

Regular Meeting Agenda

Date: Thursday, October 16, 2014

Meeting: Regular Meeting with Closed Session as per OMA and 5ILCS120/2c

Time: 6:00 PM

Location: Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

Mission Statement: We will Inspire, Challenge, and Empower everyone every day.

Board of Education Members: President, Mr. Donald Drzal; Vice-President, Mr. Paul Troy; Secretary, Mrs. Kimberly Skaja; Mr. Michael Fleck; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President, Mr. Drzal)

Call to Order the Regular meeting of the Board of Education for Thursday, October 16, 2014 at __ p.m.

Board Members: Mr. Don Drzal, Mr. Michael Fleck, Mr. William Geheren, Mr. Kevin Gentry, Mr. Anthony Quagliano, Mr. Paul Troy

2. **Closed Session / Roll Call (A)** (Mr. Drzal)

Motion to enter into closed session at _ p.m. as indicated in the Open Meetings Act (OMA) and 5ILCS120/2c for discussion of:(1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel; (2) Collective Negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; (9) Student Disciplinary; (11) Litigation; and (21) Closed Session minutes, destruction of recordings and six month review as required by law. **Roll Call:** Ayes / Nays/ Absent / **Motion** _

Members: Mr. Drzal, Mr. Troy, Mrs. Skaja, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano

2. 1. **Exit or Suspend Closed Session / Voice Call (A)** (Mr. Drzal)

Motion to exit or suspend closed session at _ p.m. and return to open session. **Voice Call:** Ayes/ Nays/
Motion _
Action Required.

3. **Resume in Public Session / Roll Call (A)** (President) approx. 7:00 p.m.

Resume the regular meeting at _ p.m. **Roll Call:** Ayes/ Absent / **Motion** _

Members: Mr. Drzal, Mr. Troy, Mrs. Skaja, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano

3. 1. **Action as required / Roll/Voice Call** (President)

Will come from the Board. **Roll/Voice Call:** Ayes / Nays / **Motion** _

4. **Pledge of Allegiance** (Mr. Drzal)

Principal, Mr. Iddings and the following Leggee Elementary students will lead the Pledge: Ryan Kozarzewski, Josh Iddings, Bella Doles, Dylan Kozarzewski, and Joey Perreault.

5. **Recognition by the Board of Education** (Mr. Drzal)

6. **Huntley Education Association (HEA)**

Discussion: A representative of the HEA will present the Teacher of the Month Award winners.

Recommendation: For informational purposes only.

7. **Revision and Adoption of the Agenda (A)** (Mr. Drzal)

Motion to adopt the agenda as presented or with changes. **Voice Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking adoption of the agenda as presented or with changes.

8. **Associate Superintendent's Report** (Mr. Awrey)

Updates will be given at this time.

9. **Curriculum and Instruction Report (R)** (Ms. Schlichter)

Updates will be provided at this time.

Recommendation: For informational purposes only.

10. **Fiscal Services Report** (Mr. Altmayer)

Updates will be given at this time.

11. **Human Resources (HR) Report** (Ms. Lombard)

Updates will be given at this time.

12. **Superintendent's Report** (Dr. Burkey)

12. 1. **Freedom of Information Act (FOIA) Requests** (R)

Monthly report on FOIA requests provided in the packet.

Recommendation: For informational purposes only.

12. 2. **Donations, Gifts and Grants** (R) (Dr. Burkey)

A report of donations, gifts and grants to CSD158 for the month is provided.

Recommendation: For informational purposes only.

13. **President's Report** (Mr. Drzal)

14. **Consent Agenda / Action / Roll Call** (Mr. Drzal)

All of the following Consent Agenda items have gone through the Committee of the Whole. Prior to adoption, revisions are presented here, a motion and a second is required. **Roll Call: Ayes/Nays/Motion _**

Recommendation: Seeking approval and adoption of the Consent Agenda as follows:

14. 1. **Minutes** (A) (Mrs. Fettes)

Seeking approval of the following draft meeting minutes: Regular of September 18, 2014 and Budget Hearing of September 18, 2014, as presented.

Recommendation: Seeking approval of the Board for the minutes as presented.

14. 2. **Closed Executive Session Minutes** (A) (Mrs. Fettes)

Seeking approval of the following closed executive session meeting minutes as reviewed during closed session: Regular September 18, 2014.

Recommendation: Seeking approval of the Board of the executive minutes as discussed in closed session.

14. 3. **Six-Month Review of Executive Session Closed Minutes** (A) (Mrs. Fettes)

Seeking approval of the Executive Closed Session Minutes and destruction of recordings as per law, as discussed in closed session.

Recommendation: Seeking approval of the Board to continue the executive session closed minutes remain closed and destruction of recordings, as discussed in closed session.

14. 4. **HR Personnel and Addendum Reports** (Ms. Lombard)

Seeking approval of the personnel reports provided and reviewed by the Board which includes explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests as presented.

Recommendation: Seeking approval of the Board for the personnel action items as presented.

14. 5. **Curriculum & Instruction (C&I) Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)

14. 5. 1. **2014-2015 School Calendar** (A) (Mr. Awrey)

At the 10.09.14COW, the C&I Committee recommended approval of the 2015-2016 School Calendar as presented.

Recommendation: Seeking approval of the Board to adopt the 2015-2016 School Calendar as presented.

14. 5. 2. **Enrollment Projections / Boundary Line Service Agreement** (A) (Mr. Awrey)

At the 10.09.14 Committee of the Whole, the C&I Committee recommended approval of a service agreement with DecisionInsite, not to exceed the fee of \$16,691.00, for enrollment projections and boundary line.

Recommendation: Seeking approval of the Board the service agreement with DecisionInsite to provide enrollment projections and boundary line, not to exceed the fee of \$16.691, as

presented.

14. 5. 3. **Huntley High School 2016 International Trip Proposal to Costa Rica (A)** (Mr. Awrey)
At the 10.09.14 COW, the C&I Committee recommended approval of the HHS international trip proposal for Social Studies, to Costa Rica, March 19, 2016 - March 27, 2016, as presented.
Recommendation: Seeking approval of the Board of the HHS 2016 spring trip proposal to Costa Rica, as presented.
14. 6. **Policy Committee** (Mr. Drzal-chair, Mrs. Skaja, Mr. Troy)
 14. 6. 1. **PRESS Updates - August 2014, Issue 86 (A)** (Mr. Awrey)
At the 10.09.14 Committee of the Whole, the Policy Committee recommended first reading for the following Policies: Policy 2:20, 4:60, 4:90, 5:30, 5:260, 7:20, 7:180, and 7:240.
Recommendation: Seeking approval of the Board for first reading of the policies as presented.
14. 7. **Finance Committee** (Mr. Quagliano-chair, Mr. Fleck, Mr. Gentry)
 14. 7. 1. **Payables (A)** (Mr. Altmayer)
At the 10.09.14 Committee of the Whole, the Finance Committee recommended approval of the purchase orders at \$494,722.23; Imprest checks at \$220,340.60; Accounts Payable at \$619.40; and Disbursement at \$6,824,729.83, as presented.
Recommendation: Seeking approval of the Board of the payables as presented.
 14. 7. 2. **Revenue Contracts (A)** (Mr. Altmayer)
At the 10.09.14 Committee of the Whole, the Finance Committee recommended approval of following revenue contracts: vendor Advocare for HHS Girls Soccer, with a net revenue of \$3,000; vendor Scholastic Book Fair for Leggee Elementary fund raiser for reading, with a net revenue of \$1,000; multi-vendors as listed, for the HHS Future Business Leaders of America, with a net revenue of \$8,000; and vendor Culver's for Mackeben Elementary Culver's Night with a portion of the proceeds donated to the school, with a net revenue of \$1,200.
Recommendation: Seeking approval of the Board of various fund raiser contract agreements as presented.
 14. 7. 3. **Sears Centre Arena Lease Agreement for 2015 HHS Graduation (A)** (Dr. Burkey)
At the 10.09.14 Committee of the Whole, the Finance Committee recommended approval of the 2015 Lease Agreement with the Sears Centre Arena for Huntley HS graduation ceremony, held on May 30, 2015, at the sum of \$30,564.08.
Recommendation: Seeking approval of the Board to hold HHS the Sears Centre Arena Lease Agreement, for HHS 2015 graduation ceremony, as presented.
14. 8. **Human Resources (HR) Committee** (Mr. Gentry-chair, Mr. Troy, Mr. Geheren)
 14. 8. 1. **Job Descriptions (A)** (Ms. Lombard)
 14. 8. 1. 1. **Director of Performing Arts Center (PAC) and TV Production (A)** (Ms. Lombard)
At the 10.09.14 Committee of the Whole, the HR Committee recommended approval of the Director of PAC and TV Production job description, to better reflect the current position.
Recommendation: Seeking approval of the Board of Director of PAC and TV Production job description as presented.
 14. 8. 1. 2. **PAC Technician (A)** (Ms. Lombard)
At the 10.09.14 Committee of the Whole, the HR Committee recommended approval of the PAC Technician job description.
Recommendation: Seeking approval of the Board of the PAC Technician job description as presented.
14. 9. **Building and Grounds (B&G) Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Fleck)
 14. 9. 1. **Change Orders - Huntley High School (HHS)Expansion and Renovation (A)** (Mr. Renkosik)
At the 10.9.14 Committee of the Whole, the B&G Committee gave approval of the

proposed Change Orders to trade contractors' contracts for the HHS Additions and Renovations project, as recommended from Lamp Inc., in their letter dated September 30, 2014, as follows: Stark & Sons Trade Package #02C-01 Site Utilities at \$36,085.00; and Kane County Excavating trade package #02B-01 Excavation at \$14,096.00.

Recommendation: Seeking approval of the Board the trade contractor's contracts for the HHS additions and renovations project as presented.

14. 9. 2. **Cash Farm Rental (A)** (Mr. Renkosik)

At the 10.09.14 Committee of the Whole, the B&G Committee recommended approval of the Cash Farm Lease with Fruin Farms as presented, reducing the rent per acre and reduction in amount of acreage as discussed.

Recommendation: Seeking approval of the Board of the Cash Farm Lease with Fruin Farms during the 2015-2017 calendar years as presented.

15. **Items Removed from the Consent Agenda (A)** (Mr. Drzal)

Items removed from the Consent Agenda are discussed separately and may require a roll call vote. **Roll/Voice Call:** Ayes/Nays/ **Motion** _

16. **Action Items / Roll Call (A)** (Mr. Drzal)

(Action items may or may not have gone through committee and require separate action.)

16. 1. **Supplemental Purchase Orders and Supplement Accounts Payables (A)** (Mr. Altmayer)

Seeking approval of the Supplemental Purchase Orders at \$1,989,173.53 and the Supplemental Accounts Payables at \$13,814.90. **Roll Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board of the Supplemental Purchase Orders and Supplemental Accounts Payables as presented.

16. 2. **FY2014 Audit and Annual Financial Report (AFR) (A)** (Mr. Altmayer)

The FY14 Audit and AFR will be presented by Evans Marshall & Pease; Mr. Paul Thermen and Jeffery Rollefson. Administration is seeking approval of the FY14 Audit and AFR. **Roll Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board to approve the FY14 Audit and AFR as presented.

16. 3. **Debt Refunding Series 2014 / Resolution #2014-10-1 (A)** (Mr. Altmayer)

At the 10.9.14 Committee of the Whole, the Finance Committee moved forward the draft bond resolution. Seeking approval of the Board for the Resolution providing for the issue of not to exceed \$9,750,000 General Obligation Refunding School Bonds, Series 2014, of the District for the purpose of refunding certain outstanding bonds of the District, and providing for the levy of a direct annual tax sufficient to pay the principal and interest of said bonds. **Roll Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board to adopt Resolution #2014-10-01 debt refunding bond, as presented.

16. 4. **IASB Delegate Assembly 2014 (D) (A)** (Mr. Drzal)

At the 10.09.14 Committee of the Whole, the Legislative Committee sought discussion of the 2014 IASB Delegate Assembly Proposals and Resolutions, to be presented at the 2014 Delegate Assembly at the Triple I Conference. Members will convey and debate their position. **Voice Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board of the IASB Delegate Assembly 2014 Report to Membership as presented. The represent by the Board President at the Triple I Conference, November 22, 2014, conveying the tally results.

17. **Public Comment** (Mr. Drzal)

18. **Adjournment (A)** (Mr. Drzal)

Motion to adjourn and a second, at ___ p.m. **Voice Call:** Ayes / Nays / **Motion** _