

Committee of the Whole Agenda

Date: Thursday, August 1, 2013

Meeting: Committee of the Whole with a closed session as per OMA and 5ILCS120/2c

Time: 6:00 PM

Location: Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

Mission Statement: We will Inspire, Challenge, and Empower everyone every day.

Board of Education Members: President, Mr. Donald Drzal; Vice-President, Mr. Paul Troy; Secretary, Mrs. Kimberly Skaja; Mr. Michael Fleck; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President, Mr. Drzal)

Motion to Call to Order the Thursday, August 1, 2013 Committee of the Whole meeting at ___ p.m.

A quorum must be met. **Roll Call:** Ayes / Absent / **Motion** ___

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

2. **Pledge of Allegiance** (Mr. Drzal)

3. **Public Comment as per Policy 2:230**

The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints. A form is available at the agenda table. Please submit, prior to the meeting to the Board President or Secretary.

4. **Revision and Adoption of the Agenda (A)** (Mr. Drzal)

Motion to adopt the agenda as presented or with changes.

Voice Call: Ayes / Nays / **Motion** ___

5. **Building and Grounds (B&G) Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Fleck)

5. 1. **Change Orders to Trade Contracts for the HHS Athletic Fields' Improvements Project (A)** (Mr. Renkosik)

Discussion: Mr. Renkosik will provide the construction change orders, seeking approval as outlined in the letter from Lamp Inc. total of \$35,717.00 for the HHS Athletic Field Improvements.

Recommendation: Seeking approval of the Board at their next regular meeting.

5. 2. **Construction Updates - HHS Athletic Field Improvements (R)** (Mr. Renkosik)

Discussion: Mr. Renkosik will report on the construction updates for the HHS Athletic Field Improvements, which includes preliminary information on the change order costs.

Recommendation: For informational purposes only.

5. 3. **Wold Architects and Engineers' Proposal for Lighting Energy Conservation Project Consulting Services for Interior Lighting System Upgrades for a Portion of the D158 Physical Plant (A)** (Mr. Renkosik)

Discussion: Mr. Renkosik will provide the Wold Architects and Engineers' proposal for Energy Conservation project Consulting Services for interior lighting systems upgrades for a portion of D158 physical plant as presented.

Recommendation: Seeking approval of the Board at their next regular meeting.

5. 4. **Wold Architects and Engineers' Proposal for Energy Conservation Project Consulting Services for Exterior Lighting System Upgrades for Square Barn Road Campus (A)** (Mr. Renkosik)

Discussion: Mr. Renkosik will provide the Wold Architects and Engineers' proposal for Energy Conservation project Consulting Services for exterior lighting systems upgrades for Square Barn Road Campus as presented.

Recommendation: Seeking approval of the Board at their next regular meeting.

5. 5. **Wold Architects and Engineers' Fee for Expansion and Renovation of HHS (A)** (Mr. Renkosik)

Discussion: Administration is seeking approval of Wold Architects Engineers' proposed fee for the Huntley High School (HHS) addition and renovation project as outlined.

Recommendation: Seeking approval of the Board at their next regular meeting.

5. 6. **Sodexo Agreement for Fire Protection Sprinkler System Remediation (A)** (Mr. Renkosik)

Discussion: Mr. Renkosik will present the Sodexo Short Form Agreement for fire protection Sprinkler Remediation at Conley and Mackeben Elementaries, and the Administrative /Transportation Building, seeking approval.

Recommendation: Seeking approval of the Board at their next regular meeting.

5. 7. **Grounds Management Services Agreement Amendment #4 (A)** (Mr. Renkosik)

Discussion: Mr. Renkosik will provide the Nilco Grounds Management Services Agreement proposed Amendment #4, seeking approval.

Recommendation: Seeking approval of the Board at their next regular meeting.

5. 8. **Monthly Operations & Maintenance (O&M) Updates (R)** (Mr. Renkosik)

Discussion: Updates provided on O&M projects.

Recommendation: For informational purposes only.

6. **Finance Committee** (Mr. Quagliano-chair, Mr. Fleck, Mr. Gentry)

6. 1. **Payables (A)** (Mr. Altmayer)

Discussion: The purchase orders at \$943,554.21; Imprest checks at \$203,947.92; and disbursements issued at \$3,345,578.27; for review and seeking approval to move forward.

Recommendation: Seeking approval of the Board at their next regular meeting.

6. 2. **Revenues and Expenditures Report (R)** (Mr. Altmayer)

Discussion: Mr. Altmayer will highlight the Financial Executive Summary.

Recommendation: For informational purposes only.

6. 3. **Monthly Fiscal Reports (R)** (Mr. Altmayer)

Discussion: Attorney fee breakdown; Monthly fiscal update; and Paid Activity Funds

Recommendation: For informational purposes only.

7. **Human Resources (HR) Committee** (Mr. Gentry-chair, Mr. Troy, Mr. Geheren)

7. 1. **Job Description for Grounds Maintenance (A)** (Ms. Lombard)

Discussion: Administration is recommending approval of the proposed job description for Grounds Maintenance to perform activities related to preparation of Athletic Department facility needs.

Recommendation: Seeking approval of the Board at their next regular meeting.

7. 2. **Insurance Rates (A)** (Ms. Lombard)

Discussion: Ms. Lombard will seek approval of the 2013-2014 Insurance Rates for employee health benefits.

Recommendation: Seeking approval of the Board at their next regular meeting.

7. 3. **Monthly Human Resources Updates (R)** (Ms. Lombard)

Discussion: Ms. Lombard will provide the monthly Human Resources project updates.

Recommendation: For informational purposes only.

8. **Legislation Committee** (Mr. Fleck-chair, Mr. Drzal, Mr. Quagliano)

8. 1. **Legislation Updates (R)** (Mr. Fleck)

Discussion: Mr. Fleck will provide updates on current legislation.

Recommendation: For informational purposes only.

9. **Board of Education** (President-Mr. Drzal)

9. 1. **Minutes (A)** (Mrs. Fettes)

Discussion: The following regular meeting minutes are prepared for review. Seeking to move forward for approval: Regular July 18, 2013 and Committee of the Whole July 11, 2013.

Recommendation: Seeking approval of the Board at their next regular meeting.

9. 2. **Promotion of Greater Community Involvement and Awareness (D)** (Mr. Drzal)

Discussion: Mr. Drzal will lead discussion on community involvement and awareness, including discussion about senior citizen discounts.

Recommendation: For informational purposes only.

10. **Closed Session / Roll Call (A)** (Mr. Drzal)

Move to enter into closed session at __ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel, (2) Collective Bargaining Negotiations, (9) Student Disciplinary, (11) Litigation, (21) Discussion of minutes of meetings lawfully closed under this Act . **Roll Call:** Ayes / Nays/ Absent / **Motion** __

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

10. 1. **Exit Closed Session / Voice Call (A)** (Mr. Drzal)

Motion to exit closed session at __ p.m. and return to open session. **Voice Call:** Ayes / Nays/ **Motion** __

11. **Resume in Public Session / Roll Call (A)** (Mr. Drzal)

Motion to resume the Committee of the Whole meeting at __ p.m. **Roll Call:** Ayes / Absent / **Motion** __

Members: Mrs. Skaja, Mr. Gentry, Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Quagliano, Mr. Troy

12. **Adjournment (A)** (Mr. Drzal)

Move to adjourn the meeting at __ p.m. **Voice Call:** Ayes / Nays / **Motion** __