

## Committee of the Whole Agenda

**Date:** Thursday, November 6, 2014

**Meeting:** Committee of the Whole

**Time:** 6:00 PM

**Location:** Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

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**Mission Statement:** We will Inspire, Challenge, and Empower everyone every day.

**Board of Education Members:** President, Mr. Donald Drzal; Vice-President, Mr. Paul Troy; Secretary, Mrs. Kimberly Skaja; Mr. Michael Fleck; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano

### Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President, Mr. Drzal)

Call to Order the Committee of the Whole meeting for Thursday, November 6, 2014 at \_\_\_ p.m. A quorum must be met. **Roll Call:** Ayes / Absent / **Motion** \_\_\_

**Members:** Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

2. **Pledge of Allegiance** (Mr. Drzal)

Conley Principal, Ms. Rhonda Maciejewski will introduce the following Conley students leading the Pledge: Cade Dees, Jeremy Bizon, Emmy Cohen, and Adam Guazzo.

3. **Academic Spotlight** (Ms. Schlichter)

On Saturday evening, October 25, 2014, ISBE held their Annual Those Who Excel Banquet. The 2014 D158 recipients recognized are: Classroom Teacher (Merit) Ms. Shannon Phillips; Early Career Educator (Recognition) Ms. Suzanne Bell; Student Support Personnel (Recognition) Ms. Tami Broskow; Educational Service Personnel (Recognition) Mrs. Rose Buckley; School Administrator (Merit) Ms. Jessica Lombard; and Team (Recognition) PBIS Ms. Anne Sharkey, Mrs. Laura Jenkins, Mrs. Karen Miller, and Ms. Tami Broskow.

**Recommendation:** The Board will give recognition at this time.

4. **Public Comment as per Policy 2:230**

The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints. A form is available at the agenda table. Please submit, prior to the meeting to the Board President or Secretary.

5. **Revision and Adoption of the Agenda (A)** (Mr. Drzal)

Motion to adopt the agenda as presented or with changes. **Voice Call:** Ayes / Nays / **Motion** \_\_\_

**Recommendation:** Seeking approval and adoption of the agenda.

6. **Curriculum & Instruction (C&I) Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)

6. 1. **2014 School eReport Card Released by ISBE (A)** (Ms. Schlichter)

Discussion: Ms. Schlichter will provide information on the ISBE 2014 School eReport Card, recommending approval by the Committee.

**Recommendation:** Seeking approval of the Board at their next regular meeting.

6. 2. **2014 D158 Elementary Report Card Update (R)** (Ms. Schlichter)

Discussion: Ms. Schlichter will provide an update about recent revisions to the elementary report cards.

**Recommendation:** For informational purposes only.

7. **Finance Committee** (Mr. Quagliano-chair, Mr. Fleck, Mr. Gentry)

7. 1. **Payables (A)** (Mr. Altmayer)

Discussion: The Purchase Orders at \$442,896.14; Imprest checks at \$327,276.39; Accounts Payable at \$9,181.16; and Disbursements issued at \$8,500,952.61; seeking review and approval to move forward.

**Recommendation:** Seeking approval of the Board at their next regular meeting.

7. 2. **Fiscal Reports - Financial Executive Summary (R)** (Mr. Altmayer)  
Discussion: Mr. Altmayer will present the Financial Executive Summary of revenues and expenditures.  
**Recommendation:** For informational purposes only.
7. 3. **Monthly Fiscal Reports (R)** (Mr. Altmayer)  
Discussion: The monthly fiscal report updates, including Activity Funds are provided.  
**Recommendation:** For informational purposes only.
7. 4. **Revenue Contract Approval (A)** (Mr. Altmayer)  
Discussion: Various fund raiser contract agreements from schools have been submitted for approval.  
**Recommendation:** Seeking approval of the Board at their next regular meeting.
7. 5. **Equipment Declared as Surplus (A)** (Mr. Altmayer)  
Discussion: Mr. Altmayer will seek approval of a list of items to be Declared as Surplus, as provided by Technology Department and O&M Department.  
**Recommendation:** Seeking approval of the Board at their next regular meeting.
7. 6. **Levy Hearing (A)** (Mr. Altmayer)  
Discussion: Mr. Altmayer will seek approval to hold the Levy Hearing on December 18, 2014.  
**Recommendation:** Seeking approval of the Board to meet the posting requirements by law.
8. **Human Resources (HR) Committee** (Mr. Gentry-chair, Mr. Troy, Mr. Drzal)
  8. 1. **Job Descriptions (A)** (Ms. Lombard)
    8. 1. 1. **Transportation Job Description for Router Dispatcher and Transportation Trainer (A)**  
Discussion: Ms. Lombard will seek approval of the updated transportation job descriptions for Router Dispatcher and Transportation Trainer, to better reflect the positions.  
**Recommendation:** Seeking approval of the Board at their next regular meeting.
  8. 2. **Human Resources (HR) Update (R)** (Ms. Lombard)  
Discussion: Ms. Lombard will provide report on HR updates.  
**Recommendation:** For informational purposes only.
9. **Building and Grounds (B&G) Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Fleck)
  9. 1. **Bid #2014-03-5 Fork Truck (A)** (Mr. Renkosik)  
Discussion: Mr. Renkosik will present the bid results for Bid #2014-03-5 Fork Truck, seeking award of bid to National Lift Truck, in the amount of \$26,297.50.  
**Recommendation:** Seeking approval of the Board at their next regular meeting.
  9. 2. **Bid #2014-20A Huntley High School TV Studio (Mechanical Bid) (A)** (Mr. Renkosik)  
Discussion: Mr. Renkosik will present the bid results for Bid #2014-20A HHS TV Studio (Mechanical Bid), seeking award to Jensen Plumbing & Heating in the amount of \$13,650.00.  
**Recommendation:** Seeking approval of the Board at their next regular meeting.
  9. 3. **Leggee Elementary School Chiller Operating Inspection Program Agreements (A)** (Mr. Renkosik)  
Discussion: Mr. Renkosik will seek approval of the Trane Service Agreement Expansion for the Leggee Chiller in the amount of \$1,481.00; and an amendment to the HVAC Preventative Maintenance Agreement with Hayes Mechanical at a price reduction of \$244.08, for the third year of that agreement as proposed.  
**Recommendation:** Seeking approval of the Board at their next regular meeting.
  9. 4. **Multi-Vista Proposal for Digital Archiving of HHS Expansions and Renovations (A)** (Mr. Renkosik)  
Discussion: Mr. Renkosik will seek approval of the proposal from Multi-Vista proposal of Digital Archiving of the HHS expansions and renovations as proposed, at a cost not to exceed \$9,995.00.  
**Recommendation:** Seeking approval of the Board at their next regular meeting.
  9. 5. **CTS Group Proposal for Niagara Tridium AX Version 3.8 (A)** (Mr. Renkosik)  
Discussion: Mr. Renkosik will recommend approval of the proposal from CTS Group dated October 27, 2014, in the amount of \$39,600.00; seeking the upgrade Niagara Tridium AX Building Automation

System Software to Version 3.8.

**Recommendation:** Seeking approval of the Board at their next regular meeting.

9. 6. **HHS Additions & Renovations Updates (R)** (Mr. Renkosik)

Discussion: Mr. Renkosik will report on construction updates at Harmony Road Campus.

**Recommendation:** For informational purposes only.

9. 7. **HHS Additions and Renovations - Change Orders (A)** (Mr. Renkosik)

Discussion: Mr. Renkosik will seek approval of change orders for Trade contractors at HHS, as presented in the October 27, 2014 letter from Lamp Inc., at an accumulated additional change value of \$91,844.00.

**Recommendation:** Seeking approval of the Board at their next regular meeting.

9. 8. **B&G Committee - Operations & Maintenance (O&M) Updates (R)** (Mr. Renkosik)

Discussion: Updates provided on O&M projects.

**Recommendation:** For informational purposes only.

10. **Legislation Committee** (Mr. Fleck-chair, Mr. Geheren, Mr. Quagliano)

10. 1. **Legislative Updates (R)** (Mr. Fleck)

Discussion: Mr. Fleck will provide legislative updates.

**Recommendation:** For informational purposes only.

11. **Board of Education** (President-Mr. Drzal)

11. 1. **Board of Education - Minute Review (A)** (Mrs. Fettes)

Discussion: The following draft meeting minutes are available for review and comment:  
Regular October 16, 2014 and Committee of the Whole October 9, 2014.

**Recommendation:** Seeking approval of the Board at their next regular meeting.

12. **Public Comment**

13. **Adjournment (A)** (Mr. Drzal)

Motion to adjourn the meeting at \_\_ p.m. **Voice Call:** Ayes / Nays / **Motion** \_\_

**Action:** Adjournment of the meeting. The special meeting will immediately follow.