

## Regular Meeting Agenda

**Date:** Thursday, January 16, 2014

**Meeting:** Regular Meeting with Closed Session as per OMA and 5ILCS120/2c

**Time:** 6:00 PM

**Location:** Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

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**Mission Statement:** We will Inspire, Challenge, and Empower everyone every day.

**Board of Education Members:** President, Mr. Donald Drzal; Vice-President, Mr. Paul Troy; Secretary, Mrs. Kimberly Skaja; Mr. Michael Fleck; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano

### Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President Mr. Drzal)

Call the January 16, 2014 Regular meeting to order at \_\_\_ p.m. A quorum must be met.

**Roll Call:** Ayes / Absent / **Motion** \_

**Members:** Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

2. **Closed Session / Roll Call (A)** (Mr. Drzal)

Move to enter into closed session at \_\_\_ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel; (2) Collective negotiating matters; (9) Student Disciplinary; (11) Litigation; (21) Discussion of minutes of meetings lawfully closed under this Act. **Roll Call:** Ayes / Nays / Absent / **Motion** \_

**Members:** Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Fleck, Mr. Gentry, Mr. Quagliano, Mrs. Skaja

2. 1. **Exit or Suspend Closed Session / Voice Call (A)**

Move to exit or suspend closed session at \_\_\_ p.m. and return to open session.

**Voice Call:** Ayes / Nays / **Motion** \_

3. **Resume in Public Session / Roll Call (A)** (President) *approx. 7:00 p.m.*

Resume the regular meeting at \_\_\_ p.m. **Roll Call:** Ayes / Absent / **Motion** \_

**Members:** Mrs. Skaja, Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mr. Fleck

3. 1. **Action as required / Roll Call** (President)

Will come from the Board. **Roll Call:** Ayes / Nays / Absent / **Motion** \_

**Members:** Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

**Action:** Recommendation will come from the Board.

4. **Pledge of Allegiance** - (Mr. Drzal)

The following students from Preschool will lead the Pledge: A.J. Fitzsimons, Joseph Anchor, Jake Steiner, Kamila Ramos, and Sartaaaj Sahni.

5. **Suspend Regular Meeting (A)** (Mr. Drzal)

Move to suspend the regular meeting to hold the Waiver Hearing. **Voice Call:** Ayes / Nays / **Motion** \_

**Recommendation:** Suspend the regular meeting.

6. **Resume the Regular Meeting (A)** (Mr. Drzal)

Motion to resume the regular meeting at \_ p.m. **Roll Call:** Ayes / Absent / **Motion** \_

**Action:** Resume the regular order of business.

7. **Huntley Education Association** (HEA)

A representative of the HEA will present the Teacher of the Month Award winners.

**Recommendation:** For informational purposes only.

8. **Public Comment** (President)

As per Policy 2:230, public comment can be made during this portion of the meeting. (Forms are available at the agenda table and should be submitted prior to the meeting to the President or Secretary.)

9. **Revision and Adoption of the Agenda / Voice Call (A)** (President)  
Move to adopt the agenda as presented (or with changes). **Voice Call:** Ayes / Nays / **Motion** \_\_  
**Action:** Adoption of the Agenda.
10. **Associate Superintendent's Report** (Mr. Awrey)  
Updates will be given at this time.  
**Recommendation:** For informational purposes only.
11. **Fiscal Reports (R)** (Mr. Altmayer)  
Updates will be given at this time.  
**Recommendation:** For informational purposes only.
  11. 1. **Fiscal Services Report** (Mr. Altmayer)  
Mr. Altmayer provides the fiscal reports on Attorney Fee Breakdown; Monthly Fiscal Updates; and Activity Fund Balance Report.  
**Recommendation:** For informational purposes only.
  11. 2. **Revenue and Expenditure Report (R)** (Mr. Altmayer)  
The monthly report for review and comment is provided in the packet.  
**Recommendation:** For informational purposes only.
12. **Human Resources (HR) Report** (Ms. Lombard)  
Updates will be given at this time.  
**Recommendation:** For informational purposes only.
13. **Superintendent's Report** (Dr. Burkey)
  13. 1. **Donations, Gifts, and Grants** (Dr. Burkey)  
A report is provided of the donations, gifts and grants given to the District during the month.  
**Recommendation:** For informational purposes only.
  13. 2. **Strategic Plan Mid-year Report (R)** (Dr. Burkey)  
Discussion: Dr. Burkey will give the mid-year report on the District's Strategic Plan Indicators for 2013-2014 school year.  
**Recommendation:** For informational purposes only.
14. **President's Report** (Mr. Drzal)
  14. 1. **Legislative Updates (R)** (Mr. Fleck)  
Mr. Fleck will provide legislative updates.  
**Recommendation:** For informational purposes only.
15. **Action Items / Roll Call** (Mr. Drzal)  
Action items require a motion and a second; discussion if needed, and roll or voice call.
  15. 1. **Minutes (A)** (Mrs. Fettes)  
The following minutes presented for approval: Regular December 19, 2013, Levy Hearing December 19, 2013, and Committee of the Whole December 5, 2013. **Voice Call:** Ayes / Nays / **Motion** \_\_  
**Recommendation:** Seeking approval of the minutes as presented.
  15. 2. **Closed Executive Session Minutes (A)** (Mrs. Fettes)  
Seeking approval of the closed executive session meeting minutes for: Regular December 19, 2013, as presented during closed session. **Voice Call:** Ayes / Nays / **Motion** \_\_  
**Recommendation:** Approval of the executive minutes as discussed in closed session.
  15. 3. **HR Personnel and Addendum Reports (A)**(Ms. Lombard)  
Seeking approval of the personnel reports provided and reviewed by the Board, which includes explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests, as presented. **Roll Call:** Ayes / Nays / **Motion** \_\_  
**Recommendation:** Seeking approval of the personnel action items as presented.
  15. 4. **Curriculum & Instruction (C&I) Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)

15. 4. 1. **Huntley High School (HHS) Trip to Greece (A)** (Mr. Moan)  
 The proposed trip to be offered spring break 2015 to Greece for any student at Huntley High School, as presented. **Roll / Voice Call:** Ayes / Nays / **Motion** \_  
**Recommendation:** Seeking approval of the Board of the HHS trip offered spring break 2015 to Greece, as presented.
15. 5. **Finance Committee** (Mr. Quagliano-chair, Mr. Fleck, Mr. Gentry)
15. 5. 1. **Payables (A)** (Mr. Altmayer)  
 Seeking approval of the following payables as issued: Purchase Orders at \$2,817,497.99; Accounts Payable at \$9,382.96; Imprest Checks at \$120,029.28; and Disbursements at \$18,419,217.42, as presented. **Roll Call:** Ayes / Nays / **Motion** \_  
**Recommendation:** Seeking approval of the payables as presented.
15. 5. 2. **Revenue Contracts (A)** (Mr. Altmayer)  
 Mr. Altmayer will seek approval of various revenue contracts submitted by the schools and as follows:  
 vendor Scholastic benefiting Conley Elementary with a net revenue of \$2,000.00; and vendor Great American Opportunities benefiting Huntley HS with a net revenue of \$6,000.00. / **Roll Call:** Ayes / Nays / **Motion** \_  
**Recommendation:** Seeking approval of the Board of the various revenue contracts as presented.
15. 5. 3. **Debt Abatement Resolutions for the 2013 Levy (A)** (Mr. Altmayer)
15. 5. 3. 1. **Resolution #2014-01-01 Capital Development Award Refunding Abatement (A)** (Mr. Altmayer)  
 Seeking adoption of Resolution # 2014-01-01 for debt service on outstanding \$400K of Debt Abatement on the District's General Obligation Capital Appreciation School Building Bonds, Series 2003A, as presented. **Roll Call:** Ayes / Nays / **Motion** \_  
**Recommendation:** Seeking approval of the Board for adoption of Resolution #2014-01-01 for Abatement of said dollars as presented.
15. 5. 3. 2. **Resolution #2014-01-02 2009 Debt Refunding Abatement by Resolution (A)** (Mr. Altmayer)  
 Requesting the Board's approval and adoption of Resolution #2013-01-02 for abatement of \$165,518.75 of the 2009 Refunding Bonds for the 2013 Levy, as presented. **Roll Call:** Ayes / Nays / **Motion** \_  
**Recommendation:** Seeking approval of the Board for adoption of Resolution #2013-01-02 for the recommended abatement, as presented.
15. 5. 4. **FY15 Budget - Draft #1 (A)** (Mr. Altmayer)  
 Discussion: Mr. Altmayer will present draft one of the FY15 budget for review and approval to proceed as discussed. **Roll Call:** Ayes / Nays / **Motion** \_  
**Recommendation:** Seeking approval of the Board to proceed with the FY15 draft budget, as presented.
15. 5. 5. **Application for Waiver of School Code 105ILCS 5/10-17 Statement of Affairs (A)** (Mr. Altmayer)  
 The Waiver Hearing was held separate from the regular meeting. Mr. Altmayer is seeking approval for the Application of Waiver of School Code 105ILCS 5/10-17 Statement of Affairs for the 2014-2015 school year as presented. **Roll /Voice Call:** Ayes / Nays / **Motion** \_  
**Recommendation:** Seeking approval of the Board for Application of Waiver of School Code 105ILCS 5/10-17 Statement of Affairs for the 2014-2015 school year, as presented.
15. 5. 6. **Activity Fundraiser (D) (A)** (Mr. Altmayer, Mr. Awrey)  
 As per Policy 7:325 Student Fund-Raising Activity, seeking review of policy related to door-to-door sales. The HHS Football program is requesting permission to use door-to-door sales as part

of their fund raiser. **Roll/Voice Call:** Ayes / Nays / **Motion** \_  
**Recommendation:** Will come from the Board.

15. 5. 7. **Registration Fees (A)** (Mr. Altmayer, Mr. Awrey)

Administration is seeking approval that registration fees are kept flat for the 2014-2015 school year. In addition, Administration is recommending approval of a voluntary \$25 annual Device Protection Fee for all tablet holders. **Roll Call:** Ayes / Nays / **Motion** \_

**Recommendation:** Seeking approval of the Board for adoption of the 2014-2015 fees to remain flat as presented, and a voluntary \$25 annual Device Protection Fee for all tablet holders.

15. 5. 8. **Resolution #2014-01-03 - Participation in "The Fund" (A)** (Mr. Altmayer)

Administration is requesting of the Board to adopt Resolution #2014-01-03 allowing SD158 to participate in the PMA Financial Network's "The Fund". **Roll Call:** Ayes / Nays / **Motion** \_

**Recommendation:** Seeking approval of the Board to adopt Resolution #2014-01-03, as presented.

15. 6. **Policy Committee** (Mr. Drzal-chair, Mrs. Skaja, Mr. Troy)

15. 6. 1. **Policy - Second Reading (A)** (Mr. Awrey)

Seeking approval for second reading of the following policies: Policies 3:60, 4:100, 5:50, 5:90, 5:100, 5:120, 5:200, 6:60, 6:250 6:310, 7:185 NEW, 7:300, and 8:30. **Voice Call:** Ayes / Nays / **Motion** \_

**Recommendation:** Seeking approval of the Board for second reading of said policies.

16. **Public Comment** (Mr. Drzal)

17. **Adjournment (A)** (Mr. Drzal)

Motion to adjourn the meeting at \_\_ p.m. **Voice Call:** Ayes / Nays / **Motion** \_\_