Committee of the Whole. Prior to adoptions, revisions are presented here. **Roll Call:** Ayes/ Nays / **Motion** __

Recommendation: Seeking approval and adoption of the Consent Agenda as follows:

13. 1. **Board of Education Minutes (A)** (Mrs. Fettes)

Seeking approval of the following BOE meeting minutes as presented: Regular meeting of July 16, 2015, Committee of the Whole of August 8, 2015, and Special meeting of August 8, 2015.

Recommendation: Seeking approval of the Board for the above mentioned minutes as presented.

13. 2. **Executive Closed Session Minutes (A)** (Mrs. Fettes)

Seeking approval of the following Executive Closed Session minutes as presented in Executive Closed Session: Regular - July 16, 2015 and Committee of the Whole - August 8, 2015.

Recommendation: Seeking approval of the Board of the executive session minutes as presented in closed session.

13. 3. **HR Personnel and Addendum Reports (A)** (Ms. Lombard)

Seeking approval of the personnel reports provided and reviewed by the Board which includes explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests as presented.

Recommendation: Seeking approval of the personnel action items as presented.

13. 4. **Curriculum Committee (C&I)** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)

13. 4. 1. **ECRA ECRIS Amendment (A)** (Dr. Schlichter)

At the 8.6.15 Committee of the Whole, the C&I Committee gave approval to amend the Letter of Agreement executed between ECRA Group, Inc. and Huntley Community School District 158, seeking of extending services from July 1, 2015 through June 30, 2018, as outlined.

Recommendation: Seeking approval of the Board to amend the Letter of Agreement between ECRA Group, Inc. and Huntley Community School District 158, extending services from July 1, 2015 through June 30, 2018, as presented.

13. 4. 2. **2016-2017 School Calendar (A)** (Mr. Awrey)

At the 8.6.15 Committee of the Whole, the C&I Committee recommended approval of the 2016-2017 school calendar as presented.

Recommendation: Seeking approval of the Board to adopt the 2016-2017 school calendar as presented.

13. 4. 3. **International Field Trip to Paris/Normandy (A)** (Dr. Schlichter)

At the 8.6.15 Committee of the Whole, the C&I Committee recommended approval of an International field trip to Paris / Normandy for spring break 2017 for high school students, as

presented.

Recommendation: Seeking approval of the Board of the international field trip to Paris / Normandy as presented for spring break 2017.

13. 5. **Policy Committee** (Mr. Drzal-chair, Mrs. Skaja, Mr. Troy)

13. 5. 1. **Policy 1:20 and Policy 1:30 Review (A)** (Mr. Awrey)

At the 8.6.15 Committee of the Whole, the Policy Committee gave approval of the recommended changes to Policy 1:20 District Organization, Operations and Cooperative Agreements and Policy 1:30 School District Mission Statement, seeking a first reading.

Recommendation: Seeking a first reading of the Board of Policy 1:20 and Policy 1:30.

13. 5. 2. **PRESS Update - May 2015, Issue 88 (A)** (Mr. Awrey)

At the 8.6.15 Committee of the Whole, the Policy Committee recommended a first reading of the following policies with the recommended changes: Policy 2:250 Access to District Public Records; Policy 3:40 Superintendent; Policy 3:50 Administrative Personnel Other Than the Superintendent; Policy 3:60 Administrative Responsibility of the Building Principal; Policy 4:45 Insufficient Fund Checks and Debt Recovery; Policy 5:40 Communicable and Chronic Infectious Disease; Policy 5:180 Temporary Illness or Temporary Incapacity; Policy 5:270 Employment At-Will, Compensation, and Assignment; Policy 5:290 Employment Termination and Suspensions; Policy 5:330 Sick Days, Vacation, Holiday, and Leaves; Policy 6:15 School Accountability; and Policy 6:40 Curriculum Development.

Recommendation: Seeking a first reading of the Board of the policies listed above.

13. 6. **Board of Education** (President-Mr. Drzal)

13. 6. 1. **2015-2016 Strategic Planning Measures (A)** (Dr. Burkey)

At the 8.6.15 Committee of the Whole, the Committee recommended approval of the 2015-2016 Strategic Planning Measures and Indicators as presented.

Recommendation: Seeking approval of the Board 2015-2016 strategic Planning Measures and Indicators, as presented.

13. 7. **Building and Grounds (B&G) Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Fleck)

13. 7. 1. **Huntley High School Additions & Renovations Change Orders (A)** (Mr. Renkosik)

At the 8.6.15 Committee of the Whole, the B&G Committee approved the proposed change orders to the trade contractor's contracts for the HHS Additions and Renovations Project as provided in the letters dated July 28, 2015 from Lamp Inc. and Wold AE, at an accumulated amount of \$72,335.00 for approval and as follows: 02B-01 Excavation with vendor Kane Co. Excavating at \$42,067.00; 02D-01 Asphalt Paving with vendor Schroeder Asphalt at \$25,838.00; and 04A-01 Masonry with vendor Burroak Masonry at \$4,430.00.

Recommendation: Seeking approval of the Board of the HHS Additions and renovations Project proposed change orders to the trade contractor's contracts in a total amount of \$72,335.00, as presented.

13. 7. 2. **Change Orders for Trade Contractor - Harmony Road Widening and East Access Drive (A)** (Mr. Renkosik)

At the 8.6.15 Committee of the Whole, the B&G Committee recommended the proposed change orders to Schroeder Asphalt's contract for the Harmony Road Widening and East Access Drive project, which is a deduct to their contract in the net amount of \$48,662.00, for approval.

Recommendation: Seeking approval of the Board the proposed change orders to Schroeder Asphalt's contract for the Harmony Road Widening and East Access Drive Project, which is a deduct to their contract in the net amount of \$48,662.00, as presented.

14. **Items Removed from the Consent Agenda (A)** (Mr. Drzal)

Items removed from the Consent Agenda are discussed separately and may require a roll call vote.

Voice/Roll Call: Ayes/ Nays/ **Motion** _

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

15. **Action Items / Roll Call (A)** (Mr. Drzal)

(Action items may or may not have gone through committee and require separate action.)

15. 1. **Payables (A)** (Mr. Altmayer)

At the 8.6.15 Committee of the Whole, the Purchase Orders at \$956,091.06; Accounts Payable at \$1,054.96; Imprest checks at \$53,345.29; and Disbursements issued at \$4,803,939.87, were moved forward for approval as presented. **Roll Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board of the payables as presented.

15. 2. **Supplemental Purchase Orders and Supplemental Accounts Payable (A)** (Mr. Altmayer)

Mr. Altmayer will seek approval of the supplemental purchase orders at \$2,106,178.98 and supplemental accounts payable at \$17,301.87. **Roll Call:** Ayes/ Nays / **Motion** _

Recommendation: Seeking approval of the Board of the supplemental payables as presented.

15. 3. **Change Order No. 2 to Roof Replacement Bid (A)** (Mr. Renkosik)

Administration is proposing approval of Change Order No. 2 to the contract with All American Exterior Solutions in the net total amount of \$6,960.00, of work as outlined in All American Exterior Solutions' emails dated August 7, 2015. This is for the Roof Replacement Bid #2015-68 project at Chesak Elementary School. **Roll Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board of Change Order No. 2 to the Contract with All American Exterior Solutions in a net total amount of \$6,960.00, as presented.

15. 4. **Snow Removal Services Bid #2015-40 (A)** (Mr. Renkosik)

At the 7.16.15 Regular meeting, the Board asked to defer the snow removal services bid to August. Mr. Renkosik provided bid results of the Snow Removal Services Bid #2015-40, seeking award to Tovar Snow Professionals at the prices included in their bid and as presented. **Roll Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board to award the Snow Removal Services Bid #2015-40 as presented, to Tovar Snow Professionals, at the prices included in their bid.

16. **Public Comment** (Mr. Drzal)

17. **Adjournment (A)** (Mr. Drzal)

Motion to adjourn the meeting at __ p.m. **Voice Call:** Ayes / Nays / **Motion** __