

Regular Meeting Agenda

Date: Thursday, December 18, 2014

Meeting: Regular Meeting with Closed Session as per OMA and 5ILCS120/2c

Time: 6:00 PM

Location: Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

Mission Statement: We will Inspire, Challenge, and Empower everyone every day.

Board of Education Members: President, Mr. Donald Drzal; Vice-President, Mr. Paul Troy; Secretary, Mrs. Kimberly Skaja; Mr. Michael Fleck; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President, Mr. Drzal)

Call to Order the Regular Board of Education meeting for Thursday, December 18, 2014 at __ p.m. A quorum must be met. **Roll Call:** Ayes / Absent / **Motion** _

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

2. **Closed Session / Roll Call (A)** (Mr. Drzal)

Motion to enter into closed session at _ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel; (2) Collective negotiating matters; (9) Student Disciplinary; (11) Litigation; (21) Discussion of minutes of meetings lawfully closed under this Act. **Roll Call:** Ayes / Nays / Absent / **Motion** _

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

2. 1. **Exit or Suspend Closed Session / Voice Call (A)**

Motion to exit or suspend closed session at _ p.m. and return to open session. **Voice Call:** Ayes / Nays / **Motion** _

3. **Resume in Public Session / Roll Call (A)** (President) *approx. 7:00 p.m.*

Resume the regular meeting at _ p.m. **Roll Call:** Ayes / Absent / **Motion** _

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

3. 1. **Action as Required of the Board / Roll/Voice Call (A)** (President)

Will come from the Board. **Roll/Voice Call:** Ayes / Nays / **Motion** _

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

4. **Suspend Regular Meeting (A)** (Mr. Drzal) *(approx. 7:00 p.m.)*

Motion to suspend the regular meeting at _ p.m. to hold the Levy Hearing. **Voice Call:** Ayes / Nays / **Motion** _
The Levy Hearing is scheduled at 7:00 p.m.

5. **Resume Regular Meeting (A)** (President)

Resume the Regular Meeting at _ p.m. **Roll Call:** Ayes / Absent / **Motion** _

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

6. **Pledge of Allegiance**

The Chesak Elementary students leading the Pledge are Colin Hochmuth, Mason Maldonado, Aubrina Adamik, Saisha Chowdhary, and Connor Lyczak.

7. **Huntley Education Association (HEA)**

A representative of HEA will present the Teacher of the Month Award winners.

Recommendation: For informational purposes only.

8. **Public Comment as per Policy 2:230** (Mr. Drzal)

The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints. A form is available at the agenda table. Please submit, prior to the meeting to the Board President or Secretary.

9. **Revision and Adoption of the Agenda (A)** (Mr. Drzal)
Motion to adopt the agenda as presented or with changes. **Voice Call:** Ayes / Nays / **Motion** __
Recommendation: Adoption of the Agenda.
10. **Curriculum and Instruction Report** (Ms. Schlichter)
Updates will be given at this time.
Recommendation: For informational purposes only.
11. **Associate Superintendent Report** (Mr. Awrey)
Updates will be given at this time.
Recommendation: For informational purposes only.
12. **Fiscal Services Report** (Mr. Altmayer)
Updates will be given at this time.
Recommendation: For informational purposes only.
13. **Human Resources Report** (Ms. Lombard)
Updates will be given at this time.
Recommendation: For informational purposes only.
14. **Superintendent's Report** (Dr. Burkey)
 14. 1. **Freedom of Information Act (FOIA) Requests (R)**
A monthly report on FOIA requests are provided in the packet.
Recommendation: For informational purposes only.
 14. 2. **Donations, Gifts and Grants (R)**
Discussion: The monthly donations, gifts and grants will be acknowledged at this time, and as follows:
Donor Exxon Mobil Educational Alliance granted Leggee Elementary with \$500.00, Helen E. Marlowe / Helen E. Marlowe Trust gifted Marlowe Middle School with \$5,000.00.
Recommendation: For acknowledgement by the Board.
15. **President's Report** (Mr. Drzal)
16. **Consent Agenda / Action / Roll Call** (Mr. Drzal)
All of the following Consent Agenda items have gone through the Committee of the Whole. Prior to adoption, revisions are presented here. **Roll Call:** Ayes / Nays / **Motion** __
Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy
Recommendation: Seeking approval and adoption of the Consent Agenda items as presented.
 16. 1. **Minutes** (Mrs. Fettes)
Seeking approval of the following meeting minutes as presented: Regular November 13, 2014, Committee of the Whole November 6, 2014 and December 4, 2014, and Special meeting November 6, 2014.
Recommendation: Seeking approval of the Board of the above minutes as presented.
 16. 2. **Closed Session Minutes** (Mrs. Fettes)
Seeking approval of the closed executive session meeting minutes of Regular November 13, 2014 and Special meeting November 6, 2014, as presented in closed session.
Recommendation: Seeking approval of the Board of the executive minutes listed above, as presented.
 16. 3. **Human Resources (HR) Personnel and Addendum Reports** (Ms. Lombard)
Seeking approval of the personnel reports provided and reviewed by the Board which includes explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests as presented.
 16. 4. **Curriculum & Instruction (C&I) Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)
 16. 4. 1. **Huntley High School (HHS) Course Proposals** (Ms. Schlichter)
At the 12.4.14 Committee of the Whole, the C&I Committee recommended approval of the proposed HHS courses as presented for the 2015-16 school year.
Recommendation: Seeking approval of the Board of the proposed HHS courses as presented.

16. 5. **Policy Committee** (Mr. Drzal-chair, Mrs. Skaja, Mr. Troy)

16. 5. 1. **PRESS Updates - Issue 87, October 2014** (Mr. Awrey)

At the 12.14.14 Committee of the Whole, the Policy Committee recommended first reading of the following policies: 2:140 Communications To and From the Board; 4:45 Insufficient Fund Checks and Debt Recovery; 4:110 Transportation; 4:120 Food Services; 4:150 Facility Management and Building Programs; 5:10 Equal Employment Opportunity and Minority Recruitment; 5:220 Substitute Teachers; 5:250 Leaves of Absence; 6:20 School Year Calendar and Day; 6:60 Curriculum Content; 6:110 Programs for Student At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program; 6:280 Grading and Promotion; 6:300 Graduation Requirements; 6:310 High School Credit for Non-District Experiences; Course Substitutions; Re-entering Students; 6:340 Student Testing and Assessment Program; 7:50 School Admissions and Student Transfer To and From Non-District Schools; 7:100 Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students; and 7:270 Administering Medicines to Students.

Recommendation: Seeking approval of the Board for first reading of the policies listed above.

16. 6. **Finance Committee** (Mr. Quagliano-chair, Mr. Fleck, Mr. Gentry)

16. 6. 1. **Payables** (Mr. Altmayer)

At the 12.4.14 Committee of the Whole, the Finance Committee recommended approval of the purchase orders at \$3,018,206.40, accounts payable at \$2,310.29, Imprest checks at \$131,870.51 and disbursements at \$6,625,343.98 issued.

Recommendation: Seeking approval of the Board of the payables as presented.

16. 6. 2. **Levy 2014 - Property Tax Extension** (Mr. Altmayer)

At the 12.4.14 Committee of the Whole, the Finance Committee recommended to hold a Tax Levy Hearing on December 18, 2014 at 7:00 p.m. Administration is recommending extending the 2014 Levy with the Consumer Price Index increase of 1.5% in accordance with PTELL.

Recommendation: Seeking approval of the Board of extending the 2014 Levy as presented.

16. 6. 3. **Waiver Request - Statement of Affairs** (Mr. Altmayer)

At the 12.4.14 Committee of the Whole, the Finance Committee recommended to proceed with the request for waiver 2015-2016 of the Statement of Affairs (105ILCS 5/10-17), at the January 16, 2015 Regular Board meeting.

Recommendation: Seeking approval of the Board to hold a Waiver Hearing on January 16, 2015 as discussed.

16. 7. **Building and Grounds (B&G) Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Fleck)

16. 7. 1. **Arcon and Associates Agreement** (Mr. Renkosik)

At the 12.4.14 Committee of the Whole, the B&G Committee recommended approval of the AIA B101-2007 Standard Form of Agreement between Owner and Architect with Arcon and Associates dated August 14, 2014 for the security grant project, as presented.

Recommendation: Seeking approval of the Board of the Agreement between Owner and Architect with Arcon and Associates, as presented.

16. 7. 2. **Kimley-Horn Proposal** (Mr. Renkosik)

At the 12.4.14 Committee of the Whole, the B&G Committee recommended approval of the Kimley-Horn Proposal dated November 11, 2014 for traffic study services.

Recommendation: Seeking approval of the Board of the Kimley-Horn Proposal, as presented.

16. 7. 3. **HHS Additions and Renovations - Change Orders** (Mr. Renkosik)

At the 12.4.14 Committee of the Whole, the B&G Committee recommended approval of the following Trade Contractors changes orders at HHS, as presented in the Lamp, Inc.'s letter dated November 21, 2014, in the cumulative amount of \$112,205.00, as follows: PCO#02 PR11 Stadium Scoreboard Contract 09G-01 Oosterbaan \$4,998.00; PCO #21 PR19.3 Revisions to Woods Lab J101: Contract 03A-01 Alright Concrete \$4,741.00, Contract 04A-01 Burroak

Masonry \$2,032.00, Contract 05A-01 McKinney Steel \$11,348.00, Contract 06A-01 JC Harris \$9,609.00, Contract 09A-01A Carmichael \$2,977.00, Contract 09G-01 Oosterbaan Painting \$2,990.00, Contract 15B-01 Absolute Fire \$764.00, Contract 15C-01 Miller Mech \$9,836.00 and Contract 16A-01 Ridgeview Electric \$(428.00); PCO#40 PR50.2 Weight Room Door: Contract 06A-01 JC Harris \$2,344.00, and Contract 09G-01 Oosterbaan Painting \$295.00; PCO #45 Tennis Court Gates Contract 02G-01 Northern IL Fence \$2,894.00; PCO #47 PR46 Area Plaza Benches Contract 06A-01 JC Harris \$2,208.00; PCO #48 Volume Control Speakers Contract 16A-01 Ridgeview Electric \$1,945.00; PCO #49 PR34 Grading/New Seed Mix Contract 02F-01 Woodland Landscape \$35,238.00; PCO #50 RFI94 Recessed Cabinet Heaters Contract 04A-01 Burroak Masonry \$2,269.00; PCO #51 RFI 101 Plumbing Chase RM103 Contract 04A-01 Burroak Masonry \$1,163.00; PCO #52 Existing Foundation Adjustment Contract 04A-01 Burroak Masonry \$5,701.00; and PCO #53 PR36 Wall to Split Time Out RM 119: Contract 04A01 Burroak Masonry \$5,053.00, Contract 06A-01 JC Harris \$3,188.00, Contract 08B-01 McHenry Glass \$140.00, Contract 09G-01 Oosterbaan Painting \$198.00, and Contract 16A-01 Ridgeview Electric \$702.00.

Recommendation: Seeking approval of the Board of the change orders for trade contractors at HHS as presented.

17. **Items Removed from Consent Agenda (A) (Mr. Drzal)**

Items removed from the Consent Agenda are discussed separately and may require a roll call vote.

Roll / Voice Call: Ayes / Nays / **Motion** _

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

18. **Action Items / Roll Call (A) (Mr. Drzal)**

(Action items may or may not have gone through committee and require separate action.)

18. 1. **Supplemental Purchase Orders and Supplemental Accounts Payables (A) (Mr. Altmayer)**

Administration recommends approval of the Supplemental Purchase Orders Report at \$17,985,330.04 and the Supplemental Accounts Payable Report at \$12,092.21, as presented. **Roll Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board of Supplementals as presented.

18. 2. **HHS Additions and Renovations - Bid Release Two (Mr. Renkosik)**

At the 12.4.14 Committee of the Whole, the B&G Committee recommended approval of Bid Release Two for the trade packages at HHS; seeking to award the trade contracts as follows: Excavation, Building Concrete, Masonry, Structural Steel, General trades, Roofing, Aluminum, Glass, and Glazing, drywall, Acoustical Ceiling, Flooring, Painting, casework, Plumbing, Fire Protection, HVAC, Electrical, and Test Balance. **Roll Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board to award the trade contracts at HHS, as presented in Bid Release Two.

18. 3. **Arcon Performance Letter for Security Work (A) (Mr. Renkosik)**

Discussion: School District 158 was awarded a grant for security system enhancements in D158 facilities at multiple schools. Administration is recommending acceptance of Arcon Performance Letter and granting Arcon Architects to perform the security work as proposed. **Roll Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board of the Performance letter from Arcon dated 12-10-14 with a fee not to exceed \$15,000.00 for the Security Grant Projects in D158 as attached.

19. **Public Comment (Mr. Drzal)**

20. **Adjournment (A) (Mr. Drzal)**

Motion to adjourn the meeting at __ p.m. **Voice Call:** Ayes / Nays / **Motion** _