

Committee of the Whole Agenda

Date: Thursday, May 1, 2014

Meeting: Committee of the Whole with a closed session as per OMA and 5ILCS120/2c

Time: Immediately following the Special Meeting at 6:00 p.m.

Location: Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

Mission Statement: We will Inspire, Challenge, and Empower everyone every day.

Board of Education Members: President, Mr. Donald Drzal; Vice-President, Mr. Paul Troy; Secretary, Mrs. Kimberly Skaja; Mr. Michael Fleck; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President, Mr. Drzal)

Call the Committee of the Whole meeting to order for Thursday, May 1, 2014 at ___ p.m.

A quorum must be met. **Roll Call:** Ayes / Absent / **Motion** ___

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

2. **Pledge of Allegiance**

Stated at the Special meeting prior to the Committee of the Whole.

3. **Academic Spotlight** (Ms. Lombard)

Employee recognition that will have successfully completed their fourth (4th) continuous full-time year of service in SD158, and will enter tenure status.

Recommendation: For informational purposes only.

4. **Public Comment**

As per Policy 2:230, public comment can be made during this portion of the meeting.

5. **Revision and Adoption of the Agenda (A)** (Mr. Drzal)

Motion to adopt the agenda as presented or with changes. **Voice Call:** Ayes / Nays / **Motion** ___

Recommendation: Seeking approval of the agenda.

6. **Curriculum & Instruction (C&I) Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)

6. 1. **Student Handbooks (A)** (Mr. Awrey)

Discussion: Administration is recommending the 2014-2015 student handbooks for all of the elementary schools, both middle schools, and the high school as presented.

Recommendation: Seeking approval of the Board at their next regular meeting.

6. 2. **McHenry County Regional Safe School (A)** (Mr. Awrey)

Discussion: Administration is recommending renewal of the McHenry County Regional Safe School Program (Great Expectations) by Resolution for the 2014-2015 school year.

Recommendation: Seeking approval of the Board at their next regular meeting.

6. 3. **Extra-Curriculum Committee Recommendations (A)** (Mr. Awrey)

Discussion: The Extra-Curriculum Committee's recommendation are listed in terms of priority; Tier 1 and Tier 2. The Extra-Curricular Committee recommends that both Tiers be approved.

Recommendation: Seeking approval of the Board at their next regular meeting.

6. 4. **Bullying Committee (R)** (Mr. Moan)

Discussion: The District Committee has created a number of procedures to assist the district's teachers, administrators, parents, and most importantly, students with any bullying issues.

Recommendation: For informational purposes only.

6. 5. **Orchestra (D)** (Mr. Moan)

A D158 Team developed a proposed rollout of an orchestra program to begin the 2015-2016 school

year. The proposal is revenue neutral for the district.

Recommendation: For informational purposes only.

6. 6. **Elementary Reading Support Review (D)** (Mr. Moan)

Discussion: A D158 Team conducted a review of our elementary reading support and provided recommendations for D158's elementary reading supports going forward.

Recommendation: For informational purposes only.

6. 7. **Bell Times 2014-2015 (A)** (Ms. Lombard)

Discussion: The proposed bell times for Chesak and Martin Elementaries suggest times to better meet the educational needs of the students and the needs of the community. Administration is recommending the proposed Chesak and Martin Elementaries 2014-2015 bell times for approval, and retaining the District's other schools, as no change.

Recommendation: Seeking approval of the Board at their next regular meeting.

6. 8. **Overnight Trip Requests 2014-2015 (A)** (Mr. Awrey)

Discussion: Administration is recommending that field trips that extend beyond a 200 mile radius of school or extending overnight must have the prior approval of the Board.

Recommendation: Seeking approval of the Board at their next regular meeting.

7. **Policy Committee** (Mr. Drzal-chair, Mrs. Skaja, Mr. Troy)

7. 1. **PRESS Update - February 2014, Issue 84 (D) (A)** (Mr. Awrey)

Discussion: The Policy Committee requested administration obtain legal counsel regarding changes to Policy 7:190 Student Discipline as recommended by PRESS. Administration is requesting the addition of new language as advised by counsel, be moved forward for first reading.

Recommendation: Seeking approval of the Board at their next regular meeting.

7. 2. **Policy 6:240 Field Trips (D) (A)** (Mr. Awrey)

Discussion: Administration is requesting review of Policy 6:240 Field Trips, and seeking a recommendation from the Committee.

Recommendation: Seeking approval of the Board at their next regular meeting.

8. **Community Relations (CR) and Student Outreach (SO) Committee** (Mrs. Skaja-char, Mr. Drzal, Mr. Geheren)

8. 1. **Communications Plan (A)** (Dr. Burkey)

Discussion: Dr. Burkey will recommend approval of the Communications Plan.

Recommendation: Seeking approval of the Board at their next regular meeting.

9. **Human Resources (HR) Committee** (Mr. Gentry-chair, Mr. Troy, Mr. Drzal)

9. 1. **Administrator Contract Annual Review (A)** (Ms. Lombard)

Discussion: Ms. Lombard will ask for the annual review of Administrator Contracts, recommending changes and approval as proposed.

Recommendation: Seeking approval of the Board at their next regular meeting.

9. 2. **Monthly Human Resources Updates (R)** (Ms. Lombard)

Discussion: Ms. Lombard will report on the monthly Human Resources updates.

Recommendation: For informational purposes only.

10. **Board of Education** (Mr. Drzal)

10. 1. **Board of Education Minutes (A)** (Mrs. Fettes)

Discussion: The draft minutes of the Regular Meeting April 17, 2014 are for review, recommending approval.

Recommendation: Seeking approval of the Board at their next regular meeting.

10. 2. **Approval of Legal Counsel (A)** (Dr. Burkey)

Discussion: The annual approval of list of attorneys used by the District and their rates.

Recommendation: Seeking approval of the Board at their next regular meeting.

10. 3. **Leggee Boundary Crossover (A)** (Dr. Burkey)

Discussion: Leggee Elementary is continuing to see increased enrollment as has been previously discussed.. Should Leggee become full for the 2014-2015 school year, administration is recommending the Board approve administration assigning late enrollees at Leggee to other schools if necessary.
Recommendation: Seeking approval of the Board at their next regular meeting.

10. 4. **IASB Delegate Assembly (D) (A)** (Mr. Drzal)

Discussion: Possible submissions for the 2014 IASB Delegate Assembly application of a proposed statement to be presented at the Triple I Conference in November 2013.

Recommendation: No recommendation.

11. **Legislation Committee** (Mr. Fleck -chair, Mr. Quagliano, Mr. Geheren)

11. 1. **Legislation Updates (D)** (Mr. Fleck)

Discussion: Legislative updates will be given.

Recommendation: For informational purposes only.

12. **Finance Committee** (Mr. Quagliano-chair, Mr. Gentry, Mr. Fleck)

12. 1. **Payables (A)** (Mr. Altmayer)

Discussion: The purchase orders at \$806,140.85; Imprest checks at \$265,637.49; accounts payable at \$1,708.96; and disbursements issued at \$2,355,471.50; for review and seeking approval to move forward.

Recommendation: Seeking approval of the Board at their next regular meeting.

12. 2. **Revenue & Expenditures Report (R)** (Mr. Altmayer)

Discussion: Monthly report for review and comment.

Recommendation: For informational purposes only.

12. 3. **Fiscal Reports (R)** (Mr. Altmayer)

Discussion: Attorney fee breakdown; Monthly fiscal update; and Paid Activity Funds

Recommendation: For informational purposes only.

12. 4. **IDOT Hazardous Busing Resolution (A)** (Ms. Lombard)

Discussion: Review of the Illinois Department of Transportation (IDOT) constituting a Type I, Type II and Type III Hazardous Busing. Administration is recommending continuing to transport students as identified in 105ILCS 5/29-5.2.

Recommendation: Seeking approval of the Board at their next regular meeting.

12. 5. **Signatories for Bank / Financial Accounts (A)** (Mr. Altmayer)

Discussion: As per Policy 4:72, two signatories, the Treasurer and Superintendent, are required on Bank / Financial Accounts as indicated. Administration is recommending that Mark Altmayer - CFO/Treasurer and Dr. John Burkey - Superintendent be approved as signatories for all bank / financial accounts.

Recommendation: Seeking approval of the Board at their next regular meeting.

12. 6. **Notice of Appointment of School Treasurer and Treasurer's Bond (A)** (Mr. Altmayer)

Discussion: The School Code specified the qualification and term lengths for Treasurer. Administration is recommending renewal of Mr. Mark Altmayer for the appointment of Treasurer and Treasurer's Bond for the 2014-2015 fiscal year.

Recommendation: Seeking approval of the Board at their next regular meeting.

13. **Building and Grounds (B&G) Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Fleck)

13. 1. **Huntley High School (HHS) Expansion Project (A)** (Mr. Renkosik)

Discussion: Mr. Renkosik will provide the HHS expansion project update, recommending procurement of the furniture, fixtures, and equipment from National Joint Purchasing Association aligned vendor or The Cooperative Purchasing Network (TCPN) discounts from a TPCN aligned vendor, for the outfitting of spaces to be occupied in the fall.

Recommendation: Seeking approval of the Board at their next regular meeting.

13. 2. **Bid #2014-42 Asphalt Replacement and Installation (A)** (Mr. Renkosik)
 Discussion: Mr. Renkosik will provide bid results, recommending approval and award of Bid #2014-42 to Champion Paving in the amount of \$26,300.00.
Recommendation: Seeking approval of the Board at their next regular meeting.
13. 3. **Bid #2014-13 Refuse and Recycle Hauling (A)** (Mr. Renkosik)
 Discussion: Mr. Renkosik will provide bid results from Bid #2014-13 Refuse and Recycle Hauling, recommending award to MDC Environmental Services for Alternate Bid for a 3-year service contract, in the amount of \$ 2,500.00 monthly cost.
Recommendation: Seeking approval of the Board at their next regular meeting.
13. 4. **Change Order Number One to Contract with Automatic Fire Protection for Fire Protection Sprinkler Pip Repairs Project (A)** (Mr. Renkosik)
 Discussion: Mr. Renkosik will recommend approval of Change Order #1 with Automatic Fire Protection contract, for the sprinkler system repairs, in the amount of \$756.00.
Recommendation: Seeking approval of the Board at their next regular meeting.
13. 5. **TRANE Operating Inspection Program Agreement (A)** (Mr. Renkosik)
 Discussion: Mr. Renkosik is recommending approval of the proposed three-year TRANE Service Agreement for air-cooled chillers as presented, at the annual cost of \$4,306.00.
Recommendation: Seeking approval of the Board at their next regular meeting.
13. 6. **B&G Committee - Operations & Maintenance (O&M) Updates (R)** (Mr. Renkosik)
 Discussion: Updates provided on O&M projects.
Recommendation: For informational purposes only.
14. **Closed Session / Roll Call (A)** (Mr. Drzal)
 Move to enter into closed session at __ p.m. as indicated in the Opens Meeting Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel; (2) Collective negotiating matters; (9) Student Disciplinary; (21) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by body of the minutes or semi-annual review of the minutes as mandated; and the verbatim record may be destroyed as indicated per law (5ILCS120/2.07(c)). **Roll Call:** Ayes / Nays/ Absent / **Motion** __
 Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy
14. 1. **Exit Closed Session / Voice Call (A)** (Mr. Drzal)
 Move to exit closed session at __ p.m. and return to open session. **Voice Call:** Ayes / Nays/ **Motion** __
15. **Resume in Public Session / Roll Call (A)** (Mr. Drzal)
 Resume the Committee of the Whole meeting at __ p.m. **Roll Call:** Ayes / Absent / **Motion** __
 Members: Mrs. Skaja, Mr. Gentry, Mr. Drzal, Mr. Geheren, Mr. Fleck, Mr. Quagliano, Mr. Troy
16. **Adjournment (A)** (Mr. Drzal)
 Motion to adjourn the meeting at __ p.m. **Voice Call:** Ayes / Nays / **Motion** __