

Regular Meeting Agenda

Date: Thursday, March 20, 2014

Meeting: Regular Meeting with Closed Session as per OMA and 5ILCS120/2c

Time: 6:00 PM

Location: Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

Mission Statement: We will Inspire, Challenge, and Empower everyone every day.

Board of Education Members: President, Mr. Donald Drzal; Vice-President, Mr. Paul Troy; Secretary, Mrs. Kimberly Skaja; Mr. Michael Fleck; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President Mr. Drzal)

Call the Thursday, March 20, 2014 Regular meeting of the Board of Education to order at __ p.m.

Roll Call: Ayes / Absent / **Motion** _ A quorum must be met.

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

2. **Closed Session / Roll Call (A)** (Mr. Drzal)

Move to enter into closed session at __ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel; (2) Collective Negotiating Matters; (9) Student Disciplinary; (11) Litigation; (21) Discussion of minutes of meetings lawfully closed under this Act. **Roll Call:** Ayes / Nays / Absent / **Motion** _

Members: Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Fleck, Mr. Gentry, Mr. Quagliano, Mrs. Skaja

2. 1. **Exit or Suspend Closed Session / Voice Call (A)**

Move to exit or suspend closed session at __ p.m. and return to open session.

Voice Call: Ayes / Nays / **Motion** _

3. **Resume in Public Session / Roll Call (A)** (President) *approx. 7:00 p.m.*

Resume the regular meeting at __ p.m. **Roll Call:** Ayes / Absent / **Motion** _

Members: Mrs. Skaja, Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mr. Fleck

3. 1. **Action as required / Roll Call** (President)

Will come from the Board. **Roll Call:** Ayes / Nays / **Motion** _

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

4. **Pledge of Allegiance** (Mr. Drzal)

The following Huntley High School students will lead the Pledge: Darby Terry, Brandon Dranka, and Sam Andrews.

5. **Huntley Education Association** (HEA)

Discussion: A representative of the HEA will present the Teacher of the Month Award winners.

Recommendation: For informational purposes only.

6. **Public Comment** (President)

As per Policy 2:230, public comment can be made during this portion of the meeting.

(Forms are available at the agenda table and should be submitted prior to the meeting to the President or Secretary.)

7. **Revision and Adoption of the Agenda / Voice Call (A)** (President)

Move to adopt the agenda as presented (or with changes). **Voice Call:** Ayes / Nays / **Motion** _

8. **Associate Superintendent's Report** (Mr. Awrey)

Updates will be given at this time.

9. **Fiscal Services Report** (Mr. Altmayer)

Updates will be provided at this time.

Recommendation: For informational purposes only.

10. **Human Resources (HR) Report** (Ms. Lombard)

Updates will be given at this time.

11. **Superintendent's Report** (Dr. Burkey)

11. 1. **Freedom of Information Act Requests (FOIA)** (R) (Dr. Burkey)

Discussion: A report on monthly FOIA requests is provided.

Recommendation: For informational purposes only.

11. 2. **Donations, Gifts, and Grants** (R) (Dr. Burkey)

A report is provided of the donations, gifts and grants given to the District during the month.

Recommendation: For informational purposes only.

12. **President's Report** (Mr. Drzal)

13. **Consent Agenda / Action / Roll Call** (Mr. Drzal)

All of the following Consent Agenda items have gone through the Committee of the Whole. Prior to adoption, revisions are presented here. **Roll Call: Ayes / Nays / Motion _**

Recommendation: Seeking approval and adoption of the Consent Agenda as follows:

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mrs. Skaja, Mr. Quagliano, Mr. Troy

13. 1. **Minutes (A)** (Mrs. Fettes)

The draft Board meeting minutes for approval: Regular February 20, 2014 and Committee of the Whole March 6, 2014, as presented.

Recommendation: Seeking approval of the minutes as presented.

13. 2. **Closed Executive Session Minutes (A)** (Mrs. Fettes)

Seeking approval of the closed executive session meeting minutes: Regular February 20, 2014 and Committee of the Whole, March 6, 2014, as presented during closed session.

Recommendation: Approval of the executive minutes as discussed in closed session.

13. 3. **HR Personnel and Addendum Reports (A)**(Ms. Lombard)

Seeking approval of the personnel reports provided and reviewed by the Board which includes explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests as presented.

Recommendation: Seeking approval of the personnel action items as presented.

13. 4. **Buildings & Grounds (B&G) Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Fleck)

13. 4. 1. **RFP #2014-30 Network Video System** (Mr. Renkosik)

At the 3.6.14 COW, the B&G Committee recommended award of RFP #2014-30 Network Video System to ProCom Systems for approval of the Base Bid and Alternates 1, 2, and 3, in the amount of \$52,130.00, as presented.

Recommendation: Seeking approval of the Board to award of RFP #2014-30 Network Video System to ProCom Systems as presented.

13. 4. 2. **Bid #2014-37 Fire Protection System Repairs** (Mr. Renkosik)

At the 3.6.14 COW, the B&G Committee recommending award of Bid #2014-37 Fire Protection System Repairs to Automatic Fire Systems, Inc. for approval of Base Bid, in the amount of \$183,400.00, from Automatic Fire Systems, Inc. as listed in the bid summary provided.

Recommendation: Seeking approval of the Board to award Automatic Fire Systems, Inc. Bid #2014-37 Fire Protection System Repairs, as presented.

13. 4. 3. **Bid #2014-03 Athletic Fields Maintenance Equipment** (Mr. Renkosik)

At the 3.6.14 COW, the B&G Committee recommended award of Bid #2014-03 Athletic Fields Maintenance Equipment to Burriss Equipment, in the amount of \$15,847.00, as presented.

Recommendation: Seeking approval of the Board to award Bid #2014-03 Athletic Fields Maintenance Equipment to Burriss Equipment as presented.

13. 4. 4. **Enernoc Demand Load Response and Retro-Commission Contracts** (Mr. Renkosik)
 At the 3.6.14 COW, the B&G Committee recommended approval of the Enernoc Demand Load Response and Retro-commission Agreements as proposed from Enernoc for Efficiency SMART solution SOW and Demand SMART Solution SOW, as presented.
Recommendation: Seeking approval of the Board for Enernoc Demand Load Response and retro-commission agreements as proposed and presented.
13. 4. 5. **Daikin Assured Maintenance Agreement** (Mr. Renkosik)
 At the 3.6.14 COW, the B&G Committee recommended approval of Daikin's proposed Assured Maintenance Agreement for services described as preventative maintenance to the new HHS central chiller, as presented.
Recommendation: Seeking approval of the Board for Daikin's proposed Assured Maintenance Agreement for services as presented.
13. 4. 6. **Johnson Controls, Inc. (JCI) Planned Service Agreement** (Mr. Renkosik)
 At the 3.6.14 COW, the B&G Committee recommended approval of JCI's proposed Assured Maintenance Agreement as described for preventative maintenance to newer Mackeben Elementary School chiller, as presented.
Recommendation: Seeking approval of the Board of JCI's proposed Assured Maintenance Agreement as presented.
13. 4. 7. **Change Order No. 1 - Carey Electric** (Mr. Renkosik)
 At the 3.6.14 COW, the B&G Committee recommended approval of Change Order #1 to the contract between Carey Electric and CSD158 at the SBRC site lighting retrofits in the amount of \$14,772.00, as presented.
Recommendation: Seeking approval of the Board with Carey Electric for Change Order #1, as presented.
13. 4. 8. **Renewal of Authorization for Emergency Repairs** (Mr. Renkosik)
 At the 3.6.14 COW, the B&G Committee recommended renewal of extending authorization to the Administration to expend up to \$20,000 for emergency repairs due to a sprinkler system failure, through March 20, 2015, as presented.
Recommendation: Seeking approval of the Board for renewal of extending authorization to Administration to expend up to \$20K for emergency repairs due to a sprinkler system failure, as presented.
13. 5. **Finance Committee** (Mr. Quagliano-chair, Mr. Fleck, Mr. Gentry)
13. 5. 1. **Payables** (Mr. Altmayer)
 At the 3.6.14 COW, the Finance Committee recommended approval of the payables issued as follows: Purchase Orders at \$251,753.68; Accounts Payable at \$9,605.77; Imprest checks at \$405,573.58; and Disbursements at \$5,634,643.63.
Recommendation: Seeking approval of the Board to approve the payables as issued above.
13. 5. 2. **2014-2015 E-Rate Contracts** (Mr. Altmayer)
 At the 3.6.14 COW, the Finance Committee recommended approval of the 2014-2015 E-Rate Contracts, which include telecom, network and internet, cellular, and email relay services, as presented.
Recommendation: Seeking approval of the Board for the 2014-2015 E-Rate Contracts as presented.
13. 6. **Human Resources (HR) Committee** (Mr. Gentry-chair, Mr. Troy, Mr. Geheren)
13. 6. 1. **Resolution #2014-03-01 - Notice of Reduction in Extra Contract Days** (Ms. Lombard)
 At the 3.6.14 COW, the HR Committee recommended adoption of Notice of Reduction in Extra Contract Days by Resolution #2014-03-01, as presented.
Recommendation: Seeking approval of the Board to adopt Resolution #2014-03-01 giving Notice of Reduction in extra Contract Days, as per contract.

13. 6. 2. **Job Description - Security Assistant (Construction Project)** (Ms. Lombard)
 At the 3.6.14 COW, the HR Committee recommended approval of the Security Assistant (Construction Project) job description as presented.
Recommendation: Seeking approval of the Board to adopt the Security Assistant (Construction Project) job description as presented.
13. 7. **Policy Committee** (Mr. Drzal-chair, Mrs. Skaja, Mr. Troy)
13. 7. 1. **Policy 7:190 Student Discipline (A)** (Mr. Awrey)
 At the 3.6.14 COW, the Policy Committee recommended approval for first reading of Policy 7:190 with the proposed change to #1 "using, possessing, distributing, purchasing, or selling tobacco materials and/or alternative nicotine products".
Recommendation: Seeking approval of the Board for first reading of Policy 7:190 with the proposed change.
13. 7. 2. **Policy 7:325 Fund Raising Activities (A)** (Mr. Awrey)
 At the 2.20.14 Regular Meeting, the Board recommended second reading for Policy 7:325 as presented.
Recommendation: Seeking approval of the Board for second reading of Policy 7:325.
14. **Items Removed from the Consent Agenda (A)** (Mr. Drzal)
 Items removed from the Consent Agenda are discussed separately and may require a roll call vote. **Roll Call:** Ayes / Nays / **Motion** _
Members: Mr. Quagliano, Mr. Gentry, Mrs. Skaja, Mr. Fleck, Mr. Troy, Mr. Drzal, Mr. Geheren
15. **Action Items / Roll Call (A)** (Mr. Drzal)
 (Action items may or may not have gone through committee and require separate action.)
15. 1. **Supplemental Purchase Orders and Supplemental Accounts Payable (A)** (Mr. Altmayer)
 Mr. Altmayer provided the Supplement Purchase Orders Report at \$2,335,047.94 and the Supplemental Accounts Payable Report at \$4,422.29, for approval. **Roll Call:** Ayes/Nays/ **Motion** _
Recommendation: Seeking approval of the Supplemental Reports as presented.
15. 2. **Notice of Non-renewal and Dismissal Resolution #2014-03-02 (A)** (Ms. Lombard)
 Discussion: Pursuant to Section 24-12 of the State Code, the Board of Education is required to provide a written Notice of Non-Renewal and Dismissals by certified mail return receipt requested, at least forty-five (45) days before the end of the school term. **Roll Call:** Ayes/Nays/ **Motion** _
Recommendation: Seeking approval of the Board to adopt Resolution #2014-03-02 authorizing the Notice of Non-reemployment for teachers not completing their final year of probationary teaching.
15. 3. **Wold Fee Letter for Harmony Road Widening Project (A)** (Mr. Renkosik)
 A fee letter from Wold Architects and Engineers (AE) is being presented to lead the Harmony Road Widening Project. Administration is seeking approval of the Board to engage Wold AE services as outlined in the 3.10.14 letter, in an amount not to exceed \$88,600.00. **Roll Call:** Ayes/Nays / **Motion** _
Recommendation: Seeking approval of the Board to engage Wold AE as outlined and presented above.
16. **Public Comment** (Mr. Drzal)
17. **Adjournment (A)** (Mr. Drzal)
 Motion to adjourn the meeting at __ p.m. **Voice Call:** Ayes / Nays / **Motion** _