

## Regular Meeting Agenda

**Date:** Thursday, April 18, 2013

**Meeting:** Regular Meeting with Closed Session as per OMA and 5ILCS120/2c

**Time:** 6:00 PM

**Location:** Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

---

**Mission Statement:** We will Inspire, Challenge, and Empower everyone every day.

**Board of Education Members:** President, Mr. Donald Drzal; Vice-President, Mr. Paul Troy; Secretary, Mrs. Kimberly Skaja; Mr. Michael Fleck; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano

### Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President Mr. Drzal)

Call the Thursday, April 18, 2013 Regular meeting to order at \_\_ p.m.

**Roll Call:** Ayes / Absent / **Motion** \_ A quorum must be met.

**Members:** Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

2. **Closed Session / Roll Call (A)** (Mr. Drzal)

Move to enter into closed session at \_\_ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel, (8) Security, (9) Student Disciplinary, (11) Litigation, (21) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by body of the minutes or semi-annual review of the minutes as mandated; and the verbatim record may be destroyed as indicated per law (5ILCS120/2.06 (c)). **Roll Call:** Ayes / Nays / Absent / **Motion** \_

**Members:** Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Fleck, Mr. Gentry, Mr. Quagliano, Mrs. Skaja

2. 1. **Exit or Suspend Closed Session / Voice Call (A)**

Move to exit or suspend closed session at \_\_ p.m. and return to open session.

**Voice Call:** Ayes / Nays / **Motion** \_

3. **Resume in Public Session / Roll Call (A)** (President) *approx. 7:00 p.m.*

Resume the regular meeting at \_\_ p.m. **Roll Call:** Ayes / Absent / **Motion** \_

**Members:** Mrs. Skaja, Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mr. Fleck

3. 1. **Action as required / Roll Call** (President)

Will come from the Board. **Roll Call:** Ayes / Nays / **Motion** \_

**Members:** Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

4. **Pledge of Allegiance** (Mr. Drzal)

The following Martin Elementary Preschool students will lead the Pledge: Aleja Regalado, Vince Nava, Jimmy Chrisos and Chloe Coffey.

5. **Student Recognition by the Board** (Mr. Awrey)

Young Author's District representatives being recognized are: Brooke Aschenbrenner, Sophia Ruth Boydston, Riley DeWitt, Drake Giovacchini, Delaney Hajek, Amelia Pozniak, Cameron Perreault, and Annie Silkaitis.

**Recommendation:** Acknowledgement by the Board will be given.

6. **Huntley Education Association** (HEA)

Discussion: A representative of the HEA will present the Teacher of the Month Award winners.

**Recommendation:** For informational purposes only.

7. **Public Comment** (President)

As per Policy 2:230, public comment can be made during this portion of the meeting.

(Forms are available at the agenda table and should be submitted prior to the meeting to the President or Secretary.)

8. **Revision and Adoption of the Agenda / Voice Call (A)** (President)  
Move to adopt the agenda as presented (or with changes). **Voice Call:** Ayes / Nays / **Motion** \_\_
9. **Associate Superintendent's Report** (Mr. Awrey)  
Updates will be given at this time.
10. **Fiscal Services Report** (Mr. Altmayer)  
Updates will be given at this time.  
**Recommendation:** For informational purposes only.
11. **Human Resources (HR) Report** (Ms. Lombard)  
Updates will be given at this time.
12. **Superintendent's Report** (Dr. Burkey)
  12. 1. **Freedom of Information Act Requests (FOIA)** (R) (Dr. Burkey)  
Discussion: A report on monthly FOIA requests is provided.  
**Recommendation:** For informational purposes only.
13. **President's Report** (Mr. Drzal)
14. **Consent Agenda / Action / Roll Call** (Mr. Drzal)  
All of the following Consent Agenda items have gone through the Committee of the Whole. Prior to adoption, revisions are presented here. **Roll Call:** Ayes / Nays / **Motion** \_\_  
**Recommendation:** Seeking approval and adoption of the Consent Agenda as follows:  
**Members:** Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mrs. Skaja, Mr. Quagliano, Mr. Troy
  14. 1. **Minutes (A)** (Mrs. Fettes)  
The following draft Board meeting minutes for approval: Regular March 21, 2013, Committee of the Whole April 4, 2013 and Special April 4, 2013 as presented.  
**Recommendation:** Seeking approval of the minutes as presented.
  14. 2. **Closed Executive Session Minutes (A)** (Mrs. Fettes)  
Seeking approval of the closed executive session meeting minutes: Regular March 21, 2013 and Committee of the Whole March 7, 2013 and April 4, 2013 as presented during closed session.  
**Recommendation:** Approval of the executive minutes as discussed in closed session.
  14. 3. **Six-month Review of Executive Session Minutes and Destruction of recordings as Allowed by Law (A)**  
The Board met in closed session for the six-month review of executive session closed minutes as per Policy 2:220, with a recommendation, including the destruction of recordings as allowed by law.  
**Recommendation:** Seeking approval of the Board as recommended in closed session.
  14. 4. **HR Personnel and Addendum Reports (A)**(Ms. Lombard)  
Seeking approval of the personnel reports provided and reviewed by the Board which includes explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests as presented.  
**Recommendation:** Seeking approval of the personnel action items as presented.
  14. 5. **Building and Grounds (B&G) Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Fleck *pro tem*)
    14. 5. 1. **Wold Architects and Engineer's Final Fee Proposal (A)** (Mr. Renkosik)  
At the 4.4.13 COW, the B&G Committee moved forward the proposal and budget for the HHS Athletic Fields Improvement project as a portion of the overall HHS3000 initiative and lump sum fee for architectural services for Wold Architects and Engineer's for the development project as calculated fix fee of \$242,992, as presented.  
**Recommendation:** Seeking approval of the Board for Wold Architects and Engineer's fee proposal and budget for the HHS Athletic Fields Improvement project as presented.
    14. 5. 2. **Lamp Inc. Contract Approval for Huntley High School Athletic Fields Improvements (A)** (Mr. Renkosik)  
Discussion: At the 4.4.13 COW, the B&G Committee moved forward the contract document AIA

C132-2009 Standard Form of Agreement between owner and construction manager as Adviser; seeking approval of Lamp Inc. for the HHS Athletic Fields development project as presented.

**Recommendation:** Seeking approval of the Board to contract Lamp Inc. for HHS Athletic Fields development project, as presented.

14. 5. 3. **Change Order Approval Process (A)** (Mr. Renkosik)

At the 4.4.13 COW, the B&G Committee moved forward the Change Order Approval Process for the HHS Athletic Fields development project, as presented and outlined in the Wold January 24, 2006 letter. presented.

**Recommendation:** Seeking approval of the Board authorizing Administration approval of change orders below \$10,000, in advance of the Board's meeting schedule, as presented.

14. 5. 4. **Bid #2013-19 Playground Synthetic Turf Installation (A)** (Mr. Renkosik)

At the 4.4.13 COW, the B&G Committee moved forward to reject all bids for Bid #2013-19 Playground Synthetic Safety Surface as stated.

**Recommendation:** Seeking approval of the Board to reject all bids for Bid #2013-19 Playground Synthetic Safety Surface as presented.

14. 5. 5. **Rental Agreement with The Encompass Gas Group Inc. (A)** (Mr. Renkosik)

At the 4.4.13 COW, the B&G Committee moved forward the Rental Agreement with The Encompass Gas Group Inc. for cylinder service as presented.

**Recommendation:** Seeking approval of the Board for The Encompass Gas Group Inc. Rental Agreement as presented.

14. 6. **Curriculum & Instruction (C&I) Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)

14. 6. 1. **McHenry County Safe School Program Resolution #2013-04-02 (A)** (Mr. Awrey)

At the 4.4.13 COW, the C&I Committee moved forward the renewal with McHenry County Safe School Program and adoption of Resolution #2013-04-02 as presented.

**Recommendation:** Seeking approval of the Board to adopt Resolution #2013-04-02 for renewal with the McHenry County Safe School Program as presented.

14. 7. **Finance Committee** (Mr. Quagliano-chair, Mr. Gentry, Mr. Fleck *pro tem*)

14. 7. 1. **Payables (A)** (Mr. Altmayer)

At the 4.4.13 COW, the Finance Committee recommended approval of the purchase order summary at \$274,125.84; Imprest checks issued at \$284,845.16; accounts payable reported at \$1,126.23; and disbursements issued at \$1,665,107.76, as presented.

**Recommendation:** Seeking approval of the payables as presented.

14. 7. 2. **Revenue Contracts (A)** (Mr. Altmayer)

At the 4.4.13 COW, the Finance Committee moved forward contracts for fund raising at: Conley Elementary for vendor Scholastic Book Fairs with estimated revenue of \$5,000.00; and Huntley High School for vendor Adrenaline Fund Raising with estimated revenue of \$4,000.00, as presented.

**Recommendation:** Seeking approval of the fund raising revenue contracts as presented.

14. 7. 3. **Electronic Equipment Declared as Surplus (A)** (Mr. Altmayer)

At the 4.4.13 COW, the Finance Committee moved forward the electronic equipment Declared as Surplus as listed.

**Recommendation:** Seeking approval of the Board to Declare the electronic equipment listed as surplus.

14. 7. 4. **Special Education Project Dollars (A)** (Mr. Altmayer)

At the 4.4.13 COW, the Finance Committee moved forward for approval the special education project dollars to complete the construction in Martin Elementary Life Skills class as presented.

**Recommendation:** Seeking approval of the Board to expend Special Education Project Dollars as presented.

15. **Items Removed from the Consent Agenda (A)** (Mr. Drzal)

Items removed from the Consent Agenda are discussed separately and may require a roll call vote.

**Roll Call:** Ayes / Nays / **Motion** \_\_

**Members:** Mr. Quagliano, Mr. Gentry, Mrs. Skaja, Mr. Fleck, Mr. Troy, Mr. Drzal, Mr. Geheren

16. **Action Items / Roll Call (A)** (Mr. Drzal)

(Action items may or may not have gone through committee and require separate action.)

16. 1. **Supplemental Purchase Orders and Supplemental Accounts Payable (A)** (Mr. Altmayer)

Mr. Altmayer provided the Supplement Purchase Orders Report at \$2,060,396.63 and the Supplemental Accounts Payable Report at \$8,939.37, for approval. **Roll Call:** Ayes / Nays / **Motion** \_\_

**Recommendation:** Seeking approval of the Supplemental Reports as presented.

16. 2. **Bid Release Two - Lamp Inc. (A)** (Mr. Renkosik)

Mr. Renkosik will present the bid results from Lamp Inc. for Bid Release Two for Bid Release Two - Athletic Field Improvements. The recommendation to award Contractors for the following Bid Packages #02B2 Excavation to Team Reil, Inc. Base Bid and Alternate Bid #3 (for two water hydrants on the stadium infield) in the amount of \$629,422.00; #02D2 Asphalt Paving to Abbey Paving Co., Inc. in the amount of \$147,485.00; #02F2 Landscaping to Team Reil, Inc. in the amount of \$29,571.00; #02G2 Fencing to Pro Fence, Inc. in the amount of \$57,200.00; #02H2 Track Surface to Track Surfaces Company in the amount of \$282,534.00; #11A2 Athletic Equipment to Team Reil, Inc. in the amount of \$184,563.00; and #16A2 Electrical to Kellenberger Electric, Inc. in the amount of \$80,400.00.

Discussion:

**Roll Call:** Ayes / Nays / **Motion** \_

**Recommendation:** Seeking approval of the Board to award Bid Release Two as presented.

17. **Public Comment** (Mr. Drzal)

18. **Adjournment (A)** (Mr. Drzal)

Motion to adjourn the meeting at \_\_ p.m. **Voice Call:** Ayes / Nays / **Motion** \_\_