

Regular Meeting Agenda

Date: Thursday, May 16, 2013

Meeting: Regular Meeting with Closed Session as per OMA and 5ILCS120/2c

Time: 6:00 PM

Location: Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

Mission Statement: We will Inspire, Challenge, and Empower everyone every day.

Board of Education Members: President, Mr. Donald Drzal; Vice-President, Mr. Paul Troy; Secretary, Mrs. Kimberly Skaja; Mr. Michael Fleck; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President Mr. Drzal)

Call the Thursday, May 16, 2013 Regular meeting to order at __ p.m.

Roll Call: Ayes / Absent / **Motion** _ A quorum must be met.

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

2. **Closed Session / Roll Call (A)** (Mr. Drzal)

Move to enter into closed session at __ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel, (9) Student Disciplinary, (21) Discussion of minutes of meetings lawfully closed under this Act

Roll Call: Ayes / Nays / Absent / **Motion** _

Members: Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Fleck, Mr. Gentry, Mr. Quagliano, Mrs. Skaja

2. 1. **Exit or Suspend Closed Session / Voice Call (A)**

Move to exit or suspend closed session at __ p.m. and return to open session.

Voice Call: Ayes / Nays / **Motion** _

3. **Resume in Public Session / Roll Call (A)** (President) *approx. 7:00 p.m.*

Resume the regular meeting at __ p.m. **Roll Call:** Ayes / Absent / **Motion** _

Members: Mrs. Skaja, Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mr. Fleck

3. 1. **Action as required / Roll Call** (President)

Will come from the Board. **Roll Call:** Ayes / Nays / **Motion** _

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

4. **Pledge of Allegiance** (Mr. Drzal)

The following Leggee Elementary students will be leading the Pledge of Allegiance: Gretchen Huber, Madison Darby, Hunter Hall, Dominique Meziere, Laynie Loring, and Zachary Carrera.

5. **Recognition by the Board of Education** (President, Mr. Drzal)

Students will receive recognition by the Board.

5. 1. **Student Achievement - IHSA Speech Finalist** (Mr. Johnson)

Mr. Tom George, Huntley High School (HHS) Advisor, will introduce HHS student Brian Goldfarb, IHSA Speech State finalist 3rd place Original Comedy.

5. 2. **Student Recognition - ICTA State JV Contest** (Mr. Johnson)

Mr. Tom George, HHS Advisor, will introduce the following HHS JV Team: Emily Rubino, Hailey Richert, Ewea Tseumah, Austin Comstock, Emily Aldridge, Ronit Ved, Joey White, Lexi Ziolkowski, Jake Highley, Christian Bland, Alexa Mete, Robert Allen, Edgar Arriaga, Parth Patel, Louisa Collazo, Anthony Mariano, Jordan Moore, Darek Makowski, Jazmine Rosales, and Caleigh Roleck, the JV Team 1st Place as a Team at the ICTA State JV Contest.

5. 3. **Student Achievement - Nation Forensics League in Original Oratory** (Mr. Johnson)

Mr. Tom George, HHS Advisor, will introduce HHS students; Parth Patel - National Qualifier National

Forensics League in International Extemporaneous and Brian Goldfarb - National Qualifier National Forensics League in Humorous Interpretation.

5. 4. **Future Business Leaders of America** (Mr. Johnson)

Mrs. Tricia Eibl will introduce Future Business Leaders of America State recognition of the following students: James Cannalte - 2nd place / Technology Concept; Ronit Ved, Hiam Hafizuddin, Jantzen Rosales - 4th place /Business Plan; Gavin Murphy - 4th place / Website Design; and Adam Sundling - 8th place / Business Law.

5. 5. **Journalism Award Winners** (Mr. Johnson)

Mr. Dennis Brown, HHS Advisor will introduce Huntley High School Journalism Award winners; Holly Baldacci - 1st place / News Writing; Randi Peterson 2nd place / Copy Editing; Alyssa Walter - 2nd place / Yearbook Layout; Joe Cristo - 3rd place / Review Writing; Kayla Garcia - 4th place / Broadcast News Writing; and Tommy Heagney - 5th place / Feature Writing. Michael Geheren was named to the Illinois All-State Journalism Team for the second year in the row. Marek Makowski -State Journalist of the Year. Mr. Dave Johnson was named the Illinois Journalism Education's Administrator of the Year.

6. **Academic Spotlight - Years of Service**

Ms. Lombard, Assistant Superintendent of Human Resources will introduce the employees recognized for their Years of Service. CSD158 employees receiving recognition for up to 25 years of service; as well as those retiring from the District.

Recommendation: Acknowledgement by the Board.

7. **Huntley Education Association** (HEA)

Discussion: A representative of the HEA will present the Teacher of the Month Award winners.

Recommendation: For informational purposes only.

8. **Public Comment** (President)

As per Policy 2:230, public comment can be made during this portion of the meeting.

(Forms are available at the agenda table and should be submitted prior to the meeting to the President or Secretary.)

9. **Revision and Adoption of the Agenda / Voice Call (A)** (President)

Move to adopt the agenda as presented (or with changes). **Voice Call:** Ayes / Nays / **Motion** ___

10. **Associate Superintendent's Report** (Mr. Awrey)

Updates will be given at this time.

11. **Fiscal Services Report** (Mr. Altmayer)

Updates will be given at this time.

Recommendation: For informational purposes only.

12. **Human Resources (HR) Report** (Ms. Lombard)

Updates will be given at this time.

13. **Superintendent's Report** (Dr. Burkey)

13. 1. **Freedom of Information Act Requests (FOIA)** (R) (Dr. Burkey)

Discussion: A report on monthly FOIA requests is provided.

Recommendation: For informational purposes only.

13. 2. **Donations, Gifts and Grants** (R) (Dr. Burkey)

Discussion: The monthly report on donations, gifts and grants will be acknowledged.

Recommendation: For informational purposes only.

14. **President's Report** (Mr. Drzal)

14. 1. **Committee Structure 2013-2015**

Discussion: Members submitted their preference to serve on the Board's Committees and sub-committees to Mr. Drzal.

Recommendation: For informational purposes only.

15. **Consent Agenda / Action / Roll Call** (Mr. Drzal)

All of the following Consent Agenda items have gone through the Committee of the Whole. Prior to adoption, revisions are presented here. **Roll Call: Ayes / Nays / Motion __**

Recommendation: Seeking approval and adoption of the Consent Agenda as follows:

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mrs. Skaja, Mr. Quagliano, Mr. Troy

15. 1. **Minutes (A)** (Mrs. Fettes)

The following draft Board minutes for approval: Regular April 18, 2013, Committee of the Whole May 2, 2013 and Special meeting of May 2, 2013, as presented.

Recommendation: Seeking approval of the Board for the minutes as presented.

15. 2. **Closed Executive Session Minutes (A)** (Mrs. Fettes)

Seeking approval of the closed executive session meeting minutes: Regular April 18, 2013 as presented during closed session.

Recommendation: Approval of the executive minutes as discussed in closed session.

15. 3. **HR Personnel and Addendum Reports (A)**(Ms. Lombard)

Seeking approval of the personnel reports provided and reviewed by the Board which includes explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests as presented.

Recommendation: Seeking approval of the personnel action items as presented.

15. 4. **Building and Grounds (B&G) Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Fleck)

15. 4. 1. **Bid #2013-41 Phase 3 Thru Wall Flashing (A)** (Mr. Renkosik)

At the 5.2.13 COW, the B&G Committee recommended awarding Bid #2013-41 Phase 3 Thru Wall Flashing Base Bid #1 through #4 to Safeway Tuckpointing in the amount of \$75,100.00.

Recommendation: Seeking approval of the Board to award Bid #2013-41 Phase 3 Wall Thru Flashing to Safeway Tuckpointing as presented.

15. 4. 2. **Snow Removal Service Contract Renewal (A)** (Mr. Renkosik)

At the 5.2.13 COW, the B&G Committee recommended the extension of the service contract with Tovar Snow Professionals, for two years at the prices listed in their bid for the 2010 winter season.

Recommendation: Seeking approval of the extension of the snow removal service contract with Tovar Snow Professionals as presented.

15. 4. 3. **Elevator Service Agreement Renewal (A)** (Mr. Renkosik)

At the 5.2.13 COW, the B&G Committee recommended the proposal the Oil and Grease Limited Maintenance Agreement with Suburban Elevator Service, as presented.

Recommendation: Seeking approval of the Board with Suburban Elevator Service and Agreement as presented.

15. 4. 4. **Bid #2013-19a Playground Improvement (A)** (Mr. Renkosik)

At the 5.2.13 COW, the B&G Committee recommended Bid #2013-19a Playground Improvement for a safety surface, award Bid Item #3: combined bid for Martin and Leggee and the Alternate One, to Team Reil in the amount of \$240,672.00.

Recommendation: Seeking approval of the Board to award Team Reil Bid #2013-19a Playground Improvement as presented.

15. 4. 5. **Bid #2013-05 Custodial Services Bid (A)** (Mr. Renkosik)

At the 5.2.13 COW, the B&G Committee recommended approval the Base Bid and Alternate Bids Number one and Two of Bid #2013-05 Custodial Services Bid award to Alpha Building Maintenance Services, Inc. in the amount of \$1,363,225.00 as presented.

Recommendation: Seeking approval of the Board to award Bid #2013-05 Custodial Services Bid Base Bid and Alternate Bids Number One and Two, to Alpha Building Maintenance Services, Inc. as presented.

15. 4. 6. **Fire Alarm and Security Systems Monitoring Agreement (A)** (Mr. Renkosik)
 At the 5.2.13 COW, the B&G Committee recommended the Fire Alarm and Security Monitoring Services Agreement with Fox Valley Fire and Safety, at an annual cost of \$7,844.00 as presented.
Recommendation: Seeking approval of the Board with Fox Valley Fire Alarm and Safety for the Fire Alarm and Security Monitoring Services Agreement as presented.
15. 4. 7. **Field Turf Contract (A)** (Mr. Renkosik)
 At the 5.2.13 COW, the B&G Committee recommended the AIA A132 Contract with Field Turf at a cost of \$519,428.16, as presented.
Recommendation: Seeking approval of the HHS Athletic Fields development project AIA A132 Contract with Field Turf as presented.
15. 5. **Curriculum & Instruction (C&I) Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)
15. 5. 1. **Final 2012-13 School Calendar (A)** (Mr. Awrey)
 At the 5.2.13 COW, the B&G Committee recommended final approval of the 2012-13 School Calendar.
Recommendation: Seeking approval of the Board for the final 2012-13 school calendar as presented.
15. 5. 2. **Intergovernmental Agreement with Huntley Park District (A)** (Mr. Awrey)
 At the 5.2.13 COW, the C&I Committee recommended approval of the Intergovernmental Agreement with Huntley Park District for use of their facilities for the LIGHT 18-22 Transition Program the 2013-14 school year.
Recommendation: Seeking approval of the Board for the Intergovernmental Agreement with Huntley Park District as presented.
15. 5. 3. **IHSA Membership Renewal (A)** (Mr. Awrey)
 At the 5.2.13 COW, the C&I Committee recommended renewal of the Illinois High School Association (IHSA) membership for the 2013-14 school year.
Recommendation: Seeking approval of the Board for renewal of the IHSA 2013-2014 membership as presented.
15. 5. 4. **IESA Membership Renewal (A)** (Mr. Awrey)
 At the 5.2.13 COW, the C&I Committee recommended approval of 2013-2014 membership renewal with Illinois Elementary School Association (IESA) for the middle schools, as presented.
Recommendation: Seeking approval of the Board for 2013-2014 membership renewal with IESA as presented.
15. 5. 5. **2013-2014 One to One Roll Out (A)** (Mr. Moan)
 At the 5.2.13 COW, the C&I Committee recommended the proposal expanding the implementation of 1:1 roll out for the 2013-2014 school year, and the additional one to one roll out adoption at Chesak, Mackeben, Marlowe 7th grade and Heineman 6 and 7th grade in the 2014-2015 school year.
Recommendation: Seeking approval of the Board to adopt the proposal expanding the implementation of One to One roll out as presented.
15. 6. **Finance Committee** (Mr. Quagliano-chair, Mr. Gentry, Mr. Fleck)
15. 6. 1. **Revenue Contracts (A)** (Mr. Altmayer)
 At the 5.2.13 COW, the Finance Committee recommended various contract agreements from schools have been submitted for approval as fund raisers as follows: vendor Adrenaline Fund Raising benefit to Huntley High Cheerleading net revenue of \$4,000; vender Scholastic Book Fairs benefit to Leggee Elementary net revenue of \$5,000; and vendor Effinger Enterprises benefit to Huntley High Football net revenue of \$30,000, as presented.
Recommendation: Seeking approval of the Board for various revenue contract agreements as

presented.

15. 6. 2. **IDOT Hazardous Busing - Resolution #2013-05-02 (A)** (Mr. Altmayer)

At the 5.2.13 COW, the Finance Committee moved forward the Resolution #2013-05-02, Illinois Department of Transportation (IDOT) constituting a Type I, Type II and Type III Hazardous Busing, seeking to continue to transport students as identified in 105ILCS 5/29-5.2.

Recommendation: Seeking approval of the Board to continue with IDOT constituting Hazardous Busing and the adoption of Resolution #2013-05-02 as presented.

15. 6. 3. **Signatories for Bank / Financial Accounts (A)** (Mr. Altmayer)

At the 5.2.13 COW, the Finance Committee moved forward the renewal that Mr. Mark Altmayer, CFO/Treasurer and Dr. John Burkey, Superintendent be approved signatories for all bank/financial accounts for the 2013-2014 school year.

Recommendation: Seeking approval of the Board to continue Mr. Altmayer and Dr. Burkey as the approved signatories for all bank/financial accounts as presented.

15. 7. **Human Resources (HR) Committee** (Mr. Gentry-chair, Mr. Troy, Mr. Drzal)

15. 7. 1. **Job Descriptions: Performing Arts Center (PAC) Manager and Director of Transportation (A)** (Ms. Lombard)

At the 5.2.13 COW, the HR Committee recommended adoption of the job descriptions to accurately reflect the responsibilities of the positions of PAC Manager and Director of Transportation as presented.

Recommendation: Seeking approval of the Board to adopt the job descriptions of PAC Manager and Director of Transportation as presented.

15. 7. 2. **Job Description: Associate Principal - High School (HS) (A)** (Ms. Lombard)

At the 5.2.13 COW, the HR Committee recommended adoption of the job description for Associate Principal at Huntley HS as presented.

Recommendation: Seeking approval of the Board to adopt the job description of the HS Associate Principal as presented.

15. 8. **Policy Committee** (Mr. Drzal-chair, Mrs. Skaja, Mr. Troy)

15. 8. 1. **PRESS Policy / January 2013 Issue (A)** (Mr. Awrey)

At the 5.2.13 COW, the Policy Committee recommended first reading of the following policies: 4:15, 4:140, 4:170, 5:50, 5:260, 5:330, 6:170, 6:190, 6:220, 7:190, 7:305, 8:20, and 8:25 as discussed.

Recommendation: Seeking approval of the Board for first reading of the above policies as presented.

15. 9. **Board of Education** (President-Mr. Drzal)

15. 9. 1. **Approval of Legal Counsel (A)** (Dr. Burkey)

At the 5.2.13 COW, the Committee recommended approval of list of attorneys used by the District and their rates as presented for the 2013-2014 school year.

Recommendation: Seeking approval of the Board the list of attorneys used by the District and their rates as presented.

16. **Items Removed from the Consent Agenda (A)** (Mr. Drzal)

Items removed from the Consent Agenda are discussed separately and may require a roll call vote.

Roll Call: Ayes / Nays / **Motion** ___

Members: Mr. Quagliano, Mr. Gentry, Mrs. Skaja, Mr. Fleck, Mr. Troy, Mr. Drzal, Mr. Geheren

17. **Action Items / Roll Call (A)** (Mr. Drzal)

(Action items may or may not have gone through committee and require separate action.)

17. 1. **Supplemental Purchase Orders and Supplemental Accounts Payable (A)** (Mr. Altmayer)

Mr. Altmayer provided the Supplement Purchase Orders Report at \$2,648,748.75 and the Supplemental Accounts Payable Report at \$13,872.46, for approval. **Roll Call:** Ayes / Nays / **Motion** ___

Recommendation: Seeking approval of the Supplemental Reports as presented.

17. 2. **Debt Restructuring Presentation (A)** (Mr. Altmayer)

At the 5.2.13 COW, the Board requested further discussion surrounding Option 1 and Option 4, as part of Phase I of the restructuring. Mr. Anderson will present. A recommendation will come from the Board. **Roll Call:** Ayes / Nays / **Motion** __

Recommendation: Seeking approval of the Board as recommended and discussed.

17. 3. **Resolution #2013-05-01 Notice of Non-Renewal (A)** (Ms. Lombard)

Discussion: In order to meet the timelines for Notification of Non-renewal for staff as per 105ILCS 5/24-11, Administration is seeking adoption of Resolution #2013-05-01 as presented. **Roll Call:** Ayes / Nays / **Motion** __

Recommendation: Seeking approval of the Board to adopt Resolution #2013-05-01 Authorizing the Notice of Non-renewal as presented.

17. 4. **Employment Contract for CFO (A)** (Dr. Burkey)

A motion to approve the CFO Employment Contract as presented. **Roll Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board of the CFO Employment Contract as presented in closed session.

18. **Public Comment** (Mr. Drzal)

19. **Adjournment (A)** (Mr. Drzal)

Motion to adjourn the meeting at __ p.m. **Voice Call:** Ayes / Nays / **Motion** __