

## Regular Meeting Agenda

**Date:** Thursday, October 17, 2013

**Meeting:** Regular Meeting with Closed Session as per OMA and 5ILCS120/2c

**Time:** 6:00 PM

**Location:** Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

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**Mission Statement:** We will Inspire, Challenge, and Empower everyone every day.

**Board of Education Members:** President, Mr. Donald Drzal; Vice-President, Mr. Paul Troy; Secretary, Mrs. Kimberly Skaja; Mr. Michael Fleck; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano

### Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President, Mr. Drzal)

Call to Order the Regular meeting of the Board of Education for Thursday, October 17, 2013 at \_\_ p.m.

Board Members: Mr. Don Drzal, Mr. Michael Fleck, Mr. William Geheren, Mr. Kevin Gentry, Mr. Anthony Quagliano, Mr. Paul Troy

2. **Closed Session / Roll Call (A)** (Mr. Drzal)

Motion to enter into closed session at \_ p.m. as indicated in the Open Meetings Act (OMA) and 5ILCS120/2c for discussion of:(1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel; (2) Collective Bargaining; (9) Student Disciplinary; (11) Litigation; and (21) Closed Session minutes, destruction of recordings and six month review as required by law. **Roll Call:** Ayes / Nays/ Absent / **Motion** \_

**Members:** Mr. Drzal, Mr. Troy, Mrs. Skaja, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano

2. 1. **Exit or Suspend Closed Session / Voice Call (A)** (Mr. Drzal)

Motion to exit or suspend closed session at \_ p.m. and return to open session. **Voice Call:** Ayes/ Nays/ **Motion** \_

**Action Required.**

3. **Resume in Public Session / Roll Call (A)** (President) approx. 7:00 p.m.

Resume the regular meeting at \_ p.m. **Roll Call:** Ayes/ Absent / **Motion** \_

**Members:** Mr. Drzal, Mr. Troy, Mrs. Skaja, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano

3. 1. **Action as required / Roll/Voice Call** (President)

Will come from the Board. **Roll/Voice Call:** Ayes / Nays / **Motion** \_

4. **Pledge of Allegiance** (Mr. Drzal)

Martin Elementary students: Ethan Zmich, Angel Wat, Samantha Ong, Grant Hochmuth, and Nico Lonergan will lead the Pledge.

5. **Huntley Education Association (HEA)**

Discussion: A representative of the HEA will present the Teacher of the Month Award winners.

**Recommendation:** For informational purposes only.

6. **Revision and Adoption of the Agenda (A)** (Mr. Drzal)

Motion to adopt the agenda as presented or with changes. **Voice Call:** Ayes / Nays / **Motion** \_

**Recommendation:** Seeking adoption of the agenda as presented or with changes.

7. **Associate Superintendent's Report** (Mr. Awrey)

Updates will be given at this time.

8. **Fiscal Services Report** (Mr. Altmayer)

Updates will be given at this time.

9. **Human Resources (HR) Report** (Ms. Lombard)

Updates will be given at this time.

10. **Superintendent's Report** (Dr. Burkey)

10. 1. **Freedom of Information Act (FOIA) Requests** (R)

Monthly report on FOIA requests provided in the packet.

**Recommendation:** For informational purposes only.

11. **President's Report** (Mr. Drzal)

12. **Consent Agenda / Action / Roll Call** (Mr. Drzal)

All of the following Consent Agenda items have gone through the Committee of the Whole. Prior to adoption, revisions are presented here, a motion and a second is required. **Roll Call: Ayes/Nays/Motion** \_  
Recommendation: Seeking approval and adoption of the Consent Agenda as follows:

12. 1. **Minutes** (A) (Mrs. Fettes)

Seeking approval of the following draft meeting minutes: Regular of September 19, 2013 and Budget Hearing of September 19, 2013, as presented.

**Recommendation:** Seeking approval of the Board for the minutes as presented.

12. 2. **Closed Executive Session Minutes** (A) (Mrs. Fettes)

Seeking approval of the following closed executive session meeting minutes as reviewed during closed session: Regular September 19, 2013.

**Recommendation:** Seeking approval of the Board of the executive minutes as discussed in closed session.

12. 3. **Six-Month Review of Executive Session Closed Minutes** (A) (Mrs. Fettes)

Seeking approval of the Executive Closed Session Minutes and destruction of recordings as per law, as discussed in closed session.

**Recommendation:** Seeking approval of the Board to continue the executive session closed minutes remain closed and destruction of recordings, as discussed in closed session.

12. 4. **HR Personnel and Addendum Reports** (Ms. Lombard)

Seeking approval of the personnel reports provided and reviewed by the Board which includes explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests as presented.

**Recommendation:** Seeking approval of the Board for the personnel action items as presented.

12. 5. **C&I Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)

12. 5. 1. **FY2014 School District Library Grant Application** (A) (Mr. Awrey)

At the 10.10.13 COW, the C&I Committee recommended the 2013-14 School District Library Grant Application to enhance the school library program as presented.

**Recommendation:** Seeking approval of the Board of the FY14 School District Library Grant Application as presented.

12. 5. 2. **2014-2015 School Calendar** (A) (Mr. Awrey)

At the 10.10.13 COW, the C&I Committee recommended approval of the 2014-2015 School Calendar as presented.

**Recommendation:** Seeking approval of the Board to adopt the 2014-2015 School Calendar as presented.

12. 5. 3. **Huntley High School 2014 Summer Trip Proposal for Fine Arts to New York City** (A) (Mr. Awrey)

At the 10.10.13 COW, the C&I Committee recommended approval of the HHS 2014 summer trip proposal for Fine Arts to New York City tour June 9 - June 12, 2014, as presented.

**Recommendation:** Seeking approval of the Board of the HHS 2014 summer trip proposal to New York City as presented.

12. 6. **Policy Committee** (Mr. Drzal-chair, Mrs. Skaja, Mr. Troy)

12. 6. 1. **Policy Revisions - Second Reading** (A) (Mr. Awrey)

At the 9.19.13 Regular meeting, the Board approved first reading of the following policies: At the 9.5.13 COW, the Policy Committee approved the IASB PRESS recommended first reading with some changes and new policy 4:18, as follows: 2:105 Ethics and Gift Ban; 2:120 Board Member Development; 4:18 Financial Disclosures NEW; 4:20 Fund Balances; 5:20 Workplace Harassment Prohibited; 6:120 Education of Children with Disabilities; 7:15 Student and Family Privacy Rights; 7:230 Misconduct by Students with Disabilities; and 7:340 Student Records.

**Recommendation:** Seeking approval of the Board for second reading of the policies listed above.

13. **Items Removed from the Consent Agenda (A)** (Mr. Drzal)

Items removed from the Consent Agenda are discussed separately and may require a roll call vote. **Roll/Voice Call:** Ayes/Nays/ **Motion**\_

14. **Action Items / Roll Call (A)** (Mr. Drzal)

(Action items may or may not have gone through committee and require separate action.)

14. 1. **Supplemental Purchase Orders and Supplement Accounts Payables (A)** (Mr. Altmayer)

Seeking approval of the Supplemental Purchase Orders at \$181,022.81 and the Supplemental Accounts Payables at \$7,898.76.

**Recommendation:** Seeking approval of the Board of the Supplemental Purchase Orders and Supplemental Accounts Payables as presented.

14. 2. **FY2013 Audit and Annual Financial Report (AFR) (A)** (Mr. Altmayer)

Discussion: Mr. Paul Thermen, CPA of Evans Marshall & Pease, will present the FY13 Audit and AFR. Administration is seeking approval as presented.

**Recommendation:** Seeking approval of the Board to approve the FY13 Audit and AFR as presented.

14. 3. **Lamp Inc. Construction Management Contract for the Huntley High School (HHS) Expansion and Remodeling Project (A)** (Mr. Renkosik)

There being no B&G Committee quorum at the 10.10.13 COW meeting, Administration is recommending Lamp Inc.'s letter of proposal dated October 7, 2013 for Construction Management Services for the HHS expansion and remodeling project as proposed.

**Recommendation:** Seeking approval of the Board of the Lamp Inc.'s Construction Management Services for HHS expansion and remodeling project as presented.

14. 4. **Proliance Energy Contract Revision (A)** (Mr. Renkosik)

There being no quorum of the B&G Committee at the 10.10.13 COW, Administration recommended approval of the revised sales transition confirmation to the Proliance Energy Contract, as presented.

**Recommendation:** Seeking approval of the Board of the revision to the Proliance Energy Contract as presented.

14. 5. **Payables (A)** (Mr. Altmayer)

There being no quorum of the Finance Committee at the 10.10.13 COW, Administration recommended approval of the purchase orders at \$1,945,679.42; Imprest checks at \$136,350.88; and Disbursement at \$5,675,688.85, as presented.

**Recommendation:** Seeking approval of the Board of the payables as presented.

14. 6. **Revenue Contracts (A)** (Mr. Altmayer)

There being no quorum of the Finance Committee at the 10.10.13 COW, Administration recommended approval of Huntley HS Fine Arts fund raiser contract with vendor Great American Cookie Dough with a net revenue of \$3,500.00.

**Recommendation:** Seeking approval of the Board of various fund raiser contract agreement as presented.

14. 7. **Job Description Update - Administrative Assistant of External Programs (A)** (Ms. Lombard)

There being no quorum of the HR Committee at the 10.10.13 COW, Administration recommended approval of the job description for Administrative Assistant of External Programs, to better reflect the

current position.

**Recommendation:** Seeking approval of the Board of the Job Description for Administrative Assistant of External Programs, as presented.

14. 8. **Board of Education** (Mr. Drzal)

14. 8. 1. **IASB Delegate Assembly 2013 (D)(A)** (Mr. Drzal)

Having only a quorum at the 10.10.13 COW, the Board will discuss and give their recommendation of the IASB Delegate Assembly 2013 proposals and resolutions. The Board will designate a member to represent them in November at the Delegate Assembly.

**Recommendation:** Seeking approval of the Board's collective tallied vote on current resolutions, new and amending existing positions, and for Mr. Drzal to represent CSD158 at the 2013 Delegate Assembly, as presented.

14. 8. 2. **Approval of District Attorneys (A)** (Dr. Burkey)

Having only a quorum at the 10.10.13 COW, the Board will review of the selected legal counsel and their current rates for the 2013-14 school year. Administration is seeking approval.

**Recommendation:** Seeking approval of the Board of the list of attorneys and their rates that District Administration may use for the 2013-14 school year, as presented.

15. **Public Comment** (Mr. Drzal)

16. **Adjournment (A)** (Mr. Drzal)

Motion to adjourn and a second, at \_\_\_ p.m. **Voice Call:** Ayes / Nays / **Motion** \_