

Consolidated School District 158 – Board of Education  
**Committee of the Whole Agenda**

**Date:** Thursday, June 5, 2014

**Meeting:** Committee of the Whole with a closed session as per OMA and 5ILCS120/2c

**Time:** Immediately following the Special Meeting @ 6:00 p.m.

**Location:** Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

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**Mission Statement:** We will Inspire, Challenge, and Empower everyone every day.

**Board of Education Members:** President, Mr. Donald Drzal; Vice-President, Mr. Paul Troy; Secretary, Mrs. Kimberly Skaja; Mr. Michael Fleck; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano

## Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President, Mr. Drzal)

Motion to Call to Order the Thursday, June 5, 2014 Committee of the Whole meeting at \_\_\_ p.m. Immediately following the Special meeting. A quorum must be met. **Roll Call:** Ayes / Absent / **Motion** \_\_\_

**Members:** Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

2. **Pledge of Allegiance**

3. **Academic Spotlight** (Mr. Webster, Mr. Hart)

Martin Elementary Principal, Mr. Matt Webster will present the spotlight on Martin NOW Academy.

4. **Public Comment as per Policy 2:230**

The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints. A form is available at the agenda table. Please submit, prior to the meeting to the Board President or Secretary.

5. **Revision and Adoption of the Agenda (A)** (Mr. Drzal)

Motion to adopt the agenda as presented or with changes.

**Voice Call:** Ayes / Nays / **Motion** \_\_\_

6. **Curriculum and Instruction Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)

6. 1. **Huntley High School Journalism Trip to Iowa (A)** (Mr. Awrey)

Discussion: Huntley High School Journalism students in the past attended the Journalism Workshops held at the University of Iowa. Administration is seeking approval of the Journalism Workshop Proposal July 27-August 1, 2014 at the University of Iowa for student attendance as presented with the approximate expenditure of \$1,435.56 for the travel.

**Recommendation:** Seeking approval of the Board at their next regular meeting.

6. 2. **2014-2015 Textbooks Display (A)** (Mr. Moan)

Discussion: Mr. Moan will present and recommend textbooks for the 2014-2015 School year. The books are required to be on display for 30 days prior to Board approval.

**Recommendation:** Seeking approval of the Board at their July 17, 2014 meeting.

6. 3. **Student Flow Through Procedures (A)** (Mr. Awrey and Mr. Rowe)

Discussion: Mr. Rowe will present the student flow through procedures for Huntley High School.

**Recommendation:** Seeking approval of the Board at their next regular meeting.

6. 4. **ChromeBook / 1 to 1 Program (R)** (Ms. Burkhart)

Discussion: Ms. Burkhart will address the Administrative recommendation of using ChromeBooks instead of tablets in the middle schools 1:1 implementation.

**Recommendation:** For informational purposes only.

7. **Policy Committee** (Mr. Drzal-chair, Mrs. Skaja, Mr. Troy)

7. 1. **Policy 6:240 Field Trips (A)** (Mr. Drzal)  
 Discussion: At the 5.15.14 regular meeting, the Board sent Policy 6:240 back to the Committee for further review.  
**Recommendation:** Seeking approval of the Board at their next regular meeting.
8. **Human Resources (HR) Committee** (Mr. Gentry-chair, Mr. Troy, Mr. Geheren)
  8. 1. **Director of Curriculum and Instruction (C&I) Job Description and Title Changes (A)** (Ms. Lombard)  
 Discussion: Administration is recommending minor changes in the current C&I Department structure.  
**Recommendation:** Seeking approval of the Board at their next regular meeting.
  8. 2. **Mobile Technician and Department Chairperson Job Description (A)** (Ms. Lombard)  
 Discussion: Administration is recommending minor changes in the current Mobile Technician and Department Chairperson structure.  
**Recommendation:** Seeking approval of the Board at their next regular meeting.
  8. 3. **EAP Advantage - Renewal of Contract (A)** (Ms. Lombard)  
 Discussion: Ms. Lombard will seek renewal of the EAP Advantage Behavioral Health Contract for the 2014-2015 school year.  
**Recommendation:** Seeking approval of the Board at their next regular meeting.
  8. 4. **FY15 Salary Rate Change Recommendation - Non-Union Employees (A)** (Ms. Lombard)  
 Discussion: Ms. Lombard is recommending the salary rate change of non-union employees as presented, for the 2014-2015 school year.  
**Recommendation:** Seeking approval of the Board at their next regular meeting.
  8. 5. **Monthly HR Report (R)** (Ms. Lombard)  
 Discussion: Ms. Lombard will provide the monthly Human Resources project updates.  
**Recommendation:** For informational purposes only.
9. **Board of Education** (President-Mr. Drzal)
  9. 1. **Resolution for Designation of Official Newspaper (A)** (Mrs. Fettes)  
 Discussion: As per 5ILCS120.2, the Board of Education must designate an Official Newspaper. Administration is seeking to continue with the Daily Herald as the Official Newspaper of the Board of Education which meets the requirements of circulation and deadlines that work best for legal notices.  
**Recommendation:** Seeking approval of the Board at their next regular meeting.
  9. 2. **Board of Education Regular Meeting Calendar 2014-2015 (A)** (Mrs. Fettes)  
 Discussion: Administration is proposing retaining the 3rd Thursday of each month for the regular board meetings, with the exception of November, to accommodate the Board's attendance at the IASB Annual Conference, for the 2014-2015 school year.  
**Recommendation:** Seeking approval of the Board at their next regular meeting.
  9. 3. **Membership Renewals with IASB and LUDA for 2014-2015 (A)** (Dr. Burkey)  
 Discussion: The annual membership renewals are due July 1, 2014 for IASB (Illinois Association of School Boards) at \$9,857.00 and LUDA (Large Unit District Association) \$3,000. Administration is recommending continuing both memberships 2014-2015.  
**Recommendation:** Seeking approval of the Board at their next regular meeting.
  9. 4. **Board of Education - Minute Review (A)** (Mrs. Fettes)  
 Discussion: The following draft minutes are available for review and comment: Regular May 15, 2014; and Committee of the Whole May 1, 2014, seeking to move forward for approval as presented.  
**Recommendation:** Seeking approval of the Board at their next regular meeting.
  9. 5. **Strategic Plan Indicators 2013-2014 - Final Report (A)** (Dr. Burkey)  
 Discussion: The Board of Education approved the District's Strategic Plan indicators for the 2013-2014 in June 2013. Administration is seeking final approval of the goals indicators as presented.  
**Recommendation:** Seeking approval of the Board at their next regular meeting.

9. 6. **Strategic Plan Indicators and Measures for 2014- 2015 (A)** (Dr. Burkey)  
 Discussion: The Strategic Plan 2011-2016 of the Board was adopted 9.15.11 which defines and charts the course for the District, and later the five District goals. Administration is presenting the specific indicators and measure, seeking adoption for the 2014-2015 school year.  
**Recommendation:** Seeking approval of the Board at their next regular meeting.
10. **Legislation Committee** (Mr. Fleck-chair, Mr. Drzal, Mr. Quagliano)
10. 1. **Legislation Updates (R)** (Mr. Fleck)  
 Discussion: Mr. Fleck will provide updates on current legislation.  
**Recommendation:** For informational purposes only.
11. **Finance Committee** (Mr. Quagliano-chair, Mr. Fleck, Mr. Gentry)
11. 1. **Payables (A)** (Mr. Altmayer)  
 Discussion: The purchase orders at \$996,507.21; Imprest checks at \$277,619.30; accounts payable at \$2,443.44; and disbursements issued at \$4,384,822.58; seeking approval to move forward.  
**Recommendation:** Seeking approval of the Board at their next regular meeting.
11. 2. **Revenue & Expenditures Report (R)** (Mr. Altmayer)  
 Discussion: Monthly report for review and comment.  
**Recommendation:** For informational purposes only.
11. 3. **Fiscal Reports (R)** (Mr. Altmayer)  
 Discussion: The fiscal reports are provided by Mr. Altmayer as follows: Attorney fee breakdown; Monthly fiscal update; and Paid Activity Funds.  
**Recommendation:** For informational purposes only.
11. 4. **Prevailing Wage Act - Resolution (A)** (Mr. Altmayer)  
 Discussion: Annual resolution adoption of the Prevailing Wage Act (820ILCS130) and approval of the Prevailing wage Resolution and direction publication of notice as required by the State law and the Illinois Department of Labor regulations.  
**Recommendation:** Seeking approval of the Board at their next regular meeting.
11. 5. **Designation of Depositories (A)** (Mr. Altmayer)  
 Discussion: In accordance to Illinois School Code 105ILCS 5/8-7, Administration provides a listing of official depositories for funds of the School District, seeking resolution listing the named financial institutions.  
**Recommendation:** Seeking approval of the Board at their next regular meeting.
11. 6. **Declaration of Equipment Surplus (A)**(Mr. Altmayer)  
 Discussion: Mr. Altmayer will seek approval of the listed items for disposal or for recycles submitted from several departments, to be declared as surplus.  
**Recommendation:** Seeking approval of the Board at their next regular meeting as presented.
12. **Building and Grounds (B&G) Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Fleck)
12. 1. **Huntley High School Additions and Renovations Project (R)** (Mr. Renkosik)  
 Discussion: Mr. Renkosik will report on the construction of the Huntley HS building project.  
**Recommendation:** For informational purposes only.
12. 2. **Facility Tree Software Maintenance Contract Renewal (A)** (Mr. Renkosik)  
 Discussion: Mr. Renkosik will seek renewal of the Facility Tree Software Maintenance Contract, in the amount of \$8,520.00 with a fixed expense for a period of three years.  
**Recommendation:** Seeking approval of the Board at their next regular meeting.
12. 3. **Bid #2014-19a Playground Improvements (A)** (Mr. Renkosik)  
 Discussion: Mr. Renkosik will provide the bid results for Bid #2014-19a Playground Improvements, seeking award to \_ in the amount of \$\_.  
**Recommendation:** Seeking approval of the Board at their next regular meeting.

12. 4. **Water Treatment Services Contract (A)** (Mr. Renkosik)

Discussion: Mr. Renkosik will propose a three year contract of the Water Treatment Services Contract with Global Water Technologies, at prices in the proposal.

**Recommendation:** Seeking approval of the Board at their next regular meeting.

12. 5. **Operations & Maintenance (O&M) Updates (R)** (Mr. Renkosik)

Discussion: Updates provided on O&M projects.

**Recommendation:** For informational purposes only.

13. **Closed Session / Roll Call (A)** (Mr. Drzal)

Move to enter into closed session at \_\_ p.m. as indicated in the Opens Meeting Act and 5ILCS120/2c for discussion of (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel, (2) Collective Bargaining Negotiations, (8) Security, (9) Student Disciplinary, (11) Litigation, (21) Discussion of minutes of meetings lawfully closed under this Act , and six month review. **Roll Call:** Ayes / Nays/ Absent / **Motion** \_\_

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

13. 1. **Exit Closed Session / Voice Call (A)** (Mr. Drzal)

Motion to exit closed session at \_\_ p.m. and return to open session. **Voice Call:** Ayes / Nays/ **Motion** \_\_

14. **Resume in Public Session / Roll Call (A)** (Mr. Drzal)

Motion to resume the Committee of the Whole meeting at \_\_ p.m. **Roll Call:** Ayes / Absent / **Motion** \_\_

Members: Mrs. Skaja, Mr. Gentry, Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Quagliano, Mr. Troy

15. **Adjournment (A)** (Mr. Drzal)

Move to adjourn the meeting at \_\_ p.m. **Voice Call:** Ayes / Nays / **Motion** \_\_