

## Committee of the Whole Agenda

**Date:** Thursday, May 2, 2013

**Meeting:** Committee of the Whole with a closed session as per OMA and 5ILCS120/2c

**Time:** Immediately following the Special Meeting at approximately 7:00 p.m.

**Location:** Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

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**Mission Statement:** We will Inspire, Challenge, and Empower everyone every day.

**Board of Education Members:** President, Mr. Donald Drzal; Vice-President, Mr. Paul Troy; Secretary, Mrs. Kimberly Skaja; Mr. Michael Fleck; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano

### Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President, Mr. Drzal)

Call the Committee of the Whole meeting to order for Thursday, May 2, 2013 at \_\_\_ p.m.

A quorum must be met. **Roll Call:** Ayes / Absent / **Motion** \_\_\_

**Members:** Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

2. **Pledge of Allegiance**

Students from Leggee Elementary School who will be leading the Pledge of Allegiance are: Emma Rodriguez, Cyndel Tresnicki, Zachary Rios, Ishann Thakar, Maximus Hernandez, and Alyssa Hiermann.

3. **Academic Spotlight - Employee Recognition** (Ms. Lombard)

Ms. Lombard will introduce those employees who will have successfully completed their fourth continuous full-time year of service in District 158 and entering tenure status.

**Recommendation:** Board acknowledgement will be given.

4. **Public Comment**

As per Policy 2:230, public comment can be made during this portion of the meeting.

5. **Revision and Adoption of the Agenda (A)** (Mr. Drzal)

Motion to adopt the agenda as presented or with changes. **Voice Call:** Ayes / Nays / **Motion** \_\_\_

**Recommendation:** Seeking approval of the agenda.

6. **Building and Grounds (B&G) Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Fleck *pro tem*)

6. 1. **Bid #2013-41 Phase 3 Wall Thru Flashing (A)** (Mr. Renkosik)

Discussion: Mr. Renkosik will provide the results from Bid #2013-41; recommending approval of Base Bid #1 through #4 from Safeway Tuckpointing in the amount of \$75,100.00 as presented.

**Recommendation:** Seeking approval of the Board at their next regular meeting.

6. 2. **Snow Removal Service Contract Renewal** -(A) (Mr. Renkosik)

Discussion: Mr. Renkosik will seek the extension of the service contract with Tovar Snow Professionals (TSP), for two years (2013-2015) at the prices listed in their bid for the 2010 winter season.

**Recommendation:** Seeking approval of the Board at their next regular meeting.

6. 3. **Elevator Service Agreement Renewal (A)** (Mr. Renkosik)

Discussion: Mr. Renkosik will present the proposal from Suburban Elevator Service, seeking the Oil and Grease Limited Maintenance Agreement as presented.

**Recommendation:** Seeking approval of the Board at their next regular meeting.

6. 4. **Bid #2013-19a Playground Synthetic Safety Surface (A)** (Mr. Renkosik)

Discussion: Mr. Renkosik will share the results from Bid #2013-19a Playground Improvement for replacement of the existing playground safety surface with new wood chip safety surface system and a storm water management system at Leggee and Martin Elementary Schools. Administration is recommending approval of Bid Item #3: combined bid for Martin and Leggee and the Alternate One,

from Team Reil in the amount of \$240,672.00 as presented.

**Recommendation:** Seeking approval of the Board at their next regular meeting.

6. 5. **Bid #2013-05 Custodial Services Bid (A)** (Mr. Renkosik)

Discussion: Mr. Renkosik will present the bid results. Evaluation of the bids and reference checking of the bidders under consideration will continue and a recommendation presented at the meeting.

**Recommendation:** Seeking approval of the Board at their next regular meeting.

6. 6. **Fire Alarm and Security Systems Monitoring Agreement (A)** (Mr. Renkosik)

Discussion: Mr. Renkosik will provide the proposal for a reduction in cost which streamlines from Fox Valley Fire, which streamlines the payment process to nine consolidated monthly invoices. Administration is recommending the Fire Alarm and Security Monitoring Services Agreement with Fox Valley Fire and Safety at an annual cost of \$7,844.00 as presented.

**Recommendation:** Seeking approval of the Board at their next regular meeting.

6. 7. **Construction Update - Huntley High School (HHS) Athletic Fields Improvements (R)** (Mr. Renkosik)

Discussion: Mr. Renkosik will provide the update on the HHS Athletic Fields Improvements project and plans of Bid Release Three for discussion.

**Recommendation:** Seeking approval of the Board at their next regular meeting.

6. 8. **Field Turf Contract (A)** (Mr. Renkosik)

Discussion: The Board of Education authorized the Administration to issue a Letter of Intent for procurement of Field Turf Revolution for the HHS Athletic Fields development project through The Cooperative Purchasing Network (TCPN). Administration is seeking approval of the AIA A132 Contract with Field Turf at a cost of \$519,428.16 as presented.

**Recommendation:** Seeking approval of the Board at their next regular meeting.

6. 9. **B&G Committee - Operations & Maintenance (O&M) Updates (R)** (Mr. Renkosik)

Discussion: Updates provided on O&M projects.

**Recommendation:** For informational purposes only.

7. **Curriculum & Instruction (C&I) Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)

7. 1. **Final 2012-13 School Calendar (A)** (Mr. Awrey)

Discussion: Administration is seeking the 2012-13 School Calendar for final approval.

**Recommendation:** Seeking approval of the Board at their next regular meeting.

7. 2. **Intergovernmental Agreement with Huntley Park District (A)** (Mr. Awrey)

Discussion: Mr. Awrey will present the Intergovernmental Agreement with Huntley Park District for use of their facilities for LIGHT (Life Instruction Guiding Huntley Transition) Tier I, is the 18-22 Transition Program for students who have completed their graduation requirements, but have not accepted their diploma.

**Recommendation:** Seeking approval of the Board at their next regular meeting.

7. 3. **IHSA Membership Renewal (A)** (Mr. Awrey)

Discussion: Administration is recommending renewal of Illinois High School Association (IHSA) membership of Huntley High School for the 2013-2014 school year.

**Recommendation:** Seeking approval of the Board at their next regular meeting.

7. 4. **IESA Membership Renewal (A)** (Mr. Awrey)

Discussion: Administration is recommending renewal of Illinois Elementary School Association (IESA) 2013-2014 membership for both middle schools for the 2013-2014 school year.

**Recommendation:** Seeking approval of the Board at their next regular meeting.

7. 5. **2013-2014 One to One Roll Out (A)** (Mr. Moan)

Discussion: Mr. Moan will present the proposal expanding the implementations of 1:1 roll out for the 2013-2014 school year.

**Recommendation:** Seeking approval of the Board at their next regular meeting.

8. **Finance Committee** (Mr. Quagliano-chair, Mr. Gentry, Mr. Fleck *pro tem*)

8. 1. **Revenue & Expenditures Report (R)** (Mr. Altmayer)  
Discussion: Monthly Financial Report for review and comment.  
**Recommendation:** For informational purposes only.
8. 2. **Fiscal Reports (R)** (Mr. Altmayer)  
Discussion: Attorney fee breakdown; Monthly fiscal update; and Paid Activity Funds  
**Recommendation:** For informational purposes only.
8. 3. **Revenue Contracts (A)** (Mr. Altmayer)  
Discussion: Various contract agreements from schools have been submitted for approval as fund raisers.  
**Recommendation:** Seeking approval of the Board at their next regular meeting.
8. 4. **IDOT Hazardous Busing (A)** (Mr. Altmayer)  
Discussion: Review of the Illinois Department of Transportation (IDOT) constituting a Type I, Type II and Type III Hazardous Busing, Administration is seeking to continue to transport students as identified in 105ILCS 5/29-5.2.  
**Recommendation:** Seeking approval of the Board at their next regular meeting.
8. 5. **Signatories for Bank / Financial Accounts (A)** (Mr. Altmayer)  
Discussion: As per Policy 4:72, two signatories, the Treasurer and Superintendent are required on Bank / Financial Accounts as indicated.  
**Recommendation:** Seeking approval of the Board at their next regular meeting.
8. 6. **Debt Restructuring Presentation (A)** (Mr. Altmayer)  
Discussion: At the 4.4.13 COW, the Committee asked for further information from BMO / Harris on implementation of a debt restructuring plan. Mr. Anderson will be available to present.  
**Recommendation:** Seeking approval of the Board at their next regular meeting.
9. **Human Resources (HR) Committee** (Mr. Gentry-chair, Mr. Troy, Mr. Drzal)
  9. 1. **Job Descriptions: Performing Arts Center (PAC) Manager and Director of Transportation (A)** (Ms. Lombard)  
Discussion: The following job descriptions are developed to accurately reflect the responsibilities of the PAC Manager and Director of Transportation positions.  
**Recommendation:** Seeking approval of the Board at their next regular meeting.
  9. 2. **Job Description: Associate Principal - High School (HS) (A)** (Ms. Lombard)  
Discussion: The Board approved to adopt the HS organizational structure for when Huntley HS reaches 2800-3000 students; changing the Assistant Principal to an Associate Principal. Administration is recommending approval of the job description for the Associate Principal at the HHS.  
**Recommendation:** Seeking approval of the Board at their next regular meeting.
  9. 3. **Monthly Human Resources Updates (R)** (Ms. Lombard)  
Discussion: The monthly HR updates are provided.  
**Recommendation:** For informational purposes only.
10. **Legislation Committee** (Mr. Fleck -*chair pro tem*, Mr. Quagliano, Mr. Geheren)
  10. 1. **Legislation Updates (D)**  
Discussion: Legislative updates will be given.  
**Recommendation:** For informational purposes only.
11. **Policy Committee** (Mr. Drzal-chair, Mrs. Skaja, Mr. Troy)
  11. 1. **PRESS Updates / March 2013 / Issue 81 (A)** (Mr. Awrey)  
Discussion: IASB PRESS recommended changes for Board Policy. Seeking review for first reading: Policies 4:15, 4:140, 4:170, 5:50, 5:260, 5:330, 6:170, 6:190, 6:220, 7:190, 7:305, 8:20, and 8:25.  
**Recommendation:** Seeking approval of the Board at their next regular meeting for a first reading.
12. **Board of Education** (President-Mr. Drzal)

12. 1. **Board of Education - Minute Review (A)** (Mrs. Fettes)

Discussion: The following draft meeting minutes are available for review and comment: Regular April 18, 2013; seeking approval as presented.

**Recommendation:** Seeking approval of the Board at their next regular meeting.

12. 2. **Approval of Legal Counsel (A)** (Dr. Burkey)

Discussion: The annual approval of list of attorneys used by the District and their rates.

**Recommendation:** Seeking approval of the Board at their next regular meeting.

12. 3. **IASB Delegate Assembly (D) (A)** (Mr. Drzal)

Discussion: The Committee will discuss the 2013 IASB Delegate Assembly application for submission of a proposed statement to be presented at the Triple I Conference in November 2013.

**Recommendation:** Direction will come from the Committee.

13. **Closed Session / Roll Call (A)** (Mr. Drzal)

Move to enter into closed session at \_\_ p.m. as indicated in the Opens Meeting Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel, (8) Security, (21) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by body of the minutes or semi-annual review of the minutes as mandated; and the verbatim record may be destroyed as indicated per law (5ILCS120/2.06 (c)). **Roll Call:** Ayes / Nays/ Absent / **Motion** \_\_

**Motion** \_\_

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

13. 1. **Exit Closed Session / Voice Call (A)** (Mr. Drzal)

Move to exit closed session at \_\_ p.m. and return to open session. **Voice Call:** Ayes / Nays/ **Motion** \_\_

14. **Resume in Public Session / Roll Call (A)** (Mr. Drzal)

Resume the Committee of the Whole meeting at \_\_ p.m. **Roll Call:** Ayes / Absent / **Motion** \_\_

Members: Mrs. Skaja, Mr. Gentry, Mr. Drzal, Mr. Geheren, Mr. Fleck, Mr. Quagliano, Mr. Troy

15. **Adjournment (A)** (Mr. Drzal)

Motion to adjourn the meeting at \_\_ p.m. **Voice Call:** Ayes / Nays / **Motion** \_\_