

Committee of the Whole Agenda

Date: Thursday, February 14, 2013

Meeting: Committee of the Whole with a closed session as per OMA and 5ILCS120/2c

Time: 6:00 PM

Location: Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois
Same agenda and packet information from February 7, 2013.

Mission Statement: We will Inspire, Challenge, and Empower everyone every day.

Board of Education Members: President, Mr. Donald Drzal; Vice-President, Mr. Paul Troy; Secretary, Mrs. Kimberly Skaja; Mr. Michael Fleck; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President, Mr. Drzal)

Call the Thursday, February 14, 2013 Committee of the Whole meeting to order at __ p.m.

Roll Call: Ayes / Absent / **Motion** __ Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy. A quorum must be met.

This meeting is rescheduled from 2.7.13 due to inclement weather.

2. **Pledge of Allegiance**

Chesak Elementary School students leading the Pledge are: John Block, Kayla Leslie, Nolan Matos, Sophia Thompson, Benjamin Fossmeier, Sean Cavanaugh, and Eric Bower.

3. **Academic Spotlight** (Mr. Moan)

Blended Learning at Huntley High School.

Recommendation: For informational purposes only.

4. **Public Comment**

As per Policy 2:230, public comment can be made during this portion of the meeting.

5. **Revision and Adoption of the Agenda (A)** (Mr. Drzal)

Motion to adopt the agenda as presented or with changes. **Voice Call:** Ayes / Nays / **Motion** __

Recommendation: Seeking approval of the agenda.

6. **Building and Grounds (B&G) Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Fleck *pro tem*)

6. 1. **Reauthorization for Emergency Repairs (A)** (Mr. Renkosik)

Discussion: Mr. Renkosik will seek renewal for the authorization for emergency repairs, should potential sprinkler system failures occur.

Recommendation: Seeking approval of the Board at their next regular meeting.

6. 2. **Athletic Fields Development (A)** (Mr. Renkosik)

Discussion: Mr. Renkosik will present the development of the HHS athletic fields.

Recommendation: Seeking approval of the Board at their next regular meeting.

6. 3. **B&G Committee - Operations & Maintenance (O&M) Updates (R)** (Mr. Renkosik)

Discussion: Updates provided on O&M projects.

Recommendation: For informational purposes only.

7. **Curriculum & Instruction (C&I) Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)

7. 1. **Special Education Project Dollars (A)** (Mr. Awrey)

Discussion: The Special Services office recommends the next group of Special Education project dollars.

Recommendation: Seeking approval of the Board at their next regular meeting.

7. 2. **2013 Summer School (A)** (Mr. Moan)

Discussion: Mr. Moan will present the 2013 Summer School plan.

Recommendation: Seeking approval of the Board at their next regular meeting.

8. **Finance Committee** (Mr. Quagliano-chair, Mr. Gentry, Mr. Fleck *pro tem*)

8. 1. **Payables (A)** (Mr. Altmayer)

Discussion: The purchase orders at \$ 477,793.13; Imprest checks at \$ 189,809.69; accounts payable at \$ 683.26; and disbursements issued at \$ 1,511,810.59; for review and seeking approval to move forward.

Recommendation: Seeking approval of the Board at their next regular meeting.

8. 2. **Revenue & Expenditures Report (R)** (Mr. Altmayer)

Discussion: Monthly report for review and comment.

Recommendation: For informational purposes only.

8. 3. **Fiscal Reports (R)** (Mr. Altmayer)

Discussion: Attorney fee breakdown; Monthly fiscal update; and Paid Activity Funds

Recommendation: For informational purposes only.

8. 4. **Five-year Fiscal Plan Assumptions (D)** (Mr. Altmayer)

Discussion: Mr. Altmayer will present the assumptions and foundational support for the District's 5-year Plan, FY13-FY17, seeking discussion.

Recommendation: For informational purposes only. The 5-year Plan document will be presented at the February 21, 2013 Board meeting.

8. 5. **Establish the Fiscal Year (A)** (Mr. Altmayer)

Discussion: Administration is seeking approval of the Finance Committee to establish a fiscal year for CSD158 as per 105ILCS 5/17-1, for the period of July 1, 2013 through June 30, 2014.

Recommendation: Seeking approval of the Board at their next regular meeting.

8. 6. **Designation of Person to Prepare a Tentative Budget (A)** (Mr. Altmayer)

Discussion: Seeking a resolution for appointment of Mr. Altmayer as the person to prepare a Tentative Budget of the Board.

Recommendation: Seeking approval of the Board at their next regular meeting.

8. 7. **Annual Audit (A)** (Mr. Altmayer)

Discussion: Administration is seeking approval to retain Evans, Marshall and Pease, P.C. as the District's audit firm for the next two fiscal years.

Recommendation: Seeking approval of the Board at their next regular meeting.

9. **Human Resources (HR) Committee** (Mr. Gentry-chair, Mr. Troy, Mr. Drzal)

9. 1. **Technology Integration Specialists and revised Department Chair: Blended Learning Job Descriptions (A)** (Ms. Lombard)

Discussion: At this time, Administration is recommending the Technology Integration Specialists and the proposed Department Chair for Blended Learning job descriptions as presented.

Recommendation: Seeking approval of the Board at their next regular meeting.

9. 2. **Special Needs Staffing Assessment (R) (A)** (Ms. Lombard)

Discussion: Administration evaluated SEDOM services of the special needs population. There are three areas being presented for the Committee's review: 1) The Assistive Technology Team needs provided is for informational purposes only; 2) 18-22 Transition program reflects need for additional staff; and 3) Job Developer / Job Coach is being recommended for approval of the positions.

Recommendation: Seeking approval of the Board at their next regular meeting.

10. **Legislation Committee** (Mr. Fleck -*chair pro tem*, Mr. Quagliano, Mr. Geheren)

10. 1. **Legislation Updates (D)**

Discussion: Legislative updates will be given.

Recommendation: For informational purposes only.

11. **Board of Education** (President-Mr. Drzal)

11. 1. **Board of Education - Minute Review (A)** (Mrs. Fettes)

Discussion: The following draft meeting minutes are available for review and comment: Regular January 17, 2013, Committee of the Whole January 10, 2013, and Special January 10, 2013; seeking approval as presented.

Recommendation: Seeking approval of the Board at their next regular meeting.

11. 2. **IASB Call for Proposal (D)** (Mr. Drzal)

Discussion: Mr. Drzal will lead the discussion.

Recommendation: Seeking direction from the Committee.

12. **Closed Session / Roll Call (A)** (Mr. Drzal)

Move to enter into closed session at __ p.m. as indicated in the Opens Meeting Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel, (21) Discussion of minutes of meetings lawfully closed under this Act. **Roll Call:** Ayes / Nays/ Absent / **Motion** __

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

12. 1. **Exit Closed Session / Voice Call (A)** (Mr. Drzal)

Move to exit closed session at __ p.m. and return to open session. **Voice Call:** Ayes / Nays/ **Motion** __

13. **Resume in Public Session / Roll Call (A)** (Mr. Drzal)

Resume the Committee of the Whole meeting at __ p.m. **Roll Call:** Ayes / Absent / **Motion** __

Members: Mrs. Skaja, Mr. Gentry, Mr. Drzal, Mr. Geheren, Mr. Fleck, Mr. Quagliano, Mr. Troy

14. **Adjournment (A)** (Mr. Drzal)

Motion to adjourn the meeting at __ p.m. **Voice Call:** Ayes / Nays / **Motion** __